



**Special City Council Meeting
Tuesday, October 13, 2020
6:00 p.m.
Windom Community Center**

AGENDA

Call to Order

1. 2021 Proposed Budget and Capital Improvement Projects
2. New Business
 - Halloween Trick or Treat Hours/MDH Guidelines
3. Adjourn





2021 BUDGET WORKSHOP - TABLE OF CONTENTS

	PAGE
100 GENERAL FUND	2-17
Revenue	2
Mayor & Council	3
Administration	4
Elections	5
Building & Zoning	6
City Hall	7
Crime Control	8
Fire Fighting	9
Civil Defense	10
Animal Control	11
Streets	12
Sanitation	13
Recreation	14
Park Areas	15
Interfund Transfers	16
Interfund - Debt Service	17
211 LIBRARY	18
225 AIRPORT	19
230 POOL	20
235 AMBULANCE	21
250 EDA	22
601 WATER	23
602 SEWER	24
604 ELECTRIC	25
609 LIQUOR STORE	26
614 TELECOM	27
615 ARENA	28
617 MULTI-PURPOSE CENTER	29
SPECIAL FUND/RESERVE FUND TRACKING - SEPT 2019	30
DEBT SERVICE LEVY - FIVE YEAR SUMMARY	31
TIF, REVOLVING LOAN FUNDS, AND OTHER SUMMARY	32
2021 CAPITAL IMPROVEMENT PLAN PROJECT SHEETS	33-88



Windom, MN

GENERAL FUND REVENUE

Budget Worksheet Group Summary

For Fiscal: 2020 Period Ending: 09/30/2020

SubSource...	2018	2018	2019	2019	2020	2020	Defined Budgets
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2021 2021
Revenue							
310 - Taxes	388,397.00	388,007.42	391,459.00	424,898.38	513,902.89	143,102.23	606,791.19
320 - Licenses and Permits	53,420.00	120,344.75	64,420.00	76,930.04	66,920.00	39,954.83	65,170.00
330 - Intergovernmental Revenues	1,698,704.00	1,688,998.88	1,677,442.00	1,719,469.74	1,717,209.00	946,397.89	1,652,654.00
340 - Charges for Services	152,610.00	172,174.78	152,610.00	175,573.93	152,835.00	50,553.38	155,385.00
361 - Special Assessments	0.00	7,909.50	871.00	-2,843.62	0.00	7,910.55	0.00
370 - Other Revenues	28,500.00	49,611.07	36,500.00	71,067.56	37,500.00	43,012.24	37,500.00
380 - Other Financing Sources	274,000.00	258,100.00	341,750.00	312,750.00	274,000.00	122,500.00	274,000.00
Revenue Total:	2,595,631.00	2,685,146.40	2,665,052.00	2,777,846.03	2,762,366.89	1,353,431.12	2,791,500.19
Report Total:	2,595,631.00	2,685,146.40	2,665,052.00	2,777,846.03	2,762,366.89	1,353,431.12	2,791,500.19



Windom, MN

GENERAL FUND EXPENSE BY DEPARTMENT

Budget Worksheet Group Summary

For Fiscal: 2020 Period Ending: 09/30/2020

Classificatio...	2018	2018	2019	2019	2020	2020	Defined Budgets
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2021 2021
Activity: 4110 - Mayor & Council							
100 - Personal Services	32,170.00	31,209.70	38,580.00	33,187.33	32,380.00	21,067.71	38,953.80
200 - Supplies	1,000.00	412.53	1,000.00	509.65	1,000.00	844.47	1,000.00
300 - Charges and Services	19,500.00	15,599.41	19,500.00	20,816.93	20,500.00	17,375.97	22,500.00
360 - Insurance	1,500.00	1,406.56	1,460.00	1,373.94	1,442.64	1,286.46	1,350.78
430 - Miscellaneous	29,500.00	23,315.09	30,000.00	32,965.98	30,500.00	8,748.49	30,500.00
481 - Other	25,000.00	27,661.46	25,000.00	47,074.97	25,000.00	65,195.28	27,000.00
Activity: 4110 - Mayor & Council Total:	108,670.00	99,604.75	115,540.00	135,928.80	110,822.64	114,518.38	121,304.58

Budget Worksheet

For Fiscal: 2020 Period Ending: 09/30/2020

Classificatio...	2018		2019		2020		Defined Budgets	
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2021	2021
100 - Personal Services	94,100.00	93,100.92	97,389.19	96,480.87	103,155.60	71,966.59	97,745.00	
200 - Supplies	14,000.00	10,761.35	14,000.00	7,543.12	13,500.00	5,456.95	12,500.00	
300 - Charges and Services	19,300.00	19,246.50	19,300.00	19,122.56	18,800.00	11,335.98	18,100.00	
360 - Insurance	2,650.00	4,164.87	4,160.00	4,097.70	4,302.59	4,694.87	4,929.62	
400 - Repairs & Maintenance	500.00	0.00	500.00	0.00	0.00	0.00	0.00	
430 - Miscellaneous	3,250.00	4,148.00	3,250.00	1,418.75	3,750.00	7,902.29	3,750.00	
Activity: 41310 - Administration Total:	133,800.00	131,421.64	138,599.19	128,663.00	143,508.19	101,356.68	137,024.62	

Budget Worksheet

For Fiscal: 2020 Period Ending: 09/30/2020

Classificatio...	2018		2019		2020		Defined Budgets	
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2021	2021
100 - Personal Services	6,000.00	5,170.05	0.00	0.00	6,000.00	3,742.50	0.00	0.00
200 - Supplies	100.00	56.86	0.00	0.00	100.00	120.92	0.00	0.00
300 - Charges and Services	500.00	460.00	0.00	0.00	500.00	428.40	0.00	0.00
430 - Miscellaneous	200.00	5,560.08	0.00	0.49	200.00	97.11	0.00	0.00
Activity: 41410 - Elections Total:	6,800.00	11,246.99	0.00	0.49	6,800.00	4,388.93	0.00	0.00

Budget Worksheet

For Fiscal: 2020 Period Ending: 09/30/2020

Classificatio...	2018		2019		2020		Defined Budgets	
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2021	2021
100 - Personal Services	118,400.00	110,360.62	124,024.10	117,948.33	130,624.97	87,644.25	136,082.20	
200 - Supplies	2,800.00	3,080.05	2,000.00	1,940.68	2,000.00	1,264.75	2,000.00	
300 - Charges and Services	9,900.00	7,065.38	10,700.00	7,717.58	10,700.00	3,833.63	10,700.00	
360 - Insurance	600.00	707.88	750.00	676.31	710.13	785.36	824.63	
400 - Repairs & Maintenance	900.00	102.48	900.00	672.58	900.00	135.12	900.00	
430 - Miscellaneous	4,700.00	6,143.38	4,700.00	1,366.15	4,700.00	4,460.25	4,700.00	
Activity: 41910 - Building & Zoning Total:	137,300.00	127,459.79	143,074.10	130,321.63	149,635.10	98,123.36	155,206.83	

Budget Worksheet

For Fiscal: 2020 Period Ending: 09/30/2020

Classificatio...	2018		2019		2020		Defined Budgets	
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2021	2021
200 - Supplies	1,000.00	408.65	1,000.00	838.85	1,000.00	1,071.84	1,000.00	
360 - Insurance	450.00	415.93	450.00	433.13	493.50	519.00	544.95	
380 - Utility Service	17,300.00	14,646.96	17,300.00	15,411.47	17,450.00	9,129.23	17,450.00	
400 - Repairs & Maintenance	16,500.00	22,000.78	16,500.00	13,172.96	16,500.00	9,217.44	16,500.00	
430 - Miscellaneous	800.00	100.00	800.00	100.00	800.00	198.24	800.00	
Activity: 41940 - City Hall Total:	36,050.00	37,572.32	36,050.00	29,956.41	36,243.50	20,135.75	36,294.95	

Budget Worksheet

For Fiscal: 2020 Period Ending: 09/30/2020

Classificatio...	2018		2019		2020		Defined Budgets	
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2021	2021
100 - Personal Services	866,750.00	872,724.87	946,171.60	952,431.81	981,688.86	699,678.80	983,345.00	
200 - Supplies	30,500.00	25,567.67	30,700.00	32,658.01	31,500.00	24,184.90	33,000.00	
300 - Charges and Services	87,800.00	90,018.22	97,000.00	93,339.03	101,100.00	68,112.15	101,600.00	
360 - Insurance	22,600.00	25,697.27	27,510.00	35,874.65	39,052.97	44,372.60	46,591.23	
400 - Repairs & Maintenance	19,500.00	19,537.73	21,500.00	21,913.57	22,500.00	18,809.21	22,500.00	
430 - Miscellaneous	64,300.00	54,124.11	70,000.00	64,035.32	78,800.00	57,803.51	83,300.00	
Activity: 42120 - Crime Control Total:	1,091,450.00	1,087,669.87	1,192,881.60	1,200,252.39	1,254,641.83	912,961.17	1,270,336.23	

Budget Worksheet

For Fiscal: 2020 Period Ending: 09/30/2020

Classificatio...	2018		2019		2020		Defined Budgets	
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2021	2021
100 - Personal Services	46,350.00	49,085.18	47,366.00	44,950.33	47,366.00	0.00	47,366.00	
200 - Supplies	13,750.00	8,804.69	12,500.00	14,292.19	12,500.00	7,393.80	12,500.00	
300 - Charges and Services	24,425.00	21,041.35	22,125.00	16,437.10	22,125.00	4,082.51	21,425.00	
360 - Insurance	14,921.00	16,912.03	18,060.00	16,093.05	17,101.36	18,313.82	19,229.52	
380 - Utility Service	10,530.00	8,972.20	11,730.00	9,980.48	11,730.00	5,711.53	10,730.00	
400 - Repairs & Maintenance	14,960.00	13,249.86	17,200.00	19,532.37	17,200.00	15,453.00	17,200.00	
430 - Miscellaneous	1,950.00	1,063.94	1,450.00	325.81	1,450.00	756.29	1,450.00	
481 - Other	45,000.00	48,243.86	48,000.00	48,147.64	48,000.00	49,929.90	48,000.00	
Activity: 42220 - Fire Fighting Total:	171,886.00	167,373.11	178,431.00	169,758.97	177,472.36	101,640.85	177,900.52	

Budget Worksheet

For Fiscal: 2020 Period Ending: 09/30/2020

Classificatio...	2018		2019		2020		Defined Budgets	
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2021	2021
100 - Personal Services	2,675.00	0.00	2,686.11	2,583.60	2,686.11	0.00	2,686.11	
200 - Supplies	700.00	16.66	700.00	0.00	700.00	0.00	700.00	
300 - Charges and Services	2,000.00	1,800.00	2,000.00	1,800.00	2,000.00	1,800.00	2,000.00	
380 - Utility Service	500.00	361.94	500.00	1,550.79	500.00	282.15	500.00	
400 - Repairs & Maintenance	0.00	236.36	0.00	0.00	0.00	0.00	0.00	
430 - Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Activity: 42500 - Civil Defense Total:	5,875.00	2,414.96	5,886.11	5,934.39	5,886.11	2,082.15	5,886.11	

Budget Worksheet

For Fiscal: 2020 Period Ending: 09/30/2020

Classificatio...	2018		2019		2020		Defined Budgets	
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2021	2021
100 - Personal Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200 - Supplies	200.00	63.25	200.00	0.00	200.00	0.00	200.00	200.00
300 - Charges and Services	2,500.00	762.66	2,500.00	820.87	2,500.00	949.40	2,500.00	2,500.00
430 - Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Activity: 42700 - Animal Control Total:	2,700.00	825.91	2,700.00	820.87	2,700.00	949.40	2,700.00	2,700.00

Budget Worksheet

For Fiscal: 2020 Period Ending: 09/30/2020

Classificatio...	2018		2019		2020		Defined Budgets	
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2021	2021
100 - Personal Services	312,200.00	284,971.29	296,213.00	324,385.29	330,643.00	243,166.72		342,657.00
200 - Supplies	103,300.00	102,250.71	103,800.00	102,304.50	104,550.00	76,516.71		98,300.00
300 - Charges and Services	10,050.00	4,518.27	5,050.00	6,775.01	4,950.00	1,483.92		4,950.00
360 - Insurance	21,560.00	25,481.87	27,260.00	22,381.03	23,711.62	28,209.47		29,619.95
380 - Utility Service	48,000.00	42,642.07	44,000.00	33,733.71	39,000.00	20,686.30		33,800.00
400 - Repairs & Maintenance	110,250.00	130,745.32	75,745.00	134,132.40	77,245.00	64,745.66		78,445.00
430 - Miscellaneous	1,300.00	-788.97	1,300.00	3,502.02	850.00	-108.05		850.00
Activity: 43100 - Streets Total:	606,660.00	589,820.56	553,368.00	627,213.96	580,949.62	434,700.73		588,621.95

Budget Worksheet

For Fiscal: 2020 Period Ending: 09/30/2020

Classificatio...	2018		2019		2020		Defined Budgets	
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2021	2021
300 - Charges and Services	2,000.00	4,474.41	2,000.00	981.20	2,000.00	436.90	2,000.00	
380 - Utility Service	20,000.00	25,491.09	20,000.00	26,755.23	20,000.00	0.00	20,000.00	
430 - Miscellaneous	0.00	27.90	0.00	86.32	0.00	55.81	0.00	
Activity: 43210 - Sanitation Total:	22,000.00	29,993.40	22,000.00	27,822.75	22,000.00	492.71	22,000.00	

Budget Worksheet

For Fiscal: 2020 Period Ending: 09/30/2020

Classificatio...	2018		2019		2020		Defined Budgets	
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2021	2021
100 - Personal Services	30,220.00	29,703.61	31,475.25	22,081.16	30,516.00	25,022.24		28,420.00
200 - Supplies	7,500.00	5,394.24	7,500.00	5,279.85	6,500.00	3,826.29		6,500.00
250 - Merchandise Purchases	750.00	545.22	750.00	0.00	0.00	0.00		0.00
300 - Charges and Services	6,800.00	992.89	2,500.00	1,900.56	2,500.00	168.00		2,500.00
360 - Insurance	150.00	130.35	150.00	127.22	133.58	138.17		145.08
430 - Miscellaneous	225.00	22.00	225.00	135.00	100.00	0.00		100.00
Activity: 45120 - Recreation Total:	45,645.00	36,788.31	42,600.25	29,523.79	39,749.58	29,154.70		37,665.08

