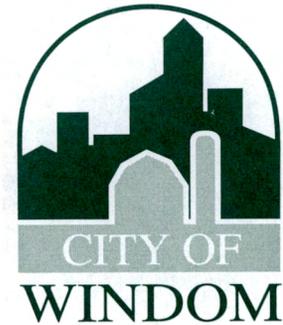


**Council Meeting
Tuesday, July 21, 2020
City Council Chamber
6:30 p.m.
AGENDA**



Call to Order

Pledge of Allegiance

1. Consent Agenda
 - Minutes
 - Council Minutes – July 7, 2020
 - HRA – June 10, 2020
 - Park & Recreation Commission – July 8, 2020
 - EDA – July 13, 2020
 - Library Board – July 14, 2020
 - Planning Commission – July 14, 2020
 - Community Center Commission – July 14, 2020
 - License – Lions Club
 - August 14 & 22, 2020
 - Temporary Liquor Licenses
 - Amplification Permits
 - Regular Bills
2. Department Heads
3. Planning & Zoning Commission
 - Variance Recommendation – 330 Hwy 71 N
 - Rezoning – 1925 N Redding Avenue
4. First Reading Ordinance No. 187, 2nd Series – Amending the “Zoning Map of Windom”
5. Audio/Video Services Upgrade Proposal
6. Arena – MN ICE LLC - Settlement
7. Resolution Supporting Job Creation Fund Application – Oddson Underground
8. Second Reading Ordinance No. 186, 2nd Series – Amending City Code 117 - Tobacco
9. Tax-Forfeited Property – 2020 Resolution
10. New Business
11. Old Business
12. Contractor Payment /Update
 - M & R Paving – 2020 Street Project Overlay #2 - \$15,086.22
 - Empire Building Construction – Tennis Courts
13. Council Comments
14. Adjourn



Reminder – 5:00 p.m. July 28, 2020 Special Meeting-Strategic Planning

P.O. Box 38 • 444 Ninth Street • Windom, MN 56101 • Phone 507-831-6129 • FAX 507-831-6127

**Regular Council Meeting
City Hall, Council Chamber
July 7, 2020
6:30 p.m.**

1. Call to Order:

The meeting was called to order by Mayor Jones

2. Roll Call:

Council Present: Mayor Dominic Jones, JoAnn Ray, Marv Grunig, Rod Byam, Jenny Quade and James Nelson

Council Absent: None

City Staff Present: Steve Nasby, City Administrator; Chelsie Carlson, Finance Director; Spencer Winzenried, Community Center Director; Jason Sykora, Electric Superintendent; John Nelson, Liquor Store Manager and Cory Hillesheim, Assistant Police Chief

3. Pledge of Allegiance

4. Consent Agenda:

- Minutes
 - Council Minutes – June 16, 2020
 - Park & Recreation Commission – June 10, 2020
 - Utility Commission – June 24, 2020
- License – Solicitation Permit – Laura Moritz – Southwestern Advantage
- Regular Bills

Motion by Byam second by Quade approving the Consent Agenda. Aye: Ray, Nelson, Quade, Byam, and Grunig. Nay: None. Motion carried 5 – 0.

5. Department Heads:

John Nelson, Liquor Store Manager, said Riverbend Liquor started accepting cash on July 5th but is still encouraging card use. Nelson noted a very busy holiday weekend. The facility will now be open as follows:

10:00 AM – 9:00 PM	Monday – Thursday
10:00 AM – 10:00 PM	Friday – Saturday
11:00 AM – 4:00 PM	Sunday

6. 2019 City Audit – Clifton Larson Allen

Craig Popenhagen, Clifton Larson Allen, presented the Council with his review of the City Audit. He stated that the process went well and was "clean" in his opinion. Highlights were as follows:

- Financial statements – unmodified opinion (clean)
- Audit provides reasonable, but not absolute assurance
- No accounting policy changes, but noted a 2019 postemployment benefit change for Windom Area Health (matches the City Policy from 2018)
- Telecom Fund has four years of positive position
- Cooperative communications with management
- Federal Compliance (Single Audit) – no findings
- Minnesota Legal Compliance – no findings
- Future Changes include Asset Retirement Obligations, Fiduciary Activities, Conduit Debt, and Leases
- 57.3% unexpended General Fund Balance. Within City policy of 35-60%.
- Levy per capita ranking of 119/233 in cities with 2,500 or more in population
- Chart reviews of accounts/funds
- City is in good financial position

Grunig asked if any COVID-19 impacts are predicted and what fund(s) to watch. Popenhagen answered that he is not aware of any potential financial effects but would pay attention to the Telecom Fund.

Jones questioned the 6.2% profit margin for Riverbend Liquor and if it accounts for the transfer monies. Popenhagen replied no. Sales percentage versus costs of sales is at 25%, which is standard. The 6.2% profit margin percentage equates to approximately \$127,000.

Grunig would like further explanation of the internal control policy and staff capacity. Popenhagen stated that the finding is normal and is related to the preparation of financial statements. The City of Windom's numbers are submitted with the actuarial numbers provided by auditing staff. PERA and OPEB notes are typically provided by a separate firm, external to the City.

Motion by Byam second by Grunig approving the 2019 City Audit. Aye: Byam, Grunig, Ray, Nelson, and Quade. Nay: None. Motion carried 5 – 0.

7. Liquor Store Committee Recommendation – Request for Proposals:

Nelson explained that he had met with the Liquor Store Committee in regards to potential store improvements and/or expansion. A request for proposals would allow a feasibility study to be completed. The study would include store improvements/costs and compare them to a potential new build. There are two locations being explored. The Riverbend Liquor has \$10,000 as Capital Improvement Costs in the 2020 budget for preliminary design work. The Committee prefers to improve the current location.

Council discussed the preferred locations and the need for more space for products/storage. A more attractive store with added variety will attract customers. Sales have been favorable and a sales report from adding Sunday sales was requested. Council questioned if profits are sufficient enough to cover any new debt. Nelson said added cooler and floor space can help promote products and sales. The feasibility study does not guarantee any improvements or a new build will be completed, but provides data for further consideration. Nasby noted any additional steps would need to have City Council approval so they can still have control over the project.

Motion by Byam second by Nelson approving the River Bend Liquor – Request for Proposals as presented. Aye: Nelson, Quade, Byam, Grunig, and Ray. Nay: None. Motion carried 5 – 0.

8. 2020 Electric Rate Study/Increase:

Jason Sykora, Electric Superintendent, informed the Council that the Utility Commission approved the rate adjustments per the rate study report compiled by Missouri River Energy Services and city staff. Residential meter charges will see a slight increase of \$1 per month each of the next two years. Commercial three-phase customers will see a meter charge increase as well and changing to a single Kwh charge (instead of tiered rates). Industrial customers will also see an increase in meter charge, demand (KW) charge, but a decrease in the Kwh charge. Street lighting will incur a Kwh increase as there are fewer Kwhs to cover fixed maintenance costs from converting to LED. All changes will more accurately reflect how transmission costs are billed.

Council noted that the City does pay for the street lighting costs, but they remain low due to proper maintenance and LED upgrades. Jones commended the Electric Department for keeping electric rates reasonable.

Motion by Grunig second by Nelson to approve the Municipal Rate Change revision as approved by the Utility Commission Resolution. Aye: Quade, Byam, Grunig, Ray, and Nelson. Nay: None. Motion carried 5 – 0.

9. City Code Revisions:

Nasby said the State of Minnesota followed Federal Guidelines to change the tobacco purchase age from 18 to 21. This law goes into effect on August 1, 2020. The City of Windom City Code Chapter 117 – Tobacco will need to reflect this change as well.

Motion by Ray second by Quade to approve the First Reading Ordinance No 186, 2nd Series – Amending City Code 117 – Tobacco. Aye: Grunig, Byam, Quade, Ray, and Nelson. Nay: None. Motion carried 5 – 0.

Nasby explained the Multi-Purpose Center Commission Code Amendment would eliminate the requirement of the EDA Director to be an ex-officio member of the Multi-Purpose Center Commission aligning board requirements with other City Departments. Additionally, modifying the naming of the Water and Light Board to the Windom Utility Commission is submitted. Nasby said the verbiage from date specific billing to the monthly/quarterly billing statements that are currently used along with current distribution methods. Other amendments include changes to zoning and moving permits and requirements.

Motion by Grunig second by Quade approving the Second Reading Ordinance No. 185, 2nd Series – Amending City Code. Aye: Ray, Nelson, Grunig, Byam, and Quade. Nay: None. Motion carried 5 – 0.

10. Personnel – Hiring Recommendations:

Chelsie Carlson, Finance Director, has received notice that a full-time Senior Administrative Assistant will be retiring on or before January 15, 2021. Carlson is seeking approval to hire a part-time employee to fill a large portion of the retiree's duties and other complex duties will be

delegated to current staff. She noted the process improvements and efficiencies as well as reduced customer traffic at City Hall is reasoning for the change. The two current part-time employees taking on additional responsibilities will be receiving a grade change. The Personnel Committee and staff seek Council approval for this position.

Jones and Ray thanked Carlson for her support of the office staff.

Motion by Ray second by Grunig approving the staffing request changes for the City Hall Office. Aye: Byam, Grunig, Nelson, Quade, and Ray. Nay: None. Motion carried 5 – 0.

Cory Hillesheim, Assistant Police Chief, presented a recommendation to fill the vacant part-time officer position. Tesla Crowell is currently a jailer/dispatcher for Cottonwood County Sheriff's Office and a recent graduate of Minnesota West Community College. Crowell would start July 14, 2020 and would fill a budgeted position at approximately 120 hours per month.

Motion by Ray second by Quade to approve hiring Tesla Crowell for the part-time Police Officer position. Aye: Nelson, Grunig, Byam, Quade, and Ray. Nay: None. Motion carried 5 – 0.

11. City Code Chapter 93 – Domestic Fowl:

Byam explained the issue was presented due to citizens contacting him about raising chickens within city limits. Once presented at Council, he has received several calls and comments about the issue and no longer supports a change in code.

Council discussed domestic fowl code provisions. They noted that the potential nuisance issues that would arise from allowing chickens in town would be an additional enforcement concern. Council consensus was to not research further information on the allowance of chickens.

12. Mayor Appointment – HRA Board:

Jones said the HRA Board has a vacancy due to Pam Dobson resigning her seat. Jean Fast was contacted and interested in filling the unexpired term.

Motion by Byam second by Ray to approve appointing Jean Fast to the HRA Board with a term expiring December 31, 2020. Aye: Grunig, Ray, Nelson, Quade, and Byam. Nay: None. Motion carried 5 – 0.

Byam and Nelson discussed changing the HRA Board Liaison to Nelson. Staff will contact the HRA Board Director with the change.

13. New Business:

None.

14. Old Business:

Nasby reviewed the storm water project for 18th Avenue. He said bids were received on the project, but they were contingent upon receipt of state bonding dollars. The State still does not have a current bonding bill, and City Staff may have to rebid the project as it may be beyond the acceptance window of the contractor.

Preliminary

Nasby noted that Minnesota Energy has been replacing some of their infrastructure points throughout town and residents may notice gas personnel performing work unrelated to any City Street Project.

Jones said the Strategic Planning Session slated for July 14th has conflicts with Council Members. Discussion on planning and long range goals were brought up. Consensus was to reschedule the session to July 28th at 5 PM.

15. Contractor Payments:

Motion by Byam second by Nelson to approve the Pay Request #20 for Gridor Construction in the amount of \$376,601 for the Wastewater Treatment Facility Improvement Project. Aye: Quade, Ray, Nelson, Grunig, and Byam. Nay: None. Motion carried 5 – 0.

Motion by Byam second by Quade to approve the Pay Request #2 for Hjerpe Contracting, Inc. in the amount of \$845,536.50 for the 2020 Street Project. Aye: Ray, Nelson, Quade, Byam, and Grunig. Nay: None. Motion carried 5 – 0.

Council discussed the Tennis Court Project and the quality of work. The cement pour portion set too fast and fencing payment was questioned. Nasby clarified that the fencing poles are in the right location. The netting support footings are going to be discussed with the general contractor. Concrete was partially poured and due to crew constraints, they halted work. Half of the court will be redone at the contractor's expense and includes the netting support footing corrections. DGR Engineering will monitor the corrections.

Motion by Grunig second by Nelson to approve the Pay Request #2 for Empire Building Construction LLC in the amount of \$30,592.70 for the Tennis Court Project pending Engineer approval of Item #6. Aye: Nelson, Quade, Byam, Grunig, and Ray. Nay: None. Motion carried 5 – 0.

16. Council Comments:

Quade encouraged support of local businesses.

Nasby stated COVID-19 numbers are declining statewide. Cottonwood County counts have been steadily low. Some larger communities have passed mask requirements.

Grunig thanked Carlson and city staff for the work completed on the annual audit.

Jones reminded everyone to stay safe.

17. Adjournment:

Mayor Jones adjourned the meeting by unanimous consent at 8:41 p.m.

Dominic Jones, Mayor

Attest: _____
Steve Nasby, City Administrator

REGULAR MEETING OF THE HOUSING AND REDEVELOPMENT AUTHORITY OF WINDOM, MN

June 10, 2020 at 4:00pm

A regular meeting of the Board of Directors was held on June 10, 2020 at the Hillside Manor Community Room. Board Members present: Linda Jaakola, Margaret McDonald, Tom White, Dan Molitor and HS liaison, Robert Stoesz. Also present was: Executive Director, Connie Clausen. Absent was City Liaison, Rod Byam.

The Regular Board Meeting was called to order at 4:06 pm with the consent agenda approved (Molitor/McDonald) which included minutes from the previous meeting, the agenda, balance report and bills report.

Scheduled Guests: None

Old Business consisted of:

1. The Executive Director presented an update on the monthly turnaround rate. For the current fiscal year April 1, 2020 through today, we've completed 3 turnovers with an average of 24.66 days per turnover. Applications coming in remain slow possibly due to the Coronavirus as well as the housing demands in Windom. The April 2020 Fee Account Reports were also presented for review.
2. Executive Director gave an update on the RV Security Camera Project. The contract has been signed and a pay request for a 60% deposit of \$19,466.28 has been received. This project is being funded by CFP2018 and is expected to be completed by July 31, 2020. A motion was made to approve the pay request in the amount of \$19,466.28 to Safe-N-Secure for the RV Security Camera Project (White/McDonald).
3. An update on the RV Elevator Project was given by the Executive Director. The contract with MEI (Minnesota Elevator Inc.) has also been signed and we have received a pay request for 40% to be able to order equipment. This amount is \$17,798.40. This project is also being funded by CFP2018. A motion was made to approve the partial pay request for \$17,798.40 to MEI for the RV Elevator Project (Molitor/White).
4. The Executive Director reported that she has a meeting scheduled on Monday, June 15, 2020 with Marquis Erickson for A&E Services for upcoming projects such as window replacement at Hillside Manor as well as balcony repairs at Riverview Apartments. Once he is able to understand the scope of work for each project, we will be able to negotiate a contract for A&E Services.
5. The Executive Director also reported on the cement issues with the new parking lot at Riverview Apartments. A meeting is scheduled for Thursday, June 11, 2020 with a representative from Cemstone, Nielsen Cement, Bolton & Menk and the Windom HRA. The purpose of this meeting is come to a resolution and solution to fix the topical flaking of the cement in the problem areas of the new parking lot.
6. An update was given by the Executive Director on the COVID-19 situation. To date, we have only had one confirmed case of the virus in our buildings and this tenant has been cleared. Staff continue to do additional sanitizing on a daily basis and we are also continuing safety practices in meeting with tenants. The Executive Director is gathering pricing on equipment and supplies that can be purchased with the additional funds that have been received through the CARES Act. The pricing and quotes will be brought to the July board meeting for discussion and review. The Executive Director also reports that we will be handing out DQ dilly bars in June as a tenant treat due to the virus situation.
7. The Executive Director reports that the discussion on Commissioner's Per Diem will be tabled until July to give further time to review rules and regulations.

New Business consisted of:

1. The Executive Director presented two new Residential Rehab Loan requests, the first from Mike and Lisa Letcher and the second from Jackie Mau. After some discussion, a motion was made to approve the first Residential Rehab Loan request for Mike and Lisa Letcher in the amount of \$5,508.75 (White/Molitor). A motion was also made to approve a second Residential Rehab Loan request for Jackie Mau in the amount of \$6,083.00 (McDonald/Molitor).

2. Discussion turned to candidates to fill the current commissioner vacancy. The candidate would be completing a commissioner term that is set to expire December 31, 2020. After some discussion, Commissioner White has agreed to contact a potential candidate to confirm her desire to commit to this position and get back to the Executive Director with the response. An update will be given at the July board meeting.
3. The Executive Director reports that we are in contract with Abdo, Eick & Meyers of Mankato for our annual audit. This audit work has been scheduled for the week of July 13, 2020.
4. The Executive Director reports that maintenance staff will be replacing two trees on the Riverview Apartments property after two ash trees were removed last fall. Staff is able to complete the work and purchase the trees locally.
5. A request from a tenant of Riverview Apartments was brought to the board by the Executive Director. The request was to construct a dog run on the backside of the building. After a small discussion, it was decided to deny the request due to the City of Windom planning on putting in this type of dog run at Island Park this summer.
6. The Executive Director reports receiving notice from Minnesota Housing Finance Agency of our upcoming inspection. At this point, it will only be a desk review due to Coronavirus unless restrictions relax. Riverview Apartments is subject to MHFA inspections every two years for the life of the POHP grant received in 2016.
7. The Executive Director reports the following HUD and other reports worked on this past month. They include: (J) Securing eLOCCS access for the new Executive Director of Jackson HRA; (W) Section 3 Reporting; (WJ) FYE 03/31/2020 Unaudited REAC Submission; (W) EPIC Annual CFP Plans 2018, 2019 & 2020;
8. Upcoming board meetings will be July 8th (RV) and August 12th (HS).

With no further business, the meeting was adjourned at 4:52 pm (McDonald/Molitor).

Linda Jaakola, Chairman

Connie Clausen, Executive Director

Parks & Recreation Commission Minutes
July 8 2020, 5:30 p.m.
Meeting Place: Tegels Park Cottonwood Lake

Meeting called to order Chairman Jason Kloss

Roll Call:

Present: Bryan Joyce, Jason Kloss, Jill Knapp, Jackie Jurgens, Jess Smith,
Absent: Josh Schunk, and Ron Kuecker
Council Liaisons: Jenny Quade, Rod Byam
City Staff Present: Tim Hogan, Arena /Recreation Director
Public Present: Eric Haken (Lions Club)

1. Approve Agenda and Minutes:

- A. Motion to approve the agenda by Bryan Joyce and seconded by, Jess Smith, approved by a unanimous vote.
- B. Motion to approve the June 10 minutes as written by Bryan Joyce and seconded by Jess Smith, approved by a unanimous vote.

2. The Lions Club

- A. The Lions Club presented the interest in building a 60 x 90 x 14-foot outdoor building to hold concert and other gatherings at Tegels Park. The building would be enclosed on one end where a stage would be set up and the rest of the building would be open. The idea would be to move the existing shelter house to a new location and use the existing concrete and add additional concrete to accommodate the size of the new building. The Lions Club will be looking for donations to get the structure paid for. Discussion was introduced by Bryan Joyce on the impact it may have with the Community Center and the outdoor venue that was recently built for essentially similar events. Further discussion will be held at the next meeting.

3. Update from Tim Hogan Arena and Rec Director:

- A. Update on pool activity:
 - 1) Tim informed the commission that the pool is open and things are running smoothly
 - 2) Tim stated that swimming lessons began on July 6th.
 - 3) Tim informed the Commission members that he is replacing 3 doors at the pool that need to be replaced as they are in very poor condition. The bathroom partitions are also needing repairs.
- B. Summer Ball programs:
 - 1) The summer rec program has about 4 weeks remaining. Tim said they are having games on Tuesday nights and that they were able to get business sponsors for t-shirts for the kids.
- C. Arena
 - 1) Tim stated that work continues on the arena parking lot with an unknown time of completion at this time.

4. Update from Brian Cooley, Street and Parks Superintendent:

- A. Update on Park maintenance:
 - 1) Tim stated that Brian has had his staff out trimming trees in all of the parks and that they look very nice.
 - 2) Brian has the summer help along with Mason have been painting all of the shelters and that some may need an additional coat of paint. As time allows they are also planning on painting the bathrooms.
- B. Ballfield prep work and summer recreation:
 - 1) Brian has had the staff doing light maintenance on the fields. The City is not involved and cannot be involved in any organized sports due to the current pandemic with people utilizing the fields as they are self-organized leagues.

5. New business:

Discussion on holding the next meeting at Island Park.

6. Old business:

- A.** Brian Cooley will have some information to email and discuss at the next meeting regarding the shelter in Island Park

7. Open mike discussion:

Discussion on strategic planning meeting to keep a new pool in the front of the ranking list of things they would like to see.

Discussion by Jenny Quade on the Kayak launch pads. Funding is set aside for these. This may need to be hired out as the city may not be able to do the work. Jenny is going to check with Drew Hage on the funding.

Jackie Jurgens discussed Riverfest and that they would need the use of the shelter house and the bathrooms for the events at Tegels Park during the Riverfest activities. There was a motion by Jess Smith to open all of the bathrooms as they need to be accessible for public to use at all the parks. Motion was seconded by Jackie Jurgens. Motion was approved by unanimous consent. Tim talked about adding additional cameras that may help prevent vandalism to the bathrooms at Tegels Park.

Meeting adjourned at 6:39 pm.

Next Meeting Wednesday, August 5, 2020 @ 5:30pm at Island Park Shelter.

ECONOMIC DEVELOPMENT AUTHORITY OF WINDOM
MINUTES
JULY 13, 2020

1. Call to Order: The meeting was called to order by President Clerc at 11:31 p.m.

2. Roll Call & Guest Introductions:

EDA Commissioners: Rick Clerc, Linda Sandberg (by phone), Betsy Herding, Marv Grunig, and Rod Byam.

Also Present: EDA Staff – Drew Hage, EDA Executive Director, and Mary Hensen, Admin. Asst.; City Administrator Steve Nasby; Kevin Stevens, Co. Comm. Liaison; Rahn Larson (Citizen); Dirk Abraham (KDOM); and Dona Purrington.

3. Approval of Minutes – June 8, 2020:

Motion by Commissioner Byam, seconded by Commissioner Grunig, to approve the Minutes of the EDA Meeting held on June 8, 2020. Vote by roll call: Ayes: Commissioners Byam, Grunig, Clerc, Herding, and Sandberg; Nays: None; and Absent: None. Motion carried 5-0.

4. 1925 North Redding Avenue

A. Summary

B. Closed Session – Land Negotiations

1) Parcel: 25-839-0075

Director Hage reported that the EDA has received an offer to purchase the Spec Building and a portion of Lot 6 totaling approximately 6.2 acres of the 10-acre property. The Board needs to go into closed session to discuss terms of the purchase agreement.

Motion by Commissioner Byam, seconded by Commissioner Grunig, authorizing the Board to go into closed session. Vote by roll call: Ayes: Commissioners Herding, Clerc, Grunig, Byam, and Sandberg. Nays: None. Motion carried 5-0.

President Clerc closed the meeting to the public at 11:36 a.m.

Present for Closed Session: Commissioners Byam, Grunig, Clerc, Herding, and Sandberg; Director Hage, Co. Liaison Stevens, City Admin. Nasby, and Admin. Asst. Hensen.

Motion by Commissioner Grunig, seconded by Commissioner Byam, authorizing the President to reopen the meeting to the public. Vote by roll call: Ayes: Commissioners Sandberg, Herding, Clerc, Grunig, and Byam. Nays: None. Motion carried 5-0.

President Clerc reopened the meeting to the public at 11:57 a.m.

5. Transportation Economic Development Infrastructure Grant: MnDOT recently announced the 2020 TED Solicitation for Greater Minnesota. Cities, counties and other government entities in Greater Minnesota can apply for funds, through the Minnesota Department of Transportation, for transportation infrastructure projects on state highways that support economic development. Greater Minnesota is defined as all counties outside of the seven-county Metropolitan Area. Director Hage advised that projects such as turn lanes and infrastructure along a Minnesota State Highway would be eligible. He indicated that the East Highway 60 Project and other areas along the Highway 60/71 corridor might be eligible projects. A letter of interest must be submitted to MnDOT in August and a full application must be submitted by October. Work on a project would actually begin in 2021.

Director Hage advised that at this time the potential projects on East Highway 60 are not at that point.

6. Office Addition Project – 16TH Street: Director Hage reported that Oddson Underground is considering a new office addition. A new addition would be a sizeable project at 36' by 92'. This project will help to retain existing employees and possibly add up to an additional 30 new employees. Oddson Underground has requested assistance with the expenses for moving the water hydrant to facilitate their office addition project.

Portions of their office addition project would qualify for the EDA Commercial Rehab Program. Director Hage said that he will work with Oddson Underground on an application and provide them with the application materials. Director Hage also advised that he has contacted DEED regarding the possibility of submitting an application in the Job Creation Program on behalf of Oddson Underground.

7. Unfinished Business

A. Cemstone Redevelopment Area

- 1) Federal EDA Grant Application: Director Hage updated the Board concerning his communications with Robin Weiss of the Southwest Regional Development Commission and also with a representative from the Federal EDA Office. The Federal EDA Rep. advised that housing would qualify for the grant program but would not be competitive for this grant program. His recommendation was not to submit that application. He did indicate that the fiber project would meet the Federal EDA's criteria and that application should be pursued. Director Hage briefly updated the Board concerning recent communications with Cemstone regarding the status of their plans.

- B. In response to a question, Director Hage updated the Board regarding the status of the Shopko property.

8. Riverbluff Estates Subdivision

A. Public Hearing – Sale of Property

- 1) Lot 2, Except the South 2', in Block 2 of Riverbluff Estates Subdivision - Parcel No. 25-688-0220

Director Hage advised that the EDA had prepared a request for proposals concerning this lot. The RFP was available in May. Two contractors were interested in May but they were not able to pursue the project at that time. Pursuant to the original lot sales policy in Riverbluff Estates Subdivision, an adjoining homeowner could purchase one additional lot. The neighbor to the south had already purchased one lot south of his principal lot. Director Hage had followed up with the neighbor regarding his interest in a land swap and he was not interested in that proposal. This lot does not qualify for the housing tax abatement program because the property is in a TIF District.

