

CITY OF WINDOM

NEWS & NOTES

By: Steve Nasby, City Administrator



51st Edition

April 28, 2020

Department Head Meeting Highlights

On April 28th the topics discussed included the following:

- Coronavirus Information and Discussion
 - Plan to continue status quo through May 4th to comply with the Governor's Executive Order 20-20 of Stay at Home. Awaiting additional State action to terminate or extend the Order.
 - Keeping workplaces clean and employees safe. Additional attention to hand washing, sanitizing and social distancing key.
 - Free one-hour webinar on compliance with Minnesota Open Meeting Law on May 4th.
- Discussion on Island Park Shelter – Possible re-build project for City staff event.
- mPower Mapping Software – Jason Sykora presented the new GIS mapping system and highlighted the characteristics and features of the system.
- 2020 Street Project Update – Pre-construction meeting April 30th. Timelines and other information available after that meeting. Dissemination of information to the public.

Activities & Project Updates

- Streets – Street sweeping underway. Community Center parking lot crack filling completed and will be working on alley improvements.
- Parks – Park clean-up underway.
- Police – Steady with patrols and calls for service. Getting a new squad (pick-up).
- Electric – Summer projects starting and boring crew working. Avera service to get installed and 2020 Street project work upcoming.
- Library – Inquires from the public about opening and curbside service. Curbside service being discussed. Library board meeting tonight via Zoom. Some interior painting work to be done. The 9th Street entrance is done.
- Liquor – Consistent flow of customers. Doing pet drive in May sponsored by Coors and MMBA.
- Telecom – Internet traffic drops off on nice days, but still busy. Crews working on outdoor maintenance items. Doing mail server clean-up and working on getting data into new mapping software.

- Water\Wastewater – Hydrant flushing was done. Video from the sewer lining project is now available and the new pre-treatment building is scheduled to go on-line in May.
- Economic Development Authority – Working on Wolf Lake trail plan and options. EDA meeting in May to discuss possible new Highway 60 access by Dollar General.
- Building\Zoning – On-line zoning permits are going well with a number of fences submitting. Staff is being asked for any input they may have on the Cenex property as an environmental review is being completed. The Building Official's office is being painted.
- Arena – Contractor working on racquetball area improvements and staff still prepping for horse shows.
- Pool – Scheduling some maintenance work.
- Recreation – Wait and see what direction comes from the State on May 4th.
- Community Center – Parking lot cracks were filled. Staff is also helping out other Departments and work is currently underway to do maintenance on the covered entry way at City Hall.
- City Office/Finance – Wellness webinar on April 23rd was recorded and anyone wanting to review it is able to gain the wellness credits. Credit card invoices and bills need to be turned in and pay information given to staff.

CITY COUNCIL – May 5, 2020

The upcoming City Council meeting will include these highlights:

1. Proclamations for Drinking Water Week, EMS and Hospital Week.
2. Resolution accepting a Donation for the Windom Ambulance
3. Windom Area Health – Budget Approval
4. Airport – Runway Light Bid Award
5. Airport – CARES Act Grant
6. Annual Consumer Confidence Report (Drinking Water)
7. South 6th Avenue – Road Maintenance Agreement with Great Bend Township
8. Seasonal Personnel Hiring
9. Coronavirus Updates\Information – Stay at Home Order
10. Contractor Payment

KUDOS

Last, but not least, I want to thank all of you for all your efforts on behalf of the City. To help recognize City staff that go above and beyond, I am asking that **if you have a co-worker you want to thank or recognize for their work please send me an email** and I will include their name in the News & Notes Kudos.

- Thank you to **Jason Sykora** for spearheading the efforts to get mPower Mapping System up and running.
- **Leesa Arndt**, thank you for re-painting the restrooms and Building Official's Office at City Hall.
- From the **Community Center Staff**, THANK YOU to the **Street Department** for all their work repairing the Community Center Parking lot.

Thank you to everyone for your hard work and dedication to the citizens of our community.