Budget Worksheet

For Fiscal: 2020 Period Ending: 09/30/2020

Classificatio...	2018		2019		2020		Defined Budgets	
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2021	2021
100 - Personal Services	120,175.00	99,976.07	120,457.00	113,888.35	121,213.00	88,636.59	125,720.00	
200 - Supplies	10,300.00	12,151.31	10,300.00	12,716.67	8,800.00	8,944.31	8,800.00	
300 - Charges and Services	650.00	6,479.29	6,550.00	5,961.45	10,250.00	4,663.25	10,250.00	
360 - Insurance	19,500.00	17,535.38	19,080.00	18,835.60	21,053.96	22,325.56	23,441.85	
380 - Utility Service	22,500.00	13,638.62	22,500.00	16,400.54	17,500.00	28,510.31	18,100.00	
400 - Repairs & Maintenance	27,500.00	15,359.88	26,500.00	16,851.31	25,000.00	17,790.45	22,500.00	
430 - Miscellaneous	500.00	701.03	500.00	91.65	500.00	115.54	500.00	
Activity: 45202 - Park Areas Total:	201,125.00	165,841.58	205,887.00	184,745.57	204,316.96	170,986.01	209,311.85	

Budget Worksheet

For Fiscal: 2020 Period Ending: 09/30/2020

Classificatio...	2018		2019		2020		Defined Budgets	
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2021	2021
700 - Other Financing Uses	0.00	184,910.79	0.00	32,462.52	0.00	0.00	0.00	0.00
Activity: 49960 - Interfund Transfers Total:	0.00	184,910.79	0.00	32,462.52	0.00	0.00	0.00	0.00

Budget Worksheet

For Fiscal: 2020 Period Ending: 09/30/2020

Classificatio...	2018		2019		2020		Defined Budgets
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2021 2021
700 - Other Financing Uses	25,670.00	25,670.00	28,035.00	28,035.00	27,641.00	27,641.00	27,247.50
Activity: 49980 - Debt Service Total:	25,670.00	25,670.00	28,035.00	28,035.00	27,641.00	27,641.00	27,247.50
Report Total:	2,595,631.00	2,698,613.98	2,665,052.25	2,731,440.54	2,762,366.89	2,019,131.82	2,791,500.22



Windom, MN

Budget Worksheet Group Summary

For Fiscal: 2020 Period Ending: 09/30/2020

Classification;SubSource...	2018	2018	2019	2019	2020	2020	Defined Budgets
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2021 2021
Fund: 211 - LIBRARY							
Fund: 211 - LIBRARY							
Revenue							
310 - Taxes	193,630.00	193,630.00	189,991.92	189,992.00	191,707.24	191,707.00	192,480.84
330 - Intergovernmental Revenues	16,000.00	22,659.32	16,000.00	20,026.93	20,000.00	19,055.82	20,000.00
340 - Charges for Services	500.00	266.15	500.00	525.80	500.00	281.95	500.00
370 - Other Revenues	75,350.00	78,120.31	3,500.00	22,711.19	3,500.00	1,233.54	3,500.00
Revenue Total:	285,480.00	294,675.78	209,991.92	233,255.92	215,707.24	212,278.31	216,480.84
Expense							
100 - Personal Services	126,300.00	116,939.63	132,207.07	120,189.63	139,125.49	89,634.55	145,352.00
200 - Supplies	7,400.00	6,026.99	6,700.00	6,266.20	6,700.00	5,112.88	6,700.00
300 - Charges and Services	9,600.00	9,423.56	10,200.00	9,260.36	10,200.00	8,729.14	10,200.00
360 - Insurance	4,050.00	3,927.78	4,654.85	4,026.37	4,451.75	4,760.80	4,998.84
380 - Utility Service	9,400.00	7,712.04	8,500.00	5,338.18	8,500.00	4,516.73	7,500.00
400 - Repairs & Maintenance	16,700.00	12,625.44	15,700.00	11,432.42	12,700.00	7,140.83	11,200.00
430 - Miscellaneous	33,030.00	29,634.51	32,030.00	29,162.51	32,030.00	17,625.87	30,530.00
500 - Capital Outlay	119,000.00	113,281.80	0.00	15,456.57	2,000.00	26,172.53	0.00
Expense Total:	325,480.00	299,571.75	209,991.92	201,132.24	215,707.24	163,693.33	216,480.84
Fund: 211 - LIBRARY Surplus (Deficit):	-40,000.00	-4,895.97	0.00	32,123.68	0.00	48,584.98	0.00
Total Revenues	285,480.00	294,675.78	209,991.92	233,255.92	215,707.24	212,278.31	216,480.84
Total Expenses	325,480.00	299,571.75	209,991.92	201,132.24	215,707.24	163,693.33	216,480.84
Fund: 211 - LIBRARY Surplus (Deficit):	-40,000.00	-4,895.97	0.00	32,123.68	0.00	48,584.98	0.00

Budget Worksheet

For Fiscal: 2020 Period Ending: 09/30/2020

Classification;SubSource...	2018		2019		2020		Defined Budgets	
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2021	2021
Fund: 225 - AIRPORT								
Fund: 225 - AIRPORT								
Revenue								
310 - Taxes	15,000.00	15,000.00	10,000.00	10,000.00	10,000.00	0.00	7,000.00	
330 - Intergovernmental Revenues	167,000.00	141,095.35	517,000.00	486,511.97	492,000.00	74,404.15	220,500.00	
340 - Charges for Services	100,750.00	133,932.27	105,750.00	98,372.82	105,750.00	77,580.66	105,750.00	
Revenue Total:	282,750.00	290,027.62	632,750.00	594,884.79	607,750.00	151,984.81	333,250.00	
Expense								
100 - Personal Services	11,413.00	9,597.01	10,289.12	9,813.54	10,321.36	7,233.68	10,490.00	
200 - Supplies	1,900.00	640.25	1,900.00	1,989.15	1,900.00	1,625.31	1,900.00	
250 - Merchandise Purchases	60,000.00	92,335.30	75,000.00	59,866.28	75,000.00	37,811.26	75,000.00	
300 - Charges and Services	400.00	769.38	400.00	737.34	400.00	757.60	400.00	
360 - Insurance	11,150.00	11,216.28	12,200.00	13,698.60	15,440.26	16,064.43	16,867.66	
380 - Utility Service	9,000.00	6,432.02	8,500.00	7,262.02	8,500.00	6,217.11	8,500.00	
400 - Repairs & Maintenance	5,000.00	8,896.76	6,500.00	7,885.27	6,500.00	17,751.14	8,500.00	
430 - Miscellaneous	1,450.00	2,161.19	1,850.00	4,249.17	1,850.00	1,895.18	1,850.00	
500 - Capital Outlay	175,000.00	125,700.24	500,000.00	500,649.12	487,038.00	128,642.25	210,000.00	
Expense Total:	275,313.00	257,748.43	616,639.12	606,150.49	606,949.62	217,997.96	333,507.66	
Fund: 225 - AIRPORT Surplus (Deficit):	7,437.00	32,279.19	16,110.88	-11,265.70	800.38	-66,013.15	-257.66	
Total Revenues	282,750.00	290,027.62	632,750.00	594,884.79	607,750.00	151,984.81	333,250.00	
Total Expenses	275,313.00	257,748.43	616,639.12	606,150.49	606,949.62	217,997.96	333,507.66	
Fund: 225 - AIRPORT Surplus (Deficit):	7,437.00	32,279.19	16,110.88	-11,265.70	800.38	-66,013.15	-257.66	

Budget Worksheet

For Fiscal: 2020 Period Ending: 09/30/2020

Classification;SubSource...	2018		2019		2020		Defined Budgets	
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2021	2021
Fund: 230 - POOL								
Revenue								
310 - Taxes	60,825.00	60,825.00	72,694.00	72,694.00	76,262.59	76,263.00	69,637.31	
340 - Charges for Services	47,300.00	34,475.50	46,300.00	40,287.50	42,300.00	38,698.75	41,100.00	
370 - Other Revenues	1,500.00	930.25	1,500.00	1,783.52	1,500.00	0.00	1,500.00	
Revenue Total:	109,625.00	96,230.75	120,494.00	114,765.02	120,062.59	114,961.75	112,237.31	
Expense								
100 - Personal Services	65,500.00	52,311.83	66,109.00	55,123.95	63,162.00	61,869.19	62,125.00	
200 - Supplies	7,800.00	5,835.73	7,850.00	7,725.80	7,850.00	7,315.39	7,850.00	
250 - Merchandise Purchases	3,450.00	1,578.45	3,450.00	3,337.97	3,450.00	1,238.79	3,450.00	
300 - Charges and Services	4,400.00	2,321.88	4,000.00	4,375.69	4,300.00	2,892.52	4,300.00	
360 - Insurance	3,150.00	3,481.71	3,760.00	4,446.66	4,775.59	5,130.77	5,387.31	
380 - Utility Service	12,525.00	11,508.03	12,125.00	14,011.35	13,325.00	9,204.01	13,325.00	
400 - Repairs & Maintenance	10,000.00	11,933.50	20,400.00	8,899.79	20,400.00	19,141.73	13,000.00	
430 - Miscellaneous	2,800.00	4,093.00	2,800.00	2,235.90	2,800.00	2,268.79	2,800.00	
Expense Total:	109,625.00	93,064.13	120,494.00	100,157.11	120,062.59	109,061.19	112,237.31	
Fund: 230 - POOL Surplus (Deficit):	0.00	3,166.62	0.00	14,607.91	0.00	5,900.56	0.00	
Total Revenues	109,625.00	96,230.75	120,494.00	114,765.02	120,062.59	114,961.75	112,237.31	
Total Expenses	109,625.00	93,064.13	120,494.00	100,157.11	120,062.59	109,061.19	112,237.31	
Fund: 230 - POOL Surplus (Deficit):	0.00	3,166.62	0.00	14,607.91	0.00	5,900.56	0.00	

Budget Worksheet

For Fiscal: 2020 Period Ending: 09/30/2020

Classification;SubSource...	2018		2019		2020		Defined Budgets	
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2021	2021
Fund: 235 - AMBULANCE								
Revenue								
330 - Intergovernmental Revenues	0.00	22,872.90	5,000.00	928.86	5,000.00	10,762.91	5,000.00	
340 - Charges for Services	508,500.00	719,919.68	758,500.00	827,853.52	682,500.00	667,564.06	729,500.00	
370 - Other Revenues	3,600.00	6,527.36	5,000.00	13,848.87	5,000.00	26,495.57	5,000.00	
380 - Other Financing Sources	0.00	0.00	0.00	3,000.00	0.00	0.00	0.00	
Revenue Total:	512,100.00	749,319.94	768,500.00	845,631.25	692,500.00	704,822.54	739,500.00	
Expense								
100 - Personal Services	197,900.00	263,833.68	254,631.00	292,001.73	267,785.00	194,485.70	269,155.00	
200 - Supplies	45,500.00	48,174.08	49,500.00	42,960.90	49,500.00	33,612.15	49,500.00	
300 - Charges and Services	63,000.00	72,493.05	69,000.00	89,607.31	86,500.00	60,956.46	94,500.00	
360 - Insurance	9,250.00	10,397.48	10,890.00	12,901.44	13,354.54	14,766.27	15,504.58	
380 - Utility Service	7,020.00	6,004.95	7,220.00	6,655.66	7,220.00	3,807.73	7,220.00	
400 - Repairs & Maintenance	17,640.00	23,912.53	21,400.00	25,033.28	23,400.00	10,205.56	23,400.00	
430 - Miscellaneous	12,500.00	11,083.36	16,500.00	18,142.63	15,000.00	5,914.56	15,000.00	
500 - Capital Outlay	0.00	0.00	95,000.00	93,751.77	200,000.00	116,295.00	235,000.00	
Expense Total:	352,810.00	435,899.13	524,141.00	581,054.72	662,759.54	440,043.43	709,279.58	
Fund: 235 - AMBULANCE Surplus (Deficit):	159,290.00	313,420.81	244,359.00	264,576.53	29,740.46	264,779.11	30,220.42	
Total Revenues	512,100.00	749,319.94	768,500.00	845,631.25	692,500.00	704,822.54	739,500.00	
Total Expenses	352,810.00	435,899.13	524,141.00	581,054.72	662,759.54	440,043.43	709,279.58	
Fund: 235 - AMBULANCE Surplus (Deficit):	159,290.00	313,420.81	244,359.00	264,576.53	29,740.46	264,779.11	30,220.42	