The EDA has since received an offer from Javier Portillo to purchase the lot for the sum of \$1 and an agreement to construct a new home on the property on or before 18 months from the date of the Warranty Deed. If these obligations are not met by Mr. Portillo, the real estate shall revert back to the EDA and Mr. Portillo shall receive no compensation or reimbursement for any improvements made to the real estate.

The Commissioners discussed the possibility that the purchaser should pay additional earnest money at this time. As an incentive, the additional earnest money would be refundable if he completes the

required site preparation within a specific time frame.

President Clerc opened the public hearing at 12:21 p.m. and asked for any public comments. No public comments were received. President Clerc then closed the public hearing at 12:21 p.m.

B. Follow-up Action

- 1) Resolution No. 2020-04 (Re: Sale of Land – Riverbluff Estates Subdivision)

The Resolution was not adopted. After further discussion, the following action was taken.

Motion by Commissioner Byam, seconded by Commissioner Grunig, to request \$7,500 in earnest money from the proposed purchaser of the River Bluff lot which sum would be repaid to him upon proof of spending at least that amount for tree removal and site work on the lot. Vote by roll call: Ayes: Commissioners Herding, Clerc, Grunig, Byam, and Sandberg. Nays: None. Motion carried 5-0.

9. EDA Spec Building – 1925 North Redding Avenue

A. Public Hearing – Sale of Property

- 1) Part of Lot 6 in Block 2 of Windom Industrial Park Subdivision (approximately 6.162 Acres)- Parcel No. 25-839-0075

B. Follow-up Action

- 1) Resolution No. 2020-05 (Re: Sale of Land – Part of Lot 6, Block 2, WIPS)

The EDA has received an offer to purchase the EDA Spec Building and the land surrounding the building (totaling approximately 6.2 acres). Director Hage said that the EDA Board went into closed session at the beginning of the meeting to talk about the specifics of a purchase agreement for this property and land negotiations. He displayed a slide of a letter from APX Construction Group concerning the proposed purchase of the property. Director Hage then reviewed the terms of the Purchase Agreement.

The sale of the property is contingent on rezoning the portion of the property proposed for sale. The property is currently zoned as I-1 “Light Industrial”. The EDA is proposing to rezone the property to R-3 “Multi-Family”. This zoning application will come before the Planning Commission for public hearing on Tuesday, July 14th. The Planning Commission’s recommendation will then be forwarded to the City Council for consideration. Rezoning of property in Windom is approved by ordinance which requires two readings by the City Council.

The sale of the property is also contingent on the storage needs of the building’s tenant. The EDA Spec Building is currently leased to Fast Global Solutions through November 30, 2020. The lease provides for 60 days’ written notice of termination of the lease by either party. Director Hage advised that he has been in communications with officials from Fast Global Solutions concerning their storage needs and options for alternate storage.

President Clerc opened the public hearing at 12:26 p.m. and asked if there were any comments from the public.

Dona Purrington asked what year the Spec Building was built. Director Hage responded that it was built in 2001 and has been marketed since then. The building has been leased by several businesses

through the years and is currently leased by Fast Global Solutions. The Current Assessor's Market Value is \$679,400.

Director Hage asked if anyone had any questions. There were no other questions from the public. President Clerc closed the public hearing at 12:27 p.m.

The matter was referred to the EDA Board for further discussion. Director Hage reported that the building will be leased for 2 years by HyLife. Director Hage requested that Commissioner Sandberg abstain from the vote as she is employed by HyLife and she agreed.

Resolution introduced and motion by Commissioner Grunig, seconded by Commissioner Byam, to adopt EDA Resolution No. 2020-05, entitled "Resolution Approving Sale of Property Described as Part of Lot 6 in Block 2 of Windom Industrial Park Subdivision in the City of Windom, Cottonwood County, Minnesota".

Upon roll call vote being taken, the following voted in favor thereof: Commissioners Byam, Grunig, Clerc, and Herding; the following voted against the same: None; and the following abstained: Commissioner Sandberg. (The Resolution was adopted.)

10. New Business: Commissioner Byam suggested that the EDA should look into the status of the building located on the South side of the Square that is owned by Richard Hoffman. Director Hage briefly updated the Board concerning communications he had recently with property owners around the Square. He will check into whether there are any funding opportunities for projects in that area.
11. Miscellaneous Information
 - A. EDA Monthly Financial Recap: The Board received a copy of the June 2020 recap.
 - B. River Bluff Townhomes – Monthly Financial Report: The Board received copies of the May 2020 Financials provided by Van Binsbergen & Associates.
12. Adjourn. On consensus, President Clerc adjourned the meeting at 12:29 p.m.

Attest: _____
Drew Hage, EDA Executive Director

Betsy Herding, EDA Secretary-Treasurer

Windom Library Board Meeting

City of Windom Council Chamber

July 14, 2020

5:00 p.m.

1. Call to order: The meeting was called to order by John Duscher
2. Roll call: Members present: Anita Winkel, John Duscher, Susan Ebeling, Steve Fresk,
Kari Scheitel

Members absent: Terri Jones, Kathy Hiley

Library staff present: Dawn Aamot

City council member present: None

3. Approve Agenda & Minutes: Motion by Anita Winkel, 2nd by Susan Ebeling
4. Financial Report: Reviewed by Dawn. Motion to accept: Steve Fresk, 2nd by Kari Scheitel
5. Librarian's Report:

Good numbers on lunch bunch and Facebook views. Page Turner Adventures started June 22nd, which is viewed on Facebook (paid with Legacy funds). Sammy the Snake is now in his third location; kids and adults are having fun finding him. Plants in white containers were donated by Char Woizeschke (purchased at Hallmark). Burt Raverty needs to finish the carpet project; need to get a quote from him for the hallway. Char Woizeschke has expressed interest in paying for this carpet project. New mask guidelines are being followed well in the library. Current hours of operation will continue as is for now; will re-evaluate monthly.

Motion to approve: Anita Winkel; 2nd by Steve Fresk

6. Old Business:

The clock is fixed as of 7-14-20.

Schwalbach's to be contacted to fix toilet & sink in bathroom.

Terry Fredin to be contacted about flooring.

7. New Business:

Library has 4 hotspots, funded by MN state library grant for connectivity across the state. Need an adult library card to check out for 7 days max. If not returned in a timely manner, hotspot can be shut off remotely. Service is provided by T-mobile (free for 6 months, library takes over fee after that (\$30/month/unit))

Windom Area Health & Cottonwood 4-H are hosting demonstration parties for kids via Zoom.

These encourage kids to eat healthy, exercise. This includes a recipe with ingredients and an activity. Kids sign up (\$15 first child in household, \$5 each child thereafter). Krystal Reith reached out to Dawn to host; library set a date of July 23rd.

Meeting adjourned: 5:32 p.m.

Respectfully submitted

Susan Ebeling for Kathy Hiley

**CITY OF WINDOM
PLANNING COMMISSION
MINUTES
JULY 14, 2020**

1. Call to Order: The meeting was called to order by Chairperson Wahl at 7:00 p.m.

2. Roll Call & Guest Introductions:

Planning Commission: Marilyn Wahl, Brett Mattson, Jared Baloun, Ben Byam, Lorri Cole (by phone), Carol Hartman (by phone), Jeremy Johnson, and Greg Pfeffer.

Also Present: B&Z Staff: Zoning Admin. Andy Spielman and Admin. Asst. Mary Hensen; EDA Executive Director Drew Hage, Rahn Larson (Citizen), David Blackstad, Millie Blackstad, Sara Jeffrey, Tim Lindemann, James Nelson, and Dona Purrington.

3. Approval of Minutes: June 9, 2020:

Motion by Commissioner Pfeffer, seconded by Commissioner Baloun, to approve the Planning Commission Minutes for the Meeting held on June 9, 2020. Vote by roll call: Ayes: Commissioners Wahl, Pfeffer, Cole, Byam, Baloun, Johnson, and Mattson. Nay: None. Absent: Commissioner Hartman. Motion carried 7-0.

4. Public Hearing

A. 7:05 P.M.: Zoning Application – Jared A. Baloun –
330 Highway 71 North (Variance – Front Yard Setback)

Chairperson Wahl opened the public hearing at 7:05 p.m. Zoning Admin. Spielman advised that this is the first of two public hearings. This public hearing concerns a variance request submitted by Jared Baloun for property at 330 Highway 71 North. The property is across from the new Avera Clinic and on the same side of the highway as the storage units and LaCanne's. Included in the packet were the Application and two aerial maps Jared submitted. Zoning Admin. Spielman identified the location of the house and the shed on the map. The proposed placement of the shed would be 12 feet from the front property line. The property is in an R-2 District and the required front yard setback is 25 feet. The Applicant is requesting a variance of 13 feet. There is a steep hill to the back yard and there's a retaining wall on the property. The public hearing notice was published in the paper and sent to adjacent property owners. As the property is adjacent to a US highway, notice was sent to MnDOT. They advised that the proposed location is not in their right-of-way and they have no objection to the proposed front yard setback. No comments were received from the neighbors or the public. Zoning Admin. Spielman advised that currently Balouns do not have much of a flat spot on their property. It slopes approximately 30 to 40 feet from back of property to the road.

Applicant Jared Baloun advised that this is their first home and they didn't plan to live here as long as they have. They would like to add on a garage with a living room above it. The first step is getting their shed moved.

Chairperson Wahl asked if there were any comments from the public. Zoning Admin. Spielman asked if anyone on the phone had any comments regarding this public hearing. There were none. Chairperson Wahl closed the public hearing at 7:09 p.m. and referred the variance application to the Planning Commission for discussion.

In response to questions from the Planning Commission, Applicant Jared Baloun said that the shed is a 10' X 16' Pro Shed and it's portable. They plan to build up a gravel platform to place the shed on.

Zoning Admin. Spielman advised that there is a steep grade around the property. He said that the application meets the intent of the zoning district and the City Code.

Motion by Commissioner Mattson, seconded by Commissioner Pfeffer, to approve the application and recommend to the City Council the approval of the variance application, submitted by Jared A. Baloun to reduce the required front yard setback from twenty-five feet (25') to twelve feet (12') to allow the placement of an existing storage shed in that area. The motion is based on unique grade characteristics of the property all as set forth in the public hearing and discussion. The property is located at 330 Highway 71 North, Windom, Minnesota, and is briefly described as: A Tract in the North Part of Lots 13 and 14 of Billings' Subdivision No. 2 in the City of Windom, Cottonwood County, Minnesota. (Parcel No. 25-133-0090).

Findings of Fact for Variance:

- 1. As stated in the narrative herein.**
- 2. The Applicant proposes to use the property in a reasonable manner.**
- 3. The variance is in harmony with the general purposes and intent of this ordinance.**
- 4. The variance is consistent with the comprehensive plan.**
- 5. The variance will not alter the essential character of the locality.**

The motion includes that the jurisdictional documents and the findings of fact be made a part of the hearing record.

Vote by roll call: Ayes: Commissioners Mattson, Johnson, Byam, Cole, Pfeffer, and Wahl. Nay: None. Commissioner Baloun abstained. Commissioner Hartman abstained as she did not hear the motion. Motion carried 6-0.

Zoning Admin. Spielman advised that the Planning Commission makes recommendations to the City Council and the Council makes the final decision. He recommended that Jared Baloun should plan to be present, if possible, at the City Council Meeting in the event the Council has any questions for him.

B. 7:05 P.M.: Zoning Application – EDA – 1925 North Redding Avenue – (Rezoning – Portion of Property – I-1 Light Industrial to R-3 Multi-Family)

Chairperson Wahl opened the public hearing at 7:14 p.m. Zoning Admin. Spielman advised that this public hearing concerns an application requesting that a portion of the property at 1925 North Redding Avenue be rezoned. This is the property where the EDA's Spec Building is located and is situated north of the Community Center. The EDA, as owner, has requested that a portion of the property be rezoned from I-1 Light Industrial to R-3 Multi-Family Residential. The EDA is proposing to subdivide the property. The application, an aerial showing the location of the EDA Spec Building and Community Center, an aerial showing a closer view of the property, an aerial of the property showing the proposed lot split (indicated by the blue line), and an aerial showing the new parcel to be rezoned (highlighted in red) were provided in the packet. The remaining property west of the Spec Building would remain zoned as I-1 Light Industrial.

EDA Executive Director Drew Hage gave a presentation on the proposed rezoning of the property. He advised that the building was built in 2001 and has been leased to several different tenants. While he has been employed by the City, both Toro and Fast Global Solutions have rented the building. Fast's lease began in 2016. The building has been for sale since its construction. He said that he had received no offers to purchase the building before this time. Included in the presentation were slides showing an aerial when Toro was parking semis on the balance of the lot, a map highlighting the current zoning districts in that area and listing the permitted uses for property in an I-1 District, an excerpt from the City Code setting forth setback requirements for property in an I-1 District, a map highlighting the proposed zoning for property plus adjacent zoning districts and listing the permitted and conditional uses for property in an R-3 District, an aerial highlighting the property proposed for rezoning, a slide on elements to consider, a slide on a discussion of what is a compatible use, an aerial showing distances between the Spec Building and existing residential and the Community Center, and a slide on anticipated traffic to be generated.

Director Hage stated that there is a distance of 205 feet between the Spec Building and residential property to the East. He said that the Code provides that the required setback for I-1 is 30 feet from an R District boundary. He advised that there would be a mixture of traffic on North Redding Avenue. He reviewed the content of the additional slides. He said that 19th Street is not proposed for development.

In response to questions from Commissioner Hartman, Director Hage advised that there is existing utility service including a 6” water line, 6” sewer line, 3-phase electric, and telecom serving the Spec Building. There is an 8” sewer main in that area. DGR Engineering estimates that the existing 8” sewer main will be at 46% capacity with the new 45-unit apartment building and the proposed 21 units in the Spec Building. This capacity is assuming the existing sewer is at the minimum grade. Director Hage said that currently the sewer is 18 feet deep and under the railroad tracks.

Commissioner Baloun sked if there has been any research into how this rezoning will affect values of existing homes in that area. Director Hage responded that he thinks an industrial use would impact residential values more than a residential use.

Chairperson Wahl asked if any members of the public wished to make comments.

Tim Lindemann said that he lives on Cottonwood Lake Drive. He said that the neighbors are concerned about what is proposed and are worried about income level for renting new apartments. He had a question about market rate. Director Hage responded that market rate means that the property owner will not be accepting state or federal subsidies for rent. The proposed apartments will be market rate. Mr. Lindemann then asked if that was a 10-year or 20-year guarantee. Could the new apartments decompose into a bunk house? Zoning Admin. Spielman advised that any allowable residential use would become a permitted use in the R-3 District and would be allowed there. Any type of rental housing could be there. Mr. Lindemann responded that they don’t want the criminal element that comes with it. The neighbors don’t want the new development if it’s going to deteriorate into Section 8 housing. Carl Schneider donated the land for business not for residential.

Sara Jeffrey spoke about her concern regarding traffic on Cottonwood Lake Drive. She has a daughter and they go for walks there. Currently there are no sidewalks on Cottonwood Lake Drive and she believes that there will be a lot of additional traffic there from the new apartments. She said that it’s a little tight when you are walking on Cottonwood Lake Drive now. She didn’t know whether there had been any discussion regarding changing the road to one way or if the residents are just being told to live with the increase in traffic. Director Hage responded that the question regarding adding sidewalks would be for the City Council. He said he is bringing an offer from a developer and there can be discussion regarding the road. Ms. Jeffrey said that there is no curb and gutter on Cottonwood Lake Drive and the cost to install that would be assessed to the homeowners there. Currently they don’t see any semis on Cottonwood Lake Drive but they would see more traffic on the road.

James Nelson said that he has been asked by a whole bunch of people to ask the following questions: What is the object of this? Is it to sell the Spec Building? Is HyLife putting on a third shift and we’re going to need more housing? I’m sure there are other places they could live. There are 45 units there now and we’re going to add 21 new units? Are they going to add on beyond that number? Director Hage responded that there are approximately 6.2 acres, so there is room to add on.

In response to a question, Director Hage said that the 46% wastewater usage identified by the engineer would include the 45-unit apartment building plus the new 21 units in the Spec Building plus an additional 30 units on the property. There is a potential for 51 units on the 6.2 acres.

James Nelson said that there was another question: If this is going to be market rate and it if can’t be filled, would they turn away Section 8 individuals? Director Hage responded that the apartments in the Spec Building would be leased for 2 years by HyLife. Mr. Nelson said that Toro has a third shift and people drive in to work there. Director Hage responded that only 29% of the workforce lives in Windom. Mr. Nelson said that another question is: Are you doing this to try to get to 5,000 population?

Director Hage responded that was the stated goal by the City Council and he explained the benefit in additional funds for street projects. He said that the EDA's goals are to grow existing tax base, etc.

Chairperson Wahl asked if anyone else would like to speak. Zoning Admin. Spielman asked if there was anyone on the phone or computer who wants to speak as part of the public hearing.

Dona Purrington asked if anyone knows how many homes are located along Cottonwood Lake Drive. Mr. Lindemann said that on the lake side, there are probably a strong dozen and on both sides of the road, there would be considerably more than that.

Chairperson Wahl asked if there was anyone outside the room who wanted to comment at the Public Hearing. There were no other comments. Chairperson Wahl closed the public hearing at 7:39 p.m. and referred the rezoning application to the Planning Commission for discussion.

Chairperson Wahl asked is the only exit the one where you dump your compost? Director Hage responded that the road to the north is a private drive for Toro. The only access to the property is North Redding Avenue. He said that the compost site would stay open. Director Hage said the EDA is working with Tod Quiring regarding buildings for use for storage for Fast. He said that the western side of the Spec Building site could be used for outdoor storage and for piling of street sweepings, etc. He said the he has been told the west side of the lot is not buildable because of buried concrete, etc. He displayed an aerial showing where the road would come into the new apartment building and that there would be 2 rows of trees there between the property and the rest of the lot as a buffer between the apartment building area and the rest of the lot and the compost site. He showed where the parking would be for the Spec Building apartments.

Commissioner Pfeffer asked about Fast Global and where they would go for their storage needs. Director Hage stated that Fast Global Solutions has a lease on the Spec Building through the end of November. The Purchase Agreement provides for a closing on December 1, 2020. They are working with Fast who is doing an inventory and checking to see what their needs and options are for storage. He said that Fast is okay with not renewing the lease for the Spec Building for another year. Tod Quiring has some larger buildings and may be able to shuffle some materials to other buildings to allow for storage in one of his buildings on North Redding Avenue or in the South Windom Industrial Park. There may also be an option for storage on the Fast farm site. In response to a question, Director Hage said that Fast is not interested in purchasing the EDA Spec Building. If they wanted additional storage, Fast would like something in the North Windom Industrial Park.

Commissioner Baloun asked if there is only a two-year lease on the building for housing. Director Hage responded that HyLife will be leasing the new apartment units for two years and then it would be up to the individual tenants to pay rent.

Zoning Admin. Spielman said that he didn't want to get into the project details but said that the EDA has signed a Purchase Agreement with the Developer who has received a guarantee with HyLife for rental of the units for two years. Director Hage said that was negotiated between HyLife and the Developer. Part of it is guaranteeing a certain rent. He said that the Developer will purchase the property and then the City is out of it.

Commissioner Byam asked if at the end of the two years, there is no guarantee on the rentals. If there becomes lack of interest, would they turn it over into Section 8? Director Hage said that HyLife wants to add 300 more employees. In Windom there is a low vacancy rate and a strong housing demand. He said that Prime Pork and HyLife have invested a lot of money in the plant and expect to be here.

Commissioner Hartman said that it is worth considering that we recently rezoned lots from 16th Street through the Community Center (on the east side of North Redding Avenue) to R-3. She thinks rather than gamble on what type of industry might go into the Spec Building, we should consider rezoning the

property. What they have in mind fits with the rest of what's there and her feeling is that we should go with the rezoning.

Commissioner Byam said that Director Hage pointed out they could move in an industry like a paint factory in the Spec Building. However, it could be a call center filled with people using our internet. People who would work 7:00 a.m. to 5:00 p.m.

Commissioner Hartman expressed that she felt the proposed rezoning would fit with what's there and would lessen the noise and high truck traffic as it's in a residential area already. Keeping it residential will preclude a more industrial use.

Director Hage commented that they want to encourage industrial development in the North Windom Industrial Park where there is more property available and there are not close neighbors in that area.

Regarding traffic, Commissioner Hartman said that it would be just as easy to go to 16th Street and to the highway. Some might take Cottonwood Lake Drive, but maybe half and half.

Zoning Admin. Spielman asked Director Hage if the traffic slide was an analysis for Cottonwood Lake Drive or for North Redding Avenue. There are 21 units shown on the traffic plan. However there is a potential, an incentive, in the Purchase Agreement for the construction of more units. Director Hage responded that it was for North Redding Avenue.

Zoning Admin. Spielman said that we can't put conditions on this application. It's not project specific. Do we think in considering all of the potential industrial uses on that property, that it is better to be rezoned as residential? The Planning Commission is concerned with land use and we shouldn't consider specific projects. Any multi-family housing or residential housing is permitted in an R-3 District. He received 4 calls from residents in that area. Two were very negative on the rezoning and talked about the traffic impact on Cottonwood Lake Drive and Tegels Park and the number of people who would be in that area. Two others did not object and stated that it's a city street and you will have traffic.

Commissioner Pfeffer thought there would be more traffic on 16th Street.

Zoning Admin. Spielman identified on the map where the R-2, I-1, and B-2 Zoning Districts are located in this area.

Commissioner Johnson asked if there had been any talk about making a second access out of that area. Zoning Admin. Spielman said that there's a platted street (19th Street) in that area. He said that a neighbor expressed a preference that the portion of 19th Street in that area be vacated. Zoning Admin. Spielman said that the road to the north of North Redding Avenue is a private drive.

Commissioner Johnson expressed that he thinks a lot of people would use the Community Center parking lot to access Cottonwood Lake Drive. He related the events from the fire that occurred in the warehouse on the west side of North Redding Avenue. With the fire up there, no one would have been able to get in or out of the Spec Building apartment area. The Fire Department was up at the warehouse fire for at least 8 hours and North Redding Avenue was closed in that area for that entire time.

Chairperson Wahl asked if there were any other questions.

Dona Purrington asked if these proposed new apartments were all one-bedroom apartments. Director Hage said that it will be a mix of one-bedroom, two-bedroom, and three-bedroom. The total number of each size has not been determined as the plans will need to be finalized by an architect.

Commissioner Pfeffer asked why do they want to start with a shell and not start from the ground up with new construction. Director Hage responded that when he and the Developer had been looking at proposed sites, the Developer was looking for a shell to build out and also the Developer liked the location of the Spec Building.

Commissioner Cole said that Windom is a factory town and to be a good factory town, you have to have housing. She said that she didn't know where else they will go unless the factory owners want to build additional housing out of town and bus the employees in. We need to provide housing for our factories.

Zoning Admin. Spielman summarized that the Public Hearing has been held. We need a motion and vote from the Planning Commission concerning a recommendation to go to the City Council. The City Council will then hold two readings of an ordinance regarding the proposed rezoning. He reminded the Commissioners to not consider the specific project but consider the land use. Is this land more suitable for industrial use or to rezone it to R-3? Does that make more sense regarding what's there and with all of the uses allowed in an R-3 District?

Motion by Commissioner Hartman, seconded by Commissioner Cole, to approve the application and recommend to the City Council the approval of the application, submitted by the EDA of Windom, to rezone the area covered by the application to R-3 Multi-Family. The property is located at 1925 North Redding Avenue, and is described as set forth on Exhibit "A" attached hereto. (Eastern portion of Parcel No. 25-839-0075.

Vote by roll call: Ayes: Commissioners Pfeffer, Cole, Hartman, and Mattson. Nays: Commissioners Wahl, Baloun, Byam, and Johnson. Motion ended in tie vote.

Zoning Admin. Spielman said that it will go to the City Council with this information. The City Council will discuss the application and it will take two readings of an ordinance to rezone the property.

5. Review of Revisions to Proposed Code Amendments

- A. Definitions, New Conditional Use – I-1 & I-2 Districts: Zoning Admin. Spielman reviewed the proposed amendments to add impound lots as conditional uses in I-1 and I-2 Districts, to add definitions of impound lot and vehicle wrecking, to add minimum requirements that would have to be met for impound lots, and to update language in corresponding sections to conform to these proposed amendments. In response to a question, Zoning Admin. Spielman said that no checking had been done with other communities concerning these sections. Admin. Asst. Hensen reviewed and explained the basis for the proposed minimum requirements. After further discussion, the following action was taken.

Motion by Commissioner Hartman, seconded by Commissioner Byam, to recommend approval by the City Council of the addition of Section 152.477 to the City Code, the modifications of definitions in Section 152.002(B) regarding impound lot, vehicle wrecking, and junk yard/salvage yard; the modification of Section 152.172(A), the inclusion of impound lot as a conditional use in Section 152.152, and the inclusion of impound lot as a conditional use in Section 152.172, as presented. Vote by roll call: Ayes: Commissioners Mattson, Johnson, Byam, Baloun, Hartman, Cole, Pfeffer, and Wahl. Nay: None. Motion carried 8-0.

Zoning Admin. Spielman said that the proposed code revisions will be sent to the City Attorney for review. If he has any revisions, these will come back to the Planning Commission for review prior to being presented to the City Council.

Zoning Admin. Spielman reviewed the proposed revision to Section 152.152(D) to remove the present language and replace it with language that is similar to the "other uses" language in the conditional use provisions for B-2 and I-2 Districts. He further explained reasoning for this particular revision.

Motion by Commissioner Pfeffer, seconded by Commissioner Hartman, to recommend approval by the City Council of the proposed revision to Section 152.152(D) concerning conditional uses in the I-1 District. Vote by roll call: Ayes: Commissioners Wahl, Pfeffer, Cole, Hartman, Baloun, Byam, Johnson, and Mattson. Nays: None. Motion carried 8-0.

