

**Council Meeting**  
**Tuesday, February 4, 2020**  
**City Council Chamber**  
**6:30 p.m.**  
**AGENDA**



Call to Order

Pledge of Allegiance

1. Consent Agenda

- Minutes
  - Council Minutes – January 21, 2020
  - Utility Commission – January 27, 2020
  - Telecom Minutes – January 27, 2020
- License – Business Arts & Recreation (BARC)
  - Temporary On-Sale Liquor License – February 22, 2020
  - Temporary On-Sale Liquor License – February 29, 2020
- Regular Bills

2. Life Saving Award Presentation – Officer Ryan Hillesheim

3. Department Heads

4. Resolution Accepting a Donation – Arland & Deborah Polzin – K-9 Unit

5. Windom Area Health – Medicare & Medicaid Services Authorization Letter

6. Citywide Cleanup – Proposal & Contract

7. Water/Wastewater Department

- Wastewater Foreman Hiring Recommendation
- MN Dept. Of Health Lead/Copper Tap Water Monitoring Report

8. Mayor Appointment

9. New Business

10. Old Business

11. Contractor Payment/Change Orders

- Wastewater Treatment Facility Imp Project – Gridor Construction #15 - \$378,325.00

12. Council Comments

13. Adjourn



**Regular Council Meeting  
City Hall, Council Chamber  
January 21, 2020  
6:30 p.m.**

1. Call to Order:

The meeting was called to order by Mayor Jones

2. Roll Call:

Council Present: Mayor Dominic Jones, JoAnn Ray, Marv Grunig, Rod Byam, Jenny Quade and James Nelson

Council Absent: None

City Staff Present: Steve Nasby, City Administrator; Brian Cooley, Street & Parks Superintendent; Jason Sykora, Electric Superintendent; Glenn Lund, Water/Wastewater Superintendent; Spencer Winzenried, Community Center Director; Drew Hage, EDA Director; Scott Peterson, Police Chief; Tim Hogan, Arena/Park & Recreation Director; John Nelson, Liquor Store Manager and Ben Derickson, Fire Chief

3. Pledge of Allegiance

4. Consent Agenda:

- Minutes
  - Council Minutes – January 7, 2020
  - Telecom Minutes – December 30, 2019
  - EDA – January 13, 2020
  - Library Board – January 14, 2020
- Regular Bills

**Motion by Byam second by Ray approving the Consent Agenda. Motion carried 5 – 0.**

5. Department Heads:

Brian Cooley, Street & Parks Superintendent, reviewed costs to clear snow from the Emergency Services Facility and Community Center parking lots. He stated by contracting the work to an outside vendor there would be a cost savings in equipment and labor costs.

Council discussed the proposal. Nelson said the Community Center has citizens that arrive early for Senior Dining and once individuals park in the lot, clearing the lot becomes cumbersome. Cooley replied that City staff currently plows near the law enforcement building, Emergency Services Facility, City Office Parking lot and moves up to the Community Center lot. By hiring a contractor, City staff can focus on clearing snow from streets. Cooley will discuss with the contractor when their services will be needed.

**Motion by Ray second by Nelson approving the quote from SVE, Inc. to clear snow from the Community Center and Emergency Services Facility parking lots for the remaining 2020 season contingent on the \$500 cost per snow event. Motion carried 5 – 0.**

Cooley asked the public to clear the snow away from fire hydrants if capable.

Drew Hage, Development Director, reminded community members of the Rebuilding Together Meeting February 6<sup>th</sup> from 6:00-8:00 PM at River City Eatery. The program is intended to raise awareness and coordinate projects for Cottonwood, Jackson, and Nobles Counties. The meeting would include reviewing potential projects to justify Rebuilding Together employee overseeing the three-county area. Those interested in attending the meeting should RSVP to Hage.

6. Ordinance Readings:

Steve Nasby, City Administrator, said that Ordinances the City Council passed in 2019 are sent to the codifier. Once reviewed, American Legal Publishing Corporation assigns numbers and prints the Supplements for the City of Windom Code Book. The City must then adopt the codification by Ordinance. After the second reading is approved, the Ordinance will be published in the Cottonwood County Citizen making it effective upon publication.

**Motion by Grunig second by Ray approving the Second Reading of Ordinance No. 183, 2<sup>nd</sup> Series – Adopting a Codified Supplement to the Code of Ordinances. Motion carried 5 – 0.**

Nasby said the second ordinance contains some housekeeping items in a few City Code sections. He noted the Special Election Timing for a position vacancy, vehicle parking during snow emergencies, and firearm silencer prohibition revision.

**Motion by Ray second by Grunig approving the Second Reading of Ordinance No. 184, 2<sup>nd</sup> Series – Revising Existing Ordinances. Motion carried 5 – 0.**

7. Fire Department:

Ben Derickson, Fire Chief, demonstrated the new set of “Jaws of Life” that was recently purchased through a donation of \$10,000 from the Windom Fire Relief Association and funds budgeted by the City Council for capital equipment purchases. The new jaws are lighter and more maneuverable. Derickson stated all Fire Department Staff are trained to use this equipment.

**Council Member Grunig introduced the Resolution No. 2020-04, entitled "AUTHORIZATION TO ACCEPT A DONATION FROM WINDOM FIRE DEPARTMENT RELIEF ASSOCIATION FOR THE WINDOM FIRE DEPARTMENT" and moved its adoption. The resolution was seconded by Byam and on roll call vote: Yes: Quade, Ray, Nelson, Grunig, and Byam. No: None. Absent: None. Abstain: None. Resolution passed 5 - 0.**

Derickson had spoken to vendors and none were interested in the old set of equipment or offered a trade value to them. He explained the old set of equipment is operational and is seeking approval to donate or sell them for a nominal fee to a smaller community who may need a set.

**Motion by Ray second by Quade declaring the old set of “Jaws of Life” surplus equipment and be made available for sale/donation to a smaller department. Motion carried 5 – 0.**

8. Personnel Recommendations:

John Nelson, Liquor Store Manager, requested to hire two part-time individuals due to a recent employee resignation from River Bend Liquor and scheduling shortages due to holidays, vacations, and other time-off requests. Nelson and Council liaison Quade interviewed 7 applicants and are seeking approval to hire Kathy Morphey (regular clerk) and Shawna Bergendahl (back-up, fill-in clerk). The additional part-time position will have a fiscal impact of less than \$3,000.

**Motion by Ray second by Quade to hire Kathy Morphey and Shawna Bergendahl for part-time, non-union liquor store clerks as discussed at \$10.00/hour. Motion carried 5 – 0.**

John Nelson briefed on the recent reorganization of the storage room. He also stated that on the store closed early on January 17<sup>th</sup> and January 18<sup>th</sup> due to the weather.

9. Resolution Authorizing DEED Redevelopment Grant Application:

Hage stated that the DEED Redevelopment Grant is a re-submission to assist with the redevelopment of the 34-acre Cemstone property. If awarded, the grant can pay for the demolition costs. Eligible costs include land acquisition, demolition, interior abatement, infrastructure improvements, ponding, and environmental infrastructure. The demolition estimate for this project is \$424,905. If awarded, the City would have two years to complete the project so the EDA and City have time to consider moving ahead or not. The grant requires letters of support, which Hage noted three potential developers have expressed interest in building some single-family units. The total cost for redeveloping the area is \$3 million, so a city match of infrastructure costs would allow the DEED monies to be applied to the demolition costs.

Jones inquired what changes were made in this application, versus previous request. Hage replied there are more funds available and the apartment complex being built shows area redevelopment.

Hage said the EDA Board is recommending Council approval of the application. The Council would still have to vote to accept the grant if it is awarded.

**Council Member Grunig introduced the Resolution No. 2020-05, entitled "RESOLUTION AUTHORIZING SUBMISSION OF REDEVELOPMENT GRANT APPLICATION" and moved its adoption. The resolution was seconded by Byam and on roll call vote: Yes: Ray, Nelson, Quade, Byam, and Grunig. No: None. Absent: None. Abstain: None. Resolution passed 5 - 0.**

10. Drug and Alcohol Testing Policy – CDL's:

Nasby explained the Federal government has changed the regulations for Commercial Driver's License (CDL) holders. All active drivers with at CDL will be entered into a national database to report any violations and drug/alcohol testing results. The City's safety consultant, Minnesota Municipal Utilities Association (MMUA), has provided a template to comply with the new Federal regulations. Nasby stated language was used to comply with the personnel policy and union contracts. Random testing will still be performed as before with results being posted to the database. Employees whom need a CDL to perform work duties, along with the telecom department, are included in the random testing pool.

**Motion by Byam second by Ray to approve the Drug and Alcohol Testing Policy as presented. Motion carried 5 – 0.**

11. Clifton Larson & Allen – Letters of Engagement:

Nasby said the 2019 Audit for the City of Windom and the Economic Development Authority will be conducted by CliftonLarsonAllen LLP. The audit will begin on February 24, 2020 and a report will later be presented to staff and Council. An additional A-133 audit will be completed, as the City received over \$150,000 in Federal Assistance for the Airport Hangar Addition.

**Motion by Byam second by Nelson to approve the Letters of Engagement for the City of Windom and the Economic Development Authority from CliftonLarsonAllen LLP. Motion carried 5 – 0.**

12. Additional 2020 Mayor Appointments & Reappointments:

Jones reviewed the additional Appointments and Reappointments presented in the packet.

**Motion by Grunig second by Quade approving the 2020 Mayor Appointments & Reappointments as presented. Motion carried 5 – 0.**

Jones encouraged the public to help fill vacancies on the Park & Recreation Commission, Telecom Commission, and Community Center Commission.

13. New Business:

Nasby referenced the Strategic Planning examples that were included in the Council Packet. Along with the guides, he mentioned that there are considerations for in-house or external facilitators. A number of consultant firms are available to offer this type of service if desired.

Jones asked Nasby what his suggestion is to start the process. Nasby recommended to start with considering the Council visions of community growth, housing and analyzing the successful steps that have been taken. Nasby suggested each Council member pick goals for the next 1-3 years, 3-5 years, and 5-10 year time frames using broad ideas and start narrowing down from those ideas.

Council discussed that planning is needed for larger capital items and City goals. Community input would be part of the long term visions for the City. A public meeting or open house method would be part of the process. SMART goals can be a helpful base and meetings can remain open to the community. Staff will set a meeting and draft an agenda for the Council to begin their Strategic Planning on a Tuesday night in the upcoming month or so.

14. Old Business:

Jones said the City has information from DGR on the 6<sup>th</sup> Avenue portion of the 2020 Street Project. Citizens wanted an alternate option to the 2” overlay that was proposed. DGR submitted an estimate of \$64,000 to mill and overlay the existing bituminous road, adjust manholes, and adjust water valves using the existing surface only. An additional 4” gravel base work would cost \$35,000, bringing this portion of the project to \$99,000. This cost is above the overlay price (\$85,000). This road ownership is split between the City and the adjacent township.

Council discussed the best options for this portion of the 2020 Street Project. The soil borings have shown no underlying base in areas and no drainage options are included in the project. City staff have been maintaining the entire road for many years. In the proposed project, millings will have to be crushed off site in order to be replaced on the road. Base work would be necessary to prolong the life of the road. Residents and the township previously were opposed to a full road reconstruction in 2017. A discussion with the project Engineer, City and Township representatives should be held to talk through options.

Byam recommended the Council look ahead to the State's 2028 Corridor Project. This future project may re-route traffic via 6<sup>th</sup> Avenue on a detour. He said the road should be rebuilt for future use. He stated this portion of 6<sup>th</sup> Avenue and its right-of-ways may need to be annexed in order to properly reconstruct the street.

15. Contractor Payment/Change Order:

Glenn Lund, Water/Wastewater Superintendent, said in May of 2019, the high water table lifted the floor in the control building causing problems and generated an insurance claim. Also, tree roots plugged the drain tile system. Once tree roots were removed and the ground water was lowered to its normal elevation, most of the floor, piping, pipe supports and conduit returned to near its original elevation. A structural engineer reviewed the damage and recommended replacement along with drainage with a sump pump being placed. The cost would be \$113,900. The League of Minnesota Cities Insurance Adjuster reviewed the claim along with their structural engineer and agreed on the floor replacement without the drain tile and sump pump installation as this would be new and not covered in a "replacement" cost. The city portion of the work is \$9,215 with the remainder being covered under insurance.

Council discussed whether this should be added as a change order or separate project. Lund added a second estimate in the amount of \$190,000 from Rice Lake, so having Gridor Construction complete the work would be the most cost effective.

**Motion by Grunig second by Ray approving the replacement of the Control Building Floor as a separate contract with Gridor Construction. Motion carried 5 – 0.**

16. Council Comments:

Grunig extended appreciation to the Windom Fire Relief Association for donating the \$10,000 to the new "Jaws-of-Life" equipment. He also thanked Minnesota Energy for their recent donation to the Children's Library for its renovations.

Byam said the second organizational meeting for the Windom Foundation will be held at BARC on February 19<sup>th</sup>. A Board of Directors still need to be elected, interested parties should attend. Byam stated on February 6<sup>th</sup> the Building Together Program is from 6:00-8:00 PM at River City Eatery. He appealed for the public to clean out around fire hydrants. Byam would like to see a non-voting Council member to attend various commission meetings for a 2 month time span. He also would like to see a "Mayor for the Night" program partnership with an area middle school student to promote community involvement. Byam also suggested a formation of a Windom Arts Council to partner as a non-profit.

Ray reminded citizens to remove their garbage cans from City Street so plows do not hit them.

Preliminary

17. Adjournment:

**Mayor Jones adjourned the meeting by unanimous consent at 8:11 p.m.**

\_\_\_\_\_  
Dominic Jones, Mayor

Attest: \_\_\_\_\_  
Steve Nasby, City Administrator

## UTILITY COMMISSION MINUTES

Windom Council Chamber

January 27, 2020

**Call Meeting to Order:** The Utility Commission meeting was called to order at 10:02 a.m.

**Members Present:** Utility Commission Chairperson: Mike Schwalbach  
Members Present: Glen Francis and Tom Riordan (arrived 10:20 am)  
Member Absent: None  
City Council Liaison: Marv Grunig  
Staff Present Glenn Lund, Wastewater Foreman; Jason Sykora, Electric Superintendent and Steve Nasby, City Administrator

### APPROVE MINUTES

**Motion by Francis second by Schwalbach to approve the December 17, 2019. Motion carried 2-0.**

### WATER\WASTEWATER ITEMS

Lund updated the Commission on the insurance claim for the floor in the wastewater treatment building. The work will be done by Gridor under a separate agreement from the Wastewater Plant project. The engineers are awaiting the approval of the City Attorney.

Schwalbach recessed the Utility Commission at 10:07 am to travel to Prime Pork.

Schwalbach reconvened the meeting at Prime Pork at 10:20 am.

#### Prime Pork SIU

Scott Dougherty, Prime Pork, along with two representatives from the Taylor Corporation were present to discuss SIU agreement rate adjustment for 2020. Kelly Yahnke, Bolton & Menk, Inc. and Lund proposed a 1.3% increase for Prime Pork in 2020. Yahnke explained the increase is based on incrementally higher costs included in the Wastewater Treatment Plant Operating Budget as well as increased flow for Prime Pork resulting in increase in total loading pounds. There were previous questions on the cost for TKN removal and this cost went up from \$1.46/pound to \$1.88/pound. Yanke said the formula for the rates in Table 5 show that 20.7% of the plant's O & M costs are related to TKN. In the upcoming year there is an estimated reduction in pounds of TKN so the cost per pound increased and he noted costs could be lower as this is a budgeted rate based on a 5-year average of use. In 2019 the budgeted overall cost was \$2.94/1,000 gallons and the actual paid by Prime Pork was \$2.76/1,000 gallons. Dougherty said it is difficult to see where a reduction in TKN by Prime Pork should lead to a higher cost as they have an expense in removing TKN and then are hit by the City for a higher cost per pound to remove it. Yanke said that the current plant has operating costs that are fixed or close to it for some functions, specifically more electric power is needed to remove TKN so the plant has to operate two blowers to add air and that electric cost is the same if there is 75 pounds of TNK or 100 pounds of TKN. The new WWTP will have automated operations to ramp up or down blowers based on the waste stream and that should save on costs, but this 2020 number is based on historic use and the City really does not have any other data to use for budgeting as the new plant operations are unknown. Scott noted that Prime Pork does not use the capacity that they are allowed in the SIU. Yanke and Lund noted that is correct, but it is there if Prime Pork needs it for expanded operations or to keep below discharge thresholds without causing a surcharge. Dougherty said his sticking point is the TKN price, but the overall 1.3% projected cost increase overall is reasonable. Prime Pork asked for more detailed reports on the numbers used to calculate the proposed rate and a copy of any unaudited 2019 expenses for the wastewater plant. The City and Yanke would provide the information and then a future discussion may be able to reach a resolution. Prime Pork then showed a video tour of the plant.

Schwalbach recessed the Utility Commission meeting at 11:55 am at Prime Pork.

Schwalbach reconvened the Utility Commission meeting at 12:05 pm at City Hall.

Water/Wastewater Pick-up

Lund said that he had two quotes for the pick-up replacement from Higley Ford and the State contract.

**Motion by Riordan second by Francis to approve purchasing the vehicle from Higley Ford. Motion carried 3-0.**

Minnesota Valley Testing – Landfill Samples

Lund reviewed the quotes from Minnesota Valley Testing for them to collect landfill samples as Wenck Associates was leaving town and had no staff to do the work. The samples would be taken by Minnesota Valley and provided to Wenck. The Utility Commission had no issues with the proposed process.

Other Water/Wastewater Items

Lund said that the roof repairs at the Water Plant were done for just over \$400. There is a 7,200 square foot roof at the building and is in decent condition. The estimate to re-do the whole roof was \$54,400 and consensus was to place the item on the Capital Improvement Plan for a future year as it is currently not leaking.

Lund reported that Their Well service had done some work on a few City wells and made some small repairs as needed. He added that there have been a few private homes they have contacted that had a history of freezing water lines as preventative measures. There were four applications for the Wastewater Superintendent position and only one had the required Class B license. The applicant with the Class B license withdrew from consideration as they had wanted the Superintendent position. Of the remaining applicants the two with wastewater licenses were both internal candidates. Lund and Grunig interviewed the two internal candidates and are recommending the promotion of Steve Willard to the foreman position.

