

**Council Meeting**  
**Tuesday, January 7, 2020**  
**City Council Chamber**  
**6:30 p.m.**  
**AGENDA**



Call to Order

Pledge of Allegiance

1. Appointment of City Administrator
2. Appointment of City Attorney
3. Designation of Financial Institutions
4. Designation of Official Newspaper
5. Set City Council Meeting Time/Date
6. Consent Agenda
  - Minutes
    - Council Minutes – December 17, 2019
    - HRA – November 13 & 20, 2019
    - Street Committee – December 12, 2019
    - Utility Commission – December 17, 2019
  - Regular Bills
7. Department Heads
8. Resolutions Accepting Donations
  - Doug Scrivens – K-9 Vest
  - Dorothy Van Norman – Children’s Library
  - In Memory of Owen and Clarlyn Green – Ambulance Dept.
9. Ordinance Readings
  - First Reading Ordinance No. 183, 2<sup>nd</sup> Series – Adopting a Codified Supplement to the Code of Ordinances
  - First Reading Ordinance No. 184, 2<sup>nd</sup> Series – Revising Existing Ordinances
10. Personnel Recommendations
  - 2020 Part-time Wage Scale
  - Water/Wastewater Operator
11. Capital Improvement Completed Projects Report
12. 2020 Mayor Appointments & Reappointments
13. New Business
14. Old Business
15. Contractor Payment
  - Wastewater Treatment Facility Imp Project – Gridor Construction #14 - \$312,823.00
16. Council Comments



Adjourn

P.O. Box 38 • 444 Ninth Street • Windom, MN 56101 • Phone 507-831-6129 • FAX 507-831-6127

# ACTION ITEM



**CITY OF WINDOM**  
444 9th Street  
Windom, MN 56101  
Phone: 507-831-6129  
Fax: 507-831-6127  
[www.windom-mn.com](http://www.windom-mn.com)

**TO:** City Council  
**FROM:** Steve Nasby, City Administrator *SN*  
**DATE:** January 2, 2020  
**RE:** Appointment of City Officials and Designation of Financial Institutions and Newspaper  
**DEPT:** Administration  
**CONTACT:** Steve Nasby: [Steve.Nasby@windommn.com](mailto:Steve.Nasby@windommn.com)

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## Recommendations/Options/Action Requested

Staff recommends that the City Council take the following action:

1. Appoint and designate City officials, financial institutions and the official newspaper as shown.

## Issue Summary/Background

The first City Council meeting of the year is primarily an organizational meeting. As such, there are appointments for City officers as required by the City Charter and designations required by State statute. To assist the City Council with these tasks the following is a listing of the current City officers and official designations of Financial Institutions and Newspaper.

City Administrator\Clerk and Assistant City Administrator\Clerk  
City Administrator – Steve Nasby

City Attorney  
City Attorney – Ron Schramel

Financial Institutions  
Bank of the West  
Bank Midwest  
United Prairie Bank  
Fulda Credit Union  
4M Fund  
Multi-Bank Securities

Official Newspaper  
Cottonwood County Citizen

## Fiscal Impact

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Continuation of budgeted, professional services with contracted employees (City Attorney and City Administrator). Maintenance of existing accounts with financial institutions and local newspaper as required by statute.

## Attachments

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1. None

# ACTION ITEM



**CITY OF WINDOM**  
444 9th Street  
Windom, MN 56101  
Phone: 507-831-6129  
Fax: 507-831-6127  
[www.windom-mn.com](http://www.windom-mn.com)

**TO:** City Council  
**FROM:** Steve Nasby, City Administrator *SN*  
**DATE:** January 3, 2020  
**RE:** City Council Meeting Dates/Times  
**DEPT:** Administration  
**CONTACT:** Steve Nasby: [Steve.Nasby@windommn.com](mailto:Steve.Nasby@windommn.com)

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## **Recommendations/Options/Action Requested**

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Staff recommends that the City Council take the following action:

1. City Council affirm the first and third Tuesdays of each month as regular meeting dates and such meetings to start at 6:30 pm.

## **Issue Summary/Background**

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In 2019 the City Council adopted a revised Windom City Code regarding City Council meeting dates and times. The ordinance states that the City Council shall set meeting dates and times each year at its January meeting.

Windom Charter (Section 3.01) simply states that there shall be semi-monthly meetings which are to be held in the first half and second half of the month, with times and dates to be designated by the City Council according to ordinance.

## **Fiscal Impact**

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None.

## **Attachments**

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1. Proposed 2020 City Council Meeting Schedule

# 2020 City Council Meeting Schedule

Meetings held at City Hall, Council Chamber  
444 9<sup>th</sup> Street  
Windom, MN  
December 12, 2019

6:30 pm	January 7, 2020
6:30 pm	January 21, 2020
6:30 pm	February 4, 2020
6:30 pm	February 18, 2020
6:30 pm	March 3, 2020
6:30 pm	March 17, 2020
6:30 pm	April 7, 2020
6:30 pm	April 21, 2020
6:30 pm	May 5, 2020
4:30 pm	May 11, 2020 (Board of Review Meeting - TENTATIVE)
6:30 pm	May 19, 2020
6:30 pm	June 2, 2020
6:30 pm	June 16, 2020
6:30 pm	July 7, 2020
6:30 PM	July 21, 2020
6:30 pm	August 4, 2020
6:30 pm	August 18, 2020
6:30 pm	September 1, 2020
6:30 pm	September 15, 2020
6:30 pm	October 6, 2020
6:30 pm	October 20, 2020
8:05 pm	November 3, 2020 (Note Time Change)
6:30 pm	November 17, 2020
6:30 pm	December 1, 2020
6:30 pm	December 15, 2020

\*\*\*\* City Council packets are available at [www.windom-mn.com](http://www.windom-mn.com)\*\*\*\*

**Regular Council Meeting  
City Hall, Council Chamber  
December 17, 2019  
6:30 p.m.**

1. Call to Order:

The meeting was called to order by Mayor Jones.

2. Roll Call:

Council Present: Mayor Dominic Jones, Marv Grunig, Jenny Quade, Rod Byam, James Nelson and JoAnn Ray

Council Absent: None

City Staff Present: Steve Nasby, City Administrator; Drew Hage, Development Director; Scott Peterson, Police Chief; Brian Cooley, Street & Parks Superintendent; Tim Hogan, Arena/Park & Recreation Director and Spencer Winzenried, Community Center Director

3. Pledge of Allegiance

4. Consent Agenda:

- Minutes
  - Council Minutes – December 3, 2019
  - Community Center Commission – November 19, 2019
  - Utility Commission – December 3, 2019
  - Telecom Commission – December 9, 2019
  - EDA – December 9, 2019
  - Library Board – December 10, 2019
- License – Exempt Gambling Permit – Cobra Wrestling
- Regular Bills

**Motion by Ray second by Quade approving the Consent Agenda. Motion carried 5 – 0.**

5. Department Heads:

Tim Hogan, Arena/Park & Recreation Director, mentioned that the Arena will be hosting “Skating with Santa” on December 23<sup>rd</sup> from 1:00-3:00. Admission and skate rental fees will apply, however, admission will be waived if a non-perishable food item is brought along to donate to the Cottonwood County Food Shelf. Hogan will be posting the Holiday Public Skate Times on the Facebook Page and City Website.

Drew Hage, Development Director, updated Council on the South Cottonwood Lake Subdivision. At the recent EDA meeting, it was agreed to market with Cemstone for bids on Lake Lots and Prairie Lots. Sealed bids are due February 3, 2020 at the City Hall offices. There are rendering

drawings available to review at City Hall or on the City website. Based upon interest, the City Council will decide in early 2020 if the project will move forward with the developing the area.

6. Public Hearing – 2020 Street Improvement Projects:

Dan Van Schepen, DGR Engineering, along with Brian Cooley, Street & Parks Superintendent, presented an overview of the proposed 2020 Street Project scope. They noted the following:

- Street review assessment is completed every 5 years
- Streets included in the 2020 projection are noted to be in poor to fair condition
- Review of the projected Streets (segments) needing improvement, along with the Arena Parking lot and the 18<sup>th</sup> Avenue/Red Leaf Ct Drainage Improvements
- Curb & Gutter not in alignment or have poor drainage in some portions
- Existing pavement thickness ranges from 1.5” to 4” with significant cracking
- Valley gutters through intersections are uneven and have poor drainage that is contributing to street deterioration
- Existing pavement to be replaced
- Underground utilities (water/sanitary sewer/storm sewer) to be replaced where they are in poor condition or made of cast iron/clay (will be converted to PVC)
- Subgrade compaction and granular base of 12” to be topped with 4” asphalt (any additional thickness needed would be added and not assessed)
- No additional sidewalks, only repairs on existing ones to comply with ADA
- March 2020 bidding with a potential start date of April/May 2020
- Estimated project completion is October 30, 2020
- Safety and traffic control of the work area will be maintained along with Emergency Vehicle Access (with limited access in areas where utility services are being replaced (1-2 days per area)) by the contractor
- Refuse & recycling service may vary depending on street progress, contractor will assist in moving cans to a central pickup area if needed
- Street parking will be restricted during the project
- Temporary boxes placed by the contractor for mail delivery
- Property assessment costs are frontage (50%) and side yard (25%) of street costs, along with utility replacement needs from the water main line to the property’s back of curb hookup
- Properties on the 18<sup>th</sup> Avenue Storm Sewer was 100% direct watershed and 50% indirect watershed by area, assessments based on half cost funded by a grant
- All assessments were based on Minnesota Statutes, Chapter 429, totaling \$1.63 million (~32% of projected costs) and will be adjusted based on actual project costs
- Remaining costs are paid by the City of Windom or City Utility Departments and financed with existing funds and bonding
- Asphalt is the chosen paving material based on cost savings of 30-35% over concrete with an estimated life expectancy of 30-35 years with proper maintenance
- DGR will provide weekly updates to the City of Windom to communicate to the affected residents

## Preliminary

Grunig noted that project cost assessments are calculated in accordance to City Policy in effect since at least the mid-1980's.

Jones opened the meeting for the Public Hearing at 6:59 P.M.

Dr. Jim Miller – 110 6<sup>th</sup> Ave S – Miller inquired about the 6<sup>th</sup> Ave improvements. Van Schepen replied a 1.5" overlay without curb and gutter is what will be bid as an alternate on this project. This overlay is only meant to provide a five year fix. Discussions with the adjoining township are required as they own the west half of the road.

Ray Elston – Clerk for Great Bend Township – Elston commented on the overlay portion the township would have to pay. He is concerned the length of the fix is inadequate. The consensus of the township is to return this road to gravel as it is more economical.

Steve Mau – 427 6<sup>th</sup> Ave – Mau concurs with Elston's opinion on the overlay of 6<sup>th</sup> Avenue. He would also like to see the road return to gravel. Heavy ag equipment that is used on this road would decrease the projected overlay life span. Mau believes his assessment was high for his frontage portion of the road.

Van Schepen mentioned the 6<sup>th</sup> Avenue road reconstruction was rejected by the township in 2017 due to cost. The road continues to deteriorate. Pavement thickness is currently 1-2" throughout. The proposed fix life is dependent upon road use and weather.

Ronald Visker – 43629 480<sup>th</sup> Ave – Visker questioned what road preparations will be made to 6<sup>th</sup> Avenue prior to the overlay. He is concerned about the existing conditions, if an overlay would be cost effective without some base work repairs. Van Schepen stated no maintenance is quoted in the project.

Vernon Lien – 1815 Red Leaf Ct – Lien asked if one loop would remain open during the placement of the 54" drain pipe for Red Leaf Ct. He is also concerned about 18<sup>th</sup> Ave going north, as this may be the only way to travel in/out of the construction zone. Van Schepen concurred with the concerns and mentioned 18<sup>th</sup> Ave will have construction work in the ditch area.

Robert Williams – 805 Des Moines Drive – Williams would like to see either Des Moines Dr. or Highland Rd. open at all times. He is also worried about erosion of the temporary gravel pathways prior to roads being paved. Williams asked if there would be weekly open-house type meetings to keep residents informed. Van Schepen replied that has not been prior practice for weekly meetings and updates would be posted at City Hall and on their website, along with an on-site person at the construction site. Van Schepen clarified that temporary water service will be available to customers with outages only being when services are switched over, approximately a four hour time span.

Sally Oltmanns – 1875 Red Leaf Ct – Oltmanns questioned the North Red Leaf Court lot assessments. Van Schepen explained all the surrounding area drains to the storm sewer so assessments were based on the area drainage area. The City has no jurisdiction beyond city limits and cannot assess any area outside of town.

Candy Soleta – 1950 Great Bend Blvd – Soleta explained her area currently does not have a storm sewer. She stated that snow gets piled at the end of her street and flooding occurs as a result of

## Preliminary

snow melt. Soleta is concerned that the curb/gutter and street drainage is poor. Van Schepen stated the proposed improvements will provide an outlet on both sides of 18<sup>th</sup> Avenue to help properly drain the area.

Terry Tentinger – 798 Des Moines Dr – Tentinger asked if his street will be widened. Van Schepen said both Des Moines Dr and Highland Rd will be 31 feet wide with full curb & gutter.

Larry Gamradt – 1313 2<sup>nd</sup> Ave N – Gamradt owns the Dairy Queen business and is concerned for customer access to his business along the 14<sup>th</sup> Street side. Van Schepen stated that there will be temporary service disruptions and will explain to the contractor that access is crucial for this business. Gamradt stated morning hours are best for service outages.

Dan Dobson – 784 Highland Rd – Dobson said he has a pie shaped lot with a wider frontage than the rear of his property and how was this applied to the assessments. Van Schepen replied it is based on MN Statute 429 with linear frontage abutting the road.

Steve Hiniker – 892 Verona Ave – Hiniker inquired about sidewalks and the extent of work on his street. Van Schepen answered that the only sidewalk work would be on existing walk ends to meet ADA compliance. Verona Ave is slated to have utility lines replaced along with street, curb & gutter work.

Rory Lindvall – 1900 River Rd – Lindvall wanted to know why his property was included in the storm drainage assessment. Van Schepen stated that the back portion of this lot drains into the 18<sup>th</sup> Ave watershed area that is being worked on. The assessment is 25% because of the abutting footage is on the back portion of his property. Lindvall responded the water drains to a low point in Great Bend Ave. and questioned why a storm sewer project is not assessed citywide. Van Schepen answered this area is assessed to watershed areas as it is a specific storm water improvement project, and does not include street/utility improvements.

Marlis Einkopf – 766 Des Moines Dr – Einkopf asked what side of the road the three foot widening is coming from. Van Schepen stated each side of the street will be widened 1.5 feet.

Pam Dobson – 784 Highland Rd – Dobson questioned where available parking will be during construction. Van Schepen said parking will be fluid and is based upon where current construction activity is taking place. He will work with the contractor to inform residents as best they can.

Jones recommended the plans and specifications should include communication items with the contractors/residents.

Byam commented that the Great Bend Blvd area may need to look at tiling to the proposed drainage along 18<sup>th</sup> Ave. as this area has water retention issues. He also would like 6<sup>th</sup> Ave to return to gravel/crushed asphalt.

Steve Nasby, City Administrator, explained that upon City Council approval of the 2020 Street Project, the next step is to go to design in January/February. The project would then be bid in March for a potential start date of April/May 2020. Assessment letters that were sent to residents are the highest potential assessment that would be certified and the numbers could be lower depending on the project. Adjustments may be made to the assessments based on the bids received and if Council deems the bid within reason. Once the project is complete, the

assessments will be calculated and a second assessment meeting will be held with the public. After this meeting, the Council will then send the final assessment numbers to the County Auditor's office. Residents would then have approximately 30 days to pay towards the assessment prior to it being put on the property tax rolls. The project is being funded with bonding dollars, so any assessment on the tax roll will include an interest amount based on the bond costs and interest. Previous projects have had 15-year assessment repayment time frames.

Jones asked if there were other comments. He closed the Public Hearing at 7:46 P.M.

**Council Member Grunig introduced the Resolution No. 2019-80, entitled "RESOLUTION ORDERING IMPROVEMENT AND PREPARATION OF PLANS FOR THE "2020 STREET IMPROVEMENT PROJECT"" and moved its adoption. The resolution was seconded by Ray and on roll call vote: Yes: Quade, Byam, Grunig, Ray, and Nelson. No: None. Absent: None. Abstain: None. Resolution passed 5 - 0.**

7. Public Hearing Residential Tax Abatement – 2280 7<sup>th</sup> Avenue:

Hage said a single-family home application has been received for 2280 7<sup>th</sup> Avenue. This home qualifies for the Tax-Abatement Program and as such a public hearing must be held as part of the process. The program currently provides a five-year abatement of real estate taxes on the increased market value of the parcel. The proposed abatement would be \$2,295 per year for a total estimate of \$11,475 (City portion).

Jones Opened the Public Hearing at 7:54 P.M.

No Comments were received.

Jones Closed the Public Hearing at 7:55 P.M.

**Council Member Byam introduced the Resolution No. 2019-81, entitled "RESOLUTION APPROVING TAX ABATEMENT FOR CERTAIN PROPERTY PURSUANT TO MINN. STAT. §469.1813" and moved its adoption. The resolution was seconded by Grunig and on roll call vote: Yes: Grunig, Byam, Quade, Ray, and Nelson. No: None. Absent: None. Abstain: None. Resolution passed 5 - 0.**

8. 2020 City Budget:

**Council Member Byam introduced the Resolution No. 2019-82, entitled "A RESOLUTION APPROVING 2019 TAX LEVY, COLLECTABLE IN 2020" and moved its adoption. The resolution was seconded by Nelson and on roll call vote: Yes: Ray, Nelson, Grunig, Byam, and Quade. No: None. Absent: None. Abstain: None. Resolution passed 5 - 0.**

Nasby stated no changes were made or requested from the previous Council Meeting.

**Motion by Ray second by Grunig approving the 2020 City of Windom Budget. Motion carried 5 – 0.**

9. 2019 Budget Amendments:

Nasby explained that CliftonLarsonAllen and Chelsie Carlson, Finance Director, have completed a review for the audit and proposed 2019 budget adjustments that must be formally updated in the 2019 budget. The audit includes a note on to explain the excess of expenditures by fund.

Jones noted that these adjustments are a timing issue (fiscal period) and other entries for projects that may not have happened.

**Motion by Grunig second by Ray approving the 2019 Budget Adjustments as presented.  
Motion carried 5 – 0.**

10. New Business:

None.

11. Old Business:

Ray stated the Street Committee met to address the parking concerns for downtown residents/businesses and households with unique parking situations.

Cooley explained the possible difficulty clearing lots with parked cars. He noted other communities have the same type of ordinance. Cooley also mentioned that City Lot parking has been illegal since 2010 during snow events (had odd/even parking at the time).

Council discussed the new Snow Emergency Policy and a recommended amendment from the Street Committee. The City of Windom has 5 downtown lots and is recommending all lots be opened up for off-street parking during a snow emergency. Six hours after the end of a declared snow emergency, the City can ticket and tow any vehicles remaining in the lots.

Scott Peterson, Police Chief, he would like to see Council amend the Ordinance that is in place to simplify enforcement of City Lot parking.

**Motion by Byam second by Nelson approving the use of all City Parking Lots to be accessible during a declared snow emergency for up to 6 hours after the declared emergency has ended. Motion carried 5 – 0.**

12. Council Comments:

Byam is organizing a statewide Ham Radio Class on-line January 13<sup>th</sup>. The Windom Area Foundation will be hosting their first meeting on January 15<sup>th</sup> at 5:30 PM at BARC and all local organizations are encouraged to attend. He encouraged the public to attend the Skate with Santa on December 23<sup>rd</sup> at the Arena from 1:00 – 3:00 PM.

Quade reminded citizens that the Wolf Lake Trail Committee Open House is January 7<sup>th</sup> from 5:00 – 7:00 PM at the Windom Wetland Management District Office for possible trail connections to Windom. She also wished everyone a Happy and Safe Holiday Season.

Nasby briefed Council on the Joint Government meeting that was held earlier today. He and Jones met with School Board Representatives and received an update on the new school building being built. The School is making some changes at the Highland Building with the potential for

Preliminary

child care services. Members also learned of the future plans for the old Elementary School and the contract for Alternative Learning through the Southwest/West Central Cooperative looks to continue. The school is looking at some mental health services with the potential to add 15-18 jobs in the community. The joint policing effort was discussed and has been well received. The County noted the tuck-pointing that will need to be completed at the Courthouse along with some improvements within the building. Nasby concluded stating the Wastewater Foreman has accepted a position in a neighboring community and the City will begin advertising for his replacement as recommended by the Utility Commission. He wished everyone a Merry Christmas.

Jones wished everyone a Merry Christmas and Happy New Year.

