

Council Meeting
Tuesday, June 4, 2019
City Council Chambers
6:30 p.m.
AGENDA



Call to Order

Pledge of Allegiance

1. Consent Agenda
 - Minutes
 - Council Minutes – May 21, 2019
 - Park & Recreation Commission – May 15, 2019
 - Joint Government Meeting – May 20, 2019
 - Utility Commission – May 22, 2019
 - Airport Commission – May 28, 2019
 - Regular Bills
2. Department Heads
3. Residential Tax Abatement – Public Hearing – 3055 Matthew Drive
4. TIF District 1-22 – Substandard Building Resolution
5. Resolution Accepting Donation – Library – Windom Figure Skating
6. Resolution for Submission of Budget Request for Consideration in 2020 Legislative Session
7. Disposition of Equipment – Electric Department
8. Swimming Pool – New Hires
9. New Business
10. Old Business
11. Contractor Payments – Gridor Construction – WWTF Improvement Project #7 - \$1,617,896
12. Council Comments
13. Adjourn



**Regular Council Meeting
City Hall, Council Chamber
May 21, 2019
6:30 p.m.**

1. Call to Order:

The meeting was called to order by Mayor Dominic Jones

2. Roll Call:

Council Present: Mayor Dominic Jones, JoAnn Ray, Marv Grunig, Rod Byam, Jenny Quade and James Nelson

Council Absent: None

City Staff Present: Steve Nasby, City Administrator; Ron Schramel, City Attorney; Tim Hacker, Ambulance Director; Brian Cooley, Street Superintendent; Jeff Dahna, Telecom Manager; Drew Hage, Development Director; Spencer Winzenried, Community Center Director; Ben Derickson, Fire Chief and Ambulance Department Members

3. Pledge of Allegiance

4. Consent Agenda:

- Minutes
 - Council Minutes – April 30, 2019, May 7, 2019 and May 13, 2019
 - HRA – April 17, 2019
 - Telecom Commission – April 29, 2019
 - EDA – May 13, 2019
 - Library Board – May 14, 2019
- Amplification Permits
 - Riverfest
 - June 6, 2019 Kastle Kingdom – King & Queen of Kastle Kingdom
 - June 7, 2019 Windom Area High School – Cookout/Fireworks
 - June 8, 2019 Courthouse Square – Entertainment & Parade
 - June 8 & 9, 2019 Windom Arena – Lions Club Concert
 - June 9, 2019 Tegels Park – Car Show
 - Phat Pheasant Pub
 - June 7, 2019 Outdoor Dance
 - June 8, 2019 Outdoor Dance
 - August 24, 2019 Outdoor Dance
- Regular Bills

Motion by Byam second by Quade approving the Consent Agenda. Motion carried 5 – 0.

5. 2019 Emergency Medical Services Week Proclamation – May 19-25, 2019:

Council Member Ray introduced the Resolution No. 2019-31, entitled “City of Windom 2019 EMS Week Proclamation”, to include the week of May 19th through May 25th, 2019 and moved its adoption. The resolution was seconded by Quade and on roll call vote: Yes: Nelson, Grunig, Byam, Quade and Ray. No: None. Absent: None. Abstain: None. Resolution passed 5 – 0.

The Mayor and Council thanked the ambulance crew for all their time and dedication.

Tim Hacker, Ambulance Director, expressed appreciation to his crew and Dr. Taber. He also recognized the crews’ families for allowing people to serve and employers for their support. Hacker also presented the 2018 statistics to the Council.

6. Department Heads:

None.

7. Multi-Family Requests for Proposals:

Drew Hage, Development Director, stated that there were three Request for Proposals (RFPs) received. Each Developer will be given 30 minutes to give their presentation and answer questions. Presentation order was randomly chosen before tonight’s meeting. The full RFPs are available on the City of Windom website.

Hegg – Multi-Family RFP:

Wade Behm, Director of Construction for Hegg Companies, introduced himself to the Council. Behm started his presentation by stating that they are not presenting the lowest cost option, but rather focuses on quality and the best value for this opportunity. Highlights from his presentation are as follows:

- 30% higher cost than discussed at community meetings to help meet needs
- Proposing a 52-unit apartment to maximize the usage of lot space
- Higher cost revolves around the resident experience, ability to keep good renters
- High efficiency furnace/AC that is environmentally friendly
- Participates in the Green Steps Program
- Community Room Focus – Residents can host family gatherings, also allows a “coffee shop” atmosphere
- Tuck under garages and storage units for residents
- Fitness room and equipment available for tenants
- Upscale finishes and appliances
- USB outlets on kitchen counters
- Would utilize a focus group to determine other renter needs (e.g. BBQ area, guest suites, bike storage, playground, dog park)
- Long term leases (1 year or more)
- \$6.5 million development, higher tax value, highest TIF request
- 10 year TIF request, repayment will catch up in year 15 (approximate)
- \$100,000 purchase price for City Parcel at closing

Preliminary

- Would need to apply for the Workforce Housing Development Grant, City has applied in the past (now a Minnesota Housing Program)
- Company has been doing developments in the area since 1962
- Various apartment types and designs
- Property management group not yet engaged, want the right firm
- Crime-free/drug-free tenant screening, background and credit checks

Grunig inquired about the “capital event” listed after the end of the TIF period. Behm stated that the investors at the 10 year point would have to refinance the project to benefit their cash-flow.

Council asked if any local research has been done to reflect the 30% higher project cost. Behm responded that Windom’s aging housing and property quality has diminished. Renters are seeking better amenities and higher-end furnishings.

As the proposal is contingent upon the Workforce Housing Development Grant, Grunig questioned the feasibility if the grant monies are not awarded to this project. Behm’s options would be to wait an additional year or scale back the project.

Council noted that this proposal had the fewest garage spaces (22 garages for 52 units) and that utility costs were not included in the rent amounts. The developer said that the placement of the high efficiency VRF will help keep tenants costs lower in regards to their utility expense. If furnaces would be chosen, then a gas utility is needed.

The contractor clarified that there are no federal dollars being sought, and housing would not include subsidized rents.

Byam asked if this project will still be successful if the Guardian Inn is converting its spaces into 1 bedroom apartments. Behm replied yes. The needs of the community businesses and the number of employees commuting from outside of Windom outnumber the spaces that the Guardian Inn development can provide.

Council clarified with the contractor that each apartment would have internet capability. This proposal does not include any 3 bedroom units, but laundry is offered in each apartment. The square footage for a 1 bedroom is around 800 square feet, and a 2 bedroom is 1000 square feet.

Jones inquired about removing the grant funding piece of the proposal. Behm stated that they have not modelled an alternative proposal removing this funding piece. The amenities would also be reduced.

Grunig would like to know the ownership intent for the building. Behm said they plan to develop and build. Hegg Companies then creates an ownership entity to hold and manage the property long term. They have not had any foreclosures in the past.

Ron Schramel, City Attorney, noted that there is a setback variance in the proposal that the Council would have to consider. If not considered, the setback of 25 feet (instead of 30) would change some of the apartment layouts.

Mick Construction, Inc. – Multi-Family RFP:

Terry Mick, Mick Construction Inc., approaches the Council with experience since 1980's building apartments. Mick has been working with the Windom EDA since 2016. Highlights from his presentation are as follows:

- Apartments are the only focus of his company
- Currently constructing an 88-unit building in Hastings
- Recently completed a 103-unit apartment in Cambridge
- 46-unit plan for Windom that could include tuck-under parking

Grunig asked about the proposed rent rates and why they differed from his previous statement to the Council. Mick replied the lower rents reflect utility services being paid by the tenant. Each unit would have a separate meter. Heating would be provided via hot water and every apartment would have an air conditioner. The building would pay the refuse service.

Grunig inquired about the materials used in the apartments. Mick stated that his company uses Amana appliances, Midcontinent Brand cabinets, and mid-priced countertops.

Jones clarified with Mick that the housing is all market-rate, nonsubsidized. Mick concurred and added that a 20-year requirement on market-rate (or longer). The apartments would be open to anyone to rent and no income restrictions. Tenants must be able to pay rent and pass a background check upon application. If the building has continual vacancies, he would have to approach the Council for a change request like any other developer. Mick does not anticipate the issue in Windom.

Council was informed that amenities include in unit washer/dryers, a community room, exercise room and equipment, security system with FOB entry and cameras. The apartment complex will also have an elevator large enough for an ambulance gurney.

Hage posed the question of TIF cost versus build cost. Mick responded with \$450,000 TIF cost and estimates a \$105,000 per unit build cost using prefab panels. The per-unit TIF request is \$8,696. Mick estimates a 6-8 month build timeline.

Jones reiterated with Mick that the building be built by his company and later sold to an ownership group. Mick currently has ownership in two of his builds. He prefers using a 70/30 loan to value ratio for greater cash flow for lower rents.

Quade asked if there are noise issues due to the use of paneled construction. Mick said no. The units will have two walls between them with double insulation and air space.

Council discussed other building amenities that include 22 garages, with the potential for more if a tuck-under system is used. Balconies on upper units project out 5 feet. Square footage on a 1 bedroom unit is estimated at 750 square feet. Two bedroom units are projected to be 920 square feet and three bedroom units, 1100 square feet.

Heritage LLC and McMeredit Development Inc. – Multi-Family RFP:

Don Meredith, McMeredit Development Inc., gave a brief introduction of his business to the Council. They have 30 years' experience developing real estate and also have a residential construction company. Highlights from his presentation are as follows:

Preliminary

- Developments in Rice, Waite Park, St. Peter and Mankato
- Proposing a 40-45 unit complex for Windom
- Rent will include heat, water and sewer
- Amenities include balconies, community room, fitness center, patio area, tuck under garages (12 depending on layout)
- 1-2-3 bedroom units, target rents at \$750-800, \$900-950, \$1100-1175
- Some units with walk-in/roll-in showers
- \$675,000 TIF funding, of which \$75,000 land purchase price
- Alliance Corporation will be building the apartment complex
- \$4.925 million estimated build cost with a local investor

Jones asked about the ownership in the building. Meredith states that they build and hold onto property. They currently own two buildings.

Council discussed that the building will be market-rate and nonsubsidized for a minimum of 20 years. The developer would hire a management company to screen tenants and perform background checks.

Council talked about other building amenities. The developer would like to have 1 garage per unit if a tuck-under system is feasible. Fitness and community rooms are incorporated into the design. Each unit would have laundry. Meredith estimates the size of 1 bedroom units to be 850 square feet and the largest unit having about 1150 square feet. Rent includes heat, eater, sewer, refuse and possibly cable and internet (dependent upon an agreement with service provider). Tenants would be responsible for electric service. The building will be pet-friendly for tenants. Each apartment will have custom cabinets and laminate counter tops. Appliances will be bid but would include a dishwasher, stove, and refrigerator/freezer. The building will be stick-framed.

Meredith stated that the heating system used will be hot water/boiler heat. AC units will be wall mounted in each unit.

Jones asked about the building security. Meredith replied a FOB entry system will be in place along with building cameras and an on-site resident manager.

Meredith estimates a build timeline of 10-12 months. They have financing in place so construction could begin this year after drawings and permits are approved.

Hage pointed out the TIF request of \$675,000, calculates to \$13,636-\$14,285 per unit. The TIF funds can be paid out between 5-7 years dependent on property value.

Grunig inquired if any market-rate research was completed by the contractor. Meredith stated they looked at the community and employment needs and believes the market can support this venture.

Byam voiced concern about filling the building if Guardian Inn is being converted to 36, 1-bedroom apartments. Meredith said his company will be marketing the building and completing pre-leases. The rents will be set to be consistent as to avoid large spikes and valleys which helps retain tenants.

Preliminary

Jones invited all the developers back into the Council Chamber. He thanked them for all the interest in the project and explanation of proposals.

Hage wanted to clarify from the first two developers that they are planning on having a resident manager for the property. Mick concurred and Behm stated that it is likely.

Jones called for a five minute recess at 8:06 pm.

Jones reconvened the meeting at 8:11 pm.

Selection of Developer:

Council agreed that enough information from the RFP submissions and developer presentations has been received to pick a preferred developer. This decision is needed in order to proceed with the Second Ordinance Reading or it could be tabled if a preferred developer was not selected.

Schramel clarified that the Ordinance, if passed, is enough to allow the purchase agreement to be developed with the RFP selection. A development agreement will require separate Council action under the TIF, once that is enacted and in place.

Nelson inquired if he is able to vote for a preferred developer and against the land sale. Schramel said yes.

Motion by Quade second by Byam to approve Heritage LLC/McMeredith Development Inc. – Multi-Family RFP as the preferred developer for the proposed Apartment Building. Motion carried 5 – 0.

8. Ordinance Readings:

Motion by Grunig second by Quade to approve the Second Reading Ordinance No. 178, 2nd Series – Amendments to the Windom City Charter. Motion carried 5 – 0.

Jones reiterated that these changes will take place after a 90-day waiting period due to state statute requirements related to City Charters.

Motion by Grunig second by Quade to approve the Second Reading of Ordinance No. 179, 2nd Series regarding disposition of City-owned Property identified as the Overflow Lot, South of the Community Center, Parcel ID #25-839-0015 for \$75,000 to Heritage LLC/McMeredith Development Inc. Motion Carried. 3 Ayes - Quade, Byam, and Grunig; 2 Nays – Ray and Nelson; Abstain - 0.

Byam read a statement in regards to the sale of the property. He has had many constituents contact him with their opinions on whether or not to go forward with this development and its location. Byam has chosen to support a growing community. Developers are willing to bring private funds to Windom and help expand the population and tax base without spending General Fund dollars. If the City were not to grow the tax burden on the remaining citizens would increase over the years to become unaffordable.

Nelson mentioned that Windom has previously grown by annexation. He does not oppose an apartment building, just the location that has been chosen. Nelson voiced concern the condition of

16th Street and Cottonwood Lake Drive. The traffic on Lakeview will also be increased. These roads do not have sidewalks and pose a safety risk to the residents that use them.

9. Resolution Accepting Donation – Fire Department:

Jones explained the donation request from Poet Bio-refining is for a rescue auger and DeWalt drill with a retail value of \$1,000.

Council Member Ray introduced the Resolution No. 2019-32, entitled “AUTHORIZATION TO ACCEPT A DONATION FROM POET BIOREFINING FOR THE WINDOM FIRE DEPARTMENT” and moved its adoption. The resolution was seconded by Byam and on roll call vote: Yes: Quade, Ray, Nelson, Grunig and Byam. No: None. Absent: None. Abstain: None. Resolution passed 5 – 0.

10. Letter of Engagement – Van Iwaarden – City of Windom & Fire Relief Association:

Nasby explained that an actuarial study is required by GASB 67/68 regarding pensions which are offered to its City employees and volunteer firefighters. This is a requirement every two years. Council approval is required for Van Iwaarden to provide this service.

Motion by Nelson second by Ray to approve the letter of Engagement for Van Iwaarden. Motion carried 4 – 0 (Grunig absent).

11. Street/Park & Recreation Departments:

Riverfest Street Closure Requests:

Brian Cooley, Street & Parks Superintendent, presented the Council with the recommended street closures due to Windom’s Riverfest Celebration. June 8th closures include the parade route and downtown vander fair. Tegel’s Park area will have a closure on June 9th due to the car show.

Motion by Byam second by Ray to approve the Street Closures as presented. Motion carried 4 – 0 (Grunig absent).

Ray encouraged extra signage be placed due to the increased traffic flow due to the Highway Construction project.

Tennis/Pickleball Court Location Recommendation:

The Park & Recreation Commission is recommending the City Council to approve their selected location for the tennis/pickleball court to be directly north of the Kastle Kingdom playground. The cost estimate is \$205,000 with contingency funds and engineering costs.

Jones stated discussion with the engineer to help lower some costs to be closer to the \$200,000 that is budgeted for the project. Alternates are listed separately on the estimate as to remain as close as possible to the budget.

Cooley stated he cut \$12,000 from the quote as his department can plant trees around the courts and provide some gravel that was salvaged from the Arena Ice project.

Nelson questioned the lighting and if a timer can be placed on the service. Grunig said yes.

Motion by Byam second by Quade to recommend Site #4 for placement of the Tennis/Pickleball Courts in the Windom Recreation Area. Motion carried 5 – 0.

Motion by Grunig second by Quade to approve an Engineering Services Agreement with DGR and proceed with plans and specifications for Tennis/Pickleball Court Construction. Motion carried 5 – 0.

12. Telecom Commission Recommendation – CATV Rate Increase Resolution:

Jeff Dahna, Telecom Manager, stated that the Telecom Commission is recommending a \$5 increase on all video packages. Broadcasting rate increases and the reduction of customer counts have triggered the increase. The new rates would reflect on customers' July billing statements.

Nasby explained that the Telecom Commission had previously discussed adjusting rates annually every December. There was no increase in 2018 due to the dialogue of switching to an over-the-top programming option. The Commission is still entertaining this switch but has to recoup the costs that are continuing to increase.

