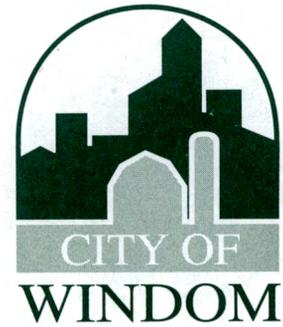


Council Meeting
Tuesday, July 2, 2019
City Council Chambers
6:30 p.m.
AGENDA



Call to Order
Pledge of Allegiance

1. Consent Agenda
 - Minutes
 - Council Minutes – June 18, 2019
 - EDA – June 7, 2019
 - Planning Commission – June 11, 2019
 - Community Center Commission – June 17, 2019
 - Utility Commission – June 26, 2019
 - Exempt Gambling Permit – Windom Youth Hockey Association
 - Regular Bills
2. Department Heads
3. Red Rock Rural Water Agreement
4. Mutual Aid Agreement – Cottonwood County
5. Petition for Annexation - Avera
6. Ambulance Replacement – Approve Specs and Advertise for Bids
7. Personnel Items
 - EMT/Fire Short-Term Health Insurance Coverage
 - Resignation/Retirement Letter – Arena Director
8. New Business
9. Old Business
10. Wastewater Treatment Facility Improvement Project
 - Change Order # 1
 - Contractor Payment – Gridor Construction #8 - \$1,497,049
11. Council Comments
12. Adjourn



**Regular Council Meeting
City Hall, Council Chamber
June 18, 2019
6:30 p.m.**

1. Call to Order:

The meeting was called to order by Mayor Dominic Jones

2. Roll Call:

Council Present: Mayor Dominic Jones, JoAnn Ray, Marv Grunig, Rod Byam, Jenny Quade and James Nelson

Council Absent: None

City Staff Present: Steve Nasby, City Administrator; Jason Sykora, Electric Superintendent; Chelsie Carlson, Finance Director; Drew Hage, Development Director & Scott Peterson, Police Chief

3. Pledge of Allegiance

4. Moment of Silence:

Council observed a moment of silence to honor the families of Patricia Baloun and Caleb Hanson.

5. Consent Agenda:

- Minutes
 - Council Minutes – June 4, 2019
 - HRA – May 8, 2019
 - Street Committee – June 6, 2019
 - Library Board – June 11, 2019
- Amplification Permit – Summer Stevens
- Regular Bills

Motion by Ray second by Quade approving the Consent Agenda. Motion carried 5 – 0.

6. Amendment to Agenda:

Mayor Jones would like to add a Gaming License consideration for the Windom Youth Hockey Association under New Business.

Motion by Nelson second by Grunig approving an Amended Agenda. Motion carried 5 – 0.

7. Department Heads:

None.

8. Residential Tax Abatement – Public Hearing – 3055 Matthew Drive:

Drew Hage, Development Director, explained that an application was received to build a new single-family home at 3055 Matthew Drive and the applicants have met all statutory guidelines. A Public Hearing is needed to approve the five-year abatement of taxes at an estimation of \$15,320 (City portion). Hage then recommended adopting the Resolution.

Jones opened the public hearing at 6:35 pm.

No comments were received.

Jones closed the public hearing at 6:36 pm.

Council Member Grunig introduced the Resolution No. 2019-38, entitled “RESOLUTION APPROVING TAX ABATEMENT FOR CERTAIN PROPERTY PURSUANT TO MINNESOTA STATUTE §469.1813” and moved its adoption. The resolution was seconded by Nelson and on roll call vote: Yes: Byam, Grunig, Nelson, Quade, and Ray. No: None. Absent: None. Abstain: None. Resolution passed 5 – 0.

9. TIF District 1-22 – Public Hearing:

Hage stated that this is a modification of Development District TIF #1 which is the whole City, to establish TIF District 1-22 (“TIF 1-22”) and adopt the tax increment financing plan for TIF District 1-22. TIF 1-22 will be a new redevelopment area already approved by Council at the April 16, 2019 meeting. A public hearing is needed before Council can adopt this Resolution. Hage phoned Christopher Virta of Fryberger, Buchanan, Smith & Frederick P.A., the City of Windom’s TIF attorney, to deliver some information about the TIF. The following information was highlighted:

- Redevelopment area includes the Cemstone area, property owned by Brian Bosshart and Dennis Rode, the gravel parking lot in the Windom Rec Area, that portion of Cottonwood Lake Drive adjacent to the Overflow Lot and running south to its intersection with County Road 13, Water Treatment Plant, Overflow Lot and paved parking lot south of the Community Center
- Objective is to increase tax capacity in the area through redevelopment
- Current Annual Tax capacity is \$10,000 and after build out is potentially \$350,000
- The City could secure up to \$7.7 million in bonds to finance improvements over the life of the District, capture the taxes and pay ourselves back for the eligible expenditures
- TIF proceeds (from the New Apartment Complex) will be used to fund additional redevelopment in the District
- Improvement (new) tax dollars are used by TIF, existing taxes stay with County, City & School
- 25 year District from the 1st tax increment receipt

Grunig asked if Ehlers & Associates verified the tax projections. Hage replied that they worked together on the estimations along with information from the County Assessor.

Jones opened the public hearing at 6:46 pm.

No comments were received.

Jones closed the public hearing at 6:47 pm.

Council Member Grunig introduced the Resolution No. 2019-39, entitled “RESOLUTION ADOPTING A MODIFICATION TO THE DEVELOPMENT PROGRAM FOR DEVELOPMENT DISTRICT NO. 1, AND ESTABLISHING TAX INCREMENT FINANCING DISTRICT NO. 1-22 THEREIN, AND ADOPTING A TAX INCREMENT FINANCING PLAN THEREFOR.” and moved its adoption. The resolution was seconded by Byam and on roll call vote: Yes: Quade, Byam, and Grunig. No: Nelson and Ray. Absent: None. Abstain: None. Resolution passed 3 – 2.

Council Member Byam introduced the Resolution No. 2019-40, entitled “RESOLUTION AUTHORIZING AN INTERFUND LOAN FOR ADVANCE OF CERTAIN COSTS IN CONNECTION WITH TAX INCREMENT FINANCING DISTRICT NO. 1-22” and moved its adoption. The resolution was seconded by Grunig and on roll call vote: Yes: Grunig, Byam, and Quade. No: Ray and Nelson. Absent: None. Abstain: None. Resolution passed 3 – 2.

10. 2018 City Audit – Clifton Larson Allen:

Craig Popenhagen, Clifton Larson Allen, presented the Council with his review of the City Audit. He stated that the process went well and was “clean” in his opinion. Highlights were as follows:

- Financial statements – unmodified opinion (clean)
- Minnesota legal compliance – no findings
- Cooperative communications with management
- Future changes included a Federal Single Audit - Federal Grant Dollars
- All leases will be included on balance sheets
- Steady tax levy
- 2017 Tax levy ranking is 122/228 in cities with 2,500 or more in population
- Telecom expenses are covering the capital costs
- Liquor fund generating income, ranking 73/190 in gross margin profit
- Arena/Community Center are tax supported operations
- Long-term Obligations are decreasing overall – with new bonds issued for the Arena Ice Project and Land Purchase for TIF 1-19
- City is in good financial position

Grunig asked if the Federal Audit is on all funds and the cost of the additional service.

Popenhagen replied the audit will only be on the Federal monies associated with the specific project and the cost should be minimal.

Grunig requested the auditor to provide a positive and negative from the audit. Popenhagen said the City of Windom’s tax levy has remained fairly stable and middle ranking per capita. He mentioned the Telecom Funding rate structure revamping is heading in the right direction, but it is taking some time.

Popenhagen mentioned the Community Center and Arena tax contributions have been consistent, with the exception of the recent Arena Ice Project receiving some extra funds.

Motion by Ray second by Nelson to approve the 2018 City Audit. Motion carried 5 – 0.

11. Development Agreement & Resolution – Market Rate Apartments:

Hage, along with Virta (telephonically) provided a review of the proposed Contract for Private Redevelopment with Heritage LLC and McMereditth Development Inc. Council recently chose this developer along with adopting an Ordinance authorizing the sale of 1685 North Redding Avenue to said Developer. This is a Pay-Go TIF; the Developer would pay taxes in and then be reimbursed those tax monies. Only added value to the land is TIF eligible. Hage noted the first payment date should be changed to August 1, 2022 to continue through the earlier of December 31, 2030 or the date the Developer has been paid the Reimbursement Amount. He also pointed out in Section 2.3 Minimum Improvements, the Developer will have to provide a Market-Rate, non-Subsidized building with a minimum of 40 units and use specific products approved by the City Building Official and the Development Director. Construction of the improvements shall commence by September 15, 2019. The Completion Date for the construction of the apartment building is on or before December 31, 2020. As Council approved the TIF District earlier tonight, staff is recommending adopting a Resolution approving this assistance to help the Developer and approve the proposed Contract for Private Redevelopment.

Byam asked when the \$75,000 for the lot purchase will be paid to the City. Nasby said it will take approximately 7 years based on the current tax projections.

Council Member Grunig introduced the Resolution No. 2019-41, entitled “RESOLUTION APPROVING ASSISTANCE TO HERITAGE LLC AND MCMEREDITH DEVELOPMENT, INC.” as amended and contingent upon City Attorney review and moved its adoption. The resolution was seconded by Byam and on roll call vote: Yes: Grunig, Byam, and Quade. No: Ray and Nelson. Absent: None. Abstain: None. Resolution passed 3 – 2.

12. Tax Forfeited Property – 2019 Resolution:

Council Member Nelson introduced the Resolution No. 2019-42, entitled “A RESOLUTION APPROVING THE SALE OF TAX-FORFEITED PARCEL AT PUBLIC AUCTION” and moved its adoption. The resolution was seconded by Ray and on roll call vote: Yes: Nelson, Grunig, Byam, Quade, and Ray. No: None. Absent: None. Abstain: None. Resolution passed 5 – 0.

13. Electric Department – Apprentice Agreement:

Jason Sykora, Electric Superintendent, would like Council to approve the Apprenticeship Agreement with the State. Sykora has worked with the State, MMUA and the IBEW Union to finalize the Standards of Apprenticeship. By having this Agreement, Windom will be able to attract potential employees and help them get their journeyman license. The Personnel Committee and the Utility Commission have both reviewed and approved the Agreement.

Jones asked if the State will accept this Agreement. Sykora said yes.

Motion by Grunig second by Byam to approve Apprentice Agreement as presented by the Electric Department. Motion carried 5 – 0.

14. Hiring Recommendations:

Sykora is recommending Council hire Conner Knigge as an apprentice lineworker.

Motion by Ray second by Quade to approve hiring Conner Knigge as an apprentice lineworker pending Utility Commission Approval. Motion carried 5 – 0.

Motion by Ray second by Nelson to approve hiring Juana Soleta as On-Call Help for the Community Center at the Non-Union part-time new hire rate of \$12.50. Motion carried 5 – 0.

15. Designation of Use – 2005 Jeep:

Nasby explained that the Police Department purchased the Jeep in 2005 for their use. Since then it has been used primarily by the Police Department and temporarily as a general fleet vehicle. The Police Department has since purchased newer vehicles and rotated their fleet and is no longer using this vehicle. City Staff is recommending that Council designate the use of the Jeep. The two potential uses are to replace the mid-1990's Airport Courtesy Car or designate the unit for the Community Center Director to use in sales calls\marketing.

Motion by Byam second by Nelson to approve the use of the 2005 Jeep to be used for the Community Center to use in sales\marketing. Motion carried 5 – 0.

16. New Business:

Council discussed the July 2nd City Council meeting and whether to continue with the scheduled meeting. Consensus of the Council that the meeting will be held as scheduled.

Windom Youth Hockey Association turned in a Gaming License request today for approval. As Council will be holding the July 2nd meeting, the Council agreed to table this license.

Motion by Ray second by Grunig to table the Gaming License request to July 2nd. Motion carried 5 – 0.

17. Old Business:

None.

18. Council Comments:

Ray expressed disappointment in the recent tree damage at the Windom Recreation Area. She encouraged anyone that knows of the vandal to contact the Police Department.

Nelson concurred in the displeasure of the vandalism. He would like to know if Council could entertain offering a reward to catch this person.

Scott Peterson, Police Chief, stated that the City of Windom is a member of Crime Stoppers. Citizens can call them and remain anonymous.

Preliminary

Byam encouraged the public to be watchful of all the children moving throughout town. He would like the Telecom Committee to explore the future needs of the community. Byam noted speaking with the City's engineer at DGR and stated that new developments should have water retention in the Ordinance. Byam would like to see a Camping Survey be placed in Utility Bills to see if there is public interest.

Nelson told the public to not cross railroad tracks when the barriers are coming down. Grunig asked about the Street Department minutes and if the list of Streets were all included in the 2020 Street Project. Ray stated that it is a preliminary list and discussions are on-going.

19. Adjournment:

Mayor Jones adjourned the meeting by unanimous consent at 8:02 p.m.

Dominic Jones, Mayor

Attest: _____
Steve Nasby, City Administrator

ECONOMIC DEVELOPMENT AUTHORITY OF WINDOM
MINUTES
JUNE 7, 2019

1. Call to Order: The meeting was called to order by President Betsy Herding at 12:00 noon.

2. Roll Call & Guest Introductions:

EDA Commissioners: Betsy Herding, Rick Clerc, Justin Espenson and Marv Grunig.
Absent: Rod Byam.

Also Present: EDA Staff – Drew Hage, EDA Executive Director, and Mary Hensen, Admin. Asst.;
Kathy Hanson, WADC Liaison; Kevin Stevens, Co. Comm. Liaison; Scott Burdorf and Jon Koenen (Van Binsbergen and Associates), and Rahn Larson (“Citizen”).

3. Approval of Minutes: May 13, 2019

Motion by Commissioner Clerc, seconded by Commissioner Grunig, to approve the Minutes of the EDA Meeting held on May 13, 2019. Motion carried 4-0.

4. River Bluff Townhomes – Annual Report: Scott Burdorf and Jon Koenen with Van Binsbergen & Associates were in attendance to present the annual report on the EDA’s River Bluff Townhomes. Mr. Burdorf said that 2018 had been another good year for the townhomes. The annual inspections were conducted today and the property is in good shape. Mr. Burdorf distributed copies of the year-end financials from December 31, 2018, and reviewed these statements with the Board. He advised that the additional expenses in 2018 related mainly to furniture, appliance and flooring replacements. Typically the tenants at the townhomes are long-term tenants. When they leave the property, VB makes any necessary updates and replacements to the furniture, appliances, flooring, etc. Some of the units still had the original flooring, water heaters, etc. He said that the smoke detectors were replaced in all of the units in 2018. There have only been 2 turnovers in tenants from January 2018 through the present time. The units are full and they have received no notices of pending vacancies. He updated the Board concerning the change in the maintenance man for the property as the previous person had secured a full-time job. Mike McLaughlin was retained to conduct the maintenance of the property and began his duties on June 7th. Jon Koenen handles the applications and certifications for the townhomes. There are currently 3 names on the waiting list. There was a discussion concerning current market rate rental rates. Mr. Koenen advised that considering the income levels restrictions for eligibility for rental of the units, the property is where it should be on rental rates. He reiterated that market-rate properties can accept people that the townhomes cannot because of the income ceiling for the tenants. At the townhomes, the tenants pay for utilities except for sewer and water, garbage pickup, and softner salt. Mr. Burdorf advised that as a management company, they would rather see smaller rent increases as opposed to a large increase all at once. Director Hage said that he had attended a Minnesota Housing Finance Authority Meeting on Wednesday and they were discussing the effect rental rates for existing property has on new projects. He would like to see the rental rates on City’s projects keep moving in the market. At this time, Mr. Koenen did not feel that a slight increase would cause the townhomes to lose any of the current tenants.

Motion by Commissioner Clerc, seconded by Commissioner Espenson, to approve rent increases for the River Bluff Townhomes of \$10 per month for 2-bedroom units and \$15 per month for 3-bedroom units effective September 1, 2019. Motion carried 4-0.

5. Drainage Issue – North Windom Industrial Park: Director Hage advised that there are some water drainage issues involving Lots 3 and 4 of Block 2 in NWIP. Water is collecting on Sioux City Inspection’s property (Lot 4) and is causing issues on Highway 71 Storage’s property (Lot 3). The main

issue is a soft driveway on Lot 3. The Board was provided with an aerial picture of the area. Director Hage met with Cheley Smith (Highway 71 Storage), Brad Winters (SCI), and Scott Veenker regarding this issue. These are privately-owned lots. There is adequate storm sewer infrastructure on Trotter Court. Director Hage is recommending a curb cut on a portion of Trotter Court adjacent to Lot 4 and digging of a small trench to allow the ponding on Lot 4 to drain to the curb cut and into the storm sewer system on Trotter Court. Pending approval by the Board, Negen Construction has agreed to do the work for a minimal charge (less than \$200) at the time they install the pad for the backup generator for the lift station in NWIP. In response to a question, Director Hage indicated that this is a temporary fix until there is development on Lot 5 when a tile line will need to be installed from Lot 5 across the easement areas in the boundaries between Lots 3 and 4. Consensus of the Board was to complete the proposed drainage solution at EDA's cost.

6. Cemstone Redevelopment Area

A. Redevelopment TIF District 1-22: The proposed new TIF District No. 1-22 ("Cemstone District") encompasses the paved parking lot south of the Community Center, the overflow parking lot, the lot where the City's water plant is situated, that portion of Cottonwood Lake Drive which is adjacent to (and East of) the overflow parking lot and running South to its intersection with County Road 13, the gravel parking lot and a grassy/gravel drive area adjacent to the City's water tower located in the Northeast corner of the Windom Recreation Area, the Cemstone property, and property owned by Brian Bosshart and Dennis Rode situated Northeast of the Cemstone property.

On May 7th, the City Council adopted a resolution calling for the a public hearing to be held June 18th on the Modification to the Development Program for Development District No. 1 and the proposed establishment of Tax Increment Financing District No. 1-22. On June 18th, the City Council will also consider a resolution establishing the new TIF District and approving the TIF Plan and an interfund loan resolution authorizing reimbursement of the City/EDA for eligible expenses advanced in this TIF District.

The EDA Board received a copy of the TIF Plan for the new TIF District (1-22) and a proposed resolution adopting the TIF Plan. Director Hage reviewed Ehlers' projections in the TIF Plan including the estimated gross annual real estate taxes to be generated by the TIF District when buildout has been completed. He advised that tax increment generated by the new apartment building will be used to reimburse the Developer for eligible expenses and also for bond payments on new infrastructure to be installed on the Cemstone parcel. Other potential uses for tax increment generated by the District (in excess of the amounts used for those two purposes) would be a mill and overlay of the portion of Cottonwood Lake Drive that is adjacent to the overflow parking lot and continues southward to its intersection with County Road 13, repaving parking lot south of Community Center, paving the parking lot in the Windom Rec Area, etc.

There was a brief discussion concerning the potential timeline for excess tax increment. Director Hage advised that it is dependent on bond costs and how the costs for the project and payments are structured, etc. After further discussion, the following action was taken.

Resolution introduced and motion by Commissioner Grunig, seconded by Commissioner Clerc, to adopt EDA Resolution No. 2019-03, entitled "Resolution Adopting a Modification to the Development Program for Development District No. 1, Establishing Tax Increment Financing District No. 1-22 Therein, and Adopting a Tax Increment Financing Plan Therefor".

Upon roll call vote being taken, the following voted in favor thereof: Commissioners Grunig, Clerc, Herding, and Espenson; the following voted against the same: None; and the following were absent: Commissioner Byam. (The Resolution was adopted.)

7. North Windom Industrial Park

A. Closed Session – Land Negotiations

(Parcel Nos. 25-556-0060, 25-556-0070, 25-025-0200)

Director Hage said that because the EDA Board will be discussing negotiations concerning the above parcels, the Board will go into closed session.

Present for Closed Session: Betsy Herding, Rick Clerc, Justin Espenson, Marv Grunig, Drew Hage, Kathy Hanson, Kevin Stevens, and Mary Hensen.

Motion by Commissioner Espenson, seconded by Commissioner Clerc, authorizing the Board to go into closed session. Motion carried 4-0.

President Herding closed the meeting to the public at 12:26 p.m.

Motion by Commissioner Espenson, seconded by Commissioner Clerc, authorizing the President to re-open the meeting to the public. Motion carried 4-0.

President Herding re-opened the meeting to the public at 12:47 p.m.

Recap of Closed Session by Director Hage: The EDA went into closed session to negotiate on land in the North Windom Industrial Park (Lots 1 and 2, Block 2) and discussed a potential land swap with Cemstone for a specific number of acres. No action taken.

B. Land Swap Agreement: Director Hage advised that the EDA is discussing a land swap with Cemstone for a number of acres in the parcel. There are a number of timelines in the proposed agreement that we are working through but no action at this point.

C. Old Billboard: The existing billboard is faded and the wrap needs to be replaced on both sides of the billboard. Director Hage said that he had talked with the Electric Department about removing the current wrap on the billboard. He reported that he had contacted the current businesses in NWIP and they are not interested in using the billboard for advertising. Highway 71 Storage has a smaller sign below the billboard they would like to maintain. Director Hage recommended white lettering on a dark background. There was a discussion regarding use of the billboard to market the South 80 acres and possibly businesses. Commissioner Clerc suggested contacting Avery or Lamar concerning marketing and managing slots on the billboard for the EDA.

8. Old Business – In response to a question, Director Hage provided a brief update regarding the status of the Shopko property. In response to a question, Director Hage indicated that Staff would follow-up to verify that an invoice had been sent to the School District concerning their share of the costs for the platting, etc. of Prairie Meadow Subdivision.

9. Miscellaneous Information

A. River Bluff Townhomes – Monthly Financial Report: The Board received copies of the April 2019 Financials provided by Van Binsbergen & Associates.

10. Adjourn: On consensus, President Herding adjourned the meeting at 12:58 p.m.

Attest: _____
Drew Hage, EDA Executive Director

Justin Espenson, Secretary-Treasurer

**CITY OF WINDOM
PLANNING COMMISSION
MINUTES
JUNE 11, 2019**

1. Call to Order: The meeting was called to order by Chairperson Wahl at 7:03 p.m.

2. Roll Call & Guest Introductions:

Planning Commission: Marilyn Wahl, Lorri Cole, Dale Friesen, Carol Hartman, Brett Mattson, and Council Liaison Mayor Dominic Jones.

Absent: Ben Derickson, Andy Harries, and Greg Pfeffer.

Also Present: B&Z Staff: Mary Hensen (Admin. Asst.).

3. Approval of Minutes:

Motion by Commissioner Hartman, seconded by Commissioner Mattson, and carried to approve the Planning Commission Minutes for the meeting held on April 9, 2019. Motion carried 5-0.