B. Accessory Buildings: Zoning Admin. Spielman advised that the Planning Commission has considered possible amendments to the City Code regarding accessory buildings in the past. In May, a property owner spoke to the Planning Commission about putting a garage on a vacant lot and the decision was made to review options. At the June Meeting, language was presented to the Planning Commission for review and the Commissioners voted to table the discussion until the July Meeting. Zoning Admin. Spielman reported that he had researched the City Codes for numerous cities in our area that were available online. Windom's current City Code is comparable with the codes of these other cities regarding accessory buildings. After further discussion, the following action was taken.

Motion by Commissioner Mattson, seconded by Commissioner Baloun, to not amend the accessory structure ordinance to allow accessory buildings on undeveloped lots that are not adjoining the property owners' principal lot. Vote by roll call: Ayes: Pfeffer, Cole, Hartman, Baloun, Byam, Johnson, and Mattson. Nays: Wahl. Motion carried 7-1.

Zoning Admin. Spielman advised that the proposed revisions to Section 152.325 were basically housekeeping matters to update the Code to (1) conform with a previous Code amendment requiring permits for all accessory buildings and (2) add the exception to Section 152.325(G) for a lot adjoining the property owners' principal lot.

Motion by Commissioner Baloun, seconded by Commissioner Wahl, to recommend approval by the City Council of the proposed revisions to Sections 152.325(A) and 152.325(G). Vote by roll call: Ayes: Commissioners Mattson, Johnson, Byam, Baloun, Hartman, Cole, Pfeffer, and Wahl. Nays: None. Motion carried 8-0.

6. Other Business/Reports & Unfinished Business: None.

7. New Business

A. August Meeting – Time or Date Change: Zoning Admin. Spielman advised that the August Meeting date for the Planning Commission is August 11th which is Primary Election Day. Pursuant to State Statutes, the meeting could not begin until after the polls close (probably 8:05 p.m.) if it is held on August 11th or another date could be selected for the meeting.

Motion by Commissioner Wahl, seconded by Commissioner Cole, to reschedule the August Planning Commission Meeting to Thursday, August 13th, at 7:00 p.m. Voice vote: 7 Commissioners aye. Nays: 1 – Commissioner Pfeffer. Motion carried 7-1.

8. Planning Commission Comments, Concerns, Suggestions: None.

9. Adjourn: On consensus, Chairperson Wahl adjourned the meeting at 8:55 p.m.

Marilyn Wahl, Chairperson

Attest: _____
Andy Spielman, Zoning Administrator

Community Center Commission Minutes
Tuesday July 14, 2020

1. Call to Order: The meeting was called to order by Vice President Lenny Thiner at 5:30 p.m.

2. Roll Call: President: Mitch Voehl-Absent
CC Director: Spencer Winzenried
Commission Members: Linda Stuckenbroker
Wayne Maras-Absent
Lenny Thiner
Virgil Meier
Commission Liaisons: Rod Byam-Absent
Jo Ann Ray-Absent
City Administrator: Steve Nasby-Absent
Public:

3. Approval of Minutes:

Motion by Virgil Meier, seconded by Linda Stuckenbroker to approve the June 9, 2020 Community Center Commission Minutes. Motion carried 3-0.

4. Additions to the agenda:

School Proposal for additional space

5. President's Report:

Nothing to Report

6. Director's Report:

- a. Website Update-Independent website from the City and should be done soon.
- b. Master Plan- WCC Director Winzenried discussed his ideas to develop and options.
- c. Ice Machine/Dishwasher Update- Ice machine is installed and running, Dishwasher is purchased and cost split with Senior Dining LSS and coming soon.
- d. School Proposal-Rent Space to school for classrooms-**Motion by Linda Stuckenbroker, seconded by Virgil Meier to authorize WCC Director Winzenried to negotiate a proposal with Windom Area Schools and present proposal to WCC Commission. Motion carried 3-0.**

7. Resource Management:

Schedule of Events: Was Reviewed
Income & Expense: was Reviewed

8. Miscellaneous:

Nothing to Report

9. Open Forum:

Nothing to Report

10. Next Meeting:

Monday August 10, 2020 @ 5:30 pm

Adjourn:

Motion by Virgil Meier, seconded by Linda Stuckenbroker, to adjourn the meeting at 6:40 pm. Motion carried 3-0.

Mitch Voehl, WCC President

Linda Stuckenbroker, WCC Secretary

Attest: _____
Spencer Winzenried, WCC Director



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7513 Fax 651-297-5259 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization Date organized Tax exempt number

Address City State Zip Code

Name of person making application Business phone Home phone

Date(s) of event Type of organization Microdistillery Small Brewer
 Club Charitable Religious Other non-profit

Organization officer's name City State Zip Code

Organization officer's name City State Zip Code

Organization officer's name City State Zip Code

Location where permit will be used. If an outdoor area, describe.

COTTONWOOD Lake Windom
Back-up Arena Windom

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license

\$ 25.00

Fee Amount

7/17/20

Date Fee Paid

Date Approved

Permit Date

City or County E-mail Address

City or County Phone Number

Signature City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US



Minnesota Department of Public Safety
 Alcohol and Gambling Enforcement Division
 445 Minnesota Street, Suite 1600, St. Paul, MN 55101
 651-201-7513 Fax 651-297-5259 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization Date organized Tax exempt number

Address City State Zip Code

Name of person making application Business phone Home phone

Date(s) of event Type of organization Microdistillery Small Brewer
 Club Charitable Religious Other non-profit

Organization officer's name City State Zip Code

Organization officer's name City State Zip Code

Organization officer's name City State Zip Code

Location where permit will be used. If an outdoor area, describe.
 Cottonwood Lake Windom
 Back up Arena

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license
 Fee Amount
 Date Fee Paid

Date Approved
 Permit Date
 City or County E-mail Address
 City or County Phone Number

Signature City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

**ONE SUBMISSION PER EMAIL, APPLICATION ONLY.
 PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY
 PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY
 CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US**



Windom, MN

Expense Approval Report

By Fund

Payment Dates 07032020 - 07172020

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL					
MN REVENUE	20200713	07/14/2020	SALES TAX - JUNE 2020	100-20202	21,618.00
MN REVENUE	20200713	07/14/2020	SALES TAX - JUNE 2020	100-20202	17.97
MN REVENUE	20200713	07/14/2020	SALES TAX - JUNE 2020	100-20202	7,561.64
MN REVENUE	20200713	07/14/2020	SALES TAX - JUNE 2020	100-22000	-44,000.00
ADVANTAGE COLLECTION PR	#3796 7-1-2020	07/07/2020	#3796 - SERVICE	100-34202	90.00
BRIANA VISKER	20200708	07/08/2020	REFUND - RECREATION FEES	100-34781	25.00
WINDOM AREA GIRLS FASTPIT	20200708	07/08/2020	REGISTRATIONS TO WAGFA - 7	100-34781	175.00
US BANK	#6710 6-22-2020	07/15/2020	CREDIT CARD - #6710- QUART	100-36200	-518.12
					-15,030.51
Activity: 41110 - Mayor & Council					
US BANK	#6710 5-20-2020	06/16/2020	#6710 CR CARD - ZOOM MTG	100-41110-308	16.02
US BANK	#6710 6-22-2020	07/15/2020	CREDIT CARD - #6710 - ZOOM	100-41110-308	16.02
US BANK	#6710 6-22-2020	07/15/2020	CREDIT CARD - #6710 - FORM	100-41110-326	89.00
CITIZEN PUBLISHING CO	20200630	07/07/2020	ADVERTISING	100-41110-350	61.20
US BANK	#6710 5-20-2020	06/16/2020	#6710 CR CARD - SKILLPATH -	100-41110-480	-1,668.00
Activity 41110 - Mayor & Council Total:					-1,485.76
Activity: 41310 - Administration					
INDOFF, INC	3377768	06/19/2020	SUPPLIES	100-41310-200	9.90
INDOFF, INC	3378567	06/22/2020	SUPPLIES	100-41310-200	34.77
A & B BUSINESS	IN739757	07/02/2020	MAINTENANCE CONTRACT AC	100-41310-217	100.68
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	100-41310-321	109.10
VERIZON WIRELESS	9857050668	07/02/2020	PHONE SERVICE #48657723	100-41310-321	52.53
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	100-41310-326	297.11
INTERNAL REVENUE SERVICE	20200706	07/08/2020	ANNUAL PCORI TAXES - 2020	100-41310-480	281.94
Activity 41310 - Administration Total:					886.03
Activity: 41910 - Building & Zoning					
US BANK	#6710 5-20-2020	06/16/2020	#6710 CR CARD - RUNNINGS	100-41910-200	45.26
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	100-41910-321	77.03
VERIZON WIRELESS	9857050668	07/02/2020	PHONE SERVICE #48657723	100-41910-321	89.87
Activity 41910 - Building & Zoning Total:					212.16
Activity: 41940 - City Hall					
SCHWALBACH HARDWARE	#72861 6-25-20	07/09/2020	#72861 - MAINTENANCE	100-41940-211	19.98
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	100-41940-381	442.14
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	100-41940-382	58.82
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	100-41940-385	123.06
SCHWALBACH HARDWARE	#72861 6-25-20	07/09/2020	#72861 - MAINTENANCE	100-41940-409	283.09
Activity 41940 - City Hall Total:					927.09
Activity: 42120 - Crime Control					
INDOFF, INC	3378568	06/22/2020	SUPPLIES	100-42120-200	43.90
WEX BANK	66234582	07/14/2020	FUEL CREDIT - POLICE	100-42120-212	-16.68
WEX BANK	66234582	07/14/2020	FUEL - POLICE	100-42120-212	1,390.83
US BANK	#6710 6-22-2020	07/15/2020	CREDIT CARD - #6710 - GALLS	100-42120-218	103.95
US BANK	#6710 6-22-2020	07/15/2020	CREDIT CARD - #6710 - WPSG	100-42120-218	72.76
US BANK	#6710 6-22-2020	07/15/2020	CREDIT CARD - #6710 - T & T	100-42120-218	25.65
STREICHER'S, INC	I1438765	07/01/2020	UNIFORMS	100-42120-218	1,440.00
COTTONWOOD CO AUD/TREA	20200713	07/13/2020	DEPUTY ATTORNEY - AUG 202	100-42120-304	3,957.50
WINDOM AREA HEALTH	308649188	07/14/2020	#30005319 -	100-42120-305	40.00
SOUTHWESTERN MENTAL HE	59911	07/15/2020	SERVICE #59911	100-42120-305	635.00
SOUTHWESTERN MENTAL HE	59912	07/15/2020	SERVICE #59912	100-42120-305	500.00
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	100-42120-321	39.33
AT & T MOBILITY	287293102788X07032020	07/08/2020	#287293102788 - SERVICE	100-42120-321	559.61
MIKE'S LLC	458	06/22/2020	UNIT 20-1 F150 - SERVICE	100-42120-323	126.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MIKE'S LLC	460	06/25/2020	SERVICE	100-42120-323	366.88
ALPHA WIRELESS - MANKATO	7499	07/08/2020	#WINDOMCITY - SERVICE	100-42120-323	108.00
COTTONWOOD CO AUD/TREA	20070468	07/13/2020	DISPATCH FEES -	100-42120-325	3,739.50
COTTONWOOD VET CLINIC	220084	07/08/2020	#12967 - BRUNO - DOG FOOD	100-42120-334	61.86
CITIZEN PUBLISHING CO	20200630	07/07/2020	ADVERTISING	100-42120-340	65.00
US BANK	#6710 6-22-2020	07/15/2020	CREDIT CARD - #6710	100-42120-404	104.59
LESS LETHAL, LLC	IN4713	07/08/2020	MAINTENANCE -	100-42120-404	147.70
US BANK	#6710 5-20-2020	06/16/2020	#6710 CR CARD - WEATHER T	100-42120-405	96.08
COTTONWOOD CO AUD/TREA	20200710	07/13/2020	RENT - AUG 2020	100-42120-412	1,950.00
SCB PUBLIC FINANCE	#40049-01/5-60 07142020	07/07/2020	#40049-01/5-60 - DUE 7-14-2	100-42120-419	1,054.07
US BANK	#6710 6-22-2020	07/15/2020	CREDIT CARD - #6710 - STATE	100-42120-433	92.24
US BANK	#6710 5-20-2020	06/16/2020	#6710 CR CARD - RU2 SYSTE	100-42120-480	52.95
SCHWALBACH HARDWARE	#72861 6-25-20	07/09/2020	#72861 - MAINTENANCE	100-42120-480	4.59
BLUE CROSS/BLUE SHIELD	200702260329	07/13/2020	INSURANCE PREM- AUG 2020	100-42120-480	677.00

Activity 42120 - Crime Control Total: 17,438.31

Activity: 42220 - Fire Fighting

US BANK	#6710 6-22-2020	07/15/2020	CREDIT CARD - #6710 - MNSP	100-42220-200	134.41
WEX BANK	66234582	07/14/2020	FUEL - FIRE	100-42220-212	157.19
US BANK	#6710 6-22-2020	07/15/2020	CREDIT CARD - #6710 - FIRE S	100-42220-215	997.93
SCHWALBACH HARDWARE	#72861 6-25-20	07/09/2020	#72861 - MAINTENANCE	100-42220-217	32.00
A & B BUSINESS	IN739757	07/02/2020	MAINTENANCE CONTRACT AC	100-42220-217	58.73
SCHRAMMEL LAW OFFICE	20200706	07/14/2020	LEGAL FEES	100-42220-304	165.00
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	100-42220-321	42.49
COTTONWOOD CO AUD/TREA	20070468	07/13/2020	DISPATCH FEES -	100-42220-325	38.25
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	100-42220-381	264.50
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	100-42220-382	12.65
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	100-42220-385	27.38
HEIMAN FIRE EQUIP. CO	0889525-IN	07/01/2020	MAINTENANCE - HANDEL REP	100-42220-404	73.04
PRO HYDRO-TESTING	103506	07/01/2020	MAINTENANCE - CYLINDERS	100-42220-404	1,560.00
SCHWALBACH HARDWARE	#72861 6-25-20	07/09/2020	#72861 - MAINTENANCE	100-42220-405	21.16
JOHNSON HARDWARE	10868	07/07/2020	MAINTENANCE -	100-42220-405	65.79
EMERGENCY APPARATUS MAI	112645	07/02/2020	MAINTENANCE - ENGINE 21	100-42220-405	1,661.81

Activity 42220 - Fire Fighting Total: 5,312.33

Activity: 42500 - Civil Defense

ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	100-42500-381	31.03
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Activity 42500 - Civil Defense Total: 31.03

Activity: 42700 - Animal Control

COTTONWOOD VET CLINIC	219468	07/07/2020	CITY POUND	100-42700-300	46.20
COTTONWOOD VET CLINIC	220138	07/07/2020	CITY POUND - SERVICE	100-42700-300	92.40

Activity 42700 - Animal Control Total: 138.60

Activity: 43100 - Streets

WEX BANK	66234582	07/14/2020	FUEL - STREET	100-43100-212	803.92
WEX BANK	66234582	07/14/2020	FUEL - STREET CREDIT	100-43100-212	-16.68
JONATHON KETZENBERG	20200707	07/07/2020	EXPENSE - SAFETY SHOES	100-43100-217	100.00
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	100-43100-217	70.00
JASON & LEAH PALM	20200714	07/14/2020	REPAIR LAWN - 11-26-19 DAM	100-43100-217	126.52
A & B BUSINESS	IN739757	07/02/2020	MAINTENANCE CONTRACT AC	100-43100-217	58.73
US BANK	#6710 5-20-2020	06/16/2020	#6710 CR CARD - CENEX LP	100-43100-224	48.00
EARL F. ANDERSEN	0123600-IN	07/01/2020	STREET MAINT MATERIALS	100-43100-224	161.95
SCHWALBACH HARDWARE	#72861 6-25-20	07/09/2020	#72861 - MAINTENANCE	100-43100-225	40.65
KOLANDER TREE SERVICE	2350	07/13/2020	SERVICE	100-43100-225	1,500.00
US BANK	#6710 5-20-2020	06/16/2020	#6710 CR CARD - U OF M CO	100-43100-308	-450.00
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	100-43100-321	45.94
VERIZON WIRELESS	9857050668	07/02/2020	PHONE SERVICE #48657723	100-43100-321	45.69
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	100-43100-381	861.87
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	100-43100-381	245.18
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	100-43100-382	20.36
COTTONWOOD CO SOLID WA	2028659	06/15/2020	REFUSE DISPOSAL	100-43100-384	10.00
COTTONWOOD CO SOLID WA	2028878	06/15/2020	REFUSE DISPOSAL	100-43100-384	64.23

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
COTTONWOOD CO SOLID WA	2028917	06/19/2020	REFUSE DISPOSAL	100-43100-384	70.25
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	100-43100-385	43.36
RUNNINGS SUPPLY, INC	#71920 6-24-2020	07/08/2020	MAINTENANCE	100-43100-404	390.53
SCHWALBACH HARDWARE	#72861 6-25-20	07/09/2020	#72861 - MAINTENANCE	100-43100-404	35.73
FORCE AMERICA DISTRIBUTIN	001-1423856	03/16/2020	MAINTENANCE	100-43100-404	516.33
ASPEN EQUIPMENT CO	10218267	06/30/2020	MAINTENANCE - CYLINDER	100-43100-404	409.84
FORCE AMERICA DISTRIBUTIN	1039838	07/01/2020	#692800 - CREDIT-MAINTEN	100-43100-404	-516.33
SMITH AUTO SUPPLY - CARQU	#91380 6-30-2020	07/07/2020	MAINTENANCE	100-43100-405	157.06
FORCE AMERICA DISTRIBUTIN	001-1451887	06/25/2020	MAINTENANCE	100-43100-405	731.16
JERRY'S REPAIR	09588	07/13/2020	MAINTENANCE -	100-43100-405	3.10
WINDOM FARM SERVICE	20200630	07/09/2020	MAINTENANCE - REPAIRS	100-43100-405	516.73
LAMPERTS YARDS, INC.	333063	07/07/2020	#LA3902020 - MAINTENANCE	100-43100-405	42.14
TRI-STATE BOBCAT, INC	P36808	07/15/2020	#82094 - MAINTENANCE -	100-43100-405	681.17
MACQUEEN EQUIP. CO.	W06528	06/19/2020	MAINTENANCE - ELGIN PELIC	100-43100-405	1,192.64
BLUE CROSS/BLUE SHIELD	200702260329	07/13/2020	INSURANCE PREM- AUG 2020	100-43100-480	677.00
Activity 43100 - Streets Total:					8,687.07

Activity: 45120 - Recreation

SCHWALBACH HARDWARE	#72861 6-25-20	07/09/2020	#72861 - MAINTENANCE	100-45120-217	39.55
A & B BUSINESS	IN739757	07/02/2020	MAINTENANCE CONTRACT AC	100-45120-217	12.58
CITIZEN PUBLISHING CO	20200630	07/07/2020	ADVERTISING	100-45120-340	168.00
Activity 45120 - Recreation Total:					220.13

Activity: 45202 - Park Areas

WEX BANK	66234582	07/14/2020	FUEL - PARK	100-45202-212	349.23
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	100-45202-326	466.67
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	100-45202-381	672.92
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	100-45202-382	4,512.84
COTTONWOOD CO SOLID WA	2028663	06/15/2020	REFUSE DISPOSAL	100-45202-384	10.00
COTTONWOOD CO SOLID WA	2028674	07/14/2020	REFUGES DISPOSAL	100-45202-384	10.00
COTTONWOOD CO SOLID WA	2028681	07/14/2020	REFUGES DISPOSAL	100-45202-384	10.00
COTTONWOOD CO SOLID WA	2028692	07/14/2020	REFUGES DISPOSAL	100-45202-384	10.00
COTTONWOOD CO SOLID WA	2028703	06/12/2020	REFUSE DISPOSAL	100-45202-384	10.00
COTTONWOOD CO SOLID WA	2028708	06/12/2020	REFUSE DISPOSAL	100-45202-384	10.00
COTTONWOOD CO SOLID WA	2028713	06/12/2020	REFUSE DISPOSAL	100-45202-384	10.00
COTTONWOOD CO SOLID WA	2028740	06/12/2020	REFUSE DISPOSAL	100-45202-384	10.00
COTTONWOOD CO SOLID WA	2028774	06/12/2020	REFUSE DISPOSAL	100-45202-384	10.00
COTTONWOOD CO SOLID WA	2028783	06/12/2020	REFUSE DISPOSAL	100-45202-384	10.00
COTTONWOOD CO SOLID WA	2028798	06/12/2020	REFUSE DISPOSAL	100-45202-384	10.00
COTTONWOOD CO SOLID WA	2029292	07/01/2020	REFUSE DISPOSAL	100-45202-384	10.00
COTTONWOOD CO SOLID WA	2029408	07/01/2020	REFUSE DISPOSAL	100-45202-384	10.00
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	100-45202-385	50.60
RUNNINGS SUPPLY, INC	#71920 6-24-2020	07/08/2020	MAINTENANCE	100-45202-402	55.63
SCHWALBACH HARDWARE	#72861 6-25-20	07/09/2020	#72861 - MAINTENANCE	100-45202-402	787.14
RUNNINGS SUPPLY, INC	#71920 6-24-2020	07/08/2020	MAINTENANCE	100-45202-404	134.11
SCHWALBACH HARDWARE	#72861 6-25-20	07/09/2020	#72861 - MAINTENANCE	100-45202-404	43.89
SMITH AUTO SUPPLY - CARQU	#91380 6-30-2020	07/07/2020	MAINTENANCE	100-45202-404	3.98
MTI DISTRIBUTING, INC	1263334-00	07/01/2020	MAINTENANCE - ROTOR W/N	100-45202-404	461.76
RUNNINGS SUPPLY, INC	#71920 6-24-2020	07/08/2020	MAINTENANCE	100-45202-406	26.24
KOLANDER TREE SERVICE	2350	07/13/2020	SERVICE	100-45202-406	450.00
Activity 45202 - Park Areas Total:					8,145.01
Fund 100 - GENERAL Total:					25,481.49

Fund: 211 - LIBRARY

Activity: 45501 - Library

US BANK	#6710 5-20-2020	06/16/2020	#6710 CR CARD - AMAZON SU	211-45501-200	33.08
US BANK	#6710 5-20-2020	06/16/2020	#6710 CR CARD - AMAZON S	211-45501-200	62.43
US BANK	#6710 6-22-2020	07/15/2020	CREDIT CARD - #6710 - AMAZ	211-45501-200	15.95
US BANK	#6710 6-22-2020	07/15/2020	CREDIT CARD - #6710 - AMAZ	211-45501-200	15.98
US BANK	#6710 6-22-2020	07/15/2020	CREDIT CARD - #6710 AMAZO	211-45501-200	17.21
US BANK	#6710 6-22-2020	07/15/2020	CREDIT CARD - #6710- AMAZ	211-45501-200	19.99
US BANK	#6710 6-22-2020	07/15/2020	CREDIT CARD - #6710 AMAZO	211-45501-200	6.91

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
US BANK	#6710 6-22-2020	07/15/2020	CREDIT CARD - #6710 - AMAZ	211-45501-200	12.69
US BANK	#6710 6-22-2020	07/15/2020	CREDIT CARD - #6710 - AMAZ	211-45501-211	15.99
US BANK	#6710 6-22-2020	07/15/2020	CREDIT CARD - #6710 AMAZO	211-45501-217	28.50
A & B BUSINESS	IN739757	07/02/2020	MAINTENANCE CONTRACT AC	211-45501-217	58.73
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	211-45501-321	26.43
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	211-45501-326	203.33
CITIZEN PUBLISHING CO	20200630	07/07/2020	ADVERTISING	211-45501-350	168.00
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	211-45501-381	368.42
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	211-45501-382	17.98
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	211-45501-385	35.96
US BANK	#6710 5-20-2020	06/16/2020	#6710 CR CARD - HGTV MAG	211-45501-433	39.97
US BANK	#6710 6-22-2020	07/15/2020	CREDIT CARD - #6710 - PEOP	211-45501-433	118.26
US BANK	#6710 6-22-2020	07/15/2020	CREDIT CARD - #6710 - TIME	211-45501-433	32.01
US BANK	#6710 6-22-2020	07/15/2020	CREDIT CARD - #6710 5MITH5	211-45501-433	54.00
US BANK	#6710 6-22-2020	07/15/2020	CREDIT CARD - #6710 - EATIN	211-45501-433	13.00
US BANK	#6710 6-22-2020	07/15/2020	CREDIT CARD - #6710 - BOTTO	211-45501-433	39.00
INGRAM INDUSTRIES	#2004243 7-1-20	07/07/2020	#2004243 - BOOKS	211-45501-435	1,226.93
US BANK	#6710 5-20-2020	06/16/2020	#6710 CR CARD - AMAZON D	211-45501-435	65.60
US BANK	#6710 5-20-2020	06/16/2020	#6710 CR CARD - AMAZON D	211-45501-435	23.48
US BANK	#6710 5-20-2020	06/16/2020	#6710 CR CARD - AMAZON DV	211-45501-435	-17.95
US BANK	#6710 6-22-2020	07/15/2020	CREDIT CARD - #6710 - AMAZ	211-45501-435	20.49
MICROMARKETING, LLC	808250	07/07/2020	#9985 - BOOKS	211-45501-435	430.45

Activity 45501 - Library Total: 3,152.82

Fund 211 - LIBRARY Total: 3,152.82

Fund: 225 - AIRPORT

Activity: 45127 - Airport

RED ROCK RURAL WATER	20200701	07/07/2020	SERVICE - METER FEE	225-45127-200	2.00
RED ROCK RURAL WATER	20200701	07/07/2020	SERVICE	225-45127-200	27.00
ELECTRIC FUND	20200707	07/07/2020	EXPENSE - AIRPORT LAWN M	225-45127-212	35.96
SCHRAMEL LAW OFFICE	20200706	07/14/2020	LEGAL FEES	225-45127-304	510.00
SYN-TECH SYSTEMS, INC	208558	07/07/2020	MAINTENANCE	225-45127-404	1,575.00
RUNNINGS SUPPLY, INC	#71920 6-24-2020	07/08/2020	MAINTENANCE	225-45127-406	85.95
COTTONWOOD CO SOLID WA	2028873	06/15/2020	REFUSE DISPOSAL	225-45127-406	96.00

Activity 45127 - Airport Total: 2,331.91

Fund 225 - AIRPORT Total: 2,331.91

Fund: 230 - POOL

ERICA TREVINO GONZALEZ	20200714	07/14/2020	REFUND - POOL LESSONS	230-34721	45.00
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45.00