13. Adjournment:

**Mayor Jones adjourned the meeting by unanimous consent at 8:45 p.m.**

\_\_\_\_\_  
Dominic Jones, Mayor

Attest: \_\_\_\_\_  
Steve Nasby, City Administrator

REGULAR MEETING OF THE HOUSING AND REDEVELOPMENT AUTHORITY OF WINDOM, MN

November 13, 2019 at 4:00pm

A regular meeting of the Board of Directors was held on November 13, 2019 at the Riverview Apartments Community Room. Board Members present: Linda Jaakola, Margaret McDonald, Dan Molitor, Pam Dobson and Tom White. Also present was: Executive Director, Connie Clausen. Absent was Operations Manager, Linda Loewen and City Liaison, Rob Byam.

The Regular Board Meeting was called to order at 4:02 pm with the consent agenda approved (White/McDonald) which included minutes from the previous meeting, the agenda, balance report and bills report.

Scheduled Guests: Bob Stoesz.

Old Business consisted of:

1. The Executive Director presented an update on the monthly turnaround rate. Since 04/01/19, we've had 16 unit turns at an average rate of 6.94 days. The Executive Director also presented Fee Accountant reports from September.
2. Nominations received for the Board Liaison from Hillside Manor were reviewed. Bob Stoesz, one of the persons nominated, was present to talk about why he is interested in the position. After a small discussion, a motion was made to accept Bob Stoesz as the Board Liaison for Hillside Manor effective 12/01/19 (Dobson/McDonald).
3. The Executive Director presented an update on the HS Boiler Backup Project. The project has been satisfactorily completed. We are waiting for the certified payroll reports as well as the pay request.
4. An update was given on the HS Gutter Heat Tape Project. The Executive Director reports that this project was just recently completed. We are also waiting for the certified payroll reports as well as the pay request.
5. The Executive Director gave an update to the FYE 03/31/19 Audit. The audit is being completed by new auditors, Abdo, Eick & Meyers from Mankato MN. Auditors were in house for testing on 10/16/19. A draft audit report was just received yesterday. In order to have time to review the draft report and get it submitted to REAC timely, we scheduled a special board meeting for 11/20/19 at 4pm at Riverview.
6. The Executive Director gave a report on the Redevelopment Discussion. She is working on an owner rehab loan agreement and hopes to have it available to review at next month's meeting.
7. Both the Executive Director and the Operations Manager attended financial training provided by our fee accountants, Hawkins Ash CPA's in LaCrosse WI on October 22<sup>nd</sup> and 23<sup>rd</sup>. This training was beneficial in reviewing our fee accountant reports as well as understanding how our numbers affect our PHAS score and funding.
8. The Executive Director reported that the boilers at both buildings were inspected by Hartford Insurance. There were no issues cited.
9. The Executive Director gave an update on upcoming resident activities for the holidays. We will be decorating Christmas trees on 11/25 and 11/26, holding resident bingo on 12/2 and 12/3 and then having a catered resident meal and party on 12/9 and 12/10. Board members are invited to attend.

New Business consisted of:

1. An update on the Jackson HRA was given by the Executive Director. We recently completed repairs to the hot water heater venting. We are also working on bids for auditing services, annual contracts, FMR's (fair market rents) and utility allowances for 2020.
2. The Executive Director presented bids received for Annual Contract Services of carpentry, plumbing, electrical and snow removal. After discussion, a motion was made to accept Negen Construction for carpentry services, Ron's Electrical for electrical and Thurmer's Plumbing & Heating for plumbing services and to reject the bid for snow removal as we only received one bid from Heron Lake (Molitor/McDonald). We will be resending bid requests for snow removal and reviewing at next month's meeting.

3. The Executive Director presented information on the 2020 FMR's (Fair Market Rents) as well as results of the area survey on rents regarding our current flat rent. After discussion, a motion was made to keep the current flat rents for public housing the same with a one-bedroom at \$485.00 per month and a two-bedroom at \$590.00 per month (Dobson/McDonald). The vote was 3 votes yes and 1 vote opposed. Motion passed.
4. The Annual Utility Allowance for the Hillside Manor building was presented by the Executive Director. Utility consumption for each unit for the last 12 months was reviewed. A rolling average of the utility allowance for the last 3 years was presented. A motion was made to accept the utility allowance for HS as presented at \$16.00 effective 1/1/2020 (McDonald/White).
5. The Executive Director presented information on new flooring that is being tested in the units of the Hillside Manor building. As carpet is wearing out we are transitioning to hard surface flooring. We have installed a commercial laminate flooring versus the tile squares. The flooring has more appeal and less maintenance with a cost of about \$200 more per unit. Pictures of the unit with the new flooring were also shared with the board.
6. The Executive Director reported that the Windom HRA has received a 2<sup>nd</sup> pay request from the Windom EDA in connection with the \$20,000 grant pledged to be used in conjunction with the SCDP grants. The pay request is in the amount of \$900.00. A motion was made to approve the pay request from the Windom EDA in the amount of \$900.00 (McDonald/Dobson).
7. Employee Health Insurance renewal information from BCBS for 2020 was presented by the Executive Director. After discussion, a motion was made to approve the Employee Health insurance renewal from BCBS for 2020 as presented. McDonalddy-Yay, Dobson-Yay, Molitor-Nay, White-abstained and Jaakola-Yay. Motion approved.
8. Bids for 2-washers and 1-dryer at HS and 1-dryer at RV were presented by the Executive Director for review. Bids were requested from two local vendors as well as a commercial vendor. After discussion, the bids for the Speed Queen models from Town & Country Appliance were accepted for \$7,489.90 (White/McDonald).
9. During the audit, it was brought to the attention of the Executive Director that the two accounts we hold at the United Prairie Bank are slightly over the FDIC insurance amount of \$250,000. We will be asking United Prairie Bank to pledge for the overage.
10. The Executive Director reports that Annual Inspections of units/buildings will be conducted the week of November 18<sup>th</sup>. Maintenance staff from the Jackson HRA will be helping with inspections again this year.
11. The Executive Director reported on HUD Reports and other reporting that she has been working on this past month. They include: (J) FYE 09/30/19 preparation of REAC unaudited submission; (J) MN Revenue Recapture corrections and resending notices; (W) FYE 03/31/19 Audit.
12. The Executive Director brought up options for the December board meeting. It was asked if they would like to have the December board meeting at another location along with a meal. After discussion, it was decided to keep the December meeting as is, without changes.
13. The Executive Director gave an update on the Management Agreement with the Jackson HRA. The Jackson HRA has made a motion to end the Management agreement with the Windom HRA effective 03/31/20. Jackson HRA will be hiring an Executive Director directly in the near future.
14. Upcoming board meetings will be December 11<sup>th</sup> (HS) and January 8<sup>th</sup> (RV).

With no further business, the meeting was adjourned at 5:18 pm (Dobson/McDonald).

Linda Jaakola, Chairman

Connie Clausen, Executive Director

REGULAR MEETING OF THE HOUSING AND REDEVELOPMENT AUTHORITY OF WINDOM, MN

November 20, 2019 at 4:00pm

A special board meeting of the Board of Directors was held on November 20, 2019 at the Riverview Apartments Community Room. Board Members present: Linda Jaakola, Margaret McDonald, Dan Molitor, Pam Dobson and Tom White. Also present was: Executive Director, Connie Clausen. Absent was Operations Manager, Linda Loewen.

The Special Board Meeting was called to order at 4:12 pm.

Scheduled Guests: None.

New Business consisted of:

1. The Executive Director presented a draft copy of the audit report from Abdo, Eick & Meyers for FYE 03/31/19. After review and discussion, a motion was made to approve the audit report as presented (McDonald/White).
2. Bids for the removal of two trees on the Riverview Apartments property were presented by the Executive Director. After review and discussion, a motion was made to accept the bid from Joe's Lawn Care and Snow Removal of Windom MN for a total of \$2,400.00 (White/Molitor).
3. Discussion turned to the topic of employee Christmas gifts. A motion was made to give gifts in total of \$650.00 between 4 employees and 1 Jackson HRA employee, who works at the Windom HRA through the Management Agreement, with Visa Gift Cards, the same as has been done in the past. The motion was put to a vote with 3-yays and 1-nay. Motion passed (Dobson/McDonald)

With no further business, the meeting was adjourned at 4:35 pm (Dobson/White).

Linda Jaakola, Chairman

Connie Clausen, Executive Director

## STREET COMMITTEE MEETING MINUTES

December 12, 2019 at 4:30 pm

Council Chamber in City Hall

Committee Members Present: Council members JoAnn Ray and Jenny Quade

Committee Members Absent: None

City Staff Present: Steve Nasby, City Administrator; Brian Cooley, Street/Parks Superintendent; Justin Crowell, Street/Parks Foreman; Police Chief Scott Peterson and Assistant Police Chief Cory Hillesheim

### 1. Discuss possible changes to the Snow emergency parking ordinance:

- a) At the December 2, 2019 City Council meeting there were concerns brought forward about the lack of parking located Downtown for the apartments located downtown.
- b) Discussion about opening up some of the city parking lots for parking during the snow emergencies to help find people places to park in that area. Brian suggested the Westgor lot and the city lot located west of Center Stop. He went over all of the lots showing their locations, lot size and available parking spot in each lot. He stated that some of them would be hard to get a plow in during a snow event. Other ideas suggested from the public, were to return to "off\even" parking or divide the plowing into "North\South" and "East\West" routes. Due to the previous history with the ineffective "odd\even" system and the necessity for residents, moving vehicles from one street to another for a "North\South" and "East\West" routes the Street Committee was in favor of trying out the use of City parking lots.
- c) It was the consensus of the Committee to recommend the following to the City Council: The Street Committee to recommends to permit the use of two City-owned parking lots during Snow Emergencies, in the City's parking lots by Center Stop and Westgor during snow emergencies on a trial basis. Signage must be posted noting that parking is allowed during snow emergencies AND that all vehicles must be removed within 6 hours after the end of a declared snow emergency so the City can ticket or tow any vehicles remaining after the allowed parking times.

### 2. Street Department building issues:

- a) Brian handed out photos and information about a problem with the main shop building. Water and salt has run under the brick and floor in the back half of the building and corroded the structural steel.

### 3. Discussion regarding plowing curb to curb;

- b) Brian showed the committee photos of the plow trucks and how close staff can get to the curbs. He noted the challenges faced regarding the vision of the plows and how difficult it can be to gage. With the need to get all the streets and alleys plowed as quickly as possible the plowing may not always be directly on the curb.

### 4. Plow truck repairs over budget:

- c) Brian informed the Committee that several repairs are needed on some of the plow trucks. Fuel tanks on two of the trucks have rusted through and leaking, another truck has the fuel tank falling off because the mounts have rusted so much. All of the trucks need mufflers and exhaust work done and other minor repairs. Three of the older trucks have holes rusted through in the dump boxes and will need new metal welded in to patch. He told them he would wait to order parts until 2020. Two of the oldest trucks, both 2004 models, are scheduled in the C.I.P. for replacement in 2021 if they are approved.

## UTILITY COMMISSION MINUTES

Windom Council Chamber

December 17, 2019

**Call Meeting to Order:** The Utility Commission meeting was called to order at 10:00 a.m.

**Members Present:** Utility Commission Chairperson: Mike Schwalbach  
Members Present: Tom Riordan and Glen Francis  
Member Absent: None  
City Council Liaison: Marv Grunig  
Staff Present Glenn Lund, Wastewater Foreman; Jason Sykora, Electric Superintendent; Chelsie Carlson, Finance Director and Steve Nasby, City Administrator

### APPROVE MINUTES

**Motion by Riordan second by Francis to approve the November 19, 2019 and December 3, 2019 minutes. Motion carried 3-0.**

### WATER/WASTEWATER ITEMS

#### Windom Wash Proposed Loadings

Scott Veenker, Windom Wash, and Kelly Yahnke, Bolton & Menk, Inc., were present to discuss proposed discharge limits for Windom Wash as a Commercial user instead of a Significant Industrial User. Yahnke presented max flow and loading limits for Commercial wastewater customers based on the design of the updated Wastewater Treatment Plant. The consensus of the group was to continue the existing SIU agreement until the completion of the Wastewater Treatment Plant. Windom Wash flows and loadings will be monitored and the Significant Industrial User status will be evaluated when the plant update is completed and there is a use history with the Windom Wash ponds.

#### Prime Pork SIU

Scott Doherty, Prime Pork, and Kelly Yahnke, Bolton & Menk, Inc., were present to discuss SIU agreement rate adjustment for 2020. City of Windom Staff and Yahnke proposed a 1.3% increase for Prime Pork in 2020. Yahnke explained the increase is based on incrementally higher costs included in the Wastewater Treatment Plant Operating Budget as well as increased flow for Prime Pork resulting in increase in total loading pounds. Staff will work with Doherty and Prime Pork Board of Directors to update the agreement for approval at a future Commission meeting.

#### Wastewater Foreman Resignation – January 2<sup>nd</sup>, 2020

The Commission discussed the resignation of Ryan Anderson effective January 2, 2020, leaving a vacancy in the Wastewater Foreman position. The job description for Wastewater Foreman requires a B Operator License. The Commission discussed the future need to have staff with an A Operator License. Yahnke has staff on hand with an A Operator License that can provide temporary assistance if needed.

**Motion by Riordan second by Francis to recommend Council advertise for Wastewater Foreman position using the current job description. Motion carried 3-0.**

#### Other Water/Wastewater Items

Lund reported sand issues at Water filter. He is working with Their Well to isolate and solve the issue.

### ELECTRIC ITEMS

#### CMPAS Refund of Member Dues

Sykora informed the Commission of a decision by the CMPAS Board of Directors to return 2019 member dues.

Windom will receive a check in January 2020 \$83,489. If CMPAS maintains favorable financial position, this will be continued in future years.

Other Electric Items

Sykora reported the work for the powerhouse roof will likely not start until January.

Sykora reported the draft Memorandum of Understanding from Windom Area Health for backup power is no longer needed. Sykora provided an alternate solution for a redundant loop crossing under Hwy 60 and Windom Area Health agreed to split the \$10,000 costs for the loop.

Sykora requested Commission approval to surplus and dispose of an outdated 750kva transformer that was reclaimed from Windom Area Health. This transformer has been in inventory for several years and has no future use for the utility. The approximate salvage value is \$1,125.

**Motion by Francis second by Riordan to approve surplus of 750kva transformer. Motion carried 3-0.**

Sykora continues to work with Toro to improve their power factor. He has engaged an engineer from CMPAS for assistance.

The Electric crew has continued tree trimming.

REGULAR BILLS

**Motion by Riordan, second by Francis to approve the regular bills in the packet. Motion Passed 3-0.**

NEW BUSINESS

Next meeting date is to be determined.

OLD BUSINESS

**Motion by Riordan second by Francis to approve RESOLUTION UT #2019-12-01 RESOLUTION ESTABLISHING RATES, CHARGES AND FEES FOR AN ENTERPRISE FUND. Aye: Riordan, Francis, Schwalbach. Nay: None. Motion carried 3 – 0.**

ADJOURN

Schwalbach adjourned the meeting at 11:06 am

\_\_\_\_\_  
Mike Schwalbach, Chairperson

Attest: \_\_\_\_\_  
Steve Nasby, City Administrator



Windom, MN

# Expense Approval Report

## By Fund

Payment Dates 12142019 - 01032020

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Fund: 100 - GENERAL</b>					
<b>Activity: 41110 - Mayor &amp; Council</b>					
WINDOM AREA HEALTH	20191231	12/31/2019	WINDOM AREA HEALTH PERA	100-41110-480	7,002.00
<b>Activity 41110 - Mayor &amp; Council Total:</b>					<b>7,002.00</b>
<b>Activity: 41310 - Administration</b>					
NCPERS MINNESOTA	844600012020	12/31/2019	INSURANCE #844600 - JAN 20	100-41310-133	80.00
WINDOM QUICK PRINT	19298	12/31/2019	SUPPLIES	100-41310-200	115.00
AMAZON CAPITAL SERVICES, I	1C4M-DN7X-NXQW	12/16/2019	A2Q0YJ8ZLN2YT	100-41310-200	9.20
INDOFF, INC	3317509	12/09/2019	SUPPLIES	100-41310-200	100.90
INDOFF, INC	3319282	12/09/2019	SUPPLIES	100-41310-200	10.83
INDOFF, INC	3322033	12/19/2019	SUPPLIES	100-41310-200	7.44
STOREY KENWORTHY	PINV752718	12/16/2019	PPO92384	100-41310-200	208.19
FURTHER (Select Account)	1434609	12/31/2019	PARTICIPANT FEE	100-41310-217	166.60
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	100-41310-321	113.86
VERIZON WIRELESS	9844636620	12/31/2019	PHONE SERVICE #48657723	100-41310-321	46.16
SECR REV FUND/CITY OF WD	20191220	12/20/2019	PETTY CASH - DEC 2019	100-41310-322	9.15
SECR REV FUND/CITY OF WD	20191220	12/20/2019	PETTY CASH - DEC 2019	100-41310-322	0.61
SECR REV FUND/CITY OF WD	20191220	12/20/2019	PETTY CASH - DEC 2019	100-41310-322	0.61
SECR REV FUND/CITY OF WD	20191220	12/20/2019	PETTY CASH - DEC 2019	100-41310-322	0.55
SECR REV FUND/CITY OF WD	20191220	12/20/2019	PETTY CASH - DEC 2019	100-41310-322	6.10
SECR REV FUND/CITY OF WD	20191220	12/20/2019	PETTY CASH - DEC 2019	100-41310-322	1.15
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	100-41310-326	297.34
<b>Activity 41310 - Administration Total:</b>					<b>1,173.69</b>
<b>Activity: 41910 - Building &amp; Zoning</b>					
NCPERS MINNESOTA	844600012020	12/31/2019	INSURANCE #844600 - SEPT 2	100-41910-133	24.00
INDOFF, INC	3318144	12/16/2019	218055 - SUPPLIES	100-41910-200	22.12
INDOFF, INC	3322032	12/19/2019	SUPPLIES	100-41910-200	8.67
CENTURY BUSINESS PRODUCT	498122	12/16/2019	SF7308 - SUPPLIES	100-41910-200	36.10
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	100-41910-321	78.63
VERIZON WIRELESS	9844636620	12/31/2019	PHONE SERVICE #48657723	100-41910-321	77.41
INNOVATIVE SYSTEMS LLC	46056	12/06/2019	INSERTS	100-41910-350	107.83
<b>Activity 41910 - Building &amp; Zoning Total:</b>					<b>354.76</b>
<b>Activity: 41940 - City Hall</b>					
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	100-41940-381	447.94
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	100-41940-382	55.49
MN ENERGY RESOURCES	20191210	12/17/2019	#0505105084-00001	100-41940-383	822.66
HOMETOWN SANITATION SER	0000350595	12/06/2019	GARBAGE DISPOSAL - CITY HA	100-41940-384	89.28
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	100-41940-385	113.72
WINDOM FIRE & SAFETY, LLC	0007177	12/17/2019	20191209	100-41940-406	25.00
<b>Activity 41940 - City Hall Total:</b>					<b>1,554.09</b>
<b>Activity: 42120 - Crime Control</b>					
NCPERS MINNESOTA	844600012020	12/31/2019	INSURANCE #844600 - SEPT 2	100-42120-133	128.00
AMAZON CAPITAL SERVICES, I	19F7-6NVG-37D7	12/19/2019	#A2Q0YJ8ZLN2YT - SUPPLIES	100-42120-200	224.34
INDOFF, INC	3317512	12/11/2019	SUPPLIES	100-42120-200	43.90
INDOFF, INC	3319283	12/11/2019	SUPPLIES	100-42120-200	26.39
WEX BANK	62614961	12/17/2019	FUEL - POLICE	100-42120-212	1,379.75
WEX BANK	62614961	12/17/2019	FUEL CREDIT - POLICE	100-42120-212	-26.42
LEAGUE OF MN CITIES	312501	12/17/2019	PATROL SUBSCRIPTION	100-42120-308	900.00
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	100-42120-321	68.22
CORY HILLESHEIM	20191211	12/19/2019	EXPENSE - CELL PHONE EQUI	100-42120-321	48.03
SECR REV FUND/CITY OF WD	20191220	12/20/2019	PETTY CASH - DEC 2019	100-42120-322	11.48
SECR REV FUND/CITY OF WD	20191220	12/20/2019	PETTY CASH - DEC 2019	100-42120-322	7.85
SECR REV FUND/CITY OF WD	20191220	12/20/2019	PETTY CASH - DEC 2019	100-42120-322	4.39

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Payment Dates: 12142019 - 01032020