4. Review of TIF Plans

A. Modified Program for Development District No. 1

B. Tax Increment Financing Plan for TIF District No. 1-22

C. Resolution

The EDA has requested that the City establish a new redevelopment tax increment financing ("TIF") district which encompasses the paved parking lot south of the Community Center, the overflow parking lot, the lot where the City's water plant is situated, that portion of Cottonwood Lake Drive which is adjacent to (and East of) the overflow parking lot and running South to its intersection with County Road 13, the gravel parking lot and a grassy/gravel drive area adjacent to the City's water tower located in the Northeast corner of the Windom Recreation Area, the Cemstone property, and property owned by Brian Bosshart and Dennis Rode situated Northeast of the Cemstone property.

The Commissioners had received a copy of the Modified Program for Development District No. 1 and the Tax Increment Financing Plan for TIF District No. 1-22 for the purpose of review of the Program and Plan to determine their conformity with the general plans for the development and redevelopment of the City as described in the City's Comprehensive Plan. Development District No. 1 is the entire City of Windom and within the Development District, there are numerous smaller TIF districts. The proposed new TIF District No. 1-22 is a redevelopment TIF District.

Admin. Asst. Hensen provided background information regarding tax increment financing (TIF), the purposes of establishing a new TIF District, how tax increment is generated, eligible uses for tax increment, potential uses for the tax increment to be generated by this new TIF District, and an overview of highlights of the proposed TIF Plan for this new TIF District. The Commissioners discussed the proposed TIF Plan. After review of the documents and information presented and further discussion, the following action was taken.

Resolution introduced and motion by Commissioner Friesen, seconded by Commissioner Cole, to adopt Planning Commission Resolution No. 2019-01, entitled "RESOLUTION OF THE CITY OF WINDOM PLANNING COMMISSION FINDING THAT A MODIFICATION TO THE DEVELOPMENT PROGRAM FOR DEVELOPMENT DISTRICT NO. 1 AND A TAX INCREMENT FINANCING PLAN FOR TAX

INCREMENT FINANCING DISTRICT NO. 1-22 CONFORM TO THE GENERAL PLANS FOR THE DEVELOPMENT AND REDEVELOPMENT OF THE CITY”.

Upon roll call vote being taken, the following voted in favor thereof: Commissioners Hartman, Mattson, Wahl, Cole, and Friesen; the following voted against the same: None; Commissioners Derickson, Harries, and Pfeffer were not present for the vote. The Resolution was adopted.

5. CUP/PUD – Guardian Inn Property – Update: Admin. Asst. Hensen provided an update of the City Council’s action on this application. On May 7, 2019, the City Council approved the conditional use permit to allow a planned unit development in the B-2 “Highway Business District”. The City Council also approved the planned unit development which includes the general concept plan for the conversion of the 32 hotel rooms in the two single-story buildings into one-bedroom apartments and the main building into a future group home. Mayor Jones advised that pursuant to the request of an adjacent property owner, the City Council added a condition on the approval requiring the Developer to install a fence (a “living fence” or vegetative screening) on the southern property line of the property at 1955 First Avenue.

The next steps include submission of a development plan or final plan by the Developer concerning the specifics of this project. This plan is to be submitted for review by the Planning Commission and subsequent review by the City Council.

Due to a delay in the closing on the purchase of the property, the Applicant/Developer (River Center Properties, LLC) has e-mailed the Building & Zoning Office to formally request a 60-day extension to submit the proposed final plan for the Guardian Inn Project. After further discussion, the following action was taken.

Motion by Commissioner Cole, seconded by Commissioner Hartman, to grant a 60-day extension to River Center Properties, LLC (Developer for property at 1955 First Avenue) to submit the proposed final plan for the Guardian Inn Project. Motion carried 5-0.

6. Other Business/Reports: None.
7. Unfinished Business: None.
8. New Business: The next Planning Commission Meeting is scheduled for Tuesday, July 9th.
9. Planning Commission Comments, Concerns, Suggestions: None.
10. Adjourn: On consensus, the meeting was adjourned at 7:32 p.m.

Marilyn Wahl, Chairperson

Attest: _____
Mary Hensen, B&Z Admin. Asst.

Community Center Commission Minutes
Monday June 17, 2019

1. Call to Order: The meeting was called to order by President Wayne Maras at 5:30 p.m.

2. Roll Call: President: Wayne Maras
CC Director: Spencer Winzenried
Commission Members: Linda Stuckenbroker
Mitch Voehl
Lenny Thiner
Jim Crunch Rosenkranz-Absent
Commission Liaisons: Rod Byam-Absent
Jo Ann Ray
City Administrator: Steve Nasby-Absent
EDA Director: Drew Hage-Absent
Public: Lois Eigenberg

3. Approval of Minutes:

Motion by Mitch Voehl, seconded by Lenny Thiner to approve the April 15 and April 29, 2019 Community Center Commission Minutes. Motion carried 4-0.

4. Additions to the agenda:

a. Rental Surveys were all very good.

5. President's Report:

No Report available

6. Director's Report:

- a. Referral Bonus- WCC Director Winzenried brought up referral bonus for new rentals- \$100.00 for full gym or half gym. **Motion by Mitch Voehl, seconded by Lenny Thiner to approve the referral bonus. Motion carried 4-0.**
- b. On Line Marketing Campaign- WCC Director Winzenried presented a marketing online idea possibly pairing with other businesses and to discuss previous presentation prior to WCC Director hiring.
- c. New Hire on Call-Juana Soleta was hired

7. Resource Management:

Schedule of Events: Were Reviewed

Income & Expense: Were Reviewed

Motion by Lenny Thiner, seconded by Mitch Voehl to approve Schedule of

Events and Income and Expense Sheets. Motion Carried 4-0.

8. Miscellaneous:

- a. Swag and Backdrop Update-WCC Director Winzenried updated Commission on new items that were purchased.

9. Open Forum:

10. Next Meeting:

Monday July 15, 2019 @ 5:30 pm

Adjourn:

Motion by Mitch Voehl, seconded by Linda Stuckenbroker , to adjourn the meeting at 6:00 pm. Motion carried 4-0.

Wayne Maras, WCC President

Linda Stuckenbroker, WCC Secretary

Attest: _____
Spencer Winzenried, WCC Director

UTILITY COMMISSION MINUTES

Windom Community Center

June 26, 2019

Call Meeting to Order: The Utility Commission meeting was called to order at 10:00 a.m.

Members Present: Utility Commission Chairperson: Mike Schwalbach
Members Present: Tom Riordan, Glen Francis (arrived 10:10 a.m.)
Member Absent: None
City Council Liaison: Marv Grunig
Staff Present Mike Haugen, Water\Wastewater Superintendent; Jason Sykora, Electric Superintendent;

APPROVE MINUTES

Motion by Riordan second by Schwalbach to approve the May 22, 2019 minutes. Motion carried 2-0.

ELECTRIC ITEMS

Transmission Study - DGR

DGR completed assessment of the 69-KV transmission system and provided a cost estimate to reconstruct the system. Dennis Haselhoff from DGR was present to discuss two options for transmission line reconstruction. Option A is to reconstruct the exiting T-Lines and Option B is to reconstruct existing south T-Line and to replace existing East T-Line with a new T-line to the north of the city for a possible future substation. Included in estimates are all new poles, conductor, insulators and hardware. DGR provided price comparisons for wood versus steel poles. The Commission is interested in replacing the East T-Line and routing a line north for a possible future substation. They directed Sykora and DGR to further explore this option while staying within the 2019 budget for this project. Grunig also requested Sykora research recoverable amount on Attachment O for this transmission investment.

Linenman New Hire

Sykora requested Commission approval to hire Connor Knigge as Apprentice Line Worker to replace Lucas Christians who accepted a position with the City of Redwood Falls. Knigge worked as a seasonal employee for the electric department in 2017 and is familiar with the current staff.

Motion by Riordan second by Francis to approve hiring of Connor Knigge for Apprentice Line Worker. Motion passed 3-0.

Power Plant Roof

Quotes were provided for power house roof replacement from Schwickerts, GSM, and Kato Roofing. The Commission reviewed quotes and options provided and were in favor accepting low bid from GSM.

Motion by Francis second by Schwalbach to approve GSM bid of \$53,000 for ballasted option without vapor barrier. Motion Passed 3-0.

Turbine Maintenance

Jamie Muller from Turbine Inspection Services provided a quote for maintenance on the Turbine. The quotes included removal of liquid fuel nozzles for cleaning and inspection as well as installation of cleaned fuel nozzles after inspection. Total amount quoted for the maintenance was \$20,018. The Commission was in favor of completing turbine maintenance services as presented.

Wire Trailer

Sykora requested Commission approval on the purchase of a wire trailer. He provided quotes from Redi Haul and FS3, Inc. The Commission was in favor of the purchase from either vendor.

Other Electric Items

The painting of towers at the power house is complete. The vendor painted the towers black instead of gray so they provided a discount of \$1,000 off original quoted price.

Crews started boring for Circuit 7 upgrade.

WATER\WASTEWATER ITEMS

Red Rock Water Purchase Agreement Update

Staff presented signed Water Purchase Agreement from Red Rock Rural Water. The contract starts June 1, 2019 and terminates December 31, 2023. The contract includes a purchase maximum in 2019 of 49 million gallons and 65 million gallons in subsequent years. The contract also includes an annual fixed fee of \$69,355.80 plus water rate of 1.96/1,000 of gallons. These rates are subject to future rate changes with 90 day written notice.

Motion by Riordan second by Francis to recommend City Council approval of Water Purchase Agreement for Red Rock Rural Water as presented. Motion Passed 3-0.

Other Wastewater Items

Kelly Yahnke, Bolton & Menk, Inc, explained Change order #1 for Wastewater Treatment Facility project. The change order is to extend project Substantial Completion to September 30, 2020 and Final Completion to December 31, 2020 due to delay in signing Project Notice to Proceed as well as wet weather delaying completion of biosolids storage facility . There is no change in contract price with Change Order #1.

Motion by Riordan second by Francis to accept Change Order #1 as presented. Motion Passed 3-0.

The Commission received Pay Request #8 for \$1,497,049. There were no questions regarding the pay request.

Yahnke, presented his investigation of the Wastewater Treatment Facility Control Building Basement Slab and Pump/Pipe Bases. He reported cracking of the slab and spalling of the concrete bases. Yahnke found several structural items which could potentially disrupt operation of process equipment. The cause of the issues appears to be related to hydrostatic pressure from groundwater pushing against the basement walls and up from below the slab. Yahnke will provide construction documents for proposed repairs at a future meeting. Haugen reported a claim was filed with insurance for the damage. Any additional costs should be covered by funding for Wastewater Treatment Facility Project.

WWTP Update – Haugen reported completion of biosolids tank.

Haugen reported sewer backup at 2255 7th Ave. The sewer infrastructure was added in 2003 during the 2003 Street Project. When the service was connected this spring for new construction, it was found the line was crushed in two spots and required replacement.

REGULAR BILLS

Motion by Francis, second by Riordan to approve the regular bills in the packet. Motion Passed 3-0.

NEW BUSINESS

Sykora reported favorable power purchasing costs. He doesn't believe any power cost adjustment would be needed during 2019.

Next meeting will be Wednesday, July 24th 10AM

OLD BUSINESS

None.

ADJOURN

Schwalbach adjourned the meeting at 12:00PM

Mike Schwalbach, Chairperson

Attest: _____
Steve Nasby, City Administrator

MINNESOTA LAWFUL GAMBLING
LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)
Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.
Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Windom Youth Hockey Association Previous Gambling Permit Number: 00998
Minnesota Tax ID Number, if any: _____ Federal Employer ID Number (FEIN), if any: 41-1290460
Mailing Address: PO Box 41
City: Windom State: MN Zip: 56101 County: Cottonwood
Name of Chief Executive Officer (CEO): Jenny Hedquist
CEO Daytime Phone: 507-822-1678 CEO Email: hedquist@mvtvwireless.com
(permit will be emailed to this email address unless otherwise indicated below)
Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):
 Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

A current calendar year Certificate of Good Standing
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103
Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767

IRS income tax exemption (501(c)) letter in your organization's name
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Phat Pheasant Pub
Physical Address (do not use P.O. box): 2370 Hwy 60 E
Check one:
 City: Windom Zip: 56101 County: Cottonwood
 Township: _____ Zip: _____ County: _____
Date(s) of activity (for raffles, indicate the date of the drawing): _____
Check each type of gambling activity that your organization will conduct:
 Bingo Paddlewheels Pull-Tabs Tipboards Raffle

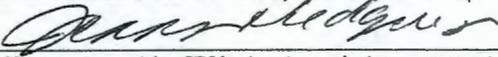
Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

<p style="text-align: center;">CITY APPROVAL for a gambling premises located within city limits</p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print City Name: _____</p> <p>Signature of City Personnel: _____</p> <p>Title: _____ Date: _____</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px; text-align: center;"> <p>The city or county must sign before submitting application to the Gambling Control Board.</p> </div>	<p style="text-align: center;">COUNTY APPROVAL for a gambling premises located in a township</p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print County Name: _____</p> <p>Signature of County Personnel: _____</p> <p>Title: _____ Date: _____</p> <p>TOWNSHIP (if required by the county) On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>Title: _____ Date: _____</p>
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CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature:  Date: 06/09/2019

(Signature must be CEO's signature; designee may not sign)

Print Name: Jenny Hedquist

REQUIREMENTS	MAIL APPLICATION AND ATTACHMENTS
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Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

Mail application with:

_____ a copy of your proof of nonprofit status; and

_____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

<p>Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the</p>	<p>application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-</p>	<p>ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.</p>
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This form will be made available in alternative format (i.e. large print, braille) upon request.



Windom, MN

Expense Approval Report

By Fund

Payment Dates 06142019 - 06272019

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount	
Fund: 100 - GENERAL						
RUTH ANDERSON	20190614	06/14/2019	REFUND - STATEMENT CREDIT	100-20191	13.04	
GLOBAL MANUFACTURING	20190614	06/14/2019	REFUND - STATEMENT CREDIT	100-20191	87.15	
DAVID DERICKSON	20190617	06/17/2019	REFUND - STATEMENT CREDIT	100-20191	25.10	
GAIL WACHA	20190617	06/17/2019	REFUND - STATEMENT CREDIT	100-20191	63.17	
MN REVENUE	20190614	06/14/2019	SALES TAX -	100-20202	16,003.48	
MN REVENUE	20190614	06/14/2019	SALES TAX -	100-20202	7,620.90	
MN REVENUE	20190614	06/14/2019	SALES TAX -	100-20202	14.41	
MN REVENUE	20190614	06/14/2019	SALES TAX -	100-22000	43,000.00	
SCOTT HARRINGTON	20190613	06/14/2019	REFUND - FIELD RENTAL-RIVE	100-34780	50.00	
					66,877.25	
Activity: 41110 - Mayor & Council						
SCHRAMMEL LAW OFFICE	20190601	06/18/2019	LEGAL FEES	100-41110-304	1,170.00	
CONVENT. & VISITOR BUREAU	20190626	06/26/2019	LODGING TAX - RED CARPET I	100-41110-491	302.72	
CONVENT. & VISITOR BUREAU	20190626A	06/26/2019	LODGING TAX - GUARDIAN IN	100-41110-491	1,051.77	
CONVENT. & VISITOR BUREAU	20190626B	06/26/2019	LODGING TAX - AMERIC INN	100-41110-491	2,773.56	
					Activity 41110 - Mayor & Council Total:	5,298.05
Activity: 41310 - Administration						
NCPERS MINNESOTA	844600072019	06/26/2019	INSURANCE #844600 - JULY 2	100-41310-133	80.00	
DELL EMC	#44046203	06/18/2019	TRANS 10314519934 PO #NT	100-41310-200	205.19	
FURTHER (Select Account)	1366639	06/26/2019	ADMIN FEE	100-41310-217	159.70	
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	100-41310-321	116.16	
SECR REV FUND/CITY OF WD	20190626	06/26/2019	PETTY CASH	100-41310-322	4.27	
SECR REV FUND/CITY OF WD	20190626	06/26/2019	PETTY CASH	100-41310-322	1.22	
SECR REV FUND/CITY OF WD	20190626	06/26/2019	PETTY CASH	100-41310-322	4.27	
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	100-41310-326	301.57	
					Activity 41310 - Administration Total:	872.38
Activity: 41910 - Building & Zoning						
NCPERS MINNESOTA	844600072019	06/26/2019	INSURANCE #844600 - JULY 2	100-41910-133	24.00	
INDOFF, INC	3253402	06/11/2019	SUPPLIES	100-41910-200	0.95	
WEX BANK	59459322	06/17/2019	FUEL - P / Z	100-41910-212	82.69	
SCHRAMMEL LAW OFFICE	20190601	06/18/2019	LEGAL FEES	100-41910-304	105.00	
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	100-41910-321	80.02	
					Activity 41910 - Building & Zoning Total:	292.66
Activity: 41940 - City Hall						
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	100-41940-381	404.03	
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	100-41940-382	65.90	
MN ENERGY RESOURCES	20190611A	06/17/2019	HEATING #0505105084-00001	100-41940-383	189.81	
HOMETOWN SANITATION SER	0000329308	06/04/2019	GARBAGE SERVICE - CITY HAL	100-41940-384	89.28	
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	100-41940-385	130.71	
SCHWALBACH HARDWARE	20190525	06/18/2019	MAINTENANCE	100-41940-409	39.38	
ELECTRIC FUND	294	06/18/2019	EL - CITY HALL	100-41940-409	65.14	
					Activity 41940 - City Hall Total:	984.25
Activity: 42120 - Crime Control						
NCPERS MINNESOTA	844600072019	06/26/2019	INSURANCE #844600 - JULY 2	100-42120-133	144.00	
INDOFF, INC	3252973	06/11/2019	SUPPLIES	100-42120-200	43.90	
LOUIS NORELL	20190531	06/26/2019	K-9 TRAINING	100-42120-212	89.25	
CORY HILLESHEIM	20190611	06/26/2019	EXPENSE - BCA TRAINING	100-42120-212	25.77	
LOUIS NORELL	20190614	06/26/2019	K-9 TRAINING	100-42120-212	124.00	
WEX BANK	59459322	06/17/2019	FUEL - POLICE	100-42120-212	1,776.57	
WEX BANK	59459322	06/17/2019	FUEL CREDIT - POLICE	100-42120-212	-25.87	
DEVIN KOPPERUD	20190626	06/26/2019	EXPENSE - HEAT TEAM GEAR	100-42120-218	557.78	
COTTONWOOD CO AUD/TREA	20190626	06/26/2019	DEPUTY CO ATTORNEY	100-42120-304	3,957.50	

Expense Approval Report

Payment Dates: 06142019 - 06272019

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
COTTONWOOD VET CLINIC	203093	06/26/2019	K-9 BRUNO	100-42120-305	77.99
COTTONWOOD VET CLINIC	203094	06/26/2019	K-9 BRUNO	100-42120-305	61.25
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	100-42120-321	71.65
VERIZON WIRELESS	9827704711	04/16/2019	CREDITSERVICE #986701203-	100-42120-321	-48.88
SECR REV FUND/CITY OF WD	20190626	06/26/2019	PETTY CASH	100-42120-322	21.16
SECR REV FUND/CITY OF WD	20190626	06/26/2019	PETTY CASH	100-42120-322	8.05
SECR REV FUND/CITY OF WD	20190626	06/26/2019	PETTY CASH	100-42120-322	7.35
SECR REV FUND/CITY OF WD	20190626	06/26/2019	PETTY CASH	100-42120-322	6.22
SECR REV FUND/CITY OF WD	20190626	06/26/2019	PETTY CASH	100-42120-322	4.39
LEASE FINANCE PARTNERS	#3250 6-20-19	06/26/2019	SERVICE #3250	100-42120-326	136.00
LANGUAGE LINE SERVICES, IN	4581402	06/26/2019	SERVICE #9020909031	100-42120-327	123.04
LOUIS NORELL	20190531	06/26/2019	K-9 TRAINING	100-42120-334	32.82
CORY HILLESHEIM	20190611	06/26/2019	EXPENSE - BCA TRAINING	100-42120-334	38.55
CORY HILLESHEIM	20190611	06/26/2019	EXPENSE - BCA TRAINING	100-42120-334	201.40
LOUIS NORELL	20190614	06/26/2019	K-9 TRAINING	100-42120-334	12.35
LOUIS NORELL	20190614	06/26/2019	K-9 TRAINING	100-42120-334	119.00
TACTICAL SOLUTIONS	7224	06/26/2019	MAINTENANCE	100-42120-404	177.00
COUNTRY PRIDE SERVICE	20190531	06/18/2019	MAINTENANCE	100-42120-405	108.00
P.M. REPAIR & DETAILING	9340	06/26/2019	SERVICE - 2019 FORD EXPLOR	100-42120-405	75.69
COTTONWOOD CO AUD/TREA	20190626	06/26/2019	RENT - JULY 2019	100-42120-412	1,925.00
SCB PUBLIC FINANCE	#40049-01/5-60 7-19	05/28/2019	LEASE 40049-01/5-60	100-42120-419	1,054.07
SECR REV FUND/CITY OF WD	20190626	06/26/2019	PETTY CASH	100-42120-444	32.75
SCHWALBACH HARDWARE	20190525	06/18/2019	MAINTENANCE	100-42120-480	37.45
Activity 42120 - Crime Control Total:					10,975.20

Activity: 42220 - Fire Fighting

WEX BANK	59459322	06/17/2019	FUEL - FIRE	100-42220-212	30.08
MN FIRE SERVICE CERTIFICATI	6689	06/26/2019	CERT EXAM-FIRE I & II-BARNE	100-42220-308	460.00
MN FIRE SERVICE CERTIFICATI	6689	06/26/2019	CERT EXAM-FIRE I & II-BARNE	100-42220-308	460.00
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	100-42220-321	41.92
VERIZON WIRELESS	9827704711	04/16/2019	SERVICE #986701203-00001	100-42220-321	-12.21
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	100-42220-381	226.49
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	100-42220-382	14.21
MN ENERGY RESOURCES	20190610A	06/17/2019	HEATING #0616354678-00001	100-42220-383	135.54
HOMETOWN SANITATION SER	0000329354	06/06/2019	GARBAGE SERVICE - EMS BUIL	100-42220-384	44.10
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	100-42220-385	31.54
SCHWALBACH HARDWARE	20190525	06/18/2019	MAINTENANCE	100-42220-404	3.99
Activity 42220 - Fire Fighting Total:					1,435.66

Activity: 42500 - Civil Defense

ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	100-42500-381	34.64
Activity 42500 - Civil Defense Total:					34.64

Activity: 42700 - Animal Control

COTTONWOOD VET CLINIC	202639	06/26/2019	SERVICE	100-42700-300	12.00
Activity 42700 - Animal Control Total:					12.00