**Motion by Riordan second by Francis to recommend promoting Steve Willard to Wastewater Foreman. Motion carried 3-0.**

**ELECTRIC ITEMS**

Mini-skid Steer

Sykora informed the Commission that two quotes for a mini-skid steer had been obtained and staff is recommending the Ditch Witch unit and more information is in the memorandum. The mini-skid steer and trailer would come in right at budget and provide the department with the most flexibility.

**Motion by Riordan second by Francis to approve the purchase of a Ditch Witch mini-skid steer and trailer as proposed. Motion carried 3-0.**

Other Electric Items

Sykora reported the work on the Power House roof started today. The crews are working on the LED lighting at the Arena and will be done this week. He is also working with Toro on an energy conservation project. Sykora said that three contractors were contacted for quotes on opening up the power house new garage doors and only one bid was received. The work on the building will be done by Fredin Construction and Mankato Overhead Door will do the doors. The total project will be less than the \$25,000 estimate.

**Motion by Riordan second by Francis to approve proceed with the storage shed doors as proposed with Fredin Construction and Mankato Overhead Door Company. Motion carried 3-0.**

**REGULAR BILLS**

**Motion by Riordan, second by Francis to approve the regular bills in the packet. Motion carried 3-0.**

**NEW BUSINESS**

Next meeting date is February 20, 2020 at 10:00 am.

**OLD BUSINESS**

None.

**ADJOURN**

Schwalbach adjourned the meeting at 12:40 9m

\_\_\_\_\_  
Mike Schwalbach, Chairperson

Attest: \_\_\_\_\_  
Steve Nasby, City Administrator

**TELECOMMUNICATIONS COMMITTEE MEETING  
CITY OF WINDOM COMMUNITY CENTER January 27<sup>th</sup>, 2020**

**I. Call Meeting to Order.** The meeting was called to order by VP Eichstadt at 6:05pm.

**II. Roll Call:**

President:	<i>Absent</i>	City Staff:	Steve Nasby 6:37pm
V President:	Travis Eichstadt	City Staff:	Jeff Dahna
Secretary:	<i>Absent</i>	Council Liaison:	Jenny Quade
Commissioner:	JD Palm <i>Absent</i>	Council Liaison:	Marv Grunig
Commissioner:	Mike Schowalter	Media:	Dirk Abraham
Media:	Rahn Larson <i>Absent</i>	Others Present:	-

**III. Approval of Minutes from December 30, 2019 meeting**

**Motion by Schowalter, to approve minutes from the December 30<sup>th</sup>, 2019 meeting.  
Seconded by Palm. Motion approves 3 to 0.**

**IV. Oath of Office; Election of President, Vice President, and Secretary**

Mike Schowalter was sworn in as Telecom Committee member for 3yr term. Committee discuss the two vacant committee member positions and election of officers.

**Motion by Palm, to table the election of officers until the February meeting to allow time for the vacant member positions to be appointed. Seconded by Schowalter.  
Motion approves 3 to 0.**

**IV. Project Updates:**

Dahna reports: Windomnet staff continues to work on the migration of Central Office Customer Service Area subscribers to E7-2 system. Staff has been working on Outside Plant maintenance, vehicle maintenance, and migrating MDUs to a Calix G.Fast systems.  
- Calix Support Cloud – Windomnet staff, City billing staff, billing vendor and Calix representatives are working on the implementation of the system.  
- Arena manger has requested some network needs for the Arena.

**V. Manager's Report:**

Dahna reports: - Inteliquent Tandem Rehome – 5 of the 6 T1s were ready for the 1/9/2020 LERG Effective Date. Voice traffic was partially shifted over to the new T1s. Transport provider was able to get the 6th T1 up and was completed on 1/13/2020. IQ has shifted more voice traffic onto the new connections and should be able to turn down the old T1 Trunk Groups soon.  
- Have been experiencing signal issues with the Sioux Falls DMA channels. Techs have been to Lismore several times in January to troubleshoot and repair.  
-Experiencing some issues in the NOC with BITS clock timing source, ADTRAN M13 MUX, Cisco ONS 15454 OC3 DS3 circuit alarming out, hard drive failure on City CCTV recording appliance.

- Calix has adjusted the Calix Netflow Analyzer to edit out old information. The Devices-Mapped/Discovered numbers will be changing. Calix to make additional adjustments to be accurate. Windomnet staff continues to work with Calix to get the correct reporting.
- Windom EDA Cemstone Redevelopment West Phase Grant – Dahna will provide EDA with a Probable Cost Estimate for Outside Plant fiber optic infrastructure.
- City of Windom 2020A – Dahna informs committee that a resolution is needed for the refunding of the Telecom Bonds and will need to be approved by the Telecom Commission. Dahna will work with Denise Nichols to get a resolution draft into final format and will be placed on the February 24th, 2020 Telecom agenda.

**VI. New Business:**

- General Exchange Tariff filing – Dahna covers that Olsen Thielen has made and filed the Tariff changes for TAP to reflect eligibility requirement changes.
- Calix Essential Support Entitlement renewal – Dahna covers the annual support renewal. Renewal period is March 15, 2020 – March 14,2021. It gives Windomnet access to Calix Technical Assistance Center 24/7 support. Renewal cost is \$6,000.

**Motion by Palm, to approve renewal of Calix Essential Support Entitlement for \$6,000. Seconded by Scholwalter. Motion approved 3 – 0.**

- DEED Office of Broadband Development - Certification Program: Telecommuter Forward! Dahna covers the program. To become certified in the Telecommuter Forward! Program, Minnesota cities, villages, towns, or counties must adopt a resolution that includes a statement of support and commitment to promote telecommuting. Committee discusses and is in support of program.

**Committee recommendation is to move forward with program.**

- City of Windom 2020A – Nasby passes out a packet regarding the bond refinancing and discusses the process/timelines involved.

**VII. Old Business:**

- Video Service Update – Dahna is getting pricing updates, contract updates. Discusses marketing materials, video routes for delivery.
- Video/Internet Rates- Committee discuss bandwidth needs for video services and packages.

**VIII. Commissioner’s concerns and questions:**

**IX. Set Next Telecom meeting:** Feb 26<sup>th</sup>, 2020 at 6:00pm at the Community Center.

**X. Adjourn:** Meeting adjourned by unanimous consent at 7:21pm.

\_\_\_\_\_  
Travis Eichstadt, Telecom Committee Vice President

\_\_\_\_\_  
Telecom Committee Secretary

Attest: \_\_\_\_\_  
Jeff Dahna, Telecom General Manager



**Minnesota Department of Public Safety**  
**Alcohol and Gambling Enforcement Division**  
 445 Minnesota Street, Suite 222, St. Paul, MN 55101  
 651-201-7500 Fax 651-297-5259 TTY 651-282-6555  
**APPLICATION AND PERMIT FOR A 1 DAY**  
**TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

<b>Name of organization</b> Business Arts & Recreation	<b>Date organized</b> Jan 1, 2002	<b>Tax exempt number</b> 41-2022824
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<b>Address</b> P.O. Box 123, 1012 5th Ave	<b>City</b> Windom	<b>State</b> Minnesota	<b>Zip Code</b> 56101
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<b>Name of person making application</b> Greg Warner	<b>Business phone</b> 507-831-2375	<b>Home phone</b> 507-822-2217
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<b>Date(s) of event</b> Feb. 22, 2020	<b>Type of organization</b> <input type="checkbox"/> Club <input checked="" type="checkbox"/> Charitable <input type="checkbox"/> Religious <input type="checkbox"/> Other non-profit <input type="checkbox"/> Microdistillery <input type="checkbox"/> Small Brewer
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<b>Organization officer's name</b> Ashley Johnson	<b>City</b> Windom	<b>State</b> Minnesota	<b>Zip Code</b> 56101
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<b>Organization officer's name</b> John Holt	<b>City</b> Windom	<b>State</b> Minnesota	<b>Zip Code</b> J56101
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<b>Organization officer's name</b> Juane Elston	<b>City</b> Windom	<b>State</b> Minnesota	<b>Zip Code</b> 56101
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<b>Organization officer's name</b> Cheryl Hason	<b>City</b> Windom	<b>State</b> Minnesota	<b>Zip Code</b> 56101
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Location where permit will be used. If an outdoor area, describe.  
 BARC Gym- 1012 5th Ave, Windom, MN 56101

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.  
 BARC serving Beer, Wine

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.  
 MN Joint Underwriting Association - 50,000 each person, 100,000 each occurrence.

**APPROVAL**

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

\_\_\_\_\_  
 City or County approving the license

\_\_\_\_\_  
 Fee Amount

\_\_\_\_\_  
 Date Fee Paid

\_\_\_\_\_  
 Date Approved

\_\_\_\_\_  
 Permit Date

\_\_\_\_\_  
 City or County E-mail Address

\_\_\_\_\_  
 City or County Phone Number

\_\_\_\_\_  
 Signature City Clerk or County Official

\_\_\_\_\_  
 Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

**ONE SUBMISSION PER EMAIL, APPLICATION ONLY.**  
**PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO [AGE.TEMPORARYAPPLICATION@STATE.MN.US](mailto:AGE.TEMPORARYAPPLICATION@STATE.MN.US)**



Minnesota Department of Public Safety  
 Alcohol and Gambling Enforcement Division  
 445 Minnesota Street, Suite 222, St. Paul, MN 55101  
 651-201-7500 Fax 651-297-5259 TTY 651-282-6555

**APPLICATION AND PERMIT FOR A 1 DAY  
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization Business Arts & Recreation		Date organized Jan 1, 2002	Tax exempt number 41-2022824
Address P.O. Box 123, 1012 5th Ave	City Windom	State Minnesota	Zip Code 56101
Name of person making application Greg Warner		Business phone 507-831-2375	Home phone 507-822-2217
Date(s) of event Feb. 29, 2020	Type of organization <input type="checkbox"/> Microdistillery <input type="checkbox"/> Small Brewer <input type="checkbox"/> Club <input checked="" type="checkbox"/> Charitable <input type="checkbox"/> Religious <input type="checkbox"/> Other non-profit		
Organization officer's name Ashley Johnson	City Windom	State Minnesota	Zip Code 56101
Organization officer's name John Holt	City Windom	State Minnesota	Zip Code J56101
Organization officer's name Juane Elston	City Windom	State Minnesota	Zip Code 56101
Organization officer's name Cheryl Hason	City Windom	State Minnesota	Zip Code 56101

Location where permit will be used. If an outdoor area, describe.  
 BARC Gym- 1012 5th Ave, Windom, MN 56101

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.  
 BARC - serving Beer, Wine

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.  
 MN Joint Underwriting Association - 50,000 each person, 100,000 each occurrence.

**APPROVAL**

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Date Fee Paid	City or County E-mail Address
	City or County Phone Number

Signature City Clerk or County Official

Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

**ONE SUBMISSION PER EMAIL, APPLICATION ONLY.**

**PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO [AGE.TEMPORARYAPPLICATION@STATE.MN.US](mailto:AGE.TEMPORARYAPPLICATION@STATE.MN.US)**



Windom, MN

# Expense Approval Report

By Fund

Payment Dates 01202020 - 01312020

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Fund: 100 - GENERAL</b>					
<b>Activity: 41110 - Mayor &amp; Council</b>					
BEIM CONSULTING	1812	01/29/2020	WEBSITE DEVELOPMENT	100-41110-200	135.23
US BANK	#6710 12-20-19	01/22/2020	CREDIT CARD - GODFATHERS	100-41110-334	26.18
<b>Activity 41110 - Mayor &amp; Council Total:</b>					<b>161.41</b>
<b>Activity: 41310 - Administration</b>					
BLUE CROSS/BLUE SHIELD	2020-200954-01	01/27/2020	EAP SERVICES - ANNUAL FEE	100-41310-131	67.55
NCPERS MINNESOTA	844600022020	01/21/2020	INSURANCE #844600 - FEB 20	100-41310-133	80.00
US BANK	#6710 12-20-19	01/22/2020	CREDIT CARD - DRUG & ALCO	100-41310-200	25.00
BEIM CONSULTING	1812	01/29/2020	WEBSITE DEVELOPMENT	100-41310-200	135.23
STRATEGIC INSIGHTS INC	20PLAN-IT-013	01/29/2020	SOFTWARE LICENSE RENEWA	100-41310-200	550.00
INDOFF, INC	3326398	12/31/2019	SUPPLIES	100-41310-200	1.79
INDOFF, INC	3329484	01/13/2020	SUPPLIES	100-41310-200	39.12
STOREY KENWORTHY	PINV763379	01/17/2020	SUPPLIES	100-41310-200	33.50
RITA HACKER -CREATIVE DESI	721	01/16/2020	SERVICE - UNIFORMS	100-41310-218	29.00
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	100-41310-321	94.92
VERIZON WIRELESS	9846710389	01/29/2020	PHONE SERVICE #48657723	100-41310-321	46.16
US BANK	#6710 12-20-19	01/22/2020	CREDIT CARD - BLUE HOST	100-41310-326	17.99
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	100-41310-326	293.59
COTTONWOOD CO AUD/TREA	EDA 1-5 KRIENK	01/23/2020	RETURN OF MT LAKE'S ED 1-5	100-41310-480	4,904.90
<b>Activity 41310 - Administration Total:</b>					<b>6,318.75</b>
<b>Activity: 41910 - Building &amp; Zoning</b>					
NCPERS MINNESOTA	844600022020	01/21/2020	INSURANCE #844600 - FEB. 2	100-41910-133	24.00
BEIM CONSULTING	1812	01/29/2020	WEBSITE DEVELOPMENT	100-41910-200	660.00
QUICK PRINT	20022	01/27/2020	SUPPLIES	100-41910-200	21.46
CENTURY BUSINESS PRODUCT	501850	12/31/2019	SUPPLIES	100-41910-200	29.94
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	100-41910-321	70.13
VERIZON WIRELESS	9846710389	01/29/2020	PHONE SERVICE #48657723	100-41910-321	77.22
<b>Activity 41910 - Building &amp; Zoning Total:</b>					<b>882.75</b>
<b>Activity: 41940 - City Hall</b>					
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	100-41940-381	496.88
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	100-41940-382	56.23
MN ENERGY RESOURCES	20200110	12/31/2019	#0505105084-00001	100-41940-383	807.39
HOMETOWN SANITATION SER	0000354278	12/31/2019	GARBAGE SERVICE - CITY HAL	100-41940-384	89.28
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	100-41940-385	113.46
RUNNINGS SUPPLY, INC	#71920 12-24-19	01/22/2020	MAINTENANCE	100-41940-406	8.78
AMAZON CAPITAL SERVICES, I	1RL4-3PVJ-PCMD	01/15/2020	#AQOYJ8ZNNZ2YT - SUPPLIES	100-41940-480	98.24
<b>Activity 41940 - City Hall Total:</b>					<b>1,670.26</b>
<b>Activity: 42120 - Crime Control</b>					
BLUE CROSS/BLUE SHIELD	2020-200954-01	01/27/2020	EAP SERVICES - ANNUAL FEE	100-42120-131	117.14
NCPERS MINNESOTA	844600022020	01/21/2020	INSURANCE #844600 - FEB. 2	100-42120-133	128.00
BEIM CONSULTING	1812	01/29/2020	WEBSITE DEVELOPMENT	100-42120-200	135.23
INDOFF, INC	3329478	01/13/2020	SUPPLIES	100-42120-200	60.31
COTTONWOOD CO AUD/TREA	20200115	01/16/2020	DEPUTY ATTORNEY	100-42120-304	3,957.50
MN BUREAU OF CRIMINAL AP	2231	01/16/2020	#12820 - TRAINING	100-42120-308	750.00
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	100-42120-321	5.45
LEASE FINANCE PARTNERS	#3250 1-21-20	01/29/2020	SERVICE #3250	100-42120-326	136.00
COTTONWOOD CO AUD/TREA	20200115	01/16/2020	RENT - FEB 2020	100-42120-412	1,950.00
SCB PUBLIC FINANCE	#40049-01/5-60 2-14-20	01/29/2020	#40049-01/5-60 2019 FORD F	100-42120-419	1,054.07
FLEET SERVICES DIVISION	2020060002	01/24/2020	LEASE #A00WIN	100-42120-419	1,653.23
WDR - DEPUTY REGISTRAR #5	20200128	01/29/2020	2012 CHEV #1GNSK2E06CR2	100-42120-444	19.25
<b>Activity 42120 - Crime Control Total:</b>					<b>9,966.18</b>

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Payment Dates: 01202020 - 01312020