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SECR REV FUND/CITY OF WD	20191220	12/20/2019	PETTY CASH - DEC 2019	100-42120-322	4.39
LUND'S BODY SHOP	4725	12/16/2019	UNIT 208 - MAINTENANCE	100-42120-405	2,525.55
FLEET SERVICES DIVISION	2020050002	12/31/2019	SERVICE #A00WIN	100-42120-419	1,599.90
SCHWALBACH HARDWARE	72861	12/16/2019	72861 - CREDIT CARD	100-42120-480	9.98
<b>Activity 42120 - Crime Control Total:</b>					<b>6,955.75</b>
<b>Activity: 42220 - Fire Fighting</b>					
AMERIPRIDE SERVICES INC.	2801105059	12/10/2019	MAINTENANCE	100-42220-211	34.82
WEX BANK	62614961	12/17/2019	FUEL - FIRE	100-42220-212	245.45
ASPEN MILLS INCORPORATED	247462	12/17/2019	#56101WFD - SUPPLIES	100-42220-217	1,415.62
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	100-42220-321	42.38
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	100-42220-381	289.85
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	100-42220-382	13.28
MN ENERGY RESOURCES	20191209	12/17/2019	0616354678-00001	100-42220-383	555.18
HOMETOWN SANITATION SER	0000350633	12/11/2019	GARBAGE SERVICE - EMS BUIL	100-42220-384	44.10
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	100-42220-385	29.36
WINDOM FIRE & SAFETY, LLC	7181	12/18/2019	SERVICE - FIRE DEPT	100-42220-404	272.95
SCHWALBACH HARDWARE	72861	12/16/2019	72861 - CREDIT CARD	100-42220-404	4.46
WINDOM FARM SERVICE	177499	12/17/2019	MAINTENANCE	100-42220-405	152.95
SCOTT VEENKER	26374	12/31/2019	ASSISTANCE ON FIRE CALL-GL	100-42220-480	1,950.00
<b>Activity 42220 - Fire Fighting Total:</b>					<b>5,050.40</b>
<b>Activity: 42500 - Civil Defense</b>					
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	100-42500-381	31.29
<b>Activity 42500 - Civil Defense Total:</b>					<b>31.29</b>
<b>Activity: 42700 - Animal Control</b>					
COTTONWOOD VET CLINIC	211197	12/16/2019	FROZEN 6TH ST	100-42700-300	50.09
COTTONWOOD VET CLINIC	211338	12/16/2019	CITY POUND	100-42700-300	77.00
COTTONWOOD VET CLINIC	211969	12/16/2019	CITY POUND	100-42700-300	12.00
<b>Activity 42700 - Animal Control Total:</b>					<b>139.09</b>
<b>Activity: 43100 - Streets</b>					
NCPERS MINNESOTA	844600012020	12/31/2019	INSURANCE #844600 - SEPT 2	100-43100-133	80.00
WEX BANK	62614961	12/17/2019	FUEL - STREET CREDIT	100-43100-212	-26.43
WEX BANK	62614961	12/17/2019	FUEL - STREET	100-43100-212	2,330.00
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	100-43100-217	70.00
MATHESON TRI-GAS, INC.	20699901	12/31/2019	SUPPLIES	100-43100-217	10.60
MATHESON TRI-GAS, INC.	20699902	12/31/2019	OPERATING SUPPLIES	100-43100-217	20.10
MIDSTATES EQUIPMENT & SU	219888	12/11/2019	OPERATING SUPPLIES	100-43100-224	251.40
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	100-43100-321	45.85
VERIZON WIRELESS	9844636620	12/31/2019	PHONE SERVICE #48657723	100-43100-321	104.53
INNOVATIVE SYSTEMS LLC	46056	12/06/2019	INSERTS	100-43100-350	171.50
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	100-43100-381	1,513.66
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	100-43100-381	259.61
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	100-43100-382	18.34
MN ENERGY RESOURCES	20190909	12/16/2019	0505064121-00001 CREDIT -	100-43100-383	-101.52
MN ENERGY RESOURCES	20191007	12/16/2019	050564121-00001	100-43100-383	48.45
MN ENERGY RESOURCES	20191105	12/16/2019	0505064121-00001	100-43100-383	250.08
MN ENERGY RESOURCES	20191111D	12/18/2019	#0505064121-00001	100-43100-383	2.96
MN ENERGY RESOURCES	20191211C	12/18/2019	#0505064121-00001	100-43100-383	708.38
HOMETOWN SANITATION SER	0000350596	12/11/2019	GARBAGE SERVICE - STREET D	100-43100-384	88.98
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	100-43100-385	37.44
WINDOM FIRE & SAFETY, LLC	7168	12/18/2019	SERVICE - STREET DEPT	100-43100-401	337.90
WERNER ELECTRIC	5010207427.001	12/18/2019	STREET DEPT-NEW LIGHTS	100-43100-401	405.83
SCHWALBACH HARDWARE	72861	12/16/2019	72861 - CREDIT CARD	100-43100-402	213.74
WINDOM AUTO VALU	#3400540 11-25-19	12/31/2019	#3400540 - MAINTENANCE	100-43100-404	56.94
GMS INDUSTRIAL SUPPLIES, I	055414	12/18/2019	MAINTENANCE	100-43100-404	341.85
GMS INDUSTRIAL SUPPLIES, I	055603	12/17/2019	MAINTENANCE	100-43100-404	583.78
WINDOM AUTO VALU	#3400540 11-25-19	12/31/2019	#3400540 - MAINTENANCE	100-43100-405	136.89
VANDER HAAG'S INC	1-228905	12/06/2019	#41233 - MAINTENANCE for #	100-43100-405	1,346.70
MILLER SELLNER EQUIP	20001B	12/06/2019	MAINTENANCE	100-43100-405	79.02
MILLER SELLNER EQUIP	20191225	12/31/2019	MAINTENANCE	100-43100-405	61.68

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Payment Dates: 12142019 - 01032020

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MILLER SELLNER EQUIP	20227B	12/31/2019	CREDIT - MAINTENANCE	100-43100-405	-6.85
SCHWALBACH HARDWARE	72861	12/16/2019	72861 - CREDIT CARD	100-43100-405	54.99
WERNER ELECTRIC	S010020636.003	12/31/2019	CREDIT - MAINTENANCE	100-43100-406	-282.81
WERNER ELECTRIC	S010020636-002	12/31/2019	MAINTENANCE	100-43100-406	282.81
ELECTRIC FUND	377	12/31/2019	EL - STREET SHOP	100-43100-409	10.41
<b>Activity 43100 - Streets Total:</b>					<b>9,506.81</b>

**Activity: 45202 - Park Areas**

NCPERS MINNESOTA	844600012020	12/31/2019	INSURANCE #844600 - SEPT 2	100-45202-133	16.00
SCHWALBACH HARDWARE	72861	12/16/2019	72861 - CREDIT CARD	100-45202-241	37.98
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	100-45202-326	466.67
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	100-45202-381	439.83
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	100-45202-382	23.10
HOMETOWN SANITATION SER	0000350597	12/11/2019	GARBAGE SERVICE - SQUARE	100-45202-384	48.99
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	100-45202-385	43.16
WINDOM AUTO VALU	#3400540 11-25-19	12/31/2019	#3400540 - MAINTENANCE	100-45202-405	108.99
MILLER SELLNER EQUIP	20191225	12/31/2019	MAINTENANCE	100-45202-405	70.25
MASTERS STONE & LANDSCA	20190930	12/16/2019	20190930 - GROUNDS MAINT	100-45202-406	663.00
SCHWALBACH HARDWARE	72861	12/16/2019	72861 - CREDIT CARD	100-45202-406	117.23
<b>Activity 45202 - Park Areas Total:</b>					<b>2,035.20</b>
<b>Fund 100 - GENERAL Total:</b>					<b>33,803.08</b>

**Fund: 211 - LIBRARY****Activity: 45501 - Library**

NCPERS MINNESOTA	844600012020	12/31/2019	INSURANCE #844600 - SEPT 2	211-45501-133	16.00
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	211-45501-321	27.55
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	211-45501-326	203.33
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	211-45501-381	157.40
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	211-45501-382	18.68
MN ENERGY RESOURCES	20191209A	12/17/2019	0504542703-00001	211-45501-383	461.34
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	211-45501-385	38.48
WINDOM FIRE & SAFETY, LLC	7178	12/18/2019	SERVICE - LIBRARY	211-45501-406	10.00
<b>Activity 45501 - Library Total:</b>					<b>932.78</b>

**Activity: 49950 - Capital Outlay**

NICK PETERSON - QUALITY PAI	20191119	12/20/2019	SERVICE - PAINTING LIBRARY -	211-49950-500	2,000.00
FREDIN CONSTRUCTION/CABI	20191225	12/31/2019	SERVICE - LIBRARY BATHROO	211-49950-500	4,930.86
<b>Activity 49950 - Capital Outlay Total:</b>					<b>6,930.86</b>
<b>Fund 211 - LIBRARY Total:</b>					<b>7,863.64</b>

**Fund: 225 - AIRPORT****Activity: 45127 - Airport**

SOUTHWEST MN BROADBAN	#886 12-15-19	12/17/2019	#886 - SERVICE	225-45127-321	27.11
SOUTH CENTRAL ELECTRIC	#367400 11-30-19	12/31/2019	#367400 - SERVICE	225-45127-381	247.00
SOUTH CENTRAL ELECTRIC	#367403 11-30-19	12/31/2019	#367403 - SERVICE	225-45127-381	304.73
O'REILLY AUTOMOTIVE, INC	#1510318 11-28-19	12/31/2019	MAINTENANCE	225-45127-404	51.56
LUCAN COMMUNITY TV INC	605	12/16/2019	605 - REPAIRS	225-45127-404	120.00
SCHWALBACH HARDWARE	72861	12/16/2019	72861 - CREDIT CARD	225-45127-404	32.43
O'DAY EQUIPMENT, LLC	INV118633	12/16/2019	0871501 - EQUIPMENT MAIN	225-45127-404	203.29
WINDOM FIRE & SAFETY, LLC	7182	12/17/2019	SERVICE - AIRPORT	225-45127-406	70.00
<b>Activity 45127 - Airport Total:</b>					<b>1,056.12</b>
<b>Fund 225 - AIRPORT Total:</b>					<b>1,056.12</b>

**Fund: 230 - POOL****Activity: 45124 - Pool**

ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	230-45124-217	133.33
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	230-45124-381	29.00
<b>Activity 45124 - Pool Total:</b>					<b>162.33</b>
<b>Fund 230 - POOL Total:</b>					<b>162.33</b>

**Fund: 235 - AMBULANCE****Activity: 42153 - Ambulance**

WEX BANK	62614961	12/17/2019	FUEL - AMBULANCE	235-42153-212	1,549.89
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Payment Dates: 12142019 - 01032020

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WEX BANK	62614961	12/17/2019	FUEL CREDIT - AMBULANCE	235-42153-212	-26.42
EMSRB	583793	12/31/2019	#5 INV #583793 - RUN SHEET	235-42153-217	336.00
PRAXAIR DISTRIBUTION INC	93491553	12/11/2019	OPERATING SUPPLIES	235-42153-217	139.31
RITA HACKER -CREATIVE DESI	719	12/31/2019	SERVICE	235-42153-218	65.00
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	235-42153-321	28.26
VERIZON WIRELESS	9843749173	12/17/2019	SERVICE FOR JET PACKS	235-42153-321	81.96
VERIZON WIRELESS	9844636620	12/31/2019	PHONE SERVICE #48657723	235-42153-321	108.48
EXPERT T BILLING	6430	12/16/2019	6430 - BILLING	235-42153-326	1,456.00
KRISTEN PORATH	20191217	12/17/2019	EXPENSE - AMBULANCE	235-42153-331	69.60
TIM HACKER	20191203	12/03/2019	EXPENSE - AMBULANCE	235-42153-334	48.78
DONNA MARCY	20191217	12/17/2019	EXPENSE - AMBULANCE	235-42153-334	85.04
TIM HACKER	20191217	12/17/2019	EXPENSE - AMBULANCE	235-42153-334	127.04
MEGAN BRAMSTEDT	20191217	12/17/2019	EXPENSE - AMBULANCE	235-42153-334	17.06
JUSTIN HARRINGTON	20191217	12/17/2019	EXPENSE - AMBULANCE	235-42153-334	25.48
LANDON JOHNSON	20191217	12/17/2019	EXPENSE - AMBULANCE	235-42153-334	39.26
KRISTEN PORATH	20191217	12/17/2019	EXPENSE - AMBULANCE	235-42153-334	88.30
TIM HACKER	20191220	12/20/2019	EXPENSE - AMBULANCE	235-42153-334	16.00
TIM HACKER	20191231	12/31/2019	EXPENSE - AMBULANCE	235-42153-334	38.92
TIM HACKER	20191231	12/31/2019	EXPENSE - AMBULANCE	235-42153-334	105.59
BUCKWHEAT JOHNSON	20191231	12/31/2019	EXPENSE - AMBULANCE	235-42153-334	155.92
ROBIN SHAW	20191231	12/31/2019	EXPENSE - AMBULANCE	235-42153-334	74.57
DONNA MARCY	20191231	12/31/2019	EXPENSE - AMBULANCE	235-42153-334	11.09
JUSTIN HARRINGTON	20191231	12/31/2019	EXPENSE - AMBULANCE	235-42153-334	15.94
MEGAN BRAMSTEDT	20191231	12/31/2019	EXPENSE - AMBULANCE	235-42153-334	226.15
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	235-42153-381	193.23
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	235-42153-382	8.86
MN ENERGY RESOURCES	20191209	12/17/2019	0616354678-00001	235-42153-383	370.12
HOMETOWN SANITATION SER	0000350633	12/11/2019	GARBAGE SERVICE - EMS BUIL	235-42153-384	29.40
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	235-42153-385	19.58
O'REILLY AUTOMOTIVE, INC	#1510318 11-28-19	12/31/2019	MAINTENANCE	235-42153-404	34.95
WINDOM FIRE & SAFETY, LLC	7180	12/17/2019	SERVICE - AMBULANCE	235-42153-404	15.00
P.M. REPAIR & DETAILING	11124	12/31/2019	SERVICE #28	235-42153-405	119.21
AMERIPRIDE SERVICES INC.	2801105059	12/10/2019	MAINTENANCE	235-42153-406	23.22
SOUTH CENTRAL COLLEGE	00170275	12/20/2019	EMT REFRESHER - HEATHER J	235-42153-435	411.50
LORI JENSEN	20191231	12/31/2019	REIMBURSE-MULTI REG TRNG	235-42153-435	128.25
				<b>Activity 42153 - Ambulance Total:</b>	<b>6,236.54</b>
				<b>Fund 235 - AMBULANCE Total:</b>	<b>6,236.54</b>
<b>Fund: 250 - EDA GENERAL</b>					
<b>Activity: 46520 - EDA</b>					
NCPERS MINNESOTA	844600012020	12/31/2019	INSURANCE #844600 - SEPT 2	250-46520-133	24.00
INDOFF, INC	3318144	12/16/2019	218055 - SUPPLIES	250-46520-200	22.11
INDOFF, INC	3322032	12/19/2019	SUPPLIES	250-46520-200	8.67
CENTURY BUSINESS PRODUCT	498122	12/16/2019	SF7308 - SUPPLIES	250-46520-200	72.18
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	250-46520-321	78.63
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	250-46520-321	256.60
VERIZON WIRELESS	9844636620	12/31/2019	PHONE SERVICE #48657723	250-46520-321	27.16
DREW HAGE	20191213	12/20/2019	EXPENSE - CVN	250-46520-331	21.46
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	250-46520-381	49.83
SURVEY GIZMO LLC	INV00239060	12/31/2019	SERVICE #684118- WOLF LAK	250-46520-439	35.00
GLOBAL INVESTMENT PROPE	20191220	12/20/2019	TAX ABATEMENT - 25-164-002	250-46520-481	987.86
REBUILDING TOGETHER TWIN	OBF.40	12/17/2019	FEASIBILITY STUDY - REBUILDI	250-46520-491	5,000.00
				<b>Activity 46520 - EDA Total:</b>	<b>6,583.50</b>
				<b>Fund 250 - EDA GENERAL Total:</b>	<b>6,583.50</b>
<b>Fund: 254 - NORTH IND PARK</b>					
<b>Activity: 46520 - EDA</b>					
SOUTH CENTRAL ELECTRIC	#367404 11-30-19	12/31/2019	#367404 - SERVICE	254-46520-381	126.02

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MN ENERGY RESOURCES	20191218B	12/31/2019	#0506646838-00002	254-46520-383	19.24
				Activity 46520 - EDA Total:	145.26
				Fund 254 - NORTH IND PARK Total:	145.26
<b>Fund: 266 - TIF 1-10 RUNNINGS</b>					
Activity: 46530 - TIF Districts					
J & R PARTNERSHIP	20191216	12/18/2019	TIF PAYMENT - DIST NO 1-10	266-46530-482	21,003.47
				Activity 46530 - TIF Districts Total:	21,003.47
				Fund 266 - TIF 1-10 RUNNINGS Total:	21,003.47
<b>Fund: 268 - TIF 1-12 PM WINDOM/PRIME PORK</b>					
Activity: 46530 - TIF Districts					
PRIME PORK	20191216	12/18/2019	TIF PAYMENT - DIST NO 1-12	268-46530-482	144,280.56
				Activity 46530 - TIF Districts Total:	144,280.56
				Fund 268 - TIF 1-12 PM WINDOM/PRIME PORK Total:	144,280.56
<b>Fund: 270 - TIF 1-16 GDF DISTRICT</b>					
Activity: 46530 - TIF Districts					
GDF PROPERTIES LLC	20191217	12/18/2019	TIF PAYMENT - NO. 1-16	270-46530-482	6,781.53
				Activity 46530 - TIF Districts Total:	6,781.53
				Fund 270 - TIF 1-16 GDF DISTRICT Total:	6,781.53
<b>Fund: 271 - TIF 1- 18 AG BUILDERS GDF</b>					
Activity: 46530 - TIF Districts					
AG BUILDERS	20191216	12/18/2019	TIF PAYMENT - DIST NO 1-18	271-46530-482	5,122.56
				Activity 46530 - TIF Districts Total:	5,122.56
				Fund 271 - TIF 1- 18 AG BUILDERS GDF Total:	5,122.56
<b>Fund: 275 - TIF 1-15 FULDA AREA CREDIT UNION</b>					
Activity: 46530 - TIF Districts					
COTTONWOOD CO AUD/TREA	20191219	12/19/2019	RETURN OF EXCESS TAX INCRE	275-31050	10,798.62
					10,798.62
FULDA CREDIT UNION	20191219	12/19/2019	TIF PAYMENT-DIST 1-15	275-46530-482	4,570.20
				Activity 46530 - TIF Districts Total:	4,570.20
				Fund 275 - TIF 1-15 FULDA AREA CREDIT UNION Total:	15,368.82
<b>Fund: 276 - TIF 1-20 NEW VISION</b>					
Activity: 46530 - TIF Districts					
NEW VISION COOP	20191218	12/20/2019	TAX INCREMENT REV NOTE-TI	276-46530-482	13,161.90
				Activity 46530 - TIF Districts Total:	13,161.90
				Fund 276 - TIF 1-20 NEW VISION Total:	13,161.90
<b>Fund: 277 - TIF 1-22 CEMSTONE</b>					
Activity: 46530 - TIF Districts					
DGR ENGINEERING	00237996	12/11/2019	PROJ 369202.00 S COTTONW	277-46530-592	4,920.60
				Activity 46530 - TIF Districts Total:	4,920.60
				Fund 277 - TIF 1-22 CEMSTONE Total:	4,920.60
<b>Fund: 308 - 2020 STREET PROJECT</b>					
Activity: 41000 - General Government					
DGR ENGINEERING	00237993	12/19/2019	PROJ 369018.00 - 2020 STREE	308-41000-303	20,736.40
				Activity 41000 - General Government Total:	20,736.40
				Fund 308 - 2020 STREET PROJECT Total:	20,736.40
<b>Fund: 401 - GENERAL CAPITAL PROJECTS</b>					
Activity: 49950 - Capital Outlay					
SOUTHERN MN INSPECTION C	15222	11/27/2019	2018 FLOOD - BASEBALL FIEL	401-49950-439	4,958.00
COTTONWOOD VET CLINIC	211227	12/16/2019	BRUNO	401-49950-501	77.99
DGR ENGINEERING	00237992	12/19/2019	PROJ 369017.00 - CITY TENNI	401-49950-504	180.00
				Activity 49950 - Capital Outlay Total:	5,215.99
				Fund 401 - GENERAL CAPITAL PROJECTS Total:	5,215.99