Council Member Grunig introduced the Resolution No. 2019-33, entitled “RESOLUTION ESTABLISHING RATES, CHARGES AND FEES FOR TELECOMMUNICATIONS ENTERPRISE FUND” and moved its adoption. The resolution was seconded by Quade and on roll call vote: Yes: Grunig, Ray, Nelson and Quade. No: Byam. Absent: None. Abstain: None. Resolution passed 4 – 1.

13. Community Center – Outdoor Entertainment Area – Additional Funding Request:

Spencer Winzenried, Community Center Director, mentioned the outdoor pavilion area has been in progress since 2018 and primarily funded by donations. These funds have been depleted and the Community Center Commission is requesting \$3,500 in reserve monies be used to complete tree work on the north and west side of the pavilion along with some needed gutter replacement.

Jones stated that the reserve funds were earmarked for maintenance items instead of new capital items. He suggested the monies be replaced at next budget session if this is approved.

Motion by Grunig second by Byam to approve transferring \$3,500 from the Community Center reserves account to complete the outdoor pavilion project. Motion carried 5 – 0.

14. Residential Tax Abatement – Resolution Calling for a Public Hearing – 3055 Matthew Drive:

Hage is recommending Council approve setting a public hearing on an application for residential tax abatement in regards to a new construction application received for 3055 Matthew Drive. The five year abatement amount would be approximately \$3,064 per year, totaling \$15,320 on a \$350,000 market value home. Hage stated the application meets all the program requirements.

Council Member Grunig introduced the Resolution No. 2019-34, entitled “RESOLUTION CALLING FOR PUBLIC HEARING ON PROPOSED TAX ABATEMENT FOR NEW RESIDENTIAL PROJECT” and moved its adoption. The resolution was seconded by Ray and on roll call vote: Yes: Grunig, Ray, Nelson, Quade and Byam. No: None. Absent: None. Abstain: None. Resolution passed 5 – 0.

15. Minnesota Energy License Agreement:

Nasby stated that Minnesota Energy Resources Corporation (MERC) is the City's natural gas provider. MERC is converting to a wireless meter reading system and would like to install equipment onto City owned poles. The poles that they are looking at mounting onto are located on emergency siren poles by the Windom Area High School and Island Park. MERC is looking at renting space on the poles and they would be responsible for electric service needed to run their equipment. Staff is requesting the City Council approval of the agreement be contingent upon the Utility Commission and City Attorney approvals.

Motion by Nelson second by Quade to approve the agreement between the City of Windom and Minnesota Energy Resources Corporation, subject to revisions proposed by the City Attorney and Utility Commission approval. Motion carried 5 – 0.

16. New Business:

Nasby mentioned that State of Minnesota has bonding sessions in even-numbered years. He is requesting Council to think about whether or not the City wants to pursue State bonding funds that would require a local match. The City has a number of Capital Improvement projects that would qualify for the State bonding monies. The requests must be submitted by June 4, 2019.

Motion by Grunig second by Quade to direct staff to pursue State Bonding funds for the Red Leaf Court/18th Avenue Storm Sewer Improvements. Motion carried 5 - 0.

Jones would like to see the various Board and Commission meetings follow protocols, responsibilities and proper processes. The inability to hold meetings due to lack of quorum is frustrating to those who have made time to attend the meeting and has pushed decision making timelines backwards. Jones would like to see discussion with committee members and encourage them to attend their appointed committee meeting times.

Byam would like to see an additional training session be scheduled to include discussion with various boards and commission members.

Jones requested Nasby to research what is available from the League of Minnesota Cities for training opportunities. Jones also encouraged different board members to take minutes for the meetings instead of City staff.

17. Old Business:

None.

18. Council Comments:

Jones thanked the department heads for the recent facilities tour. Jones had recently attended the Joint Government Meeting with the School and County entities. The Schools' discussion revolved around the need for daycare and how to possibly move forward. He noted that employees of the City, County and School need daycare services that fit their specific needs. The City mentioned the housing needs in town. Jones also touched on the Wastewater Treatment Plant and Street Improvement Projects. The County informed attendees that some of their County offices have moved into their new building on 10th St.

Preliminary

Nasby reviewed the tag counts for recycling sold for the Spring Clean-up. He reported that all appliance, electronic, and mattresses that had been tagged, were picked up. The remaining items left on residents' properties are their responsibility. There are a few households that had building material and/or household garbage left on their boulevard that did not qualify for the program. Nasby thanked Denise Nichols for organizing the cleanup and City Staff for selling the 496 tags.

Grunig inquired about a public notification for recreational fires within City limits and asked to have it published and posted.

Quade mentioned that the Windom Community Center has a new Facebook page and directed the public to check it out.

Byam stressed caution to everyone using City streets as the amount of traffic throughout town has increased due to the Highway resurfacing project. Kids will be getting out of school shortly and using the adjoining streets and sidewalks.

Jones ended by pointing out the intersection of Highway 60 and 16th Street was an additional item of discussion at the Joint Government Meeting. They are hoping that a safe crossing plan can be addressed when the DOT completes their corridor study.

19. Adjournment:

Mayor Jones adjourned the meeting by unanimous consent at 9:51 p.m.

Dominic Jones, Mayor

Attest: _____
Steve Nasby, City Administrator

Parks & Recreation Commission Minutes

May 15, 2019

5:30 p.m.

Call to Order:

Chairman Jason Kloss opened the meeting at 5:40PM after a full quorum was present.

Roll Call:

Present: Jason Kloss, Ron Kuecker, Howard Davis, Josh Schunk, Bryan Joyce and Jess Smith
Absent: Marri Harries
Council Liaisons: Jenny Quade and Rod Byam (present)
City Staff Present: Brian Cooley, Street and Park Superintendent, Tim Hogan, Interim Recreation director.

1. Approve Agenda and Minutes:

- a) The agenda was approved unanimous vote, motion by Jess Smith, second by Howard Davis.
- b) Motion to approve the March 13 minutes by Ron Kuecker, seconded by Josh Schunk to the accept minutes.

2. Presentation from C.C.A.R. about having a dog park:

- a) Joann gave a presentation about the benefits of having a dog park in Windom and how it could benefit the city. There are many dog owners in Windom and there is no place to let your dog to run in a contained area. Joann stated that they do have some money saved up to help pay fencing.
- b) Ron Kuecker brought up some concerns regarding the dog park and many of the regulations and disease control that would have to be dealt within the managing of the park. He has concerns about aggressive dogs and who will be there to monitor the dog park.
- c) Discussion was held regarding locations for the dog park. CCAR would prefer to have it in Island Park to have easier access from people traveling through Windom. It was the consensus of the commission members to have Ron, Joann, Brian, and Drew work together to find locations in Island Park.

3. Update from interim Recreation director Tim Hogan:

- a) Tim discussed the summer rec program and other users of the rec area fields an working on a schedule.
- b) Information was given regarding possibly moving the scoreboard by the softball field to the baseball field. Jess Smith advised the board that the scoreboard is still used by other teams when they play on that softball field; because funds that were raised to pay for the big scoreboard and it was to only used exclusively by the girls' high school softball team. It was the consensus of the commission not to move the scoreboard.
- c) Tim said that they are working on cleaning the pool and getting it ready for the season. Opening day will be sometime in the second week of June.

4. Update from Brian Cooley , Street and Parks Superintendent:

- a) Brian shared with the commission that he has had several complaints regarding people parking and driving on the trails in the rec area. After some discussion, it was decided to move the barricades closer to the trails and add signs that say, "*NOPARKING ON OR BLOCKING THE TRAILS*".
- b) He informed the commission about some Ash trees that could be infected with possible carpenter ants. He informed them that himself and Dave Bucklin from the USDA office looked at them and thought that they should be cut down. Brian sent photos to the U of M tree inspectors for further analysis. Ron Kuecker voiced concerns regarding the information given by Brian that it could be something else besides carpenter ant and that the trees be looked at further before they are cut down.
- c) Brian informed the commission that he received a quote from Larry Goldschmidt to move the cabin at Island Park. He is still in talks with Jackson County regarding the cabin.
- d) Brian informed the commission that he would be planting many trees in the parks this year.

5. Tennis Court Memo:

- a) A copy of the memo regarding the Court recommendation was approved with one change.

Meeting was adjourned at 6:52 pm.

Next Meeting Wednesday, June 12, 2019 @ 5:30pm Windom City Hall Council Chambers.

Joint Government Meeting Minutes

Windom City Council - Windom Area School District - Cottonwood County

May 20, 2019

Cottonwood County Courthouse – Commissioner’s Room

5:30 p.m.

1. **Call to Order** – Cottonwood County turn to Chair. Norm Holmen, Chair
2. **Roll Call** – Barb Jones & Wayne Wormstadt (School)
Dominic Jones, Rod Byam & Steve Nasby (City)
Norm Holmen, Kevin Stevens & Kelly Thongvivong (County)
3. **General Updates\Issues**
 - a. **School District:** Work starting for the new elementary school project. Part of the funds approved for the school bond includes funds for a CTE facility. Ground breaking on May 23rd at 10 am. In fall 2019 they will have four kindergarten classes and one beginningergarten class for a total of 91 students. This census is up a bit and they are projecting slow growth. The school has about 1100 students now in PreK-12 and are projecting up to 1250 students in 2025 if there is new housing added in the community. About 30% minority students. The school will be going for approval of a renewed operating levy in the fall of 2020. The school is also working on day care needs and researching possible methods to address them.
 - b. **City:** Housing has been the topic of discussion for the last couple of years. There were a number of public meetings and discussions held as to locations, especially for multifamily. There is an RFP out for proposals for development of the overflow parking lot by the Community Center for multifamily housing. The City Council has scheduled a May 21st discussion and possible decision on a project and whether or not to sell that city owned property. The apartment is a key to additional residential development on the Cemstone property which has the potential to be a \$13-15 million build-out. There is a need for housing in the community and Jones thanked the school for their input. The City, County and School employ 400 people so housing is critical in attracting employees and the daycare issue the school mentioned is also something we as public employers need to participate in. The City’s \$18.9 million wastewater treatment plant is underway. Highway 60/71 work has started in Windom which is making traffic heavy on some side streets. Safety concerns have been raised, now and in the past, about crossing the highway at 16th Street.
 - c. **County:** Has discussed the imposition of a half-cent sales tax, but there does not seem to be Board support for it at this time. Mental health counseling and family services are continuing to be growing needs and much is done with the school as these health issues impact families. The new County offices on 10th Street are working very well and will save the County about \$40,000. They are still looking at options for a new Highway Shop facility. The window replacement project for the Courthouse and parking area rehab will be about \$300,000. There are two new wind farms coming into the County and there will be \$3-4 million of new tax revenue generated by these wind farms, which is split 80% County and 20% township.

4. Old Business

None.

5. New Business

Next Meeting Date: The group decided to try to meet at least quarterly. The next meeting was set for July 29th at 5:30 pm and will be hosted by the School District.

6. Adjourn: Meeting adjourned at 7:00 pm.

UTILITY COMMISSION MINUTES

Windom Community Center

May 22, 2019

Call Meeting to Order: The Utility Commission meeting was called to order at 10:00 a.m.

Members Present: Utility Commission Chairperson: Mike Schwalbach

Members Present: Glen Francis and Tom Riordan

Member Absent: None

City Council Liaison: Marv Grunig

Staff Present Mike Haugen, Water/Wastewater Superintendent; Jason Sykora, Electric Superintendent; Jeff Dahna, Telecom Manager and Steve Nasby, City Administrator

APPROVE MINUTES

Motion by Riordan second by Francis to approve the April 24, 2019 minutes. Motion carried 3-0.

ELECTRIC ITEMS

Wind Shape Purchase

Nasby and Sykora reported further discussions with Central Municipal Power Agency/Services (CMPAS) regarding the Wind Shape long-term power supply purchase. The Commission previously approved RESOLUTION NO. 2019-02 RESOLUTION AUTHORIZING THE EXECUTION OF A WHOLESALE POWER AGREEMENT with a cap on the price not to exceed \$30.00 per megawatt hour. CMPAS reported increase in market rates and is requesting authorization to increase the price to not to exceed \$31.00 per megawatt hour.

Motion by Francis, seconded by Riordan to amend RESOLUTION NO. 2019-02 RESOLUTION AUTHORIZING THE EXECUTION OF A WHOLESALE POWER AGREEMENT for 1.9MW Wind-Shape Product (cap of \$31.00) and 1MW Wind PPA (cap of \$24.00). Aye: Francis, Riordan, Schwalbach. Nay: None. Motion carried 3 – 0.

Seasonal Hire

Sykora reported one of the previously approved seasonal hires is no-longer available for the position. Sykora would like to offer the position to a previous applicant that will be attending Lineman College in Jackson this fall and is interested in the seasonal position until the start of his program. The Commission is in favor of proceeding with this candidate for the remaining open seasonal position.

Cogeneration Report & Annual Schedules

Motion by Riordan second by Francis to approve the Windom Municipal Utilities Cogeneration Annual Report and Small Power Production Rate Schedule for 2019 as presented. Motion Passed 3-0.

Cable Bucket Truck

Sykora reported the 1997 Ford Cable Bucket Truck has failed inspection and is no longer safe for use without significant repair costs. Dahna said that Telecom shares the vehicle and would pay a portion of the repairs or is agreeable to disposition. Sykora requested Commission approval for disposition of this unit.

Motion by Riordan second by Francis to recommend council approval for disposition of the Cable Bucket Truck. Motion passed 3-0.

Apprenticeship Agreement

Sykora provided completed Apprenticeship Program for Commission approval. Sykora indicated the program was similar to the MMUA program. Per union request, the agreement included creation of Joint Apprenticeship

Committee responsible for review of the Apprentice. The Committee will consist of two union and two non-union members appointed by the Electric Superintendent.

Motion by Francis second by Riordan to recommend council approval of the Apprenticeship Program as presented. Motion passed 3-0.

Transmission Study

DGR inspected the 69kV Transmission Lines in April and provided estimates of probable cost for reconstruction work. The Commission is in favor of having the engineer attend a future meeting to continue discussions regarding rebuilding the transmission lines.

MERC Agreement

MN Energy has requested to place AMI network equipment on structures owned and operated by Windom Municipal Utilities. MERC would like to place the equipment on the tornado siren poles located at the Windom Swimming Pool and Windom School. The City Attorney has reviewed and commented on a draft Joint Use Agreement. Sykora indicated The Small Cell Agreement could be used for application of fees. This involves annual rental for each pole. Additionally, WAPA requires all provided services be metered so MERC would also get monthly meter fees and applicable electric rate charges for usage. Grunig reported Council approval of the agreement pending Commission review and approval.

Motion by Riordan second by Francis to approve Joint Use Agreement with MERC subject to City Attorney review and approval. Motion Passed 3-0.

Other Electric Items

The crew continues to work on Circuit 7 at Cottonwood Lake. The Railroad Permit was delayed and will be completed May 30th.

Sykora shared a picture of the hoods that were recently painted at the power house.

Sykora recently attended an ITC Transmission Meeting and reported increase in renewable energy and significant decrease in coal power energy. ITC reported lines are ready for summer loads.

There is a roof leak at the Power Plant causing a drip on top of control room. Schwickerts will be assessing the situation and providing a quote for repair.

Sykora requested approval of a new sign for the power house and Commission was in favor.

Sykora and Nasby attended a WAPA meeting. They are negotiating with MISO on capacity credits. WAPA representatives are proposing to MISO a run of the river agreement.

Sykora reported CAT is scheduled to work on generators June 4th.

The Commission discussed a low voltage issue on Circuit 6. Sykora is working with the Hospital to track usage and identify the issue. The Commission recommended tracking the meter by minute if possible.

WATER/WASTEWATER ITEMS

Other Wastewater Items

Haugen reported hauling biosolids to farm near Fish Lake.

WWTP Update:

The new sludge tank is ready. The contractor will demo the old sludge tanks and the clarifiers will be taken down the middle of June when the flow is down.

Haugen reported recovery wells at the landfill were started May 3rd. Sampling was done and the results will be presented at the next Commission meeting.

Red Rock Water Purchase Agreement Update

Staff continues negotiation with Red Rock Rural Water on their Water Purchase Agreement. The former agreement expired December 31, 2018 and Red Rock has not used any water during 2019. The Commission will review the agreement at a future meeting.

City Staff will be meeting to discuss the 2020 Street Project and streets to be included.

Haugen informed the Commission of a request by The American Legion to have year round water and sewer services at their Bingo Stand on the fairgrounds without incurring a monthly fee. The Commission was not in favor of granting this request.

REGULAR BILLS

Motion by Riordan second by Francis to approve the regular bills in the packet. Motion Passed 3-0.

NEW BUSINESS

Nasby informed Commission of a possible future land swap with Cemstone and inquired if the Commission would be interested in adding monitoring wells for the landfill if given the opportunity. Haugen will consult with Wenck for future discussion.

Sykora reported MMUA is updating their records and would like updated designated voting member and alternate. Staff recommendation was to list Nasby as the voting member and Sykora as the alternate.