Activity: 45124 - Pool

SCHWALBACH HARDWARE	#72861 6-25-20	07/09/2020	#72861 - MAINTENANCE	230-45124-211	28.36
JCL SOLUTIONS - JANITORS CL	1209821	07/01/2020	SUPPLIES	230-45124-211	100.52
HAWKINS, INC	4736266	07/08/2020	CHEMICALS	230-45124-216	159.27
HAWKINS, INC	4741406	07/08/2020	CHEMICALS	230-45124-216	696.50
US BANK	#6710 6-22-2020	07/15/2020	CREDIT CARD - #6710 - HORIZ	230-45124-217	461.35
RUNNINGS SUPPLY, INC	#71920 6-24-2020	07/08/2020	MAINTENANCE	230-45124-217	194.72
SCHWALBACH HARDWARE	#72861 6-25-20	07/09/2020	#72861 - MAINTENANCE	230-45124-217	134.47
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	230-45124-217	290.00
WINDOM FIRE & SAFETY, LLC	7409	07/08/2020	SERVICE - SWIMMING POOL	230-45124-217	35.00
A & B BUSINESS	IN739757	07/02/2020	MAINTENANCE CONTRACT AC	230-45124-217	12.58
AH HERMEL COMPANY	58184	07/08/2020	#40272 - MERCHANDISE	230-45124-260	368.46
AH HERMEL COMPANY	58295	07/08/2020	#40272 - MERCHANDISE	230-45124-260	428.64
US BANK	#6710 5-20-2020	06/16/2020	#6710 CR CARD - MN RECREA	230-45124-308	120.00
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	230-45124-321	110.38
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	230-45124-381	256.40
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	230-45124-382	2,273.12
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	230-45124-385	44.99
RUNNINGS SUPPLY, INC	#71920 6-24-2020	07/08/2020	MAINTENANCE	230-45124-402	17.95
SCHWALBACH HARDWARE	#72861 6-25-20	07/09/2020	#72861 - MAINTENANCE	230-45124-402	293.38
NORBERG PAINTS	S0111069	07/08/2020	PAINT - POOL	230-45124-402	4,813.49

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NORBERG PAINTS	50111937	07/08/2020	PAINT - POOL	230-45124-402	3,320.40
SCHWALBACH HARDWARE	#72861 6-25-20	07/09/2020	#72861 - MAINTENANCE	230-45124-404	17.58
MN REVENUE	20200713	07/14/2020	SALES TAX - JUNE 2020	230-45124-460	156.00
Activity 45124 - Pool Total:					14,333.56
Fund 230 - POOL Total:					14,378.56

Fund: 235 - AMBULANCE

Activity: 42153 - Ambulance

WEX BANK	66234582	07/14/2020	FUEL - AMBULANCE	235-42153-212	1,878.48
WEX BANK	66234582	07/14/2020	FUEL CREDIT - AMBULANCE	235-42153-212	-16.69
US BANK	#6710 6-22-2020	07/15/2020	CREDIT CARD - #6710 - AMAZ	235-42153-217	83.24
US BANK	#6710 6-22-2020	07/15/2020	CREDIT CARD - #6710 - AMAZ	235-42153-217	41.62
BRITTANY ESPENSON - RIVERS	1171	07/08/2020	SERVICE	235-42153-217	170.00
WINDOM FARM SERVICE	179716	07/08/2020	DISPENSER & TOWELS - ESF B	235-42153-217	132.53
LEWIS FAMILY DRUG, LLC	2-8031-01	06/15/2020	OPERATING SUPPLIES	235-42153-217	641.46
LEWIS FAMILY DRUG, LLC	282851	06/15/2020	OPERATING SUPPLIES	235-42153-217	9.61
BOUND TREE MEDICAL, LLC	83660298	06/22/2020	OPERATING SUPPLIES	235-42153-217	78.15
BOUND TREE MEDICAL, LLC	83660299	06/22/2020	OPERATING SUPPLIES	235-42153-217	25.99
LEWIS FAMILY DRUG, LLC	93-5986-27	06/15/2020	OPERATING SUPPLIES	235-42153-217	326.77
PRAXAIR DISTRIBUTION INC	97544193	07/14/2020	#71709956 - OPERATING SUP	235-42153-217	332.87
A & B BUSINESS	IN739757	07/02/2020	MAINTENANCE CONTRACT AC	235-42153-217	58.73
WINDOM AREA HEALTH	734-0024-06-20-0024	07/14/2020	NURSING STAFF	235-42153-312	4,446.21
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	235-42153-321	28.33
VERIZON WIRELESS	9857050668	07/02/2020	PHONE SERVICE #48657723	235-42153-321	108.48
COTTONWOOD CO AUD/TREA	20070468	07/13/2020	DISPATCH FEES -	235-42153-325	1,084.50
JODI JOHNSON	20200713	07/13/2020	EXPENSE - AMBULANCE	235-42153-334	48.42
MEGAN BRAMSTEDT	20200713	07/13/2020	EXPENSE - AMBULANCE	235-42153-334	23.59
JUSTIN HARRINGTON	20200713	07/13/2020	EXPENSE - AMBULANCE	235-42153-334	37.71
HEATHER JANSSEN	20200713	07/13/2020	EXPENSE - AMBULANCE	235-42153-334	12.35
JIM AXFORD	20200713	07/13/2020	EXPENSE - AMBULANCE	235-42153-334	13.27
KIM POWERS	20200713	07/13/2020	EXPENSE - AMBULANCE	235-42153-334	53.19
BUCKWHEAT JOHNSON	20200713	07/13/2020	EXPENSE - AMBULANCE	235-42153-334	22.92
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	235-42153-381	176.34
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	235-42153-382	8.44
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	235-42153-385	18.25
ARROW MANUFACTURING IN	5831	07/13/2020	MAINTENANCE - STAIR CHAIR-	235-42153-404	170.00
ARROW MANUFACTURING IN	5927	07/13/2020	MAINTENANCE - CYLINDER-P	235-42153-404	110.04
ARROW MANUFACTURING IN	5621	07/13/2020	MAINTENANCE-OLD #29 - AI	235-42153-405	495.00
ARROW MANUFACTURING IN	5704	07/13/2020	MAINTENANCE #28 - EXHAUS	235-42153-405	52.50
MN REVENUE	20200709	07/14/2020	MINN CARE TAX - 2ND QUART	235-42153-460	1,300.00
US BANK	#6710 6-22-2020	07/15/2020	CREDIT CARD - #6710 - BROW	235-42153-480	39.74
Activity 42153 - Ambulance Total:					12,012.04
Fund 235 - AMBULANCE Total:					12,012.04

Fund: 250 - EDA GENERAL

Activity: 46520 - EDA

EHLERS & ASSOC., INC.	84010	07/15/2020	TIF ADMINISTRATION #84010	250-46520-301	1,000.00
EHLERS & ASSOC., INC.	84017	07/15/2020	TIF REPORTING - 2019 REPOR	250-46520-301	2,687.50
SCHRAMEL LAW OFFICE	20200706	07/14/2020	LEGAL FEES	250-46520-304	450.00
US BANK	#6710 5-20-2020	06/16/2020	#6710 CR CARD - EDA OF MN	250-46520-308	125.00
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	250-46520-321	77.03
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	250-46520-321	256.80
VERIZON WIRELESS	9857050668	07/02/2020	PHONE SERVICE #48657723	250-46520-321	26.96
US BANK	#6710 6-22-2020	07/15/2020	CREDIT CARD - #6710 - MN PR	250-46520-340	400.00
LOOP NET	111723847-1	07/08/2020	#162635601 - PROMOTION	250-46520-340	69.00
CITIZEN PUBLISHING CO	20200630	07/07/2020	ADVERTISING	250-46520-350	79.50
FEDERATED RURAL ELECTRIC	#112954 6-30-20	07/13/2020	#112954 - SERVICE	250-46520-381	14.00
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	250-46520-381	44.79
COTTONWOOD CO SOLID WA	2028880	06/16/2020	REFUSE DISPOSAL	250-46520-406	70.45
WCEC - WEST CENTRAL ENVIR	90516	06/24/2020	JOB #19-12475-30 CEMSTONE	250-46520-439	1,805.00
ELECTRIC FUND	20200707A	07/07/2020	TO WD BLDG - ZONING - FILIN	250-46520-443	150.00

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US BANK	#6710 5-20-2020	06/16/2020	#6710 CR CARD - MN SEC OF	250-46520-480	20.00
US BANK	#6710 5-20-2020	06/16/2020	#6710 CR CARD - MN SEC OF	250-46520-480	20.00
US BANK	#6710 6-22-2020	07/15/2020	CREDIT CARD - #6710- MN SE	250-46520-480	20.00
Activity 46520 - EDA Total:					7,316.03
Activity: 49980 - Debt Service					
FULDA CREDIT UNION	20200702	07/02/2020	SPEC BLDG LOAN - JULY 2020 -	250-49980-602	2,494.96
FULDA CREDIT UNION	20200702	07/02/2020	SPEC BLDG LOAN - JULY 2020 -	250-49980-612	865.04
Activity 49980 - Debt Service Total:					3,360.00
Fund 250 - EDA GENERAL Total:					10,676.03
Fund: 254 - NORTH IND PARK					
Activity: 46520 - EDA					
MASTERS STONE & LANDSCA	20200502	07/15/2020	SERVICE - SPAYED CITY BLVD I	254-46520-406	300.00
Activity 46520 - EDA Total:					300.00
Activity: 49980 - Debt Service					
BOND TRUST SERVICE CORP	58129-58136	06/16/2020	BOND PAYMENT-2013B PROJ-	254-49980-611	625.00
Activity 49980 - Debt Service Total:					625.00
Fund 254 - NORTH IND PARK Total:					925.00
Fund: 274 - TIF 1-19 NWIP II					
Activity: 49980 - Debt Service					
BOND TRUST SERVICE CORP	58129-58136	06/16/2020	BOND PAYMENT-2018A GEN	274-49980-611	13,275.00
Activity 49980 - Debt Service Total:					13,275.00
Fund 274 - TIF 1-19 NWIP II Total:					13,275.00
Fund: 276 - TIF 1-20 NEW VISION					
Activity: 46530 - TIF Districts					
NEW VISION COOP	20200714	07/14/2020	TIF NO 1-20	276-46530-482	16,794.81
Activity 46530 - TIF Districts Total:					16,794.81
Fund 276 - TIF 1-20 NEW VISION Total:					16,794.81
Fund: 302 - 4TH AVENUE IMPROVEMENT					
Activity: 49980 - Debt Service					
BOND TRUST SERVICE CORP	58129-58136	06/16/2020	BOND PAYMENT-2012A PROJ	302-49980-611	277.20
Activity 49980 - Debt Service Total:					277.20
Fund 302 - 4TH AVENUE IMPROVEMENT Total:					277.20
Fund: 303 - 2007 STREET IMPROVEMENT					
Activity: 49980 - Debt Service					
BOND TRUST SERVICE CORP	58129-58136	06/16/2020	BOND PAYMENT-2012A PROJ-	303-49980-611	2,410.00
Activity 49980 - Debt Service Total:					2,410.00
Fund 303 - 2007 STREET IMPROVEMENT Total:					2,410.00
Fund: 305 - 2009 STREET IMPROVEMENT					
BOND TRUST SERVICE CORP	58129-58136	06/16/2020	BOND PAYMENT-2017C GEN	305-39202	-817.80
BOND TRUST SERVICE CORP	58129-58136	06/16/2020	BOND PAYMENT-2017C GEN	305-39202	-922.20
Activity: 47000 - Debt Service					-1,740.00
BOND TRUST SERVICE CORP	58129-58136	06/16/2020	BOND PAYMENT- 2017 C AD	305-47000-480	475.00
Activity 47000 - Debt Service Total:					475.00
Activity: 49980 - Debt Service					
BOND TRUST SERVICE CORP	58129-58136	06/16/2020	BOND PAYMENT-2017C GEN	305-49980-611	922.20
BOND TRUST SERVICE CORP	58129-58136	06/16/2020	BOND PAYMENT-2017C GEN	305-49980-611	4,260.00
BOND TRUST SERVICE CORP	58129-58136	06/16/2020	BOND PAYMENT-2017C GEN	305-49980-611	817.80
Activity 49980 - Debt Service Total:					6,000.00
Fund 305 - 2009 STREET IMPROVEMENT Total:					4,735.00
Fund: 306 - 2013 STREET IMPROVEMENT					
Activity: 49980 - Debt Service					
BOND TRUST SERVICE CORP	58129-58136	06/16/2020	BOND PAYMENT-2013A GEN	306-49980-611	8,709.38

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BOND TRUST SERVICE CORP	58129-58136	06/16/2020	BOND PAYMENT- 2013A GEN	306-49980-611	13,846.88
Activity 49980 - Debt Service Total:					22,556.26
Fund 306 - 2013 STREET IMPROVEMENT Total:					22,556.26
Fund: 307 - 2017 STREET PROJECT					
Activity: 41000 - General Government					
SCHRAMEL LAW OFFICE	20200706	07/14/2020	LEGAL FEES	307-41000-304	795.00
Activity 41000 - General Government Total:					795.00
Activity: 49980 - Debt Service					
BOND TRUST SERVICE CORP	58129-58136	06/16/2020	BOND PAYMENT- 2017A GEN	307-49980-611	42,297.50
Activity 49980 - Debt Service Total:					42,297.50
Fund 307 - 2017 STREET PROJECT Total:					43,092.50
Fund: 308 - 2020 STREET PROJECT					
Activity: 41000 - General Government					
HJERPE CONTRACTING INC.	#369018 7-8-20	07/08/2020	#369018 - 2020 STREET PROJE	308-41000-500	634,152.37
Activity 41000 - General Government Total:					634,152.37
Fund 308 - 2020 STREET PROJECT Total:					634,152.37
Fund: 401 - GENERAL CAPITAL PROJECTS					
Activity: 49950 - Capital Outlay					
US BANK	#6710 5-20-2020	06/16/2020	#6710 CR CARD - TARGET	401-49950-439	154.47
EMPIRE BUILDING CONSTRUC	369017 7-8-20	07/08/2020	#369017 - TENNIS COURTS	401-49950-504	30,592.70
Activity 49950 - Capital Outlay Total:					30,747.17
Fund 401 - GENERAL CAPITAL PROJECTS Total:					30,747.17
Fund: 406 - PIR					
Activity: 49980 - Debt Service					
BOND TRUST SERVICE CORP	58129-58136	06/16/2020	BOND PAYMENT- 2012A PROJ	406-49980-611	82.80
BOND TRUST SERVICE CORP	58129-58136	06/16/2020	BOND PAYMENT- 2013B PROJ-	406-49980-611	1,325.00
Activity 49980 - Debt Service Total:					1,407.80
Fund 406 - PIR Total:					1,407.80
Fund: 601 - WATER					
HJERPE CONTRACTING INC.	#369018 7-8-20	07/08/2020	#369018 - 2020 STREET PROJE	601-16300	126,830.48
Activity: 49400 - Water					126,830.48
US BANK	#6710 6-22-2020	07/15/2020	CREDIT CARD - #6710 - HY VE	601-49400-200	8.90
LOCATORS & SUPPLIES, INC	0285495-IN	06/25/2020	SUPPLIES	601-49400-200	56.29
WEX BANK	66234582	07/14/2020	FUEL - WATER	601-49400-212	262.77
HAWKINS, INC	4738832	07/01/2020	CHEMICALS	601-49400-216	2,801.71
A & B BUSINESS	IN739757	07/02/2020	MAINTENANCE CONTRACT AC	601-49400-217	58.73
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	601-49400-321	50.78
VERIZON WIRELESS	9857050668	07/02/2020	PHONE SERVICE #48657723	601-49400-321	101.08
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	601-49400-326	70.00
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	601-49400-381	6,310.10
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	601-49400-382	17.93
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	601-49400-385	35.80
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	601-49400-386	1,097.90
US BANK	#6710 5-20-2020	06/16/2020	#6710 CR CARD - AMAZON W	601-49400-404	28.68
US BANK	#6710 5-20-2020	06/16/2020	#6710 CR CARD - AMAZON IP	601-49400-404	35.25
WINDOM FARM SERVICE	20200630	07/09/2020	MAINTENANCE - REPAIRS	601-49400-404	161.95
RUNNINGS SUPPLY, INC	#71920 6-24-2020	07/08/2020	MAINTENANCE	601-49400-406	58.97
SCOTT VEENKER	26798	07/15/2020	SERVICE - RIVER ROCK	601-49400-408	161.95
AUTOMATIC SYSTEMS CO	35091S	06/17/2020	MAINTENANCE - REPAIR SENS	601-49400-408	911.70
MN DEPT OF HEALTH	20200630	07/07/2020	WATER SURCHARGE Q2	601-49400-443	5,069.00
Activity 49400 - Water Total:					17,299.49
Activity: 49980 - Debt Service					
BOND TRUST SERVICE CORP	58129-58136	06/16/2020	BOND PAYMENT- 2013A GEN	601-49980-611	9,562.50
BOND TRUST SERVICE CORP	58129-58136	06/16/2020	BOND PAYMENT- 2011A PROJ	601-49980-611	3,827.50
BOND TRUST SERVICE CORP	58129-58136	06/16/2020	BOND PAYMENT- 2012A PROJ	601-49980-611	223.20

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BOND TRUST SERVICE CORP	58129-58136	06/16/2020	BOND PAYMENT- 2012A PROJ	601-49980-611	546.00
BOND TRUST SERVICE CORP	58129-58136	06/16/2020	BOND PAYMENT- 2017A STRE	601-49980-611	8,500.00
BOND TRUST SERVICE CORP	58129-58136	06/16/2020	BOND PAYMENT- 2017C GEN	601-49980-720	817.80
Activity 49980 - Debt Service Total:					23,477.00
Fund 601 - WATER Total:					167,606.97

Fund: 602 - SEWER

HJERPE CONTRACTING INC.	#369018 7-8-20	07/08/2020	#369018 - 2020 STREET PROJE	602-16300	84,553.65
Activity 49450 - Sewer					84,553.65

WEX BANK	66234582	07/14/2020	FUEL - SEWER	602-49450-212	162.23
US BANK	#6710 5-20-2020	06/16/2020	#6710 CR CARD - HACH CHE	602-49450-216	388.97
HAWKINS, INC	4741403	07/01/2020	CHEMICALS	602-49450-216	309.04
A & B BUSINESS	IN739757	07/02/2020	MAINTENANCE CONTRACT AC	602-49450-217	58.73
MN VALLEY TESTING	1036549	06/22/2020	TESTING	602-49450-310	223.20
MN VALLEY TESTING	1037298	06/22/2020	TESTING	602-49450-310	244.80
MN VALLEY TESTING	1037305	06/22/2020	TESTING	602-49450-310	14.40
MN VALLEY TESTING	1037378	06/22/2020	TESTING	602-49450-310	158.40
MN VALLEY TESTING	1038439	07/01/2020	TESTING	602-49450-310	244.80
MN VALLEY TESTING	1038590	07/01/2020	TESTING	602-49450-310	158.40
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	602-49450-321	174.78
VERIZON WIRELESS	9857050668	07/02/2020	PHONE SERVICE #48657723	602-49450-321	42.53
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	602-49450-326	70.00
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	602-49450-381	10,548.45
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	602-49450-382	117.73
US BANK	#6710 5-20-2020	06/16/2020	#6710 CR CARD - USA BLUEB	602-49450-404	230.89
RUNNINGS SUPPLY, INC	#71920 6-24-2020	07/08/2020	MAINTENANCE	602-49450-404	148.93
SCHWALBACH HARDWARE	#72861 6-25-20	07/09/2020	#72861 - MAINTENANCE	602-49450-404	38.57
SMITH AUTO SUPPLY - CARQU	#91380 6-30-2020	07/07/2020	MAINTENANCE	602-49450-404	22.32
PLUNKETT'S PEST CONTROL	6670522	07/02/2020	SERVICE - #6670522	602-49450-406	140.61
WENNER HOLDINGS LLC	3101	07/13/2020	MAINTENANCE - CLEAN 2 LIFT	602-49450-408	2,557.50
DOUG BERGENDAHL	9483	07/14/2020	MAINTENANCE - CONCRETE	602-49450-408	1,518.02
DOUG BERGENDAHL	9484	07/14/2020	CONCRETE AT 657 PROSPECT	602-49450-408	605.79
US BANK	#6710 5-20-2020	06/16/2020	#6710 CR CARD - MN POLLUT	602-49450-480	-780.00
US BANK	#6710 5-20-2020	06/16/2020	#6710 CR CARD - MN POLLUT	602-49450-480	-390.00
BOND TRUST SERVICE CORP	58129-58136	06/16/2020	BOND PAYMENT- 2011A ADM	602-49450-480	475.00
Activity 49450 - Sewer Total:					17,484.09

Activity: 49980 - Debt Service

BOND TRUST SERVICE CORP	58129-58136	06/16/2020	BOND PAYMENT- 2012A PROJ	602-49980-611	504.00
BOND TRUST SERVICE CORP	58129-58136	06/16/2020	BOND PAYMENT- 2012A PROJ	602-49980-611	136.80
BOND TRUST SERVICE CORP	58129-58136	06/16/2020	BOND PAYMENT- 2017A STRE	602-49980-611	7,955.00
BOND TRUST SERVICE CORP	58129-58136	06/16/2020	BOND PAYMENT- 2011A PROJ	602-49980-611	28,047.50
BOND TRUST SERVICE CORP	58129-58136	06/16/2020	BOND PAYMENT- 2013A GEN	602-49980-611	8,309.38
BOND TRUST SERVICE CORP	58129-58136	06/16/2020	BOND PAYMENT- 2017C GEN	602-49980-720	922.20
Activity 49980 - Debt Service Total:					45,874.88

Fund 602 - SEWER Total: 147,912.62**Fund: 604 - ELECTRIC**

FREDIN CONSTRUCTION/CABI	20200703	07/13/2020	SERVICE - NEW GARAGE OPE	604-16300	5,413.78
Activity: 49550 - Electric					5,413.78

US BANK	#6710 5-20-2020	06/16/2020	#6710 CR CARD - STAPLES SU	604-49550-200	38.46
RUNNINGS SUPPLY, INC	#71920 6-24-2020	07/08/2020	MAINTENANCE	604-49550-211	43.96
WEX BANK	66234582	07/14/2020	FUEL - ELECTRIC	604-49550-212	420.51
A & B BUSINESS	IN739757	07/02/2020	MAINTENANCE CONTRACT AC	604-49550-217	58.73
US BANK	#6710 6-22-2020	07/15/2020	CREDIT CARD - #6710 -FARWE	604-49550-241	148.35
RUNNINGS SUPPLY, INC	#71920 6-24-2020	07/08/2020	MAINTENANCE	604-49550-241	424.94
SCHWALBACH HARDWARE	#72861 6-25-20	07/09/2020	#72861 - MAINTENANCE	604-49550-241	309.95
SCHRAMMEL LAW OFFICE	20200706	07/14/2020	LEGAL FEES	604-49550-304	615.00
MN MUNICIPAL UTILITIES ASS	55474	07/01/2020	LINEMAN COLLEGE - LEVI BU	604-49550-308	616.00

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MN MUNICIPAL UTILITIES ASS	55476	07/01/2020	LINEMAN COLLEGE-CONNOR	604-49550-308	616.00
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	604-49550-321	78.18
VERIZON WIRELESS	9857050668	07/02/2020	PHONE SERVICE #48657723	604-49550-321	105.22
GOLDEN WEST TECH & INT SO	200600318	07/02/2020	#A3862 - SERVICE	604-49550-325	72.74
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	604-49550-326	191.37
CITIZEN PUBLISHING CO	20200630	07/07/2020	ADVERTISING	604-49550-350	151.08
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	604-49550-381	119.17
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	604-49550-382	22.68
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	604-49550-385	46.17
US BANK	#6710 5-20-2020	06/16/2020	#6710 CR CARD - CENEX	604-49550-402	24.00
SCHWALBACH HARDWARE	#72861 6-25-20	07/09/2020	#72861 - MAINTENANCE	604-49550-402	16.17
RUNNINGS SUPPLY, INC	#71920 6-24-2020	07/08/2020	MAINTENANCE	604-49550-404	49.99
SCHWALBACH HARDWARE	#72861 6-25-20	07/09/2020	#72861 - MAINTENANCE	604-49550-406	22.99
JORDAN BUSSA	023	07/13/2020	#023 - SERVICE	604-49550-406	184.60
RUNNINGS SUPPLY, INC	#71920 6-24-2020	07/08/2020	MAINTENANCE	604-49550-408	169.99
SCHWALBACH HARDWARE	#72861 6-25-20	07/09/2020	#72861 - MAINTENANCE	604-49550-408	62.21
BLACKBURN MFG. CO.	0623589-IN	06/25/2020	MAINTENANCE	604-49550-408	596.20
ELECTRIC FUND	426	07/02/2020	EL - DISTRIBUTION	604-49550-408	466.52
ELECTRIC FUND	427	07/02/2020	EL - RL REPAIR	604-49550-409	34.24
ELECTRIC FUND	428	07/02/2020	EL - ELECTRIC SHOP	604-49550-409	1.61
ADVANTAGE COLLECTION PR	#3796 7-1-2020	07/07/2020	#3796 - SERVICE	604-49550-432	23.48
MICHAEL B. FISHER	20200702	07/02/2020	ENERGY REBATE	604-49550-450	600.00
COREY MARICLE	20200702	07/02/2020	ENERGY REBATE	604-49550-450	600.00
JIM HUMMEL	20200702	07/02/2020	ENERGY REBATE	604-49550-450	400.00
ELAINE LARSON	20200702	07/02/2020	ENERGY REBATE	604-49550-450	450.00
DEBRA HUITT	20200702	07/02/2020	ENERGY REBATE	604-49550-450	450.00
AMANDA NOLTE	20200702	07/02/2020	ENERGY REBATE	604-49550-450	300.00
JON JURGENS	20200702	07/02/2020	ENERGY REBATE	604-49550-450	400.00
MN REVENUE	20200713	07/14/2020	SALES TAX - JUNE 2020	604-49550-460	54.48
TODD HAUGE	20200702	07/02/2020	ENERGY REBATE	604-49550-480	450.00
WINDOM AREA DEVELOPME	20200702	07/02/2020	INDUSTRIAL DEVELOPMENT -	604-49550-491	1,200.00
				Activity 49550 - Electric Total:	10,634.99
				Fund 604 - ELECTRIC Total:	16,048.77