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Activity: 42220 - Fire Fighting</b>					
US BANK	#6710 12-20-19	01/22/2020	CREDIT CARD - LOST A KEY	100-42220-200	30.37
BEIM CONSULTING	1812	01/29/2020	WEBSITE DEVELOPMENT	100-42220-200	135.23
ASPEN MILLS INCORPORATED	248810	01/29/2020	JACKETS	100-42220-217	163.50
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	100-42220-321	42.14
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	100-42220-381	315.19
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	100-42220-382	13.66
MN ENERGY RESOURCES	20200109B	01/21/2020	#0616354678-00001	100-42220-383	767.86
HOMETOWN SANITATION SER	0000354312	01/03/2020	GARBAGE SERVICE - EMS BUIL	100-42220-384	44.10
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	100-42220-385	29.99
US BANK	#6710 12-20-19	01/22/2020	CREDIT CARD - ALL HANDS FIR	100-42220-404	102.96
<b>Activity 42220 - Fire Fighting Total:</b>					<b>1,645.00</b>
<b>Activity: 42500 - Civil Defense</b>					
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	100-42500-381	31.56
<b>Activity 42500 - Civil Defense Total:</b>					<b>31.56</b>
<b>Activity: 43100 - Streets</b>					
BLUE CROSS/BLUE SHIELD	2020-200954-01	01/27/2020	EAP SERVICES - ANNUAL FEE	100-43100-131	78.67
NCPERS MINNESOTA	844600022020	01/21/2020	INSURANCE #844600 - FEB. 2	100-43100-133	80.00
SCHWALBACH HARDWARE	#72861 12-25-19	01/22/2020	MAINTENANCE	100-43100-200	35.97
BEIM CONSULTING	1812	01/29/2020	WEBSITE DEVELOPMENT	100-43100-200	135.23
RUNNINGS SUPPLY, INC	#71920 12-24-19	01/22/2020	MAINTENANCE	100-43100-215	127.56
B.C. JOHNSON CONSTRUCTIO	20200113	01/21/2020	SERVICE - SNOW REMOVAL	100-43100-217	260.00
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	100-43100-217	70.00
RUNNINGS SUPPLY, INC	#71920 12-24-19	01/22/2020	MAINTENANCE	100-43100-241	76.97
US BANK	#6710 12-20-19	01/22/2020	CREDIT CARD - RADISSON	100-43100-308	101.15
US BANK	#6710 12-20-19	01/22/2020	CREDIT CARD - U OF M CONTI	100-43100-308	295.00
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	100-43100-321	45.65
VERIZON WIRELESS	9846710389	01/29/2020	PHONE SERVICE #48657723	100-43100-321	44.51
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	100-43100-381	1,636.97
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	100-43100-381	270.17
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	100-43100-382	19.75
MN ENERGY RESOURCES	20200109C	12/31/2019	#0505064121-00001	100-43100-383	953.09
HOMETOWN SANITATION SER	0000354279	12/31/2019	GARBAGE SERVICE - STREET D	100-43100-384	88.98
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	100-43100-385	40.86
RUNNINGS SUPPLY, INC	#71920 12-24-19	01/22/2020	MAINTENANCE	100-43100-401	34.90
SCHWALBACH HARDWARE	#72861 12-25-19	01/22/2020	MAINTENANCE	100-43100-401	35.86
SCHWALBACH HARDWARE	#72861 12-25-19	01/22/2020	MAINTENANCE	100-43100-402	308.05
US BANK	#6710 12-20-19	01/22/2020	CREDIT CARD - STARR CYCLE	100-43100-404	46.84
RUNNINGS SUPPLY, INC	#71920 12-24-19	01/22/2020	MAINTENANCE	100-43100-404	58.20
SCHWALBACH HARDWARE	#72861 12-25-19	01/22/2020	MAINTENANCE	100-43100-404	86.39
GMS INDUSTRIAL SUPPLIES, I	055921	12/31/2019	MAINTENANCE #0003922	100-43100-404	75.52
GMS INDUSTRIAL SUPPLIES, I	056727	01/22/2020	MAINTENANCE	100-43100-404	91.59
US BANK	#6710 12-20-19	01/22/2020	CREDIT CARD - STARR CYCLE	100-43100-405	11.30
US BANK	#6710 12-20-19	01/22/2020	CREDIT CARD - ERICKSON TRU	100-43100-405	320.63
SCHWALBACH HARDWARE	#72861 12-25-19	01/22/2020	MAINTENANCE	100-43100-405	13.57
RUNNINGS SUPPLY, INC	#71920 12-24-19	01/22/2020	MAINTENANCE	100-43100-406	21.48
<b>Activity 43100 - Streets Total:</b>					<b>5,464.86</b>
<b>Activity: 45120 - Recreation</b>					
BEIM CONSULTING	1812	01/29/2020	WEBSITE DEVELOPMENT	100-45120-200	135.23
<b>Activity 45120 - Recreation Total:</b>					<b>135.23</b>
<b>Activity: 45202 - Park Areas</b>					
BLUE CROSS/BLUE SHIELD	2020-200954-01	01/27/2020	EAP SERVICES - ANNUAL FEE	100-45202-131	6.84
NCPERS MINNESOTA	844600022020	01/21/2020	INSURANCE #844600 - FEB. 2	100-45202-133	16.00
BEIM CONSULTING	1812	01/29/2020	WEBSITE DEVELOPMENT	100-45202-200	135.23
SCHWALBACH HARDWARE	#72861 12-25-19	01/22/2020	MAINTENANCE	100-45202-217	19.97
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	100-45202-326	466.67
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	100-45202-381	407.27
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	100-45202-382	16.94
HOMETOWN SANITATION SER	0000354280	12/31/2019	GARBAGE SERVICE - SQUARE	100-45202-384	48.99

Expense Approval Report

Payment Dates: 01202020 - 01312020

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	100-45202-385	43.16
RUNNINGS SUPPLY, INC	#71920 12-24-19	01/22/2020	MAINTENANCE	100-45202-404	16.74
SCHWALBACH HARDWARE	#72861 12-25-19	01/22/2020	MAINTENANCE	100-45202-404	27.98
RUNNINGS SUPPLY, INC	#71920 12-24-19	01/22/2020	MAINTENANCE	100-45202-406	8.97
RUNNINGS SUPPLY, INC	#71920 12-24-19	01/22/2020	MAINTENANCE	100-45202-406	1.54
<b>Activity 45202 - Park Areas Total:</b>					<b>1,216.30</b>
<b>Fund 100 - GENERAL Total:</b>					<b>27,492.30</b>

Fund: 211 - LIBRARY

Activity: 45501 - Library

BLUE CROSS/BLUE SHIELD	2020-200954-01	01/27/2020	EAP SERVICES - ANNUAL FEE	211-45501-131	6.84
NCPERS MINNESOTA	844600022020	01/21/2020	INSURANCE #844600 - FEB. 2	211-45501-133	16.00
US BANK	#6710 12-20-19	01/22/2020	CREDIT CARD - AMAZON SUP	211-45501-200	71.93
US BANK	#6710 12-20-19	01/22/2020	CREDIT CARD - DEMCO SUPPL	211-45501-200	129.48
BEIM CONSULTING	1812	01/29/2020	WEBSITE DEVELOPMENT	211-45501-200	135.23
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	211-45501-321	27.69
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	211-45501-326	203.33
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	211-45501-381	192.42
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	211-45501-382	19.48
MN ENERGY RESOURCES	20200109A	12/31/2019	#0504542703-00001	211-45501-383	606.29
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	211-45501-385	40.03
US BANK	#6710 12-20-19	01/22/2020	CREDIT CARD - COOKS ILLUST	211-45501-433	44.95
US BANK	#6710 12-20-19	01/22/2020	CREDIT CARD - BLOOMBERG	211-45501-433	90.00
US BANK	#6710 12-20-19	01/22/2020	CREDIT CARD - COTTAGE JOU	211-45501-433	49.00
US BANK	#6710 12-20-19	01/22/2020	CREDIT CARD - AMAZON BOO	211-45501-435	14.99
US BANK	#6710 12-20-19	01/22/2020	CREDIT CARD - AMAZON DVD	211-45501-435	9.96
<b>Activity 45501 - Library Total:</b>					<b>1,657.62</b>
<b>Fund 211 - LIBRARY Total:</b>					<b>1,657.62</b>

Fund: 225 - AIRPORT

Activity: 45127 - Airport

BEIM CONSULTING	1812	01/29/2020	WEBSITE DEVELOPMENT	225-45127-200	135.23
SOUTH CENTRAL ELECTRIC	#367400 12-31-19	01/27/2020	#367400 12-31-19	225-45127-381	909.00
SOUTH CENTRAL ELECTRIC	#367403 12-31-19	12/31/2019	SERVICE #367403	225-45127-381	347.31
<b>Activity 45127 - Airport Total:</b>					<b>1,391.54</b>
<b>Fund 225 - AIRPORT Total:</b>					<b>1,391.54</b>

Fund: 230 - POOL

Activity: 45124 - Pool

ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	230-45124-217	133.33
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	230-45124-381	29.00
<b>Activity 45124 - Pool Total:</b>					<b>162.33</b>
<b>Fund 230 - POOL Total:</b>					<b>162.33</b>

Fund: 235 - AMBULANCE

Activity: 42153 - Ambulance

BEIM CONSULTING	1812	01/29/2020	WEBSITE DEVELOPMENT	235-42153-200	135.23
EMSRB	583808	12/31/2019	MN STAR FORMS #21	235-42153-217	224.00
BOUND TREE MEDICAL, LLC	83461608	01/13/2020	OPERATING SUPPLIES	235-42153-217	321.30
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	235-42153-321	28.10
VERIZON WIRELESS	9845827040	01/16/2020	SERVICE FOR JET PACKS	235-42153-321	81.96
VERIZON WIRELESS	9846710389	01/29/2020	PHONE SERVICE #48657723	235-42153-321	108.48
EXPERT T BILLING	6514	12/31/2019	DEC 2019 - INVOICES	235-42153-326	2,156.00
ROB VISKER	20200127	01/27/2020	EXPENSE - AMBULANCE	235-42153-334	19.40
TIM HACKER	20200127	01/27/2020	EXPENSE - AMBULANCE	235-42153-334	152.81
KRISTEN PORATH	20200127	01/27/2020	EXPENSE - AMBULANCE	235-42153-334	129.18
JUSTIN HARRINGTON	20200127	01/27/2020	EXPENSE - AMBULANCE	235-42153-334	19.91
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	235-42153-381	210.13
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	235-42153-382	9.10
MN ENERGY RESOURCES	20200109B	01/21/2020	#0616354678-00001	235-42153-383	511.90
HOMETOWN SANITATION SER	0000354312	01/03/2020	GARBAGE SERVICE - EMS BUIL	235-42153-384	29.40
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	235-42153-385	19.99

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Payment Dates: 01202020 - 01312020

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SANFORD HEALTH	NI 2664	12/31/2019	#S-000831 - GE PARTS, LABOR	235-42153-404	162.55
P.M. REPAIR & DETAILING	11267	01/10/2020	TIRES - MOUNT-BALANCE #29	235-42153-405	500.04
KRISTEN PORATH	20200124	01/27/2020	EXPENSE - RECERTIFICATION -	235-42153-435	20.00
				<b>Activity 42153 - Ambulance Total:</b>	<b>4,839.48</b>
				<b>Fund 235 - AMBULANCE Total:</b>	<b>4,839.48</b>

Fund: 250 - EDA GENERAL

Activity: 46520 - EDA

BLUE CROSS/BLUE SHIELD	2020-200954-01	01/27/2020	EAP SERVICES - ANNUAL FEE	250-46520-131	13.68
NCPERS MINNESOTA	844600022020	01/21/2020	INSURANCE #844600 - FEB. 2	250-46520-133	24.00
BEIM CONSULTING	1812	01/29/2020	WEBSITE DEVELOPMENT	250-46520-200	135.24
QUICK PRINT	20022	01/27/2020	SUPPLIES	250-46520-200	21.46
CENTURY BUSINESS PRODUCT	501850	12/31/2019	SUPPLIES	250-46520-200	59.89
US BANK	#6710 12-20-19	01/22/2020	CREDIT CARD - EDA ASSOC OF	250-46520-308	295.00
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	250-46520-321	256.18
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	250-46520-321	70.13
VERIZON WIRELESS	9846710389	01/29/2020	PHONE SERVICE #48657723	250-46520-321	27.03
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	250-46520-381	50.44
US BANK	#6710 12-20-19	01/22/2020	CREDIT CARD - HY VEE MEETI	250-46520-438	27.13
US BANK	#6710 12-20-19	01/22/2020	CREDIT CARD - SURVEY GIZM	250-46520-439	35.00
HOUSING & REDEVELOPMEN	20200122	01/22/2020	PAYOFF OF HRA LOAN	250-46520-491	4,843.75
HOUSING & REDEVELOPMEN	20200122	01/22/2020	PAYOFF OF HRA LOAN	250-46520-491	125,000.00
				<b>Activity 46520 - EDA Total:</b>	<b>130,858.93</b>
				<b>Fund 250 - EDA GENERAL Total:</b>	<b>130,858.93</b>

Fund: 254 - NORTH IND PARK

Activity: 46520 - EDA

SOUTH CENTRAL ELECTRIC	#367404 12-31-19	01/29/2020	SERVICE #367404	254-46520-381	132.74
				<b>Activity 46520 - EDA Total:</b>	<b>132.74</b>

Activity: 49950 - Capital Outlay

SMALL TOWN MODERN	109A	12/31/2019	NWIP MONUMENT SIGN	254-49950-500	8,000.00
				<b>Activity 49950 - Capital Outlay Total:</b>	<b>8,000.00</b>
				<b>Fund 254 - NORTH IND PARK Total:</b>	<b>8,132.74</b>

Fund: 277 - TIF 1-22 CEMSTONE

Activity: 46530 - TIF Districts

DGR ENGINEERING	00238466	01/21/2020	PROJ 369202.00 SOUTH COTT	277-46530-592	365.00
				<b>Activity 46530 - TIF Districts Total:</b>	<b>365.00</b>
				<b>Fund 277 - TIF 1-22 CEMSTONE Total:</b>	<b>365.00</b>

Fund: 308 - 2020 STREET PROJECT

Activity: 41000 - General Government

DGR ENGINEERING	00238463	01/21/2020	PROJ 369018.00 2020 STREET	308-41000-303	19,343.90
				<b>Activity 41000 - General Government Total:</b>	<b>19,343.90</b>
				<b>Fund 308 - 2020 STREET PROJECT Total:</b>	<b>19,343.90</b>

Fund: 401 - GENERAL CAPITAL PROJECTS

ALEX AIR APPARATUS, INC	INV-40741	01/16/2020	CUTTER - JAWS OF LIFE	401-36230	-10,000.00
					<b>-10,000.00</b>

Activity: 49950 - Capital Outlay

AMAZON CAPITAL SERVICES, I	1JRG-CKH6-MJDH	01/24/2020	#A2Q0YJ8ZNZN2YT - POLICE -	401-49950-501	857.03
ALEX AIR APPARATUS, INC	INV-40741	01/16/2020	CUTTER - JAWS OF LIFE	401-49950-502	23,550.00
				<b>Activity 49950 - Capital Outlay Total:</b>	<b>24,407.03</b>
				<b>Fund 401 - GENERAL CAPITAL PROJECTS Total:</b>	<b>14,407.03</b>

Fund: 402 - CAPITAL PROJECT - ESF

Activity: 49980 - Debt Service

BREMER BANK	#5858-00003 1-16-20	01/27/2020	ESF LOAN - PRINCIPAL	402-49980-602	82,000.00
BREMER BANK	#5858-00003 1-16-20	01/27/2020	ESF LOAN - INTEREST	402-49980-612	26,267.85
				<b>Activity 49980 - Debt Service Total:</b>	<b>108,267.85</b>
				<b>Fund 402 - CAPITAL PROJECT - ESF Total:</b>	<b>108,267.85</b>

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Payment Dates: 01202020 - 01312020

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Fund: 601 - WATER</b>					
CORE & MAIN LP	L741186	01/13/2020	INVENTORY	601-14200	273.68
					<u>273.68</u>
<b>Activity: 49400 - Water</b>					
BLUE CROSS/BLUE SHIELD	2020-200954-01	01/27/2020	EAP SERVICES - ANNUAL FEE	601-49400-131	35.92
NCPERS MINNESOTA	844600022020	01/21/2020	INSURANCE #844600 - FEB. 2	601-49400-133	16.00
BEIM CONSULTING	1812	01/29/2020	WEBSITE DEVELOPMENT	601-49400-200	135.23
HAWKINS, INC	4644143	01/21/2020	CHAMICALS	601-49400-216	434.50
RUNNINGS SUPPLY, INC	#71920 12-24-19	01/22/2020	MAINTENANCE	601-49400-217	6.60
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	601-49400-321	50.20
GOPHER STATE ONE CALL	9120835	12/31/2019	LOCATES	601-49400-321	1.01
VERIZON WIRELESS	9846710389	01/29/2020	PHONE SERVICE #48657723	601-49400-321	66.40
INNOVATIVE SYSTEMS LLC	46731	12/31/2019	POSTAGE	601-49400-322	216.35
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	601-49400-326	70.00
INNOVATIVE SYSTEMS LLC	46276	01/03/2020	BILLING SYSTEM MAINTENAN	601-49400-326	760.50
INNOVATIVE SYSTEMS LLC	46603	01/10/2020	BILLING SYSTEM SOFTWARE S	601-49400-326	517.50
INNOVATIVE SYSTEMS LLC	46731	12/31/2019	PROCESSING	601-49400-326	179.20
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	601-49400-381	5,407.77
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	601-49400-382	17.61
MN ENERGY RESOURCES	20200113	01/21/2020	#0505923431-00001	601-49400-383	746.83
MN ENERGY RESOURCES	20200113A	01/21/2020	#0504488160-00001	601-49400-383	93.26
HOMETOWN SANITATION SER	0000354282	12/31/2019	GARBAGE SERVICE - WASTEW	601-49400-384	89.98
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	601-49400-385	34.39
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	601-49400-386	50.00
SCHWALBACH HARDWARE	#72861 12-25-19	01/22/2020	MAINTENANCE	601-49400-404	15.99
LUCAN COMMUNITY TV INC	650	01/27/2020	BATTERIES FOR EM LIGHTS	601-49400-404	52.00
CORE & MAIN LP	L758019	01/21/2020	MAINTENANCE	601-49400-408	1,850.13
					<u>10,847.37</u>
					<b>Activity 49400 - Water Total:</b>
					<b>10,847.37</b>
					<b>Fund 601 - WATER Total:</b>
					<b>11,121.05</b>
<b>Fund: 602 - SEWER</b>					
GRIDOR CONSTRUCTION, INC.	20191231	12/31/2019	WASTEWATER TREATMENT FA	602-16200	312,823.00
					<u>312,823.00</u>
<b>Activity: 49450 - Sewer</b>					
BLUE CROSS/BLUE SHIELD	2020-200954-01	01/27/2020	EAP SERVICES - ANNUAL FEE	602-49450-131	53.88
NCPERS MINNESOTA	844600022020	01/21/2020	INSURANCE #844600 - FEB. 2	602-49450-133	48.00
BEIM CONSULTING	1812	01/29/2020	WEBSITE DEVELOPMENT	602-49450-200	135.23
MN VALLEY TESTING	1011953	12/31/2019	TESTING	602-49450-310	14.40
MN VALLEY TESTING	1012189	12/31/2019	TESTING	602-49450-310	230.40
MN VALLEY TESTING	1012887	01/15/2020	TESTING	602-49450-310	144.00
MN VALLEY TESTING	1013140	01/13/2020	TESTING	602-49450-310	230.40
MN VALLEY TESTING	1013325	01/13/2020	TESTING	602-49450-310	119.60
MN VALLEY TESTING	1013326	01/13/2020	TESTING	602-49450-310	117.20
MN VALLEY TESTING	1013334	01/13/2020	TESTING	602-49450-310	144.00
MN VALLEY TESTING	1013454	01/13/2020	TESTING	602-49450-310	230.40
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	602-49450-321	172.84
GOPHER STATE ONE CALL	9120835	12/31/2019	LOCATES	602-49450-321	1.01
VERIZON WIRELESS	9846710389	01/29/2020	PHONE SERVICE #48657723	602-49450-321	41.34
INNOVATIVE SYSTEMS LLC	46731	12/31/2019	POSTAGE	602-49450-322	216.33
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	602-49450-326	70.00
INNOVATIVE SYSTEMS LLC	46276	01/03/2020	BILLING SYSTEM MAINTENAN	602-49450-326	760.50
INNOVATIVE SYSTEMS LLC	46603	01/10/2020	BILLING SYSTEM SOFTWARE S	602-49450-326	517.50
INNOVATIVE SYSTEMS LLC	46731	12/31/2019	PROCESSING	602-49450-326	179.20
SOUTH CENTRAL ELECTRIC	#367405 12-31-19	01/29/2020	#367405 - SERVICE	602-49450-381	117.32
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	602-49450-381	13,701.51
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	602-49450-382	333.58
MN ENERGY RESOURCES	20200110A	01/21/2020	#0506746718-00001	602-49450-383	18.75
MN ENERGY RESOURCES	20200116A	01/24/2020	#0616938201-00004	602-49450-383	125.57
SCHWALBACH HARDWARE	#72861 12-25-19	01/22/2020	MAINTENANCE	602-49450-402	51.98
RUNNINGS SUPPLY, INC	#71920 12-24-19	01/22/2020	MAINTENANCE	602-49450-404	29.97