Activity: 43100 - Streets

NCPERS MINNESOTA	844600072019	06/26/2019	INSURANCE #844600 - JULY 2	100-43100-133	64.00
WEX BANK	59459322	06/17/2019	FUEL - STREET	100-43100-212	1,482.43
WEX BANK	59459322	06/17/2019	FUEL - STREET CREDIT	100-43100-212	-25.86
SCHWALBACH HARDWARE	20190525	06/18/2019	MAINTENANCE	100-43100-217	139.97
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	100-43100-217	70.00
DGR ENGINEERING	00234989	06/17/2019	STREET GIS MAPPING PROJ 36	100-43100-224	558.00
COUNTRY PRIDE SERVICE	20190531	06/18/2019	MAINTENANCE	100-43100-224	24.00
DUININCK	536108	06/11/2019	#50029 STREET MATERIALS	100-43100-224	1,341.52
DUININCK	536112	06/11/2019	STREET MATERIALS	100-43100-224	652.72
COTTONWOOD CO SWCD	20190611	06/17/2019	BOULEVARD TREES	100-43100-225	2,105.00
SCHRAMMEL LAW OFFICE	20190601	06/18/2019	LEGAL FEES	100-43100-304	105.00
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	100-43100-321	45.46
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	100-43100-381	1,019.76
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	100-43100-381	238.14
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	100-43100-382	20.02

Expense Approval Report

Payment Dates: 06142019 - 06272019

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
HOMETOWN SANITATION SER	0000329309	06/04/2019	GARBAGE SERVICE - STREET D	100-43100-384	88.98
MN ENERGY RESOURCES	20190607	06/14/2019	HEATING #0505064121-00001	100-43100-384	130.04
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	100-43100-385	42.52
RON'S ELECTRIC INC	140000	06/17/2019	SERVICE	100-43100-401	1,263.86
WINDOM AUTO VALU	#3400540 5-25-19	06/17/2019	MAINTENANCE #3400540	100-43100-404	102.48
LOCATORS & SUPPLIES, INC	0276606-IN	06/11/2019	MAINTENANCE #23-55D529	100-43100-404	1,028.61
LUBE - TECH & PARTNERS, LLC	69636	03/06/2019	CREDIT - MAINTENANCE	100-43100-404	-158.05
WINDOM AUTO VALU	#3400540 5-25-19	06/17/2019	MAINTENANCE #3400540	100-43100-405	5.08
LUBE - TECH & PARTNERS, LLC	1394858	06/17/2019	MAINTENANCE	100-43100-405	236.46
TEXAS REFINERY CORP	176032	06/04/2019	MAINTENANCE	100-43100-405	298.15
Activity 43100 - Streets Total:					10,878.29

Activity: 43210 - Sanitation

HOMETOWN SANITATION SER	000329346	06/04/2019	GARBAGE SERVICE - CITY WID	100-43210-384	18,129.16
Activity 43210 - Sanitation Total:					18,129.16

Activity: 45120 - Recreation

GOPHER	9601892	06/14/2019	MATERIALS & EQUIPMENT	100-45120-215	397.44
HARRIES & COMPANY	627	06/26/2019	T-SHIRTS - RECREATION PROG	100-45120-217	1,419.75
MN REVENUE	20190614	06/14/2019	SALES TAX -	100-45120-460	146.00
Activity 45120 - Recreation Total:					1,963.19

Activity: 45202 - Park Areas

NCPERS MINNESOTA	844600072019	06/26/2019	INSURANCE #844600 - JULY 2	100-45202-133	16.00
COUNTRY PRIDE SERVICE	20190531	06/18/2019	MAINTENANCE	100-45202-212	1,172.42
WEX BANK	59459322	06/17/2019	FUEL - PARK	100-45202-212	205.29
SCHWALBACH HARDWARE	20190525	06/18/2019	MAINTENANCE	100-45202-216	52.94
SCHWALBACH HARDWARE	20190525	06/18/2019	MAINTENANCE	100-45202-217	9.99
WINDOM AUTO VALU	#3400540 5-25-19	06/17/2019	MAINTENANCE #3400540	100-45202-241	19.99
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	100-45202-326	466.67
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	100-45202-381	560.11
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	100-45202-382	7.42
HOMETOWN SANITATION SER	0000329310	06/04/2019	GARBAGE SERVICE - SQUARE	100-45202-384	48.99
HOMETOWN SANITATION SER	0000329328	06/04/2019	GARBAGE SERVICE - ISLAND P	100-45202-384	67.67
HOMETOWN SANITATION SER	0000329329	06/04/2019	GARBAGE SERVICE - TEGELS P	100-45202-384	69.98
HOMETOWN SANITATION SER	0000329330	06/04/2019	GARBAGE SERVICE - WRA	100-45202-384	96.98
HOMETOWN SANITATION SER	0000329331	06/04/2019	GARBAGE SERVICE - KASTLE KI	100-45202-384	55.49
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	100-45202-385	-160.00
SCHWALBACH HARDWARE	20190525	06/18/2019	MAINTENANCE	100-45202-402	158.89
BRYAN ROCK PRODUCTS, INC.	34810	06/11/2019	MAINTENANCE	100-45202-406	334.71
GDF ENTERPRISES, INC	A16028	06/17/2019	MAINTENANCE	100-45202-406	350.00
Activity 45202 - Park Areas Total:					3,533.54
Fund 100 - GENERAL Total:					121,286.27

Fund: 211 - LIBRARY

Activity: 45501 - Library

NCPERS MINNESOTA	844600072019	06/26/2019	INSURANCE #844600 - JULY 2	211-45501-133	16.00
SCHWALBACH HARDWARE	20190525	06/18/2019	MAINTENANCE	211-45501-200	20.98
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	211-45501-321	27.21
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	211-45501-326	203.33
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	211-45501-381	123.43
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	211-45501-382	19.04
MN ENERGY RESOURCES	20190610	06/14/2019	HEATING #0504542703-00001	211-45501-383	121.67
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	211-45501-385	39.57
RON'S ELECTRIC INC	300148	06/26/2019	SERVICE	211-45501-402	595.07
Activity 45501 - Library Total:					1,166.30

Activity: 49950 - Capital Outlay

RON'S ELECTRIC INC	140115	06/26/2019	SERVICE	211-49950-500	123.87
RON'S ELECTRIC INC	140116	06/26/2019	SERVICE	211-49950-500	722.08
Activity 49950 - Capital Outlay Total:					845.95

Fund 211 - LIBRARY Total: 2,012.25

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount	
Fund: 225 - AIRPORT						
Activity: 45127 - Airport						
LUCAN COMMUNITY TV INC	473	06/26/2019	SUPPLIES	225-45127-217	518.15	
SOUTHWEST MN BROADBAN	#886 6-15-19	06/26/2019	SERVICE #886 - 507-831-6120	225-45127-321	26.60	
SCHWALBACH HARDWARE	20190525	06/18/2019	MAINTENANCE	225-45127-406	19.96	
SECR REV FUND/CITY OF WD	20190626	06/26/2019	PETTY CASH	225-45127-480	8.30	
SECR REV FUND/CITY OF WD	20190626	06/26/2019	PETTY CASH	225-45127-480	10.55	
					Activity 45127 - Airport Total:	583.56
Activity: 49950 - Capital Outlay						
SEH	368212	06/18/2019	PROJECT #138969	225-49950-500	13,880.00	
					Activity 49950 - Capital Outlay Total:	13,880.00
					Fund 225 - AIRPORT Total:	14,463.56
Fund: 230 - POOL						
Activity: 45124 - Pool						
JCL SOLUTIONS - JANITORS CL	1162945	06/26/2019	SUPPLIES	230-45124-217	84.16	
SCHWALBACH HARDWARE	20190525	06/18/2019	MAINTENANCE	230-45124-217	153.89	
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	230-45124-217	133.33	
VINNIES MINN SNOW	17925	06/17/2019	SUPPLIES - CONCESSIONS	230-45124-260	217.80	
ATLANTIC COCA-COLA	581131	06/14/2019	MERCHANDISE	230-45124-260	250.18	
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	230-45124-321	-219.29	
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	230-45124-381	56.37	
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	230-45124-382	-84.27	
HOMETOWN SANITATION SER	0000330468	06/26/2019	GARBAGE SERVICE - SWIMMI	230-45124-384	70.39	
HAWKINS, INC	4508110	06/04/2019	CHEMICALS	230-45124-404	2,772.74	
MN REVENUE	20190614	06/14/2019	SALES TAX -	230-45124-460	232.00	
SECR REV FUND/CITY OF WD	20190626	06/26/2019	PETTY CASH	230-45124-480	75.00	
					Activity 45124 - Pool Total:	3,742.30
					Fund 230 - POOL Total:	3,742.30
Fund: 235 - AMBULANCE						
Activity: 42153 - Ambulance						
WEX BANK	59459322	06/17/2019	FUEL - AMBULANCE	235-42153-212	2,429.52	
WEX BANK	59459322	06/17/2019	FUEL CREDIT - AMBULANCE	235-42153-212	-25.87	
LEWIS FAMILY DRUG, LLC	#105865-3 5-31-19	06/14/2019	OPERATING SUPPLIES	235-42153-217	308.62	
SCHWALBACH HARDWARE	20190525	06/18/2019	MAINTENANCE	235-42153-217	42.95	
BOUND TREE MEDICAL, LLC	83221801	06/04/2019	OPERATING SUPPLIES	235-42153-217	198.10	
PRAXAIR DISTRIBUTION INC	89780508	06/12/2019	OPERATING SUPPLIES	235-42153-217	267.93	
GALLS, LLC	012887259	06/26/2019	#3862338 - UNIFORMS	235-42153-218	24.82	
GALLS, LLC	012943750	06/26/2019	#3862338 - UNIFORMS	235-42153-218	31.04	
GALLS, LLC	012965391	06/26/2019	#3862338 - UNIFORMS	235-42153-218	312.95	
RITA HACKER -CREATIVE DESI	700	06/26/2019	SERVICE - WINDOM AMBULA	235-42153-218	625.00	
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	235-42153-321	27.94	
VERIZON WIRELESS	9827704711	04/16/2019	SERVICE #986701203-00001	235-42153-321	60.20	
VERIZON WIRELESS	9831657644	06/26/2019	SERVICE FOR JET PACKS	235-42153-321	81.98	
TIM HACKER	20190604	06/04/2019	EXPENSE - AMBULANCE	235-42153-334	59.73	
MARY HOLMEN	20190617	06/17/2019	EXPENSE - AMBULANCE	235-42153-334	12.55	
KIM POWERS	20190617	06/17/2019	EXPENSE - AMBULANCE	235-42153-334	34.70	
ROBIN SHAW	20190617	06/17/2019	EXPENSE - AMBULANCE	235-42153-334	48.76	
LYNNE ELSTON	20190617	06/17/2019	EXPENSE - AMBULANCE	235-42153-334	121.11	
TIM HACKER	20190617	06/17/2019	EXPENSE - AMBULANCE	235-42153-334	35.49	
KRISTEN PORATH	20190617	06/17/2019	EXPENSE - AMBULANCE	235-42153-334	40.96	
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	235-42153-381	150.99	
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	235-42153-382	9.48	
MN ENERGY RESOURCES	20190610A	06/17/2019	HEATING #0616354678-00001	235-42153-383	90.36	
HOMETOWN SANITATION SER	0000329354	06/06/2019	GARBAGE SERVICE - EMS BUIL	235-42153-384	29.40	
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	235-42153-385	21.03	
GRAHAM TIRE CO	8564853	06/14/2019	MAINTENANCE - UNIT #27	235-42153-405	70.32	

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MN REVENUE	20190626	06/26/2019	MN CARE TAX - 2ND Q ESTIM	235-42153-460	1,435.00
Activity 42153 - Ambulance Total:					6,545.06
Fund 235 - AMBULANCE Total:					6,545.06
Fund: 250 - EDA GENERAL					
Activity: 46520 - EDA					
NCPERS MINNESOTA	844600072019	06/26/2019	INSURANCE #844600 - JULY 2	250-46520-133	24.00
INDOFF, INC	3253402	06/11/2019	SUPPLIES	250-46520-200	0.94
EHLERS & ASSOC., INC.	80437	06/17/2019	SERVICE - TIF 1-17	250-46520-301	61.25
SCHRAMMEL LAW OFFICE	20190601	06/18/2019	LEGAL FEES - CEMSTONE	250-46520-304	585.00
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	250-46520-321	80.02
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	250-46520-321	255.78
DREW HAGE	20190614	06/17/2019	EXPENSE - EDAM SUMMER C	250-46520-331	349.16
DREW HAGE	20190619	06/26/2019	EXPENSE - MARKET SMARTER	250-46520-331	24.94
DREW HAGE	20190614	06/17/2019	EXPENSE - EDAM SUMMER C	250-46520-334	20.98
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	250-46520-381	47.11
WINDOM AREA CHAMBER OF	2565	06/17/2019	EDA - CHAMBER BUCKS	250-46520-480	20.00
GLOBAL INVESTMENT PROPE	20160626	06/26/2019	FINAL TAX ABATE - COUNTY S	250-46520-481	2,633.46
GLOBAL INVESTMENT PROPE	20160626	06/26/2019	FINAL TAX ABATE - CITY SHAR	250-46520-481	16,020.56
Activity 46520 - EDA Total:					20,123.20
Fund 250 - EDA GENERAL Total:					20,123.20
Fund: 270 - TIF 1-16 GDF DISTRICT					
Activity: 46530 - TIF Districts					
GDF PROPERTIES LLC	20190626	06/26/2019	TIF PAYMENT #1-16	270-46530-482	6,781.53
Activity 46530 - TIF Districts Total:					6,781.53
Fund 270 - TIF 1-16 GDF DISTRICT Total:					6,781.53
Fund: 277 - TIF 1-22 CEMSTONE					
Activity: 46530 - TIF Districts					
EHLERS & ASSOC., INC.	80458	06/17/2019	SERVICE - TIF DIST 22	277-46530-301	6,250.00
Activity 46530 - TIF Districts Total:					6,250.00
Fund 277 - TIF 1-22 CEMSTONE Total:					6,250.00
Fund: 308 - 2020 STREET PROJECT					
Activity: 41000 - General Government					
DGR ENGINEERING	00234991	06/17/2019	2020 STREET IMPROVEMENTS	308-41000-303	4,519.50
Activity 41000 - General Government Total:					4,519.50
Fund 308 - 2020 STREET PROJECT Total:					4,519.50
Fund: 401 - GENERAL CAPITAL PROJECTS					
Activity: 49950 - Capital Outlay					
SCHRAMMEL LAW OFFICE	20190601	06/18/2019	LEGAL FEES - 2019 FLOOD	401-49950-509	180.00
Activity 49950 - Capital Outlay Total:					180.00
Fund 401 - GENERAL CAPITAL PROJECTS Total:					180.00
Fund: 601 - WATER					
Activity: 49400 - Water					
NCPERS MINNESOTA	844600072019	06/26/2019	INSURANCE #844600 - JULY 2	601-49400-133	32.00
WEX BANK	59459322	06/17/2019	FUEL - WATER	601-49400-212	270.73
SCHRAMMEL LAW OFFICE	20190601	06/18/2019	LEGAL FEES	601-49400-304	690.00
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	601-49400-321	49.82
GOPHER STATE ONE CALL	9050833	06/06/2019	LOCATES	601-49400-321	33.41
INNOVATIVE SYSTEMS LLC	43296	06/11/2019	POSTAGE	601-49400-322	229.58
WINDOM COMMUNITY CENT	06252019	06/26/2019	TRAINING MEETING - CITY HA	601-49400-326	35.00
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	601-49400-326	70.00
HP DATAONE, LLC	20190626	06/26/2019	6TH IN 2019	601-49400-326	1,328.13
INNOVATIVE SYSTEMS LLC	43035	06/04/2019	BILLING SYSTEM MAINTENAN	601-49400-326	760.50
INNOVATIVE SYSTEMS LLC	43072	06/04/2019	BILLING SYSTEM SOFTWARE S	601-49400-326	517.50
INNOVATIVE SYSTEMS LLC	43296	06/11/2019	INVOICE PROCESSING	601-49400-326	190.48
INNOVATIVE SYSTEMS LLC	43296	06/11/2019	INSERTS	601-49400-350	9.42
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	601-49400-381	3,850.16

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ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	601-49400-382	17.57
MN ENERGY RESOURCES	20190612B	06/18/2019	HEATING #0505923431-00001	601-49400-383	456.69
HOMETOWN SANITATION SER	0000329312	06/04/2019	GARBAGE SERVICE - WASTE W	601-49400-384	89.98
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	601-49400-385	35.11
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	601-49400-386	1,036.10
DICKS WELDING INC	20190531	06/14/2019	REPAIRS - MAINTENANCE	601-49400-404	87.11
WINDOM AUTO VALU	#3400540 5-25-19	06/17/2019	MAINTENANCE #3400540	601-49400-405	5.99
				Activity 49400 - Water Total:	9,795.28
				Fund 601 - WATER Total:	9,795.28

Fund: 602 - SEWER

GRIDOR CONSTRUCTION, INC.	20190611	06/11/2019	WASTWATER TREATMENT FAC	602-16200	1,617,896.00
					1,617,896.00

Activity: 49450 - Sewer

NCPERS MINNESOTA	844600072019	06/26/2019	INSURANCE #844600 - JULY 2	602-49450-133	64.00
INDOFF, INC	3252977	06/12/2019	SUPPLIES	602-49450-200	43.90
A & B BUSINESS	IN623494	06/18/2019	SERVICE - LEASE #CT7172-01	602-49450-200	54.95
WEX BANK	59459322	06/17/2019	FUEL - SEWER	602-49450-212	272.63
HAWKINS, INC	4508093	06/04/2019	CHEMICALS	602-49450-216	784.50
MN VALLEY TESTING	977228	06/04/2019	TESTING	602-49450-310	244.80
MN VALLEY TESTING	977516	06/04/2019	TESTING	602-49450-310	158.40
MN VALLEY TESTING	977893	06/04/2019	TESTING	602-49450-310	244.80
MN VALLEY TESTING	978530	06/12/2019	TESTING	602-49450-310	158.40
MN VALLEY TESTING	979032	06/06/2019	TESTING	602-49450-310	244.80
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	602-49450-321	172.09
GOPHER STATE ONE CALL	9050833	06/06/2019	LOCATES	602-49450-321	33.41
INNOVATIVE SYSTEMS LLC	43296	06/11/2019	POSTAGE	602-49450-322	229.57
WINDOM COMMUNITY CENT	06252019	06/26/2019	TRAINING MEETING - CITY HA	602-49450-326	35.00
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	602-49450-326	70.00
HP DATAONE, LLC	20190626	06/26/2019	6TH IN 2019	602-49450-326	1,328.12
INNOVATIVE SYSTEMS LLC	43035	06/04/2019	BILLING SYSTEM MAINTENAN	602-49450-326	760.50
INNOVATIVE SYSTEMS LLC	43072	06/04/2019	BILLING SYSTEM SOFTWARE S	602-49450-326	517.50
INNOVATIVE SYSTEMS LLC	43296	06/11/2019	INVOICE PROCESSING	602-49450-326	190.48
INNOVATIVE SYSTEMS LLC	43296	06/11/2019	INSERTS	602-49450-350	9.43
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	602-49450-381	13,303.17
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	602-49450-382	686.91
MN ENERGY RESOURCES	20190611	06/17/2019	HEATING #0506746718-00001	602-49450-383	19.20
MN ENERGY RESOURCES	20190612	06/18/2019	HEATING #0504488160-00001	602-49450-383	26.08
MN ENERGY RESOURCES	20190612A	06/18/2019	HEATING #0506646838-00001	602-49450-383	312.81
RON'S ELECTRIC INC	140075	06/18/2019	SERVICE #28775	602-49450-404	162.38
SCHWALBACH HARDWARE	20190525	06/18/2019	MAINTENANCE	602-49450-404	31.96
GDF ENTERPRISES, INC	A15972	06/18/2019	MAINTENANCE #W49-WASTE	602-49450-404	17.68
ATCO INTERNATIONAL CO	10531227	06/12/2019	MAINTENANCE	602-49450-404	135.00
WINDOM AUTO VALU	#3400540 5-25-19	06/17/2019	MAINTENANCE #3400540	602-49450-405	9.99
WINDOM AUTO VALU	#3400540 5-25-19	06/17/2019	MAINTENANCE #3400540	602-49450-408	72.26
HANSON PLUMBING	6216	06/26/2019	MAINTENANCE	602-49450-408	206.72
CUMMINS NPOWER	E4-99515	06/18/2019	MAINTENANCE #24245	602-49450-408	3,045.23
				Activity 49450 - Sewer Total:	23,646.67
				Fund 602 - SEWER Total:	1,641,542.67

Fund: 604 - ELECTRIC

RESCO	751547-00	06/04/2019	SERVICE	604-14200	535.20
ELECTRIC FUND	297	06/26/2019	EL - DISTRIBUTION	604-16300	4,191.16
RESCO	751547-00	06/04/2019	INVENTORY - IMPROVEMENT	604-16300	1,066.50
MN REVENUE	20190614	06/14/2019	SALES TAX -	604-20202	27.52
ANN WESTON	20190614	06/14/2019	REFUND - BALANCE OF UTILIT	604-22000	71.83
SOPHIA SIMPLER	20190614	06/14/2019	REFUND - UTILITY PREPAYME	604-22000	300.00
STEVEN N SAWIN	20190614	06/14/2019	REFUND - UTILITY PREPAYME	604-22000	300.00
TRACY BERG	20190614	06/14/2019	REFUND - BALANCE OF UTIL P	604-22000	20.41

