

**Council Meeting**  
**Tuesday, November 5, 2019**  
**City Council Chamber**  
**8:05 p.m.**  
**AGENDA**



Call to Order  
Pledge of Allegiance

1. Consent Agenda

- Minutes
  - Council Minutes – October 15 & 30, 2019
  - Economic Development Authority – October 14, 2019
  - Community Center Commission – October 21, 2019
  - Utility Commission – October 23, 2019
  - Windom Telecom Commission – October 28, 2019
- Licenses
  - Annual Cigarette License Renewals
  - Annual Game of Skill License Renewals
  - Annual Theatre License Renewal
  - Temporary Liquor License – BARC – December 13, 2019
  - Liquor License Renewals
    - Phat Pheasant Pub
    - Windom Duffy's Inc.
    - Plaza Jalisco II
    - Windom Country Club
    - River City Eatery LLC – (Changing License from Full On-Sale)
      - Wine On-Sale
      - Beer On-Sale
      - Strong Beer Authorization
    - China Restaurant
      - Wine On-Sale
      - Beer On-Sale
      - Strong Beer Authorization
    - Windstream Inns LLC
      - Wine On-Sale
      - Beer On-Sale
      - Strong Beer Authorization
- Regular Bills

2. Department Heads

3. Public Hearing Residential Tax Abatement – 1940 Great Bend Blvd

4. Resolution – Call for a Public Hearing 2020 Street Improvement Project

5. Firefighter Relief Association Benefit Increase

6. Personnel Hiring Recommendations

- Community Center Maintenance Assistant
- Retirement Notice – Mike Haugen



7. Resolution Designating Annual Polling Place
8. Council Meeting Date - Set Date For Budget Workshop – November 19, 2019 – 5:00 pm
9. New Business
10. Old Business
11. Contractor Payments
  - Wastewater Treatment Facility Imp Project – Gridor Construction #12 - \$1,078,671.00
12. Council Comments
13. Adjourn

**Regular Council Meeting  
City Hall, Council Chamber  
October 15, 2019  
6:30 p.m.**

1. Call to Order:

The meeting was called to order by Mayor Dominic Jones

2. Roll Call:

Council Present: Mayor Dominic Jones, JoAnn Ray, Marv Grunig, Rod Byam, Jenny Quade and James Nelson

Council Absent: None

City Staff Present: Steve Nasby, City Administrator; Jeff Dahna, Telecom Manager; Dawn Aamot, Library Director; Scott Peterson, Police Chief and Drew Hage, Development Director

3. Pledge of Allegiance

4. Consent Agenda:

- Minutes
  - Council Minutes – October 1, 2019
  - HRA – September 18, 2019
  - Joint Government – September 30, 2019
  - Tree Commission – October 2, 2019
  - Library Board – October 8, 2019
  - Planning Commission – October 8, 2019
  - Park & Recreation Commission – October 9, 2019
- Regular Bills

**Motion by Byam second by Quade approving the Consent Agenda. Motion carried 5 – 0.**

5. Department Heads:

Jeff Dahna, Telecom Manager, updated the Council on the Blandin Foundation Fall Conference. Dahna along with Denise Nichols, Finance & Information System Analyst, attended the conference to accept the Blandin Foundation Courageous Leadership Award on behalf of the City. He expressed appreciation to the Blandin Foundation for guiding the City of Windom in efforts to bring fiber to the home. Dahna wishes to show the award presentation on Channel 3. Jones congratulated Dahna and the WindomNet staff.

Dawn Aamot, Library Director, stated that it was National Teen Read Week. She encouraged teens and tweens to stop by the library and check out a book or two. Aamot noted that they also held a pumpkin decorating contest with 17 entries and voting for “Best Pumpkin” via Facebook. She also stated that trick-or-treaters can stop by on Halloween until 5:30 to get a treat.

6. Resolutions Accepting Donations:

**Council Member Ray introduced the Resolution No. 2019-58, entitled "AUTHORIZATION TO ACCEPT A DONATION IN MEMORY OF JOHN AND NANCY RESH TO THE WINDOM LIBRARY FOR OUTDOOR BENCHES" and moved its adoption. The resolution was seconded by Grunig and on roll call vote: Yes: Nelson, Quade, Byam, Grunig, and Ray. No: None. Absent: None. Abstain: None. Resolution passed 5 - 0.**

Aamot stated these funds will be used to replace the benches in front of the library with memorial plaques attached to them. The Resh's were long time patrons of the Library.

**Council Member Grunig introduced the Resolution No. 2019-59, entitled "AUTHORIZATION TO ACCEPT A DONATION FROM THE WINDOM ARENA BOOSTER CLUB FOR THE WINDOM ARENA" and moved its adoption. The resolution was seconded by Nelson and on roll call vote: Yes: Byam, Grunig, Nelson, Quade, and Ray. No: None. Absent: None. Abstain: None. Resolution passed 5 - 0.**

**Council Member Ray introduced the Resolution No. 2019-60, entitled "AUTHORIZATION TO ACCEPT A DONATION FROM VESTED INTEREST K9 FOR THE WINDOM POLICE DEPARTMENT" and moved its adoption. The resolution was seconded by Nelson and on roll call vote: Yes: Quade, Byam, Grunig, Ray, and Nelson. No: None. Absent: None. Abstain: None. Resolution passed 5 - 0.**

7. Residential Tax Abatement – Resolution Calling for a Public Hearing:

Drew Hage, Development Director, told Council that an application has been received to build a home at 1940 Great Bend Blvd. The City of Windom has approved a tax abatement program and would need to hold a public hearing to approve the tax abatement request for the proposed improvements to this parcel. Based on the 2019 market values, the estimated abatement for the City is approximately \$1,362 per year for 5 years. This program has helped construct 8 new homes within the City of Windom. Hage is requesting a Public Hearing be held at the November 5<sup>th</sup> Council Meeting.

**Council Member Nelson introduced the Resolution No. 2019-61, entitled "A RESOLUTION CALLING FOR PUBLIC HEARING ON PROPOSED TAX ABATEMENT FOR NEW RESIDENTIAL PROJECT" and moved its adoption. The resolution was seconded by Grunig and on roll call vote: Yes: Grunig, Byam, Quade, Ray, and Nelson. No: None. Absent: None. Abstain: None. Resolution passed 5 - 0.**

8. School Resource Officer Agreement:

Steve Nasby, City Administrator, reviewed the extension agreement between the City of Windom and the Windom Area School District #177 for the School Resource Officer. The previous agreement has expired. The SRO is used at the school for 69% of the year and the Windom School district would reimburse the City of Windom for the officer's salary and benefits for this time based on the least senior Windom police officer hired to re-fill the Police Department's position vacated during this time. The Windom School District has approved the agreement and is seeking City Council approval.

Council noted the positive relationships from this program and encouraged Officer Wallace and the School District to present an update at a future meeting.

**Motion by Grunig second by Nelson approving the Agreement between the City of Windom and Windom Area School District #177 for the School Resource Officer. Motion carried 5 – 0.**

9. Second Reading Ordinance #181, 2<sup>nd</sup> Series – Amending Chapter 118 – Alcoholic Beverages:

Nasby explained the City of Windom code is to approve a wine/strong beer license to an applicant with 60% of their sales being attributable to food sales. The State of Minnesota has recently eliminated the 60% requirement, but still requires this establishment to hold a food license. As the City's Ordinance is more restrictive than the State, which it can be. However, staff is requesting an amendment to mimic the State Statute. This change is in response to a request to open a Tap House in downtown Windom in an underutilized building.

**Motion by Ray second by Quade approving the Second Reading Ordinance #181, 2<sup>nd</sup> Series – Amending Chapter 118 – Alcoholic Beverages. Motion carried 5 – 0.**

10. Personnel – Arena – Seasonal Part-time Help:

Jones mentioned the Arena is seeking a part-time seasonal employee to assist in covering operational hours, cleaning, and rink maintenance. Tim Hogan, Recreation Director is recommending hiring Jason Roslanski at the rate of \$12.00 per hour. This is a budgeted position.

**Motion by Ray second by Quade to approve hiring Jason Roslanski as a part-time, seasonal employee at \$12.00/hour. Motion carried 5 – 0.**

11. New Business:

None.

12. Old Business:

Nasby noted the upcoming Budget workshop is scheduled for October 30 at 4:30 PM.

Quade said the Census Committee is scheduled to meet on October 29 at 6 PM and she is expecting about 20 people to train.

13. Contractor Payment:

**Motion by Byam second by Ray to approve the Pay Request #2 for APX Construction Group LLC in the amount of \$150,051.65 for the Airport Hangar and Taxilane Construction Project. Motion carried 5 - 0.**

14. Council Comments:

Quade said the Community Center Open House went well. Quade thanked attendees, the craft beer vendors, and the Windom Fire Department for showcasing their thermal cameras. The Community Center had bouncy houses, music, games, and finger foods to enjoy. Quade added

Preliminary

the Windom Fire Department had their Fire Prevention Week and a successful Open House/Pancake Breakfast.

Grunig mentioned that he, along with Jones, Nasby, and Hage met in Mankato with Cemstone representatives and discussed the redevelopment of their Windom Property. This opportunity is a work in progress.

Jones thanked Hage for his work to receive grant funding for some of the redevelopment of the Cemstone site. The City has received two grants thus far two reduce expenditures for a possible project.

Byam cautioned the public to be aware of kids outside with the darkness coming earlier at night.

15. Adjournment:

**Mayor Jones adjourned the meeting by unanimous consent at 6:59 p.m.**

\_\_\_\_\_  
Dominic Jones, Mayor

Attest: \_\_\_\_\_  
Steve Nasby, City Administrator

**City Council  
City Hall, Council Chamber  
October 30, 2019  
4:30 p.m. Budget Work Session**

1. Call to Order:

The City Council budget workshop\meeting was called to order by Mayor Dominic Jones.

2. Roll Call:

Council Present: Mayor Dominic Jones, JoAnn Ray, Marv Grunig, Jenny Quade and James Nelson

Council Absent: Rod Byam

City Staff Present: Steve Nasby, City Administrator; Chelsie Carlson, Finance Director/Controller; Tim Hogan, Park & Recreation Director; Dawn Aamot, Library Director; Ben Derickson, Fire Chief; Andy Spielman, Building Official; Drew Hage, Development Director; Scott Peterson, Police Chief and Spencer Winzenried, Community Center Director

3. 2020 Budget – Presentation of Capital Requests Impacting the Tax Levy:

Nasby gave a brief overview of the process as the Council will be hearing request for Capital items tonight from those funds that impact the tax levy. On November 19<sup>th</sup> the Council would have a workshop prior to that meeting to hear Capital requests from the Enterprise funds, which do not impact the tax levy. If anyone had questions about operational budgets those could be asked.

**Community Center**

- Requests for funds for an ice maker, carpet, roof replacement, A\C unit replacement and table replacements.
- The current reserve\replacement fund at the Center has about a \$99,000 balance, but large expense items like the roof will require additional funds.

**Building/Zoning**

- Building demolition program had a \$10,000 request, but there are still \$18,000 in the fund due to recovery via lot sales. Interest in the program has lessened, so other possible options are to use the funds as a grant incentive to get people to do the demolition and retain ownership or to have the City buy the properties then demo the structures.
- The Planning Commission would like to have a comprehensive review done of the land use code completed by a consultant with expertise in this area. The costs are unknown, but anticipated to be \$10,000 - \$20,000. This could be funded over a two year period.

## Preliminary

### EDA

- North Windom Industrial Park infrastructure extension to the south 80 acres will be needed if other businesses are attracted. No general funds are requested at this time, but if there are grants in the future there will be local matching funds required from some source.
- East Highway 60 Commercial development off Windom Wash road is in the future plans and funds will be sought from the State and grants. No 2020 request for general funds.

### Library

- Need for computer replacement in the Children's section. The Library may also become a portal center for people to use for census self-reporting.
- Currently undergoing remodeling. More grant funds are available and would like to do another project in 2020 so matching funds will be needed.

Mayor Jones recessed the meeting at 5:40 pm for 15 minutes for a dinner break.

Mayor Jones reconvened the meeting at 5:58 pm.

### Airport

- The mower at the airport is not working and has been requested through a State grant which pays 75%. The match would come from the Airport fund. No request from the general fund.

### Fire

- The fleet of trucks is getting older and needs significant upgrades and it took 16 months to get the last truck. FEMA grant a possibility to provide some grant funds.
- Jaws of Life needed for second unit. Cost is \$26,000 and they have donations to cover \$10,000. Request for \$16,000 to complete the purchase.
- The six wheeler is 15 years old and needs to be replaced as does the boat which was purchased in 1985.
- The first response truck is on the replacement list for 2022.
- Agreement with the Windom Fire District is needed to help pay for the costs as the use of the Department is about 50/50 between Windom and the Fire District calls.
- Possibility of doing a bond or USDA loan to purchase and spread the costs over the lifetime of the equipment would make it a lower annual cost than purchasing outright.

### Arena

- The roof sustained some storm damage and the insurance adjuster was looking into the claim. Quotes for various options are being solicited and when that information is available it will be brought to the City Council.
- Parking lot rehab for 2020 was discussed as part of the 2020 Street Project. This may be eligible for some FEMA funding as damage has been incurred due to two recent sand bagging events staged at this site.

### Pool

- No large capital requests, will use maintenance funds to do repairs. Funds will be better spent when a new or substantial remodeling is done.

Preliminary

City Hall

- The roof was replaced in 2007 and had a 10-year warranty. Some leaking has occurred the last couple years and has been repaired. Quotes to do the replacement with a 15-year product is about \$60,000 and with a couple recommended additions the cost is \$80,000. Last year \$20,000 was put into a fund for the eventual roof replacement.

Police

- Request for \$7,200 for Active Shooter Vests which are designed to stop a higher power round.
- Replacement of office chairs and purchase of a table for the PD offices.

Parks

- Recreation field lighting for \$85,000 was requested to match the \$85,000 already funded for this project.
- Replacement of a 2011 mower.
- Money for the Playground Replacement Fund. This fund currently has about \$12,000 available, which is not a lot to purchase equipment.
- The Parks & Recreation Commission has recently recommended a Dog Park location so \$1,000 is requested to help kick-off fund raising efforts.
- A new fund for general Park Improvements was requested for \$30,000.

Streets

- The annual request for funding to replenish the Equipment Replacement fund. This fund currently has about \$37,000.
- The Department would like to purchase a hot box to extend the pothole patching season with hot mix.
- A trailer purchase was requested to haul the skid loader. The skid loader is now driven from location to location which is wear and tear on the equipment and takes staff time.

4. Funding Discussion:

A spread sheet showing the capital requests was displayed for reference. The Council discussed priority items and allocated funding to various requests. Discussion on creating funding earmarks for large projects like roofs and Fire equipment so the cost does not come all at one time. The preliminary budget levy of 4.48% left \$192,500 for capital expenses, but there were \$961,000 requested to fund all the projects. Only the following projects were allocated funding:

| <u>Description</u>                  | <u>Request</u> | <u>Funded</u> |
|-------------------------------------|----------------|---------------|
| Administration Computer Replacement | \$500          | \$250         |
| Hazardous Building Demolition       | \$10,000       | \$2,000       |
| Land Use Code Review                | \$10,000       | \$5,000       |
| City Hall Roof Fund                 | \$60,000       | \$7,050       |
| Jaws of Life Replacement            | \$16,000       | \$16,000      |
| Fire Equipment Replacement Fund     | \$50,000       | \$25,000      |
| Parks Mower Replacement             | \$30,000       | \$10,000      |
| Office Furnishings - Police         | \$1,500        | \$1,500       |

Preliminary

|  |                 |                |
|--|-----------------|----------------|
| Active Shooter Vests                   | \$7,200         | \$7,200        |
| Arena Roof Replacement Fund            | \$150,000       | \$50,000       |
| Community Center Equipment Replacement | \$30,000        | \$5,000        |
| Community Center Roof Replacement Fund | \$300,000       | \$50,000       |
| Library Computer Replacement           | \$2,000         | <u>\$2,000</u> |
|  | Total Allocated | \$182,500      |

**Motion by Nelson second by Ray to approve the 2020 General Fund and Special Revenue Fund Capital Projects for a total of \$182,500 as discussed. Motion carried 4 – 0.**

Jones noted that Capital funding of projects at \$182,500 is \$10,000 less than anticipated in the 2020 preliminary tax levy. As such, this reduction will lower the 2020 property tax levy from 4.48% to 3.99%.

5. Adjournment:

Mayor Jones recessed the meeting by unanimous consent at 8:53 PM.

ECONOMIC DEVELOPMENT AUTHORITY OF WINDOM  
MINUTES  
OCTOBER 14, 2019

1. Call to Order: The meeting was called to order by President Betsy Herding at 12:00 p.m.

2. Roll Call & Guest Introductions:

EDA Commissioners: Betsy Herding, Justin Espenson, Marv Grunig, and Rod Byam.

Absent: Rick Clerc.

Also Present: EDA Staff – Drew Hage, EDA Executive Director, and Mary Hensen, Admin. Asst.; Mayor Dominic Jones; City Administrator Steve Nasby; and Rahn Larson (“Citizen”).

3. Approval of Minutes: September 9, 2019

**Motion by Commissioner Grunig, seconded by Commissioner Byam, to approve the Minutes of the EDA Meeting held on September 9, 2019. Motion carried 4-0.**

4. Chamber Gala: The EDA is a member of the Windom Area Chamber and has received notice of the Chamber Gala which is scheduled for November 7th. The cost per person is \$45 and the cost for a group of 8 is \$320. There was a brief discussion as to whether any of the Commissioners would be interested in attending the event.

5. November EDA Board Meeting: The regular November EDA Meeting is scheduled for Monday, November 11<sup>th</sup>, which is a holiday. After a brief discussion, the following action was taken.

**Motion by Commissioner Byam, seconded by Commissioner Grunig, to reschedule the EDA’s November Meeting for Monday, November 4<sup>th</sup>, at noon. Motion carried 4-0.**

6. One Minnesota Tour – State Commissioners: DEED has announced that the “Minnesota Business First Stop” Team will be conducting a bus tour of Southwest Minnesota on October 24<sup>th</sup>. Commissioners from 9 state agencies will be participating in this tour. The team will be stopping at AGCO prior to traveling to Prime Pork for a tour of the facilities from 11:15 a.m. to noon. Director Hage advised that he has reserved an opportunity for a presentation highlighting Windom on the bus trip from Jackson to Windom and asked if any Commissioners would like to participate in the trip. Commissioner Byam indicated that he would travel to Jackson to ride the bus to Windom with Mayor Jones, City Administrator Nasby, and Director Hage.

7. S.M.A.R.T. Goals: At the September 9<sup>th</sup> Meeting, the Board reviewed the 2019 S.M.A.R.T. Goals and discussed additional new goals for 2020. Director Hage reported that there had been some input following the meeting and he has updated the S.M.A.R.T. Goals for review by the Board. He further advised that after adoption, the goals will be e-mailed to the Commissioners for priority ranking. There was a thorough discussion of the proposed goals. Mayor Jones proposed an idea concerning a potential incentive by the EDA for developers who demolish blighted homes and construct new homes on the properties. (This potential program would be included under the “infill goal”.) It was the consensus of the Board that this matter should be referred to the Building Official to present a potential blighted homes incentive program to the City Council during the budgeting process. If the City Council approves the proposal, then Staff can discuss program parameters and present ideas to the EDA Board.

**Motion by Commissioner Espenson, seconded by Commissioner Grunig, to approve the proposed 2020 S.M.A.R.T. Goals as presented. Motion carried 4-0. (A copy is attached to these Minutes.)**

8. NWIP Billboard: The new wrap has been installed on the EDA's billboard in the North Windom Industrial Park (NWIP). Director Hage shared a picture of the billboard wrap. Expenses for the new wrap were paid one-third by Telecom and two-thirds by the EDA.
9. Employee Recruitment & Retention – Child Care: The first Child Care Facility Evaluation Meeting was held on October 1, 2019. The Board received a copy of the notes from that meeting. Director Hage advised that the Committee toured the BARC and Highland facilities. He briefly updated the Board on the information presented at that meeting. At the next Child Care Facility Evaluation Meeting, the Committee has requested an opportunity to meet with a State Child Care Regulator and tour multiple locations in Windom.
10. Cemstone Redevelopment Area
  - A. Grant Update: DGR Engineering has completed the topography and preliminary engineering. Representatives of the City and EDA have a meeting scheduled with Cemstone on October 15<sup>th</sup> to discuss the project.

Director Hage reported that the EDA received word from the Minnesota Department of Health (MDH) concerning the award of a Source Water Protection Implementation Grant of \$10,000 for wellhead protection and conservation. These funds would be used towards the purchase of the 10-acre quarry on the Cemstone property for the natural prairie. There is no required match for this grant. All grant funds need to be expended by June 30, 2023. The Utility Commission has also agreed to contribute up to \$25,000 for the purchase of the quarry for wellhead protection.

Director Hage also reported that on October 9<sup>th</sup>, the EDA received word from the Minnesota Department of Natural Resources (DNR) concerning the award of grant funds in the "Conservation Partners Legacy Grant Program". The grant is in the amount of \$35,385 for the proposed conservation project entitled the "Windom Prairie Habitat & Wellhead Protection Project". These funds will be used for tree removal, grading and seeding of the 10-acre quarry on the Cemstone property. The project must be completed by June 30, 2023. The City's required match for this grant is \$6,063.

Director Hage advised that there is a competitive grant through MDH to assist in the purchase of the 10-acre quarry. If this grant is awarded, a 50-50 match is required. The application for this grant is due the end of October.

11. CVN Network: Director Hage recapped that the EDA has been a member of the Community Venture Network (CVN) for the past year. The CVN holds quarterly meetings. Typically representatives from 11 to 15 businesses present at these meetings. These are businesses looking to start a new business, relocate from the metro to Greater Minnesota, or expand their business in a new location, etc. The EDA has received two connections through CVN that have been very positive. One connection is related to housing and the other connection is related to employee recruitment. The EDA has also received multiple other industrial business leads which resulted in visits to Windom by representatives from 3 industrial businesses. Windom remains on the short list of one of these businesses. The EDA's share of the annual membership fee is \$3,500 and there is funding available in the EDA's Special Projects Account.

**Motion by Commissioner Byam, seconded by Commissioner Grunig, to renew the EDA’s membership in the Community Venture Network (CVN) for the membership fee of \$3,500. Motion carried 4-0.**

12. TIF DISTRICT 1-22 (AmericInn): Director Hage recapped that the hotel development group will receive \$400,000 in TIF to incentivize the \$5.2 Million of new private investment in Windom.

As part of the financial stack for the hotel project, the EDA previously approved a \$66,978 gap financing loan to the Hotel Developer, Windstream Inns LLC, (“Windstream”) for 5 years at 3 percent interest. The first payment on the loan was interest only. The intent was that the tax increment received by Windstream would be used to pay the gap financing loans including this loan by the EDA. During our office discussions concerning the loan payments, we re-analyzed the amortization schedule. The existing amortization schedule, that was attached to the original Promissory Note signed by Windstream, provides for payments in August and December to coincide with the City’s receipt of tax increment payments. The schedule was calculated on a monthly payment basis. Comparisons with schedules calculated on a semi-annual and a two-periodic payments per year basis resulted in different interest amounts to be paid to the EDA over the life of the loan. The difference is approximately \$1,376.48 less over the 5-year repayment period using the current schedule. EDA Staff requested that the Board review the matter and determine if the Commissioners would like Staff to discuss this matter with Windstream. After further discussion, the EDA Board acknowledged the difference in interest among the schedules; and it was the consensus of the EDA Board to continue with the existing amortization schedule that was agreed to by Windstream at the time that they executed the promissory note for the EDA’s loan.

13. Old Business: Director Hage advised that he will be making a presentation to the Bingham Lake City Council concerning the application to MDH for the competitive grant. If awarded, this grant would provide additional funding for the purchase of the 10-acre quarry property from Cemstone.
14. Miscellaneous Information
  - A. EDA Monthly Financial Recap: The Board received a copy of the September 2019 recap.
  - B. River Bluff Townhomes – Monthly Financial Report: The Board received copies of the August 2019 Financials provided by Van Binsbergen & Associates.
15. Adjourn: On consensus, President Herding adjourned the meeting at 1:06 p.m.

Attest: \_\_\_\_\_  
 Drew Hage, EDA Executive Director

\_\_\_\_\_  
 Justin Espenson, Secretary

2020 S.M.A.R.T. Goal Planning Form

**EDA – SHORT-TERM GOAL – High Priority (from 2018)**  
**Maintain Commercial & Industrial Property Inventory**

**Specific:**

Maintain an inventory of available commercial and industrial properties on the EDA's website and other searchable websites.

**Methods/Plan/Steps:**

Work with property owners to improve the marketing of available lots in Windom. Add properties on LOIS and LoopNet.

**Attainable/Resources Available:**

The EDA already maintains an inventory of available properties. The process includes posting the list and periodically verifying that the list is up-to-date.

**Result(s) Expected/Measurement:**

Commercial and industrial properties in Windom will receive more online exposure.

**Timeframe:**

Continuous

*Goal approved by EDA Board of Commissioners on October 14, 2019.*

**EDA – SHORT-TERM GOAL – Medium Priority (from 2018)**

**Infill Development**

**Specific:**

Encourage infill development within the City.

**Methods/Plan/Steps:**

Identify vacant or underutilized properties and work with property owners to develop these properties. Infrastructure is extremely expensive, so infill development should be encouraged before new greenfield developments are pursued.

**Attainable/Resources Available:**

The EDA has created a list of potential properties for development. The EDA will contact property owners concerning potential development/redevelopment of their properties, assist with marketing efforts, and help facilitate communications between potential developers and property owners.

**Result(s) Expected/Measurement:**

Promotion and sale of available lots situated in close proximity to existing infrastructure for development/redevelopment.

**Timeframe:**

Continuous

*Goal approved by EDA Board of Commissioners on October 14, 2019.*

**EDA – SHORT-TERM GOAL – New (for 2020)**  
**Secure a Tenant(s) for the Former Shopko Building**

**Specific:**

Encourage new development in the previous Shopko Building.

**(Background:** The Shopko building has 33,470 square feet of available retail space along Highway 60 in Windom. The property offers 585 feet of frontage with great visibility. The entire property is 5.8 acres and can be split to accommodate additional development.)

**Methods/Plan/Steps:**

Actively market the property with Kamin Realty.

**Attainable/Resources Available:**

The EDA has contacted numerous grocery store chains and businesses regarding the property. We will continue to market and follow-up with interested businesses.

**Result(s) Expected/Measurement:**

To secure a new tenant(s) for the building by June 2020.

**Timeframe:**

Continuous until the building is occupied.

*Goal approved by EDA Board of Commissioners on October 14, 2019.*

**EDA – LONG-TERM (1-5 Years) GOAL-High to Medium Priority (from 2018)**  
**Grocery Store Project**

**Specific:**

Attract a second grocery store to Windom.

**(Background:** Hy-Vee acquired the lease for the downtown Sunshine Foods' location. Thereafter, the lease for the existing Hy-Vee grocery store was terminated and that property was sold to O'Reilly's. This resulted in a 30% loss of retail food space. Customers experienced the effect immediately with the loss of product variety and the realization that the resulting store was too small to serve all of their needs. Lack of sufficient parking spaces and long checkout lines are serious issues at the Hy-Vee in Windom. **Opportunity:** Windom's trade area has the population base and potential to support a second "in-town" supermarket.)

**Methods/Plan/Steps:**

The EDA will continue to share information from the market study with grocery store chains. The EDA will continue to investigate potential site(s) and share this information with grocery store chains.

**Attainable/Resources Available:**

A Grocery Store Market Study was completed by Perkins Marketing Company in 2010.

The previous Shopko building would work well for a second grocery store. Kamin Realty is open to selling or leasing the property.

**Result(s) Expected/Measurement:**

To present to the EDA Board a proposal concerning a new grocery store option in Windom. This proposal might be in the form of an additional grocery store or the construction of a new larger store by Hy-Vee.

**Timeframe:**

To bring potential projects to the EDA Board by the end of 2020 with anticipated construction of a new grocery store within the next 5 years.

*Goal approved by EDA Board of Commissioners on October 14, 2019.*

EDA – LONG-TERM (1-5 Years) GOAL-High Priority (from 2018)  
East Highway 60 Development – Commercial Lots

Specific:

Increase the availability of commercial lots along Highway 60 in Windom by developing the East Highway 60 corridor between Runnings and Windom Wash and redeveloping other underutilized commercial lots along this corridor.

Methods/Plan/Steps:

Work with property owners to develop/redevelop lots; research funding opportunities for installation of infrastructure (street, water, sewer, storm sewer, telecommunications) between Runnings and Windom Wash's private drive; submit applications for grants and other funding sources for installation of infrastructure; if funding is received, construct a street between Runnings and Windom Wash's private drive; and facilitate negotiations between the owners of the truck wash and the City for acquisition of the private drive.

Attainable/Resources Available:

The EDA will work with property owners to market lots. The City applied for a TEDI grant in 2017 to construct the street between Runnings and Windom Wash's private drive. This grant was not awarded. The TEDI/TED grant was not available in 2018, however, the EDA has other funding options which can be pursued (BDPI).

Result(s) Expected/Measurement:

Construct street in the East Highway 60 Development if we receive funding.

Acquire Private Drive/Street: If we receive funding for construction of new street which would connect to the private drive.

Timeframe:

2019 – 2024

*Goal approved by EDA Board of Commissioners on October 14, 2019.*

EDA – LONG-TERM (1-5 Years) GOAL-Medium Priority (from 2018)  
Data Center Project

Specific:

Attract a small to medium-sized data center to the North Windom Industrial Park.

Methods/Plan/Steps:

The EDA obtained Preferred Site Designation for a data center in 2014 and will continue to market information gained in the data center site assessment process. The EDA will work with site selectors to pursue data center prospects and also contact data center companies in the Midwest that are considering expansion locations.

Attainable/Resources Available:

EDA staff attended a data center conference in Chicago on August 28<sup>th</sup>, 2018. The EDA has been working with potential data center developers who have worked on small to middle scale data centers. DEED also assists with marketing our Shovel Ready Data Center Site.

Result(s) Expected/Measurement:

To present to the EDA Board a proposal from a data center to locate in Windom.

Timeframe:

Attract a data center to Windom in the next 5 years.

*Goal approved by EDA Board of Commissioners on October 14, 2019.*

**EDA – LONG-TERM (1-5 Years) GOAL - High Priority – (For 2019)**  
**Large Truck Stop & Travel Center**

**Specific:**

Attract a Large Truck Stop & Travel Center to Windom.

**Background:** Windom is located along Minnesota Highway 60 which (Fall 2018) provides a 4-lane connection between Minneapolis – St. Paul, Minnesota, and Omaha, Nebraska. This location offers excellent shipping routes and connectivity to national shipping networks. Highway 60 is driving growth in Windom. Overall, market value in **Windom grew by 19.2% over the past year to \$284.3 million** in 2017 (S&P Global Ratings).

In 2015, the average daily traffic volume along Highway 60/71 Windom was 12,100. In 2018, the average daily traffic volume along Highway 60/71 Windom was 13,500. A large truck stop and travel center would help Windom grow and attract additional businesses to our community. In 2018, a distribution company had Windom on a short list for a new warehousing and distribution hub, but Windom was not selected because we did not have a truck stop. The closest truck stops along the Highway 60 network are Worthington to the south and Mankato to the north. With electronic logs, the gaps between large truck stops are shrinking.

**Methods/Plan/Steps:**

The EDA will continue to share information regarding our average daily traffic volume and the Highway 60 network with developers.

**Attainable/Resources Available:**

A Truck Stop and Travel Center Study could be pursued.

**Result(s) Expected/M Measurement:**

To present to the EDA Board a proposal concerning a new Truck Stop and Travel Center in Windom. This proposal might be in the form of an expansion to an existing service station or the construction of a new Truck Stop and Travel Center.

**Timeframe:**

To bring potential projects to the EDA Board with anticipated construction of a new Truck Stop and Travel Center within the next 5 years.

*Goal approved by EDA Board of Commissioners on October 14, 2019.*

**EDA – LONG-TERM (1-5 Years) GOAL - \_\_\_\_\_ Priority – New for 2020**  
**New Residential Subdivision**

**Specific:**

Help to develop a new residential subdivision in Windom.

**Background from Housing Study:** To maintain an adequate lot supply, new subdivisions will need to come on-line immediately for entry-level and move-up homes. Based on the demand and construction trends over the past decade, between 12 and 20 lots should be platted. Five to eight of the lots should be for entry-level homes and 7 to 12 lots should be for move-up homes. To appeal to buyers and accommodate the appropriate housing prices, entry-level lots should be priced at approximately \$15,000 and move-up lots between \$25,000 and \$30,000.

To create lots in the \$15,000 price range, some partnership may be needed from the private and public sectors. This could be in the form of Tax Increment Financing, tax abatements for new construction, or other financial incentives to homebuyers. In addition, care should be taken as to the placement of a new subdivision.

**Methods/Plan/Steps:**

The EDA will continue to work with private developers on preferred locations in Windom.

**Attainable/Resources Available:**

Numerous locations were discussed as part of the 4 community housing meetings that were held on November 20, 2018, December 5<sup>th</sup>, 2018, January 16<sup>th</sup>, 2019, and January 22<sup>nd</sup>, 2019. Draft development maps have been developed for numerous locations in and around Windom. There are also opportunities for redevelopment in and around Windom.

There are grant opportunities and private investment possibilities to assist with funding.

**Result(s) Expected/M Measurement:**

To present to the EDA Board a proposal concerning a new residential subdivision in Windom. This proposal might be in the form of an expansion to an existing development or the construction of a new residential subdivision.

**Timeframe:**

2019 - 2024

*Goal approved by EDA Board of Commissioners on October 14, 2019.*

**EDA – LONG-TERM (1-5 Years) GOAL - Priority – New for 2020**  
**Increase the Supply of Child Care in Windom**

**Specific:**

Child care needs being met for families and employers in the Windom Area.

**Background from Child Care Gap Analysis:** Within the 25 miles market area for Windom, there is a need for an additional 269 child care slots. There are approximately 1,959 people who commute to Windom for work. As our workforce grows, our child care supply also needs to grow. The child care market in Windom is tight and is getting tighter as business hire, existing child care providers retirement, and existing child care providers take new jobs (less people are making child care a career).

**Methods/Plan/Steps:**

The EDA will continue to work with the Chamber and employers to address the child care need.

**Attainable/Resources Available:**

Child care is an employer issue. Partnerships will be a critical component in developing committees to focus on specific elements of child care in Windom. Potential committees include: Child Care Provider Recruitment and Retention, Facility Evaluation, Existing Child Care Committee, etc.

There are grant opportunities and private investment possibilities to assist with funding.

**Result(s) Expected/Measurement:**

Develop committees to work on specific elements of child care in Windom. These committees will work together to develop potential action plans to move forward.

Goal: Support our businesses and their employees by increasing the availability of child care in our community. Support younger workers to attract new talent and help grow our community

**Timeframe:**

2019 - 2024

*Goal approved by EDA Board of Commissioners on October 14, 2019.*

Community Center Commission Minutes  
Monday October 21, 2019

1. Call to Order: The meeting was called to order by President Wayne Maras at 5:29 p.m.

2. Roll Call: President: Wayne Maras  
CC Director: Spencer Winzenried  
Commission Members: Linda Stuckenbroker  
Mitch Voehl  
Lenny Thiner-Absent  
Jim Crunch Rosenkranz  
Commission Liaisons: Rod Byam  
Jo Ann Ray-Absent  
City Administrator: Steve Nasby-Absent  
EDA Director: Drew Hage  
Public:

3. Approval of Minutes:

**Motion by Jim Crunch Rosenkranz, seconded by Mitch Voehl to approve the September 16, 2019 Community Center Commission Minutes. Motion carried 4-0.**

4. Additions to the agenda:

a. Rental Surveys were all excellent.

5. President's Report:

Good Things Heard in the Community about the Out Door Pavilion.

6. Director's Report:

- a. 2020 Meeting Dates-**Motion by Mitch Voehl, seconded by Jim Crunch Rosenkranz to present to City Council to move Community Center Commission Meeting Date to Second Tuesday of Each Month at 5:30pm Effective January 1, 2020. Motion carried 4-0.**
- b. 20 Year Open House- Attendance and Comments were Excellent
- c. Out Door Chair Options-Authorized WCC Director Winzenried to rent chairs for Out Door Events from Third Party.
- d. Carpet Update-Quotes from Windom Floor and Sleep, Hammers, and Carpet Plus for Hallway and Senior Dining Room. Authorized WCC Director Winzenried to select the lowest bid. Goal is to complete Project in 2019.
- e. Interviews Review- Extending an Offer to Full Time Custodian and taking it to next City Council Meeting for Approval..

7. Resource Management:

Schedule of Events: Was Reviewed and many events are scheduled  
Income & Expense: Was Reviewed and looks good

8. Miscellaneous:

WCC Commission Discussed Potential Ideas for Events.

9. Open Forum:

Nothing to Report

10. Next Meeting:

Tuesday November 19, 2019 @ 5:30 pm

**Adjourn:**

**Motion by Jim Crunch Rosenkranz, seconded by Mitch Voehl, to adjourn the meeting at 6:30 pm. Motion carried 4-0.**

\_\_\_\_\_  
Wayne Maras, WCC President

\_\_\_\_\_  
Linda Stuckenbroker, WCC Secretary

Attest: \_\_\_\_\_  
Spencer Winzenried, WCC Director

## UTILITY COMMISSION MINUTES

### Windom Council Chamber

October 23rd, 2019

**Call Meeting to Order:** The Utility Commission meeting was called to order at 10:00 a.m.

**Members Present:** Utility Commission Chairperson: Mike Schwalbach  
Members Present: Tom Riordan, Glenn Francis (arrived 10:05)  
Member Absent: None  
City Council Liaison: Marv Grunig  
Staff Present: Glenn Lund, Wastewater Foreman; Jason Sykora, Electric Superintendent; Chelsie Carlson, Finance Director and Steve Nasby, City Administrator

### APPROVE MINUTES

**Motion by Riordan second by Schwalbach to approve the August 28, 2019 minutes. Motion carried 2-0.**

### ELECTRIC ITEMS

#### CMPAS Annual Meeting

Sykora, Nasby, and Grunig attended CMPAS Annual meeting on October 10th, 2019 and listened to a discussion on the future of power distribution and battery usage. Sykora reported the CMPAS Board decided to reimburse dues and scheduling fees to member utilities during 2019. This amounts to approximately \$83,000 for the Windom utility. The CMPAS Board will vote annually on this reimbursement. CMPAS also recently added three non-voting members.

#### Other Electric Items

Sykora and Nasby reported attending the ITC fall meeting. There was a MISO presentation on renewable energy.

DGR is working with ITC on interconnection transmission project. The proposed project has been submitted to MISO for the approval needed in order to reclaim investments costs through the Attachment O. Project approval by MISO could take up to one year.

The work on turbine nozzles has been completed. The total project cost is approximately \$27,000.

Sykora reviewed his 2019 SMART Goals with the Commission. These include conservation improvements to other city facilities, completing a meter and billing audit, continuing work on asset tracking and mapping, and continuing work on the transmission line project.

### WATER/WASTEWATER ITEMS

#### Other Water/Wastewater Items

Glenn Lund provided an update on the Waste Water Treatment project. There was a construction meeting on 10/22/2019. The contractors are working to get facilities closed up and the heat connected. When the weather allows, the crew will start hauling biosolids.

Windom will be hosting the SWMN Wastewater Association meeting on October 30<sup>th</sup>.

Lund reported a roof leak at the Water Plant. He will work on getting quotes for repair and/or replacement. There are also some preventative maintenance items Lund is working on and will report back to the Commission at a future meeting.

## REGULAR BILLS

**Motion by Riordan, second by Francis to approve the regular bills in the packet. Motion Passed 3-0.**

## NEW BUSINESS

2020 Electric Budget – The Commission reviewed the 2020 Electric budget. There are no planned electric customer rate increases for 2020. The Windom utility is on CMPAS list for conducting a future rate study. Sykora reported minor operational expense changes as well as an increase in Attachment O reimbursement due to prior substation investment. Sykora also reviewed capital spending projects planned for 2020 with the Commission.

2020 Water Budget – The Commission reviewed the 2020 Water budget. There are no customer water rate changes incorporated into the current version of the 2020 budget. Lund and Staff will look at revenue and cash position to see if a rate increase is needed for 2020. This will be presented at the November Commission meeting.

2020 Sewer Budget – The Commission reviewed the 2020 Sewer budget. Previously approved customer sewer rate increases have been incorporated into the budget.

Lund would like to review the allocation of personnel costs between the Water Fund and Wastewater Fund. Staff will start tracking time spent on each area to adjust allocations if needed for future budgets.

Nasby reported Water/Wastewater Superintendent (Mike Haugen) retirement effective November 6<sup>th</sup>. The Commission discussed steps for filling this position and staffing the Water/Wastewater Departments. Glenn Lund, Wastewater Foreman, is providing interim support during the transition. Lund expressed interest in stepping into the Superintendent position and would recommend looking at internal qualified staff first to fill his Wastewater Foreman position. The Commission was in support of pursuing this proposal for staffing the departments.

**Motion by Riordan, second by Francis, to recommend Council approval to hire Glenn Lund for Water/Wastewater Superintendent Position effective November 7, 2019 with concurrence of Personnel Committee. Motion Passed 3-0.**

**Motion by Francis, second by Riordan, to advertise internally for Wastewater Foreman position upon approval of Glenn Lund for Water/Wastewater Superintendent position. Motion Passed 3-0.**

Next meeting will be Wednesday, November 19, 2019 at 10AM

## OLD BUSINESS

None

## ADJOURN

Schwalbach adjourned the meeting at 12:10 pm

\_\_\_\_\_  
Mike Schwalbach, Chairperson

Attest: \_\_\_\_\_

Steve Nasby, City Administrator

**TELECOMMUNICATIONS COMMISSION MEETING  
CITY OF WINDOM COMMUNITY CENTER October 28th, 2019**

**I. Call Meeting to Order.** The meeting was called to order by Travis Eichstadt at 6:06 PM

**II. Roll Call:**

|                  |                          |                  |                           |
|------------------|--------------------------|------------------|---------------------------|
| President:       | Kent Kelly <i>Absent</i> | City Staff:      | Steve Nasby 6:28 Arrived  |
| V President:     | Travis Eichstadt         | City Staff:      | Jeff Dahna                |
| Secretary:       | George Rogotzke          | Media:           | Dirk Abraham              |
| Commissioner:    | JD Palm                  | Media:           | Rahn Larson <i>Absent</i> |
| Commissioner:    | Mike Schowalter          | Council Liaison: | Jenny                     |
| Council Liaison: | Marv Grunig              | City Staff:      | -                         |

**III: Motion To approve minutes Sept. 23<sup>rd</sup> meeting by Mike Schowalter George Rogotzke seconds. Motion carries 4-0.**

**IV. Project Updates:** Staff continues to work on Fiber drive. MDU's Calix G. Fast systems were installed in the River View Apartments last Friday. Windomnet fiber expansion- Cottonwood Co. Rd 26- 2 of the three properties have responded that they want Windomnet services. Apartment complex – underground fiber duct was placed during the foundation work. Avera Clinic project: Construction company has requested internet service to jobsite. Telecom will need to obtain MNDOT permit to cross HWY 71. Timeline will depend on permit and the weather.

**V. Manager's Report:** -SMBS DWM fiber optic went from 10Gb to 20Gb ring. Turn up didn't go well. Issues with the software load, now need to change some network elements.  
-10/23/2019 - Zayo, internet transport provider, fiber route to Omaha was damaged by underground directional boring activity by Worthington, MN. Almost 22hrs downtime.  
-Telecom dept replaced its old printer from 2004.  
-Long distance and tandem switching company Inteliquent is requesting a rehome of their voice tandem to Rochester. Will need Metaswitch support to assist in the change. Normal time is 90 days for short term to 6 months for standard. Inteliquent wants it by 12/9/2019.  
-Jeff Dahna and Denise Nichols attended the Blandin Foundation Fall Conference accepting the award. KEYC wants to do a story.  
-Video Customers dropped 2 from last month. Internet grew by 4. Phone is down by 9.

**VI. New Business:**

Calix Cloud is a new product that would replace current CC+ system to be used for diagnostics, billing system tie in and working on Gigacenters. Implementation cost of \$9,350.04 they offered to give us 50% on our Flow Analyze system.

**VII. Old Business:**

2020 Budget: Nasby reviewed budget example packet. Stopping video service does not help us to make more money. More budget info coming  
Video/Internet Rates: More budget info coming  
Video Service Update: Working with SFN to finalize IPTV Distribution Agreement and pricing. Once finalized, Windomnet rates can be established.

Set meeting date for Telecom Nov 25<sup>th</sup>, 2019  
Meeting adjourned by unanimous consent: 8:15PM

## **2019 License Applications**

### **Cigarette License \$20.00**

Casey's General Store  
Country Pride Services  
Janu-6 Freedom Super Value Center  
Riverbend Liquor  
ExpressWay – Windom - Staples  
Vet's Whoa N Go  
Hy-Vee  
Dollar General

### **Game of Skill \$50 first game \$15.00 each additional game**

Phat Pheasant  
Godfathers Pizza  
C & N Sales – Phat Pheasant  
C & N Sales – Sun Bowl  
Kyle Pillatzki – Arena

### **Theatre \$25.00**

Windom Theater Inc.