Budget Worksheet

For Fiscal: 2020 Period Ending: 09/30/2020

Classification;SubSource...	2018		2019		2020		Defined Budgets
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2021 2021
Fund: 250 - EDA GENERAL							
Revenue							
310 - Taxes	71,086.00	70,746.44	78,509.05	79,967.42	97,953.67	90,454.00	131,428.50
330 - Intergovernmental Revenues	0.00	4,228.00	0.00	5,000.00	0.00	0.00	0.00
340 - Charges for Services	40,000.00	18,682.47	44,431.00	30,412.75	40,000.00	0.00	40,000.00
370 - Other Revenues	93,964.00	98,970.82	92,944.00	99,520.69	94,788.00	85,539.56	735.00
380 - Other Financing Sources	0.00	0.00	0.00	0.00	0.00	3,240.00	0.00
Revenue Total:	205,050.00	192,627.73	215,884.05	214,900.86	232,741.67	179,233.56	172,163.50
Expense							
100 - Personal Services	107,050.00	105,972.15	111,994.05	111,827.94	117,850.75	84,174.90	122,645.00
200 - Supplies	1,800.00	2,170.46	1,800.00	1,258.57	1,800.00	1,062.43	1,800.00
300 - Charges and Services	31,350.00	38,205.86	32,850.00	35,756.18	45,250.00	29,305.15	42,450.00
360 - Insurance	4,300.00	4,029.73	4,390.00	4,246.22	4,740.92	5,303.33	5,568.50
380 - Utility Service	500.00	760.18	500.00	1,196.67	500.00	520.43	500.00
400 - Repairs & Maintenance	4,900.00	922.37	4,900.00	1,674.38	3,400.00	1,543.29	3,400.00
430 - Miscellaneous	38,300.00	38,560.87	42,600.00	38,487.49	42,300.00	18,280.59	13,300.00
481 - Other	15,550.00	19,118.13	15,550.00	22,008.42	7,500.00	129,843.75	12,000.00
600 - Debt Service	100,300.00	100,320.00	72,600.00	72,620.00	41,000.00	33,600.00	0.00
Expense Total:	304,050.00	310,059.75	287,184.05	289,075.87	264,341.67	303,633.87	201,663.50
Fund: 250 - EDA GENERAL Surplus (Deficit):	-99,000.00	-117,432.02	-71,300.00	-74,175.01	-31,600.00	-124,400.31	-29,500.00
Total Revenues	205,050.00	192,627.73	215,884.05	214,900.86	232,741.67	179,233.56	172,163.50
Total Expenses	304,050.00	310,059.75	287,184.05	289,075.87	264,341.67	303,633.87	201,663.50
Fund: 250 - EDA GENERAL Surplus (Deficit):	-99,000.00	-117,432.02	-71,300.00	-74,175.01	-31,600.00	-124,400.31	-29,500.00

Budget Worksheet

For Fiscal: 2020 Period Ending: 09/30/2020

Classification;SubSource...	2018		2019		2020		Defined Budgets	
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2021	2021
Fund: 601 - WATER								
Fund: 601 - WATER								
Revenue								
330 - Intergovernmental Revenues	0.00	0.00	0.00	0.00	56,250.00	0.00	0.00	
361 - Special Assessments	3,116.20	11,947.01	2,079.14	7,789.91	1,815.89	855.03	1,189.00	
370 - Other Revenues	1,000.00	0.00	1,000.00	0.00	0.00	132.48	0.00	
371 - Proprietary Fund Revenues	1,106,500.00	1,119,869.55	1,256,500.00	1,214,582.97	1,202,500.00	1,010,772.40	1,275,000.00	
Revenue Total:	1,110,616.20	1,131,816.56	1,259,579.14	1,222,372.88	1,260,565.89	1,011,759.91	1,276,189.00	
Expense								
100 - Personal Services	276,950.00	265,330.39	289,735.07	294,269.68	309,399.00	231,526.29	394,998.00	
200 - Supplies	72,400.00	55,749.15	72,400.00	49,669.51	56,400.00	47,228.47	56,400.00	
300 - Charges and Services	52,900.00	48,820.27	53,100.00	48,360.60	53,100.00	23,403.30	53,600.00	
360 - Insurance	13,400.00	14,045.15	15,200.00	14,039.35	15,221.73	24,754.40	25,992.13	
380 - Utility Service	103,200.00	95,334.51	102,200.00	111,488.37	102,200.00	79,417.76	99,700.00	
400 - Repairs & Maintenance	64,300.00	62,917.34	64,300.00	34,654.55	64,300.00	56,937.37	61,500.00	
410 - Other Charges	384,730.00	420,433.54	425,000.00	415,837.98	425,000.00	320,400.00	420,000.00	
430 - Miscellaneous	24,600.00	21,366.24	24,600.00	21,346.26	30,600.00	14,933.97	29,600.00	
500 - Capital Outlay	30,000.00	0.00	45,000.00	0.00	105,000.00	0.00	45,000.00	
600 - Debt Service	278,000.00	62,853.07	301,585.30	41,325.18	215,208.00	60,289.55	234,318.00	
700 - Other Financing Uses	18,320.00	21,660.35	44,903.00	45,953.41	72,313.00	82,312.99	72,000.00	
Expense Total:	1,318,800.00	1,068,510.01	1,438,023.37	1,076,944.89	1,448,741.73	941,204.10	1,493,108.13	
Fund: 601 - WATER Surplus (Deficit):	-208,183.80	63,306.55	-178,444.23	145,427.99	-188,175.84	70,555.81	-216,919.13	
Total Revenues	1,110,616.20	1,131,816.56	1,259,579.14	1,222,372.88	1,260,565.89	1,011,759.91	1,276,189.00	
Total Expenses	1,318,800.00	1,068,510.01	1,438,023.37	1,076,944.89	1,448,741.73	941,204.10	1,493,108.13	
Fund: 601 - WATER Surplus (Deficit):	-208,183.80	63,306.55	-178,444.23	145,427.99	-188,175.84	70,555.81	-216,919.13	

Budget Worksheet

For Fiscal: 2020 Period Ending: 09/30/2020

Classification;SubSource...	2018		2019		2020		Defined Budgets
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2021 2021
Fund: 602 - SEWER							
Fund: 602 - SEWER							
Revenue							
330 - Intergovernmental Revenues	0.00	1,621,610.63	9,317,646.00	6,268,050.08	0.00	1,085,817.92	0.00
361 - Special Assessments	4,068.98	6,518.05	3,038.10	3,842.33	532.34	243.50	509.00
370 - Other Revenues	0.00	13,810.96	0.00	53,231.42	10,000.00	4,794.90	10,000.00
372 - Sewer	5,267,433.00	5,494,329.28	1,912,541.00	1,837,470.29	1,862,990.00	1,413,657.52	1,987,300.00
380 - Other Financing Sources	0.00	0.00	30,000.00	29,931.54	396,468.00	0.00	396,468.00
Revenue Total:	5,271,501.98	7,136,268.92	11,263,225.10	8,192,525.66	2,269,990.34	2,504,513.84	2,394,277.00
Expense							
100 - Personal Services	425,950.00	413,372.19	455,588.07	383,288.69	464,288.00	224,510.41	402,715.00
200 - Supplies	28,100.00	20,583.18	28,600.00	21,960.52	25,600.00	15,954.60	263,600.00
300 - Charges and Services	85,100.00	91,136.95	85,900.00	73,782.44	85,900.00	47,250.40	95,900.00
360 - Insurance	18,200.00	17,474.73	18,910.00	18,896.38	20,371.87	18,960.14	19,908.16
380 - Utility Service	213,300.00	192,129.94	213,300.00	180,240.79	205,800.00	110,189.30	190,800.00
400 - Repairs & Maintenance	78,800.00	59,882.44	78,800.00	67,218.50	78,800.00	-77,947.31	78,800.00
410 - Other Charges	361,220.00	401,258.14	387,220.00	401,324.96	407,220.00	343,500.00	967,220.00
430 - Miscellaneous	41,100.00	34,640.28	79,100.00	71,382.03	36,100.00	12,050.93	47,100.00
500 - Capital Outlay	40,000.00	0.00	55,000.00	0.00	140,000.00	0.00	55,000.00
600 - Debt Service	344,405.00	108,429.75	384,737.96	110,952.66	1,070,337.00	158,847.28	1,088,162.00
700 - Other Financing Uses	20,700.00	23,896.83	27,387.00	28,137.32	34,370.00	44,370.97	34,017.00
Expense Total:	1,656,875.00	1,316,280.43	1,814,543.03	1,357,184.29	2,568,786.87	897,686.72	3,243,222.16
Fund: 602 - SEWER Surplus (Deficit):	3,614,626.98	5,773,464.49	9,448,682.07	6,835,341.37	-298,796.53	1,606,827.12	-848,945.16
Total Revenues	5,271,501.98	7,136,268.92	11,263,225.10	8,192,525.66	2,269,990.34	2,504,513.84	2,394,277.00
Total Expenses	1,656,875.00	1,316,280.43	1,814,543.03	1,357,184.29	2,568,786.87	897,686.72	3,243,222.16
Fund: 602 - SEWER Surplus (Deficit):	3,614,626.98	5,773,464.49	9,448,682.07	6,835,341.37	-298,796.53	1,606,827.12	-848,945.16

Budget Worksheet

For Fiscal: 2020 Period Ending: 09/30/2020

Classification;SubSource...	2018		2019		2020		Defined Budgets
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2021 2021
Fund: 604 - ELECTRIC							
Revenue							
370 - Other Revenues	6,500.00	55,689.89	25,000.00	113,245.29	30,000.00	48,217.22	30,000.00
374 - Electric	6,284,396.00	6,724,550.12	6,525,796.00	7,009,648.75	6,607,196.00	5,286,166.82	6,920,395.00
380 - Other Financing Sources	0.00	6,782.48	0.00	1,400.00	0.00	20,000.00	0.00
Revenue Total:	6,290,896.00	6,787,022.49	6,550,796.00	7,124,294.04	6,637,196.00	5,354,384.04	6,950,395.00
Expense							
100 - Personal Services	595,700.00	502,978.11	561,471.00	468,180.05	613,573.00	379,010.92	629,610.00
200 - Supplies	48,500.00	39,947.43	48,500.00	46,097.93	48,500.00	24,997.02	48,500.00
250 - Merchandise Purchases	4,175,347.00	4,248,850.44	3,675,347.00	3,885,695.04	4,175,347.00	2,608,295.64	4,416,392.00
300 - Charges and Services	59,800.00	69,682.67	62,300.00	85,135.12	71,700.00	47,149.03	72,700.00
360 - Insurance	101,350.00	114,185.87	117,470.00	118,062.96	125,593.78	121,906.20	128,001.51
380 - Utility Service	8,750.00	7,839.13	8,750.00	7,658.58	9,200.00	5,330.87	9,000.00
400 - Repairs & Maintenance	143,500.00	134,919.15	205,500.00	225,709.90	147,500.00	123,024.99	147,500.00
410 - Other Charges	506,000.00	529,474.87	525,000.00	647,479.84	650,000.00	460,100.00	600,000.00
430 - Miscellaneous	135,850.00	127,253.24	135,850.00	148,835.38	135,750.00	129,559.53	136,750.00
481 - Other	14,400.00	14,400.00	14,400.00	14,400.00	14,400.00	10,800.00	14,400.00
500 - Capital Outlay	450,000.00	0.00	495,000.00	0.00	560,000.00	0.00	3,385,060.00
700 - Other Financing Uses	200,000.00	200,750.00	200,000.00	200,750.00	200,000.00	100,000.00	200,000.00
Expense Total:	6,439,197.00	5,990,280.91	6,049,588.00	5,848,004.80	6,751,563.78	4,010,174.20	9,787,913.51
Fund: 604 - ELECTRIC Surplus (Deficit):	-148,301.00	796,741.58	501,208.00	1,276,289.24	-114,367.78	1,344,209.84	-2,837,518.51
Total Revenues	6,290,896.00	6,787,022.49	6,550,796.00	7,124,294.04	6,637,196.00	5,354,384.04	6,950,395.00
Total Expenses	6,439,197.00	5,990,280.91	6,049,588.00	5,848,004.80	6,751,563.78	4,010,174.20	9,787,913.51
Fund: 604 - ELECTRIC Surplus (Deficit):	-148,301.00	796,741.58	501,208.00	1,276,289.24	-114,367.78	1,344,209.84	-2,837,518.51

Budget Worksheet

For Fiscal: 2020 Period Ending: 09/30/2020

Classification;SubSource...	2018	2018	2019	2019	2020	2020	Defined Budgets
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2021 2021
Fund: 609 - LIQUOR STORE							
Fund: 609 - LIQUOR STORE							
Revenue							
370 - Other Revenues	0.00	6,101.29	2,000.00	6,716.04	6,000.00	2,958.79	6,000.00
378 - Liquor	1,838,000.00	2,060,196.27	1,913,750.00	2,054,756.93	1,994,000.00	1,725,346.67	2,071,425.00
Revenue Total:	1,838,000.00	2,066,297.56	1,915,750.00	2,061,472.97	2,000,000.00	1,728,305.46	2,077,425.00
Expense							
100 - Personal Services	261,650.00	198,445.84	252,152.60	247,612.73	269,914.60	186,189.92	269,885.00
200 - Supplies	8,900.00	10,120.03	5,000.00	7,603.03	5,575.00	6,060.61	5,850.00
250 - Merchandise Purchases	1,329,950.00	1,530,617.62	1,401,424.00	1,508,024.82	1,457,533.20	1,284,290.07	1,522,725.56
300 - Charges and Services	37,900.00	61,195.70	41,425.00	56,507.73	61,950.00	40,072.51	62,000.00
360 - Insurance	14,500.00	15,677.53	16,870.00	15,565.01	16,502.17	11,349.96	11,917.46
380 - Utility Service	13,450.00	14,443.35	13,700.00	15,702.32	14,200.00	11,289.94	14,950.00
400 - Repairs & Maintenance	7,500.00	2,820.55	7,500.00	8,650.37	7,500.00	3,318.79	7,500.00
410 - Other Charges	22,000.00	30,944.86	25,000.00	29,939.40	30,000.00	23,400.00	30,000.00
430 - Miscellaneous	34,100.00	35,896.31	34,650.00	38,461.08	38,200.00	38,542.71	39,200.00
500 - Capital Outlay	5,000.00	0.00	5,000.00	0.00	15,000.00	0.00	5,000.00
700 - Other Financing Uses	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	50,000.00	100,000.00
Expense Total:	1,834,950.00	2,000,161.79	1,902,721.60	2,028,066.49	2,016,374.97	1,654,514.51	2,069,028.02
Fund: 609 - LIQUOR STORE Surplus (Deficit):	3,050.00	66,135.77	13,028.40	33,406.48	-16,374.97	73,790.95	8,396.98
Total Revenues	1,838,000.00	2,066,297.56	1,915,750.00	2,061,472.97	2,000,000.00	1,728,305.46	2,077,425.00
Total Expenses	1,834,950.00	2,000,161.79	1,902,721.60	2,028,066.49	2,016,374.97	1,654,514.51	2,069,028.02
Fund: 609 - LIQUOR STORE Surplus (Deficit):	3,050.00	66,135.77	13,028.40	33,406.48	-16,374.97	73,790.95	8,396.98

