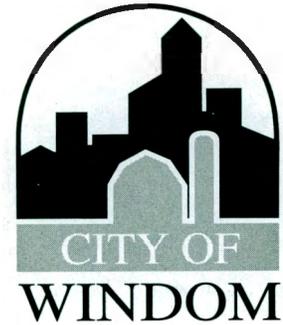


**Council Meeting**  
**Tuesday, February 18, 2020**  
**City Council Chamber**  
**6:30 p.m.**  
**AGENDA**



Call to Order

Pledge of Allegiance

1. Consent Agenda
  - Minutes
    - Council Minutes – February 4, 2020
    - Street Committee – January 28, 2020
    - Tree Commission – February 5, 2020
    - EDA Commission – February 10, 2020
    - Community Center Commission – February 11, 2020
    - Planning Commission – February 11, 2020
  - License – Windom Fire Department – Dance Permit
  - Regular Bills
2. Department Heads
3. Resolution Accepting a Donation – Ronald Melson – Ambulance Dept.
4. Ratification of Fire Department Election
5. 2020A Refunding Bond - S & P Engagement
6. DEED Telecommuter Forward Program - Resolution
7. Resolution Approving Amendments to the Fees and Charges Schedule
8. Police Department - Hiring Recommendation F/T Officer
9. Mayor Appointment
10. 2019 Annual Report
11. New Business
  - Flood Monitoring Gage
12. Old Business
  - Spring Cleanup –Landfill Conflict
13. Council Comments
14. Adjourn



**Regular Council Meeting  
City Hall, Council Chamber  
February 4, 2020  
6:30 p.m.**

1. Call to Order:

The meeting was called to order by Mayor Pro Tem Ray

2. Roll Call:

Council Present: JoAnn Ray, Marv Grunig, Rod Byam, Jenny Quade and James Nelson

Council Absent: Mayor Dominic Jones

City Staff Present: Steve Nasby, City Administrator; Brian Cooley, Street & Parks Superintendent; Jason Sykora, Electric Superintendent; Glenn Lund, Water/Wastewater Superintendent; Scott Peterson, Police Chief; Dawn Aamot, Library Director; Andy Spielman, Building & Zoning Official; Tim Hacker, Ambulance Director; Officer Ryan Hillesheim; Ambulance Personnel; Police Department Personnel

3. Pledge of Allegiance

4. Consent Agenda:

- Minutes
  - Council Minutes – January 21, 2020
  - Utility Commission – January 27, 2020
  - Telecom Minutes – January 27, 2020
- License – Business, Arts, & Recreation Center (BARC)
  - Temporary On-Sale Liquor License – February 22, 2020
  - Temporary On-Sale Liquor License – February 29, 2020
- Regular Bills

**Motion by Byam second by Quade approving the Consent Agenda. Motion carried 5 – 0.**

5. Life Saving Award Presentation – Officer Ryan Hillesheim:

Scott Peterson, Police Chief, awarded Officer Ryan Hillesheim with a Certificate of Commendation and a Life Saving Medal for his quick actions to save a child who had stopped breathing. Officer Hillesheim applied his training to clear the child's airway prior to medics arriving on scene, saving the child's life.

Hillesheim said he is grateful that the child is doing well. He presented the child and his mother with a few gifts and posed for pictures with the local media.

## Preliminary

Tim Hacker, Ambulance Director, spoke on behalf of the Ambulance Department thanking the Windom Police Department and Cottonwood County Sheriff's Office for all their assistance on ambulance calls.

### 6. Department Heads:

Brian Cooley, Street & Parks Superintendent, said the Street Commission has met with representatives from Great Bend Township and Cottonwood County representatives regarding the South 6<sup>th</sup> Ave portion of the 2020 Street Project. They discussed the history of the roadway ownership and the options available for the needed repairs. The group decided to wait until bids were received on the project to make any final decisions. It was noted by DGR that the township owns 50.3% of this portion of road and the Township is going to review records to confirm. The County is reviewing past records for any maintenance agreements that may be in place when the road changed ownership.

Cooley mentioned his department will be trimming trees with the County on the downtown square on Wednesday and also doing to pothole patching.

Dawn Aamot, Library Director, provided a Library update. Aamot said the Winter Reading program is underway with 130 participants and more readers can still join in. The Children's Library is being remodeled and she is anticipating a 2 week closure. The ADA restroom has a completion date of March 1<sup>st</sup>.

Jason Sykorà, Electric Superintendent, stated the roofing project at the Power House has been recently finished and has a 15 year warranty.

### 7. Resolution Accepting a Donation – Arland & Deborah Polzin – K-9 Unit:

**Council Member Grunig introduced the Resolution No. 2020-05, entitled "AUTHORIZATION TO ACCEPT DONATION FROM DEBORAH & ARLAND POLZIN TO THE WINDOM POLICE DEPARTMENT K-9 UNIT" and moved its adoption. The resolution was seconded by Nelson and on roll call vote: Yes: Byam, Grunig, Ray, Nelson, and Quade. No: None. Absent: None. Abstain: None. Resolution passed 5 - 0.**

### 8. Windom Area Health – Medicare & Medicaid Services Authorization Letter:

Shelby Medina, Windom Area Health CEO, said the Hospital must submit an "Authorization Letter" signed by the City of Windom to participate in Medicare and Medicaid. In the event there is any outstanding debt owed to the Centers for Medicare and Medicaid Services, the City would be legally and financially responsible. This must be renewed every five years.

**Motion by Byam second by Quade approving the Authorization Letter to be signed by the Mayor on behalf of Windom Area Health. Motion carried 5 – 0.**

### 9. Citywide Cleanup – Proposal & Contract:

Steve Nasby, City Administrator, said the Citywide Cleanup contract has typically been approved for three year increments. The last contract expired in 2019. Staff is requesting approval for a new three year contract with Hometown Sanitation for cleanup services. The electronic recycling

Preliminary

provider chosen for 2020 is L & S Recycling. Appliances, mattress/box springs, and electronic items will require purchasing a recycling tag to cover additional costs.

**Motion by Byam second by Quade approving the Three-Year Contract with Hometown Sanitation for the Spring Cleanup Services and designating May 9<sup>th</sup>, 2020 as this year's Cleanup Day (giving the City Administrator permissions to switch if the date does not work for all parties). Motion carried 5 – 0.**

10. Water/Wastewater Department:

Glenn Lund, Water/Wastewater Superintendent, explained recent staff changes have left a vacancy for the Wastewater Foreman. Lund and Council member Grunig reviewed applications and performed interviews for the position. The hiring Committee and the Utility Commission is recommending hiring Steve Willard, retroactive to February 3<sup>rd</sup>, 2020.

**Motion by Grunig second by Nelson to approve hiring Steve Willard as the Wastewater Foreman at Step 11 of the Wastewater Foreman scale, with advancement to Step 12 after completion of a successful six-month probationary period. Motion carried 5 – 0.**

Lund said the City of Windom has received the results to the Lead/Copper testing report from the Minnesota Department of Health. The City remains under the required action levels.

11. Additional 2020 Mayor Appointments:

Ray stated that Virgil Meier has agreed to serve on the Community Center Commission Board.

**Motion by Grunig second by Byam approving the Virgil Meier to the Community Center Commission. Motion carried 5 – 0.**

12. New Business:

Nasby noted a Resolution that was included in the packet appointing additional election Judges for the upcoming 2020 elections. Due to some time constraints and training that is needed before the primary election, staff is recommending approval.

**Council Member Quade introduced the Resolution No. 2020-06, entitled "A RESOLUTION APPOINTING ADDITIONAL ELECTION JUDGES FOR THE FORTHCOMING ELECTIONS IN 2020" and moved its adoption. The resolution was seconded by Grunig and on roll call vote: Yes: Nelson, Quade, Byam, Grunig, and Ray. No: None. Absent: None. Abstain: None. Resolution passed 5 - 0.**

13. Old Business:

Nasby reviewed the Strategic Planning Date and the potential dates that worked for all Council members are March 24<sup>th</sup> or 31<sup>st</sup>. Council concurred to hold the meeting on March 24<sup>th</sup> at 6:00 PM.

14. Contractor Payment/Change Order:

**Motion by Grunig second by Nelson to approve the Pay Request #15 for Gridor Construction in the amount of \$378,325 for the Wastewater Treatment Facility Improvement Project. Motion carried 5 – 0.**

Preliminary

15. Council Comments:

Quade reminded the public about the 2020 Census. Starting in March, mailings will be sent out. Residents can respond online, by phone, or mail.

Byam stated on February 6<sup>th</sup> the Building Together Program is from 6:00-8:00 PM at River City Eatery and to RSVP to Drew Hage. Byam recently met with Tim Jenniges, Prairie Arts Continuum, and they need artists/volunteers for upcoming projects/productions. Those interested can call Mr. Jenniges.

16. Adjournment:

**Mayor Pro Tem Ray adjourned the meeting by unanimous consent at 7:06 p.m.**

\_\_\_\_\_  
JoAnn Ray, Mayor Pro Tem

Attest: \_\_\_\_\_  
Steve Nasby, City Administrator

## STREET COMMITTEE MEETING MINUTES

January 28, 2020

5:00 p.m. at the Windom Council chambers at City Hall.

### Roll Call:

Members Present: Joan Ray, City council Member, Jenny Quade, City Council Member, and Brian Cooley, Street and Parks Superintendent, Dan Van Schepen, DGR

Cottonwood County: Nick Klisch, Cottonwood County Engineer, Donna Gravely, Cottonwood County Commissioner.

Township members: Gary Olsen, Great Bend Township, Ray Elston, Great Bend Township, Doug Kremmin, Great Bend Township,

City Staff Present: Steve Nasby, City Administrator, Justin Crowell, Street and Parks Foreman.

### 1. Discussion about repairs to South 6<sup>th</sup> Avenue

- a) **History**-The Street Committee gave a brief history timeline of past ownership of the street dating back to 1884. From being a Public Road, to a State Gravel Hwy. to being Count Aid Road #42, and then to half and half ownership between the Great Bend Township and the City of Windom. The township also had some information regarding the history of the street. Both the City and township found that many of the exact dates and maintenance agreements when the street transferred to other entities is unknown. Nick Klisch suggested that the township seek information from the recorder's office where the deeds are located to get a better sense of property lines, dates of transfer and so on. The township agreed that that would be helpful and will look into that. Nick also provided some information from the state office here in Windom as far as the building and upkeep of the street.
- b) **Gravel**-The street committee informed the township that the City Council was not in favor of turning the road back to gravel would be a step in the wrong direction. Dan from DGR Engineering went over the estimate for turning it to gravel and explained why the street would not last because most of the base of that road is black dirt with around an inch or less of asphalt. With the ground up asphalt on top would not be enough cover and that at least 4 inches of gravel would need to be hauled on it. The road would act like a sponge and absorb most of the rain instead of repelling it, destroying the road even faster.
- c) **Overlay**-Dan from DGR Engineering explained the proposal for doing an 1 and a half inch overlay on the road as a temporary repair solution so that in the meantime the City and The Township can have further discussions about what to do with the street in the future. The township officials asked how long the overlay would last. Dan stated that he hoped up to at least 5 years but there is no guarantee considering the current condition of the street. He also stated that even though the current surface is bad it has been there for several years under the same circumstances.
- d) **Funding**- The township explained their current budget situation and for them to fund 50.3% percent is just not possible for them and that the estimate calls for their share to be just over 55,000 dollars which is half of their yearly operating budget for the year. Street Superintendent, Brian Cooley suggested making payments spread over a period, or maybe coming to an agreement on a lower lump sum that would be more affordable for them. Dan from DGR suggested waiting until the actual bids come in which could be a lot lower than the estimate. Asphalt prices are trending lower and with all of the projects in the area, we could get a favorable price. Both the Street Committee and the Township agreed to continue discussions after the bids come in to more firmly nail down a price.

### 3. Summer Schedule:

- a) Street Superintendent, Brian Cooley informed the Committee that the summer of 2020 will be a busy one for himself and the maintenance workers. The 2020 street project will get started in the

spring and continue for most of the summer. Also in the spring and into the summer the construction of the tennis courts will begin just north of Kastle Kingdom.

- b) The Street Department will be doing a lot of work in the alleys this year, hauling in material, packing, and grading. We will work on patching streets and smoothing out the bumps on 10<sup>th</sup> street from 6<sup>th</sup> avenue to 3<sup>rd</sup> avenue.

Meeting adjourned at 6:45 pm.

# CITY OF WINDOM TREE COMMISSION MEETING MINUTES

February 5, 2020

1. Call to Order: The meeting was called to order at 5:36 p.m. at the council chambers by Chairperson Steve Fresk.
2. Roll Call:  
Commission Present: Joanne Kaiser, Jim Knigge, Deborah Polzin, Steve Fresk  
Commission Absent: Brian Cooley  
Council Liaisons: James Nelson (absent)  
Public Present: David Bucklin
3. Approve Minutes of October 5, 2019  
**Motion made by Joanne Kaiser, seconded by Jim Knigge**
4. Treasurer Report: For the year 2020: \$2,500 budgeted plus \$1,250 from County Water Plan through Cottonwood Soil & Water Conservation District along with technical support.
5. Old Business:
  - a. City of Worthington found evidence of emerald ash borers at Pioneer Village along I90. City council voted to remove 20% of all ash trees found on public land in the City of Worthington over a five year period.
6. New Business:
  - a. 30 trees have been ordered. There is money available to order 5 or 6 more trees. Those extra trees could be slated for the hospital walking path.
  - b. The MN Conservation Corps will be coming again to plant trees this spring.
  - c. Discussion was held on the Pollinator Grant for endangered Rusty Patched Bumble Bee. Windom is the western most location where the endangered bumble bee has been sighted. Last sighting was in 2007.
  - d. It was requested that a flyer go out in the utility bills to educate people about the trees available to be purchased in the city boulevards.
7. Open Mike: The Pollinator Grant for the Rusty Patched Bumble Bee would cover 90% of the cost of plantings of native (preferred) flowers, trees and bushes on residential lots. Suggested trees are linden and service berry trees and ninebark bushes. Spring flowering plants are essential for queen bumble bees emerging from hibernation. Flowers provide food for the queen and the subsequent new generation that will support the population. Inquiries about the program and cost sharing should contact David Bucklin. Board members are encouraged to report dead or dying trees to Brian Cooley for possible removal.
8. Meeting adjourned at 6:30 pm.

**Next Tree Commission Meeting April 22, 2020 at 5:30 p.m. at Council Chambers.**

ATTEST:

Tree Commission Chair \_\_\_\_\_

Tree Commission Secretary \_\_\_\_\_

ECONOMIC DEVELOPMENT AUTHORITY OF WINDOM  
MINUTES  
FEBRUARY 10, 2020

1. Call to Order: The meeting was called to order by President Herding at 12:03 p.m.
2. Roll Call & Guest Introductions:  
EDA Commissioners: Betsy Herding, Rick Clerc, Linda Sandberg, Marv Grunig, and Rod Byam.  
Also Present: EDA Staff – Drew Hage, EDA Executive Director, and Mary Hensen, Admin. Asst.; Mayor Dominic Jones, City Administrator Steve Nasby, Kathy Hanson, WADC Liaison; Kevin Stevens, Co. Comm. Liaison; and Sid Nelson.
3. Welcome New Commissioner: Director Hage welcomed Linda Sandberg as a new Commissioner to the EDA Board.
4. Oath of Office: Linda Sandberg took the oath of office.
5. Election of Officers:
  - A. President – 1 Year Term
  - B. Vice President – 1 Year Term
  - C. Secretary-Treasurer – 1 Year Term

**Motion by Commissioner Grunig, seconded by Commissioner Herding, to elect Rick Clerc as President. Motion carried 3-0. (Commissioner Clerc abstained.)** (Commissioner Byam was not present for the vote.)

**Motion by Commissioner Clerc, seconded by Commissioner Grunig, to elect Linda Sandberg as Vice President. Motion carried 3-0. (Commissioner Sandberg abstained.)** (Commissioner Byam was not present for the vote.)

**Motion by Commissioner Clerc, seconded by Commissioner Grunig, to elect Betsy Herding as Secretary-Treasurer. Motion carried 3-0. (Commissioner Herding abstained.)** (Commissioner Byam was not present for the vote.)

The gavel was passed to President Rick Clerc.

6. Approval of Minutes – January 13, 2020:  
**Motion by Commissioner Grunig, seconded by Commissioner Byam, to approve the Minutes of the EDA Meeting held on January 13, 2020. Motion carried 4-0. (Commissioner Sandberg abstained.)**
7. Cemstone Redevelopment Area
  - A. Update & DEED Redevelopment Grant: Director Hage reported that there are three developers interested in the 3.3-acre area along Cottonwood Lake Drive. (This is the area proposed for duplexes and villas.) Director Hage and City Admin. Nasby will prepare a Request for Proposals to be submitted to these developers. A draft of the RFP may be available for review by the Board at the next meeting. The RFP will not be issued until the DEED Redevelopment Grant is awarded. The RFP will help the EDA to select a developer and allow a formal commitment to be obtained from the developer. The earlier a developer can be selected, the earlier a community meeting can be scheduled to highlight potential floor plans, options, and pricing to help line up presales with the developer. The more formal commitments the EDA receives, the more we can minimize risk to the City for this redevelopment project. The EDA Board and City Council will be able to evaluate the risk before a decision is made to move forward.

There was no formal opening of the sealed bids as the Purchase Option with Cemstone is a draft and has not been signed yet. The EDA is in communications with Cemstone's attorney concerning the purchase option.

The Application for the DEED Redevelopment Grant was submitted and received by DEED prior to the February 1, 2020, deadline. We were able to submit five Letters of Intent with the application. Hopefully information concerning the results of the grant application will be available at the end of March or early April.

Director Hage attended the EDAM Legislative Session the first week in February. The top priority for EDAM was funding for redevelopment grants followed by funding for job creation grants.

## 8. SCDP

- A. Program Update: The Southwest Minnesota Housing Partnership ("the Partnership") is administering the current round of the Small Cities Development Program ("SCDP") for the EDA. Mike Zinnel from the Partnership assists the homeowners with the processing of their applications and arrangements for financing their projects. EDA Staff related the status report provided by Mr. Zinnel concerning number of applications submitted and approved and progress on the projects. There have been some changes in the eligibility requirements which have narrowed the scope of eligible applicants. These requirements include (1) that the property owners must hold "fee simple" title to their home (no contracts) and (2) the property must be titled in their names only (no trusts). An informational mailer was sent in the utility bills to property owners in the target area. There will be additional promotion of the program including possible marketing to senior citizens through the ACE Program.
- B. Lien Modification Request: Mike Zinnel advised that one of the homeowners needs additional funds for the necessary projects at her home. Her initial loan was \$5,608.57 and she needs to increase the amount by \$770 for a total loan of \$6,378.57. (*The average loan for an SCDP project is \$18,200.*) The Partnership typically approves the loans and secures the homeowners' signatures on the Repayment Agreements. The reason Mike is bringing this loan to the attention of the EDA is that the homeowner has already executed the Repayment Agreement and the EDA needs to authorize the Mayor's signature on the Lien Modification Agreement to increase the amount of the loan. After a brief discussion, the following action was taken.

**Motion by Commissioner Grunig, seconded by Commissioner Byam, approving the increase of \$770 in the SCDP Loan for Project No. W-3 and authorizing the Mayor to execute the Lien Modification Agreement evidencing the increase in the SCDP loan for this project. Motion carried 5-0.**

9. Community Housing Forum – Rebuilding Together: Director Hage reported that the Community Housing Forum was held on Thursday, February 6<sup>th</sup>, from 6 pm to 8 pm at River City Eatery to present an overview and assess support for a potential "Rebuilding Together" Program in our area. "Rebuilding Together" is a program to help preserve and rebuild homes. Thirty-seven community members attended the Community Housing Forum including representatives from churches, the HRA, etc. Commissioners Byam and Grunig attended the meeting. Director Hage related information concerning the meeting. There were three questions answered by the attendees which included: What do you like best about your community? What would you like to see in your community? What would you be willing to do to help with a Rebuilding Together Program for your community? Director Hage will be sharing answers received to the second question with City Department Heads. Commissioner Byam said that he thought it was one of the best meetings he's

attended. Commissioner Grunig said that he thought it was a good meeting but didn't realize the type of organizational structure that needs to be created to implement the program. The Southwest Initiative Foundation and Minnesota Housing provided funding for a study concerning the viability of establishing a Rebuilding Together Office in Windom. If approved, it's anticipated that this office would be staffed by one person who would serve Cottonwood, Jackson, and Nobles Counties. The next steps after approval would be formulating a plan, forming the advisory board and committees, and applying for grants for the projects.