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Payment Dates: 01202020 - 01312020

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SCHWALBACH HARDWARE	#72861 12-25-19	01/22/2020	MAINTENANCE	602-49450-404	92.97
MN WASTEWATER OPERATOR	20200123	01/27/2020	MWOA MEMBERSHIP - WIND	602-49450-433	60.00
MN WASTEWATER OPERATOR	20200124	01/27/2020	MWOA MEMBERSHIP - WIND	602-49450-433	25.00
MN WASTEWATER OPERATOR	20200127	01/27/2020	MWOA MEMBERSHIP - WIND	602-49450-433	60.00
				<b>Activity 49450 - Sewer Total:</b>	<b>18,042.88</b>
<b>Activity: 49980 - Debt Service</b>					
MN PUBLIC FACILITIES AUTHO	20200127	01/27/2020	BOND PAYMENT-CLEAN WATE	602-49980-611	23,664.51
				<b>Activity 49980 - Debt Service Total:</b>	<b>23,664.51</b>
				<b>Fund 602 - SEWER Total:</b>	<b>354,530.39</b>
<b>Fund: 604 - ELECTRIC</b>					
BORDER STATES	919332813	01/27/2020	INVENTORY	604-14200	437.17
GDF ENTERPRISES, INC	19817	01/29/2020	2020 GDF TRAILER	604-16440	7,100.00
WDR - DEPUTY REGISTRAR #5	20200129	01/29/2020	2020 TRAILER - FEES	604-16440	516.00
					<b>8,053.17</b>
<b>Activity: 49550 - Electric</b>					
BLUE CROSS/BLUE SHIELD	2020-200954-01	01/27/2020	EAP SERVICES - ANNUAL FEE	604-49550-131	49.59
NCPERS MINNESOTA	844600022020	01/21/2020	INSURANCE #844600 - FEB. 2	604-49550-133	96.00
BEIM CONSULTING	1812	01/29/2020	WEBSITE DEVELOPMENT	604-49550-200	135.23
SHI INTERNATIONAL CORP	B11044903	01/24/2020	LICENSE - MICROSOFT OFFICE	604-49550-200	268.00
RUNNINGS SUPPLY, INC	#71920 12-24-19	01/22/2020	MAINTENANCE	604-49550-217	40.64
SCHWALBACH HARDWARE	#72861 12-25-19	01/22/2020	MAINTENANCE	604-49550-217	15.99
WINDOM COMMUNITY CENT	20200121	01/21/2020	CMPAS BOARD - WINDOM / H	604-49550-217	71.13
BORDER STATES	919316243	01/23/2020	CREDIT - OPERATING SUPPLIE	604-49550-217	-9.75
BORDER STATES	919316244	01/23/2020	CREDIT - OPERATING SUPPLIE	604-49550-217	-4.80
BORDER STATES	919283756	01/21/2020	UNIFORMS	604-49550-218	190.90
BORDER STATES	919300123	01/21/2020	UNIFORMS	604-49550-218	254.00
BORDER STATES	919300125	01/21/2020	UNIFORMS	604-49550-218	53.50
BORDER STATES	919300127	01/24/2020	UNIFORMS	604-49550-218	133.23
BORDER STATES	919324658	01/27/2020	UNIFORMS	604-49550-218	482.50
BORDER STATES	919324659	01/27/2020	UNIFORMS	604-49550-218	524.60
BORDER STATES	919324660	01/27/2020	UNIFORMS	604-49550-218	201.00
BORDER STATES	919332812	01/27/2020	UNIFORMS	604-49550-218	146.91
RUNNINGS SUPPLY, INC	#71920 12-24-19	01/22/2020	MAINTENANCE	604-49550-241	262.97
CMP - CENTRAL MUNICIPAL P	6747	12/31/2019	ENERGY - TRANSMISSION	604-49550-263	116,663.01
CMP - CENTRAL MUNICIPAL P	6747	12/31/2019	ENERGY - TRANSMISSION	604-49550-263	151,028.82
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	604-49550-321	77.56
GOPHER STATE ONE CALL	9120835	12/31/2019	LOCATES	604-49550-321	1.01
VERIZON WIRELESS	9846710389	01/29/2020	PHONE SERVICE #48657723	604-49550-321	131.43
INNOVATIVE SYSTEMS LLC	46731	12/31/2019	POSTAGE	604-49550-322	216.35
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	604-49550-326	191.37
INNOVATIVE SYSTEMS LLC	46276	01/03/2020	BILLING SYSTEM MAINTENAN	604-49550-326	1,521.00
INNOVATIVE SYSTEMS LLC	46603	01/10/2020	BILLING SYSTEM SOFTWARE S	604-49550-326	223.90
INNOVATIVE SYSTEMS LLC	46731	12/31/2019	PROCESSING	604-49550-326	179.20
US BANK	#6710 12-20-19	01/22/2020	CREDIT CARD - BEST WESTER	604-49550-334	223.00
INNOVATIVE SYSTEMS LLC	46731	12/31/2019	INSERTS	604-49550-350	2.82
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	604-49550-381	156.42
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	604-49550-382	20.87
MN ENERGY RESOURCES	202001138	01/24/2020	#0506419706-00001	604-49550-383	603.89
HOMETOWN SANITATION SER	0000354283	12/31/2019	GARBAGE SERVICE - ELECTRIC	604-49550-384	88.98
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	604-49550-385	40.34
SCHWALBACH HARDWARE	#72861 12-25-19	01/22/2020	MAINTENANCE	604-49550-402	199.99
CITY OF WINDOM	20200127	01/27/2020	PERMIT FOR CITY POWER HO	604-49550-402	22.50
CITY OF WINDOM	20200127	01/27/2020	PERMIT FOR CITY POWER HO	604-49550-402	529.75
RUNNINGS SUPPLY, INC	#71920 12-24-19	01/22/2020	MAINTENANCE	604-49550-404	33.73
GDF ENTERPRISES, INC	A17165	01/23/2020	MAINTENANCE	604-49550-404	769.83
GDF ENTERPRISES, INC	A17166	01/23/2020	MAINTENANCE	604-49550-404	1,339.09
GDF ENTERPRISES, INC	A17175	01/27/2020	MAINTENANCE	604-49550-404	159.78
ALTEC INDUSTRIES, INC.	50524031	01/23/2020	MAINTENANCE	604-49550-405	585.25
BORDER STATES	919300128	01/23/2020	MAINTENANCE	604-49550-405	35.72

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Payment Dates: 01202020 - 01312020

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BORDER STATES	919308025	01/27/2020	MAINTENANCE	604-49550-405	135.12
SCHWALBACH HARDWARE	#72861 12-25-19	01/22/2020	MAINTENANCE	604-49550-411	65.97
MN MUNICIPAL UTILITIES ASS	54847	01/23/2020	2020 MEMBER DUES	604-49550-433	13,156.00
COTTONWOOD CO HWY DEPT	20200122	01/22/2020	PERMIT CSAH 26 -UP 066	604-49550-444	150.00
COTTONWOOD CO HWY DEPT	20200122A	01/22/2020	PERMIT - CSAH 13 - UP-064	604-49550-444	250.00
COTTONWOOD CO HWY DEPT	20200122B	01/22/2020	PERMIT - CSAH 17 - UP 065	604-49550-444	350.00
CMP - CENTRAL MUNICIPAL P	6747	12/31/2019	ENERGY - TRANSMISSION	604-49550-450	2,804.35
DAKOTA SUPPLY GROUP	F146047	01/21/2020	ARENA LIGHTS	604-49550-450	13,622.00
<b>Activity 49550 - Electric Total:</b>					<b>308,490.69</b>
<b>Fund 604 - ELECTRIC Total:</b>					<b>316,543.86</b>

Fund: 609 - LIQUOR STORE

Activity: 49751 - Liquor Store

BLUE CROSS/BLUE SHIELD	2020-200954-01	01/27/2020	EAP SERVICES - ANNUAL FEE	609-49751-131	24.80
NCPERS MINNESOTA	844600022020	01/21/2020	INSURANCE #844600 - FEB. 2	609-49751-133	32.00
SCHWALBACH HARDWARE	#72861 12-25-19	01/22/2020	MAINTENANCE	609-49751-200	9.59
BEIM CONSULTING	1812	01/29/2020	WEBSITE DEVELOPMENT	609-49751-200	135.23
SCHWALBACH HARDWARE	#72861 12-25-19	01/22/2020	MAINTENANCE	609-49751-211	8.18
RAGE INC - CAMPUS CLEANER	14106	01/15/2020	SERVICE - RIVER BEND LIQ	609-49751-211	38.20
AH HERMEL COMPANY	808353	12/30/2019	MERCHANDISE	609-49751-217	114.15
BELLBOY CORP	0082191800	01/07/2020	MERCHANDISE	609-49751-251	144.00
BELLBOY CORP	0082346600	01/27/2020	MERCHANDISE	609-49751-251	144.00
BREAKTHRU BEVERAGE MN	1081084594	01/13/2020	MERCHANDISE	609-49751-251	2,265.10
JOHNSON BROS.	1471963	01/07/2020	MERCHANDISE	609-49751-251	1,080.41
JOHNSON BROS.	1476839	01/13/2020	MERCHANDISE	609-49751-251	2,823.74
SOUTHERN GLAZER'S OF MN	1913876	01/21/2020	MERCHANDISE	609-49751-251	89.91
PHILLIPS WINE & SPIRITS	2682649	01/07/2020	MERCHANDISE	609-49751-251	464.65
PHILLIPS WINE & SPIRITS	2685809	01/14/2020	MERCHANDISE	609-49751-251	3,377.15
PHILLIPS WINE & SPIRITS	353934	01/27/2020	CREDIT - MERCHANDISE	609-49751-251	-311.99
PHILLIPS WINE & SPIRITS	354153	01/27/2020	CREDIT - MERCHANDISE	609-49751-251	-12.00
SOUTHERN GLAZER'S OF MN	5053760	01/07/2020	MERCHANDISE	609-49751-251	5,741.20
JOHNSON BROS.	587082	01/27/2020	CREDIT - MERCHANDISE	609-49751-251	-7.91
BEVERAGE WHOLESALERS	098219	01/21/2020	MERCHANDISE	609-49751-252	3,284.45
BEVERAGE WHOLESALERS	099134	01/27/2020	MERCHANDISE	609-49751-252	13,562.85
BREAKTHRU BEVERAGE MN	1081084595	01/13/2020	MERCHANDISE	609-49751-252	98.20
DOLL DISTRIBUTING, LLC	241430	01/13/2020	MERCHANDISE	609-49751-252	9,475.75
DOLL DISTRIBUTING, LLC	246726	01/21/2020	MERCHANDISE	609-49751-252	1,150.00
DOLL DISTRIBUTING, LLC	246727	01/21/2020	MERCHANDISE	609-49751-252	5,538.07
DOLL DISTRIBUTING, LLC	246772	01/27/2020	CREDIT - MERCHANDISE	609-49751-252	-28.45
ARTISAN BEER COMPANY	3396664	01/07/2020	MERCHANDISE	609-49751-252	88.40
ARTISAN BEER COMPANY	3397553	01/13/2020	MERCHANDISE	609-49751-252	135.20
BREAKTHRU BEVERAGE MN	1081084594	01/13/2020	MERCHANDISE	609-49751-253	500.70
JOHNSON BROS.	1471964	01/07/2020	MERCHANDISE	609-49751-253	721.60
JOHNSON BROS.	1476840	01/13/2020	MERCHANDISE	609-49751-253	1,062.27
SOUTHERN GLAZER'S OF MN	1913876	01/21/2020	MERCHANDISE	609-49751-253	64.00
PHILLIPS WINE & SPIRITS	2682650	01/07/2020	MERCHANDISE	609-49751-253	91.00
PHILLIPS WINE & SPIRITS	2685810	01/14/2020	MERCHANDISE	609-49751-253	381.00
PHILLIPS WINE & SPIRITS	35393	01/27/2020	CREDIT - MERCHANDISE	609-49751-253	-91.00
SOUTHERN GLAZER'S OF MN	5053762	01/07/2020	MERCHANDISE	609-49751-253	210.00
MORGAN CREEK VINEYARDS	5538	12/31/2019	MERCHANDISE	609-49751-253	55.80
JOHNSON BROS.	587082	01/27/2020	CREDIT - MERCHANDISE	609-49751-253	-56.01
WINE MERCHANTS	7269450	01/14/2020	MERCHANDISE	609-49751-253	125.00
PAUSTIS WINE COMPANY	76365	01/07/2020	MERCHANDISE	609-49751-253	1,127.00
BREAKTHRU BEVERAGE MN	1081084594	01/13/2020	MERCHANDISE	609-49751-254	44.00
ATLANTIC COCA-COLA	2295606	01/21/2020	MERCHANDISE	609-49751-254	129.04
ATLANTIC COCA-COLA	2295607	01/21/2020	CREDIT - MERCHANDISE	609-49751-254	-1.70
AH HERMEL COMPANY	808353	12/30/2019	MERCHANDISE	609-49751-254	29.92
AH HERMEL COMPANY	808353	12/30/2019	MERCHANDISE	609-49751-256	89.01
AH HERMEL COMPANY	808353	12/30/2019	MERCHANDISE	609-49751-261	56.42
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	609-49751-321	130.30
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	609-49751-326	656.06

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BELLBOY CORP	0082191800	01/07/2020	MERCHANDISE	609-49751-333	14.15
BREAKTHRU BEVERAGE MN	1081084594	01/13/2020	MERCHANDISE	609-49751-333	41.16
JOHNSON BROS.	1471963	01/07/2020	MERCHANDISE	609-49751-333	10.44
JOHNSON BROS.	1471964	01/07/2020	MERCHANDISE	609-49751-333	26.10
JOHNSON BROS.	1476839	01/13/2020	MERCHANDISE	609-49751-333	71.34
JOHNSON BROS.	1476840	01/13/2020	MERCHANDISE	609-49751-333	38.28
SOUTHERN GLAZER'S OF MN	1913876	01/21/2020	MERCHANDISE	609-49751-333	4.10
PHILLIPS WINE & SPIRITS	2682649	01/07/2020	MERCHANDISE	609-49751-333	6.96
PHILLIPS WINE & SPIRITS	2682650	01/07/2020	MERCHANDISE	609-49751-333	1.74
PHILLIPS WINE & SPIRITS	2685809	01/14/2020	MERCHANDISE	609-49751-333	59.16
PHILLIPS WINE & SPIRITS	2685810	01/14/2020	MERCHANDISE	609-49751-333	8.70
PHILLIPS WINE & SPIRITS	35393	01/27/2020	CREDIT - MERCHANDISE	609-49751-333	-1.74
PHILLIPS WINE & SPIRITS	353934	01/27/2020	CREDIT - MERCHANDISE	609-49751-333	-1.74
SOUTHERN GLAZER'S OF MN	5053760	01/07/2020	MERCHANDISE	609-49751-333	82.93
SOUTHERN GLAZER'S OF MN	5053761	01/14/2020	MERCHANDISE	609-49751-333	9.22
SOUTHERN GLAZER'S OF MN	5053762	01/07/2020	MERCHANDISE	609-49751-333	10.25
WINE MERCHANTS	7269450	01/14/2020	MERCHANDISE	609-49751-333	1.74
PAUSTIS WINE COMPANY	76365	01/07/2020	MERCHANDISE	609-49751-333	16.25
AH HERMEL COMPANY	808353	12/30/2019	MERCHANDISE	609-49751-333	4.95
US BANK	#6710 12-20-19	01/22/2020	CREDIT CARD - FACEBOOK CA	609-49751-340	10.61
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	609-49751-381	802.64
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	609-49751-382	24.57
MN ENERGY RESOURCES	20200113C	01/27/2020	#0507314125-00001	609-49751-383	350.22
HOMETOWN SANITATION SER	0000354281	01/07/2020	GARBAGE SERVICE - RIVER BE	609-49751-384	169.00
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	609-49751-385	32.37
SCHWALBACH HARDWARE	#72861 12-25-19	01/22/2020	MAINTENANCE	609-49751-404	584.95
SCHWALBACH HARDWARE	#72861 12-25-19	01/22/2020	MAINTENANCE	609-49751-406	15.59

