

CITY OF WINDOM

NEWS & NOTES

By: Steve Nasby, City Administrator



140th Edition

March 26, 2024

Department Head Meeting Highlights –

- Building Official Hired – Todd Severson (Starting early April)
- Printer\Copier Contract Renewed with AB Business Solutions
- Board and Commission Appointments – Update
- General Services Agreement – Cemstone?
- City Council Agenda Review
- Department Updates

Activities & Project Updates

- **Arena** – Last ice week and will start removal next week.
- **Community Center** – Staples customer appreciation event today, caused some problem with the Community Center policy on closure when school is closed. Advertising for a part-time maintenance position again.
- **Telecom** – Staff migrations on the north side of town. Staff taking some vacation time this week.
- **Liquor** – Office is done and John moved in. Work continues to move along and the store will close for flooring installation April 18-23.
- **Water\Wastewater** – MN Dept of Health water plan is in year 8 of 10 so we need to start the planning process for the next 10 year plan. Our MPCA permit is supposed to be here on April 1st. EPA has sent a letter for a five-year review of the landfill.
- **Police** – Assistant Chief position will be vacant for now with a planned adjustment to have two sergeants. Still looking to hire so doing outreach to colleges.
- **Economic Development Authority** – GreenSeam will be doing an Ag & Ag-related business event at Duffy's on April 2nd to focus on business retention and attraction. Specifications for the South Cottonwood Lake Subdivision are going to the Utility Commission for review on March 27. Rebuilding Together will be doing an event on May 3-4 to help for local households on home improvements. Working with the SRDC on a grant that could help with the City's cost on the MN DOT traffic signals.
- **Library** – Winter reading program with 98-99 people is wrapping up. Had a visiting author here last week which was held at the Cottonwood County Historical Society.
- **Electric** – Structural steel still being installed. Generator delivery pushed back into late April.
- **Building\Zoning** – Andy is working in inspections as he can.

- **Streets & Parks** – Crew out plowing streets today. Some maintenance issues yesterday. New truck delivery slated for April (sometime).
- **City Hall Office** – Donna getting more comfortable with the position and catching up, with Cheryl coming in a couple days per week. Audit window is pushed back, but still plan on June 30 completion. Will get the monthly reports coming out at end of the quarter.
- **Recreation** – Working on Spring\Summer registrations for on-line access. Shelter reservations are coming in strong.
- **Pool** – Looking for some citizens to serve on the ad hoc Pool Committee.
- **Ambulance** – Calls up a bit from last week. Had a rig at Arrow Mfg. for repair to the liquid ride and seems to be working. Windom Ambulance got an EMS Stroke Award and will get a plaque from MN Dept of Health.

CITY COUNCIL MEETING – April 2 2024

The upcoming City Council meeting will include these items:

1. Minutes and Licenses
2. National Library Week – April 7-13
3. Donation – Windom Relief Association – New Boat
4. Windom Fire Relief Association – Benefit Increase Request
5. Ordinance #198, 2nd Series – Second Reading – Rental Code Update
6. Multi-Bank Securities Resolution – Authorizing Finance Director
7. SEH Engineering Airport Services Agreement – 2024 Pavement Maintenance
8. Personnel Committee – Summer Hours at City Hall
9. Contractor Payments & Change Orders
10. New Business
11. Old Business
12. Council Comments

Thank you for your hard work and dedication to the citizens of our community