Budget Worksheet

For Fiscal: 2020 Period Ending: 09/30/2020

Classification;SubSource...	2018		2019		2020		Defined Budgets
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2021 2021
Fund: 614 - TELECOM							
Revenue							
370 - Other Revenues	2,000.00	16,443.95	3,000.00	16,253.02	5,000.00	4,246.53	5,000.00
382 - Cable	1,126,100.00	1,079,094.84	1,036,764.00	994,963.43	646,284.00	698,591.38	886,600.00
383 - Telephone	739,560.00	719,629.18	711,979.00	683,801.32	677,711.00	502,969.48	663,680.00
384 - Internet	1,061,000.00	1,097,257.31	1,074,887.00	1,172,466.07	1,133,800.00	957,412.64	1,283,900.00
Revenue Total:	2,928,660.00	2,912,425.28	2,826,630.00	2,867,483.84	2,462,795.00	2,163,220.03	2,839,180.00
Expense							
100 - Personal Services	511,400.00	504,668.32	548,638.40	543,263.26	575,588.45	412,383.33	588,195.00
200 - Supplies	82,000.00	45,671.36	82,300.00	58,554.94	81,300.00	19,933.22	66,300.00
300 - Charges and Services	110,700.00	106,333.09	107,700.00	117,782.12	127,700.00	70,404.93	124,500.00
360 - Insurance	24,100.00	23,839.20	25,810.00	25,109.93	26,742.30	28,532.55	29,959.18
380 - Utility Service	28,250.00	29,850.09	28,250.00	30,291.27	23,250.00	23,566.35	31,250.00
400 - Repairs & Maintenance	31,500.00	8,431.88	31,500.00	5,029.23	24,000.00	4,594.20	24,000.00
410 - Other Charges	332,050.00	328,877.56	342,050.00	336,554.91	352,050.00	253,550.00	352,050.00
430 - Miscellaneous	1,358,400.00	1,342,235.13	1,328,400.00	1,196,823.29	933,500.00	864,574.47	1,216,500.00
500 - Capital Outlay	121,000.00	0.00	0.00	0.00	12,500.00	0.00	0.00
600 - Debt Service	817,710.00	335,829.35	893,306.26	293,870.85	896,756.00	375,302.88	827,123.00
700 - Other Financing Uses	0.00	2,250.00	0.00	3,650.00	0.00	0.00	0.00
Expense Total:	3,417,110.00	2,727,985.98	3,387,954.66	2,610,929.80	3,053,386.75	2,052,841.93	3,259,877.18
Fund: 614 - TELECOM Surplus (Deficit):	-488,450.00	184,439.30	-561,324.66	256,554.04	-590,591.75	110,378.10	-420,697.18
Total Revenues	2,928,660.00	2,912,425.28	2,826,630.00	2,867,483.84	2,462,795.00	2,163,220.03	2,839,180.00
Total Expenses	3,417,110.00	2,727,985.98	3,387,954.66	2,610,929.80	3,053,386.75	2,052,841.93	3,259,877.18
Fund: 614 - TELECOM Surplus (Deficit):	-488,450.00	184,439.30	-561,324.66	256,554.04	-590,591.75	110,378.10	-420,697.18

Budget Worksheet

For Fiscal: 2020 Period Ending: 09/30/2020

Classification;SubSource...	2018		2019		2020		Defined Budgets
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2021 2021
Fund: 615 - ARENA							
Fund: 615 - ARENA							
Revenue							
310 - Taxes	212,925.00	302,925.00	209,903.79	209,904.00	269,281.93	219,282.00	231,790.90
370 - Other Revenues	50.00	490,725.88	50.00	13,802.36	0.00	2,292.00	0.00
380 - Other Financing Sources	0.00	10,952.49	77,614.54	77,614.54	76,659.20	76,659.20	80,649.20
381 - Arena	107,175.00	108,479.94	140,175.00	100,792.70	116,800.00	32,102.39	112,800.00
Revenue Total:	320,150.00	913,083.31	427,743.33	402,113.60	462,741.13	330,335.59	425,240.10
Expense							
100 - Personal Services	170,650.00	166,235.62	187,276.33	140,410.42	186,542.36	116,112.48	184,645.00
200 - Supplies	19,325.00	10,984.35	19,200.00	41,131.51	21,700.00	11,789.69	30,700.00
250 - Merchandise Purchases	2,500.00	587.35	2,500.00	427.38	2,000.00	0.00	0.00
300 - Charges and Services	10,700.00	13,534.94	57,700.00	66,278.49	9,700.00	11,664.19	9,700.00
360 - Insurance	10,050.00	11,774.66	12,720.00	13,166.31	14,465.76	14,891.52	15,636.10
380 - Utility Service	70,150.00	79,224.05	70,150.00	71,889.08	70,150.00	43,413.71	72,650.00
400 - Repairs & Maintenance	26,900.00	31,235.26	25,900.00	42,014.75	25,900.00	18,904.16	25,900.00
410 - Other Charges	20,000.00	29,524.64	20,000.00	79,635.74	80,000.00	26,500.00	80,000.00
430 - Miscellaneous	9,875.00	12,012.71	9,875.00	10,273.83	9,875.00	7,450.58	9,875.00
500 - Capital Outlay	0.00	0.00	0.00	0.00	50,000.00	0.00	0.00
600 - Debt Service	60,934.00	60,934.57	90,422.00	33,184.14	72,408.00	32,408.76	76,134.00
700 - Other Financing Uses	0.00	0.00	67,750.00	67,750.00	0.00	0.00	0.00
Expense Total:	401,084.00	416,048.15	563,493.33	566,161.65	542,741.12	283,135.09	505,240.10
Fund: 615 - ARENA Surplus (Deficit):	-80,934.00	497,035.16	-135,750.00	-164,048.05	-79,999.99	47,200.50	-80,000.00
Total Revenues	320,150.00	913,083.31	427,743.33	402,113.60	462,741.13	330,335.59	425,240.10
Total Expenses	401,084.00	416,048.15	563,493.33	566,161.65	542,741.12	283,135.09	505,240.10
Fund: 615 - ARENA Surplus (Deficit):	-80,934.00	497,035.16	-135,750.00	-164,048.05	-79,999.99	47,200.50	-80,000.00

Budget Worksheet

For Fiscal: 2020 Period Ending: 09/30/2020

Classification;SubSource...	2018		2019		2020		Defined Budgets	
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2021	2021
Fund: 617 - M/P CENTER								
Revenue								
310 - Taxes	274,130.00	274,130.00	219,704.84	219,705.00	313,780.66	258,781.00	235,496.85	
370 - Other Revenues	7,525.00	5,739.90	500.00	5,114.74	500.00	1,475.09	500.00	
385 - M/P Center	75,570.00	89,451.83	81,070.00	105,687.54	84,070.00	49,617.42	84,070.00	
Revenue Total:	357,225.00	369,321.73	301,274.84	330,507.28	398,350.66	309,873.51	320,066.85	
Expense								
100 - Personal Services	224,700.00	151,060.79	212,999.84	132,764.56	237,595.00	131,639.73	220,499.84	
200 - Supplies	9,950.00	7,739.60	9,450.00	11,168.28	9,950.00	7,988.10	9,950.00	
250 - Merchandise Purchases	10,450.00	11,975.71	11,800.00	14,776.65	11,800.00	4,176.31	11,800.00	
300 - Charges and Services	18,125.00	14,305.58	24,125.00	20,218.61	22,225.00	13,291.43	19,725.00	
360 - Insurance	6,600.00	7,017.19	7,600.00	6,711.39	7,280.66	7,230.49	7,592.02	
380 - Utility Service	30,000.00	30,474.39	27,900.00	32,270.95	27,900.00	23,488.00	31,900.00	
400 - Repairs & Maintenance	12,300.00	16,605.32	12,300.00	54,640.66	12,300.00	18,272.18	12,300.00	
410 - Other Charges	55,000.00	54,520.88	55,000.00	56,355.83	60,000.00	40,320.00	60,000.00	
430 - Miscellaneous	11,951.00	4,834.63	3,600.00	5,398.97	3,800.00	1,599.66	3,800.00	
481 - Other	0.00	0.00	0.00	1,319.98	10,500.00	1,232.40	2,500.00	
500 - Capital Outlay	35,000.00	0.00	0.00	0.00	55,000.00	0.00	0.00	
Expense Total:	414,076.00	298,534.09	364,774.84	335,625.88	458,350.66	249,238.30	380,066.86	
Fund: 617 - M/P CENTER Surplus (Deficit):	-56,851.00	70,787.64	-63,500.00	-5,118.60	-60,000.00	60,635.21	-60,000.01	
Total Revenues	357,225.00	369,321.73	301,274.84	330,507.28	398,350.66	309,873.51	320,066.85	
Total Expenses	414,076.00	298,534.09	364,774.84	335,625.88	458,350.66	249,238.30	380,066.86	
Fund: 617 - M/P CENTER Surplus (Deficit):	-56,851.00	70,787.64	-63,500.00	-5,118.60	-60,000.00	60,635.21	-60,000.01	
Report Surplus (Deficit):	1,952,108.81	7,378,797.45	9,183,742.82	8,488,776.16	-1,007,297.38	4,185,012.40	-4,333,510.81	

**CITY OF WINDOM
2020 SPECIAL FUND TRACKING**

SEPTEMBER

Fund	Description	Beginning Balance	Interest/ Budget Additions	Withdrawals	Ending Balance	
CAPITAL OUTLAY RESERVE						
401	Equipment CD Fund	7,483.04	45.85		7,528.89	BMW CD
401	Council Chamber Improvements	30,000.00			30,000.00	
401	City Hall Roof	20,000.00	7,050.00		27,050.00	
401	City Network	16,784.49	1,500.00	(2,977.00)	15,307.49	
401	Police Forfeit Fund	3,901.82	15,950.00	(13,200.63)	6,651.19	
401	Police K9 Donations	80.01	70.00	(103.42)	46.59	
401	Planning & Zoning/EDA Computer	3,600.00			3,600.00	
401	Nuisance - Netsch	(1,735.00)		(650.00)	(2,385.00)	
401	Nuisance - Glidden	-		(75.00)	(75.00)	
401	Fire Dept Fund	29,013.50	299.63	(9,915.79)	19,397.34	ESF Furnishings
401	Engine Pumper Truck - Rural	100,000.00			100,000.00	
401	Fire Radio Replacement	10,000.00			10,000.00	
401	Fire Equipment Fund	-	25,000.00		25,000.00	
401	Well Site Fund	17,766.70	235.07		18,001.77	
401	Streets Equipment Reserve	7,541.56			7,541.56	
401	Streets Small Cities LGA	1,386.98			1,386.98	
401	Parks Windom Rec Area Lighting	85,000.00			85,000.00	
401	Park/Playground Fund	12,457.37	173.13		12,630.50	
401	Park Disc Golf	129.11			129.11	
401	Park Soil & Water Tree Fund	500.00			500.00	
401	Island Park Restrooms	142,500.00			142,500.00	
401	Park Unit 70 Reserve	16,000.00		(16,000.00)	-	Used for Mower
401	Park Tennis Courts	195,141.25		(148,364.60)	46,776.65	
401	2018 Flood Expense	71,677.03			71,677.03	
401	2019 Flood Expense	(20,133.83)	46,390.31		26,256.48	
401	2019 Windstorm	(5,042.00)	33,687.59		28,645.59	
401	2020 COVID	-	341,969.00	(69,687.15)	272,281.85	
401	7th Ave Extension	(2,780.00)			(2,780.00)	
401	Donation to Recreation Program	525.00			525.00	
401	Donation to Swimming Lessons	-	200.00		200.00	
615	Arena Roof Replacement Fund	-	50,661.50		50,661.50	
617	MPC Roof Replacement Fund	-	50,661.50		50,661.50	
617	MPC Facility Fund	80,850.33	5,867.77	(32,671.53)	54,046.57	
PENDING RETIREMENT RESERVE						
100	General Retirement Fund	229,810.20	3,040.41		232,850.61	
211	Library Retirement Fund	26,039.05	344.50		26,383.55	
615	Arena Retirement Fund	48,833.89	646.08		49,479.97	
617	MPC Retire Fund	6,610.96	87.47		6,698.43	
BOND PROCEEDS/ RESERVE						
307	2017A Bond Proceeds-Street	313,910.37	1,366.13		315,276.50	
308	2020B Bond Proceeds - Street	-	3,189,700.82	(875,000.00)	2,314,700.82	
308	2020C Bond Proceeds - Street	-	331,108.66	(210,000.00)	121,108.66	
601	2020B Bond Proceeds - Water	-	649,201.40	(175,000.00)	474,201.40	
602	2020B Bond Proceeds - Sewer	-	472,949.56	(115,000.00)	357,949.56	
614	Telecom Bond Reserve Fund	424,566.91	1,822.80	(55,566.47)	370,823.24	
614	2017B Bond Proceeds - Telecom	409,511.90	1,632.36		411,144.26	
615	2018A Equipment Certificates - Arena	222,259.22	1,121.94		223,381.16	

**BUDGET
CITY OF WINDOM
2021 BUDGET YEAR**

<u>Debt Service Levy</u>	<u>2021</u> Levy	<u>2022</u> Levy	<u>2023</u> Levy	<u>2024</u> Levy	<u>2025</u> Levy
402 Capital - ESF Loan	\$ 68,076	\$ 68,691	\$ 68,235	\$ 65,711	\$ 68,116
401 Street Shop - Loader & Sweeper Interfund Payment	\$ 62,000	\$ 47,663	\$ -	\$ (1)	\$ 1
*401 Ice System Replacement Project	\$ 80,649	\$ 79,232	\$ 77,814	\$ 76,397	\$ 80,229
302 2005 Street Project (2012A Refi)	\$ 33,103	\$ 33,756	\$ -	\$ -	\$ -
303 2007 Street Project (2012A Refi)	\$ 55,215	\$ 57,465	\$ -	\$ -	\$ -
305 2009 Street Project	\$ 48,605	\$ 50,627	\$ 53,462	\$ 56,192	\$ 53,567
306 2013 Street Project	\$ 95,963	\$ 94,598	\$ 93,233	\$ 97,118	\$ 95,465
307 2017 Street Project	\$ 84,561	\$ 85,716	\$ 81,463	\$ 82,461	\$ 82,461
308 2020 Street Project	\$ 160,562	\$ 161,087	\$ 161,455	\$ 161,665	\$ 161,717
406 2013 Equip Bond - Fire Truck & SCBA	\$ 26,573	\$ 26,741	\$ -	\$ -	\$ -
Total	\$ 715,307	\$ 705,577	\$ 535,663	\$ 539,544	\$ 541,556
	\$ 122,451	\$ (9,730)	\$ (169,914)	\$ 3,880	\$ 2,012