10. EDA Annual Report: Pursuant to state statutes, each year the EDA is required to submit an annual report of its activities for the preceding year. The Board received a copy of the proposed 2019 Annual Report. Director Hage also reviewed the report at the meeting. After further discussion, the following action was taken.

**Motion by Commissioner Herding, seconded by Commissioner Byam, approving the 2019 EDA Annual Report and authorizing EDA Staff to present the 2019 EDA Annual Report to the City Council. Motion carried 5-0.**

11. Telecommuter Forward: Director Hage advised that DEED has a new program to encourage telecommuting in Minnesota.

<https://mn.gov/deed/programs-services/broadband/telecommuter-forward/>

This is an opportunity to promote "fiber to the home and business" in Windom. This program will hopefully be able to help promote the vitality of rural communities like Windom. DEED recognizes the importance of fast, reliable broadband access which improves quality of life, makes businesses more competitive, and provides career opportunities for our Greater Minnesota workforce. Director Hage shared a story about a woman who moved from New York to an acreage north of Lakefield and was able to continue her job from her home because of her broadband access.

DEED's Office of Broadband Development is now accepting applications for Telecommuter Forward Community Certification. Director Hage is requesting support from the EDA to request that the City Council adopt a resolution that includes a statement of support and commitment to promote telecommuting. After further discussion, the following action was taken.

**Motion by Commissioner Grunig, seconded by Commissioner Herding, supporting the Telecommuter Forward Community Certification offered by DEED and recommending that the City Council adopt a Resolution in support of this program certification for Windom. Motion carried 5-0.**

12. Old Business: In response to a question, Director Hage reported that ISG is continuing to study options for the County Highway Department—one of which is the EDA Spec Building. Liaison Stevens advised that ISG is studying the needs and options and no decision has been made yet.

13. Miscellaneous Information

A. EDA Monthly Financial Recap: The Board received a copy of the January 2020 recap.

B. River Bluff Townhomes – Monthly Financial Report: The Board received copies of the December 2019 Financials provided by Van Binsbergen & Associates.

14. Adjourn. On consensus, President Clerc adjourned the meeting at 12:49 p.m.

Attest:

\_\_\_\_\_  
Drew Hage, EDA Executive Director

\_\_\_\_\_  
Betsy Herding, EDA Secretary-Treasurer

Community Center Commission Minutes  
Tuesday, February 10, 2020

1. Call to Order: The meeting was called to order by President Wayne Maras at 5:35 p.m.

2. Roll Call: President: Wayne Maras  
CC Director:  
Commission Members: Linda Stuckenbroker  
Mitch Voehl-Absent  
Lenny Thiner  
Virgil Meier  
Commission Liaisons: Rod Byam  
Jo Ann Ray-Absent  
City Administrator: Steve Nasby-Absent  
EDA Director: Drew Hage  
Public:

3. Election of New Officers:

Oath of Office and Welcome to New Member Virgil Meier

**Election of Officers-Motion by Linda Stuckenbroker, seconded by Lenny Thiner to nominate Mitch Voehl for President. Linda Stuckenbroker moved, seconded by Lenny Thiner to cast a unanimous ballot. Motion carried 4-0. Motion by Virgil Meier, seconded by Linda Stuckenbroker to nominate Lenny Thiner for Vice President. Virgil Meier moved, seconded by Linda Stuckenbroker to cast unanimous ballot. Motion carried 4-0.**

**Motion by Virgil Meier, seconded by Lenny Thiner to nominate Linda Stuckenbroker for Secretary. Virgil Meier moved, seconded by Lenny Thiner to cast a unanimous ballot. Motion carried 4-0.**

President- Mitch Voehl  
Vice-President- Lenny Thiner  
Secretary- Linda Stuckenbroker

4. Approval of Minutes:

**Motion by Lenny Thiner, seconded by Virgil Meier to approve the November 19, 2019 Community Center Commission Minutes. Motion carried 4-0.**

5. Additions to the agenda:

Riverfest-Linda met with Community Center Commission to discuss cookout in conjunction with private reunion party at Community Center-invited WCC Director Winzenried to Riverfest Meeting.

6. President's Report:

Nothing to Report

7. Director's Report:

- a. Sober Cab-Community Center cannot endorse or donate to due to insurance and liability –consider private group to Sponsor-League of MN Cities suggested it to be a bad idea.
- b. Virtual Tour-reviewed \$400.00 to set up
- c. Website-WCC Director Winzenried setting up to clean up website and attach virtual tour for potential customers. Wix Website set up and first year \$800.00 advertising funds to pay small maintenance fee
- d. Room Names- Discussed renaming all rooms instead of numbers
- e. Dishwasher- Senior Dining \$2,000.00 to fix or \$10,000.00 to replace. Ice machine to replace is \$4,000.00-\$5,000.00, contact local motel to see who fixes ice machines.

8. Resource Management:

Schedule of Events: Events are being added  
Income & Expense: Reviewed

9. Miscellaneous:

Adding additional Parking-Back Parking lot repaired. WCC Director Winzenried to bring list of maintenance and equipment to be replaced to next meeting. Linda Stuckenbroker added that Dave Bucklin of SWCD for tree planting on border of Pavilion, additional parking, fence between parking lot and apartments.

10. Open Forum:

Nothing to Report

11. Next Meeting:

Tuesday March 10, 2020 @ 5:30 pm

**Adjourn:**

**Motion by Lenny Thiner, seconded by Linda Stuckenbroker, to adjourn the meeting at 7:10 pm. Motion carried 4-0.**

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Wayne Maras, WCC President

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Linda Stuckenbroker, WCC Secretary

Attest: \_\_\_\_\_  
WCC Director

**CITY OF WINDOM  
PLANNING COMMISSION  
MINUTES  
FEBRUARY 11, 2020**

1. Call to Order: The meeting was called to order by Chairperson Wahl at 7:00 p.m.

2. Roll Call & Guest Introductions:

Planning Commission: Marilyn Wahl, Jared Baloun, Drake Borsgard, Carol Hartman, Brett Mattson, and Greg Pfeffer.

Absent: Lorri Cole.

(One vacancy on Commission as appointee decided not to accept appointment.)

Also Present: B&Z Staff: Zoning Admin. Andy Spielman and Admin. Asst. Mary Hensen; and Drew Hage, Development Director.

3. Welcome Returning & New Commissioners - Lorri Cole & Drake Borsgard: Chairperson Wahl welcomed Drake Borsgard as a new Planning Commissioner.

4. Oath of Office: Drake Borsgard took the oath of office.

5. Election of Officers

A. Chairperson

B. Vice Chairperson

Chairperson Wahl called for nominations for Vice Chairperson.

**Motion by Commissioner Pfeffer to nominate Brett Mattson for Vice Chairperson. Commissioner Hartman moved all nominations cease and a unanimous ballot be cast for Brett Mattson for Vice Chairperson. Nomination approved.**

Chairperson Wahl called for nominations for Chairperson.

**Motion by Commissioner Pfeffer to nominate Marilyn Wahl for Chairperson. Commissioner Hartman moved all nominations cease and a unanimous ballot be cast for Marilyn Wahl for Chairperson. Motion carried 5-0. (Commissioner Wahl abstained.)**

6. Approval of Minutes: November 12, 2019:

Regarding the November 12<sup>th</sup> Minutes: In response to questions concerning the condition placed on the variance requiring a survey of the property and also the water issues, Zoning Admin. Spielman advised that the City Council approved the variance for Dallas Smith concerning the property at 616 10<sup>th</sup> Street. He said that the general consensus of the Commission was that the proposed garage addition would not compound the water (runoff) issues as these issues were caused by pre-existing conditions. However, the project was not completed yet and he would explain this matter further in Agenda Item No. 9.

**Motion by Commissioner Baloun, seconded by Commissioner Pfeffer, to approve the Planning Commission Minutes for the meeting held on November 12, 2019. Motion carried 5-0. (Commissioner Borsgard abstained.)**

7. Shoreland Ordinance Discussion: Development Director Drew Hage provided an update for the Commissioners concerning the status of the grant application for the Redevelopment Grant for the Cemstone property. The purpose of the grant is to assist with demolition and site preparation. He advised that the City has received 4 grants (*for establishment of a prairie in the 10-acre quarry on the Cemstone property*). The City must expend these grant funds by June 30, 2023.

He displayed a draft lot layout for the potential South Cottonwood Lake Subdivision (*located on the Cemstone property south of Cottonwood Lake*). If the City and EDA decide to move forward with this redevelopment project, the platting of this subdivision could come before the Planning Commission in late

Spring or early Summer 2020. He said the property would be platted except for the 3.3-acre area along Cottonwood Lake Drive which he is proposing for a planned unit development for duplexes and lakeside villas (2 bedroom, 2 bathroom, slab on grade). He advised that three developers are interested in the 3.3 acres. He said that there is a potential for 11 lake lots. These lots are pie-shaped and the width of the each lot is greater as you move away from the lake and the lots are deep. The State's shoreland regulations do not list a side yard setback for lake lots. There is a 50 foot setback from the lake. Windom's Shoreland Zoning District requires a side yard setback of 20 feet on each side. The underlying zoning district is an R-2 which provides for a side yard setback of a total of 20% of the lot width at the front yard setback divided evenly on each side of the structure. (Side yard setback on corner lots shall be the same as the front yard setback.) The Shoreland Ordinance prevails.

Director Hage questioned whether Windom wants a more restrictive side yard setback for the lots in the Shoreland District or to use the side yard setback in the underlying R-2 District. He said that the bigger side yard setback hinders some development as he feels that 40 feet of a lake lot is non-buildable because of the side yard setback. He believes that the potential for a wider house with more views of the lake might make the lake lots more marketable. He asked if there was a benefit to limiting setbacks. He stated there are a number of existing homes on Cottonwood Lake that do not comply with the setbacks in our ordinance. One of the Commissioners pointed out that the houses are closer together on those lots by the lake because they were built before the regulations were adopted. Another Commissioner said that things have changed because the houses along the lakeshore used to be cabins and now they are larger permanent structures. One Commissioner recommended leaving the setbacks as they are and not crowding houses in a new subdivision.

The Commissioners asked what age groups Director Hage thought would be interested in those lots. He responded that the age groups could include middle age and up through retirement as most younger families probably do not have the resources to purchase a lake lot. There is interest in the lots. He thinks there may be some interest for the lots by salaried employees who work for Windom's larger employers.

Commissioners asked if there were comparisons with existing homes around Cottonwood Lake regarding side yard setbacks—perhaps an average? Would it make prairie lots more appealing if there were larger side yard setbacks on the lake lots between houses so the owners of the prairie lots could see the lake? Response by Director Hage: The back lots (prairie lots) may be higher in elevation than the lake lots.

The Commissioners asked what realtors and contractors are telling the EDA about the existing side yard setbacks and whether the EDA has information concerning what other cities are doing regarding side yard setbacks for lake lots? Could you overlay the presentation on an aerial to show what the different size homes would look like on the lots in the draft lot layout map? The Commissioners also asked what was being requested from the Planning Commission?

Responses by Director Hage: The information was presented to the Planning Commission for discussion purposes. The EDA needs to have the purchase option with Cemstone executed by the parties. We are waiting for the results of the redevelopment grant application. We also need specific agreements in place for development of the property. If the City does not receive the Redevelopment Grant, the City/EDA may proceed with the development next year. At this point, they are trying to get some things done ahead of time to be more prepared if the grant is awarded.

There was a discussion as to whether the lake side or the street side of a lot is considered to be the front side of the lot. By policy, the Zoning Administrator has the discretion to determine which side of the lot would be the front side. Zoning Admin. Spielman said that by established policy, the lake side would be considered as the front side (front yard) of the lot.

There was also a discussion as to whether the street side would be considered the rear yard. On the back lots (prairie lots), the street side would be the front yard. There was some discussion concerning "through lots" (lots with riparian access on one side and street access on the other side) and if there might be a designation of two front yards on the lake lots. Director Hage felt that would be more restrictive. We might need to review special district codes to implement two front yards on these lake lots if that decision is made in the future.

There was also discussion concerning the accessory structure ordinance and the potential placement of accessory structures on lake lots in the Shoreland District. A Commissioner asked if there were any height restrictions for accessory structures in the Shoreland District. Windom's accessory structure ordinance provides that the maximum size of a detached accessory building is 1,152 square feet (Ex. 36' X 32') without a variance. Zoning Admin. Spielman verified that the State's shoreland regulations allow a water-oriented accessory storage structure up to 240 square feet to be placed in the shore impact zone a distance of 10 feet from the high water mark. There's also a provision that allows up to 400 square feet of storage for watercraft.

Responses by Zoning Admin. Spielman to questions: The Shoreland District overlays the underlying R-2 Zoning District in this area. Based on State Statutes, the Shoreland District shall be superimposed in addition to requirements for the base zoning district. Any land within 1,000 feet of the high water mark must comply with the Shoreland Ordinance. The width of a lot in the Shoreland District must be a minimum of 75 feet at the front yard setback. In the Shoreland District, there is a 50 foot setback from the lake for the "shore impact zone". There is also a 25 foot setback in the rear yard. In a typical lot (not adjacent to a lake), the street side is the front side of the lot.

Zoning Admin. Spielman doesn't think Windom's Shoreland Ordinance is more restrictive concerning the required side yard setback than the State's shoreland regulations because the State does not address side yard setbacks and leaves those regulations to the cities to determine. To change the side yard setback in the Shoreland Ordinance would require a code amendment by ordinance. Changing the Shoreland Ordinance might require review by the DNR.

Zoning Admin. Spielman advised that there is some merit in retaining the larger side yard setbacks which would allow more space between lake homes and room for more vegetation and screening between these homes. To date, Windom has not had any development in the Shoreland District as everything (with the exception of a few garages and storage buildings) was already constructed in that area prior to annexation of the property by the City. The requirements for setbacks in the City's Code are for new subdivisions not for structures that were existing prior to the adoption of the current City Code. We do not know how potential property owners would design their home and how they would want to place the home on their lot. If the side yard setback remains as stated in the Shoreland Ordinance, the option is still available for property owners to apply for a variance if they want to construct a house on their lot with a wider frontage facing the lake.

There was a brief discussion concerning any regulations regarding privacy fences in the Shoreland District.

This agenda item was brought to the Planning Commission for discussion only and not as an action item at this time.

#### 8. Topics for Discussion in 2020

##### A. Staff Recommendations

##### B. Commissioner Recommendations

Zoning Admin. Spielman advised that in 2019 there had been some discussion concerning a possible review of the land use code (Chapter 152) by a consultant. He updated the Commission that the City Council had budgeted some money to begin the review probably later in 2020. Then the project might be revisited at budgeting time and additional money budgeted to finish the process in 2021.

There was a brief discussion about review of the fence ordinance or if that should be included in the full review of the land usage code.

There was a brief discussion concerning preparation of a Request for Proposals (RFP) for review of the land usage code. This RFP would be forwarded to consultants and would outline the Planning Commission's goals and expectations concerning a code review, anticipated timeframe, etc.

Zoning Admin. Spielman requested that if the Commissioners see anything in the Code that the Planning Commission should review or if there are any topics they would like the Commission to review, please advise the Building & Zoning Office.

9. Unfinished Business

A. Zoning Admin. Spielman updated the Commissioners concerning the variance granted for the property on 10<sup>th</sup> Street. Mr. Smith retained a land surveyor. However, the lot boundaries were slightly different than he originally believed and there were other issues and he may not proceed with this project. In response to a question, Zoning Admin. Spielman explained that a variance is Applicant-specific and property-specific. If someone else was to buy the property and wanted to add another garage, that person would need to submit a new variance application.

10. There were no “Other Business/Reports” or “New Business” to come before the meeting.

11. Planning Commission Comments, Concerns, Suggestions: None.

12. Adjourn: On consensus, Chairperson Wahl adjourned the meeting at 8:21 p.m.

\_\_\_\_\_  
Marilyn Wahl, Chairperson

Attest: \_\_\_\_\_  
Andy Spielman, Zoning Administrator





Windom, MN

# Expense Approval Report

## By Fund

Payment Dates 01312020 - 02142020

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Fund: 100 - GENERAL</b>					
BARB & DEAN VOTH	20200211	02/11/2020	REFUND - STATEMENT CREDIT	100-20191	103.84
WENCK ASSOCIATES, INC.	20200211	02/11/2020	REFUND - STATEMENT CREDIT	100-20191	272.13
JOHN FREDERICKS	20200212	02/12/2020	REFUND - STATEMENT CREDIT	100-20191	127.09
MN REVENUE	20200212	02/12/2020	SALES TAX - JAN 2020	100-20202	19,335.56
MN REVENUE	20200212	02/12/2020	SALES TAX - JAN 2020	100-20202	7,431.31
MN REVENUE	20200212	02/12/2020	SALES TAX - JAN 2020	100-20202	10.52
					<b>27,280.45</b>
<b>Activity: 41110 - Mayor &amp; Council</b>					
SCHRAMEL LAW OFFICE	20200131	02/11/2020	LEGAL FEES -	100-41110-304	1,335.00
SECR REV FUND/CITY OF WD	20200205	02/05/2020	PETTY CASH	100-41110-480	5.51
CONVENT. & VISITOR BUREAU	20200206	02/07/2020	LODGING TAX - RED CARPET I	100-41110-491	347.78
CONVENT. & VISITOR BUREAU	20200206A	02/07/2020	LODGING TAX - GUARDIAN IN	100-41110-491	660.13
CONVENT. & VISITOR BUREAU	20200206B	02/07/2020	LODGING TAX - AMERIC INN -	100-41110-491	2,541.59
CONVENT. & VISITOR BUREAU	20200207	02/07/2020	LODGING TAX - GUARDIAN IN	100-41110-491	857.00
					<b>Activity 41110 - Mayor &amp; Council Total: 5,747.01</b>
<b>Activity: 41310 - Administration</b>					
INDOFF, INC	3331788	01/21/2020	SUPPLIES	100-41310-200	34.77
INDOFF, INC	3335503	01/29/2020	SUPPLIES	100-41310-200	9.44
STOREY KENWORTHY	PINV770332	02/06/2020	SUPPLIES - CHECKS	100-41310-200	593.63
A & B BUSINESS	IN699473	02/07/2020	MAINTENANCE CONTRACT #5	100-41310-217	102.00
CLIFTON-LARSON-ALLEN, LLP	2357105	02/03/2020	AUDIT SERVICE	100-41310-301	1,800.00
LEAGUE OF MN CITIES	315529	02/05/2020	2020 SAFETY & LOSS WORKSH	100-41310-308	20.00
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	100-41310-321	94.92
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	100-41310-321	101.26
U S POSTAL SERVICE	20200203	02/03/2020	POST OFFICE BOX #38 RENT	100-41310-322	12.93
U S POSTAL SERVICE	20200203	02/03/2020	POST OFFICE BOX #38 RENT	100-41310-322	12.93
SECR REV FUND/CITY OF WD	20200205	02/05/2020	PETTY CASH	100-41310-322	0.61
SECR REV FUND/CITY OF WD	20200205	02/05/2020	PETTY CASH	100-41310-322	2.44
SECR REV FUND/CITY OF WD	20200205	02/05/2020	PETTY CASH	100-41310-322	0.61
SECR REV FUND/CITY OF WD	20200205	02/05/2020	PETTY CASH	100-41310-322	2.44
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	100-41310-326	293.59
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	100-41310-326	295.86
					<b>Activity 41310 - Administration Total: 3,377.43</b>
<b>Activity: 41910 - Building &amp; Zoning</b>					
INDOFF, INC	3330683	01/21/2020	SUPPLIES	100-41910-200	11.35
INDOFF, INC	3332731	01/27/2020	SUPPLIES	100-41910-200	1.73
US BANK	6710 1-20-20	02/07/2020	CREDIT CARD - MN SEC OF ST	100-41910-200	60.00
US BANK	6710 1-20-20	02/07/2020	CREDIT CARD - RUNNINGS - S	100-41910-200	13.88
US BANK	6710 1-20-20	02/07/2020	CREDIT CARD - REGISTRATION	100-41910-308	340.00
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	100-41910-321	70.13
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	100-41910-321	73.12
US BANK	6710 1-20-20	02/07/2020	CREDIT CARD - MN DEPT OF L	100-41910-404	65.00
WINDOM AUTO VALU	#3400540 1-25-20	02/07/2020	MAINTENANCE #3400540	100-41910-405	50.87
US BANK	6710 1-20-20	02/07/2020	CREDIT CARD - MN DEPT OF L	100-41910-443	2,164.55
					<b>Activity 41910 - Building &amp; Zoning Total: 2,850.63</b>
<b>Activity: 41940 - City Hall</b>					
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	100-41940-381	496.88
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	100-41940-381	509.02
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	100-41940-382	56.23
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	100-41940-382	57.92
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	100-41940-385	113.46
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	100-41940-385	120.25