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Fund: 601 - WATER</b>					
<b>Activity: 49400 - Water</b>					
NCPERS MINNESOTA	844600012020	12/31/2019	INSURANCE #844600 - SEPT 2	601-49400-133	16.00
WEX BANK	62614961	12/17/2019	FUEL - WATER	601-49400-212	203.62
HAWKINS, INC	4630430	12/18/2019	CHEMICALS	601-49400-216	4,724.36
MN VALLEY TESTING	1009326	12/17/2019	23162	601-49400-310	77.00
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	601-49400-321	50.60
VERIZON WIRELESS	9844636620	12/31/2019	PHONE SERVICE #48657723	601-49400-321	66.71
SECR REV FUND/CITY OF WD	20191220	12/20/2019	PETTY CASH - DEC 2019	601-49400-322	4.39
INNOVATIVE SYSTEMS LLC	46056	12/06/2019	POSTAGE	601-49400-322	218.44
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	601-49400-326	70.00
HP DATAONE, LLC	20191217	12/18/2019	12TH IN 2019	601-49400-326	1,328.13
INNOVATIVE SYSTEMS LLC	45780	12/03/2019	BILLING SYSTEM MAINTENAN	601-49400-326	760.50
INNOVATIVE SYSTEMS LLC	46056	12/06/2019	PROCESSING	601-49400-326	179.04
INNOVATIVE SYSTEMS LLC	46067	12/06/2019	BILLING SYSTEM SOFTWARE S	601-49400-326	517.50
INNOVATIVE SYSTEMS LLC	46056	12/06/2019	INSERTS	601-49400-350	6.09
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	601-49400-381	4,615.53
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	601-49400-382	17.20
MN ENERGY RESOURCES	20191211A	12/17/2019	#0505923431-00001	601-49400-383	796.36
HOMETOWN SANITATION SER	0000350599	12/06/2019	GARBAGE DISPOSAL WASTER	601-49400-384	89.98
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	601-49400-385	33.97
WENCK ASSOCIATES, INC.	11908229	12/18/2019	PROFESSIONAL SERVICES THR	601-49400-386	2,363.44
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	601-49400-386	890.14
LARAWAY ROOFING	1-03122	12/17/2019	MAINTENANCE	601-49400-402	392.00
SCHWALBACH HARDWARE	72861	12/16/2019	72861 - CREDIT CARD	601-49400-402	7.96
FAITH WILLARD CLEANING	20191224	12/31/2019	SERVICE	601-49400-404	15.00
WINDOM FIRE & SAFETY, LLC	7175	12/18/2019	SERVICE - WATER-WASTEWAT	601-49400-404	178.45
SCHWALBACH HARDWARE	72861	12/16/2019	72861 - CREDIT CARD	601-49400-404	20.18
SMITH AUTO SUPPLY - CARQU	#3400540 11-30-19	12/31/2019	MAINTENANCE #3400540	601-49400-405	5.65
AMUNDSON DIG	09241901	12/20/2019	MAINTENANCE	601-49400-408	776.25
MASTERS STONE & LANDSCA	20190926	12/23/2019	SERVICE - V.JANS @ 640 DES	601-49400-408	396.95
CORE & MAIN LP	L654719	12/31/2019	MAINTENANCE	601-49400-408	1,153.83
<b>Activity 49400 - Water Total:</b>					<b>19,975.27</b>
<b>Fund 601 - WATER Total:</b>					<b>19,975.27</b>

**Fund: 602 - SEWER**

BOLTON & MENK, INC.	0242825	12/18/2019	WWTF IMPROVEMENT DESIG	602-16200	32,176.95
GRIDOR CONSTRUCTION, INC.	20191126	12/06/2019	WASTEWATER TREATMENT IM	602-16200	669,394.00
AMERICAN ENGINEERING TES	808968	12/17/2019	2018 WWTF IMPROVEMENTS	602-16200	856.80
					<b>702,427.75</b>

**Activity: 49450 - Sewer**

NCPERS MINNESOTA	844600012020	12/31/2019	INSURANCE #844600 - SEPT 2	602-49450-133	64.00
WEX BANK	62614961	12/17/2019	FUEL - SEWER	602-49450-212	251.75
MN VALLEY TESTING	1007323	12/03/2019	TESTING	602-49450-310	144.00
MN VALLEY TESTING	1007918	12/06/2019	TESTING	602-49450-310	230.40
MN VALLEY TESTING	1008542	12/11/2019	TESTING	602-49450-310	144.00
MN VALLEY TESTING	1008733	12/11/2019	TESTING	602-49450-310	230.40
MN VALLEY TESTING	1009076	12/17/2019	23162	602-49450-310	144.00
MN VALLEY TESTING	1009084	12/17/2019	23162	602-49450-310	129.60
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	602-49450-321	174.42
VERIZON WIRELESS	9844636620	12/31/2019	PHONE SERVICE #48657723	602-49450-321	41.34
INNOVATIVE SYSTEMS LLC	46056	12/06/2019	POSTAGE	602-49450-322	218.45
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	602-49450-326	70.00
HP DATAONE, LLC	20191217	12/18/2019	12TH IN 2019	602-49450-326	1,328.12
INNOVATIVE SYSTEMS LLC	45780	12/03/2019	BILLING SYSTEM MAINTENAN	602-49450-326	760.50
INNOVATIVE SYSTEMS LLC	46056	12/06/2019	PROCESSING	602-49450-326	179.04
INNOVATIVE SYSTEMS LLC	46067	12/06/2019	BILLING SYSTEM SOFTWARE S	602-49450-326	517.50
INNOVATIVE SYSTEMS LLC	46056	12/06/2019	INSERTS	602-49450-350	6.09
SOUTH CENTRAL ELECTRIC	#367405 11-30-19	12/31/2019	#367405 - SERVICE	602-49450-381	98.57
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	602-49450-381	13,911.21

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	602-49450-382	486.77
MN ENERGY RESOURCES	20191210A	12/17/2019	#0506746718-00001	602-49450-383	18.00
MN ENERGY RESOURCES	20191212	12/17/2019	#0504488160-00001	602-49450-383	85.24
MN ENERGY RESOURCES	20191218	12/31/2019	#0616938201-00004	602-49450-383	640.85
ROYAL GLASS LLC	125	12/31/2019	MAINTENANCE	602-49450-404	21.55
FAITH WILLARD CLEANING	20191224	12/31/2019	SERVICE	602-49450-404	45.00
WINDOM FIRE & SAFETY, LLC	7175	12/18/2019	SERVICE - WATER-WASTEWAT	602-49450-404	178.45
SCHWALBACH HARDWARE	72861	12/16/2019	72861 - CREDIT CARD	602-49450-404	602.60
SMITH AUTO SUPPLY - CARQU	#3400540 11-30-19	12/31/2019	MAINTENANCE #3400540	602-49450-405	5.53
<b>Activity 49450 - Sewer Total:</b>					<b>20,727.38</b>
<b>Fund 602 - SEWER Total:</b>					<b>723,155.13</b>

Fund: 604 - ELECTRIC

ELECTRIC FUND	126	12/31/2019	EL - INVENTORY RETURN	604-14200	209.62
ELECTRIC FUND	374	12/31/2019	EL - DISTRIBUTION	604-16300	6,995.00
					<b>7,204.62</b>

Activity: 49550 - Electric

NCPERS MINNESOTA	844600012020	12/31/2019	INSURANCE #844600 - SEPT 2	604-49550-133	96.00
WEX BANK	62614961	12/17/2019	FUEL - ELECTRIC	604-49550-212	513.99
WINDOM FIRE & SAFETY, LLC	7176	12/18/2019	SERVICE - ELECTRIC DEPT	604-49550-217	259.90
SCHWALBACH HARDWARE	72861	12/16/2019	72861 - CREDIT CARD	604-49550-217	326.88
BORDER STATES	919018110	12/06/2019	SUPPLIES	604-49550-217	288.00
AMAZON CAPITAL SERVICES, I	AWVF-FC3K-DL1J	12/30/2019	#A2Q0YJ8ZLN2YT - SUPPLIES	604-49550-217	47.85
JOANNE NELSON	5696-22	12/16/2019	5696-22 - CLOTHING	604-49550-218	60.00
JOHNSON HARDWARE	10703	12/20/2019	SMALL TOOLS	604-49550-241	23.25
WESCO DISTRIBUTION, INC	938928	12/16/2019	80437 - TOOLS	604-49550-241	94.05
CMP - CENTRAL MUNICIPAL P	6724	12/10/2019	ENERGY - TRANSMISSION	604-49550-263	136,545.78
CMP - CENTRAL MUNICIPAL P	6724	12/10/2019	ENERGY - TRANSMISSION	604-49550-263	108,052.03
DEPARTMENT OF ENERGY	BFPB000801119	12/11/2019	POWER COST	604-49550-263	62,644.65
SKARSHAUG TESTING LAB	240354	12/11/2019	SERVICE	604-49550-310	1,253.37
RETROFIT RECYCLING, INC	0106751-IN	12/06/2019	ENERGY DEVELOPMENT	604-49550-315	412.61
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	604-49550-321	33.12
VERIZON WIRELESS	9844636620	12/31/2019	PHONE SERVICE #48657723	604-49550-321	131.87
INNOVATIVE SYSTEMS LLC	46056	12/06/2019	POSTAGE	604-49550-322	218.44
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	604-49550-326	191.37
HP DATAONE, LLC	20191217	12/18/2019	12TH IN 2019	604-49550-326	1,328.12
INNOVATIVE SYSTEMS LLC	45780	12/03/2019	BILLING SYSTEM MAINTENAN	604-49550-326	1,521.00
INNOVATIVE SYSTEMS LLC	46056	12/06/2019	PROCESSING	604-49550-326	179.04
INNOVATIVE SYSTEMS LLC	46067	12/06/2019	BILLING SYSTEM SOFTWARE S	604-49550-326	223.90
INNOVATIVE SYSTEMS LLC	46056	12/06/2019	INSERTS	604-49550-350	6.09
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	604-49550-381	151.34
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	604-49550-382	20.23
MN ENERGY RESOURCES	20190912D	12/19/2019	#0506419706-00001 - SEPT 2	604-49550-383	45.00
MN ENERGY RESOURCES	20190912E	12/19/2019	#0506419706-00001 - CREDIT	604-49550-383	-92.83
MN ENERGY RESOURCES	20191010E	12/19/2019	#0506419706-00001 - OCT 20	604-49550-383	45.00
MN ENERGY RESOURCES	20191010F	12/20/2019	#0506419706-00001 - CHARG	604-49550-383	-61.83
MN ENERGY RESOURCES	20191114	12/19/2019	#0506419706-00001 - NOV 2	604-49550-383	45.00
MN ENERGY RESOURCES	20191211D	12/19/2019	#0506419706-00001 - DEC. 2	604-49550-383	617.15
HOMETOWN SANITATION SER	0000350600	12/06/2019	GARBAGE SERVICE - ELECTRIC	604-49550-384	88.98
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	604-49550-385	39.31
WERNER ELECTRIC	S010171517.005	11/08/2019	CREDIT - MAINTENANCE	604-49550-402	-26.70
SCHWALBACH HARDWARE	72861	12/16/2019	72861 - CREDIT CARD	604-49550-404	21.98
WERNER ELECTRIC	S010212538.001	12/31/2019	MAINTENANCE	604-49550-404	145.72
WINDOM AUTO VALU	#3400540 11-25-19	12/31/2019	#3400540 - MAINTENANCE	604-49550-405	-4.19
SMITH AUTO SUPPLY - CARQU	#3400540 11-30-19	12/31/2019	MAINTENANCE #3400540	604-49550-405	214.48
TEREX SERVICES, INC	90988634	12/06/2019	MAINTENANCE	604-49550-405	6,189.18
MN ENERGY RESOURCES	20191212A	12/18/2019	#0506646838-00004	604-49550-408	8,931.44
ELECTRIC FUND	373	12/31/2019	EL - DISTRIBUTION	604-49550-408	117.69
ELECTRIC FUND	376	12/31/2019	EL - TRUCK STOCK	604-49550-408	16.36
RESCO	769558-00	12/03/2019	MAINTENANCE	604-49550-408	137.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WERNER ELECTRIC	5009760172	11/19/2019	#38441 - CREDIT - MAINTENA	604-49550-408	-175.00
WERNER ELECTRIC	5009760172-002	12/06/2019	MAINTENANCE	604-49550-408	175.00
BORDER STATES	919116772	12/20/2019	MAINTENACE	604-49550-409	1,000.00
DGR ENGINEERING	00238075	12/19/2019	PROJ 425302.00 - 69 KV TRAN	604-49550-413	1,146.00
MN DEPT OF COMMERCE	1000043882	12/18/2019	#330 - 3RD Q 2020 INDIRECT	604-49550-433	588.24
MN DEPT OF COMMERCE	1000043882	12/18/2019	#330 - 3RD Q 2020 INDIRECT	604-49550-450	1,015.02
CMP - CENTRAL MUNICIPAL P	6724	12/10/2019	ENERGY - TRANSMISSION	604-49550-450	2,804.35
ELECTRIC FUND	375	12/31/2019	EL - OBSOLETE	604-49550-463	7,950.00
<b>Activity 49550 - Electric Total:</b>					<b>345,595.23</b>
<b>Fund 604 - ELECTRIC Total:</b>					<b>352,799.85</b>

## Fund: 609 - LIQUOR STORE

## Activity: 49751 - Liquor Store

NCPERS MINNESOTA	844600012020	12/31/2019	INSURANCE #844600 - SEPT 2	609-49751-133	32.00
RAGE INC - CAMPUS CLEANER	11806	12/10/2019	SERVICE - RIVER BEND LIQUO	609-49751-211	48.51
RAGE INC - CAMPUS CLEANER	12567	12/18/2019	#6132 - SERVICE - RIVER BEN	609-49751-211	49.32
VINOPIA, INC	0246264-IN	11/27/2019	MERCHANDISE	609-49751-251	365.37
BREAKTHRU BEVERAGE MN	1081071586	12/17/2019	MERCHANDISE	609-49751-251	2,105.58
JOHNSON BROS.	1444881	12/03/2019	MERCHANDISE	609-49751-251	3,670.37
JOHNSON BROS.	1449754	12/11/2019	MERCHANDISE	609-49751-251	1,431.26
JOHNSON BROS.	1455259	12/17/2019	MERCHANDISE	609-49751-251	3,819.86
SOUTHERN GLAZER'S OF MN	1898377	12/11/2019	MERCHANDISE	609-49751-251	5,546.91
PHILLIPS WINE & SPIRITS	2663455	12/03/2019	MERCHANDISE	609-49751-251	4,712.38
PHILLIPS WINE & SPIRITS	2666809	12/11/2019	MERCHANDISE	609-49751-251	1,692.13
PHILLIPS WINE & SPIRITS	2670812	12/17/2019	MERCHANDISE	609-49751-251	3,998.15
SOUTHERN GLAZER'S OF MN	5050447	12/11/2019	MERCHANDISE	609-49751-251	431.14
SOUTHERN GLAZER'S OF MN	5051142	12/11/2019	MERCHANDISE	609-49751-251	571.50
BEVERAGE WHOLESALERS	094293	12/30/2019	MERCHANDISE	609-49751-252	13,429.65
BEVERAGE WHOLESALERS	095488	12/30/2019	MERCHANDISE	609-49751-252	5,129.20
BREAKTHRU BEVERAGE MN	1081071587	12/12/2019	MERCHANDISE	609-49751-252	98.20
LOCHER BROS., INC.	1149471	12/31/2019	MERCHANDISE	609-49751-252	372.15
JOHNSON BROS.	1444883	12/03/2019	MERCHANDISE	609-49751-252	45.98
JOHNSON BROS.	1455261	12/17/2019	MERCHANDISE	609-49751-252	22.99
DOLL DISTRIBUTING, LLC	228776	12/31/2019	MERCHANDISE	609-49751-252	14,570.95
ARTISAN BEER COMPANY	3389490	12/03/2019	MERCHANDISE	609-49751-252	175.40
ARTISAN BEER COMPANY	3390584	12/10/2019	MERCHANDISE	609-49751-252	163.20
DOLL DISTRIBUTING, LLC	921838	12/11/2019	MERCHANDISE	609-49751-252	9,657.60
VINOPIA, INC	0246264-IN	11/27/2019	MERCHANDISE	609-49751-253	192.00
BEVERAGE WHOLESALERS	094293	12/30/2019	MERCHANDISE	609-49751-253	65.00
BREAKTHRU BEVERAGE MN	1081071586	12/17/2019	MERCHANDISE	609-49751-253	104.00
JOHNSON BROS.	1444880	12/03/2019	MERCHANDISE	609-49751-253	823.30
JOHNSON BROS.	1444882	12/03/2019	MERCHANDISE	609-49751-253	1,618.82
JOHNSON BROS.	1449755	12/11/2019	MERCHANDISE	609-49751-253	854.89
JOHNSON BROS.	1455260	12/17/2019	MERCHANDISE	609-49751-253	1,579.92
CARLOS CREEK WINERY	18580	12/30/2019	MERCHANDISE	609-49751-253	915.00
SOUTHERN GLAZER'S OF MN	1898378	12/11/2019	MERCHANDISE	609-49751-253	1,036.35
CROW RIVER WINERY	19127	12/31/2019	MERCHANDISE	609-49751-253	747.60
DOLL DISTRIBUTING, LLC	228776	12/31/2019	MERCHANDISE	609-49751-253	186.00
PHILLIPS WINE & SPIRITS	2663456	12/04/2019	MERCHANDISE	609-49751-253	79.33
PHILLIPS WINE & SPIRITS	2663457	12/03/2019	MERCHANDISE	609-49751-253	112.00
PHILLIPS WINE & SPIRITS	2666810	12/11/2019	MERCHANDISE	609-49751-253	463.00
PHILLIPS WINE & SPIRITS	2670813	12/17/2019	MERCHANDISE	609-49751-253	1,395.78
INDIAN ISLAND WINERY	3009	12/18/2019	MERCHANDISE	609-49751-253	258.24
SOUTHERN GLAZER'S OF MN	5051143	12/11/2019	MERCHANDISE	609-49751-253	232.00
WINE MERCHANTS	7263980	12/11/2019	MERCHANDISE	609-49751-253	340.00
WINE MERCHANTS	7265144	12/16/2019	7265144 - WINE	609-49751-253	125.00
BREAKTHRU BEVERAGE MN	1081071586	12/17/2019	MERCHANDISE	609-49751-254	82.00
ATLANTIC COCA-COLA	2225385	12/10/2019	MERCHANDISE	609-49751-254	118.00
ATLANTIC COCA-COLA	2247729	12/30/2019	MERCHANDISE	609-49751-254	144.64
PHILLIPS WINE & SPIRITS	2666810	12/11/2019	MERCHANDISE	609-49751-254	195.00
PBC - PEPSI BEVERAGES COM	51313311	11/27/2019	MERCHANDISE	609-49751-254	516.06

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
DOLL DISTRIBUTING, LLC	921838	12/11/2019	MERCHANDISE	609-49751-254	28.00
ARCTIC GLACIER U.S.A. INC	1950934604	12/18/2019	MERCHANDISE	609-49751-257	90.90
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	609-49751-321	131.14
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	609-49751-326	656.06
VINO COPIA, INC	0246264-IN	11/27/2019	MERCHANDISE	609-49751-333	12.50
BREAKTHRU BEVERAGE MN	1081071586	12/17/2019	MERCHANDISE	609-49751-333	46.10
JOHNSON BROS.	1444880	12/03/2019	MERCHANDISE	609-49751-333	31.79
JOHNSON BROS.	1444881	12/03/2019	MERCHANDISE	609-49751-333	62.21
JOHNSON BROS.	1444882	12/03/2019	MERCHANDISE	609-49751-333	60.90
JOHNSON BROS.	1449754	12/11/2019	MERCHANDISE	609-49751-333	19.15
JOHNSON BROS.	1449755	12/11/2019	MERCHANDISE	609-49751-333	30.62
JOHNSON BROS.	1455259	12/17/2019	MERCHANDISE	609-49751-333	72.79
JOHNSON BROS.	1455260	12/17/2019	MERCHANDISE	609-49751-333	55.21
SOUTHERN GLAZER'S OF MN	1898377	12/11/2019	MERCHANDISE	609-49751-333	103.01
SOUTHERN GLAZER'S OF MN	1898378	12/11/2019	MERCHANDISE	609-49751-333	33.48
ARCTIC GLACIER U.S.A. INC	1950934604	12/18/2019	MERCHANDISE	609-49751-333	1.00
PHILLIPS WINE & SPIRITS	2663455	12/03/2019	MERCHANDISE	609-49751-333	95.13
PHILLIPS WINE & SPIRITS	2663456	12/04/2019	MERCHANDISE	609-49751-333	2.18
PHILLIPS WINE & SPIRITS	2663457	12/03/2019	MERCHANDISE	609-49751-333	1.74
PHILLIPS WINE & SPIRITS	2666809	12/11/2019	MERCHANDISE	609-49751-333	29.59
PHILLIPS WINE & SPIRITS	2666810	12/11/2019	MERCHANDISE	609-49751-333	19.15
PHILLIPS WINE & SPIRITS	2670812	12/17/2019	MERCHANDISE	609-49751-333	58.17
PHILLIPS WINE & SPIRITS	2670813	12/17/2019	MERCHANDISE	609-49751-333	63.08
SOUTHERN GLAZER'S OF MN	5050447	12/11/2019	MERCHANDISE	609-49751-333	8.71
SOUTHERN GLAZER'S OF MN	5051141	12/11/2019	MERCHANDISE	609-49751-333	1.02
SOUTHERN GLAZER'S OF MN	5051142	12/11/2019	MERCHANDISE	609-49751-333	16.40
SOUTHERN GLAZER'S OF MN	5051143	12/11/2019	MERCHANDISE	609-49751-333	16.40
WINE MERCHANTS	7263980	12/11/2019	MERCHANDISE	609-49751-333	10.44
WINE MERCHANTS	7265144	12/16/2019	7265144 - WINE	609-49751-333	1.74
KKOJ - KUXX	19110615	12/16/2019	101449 - ADVERTISING	609-49751-340	325.00
FORUM COMMUNICATIONS C	2160102	12/17/2019	#299981 ADVERTISING	609-49751-340	85.00
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	609-49751-381	812.24
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	609-49751-382	21.90
MN ENERGY RESOURCES	20191211B	12/18/2019	#0507314125-00001	609-49751-383	313.82
HOMETOWN SANITATION SER	0000350598	12/11/2019	GARBAGE SERVICE - RIVER BE	609-49751-384	169.00
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	609-49751-385	32.37
ZABINSKI BUSINESS SERVICES,	2192	12/17/2019	MAINTENANCE	609-49751-404	875.00
CARLSON & STEWART REFRIG	23302	12/30/2019	SERVICE #2817	609-49751-404	210.80
WINDOM FIRE & SAFETY, LLC	7183	12/18/2019	SERVICE - LIQUOR STORE	609-49751-404	65.00
ZABINSKI BUSINESS SERVICES,	2188	12/17/2019	ONLINE BACKUP SERVICE	609-49751-433	240.00
ZABINSKI BUSINESS SERVICES,	2212	12/17/2019	SOFTWARE UPDATE	609-49751-433	331.31
<b>Activity 49751 - Liquor Store Total:</b>					<b>89,563.78</b>
<b>Fund 609 - LIQUOR STORE Total:</b>					<b>89,563.78</b>
<b>Fund: 614 - TELECOM</b>					
CALIX	1437565	12/10/2019	MIGRATION	614-16400	3,112.36
					<b>3,112.36</b>
<b>Activity: 49870 - Telecom</b>					
NCPERS MINNESOTA	844600012020	12/31/2019	INSURANCE #844600 - SEPT 2	614-49870-133	80.00
ADVANCED SYSTEMS, INC.	716201	12/10/2019	SERVICE - FINAL	614-49870-200	105.10
RAGE INC - CAMPUS CLEANER	12186	12/10/2019	SERVICE - WINDOM NET	614-49870-211	21.31
WEX BANK	62614961	12/17/2019	FUEL - TELECOM	614-49870-212	53.88
AMAZON CAPITAL SERVICES, I	1WFG-JLLL-GGYW	12/30/2019	#A2QOYJ8ZLN2YT - SUPPLIES	614-49870-217	249.99
SCHWALBACH HARDWARE	72861	12/16/2019	72861 - CREDIT CARD	614-49870-217	7.99
AMAZON CAPITAL SERVICES, I	1QDF-Q3JN-C91N	12/30/2019	#A2QOYJ8ZLN2YT - SUPPLIES	614-49870-227	85.00
POWER & TEL	6774183-02	12/31/2019	MAINTENANCE	614-49870-227	404.32
POWER & TEL	6850660-00	12/31/2019	MAINTENANCE	614-49870-227	112.37
SCHWALBACH HARDWARE	72861	12/16/2019	72861 - CREDIT CARD	614-49870-227	21.74
OLSEN THIELEN & CO.,LTD	51641	12/16/2019	947000 - CONSULTING SERVIC	614-49870-301	2,015.00
INTERSTATE TRS FUND	82580760024	12/20/2019	ASSESSMENT FOR 499-A FILIN	614-49870-304	263.92