Fund: 609 - LIQUOR STORE

MN REVENUE	20200713	07/14/2020	SALES TAX - JUNE 2020	609-20202	19,185.00
					19,185.00

Activity:49751 - Liquor Store

US BANK	#6710 5-20-2020	06/16/2020	#6710 CR CARD - AMAZON	609-49751-200	8.54
US BANK	#6710 6-22-2020	07/15/2020	CREDIT CARD - #6710 - AMAZ	609-49751-200	43.69
SCHWALBACH HARDWARE	#72861 6-25-20	07/09/2020	#72861 - MAINTENANCE	609-49751-211	21.98
RAGE INC - CAMPUS CLEANER	22767	07/01/2020	#6132 - SERVICE - RIVER BEN	609-49751-211	74.54
ROYAL GLASS LLC	315	07/07/2020	SERVICE -	609-49751-217	65.00
AH HERMEL COMPANY	834158	07/08/2020	MERCHANDISE	609-49751-217	150.72
A & B BUSINESS	IN739757	07/02/2020	MAINTENANCE CONTRACT AC	609-49751-217	83.90
BELLBOY CORP	0084458500	06/19/2020	MERCHANDISE	609-49751-251	622.30
BELLBOY CORP	0084542000	06/19/2020	CREDIT - MERCHANDISE	609-49751-251	-15.00
BREAKTHRU BEVERAGE MN	1081148140	06/26/2020	MERCHANDISE	609-49751-251	556.80
BREAKTHRU BEVERAGE MN	1081150699	07/07/2020	MERCHANDISE	609-49751-251	214.57
JOHNSON BROS.	1579479	06/19/2020	MERCHANDISE	609-49751-251	2,530.49
JOHNSON BROS.	1584236	06/26/2020	MERCHANDISE	609-49751-251	1,013.29
JOHNSON BROS.	1584236	06/26/2020	MERCHANDISE	609-49751-251	1,167.02
SOUTHERN GLAZER'S OF MN	1963661	06/22/2020	MERCHANDISE	609-49751-251	3,992.43
SOUTHERN GLAZER'S OF MN	1965793	06/26/2020	MERCHANDISE	609-49751-251	1,750.08
BREAKTHRU BEVERAGE MN	2080276850	07/08/2020	CREDIT - MERCHANDISE	609-49751-251	-305.90
PHILLIPS WINE & SPIRITS	6048012	06/22/2020	MERCHANDISE	609-49751-251	822.65
PHILLIPS WINE & SPIRITS	607889	06/26/2020	MERCHANDISE	609-49751-251	3,349.36
SOUTHERN GLAZER'S OF MN	9213885	07/07/2020	CREDIT - MERCHANDISE	609-49751-251	-450.00
BREAKTHRU BEVERAGE MN	1081148140	06/26/2020	MERCHANDISE	609-49751-252	122.75
BEVERAGE WHOLESALERS	111060	07/08/2020	CREDIT - MERCHANDISE	609-49751-252	-56.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BEVERAGE WHOLESALERS	119587	07/07/2020	MERCHANDISE	609-49751-252	12,127.30
BEVERAGE WHOLESALERS	120473	07/07/2020	MERCHANDISE	609-49751-252	691.70
BEVERAGE WHOLESALERS	120844	07/09/2020	MERCHANDISE	609-49751-252	10,833.59
DOLL DISTRIBUTING, LLC	339297	06/26/2020	MERCHANDISE	609-49751-252	7,528.20
ARTISAN BEER COMPANY	3422887	06/19/2020	MERCHANDISE	609-49751-252	142.00
ARTISAN BEER COMPANY	3424074	06/26/2020	MERCHANDISE	609-49751-252	619.45
ARTISAN BEER COMPANY	3425292	07/07/2020	MERCHANDISE	609-49751-252	188.10
DOLL DISTRIBUTING, LLC	343597	07/07/2020	MERCHANDISE	609-49751-252	17,672.05
DOLL DISTRIBUTING, LLC	345654	07/07/2020	MERCHANDISE	609-49751-252	32.35
DOLL DISTRIBUTING, LLC	345677	07/07/2020	MERCHANDISE	609-49751-252	239.70
BREAKTHRU BEVERAGE MN	1081148140	06/26/2020	MERCHANDISE	609-49751-253	466.60
JOHNSON BROS.	1579480	06/19/2020	MERCHANDISE	609-49751-253	1,147.23
JOHNSON BROS.	1584236	06/26/2020	MERCHANDISE	609-49751-253	884.42
JOHNSON BROS.	1584236	06/26/2020	MERCHANDISE	609-49751-253	426.83
SOUTHERN GLAZER'S OF MN	1963662	06/22/2020	MERCHANDISE	609-49751-253	210.00
SOUTHERN GLAZER'S OF MN	1965793	06/26/2020	MERCHANDISE	609-49751-253	210.00
PHILLIPS WINE & SPIRITS	6048013	06/22/2020	MERCHANDISE	609-49751-253	377.70
PHILLIPS WINE & SPIRITS	607889	06/26/2020	MERCHANDISE	609-49751-253	114.50
BELLBOY CORP	0101501500	06/19/2020	MERCHANDISE	609-49751-254	42.00
BREAKTHRU BEVERAGE MN	1081148140	06/26/2020	MERCHANDISE	609-49751-254	81.94
BREAKTHRU BEVERAGE MN	1081150699	07/07/2020	MERCHANDISE	609-49751-254	89.50
JOHNSON BROS.	1584236	06/26/2020	MERCHANDISE	609-49751-254	74.00
ATLANTIC COCA-COLA	2476232	07/07/2020	MERCHANDISE	609-49751-254	146.40
DOLL DISTRIBUTING, LLC	339297	06/26/2020	MERCHANDISE	609-49751-254	28.00
PHILLIPS WINE & SPIRITS	607889	06/26/2020	MERCHANDISE	609-49751-254	332.00
PHILLIPS WINE & SPIRITS	607889	06/26/2020	MERCHANDISE	609-49751-254	-229.67
AH HERMEL COMPANY	831069	06/19/2020	MERCHANDISE	609-49751-254	90.28
AH HERMEL COMPANY	834158	07/08/2020	MERCHANDISE	609-49751-254	126.54
RED BULL DISTRIBUTION CO, I	K-1563058	07/01/2020	MERCHANDISE	609-49751-254	180.00
AH HERMEL COMPANY	831069	06/19/2020	MERCHANDISE	609-49751-256	90.13
AH HERMEL COMPANY	834158	07/08/2020	MERCHANDISE	609-49751-256	91.13
ARCTIC GLACIER U.S.A. INC	3450017602	06/26/2020	MERCHANDISE	609-49751-257	129.70
ARCTIC GLACIER U.S.A. INC	3452016902	06/19/2020	MERCHANDISE	609-49751-257	237.90
AH HERMEL COMPANY	831069	06/19/2020	MERCHANDISE	609-49751-261	39.07
AH HERMEL COMPANY	834158	07/08/2020	MERCHANDISE	609-49751-261	79.00
US BANK	#6710 5-20-2020	06/16/2020	#6710 CR CARD - SKILLPATH	609-49751-308	299.00
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	609-49751-321	131.54
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	609-49751-326	656.06
BELLBOY CORP	0084458500	06/19/2020	MERCHANDISE	609-49751-333	19.00
BELLBOY CORP	0084542000	06/19/2020	CREDIT - MERCHANDISE	609-49751-333	-2.00
BELLBOY CORP	0101501500	06/19/2020	MERCHANDISE	609-49751-333	2.20
BREAKTHRU BEVERAGE MN	1081148140	06/26/2020	MERCHANDISE	609-49751-333	23.75
BREAKTHRU BEVERAGE MN	1081150699	07/07/2020	MERCHANDISE	609-49751-333	7.71
JOHNSON BROS.	1579479	06/19/2020	MERCHANDISE	609-49751-333	29.12
JOHNSON BROS.	1579480	06/19/2020	MERCHANDISE	609-49751-333	45.91
JOHNSON BROS.	1584236	06/26/2020	MERCHANDISE	609-49751-333	34.80
JOHNSON BROS.	1584236	06/26/2020	MERCHANDISE	609-49751-333	20.88
JOHNSON BROS.	1584236	06/26/2020	MERCHANDISE	609-49751-333	19.44
JOHNSON BROS.	1584236	06/26/2020	MERCHANDISE	609-49751-333	19.14
SOUTHERN GLAZER'S OF MN	1963660	06/22/2020	MERCHANDISE	609-49751-333	1.19
SOUTHERN GLAZER'S OF MN	1963661	06/22/2020	MERCHANDISE	609-49751-333	87.67
SOUTHERN GLAZER'S OF MN	1963662	06/22/2020	MERCHANDISE	609-49751-333	10.25
SOUTHERN GLAZER'S OF MN	1965793	06/26/2020	MERCHANDISE	609-49751-333	10.25
SOUTHERN GLAZER'S OF MN	1965793	06/26/2020	MERCHANDISE	609-49751-333	24.60
ARCTIC GLACIER U.S.A. INC	3450017602	06/26/2020	MERCHANDISE	609-49751-333	1.00
ARCTIC GLACIER U.S.A. INC	3452016902	06/19/2020	MERCHANDISE	609-49751-333	1.00
PHILLIPS WINE & SPIRITS	6048012	06/22/2020	MERCHANDISE	609-49751-333	13.92
PHILLIPS WINE & SPIRITS	6048013	06/22/2020	MERCHANDISE	609-49751-333	8.70
PHILLIPS WINE & SPIRITS	607889	06/26/2020	MERCHANDISE	609-49751-333	20.88
PHILLIPS WINE & SPIRITS	607889	06/26/2020	MERCHANDISE	609-49751-333	43.93

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
AH HERMEL COMPANY	831069	06/19/2020	MERCHANDISE	609-49751-333	6.95
AH HERMEL COMPANY	834158	07/08/2020	MERCHANDISE	609-49751-333	6.95
KDOM RADIO	#0229 6-30-20	07/08/2020	#0229 - ADVERTISING	609-49751-340	800.30
CITIZEN PUBLISHING CO	20200630	07/07/2020	ADVERTISING	609-49751-340	1,947.00
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	609-49751-381	1,044.66
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	609-49751-382	23.58
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	609-49751-385	48.81
SCHWALBACH HARDWARE	#72861 6-25-20	07/09/2020	#72861 - MAINTENANCE	609-49751-404	19.37
SCHWALBACH HARDWARE	#72861 6-25-20	07/09/2020	#72861 - MAINTENANCE	609-49751-409	301.11
Activity 49751 - Liquor Store Total:					77,031.52
Fund 609 - LIQUOR STORE Total:					96,216.52

Fund: 614 - TELECOM

POWER & TEL	6988937-00	07/01/2020	MIGRATION	614-16400	495.28
INTERNAL REVENUE SERVICE	20200707	07/08/2020	EXCISE TAX POSTING - JULY 20	614-20201	500.00
INTERNAL REVENUE SERVICE	20200708	07/08/2020	EXCISE TAX POSTING - JUNE 20	614-20201	386.76
MN REVENUE	20200713	07/14/2020	SALES TAX - JUNE 2020	614-20202	-9.64
MN 9-1-1 PROGRAM	20200708	07/08/2020	911 SERVICE - JUNE 2020	614-20206	1,248.37
					2,620.77

Activity: 49870 - Telecom

AMAZON CAPITAL SERVICES, I	1MPV-74LQ-4LYP	07/15/2020	#A2Q0Y8ZLN2YT - SUPPLIES	614-49870-200	23.28
RAGE INC - CAMPUS CLEANER	23147	07/07/2020	#6153 - SERVI CE - WINDOM	614-49870-211	21.31
WEX BANK	66234582	07/14/2020	FUEL - TELECOM	614-49870-212	144.54
US BANK	#6710 6-22-2020	07/15/2020	CREDIT CARD - #6710 - WON	614-49870-217	5.34
US BANK	#6710 6-22-2020	07/15/2020	CREDIT CARD - #6710 - LEWIS	614-49870-217	31.96
RUNNINGS SUPPLY, INC	#71920 6-24-2020	07/08/2020	MAINTENANCE	614-49870-217	7.99
SCHWALBACH HARDWARE	#72861 6-25-20	07/09/2020	#72861 - MAINTENANCE	614-49870-217	41.99
A & B BUSINESS	IN739757	07/02/2020	MAINTENANCE CONTRACT AC	614-49870-217	100.68
SCHWALBACH HARDWARE	#72861 6-25-20	07/09/2020	#72861 - MAINTENANCE	614-49870-227	30.75
POWER & TEL	6984352-00	07/01/2020	OPERATING SUPPLIES	614-49870-227	47.20
POWER & TEL	6984352-01	07/07/2020	SERVICE	614-49870-227	168.04
NATIONAL CABLE TV COOP	SI-656183	06/24/2020	SUBSCRIBER	614-49870-227	40.37
NATIONAL CABLE TV COOP	SI-657106	07/07/2020	#WIN010 - SERVICE	614-49870-227	64.80
NATIONAL CABLE TV COOP	SI-657220	07/07/2020	#WIN010 - SERVICE	614-49870-227	196.63
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	614-49870-321	389.40
VERIZON WIRELESS	9857050668	07/02/2020	PHONE SERVICE #48657723	614-49870-321	319.79
KDOM RADIO	#0073 6-30-2020	07/07/2020	#0073 - ADVERTISING - WIND	614-49870-340	100.98
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	614-49870-381	2,633.79
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	614-49870-382	20.25
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	614-49870-385	39.15
PLUNKETT'S PEST CONTROL	6654621	07/07/2020	#9056491 #50728 - SERVICE	614-49870-404	471.24
CENTURY LINK	7242105D-D-20169	07/07/2020	#5142105DD3 - SERVICE - CA	614-49870-441	62.05
DISPLAY SYSTEMS INTERNATI	20709	07/02/2020	SERVICE #3142012	614-49870-442	198.44
ARVIG ENTERPRISES, INC	305126	07/07/2020	HEADEND SERVICES	614-49870-442	420.75
E-911 - INDEPENDENT EMERG	#10143 7-1-2020	07/07/2020	#0010143 -MONTHLY 911 SER	614-49870-445	40.00
WOODSTOCK COMMUNICATI	10133746	07/07/2020	SPECIAL ACCESS CIRCUITS	614-49870-445	205.10
ONVOY, LLC dba INTELIGUENT	200702008508	07/14/2020	#001555600262 - SS7	614-49870-445	1,312.44
US BANK	#6710 5-20-2020	06/16/2020	#6710 CR CARD - NAME CHE	614-49870-447	199.40
US BANK	#6710 5-20-2020	06/16/2020	#6710 CR CARD - DREAM HO	614-49870-447	139.00
US BANK	#6710 6-22-2020	07/15/2020	CREDIT CARD - #6710 - DREA	614-49870-447	139.00
US BANK	#6710 6-22-2020	07/15/2020	CREDIT CARD - #6710 - GO DA	614-49870-447	95.80
GOLDEN WEST TECH & INT SO	200600259	07/07/2020	#a3790 - SERVICE	614-49870-448	278.37
SWWC - SOUTHWEST WEST C	64306	06/09/2020	#1-1849 - SERVICE - ON CALL	614-49870-448	950.00
SWWC - SOUTHWEST WEST C	64431	07/07/2020	#1-1849 - SERVICE - MAY 202	614-49870-448	950.00
ONVOY, LLC dba INTELIGUENT	200702009049	07/14/2020	#001553603305 - SWITCHING	614-49870-451	145.68
ONVOY, LLC dba INTELIGUENT	8907	07/14/2020	#6482	614-49870-451	2,971.80
MN REVENUE	20200713	07/14/2020	SALES TAX - JUNE 2020	614-49870-460	22.55
Activity 49870 - Telecom Total:					13,029.86

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Activity: 49980 - Debt Service					
BOND TRUST SERVICE CORP	58129-58136	06/16/2020	BOND PAYMENT-2017B GO E	614-49980-611	10,275.00
Activity 49980 - Debt Service Total:					10,275.00
Fund 614 - TELECOM Total:					25,925.63
Fund: 615 - ARENA					
Activity: 49850 - Arena					
WEX BANK	66234582	07/14/2020	FUEL - ARENA	615-49850-212	97.99
O'REILLY AUTOMOTIVE, INC	#1510318 6-28-20	07/07/2020	#1510318 - MAINTENANCE	615-49850-217	27.98
ULTIMATE SAFETY CONCEPTS I	189189	07/01/2020	SERVICE -	615-49850-217	556.08
A & B BUSINESS	IN739757	07/02/2020	MAINTENANCE CONTRACT AC	615-49850-217	58.73
SCHRAMEL LAW OFFICE	20200706	07/14/2020	LEGAL FEES	615-49850-304	315.00
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	615-49850-321	125.96
VERIZON WIRELESS	9857050668	07/02/2020	PHONE SERVICE #48657723	615-49850-321	59.55
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	615-49850-326	363.00
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	615-49850-381	1,676.80
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	615-49850-382	36.50
COTTONWOOD CO SOLID WA	2028931	06/24/2020	REFUSE DISPOSAL	615-49850-384	16.58
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	615-49850-385	79.46
SCHWALBACH HARDWARE	#72861 6-25-20	07/09/2020	#72861 - MAINTENANCE	615-49850-402	487.71
SMITH AUTO SUPPLY - CARQU	#91380 6-30-2020	07/07/2020	MAINTENANCE	615-49850-404	3.14
BLUE CROSS/BLUE SHIELD	200702260329	07/13/2020	INSURANCE PREM- AUG 2020	615-49850-480	677.00
Activity 49850 - Arena Total:					4,581.48
Activity: 49980 - Debt Service					
BOND TRUST SERVICE CORP	58129-58136	06/16/2020	BOND PAYMENT-2018A GEN	615-49980-611	15,904.38
Activity 49980 - Debt Service Total:					15,904.38
Fund 615 - ARENA Total:					20,485.86
Fund: 617 - M/P CENTER					
SECR REV FUND/CITY OF WD	20200708	07/08/2020	PETTY CASH - COMM CENTER	617-10200	1,500.00
MN REVENUE	20200713	07/14/2020	SALES TAX - JUNE 2020	617-20202	-330.48
KRIS WOIZESCHKE	20200708	07/08/2020	REFUND - WEDDING RECEPTI	617-38510	175.00
Activity 49860 - M/P Center					1,344.52
US BANK	#6710 6-22-2020	07/15/2020	CREDIT CARD - #6710 - NEW E	617-49860-211	79.08
US BANK	#6710 6-22-2020	07/15/2020	CREDIT CARD - #6710 - WEBST	617-49860-211	33.86
US BANK	#6710 6-22-2020	07/15/2020	CREDIT CARD - #6710 - NEW E	617-49860-211	123.95
US BANK	#6710 6-22-2020	07/15/2020	CREDIT CARD - #6710 - SCHW	617-49860-211	4.91
US BANK	#6710 5-20-2020	06/16/2020	#6710 CR CARD - EXPRESSWA	617-49860-212	52.00
WEX BANK	66234582	07/14/2020	FUEL - JUNE 2020 - MP	617-49860-212	12.01
US BANK	#6710 5-20-2020	06/16/2020	#6710 CR CARD - AMAZON SU	617-49860-217	28.64
US BANK	#6710 5-20-2020	06/16/2020	#6710 CR CARD - ACE	617-49860-217	32.00
US BANK	#6710 5-20-2020	06/16/2020	#6710 CR CARD - HY VEE	617-49860-217	32.00
US BANK	#6710 5-20-2020	06/16/2020	#6710 CR CARD - AMAZON	617-49860-217	217.75
US BANK	#6710 6-22-2020	07/15/2020	CREDIT CARD - #6710 - MARTI	617-49860-217	298.73
US BANK	#6710 6-22-2020	07/15/2020	CREDIT CARD - #6710 - WOND	617-49860-217	60.36
SCHWALBACH HARDWARE	#72861 6-25-20	07/09/2020	#72861 - MAINTENANCE	617-49860-217	160.40
PLUNKETT'S PEST CONTROL	6691691	07/09/2020	#39219 - SERVICE	617-49860-217	393.41
A & B BUSINESS	IN739757	07/02/2020	MAINTENANCE CONTRACT AC	617-49860-217	58.70
RIVER BEND LIQUOR	20200701	07/09/2020	COMM CENTER	617-49860-252	49.81
US BANK	#6710 6-22-2020	07/15/2020	CREDIT CARD - #6710 - HY VE	617-49860-254	4.99
US BANK	#6710 6-22-2020	07/15/2020	CREDIT CARD - #6710 - HY VE	617-49860-254	8.97
US BANK	#6710 6-22-2020	07/15/2020	CREDIT CARD - #6710 - HY VE	617-49860-254	42.57
RIVER BEND LIQUOR	20200701	07/09/2020	COMM CENTER	617-49860-254	13.20
SPENCER WINZENRIED	20200714	07/14/2020	EXPENSE - POP-WATER	617-49860-254	103.59
US BANK	#6710 6-22-2020	07/15/2020	CREDIT CARD - #6710 - NAT'L	617-49860-308	35.00
US BANK	#6710 6-22-2020	07/15/2020	CREDIT CARD - #6710 - NAT'L	617-49860-308	35.00
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	617-49860-321	62.72
VERIZON WIRELESS	9857050668	07/02/2020	PHONE SERVICE #48657723	617-49860-321	42.53
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	617-49860-326	403.33

Expense Approval Report

Payment Dates: 07032020 - 07172020

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	617-49860-381	1,718.42
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	617-49860-382	169.54
ELECTRIC FUND	20200709	07/09/2020	MONTHLY UTILITY & TELECO	617-49860-385	261.30
SCHWALBACH HARDWARE	#72861 6-25-20	07/09/2020	#72861 - MAINTENANCE	617-49860-402	55.98
US BANK	#6710 6-22-2020	07/15/2020	CREDIT CARD - #6710 - KATO	617-49860-404	3,198.93
ELITE MECHANICAL SYSTEMS,	6248	07/09/2020	SERVICE	617-49860-404	449.55
MN REVENUE	20200713	07/14/2020	SALES TAX - JUNE 2020	617-49860-460	712.48
BLUE CROSS/BLUE SHIELD	200702260329	07/13/2020	INSURANCE PREM- AUG 2020	617-49860-480	677.00
Activity 49860 - M/P Center Total:					9,632.71
Fund 617 - M/P CENTER Total:					10,977.23

Fund: 700 - PAYROLL

Internal Revenue Service-Payr	INV0001776	07/03/2020	Federal Tax Withholding	700-21701	10,181.70
Internal Revenue Service-Payr	INV0001782	07/17/2020	Federal Tax Withholding	700-21701	11,355.79
MN Department of Revenue -	INV0001777	07/03/2020	State Withholding	700-21702	4,837.24
MN Department of Revenue -	INV0001783	07/17/2020	State Withholding	700-21702	5,209.73
Internal Revenue Service-Payr	INV0001776	07/03/2020	Social Security	700-21703	13,887.30
Internal Revenue Service-Payr	INV0001782	07/17/2020	Social Security	700-21703	14,051.56
MN Pera	INV0001773	07/03/2020	PERA	700-21704	7,579.33
MN Pera	INV0001773	07/03/2020	PERA	700-21704	1,027.34
MN Pera	INV0001773	07/03/2020	PERA	700-21704	13,745.29
MN Pera	INV0001779	07/17/2020	PERA	700-21704	708.22
MN Pera	INV0001779	07/17/2020	PERA	700-21704	7,375.04
MN Pera	INV0001779	07/17/2020	PERA	700-21704	13,785.11
MN State Deferred	INV0001774	07/03/2020	Deferred Compensation	700-21705	7,443.85
MN State Deferred	INV0001774	07/03/2020	Deferred Roth	700-21705	1,775.00
MN State Deferred	INV0001780	07/17/2020	Deferred Compensation	700-21705	7,563.85
MN State Deferred	INV0001780	07/17/2020	Deferred Roth	700-21705	-775.00
BLUE CROSS/BLUE SHIELD	200702260329	07/13/2020	INSURANCE PREM- AUG 2020	700-21706	55,111.00
MN CHILD SUPPORT PAYMEN	INV0001775	07/03/2020	Child Support Payment	700-21709	97.83
Internal Revenue Service-Payr	INV0001776	07/03/2020	Medicare Withholding	700-21711	3,971.44
Internal Revenue Service-Payr	INV0001782	07/17/2020	Medicare Withholding	700-21711	4,163.66
FURTHER (Select Account)	39492781	07/14/2020	FLEX SPENDING	700-21712	10.69
FURTHER (Select Account)	INV0001772	07/03/2020	HSA Employee Contribution	700-21723	382.31
FURTHER (Select Account)	INV0001778	07/17/2020	HSA Employee Contribution	700-21723	382.31
183,870.59					
Fund 700 - PAYROLL Total:					183,870.59
Grand Total:					1,507,450.35

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL	25,481.49
211 - LIBRARY	3,152.82
225 - AIRPORT	2,331.91
230 - POOL	14,378.56
235 - AMBULANCE	12,012.04
250 - EDA GENERAL	10,676.03
254 - NORTH IND PARK	925.00
274 - TIF 1-19 NWIP II	13,275.00
276 - TIF 1-20 NEW VISION	16,794.81
302 - 4TH AVENUE IMPROVEMENT	277.20
303 - 2007 STREET IMPROVEMENT	2,410.00
305 - 2009 STREET IMPROVEMENT	4,735.00
306 - 2013 STREET IMPROVEMENT	22,556.26
307 - 2017 STREET PROJECT	43,092.50
308 - 2020 STREET PROJECT	634,152.37
401 - GENERAL CAPITAL PROJECTS	30,747.17
406 - PIR	1,407.80
601 - WATER	167,606.97
602 - SEWER	147,912.62
604 - ELECTRIC	16,048.77
609 - LIQUOR STORE	96,216.52
614 - TELECOM	25,925.63
615 - ARENA	20,485.86
617 - M/P CENTER	10,977.23
700 - PAYROLL	183,870.59
Grand Total:	1,507,450.15

