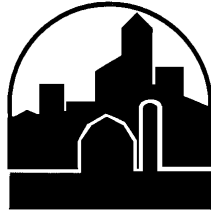


CITY OF WINDOM

NEWS & NOTES

By: Steve Nasby, City Administrator



70th Edition

February 9, 2021

Department Head Meeting Highlights

- Review of Workers Comp Poster and Supervisor's First Report of Injury
- City Council Appointment – Jayesun Sherman
- Review & Update (if needed) of Department Web Pages
- "Did You Know" Items solicited for bi-monthly Newspaper Ad
- 2020 Annual Report Items DUE Today
- COVID Updates & Vaccine Planning

Activities & Project Updates

- **Arena** – Hockey scheduled through end of March. Roof bids received and moving to City Council for approval. No 2021 Figure Skating Ice Show.
- **Community Center** – Facility being used for Des Moines Valley Health COVID vaccinations and going well. A lot of bookings for 2021 so business picking up. Indoor volleyball and soccer underway.
- **Telecom** – 911 circuit issue identified and was fixed. Staff working on converting apartments to new hardware and racking at the Network Operations Center (NOC). LED lights all installed.
- **Liquor** – TSP consultants' presentation of liquor store study now scheduled for City Council in March. Some beer prices going up due to increases by vendors.
- **Water\Wastewater** – Probe vendor in town doing calibrations at WWTP. Water line freeze up reminders.
- **Police** – Chief and Assistant Chief doing body camera training. Coming to March 16th City Council meeting with procedural/policy items.
- **Economic Development Authority** – Request to Council for new Cottonwood Co Tax Abatement Program to target conversion of buildings to housing. Façade program now available with \$30,000. Chamber and WADC doing livability business loans at 0% interest and have \$50,000 available.
- **Library** – February is "I love to read" month and doing blind date with a book promotion. Snow scene contest has 19 participants. Staff starting book inventory and turnover.
- **Electric** – Crew working on shop maintenance items. Transmission line easements underway and moving forward with replacing the underground fuel tank with a new above ground tank.

- **Building\Zoning** – Code update ordinance moving to 2nd reading. Kwik Trip conditional use permit to Planning Commission tonight and anticipates approval. Contacting landlords for 2021 rental inspections.
- **Streets & Parks** – Crew working on equipment maintenance. Brian out on medical leave a couple more weeks, but available via email and cell phone.
- **City Hall Office** – Cheryl Ulferts hired for Finance Director position and Lisa Vollan hired for PT Administrative Assistant position. Auditors coming to do field work on February 22.

CITY COUNCIL – February 16, 2021

The upcoming City Council meeting will include these highlights:

1. Lion's Club – Pending Donation
2. Ratification of Fire Department Election of Officers
3. Conditional Use Permit for Kwik Trip
4. Ordinance Second Reading for Building & Zoning Items
5. Arena Roof Bid Award
6. Cottonwood County Housing Tax Abatement Program for Conversion to Housing
7. Discussion of City-wide Clean-up Dates
8. EDA Annual Report
9. 2020 City Annual Report
10. Liquor Store Clerk Hiring Recommendation
11. Additional Mayor Appointments to Boards\Commissions

Thank you for your hard work and dedication to the citizens of our community.