

# CITY OF WINDOM

## NEWS & NOTES

By: Steve Nasby, City Administrator



63<sup>rd</sup> Edition

October 27, 2020

### Department Head Meeting Highlights

- SMART Goals and Dashboard Report Reminder – Complete 2021 SMART goals with boards and commissions as applicable. 2020 SMART goals dashboard report was handed out and input needed for updates.
- 2021 Budget Workshops – October 27<sup>th</sup> will be Enterprise Funds operational and capital. Format will be to highlight material changes from last year, introduce new projects\programs and then review CIP requests.
- CARES Act Funds – Last call for any new requests as funds need to be spent and items completed by November 15th.
- MMUA Safety Training Date\Time – Discussion on what time of day works best for Safety Training and notices for changes. Decision was made to set 1:00 pm on our normal Wednesday of the month as the regular training time. Hopefully, this will enable more opportunity for attendees and work better with department schedules.

### Activities & Project Updates

- Streets – Hauling debris away from the compost site. Working on trucks and equipment repairs. Crews were out and plowed on Sunday.
- Parks – The Cottonwood Lake dock will come out next week.
- Police – Officers generally busy.
- Electric – Crew working on mapping and re-wiring (updating) the generator controls.
- Library – Halloween activities.
- Liquor – “Singles” cooler arrived and is operating. Food drive underway. Chamber lighting contest and would like City departments to help decorate the liquor store. TSP consultants working on concept plans.
- Telecom – Working on migrations and making PEDs before the deep snow arrives.
- Water\Wastewater – Finishing up work at the WWTP and nearly down to punch list items.
- Economic Development Authority – Conditional Use Permit for the NWIP manufactured housing park is up with the Planning Commission. Spec building has more interest from developers looking at the site for housing.
- Building\Zoning – Planned Unit Development (Gove Acres) moving forward. Planning Commission meeting tonight on NWIP CUP.

- Arena – Ice skating and hockey activities are underway. Studio rink has started making ice.
- Pool – Pool is closed.
- Recreation – Recreation programming done for the season.
- Community Center – Gun & Knife Show went well. Family reunion event upcoming. Election on Nov 3 and adult volley ball league already has 13 teams signed up.
- City Office/Finance – Giving Tree funds sought. Finished 2020 wellness activities with 23 employees qualifying for the wellness funds. Reminders to get inventory completed. City Hall office closing at 2:30 pm on November 10<sup>th</sup> for staff training.

**CITY COUNCIL – November 3, 2020 (NOTE: The meeting starts at 8:05 pm due to the election)**

The upcoming City Council meeting will include these highlights:

1. Conditional Use Permit for 580 Opportunity Drive
2. Windom Area Health – Budget Update
3. Election Items – Establishing 2021/22 Polling Place and Set 2020 Election Canvas Date
4. Contractor Payments

Thank you to everyone for your hard work and dedication to the citizens of our community.