

CITY OF WINDOM

NEWS & NOTES

By: Steve Nasby, City Administrator



61st Edition

September 29, 2020

Department Head Meeting Highlights

- SMART Goals – The Department Heads were reminded to be working on 2021 SMART goals with their boards and commissions as applicable. Refresher on the attributes of a SMART goal and form provided.
- 2021 Budget Workshops – Department Heads preferred to split the group into Non-Enterprise Funds and Enterprise Funds with a sign up for time slots. October 13th will be Non-Enterprise Funds both operational and capital requests. October 27th will be Enterprise Funds operational and capital.
- CARES Act Funds and COVID Tracing Information – Reviewed the City’s CARES Act commitments and plans. State guidance on critical and non-critical COVID procedures handed out.

Activities & Project Updates

- Streets – 2020 Street project finishing up. Mostly punch list items left.
- Parks – Winterizing process starting.
- Police – Officers generally busy. Bruno assisted on an arrest warrant served.
- Electric – Crews working on 7th Street. Mapping work and meter audits started. Will do an MPower GIS software refresher class later this year.
- Library – New benches have arrived. Shelving from a video store was obtained. Saturday October 3rd library hours will resume. Full regular hours start October 5th. Second State grant reimbursement was approved and thanks to Denise Nichols for her assistance. Virtual story time will be returning.
- Liquor – TSP consultants had kick-off meeting and concept ideas discussed. Open air cooler purchase requested to help increase sales.
- Telecom – Crews working on installs. Plans for video conversion timeline moving along and review of packages and rates underway.
- Water\Wastewater – WWTP Superintendent hiring nearing completion. Vendor with the plant probes is in town to do review with staff.
- Economic Development Authority – Hy-life looking for a location for a modular dorm project. EDA Board discussed leasing a lot in the NWIP for this use. Working through questions and will need a conditional use permit so that process will start.

- Building\Zoning – Kwik Trip site plan has been re-done due to some land boundary issues that were discovered. Conditional Use application for housing in the NWIP. Avera clinic is nearing completion and opening.
- Arena – Start of ice building will start on October 2. Plan to have open ice on October 12th.
- Pool – Pool is closed.
- Recreation – Recreation programs done.
- Community Center – The ALC School lease going well. Had wedding last weekend and a memorial service this week. Working on the concrete flooring in the outdoor pavilion.
- City Office/Finance – City-wide clean-up sold about 400 tags for mattresses and electronics. Second half of apartment move-ins are coming October 1. Looking for options or plan modifications for health insurance. Information shared with the unions.

CITY COUNCIL – October 6, 2020

The upcoming City Council meeting will include these highlights:

1. Public Hearing for 2020D General Obligation Bonds - Refinancing
2. Swearing in Officer McPeak and Officer Paulson
3. Recognition of Officer Ryan Hilleshiem – DWI All Star
4. Public Hearing – TIF 1-22 Boundary Extension
5. Donation for Windom Fire Department
6. River Bend Liquor – Open Air Cooler Purchase
7. Airport Consulting Engineer - Recommendation
8. Calling for Public Hearing on Miscellaneous Special Assessments (mowing, etc.)
9. Resolution Appointing Additional Election Judges
10. Hiring Recommendation for W\WW Superintendent
11. Contractor Payment(s)

Thank you to everyone for your hard work and dedication to the citizens of our community.