Activity 49751 - Liquor Store Total: 57,183.23

Fund 609 - LIQUOR STORE Total: 57,183.23

## Fund: 614 - TELECOM

## Activity: 49870 - Telecom

BLUE CROSS/BLUE SHIELD	2020-200954-01	01/27/2020	EAP SERVICES - ANNUAL FEE	614-49870-131	56.42
NCPERS MINNESOTA	844600022020	01/21/2020	INSURANCE #844600 - FEB. 2	614-49870-133	80.00
BEIM CONSULTING	1812	01/29/2020	WEBSITE DEVELOPMENT	614-49870-200	135.24
SCHWALBACH HARDWARE	#72861 12-25-19	01/22/2020	MAINTENANCE	614-49870-217	3.99
AMAZON CAPITAL SERVICES, I	1CFT-WHTY-L4GL	12/31/2019	#AQOYJ8ZNZN2YT - SUPPLIES	614-49870-217	30.97
US BANK	#6710 12-20-19	01/22/2020	CREDIT CARD - CARHARTT	614-49870-218	393.72
RUNNINGS SUPPLY, INC	#71920 12-24-19	01/22/2020	MAINTENANCE	614-49870-227	3.99
RUNNINGS SUPPLY, INC	#71920 12-24-19	01/22/2020	MAINTENANCE	614-49870-241	17.79
AMAZON CAPITAL SERVICES, I	1FNN-TMC6-HYGG	12/31/2019	#AQOYJ8ZNZN2YT - SUPPLIES	614-49870-241	199.34
AMAZON CAPITAL SERVICES, I	1J41-RGTN-K1JC	12/31/2019	#AQOYJ8ZNZN2YT - SUPPLIES	614-49870-241	98.80
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	614-49870-321	357.19
GOPHER STATE ONE CALL	9120835	12/31/2019	LOCATES	614-49870-321	1.02
VERIZON WIRELESS	9846710389	01/29/2020	PHONE SERVICE #48657723	614-49870-321	296.58
RUNNINGS SUPPLY, INC	#71920 12-24-19	01/22/2020	MAINTENANCE	614-49870-322	245.62
INNOVATIVE SYSTEMS LLC	46731	12/31/2019	POSTAGE	614-49870-322	216.35
INNOVATIVE SYSTEMS LLC	46276	01/03/2020	BILLING SYSTEM MAINTENAN	614-49870-326	875.00
INNOVATIVE SYSTEMS LLC	46276	01/03/2020	BILLING SYSTEM MAINTENAN	614-49870-326	1,521.00
INNOVATIVE SYSTEMS LLC	46460	01/03/2020	ACS - QUARTERLY 1/1 - 3/31	614-49870-326	900.00
INNOVATIVE SYSTEMS LLC	46603	01/10/2020	BILLING SYSTEM SOFTWARE S	614-49870-326	1,846.10
INNOVATIVE SYSTEMS LLC	46731	12/31/2019	PROCESSING	614-49870-326	179.20
NEUSTAR, INC.	L-0000030858	01/09/2020	#10202 - SERVICE	614-49870-326	12.25
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	614-49870-381	2,244.30
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	614-49870-382	19.08
MN ENERGY RESOURCES	20200109	12/31/2019	#0507509833-00001	614-49870-383	161.06
HOMETOWN SANITATION SER	0000354284	12/31/2019	GARBAGE SERVICE - TELECOM	614-49870-384	77.98
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	614-49870-385	35.27
AMAZON CAPITAL SERVICES, I	1M1K-LW9X-KFCQ	01/27/2020	#A2QOYJ8ZNZN2YT - SUPPLIES	614-49870-404	67.99
CENTURY LINK	485487	01/21/2020	DIRECTORY LISTINGS #MN - C	614-49870-441	165.48
CONSOLIDATED COMMUNICA	#1160904 1-1-20	01/16/2020	#1160904 - CONNECTION	614-49870-442	1,443.00

## Expense Approval Report

Payment Dates: 01202020 - 01312020

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
CCI SYSTEMS, INC	0111350-IN	01/15/2020	HEADEND EQUIPMENT - SUPP	614-49870-442	2,581.83
MLB NETWORK	133440	01/13/2020	SUBSCRIBER	614-49870-442	395.00
SHOWTIME NETWORKS INC	17130	12/31/2019	SUBSCRIBER	614-49870-442	248.71
FOX TELEVISION STATIONS, IN	315749	12/31/2019	SUBSCRIBER	614-49870-442	2,872.17
TOWER DISTRIBUTION COMP	818558	01/14/2020	SUBSCRIBER	614-49870-442	256.36
UNIVERSAL SERVICE ADMIN C	26N45AD4	01/27/2020	499A CONTRIBUTION	614-49870-443	1,607.65
CONSOLIDATED CALL CENTER	15259	12/31/2019	DA - OPERATOR ASSISTANCE 1	614-49870-445	134.02
NEUSTAR, INC.	20200109	01/09/2020	CREDIT BALANCE TO ZERO	614-49870-445	1.19
ICONECTIV	L-10146001	12/31/2019	#L-201353	614-49870-445	50.44
NEUSTAR, INC.	M-10973013	06/19/2018	SOW SERVICE	614-49870-445	10.69
NEUSTAR, INC.	M-10973014	06/19/2018	CREDIT - LNP SERVICE	614-49870-445	-11.88
ZAYO GROUP, LLC	#027696 1-1-20	01/07/2020	TRANSPORT - 2/1/20 TO 2/29	614-49870-447	1,950.00
US BANK	#6710 12-20-19	01/22/2020	CREDIT CARD - DREAM HOST	614-49870-447	139.00
US BANK	#6710 12-20-19	01/22/2020	CREDIT CARD - DREAM HOST	614-49870-447	139.00
MANKATO NETWORKS, LLC	388902	01/22/2020	SERVICE	614-49870-447	200.00
ZAYO GROUP, LLC	#114184-002376 1-1-20	01/07/2020	TRANSPORT 1/1/20 - 1/30/20	614-49870-451	887.33
CENTURY LINK	507-831-1075 104 1-16-20	01/29/2020	SERVICE AT 507-831-1075 104	614-49870-451	76.31
<b>Activity 49870 - Telecom Total:</b>					<b>23,222.55</b>
<b>Fund 614 - TELECOM Total:</b>					<b>23,222.55</b>

## Fund: 615 - ARENA

ARENA BOOSTER CLUB	20200121	01/21/2020	2018 AND 2019 SKATE SHARP	615-38102	171.12
					<b>171.12</b>

## Activity: 49850 - Arena

BLUE CROSS/BLUE SHIELD	2020-200954-01	01/27/2020	EAP SERVICES - ANNUAL FEE	615-49850-131	24.80
NCPERS MINNESOTA	844600022020	01/21/2020	INSURANCE #844600 - FEB. 2	615-49850-133	32.00
BEIM CONSULTING	1812	01/29/2020	WEBSITE DEVELOPMENT	615-49850-200	135.23
US BANK	#6710 12-20-19	01/22/2020	CREDIT CARD - CENEX LP	615-49850-212	120.00
US BANK	#6710 12-20-19	01/22/2020	CREDIT CARD - CENEX LP	615-49850-212	128.00
US BANK	#6710 12-20-19	01/22/2020	CREDIT CARD - CENEX LP	615-49850-212	72.00
RUNNINGS SUPPLY, INC	#71920 12-24-19	01/22/2020	MAINTENANCE	615-49850-215	35.94
SCHWALBACH HARDWARE	#72861 12-25-19	01/22/2020	MAINTENANCE	615-49850-215	8.49
ULTIMATE SAFETY CONCEPTS I	186307	01/15/2020	CHEMICALS	615-49850-216	248.36
RUNNINGS SUPPLY, INC	#71920 12-24-19	01/22/2020	MAINTENANCE	615-49850-217	15.36
SCHWALBACH HARDWARE	#72861 12-25-19	01/22/2020	MAINTENANCE	615-49850-217	13.77
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	615-49850-321	124.80
VERIZON WIRELESS	9846710389	01/29/2020	PHONE SERVICE #48657723	615-49850-321	58.47
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	615-49850-326	363.00
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	615-49850-381	6,760.20
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	615-49850-382	423.71
MN ENERGY RESOURCES	20200114	01/24/2020	#0504094426-00001	615-49850-383	2,297.91
HOMETOWN SANITATION SER	0000354285	12/31/2019	GARBAGE SERVICE - ARENA	615-49850-384	137.00
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	615-49850-385	121.18
SCHWALBACH HARDWARE	#72861 12-25-19	01/22/2020	MAINTENANCE	615-49850-404	34.92
US BANK	#6710 12-20-19	01/22/2020	CREDIT CARD - CALAMAC COR	615-49850-409	552.50
<b>Activity 49850 - Arena Total:</b>					<b>11,707.64</b>
<b>Fund 615 - ARENA Total:</b>					<b>11,878.76</b>

## Fund: 617 - M/P CENTER

## Activity: 49860 - M/P Center

BLUE CROSS/BLUE SHIELD	2020-200954-01	01/27/2020	EAP SERVICES - ANNUAL FEE	617-49860-131	42.75
NCPERS MINNESOTA	844600022020	01/21/2020	INSURANCE #844600 - FEB. 2	617-49860-133	48.00
US BANK	#6710 12-20-19	01/22/2020	CREDIT CARD - AMAZON SUP	617-49860-200	53.46
BEIM CONSULTING	1812	01/29/2020	WEBSITE DEVELOPMENT	617-49860-200	135.23
SHI INTERNATIONAL CORP	B11044903	01/24/2020	LICENSE - MICROSOFT OFFICE	617-49860-200	268.00
US BANK	#6710 12-20-19	01/22/2020	CREDIT CARD - AMAZON SUP	617-49860-217	55.00
US BANK	#6710 12-20-19	01/22/2020	CREDIT CARD - AMAZON SUP	617-49860-217	28.75
US BANK	#6710 12-20-19	01/22/2020	CREDIT CARD - SCHWALBACH	617-49860-217	11.17
US BANK	#6710 12-20-19	01/22/2020	CREDIT CARD - SCHWALBACH	617-49860-217	23.49
US BANK	#6710 12-20-19	01/22/2020	CREDIT CARD - SCHWALBACH	617-49860-217	16.75
US BANK	#6710 12-20-19	01/22/2020	CREDIT CARD - SCHWALBACH	617-49860-217	-18.71

Expense Approval Report

Payment Dates: 01202020 - 01312020

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
US BANK	#6710 12-20-19	01/22/2020	CREDIT CARD - SCHWALBACH	617-49860-217	2.66
US BANK	#6710 12-20-19	01/22/2020	CREDIT CARD - SCHWALBACH	617-49860-217	4.25
US BANK	#6710 12-20-19	01/22/2020	CREDIT CARD - SCHWALBACH	617-49860-217	9.61
US BANK	#6710 12-20-19	01/22/2020	CREDIT CARD - SCHWALBACH	617-49860-217	9.61
US BANK	#6710 12-20-19	01/22/2020	CREDIT CARD - SCHWALBACH	617-49860-217	57.69
US BANK	#6710 12-20-19	01/22/2020	CREDIT CARD - SCHWALBACH	617-49860-217	70.54
RAGE INC - CAMPUS CLEANER	13724	01/17/2020	SERVICE - COMM CENTER	617-49860-217	70.25
SPENCER WINZENRIED	20200129	01/29/2020	REIMBURSE FOR SUPPLIES -	617-49860-217	30.51
US BANK	#6710 12-20-19	01/22/2020	CREDIT CARD - HY VEE	617-49860-259	11.97
US BANK	#6710 12-20-19	01/22/2020	CREDIT CARD - HY VEE	617-49860-261	4.99
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	617-49860-321	62.05
VERIZON WIRELESS	9846710389	01/29/2020	PHONE SERVICE #48657723	617-49860-321	41.03
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	617-49860-326	403.33
US BANK	#6710 12-20-19	01/22/2020	CREDIT CARD - FACEBOOK AD	617-49860-340	275.53
US BANK	#6710 12-20-19	01/22/2020	CREDIT CARD - FACEBOOK AD	617-49860-340	400.00
US BANK	#6710 12-20-19	01/22/2020	CREDIT CARD - GOOGLE ADVE	617-49860-340	447.42
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	617-49860-381	1,341.28
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	617-49860-382	116.81
MN ENERGY RESOURCES	20200116	01/24/2020	#0503741572-00001	617-49860-383	1,433.35
HOMETOWN SANITATION SER	0000354286	12/31/2019	GARBAGE SERVICE - COMM C	617-49860-384	64.99
ELECTRIC FUND	20200130	01/30/2020	MONTHLY UTILITY & TELECO	617-49860-385	97.11
BRET RAVERTY	703683	01/21/2020	SERVICE -	617-49860-402	300.00
HANSON PLUMBING	6736	01/21/2020	SERVICE	617-49860-409	126.76
<b>Activity 49860 - M/P Center Total:</b>					<b>6,045.63</b>
<b>Fund 617 - M/P CENTER Total:</b>					<b>6,045.63</b>

Fund: 700 - PAYROLL

Internal Revenue Service-Payr	INV0001708	01/31/2020	Federal Tax Withholding	700-21701	10,670.11
MN Department of Revenue -	INV0001709	01/31/2020	State Withholding	700-21702	4,876.83
Internal Revenue Service-Payr	INV0001708	01/31/2020	Social Security	700-21703	13,048.98
MN Pera	INV0001705	01/31/2020	PERA	700-21704	957.08
MN Pera	INV0001705	01/31/2020	PERA	700-21704	7,366.81
MN Pera	INV0001705	01/31/2020	PERA	700-21704	14,013.43
MN State Deferred	INV0001706	01/31/2020	Deferred Compensation	700-21705	6,883.85
MN State Deferred	INV0001706	01/31/2020	Deferred Roth	700-21705	2,155.00
LOCAL UNION #949	20200115	01/16/2020	UNION DUES - JAN 2020	700-21707	1,762.80
LAW ENFORCEMENT LABOR S	20200115	01/16/2020	POLICE UNION DUES - JAN 20	700-21708	372.00
MN CHILD SUPPORT PAYMEN	INV0001701	01/17/2020	Child Support Payment	700-21709	94.60
Internal Revenue Service-Payr	INV0001708	01/31/2020	Medicare Withholding	700-21711	3,754.48
FURTHER (Select Account)	39286584	01/17/2020	FLEX SPENDING	700-21712	98.76
FURTHER (Select Account)	39296954	01/21/2020	FLEX SPENDING	700-21712	1,446.32
FURTHER (Select Account)	39301661	01/29/2020	FLEX SPENDING	700-21712	5,387.44
AFLAC	103319	01/17/2020	INSURANCE - JAN 2020 - AFT	700-21715	320.22
AFLAC	103319	01/17/2020	INSURANCE - JAN 2020 - PRE	700-21716	606.02
MN BENEFIT ASSOCIATION	2020-0082455	01/17/2020	INSURANCE 2/1/2020 PRE TA	700-21717	4.84
NCPERS MINNESOTA	844600022020	01/21/2020	INSURANCE #844600 - FEB. 2	700-21718	16.00
NCPERS MINNESOTA	844600022020	01/21/2020	INSURANCE #844600 - FEB. 2	700-21718	16.00
MN BENEFIT ASSOCIATION	2020-0082455	01/17/2020	INSURANCE 2/1/2020 AFTER T	700-21719	169.11
MII LIFE	20200115	01/17/2020	JAN 2020 - VEBA	700-21720	312.51
MII LIFE	20200115	01/17/2020	JAN 2020 - VEBA -	700-21720	10,625.15
MII LIFE	20200115	01/17/2020	JAN 2020 - HSA	700-21722	3,020.89
FURTHER (Select Account)	INV0001704	01/31/2020	HSA Employee Contribution	700-21723	382.31
<b>88,361.54</b>					
<b>Fund 700 - PAYROLL Total:</b>					<b>88,361.54</b>
<b>Grand Total:</b>					<b>1,185,805.73</b>

## Report Summary

## Fund Summary

Fund	Payment Amount
100 - GENERAL	27,492.30
211 - LIBRARY	1,657.62
225 - AIRPORT	1,391.54
230 - POOL	162.33
235 - AMBULANCE	4,839.48
250 - EDA GENERAL	130,858.93
254 - NORTH IND PARK	8,132.74
277 - TIF 1-22 CEMSTONE	365.00
308 - 2020 STREET PROJECT	19,343.90
401 - GENERAL CAPITAL PROJECTS	14,407.03
402 - CAPITAL PROJECT - ESF	108,267.85
601 - WATER	11,121.05
602 - SEWER	354,530.39
604 - ELECTRIC	316,543.86
609 - LIQUOR STORE	57,183.23
614 - TELECOM	23,222.55
615 - ARENA	11,878.76
617 - M/P CENTER	6,045.63
700 - PAYROLL	88,361.54
<b>Grand Total:</b>	<b>1,185,805.73</b>

## Account Summary

Account Number	Account Name	Payment Amount
100-41110-200	Office Supplies	135.23
100-41110-334	Meals/Lodging	26.18
100-41310-131	Employer Paid Insurance	67.55
100-41310-133	Employer Paid Insurance	80.00
100-41310-200	Office Supplies	784.64
100-41310-218	Uniforms	29.00
100-41310-321	Telephone	141.08
100-41310-326	Data Processing	311.58
100-41310-480	Other Miscellaneous	4,904.90
100-41910-133	Employer Paid Insurance	24.00
100-41910-200	Office Supplies	711.40
100-41910-321	Telephone	147.35
100-41940-381	Electric Utility	496.88
100-41940-382	Water Utility	56.23
100-41940-383	Gas Utility	807.39
100-41940-384	Refuse Disposal	89.28
100-41940-385	Sewer Utility	113.46
100-41940-406	Repairs & Maint - Groun	8.78
100-41940-480	Other Miscellaneous	98.24
100-42120-131	Employer Paid Insurance	117.14
100-42120-133	Employer Paid Insurance	128.00
100-42120-200	Office Supplies	195.54
100-42120-304	Legal Fees	3,957.50
100-42120-308	Training & Registrations	750.00
100-42120-321	Telephone	5.45
100-42120-326	Data Processing	136.00
100-42120-412	Rentals - Building	1,950.00
100-42120-419	Vehicle Lease	2,707.30
100-42120-444	License Fees	19.25
100-42220-200	Office Supplies	165.60
100-42220-217	Other Operating Supplie	163.50
100-42220-321	Telephone	42.14
100-42220-381	Electric Utility	315.19
100-42220-382	Water Utility	13.66