## Expense Approval Report

Payment Dates: 01312020 - 02142020

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MELISSA PENAS	20200203	02/03/2020	CLEANING	100-41940-406	385.00
SANDRA HERDER	20200203	02/03/2020	CLEANING	100-41940-406	385.00
<b>Activity 41940 - City Hall Total:</b>					<b>2,123.76</b>
<b>Activity: 42120 - Crime Control</b>					
INDOFF, INC	3332717	01/24/2020	SUPPLIES	100-42120-200	43.90
INDOFF, INC	3335368	01/23/2020	SUPPLIES	100-42120-200	40.50
WEX BANK	63602101	02/07/2020	FUEL - POLICE	100-42120-212	1,337.90
WEX BANK	63602101	02/07/2020	FUEL CREDIT - POLICE	100-42120-212	-35.13
COTTONWOOD VET CLINIC	213857	02/06/2020	SERVICE	100-42120-305	61.86
COTTONWOOD VET CLINIC	214056	02/06/2020	SERVICE	100-42120-305	61.86
LIFELINE TRAINING - CALIBRE	77295	02/06/2020	TRAINING - DAVIS HUSE	100-42120-308	289.00
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	100-42120-321	5.45
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	100-42120-321	48.54
AT & T MOBILITY	287293102788X02032020	02/12/2020	#287293102788 - SERVICE	100-42120-321	559.98
U S POSTAL SERVICE	20200203	02/03/2020	POST OFFICE BOX #38 RENT	100-42120-322	12.93
SECR REV FUND/CITY OF WD	20200205	02/05/2020	PETTY CASH	100-42120-322	4.60
SECR REV FUND/CITY OF WD	20200205	02/05/2020	PETTY CASH	100-42120-322	8.78
SECR REV FUND/CITY OF WD	20200205	02/05/2020	PETTY CASH	100-42120-322	5.19
ALPHA WIRELESS - MANKATO	5539	02/06/2020	#WINDOMCITY - SERVICE	100-42120-323	108.00
DONNA MARCY	20200203	02/03/2020	EXPENSE - ST CLOUD TRIP	100-42120-334	13.24
DONNA MARCY	20200212	02/12/2020	EXPENSE - BCA - TRAVEL	100-42120-334	7.45
LEAGUE OF MN CITIES INS TR	15473	02/07/2020	CLAIM #00100308 #15473	100-42120-364	250.00
SUNSET LAW ENFORCEMENT,	0003409-IN	02/03/2020	MAINTENANCE	100-42120-404	734.90
AMAZON CAPITAL SERVICES, I	1DQF-TDYW-7F4F	02/03/2020	#A2Q0YJ8ZLN2YT - SUPPLIES	100-42120-404	76.48
WINDOM AUTO VALU	#3400540 1-25-20	02/07/2020	MAINTENANCE #3400540	100-42120-405	27.98
P.M. REPAIR & DETAILING	11443	02/03/2020	MAINTENANCE	100-42120-405	4,253.23
COUNTRY PRIDE SERVICE	19326	02/06/2020	CAR WASH PACKAGE #970744	100-42120-405	126.00
FORD MOTOR CREDIT CO LLC	1718829 - CITY OF WINDOM	02/03/2020	#9482800 - FEB PAYMENT	100-42120-419	663.95
FORD MOTOR CREDIT CO LLC	9482800 - CITY OF WINDOM	02/03/2020	#9482800 - JAN PAYMENT	100-42120-419	663.95
AMAZON CAPITAL SERVICES, I	14XK-L9XG-49C4	02/06/2020	#A2Q0YJ8ZLN2YT	100-42120-480	89.90
BLUE CROSS/BLUE SHIELD	200131393126	02/05/2020	INSURANCE PREM- MAR 2020	100-42120-480	677.00
SCHWALBACH HARDWARE	20200125	02/12/2020	#72861 - MAINTENANCE	100-42120-480	109.31
<b>Activity 42120 - Crime Control Total:</b>					<b>10,246.75</b>
<b>Activity: 42220 - Fire Fighting</b>					
US BANK	6710 1-20-20	02/07/2020	CREDIT CARD -	100-42220-200	57.40
AMERIPRIDE SERVICES INC.	2801125867	02/03/2020	#280001722 - SERVICE	100-42220-211	34.82
WEX BANK	63602101	02/07/2020	FUEL - FIRE	100-42220-212	100.39
SCHWALBACH HARDWARE	20200125	02/12/2020	#72861 - MAINTENANCE	100-42220-215	36.99
A & B BUSINESS	IN699473	02/07/2020	MAINTENANCE CONTRACT #5	100-42220-217	59.50
JUSTIN HARRINGTON	20200212	02/12/2020	EXPENSE - FIRE DEPT MILEAG	100-42220-308	54.05
US BANK	6710 1-20-20	02/07/2020	CREDIT CARD - MN STATE FIRE	100-42220-308	285.00
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	100-42220-321	42.14
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	100-42220-321	42.14
U S POSTAL SERVICE	20200203	02/03/2020	POST OFFICE BOX #38 RENT	100-42220-322	12.93
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	100-42220-381	315.19
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	100-42220-381	321.53
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	100-42220-382	13.66
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	100-42220-382	12.24
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	100-42220-385	29.99
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	100-42220-385	26.08
SCHWALBACH HARDWARE	20200125	02/12/2020	#72861 - MAINTENANCE	100-42220-404	6.19
US BANK	6710 1-20-20	02/07/2020	CREDIT CARD - FELD FIRE	100-42220-404	73.60
WINDOM TOWING LLC	3798	02/12/2020	SERVICE	100-42220-405	487.50
<b>Activity 42220 - Fire Fighting Total:</b>					<b>2,011.34</b>
<b>Activity: 42500 - Civil Defense</b>					
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	100-42500-381	31.56
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	100-42500-381	31.64
<b>Activity 42500 - Civil Defense Total:</b>					<b>63.20</b>

Expense Approval Report

Payment Dates: 01312020 - 02142020

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Activity: 43100 - Streets</b>					
WEX BANK	63602101	02/07/2020	FUEL - STREET CREDIT	100-43100-212	-35.13
WEX BANK	63602101	02/07/2020	FUEL - STREET	100-43100-212	4,688.53
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	100-43100-217	70.00
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	100-43100-217	70.00
A & B BUSINESS	IN699473	02/07/2020	MAINTENANCE CONTRACT #5	100-43100-217	59.50
WINDOM AUTO VALU	#3400540 1-25-20	02/07/2020	MAINTENANCE #3400540	100-43100-241	754.36
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	100-43100-321	45.65
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	100-43100-321	45.65
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	100-43100-381	270.17
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	100-43100-381	1,636.97
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	100-43100-381	353.42
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	100-43100-381	1,618.17
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	100-43100-382	19.75
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	100-43100-382	20.90
COTTONWOOD CO SOLID WA	2025344	02/11/2020	REFUSE DISPOSAL	100-43100-384	10.00
COTTONWOOD CO SOLID WA	2025346	02/11/2020	REFUSE DISPOSAL	100-43100-384	10.00
COTTONWOOD CO SOLID WA	2025351	02/11/2020	REFUSE DISPOSAL	100-43100-384	10.00
COTTONWOOD CO SOLID WA	2025353	02/11/2020	REFUSE DISPOSAL	100-43100-384	10.00
COTTONWOOD CO SOLID WA	2025354	02/11/2020	REFUSE DISPOSAL	100-43100-384	10.00
COTTONWOOD CO SOLID WA	2025358	02/11/2020	REFUSE DISPOSAL	100-43100-384	10.00
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	100-43100-385	40.86
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	100-43100-385	45.03
SOUTHERN MN INSPECTION C	15419	01/21/2020	MAINTENANCE	100-43100-401	587.50
WINDOM AUTO VALU	#3400540 1-25-20	02/07/2020	MAINTENANCE #3400540	100-43100-404	113.42
LUBE - TECH & PARTNERS, LLC	1544570	02/11/2020	MAINTENANCE	100-43100-404	785.46
RUNNINGS SUPPLY, INC	20200124	02/07/2020	MAINTENANCE	100-43100-404	110.06
MILLER SELLNER EQUIP	20200125	02/03/2020	MAINTENANCE	100-43100-404	155.95
MILLER SELLNER EQUIP	20200125	02/03/2020	MAINTENANCE	100-43100-404	23.94
KRIS ENGINEERING, INC	32915	01/24/2020	MAINTENANCE	100-43100-404	1,472.54
BAUER BUILT	830111253	01/22/2020	MAINTENANCE	100-43100-404	312.22
LAMPERTS YARDS, INC.	LA3902020	02/07/2020	MAINTENANCE	100-43100-404	93.55
RDO EQUIPMENT CO	P8545604	01/27/2020	MAINTENANCE-CUTTING EDG	100-43100-404	1,842.27
SCHWALBACH HARDWARE	20200125	02/12/2020	#72861 - MAINTENANCE	100-43100-406	46.65
BLUE CROSS/BLUE SHIELD	200131393126	02/05/2020	INSURANCE PREM- MAR 2020	100-43100-480	677.00
<b>Activity 43100 - Streets Total:</b>					<b>15,984.39</b>
<b>Activity: 45120 - Recreation</b>					
A & B BUSINESS	IN699473	02/07/2020	MAINTENANCE CONTRACT #5	100-45120-217	12.75
<b>Activity 45120 - Recreation Total:</b>					<b>12.75</b>
<b>Activity: 45202 - Park Areas</b>					
U S POSTAL SERVICE	20200203	02/03/2020	POST OFFICE BOX #38 RENT	100-45202-200	12.93
WEX BANK	63602101	02/07/2020	FUEL - PARK	100-45202-212	103.33
SCHWALBACH HARDWARE	20200125	02/12/2020	#72861 - MAINTENANCE	100-45202-241	15.99
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	100-45202-326	466.67
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	100-45202-326	466.67
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	100-45202-381	407.27
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	100-45202-381	449.83
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	100-45202-382	16.94
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	100-45202-382	17.26
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	100-45202-385	43.16
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	100-45202-385	44.99
BAUER BUILT	830111253	01/22/2020	MAINTENANCE	100-45202-404	572.66
<b>Activity 45202 - Park Areas Total:</b>					<b>2,617.70</b>
<b>Fund 100 - GENERAL Total:</b>					<b>72,315.41</b>
<b>Fund: 211 - LIBRARY</b>					
<b>Activity: 45501 - Library</b>					
SECR REV FUND/CITY OF WD	20200205	02/05/2020	PETTY CASH	211-45501-200	9.89
SECR REV FUND/CITY OF WD	20200205	02/05/2020	PETTY CASH	211-45501-200	4.25
A & B BUSINESS	IN699473	02/07/2020	MAINTENANCE CONTRACT #5	211-45501-217	59.50

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	211-45501-321	27.69
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	211-45501-321	28.68
SECR REV FUND/CITY OF WD	20200205	02/05/2020	PETTY CASH	211-45501-322	4.83
SECR REV FUND/CITY OF WD	20200205	02/05/2020	PETTY CASH	211-45501-322	2.61
SECR REV FUND/CITY OF WD	20200205	02/05/2020	PETTY CASH	211-45501-322	9.96
SECR REV FUND/CITY OF WD	20200205	02/05/2020	PETTY CASH	211-45501-322	6.53
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	211-45501-326	203.33
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	211-45501-326	203.33
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	211-45501-381	192.42
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	211-45501-381	221.90
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	211-45501-382	19.48
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	211-45501-382	19.89
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	211-45501-385	40.03
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	211-45501-385	41.90
RAGE INC - CAMPUS CLEANER	14490	02/05/2020	SERVICE - #6131 - WINDOM LI	211-45501-402	34.00
MELISSA PENAS	20200203	02/03/2020	CLEANING	211-45501-402	396.00
SANDRA HERDER	20200203	02/03/2020	CLEANING	211-45501-402	396.00
US BANK	6710 1-20-20	02/07/2020	CREDIT CARD - MARTHA STE	211-45501-433	24.00
US BANK	6710 1-20-20	02/07/2020	CREDIT CARD - WOOD 2 YR	211-45501-433	49.99
INGRAM INDUSTRIES	#2004243 2-1-20	02/07/2020	#2004243 - BOOKS	211-45501-435	1,135.71
US BANK	6710 1-20-20	02/07/2020	CREDIT CARD - AMAZON - DV	211-45501-435	-22.96
US BANK	6710 1-20-20	02/07/2020	CREDIT CARD - AMAZON - DV	211-45501-435	-9.99
US BANK	6710 1-20-20	02/07/2020	CREDIT CARD - AMAZON BOO	211-45501-435	202.64
US BANK	6710 1-20-20	02/07/2020	CREDIT CARD - AMAZON - BO	211-45501-435	79.86
US BANK	6710 1-20-20	02/07/2020	CREDIT CARD - AMAZON - BO	211-45501-435	35.92
<b>Activity 45501 - Library Total:</b>					<b>3,417.39</b>
<b>Fund 211 - LIBRARY Total:</b>					<b>3,417.39</b>

Fund: 225 - AIRPORT

Activity: 45127 - Airport

RED ROCK RURAL WATER	20200207	02/07/2020	SERVICE	225-45127-200	2.00
RED ROCK RURAL WATER	20200207	02/07/2020	SERVICE	225-45127-200	30.45
RON'S ELECTRIC INC	141633	02/03/2020	MAINTENANCE	225-45127-404	2,079.07
O'DAY EQUIPMENT, LLC	SRVCE0085214	02/03/2020	MAINTENANCE	225-45127-404	3,125.18
SCHWALBACH HARDWARE	20200125	02/12/2020	#72861 - MAINTENANCE	225-45127-409	77.98
<b>Activity 45127 - Airport Total:</b>					<b>5,314.68</b>
<b>Fund 225 - AIRPORT Total:</b>					<b>5,314.68</b>

Fund: 230 - POOL

Activity: 45124 - Pool

ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	230-45124-217	133.33
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	230-45124-217	133.33
A & B BUSINESS	IN699473	02/07/2020	MAINTENANCE CONTRACT #5	230-45124-217	12.75
U S POSTAL SERVICE	20200203	02/03/2020	POST OFFICE BOX #38 RENT	230-45124-322	12.93
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	230-45124-381	29.00
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	230-45124-381	29.00
<b>Activity 45124 - Pool Total:</b>					<b>350.34</b>
<b>Fund 230 - POOL Total:</b>					<b>350.34</b>

Fund: 235 - AMBULANCE

Activity: 42153 - Ambulance

WEX BANK	63602101	02/07/2020	FUEL CREDIT - AMBULANCE	235-42153-212	-35.12
WEX BANK	63602101	02/07/2020	FUEL - AMBULANCE	235-42153-212	3,190.15
BRITTANY ESPENSON - RIVERS	1126	02/03/2020	SERVICE	235-42153-217	270.00
O'REILLY AUTOMOTIVE, INC	20200128	02/03/2020	MAINTENANCE	235-42153-217	87.91
WINDOM FARM SERVICE	20200131	02/07/2020	REPAIRS - MERCHANDISE	235-42153-217	271.54
A & B BUSINESS	IN699473	02/07/2020	MAINTENANCE CONTRACT #5	235-42153-217	59.50
WINDOM AREA HEALTH	734-0024-1-2020-0025	02/11/2020	NURSING STAFF - JAN 2020	235-42153-312	5,971.63
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	235-42153-321	28.10
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	235-42153-321	28.10
U S POSTAL SERVICE	20200203	02/03/2020	POST OFFICE BOX #38 RENT	235-42153-322	12.93

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
DONNA MARCY	20200211	02/11/2020	EXPENSE - AMBULANCE	235-42153-334	165.97
KIM POWERS	20200211	02/11/2020	EXPENSE - AMBULANCE	235-42153-334	68.73
MEGAN BRAMSTEDT	20200211	02/11/2020	EXPENSE - AMBULANCE	235-42153-334	39.45
JOHN C NELSON	20200211	02/11/2020	EXPENSE - AMBULANCE	235-42153-334	207.44
KRISTEN PORATH	20200211	02/11/2020	EXPENSE - AMBULANCE	235-42153-334	6.36
WINDOM AREA CHAMBER OF	20200203	02/03/2020	FARM-HOME SHOW - WINDO	235-42153-340	85.00
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	235-42153-381	210.13
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	235-42153-381	214.35
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	235-42153-382	9.10
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	235-42153-382	8.16
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	235-42153-385	19.99
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	235-42153-385	17.39
WINDOM AUTO VALU	#3400540 1-25-20	02/07/2020	MAINTENANCE #3400540	235-42153-404	29.99
MALONEY ENTERPRISES	102115	02/06/2020	SERVICE	235-42153-405	375.00
P.M. REPAIR & DETAILING	11361	01/21/2020	MAINTENANCE #29	235-42153-405	121.67
P.M. REPAIR & DETAILING	11492	02/07/2020	MAINTENANCE #29	235-42153-405	112.43
WINDOM FARM SERVICE	20200131	02/07/2020	REPAIRS - MERCHANDISE	235-42153-406	92.91
AMERIPRIDE SERVICES INC.	2801125867	02/03/2020	#280001722 - SERVICE	235-42153-406	23.22
LORI JENSEN	17091	02/05/2020	REIMBURSE FOR AMB COURS	235-42153-435	6.41
MICHAELA HACKER	20200211	02/11/2020	EXPENSE - AMBULANCE - EMT	235-42153-435	80.00

Activity 42153 - Ambulance Total: 11,778.44

Fund 235 - AMBULANCE Total: 11,778.44

Fund: 250 - EDA GENERAL

Activity: 46520 - EDA

INDOFF, INC	3330683	01/21/2020	SUPPLIES	250-46520-200	11.34
INDOFF, INC	3332731	01/27/2020	SUPPLIES	250-46520-200	1.73
US BANK	6710 1-20-20	02/07/2020	CREDIT CARD - MN SEC OF ST	250-46520-200	60.00
SCHRAMEL LAW OFFICE	20200131	02/11/2020	LEGAL FEES -	250-46520-304	405.00
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	250-46520-321	70.13
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	250-46520-321	256.18
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	250-46520-321	73.12
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	250-46520-321	256.18
U S POSTAL SERVICE	20200203	02/03/2020	POST OFFICE BOX #38 RENT	250-46520-322	12.94
SECR REV FUND/CITY OF WD	20200205	02/05/2020	PETTY CASH	250-46520-322	9.20
DREW HAGE	20200123	02/03/2020	EXPENSE - EDAM WINTER CO	250-46520-331	175.38
DREW HAGE	20200128	02/03/2020	EXPENSE - DEVELOPER MTG -	250-46520-331	82.80
DREW HAGE	20200204	02/06/2020	EXPENSE - EDAM LEGISLATIVE	250-46520-331	163.30
DREW HAGE	20200123	02/03/2020	EXPENSE - EDAM WINTER CO	250-46520-334	22.31
DREW HAGE	20200204	02/06/2020	EXPENSE - EDAM LEGISLATIVE	250-46520-334	6.27
KDOM RADIO	#0361 1-31-2020	02/07/2020	ADVERTISING #0361	250-46520-340	183.60
LOOP NET	110768446-1	02/03/2020	#162635601 - SERVICE	250-46520-340	69.00
FEDERATED RURAL ELECTRIC	#112954 1-31-20	02/11/2020	#112954 - SERVICE	250-46520-381	14.00
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	250-46520-381	50.44
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	250-46520-381	50.24
US BANK	6710 1-20-20	02/07/2020	CREDIT CARD - HY VEE MTG E	250-46520-438	23.58
COMMISSIONER OF TRANSP	20200212	02/12/2020	PERMIT APPLICATIONS-ADVE	250-46520-443	50.00