Minnesota Department of Public Safety  
 Alcohol and Gambling Enforcement Division  
 445 Minnesota Street, Suite 222, St. Paul, MN 55101  
 651-201-7500 Fax 651-297-5259 TTY 651-282-6555

**APPLICATION AND PERMIT FOR A 1 DAY  
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

|  |  |                                |                            |
|--|--|--------------------------------|----------------------------|
| Name of organization<br>Business Arts & Recreation |  | Date organized<br>Jan 1, 2002  | Tax exempt number<br>..... |
| Address<br>PO Bo 123, 1012 5th Ave.                | City<br>Windom   | State<br>Minnesota             | Zip Code<br>56101          |
| Name of person making application<br>Greg Warner   |  | Business phone<br>507-831-2375 | Home phone<br>507-822-2217 |
| Date(s) of event<br>December 13, 2019              | Type of organization <input type="checkbox"/> Microdistillery <input type="checkbox"/> Small Brewer<br><input type="checkbox"/> Club <input checked="" type="checkbox"/> Charitable <input type="checkbox"/> Religious <input type="checkbox"/> Other non-profit |                                |                            |
| Organization officer's name<br>Ashley Johnson      | City<br>Windom   | State<br>Minnesota             | Zip Code<br>56101          |
| Organization officer's name<br>John Holt           | City<br>Windom   | State<br>Minnesota             | Zip Code<br>56101          |
| Organization officer's name<br>Juane Elston        | City<br>Windom   | State<br>Minnesota             | Zip Code<br>56101          |
| Organization officer's name<br>Cheryl Hanson       | City<br>Windom   | State<br>Minnesota             | Zip Code<br>5101           |

Location where permit will be used. If an outdoor area, describe.  
 BARK Gym - 1012 5th Ave. Windom, MN 56101

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.  
 Beer, Wine and setups will be served

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.  
 MN Joint Underwriting Association - 50,000 each person, 100,000 each occurrence

**APPROVAL**

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

|                                      |                               |
|--------------------------------------|-------------------------------|
| City or County approving the license | Date Approved                 |
| Fee Amount                           | Permit Date                   |
| Date Fee Paid                        | City or County E-mail Address |
|                                      | City or County Phone Number   |

Signature City Clerk or County Official

Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

**ONE SUBMISSION PER EMAIL, APPLICATION ONLY.**

**PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO [AGE.TEMPORARYAPPLICATION@STATE.MN.US](mailto:AGE.TEMPORARYAPPLICATION@STATE.MN.US)**



**Minnesota Department of Public Safety  
Alcohol & Gambling Enforcement Division  
445 Minnesota Street, 1600  
St Paul, Minnesota 55101  
651-201-7507**

**RENEWAL OF LIQUOR, WINE, CLUB OR 3.2% LICENSES**

No license will be approve or released until the \$20 Retailer ID Card fee is received by Alcohol and Gambling Enforcement

Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. City Clerk/County Auditor are also required by M.S. 340A.404 S.3 to report any license cancellation.

License Code: ONSS License Period Ending: 12/31/2019 Iden: 10046  
 Issuing Authority: Windom  
 Licensee Name: Phat Pheasant Pub Inc.  
 Trade Name: Phat Pheasant Bar et al  
 Address: 2370 Hwy 60 East  
 Windom, MN 56101  
 Business Phone: 5078313977  
 License Fees: Off Sale: \$0.00 On Sale: \$2,000.00 Sunday: \$200.00

By signing this renewal application, applicant certifies that there has been no change in ownership on the above named licensee. For changes in ownership, the licensee named above, or for new licensees, full applications should be used. See back of this application for further information needed to complete this renewal.

**Applicant's signature on this renewal confirms the following: Failure to report any of the following may result in civil penalties.**

1. Licensee confirms it has no interest whatsoever, directly or indirectly in any other liquor establishments in Minnesota. If so, give details on back of this application.
2. Licensee confirms that it has never had a liquor license rejected by any city/township/county in the state of Minnesota. If ever rejected, please give details on the back of this renewal, then sign below.
3. Licensee confirms that for the past five years it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
4. Licensee confirms that during the past five years it or its employees have not been cited for any civil or criminal liquor law violations. If violations have occurred, please give details on back of this renewal, then sign below.
5. Licensee confirms that during the past license year, a summons has not been issued under the Liquor Liability Law (Dram Shop) MS 340A.802. If yes, attach a copy of the summons, then sign below.
6. Licensee confirms that Workers Compensation insurance will be kept in effect during the license period. Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued.

Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued. \$100,000 in cash or securities or \$100,000 surety bond may be submitted in lieu of liquor liability.(3.2 liquor licenses are exempt if sales are less than \$25,000 at on sale, or \$50,000 at off sale).

\_\_\_\_\_  
 Licensee Signature UOB SSN Date 10-30-19  
 (Signature certifies all above information to be correct and license has been approved by city/county.)

\_\_\_\_\_  
 City Clerk/Auditor Signature Date  
 (Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

\_\_\_\_\_  
 County Attorney Signature Date  
 County Board issued licenses only(Signature certifies licensee is eligible for license).

Scott Bol Chief \_\_\_\_\_  
 Police/Sheriff Signature Date 10/31/19  
 Signature certifies licensee or associates have been checked for any state/local liquor law violations (criminal/civil) during the past five years.  
 Report violations on back, then sign here.

The Licensee is requesting an Outdoor Sales/Service of Alcoholic Beverages Endorsement as required per City of Windom Code of Ordinances §118.051. The outdoor area is included and listed in the required liquor liability insurance for the premise.



**Minnesota Department of Public Safety  
Alcohol & Gambling Enforcement Division  
445 Minnesota Street, 1600  
St Paul , Minnesota 55101  
651-201-7507**

**RENEWAL OF LIQUOR , WINE, CLUB OR 3.2% LICENSES**

No license will be approve or released until the \$20 Retailer ID Card fee is received by Alcohol and Gambling Enforcement

Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. City Clerk/County Auditor are also required by M.S. 340A.404 S.3 to report any license cancellation.

License Code: ONSS License Period Ending: 12/31/2019 Iden: 61764  
 Issuing Authority: Windom  
 Licensee Name: Windom Duffy's Inc  
 Trade Name: Duffy's Bar & Grill  
 Address: 745 2nd Ave N  
 Windom, MN 56101  
 Business Phone: 5078328070  
 License Fees: Off Sale: \$0.00 On Sale: \$2,000.00 Sunday: \$200.00

By signing this renewal application, applicant certifies that there has been no change in ownership on the above named licensee. For changes in ownership, the licensee named above, or for new licensees, full applications should be used. See back of this application for further information needed to complete this renewal.

Applicant's signature on this renewal confirms the following: Failure to report any of the following may result in civil penalties.

1. Licensee confirms it has no interest whatsoever, directly or indirectly in any other liquor establishments in Minnesota. If so, give details on back of this application.
2. Licensee confirms that it has never had a liquor license rejected by any city/township/county in the state of Minnesota. If ever rejected, please give details on the back of this renewal, then sign below.
3. Licensee confirms that for the past five years it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
4. Licensee confirms that during the past five years it or its employees have not been cited for any civil or criminal liquor law violations. If violations have occurred, please give details on back of this renewal, then sign below.
5. Licensee confirms that during the past license year, a summons has not been issued under the Liquor Liability Law (Dram Shop) MS 340A.802. If yes, attach a copy of the summons, then sign below.
6. Licensee confirms that Workers Compensation insurance will be kept in effect during the license period. Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued.

Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued. \$100,000 in cash or securities or \$100,000 surety bond may be submitted in lieu of liquor liability.(3.2 liquor licenses are exempt if sales are less than \$25,000 at on sale, or \$50,000 at off sale).

Craig Mark License Signature      DOB      SSN      Date 10-7-19  
 (Signature certifies all above information to be correct and license has been approved by city/county.)

\_\_\_\_\_  
 City Clerk/Auditor Signature      Date  
 (Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

\_\_\_\_\_  
 County Attorney Signature      Date  
 County Board issued licenses only(Signature certifies licensee is eligible for license).

Scott Hill Police/Sheriff Signature      Date 10/6/19  
 Signature certifies licensee or associates have been checked for any state/local liquor law violations (criminal/civil) during the past five years. Report violations on back, then sign here.

The Licensee is requesting an Outdoor Sales/Service of Alcoholic Beverages Endorsement as required per City of Windom Code of Ordinances §118.051. The outdoor area is included and listed in the required liquor liability insurance for the premise.

Indicate below changes of corporate officers, partners, home addresses or telephone numbers:

N/A

Indicate below any direct or indirect interest in other liquor establishments:

Montevideo Duffy's Inc.

Duffy's South Inc.

Report below details of liquor law violations (civil or criminal) that have occurred within the last five years. (Dates, offenses fines or other penalties, including alcohol penalties):

N/A

Report below details involving any license rejections or revocations:

N/A

City/County Comments:



Minnesota Department of Public Safety  
 Alcohol & Gambling Enforcement Division  
 445 Minnesota Street, 1600  
 St Paul, Minnesota 55101  
 651-201-7507

**RENEWAL OF LIQUOR, WINE, CLUB OR 3.2% LICENSES**

No license will be approve or released until the \$20 Retailer ID Card fee is received by Alcohol and Gambling Enforcement

Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. City Clerk/County Auditor are also required by M.S. 340A.404 S.3 to report any license cancellation.

License Code: ONSS License Period Ending: 12/31/2019 Iden: 65969  
 Issuing Authority: Windom  
 Licensee Name: Plaza Jalisco II  
 Trade Name: Plaza Jalisco II  
 Address: 821 4th Ave  
 Windom, MN 56101  
 Business Phone: 5078328060  
 License Fees: Off Sale: \$0.00 On Sale: \$2,000.00 Sunday: \$200.00

By signing this renewal application, applicant certifies that there has been no change in ownership on the above named licensee. For changes in ownership, the licensee named above, or for new licensees, full applications should be used. See back of this application for further information needed to complete this renewal.

Applicant's signature on this renewal confirms the following: Failure to report any of the following may result in civil penalties.

1. Licensee confirms it has no interest whatsoever, directly or indirectly in any other liquor establishments in Minnesota. If so, give details on back of this application.
2. Licensee confirms that it has never had a liquor license rejected by any city/township/county in the state of Minnesota. If ever rejected, please give details on the back of this renewal, then sign below.
3. Licensee confirms that for the past five years it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
4. Licensee confirms that during the past five years it or its employees have not been cited for any civil or criminal liquor law violations. If violations have occurred, please give details on back of this renewal, then sign below.
5. Licensee confirms that during the past license year, a summons has not been issued under the Liquor Liability Law (Dram Shop) MS 340A.802. If yes, attach a copy of the summons, then sign below.
6. Licensee confirms that Workers Compensation insurance will be kept in effect during the license period. Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued.

Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued. \$100,000 in cash or securities or \$100,000 surety bond may be submitted in lieu of liquor liability.(3.2 liquor licenses are exempt if sales are less than \$25,000 at on sale, or \$50,000 at off sale).

Am's A Pei Licensee Signature DOB SSN 10/3/19 Date  
 (Signature certifies all above information to be correct and license has been approved by city/county.)

\_\_\_\_\_  
 City Clerk/Auditor Signature Date  
 (Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

\_\_\_\_\_  
 County Attorney Signature Date  
 County Board issued licenses only(Signature certifies licensee is eligible for license).

Scott Police/Sheriff Signature 10/07/19 Date  
 Signature certifies licensee or associates have been checked for any state/local liquor law violations (criminal/civil) during the past five years. Report violations on back, then sign here.

The Licensee is requesting an Outdoor Sales/Service of Alcoholic Beverages Endorsement as required per City of Windom Code of Ordinances §118.051. The outdoor area is included and listed in the required liquor liability insurance for the premise.



**Minnesota Department of Public Safety  
Alcohol & Gambling Enforcement Division  
445 Minnesota Street, 1600  
St Paul, Minnesota 55101  
651-201-7507**

**RENEWAL OF LIQUOR, WINE, CLUB OR 3.2% LICENSES**

No license will be approve or released until the \$20 Retailer ID Card fee is received by Alcohol and Gambling Enforcement

Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. City Clerk/County Auditor are also required by M.S. 340A.404 S.3 to report any license cancellation.

License Code: ONSS License Period Ending: 12/31/2019 Iden: 5049  
 Issuing Authority: Windom  
 Licensee Name: Windom Country Club Inc.  
 Trade Name: Windom Country Club  
 Address: 2825 Country Club Rd/PO Box 74  
 Windom, MN 56101  
 Business Phone: 5078313489  
 License Fees: Off Sale: \$0.00 On Sale: \$2,000.00 Sunday: \$200.00

By signing this renewal application, applicant certifies that there has been no change in ownership on the above named licensee. For changes in ownership, the licensee named above, or for new licensees, full applications should be used. See back of this application for further information needed to complete this renewal.

Applicant's signature on this renewal confirms the following: Failure to report any of the following may result in civil penalties.

1. Licensee confirms it has no interest whatsoever, directly or indirectly in any other liquor establishments in Minnesota. If so, give details on back of this application.
2. Licensee confirms that it has never had a liquor license rejected by any city/township/county in the state of Minnesota. If ever rejected, please give details on the back of this renewal, then sign below.
3. Licensee confirms that for the past five years it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
4. Licensee confirms that during the past five years it or its employees have not been cited for any civil or criminal liquor law violations. If violations have occurred, please give details on back of this renewal, then sign below.
5. Licensee confirms that during the past license year, a summons has not been issued under the Liquor Liability Law (Dram Shop) MS 340A.802. If yes, attach a copy of the summons, then sign below.
6. Licensee confirms that Workers Compensation insurance will be kept in effect during the license period. Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued.

Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued. \$100,000 in cash or securities or \$100,000 surety bond may be submitted in lieu of liquor liability. (3.2 liquor licenses are exempt if sales are less than \$25,000 at on sale, or \$50,000 at off sale).

K. Pless \_\_\_\_\_ DOB \_\_\_\_\_ SSN \_\_\_\_\_ Date 10/29/19  
 Licensee Signature (Signature certifies all above information to be correct and license has been approved by city/county.)

\_\_\_\_\_  
 City Clerk/Auditor Signature Date  
 (Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

\_\_\_\_\_  
 County Attorney Signature Date  
 County Board issued licenses only (Signature certifies licensee is eligible for license).

Scott Bet \_\_\_\_\_ Date 10/30/19  
 Police/Sheriff Signature  
 Signature certifies licensee or associates have been checked for any state/local liquor law violations (criminal/civil) during the past five years. Report violations on back, then sign here.

The Licensee is requesting an Outdoor Sales/Service of Alcoholic Beverages Endorsement as required per City of Windom Code of Ordinances §118.051. The outdoor area is included and listed in the required liquor liability insurance for the premise.



Minnesota Department of Public Safety  
 Alcohol and Gambling Enforcement Division  
 445 Minnesota Street, Suite 222, St. Paul, MN 55101  
 651-201-7500 Fax 651-297-5259 TTY 651-282-6555  
**APPLICATION FOR COUNTY/CITY ON-SALE WINE LICENSE**  
 (Not to exceed 24% of alcohol by volume)

Print Form

**EVERY QUESTION MUST BE ANSWERED.** If a corporation, an officer shall execute this application. If a partnership, LLC, a partner shall execute this application. To apply for MN sales Tax # call 651-296-6181

Workers compensation insurance company name \_\_\_\_\_ Policy Number \_\_\_\_\_

Licensee's MN sales and Use Tax ID # \_\_\_\_\_ Licensee's Federal Tax ID \_\_\_\_\_

|   |                             |   |   |
|---|-----------------------------|---|---|
| Applicants Name (Business, Partnerships, Corporation)<br><b>River City Eatery LLC</b> |                             | Trade Name or DBA<br><b>River City Eatery</b> |   |
| Business Address<br><b>344 10th St</b>  |                             | Business Phone<br><b>507 832 8383</b>         | Applicant's Home Phone<br><b>507 822 5111</b> |
| City<br><b>Winona</b>   | County<br><b>Cottonwood</b> | State<br><b>MN</b>                            | Zip Code<br><b>56101</b>                      |

Is this application  New or a  Transfer

If a transfer, give name of former owner \_\_\_\_\_

License Period From **1/1/20** To **12/31/20**

If a corporation, give name, title, address and date of birth of each officer. If a partnership, LLC, give name, address and date of birth of each partner.

| Partner/Officer Name and title | Address                       | DOB | SSN |
|--------------------------------|-------------------------------|-----|-----|
| <b>Mari Harries</b>            | <b>1224 3rd Ave Winona MN</b> |     |     |
|                                |                               |     |     |
|                                |                               |     |     |
|                                |                               |     |     |

**CORPORATIONS**

Date of incorporation \_\_\_\_\_ State of incorporation \_\_\_\_\_ Certificate Number \_\_\_\_\_

Is corporation authorized to do business in Minnesota?  Yes  No

If a subsidiary of another corporation, give name and address of parent corporation \_\_\_\_\_

**BUILDING AND RESTAURANT**

Name of building owner **Andy & Mari Harries** Owner's address **1224 3rd Ave Winona MN 56101**

Are property taxes delinquent?  Yes  No

Has the building owner any connection, direct or indirect with the applicant?  Yes  No

Restaurant seating capacity **100** Hours food will be available **7am-9pm**

Number of restaurant employees **14** Number of months per year restaurant is open **96**

Will food service be the principal business?  Yes  No

Describe the premises to be licensed **Primarily restaurant/meeting Room**

If the restaurant is in conjunction with another business (resort etc.), describe business \_\_\_\_\_

**NO LICENSE WILL BE APPROVED OR RELEASED UNTIL THE \$20 RETAILER ID CARD FEE IS RECEIVED BY AGED**

- Yes  No Has the applicant or associates been granted an on-sale malt liquor (3.2) and/or a "set-up" license in conjunction with this wine license?
- Yes  No Is the applicant or any of the associates in this application a member of the county board or the city council, which will issue this license? If yes, in what capacity? \_\_\_\_\_  
(if the applicant is the spouse of a member of the governing body, or another family relationship exists, the member shall not vote on this application.)
- Yes  No During the past license year, has a summons been issued under the liquor civil liability (Dram Shop)(M.S. 340A.802). If Yes, attach copy of the summons.
- Yes  No Has applicant, partners, officers or employees ever had any liquor law violations in Minnesota or elsewhere. If so, give names, dates, violations and final outcome details.

Yes  No Does any person other than the applicants, have any right, title or interest in the furniture, fixtures or equipment in the licensed premises? If yes, give names and details.

United Prairie Bank

Yes  No Have the applicants any interests, directly or indirectly, in any other liquor establishments in Minnesota? If yes, give name and address of establishment.

**I CERTIFY THAT I HAVE READ THE ABOVE QUESTIONS AND THAT THE ANSWERS ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.**

[Signature]  
Signature of Applicant

11/1/19  
Date

The licensee must have one of the following:

Liquor liability insurance (Dram Shop) \$50,000 per person; \$100,000 more than one person; \$10,000 property destruction; \$50,000 and \$100,000 for loss of means of support. Attach "CERTIFICATE OF INSURANCE" to this form.

A surety bond from a surety company with minimum coverage as specified above in.

A certificate from the state treasurer that the licensee has deposited with the state, trust funds having a market value of \$100,000 or \$100,000 in cash or securities.

**IF LICENSE IS ISSUED BY THE COUNTY BOARD, REPORT OF COUNTY ATTORNEY**

Yes  No I certify that to the best of my knowledge the applicants named above are eligible to be licensed. If no, state reason.

\_\_\_\_\_  
Signature County Attorney

\_\_\_\_\_  
County

\_\_\_\_\_  
Date

**REPORT BY POLICE OR SHERIFF'S DEPARTMENT**

This is to certify that the applicant and the associates, named herein have not been convicted within the past five years for any violation of laws of the State of Minnesota, Municipal or County ordinances relating to intoxicating liquor, except as follows:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Department and Title

\_\_\_\_\_  
Date

**IMPORTANT NOTICE**

**ALL RETAIL LIQUOR LICENSEES MUST REGISTER WITH THE ALCOHOL, TOBACCO TAX AND TRADE BUREAU.  
FOR INFORMATION CALL 513-684-2979 OR 1-800-937-8864**

A \$30.00 service charge will be added to all dishonored checks You may also be subjected to a civil penalty of \$100.00 or 100 % of the value of the check, whichever is greater, plus interest and attorney fees.

The Licensee is requesting an Outdoor Sales/Service of Alcoholic Beverages Endorsement as required per City of Windom Code of Ordinances §118.051. The outdoor area is included and listed in the required liquor liability insurance for the premise.



Minnesota Department of Public Safety  
**Alcohol and Gambling Enforcement Division (AGED)**  
 445 Minnesota Street, Suite 222, St. Paul, MN 55101-5133  
 Telephone 651-201-7500 Fax 651-297-5259 TTY 651-282-6555

**Certification of an On Sale Liquor License, 3.2% Liquor license, or Sunday Liquor License**

**Cities and Counties:** You are required by law to complete and sign this form to certify the issuance of the following liquor license types: 1) City issued on sale intoxicating and Sunday liquor licenses  
 2) City and County issued 3.2% on and off sale malt liquor licenses

Name of City or County Issuing Liquor License Windom License Period From: 11/20 To: 12/31/20

Circle One: New License License Transfer \_\_\_\_\_ Suspension Revocation Cancel \_\_\_\_\_  
(former licensee name) (Give dates)

License type: (check all that apply)  On Sale Intoxicating  Sunday Liquor  3.2% On sale  3.2% Off Sale

Fee(s): On Sale License fee:\$ \_\_\_\_\_ Sunday License fee: \$ \_\_\_\_\_ 3.2% On Sale fee: \$ 150.00 3.2% Off Sale fee: \$ \_\_\_\_\_

Licensee Name: River City Eatery DOB \_\_\_\_\_ Social Security # \_\_\_\_\_  
(corporation, partnership, LLC, or Individual)

Zip Code 56101 County \_\_\_\_\_ Business Phone \_\_\_\_\_ Home Phone \_\_\_\_\_

Business Trade Name River City Eatery Business Address 344 10th St City Windom MN

Licensee's Federal Tax ID \_\_\_\_\_  
(to apply call IRS 800-829-4933)

If above named licensee is a corporation, partnership, or LLC, complete the following for each partner/officer:

Home Address 1224 3rd Ave City Windom MN Licensee's MN Tax ID \_\_\_\_\_  
Mari Anna Harries Partner/Officer Name (First Middle Last) \_\_\_\_\_ Social Security # \_\_\_\_\_ Home Address 1224 3rd Ave Windom

Partner/Officer Name (First Middle Last) \_\_\_\_\_ DOB \_\_\_\_\_ Social Security # \_\_\_\_\_ Home Address \_\_\_\_\_

Partner/Officer Name (First Middle Last) \_\_\_\_\_ DOB \_\_\_\_\_ Social Security # \_\_\_\_\_ Home Address \_\_\_\_\_

Intoxicating liquor licensees must attach a certificate of Liquor Liability Insurance to this form. The insurance certificate must contain all of the following:

- 1) Show the exact licensee name (corporation, partnership, LLC, etc) and business address as shown on the license.
- 2) Cover completely the license period set by the local city or county licensing authority as shown on the license.

Yes  No During the past year has a summons been issued to the licensee under the Civil Liquor Liability Law?

Workers Compensation Insurance is also required by all licensees: Please complete the following:

Workers Compensation Insurance Company Name: \_\_\_\_\_ Policy # \_\_\_\_\_

I Certify that this license(s) has been approved in an official meeting by the governing body of the city or county.

City Clerk or County Auditor Signature \_\_\_\_\_ Date \_\_\_\_\_  
(title)

**On Sale Intoxicating liquor licensees must also purchase a \$20 Retailer Buyers Card. To obtain the application for the Buyers Card, please call 651-201-7504, or visit our website at [www.dps.state.mn.us](http://www.dps.state.mn.us).**

The Licensee is requesting an Outdoor Sales/Service of Alcoholic Beverages Endorsement as required per City of Windom Code of Ordinances §118.051. The outdoor area is included and listed in the required liquor liability insurance for the premise.

**INTOXICATING MALT LIQUOR  
(STRONG BEER) LICENSE AUTHORIZATION**

Name of Applicant: Andy Harries / River City Eatery

Home Address: 1224 3rd Ave Windom MN 56101

Business in connection with which the proposed license will operate:

Owner/Operator

Address of Business: 344 10th St

Required Minnesota Tax ID # \_\_\_\_\_

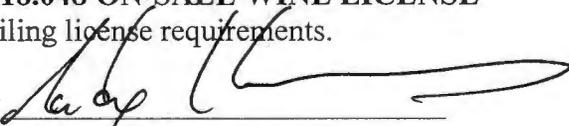
Required Federal Tax ID #: \_\_\_\_\_

Applicant is (Owner), (Operator)

Name and address of Manager (if applicable) \_\_\_\_\_

License fee of \$100.00 must accompany this application.

I, the applicant, state that all statements in this application are true and correct. I further acknowledge that I am in receipt of section **118.048 ON-SALE WINE LICENSE REQUIRED** of the Windom City Code detailing license requirements.

Signed: 

Date: 11/1/19

Report of Investigation: \_\_\_\_\_

Approved by the City Council \_\_\_\_\_



Minnesota Department of Public Safety  
 Alcohol & Gambling Enforcement Division  
 445 Minnesota Street, 1600  
 St Paul, Minnesota 55101  
 651-201-7507

RENEWAL OF LIQUOR, WINE, CLUB OR 3.2% LICENSES

No license will be approved or released until the \$20 Retailer ID Card fee is received by Alcohol and Gambling Enforcement

Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. City Clerk/County Auditor are also required by M.S. 340A.404 S.3 to report any license cancellation.

License Code: MWNONSB License Period Ending: 12/31/2019 Iden: 8682  
 Issuing Authority: Windom  
 Licensee Name: Zhou, Yi-Xiang  
 Trade Name: China Restaurant  
 Address: 302 10th St  
 Windom, MN 56101  
 Business Phone: 5078315998  
 License Fees: Off Sale: \$0.00 On Sale: \$150.00 Sunday: \$0.00

By signing this renewal application, applicant certifies that there has been no change in ownership on the above named licensee. For changes in ownership, the licensee named above, or for new licensees, full applications should be used. See back of this application for further information needed to complete this renewal.

Applicant's signature on this renewal confirms the following: Failure to report any of the following may result in civil penalties.

1. Licensee confirms it has no interest whatsoever, directly or indirectly in any other liquor establishments in Minnesota. If so, give details on back of this application.
2. Licensee confirms that it has never had a liquor license rejected by any city/township/county in the state of Minnesota. If ever rejected, please give details on the back of this renewal, then sign below.
3. Licensee confirms that for the past five years it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
4. Licensee confirms that during the past five years it or its employees have not been cited for any civil or criminal liquor law violations. If violations have occurred, please give details on back of this renewal, then sign below.
5. Licensee confirms that during the past license year, a summons has not been issued under the Liquor Liability Law (Dram Shop) MS 340A.802. If yes, attach a copy of the summons, then sign below.
6. Licensee confirms that Workers Compensation insurance will be kept in effect during the license period. Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued.

Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued. \$100,000 in cash or securities or \$100,000 surety bond may be submitted in lieu of liquor liability. (3.2 liquor licenses are exempt if sales are less than \$25,000 at on sale, or \$50,000 at off sale)

Yi Xiang Zhou \_\_\_\_\_ Date 11/1/19  
 Licensee Signature DOB SSN  
 (Signature certifies all above information to be correct and license has been approved by city/county.)

\_\_\_\_\_  
 City Clerk/Auditor Signature Date  
 (Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

\_\_\_\_\_  
 County Attorney Signature Date  
 County Board issued licenses only (Signature certifies licensee is eligible for license).

Scott Bet, Chief \_\_\_\_\_ Date 11/01/19  
 Police/Sheriff Signature  
 Signature certifies licensee or associates have been checked for any state/local liquor law violations (criminal/civil) during the past five years. Report violations on back, then sign here.

The Licensee is requesting an Outdoor Sales/Service of Alcoholic Beverages Endorsement as required per City of Windom Code of Ordinances §118.051. The outdoor area is included and listed in the required liquor liability insurance for the premise.



Minnesota Department of Public Safety  
 Alcohol & Gambling Enforcement Division  
 445 Minnesota Street, 1600  
 St Paul, Minnesota 55101  
 651-201-7507

**RENEWAL OF LIQUOR, WINE, CLUB OR 3.2% LICENSES**

No license will be approve or released until the \$20 Retailer ID Card fee is received by Alcohol and Gambling Enforcement

Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. City Clerk/County Auditor are also required by M.S. 340A.404 S.3 to report any license cancellation.

License Code: 3.2ONSS License Period Ending: 12/31/2019 Iden: 34001  
 Issuing Authority: Windom  
 Licensee Name: Zhou, Yi-Xiang  
 Trade Name: China Restaurant  
 Address: 302 10th St  
 Windom, MN 56101  
 Business Phone: 5078315998  
 License Fees: Off Sale: \$0.00 On Sale: ~~\$100.00~~<sup>\$150.00</sup> Sunday: \$0.00

By signing this renewal application, applicant certifies that there has been no change in ownership on the above named licensee. For changes in ownership, the licensee named above, or for new licensees, full applications should be used. See back of this application for further information needed to complete this renewal.

Applicant's signature on this renewal confirms the following: Failure to report any of the following may result in civil penalties.

1. Licensee confirms it has no interest whatsoever, directly or indirectly in any other liquor establishments in Minnesota. If so, give details on back of this application.
2. Licensee confirms that it has never had a liquor license rejected by any city/township/county in the state of Minnesota. If ever rejected, please give details on the back of this renewal, then sign below.
3. Licensee confirms that for the past five years it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
4. Licensee confirms that during the past five years it or its employees have not been cited for any civil or criminal liquor law violations. If violations have occurred, please give details on back of this renewal, then sign below.
5. Licensee confirms that during the past license year, a summons has not been issued under the Liquor Liability Law (Dram Shop) MS 340A.802. If yes, attach a copy of the summons, then sign below.
6. Licensee confirms that Workers Compensation insurance will be kept in effect during the license period. Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued.

Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued. \$100,000 in cash or securities or \$100,000 surety bond may be submitted in lieu of liquor liability. (3.2 liquor licenses are exempt if sales are less than \$25,000 at on sale, or \$50,000 at off sale).

Yi Xiang Zhou \_\_\_\_\_ 11/1/19  
 Licensee Signature DOB SSN Date  
 (Signature certifies all above information to be correct and license has been approved by city/county.)

\_\_\_\_\_  
 City Clerk/Auditor Signature Date  
 (Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

\_\_\_\_\_  
 County Attorney Signature Date  
 County Board issued licenses only (Signature certifies licensee is eligible for license).

Scott A. Chief \_\_\_\_\_ 11/01/19  
 Police/Sheriff Signature Date  
 Signature certifies licensee or associates have been checked for any state/local liquor law violations (criminal/civil) during the past five years. Report violations on back, then sign here.

The Licensee is requesting an Outdoor Sales/Service of Alcoholic Beverages Endorsement as required per City of Windom Code of Ordinances §118.051. The outdoor area is included and listed in the required liquor liability insurance for the premise.



**INTOXICATING MALT LIQUOR  
(STRONG BEER) LICENSE AUTHORIZATION**

Name of Applicant: China Restaurant yixiangzhou

Home Address: 302 10th st

Business in connection with which the proposed license will operate:

Address of Business: 302 10th st

Required Minnesota Tax ID #: \_\_\_\_\_

Required Federal Tax ID #: \_\_\_\_\_

Applicant is (Owner), (Operator)

Name and address of Manager (if applicable) zi yi zhou

License fee of \$100.00 must accompany this application.

I, the applicant, state that all statements in this application are true and correct. I further acknowledge that I am in receipt of section **118.048 ON-SALE WINE LICENSE REQUIRED** of the Windom City Code detailing license requirements.

Signed: yi xiang zhou

Date: 11/1/19

Report of Investigation: \_\_\_\_\_

Approved by the City Council \_\_\_\_\_





Minnesota Department of Public Safety  
 Alcohol & Gambling Enforcement Division  
 445 Minnesota Street, 1600  
 St Paul, Minnesota 55101  
 651-201-7507

**RENEWAL OF LIQUOR, WINE, CLUB OR 3.2% LICENSES**

No license will be approve or released until the \$20 Retailer ID Card fee is received by Alcohol and Gambling Enforcement

Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. City Clerk/County Auditor are also required by M.S. 340A.404 S.3 to report any license cancellation.

License Code: MWNONSB License Period Ending: 12/31/2019 Iden: 70605  
 Issuing Authority: Windom  
 Licensee Name: Windstream Inns LLC  
 Trade Name: Americlnn  
 Address: 2270 Hwy 60  
 Windom, MN 55362  
 Business Phone: 7633140220  
 License Fees: Off Sale: \$0.00 On Sale: \$150.00 Sunday: \$0.00

By signing this renewal application, applicant certifies that there has been no change in ownership on the above named licensee. For changes in ownership, the licensee named above, or for new licensees, full applications should be used. See back of this application for further information needed to complete this renewal.

Applicant's signature on this renewal confirms the following: Failure to report any of the following may result in civil penalties.

1. Licensee confirms it has no interest whatsoever, directly or indirectly in any other liquor establishments in Minnesota. If so, give details on back of this application.
2. Licensee confirms that it has never had a liquor license rejected by any city/township/county in the state of Minnesota. If ever rejected, please give details on the back of this renewal, then sign below.
3. Licensee confirms that for the past five years it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
4. Licensee confirms that during the past five years it or its employees have not been cited for any civil or criminal liquor law violations. If violations have occurred, please give details on back of this renewal, then sign below.
5. Licensee confirms that during the past license year, a summons has not been issued under the Liquor Liability Law (Dram Shop) MS 340A.802. If yes, attach a copy of the summons, then sign below.
6. Licensee confirms that Workers Compensation insurance will be kept in effect during the license period. Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued.

Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued. \$100,000 in cash or securities or \$100,000 surety bond may be submitted in lieu of liquor liability. (3.2 liquor licenses are exempt if sales are less than \$25,000 at on sale, or \$50,000 at off sale).

*Anthony Wood*  
 Licensee Signature  
 (Signature certifies all above information to be correct and license has been approved by city/county.)

*10/24/19*  
 Date

City Clerk/Auditor Signature  
 (Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

Date

County Attorney Signature  
 County Board issued licenses only (Signature certifies licensee is eligible for license).

Date

*Scott Beck*  
 Police/Sheriff Signature

*10/24/19*  
 Date

Signature certifies licensee or associates have been checked for any state/local liquor law violations (criminal/civil) during the past five years. Report violations on back, then sign here.

The Licensee is requesting an Outdoor Sales/Service of Alcoholic Beverages Endorsement as required per City of Windom Code of Ordinances §118.051. The outdoor area is included and listed in the required liquor liability insurance for the premise.



Minnesota Department of Public Safety  
 Alcohol & Gambling Enforcement Division  
 445 Minnesota Street, 1600  
 St Paul, Minnesota 55101  
 651-201-7507

**RENEWAL OF LIQUOR, WINE, CLUB OR 3.2% LICENSES**

No license will be approved or released until the \$20 Retailer ID Card fee is received by Alcohol and Gambling Enforcement

Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. City Clerk/County Auditor are also required by M.S. 340A.404 S.3 to report any license cancellation.

License Code: 3.2ONSS License Period Ending: 12/31/2019 Iden: 70606  
 Issuing Authority: Windom  
 Licensee Name: Windstream Inns LLC  
 Trade Name: Americinn  
 Address: 2270 Hwy 60  
 Windom, MN 55362  
 Business Phone: 7633140220  
 License Fees: Off Sale: \$0.00 On Sale: \$150.00 Sunday: \$0.00

By signing this renewal application, applicant certifies that there has been no change in ownership on the above named licensee. For changes in ownership, the licensee named above, or for new licensees, full applications should be used. See back of this application for further information needed to complete this renewal.

Applicant's signature on this renewal confirms the following: Failure to report any of the following may result in civil penalties.

1. Licensee confirms it has no interest whatsoever, directly or indirectly in any other liquor establishments in Minnesota. If so, give details on back of this application.
2. Licensee confirms that it has never had a liquor license rejected by any city/township/county in the state of Minnesota. If ever rejected, please give details on the back of this renewal, then sign below.
3. Licensee confirms that for the past five years it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
4. Licensee confirms that during the past five years it or its employees have not been cited for any civil or criminal liquor law violations. If violations have occurred, please give details on back of this renewal, then sign below.
5. Licensee confirms that during the past license year, a summons has not been issued under the Liquor Liability Law (Dram Shop) MS 340A.802. If yes, attach a copy of the summons, then sign below.
6. Licensee confirms that Workers Compensation insurance will be kept in effect during the license period. Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued.

Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued. \$100,000 in cash or securities or \$100,000 surety bond may be submitted in lieu of liquor liability. (3.2 liquor licenses are exempt if sales are less than \$25,000 at on sale, or \$50,000 at off sale).

Kathryn Wood Licensee Signature Date 10/24/19  
 (Signature certifies all above information to be correct and license has been approved by city/county.)

\_\_\_\_\_  
 City Clerk/Auditor Signature Date  
 (Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

\_\_\_\_\_  
 County Attorney Signature Date  
 County Board issued licenses only (Signature certifies licensee is eligible for license).

Scott Ott Police/Sheriff Signature Date 10/24/19  
 Signature certifies licensee or associates have been checked for any state/local liquor law violations (criminal/civil) during the past five years. Report violations on back, then sign here.

The Licensee is requesting an Outdoor Sales/Service of Alcoholic Beverages Endorsement as required per City of Windom Code of Ordinances §118.051. The outdoor area is included and listed in the required liquor liability insurance for the premise.



**INTOXICATING MALT LIQUOR  
(STRONG BEER) LICENSE AUTHORIZATION**

Name of Applicant: Kathayne Wood  
Home Address: 722 2<sup>nd</sup> Ave Brewster Mn 56119

Business in connection with which the proposed license will operate:

Windstream Inns LLC.

Address of Business: 2270 Hwy 140 East

Required Minnesota Tax ID # \_\_\_\_\_

Required Federal Tax ID # \_\_\_\_\_

Applicant is (Owner), (Operator)

Name and address of Manager (if applicable) Kathayne Wood (see above)

License fee of \$100.00 must accompany this application.

I, the applicant, state that all statements in this application are true and correct. I further acknowledge that I am in receipt of section **118.048 ON-SALE WINE LICENSE REQUIRED** of the Windom City Code detailing license requirements.

Signed: Kathayne Wood

Date: 10/24/19

Report of Investigation: \_\_\_\_\_

Approved by the City Council \_\_\_\_\_





Windom, MN

# Expense Approval Report

## By Fund

Payment Dates 10122019 - 10282019

| Vendor Name                                    | Payable Number     | Post Date  | Description (Item)          | Account Number | Amount  |
|--|--------------------|------------|-----------------------------|----------------|---|
| <b>Fund: 100 - GENERAL</b>                     |                    |            |                             |                |   |
| MARGIE PETERSEN                                | 20180502           | 05/02/2018 | REFUND - STATEMENT CREDIT   | 100-20191      | 18.85   |
| DICK JEFFREY                                   | 20191022           | 10/22/2019 | REFUND - STATEMENT CREDIT   | 100-20191      | 145.02  |
| SYNKRO SOUTHWEST LLC                           | 20191022           | 10/22/2019 | REFUND - STATEMENT CREDIT   | 100-20191      | 190.11  |
| SHAWNA MENSSEN                                 | 20191022           | 10/22/2019 | REFUND - STATEMENT CREDIT   | 100-20191      | 24.68   |
| ELECTRIC FUND                                  | 20191023           | 10/23/2019 | LOST CK 160220 APPLY TO 53  | 100-20191      | 1.86  |
| ELECTRIC FUND                                  | 20191023           | 10/23/2019 | LOST CK 159233 APPLY TO 90  | 100-20191      | 8.93  |
| MN REVENUE                                     | 20191015           | 10/15/2019 | SALES TAX - OCT 2019        | 100-20202      | 17,990.84   |
| MN REVENUE                                     | 20191015           | 10/15/2019 | SALES TAX - OCT 2019        | 100-20202      | 7,901.26  |
| MN REVENUE                                     | 20191015           | 10/15/2019 | SALES TAX - OCT 2019        | 100-20202      | 14.54   |
| US BANK  | #5573-8263 9-20-19 | 10/16/2019 | CR CARD - QUARTERLY PURC    | 100-36200      | -456.75   |
|  |                    |            |                             |                | <b>25,839.34</b>  |
| <b>Activity: 41110 - Mayor &amp; Council</b>   |                    |            |                             |                |   |
| CITIZEN PUBLISHING CO                          | 20190930           | 10/08/2019 | ADVERTISING                 | 100-41110-350  | 30.00   |
| COUNTY WIDE DIRECTORY                          | 64626              | 10/07/2019 | SERVICE - ADVERTISING       | 100-41110-350  | 50.00   |
| LEAGUE OF MN CITIES                            | 297723             | 10/22/2019 | MEMBERSHIP DUES - 2019-20   | 100-41110-433  | 5,031.00  |
|  |                    |            |                             |                | <b>Activity 41110 - Mayor &amp; Council Total: 5,111.00</b> |
| <b>Activity: 41310 - Administration</b>        |                    |            |                             |                |   |
| INDOFF, INC                                    | 3294544            | 10/07/2019 | SUPPLIES                    | 100-41310-200  | 11.37   |
| INDOFF, INC                                    | 3295649            | 10/08/2019 | SUPPLIES                    | 100-41310-200  | 17.50   |
| LEAGUE OF MN CITIES                            | 311022             | 10/23/2019 | ANNUAL PAYMENT - ACROBA     | 100-41310-217  | 171.00  |
| TOSHIBA FINANCIAL SERVICES                     | 395945876          | 10/08/2019 | COPIER LEASE 9/20 - 10/20 2 | 100-41310-217  | 31.13   |
| ELECTRIC FUND                                  | 20191022           | 10/22/2019 | MONTHLY UTILITY & TELECO    | 100-41310-321  | 111.99  |
| US BANK  | #5573-8263 9-20-19 | 10/16/2019 | CR CARD - CRASH PLAN        | 100-41310-326  | 10.00   |
| ELECTRIC FUND                                  | 20191022           | 10/22/2019 | MONTHLY UTILITY & TELECO    | 100-41310-326  | 291.12  |
| CITIZEN PUBLISHING CO                          | 20190930           | 10/08/2019 | ADVERTISING                 | 100-41310-350  | 466.20  |
| US BANK  | #5573-8263 9-20-19 | 10/16/2019 | CR CARD - CONVENE           | 100-41310-480  | 999.00  |
| US BANK  | #5573-8263 9-20-19 | 10/16/2019 | CR CARD - NORTON ANTIVIR    | 100-41310-480  | 128.25  |
| US BANK  | #5573-8263 9-20-19 | 10/16/2019 | CR CARD - GRAND VIEW LOD    | 100-41310-480  | 329.44  |
| US BANK  | #5573-8263 9-20-19 | 10/16/2019 | CR CARD - GRAND VIEW LOD    | 100-41310-480  | 329.44  |
|  |                    |            |                             |                | <b>Activity 41310 - Administration Total: 2,896.44</b>      |
| <b>Activity: 41910 - Building &amp; Zoning</b> |                    |            |                             |                |   |
| WINDOM QUICK PRINT                             | 19164              | 10/22/2019 | SUPPLIES                    | 100-41910-200  | 52.85   |
| INDOFF, INC                                    | 3294631            | 10/07/2019 | SUPPLIES                    | 100-41910-200  | 9.95  |
| ELECTRIC FUND                                  | 20191022           | 10/22/2019 | MONTHLY UTILITY & TELECO    | 100-41910-321  | 78.81   |
|  |                    |            |                             |                | <b>Activity 41910 - Building &amp; Zoning Total: 141.61</b> |
| <b>Activity: 41940 - City Hall</b>             |                    |            |                             |                |   |
| US BANK  | #5573-8263 9-20-19 | 10/16/2019 | CR CARD - HY VEE            | 100-41940-211  | 6.40  |
| US BANK  | #5573-8263 9-20-19 | 10/16/2019 | CR CARD - HY VEE            | 100-41940-211  | 4.26  |
| ELECTRIC FUND                                  | 20191022           | 10/22/2019 | MONTHLY UTILITY & TELECO    | 100-41940-381  | 398.66  |
| ELECTRIC FUND                                  | 20191022           | 10/22/2019 | MONTHLY UTILITY & TELECO    | 100-41940-382  | 91.49   |
| MN ENERGY RESOURCES                            | 20190911B          | 10/22/2019 | #0505105084-00001 - RATE A  | 100-41940-383  | -121.66   |
| MN ENERGY RESOURCES                            | 20190911C          | 10/22/2019 | #0505105084-00001 - SEPT    | 100-41940-383  | 45.00   |
| MN ENERGY RESOURCES                            | 20190911C          | 10/22/2019 | #0505105084-00001 - OCT     | 100-41940-383  | 81.59   |
| HOMETOWN SANITATION SER                        | 0000343673         | 10/07/2019 | GARBAGE SERVICE - CITY HALL | 100-41940-384  | 89.28   |
| ELECTRIC FUND                                  | 20191022           | 10/22/2019 | MONTHLY UTILITY & TELECO    | 100-41940-385  | 159.78  |
| MN DEPT OF LABOR & INDUS                       | #4537 10-15-19     | 10/22/2019 | #421771 - #ABI0028241I      | 100-41940-406  | 55.00   |
| ELECTRIC FUND                                  | 333                | 10/22/2019 | EL - CITY HALL              | 100-41940-406  | 5.46  |
|  |                    |            |                             |                | <b>Activity 41940 - City Hall Total: 815.26</b>             |
| <b>Activity: 42120 - Crime Control</b>         |                    |            |                             |                |   |
| US BANK  | #5573-8263 9-20-19 | 10/16/2019 | CR CARD - SEC OF STATE NOT  | 100-42120-200  | 120.00  |
| INDOFF, INC                                    | 3293021            | 10/07/2019 | SUPPLIES                    | 100-42120-200  | 61.23   |
| INDOFF, INC                                    | 3293979            | 10/07/2019 | SUPPLIES                    | 100-42120-200  | 47.98   |