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SMITH APPLIANCE SERVICE LL	20190614	06/14/2019	REFUND - UTILITY PREPAYME	604-22000	300.00
					<u>6,812.62</u>
Activity: 49550 - Electric					
NCPERS MINNESOTA	844600072019	06/26/2019	INSURANCE #844600 - JULY 2	604-49550-133	96.00
SCHWALBACH HARDWARE	20190525	06/18/2019	MAINTENANCE	604-49550-200	8.95
SCHWALBACH HARDWARE	20190525	06/18/2019	MAINTENANCE	604-49550-211	22.98
WEX BANK	59459322	06/17/2019	FUEL - ELECTRIC	604-49550-212	934.50
SCHWALBACH HARDWARE	20190525	06/18/2019	MAINTENANCE	604-49550-241	46.98
CMP - CENTRAL MUNICIPAL P	6584	06/18/2019	POWER COST - TRANSMISSIO	604-49550-263	113,182.75
CMP - CENTRAL MUNICIPAL P	6584	06/18/2019	POWER COST - ENERGY	604-49550-263	72,981.68
DEPARTMENT OF ENERGY	BFPB000800519	06/11/2019	POWER COST #1781	604-49550-263	79,709.52
SCHRAMMEL LAW OFFICE	20190601	06/18/2019	LEGAL FEES	604-49550-304	585.00
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	604-49550-321	130.20
GOPHER STATE ONE CALL	9050833	06/06/2019	LOCATES	604-49550-321	33.41
INNOVATIVE SYSTEMS LLC	43296	06/11/2019	POSTAGE	604-49550-322	229.58
GOLDEN WEST TECH & INT SO	190510344	06/06/2019	SERVICE #A3786	604-49550-325	40.60
WINDOM COMMUNITY CENT	06252019	06/26/2019	TRAINING MEETING - CITY HA	604-49550-326	35.00
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	604-49550-326	186.03
HP DATAONE, LLC	20190626	06/26/2019	6TH IN 2019	604-49550-326	1,328.12
INNOVATIVE SYSTEMS LLC	43035	06/04/2019	BILLING SYSTEM MAINTENAN	604-49550-326	1,521.00
INNOVATIVE SYSTEMS LLC	43072	06/04/2019	BILLING SYSTEM SOFTWARE S	604-49550-326	223.90
INNOVATIVE SYSTEMS LLC	43296	06/11/2019	INVOICE PROCESSING	604-49550-326	190.48
INNOVATIVE SYSTEMS LLC	43296	06/11/2019	INSERTS	604-49550-350	9.43
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	604-49550-381	122.84
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	604-49550-382	22.37
MN ENERGY RESOURCES	20190612C	06/26/2019	HEATING #0506419706-00001	604-49550-383	48.01
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	604-49550-385	45.37
WINDOM AUTO VALU	#3400540 5-25-19	06/17/2019	MAINTENANCE #3400540	604-49550-404	154.26
AMAZON CAPITAL SERVICES, I	11DF-CK1Y-WWQ1	06/26/2019	#A2Q0YJ8ZLN2YT - SUPPLIES	604-49550-404	251.59
WINDOM AUTO VALU	#3400540 5-25-19	06/17/2019	MAINTENANCE #3400540	604-49550-405	736.16
SCHWALBACH HARDWARE	20190525	06/18/2019	MAINTENANCE	604-49550-405	1.98
HOMETOWN SANITATION SER	0000329313	06/06/2019	GARBAGE SERVICE - ELECTRIC	604-49550-406	88.98
RAGE INC - CAMPUS CLEANER	06-010375	06/12/2019	SERVICE - POWER PLANT	604-49550-406	34.17
SCHWALBACH HARDWARE	20190525	06/18/2019	MAINTENANCE	604-49550-408	234.95
DICKS WELDING INC	20190531	06/14/2019	REPAIRS - MAINTENANCE	604-49550-408	108.26
ELECTRIC FUND	293	06/18/2019	EL - TRUCK STOCK	604-49550-408	26.70
RESCO	751574-00	06/04/2019	MAINTENANCE	604-49550-408	288.00
JAMES A. MULLER	JM19-06-13	06/12/2019	SERVICE	604-49550-410	9,526.65
ZIEGLER, INC.	SW050320878	06/26/2019	MAINTENANCE	604-49550-410	3,033.94
NANCY SNYDER	20190626	06/26/2019	ENERGY REBATE	604-49550-450	462.50
ALAN & ANGIE WOOD	20190626	06/26/2019	ENERGY REBATE	604-49550-450	250.00
TRAVIS EICHSTADT	20190626	06/26/2019	ENERGY REBATE	604-49550-450	120.00
CMP - CENTRAL MUNICIPAL P	6584	06/18/2019	POWER COST -	604-49550-450	2,804.35
MN REVENUE	20190614	06/14/2019	SALES TAX -	604-49550-460	51.53
				Activity 49550 - Electric Total:	289,908.72
				Fund 604 - ELECTRIC Total:	296,721.34
Fund: 609 - LIQUOR STORE					
MN REVENUE	20190614	06/14/2019	SALES TAX -	609-20202	17,167.00
					<u>17,167.00</u>
Activity: 49751 - Liquor Store					
NCPERS MINNESOTA	844600072019	06/26/2019	INSURANCE #844600 - JULY 2	609-49751-133	32.00
RAGE INC - CAMPUS CLEANER	05-012347	06/11/2019	SERVICE - RIVER BEND LIQUO	609-49751-211	48.57
SCHWALBACH HARDWARE	20190525	06/18/2019	MAINTENANCE	609-49751-217	6.57
DOLL DISTRIBUTING, LLC	693201	06/12/2019	MERCHANDISE	609-49751-217	225.00
AH HERMEL COMPANY	774367	06/11/2019	MERCHANDISE	609-49751-217	176.82
BREAKTHRU BEVERAGE MN	1080977717	06/04/2019	MERCHANDISE	609-49751-251	1,980.38
JOHNSON BROS.	1300713	06/04/2019	MERCHANDISE	609-49751-251	90.90
JOHNSON BROS.	1300715	06/04/2019	MERCHANDISE	609-49751-251	1,724.75
JOHNSON BROS.	1302537	06/11/2019	MERCHANDISE	609-49751-251	477.35

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
JOHNSON BROS.	1306191	06/11/2019	MERCHANDISE	609-49751-251	1,122.73
SOUTHERN GLAZER'S OF MN	1825481	06/04/2019	MERCHANDISE	609-49751-251	841.84
SOUTHERN GLAZER'S OF MN	1828302	06/12/2019	MERCHANDISE	609-49751-251	4,205.06
SOUTHERN GLAZER'S OF MN	1828303	06/12/2019	MERCHANDISE	609-49751-251	48.81
PHILLIPS WINE & SPIRITS	2562160	06/04/2019	MERCHANDISE	609-49751-251	2,679.79
PHILLIPS WINE & SPIRITS	2562161	06/04/2019	MERCHANDISE	609-49751-251	180.00
PHILLIPS WINE & SPIRITS	2565830	06/12/2019	MERCHANDISE	609-49751-251	3,697.66
JOHNSON BROS.	548589	06/26/2019	CREDIT - MERCHANDISE	609-49751-251	-156.79
BEVERAGE WHOLESALERS	064207	06/17/2019	MERCHANDISE	609-49751-252	5,146.37
BEVERAGE WHOLESALERS	064992	06/26/2019	MERCHANDISE	609-49751-252	157.80
BEVERAGE WHOLESALERS	065369	06/26/2019	MERCHANDISE	609-49751-252	17,748.60
BEVERAGE WHOLESALERS	066127	06/26/2019	MERCHANDISE	609-49751-252	34.50
BREAKTHRU BEVERAGE MN	1080977718	06/04/2019	MERCHANDISE	609-49751-252	232.00
JOHNSON BROS.	1300717	06/04/2019	MERCHANDISE	609-49751-252	22.99
ARTISAN BEER COMPANY	3348731	06/04/2019	MERCHANDISE	609-49751-252	384.00
ARTISAN BEER COMPANY	3350035	06/11/2019	MERCHANDISE	609-49751-252	83.40
DOLL DISTRIBUTING, LLC	690852	06/11/2019	MERCHANDISE	609-49751-252	16,216.60
DOLL DISTRIBUTING, LLC	695998	06/17/2019	MERCHANDISE	609-49751-252	5,695.25
DOLL DISTRIBUTING, LLC	695999	06/17/2019	CREDIT - MERCHANDISE	609-49751-252	-5.84
DOLL DISTRIBUTING, LLC	698310	06/17/2019	CREDIT - MERCHANDISE	609-49751-252	-80.50
BREAKTHRU BEVERAGE MN	1080977717	06/04/2019	MERCHANDISE	609-49751-253	152.00
JOHNSON BROS.	1300714	06/04/2019	MERCHANDISE	609-49751-253	134.40
JOHNSON BROS.	1300716	06/04/2019	MERCHANDISE	609-49751-253	1,029.54
JOHNSON BROS.	1306192	06/11/2019	MERCHANDISE	609-49751-253	888.65
SOUTHERN GLAZER'S OF MN	1828303	06/12/2019	MERCHANDISE	609-49751-253	693.50
PHILLIPS WINE & SPIRITS	2562159	06/04/2019	MERCHANDISE	609-49751-253	96.00
PHILLIPS WINE & SPIRITS	2562161	06/04/2019	MERCHANDISE	609-49751-253	1,310.00
PHILLIPS WINE & SPIRITS	2565831	06/12/2019	MERCHANDISE	609-49751-253	330.00
PAUSTIS WINE COMPANY	52661	06/11/2019	MERCHANDISE	609-49751-253	195.20
PAUSTIS WINE COMPANY	52817	06/11/2019	MERCHANDISE	609-49751-253	403.80
MORGAN CREEK VINEYARDS	5283	06/04/2019	MERCHANDISE	609-49751-253	195.60
JOHNSON BROS.	548590	06/26/2019	CREDIT - MERCHANDISE	609-49751-253	-55.15
BEVERAGE WHOLESALERS	064207	06/17/2019	MERCHANDISE	609-49751-254	-9.00
BEVERAGE WHOLESALERS	065369	06/26/2019	MERCHANDISE	609-49751-254	26.00
BREAKTHRU BEVERAGE MN	1080977717	06/04/2019	MERCHANDISE	609-49751-254	154.59
JOHNSON BROS.	1300716	06/04/2019	MERCHANDISE	609-49751-254	37.00
JOHNSON BROS.	1306192	06/11/2019	MERCHANDISE	609-49751-254	32.00
ATLANTIC COCA-COLA	2038879	06/11/2019	CREDIT - MERCHANDISE	609-49751-254	-16.08
ATLANTIC COCA-COLA	2038880	06/11/2019	MERCHANDISE	609-49751-254	127.60
PHILLIPS WINE & SPIRITS	2562161	06/04/2019	MERCHANDISE	609-49751-254	23.50
AH HERMEL COMPANY	774367	06/11/2019	MERCHANDISE	609-49751-254	75.18
RED BULL DISTRIBUTION CO, I	K-84320155	06/12/2019	MERCHANDISE	609-49751-254	82.80
AH HERMEL COMPANY	774367	06/11/2019	MERCHANDISE	609-49751-256	175.22
ARCTIC GLACIER U.S.A. INC	1948914902	06/04/2019	MERCHANDISE	609-49751-257	192.00
ARCTIC GLACIER U.S.A. INC	1948915604	06/11/2019	MERCHANDISE	609-49751-257	440.80
AH HERMEL COMPANY	774367	06/11/2019	MERCHANDISE	609-49751-261	80.33
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	609-49751-321	100.24
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	609-49751-326	650.72
BREAKTHRU BEVERAGE MN	1080977717	06/04/2019	MERCHANDISE	609-49751-333	46.56
JOHNSON BROS.	1300713	06/04/2019	MERCHANDISE	609-49751-333	1.74
JOHNSON BROS.	1300714	06/04/2019	MERCHANDISE	609-49751-333	3.48
JOHNSON BROS.	1300715	06/04/2019	MERCHANDISE	609-49751-333	19.37
JOHNSON BROS.	1300716	06/04/2019	MERCHANDISE	609-49751-333	41.77
JOHNSON BROS.	1302537	06/11/2019	MERCHANDISE	609-49751-333	16.00
JOHNSON BROS.	1306191	06/11/2019	MERCHANDISE	609-49751-333	16.23
JOHNSON BROS.	1306192	06/11/2019	MERCHANDISE	609-49751-333	36.24
SOUTHERN GLAZER'S OF MN	1825481	06/04/2019	MERCHANDISE	609-49751-333	32.80
SOUTHERN GLAZER'S OF MN	1828302	06/12/2019	MERCHANDISE	609-49751-333	83.57
SOUTHERN GLAZER'S OF MN	1828303	06/12/2019	MERCHANDISE	609-49751-333	23.57
ARCTIC GLACIER U.S.A. INC	1948914902	06/04/2019	MERCHANDISE	609-49751-333	1.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
PHILLIPS WINE & SPIRITS	2562159	06/04/2019	MERCHANDISE	609-49751-333	1.74
PHILLIPS WINE & SPIRITS	2562160	06/04/2019	MERCHANDISE	609-49751-333	30.16
PHILLIPS WINE & SPIRITS	2562161	06/04/2019	MERCHANDISE	609-49751-333	59.17
PHILLIPS WINE & SPIRITS	2565830	06/12/2019	MERCHANDISE	609-49751-333	53.94
PHILLIPS WINE & SPIRITS	2565831	06/12/2019	MERCHANDISE	609-49751-333	10.44
PAUSTIS WINE COMPANY	52661	06/11/2019	MERCHANDISE	609-49751-333	4.50
PAUSTIS WINE COMPANY	52817	06/11/2019	MERCHANDISE	609-49751-333	7.00
JOHNSON BROS.	548589	06/26/2019	CREDIT - MERCHANDISE	609-49751-333	-1.74
AH HERMEL COMPANY	774367	06/11/2019	MERCHANDISE	609-49751-333	4.95
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	609-49751-381	707.09
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	609-49751-382	19.13
MN ENERGY RESOURCES	20190612D	06/26/2019	HEATING #0507314125-00001	609-49751-383	55.73
HOMETOWN SANITATION SER	0000329311	06/11/2019	GARBAGE SERVICE - RIVER BE	609-49751-384	149.00
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	609-49751-385	36.20

Activity 49751 - Liquor Store Total: 72,022.69

Fund 609 - LIQUOR STORE Total: 89,189.69

Fund: 614 - TELECOM

CALIX	1393865	01/23/2019	CORE MIGRATION	614-16400	4,535.27
CALIX	1394597	01/30/2019	CREDIT - CORE UPGRADE	614-16400	-18,100.00
CALIX	1413214	06/17/2019	CORE UPGRADE	614-16400	978.45
CALIX	1415133	06/26/2019	CORE MIGRATION	614-16400	8,253.17
MN REVENUE	20190614	06/14/2019	SALES TAX -	614-20202	24.10

-4,309.01

Activity: 49870 - Telecom

NCPERS MINNESOTA	844600072019	06/26/2019	INSURANCE #844600 - JULY 2	614-49870-133	80.00
WEX BANK	59459322	06/17/2019	FUEL - TELECOM	614-49870-212	341.89
CALIX	10036215	03/15/2019	#3437 - SERVICE	614-49870-217	6,000.00
POWER & TEL	6689346-00	06/17/2019	SERVICE #307494	614-49870-217	498.02
SCHWALBACH HARDWARE	20190525	06/18/2019	MAINTENANCE	614-49870-227	74.53
POWER & TEL	6689345-01	06/17/2019	SERVICE #307494	614-49870-227	78.53
POWER & TEL	6696484-00	06/17/2019	SERVICE #307494	614-49870-227	3,870.79
INTERSTATE TRS FUND	82580760017	06/26/2019	ASSESSMENT FOR 499-A FILIN	614-49870-304	269.20
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	614-49870-321	360.60
GOPHER STATE ONE CALL	9050833	06/06/2019	LOCATES	614-49870-321	33.42
SECR REV FUND/CITY OF WD	20190626	06/26/2019	PETTY CASH	614-49870-322	1.15
INNOVATIVE SYSTEMS LLC	43296	06/11/2019	POSTAGE	614-49870-322	229.58
WINDOM COMMUNITY CENT	06252019	06/26/2019	TRAINING MEETING - CITY HA	614-49870-326	35.00
HP DATAONE, LLC	20190626	06/26/2019	6TH IN 2019	614-49870-326	1,328.13
INNOVATIVE SYSTEMS LLC	43035	06/04/2019	BILLING SYSTEM MAINTENAN	614-49870-326	1,521.00
INNOVATIVE SYSTEMS LLC	43035	06/04/2019	BILLING SYSTEM MAINTENAN	614-49870-326	875.00
INNOVATIVE SYSTEMS LLC	43072	06/04/2019	BILLING SYSTEM SOFTWARE S	614-49870-326	1,846.10
INNOVATIVE SYSTEMS LLC	43296	06/11/2019	INVOICE PROCESSING	614-49870-326	190.48
KDOM RADIO	#0073 5-31-19	06/17/2019	#0073 ADVERTISING	614-49870-340	100.98
WINDOM QUICK PRINT	20190604A	06/17/2019	FAIR BOOK AD - WINDOMNET	614-49870-340	289.00
INNOVATIVE SYSTEMS LLC	43296	06/11/2019	INSERTS	614-49870-350	9.43
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	614-49870-381	2,195.92
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	614-49870-382	19.02
MN ENERGY RESOURCES	20190610B	06/17/2019	HEATING #0507509833-00001	614-49870-383	26.28
HOMETOWN SANITATION SER	0000329314	06/04/2019	GARBAGE SERVICE - TELECOM	614-49870-384	77.98
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	614-49870-385	35.89
PLUNKETT'S PEST CONTROL	6280775	06/17/2019	SERVICE #S0728 #9056491	614-49870-404	471.24
CENTURY LINK	477681	06/26/2019	#MN-COWM-72 - DIRECTORY	614-49870-441	165.48
CONSOLIDATED COMMUNICA	#1160904 10-1-18	10/17/2018	10 GB TRANSPORT - OCT 2018	614-49870-442	1,443.00
CONSOLIDATED COMMUNICA	#1160904 11-1-18	11/14/2018	#1160904 10 GB TRANSPORT	614-49870-442	1,443.00
CONSOLIDATED COMMUNICA	#1160904 1-1-19	01/15/2019	CONNECTION	614-49870-442	1,443.00
CONSOLIDATED COMMUNICA	#1160904 2-1-19	02/13/2019	10 GB TRANSPORT #1160904	614-49870-442	1,443.00
CONSOLIDATED COMMUNICA	#1160904 3-1-19	03/12/2019	10 GB TRANSPORT - MARCH 2	614-49870-442	1,443.00
CONSOLIDATED COMMUNICA	#1160904 4-1-19	04/09/2019	10 GB TRANSPORT #1160904	614-49870-442	1,443.00
CONSOLIDATED COMMUNICA	#1160904 5-1-19	05/14/2019	1-GB TRANSPORT - MAY 2019	614-49870-442	1,443.00

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CONSOLIDATED COMMUNICA	#1160904 6-1-19	06/17/2019	10 GB TRANSPORT - JUNE 201	614-49870-442	1,443.00
CONSOLIDATED COMMUNICA	#1160904 9-1-18	09/18/2018	10 GB TRANSPORT - SEPT 201	614-49870-442	1,440.00
CONSOLIDATED COMMUNICA	#11609047 12-1-18	12/19/2018	1- GB TRANSPORT - DEC 2018	614-49870-442	1,443.00
GRAY TELEVISION GROUP INC	041376	06/14/2019	SUBSCRIBER	614-49870-442	3,248.00
MLB NETWORK	123073	06/14/2019	SUBSCRIBER	614-49870-442	422.50
INDEPENDENT COMMUNICAT	20190531	06/14/2019	SUBSCRIBER	614-49870-442	1,925.60
CBS TELEVISION STATIONS	20190531	06/14/2019	SUBSCRIBER	614-49870-442	2,691.20
TEGNA	252078	06/14/2019	SUBSCRIBER	614-49870-442	3,387.20
NEXSTAR BROADCASTING GR	254395	06/14/2019	SUBSCRIBER	614-49870-442	3,298.75
FOX TELEVISION STATIONS, IN	255152	06/14/2019	SUBSCRIBER	614-49870-442	2,292.16
TOWER DISTRIBUTION COMP	771541	06/14/2019	SUBSCRIBER	614-49870-442	274.20
FOX SPORTS	Q08345	06/14/2019	SUBSCRIBER	614-49870-442	8,314.80
BTN - BIG TEN NETWORK	Q13272	06/14/2019	SUBSCRIBER	614-49870-442	1,749.15
CONSOLIDATED CALL CENTER	13761	06/04/2019	DA / OPERATOR ASSISTANCE	614-49870-445	135.73
ICONECTIV	L-201353	06/17/2019	#L-201353	614-49870-445	55.27
ZAYO GROUP, LLC	#027696 6-1-19	06/06/2019	#027696 TRANSPORT - JUNE	614-49870-447	1,950.00
CONSOLIDATED COMMUNICA	#1160904 9-1-18	09/18/2018	CREDIT - 10 GB OF TRANSPOR	614-49870-447	-14,071.73
CALIX	10036408	03/26/2019	SERVICE	614-49870-447	4,740.00
CALIX	1402386	03/26/2019	CREDIT	614-49870-447	-150.00
MANKATO NETWORKS, LLC	388591	06/17/2019	SERVICE	614-49870-447	693.75
MANKATO NETWORKS, LLC	388614	06/26/2019	SERVICE	614-49870-447	200.00
GOLDEN WEST TECH & INT SO	190510277	06/04/2019	SERVICE #A3790	614-49870-448	112.96
JEREMY ROLFES	20190617	06/17/2019	EXPENSE - INTERNET SUPPOR	614-49870-448	54.94
ZAYO GROUP, LLC	#114184-002376 6-1	06/06/2019	#114184-002376 - TRANSPOR	614-49870-451	869.61
CENTURY LINK	507-831-1075-104 6-16-19	06/26/2019	SERVICE #831-1075-104	614-49870-451	75.78
MN REVENUE	20190614	06/14/2019	SALES TAX -	614-49870-460	43.06
				Activity 49870 - Telecom Total:	57,764.57
				Fund 614 - TELECOM Total:	53,455.56

Fund: 615 - ARENA

Activity: 49850 - Arena

NCPERS MINNESOTA	844600072019	06/26/2019	INSURANCE #844600 - JULY 2	615-49850-133	32.00
WEX BANK	59459322	06/17/2019	FUEL - ARENA	615-49850-212	180.25
SCHWALBACH HARDWARE	20190525	06/18/2019	MAINTENANCE	615-49850-215	158.04
DICKS WELDING INC	20190531	06/14/2019	REPAIRS - MAINTENANCE	615-49850-215	81.20
WINDOM AUTO VALU	#3400540 5-25-19	06/17/2019	MAINTENANCE #3400540	615-49850-217	20.48
JERRY'S REPAIR	9365	06/26/2019	SERVICE	615-49850-217	70.00
SCHRAMMEL LAW OFFICE	20190601	06/18/2019	LEGAL FEES - MN ICE PROJECT	615-49850-304	315.00
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	615-49850-321	124.04
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	615-49850-326	358.00
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	615-49850-381	2,656.09
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	615-49850-382	42.31
MN ENERGY RESOURCES	20190613	06/26/2019	HEATING #0504094426-00001	615-49850-383	266.73
HOMETOWN SANITATION SER	0000329315	06/04/2019	GARBAGE SERVICE - ARENA	615-49850-384	137.00
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	615-49850-385	75.53
HOLT'S CLEANING SERVICE IN	3608	06/26/2019	SERVICE - ARENA	615-49850-402	300.00
WINDOM AUTO VALU	#3400540 5-25-19	06/17/2019	MAINTENANCE #3400540	615-49850-404	45.53
RON'S ELECTRIC INC	139968	06/26/2019	SERVICE	615-49850-404	247.49
MN VALLEY TESTING	977844	06/04/2019	TESTING	615-49850-404	347.20
MN REVENUE	20190614	06/14/2019	SALES TAX -	615-49850-460	389.00
				Activity 49850 - Arena Total:	5,845.89
				Fund 615 - ARENA Total:	5,845.89

Fund: 617 - M/P CENTER

SECR REV FUND/CITY OF WD	20190620CC	06/20/2019	PETTY CASH FOR COMMUNIT	617-10200	1,500.00
RON'S ELECTRIC INC	139995	06/26/2019	SERVICE - DAISY JACOBS FUN	617-16200	5,650.00
MN REVENUE	20190614	06/14/2019	SALES TAX -	617-20202	151.61
					7,301.61

Activity: 49860 - M/P Center

NCPERS MINNESOTA	844600072019	06/26/2019	INSURANCE #844600 - JULY 2	617-49860-133	32.00
RAGE INC - CAMPUS CLEANER	06-010376	06/11/2019	SERVICE - COMM CENTER	617-49860-211	59.50