Activity 46520 - EDA Total: 2,046.74

Activity: 49980 - Debt Service

FULDA CREDIT UNION	20200207	02/07/2020	SPEC BLDG LOAN - FEB 2020 -	250-49980-602	2,415.08
FULDA CREDIT UNION	20200207	02/07/2020	SPEC BLDG LOAN - FEB 2020 -	250-49980-612	944.92

Activity 49980 - Debt Service Total: 3,360.00

Fund 250 - EDA GENERAL Total: 5,406.74

Fund: 255 - EDA GENERAL RLF

JAVIER PORTILLO	20200203	02/03/2020	EDA RLF - IMPROVEMENT EXP	255-12900	8,997.00
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Fund 255 - EDA GENERAL RLF Total: 8,997.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Fund: 308 - 2020 STREET PROJECT</b>					
Activity: 41000 - General Government					
GEOTEK ENGINEERING & TEST	19D-110-IN	02/07/2020	2020 STREET PROJECT	308-41000-303	7,200.00
WENNER HOLDINGS LLC	2925	02/11/2020	2020 STREET PROJECT	308-41000-303	18,200.00
<b>Activity 41000 - General Government Total:</b>					<b>25,400.00</b>
<b>Fund 308 - 2020 STREET PROJECT Total:</b>					<b>25,400.00</b>
<b>Fund: 401 - GENERAL CAPITAL PROJECTS</b>					
Activity: 49950 - Capital Outlay					
SHI INTERNATIONAL CORP	B11158749	01/29/2020	#1090569	401-49950-500	2,977.00
<b>Activity 49950 - Capital Outlay Total:</b>					<b>2,977.00</b>
<b>Fund 401 - GENERAL CAPITAL PROJECTS Total:</b>					<b>2,977.00</b>
<b>Fund: 601 - WATER</b>					
Activity: 49400 - Water					
CORE & MAIN LP	L822176	02/03/2020	INVENTORY	601-14200	156.45
<b>Activity 49400 - Water Total:</b>					<b>156.45</b>
RUNNINGS SUPPLY, INC	20200124	02/07/2020	MAINTENANCE	601-49400-211	84.92
WEX BANK	63602101	02/07/2020	FUEL - WATER	601-49400-212	229.33
HAWKINS, INC	4653226	02/07/2020	CHEMICALS	601-49400-216	4,338.16
A & B BUSINESS	IN699473	02/07/2020	MAINTENANCE CONTRACT #5	601-49400-217	59.50
MN VALLEY TESTING	1013825	01/16/2020	TESTING	601-49400-310	77.00
RUNNINGS SUPPLY, INC	20200124	02/07/2020	MAINTENANCE	601-49400-310	17.81
GOPHER STATE ONE CALL	0000835	01/27/2020	LOCATES	601-49400-321	12.50
GOPHER STATE ONE CALL	0010834	02/05/2020	LOCATES	601-49400-321	2.03
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	601-49400-321	50.20
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	601-49400-321	50.20
U S POSTAL SERVICE	20200203	02/03/2020	POST OFFICE BOX #38 RENT	601-49400-322	12.93
SECR REV FUND/CITY OF WD	20200205	02/05/2020	PETTY CASH	601-49400-322	4.39
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	601-49400-326	70.00
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	601-49400-326	70.00
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	601-49400-381	5,407.77
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	601-49400-381	5,332.60
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	601-49400-382	17.61
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	601-49400-382	17.91
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	601-49400-385	34.39
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	601-49400-385	35.74
WENCK ASSOCIATES, INC.	11909570	02/03/2020	PROJ 0045-01 - WINDOM LAN	601-49400-386	2,594.50
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	601-49400-386	50.00
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	601-49400-386	50.00
RUNNINGS SUPPLY, INC	20200124	02/07/2020	MAINTENANCE	601-49400-404	63.03
SCHWALBACH HARDWARE	20200125	02/12/2020	#72861 - MAINTENANCE	601-49400-404	92.00
US BANK	6710 1-20-20	02/07/2020	CREDIT CARD - FILTERBUY	601-49400-404	167.49
RUNNINGS SUPPLY, INC	20200124	02/07/2020	MAINTENANCE	601-49400-406	48.01
CORE & MAIN LP	L822252	02/03/2020	PLANT METER-WWTP -	601-49400-408	2,190.42
SANFORD HEALTH OCCUPATIO	524163	02/07/2020	SERVICE	601-49400-480	30.00
<b>Activity 49400 - Water Total:</b>					<b>21,210.44</b>
<b>Fund 601 - WATER Total:</b>					<b>21,366.89</b>
<b>Fund: 602 - SEWER</b>					
Activity: 49450 - Sewer					
WEX BANK	63602101	02/07/2020	FUEL - SEWER	602-49450-212	224.61
US BANK	6710 1-20-20	02/07/2020	CREDIT CARD - HACH CHEMIC	602-49450-216	657.28
US BANK	6710 1-20-20	02/07/2020	CREDIT CARD - USA BLUEBOO	602-49450-216	238.69
A & B BUSINESS	IN699473	02/07/2020	MAINTENANCE CONTRACT #5	602-49450-217	59.50
SCHRAMEL LAW OFFICE	20200131	02/11/2020	LEGAL FEES -	602-49450-304	345.00
US BANK	6710 1-20-20	02/07/2020	CREDIT CARD - MN RWA	602-49450-308	250.00
MN VALLEY TESTING	1013637	01/13/2020	TESTING	602-49450-310	144.00
MN VALLEY TESTING	1014238	01/23/2020	TESTING	602-49450-310	129.60
MN VALLEY TESTING	1014437	01/23/2020	TESTING	602-49450-310	230.40
MN VALLEY TESTING	1014641	01/29/2020	TESTING	602-49450-310	266.40

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MN VALLEY TESTING	1015313	01/29/2020	TESTING	602-49450-310	352.80
GOPHER STATE ONE CALL	0000835	01/27/2020	LOCATES	602-49450-321	12.50
GOPHER STATE ONE CALL	0010834	02/05/2020	LOCATES	602-49450-321	2.03
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	602-49450-321	172.84
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	602-49450-321	174.81
U S POSTAL SERVICE	20200203	02/03/2020	POST OFFICE BOX #38 RENT	602-49450-322	12.94
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	602-49450-326	70.00
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	602-49450-326	70.00
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	602-49450-381	13,701.51
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	602-49450-381	14,026.38
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	602-49450-382	333.58
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	602-49450-382	354.09
RUNNINGS SUPPLY, INC	20200124	02/07/2020	MAINTENANCE	602-49450-404	106.80
SCHWALBACH HARDWARE	20200125	02/12/2020	#72861 - MAINTENANCE	602-49450-404	28.49
US BANK	6710 1-20-20	02/07/2020	CREDIT CARD - CABLE TIES &	602-49450-404	26.70
COALITION OF GREATER MN C	20200203	02/03/2020	2020 VOL ASSMT -	602-49450-480	1,366.00
<b>Activity 49450 - Sewer Total:</b>					<b>33,356.95</b>
<b>Fund 602 - SEWER Total:</b>					<b>33,356.95</b>

Fund: 604 - ELECTRIC

RESCO	774992-00	02/07/2020	INVENTORY	604-14200	286.20
J. H. LARSON	5102185208.002	01/27/2020	INVENTORY	604-14200	65.14
GSM - GAG SHEET METAL, INC	49008	02/05/2020	ROOF REPLACEMENT- POWER	604-16300	53,000.00
MN REVENUE	20200212	02/12/2020	SALES TAX - JAN 2020	604-20202	3.44
LESLIE A ANDERSEN	20200211	02/11/2020	UTILITY PREPAYMENT REFUN	604-22000	300.00
					<b>53,654.78</b>

Activity: 49550 - Electric

AMAZON CAPITAL SERVICES, I	1K4R-TVTR-K7P7	02/11/2020	#A2Q0YJ8ZLN2YT - SUPPLIES	604-49550-200	428.87
RUNNINGS SUPPLY, INC	20200124	02/07/2020	MAINTENANCE	604-49550-211	19.99
SCHWALBACH HARDWARE	20200125	02/12/2020	#72861 - MAINTENANCE	604-49550-211	21.98
WEX BANK	63602101	02/07/2020	FUEL - ELECTRIC	604-49550-212	483.21
A & B BUSINESS	ING699473	02/07/2020	MAINTENANCE CONTRACT #5	604-49550-217	59.50
JOANNE NELSON	5696-23	02/05/2020	SERVICE	604-49550-218	240.00
MN MUNICIPAL UTILITIES ASS	55091	01/21/2020	APPRENTICE LINEMAN-L.B	604-49550-308	2,250.00
GOPHER STATE ONE CALL	0000835	01/27/2020	LOCATES	604-49550-321	12.50
GOPHER STATE ONE CALL	0010834	02/05/2020	LOCATES	604-49550-321	2.03
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	604-49550-321	77.56
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	604-49550-321	77.56
U S POSTAL SERVICE	20200203	02/03/2020	POST OFFICE BOX #38 RENT	604-49550-322	12.94
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	604-49550-326	191.37
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	604-49550-326	191.37
J. H. LARSON	5102185208.002	01/27/2020	INVENTORY	604-49550-333	4.80
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	604-49550-381	156.42
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	604-49550-381	176.83
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	604-49550-382	20.87
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	604-49550-382	23.41
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	604-49550-385	40.34
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	604-49550-385	48.33
SCHWALBACH HARDWARE	20200125	02/12/2020	#72861 - MAINTENANCE	604-49550-402	9.99
RUNNINGS SUPPLY, INC	20200124	02/07/2020	MAINTENANCE	604-49550-404	5.49
SCHWALBACH HARDWARE	20200125	02/12/2020	#72861 - MAINTENANCE	604-49550-404	28.98
O'REILLY AUTOMOTIVE, INC	20200128	02/03/2020	MAINTENANCE	604-49550-404	77.97
WINDOM AUTO VALU	#3400540 1-25-20	02/07/2020	MAINTENANCE #3400540	604-49550-405	9.36
JORDAN BUSSA	018	02/03/2020	CLEANING JAN 2020	604-49550-406	184.60
ELECTRIC FUND	383	02/05/2020	EL - DISTRIBUTION	604-49550-408	55.47
CE POWER	825466	02/03/2020	MAINTENANCE	604-49550-408	5,698.00
J. H. LARSON	5102184498.001	02/11/2020	MAINTENANCE - ARENA NEW	604-49550-408	322.87
SCHWALBACH HARDWARE	20200125	02/12/2020	#72861 - MAINTENANCE	604-49550-410	9.99
SANDRA HERDER	20200202	02/03/2020	ENERGY REBATE	604-49550-450	150.00
VERNON LIEN	20200203	02/03/2020	ENERGY REBATE	604-49550-450	150.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MIKE KIRCHMEIER	20200203	02/03/2020	ENERGY REBATE	604-49550-450	450.00
FRANCISCO MARTINEZ	20200203	02/03/2020	ENERGY REBATE	604-49550-450	150.00
TED BREWSTER	20200203	02/03/2020	ENERGY REBATE	604-49550-450	462.50
CINDY JENSEN	20200203	02/03/2020	ENERGY REBATE	604-49550-450	150.00
PHILIP CENZANO	20200205	02/05/2020	ENERGY REBATE	604-49550-450	450.00
NALY SOUNTHALA	20200205	02/05/2020	ENERGY REBATE	604-49550-450	150.00
DAKOTA SUPPLY GROUP	F315186	01/27/2020	CONSERVATION	604-49550-450	1,086.33
J. H. LARSON	5102185208.001	01/27/2020	CONSERVATION	604-49550-450	46.38
MN REVENUE	20200212	02/12/2020	SALES TAX - JAN 2020	604-49550-460	60.89
WINDOM AREA DEVELOPME	20200207	02/07/2020	INDUSTRIAL DEVELOPMENT -	604-49550-491	1,200.00

Activity 49550 - Electric Total: 15,448.70

Fund 604 - ELECTRIC Total: 69,103.48

Fund: 609 - LIQUOR STORE

MN REVENUE	20200212	02/12/2020	SALES TAX - JAN 2020	609-20202	13,537.00
					<b>13,537.00</b>

Activity: 49751 - Liquor Store

SCHWALBACH HARDWARE	20200125	02/12/2020	#72861 - MAINTENANCE	609-49751-200	7.99
INDOFF, INC	3331785	01/27/2020	SUPPLIES	609-49751-200	101.54
US BANK	6710 1-20-20	02/07/2020	CREDIT CARD - AMAZON	609-49751-200	17.72
US BANK	6710 1-20-20	02/07/2020	CREDIT CARD - AMAZON	609-49751-200	12.95
RAGE INC - CAMPUS CLEANER	14890	02/03/2020	#6132 - SERVICE - RIVER BEN	609-49751-211	38.20
SCHWALBACH HARDWARE	20200125	02/12/2020	#72861 - MAINTENANCE	609-49751-211	6.99
AH HERMEL COMPANY	810582	01/15/2020	MERCHANDISE	609-49751-217	108.77
A & B BUSINESS	IN699473	02/07/2020	MAINTENANCE CONTRACT #5	609-49751-217	85.00
BELLBOY CORP	0082487600	01/27/2020	MERCHANDISE	609-49751-251	678.00
BELLBOY CORP	0082662000	02/03/2020	CREDIT - MERCHANDISE	609-49751-251	-288.00
VINOPIA, INC	0250118-IN	01/27/2020	MERCHANDISE	609-49751-251	1,573.68
BREAKTHRU BEVERAGE MN	1081090851	01/27/2020	MERCHANDISE	609-49751-251	1,519.78
BREAKTHRU BEVERAGE MN	1081090852	01/27/2020	MERCHANDISE	609-49751-251	1,225.14
JOHNSON BROS.	1466137	02/04/2020	MERCHANDISE	609-49751-251	102.00
JOHNSON BROS.	1466139	02/04/2020	MERCHANDISE	609-49751-251	3,722.60
JOHNSON BROS.	1481745	01/21/2020	MERCHANDISE	609-49751-251	1,660.08
JOHNSON BROS.	1486561	01/27/2020	MERCHANDISE	609-49751-251	2,114.23
SOUTHERN GLAZER'S OF MN	1913875	01/21/2020	MERCHANDISE	609-49751-251	4,809.91
JOHNSON BROS.	2678846	02/04/2020	MERCHANDISE	609-49751-251	2,392.69
PHILLIPS WINE & SPIRITS	2689498	01/21/2020	MERCHANDISE	609-49751-251	1,436.21
BEVERAGE WHOLESALERS	100094	02/03/2020	MERCHANDISE	609-49751-252	5,613.05
BEVERAGE WHOLESALERS	100773	02/03/2020	MERCHANDISE	609-49751-252	299.60
BEVERAGE WHOLESALERS	101135	02/07/2020	MERCHANDISE	609-49751-252	5,771.76
LOCHER BROS., INC.	1151915	01/27/2020	MERCHANDISE	609-49751-252	637.40
JOHNSON BROS.	1466141	02/04/2020	MERCHANDISE	609-49751-252	99.79
JOHNSON BROS.	1481747	01/21/2020	MERCHANDISE	609-49751-252	22.99
JOHNSON BROS.	1486563	01/27/2020	MERCHANDISE	609-49751-252	112.25
DOLL DISTRIBUTING, LLC	251337	01/27/2020	MERCHANDISE	609-49751-252	3,415.10
DOLL DISTRIBUTING, LLC	251339	01/27/2020	MERCHANDISE	609-49751-252	131.00
DOLL DISTRIBUTING, LLC	256074	02/03/2020	MERCHANDISE	609-49751-252	3,718.70
DOLL DISTRIBUTING, LLC	256075	02/03/2020	MERCHANDISE	609-49751-252	2,287.20
DOLL DISTRIBUTING, LLC	261862	02/11/2020	CREDIT - MERCHANDISE	609-49751-252	-138.50
JOHNSON BROS.	3395120	02/04/2020	MERCHANDISE	609-49751-252	265.60
ARTISAN BEER COMPANY	3399253	01/21/2020	MERCHANDISE	609-49751-252	102.60
ARTISAN BEER COMPANY	3400356	01/27/2020	MERCHANDISE	609-49751-252	130.80
ARTISAN BEER COMPANY	3401733	02/03/2020	MERCHANDISE	609-49751-252	26.20
VINOPIA, INC	0250118-IN	01/27/2020	MERCHANDISE	609-49751-253	556.00
BEVERAGE WHOLESALERS	101135	02/07/2020	MERCHANDISE	609-49751-253	65.00
BREAKTHRU BEVERAGE MN	1081090852	01/27/2020	MERCHANDISE	609-49751-253	104.00
JOHNSON BROS.	1466138	02/04/2020	MERCHANDISE	609-49751-253	744.50
JOHNSON BROS.	1466140	02/04/2020	MERCHANDISE	609-49751-253	1,824.11
JOHNSON BROS.	1481746	01/21/2020	MERCHANDISE	609-49751-253	797.92
JOHNSON BROS.	1486562	01/27/2020	MERCHANDISE	609-49751-253	1,461.88

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BREAKTHRU BEVERAGE MN	2080262738	02/11/2020	CREDIT - MERCHANDISE	609-49751-253	-56.00
JOHNSON BROS.	2678847	02/04/2020	MERCHANDISE	609-49751-253	359.65
PHILLIPS WINE & SPIRITS	2689499	01/21/2020	MERCHANDISE	609-49751-253	320.00
PHILLIPS WINE & SPIRITS	2692985	01/27/2020	MERCHANDISE	609-49751-253	48.00
INDIAN ISLAND WINERY	3065	02/07/2020	MERCHANDISE	609-49751-253	374.40
JOHNSON BROS.	587998	02/03/2020	CREDIT - MERCHANDISE	609-49751-253	-135.38
JOHNSON BROS.	7267632	02/04/2020	MERCHANDISE	609-49751-253	125.00
VINOCOPIA, INC	0250118-IN	01/27/2020	MERCHANDISE	609-49751-254	148.00
BREAKTHRU BEVERAGE MN	1081090851	01/27/2020	MERCHANDISE	609-49751-254	81.94
JOHNSON BROS.	1486562	01/27/2020	MERCHANDISE	609-49751-254	74.00
ATLANTIC COCA-COLA	2295738	02/03/2020	MERCHANDISE	609-49751-254	132.39
JOHNSON BROS.	2678847	02/04/2020	MERCHANDISE	609-49751-254	22.50
AH HERMEL COMPANY	810582	01/15/2020	MERCHANDISE	609-49751-254	31.53
AH HERMEL COMPANY	810582	01/15/2020	MERCHANDISE	609-49751-256	178.66
AH HERMEL COMPANY	810582	01/15/2020	MERCHANDISE	609-49751-261	48.50
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	609-49751-321	130.30
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	609-49751-321	130.30
U S POSTAL SERVICE	20200203	02/03/2020	POST OFFICE BOX #38 RENT	609-49751-322	12.93
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	609-49751-326	656.06
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	609-49751-326	656.06
BELLBOY CORP	0082487600	01/27/2020	MERCHANDISE	609-49751-333	10.00
VINOCOPIA, INC	0250118-IN	01/27/2020	MERCHANDISE	609-49751-333	42.50
BREAKTHRU BEVERAGE MN	1081090851	01/27/2020	MERCHANDISE	609-49751-333	36.38
BREAKTHRU BEVERAGE MN	1081090852	01/27/2020	MERCHANDISE	609-49751-333	19.27
JOHNSON BROS.	1466137	02/04/2020	MERCHANDISE	609-49751-333	1.74
JOHNSON BROS.	1466138	02/04/2020	MERCHANDISE	609-49751-333	27.84
JOHNSON BROS.	1466139	02/04/2020	MERCHANDISE	609-49751-333	52.49
JOHNSON BROS.	1466140	02/04/2020	MERCHANDISE	609-49751-333	71.77
JOHNSON BROS.	1481745	01/21/2020	MERCHANDISE	609-49751-333	24.36
JOHNSON BROS.	1481746	01/21/2020	MERCHANDISE	609-49751-333	24.65
JOHNSON BROS.	1486561	01/27/2020	MERCHANDISE	609-49751-333	59.38
JOHNSON BROS.	1486562	01/27/2020	MERCHANDISE	609-49751-333	45.87
SOUTHERN GLAZER'S OF MN	1913875	01/21/2020	MERCHANDISE	609-49751-333	65.25
BREAKTHRU BEVERAGE MN	2080262738	02/11/2020	CREDIT - MERCHANDISE	609-49751-333	-1.85
JOHNSON BROS.	2678846	02/04/2020	MERCHANDISE	609-49751-333	28.27
JOHNSON BROS.	2678847	02/04/2020	MERCHANDISE	609-49751-333	12.18
PHILLIPS WINE & SPIRITS	2689498	01/21/2020	MERCHANDISE	609-49751-333	22.62
PHILLIPS WINE & SPIRITS	2689499	01/21/2020	MERCHANDISE	609-49751-333	15.66
PHILLIPS WINE & SPIRITS	2692985	01/27/2020	MERCHANDISE	609-49751-333	1.74
JOHNSON BROS.	7267632	02/04/2020	MERCHANDISE	609-49751-333	1.74
AH HERMEL COMPANY	810582	01/15/2020	MERCHANDISE	609-49751-333	6.95
KDOM RADIO	#0229 1-31-20	02/11/2020	#0229 - ADVERTISING	609-49751-340	758.37
KKOJ - KUXX	#101449 1-31-20	02/05/2020	#101449 - ADVERTISING	609-49751-340	162.50
VIVIAN FLANIGAN DAVIS	98213	02/11/2020	ADVERTISING	609-49751-340	149.50
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	609-49751-381	802.64
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	609-49751-381	813.46
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	609-49751-382	24.57
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	609-49751-382	19.62
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	609-49751-385	32.37
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	609-49751-385	37.31
SCHWALBACH HARDWARE	20200125	02/12/2020	#72861 - MAINTENANCE	609-49751-406	79.95
MN REVENUE	20200212	02/12/2020	SALES TAX - JAN 2020	609-49751-460	42.53
<b>Activity 49751 - Liquor Store Total:</b>					<b>56,204.90</b>
<b>Fund 609 - LIQUOR STORE Total:</b>					<b>69,741.90</b>
<b>Fund: 614 - TELECOM</b>					
INTERNAL REVENUE SERVICE	20200207	02/07/2020	EXCISE TAX POSTING - JAN 20	614-20201	384.55
INTERNAL REVENUE SERVICE	20200207A	02/07/2020	EXCISE TAX POSTING - FEB 20	614-20201	500.00
MN REVENUE	20200212	02/12/2020	SALES TAX - JAN 2020	614-20202	21.69