## Expense Approval Report

Payment Dates: 10122019 - 10282019

| Vendor Name                                   | Payable Number          | Post Date  | Description (Item)          | Account Number | Amount           |
|---|-------------------------|------------|-----------------------------|----------------|------------------|
| INDOFF, INC                                   | 3295653                 | 10/15/2019 | SUPPLIES                    | 100-42120-200  | 20.94            |
| INDOFF, INC                                   | 3296605                 | 10/15/2019 | SUPPLIES                    | 100-42120-200  | 27.59            |
| WEX BANK                                      | 61529562                | 10/10/2019 | FUEL CREDIT - POLICE        | 100-42120-212  | -24.63           |
| WEX BANK                                      | 61529562                | 10/10/2019 | FUEL - POLICE               | 100-42120-212  | 1,401.72         |
| COTTONWOOD CO AUD/TREA                        | 20191015                | 10/15/2019 | DEPUTY ATTORNEY             | 100-42120-304  | 3,957.50         |
| ELECTRIC FUND                                 | 20191022                | 10/22/2019 | MONTHLY UTILITY & TELECO    | 100-42120-321  | 68.10            |
| AT & T MOBILITY                               | 287293102788X10032019   | 10/16/2019 | #287293102788 - SERVICE     | 100-42120-321  | 577.03           |
| ALPHA WIRELESS - MANKATO                      | 3644                    | 10/15/2019 | #00681 SUPPLIES             | 100-42120-323  | 259.70           |
| ALPHA WIRELESS - MANKATO                      | 3834                    | 10/15/2019 | #00681 - SUPPLIES           | 100-42120-323  | 108.00           |
| LEASE FINANCE PARTNERS                        | #3250 10-18-19          | 10/23/2019 | #3250 - SERVICE             | 100-42120-326  | 136.00           |
| ZUERCHER TECHNOLOGIES, LL                     | 252832                  | 10/15/2019 | FIELD OPS LICENSES          | 100-42120-326  | 360.00           |
| CDW GOVERNMENT                                | VDZ8520                 | 10/15/2019 | #6027358 - SERVICE          | 100-42120-326  | 385.04           |
| TOSHIBA FINANCIAL SERVICES                    | 395945876               | 10/08/2019 | COPIER LEASE 9/20 - 10/20 2 | 100-42120-404  | 15.57            |
| COTTONWOOD CO AUD/TREA                        | 20191015                | 10/15/2019 | RENT                        | 100-42120-412  | 1,925.00         |
| SCB PUBLIC FINANCE                            | #40049-01/5-60 10-23-19 | 10/23/2019 | #40049-01/5-60 -            | 100-42120-419  | 1,054.07         |
| SCHWALBACH HARDWARE                           | 20190925                | 10/16/2019 | MAINTENANCE                 | 100-42120-480  | 16.72            |
| <b>Activity 42120 - Crime Control Total:</b>  |                         |            |                             |                | <b>10,517.56</b> |
| <b>Activity: 42220 - Fire Fighting</b>        |                         |            |                             |                |                  |
| AMERIPRIDE SERVICES INC.                      | 2801083976              | 10/15/2019 | #280001722 - SERVICE        | 100-42220-211  | 34.83            |
| RUNNINGS SUPPLY, INC                          | #71920 9-24-19          | 10/10/2019 | #71920 MAINTENANCE          | 100-42220-212  | 39.95            |
| WEX BANK                                      | 61529562                | 10/10/2019 | FUEL - FIRE                 | 100-42220-212  | 211.30           |
| RUNNINGS SUPPLY, INC                          | #71920 9-24-19          | 10/10/2019 | #71920 MAINTENANCE          | 100-42220-215  | 47.94            |
| SCHWALBACH HARDWARE                           | 20190925                | 10/16/2019 | MAINTENANCE                 | 100-42220-215  | 15.14            |
| RUNNINGS SUPPLY, INC                          | #71920 9-24-19          | 10/10/2019 | #71920 MAINTENANCE          | 100-42220-217  | 73.95            |
| US BANK                                       | #5573-8263 9-20-19      | 10/16/2019 | CR CARD - GALLS - CLOTHING  | 100-42220-218  | 54.98            |
| LEAGUE OF MN CITIES                           | 311119                  | 10/22/2019 | REGISTRATION -DERICKSON,    | 100-42220-308  | 45.00            |
| MN FIRE SERVICE CERTIFICATI                   | 7261                    | 10/22/2019 | REGISTRATION - DAVID TRAN   | 100-42220-308  | 50.00            |
| ELECTRIC FUND                                 | 20191022                | 10/22/2019 | MONTHLY UTILITY & TELECO    | 100-42220-321  | 42.38            |
| ELECTRIC FUND                                 | 20191022                | 10/22/2019 | MONTHLY UTILITY & TELECO    | 100-42220-381  | 239.16           |
| ELECTRIC FUND                                 | 20191022                | 10/22/2019 | MONTHLY UTILITY & TELECO    | 100-42220-382  | 13.28            |
| MN ENERGY RESOURCES                           | 20190910A               | 10/22/2019 | #0616354678-00001 - RATE A  | 100-42220-383  | -62.95           |
| MN ENERGY RESOURCES                           | 20191008B               | 10/23/2019 | #0616354678-00001 - OCT     | 100-42220-383  | 49.02            |
| MN ENERGY RESOURCES                           | 20191008B               | 10/23/2019 | #0616354678-00001 - SEPT    | 100-42220-383  | 36.92            |
| HOMETOWN SANITATION SER                       | 0000343714              | 10/07/2019 | GARBAGE SERVICE - EMS BUIL  | 100-42220-384  | 44.10            |
| ELECTRIC FUND                                 | 20191022                | 10/22/2019 | MONTHLY UTILITY & TELECO    | 100-42220-385  | 29.36            |
| SCHWALBACH HARDWARE                           | 20190925                | 10/16/2019 | MAINTENANCE                 | 100-42220-404  | 169.73           |
| TOSHIBA FINANCIAL SERVICES                    | 395945876               | 10/08/2019 | COPIER LEASE 9/20 - 10/20 2 | 100-42220-404  | 24.91            |
| WW COMMUNICATIONS AND                         | 4183                    | 10/15/2019 | SERVICE                     | 100-42220-404  | 180.00           |
| US BANK                                       | #5573-8263 9-20-19      | 10/16/2019 | CR CARD - MFSCB BULK RECE   | 100-42220-433  | 50.00            |
| <b>Activity 42220 - Fire Fighting Total:</b>  |                         |            |                             |                | <b>1,389.00</b>  |
| <b>Activity: 42500 - Civil Defense</b>        |                         |            |                             |                |                  |
| ELECTRIC FUND                                 | 20191022                | 10/22/2019 | MONTHLY UTILITY & TELECO    | 100-42500-381  | 30.85            |
| <b>Activity 42500 - Civil Defense Total:</b>  |                         |            |                             |                | <b>30.85</b>     |
| <b>Activity: 42700 - Animal Control</b>       |                         |            |                             |                |                  |
| COTTONWOOD VET CLINIC                         | 208441                  | 10/15/2019 | CITY POUND                  | 100-42700-300  | 36.00            |
| COTTONWOOD VET CLINIC                         | 209399                  | 10/15/2019 | CITY POUND                  | 100-42700-300  | 11.00            |
| <b>Activity 42700 - Animal Control Total:</b> |                         |            |                             |                | <b>47.00</b>     |
| <b>Activity: 43100 - Streets</b>              |                         |            |                             |                |                  |
| COUNTRY PRIDE SERVICE                         | #970744 9-30-19         | 10/10/2019 | MAINTENANCE                 | 100-43100-212  | 165.01           |
| WEX BANK                                      | 61529562                | 10/10/2019 | FUEL - STREET CREDIT        | 100-43100-212  | -24.63           |
| WEX BANK                                      | 61529562                | 10/10/2019 | FUEL - STREET               | 100-43100-212  | 999.23           |
| ELECTRIC FUND                                 | 20191022                | 10/22/2019 | MONTHLY UTILITY & TELECO    | 100-43100-217  | 70.00            |
| MN MUNICIPAL UTILITIES ASS                    | 54055                   | 10/08/2019 | RANDOM TESTING 2019         | 100-43100-217  | 117.47           |
| RUNNINGS SUPPLY, INC                          | #71920 9-24-19          | 10/10/2019 | #71920 MAINTENANCE          | 100-43100-241  | 62.76            |
| SCHWALBACH HARDWARE                           | 20190925                | 10/16/2019 | MAINTENANCE                 | 100-43100-241  | 49.15            |
| DUININCK                                      | 539085                  | 10/10/2019 | #50029 - SUPPLIES           | 100-43100-241  | 665.18           |
| ELECTRIC FUND                                 | 20191022                | 10/22/2019 | MONTHLY UTILITY & TELECO    | 100-43100-321  | 45.85            |
| CITIZEN PUBLISHING CO                         | 20190930                | 10/08/2019 | ADVERTISING                 | 100-43100-350  | 164.90           |
| ELECTRIC FUND                                 | 20191022                | 10/22/2019 | MONTHLY UTILITY & TELECO    | 100-43100-381  | 227.40           |

## Expense Approval Report

Payment Dates: 10122019 - 10282019

| Vendor Name                            | Payable Number | Post Date  | Description (Item)         | Account Number | Amount           |
|--|----------------|------------|----------------------------|----------------|------------------|
| ELECTRIC FUND                          | 20191022       | 10/22/2019 | MONTHLY UTILITY & TELECO   | 100-43100-381  | 1,204.16         |
| ELECTRIC FUND                          | 20191022       | 10/22/2019 | MONTHLY UTILITY & TELECO   | 100-43100-382  | 17.93            |
| HOMETOWN SANITATION SER                | 0000343674     | 10/10/2019 | GARBAGE SERVICE - STREET D | 100-43100-384  | 88.98            |
| ELECTRIC FUND                          | 20191022       | 10/22/2019 | MONTHLY UTILITY & TELECO   | 100-43100-385  | 36.20            |
| MN DEPT OF LABOR & INDUS               | ABR0219224I    | 10/10/2019 | #421771 - 301963 PRESSURE  | 100-43100-401  | 10.00            |
| DGR ENGINEERING                        | 00236953       | 10/22/2019 | STREET GIS MAPPING         | 100-43100-404  | 1,302.00         |
| MILLS & MILLER, INC                    | 20160          | 10/10/2019 | OPERATING SUPPLIES         | 100-43100-404  | 1,990.60         |
| MILLS & MILLER, INC                    | 20176          | 10/16/2019 | MAINTENANCE                | 100-43100-404  | 2,003.92         |
| MILLS & MILLER, INC                    | 20180          | 10/22/2019 | OPERATING SUPPLIES         | 100-43100-404  | 4,042.62         |
| CONTINENTAL RESEACH CORP               | 483090-CRC-1   | 10/22/2019 | MAINTENANCE                | 100-43100-404  | 240.04           |
| WINDOM FARM SERVICE                    | 20190930       | 10/10/2019 | REPAIRS                    | 100-43100-405  | 112.01           |
| GDF ENTERPRISES, INC                   | A16709         | 10/16/2019 | MAINTENANCE                | 100-43100-405  | 0.90             |
| WINDOM FARM SERVICE                    | 20190930       | 10/10/2019 | REPAIRS                    | 100-43100-406  | 19.49            |
| ELECTRIC FUND                          | 334            | 10/22/2019 | EL - PARK DEPARTMENT       | 100-43100-406  | 15.52            |
| <b>Activity 43100 - Streets Total:</b> |                |            |                            |                | <b>13,626.69</b> |

## Activity: 45120 - Recreation

|   |           |            |                             |               |              |
|---|-----------|------------|-----------------------------|---------------|--------------|
| TOSHIBA FINANCIAL SERVICES                | 395945876 | 10/08/2019 | COPIER LEASE 9/20 - 10/20 2 | 100-45120-217 | 15.57        |
| <b>Activity 45120 - Recreation Total:</b> |           |            |                             |               | <b>15.57</b> |

## Activity: 45202 - Park Areas

|   |                  |            |                             |               |                  |
|---|------------------|------------|-----------------------------|---------------|------------------|
| COUNTRY PRIDE SERVICE                     | #970744 9-30-19  | 10/10/2019 | MAINTENANCE                 | 100-45202-212 | 833.00           |
| WEX BANK                                  | 61529562         | 10/10/2019 | FUEL - PARK                 | 100-45202-212 | 145.54           |
| MASON ANDERSON                            | 20191010         | 10/10/2019 | SAFETY BOOTS                | 100-45202-217 | 100.00           |
| MN MUNICIPAL UTILITIES ASS                | 54055            | 10/08/2019 | RANDOM TESTING 2019         | 100-45202-217 | 29.37            |
| SCHWALBACH HARDWARE                       | 20190925         | 10/16/2019 | MAINTENANCE                 | 100-45202-241 | 36.98            |
| ELECTRIC FUND                             | 20191022         | 10/22/2019 | MONTHLY UTILITY & TELECO    | 100-45202-326 | 466.67           |
| ELECTRIC FUND                             | 20191022         | 10/22/2019 | MONTHLY UTILITY & TELECO    | 100-45202-381 | 536.35           |
| ELECTRIC FUND                             | 20191022         | 10/22/2019 | MONTHLY UTILITY & TELECO    | 100-45202-382 | 1,897.85         |
| HOMETOWN SANITATION SER                   | 0000343675       | 10/10/2019 | GARBAGE SERVICE - SQUARE    | 100-45202-384 | 48.99            |
| HOMETOWN SANITATION SER                   | 0000343691       | 10/10/2019 | GARBAGE SERVICE - ISLAND P  | 100-45202-384 | 38.13            |
| HOMETOWN SANITATION SER                   | 0000343692       | 10/10/2019 | GARBAGE SERVICE - TEGELS P  | 100-45202-384 | 69.98            |
| HOMETOWN SANITATION SER                   | 0000343693       | 10/10/2019 | GARBAGE SERVICE - KASTLE KI | 100-45202-384 | 55.49            |
| ELECTRIC FUND                             | 20191022         | 10/22/2019 | MONTHLY UTILITY & TELECO    | 100-45202-385 | 332.75           |
| LAMPERTS YARDS, INC.                      | #3902020 9-25-19 | 10/10/2019 | #3902020 - MAINTENANCE      | 100-45202-402 | 81.28            |
| RUNNINGS SUPPLY, INC                      | #71920 9-24-19   | 10/10/2019 | #71920 MAINTENANCE          | 100-45202-402 | 31.25            |
| SCHWALBACH HARDWARE                       | 20190925         | 10/16/2019 | MAINTENANCE                 | 100-45202-402 | 90.14            |
| SCHWALBACH HARDWARE                       | 20190925         | 10/16/2019 | MAINTENANCE                 | 100-45202-406 | 25.14            |
| GDF ENTERPRISES, INC                      | A16750           | 10/16/2019 | MAINTENANCE                 | 100-45202-406 | 140.00           |
| <b>Activity 45202 - Park Areas Total:</b> |                  |            |                             |               | <b>4,958.91</b>  |
| <b>Fund 100 - GENERAL Total:</b>          |                  |            |                             |               | <b>65,389.23</b> |

## Fund: 211 - LIBRARY

## Activity: 45501 - Library

|                            |                    |            |                             |               |          |
|----------------------------|--------------------|------------|-----------------------------|---------------|----------|
| US BANK                    | #5573-8263 9-20-19 | 10/16/2019 | CR CARD - AMAZON SUPPLIE    | 211-45501-200 | 504.11   |
| TOSHIBA FINANCIAL SERVICES | 395945876          | 10/08/2019 | COPIER LEASE 9/20 - 10/20 2 | 211-45501-217 | 7.78     |
| ELECTRIC FUND              | 20191022           | 10/22/2019 | MONTHLY UTILITY & TELECO    | 211-45501-321 | 32.90    |
| ELECTRIC FUND              | 20191022           | 10/22/2019 | MONTHLY UTILITY & TELECO    | 211-45501-326 | 203.33   |
| ELECTRIC FUND              | 20191022           | 10/22/2019 | MONTHLY UTILITY & TELECO    | 211-45501-381 | 325.74   |
| ELECTRIC FUND              | 20191022           | 10/22/2019 | MONTHLY UTILITY & TELECO    | 211-45501-382 | 19.50    |
| MN ENERGY RESOURCES        | 20190910           | 10/22/2019 | #0504542703-00001 RATE AD   | 211-45501-383 | -95.58   |
| MN ENERGY RESOURCES        | 20191008           | 10/22/2019 | #0504542703-00001 - OCT     | 211-45501-383 | 67.28    |
| MN ENERGY RESOURCES        | 20191008           | 10/22/2019 | #0504542703-00001 - SEPT    | 211-45501-383 | 45.63    |
| ELECTRIC FUND              | 20191022           | 10/22/2019 | MONTHLY UTILITY & TELECO    | 211-45501-385 | 40.96    |
| SCHWALBACH HARDWARE        | 20190925           | 10/16/2019 | MAINTENANCE                 | 211-45501-402 | 35.18    |
| SCHWALBACH HARDWARE        | 20190925           | 10/16/2019 | MAINTENANCE                 | 211-45501-409 | 231.75   |
| US BANK                    | #5573-8263 9-20-19 | 10/16/2019 | CR CARD - THIS OLD HOUSE    | 211-45501-433 | 15.96    |
| US BANK                    | #5573-8263 9-20-19 | 10/16/2019 | CR CARD - COUNTRY LIVING    | 211-45501-433 | 34.97    |
| STAR TRIBUNE               | #9905542 10-6-19   | 10/16/2019 | SUBSCRIPTION #9905542       | 211-45501-433 | 83.46    |
| CONSUMER REPORTS           | 20191015           | 10/15/2019 | SUBSCRIPTION                | 211-45501-433 | 49.00    |
| INGRAM INDUSTRIES          | #2004243 10-1-19   | 10/08/2019 | #2004243 - BOOKS            | 211-45501-435 | 1,619.55 |
| US BANK                    | #5573-8263 9-20-19 | 10/16/2019 | CR CARD - AMAZON BOOKS      | 211-45501-435 | 195.86   |

Expense Approval Report

Payment Dates: 10122019 - 10282019

| Vendor Name                             | Payable Number     | Post Date  | Description (Item)          | Account Number                                | Amount            |
|---|--------------------|------------|-----------------------------|---|-------------------|
| US BANK                                 | #5573-8263 9-20-19 | 10/16/2019 | CR CARD - AMAZON BOOKS/     | 211-45501-435                                 | 100.77            |
| US BANK                                 | #5573-8263 9-20-19 | 10/16/2019 | CR CARD - AMAZON DVD        | 211-45501-435                                 | 17.99             |
| US BANK                                 | #5573-8263 9-20-19 | 10/16/2019 | CR CARD - AMAZON BOOKS      | 211-45501-435                                 | 12.67             |
| MICROMARKETING, LLC                     | 790245             | 10/22/2019 | #9985 - BOOKS               | 211-45501-435                                 | 39.99             |
|   |                    |            |                             | <b>Activity 45501 - Library Total:</b>        | <b>3,588.80</b>   |
|   |                    |            |                             | <b>Fund 211 - LIBRARY Total:</b>              | <b>3,588.80</b>   |
| <b>Fund: 225 - AIRPORT</b>              |                    |            |                             |   |                   |
| <b>Activity: 45127 - Airport</b>        |                    |            |                             |   |                   |
| INDOFF, INC                             | 3296612            | 10/08/2019 | SUPPLIES                    | 225-45127-217                                 | 62.59             |
| BEST OIL COMPANY                        | 30833              | 10/16/2019 | AIRPORT FUEL - JET A - 2499 | 225-45127-264                                 | 6,603.63          |
| SCHWALBACH HARDWARE                     | 20190925           | 10/16/2019 | MAINTENANCE                 | 225-45127-404                                 | 52.97             |
|   |                    |            |                             | <b>Activity 45127 - Airport Total:</b>        | <b>6,719.19</b>   |
| <b>Activity: 49950 - Capital Outlay</b> |                    |            |                             |   |                   |
| APX CONSTRUCTION GROUP L                | 20191016           | 10/16/2019 | AIRPORT HANGAR / TAXILANE   | 225-49950-500                                 | 150,051.65        |
| SEH                                     | 374400             | 10/08/2019 | SERVICE - WINDM 2019 HANG   | 225-49950-500                                 | 7,950.00          |
|   |                    |            |                             | <b>Activity 49950 - Capital Outlay Total:</b> | <b>158,001.65</b> |
|   |                    |            |                             | <b>Fund 225 - AIRPORT Total:</b>              | <b>164,720.84</b> |
| <b>Fund: 230 - POOL</b>                 |                    |            |                             |   |                   |
| <b>Activity: 45124 - Pool</b>           |                    |            |                             |   |                   |
| ELECTRIC FUND                           | 20191022           | 10/22/2019 | MONTHLY UTILITY & TELECO    | 230-45124-217                                 | 133.33            |
| TOSHIBA FINANCIAL SERVICES              | 395945876          | 10/08/2019 | COPIER LEASE 9/20 - 10/20 2 | 230-45124-217                                 | 7.78              |
| ELECTRIC FUND                           | 20191022           | 10/22/2019 | MONTHLY UTILITY & TELECO    | 230-45124-321                                 | 43.16             |
| ELECTRIC FUND                           | 20191022           | 10/22/2019 | MONTHLY UTILITY & TELECO    | 230-45124-381                                 | 95.62             |
| ELECTRIC FUND                           | 20191022           | 10/22/2019 | MONTHLY UTILITY & TELECO    | 230-45124-382                                 | 16.66             |
| SCHWALBACH HARDWARE                     | 20190925           | 10/16/2019 | MAINTENANCE                 | 230-45124-402                                 | 23.99             |
|   |                    |            |                             | <b>Activity 45124 - Pool Total:</b>           | <b>320.54</b>     |
|   |                    |            |                             | <b>Fund 230 - POOL Total:</b>                 | <b>320.54</b>     |
| <b>Fund: 235 - AMBULANCE</b>            |                    |            |                             |   |                   |
| <b>Activity: 42153 - Ambulance</b>      |                    |            |                             |   |                   |
| WEX BANK                                | 61529562           | 10/10/2019 | FUEL CREDIT - AMBULANCE     | 235-42153-212                                 | -24.64            |
| WEX BANK                                | 61529562           | 10/10/2019 | FUEL - AMBULANCE            | 235-42153-212                                 | 3,186.57          |
| WINDOM FARM SERVICE                     | 20190930           | 10/10/2019 | REPAIRS                     | 235-42153-217                                 | 94.93             |
| ZOLL MEDICAL CORPORATION                | 2949125            | 10/15/2019 | SERVICE                     | 235-42153-217                                 | 137.88            |
| BOUND TREE MEDICAL, LLC                 | 83368123           | 10/08/2019 | OPERATING SUPPLIES          | 235-42153-217                                 | 196.74            |
| PRAXAIR DISTRIBUTION INC                | 92200430           | 10/08/2019 | OPERATING SUPPLIES          | 235-42153-217                                 | 345.99            |
| LEAGUE OF MN CITIES                     | 20191022           | 10/22/2019 | REGISTRATION - STACEY BOTT  | 235-42153-308                                 | 15.00             |
| LEAGUE OF MN CITIES                     | 310753             | 10/22/2019 | REGISTRATION - ROBIN SHAW   | 235-42153-308                                 | 15.00             |
| LEAGUE OF MN CITIES                     | 310781             | 10/22/2019 | REGISTRATION - JODI JOHNISO | 235-42153-308                                 | 15.00             |
| LEAGUE OF MN CITIES                     | 310815             | 10/22/2019 | REGISTRATION - JIM AXFORD   | 235-42153-308                                 | 15.00             |
| LEAGUE OF MN CITIES                     | 311074             | 10/22/2019 | REGISTRATION - DONNA MAR    | 235-42153-308                                 | 15.00             |
| LEAGUE OF MN CITIES                     | 311277             | 10/22/2019 | REGISTRATION - APRIL HARRI  | 235-42153-308                                 | 15.00             |
| ELECTRIC FUND                           | 20191022           | 10/22/2019 | MONTHLY UTILITY & TELECO    | 235-42153-321                                 | 28.26             |
| VERIZON WIRELESS                        | 9839637155         | 10/22/2019 | SERVICE FOR JET PACKS       | 235-42153-321                                 | 81.98             |
| US BANK                                 | #5573-8263 9-20-19 | 10/16/2019 | CR CARD - MEMSA CONF - JA   | 235-42153-334                                 | 99.77             |
| US BANK                                 | #5573-8263 9-20-19 | 10/16/2019 | CR CARD - MEMSA CONFERE     | 235-42153-334                                 | 99.77             |
| JOHN MEYER                              | 20191022           | 10/22/2019 | EXPENSE - AMBULANCE         | 235-42153-334                                 | 56.44             |
| MEGAN BRAMSTEDT                         | 20191022           | 10/22/2019 | EXPENSE - AMBULANCE         | 235-42153-334                                 | 22.77             |
| KRISTEN PORATH                          | 20191022           | 10/22/2019 | EXPENSE - AMBULANCE         | 235-42153-334                                 | 50.11             |
| LANDON JOHNSON                          | 20191022           | 10/22/2019 | EXPENSE - AMBULANCE         | 235-42153-334                                 | 34.96             |
| JODI JOHNSON                            | 20191022           | 10/22/2019 | EXPENSE - AMBULANCE         | 235-42153-334                                 | 20.47             |
| BUCKWHEAT JOHNSON                       | 20191022           | 10/22/2019 | EXPENSE - AMBULANCE         | 235-42153-334                                 | 206.68            |
| ELECTRIC FUND                           | 20191022           | 10/22/2019 | MONTHLY UTILITY & TELECO    | 235-42153-381                                 | 159.44            |
| ELECTRIC FUND                           | 20191022           | 10/22/2019 | MONTHLY UTILITY & TELECO    | 235-42153-382                                 | 8.86              |
| MN ENERGY RESOURCES                     | 20191008B          | 10/23/2019 | #0616354678-00001 -         | 235-42153-383                                 | 24.61             |
| MN ENERGY RESOURCES                     | 20191008B          | 10/23/2019 | #0616354678-00001 - OCT     | 235-42153-383                                 | 32.68             |
| HOMETOWN SANITATION SER                 | 0000343714         | 10/07/2019 | GARBAGE SERVICE - EMS BUIL  | 235-42153-384                                 | 29.40             |
| ELECTRIC FUND                           | 20191022           | 10/22/2019 | MONTHLY UTILITY & TELECO    | 235-42153-385                                 | 19.58             |
| SCHWALBACH HARDWARE                     | 20190925           | 10/16/2019 | MAINTENANCE                 | 235-42153-404                                 | 113.14            |

## Expense Approval Report

Payment Dates: 10122019 - 10282019

| Vendor Name                                  | Payable Number     | Post Date  | Description (Item)         | Account Number                                     | Amount          |
|--|--------------------|------------|----------------------------|--|-----------------|
| P.M. REPAIR & DETAILING                      | 10526              | 10/08/2019 | MAINTENANCE #27            | 235-42153-405                                      | 77.00           |
| SCHWALBACH HARDWARE                          | 20190925           | 10/16/2019 | MAINTENANCE                | 235-42153-405                                      | 43.96           |
| HIGLEY FORD                                  | CITY44 10-1-19     | 10/10/2019 | #CITY44 - MAINTENANCE UNI  | 235-42153-405                                      | 214.73          |
| MN ENERGY RESOURCES                          | 20190910A          | 10/22/2019 | #0616354678-00001 - RATE A | 235-42153-406                                      | -41.96          |
| AMERIPRIDE SERVICES INC.                     | 2801083976         | 10/15/2019 | #280001722 - SERVICE       | 235-42153-406                                      | 23.21           |
| WW COMMUNICATIONS AND                        | 4183               | 10/15/2019 | SERVICE                    | 235-42153-406                                      | 120.00          |
|  |                    |            |                            | <b>Activity 42153 - Ambulance Total:</b>           | <b>5,553.33</b> |
|  |                    |            |                            | <b>Fund 235 - AMBULANCE Total:</b>                 | <b>5,553.33</b> |
| <b>Fund: 250 - EDA GENERAL</b>               |                    |            |                            |  |                 |
| <b>Activity: 46520 - EDA</b>                 |                    |            |                            |  |                 |
| INDOFF, INC                                  | 3294631            | 10/07/2019 | SUPPLIES                   | 250-46520-200                                      | 9.95            |
| WINDOM AREA CHAMBER OF                       | 3097               | 10/22/2019 | 2019-20 RISING STAR PROGRA | 250-46520-308                                      | 225.00          |
| ELECTRIC FUND                                | 20191022           | 10/22/2019 | MONTHLY UTILITY & TELECO   | 250-46520-321                                      | 256.60          |
| ELECTRIC FUND                                | 20191022           | 10/22/2019 | MONTHLY UTILITY & TELECO   | 250-46520-321                                      | 78.81           |
| DREW HAGE                                    | 20191009           | 10/16/2019 | EXPENSE - BONDING TOUR     | 250-46520-331                                      | 26.10           |
| STEVE NASBY                                  | 20191015           | 10/22/2019 | EXPENSE - CEMSTONE MEETI   | 250-46520-331                                      | 77.14           |
| DREW HAGE                                    | 20191018           | 10/22/2019 | EXPENSE - SW ED PROS       | 250-46520-331                                      | 55.10           |
| STEVE NASBY                                  | 20191015           | 10/22/2019 | EXPENSE - CEMSTONE MEETI   | 250-46520-334                                      | 86.00           |
| COUNTY WIDE DIRECTORY                        | 64626              | 10/07/2019 | SERVICE - ADVERTISING      | 250-46520-340                                      | 55.00           |
| CITIZEN PUBLISHING CO                        | 20190930           | 10/08/2019 | ADVERTISING                | 250-46520-350                                      | 79.50           |
| ELECTRIC FUND                                | 20191022           | 10/22/2019 | MONTHLY UTILITY & TELECO   | 250-46520-381                                      | 48.02           |
| US BANK                                      | #5573-8263 9-20-19 | 10/16/2019 | CR CARD - HY VEE           | 250-46520-438                                      | 19.08           |
| ESSEX CAPITAL, LLC                           | 20191016           | 10/16/2019 | CVN MEMBERSHIP             | 250-46520-439                                      | 3,500.00        |
|  |                    |            |                            | <b>Activity 46520 - EDA Total:</b>                 | <b>4,516.30</b> |
|  |                    |            |                            | <b>Fund 250 - EDA GENERAL Total:</b>               | <b>4,516.30</b> |
| <b>Fund: 254 - NORTH IND PARK</b>            |                    |            |                            |  |                 |
| <b>Activity: 46520 - EDA</b>                 |                    |            |                            |  |                 |
| MICKY MASTERS                                | 20191011           | 10/16/2019 | SERVICE                    | 254-46520-406                                      | 350.00          |
|  |                    |            |                            | <b>Activity 46520 - EDA Total:</b>                 | <b>350.00</b>   |
| <b>Activity: 49950 - Capital Outlay</b>      |                    |            |                            |  |                 |
| TROY SCHNEEKLOTH - SNICKS                    | 068472             | 10/15/2019 | NWIP BILLBOARD SIGN        | 254-49950-500                                      | 1,561.25        |
|  |                    |            |                            | <b>Activity 49950 - Capital Outlay Total:</b>      | <b>1,561.25</b> |
| <b>Activity: 49960 - Interfund Transfers</b> |                    |            |                            |  |                 |
| MN ENERGY RESOURCES                          | 20191010           | 10/16/2019 | CONTRIBUTION IN AID OF CO  | 254-49960-720                                      | 3,064.54        |
|  |                    |            |                            | <b>Activity 49960 - Interfund Transfers Total:</b> | <b>3,064.54</b> |
|  |                    |            |                            | <b>Fund 254 - NORTH IND PARK Total:</b>            | <b>4,975.79</b> |
| <b>Fund: 277 - TIF 1-22 CEMSTONE</b>         |                    |            |                            |  |                 |
| <b>Activity: 46530 - TIF Districts</b>       |                    |            |                            |  |                 |
| DGR ENGINEERING                              | 00236959           | 10/22/2019 | S. COTTONWOOD LAKE ADDIT   | 277-46530-592                                      | 6,657.30        |
|  |                    |            |                            | <b>Activity 46530 - TIF Districts Total:</b>       | <b>6,657.30</b> |
|  |                    |            |                            | <b>Fund 277 - TIF 1-22 CEMSTONE Total:</b>         | <b>6,657.30</b> |
| <b>Fund: 308 - 2020 STREET PROJECT</b>       |                    |            |                            |  |                 |
| <b>Activity: 41000 - General Government</b>  |                    |            |                            |  |                 |
| DGR ENGINEERING                              | 00236955           | 10/22/2019 | 2020 STREET IMPROVEMENTS   | 308-41000-303                                      | 7,778.34        |
|  |                    |            |                            | <b>Activity 41000 - General Government Total:</b>  | <b>7,778.34</b> |
|  |                    |            |                            | <b>Fund 308 - 2020 STREET PROJECT Total:</b>       | <b>7,778.34</b> |
| <b>Fund: 401 - GENERAL CAPITAL PROJECTS</b>  |                    |            |                            |  |                 |
| <b>Activity: 49950 - Capital Outlay</b>      |                    |            |                            |  |                 |
| COTTONWOOD VET CLINIC                        | 208408             | 10/15/2019 | BRUNO                      | 401-49950-501                                      | 35.40           |
| COTTONWOOD VET CLINIC                        | 209328             | 10/15/2019 | BRUNO                      | 401-49950-501                                      | 77.99           |
| DGR ENGINEERING                              | 00236954           | 10/22/2019 | CITY TENNIS COURT          | 401-49950-504                                      | 2,051.70        |
| NEGEN CONSTRUCTION LLC                       | 20191012           | 10/22/2019 | CURB-SIDEWALK REPAIR - WI  | 401-49950-505                                      | 2,322.00        |
|  |                    |            |                            | <b>Activity 49950 - Capital Outlay Total:</b>      | <b>4,487.09</b> |
|  |                    |            |                            | <b>Fund 401 - GENERAL CAPITAL PROJECTS Total:</b>  | <b>4,487.09</b> |

## Expense Approval Report

Payment Dates: 10122019 - 10282019

| Vendor Name                          | Payable Number     | Post Date  | Description (Item)          | Account Number | Amount            |
|--------------------------------------|--------------------|------------|-----------------------------|----------------|-------------------|
| <b>Fund: 601 - WATER</b>             |                    |            |                             |                |                   |
| <b>Activity: 49400 - Water</b>       |                    |            |                             |                |                   |
| WEX BANK                             | 61529562           | 10/10/2019 | FUEL - WATER                | 601-49400-212  | 238.94            |
| HAWKINS, INC                         | 4591269            | 10/16/2019 | CHEMICALS                   | 601-49400-216  | 5,452.43          |
| MN MUNICIPAL UTILITIES ASS           | 54055              | 10/08/2019 | RANDOM TESTING 2019         | 601-49400-217  | 58.74             |
| ELECTRIC FUND                        | 20191022           | 10/22/2019 | MONTHLY UTILITY & TELECO    | 601-49400-321  | 50.60             |
| INNOVATIVE SYSTEMS LLC               | 45103              | 10/08/2019 | POSTAGE                     | 601-49400-322  | 223.95            |
| ELECTRIC FUND                        | 20191022           | 10/22/2019 | MONTHLY UTILITY & TELECO    | 601-49400-326  | 70.00             |
| HP DATAONE, LLC                      | 20191022           | 10/22/2019 | 10TH IN 2019                | 601-49400-326  | 1,328.13          |
| INNOVATIVE SYSTEMS LLC               | 44820              | 10/08/2019 | BILLING SYSTEM MAINTENAN    | 601-49400-326  | 760.50            |
| INNOVATIVE SYSTEMS LLC               | 45103              | 10/08/2019 | PROCESSING                  | 601-49400-326  | 185.44            |
| INNOVATIVE SYSTEMS LLC               | 45188              | 10/08/2019 | BILLING SYSTEM SOFTWARE S   | 601-49400-326  | 517.50            |
| CITIZEN PUBLISHING CO                | 20190930           | 10/08/2019 | ADVERTISING                 | 601-49400-340  | 77.60             |
| COUNTY WIDE DIRECTORY                | 64626              | 10/07/2019 | SERVICE - ADVERTISING       | 601-49400-340  | 55.00             |
| CITIZEN PUBLISHING CO                | 20190930           | 10/08/2019 | ADVERTISING                 | 601-49400-350  | 113.75            |
| INNOVATIVE SYSTEMS LLC               | 45103              | 10/08/2019 | INSERTS                     | 601-49400-350  | 17.76             |
| ELECTRIC FUND                        | 20191022           | 10/22/2019 | MONTHLY UTILITY & TELECO    | 601-49400-381  | 5,189.34          |
| ELECTRIC FUND                        | 20191022           | 10/22/2019 | MONTHLY UTILITY & TELECO    | 601-49400-382  | 17.26             |
| ELECTRIC FUND                        | 20191022           | 10/22/2019 | MONTHLY UTILITY & TELECO    | 601-49400-385  | 34.18             |
| RUNNINGS SUPPLY, INC                 | #71920 9-24-19     | 10/10/2019 | #71920 MAINTENANCE          | 601-49400-386  | 277.91            |
| SCHWALBACH HARDWARE                  | 20190925           | 10/16/2019 | MAINTENANCE                 | 601-49400-386  | 12.98             |
| ELECTRIC FUND                        | 20191022           | 10/22/2019 | MONTHLY UTILITY & TELECO    | 601-49400-386  | 1,066.22          |
| RUNNINGS SUPPLY, INC                 | #71920 9-24-19     | 10/10/2019 | #71920 MAINTENANCE          | 601-49400-404  | 11.29             |
| SCHWALBACH HARDWARE                  | 20190925           | 10/16/2019 | MAINTENANCE                 | 601-49400-404  | 19.98             |
| TOSHIBA FINANCIAL SERVICES           | 395945876          | 10/08/2019 | COPIER LEASE 9/20 - 10/20 2 | 601-49400-404  | 31.13             |
| M R PAVING & EXCAVATING I            | 40051              | 10/16/2019 | BLACKTOP PATCHING 3RD AVE   | 601-49400-404  | 6,651.00          |
| ITRON INC.                           | 535174             | 10/16/2019 | SOFTWARE MAINTENANCE        | 601-49400-404  | 566.52            |
| SCHWALBACH HARDWARE                  | 20190925           | 10/16/2019 | MAINTENANCE                 | 601-49400-408  | 197.57            |
| CORE & MAIN LP                       | L288491            | 10/08/2019 | SUPPLIES FOR TORO           | 601-49400-480  | 384.45            |
| <b>Activity 49400 - Water Total:</b> |                    |            |                             |                | <b>23,610.17</b>  |
| <b>Fund 601 - WATER Total:</b>       |                    |            |                             |                | <b>23,610.17</b>  |
| <b>Fund: 602 - SEWER</b>             |                    |            |                             |                |                   |
| GRIDOR CONSTRUCTION, INC.            | 20191007           | 10/07/2019 | WASTEWATER TREATMENT FA     | 602-16200      | 944,560.00        |
| AMERICAN ENGINEERING TES             | 808869             | 10/16/2019 | 2018 WWTF IMPROVEMENTS      | 602-16200      | 3,125.80          |
|                                      |                    |            |                             |                | <b>947,685.80</b> |
| <b>Activity: 49450 - Sewer</b>       |                    |            |                             |                |                   |
| WEX BANK                             | 61529562           | 10/10/2019 | FUEL - SEWER                | 602-49450-212  | 257.22            |
| HAWKINS, INC                         | 4587648            | 10/07/2019 | CHEMICALS                   | 602-49450-216  | 884.50            |
| MN MUNICIPAL UTILITIES ASS           | 54055              | 10/08/2019 | RANDOM TESTING 2019         | 602-49450-217  | 88.11             |
| RUNNINGS SUPPLY, INC                 | #71920 9-24-19     | 10/10/2019 | #71920 MAINTENANCE          | 602-49450-241  | 189.98            |
| US BANK                              | #5573-8263 9-20-19 | 10/16/2019 | CR CARD - MN RWA EXAM RE    | 602-49450-308  | 255.00            |
| MN VALLEY TESTING                    | 996211             | 10/08/2019 | TESTING                     | 602-49450-310  | 244.80            |
| MN VALLEY TESTING                    | 996215             | 10/08/2019 | TESTING                     | 602-49450-310  | 117.20            |
| MN VALLEY TESTING                    | 996217             | 10/08/2019 | TESTING                     | 602-49450-310  | 119.60            |
| MN VALLEY TESTING                    | 996628             | 10/08/2019 | TESTING                     | 602-49450-310  | 158.40            |
| MN VALLEY TESTING                    | 997336             | 10/08/2019 | TESTING                     | 602-49450-310  | 244.00            |
| MN VALLEY TESTING                    | 997742             | 10/08/2019 | TESTING                     | 602-49450-310  | 244.80            |
| MN VALLEY TESTING                    | 997881             | 10/01/2019 | TESTING                     | 602-49450-310  | 158.40            |
| MN VALLEY TESTING                    | 997885             | 10/01/2019 | TESTING                     | 602-49450-310  | 14.40             |
| ELECTRIC FUND                        | 20191022           | 10/22/2019 | MONTHLY UTILITY & TELECO    | 602-49450-321  | 174.53            |
| INNOVATIVE SYSTEMS LLC               | 45103              | 10/08/2019 | POSTAGE                     | 602-49450-322  | 223.94            |
| ELECTRIC FUND                        | 20191022           | 10/22/2019 | MONTHLY UTILITY & TELECO    | 602-49450-326  | 70.00             |
| HP DATAONE, LLC                      | 20191022           | 10/22/2019 | 10TH IN 2019                | 602-49450-326  | 1,328.12          |
| INNOVATIVE SYSTEMS LLC               | 44820              | 10/08/2019 | BILLING SYSTEM MAINTENAN    | 602-49450-326  | 760.50            |
| INNOVATIVE SYSTEMS LLC               | 45103              | 10/08/2019 | PROCESSING                  | 602-49450-326  | 185.44            |
| INNOVATIVE SYSTEMS LLC               | 45188              | 10/08/2019 | BILLING SYSTEM SOFTWARE S   | 602-49450-326  | 517.50            |
| CITIZEN PUBLISHING CO                | 20190930           | 10/08/2019 | ADVERTISING                 | 602-49450-350  | 113.75            |
| INNOVATIVE SYSTEMS LLC               | 45103              | 10/08/2019 | INSERTS                     | 602-49450-350  | 17.77             |
| COUNTY WIDE DIRECTORY                | 64626              | 10/07/2019 | SERVICE - ADVERTISING       | 602-49450-350  | 55.00             |

## Expense Approval Report

Payment Dates: 10122019 - 10282019

| Vendor Name                          | Payable Number | Post Date  | Description (Item)          | Account Number | Amount            |
|--------------------------------------|----------------|------------|-----------------------------|----------------|-------------------|
| ELECTRIC FUND                        | 20191022       | 10/22/2019 | MONTHLY UTILITY & TELECO    | 602-49450-381  | 12,685.55         |
| ELECTRIC FUND                        | 20191022       | 10/22/2019 | MONTHLY UTILITY & TELECO    | 602-49450-382  | 735.91            |
| MN ENERGY RESOURCES                  | 20190812E      | 10/22/2019 | #0504488160-00001 - RATE A  | 602-49450-383  | -22.15            |
| MN ENERGY RESOURCES                  | 20191010B      | 10/22/2019 | #0504488160-0001 - SEPT     | 602-49450-383  | 20.78             |
| MN ENERGY RESOURCES                  | 20191010B      | 10/22/2019 | #0504488160-0001 - OCT      | 602-49450-383  | 23.72             |
| HOMETOWN SANITATION SER              | 0000343677     | 10/07/2019 | GARBAGE SERVICE - WASTEWA   | 602-49450-384  | 89.98             |
| RUNNINGS SUPPLY, INC                 | #71920 9-24-19 | 10/10/2019 | #71920 MAINTENANCE          | 602-49450-404  | 170.17            |
| SCHWALBACH HARDWARE                  | 20190925       | 10/16/2019 | MAINTENANCE                 | 602-49450-404  | 207.45            |
| TOSHIBA FINANCIAL SERVICES           | 395945876      | 10/08/2019 | COPIER LEASE 9/20 - 10/20 2 | 602-49450-404  | 24.91             |
| ITRON INC.                           | 535174         | 10/16/2019 | SOFTWARE MAINTENANCE        | 602-49450-404  | 566.52            |
| SCHWALBACH HARDWARE                  | 20190925       | 10/16/2019 | MAINTENANCE                 | 602-49450-406  | 3.99              |
| <b>Activity 49450 - Sewer Total:</b> |                |            |                             |                | <b>20,929.79</b>  |
| <b>Fund 602 - SEWER Total:</b>       |                |            |                             |                | <b>968,615.59</b> |

