

CITY OF WINDOM

NEWS & NOTES

By: Steve Nasby, City Administrator



95th Edition

March 29, 2022

Department Head Meeting Highlights

- City Facilities Tour Planning (April or May)
- Supervisory\Management Staff Training – Spring 2022
- Community\Economic Development Services Contract – Jim Hartshorn Introduction

Activities & Project Updates

- **Arena** – Starting ice shut down and removal processes.
- **Community Center** – Volleyball finishing up. Staples Oil customer appreciation March 29. Concerts scheduled. Duck's Unlimited Banquet April 9 and Lions Palm Sunday Pancakes on April 10. Working on HVAC unit quotes.
- **Telecom** – Interviewing for cable tech position. Cable headend A\C unit replaced. Control board on A\C in NOC replaced. Session board controllers for FCC and 911 mandates being implemented. New data packages and streaming video pricing coming shortly.
- **Liquor** – Cooler reset upcoming. Garage delivery door is here and needs installation. Ducks Unlimited raffling off a second pallet of beer due to ticket demand.
- **Water\Wastewater** – Water line freeze up protocols ending. Chlorine basin cleaning and will re-start feed. Carbon use still down and Hy-life ponds de-icing helps with nitrogen removal.
- **Police** – Busy.
- **Economic Development Authority** – Drew's last day is March 31. Contract person (Jim Hartshorn) here to bridge\transition to a new EDA hire and EDA ad is posted. City Council approved the Cemstone purchase and development agreements. Retail business between former Shopko building and Guardian Inn a go. South liquor store site on hold due to infrastructure extension costs, looking at other options. Culligan will take over former Holt Cleaning building on Hwy 60. Shopko owners are looking at doing commercial\retail suites.
- **Library** – Winter reading program ending with about 45 people turning in reading logs. Community Education booklet and ads underway. Summer programming being developed. Some monthly rentals for hotspots available due to units received from Plum Creek.
- **Electric** – Fuel tank replacement project underway. Tank removal next week. Oddson Underground is boring in a new circuit under East Hwy 60 to upgrade lines to the Carwash and Hylife.

- **Building\Zoning** – Kwik Trip plans and easements are done with pre-construction meeting April 6th. Nuisances incoming. Had trial last week on Bogle home, awaiting court decision. Worthington time sharing has not been too busy lately.
- **Streets & Parks** – Crew working on pothole filling. Working on seal coating project with the County. Island Park shelter replacement quotes are coming in from vendors. Lions shelter at Tegel’s Park likely slated for July – August construction.
- **City Hall Office** – Auditor’s field work went well. Porsha is resigning April 13th to finish her capstone class and take an internship with the Indianapolis 500 race track. Summer intern advertising will open. Webinar this week with Tyler Technology systems on financial software.
- **Recreation** – ActiveNet software is operational and registration window will open soon.
- **Pool** – Big pool pump and motor being shipped and Water Dept maybe able to install. Pool manager hiring going to Council for approval.

CITY COUNCIL – April 5, 2022 at 6:30 pm

The upcoming City Council meeting will include these items:

1. Proclamation of Years of Service – Buckwheat Johnson
2. Proclamation – National Library Week
3. Fiscal Agent Agreement – Windom Area Foundation for Veteran’s Memorial
4. League of Minnesota Cities Insurance Trust (LMCIT) – Insurance Renewal
5. 2nd Reading of Ordinance No. 193, 2nd Series – Amending Zoning Designation
6. Resolution to Elect Standard Allowance for American Recovery Plan Act (ARPA) Funds
7. Letter of Engagement for GASB 75 Services – Pension Actuarial
8. Citywide Clean-up – Fee Discussion
9. Resolution to Execute MnDOT Airport Grant Agreement
10. Personnel Recommendations & Hiring
 - a. Ambulance Director
 - b. Community Center – on call help
 - c. Telecom installer
 - d. Pool manager
 - e. Park\Street – Seasonal employees
11. Hospital Board Appointment (TBD)

Thank you for your hard work and dedication to the citizens of our community