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MN 9-1-1 PROGRAM	20200207	02/07/2020	911 SERVICE - FEB 2020	614-20206	1,247.44
					<u>2,153.68</u>
<b>Activity: 49870 - Telecom</b>					
AMAZON CAPITAL SERVICES, I	1WTH-3Q66-M7GT	02/12/2020	#A2Q0YJ8ZNZN2YT - SUPPLIES	614-49870-200	25.79
RAGE INC - CAMPUS CLEANER	13725	02/05/2020	#6153 - SERVICE - WINDOM N	614-49870-211	21.31
RAGE INC - CAMPUS CLEANER	14485	02/12/2020	#6153 - WINDOM NET - SERVI	614-49870-211	21.31
WEX BANK	63602101	02/07/2020	FUEL - TELECOM	614-49870-212	232.10
AMAZON CAPITAL SERVICES, I	1WTH-3Q66-M7GT	02/12/2020	#A2Q0YJ8ZNZN2YT - SUPPLIES	614-49870-217	46.18
A & B BUSINESS	IN699473	02/07/2020	MAINTENANCE CONTRACT #5	614-49870-217	102.00
INTERSTATE TRS FUND	82580760025	02/03/2020	#7 OF 12-ASSESSMENT FOR 4	614-49870-304	263.92
GOPHER STATE ONE CALL	0000835	01/27/2020	LOCATES	614-49870-321	12.50
GOPHER STATE ONE CALL	0010834	02/05/2020	LOCATES	614-49870-321	2.01
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	614-49870-321	357.19
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	614-49870-321	387.01
U S POSTAL SERVICE	20200203	02/03/2020	POST OFFICE BOX #38 RENT	614-49870-322	12.94
SECR REV FUND/CITY OF WD	20200205	02/05/2020	PETTY CASH	614-49870-322	1.15
KDOM RADIO	#0073 1-31-2020	02/12/2020	#0073 - ADVERTISING	614-49870-340	100.98
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	614-49870-381	2,244.30
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	614-49870-381	2,276.59
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	614-49870-382	19.08
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	614-49870-382	19.82
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	614-49870-385	35.27
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	614-49870-385	37.90
AMAZON CAPITAL SERVICES, I	1WTH-3Q66-M7GT	02/12/2020	#A2Q0YJ8ZNZN2YT - SUPPLIES	614-49870-404	67.17
WINDOM AUTO VALU	#3400540 1-25-20	02/07/2020	MAINTENANCE #3400540	614-49870-405	74.82
ADVANTAGE COLLECTION PR	#3796 2-1-20	02/06/2020	#3796 - SERVICE	614-49870-432	116.47
CENTURY LINK	7242105D-D-20017	02/03/2020	CABS #5142105DD3	614-49870-441	39.09
DISPLAY SYSTEMS INTERNATI	19787	02/03/2020	SERVICE	614-49870-442	198.44
NATIONAL CABLE TV COOP	20010739	02/03/2020	SUBSCRIBER	614-49870-442	42,084.68
ARVIG ENTERPRISES, INC	300595	02/03/2020	HEADEND SERVICES #104725	614-49870-442	439.75
E-911 - INDEPENDENT EMERG	#10143 2-1-20	02/12/2020	SERVICE 2/1 TO 2/29/2020	614-49870-445	40.00
WOODSTOCK COMMUNICATI	10121309	02/05/2020	SPECIAL ACCESS CIRCUITS	614-49870-445	205.10
ONVOY, LLC dba INTELIQUENT	200203008508	02/05/2020	#001555600262 - SS7	614-49870-445	1,222.48
MANKATO NETWORKS, LLC	388908	01/22/2020	SERVICE	614-49870-447	976.39
MANKATO NETWORKS, LLC	388920	02/12/2020	SERVICE	614-49870-447	277.50
US BANK	6710 1-20-20	02/07/2020	CREDIT CARD - DREAM HOST	614-49870-447	139.00
HURRICANE ELECTRIC LLC	98332208-IN	02/05/2020	10 GB INTERNET MIN1 MINN	614-49870-447	1,800.00
HURRICANE ELECTRIC LLC	98332208-IN	02/05/2020	10 GB INTERNET NCC OMAHA	614-49870-447	2,300.00
SWWC - SOUTHWEST WEST C	62915	12/31/2019	#1-1849 - SUPPORT	614-49870-448	950.00
ONVOY, LLC dba INTELIQUENT	200203009046	02/05/2020	#001553603305 - SWITCHING	614-49870-451	2,914.67
MN REVENUE	20200212	02/12/2020	SALES TAX - JAN 2020	614-49870-460	39.06
					<u>60,103.97</u>
					<b>Activity 49870 - Telecom Total:</b>
					<b>Fund 614 - TELECOM Total: 62,257.65</b>

Fund: 615 - ARENA

Activity: 49850 - Arena

RUNNINGS SUPPLY, INC	20200124	02/07/2020	MAINTENANCE	615-49850-200	-43.96
WEX BANK	63602101	02/07/2020	FUEL - ARENA	615-49850-212	114.13
US BANK	6710 1-20-20	02/07/2020	CREDIT CARD - CENEX LP	615-49850-212	134.00
US BANK	6710 1-20-20	02/07/2020	CREDIT CARD - CENEX LP	615-49850-212	128.00
US BANK	6710 1-20-20	02/07/2020	CREDIT CARD - CENEX LP	615-49850-212	96.00
RUNNINGS SUPPLY, INC	20200124	02/07/2020	MAINTENANCE	615-49850-215	97.50
SCHWALBACH HARDWARE	20200125	02/12/2020	#72861 - MAINTENANCE	615-49850-215	70.14
WINDOM AUTO VALU	#3400540 1-25-20	02/07/2020	MAINTENANCE #3400540	615-49850-217	19.00
SCHWALBACH HARDWARE	20200125	02/12/2020	#72861 - MAINTENANCE	615-49850-217	14.97
A & B BUSINESS	IN699473	02/07/2020	MAINTENANCE CONTRACT #5	615-49850-217	59.50
LAMPERTS YARDS, INC.	LA3902020	02/07/2020	MAINTENANCE	615-49850-217	70.52
RUNNINGS SUPPLY, INC	20200124	02/07/2020	MAINTENANCE	615-49850-241	16.78
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	615-49850-321	124.80
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	615-49850-321	124.80

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
U S POSTAL SERVICE	20200203	02/03/2020	POST OFFICE BOX #38 RENT	615-49850-322	12.94
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	615-49850-326	363.00
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	615-49850-326	363.00
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	615-49850-381	6,760.20
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	615-49850-381	6,389.21
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	615-49850-382	423.71
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	615-49850-382	367.49
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	615-49850-385	121.18
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	615-49850-385	106.42
RON'S ELECTRIC INC	141678	02/06/2020	MAINTENANCE	615-49850-402	862.50
SCHWALBACH HARDWARE	20200125	02/12/2020	#72861 - MAINTENANCE	615-49850-402	44.85
ELECTRIC FUND	384	02/11/2020	EL - ARENA	615-49850-402	8.46
J. H. LARSON	5102184498.001	02/11/2020	MAINTENANCE - ARENA NEW	615-49850-402	245.40
WINDOM AUTO VALU	#3400540 1-25-20	02/07/2020	MAINTENANCE #3400540	615-49850-404	13.78
SMITH AUTOMOTIVE CO	035071	02/06/2020	MAINTENANCE	615-49850-404	16.45
SCHWALBACH HARDWARE	20200125	02/12/2020	#72861 - MAINTENANCE	615-49850-404	4.59
WINDOM AUTO VALU	#3400540 1-25-20	02/07/2020	MAINTENANCE #3400540	615-49850-405	119.99
MN REVENUE	20200212	02/12/2020	SALES TAX - JAN 2020	615-49850-460	68.00
BLUE CROSS/BLUE SHIELD	200131393126	02/05/2020	INSURANCE PREM- MAR 2020	615-49850-480	677.00
<b>Activity 49850 - Arena Total:</b>					<b>17,994.35</b>
<b>Fund 615 - ARENA Total:</b>					<b>17,994.35</b>

Fund: 617 - M/P CENTER

MN REVENUE	20200212	02/12/2020	SALES TAX - JAN 2020	617-20202	179.10
JULIANNA DE AVILA	20200205	02/05/2020	REFUND - RESERVATION DEPO	617-38510	175.00
					<b>354.10</b>

Activity: 49860 - M/P Center

SPENCER WINZENRIED	20200204	02/05/2020	EXPENSE - CLEANING SUPPLIE	617-49860-200	38.43
US BANK	6710 1-20-20	02/07/2020	CREDIT CARD - AMAZON	617-49860-211	19.98
WINDOM AUTO VALU	#3400540 1-25-20	02/07/2020	MAINTENANCE #3400540	617-49860-217	0.86
RAGE INC - CAMPUS CLEANER	14484	01/20/2020	SERVICE #6152	617-49860-217	61.50
INDOFF, INC	3332733	01/23/2020	SUPPLIES	617-49860-217	149.00
US BANK	6710 1-20-20	02/07/2020	CREDIT CARD - SCHWALBACH	617-49860-217	14.95
US BANK	6710 1-20-20	02/07/2020	CREDIT CARD - SCHWALBACH	617-49860-217	53.43
A & B BUSINESS	IN699473	02/07/2020	MAINTENANCE CONTRACT #5	617-49860-217	59.50
RIVER BEND LIQUOR	20200205	02/05/2020	COMM CENTER	617-49860-251	141.99
RIVER BEND LIQUOR	20200205	02/05/2020	COMM CENTER - BEGIN OF Y	617-49860-252	-182.89
RIVER BEND LIQUOR	20200205	02/05/2020	COMM CENTER	617-49860-252	467.27
RIVER BEND LIQUOR	20200205	02/05/2020	COMM CENTER	617-49860-254	12.80
US BANK	6710 1-20-20	02/07/2020	CREDIT CARD - HY VEE	617-49860-254	39.73
US BANK	6710 1-20-20	02/07/2020	CREDIT CARD - HY VEE	617-49860-254	7.48
US BANK	6710 1-20-20	02/07/2020	CREDIT CARD - HY VEE	617-49860-254	8.97
SCHRAMMEL LAW OFFICE	20200131	02/11/2020	LEGAL FEES -	617-49860-304	450.00
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	617-49860-321	62.05
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	617-49860-321	63.47
U S POSTAL SERVICE	20200203	02/03/2020	POST OFFICE BOX #38 RENT	617-49860-322	12.93
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	617-49860-326	403.33
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	617-49860-326	403.33
US BANK	6710 1-20-20	02/07/2020	CREDIT CARD - FACEBOOK - A	617-49860-340	400.00
US BANK	6710 1-20-20	02/07/2020	CREDIT CARD - FACEBOOK AD	617-49860-340	332.45
US BANK	6710 1-20-20	02/07/2020	CREDIT CARD - GOOGLE - ADV	617-49860-340	126.93
LIVEWIRE PRINTING CO INC	L0045228	02/05/2020	ADVERTISING	617-49860-340	135.00
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	617-49860-381	1,341.28
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	617-49860-381	1,322.46
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	617-49860-382	116.81
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	617-49860-382	70.19
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	617-49860-385	97.11
ELECTRIC FUND	20200207	02/07/2020	MONTHLY UTILITY & TELECO	617-49860-385	143.64
WINDOM AUTO VALU	#3400540 1-25-20	02/07/2020	MAINTENANCE #3400540	617-49860-406	4.49
MN REVENUE	20200212	02/12/2020	SALES TAX - JAN 2020	617-49860-460	165.90

Expense Approval Report

Payment Dates: 01312020 - 02142020

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BLUE CROSS/BLUE SHIELD	200131393126	02/05/2020	INSURANCE PREM- MAR 2020	617-49860-480	677.00
				<b>Activity 49860 - M/P Center Total:</b>	<b>7,221.37</b>
				<b>Fund 617 - M/P CENTER Total:</b>	<b>7,575.47</b>
<b>Fund: 700 - PAYROLL</b>					
Internal Revenue Service-Payr	INV0001708	01/31/2020	Federal Tax Withholding	700-21701	10,670.11
Internal Revenue Service-Payr	INV0001714	02/14/2020	Federal Tax Withholding	700-21701	10,153.24
MN Department of Revenue -	INV0001709	01/31/2020	State Withholding	700-21702	4,876.83
MN Department of Revenue -	INV0001715	02/14/2020	State Withholding	700-21702	4,654.69
Internal Revenue Service-Payr	INV0001708	01/31/2020	Social Security	700-21703	13,048.98
Internal Revenue Service-Payr	INV0001714	02/14/2020	Social Security	700-21703	12,667.32
MN Pera	INV0001705	01/31/2020	PERA	700-21704	7,366.81
MN Pera	INV0001705	01/31/2020	PERA	700-21704	14,013.43
MN Pera	INV0001705	01/31/2020	PERA	700-21704	957.08
MN Pera	INV0001711	02/14/2020	PERA	700-21704	13,758.55
MN Pera	INV0001711	02/14/2020	PERA	700-21704	7,172.02
MN Pera	INV0001711	02/14/2020	PERA	700-21704	1,117.90
MN State Deferred	INV0001706	01/31/2020	Deferred Roth	700-21705	2,155.00
MN State Deferred	INV0001706	01/31/2020	Deferred Compensation	700-21705	6,883.85
MN State Deferred	INV0001712	02/14/2020	Deferred Roth	700-21705	2,155.00
MN State Deferred	INV0001712	02/14/2020	Deferred Compensation	700-21705	6,883.85
BLUE CROSS/BLUE SHIELD	200131393126	02/05/2020	INSURANCE PREM- MAR 2020	700-21706	49,777.00
MN CHILD SUPPORT PAYMEN	INV0001707	01/31/2020	Child Support Payment	700-21709	94.60
Internal Revenue Service-Payr	INV0001708	01/31/2020	Medicare Withholding	700-21711	3,754.48
Internal Revenue Service-Payr	INV0001714	02/14/2020	Medicare Withholding	700-21711	3,656.46
FURTHER (Select Account)	39310209	02/05/2020	FLEX SPENDING	700-21712	565.10
FURTHER (Select Account)	39319479	02/11/2020	FLEX SPENDING	700-21712	429.67
FURTHER (Select Account)	INV0001704	01/31/2020	HSA Employee Contribution	700-21723	382.31
FURTHER (Select Account)	INV0001710	02/14/2020	HSA Employee Contribution	700-21723	382.31
					<b>177,576.59</b>
				<b>Fund 700 - PAYROLL Total:</b>	<b>177,576.59</b>
				<b>Grand Total:</b>	<b>594,930.28</b>

## Report Summary

## Fund Summary

Fund	Payment Amount
100 - GENERAL	72,315.41
211 - LIBRARY	3,417.39
225 - AIRPORT	5,314.68
230 - POOL	350.34
235 - AMBULANCE	11,778.44
250 - EDA GENERAL	5,406.74
255 - EDA GENERAL RLF	8,997.00
308 - 2020 STREET PROJECT	25,400.00
401 - GENERAL CAPITAL PROJECTS	2,977.00
601 - WATER	21,366.89
602 - SEWER	33,356.95
604 - ELECTRIC	69,103.48
609 - LIQUOR STORE	69,741.90
614 - TELECOM	62,257.65
615 - ARENA	17,994.35
617 - M/P CENTER	7,575.47
700 - PAYROLL	177,576.59
<b>Grand Total:</b>	<b>594,930.28</b>

## Account Summary

Account Number	Account Name	Payment Amount
100-20191	Unapplied Cash	503.06
100-20202	Sales Tax Payable	26,777.39
100-41110-304	Legal Fees	1,335.00
100-41110-480	Other Miscellaneous	5.51
100-41110-491	Payments to Other Orga	4,406.50
100-41310-200	Office Supplies	637.84
100-41310-217	Other Operating Supplie	102.00
100-41310-301	Auditing & Consulting Se	1,800.00
100-41310-308	Training & Registrations	20.00
100-41310-321	Telephone	196.18
100-41310-322	Postage	31.96
100-41310-326	Data Processing	589.45
100-41910-200	Office Supplies	86.96
100-41910-308	Training & Registrations	340.00
100-41910-321	Telephone	143.25
100-41910-404	Repairs & Maint - M&E	65.00
100-41910-405	Repairs & Maint - Vehicl	50.87
100-41910-443	Intergovernmental Fees	2,164.55
100-41940-381	Electric Utility	1,005.90
100-41940-382	Water Utility	114.15
100-41940-385	Sewer Utility	233.71
100-41940-406	Repairs & Maint - Groun	770.00
100-42120-200	Office Supplies	84.40
100-42120-212	Motor Fuels	1,302.77
100-42120-305	Medical & Dental Fees	123.72
100-42120-308	Training & Registrations	289.00
100-42120-321	Telephone	613.97
100-42120-322	Postage	31.50
100-42120-323	Radio Units	108.00
100-42120-334	Meals/Lodging	20.69
100-42120-364	Insurance - Worker's Co	250.00
100-42120-404	Repairs & Maint - M&E	811.38
100-42120-405	Repairs & Maint - Vehicl	4,407.21
100-42120-419	Vehicle Lease	1,327.90
100-42120-480	Other Miscellaneous	876.21
100-42220-200	Office Supplies	57.40