## Account Summary

Account Number	Account Name	Payment Amount
100-42220-383	Gas Utility	767.86
100-42220-384	Refuse Disposal	44.10
100-42220-385	Sewer Utility	29.99
100-42220-404	Repairs & Maint - M&E	102.96
100-42500-381	Electric Utility	31.56
100-43100-131	Employer Paid Insurance	78.67
100-43100-133	Employer Paid Insurance	80.00
100-43100-200	Office Supplies	171.20
100-43100-215	Materials & Equipment	127.56
100-43100-217	Other Operating Supplie	330.00
100-43100-241	Small Tools	76.97
100-43100-308	Training & Registrations	396.15
100-43100-321	Telephone	90.16
100-43100-381	Electric Utility	1,907.14
100-43100-382	Water Utility	19.75
100-43100-383	Gas Utility	953.09
100-43100-384	Refuse Disposal	88.98
100-43100-385	Sewer Utility	40.86
100-43100-401	Repairs & Maint - Buildi	70.76
100-43100-402	Repairs & Maint - Struct	308.05
100-43100-404	Repairs & Maint - M&E	358.54
100-43100-405	Repairs & Maint - Vehicl	345.50
100-43100-406	Repairs & Maint - Groun	21.48
100-45120-200	Office Supplies	135.23
100-45202-131	Employer Paid Insurance	6.84
100-45202-133	Employer Paid Insurance	16.00
100-45202-200	Office Supplies	135.23
100-45202-217	Other Operating Supplie	19.97
100-45202-326	Data Processing	466.67
100-45202-381	Electric Utility	407.27
100-45202-382	Water Utility	16.94
100-45202-384	Refuse Disposal	48.99
100-45202-385	Sewer Utility	43.16
100-45202-404	Repairs & Maint - M&E	44.72
100-45202-406	Repairs & Maint - Groun	10.51
211-45501-131	Employer Paid Insurance	6.84
211-45501-133	Employer Paid Insurance	16.00
211-45501-200	Office Supplies	336.64
211-45501-321	Telephone	27.69
211-45501-326	Data Processing	203.33
211-45501-381	Electric Utility	192.42
211-45501-382	Water Utility	19.48
211-45501-383	Gas Utility	606.29
211-45501-385	Sewer Utility	40.03
211-45501-433	Dues & Subscriptions	183.95
211-45501-435	Books and Pamphlets	24.95
225-45127-200	Office Supplies	135.23
225-45127-381	Electric Utility	1,256.31
230-45124-217	Other Operating Supplie	133.33
230-45124-381	Electric Utility	29.00
235-42153-200	Office Supplies	135.23
235-42153-217	Other Operating Supplie	545.30
235-42153-321	Telephone	218.54
235-42153-326	Data Processing	2,156.00
235-42153-334	Meals/Lodging	321.30
235-42153-381	Electric Utility	210.13
235-42153-382	Water Utility	9.10
235-42153-383	Gas Utility	511.90

## Account Summary

Account Number	Account Name	Payment Amount
235-42153-384	Refuse Disposal	29.40
235-42153-385	Sewer Utility	19.99
235-42153-404	Repairs & Maint - M&E	162.55
235-42153-405	Repairs & Maint - Vehicl	500.04
235-42153-435	Books and Pamphlets	20.00
250-46520-131	Employer Paid Insurance	13.68
250-46520-133	Employer Paid Insurance	24.00
250-46520-200	Office Supplies	216.59
250-46520-308	Training & Registrations	295.00
250-46520-321	Telephone	353.34
250-46520-381	Electric Utility	50.44
250-46520-438	Meeting Expense	27.13
250-46520-439	Special Projects	35.00
250-46520-491	Payments to Other Orga	129,843.75
254-46520-381	Electric Utility	132.74
254-49950-500	Capital Outlay	8,000.00
277-46530-592	TIF Site Imprvements	365.00
308-41000-303	Engineering and Surveyi	19,343.90
401-36230	Contributions and Dona	-10,000.00
401-49950-501	Capital Outlay - Police	857.03
401-49950-502	Capital Outlay - Fire	23,550.00
402-49980-602	Other Long-Term Obliga	82,000.00
402-49980-612	Other Interest	26,267.85
601-14200	Inventory	273.68
601-49400-131	Employer Paid Insurance	35.92
601-49400-133	Employer Paid Insurance	16.00
601-49400-200	Office Supplies	135.23
601-49400-216	Chemicals and Chemical	434.50
601-49400-217	Other Operating Supplie	6.60
601-49400-321	Telephone	117.61
601-49400-322	Postage	216.35
601-49400-326	Data Processing	1,527.20
601-49400-381	Electric Utility	5,407.77
601-49400-382	Water Utility	17.61
601-49400-383	Gas Utility	840.09
601-49400-384	Refuse Disposal	89.98
601-49400-385	Sewer Utility	34.39
601-49400-386	Landfill	50.00
601-49400-404	Repairs & Maint - M&E	67.99
601-49400-408	Repairs & Maint - Distrib	1,850.13
602-16200	Buildings	312,823.00
602-49450-131	Employer Paid Insurance	53.88
602-49450-133	Employer Paid Insurance	48.00
602-49450-200	Office Supplies	135.23
602-49450-310	Lab Testing	1,230.40
602-49450-321	Telephone	215.19
602-49450-322	Postage	216.33
602-49450-326	Data Processing	1,527.20
602-49450-381	Electric Utility	13,818.83
602-49450-382	Water Utility	333.58
602-49450-383	Gas Utility	144.32
602-49450-402	Repairs & Maint - Struct	51.98
602-49450-404	Repairs & Maint - M&E	122.94
602-49450-433	Dues & Subscriptions	145.00
602-49980-611	Bond Interest	23,664.51
604-14200	Inventory	437.17
604-16440	Motor Vehicles	7,616.00
604-49550-131	Employer Paid Insurance	49.59

## Account Summary

Account Number	Account Name	Payment Amount
604-49550-133	Employer Paid Insurance	96.00
604-49550-200	Office Supplies	403.23
604-49550-217	Other Operating Supplie	113.21
604-49550-218	Uniforms	1,986.64
604-49550-241	Small Tools	262.97
604-49550-263	Merchandise for Resale -	267,691.83
604-49550-321	Telephone	210.00
604-49550-322	Postage	216.35
604-49550-326	Data Processing	2,115.47
604-49550-334	Meals/Lodging	223.00
604-49550-350	Printing & Design	2.82
604-49550-381	Electric Utility	156.42
604-49550-382	Water Utility	20.87
604-49550-383	Gas Utility	603.89
604-49550-384	Refuse Disposal	88.98
604-49550-385	Sewer Utility	40.34
604-49550-402	Repairs & Maint - Struct	752.24
604-49550-404	Repairs & Maint - M&E	2,302.43
604-49550-405	Repairs & Maint - Vehicl	756.09
604-49550-411	Repairs & Maint - Sub St	65.97
604-49550-433	Dues & Subscriptions	13,156.00
604-49550-444	License Fees	750.00
604-49550-450	Conservation	16,426.35
609-49751-131	Employer Paid Insurance	24.80
609-49751-133	Employer Paid Insurance	32.00
609-49751-200	Office Supplies	144.82
609-49751-211	Cleaning Supplies	46.38
609-49751-217	Other Operating Supplie	114.15
609-49751-251	Liquor	15,798.26
609-49751-252	Beer	33,304.47
609-49751-253	Wine	4,191.36
609-49751-254	Soft Drinks & Mix	201.26
609-49751-256	Tobacco Products	89.01
609-49751-261	Other Merchandise	56.42
609-49751-321	Telephone	130.30
609-49751-326	Data Processing	656.06
609-49751-333	Freight and Express	403.99
609-49751-340	Advertising & Promotion	10.61
609-49751-381	Electric Utility	802.64
609-49751-382	Water Utility	24.57
609-49751-383	Gas Utility	350.22
609-49751-384	Refuse Disposal	169.00
609-49751-385	Sewer Utility	32.37
609-49751-404	Repairs & Maint - M&E	584.95
609-49751-406	Repairs & Maint - Groun	15.59
614-49870-131	Employer Paid Insurance	56.42
614-49870-133	Employer Paid Insurance	80.00
614-49870-200	Office Supplies	135.24
614-49870-217	Other Operating Supplie	34.96
614-49870-218	Uniforms	393.72
614-49870-227	Utility System Maint Sup	3.99
614-49870-241	Small Tools	315.93
614-49870-321	Telephone	654.79
614-49870-322	Postage	461.97
614-49870-326	Data Processing	5,333.55
614-49870-381	Electric Utility	2,244.30
614-49870-382	Water Utility	19.08
614-49870-383	Gas Utility	161.06

## Account Summary

Account Number	Account Name	Payment Amount
614-49870-384	Refuse Disposal	77.98
614-49870-385	Sewer Utility	35.27
614-49870-404	Repairs & Maint - M&E	67.99
614-49870-441	Transmission Fees	165.48
614-49870-442	Subscriber Fees	7,797.07
614-49870-443	Intergovernmental Fees	1,607.65
614-49870-445	Switch Fees	184.46
614-49870-447	Internet Expense	2,428.00
614-49870-451	Call Completion	963.64
615-38102	Arena Skating	171.12
615-49850-131	Employer Paid Insurance	24.80
615-49850-133	Employer Paid Insurance	32.00
615-49850-200	Office Supplies	135.23
615-49850-212	Motor Fuels	320.00
615-49850-215	Materials & Equipment	44.43
615-49850-216	Chemicals and Chemical	248.36
615-49850-217	Other Operating Supplie	29.13
615-49850-321	Telephone	183.27
615-49850-326	Data Processing	363.00
615-49850-381	Electric Utility	6,760.20
615-49850-382	Water Utility	423.71
615-49850-383	Gas Utility	2,297.91
615-49850-384	Refuse Disposal	137.00
615-49850-385	Sewer Utility	121.18
615-49850-404	Repairs & Maint - M&E	34.92
615-49850-409	Repairs & Maint - Utilitie	552.50
617-49860-131	Employer Paid Insurance	42.75
617-49860-133	Employer Paid Insurance	48.00
617-49860-200	Office Supplies	456.69
617-49860-217	Other Operating Supplie	371.57
617-49860-259	Non- Alcoholic	11.97
617-49860-261	Other Merchandise	4.99
617-49860-321	Telephone	103.08
617-49860-326	Data Processing	403.33
617-49860-340	Advertising & Promotion	1,122.95
617-49860-381	Electric Utility	1,341.28
617-49860-382	Water Utility	116.81
617-49860-383	Gas Utility	1,433.35
617-49860-384	Refuse Disposal	64.99
617-49860-385	Sewer Utility	97.11
617-49860-402	Repairs & Maint - Struct	300.00
617-49860-409	Repairs & Maint - Utilitie	126.76
700-21701	Federal Withholding	10,670.11
700-21702	State Withholding	4,876.83
700-21703	FICA Tax Withholding	13,048.98
700-21704	PERA Contributions	22,337.32
700-21705	Retirement	9,038.85
700-21707	Union Dues	1,762.80
700-21708	PD Union Dues	372.00
700-21709	Wage Levy	94.60
700-21711	Medicare Tax Withholdi	3,754.48
700-21712	Flex Account	6,932.52
700-21715	Individual Insurance-Afla	320.22
700-21716	Individual Insurance-Afla	606.02
700-21717	Individual Insurance-MB	4.84
700-21718	Individual Insurance-NC	32.00
700-21719	Individual Insurance-MB	169.11
700-21720	VEBA Contributions	10,937.66

**Account Summary**

Account Number	Account Name	Payment Amount
700-21722	HSA Contribution	3,020.89
700-21723	HSA Employee Contribu	<u>382.31</u>
	<b>Grand Total:</b>	<b>1,185,805.73</b>

**Project Account Summary**

Project Account Key	Payment Amount
**None**	<u>1,185,805.73</u>
<b>Grand Total:</b>	<b>1,185,805.73</b>

LA  
1-30-2020

## RESOLUTION #2020-

**INTRODUCED:**

**SECONDED:**

**VOTED:**     **Aye:**  
              **Nay:**  
              **Absent:**

**AUTHORIZATION TO ACCEPT DONATION  
FROM DEBORAH & ARLAND POLZIN  
TO THE WINDOM POLICE DEPARTMENT K-9 UNIT**

---

**WHEREAS**, Minnesota State Statute §465.03 requires that any city accepting a grant or gift of real or personal property shall accept such by resolution of the governing body expressing the terms prescribed by the donor; and

**WHEREAS**, the City of Windom has received a donation of \$50.00 from Deborah & Arland Polzin for the Windom Police Department K-9 Unit; and

**WHEREAS**, the donors request that the donation be used for the K-9 Unit.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA**, that the City Council accepts the donation of \$50.00 offered by Deborah & Arland Polzin to be used for the K-9 Unit.

Adopted by the Council this 4<sup>th</sup> day of February, 2020.

\_\_\_\_\_  
Dominic Jones, Mayor

Attest: \_\_\_\_\_  
Steven Nasby, City Administrator

## ACTION ITEM



**CITY OF WINDOM**  
444 9th Street  
Windom, MN 56101  
Phone: 507-831-6129  
Fax: 507-831-6127  
[www.windom-mn.com](http://www.windom-mn.com)

**TO:** City Council  
**FROM:** Shelby Medina, CEO  
**DATE:** January 30, 2020  
**RE:** Medicare & Medicaid Services Authorization  
**DEPT:** Windom Area Health  
**CONTACT:** [Shelby.Medina@SanfordHealth.org](mailto:Shelby.Medina@SanfordHealth.org)

---

### **Recommendations/Options/Action Requested**

Windom Area Health is requesting an updated “Authorization Letter” signed by the Mayor from the City of Windom.

---

### **Issue Summary/Background**

Previously the City had provided an “Authorization Letter” required by Medicare and Medicaid Services. The letter stated responsibility for Windom Area Hospital in the event there is any outstanding debt owed to the Centers for Medicare and Medicaid Services.

Shelby Medina, Windom Area Health CEO, will attend the Council Meeting to provide additional information and answer questions regarding the request made by Windom Area Health.

### **Fiscal Impact**

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There is no financial cost to the City.

### **Attachments**

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1. Letter dated December 21, 2010.



December 21, 2010

Centers for Medicare and Medicaid Services  
Noridian Administrative Services  
Attn: Provider Enrollment  
PO Box 6714  
Fargo, ND 58108

To Whom It May Concern,

The City of Windom owns Windom Area Hospital. The City of Windom will be legally and financially responsible in the event that there is any outstanding debt owed to the Centers for Medicare and Medicaid Services.

Sincerely,



Kirby Kruse  
City of Windom Mayor



# ACTION ITEM



**CITY OF WINDOM**  
444 9th Street  
Windom, MN 56101  
Phone: 507-831-6129  
Fax: 507-831-6127  
[www.windom-mn.com](http://www.windom-mn.com)

**TO:** City Council  
**FROM:** Denise Nichols  
**DATE:** January 30, 2020  
**RE:** **City Wide Cleanup Event**  
**DEPT:** Administration  
**CONTACT:** Denise Nichols 832-8652

---

## **Recommendations/Options/Action Requested**

Staff requests the City Council approve the attached proposal and contract with Hometown Sanitation for the annual Citywide Cleanup Event and determine the date in 2020 for the event. Hometown Sanitation will conduct the cleanup event for the entire city on one Saturday. Due to previous commitments, Hometown cannot conduct the event on the first Saturday in May. Available dates in May include May 9<sup>th</sup>, 16<sup>th</sup> or 23<sup>rd</sup>. Currently L & S Recycling is also available for any of those dates.

## **Issue Summary/Background**

The County will charge a fee of \$11/per mattress or box spring that is recycled. The County will provide curbside mattress and box spring pickup for an additional \$2/per piece for a total cost of \$13.00 per mattress or box spring. If a mattress or box spring is not recycled and is picked up by Hometown, there will be a charge of \$25 per piece. Hometown will be instructed not to pick up any mattresses or box springs.

L & S Recycling will provide recycling services for the cleanup. Their rates are as follows for curbside recycling of electronics and appliances:

Free - Lap Tops, Computer Towers, Cell Phones

\$15.00 - all appliances

\$30.00 – TVs and monitors CRT (tube) and Flat Screens

\$15.00 – All Electronics (not falling under the Category of TVs) – Example: Printers, VCRs, Blue Ray Players, Stereos, DVD Players, etc. (no charge for cables or cords)

## **Fiscal Impact**

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The City collects a monthly fee of \$1.00 per household for the cleanup event and recycling tag fees cover costs for recycling unless the Council offers reduced recycling rates/subsidies.

## **Attachments**

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Hometown Sanitation Proposal and Contract

# **HOMETOWN**

## **SANITATION SERVICES LLC**

Windom Office: 1041 3rd Avenue • PO Box 68 • Windom, MN 56101 • Phone: 507-832-8946  
Fairmont Office: 1031 Fairview Avenue • Fairmont, MN 56031 • Phone: 507-235-5665

January 30, 2020

To: Denise Nichols & Windom City Council Members  
Re: City of Windom City-Wide Cleanup Proposal

Dear Denise & Council Members,

It's that time again to revisit the contract for City-Wide Cleanup, as our most recent contract expired with last year's collection. We hope the service we've provided over the years has met or exceeded your expectations, and would appreciate the opportunity to continue to provide that service year after year.

With that being said, this document outlines our proposal for an extension.

As in years past, our proposal includes a base rate per ton, and would also include a fuel stipulation, if fuel is over \$3.99/gallon.

**Hometown's Bid for City-Wide Cleanup for the City of Windom is \$140/ton in 2020, \$145 in 2021, and \$150/ton in 2022.**

If the average fuel (diesel) price is under \$4.00 per gallon in Windom on the day of the service, the rate will be as listed in the proposal. If fuel is between \$4.00 and \$4.99 per gallon, the per ton rate would increase by \$5/ton. If fuel is \$5.00-\$5.99 per gallon, the per ton rate would increase by \$10/ton, and so forth.

The prices above do NOT include the 9.75% residential solid waste tax, and the City of Windom would be responsible for landfill expenses.

A pre-existing contract with another community prohibits us from taking on a cleanup on the first Saturday of May. However, we are generally pretty open outside of that date. For 2020, we would be available to provide that service on May 9, 16 or 23. If you'd like a different date, please let us know. As has been recent history, we would provide service to all of Windom on just one Saturday, rather than two. The last date consideration is the Cottonwood County Landfill. They are generally very willing to work with us once dates are established, but we would need to verify with them before we would 100% confirm any date you may choose.

### **Points of Consideration**

The Cottonwood County Landfill made changes relating to the disposal of mattresses in 2017. Because the City of Windom is responsible for the disposal costs, we would await direction from you regarding the disposal of mattresses (or any other changes the landfill may make in acceptable items). Whether or not you would want them included in the service is your discretion, we would just need to know beforehand so we can communicate clearly to the public and our teammates.

Lastly, should the Cottonwood County Landfill make other changes, specifically – but not limited to, changes in rate or other terms, Hometown reserves the right to replace the terms of this contract with new, updated terms.

### **Conclusion**

We want to thank you again for discussing your needs with us. Our relationship with the City of Windom and its council has been a positive one for us over the years. If you have any questions regarding the content, please let me know.

Sincerely,



Mike Johnson, General Manager  
Hometown Sanitation Services  
1041 3<sup>rd</sup> Avenue – Windom

**SOLID WASTE SERVICES CONTRACT  
CITY-WIDE CLEAN-UP**

THIS CONTRACT is made commencing the \_\_\_\_ day of \_\_\_\_\_ 2020, by and between the City of Windom, MN, hereinafter referred to as "City," and Hometown Sanitation Services, Inc., hereinafter referred to as "Contractor."