Motion by Riordan second by Francis to approve designated MMUA voting member Steve Nasby and MMUA Alternate as Jason Sykora. Motion Passed 3-0.

Next meeting will be Wednesday, June 26th 10AM

OLD BUSINESS

None.

ADJOURN

Schwalbach adjourned the meeting at 11:55AM

Mike Schwalbach, Chairperson

Attest:

Steve Nasby, City Administrator

Windom Airport Commission Minutes
May 28, 2019

The Windom Airport Commission met on May 28, 2019, at 4:00 p.m. at the Airport A/D Building. Members present were Brian Underwood, Scott Fredin, Greg Crow, and Kjell Turner and Council Liaison James Nelson. Members absent: Shelby Medina, Tod Quiring and Orville Klassen.

Others Present- City Staff: Steve Nasby, Andrew Spielman and Denise Nichols. SEH Staff – Lindsay Reidt and Jacqueline Zirbes.

Chairman Underwood called the meeting to order.

1. **Draft Master Plan Review:** Jacque and Lindsay with SEH reviewed the Master Plan and Airport Layout Plan Project process. The scope of the project included an airport inventory, user survey, activity forecasts, identifying airport development needs, alternatives analysis, airport development recommendations, environmental overview, implementation, capital improvement plans and an airport layout plan.

An inventory of the airport was reviewed and includes the concrete runway, non-precision approach, MIRLs and REILs lighting, taxiways, AWOS (weather station) and beacon. The building area includes the A/D building, parking, fuel service, three T-hangars, one box hangar and three tie downs.

From the responses to the user surveys, the based aircraft and Operations forecasts were developed. These forecasts were reviewed and discussed and included forecasts every five years for the next 20 years.

Facility recommendations for improvements or development in the 20-year plan were reviewed. Projects identified in the plan will be implemented as the need arises and funding is secured. FAA funding of 90% and MnDOT funding of 5% of the project cost is available for most of the projects. Annual FAA Entitlements of \$150,000 are received for the airport improvements that are FAA eligible.

It was noted that the Runway Designation will be changed from 17/35 to 18/36. These numbers are determined by the magnetic heading of the runway. FAA will determine when this change will be made. It was also included in the plan to relocate the AWOS since the cost to raise the AWOS was the same as relocation.

An update of the Airport Ordinance will need to be completed to accommodate the reduction of the FAA Safety Zone C requirement from 6,000 ft. to 5,000 ft.

The Commission reviewed the 5-year, 10-year and 20-year CIP plans. It was noted that plans are subject to change based on needs and funding availability.

The next steps include:

- Finalize Master Plan Report
- Finalize Airport Layout Plan (ALP)
- Council Approval
- FAA/MnDOT Review and Approval of Master Plan and ALP.

2. **2019 Hangar Construction Update:** Lindsay provided an overview and update regarding the hangar additions. The project has been bid three times. In 2018, the bids were very high and over the project budget. The project was rebid and bids were received in March 2019. Three bids were received. APX Construction Group from Mankato was the low bidder.

The grant application has been submitted and funds will be available in September-October. In order to expedite the construction of the hangar additions, contracts with the contractor are being finalized. When the contracts are signed, it will allow the contractor to order the material for the project. Once grant funds are available in September-October, the materials should be available and construction can begin before winter. The wait time for the material is over three months.

Crow asked if there was a waiting list for the hangars. Underwood said that both hangars will be filled once construction has been completed.

3. **Other Business:** None.
4. **Commission Concerns:** None.
5. **Adjourn:** Chairman Underwood declared the meeting adjourned at 5:00 p.m.

Brian Underwood, Chairman

Attest: _____
Steve Nasby, City Administrator



Windom, MN

Expense Approval Report

By Fund

Payment Dates 05172019 - 05302019

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL					
GREEN EARTH RECYCLING, LL	1048	05/21/2019	2019 CITYWIDE CLEAN-UP AP	100-34403	5,094.00
					<u>5,094.00</u>
Activity: 41110 - Mayor & Council					
WINDOM COMMUNITY CENT	20190521	05/21/2019	MEMORIAL DAY PROGRAM 2	100-41110-490	250.00
CONVENT. & VISITOR BUREAU	20190528	05/28/2019	LODGING TAX - RED CARPET I	100-41110-491	257.88
CONVENT. & VISITOR BUREAU	20190528A	05/28/2019	LODGING TAX - GUARDIAN IN	100-41110-491	666.78
CONVENT. & VISITOR BUREAU	20190528B	05/28/2019	LODGING TAX - AMERIC INN	100-41110-491	2,603.94
			Activity 41110 - Mayor & Council Total:		<u>3,778.60</u>
Activity: 41310 - Administration					
NCPERS MINNESOTA	844600062019 5-15	05/29/2019	INSURANCE #844600 - JUNE 2	100-41310-133	80.00
FURTHER (Select Account)	1355477	05/20/2019	ADMIN FEE	100-41310-217	166.60
VAN IWAARDEN	20190528	05/28/2019	OPEB FIRE RELIEF	100-41310-301	191.67
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	100-41310-321	99.71
SECR REV FUND/CITY OF WD	20190521	05/21/2019	PETTY CASH - MAY 2019	100-41310-322	1.22
SECR REV FUND/CITY OF WD	20190521	05/21/2019	PETTY CASH - MAY 2019	100-41310-322	0.61
SECR REV FUND/CITY OF WD	20190521	05/21/2019	PETTY CASH - MAY 2019	100-41310-322	4.27
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	100-41310-326	279.43
VAN IWAARDEN	20190528	05/28/2019	OPEB FIRE RELIEF	100-41310-480	1,150.00
			Activity 41310 - Administration Total:		<u>1,973.51</u>
Activity: 41910 - Building & Zoning					
NCPERS MINNESOTA	844600062019 5-15	05/29/2019	INSURANCE #844600 - JUNE 2	100-41910-133	24.00
CENTURY BUSINESS PRODUCT	470455	05/14/2019	SUPPLIES	100-41910-200	45.67
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	100-41910-321	72.22
INNOVATIVE SYSTEMS LLC	42897	05/06/2019	POSTAGE-PROCESSING - INSE	100-41910-350	185.51
			Activity 41910 - Building & Zoning Total:		<u>327.40</u>
Activity: 41940 - City Hall					
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	100-41940-381	413.18
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	100-41940-382	57.72
MN ENERGY RESOURCES	20190510	05/15/2019	heating #0505105084-0001	100-41940-383	343.03
HOMETOWN SANITATION SER	0000325845	05/06/2019	GARBAGE SERVICE - CITY HAL	100-41940-384	89.28
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	100-41940-385	120.30
SCHWALBACH HARDWARE	20190425	05/21/2019	MAINTENANCE	100-41940-406	116.22
			Activity 41940 - City Hall Total:		<u>1,139.73</u>
Activity: 42120 - Crime Control					
NCPERS MINNESOTA	844600062019 5-15	05/29/2019	INSURANCE #844600 - JUNE 2	100-42120-133	144.00
INDOFF, INC	3243503	05/14/2019	SUPPLIES	100-42120-200	29.53
LOUIS NORELL	201905032019	05/22/2019	EXPENSE - K-9 TRAINING	100-42120-212	100.00
LOUIS NORELL	20190510	05/22/2019	K-9 TRAINING	100-42120-212	76.50
SANFORD HEALTH	304894706	05/28/2019	#30000253 #304894706	100-42120-305	90.00
MN D.A.R.E. INC.	20190521	05/21/2019	DARE OFFICER RE-TRAINING-	100-42120-308	75.00
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	100-42120-321	67.46
RUNNINGS SUPPLY, INC	#71920 4-24-19	05/21/2019	#71920 MAINTENANCE	100-42120-322	23.48
SECR REV FUND/CITY OF WD	20190521	05/21/2019	PETTY CASH - MAY 2019	100-42120-322	11.35
SECR REV FUND/CITY OF WD	20190521	05/21/2019	PETTY CASH - MAY 2019	100-42120-322	3.74
SECR REV FUND/CITY OF WD	20190521	05/21/2019	PETTY CASH - MAY 2019	100-42120-322	26.95
LEASE FINANCE PARTNERS	#3250 5-20-19	05/28/2019	SERVICE #3250	100-42120-326	136.00
LOUIS NORELL	201905032019	05/22/2019	EXPENSE - K-9 TRAINING	100-42120-334	14.90
LOUIS NORELL	201905032019	05/22/2019	EXPENSE - K-9 TRAINING	100-42120-334	103.89
LOUIS NORELL	20190510	05/22/2019	K-9 TRAINING	100-42120-334	131.69
COUNTRY PRIDE SERVICE	#970744 5-15-19	05/20/2019	MAINTENANCE	100-42120-405	240.00
WINDOM TOWING LLC	8484	05/15/2019	SERVICE	100-42120-405	25.00
SCB PUBLIC FINANCE	40049-01/5-60 5-28	05/28/2019	LEASE 40049-01/5-60	100-42120-419	1,054.07

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Payment Dates: 05172019 - 05302019

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SECR REV FUND/CITY OF WD	20190521	05/21/2019	PETTY CASH - MAY 2019 - VEH	100-42120-444	32.75
SCHWALBACH HARDWARE	20190425	05/21/2019	MAINTENANCE	100-42120-480	30.86
				Activity 42120 - Crime Control Total:	2,417.17
Activity: 42220 - Fire Fighting					
RITA HACKER -CREATIVE DESI	692	05/20/2019	WINDOM FIRE DEPT	100-42220-218	54.00
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	100-42220-321	41.92
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	100-42220-381	270.84
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	100-42220-382	14.45
MN ENERGY RESOURCES	201905098	05/21/2019	HEATING #0616354678-00001	100-42220-383	314.36
HOMETOWN SANITATION SER	0000325884	05/08/2019	GARBAGE SERVICE - EMS BUIL	100-42220-384	44.10
SECR REV FUND/CITY OF WD	20190521	05/21/2019	PETTY CASH - MAY 2019 CLEA	100-42220-384	60.00
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	100-42220-385	31.85
WINDOM AUTO VALU	#3400540 4-25-19	05/21/2019	MAINTENANCE #3400540	100-42220-405	20.98
				Activity 42220 - Fire Fighting Total:	852.50
Activity: 42500 - Civil Defense					
RUNNINGS SUPPLY, INC	#71920 4-24-19	05/21/2019	#71920 MAINTENANCE	100-42500-381	50.60
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	100-42500-381	21.00
				Activity 42500 - Civil Defense Total:	71.60
Activity: 43100 - Streets					
NCPERS MINNESOTA	844600062019 5-15	05/29/2019	INSURANCE #844600 - JUNE 2	100-43100-133	80.00
WINDOM AUTO VALU	#3400540 4-25-19	05/21/2019	MAINTENANCE #3400540	100-43100-211	325.39
JUSTIN CROWELL	20190520	05/21/2019	EXPENSE - FUEL	100-43100-212	30.02
COUNTRY PRIDE SERVICE	#970744 5-15-19	05/20/2019	MAINTENANCE	100-43100-217	18.00
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	100-43100-217	70.00
JUSTIN CROWELL	20190521	05/21/2019	EXPENSE - SAFETY BOOTS	100-43100-217	100.00
RUNNINGS SUPPLY, INC	#71920 4-24-19	05/21/2019	#71920 MAINTENANCE	100-43100-224	17.99
COUNTRY PRIDE SERVICE	#970744 5-15-19	05/20/2019	MAINTENANCE	100-43100-224	24.00
W.W. GRAINGER, INC	9165919961	05/14/2019	SUPPLIES	100-43100-224	90.38
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	100-43100-321	45.46
INNOVATIVE SYSTEMS LLC	42897	05/06/2019	POSTAGE -PROCESSING - INSE	100-43100-350	79.96
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	100-43100-381	273.87
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	100-43100-381	1,125.49
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	100-43100-382	19.69
MN ENERGY RESOURCES	20190508	05/15/2019	HEATING #0505064121-00001	100-43100-383	350.61
HOMETOWN SANITATION SER	0000325846	05/08/2019	GARBAGE SERVICE - STREET D	100-43100-384	88.98
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	100-43100-385	41.53
RUNNINGS SUPPLY, INC	#71920 4-24-19	05/21/2019	#71920 MAINTENANCE	100-43100-402	32.99
RUNNINGS SUPPLY, INC	#71920 4-24-19	05/21/2019	#71920 MAINTENANCE	100-43100-404	39.90
SCHWALBACH HARDWARE	20190425	05/21/2019	MAINTENANCE	100-43100-404	31.99
ZIEGLER, INC.	PC630105822	05/28/2019	MAINTENANCE	100-43100-404	90.50
WINDOM AUTO VALU	#3400540 4-25-19	05/21/2019	MAINTENANCE #3400540	100-43100-405	337.57
M R PAVING & EXCAVATING I	38626	05/29/2019	MAINTENANCE- SEAL COAT	100-43100-407	10,646.00
				Activity 43100 - Streets Total:	13,960.32
Activity: 43210 - Sanitation					
GREEN EARTH RECYCLING, LL	1048	05/21/2019	2019 CITYWIDE CLEAN-UP AP	100-43210-384	1,871.00
COTTONWOOD CO SOLID WA	20180528	05/28/2019	2019 SPRING CLEAN UP	100-43210-384	6,426.75
				Activity 43210 - Sanitation Total:	8,297.75
Activity: 45120 - Recreation					
GOPHER	9597198	05/21/2019	#4936828 - MATERIALS & EQ	100-45120-215	1,189.88
SCHWALBACH HARDWARE	20190425	05/21/2019	MAINTENANCE	100-45120-217	42.03
				Activity 45120 - Recreation Total:	1,231.91
Activity: 45202 - Park Areas					
NCPERS MINNESOTA	844600062019 5-15	05/29/2019	INSURANCE #844600 - JUNE 2	100-45202-133	16.00
SCHWALBACH HARDWARE	20190425	05/21/2019	MAINTENANCE	100-45202-216	29.95
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	100-45202-326	466.67
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	100-45202-381	514.63
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	100-45202-382	183.30
HOMETOWN SANITATION SER	0000325847	05/08/2019	GARBAGE SERVICE - SQUARE	100-45202-384	48.99

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
HOMETOWN SANITATION SER	0000325862	05/08/2019	GARBAGE SERVICE - TEGELS P	100-45202-384	99.26
HOMETOWN SANITATION SER	0000325863	05/08/2019	GARBAGE SERVICE - WRA	100-45202-384	171.35
HOMETOWN SANITATION SER	0000325864	05/08/2019	GARBAGE SERVICE - KASTLE KI	100-45202-384	52.42
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	100-45202-385	157.85
SCHWALBACH HARDWARE	20190425	05/21/2019	MAINTENANCE	100-45202-402	165.48
WINDOM AUTO VALU	#3400540 4-25-19	05/21/2019	MAINTENANCE #3400540	100-45202-405	435.09
				Activity 45202 - Park Areas Total:	2,340.99
				Fund 100 - GENERAL Total:	41,485.48
Fund: 211 - LIBRARY					
Activity: 45501 - Library					
NCPERS MINNESOTA	844600062019 5-15	05/29/2019	INSURANCE #844600 - JUNE 2	211-45501-133	16.00
PLUM CREEK LIBRARY	IV25160	05/21/2019	SUPPLIES	211-45501-200	12.00
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	211-45501-321	29.52
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	211-45501-326	203.33
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	211-45501-381	142.08
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	211-45501-382	18.70
MN ENERGY RESOURCES	20190509A	05/21/2019	HEATING #0504542703-00001	211-45501-383	269.49
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	211-45501-385	38.53
AGRI NEWS	#20837 5-30-19	05/29/2019	#20837 SUBSCRIPTION	211-45501-433	30.00
MN GARDENER	#213642 5-21-19	05/21/2019	SUBSCRIPTION - #213642	211-45501-433	31.95
				Activity 45501 - Library Total:	791.60
Activity: 49950 - Capital Outlay					
RON'S ELECTRIC INC	300092	05/21/2019	MAINTENANCE	211-49950-500	351.99
HAMMERS FURNITURE	5500	05/21/2019	CARPET	211-49950-500	597.60
				Activity 49950 - Capital Outlay Total:	949.59
				Fund 211 - LIBRARY Total:	1,741.19
Fund: 225 - AIRPORT					
Activity: 45127 - Airport					
SOUTHWEST MN BROADBAN	#886 05152019	05/21/2019	SERVICE #886	225-45127-321	26.60
WINDOM AUTO VALU	#3400540 4-25-19	05/21/2019	MAINTENANCE #3400540	225-45127-406	52.42
				Activity 45127 - Airport Total:	79.02
Activity: 49950 - Capital Outlay					
SEH	366746	05/21/2019	SERVICE - PROJECT 138969	225-49950-500	13,880.00
				Activity 49950 - Capital Outlay Total:	13,880.00
				Fund 225 - AIRPORT Total:	13,959.02
Fund: 230 - POOL					
Activity: 45124 - Pool					
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	230-45124-217	133.33
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	230-45124-321	43.16
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	230-45124-381	29.00
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	230-45124-382	16.66
				Activity 45124 - Pool Total:	222.15
				Fund 230 - POOL Total:	222.15
Fund: 235 - AMBULANCE					
Activity: 42153 - Ambulance					
ZOLL MEDICAL CORPORATION	2870050	05/15/2019	OPERATING SUPPLIES	235-42153-217	74.70
BOUND TREE MEDICAL, LLC	83199470	05/14/2019	OPERATING SUPPLIES	235-42153-217	185.18
DR. JEFF TABER	20190528	05/28/2019	REIMBURSE - TRAINING EXPE	235-42153-308	1,025.00
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	235-42153-321	27.94
TIM HACKER	20190506	05/06/2019	EXPENSE - REGIONAL AMB M	235-42153-331	41.76
BUCKWHEAT JOHNSON	20190520	05/20/2019	EXPENSE - AMBULANCE	235-42153-334	31.33
TIM HACKER	20190521	05/21/2019	EXPENSE - AMBULANCE	235-42153-334	48.67
MEGAN BRAMSTEDT	20190521	05/21/2019	EXPENSE - AMBULANCE	235-42153-334	52.67
KRISTEN PORATH	20190521	05/21/2019	EXPENSE - AMBULANCE	235-42153-334	36.47
JOHN MEYER	20190521	05/21/2019	EXPENSE - AMBULANCE	235-42153-334	16.77
JODI JOHNSON	20190521	05/21/2019	EXPENSE - AMBULANCE	235-42153-334	14.02
KIM POWERS	20190521	05/21/2019	EXPENSE - AMBULANCE	235-42153-334	174.12