## Account Summary

Account Number	Account Name	Payment Amount
100-42220-211	Cleaning Supplies	34.82
100-42220-212	Motor Fuels	100.39
100-42220-215	Materials & Equipment	36.99
100-42220-217	Other Operating Supplie	59.50
100-42220-308	Training & Registrations	339.05
100-42220-321	Telephone	84.28
100-42220-322	Postage	12.93
100-42220-381	Electric Utility	636.72
100-42220-382	Water Utility	25.90
100-42220-385	Sewer Utility	56.07
100-42220-404	Repairs & Maint - M&E	79.79
100-42220-405	Repairs & Maint - Vehicl	487.50
100-42500-381	Electric Utility	63.20
100-43100-212	Motor Fuels	4,653.40
100-43100-217	Other Operating Supplie	199.50
100-43100-241	Small Tools	754.36
100-43100-321	Telephone	91.30
100-43100-381	Electric Utility	3,878.73
100-43100-382	Water Utility	40.65
100-43100-384	Refuse Disposal	60.00
100-43100-385	Sewer Utility	85.89
100-43100-401	Repairs & Maint - Buildi	587.50
100-43100-404	Repairs & Maint - M&E	4,909.41
100-43100-406	Repairs & Maint - Groun	46.65
100-43100-480	Other Miscellaneous	677.00
100-45120-217	Other Operating Supplie	12.75
100-45202-200	Office Supplies	12.93
100-45202-212	Motor Fuels	103.33
100-45202-241	Small Tools	15.99
100-45202-326	Data Processing	933.34
100-45202-381	Electric Utility	857.10
100-45202-382	Water Utility	34.20
100-45202-385	Sewer Utility	88.15
100-45202-404	Repairs & Maint - M&E	572.66
211-45501-200	Office Supplies	14.14
211-45501-217	Other Operating Supplie	59.50
211-45501-321	Telephone	56.37
211-45501-322	Postage	23.93
211-45501-326	Data Processing	406.66
211-45501-381	Electric Utility	414.32
211-45501-382	Water Utility	39.37
211-45501-385	Sewer Utility	81.93
211-45501-402	Repairs & Maint - Struct	826.00
211-45501-433	Dues & Subscriptions	73.99
211-45501-435	Books and Pamphlets	1,421.18
225-45127-200	Office Supplies	32.45
225-45127-404	Repairs & Maint - M&E	5,204.25
225-45127-409	Repairs & Maint - Utilitie	77.98
230-45124-217	Other Operating Supplie	279.41
230-45124-322	Postage	12.93
230-45124-381	Electric Utility	58.00
235-42153-212	Motor Fuels	3,155.03
235-42153-217	Other Operating Supplie	688.95
235-42153-312	Nursing	5,971.63
235-42153-321	Telephone	56.20
235-42153-322	Postage	12.93
235-42153-334	Meals/Lodging	487.95
235-42153-340	Advertising & Promotion	85.00

## Account Summary

Account Number	Account Name	Payment Amount
235-42153-381	Electric Utility	424.48
235-42153-382	Water Utility	17.26
235-42153-385	Sewer Utility	37.38
235-42153-404	Repairs & Maint - M&E	29.99
235-42153-405	Repairs & Maint - Vehicl	609.10
235-42153-406	Repairs & Maint - Groun	116.13
235-42153-435	Books and Pamphlets	86.41
250-46520-200	Office Supplies	73.07
250-46520-304	Legal Fees	405.00
250-46520-321	Telephone	655.61
250-46520-322	Postage	22.14
250-46520-331	Travel Expense	421.48
250-46520-334	Meals/Lodging	28.58
250-46520-340	Advertising & Promotion	252.60
250-46520-381	Electric Utility	114.68
250-46520-438	Meeting Expense	23.58
250-46520-443	Intergovernmental Fees	50.00
250-49980-602	Other Long-Term Obliga	2,415.08
250-49980-612	Other Interest	944.92
255-12900	Loans Receivable	8,997.00
308-41000-303	Engineering and Surveyi	25,400.00
401-49950-500	Capital Outlay - Office	2,977.00
601-14200	Inventory	156.45
601-49400-211	Cleaning Supplies	84.92
601-49400-212	Motor Fuels	229.33
601-49400-216	Chemicals and Chemical	4,338.16
601-49400-217	Other Operating Supplie	59.50
601-49400-310	Lab Testing	94.81
601-49400-321	Telephone	114.93
601-49400-322	Postage	17.32
601-49400-326	Data Processing	140.00
601-49400-381	Electric Utility	10,740.37
601-49400-382	Water Utility	35.52
601-49400-385	Sewer Utility	70.13
601-49400-386	Landfill	2,694.50
601-49400-404	Repairs & Maint - M&E	322.52
601-49400-406	Repairs & Maint - Groun	48.01
601-49400-408	Repairs & Maint - Distrib	2,190.42
601-49400-480	Other Miscellaneous	30.00
602-49450-212	Motor Fuels	224.61
602-49450-216	Chemicals and Chemical	895.97
602-49450-217	Other Operating Supplie	59.50
602-49450-304	Legal Fees	345.00
602-49450-308	Training & Registrations	250.00
602-49450-310	Lab Testing	1,123.20
602-49450-321	Telephone	362.18
602-49450-322	Postage	12.94
602-49450-326	Data Processing	140.00
602-49450-381	Electric Utility	27,727.89
602-49450-382	Water Utility	687.67
602-49450-404	Repairs & Maint - M&E	161.99
602-49450-480	Other Miscellaneous	1,366.00
604-14200	Inventory	351.34
604-16300	Improvements Other Th	53,000.00
604-20202	Sales Tax Payable	3.44
604-22000	Prepayments	300.00
604-49550-200	Office Supplies	428.87
604-49550-211	Cleaning Supplies	41.97

## Account Summary

Account Number	Account Name	Payment Amount
604-49550-212	Motor Fuels	483.21
604-49550-217	Other Operating Supplie	59.50
604-49550-218	Uniforms	240.00
604-49550-308	Training & Registrations	2,250.00
604-49550-321	Telephone	169.65
604-49550-322	Postage	12.94
604-49550-326	Data Processing	382.74
604-49550-333	Freight and Express	4.80
604-49550-381	Electric Utility	333.25
604-49550-382	Water Utility	44.28
604-49550-385	Sewer Utility	88.67
604-49550-402	Repairs & Maint - Struct	9.99
604-49550-404	Repairs & Maint - M&E	112.44
604-49550-405	Repairs & Maint - Vehicl	9.36
604-49550-406	Repairs & Maint - Groun	184.60
604-49550-408	Repairs & Maint - Distrib	6,076.34
604-49550-410	Repairs & Maint - Gener	9.99
604-49550-450	Conservation	3,245.21
604-49550-460	Miscellaneous Taxes	60.89
604-49550-491	Payments to Other Orga	1,200.00
609-20202	Sales Tax Payable	13,537.00
609-49751-200	Office Supplies	140.20
609-49751-211	Cleaning Supplies	45.19
609-49751-217	Other Operating Supplie	193.77
609-49751-251	Liquor	20,946.32
609-49751-252	Beer	22,495.54
609-49751-253	Wine	6,589.08
609-49751-254	Soft Drinks & Mix	490.36
609-49751-256	Tobacco Products	178.66
609-49751-261	Other Merchandise	48.50
609-49751-321	Telephone	260.60
609-49751-322	Postage	12.93
609-49751-326	Data Processing	1,312.12
609-49751-333	Freight and Express	568.81
609-49751-340	Advertising & Promotion	1,070.37
609-49751-381	Electric Utility	1,616.10
609-49751-382	Water Utility	44.19
609-49751-385	Sewer Utility	69.68
609-49751-406	Repairs & Maint - Groun	79.95
609-49751-460	Miscellaneous Taxes	42.53
614-20201	Excise Tax Payable	884.55
614-20202	Sales Tax Payable	21.69
614-20206	911 TAP & TACIP Fees Cl	1,247.44
614-49870-200	Office Supplies	25.79
614-49870-211	Cleaning Supplies	42.62
614-49870-212	Motor Fuels	232.10
614-49870-217	Other Operating Supplie	148.18
614-49870-304	Legal Fees	263.92
614-49870-321	Telephone	758.71
614-49870-322	Postage	14.09
614-49870-340	Advertising & Promotion	100.98
614-49870-381	Electric Utility	4,520.89
614-49870-382	Water Utility	38.90
614-49870-385	Sewer Utility	73.17
614-49870-404	Repairs & Maint - M&E	67.17
614-49870-405	Repairs & Maint - Vehicl	74.82
614-49870-432	Uncollectible	116.47
614-49870-441	Transmission Fees	39.09

## Account Summary

Account Number	Account Name	Payment Amount
614-49870-442	Subscriber Fees	42,722.87
614-49870-445	Switch Fees	1,467.58
614-49870-447	Internet Expense	5,492.89
614-49870-448	On-Call Support	950.00
614-49870-451	Call Completion	2,914.67
614-49870-460	Miscellaneous Taxes	39.06
615-49850-200	Office Supplies	-43.96
615-49850-212	Motor Fuels	472.13
615-49850-215	Materials & Equipment	167.64
615-49850-217	Other Operating Supplie	163.99
615-49850-241	Small Tools	16.78
615-49850-321	Telephone	249.60
615-49850-322	Postage	12.94
615-49850-326	Data Processing	726.00
615-49850-381	Electric Utility	13,149.41
615-49850-382	Water Utility	791.20
615-49850-385	Sewer Utility	227.60
615-49850-402	Repairs & Maint - Struct	1,161.21
615-49850-404	Repairs & Maint - M&E	34.82
615-49850-405	Repairs & Maint - Vehicl	119.99
615-49850-460	Miscellaneous Taxes	68.00
615-49850-480	Other Miscellaneous	677.00
617-20202	Sales Tax Payable	179.10
617-38510	M/P Room Rent	175.00
617-49860-200	Office Supplies	38.43
617-49860-211	Cleaning Supplies	19.98
617-49860-217	Other Operating Supplie	339.24
617-49860-251	Liquor	141.99
617-49860-252	Beer	284.38
617-49860-254	Soft Drinks & Mix	68.98
617-49860-304	Legal Fees	450.00
617-49860-321	Telephone	125.52
617-49860-322	Postage	12.93
617-49860-326	Data Processing	806.66
617-49860-340	Advertising & Promotion	994.38
617-49860-381	Electric Utility	2,663.74
617-49860-382	Water Utility	187.00
617-49860-385	Sewer Utility	240.75
617-49860-406	Repairs & Maint - Groun	4.49
617-49860-460	Miscellaneous Taxes	165.90
617-49860-480	Other Miscellaneous	677.00
700-21701	Federal Withholding	20,823.35
700-21702	State Withholding	9,531.52
700-21703	FICA Tax Withholding	25,716.30
700-21704	PERA Contributions	44,385.79
700-21705	Retirement	18,077.70
700-21706	Medical Insurance	49,777.00
700-21709	Wage Levy	94.60
700-21711	Medicare Tax Withholdi	7,410.94
700-21712	Flex Account	994.77
700-21723	HSA Employee Contribu	764.62
	<b>Grand Total:</b>	<b>594,930.28</b>

## Project Account Summary

Project Account Key	Payment Amount
**None**	594,930.28
<b>Grand Total:</b>	<b>594,930.28</b>

LA  
2-13-2020

## RESOLUTION #2020-

**INTRODUCED:**

**SECONDED:**

**VOTED:**     **Aye:**  
              **Nay:**  
              **Absent:**

**AUTHORIZATION TO ACCEPT A DONATION FROM  
RONALD MELSON  
FOR THE WINDOM AMBULANCE DEPARTMENT**

---

**WHEREAS**, Minnesota State Statute §465.03 requires that any city accepting a grant or gift of real or personal property shall accept such by resolution of the governing body expressing the terms prescribed by the donor; and

**WHEREAS**, Ronald Melson is a supporter of the City of Windom and the Windom Ambulance Department; and

**WHEREAS**, the City of Windom has received a donation from Ronald Melson of \$200.00 for the Windom Ambulance Department; and

**WHEREAS**, Ronald Melson has designated that the donation is to be used to purchase equipment for the Windom Ambulance Department.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA**, that the City Council accepts the donation of \$200.00 offered by Ronald Melson for use by the Windom Ambulance Department for the purchase of equipment.

Adopted by the Council this 18th day of February, 2020.

Attest: \_\_\_\_\_  
Steven Nasby, City Administrator

\_\_\_\_\_  
Dominic Jones, Mayor



# City of Windom Fire Department



TO WHOM IT MAY CONCERN,

WE HELD OUR ANNUAL ELECTION OF THE FIRE DEPARTMENT ON FEBRUARY 6, 2020. THE LISTED BELOW ARE THE RESULTS OF THAT ELECTION:

**FIRE CHIEF**

**BEN DERICKSON**

\*\*\*HE HAS BEEN ON THE DEPARTMENT FOR OVER 11 YEARS

\*\*\*HE IS FIRE FIGHTER 1 & 2 CERTIFIED

\*\*\*HE IS IN GOOD STANDING IN THE COMMUNITY AND THE DEPARTMENT

\*\*\*HE MADE 100% OF FIRE DRILLS, 100% OF FIRE CALLS, AND 87% OF MISC. EVENTS

**FIRST ASSISTANT CHIEF**

**LONNY VOLLAN**

\*\*\*HE HAS BEEN ON THE DEPARTMENT FOR OVER 14 YEARS

\*\*\*HE IS FIRE FIGHTER 1 & 2 CERTIFIED

\*\*\*HE IS IN GOOD STANDING IN THE COMMUNITY AND THE DEPARTMENT

\*\*\*HE MADE 92% OF FIRE DRILLS, 84% OF FIRE CALLS, AND 60% OF MISC. EVENTS

**SECOND ASSISTANT CHIEF**

**JUSTIN HARRINGTON**

\*\*\*HE HAS BEEN ON OUR DEPARTMENT FOR OVER 8 YEARS

\*\*\*HE IS FIRE FIGHTER 1 & 2 CERTIFIED

\*\*\*HE IS IN GOOD STANDING IN THE COMMUNITY AND THE DEPARTMENT

\*\*\*HE MADE 96% OF FIRE DRILLS, 64% OF FIRE CALLS, AND 67% OF MISC. EVENTS

**THIRD ASSISTANT CHIEF**

**KRISTEN PORATH**

\*\*\*SHE HAS BEEN ON THE DEPARTMENT FOR OVER 9 YEARS

\*\*\*SHE IS FIRE FIGHTER 1 & 2 CERTIFIED

\*\*\*SHE IS IN GOOD STANDING IN THE COMMUNITY AND THE DEPARTMENT

\*\*\*SHE MADE 92% OF FIRE DRILLS, 75% OF FIRE CALLS, AND 60% OF MISC. EVENTS

THANKS

BEN DERICKSON

*"Serving Windom and the Surrounding Rural Area Since 1885"*  
444 Ninth Street, P. O. Box 38, Windom, MN 56101-0038  
507-831-6129 (Fax: 507-831-6127)

# S&P Global Ratings

Dawn Lemma  
dawn.lemma-ende@spglobal.com  
Tel: (1) 212-438-6764  
55 Water Street  
New York, NY 10041-0003  
Team Email:  
USPFEngagementLtra@spglobal.com  
Issue No.: 1605238  
Obligor ID : 389405

February 4, 2020

City of Windom  
444 9th Street  
P. O. Box 38  
Windom, MN 56101--0038  
Attention: Mr. Steven Nasby, City Administrator

**Re: US\$7,590,000 City of Windom, Minnesota, Communication System Annual Appropriation Refunding Bonds, Series 2020A, dated: Date of Delivery, due: June 01, 2033, Public**

Thank you for your request for a S&P Global Ratings credit rating as described above. We agree to provide the credit rating in accordance with this letter and the rating letter, and you agree to perform your obligations set out in sections 1, 2 and 3 of this letter. Unless otherwise indicated, the term "issuer" in this letter means both the issuer and the obligor if the obligor is not the issuer.

We will make every effort to provide you with the high level of analytical performance and knowledgeable service for which we have become known worldwide. You will be contacted directly by your assigned analytic team.

## 1. Fees and Termination.

In consideration of our analytic review and issuance of the credit rating, you agree to pay us the following fees:

**Rating Fee.** You agree to pay us a credit rating fee of \$16,750 plus all applicable value-added, sale, use and similar taxes. S&P Global Ratings reserves the right to adjust the credit rating fee if the proposed par amount changes. Payment of the credit rating fee is not conditioned on S&P Global Ratings issuance of any particular credit rating.

**Other Fees and Expenses.** You will reimburse S&P Global Ratings for reasonable travel and legal expenses. Should the credit rating not be issued, you agree to compensate us based on our time, effort, and charges incurred through the date upon which it is determined that the credit rating will not be issued.

**Termination of Engagement.** This engagement may be terminated by either party at any time upon written notice to the other party.

## 2. Private and Confidential Credit Ratings.

Unless you request otherwise, the credit rating provided under this Agreement will be a public credit rating.

If you request a confidential credit rating under this Agreement, you agree that the credit rating will be exclusively for your internal use, and not to disclose it to any third party other than your professional advisors who are bound by appropriate confidentiality obligations or as otherwise required by law or regulation or for regulatory purposes.

If you request a private credit rating under this Agreement, S&P Global Ratings will make such credit rating and related report available by email or through a password-protected website or third-party private document exchange to a limited number of third parties you identify, and you agree not to disclose such credit rating to any third party other than (A) to your professional advisors who are bound by appropriate confidentiality obligations, (B) as required by law or regulation or for regulatory purposes, or (C) for the purpose of preparing required periodic reports relating to the assets owned by a special purpose vehicle that has purchased the rated

obligation, provided that the preparer(s) of the reports must agree to keep the information confidential and the private credit rating shall not be referred to or listed in the reports under the heading "credit rating," "rating" or "S&P rating", and shall be identified only as an "S&P Global Ratings implied rating" or similar term. If a third-party private document exchange is used, you agree to pay a one time administrative fee of \$10,000 in addition to the fees outlined in this Agreement. You also agree to maintain the list of third-parties authorized to access the private credit rating current and to notify S&P Global Ratings in writing of any changes to that list. S&P Global Ratings may make access to the private credit rating subject to certain terms and conditions, and disclose on its public website the fact that the rated entity or obligations (as applicable) has been assigned a private credit rating.

### 3. Information to be Provided by You.

To assign and maintain the credit rating pursuant to this letter, S&P Global Ratings must receive all relevant financial and other information, including notice of material changes to financial and other information provided to us and in relevant documents, as soon as such information is available. Relevant financial and other information includes, but is not limited to, information about direct bank loans and debt and debt-like instruments issued to, or entered into with, financial institutions, insurance companies and/or other entities, whether or not disclosure of such information would be required under S.E.C. Rule 15c2-12. You understand that S&P Global Ratings relies on you and your agents and advisors for the accuracy, timeliness and completeness of the information submitted in connection with the credit rating and the continued flow of material information as part of the surveillance process. You also understand that credit ratings, and the maintenance of credit ratings, may be affected by S&P Global Ratings opinion of the information received from issuers and their agents and advisors.

### 4. Other.

S&P Global Ratings has not consented to and will not consent to being named an "expert" or any similar designation under any applicable securities laws or other regulatory guidance, rules or recommendations, including without limitation, Section 7 of the U.S. Securities Act of 1933. S&P Global Ratings has not performed and will not perform the role or tasks associated with an "underwriter" or "seller" under the United States federal securities laws or other regulatory guidance, rules or recommendations in connection with a credit rating engagement.

S&P Global Ratings has established policies and procedures to maintain the confidentiality of certain non-public information received from issuers, their agents or advisors. For these purposes, "Confidential Information" shall mean verbal or written information that the issuer, its agents or advisors have provided to S&P Global Ratings and, in a specific and particularized manner, have marked or otherwise indicated in writing (either prior to or promptly following such disclosure) that such information is "Confidential."

S&P Global Ratings does not and cannot guarantee the accuracy, completeness, or timeliness of the information relied on in connection with a credit rating or the results obtained from the use of such information. S&P GLOBAL RATINGS GIVES NO EXPRESS OR IMPLIED WARRANTIES, INCLUDING, BUT NOT LIMITED TO, ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE OR USE. S&P Global Ratings, its affiliates or third party providers, or any of their officers, directors, shareholders, employees or agents shall not be liable to any person for any inaccuracies, errors, or omissions, in each case regardless of cause, actions, damages (consequential, special, indirect, incidental, punitive, compensatory, exemplary or otherwise), claims, liabilities, costs, expenses, legal fees or losses (including, without limitation, lost income or lost profits and opportunity costs) in any way arising out of or relating to a credit rating or the related analytic services even if advised of the possibility of such damages or other amounts.