**BUDGET
CITY OF WINDOM
2021 BUDGET YEAR
SPECIAL PROJECTS**

(Tax Increment Finance, Revolving Loan Funds and Other)

<u>Name</u>	<u>Revenue</u>	<u>Expense</u>
407 Dilapidated Housing Program	\$ -	\$ -
251 RBEG\Remick Revolving Loan	\$ 1,000	\$ -
252 Small Cities Development Program	\$ -	\$ 400
253 RiverBluff Estates	\$ -	\$ 2,100
254 North Industrial Park Project	\$ 41,729	\$ 36,800
256 River Bluff Estates Revolving Loan	\$ -	\$ -
651 Riverbluff Townhomes	\$ -	\$ -
1-8 Downtown TIF (265)	\$ -	\$ -
1-10 Runnings TIF (266)	\$ 46,674	\$ 44,456
1-12 Prime Pork, LLC. TIF (268)	\$ 320,623	\$ 296,561
1-13 River Bluff TIF (260)	\$ 35,575	\$ 6,000
1-14 Spec Building II TIF (269)	\$ -	\$ -
1-15 Fulda Area Credit Union TIF (275)	\$ -	\$ -
1-16 GDF District TIF (270)	\$ 15,914	\$ 14,211
1-17 NWIP TIF (273)	\$ -	\$ 29,239
1-18 AG Builders TIF (271)	\$ 11,408	\$ 10,763
1-19 NWIP II TIF (274)	\$ 233,418	\$ 175,864
1-20 New Vision TIF (276)	\$ 69,180	\$ 35,698
1-21 Tibodeau's Center (261)	\$ 153,456	\$ 11,331
1-22 Cemstone (277)	<u>\$ 93,166</u>	<u>\$ 6,522</u>
TOTAL	\$ 1,022,143	\$ 669,945
	-	-

City of Windom -- Capital Improvement Pl
 City of Windom, Minnesota

Data in Year 2021

Department Airport
 Contact Airport Manager
 Type Maintenance
 Useful Life 5 years
 Category Airport - FAA Funded
 Priority 1 Critical

Project # **AIRPORT 017**
 Project Name **Taxiway and Apron Pavement Maintenance**

Description

Total Project Cost: \$75,000

Crack filling and other pavement management activities for the taxiway and apron. Tie down area, between hangers, by AVD building and taxiways.

Justification

Pavement was placed in 2005 and has a number of cracks and deterioration of surfaces.

Expenditures	2021	2022	2023	2024	2025	Total
Facility Maintenance	75,000					75,000
Total	75,000					75,000

Funding Sources	2021	2022	2023	2024	2025	Total
Airport Operational Budget	3,750					3,750
Federal Government	67,500					67,500
State Aid\Grant	3,750					3,750
Total	75,000					75,000

Budget Impact/Other

City of Windom -- Capital Improvement Pl
 City of Windom, Minnesota

Data in Year 2021

Department Airport
 Contact Airport Manager
 Type Equipment
 Useful Life 20 years
 Category Airport - FAA Funded
 Priority 1 Critical

Project # AIRPORT 018
 Project Name AWOS Tower Rehab

Description

Total Project Cost: \$70,000

Raise AWOS sensor as required to meet requirements.

Justification

Construction of the large hanger impacts the functions of the AWOS due to line-of-sight infraction.

Expenditures	2021	2022	2023	2024	2025	Total
Equipment	70,000					70,000
Total	70,000					70,000

Funding Sources	2021	2022	2023	2024	2025	Total
Airport Operational Budget	7,500					7,500
General Fund	10,000					10,000
State Aid\Grant	52,500					52,500
Total	70,000					70,000

Budget Impact/Other

City of Windom -- Capital Improvement PI
 City of Windom, Minnesota

Data in Year 2021

Department Airport
 Contact Airport Manager
 Type Software
 Useful Life 5 years
 Category Equipment: Miscellaneous
 Priority 2 Very Important

Project # AIRPORT 020
 Project Name Credit Card Chip Reader

Description Total Project Cost: \$10,000
 Install Credit Card Chip reader

Justification
 Upgrade and security requirements for credit card use effective April 2021.

Expenditures	2021	2022	2023	2024	2025	Total
Software	10,000					10,000
Total	10,000					10,000

Funding Sources	2021	2022	2023	2024	2025	Total
Airport Operational Budget	3,000					3,000
State Aid/Grant	7,000					7,000
Total	10,000					10,000

Budget Impact/Other

City of Windom -- Capital Improvement Pl
 City of Windom, Minnesota

Data in Year 2021

Department Ambulance
 Contact Ambulance Director
 Type Equipment
 Useful Life 5 years
 Category Vehicles
 Priority 1 Critical

Project # AMB 005
 Project Name Unit 27 - Ambulance Replacement

Description Total Project Cost: \$435,000
 Replacement of Unit 27

Justification
 Rigs run tens of thousands of miles per year. Replacement chassis every 4 years.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
200,000	Vehicles	235,000					235,000
Total	Total	235,000					235,000

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
200,000	Ambulance Fund	235,000					235,000
Total	Total	235,000					235,000

Budget Impact/Other

City of Windom -- Capital Improvement Pl
 City of Windom, Minnesota

Data in Year 2021

Department Arena
 Contact Recreation Director
 Type Maintenance
 Useful Life 15 years
 Category Buildings
 Priority 1 Critical

Project # ARENA 009
 Project Name Roof Repair/Rehabilitation Fund

Description Total Project Cost: \$350,000
 Restoration of the existing metal roof.

Justification
 Original roof is on the Arena building from 1975. Some areas have been patched or roofing material applied to prolong the life of the roof. This project is proposed to replace the roof.

Expenditures	2021	2022	2023	2024	2025	Total
Facility Maintenance	350,000					350,000
Total	350,000					350,000

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
50,000	GO Bonds	50,000					50,000
	Insurance Proceeds	250,000					250,000
Total	Total	300,000					300,000

Budget Impact/Other

City of Windom -- Capital Improvement Pl
 City of Windom, Minnesota

Data in Year 2021

Department: Arena
 Contact: Recreation Director
 Type: Infrastructure
 Useful Life: 25 years
 Category: Buildings
 Priority: 3 Important

Project # ARENA 011
 Project Name Livestock Building\Riding Rink

Description Total Project Cost: \$200,000
 Construct a new livestock building that can be used for a riding area, house stalls for horse\livestock shows and be used for storage in the winter.

Justification
 Construction of a new building would provide an additional option for horse and livestock shows and reduce the City's dependency on the County Fair buildings for hosting events.

Expenditures	2021	2022	2023	2024	2025	Total
Building	200,000					200,000
Total	200,000					200,000

Funding Sources	2021	2022	2023	2024	2025	Total
General Fund	200,000					200,000
Total	200,000					200,000

Budget Impact/Other

City of Windom -- Capital Improvement Pl
 City of Windom, Minnesota

Data in Year 2021

Department Building/Zoning
 Contact Building Official
 Type Unassigned
 Useful Life 5 years
 Category Equipment: Miscellaneous
 Priority 1 Critical

Project # **BUILD 004**
 Project Name **Color Copier Replacement**

Description Total Project Cost: \$7,500
 Color Copier Replacement

Justification
 Current maching reaching end of lilfe. Unit is shared between Building and EDA.

Expenditures	2021	2022	2023	2024	2025	Total
Equipment	7,500					7,500
Total	7,500					7,500

Funding Sources	2021	2022	2023	2024	2025	Total
EDA Budget	3,750					3,750
General Fund	3,750					3,750
Total	7,500					7,500

Budget Impact/Other

City of Windom -- Capital Improvement Pl
 City of Windom, Minnesota

Data in Year 2021

Department Building/Zoning
 Contact Building Official
 Type Infrastructure
 Useful Life 40 years
 Category Buildings
 Priority 2 Very Important

Project # **BUILD 005**
 Project Name **Dilapidated Housing Demolition Program**

Description Total Project Cost: \$174,850
 There are a number of dilapidated homes in Windom. We have discussed the possibility of a demolition program. The Housing Study estimated there are at least 12 homes in Windom that are in very poor condition and may be physically and/or functionally obsolete. Removing these old homes may be good for the neighborhood and may also create some infill lots that could potentially be redeveloped with single-family or twinhomes, particular lots located within walking distance of Downtown Windom. The Housing Study recommends exploring the potential to create a demolition program for dilapidated homes in Windom.

Justification
 The Development Department recommends starting with properties that will be given to the city. These parcels can be sold or developed into neighborhood/pocket parks. We have received two estimates for demolition that range from \$7,000 to \$10,000, depending on the amount of trash in the house.

Prior	Expenditures	2021	2022	2023	2024	2025	Total	Future
34,850	Building	20,000	20,000	20,000	20,000	20,000	100,000	40,000
Total	Total	20,000	20,000	20,000	20,000	20,000	100,000	Total

Prior	Funding Sources	2021	2022	2023	2024	2025	Total	Future
34,850	General Fund	20,000	20,000	20,000	20,000	20,000	100,000	40,000
Total	Total	20,000	20,000	20,000	20,000	20,000	100,000	Total

Budget Impact/Other
 If the property is given to the City the majority of the demolition costs should be recouped when the property sells. Some properties will not be as desirable for a new home. These parcels can be split and acquired by the two adjoining properties to create larger lots. If the parcel cannot be sold the property can be developed into a neighborhood/pocket park.
 This program will help to improve the aesthetic character of the City.

City of Windom -- Capital Improvement Pl
 City of Windom, Minnesota

Data in Year 2021

Department Building/Zoning
 Contact Building Official
 Type Consultants
 Useful Life 10 years
 Category Engineering/Planning
 Priority 2 Very Important

Project # **BUILD 006**
 Project Name **Land Use Code Review**

Description Total Project Cost: \$15,000
 Review of the land use code.

Justification
 Land use code last reviewed and revised about 15 years ago. Updating the code will enable developers, builders, citizens, Planning/Zoning Commission and staff to have a more modern and user friendly document.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
5,000	Planning/Design	10,000					10,000
Total	Total	10,000					10,000

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
5,000	General Fund	10,000					10,000
Total	Total	10,000					10,000

Budget Impact/Other

City of Windom -- Capital Improvement Pl
City of Windom, Minnesota

Data in Year 2021

Department City Hall
Contact City Administrator
Type Building/Facility
Useful Life 15 years
Category Buildings
Priority 1 Critical

Project # CH 011
Project Name Roof Replacement

Total Project Cost: \$80,000

Description

Replace roof over City Hall offices. Last roof project done in 2007 on part of the building.

Justification

Roof out of warranty period and occasional roof leaks occur which can damage records and equipment. Quote received June 2019 shows the cost for the base work of the City Hall, Old Fire Hall and attached garages was \$58,990.

Alternate #1 Replace scupper heads/downspouts \$5,310
 Alternate #2 Replace Masonite Siding \$3,650
 Alternate #3 Increase to R-30 Insulation \$20,710
 Alternate #4 Re-wrap Rooftop Duct Work \$12,360

Expenditures	2021	2022	2023	2024	2025	Total
Facility Maintenance	80,000					80,000
Total	80,000					80,000

Prior

27,050

Total

Budget Impact/Other

City of Windom -- Capital Improvement Pl
City of Windom, Minnesota

Data in Year 2021

Department Community Center
Contact Community Center Director
Type Maintenance
Useful Life 10 years
Category Buildings
Priority 2 Very Important

Project # COMM 001
Project Name Meeting Room Maintenance\Improvements

Description **Total Project Cost: \$25,000**
 Painting, carpet and updated lighting completed in 2020. Furnishings will be needed to replace tables, chairs, etc. in rental rooms.

Justification
 Center was built in 1999 and minor repairs\upgrades\updating is needed.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
20,000	Furnishings	5,000					5,000
Total	Total	5,000					5,000

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
20,000	General Fund	5,000					5,000
Total	Total	5,000					5,000

Budget Impact/Other

City of Windom -- Capital Improvement Pl
 City of Windom, Minnesota

Data in Year 2021

Department Community Center
 Contact Community Center Director
 Type Equipment
 Useful Life 15 years
 Category Equipment: Miscellaneous
 Priority 3 Important

Project # **COMM 003**
 Project Name **Sound System**

Description Total Project Cost: \$74,000
 Replacement and/or Upgrade of Facility Sound System

Justification
 Center was built in 1999 and minor repairs\upgrades\updating is needed.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
14,000	Equipment	60,000					60,000
Total	Total	60,000					60,000

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
14,000	General Fund	80,000					60,000
Total	Total	60,000					60,000

Budget Impact/Other

City of Windom -- Capital Improvement Pl
 City of Windom, Minnesota

Data in Year 2021

Department Community Center
 Contact Community Center Director
 Type Equipment
 Useful Life 15 years
 Category Equipment: Miscellaneous
 Priority 1 Critical

Project # **COMM 007**
 Project Name **Equipment Replacement\Upgrades**

Description Total Project Cost: \$100,000
 Replace Kitchen Appliances and/or other equipment as needed.