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SCHWALBACH HARDWARE	20190525	06/18/2019	MAINTENANCE	617-49860-217	17.16
RITA HACKER -CREATIVE DESI	695	06/26/2019	COMM CENTER	617-49860-218	321.00
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	617-49860-321	49.62
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	617-49860-326	403.33
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	617-49860-381	1,476.54
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	617-49860-382	95.75
MN ENERGY RESOURCES	20190612E	06/26/2019	HEATING #0503741572-00001	617-49860-383	259.28
HOMETOWN SANITATION SER	0000329316	06/06/2019	GARBAGE SERVICE - COMM C	617-49860-384	129.99
ELECTRIC FUND	20190617	06/17/2019	MONTHLY UTILITY & TELECO	617-49860-385	176.77
RON'S ELECTRIC INC	139997	06/26/2019	SERVICE	617-49860-402	281.70
SCHWALBACH HARDWARE	20190525	06/18/2019	MAINTENANCE	617-49860-402	74.97
SCHWICKERT'S TECTA AMERIC	5510050824	06/26/2019	ROOF REPAIR	617-49860-402	1,055.00
SCHWALBACH HARDWARE	20190525	06/18/2019	MAINTENANCE	617-49860-406	29.98
DOUG'S LAWN & LANDSCAPI	64383	06/11/2019	MAINTENANCE	617-49860-406	135.90
SCHWALBACH HARDWARE	20190525	06/18/2019	MAINTENANCE	617-49860-409	13.18
MN RECREATION & PARK ASS	20190626	06/26/2019	MEMBERSHIP - NEW MEMBE	617-49860-433	120.00
MN REVENUE	20190614	06/14/2019	SALES TAX -	617-49860-460	277.39
Activity 49860 - M/P Center Total:					5,009.06
Fund 617 - M/P CENTER Total:					12,310.67

Fund: 700 - PAYROLL

Internal Revenue Service-Payr	INV0001610	06/21/2019	Federal Tax Withholding	700-21701	10,287.51
MN Department of Revenue -	INV0001611	06/21/2019	State Withholding	700-21702	5,231.23
Internal Revenue Service-Payr	INV0001610	06/21/2019	Social Security	700-21703	13,654.94
MN Pera	INV0001607	06/21/2019	PERA	700-21704	6,396.14
MN Pera	INV0001607	06/21/2019	PERA	700-21704	13,632.13
MN Pera	INV0001607	06/21/2019	PERA	700-21704	920.34
MN State Deferred	INV0001608	06/21/2019	Deferred Compensation	700-21705	6,577.28
MN State Deferred	INV0001608	06/21/2019	Deferred Roth	700-21705	535.00
LOCAL UNION #949	20190626	06/26/2019	UNION DUES - JUNE 2019	700-21707	1,811.90
LAW ENFORCEMENT LABOR S	20190626	06/26/2019	POLICE UNION DUES - JUNE 2	700-21708	357.00
MN CHILD SUPPORT PAYMEN	INV0001609	06/21/2019	Child Support Payment	700-21709	113.52
Internal Revenue Service-Payr	INV0001610	06/21/2019	Medicare Withholding	700-21711	3,823.56
FURTHER (Select Account)	39076561	06/18/2019	FLEX SPENDING	700-21712	426.22
FURTHER (Select Account)	39082651	06/26/2019	FLEX SPENDING	700-21712	333.90
AFLAC	133458	06/18/2019	INSURANCE - JUNE 2019 - AFT	700-21715	320.22
AFLAC	133458	06/18/2019	INSURANCE - JUNE 2019 - AFT	700-21716	641.25
MN BENEFIT ASSOCIATION	2019-0064540	06/18/2019	INSURANCE 7/1/19 - PRE TAX	700-21717	4.84
NCPERS MINNESOTA	844600072019	06/26/2019	INSURANCE #844600 - JULY 2	700-21718	16.00
NCPERS MINNESOTA	844600072019	06/26/2019	INSURANCE #844600 - JULY 2	700-21718	16.00
MN BENEFIT ASSOCIATION	2019-0064540	06/18/2019	INSURANCE 7/1/19 - AFTER T	700-21719	103.59
FURTHER (Select Account)	INV0001606	06/21/2019	HSA Employee Contribution	700-21723	360.23
					65,562.80
Fund 700 - PAYROLL Total:					65,562.80
Grand Total:					2,360,327.57

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL	121,286.27
211 - LIBRARY	2,012.25
225 - AIRPORT	14,463.56
230 - POOL	3,742.30
235 - AMBULANCE	6,545.06
250 - EDA GENERAL	20,123.20
270 - TIF 1-16 GDF DISTRICT	6,781.53
277 - TIF 1-22 CEMSTONE	6,250.00
308 - 2020 STREET PROJECT	4,519.50
401 - GENERAL CAPITAL PROJECTS	180.00
601 - WATER	9,795.28
602 - SEWER	1,641,542.67
604 - ELECTRIC	296,721.34
609 - LIQUOR STORE	89,189.69
614 - TELECOM	53,455.56
615 - ARENA	5,845.89
617 - M/P CENTER	12,310.67
700 - PAYROLL	65,562.80
Grand Total:	2,360,327.57

Account Summary

Account Number	Account Name	Payment Amount
100-20191	Unapplied Cash	188.46
100-20202	Sales Tax Payable	23,638.79
100-22000	Prepayments	43,000.00
100-34780	Park Fees	50.00
100-41110-304	Legal Fees	1,170.00
100-41110-491	Payments to Other Orga	4,128.05
100-41310-133	Employer Paid Insurance	80.00
100-41310-200	Office Supplies	205.19
100-41310-217	Other Operating Supplie	159.70
100-41310-321	Telephone	116.16
100-41310-322	Postage	9.76
100-41310-326	Data Processing	301.57
100-41910-133	Employer Paid Insurance	24.00
100-41910-200	Office Supplies	0.95
100-41910-212	Motor Fuels	82.69
100-41910-304	Legal Fees	105.00
100-41910-321	Telephone	80.02
100-41940-381	Electric Utility	404.03
100-41940-382	Water Utility	65.90
100-41940-383	Gas Utility	189.81
100-41940-384	Refuse Disposal	89.28
100-41940-385	Sewer Utility	130.71
100-41940-409	Repairs & Maint - Utilitie	104.52
100-42120-133	Employer Paid Insurance	144.00
100-42120-200	Office Supplies	43.90
100-42120-212	Motor Fuels	1,989.72
100-42120-218	Uniforms	557.78
100-42120-304	Legal Fees	3,957.50
100-42120-305	Medical & Dental Fees	139.24
100-42120-321	Telephone	22.77
100-42120-322	Postage	47.17
100-42120-326	Data Processing	136.00
100-42120-327	Interpretation Fees	123.04
100-42120-334	Meals/Lodging	404.12
100-42120-404	Repairs & Maint - M&E	177.00

Account Summary

Account Number	Account Name	Payment Amount
100-42120-405	Repairs & Maint - Vehicl	183.69
100-42120-412	Rentals - Building	1,925.00
100-42120-419	Vehicle Lease	1,054.07
100-42120-444	License Fees	32.75
100-42120-480	Other Miscellaneous	37.45
100-42220-212	Motor Fuels	30.08
100-42220-308	Training & Registrations	920.00
100-42220-321	Telephone	29.71
100-42220-381	Electric Utility	226.49
100-42220-382	Water Utility	14.21
100-42220-383	Gas Utility	135.54
100-42220-384	Refuse Disposal	44.10
100-42220-385	Sewer Utility	31.54
100-42220-404	Repairs & Maint - M&E	3.99
100-42500-381	Electric Utility	34.64
100-42700-300	Charges for Services	12.00
100-43100-133	Employer Paid Insurance	64.00
100-43100-212	Motor Fuels	1,456.57
100-43100-217	Other Operating Supplie	209.97
100-43100-224	Street Maint Materials	2,576.24
100-43100-225	LandscapingMaterials	2,105.00
100-43100-304	Legal Fees	105.00
100-43100-321	Telephone	45.46
100-43100-381	Electric Utility	1,257.90
100-43100-382	Water Utility	20.02
100-43100-384	Refuse Disposal	219.02
100-43100-385	Sewer Utility	42.52
100-43100-401	Repairs & Maint - Buildi	1,263.86
100-43100-404	Repairs & Maint - M&E	973.04
100-43100-405	Repairs & Maint - Vehicl	539.69
100-43210-384	Refuse Disposal	18,129.16
100-45120-215	Materials & Equipment	397.44
100-45120-217	Other Operating Supplie	1,419.75
100-45120-460	Miscellaneous Taxes	146.00
100-45202-133	Employer Paid Insurance	16.00
100-45202-212	Motor Fuels	1,377.71
100-45202-216	Chemicals and Chemical	52.94
100-45202-217	Other Operating Supplie	9.99
100-45202-241	Small Tools	19.99
100-45202-326	Data Processing	466.67
100-45202-381	Electric Utility	560.11
100-45202-382	Water Utility	7.42
100-45202-384	Refuse Disposal	339.11
100-45202-385	Sewer Utility	-160.00
100-45202-402	Repairs & Maint - Struct	158.89
100-45202-406	Repairs & Maint - Groun	684.71
211-45501-133	Employer Paid Insurance	16.00
211-45501-200	Office Supplies	20.98
211-45501-321	Telephone	27.21
211-45501-326	Data Processing	203.33
211-45501-381	Electric Utility	123.43
211-45501-382	Water Utility	19.04
211-45501-383	Gas Utility	121.67
211-45501-385	Sewer Utility	39.57
211-45501-402	Repairs & Maint - Struct	595.07
211-49950-500	Capital Outlay	845.95
225-45127-217	Other Operating Supplie	518.15
225-45127-321	Telephone	26.60

Account Summary

Account Number	Account Name	Payment Amount
225-45127-406	Repairs & Maint - Groun	19.96
225-45127-480	Other Miscellaneous	18.85
225-49950-500	Capital Outlay	13,880.00
230-45124-217	Other Operating Supplie	371.38
230-45124-260	Concessions	467.98
230-45124-321	Telephone	-219.29
230-45124-381	Electric Utility	56.37
230-45124-382	Water Utility	-84.27
230-45124-384	Refuse Disposal	70.39
230-45124-404	Repairs & Maint - M&E	2,772.74
230-45124-460	Miscellaneous Taxes	232.00
230-45124-480	Other Miscellaneous	75.00
235-42153-212	Motor Fuels	2,403.65
235-42153-217	Other Operating Supplie	817.60
235-42153-218	Uniforms	993.81
235-42153-321	Telephone	170.12
235-42153-334	Meals/Lodging	353.30
235-42153-381	Electric Utility	150.99
235-42153-382	Water Utility	9.48
235-42153-383	Gas Utility	90.36
235-42153-384	Refuse Disposal	29.40
235-42153-385	Sewer Utility	21.03
235-42153-405	Repairs & Maint - Vehicl	70.32
235-42153-460	Miscellaneous Taxes	1,435.00
250-46520-133	Employer Paid Insurance	24.00
250-46520-200	Office Supplies	0.94
250-46520-301	Auditing & Consulting Se	61.25
250-46520-304	Legal Fees	585.00
250-46520-321	Telephone	335.80
250-46520-331	Travel Expense	374.10
250-46520-334	Meals/Lodging	20.98
250-46520-381	Electric Utility	47.11
250-46520-480	Other Miscellaneous	20.00
250-46520-481	Tax Abatement	18,654.02
270-46530-482	TIF Payments	6,781.53
277-46530-301	Auditing & Consulting Se	6,250.00
308-41000-303	Engineering and Surveyi	4,519.50
401-49950-509	Capital Outlay - Administ	180.00
601-49400-133	Employer Paid Insurance	32.00
601-49400-212	Motor Fuels	270.73
601-49400-304	Legal Fees	690.00
601-49400-321	Telephone	83.23
601-49400-322	Postage	229.58
601-49400-326	Data Processing	2,901.61
601-49400-350	Printing & Design	9.42
601-49400-381	Electric Utility	3,850.16
601-49400-382	Water Utility	17.57
601-49400-383	Gas Utility	456.69
601-49400-384	Refuse Disposal	89.98
601-49400-385	Sewer Utility	35.11
601-49400-386	Landfill	1,036.10
601-49400-404	Repairs & Maint - M&E	87.11
601-49400-405	Repairs & Maint - Vehicl	5.99
602-16200	Buildings	1,617,896.00
602-49450-133	Employer Paid Insurance	64.00
602-49450-200	Office Supplies	98.85
602-49450-212	Motor Fuels	272.63
602-49450-216	Chemicals and Chemical	784.50

Account Summary

Account Number	Account Name	Payment Amount
602-49450-310	Lab Testing	1,051.20
602-49450-321	Telephone	205.50
602-49450-322	Postage	229.57
602-49450-326	Data Processing	2,901.60
602-49450-350	Printing & Design	9.43
602-49450-381	Electric Utility	13,303.17
602-49450-382	Water Utility	686.91
602-49450-383	Gas Utility	358.09
602-49450-404	Repairs & Maint - M&E	347.02
602-49450-405	Repairs & Maint - Vehicl	9.99
602-49450-408	Repairs & Maint - Distrib	3,324.21
604-14200	Inventory	535.20
604-16300	Improvements Other Th	5,257.66
604-20202	Sales Tax Payable	27.52
604-22000	Prepayments	992.24
604-49550-133	Employer Paid Insurance	96.00
604-49550-200	Office Supplies	8.95
604-49550-211	Cleaning Supplies	22.98
604-49550-212	Motor Fuels	934.50
604-49550-241	Small Tools	46.98
604-49550-263	Merchandise for Resale -	265,873.95
604-49550-304	Legal Fees	585.00
604-49550-321	Telephone	163.61
604-49550-322	Postage	229.58
604-49550-325	Dispatching	40.60
604-49550-326	Data Processing	3,484.53
604-49550-350	Printing & Design	9.43
604-49550-381	Electric Utility	122.84
604-49550-382	Water Utility	22.37
604-49550-383	Gas Utility	48.01
604-49550-385	Sewer Utility	45.37
604-49550-404	Repairs & Maint - M&E	405.85
604-49550-405	Repairs & Maint - Vehicl	738.14
604-49550-406	Repairs & Maint - Groun	123.15
604-49550-408	Repairs & Maint - Distrib	657.91
604-49550-410	Repairs & Maint - Gener	12,560.59
604-49550-450	Conservation	3,636.85
604-49550-460	Miscellaneous Taxes	51.53
609-20202	Sales Tax Payable	17,167.00
609-49751-133	Employer Paid Insurance	32.00
609-49751-211	Cleaning Supplies	48.57
609-49751-217	Other Operating Supplie	408.39
609-49751-251	Liquor	16,892.48
609-49751-252	Beer	45,635.17
609-49751-253	Wine	5,373.54
609-49751-254	Soft Drinks & Mix	533.59
609-49751-256	Tobacco Products	175.22
609-49751-257	Ice	632.80
609-49751-261	Other Merchandise	80.33
609-49751-321	Telephone	100.24
609-49751-326	Data Processing	650.72
609-49751-333	Freight and Express	492.49
609-49751-381	Electric Utility	707.09
609-49751-382	Water Utility	19.13
609-49751-383	Gas Utility	55.73
609-49751-384	Refuse Disposal	149.00
609-49751-385	Sewer Utility	36.20
614-16400	Machinery & Equipment	-4,333.11

Account Summary

Account Number	Account Name	Payment Amount
614-20202	Sales Tax Payable	24.10
614-49870-133	Employer Paid Insurance	80.00
614-49870-212	Motor Fuels	341.89
614-49870-217	Other Operating Supplie	6,498.02
614-49870-227	Utility System Maint Sup	4,023.85
614-49870-304	Legal Fees	269.20
614-49870-321	Telephone	394.02
614-49870-322	Postage	230.73
614-49870-326	Data Processing	5,795.71
614-49870-340	Advertising & Promotion	389.98
614-49870-350	Printing & Design	9.43
614-49870-381	Electric Utility	2,195.92
614-49870-382	Water Utility	19.02
614-49870-383	Gas Utility	26.28
614-49870-384	Refuse Disposal	77.98
614-49870-385	Sewer Utility	35.89
614-49870-404	Repairs & Maint - M&E	471.24
614-49870-441	Transmission Fees	165.48
614-49870-442	Subscriber Fees	42,030.56
614-49870-445	Switch Fees	191.00
614-49870-447	Internet Expense	-6,637.98
614-49870-448	On-Call Support	167.90
614-49870-451	Call Completion	945.39
614-49870-460	Miscellaneous Taxes	43.06
615-49850-133	Employer Paid Insurance	32.00
615-49850-212	Motor Fuels	180.25
615-49850-215	Materials & Equipment	239.24
615-49850-217	Other Operating Supplie	90.48
615-49850-304	Legal Fees	315.00
615-49850-321	Telephone	124.04
615-49850-326	Data Processing	358.00
615-49850-381	Electric Utility	2,656.09
615-49850-382	Water Utility	42.31
615-49850-383	Gas Utility	266.73
615-49850-384	Refuse Disposal	137.00
615-49850-385	Sewer Utility	75.53
615-49850-402	Repairs & Maint - Struct	300.00
615-49850-404	Repairs & Maint - M&E	640.22
615-49850-460	Miscellaneous Taxes	389.00
617-10200	Petty Cash	1,500.00
617-16200	Buildings	5,650.00
617-20202	Sales Tax Payable	151.61
617-49860-133	Employer Paid Insurance	32.00
617-49860-211	Cleaning Supplies	59.50
617-49860-217	Other Operating Supplie	17.16
617-49860-218	Uniforms	321.00
617-49860-321	Telephone	49.62
617-49860-326	Data Processing	403.33
617-49860-381	Electric Utility	1,476.54
617-49860-382	Water Utility	95.75
617-49860-383	Gas Utility	259.28
617-49860-384	Refuse Disposal	129.99
617-49860-385	Sewer Utility	176.77
617-49860-402	Repairs & Maint - Struct	1,411.67
617-49860-406	Repairs & Maint - Groun	165.88
617-49860-409	Repairs & Maint - Utilitie	13.18
617-49860-433	Dues & Subscriptions	120.00
617-49860-460	Miscellaneous Taxes	277.39

Account Summary

Account Number	Account Name	Payment Amount
700-21701	Federal Withholding	10,287.51
700-21702	State Withholding	5,231.23
700-21703	FICA Tax Withholding	13,654.94
700-21704	PERA Contributions	20,948.61
700-21705	Retirement	7,112.28
700-21707	Union Dues	1,811.90
700-21708	PD Union Dues	357.00
700-21709	Wage Levy	113.52
700-21711	Medicare Tax Withholdi	3,823.56
700-21712	Flex Account	760.12
700-21715	Individual Insurance-Afla	320.22
700-21716	Individual Insurance-Afla	641.25
700-21717	Individual Insurance-MB	4.84
700-21718	Individual Insurance-NC	32.00
700-21719	Individual Insurance-MB	103.59
700-21723	HSA Employee Contribu	360.23
	Grand Total:	2,360,327.57

Project Account Summary

Project Account Key	Payment Amount
None	2,360,327.57
Grand Total:	2,360,327.57

GA
6-28-19

ACTION ITEM



CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: Steve Nasby, City Administrator 
DATE: June 25, 2019
RE: Red Rock Rural Water System – Water Purchase Agreement
DEPT: Administration
CONTACT: Steve Nasby: Steve.Nasby@windommn.com

Recommendations/Options/Action Requested

Staff recommends that the City Council take the following action:

1. Approve the water purchase agreement between the City of Windom and Red Rock Rural Water System (RRRWS).

Issue Summary/Background

The City of Windom and RRRWS have had a long standing (over 20 year) partnership regarding the provision of quality drinking water to both City residents and rural residents. Most recently the City and RRRWS had a five-year water purchase agreement which expired on December 31, 2018. Since that time the City and RRRWS have been working on a new five-year water purchase agreement.

The Windom Utility Commission has been involved with the negotiation of the agreement and is scheduled to make a recommendation to the City Council at their June 26, 2019 meeting.

Terms of the agreement call for RRRWS to purchase up to 50 million gallons of water annually, compensate the City with a fixed monthly fee in addition to a use fee of \$1.96/1,000 gallons. Over the tenure of our partnership with RRRWS there were two water lines purchased by the City and a meter station constructed. This agreement also contains language on the City's repayment to RRRWS for the water lines and RRRWS's repayment to the City for the meter station.

Fiscal Impact

If the maximum amount of water is purchased by RRRWS the annual revenue generated for the Water utility would be \$167,355 less any credits for the City's purchase of the water lines from RRRWS. This sale of water is significant to the budget of the Water utility and helps to keep our overall rates stable.

Attachments

1. Water Purchase Agreement Between the City of Windom and Red Rock Rural Water System.

Water Purchase Agreement

Between the City of Windom, MN and Red Rock Rural Water System

This Agreement, for the purchase of potable water (the “**Agreement**”) is entered into as of June 1, 2019 by and between the City of Windom, Minnesota, (the “**City**”) and Red Rock Rural Water System, a public body organized under M.S. 116 A et. seq., (“**RRRWS**”). City and RRRWS will be referred to collectively in this Agreement as the “**Parties**” and individually as a “**Party**”.

Whereas, City is a home ruled charter city under the laws of the State of Minnesota and operates a water supply system; and

Whereas, RRRWS operates a water supply system which provides potable water to individuals in 9 counties in Southwest Minnesota; and

Whereas, RRRWS, anticipates extending its water supply system to serve existing and new users; and

Whereas, City and RRRWS routinely work together to serve the best interests of the public and activities to benefit both parties; and

Whereas, RRRWS, in order to serve existing and new users may need water from City; and

Whereas, by Resolution _____ the City Council of Windom approved this Agreement; and

Whereas, by Resolution _____, the Board of Commissioners of RRRWS approved this Agreement.

NOW THEREFORE, in consideration of the mutual promises, covenants, conditions and terms contained hereinafter, the receipt and sufficiency of which is hereby acknowledged, City and RRRWS, hereby agree as follows:

1. **Term:**

- A. Subject to the terms stated at Paragraph 1B of this Agreement, this Agreement shall commence as of June 1, 2019, and shall terminate at midnight on December 31, 2023.
- B. Notwithstanding any contrary terms of this Agreement, RRRWS or City may terminate this Agreement (for any reason or for no reason) prior to December 31, 2023 by delivering a written notice to the other Party which informs the other Party that they are terminating this Agreement. This Agreement shall terminate twenty-four months from the date the written termination notice is delivered.

2. **Quality/Quantity of Water and Time of Delivery** – City shall furnish RRRWS at the “Point of Delivery” (as herein after specified) potable water meeting applicable purity standards of the State of Minnesota and the United States of America in the following quantities:
 - A. From June 1, 2019 through December 31, 2019, RRRWS may purchase a maximum of 49 million gallons of water.