WHEREAS, Contractor has been awarded the contract for city-wide clean-up for the City for 2020 - through 2022.

WHEREAS, the following sets forth the dates and compensation for such service.

**NOW, THEREFORE, IT IS AGREED:**

1. Contractor shall provide services for city-wide clean-up on dates to be agreed upon and determined in the spring of 2020, 2021 and 2022.
2. Such services shall not include pick up of household hazardous waste, appliances, electronics, tires, recyclables, light bulbs, and demolition and construction debris. Mattresses and other items the Cottonwood County Landfill charges extra for can be collected only with the written pre-approval of the City.
3. Compensation to Contractor shall be \$140 per ton in 2020, \$145 per ton in 2021, and \$150 per ton in 2022. These prices do not include tax.
4. The City of Windom is responsible for all disposal fees associated with its cleanup.

Hometown Sanitation Services, Inc.

By: \_\_\_\_\_

Its: \_\_\_\_\_

City of Windom

By: \_\_\_\_\_  
Its Mayor

Attest: \_\_\_\_\_  
Its City Administrator

# ACTION ITEM



**CITY OF WINDOM**  
444 9th Street  
Windom, MN 56101  
Phone: 507-831-6129  
Fax: 507-831-6127  
[www.windom-mn.com](http://www.windom-mn.com)

**TO:** City Council  
**FROM:** Glenn Lund, Water\Wastewater Superintendent  
**DATE:** Feb 4, 2020  
**RE:** Wastewater Foreman  
**DEPT:** Administration  
**CONTACT:** Glenn Lund: [Glenn.lund@windommn.com](mailto:Glenn.lund@windommn.com)

---

## **Recommendations/Options/Action Requested**

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The Utility Commission recommends that the City Council take the following action:

1. Promote Steve Willard to Wastewater Foreman position

## **Issue Summary/Background**

---

Due to the recent staffing changes in the Water\Wastewater Department we are needing to fill the Wastewater foreman position. The advertisement period for the Wastewater Foreman has expired. A hiring committee consisting of Council member Grunig, Utility Commission liaison and I reviewed the four applications and held interviews for a new Wastewater Foreman

We are recommending to the City Council the hiring of Steve Willard, retroactive to Feb 3, 2020. Given Mr. Willard's work experience of 15 years with the City and with five of those years at the wastewater and Water plants we recommend that he starts at a Step 11 of the Wastewater Foreman scale. Upon a successful completion of the six-month probationary period the compensation would advance to Step 12. The Utility Commission has also recommended this promotion

## **Fiscal Impact**

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The position is a replacement of an existing position, which has been budgeted within the Water and Wastewater funds.

## **Attachments**

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1. None



PROTECTING, MAINTAINING & IMPROVING THE HEALTH OF ALL MINNESOTANS

January 17, 2020

Windom City Council  
c/o Mr. Steve Nasby, Admin.  
Windom City Hall  
444 Ninth Street, Box 38  
Windom, Minnesota 56101 - 0038

Dear Council Members:

SUBJECT: Lead/Copper Tap Water Monitoring Report, PWSID 1170006

This letter is to report the results of your recent lead/copper monitoring that is required by the Safe Drinking Water Act. The results revealed the following 90th percentile levels:

90th percentile lead level = 2  $\mu\text{g/l}$  (rounded as 0.002 mg/l).  
The action level for lead is 15.0  $\mu\text{g/l}$ .

90th percentile copper level = 1020  $\mu\text{g/l}$  (rounded as 1.020 mg/l).  
The action level for copper is 1300  $\mu\text{g/l}$ .

Based on these results, your public water system **has not exceeded** the action level for lead and **has not exceeded** the action level for copper.

By federal rule, 40 CFR 141.85, you are required to provide the lead/copper results to persons served at the sites that were tested. In addition, you must provide them with an explanation of the health effects of lead/copper, list steps consumers can take to reduce exposure to lead/copper in drinking water, and water utility contact information. The notification must also provide the maximum contaminant level goals, the action levels for lead/copper, and the definitions for these two terms.

Notification must be made within 30 days by U.S. Mail. If the residence is a rental property, both the occupant(s) of the residence and rental property owner must be notified. To assist you in meeting the notification requirements, we have enclosed a sample letter and a fact sheet on lead/copper in drinking water. All of the information contained in the sample letter is EPA required language and must be included in your letter and provided to the homeowner. If you would like to receive any of the enclosed documents via e-mail, please send your request to [pauline.wuoti@state.mn.us](mailto:pauline.wuoti@state.mn.us).

The lead/copper sampling site addresses are private data. This information was classified as "nonpublic" by the Minnesota Department of Administration in October 2004, upon the request of Minnesota Department of Health (MDH) and Minnesota community water supply

Windom City Council  
Page 2  
January 17, 2020  
PWSID 1170006

systems. When notifying the persons served at the sites that were tested, provide them with the results for that address only.

Within 10 days after notifying the residents of their results, you must complete the enclosed Lead/Copper Results Delivery Certification form and return it to us along with a copy of the letter that you sent to the residents notifying them of their results. A return envelope is enclosed for your convenience.

Please note that all enclosures are sent to the addressee of this letter. Persons receiving a copy (cc) of the letter do not receive any enclosures. It is the responsibility of the addressee to follow through with the requirements.

A sampling kit will be sent to you prior to your next scheduled sampling date. The enclosed report should be placed in your records and a copy maintained on or near the water supply premises and available for public inspection for not less than ten (10) years.

If you have any questions, please contact me at 651-201-4674, or Anna Schliep at 651-201-4667.

Sincerely,



Pauline A. Wuoti  
Community Public Water Supply Unit  
Environmental Health Division  
P.O. Box 64975  
St. Paul, Minnesota 55164-0975

PAW  
Enclosures  
cc: Water Superintendent

**ACTION ITEM**



**CITY OF WINDOM**  
444 9th Street  
Windom, MN 56101  
Phone: 507-831-6129  
Fax: 507-831-6127  
[www.windom-mn.com](http://www.windom-mn.com)

**TO:** City Council  
**FROM:** Mayor Dominic Jones  
**DATE:** January 31, 2020  
**RE:** Mayor Appointment  
**DEPT:** Mayor/Council  
**CONTACT:** Mayor Dominic Jones

---

**Recommendations/Options/Action Requested**

Recommendation from the Mayor to the City Council for approval of the following 2020 Appointment.

---

**Community Center**

Virgil Meier

12/31/22

**Fiscal Impact**

---

None.

**Attachments**

---

None.



**BOLTON  
& MENK**

Real People. Real Solutions.

12224 Nicollet Avenue  
Burnsville, MN 55337-1649

Ph: (952) 890-0509  
Fax: (952) 890-8065  
Bolton-Menk.com

January 30, 2020

Via Email

City of Windom  
444 9<sup>th</sup> Street  
PO Box 38  
Windom, MN 56101-0038

RE: Payment Request No. 15  
Wastewater Treatment Facility Improvements  
Windom, Minnesota  
Project No. T22.113672

Attn: Steve Nasby, City Administrator

Dear Mayor and Council Members:

Please find attached Application for Payment No. 15 from Gridor Constr., Inc. for the work completed to date for the construction of the Wastewater Treatment Facility Improvements. We reviewed this application and find it acceptable for payment. We recommend making a payment of \$378,325.00 to Gridor Constr., Inc. Please sign the first page of the application, forward copy along with the payment to Gridor Constr., Inc., a copy to Chelsea Alger, Bolton & Menk, and keep one copy for your records.

Sincerely,

**Bolton & Menk, Inc.**

**R. Kelly Yahnke**  
Project Manager

RKY

Enclosure



Item No.	B Description of Work	C Scheduled Value	D Work Completed		E	F Material Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H Percent Completed (G/C)	I Balance To Finish (C-G)	
			From Previous Application	This Period						
				Percent						Amount
<b>Division 1</b>										
1.001	Mobilization Insurance and Bonds	\$450,000	\$450,000				\$450,000	100.0%	\$0	
1.001	Allowances	\$421,000	\$104,977	15%	\$63,150		\$168,127	39.9%	\$252,873	
Subtotal for	Division 1	\$871,000	\$554,977		\$63,150		\$618,127	71.0%	\$252,873	
			\$554,977			check	\$618,127			
<b>Division 2</b>										
2.001	Erosion Control / Silt Fence	\$30,000	\$25,500				\$25,500	85.0%	\$4,500	
2.002	Clear and Grub Site	\$35,000	\$35,000				\$35,000	100.0%	\$0	
2.003	Fine Grade and Restore Site	\$300,000	\$75,000				\$75,000	25.0%	\$225,000	
2.004	Demo Labor and Material	\$420,000	\$294,000	2.00%	\$8,400		\$302,400	72.0%	\$117,600	
2.005	General Excavation	\$400,000	\$376,000	1.00%	\$4,000		\$380,000	95.0%	\$20,000	
2.006	General Backfill Materials	\$250,000	\$220,000	1.00%	\$2,500		\$222,500	89.0%	\$27,500	
2.007	Pipe Lining - Alt #1	\$1,270,000	\$1,206,500				\$1,206,500	95.0%	\$63,500	
2.008	Pipe Lining - Alt #2	\$330,000	\$313,500				\$313,500	95.0%	\$16,500	
2.009	Fencing	\$20,000	\$3,000				\$3,000	15.0%	\$17,000	
2.010	Landscaping and Seedings	\$25,000					\$0	0.0%	\$25,000	
2.011	Roads, Walks and Curbs	\$175,000					\$0	0.0%	\$175,000	
2.012	Site Utilities - Labor & Equipment	\$315,000	\$204,750	5.00%	\$15,750		\$220,500	70.0%	\$94,500	
2.013	Site Utilities - Material	\$425,000	\$178,500			\$241,370	\$419,870	98.8%	\$5,130	
2.014	Manholes - Labor/ Equipment & Material	\$40,000	\$28,000			\$10,245	\$38,245	95.6%	\$1,755	
Subtotal for	Division 2	\$4,035,000	\$2,959,750.00		\$30,650	\$251,615	\$3,242,015	80.35%	\$792,985	
			check	\$2,959,750		Check	\$3,242,015			
<b>Division 3</b>										
3.001	F/P/I Concrete 4000 cy @ 450 cy	\$1,800,000	\$1,620,000	0.50%	\$9,000		\$1,629,000	90.5%	\$171,000	
3.002	Rebar Materials	\$530,000	\$503,500				\$503,500	95.0%	\$26,500	
3.003	Rebar Install	\$230,000	\$207,000	5.00%	\$11,500		\$218,500	95.0%	\$11,500	
3.004	Precast Concrete / Hollowcore	\$60,000	\$60,000				\$60,000	100.0%	\$0	
Subtotal for	Division 3	\$2,620,000	\$2,390,500.00		\$20,500	\$0	\$2,411,000	92.02%	\$209,000	
			check	\$2,390,500		Check	\$2,411,000			

Item No.	B Description of Work	C Scheduled Value	D Work Completed		E Amount	F Material Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H Percent Completed (G/C)	I Balance To Finish (C-G)	
			From Previous Application	This Period						
				Percent						Amount
<b>Division 4</b>										
4.001	Masonry	\$360,000	\$324,000	10.00%	\$36,000		\$360,000	100.0%	\$0	
Subtotal for	Division 4	\$360,000	\$324,000.00		\$36,000	\$0	\$360,000	100.00%	\$0	
		check	\$324,000			Check	\$360,000			
<b>Division 5</b>										
5.001	Misc Metals - Materials	\$240,000	\$184,800			\$45,804	\$230,604	96.1%	\$9,396	
5.002	Misc Metals - Labor	\$60,000	\$36,000	10.00%	\$6,000		\$42,000	70.0%	\$18,000	
5.003	Hatches	\$20,000	\$20,000				\$20,000	100.0%	\$0	
Subtotal for	Division 5	\$320,000	\$240,800.00		\$6,000	\$45,804	\$292,604	91.44%	\$27,396	
		check	\$240,800			Check	\$292,604			
<b>Division 6</b>										
6.001	Carpentry	\$10,000	\$3,000				\$3,000	30.0%	\$7,000	
Subtotal for	Division 6	\$10,000	\$3,000.00		\$0	\$0	\$3,000	30.00%	\$7,000	
		check	\$3,000			Check	\$3,000			
<b>Division 7</b>										
7.001	Dampproofing	\$30,000	\$30,000				\$30,000	100.0%	\$0	
7.002	Insulation / Vapor Barriers	\$35,000	\$35,000				\$35,000	100.0%	\$0	
7.003	Roof System	\$70,000		65.00%	\$45,500		\$45,500	65.0%	\$24,500	
7.004	Caulking	\$15,000					\$0	0.0%	\$15,000	
Subtotal for	Division 7	\$150,000	\$65,000.00		\$45,500	\$0	\$110,500	73.67%	\$39,500	
		check	\$65,000			Check	\$110,500			
<b>Division 8</b>										
8.001	Hollow Metal Doors Frames and Hardware	\$35,000		10.00%	\$3,500	\$23,110	\$26,610	76.0%	\$8,390	
8.002	Overhead Doors	\$15,000		100.00%	\$15,000		\$15,000	100.0%	\$0	
Subtotal for	Division 8	\$50,000	\$0.00		\$18,500	\$23,110	\$41,610	83.22%	\$8,390	
		check				Check	\$41,610			

Item No.	B Description of Work	C Scheduled Value	D Work Completed		E Material Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H Percent Completed (G/C)	I Balance To Finish (C-G)	
			From Previous Application	This Period					
				Percent					Amount
<b>Division 9</b>									
9.001	Painting - Headworks	\$100,000		20.00%	\$20,000	\$20,000	20.0%	\$80,000	
9.002	Painting - Anaerobic / Anoxic Basins	\$70,000				\$0	0.0%	\$70,000	
9.003	Painting - Rapid Mix Tank	\$35,000				\$0	0.0%	\$35,000	
9.004	Painting - Aeration Tanks 1-3	\$110,000				\$0	0.0%	\$110,000	
9.005	Painting - Clarifiers 1 & 2	\$35,000	\$35,000			\$35,000	100.0%	\$0	
9.006	Painting - Control Building	\$40,000				\$0	0.0%	\$40,000	
9.007	Painting - Filter Building	\$25,000	\$22,500			\$22,500	90.0%	\$2,500	
9.008	Painting - Chlorine / Post Aeratoxin	\$50,000	\$50,000			\$50,000	100.0%	\$0	
9.009	Painting - Sludge Building / Biosolids	\$65,000	\$6,500			\$6,500	10.0%	\$58,500	
Subtotal for	<b>Division 9</b>	<b>\$530,000</b>	<b>\$114,000.00</b>		<b>\$20,000</b>	<b>\$0</b>	<b>25.28%</b>	<b>\$396,000</b>	
		check	\$114,000			Check	\$134,000		
<b>Division 10</b>									
10.001	Specialties	\$5,000				\$0	0.0%	\$5,000	
Subtotal for	<b>Division 10</b>	<b>\$5,000</b>	<b>\$0.00</b>		<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>	<b>\$5,000</b>	
		check				Check	\$0		
<b>Division 11</b>									
11.001	Horizontal End Suction Pumps	\$80,000		5.00%	\$4,000	\$63,343	84.2%	\$12,657	
11.002	Chemical Feed Equipment	\$230,000	\$69,000			\$150,000	95.2%	\$11,000	
11.003	Hydraulic Gates	\$55,000	\$48,950			\$4,514	97.2%	\$1,536	
11.004	Submersible Pumps	\$50,000	\$10,000			\$33,024	86.0%	\$6,976	
11.005	Recess Vortex Pumps	\$110,000	\$8,800	91.50%	\$100,650	\$109,450	99.5%	\$550	
11.006	Rotary Lobe Pumps	\$75,000	\$74,250	1.00%	\$750	\$75,000	100.0%	\$0	
11.007	Grit Removal Equipment	\$160,000	\$158,400	0.50%	\$800	\$159,200	99.5%	\$800	
11.008	Fine Screen	\$275,000	\$273,625	0.30%	\$825	\$274,450	99.8%	\$550	
11.009	Clarifier Equipment	\$250,000	\$250,000			\$250,000	100.0%	\$0	
11.010	Blowers	\$375,000	\$30,000	1.00%	\$3,750	\$327,311	96.3%	\$13,939	
11.011	Fine Bubble Aeration	\$100,000	\$7,000			\$85,000	92.0%	\$8,000	
11.012	Sludge Heat Exchanger	\$40,000	\$39,600			\$39,600	99.0%	\$400	
11.013	Course Bubble Aeration	\$40,000	\$5,000			\$35,000	100.0%	\$0	
11.014	Rapid Mixers	\$40,000	\$4,000			\$31,849	89.6%	\$4,151	
11.015	Submersible Mixers	\$50,000				\$45,084	90.2%	\$4,916	
11.016	Biosolids Tank Mixers	\$75,000	\$75,000			\$75,000	100.0%	\$0	
11.017	Lab Equipment	\$10,000	\$10,000			\$10,000	100.0%	\$0	
11.018	Samplers	\$20,000	\$20,000			\$20,000	100.0%	\$0	
Subtotal for	<b>Division 11</b>	<b>\$2,035,000</b>	<b>\$1,083,625.00</b>		<b>\$110,775</b>	<b>\$775,125</b>	<b>96.78%</b>	<b>\$65,475</b>	
		check	\$1,083,625						