## Fund: 604 - ELECTRIC

|                         |                |            |                             |           |                  |
|-------------------------|----------------|------------|-----------------------------|-----------|------------------|
| RESCO                   | 761120-00      | 10/08/2019 | INVENTORY                   | 604-14200 | 5,554.00         |
| RESCO                   | 765406-00      | 10/15/2019 | INVENTORY                   | 604-14200 | 2,596.65         |
| RESCO                   | 765407-00      | 10/15/2019 | INVENTORY                   | 604-14200 | 77.50            |
| BORDER STATES           | 918673475      | 10/15/2019 | #5189 INVENTORY             | 604-14200 | 234.00           |
| DAKOTA SUPPLY GROUP     | F031529        | 10/02/2019 | MAINTENANCE                 | 604-14200 | 1,856.22         |
| DAKOTA SUPPLY GROUP     | F039632        | 10/15/2019 | INVENTORY                   | 604-14200 | 980.00           |
| RUNNINGS SUPPLY, INC    | #71920 9-24-19 | 10/10/2019 | #71920 MAINTENANCE          | 604-16300 | 8.52             |
| ELECTRIC FUND           | 20191007       | 10/22/2019 | CAPITALIZED LABOR - CIRCUIT | 604-16300 | 13,869.27        |
| DAKOTA SUPPLY GROUP     | F031529        | 10/02/2019 | INVENTORY - CIRCUIT 7       | 604-16300 | 294.30           |
| DAKOTA SUPPLY GROUP     | R825499        | 10/07/2019 | CIRCUIT 7                   | 604-16300 | 7,573.00         |
| MN REVENUE              | 20191015       | 10/15/2019 | SALES TAX - OCT 2019        | 604-20202 | 48.16            |
| JEFF JONES              | 20171212       | 12/12/2017 | REFUND - BALANCE OF UTILIT  | 604-22000 | 213.90           |
| JEANNETTE MORRISON      | 20180713       | 07/13/2018 | REFUND - BALANCE OF UTILIT  | 604-22000 | 42.25            |
| MARISSA KRAMER          | 20181219       | 12/19/2018 | REFUND - BALANCE OF UTILIT  | 604-22000 | 166.50           |
| COLIN & AMANDA WILSON   | 20190312       | 03/12/2019 | REFUND - UTILITY PREPAYME   | 604-22000 | 300.00           |
| ELIZABETH MARTIN        | 20190411       | 04/11/2019 | UTILITY PREPAY - REFUND OF  | 604-22000 | 267.77           |
| ELECTRIC FUND           | 20191015       | 10/15/2019 | APPLY TO BILLING -ORG CHK L | 604-22000 | 300.00           |
| CLASSY & SASSY BOUTIQUE | 20191021       | 10/22/2019 | REFUND - UTILITY PREPAYME   | 604-22000 | 150.00           |
| HANSON AGENCY           | 20191022       | 10/22/2019 | REFUND - UTILITY PREPAYME   | 604-22000 | 300.00           |
| JESSICA KNAKMUHS        | 20191022       | 10/22/2019 | REFUND - UTILITY PREPAYME   | 604-22000 | 300.00           |
| MAURA GONZALEZ          | 20191022       | 10/22/2019 | REFUND - UTILITY PREPAYME   | 604-22000 | 300.00           |
| STEPHANIE M FLORES      | 20191022       | 10/22/2019 | REFUND - BALANCE OF UTIL P  | 604-22000 | 189.58           |
| CLASSY & SASSY BOUTIQUE | 20191022       | 10/22/2019 | REFUND - UTILITY PREPAYMEN  | 604-22000 | 150.00           |
| MIKE MORGAN             | 20191022       | 10/22/2019 | REFUND - UTILITY PREPAYMEN  | 604-22000 | 300.00           |
| ALEXANDRA CORONA        | 20191022       | 10/22/2019 | REFUND - UTILITY PREPAYME   | 604-22000 | 300.00           |
| TELSCH ETPISONG         | 20191022       | 10/22/2019 | REFUND - BALANCE OF UTILIT  | 604-22000 | 46.16            |
| JOE HARVEY              | 20191022       | 10/22/2019 | REFUND - UTILITY PREPAYME   | 604-22000 | 300.00           |
| ELECTRIC FUND           | 20191023       | 10/23/2019 | LOST CK 156435 APPLY TO 30  | 604-22000 | 300.00           |
| ELECTRIC FUND           | 20191023       | 10/23/2019 | LOST CK 156138 APPLY TO 56  | 604-22000 | 16.09            |
| ELECTRIC FUND           | 20191023       | 10/23/2019 | LOST CK 159659 APPLY TO 35  | 604-22000 | 12.28            |
|                         |                |            |                             |           | <b>37,046.15</b> |

## Activity: 49550 - Electric

|                            |                    |            |                           |               |            |
|----------------------------|--------------------|------------|---------------------------|---------------|------------|
| OFFICE DEPOT               | 387507292001       | 10/15/2019 | SUPPLIES                  | 604-49550-200 | 200.87     |
| US BANK                    | #5573-8263 9-20-19 | 10/16/2019 | CR CARD - FUEL            | 604-49550-212 | 157.58     |
| WEX BANK                   | 61529562           | 10/10/2019 | FUEL - ELECTRIC           | 604-49550-212 | 861.24     |
| RAILROAD MANAGEMENT CO     | 406078             | 10/15/2019 | WR-LICENSE FEES           | 604-49550-217 | 10,194.04  |
| MN MUNICIPAL UTILITIES ASS | 54055              | 10/08/2019 | RANDOM TESTING 2019       | 604-49550-217 | 146.84     |
| RAGE INC - CAMPUS CLEANER  | 8339               | 10/02/2019 | SERVICE - POWER PLANT     | 604-49550-217 | 34.13      |
| RUNNINGS SUPPLY, INC       | #71920 9-24-19     | 10/10/2019 | #71920 MAINTENANCE        | 604-49550-241 | 120.95     |
| AMAZON CAPITAL SERVICES, I | 1LKK-MGHJ-KPL9     | 10/16/2019 | #A2Q0YJ8ZLN2YT - SUPPLIES | 604-49550-241 | 261.00     |
| CMP - CENTRAL MUNICIPAL P  | 6672               | 10/15/2019 | POWER COST - ENERGY       | 604-49550-263 | 78,517.01  |
| CMP - CENTRAL MUNICIPAL P  | 6672               | 10/15/2019 | POWER COST                | 604-49550-263 | 173,148.48 |
| MN MUNICIPAL UTILITIES ASS | 54103              | 10/01/2019 | LINeworker PROGRAM-L.BU   | 604-49550-308 | 1,750.00   |
| MN MUNICIPAL UTILITIES ASS | 54278              | 10/16/2019 | REGISTRATION - PRESTON RO | 604-49550-308 | 465.00     |
| ELECTRIC FUND              | 20191022           | 10/22/2019 | MONTHLY UTILITY & TELECO  | 604-49550-321 | 131.84     |

Expense Approval Report

Payment Dates: 10122019 - 10282019

| Vendor Name                             | Payable Number     | Post Date  | Description (Item)          | Account Number | Amount            |
|---|--------------------|------------|-----------------------------|----------------|-------------------|
| INNOVATIVE SYSTEMS LLC                  | 45103              | 10/08/2019 | POSTAGE                     | 604-49550-322  | 223.95            |
| GOLDEN WEST TECH & INT SO               | 190910357          | 10/07/2019 | SERVICE #A3862              | 604-49550-325  | 32.30             |
| ELECTRIC FUND                           | 20191022           | 10/22/2019 | MONTHLY UTILITY & TELECO    | 604-49550-326  | 191.37            |
| HP DATAONE, LLC                         | 20191022           | 10/22/2019 | 10TH IN 2019                | 604-49550-326  | 1,328.12          |
| INNOVATIVE SYSTEMS LLC                  | 44820              | 10/08/2019 | BILLING SYSTEM MAINTENAN    | 604-49550-326  | 1,521.00          |
| INNOVATIVE SYSTEMS LLC                  | 45103              | 10/08/2019 | PROCESSING                  | 604-49550-326  | 185.44            |
| INNOVATIVE SYSTEMS LLC                  | 45188              | 10/08/2019 | BILLING SYSTEM SOFTWARE S   | 604-49550-326  | 223.90            |
| COUNTY WIDE DIRECTORY                   | 64626              | 10/07/2019 | SERVICE - ADVERTISING       | 604-49550-340  | 55.00             |
| CITIZEN PUBLISHING CO                   | 20190930           | 10/08/2019 | ADVERTISING                 | 604-49550-350  | 113.75            |
| INNOVATIVE SYSTEMS LLC                  | 45103              | 10/08/2019 | INSERTS                     | 604-49550-350  | 17.77             |
| ELECTRIC FUND                           | 20191022           | 10/22/2019 | MONTHLY UTILITY & TELECO    | 604-49550-381  | 116.64            |
| ELECTRIC FUND                           | 20191022           | 10/22/2019 | MONTHLY UTILITY & TELECO    | 604-49550-382  | 21.29             |
| HOMETOWN SANITATION SER                 | 0000343678         | 10/07/2019 | GARBAGE SERVICE - ELECTRIC  | 604-49550-384  | 88.98             |
| ELECTRIC FUND                           | 20191022           | 10/22/2019 | MONTHLY UTILITY & TELECO    | 604-49550-385  | 42.31             |
| WERNER ELECTRIC                         | 5010171517.001     | 10/23/2019 | MAINTENANCE                 | 604-49550-402  | 906.28            |
| WERNER ELECTRIC                         | 5010171517-004     | 10/23/2019 | MAINTENANCE                 | 604-49550-402  | 32.23             |
| O'REILLY AUTOMOTIVE, INC                | #1510318 9-28-19   | 10/10/2019 | #1510318 - MAINTENANCE      | 604-49550-404  | 38.98             |
| SCHWALBACH HARDWARE                     | 20190925           | 10/16/2019 | MAINTENANCE                 | 604-49550-404  | 3.99              |
| WINDOM FARM SERVICE                     | 20190930           | 10/10/2019 | REPAIRS                     | 604-49550-404  | 7.69              |
| TOSHIBA FINANCIAL SERVICES              | 395945876          | 10/08/2019 | COPIER LEASE 9/20 - 10/20 2 | 604-49550-404  | 31.13             |
| ITRON INC.                              | 535174             | 10/16/2019 | SOFTWARE MAINTENANCE        | 604-49550-404  | 566.52            |
| HIGLEY FORD                             | #90477             | 10/10/2019 | MAINTENANCE                 | 604-49550-405  | 9.27              |
| SOMILAT CORP - LAWNPRO                  | #103199 10-1-19    | 10/15/2019 | SERVICE #103199             | 604-49550-406  | 597.64            |
| US BANK                                 | #5573-8263 9-20-19 | 10/16/2019 | CR CARD - WEBSALE USA       | 604-49550-408  | 184.74            |
| RUNNINGS SUPPLY, INC                    | #71920 9-24-19     | 10/10/2019 | #71920 MAINTENANCE          | 604-49550-408  | 25.77             |
| FLAGSHOOTER, INC.                       | 120105440          | 10/07/2019 | MAINTENANCE                 | 604-49550-408  | 636.87            |
| ELECTRIC FUND                           | 335                | 10/23/2019 | EL - ELECTRIC SHOP          | 604-49550-408  | 18.00             |
| ELECTRIC FUND                           | 336                | 10/22/2019 | EL - DISTRIBUTION           | 604-49550-408  | 168.86            |
| RESCO                                   | 760119-00          | 10/23/2019 | MAINTENANCE                 | 604-49550-408  | 203.30            |
| IRBY ELECTRICAL DISTRIBUTO              | 5011567141.001     | 10/02/2019 | MAINTENANCE                 | 604-49550-408  | 198.88            |
| CMP - CENTRAL MUNICIPAL P               | 6672               | 10/15/2019 | POWER COST                  | 604-49550-450  | 2,804.35          |
| MN REVENUE                              | 20191015           | 10/15/2019 | SALES TAX - OCT 2019        | 604-49550-460  | 55.26             |
| <b>Activity 49550 - Electric Total:</b> |                    |            |                             |                | <b>276,640.56</b> |
| <b>Fund 604 - ELECTRIC Total:</b>       |                    |            |                             |                | <b>313,686.71</b> |
| <b>Fund: 609 - LIQUOR STORE</b>         |                    |            |                             |                |                   |
| MN REVENUE                              | 20191015           | 10/15/2019 | SALES TAX - OCT 2019        | 609-20202      | 14,896.00         |
|   |                    |            |                             |                | <b>14,896.00</b>  |

Activity: 49751 - Liquor Store

|                           |            |            |                             |               |           |
|---------------------------|------------|------------|-----------------------------|---------------|-----------|
| SCHWALBACH HARDWARE       | 20190925   | 10/16/2019 | MAINTENANCE                 | 609-49751-211 | 1.99      |
| RAGE INC - CAMPUS CLEANER | 8732       | 10/15/2019 | #6132 - SERVICE - RIVER BEN | 609-49751-211 | 48.51     |
| AH HERMEL COMPANY         | 792753     | 10/07/2019 | MERCHANDISE                 | 609-49751-217 | 150.49    |
| VINOCOPIA, INC            | 0241675-IN | 10/08/2019 | MERCHANDISE                 | 609-49751-251 | 100.00    |
| BREAKTHRU BEVERAGE MN     | 1081037621 | 10/07/2019 | MERCHANDISE                 | 609-49751-251 | 2,759.35  |
| JOHNSON BROS.             | 1394307    | 10/08/2019 | MERCHANDISE                 | 609-49751-251 | 2,450.00  |
| JOHNSON BROS.             | 1400126    | 10/08/2019 | MERCHANDISE                 | 609-49751-251 | 1,936.36  |
| SOUTHERN GLAZER'S OF MN   | 1870956    | 10/08/2019 | MERCHANDISE                 | 609-49751-251 | 134.90    |
| SOUTHERN GLAZER'S OF MN   | 1870957    | 10/08/2019 | MERCHANDISE                 | 609-49751-251 | 2,131.90  |
| BREAKTHRU BEVERAGE MN     | 2080246303 | 10/22/2019 | CREDIT - MERCHANDISE        | 609-49751-251 | -157.20   |
| BREAKTHRU BEVERAGE MN     | 2080246304 | 10/22/2019 | CREDIT - MERCHANDISE        | 609-49751-251 | -17.61    |
| BREAKTHRU BEVERAGE MN     | 2080252915 | 10/22/2019 | CRDIT - MERCHANDISE         | 609-49751-251 | -195.61   |
| PHILLIPS WINE & SPIRITS   | 2627878    | 10/08/2019 | MERCHANDISE                 | 609-49751-251 | 1,122.09  |
| PHILLIPS WINE & SPIRITS   | 2631969    | 10/08/2019 | MERCHANDISE                 | 609-49751-251 | 1,912.29  |
| SOUTHERN GLAZER'S OF MN   | 5047586    | 10/08/2019 | MERCHANDISE                 | 609-49751-251 | 3,453.75  |
| SOUTHERN GLAZER'S OF MN   | 5048323    | 10/15/2019 | MERCHANDISE                 | 609-49751-251 | 2,193.75  |
| SOUTHERN GLAZER'S OF MN   | 5048324    | 10/08/2019 | MERCHANDISE                 | 609-49751-251 | 736.48    |
| BEVERAGE WHOLESALERS      | 083661     | 10/15/2019 | MERCHANDISE                 | 609-49751-252 | 12,548.99 |
| BEVERAGE WHOLESALERS      | 084430     | 10/15/2019 | MERCHANDISE                 | 609-49751-252 | 148.80    |
| BEVERAGE WHOLESALERS      | 084798     | 10/22/2019 | MERCHANDISE                 | 609-49751-252 | 4,613.57  |
| BREAKTHRU BEVERAGE MN     | 1081037622 | 10/07/2019 | MERCHANDISE                 | 609-49751-252 | 122.75    |

## Expense Approval Report

Payment Dates: 10122019 - 10282019

| Vendor Name                | Payable Number | Post Date  | Description (Item)          | Account Number | Amount    |
|----------------------------|----------------|------------|-----------------------------|----------------|-----------|
| LOCHER BROS., INC.         | 1143289        | 10/15/2019 | MERCHANDISE                 | 609-49751-252  | 315.35    |
| JOHNSON BROS.              | 1400128        | 10/08/2019 | MERCHANDISE                 | 609-49751-252  | 45.98     |
| DOLL DISTRIBUTING, LLC     | 176469         | 10/07/2019 | MERCHANDISE                 | 609-49751-252  | 12,160.97 |
| ARTISAN BEER COMPANY       | 3374980        | 10/07/2019 | MERCHANDISE                 | 609-49751-252  | 205.00    |
| ARTISAN BEER COMPANY       | 3376484        | 10/07/2019 | MERCHANDISE                 | 609-49751-252  | 50.80     |
| DOLL DISTRIBUTING, LLC     | 921813         | 10/15/2019 | MERCHANDISE                 | 609-49751-252  | 6,409.75  |
| VINOPIA, INC               | 0241675-IN     | 10/08/2019 | MERCHANDISE                 | 609-49751-253  | 244.00    |
| BREAKTHRU BEVERAGE MN      | 1081037621     | 10/07/2019 | MERCHANDISE                 | 609-49751-253  | 244.00    |
| BREAKTHRU BEVERAGE MN      | 1081037623     | 10/07/2019 | MERCHANDISE                 | 609-49751-253  | 84.00     |
| JOHNSON BROS.              | 1394308        | 10/08/2019 | MERCHANDISE                 | 609-49751-253  | 1,630.53  |
| JOHNSON BROS.              | 1400127        | 10/08/2019 | MERCHANDISE                 | 609-49751-253  | 1,718.83  |
| SOUTHERN GLAZER'S OF MN    | 1870959        | 10/08/2019 | MERCHANDISE                 | 609-49751-253  | 288.00    |
| PHILLIPS WINE & SPIRITS    | 2627879        | 10/08/2019 | MERCHANDISE                 | 609-49751-253  | 180.00    |
| PHILLIPS WINE & SPIRITS    | 2631970        | 10/08/2019 | MERCHANDISE                 | 609-49751-253  | 858.00    |
| WINE MERCHANTS             | 7253456        | 10/08/2019 | MERCHANDISE                 | 609-49751-253  | 207.00    |
| BEVERAGE WHOLESALERS       | 075418         | 10/15/2019 | MERCHANDISE                 | 609-49751-254  | 72.00     |
| BREAKTHRU BEVERAGE MN      | 1081037621     | 10/07/2019 | MERCHANDISE                 | 609-49751-254  | 101.59    |
| DOLL DISTRIBUTING, LLC     | 176469         | 10/07/2019 | MERCHANDISE                 | 609-49751-254  | 28.00     |
| BREAKTHRU BEVERAGE MN      | 2080246305     | 10/22/2019 | CREDIT - MERCHANDISE        | 609-49751-254  | -20.00    |
| BREAKTHRU BEVERAGE MN      | 2080252915     | 10/22/2019 | CRDIT - MERCHANDISE         | 609-49751-254  | -30.00    |
| ATLANTIC COCA-COLA         | 2179662        | 10/15/2019 | #8373693 - MERCHANDISE      | 609-49751-254  | 175.84    |
| PBC - PEPSI BEVERAGES COM  | 55312206       | 10/02/2019 | MERCHANDISE                 | 609-49751-254  | 264.75    |
| AH HERMEL COMPANY          | 792753         | 10/07/2019 | MERCHANDISE                 | 609-49751-254  | 41.87     |
| AH HERMEL COMPANY          | 793753         | 10/07/2019 | MERCHANDISE                 | 609-49751-254  | 35.77     |
| AH HERMEL COMPANY          | 792753         | 10/07/2019 | MERCHANDISE                 | 609-49751-256  | 88.21     |
| ARCTIC GLACIER U.S.A. INC  | 1948927502     | 10/07/2019 | MERCHANDISE                 | 609-49751-257  | 217.00    |
| AH HERMEL COMPANY          | 792753         | 10/07/2019 | MERCHANDISE                 | 609-49751-261  | 63.68     |
| ELECTRIC FUND              | 20191022       | 10/22/2019 | MONTHLY UTILITY & TELECO    | 609-49751-321  | 131.14    |
| ELECTRIC FUND              | 20191022       | 10/22/2019 | MONTHLY UTILITY & TELECO    | 609-49751-326  | 656.06    |
| VINOPIA, INC               | 0241675-IN     | 10/08/2019 | MERCHANDISE                 | 609-49751-333  | 10.00     |
| BREAKTHRU BEVERAGE MN      | 1081037621     | 10/07/2019 | MERCHANDISE                 | 609-49751-333  | 47.18     |
| BREAKTHRU BEVERAGE MN      | 1081037623     | 10/07/2019 | MERCHANDISE                 | 609-49751-333  | 2.16      |
| JOHNSON BROS.              | 1394307        | 10/08/2019 | MERCHANDISE                 | 609-49751-333  | 46.98     |
| JOHNSON BROS.              | 1394308        | 10/08/2019 | MERCHANDISE                 | 609-49751-333  | 33.06     |
| JOHNSON BROS.              | 1400126        | 10/08/2019 | MERCHANDISE                 | 609-49751-333  | 36.68     |
| JOHNSON BROS.              | 1400127        | 10/08/2019 | MERCHANDISE                 | 609-49751-333  | 54.71     |
| SOUTHERN GLAZER'S OF MN    | 1870956        | 10/08/2019 | MERCHANDISE                 | 609-49751-333  | 2.05      |
| SOUTHERN GLAZER'S OF MN    | 1870957        | 10/08/2019 | MERCHANDISE                 | 609-49751-333  | 44.55     |
| SOUTHERN GLAZER'S OF MN    | 1870958        | 10/08/2019 | MERCHANDISE                 | 609-49751-333  | 1.02      |
| SOUTHERN GLAZER'S OF MN    | 1870959        | 10/08/2019 | MERCHANDISE                 | 609-49751-333  | 7.34      |
| BREAKTHRU BEVERAGE MN      | 2080252915     | 10/22/2019 | CRDIT - MERCHANDISE         | 609-49751-333  | -3.70     |
| PHILLIPS WINE & SPIRITS    | 2627878        | 10/08/2019 | MERCHANDISE                 | 609-49751-333  | 12.18     |
| PHILLIPS WINE & SPIRITS    | 2627879        | 10/08/2019 | MERCHANDISE                 | 609-49751-333  | 10.44     |
| PHILLIPS WINE & SPIRITS    | 2631969        | 10/08/2019 | MERCHANDISE                 | 609-49751-333  | 13.82     |
| PHILLIPS WINE & SPIRITS    | 2631970        | 10/08/2019 | MERCHANDISE                 | 609-49751-333  | 38.28     |
| SOUTHERN GLAZER'S OF MN    | 5047586        | 10/08/2019 | MERCHANDISE                 | 609-49751-333  | 79.95     |
| SOUTHERN GLAZER'S OF MN    | 5048323        | 10/15/2019 | MERCHANDISE                 | 609-49751-333  | 55.35     |
| SOUTHERN GLAZER'S OF MN    | 5048324        | 10/08/2019 | MERCHANDISE                 | 609-49751-333  | 16.40     |
| WINE MERCHANTS             | 7253456        | 10/08/2019 | MERCHANDISE                 | 609-49751-333  | 1.74      |
| AH HERMEL COMPANY          | 792753         | 10/07/2019 | MERCHANDISE                 | 609-49751-333  | 4.95      |
| CITIZEN PUBLISHING CO      | 20190930       | 10/08/2019 | ADVERTISING                 | 609-49751-340  | 910.00    |
| RITA HACKER -CREATIVE DESI | 710            | 10/16/2019 | SERVICE                     | 609-49751-350  | 346.00    |
| ELECTRIC FUND              | 20191022       | 10/22/2019 | MONTHLY UTILITY & TELECO    | 609-49751-381  | 916.53    |
| ELECTRIC FUND              | 20191022       | 10/22/2019 | MONTHLY UTILITY & TELECO    | 609-49751-382  | 19.20     |
| MN ENERGY RESOURCES        | 20191010A      | 10/22/2019 | #0507314125-00001 -         | 609-49751-383  | 51.19     |
| HOMETOWN SANITATION SER    | 0000343676     | 10/08/2019 | GARBAGE SERVICE - RIVER BE  | 609-49751-384  | 169.00    |
| ELECTRIC FUND              | 20191022       | 10/22/2019 | MONTHLY UTILITY & TELECO    | 609-49751-385  | 36.41     |
| SCHWALBACH HARDWARE        | 20190925       | 10/16/2019 | MAINTENANCE                 | 609-49751-404  | 21.58     |
| TOSHIBA FINANCIAL SERVICES | 395945876      | 10/08/2019 | COPIER LEASE 9/20 - 10/20 2 | 609-49751-404  | 31.13     |
| MN REVENUE                 | 20191015       | 10/15/2019 | SALES TAX - OCT 2019        | 609-49751-460  | 4.98      |

## Expense Approval Report

Payment Dates: 10122019 - 10282019

| Vendor Name                      | Payable Number     | Post Date  | Description (Item)          | Account Number                              | Amount           |
|----------------------------------|--------------------|------------|-----------------------------|---|------------------|
| WINDOM COMMUNITY CENT            | 20191015           | 10/15/2019 | LIQUOR - WINE TASTING       | 609-49751-480                               | 106.88           |
|                                  |                    |            |                             | <b>Activity 49751 - Liquor Store Total:</b> | <b>65,791.71</b> |
|                                  |                    |            |                             | <b>Fund 609 - LIQUOR STORE Total:</b>       | <b>80,687.71</b> |
| <b>Fund: 614 - TELECOM</b>       |                    |            |                             |   |                  |
| CALIX                            | 1429132            | 10/15/2019 | MIGRATION PROJECT           | 614-16400                                   | 31,735.44        |
| MN REVENUE                       | 20191015           | 10/15/2019 | SALES TAX - OCT 2019        | 614-20202                                   | 33.74            |
|                                  |                    |            |                             |   | <b>31,769.18</b> |
| <b>Activity: 49870 - Telecom</b> |                    |            |                             |   |                  |
| US BANK                          | #5573-8263 9-20-19 | 10/16/2019 | CR CARD - HY VEE            | 614-49870-200                               | 44.79            |
| ADVANCED SYSTEMS, INC.           | 696191             | 10/15/2019 | #78328000 - SUPPLIES        | 614-49870-200                               | 52.55            |
| WEX BANK                         | 61529562           | 10/10/2019 | FUEL - TELECOM              | 614-49870-212                               | 122.60           |
| AMAZON CAPITAL SERVICES, I       | 1QNH-7WRY-NH17     | 10/15/2019 | #A2Q0YJ8NZN2YT - SUPPLIES   | 614-49870-217                               | 25.66            |
| LEAGUE OF MN CITIES              | 311022             | 10/23/2019 | ANNUAL PAYMENT - ACROBA     | 614-49870-217                               | 57.00            |
| MN MUNICIPAL UTILITIES ASS       | 54055              | 10/08/2019 | RANDOM TESTING 2019         | 614-49870-217                               | 117.47           |
| SCHWALBACH HARDWARE              | 20190925           | 10/16/2019 | MAINTENANCE                 | 614-49870-218                               | 18.99            |
| JORDAN BUSSA                     | 20191015           | 10/15/2019 | SAFETY BOOTS                | 614-49870-218                               | 100.00           |
| US BANK                          | #5573-8263 9-20-19 | 10/16/2019 | CR CARD - PAYPAL FIBERSTOR  | 614-49870-227                               | 202.47           |
| AMAZON CAPITAL SERVICES, I       | 1CM9-TD76-LJLC     | 10/16/2019 | #A2Q0YJ8ZLN2YT - SUPPLIES   | 614-49870-227                               | 41.72            |
| SCHWALBACH HARDWARE              | 20190925           | 10/16/2019 | MAINTENANCE                 | 614-49870-227                               | 3.99             |
| CITRUS COMMUNICATION, IN         | 8613               | 10/15/2019 | MAINTENANCE                 | 614-49870-227                               | 680.00           |
| INTERSTATE TRS FUND              | 82580760021        | 10/22/2019 | ASSESSMENT FOR 499 A-FILIN  | 614-49870-304                               | 263.92           |
| US BANK                          | #5573-8263 9-20-19 | 10/16/2019 | CR CARD - AMAZON MEMBE      | 614-49870-308                               | 127.18           |
| ELECTRIC FUND                    | 20191022           | 10/22/2019 | MONTHLY UTILITY & TELECO    | 614-49870-321                               | 377.06           |
| INNOVATIVE SYSTEMS LLC           | 45103              | 10/08/2019 | POSTAGE                     | 614-49870-322                               | 223.95           |
| HP DATAONE, LLC                  | 20191022           | 10/22/2019 | 10TH IN 2019                | 614-49870-326                               | 1,328.13         |
| INNOVATIVE SYSTEMS LLC           | 44820              | 10/08/2019 | BILLING SYSTEM MAINTENAN    | 614-49870-326                               | 1,521.00         |
| INNOVATIVE SYSTEMS LLC           | 44820              | 10/08/2019 | BILLING SYSTEM MAINTENAN    | 614-49870-326                               | 875.00           |
| INNOVATIVE SYSTEMS LLC           | 44998              | 10/08/2019 | ACS QUARTERLY 10/1 - 12/31  | 614-49870-326                               | 900.00           |
| INNOVATIVE SYSTEMS LLC           | 45103              | 10/08/2019 | PROCESSING                  | 614-49870-326                               | 185.44           |
| INNOVATIVE SYSTEMS LLC           | 45188              | 10/08/2019 | BILLING SYSTEM SOFTWARE S   | 614-49870-326                               | 1,846.10         |
| NEUSTAR, INC.                    | L-0000029878       | 10/15/2019 | #10202 -                    | 614-49870-326                               | 2.00             |
| TROY SCHNEEKLOTH - SNICKS        | 068472             | 10/15/2019 | NWIP BILLBOARD SIGN         | 614-49870-340                               | 780.63           |
| COUNTY WIDE DIRECTORY            | 64626              | 10/07/2019 | SERVICE - ADVERTISING       | 614-49870-340                               | 55.00            |
| CITIZEN PUBLISHING CO            | 20190930           | 10/08/2019 | ADVERTISING                 | 614-49870-350                               | 113.75           |
| INNOVATIVE SYSTEMS LLC           | 45103              | 10/08/2019 | INSERTS                     | 614-49870-350                               | 17.77            |
| ELECTRIC FUND                    | 20191022           | 10/22/2019 | MONTHLY UTILITY & TELECO    | 614-49870-381                               | 2,415.84         |
| ELECTRIC FUND                    | 20191022           | 10/22/2019 | MONTHLY UTILITY & TELECO    | 614-49870-382                               | 18.59            |
| HOMETOWN SANITATION SER          | 0000343679         | 10/15/2019 | GARBAGE SERVICE - TELECOM   | 614-49870-384                               | 77.98            |
| ELECTRIC FUND                    | 20191022           | 10/22/2019 | MONTHLY UTILITY & TELECO    | 614-49870-385                               | 34.70            |
| SCHWALBACH HARDWARE              | 20190925           | 10/16/2019 | MAINTENANCE                 | 614-49870-401                               | 1.99             |
| SCHWALBACH HARDWARE              | 20190925           | 10/16/2019 | MAINTENANCE                 | 614-49870-404                               | 196.27           |
| TOSHIBA FINANCIAL SERVICES       | 395945876          | 10/08/2019 | COPIER LEASE 9/20 - 10/20 2 | 614-49870-404                               | 46.69            |
| EXTRA TOUCH AUTO SALES           | 4370               | 10/22/2019 | SERVICE - TRUCK             | 614-49870-405                               | 766.66           |
| CENTURY LINK                     | 482008             | 10/22/2019 | #MN COWM 72 - DIRECTORY     | 614-49870-441                               | 165.48           |
| CONSOLIDATED COMMUNICA           | #1160904 10-1-19   | 10/22/2019 | 10 GB TRANSPORT - OCT 2019  | 614-49870-442                               | 1,443.00         |
| GRAY TELEVISION GROUP INC        | 051824             | 10/16/2019 | SUBSCRIBER                  | 614-49870-442                               | 3,160.50         |
| MLB NETWORK                      | 129174             | 10/16/2019 | #4646 - SERVICE             | 614-49870-442                               | 409.00           |
| SHOWTIME NETWORKS INC            | 14659              | 10/16/2019 | SUBSCRIBER                  | 614-49870-442                               | 248.71           |
| INDEPENDENT COMMUNICAT           | 20190930           | 10/16/2019 | SUBSCRIBER                  | 614-49870-442                               | 1,873.73         |
| CBS TELEVISION STATIONS          | 20190930           | 10/16/2019 | SUBSCRIBER                  | 614-49870-442                               | 2,618.70         |
| FOX TELEVISION STATIONS, IN      | 270947             | 10/16/2019 | SUBSCRIBER                  | 614-49870-442                               | 2,970.87         |
| TEGNA                            | 271950             | 10/16/2019 | SUBSCRIBER                  | 614-49870-442                               | 3,295.95         |
| TOWER DISTRIBUTION COMP          | 798330             | 10/16/2019 | SUBSCRIBER                  | 614-49870-442                               | 265.44           |
| BTN - BIG TEN NETWORK            | Q70550             | 10/16/2019 | #04068 - SUBSCRIBER         | 614-49870-442                               | 1,783.24         |
| FOX SPORTS NET NORTH             | Q74212             | 10/16/2019 | SUBSCRIBER                  | 614-49870-442                               | 8,049.12         |
| CONSOLIDATED CALL CENTER         | 14594              | 10/07/2019 | SERVICE                     | 614-49870-445                               | 127.80           |
| ONVOY, LLC dba INTELIGENT        | 191002008508       | 10/16/2019 | #001555600262 SERVICE       | 614-49870-445                               | 1,301.01         |
| ICONECTIV                        | L-10117538         | 10/15/2019 | #L-201353 LNP SERVICE       | 614-49870-445                               | 50.43            |
| ZAYO GROUP, LLC                  | #027696 10-1-19    | 10/15/2019 | #027696 TRANSPORT           | 614-49870-447                               | 1,950.00         |

Expense Approval Report

Payment Dates: 10122019 - 10282019

| Vendor Name                            | Payable Number         | Post Date  | Description (Item)         | Account Number | Amount           |
|--|------------------------|------------|----------------------------|----------------|------------------|
| US BANK                                | #5573-8263 9-20-19     | 10/16/2019 | CR CARD - DREAMHOST        | 614-49870-447  | 139.00           |
| MANKATO NETWORKS, LLC                  | 388749                 | 10/16/2019 | SERVICE                    | 614-49870-447  | 976.39           |
| MANKATO NETWORKS, LLC                  | 388757                 | 10/16/2019 | SERVICE                    | 614-49870-447  | 185.00           |
| MANKATO NETWORKS, LLC                  | 388781                 | 10/22/2019 | SERVICE                    | 614-49870-447  | 200.00           |
| GOLDEN WEST TECH & INT SO              | 190910295              | 10/15/2019 | #A3790 SERVICE             | 614-49870-448  | 185.67           |
| JEREMY ROLFES                          | 20170710               | 07/12/2017 | INTERNET REIMBURSEMENT     | 614-49870-448  | 55.94            |
| JEREMY ROLFES                          | 20191015               | 10/15/2019 | SERVICE - INTERNET AUG-SEP | 614-49870-448  | 54.94            |
| ZAYO GROUP, LLC                        | #114184-002376 10-1-19 | 10/15/2019 | #114174-002376 - TRANSPOR  | 614-49870-451  | 915.08           |
| ONVOY, LLC dba INTELIGUENT             | 191002009045           | 10/16/2019 | #001553603305 - SERVICE    | 614-49870-451  | 2,791.42         |
| MN REVENUE                             | 20191015               | 10/15/2019 | SALES TAX - OCT 2019       | 614-49870-460  | 46.22            |
| <b>Activity 49870 - Telecom Total:</b> |                        |            |                            |                | <b>48,905.53</b> |
| <b>Fund 614 - TELECOM Total:</b>       |                        |            |                            |                | <b>80,674.71</b> |

Fund: 615 - ARENA

Activity: 49850 - Arena

|                                      |                  |            |                             |               |                  |
|--------------------------------------|------------------|------------|-----------------------------|---------------|------------------|
| WEX BANK                             | 61529562         | 10/10/2019 | FUEL - ARENA                | 615-49850-212 | 68.87            |
| LAMPERTS YARDS, INC.                 | #3902020 9-25-19 | 10/10/2019 | #3902020 - MAINTENANCE      | 615-49850-215 | 62.18            |
| SCHWALBACH HARDWARE                  | 20190925         | 10/16/2019 | MAINTENANCE                 | 615-49850-215 | 4.99             |
| CITY OF NEW ULM PARK & RE            | 2996             | 10/23/2019 | MAINTENANCE                 | 615-49850-217 | 552.00           |
| TOSHIBA FINANCIAL SERVICES           | 395945876        | 10/08/2019 | COPIER LEASE 9/20 - 10/20 2 | 615-49850-217 | 28.02            |
| ELECTRIC FUND                        | 20191022         | 10/22/2019 | MONTHLY UTILITY & TELECO    | 615-49850-321 | 125.60           |
| ELECTRIC FUND                        | 20191022         | 10/22/2019 | MONTHLY UTILITY & TELECO    | 615-49850-326 | 363.00           |
| ELECTRIC FUND                        | 20191022         | 10/22/2019 | MONTHLY UTILITY & TELECO    | 615-49850-381 | 2,377.10         |
| ELECTRIC FUND                        | 20191022         | 10/22/2019 | MONTHLY UTILITY & TELECO    | 615-49850-382 | -10,420.13       |
| MN ENERGY RESOURCES                  | 20190912C        | 10/23/2019 | #0504094426-00001 - RATE A  | 615-49850-383 | -229.70          |
| MN ENERGY RESOURCES                  | 20191011         | 10/23/2019 | #0504094426-0001 - OCT      | 615-49850-383 | 113.88           |
| MN ENERGY RESOURCES                  | 20191011         | 10/23/2019 | #0504094426-0001 - SEPT     | 615-49850-383 | 123.20           |
| HOMETOWN SANITATION SER              | 0000343680       | 10/08/2019 | GARBAGE SERVICE - ARENA     | 615-49850-384 | 137.00           |
| ELECTRIC FUND                        | 20191022         | 10/22/2019 | MONTHLY UTILITY & TELECO    | 615-49850-385 | -10,870.70       |
| ELECTRIC FUND                        | 332              | 10/23/2019 | EL - ARENA                  | 615-49850-402 | 61.68            |
| ELITE MECHANICAL SYSTEMS,            | 5125             | 10/23/2019 | SERVICE                     | 615-49850-402 | 1,216.75         |
| ELITE MECHANICAL SYSTEMS,            | 5129             | 10/23/2019 | SERVICE                     | 615-49850-402 | 80.00            |
| LAMPERTS YARDS, INC.                 | #3902020 9-25-19 | 10/10/2019 | #3902020 - MAINTENANCE      | 615-49850-404 | 196.49           |
| RUNNINGS SUPPLY, INC                 | #71920 9-24-19   | 10/10/2019 | #71920 MAINTENANCE          | 615-49850-404 | 93.12            |
| DICKS WELDING INC                    | 20190930         | 10/10/2019 | REPAIRS / MAINTENANCE       | 615-49850-404 | 908.43           |
| COTTONWOOD CO AGRICULT               | 20191022         | 10/22/2019 | BUILDING RENT - FALL-WINTE  | 615-49850-412 | 5,000.00         |
| MN DEPT OF LABOR & INDUS             | 4481             | 10/16/2019 | #421771 #4481 -             | 615-49850-444 | 55.00            |
| MN DEPT OF LABOR & INDUS             | ABR02192301      | 10/16/2019 | #421771 #ABR02192301        | 615-49850-444 | 20.00            |
| MN REVENUE                           | 20191015         | 10/15/2019 | SALES TAX - OCT 2019        | 615-49850-460 | 184.00           |
| <b>Activity 49850 - Arena Total:</b> |                  |            |                             |               | <b>-9,749.22</b> |
| <b>Fund 615 - ARENA Total:</b>       |                  |            |                             |               | <b>-9,749.22</b> |

Fund: 617 - M/P CENTER

|               |          |            |                      |           |        |
|---------------|----------|------------|----------------------|-----------|--------|
| MN REVENUE    | 20191015 | 10/15/2019 | SALES TAX - OCT 2019 | 617-20202 | 290.81 |
| <b>290.81</b> |          |            |                      |           |        |

Activity: 49860 - M/P Center

|                           |                    |            |                            |               |        |
|---------------------------|--------------------|------------|----------------------------|---------------|--------|
| INDOFF, INC               | 3293032            | 10/07/2019 | SUPPLIES                   | 617-49860-200 | 47.78  |
| RAGE INC - CAMPUS CLEANER | 8338               | 10/10/2019 | #6152 - SERVICE - COMM CEN | 617-49860-200 | 67.50  |
| SCHWALBACH HARDWARE       | 20190925           | 10/16/2019 | MAINTENANCE                | 617-49860-211 | 45.99  |
| STATE CHEMICAL SOLUTIONS  | 901208126          | 10/16/2019 | SUPPLIES                   | 617-49860-211 | 106.15 |
| US BANK                   | #5573-8263 9-20-19 | 10/16/2019 | CR CARD - THINK VACUUMS S  | 617-49860-217 | 16.70  |
| US BANK                   | #5573-8263 9-20-19 | 10/16/2019 | CR CARD - MSC INDUSTRIAL   | 617-49860-217 | 76.74  |
| DICKS WELDING INC         | 20190930           | 10/10/2019 | REPAIRS / MAINTENANCE      | 617-49860-217 | 39.43  |
| US BANK                   | #5573-8263 9-20-19 | 10/16/2019 | CR CARD - HY VEE           | 617-49860-254 | 60.99  |
| US BANK                   | #5573-8263 9-20-19 | 10/16/2019 | CR CARD - ATLANTIC COCA C  | 617-49860-254 | 23.47  |
| US BANK                   | #5573-8263 9-20-19 | 10/16/2019 | CR CARD - HY VEE           | 617-49860-254 | 59.81  |
| ELECTRIC FUND             | 20191022           | 10/22/2019 | MONTHLY UTILITY & TELECO   | 617-49860-321 | 63.65  |
| ELECTRIC FUND             | 20191022           | 10/22/2019 | MONTHLY UTILITY & TELECO   | 617-49860-326 | 403.33 |
| US BANK                   | #5573-8263 9-20-19 | 10/16/2019 | CR CARD - FACEBOOK ADVER   | 617-49860-340 | 112.54 |
| US BANK                   | #5573-8263 9-20-19 | 10/16/2019 | CR CARD - CANVA FLYER      | 617-49860-340 | 28.00  |
| US BANK                   | #5573-8263 9-20-19 | 10/16/2019 | CR CARD - FACEBOOK ADVER   | 617-49860-340 | 17.11  |

## Expense Approval Report

Payment Dates: 10122019 - 10282019

| Vendor Name                               | Payable Number     | Post Date  | Description (Item)          | Account Number | Amount          |
|---|--------------------|------------|-----------------------------|----------------|-----------------|
| CITIZEN PUBLISHING CO                     | 20190930           | 10/08/2019 | ADVERTISING                 | 617-49860-340  | 805.90          |
| ELECTRIC FUND                             | 20191022           | 10/22/2019 | MONTHLY UTILITY & TELECO    | 617-49860-381  | 1,859.20        |
| ELECTRIC FUND                             | 20191022           | 10/22/2019 | MONTHLY UTILITY & TELECO    | 617-49860-382  | 79.63           |
| MN ENERGY RESOURCES                       | 20190912A          | 10/22/2019 | #0503741572-00001 - RATE A  | 617-49860-383  | -199.49         |
| MN ENERGY RESOURCES                       | 20191010C          | 10/22/2019 | #0503741572-00001 - SEPT    | 617-49860-383  | 102.10          |
| MN ENERGY RESOURCES                       | 20191010C          | 10/22/2019 | #0503741572-00001 - OCT     | 617-49860-383  | 176.55          |
| HOMETOWN SANITATION SER                   | 0000343681         | 10/10/2019 | GARBAGE SERVICE - COMM C    | 617-49860-384  | 64.99           |
| ELECTRIC FUND                             | 20191022           | 10/22/2019 | MONTHLY UTILITY & TELECO    | 617-49860-385  | 157.81          |
| K & J SEAMLESS RAIN GUTTER                | 19029              | 10/10/2019 | SERVICE                     | 617-49860-402  | 820.00          |
| US BANK                                   | #5573-8263 9-20-19 | 10/16/2019 | CR CARD - AMAZON SUPPLIE    | 617-49860-404  | 186.68          |
| SCHWALBACH HARDWARE                       | 20190925           | 10/16/2019 | MAINTENANCE                 | 617-49860-404  | 223.99          |
| TOSHIBA FINANCIAL SERVICES                | 395945876          | 10/08/2019 | COPIER LEASE 9/20 - 10/20 2 | 617-49860-404  | 60.00           |
| TOSHIBA FINANCIAL SERVICES                | 395945876          | 10/08/2019 | COPIER LEASE 9/20 - 10/20 2 | 617-49860-404  | 15.57           |
| US BANK                                   | #5573-8263 9-20-19 | 10/16/2019 | CR CARD - AMAZON SUPPLIE    | 617-49860-406  | 38.95           |
| US BANK                                   | #5573-8263 9-20-19 | 10/16/2019 | CR CARD - AMAZON SUPPLIES   | 617-49860-406  | 12.21           |
| MN REVENUE                                | 20191015           | 10/15/2019 | SALES TAX - OCT 2019        | 617-49860-460  | 816.19          |
| US BANK                                   | #5573-8263 9-20-19 | 10/16/2019 | CR CARD - FACEBOOK OPEN     | 617-49860-492  | 75.00           |
| US BANK                                   | #5573-8263 9-20-19 | 10/16/2019 | CR CARD - FACEBOOK OPEN     | 617-49860-492  | 75.00           |
| TRI-STATE RENTAL CENTER                   | 100696             | 10/16/2019 | SERVICE #26477              | 617-49860-492  | 475.00          |
| SPENCER WINZENRIED                        | 20191016           | 10/16/2019 | SUPPLIES FOR COMM CENTER    | 617-49860-492  | 75.15           |
| MICHAEL REHNELT                           | 557169             | 10/16/2019 | SERVICE                     | 617-49860-492  | 200.00          |
| <b>Activity 49860 - M/P Center Total:</b> |                    |            |                             |                | <b>7,289.62</b> |
| <b>Fund 617 - M/P CENTER Total:</b>       |                    |            |                             |                | <b>7,580.43</b> |

## Fund: 700 - PAYROLL

|                                  |              |            |                             |           |                  |
|----------------------------------|--------------|------------|-----------------------------|-----------|------------------|
| Internal Revenue Service-Payr    | INV0001663   | 10/25/2019 | Federal Tax Withholding     | 700-21701 | 9,609.11         |
| MN Department of Revenue -       | INV0001664   | 10/25/2019 | State Withholding           | 700-21702 | 4,558.66         |
| Internal Revenue Service-Payr    | INV0001663   | 10/25/2019 | Social Security             | 700-21703 | 12,937.14        |
| MN Pera                          | INV0001660   | 10/25/2019 | PERA                        | 700-21704 | 1,042.90         |
| MN Pera                          | INV0001660   | 10/25/2019 | PERA                        | 700-21704 | 13,709.46        |
| MN Pera                          | INV0001660   | 10/25/2019 | PERA                        | 700-21704 | 6,271.72         |
| MN State Deferred                | INV0001661   | 10/25/2019 | Deferred Roth               | 700-21705 | 2,005.00         |
| MN State Deferred                | INV0001661   | 10/25/2019 | Deferred Compensation       | 700-21705 | 6,672.28         |
| MN CHILD SUPPORT PAYMEN          | INV0001656   | 10/11/2019 | Child Support Payment       | 700-21709 | 94.60            |
| MN CHILD SUPPORT PAYMEN          | INV0001662   | 10/25/2019 | Child Support Payment       | 700-21709 | 94.60            |
| Internal Revenue Service-Payr    | INV0001663   | 10/25/2019 | Medicare Withholding        | 700-21711 | 3,639.94         |
| FURTHER (Select Account)         | 1411526      | 10/22/2019 | FLEX SPENDING               | 700-21712 | 166.60           |
| FURTHER (Select Account)         | 39201984     | 10/22/2019 | FLEX SPENDING               | 700-21712 | 194.18           |
| FURTHER (Select Account)         | 39205296     | 10/22/2019 | FLEX SPENDING               | 700-21712 | 35.22            |
| AFLAC                            | 831480       | 10/16/2019 | INSURANCE - OCT 2019 - AFTE | 700-21715 | 320.22           |
| AFLAC                            | 831480       | 10/16/2019 | INSURANCE - OCT 2019 - PRE  | 700-21716 | 641.25           |
| MN BENEFIT ASSOCIATION           | 2019-0075263 | 10/16/2019 | INSURANCE 11/1/19 - PRE TA  | 700-21717 | 4.84             |
| MN BENEFIT ASSOCIATION           | 2019-0075263 | 10/16/2019 | INSURANCE 11/1/19 - AFTER   | 700-21719 | 103.59           |
| FURTHER (Select Account)         | INV0001659   | 10/25/2019 | HSA Employee Contribution   | 700-21723 | 87.31            |
| <b>62,188.62</b>                 |              |            |                             |           | <b>62,188.62</b> |
| <b>Fund 700 - PAYROLL Total:</b> |              |            |                             |           | <b>62,188.62</b> |