From January 1, 2020 through the end of this Agreement, RRRWS may purchase a maximum of 65 million gallons of water each calendar year. However, if this Agreement terminates prior to the end of a calendar year, the 65 million gallon a year limit shall be pro-rated from January 1st to the date this Agreement terminates.
 - B. RRRWS may purchase a maximum of 7 million gallons of water per calendar month.
 - C. RRRWS may purchase a maximum of 300,000 gallons of water per calendar day. A calendar day shall commence at midnight and terminate 24 hours later.
 - D. City shall have the sole and exclusive discretion to determine when the water is delivered to RRRWS and the flowage rate.
 - E. RRRWS is **not** obligated to purchase a minimum or maximum amount of water from City.
3. **Water Rates** – Starting on June 1, 2019 and continuing through December 31, 2019, RRRWS shall pay City \$1.96 per 1,000 gallons of water City delivers to RRRWS. In addition to paying a rate of \$1.96 per 1,000 gallons of water, RRRWS shall also pay City a fixed fee of \$9,908.35 per month starting on June 1, 2019 and continuing through December 31, 2019.

Starting on January 1, 2020, RRRWS shall pay City \$1.96 per 1,000 gallons of water City delivers to RRRWS, **and** RRRWS shall also pay City a fixed monthly fee of \$5,779.65. These amounts shall remain in effect until City adjusts these amounts pursuant to Paragraph 4 of this Agreement.
4. **Rate Adjustments** – At any time during this Agreement, City, at City’s sole and exclusive discretion, may adjust both the water rate City charges RRRWS per 1,000 gallons of water **and** the monthly fixed fee amount City charges RRRWS. City shall give RRRWS a minimum of 90 calendar days written notice of any water rate and/or fixed fee increases before the new increases go into effect.
5. **No Connection Fee** – RRRWS shall not have to pay a connection fee, capacity fee or any other charges or fees to receive water from City. RRRWS’s only costs shall be for the water it purchases from City, and the fixed monthly fee.

6. South Meter Station

- A. In 2013 a water meter station was constructed near the intersection of 440th Street and 6th Avenue in the SE¼ SE¼ of 35-105N-36W, Cottonwood County, Minnesota. This water meter station will be referred to in this Agreement as the “**South Meter Station.**”
- B. After the South Meter Station was constructed, the Parties agreed that RRRWS would reimburse City a total of \$30,000.00 for the cost to construct the South Meter Station by paying City \$250.00 per month until the \$30,000.00 was paid in full. The monthly amount of \$250.00 has been added to the monthly invoice City has sent to RRRWS since August, 2013. As of June 1, 2019, the amount RRRWS owed City for the South Meter Station was \$12,500.00.

The Parties hereby agree that RRRWS shall continue to reimburse City in the amount of \$250.00 per month for the South Meter Station. If RRRWS owes City any remaining amount for the South Meter Station when this Agreement terminates, RRRWS shall pay the entire outstanding balance owed to City within 60 calendar days from the date this Agreement terminates.

- C. City shall at all times be deemed the sole owner of the South Meter Station and be responsible for all operational and maintenance costs thereof.
- D. If RRRWS installs a SCADA monitoring system or communications system(s) at the South Meter Station it shall be at RRRWS sole cost and expense. In addition, RRRWS shall be responsible for all operational and maintenance cost of the SCADA and/or communication system(s).
- E. City shall permit RRRWS reasonable access to the South Meter Station.

7. Sale/Purchase of North Water Line

- A. In 2013 RRRWS sold City an 8-inch water line which starts at RRRWS’s booster station located near the intersection of U.S. Highway 71 and Cottonwood County Road 15, and then the water line proceeds southerly along the easterly right-of-way line of U.S. Highway 71 for approximately 2,640.00 feet where it connects with the City’s water main. This water line will be referred to in this Agreement as the “**North Water Line.**”
- B. RRRWS sold the North Water Line to City for the sum of \$160,000.00.
- C. City has been paying for the North Water Line by issuing RRRWS a monthly credit of \$1,333.33 on each monthly invoice City has sent to RRRWS since August, 2013. As of June 1, 2019, the amount City owed RRRWS for the North Water Line was \$66,666.90.
- D. The Parties hereby agree that RRRWS shall continue to receive a monthly credit of \$1,333.33 on each invoice until the North Water Line is paid in full. If RRRWS is owed any money for the North Water Line when this Agreement terminates, City shall pay RRRWS the total outstanding balance owed within 60 calendar days of the date this Agreement terminates.

8. **Sale/Purchase of South Water Line**

- A. In 2013 RRRWS sold City an 8-inch water line which starts by the South Meter Station and then proceeds Easterly and then Southerly for approximately 1,320.00 feet to where it connects to the City's water line. This water line will be referred to in this Agreement as the "South Water Line."
- B. RRRWS sold the South Water Line to City for the sum of \$70,000.00.
- C. City has been paying for the South Water Line by issuing RRRWS a monthly credit of \$583.33 on each monthly invoice City has sent to RRRWS since August, 2013. As of June 1, 2019, the amount City owed RRRWS for the South Water Line was \$29,166.90.

The Parties hereby agree that RRRWS shall continue to receive a monthly credit of \$583.33 on each invoice until the South Water Line is paid in full. If RRRWS is owed any money for the South Water Line when this Agreement terminates, City shall pay RRRWS the total outstanding balance owed within 60 calendar days of the date this Agreement terminates.

9. **Billing:**

City shall submit a monthly invoice to RRRWS. From June 1, 2019 through December 31, 2019, the monthly invoice shall include the monthly fixed fee of \$9,908.35, the fees for the water City delivered to RRRWS during the previous billing cycle, and the \$250.00 per month that RRRWS owes City for the South Meter Station. After that sum is determined, City shall subtract the monthly amount RRRWS is owed for the North Water Line and the South Water Line to arrive at the amount owed by RRRWS. RRRWS shall pay the invoice in full within 15 calendar days from the date it was mailed by City.

From January 1, 2020 through the end of this Agreement, the monthly invoice shall include the monthly fixed fee (which shall start at \$5,779.65 per month), the fees for the water City delivered to RRRWS during the previous billing cycle, and the \$250.00 per month that RRRWS owes City for the South Meter Station. After that sum is determined, City shall subtract the monthly amount RRRWS is owed for the North Water Line and South Water Line to arrive at the amount owed by RRRWS. RRRWS shall pay the invoice in full within 15 calendar days from the date it was mailed by City.

10. **Water Shortage/Failure to Deliver**

- A. The City shall reasonably, at all times, operate and maintain its system in an efficient manner and will take such action as may be necessary to furnish the RRRWS with the quantities of water specified above. Temporary or partial failures to deliver water shall be remedied with all possible dispatch.
- B. If City fails to deliver water to RRRWS for more than 14 calendar days during any calendar year, the fixed fee RRRWS pays City shall be reduced by 1/365th for each calendar day in excess of 14 calendar days that City fails to deliver water to RRRWS.

For example: If RRRWS pays City \$69,355.80 in fixed fees during a calendar year ($5,779.65 \times 12 = 69,355.80$) then for each calendar day City fails to deliver water to RRRWS beyond 14 calendar days during a calendar year, RRRWS shall receive a daily credit of \$190.02 ($69,355.80 / 365 = 190.02$).

- C. If City places restrictions on its residential customers, RRRWS shall place the same restrictions on its residential customers effective at the same time City places the restrictions on its residential customers.
- D. If City places restrictions on its industrial users\commercial customers, City may restrict water sold to RRRWS at the same percent of reduction\restriction placed on City's industrial users\commercial customers.

11. **Point of Delivery and Pressure**

- A. The "Point of Delivery" is where RRRWS accepts delivery of water from City. The Point of Delivery will be at two locations. The first location is at the meter located at RRRWS's booster station which is near the intersection of U.S. Highway 71 and Cottonwood County Road 15 in the NW Quarter of 24-105N-36 Cottonwood County Minnesota.

The second Point of Delivery is at the meter located at the South Meter Station.

- B. The City shall provide RRRWS with water at a reasonably constant pressure of 40 PSI or higher, which shall be calculated at both of the aforementioned meters.
- C. If RRRWS desires a pressure greater than 40 PSI, RRRWS shall be solely responsible for all costs of providing greater pressure. However, City is not obligated to modify any of its existing facilities and/or infrastructures to provide greater pressure to RRRWS.
- D. Emergency failures of pressure or supply due to supply line breaks, power failure, flood, fire and use of water to fight fire, earthquake or other catastrophe shall excuse City from this provision for such reasonable periods of time as may be necessary to restore service.

12. **Maintenance of Metering Equipment at North Meter Station**

- A. RRRWS shall be solely and exclusively responsible to provide and maintain the necessary metering equipment at the booster station located near the intersection of US Highway 71 and County Road 15 in the NW ¼ 24-105N-36W Cottonwood County, Minnesota. The necessary metering equipment shall include a meter house, and metering equipment of a standard type for properly measuring the quantity of water delivered to RRRWS.
- B. City shall, at all reasonable times, have access to the meter for the purposes of reading the meter and verifying the accuracy of the meter readings. A meter registering not more than 2% above or below the test result shall be deemed to be accurate.

- C. If any meter fails to register for any period, the amount of water furnished during such period shall be deemed to be the amount of water delivered in the corresponding period immediately prior to the failure, unless City and RRRWS shall agree upon a different amount.

13. **Maintenance of Metering Equipment at South Meter Station:**

- A. City shall be solely and exclusively responsible to provide and maintain the necessary metering equipment at the South Meter Station. The necessary metering equipment shall include a meter house, and metering equipment of a standard type for properly measuring the quantity of water delivered to RRRWS.
- B. RRRWS shall, at all reasonable times, have access to the meter for the purposes of verifying the accuracy of the meter readings. A meter registering not more than 2% above or below the test result shall be deemed to be accurate.
- C. If any meter fails to register for any period, the amount of water furnished during such period shall be deemed to be the amount of water delivered in the corresponding period immediately prior to the failure, unless City and RRRWS shall agree upon a different amount.

14. **Improvements to Water Systems:**

- A. It is understood between City and RRRWS, that City, at its sole discretion, may undertake improvements to its water treatment plant, that are needed in order for City to fulfill its obligations and responsibilities under this Agreement and for the service of its citizens. Future capital projects undertaken by City to accomplish this task may result in additional cost for water sold to RRRWS under this contract to cover new debt service and/or significant operational\maintenance.
- B. RRRWS expresses a willingness to discuss participation in the cost of distribution improvements within the City of Windom if needed to deliver water to a point(s) of inter-connection between the City and RRRWS.

15. **Excess Water Usage:** In the event RRRWS wants water in excess of the levels specified at Paragraph 2 of this Agreement, then City, at City's sole and exclusive discretion, may provide excess water to RRRWS in any amount and at any time City deems appropriate.

If City provides excess water to RRRWS, the amount RRRWS shall pay City for the excess water shall be at the rate per 1,000 gallons of water City is charging RRRWS at the time the excess water is delivered to RRRWS, and a pro-rated portion of the fixed fee based on the excess gallons delivered to RRRWS.

16. **RRRWS May Provide Water to City**

RRRWS at its sole and exclusive discretion may provide water to City. The price City pays for the water shall be identical to the rates RRRWS is charging to municipal customers at the time the water is provided to City. If RRRWS provides water to City, City is not

obligated to purchase a minimum or maximum amount of water and RRRWS is not required to provide a minimum or maximum amount of water to City. RRRWS shall have sole discretion to determine the time the water is delivered.

17. **Notices:** Any notice which is required, or permitted, to be given pursuant to this Agreement shall be in writing and shall be delivered personally, delivered by using First Class United States Mail, or delivered by using any nationally recognized next day courier service. All notices shall be addressed as follows:

City of Windom
Attention: City Administrator
444 9th Street
P.O. Box 38
Windom, MN 56101

Red Rock Rural Water System
Attention: Manager
P.O. Box 160
Jeffers, MN 56145

Either Party may designate a different address where a notice should be sent by delivering written notice to the other Party which specifies where the written notice should be delivered.

A notice shall be considered delivered at the time the notice is personally served on the other Party, at the time the notice is deposited with United States Postal Service, or at the time the notice is deposited with any nationally recognized next day courier service whichever is applicable.

18. **Indemnification:** City agrees to pay all costs, including reasonable attorneys' fees and litigation expenses, to defend and indemnify RRRWS, and its employees, officials, and agents from and against all claims, actions, damages, losses and expenses arising out of the City's performance or failure to perform under this Agreement.

RRRWS agrees to pay all costs, including reasonable attorneys' fees and litigation expenses, to defend and indemnify City, and its employees, officials, and agents from and against all claims, actions, damages, losses and expenses arising out of RRRWS's performance or failure to perform under this Agreement.

19. **Termination of Prior Agreements:** All prior written and oral agreements/contracts between the Parties concerning the sale of water are hereby terminated in their entirety as of midnight on May 31, 2019.
20. **No Partnership or Joint Venture:** The Parties hereby specifically declare that the legal relationship created hereby shall not, under any circumstances, constitute a partnership, joint venture, or employee relationship.
21. **No Third Party Beneficiaries:** Nothing in this Agreement is intended to confer rights or remedies under or by reason of this Agreement on any person, other than the Parties hereto. Nothing in this Agreement is intended to relieve or discharge the obligations or liabilities of any third persons to any Party hereto or to give any third party any right of subrogation or action over or against any Party hereto.

22. **Assignment Prohibited:** This Agreement may not be assigned by either Party without the prior written consent of the other Party.
23. **Severability:** If any provision of this Agreement is held illegal, invalid, or unenforceable, that provision will be fully severable and this Agreement will be construed and enforced as if the illegal, invalid, or unenforceable provision had never been part of this Agreement, and the remaining provisions of this Agreement will remain in full force and effect, and there will be added automatically to this Agreement a legal, valid, and enforceable provision that is as similar to the severed provision as possible.
24. **Paragraph Headings:** The paragraph headings are for convenience only and shall not be used to interpret or construe any provisions of this Agreement.
25. **Annual Gallons Purchased:** The words "Annual Gallons Purchased" shall be defined as the volume of water passing through the meters from from January 1st through December 31st each calendar year. RRRWS shall only be responsible to pay for water which passes through the meter which is located near the intersection of US Highway 71 and Cottonwood County Road 15 in the NW Quarter of 24-105N-36W Cottonwood County Minnesota; and the meter located at the South Meter Station.

The undersigned hereby agree to all the terms and conditions of this Water Purchase Agreement.

City of Windom

By: _____

Windom Utility Commission, Chair

By: _____
Steve Nasby, its City Administrator

Red Rock Rural Water System

By: _____
Gary Schimbeno, its Board Chair

By: _____
Mike Curley, its Secretary

ACTION ITEM



CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: Steve Nasby, City Administrator 
DATE: July 1, 2019
RE: Mutual Aid Agreement between the City of Windom and Cottonwood County
DEPT: Administration
CONTACT: Steve Nasby: Steve.Nasby@windommn.com

Recommendations/Options/Action Requested

Staff recommends that the City Council take the following action:

1. Approve the Mutual Aid Agreement, as presented, between the City of Windom and Cottonwood County.

Issue Summary/Background

During the July 2018 flooding event Cottonwood County provided assistance to the City of Windom. To complete some of the FEMA paperwork for reimbursement of costs they require a mutual aid agreement between the parties.

The assistance for the flood was generally public works personnel and equipment; however, the City and County also help each other as needed in other areas such as law enforcement, Fire or Emergency Services, public utilities or with other equipment. As such it makes sense to include these other areas in an agreement.

The agreement is modeled after the League of Minnesota Cities template and has been reviewed by both the City Attorney and County Attorney.

Fiscal Impact

At present, if we do not execute a mutual aid agreement at least for the cooperation on the July 2018 flooding event the City would lose the ability to have \$23,492.13 covered by FEMA. Those costs would then be borne by local taxpayers.

Attachments

1. Mutual Aid Agreement
2. Invoice from Cottonwood County

City of Windom, Minnesota And Cottonwood County, MN Mutual Aid Agreement

Purpose

This Agreement is made pursuant to Minnesota Statutes, Section 471.59 which authorizes the joint and cooperative exercise of powers common to contracting parties. The intent of this Agreement is to make equipment, personnel and other resources available to governmental units from other governmental units.

Definitions

1. "Party" means a governmental unit as defined by Minnesota Statutes, Section 471.59, subd. 1. "Parties" shall collectively mean more than one Party.
2. "Requesting Official" means the person designated by a Party who is responsible for requesting Assistance from other Parties.
3. "Requesting Party" means a Party that requests Assistance from other Parties.
4. "Responding Official" means the person designated by a Party who is responsible to determine whether and to what extent that Party should provide Assistance to a Requesting Party.
5. "Responding Party" means a Party that provides Assistance to a Requesting Party.
6. "Assistance" means the following:
 - Public works (streets & parks department) personnel and equipment: **As needed**
 - Fire and/or emergency medical services personnel and equipment: **As needed**
 - Law enforcement and/or Emergency Management personnel and equipment: **As needed**
 - Utility (water, wastewater, telecom and electric) personnel and equipment: **As needed**

Procedure

1. **Request for Assistance.** Whenever, in the opinion of a Requesting Official, there is a need for Assistance from other Parties, the Requesting Official may call upon the Responding Official of any other Party to furnish Assistance.
2. **Response to Request.** Upon the request for Assistance from a Requesting Party, the Responding Official may authorize and direct that Party's personnel to provide Assistance to the Requesting Party. This decision will be made after considering the needs of the Responding Party and the availability of resources.

3. **Recall of Assistance.** The Responding Official may at any time recall such Assistance when in his or her best judgment or by an order from the governing body of the Responding Party, it is considered to be in the best interests of the Responding Party to do so.
4. **Command of Scene.** The Requesting Party shall be in command of the mutual aid scene. The personnel and equipment of the Responding Party shall be under the direction and control of the Requesting Party until the Responding Official withdraws Assistance.

Workers' compensation

Each Party shall be responsible for injuries or death of its own personnel. Each Party will maintain workers' compensation insurance or self-insurance coverage, covering its own personnel while they are providing Assistance pursuant to this Agreement. Each Party waives the right to sue any other Party for any workers' compensation benefits paid to its own employees or volunteer or their dependents, even if the injuries were caused wholly or partially by the negligence of any other Party or its officers, employees, or volunteers.

Damage to equipment

Each Party shall be responsible for damages to or loss of its own equipment. Each Party waives the right to sue any other Party for any damages to or loss of its equipment, even if the damages or losses were caused wholly or partially by the negligence of any other Party or its officers, employees, or volunteers.

Liability

1. For the purposes of the Minnesota Municipal Tort Liability Act (Minn. Stat. Ch. 466), the employees and officers of the Responding Party are deemed to be employees (as defined in Minn. Stat. § 466.01, subd. 6) of the Requesting Party.
2. The Requesting Party agrees to defend and indemnify the Responding Party against any claims brought or actions filed against the Responding Party or any officer, employee, or volunteer of the Responding Party for injury to, death of, or damage to the property of any third person or persons, arising from the performance and provision of Assistance in responding to a request for Assistance by the Requesting Party pursuant to this Agreement.

For purposes of determining total liability for damages pursuant to Minn. Stat. § 471.59, subd. 1a(b), the Parties are considered a single governmental unit and the total liability of the Parties shall not exceed the limits on governmental liability for a single governmental unit as specified in Minn. Stat. § 466.04, subd. 1.

The intent of this subdivision is to impose on each Requesting Party a duty to defend and indemnify a Responding Party for claims arising within the Requesting Party's jurisdiction subject to the limits of liability under Minnesota Statutes, Chapter 466. The purpose of creating this duty to defend and indemnify is to simplify the defense of claims by eliminating conflicts among defendants, and to permit liability claims against multiple defendants from a single occurrence to be defended by a single attorney.

3. No party to this Agreement nor any officer of any Party shall be liable to any other Party or to any other person for failure of any Party to furnish Assistance to any other Party, or for recalling Assistance, both as described in this Agreement.

Charges to the Requesting Party

1. No charges will be levied by a Responding Party to this Agreement for Assistance rendered to a Requesting Party under the terms of this Agreement unless that Assistance continues for a period of more than 8 hours. If Assistance provided under this Agreement continues for more than 8 hours, the Responding Party will submit to the Requesting Party an itemized bill for the actual cost of any Assistance provided after the initial 8-hour period, including salaries, overtime, materials and supplies and other necessary expenses. The Requesting Party will reimburse the Party providing the Assistance for that amount.
2. Such charges are not contingent upon the availability of federal or state government funds.

Duration

This Agreement will be in force for a period of five (5) years from the date of execution. Any Party may withdraw from this Agreement upon thirty (30) days written notice to the other Party or Parties to the Agreement.

Execution

Each party hereto has read, agreed to and executed this Mutual Aid Agreement on the date indicated.

Date: _____

Entity: Cottonwood County, MN

By: _____

Title: Board Chairperson

Date: _____

Entity: City of Windom, MN

By: _____

Title: Mayor

Cottonwood County Highway Department

1355 9th Ave

Windom, MN 56101

Phone (507)831-1389 Fax (507)831-2367



DATE: 5/30/2019

BILL TO: CITY OF WINDOM

PO BOX 38

444 9TH STREET

WINDOM, MN 56101

11033 **Balance on Last Statement**
Payments Received
Balance Due This Statement
Total Balance Due

\$.00
\$.00
\$	23,492.13
\$	23,492.13

DATE	DESCRIPTION	QTY	UNIT	UNIT PRICE / HRLY RATE	TOTAL AMOUNT	T
5/30/2019	FEMA - LABOR/FRINGE			\$ 7,667.5000	\$ 7,667.50	
5/30/2019	FEMA - SAND FOR BAGS			\$ 1,874.7500	\$ 1,874.75	
5/30/2019	FEMA - EQUIPMENT			\$ 13,949.8800	\$ 13,949.88	

Current Charges \$ 23,492.13

Total Current \$ 23,492.13

Make all checks payable to Cottonwood County

If you have any questions concerning this invoice, contact Cherie Winters

THANK YOU FOR YOUR BUSINESS!

Be cautious in road construction zones!

Petition for Annexation

**PETITION FOR ANNEXATION OF PARCEL # 08-024-2700 (41982 US Hwy 71 N)
TO THE CITY OF WINDOM, County of Cottonwood, Minnesota.**

TO: The City Council of Windom, Minnesota

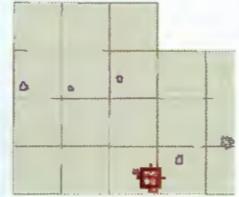
The undersigned, a majority of the property owners as set forth opposite their respective names, respectfully petition the city council to annex into the City of Windom.

Parcel #08-024-2700

Print Name	Signature	Address or Description of Property
David Flicek		41982 US Highway 71, Windom MN 56101



Overview



Legend

-  Corporate Limits
-  Political Township
-  Parcels

Parcel ID	080242700	Alternate ID	n/a	Owner Address	AVERA MCKENNAN
Sec/Twp/Rng	24-105-36	Class	RESIDENTIAL\ SINGLE UNIT		ATTN: ACCOUNTS PAYABLE
Property Address	41982 US HWY 71 N	Acreage	6.57		PO BOX 5045
	56101				SIOUX FALLS SD 57117
District	n/a				
Brief Tax Description	TRACT IN S1/2 SW1/4 NE OF TH 71 6.25				
	<i>(Note: Not to be used on legal documents)</i>				

Date created: 6/25/2019
 Last Data Uploaded: 6/24/2019 7:11:24 PM

Developed by  **Schneider**
 GEOSPATIAL

ACTION ITEM



CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: Steve Nasby, City Administrator 
DATE: July 1, 2019
RE: Unit #29 Ambulance Replacement
DEPT: Ambulance
CONTACT: Tim Hacker, Ambulance Director at 830-0530

Recommendations/Options/Action Requested

Staff recommends that the City Council take the following action:

1. Approval of the specifications for replacement of Unit #29 and advertise for bids.

Issue Summary/Background

The Windom Ambulance is continuing to experience high call volume, with over 900 calls last year. This level of activity requires the department to replace equipment, especially the rigs, at an accelerated rate than previously experienced. Unit #29 was placed into service in 2014 and currently has 145,000 miles on the chassis.