Account Summary

Account Number	Account Name	Payment Amount
100-20202	Sales Tax Payable	29,197.61
100-22000	Prepayments	-44,000.00
100-34202	Fire Protection Services -	90.00
100-34781	Recreation Fees Non Tax	200.00
100-36200	Other Income	-518.12
100-41110-308	Training & Registrations	32.04
100-41110-326	Data Processing	89.00
100-41110-350	Printing & Design	61.20
100-41110-480	Other Miscellaneous	-1,668.00
100-41310-200	Office Supplies	44.67
100-41310-217	Other Operating Supplie	100.68
100-41310-321	Telephone	161.63
100-41310-326	Data Processing	297.11
100-41310-480	Other Miscellaneous	281.94
100-41910-200	Office Supplies	45.26
100-41910-321	Telephone	166.90
100-41940-211	Cleaning Supplies	19.98
100-41940-381	Electric Utility	442.14
100-41940-382	Water Utility	58.82
100-41940-385	Sewer Utility	123.06
100-41940-409	Repairs & Maint - Utilitie	283.09
100-42120-200	Office Supplies	43.90
100-42120-212	Motor Fuels	1,374.15
100-42120-218	Uniforms	1,642.36
100-42120-304	Legal Fees	3,957.50
100-42120-305	Medical & Dental Fees	1,175.00
100-42120-321	Telephone	598.94
100-42120-323	Radio Units	600.88

Account Summary

Account Number	Account Name	Payment Amount
100-42120-325	Dispatching	3,739.50
100-42120-334	Meals/Lodging	61.86
100-42120-340	Advertising & Promotion	65.00
100-42120-404	Repairs & Maint - M&E	252.29
100-42120-405	Repairs & Maint - Vehicl	96.08
100-42120-412	Rentals - Building	1,950.00
100-42120-419	Vehicle Lease	1,054.07
100-42120-433	Dues & Subscriptions	92.24
100-42120-480	Other Miscellaneous	734.54
100-42220-200	Office Supplies	134.41
100-42220-212	Motor Fuels	157.19
100-42220-215	Materials & Equipment	997.93
100-42220-217	Other Operating Supplie	90.73
100-42220-304	Legal Fees	165.00
100-42220-321	Telephone	42.49
100-42220-325	Dispatching	38.25
100-42220-381	Electric Utility	264.50
100-42220-382	Water Utility	12.65
100-42220-385	Sewer Utility	27.38
100-42220-404	Repairs & Maint - M&E	1,633.04
100-42220-405	Repairs & Maint - Vehicl	1,748.76
100-42500-381	Electric Utility	31.03
100-42700-300	Charges for Services	138.60
100-43100-212	Motor Fuels	787.24
100-43100-217	Other Operating Supplie	355.25
100-43100-224	Street Maint Materials	209.95
100-43100-225	LandscapingMaterials	1,540.65
100-43100-308	Training & Registrations	-450.00
100-43100-321	Telephone	91.63
100-43100-381	Electric Utility	1,107.05
100-43100-382	Water Utility	20.36
100-43100-384	Refuse Disposal	144.48
100-43100-385	Sewer Utility	43.36
100-43100-404	Repairs & Maint - M&E	836.10
100-43100-405	Repairs & Maint - Vehicl	3,324.00
100-43100-480	Other Miscellaneous	677.00
100-45120-217	Other Operating Supplie	52.13
100-45120-340	Advertising & Promotion	168.00
100-45202-212	Motor Fuels	349.23
100-45202-326	Data Processing	466.67
100-45202-381	Electric Utility	672.92
100-45202-382	Water Utility	4,512.84
100-45202-384	Refuse Disposal	130.00
100-45202-385	Sewer Utility	50.60
100-45202-402	Repairs & Maint - Struct	842.77
100-45202-404	Repairs & Maint - M&E	643.74
100-45202-406	Repairs & Maint - Groun	476.24
211-45501-200	Office Supplies	184.24
211-45501-211	Cleaning Supplies	15.99
211-45501-217	Other Operating Supplie	87.23
211-45501-321	Telephone	26.43
211-45501-326	Data Processing	203.33
211-45501-350	Printing & Design	168.00
211-45501-381	Electric Utility	368.42
211-45501-382	Water Utility	17.98
211-45501-385	Sewer Utility	35.96
211-45501-433	Dues & Subscriptions	296.24
211-45501-435	Books and Pamphlets	1,749.00

Account Summary

Account Number	Account Name	Payment Amount
225-45127-200	Office Supplies	29.00
225-45127-212	Motor Fuels	35.96
225-45127-304	Legal Fees	510.00
225-45127-404	Repairs & Maint - M&E	1,575.00
225-45127-406	Repairs & Maint - Groun	181.95
230-34721	Pool Instruction	45.00
230-45124-211	Cleaning Supplies	128.88
230-45124-216	Chemicals and Chemical	855.77
230-45124-217	Other Operating Supplie	1,128.12
230-45124-260	Concessions	797.10
230-45124-308	Training & Registrations	120.00
230-45124-321	Telephone	110.38
230-45124-381	Electric Utility	256.40
230-45124-382	Water Utility	2,273.12
230-45124-385	Sewer Utility	44.99
230-45124-402	Repairs & Maint - Struct	8,445.22
230-45124-404	Repairs & Maint - M&E	17.58
230-45124-460	Miscellaneous Taxes	156.00
235-42153-212	Motor Fuels	1,861.79
235-42153-217	Other Operating Supplie	1,900.97
235-42153-312	Nursing	4,446.21
235-42153-321	Telephone	136.81
235-42153-325	Dispatching	1,084.50
235-42153-334	Meals/Lodging	211.45
235-42153-381	Electric Utility	176.34
235-42153-382	Water Utility	8.44
235-42153-385	Sewer Utility	18.25
235-42153-404	Repairs & Maint - M&E	280.04
235-42153-405	Repairs & Maint - Vehicl	547.50
235-42153-460	Miscellaneous Taxes	1,300.00
235-42153-480	Other Miscellaneous	39.74
250-46520-301	Auditing & Consulting Se	3,687.50
250-46520-304	Legal Fees	450.00
250-46520-308	Training & Registrations	125.00
250-46520-321	Telephone	360.79
250-46520-340	Advertising & Promotion	469.00
250-46520-350	Printing & Design	79.50
250-46520-381	Electric Utility	58.79
250-46520-406	Repairs & Maint - Groun	70.45
250-46520-439	Special Projects	1,805.00
250-46520-443	Intergovernmental Fees	150.00
250-46520-480	Other Miscellaneous	60.00
250-49980-602	Other Long-Term Obliga	2,494.96
250-49980-612	Other Interest	865.04
254-46520-406	Repairs & Maint - Groun	300.00
254-49980-611	Bond Interest	625.00
274-49980-611	Bond Interest	13,275.00
276-46530-482	TIF Payments	16,794.81
302-49980-611	Bond Interest	277.20
303-49980-611	Bond Interest	2,410.00
305-39202	Contribution from Enter	-1,740.00
305-47000-480	Other Miscellaneous	475.00
305-49980-611	Bond Interest	6,000.00
306-49980-611	Bond Interest	22,556.26
307-41000-304	Legal Fees	795.00
307-49980-611	Bond Interest	42,297.50
308-41000-500	Capital Outlay	634,152.37
401-49950-439	Special Projects	154.47

Account Summary

Account Number	Account Name	Payment Amount
401-49950-504	Capital Outlay - Parks	30,592.70
406-49980-611	Bond Interest	1,407.80
601-16300	Improvements Other Th	126,830.48
601-49400-200	Office Supplies	65.19
601-49400-212	Motor Fuels	262.77
601-49400-216	Chemicals and Chemical	2,801.71
601-49400-217	Other Operating Supplie	58.73
601-49400-321	Telephone	151.86
601-49400-326	Data Processing	70.00
601-49400-381	Electric Utility	6,310.10
601-49400-382	Water Utility	17.93
601-49400-385	Sewer Utility	35.80
601-49400-386	Landfill	1,097.90
601-49400-404	Repairs & Maint - M&E	225.88
601-49400-406	Repairs & Maint - Groun	58.97
601-49400-408	Repairs & Maint - Distrib	1,073.65
601-49400-443	Intergovernmental Fees	5,069.00
601-49980-611	Bond Interest	22,659.20
601-49980-720	Transfers - Debt Service	817.80
602-16300	Improvements Other Th	84,553.65
602-49450-212	Motor Fuels	162.23
602-49450-216	Chemicals and Chemical	698.01
602-49450-217	Other Operating Supplie	58.73
602-49450-310	Lab Testing	1,044.00
602-49450-321	Telephone	217.31
602-49450-326	Data Processing	70.00
602-49450-381	Electric Utility	10,548.45
602-49450-382	Water Utility	117.73
602-49450-404	Repairs & Maint - M&E	440.71
602-49450-406	Repairs & Maint - Groun	140.61
602-49450-408	Repairs & Maint - Distrib	4,681.31
602-49450-480	Other Miscellaneous	-695.00
602-49980-611	Bond Interest	44,952.68
602-49980-720	Transfers - Debt Service	922.20
604-16300	Improvements Other Th	5,413.78
604-49550-200	Office Supplies	38.46
604-49550-211	Cleaning Supplies	43.96
604-49550-212	Motor Fuels	420.51
604-49550-217	Other Operating Supplie	58.73
604-49550-241	Small Tools	883.24
604-49550-304	Legal Fees	615.00
604-49550-308	Training & Registrations	1,232.00
604-49550-321	Telephone	183.40
604-49550-325	Dispatching	72.74
604-49550-326	Data Processing	191.37
604-49550-350	Printing & Design	151.08
604-49550-381	Electric Utility	119.17
604-49550-382	Water Utility	22.68
604-49550-385	Sewer Utility	46.17
604-49550-402	Repairs & Maint - Struct	40.17
604-49550-404	Repairs & Maint - M&E	49.99
604-49550-406	Repairs & Maint - Groun	207.59
604-49550-408	Repairs & Maint - Distrib	1,294.92
604-49550-409	Repairs & Maint - Utilitie	35.85
604-49550-432	Uncollectible	23.48
604-49550-450	Conservation	3,200.00
604-49550-460	Miscellaneous Taxes	54.48
604-49550-480	Other Miscellaneous	450.00

Account Summary

Account Number	Account Name	Payment Amount
604-49550-491	Payments to Other Orga	1,200.00
609-20202	Sales Tax Payable	19,185.00
609-49751-200	Office Supplies	52.23
609-49751-211	Cleaning Supplies	96.52
609-49751-217	Other Operating Supplie	299.62
609-49751-251	Liquor	15,248.09
609-49751-252	Beer	50,141.19
609-49751-253	Wine	3,837.28
609-49751-254	Soft Drinks & Mix	960.99
609-49751-256	Tobacco Products	181.26
609-49751-257	Ice	367.60
609-49751-261	Other Merchandise	118.07
609-49751-308	Training & Registrations	299.00
609-49751-321	Telephone	131.54
609-49751-326	Data Processing	656.06
609-49751-333	Freight and Express	457.24
609-49751-340	Advertising & Promotion	2,747.30
609-49751-381	Electric Utility	1,044.66
609-49751-382	Water Utility	23.58
609-49751-385	Sewer Utility	48.81
609-49751-404	Repairs & Maint - M&E	19.37
609-49751-409	Repairs & Maint - Utilitie	301.11
614-16400	Machinery & Equipment	495.28
614-20201	Excise Tax Payable	886.76
614-20202	Sales Tax Payable	-9.64
614-20206	911 TAP & TACIP Fees CI	1,248.37
614-49870-200	Office Supplies	23.28
614-49870-211	Cleaning Supplies	21.31
614-49870-212	Motor Fuels	144.54
614-49870-217	Other Operating Supplie	187.96
614-49870-227	Utility System Maint Sup	547.79
614-49870-321	Telephone	709.19
614-49870-340	Advertising & Promotion	100.98
614-49870-381	Electric Utility	2,633.79
614-49870-382	Water Utility	20.25
614-49870-385	Sewer Utility	39.15
614-49870-404	Repairs & Maint - M&E	471.24
614-49870-441	Transmission Fees	62.05
614-49870-442	Subscriber Fees	619.19
614-49870-445	Switch Fees	1,557.54
614-49870-447	Internet Expense	573.20
614-49870-448	On-Call Support	2,178.37
614-49870-451	Call Completion	3,117.48
614-49870-460	Miscellaneous Taxes	22.55
614-49980-611	Bond Interest	10,275.00
615-49850-212	Motor Fuels	97.99
615-49850-217	Other Operating Supplie	642.79
615-49850-304	Legal Fees	315.00
615-49850-321	Telephone	185.51
615-49850-326	Data Processing	363.00
615-49850-381	Electric Utility	1,676.80
615-49850-382	Water Utility	36.50
615-49850-384	Refuse Disposal	16.58
615-49850-385	Sewer Utility	79.46
615-49850-402	Repairs & Maint - Struct	487.71
615-49850-404	Repairs & Maint - M&E	3.14
615-49850-480	Other Miscellaneous	677.00
615-49980-611	Bond Interest	15,904.38

Account Summary

Account Number	Account Name	Payment Amount
617-10200	Petty Cash	1,500.00
617-20202	Sales Tax Payable	-330.48
617-38510	M/P Room Rent	175.00
617-49860-211	Cleaning Supplies	241.80
617-49860-212	Motor Fuels	64.01
617-49860-217	Other Operating Supplie	1,281.99
617-49860-252	Beer	49.81
617-49860-254	Soft Drinks & Mix	173.32
617-49860-308	Training & Registrations	70.00
617-49860-321	Telephone	105.25
617-49860-326	Data Processing	403.33
617-49860-381	Electric Utility	1,718.42
617-49860-382	Water Utility	169.54
617-49860-385	Sewer Utility	261.30
617-49860-402	Repairs & Maint - Struct	55.98
617-49860-404	Repairs & Maint - M&E	3,648.48
617-49860-460	Miscellaneous Taxes	712.48
617-49860-480	Other Miscellaneous	677.00
700-21701	Federal Withholding	21,537.49
700-21702	State Withholding	10,046.97
700-21703	FICA Tax Withholding	27,938.86
700-21704	PERA Contributions	44,220.33
700-21705	Retirement	16,007.70
700-21706	Medical Insurance	55,111.00
700-21709	Wage Levy	97.83
700-21711	Medicare Tax Withholdi	8,135.10
700-21712	Flex Account	10.69
700-21723	HSA Employee Contribu	764.62
	Grand Total:	1,507,450.15

Project Account Summary

Project Account Key	Payment Amount	
None	1,429,017.01	
2011AIntSw	28,047.50	
2011AIntWa	3,827.50	
2012AIntFund302	277.20	
2012AIntFund303	2,410.00	
2012AIntFund406	82.80	
2012AIntSw	640.80	
2012AIntWa	769.20	
2013AIntAssessment	8,709.38	
2013AIntStr	13,846.88	
2013AIntSw	8,309.38	
2013AIntWa	9,562.50	
2013BIntEquip	1,325.00	
2013BIntNWIP	625.00	
	Grand Total:	1,507,450.15

CA
7/17/2020

ACTION ITEM



CITY OF WINDOM

444 9th Street

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

www.windom-mn.com

TO: City Council
FROM: Building & Zoning Office
DATE: July 21, 2020 (City Council Meeting Date)
RE: Planning Commission Recommendation – Variance Application
DEPT: Building & Zoning
CONTACT: Andrew Spielman, Building & Zoning Official, at 832-8660 or andrew.spielman@windommn.com

Recommendations/Options/Action Requested

Approve the Variance Application by Jared Baloun to allow a reduction of the required front yard setback at 330 Highway 71 North to twelve feet (12').

Issue Summary/Background

Variance Application:

Applicant/Owner: **Jared A. Baloun**

Address of Property: **330 Highway 71 North, Windom, MN**

Description: **Tract in North Part of Lots 13 and 14 of Billings' Subdivision No. 2 in the City of Windom, Cottonwood County, Minnesota.** *(abbreviated description)*

Parcel ID#: 25-133-0090

The Applicant/Owner is requesting a variance to reduce the required front yard setback on the property to twelve feet (12'). Pursuant to City Code, the required front yard setback for this property would be twenty-five feet (25'). The Applicant desires to move an existing storage shed towards the front of the property. The lot has unique characteristics because of slope and steep grade in places. The Planning Commission held a public hearing on this application on July 14, 2020. The Minutes from the July 14th Meeting set forth the discussion, motion, and findings of fact concerning the Planning Commission's recommendation to approve this Variance Application.

Fiscal Impact

There is no fiscal impact for the City.

Attachments

1. Zoning Application for Variance,
2. Planning Commission's Public Hearing Notice,
3. Beacon Aerials of the Property.

AWS:mah

CITY OF WINDOM, MINNESOTA

**444 9th Street
Windom, MN 56101
507-831-6125**

APPLICATION FOR CONSIDERATION OF ZONING/SUBDIVISION REQUEST

Applicant(s): Name(s) Jared Baloun
Address 330 Hwy 71 N
City Windom State MN Zip 56101 (Phone: 507-822-1269)

Owner(s): (If other than Applicant)
Name(s) Same as above
Address _____
City _____ State _____ Zip _____ (Phone: _____)

Property Address: 330 Hwy 71 N

Legal Description of Property: Lot(s) 14 Block(s) NA Addition _____
Tract in North Part of Lots 13 & 14, Billing's Subdivision 2 to
City of Windom (SEE ATTACHED) Parcel No. 251330090
(If metes and bounds, attach description.)

Existing Use of Property: Residential Present Zoning: R-2

Action Requested: Conditional Use Permit _____ Variance X
Subdivision (Sketch Plat) _____ Preliminary Plat _____ Final Plat _____
Planned Unit Development (PUD) _____
Amendment (Text, Rezoning, Comprehensive Plan) – SPECIFY: _____
Other (Specify): _____

Description and Reason for Request (Attach Additional Information if necessary and/or required)
Moving existing shed to west side of property. Space does not currently
allow to meet front yard & side yard set backs.

In signing this Application, I/we hereby acknowledge that I/we have been advised concerning the applicable provisions of the Windom Zoning and Subdivision Ordinances, current administrative procedures, and the required filing fee. I/we hereby acknowledge that the information provided in this Application is true and correct to the best of my/our knowledge.

X [Signature] X
[SIGNATURES OF APPLICANT(S)]
Date: 05-28-2020

Fee: \$150.00 Paid: Ck. 1034 Date: 5-29-20 cmh

Upon receipt of the Application, all required supporting documents, and the filing fee, this APPLICATION IS ACCEPTED FOR FILING on this 29 day of May, 2020.

WINDOM BUILDING & ZONING OFFICIAL: [Signature]

**Building & Zoning Office
City Hall, 444 9th Street, P.O. Box 38
Windom, MN 56101
Phone: 507-831-6125**

**CITY OF WINDOM PLANNING COMMISSION
PUBLIC HEARING NOTICE
VARIANCE APPLICATION – FRONT YARD SETBACK**

Pursuant to City of Windom, City Code Sections 152.525-152.530 and 152.565-152.568, notice is hereby given that the Owner and Applicant, Jared A. Baloun, has submitted a zoning application for a variance for property located in an R-2 District. The Applicant requests a variance to allow the placement of an existing storage shed on the west side of the property. This placement will have a front yard setback less than the minimum required by City Code Section 152.068. The existing structures, setbacks, lot area, and proposed placement of the storage shed are shown on the plot plan which is on file in the Building & Zoning Office in City Hall.

A public hearing to consider this application will be held before the Planning Commission in the City Hall Council Chambers, 444 Ninth Street, Windom, MN 56101 on Tuesday, July 14, 2020, at 7:05 p.m.

Prior to the public hearing, members of the public may contact the Building & Zoning Office at City Hall by phone at 507-832-8660 or 507-832-8659 or by e-mail at andrew.spielman@windommn.com to obtain information concerning the application materials.

Due to the health pandemic, the Governor's Executive Orders, and the City's local emergency declaration, the meeting will be conducted by electronic means. If you wish to monitor or participate in the public hearing by teleconference, please contact the Building & Zoning Office for instructions. Members of the public accessing the meeting will be asked to mute their phones' microphones until the allotted time for public comments.

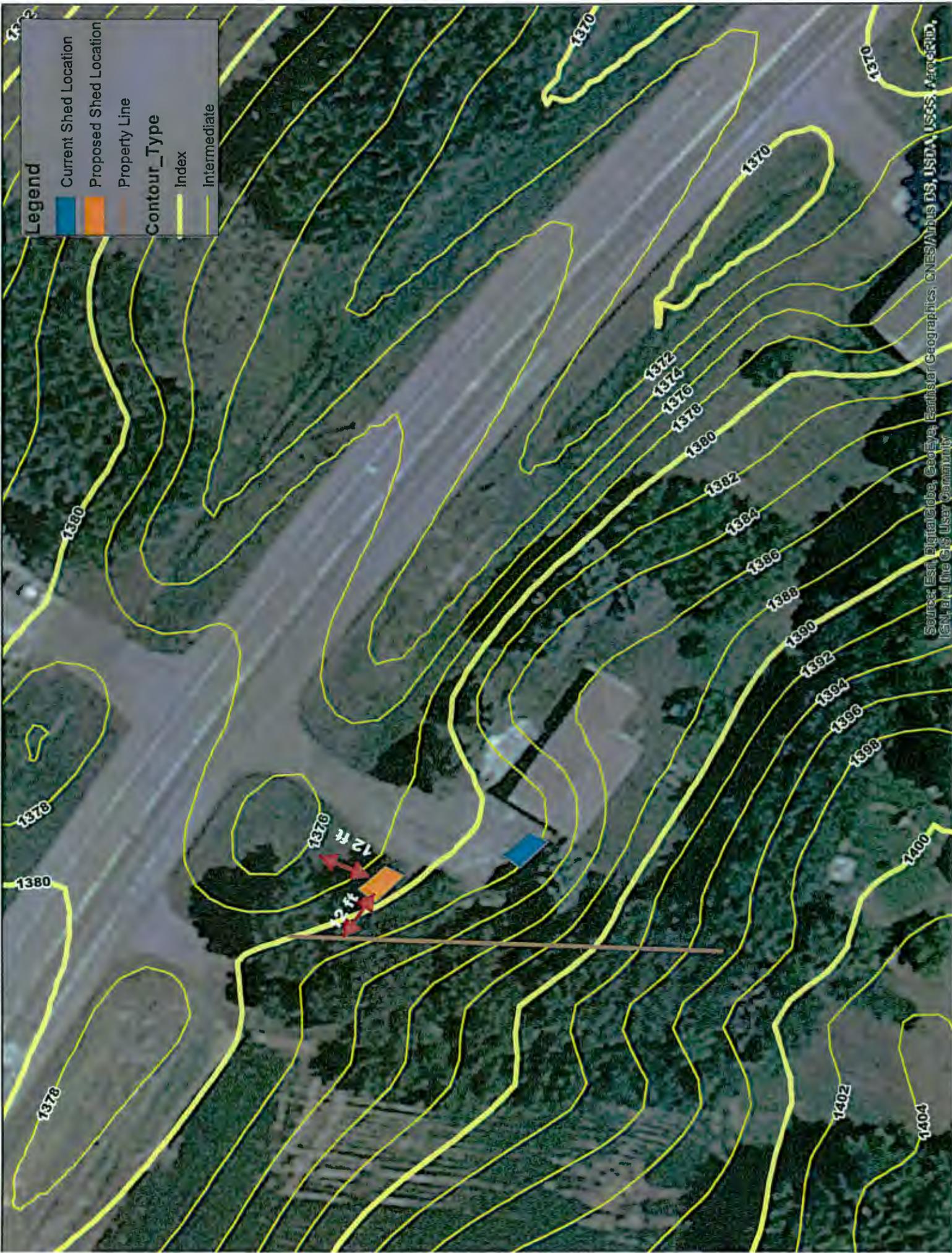
Legally described as follows: Tract in North Part of Lots 13 and 14 of Billings' Subdivision No. 2 in the City of Windom, Cottonwood County, Minnesota.
(abbreviated description)

Parcel ID #: 25-133-0090

Address of the Property is: 330 Highway 71 North, Windom, MN 56101

By Order of the City of Windom
Andrew Spielman, Zoning Administrator

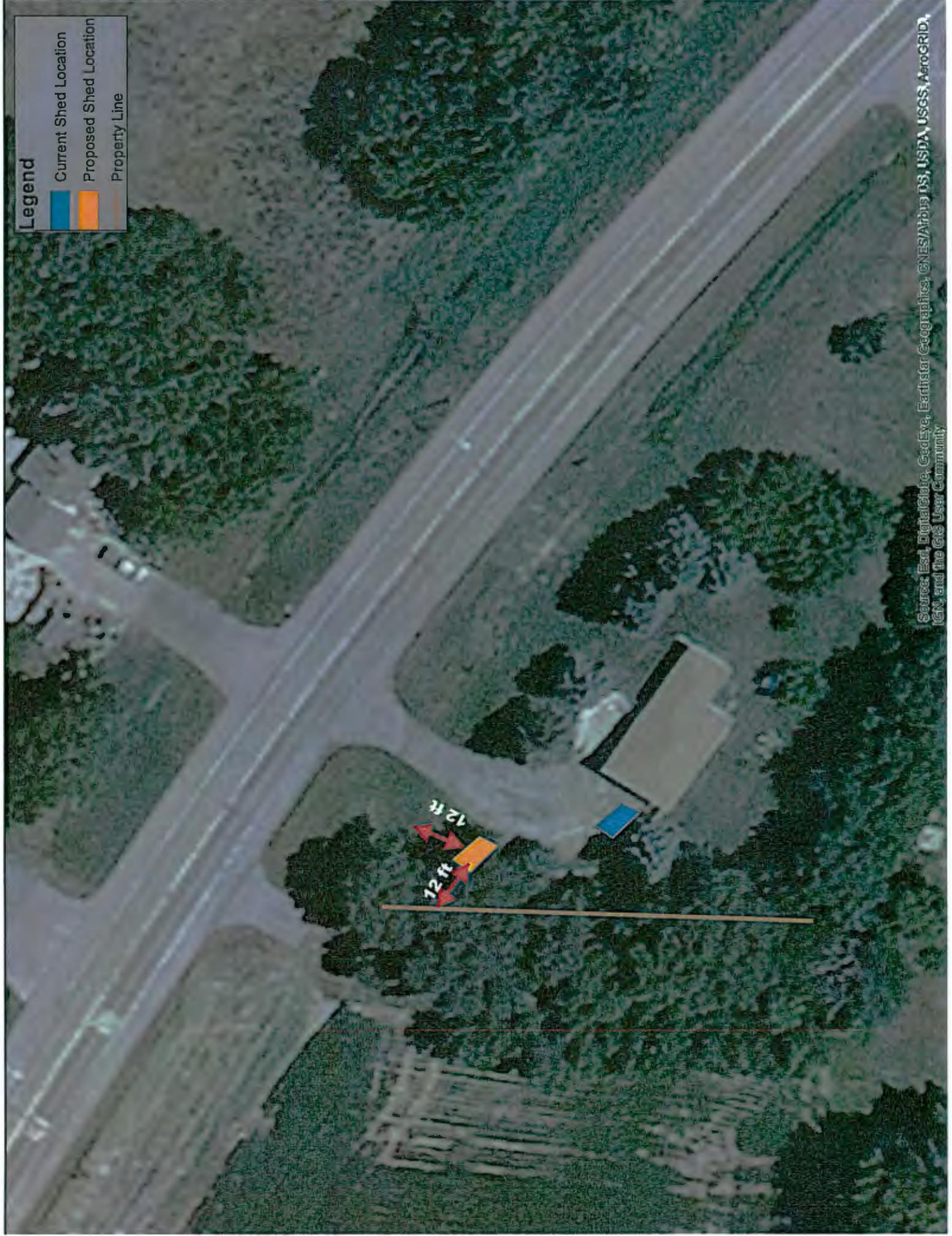
Published: Cottonwood County Citizen (July 1, 2020)



Legend

- Current Shed Location
- Proposed Shed Location
- Property Line
- Contour_Type
 - Index
 - Intermediate

Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community



Legend

- Current Shed Location
- Proposed Shed Location
- Property Line

Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community

ACTION ITEM



CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: Building & Zoning Office
DATE: July 21, 2020 (City Council Meeting Date)
RE: Planning Commission Recommendation – Rezoning
DEPT: Building & Zoning
CONTACT: Andrew Spielman, Building & Zoning Official, at 832-8660 or
andrew.spielman@windommn.com

Recommendations/Options/Action Requested

Tie vote and no recommendation from Planning Commission concerning rezoning application.