Justification
 Equipment is 20 years old and gets heavy daily use by senior dining and it is also used for events. Stoves, refrigerators, freezers, warming table, floor scrapper.
 Dishwasher and Ice Machine replaced 2020

Prior	Expenditures	2021	2022	2023	2024	2025	Total
35,000	Equipment	10,000	10,000	15,000	15,000	15,000	65,000
Total	Total	10,000	10,000	15,000	15,000	15,000	65,000

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
35,000	General Fund	10,000	10,000	15,000	15,000	15,000	65,000
Total	Total	10,000	10,000	15,000	15,000	15,000	65,000

Budget Impact/Other

City of Windom -- Capital Improvement Pl
 City of Windom, Minnesota

Data in Year 2021

Department Community Center
 Contact Community Center Director
 Type Equipment
 Useful Life 15 years
 Category Buildings
 Priority 1 Critical

Project # **COMM 009**
 Project Name **Mechanical Systems - A\C Unit**

Description Total Project Cost: \$94,750

Furnace Replacement
 Water Heater Replacement
 Water Softener
 Central Vac Unit
 Main A\C - 3 units (rooftop, one done in 2020)
 A\C - small units

Justification

Center was built in 1999 and major repairs\upgrades\updating is needed. Water heater failed in 2011.
 One A\C unit replaced in 2020 with Reserve Funds and \$5,000 2020 CIP allocation.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
44,750	Facility Maintenance	10,000	10,000	10,000	10,000	10,000	50,000
Total	Total	10,000	10,000	10,000	10,000	10,000	50,000

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
44,750	General Fund	10,000	10,000	10,000	10,000	10,000	50,000
Total	Total	10,000	10,000	10,000	10,000	10,000	50,000

Budget Impact/Other

City of Windom -- Capital Improvement Pl
 City of Windom, Minnesota

2021 thru 2025

Department Community Center
 Contact Community Center Director
 Type Maintenance
 Useful Life 20 years
 Category Buildings
 Priority 1 Critical

Project # **COMM 010**
 Project Name **Roof Replacement Fund**

Description Total Project Cost: \$225,000
 Replacement of Roof

Justification
 Center was built in 1999 and major re-do is needed. Some minor leaking has been occurring. Insurance proceeds will be applied to the shingled portion of the roof. No hail damage to be ballasted rubber roof.

Expenditures	2021	2022	2023	2024	2025	Total
Facility Maintenance	225,000					225,000
Total	<u>225,000</u>					<u>225,000</u>

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
50,000	General Fund	125,000					125,000
	Insurance Proceeds	50,000					50,000
Total	Total	<u>175,000</u>					<u>175,000</u>

Budget Impact/Other

City of Windom -- Capital Improvement Pl
 City of Windom, Minnesota

Data in Year 2021

Department Community Center
 Contact Community Center Director
 Type Maintenance
 Useful Life 20 years
 Category Buildings
 Priority 2 Very Important

Project # COMM 011
 Project Name Garage Doors w\ Openers

Description

Total Project Cost: \$9,800

Replace\Repair large garage doors and opener system

Justification

Center was built in 1999 and minor repairs\upgrades\updating is needed.

Expenditures	2021	2022	2023	2024	2025	Total
Construction	9,800					9,800
Total	9,800					9,800

Funding Sources	2021	2022	2023	2024	2025	Total
General Fund	9,800					9,800
Total	9,800					9,800

Budget Impact/Other

City of Windom -- Capital Improvement Pl
 City of Windom, Minnesota

Data in Year 2021

Department Community Center
 Contact Community Center Director
 Type Maintenance
 Useful Life 15 years
 Category Equipment: Miscellaneous
 Priority 2 Very Important

Project # COMM 014
 Project Name Outdoor - Grounds and Equipment

Description	Total Project Cost: \$39,400
Seal coat Parking Lot	
Lawn Mower	
Sidewalk repair	
Parking lot - striping	
Garbage can	
Snow Blower	

Justification
 Center was built in 1999 and minor repairs\upgrades\updating is needed.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
11,400	Equipment	4,000	4,000				8,000
	Facility Maintenance	20,000					20,000
Total		24,000	4,000				28,000

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
11,400	General Fund	24,000	4,000				28,000
Total		24,000	4,000				28,000

Budget Impact/Other

City of Windom -- Capital Improvement Pl
City of Windom, Minnesota

Data in Year 2021

Department EDA
Contact Development Director
Type Infrastructure
Useful Life 25 years
Category Street: New Construction
Priority 1 Critical

Project # EDA 003
Project Name NWIP South 80 Addition Infrastructure

Description **Total Project Cost: \$425,000**
 Infrastructure for additional industrial park. 75 acre expansion along with streets and utilities of approximately 1,750 feet.

Justification
 In 2018, the EDA acquired the south 80 acres from Trotter. Infrastructure in Phase I was sized to handle Phase II including a mid-sized food processor. Phase II will be one large out-lot until a business is ready to move forward with a project. The businesses will identify the size of lot they need and the EDA can subdivide the property at that time.
 In 2020 half the property (40 acres) was sold to Scott Veenker Enterprises. There is a 5-year rule for TIF. Infrastructure may need to be extended for the additional future development. Funds can be used as a match for BDPI or other grants.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
25,000	Construction	250,000					250,000
Total	Infrastructure (water, sewer, electric & telecom)	50,000	50,000	50,000			150,000
	Total	300,000	50,000	50,000			400,000

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
275,000	TIF Proceeds	50,000	50,000	50,000			150,000
Total	Total	50,000	50,000	50,000			150,000

Budget Impact/Other

City of Windom -- Capital Improvement Pl
City of Windom, Minnesota

Data in Year 2021

Department EDA
Contact Development Director
Type Infrastructure
Useful Life 40 years
Category Street: New Construction
Priority 2 Very Important

Project # EDA 007
Project Name Cottonwood Lake Site Reclamation

Description

Total Project Cost: \$2,500,000

A new residential housing development is needed in Windom. The need is not specific to multi-family. The housing study identified the need for approximately 130 new housing units in Windom from 2014 to the end of the decade. Of the demand, roughly 95 to 100 units will be for rental and senior housing. The housing study was done prior to Prime Pork and Fast Global Solutions expansion. Any housing development should include multifamily. The EDA does have several draft development plans for a new subdivision. The EDA also has a developer interest in building a new multifamily development in Windom. The EDA is currently working on the redevelopment of the Cemstone property by Cottonwood Lake.

Justification

Job growth, particularly at Hy-life Foods is driving housing need along with other local employers. Housing is a primary concern for these businesses. To attract professionals and talented workers a market rate multifamily development is needed.

Expenditures	2021	2022	2023	2024	2025	Total
Land Acquisition	1,600,000					1,600,000
Construction	900,000					900,000
Total	2,500,000					2,500,000

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
2,330,000	Electric Fund	40,000					40,000
	Sewer Fund	40,000					40,000
	State Aid\Grant	50,000					50,000
	Water Fund	40,000					40,000
Total		170,000					170,000

Budget Impact/Other

City of Windom -- Capital Improvement PI
City of Windom, Minnesota

Data in Year 2021

Department Electric
Contact Electric Utility Manager
Type Infrastructure
Useful Life 25 years
Category Electric: Distribution
Priority 1 Critical

Project # ELE 001
Project Name Distribution System Upgrades

Description

Total Project Cost: \$4,100,000

Distribution System Upgrade will include investment in wire, poles, transformers cabinets and related items for the electric department.

Justification

On-going maintenance and upgrading of electrical distribution system to accommodate power use, minimizing outages, increasing efficiencies and buried lines.

Prior	Expenditures	2021	2022	2023	2024	2025	Total	Future
2,300,000	Construction	300,000	300,000	300,000	300,000	300,000	1,500,000	300,000
Total	Total	300,000	300,000	300,000	300,000	300,000	1,500,000	Total

Prior	Funding Sources	2021	2022	2023	2024	2025	Total	Future
2,300,000	Electric Fund	300,000	300,000	300,000	300,000	300,000	1,500,000	300,000
Total	Total	300,000	300,000	300,000	300,000	300,000	1,500,000	Total

Budget Impact/Other

City of Windom -- Capital Improvement PI
 City of Windom, Minnesota

Data in Year 2021

Department Electric
 Contact Electric Utility Manager
 Type Equipment
 Useful Life 10 years
 Category Vehicles
 Priority 2 Very Important

Project # ELE 019
 Project Name Line Truck

Description

Total Project Cost: \$60,000

Add a new line truck with a service body

Justification

Save wear\tear and mileage on the small bucket truck

Expenditures	2021	2022	2023	2024	2025	Total
Vehicles	60,000					60,000
Total	60,000					60,000

Funding Sources	2021	2022	2023	2024	2025	Total
Electric Fund	60,000					60,000
Total	60,000					60,000

Budget Impact/Other

City of Windom -- Capital Improvement Pl
City of Windom, Minnesota

Data in Year 2021

Department Electric
Contact Electric Superintendent
Type Infrastructure
Useful Life 40 years
Category Electric: Transmission
Priority 1 Critical

Project # ELE 023
Project Name Transmission Line Reconstruction

Description

Total Project Cost: \$3,000,000

Reconstruction of Windom's transmission lines going both SW and NE from the power house to the inter-connection points with ITC. Approximately 2.5 miles of City owned transmission line.

Justification

The existing transmission lines are at the end of their useful life (40+ years). These transmission lines bring power into the community. Two lines are maintained for redundant power to insure maximum reliability.

Expenditures	2021	2022	2023	2024	2025	Total
Infrastructure (water, sewer, electric & telecom)	3,000,000					3,000,000
Total	3,000,000					3,000,000

Funding Sources	2021	2022	2023	2024	2025	Total
Electric Fund	3,000,000					3,000,000
Total	3,000,000					3,000,000

Budget Impact/Other

Reserves will be used to fund the capital construction costs of the transmission lines to maximize our Attachment O return for transmission recovery. It is anticipated that the Attachment O recovery will return the \$3 million investment within 7-10 years and additional returns will continue on a declining basis for the 40 year life of the asset.

City of Windom -- Capital Improvement Pl
 City of Windom, Minnesota

Data in Year 2021

Department Electric
 Contact Electric Superintendent
 Type Building/Facility
 Useful Life 20 years
 Category Unassigned
 Priority 2 Very Important

Project # ELE 025
 Project Name Paving at Powerhouse

Description Total Project Cost: \$75,000
 Re-pave driveway and parking at the Power House. Re-pave 11th Street dead end.

Justification
 Asphalt is at the end of life. The 11th Street dead end was not re-done after the installation of the substation project.

Expenditures	2021	2022	2023	2024	2025	Total
Building	75,000					75,000
Total	75,000					75,000

Funding Sources	2021	2022	2023	2024	2025	Total
Electric Fund	75,000					75,000
Total	75,000					75,000

Budget Impact/Other

City of Windom -- Capital Improvement PI
 City of Windom, Minnesota

Data in Year 2021

Department Electric
 Contact Electric Superintendent
 Type Equipment
 Useful Life 10 years
 Category Equipment Electric
 Priority 2 Very Important

Project # ELE 026
 Project Name Meter Tester

Description

Total Project Cost: \$10,000

Meter Tester

Justification

Meters are aging and periodic testing should be done to insure accuracy. This will assist staff in resolving billing disputes.

Expenditures	2021	2022	2023	2024	2025	Total
Equipment	10,000					10,000
Total	10,000					10,000

Funding Sources	2021	2022	2023	2024	2025	Total
Electric Fund	10,000					10,000
Total	10,000					10,000

Budget Impact/Other

City of Windom -- Capital Improvement Pl
 City of Windom, Minnesota

Data in Year 2021

Department Fire
 Contact Fire Chief
 Type Equipment
 Useful Life 20 years
 Category Vehicles
 Priority 1 Critical

Project # FIRE 003
 Project Name Engine\Pumper Truck - Unit 21

Description Total Project Cost: \$450,000
 Replace Engine\Pumper Truck

Justification
 Unit was purchased in 1993. Due for replacement at 20 years.

Expenditures	2021	2022	2023	2024	2025	Total
Equipment	450,000					450,000
Total	450,000					450,000

Funding Sources	2021	2022	2023	2024	2025	Total
GO Bonds	225,000					225,000
Townships	225,000					225,000
Total	450,000					450,000

Budget Impact/Other

City of Windom -- Capital Improvement Pl
 City of Windom, Minnesota

Data in Year 2021

Department Fire
 Contact Fire Chief
 Type Equipment
 Useful Life 20 years
 Category Vehicles
 Priority 1 Critical

Project # FIRE 006
 Project Name Engine\Pumper - Unit 23

Description Total Project Cost: \$450,000
 Replace City Engine\Pumper Truck (Freightliner)

Justification
 Unit purchased in 1998 and is due for replacement.

Expenditures	2021	2022	2023	2024	2025	Total
Equipment	450,000					450,000
Total	450,000					450,000

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
125,000	Federal Government	325,000					325,000
Total	Total	325,000					325,000

Budget Impact/Other

City of Windom -- Capital Improvement Pl
 City of Windom, Minnesota

Data in Year 2021

Department Library
 Contact Library Director
 Type Equipment
 Useful Life 5 years
 Category Equipment: Computers
 Priority 1 Critical

Project # LIB 007
 Project Name Computer Replacement

Description Total Project Cost: \$16,000
 Replacement of the 12 personal computers used by the public and the 3 for staff. Goal to replace 2 per year.

Justification
 Library computers get heavy use from the public and need to be replaced on a regular schedule.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
8,000	Equipment	2,000	2,000	2,000	2,000		8,000
Total	Total	2,000	2,000	2,000	2,000		8,000

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
8,000	General Fund	2,000	2,000	2,000	2,000		8,000
Total	Total	2,000	2,000	2,000	2,000		8,000

Budget Impact/Other

City of Windom -- Capital Improvement Pl
 City of Windom, Minnesota

Data in Year 2021

Department Library
 Contact Library Director
 Type Infrastructure
 Useful Life 20 years
 Category Buildings
 Priority 2 Very Important

Project # LIB 008
 Project Name Library Remodel Project

Description

Total Project Cost: \$60,000

Remodeling of library space according to plans and recommendations of the Library consultants.

Justification

Building is an adaptive re-use of former bank building and last major renovation occurred in the mid-1980s.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
20,000	Construction	20,000	20,000				40,000
Total	Total	20,000	20,000				40,000

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
20,000	Friends of the Library	7,500	7,500				15,000
	General Fund	12,500	12,500				25,000
Total	Total	20,000	20,000				40,000

Budget Impact/Other

City of Windom -- Capital Improvement PI
 City of Windom, Minnesota

Data in Year 2021

Department Liquor
 Contact Liquor Store Manager
 Type Equipment
 Useful Life 10 years
 Category Equipment: Miscellaneous
 Priority 1 Critical

Project # LIQUOR 016
 Project Name Equipment Replacement Fund

Description Total Project Cost: \$25,000
 Fund for the replacement of small equipment (e.g. cooler motors, etc) that may fail.