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	614-49870-321	371.46
VERIZON WIRELESS	9844636620	12/31/2019	PHONE SERVICE #48657723	614-49870-321	297.82
INNOVATIVE SYSTEMS LLC	46056	12/06/2019	POSTAGE	614-49870-322	218.44
HP DATAONE, LLC	20191217	12/18/2019	12TH IN 2019	614-49870-326	1,328.13
INNOVATIVE SYSTEMS LLC	45780	12/03/2019	BILLING SYSTEM MAINTENAN	614-49870-326	1,521.00
INNOVATIVE SYSTEMS LLC	45780	12/03/2019	BILLING SYSTEM MAINTENAN	614-49870-326	875.00
INNOVATIVE SYSTEMS LLC	46056	12/06/2019	PROCESSING	614-49870-326	179.04
INNOVATIVE SYSTEMS LLC	46067	12/06/2019	BILLING SYSTEM SOFTWARE S	614-49870-326	1,846.10
NEUSTAR, INC.	L-0000030549	12/11/2019	#10202 - NUMBER PORTS	614-49870-326	15.50
INNOVATIVE SYSTEMS LLC	46056	12/06/2019	INSERTS	614-49870-350	6.09
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	614-49870-381	2,139.26
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	614-49870-382	18.95
MN ENERGY RESOURCES	20191212B	12/31/2019	#0507509833-00001	614-49870-383	182.67
HOMETOWN SANITATION SER	0000350601	12/06/2019	GARBAGE SERVICE - TELECOM	614-49870-384	77.98
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	614-49870-385	35.68
WINDOM FIRE & SAFETY, LLC	7179	12/31/2019	SERVICE - TELECOM	614-49870-402	165.90
SCHWALBACH HARDWARE	72861	12/16/2019	72861 - CREDIT CARD	614-49870-406	19.98
CENTURY LINK	484554	12/30/2019	DIRECTORY LISTING	614-49870-441	165.48
CENTURY LINK	7242105D-D-19351	12/31/2019	#5142105DD3 - CABS	614-49870-441	44.64
MLB NETWORK	131786	12/11/2019	SUBSCRIBER	614-49870-442	398.50
SHOWTIME NETWORKS INC	16151	12/09/2019	SUBSCRIBER	614-49870-442	248.71
NATIONAL CABLE TV COOP	19121220	12/31/2019	SUBSCRIBER	614-49870-442	39,527.92
FOX TELEVISION STATIONS, IN	281271	12/11/2019	SUBSCRIBER	614-49870-442	2,895.20
TOWER DISTRIBUTION COMP	810827	12/11/2019	SUBSCRIBER	614-49870-442	258.63
UNIVERSAL SERVICE ADMIN C	#825807 12-26-19	12/31/2019	499A CONTRIBUTION	614-49870-443	1,789.18
CONSOLIDATED CALL CENTER	15000	12/03/2019	SERVICE	614-49870-445	127.12
ICONECTIV	L-10141945	12/16/2019	L-201353 - SWITCH FEES	614-49870-445	50.44
ZAYO GROUP, LLC	#027696 12-1-19	12/06/2019	#027696 - TRANSPORT	614-49870-447	1,950.00
CALIX	10043931	12/16/2019	3437	614-49870-447	3,570.00
CALIX	10044242	12/16/2019	3437 - CREDIT	614-49870-447	-1,605.48
CONSOLIDATED COMMUNICA	1160904 - 12/16/2019	12/16/2019	1160904 - SERVICE	614-49870-447	1,443.00
MANKATO NETWORKS, LLC	388831	12/31/2019	SERVICE	614-49870-447	976.39
MANKATO NETWORKS, LLC	388841	12/31/2019	SERVICE	614-49870-447	370.00
MANKATO NETWORKS, LLC	388865	12/31/2019	SERVICE	614-49870-447	200.00
JEREMY ROLFES	20191212	12/17/2019	EXPENSE - INTERNET SUPPOR	614-49870-448	54.94
ZAYO GROUP, LLC	#114184-002376 12-1-19	12/06/2019	TRANSPORT	614-49870-451	915.08
CENTURY LINK	507-831-1075-104 12-16	12/31/2019	SERVICE 507-831-1075-104	614-49870-451	76.97
<b>Activity 49870 - Telecom Total:</b>					<b>66,176.34</b>
<b>Fund 614 - TELECOM Total:</b>					<b>69,288.70</b>
<b>Fund: 615 - ARENA</b>					
<b>Activity: 49850 - Arena</b>					
NCPERS MINNESOTA	844600012020	12/31/2019	INSURANCE #844600 - SEPT 2	615-49850-133	32.00
WEX BANK	62614961	12/17/2019	FUEL - ARENA	615-49850-212	32.02
SCHWALBACH HARDWARE	72861	12/16/2019	72861 - CREDIT CARD	615-49850-217	96.00
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	615-49850-321	125.60
VERIZON WIRELESS	9844636620	12/31/2019	PHONE SERVICE #48657723	615-49850-321	58.58
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	615-49850-326	363.00
WINDOM AREA FIGURE SKATI	20191231	12/31/2019	WINDOM ARENA	615-49850-340	35.00
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	615-49850-381	6,234.94
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	615-49850-382	552.97
MN ENERGY RESOURCES	20191212C	12/31/2019	#0504094426-00001	615-49850-383	1,554.32
HOMETOWN SANITATION SER	0000350602	12/11/2019	GARBAGE SERVICE - ARENA	615-49850-384	137.00
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	615-49850-385	93.75
CARLSON & STEWART REFRIG	21931	12/30/2019	SERVICE - ARENA	615-49850-402	2,025.00
CARLSON & STEWART REFRIG	23310	12/30/2019	SERVICE	615-49850-402	605.63
ELITE MECHANICAL SYSTEMS,	5455	12/31/2019	MAINTENANCE	615-49850-402	80.00
WINDOM AUTO VALU	#3400540 11-25-19	12/31/2019	#3400540 - MAINTENANCE	615-49850-404	80.44
SMITH AUTO SUPPLY - CARQU	#3400540 11-30-19	12/31/2019	MAINTENANCE #3400540	615-49850-404	33.88
SMITH AUTOMOTIVE CO	35062	12/11/2019	SERVICE - MAINTENANCE	615-49850-404	16.45
SCHWALBACH HARDWARE	72861	12/16/2019	72861 - CREDIT CARD	615-49850-406	80.97

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BROWN-NICOLLET COMMUNI	20191230	12/30/2019	2020 SEASONAL PERMIANEN	615-49850-433	130.00
				Activity 49850 - Arena Total:	12,367.55
				Fund 615 - ARENA Total:	12,367.55

## Fund: 617 - M/P CENTER

## Activity: 49860 - M/P Center

NCPERS MINNESOTA	844600012020	12/31/2019	INSURANCE #844600 - SEPT 2	617-49860-133	48.00
WINDOM AUTO VALU	#3400540 11-25-19	12/31/2019	#3400540 - MAINTENANCE	617-49860-217	148.96
RAGE INC - CAMPUS CLEANER	12185	12/19/2019	SERVICE #6152 - COMM CENT	617-49860-217	67.50
RIVER BEND LIQUOR	20191219	12/19/2019	COMM CENTER -	617-49860-251	28.58
RIVER BEND LIQUOR	20191219	12/19/2019	COMM CENTER -	617-49860-251	658.15
RIVER BEND LIQUOR	20191219	12/19/2019	COMM CENTER -	617-49860-252	568.12
RIVER BEND LIQUOR	20191219	12/19/2019	COMM CENTER -	617-49860-254	24.81
RIVER BEND LIQUOR	20191219	12/19/2019	COMM CENTER -	617-49860-254	6.40
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	617-49860-321	62.70
VERIZON WIRELESS	9844636620	12/31/2019	PHONE SERVICE #48657723	617-49860-321	41.16
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	617-49860-326	403.33
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	617-49860-381	1,338.02
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	617-49860-382	114.80
MN ENERGY RESOURCES	20191211	12/17/2019	#0503741572-00001	617-49860-383	1,457.60
HOMETOWN SANITATION SER	0000350603	12/06/2019	GARBAGE DISPOSAL COM CN	617-49860-384	64.99
ELECTRIC FUND	20191204	12/06/2019	MONTHLY UTILITY & TELECO	617-49860-385	97.11
SONJA SARGENT	182675	12/31/2019	SERVICE - COMM CENTER	617-49860-402	817.50
HAMMERS FURNITURE	5678	12/31/2019	SERVICE	617-49860-402	14,682.73
BRET RAVERTY	703680	12/31/2019	SERVICE	617-49860-402	4,135.00
BEACON 20	0067280-IN	12/17/2019	MAINTENANCE	617-49860-409	556.93
				Activity 49860 - M/P Center Total:	25,322.39
				Fund 617 - M/P CENTER Total:	25,322.39

## Fund: 700 - PAYROLL

Internal Revenue Service-Payr	INV0001690	12/20/2019	Federal Tax Withholding	700-21701	9,515.84
Internal Revenue Service-Payr	INV0001696	12/31/2019	Federal Tax Withholding	700-21701	9,886.10
MN Department of Revenue -	INV0001691	12/20/2019	State Withholding	700-21702	4,560.43
MN Department of Revenue -	INV0001697	12/31/2019	State Withholding	700-21702	4,561.89
Internal Revenue Service-Payr	INV0001690	12/20/2019	Social Security	700-21703	13,827.30
Internal Revenue Service-Payr	INV0001696	12/31/2019	Social Security	700-21703	12,336.02
MN Pera	INV0001687	12/20/2019	PERA	700-21704	889.40
MN Pera	INV0001687	12/20/2019	PERA	700-21704	6,258.49
MN Pera	INV0001687	12/20/2019	PERA	700-21704	13,552.00
MN Pera	INV0001687	12/20/2019	PERA	700-21704	415.00
MN Pera	INV0001693	12/31/2019	PERA	700-21704	13,423.05
MN Pera	INV0001693	12/31/2019	PERA	700-21704	7,033.07
MN Pera	INV0001693	12/31/2019	PERA	700-21704	1,065.98
MN State Deferred	INV0001688	12/20/2019	Deferred Compensation	700-21705	6,597.28
MN State Deferred	INV0001688	12/20/2019	Deferred Roth	700-21705	2,005.00
MN State Deferred	INV0001694	12/31/2019	Deferred Compensation	700-21705	6,652.28
MN State Deferred	INV0001694	12/31/2019	Deferred Roth	700-21705	2,005.00
MN CHILD SUPPORT PAYMEN	INV0001689	12/20/2019	Child Support Payment	700-21709	94.60
Internal Revenue Service-Payr	INV0001690	12/20/2019	Medicare Withholding	700-21711	3,859.36
Internal Revenue Service-Payr	INV0001696	12/31/2019	Medicare Withholding	700-21711	3,599.80
FURTHER (Select Account)	20191217	12/17/2019	FLEX SPENDING	700-21712	527.61
FURTHER (Select Account)	39269417	12/31/2019	FLEX SPENDING	700-21712	2,572.90
AFLAC	684716	12/17/2019	#0EQP3 - INSURANCE - DEC 2	700-21715	320.22
AFLAC	684716	12/17/2019	#0EQP3 - INSURANCE - DEC 2	700-21716	641.25
MN BENEFIT ASSOCIATION	2019-0079872	12/17/2019	INSURANCE - JAN 2020 - PRE	700-21717	4.84
NCPERS MINNESOTA	844600012020	12/31/2019	INSURANCE #844600 - SEPT 2	700-21718	16.00
NCPERS MINNESOTA	844600012020	12/31/2019	INSURANCE #844600 - SEPT 2	700-21718	16.00
MN BENEFIT ASSOCIATION	2019-0079872	12/17/2019	INSURANCE - JAN 2020	700-21719	169.11
MII LIFE	20191213	12/17/2019	DEC 2019 VEBA	700-21720	208.34
MII LIFE	20191213	12/17/2019	DEC 2019 VEBA	700-21720	11,250.15
MII LIFE	20191213	12/17/2019	DEC 2019 HSA	700-21722	2,708.38

**Expense Approval Report**

**Payment Dates: 12142019 - 01032020**

<b>Vendor Name</b>	<b>Payable Number</b>	<b>Post Date</b>	<b>Description (Item)</b>	<b>Account Number</b>	<b>Amount</b>
FURTHER (Select Account)	INV0001686	12/20/2019	HSA Employee Contribution	700-21723	20.00
FURTHER (Select Account)	INV0001692	12/31/2019	HSA Employee Contribution	700-21723	482.31
					<u>141,075.00</u>
				<b>Fund 700 - PAYROLL Total:</b>	<b>141,075.00</b>
				<b>Grand Total:</b>	<b><u>1,725,989.97</u></b>

## Report Summary

## Fund Summary

Fund	Payment Amount
100 - GENERAL	33,803.08
211 - LIBRARY	7,863.64
225 - AIRPORT	1,056.12
230 - POOL	162.33
235 - AMBULANCE	6,236.54
250 - EDA GENERAL	6,583.50
254 - NORTH IND PARK	145.26
266 - TIF 1-10 RUNNINGS	21,003.47
268 - TIF 1-12 PM WINDOM/PRIME PORK	144,280.56
270 - TIF 1-16 GDF DISTRICT	6,781.53
271 - TIF 1- 18 AG BUILDERS GDF	5,122.56
275 - TIF 1-15 FULDA AREA CREDIT UNION	15,368.82
276 - TIF 1-20 NEW VISION	13,161.90
277 - TIF 1-22 CEMSTONE	4,920.60
308 - 2020 STREET PROJECT	20,736.40
401 - GENERAL CAPITAL PROJECTS	5,215.99
601 - WATER	19,975.27
602 - SEWER	723,155.13
604 - ELECTRIC	352,799.85
609 - LIQUOR STORE	89,563.78
614 - TELECOM	69,288.70
615 - ARENA	12,367.55
617 - M/P CENTER	25,322.39
700 - PAYROLL	141,075.00
<b>Grand Total:</b>	<b>1,725,989.97</b>

## Account Summary

Account Number	Account Name	Payment Amount
100-41110-480	Other Miscellaneous	7,002.00
100-41310-133	Employer Paid Insurance	80.00
100-41310-200	Office Supplies	451.56
100-41310-217	Other Operating Supplie	166.60
100-41310-321	Telephone	160.02
100-41310-322	Postage	18.17
100-41310-326	Data Processing	297.34
100-41910-133	Employer Paid Insurance	24.00
100-41910-200	Office Supplies	66.89
100-41910-321	Telephone	156.04
100-41910-350	Printing & Design	107.83
100-41940-381	Electric Utility	447.94
100-41940-382	Water Utility	55.49
100-41940-383	Gas Utility	822.66
100-41940-384	Refuse Disposal	89.28
100-41940-385	Sewer Utility	113.72
100-41940-406	Repairs & Maint - Groun	25.00
100-42120-133	Employer Paid Insurance	128.00
100-42120-200	Office Supplies	294.63
100-42120-212	Motor Fuels	1,353.33
100-42120-308	Training & Registrations	900.00
100-42120-321	Telephone	116.25
100-42120-322	Postage	28.11
100-42120-405	Repairs & Maint - Vehicl	2,525.55
100-42120-419	Vehicle Lease	1,599.90
100-42120-480	Other Miscellaneous	9.98
100-42220-211	Cleaning Supplies	34.82
100-42220-212	Motor Fuels	245.45
100-42220-217	Other Operating Supplie	1,415.62

## Account Summary

Account Number	Account Name	Payment Amount
100-42220-321	Telephone	42.38
100-42220-381	Electric Utility	289.85
100-42220-382	Water Utility	13.28
100-42220-383	Gas Utility	555.18
100-42220-384	Refuse Disposal	44.10
100-42220-385	Sewer Utility	29.36
100-42220-404	Repairs & Maint - M&E	277.41
100-42220-405	Repairs & Maint - Vehicl	152.95
100-42220-480	Other Miscellaneous	1,950.00
100-42500-381	Electric Utility	31.29
100-42700-300	Charges for Services	139.09
100-43100-133	Employer Paid Insurance	80.00
100-43100-212	Motor Fuels	2,303.57
100-43100-217	Other Operating Supplie	100.70
100-43100-224	Street Maint Materials	251.40
100-43100-321	Telephone	150.38
100-43100-350	Printing & Design	171.50
100-43100-381	Electric Utility	1,773.27
100-43100-382	Water Utility	18.34
100-43100-383	Gas Utility	908.35
100-43100-384	Refuse Disposal	88.98
100-43100-385	Sewer Utility	37.44
100-43100-401	Repairs & Maint - Buildi	743.73
100-43100-402	Repairs & Maint - Struct	213.74
100-43100-404	Repairs & Maint - M&E	982.57
100-43100-405	Repairs & Maint - Vehicl	1,672.43
100-43100-406	Repairs & Maint - Groun	0.00
100-43100-409	Repairs & Maint - Utilitie	10.41
100-45202-133	Employer Paid Insurance	16.00
100-45202-241	Small Tools	37.98
100-45202-326	Data Processing	466.67
100-45202-381	Electric Utility	439.83
100-45202-382	Water Utility	23.10
100-45202-384	Refuse Disposal	48.99
100-45202-385	Sewer Utility	43.16
100-45202-405	Repairs & Maint - Vehicl	179.24
100-45202-406	Repairs & Maint - Groun	780.23
211-45501-133	Employer Paid Insurance	16.00
211-45501-321	Telephone	27.55
211-45501-326	Data Processing	203.33
211-45501-381	Electric Utility	157.40
211-45501-382	Water Utility	18.68
211-45501-383	Gas Utility	461.34
211-45501-385	Sewer Utility	38.48
211-45501-406	Repairs & Maint - Groun	10.00
211-49950-500	Capital Outlay	6,930.86
225-45127-321	Telephone	27.11
225-45127-381	Electric Utility	551.73
225-45127-404	Repairs & Maint - M&E	407.28
225-45127-406	Repairs & Maint - Groun	70.00
230-45124-217	Other Operating Supplie	133.33
230-45124-381	Electric Utility	29.00
235-42153-212	Motor Fuels	1,523.47
235-42153-217	Other Operating Supplie	475.31
235-42153-218	Uniforms	65.00
235-42153-321	Telephone	218.70
235-42153-326	Data Processing	1,456.00
235-42153-331	Travel Expense	69.60