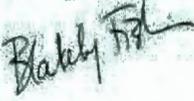
With respect to each rating that you have asked S&P Global Ratings (a "nationally recognized statistical rating organization") to rate under this Agreement, you understand that S&P Global Ratings is required under Rule 17g-7(a)(1)(ii)(J)(1) through (2) under the Securities Exchange Act of 1934 (hereafter "J1/J2"), to determine, ahead of publication of the rating, the entity paying for credit rating services, the role that entity undertakes, and whether the entity paying for credit rating services has also paid S&P Global Ratings for ancillary services during the most recently ended fiscal year. You acknowledge that the undersigned contracted party is the entity responsible for payment of credit rating services, and will, by default, be the legal entity S&P Global Ratings uses for its J1/J2 disclosures, unless otherwise indicated by you. To the extent that you do not expect to pay the fees due under this Agreement directly, you undertake to notify S&P Global Ratings, in writing and in advance of any credit rating publication, of a) the full legal name, address and role of the entity that will be the recipient ("bill-to") of S&P Global Ratings invoices due under this Agreement and b) where different to the bill-to entity, the full legal name, address and role of the entity that will be the payer of invoices; you understand that we cannot use a paying agent or similar intermediary for the purpose of the disclosure. You understand, as

contracting party, your role in enabling S&P Global Ratings to accurately present the disclosure of its credit ratings.

Please feel free to contact Dawn Lemma at [dawn.lemma-ende@spglobal.com](mailto:dawn.lemma-ende@spglobal.com) if you have any questions or suggestions about our fee policies. In addition, please visit our web site at [www.standardandpoors.com](http://www.standardandpoors.com) for our ratings definitions and criteria, research highlights, and related information. We appreciate your business and look forward to working with you.

Sincerely yours,  
Blakely Fishlin

By :



Name: Blakely D. Fishlin

Title: Director, Sr. Lead, Product Management & Development  
dl

cc:

Mr. Keith Schmitz  
Ms. Silvia Johnson

## S&P Global Ratings - Data Protection Appendix to Terms and Conditions

1. **This Appendix:** This Data Protection Appendix ("Appendix") is incorporated into the Engagement Letter and S&P Global Ratings Terms and Conditions (together, the "Agreement") between S&P Global Ratings and you. In the event of conflict, this Appendix takes priority over the provisions of the Agreement but solely to the extent of the conflict.

2. **Definitions:** All words, terms or phrases, the meaning of which are defined in the Agreement, shall have the same meaning where used in this Appendix. In this Appendix, the following terms shall have the following meanings:

"controller", "processor", "data subject", "personal data", "processing", "process", "special categories of personal data" and "joint controller" shall have the meanings given in Applicable Data Protection Law; where these terms are not defined in the Applicable Data Protection Law, they shall have the meaning given to them in the GDPR;

"Analytical Data" means underlying personal data contained within the information which is provided to S&P Global Ratings for the purposes of the provision of the Services, such as the personal data of individuals who have financial products in place which are relevant to the issuing of a rating;

"Applicable Data Protection Law" shall mean, as applicable, the EU General Data Protection Regulation (Regulation 2016/679) (as may be amended, superseded or replaced) ("GDPR") and all other supplemental or implementing laws relating to data privacy in the relevant European Union member state, including where applicable the guidance and codes of practice issued by the relevant supervisory authority, and/or all applicable analogous privacy laws of other countries;

"Client Data" means personal data of data subjects, such as your employees, associates or partners, that is provided to S&P Global Ratings during the provision by S&P Global Ratings of the Services to you, such as name, job title, name of employer, office email address, office physical address, internet protocol address, office telephone number and language selection (and excludes special categories of personal data);

"Data" means Analytical Data and Client Data;

"Permitted Purpose" means processing:

(A) by employees, officers, consultants, agents and advisors of S&P Global Ratings or its affiliates of Data: (i) to provide ratings and other products and services (the "Services") to you, (ii) to communicate with you regarding the Services that may be of interest to you, (iii) as described in the S&P Global Ratings' Use of Information section of the Agreement and (iv) as otherwise permitted in the Agreement;

(B) of personal data by you to access and use the Services;

"Standard Contractual Clauses" means standard contractual clauses (adopted by European Commission Decision 2004/915/EC on 27 December 2004) for the transfer of personal data from controllers in the EU to controllers in jurisdictions outside the European Economic Area, a copy of the current version of which is accessible at: <https://eur-lex.europa.eu/legal-content/EN/TXT/?uri=CELEX%3A32004D0915> and which shall be deemed incorporated into this Appendix by reference solely for purposes of Clause 8 of this Appendix and within which you are the "Data Exporter" and S&P Global Ratings is the "Data Importer."

3. **Disclosure of data:** Each party will only disclose personal data to each other to process strictly for the Permitted Purpose.

4. **Relationship of the parties:** Except as may be specifically otherwise agreed, the parties acknowledge that you are a controller of the Data you disclose to S&P Global Ratings and that S&P Global Ratings will process the Data you disclose to S&P Global Ratings as a separate and independent controller strictly for the Permitted Purpose. In no event will the parties process the Data as joint controllers. Each party shall be individually and separately responsible for complying with the obligations that apply to it as a controller under Applicable Data Protection Law. Please see our Customer Privacy Policy (available at <https://www.spglobal.com/corporate-privacy-policy>) and Cookie Notice (available at <https://www.spglobal.com/corporate-privacy-policy/corporate-privacy-and-cookie-notice>) for further information regarding how personal data that you provide to S&P Global Ratings in connection with the Services will be used and maintained.

5. **Investigations:** Except where and to the extent prohibited by applicable law, each party ("Notifier") will

inform the other promptly, and in any event within three (3) business days of, any inquiry, communication, request or complaint relating to Notifier's processing of the personal data transferred to it under this Agreement by the other party which is received from: (i) any governmental, regulatory or supervisory authority, (ii) any data subject or (iii) any other person or entity alleging unlawful or unauthorized processing.

6. **Use and Restrictions on Use:** Notwithstanding the information that you are entitled to use from the Services and distribute to third parties to the extent permitted by the Agreement, you shall not distribute or use any personal data to which you have had access when receiving the Services other than for the Permitted Purpose.

7. **Security:** The parties shall implement appropriate technical and organisational measures to protect the Data from: (i) accidental, unauthorized or unlawful destruction and (ii) loss, alteration, unauthorised disclosure of or access to the Data.

8. **International Transfers of Data outside the EEA:**

8.1 This Clause 8 and the Standard Contractual Clauses shall apply only with respect to Data transferred from the European Economic Area ("EEA") to S&P Global Ratings and its affiliates in a territory outside of the EEA, provided that such transfers shall comply with the Standard Contractual Clauses deemed to be incorporated into this Appendix.

8.2 S&P Global Ratings may process (or permit to be processed) any Data transferred from the EEA to S&P Global Ratings and its affiliates in a territory outside of the EEA, provided that such transfers shall comply with the Standard Contractual Clauses. In applying and interpreting the Standard Contractual Clauses, the parties agree that Annex A will apply and Annex B thereto shall be populated as follows:

**(1) Data Subjects to whom the personal data relates:**

*(i) Persons who are employees, officers, contractors, agents or advisors of the Data Exporter and/or of companies affiliated with it who are engaged in the decision to enter into the Agreement and/or who enter into the Agreement with the Data Importer for the provision of the Data Importer's Services; and*

*(ii) persons in respect of whom the Data Exporter or its agents or advisors have provided personal data to the Data Importer to enable the Data Importer to provide the Services.*

**(2) Purposes for which the data transfer is made:**

*The Permitted Purpose.*

**(3) Categories of personal data transferred:**

*Client Data and Analytical Data.*

**(4) Categories of recipients to whom the personal data is transferred or disclosed:**

*Employees, officers, consultants, agents and advisors of the Data Importer or its affiliates and third parties, including public bodies, regulators and law enforcers, to the extent S&P Global Ratings is required to disclose Data by contract, regulation, litigation or law.*

**(5) Sensitive data or categories of sensitive data to be transferred (special category personal data):**

*Not applicable.*

**(6) Contact Point for the Data Importer:**

*RatingsGDPR@spglobal.com*

8.3 The parties agree that the following optional clause to the Standard Contractual Clauses shall apply as between them:

*"(1) Each party shall perform its obligations under these clauses at its own cost."*

9. **Survival:** This Appendix shall survive termination or expiry of the Agreement. Upon termination or expiry of the Agreement, S&P Global Ratings may continue to process the Data, provided that such processing complies with the requirements of this Appendix and Applicable Data Protection Law.

## ACTION ITEM



CITY OF WINDOM  
444 9th Street  
Windom, MN 56101  
Phone: 507-831-6129  
Fax: 507-831-6127  
[www.windom-mn.com](http://www.windom-mn.com)

**TO:** CITY COUNCIL  
**FROM:** DREW HAGE, DEVELOPMENT DIRECTOR  
**CC MEETING DATE:** FEBRUARY 18, 2020  
**RE:** Resolution Approving the Telecommuter Forward Community Certification  
**DEPT:** Development Department  
**CONTACT:** Drew Hage, Development Director, at 832-8661 or [drew.hage@windommn.com](mailto:drew.hage@windommn.com)

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### Recommendations/Options/Action Requested

Staff recommends that the City Council adopt the Resolution approving submission of a DEED Telecommuter Forward Application for Certification to become a Telecommuter Forward Community.

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### Issue Summary/Background

DEED has a new program to encourage telecommuting in Minnesota. This is an opportunity to promote “fiber to the home and business” in Windom. This program will hopefully help promote the vitality of rural communities like Windom. DEED recognizes the importance of fast, reliable broadband access which improves quality of life, makes businesses more competitive, and provides career opportunities for our Greater Minnesota workforce.

<https://mn.gov/deed/programs-services/broadband/telecommuter-forward/>

The EDA Board and Telecom Commission discussed the application for Telecommuter Forward Community Certification and support the certification. This certification will help with marketing “fiber to the home and business” in Windom (high speed internet). We are requesting that the City Council adopt a resolution that includes a statement of support and commitment to promote telecommuting.

### Fiscal Impact

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There should be no fiscal impact to the City for adoption of the local government Resolution authorizing submission of the Telecommuter Forward Application for Certification to become a Telecommuter Forward Community. The City has invested in fiber to homes and businesses in Windom, and the Telecommuter Forward Community Certification will help to market our assets.

### Attachments

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1. Resolution in Support of Telecommuting Opportunities and Telecommuter Forward Certification

## RESOLUTION #2020-

**INTRODUCED:**

**SECONDED:**

**VOTED: Aye:**  
**Nay:**  
**Absent:**

### RESOLUTION IN SUPPORT OF TELECOMMUTING OPPORTUNITIES AND TELECOMMUTER FORWARD CERTIFICATION

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**WHEREAS**, in the early 2000's, the City of Windom installed fiber to the home and business and operates its own telecommunications service known as "Windomnet"; and

**WHEREAS**, the City of Windom supports telecommunications and telecommuting opportunities; and

**WHEREAS**, the Minnesota Department of Employment and Economic Development ("DEED") is offering a new "Telecommuter Forward! Certification"; and

**WHEREAS**, the Windom Telecom Commission and the Board of Commissioners of the Economic Development Authority of Windom (EDA) both support telecommuting opportunities and support this program and the application for Telecommuter Forward! Certification; and

**WHEREAS**, it is in the best interests of the City of Windom and its residents to support telecommuting opportunities and the Telecommuter Forward! Certification.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of Windom, Minnesota, as follows:

1. The City of Windom, Minnesota, supports and commits to promote the availability of telecommuting options and opportunities.
2. The City Council of the City of Windom authorizes the submission of an Application to DEED for Telecommuter Forward! Certification for the City of Windom, Minnesota.
3. The City Council of the City of Windom supports telecommuting opportunities for the City of Windom in the City's application for Telecommuter Forward! Community certification.
4. The City of Windom hereby appoints Jeff Dahna, Windomnet General Manager, as the main point of contact for coordinating telecommuting opportunities within the City of Windom including the following responsibilities (with assistance from the EDA as needed):
  - A. Coordination and partnership with broadband providers, realtors, economic development professionals, employers, employees, and other telecommuting stakeholders.
  - B. Collaboration with broadband providers and employers to identify, develop, and market telecommuter-capable broadband packages.



**RESOLUTION #2020-**

**INTRODUCED:**

**SECONDED:**

**VOTED:     Aye:**

**Nay:**

**Absent:**

**CITY OF WINDOM**

**RESOLUTION APPROVING AMENDMENTS  
TO THE FEES AND CHARGES SCHEDULE**

**WHEREAS**, the City Council has the authority to establish fees and charges for municipal services, admissions and rentals; and

**WHEREAS**, the City Council periodically establishes fees and charges for municipal services; and

**WHEREAS**, a “Fees and Charges Schedule” has been created to consolidate the service fees and charges for all city departments into one document; and

**WHEREAS**, City Staff have reviewed current fees and charges for their departments and have, if applicable, included recommended adjustments of such fees and charges in the schedule; and

**WHEREAS**, it is in the best interests of the City of Windom and its citizens to operate the city in a cost-effective manner.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of Windom, Minnesota, as follows:

The “Fees and Charges Schedule” dated February 1, 2020 is hereby adopted and all fees and charges are amended as set forth in said schedule.

Adopted this 18th day of February, 2020.

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Dominic Jones, Mayor

ATTEST:

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Steven Nasby, City Administrator

## CITY OF WINDOM FEES & CHARGES SCHEDULE

February 1, 2020

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
<b>GENERAL GOVERNMENT</b>			
	<b>Liquor License</b> On Sale Sunday Private Sidewalk Café – Annual Renewal Required	2,000.00 200.00 50.00	Res # 2018-50
	<b>Wine License</b> On Sale	150.00	
	<b>Beer License</b> On-Sale (3.2 Only) Strong Beer Authorization Temporary On-Sale Liquor – Per Day	150.00 100.00 25.00	Resolution #2011-59
	<b>Set-Up License</b>	250.00	
	<b>Spring Cleanup</b>	1.00/per month/all residential utility customers	
	<b>Other Business Licenses/Permits</b> Theatre License Dance Permit – Per Day Police fee for Dance – Per Hour/Per Officer Cigarette Game of Skill  Peddler/Solicitor/Transient Merchant – Annual Initial Investigation fee Exempt Permit	25.00 10.00 40.00 20.00 50.00 first game 15.00 each additional game 40.00 20.00 25.00	

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
	Premise Permit	25.00	
	<b>Sales of Maps, etc.</b>		
	8 1/2"x11"	.25	
	Map - 24"x24"	2.00	
	Photo Copies		
	Letter size – each page	.25	
	Legal size – each page	.25	
	11" x 17" size – each page	.35	
	Color copies – each page	1.00	
	Fax Charges		
	Sending: 1 <sup>st</sup> page	1.00	
	Each additional page	.50	
	Receiving Each page	.50	
	Paper punch/binding - per page	.05	
	Set of address labels from utility customer listing (water/sewer only)	50.00	
	Utility customer detail (as allowed by law)	100.00	
	<b>Assessment Certificates</b>	20.00	
	<b>Filing Fees:</b>		
	City Council Seat	5.00	MN Statutes
	Annexation Petition Fee	25.00	
	<b>Miscellaneous</b>		
	City Code Updates	25.00	
	Information retrieve/records search	Hrly. pay rate of staff	
	City Charter	5.00	
	Overdue Book Fine	10¢ per day	
	Overdue Movie Fine	1.00 per day	
	Library - Photo Copies	25¢ - 50¢	
	Library - Full Paper Color	1.00	
	Library - Scan	25¢	
	Library Card Replacement Fee	3.00	
	Logo Caps & Cups	5.00 + tax	
	NSF Fee – City	25.00	
	NSF Fee – River Bend Liquor	30.00	

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
<b>BUILDING &amp; ZONING:</b>			
<b>Building Permits:</b>			
<b>Total Valuation</b>	<b>Fee</b>		Resolution #2001-34
\$1-\$500	\$21.00		
\$501-\$2,000	\$21.00 for the first \$500, plus \$2.75 for each additional \$100 or fraction thereof, to and including \$2,000.		
\$2,001-\$25,000	\$62.25 for the first \$2,000, plus \$12.50 for each additional \$1,000 or fraction thereof, to and including \$25,000.		
\$25,001-\$50,000	\$349.75 for the first \$25,000, plus \$9.00 for each additional \$1,000 or fraction thereof, to and including \$50,000.		
\$50,001-\$100,000	\$574.75 for the first \$50,000, plus \$6.25 for each additional \$1,000 or fraction thereof, to and including \$100,000.		
\$100,001-\$500,000	\$887.25 for the first \$100,000, plus \$5.00 for each additional \$1,000 or fraction thereof, to and including \$500,000.		
\$500,001-\$1,000,000	\$2,887.25 for the first \$500,000 plus \$4.25 for each additional \$1,000 or fraction thereof, to and including \$1,000,000.		
\$1,000,001+	\$5012.25 for the first \$1,000,000 plus \$2.75 for each additional \$1,000 or fraction thereof.		
State Surcharge Fee	.0005 x total value of construction		
Plan Review Fee	65% of City's building permit fee for Commercial 35% of City's building permit fee for Residential		
Connection Inspection Fees	Sewer Connection Inspection Fee: \$150.00 Water Connection Inspection Fee: \$150.00		
Refunds	Written request; refunds at discretion of Building Official. <u>If project not started:</u> Within 5 days of application date - City's permit fee, state surcharge and 80% of plan review fee; within thirty (30) days of application date –80% of City's permit fee, no refund of state surcharge or plan review fee.		
Manufactured Home/ Structure Permit Fee	\$49.00 + \$1.00 Surcharge		
Residential – Plumbing only Permit	New/alter plumbing system (not fixtures)	\$49.00 + \$1.00 Surcharge	
Residential - Mechanical only Prmt	New/replace gas-fired appliance/gas piping	\$49.00 + \$1.00 Surcharge	
Commercial Plumbing & Mechanical	To be added in valuation for building permit	Based on valuation	



FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
	Mowing of grass & weeds (by Street Dept) Sidewalk Snow/Ice Removal	minimum \$200.00 minimum \$100.00	
	Recording/Satisfaction Fees	Actual cost	
	Document Preparation & Attorney Review for Initial Loan, Assumptions, Subordinations and Refinancing	Actual cost	
	<b>Rental Housing Fees</b> <b>Three-Year License Term:</b> Single-Family House 2 to 4 units More than 4 units Maximum Charge to Any Single Property  <b>Late Fee:</b> Renewal received after March 31 <sup>st</sup> of Renewal Year:  <b>License Renewal - Alternate Renewal Periods:</b> Renewal Fee (if property qualifies) Maximum Charge to Any Single Property  <b>Re-Inspection Fees</b> Second Inspection Third Inspection  <b>Complaint Fees</b> Initial Complaint (Per Unit) – First Inspection Initial Complaint (Per Unit) – Subsequent Inspections  Subsequent Complaint (Same Rental Unit Within 12 Months) Daily Fines (Per Rented Unit)	50.00 40.00/per unit 35.00/per unit 500.00  Double License Fee  10.00/per unit 150.00  50.00/per unit 100.00/per unit  No Charge Re-Inspection Fees Apply 50.00 20.00/day	Resolution 2017-93 Resolution 2017-93 Resolution 2017-93 Resolution 2017-93  Resolution 2017-93  Resolution 2017-93 Resolution 2017-93  Resolution 2017-93 Resolution 2017-93 Resolution 2017-93 Resolution 2017-93
<b>PUBLIC SAFETY:</b>			
	<b>Animal License (Cat &amp; Dog)</b> Unspayed Female All others	8.00 + tax 5.00 + tax	

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
	<b>Accident &amp; investigation Report</b> First copy (if not directly involved party)  Each additional picture Mail	.25 per page  .25 Actual cost	
	<b>Parking Tickets</b> General Parking – No Parking (2:00 a.m- 6:00 a.m.) No Parking in Alley Parking over 36 hours Time Limit on Parking Truck Parking Vehicle Repair on Street Parking for Advertising or Selling Parking Restrictions on Co. Rd. 13 Snow Emergency Parking- Block Snow Removal	34.00 34.00 34.00 34.00 34.00 34.00 34.00 34.00 34.00 34.00	Section 73 Section 73 Section 73 Section 73 Section 73 Section 73 Section 73 Section 73 Section 73
	<b>Animal (Cat &amp; Dog) Impound, Boarding</b> Impound No License With License Boarding No License With License	40.00 + tax 20.00 + tax  15.00 (per day) + tax 10.00 (per day + tax)	
	<b>Administrative Fees:</b> Vehicle Impound storage	15.00/day	
	<b>Fire Department</b> Fire Call  <b>Ambulance Department</b> Basic Life Support Rate Advance Life Support Rate Non Transport with patient assessment Basic Life Support Mileage loaded mile rate	1,000.00  650.00 850.00 450.00 12.00	Ordinance #164, 2 <sup>nd</sup> Series  Res# 2015-33 Res# 2015-33 Res# 2015-33 Res # 2015-10
<b>PUBLIC WORKS:</b>			
	<b>Street Use Permits</b> (service cuts) - work performed by city staff Cold mix bituminous	Actual cost + 10%	