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	235-42153-381	180.56
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	235-42153-382	9.63
MN ENERGY RESOURCES	20190509B	05/21/2019	HEATING #0616354678-00001	235-42153-383	209.57
HOMETOWN SANITATION SER	0000325884	05/08/2019	GARBAGE SERVICE - EMS BUIL	235-42153-384	29.40
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	235-42153-385	21.24
P.M. REPAIR & DETAILING	9194	05/21/2019	#29 MAINTENANCE	235-42153-405	179.73
				Activity 42153 - Ambulance Total:	2,358.76
				Fund 235 - AMBULANCE Total:	2,358.76
Fund: 250 - EDA GENERAL					
Activity: 46520 - EDA					
NCPERS MINNESOTA	844600062019 5-15	05/29/2019	INSURANCE #844600 - JUNE 2	250-46520-133	24.00
CENTURY BUSINESS PRODUCT	470455	05/14/2019	SUPPLIES	250-46520-200	91.32
EHLERS & ASSOC., INC.	80176	05/20/2019	SERVICE - TIF 17, 19, 2018 TAX	250-46520-301	306.25
EHLERS & ASSOC., INC.	80177	05/20/2019	SERVICE - TIF 1-20	250-46520-301	240.00
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	250-46520-321	72.22
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	250-46520-321	255.78
DREW HAGE	20190515	05/20/2019	EXPENSE - BUSINESS BITES	250-46520-331	12.76
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	250-46520-381	48.00
THE GLOBE	#177922276 5-21-19	05/21/2019	SUBSCRIPTION #177922276	250-46520-433	90.00
DGR ENGINEERING	00234375	05/22/2019	#369027.00 - S COTTONWOOD	250-46520-439	942.00
MN DEPT OF TRANSPORTATIO	116711	05/28/2019	ADVERTISING DEVICES PERMI	250-46520-443	90.00
SECR REV FUND/CITY OF WD	20190521	05/21/2019	PETTY CASH - MAY 2019 - CLE	250-46520-480	40.00
				Activity 46520 - EDA Total:	2,212.33
				Fund 250 - EDA GENERAL Total:	2,212.33
Fund: 254 - NORTH IND PARK					
Activity: 46520 - EDA					
SOUTH CENTRAL ELECTRIC	#367404 4-30-19	05/29/2019	SERVICE #367404 #26-24-123	254-46520-381	123.34
				Activity 46520 - EDA Total:	123.34
				Fund 254 - NORTH IND PARK Total:	123.34
Fund: 308 - 2020 STREET PROJECT					
Activity: 41000 - General Government					
DGR ENGINEERING	00234373	05/20/2019	SERVICE #369018.00 - 2020 S	308-41000-303	821.00
				Activity 41000 - General Government Total:	821.00
				Fund 308 - 2020 STREET PROJECT Total:	821.00
Fund: 401 - GENERAL CAPITAL PROJECTS					
Activity: 49950 - Capital Outlay					
RUNNINGS SUPPLY, INC	#71920 4-24-19	05/21/2019	#71920 MAINTENANCE	401-49950-509	-14.62
				Activity 49950 - Capital Outlay Total:	-14.62
				Fund 401 - GENERAL CAPITAL PROJECTS Total:	-14.62
Fund: 406 - PIR					
Activity: 49950 - Capital Outlay					
DGR ENGINEERING	00234371	05/20/2019	SERVICE #368148.00 - 18TH A	406-49950-500	4,097.40
				Activity 49950 - Capital Outlay Total:	4,097.40
				Fund 406 - PIR Total:	4,097.40
Fund: 601 - WATER					
Activity: 49400 - Water					
NCPERS MINNESOTA	844600062019 5-15	05/29/2019	INSURANCE #844600 - JUNE 2	601-49400-133	32.00
HAWKINS, INC	4494337	05/21/2019	CHEMICALS	601-49400-216	4,021.34
RUNNINGS SUPPLY, INC	#71920 4-24-19	05/21/2019	#71920 MAINTENANCE	601-49400-241	35.96
VAN IWAARDEN	20190528	05/28/2019	OPEB FIRE RELIEF	601-49400-301	191.67
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	601-49400-321	49.82
GOPHER STATE ONE CALL	9040832	05/08/2019	LOCATES	601-49400-321	29.70
RUNNINGS SUPPLY, INC	#71920 4-24-19	05/21/2019	#71920 MAINTENANCE	601-49400-322	11.41
SECR REV FUND/CITY OF WD	20190521	05/21/2019	PETTY CASH - MAY 2019	601-49400-322	8.78
INNOVATIVE SYSTEMS LLC	42897	05/06/2019	POSTAGE	601-49400-322	228.59
HP DATAONE, LLC	20180528	05/28/2019	#5 IN 2019	601-49400-326	1,328.13

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	601-49400-326	70.00
INNOVATIVE SYSTEMS LLC	42625	05/08/2019	BILLING SYSTEM MAINTENAN	601-49400-326	760.50
INNOVATIVE SYSTEMS LLC	427656	05/06/2019	BILLING SYSTEM ANNUAL AP	601-49400-326	833.33
INNOVATIVE SYSTEMS LLC	42771	05/06/2019	BILLING SYSTEM SOFTWARE S	601-49400-326	517.50
INNOVATIVE SYSTEMS LLC	42897	05/06/2019	INVOICE PROCESSING	601-49400-326	189.60
INNOVATIVE SYSTEMS LLC	42897	05/06/2019	POSTAGE -PROCESSING - INSE	601-49400-350	28.01
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	601-49400-381	3,931.06
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	601-49400-382	17.26
MN ENERGY RESOURCES	20190513B	05/21/2019	HEATING #0505923431-00001	601-49400-383	508.87
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	601-49400-385	34.18
WENCK ASSOCIATES, INC.	11902714	05/28/2019	PROJ 0045-01 WINDOM LAN	601-49400-386	2,914.80
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	601-49400-386	52.55
RUNNINGS SUPPLY, INC	#71920 4-24-19	05/21/2019	#71920 MAINTENANCE	601-49400-404	32.95
SHI INTERNATIONAL CORP	809916405	05/21/2019	MAINTENANCE	601-49400-404	114.00
WINDOM AUTO VALU	#3400540 4-25-19	05/21/2019	MAINTENANCE #3400540	601-49400-405	70.33
SCHWALBACH HARDWARE	20190425	05/21/2019	MAINTENANCE	601-49400-408	40.05
Activity 49400 - Water Total:					16,052.39
Fund 601 - WATER Total:					16,052.39

Fund: 602 - SEWER

BOLTON & MENK, INC.	0232254	05/28/2019	SERVICE #T22.113672 -WASTE	602-16200	39,282.00
GRIDOR CONSTRUCTION, INC.	20180528	05/28/2019	WASTEWATER TRMT FACILITY	602-16200	1,141,555.00
					1,180,837.00

Activity: 49450 - Sewer

NCPERS MINNESOTA	844600062019 5-15	05/29/2019	INSURANCE #844600 - JUNE 2	602-49450-133	64.00
HAWKINS, INC	4494338	05/21/2019	CHEMICALS	602-49450-216	604.50
GLENN LUND	20190529	05/29/2019	EXPENSE - SAFETY BOOTS	602-49450-217	100.00
RUNNINGS SUPPLY, INC	#71920 4-24-19	05/21/2019	#71920 MAINTENANCE	602-49450-241	478.76
VAN IWAARDEN	20190528	05/28/2019	OPEB FIRE RELIEF	602-49450-301	191.67
MN VALLEY TESTING	971883	05/01/2019	TESTING	602-49450-310	96.00
MN VALLEY TESTING	972034	05/06/2019	TESTING	602-49450-310	244.80
MN VALLEY TESTING	973116	05/08/2019	TESTING	602-49450-310	158.40
MN VALLEY TESTING	973548	05/21/2019	TESTING	602-49450-310	244.80
MN VALLEY TESTING	974158	05/21/2019	TESTING	602-49450-310	244.00
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	602-49450-321	173.34
GOPHER STATE ONE CALL	9040832	05/08/2019	LOCATES	602-49450-321	29.70
INNOVATIVE SYSTEMS LLC	42897	05/06/2019	POSTAGE	602-49450-322	228.59
HP DATAONE, LLC	20180528	05/28/2019	#5 IN 2019	602-49450-326	1,328.12
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	602-49450-326	70.00
INNOVATIVE SYSTEMS LLC	42625	05/08/2019	BILLING SYSTEM MAINTENAN	602-49450-326	760.50
INNOVATIVE SYSTEMS LLC	427656	05/06/2019	BILLING SYSTEM ANNUAL AP	602-49450-326	833.33
INNOVATIVE SYSTEMS LLC	42771	05/06/2019	BILLING SYSTEM SOFTWARE S	602-49450-326	517.50
INNOVATIVE SYSTEMS LLC	42897	05/06/2019	INVOICE PROCESSING	602-49450-326	189.60
INNOVATIVE SYSTEMS LLC	42897	05/06/2019	POSTAGE -PROCESSING - INSE	602-49450-350	28.01
SOUTH CENTRAL ELECTRIC	#367405 4-30-19	05/29/2019	service #367405 #26-24-125-	602-49450-381	99.97
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	602-49450-381	13,751.63
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	602-49450-382	608.40
MN ENERGY RESOURCES	20190509C	05/21/2019	HEATING #0506646838-00001	602-49450-383	973.82
MN ENERGY RESOURCES	20190510A	05/21/2019	HEATING #0506746718-00001	602-49450-383	24.78
MN ENERGY RESOURCES	20190513A	05/21/2019	HEATING #0504488160-00001	602-49450-383	57.41
HOMETOWN SANITATION SER	0000325849	05/06/2019	GARBAGE SERVICE - WASTEW	602-49450-384	89.98
RUNNINGS SUPPLY, INC	#71920 4-24-19	05/21/2019	#71920 MAINTENANCE	602-49450-404	132.62
SCHWALBACH HARDWARE	20190425	05/21/2019	MAINTENANCE	602-49450-404	151.96
WINDOM AUTO VALU	#3400540 4-25-19	05/21/2019	MAINTENANCE #3400540	602-49450-405	212.52
RUNNINGS SUPPLY, INC	#71920 4-24-19	05/21/2019	#71920 MAINTENANCE	602-49450-408	396.90
SCHWALBACH HARDWARE	20190425	05/21/2019	MAINTENANCE	602-49450-409	20.97
Activity 49450 - Sewer Total:					23,106.58
Fund 602 - SEWER Total:					1,203,943.58

Fund: 604 - ELECTRIC

BORDER STATES	917741640	05/22/2019	INVENTORY	604-14200	250.00
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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
J. H. LARSON	S101996019.001	05/08/2019	INVENTORY #6822	604-14200	26.17
INTEGRITY CONTRACTING INC	1015	05/21/2019	NEW CIRCUIT 7	604-16300	12,846.50
ELECTRIC FUND	20190520	05/20/2019	MAY LABOR - CAPITAL LABOR	604-16300	7,726.26
ELECTRIC FUND	20190520	05/20/2019	MAY LABOR - CAPITAL LABOR	604-16300	6,143.01
DAKOTA SUPPLY GROUP	E522851	05/07/2019	NEW CIRCUIT CONSTRUCTION	604-16300	5,420.81
RYAN HILLESHEIM	20190521	05/21/2019	REFUND - UTILITY PREPAYME	604-22000	300.00
					32,712.75

Activity: 49550 - Electric

NCPERS MINNESOTA	844600062019 5-15	05/29/2019	INSURANCE #844600 - JUNE 2	604-49550-133	96.00
SCHWALBACH HARDWARE	20190425	05/21/2019	MAINTENANCE	604-49550-211	159.99
JOANNE NELSON	20190506	05/29/2019	SERVICE - UNIFORMS	604-49550-218	145.00
RUNNINGS SUPPLY, INC	#71920 4-24-19	05/21/2019	#71920 MAINTENANCE	604-49550-241	61.48
CMP - CENTRAL MUNICIPAL P	6567	05/14/2019	ENERGY	604-49550-263	120,508.43
CMP - CENTRAL MUNICIPAL P	6567	05/14/2019	TRANSMISSION	604-49550-263	140,737.23
VAN IWAARDEN	20190528	05/28/2019	OPEB FIRE RELIEF	604-49550-301	191.67
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	604-49550-321	130.20
GOPHER STATE ONE CALL	9040832	05/08/2019	LOCATES	604-49550-321	29.70
INNOVATIVE SYSTEMS LLC	42897	05/06/2019	POSTAGE	604-49550-322	228.59
HP DATAONE, LLC	20180528	05/28/2019	#5 IN 2019	604-49550-326	1,328.12
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	604-49550-326	186.03
INNOVATIVE SYSTEMS LLC	42625	05/08/2019	BILLING SYSTEM MAINTENAN	604-49550-326	1,521.00
INNOVATIVE SYSTEMS LLC	427656	05/06/2019	BILLING SYSTEM ANNUAL AP	604-49550-326	1,666.67
INNOVATIVE SYSTEMS LLC	42771	05/06/2019	BILLING SYSTEM SOFTWARE S	604-49550-326	223.90
INNOVATIVE SYSTEMS LLC	42897	05/06/2019	INVOICE PROCESSING	604-49550-326	189.60
INNOVATIVE SYSTEMS LLC	42897	05/06/2019	INSERTS	604-49550-350	28.01
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	604-49550-381	181.62
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	604-49550-382	21.80
MN ENERGY RESOURCES	20190513C	05/22/2019	HEATING #0506419706-00001	604-49550-383	111.37
HOMETOWN SANITATION SER	0000325850	05/08/2019	GARBAGE SERVICE - ELECTRIC	604-49550-384	88.98
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	604-49550-385	43.76
MIESEN'S COLOR CENTER CO I	39905	05/22/2019	SERVICE - MAINTENANCE	604-49550-402	2,019.60
WINDOM AUTO VALU	#3400540 4-25-19	05/21/2019	MAINTENANCE #3400540	604-49550-404	23.94
GRUNEWALD FRAME & GLASS	2019-167	05/29/2019	MAINTENANCE	604-49550-404	114.00
GDF ENTERPRISES, INC	A15853	05/21/2019	MAINTENANCE	604-49550-404	30.86
RUNNINGS SUPPLY, INC	#71920 4-24-19	05/21/2019	#71920 MAINTENANCE	604-49550-405	45.82
SCHWALBACH HARDWARE	20190425	05/21/2019	MAINTENANCE	604-49550-405	94.23
BLACKBURN MFG. CO.	0592667-IN	05/14/2019	MAINTENANCE	604-49550-408	596.20
SCHWALBACH HARDWARE	20190425	05/21/2019	MAINTENANCE	604-49550-408	7.62
DAKOTA SUPPLY GROUP	e692330	05/07/2019	MAINTENANCE	604-49550-408	32.60
CONDUX INTERNATIONAL, IN	100000076937	05/14/2019	MAINTENANCE	604-49550-408	617.41
J. H. LARSON	S101995292.001	05/08/2019	MAINTENANCE #6820	604-49550-408	71.83
ZIEGLER, INC.	SW050318738	05/22/2019	MAINTENANCE	604-49550-411	636.24
DGR ENGINEERING	00234455	05/22/2019	#425302.00 - 69 KV TRANSMI	604-49550-413	13,666.24
MARY DIEDERICH	20190528	05/28/2019	ENERGY REBATE	604-49550-450	450.00
DAVID STROM	20190528	05/28/2019	ENERGY REBATE	604-49550-450	300.00
CMP - CENTRAL MUNICIPAL P	6567	05/14/2019	CONSERVATION	604-49550-450	2,804.35
WINDOM AREA DEVELOPME	20190506	05/06/2019	INDUSTRIAL DEVELOPMENT -	604-49550-491	1,200.00
					Activity 49550 - Electric Total: 290,590.09