Grand Total: 1,795,282.28

## Report Summary

## Fund Summary

| Fund                           | Payment Amount      |
|--------------------------------|---------------------|
| 100 - GENERAL                  | 65,389.23           |
| 211 - LIBRARY                  | 3,588.80            |
| 225 - AIRPORT                  | 164,720.84          |
| 230 - POOL                     | 320.54              |
| 235 - AMBULANCE                | 5,553.33            |
| 250 - EDA GENERAL              | 4,516.30            |
| 254 - NORTH IND PARK           | 4,975.79            |
| 277 - TIF 1-22 CEMSTONE        | 6,657.30            |
| 308 - 2020 STREET PROJECT      | 7,778.34            |
| 401 - GENERAL CAPITAL PROJECTS | 4,487.09            |
| 601 - WATER                    | 23,610.17           |
| 602 - SEWER                    | 968,615.59          |
| 604 - ELECTRIC                 | 313,686.71          |
| 609 - LIQUOR STORE             | 80,687.71           |
| 614 - TELECOM                  | 80,674.71           |
| 615 - ARENA                    | -9,749.22           |
| 617 - M/P CENTER               | 7,580.43            |
| 700 - PAYROLL                  | 62,188.62           |
| <b>Grand Total:</b>            | <b>1,795,282.28</b> |

## Account Summary

| Account Number | Account Name            | Payment Amount |
|----------------|-------------------------|----------------|
| 100-20191      | Unapplied Cash          | 389.45         |
| 100-20202      | Sales Tax Payable       | 25,906.64      |
| 100-36200      | Other Income            | -456.75        |
| 100-41110-350  | Printing & Design       | 80.00          |
| 100-41110-433  | Dues & Subscriptions    | 5,031.00       |
| 100-41310-200  | Office Supplies         | 28.87          |
| 100-41310-217  | Other Operating Supplie | 202.13         |
| 100-41310-321  | Telephone               | 111.99         |
| 100-41310-326  | Data Processing         | 301.12         |
| 100-41310-350  | Printing & Design       | 466.20         |
| 100-41310-480  | Other Miscellaneous     | 1,786.13       |
| 100-41910-200  | Office Supplies         | 62.80          |
| 100-41910-321  | Telephone               | 78.81          |
| 100-41940-211  | Cleaning Supplies       | 10.66          |
| 100-41940-381  | Electric Utility        | 398.66         |
| 100-41940-382  | Water Utility           | 91.49          |
| 100-41940-383  | Gas Utility             | 4.93           |
| 100-41940-384  | Refuse Disposal         | 89.28          |
| 100-41940-385  | Sewer Utility           | 159.78         |
| 100-41940-406  | Repairs & Maint - Groun | 60.46          |
| 100-42120-200  | Office Supplies         | 277.74         |
| 100-42120-212  | Motor Fuels             | 1,377.09       |
| 100-42120-304  | Legal Fees              | 3,957.50       |
| 100-42120-321  | Telephone               | 645.13         |
| 100-42120-323  | Radio Units             | 367.70         |
| 100-42120-326  | Data Processing         | 881.04         |
| 100-42120-404  | Repairs & Maint - M&E   | 15.57          |
| 100-42120-412  | Rentals - Building      | 1,925.00       |
| 100-42120-419  | Vehicle Lease           | 1,054.07       |
| 100-42120-480  | Other Miscellaneous     | 16.72          |
| 100-42220-211  | Cleaning Supplies       | 34.83          |
| 100-42220-212  | Motor Fuels             | 251.25         |
| 100-42220-215  | Materials & Equipment   | 63.08          |
| 100-42220-217  | Other Operating Supplie | 73.95          |
| 100-42220-218  | Uniforms                | 54.98          |

## Account Summary

| Account Number | Account Name               | Payment Amount |
|----------------|----------------------------|----------------|
| 100-42220-308  | Training & Registrations   | 95.00          |
| 100-42220-321  | Telephone                  | 42.38          |
| 100-42220-381  | Electric Utility           | 239.16         |
| 100-42220-382  | Water Utility              | 13.28          |
| 100-42220-383  | Gas Utility                | 22.99          |
| 100-42220-384  | Refuse Disposal            | 44.10          |
| 100-42220-385  | Sewer Utility              | 29.36          |
| 100-42220-404  | Repairs & Maint - M&E      | 374.64         |
| 100-42220-433  | Dues & Subscriptions       | 50.00          |
| 100-42500-381  | Electric Utility           | 30.85          |
| 100-42700-300  | Charges for Services       | 47.00          |
| 100-43100-212  | Motor Fuels                | 1,139.61       |
| 100-43100-217  | Other Operating Supplie    | 187.47         |
| 100-43100-241  | Small Tools                | 777.09         |
| 100-43100-321  | Telephone                  | 45.85          |
| 100-43100-350  | Printing & Design          | 164.90         |
| 100-43100-381  | Electric Utility           | 1,431.56       |
| 100-43100-382  | Water Utility              | 17.93          |
| 100-43100-384  | Refuse Disposal            | 88.98          |
| 100-43100-385  | Sewer Utility              | 36.20          |
| 100-43100-401  | Repairs & Maint - Buildi   | 10.00          |
| 100-43100-404  | Repairs & Maint - M&E      | 9,579.18       |
| 100-43100-405  | Repairs & Maint - Vehicl   | 112.91         |
| 100-43100-406  | Repairs & Maint - Groun    | 35.01          |
| 100-45120-217  | Other Operating Supplie    | 15.57          |
| 100-45202-212  | Motor Fuels                | 978.54         |
| 100-45202-217  | Other Operating Supplie    | 129.37         |
| 100-45202-241  | Small Tools                | 36.98          |
| 100-45202-326  | Data Processing            | 466.67         |
| 100-45202-381  | Electric Utility           | 536.35         |
| 100-45202-382  | Water Utility              | 1,897.85       |
| 100-45202-384  | Refuse Disposal            | 212.59         |
| 100-45202-385  | Sewer Utility              | 332.75         |
| 100-45202-402  | Repairs & Maint - Struct   | 202.67         |
| 100-45202-406  | Repairs & Maint - Groun    | 165.14         |
| 211-45501-200  | Office Supplies            | 504.11         |
| 211-45501-217  | Other Operating Supplie    | 7.78           |
| 211-45501-321  | Telephone                  | 32.90          |
| 211-45501-326  | Data Processing            | 203.33         |
| 211-45501-381  | Electric Utility           | 325.74         |
| 211-45501-382  | Water Utility              | 19.50          |
| 211-45501-383  | Gas Utility                | 17.33          |
| 211-45501-385  | Sewer Utility              | 40.96          |
| 211-45501-402  | Repairs & Maint - Struct   | 35.18          |
| 211-45501-409  | Repairs & Maint - Utilitie | 231.75         |
| 211-45501-433  | Dues & Subscriptions       | 183.39         |
| 211-45501-435  | Books and Pamphlets        | 1,986.83       |
| 225-45127-217  | Other Operating Supplie    | 62.59          |
| 225-45127-264  | Merchandise For Resale     | 6,603.63       |
| 225-45127-404  | Repairs & Maint - M&E      | 52.97          |
| 225-49950-500  | Capital Outlay             | 158,001.65     |
| 230-45124-217  | Other Operating Supplie    | 141.11         |
| 230-45124-321  | Telephone                  | 43.16          |
| 230-45124-381  | Electric Utility           | 95.62          |
| 230-45124-382  | Water Utility              | 16.66          |
| 230-45124-402  | Repairs & Maint - Struct   | 23.99          |
| 235-42153-212  | Motor Fuels                | 3,161.93       |
| 235-42153-217  | Other Operating Supplie    | 775.54         |

## Account Summary

| Account Number | Account Name               | Payment Amount |
|----------------|----------------------------|----------------|
| 235-42153-308  | Training & Registrations   | 90.00          |
| 235-42153-321  | Telephone                  | 110.24         |
| 235-42153-334  | Meals/Lodging              | 590.97         |
| 235-42153-381  | Electric Utility           | 159.44         |
| 235-42153-382  | Water Utility              | 8.86           |
| 235-42153-383  | Gas Utility                | 57.29          |
| 235-42153-384  | Refuse Disposal            | 29.40          |
| 235-42153-385  | Sewer Utility              | 19.58          |
| 235-42153-404  | Repairs & Maint - M&E      | 113.14         |
| 235-42153-405  | Repairs & Maint - Vehicl   | 335.69         |
| 235-42153-406  | Repairs & Maint - Groun    | 101.25         |
| 250-46520-200  | Office Supplies            | 9.95           |
| 250-46520-308  | Training & Registrations   | 225.00         |
| 250-46520-321  | Telephone                  | 335.41         |
| 250-46520-331  | Travel Expense             | 158.34         |
| 250-46520-334  | Meals/Lodging              | 86.00          |
| 250-46520-340  | Advertising & Promotion    | 55.00          |
| 250-46520-350  | Printing & Design          | 79.50          |
| 250-46520-381  | Electric Utility           | 48.02          |
| 250-46520-438  | Meeting Expense            | 19.08          |
| 250-46520-439  | Special Projects           | 3,500.00       |
| 254-46520-406  | Repairs & Maint - Groun    | 350.00         |
| 254-49950-500  | Capital Outlay             | 1,561.25       |
| 254-49960-720  | Transfers                  | 3,064.54       |
| 277-46530-592  | TIF Site Imprvements       | 6,657.30       |
| 308-41000-303  | Engineering and Surveyi    | 7,778.34       |
| 401-49950-501  | Capital Outlay - Police    | 113.39         |
| 401-49950-504  | Capital Outlay - Parks     | 2,051.70       |
| 401-49950-505  | Capital Outlay - Civil Def | 2,322.00       |
| 601-49400-212  | Motor Fuels                | 238.94         |
| 601-49400-216  | Chemicals and Chemical     | 5,452.43       |
| 601-49400-217  | Other Operating Supplie    | 58.74          |
| 601-49400-321  | Telephone                  | 50.60          |
| 601-49400-322  | Postage                    | 223.95         |
| 601-49400-326  | Data Processing            | 2,861.57       |
| 601-49400-340  | Advertising & Promotion    | 132.60         |
| 601-49400-350  | Printing & Design          | 131.51         |
| 601-49400-381  | Electric Utility           | 5,189.34       |
| 601-49400-382  | Water Utility              | 17.26          |
| 601-49400-385  | Sewer Utility              | 34.18          |
| 601-49400-386  | Landfill                   | 1,357.11       |
| 601-49400-404  | Repairs & Maint - M&E      | 7,279.92       |
| 601-49400-408  | Repairs & Maint - Distrib  | 197.57         |
| 601-49400-480  | Other Miscellaneous        | 384.45         |
| 602-16200      | Buildings                  | 947,685.80     |
| 602-49450-212  | Motor Fuels                | 257.22         |
| 602-49450-216  | Chemicals and Chemical     | 884.50         |
| 602-49450-217  | Other Operating Supplie    | 88.11          |
| 602-49450-241  | Small Tools                | 189.98         |
| 602-49450-308  | Training & Registrations   | 255.00         |
| 602-49450-310  | Lab Testing                | 1,301.60       |
| 602-49450-321  | Telephone                  | 174.53         |
| 602-49450-322  | Postage                    | 223.94         |
| 602-49450-326  | Data Processing            | 2,861.56       |
| 602-49450-350  | Printing & Design          | 186.52         |
| 602-49450-381  | Electric Utility           | 12,685.55      |
| 602-49450-382  | Water Utility              | 735.91         |
| 602-49450-383  | Gas Utility                | 22.35          |

## Account Summary

| Account Number | Account Name              | Payment Amount |
|----------------|---------------------------|----------------|
| 602-49450-384  | Refuse Disposal           | 89.98          |
| 602-49450-404  | Repairs & Maint - M&E     | 969.05         |
| 602-49450-406  | Repairs & Maint - Groun   | 3.99           |
| 604-14200      | Inventory                 | 11,298.37      |
| 604-16300      | Improvements Other Th     | 21,745.09      |
| 604-20202      | Sales Tax Payable         | 48.16          |
| 604-22000      | Prepayments               | 3,954.53       |
| 604-49550-200  | Office Supplies           | 200.87         |
| 604-49550-212  | Motor Fuels               | 1,018.82       |
| 604-49550-217  | Other Operating Supplie   | 10,375.01      |
| 604-49550-241  | Small Tools               | 381.95         |
| 604-49550-263  | Merchandise for Resale -  | 251,665.49     |
| 604-49550-308  | Training & Registrations  | 2,215.00       |
| 604-49550-321  | Telephone                 | 131.84         |
| 604-49550-322  | Postage                   | 223.95         |
| 604-49550-325  | Dispatching               | 32.30          |
| 604-49550-326  | Data Processing           | 3,449.83       |
| 604-49550-340  | Advertising & Promotion   | 55.00          |
| 604-49550-350  | Printing & Design         | 131.52         |
| 604-49550-381  | Electric Utility          | 116.64         |
| 604-49550-382  | Water Utility             | 21.29          |
| 604-49550-384  | Refuse Disposal           | 88.98          |
| 604-49550-385  | Sewer Utility             | 42.31          |
| 604-49550-402  | Repairs & Maint - Struct  | 938.51         |
| 604-49550-404  | Repairs & Maint - M&E     | 648.31         |
| 604-49550-405  | Repairs & Maint - Vehicl  | 9.27           |
| 604-49550-406  | Repairs & Maint - Groun   | 597.64         |
| 604-49550-408  | Repairs & Maint - Distrib | 1,436.42       |
| 604-49550-450  | Conservation              | 2,804.35       |
| 604-49550-460  | Miscellaneous Taxes       | 55.26          |
| 609-20202      | Sales Tax Payable         | 14,896.00      |
| 609-49751-211  | Cleaning Supplies         | 50.50          |
| 609-49751-217  | Other Operating Supplie   | 150.49         |
| 609-49751-251  | Liquor                    | 18,560.45      |
| 609-49751-252  | Beer                      | 36,621.96      |
| 609-49751-253  | Wine                      | 5,454.36       |
| 609-49751-254  | Soft Drinks & Mix         | 669.82         |
| 609-49751-256  | Tobacco Products          | 88.21          |
| 609-49751-257  | Ice                       | 217.00         |
| 609-49751-261  | Other Merchandise         | 63.68          |
| 609-49751-321  | Telephone                 | 131.14         |
| 609-49751-326  | Data Processing           | 656.06         |
| 609-49751-333  | Freight and Express       | 515.14         |
| 609-49751-340  | Advertising & Promotion   | 910.00         |
| 609-49751-350  | Printing & Design         | 346.00         |
| 609-49751-381  | Electric Utility          | 916.53         |
| 609-49751-382  | Water Utility             | 19.20          |
| 609-49751-383  | Gas Utility               | 51.19          |
| 609-49751-384  | Refuse Disposal           | 169.00         |
| 609-49751-385  | Sewer Utility             | 36.41          |
| 609-49751-404  | Repairs & Maint - M&E     | 52.71          |
| 609-49751-460  | Miscellaneous Taxes       | 4.98           |
| 609-49751-480  | Other Miscellaneous       | 106.88         |
| 614-16400      | Machinery & Equipment     | 31,735.44      |
| 614-20202      | Sales Tax Payable         | 33.74          |
| 614-49870-200  | Office Supplies           | 97.34          |
| 614-49870-212  | Motor Fuels               | 122.60         |
| 614-49870-217  | Other Operating Supplie   | 200.13         |

## Account Summary

| Account Number | Account Name             | Payment Amount |
|----------------|--------------------------|----------------|
| 614-49870-218  | Uniforms                 | 118.99         |
| 614-49870-227  | Utility System Maint Sup | 928.18         |
| 614-49870-304  | Legal Fees               | 263.92         |
| 614-49870-308  | Training & Registrations | 127.18         |
| 614-49870-321  | Telephone                | 377.06         |
| 614-49870-322  | Postage                  | 223.95         |
| 614-49870-326  | Data Processing          | 6,657.67       |
| 614-49870-340  | Advertising & Promotion  | 835.63         |
| 614-49870-350  | Printing & Design        | 131.52         |
| 614-49870-381  | Electric Utility         | 2,415.84       |
| 614-49870-382  | Water Utility            | 18.59          |
| 614-49870-384  | Refuse Disposal          | 77.98          |
| 614-49870-385  | Sewer Utility            | 34.70          |
| 614-49870-401  | Repairs & Maint - Buildi | 1.99           |
| 614-49870-404  | Repairs & Maint - M&E    | 242.96         |
| 614-49870-405  | Repairs & Maint - Vehicl | 766.66         |
| 614-49870-441  | Transmission Fees        | 165.48         |
| 614-49870-442  | Subscriber Fees          | 26,118.26      |
| 614-49870-445  | Switch Fees              | 1,479.24       |
| 614-49870-447  | Internet Expense         | 3,450.39       |
| 614-49870-448  | On-Call Support          | 296.55         |
| 614-49870-451  | Call Completion          | 3,706.50       |
| 614-49870-460  | Miscellaneous Taxes      | 46.22          |
| 615-49850-212  | Motor Fuels              | 68.87          |
| 615-49850-215  | Materials & Equipment    | 67.17          |
| 615-49850-217  | Other Operating Supplie  | 580.02         |
| 615-49850-321  | Telephone                | 125.60         |
| 615-49850-326  | Data Processing          | 363.00         |
| 615-49850-381  | Electric Utility         | 2,377.10       |
| 615-49850-382  | Water Utility            | -10,420.13     |
| 615-49850-383  | Gas Utility              | 7.38           |
| 615-49850-384  | Refuse Disposal          | 137.00         |
| 615-49850-385  | Sewer Utility            | -10,870.70     |
| 615-49850-402  | Repairs & Maint - Struct | 1,358.43       |
| 615-49850-404  | Repairs & Maint - M&E    | 1,198.04       |
| 615-49850-412  | Rentals - Building       | 5,000.00       |
| 615-49850-444  | License Fees             | 75.00          |
| 615-49850-460  | Miscellaneous Taxes      | 184.00         |
| 617-20202      | Sales Tax Payable        | 290.81         |
| 617-49860-200  | Office Supplies          | 115.28         |
| 617-49860-211  | Cleaning Supplies        | 152.14         |
| 617-49860-217  | Other Operating Supplie  | 132.87         |
| 617-49860-254  | Soft Drinks & Mix        | 144.27         |
| 617-49860-321  | Telephone                | 63.65          |
| 617-49860-326  | Data Processing          | 403.33         |
| 617-49860-340  | Advertising & Promotion  | 963.55         |
| 617-49860-381  | Electric Utility         | 1,859.20       |
| 617-49860-382  | Water Utility            | 79.63          |
| 617-49860-383  | Gas Utility              | 79.16          |
| 617-49860-384  | Refuse Disposal          | 64.99          |
| 617-49860-385  | Sewer Utility            | 157.81         |
| 617-49860-402  | Repairs & Maint - Struct | 820.00         |
| 617-49860-404  | Repairs & Maint - M&E    | 486.24         |
| 617-49860-406  | Repairs & Maint - Groun  | 51.16          |
| 617-49860-460  | Miscellaneous Taxes      | 816.19         |
| 617-49860-492  | Entertainment Event Fee  | 900.15         |
| 700-21701      | Federal Withholding      | 9,609.11       |
| 700-21702      | State Withholding        | 4,558.66       |

**Account Summary**

| Account Number | Account Name              | Payment Amount      |
|----------------|---------------------------|---------------------|
| 700-21703      | FICA Tax Withholding      | 12,937.14           |
| 700-21704      | PERA Contributions        | 21,024.08           |
| 700-21705      | Retirement                | 8,677.28            |
| 700-21709      | Wage Levy                 | 189.20              |
| 700-21711      | Medicare Tax Withholdi    | 3,639.94            |
| 700-21712      | Flex Account              | 396.00              |
| 700-21715      | Individual Insurance-Afla | 320.22              |
| 700-21716      | Individual Insurance-Afla | 641.25              |
| 700-21717      | Individual Insurance-MB   | 4.84                |
| 700-21719      | Individual Insurance-MB   | 103.59              |
| 700-21723      | HSA Employee Contribu     | 87.31               |
|                | <b>Grand Total:</b>       | <b>1,795,282.28</b> |

**Project Account Summary**

| Project Account Key | Payment Amount      |
|---------------------|---------------------|
| **None**            | 1,795,282.28        |
| <b>Grand Total:</b> | <b>1,795,282.28</b> |

10/24/19  
~~10/24/19~~



Windom, MN

# Expense Approval Report By Fund

Payment Dates 10262019 - 10312019

| Vendor Name  | Payable Number   | Post Date  | Description (Item)         | Account Number | Amount           |
|--|------------------|------------|----------------------------|----------------|------------------|
| <b>Fund: 100 - GENERAL</b>                           |                  |            |                            |                |                  |
| <b>Activity: 41110 - Mayor &amp; Council</b>         |                  |            |                            |                |                  |
| CONVENT. & VISITOR BUREAU                            | 20191028         | 10/28/2019 | LODGING TAX - RED CARPET I | 100-41110-491  | 603.77           |
| CONVENT. & VISITOR BUREAU                            | 20191028A        | 10/28/2019 | LODGING TAX - GUARDIAN IN  | 100-41110-491  | 908.66           |
| CONVENT. & VISITOR BUREAU                            | 20191028B        | 10/28/2019 | LODGING TAX - AMERIC INN   | 100-41110-491  | 2,742.98         |
| <b>Activity 41110 - Mayor &amp; Council Total:</b>   |                  |            |                            |                | <b>4,255.41</b>  |
| <b>Activity: 41310 - Administration</b>              |                  |            |                            |                |                  |
| MCFOA REGION V                                       | 20191028         | 10/28/2019 | 2019 LEGISLATIVE UPDATES-L | 100-41310-308  | 25.00            |
| VERIZON WIRELESS                                     | 9840508604       | 10/29/2019 | PHONE SERVICE #48657723    | 100-41310-321  | 46.16            |
| STEVE NASBY  | 20191024         | 10/28/2019 | EXPENSE - ONE MN TOUR W/   | 100-41310-331  | 22.62            |
| MN DEPT OF COMMERCE                                  | 20191028         | 10/28/2019 | CITY OF WINDOM-2019 UNCL   | 100-41310-480  | 182.69           |
| <b>Activity 41310 - Administration Total:</b>        |                  |            |                            |                | <b>276.47</b>    |
| <b>Activity: 41910 - Building &amp; Zoning</b>       |                  |            |                            |                |                  |
| CENTURY BUSINESS PRODUCT                             | 490077           | 10/10/2019 | #SF7308 - SUPPLIES         | 100-41910-200  | 23.50            |
| VERIZON WIRELESS                                     | 9840508604       | 10/29/2019 | PHONE SERVICE #48657723    | 100-41910-321  | 77.41            |
| <b>Activity 41910 - Building &amp; Zoning Total:</b> |                  |            |                            |                | <b>100.91</b>    |
| <b>Activity: 41940 - City Hall</b>                   |                  |            |                            |                |                  |
| COLE PAPERS INC.                                     | 9594745          | 10/10/2019 | #84948900 - SUPPLIES       | 100-41940-211  | 33.75            |
| <b>Activity 41940 - City Hall Total:</b>             |                  |            |                            |                | <b>33.75</b>     |
| <b>Activity: 42120 - Crime Control</b>               |                  |            |                            |                |                  |
| INDOFF, INC  | 3298252          | 10/16/2019 | SUPPLIES                   | 100-42120-200  | 43.90            |
| INDOFF, INC  | 3298256          | 10/16/2019 | SUPPLIES                   | 100-42120-200  | 29.99            |
| DONNA MARCY  | 20191029         | 10/29/2019 | EXPENSE - EVIDENCE DROPOF  | 100-42120-334  | 10.71            |
| P.M. REPAIR & DETAILING                              | 10579            | 10/29/2019 | MAINTENANCE                | 100-42120-405  | 665.00           |
| P.M. REPAIR & DETAILING                              | 10718            | 10/29/2019 | MAINTENANCE                | 100-42120-405  | 698.72           |
| P.M. REPAIR & DETAILING                              | 10719            | 10/29/2019 | MAINTENANCE                | 100-42120-405  | 665.00           |
| FORD MOTOR CREDIT CO LLC                             | 1701197          | 10/29/2019 | #9482800                   | 100-42120-419  | 663.95           |
| FLEET SERVICES DIVISION                              | 2020030002       | 10/29/2019 | SERVICE                    | 100-42120-419  | 1,591.80         |
| <b>Activity 42120 - Crime Control Total:</b>         |                  |            |                            |                | <b>4,369.07</b>  |
| <b>Activity: 42220 - Fire Fighting</b>               |                  |            |                            |                |                  |
| FIRE SAFETY USA, INC                                 | 128003           | 10/29/2019 | MATERIALS & EQUIPMENT      | 100-42220-215  | 618.75           |
| MN FIRE SERVICE CERTIFICATI                          | 7275             | 10/29/2019 | REGISTRATION - DAVID TRAN  | 100-42220-308  | 50.00            |
| <b>Activity 42220 - Fire Fighting Total:</b>         |                  |            |                            |                | <b>668.75</b>    |
| <b>Activity: 43100 - Streets</b>                     |                  |            |                            |                |                  |
| MN MUNICIPAL UTILITIES ASS                           | 54262            | 10/22/2019 | TRAINING                   | 100-43100-217  | 3,694.74         |
| WINDOM AUTO VALU                                     | #3400540 9-25-19 | 10/28/2019 | MAINTENANCE #3400540       | 100-43100-241  | 112.50           |
| VERIZON WIRELESS                                     | 9840508604       | 10/29/2019 | PHONE SERVICE #48657723    | 100-43100-321  | 44.54            |
| WINDOM AUTO VALU                                     | #3400540 9-25-19 | 10/28/2019 | MAINTENANCE #3400540       | 100-43100-404  | 315.86           |
| MILLS & MILLER, INC                                  | 20149            | 10/29/2019 | MAINTENANCE                | 100-43100-404  | 2,007.62         |
| WINDOM AUTO VALU                                     | #3400540 9-25-19 | 10/28/2019 | MAINTENANCE #3400540       | 100-43100-405  | 705.11           |
| <b>Activity 43100 - Streets Total:</b>               |                  |            |                            |                | <b>6,880.37</b>  |
| <b>Activity: 45120 - Recreation</b>                  |                  |            |                            |                |                  |
| PRO CUT LAWN & HYDROSEE                              | 278              | 10/30/2019 | SERVICE                    | 100-45120-217  | 250.00           |
| <b>Activity 45120 - Recreation Total:</b>            |                  |            |                            |                | <b>250.00</b>    |
| <b>Activity: 45202 - Park Areas</b>                  |                  |            |                            |                |                  |
| MN MUNICIPAL UTILITIES ASS                           | 54262            | 10/22/2019 | TRAINING                   | 100-45202-217  | 923.68           |
| WINDOM AUTO VALU                                     | #3400540 9-25-19 | 10/28/2019 | MAINTENANCE #3400540       | 100-45202-241  | 112.50           |
| <b>Activity 45202 - Park Areas Total:</b>            |                  |            |                            |                | <b>1,036.18</b>  |
| <b>Fund 100 - GENERAL Total:</b>                     |                  |            |                            |                | <b>17,870.91</b> |

## Expense Approval Report

Payment Dates: 10262019 - 10312019

| Vendor Name                                 | Payable Number   | Post Date  | Description (Item)        | Account Number | Amount          |
|---|------------------|------------|---------------------------|----------------|-----------------|
| <b>Fund: 211 - LIBRARY</b>                  |                  |            |                           |                |                 |
| Activity: 45501 - Library                   |                  |            |                           |                |                 |
| CENTER POINT LARGE PRINT                    | 1736552          | 10/29/2019 | BOOKS                     | 211-45501-435  | 160.00          |
| MICROMARKETING, LLC                         | 791503           | 10/29/2019 | BOOKS                     | 211-45501-435  | 249.48          |
| Activity 45501 - Library Total:             |                  |            |                           |                | <u>409.48</u>   |
| Fund 211 - LIBRARY Total:                   |                  |            |                           |                | <u>409.48</u>   |
| <b>Fund: 225 - AIRPORT</b>                  |                  |            |                           |                |                 |
| Activity: 45127 - Airport                   |                  |            |                           |                |                 |
| SOUTH CENTRAL ELECTRIC                      | #367400 9-30-19  | 10/28/2019 | #367400 - SERVICE         | 225-45127-381  | 193.00          |
| SOUTH CENTRAL ELECTRIC                      | #367403 9-30-19  | 10/28/2019 | #367403 - SERVICE         | 225-45127-381  | 144.66          |
| WINDOM AUTO VALU                            | #3400540 9-25-19 | 10/28/2019 | MAINTENANCE #3400540      | 225-45127-404  | 219.97          |
| Activity 45127 - Airport Total:             |                  |            |                           |                | <u>557.63</u>   |
| Fund 225 - AIRPORT Total:                   |                  |            |                           |                | <u>557.63</u>   |
| <b>Fund: 235 - AMBULANCE</b>                |                  |            |                           |                |                 |
| Activity: 42153 - Ambulance                 |                  |            |                           |                |                 |
| TIM HACKER                                  | 20191002         | 10/02/2019 | AMBULANCE OPERATING EXP   | 235-42153-217  | 8.00            |
| RITA HACKER -CREATIVE DESI                  | 707              | 10/28/2019 | SERVICE - AMBULANCE       | 235-42153-218  | 36.00           |
| VERIZON WIRELESS                            | 9840508604       | 10/29/2019 | PHONE SERVICE #48657723   | 235-42153-321  | 108.48          |
| EXPERT T BILLING                            | 6237             | 10/15/2019 | SERVICE                   | 235-42153-326  | 2,660.00        |
| TIM HACKER                                  | 20191002         | 10/02/2019 | MEMSA CONFERENCE MILEA    | 235-42153-331  | 60.44           |
| TIM HACKER                                  | 20191015         | 10/22/2019 | EXPENSE - AMBULANCE MILE  | 235-42153-331  | 60.09           |
| TIM HACKER                                  | 201910162019     | 10/22/2019 | EXPENSE - AMBULANCE MILE  | 235-42153-331  | 85.15           |
| TIM HACKER                                  | 20191008         | 10/08/2019 | EXPENSE - AMBULANCE       | 235-42153-334  | 12.45           |
| TIM HACKER                                  | 20191022         | 10/22/2019 | EXPENSE - AMBULANCE       | 235-42153-334  | 20.13           |
| WINDOM AUTO VALU                            | #3400540 9-25-19 | 10/28/2019 | MAINTENANCE #3400540      | 235-42153-405  | 19.98           |
| P.M. REPAIR & DETAILING                     | 10720            | 10/28/2019 | MAINTENANCE - UNIT #29    | 235-42153-405  | 248.52          |
| Activity 42153 - Ambulance Total:           |                  |            |                           |                | <u>3,319.24</u> |
| Fund 235 - AMBULANCE Total:                 |                  |            |                           |                | <u>3,319.24</u> |
| <b>Fund: 250 - EDA GENERAL</b>              |                  |            |                           |                |                 |
| Activity: 46520 - EDA                       |                  |            |                           |                |                 |
| CENTURY BUSINESS PRODUCT                    | 490077           | 10/10/2019 | #SF7308 - SUPPLIES        | 250-46520-200  | 46.98           |
| VERIZON WIRELESS                            | 9840508604       | 10/29/2019 | PHONE SERVICE #48657723   | 250-46520-321  | 27.16           |
| DREW HAGE                                   | 20191024         | 10/28/2019 | EXPENSE - ONE MN TOUR     | 250-46520-331  | 21.46           |
| BUILDING SPRINKLER INC.                     | 77466            | 10/16/2019 | SERVICE                   | 250-46520-402  | 385.00          |
| DREW HAGE                                   | 20191023         | 10/28/2019 | EXPENSE - MISC MTG        | 250-46520-438  | 6.09            |
| Activity 46520 - EDA Total:                 |                  |            |                           |                | <u>486.69</u>   |
| Fund 250 - EDA GENERAL Total:               |                  |            |                           |                | <u>486.69</u>   |
| <b>Fund: 254 - NORTH IND PARK</b>           |                  |            |                           |                |                 |
| Activity: 46520 - EDA                       |                  |            |                           |                |                 |
| SOUTH CENTRAL ELECTRIC                      | #367404 9-30-19  | 10/28/2019 | #367404 - SERVICE         | 254-46520-381  | 112.35          |
| Activity 46520 - EDA Total:                 |                  |            |                           |                | <u>112.35</u>   |
| Fund 254 - NORTH IND PARK Total:            |                  |            |                           |                | <u>112.35</u>   |
| <b>Fund: 308 - 2020 STREET PROJECT</b>      |                  |            |                           |                |                 |
| Activity: 41000 - General Government        |                  |            |                           |                |                 |
| COTTONWOOD CO AUD/TREA                      | 20191029         | 10/29/2019 | LABELS-SPECIAL ASSESSMENT | 308-41000-480  | 12.08           |
| Activity 41000 - General Government Total:  |                  |            |                           |                | <u>12.08</u>    |
| Fund 308 - 2020 STREET PROJECT Total:       |                  |            |                           |                | <u>12.08</u>    |
| <b>Fund: 401 - GENERAL CAPITAL PROJECTS</b> |                  |            |                           |                |                 |
| Activity: 49950 - Capital Outlay            |                  |            |                           |                |                 |
| MN STATE TREASURER'S OFFI                   | 20191028         | 10/28/2019 | FORFEITED PROP CASE WD19  | 401-49950-501  | 50.00           |
| KLI - KADRMAS, LEE & JACKSO                 | 1032725          | 10/29/2019 | HWY 60 CORRIDOR CIP PROJE | 401-49950-503  | 5,777.15        |
| Activity 49950 - Capital Outlay Total:      |                  |            |                           |                | <u>6,827.15</u> |
| Fund 401 - GENERAL CAPITAL PROJECTS Total:  |                  |            |                           |                | <u>6,827.15</u> |
| <b>Fund: 601 - WATER</b>                    |                  |            |                           |                |                 |
| Activity: 49400 - Water                     |                  |            |                           |                |                 |
| INDOFF, INC                                 | 3298259          | 10/16/2019 | SUPPLIES                  | 601-49400-200  | 34.94           |

Expense Approval Report

Payment Dates: 10262019 - 10312019

| Vendor Name                | Payable Number   | Post Date  | Description (Item)        | Account Number | Amount   |
|----------------------------|------------------|------------|---------------------------|----------------|----------|
| MN MUNICIPAL UTILITIES ASS | 54262            | 10/22/2019 | TRAINING                  | 601-49400-217  | 1,847.37 |
| MN VALLEY TESTING          | 999291           | 10/16/2019 | TESTING                   | 601-49400-310  | 77.00    |
| VERIZON WIRELESS           | 9840508604       | 10/29/2019 | PHONE SERVICE #48657723   | 601-49400-321  | 97.97    |
| MN ENERGY RESOURCES        | 20191010D        | 10/28/2019 | #0505923431-00001 -       | 601-49400-383  | 343.24   |
| WENCK ASSOCIATES, INC.     | 11906200         | 10/28/2019 | 0045-01 WINDOM LANDFILL - | 601-49400-386  | 1,970.39 |
| WENCK ASSOCIATES, INC.     | 11907037         | 10/28/2019 | 0045-01 WINDOM LANDFILL - | 601-49400-386  | 2,674.14 |
| WINDOM AUTO VALU           | #3400540 9-25-19 | 10/28/2019 | MAINTENANCE #3400540      | 601-49400-405  | 49.98    |

Activity 49400 - Water Total: 7,095.03

Fund 601 - WATER Total: 7,095.03

Fund: 602 - SEWER

|                     |         |            |                         |           |           |
|---------------------|---------|------------|-------------------------|-----------|-----------|
| BOLTON & MENK, INC. | 0237706 | 10/28/2019 | PROJ T22.113672 WINDOM- | 602-16200 | 18,362.00 |
| BOLTON & MENK, INC. | 0239271 | 10/28/2019 | PROJ T22.113672 WINDOM  | 602-16200 | 24,382.00 |

42,744.00

Activity: 49450 - Sewer

|                            |                 |            |                         |               |          |
|----------------------------|-----------------|------------|-------------------------|---------------|----------|
| INDOFF, INC                | 3298259         | 10/16/2019 | SUPPLIES                | 602-49450-200 | 34.94    |
| HAWKINS, INC               | 4595844         | 10/16/2019 | CHEMICALS               | 602-49450-216 | 614.50   |
| MN MUNICIPAL UTILITIES ASS | 54262           | 10/22/2019 | TRAINING                | 602-49450-217 | 2,771.05 |
| MN VALLEY TESTING          | 999339          | 10/16/2019 | TESTING                 | 602-49450-310 | 158.40   |
| MN VALLEY TESTING          | 999577          | 10/16/2019 | TESTING                 | 602-49450-310 | 129.60   |
| MN VALLEY TESTING          | 999592          | 10/16/2019 | TESTING                 | 602-49450-310 | 621.20   |
| VERIZON WIRELESS           | 9840508604      | 10/29/2019 | PHONE SERVICE #48657723 | 602-49450-321 | 72.59    |
| SOUTH CENTRAL ELECTRIC     | #367405 9-30-19 | 10/29/2019 | SERVICE #367405         | 602-49450-381 | 50.00    |
| MN ENERGY RESOURCES        | 20191009        | 10/28/2019 | #0506746718-00001       | 602-49450-383 | 19.29    |
| WINDOM TOWING LLC          | 9609            | 10/28/2019 | SERVICE                 | 602-49450-405 | 161.95   |
| SCHU/MARKETING ASSOC       | 0192057-IN      | 10/28/2019 | MAINTENANCE             | 602-49450-406 | 409.15   |
| COLBERT'S SERVICES         | 1282            | 10/29/2019 | MAINTENANCE             | 602-49450-408 | 548.46   |
| COLBERT'S SERVICES         | 1283            | 10/29/2019 | MAINTENANCE             | 602-49450-408 | 538.23   |
| WENNER HOLDINGS LLC        | 2958            | 10/29/2019 | MAINTENANCE             | 602-49450-408 | 1,240.00 |

Activity 49450 - Sewer Total: 7,369.36

Fund 602 - SEWER Total: 50,113.36

Fund: 604 - ELECTRIC

|               |     |            |                            |           |           |
|---------------|-----|------------|----------------------------|-----------|-----------|
| ELECTRIC FUND | 337 | 10/28/2019 | EL -NEW CONSTRUCT #2 - CIR | 604-16300 | 13,252.76 |
|---------------|-----|------------|----------------------------|-----------|-----------|

13,252.76

Activity: 49550 - Electric

|                            |               |            |                             |               |           |
|----------------------------|---------------|------------|-----------------------------|---------------|-----------|
| MN MUNICIPAL UTILITIES ASS | 54262         | 10/22/2019 | TRAINING                    | 604-49550-217 | 2,400.00  |
| MN MUNICIPAL UTILITIES ASS | 54262         | 10/22/2019 | TRAINING                    | 604-49550-217 | 4,618.42  |
| COLE PAPERS INC.           | 9594747       | 10/22/2019 | SUPPLIES                    | 604-49550-217 | 180.47    |
| DEPARTMENT OF ENERGY       | BFPB000800919 | 10/15/2019 | ENERGY                      | 604-49550-263 | 80,582.58 |
| VERIZON WIRELESS           | 9840508604    | 10/29/2019 | PHONE SERVICE #48657723     | 604-49550-321 | 131.87    |
| RAGE INC - CAMPUS CLEANER  | 9105          | 10/16/2019 | #6151 - SERVICE - POWER PLA | 604-49550-406 | 34.13     |
| TRI-STATE POWER SOLUTIONS  | 1912999024498 | 10/22/2019 | MAINTENANCE                 | 604-49550-408 | 114.25    |
| ELECTRIC FUND              | 338           | 10/28/2019 | EL - TRUCK STOCK            | 604-49550-408 | 203.67    |
| TRACEY WILSON              | 20191028      | 10/28/2019 | ENERGY REBATE               | 604-49550-450 | 150.00    |
| JUDY DOEDEN                | 20191028      | 10/28/2019 | ENERGY REBATE               | 604-49550-450 | 150.00    |
| DIANNA HIGGINBOTHAM        | 20191028      | 10/28/2019 | ENERGY REBATE               | 604-49550-450 | 187.50    |

Activity 49550 - Electric Total: 88,752.89

Fund 604 - ELECTRIC Total: 102,005.65

Fund: 609 - LIQUOR STORE

Activity: 49751 - Liquor Store

|                         |            |            |                      |               |          |
|-------------------------|------------|------------|----------------------|---------------|----------|
| KATHLEEN HAUGEN         | 20191026   | 10/28/2019 | SURFACE PRO TABLET   | 609-49751-200 | 300.00   |
| COLE PAPERS INC.        | 9594746    | 10/16/2019 | #84948900 - SUPPLIES | 609-49751-211 | 117.78   |
| INDOFF, INC             | 3298210    | 10/16/2019 | SUPPLIES             | 609-49751-217 | 101.54   |
| AH HERMEL COMPANY       | 795141     | 10/15/2019 | MERCHANDISE          | 609-49751-217 | 175.59   |
| VINOCOPIA, INC          | 0242258-IN | 10/15/2019 | MERCHANDISE          | 609-49751-251 | 396.00   |
| JOHNSON BROS.           | 1405557    | 10/15/2019 | MERCHANDISE          | 609-49751-251 | 3,531.81 |
| SOUTHERN GLAZER'S OF MN | 1876301    | 10/15/2019 | MERCHANDISE          | 609-49751-251 | 1,807.38 |
| SOUTHERN GLAZER'S OF MN | 1876302    | 10/15/2019 | MERCHANDISE          | 609-49751-251 | 248.49   |
| PHILLIPS WINE & SPIRITS | 2635855    | 10/15/2019 | MERCHANDISE          | 609-49751-251 | 2,181.71 |

Expense Approval Report

Payment Dates: 10262019 - 10312019

| Vendor Name                                 | Payable Number | Post Date  | Description (Item)   | Account Number | Amount           |
|---|----------------|------------|----------------------|----------------|------------------|
| SOUTHERN GLAZER'S OF MN                     | 9183072        | 10/28/2019 | CREDIT - MERCHANDISE | 609-49751-251  | -18.00           |
| SOUTHERN GLAZER'S OF MN                     | 9188008        | 10/28/2019 | CREDIT - MERCHANDISE | 609-49751-251  | -134.90          |
| SOUTHERN GLAZER'S OF MN                     | 9189879        | 10/28/2019 | CREDIT - MERCHANDISE | 609-49751-251  | -16.00           |
| BEVERAGE WHOLESALERS                        | 085867         | 10/28/2019 | MERCHANDISE          | 609-49751-252  | 7,328.30         |
| DOLL DISTRIBUTING, LLC                      | 186166         | 10/22/2019 | MERCHANDISE          | 609-49751-252  | 1,754.60         |
| DOLL DISTRIBUTING, LLC                      | 188263         | 10/28/2019 | MERCHANDISE          | 609-49751-252  | 262.00           |
| DOLL DISTRIBUTING, LLC                      | 188291         | 10/28/2019 | MERCHANDISE          | 609-49751-252  | 465.15           |
| ARTISAN BEER COMPANY                        | 3378021        | 10/15/2019 | MERCHANDISE          | 609-49751-252  | 180.20           |
| JOHNSON BROS.                               | 1405558        | 10/15/2019 | MERCHANDISE          | 609-49751-253  | 819.92           |
| PHILLIPS WINE & SPIRITS                     | 2635856        | 10/15/2019 | MERCHANDISE          | 609-49751-253  | 174.00           |
| PAUSTIS WINE COMPANY                        | 66433          | 10/15/2019 | MERCHANDISE          | 609-49751-253  | 1,320.00         |
| PAUSTIS WINE COMPANY                        | 66663          | 10/15/2019 | CREDIT - MERCHANDISE | 609-49751-253  | -104.00          |
| DOLL DISTRIBUTING, LLC                      | 186166         | 10/22/2019 | MERCHANDISE          | 609-49751-254  | 14.00            |
| AH HERMEL COMPANY                           | 795141         | 10/15/2019 | MERCHANDISE          | 609-49751-254  | 46.35            |
| AH HERMEL COMPANY                           | C69346         | 10/10/2019 | CREDIT - MERCHANDISE | 609-49751-254  | -35.77           |
| AH HERMEL COMPANY                           | 795141         | 10/15/2019 | MERCHANDISE          | 609-49751-256  | 176.42           |
| AH HERMEL COMPANY                           | 795141         | 10/15/2019 | MERCHANDISE          | 609-49751-261  | 29.20            |
| VINOCOPA, INC                               | 0242258-IN     | 10/15/2019 | MERCHANDISE          | 609-49751-333  | 10.00            |
| JOHNSON BROS.                               | 1405557        | 10/15/2019 | MERCHANDISE          | 609-49751-333  | 41.76            |
| JOHNSON BROS.                               | 1405558        | 10/15/2019 | MERCHANDISE          | 609-49751-333  | 33.06            |
| SOUTHERN GLAZER'S OF MN                     | 1876301        | 10/15/2019 | MERCHANDISE          | 609-49751-333  | 29.08            |
| SOUTHERN GLAZER'S OF MN                     | 1876302        | 10/15/2019 | MERCHANDISE          | 609-49751-333  | 10.76            |
| PHILLIPS WINE & SPIRITS                     | 2635855        | 10/15/2019 | MERCHANDISE          | 609-49751-333  | 47.71            |
| PHILLIPS WINE & SPIRITS                     | 2635856        | 10/15/2019 | MERCHANDISE          | 609-49751-333  | 5.22             |
| PAUSTIS WINE COMPANY                        | 66433          | 10/15/2019 | MERCHANDISE          | 609-49751-333  | 16.25            |
| PAUSTIS WINE COMPANY                        | 66663          | 10/15/2019 | CREDIT - MERCHANDISE | 609-49751-333  | -1.25            |
| SOUTHERN GLAZER'S OF MN                     | 9188098        | 10/28/2019 | CREDIT - MERCHANDISE | 609-49751-333  | -2.05            |
| <b>Activity 49751 - Liquor Store Total:</b> |                |            |                      |                | <b>21,312.31</b> |
| <b>Fund 609 - LIQUOR STORE Total:</b>       |                |            |                      |                | <b>21,312.31</b> |