The proposal is to purchase a new 2020 chassis and mount a refurbished box that matches up with our existing rigs. As the total cost of the chassis, refurbished box and labor would exceed the \$175,000 State bidding threshold we are requesting the City Council to approve the proposed specifications and proceed to bidding.

Fiscal Impact

Our estimate to complete the purchase as proposed is approximately \$200,000. Funds are available in the Ambulance Fund reserve to pay for the expenses.

Attachments

1. Unit #29 Replacement Specifications
2. Advertisement for Bids

Windom Ambulance



REQUEST FOR BID PROPOSALS

**Remount Customer's Arrow Type 3 Ambulance
onto a New 2020 F450 4x4 Diesel Chassis**

**Windom Ambulance Service
902 5th Avenue
Windom, MN 56101**

Windom, MN Ambulance

LEGAL PUBLICATION

Request for Bid Proposal for:

(1) Ambulance Remount and Recondition

Notice:

Windom, MN Ambulance calls for proposals to furnish and provide all labor, materials and equipment necessary to recondition and remount a provided ambulance module onto a new 2020 Ford F450 4x4 Diesel Chassis per supplied specifications in accordance to the general terms, conditions and details outlined hereafter:

Specifications are available from:

Windom Ambulance
444 9th Street
PO Box 38
Windom, MN 56101

Or by Contacting:

Tim Hacker, Ambulance Director
507-830-0530

Sealed bid proposals in accordance with the conditions, specifications, and instructions will be received no later than **5:00 pm CST, August 1, 2019.**

WINDOM AMBULANCE RESERVES THE RIGHT TO REJECT ANY OR ALL PROPOSALS, AND WAIVE ALL INFORMALITIES.

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SECTION 1

INTRODUCTION

- Windom Ambulance Service is requesting bids to remount and recondition a provided Type 3 Arrow Ambulance on a new 2020 F450 4x4 Diesel chassis.
- The specifications found herein for the project are the minimum for all materials, level of quality and workmanship. The specifications should not prevent the bidder from bidding their standard or to propose alternatives for ambulance re-chassis and module reconditioning if it can be shown to exceed the minimum standard required by this specification. The bidder is encouraged to propose a like equivalent or better alternative for those items in the specifications, which they cannot comply to. Alternative methods and materials in construction and design detailed by the proposer shall not be cause for automatic rejection. However, in instances where exceptions and clarifications to the specifications by the bidder are necessary, detailed information and descriptions (including photos as applicable) are required for consideration.
- EXCEPTIONS to the specifications MUST be clearly identified and explained or be cause for immediate rejection of the bid in total.
- Windom Ambulance Service reserves the right to reject any and all proposals received and accept any bid that, in its judgment, best serves the interest of the Department regardless of price only.

INSTRUCTIONS

- Sealed bid proposals in accordance with the conditions, specifications, and instructions contained within the proposal documents will be received no later than **5:00 pm CST, August 1, 2019.**
- Bids shall be delivered to:

City of Windom
Attn: City Administrator
444 9th Street, PO Box 38
Windom, MN 56101

- Outside of envelope is to include name of proposer/bidder and marked:

“SEALED AMBULANCE BID”

BID EVALUATIONS

- Bidders will be evaluated on qualifications, price, and completeness of bid proposal following specifications, proposed timetables for completion, service capabilities and history and references.

Minimum bidder qualifications:

- Bidder must have a dedicated ambulance manufacturing facility in which all work is to be done. Subletting portions of the project shall not be permissible in order to enforce final warranty and sole responsibility for the final product.

Official Bidder Name and facility address:

- Bidder must be able to service ambulance in time of need. Bidder must have on-site service capabilities related to ambulance function and equipment. **Service location shall not be more than 100 miles away from Windom, MN. NO EXCEPTIONS TO THIS REQUIREMENT SHALL BE ALLOWED**
- **Bidder must have at least (10) ten years CONTINUOUS experience in the ambulance remounting field and experience with at least 100 remounts performed. NO EXCEPTIONS TO THIS REQUIREMENT SHALL BE ALLOWED**
- Number of completed ambulance remounts to date.
- Ambulance Manufacturer shall supply a list of at least 5 remount references with phone numbers and contact names.
- Bidder must have the ability to obtain OEM parts from the selected OEM chassis builder (Ford), OEM Body Builder (McCoy Miller) and Conversion Specialist (Arrow Ambulances).
- **Bidder must be in good standing with vendors, creditors and customers without any pending action or litigation – NO EXCEPTIONS**

SECTION 2

REMOUNT REQUIREMENTS

Chassis:

Supply new 2020 Ford F450 4x4 chassis (standard cab); 6.7L turbo diesel engine

- 6 speed automatic transmission
- XLT trim package (AM/FM, power windows, power locks)
- Aluminum wheels
- Traction tires
- Vinyl floor
- Adjustable gas/brake pedals
- Manual Regen
- Cloth seats
- Ambulance Prep package equipped

Install Liquid Spring rear suspension system with kneeler (T1); activated by left rear door with cancel switch

Adjust chassis CA to match box

Extend chassis OEM exhaust to RR body corner

Fabricate and install custom metal front console with drink holders and map/binder storage

Install (2) new Federal siren speakers

Install new Buell dual air horn system in the front bumper

- air horns to be activated by horn ring thru horn/siren switch on center console

OEM high idle system pre-installed in chassis

Factory remote mirrors pre-installed on chassis

Install new oval-style, polished nerf bars with step surface; Install molded splash guards on front wheel wells

OEM Aluminum wheels/trim installed from factory

Body:

Complete modular body structural integrity inspection

Mount Gen2 body (T3-T1)

Cut out rear wall of chassis and install 3/4 walk-thru to modular body (T1)

Install side skirt lowering flanges on body to match cab drop

Polish and re-install fuel fill housing

Install separate fill provision for DPF fluid (urea) and plumb appropriately

Modify cab-body door for 3/4 height

Remove rear kickplate and rear corner rock guards; fill holes and finish paint areas
Treat all exposed painted edges and any areas with dissimilar metal contact with
ECK corrosion inhibitor

Paint, Striping & Lettering:

PPG Certified paint processes; DelFleet Polyurethane Premium Paint

Paint entire modular body WHITE to match chassis (D2)

Install custom vinyl lettering and graphics package

Exterior Electrical:

ALL LED WARNING LIGHTS TO HAVE CLEAR LENSES

Install (2) new Whelen MICRON LED warning lights (clear) in front grille (clear lens with chrome bezel)

Install (2) new Whelen MICRON LED warning lights (1-red, 1-blue) in front grille (clear lens with chrome bezel)

Install (2) new red Whelen MICRON LED intersection warning lights on front fenders (clear lens with chrome bezel)

Install (6) LED rubrail warning lights

Install new Whelen 600 series LED brake, LED turn lamp, and LED back-up light assemblies with trim rings

Install (4) new Whelen 900 series SuperLED Opti-scene lights: (2) each side upper corners

Install (2) new Whelen 900 series SuperLED Opti-scene lights at rear above doors

Interior Electrical:

Solid state vehicle electrical system with relay based logic control with LED diagnostic feedback – **NO EXCEPTIONS**

Install new front and rear switch panels with Carling style LED rocker switches (front to have digital gauges) – **NO EXCEPTIONS**

Front Switch Panel to have "Module Disconnect" switch - Battery On to be controlled by Ignition thru Commander 357 solenoid

Re-use existing siren head

Install (4) 18" LED fixtures

Re-use/Test/Re-install existing inverter/charger

Transfer Customer's radios and install in new console

HVAC, Ventilation, Oxygen, & Vacuum

New Heat & A/C unit with hoses, fittings, and thermostat (HD) – **NO EXCEPTIONS**
- Automatic Climate Control engages blower fan only when in Heat or Cool mode

Leak test oxygen system with validation sign-off

Test suction pump for proper operation and inspect vacuum lines - replace as needed

Outside Finish:

Install new stainless steel front corner rock guards and polished extruded aluminum rub rails

Install new rear bumper with stainless steel endcaps

Install new polished fenderettes

Install new black rubber mud flaps behind rear wheels

Install new rotary latches all around

Install all new CHROME door hardware including latches, strikers, handles and lock cylinders

Install non-skid on all grip surfaces of exterior door latches

Install all new door seals on compartment and entry doors where needed

Install new single electric side entry step with rubber mudflap protection

Side electric step to function with side entry door with a cancel switch located inside the door

Inside Finish:

Thoroughly clean existing modular body floor

Install stainless steel thresholds on all modular entry door openings

Install Power Load floor track - offset to driver's side for maximum working room on bench side

Miscellaneous:

Clean entire truck inside and outside (**Grade A**)

Performance test entire vehicle and inspect with 100+ point checklist

Chassis manufacturer rebate (FIN)

Install a compatibility kit on Customer's Power Pro #6500 cot

Install a good used Stryker Power Load Cot loading system (reconditioned - full warranty shall be acceptable alternative)

Full tank of fuel

SECTION 3

GENERAL REQUIREMENTS

Completeness of Bid Proposal:

- Bid proposal shall follow Department specification. Attach Department specification with indication ability/intent to comply as to each or exceptions clearly identified and explained on an attached worksheet
- Include all required documents for evaluation. Insure bid evaluation checklist is completed and attach copies of warranty certifications and statements along with any exceptions and/or clarifications along with Pricing and Options sheet and this specifications document.

Timetable:

- Bids will be evaluated with respect to Bidder's respective commitments:
Calendar days after bid award:
Chassis delivery _____
Module Recondition _____

Testing/QA
Final completion

References:

- Bidders are required to provide a minimum of (20) twenty departments/services as references, including contact persons and current phone numbers for which the bidder has done similar work. Attach to bid separately.

Literature:

Bidders are required to supply professionally prepared literature explaining company standards, products and practices.

Delivery:

Bidder shall accommodate and cover costs for an on-site inspection for up to (2) department representatives at the Manufacturer's location where Customer shall have final authority to accept or reject finished ambulance.

Loaner Ambulance:

Bidder shall be able to provide a loaner ambulance (equivalent make/model to current fleet in good running/operation condition) at no additional charge for the duration of the remount project if the customer chooses

WARRANTY (minimum)

Lifetime Modular Structural Warranty shall be provided **by bidder only**. Warranty shall include material and workmanship regardless of original box manufacturer. – **NO EXCEPTIONS**

Ambulance Conversion Warranty shall be five (5) years from the date of delivery of the ambulance. Ambulance shall be free of substantial defects and shall include material and workmanship.

Lifetime Ambulance Electrical System Warranty shall be provided **by bidder only**. – **NO EXCEPTIONS**

Paint Warranty shall be five (5) years from the date of delivery. Paint warranty shall cover any painting done by ambulance manufacturer.

One (1) Year General Warranty from Date of Pick Up/Delivery to the original retail purchaser to be free from defects in material and workmanship supplied.

Chassis warranty shall be provided directly from chassis manufacturer

SECTION 4

PRICING AND OPTIONS

Price:

- Lowest total price that meets all aforementioned specifications, including selected options. Attach completed Pricing and Options sheet detailing Bidder's proposed package – **NO EXCEPTIONS. Bids supplied with a price only and without detailed description will be automatically REJECTED.**
- No alternative bids shall be considered or allowed

TOTAL BID PRICE (U.S. DOLLARS) \$

Bidder Company Name: _____

Bidder Address: _____

Bidder Representative Name: _____

Bidder Representative Title: _____

Bidder Representative Signature: _____

Date: _____

NOTICE OF AMBULANCE REPLACEMENT PROJECT AND CALL FOR BIDS
City of Windom, Minnesota

Notice is hereby given: The City of Windom, Minnesota, will be accepting bids to furnish and provide all labor, materials and equipment necessary to recondition and remount a provided ambulance module onto a diesel chassis. All bids must be sealed, submitted and received either by mail or personal delivery at City Hall, 444 9th Street, P.O. Box 38, Windom, MN 56101, on or before **August 1, 2019, 5:00 pm CST**. Any bids received after that time will be rejected.

DESCRIPTION OF WORK: The Ambulance Replacement Project includes all labor, materials and equipment necessary to recondition and remount a provided ambulance module onto a new 2020 Ford F450 4x4 diesel chassis, all in accordance with the general terms, conditions and details outlined in the specifications.

OWNER'S RIGHTS RESERVED: The City of Windom, Minnesota, reserves the unqualified right to reject any or all bids and to waive any and all irregularities and informalities in the bidding process; and further reserves the unqualified right to award the project to any bidder as allowed by law if the interest of the City of Windom, Minnesota, would be thereby best served.

Anyone desiring additional information or a copy of the ambulance specifications should contact Tim Hacker at 507-830-0530 or via email at tim@windomfarmservice.com.

ACTION ITEM



CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: Steve Nasby, City Administrator *[Signature]*
DATE: July 1, 2019
RE: Policy for Injured Paid On-Call Employee – Health Insurance
DEPT: Administration
CONTACT: Steve Nasby: Steve.Nasby@windommn.com

Recommendations/Options/Action Requested

Staff recommends that the City Council take the following action:

1. City Council adopt a policy to provide for short-term health insurance coverage for paid, on-call employees that are injured as a result of their actions on behalf of Windom Ambulance or Fire.

Issue Summary/Background

Earlier this year one of the Windom ambulances was involved in a traffic accident while transporting a patient. An EMT was injured in this accident and was off work (covered by Workers Compensation) for well over a month. The EMT's employer has been allowing the time off work and has been continuing to provide health insurance coverage. However, in a further extended absence from work, the EMT's employer had stated they could no longer pay for the person's health insurance coverage.

City staff contacted the State of Minnesota Worker's Compensation Office, League of Minnesota Cities, City Attorney and League of Minnesota Cities' Insurance Trust to obtain information about the City of Windom's responsibility, if any, that may apply to this situation. Staff was informed that the City has no legal responsibility to pay for the continuation of health insurance; however, the City may adopt a policy to do so as the person was injured performing duties related to their role on behalf of the City.

The Personnel Committee discussed this matter and is recommending that the City of Windom establish a policy to compensate, through a reimbursement, paid-on call personnel (Ambulance and Fire) up to 60 days or \$2,500, whichever is less, if they lose employer paid health insurance due to an injury incurred while performing tasks on-duty with Windom Ambulance or Windom Fire services. Said reimbursement would be limited to covering the "employer paid" portion of the health benefits lost.

Fiscal Impact

Very likely \$2,500 or less per year as this is a unique situation. A catastrophic situation where there were multiple first-responders injured could occur, but in such an event there would possibly be additional resources such as the City's insurance coverages being involved.

Attachments

1. None

June 18, 2019

Steve Nasby

City of Windom

City Administrator

PO Box 38

Windom, MN 56101

Dear Steve,

After much thought and planning I have made my decision to retire as the City of Windom Recreation Director. I would like to work with the personnel committee and human resources to determine the date of retirement based on the usage of leftover vacation days and a payoff of the balance after the determined retirement date, with a date no later than approximately August 7, 2019. It has been a very trying and stressful time during Pat's illness. I have enjoyed my over 26 years 3 months of service with the City of Windom and appreciate all cooperation and support that I have received from the Citizens of Windom and City of Windom since Pat was diagnosed with her illness. If you have any questions, feel free to contact me at 507-831-0279 or on my personal cell phone if you have that number.

Thanks,


Al Baloun

Recreation Director

CC: Windom Parks and Recreation Commission

Windom Mayor Dominic Jones

Windom City Council

City of Windom Personnel Committee

CHANGE ORDER

(Instructions on reverse side)

No. 1

PROJECT: Wastewater Treatment Facility Improvements - Windom, Minnesota

DATE OF ISSUANCE: July 2, 2018

EFFECTIVE DATE: July 2, 2019

OWNER: City of Windom, Minnesota

ENGINEER'S Project No.: T22.113672

CONTRACTOR: Gridor Constr., Inc.

ENGINEER: Bolton & Menk, Inc.

You are directed to make the following changes in the Contract Documents.

Description:

1. Extend project Substantial Completion to September 30, 2020 and Final Completion to December 31, 2020.

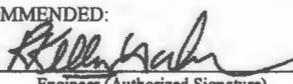
Reason for Change Order:

- 1.1 69 day delay in signing Project Notice to Proceed pushed project construction to a winter start which delayed completion of the biosolids storage facility until May, 2019.
- 1.2 Delay in completion of biosolids storage facility and extremely wet spring delayed demolition of existing biosolids storage tanks #2, #3 and #4 until City could land apply stored biosolids or transfer existing biosolids to new storage facility.

Attachments: (List documents supporting change)

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price	Original Contract Times
<u>\$16,598,200.00</u>	Substantial Completion : <u>February 4, 2020</u> days or dates Ready for final payment : _____ days or dates
Net changes from previous Change Orders No. ___ to No. ___	Net changes from previous Change Orders No. ___ to No. ___
<u>\$0.00</u>	<u>0</u> days
Contract Price Prior to this Change Order	Contract Times prior to this Change Order
<u>\$16,598,200.00</u>	Substantial Completion : <u>February 4, 2020</u> days or dates Ready for final payment : _____ days or dates
Net No Change (Increase/Decrease/No Change) of this Change Order	Net Increase (Increase/Decrease/No Change) of this Change Order
<u>\$0.00</u>	<u>239</u> days
Contract Price with all approved Change Orders	Contract Times with all approved Change Orders
<u>\$16,598,200.00</u>	Substantial Completion : <u>September 30, 2020</u> days or dates Ready for final payment : _____ days or dates

RECOMMENDED:

By: 
Engineer (Authorized Signature)

Date: June 21, 2019

APPROVED:

By: _____
Owner (Authorized Signature)

Date: _____

ACCEPTED:

By: _____
Contractor (Authorized Signature)

Date: _____

EJCDC No. 1910C8-B (1990 Edition)

Prepared by the Engineers Joint Contract Documents Committee and endorsed by The Associated General Contractors of America.

CHANGE ORDER

INSTRUCTIONS

A. GENERAL INFORMATION

This document was developed to provide a uniform format for handling contract changes that affect Contract Price or Contract Times. Changes that have been initiated by a Work Change Directive must be incorporated into a subsequent Change Order if they affect Contract Price or Times.

Changes that affect Contract Price or Contract Times should be promptly covered by a Change Order. The practice of accumulating change order items to reduce the administrative burden may lead to unnecessary disputes.

If Milestones have been listed, any effect of a Change Order thereon should be addressed.

For supplemental instructions and monitor changes not involving a change in the Contract Price or Contract Times, a Field Order may be used.

B. COMPLETING THE CHANGE ORDER FORM

Engineer initiates the form, including a description of the changes involved and attachment based upon documents and proposals submitted by Contractor, or requests from Owner, or both.

Once Engineer has completed and signed the form, all copies should be sent to Contractor for approval. After approval by Contractor, all copies should be sent to Owner for approval. Engineer should make distribution of executed copies after approval by Owner.

If a change only applies to Contract Price or to Contract Times, cross out the part of the tabulation that does not apply.



**BOLTON
& MENK**

Real People. Real Solutions.

12224 Nicollet Avenue
Burnsville, MN 55337-1649

Ph: (952) 890-0509
Fax: (952) 890-8065
Bolton-Menk.com

June 25, 2019

Via Email

City of Windom
444 9th Street
PO Box 38
Windom, MN 56101-0038

RE: Payment Request No. 8
Wastewater Treatment Facility Improvements
Windom, Minnesota
Project No. T22.113672

Attn: Steve Nasby, City Administrator

Dear Mayor and Council Members:

Please find attached Application for Payment No. 8 from Gridor Constr., Inc. for the work completed to date for the construction of the Wastewater Treatment Facility Improvements. We reviewed this application and find it acceptable for payment. We recommend making a payment of \$1,497,049.00 to Gridor Constr., Inc. Please sign the first page of the application, forward copy along with the payment to Gridor Constr., Inc., a copy to Chelsea Alger, Bolton & Menk, and keep one copy for your records.

Sincerely,

Bolton & Menk, Inc.