Fund 604 - ELECTRIC Total: 323,302.84

Fund: 609 - LIQUOR STORE

Activity: 49751 - Liquor Store

NCPERS MINNESOTA	844600062019 5-15	05/29/2019	INSURANCE #844600 - JUNE 2	609-49751-133	32.00
RAGE INC - CAMPUS CLEANER	05-010240	05/14/2019	SERVICE - RIVER BEND LIQ	609-49751-211	48.57
AH HERMEL COMPANY	769457	05/14/2019	MERCHANDISE	609-49751-217	46.91
BREAKTHRU BEVERAGE MN	1080964742	05/07/2019	MERCHANDISE	609-49751-251	1,987.94
JOHNSON BROS.	1278881	05/08/2019	MERCHANDISE	609-49751-251	1,943.74
JOHNSON BROS.	1284012	05/15/2019	MERCHANDISE	609-49751-251	1,894.40
SOUTHERN GLAZER'S OF MN	1814732	05/08/2019	MERCHANDISE	609-49751-251	382.83
SOUTHERN GLAZER'S OF MN	1817311	05/15/2019	MERCHANDISE	609-49751-251	1,199.20

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BREAKTHRU BEVERAGE MN	2080228208	05/20/2019	CREDIT - MERCHANDISE	609-49751-251	-22.50
PHILLIPS WINE & SPIRITS	2546377	05/01/2019	MERCHANDISE	609-49751-251	5,384.81
PHILLIPS WINE & SPIRITS	2550262	05/15/2019	MERCHANDISE	609-49751-251	916.50
PHILLIPS WINE & SPIRITS	2550263	05/15/2019	MERCHANDISE	609-49751-251	156.50
BEVERAGE WHOLESALERS	059574	05/20/2019	MERCHANDISE	609-49751-252	6,124.90
BEVERAGE WHOLESALERS	060731	05/28/2019	MERCHANDISE	609-49751-252	6,509.35
BREAKTHRU BEVERAGE MN	1080964743	05/07/2019	MERCHANDISE	609-49751-252	122.75
JOHNSON BROS.	1278883	05/08/2019	MERCHANDISE	609-49751-252	99.79
JOHNSON BROS.	1284014	05/15/2019	MERCHANDISE	609-49751-252	22.99
ARTISAN BEER COMPANY	3343282	05/14/2019	MERCHANDISE	609-49751-252	27.20
DOLL DISTRIBUTING, LLC	670488	05/14/2019	MERCHANDISE	609-49751-252	8,096.15
DOLL DISTRIBUTING, LLC	674571	05/20/2019	MERCHANDISE	609-49751-252	131.00
DOLL DISTRIBUTING, LLC	675651	05/15/2019	MERCHANDISE	609-49751-252	7,651.70
RJM DISTRIBUTING	IND018786	05/21/2019	MERCHANDISE	609-49751-252	186.90
BEVERAGE WHOLESALERS	059574	05/20/2019	MERCHANDISE	609-49751-253	55.86
BREAKTHRU BEVERAGE MN	1080964742	05/07/2019	MERCHANDISE	609-49751-253	200.00
JOHNSON BROS.	1278882	05/08/2019	MERCHANDISE	609-49751-253	927.33
JOHNSON BROS.	1284013	05/15/2019	MERCHANDISE	609-49751-253	790.59
SOUTHERN GLAZER'S OF MN	1817312	05/15/2019	MERCHANDISE	609-49751-253	298.00
PHILLIPS WINE & SPIRITS	2546378	05/01/2019	MERCHANDISE	609-49751-253	2,417.25
BEVERAGE WHOLESALERS	059574	05/20/2019	MERCHANDISE	609-49751-254	116.00
BEVERAGE WHOLESALERS	060731	05/28/2019	MERCHANDISE	609-49751-254	167.00
BREAKTHRU BEVERAGE MN	1080964742	05/07/2019	MERCHANDISE	609-49751-254	43.00
JOHNSON BROS.	1278882	05/08/2019	MERCHANDISE	609-49751-254	37.00
JOHNSON BROS.	1284013	05/15/2019	MERCHANDISE	609-49751-254	32.00
BREAKTHRU BEVERAGE MN	2080228211	05/20/2019	CREDIT - MERCHANDISE	609-49751-254	-16.00
BREAKTHRU BEVERAGE MN	2080230514	05/20/2019	CREDIT - MERCHANDISE	609-49751-254	-16.00
AH HERMEL COMPANY	769457	05/14/2019	MERCHANDISE	609-49751-254	57.73
RED BULL DISTRIBUTION CO, I	K-35148370	05/15/2019	MERCHANDISE	609-49751-254	136.10
AH HERMEL COMPANY	769457	05/14/2019	MERCHANDISE	609-49751-256	87.61
ARCTIC GLACIER U.S.A. INC	1947912802	05/13/2019	MERCHANDISE #172363	609-49751-257	82.15
ARCTIC GLACIER U.S.A. INC	1948912101	05/03/2019	MERCHANDISE	609-49751-257	58.25
AH HERMEL COMPANY	769457	05/14/2019	MERCHANDISE	609-49751-261	14.40
VAN IWAARDEN	20190528	05/28/2019	OPEB FIRE RELIEF	609-49751-301	191.66
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	609-49751-321	100.24
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	609-49751-326	650.72
BREAKTHRU BEVERAGE MN	1080964742	05/07/2019	MERCHANDISE	609-49751-333	48.38
JOHNSON BROS.	1278881	05/08/2019	MERCHANDISE	609-49751-333	32.07
JOHNSON BROS.	1278882	05/08/2019	MERCHANDISE	609-49751-333	34.80
JOHNSON BROS.	1284012	05/15/2019	MERCHANDISE	609-49751-333	21.30
JOHNSON BROS.	1284013	05/15/2019	MERCHANDISE	609-49751-333	31.32
SOUTHERN GLAZER'S OF MN	1814732	05/08/2019	MERCHANDISE	609-49751-333	6.15
SOUTHERN GLAZER'S OF MN	1817311	05/15/2019	MERCHANDISE	609-49751-333	22.11
SOUTHERN GLAZER'S OF MN	1817312	05/15/2019	MERCHANDISE	609-49751-333	12.30
PHILLIPS WINE & SPIRITS	2546377	05/01/2019	MERCHANDISE	609-49751-333	87.42
PHILLIPS WINE & SPIRITS	2546378	05/01/2019	MERCHANDISE	609-49751-333	71.34
PHILLIPS WINE & SPIRITS	2550262	05/15/2019	MERCHANDISE	609-49751-333	27.84
PHILLIPS WINE & SPIRITS	2550263	05/15/2019	MERCHANDISE	609-49751-333	5.22
AH HERMEL COMPANY	769457	05/14/2019	MERCHANDISE	609-49751-333	4.95
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	609-49751-381	639.57
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	609-49751-382	18.89
MN ENERGY RESOURCES	20190513D	05/28/2019	HEATING #0507314125-00001	609-49751-383	84.00
HOMETOWN SANITATION SER	0000325848	05/08/2019	GARBAGE SERVICE - RIVER BE	609-49751-384	149.00
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	609-49751-385	35.52
CARLSON & STEWART REFRIG	17670	05/20/2019	SERVICE #2817	609-49751-404	443.55
Activity 49751 - Liquor Store Total:					51,150.25
Fund 609 - LIQUOR STORE Total:					51,150.25

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Fund: 614 - TELECOM					
BOND TRUST SERVICE CORP	49037 / 48902	04/11/2019	2012B PRINCIPAL	614-23100	500,000.00
					500,000.00
Activity: 49870 - Telecom					
NCPERS MINNESOTA	844600062019 5-15	05/29/2019	INSURANCE #844600 - JUNE 2	614-49870-133	80.00
AMAZON CAPITAL SERVICES, I	1X73-TYXY-1H6N	05/29/2019	#A2Q0YJ8ZNZN2YT - SUPPLIES	614-49870-200	19.56
RAGE INC - CAMPUS CLEANER	05-010632	05/15/2019	SERVICE - WINDOM NET	614-49870-211	21.33
RUNNINGS SUPPLY, INC	#71920 4-24-19	05/21/2019	#71920 MAINTENANCE	614-49870-227	6.18
AMAZON CAPITAL SERVICES, I	14QQ-KXWP-TNHG	05/29/2019	#A2Q0YJ8ZNZN2YT - MAINTENANCE	614-49870-227	48.98
SCHWALBACH HARDWARE	20190425	05/21/2019	MAINTENANCE	614-49870-227	19.78
VAN IWAARDEN	20190528	05/28/2019	OPEB FIRE RELIEF	614-49870-301	191.66
OLSEN THIELEN & CO.,LTD	48003	05/08/2019	SERVICE #947000	614-49870-304	3,247.00
GRAY, PLANT, MOOTY, MOOTY	809858	05/22/2019	SERVICES #428578	614-49870-304	3,782.00
INTERSTATE TRS FUND	82580760016	05/21/2019	ASSESSMENT FOR 499-1 FILIN	614-49870-304	269.20
JEFFREY DAHNA	20190513	05/29/2019	EXPENSE - PROJECT MGMT W	614-49870-308	11.11
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	614-49870-321	368.23
GOPHER STATE ONE CALL	9040832	05/08/2019	LOCATES	614-49870-321	29.70
RUNNINGS SUPPLY, INC	#71920 4-24-19	05/21/2019	#71920 MAINTENANCE	614-49870-322	145.44
SECR REV FUND/CITY OF WD	20190521	05/21/2019	PETTY CASH - MAY 2019	614-49870-322	1.15
INNOVATIVE SYSTEMS LLC	42897	05/06/2019	POSTAGE	614-49870-322	228.59
HP DATAONE, LLC	20180528	05/28/2019	#5 IN 2019	614-49870-326	1,328.13
INNOVATIVE SYSTEMS LLC	42625	05/08/2019	BILLING SYSTEM MAINTENAN	614-49870-326	1,521.00
INNOVATIVE SYSTEMS LLC	42625	05/08/2019	BILLING SYSTEM MAINTENAN	614-49870-326	875.00
INNOVATIVE SYSTEMS LLC	427656	05/06/2019	BILLING SYSTEM ANNUAL AP	614-49870-326	1,666.67
INNOVATIVE SYSTEMS LLC	42771	05/06/2019	BILLING SYSTEM SOFTWARE S	614-49870-326	1,846.10
INNOVATIVE SYSTEMS LLC	42897	05/06/2019	INVOICE PROCESSING	614-49870-326	189.60
JEFFREY DAHNA	20190529A	05/29/2019	EXPENSE - USDA RECONNECT	614-49870-334	43.53
INNOVATIVE SYSTEMS LLC	42897	05/06/2019	INSERTS	614-49870-350	28.01
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	614-49870-381	2,069.49
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	614-49870-382	19.26
MN ENERGY RESOURCES	20190509	05/15/2019	heating #0507509833-0001	614-49870-383	71.29
HOMETOWN SANITATION SER	0000325851	05/08/2019	GARBAGE SERVICE - TELECOM	614-49870-384	77.98
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	614-49870-385	36.56
ELITE MECHANICAL SYSTEMS,	4559	05/22/2019	MAINTENANCE	614-49870-404	790.70
ELITE MECHANICAL SYSTEMS,	4564	05/29/2019	MAINTENANCE	614-49870-404	950.00
RUNNINGS SUPPLY, INC	#71920 4-24-19	05/21/2019	#71920 MAINTENANCE	614-49870-405	153.92
CENTURY LINK	476240	05/21/2019	#MN-COWN-72 DIRECTORY LI	614-49870-441	206.64
GRAY TELEVISION GROUP INC	039022	05/14/2019	SUBSCRIBER	614-49870-442	3,283.00
MLB NETWORK	121512	05/15/2019	SUBSCRIBER	614-49870-442	428.00
ARVIG ENTERPRISES, INC	291392	05/29/2019	SERVICE #104725	614-49870-442	473.00
TOWER DISTRIBUTION COMP	764650	05/15/2019	SUBSCRIBER	614-49870-442	277.77
UNIVERSAL SERVICE ADMIN C	UBDI0001044701	05/29/2019	499A CONTRIBUTION	614-49870-443	1,551.53
CONSOLIDATED CALL CENTER	13551	05/08/2019	DA / OPERATOR ASSISTANCE	614-49870-445	143.40
ICONECTIV	L-10069008	05/14/2019	LNP SERVICE #L-201353	614-49870-445	57.18
MANKATO NETWORKS, LLC	388545	05/29/2019	SERVICE	614-49870-447	185.00
MANKATO NETWORKS, LLC	388569	05/22/2019	SERVICE	614-49870-447	200.00
JEFFREY DAHNA	20190529	05/29/2019	EXPENSE - INTERNET MAR-M	614-49870-448	90.00
CENTURY LINK	#507-831-1075-104 5-16	05/29/2019	SERVICE #831-1075-104	614-49870-451	75.78
BOND TRUST SERVICE CORP	49037 / 48902	04/11/2019	2012B ADMIN FEE	614-49870-480	475.00
Activity 49870 - Telecom Total:					27,583.45
Activity: 49980 - Debt Service					
BOND TRUST SERVICE CORP	49037 / 48902	04/11/2019	2012B INTEREST	614-49980-611	145,715.63
Activity 49980 - Debt Service Total:					145,715.63
Fund 614 - TELECOM Total:					673,299.08
Fund: 615 - ARENA					
ELITE MECHANICAL SYSTEMS,	4306A	05/20/2019	REMAINING DUE - FURNACE I	615-16200	930.18
					930.18
Activity: 49850 - Arena					
NCPERS MINNESOTA	844600062019 5-15	05/29/2019	INSURANCE #844600 - JUNE 2	615-49850-133	32.00

Expense Approval Report

Payment Dates: 05172019 - 05302019

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
RUNNINGS SUPPLY, INC	#71920 4-24-19	05/21/2019	#71920 MAINTENANCE	615-49850-215	49.87
SCHWALBACH HARDWARE	20190425	05/21/2019	MAINTENANCE	615-49850-215	33.35
RUNNINGS SUPPLY, INC	#71920 4-24-19	05/21/2019	#71920 MAINTENANCE	615-49850-217	62.05
SCOTT VEENKER	25889	05/29/2019	SERVICE	615-49850-217	4,132.25
SCOTT VEENKER	25912	05/29/2019	SERVICE -	615-49850-217	3,817.34
ADVANCE AUTO PARTS	2789-341522	05/20/2019	SUPPLIES	615-49850-217	14.95
SCHWALBACH HARDWARE	20190425	05/21/2019	MAINTENANCE	615-49850-241	14.99
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	615-49850-321	124.04
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	615-49850-326	358.00
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	615-49850-381	2,676.45
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	615-49850-382	92.45
MN ENERGY RESOURCES	20190514	05/28/2019	HEATING #0504094426-00001	615-49850-383	788.02
HOMETOWN SANITATION SER	0000325852	05/08/2019	GARBAGE SERVICE - ARENA	615-49850-384	137.00
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	615-49850-385	89.15
RON'S ELECTRIC INC	139716	05/21/2019	MAINTENANCE	615-49850-402	539.89
R & R SPECIALTIES	0067780-IN	05/21/2019	ZAMBONI REPAIRS	615-49850-404	938.35
MN DEPT OF HEALTH	#3058 5-28-19	05/28/2019	LICENSE #3058 SHF UID: 159	615-49850-444	40.00
Activity 49850 - Arena Total:					13,940.15
Fund 615 - ARENA Total:					14,870.33

Fund: 617 - M/P CENTER

SECR REV FUND/CITY OF WD	20190529	05/29/2019	PETTY CASH - COMM CENTER	617-10200	1,500.00
					1,500.00

Activity: 49860 - M/P Center

NCPERS MINNESOTA	844600062019 5-15	05/29/2019	INSURANCE #844600 - JUNE 2	617-49860-133	32.00
RAGE INC - CAMPUS CLEANER	05-010633	05/20/2019	SERVICE - COMM CENTER	617-49860-217	59.50
SCHWALBACH HARDWARE	20190425	05/21/2019	MAINTENANCE	617-49860-217	91.39
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	617-49860-321	122.71
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	617-49860-326	403.33
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	617-49860-381	1,191.98
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	617-49860-382	79.19
MN ENERGY RESOURCES	20190513	05/21/2019	HEATING #0503741572-00001	617-49860-383	658.24
HOMETOWN SANITATION SER	0000325853	05/14/2019	GARBAGE SERVICE - COMM C	617-49860-384	64.99
ELECTRIC FUND	20190521	05/21/2019	MONTHLY UTILITY & TELECO	617-49860-385	154.55
WINDOM AUTO VALU	#3400540 4-25-19	05/21/2019	MAINTENANCE #3400540	617-49860-404	158.88
PARTIES & WEDDINGS PLUS	16937	05/29/2019	#WINCOM - SUPPLIES	617-49860-404	3,555.00
SCHWALBACH HARDWARE	20190425	05/21/2019	MAINTENANCE	617-49860-404	612.94
TOWN 'N COUNTRY	9046	05/21/2019	MAINTENANCE	617-49860-404	243.00
HANSON PLUMBING	6090	05/21/2019	SERVICE	617-49860-409	79.60
Activity 49860 - M/P Center Total:					7,507.30
Fund 617 - M/P CENTER Total:					9,007.30