Justification
 Equipment failure would cause loss of business.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
15,000	Equipment	5,000	5,000				10,000
Total	Total	5,000	5,000				10,000

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
15,000	Liquor Fund	5,000	5,000				10,000
Total	Total	5,000	5,000				10,000

Budget Impact/Other

City of Windom -- Capital Improvement PI
City of Windom, Minnesota

Data in Year 2021

Department Multiple Depts
Contact Telecom Manager
Type Equipment
Useful Life 10 years
Category Telecom Equipment
Priority 1 Critical

Project # MULTI 003
Project Name City-wide Network & Server Upgrades

Description **Total Project Cost: \$70,000**
 Complete City-wide network set up and replace end of life servers at City hall and Telecom. Includes all hardware, software, licenseing and installation costs.

Justification
 Hardware is at full capacity and not management of domain group computer policies also commong security settings and back up of data.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
58,000	Equipment	6,000	6,000				12,000
Total	Total	6,000	6,000				12,000

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
58,000	General Fund	1,500	1,500				3,000
	Telecom Fund	4,500	4,500				9,000
Total	Total	6,000	6,000				12,000

Budget Impact/Other
 Not included is on-going maintenance and support from SW WC Coop of approximately 2 days per month. Estimated \$12,000 in operational costs which would be split 75% Telecom and 25% other funds. Currenty City departments are using various resources for computer support of approximately \$3,000 annually.

City of Windom -- Capital Improvement Pl
 City of Windom, Minnesota

Data in Year 2021

Department Parks
 Contact Streets & Parks Supt.
 Type Infrastructure
 Useful Life 25 years
 Category Park Facilities
 Priority 3 Important

Project # **PARK 005**
 Project Name **Windom Rec Area - Lighting**

Description **Total Project Cost: \$170,000**
 Install lighting for Qwest Field \$85,800.

Justification
 Additional lighting will enable more use of the field for school and recreational (youth and adult) programming. Games get cancelled due to a lack of light.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
85,000	Construction	85,000					85,000
Total	Total	85,000					85,000

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
85,000	General Fund	85,000					85,000
Total	Total	85,000					85,000

Budget Impact/Other
 If there is money for Qwest field this should be completed in 2020 as funds had previously been set aside to do the project.

City of Windom -- Capital Improvement PI
City of Windom, Minnesota

Data in Year 2021

Department Parks
Contact Streets & Parks Supt.
Type Equipment
Useful Life 10 years
Category Park: Playground Equipment
Priority 3 Important

Project # PARK 014
Project Name Playground Equipment Replacement Fund

Description **Total Project Cost:** \$75,000
 Playground equipment reserve fund to assist with the replacement of broken or obsolete facilities.

Justification
 Replacement of old equipment in various parks. Kastle Kingdom is also needing replacement of some of the wood posts. Overall replacement of Kastle Kingdom will be needed in the near future.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
25,000	Equipment	10,000	10,000	10,000	10,000	10,000	50,000
Total	Total	10,000	10,000	10,000	10,000	10,000	50,000

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
25,000	General Fund	10,000	10,000	10,000	10,000	10,000	50,000
Total	Total	10,000	10,000	10,000	10,000	10,000	50,000

Budget Impact/Other

City of Windom -- Capital Improvement P1
 City of Windom, Minnesota

Data in Year 2021

Department Parks
 Contact Streets & Parks Supt.
 Type Building\Facility
 Useful Life 20 years
 Category Park Buildings
 Priority 1 Critical

Project # **PARK 019**
 Project Name **New Island Park Comfort Station**

Description **Total Project Cost: \$112,500**
 Construction of a new restroom and shelter in Island Park.

Justification
 Existing restroom is undersized, in poor condition and was impacted by the 2018 and 2019 floods.

Expenditures	2021	2022	2023	2024	2025	Total
Building	112,500					112,500
Total	112,500					112,500

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
107,500	Sewer Fund	3,000					3,000
	Water Fund	2,000					2,000
Total	Total	5,000					5,000

Budget Impact/Other

City of Windom -- Capital Improvement Pl
 City of Windom, Minnesota

Data in Year 2021

Department Parks
 Contact Streets & Parks Supt.
 Type Building/Facility
 Useful Life 10 years
 Category Park Buildings
 Priority 2 Very Important

Project # **PARK 021**
 Project Name **Park Facilities CIP**

Description Total Project Cost: \$45,000
 On-going funding for Park facility upgrades and maintenance.

Justification
 Improve facilities or maintain existing facilities to a clean, safe and sanitary use.

Expenditures	2021	2022	2023	2024	2025	Total
Building	20,000	10,000	5,000	5,000	5,000	45,000
Total	20,000	10,000	5,000	5,000	5,000	45,000

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
20,000	General Fund		10,000	5,000	5,000	5,000	25,000
Total	Total		10,000	5,000	5,000	5,000	25,000

Budget Impact/Other

City of Windom -- Capital Improvement Pl
 City of Windom, Minnesota

Data in Year 2021

Department Police
 Contact Police Chief
 Type Equipment
 Useful Life 7 years
 Category Equipment: Miscellaneous
 Priority 1 Critical

Project # POLICE 019
 Project Name Body Cameras

Description Total Project Cost: \$40,000
 Purchase of body cameras for officers that are compatible with the in-car camera system currently used.

Justification
 Need for more documentation and evidence of officer actions should there be complaints or other incidents.

Expenditures	2021	2022	2023	2024	2025	Total
Equipment	10,000	10,000	10,000	10,000		40,000
Total	10,000	10,000	10,000	10,000		40,000

Funding Sources	2021	2022	2023	2024	2025	Total
General Fund	10,000	10,000	10,000	10,000		40,000
Total	10,000	10,000	10,000	10,000		40,000

Budget Impact/Other

City of Windom -- Capital Improvement Pl
 City of Windom, Minnesota

Data in Year 2021

Department Streets
 Contact Streets & Parks Supt.
 Type Equipment
 Useful Life 25 years
 Category Equipment: Street Department
 Priority 2 Very Important

Project # STR 005
 Project Name Equipment Fund Reserve

Description Total Project Cost: \$116,682
 Equipment Reserve Fund for future capital purchases in the Streets & Parks Departments

Justification
 Fund needed for the periodic replacement of large equipment such as front-end loaders, graders, dump trucks and attachments.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
116,682	Equipment	0	0				0
Total	Total	0	0				0

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
116,682	General Fund	0	0				0
Total	Total	0	0				0

Budget Impact/Other

City of Windom -- Capital Improvement Pl
 City of Windom, Minnesota

Data in Year 2021

Department Streets
 Contact Streets & Parks Supt.
 Type Equipment
 Useful Life 15 years
 Category Equipment: Street Department
 Priority 1 Critical

Project # STR 010
 Project Name 2.5 Ton Dump Trucks (Units 42, 43 and 44)

Description Total Project Cost: \$440,000

Replace Three 2.5 Ton Dump Trucks. Add wings to two of the trucks (without wings). Electric Dept may purchase 43.

Justification

2 Trucks were purchased in 2004 and Unit 44 in 2006. They are primarily used for snow removal and sand/salt. Boxes are in bad condition and Unit 42 had engine failure\replaced.

Expenditures	2021	2022	2023	2024	2025	Total
Equipment	290,000	150,000				440,000
Total	<u>290,000</u>	<u>150,000</u>				<u>440,000</u>

Funding Sources	2021	2022	2023	2024	2025	Total
Federal Government		150,000				150,000
General Fund	290,000					290,000
Total	<u>290,000</u>	<u>150,000</u>				<u>440,000</u>

Budget Impact/Other

City of Windom -- Capital Improvement Pl
 City of Windom, Minnesota

Data in Year 2021

Department Streets
 Contact Streets & Parks Supt.
 Type Equipment
 Useful Life 25 years
 Category Equipment: Street Department
 Priority 1 Critical

Project # **STR 015**
 Project Name **Loader Unit & Attachements**

Description Total Project Cost: \$203,000
 Purchase replacement loader tractor unit with attachments.

Justification
 Existing unit is over 20 years old and used for many street dept activities such as snow removal, loading materials into trucks, park clean-up, etc. Attachments for the new loader include a V-scoop plow reversible snow plow.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
174,000	Equipment	29,000					29,000
Total	Total	29,000					29,000

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
174,000	General Fund	29,000					29,000
Total	Total	29,000					29,000

Budget Impact/Other
 Esitimating a trade value of \$10,000 for selling the 1987 Case loader. This loader can be financed through a lease to purchase program.

City of Windom -- Capital Improvement Pl
 City of Windom, Minnesota

Data in Year 2021

Department Streets
 Contact Streets & Parks Supt.
 Type Equipment
 Useful Life 10 years
 Category Equipment: Street Department
 Priority 2 Very Important

Project # STR 026
 Project Name Trailer

Description Total Project Cost: \$10,000
 Purchase 12,000 or 14,000 pound capacity trailer.

Justification
 No current capacity to haul skid loader to jobs for locations for snow removal. Must drive everywhere which causes wear/tear on equipment and uses staff time. Staff feels none of the existing trailers are road worthy and safe.

Expenditures	2021	2022	2023	2024	2025	Total
Equipment	10,000					10,000
Total	10,000					10,000

Funding Sources	2021	2022	2023	2024	2025	Total
General Fund	10,000					10,000
Total	10,000					10,000

Budget Impact/Other
 Could be split with parks as use will include parks, but both streets and parks are general fund activities.

City of Windom -- Capital Improvement Pl
 City of Windom, Minnesota

Data in Year 2021

Department Streets
 Contact Streets & Parks Supt.
 Type Equipment
 Useful Life 10 years
 Category Equipment: Street Department
 Priority 1 Critical

Project # STR 027
 Project Name 4-Ton Hot Box

Description

Total Project Cost: \$25,000

Purchase 4-ton bituminus hot box.

Justification

This is a critical piece of equipment to sue for making more permanent repairs on streets and potholes. Extends the maintenance season (weather) and makes for a better repair with hot mix over cold mix.

Expenditures	2021	2022	2023	2024	2025	Total
Equipment	25,000					25,000
Total	25,000					25,000

Funding Sources	2021	2022	2023	2024	2025	Total
General Fund	25,000					25,000
Total	25,000					25,000

Budget Impact/Other

City of Windom -- Capital Improvement PI
 City of Windom, Minnesota

Data in Year 2021

Department Telecom
 Contact Telecom Manager
 Type Equipment
 Useful Life 10 years
 Category Vehicles
 Priority 1 Critical

Project # TEL 015
 Project Name Vehicle Replacement

Total Project Cost: \$56,000

Description

Replace Installation Vehicles

Justification

Vehicles purchased in 2005 due to be replaced. One completed in 2016. Maintenance costs rising.
 2021 replacement request is for 3/4 ton to enable hauling of trailer\jet vac.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
24,000	Vehicles	32,000					32,000
Total	Total	32,000					32,000

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
24,000	Telecom Fund	32,000					32,000
Total	Total	32,000					32,000

Budget Impact/Other

City of Windom -- Capital Improvement Pl
City of Windom, Minnesota

Data in Year 2021

Department Telecom
Contact Telecom Manager
Type Infrastructure
Useful Life 40 years
Category Telecom - Fiber System
Priority 2 Very Important

Project # TEL 021
Project Name System Expansion - Co Road 13 East

Description **Total Project Cost: \$35,000**
 Extend fiber optic system out County Road 13

Justification
 Increase capacity and pick up additional customers

Expenditures	2021	2022	2023	2024	2025	Total
Planning/Design	10,000					10,000
Construction	20,000					20,000
Equipment	5,000					5,000
Total	35,000					35,000

Funding Sources	2021	2022	2023	2024	2025	Total
Telecom Fund	35,000					35,000
Total	35,000					35,000

Budget Impact/Other

City of Windom -- Capital Improvement PI
 City of Windom, Minnesota

Data in Year 2021

Department Telecom
 Contact Telecom Manager
 Type Equipment
 Useful Life 5 years
 Category Telecom Equipment
 Priority 2 Very Important

Project # TEL 028
 Project Name Spam Email Server Replacement

Description Total Project Cost: \$8,200
 Replace spam email filter equipment

Justification
 Upgraded filter will help keep up with the volume of internet traffic and keep out unwanted activities (spam and hackers).

Expenditures	2021	2022	2023	2024	2025	Total
Equipment	8,200					8,200
Total	8,200					8,200

Funding Sources	2021	2022	2023	2024	2025	Total
Telecom Fund	8,200					8,200
Total	8,200					8,200

Budget Impact/Other

City of Windom -- Capital Improvement Pl
City of Windom, Minnesota

Data in Year 2021

Department Telecom
Contact Telecom Manager
Type Equipment
Useful Life 10 years
Category Telecom Equipment
Priority 2 Very Important

Project # TEL 035
Project Name Fiber Optic Splicing Trailer

Description

Total Project Cost: \$18,500

Mobile fiber lab in a pull trailer with climate control and power.

Justification

In the field, fusion splicing should not be done in the open. The workspace should be controlled environment and clean. Fiber optic prep time is reduced, technician safety is improved. Fiber optic plant system is aged 15 years and components are degrading/failing which result in increased maintenance and rehab actions going forward. FOST paired with a core alignment fusion splicer will result in cost savings from Telecom staff performing FO maintenance, rehab, system expansion, shorten emergency restoration timelines instead of hiring contractors for the work. Potential revenue generated by offering splicing services to other local fiber optic service providers.