Issue Summary/Background

Rezoning Application:

Applicant/Owner: Economic Development Authority of Windom
Address of Property: 1925 North Redding Avenue, Windom, MN
Description: Tract in the Eastern Part of Lot 6, Block 2 of Windom Industrial Park
Subdivision in the City of Windom, Cottonwood County, Minnesota.
(abbreviated description)
Parcel ID#: 25-839-0075

The Applicant/Owner is requesting that the City rezone the eastern portion of Lot 6 from I-1 Light Industrial to R-3 Multi-Family. The Planning Commission held a public hearing on this application on July 14, 2020. The Minutes from the July 14th Meeting set forth the discussion and motion. The vote by the Planning Commission on the rezoning of the property was a tie vote.

Fiscal Impact

There is no fiscal impact for the City.

Attachments

1. Zoning Application for Rezoning,
2. Planning Commission's Public Hearing Notice,
3. Beacon Aerials of the Property.

CITY OF WINDOM, MINNESOTA
444 9th Street
Windom, MN 56101
507-831-6125

APPLICATION FOR CONSIDERATION OF ZONING/SUBDIVISION REQUEST

Applicant(s): Name(s) Economic Development Authority of Windom
Address 444 Ninth Street, P. O. Box 38
City Windom State MN Zip 56101 (Phone: 507-832-8661)

Owner(s): (If other than Applicant)
Name(s) Same as Applicant
Address _____
City _____ State _____ Zip _____ (Phone: _____)

Property Address: 1925 North Redding Avenue, Windom, Minnesota

Part of
Legal Description of Property: Lot(s) 6 Block(s) 2 Addition Windom Industrial Park
Subdivision to the City of Windom, Cottonwood County, Minnesota. (SEE ATTACHED
DESCRIPTION.) Parcel No. 25-839-0075
(If metes and bounds, attach description.)

Existing Use of Property: EDA Spec Building - Warehousing Present Zoning: I-1

Action Requested: Conditional Use Permit _____ Variance _____
Subdivision (Sketch Plat) _____ Preliminary Plat _____ Final Plat _____
Planned Unit Development (PUD) _____
Amendment (Text, Rezoning, Comprehensive Plan) – SPECIFY: Rezoning Request from I-1 to R-3
Other (Specify): _____

Description and Reason for Request (Attach Additional Information if necessary and/or required) Applicant
is requesting a change in the zoning classification from the current "I-1 Light
Industrial" District to an "R-3 Multi-Family" District. Lots to the South of this
lot were re-zoned to R-3 in 2017. Applicant is proposing a change of use of the
property to multi-family.

In signing this Application, I/we hereby acknowledge that I/we have been advised concerning the applicable provisions of the Windom Zoning and Subdivision Ordinances, current administrative procedures, and the required filing fee. I/we hereby acknowledge that the information provided in this Application is true and correct to the best of my/our knowledge.

ECONOMIC DEVELOPMENT AUTHORITY OF WINDOM

X [Signature] Rick Clerc, President X [Signature] Drew Hage, EDA Executive Director
Date: June 29, 2020 [SIGNATURES OF APPLICANT(S)]

Fee: \$150.00 Paid: Ck. EFT Date: 7-8-20

Upon receipt of the Application, all required supporting documents, and the filing fee, this APPLICATION IS ACCEPTED FOR FILING on this 30 day of June, 2020.

WINDOM BUILDING & ZONING OFFICIAL: [Signature]

EXHIBIT "A"

All that part of Lot 6 in Block 2 of Windom Industrial Park Subdivision in the City of Windom, Cottonwood County, Minnesota described as follows:

Commencing at the Southeast corner of said Lot 6 which is the **point of beginning** of the tract to be described; thence West on and along the South line of said Lot 6 a distance of 503.48 feet, more or less, to the Easterly line of North Redding Avenue extended Northerly; thence North 00 degrees 00 minutes 00 seconds East a distance of 268.80 feet; thence in a Northeasterly direction to a point on the North line of said Lot 6 which is located 479.45 feet West of the Northeast corner of said Lot 6; thence East along the North line of said Lot 6 a distance of 479.45 feet, more or less, to the Northeast corner of said Lot 6; thence Southwesterly along the Easterly line of said Lot 6 a distance of 514.26 feet, more or less, to the point of beginning.

**Building & Zoning Office
City Hall, 444 9th Street, P.O. Box 38
Windom, MN 56101
Phone: 507-831-6125**

**CITY OF WINDOM PLANNING COMMISSION
PUBLIC HEARING NOTICE
REZONING APPLICATION**

Pursuant to City of Windom, City Code Sections 152.525-152.530 and 152.580-152.583, notice is hereby given that the Applicant, Economic Development Authority of Windom, 444 Ninth Street, Windom, Minnesota, has submitted an application to rezone a portion of a 10-acre lot in Block 2 of the Windom Industrial Park Subdivision. The purpose of this application is to request a change in the zoning classification from the current "I-1 Light Industrial" District to an "R-3 Multi-Family" District.

A public hearing to consider this rezoning application will be held before the Planning Commission in the **City Council Chambers at City Hall, 444 9th Street, Windom, MN 56101 on Tuesday, July 14, 2020, at 7:05 p.m.**

Prior to the public hearing, members of the public may contact the Building & Zoning Office at City Hall by phone at 507-832-8660 or 507-832-8659, or by e-mail at andrew.spielman@windommn.com, or in person to obtain information concerning the application materials.

Due to the health pandemic, the Governor's Executive Orders, and the City's local emergency declaration, the meeting will be conducted by electronic means. If you wish to monitor or participate in the public hearing by teleconference, please contact the Building & Zoning Office for instructions. Members of the public accessing the meeting will be asked to mute their phones' microphones until the allotted time for public comments.

Legally described as follows: All that part of Lot 6 in Block 2 of Windom Industrial Park Subdivision in the City of Windom, Cottonwood County, Minnesota, described as follows: Commencing at Southeast corner of said Lot 6 which is the point of beginning of the tract to be described; thence West on and along the South line of said Lot 6 a distance of 503.48', more or less, to the Easterly line of North Redding Avenue extended Northerly; thence North 00° 00' 00" East a distance of 268.80'; thence in a Northeasterly direction to a point on the North line of said Lot 6 which is located 479.45' West of the Northeast corner of said Lot 6; thence East along the North line of said Lot 6 a distance of 479.45', more or less, to the Northeast corner of said Lot 6; thence Southwesterly along the Easterly line of said Lot 6 a distance of 514.26', more or less, to the point of beginning.

Parcel ID #: 25-839-0075

Address of the Property: 1925 North Redding Avenue, Windom, MN 56101

By Order of the City of Windom
Andrew W. Spielman, Zoning Administrator

Published: Cottonwood County Citizen (July 1, 2020)

EDA Spec Building – Proposed Lot Split



Approximately 6.2 Acres



ACTION ITEM



CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: CITY COUNCIL
FROM: DREW HAGE, DEVELOPMENT DIRECTOR
CC MEETING DATE: JULY 21, 2020
RE: Ordinance to Rezone Part of EDA Spec Building Property
DEPT: Development Department
CONTACT: Drew Hage, Development Director, at 832-8661 or drew.hage@windommn.com

Recommendations/Options/Action Requested

Staff recommends that the City Council review and approve the first reading of an Ordinance to rezone a portion of Lot 6, Block 2 of the Windom Industrial Park Subdivision.

Issue Summary/Background

The EDA has accepted an offer from APX Construction Group to purchase the EDA's Spec Building and area surrounding the building. The EDA is proposing a lot split of the property and the portion to be sold to APX would encompass approximately 6.2 acres. An aerial of the proposed lot split is attached. The legal description for the new parcel has been prepared by City Attorney Ron Schramel and is set forth in the Ordinance.

APX Construction Group's initial plans are to construct apartments within the Spec Building.

This property is currently zoned as I-1 Light Industrial. The EDA submitted an Application to rezone this property from I-1 to R-3 Multi-Family. A public hearing on this application was held before the Planning Commission on July 14th. Following the public hearing and discussion, the Planning Commission voted on the rezoning application. The vote was a tie: 4 for the rezoning and 4 against the rezoning. Thus, there was no recommendation from the Planning Commission concerning this application. Details from the Planning Commission Meeting are included in the Minutes from the July 14th Meeting.

The final decision concerning rezoning of property in Windom is made by the City Council. The EDA would like to pursue rezoning of this property from I-1 to R-3. For that reason, a proposed Ordinance approving this rezoning is attached and included as an agenda item. Rezoning of property requires two readings of an ordinance. The first reading of the Ordinance is proposed for the July 21st City Council Meeting and the second reading would then occur at the August 4th City Council Meeting.

The property is located adjacent to 4 lots in the Windom Industrial Park Subdivision that were rezoned as R-3 "Multi-Family" in 2017.

The remainder of Lot 6 would continue to be owned by the EDA and would remain in the I-1 Light Industrial District. This portion of the property is currently used for the City's compost site and for stockpiling of materials from various City projects.

Fiscal Impact

There should be no fiscal impact to the City from the rezoning of a portion of Lot 6, Block 2 of the Windom Industrial Park Subdivision from I-1 to R-3.

Attachments

1. Ordinance No. 187, 2nd Series entitled: An Ordinance of the City of Windom, Minnesota, Amending the "Zoning Map of Windom" by Amending the Zoning Designation of Described Properties from I-1 "Light Industrial" to R-3 "Multi-Family".
2. Aerials outlining property proposed for rezoning.

ORDINANCE No. 187, 2ND SERIES

**AN ORDINANCE OF THE CITY OF WINDOM, MINNESOTA,
AMENDING THE "ZONING MAP OF WINDOM" BY AMENDING THE ZONING
DESIGNATION OF DESCRIBED PROPERTIES FROM I-1 "LIGHT
INDUSTRIAL" TO R-3 "MULTI-FAMILY"**

THE CITY COUNCIL OF THE CITY OF WINDOM, MINNESOTA, ORDAINS:

The "Zoning Map of Windom" is amended as follows:

All that part of Lot 6 in Block 2 of Windom Industrial Park Subdivision in the City of Windom, Cottonwood County, Minnesota described as follows:

Commencing at the Southeast corner of said Lot 6 which is the **point of beginning** of the tract to be described; thence West on and along the South line of said Lot 6 a distance of 503.48 feet, more or less, to the Easterly line of North Redding Avenue extended Northerly; thence North 00 degrees 00 minutes 00 seconds East a distance of 268.80 feet; thence in a Northeasterly direction to a point on the North line of said Lot 6 which is located 479.45 feet West of the Northeast corner of said Lot 6; thence East along the North line of said Lot 6 a distance of 479.45 feet, more or less, to the Northeast corner of said Lot 6; thence Southwesterly along the Easterly line of said Lot 6 a distance of 514.26 feet, more or less, to the point of beginning.

Shall be rezoned from I-1 "Light Industrial" to R-3 "Multi-Family".

EFFECTIVE DATE OF ORDINANCE. This ordinance becomes effective from and after its passage and publication.

Adopted by the City Council of the City of Windom, Minnesota, this 4th day of August, 2020.

Dominic Jones, Mayor

Attest: _____
Steve Nasby, City Administrator

1st Reading: July 21, 2020
2nd Reading: August 4, 2020
Adoption: August 4, 2020
Published: August 12, 2020

EDA Spec Building – Proposed Lot Split



Approximately 6.2 Acres



ACTION ITEM



CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: City Administrator *Steve*
DATE: July 13, 2020
RE: City Council Chamber – Audio\Visual Upgrade
DEPT: Administration
CONTACT: Steve Nasby: Steve.Nasby@windommn.com

Recommendations/Options/Action Requested

Staff recommends that the City Council take the following action:

1. Approve the quotes from VSI for upgrading the audio and video capabilities of the City Council Chamber totaling \$56,970 and not the optional quote for “displays”.

Issue Summary/Background

The recent COVID-19 pandemic amplified the deficiencies of our City Council Chamber audio and video systems to conduct electronic meetings and retain transparency with the public. Staff from Windomnet were included in the discussions on needs and technology and the Windom School District also submitted their input. To address these issues and be prepared for the possibility of continuing electronic public meetings staff requested quotes for A\V equipment from two Minnesota firms.

Due to the anticipated cost of over \$25,000 State statute requires two quotes for purchases \$25,000 to \$175,000. Due to the unavailability of more than one quote being received an advertisement was placed in the Cottonwood County Citizen soliciting bids.

Bids were due on July 15, 2020 and only one was received from Video Services, Inc. (VSI). The amount of the audio is \$27,470 and video is \$29,500. An optional quote for displays to be placed for the benefit of the public attending the meetings was also included for \$2,500. Staff is confident that the displays can be purchased by the City and installed with in-house labor.

Fiscal Impact

Funds for the proposed A\V upgrade appear to meet the eligibility criteria for the CARES Act funds distributed to the City should the City Council feel it is necessary to make the improvements to address COVID related issues.

Attachments

1. Advertisement for Bid
2. Audio quote
3. Video quote
4. Display quote

Printer's Affidavit of Publication

STATE OF MINNESOTA COUNTY OF COTTONWOOD, SS.

T.W. Slette, being duly sworn, on oath says that he is the publisher or authorized agent and employee of the publisher of the newspaper known as Cottonwood County Citizen, and has full knowledge of the facts which are stated below:

(A) The newspaper has complied with all of the requirements constituting qualification as a qualified newspaper, as provided by Minnesota Statute §331A.02, §331A.07, and other applicable laws, as amended.

(B) The printed Bids-Visual Equipment

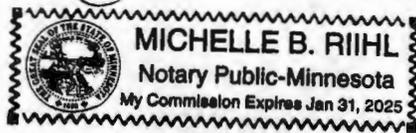
which is attached was cut from the columns of said newspaper, and was printed and published once each week, for 2 successive week(s); It was first published on Wed the 1st day of July 2020; and was thereafter printed and published on every Wed to and including Wed the 8th day of July 2020.

(C) Mortgage Foreclosure Notices. Pursuant to Minnesota Statutes §580.033 relating to the publication of mortgage foreclosure notices: The newspaper's known office of issue is located in Cottonwood County. The newspaper complies with the conditions described in §580.033, subd. 1, clause (1) or (2). If the newspaper's known office of issue is located in a county adjoining the county where the mortgaged premises or some part of the mortgaged premises described in the notice are located, a substantial portion of the newspaper's circulation is in the latter county.

BY: [Signature] PUBLISHER

Subscribed and sworn to before me on this 8th day of July 2020

NOTARY PUBLIC: [Signature]



BIDDING NOTICE
The City of Windom is requesting bids for audio visual equipment for the City Council Chambers to furnish and provide all labor, materials and equipment necessary per supplied specifications in accordance to the general terms, conditions and details outlined hereafter:
Specifications are available from:
City of Windom
444 9th Street
PO Box 38
Windom, MN 56101
Or by Contacting:
Steve Nasby,
City Administrator
507-832-8650
Bid proposals in accordance with the conditions, specifications, and instructions will be received no later than 2:00 p.m. CST, July 15, 2020.
THE CITY OF WINDOM RESERVES THE RIGHT TO REJECT ANY OR ALL PROPOSALS, AND WAIVE ALL INFORMALITIES.
(477— July 1, 8, 2020)

RATE INFORMATION

(1) Lowest classified rate paid by commercial users for comparable space as determined pursuant to §331A.06, is as follows \$9.80
(Column inch rate)

Proposal



Video Services Inc.

211 Mohr Drive, Suite 100
Mankato, MN 56001
(507)625-1650

audio|video|technology *specialists*

TO: City of Windom
Company
Steve Nasby
Attn.
444 9th Street
Address
Windom, MN 56101
City, State Zip

Date 6/17/2020	Project No. R20526
Project Information Council Chambers Sound System	

VSI is pleased to present the following quote for the referenced project. This proposal includes the below scope of work and systems provided in the Appendix:

SCOPE OF WORK:
INSTALL 12 CHANNELS OF SHURE MICROFLEX WIRELESS MIC SYSTEM WITH DSP "DANTE" 4 NEW CELING SPEAKERS AND A NEW AMP USING ADDING IN THE EXISTING DESK SPEAKERS A LISTEN ADACOMPLIANCE HEARING ASSIST SYSTEM

TOTAL: \$ 27,470.00

VSI Conditions as Noted

- All specified materials, installation, programming, and commissioning of the systems is included.
- No provisions for the following: AC power, Raceway, Cutting, Patching and Painting.
- No provisions for state and local taxes.
- Quote may be subject to tariff increases.
- Quote valid for 30 days.

Sincerely,

Tom Pearson | Special Operations
tom.pearson@videoser.com

Acceptance of Proposal

By signing this document, the client agrees to the services and conditions outlined in this document and is an authorized representative for.
Council Chambers Sound System

SIGNATURE: _____

DATE: _____

PRINTED NAME AND TITLE: _____

Appendix



Video Services Inc.

211 Mohr Drive, Suite 100
Mankato, MN 56001
(507)625-1650

audio|video|technology *specialists*

TO: City of Windom

Company

Steve Nasby

Attn.

444 9th Street

Address

Windom, MN 56101

City, State Zip

MATERIAL DETAIL AND LABOR BREAKDOWN:

MANUFACTURER	MODEL	DESCRIPTION	QTY	UNIT PRICE	EXT. PRICE
SHURE	MXW8	WIRELESS DESKTOP BASE	10		
SHURE	MXW2/SM58	WIRELESS HANDHELD	2		
SHURE	MX415RLP/C	15" GOOSENECK MICROPHONE	10		
SHURE	MXWAPT8	8 CHANNEL ACCESS POINT	1		
SHURE	MXWAPT4	4 CHANNEL ACCESS POINT	1		
SHURE	MXWNCS8	8 BAY CHARGING STATION	3		
SYMETRIX	RADIUS NX	12X8 DSP	1		
EV	EVID C6.2	CEILING SPEAKERS	4		
DYNACORD	CPS4.5	MULTI CHANNEL AMP	1		
LISTEN	LCS-120-01-D	ADA HEARING ASSIST KIT	1		

Proposal



Video Services Inc.

211 Mohr Drive, Suite 100
Mankato, MN 56001
(507)625-1650

audio|video|technology *specialists*

TO: City of Windom
Company
Steve Nasby
Attn.
444 9th Street
Address
Windom, MN 56101
City, State Zip

Date 6/18/2020	Project No. R20526
Project Information Council Chambers Video System	

VSI is pleased to present the following quote for the referenced project. This proposal includes the below scope of work and systems provided in the Appendix:

SCOPE OF WORK:
INSTALL BPF4 WITH 3 PTZ CAMERAS 1 FIXED FOCUS CAMERA 1 AJA HELO STREAMING ENCODER LOCATION OF CAMERAS WILL BE DETERMINED WHEN ONSITE.

TOTAL: \$ 29,500.00

VSI Conditions as Noted

- All specified materials, installation, programming, and commissioning of the systems is included.
- No provisions for the following: AC power, Raceway, Cutting, Patching and Painting.
- No provisions for state and local taxes.
- Quote may be subject to tariff increases.
- Quote valid for 30 days.

Sincerely,

Tom Pearson | Special Operations
tom.pearson@videoser.com

Acceptance of Proposal

By signing this document, the client agrees to the services and conditions outlined in this document and is an authorized representative for.
Council Chambers Video System

SIGNATURE: _____

DATE: _____

PRINTED NAME AND TITLE: _____

Appendix



Video Services Inc.

211 Mohr Drive, Suite 100
Mankato, MN 56001
(507)625-1650

audio|video|technology *specialists*

TO: City of Windom

Company

Steve Nasby

Attn.

444 9th Street

Address

Windom, MN 56101

City, State Zip

MATERIAL DETAIL:

MANUFACTURER	MODEL	DESCRIPTION	QTY
BROADCAST PIX	BP-FX4	STREAMING VIDEO SWITCHER SYSTEM	1
BROADCAST PIX	OPT 406	COMMANDER WITH TOOL KIT	1
BROADCAST PIX	OPT 800	PANASONIC CAMERA CONTROLLER	1
PANASONIC	AW-HN38HWPJ	NDI PTZ HD CAMERA	3
MARSHALL	CV502-WPM	FIXED FOCUS CAMERA	1
VIEWSONIC	TD2230	MONITOR TOUCH SCREEN	2
LOGITECH	MK270	WIRELESS KEYBOARD / MOUSE	1
LIBERTY	E-USBAB-15	15' USB CABLES - A-B	2
C2G	50633	25' HDMI CABLES	2
LIBERTY	PC6B010BL	10' NETWORK CABLE	1
LIBERTY	24-4P-L6-EN-BLU	CAT6 NON-PLENUM NETWORK CABLE	500
TRENDNET	TPE-TG80G	8 PORT NETWORK SWITCH	1
MID ATLANTIC	RFR-1628CR	16 RK SPACE ROLLING RACK 35" TALL	1
VSI	CUSTOM	DESIGN-INSTALL-TEST-TRAIN	1
AJA	HELO	ENCODER STREAMER RECORDER	1
YOTTAMASTER	4320609	4 Bay USB3.0 RAID ENCLOSURE	1
SEAGATE	BARRACUDA	HARD DRIVES SIZE	4

Proposal



Video Services Inc.

211 Mohr Drive, Suite 100
Mankato, MN 56001
(507)625-1650

audio|video|technology *specialists*

TO: City of Windom

Company

Steve Nasby

Attn.

444 9th Street

Address

Windom, MN 56101

City, State Zip

Date 6/18/2020	Project No. R20526
Project Information Council Chambers - Displays	

VSI is pleased to present the following quote for the referenced project. This proposal includes the below scope of work and systems provided in the Appendix:

SCOPE OF WORK: Install 2 Samsung displays on the side wall. Exact location will be determined when onsite. Displays will be mounted using Chief static mount.
--

TOTAL: \$ 2,500.00

VSI Conditions as Noted

1. All specified materials, installation, programming, and commissioning of the systems is included.
2. No provisions for the following: AC power, Raceway, Cutting, Patching and Painting.
3. No provisions for state and local taxes.
4. Quote may be subject to tariff increases.
5. Quote valid for 30 days.

Sincerely,

Tom Pearson | Special Operations
tom.pearson@videoser.com

Acceptance of Proposal

By signing this document, the client agrees to the services and conditions outlined in this document and is an authorized representative for.
Council Chambers - Displays

SIGNATURE: _____

DATE: _____

PRINTED NAME AND TITLE: _____

Appendix



Video Services Inc.

211 Mohr Drive, Suite 100

Mankato, MN 56001

(507)625-1650

audio|video|technology *specialists*

TO: City of Windom

Company

Steve Nasby

Attn.

444 9th Street

Address

Windom, MN 56101

City, State Zip

MATERIAL DETAIL:

MANUFACTURER	MODEL	DESCRIPTION	QTY
SAMSUNG	UN65RU7300F	65" SMARK 4K UDH DISPLAY	2
CHIEF	XSM1U	XL STATIC WALL MOUNT	2
LIBERTY	50'	HDMI CABLE - NON PLEN	2

ACTION ITEM



CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: City Administrator and City Attorney *Steve*
DATE: July 16, 2020
RE: Proposed Settlement of Dispute with MN ICE, LLC
DEPT: Administration
CONTACT: Steve Nasby: Steve.Nasby@windommn.com

Recommendations/Options/Action Requested

Staff recommends that the City Council take the following action:

1. Accept a partial settlement on construction related issues arising from the 2018 Ice System Project at the Windom Arena.

Issue Summary/Background

Following the completion of the ice system project in fall 2018 it was discovered in early 2019, when some boards were removed for the Ice Show, that a joint between the new concrete floor and existing rink footing had some failure. This was investigated by the contractor, engineer and City staff. Discussions including these parties and the City Attorney have been on-going since that time.

The contractor's position is that the joint compound specified for the joint sealing was inadequate and the engineer's position is that the joint compound was not installed correctly. Regardless of liability the City expects the work to be completed as specified in the plans. The proposed legal settlement will require the contractor to pay \$25,000 (withheld from final payment and retainage) to the City for correction of the issue. The City will then contract with another party to re-install the joint.

As COVID has cancelled horse shows and the Cottonwood County Fair now is an opportune time to do the work. Both the City Administrator and City Attorney are recommending that the City Council accept this partial settlement for the joint issue.

