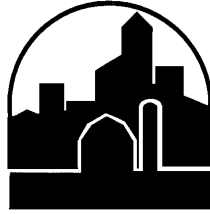


CITY OF WINDOM

NEWS & NOTES

By: Steve Nasby, City Administrator



113th Edition

January 10, 2023

Department Head Meeting Highlights

- Department Head Evaluations and Self-evaluations
- Annual employee evaluations due
- 2023 Seasonal, Part-time and Swimming Pool Wages
- MNDOT Follow Up on Highway Striping – February 7th City Council meeting
- Department Updates
- City Council Agenda Review

Activities & Project Updates

- **Arena** – Hockey, public skating and figure skating very busy. Hockey games on-going. Donation from Arena Booster Club for new “skating helpers” with estimated value of \$2,000. Possible person for part-time maintenance position. New lockers from State surplus were gotten. “Pink the Rink” will be January 19th to support Breast Health and Cancer fundraiser.
- **Community Center** – Inflatables over Christmas break for kids’ event was lightly attended. Christmas parties are happening currently. Bookings for 2023 have been coming in strong.
- **Telecom** – Interviewed for a NOC tech and awaiting confirmation. Roof leak over garage area of building so contractors in to fix it. Co-location racks and dark fiber leases are picking up interest and more racks being installed.
- **Liquor** – TSP provided cost estimates on a floorplan design and new storage which have been shared with the Liquor Committee. Inventory counts went well with the auditor. New union clerk just hired has resigned so will be looking to rehire the position.
- **Water\Wastewater** – Issue with monitoring well discovered to be a pump problem. Routine bar screen maintenance at Wastewater plant has turned into some additional work.
- **Police** – School threat and an arrest was made. Very busy week with calls.
- **Economic Development Authority** – Advertisement will re-run in early 2023 with option for a “Coordinator” as well as the existing “Director” position. Met with a potential business looking at a Highway 60 parcel. Workforce housing project is targeting an April 2023 completion.
- **Library** – Adult winter reading program started and has good participation.

- **Electric** – Weekly meetings on the new generation plant building. New truck shed will be a separate building connected via hallway. Crew moving some items out of old truck shed that will eventually be demolished. Staff running some new electric feeds and fiber cables within their buildings.
- **Building\Zoning** – Family Dollar final inspection and then they have about 2 weeks of internal crew doing shelving, etc. The Hylife cooler project is nearing completion and will have inspections. Planning Commission working on finishing Code review. City Hall roof has two smaller ones done and the larger roofs over the old fire hall and City Hall will be done after some snow melts or Spring. The contractor will be on site the week of January 16th to demo the fire damaged Bogle house.
- **Streets & Parks** – Sno-go equipment is down for maintenance. Crew is hauling away snow piles and clearing intersections. New maintenance worker, Jeremy Johnson, started on January 9th.
- **City Hall Office** – Auditor was pleased with inventory counts. Part-time Admin Assistant (Taylor) has given her two week notice. Working on year end items and closing 2022 books.
- **Recreation** – Kayak launch has been purchased and planned installation in April 2023 in Island Park.
- **Pool** – N\A

SPECIAL CITY COUNCIL MEETING – JANUARY 11, 2023 at 5:30 pm (Arena Horse Shows)

CITY COUNCIL MEETING – JANUARY 17, 2023

The upcoming City Council meeting will include these items:

1. Minutes and licenses
2. Donation to Arena from Booster Club
3. 2023 Seasonal, Part-time and Swimming Pool Wage Scale
4. Additional Mayor Appointments & Reappointments – Boards & Commissions
5. TBD – NOC Tech hiring

Thank you for your hard work and dedication to the citizens of our community