Fund: 700 - PAYROLL

Internal Revenue Service-Payr	INV0001598	05/24/2019	Federal Tax Withholding	700-21701	9,557.39
MN Department of Revenue -	INV0001599	05/24/2019	State Withholding	700-21702	4,865.80
Internal Revenue Service-Payr	INV0001598	05/24/2019	Social Security	700-21703	12,873.38
MN Pera	INV0001595	05/24/2019	PERA	700-21704	20.00
MN Pera	INV0001595	05/24/2019	PERA	700-21704	987.26
MN Pera	INV0001595	05/24/2019	PERA	700-21704	6,228.19
MN Pera	INV0001595	05/24/2019	PERA	700-21704	13,745.08
MN State Deferred	INV0001596	05/24/2019	Deferred Compensation	700-21705	6,577.28
MN State Deferred	INV0001596	05/24/2019	Deferred Roth	700-21705	535.00
LOCAL UNION #949	20180528	05/28/2019	UNION DUES	700-21707	1,810.06
LAW ENFORCEMENT LABOR S	20190528	05/28/2019	POLICE UNION DUES	700-21708	357.00
MN CHILD SUPPORT PAYMEN	INV0001597	05/24/2019	Child Support Payment	700-21709	113.52
Internal Revenue Service-Payr	INV0001598	05/24/2019	Medicare Withholding	700-21711	3,618.06
FURTHER (Select Account)	39039499	05/21/2019	FLEX SPENDING	700-21712	885.84
FURTHER (Select Account)	39048882	05/28/2019	FLEX SPENDING	700-21712	588.53
AFLAC	707175	05/15/2019	INSURANCE - MAY 2019 - AFT	700-21715	320.22
AFLAC	707175	05/15/2019	INSURANCE - MAY 2019 - PRE	700-21716	641.25
MN BENEFIT ASSOCIATION	2019-0062537	05/21/2019	INSURANCE 6-1-19 - PRE TAX	700-21717	4.84

Expense Approval Report

Payment Dates: 05172019 - 05302019

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
NCPERS MINNESOTA	844600062019 5-15	05/29/2019	INSURANCE #844600 - JUNE 2	700-21718	16.00
NCPERS MINNESOTA	844600062019 5-15	05/29/2019	INSURANCE #844600 - JUNE 2	700-21718	16.00
MN BENEFIT ASSOCIATION	2019-0062537	05/21/2019	INSURANCE 6-1-19 - AFTER T	700-21719	103.59
FURTHER (Select Account)	INV0001594	05/24/2019	HSA Employee Contribution	700-21723	360.23
					64,224.52
Fund 700 - PAYROLL Total:					64,224.52
Grand Total:					2,422,856.34

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL	41,485.48
211 - LIBRARY	1,741.19
225 - AIRPORT	13,959.02
230 - POOL	222.15
235 - AMBULANCE	2,358.76
250 - EDA GENERAL	2,212.33
254 - NORTH IND PARK	123.34
308 - 2020 STREET PROJECT	821.00
401 - GENERAL CAPITAL PROJECTS	-14.62
406 - PIR	4,097.40
601 - WATER	16,052.39
602 - SEWER	1,203,943.58
604 - ELECTRIC	323,302.84
609 - LIQUOR STORE	51,150.25
614 - TELECOM	673,299.08
615 - ARENA	14,870.33
617 - M/P CENTER	9,007.30
700 - PAYROLL	64,224.52
Grand Total:	2,422,856.34

Account Summary

Account Number	Account Name	Payment Amount
100-34403	Spring Clean-up	5,094.00
100-41110-490	Donations & Contributio	250.00
100-41110-491	Payments to Other Orga	3,528.60
100-41310-133	Employer Paid Insurance	80.00
100-41310-217	Other Operating Supplie	166.60
100-41310-301	Auditing & Consulting Se	191.67
100-41310-321	Telephone	99.71
100-41310-322	Postage	6.10
100-41310-326	Data Processing	279.43
100-41310-480	Other Miscellaneous	1,150.00
100-41910-133	Employer Paid Insurance	24.00
100-41910-200	Office Supplies	45.67
100-41910-321	Telephone	72.22
100-41910-350	Printing & Design	185.51
100-41940-381	Electric Utility	413.18
100-41940-382	Water Utility	57.72
100-41940-383	Gas Utility	343.03
100-41940-384	Refuse Disposal	89.28
100-41940-385	Sewer Utility	120.30
100-41940-406	Repairs & Maint - Groun	116.22
100-42120-133	Employer Paid Insurance	144.00
100-42120-200	Office Supplies	29.53
100-42120-212	Motor Fuels	176.50
100-42120-305	Medical & Dental Fees	90.00
100-42120-308	Training & Registrations	75.00
100-42120-321	Telephone	67.46
100-42120-322	Postage	65.52
100-42120-326	Data Processing	136.00
100-42120-334	Meals/Lodging	250.48
100-42120-405	Repairs & Maint - Vehicl	265.00
100-42120-419	Vehicle Lease	1,054.07
100-42120-444	License Fees	32.75
100-42120-480	Other Miscellaneous	30.86
100-42220-218	Uniforms	54.00
100-42220-321	Telephone	41.92

Account Summary

Account Number	Account Name	Payment Amount
100-42220-381	Electric Utility	270.84
100-42220-382	Water Utility	14.45
100-42220-383	Gas Utility	314.36
100-42220-384	Refuse Disposal	104.10
100-42220-385	Sewer Utility	31.85
100-42220-405	Repairs & Maint - Vehicl	20.98
100-42500-381	Electric Utility	71.60
100-43100-133	Employer Paid Insurance	80.00
100-43100-211	Cleaning Supplies	325.39
100-43100-212	Motor Fuels	30.02
100-43100-217	Other Operating Supplie	188.00
100-43100-224	Street Maint Materials	132.37
100-43100-321	Telephone	45.46
100-43100-350	Printing & Design	79.96
100-43100-381	Electric Utility	1,399.36
100-43100-382	Water Utility	19.69
100-43100-383	Gas Utility	350.61
100-43100-384	Refuse Disposal	88.98
100-43100-385	Sewer Utility	41.53
100-43100-402	Repairs & Maint - Struct	32.99
100-43100-404	Repairs & Maint - M&E	162.39
100-43100-405	Repairs & Maint - Vehicl	337.57
100-43100-407	Repairs & Maint - Seal C	10,646.00
100-43210-384	Refuse Disposal	8,297.75
100-45120-215	Materials & Equipment	1,189.88
100-45120-217	Other Operating Supplie	42.03
100-45202-133	Employer Paid Insurance	16.00
100-45202-216	Chemicals and Chemical	29.95
100-45202-326	Data Processing	466.67
100-45202-381	Electric Utility	514.63
100-45202-382	Water Utility	183.30
100-45202-384	Refuse Disposal	372.02
100-45202-385	Sewer Utility	157.85
100-45202-402	Repairs & Maint - Struct	165.48
100-45202-405	Repairs & Maint - Vehicl	435.09
211-45501-133	Employer Paid Insurance	16.00
211-45501-200	Office Supplies	12.00
211-45501-321	Telephone	29.52
211-45501-326	Data Processing	203.33
211-45501-381	Electric Utility	142.08
211-45501-382	Water Utility	18.70
211-45501-383	Gas Utility	269.49
211-45501-385	Sewer Utility	38.53
211-45501-433	Dues & Subscriptions	61.95
211-49950-500	Capital Outlay	949.59
225-45127-321	Telephone	26.50
225-45127-406	Repairs & Maint - Groun	52.42
225-49950-500	Capital Outlay	13,880.00
230-45124-217	Other Operating Supplie	133.33
230-45124-321	Telephone	43.16
230-45124-381	Electric Utility	29.00
230-45124-382	Water Utility	16.66
235-42153-217	Other Operating Supplie	259.88
235-42153-308	Training & Registrations	1,025.00
235-42153-321	Telephone	27.94
235-42153-331	Travel Expense	41.76
235-42153-334	Meals/Lodging	374.05
235-42153-381	Electric Utility	180.56

Account Summary

Account Number	Account Name	Payment Amount
235-42153-382	Water Utility	9.63
235-42153-383	Gas Utility	209.57
235-42153-384	Refuse Disposal	29.40
235-42153-385	Sewer Utility	21.24
235-42153-405	Repairs & Maint - Vehicl	179.73
250-46520-133	Employer Paid Insurance	24.00
250-46520-200	Office Supplies	91.32
250-46520-301	Auditing & Consulting Se	546.25
250-46520-321	Telephone	328.00
250-46520-331	Travel Expense	12.76
250-46520-381	Electric Utility	48.00
250-46520-433	Dues & Subscriptions	90.00
250-46520-439	Special Projects	942.00
250-46520-443	Intergovernmental Fees	90.00
250-46520-480	Other Miscellaneous	40.00
254-46520-381	Electric Utility	123.34
308-41000-303	Engineering and Surveyi	821.00
401-49950-509	Capital Outlay - Administ	-14.62
406-49950-500	Capital Outlay	4,097.40
601-49400-133	Employer Paid Insurance	32.00
601-49400-216	Chemicals and Chemical	4,021.34
601-49400-241	Small Tools	35.96
601-49400-301	Auditing & Consulting Se	191.67
601-49400-321	Telephone	79.52
601-49400-322	Postage	248.78
601-49400-326	Data Processing	3,699.06
601-49400-350	Printing & Design	28.01
601-49400-381	Electric Utility	3,931.06
601-49400-382	Water Utility	17.26
601-49400-383	Gas Utility	508.87
601-49400-385	Sewer Utility	34.18
601-49400-386	Landfill	2,967.35
601-49400-404	Repairs & Maint - M&E	146.95
601-49400-405	Repairs & Maint - Vehicl	70.33
601-49400-408	Repairs & Maint - Distrib	40.05
602-16200	Buildings	1,180,837.00
602-49450-133	Employer Paid Insurance	64.00
602-49450-216	Chemicals and Chemical	604.50
602-49450-217	Other Operating Supplie	100.00
602-49450-241	Small Tools	478.76
602-49450-301	Auditing & Consulting Se	191.67
602-49450-310	Lab Testing	988.00
602-49450-321	Telephone	203.04
602-49450-322	Postage	228.59
602-49450-326	Data Processing	3,699.05
602-49450-350	Printing & Design	28.01
602-49450-381	Electric Utility	13,851.60
602-49450-382	Water Utility	608.40
602-49450-383	Gas Utility	1,056.01
602-49450-384	Refuse Disposal	89.98
602-49450-404	Repairs & Maint - M&E	284.58
602-49450-405	Repairs & Maint - Vehicl	212.52
602-49450-408	Repairs & Maint - Distrib	396.90
602-49450-409	Repairs & Maint - Utilitie	20.97
604-14200	Inventory	276.17
604-16300	Improvements Other Th	32,136.58
604-22000	Prepayments	300.00
604-49550-133	Employer Paid Insurance	96.00

Account Summary

Account Number	Account Name	Payment Amount
604-49550-211	Cleaning Supplies	159.99
604-49550-218	Uniforms	145.00
604-49550-241	Small Tools	61.48
604-49550-263	Merchandise for Resale -	261,245.66
604-49550-301	Auditing & Consulting Se	191.67
604-49550-321	Telephone	159.90
604-49550-322	Postage	228.59
604-49550-326	Data Processing	5,115.32
604-49550-350	Printing & Design	28.01
604-49550-381	Electric Utility	181.62
604-49550-382	Water Utility	21.80
604-49550-383	Gas Utility	111.37
604-49550-384	Refuse Disposal	88.98
604-49550-385	Sewer Utility	43.76
604-49550-402	Repairs & Maint - Struct	2,019.60
604-49550-404	Repairs & Maint - M&E	168.80
604-49550-405	Repairs & Maint - Vehicl	140.05
604-49550-408	Repairs & Maint - Distrib	1,325.66
604-49550-411	Repairs & Maint - Sub St	636.24
604-49550-413	Repairs & Maint - Trans	13,666.24
604-49550-450	Conservation	3,554.35
604-49550-491	Payments to Other Orga	1,200.00
609-49751-133	Employer Paid Insurance	32.00
609-49751-211	Cleaning Supplies	48.57
609-49751-217	Other Operating Supplie	46.91
609-49751-251	Liquor	13,843.42
609-49751-252	Beer	28,972.73
609-49751-253	Wine	4,689.03
609-49751-254	Soft Drinks & Mix	556.83
609-49751-256	Tobacco Products	87.61
609-49751-257	Ice	140.40
609-49751-261	Other Merchandise	14.40
609-49751-301	Auditing & Consulting Se	191.66
609-49751-321	Telephone	100.24
609-49751-326	Data Processing	650.72
609-49751-333	Freight and Express	405.20
609-49751-381	Electric Utility	639.57
609-49751-382	Water Utility	18.89
609-49751-383	Gas Utility	84.00
609-49751-384	Refuse Disposal	149.00
609-49751-385	Sewer Utility	35.52
609-49751-404	Repairs & Maint - M&E	443.55
614-23100	Bond Payable - Noncurre	500,000.00
614-49870-133	Employer Paid Insurance	80.00
614-49870-200	Office Supplies	19.56
614-49870-211	Cleaning Supplies	21.33
614-49870-227	Utllity System Maint Sup	74.94
614-49870-301	Auditing & Consulting Se	191.66
614-49870-304	Legal Fees	7,298.20
614-49870-308	Training & Registrations	11.11
614-49870-321	Telephone	397.93
614-49870-322	Postage	375.18
614-49870-326	Data Processing	7,426.50
614-49870-334	Meals/Lodging	43.53
614-49870-350	Printing & Design	28.01
614-49870-381	Electric Utility	2,069.49
614-49870-382	Water Utility	19.26
614-49870-383	Gas Utility	71.29

Account Summary

Account Number	Account Name	Payment Amount
614-49870-384	Refuse Disposal	77.98
614-49870-385	Sewer Utility	36.56
614-49870-404	Repairs & Maint - M&E	1,740.70
614-49870-405	Repairs & Maint - Vehicl	153.92
614-49870-441	Transmission Fees	206.64
614-49870-442	Subscriber Fees	4,461.77
614-49870-443	Intergovernmental Fees	1,551.53
614-49870-445	Switch Fees	200.58
614-49870-447	Internet Expense	385.00
614-49870-448	On-Call Support	90.00
614-49870-451	Call Completion	75.78
614-49870-480	Other Miscellaneous	475.00
614-49980-611	Bond Interest	145,715.63
615-16200	Buildings	930.18
615-49850-133	Employer Paid Insurance	32.00
615-49850-215	Materials & Equipment	83.22
615-49850-217	Other Operating Supplie	8,026.59
615-49850-241	Small Tools	14.99
615-49850-321	Telephone	124.04
615-49850-326	Data Processing	358.00
615-49850-381	Electric Utility	2,676.45
615-49850-382	Water Utility	92.45
615-49850-383	Gas Utility	788.02
615-49850-384	Refuse Disposal	137.00
615-49850-385	Sewer Utility	89.15
615-49850-402	Repairs & Maint - Struct	539.89
615-49850-404	Repairs & Maint - M&E	938.35
615-49850-444	License Fees	40.00
617-10200	Petty Cash	1,500.00
617-49860-133	Employer Paid Insurance	32.00
617-49860-217	Other Operating Supplie	150.89
617-49860-321	Telephone	122.71
617-49860-326	Data Processing	403.33
617-49860-381	Electric Utility	1,191.98
617-49860-382	Water Utility	79.19
617-49860-383	Gas Utility	658.24
617-49860-384	Refuse Disposal	64.99
617-49860-385	Sewer Utility	154.55
617-49860-404	Repairs & Maint - M&E	4,569.82
617-49860-409	Repairs & Maint - Utilitie	79.60
700-21701	Federal Withholding	9,557.39
700-21702	State Withholding	4,865.80
700-21703	FICA Tax Withholding	12,873.38
700-21704	PERA Contributions	20,980.53
700-21705	Retirement	7,112.28
700-21707	Union Dues	1,810.06
700-21708	PD Union Dues	357.00
700-21709	Wage Levy	113.52
700-21711	Medicare Tax Withholdi	3,618.06
700-21712	Flex Account	1,474.37
700-21715	Individual Insurance-Afla	320.22
700-21716	Individual Insurance-Afla	641.25
700-21717	Individual Insurance-MB	4.84
700-21718	Individual Insurance-NC	32.00
700-21719	Individual Insurance-MB	103.59
700-21723	HSA Employee Contribu	36 0.23
	Grand Total:	2,422,856.34

Project Account Summary

Project Account Key
None

Grand Total:

Payment Amount
2,422,856.34
2,422,856.34

CA
5/30/19

ACTION ITEM



CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: Development Department
DATE: June 4, 2019 (City Council Meeting Date)
RE: Public Hearing – Residential Tax Abatement – 3055 Matthew Drive
DEPT: Development Department
CONTACT: Drew Hage, Development Director at 832-8661 or drew.hage@windommn.com

Recommendations/Options/Action Requested

Staff recommends that the City Council take the following action regarding a request for tax abatement:

1. By motion, table the Public Hearing (originally scheduled for June 4th) until June 18th at the City Council Meeting which begins at 6:30 p.m.