Fund: 614 - TELECOM

Activity: 49870 - Telecom

|  |                        |            |                            |               |                 |
|--|------------------------|------------|----------------------------|---------------|-----------------|
| AMAZON CAPITAL SERVICES, I             | 1FY4-C7L6-GXPP         | 10/30/2019 | #A2QOYJ8ZNZN2YT - SUPPLIES | 614-49870-200 | 43.33           |
| AMAZON CAPITAL SERVICES, I             | 1HPY-3H97-MT7V         | 10/30/2019 | #A2QOYJ8ZNZN2YT - SUPPLIES | 614-49870-200 | 23.37           |
| RAGE INC - CAMPUS CLEANER              | 9106                   | 10/16/2019 | #6153 - SERVICE - WINDOM N | 614-49870-211 | 21.31           |
| MN MUNICIPAL UTILITIES ASS             | 54262                  | 10/22/2019 | TRAINING                   | 614-49870-217 | 3,694.74        |
| POWER & TEL                            | 6774183-01             | 10/22/2019 | SERVICE                    | 614-49870-227 | 1,468.32        |
| VERIZON WIRELESS                       | 9840508604             | 10/29/2019 | PHONE SERVICE #48657723    | 614-49870-321 | 303.00          |
| CENTURY LINK                           | 7242105D-D-19290       | 10/28/2019 | BILL #5142105DD3 - CABS    | 614-49870-441 | 42.28           |
| ARVIG ENTERPRISES, INC                 | 296910                 | 10/28/2019 | #104725 HEADEND SERVICES   | 614-49870-442 | 453.50          |
| UNIVERSAL SERVICE ADMIN C              | UBDI0001073788         | 10/29/2019 | 499A CONTRIBUTION          | 614-49870-443 | 1,789.18        |
| CENTURY LINK                           | #831-1075 104 10-16-19 | 10/28/2019 | SERVICE #507-831-1075 104  | 614-49870-451 | 76.97           |
| <b>Activity 49870 - Telecom Total:</b> |                        |            |                            |               | <b>7,916.00</b> |
| <b>Fund 614 - TELECOM Total:</b>       |                        |            |                            |               | <b>7,916.00</b> |

Fund: 615 - ARENA

Activity: 49850 - Arena

|                                      |                  |            |                         |               |                 |
|--------------------------------------|------------------|------------|-------------------------|---------------|-----------------|
| WINDOM AUTO VALU                     | #3400540 9-25-19 | 10/28/2019 | MAINTENANCE #3400540    | 615-49850-211 | 8.49            |
| HEARTLAND PAPER COMPANY              | 628132-0         | 10/28/2019 | #4756-1 - SUPPLIES      | 615-49850-217 | 3,991.30        |
| VERIZON WIRELESS                     | 9840508604       | 10/29/2019 | PHONE SERVICE #48657723 | 615-49850-321 | 58.52           |
| R & R SPECIALTIES                    | 0068709-IN       | 10/28/2019 | MAINTENANCE             | 615-49850-404 | 3,392.29        |
| <b>Activity 49850 - Arena Total:</b> |                  |            |                         |               | <b>7,450.60</b> |
| <b>Fund 615 - ARENA Total:</b>       |                  |            |                         |               | <b>7,450.60</b> |

Fund: 617 - M/P CENTER

Activity: 49860 - M/P Center

|                           |            |            |                           |               |          |
|---------------------------|------------|------------|---------------------------|---------------|----------|
| MN DEPT OF PUBLIC SAFETY  | 20191028   | 10/28/2019 | WINDOM COMM CENTER-BU     | 617-49860-217 | 20.00    |
| AH HERMEL COMPANY         | 795570     | 10/16/2019 | MERCHANDISE               | 617-49860-217 | 47.49    |
| RAGE INC - CAMPUS CLEANER | 9104       | 10/16/2019 | #6152 SERVICE - COMM CENT | 617-49860-217 | 67.50    |
| VERIZON WIRELESS          | 9840508604 | 10/29/2019 | PHONE SERVICE #48657723   | 617-49860-321 | 41.16    |
| BARGEN INC                | 219546     | 10/16/2019 | MAINTENANCE               | 617-49860-402 | 1,095.00 |

**Expense Approval Report**

**Payment Dates: 10262019 - 10312019**

| <b>Vendor Name</b>         | <b>Payable Number</b> | <b>Post Date</b> | <b>Description (Item)</b>  | <b>Account Number</b>                     | <b>Amount</b>     |
|----------------------------|-----------------------|------------------|----------------------------|---|-------------------|
| BUILDING SPRINKLER INC.    | 77476                 | 10/16/2019       | MAINTENANCE                | 617-49860-402                             | 225.00            |
| ELECTRIC FUND              | 331                   | 10/28/2019       | EL - COMM CENTER           | 617-49860-409                             | 7.05              |
|                            |                       |                  |                            | <b>Activity 49860 - M/P Center Total:</b> | <b>1,503.20</b>   |
|                            |                       |                  |                            | <b>Fund 617 - M/P CENTER Total:</b>       | <b>1,503.20</b>   |
| <br>                       |                       |                  |                            |   |                   |
| <b>Fund: 700 - PAYROLL</b> |                       |                  |                            |   |                   |
| LOCAL UNION #949           | 20191028              | 10/28/2019       | UNION DUES - OCT 2019      | 700-21707                                 | 1,658.80          |
| LAW ENFORCEMENT LABOR S    | 20191028              | 10/28/2019       | POLICE UNION DUES - OCT 20 | 700-21708                                 | 387.05            |
| FURTHER (Select Account)   | 39216293              | 10/29/2019       | FLEX SPENDING              | 700-21712                                 | 721.45            |
|                            |                       |                  |                            |   | <b>2,767.30</b>   |
|                            |                       |                  |                            | <b>Fund 700 - PAYROLL Total:</b>          | <b>2,767.30</b>   |
|                            |                       |                  |                            | <b>Grand Total:</b>                       | <b>229,758.98</b> |

## Report Summary

## Fund Summary

| Fund                           | Payment Amount    |
|--------------------------------|-------------------|
| 100 - GENERAL                  | 17,870.91         |
| 211 - LIBRARY                  | 409.48            |
| 225 - AIRPORT                  | 557.63            |
| 235 - AMBULANCE                | 3,319.24          |
| 250 - EDA GENERAL              | 486.69            |
| 254 - NORTH IND PARK           | 112.35            |
| 308 - 2020 STREET PROJECT      | 12.08             |
| 401 - GENERAL CAPITAL PROJECTS | 6,827.15          |
| 601 - WATER                    | 7,095.03          |
| 602 - SEWER                    | 50,113.36         |
| 604 - ELECTRIC                 | 102,005.65        |
| 609 - LIQUOR STORE             | 21,312.31         |
| 614 - TELECOM                  | 7,916.00          |
| 615 - ARENA                    | 7,450.60          |
| 617 - M/P CENTER               | 1,503.20          |
| 700 - PAYROLL                  | 2,767.30          |
| <b>Grand Total:</b>            | <b>229,758.98</b> |

## Account Summary

| Account Number | Account Name             | Payment Amount |
|----------------|--------------------------|----------------|
| 100-41110-491  | Payments to Other Orga   | 4,255.41       |
| 100-41310-308  | Training & Registrations | 25.00          |
| 100-41310-321  | Telephone                | 46.16          |
| 100-41310-331  | Travel Expense           | 22.62          |
| 100-41310-480  | Other Miscellaneous      | 182.69         |
| 100-41910-200  | Office Supplies          | 23.50          |
| 100-41910-321  | Telephone                | 77.41          |
| 100-41940-211  | Cleaning Supplies        | 33.75          |
| 100-42120-200  | Office Supplies          | 73.89          |
| 100-42120-334  | Meals/Lodging            | 10.71          |
| 100-42120-405  | Repairs & Maint - Vehicl | 2,028.72       |
| 100-42120-419  | Vehicle Lease            | 2,255.75       |
| 100-42220-215  | Materials & Equipment    | 618.75         |
| 100-42220-308  | Training & Registrations | 50.00          |
| 100-43100-217  | Other Operating Supplie  | 3,694.74       |
| 100-43100-241  | Small Tools              | 112.50         |
| 100-43100-321  | Telephone                | 44.54          |
| 100-43100-404  | Repairs & Maint - M&E    | 2,323.48       |
| 100-43100-405  | Repairs & Maint - Vehicl | 705.11         |
| 100-45120-217  | Other Operating Supplie  | 250.00         |
| 100-45202-217  | Other Operating Supplie  | 923.68         |
| 100-45202-241  | Small Tools              | 112.50         |
| 211-45501-435  | Books and Pamphlets      | 409.48         |
| 225-45127-381  | Electric Utility         | 337.66         |
| 225-45127-404  | Repairs & Maint - M&E    | 219.97         |
| 235-42153-217  | Other Operating Supplie  | 8.00           |
| 235-42153-218  | Uniforms                 | 36.00          |
| 235-42153-321  | Telephone                | 108.48         |
| 235-42153-326  | Data Processing          | 2,660.00       |
| 235-42153-331  | Travel Expense           | 205.68         |
| 235-42153-334  | Meals/Lodging            | 32.58          |
| 235-42153-405  | Repairs & Maint - Vehicl | 268.50         |
| 250-46520-200  | Office Supplies          | 46.98          |
| 250-46520-321  | Telephone                | 27.16          |
| 250-46520-331  | Travel Expense           | 21.46          |
| 250-46520-402  | Repairs & Maint - Struct | 385.00         |
| 250-46520-438  | Meeting Expense          | 6.09           |

## Account Summary

| Account Number | Account Name               | Payment Amount |
|----------------|----------------------------|----------------|
| 254-46520-381  | Electric Utility           | 112.35         |
| 308-41000-480  | Other Miscellaneous        | 12.08          |
| 401-49950-501  | Capital Outlay - Police    | 50.00          |
| 401-49950-503  | Capital Outlay - Streets   | 6,777.15       |
| 601-49400-200  | Office Supplies            | 34.94          |
| 601-49400-217  | Other Operating Supplie    | 1,847.37       |
| 601-49400-310  | Lab Testing                | 77.00          |
| 601-49400-321  | Telephone                  | 97.97          |
| 601-49400-383  | Gas Utility                | 343.24         |
| 601-49400-386  | Landfill                   | 4,644.53       |
| 601-49400-405  | Repairs & Maint - Vehicl   | 49.98          |
| 602-16200      | Buildings                  | 42,744.00      |
| 602-49450-200  | Office Supplies            | 34.94          |
| 602-49450-216  | Chemicals and Chemical     | 614.50         |
| 602-49450-217  | Other Operating Supplie    | 2,771.05       |
| 602-49450-310  | Lab Testing                | 909.20         |
| 602-49450-321  | Telephone                  | 72.59          |
| 602-49450-381  | Electric Utility           | 50.00          |
| 602-49450-383  | Gas Utility                | 19.29          |
| 602-49450-405  | Repairs & Maint - Vehicl   | 161.95         |
| 602-49450-406  | Repairs & Maint - Groun    | 409.15         |
| 602-49450-408  | Repairs & Maint - Distrib  | 2,326.69       |
| 604-16300      | Improvements Other Th      | 13,252.76      |
| 604-49550-217  | Other Operating Supplie    | 7,198.89       |
| 604-49550-263  | Merchandise for Resale -   | 80,582.58      |
| 604-49550-321  | Telephone                  | 131.87         |
| 604-49550-406  | Repairs & Maint - Groun    | 34.13          |
| 604-49550-408  | Repairs & Maint - Distrib  | 317.92         |
| 604-49550-450  | Conservation               | 487.50         |
| 609-49751-200  | Office Supplies            | 300.00         |
| 609-49751-211  | Cleaning Supplies          | 117.78         |
| 609-49751-217  | Other Operating Supplie    | 277.13         |
| 609-49751-251  | Liquor                     | 7,996.49       |
| 609-49751-252  | Beer                       | 9,990.25       |
| 609-49751-253  | Wine                       | 2,209.92       |
| 609-49751-254  | Soft Drinks & Mix          | 24.58          |
| 609-49751-256  | Tobacco Products           | 176.42         |
| 609-49751-261  | Other Merchandise          | 29.20          |
| 609-49751-333  | Freight and Express        | 190.54         |
| 614-49870-200  | Office Supplies            | 66.70          |
| 614-49870-211  | Cleaning Supplies          | 21.31          |
| 614-49870-217  | Other Operating Supplie    | 3,694.74       |
| 614-49870-227  | Utility System Maint Sup   | 1,468.32       |
| 614-49870-321  | Telephone                  | 303.00         |
| 614-49870-441  | Transmission Fees          | 42.28          |
| 614-49870-442  | Subscriber Fees            | 453.50         |
| 614-49870-443  | Intergovernmental Fees     | 1,789.18       |
| 614-49870-451  | Call Completion            | 76.97          |
| 615-49850-211  | Cleaning Supplies          | 8.49           |
| 615-49850-217  | Other Operating Supplie    | 3,991.30       |
| 615-49850-321  | Telephone                  | 58.52          |
| 615-49850-404  | Repairs & Maint - M&E      | 3,392.29       |
| 617-49860-217  | Other Operating Supplie    | 134.99         |
| 617-49860-321  | Telephone                  | 41.16          |
| 617-49860-402  | Repairs & Maint - Struct   | 1,320.00       |
| 617-49860-409  | Repairs & Maint - Utilitie | 7.05           |
| 700-21707      | Union Dues                 | 1,658.80       |
| 700-21708      | PD Union Dues              | 387.05         |

**Account Summary**

| Account Number | Account Name        | Payment Amount    |
|----------------|---------------------|-------------------|
| 700-21712      | Flex Account        | 721.45            |
|                | <b>Grand Total:</b> | <u>229,758.98</u> |

**Project Account Summary**

| Project Account Key | Payment Amount    |
|---------------------|-------------------|
| **None**            | 229,758.98        |
| <b>Grand Total:</b> | <u>229,758.98</u> |

GA  
11-1-19

# ACTION ITEM



**CITY OF WINDOM**  
444 9th Street  
Windom, MN 56101  
Phone: 507-831-6129  
Fax: 507-831-6127  
[www.windom-mn.com](http://www.windom-mn.com)

**TO:** City Council  
**FROM:** Development Department  
**DATE:** November 5, 2019 (City Council Meeting Date)  
**RE:** Public Hearing – Residential Tax Abatement – 1940 Great Bend Boulevard  
**DEPT:** Development Department  
**CONTACT:** Drew Hage, Development Director at 832-8661 or [drew.hage@windommn.com](mailto:drew.hage@windommn.com)

---

## Recommendations/Options/Action Requested

Staff recommends that the City Council take the following action regarding a request for tax abatement:

1. Hold Public Hearing on the proposed residential tax abatement.
  2. Adopt attached RESOLUTION approving the tax abatement for a new single-family home to be constructed at 1940 Great Bend Boulevard, Windom, MN 56101.
- 

## Issue Summary/Background

On October 15, 2019, the Windom City Council adopted a resolution calling for a Public Hearing to be held on November 5, 2019, to discuss the Cottonwood County Home Initiative Application for a new single-family home to be constructed at 1940 Great Bend Boulevard, Windom, MN 56101.

The Applicant has met all statutory requirements outlined in Minnesota Statutes §469.1813 and the County's Home Initiative guidelines necessary for approval of the tax abatement request.

Background: Minnesota Statutes give authority to Cities to grant an abatement of taxes imposed by the City if certain criteria are met.

In 2016, Cottonwood County established a “home initiative program” which provides guidelines and a program through which the County, City, and School can grant abatement of real estate taxes for new residential housing. The purpose of this initiative is to provide incentives to encourage construction of new owner-occupied and rental residential housing units including single-family homes, duplexes, and multi-family complexes.

On October 18, 2016, the City of Windom adopted a resolution approving the Cottonwood County Home Initiative Guidelines and approving participation in the Cottonwood County Home Initiative Program.

The program provides for a five-year abatement of real estate taxes on the increased market value of the property generated by the new home, duplex, or multi-family building. The abatement commences on the first year of taxes payable on the increased assessed value of the property. The abatement does not include the real estate taxes on the land.

## Fiscal Impact

If the tax abatement is granted following the public hearing, the estimated abatement of real estate taxes by the City for the five-year period is \$6,810.

## Attachments

1. Cottonwood County Home Initiative Application Packet – 1940 Great Bend Boulevard, Windom, MN
2. Public Hearing Notice
3. Resolution Approving Tax Abatement for Certain Property Pursuant to Minn. Stat. §469.1813.

**PUBLIC HEARING NOTICE**

**CITY OF WINDOM, MINNESOTA**

**RESIDENTIAL PROPERTY TAX ABATEMENT**

**A Public Hearing will be held by the Windom City Council on Tuesday, November 5, 2019, at the City Council Meeting which begins at 8:05 P.M. in the City Council Chambers at the City Hall, 444 Ninth Street, Windom, Minnesota, to consider granting a residential property tax abatement pursuant to Minnesota Statutes §469.1813.**

Request submitted by Candace K. Soleta. Abatement period – 5 years commencing on first year of taxes payable for assessed value related to new home. Based on 2019 tax rates, **estimated** total abatement could be approximately \$6,810.

Property Address: 1940 Great Bend Boulevard, Windom, MN 56101

Legal Description of Property: Lot 1 in Block 1 of Maplewood Estates Subdivision in the City of Windom, Cottonwood County, Minnesota.

Parcel No.: 25-522-0010

All parties interested in commenting on this proposed abatement may attend the public hearing or submit written comments to the address below prior to the hearing.

**BY ORDER OF THE WINDOM CITY COUNCIL**

Steven Nasby, City Administrator  
444 Ninth Street  
P. O. Box 38  
Windom, MN 56101  
Phone: 507-831-6129

Published: October 23, 2019  
(COTTONWOOD COUNTY CITIZEN)



1. The City of Windom does hereby grant an abatement to **Candace K. Soleta** of the City of Windom's share of property taxes upon the above-described parcel based on the proposed construction of a new single-family home on said parcel.
2. The tax abatement will be for no more than five (5) years commencing on the first year of taxes payable for the assessed value related to the capital improvement (new home) as outlined in Cottonwood County Home Initiative Guidelines.
3. The City shall provide the awarded abatement payment following payment by the property owners of the property taxes due annually. One single payment of the City's share of the abatement shall be made to the property owner(s) of record by December 30<sup>th</sup> of that calendar year.
4. The tax abatement shall be for the residential capital improvements only. Land values and the current base value are not eligible and will not be abated.
5. The abatement shall be null and void if construction of the new home is not commenced within six (6) months of the approval of this resolution or if property taxes are not paid on or before the respective annual payment deadlines.

Adopted by the City Council this 5th day of November, 2019.

\_\_\_\_\_  
Dominic Jones, Mayor

Attest: \_\_\_\_\_  
Steve Nasby, City Administrator

September 25, 2019

To: Cottonwood County Home Initiative Administrator

c/o Drew Hage, Executive Director  
Economic Development Authority of Windom  
444 Ninth Street  
P. O. Box 38  
Windom, MN 56101

Re: Request for Residential Tax Abatement

Dear Drew:

We plan to construct a new single-family home on property at 1940 Great Bend Blvd (lot1, Maplewood Subdivision). We are requesting residential tax abatement for the new home pursuant to the Cottonwood County Home Initiative. Our plans are to begin construction of the new home this year.

Our application includes:

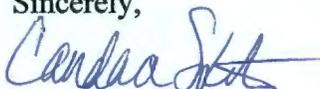
1. Letter requesting abatement,
2. Legal description, address, and Parcel ID No. of the property;
3. Aerial or plat map showing the lot lines of the property,
4. A site plan showing the proposed location and dimensions of the new home on the property,
5. Construction plans for the new home,
6. Estimated market value of the new home.

We understand that for properties in unincorporated areas of the County, a Letter of Compliance from the Cottonwood County Planning & Zoning Office regarding setback permits and septic systems is required.

A copy of the Building Permit issued by the Windom Building & Zoning Office will be provided when available.

Should you have any questions or need additional information, please contact us.

Sincerely,



Candace Soleta

1950 Great Bend Blvd

Windom, MN 56101

(507)822-0894

ATTACHMENT  
to  
COTTONWOOD COUNTY HOME INITIATIVE APPLICATION

Applicants: Candace K. Soleta

Parcel ID No.: 25-522-0010

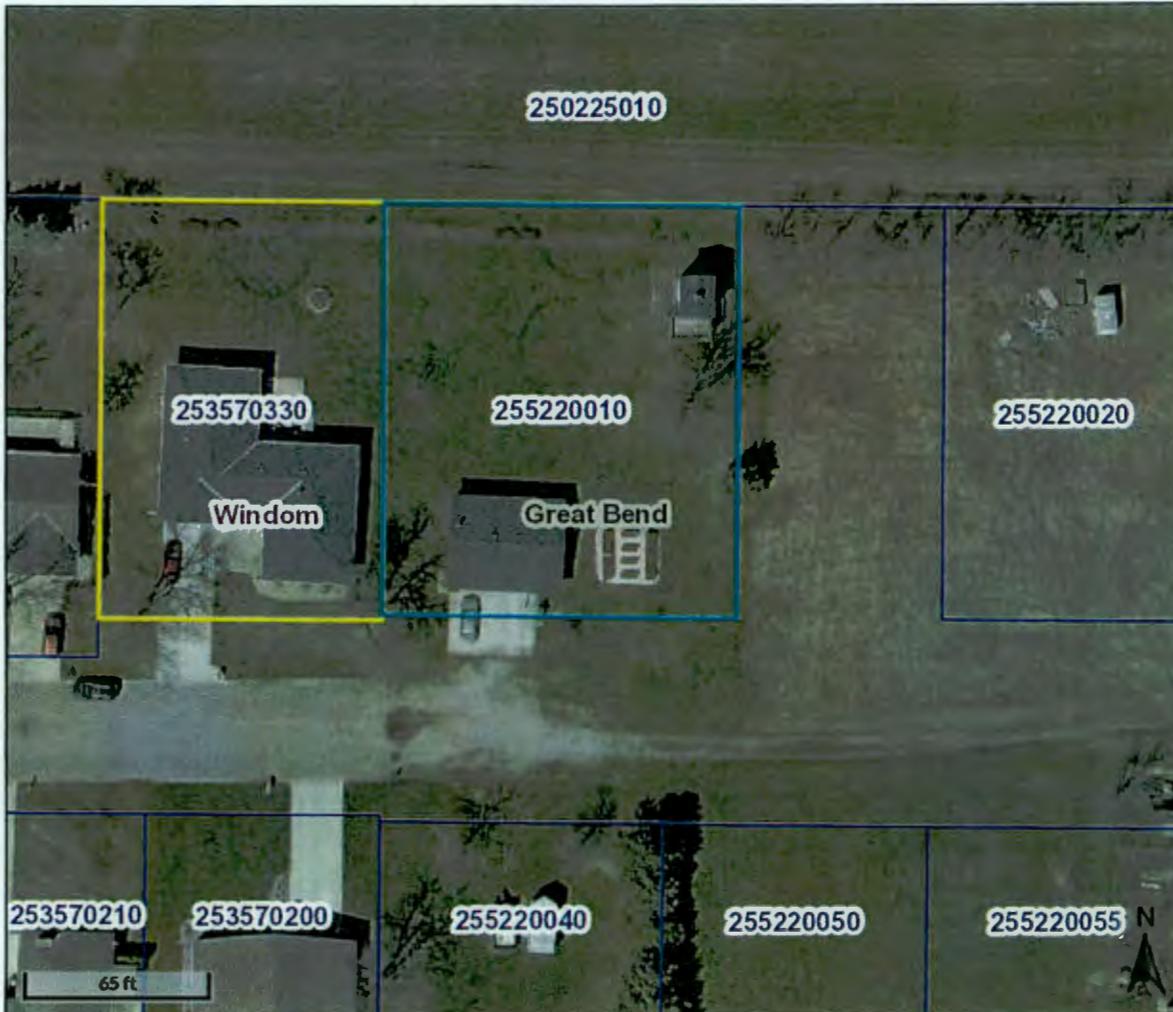
Address of the Property: 1940 Great Bend Boulevard, Windom, Minnesota

Legal Description of the Property:

**Lot 1 in Block 1 of Maplewood Estates Subdivision in the City of Windom, Cottonwood County, Minnesota.**

Utilities: Utilities are provided to the property by the City of Windom and Minnesota Energy Resources.

Estimated Market Value of the New Home: \$185,000.



**Legend**

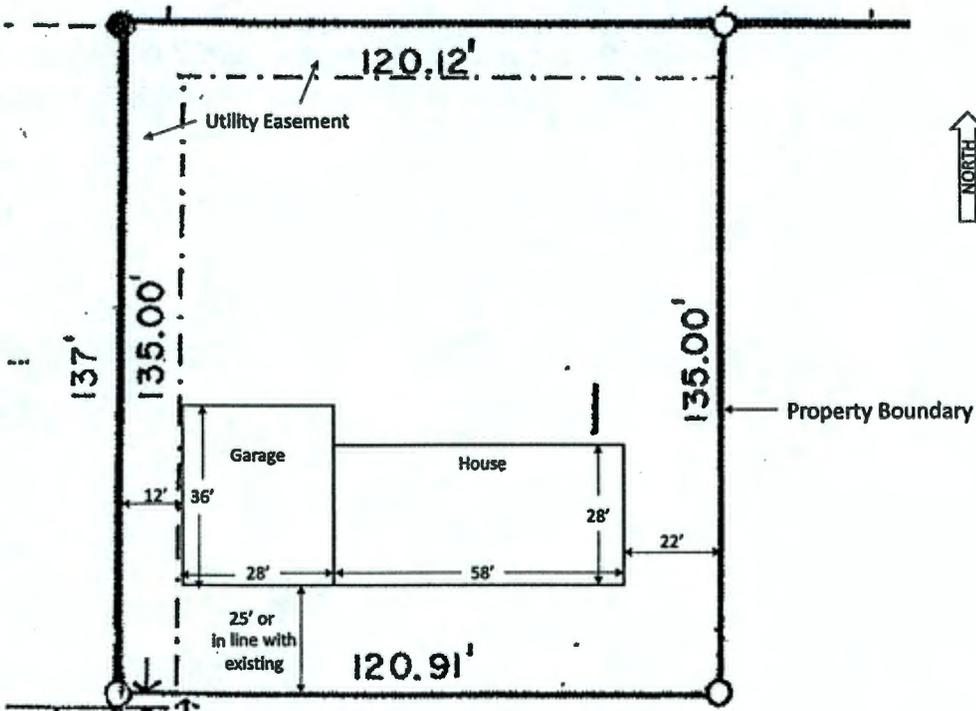
- Corporate Limits
- Political Township
- Parcels

|                              |                               |                     |                          |                      |  |
|------------------------------|-------------------------------|---------------------|--------------------------|----------------------|--|
| <b>Parcel ID</b>             | 255220010                     | <b>Alternate ID</b> | n/a                      | <b>Owner Address</b> | SOLETA/CANDACE K/<br>1950 GREAT BEND BLVD<br>WINDOM MN 56101 |
| <b>Sec/Twp/Rng</b>           | 0-0-0                         | <b>Class</b>        | RESIDENTIAL\ SINGLE UNIT |                      |  |
| <b>Property Address</b>      | 1940 GREAT BEND BLVD<br>56101 | <b>Acres</b>        | n/a                      |                      |  |
| <b>District</b>              | n/a                           |                     |                          |                      |  |
| <b>Brief Tax Description</b> | n/a                           |                     |                          |                      |  |

(Note: Not to be used on legal documents)

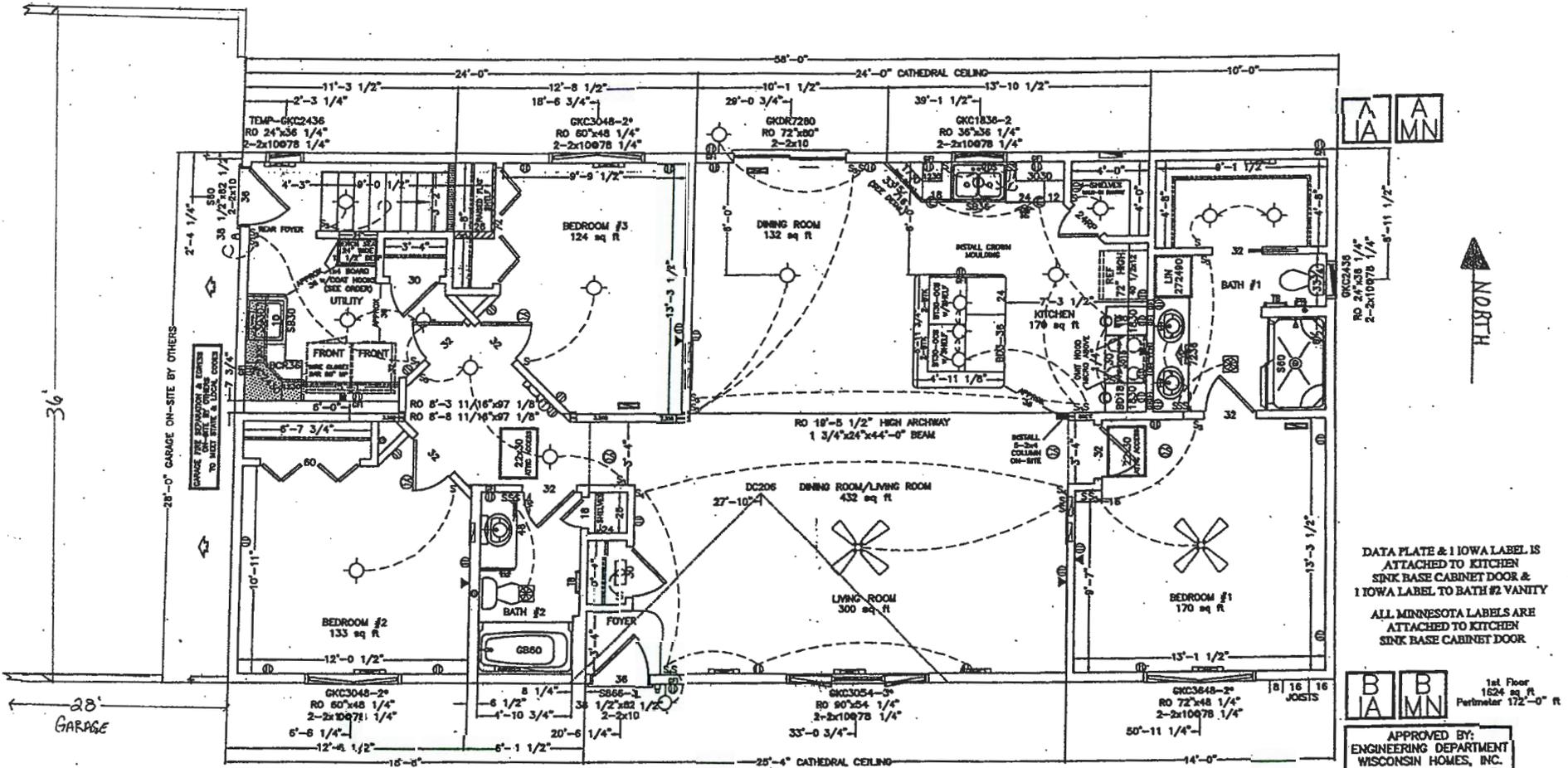
Date created: 10/7/2019  
Last Data Uploaded: 10/4/2019 7:15:08 PM

Developed by  **Schneider**  
GEOSPATIAL



Lot 1 Block 1  
Maplewood Estates  
Subdivision





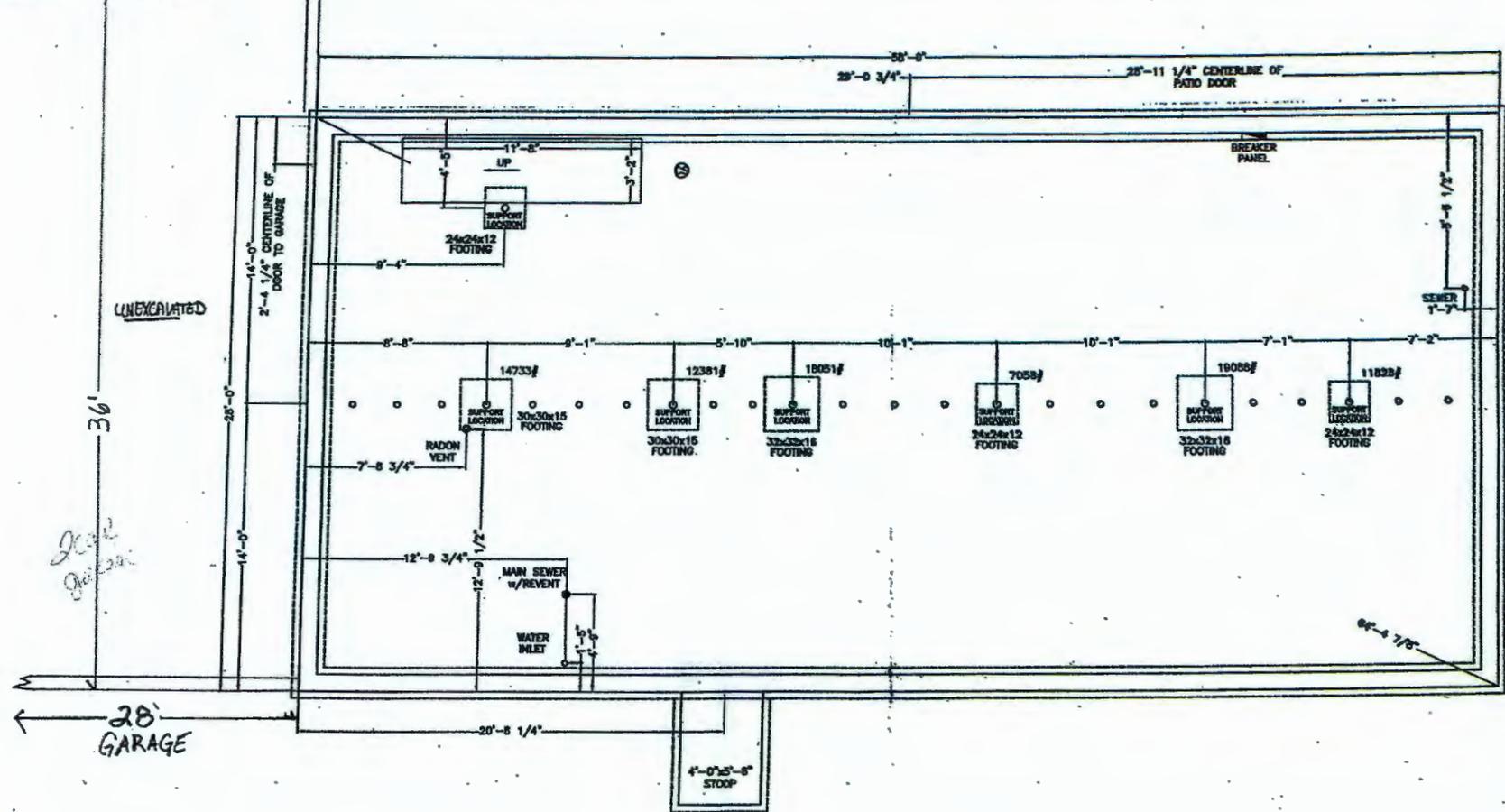
DATA PLATE & 1 IOWA LABEL IS ATTACHED TO KITCHEN SINK BASE CABINET DOOR & 1 IOWA LABEL TO BATH #2 VANITY  
 ALL MINNESOTA LABELS ARE ATTACHED TO KITCHEN SINK BASE CABINET DOOR

1st Floor  
 1524 sq ft  
 Perimeter 172'-0" R

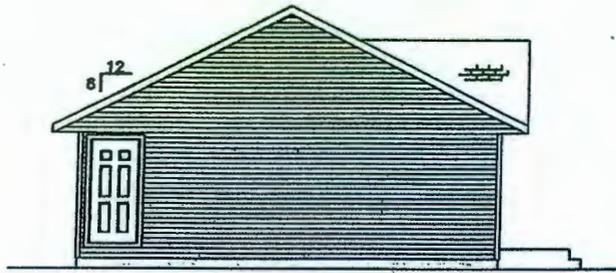
APPROVED BY:  
 ENGINEERING DEPARTMENT  
 WISCONSIN HOMES, INC.

**FOUNDATION BY OTHERS:**  
 THIS DRAWING IS TO PROVIDE THE MASON CONTRACTOR WITH THE PROPER FOUNDATION DIMENSIONS. IT IS THEIR RESPONSIBILITY TO ENSURE THAT THE DESIGN, CONSTRUCTION, VENTILATION, WATERPROOFING, EGRESS, INSULATING, LATERAL SUPPORT, RADON PROTECTION & COMBUSTION AIR FOR HEATING EQUIPMENT ARE APPLICABLE WITH STATE/LOCAL CODES & SOIL CONDITIONS. ALL FOOTINGS TO BE PLACED BELOW FROST DEPTH. POST/PIER FOOTINGS SIZED FOR 3000 PSF SOIL VALUE.

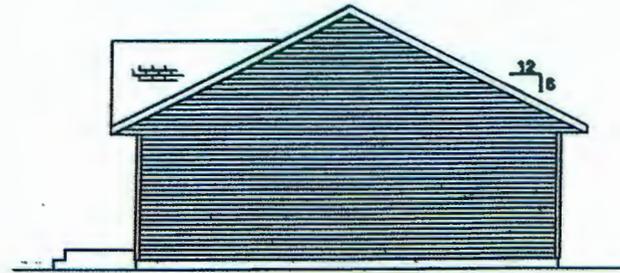
THE OVERALL BASEMENT LENGTH AND WIDTH DIMENSIONS ARE TO THE OUTSIDE OF THE FRAMING ASSUMING THE UNITS ARE TIGHT TOGETHER. SHEATHING, FOAM, SIDING AND ANY SPACE BETWEEN THE UNITS MUST BE CONSIDERED WHEN BUILDING THE BASEMENT.



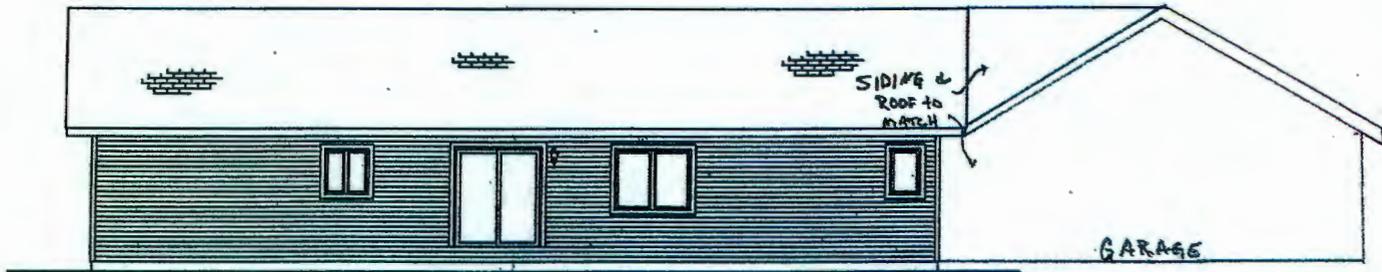
**LEGEND:**  
 ○ REQUIRED BASEMENT BEAM BOLT LOCATION (SHIPPED LOOSE BY WISCONSIN HOMES INC.) INSTALLED ON-SITE BY OTHERS. SEE SETUP MANUAL FOR SPACING REQUIREMENTS.



END ELEVATION  
WEST



END ELEVATION  
EAST



REAR ELEVATION  
SOUTH



FRONT ELEVATION  
NORTH

ELEVATIONS MAY NOT BE AN EXACT REPLICATION OF FINAL CONSTRUCTION.  
ANY ON-SITE ADDITIONS, ALTERATIONS, OR SPECIAL LOADING CONDITIONS ARE  
NOT DESIGNED OR ENGINEERED INTO STRUCTURES BUILT BY WISCONSIN HOMES, INC.

|   |                              |                       |                           |                     |                   |                           |
|---|------------------------------|-----------------------|---------------------------|---------------------|-------------------|---------------------------|
| WISCONSIN HOMES INC.<br>425 W. McMILLAN ST.<br>MARSHFIELD, WI 54449 | 2858 3BDRM BROOKDALE         | CLNG: 96 1/2"         | DEALER: GREEN ACRES HOMES | DRAWN BY: CM        | DWG NO.           |                           |
|   | DESCRIPTION: ELEVATION PLANS | BSMT: 0   PITCH: 6/12 | CUST: DISPLAY             | SCALE: NOT TO SCALE | REVISED: 11/18/15 | LOCATION: ESTHERVILLE, IA |
|   |                              |                       |                           |                     | 15592             | A4                        |

## RESOLUTION #2019-

**INTRODUCED:**

**SECONDED:**

**VOTED:**     **Aye:**  
                  **Nay:**  
                  **Absent:**

### **RESOLUTION RECEIVING FEASIBILITY REPORT AND CALLING FOR A PUBLIC HEARING FOR THE 2020 STREET IMPROVEMENT PROJECT**

---

**WHEREAS**, pursuant to a resolution of the Council adopted August 6, 2019, a feasibility report has been prepared by DGR Engineering, City Engineer, with reference to installation of infrastructure improvements, specifically road base work, curb and gutter, storm sewer and bituminous paving or concrete surfacing, sewer and water lines for the following streets:

Highland Road, Des Moines Drive, Fairview Avenue (aka Fairview Lane), Verona Avenue, 14<sup>th</sup> Street (Hwy 60/71 to 6<sup>th</sup> Avenue), 6<sup>th</sup> Avenue (approximately from Fuller Drive south to city limits), 16<sup>th</sup> Street (Hwy 60/71 to Cottonwood Lake Drive), Arena parking lot (1480 8<sup>th</sup> Avenue), 18<sup>th</sup> Avenue/Red Leaf Court Drainage Improvements (includes 18<sup>th</sup> Avenue from River Road north to city limits, Red Leaf Court, Maple Park Circle and portions of 17<sup>th</sup> Street and River Road);

and, this report was received by the Council on November 5, 2019; and

**WHEREAS**, the Street Committee met on June 6, 2019, and reviewed a list of proposed streets and the estimated costs for the project and made a recommendation to approve the revised 2020 Street Improvement Project; and

**WHEREAS**, the Utility Commission met on July 24, 2019, and reviewed a list of proposed streets and the estimated costs for the project and approved the improvements included in the 2020 Street Improvement Project; and

**WHEREAS**, the feasibility report provides information regarding whether the proposed project is necessary, cost-effective, and feasible.

### **NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, AS FOLLOWS:**

1. The Council will consider such improvements in accordance with the report and assess the benefited properties for all or a portion of the costs of the improvements, estimated at \$5,597,000, pursuant to Minnesota Statutes, Chapter 429.
2. A public hearing shall be held on such proposed improvements on the 17th day of December, 2019, in the Council Chambers of the City Hall at approximately 6:35 p.m. during the regular City Council meeting; and the City Administrator shall give mailed and published notice of such hearing and proposed improvements as required by law.

Adopted by the Council this 5th day of November, 2019.

\_\_\_\_\_  
Dominic Jones, Mayor

Attest: \_\_\_\_\_  
Steven Nasby, City Administrator

## **2020 Street Projects**

|                       |  |
|-----------------------|--|
| August 6, 2019        | Resolution Ordering Preparation of Report                                    |
| November 5, 2019      | Resolution Receiving Report and Calling for Hearing                          |
| December 3 & 10, 2019 | Publish Hearing Notice   |
| December 7, 2019      | Mail notice to property owners   |
| December 17, 2019     | Public Hearing<br>Resolution Ordering Imp and Preparation of Plans and Specs |
| February 4, 2020      | Resolution Approving Plans and Specs and Ordering<br>Advertisement for Bids  |
| February 8-Feb 27     | Bid Construction of Project  |
| March 17, 2020        | Bid Award  |



**FEASIBILITY REPORT**  
**2020 STREET IMPROVEMENTS**

**WINDOM, MINNESOTA**

**November 2019**

**DGR Project No. 369018**

FEASIBILITY REPORT

2020 STREET IMPROVEMENTS

WINDOM, MINNESOTA

November 2019

|  |   |
|--|---|
|  | <p>I hereby certify that this engineering document was prepared by me or under my direct personal supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.</p> |
|  | <p>By <u><i>Dan L. Van Schepén</i></u> <u>11/1/19</u><br/>Daniel L. Van Schepén, P.E. (date)</p>  |
|  | <p>License Number <u>45596</u></p>  |
|  | <p>My license renewal date is June 30, 2020</p>   |
|  | <p>Pages or sheets covered by this seal: <u>All</u></p> <hr/> <hr/> <hr/>   |

DGR Project No. 369018

**DGR Engineering**

1302 South Union Street  
Rock Rapids, IA  
(712) 472-2531  
dgr@dgr.com

**FEASIBILITY REPORT – 2020 STREET IMPROVEMENTS  
WINDOM, MINNESOTA**

**TABLE OF CONTENTS**

|                                     | <u>Page No.</u> |
|-------------------------------------|-----------------|
| I. Introduction                     | 1               |
| II. Existing Conditions             | 2               |
| III. Reconstruction Options         | 2 – 3           |
| IV. Life Expectancy of Improvements | 3               |
| V. Timing                           | 3 – 4           |
| VI. Project Costs & Financing       | 4               |
| VII. Feasibility/Conclusion         | 4 - 5           |

**Appendix:**

**Estimated Quantities & Cost Opinion**

**Project Scope Drawings**

Feasibility Report - 2020 Street Improvements  
Windom, Minnesota

File No. 369018

November 2, 2019

**I. Introduction -**

The purpose of this report is to analyze options for replacing the pavement and utilities on the following streets in Windom, Minnesota as ordered by the Council August 20, 2019 to meet the assessment criteria of Minnesota Statute 429:

1. Des Moines Drive from Verona Avenue to 6<sup>th</sup> Street/Hwy 62.
2. Highland Road from Verona Avenue to Des Moines Drive.
3. Verona Avenue from Des Moines Drive to Highland Avenue.
4. Fairview Avenue from Des Moines Drive to Highland Avenue.
5. 14<sup>th</sup> Street from 6<sup>th</sup> Avenue to Hwy 60.
6. The Arena parking lot from 9<sup>th</sup> Avenue to 8<sup>th</sup> Avenue.
7. The east half of 6<sup>th</sup> Avenue from Remick Road to the south City Limits. **[Bid Alternate]**
8. 16<sup>th</sup> Street from Hwy 60 to South Cottonwood Drive. **[Bid Alternate]**
9. 18<sup>th</sup> Avenue from River Road to the City Limits. **[Bid Alternate]**

Each street was reviewed for condition of the existing pavement, condition of the existing utilities and improvements to consider in order to replace the existing street. This inspection process is completed on a 5-year cycle by City Staff and catalogs and rates the conditions of each street in town. Several visual inspections were performed and pavement cores were taken to verify the thickness of the existing pavement and condition of the pavement base.