Item No.	B Description of Work	C Scheduled Value	D Work Completed		E Amount	F Material Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H Percent Completed (G/C)	I Balance To Finish (C-G)	
			From Previous Application	This Period						
				Percent						Amount
<b>Division 12</b>										
12.001	Furnishings	\$3,200					\$0	0.0%	\$3,200	
Subtotal for	Division 12	\$3,200	\$0.00		\$0	\$0	\$0	0.00%	\$3,200	
			check			Check	\$0			
<b>Division 13</b>										
13.001	Disc Filters	\$730,000	\$730,000				\$730,000	100.0%	\$0	
13.002	FRP Wiers and Baffles	\$30,000	\$30,000				\$30,000	100.0%	\$0	
Subtotal for	Division 13	\$760,000	\$760,000.00		\$0	\$0	\$760,000	100.00%	\$0	
			check	\$760,000		Check	\$760,000			
<b>Division 14</b>										
14.001	Davit Hoists	\$7,000					\$0	0.0%	\$7,000	
Subtotal for	Division 14	\$7,000	\$0.00		\$0	\$0	\$0	0.00%	\$7,000	
			check			Check	\$0			
<b>Division 15</b>										
15.001	Int. DIP & FTGS - Material	\$850,000	\$765,000	2.00%	\$17,000	\$58,614	\$840,614	98.9%	\$9,386	
15.002	Int. DIP & FTGS - Labor	\$150,000	\$105,000	5.00%	\$7,500		\$112,500	75.0%	\$37,500	
15.003	Valves	\$500,000	\$431,700	10.20%	\$51,000	\$16,654	\$499,354	99.9%	\$646	
15.004	Misc Process Pipe - Material	\$50,000	\$17,500	5.00%	\$2,500		\$20,000	40.0%	\$30,000	
15.005	Misc Process Pipe - Labor	\$30,000	\$10,500	5.00%	\$1,500		\$12,000	40.0%	\$18,000	
15.006	Mechanical Insulation	\$32,000					\$0	0.0%	\$32,000	
15.007	Pre-treatment Plumbing / HVAC	\$250,000	\$87,500	15.00%	\$37,500		\$125,000	50.0%	\$125,000	
15.008	Sludge Building Plumbing /HVAC	\$50,000		20.00%	\$10,000		\$10,000	20.0%	\$40,000	
15.009	Filter Building Plumbing / HVAC	\$50,000	\$37,500	5.00%	\$2,500		\$40,000	80.0%	\$10,000	
15.010	Control Building Plumbing / HVAC	\$50,000	\$10,000	5.00%	\$2,500		\$12,500	25.0%	\$37,500	
15.011	Insulation	\$50,000					\$0	0.0%	\$50,000	
15.012	Temp Controls	\$80,000	\$8,000				\$8,000	10.0%	\$72,000	
Subtotal for	Division 15	\$2,142,000	\$1,472,700.00		\$132,000	\$75,268	\$1,679,968	78.43%	\$462,032	
			check	\$1,472,700		Check	\$1,679,968			

Item No.	B Description of Work	C Scheduled Value	D		E		F Material Presently Stored (Not in D or E)	G Total Completed and Stored To Date  (D+E+F)	H Percent Completed (G/C)	I Balance To Finish (C-G)
			From Previous Application	Work Completed This Period						
				Percent	Amount					
16.001	Electrical GC's	\$30,000	\$19,800	5.00%	\$1,500		\$21,300	71.0%	\$8,700	
16.002	Basic Materials	\$100,000	\$54,000	4.00%	\$4,000		\$58,000	58.0%	\$42,000	
16.003	Conduit and Fittings	\$250,000	\$107,500	5.00%	\$12,500	\$20,000	\$140,000	56.0%	\$110,000	
16.004	Wire and Cable	\$210,000	\$63,000	5.00%	\$10,500	\$110,103	\$183,603	87.4%	\$26,397	
16.005	Outlet Boxes	\$10,000	\$3,000	20.00%	\$2,000		\$5,000	50.0%	\$5,000	
16.006	Pull and Junction Boxes	\$15,000	\$9,000				\$9,000	60.0%	\$6,000	
16.007	Wiring Devices	\$10,000					\$0	0.0%	\$10,000	
16.008	Electrical Motors	\$15,000	\$3,150	30.00%	\$4,500		\$7,650	51.0%	\$7,350	
16.009	Disconnects	\$60,000	\$9,000	10.00%	\$6,000	\$2,500	\$17,500	29.2%	\$42,500	
16.010	Grounding	\$10,000	\$5,000	5.00%	\$500		\$5,500	55.0%	\$4,500	
16.011	Transformers	\$20,000	\$4,800			\$12,300	\$17,100	85.5%	\$2,900	
16.012	Panelboards	\$25,000	\$3,000			\$14,000	\$17,000	68.0%	\$8,000	
16.013	MCC's	\$410,000	\$393,600				\$393,600	96.0%	\$16,400	
16.014	Transfer Switches	\$50,000	\$50,000				\$50,000	100.0%	\$0	
16.015	Lighting	\$100,000	\$70,000				\$70,000	70.0%	\$30,000	
16.016	Generator	\$160,000	\$160,000				\$160,000	100.0%	\$0	
16.017	Electrical Resistance Heating	\$25,000	\$4,000	15.00%	\$3,750		\$7,750	31.0%	\$17,250	
16.018	Softwear	\$135,000	\$2,700			\$100,000	\$102,700	76.1%	\$32,300	
16.019	Control Panels	\$670,000	\$616,400				\$616,400	92.0%	\$53,600	
16.020	Fiber Optics	\$20,000	\$8,000				\$8,000	40.0%	\$12,000	
16.021	DO Analyzers	\$50,000	\$17,000				\$17,000	34.0%	\$33,000	
16.022	Nitrate Analyzers	\$60,000	\$21,600				\$21,600	36.0%	\$38,400	
16.023	Ammonia Analyzers	\$35,000	\$5,600				\$5,600	16.0%	\$29,400	
16.024	Phosphorus Analyzers	\$35,000	\$3,500				\$3,500	10.0%	\$31,500	
16.025	LEL Gas Monitoring	\$15,000	\$6,300				\$6,300	42.0%	\$8,700	
16.026	Cable Junction Boxes	\$35,000	\$15,750				\$15,750	45.0%	\$19,250	
16.027	Control Stations	\$15,000	\$0,600			\$9,152	\$9,752	65.0%	\$5,248	
16.028	Instrumentation	\$115,000	\$17,250			\$40,291	\$57,541	50.0%	\$57,459	
16.029	Coordination Study	\$15,000					\$0	0.0%	\$15,000	
Subtotal for	Division 16	\$2,700,000	\$1,673,550.00		\$45,250	\$308,346	\$2,027,146	75.08%	\$672,854	
		check	\$1,673,550			Check	\$2,027,146			
	<b>Grand Total</b>	<b>\$16,598,200</b>	<b>\$11,641,902</b>		<b>\$528,325</b>	<b>\$1,479,268</b>	<b>13,649,495</b>	<b>82.23%</b>	<b>\$2,948,705</b>	
							13,649,495			

# Windom, MN WWTF

## Stored Materials & Equipment Summary

Gridor Constr., Inc.  
3990 27th Street SE  
Buffalo, MN 55313



Pay Req. No. 15  
Period Ending: 1/31/2020

Pay Item No.	Pay Application Work Item	Scheduled Value	Previous Stored To Date	New Storage This Month	Vendor/Description for New Storage	Total Stored to Date	Previous Installed to Date	Installed this month	Total Installed to date	Amount Remaining in Storage
<b>Grand Totals</b>		<b>\$16,598,200</b>								
1.001	Mobilization Insurance and Bonds	\$450,000								
1.001	Allowances	\$421,000								
Subtotal for	<b>Division 1</b>	<b>\$871,000</b>								

<b>Division 2</b>										
2.001	Erosion Control / Silt Fence	\$30,000								
2.002	Clear and Grub Site	\$35,000								
2.003	Fine Grade and Restore Site	\$300,000								
2.004	Demol Labor and Material	\$420,000								
2.005	General Excavation	\$400,000								
2.006	General Backfill Materials	\$250,000								
2.007	Pipe Lining - Alt #1	\$1,270,000								
2.008	Pipe Lining - Alt #2	\$330,000								
2.009	Fencing	\$20,000								
2.010	Landscaping and Seedings	\$25,000								
2.011	Roads, Walks and Curbs	\$175,000								
2.012	Site Utilities - Labor & Equipment	\$315,000								
2.013	Site Utilities - Material	\$425,000	\$366,370			\$366,370	\$125,000		\$125,000	\$241,370
2.014	Manholes - Labor/ Equipment & Material	\$40,000	\$29,007			\$29,007	\$18,762		\$18,762	\$10,245
Subtotal for	<b>Division 2</b>	<b>\$4,035,000</b>	<b>\$395,377</b>	<b>\$0</b>		<b>\$395,377</b>	<b>\$143,762</b>	<b>\$0</b>	<b>\$143,762</b>	<b>\$251,615</b>

<b>Division 3</b>										
3.001	F/PI Concrete 4000 cy @ 450 cy	\$1,800,000								
3.002	Rebar Materials	\$530,000	\$189,303			\$189,303	\$189,303		\$189,303	
3.003	Rebar Install	\$230,000								
3.004	Precast Concrete / Hollowcore	\$60,000	\$21,855			\$21,855	\$21,855		\$21,855	
Subtotal for	<b>Division 3</b>	<b>\$2,620,000</b>	<b>\$211,158</b>	<b>\$0</b>		<b>\$211,158</b>	<b>\$211,158</b>	<b>\$0</b>	<b>\$211,158</b>	<b>\$0</b>

<b>Division 4</b>										
4.001	Masonry	\$360,000								
Subtotal for	<b>Division 4</b>	<b>\$360,000</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Division 5</b>										
5.001	Misc Metals - Materials	\$240,000	\$160,804			\$160,804	\$115,000		\$115,000	\$45,804
5.002	Misc Metals - Labor	\$60,000								
5.003	Hatches	\$20,000	\$14,716			\$14,716	\$14,716		\$14,716	
Subtotal for	<b>Division 5</b>	<b>\$320,000</b>	<b>\$175,520</b>	<b>\$0</b>		<b>\$175,520</b>	<b>\$129,716</b>	<b>\$0</b>	<b>\$129,716</b>	<b>\$45,804</b>

<b>Division 6</b>										
6.001	Carpentry	\$10,000								
Subtotal for	<b>Division 6</b>	<b>\$10,000</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# Windom, MN WWTF

## Stored Materials & Equipment Summary

Gridor Constr., Inc.  
3990 27th Street SE  
Buffalo, MN 55313



Pay Req. No. 15  
Period Ending: 1/31/2020

Pay Item No.	Pay Application Work Item	Scheduled Value	Previous Stored To Date	New Storage This Month	Vendor/Description for New Storage	Total Stored to Date	Previous Installed to date	Installed this month	Total Installed to date	Amount Remaining in Storage
<b>Division 7</b>										
7.001	Dampproofing	\$30,000								
7.002	Insulation / Vapor Barriers	\$35,000								
7.003	Roof System	\$70,000								
7.004	Caulking	\$15,000								
Subtotal for	Division 7	\$150,000	\$0	\$0		\$0	\$0	\$0	\$0	\$0

<b>Division 8</b>										
8.001	Hollow Metal Doors Frames and Hardware	\$35,000	\$23,110			\$23,110				\$23,110
8.002	Overhead Doors	\$15,000								
Subtotal for	Division 8	\$50,000	\$23,110	\$0		\$23,110	\$0	\$0	\$0	\$23,110

<b>Division 9</b>										
9.001	Painting - Headworks	\$100,000								
9.002	Painting - Anaerobic / Anoxic Basins	\$70,000								
9.003	Painting - Rapid Mix Tank	\$35,000								
9.004	Painting - Aeration Tanks 1-3	\$110,000								
9.005	Painting - Clarifiers 1 & 2	\$35,000								
9.006	Painting - Control Building	\$40,000								
9.007	Painting - Filter Building	\$25,000								
9.008	Painting - Chlorine / Post Aeration	\$50,000								
9.009	Painting - Sludge Building / Biosolids	\$65,000								
Subtotal for	Division 9	\$530,000	\$0	\$0		\$0	\$0	\$0	\$0	\$0

<b>Division 10</b>										
10.001	Specialties	\$5,000								
Subtotal for	Division 10	\$5,000	\$0	\$0		\$0	\$0	\$0	\$0	\$0

<b>Division 11</b>										
11.001	Horizontal End Suction Pumps	\$80,000	\$63,343			\$63,343				\$63,343
11.002	Chemical Feed Equipment	\$230,000	\$150,000			\$150,000				\$150,000
11.003	Hydraulic Gates	\$55,000	\$21,514			\$21,514	\$17,000		\$17,000	\$4,514
11.004	Submersible Pumps	\$50,000	\$33,024			\$33,024				\$33,024
11.005	Recess Vortex Pumps	\$110,000	\$100,000			\$100,000		\$100,000	\$100,000	
11.006	Rotary Lobe Pumps	\$75,000	\$62,986			\$62,986	\$62,986		\$62,986	
11.007	Grit Removal Equipment	\$160,000	\$151,416			\$151,416	\$151,416		\$151,416	
11.008	Fine Screen	\$275,000	\$245,813			\$245,813	\$245,813		\$245,813	
11.009	Clarifier Equipment	\$250,000	\$197,603			\$197,603	\$197,603		\$197,603	
11.010	Blowers	\$375,000	\$327,311			\$327,311				\$327,311
11.011	Fine Bubble Aeration	\$100,000	\$85,000			\$85,000				\$85,000
11.012	Sludge Heat Exchanger	\$40,000	\$35,000			\$35,000	\$35,000		\$35,000	
11.013	Course Bubble Aeration	\$40,000	\$35,000			\$35,000				\$35,000
11.014	Rapid Mixers	\$40,000	\$31,849			\$31,849				\$31,849
11.015	Submersible Mixers	\$50,000	\$45,084			\$45,084				\$45,084
11.016	Biosolids Tank Mixers	\$75,000	\$64,700			\$64,700	\$64,700		\$64,700	
11.017	Lab Equipment	\$10,000								
11.018	Samplers	\$20,000								
Subtotal for	Division 11	\$2,035,000	\$1,649,643	\$0		\$1,649,643	\$774,518	\$100,000	\$874,518	\$775,125

# Windom, MN WWTF

## Stored Materials & Equipment Summary

Gridor Constr., Inc.  
3990 27th Street SE  
Buffalo, MN 55313



Pay Req. No. 15  
Period Ending: 1/31/2020

Pay Item No.	Pay Application Work Item	Scheduled Value	Previous Stored To Date	New Storage This Month	Vendor/Description for New Storage	Total Stored to Date	Previous installed to date	Installed this month	Total installed to date	Amount Remaining in Storage
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Division 12										
12.001	Furnishings	\$3,200								
Subtotal for	Division 12	\$3,200	\$0	\$0		\$0	\$0	\$0	\$0	\$0

Division 13										
13.001	Disc Filters	\$730,000	\$51,349			\$51,349	\$51,349		\$51,349	
13.002	FRP Wiers and Baffles	\$30,000	\$25,000			\$25,000	\$25,000		\$25,000	
Subtotal for	Division 13	\$760,000	\$76,349	\$0		\$76,349	\$76,349	\$0	\$76,349	\$0

Division 14										
14.001	Davit Hoists	\$7,000								
Subtotal for	Division 14	\$7,000	\$0	\$0		\$0	\$0	\$0	\$0	\$0

Division 15										
15.001	Int. DIP & FTGS - Material	\$850,000	\$308,614			\$308,614	\$250,000		\$250,000	\$58,614
15.002	Int. DIP & FTGS - Labor	\$150,000								
15.003	Valves	\$500,000	\$466,654			\$466,654	\$400,000	\$50,000	\$450,000	\$16,654
15.004	Misc Process Pipe - Material	\$50,000								
15.005	Misc Process Pipe - Labor	\$30,000								
15.006	Mechanical Insulation	\$32,000								
15.007	Pre-treatment Plumbing / HVAC	\$250,000								
15.008	Sludge Building Plumbing /HVAC	\$50,000								
15.009	Filter Building Plumbing / HVAC	\$50,000								
15.010	Control Building Plumbing / HVAC	\$50,000								
15.011	Insulation	\$50,000								
15.012	Temp Controls	\$80,000								
Subtotal for	Division 15	\$2,142,000	\$775,268	\$0		\$775,268	\$650,000	\$50,000	\$700,000	\$75,268

Division 16										
16.001	Electrical GC's	\$30,000								
16.002	Basic Materials	\$100,000								
16.003	Conduit and Fittings	\$250,000	\$20,000			\$20,000				\$20,000
16.004	Wire and Cable	\$210,000	\$110,103			\$110,103				\$110,103
16.005	Outlet Boxes	\$10,000								
16.006	Pull and Junction Boxes	\$15,000								
16.007	Wiring Devices	\$10,000								
16.008	Electrical Motors	\$15,000								
16.009	Disconnects	\$80,000	\$2,500			\$2,500				\$2,500
16.010	Grounding	\$10,000								
16.011	Transformers	\$20,000	\$12,300			\$12,300				\$12,300
16.012	Panelboards	\$25,000	\$14,000			\$14,000				\$14,000
16.013	MCC's	\$410,000	\$150,000			\$150,000	\$150,000		\$150,000	
16.014	Transfer Switches	\$50,000								
16.015	Lighting	\$100,000								
16.016	Generator	\$160,000								
16.017	Electrical Resistance Heating	\$25,000								

# Windom, MN WWTF

## Stored Materials & Equipment Summary

Gridor Constr., Inc.  
3990 27th Street SE  
Buffalo, MN 55313



Pay Req. No. 15  
Period Ending: 1/31/2020

Pay Item No.	Pay Application Item Description	Scheduled Value	Previous Stored To Date	New Storage This Month	Storage Description for New Storage	Total Stored to Date	Previous Installed to date	Installed This Month	Total Installed to date	Amount Remaining in Storage
16.018	Softwear	\$135,000	\$100,000			\$100,000				\$100,000
16.019	Control Panels	\$670,000	\$206,549			\$206,549	\$206,549		\$206,549	
16.020	Fiber Optics	\$20,000								
16.021	DO Analyzers	\$50,000								
16.022	Nitrate Analyzers	\$60,000								
16.023	Ammonia Analyzers	\$35,000								
16.024	Phosphorus Analyzers	\$35,000								
16.025	LEL Gas Monitoring	\$15,000								
16.026	Cable Junction Boxes	\$35,000								
16.027	Control Stations	\$15,000	\$9,152			\$9,152				\$9,152
16.028	Instrumentation	\$115,000	\$40,291			\$40,291				\$40,291
16.029	Coordination Study	\$15,000								
<b>Subtotal for</b>	<b>Division 16</b>	<b>\$2,700,000</b>	<b>\$664,895</b>	<b>\$0</b>		<b>\$664,895</b>	<b>\$206,549</b>	<b>\$0</b>	<b>\$356,549</b>	<b>\$308,346</b>
<b>Grand Totals</b>		<b>\$16,598,200</b>	<b>\$3,971,320</b>	<b>\$0</b>		<b>\$3,971,320</b>	<b>\$2,192,052</b>	<b>\$150,000</b>	<b>\$2,492,052</b>	<b>\$1,479,268</b>