Expenditures	2021	2022	2023	2024	2025	Total
Equipment	18,500					18,500
Total	18,500					18,500

Funding Sources	2021	2022	2023	2024	2025	Total
Telecom Fund	18,500					18,500
Total	18,500					18,500

Budget Impact/Other

City of Windom -- Capital Improvement PI
 City of Windom, Minnesota

Data in Year 2021

Department Telecom
 Contact Telecom Manager
 Type Equipment
 Useful Life 10 years
 Category Telecom Equipment
 Priority 2 Very Important

Project # TEL 036
 Project Name Fiber Optic Splicer

Description Total Project Cost: \$15,000
 Fiber Optic Core Alignment Fusion Splicer

Justification
 Fiber optic plant system is aged 15 years and unforeseen issues with ADC fiber pedestal design configurations (failing FO splice trays, FO jumpers) result in increased maintenance and rehab actions going forward. Core Fusion-splicing is the best way to join fibers for the lowest loss and greatest reliability. Cost savings result from Telecom staff performing FO maintenance, FO rehab and FO system expansion into new areas instead of hiring contractors for the work. Shorten emergency fiber optic restoration timelines. Potential revenue generated by offering splicing services to the local fiber optic service providers.

Expenditures	2021	2022	2023	2024	2025	Total
Equipment	15,000					15,000
Total	15,000					15,000

Funding Sources	2021	2022	2023	2024	2025	Total
Telecom Fund	15,000					15,000
Total	15,000					15,000

Budget Impact/Other

City of Windom -- Capital Improvement Pl
 City of Windom, Minnesota

Data in Year 2021

Department Wastewater
 Contact Water/Wastewater Supt.
 Type Maintenance
 Useful Life 10 years
 Category Wastewater: Plant
 Priority 2 Very Important

Project # SEWER 001
 Project Name General Plant Improvement\Maintenance

Description Total Project Cost: \$60,000
 General maintenance and repairs of the Wastewater Treatment Plant

Justification
 Maintain plant in high standard of operation as required by regulations.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
35,000	Facility Maintenance	5,000	5,000	5,000	5,000	5,000	25,000
Total	Total	5,000	5,000	5,000	5,000	5,000	25,000

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
35,000	Sewer Fund	5,000	5,000	5,000	5,000	5,000	25,000
Total	Total	5,000	5,000	5,000	5,000	5,000	25,000

Budget Impact/Other

City of Windom -- Capital Improvement PI
 City of Windom, Minnesota

Data in Year 2021

Department Wastewater
 Contact Water/Wastewater Supt.
 Type Equipment
 Useful Life 20 years
 Category Wastewater: Maintenance Equi
 Priority 1 Critical

Project # SEWER 005
 Project Name Jetter Truck Replacement

Description

Total Project Cost: \$225,000

Replacement of 2002 Jetter Truck Unit

Justification

Unit was purchased in 2002 and is scheduled for replacement.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
100,000	Equipment	125,000					125,000
Total	Total	125,000					125,000

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
100,000	Sewer Fund	125,000					125,000
Total	Total	125,000					125,000

Budget Impact/Other

City of Windom -- Capital Improvement PI
 City of Windom, Minnesota

Data in Year 2021

Department Wastewater
 Contact Water/Wastewater Supt.
 Type Equipment
 Useful Life 5 years
 Category Water: Maintenance Equipmen
 Priority 3 Important

Project # SEWER 006
 Project Name General Equipment

Description Total Project Cost: \$255,000
 Replacement and/or purchase of tools needed for operations or safety equipment.

Justification
 Various shop tools and equipment will wear out or break. Cost of repair is often as much as replacement.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
155,000	Equipment	20,000	20,000	20,000	20,000	20,000	100,000
Total	Total	20,000	20,000	20,000	20,000	20,000	100,000

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
155,000	Sewer Fund	20,000	20,000	20,000	20,000		80,000
Total	Total	20,000	20,000	20,000	20,000		80,000

Budget Impact/Other

City of Windom -- Capital Improvement PI
 City of Windom, Minnesota

Data in Year 2021

Department Wastewater
 Contact Water\Wastewater Supt.
 Type Maintenance
 Useful Life 20 years
 Category Wastewater: Collection System
 Priority 1 Critical

Project # SEWER 007
 Project Name Interceptor\Collection System Improvements

Description Total Project Cost: \$130,000
 General repairs, upgrades and replacment of collection system items.

Justification
 Maintenance of existing infrastructure.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
80,000	Construction	10,000	10,000	10,000	10,000	10,000	50,000
Total	Total	10,000	10,000	10,000	10,000	10,000	50,000

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
80,000	Sewer Fund	10,000	10,000	10,000	10,000	10,000	50,000
Total	Total	10,000	10,000	10,000	10,000	10,000	50,000

Budget Impact/Other

City of Windom -- Capital Improvement PI
 City of Windom, Minnesota

Data in Year 2021

Department Wastewater
 Contact Water/Wastewater Supt.
 Type Maintenance
 Useful Life 5 years
 Category Wastewater: Collection System
 Priority 1 Critical

Project # SEWER 010
 Project Name Lift Station Improvements

Description Total Project Cost: \$65,000
 Replacement of worn\outdated equipment.

Justification
 Maintenance of existing infrastructure including replacement of worn pumps, etc.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
40,000	Construction	5,000	5,000	5,000	5,000	5,000	25,000
Total	Total	5,000	5,000	5,000	5,000	5,000	25,000

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
40,000	Sewer Fund	5,000	5,000	5,000	5,000	5,000	25,000
Total	Total	5,000	5,000	5,000	5,000	5,000	25,000

Budget Impact/Other

City of Windom -- Capital Improvement Pl

Data in Year 2021

Department Water
 Contact Water/Wastewater Supt.
 Type Equipment
 Useful Life 5 years
 Category Water: Plant
 Priority 1 Critical

City of Windom, Minnesota

Project # **WATER 001**
 Project Name **Wells and Well Site**

Description

Total Project Cost: \$65,000

Replace equipment at well sites as needed.

Justification

Maintain operation of wells to supply the water system.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
40,000	Equipment	5,000	5,000	5,000	5,000	5,000	25,000
Total	Total	5,000	5,000	5,000	5,000	5,000	25,000

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
40,000	Water Fund	5,000	5,000	5,000	5,000	5,000	25,000
Total	Total	5,000	5,000	5,000	5,000	5,000	25,000

Budget Impact/Other

City of Windom -- Capital Improvement Pl
 City of Windom, Minnesota

Data in Year 2021

Department Water
 Contact Water/Wastewater Supt.
 Type Equipment
 Useful Life 5 years
 Category Water: Distribution
 Priority 1 Critical

Project # **WATER 002**
 Project Name **Pumping Equipment**

Description Total Project Cost: \$75,000
 Equipment/motors, etc. for the pumping system

Justification
 Maintain water supply.

Prior	Expenditures	2021	2022	2023	2024	2025	Total	Future
40,000	Equipment	5,000	5,000	5,000	5,000	5,000	25,000	10,000
Total	Total	5,000	5,000	5,000	5,000	5,000	25,000	Total

Prior	Funding Sources	2021	2022	2023	2024	2025	Total	Future
40,000	Water Fund	5,000	5,000	5,000	5,000	5,000	25,000	10,000
Total	Total	5,000	5,000	5,000	5,000	5,000	25,000	Total

Budget Impact/Other

City of Windom -- Capital Improvement Pl
 City of Windom, Minnesota

Data in Year 2021

Department Water
 Contact Water\Wastewater Supt.
 Type Equipment
 Useful Life 10 years
 Category Water: Plant
 Priority 1 Critical

Project # **WATER 004**
 Project Name **Filter Plant Improvements**

Description Total Project Cost: \$140,000
 General filter plant improvments and replacement of equipment as needed.

Justification
 Plant was constructed in 1994 and on-going maintenance and upgrades are needed for operations and to meet state\ederal regulations.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
90,000	Facility Maintenance	10,000	10,000	10,000	10,000	10,000	50,000
Total	Total	10,000	10,000	10,000	10,000	10,000	50,000

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
90,000	Water Fund	10,000	10,000	10,000	10,000		40,000
Total	Total	10,000	10,000	10,000	10,000		40,000

Budget Impact/Other

City of Windom -- Capital Improvement PI
 City of Windom, Minnesota

Data in Year 2021

Department Water
 Contact Water/Wastewater Supt.
 Type Maintenance
 Useful Life 25 years
 Category Water: Distribution
 Priority 1 Critical

Project # WATER 005
 Project Name Water Main Improvements

Description Total Project Cost: \$65,000
 Upgrades, improvements and/or spot maintenance of the water distribution system.

Justification
 Maintain operation of distribution system to eliminate safety hazards and leaks.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
40,000	Construction	5,000	5,000	5,000	5,000	5,000	25,000
Total	Total	5,000	5,000	5,000	5,000	5,000	25,000

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
40,000	Water Fund	5,000	5,000	5,000	5,000	5,000	25,000
Total	Total	5,000	5,000	5,000	5,000	5,000	25,000

Budget Impact/Other

City of Windom -- Capital Improvement Pl
 City of Windom, Minnesota

Data in Year 2021

Department Water
 Contact Water\Wastewater Supt.
 Type Equipment
 Useful Life 40 years
 Category Water: Distribution
 Priority 2 Very Important

Project # WATER 008
 Project Name Hydrants

Description Total Project Cost: \$65,000
 Purchase of water hydrants for replacment of worn\damaged hydrants or placement of new hydrants. This is budgeted for 2 per year.

Justification
 Additional hydrant placement and/or replacement of old and worn hydrants that are 50+ years old.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
40,000	Equipment	5,000	5,000	5,000	5,000	5,000	25,000
Total	Total	5,000	5,000	5,000	5,000	5,000	25,000

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
40,000	Water Fund	5,000	5,000	5,000	5,000	5,000	25,000
Total	Total	5,000	5,000	5,000	5,000	5,000	25,000

Budget Impact/Other

City of Windom -- Capital Improvement Pl
 City of Windom, Minnesota

Data in Year 2021

Department Water
 Contact Water/Wastewater Supt.
 Type Equipment
 Useful Life 15 years
 Category Water: Maintenance Equipmen
 Priority 3 Important

Project # WATER 011
 Project Name Mower Replacement

Description Total Project Cost: \$15,000
 Replacement of Toro Groundskeeper mower

Justification
 Unit was purchased in 2005 and is scheduled for replacement to keep repair costs low. Unit used for mowing water plant site and adjacent lot.

Expenditures	2021	2022	2023	2024	2025	Total
Equipment	15,000					15,000
Total	15,000					15,000

Funding Sources	2021	2022	2023	2024	2025	Total
Water Fund	15,000					15,000
Total	15,000					15,000

Budget Impact/Other

ACTION ITEM



CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: City Administrator and Police Chief
DATE: October 8, 2020
RE: 2020 Halloween Trick or Treat Hours and MDH Guidelines
DEPT: Administration
CONTACT: Steve Nasby: Steve.Nasby@windommn.com & Scott Peterson: Scott.Peterson@windommn.com

Recommendations/Options/Action Requested

Staff recommends that the City Council take the following action:

1. Establish 2020 Halloween Trick or Treat hours from 4:00 pm to 8:00 pm.

Issue Summary/Background

Typically the City sets published hours for Trick or Treat activities. As Halloween 2020 falls on a weekend the hours suggested are 4:00 pm to 8:00 pm.

Due to the impacts of COVID there is more need for safety and personal responsibilities. For those wanting to participate in Treat or Treating activities the Minnesota Department of Health (MDH) has published Centers for Disease Control (CDC) guidelines on activities. These guidelines will be posted on the City's website and referenced in the Halloween advertisements.

Fiscal Impact

Increase in advertising costs to include COVID related guidance estimated to be \$250 – 500.

Attachments

1. MDH and CDC information.

----- Forwarded message -----

From: **Swafford, Ryan (MDH)**

Date: Fri, Oct 2, 2020 at 9:06 AM

Subject: Halloween Guidance

- The CDC recently posted some guidance related to the upcoming holidays, and with people asking more questions as we get closer to Halloween we wanted to mention that CDC guidance on today's call.
- No one will be surprised to hear that CDC says many traditional Halloween activities can be high-risk for spreading viruses. They point out, however, that there are several safer, alternative ways to participate in Halloween.
- CDC also emphasizes that if you may have COVID-19 or you may have been exposed to someone with COVID-19, you should not participate in in-person Halloween festivities and should not give out candy to trick-or-treaters.
- The guidance from CDC is not simply of the "do this," "don't do that" variety. Instead, and I think this is a helpful approach, they break out holiday activities by risk category. This information is quite detailed and available on the CDC website www.cdc.gov, so I will just give a few examples of what it says.

First, lower risk Halloween activities can include:

- Carving or decorating pumpkins with members of your household and displaying them
- Carving or decorating pumpkins outside, at a safe distance, with neighbors or friends
- Decorating your house, apartment, or living space
- Doing a Halloween scavenger hunt where children are given lists of Halloween-themed things to look for while they walk outdoors from house to house admiring Halloween decorations at a distance
- Having a virtual Halloween costume contest
- Having a Halloween movie night with people you live with
- Having a scavenger hunt-style trick-or-treat search with your household members in or around your home rather than going house to house

CDC says moderate risk activities include:

- Participating in one-way trick-or-treating where individually wrapped goodie bags are lined up for families to grab and go while continuing to social distance (such as at the end of a driveway or at the edge of a yard)
- If you are preparing goodie bags, wash your hands with soap and water for at least 20 second before and after preparing the bags.
- Having a small group, outdoor, open-air costume parade or party where people are properly masked and distanced more than 6 feet apart
- Important to note here that a costume mask (such as for Halloween) is not a substitute for a cloth mask. A costume mask should not be used unless it is made of two or more layers of breathable fabric that covers the mouth and nose and doesn't leave gaps around the face.
- Visiting pumpkin patches or orchards where people use hand sanitizer before touching pumpkins or picking apples, wearing masks is encouraged or enforced, and people are able to maintain social distancing.

Higher risk activities:

- Finally, the CDC guidance recommends that people avoid certain higher risk activities to help prevent the spread of the virus that causes COVID-19. That list includes activities like:
- Participating in traditional trick-or-treating where treats are handed to children who go door to door
- Having trunk-or-treat where treats are handed out from trunks of cars lined up in large parking lots
- Attending crowded costume parties held indoors
- Going to an indoor haunted house where people may be crowded together
- Going on hayrides or tractor rides with people who are not in your household

Ryan Swafford | MS, MPH, REHS

SW District Epidemiologist | Epidemiology Field Services

ryan.swafford@state.mn.us

Office: 507-344-2717 | Mobile: 507-358-1563 | Fax: 507-344-2723