## Account Summary

Account Number	Account Name	Payment Amount
235-42153-334	Meals/Lodging	1,075.14
235-42153-381	Electric Utility	193.23
235-42153-382	Water Utility	8.86
235-42153-383	Gas Utility	370.12
235-42153-384	Refuse Disposal	29.40
235-42153-385	Sewer Utility	19.58
235-42153-404	Repairs & Maint - M&E	49.95
235-42153-405	Repairs & Maint - Vehicl	119.21
235-42153-406	Repairs & Maint - Groun	23.22
235-42153-435	Books and Pamphlets	539.75
250-46520-133	Employer Paid Insurance	24.00
250-46520-200	Office Supplies	102.96
250-46520-321	Telephone	362.39
250-46520-331	Travel Expense	21.46
250-46520-381	Electric Utility	49.83
250-46520-439	Special Projects	35.00
250-46520-481	Tax Abatement	987.86
250-46520-491	Payments to Other Orga	5,000.00
254-46520-381	Electric Utility	126.02
254-46520-383	Gas Utility	19.24
266-46530-482	TIF Payments	21,003.47
268-46530-482	TIF Payments	144,280.56
270-46530-482	TIF Payments	6,781.53
271-46530-482	TIF Payments	5,122.56
275-31050	Tax Increments	10,798.62
275-46530-482	TIF Payments	4,570.20
276-46530-482	TIF Payments	13,161.90
277-46530-592	TIF Site Imprpvements	4,920.60
308-41000-303	Engineering and Surveyi	20,736.40
401-49950-439	Special Projects	4,958.00
401-49950-501	Capital Outlay - Police	77.99
401-49950-504	Capital Outlay - Parks	180.00
601-49400-133	Employer Paid Insurance	16.00
601-49400-212	Motor Fuels	203.62
601-49400-216	Chemicals and Chemical	4,724.36
601-49400-310	Lab Testing	77.00
601-49400-321	Telephone	117.31
601-49400-322	Postage	222.83
601-49400-326	Data Processing	2,855.17
601-49400-350	Printing & Design	6.09
601-49400-381	Electric Utility	4,615.53
601-49400-382	Water Utility	17.20
601-49400-383	Gas Utility	796.36
601-49400-384	Refuse Disposal	89.98
601-49400-385	Sewer Utility	33.97
601-49400-386	Landfill	3,253.58
601-49400-402	Repairs & Maint - Struct	399.96
601-49400-404	Repairs & Maint - M&E	213.63
601-49400-405	Repairs & Maint - Vehicl	5.65
601-49400-408	Repairs & Maint - Distrib	2,327.03
602-16200	Buildings	702,427.75
602-49450-133	Employer Paid Insurance	64.00
602-49450-212	Motor Fuels	251.75
602-49450-310	Lab Testing	1,022.40
602-49450-321	Telephone	215.76
602-49450-322	Postage	218.45
602-49450-326	Data Processing	2,855.16
602-49450-350	Printing & Design	6.09

## Account Summary

Account Number	Account Name	Payment Amount
602-49450-381	Electric Utility	14,009.78
602-49450-382	Water Utility	486.77
602-49450-383	Gas Utility	744.09
602-49450-404	Repairs & Maint - M&E	847.60
602-49450-405	Repairs & Maint - Vehicl	5.53
604-14200	Inventory	209.62
604-16300	Improvements Other Th	6,995.00
604-49550-133	Employer Paid Insurance	96.00
604-49550-212	Motor Fuels	513.99
604-49550-217	Other Operating Supplie	922.63
604-49550-218	Uniforms	60.00
604-49550-241	Small Tools	117.30
604-49550-263	Merchandise for Resale -	307,242.46
604-49550-310	Lab Testing	1,253.37
604-49550-315	Energy Development	412.61
604-49550-321	Telephone	164.99
604-49550-322	Postage	218.44
604-49550-326	Data Processing	3,443.43
604-49550-350	Printing & Design	6.09
604-49550-381	Electric Utility	151.34
604-49550-382	Water Utility	20.23
604-49550-383	Gas Utility	597.49
604-49550-384	Refuse Disposal	88.98
604-49550-385	Sewer Utility	39.31
604-49550-402	Repairs & Maint - Struct	-26.70
604-49550-404	Repairs & Maint - M&E	167.70
604-49550-405	Repairs & Maint - Vehicl	6,399.47
604-49550-408	Repairs & Maint - Distrib	9,202.49
604-49550-409	Repairs & Maint - Utilitie	1,000.00
604-49550-413	Repairs & Maint - Trans	1,146.00
604-49550-433	Dues & Subscriptions	588.24
604-49550-450	Conservation	3,819.37
604-49550-463	Obsolete Inventory	7,950.00
609-49751-133	Employer Paid Insurance	32.00
609-49751-211	Cleaning Supplies	97.83
609-49751-251	Liquor	28,344.65
609-49751-252	Beer	43,665.32
609-49751-253	Wine	11,128.23
609-49751-254	Soft Drinks & Mix	1,083.70
609-49751-257	Ice	90.90
609-49751-321	Telephone	131.14
609-49751-326	Data Processing	656.06
609-49751-333	Freight and Express	852.51
609-49751-340	Advertising & Promotion	410.00
609-49751-381	Electric Utility	812.24
609-49751-382	Water Utility	21.90
609-49751-383	Gas Utility	313.82
609-49751-384	Refuse Disposal	169.00
609-49751-385	Sewer Utility	32.37
609-49751-404	Repairs & Maint - M&E	1,150.80
609-49751-433	Dues & Subscriptions	571.31
614-16400	Machinery & Equipment	3,112.36
614-49870-133	Employer Paid Insurance	80.00
614-49870-200	Office Supplies	105.10
614-49870-211	Cleaning Supplies	21.31
614-49870-212	Motor Fuels	53.88
614-49870-217	Other Operating Supplie	257.98
614-49870-227	Utility System Maint Sup	623.43

## Account Summary

Account Number	Account Name	Payment Amount
614-49870-301	Auditing & Consulting Se	2,015.00
614-49870-304	Legal Fees	263.92
614-49870-321	Telephone	669.28
614-49870-322	Postage	218.44
614-49870-326	Data Processing	5,764.77
614-49870-350	Printing & Design	6.09
614-49870-381	Electric Utility	2,139.26
614-49870-382	Water Utility	18.95
614-49870-383	Gas Utility	182.67
614-49870-384	Refuse Disposal	77.98
614-49870-385	Sewer Utility	35.68
614-49870-402	Repairs & Maint - Struct	165.90
614-49870-406	Repairs & Maint - Groun	19.98
614-49870-441	Transmission Fees	210.12
614-49870-442	Subscriber Fees	43,328.96
614-49870-443	Intergovernmental Fees	1,789.18
614-49870-445	Switch Fees	177.56
614-49870-447	Internet Expense	6,903.91
614-49870-448	On-Call Support	54.94
614-49870-451	Call Completion	992.05
615-49850-133	Employer Paid Insurance	32.00
615-49850-212	Motor Fuels	32.02
615-49850-217	Other Operating Supplie	96.00
615-49850-321	Telephone	184.18
615-49850-326	Data Processing	363.00
615-49850-340	Advertising & Promotion	35.00
615-49850-381	Electric Utility	6,234.94
615-49850-382	Water Utility	552.97
615-49850-383	Gas Utility	1,554.32
615-49850-384	Refuse Disposal	137.00
615-49850-385	Sewer Utility	93.75
615-49850-402	Repairs & Maint - Struct	2,710.63
615-49850-404	Repairs & Maint - M&E	130.77
615-49850-406	Repairs & Maint - Groun	80.97
615-49850-433	Dues & Subscriptions	130.00
617-49860-133	Employer Paid Insurance	48.00
617-49860-217	Other Operating Supplie	216.46
617-49860-251	Liquor	686.73
617-49860-252	Beer	568.12
617-49860-254	Soft Drinks & Mix	31.21
617-49860-321	Telephone	103.86
617-49860-326	Data Processing	403.33
617-49860-381	Electric Utility	1,338.02
617-49860-382	Water Utility	114.80
617-49860-383	Gas Utility	1,457.60
617-49860-384	Refuse Disposal	64.99
617-49860-385	Sewer Utility	97.11
617-49860-402	Repairs & Maint - Struct	19,635.23
617-49860-409	Repairs & Maint - Utilitie	556.93
700-21701	Federal Withholding	19,401.94
700-21702	State Withholding	9,122.32
700-21703	FICA Tax Withholding	26,163.32
700-21704	PERA Contributions	42,636.99
700-21705	Retirement	17,259.56
700-21709	Wage Levy	94.60
700-21711	Medicare Tax Withholdi	7,459.16
700-21712	Flex Account	3,100.51
700-21715	Individual Insurance-Afla	320.22

**Account Summary**

<b>Account Number</b>	<b>Account Name</b>	<b>Payment Amount</b>
700-21716	Individual Insurance-Afla	641.25
700-21717	Individual Insurance-MB	4.84
700-21718	Individual Insurance-NC	32.00
700-21719	Individual Insurance-MB	169.11
700-21720	VEBA Contributions	11,458.49
700-21722	HSA Contribution	2,708.38
700-21723	HSA Employee Contribu	502.31
	<b>Grand Total:</b>	<u>1,725,989.97</u>

**Project Account Summary**

<b>Project Account Key</b>	<b>Payment Amount</b>
**None**	1,725,989.97
<b>Grand Total:</b>	<u>1,725,989.97</u>

CA  
1-2-2020

## RESOLUTION #2020-

**INTRODUCED:**

**SECONDED:**

**VOTED:**     **Aye:**  
              **Nay:**  
              **Absent:**

**AUTHORIZATION TO ACCEPT DONATION  
FROM DOUG SCRIVENS  
TO THE WINDOM POLICE DEPARTMENT K-9 UNIT**

---

**WHEREAS**, Minnesota State Statute §465.03 requires that any city accepting a grant or gift of real or personal property shall accept such by resolution of the governing body expressing the terms prescribed by the donor; and

**WHEREAS**, the City of Windom has received a donation of \$20.00 from Doug Scrivens for the Windom Police Department K9 Unit; and

**WHEREAS**, the donation requires that the donation be used towards the purchase of a ballistic vest for the K9 Unit.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA**, that the City Council accepts the donation of \$20.00 offered by Doug Scrivens to be used towards the purchase of a ballistic vest for the K-9 Unit.

Adopted by the Council this 7<sup>th</sup> day of January, 2020.

\_\_\_\_\_  
Dominic Jones, Mayor

Attest: \_\_\_\_\_  
Steven Nasby, City Administrator

## RESOLUTION #2020-

**INTRODUCED:**

**SECONDED:**

**VOTED:**     **Aye:**  
              **Nay:**  
              **Absent:**

**AUTHORIZATION TO ACCEPT A DONATION FROM  
DOROTHY VAN NORMAN  
TO THE WINDOM LIBRARY FOR THE CHILDREN'S LIBRARY**

---

**WHEREAS**, Minnesota State Statute §465.03 requires that any city accepting a grant or gift of real or personal property shall accept such by resolution of the governing body expressing the terms prescribed by the donor; and

**WHEREAS**, the City of Windom has received a donation of \$400.00 from Dorothy Van Norman for the Windom Library; and

**WHEREAS**, the donation requires that the donation be used for the Children's Library.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA**, that the City Council accepts the donation of \$400.00 offered by Dorothy Van Norman to be used for the Children's Library.

Adopted by the Council this 7<sup>th</sup> day of January, 2020.

\_\_\_\_\_  
Dominic Jones, Mayor

Attest: \_\_\_\_\_  
Steven Nasby, City Administrator

## RESOLUTION #2020-

**INTRODUCED:**

**SECONDED:**

**VOTED:**     **Aye:**  
              **Nay:**  
              **Absent:**

**AUTHORIZATION TO ACCEPT A DONATION  
FOR THE WINDOM AMBULANCE DEPARTMENT  
GIVEN IN MEMORY OF OWEN AND CLARLYN GREEN**

---

**WHEREAS**, Minnesota State Statute §465.03 requires that any city accepting a grant or gift of real or personal property shall accept such by resolution of the governing body expressing the terms prescribed by the donor; and

**WHEREAS**, Owen and Clarlyn Green were supporters of the City of Windom and their family thanks the Ambulance Department for their care to the Community; and

**WHEREAS**, the Windom Ambulance Department has received a donation given in memory of Owen and Clarlyn Green in the amount of \$500.00.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA**, that the City Council accepts the donation of \$500.00 offered in memory of Owen and Clarlyn Green to be used for items needed for the Windom Ambulance Department.

Adopted by the Council this 7<sup>th</sup> day of January, 2020.

\_\_\_\_\_  
Dominic Jones, Mayor

Attest: \_\_\_\_\_  
Steven Nasby, City Administrator

**ORDINANCE NO. 183, 2<sup>ND</sup> SERIES**

**AN ORDINANCE ENACTING AND ADOPTING A CODIFIED SUPPLEMENT TO THE  
CODE OF ORDINANCES FOR THE CITY OF WINDOM**

**WHEREAS**, American Legal Publishing Corporation of Cincinnati, Ohio, has completed the 2019 codified supplement to the Code of Ordinances of the City of Windom which contains all ordinances of a general and permanent nature enacted since the prior supplements of the codified and printed City Code of Ordinances Book; and

**WHEREAS**, it is necessary to adopt an ordinance to authorize the inclusion of the 2019 codified supplement in the codified and printed City Code of Ordinances Book.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WINDOM,  
MINNESOTA, DOES ORDAIN:**

Section 1. That the 2019 codified supplement to the Code of Ordinances of the City of Windom, as submitted by American Legal Publishing Corporation of Cincinnati, Ohio, be and the same is hereby adopted by reference as if set out herein in its entirety.

Section 2. Such codified supplement shall be deemed published as of the day of its adoption and approval by the Windom City Council and the City Administrator is hereby authorized and ordered to insert such supplement into the copy of the Code of Ordinances kept on file in the Office of the City Administrator.

Adopted by the City Council of the City of Windom, Minnesota, this 21<sup>st</sup> day of January, 2020.

\_\_\_\_\_  
Dominic Jones, Mayor

Attest: \_\_\_\_\_  
Steve Nasby, City Administrator

1<sup>st</sup> Reading: January 7, 2020  
2<sup>nd</sup> Reading: January 21, 2020  
Adoption: January 21, 2020  
Published: January 29, 2020

**ORDINANCE NO. 184, 2<sup>ND</sup> SERIES**

**AN ORDINANCE OF THE CITY OF WINDOM, MINNESOTA, AMENDING CERTAIN EXISTING CITY CODE SECTIONS**

**THE CITY COUNCIL OF THE CITY OF WINDOM, MINNESOTA, DOES ORDAIN:**

**TO REVISE CHAPTER 31: "CITY COUNCIL" BY REMOVING THE EXISTING SECTION 31.12 "SPECIAL ELECTION TIMING" AND REPLACING THIS SECTION WITH THE FOLLOWING:**

**§ 31.12 SPECIAL ELECTION TIMING.**

If a vacancy occurs, the vacancy for the remainder of the unexpired term will be filled as referenced in City Charter.

**TO REVISE CHAPTER 73: "PARKING RULES" BY REMOVING THE EXISTING SECTION 73.48 AND REPLACING THIS SECTION WITH THE FOLLOWING:**

**§ 73.48 PARKING VEHICLES TO FACILITATE SNOW REMOVAL.**

(A) No vehicle shall be parked upon any street, alley or right-of-way outside of the designated parking lanes so as to block the removal of snow from any street, alley or right-of-way.

(B) On the day of a declared Snow Emergency, parking of vehicles will not be allowed upon any street including designated parking lanes between the hours of 12:01 a.m. and 8:00 a.m. or until the street is plowed from curb to curb (from edge to edge on alleys) and is completely cleared of snow. Penalty, see § 73.99.

(C) Vehicles shall be allowed to park in designated publicly-owned parking facilities only and can remain for up to six hours after the declared snow emergency has ended.

**TO REVISE CHAPTER 94: "FIREWORKS AND OTHER DANGEROUS ARTICLES" BY REMOVING THE EXISTING SECTION § 94.01 "ACTS PROHIBITED; EXCEPTION" AND REPLACING THIS SECTION WITH THE FOLLOWING:**

**§ 94.01 ACTS PROHIBITED; EXCEPTION.**

(A) It is unlawful for any person to:

(1) Recklessly handle or use a gun or other dangerous weapon or explosive so as to endanger the safety of another;

(2) Intentionally point a gun of any kind, capable of injuring or killing a human being and whether loaded or unloaded, at or toward another;

(3) Manufacture or sell for any unlawful purpose any weapon known as a slung-shot or sand club;

(4) Manufacture, transfer or possess metal knuckles or a switch-blade knife opening

automatically;

(5) Possess any other dangerous article or substance for the purpose of being used unlawfully as a weapon against another;

(6) Sell or have in his or her possession a suppressor or any device designed to silence or muffle the discharge of a firearm unless allowed by Minnesota Statute(s);

(7) Permit, as a parent or guardian, any child under 14 years of age to handle or use, outside of the parent's or guardian's presence, a firearm or air gun of any kind, or any ammunition or explosive; or

(8) Furnish a minor under 18 years of age with a firearm, air gun, ammunition or explosive without the written consent of his or her parent or guardian or of the Police Department.

(B) Nothing in division (A) above shall prohibit the possession of the articles therein mentioned if the purpose of the possession is for public exhibition by museums or collectors of art.

**EFFECTIVE DATE OF ORDINANCE.** This ordinance becomes effective from and after its passage and publication.

Adopted by the City Council of the City of Windom, Minnesota, this 21<sup>st</sup> day of January, 2020.

---

Dominic Jones, Mayor

Attest: \_\_\_\_\_  
Steve Nasby, City Administrator

1<sup>st</sup> Reading: January 7, 2020  
2<sup>nd</sup> Reading: January 21, 2020  
Adoption: January 21, 2020  
Published: January 29, 2020

**ACTION ITEM**



**CITY OF WINDOM**  
444 9th Street  
Windom, MN 56101  
Phone: 507-831-6129  
Fax: 507-831-6127  
[www.windom-mn.com](http://www.windom-mn.com)

**TO:** City Council  
**FROM:** Steve Nasby, City Administrator *[Signature]*  
**DATE:** January 2, 2020  
**RE:** Wage Schedule for Seasonal, Part-time and Swimming Pool Employees  
**DEPT:** Administration  
**CONTACT:** Steve Nasby: [Steve.Nasby@windommn.com](mailto:Steve.Nasby@windommn.com)

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**Recommendations/Options/Action Requested**

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Staff recommends that the City Council take the following action:

1. Adoption of the 2020 wage scale for seasonal and part-time (non-union) employees.

**Issue Summary/Background**

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The full implementation of minimum wage increases in Minnesota were completed on August 1, 2016. As the law requires there is an annual revision. For 2020 the new minimum wage is \$10.00 per hour. The law does allow for an exemption as a "training" wage for persons under 20 years old for up to 90 consecutive days of employment.

To be competitive with other employers seeking part-time or seasonal help and to be consistent with the personnel we hire for these positions the recommendation is to adopt a seasonal and part-time wage schedule starting at the \$10.00 per hour minimum. The following is the recommendation for seasonal and part-time (non-union) employees:

<b>Swimming Pool</b>	\$10.00 per hour up to \$12.25 per hour depending on position and years of service. Pool Manager pay range would be \$13.50 to \$15.00 per hour.
<b>Seasonal &amp; Non-union</b>	
<b>Part-time</b>	\$10.00 per hour to \$11.50 per hour hiring range depending on experience.
	\$10.50 after 6 months of employment
	\$11.00 1 year
	\$11.50 2 years
	\$12.00 3 years
	\$12.75 4 years
	\$13.50 5 years

**Fiscal Impact**

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The minimum wage for seasonal and part-time (non-union) employees has been included in the proposed 2020 budget.

**Attachments**

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1. None

# ACTION ITEM



**CITY OF WINDOM**  
444 9th Street  
Windom, MN 56101  
Phone: 507-831-6129  
Fax: 507-831-6127  
[www.windom-mn.com](http://www.windom-mn.com)

**TO:** City Council  
**FROM:** Glenn Lund, Water\Wastewater Superintendent  
**DATE:** January 2, 2020  
**RE:** Water\Wastewater Operator  
**DEPT:** Administration  
**CONTACT:** Steve Nasby: [Steve.Nasby@windommn.com](mailto:Steve.Nasby@windommn.com)

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## **Recommendations/Options/Action Requested**

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Staff recommends that the City Council take the following action:

1. Hire Chad Brand as a Water\Wastewater Operator.

## **Issue Summary/Background**

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Due to the recent staffing changes in the Water\Wastewater Department we are needing to fill two positions. The advertisement period for the Water\Wastewater Operator has expired. A hiring committee consisting of Council member Grunig, Utility Commission liaison and I reviewed the applications and held an interview for a new water-wastewater Operator.