**II. Existing Conditions -**

The existing streets vary in width and consist of a bituminous surface over a granular base between existing Portland Cement Concrete (PCC) curb and gutter. The existing bituminous surface consists of a combination of Asphaltic Cement Concrete (ACC) overlay and seal coat. The majority of the streets are 18'-36' back of curb to back of curb. The asphalt surface on most streets is showing significant distress and do not have a smooth ride. Each of these locations is on the City's 5-year street plan for replacement on the next cycle.

Thickness cores of the asphalt and granular base were performed in August of 2019. The asphalt thickness varied from 1-4 inches with an average depth of approximately 2.5 inches. The existing granular thickness was not uniform enough to be measured accurately.

There are significant areas of severe cracking on the street pavement. Segments of curb and gutter (in some blocks the entire length) that are in poor condition will need to be removed and replaced. Some of the curb and gutter is in fair condition and will remain in-place.

**Utilities:** The City Utility Department tracks the condition and replacement priority of the existing utilities. As part of the reconstruction project, the utilities are to be replaced according to the following chart (including the stated reason):

| Street Name             | Sanitary Sewer | Water Main      | Storm Sewer     |
|-------------------------|----------------|-----------------|-----------------|
| Des Moines Drive        | X, Clay Pipe   | X, 4" Cast Iron | X, failing pipe |
| Highland Avenue         | X, Clay Pipe   | X, 4" Cast Iron | X, failing pipe |
| Verona Avenue           | X, Clay Pipe   | X, 4" Cast Iron |                 |
| Fairview Avenue         | X, Clay Pipe   | X, 4" Cast Iron | X, failing pipe |
| 14 <sup>th</sup> Street | X, Clay Pipe   | X, 4" Cast Iron | X, failing pipe |
| Arena Parking           | X, Clay Pipe   |                 |                 |
| 6 <sup>th</sup> Avenue  |                |                 |                 |
| 18 <sup>th</sup> Avenue |                |                 | X, undersized   |
| 16 <sup>th</sup> Street |                |                 |                 |

These utilities are being replaced due to being at the end of their respective design life and/or due to specific maintenance issues that need to be addressed (as indicated) .

**III. Reconstruction Options -**

A Cost Opinion has been calculated for reconstruction of the street surfaces (see Appendix). The cost opinions have been calculated for blocks previously defined. Each cost opinion includes a construction contingency and an estimated cost for engineering, legal and administrative costs.

**Option 1 – Bituminous Reconstruction.** The cost opinion for total reconstruction consists of removing the existing pavement and base material. The new street pavement section will consist of 4" bituminous pavement over a minimum of a 12" granular base for the residential streets. New curb and gutter will be installed where the existing pavement is deemed to be in poor condition. The pavement widths will match the existing widths. The estimated cost per linear foot of the project paving ranges from \$ 207 to \$ 340 per linear foot.

**Option 1a – Bituminous Rehabilitation.** The cost opinion for bituminous rehabilitation consists of milling the extents of the existing pavement. The new street surface section will consist of 1.5" (6<sup>th</sup> Avenue) or 3" (16<sup>th</sup> Street) Bituminous pavement over the existing pavement. The pavement widths will match the existing widths. The estimated cost per linear foot of the project rehabilitation ranges from \$ 56 to \$ 73 per linear foot.

**Option 2 – PCC Reconstruction.** The cost opinion for total reconstruction consists of removing the existing pavement and base material. The new street pavement section will consist of 6" PCC pavement over a minimum of a 6" granular base for all segments. New curb and gutter will be installed where the existing pavement is deemed to be in poor condition. The pavement widths will match the existing widths. The estimated cost per linear foot of project paving ranges from \$ 209 to \$ 343 per linear foot.

#### **IV. Life Expectancy of Improvement -**

The estimated life expectancy of the various improvements are as follows:

**Option 1 - Bituminous Reconstruction.** A new bituminous street would have an approximately life of 20-25 years. The same maintenance, crack sealing and seal coats (every 7-8 years), is required for the overlay for the newly reconstructed street. At the end of the life expectancy period, the surface may be milled and overlaid for additional service life. The existing streets have been in-place for over 25 years.

**Option 1a – Bituminous Rehabilitation.** A 3" bituminous overlaid street would have an approximately life of 12-15 years. The 1.5" bituminous overlay of 6<sup>th</sup> Avenue would have an estimated life of 3-5 years. The same maintenance, crack sealing and seal coats (every 7-8 years), is required for the overlay for the newly reconstructed street. At the end of the life expectancy period, the surface may be milled and overlaid again for additional service life. The existing streets have been in-place for over 25 years.

**Option 2 – PCC Reconstruction.** A new PCC street would have an approximately life of 30-35 years. Maintenance would include crack sealing (every 7-8 years). At the end of the life expectancy period, the pavement would likely need to be replaced. The existing streets have been in-place for over 25 years.

## **V. Timing -**

Each construction option has a different work time duration and varying degrees of inconvenience to local traffic. The length of time street closures will be in place are dependent on the weather and at the rate the contractor works.

The bituminous reconstruction option would require portions of the streets in the project to be closed for durations of 3-6 weeks. Local traffic would be minimal once all the street pavement is removed. Special consideration will be needed to any residents with limited mobility along the project.

The PCC reconstruction option would require portions of the streets in the project to be closed for longer durations (6-8 weeks). Local traffic would be minimal once all the street pavement is removed. Special consideration will be needed to accommodate any residents with limited mobility along the project.

## **VI. Project Costs & Financing -**

Cost opinions for the proposed paving options are included in the Appendix of the report. The bituminous reconstruction option is **\$5,135,000** and the PCC reconstruction option is **\$5,597,000**.

The City plans to finance the project with a combination of bonds and special assessments. The City has adequate bonding capacity to finance the project. There are some equipment revolving funds available to the City that could be used if necessary. The assessed portion of the project will consist of approximately 25-33% of the total project cost.

Half of the street improvement cost will be assessed to properties abutting the streets distributed by frontage. The linear foot property dimension of properties that front face the improved road will be the basis of the respective frontage length. The linear foot side lot property dimension will also be assessed using one-half of the long side of a corner lot that abuts a street being improved as the respective basis of frontage. The assessable street cost per foot will be calculated by dividing the assessable street cost (half of the total street cost) by the sum of the calculated frontage. The assessed street improvement cost (Half of the total street cost) will be distributed based on multiplying the calculated frontage by the per foot assessable street cost for each abutting property. The remaining half of the street improvement costs and all intersection improvements will be paid by the City.

## **VII. Feasibility -**

The existing streets are showing wear and will continue to deteriorate. The existing surface drainage will become worse due to the pavement not being uniform. Surface water ponds, drains into surface cracks and the existing bituminous pavement will deteriorate more quickly during freeze thaw cycles. A new surface will reduce cracks and improve drainage. Both options provide for a new paved street surface.

The existing pavement for the segments of (Des Moines Drive, Highland Avenue, Verona Avenue, Fairview Avenue, 14<sup>th</sup> Street and Arena parking) is in poor condition and will not provide a good base for a bituminous overlay. An overlay option may leave some uneven areas and will be susceptible to soft subgrade and pavement in poor condition. This could cause areas to crack or break-up sooner than expected and not considered a viable alternative to pursue. The overlay option for these segments also does not allow for the utility construction that is to be part of this project.

The complete bituminous pavement reconstruction between the existing/new curb and gutter will allow for corrective work to the subgrade that may be needed. A more uniform street grade and cross section may be maintained. The street grade for the bituminous replacement option will be controlled by the new granular pavement base. The inclusion of replacement of utilities in virtually all project segments imposes the need for full depth pavement reconstruction.

The complete PCC pavement reconstruction between the existing/new curb and gutter will allow for corrective work to the subgrade that may be needed. A more uniform street grade and cross section may be maintained. The street grade for the PCC replacement option will be controlled by the new granular pavement base. The inclusion of replacement of utilities in virtually all project segments imposes the need for full depth pavement reconstruction.

The 6<sup>th</sup> Avenue thin overlay option is in response to the extreme deterioration of that segment of roadway. Due to intergovernmental hurdles, a more lasting solution is not available at this time. The thin lift overlay is to provide a longer duration maintenance patch to avoid additional costs due to spot patching by City Staff over the next 3-5 years.

The 16<sup>th</sup> Street pavement section is in moderate shape, meaning it is structurally sound and the existing base is still performing and protected by the pavement if maintained. An overlay of the existing pavement will extend the pavement infrastructure life cycle by providing a new wear course for traffic, adding additional pavement depth and preventing additional moisture from damaging the existing base section.

Both reconstruction options are feasible alternatives to improving the City's streets. Based on the time for construction, inconvenience to the public, recent City project history, cost to the assessed properties and life expectancy, **the more feasible option for the City of Windom is the bituminous reconstruction option.**

## COST ESTIMATES

**2020 Street Improvements- ACC Option, Feasible Recommendation  
Preliminary Quantities & Cost Opinion  
Windom, Minnesota**

October 31, 2019

**Project Summary- Total Costs**

|   |                       |
|---|-----------------------|
| Segment #1- Des Moines, Highland, Verona, Fairveiw                | \$3,028,000.00        |
| Segment #2- 14th Street   | \$822,000.00          |
| Segment #3- Arena Parking   | \$265,000.00          |
| Segment #3a- Arena Parking- Fair Board                            | \$33,000.00           |
| Segment #4- 6th Ave S.. Maintenance Overlay-City Costs- Alternate | \$55,000.00           |
| Segment #5- 16th Street Overlay- Alternate                        | \$245,000.00          |
| Segment #6- 18th Avenue Drainage Storm Sewer- Alternate           | \$687,000.00          |
| <b>Total Estimated Costs</b>                                      | <b>\$5,135,000.00</b> |

**Project Summary- Total City Paving Costs**

|  |                  |
|--|------------------|
| Total Paving costs                             | \$2,990,000.00   |
| Estimated Resident Street Assessments          | \$1,352,500.00   |
| City Portion of paving costs                   | \$1,637,500.00   |
| <br>Estimated Resident Storm Sewer Assessments | <br>\$343,500.00 |

**Project Summary- Total Utility Costs (excluding alternates)**

|  |              |
|--|--------------|
| Segments #1 & 2- Water Utility costs         | \$553,000.00 |
| Segments #1-3- Sanitary Sewer Utility costs  | \$375,000.00 |
| Segments #1, 2, 6- Storm Sewer Utility costs | \$846,500.00 |

**Project Summary- Total Utility Dept. Costs (excluding alternates)**

|              |   |              |   |                           |                       |
|--------------|---|--------------|---|---------------------------|-----------------------|
| Water        | + | Sewer        | + | 0.35 X Total Paving Costs |                       |
| \$553,000.00 |   | \$375,000.00 |   | \$1,046,500.00            | <b>\$1,980,000.00</b> |

---

All estimated costs based on scope prepared for Street and Utility committee approval, to be adjusted based on requested changes

**2020 Street Improvements- PCC Option  
Preliminary Quantities & Cost Opinion  
Windom, Minnesota**

October 31, 2019

**Project Summary- Total Costs**

|   |                       |
|---|-----------------------|
| Segment #1- Des Moines, Highland, Verona, Fairveiw      | \$3,276,000.00        |
| Segment #2- 14th Street                                 | \$970,000.00          |
| Segment #3- Arena Parking                               | \$310,000.00          |
| Segment #3a- Arena Parking- Fair Board                  | \$40,000.00           |
| Segment #4- 6th Ave S.. Maintenance Overlay-Bituminous  | \$55,000.00           |
| Segment #5- 16th Street Overlay-Bituminous              | \$245,000.00          |
| Segment #6- 18th Avenue Drainage Storm Sewer- Alternate | \$701,000.00          |
| <b>Total Estimated Costs</b>                            | <b>\$5,597,000.00</b> |

**Project Summary- Total City Paving Costs**

|  |                  |
|--|------------------|
| Total Paving costs                             | \$3,373,000.00   |
| Estimated Resident Street Assessments          | \$1,544,000.00   |
| City Portion of paving costs                   | \$1,829,000.00   |
| <br>Estimated Resident Storm Sewer Assessments | <br>\$350,500.00 |

**Project Summary- Total Utility Costs (excluding alternates)**

|  |              |
|--|--------------|
| Segments #1 & 2- Water Utility costs         | \$553,000.00 |
| Segments #1-3- Sanitary Sewer Utility costs  | \$375,000.00 |
| Segments #1, 2, 6- Storm Sewer Utility costs | \$853,500.00 |

**Project Summary- Total Utility Dept. Costs (excluding alternates)**

|              |   |              |   |                           |                |
|--------------|---|--------------|---|---------------------------|----------------|
| Water        | + | Sewer        | + | 0.35 X Total Paving Costs |                |
| \$553,000.00 |   | \$375,000.00 |   | \$1,180,550.00            | \$2,110,000.00 |

---

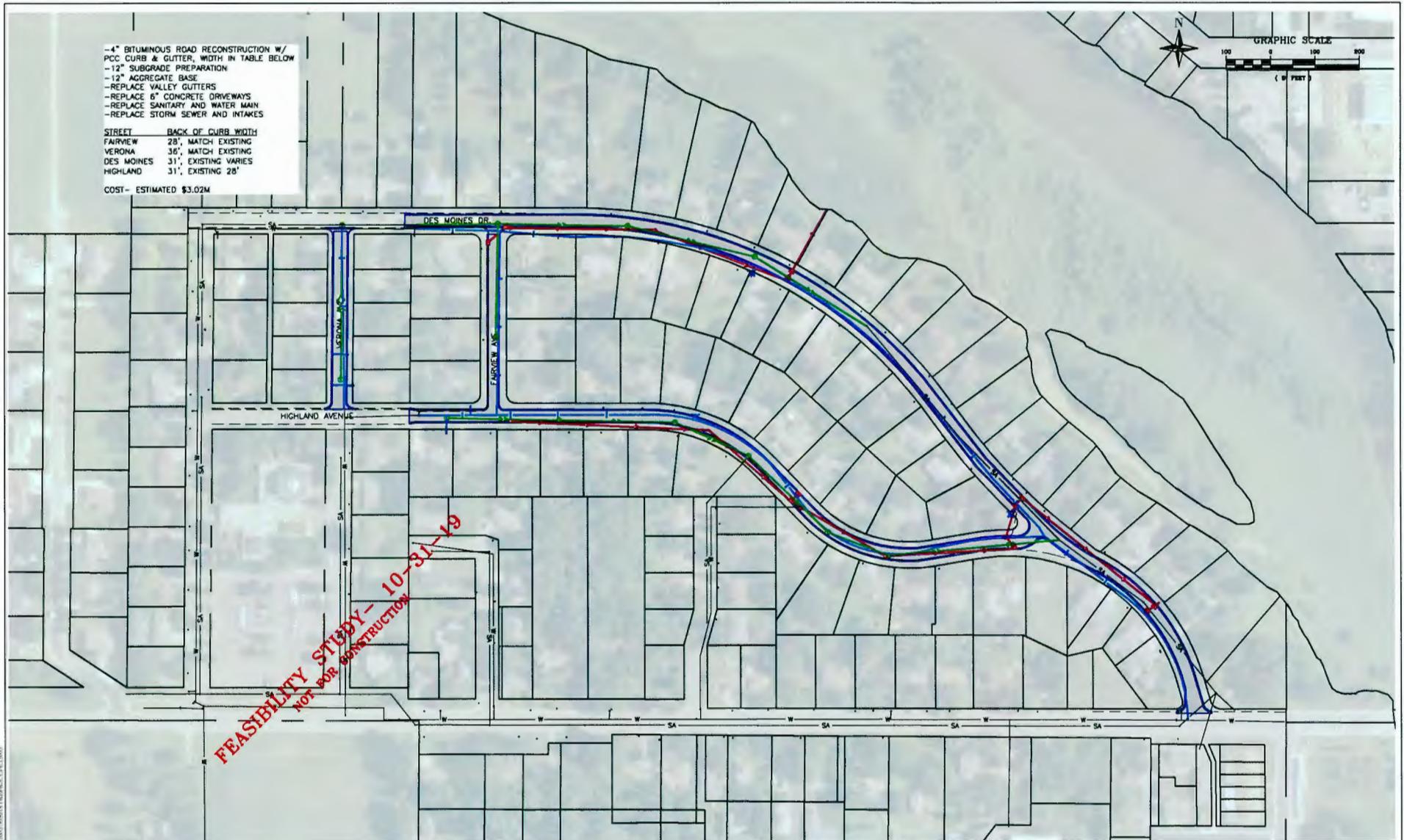
All estimated costs based on scope prepared for Street and Utility committee approval, to be adjusted based on requested changes

**DRAWINGS**

- 4" BITUMINOUS ROAD RECONSTRUCTION W/  
PCC CURB & GLITTER, WIDTH IN TABLE BELOW
- 12" SUBGRADE PREPARATION
- 12" AGGREGATE BASE
- REPLACE VALLEY GUTTERS
- REPLACE 6" CONCRETE DRIVEWAYS
- REPLACE SANITARY AND WATER MAIN
- REPLACE STORM SEWER AND INTAKES

| STREET     | BACK OF CURB WIDTH   |
|------------|----------------------|
| FAIRVIEW   | 28', MATCH EXISTING  |
| VERONA     | 36', MATCH EXISTING  |
| DES MOINES | 31', EXISTING VARIES |
| HIGHLAND   | 31', EXISTING 28'    |

COST- ESTIMATED \$3.02M



| REV | DATE | DESCRIPTION |
|-----|------|-------------|
|     |      |             |
|     |      |             |
|     |      |             |



Project Manager: DLV  
 Designer: DLV  
 Project Number: 369018  
 Phone: (712) 472-2531

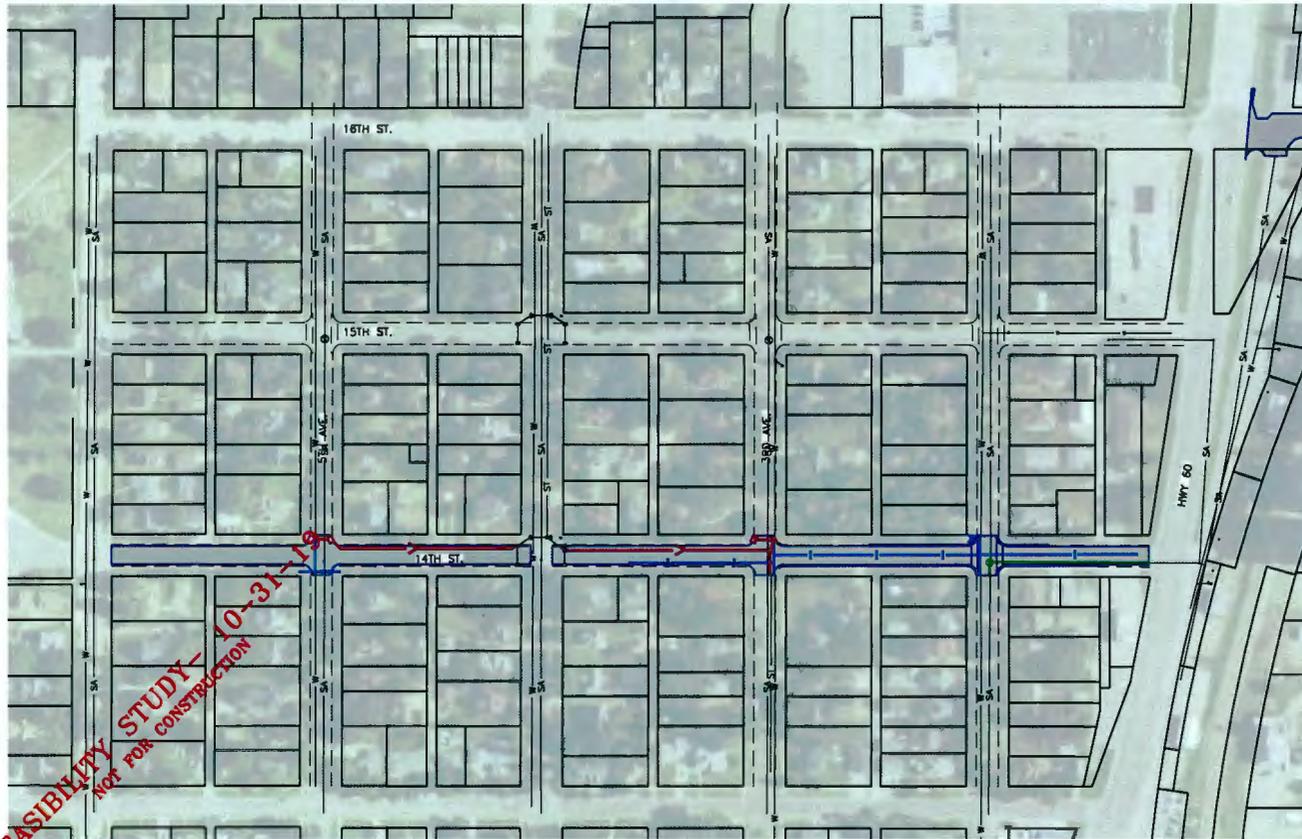
2020 STREET  
 IMPROVEMENTS  
 WINDOM, MINNESOTA

PROJECT SCOPE  
 HIGHLAND AVENUE

SHEET  
 D.01

© 2019 DGR ENGINEERING, INC. ALL RIGHTS RESERVED. WINDOM, MN

-4" BITUMINOUS ROAD RECONSTRUCTION  
 BETWEEN EXISTING CURB & GUTTER  
 -12" SUBGRADE PREPARATION  
 -12" AGGREGATE BASE  
 -REPLACE VALLEY GUTTERS  
 -REPLACE CLAY SEWER AND CAST WATER  
 -STUB WATER MAIN INTO TERRACE  
 COST- ESTIMATED \$822K



P:\2019\10\19\2020 STREET IMPROVEMENTS\DWG

| REV | DATE | DESCRIPTION |
|-----|------|-------------|
|     |      |             |
|     |      |             |
|     |      |             |



Project Manager: DLV  
 Designer: DLV  
 Project Number: 369018  
 Phone: (712) 472-2531

2020 STREET  
 IMPROVEMENTS  
 WINDOM, MINNESOTA

PROJECT SCOPE  
 14TH STREET

S  
H  
E  
E  
T  
 D.02



**FEASIBILITY STUDY - 10-31-19**  
NOT FOR CONSTRUCTION

| REV | DATE | DESCRIPTION |
|-----|------|-------------|
|     |      |             |
|     |      |             |
|     |      |             |
|     |      |             |



Project Manager: DLV  
Designer: DLV  
Project Number: 369018  
Phone: (712) 472-2531

2020 STREET  
IMPROVEMENTS  
WINDOM, MINNESOTA

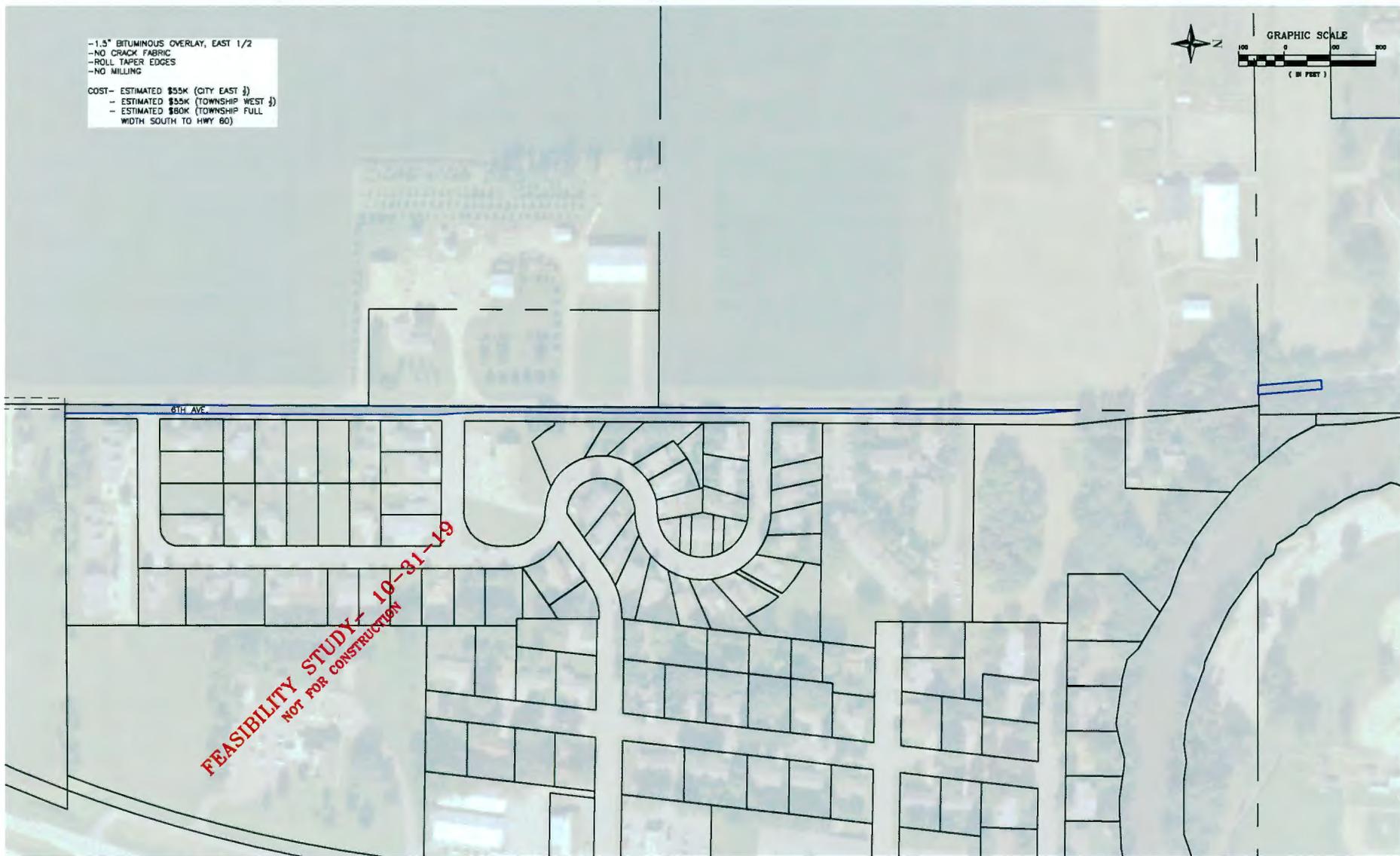
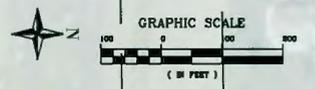
PROJECT SCOPE  
ARENA PARKING LOT

S  
H  
E  
E  
T

D.03

-1.5" BITUMINOUS OVERLAY, EAST 1/2  
 -NO CRACK FABRIC  
 -ROLL TAPER EDGES  
 -NO MILLING

COST- ESTIMATED \$55K (CITY EAST 1/2)  
 - ESTIMATED \$55K (TOWNSHIP WEST 1/2)  
 - ESTIMATED \$80K (TOWNSHIP FULL WIDTH SOUTH TO HWY 60)



| REV | DATE | DESCRIPTION |
|-----|------|-------------|
|     |      |             |
|     |      |             |
|     |      |             |

**DGR**  
ENGINEERING

Project Manager: DLV  
 Designer: DLV  
 Project Number: 369018  
 Phone: (712) 472-2531

2020 STREET  
IMPROVEMENTS  
WINDOM, MINNESOTA

PROJECT SCOPE  
6TH AVENUE

SHEET  
D.04

-3" BITUMINOUS OVERLAY  
 -MATCH POINT MILLING AS NECESSARY  
 -DOES NOT INCLUDE COMPLETING IMPROVEMENTS WITHIN RAILROAD RIGHT-OF-WAY  
 COST- ESTIMATED \$245K



P:\04\040116\040116\DWG\040116\PROJSCOPE.DWG

| REV | DATE | DESCRIPTION |
|-----|------|-------------|
|     |      |             |
|     |      |             |
|     |      |             |

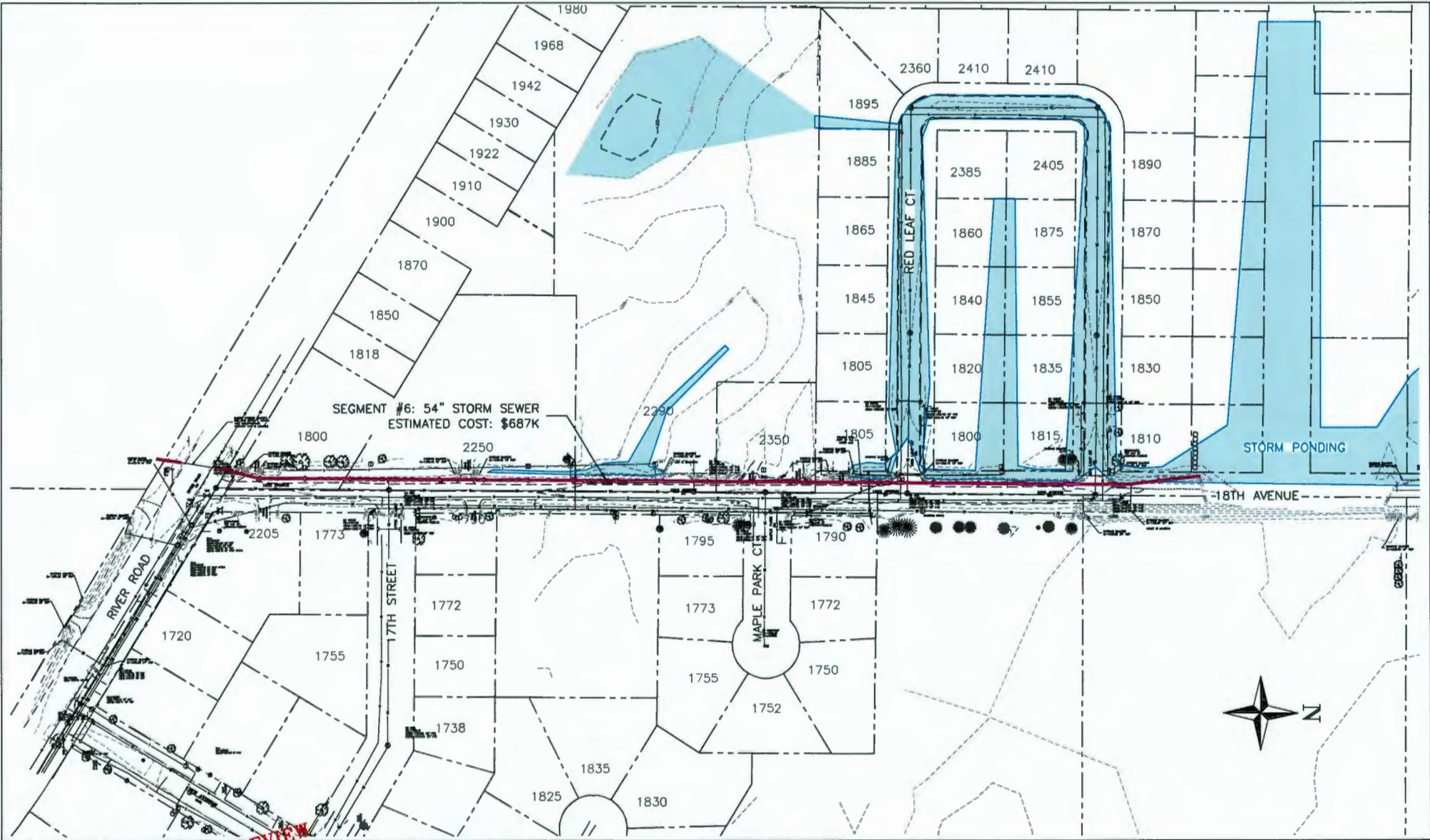


Project Manager: DLV  
 Designer: DLV  
 Project Number: 369018  
 Phone: (712) 472-2531

2020 STREET  
 IMPROVEMENTS  
 WINDOM, MINNESOTA

PROJECT SCOPE  
 16TH STREET

S  
H  
E  
E  
T  
D.05



SEGMENT #6: 54" STORM SEWER  
ESTIMATED COST: \$687K

STORM PONDING



I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION OR REPORT WAS PREPARED BY ME, OR UNDER MY DIRECT SUPERVISION AND THAT I AM A LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.  
DANIEL L. VAN SOESTER, P.E.  
DATE: \_\_\_\_\_ REG. NO. 45998

**REVIEW**  
**CONCEPT**  
**NOT FOR CONSTRUCTION**



Project Manager: DLV  
Designer: DLV  
Project Number: 368148  
Phone: (712) 472-2531

18TH AVENUE DRAINAGE  
IMPROVEMENTS  
WINDOM, MINNESOTA

STORM WATER CONCEPT

S  
H  
E  
E  
T  
D.06

## ACTION ITEM



**CITY OF WINDOM**  
444 9th Street  
Windom, MN 56101  
Phone: 507-831-6129  
Fax: 507-831-6127  
[www.windom-mn.com](http://www.windom-mn.com)

**TO:** City Council  
**FROM:** Windom Fire Relief Association  
**DATE:** October 14, 2019  
**RE:** Benefit Increase Request  
**DEPT:** Fire  
**CONTACT:** Steve Nasby, City Administrator at [Steve.Nasby@windommn.com](mailto:Steve.Nasby@windommn.com)

---

### **Recommendations/Options/Action Requested**

---

Windom Fire Relief Association recommends that the City Council take the following action:

1. Increase the benefit from \$2,600 per year of eligible service up to \$2,800 per year of eligible service.

### **Issue Summary/Background**

---

The Windom Fire Relief Association is a separate legal entity from the City of Windom which is designed to provide firefighters a retirement benefit for their years of public service. Benefits are accrued for each year of service and firefighters may claim pro-rated benefits after 10 years of service or receive full benefits after 20 years of service. The Windom Fire Relief Association is governed by the laws of the State of Minnesota and annually audited.

The Windom Fire Relief Association submits annual reports to the City of Windom and State of Minnesota showing its anticipated benefit liabilities and current assets. According to Mr. Gotto, Windom Fire Relief Association, over the last few years the invested funds have had very good returns where assets easily cover the current and proposed retirement benefits.

### **Fiscal Impact**

---

Windom Fire Relief Association is responsible for the pay-out of the benefits and closely monitors its funds. The proposed increase in benefits is covered by the investment funds and there is no anticipated impact to the City. Should there be fluctuations in the investment fund the Windom Relief Association has lowered benefits in the past to cover the anticipated pay-outs. If the City of Windom approves of benefit increases it is liable for the solvency of the fund up to the amount ratified by the City Council.

### **Attachments**

---

1. Email from Kevin Gotto, Windom Fire Relief Association
2. MN Statute 424A.02 Subd. 10

## Steve Nasby

---

**From:** Kevin Gotto <kgotto@partnersadvantage.com>  
**Sent:** Monday, October 14, 2019 3:19 PM  
**To:** Steve Nasby  
**Subject:** Firefighter relief payout

Good afternoon Steve,

We would like to raise the payout for the Windom relief association from \$2,600 to \$2,800. We have not had an increase in a few years and our investments that pay for this benefit have done very well. This is a very conservative increase and the City is not responsible for any funding towards this retirement.

Marshall is currently paying \$5,807 for their benefit.

I also looked at a couple of very small towns in MN to see how we compare and Carlos, MN – population 500 pays \$3,300/yr. of service. Cass Lake, MN – population 750 pays \$3,000/yr of service.

We will vote to approve this as soon as you approve at city hall.

Thank you.

**Kevin Gotto, CPA**  
Senior Vice President of Sales



401 Douglas Street Suite 100  
Sioux City, IA 51101

Toll Free: 800-252-2110 ext. 266  
Direct: 951-977-2622  
Cell: 712-259-2098  
Fax: 951-977-2725  
Email: [kgotto@partnersadvantage.com](mailto:kgotto@partnersadvantage.com)

Investment adviser representative and registered representative of, and securities and investment advisory services offered through Voya Financial Advisors, Inc. (member SIPC).

Partners Advantage is not a subsidiary of nor controlled by Voya Financial Advisors, Inc.

"Confidentiality Notice: This email transmission and its attachments, if any, are confidential and intended only for the use of particular persons and entities. They may also be work product and/or protected by the attorney-client privilege or other privileges. Delivery to someone other than the intended recipient(s) shall not be deemed to waive any privilege. Review, distribution, storage, transmittal or other use of the email any attachment by an unintended recipient(s) is expressly prohibited. If

## 2019 Minnesota Statutes

### Section 424A.02 § Subd. 10 Local approval of bylaw amendments; filing requirements

(a) Each defined benefit relief association to which this section applies must file a revised copy of its governing bylaws with the state auditor upon the adoption of any amendment to its governing bylaws by the relief association or upon the approval of any amendment to its governing bylaws granted by the governing body of the municipality served by the fire department to which the relief association is directly associated or by the independent nonprofit firefighting corporation, as applicable. Failure of the relief association to file a copy of the bylaws or any bylaw amendments with the state auditor disqualifies the municipality from the distribution of any future fire state aid until this filing requirement has been completed.

(b) If the special fund of the relief association does not have a surplus over full funding under section 424A.092, subdivision 3, paragraph (c), clause (5), or 424A.093, subdivision 4, and if the municipality is required to provide financial support to the special fund of the relief association under section 424A.092 or 424A.093, no bylaw amendment which would affect the amount of, the manner of payment of, or the conditions for qualification for service pensions or ancillary benefits or disbursements other than administrative expenses authorized under section 424A.05, subdivision 3b, payable from the special fund of the relief association is effective until it has been ratified as required under section 424A.092, subdivision 6, or 424A.093, subdivision 6. If the special fund of the relief association has a surplus over full funding under section 424A.092, subdivision 3, or 424A.093, subdivision 4, and if the municipality is not required to provide financial support to the special fund under this section, the relief association may adopt or amend without municipal ratification its articles of incorporation or bylaws which increase or otherwise affect the service pensions or ancillary benefits payable from the special fund if authorized under section 424A.092, subdivision 6, or 424A.093, subdivision 6.

(c) If the relief association pays only a lump-sum pension, the financial requirements are to be determined by the board of trustees following the preparation of an estimate of the expected increase in the accrued liability and annual accruing liability of the relief association attributable to the change. If the relief association pays a monthly benefit service pension, the financial requirements are to be determined by the board of trustees following either an updated actuarial valuation including the proposed change or an estimate of the expected actuarial impact of the proposed change prepared by the actuary of the relief association. If a relief association adopts or amends its articles of incorporation or bylaws without municipal ratification under this subdivision, and, subsequent to the amendment or adoption, the financial requirements of the special fund under this section are such so as to require financial support from the municipality, the provision which was implemented without municipal ratification is no longer effective without municipal ratification, and any service pensions or ancillary benefits payable after that date must be paid only in accordance with the articles of incorporation or bylaws as amended or adopted with municipal ratification.

## ACTION ITEM



**CITY OF WINDOM**  
444 9th Street  
Windom, MN 56101  
Phone: 507-831-6129  
Fax: 507-831-6127  
[www.windom-mn.com](http://www.windom-mn.com)

**TO:** City Council  
**FROM:** Spencer Winzenried, Community Center Director  
**DATE:** 10/23/19  
**RE:** Hiring Community Center full-time Custodian Position  
**DEPT:** Community Center  
**CONTACT:** Spencer Winzenried at [Spencer.Winzenried@windommn.com](mailto:Spencer.Winzenried@windommn.com)

---

### **Recommendations/Options/Action Requested**

Staff recommends that the City Council approve the hiring of Ethan Jacobs as the full-time custodian. This is a union position and we have settled on Step 6 at a rate of \$14.75/hour.

---

### **Issue Summary/Background**

The Community Center is in need of staffing for upcoming events and has been short staffed by two positions since August. The positions of Senior Maintenance and Custodian Maintenance were advertised.

Eight applications were received and five candidates were interviewed by Linda Stuckenbroker, Community Center Commission and myself for the open positions. Following the interviews the position of Custodian Maintenance was extended to Ethan Jacobs.

### **Fiscal Impact**

---

As part of the annual budgeting process the City Council had allocated funding for both of the full-time custodian positions.

### **Attachments**

---

1. None

Michael H. Haugen  
2475 Cottonwood Lake Dr.  
Windom, MN 56101

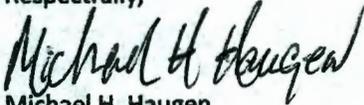
October 17, 2019

Mr. Steve Nasby  
City Administrator  
City of Windom  
444 9<sup>th</sup> St  
Windom, MN 56101

Mr. Nasby:

After 35 years of working for the City of Windom, I am officially retiring as the City of Windom Water /  
Waste Water Superintendent effective November 6, 2019.

Respectfully,

  
Michael H. Haugen

## RESOLUTION #2019

**Introduced:**

**Seconded:**

**Voted:       Aye:**

**Nay:**

**Absent:**

### RESOLUTION DESIGNATING ANNUAL POLLING PLACE

---

**WHEREAS**, for election purposes, the territory which comprises the City of Windom was divided into two wards and four precincts; and

**WHEREAS**, MN Statutes §204B.16 requires the Windom City Council to designate its local polling place for elections annually; and

**WHEREAS**, the designated polling place for all City of Windom precincts remains unchanged; and

**WHEREAS**, the Windom Community Center has been designated as the polling place for all City of Windom precincts.

**NOW, THEREFORE, BE IT RESOLVED BY THE WINDOM CITY COUNCIL OF WINDOM, MINNESOTA, AS FOLLOWS:**

In accordance with Minnesota Statutes §204B.16, the Windom City Council hereby designates the Windom Community Center, located at 1750 Cottonwood Lake Drive, Windom, Cottonwood County, Minnesota, as its polling place for all City of Windom precincts for 2020 elections.

**BE IT FURTHER RESOLVED**, that the City of Windom will notify residents of any change in this designation by following the requirements of MN Statutes §204B.16 & §204B.175.

Adopted this 5<sup>th</sup> day of November, 2019.

\_\_\_\_\_  
**Dominic Jones, Mayor**

**Attest:** \_\_\_\_\_  
**Steven Nasby, City Administrator**



**BOLTON  
& MENK**

Real People. Real Solutions.

12224 Nicollet Avenue  
Burnsville, MN 55337-1649

Ph: (952) 890-0509  
Fax: (952) 890-8065  
Bolton-Menk.com

October 28, 2019

Via Email

City of Windom  
444 9<sup>th</sup> Street  
PO Box 38  
Windom, MN 56101-0038

RE: Payment Request No. 12  
Wastewater Treatment Facility Improvements  
Windom, Minnesota  
Project No. T22.113672

Attn: Steve Nasby, City Administrator

Dear Mayor and Council Members:

Please find attached Application for Payment No. 12 from Gridor Constr., Inc. for the work completed to date for the construction of the Wastewater Treatment Facility Improvements. We reviewed this application and find it acceptable for payment. We recommend making a payment of \$1,078,671.00 to Gridor Constr., Inc. Please sign the first page of the application, forward copy along with the payment to Gridor Constr., Inc., a copy to Chelsea Alger, Bolton & Menk, and keep one copy for your records.