Fiscal Impact

Funds retained from the contractor will be used to pay for all of the work related to re-installation of the joint.

Attachments

1. None.

ACTION ITEM



CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: CITY COUNCIL
FROM: DREW HAGE, DEVELOPMENT DIRECTOR
CC MEETING DATE: JULY 21, 2020
RE: Resolution in Support of Job Creation Fund Application
DEPT: Development Department
CONTACT: Drew Hage, Development Director, at 832-8661 or drew.hage@windommn.com

Recommendations/Options/Action Requested

Staff recommends that the City Council adopt the Resolution in support of a Job Creation Fund Application for Oddson Underground Inc.

Issue Summary/Background

The Minnesota Department of Employment and Economic Development (DEED) offers a Job Creation Fund which can assist companies with funding for projects that will result in the creation of new jobs.

The goals of this program are to encourage the growth of commerce and industry, prevent the movement of current or future operations to locations outside Minnesota, result in increased employment in Minnesota, and preserve or enhance the state and local tax base.

Oddson Underground Inc. is considering a new office addition to their existing building. A new addition will provide a facility necessary to enlarge their operations and potentially create 30 new jobs. Five of the new employees would spend the majority of their time in Windom. The remaining jobs will be based in Windom and will travel for work to job sites since the majority of Oddson Underground's sales are outside of Minnesota.

DEED requires that applications to the Job Creation Fund are to be submitted by public entities such as cities. The EDA has been working with Oddson Underground to assemble information and will prepare the application for submission if the Resolution of Support is adopted by the City Council.

No application fee is required and no match from the City is required if a grant is awarded.

Attached for your review is the local government Resolution supporting the application in DEED's Job Creation Fund on behalf of Oddson Underground Inc.

Fiscal Impact

There should be no fiscal impact to the City for adoption of the local government Resolution supporting submission of the application to the Job Creation Fund on behalf of Oddson Underground Inc.

Attachments

1. Resolution Regarding the Support of a Job Creation Fund Application in Connection with Oddson Underground Inc.

RESOLUTION #2020-

INTRODUCED:

SECONDED:

VOTED: Aye:

Nay:

Absent:

A RESOLUTION REGARDING THE SUPPORT OF A JOB CREATION FUND APPLICATION IN CONNECTION WITH ODDSON UNDERGROUND INC.

WHEREAS the City of Windom, Minnesota, desires to assist Oddson Underground Inc., an Incorporated Company, which is proposing to construct a facility in the City of Windom; and,

WHEREAS, the City of Windom understands that Oddson Underground Inc., through and with the support of the City, intends to submit to the Minnesota Department of Employment and Economic Development an application for an award and/or rebate from the Job Creation Fund Program; and,

WHEREAS, the City of Windom held a City Council Meeting on July 21, 2020, to consider this matter.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WINDOM, MINNESOTA, that, after due consideration, the Windom City Council, Windom, Minnesota, hereby adopts the following findings of fact related to the project proposed by Oddson Underground Inc. and its application for an award and/or rebate from the Job Creation Fund Program and express their approval.

The City Council hereby finds and adopts the reasons and facts supporting the following findings of fact for the approval of the Job Creation Fund Program application:

1. Finding that the project is in the public interest because it will encourage the growth of commerce and industry, prevent the movement of current or future operations to locations outside Minnesota, result in increased employment in Minnesota, and preserve or enhance the state and local tax base.

In 2019, 58.67% of Oddson Underground's sales were outside of Minnesota. Two of Oddson Underground's main competitors are in South Dakota which does not have a state income tax. Funding through the Job Creation Fund Program will help to encourage growth and the future office building project to encourage Oddson Underground to stay in Windom.

2. Finding that the proposed project, in the opinion of the City Council, would not be reasonably expected to occur solely through private investment within the reasonably foreseeable future.

Oddson Underground contacted the Economic Development Authority of Windom (EDA) to discuss their existing business and the future office building project and the potential to create 30 new jobs. The EDA desires to work with Oddson Underground as they discuss their options to help retain their business in Windom.

3. Finding that the proposed project conforms to the general plan for the development or redevelopment of the City as a whole.

Oddson Underground's current property is zoned I-1 (light industrial). A potential new office building project would conform to the current zoning and land use in this area.

4. Finding that the proposed project will afford maximum opportunity, consistent with the sound needs of the City as a whole, for the redevelopment or development of the project by private enterprise.

Oddson Underground is a valued business in Windom that currently employees 30 people. Oddson Underground is a growing business and, as part of a future office building project, would create 30 new jobs. Five of these jobs would spend the majority of their time in Windom. The remaining jobs will be based in Windom and travel for work to job sites, since the majority of Oddson Underground's sales are outside of Minnesota.

Funding through the Job Creation Fund Program will help retain Oddson Underground in Windom and facilitate their future office building project and job creation.

Adopted this 21st day of July, 2020.

Dominic Jones, Mayor

ATTEST: _____
Steven Nasby, City Administrator

ORDINANCE NO. 186, 2ND SERIES

AN ORDINANCE OF THE CITY OF WINDOM, MINNESOTA, AMENDING CITY CODE CHAPTER 117 "TOBACCO" TO COMPLY WITH LEGISLATION RAISING THE MINIMUM LEGAL SALES AGE FOR COMMERCIAL TOBACCO PRODUCTS FROM 18 TO 21.

THE CITY COUNCIL OF THE CITY OF WINDOM, MINNESOTA, DOES ORDAIN:

TO REVISE CHAPTER 117: "TOBACCO" REVISING THE EXISTING SECTIONS 117.01 "DEFINITIONS", 117.04 "BASIS FOR DENIAL OF LICENSE" SUBSECTION (C) (1), 117.05 "PROHIBITED SALES" SUBSECTION (A), 117.07 "SELF-SERVICE SALES", AND 117.09 "COMPLIANCE CHECKS AND INSPECTIONS", SUBSECTION (B), BY REPLACING THE EXISTING SECTIONS WITH THE FOLLOWING:

§ 117.01 DEFINITIONS.

MINOR. Any natural person who has not yet reached the age of 21 years.

§ 117.04 BASIS FOR DENIAL OF LICENSE.

(C) The following applies:

- (1) The applicant is under the age of 21 years;

§ 117.05 PROHIBITED SALES.

It is a violation of this chapter for any person to sell or offer to sell any tobacco, tobacco product or tobacco-related device:

- (A) To any person under the age of 21 years;

§ 117.07 SELF-SERVICE SALES.

It is unlawful for a licensee under this chapter to allow the sale of tobacco, tobacco products or tobacco-related devices by any means whereby the customer may have access to the items without having to request the item from the licensee or the licensee's employee and whereby there is not a physical exchange of the tobacco, tobacco product or the tobacco-related device between the licensee or his or her clerk and the customer. All tobacco, tobacco products and tobacco-related devices shall either be stored behind a counter or other area not freely accessible to customers or in a case or other storage unit not left open and accessible to the general public. Licensees which prohibit individuals less than 21 years of age from entering the premises and which derive at least 90% of their revenue from tobacco and tobacco-related products are exempt from this section.

(Prior Code, § 6.30) (Ord. 101, 2nd Series, eff. 12-25-1997) Penalty, see § 117.99

§ 117.09 COMPLIANCE CHECKS AND INSPECTIONS.

(B) From time to time, but at least once per year, the city shall conduct compliance checks by engaging minors over the age of 17 years, but less than 21 years, to enter the licensed premise to attempt to purchase tobacco, tobacco products or tobacco-related devices. If minors are under the age of 18, then written consent of their parents or guardians is needed to participate in compliance checks.

ALL OTHER PROVISIONS OF CHAPTER 117 "TOBACCO" SHALL REMAIN IN FULL FORCE AND EFFECT.

EFFECTIVE DATE OF ORDINANCE. This ordinance becomes effective from and after its passage and publication.

Adopted by the City Council of the City of Windom, Minnesota, this 21st day of July, 2020.

Dominic Jones, Mayor

Attest: _____
Steve Nasby, City Administrator

1st Reading: July 7, 2020
2nd Reading: July 21, 2020
Adoption: July 21, 2020
Published: July 29, 2020

RESOLUTION #2020-

INTRODUCED:

SECONDED:

VOTED: Aye:

Nay:

Absent:

**A RESOLUTION APPROVING THE SALE OF
TAX-FORFEITED PARCELS AT PUBLIC AUCTION**

WHEREAS, the City Council of the City of Windom has received correspondence from the Cottonwood County Auditor/Treasurer listing tax-forfeited parcels; and

WHEREAS, the parcels on the list that are located in the City of Windom are described as follows:

Parcel # 25-352-0050 - 70 11th Street
Parcel # 25-651-0010 - 169 Quevli Ave

WHEREAS, the City Council has considered the value of these parcels to the City of Windom in terms of location, size, and desirability; and

WHEREAS, the City Council has determined the need to obtain an easement; and

WHEREAS, it would be in the best interest of the City that the parcel be sold at a public auction.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WINDOM, MINNESOTA, AS FOLLOWS:

1. That the tax-forfeited parcels listed above are approved for public auction pursuant to Minnesota Statute §282.01.
2. Prior to the sale of the property the City is requesting that an easement along 6th Street is granted for Parcel # 25-651-0010.
3. The City of Windom waives any statutory time requirements contained therein.
4. It is the intention of City of Windom to **reassess all special assessments.**

Adopted this 21st day of July, 2020.

Dominic Jones, Mayor

ATTEST: _____
Steven Nasby, City Administrator

429.071 SUPPLEMENTAL ASSESSMENTS; REASSESSMENT.

Subdivision 1. **Supplemental assessments.** The council may make supplemental assessments to correct omissions, errors, or mistakes in the assessment relating to the total cost of the improvement or any other particular. A supplemental assessment shall be preceded by personal or mailed notice to the owner of each parcel included in the supplemental assessment and a hearing as provided for the original assessment.

Subd. 2. **Reassessment.** When an assessment is, for any reason whatever, set aside by a court of competent jurisdiction as to any parcel or parcels of land, or in event the council finds that the assessment or any part thereof is excessive or determines on advice of the municipal attorney that the assessment or proposed assessment or any part thereof is or may be invalid for any reason, the council may, upon notice and hearing as provided for the original assessment, make a reassessment or a new assessment as to such parcel or parcels.

Subd. 3. **Reapportionment upon land division.** When a tract of land against which a special assessment has been levied is thereafter divided or subdivided by plat or otherwise, the council may, on application of the owner of any part of the tract or on its own motion equitably apportion among the various lots or parcels in the tract all the installments of the assessment against the tract remaining unpaid and not then due if it determines that such apportionment will not materially impair collection of the unpaid balance of the original assessment against the tract. The council may, and if the special assessment has been pledged to the payment of improvement warrants shall, require the owner or owners, as a condition of such apportionment, to furnish a satisfactory surety bond fully protecting the municipality against any loss resulting from failure to pay any part of the reapportionment assessment when due. Notice of such apportionment and of the right to appeal shall be mailed to or personally served upon all owners of any part of the tract. Within 30 days after the mailing or service of the notice of such apportionment any such owner may appeal as provided in section 429.081.

Subd. 4. **Reassessment, tax-forfeited land.** When a parcel of tax-forfeited land is returned to private ownership and the parcel is benefited by an improvement for which special assessments were canceled because of the forfeiture, the municipality that made the improvement may, upon notice and hearing as provided for the original assessment, make a reassessment or a new assessment as to the parcel in an amount equal to the amount remaining unpaid on the original assessment.

History: 1953 c 398 s 7; 1957 c 366 s 1; 1961 c 525 s 8; 1965 c 877 s 4; 1976 c 259 s 1

Office of
Cottonwood County Auditor/Treasurer

07/07/2020

900 Third Ave
Windom MN 56101

TO: TOWN & CITY CLERKS

Phone 507.831.1905
Fax 507.831.4553

RE: TAX FORFEITED PROPERTY

Donna Torkelson
Auditor Treasurer
507.832.8798

ENCLOSED IS A CLASSIFICATION LIST OF NON-CONSERVATION LAND LOCATED IN YOUR MUNICIPALITY. THE DESCRIBED PARCELS HAVE BEEN FORFEITED TO THE STATE OF MINNESOTA FOR NON-PAYMENT OF PROPERTY TAXES.

Brenda Anderson
Deputy Auditor Treasurer
507.832.8801

AS PROVIDED IN MN. STATUTE 282.01, I REQUEST THAT YOU APPROVE THE FOLLOWING PARCEL(S) FOR PUBLIC AUCTION. THIS STATUTE GIVES YOU 60 DAYS TO MAKE THIS APPROVAL, BUT DUE TO THE MINIMUM NUMBER OF PARCELS INVOLVED, I AM REQUESTING YOU TO WAIVE THIS 60 DAY PERIOD AND MAKE YOUR APPROVAL AS SOON AS POSSIBLE. IF THIS IS ACCEPTABLE, PLEASE INDICATE THAT IN YOUR RESOLUTION, ALONG WITH YOUR INTENTION TO REASSESS SPECIAL ASSESSMENTS, IF APPLICABLE.

Susan Ebeling
Deputy Auditor Treasurer
507.832.8803

Tina Peiffer
Deputy Auditor Treasurer
507.832.8802

SINCERELY,

Carly Pohlman
Auditor Treasurer
Technician
507.832.8799

**DONNA TORKELSON
COUNTY AUDITOR TREASURER**

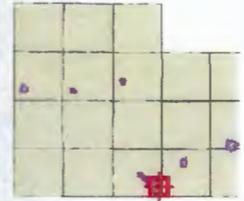
LIST OF TAX-FORFEITED LAND #21 FOR PUBLIC SALE

MUNICIPALITY ADDRESS	PID #	VALUE	ASSESSMENTS BEFORE FORFEITURE
1070 2 nd St Bingham Lake, MN	19-751-0050	100.00	19101 – Demo: 12,650.85 19103 – Mow: 255.00 72300 – Co. Ditch #23: 1.32 TOTAL ASSMPTS: 12,907.17
Bare Lot Bingham Lake, MN	19-751-0090	100.00	72300 – Co. Ditch #23: 1.20 TOTAL ASSMPTS: 1.20
205 Clark St W Jeffers, MN	21-414-0340	100.00	0
Whited St Jeffers, MN	21-414-1210	100.00	21206 – 2010 Str Imp: 432.42 Str. Imp Rem Bal: 2418.67 TOTAL ASSMPTS: 2,851.09
Bare lot Mt. Lake, MN	22-138-0030	100.00	22124 – 2012/2013 Infra: 345.26 2012/2013 Infra. Rem Bal: 2171.80 TOTAL ASSMPTS: 2,517.06
1014 Boxelder St Mt. Lake, MN	22-161-0380	100.00	0
1111 Mt. Lake Rd Mt. Lake, MN	22-161-0470	2500.00	0
412 – 7 th St N Mt. Lake, MN	22-520-1740	100.00	22101 – Mowing: 310.00 22121 – Mowing: 225.00 22125 – Demo (Rem. Bal): 21,196.89 TOTAL ASSMPTS: 21,731.89
Bare lot Westbrook, MN	24-390-0030	100.00	24108 – Mow: 1,793.25 24109 – 2010 Street: 157.78 2010 Street Rem. Bal: 625.00 TOTAL ASSMPTS: 2,576.03
Bare lot Westbrook, MN	24-390-0031	100.00	24108 – Mow: 1,661.89 24109 – 2010 Street: 158.35 2010 Rem. Bal: 625.57 TOTAL ASSMPTS: 2,445.81
653 Adams Westbrook, MN	24-825-0690	100.00	24109 – 2010 Street: 149.84 2010 Street Rem. Bal: 617.06 TOTAL ASSMPTS: 766.90
633 Bell Ave Westbrook, MN	24-828-0060	100.00	24109 – 2010 Street: 112.32 2010 Street Rem. Bal: 579.54 TOTAL ASSMPTS: 691.86
70 – 11 th St Windom, MN	25-352-0050	100.00	25112- Snow/mow: 200.00 25100 – Mow: 200.00 25616 – Mow: 200.00 TOTAL ASSMPTS: 600.00
169 Quevli Ave Windom, MN	25-651-0010	100.00	25003 – 2012 River Rd/6 th St: 1,120.30 2012 St Rem Bal: 4,140.85 TOTAL ASSMPTS: 5,261.15

Windom



Overview



Legend

- Corporate Limits
- Political Township
- Parcels

Parcel ID **253520050** Alternate ID n/a
 Sec/Twp/Rng 0-0-0 Class RESIDENTIAL SINGLE UNIT
 Property Address 70 11TH ST Acreage n/a
 56101

Owner Address **WEBER/JOHN E**
 C/O DVHHS
 11 FOURTH ST
 PO BOX 9 WINDOM MN 56101

District n/a
 Brief Tax Description W1/2 LOTS 6 & 7 BLK 2
 (Note: Not to be used on legal documents)

Date created: 3/9/2020
 Last Data Uploaded: 3/6/2020 7:18:37 PM

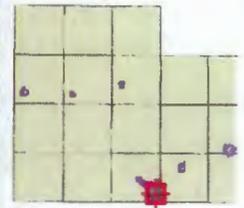
Developed by Schneider
 GEOSPATIAL

Windom

Beacon™ Cottonwood County, MN



Overview



Legend

- Corporate Limits
- Political Township
- Parcels

Parcel ID	256510010	Alternate ID	n/a	Owner Address	HOBBS/ROBERT & SHIRLEY
Sec/Twp/Rng	0-0-0	Class	RESIDENTIAL\ SINGLE UNIT		176 6TH ST
Property Address	169 QUEVLI AVE 56101	Acreage	n/a		WINDOM MN 56101
District	n/a				
Brief Tax Description	LOTS 1, 2 & 3				

(Note: Not to be used on legal documents)

Date created: 3/6/2020
 Last Data Uploaded: 3/5/2020 7:20:21 PM

Developed by Schneider
GEO SPATIAL

CERTIFICATE FOR PAYMENT NO. 2

**M.R. Paving & Excavating, Inc.
PO Box 517
Hutchinson, MN 55350**

Project: 2020 Street Improvements
Schedules 3 and 4
Windom, MN

DGR Project No. 369018

Owner: City of Windom, MN

For Period From: June 10, 2020 to June 20, 2020

<u>Line No.</u>	<u>Estimated Units</u>	<u>Description</u>	<u>Unit Price</u>	<u>Contract Price</u>	<u>This Application</u>		<u>Completed to Date</u>	
					<u>Units</u>	<u>Value</u>	<u>Units</u>	<u>Value</u>
Schedule 3 - (16th Street)								
1	JOB	Mobilization	L.S.	\$14,081.83		\$0.00	100%	\$14,081.83
3	1,950 S.Y.	Remove Pavement	2.36	4,602.00		0.00	1,950.00	4,602.00
9	5,660 S.Y.	Anticrack Fabric	1.16	6,565.60		0.00	5,660.00	6,565.60
12	1,280 Ton	Bituminous Pavement	95.92	122,777.60		0.00	1,016.56	97,508.44
13	1,415 Gal.	Hot Bituminous Material for Tack Coat	2.48	3,509.20		0.00	1,050.00	2,604.00
21	780 S.Y.	4" Gravel Driveway	6.49	5,062.20		0.00	780.00	5,062.20
51	1 Ea.	Connect to Existing Water Main	1,817.73	1,817.73		0.00	1.00	1,817.73
56	1 Ea.	8" Gate Valve & Box	3,838.39	3,838.39		0.00	1.00	3,838.39
58	4 Ea.	Adjust Valve Box	312.10	1,248.40		0.00	4.00	1,248.40
66	2,520 S.Y.	Terrace Grading	2.94	7,408.80		0.00	2,520.00	7,408.80
69	6 Ea.	Remove and Reinstall Mailbox	122.19	733.14		0.00	6.00	733.14
71	JOB	Traffic Control	L.S.	2,421.74		0.00	100%	2,421.74
75	2 Ea.	Storm Drain Inlet Protection	242.18	484.36		0.00		0.00
76	0.52 Acre	Seeding, Fertilizing and Hydro Mulching	6,659.75	3,463.07		0.00	0.52	3,463.07
79	JOB	Pavement Marking - Railroad Crossing	L.S.	544.89	100%	544.89	100%	544.89
81	3,850 L.F.	Pavement Marking - 4" Solid Line Yellow	0.44	1,694.00	3,850.00	1,694.00	3,850.00	1,694.00
82	3,850 L.F.	Pavement Marking - 4" Solid Line White	0.44	1,694.00	3,850.00	1,694.00	3,850.00	1,694.00
84	JOB	Railroad Insurance	L.S.	1,331.96		0.00	100%	1,331.96
TOTAL SCHEDULE 3				\$183,278.91		\$3,932.89		\$156,620.19
Schedule 4 - (6th Avenue)								
1	JOB	Mobilization	L.S.	\$4,043.47		\$0.00	100%	\$4,043.47
12	680 Ton	Bituminous Pavement	99.44	67,619.20		0.00	643.82	64,021.46
15	1 Ea.	Adjust Frame & Ring Casting	498.33	498.33		0.00		0.00
58	1 Ea.	Adjust Gate Valve Box	498.33	498.33		0.00	1.00	498.33
71	JOB	Traffic Control	L.S.	1,816.04		0.00	100%	1,816.04
TOTAL SCHEDULE 4				\$74,475.37		\$0.00		\$70,379.30
TOTAL BID				\$257,754.28		\$3,932.89		\$226,999.49

Total Work Completed		\$226,999.49
Stored Materials		
Less Retainage	<u>0</u> %	<u>0.00</u>
		\$226,999.49
Less Previous Payments		211,913.27
TOTAL AMOUNT DUE THIS PAY REQUEST		<u>\$15,086.22</u>

Payment Requested by:

M.R. Paving & Excavating, Inc.
(Contractor)

Matt J. Matej
(signature)

Date 6-22-2020

Payment Recommended by: DGR Engineering

(signature)

Date _____

Payment Approved by: City of Windom, MN

(signature)

Date _____



DAILY FIELD OBSERVATION REPORT

Project/Location: Legion Park Tennis Courts - Windom, Minnesota

Date: 07/09/2020 **DGR Project Number:** 369017

Weather Conditions: Cloudy Sunny Rain Snow
Temperature: Hi: 80 °F Lo: 68 °F
Wind: 0 - 10 mph 10 - 20 mph 20+ mph
Precip: 0.11 in.

Prime Contractor/Representative: Empire Building Construction, LLC

Contractor On-site: Empire Building Construction, LLC **No. of Workers on Job Site:** 3

Completion Date: September 4, 2020 **Controlling Operation:**

Field Test Results/Comments (if performed):

<u>STA/LOC</u>	<u>TEST</u>	<u>RESULTS</u>	<u>ACTION REQUIRED/COMMENTS</u>
----------------	-------------	----------------	---------------------------------

Observations/Discussions:

Empire is on site continuing the removal of the unacceptable concrete and rebar from the east half of the Tennis Courts. In preparation for replacement, Empire is also power washing the concrete surface to remove remnants of concrete dust from sawing the joints that caked onto the surface in order for an accurate flood test to take place.

Empire performed a flood test of the west tennis court. DGR was on site to observe. The flood testing passed. There were no areas that held water of a depth greater than a nickel as specified. Empire and DGR agreed there are certain areas of the court that need to be touched up with epoxy for a uniform surface as they were noticeable upon flood testing but did not exceed the test limits. These areas include broom marks and screed lines. The overall surface of the court shed water to the northwest as designed and will require a minimal amount of epoxy to provide a more uniform finished surface. The remaining west half of the court was also reviewed for cracking. Currently, no shrinkage cracks were visible.

Empire plans on finishing the removal of the concrete today and begin prepping the east half for concrete paving that will be done on Thursday. DGR asked Empire when they plan on pouring the support beam between the two courts and the net pole bases and informed them that needs to be done at least 24 hours in advance of the second court being poured. It also needs to have a bond break between that beam and the concrete.

Observed by: Bryce Hunt, PE
Copy to: Empire Building Construction, LLC
Steven Nasby, City of Windom



Concrete Test Report

Report No: CTR:20-14111-C1

Issue No: 1

Client: WINDOM, CITY OF
Project: TENNIS COURTS
Job No: 08-20790
CC: BRYCE HUNT
STEVE NASBY

This document shall not be reproduced, except in full, without written approval from American Engineering Testing, Inc.



Date of Issue: 7/10/2020
Reviewed By: Steven Ruesink
Regional Manager/P.E.

Mix Data

Supplier: Cemstone
Plant: Windom
Mix: 3F52AC
Specified Design Strength (psi): 4500 at age 28 days

Test Results

Date Sampled: 06/30/20	Specification:	Measured Specified
Date Received: 07/10/20	Slump (in): ASTM C 143	N/A
Sample Location: Tennis Courts	Slump w/ plasticizer (in):	N/A
Curing Method: Field Cure	Air Temp (°F):	N/A
Field Sample No.: 1 A-D	Concrete Temp (°F): ASTM C 1064	N/A
Field Cure Temp (°F) High:	Air Content (%): ASTM C 231	N/A
Low:	Unit Weight (pcf): ASTM C 138	N/A
Contractor:	Volume of Density Measure (ft³):	N/A
Ticket No.:	Batch Size (yd³):	Time Batched:
Sampled By: Client	Yd³ Placed:	Time Sampled:
Submitted By:	Water Added (gal) Before:	Time Placed:
Weather:	After:	Time in Truck (mins):

Specimen ID	Date Tested	Age (Days)	Diameter (in)	Length (in)	Area (in²)	Type of Cap	Maximum Load (psi)	Fracture Type / Remarks	Compressive Strength (psi)
20-14111-C11	07/10/20	10	3.98	7.95	12.44	U	56910	C I	4570
20-14111-C12	07/28/20	28							
20-14111-C13		Hold							
20-14111-C14		Hold							

Average 28 Day Compressive Strength (psi)
Required Strength (psi) 4500

Notes

1. Sampling to ASTM C 172
2. Specimen(s) prepared to ASTM C 31
3. Capping: B = Bonded ASTM C 617, U = Unbonded ASTM C 1231

Remarks

Fracture Type / Remarks: C = ASTM C39 Type 3 Vert cracking/no cones, MnDOT Cone & Shear, type c, C = MnDOT Cone & Shear, Type (c), I = The test result is reported for informational use.