We are recommending to the City Council the hiring of Chad Brand, effective January 8, 2020. Given Mr. Brand's work experience with maintenance, welding/fabrication and underground boring of water and sewer lines, we recommend that he starts at a Step 6 of the water\wastewater operator's scale. Upon a successful completion of the six-month probationary period the compensation would advance to Step 7. It should be noted that Mr. Brand has a prior commitment for January 16, 2020 that we will be accommodating. The Utility Commission was informed about this recommendation to the City Council regarding an offer the position to Mr. Brand.

## **Fiscal Impact**

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The position is a replacement of an existing position, which has been budgeted within the Water and Wastewater funds.

## **Attachments**

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1. None

# MEMORANDUM



**CITY OF WINDOM**  
444 9th Street  
Windom, MN 56101  
Phone: 507-831-6129  
Fax: 507-831-6127  
[www.windom-mn.com](http://www.windom-mn.com)

**TO:** City Council  
**FROM:** City Administrator *Stax*  
**DATE:** January 2, 2020  
**RE:** Completed Capital Improvement Projects 2015-2019

Attached is a report from our Capital Planning program that shows the Capital projects completed and authorized over the last five years. A few of the projects (e.g. Wastewater Treatment Plant and Ambulance Replacement of Unit #29) are underway with over 50% of funds expended and scheduled for completion in 2020.

As the City Council moves ahead with strategic planning the importance of the forward looking 2020-2025 Capital Improvement Plan and 2020 budget are evident, but it is also important to highlight the investments that have recently been made in City facilities, infrastructure and equipment.

City of Windom, Minnesota  
*City of Windom -- Capital Improvement Plan*  
 2015 thru 2019

**PROJECTS BY DEPARTMENT**

Department	Project #	Priority	2015	2016	2017	2018	2019	Total
<b>Administration</b>								
Utility Billing System	ADMIN 005	1		160,000				160,000
<b>Administration Total</b>				<b>160,000</b>				<b>160,000</b>
<b>Airport</b>								
FAA Master Planning	AIRPORT 010	1			150,000		150,000	300,000
Hanger Addition to Existing Buildings	AIRPORT 013	1					490,000	490,000
<b>Airport Total</b>					<b>150,000</b>		<b>640,000</b>	<b>790,000</b>
<b>Ambulance</b>								
Unit 29 - Ambulance Replacement	AMB 003	1					235,000	235,000
Unit 27 - Ambulance Replacement	AMB 005	1		200,000				200,000
Unit 28 - Ambulance Replacement	AMB 007	1			225,000			225,000
Furniture, Fixtures & Equipment	AMB 008	2			5,000			5,000
<b>Ambulance Total</b>				<b>200,000</b>	<b>230,000</b>		<b>235,000</b>	<b>665,000</b>
<b>Arena</b>								
Racquetball Court Rehabilitation	ARENA 004	2	15,000					15,000
Locker Room Expansion	ARENA 006	2				450,000		450,000
Rink Board Replacement	ARENA 007	2		50,000				50,000
Install Rink Floor	ARENA 008	3				500,000		500,000
Ice System Replacement	ARENA 013	1				600,000		600,000
Water Heater Replacement	ARENA 014	1			11,000			11,000
<b>Arena Total</b>			<b>15,000</b>	<b>50,000</b>	<b>11,000</b>	<b>1,550,000</b>		<b>1,626,000</b>
<b>Building/Zoning</b>								
Computer Replacement	BUILD 003	1					1,800	1,800
<b>Building/Zoning Total</b>							<b>1,800</b>	<b>1,800</b>
<b>City Hall</b>								
City Hall Rear Parking Lot Rehabilitation	CH 009	2			151,378			151,378
<b>City Hall Total</b>					<b>151,378</b>			<b>151,378</b>
<b>Community Center</b>								
Storage Shed	COMM 016	1			7,500			7,500
Outdoor Event Pavillion	COMM 017	3				42,000		42,000
<b>Community Center Total</b>					<b>7,500</b>	<b>42,000</b>		<b>49,500</b>
<b>EDA</b>								
NWIP Monument Sign	EDA 005	2					30,000	30,000

Department	Project #	Priority	2015	2016	2017	2018	2019	Total
NWIP - Street Extension & River Bend Ctr Utilities	EDA 008	1	525,600					525,600
NWIP Additon - Land Acquisition	EDA 010	2				969,000		969,000
<b>EDA Total</b>			<b>525,600</b>			<b>969,000</b>	<b>30,000</b>	<b>1,524,600</b>
<b>Electric</b>								
Digger Derrcik Truck	ELE 005	2		250,000				250,000
69KV\13.8KV Substation Transformer	ELE 006	3		513,900	514,909	1,491,500		2,520,309
Meter Replacement Program	ELE 011	1	125,700					125,700
Flatbed Truck Replacement	ELE 012	1	50,000					50,000
Vac Replacement	ELE 013	3			80,000			80,000
Unit 30 Replacement	ELE 014	1					40,000	40,000
CAT Radiator Maintenance	ELE 017	1					50,000	50,000
Power House Heat	ELE 020	1					10,000	10,000
Transmission Study	ELE 021	2					25,000	25,000
McGraw Tap Changer	ELE 022	1					30,000	30,000
<b>Electric Total</b>			<b>175,700</b>	<b>763,900</b>	<b>594,909</b>	<b>1,491,500</b>	<b>155,000</b>	<b>3,181,009</b>
<b>Fire</b>								
Emergency Services Building	FIRE 001	1			3,909,296			3,909,296
Turn Out Gear	FIRE 008	1					18,000	18,000
SCBA Equipment	FIRE 009	2	98,000					98,000
<b>Fire Total</b>			<b>98,000</b>		<b>3,909,296</b>		<b>18,000</b>	<b>4,025,296</b>
<b>Library</b>								
Heating System	LIB 001	2			16,900			16,900
Window Replacement	LIB 002	2				100,000		100,000
Repaint Library - Interior	LIB 004	2	5,000					5,000
Remodel\ADA	LIB 010	2				17,000		17,000
<b>Library Total</b>			<b>5,000</b>		<b>16,900</b>	<b>117,000</b>		<b>138,900</b>
<b>Liquor</b>								
HVAC - Heating	LIQUOR 002	1		20,000				20,000
Parking Lot - Seal Coat additional Asphalt	LIQUOR 003	3		18,500				18,500
Computer Replacement	LIQUOR 004	1			2,000			2,000
Registers & Software Upgrade	LIQUOR 007	1	10,000					10,000
Enterance Interior Doors	LIQUOR 008	1		12,015				12,015
Roof Repair\Maintenace	LIQUOR 009	1		7,250				7,250
Non-display Area Flooring Replacement	LIQUOR 010	3	1,000					1,000
Lighting	LIQUOR 011	1		20,000				20,000
Landscaping	LIQUOR 012	3		5,000				5,000
Remodel & ADA Improvements	LIQUOR 013	n/a		35,000				35,000
<b>Liquor Total</b>			<b>11,000</b>	<b>117,765</b>	<b>2,000</b>			<b>130,765</b>
<b>Multiple Depts</b>								
Security Camera System	MULTI 002	1	88,000					88,000
<b>Multiple Depts Total</b>			<b>88,000</b>					<b>88,000</b>
<b>Parks</b>								
Workman Replacement Unit	PARK 008	1		16,000				16,000
Seal Coating\Crack-filling Tege'l's Park	PARK 016	2	2,500					2,500

Department	Project #	Priority	2015	2016	2017	2018	2019	Total
<b>Parks Total</b>			<b>2,500</b>	<b>16,000</b>				<b>18,500</b>
<b>Police</b>								
Light Bar - Squad Car	POLICE 002	3	1,800					1,800
Firearms Training Simulator	POLICE 010	1			15,000			15,000
Radar Speed Trailer	POLICE 011	1		3,000				3,000
IT Data Download System	POLICE 012	1				3,000		3,000
Ballistic Shields	POLICE 013	1		8,000				8,000
School Resource Vehicle Replacement	POLICE 014	2					11,000	11,000
AED Replacements	POLICE 015	1					4,500	4,500
<b>Police Total</b>			<b>1,800</b>	<b>11,000</b>	<b>15,000</b>	<b>3,000</b>	<b>15,500</b>	<b>46,300</b>
<b>Pool</b>								
Pool Feasibility Study	POOL 002	1		4,000				4,000
Deck Furniture	POOL 004	3	4,500					4,500
Heater Replacement	POOL 005	1			12,000			12,000
<b>Pool Total</b>			<b>4,500</b>	<b>4,000</b>	<b>12,000</b>			<b>20,500</b>
<b>Recreation</b>								
Portable Pitching Mounds	REC 002	3	5,500					5,500
Software Upgrade	REC 003	2				6,390		6,390
<b>Recreation Total</b>			<b>5,500</b>			<b>6,390</b>		<b>11,890</b>
<b>Streets</b>								
2017 Street Project	STR 002	1			2,825,193			2,825,193
Street Sweeper Replacement	STR 011	1					187,866	187,866
Loader Unit & Attachments	STR 015	1	29,000	29,000	29,000	29,000	29,000	145,000
2015 Street Maintenance Project	STR 018	2	40,000					40,000
Pick-up Sander Unit	STR 020	2	2,000					2,000
Grader Replacement	STR 021	2		65,000	30,000	30,000	30,000	155,000
Skid Loader Replacement	STR 022	2					35,000	35,000
Large Volume Air Compressor	STR 023	2			20,000			20,000
Snow Plow Hitch	STR 024	2		9,500				9,500
<b>Streets Total</b>			<b>71,000</b>	<b>103,500</b>	<b>2,904,193</b>	<b>59,000</b>	<b>281,866</b>	<b>3,419,559</b>
<b>Telecom</b>								
Video Headend Upgrades	TEL 001	1	22,000					22,000
DC Powerplant	TEL 005	1			57,000			57,000
Meta Switch Rebuild	TEL 008	1	96,000					96,000
Telecom Office Phone System	TEL 011	2			7,500			7,500
Telecom Security System	TEL 012	1	12,240					12,240
Transport Project - CO Fiber Trunk	TEL 013	1				30,000		30,000
GIGA Center - Beta Test	TEL 016	2			3,000			3,000
Core System Replacement FD-500 to E7 Platform	TEL 019	1			925,000			925,000
Fire FM200 Panel and Smoke Detector Upgrade	TEL 025	1				5,400		5,400
Fiber Puller	TEL 026	2					6,000	6,000
<b>Telecom Total</b>			<b>130,240</b>		<b>992,500</b>	<b>35,400</b>	<b>6,000</b>	<b>1,164,140</b>
<b>Wastewater</b>								
Treatment Plant Upgrade	SEWER 002	1					18,900,000	18,900,000
Toro Lawnmower Replacement	SEWER 003	3	15,000					15,000

Department	Project #	Priority	2015	2016	2017	2018	2019	Total
Unit #60 Replacent - 1½ Ton Pick-up Truck	SEWER 009	2					15,000	15,000
East Highway 60 Sewer Main Replacement	SEWER 011	1		797,438				797,438
NWIP Lift Station Back-up Generator	SEWER 012	1					35,000	35,000
<b>Wastewater Total</b>			<b>15,000</b>	<b>797,438</b>			<b>18,950,000</b>	<b>19,762,438</b>
<b>Water</b>								
Water Meter Replacement	WATER 007	1	546,732					546,732
North Water Tower Improvement	WATER 012	2		400,000				400,000
East Tower Improvement	WATER 013	2		575,000				575,000
<b>Water Total</b>			<b>546,732</b>	<b>975,000</b>				<b>1,521,732</b>
<b>GRAND TOTAL</b>			<b>1,695,572</b>	<b>3,198,603</b>	<b>8,996,676</b>	<b>4,273,290</b>	<b>20,333,166</b>	<b>38,497,307</b>



**BOLTON  
& MENK**

Real People. Real Solutions.

12224 Nicollet Avenue  
Burnsville, MN 55337-1649

Ph: (952) 890-0509  
Fax: (952) 890-8065  
Bolton-Menk.com

December 27, 2019

Via Email

City of Windom  
444 9<sup>th</sup> Street  
PO Box 38  
Windom, MN 56101-0038

RE: Payment Request No. 14  
Wastewater Treatment Facility Improvements  
Windom, Minnesota  
Project No. T22.113672

Attn: Steve Nasby, City Administrator

Dear Mayor and Council Members:

Please find attached Application for Payment No. 14 from Gridor Constr., Inc. for the work completed to date for the construction of the Wastewater Treatment Facility Improvements. We reviewed this application and find it acceptable for payment. We recommend making a payment of \$312,823.00 to Gridor Constr., Inc. Please sign the first page of the application, forward copy along with the payment to Gridor Constr., Inc., a copy to Chelsea Alger, Bolton & Menk, and keep one copy for your records.

Sincerely,

**Bolton & Menk, Inc.**

**R. Kelly Yahnke**  
Project Manager

RKY

Enclosure



Item No.	B Description of Work	C Scheduled Value	D Work Completed		E Amount	F Material Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H Percent Completed (G/C)	I Balance To Finish (C-G)	
			From Previous Application	This Period						
				Percent						Amount
<b>Division 1</b>										
1.001	Mobilization Insurance and Bonds	\$450,000	\$450,000				\$450,000	100.0%	\$0	
1.001	Allowances	\$421,000	\$104,977				\$104,977	24.9%	\$316,023	
<b>Subtotal for</b>	<b>Division 1</b>	<b>\$871,000</b>	<b>\$554,977</b>				<b>\$554,977</b>	<b>63.7%</b>	<b>\$316,023</b>	
			\$554,977			check	\$554,977			
<b>Division 2</b>										
2.001	Erosion Control / Silt Fence	\$30,000	\$25,500				\$25,500	85.0%	\$4,500	
2.002	Clear and Grub Site	\$35,000	\$35,000				\$35,000	100.0%	\$0	
2.003	Fine Grade and Restore Site	\$300,000	\$75,000				\$75,000	25.0%	\$225,000	
2.004	Demo Labor and Material	\$420,000	\$294,000				\$294,000	70.0%	\$126,000	
2.005	General Excavation	\$400,000	\$368,000	2.00%	\$8,000		\$376,000	94.0%	\$24,000	
2.006	General Backfill Materials	\$250,000	\$212,500	3.00%	\$7,500		\$220,000	88.0%	\$30,000	
2.007	Pipe Lining - Alt #1	\$1,270,000	\$1,206,500				\$1,206,500	95.0%	\$63,500	
2.008	Pipe Lining - Alt #2	\$330,000	\$313,500				\$313,500	95.0%	\$16,500	
2.009	Fencing	\$20,000	\$3,000				\$3,000	15.0%	\$17,000	
2.010	Landscaping and Seedings	\$25,000					\$0	0.0%	\$25,000	
2.011	Roads, Walks and Curbs	\$175,000					\$0	0.0%	\$175,000	
2.012	Site Utilities - Labor & Equipment	\$315,000	\$189,000	5.00%	\$15,750		\$204,750	65.0%	\$110,250	
2.013	Site Utilities - Material	\$425,000	\$127,500	12.00%	\$51,000	\$241,370	\$419,870	98.8%	\$5,130	
2.014	Manholes - Labor/ Equipment & Material	\$40,000	\$28,000			\$10,245	\$38,245	95.6%	\$1,755	
<b>Subtotal for</b>	<b>Division 2</b>	<b>\$4,035,000</b>	<b>\$2,877,500.00</b>		<b>\$82,250</b>	<b>\$251,615</b>	<b>\$3,211,365</b>	<b>79.59%</b>	<b>\$823,635</b>	
			check \$2,877,500			Check	\$3,211,365			
<b>Division 3</b>										
3.001	F/P/I Concrete 4000 cy @ 450 cy	\$1,800,000	\$1,575,000	2.50%	\$45,000		\$1,620,000	90.0%	\$180,000	
3.002	Rebar Materials	\$530,000	\$492,900	2.00%	\$10,600		\$503,500	95.0%	\$26,500	
3.003	Rebar Install	\$230,000	\$207,000				\$207,000	90.0%	\$23,000	
3.004	Precast Concrete / Hollowcore	\$60,000	\$60,000				\$60,000	100.0%	\$0	
<b>Subtotal for</b>	<b>Division 3</b>	<b>\$2,620,000</b>	<b>\$2,334,900.00</b>		<b>\$55,600</b>	<b>\$0</b>	<b>\$2,390,500</b>	<b>91.24%</b>	<b>\$229,500</b>	
			check \$2,334,900			Check	\$2,390,500			

Item No.	B Description of Work	C Scheduled Value	D Work Completed		E Amount	F Material Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H Percent Completed (G/C)	I Balance To Finish (C-G)	
			From Previous Application	This Period						
				Percent						Amount
<b>Division 4</b>										
4.001	Masonry	\$360,000	\$360,000	5.00%	\$18,000		\$324,000	90.0%	\$36,000	
Subtotal for	Division 4	\$360,000	\$360,000.00		\$18,000	\$0	\$324,000	90.00%	\$36,000	
		check	\$360,000			Check	\$324,000			
<b>Division 5</b>										
5.001	Misc Metals - Materials	\$240,000	\$136,800	20.00%	\$48,000	\$45,804	\$230,604	96.1%	\$9,396	
5.002	Misc Metals - Labor	\$60,000	\$30,000	10.00%	\$6,000		\$36,000	60.0%	\$24,000	
5.003	Hatches	\$20,000	\$20,000				\$20,000	100.0%	\$0	
Subtotal for	Division 5	\$320,000	\$186,800.00		\$54,000	\$45,804	\$286,604	89.56%	\$33,396	
		check	\$186,800			Check	\$286,604			
<b>Division 6</b>										
6.001	Carpentry	\$10,000	\$1,000	20.00%	\$2,000		\$3,000	30.0%	\$7,000	
Subtotal for	Division 6	\$10,000	\$1,000.00		\$2,000	\$0	\$3,000	30.00%	\$7,000	
		check	\$1,000			Check	\$3,000			
<b>Division 7</b>										
7.001	Dampproofing	\$30,000	\$30,000				\$30,000	100.0%	\$0	
7.002	Insulation / Vapor Barriers	\$35,000	\$35,000				\$35,000	100.0%	\$0	
7.003	Roof System	\$70,000					\$0	0.0%	\$70,000	
7.004	Caulking	\$15,000					\$0	0.0%	\$15,000	
Subtotal for	Division 7	\$150,000	\$65,000.00		\$0	\$0	\$65,000	43.33%	\$85,000	
		check	\$65,000			Check	\$65,000			
<b>Division 8</b>										
8.001	Hollow Metal Doors Frames and Hardware	\$35,000				\$23,110	\$23,110	66.0%	\$11,890	
8.002	Overhead Doors	\$15,000					\$0	0.0%	\$15,000	
Subtotal for	Division 8	\$50,000	\$0.00		\$0	\$23,110	\$23,110	46.22%	\$26,890	
		check				Check	\$23,110			

Item No.	B Description of Work	C Scheduled Value	D Work Completed		E Material Presently Stored (Not in D or E)	F Total Completed and Stored To Date (D+E+F)	G Percent Completed (G/C)	H Balance To Finish (C-G)	
			From Previous Application	This Period					
				Percent					Amount
<b>Division 9</b>									
9.001	Painting - Headworks	\$100,000				\$0	0.0%	\$100,000	
9.002	Painting - Anerobix / Anoxic Basins	\$70,000				\$0	0.0%	\$70,000	
9.003	Painting - Rapid Mix Tank	\$35,000				\$0	0.0%	\$35,000	
9.004	Painting - Aeration Tanks 1-3	\$110,000				\$0	0.0%	\$110,000	
9.005	Painting - Clarifiers 1 & 2	\$35,000	\$35,000			\$35,000	100.0%	\$0	
9.006	Painting - Control Building	\$40,000				\$0	0.0%	\$40,000	
9.007	Painting - Filter Building	\$25,000	\$22,500			\$22,500	90.0%	\$2,500	
9.008	Painting - Chlorine / Post Aeratoin	\$50,000	\$50,000			\$50,000	100.0%	\$0	
9.009	Painting - Sludge Building / Biosolids	\$65,000	\$6,500			\$6,500	10.0%	\$58,500	
Subtotal for	Division 9	\$530,000	\$114,000.00		\$0	\$0	21.51%	\$416,000	
	check		\$114,000			Check	\$114,000		
<b>Division 10</b>									
10.001	Specialties	\$5,000				\$0	0.0%	\$5,000	
Subtotal for	Division 10	\$5,000	\$0.00		\$0	\$0	0.00%	\$5,000	
	check					Check	\$0		
<b>Division 11</b>									
11.001	Horizontal End Suction Pumps	\$80,000			\$63,343	\$63,343	79.2%	\$16,657	
11.002	Chemical Feed Equipment	\$230,000	\$69,000		\$150,000	\$219,000	95.2%	\$11,000	
11.003	Hydraulic Gates	\$55,000	\$27,500	39.00%	\$21,450	\$4,514	97.2%	\$1,536	
11.004	Submersible Pumps	\$50,000	\$10,000		\$33,024	\$43,024	86.0%	\$6,976	
11.005	Recess Vortex Pumps	\$110,000	\$7,700	1.00%	\$1,100	\$100,000	98.9%	\$1,200	
11.006	Rotary Lobe Pumps	\$75,000	\$7,500	89.00%	\$66,750	\$74,250	99.0%	\$750	
11.007	Grit Removal Equipment	\$160,000		99.00%	\$158,400	\$158,400	99.0%	\$1,600	
11.008	Fine Screen	\$275,000	\$272,250	0.50%	\$1,375	\$273,625	99.5%	\$1,375	
11.009	Clarifier Equipment	\$250,000	\$250,000			\$250,000	100.0%	\$0	
11.010	Blowers	\$375,000	\$11,250	5.00%	\$19,750	\$327,311	95.3%	\$17,689	
11.011	Fine Bubble Aeration	\$100,000	\$7,000		\$85,000	\$92,000	92.0%	\$8,000	
11.012	Sludge Heat Exchanger	\$40,000	\$39,600			\$39,600	99.0%	\$400	
11.013	Course Bubble Aeration	\$40,000		12.50%	\$5,000	\$35,000	100.0%	\$0	
11.014	Rapid Mixers	\$40,000	\$4,000		\$31,849	\$35,849	89.6%	\$4,151	
11.015	Submersible Mixers	\$50,000			\$45,084	\$45,084	90.2%	\$4,916	
11.016	Biosolids Tank Mixers	\$75,000	\$75,000			\$75,000	100.0%	\$0	
11.017	Lab Equipment	\$10,000	\$10,000			\$10,000	100.0%	\$0	
11.018	Samplers	\$20,000	\$20,000			\$20,000	100.0%	\$0	
Subtotal for	Division 11	\$2,035,000	\$810,800.00		\$272,825	\$875,125	96.25%	\$76,250	
	check		\$810,800						