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
	Hot mix bituminous Main Street and all state-aid streets	Actual cost + 10% Actual cost	
	<b>Street Equipment Labor &amp; Rental Rates</b> (Equipment rentals are 1-hour min.) Labor rate Unit 48 – 2018 Cat236D Skidsteer Loader w/attach - 2018 Cat236D Skidsteer & Asphalt Milling Attachment - 2018 Cat236D Skidsteer & Sweeper/Broom Attachment Unit 42 - 2004 International Dump Truck - Falls Snow Plow, Falls Sander & Dump Body Unit 43 – 2004 International Dump Truck - Falls Snow Plow, Falls Sander & Dump Body Unit 44 – 2007 International Dump Truck - Falls Reversible Snow Plow, Sander & Dump Body Unit 45 – 2015 John Deere 624 Loader w/bucket with snow plow Unit 81 – 2004 Sno-Go Snow Blower for Unit 45 Unit 47 - 544G Front End Loader w/2.25 Yard 4 in 1 Bucket - plow for Unit 47 Portable Air Compressor w/attachments Unit 49 – 2019 Elgin Street Sweeper 328D Toro Grounds Master 72" mower 4000D Toro Grounds Master 11' Mower 3520 John Deere Utility Tractor John Deere 3 Point Hitch 72" Mower w/Tractor 75 – 10-12' wood homemade barricades 200 – 12" to 3' tall traffic cones 300 lin feet orange construction plastic fencing Road Boss 3-point grader chainsaw	85.00/hour 110.00/per hr 110.00/per hr 110.00/per hr 110.00/per hr 150.00/per hr 110.00/per hr 150.00/per hr 110.00/per hr 150.00/per hr 150.00/per hr 175.00/per hr 185.00/per hr 140.00/per hr 160.00/per hr 100.00/per hr 160.00/per hr 60.00/per hr 85.00/per hr 75.00/per hr 90.00/per hr 10.00 each/daily 1.00 each/daily \$10.00 per 50'/daily 45.00/per hr 360.00/dy 25.00/per hr 250.00/dly	
	<b>Street Materials Sold to Public</b> Gravel Class 5 Blacktop (cold mix/hot mix) Black Dirt Labor Cost	Actual cost + 10% Actual cost + 10% Actual cost + 10% 60.00/hour	



FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
	Room 127/128 - Large Multi-Purpose Room	60.00/hr (1 to 8 hrs)	
	9-10 hrs	500.00	
	After 10 hrs	50.00/hr for each hr after 10 hrs	
	Half Room Rates	40.00/hr (1 to 8 hrs)	
	9-10 hrs	350.00	
	After 10 hrs	35.00/hr for each hr after 10 hrs	
	Wedding/Anniversary Pkg		
	Full Room Rate	Saturday/1,400.00	
		Friday/Sunday/600.00	Res# 2018-83
	½ Room Rate	Saturday/950.00	
		Friday/Sunday/400.00	Res# 2018-83
	Christmas Pkg		
		½ Room/450.00	
		Full Room/675.00	
	Outside Entertainment Pkg	\$250.00/max 14 hrs	Res# 2018-83
	Outside Entertainment Area – with interior room rental	\$100.00	Res# 2018-83
	Full Kitchen \$200 deposit	25.00 hr/min 3 hr	Res# 2018-83
	Caterer Kitchen – Partial Kitchen Use	\$100.00	Res# 2018-83
	<b>EQUIPMENT FEE PER EVENT/PER DAY</b>		
	Portable Sound System (Room 120)	Sm 25.00 Large 125.00	
	Portable Projector Screen	15.00	
	Power Point Projector	St 100.00 or HD200.00	
	12x16 screen	50.00	
	Dance Floor	75.00	
	Stage	100.00	
	Piano	25.00	
	Wedding Back Drop	75.00	
	Lattice Arches	1-25.00	
		3-50.00	
	Portable Heaters	10.00	Res# 2018-83
	Picnic Tables	10.00	Res# 2018-83
	Bar Set-up Fee –	50.00	
	Small groups (up to 50)	150.00	
	Medium groups (51-200)	250.00	

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
	Large groups (200 +)		
	Dumpster Fee (rooms 127 & 128)		
	Up to 300 people	25.00	
	301-600 people	50.00	
	601-1000 people	75.00	
	35 cup Coffee Pot (includes coffee, cups, napkins, cream & sugar)	15.00	
	100 cup Coffee Pot (includes coffee, cups, napkins, cream & sugar)	25.00	
	Set-up & Take Down Fees (Chairs & Tables)		
	Multi-Use Room (Half room)	75.00	
	Multi-Use Room Large – Less than 500 people	125.00	
	Multi-Use Room Large - More than 500 people	150.00	
	Photocopies	25¢ per page	
	Lattice panels (4 available)	10.00 each	
	Bar Tables (set of 5)	45.00	Res# 2015-34
	8' pillar (set of 4)	45.00	Res# 2015-34
	4' pillar (set of 4)	25.00	Res# 2015-34
	Wooden Post (set of 6)	15.00	
	Potted sticks	15.00	Res# 2015-34
	Sm. children table w/benches	10.00	
	Ceiling swag		
	Full room	325.00	Res# 2015-34
	½ room	175.00	Res# 2015-34
	<b>ARENA RATES</b>		
	Season Skating Pass		
	Family	80.00	Resolution 2014-47
	Individual	45.00	Resolution 2014-47
	Old-Timers Hockey (Sundays)	65.00	Resolution 2014-47
	Old-Timers + Family Pass	115.00	Resolution 2014-47
	Daily Admission		
	Individual	3.00	
	Old-Timers Hockey	7.00	Resolution 2014-47
	Skate Rental		
	Daily	2.50	
	Seasonal	50.00	Resolution #2011-54

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
	Hourly Ice Rate (over 100 hrs during ice season)		
	Frequent User –Seasonal hrly rate	109.00 per hr	Resolution 2014-47
	Non Frequent/Out of Town User hrly rate	115.00 per hr	Resolution 2014-47
	Non-Prime Time Ice Rental Rate	90.00 per hr	Resolution 2014-47
	<b>STORAGE</b>		
	Units under 20 ft	125.00	
	Units between 20-30 feet	150.00	
	Units over 30 feet	200.00	
	<b>BUILDING RENT</b>		
	1 <sup>st</sup> Day	375.00	Contract Rate
	2 <sup>nd</sup> Day	350.00	Contract Rate
	3 <sup>rd</sup> Day, Additional Days	250.00	Contract Rate
	<b>STALL RENT</b>		
	1 <sup>st</sup> Day	18.00	Contract Rate
	2 <sup>nd</sup> Day	14.50	Contract Rate
	3 <sup>rd</sup> Day, Additional Days	12.00	Contract Rate
	<b>RACQUETBALL/WALLY BALL/BASKETBALL COURT FEES</b>		
	Non-Member Adult hrly racquetball	3.00 per person/per hr	
	Non-Member Youth hrly racquetball	1.50 per person/per hr	
	Wally ball	20.00 per hour/court	
	Basketball	12.50 per hour	
	Archery		
	Individual Membership	30.00	Resolution 2014-62
	w\additional family members -	10.00 per person	Resolution 2014-62
	Youth Membership	15.00	Resolution 2014-62
	Daily Adult Fee	5.00	Resolution 2014-62
	Daily Youth Fee	3.00	Resolution 2014-62
	<b>POOL FEES</b>		
	<b>Pool Passes</b>		
	Season Pass		
	Family	100.00	Resolution 2014-12

FUND NO.	DESCRIPTION	FEE		AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
	after May 31		120.00	Resolution 2014-12
	Individual		60.00	Resolution 2014-12
	after May 31		70.00	Resolution 2014-12
	Wading Pool/Non-Swimmer Individual pass		25.00	Resolution 2014-12
	Individual (child/adult) Daily Admission		4.00	Resolution 2014-12
	Wading Pool Admission		1.00	Resolution 2014-12
	Punch Card All Users(10 Punch Card 1-punch per/day)		33.00	Resolution 2014-12
	Family Hour		8.00	Resolution 2014-12
	Swimming Lessons – (Including Pre-School Aquatic)		35.00	Resolution 2016-17
	Private Lessons		55.00	Resolution 2016-17
	Semi-Group Lessons (lower instructor-to-Student ratio)		45.00	Resolution 2016-17
	Parent & Child		15.00	Resolution 2014-12
	Aqua Zumba		5.00	
	Private Pool Rental		\$90.00 minimum (up to party of 40, additional fee based on number in party/hour	
	<b>RECREATION FEES</b>			
	Tykes, Kindergarten T-Ball, Coach Pitch/T-Ball		48.00	Resolution 2014-12
	Softball K-1 <sup>st</sup> Grade		45.00	
	Pony League		63.00	Resolution 2014-12
	Flag Football & Soccer		53.00	Resolution 2014-12
	Morning Baseball and 30/60 League		70.00	Resolution 2014-12
	Morning Baseball		45.00	
	Sand Volleyball Team Entry Fee	15+ teams	150.00	Resolution 2014-12
		14- teams	165.00	Resolution 2014-12
	Ball Field Usage Rates			
	Men's Softball League Annual Rate per/team		150.00	
	Co-Ed Softball League Annual Rate per/team		150.00	
	Sunday Church League Annual Rate per/team		50.00	
	Sand Volleyball Court – Non-League Special Events Rate for entire complex regardless of how many courts used. City will Prepare courts during week days only prior to event unless pre-arranged		150.00	

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
<b>PUBLIC UTILITIES - WATER/SEWER FUND:</b>			
	<b>State Surcharge on all water connections</b> <b>Residential Charges</b> Water – Monthly minimum 1-3,740 3,741-7,480 Excess 7,481 Sewer – Monthly minimum Usage up to 22,440 gallons Sewer Only – Apartments Homes	.81¢  16.45 1.74/1,000 Gal. 3.99/1,000 Gal. 5.10/1,000 Gal. 33.75 1.69/1,000 Gal.  37.21 42.18	Resolution 2019-12-01 Resolution 2019-12-01 Resolution 2019-12-01 Resolution 2019-12-01 Resolution 2018-11-01 Resolution 2018-11-01  Resolution 2018-11-01 Resolution 2018-11-01
	<b>Commercial Charges</b> Water – Monthly minimum 1-3,740 3,741-7,480 Excess 7,481 Sewer – Monthly minimum Per 1,000 Gal. Sewer Only	16.45 1.74/1,000 Gal. 3.99/1,000 Gal. 5.10/1,000 Gal. 33.75 5.40/1,000 Gal. 44.99	Resolution 2019-12-01 Resolution 2019-12-01 Resolution 2019-12-01 Resolution 2019-12-01 Resolution 2018-11-01 Resolution 2018-11-01 Resolution 2018-11-01
	<b>Request for Utility Account Info</b> Picked up – (1 month) 12 months Mailed Faxed Additional Account Fee	5.00 30.00 5.50 6.00 1.50	
	<b>Service Charges</b> Late Fee per unpaid water/sewer bill Meter Bottom Replacement 3/4" 1" Labor Cost	5%  75.00 100.00 50.00/hour	

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
	Retrieval of Information/Records Search Reconnect Fee Reconnect After Hrs Bulk Water Jetter & Operator Vac Unit	Hourly rate of staff 40.00 each + tax 75.00 each + tax 5.00/1,000 gallons 150.00/hour 150.00/hour	\$15.00 minimum
	<b>Sales Tax</b> (Commercial accounts only)	6.875%	
<b>ELECTRIC FUND</b>			
	<b>Meter Pre-Payment-</b> Required of all renters and contract for deed properties before utilities can be transferred into renter's name	300.00	Utility Comm – Jan. 27, 2010
	<b>Residential:</b> All Kwh's @.079/kwh City Customer Charge Out of City Charge Security Light Charge - 57 watt LED - 150 watt LED	12.00/month 24.00/month 8.00/month 18.00/month	Resolution 2016-01-01 Resolution 2016-01-01 Resolution 2016-01-01
	<b>Commercial &amp; Municipal Charges:</b> 8,000 KWH's @ .088/kwh Excess KWH's (over 8,000) @ .083/kwh Single phase Three phase	21.00/month 29.00/month	Resolution 2016-01-01 Resolution 2016-01-01 Resolution 2016-01-01 Resolution 2016-01-01
	<b>Industrial:</b> Meter charge All KWH's @.046/kwh Demand Charge @ \$13.30/kwh Minimum Demand 30%	45.00	Resolution 2016-01-01 Resolution 2016-01-01 Resolution 2016-01-01 Resolution 2016-01-01
	<b>Service Charges</b> Late Fee Tag Fee Disconnect Fee Reconnect Fee	5% 25.00 + tax 25.00 + tax 25.00 + tax	May 2016 Utility Commission mtg

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
	Reconnect Fee After Hrs	125.00 + tax	
	Electric Dept Labor and Equipment Rates		
	Labor rate	64.97/per hr	
	Overtime labor rate	129.94/per hr	
	Unit 30 Pickup Truck	25.00/per hr	
	Unit 31 Line Truck	35.00/per hr	
	Unit 32 Bucket Truck	Minimum 125.00 per hr	
	Unit 33 Digger Truck	Minimum 125.00 per hr	
	Unit 34 Flatbed Truck	25.00/per hr	
	Unit 35 Small Bucket Truck	75.00/per hr	
	Unit 35A Case Trencher	50.00/per hr	
	Unit 36 Ditch Witch Trencher	50.00/per hr	
	Boring Tool	8.00 a foot	
	Light bulb replacement	\$75.00 plus ½ of labor rate charge \$32.49	
<b>AIRPORT FUND</b>			
	<b>Hangar Rental Fee</b>		
	Small Hangars	35.00-90.00/month	
	Medium Hangars	125.00/month	
	Large Hangars	475.00/month	
<b>TELECOM FUND</b>			
	<b>TELEPHONE *</b>	<b>monthly rate</b>	
	Residential Basic Service	14.45	Resolution 2015-14
	Residential All-In Voice Pkg	30.00	
	Business Basic Service	26.45	
	Non-published	2.50	
	Non-listed	1.25	
	* additional items are included in the telephone tariff		



FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
	<b>CABLE TV SERVICES</b>		
	<b>Add Video to Data &amp; Voice Packages</b>	<b>monthly rate</b>	
	Basic	48.00	Resolution 2019-33
	Expanded	93.00	Resolution 2019-33
	Digital	108.00	Resolution 2019-33
	<b>Featured Plans</b>		
	HD	12.95	
	HBO	15.99	Resolution 2015-11
	Showtime/TMC/Flix	12.95	
	Starz/Encore	12.95	
	Additional Set-Top Box	2.99	
	HD Box	4.99	
	DVR	14.99	
	Remote	25.00	
	Commercial Multi-Unit Facilities with 10 or more units and a common connection as established December 29, 2008		
	Expanded Basic	8.00 per unit	August 22, 2016 Telecom mtg
	HBO	4.50 per unit	
	First standard Set-top box free w/add-on package		
	<b>MISC. SERVICES</b>		
	Wire Maintenance Plan – Monthly rate	2.95 per service or 7.95 for all three services	
	New customer installation fee	40.00 per service	
	Moving Telecom Service	40.00 per service	
	Additional Outlet	21.95 material + labor	
	Trip Fee	12.50	
	Trip Fee – After hrs	25.00	
	Labor Fee	70.00/hr	
	Calling Detail on Invoices	2.00/month	
	804 Mesh Satellite	3.00/month	Resolution 2018-44
	Replacement fee	125.00	Resolution 2018-44
	Web Hosting Services	30.00/month	Resolution 2018-44
	Setup/change fee	50.00	Resolution 2018-44
	DNS Hosting Services	5.00/month	Resolution 2018-44
	Setup/change fee	25.00	Resolution 2018-44

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
	E911 Backup Battery (Fiber) Install fee	6.00/month 60.00	

## ACTION ITEM



**CITY OF WINDOM**  
444 9th Street  
Windom, MN 56101  
Phone: 507-831-6129  
Fax: 507-831-6127  
[www.windom-mn.com](http://www.windom-mn.com)

**TO:** City Council  
**FROM:** Scott Peterson, Chief of Police  
**DATE:** 02/18.20  
**RE:** Police Officer Hiring  
**DEPT:** Police  
**CONTACT:** Scott Peterson, Chief of Police; [speterson@windom-mn.com](mailto:speterson@windom-mn.com)

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### **Recommendations/Options/Action Requested**

Staff recommends that the City Council take the following action:

1. Rebecca McPeak, of Burnsville, MN, be hired for the vacant full-time police officer position.

### **Issue Summary/Background**

Rebecca graduated in 2018 from Normandale Community College with an Associate of Science Degree in Law Enforcement. She previously served as a Community Service Officer with the Cottage Grove Police Department, as well as a Reserve Deputy Sheriff with the Carver County Sheriff's Office.

I feel that Rebecca will be an excellent addition to our organization. Thank you for your consideration of my request.

### **Fiscal Impact**

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This vacancy is a budgeted position.

### **Attachments**

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None.

# ACTION ITEM



**CITY OF WINDOM**  
444 9th Street  
Windom, MN 56101  
Phone: 507-831-6129  
Fax: 507-831-6127  
[www.windom-mn.com](http://www.windom-mn.com)

**TO:** City Council  
**FROM:** Mayor Dominic Jones  
**DATE:** January 31, 2020  
**RE:** Mayor Appointment  
**DEPT:** Mayor/Council  
**CONTACT:** Mayor Dominic Jones

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## **Recommendations/Options/Action Requested**

Recommendation from the Mayor to the City Council for approval of the following 2020 Appointment.

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### **Park & Recreation Commission**

Jackie Jurgens                      12/31/22

## **Fiscal Impact**

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None.

## **Attachments**

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None.



## COTTONWOOD COUNTY SOLID WASTE DEPARTMENT

Landfill \*\* Household Hazardous Waste \*\* Recycling

Kyle Pillatzki, Solid Waste Administrator

Kyle.Pillatzki@co.cottonwood.mn.us

1355 9<sup>th</sup> Ave. Windom, MN 56101

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Ph. (507) 831-1389

Fax (507) 831-2367

February 6, 2020

City of Windom,

The Cottonwood County Landfill is pleased to announce that we are offering a half price tipping fees for cities in Cottonwood County towards a city wide clean-up for MSW in 2020. The rate will be **\$37.87/ton**; this includes the garbage surcharge of \$6.67 and 17% MSW tax. The charges will be billed directly to the city. The city has the option to hire a private contractor at the city's expense to pick up the garbage. Items that cannot be out to be picked up are as follows: oil filters, tires, fluorescent lights, liquid cleaners, chemicals, paints or oil, batteries, appliances, mattresses, electronics, car seats and demolition debris.

Specialty items:

We charge \$11/each for mattresses or box springs if they get recycled, if mattresses go into the landfill we will charge \$25/each. Car seats are an additional charge. The cost of a car seat is \$3/each. The mattresses, car seats, electronics and appliances, will need to be charged to the homeowner separately unless the city wants to take on that additional cost. If the cities need help in finding private contractors to haul MSW or the other materials, please let us know. Cottonwood County can pick up the mattresses with an arrangement made with us prior to the cleanup date. Cottonwood County will be charging a \$2 per mattress or box spring for us to pick them up. We will pick up car seats to be recycled for free if the cities plan on having us pick up mattresses.

For additional information and information on what days would work for the landfill, please call Donna Stresemann at 507-831-3781. Landfill hours are Monday through Friday 8am to 4pm and the 1<sup>st</sup> and 3<sup>rd</sup> Saturdays of the month from 8am to 12pm.

Sincerely,

Kyle Pillatzki  
Solid Waste Administrator