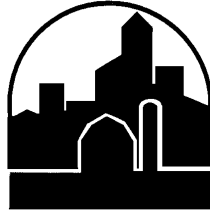


# CITY OF WINDOM

## NEWS & NOTES

By: Steve Nasby, City Administrator



112th Edition

December 13, 2022

### Department Head Meeting Highlights

- MMUA Safety Program – Redesign – Safety Program Consultant Unchanged
- Approve 2023 Property Tax Levy and Budget
- 2022 Dashboard Report and 2023 SMART Goals
- MNDOT Follow Up on Highway Striping – January 3<sup>rd</sup> City Council meeting
- Additional Discussion\Questions Utility Locating Services – USIC
- 2023-24 City Council Assignments & Boards\Commission Re-appointment List
- NO DEPT HEAD MEETING – DECEMBER 27
- Department Updates
- City Council Agenda Review

### Activities & Project Updates

- **Arena** – Hockey and skating going well. Hockey games on-going. Donation from Figure Skating Club for 28 new pairs of rental skates.
- **Community Center** – Doing inflatables over Christmas break for kids’ event on December 29-30. Craft show last week.
- **Telecom** – Doing an interview for a NOC tech. Working on system vulnerability issues on E7s. Doing inventory counts and crews doing maintenance catch-up along with STP plant records updates.
- **Liquor** –Working with TSP on second version of floorplan design for display and new storage. Inventory counts started. Have PT clerk interviews on Monday. Researching on-line Server Training options.
- **Water\Wastewater** – RAZ pump motor out for repair and found bad winding so may be warranty covered. Filed for pollution control permits. Two staff out a few days for medical and personal leave.
- **Police** – Busy week with calls. New officer, Austin Lasky, will be sworn in at December 20<sup>th</sup> Council meeting.
- **Economic Development Authority** – Advertisement pulled over the holidays and will re-run in early 2023. Voss plumbing & heating invoiced for some demo work at Cemstone in December. Working with County, School and City to extend the residential tax abatement program for another three years, which both County and School have approved with a \$320,000 cap on the abated value.
- **Library** – Winter village displays being done by patrons. Christmas by Candlelight will have events hosted by the Library. Board meeting this week and Kari talking to literacy group at the school.

- **Electric** – Levi recognized as journeyman at the T & O Conference. Doing equipment maintenance. Hoping no ice storm problems this week with the current weather.
- **Building\Zoning** – Planning Commission working on finishing Code review. City Hall roof still scheduled to start this week. Family Dollar will have final inspection this week. Apartment project has all floors and foundations poured and are framing on four buildings, target still March to open one or two buildings.
- **Streets & Parks** – Crew cleaning out catch basins. Snow plowing and salt\sand today. Replacement hire has agreed to terms and on Council agenda for December 20.
- **City Hall Office** – Reminder for year-end items starting such as inventory counts and invoices.
- **Recreation** – N\A
- **Pool** – N\A

## **CITY COUNCIL MEETING – December 20, 2022 at 6:30 pm**

The upcoming City Council meeting will include these items:

1. Minutes and licenses
2. Swearing in Adam Lansky, Police Officer
3. 2023 Budget and SMART Goals
4. 2022 Budget Amendments
5. Community Center – HVAC Quote Acceptance
6. Cottonwood County Home Initiative Program – Tax Abatement Extension
7. Donations – Library, Police Dept and Arena
8. Old Business – 2023 Horse Shows
9. Personnel
  - a. Street Dept – Maintenance Position Hire
  - b. Riverbend PT Liquor Clerk – TBD
  - c. Community Center – On-call help
10. Contractor Payments
  - a. Cemstone demolition project – Voss Plumbing & Heating - \$10,545
  - b. Airport Beacon Replacement – Neo Electric Solutions - \$24,590

**Thank you** for your hard work and dedication to the citizens of our community

Also, **THANK YOU** to Jayesun Sherman and Lisa Farag for their time on the City Council serving the Citizens of Windom. It is greatly appreciated.

**Merry Christmas and a Happy New Year to all.**