Issue Summary/Background

On May 21, 2019, the Windom City Council adopted a resolution calling for a Public Hearing to be held on June 4, 2019, to discuss the Cottonwood County Home Initiative Application for a new single-family home to be built at 3055 Matthew Drive, Windom, MN 56101.

A public hearing notice was to be published in the May 22nd edition of the Cottonwood County Citizen. Inadvertently this notice was not published.

After conferring with the City Attorney, the City Council can table this public hearing until the June 18th City Council Meeting by motion without the requirement of adoption of a new resolution. A public hearing notice will be published on June 5th to provide the 10 days' notice required prior to the public hearing.

Fiscal Impact

None to table the public hearing until the City Council Meeting scheduled for June 18th.

Attachments

Public Hearing Notice (for publication 6-5-19)

DH:mah

NOTICE OF PUBLIC HEARING

CITY OF WINDOM, MINNESOTA

RESIDENTIAL PROPERTY TAX ABATEMENT

A Public Hearing will be held by the Windom City Council on Tuesday, June 18, 2019, at the City Council Meeting which begins at 6:30 P.M. in the City Council Chambers at the City Hall, 444 Ninth Street, Windom, Minnesota, to consider granting a residential property tax abatement pursuant to Minnesota Statutes §469.1813.

Request submitted by Chad and Nichole Frericks. Abatement period – 5 years commencing on first year of taxes payable for assessed value related to new home. Based on 2018 tax rates, **estimated** total abatement could be approximately \$15,320.

Property Address: 3055 Matthew Drive, Windom, MN 56101

Legal Description of Property: Lot 2 in Block 1 of Kountry Acres Subdivision No. 3 in the City of Windom, Cottonwood County, Minnesota.

Parcel No. 25-456-0020

All parties interested in commenting on this proposed abatement may attend the public hearing or submit written comments to the address below prior to the hearing.

BY ORDER OF THE WINDOM CITY COUNCIL

Steven Nasby, City Administrator
444 Ninth Street
P. O. Box 38
Windom, MN 56101
Phone: 507-831-6129

Published: June 5, 2019
(COTTONWOOD COUNTY CITIZEN)





The following pictures include a representative sample from the collection of pictures taken of the property.



May 17, 2019 10:12AM
Andrew Spielman



May 17, 2019 10:20AM
Andrew Spielman



May 17, 2019 10:09AM
Andrew Spielman



May 17, 2019 10:20AM
Andrew Spielman



May 17, 2019 10:13AM
Andrew Spielman



May 17, 2019 10:20AM
Andrew Spielman



May 17, 2019 10:20AM
Andrew Spielman



May 17, 2019 10:22AM
Andrew Spielman



May 17, 2019 10:21AM
Andrew Spielman



May 17, 2019 10:22AM
Andrew Spielman



May 17, 2019 10:21AM
Andrew Spielman

May 17, 2019 10:23AM
Andrew Spielman



May 17, 2019 10:25AM
Andrew Spielman



May 17, 2019 10:23AM
Andrew Spielman



May 17, 2019 10:26AM
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May 17, 2019 10:25AM
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May 17, 2019 10:26AM
Andrew Spielman





May 17, 2019 10:28AM
Andrew Spielman



May 17, 2019 10:36AM
Andrew Spielman



May 17, 2019 10:35AM
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May 17, 2019 10:39AM
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May 17, 2019 10:55AM
Andrew Spielman



May 17, 2019 10:49AM
Andrew Spielman



May 17, 2019 11:00AM
Andrew Spielman



May 17, 2019 11:11AM
Andrew Spielman



May 17, 2019 10:56AM
Andrew Spielman

ACTION ITEM



CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: CITY COUNCIL
FROM: ANDREW W. SPIELMAN, BUILDING & ZONING OFFICIAL
CC MEETING DATE: JUNE 4, 2019
RE: SUBSTANDARD BUILDING – PROPOSED TIF DISTRICT 1-22
DEPT: BUILDING & ZONING
CONTACT: ANDY SPIELMAN (andrew.spielman@windommn.com) (507-832-8660)

Recommendations/Options/Action Requested

Staff recommends that the City Council take the following action regarding a substandard building in a potential new TIF District 1-22:

1. Adopt the attached RESOLUTION covering the substandard building located at 1405 Cottonwood Lake Drive in Government Lot 2 on Parcel No. 25-025-0200. (This property is locally referred to as the “Cemstone Property”.)

Issue Summary/Background

The Economic Development Authority of Windom is working on the creation of a proposed new redevelopment TIF District 1-22 (“Cemstone District”). This district would include the property at 1405 Cottonwood Lake Drive and several other parcels.

TIF regulations require that parcels to be included in a “redevelopment” TIF district must meet specific criteria. One of these criteria is the presence of substandard building(s). This classification is made based on the construction and current condition of the building(s) as these relate to the Minnesota State Codes (building, plumbing, mechanical, energy, fire code, etc.). Inspections of the building(s) are completed to determine if the building(s) meet existing codes.

On May 17, 2019, I conducted an inspection of the main plant building on the Cemstone Property (Parcel No. 25-025-0200). Attached is a copy of my inspection report.

This building was constructed prior to the City’s adoption of the Minnesota State Building Code. The existing building is (1) not in compliance with the current building code applicable to new buildings, and (2) could not be modified to satisfy the current building code at a cost of less than 15 percent of the cost of constructing a new structure of the same square footage and type on this site.

This existing building is safe to use by the property owner in its current business operations. Adoption by the City Council of the Resolution finding that this building is substandard is for the purpose of inclusion of the building in the proposed new TIF District.

Fiscal Impact

None.

Attachments

1. Inspection Findings for property at 1405 Cottonwood Lake Drive;
2. Photos of exterior and interior of the building;
3. Resolution Finding Parcel to be Occupied by Improvements and Substandard Building (25-025-0200).

AWS:mah

May 20, 2019



Re: Substandard Building Inspection
Property Address: 1405 Cottonwood Lake Drive
Property Owner: Consolidated Ready Mix, Inc.
Contract Purchaser: Cemstone Concrete Materials, LLC
Parcel No: 25-025-0200

TO WHOM IT MAY CONCERN:

On May 17, 2019, I conducted an inspection of the building located at 1405 Cottonwood Lake Drive. The building is currently occupied by Cemstone Concrete Materials, LLC. The building is used as a shop area, material storage, office, and concrete batch plant. The building is approximately 5,000 square feet and was constructed in the early 1970's. The building has block exterior walls with a wood-framed flat roof and concrete floor.

The inspection revealed the following deficiencies:

1. There are cracks and mortar missing in the block. The block has face shells that are cracked, spalling and deteriorated. The entire building needs tuck-pointing, holes patched and repair of the block.
2. Several exterior door frames are rusted through. These doors are not sealed to prevent air and moisture from entering the building.
3. The roof drains are not plumbed to the storm sewer and are not guttered and directed away from the building, leading to excess moisture at the face of the building.
4. Several glass block are cracked or broken and missing mortar. The operable windows have saturated wood frames with peeling paint and inadequate caulking.
5. The drywall joints on the shop ceiling are not taped per fire code. The ceiling in the remaining shop area is covered with poly and has areas of exposed insulation which does not meet fire code.
6. The ceiling shows signs of water leaks in the roof.
7. Doors between shop area, the office, and break room are not fire rated.
8. There are improper fittings on plumbing drains and vents. Disconnected plumbing is not properly capped. The floor drains in the shop area do not appear to be properly vented or installed to current code. The plumbing does not meet current code and should be updated.
9. There are loose electrical conduit and wires, uncovered electrical boxes, and electrical splices that are not in junction boxes. The electrical does not meet code and should be updated.
10. The restrooms are not handicap-accessible.
11. Because of the size and use of the building and the material that is stored in the building, there should be a fire sprinkler system installed to meet the current code.



ECONOMIC DEVELOPMENT AUTHORITY OF WINDOM ♦ BUILDING AND ZONING OFFICE

444 Ninth Street • PO Box 38 • Windom, MN 56101

Phone: 507-831-6125

Fax: 507-831-6142

Substandard Building Inspection – 1405 Cottonwood Lake Drive

May 20, 2019

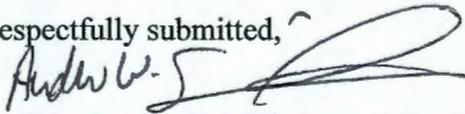
Page Two

12. With the condition of the exterior doors and windows and lack of insulation, the building would not meet current energy codes.
13. Exit signs and emergency lighting should be properly installed. Exit doors do not have approved hardware.
14. Air conditioner and shop heater are likely near the end of their useful lives.
15. The ventilation in the shop area does not meet current code.

From my inspection, I have made the following findings: More than 15 percent of the parcel is occupied by buildings and parking areas. The building does not meet the current Minnesota Building Code, Plumbing Code, Mechanical Code, Electrical Code, Energy Code, or Fire Code requirements. Although the main building is safe to occupy and serves its current purpose, it is in need of substantial repair and renovation. The building could not be brought up to the current Minnesota State Codes, as listed herein, for less than fifteen percent of the costs of a new building of the same size and type.

Should you have any questions concerning this report, please contact me.

Respectfully submitted,



Andrew Spielman, Building and Zoning Official

RESOLUTION # 2019-

INTRODUCED:

SECONDED:

VOTED: AYE:

NAY:

ABSENT:

RESOLUTION FINDING A PARCEL TO BE OCCUPIED BY IMPROVEMENTS AND A SUBSTANDARD BUILDING

WHEREAS, a proposal is now under consideration to create a new tax increment financing (“TIF”) district in an area within the City of Windom to be designated as a redevelopment district as defined in Minnesota Statutes, Section 469.174, Subd. 10; and

WHEREAS, in order to create this type of TIF district, the City Council for the City of Windom, Minnesota, (the “City”) must make a determination that before the demolition or removal of a substandard building, certain conditions existed; and

WHEREAS, this Resolution addresses the conditions found on Parcel No. 25-025-0200 located at 1405 Cottonwood Lake Drive to potentially be included in the proposed TIF district (the “Parcel”); and

WHEREAS, a building that houses the main plant of Cemstone Concrete Materials, LLC is situated on the Parcel; and

WHEREAS, an inspection of the main building on the Parcel has been completed and said inspection finds that at least 15 percent of the area of the Parcel is occupied by the building, a storage building, utilities, and gravel parking areas; that the main building is structurally substandard to a degree requiring substantial renovation or clearance; that the building is not in compliance with the building code applicable to new buildings and could not be modified to satisfy the building code at a cost of less than 15 percent of the cost of constructing a new structure of the same square footage and type on this site; and

WHEREAS the City intends to consider including the Parcel within a new TIF district.

NOW, THEREFORE, BE IT RESOLVED by the City Council for the City of Windom that at least 15 percent of the area of the Parcel identified herein contains improvements and is occupied by a building that is structurally substandard; and that the City intends to consider including this area within a new TIF district. Nothing in this Resolution is intended to constitute an approval of any project that may take place on the Parcel or an agreement regarding any such project.

Dated this 4th day of June, 2019.

Dominic Jones, Mayor

ATTEST: _____
Steven Nasby, City Administrator

RESOLUTION #2019-

INTRODUCED:

SECONDED:

VOTED: **Aye:**
 Nay:
 Absent:

AUTHORIZATION TO ACCEPT A DONATION FROM WINDOM FIGURE SKATING CLUB TO THE WINDOM LIBRARY

WHEREAS, Minnesota State Statute §465.03 requires that any city accepting a grant or gift of real or personal property shall accept such by resolution of the governing body expressing the terms prescribed by the donor; and

WHEREAS, the City of Windom has received a donation of \$100.00 from the Windom Figure Skating Club for the Windom Library; and

WHEREAS, the Windom Figure Skating Club has designated the donation is to be used as deemed appropriate for the Windom Library.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, that the City Council accepts the donation of \$100.00 offered by the Windom Figure Skating Club for the Windom Library.

Adopted by the Council this 4th day of June, 2019.

Dominic Jones, Mayor

Attest: _____
Steven Nasby, City Administrator

RESOLUTION #2019-

INTRODUCED:

SECONDED:

VOTED: **Aye:**
 Nay:
 Absent:

**A LOCAL GOVERNMENT RESOLUTION APPROVING SUBMISSION OF A
BUDGET REQUEST TO THE MINNESOTA DEPARTMENT OF
MANAGEMENT AND BUDGET FOR CONSIDERATION IN THE 2020
LEGISLATIVE SESSION**

WHEREAS, the Department of Management & Budget is accepting requests for state appropriations for capital improvement projects from local governments; and

WHEREAS, the City of Windom has identified the Red Leaf Court/18th Avenue Storm Water Drainage Project as its number one priority for submission and consideration in the 2020 Legislative Session.

WHEREAS, bond proceeds may only be used for qualified capital expenditures including pre-design/design expenses, construction, furnish and equip; and

WHEREAS, the State bond funding for local projects is limited to no more than 50% of the total capital costs for the projects.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Windom, Cottonwood County, Minnesota, as follows:

1. The City Council of Windom supports the above-described project and further approves that a bonding request be submitted to the State of Minnesota for a project with a total cost of \$687,000.
2. That the City of Windom will act as legal sponsor for the project contained in the capital budget request that will be submitted on or before June 15, 2019.
3. That if funding is provided by State bonding, the Windom City Council will provide a financial commitment of approximately 50% of the project costs through local resources.
4. That the City of Windom has the legal authority to apply for financial assistance, and the institutional, managerial, and financial capability to

ensure adequate construction, operation, maintenance and replacement of the proposed project for its design life.

5. That upon approval of its bonding application, the City of Windom may enter into an agreement for the above-referenced project, and that the City of Windom certifies that it will comply with all applicable laws and regulations.
6. That the City Administrator and/or Mayor are hereby authorized to execute such documents as are necessary for the submission of bond requests and the implementation of the project on behalf of the City of Windom.

Adopted by the Council this 4th day of June, 2019.

Dominic Jones, Mayor

Attest: _____
Steve Nasby, City Administrator

ACTION ITEM



CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: Steve Nasby, City Administrator
DATE: May 29, 2019
RE: Disposition of Equipment
DEPT: Administration
CONTACT: Steve Nasby: Steve.Nasby@windommn.com

Recommendations/Options/Action Requested

Staff recommends that the City Council take the following action:

1. Disposition of the "old" bucket truck and assorted Electric Department equipment and obsolete inventory.

Issue Summary/Background

The Utility Commission is recommending disposition of the "old" bucket truck. This unit is only used sparingly between the Electric Department and Telecom Department and there is an estimated cost of approximately \$2,600 to repair and certify the truck for use in 2019. Thereafter, there is an annual re-certification cost of \$600 and future repairs. Staff from both departments are also recommending disposition.

Additionally, the Electric Department has some assorted items consisting of used equipment and obsolete inventory for disposition as well.

Fiscal Impact

Cost savings from the repairs and re-certification of \$2,600 and possible sale value of the unit for \$1,000 to \$5,000 on a reverse auction site. Should a smaller unit be needed to complete bucket truck tasks in either the Electric or Telecom Department equipment could be rented for an amount equal or less than the annual recertification cost.

Items on the assorted equipment and obsolete inventory list will be sold as well for the value received from the reverse auction.

Attachments

1. Listing of other used equipment and obsolete inventory from the Electric Department for disposition.

Item	2019 excess property		comments
	count	value	
1997 ford 350 bucket versalift bucket truck	1	\$5,000.00	needs front end work estimated at \$2000.00
BOMAG T65 ramming compactor	1	unknown	engine runs/broken ram
Toro weed trimmer	1	\$50.00	used
950T 950R Subsite Ditch Witch Locator	1	\$900.00	used/works/don't make parts anymore
Knipco Kerosene heater	1	\$100.00	used
200 amp single phase transfer switch	1	\$700.00	used
330 CDM Bulb Large	8	\$554.88	new
85 watt CFL bulb	1	\$29.30	new
330 CDM Bulb Small	1	\$65.55	new
150 Watt HPS bulb	10	\$104.60	new
1000 watt Starter	7	\$175.00	new

ACTION ITEM



CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: Tim Hogan, Recreation Director
DATE: June 2nd, 2019
RE: Seasonal Part Time
DEPT: Pool and Recreation
CONTACT: Tim Hogan 507-822-0514 (e-mail- winarena@windomnet.com)

Recommendations/Options/Action Requested

Staff recommends that the City Council take the following action regarding the new hiring of the following Recreation and Pool employees for 2019:

Pool			
Victoria Christoffer	Claire Walinga	Jenna Veenker	
Recreation			
Olivia Maras	Kaitlee Huska	Jenna Brockman	Mackenzie Doorenbos

Issue Summary/Background

The above list of employees will be hired by the pool and recreation department after we have lost past employees and need to fill open positions.