Sincerely,

**Bolton & Menk, Inc.**

**R. Kelly Yahnke**  
Project Manager

RKY

Enclosure



| Item No.            | B<br>Description of Work               | C<br>Scheduled Value | D<br>Work Completed       |             | E<br>Amount      | F<br>Material Presently Stored (Not in D or E) | G<br>Total Completed and Stored To Date (D+E+F) | H<br>Percent Completed (G/C) | I<br>Balance To Finish (C-G) |        |
|---------------------|--|----------------------|---------------------------|-------------|------------------|--|---|------------------------------|------------------------------|--------|
|                     |  |                      | From Previous Application | This Period |                  |  |   |                              |                              |        |
|                     |  |                      |                           | Percent     |                  |  |   |                              |                              | Amount |
| <b>Division 1</b>   |  |                      |                           |             |                  |  |   |                              |                              |        |
| 1.001               | Mobilization Insurance and Bonds       | \$450,000            | \$450,000                 |             |                  |  | \$450,000                                       | 100.0%                       | \$0                          |        |
| 1.001               | Allowances                             | \$421,000            | \$20,777                  | 5%          | \$21,050         |  | \$41,827  | 9.9%                         | \$379,173                    |        |
| <b>Subtotal for</b> | <b>Division 1</b>                      | <b>\$871,000</b>     | <b>\$470,777</b>          |             | <b>\$21,050</b>  |  | <b>\$491,827</b>                                | <b>56.5%</b>                 | <b>\$379,173</b>             |        |
|                     |  |                      | \$470,777                 |             |                  | check  | \$491,827                                       |                              |                              |        |
| <b>Division 2</b>   |  |                      |                           |             |                  |  |   |                              |                              |        |
| 2.001               | Erosion Control / Silt Fence           | \$30,000             | \$25,500                  |             |                  |  | \$25,500  | 85.0%                        | \$4,500                      |        |
| 2.002               | Clear and Grub Site                    | \$35,000             | \$35,000                  |             |                  |  | \$35,000  | 100.0%                       | \$0                          |        |
| 2.003               | Fine Grade and Restore Site            | \$300,000            | \$60,000                  |             |                  |  | \$60,000  | 20.0%                        | \$240,000                    |        |
| 2.004               | Demo Labor and Material                | \$420,000            | \$294,000                 |             |                  |  | \$294,000                                       | 70.0%                        | \$126,000                    |        |
| 2.005               | General Excavation                     | \$400,000            | \$348,000                 | 3.00%       | \$12,000         |  | \$360,000                                       | 90.0%                        | \$40,000                     |        |
| 2.006               | General Backfill Materials             | \$250,000            | \$187,500                 | 5.00%       | \$12,500         |  | \$200,000                                       | 80.0%                        | \$50,000                     |        |
| 2.007               | Pipe Lining - Alt #1                   | \$1,270,000          | \$1,079,500               | 10.00%      | \$127,000        |  | \$1,206,500                                     | 95.0%                        | \$63,500                     |        |
| 2.008               | Pipe Lining - Alt #2                   | \$330,000            | \$297,000                 | 5.00%       | \$16,500         |  | \$313,500                                       | 95.0%                        | \$16,500                     |        |
| 2.009               | Fencing                                | \$20,000             | \$3,000                   |             |                  |  | \$3,000   | 15.0%                        | \$17,000                     |        |
| 2.010               | Landscaping and Seedings               | \$25,000             |                           |             |                  |  | \$0   | 0.0%                         | \$25,000                     |        |
| 2.011               | Roads, Walks and Curbs                 | \$175,000            |                           |             |                  |  | \$0   | 0.0%                         | \$175,000                    |        |
| 2.012               | Site Utilities - Labor & Equipment     | \$315,000            | \$141,750                 | 10.00%      | \$31,500         |  | \$173,250                                       | 55.0%                        | \$141,750                    |        |
| 2.013               | Site Utilities - Material              | \$425,000            | \$127,500                 |             |                  | \$291,370                                      | \$418,870                                       | 98.6%                        | \$6,130                      |        |
| 2.014               | Manholes - Labor/ Equipment & Material | \$40,000             | \$28,000                  |             |                  | \$10,245                                       | \$38,245  | 95.6%                        | \$1,755                      |        |
| <b>Subtotal for</b> | <b>Division 2</b>                      | <b>\$4,035,000</b>   | <b>\$2,626,750.00</b>     |             | <b>\$199,500</b> | <b>\$301,615</b>                               | <b>\$3,127,865</b>                              | <b>77.52%</b>                | <b>\$907,135</b>             |        |
|                     |  |                      | check \$2,626,750         |             |                  | Check  | \$3,127,865                                     |                              |                              |        |
| <b>Division 3</b>   |  |                      |                           |             |                  |  |   |                              |                              |        |
| 3.001               | F/P/I Concrete 4000 cy @ 450 cy        | \$1,800,000          | \$1,449,000               | 4.00%       | \$72,000         |  | \$1,521,000                                     | 84.5%                        | \$279,000                    |        |
| 3.002               | Rebar Materials                        | \$530,000            | \$466,400                 | 5.00%       | \$26,500         |  | \$492,900                                       | 93.0%                        | \$37,100                     |        |
| 3.003               | Rebar Install                          | \$230,000            | \$184,000                 | 5.00%       | \$11,500         |  | \$195,500                                       | 85.0%                        | \$34,500                     |        |
| 3.004               | Precast Concrete / Hollowcore          | \$60,000             |                           | 20.00%      | \$12,000         | \$21,855                                       | \$33,855  | 56.4%                        | \$26,145                     |        |
| <b>Subtotal for</b> | <b>Division 3</b>                      | <b>\$2,620,000</b>   | <b>\$2,099,400.00</b>     |             | <b>\$122,000</b> | <b>\$21,855</b>                                | <b>\$2,243,255</b>                              | <b>85.62%</b>                | <b>\$376,745</b>             |        |
|                     |  |                      | check \$2,099,400         |             |                  | Check  | \$2,243,255                                     |                              |                              |        |

| Item No.          | B<br>Description of Work               | C<br>Scheduled Value | D<br>Work Completed       |             | E<br>Material Presently Stored (Not in D or E) | G<br>Total Completed and Stored To Date (D+E+F) | H<br>Percent Completed (G/C) | I<br>Balance To Finish (C-G) |        |
|-------------------|--|----------------------|---------------------------|-------------|--|---|------------------------------|------------------------------|--------|
|                   |  |                      | From Previous Application | This Period |  |   |                              |                              |        |
|                   |  |                      |                           | Percent     |  |   |                              |                              | Amount |
| <b>Division 4</b> |  |                      |                           |             |  |   |                              |                              |        |
| 4.001             | Masonry                                | \$360,000            | \$18,000                  | 45.00%      | \$162,000                                      | \$180,000                                       | 50.0%                        | \$180,000                    |        |
| Subtotal for      | Division 4                             | \$360,000            | \$18,000.00               |             | \$162,000                                      | \$0   | 50.00%                       | \$180,000                    |        |
|                   |  | check                | \$18,000                  |             |  | Check   | \$180,000                    |                              |        |
| <b>Division 5</b> |  |                      |                           |             |  |   |                              |                              |        |
| 5.001             | Misc Metals - Materials                | \$240,000            | \$28,800                  | 40.00%      | \$96,000                                       | \$85,804  | 87.8%                        | \$29,396                     |        |
| 5.002             | Misc Metals - Labor                    | \$60,000             | \$21,000                  | 10.00%      | \$6,000  | \$27,000  | 45.0%                        | \$33,000                     |        |
| 5.003             | Hatches                                | \$20,000             | \$20,000                  |             |  | \$20,000  | 100.0%                       | \$0                          |        |
| Subtotal for      | Division 5                             | \$320,000            | \$69,800.00               |             | \$102,000                                      | \$85,804  | 80.50%                       | \$62,396                     |        |
|                   |  | check                | \$69,800                  |             |  | Check   | \$257,604                    |                              |        |
| <b>Division 6</b> |  |                      |                           |             |  |   |                              |                              |        |
| 6.001             | Carpentry                              | \$10,000             |                           |             |  | \$0   | 0.0%                         | \$10,000                     |        |
| Subtotal for      | Division 6                             | \$10,000             | \$0.00                    |             | \$0  | \$0   | 0.00%                        | \$10,000                     |        |
|                   |  | check                |                           |             |  | Check   | \$0                          |                              |        |
| <b>Division 7</b> |  |                      |                           |             |  |   |                              |                              |        |
| 7.001             | Dampproofing                           | \$30,000             |                           | 75.00%      | \$22,500                                       | \$22,500  | 75.0%                        | \$7,500                      |        |
| 7.002             | Insulation / Vapor Barriers            | \$35,000             |                           | 25.00%      | \$8,750  | \$8,750   | 25.0%                        | \$26,250                     |        |
| 7.003             | Roof System                            | \$70,000             |                           |             |  | \$0   | 0.0%                         | \$70,000                     |        |
| 7.004             | Caulking                               | \$15,000             |                           |             |  | \$0   | 0.0%                         | \$15,000                     |        |
| Subtotal for      | Division 7                             | \$150,000            | \$0.00                    |             | \$31,250                                       | \$0   | 20.83%                       | \$118,750                    |        |
|                   |  | check                |                           |             |  | Check   | \$31,250                     |                              |        |
| <b>Division 8</b> |  |                      |                           |             |  |   |                              |                              |        |
| 8.001             | Hollow Metal Doors Frames and Hardware | \$35,000             |                           |             |  | \$0   | 0.0%                         | \$35,000                     |        |
| 8.002             | Overhead Doors                         | \$15,000             |                           |             |  | \$0   | 0.0%                         | \$15,000                     |        |
| Subtotal for      | Division 8                             | \$50,000             | \$0.00                    |             | \$0  | \$0   | 0.00%                        | \$50,000                     |        |
|                   |  | check                |                           |             |  | Check   | \$0                          |                              |        |

| Item No.           | B<br>Description of Work               | C<br>Scheduled Value | D<br>Work Completed       |             | E<br>Material Presently Stored (Not in D or E) | F<br>Total Completed and Stored To Date (D+E+F) | G<br>Percent Completed (G/C) | I<br>Balance To Finish (C-G) |        |
|--------------------|--|----------------------|---------------------------|-------------|--|---|------------------------------|------------------------------|--------|
|                    |  |                      | From Previous Application | This Period |  |   |                              |                              |        |
|                    |  |                      |                           | Percent     |  |   |                              |                              | Amount |
| <b>Division 9</b>  |  |                      |                           |             |  |   |                              |                              |        |
| 9.001              | Painting - Headworks                   | \$100,000            |                           |             |  | \$0   | 0.0%                         | \$100,000                    |        |
| 9.002              | Painting - Anerobix / Anoxic Basins    | \$70,000             |                           |             |  | \$0   | 0.0%                         | \$70,000                     |        |
| 9.003              | Painting - Rapid Mix Tank              | \$35,000             |                           |             |  | \$0   | 0.0%                         | \$35,000                     |        |
| 9.004              | Painting - Aeration Tanks 1-3          | \$110,000            |                           |             |  | \$0   | 0.0%                         | \$110,000                    |        |
| 9.005              | Painting - Clarifiers 1 & 2            | \$35,000             | \$17,500                  | 50.00%      | \$17,500                                       | \$35,000  | 100.0%                       | \$0                          |        |
| 9.006              | Painting - Control Building            | \$40,000             |                           |             |  | \$0   | 0.0%                         | \$40,000                     |        |
| 9.007              | Painting - Filter Building             | \$25,000             | \$22,500                  |             |  | \$22,500  | 90.0%                        | \$2,500                      |        |
| 9.008              | Painting - Chlorine / Post Aeratoin    | \$50,000             | \$50,000                  |             |  | \$50,000  | 100.0%                       | \$0                          |        |
| 9.009              | Painting - Sludge Building / Biosolids | \$65,000             | \$6,500                   |             |  | \$6,500   | 10.0%                        | \$58,500                     |        |
| Subtotal for       | Division 9                             | \$530,000            | \$96,500.00               |             | \$17,500                                       | \$0   | 21.51%                       | \$416,000                    |        |
|                    |  |                      | check \$96,500            |             |  | Check \$114,000                                 |                              |                              |        |
| <b>Division 10</b> |  |                      |                           |             |  |   |                              |                              |        |
| 10.001             | Specialties                            | \$5,000              |                           |             |  | \$0   | 0.0%                         | \$5,000                      |        |
| Subtotal for       | Division 10                            | \$5,000              | \$0.00                    |             | \$0  | \$0   | 0.00%                        | \$5,000                      |        |
|                    |  |                      | check                     |             |  | Check \$0                                       |                              |                              |        |
| <b>Division 11</b> |  |                      |                           |             |  |   |                              |                              |        |
| 11.001             | Horizontal End Suction Pumps           | \$80,000             |                           |             |  | \$63,343  | 79.2%                        | \$16,657                     |        |
| 11.002             | Chemical Feed Equipment                | \$230,000            | \$69,000                  |             |  | \$150,000                                       | 95.2%                        | \$11,000                     |        |
| 11.003             | Hydraulic Gates                        | \$55,000             | \$5,500                   | 20.00%      | \$11,000                                       | \$21,514  | 69.1%                        | \$16,986                     |        |
| 11.004             | Submersible Pumps                      | \$50,000             |                           |             |  | \$33,024  | 66.0%                        | \$16,976                     |        |
| 11.005             | Recess Vortex Pumps                    | \$110,000            |                           | 5.00%       | \$5,500  | \$100,000                                       | 95.9%                        | \$4,500                      |        |
| 11.006             | Rotary Lobe Pumps                      | \$75,000             |                           | 5.00%       | \$3,750  | \$62,986  | 89.0%                        | \$8,264                      |        |
| 11.007             | Grit Removal Equipment                 | \$160,000            |                           |             |  | \$151,416                                       | 94.6%                        | \$8,584                      |        |
| 11.008             | Fine Screen                            | \$275,000            |                           |             |  | \$245,813                                       | 89.4%                        | \$29,187                     |        |
| 11.009             | Clarifier Equipment                    | \$250,000            | \$125,000                 | 50.00%      | \$125,000                                      | \$250,000                                       | 100.0%                       | \$0                          |        |
| 11.010             | Blowers                                | \$375,000            | \$7,500                   | 1.00%       | \$3,750  | \$327,311                                       | 90.3%                        | \$36,439                     |        |
| 11.011             | Fine Bubble Aeration                   | \$100,000            | \$5,000                   | 2.00%       | \$2,000  | \$85,000  | 92.0%                        | \$8,000                      |        |
| 11.012             | Sludge Heat Exchanger                  | \$40,000             |                           | 99.00%      | \$39,600                                       | \$39,600  | 99.0%                        | \$400                        |        |
| 11.013             | Course Bubble Aeration                 | \$40,000             |                           |             |  | \$35,000  | 87.5%                        | \$5,000                      |        |
| 11.014             | Rapid Mixers                           | \$40,000             |                           |             |  | \$31,849  | 79.6%                        | \$8,151                      |        |
| 11.015             | Submersible Mixers                     | \$50,000             |                           |             |  | \$45,084  | 90.2%                        | \$4,916                      |        |
| 11.016             | Biosolids Tank Mixers                  | \$75,000             | \$75,000                  |             |  | \$75,000  | 100.0%                       | \$0                          |        |
| 11.017             | Lab Equipment                          | \$10,000             |                           | 100.00%     | \$10,000                                       | \$10,000  | 100.0%                       | \$0                          |        |
| 11.018             | Samplers                               | \$20,000             |                           | 100.00%     | \$20,000                                       | \$20,000  | 100.0%                       | \$0                          |        |
| Subtotal for       | Division 11                            | \$2,035,000          | \$287,000.00              |             | \$220,600                                      | \$1,352,340                                     | 91.40%                       | \$175,060                    |        |
|                    |  |                      | check \$287,000           |             |  |   |                              |                              |        |

| Item No.           | B<br>Description of Work         | C<br>Scheduled Value | D<br>Work Completed       |             | E<br>Amount      | F<br>Material Presently Stored (Not in D or E) | G<br>Total Completed and Stored To Date (D+E+F) | H<br>Percent Completed (G/C) | I<br>Balance To Finish (C-G) |        |
|--------------------|----------------------------------|----------------------|---------------------------|-------------|------------------|--|---|------------------------------|------------------------------|--------|
|                    |                                  |                      | From Previous Application | This Period |                  |  |   |                              |                              |        |
|                    |                                  |                      |                           | Percent     |                  |  |   |                              |                              | Amount |
| <b>Division 12</b> |                                  |                      |                           |             |                  |  |   |                              |                              |        |
| 12.001             | Furnishings                      | \$3,200              |                           |             |                  |  | \$0   | 0.0%                         | \$3,200                      |        |
| Subtotal for       | <b>Division 12</b>               | <b>\$3,200</b>       | <b>\$0.00</b>             |             | <b>\$0</b>       | <b>\$0</b>                                     | <b>\$0</b>                                      | <b>0.00%</b>                 | <b>\$3,200</b>               |        |
|                    |                                  |                      | check                     |             |                  | Check  | \$0   |                              |                              |        |
| <b>Division 13</b> |                                  |                      |                           |             |                  |  |   |                              |                              |        |
| 13.001             | Disc Filters                     | \$730,000            | \$671,600                 |             |                  | \$51,349                                       | \$722,949                                       | 99.0%                        | \$7,051                      |        |
| 13.002             | FRP Wiers and Baffles            | \$30,000             | \$18,000                  | 40.00%      | \$12,000         |  | \$30,000  | 100.0%                       | \$0                          |        |
| Subtotal for       | <b>Division 13</b>               | <b>\$760,000</b>     | <b>\$689,600.00</b>       |             | <b>\$12,000</b>  | <b>\$51,349</b>                                | <b>\$752,949</b>                                | <b>99.07%</b>                | <b>\$7,051</b>               |        |
|                    |                                  |                      | check                     | \$689,600   |                  | Check  | \$752,949                                       |                              |                              |        |
| <b>Division 14</b> |                                  |                      |                           |             |                  |  |   |                              |                              |        |
| 14.001             | Davit Hoists                     | \$7,000              |                           |             |                  |  | \$0   | 0.0%                         | \$7,000                      |        |
| Subtotal for       | <b>Division 14</b>               | <b>\$7,000</b>       | <b>\$0.00</b>             |             | <b>\$0</b>       | <b>\$0</b>                                     | <b>\$0</b>                                      | <b>0.00%</b>                 | <b>\$7,000</b>               |        |
|                    |                                  |                      | check                     |             |                  | Check  | \$0   |                              |                              |        |
| <b>Division 15</b> |                                  |                      |                           |             |                  |  |   |                              |                              |        |
| 15.001             | Int. DIP & FTGS - Material       | \$850,000            | \$586,500                 | 15.00%      | \$127,500        | \$108,614                                      | \$822,614                                       | 96.8%                        | \$27,386                     |        |
| 15.002             | Int. DIP & FTGS - Labor          | \$150,000            | \$75,000                  | 10.00%      | \$15,000         |  | \$90,000  | 60.0%                        | \$60,000                     |        |
| 15.003             | Valves                           | \$500,000            | \$381,000                 | 10.14%      | \$50,700         | \$66,654                                       | \$498,354                                       | 99.7%                        | \$1,646                      |        |
| 15.004             | Misc Process Pipe - Material     | \$50,000             | \$10,000                  | 5.00%       | \$2,500          |  | \$12,500  | 25.0%                        | \$37,500                     |        |
| 15.005             | Misc Process Pipe - Labor        | \$30,000             | \$6,000                   | 5.00%       | \$1,500          |  | \$7,500   | 25.0%                        | \$22,500                     |        |
| 15.006             | Mechanical Insulation            | \$32,000             |                           |             |                  |  | \$0   | 0.0%                         | \$32,000                     |        |
| 15.007             | Pre-treatment Plumbing / HVAC    | \$250,000            | \$50,000                  | 10.00%      | \$25,000         |  | \$75,000  | 30.0%                        | \$175,000                    |        |
| 15.008             | Sludge Building Plumbing /HVAC   | \$50,000             |                           |             |                  |  | \$0   | 0.0%                         | \$50,000                     |        |
| 15.009             | Filter Building Plumbing / HVAC  | \$50,000             | \$30,000                  |             |                  |  | \$30,000  | 60.0%                        | \$20,000                     |        |
| 15.010             | Control Building Plumbing / HVAC | \$50,000             | \$5,000                   | 10.00%      | \$5,000          |  | \$10,000  | 20.0%                        | \$40,000                     |        |
| 15.011             | Insulation                       | \$50,000             |                           |             |                  |  | \$0   | 0.0%                         | \$50,000                     |        |
| 15.012             | Temp Controls                    | \$80,000             | \$8,000                   |             |                  |  | \$8,000   | 10.0%                        | \$72,000                     |        |
| Subtotal for       | <b>Division 15</b>               | <b>\$2,142,000</b>   | <b>\$1,151,500.00</b>     |             | <b>\$227,200</b> | <b>\$175,268</b>                               | <b>\$1,553,968</b>                              | <b>72.55%</b>                | <b>\$588,032</b>             |        |
|                    |                                  |                      | check                     | \$1,151,500 |                  | Check  | \$1,553,968                                     |                              |                              |        |

| Item No.           | B<br>Description of Work      | C<br>Scheduled Value | D<br>Work Completed       |             | E<br>Amount        | F<br>Material Presently Stored (Not in D or E) | G<br>Total Completed and Stored To Date (D+E+F) | H<br>Percent Completed (G/C) | I<br>Balance To Finish (C-G) |        |
|--------------------|-------------------------------|----------------------|---------------------------|-------------|--------------------|--|---|------------------------------|------------------------------|--------|
|                    |                               |                      | From Previous Application | This Period |                    |  |   |                              |                              |        |
|                    |                               |                      |                           | Percent     |                    |  |   |                              |                              | Amount |
| <b>Division 16</b> |                               |                      |                           |             |                    |  |   |                              |                              |        |
| 16.001             | Electrical GC's               | \$30,000             | \$14,400                  | 6.00%       | \$1,800            |  | \$16,200  | 54.0%                        | \$13,800                     |        |
| 16.002             | Basic Materials               | \$100,000            | \$27,000                  | 6.00%       | \$6,000            |  | \$33,000  | 33.0%                        | \$67,000                     |        |
| 16.003             | Conduit and Fittings          | \$250,000            | \$30,000                  | 4.00%       | \$10,000           | \$20,000                                       | \$60,000  | 24.0%                        | \$190,000                    |        |
| 16.004             | Wire and Cable                | \$210,000            | \$27,300                  | 5.00%       | \$10,500           | \$110,103                                      | \$147,903                                       | 70.4%                        | \$62,097                     |        |
| 16.005             | Outlet Boxes                  | \$10,000             | \$3,000                   |             |                    |  | \$3,000   | 30.0%                        | \$7,000                      |        |
| 16.006             | Pull and Junction Boxes       | \$15,000             | \$9,000                   |             |                    |  | \$9,000   | 60.0%                        | \$6,000                      |        |
| 16.007             | Wiring Devices                | \$10,000             |                           |             |                    |  | \$0   | 0.0%                         | \$10,000                     |        |
| 16.008             | Electrical Motors             | \$15,000             | \$2,100                   |             |                    |  | \$2,100   | 14.0%                        | \$12,900                     |        |
| 16.009             | Disconnects                   | \$60,000             | \$6,000                   |             |                    | \$2,500  | \$8,500   | 14.2%                        | \$51,500                     |        |
| 16.010             | Grounding                     | \$10,000             |                           |             |                    |  | \$0   | 0.0%                         | \$10,000                     |        |
| 16.011             | Transformers                  | \$20,000             | \$4,800                   |             |                    | \$12,300                                       | \$17,100  | 85.5%                        | \$2,900                      |        |
| 16.012             | Panelboards                   | \$25,000             | \$3,000                   |             |                    | \$14,000                                       | \$17,000  | 68.0%                        | \$8,000                      |        |
| 16.013             | MCC's                         | \$410,000            | \$205,000                 | 5.00%       | \$20,500           | \$150,000                                      | \$375,500                                       | 91.6%                        | \$34,500                     |        |
| 16.014             | Transfer Switches             | \$50,000             | \$34,000                  | 32.00%      | \$16,000           |  | \$50,000  | 100.0%                       | \$0                          |        |
| 16.015             | Lighting                      | \$100,000            | \$70,000                  |             |                    |  | \$70,000  | 70.0%                        | \$30,000                     |        |
| 16.016             | Generator                     | \$160,000            | \$137,600                 | 13.00%      | \$20,800           |  | \$158,400                                       | 99.0%                        | \$1,600                      |        |
| 16.017             | Electrical Resistance Heating | \$25,000             | \$4,000                   |             |                    |  | \$4,000   | 16.0%                        | \$21,000                     |        |
| 16.018             | Software                      | \$135,000            |                           |             |                    | \$100,000                                      | \$100,000                                       | 74.1%                        | \$35,000                     |        |
| 16.019             | Control Panels                | \$670,000            | \$67,000                  | 30.00%      | \$201,000          | \$206,549                                      | \$474,549                                       | 70.8%                        | \$195,451                    |        |
| 16.020             | Fiber Optics                  | \$20,000             |                           |             |                    |  | \$0   | 0.0%                         | \$20,000                     |        |
| 16.021             | DO Analyzers                  | \$50,000             |                           | 27.00%      | \$13,500           |  | \$13,500  | 27.0%                        | \$36,500                     |        |
| 16.022             | Nitrate Analyzers             | \$60,000             |                           | 38.00%      | \$21,800           |  | \$21,600  | 36.0%                        | \$38,400                     |        |
| 16.023             | Ammonia Analyzers             | \$35,000             |                           | 16.00%      | \$5,600            |  | \$5,600   | 16.0%                        | \$29,400                     |        |
| 16.024             | Phosphorus Analyzers          | \$35,000             | \$3,500                   |             |                    |  | \$3,500   | 10.0%                        | \$31,500                     |        |
| 16.025             | LEL Gas Monitoring            | \$15,000             | \$6,300                   |             |                    |  | \$6,300   | 42.0%                        | \$8,700                      |        |
| 16.026             | Cable Junction Boxes          | \$35,000             |                           | 35.00%      | \$12,250           |  | \$12,250  | 35.0%                        | \$22,750                     |        |
| 16.027             | Control Stations              | \$15,000             | \$0,600                   |             |                    | \$9,152  | \$9,752   | 65.0%                        | \$5,248                      |        |
| 16.028             | Instrumentation               | \$115,000            | \$17,250                  |             |                    | \$40,291                                       | \$57,541  | 50.0%                        | \$57,459                     |        |
| 16.029             | Coordination Study            | \$15,000             |                           |             |                    |  | \$0   | 0.0%                         | \$15,000                     |        |
| Subtotal for       | Division 16                   | \$2,700,000          | \$671,850.00              |             | \$339,550          | \$664,895                                      | \$1,676,295                                     | 62.09%                       | \$1,023,705                  |        |
|                    |                               | check                | \$671,850                 |             |                    | Check  | \$1,676,295                                     |                              |                              |        |
|                    | <b>Grand Total</b>            | <b>\$16,598,200</b>  | <b>\$8,181,177</b>        |             | <b>\$1,454,650</b> | <b>\$2,653,126</b>                             | <b>12,288,953</b>                               | <b>74.04%</b>                | <b>\$4,309,247</b>           |        |
|                    |                               |                      |                           |             |                    |  | <b>12,288,953</b>                               |                              |                              |        |

# Windom, MN WWTF

## Stored Materials & Equipment Summary

Gridor Constr., Inc.  
3990 27th Street SE  
Buffalo, MN 55313



Pay Req. No. 12  
Period Ending: 10/31/2019

| Pay Item No.        | Pay Application Work Item        | Scheduled Value     | Previous Stored To Date | New Storage This Month | Vendor/Description for New Storage | Total Stored to Date | Previous installed to date | Installed this month | Total installed to date | Amount Remaining in Storage |
|---------------------|----------------------------------|---------------------|-------------------------|------------------------|------------------------------------|----------------------|----------------------------|----------------------|-------------------------|-----------------------------|
| <b>Grand Totals</b> |                                  | <b>\$16,598,200</b> |                         |                        |                                    |                      |                            |                      |                         |                             |
| 1.001               | Mobilization Insurance and Bonds | \$450,000           |                         |                        |                                    |                      |                            |                      |                         |                             |
| 1.001               | Allowances                       | \$421,000           |                         |                        |                                    |                      |                            |                      |                         |                             |
| Subtotal for        | <b>Division 1</b>                | <b>\$871,000</b>    |                         |                        |                                    |                      |                            |                      |                         |                             |

| <b>Division 2</b> |  |                    |                  |            |  |                  |                 |            |                 |                  |
|-------------------|--|--------------------|------------------|------------|--|------------------|-----------------|------------|-----------------|------------------|
| 2.001             | Erosion Control / Silt Fence           | \$30,000           |                  |            |  |                  |                 |            |                 |                  |
| 2.002             | Clear and Grub Site                    | \$35,000           |                  |            |  |                  |                 |            |                 |                  |
| 2.003             | Fine Grade and Restore Site            | \$300,000          |                  |            |  |                  |                 |            |                 |                  |
| 2.004             | Demo Labor and Material                | \$420,000          |                  |            |  |                  |                 |            |                 |                  |
| 2.005             | General Excavation                     | \$400,000          |                  |            |  |                  |                 |            |                 |                  |
| 2.006             | General Backfill Materials             | \$250,000          |                  |            |  |                  |                 |            |                 |                  |
| 2.007             | Pipe Lining - Alt #1                   | \$1,270,000        |                  |            |  |                  |                 |            |                 |                  |
| 2.008             | Pipe Lining - Alt #2                   | \$330,000          |                  |            |  |                  |                 |            |                 |                  |
| 2.009             | Fencing                                | \$20,000           |                  |            |  |                  |                 |            |                 |                  |
| 2.010             | Landscaping and Seedings               | \$25,000           |                  |            |  |                  |                 |            |                 |                  |
| 2.011             | Roads, Walks and Curbs                 | \$175,000          |                  |            |  |                  |                 |            |                 |                  |
| 2.012             | Site Utilities - Labor & Equipment     | \$315,000          |                  |            |  |                  |                 |            |                 |                  |
| 2.013             | Site Utilities - Material              | \$425,000          | \$366,370        |            |  | \$366,370        | \$75,000        |            | \$75,000        | \$291,370        |
| 2.014             | Manholes - Labor/ Equipment & Material | \$40,000           | \$29,007         |            |  | \$29,007         | \$18,762        |            | \$18,762        | \$10,245         |
| Subtotal for      | <b>Division 2</b>                      | <b>\$4,035,000</b> | <b>\$395,377</b> | <b>\$0</b> |  | <b>\$395,377</b> | <b>\$93,762</b> | <b>\$0</b> | <b>\$93,762</b> | <b>\$301,615</b> |

| <b>Division 3</b> |                                 |                    |                  |            |  |                  |                  |                |                  |                 |
|-------------------|---------------------------------|--------------------|------------------|------------|--|------------------|------------------|----------------|------------------|-----------------|
| 3.001             | F/P/I Concrete 4000 cy @ 450 cy | \$1,800,000        |                  |            |  |                  |                  |                |                  |                 |
| 3.002             | Rebar Materials                 | \$530,000          | \$189,303        |            |  | \$189,303        | \$180,927        | \$8,376        | \$189,303        |                 |
| 3.003             | Rebar Install                   | \$230,000          |                  |            |  |                  |                  |                |                  |                 |
| 3.004             | Precast Concrete / Hollowcore   | \$60,000           | \$21,855         |            |  | \$21,855         |                  |                |                  | \$21,855        |
| Subtotal for      | <b>Division 3</b>               | <b>\$2,620,000</b> | <b>\$211,158</b> | <b>\$0</b> |  | <b>\$211,158</b> | <b>\$180,927</b> | <b>\$8,376</b> | <b>\$189,303</b> | <b>\$21,855</b> |

| <b>Division 4</b> |                   |                  |            |            |  |            |            |            |            |            |
|-------------------|-------------------|------------------|------------|------------|--|------------|------------|------------|------------|------------|
| 4.001             | Masonry           | \$360,000        |            |            |  |            |            |            |            |            |
| Subtotal for      | <b>Division 4</b> | <b>\$360,000</b> | <b>\$0</b> | <b>\$0</b> |  | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> |

| <b>Division 5</b> |                         |                  |                  |            |  |                  |                 |                 |                 |                 |
|-------------------|-------------------------|------------------|------------------|------------|--|------------------|-----------------|-----------------|-----------------|-----------------|
| 5.001             | Misc Metals - Materials | \$240,000        | \$160,804        |            |  | \$160,804        |                 | \$75,000        | \$75,000        | \$85,804        |
| 5.002             | Misc Metals - Labor     | \$60,000         |                  |            |  |                  |                 |                 |                 |                 |
| 5.003             | Hatches                 | \$20,000         | \$14,716         |            |  | \$14,716         | \$14,716        |                 | \$14,716        |                 |
| Subtotal for      | <b>Division 5</b>       | <b>\$320,000</b> | <b>\$175,520</b> | <b>\$0</b> |  | <b>\$175,520</b> | <b>\$14,716</b> | <b>\$75,000</b> | <b>\$89,716</b> | <b>\$85,804</b> |

| <b>Division 6</b> |                   |                 |            |            |  |            |            |            |            |            |
|-------------------|-------------------|-----------------|------------|------------|--|------------|------------|------------|------------|------------|
| 6.001             | Carpentry         | \$10,000        |            |            |  |            |            |            |            |            |
| Subtotal for      | <b>Division 6</b> | <b>\$10,000</b> | <b>\$0</b> | <b>\$0</b> |  | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> |

# Windom, MN WWTF

## Stored Materials & Equipment Summary

Gridor Constr., Inc.  
3990 27th Street SE  
Buffalo, MN 55313



Pay Req. No. 12  
Period Ending: 10/31/2019

|                     |                             |                  |            |            |            |            |            |            |            |            |
|---------------------|-----------------------------|------------------|------------|------------|------------|------------|------------|------------|------------|------------|
| 7.001               | Dampproofing                | \$30,000         |            |            |            |            |            |            |            |            |
| 7.002               | Insulation / Vapor Barriers | \$35,000         |            |            |            |            |            |            |            |            |
| 7.003               | Roof System                 | \$70,000         |            |            |            |            |            |            |            |            |
| 7.004               | Caulking                    | \$15,000         |            |            |            |            |            |            |            |            |
| <b>Subtotal for</b> | <b>Division 7</b>           | <b>\$150,000</b> | <b>\$0</b> |

|                     |  |                 |            |            |            |            |            |            |            |            |
|---------------------|--|-----------------|------------|------------|------------|------------|------------|------------|------------|------------|
| 8.001               | Hollow Metal Doors Frames and Hardware | \$35,000        |            |            |            |            |            |            |            |            |
| 8.002               | Overhead Doors                         | \$15,000        |            |            |            |            |            |            |            |            |
| <b>Subtotal for</b> | <b>Division 8</b>                      | <b>\$50,000</b> | <b>\$0</b> |

|                     |  |                  |            |            |            |            |            |            |            |            |
|---------------------|--|------------------|------------|------------|------------|------------|------------|------------|------------|------------|
| 9.001               | Painting - Headworks                   | \$100,000        |            |            |            |            |            |            |            |            |
| 9.002               | Painting - Anerobix / Anoxic Basins    | \$70,000         |            |            |            |            |            |            |            |            |
| 9.003               | Painting - Rapid Mix Tank              | \$35,000         |            |            |            |            |            |            |            |            |
| 9.004               | Painting - Aeration Tanks 1-3          | \$110,000        |            |            |            |            |            |            |            |            |
| 9.005               | Painting - Clarifiers 1 & 2            | \$35,000         |            |            |            |            |            |            |            |            |
| 9.006               | Painting - Control Building            | \$40,000         |            |            |            |            |            |            |            |            |
| 9.007               | Painting - Filter Building             | \$25,000         |            |            |            |            |            |            |            |            |
| 9.008               | Painting - Chlorine / Post Aeration    | \$50,000         |            |            |            |            |            |            |            |            |
| 9.009               | Painting - Sludge Building / Biosolids | \$65,000         |            |            |            |            |            |            |            |            |
| <b>Subtotal for</b> | <b>Division 9</b>                      | <b>\$530,000</b> | <b>\$0</b> |

|                     |                    |                |            |            |            |            |            |            |            |            |
|---------------------|--------------------|----------------|------------|------------|------------|------------|------------|------------|------------|------------|
| 10.001              | Specialties        | \$5,000        |            |            |            |            |            |            |            |            |
| <b>Subtotal for</b> | <b>Division 10</b> | <b>\$5,000</b> | <b>\$0</b> |

|                     |                              |                    |                    |            |            |                    |                  |                  |                  |                    |
|---------------------|------------------------------|--------------------|--------------------|------------|------------|--------------------|------------------|------------------|------------------|--------------------|
| 11.001              | Horizontal End Suction Pumps | \$80,000           | \$63,343           |            |            | \$63,343           |                  |                  |                  | \$63,343           |
| 11.002              | Chemical Feed Equipment      | \$230,000          | \$150,000          |            |            | \$150,000          |                  |                  |                  | \$150,000          |
| 11.003              | Hydraulic Gates              | \$55,000           | \$21,514           |            |            | \$21,514           |                  |                  |                  | \$21,514           |
| 11.004              | Submersible Pumps            | \$50,000           | \$33,024           |            |            | \$33,024           |                  |                  |                  | \$33,024           |
| 11.005              | Recess Vortex Pumps          | \$110,000          | \$100,000          |            |            | \$100,000          |                  |                  |                  | \$100,000          |
| 11.006              | Rotary Lobe Pumps            | \$75,000           | \$62,986           |            |            | \$62,986           |                  |                  |                  | \$62,986           |
| 11.007              | Grit Removal Equipment       | \$160,000          | \$151,416          |            |            | \$151,416          |                  |                  |                  | \$151,416          |
| 11.008              | Fine Screen                  | \$275,000          | \$245,813          |            |            | \$245,813          |                  |                  |                  | \$245,813          |
| 11.009              | Clarifier Equipment          | \$250,000          | \$197,603          |            |            | \$197,603          | \$100,000        | \$97,603         | \$197,603        |                    |
| 11.010              | Blowers                      | \$375,000          | \$327,311          |            |            | \$327,311          |                  |                  |                  | \$327,311          |
| 11.011              | Fine Bubble Aeration         | \$100,000          | \$85,000           |            |            | \$85,000           |                  |                  |                  | \$85,000           |
| 11.012              | Sludge Heat Exchanger        | \$40,000           | \$35,000           |            |            | \$35,000           |                  | \$35,000         | \$35,000         |                    |
| 11.013              | Course Bubble Aeration       | \$40,000           | \$35,000           |            |            | \$35,000           |                  |                  |                  | \$35,000           |
| 11.014              | Rapid Mixers                 | \$40,000           | \$31,849           |            |            | \$31,849           |                  |                  |                  | \$31,849           |
| 11.015              | Submersible Mixers           | \$50,000           | \$45,084           |            |            | \$45,084           |                  |                  |                  | \$45,084           |
| 11.016              | Biosolids Tank Mixers        | \$75,000           | \$64,700           |            |            | \$64,700           | \$64,700         |                  | \$64,700         |                    |
| 11.017              | Lab Equipment                | \$10,000           |                    |            |            |                    |                  |                  |                  |                    |
| 11.018              | Samplers                     | \$20,000           |                    |            |            |                    |                  |                  |                  |                    |
| <b>Subtotal for</b> | <b>Division 11</b>           | <b>\$2,035,000</b> | <b>\$1,649,643</b> | <b>\$0</b> | <b>\$0</b> | <b>\$1,649,643</b> | <b>\$164,700</b> | <b>\$132,603</b> | <b>\$297,303</b> | <b>\$1,352,340</b> |

# Windom, MN WWTF

## Stored Materials & Equipment Summary

Gridor Constr., Inc.  
3990 27th Street SE  
Buffalo, MN 55313



Pay Req. No. 12  
Period Ending: 10/31/2019



|              |             |         |     |     |     |     |     |     |     |     |
|--------------|-------------|---------|-----|-----|-----|-----|-----|-----|-----|-----|
| 12.001       | Furnishings | \$3,200 |     |     |     |     |     |     |     |     |
| Subtotal for | Division 12 | \$3,200 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |

|              |                       |           |          |     |          |          |          |          |  |          |
|--------------|-----------------------|-----------|----------|-----|----------|----------|----------|----------|--|----------|
| 13.001       | Disc Filters          | \$730,000 | \$51,349 |     | \$51,349 |          |          |          |  | \$51,349 |
| 13.002       | FRP Wiers and Baffles | \$30,000  | \$25,000 |     | \$25,000 | \$15,000 | \$10,000 | \$25,000 |  |          |
| Subtotal for | Division 13           | \$760,000 | \$76,349 | \$0 | \$76,349 | \$15,000 | \$10,000 | \$25,000 |  | \$51,349 |

|              |              |         |     |     |     |     |     |     |     |     |
|--------------|--------------|---------|-----|-----|-----|-----|-----|-----|-----|-----|
| 14.001       | Davit Hoists | \$7,000 |     |     |     |     |     |     |     |     |
| Subtotal for | Division 14  | \$7,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |

|              |                                  |             |           |     |           |           |           |           |  |           |
|--------------|----------------------------------|-------------|-----------|-----|-----------|-----------|-----------|-----------|--|-----------|
| 15.001       | Int. DIP & FTGS - Material       | \$850,000   | \$308,614 |     | \$308,614 | \$100,000 | \$100,000 | \$200,000 |  | \$108,614 |
| 15.002       | Int. DIP & FTGS - Labor          | \$150,000   |           |     |           |           |           |           |  |           |
| 15.003       | Valves                           | \$500,000   | \$466,654 |     | \$466,654 | \$350,000 | \$50,000  | \$400,000 |  | \$66,654  |
| 15.004       | Misc Process Pipe - Matenal      | \$50,000    |           |     |           |           |           |           |  |           |
| 15.005       | Misc Process Pipe - Labor        | \$30,000    |           |     |           |           |           |           |  |           |
| 15.006       | Mechanical Insulation            | \$32,000    |           |     |           |           |           |           |  |           |
| 15.007       | Pre-treatment Plumbing / HVAC    | \$250,000   |           |     |           |           |           |           |  |           |
| 15.008       | Sludge Building Plumbing /HVAC   | \$50,000    |           |     |           |           |           |           |  |           |
| 15.009       | Filter Building Plumbing / HVAC  | \$50,000    |           |     |           |           |           |           |  |           |
| 15.010       | Control Building Plumbing / HVAC | \$50,000    |           |     |           |           |           |           |  |           |
| 15.011       | Insulation                       | \$50,000    |           |     |           |           |           |           |  |           |
| 15.012       | Temp Controls                    | \$80,000    |           |     |           |           |           |           |  |           |
| Subtotal for | Division 15                      | \$2,142,000 | \$775,268 | \$0 | \$775,268 | \$450,000 | \$150,000 | \$600,000 |  | \$175,268 |

|        |                               |           |           |  |           |  |  |  |  |           |
|--------|-------------------------------|-----------|-----------|--|-----------|--|--|--|--|-----------|
| 16.001 | Electrical GC's               | \$30,000  |           |  |           |  |  |  |  |           |
| 16.002 | Basic Materials               | \$100,000 |           |  |           |  |  |  |  |           |
| 16.003 | Conduit and Fittings          | \$250,000 | \$20,000  |  | \$20,000  |  |  |  |  | \$20,000  |
| 16.004 | Wire and Cable                | \$210,000 | \$110,103 |  | \$110,103 |  |  |  |  | \$110,103 |
| 16.005 | Outlet Boxes                  | \$10,000  |           |  |           |  |  |  |  |           |
| 16.006 | Pull and Junction Boxes       | \$15,000  |           |  |           |  |  |  |  |           |
| 16.007 | Wiring Devices                | \$10,000  |           |  |           |  |  |  |  |           |
| 16.008 | Electrical Motors             | \$15,000  |           |  |           |  |  |  |  |           |
| 16.009 | Disconnects                   | \$60,000  | \$2,500   |  | \$2,500   |  |  |  |  | \$2,500   |
| 16.010 | Grounding                     | \$10,000  |           |  |           |  |  |  |  |           |
| 16.011 | Transformers                  | \$20,000  | \$12,300  |  | \$12,300  |  |  |  |  | \$12,300  |
| 16.012 | Panelboards                   | \$25,000  | \$14,000  |  | \$14,000  |  |  |  |  | \$14,000  |
| 16.013 | MCC's                         | \$410,000 | \$150,000 |  | \$150,000 |  |  |  |  | \$150,000 |
| 16.014 | Transfer Switches             | \$50,000  |           |  |           |  |  |  |  |           |
| 16.015 | Lighting                      | \$100,000 |           |  |           |  |  |  |  |           |
| 16.016 | Generator                     | \$160,000 |           |  |           |  |  |  |  |           |
| 16.017 | Electrical Resistance Heating | \$25,000  |           |  |           |  |  |  |  |           |

# Windom, MN WWTF

## Stored Materials & Equipment Summary

Gridor Constr., Inc.  
3990 27th Street SE  
Buffalo, MN 55313



Pay Req. No. 12  
Period Ending: 10/31/2019

| Pay Item No. | Pay Application Work Item | Scheduled Value | Previous Stored To Date | New Storage This Month | Vendor/Description for New Storage | Total Stored to Date | Previous Installed to Date | Installed this month | Total Installed to Date | Amount Remaining in Storage |
|--------------|---------------------------|-----------------|-------------------------|------------------------|------------------------------------|----------------------|----------------------------|----------------------|-------------------------|-----------------------------|
| 16.018       | Softwear                  | \$135,000       | \$100,000               |                        |                                    | \$100,000            |                            |                      |                         | \$100,000                   |
| 16.019       | Control Panels            | \$670,000       | \$206,549               |                        |                                    | \$206,549            |                            |                      |                         | \$206,549                   |
| 16.020       | Fiber Optics              | \$20,000        |                         |                        |                                    |                      |                            |                      |                         |                             |
| 16.021       | DO Analyzers              | \$50,000        |                         |                        |                                    |                      |                            |                      |                         |                             |
| 16.022       | Nitrate Analyzers         | \$60,000        |                         |                        |                                    |                      |                            |                      |                         |                             |
| 16.023       | Ammonia Analyzers         | \$35,000        |                         |                        |                                    |                      |                            |                      |                         |                             |
| 16.024       | Phosphorus Analyzers      | \$35,000        |                         |                        |                                    |                      |                            |                      |                         |                             |
| 16.025       | LEL Gas Monitoring        | \$15,000        |                         |                        |                                    |                      |                            |                      |                         |                             |
| 16.026       | Cable Junction Boxes      | \$35,000        |                         |                        |                                    |                      |                            |                      |                         |                             |
| 16.027       | Control Stations          | \$15,000        | \$9,152                 |                        |                                    | \$9,152              |                            |                      |                         | \$9,152                     |
| 16.028       | Insturmentation           | \$115,000       | \$40,291                |                        |                                    | \$40,291             |                            |                      |                         | \$40,291                    |
| 16.029       | Coordination Study        | \$15,000        |                         |                        |                                    |                      |                            |                      |                         |                             |
| Subtotal for | Division 16               | \$2,700,000     | \$664,895               | \$0                    |                                    | \$664,895            | \$0                        | \$0                  | \$0                     | \$664,895                   |

**Grand Totals**                      **\$16,598,200**                      **\$3,948,210**                      **\$0**                      **\$3,948,210**                      **\$919,105**                      **\$375,979**                      **\$1,295,084**                      **\$2,653,126**