Item No.	B Description of Work	C Scheduled Value	D Work Completed		E Amount	F Material Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H Percent Completed (G/C)	I Balance To Finish (C-G)	
			From Previous Application	This Period						
				Percent						Amount
<b>Division 12</b>										
12.001	Furnishings	\$3,200					\$0	0.0%	\$3,200	
Subtotal for	Division 12	\$3,200	\$0.00		\$0	\$0	\$0	0.00%	\$3,200	
		check				Check	\$0			
<b>Division 13</b>										
13.001	Disc Filters	\$730,000	\$730,000				\$730,000	100.0%	\$0	
13.002	FRP Wiers and Baffles	\$30,000	\$30,000				\$30,000	100.0%	\$0	
Subtotal for	Division 13	\$760,000	\$760,000.00		\$0	\$0	\$760,000	100.00%	\$0	
		check	\$760,000			Check	\$760,000			
<b>Division 14</b>										
14.001	Davit Hoists	\$7,000					\$0	0.0%	\$7,000	
Subtotal for	Division 14	\$7,000	\$0.00		\$0	\$0	\$0	0.00%	\$7,000	
		check				Check	\$0			
<b>Division 15</b>										
15.001	Int. DIP & FTGS - Material	\$850,000	\$714,000	6.00%	\$51,000	\$58,614	\$823,614	96.9%	\$26,386	
15.002	Int. DIP & FTGS - Labor	\$150,000	\$97,500	5.00%	\$7,500		\$105,000	70.0%	\$45,000	
15.003	Valves	\$500,000	\$431,700			\$66,654	\$498,354	99.7%	\$1,646	
15.004	Misc Process Pipe - Material	\$50,000	\$15,000	5.00%	\$2,500		\$17,500	35.0%	\$32,500	
15.005	Misc Process Pipe - Labor	\$30,000	\$9,000	5.00%	\$1,500		\$10,500	35.0%	\$19,500	
15.006	Mechanical Insulation	\$32,000					\$0	0.0%	\$32,000	
15.007	Pre-treatment Plumbing / HVAC	\$250,000	\$87,500				\$87,500	35.0%	\$162,500	
15.008	Sludge Building Plumbing /HVAC	\$50,000					\$0	0.0%	\$50,000	
15.009	Filter Building Plumbing / HVAC	\$50,000	\$37,500				\$37,500	75.0%	\$12,500	
15.010	Control Building Plumbing / HVAC	\$50,000	\$10,000				\$10,000	20.0%	\$40,000	
15.011	Insulation	\$50,000					\$0	0.0%	\$50,000	
15.012	Temp Controls	\$80,000	\$8,000				\$8,000	10.0%	\$72,000	
Subtotal for	Division 15	\$2,142,000	\$1,410,200.00		\$62,500	\$125,268	\$1,597,968	74.60%	\$544,032	
		check	\$1,410,200			Check	\$1,597,968			

Item No.	B Description of Work	C Scheduled Value	D Work Completed		F Material Presently Stored (Not in D or E)	G Total Completed and Stored To Date  (D+E+F)	H Percent Completed (G/C)	I Balance To Finish (C-G)	
			From Previous Application	This Period					
				Percent					Amount
<b>Division 16</b>									
16.001	Electrical GC's	\$30,000	\$18,300	5.00%	\$1,500	\$19,800	66.0%	\$10,200	
16.002	Basic Materials	\$100,000	\$39,000	15.00%	\$15,000	\$54,000	54.0%	\$46,000	
16.003	Conduit and Fittings	\$250,000	\$45,000	25.00%	\$62,500	\$127,500	51.0%	\$122,500	
16.004	Wire and Cable	\$210,000	\$46,200	8.00%	\$16,800	\$173,103	82.4%	\$36,897	
16.005	Outlet Boxes	\$10,000	\$3,000			\$3,000	30.0%	\$7,000	
16.006	Pull and Junction Boxes	\$15,000	\$9,000			\$9,000	60.0%	\$6,000	
16.007	Wiring Devices	\$10,000				\$0	0.0%	\$10,000	
16.008	Electrical Motors	\$15,000	\$2,100	7.00%	\$1,050	\$3,150	21.0%	\$11,850	
16.009	Disconnects	\$60,000	\$6,000	5.00%	\$3,000	\$11,500	19.2%	\$48,500	
16.010	Grounding	\$10,000		50.00%	\$5,000	\$5,000	50.0%	\$5,000	
16.011	Transformers	\$20,000	\$4,800			\$17,100	85.5%	\$2,900	
16.012	Panelboards	\$25,000	\$3,000			\$17,000	68.0%	\$8,000	
16.013	MCC's	\$410,000	\$389,500	1.00%	\$4,100	\$393,600	96.0%	\$16,400	
16.014	Transfer Switches	\$50,000	\$50,000			\$50,000	100.0%	\$0	
16.015	Lighting	\$100,000	\$70,000			\$70,000	70.0%	\$30,000	
16.016	Generator	\$160,000	\$160,000			\$160,000	100.0%	\$0	
16.017	Electrical Resistance Heating	\$25,000	\$4,000			\$4,000	16.0%	\$21,000	
16.018	Software	\$135,000		2.00%	\$2,700	\$102,700	76.1%	\$32,300	
16.019	Control Panels	\$670,000	\$603,000	2.00%	\$13,400	\$616,400	92.0%	\$53,600	
16.020	Fiber Optics	\$20,000	\$3,000	25.00%	\$5,000	\$8,000	40.0%	\$12,000	
16.021	DO Analyzers	\$50,000	\$13,500	7.00%	\$3,500	\$17,000	34.0%	\$33,000	
16.022	Nitrate Analyzers	\$60,000	\$21,600			\$21,600	36.0%	\$38,400	
16.023	Ammonia Analyzers	\$35,000	\$5,600			\$5,600	16.0%	\$29,400	
16.024	Phosphorus Analyzers	\$35,000	\$3,500			\$3,500	10.0%	\$31,500	
16.025	LEL Gas Monitoring	\$15,000	\$6,300			\$6,300	42.0%	\$8,700	
16.026	Cable Junction Boxes	\$35,000	\$12,250	10.00%	\$3,500	\$15,750	45.0%	\$19,250	
16.027	Control Stations	\$15,000	\$0,600			\$9,752	65.0%	\$5,248	
16.028	Instrumentation	\$115,000	\$17,250			\$57,541	50.0%	\$57,459	
16.029	Coordination Study	\$15,000				\$0	0.0%	\$15,000	
Subtotal for	Division 16	\$2,700,000	\$1,536,500.00		\$137,050	\$308,346	73.40%	\$718,104	
		check	\$1,536,500		Check	\$1,981,896			
<b>Grand Total</b>		<b>\$16,598,200</b>	<b>\$10,957,677</b>		<b>\$684,225</b>	<b>\$1,629,268</b>	<b>79.96%</b>	<b>\$3,327,030</b>	
						13,271,170			
						13,271,170			

# Windom, MN WWTF

## Stored Materials & Equipment Summary

Gridor Constr., Inc.  
3990 27th Street SE  
Buffalo, MN 55313



Pay Req. No. 14  
Period Ending: 12/31/2019

Pay Item No.	Pay Application Work Item	Scheduled Value	Previous Stored To Date	New Storage This Month	Vendor/Description for New Storage	Total Stored to Date	Previous Installed to Date	Installed this month	Total Installed to date	Amount Remaining in Storage
<b>Grand Totals</b>		<b>\$16,598,200</b>								
1.001	Mobilization Insurance and Bonds	\$450,000								
1.001	Allowances	\$421,000								
<b>Subtotal for</b>	<b>Division 1</b>	<b>\$871,000</b>								

<b>Division 2</b>										
2.001	Erosion Control / Silt Fence	\$30,000								
2.002	Clear and Grub Site	\$35,000								
2.003	Fine Grade and Restore Site	\$300,000								
2.004	Demo Labor and Material	\$420,000								
2.005	General Excavation	\$400,000								
2.006	General Backfill Materials	\$250,000								
2.007	Pipe Lining - Alt #1	\$1,270,000								
2.008	Pipe Lining - Alt #2	\$330,000								
2.009	Fencing	\$20,000								
2.010	Landscaping and Seedings	\$25,000								
2.011	Roads, Walks and Curbs	\$175,000								
2.012	Site Utilities - Labor & Equipment	\$315,000								
2.013	Site Utilities - Material	\$425,000	\$366,370			\$366,370	\$75,000	\$50,000	\$125,000	\$241,370
2.014	Manholes - Labor/ Equipment & Material	\$40,000	\$29,007			\$29,007	\$18,762		\$18,762	\$10,245
<b>Subtotal for</b>	<b>Division 2</b>	<b>\$4,035,000</b>	<b>\$395,377</b>	<b>\$0</b>		<b>\$395,377</b>	<b>\$93,762</b>	<b>\$50,000</b>	<b>\$143,762</b>	<b>\$251,615</b>

<b>Division 3</b>										
3.001	F/P/I Concrete 4000 cy @ 450 cy	\$1,800,000								
3.002	Rebar Materials	\$530,000	\$189,303			\$189,303	\$189,303		\$189,303	
3.003	Rebar Install	\$230,000								
3.004	Precast Concrete / Hollowcore	\$60,000	\$21,855			\$21,855	\$21,855		\$21,855	
<b>Subtotal for</b>	<b>Division 3</b>	<b>\$2,620,000</b>	<b>\$211,158</b>	<b>\$0</b>		<b>\$211,158</b>	<b>\$211,158</b>	<b>\$0</b>	<b>\$211,158</b>	<b>\$0</b>

<b>Division 4</b>										
4.001	Masonry	\$360,000								
<b>Subtotal for</b>	<b>Division 4</b>	<b>\$360,000</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Division 5</b>										
5.001	Misc Metals - Materials	\$240,000	\$160,804			\$160,804	\$75,000	\$40,000	\$115,000	\$45,804
5.002	Misc Metals - Labor	\$60,000								
5.003	Hatches	\$20,000	\$14,716			\$14,716	\$14,716		\$14,716	
<b>Subtotal for</b>	<b>Division 5</b>	<b>\$320,000</b>	<b>\$175,520</b>	<b>\$0</b>		<b>\$175,520</b>	<b>\$89,716</b>	<b>\$40,000</b>	<b>\$129,716</b>	<b>\$45,804</b>

<b>Division 6</b>										
6.001	Carpentry	\$10,000								
<b>Subtotal for</b>	<b>Division 6</b>	<b>\$10,000</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# Windom, MN WWTF

## Stored Materials & Equipment Summary

Gridor Constr., Inc.  
3990 27th Street SE  
Buffalo, MN 55313



Pay Req. No. 14  
Period Ending: 12/31/2019

7.001	Dampproofing	\$30,000								
7.002	Insulation / Vapor Barriers	\$35,000								
7.003	Roof System	\$70,000								
7.004	Caulking	\$15,000								
<b>Subtotal for</b>	<b>Division 7</b>	<b>\$150,000</b>	<b>\$0</b>							

8.001	Hollow Metal Doors Frames and Hardware	\$35,000	\$23,110			\$23,110				\$23,110
8.002	Overhead Doors	\$15,000								
<b>Subtotal for</b>	<b>Division 8</b>	<b>\$50,000</b>	<b>\$23,110</b>	<b>\$0</b>	<b>\$0</b>	<b>\$23,110</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$23,110</b>

9.001	Painting - Headworks	\$100,000								
9.002	Painting - Anaerobic / Anoxic Basins	\$70,000								
9.003	Painting - Rapid Mix Tank	\$35,000								
9.004	Painting - Aeration Tanks 1-3	\$110,000								
9.005	Painting - Clarifiers 1 & 2	\$35,000								
9.006	Painting - Control Building	\$40,000								
9.007	Painting - Filter Building	\$25,000								
9.008	Painting - Chlorine / Post Aeration	\$50,000								
9.009	Painting - Sludge Building / Biosolids	\$65,000								
<b>Subtotal for</b>	<b>Division 9</b>	<b>\$530,000</b>	<b>\$0</b>							

10.001	Specialties	\$5,000								
<b>Subtotal for</b>	<b>Division 10</b>	<b>\$5,000</b>	<b>\$0</b>							

11.001	Horizontal End Suction Pumps	\$80,000	\$63,343			\$63,343				\$63,343
11.002	Chemical Feed Equipment	\$230,000	\$150,000			\$150,000				\$150,000
11.003	Hydraulic Gates	\$55,000	\$21,514			\$21,514	\$17,000	\$17,000		\$4,514
11.004	Submersible Pumps	\$50,000	\$33,024			\$33,024				\$33,024
11.005	Recess Vortex Pumps	\$110,000	\$100,000			\$100,000				\$100,000
11.006	Rotary Lobe Pumps	\$75,000	\$62,986			\$62,986	\$62,986	\$62,986		
11.007	Grit Removal Equipment	\$160,000	\$151,416			\$151,416	\$151,416	\$151,416		
11.008	Fine Screen	\$275,000	\$245,813			\$245,813	\$245,813	\$245,813		
11.009	Clarifier Equipment	\$250,000	\$197,603			\$197,603	\$197,603	\$197,603		
11.010	Blowers	\$375,000	\$327,311			\$327,311				\$327,311
11.011	Fine Bubble Aeration	\$100,000	\$85,000			\$85,000				\$85,000
11.012	Sludge Heat Exchanger	\$40,000	\$35,000			\$35,000	\$35,000	\$35,000		
11.013	Course Bubble Aeration	\$40,000	\$35,000			\$35,000				\$35,000
11.014	Rapid Mixers	\$40,000	\$31,849			\$31,849				\$31,849
11.015	Submersible Mixers	\$50,000	\$45,084			\$45,084				\$45,084
11.016	Biosolids Tank Mixers	\$75,000	\$64,700			\$64,700	\$64,700	\$64,700		
11.017	Lab Equipment	\$10,000								
11.018	Samplers	\$20,000								
<b>Subtotal for</b>	<b>Division 11</b>	<b>\$2,035,000</b>	<b>\$1,649,643</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,649,643</b>	<b>\$543,116</b>	<b>\$231,402</b>	<b>\$774,518</b>	<b>\$875,125</b>

# Windom, MN WWTF

## Stored Materials & Equipment Summary

Gridor Constr., Inc.  
3990 27th Street SE  
Buffalo, MN 55313



Pay Req. No. 14  
Period Ending: 12/31/2019

Pay Item No.	Pay Application Work Item	Scheduled Value	Previous Stored To Date	New Storage This Month	Vendor/Description for New Storage	Total Stored to Date	Previous Installed to date	Installed this month	Total Installed to date	Amount Remaining in Storage
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Division 12										
12.001	Furnishings	\$3,200								
Subtotal for	Division 12	\$3,200	\$0	\$0		\$0	\$0	\$0	\$0	\$0

Division 13										
13.001	Disc Filters	\$730,000	\$51,349			\$51,349	\$51,349		\$51,349	
13.002	FRP Weirs and Baffles	\$30,000	\$25,000			\$25,000	\$25,000		\$25,000	
Subtotal for	Division 13	\$760,000	\$76,349	\$0		\$76,349	\$76,349	\$0	\$76,349	\$0

Division 14										
14.001	Davit Hoists	\$7,000								
Subtotal for	Division 14	\$7,000	\$0	\$0		\$0	\$0	\$0	\$0	\$0

Division 15										
15.001	Int. DIP & FTGS - Material	\$850,000	\$308,614			\$308,614	\$200,000	\$50,000	\$250,000	\$58,614
15.002	Int. DIP & FTGS - Labor	\$150,000								
15.003	Valves	\$500,000	\$466,654			\$466,654	\$400,000		\$400,000	\$66,654
15.004	Misc Process Pipe - Material	\$50,000								
15.005	Misc Process Pipe - Labor	\$30,000								
15.006	Mechanical Insulation	\$32,000								
15.007	Pre-treatment Plumbing / HVAC	\$250,000								
15.008	Sludge Building Plumbing /HVAC	\$50,000								
15.009	Filter Building Plumbing / HVAC	\$50,000								
15.010	Control Building Plumbing / HVAC	\$50,000								
15.011	Insulation	\$50,000								
15.012	Temp Controls	\$80,000								
Subtotal for	Division 15	\$2,142,000	\$775,268	\$0		\$775,268	\$600,000	\$50,000	\$650,000	\$125,268

Division 16										
16.001	Electrical GC's	\$30,000								
16.002	Basic Materials	\$100,000								
16.003	Conduit and Fittings	\$250,000	\$20,000			\$20,000				\$20,000
16.004	Wire and Cable	\$210,000	\$110,103			\$110,103				\$110,103
16.005	Outlet Boxes	\$10,000								
16.006	Pull and Junction Boxes	\$15,000								
16.007	Wiring Devices	\$10,000								
16.008	Electrical Motors	\$15,000								
16.009	Disconnects	\$60,000	\$2,500			\$2,500				\$2,500
16.010	Grounding	\$10,000								
16.011	Transformers	\$20,000	\$12,300			\$12,300				\$12,300
16.012	Panelboards	\$25,000	\$14,000			\$14,000				\$14,000
16.013	MCC's	\$410,000	\$150,000			\$150,000	\$150,000		\$150,000	
16.014	Transfer Switches	\$50,000								
16.015	Lighting	\$100,000								
16.016	Generator	\$160,000								
16.017	Electrical Resistance Heating	\$25,000								

# Windom, MN WWTF

## Stored Materials & Equipment Summary

Gridor Constr., Inc.  
3990 27th Street SE  
Buffalo, MN 55313



Pay Req. No. 14  
Period Ending: 12/31/2019

Pay Item No.	Pay Application Work Item	Scheduled Value	Previous Stored To Date	Next Storage Time Month	Number/Description of New Storage	Total Stored to Date	Provision Invoiced to date	Invoice Due month	Total Invoiced to date	Amount Remaining to Storage
16.018	Softwear	\$135,000	\$100,000			\$100,000				\$100,000
16.019	Control Panels	\$670,000	\$206,549			\$206,549	\$206,549		\$206,549	
16.020	Fiber Optics	\$20,000								
16.021	DO Analyzers	\$50,000								
16.022	Nitrate Analyzers	\$60,000								
16.023	Ammonia Analyzers	\$35,000								
16.024	Phosphorus Analyzers	\$35,000								
16.025	LEL Gas Monitoring	\$15,000								
16.026	Cable Junction Boxes	\$35,000								
16.027	Control Stations	\$15,000	\$9,152			\$9,152				\$9,152
16.028	Instrumentation	\$115,000	\$40,291			\$40,291				\$40,291
16.029	Coordination Study	\$15,000								
<b>Subtotal for</b>	<b>Division 16</b>	<b>\$2,700,000</b>	<b>\$664,895</b>	<b>\$0</b>		<b>\$664,895</b>	<b>\$206,549</b>	<b>\$0</b>	<b>\$356,549</b>	<b>\$308,346</b>
<b>Grand Totals</b>		<b>\$16,598,200</b>	<b>\$3,971,320</b>	<b>\$0</b>		<b>\$3,971,320</b>	<b>\$1,820,650</b>	<b>\$371,402</b>	<b>\$2,342,052</b>	<b>\$1,629,268</b>