R. Kelly Yahnke
Project Manager

RKY

Enclosure

Item No.	Description of Work	Scheduled Value	Work Completed		Material Presently Stored (Not in D or E)	Total Completed and Stored To Date (D+E+F)	Percent Completed (G/C)	Balance To Finish (C-G)	
			From Previous Application	This Period					
				Percent					Amount
1.001	Mobilization Insurance and Bonds	\$450,000	\$450,000			\$450,000	100.0%	\$0	
1.001	Allowances	\$421,000	\$20,777			\$20,777	4.9%	\$400,223	
Subtotal for	Division 1	\$871,000	\$470,777			\$470,777	54.1%	\$400,223	

\$470,777 check \$470,777

2.001	Erosion Control / Silt Fence	\$30,000	\$22,500	5.00%	\$1,500	\$24,000	80.0%	\$6,000
2.002	Clear and Grub Site	\$35,000	\$28,000	10.00%	\$3,500	\$31,500	90.0%	\$3,500
2.003	Fine Grade and Restore Site	\$300,000		10.00%	\$30,000	\$30,000	10.0%	\$270,000
2.004	Demo Labor and Material	\$420,000	\$168,000	20.00%	\$84,000	\$252,000	60.0%	\$168,000
2.005	General Excavation	\$400,000	\$280,000	5.00%	\$20,000	\$300,000	75.0%	\$100,000
2.006	General Backfill Materials	\$250,000	\$100,000	15.00%	\$37,500	\$137,500	55.0%	\$112,500
2.007	Pipe Lining - Alt #1	\$1,270,000		10.00%	\$127,000	\$127,000	10.0%	\$1,143,000
2.008	Pipe Lining - Alt #2	\$330,000		10.00%	\$33,000	\$33,000	10.0%	\$297,000
2.009	Fencing	\$20,000	\$3,000			\$3,000	15.0%	\$17,000
2.010	Landscaping and Seedings	\$25,000				\$0	0.0%	\$25,000
2.011	Roads, Walks and Curbs	\$175,000				\$0	0.0%	\$175,000
2.012	Site Utilities - Labor & Equipment	\$315,000	\$63,000	10.00%	\$31,500	\$94,500	30.0%	\$220,500
2.013	Site Utilities - Material	\$425,000	\$119,000			\$291,370	96.6%	\$14,630
2.014	Manholes - Labor/ Equipment & Material	\$40,000	\$8,000			\$18,762	66.9%	\$13,238
Subtotal for	Division 2	\$4,035,000	\$791,500.00		\$368,000	\$310,132	36.42%	\$2,565,368

check \$791,500 Check \$1,469,632

3.001	F/P/I Concrete 4000 cy @ 450 cy	\$1,800,000	\$1,017,000	6.00%	\$108,000	\$1,125,000	62.5%	\$675,000
3.002	Rebar Materials	\$530,000	\$323,300			\$401,676	75.8%	\$128,324
3.003	Rebar Install	\$230,000	\$126,500	7.00%	\$16,100	\$142,600	62.0%	\$87,400
3.004	Precast Concrete Hollowcore	\$60,000				\$0	0.0%	\$60,000
Subtotal for	Division 3	\$2,620,000	\$1,466,800.00		\$124,100	\$78,376	63.71%	\$950,724

check \$1,466,800 Check \$1,669,276

Item No.	B Description of Work	C Scheduled Value	D Work Completed		E Total Paid	F Material Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H Percent Completed (G/C)	I Balance To Finish (C-G)	
			From Previous Application	Total Paid						
				Percent						Amount
4.001	Masonry	\$360,000					\$0	0.0%	\$360,000	
Subtotal for	Division 4	\$360,000	\$0.00		\$0	\$0	\$0	0.00%	\$360,000	
	check					Check	\$0			
5.001	Misc Metals - Materials	\$240,000	\$4,800			\$125,001	\$129,801	54.1%	\$110,199	
5.002	Misc Metals - Labor	\$60,000	\$3,000	5.00%	\$3,000		\$6,000	10.0%	\$54,000	
5.003	Hatches	\$20,000	\$20,000				\$20,000	100.0%	\$0	
Subtotal for	Division 5	\$320,000	\$27,800.00		\$3,000	\$125,001	\$155,801	48.69%	\$164,199	
	check		\$27,800			Check	\$155,801			
6.001	Carpentry	\$10,000					\$0	0.0%	\$10,000	
Subtotal for	Division 6	\$10,000	\$0.00		\$0	\$0	\$0	0.00%	\$10,000	
	check					Check	\$0			
7.001	Dampproofing	\$30,000					\$0	0.0%	\$30,000	
7.002	Insulation / Vapor Barriers	\$35,000					\$0	0.0%	\$35,000	
7.003	Roof System	\$70,000					\$0	0.0%	\$70,000	
7.004	Caulking	\$15,000					\$0	0.0%	\$15,000	
Subtotal for	Division 7	\$150,000	\$0.00		\$0	\$0	\$0	0.00%	\$150,000	
	check					Check	\$0			
8.001	Hollow Metal Doors Frames and Hardware	\$35,000					\$0	0.0%	\$35,000	
8.002	Overhead Doors	\$15,000					\$0	0.0%	\$15,000	
Subtotal for	Division 8	\$50,000	\$0.00		\$0	\$0	\$0	0.00%	\$50,000	
	check					Check	\$0			

Item No.	B Description of Work	C Scheduled Value	D Work Completed		F Material Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H Percent Completed (G/C)	I Balance To Finish (C-G)	
			From Previous Application	This Period					
				Percent					Amount
Division 9									
9.001	Painting - Headworks	\$100,000				\$0	0.0%	\$100,000	
9.002	Painting - Anerobix / Anoxic Basins	\$70,000				\$0	0.0%	\$70,000	
9.003	Painting - Rapid Mix Tank	\$35,000				\$0	0.0%	\$35,000	
9.004	Painting - Aeration Tanks 1-3	\$110,000				\$0	0.0%	\$110,000	
9.005	Painting - Clarifiers 1 & 2	\$35,000				\$0	0.0%	\$35,000	
9.006	Painting - Control Building	\$40,000				\$0	0.0%	\$40,000	
9.007	Painting - Filter Building	\$25,000		50.00%	\$12,500	\$12,500	50.0%	\$12,500	
9.008	Painting - Chlorine / Post Aeratoin	\$50,000				\$0	0.0%	\$50,000	
9.009	Painting - Sludge Building / Biosolids	\$65,000				\$0	0.0%	\$65,000	
Subtotal for	Division 9	\$530,000	\$0.00	\$12,500	\$0	\$12,500	2.36%	\$517,500	
		check			Check	\$12,500			
Division 10									
10.001	Specialties	\$5,000				\$0	0.0%	\$5,000	
Subtotal for	Division 10	\$5,000	\$0.00	\$0	\$0	\$0	0.00%	\$5,000	
		check			Check	\$0			
Division 11									
11.001	Horizontal End Suction Pumps	\$80,000			\$63,343	\$63,343	79.2%	\$16,657	
11.002	Chemical Feed Equipment	\$230,000				\$0	0.0%	\$230,000	
11.003	Hydraulic Gates	\$55,000				\$0	0.0%	\$55,000	
11.004	Submersible Pumps	\$50,000			\$33,024	\$33,024	66.0%	\$16,976	
11.005	Recess Vortex Pumps	\$110,000			\$100,000	\$100,000	90.9%	\$10,000	
11.006	Rotary Lobe Pumps	\$75,000			\$62,986	\$62,986	84.0%	\$12,014	
11.007	Grit Removal Equipment	\$160,000			\$119,353	\$119,353	74.6%	\$40,647	
11.008	Fine Screen	\$275,000				\$0	0.0%	\$275,000	
11.009	Clarifier Equipment	\$250,000			\$197,603	\$197,603	79.0%	\$52,397	
11.010	Blowers	\$375,000				\$0	0.0%	\$375,000	
11.011	Fine Bubble Aeration	\$100,000			\$85,000	\$85,000	85.0%	\$15,000	
11.012	Sludge Heat Exchanger	\$40,000				\$0	0.0%	\$40,000	
11.013	Course Bubble Aeration	\$40,000				\$0	0.0%	\$40,000	
11.014	Rapid Mixers	\$40,000				\$0	0.0%	\$40,000	
11.015	Submersible Mixers	\$50,000				\$0	0.0%	\$50,000	
11.016	Biosolids Tank Mixers	\$75,000		95.00%	\$71,250	\$71,250	95.0%	\$3,750	
11.017	Lab Equipment	\$10,000				\$0	0.0%	\$10,000	
11.018	Samplers	\$20,000				\$0	0.0%	\$20,000	
Subtotal for	Division 11	\$2,035,000	\$0.00	\$71,250	\$661,309	\$732,559	36.00%	\$1,302,441	
		check							

Item No.	B Description of Work	C Scheduled Value	D Work Completed		E Amount	F Material Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H Percent Completed (G/C)	I Balance To Finish (C-G)	
			From Previous Application	This Period						
				Percent						Amount
Division 12										
12.001	Furnishings	\$3,200					\$0	0.0%	\$3,200	
Subtotal for	Division 12	\$3,200	\$0.00		\$0	\$0	\$0	0.00%	\$3,200	
		check				Check	\$0			
Division 13										
13.001	Disc Filters	\$730,000	\$584,000	5.00%	\$36,500	\$51,349	\$671,849	92.0%	\$58,151	
13.002	FRP Wiers and Baffles	\$30,000				\$25,000	\$25,000	83.3%	\$5,000	
Subtotal for	Division 13	\$760,000	\$584,000.00		\$36,500	\$76,349	\$696,849	91.69%	\$63,151	
		check	\$584,000			Check	\$696,849			
Division 14										
14.001	Davit Hoists	\$7,000					\$0	0.0%	\$7,000	
Subtotal for	Division 14	\$7,000	\$0.00		\$0	\$0	\$0	0.00%	\$7,000	
		check				Check	\$0			
Division 15										
15.001	Int. DIP & FTGS - Material	\$850,000	\$76,500	20.00%	\$170,000	\$256,578	\$503,078	59.2%	\$346,922	
15.002	Int. DIP & FTGS - Labor	\$150,000	\$9,000	6.00%	\$9,000		\$18,000	12.0%	\$132,000	
15.003	Valves	\$500,000	\$10,000			\$466,654	\$476,654	95.3%	\$23,346	
15.004	Misc Process Pipe - Material	\$50,000		5.00%	\$2,500		\$2,500	5.0%	\$47,500	
15.005	Misc Process Pipe - Labor	\$30,000		5.00%	\$1,500		\$1,500	5.0%	\$28,500	
15.006	Mechanical Insulation	\$32,000					\$0	0.0%	\$32,000	
15.007	Pre-treatment Plumbing / HVAC	\$250,000					\$0	0.0%	\$250,000	
15.008	Sludge Building Plumbing /HVAC	\$50,000					\$0	0.0%	\$50,000	
15.009	Filter Building Plumbing / HVAC	\$50,000	\$7,500	20.00%	\$10,000		\$17,500	35.0%	\$32,500	
15.010	Control Building Plumbing / HVAC	\$50,000					\$0	0.0%	\$50,000	
15.011	Insulation	\$50,000					\$0	0.0%	\$50,000	
15.012	Temp Controls	\$80,000					\$0	0.0%	\$80,000	
Subtotal for	Division 15	\$2,142,000	\$103,000.00		\$193,000	\$723,232	\$1,019,232	47.58%	\$1,122,768	
		check	\$103,000			Check	\$1,019,232			

Item No.	B Description of Work	C Scheduled Value	D Work Completed		E Material Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H Percent Completed (G/C)	I Balance To Finish (C-G)	
			From Previous Application	This Period					
				Percent					Amount
Division 16									
16.001	Electrical GC's	\$30,000	\$5,700	5.00%	\$1,500	\$7,200	24.0%	\$22,800	
16.002	Basic Materials	\$100,000	\$11,000	3.00%	\$3,000	\$14,000	14.0%	\$86,000	
16.003	Conduit and Fittings	\$250,000	\$10,000	2.00%	\$5,000	\$20,000	14.0%	\$215,000	
16.004	Wire and Cable	\$210,000		8.00%	\$16,800	\$110,103	60.4%	\$83,097	
16.005	Outlet Boxes	\$10,000	\$3,000			\$3,000	30.0%	\$7,000	
16.006	Pull and Junction Boxes	\$15,000				\$0	0.0%	\$15,000	
16.007	Wiring Devices	\$10,000				\$0	0.0%	\$10,000	
16.008	Electrical Motors	\$15,000		7.00%	\$1,050	\$1,050	7.0%	\$13,950	
16.009	Disconnects	\$60,000			\$2,500	\$2,500	4.2%	\$57,500	
16.010	Grounding	\$10,000				\$0	0.0%	\$10,000	
16.011	Transformers	\$20,000			\$12,300	\$12,300	61.5%	\$7,700	
16.012	Panelboards	\$25,000			\$14,000	\$14,000	56.0%	\$11,000	
16.013	MCC's	\$410,000				\$0	0.0%	\$410,000	
16.014	Transfer Switches	\$50,000				\$0	0.0%	\$50,000	
16.015	Lighting	\$100,000	\$70,000			\$70,000	70.0%	\$30,000	
16.016	Generator	\$160,000		86.00%	\$137,600	\$137,600	86.0%	\$22,400	
16.017	Electrical Resistance Heating	\$25,000				\$0	0.0%	\$25,000	
16.018	Softwear	\$135,000			\$100,000	\$100,000	74.1%	\$35,000	
16.019	Control Panels	\$670,000			\$59,060	\$59,060	8.8%	\$610,940	
16.020	Fiber Optics	\$20,000				\$0	0.0%	\$20,000	
16.021	DO Analyzers	\$50,000				\$0	0.0%	\$50,000	
16.022	Nitrate Analyzers	\$60,000				\$0	0.0%	\$60,000	
16.023	Ammonia Analyzers	\$35,000				\$0	0.0%	\$35,000	
16.024	Phosphorus Analyzers	\$35,000				\$0	0.0%	\$35,000	
16.025	LEL Gas Monitoring	\$15,000		42.00%	\$6,300	\$6,300	42.0%	\$8,700	
16.026	Cable Junction Boxes	\$35,000				\$0	0.0%	\$35,000	
16.027	Control Stations	\$15,000			\$9,152	\$9,152	61.0%	\$5,848	
16.028	Instrumentation	\$115,000			\$40,291	\$40,291	35.0%	\$74,709	
16.029	Coordination Study	\$15,000				\$0	0.0%	\$15,000	
Subtotal for	Division 16	\$2,700,000	\$99,700.00		\$171,250	\$367,406	23.64%	\$2,061,644	
		check	\$99,700			Check	\$638,356		
Grand Total		\$16,598,200	\$3,543,577		\$979,600	\$2,341,805	41.36%	\$9,733,218	
						6,864,982			

Windom, MN WWTF

Stored Materials & Equipment Summary

Gridor Constr., Inc.
3990 27th Street SE
Buffalo, MN 56313



Pay Req. No. **8**
Period Ending: **6/30/2019**

Pay Item No.	Pay Application Work Item	Contract Value	Previous Stored To Date	New Storage This Month	Vendor Description for New Storage	Total Stored to Date	Previous Installed to date	Installed this month	Total Installed to date	Amount Remaining in Storage
Grand Totals		\$16,598,200								
1.001	Mobilization Insurance and Bonds	\$450,000								
1.001	Allowances	\$421,000								
Subtotal for	Division 1	\$871,000								

Division 2										
2.001	Erosion Control / Silt Fence	\$30,000								
2.002	Clear and Grub Site	\$35,000								
2.003	Fine Grade and Restore Site	\$300,000								
2.004	Demo Labor and Material	\$420,000								
2.005	General Excavation	\$400,000								
2.006	General Backfill Materials	\$250,000								
2.007	Pipe Lining - Alt #1	\$1,270,000								
2.008	Pipe Lining - Alt #2	\$330,000								
2.009	Fencing	\$20,000								
2.010	Landscaping and Seedings	\$25,000								
2.011	Roads, Walks and Curbs	\$175,000								
2.012	Site Utilities - Labor & Equipment	\$315,000								
2.013	Site Utilities - Material	\$425,000	\$346,312	\$20,058	Core and Main	\$366,370	\$75,000		\$75,000	\$291,370
2.014	Manholes - Labor/ Equipment & Material	\$40,000	\$18,762			\$18,762				\$18,762
Subtotal for	Division 2	\$4,035,000	\$365,074	\$20,058		\$385,132	\$75,000	\$0	\$75,000	\$310,132

Division 3										
3.001	F/P/I Concrete 4000 cy @ 450 cy	\$1,800,000								
3.002	Rebar Materials	\$530,000	\$148,355	\$40,948	Rebar Fab	\$189,303	\$110,927		\$110,927	\$78,376
3.003	Rebar Install	\$230,000								
3.004	Precast Concrete / Hollowcore	\$60,000								
Subtotal for	Division 3	\$2,620,000	\$148,355	\$40,948		\$189,303	\$110,927	\$0	\$110,927	\$78,376

Division 4										
4.001	Masonry	\$360,000								
Subtotal for	Division 4	\$360,000	\$0	\$0		\$0	\$0	\$0	\$0	\$0

Division 5										
5.001	Misc Metals - Materials	\$240,000	\$91,870	\$33,131	Heckard Machine	\$125,001				\$125,001
5.002	Misc Metals - Labor	\$60,000								
5.003	Hatches	\$20,000	\$14,716			\$14,716	\$14,716		\$14,716	
Subtotal for	Division 5	\$320,000	\$106,586	\$33,131		\$139,717	\$14,716	\$0	\$14,716	\$125,001

Division 6										
6.001	Carpentry	\$10,000								
Subtotal for	Division 6	\$10,000	\$0	\$0		\$0	\$0	\$0	\$0	\$0

Windom, MN WWTF

Stored Materials & Equipment Summary

Gridor Constr., Inc.
3990 27th Street SE
Buffalo, MN 55313



Pay Req. No. **8**
Period Ending: **6/30/2019**

Item No.	Description	Contract Price	Quantity	Unit Price	Manufacturer/Model	Total Amount to Date	Amount Invoiced to Date	Amount Paid to Date	Amount Remaining to Date
7.001	Dampproofing	\$30,000							
7.002	Insulation / Vapor Barriers	\$35,000							
7.003	Roof System	\$70,000							
7.004	Caulking	\$15,000							
Subtotal for	Division 7	\$150,000	\$0	\$0		\$0	\$0	\$0	\$0

8.001	Hollow Metal Doors Frames and Hardware	\$35,000							
8.002	Overhead Doors	\$15,000							
Subtotal for	Division 8	\$50,000	\$0	\$0		\$0	\$0	\$0	\$0

9.001	Painting - Headworks	\$100,000							
9.002	Painting - Anerobix / Anoxic Basins	\$70,000							
9.003	Painting - Rapid Mix Tank	\$35,000							
9.004	Painting - Aeration Tanks 1-3	\$110,000							
9.005	Painting - Clarifiers 1 & 2	\$35,000							
9.006	Painting - Control Building	\$40,000							
9.007	Painting - Filter Building	\$25,000							
9.008	Painting - Chlorine / Post Aeration	\$50,000							
9.009	Painting - Sludge Building / Biosolids	\$65,000							
Subtotal for	Division 9	\$630,000	\$0	\$0		\$0	\$0	\$0	\$0

10.001	Specialties	\$5,000							
Subtotal for	Division 10	\$5,000	\$0	\$0		\$0	\$0	\$0	\$0

11.001	Horizontal End Suction Pumps	\$80,000	\$63,343			\$63,343			\$63,343
11.002	Chemical Feed Equipment	\$230,000							
11.003	Hydraulic Gates	\$55,000							
11.004	Submersible Pumps	\$50,000	\$33,024			\$33,024			\$33,024
11.005	Recess Vortex Pumps	\$110,000		\$100,000	Vesco	\$100,000			\$100,000
11.006	Rotary Lobe Pumps	\$75,000	\$62,986			\$62,986			\$62,986
11.007	Grit Removal Equipment	\$160,000		\$119,353	Vesco	\$119,353			\$119,353
11.008	Fine Screen	\$275,000							
11.009	Clarifier Equipment	\$250,000	\$172,603	\$25,000	Vesco	\$197,603			\$197,603
11.010	Blowers	\$375,000							
11.011	Fine Bubble Aeration	\$100,000		\$85,000	EDI	\$85,000			\$85,000
11.012	Sludge Heat Exchanger	\$40,000							
11.013	Coarse Bubble Aeration	\$40,000							
11.014	Rapid Mixers	\$40,000							
11.015	Submersible Mixers	\$50,000							
11.016	Biosolids Tank Mixers	\$75,000	\$64,700			\$64,700	\$64,700	\$64,700	\$64,700
11.017	Lab Equipment	\$10,000							
11.018	Samplers	\$20,000							
Subtotal for	Division 11	\$2,035,000	\$398,656	\$329,353		\$726,009	\$0	\$64,700	\$64,700

Windom, MN WWTF

Stored Materials & Equipment Summary

Gridor Constr., Inc.
3990 27th Street SE
Buffalo, MN 55313



Pay Req. No. **8**
Period Ending: **6/30/2019**

Pay Item No.	Pay Application Work Item	Scheduled Value	Previous Stored To Date	New Storage This Month	Vendor/Description for New Storage	Total Stored to Date	Previous Installed to date	Installed this month	Total Installed to date	Amount Remaining in Storage
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12.001	Furnishings	\$3,200								
Subtotal for	Division 12	\$3,200	\$0	\$0		\$0	\$0	\$0	\$0	\$0

13.001	Disc Filters	\$730,000	\$51,349			\$51,349				\$51,349
13.002	FRP Weirs and Baffles	\$30,000		\$25,000	Vesco	\$25,000				\$25,000
Subtotal for	Division 13	\$760,000	\$51,349	\$25,000		\$76,349	\$0	\$0	\$0	\$76,349

14.001	Davit Hoists	\$7,000								
Subtotal for	Division 14	\$7,000	\$0	\$0		\$0	\$0	\$0	\$0	\$0

15.001	Int. DIP & FTGS - Material	\$850,000	\$203,462	\$53,116	JWM Coenen / Core and Main	\$256,578				\$256,578
15.002	Int. DIP & FTGS - Labor	\$150,000								
15.003	Valves	\$500,000	\$449,554	\$17,100	Vesco	\$466,654				\$466,654
15.004	Misc Process Pipe - Material	\$50,000								
15.005	Misc Process Pipe - Labor	\$30,000								
15.006	Mechanical Insulation	\$32,000								
15.007	Pre-treatment Plumbing / HVAC	\$250,000								
15.008	Sludge Building Plumbing / HVAC	\$50,000								
15.009	Filter Building Plumbing / HVAC	\$50,000								
15.010	Control Building Plumbing / HVAC	\$50,000								
15.011	Insulation	\$50,000								
15.012	Temp Controls	\$80,000								
Subtotal for	Division 15	\$2,142,000	\$653,016	\$70,216		\$723,232	\$0	\$0	\$0	\$723,232

16.001	Electrical GC's	\$30,000								
16.002	Basic Materials	\$100,000								
16.003	Conduit and Fittings	\$250,000	\$20,000			\$20,000				\$20,000
16.004	Wire and Cable	\$210,000	\$110,103			\$110,103				\$110,103
16.005	Outlet Boxes	\$10,000								
16.006	Pull and Junction Boxes	\$15,000								
16.007	Wiring Devices	\$10,000								
16.008	Electrical Motors	\$15,000								
16.009	Disjunctors	\$60,000	\$2,500			\$2,500				\$2,500
16.010	Grounding	\$10,000								
16.011	Transformers	\$20,000	\$12,300			\$12,300				\$12,300
16.012	Panelboards	\$25,000		\$14,000	Meier Electric	\$14,000				\$14,000
16.013	MCC's	\$410,000								
16.014	Transfer Switches	\$50,000								
16.015	Lighting	\$100,000								
16.016	Generator	\$160,000								
16.017	Electrical Resistance Heating	\$25,000								

Windom, MN WWTF

Stored Materials & Equipment Summary

Gridor Constr., Inc.
3990 27th Street SE
Buffalo, MN 55313



Pay Req. No. **8**
Period Ending: **6/30/2019**

Qty	Description	Quantity	Unit Price	Total Price	Material	Quantity	Unit Price	Total Price	Material	Quantity	Unit Price	Total Price
16.018	Software		\$135,000	\$135,000				\$100,000				\$100,000
16.019	Control Panels		\$670,000	\$670,000				\$59,060				\$59,060
16.020	Fiber Optics		\$20,000	\$20,000								
16.021	DO Analyzers		\$50,000	\$50,000								
16.022	Nitrate Analyzers		\$60,000	\$60,000								
16.023	Ammonia Analyzers		\$35,000	\$35,000								
16.024	Phosphorus Analyzers		\$35,000	\$35,000								
16.025	LEL Gas Monitoring		\$15,000	\$15,000								
16.026	Cable Junction Boxes		\$35,000	\$35,000								
16.027	Control Stations		\$15,000	\$15,000		\$9,152	Wear Electric	\$9,152				\$9,152
16.028	Instrumentation		\$115,000	\$115,000		\$40,291	Wear Electric	\$40,291				\$40,291
16.029	Coordination Study		\$15,000	\$15,000								
Subtotal for	Division 16		\$2,700,000	\$303,963	\$63,443			\$367,406	\$0	\$0	\$0	\$367,406

Grand Totals **\$16,598,200** **\$2,024,999** **\$582,149** **\$2,607,148** **\$200,643** **\$64,700** **\$265,343** **\$2,341,805**