Fiscal Impact

Money is budgeted to pay the wages of seasonal employees of the pool and recreation.



**BOLTON
& MENK**

Real People. Real Solutions.

12224 Nicollet Avenue
Burnsville, MN 55337-1649

Ph: (952) 890-0509
Fax: (952) 890-8065
Bolton-Menk.com

May 29, 2019

Via Email

City of Windom
444 9th Street
PO Box 38
Windom, MN 56101-0038

RE: Payment Request No. 7
Wastewater Treatment Facility Improvements
Windom, Minnesota
Project No. T22.113672

Attn: Steve Nasby, City Administrator

Dear Mayor and Council Members:

Please find attached Application for Payment No. 7 from Gridor Constr., Inc. for the work completed to date for the construction of the Wastewater Treatment Facility Improvements. We reviewed this application and find it acceptable for payment. We recommend making a payment of \$1,617,896.00 to Gridor Constr., Inc. Please sign the first page of the application, forward copy along with the payment to Gridor Constr., Inc., a copy to Steve Moline, Bolton & Menk, and keep one copy for your records.

Sincerely,

Bolton & Menk, Inc.

R. Kelly Yahnke
Project Manager

RKY

Enclosure

Contractor's Application for Payment No. 7

Lump Sum Contract

Project:	Wastewater Treatment Facility Improvements	From (Contractor):	Gridor Construction, Inc.	Application Date:	5/25/2019
To (Owner):	City of Windom, MN	Owner's Project No.:		Period From:	5/1/2019
Via (Engineer):	Bolton & Menk, Inc.	Engineer's Proj. No.:	T22.113672	Period To:	5/31/2019

Approved Change Order Summary:			
No.	Date Approved	Additions	Deductions
TOTALS		\$0.00	\$0.00
NET CHANGE BY CHANGE ORDERS		\$0.00	\$0.00

1. ORIGINAL CONTRACT PRICE.....	\$ 16,598,200.00
2. Net change by Change Orders.....	\$ 0.00
3. Current Contract Price (Line 1 + 2).....	\$ 16,598,200.00
4. TOTAL COMPLETED AND STORED TO DATE (Column G on Progress Estimate).....	\$ 5,367,933.00
5. RETAINAGE:	
a. 0% X \$3,543,577.00 Work Completed.....	\$ 0.00
b. 0% X \$1,824,256.00 Stored Material.....	\$ 0.00
c. Less Total Retainage Released Early.....	\$ 0.00
d. Total Retainage (Line 5a + Line 5b - Line 5c).....	\$ 0.00
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c).....	\$ 5,367,933.00
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$ 3,750,037.00
8. AMOUNT DUE THIS APPLICATION.....	\$ 1,617,896.00
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 5 above).....	\$ 11,230,267.00

Contractor's Certification
 The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: [Signature] Date: 5/29/19

Payment c \$ 1,617,896.00
 (Line 8 or other - attach explanation of the other amount)

Is recommended by: [Signature] 05-29-2019
 (Engineer) (Date)

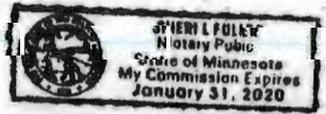
Payment c \$ _____
 (Line 8 or other - attach explanation of the other amount)

Is approved by: _____
 (Owner) (Date)

Endorsed by the Construction Specifications Institute,

State of Minnesota
 Subscribed and sworn to before me this 29th day of May, 2019

Commission Expiration 1/31/2020
 Notary Public: [Signature]



Item No.	Description of Work	C Scheduled Value	D Work Completed		E Amount	F Material Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H Percent Completed (G/C)	I Balance To Finish (C-G)	
			From Previous Application	This Period						
				Percent						Amount
Division 1										
1.001	Mobilization Insurance and Bonds	\$450,000	\$450,000				\$450,000	100.0%	\$0	
1.001	Allowances	\$421,000	\$20,777				\$20,777	4.9%	\$400,223	
Subtotal for	Division 1	\$871,000	\$470,777				\$470,777	54.1%	\$400,223	
			\$470,777			check	\$470,777			
Division 2										
2.001	Erosion Control / Silt Fence	\$30,000	\$22,500				\$22,500	75.0%	\$7,500	
2.002	Clear and Grub Site	\$35,000	\$28,250	5.00%	\$1,750		\$28,000	80.0%	\$7,000	
2.003	Fine Grade and Restore Site	\$300,000					\$0	0.0%	\$300,000	
2.004	Demo Labor and Material	\$420,000	\$105,000	15.00%	\$63,000		\$168,000	40.0%	\$252,000	
2.005	General Excavation	\$400,000	\$240,000	10.00%	\$40,000		\$280,000	70.0%	\$120,000	
2.006	General Backfill Materials	\$250,000	\$50,000	20.00%	\$50,000		\$100,000	40.0%	\$150,000	
2.007	Pipe Lining - Alt #1	\$1,270,000					\$0	0.0%	\$1,270,000	
2.008	Pipe Lining - Alt #2	\$330,000					\$0	0.0%	\$330,000	
2.009	Fencing	\$20,000	\$3,000				\$3,000	15.0%	\$17,000	
2.010	Landscaping and Seedings	\$25,000					\$0	0.0%	\$25,000	
2.011	Roads, Walks and Curbs	\$175,000					\$0	0.0%	\$175,000	
2.012	Site Utilities - Labor & Equipment	\$315,000	\$31,500	10.00%	\$31,500		\$63,000	20.0%	\$252,000	
2.013	Site Utilities - Material	\$425,000	\$34,000	20.00%	\$85,000	\$271,312	\$390,312	91.8%	\$34,688	
2.014	Manholes - Labor/ Equipment & Material	\$40,000		20.00%	\$8,000	\$18,762	\$26,762	66.9%	\$13,238	
Subtotal for	Division 2	\$4,035,000	\$512,250.00		\$279,250	\$290,074	\$1,081,574	26.80%	\$2,953,426	
			check	\$512,250		Check	\$1,081,574			
Division 3										
3.001	F/P/I Concrete 4000 cy @ 450 cy	\$1,800,000	\$855,000	9.00%	\$162,000		\$1,017,000	56.5%	\$783,000	
3.002	Rebar Materials	\$530,000	\$312,700	2.00%	\$10,600	\$37,428	\$360,728	68.1%	\$169,272	
3.003	Rebar Install	\$230,000	\$115,000	5.00%	\$11,500		\$126,500	55.0%	\$103,500	
3.004	Precast Concrete / Hollowcore	\$60,000					\$0	0.0%	\$60,000	
Subtotal for	Division 3	\$2,620,000	\$1,282,700.00		\$184,100	\$37,428	\$1,504,228	57.41%	\$1,115,772	
			check	\$1,282,700		Check	\$1,504,228			

Item No.	B Description of Work	C Scheduled Value	D Work Completed		E Amount	F Material Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H Percent Completed (G/C)	I Balance To Finish (C-G)	
			From Previous Application	This Period						
				Percent						Amount
Division 4										
4.001	Masonry	\$360,000					\$0	0.0%	\$360,000	
Subtotal for	Division 4	\$360,000	\$0.00		\$0	\$0	\$0	0.00%	\$360,000	
check			Check			\$0				
Division 5										
5.001	Misc Metals - Materials	\$240,000		2.00%	\$4,800	\$91,870	\$96,670	40.3%	\$143,330	
5.002	Misc Metals - Labor	\$60,000	\$1,200	3.00%	\$1,800		\$3,000	5.0%	\$57,000	
5.003	Hatches	\$20,000	\$20,000				\$20,000	100.0%	\$0	
Subtotal for	Division 5	\$320,000	\$21,200.00		\$6,600	\$91,870	\$119,670	37.40%	\$200,330	
check			\$21,200	Check			\$119,670			
Division 6										
6.001	Carpentry	\$10,000					\$0	0.0%	\$10,000	
Subtotal for	Division 6	\$10,000	\$0.00		\$0	\$0	\$0	0.00%	\$10,000	
check			Check			\$0				
Division 7										
7.001	Dampproofing	\$30,000					\$0	0.0%	\$30,000	
7.002	Insulation / Vapor Barriers	\$35,000					\$0	0.0%	\$35,000	
7.003	Roof System	\$70,000					\$0	0.0%	\$70,000	
7.004	Caulking	\$15,000					\$0	0.0%	\$15,000	
Subtotal for	Division 7	\$150,000	\$0.00		\$0	\$0	\$0	0.00%	\$150,000	
check			Check			\$0				
Division 8										
8.001	Hollow Metal Doors Frames and Hardware	\$35,000					\$0	0.0%	\$35,000	
8.002	Overhead Doors	\$15,000					\$0	0.0%	\$15,000	
Subtotal for	Division 8	\$50,000	\$0.00		\$0	\$0	\$0	0.00%	\$50,000	
check			Check			\$0				

Item No.	Description of Work	Scheduled Value	Work Completed		Material Presently Stored (Not in D or E)	Total Completed and Stored To Date (D+E+F)	Percent Completed (G/C)	Balance To Finish (C-G)	
			From Previous Application	This Period					
				Percent					Amount
Division 9									
9.001	Painting - Headworks	\$100,000				\$0	0.0%	\$100,000	
9.002	Painting - Anaerobic / Anoxic Basins	\$70,000				\$0	0.0%	\$70,000	
9.003	Painting - Rapid Mix Tank	\$35,000				\$0	0.0%	\$35,000	
9.004	Painting - Aeration Tanks 1-3	\$110,000				\$0	0.0%	\$110,000	
9.005	Painting - Clarifiers 1 & 2	\$35,000				\$0	0.0%	\$35,000	
9.006	Painting - Control Building	\$40,000				\$0	0.0%	\$40,000	
9.007	Painting - Filter Building	\$25,000				\$0	0.0%	\$25,000	
9.008	Painting - Chlorine / Post Aeration	\$50,000				\$0	0.0%	\$50,000	
9.009	Painting - Sludge Building / Biosolids	\$65,000				\$0	0.0%	\$65,000	
Subtotal for	Division 9	\$530,000	\$0.00		\$0	\$0	0.00%	\$530,000	
		check			Check	\$0			
Division 10									
10.001	Specialties	\$5,000				\$0	0.0%	\$5,000	
Subtotal for	Division 10	\$5,000	\$0.00		\$0	\$0	0.00%	\$5,000	
		check			Check	\$0			
Division 11									
11.001	Horizontal End Suction Pumps	\$80,000			\$63,343	\$63,343	79.2%	\$16,657	
11.002	Chemical Feed Equipment	\$230,000				\$0	0.0%	\$230,000	
11.003	Hydraulic Gates	\$55,000				\$0	0.0%	\$55,000	
11.004	Submersible Pumps	\$50,000			\$33,024	\$33,024	66.0%	\$16,976	
11.005	Recess Vortex Pumps	\$110,000				\$0	0.0%	\$110,000	
11.006	Rotary Lobe Pumps	\$75,000			\$62,986	\$62,986	84.0%	\$12,014	
11.007	Grit Removal Equipment	\$160,000				\$0	0.0%	\$160,000	
11.008	Fine Screen	\$275,000				\$0	0.0%	\$275,000	
11.009	Clarifier Equipment	\$250,000			\$172,603	\$172,603	69.0%	\$77,397	
11.010	Blowers	\$375,000				\$0	0.0%	\$375,000	
11.011	Fine Bubble Aeration	\$100,000				\$0	0.0%	\$100,000	
11.012	Sludge Heat Exchanger	\$40,000				\$0	0.0%	\$40,000	
11.013	Course Bubble Aeration	\$40,000				\$0	0.0%	\$40,000	
11.014	Rapid Mixers	\$40,000				\$0	0.0%	\$40,000	
11.015	Submersible Mixers	\$50,000				\$0	0.0%	\$50,000	
11.016	Biosolids Tank Mixers	\$75,000			\$64,700	\$64,700	86.3%	\$10,300	
11.017	Lab Equipment	\$10,000				\$0	0.0%	\$10,000	
11.018	Samplers	\$20,000				\$0	0.0%	\$20,000	
Subtotal for	Division 11	\$2,035,000	\$0.00		\$0	\$396,656	19.49%	\$1,638,344	
		check							

Item No.	Description of Work	C Scheduled Value	D Work Completed		E Amount	F Material Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H Percent Completed (G/C)	I Balance To Finish (C-G)	
			From Previous Application	This Period						
				Percent						Amount
Division 12										
12.001	Furnishings	\$3,200					\$0	0.0%	\$3,200	
Subtotal for	Division 12	\$3,200	\$0.00		\$0	\$0	\$0	0.00%	\$3,200	
	check					Check	\$0			
Division 13										
13.001	Disc Filters	\$730,000		80.00%	\$584,000	\$51,349	\$635,349	87.0%	\$94,651	
13.001	FRP Wiers and Baffles	\$30,000					\$0	0.0%	\$30,000	
Subtotal for	Division 13	\$760,000	\$0.00		\$584,000	\$51,349	\$635,349	83.60%	\$124,651	
	check					Check	\$635,349			
Division 14										
14.001	Davit Hoists	\$7,000					\$0	0.0%	\$7,000	
Subtotal for	Division 14	\$7,000	\$0.00		\$0	\$0	\$0	0.00%	\$7,000	
	check					Check	\$0			
Division 15										
15.001	Int. DIP & FTGS - Material	\$850,000	\$34,000	5.00%	\$42,500	\$203,462	\$279,962	32.9%	\$570,038	
15.002	Int. DIP & FTGS - Labor	\$150,000	\$6,000	2.00%	\$3,000		\$9,000	6.0%	\$141,000	
15.003	Valves	\$500,000		2.00%	\$10,000	\$449,554	\$459,554	91.9%	\$40,446	
15.004	Misc Process Pipe - Material	\$50,000					\$0	0.0%	\$50,000	
15.005	Misc Process Pipe - Labor	\$30,000					\$0	0.0%	\$30,000	
15.006	Mechanical Insulation	\$32,000					\$0	0.0%	\$32,000	
15.007	Pre-treatment Plumbing / HVAC	\$250,000					\$0	0.0%	\$250,000	
15.008	Sludge Building Plumbing /HVAC	\$50,000					\$0	0.0%	\$50,000	
15.009	Filter Building Plumbing / HVAC	\$50,000		15.00%	\$7,500		\$7,500	15.0%	\$42,500	
15.010	Control Building Plumbing / HVAC	\$50,000					\$0	0.0%	\$50,000	
15.011	Insulation	\$50,000					\$0	0.0%	\$50,000	
15.012	Temp Controls	\$80,000					\$0	0.0%	\$80,000	
Subtotal for	Division 15	\$2,142,000	\$40,000.00		\$63,000	\$653,016	\$756,016	35.29%	\$1,385,984	
	check		\$40,000			Check	\$756,016			

Item No.	B Description of Work	C Scheduled Value	D Work Completed		E Amount	F Material Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H Percent Completed (G/C)	I Balance To Finish (C-G)	
			From Previous Application	This Period						
				Percent						Amount
Division 16										
16.001	Electrical GC's	\$30,000	\$4,200	5.00%	\$1,500		\$5,700	19.0%	\$24,300	
16.002	Basic Materials	\$100,000	\$9,000	2.00%	\$2,000		\$11,000	11.0%	\$89,000	
16.003	Conduit and Fittings	\$250,000	\$2,500	3.00%	\$7,500	\$20,000	\$30,000	12.0%	\$220,000	
16.004	Wire and Cable	\$210,000				\$110,103	\$110,103	52.4%	\$99,897	
16.005	Outlet Boxes	\$10,000		30.00%	\$3,000		\$3,000	30.0%	\$7,000	
16.006	Pull and Junction Boxes	\$15,000					\$0	0.0%	\$15,000	
16.007	Wiring Devices	\$10,000					\$0	0.0%	\$10,000	
16.008	Electrical Motors	\$15,000					\$0	0.0%	\$15,000	
16.009	Disconnects	\$60,000				\$2,500	\$2,500	4.2%	\$57,500	
16.010	Grounding	\$10,000					\$0	0.0%	\$10,000	
16.011	Transformers	\$20,000				\$12,300	\$12,300	61.5%	\$7,700	
16.012	Panelboards	\$25,000					\$0	0.0%	\$25,000	
16.013	MCC's	\$410,000					\$0	0.0%	\$410,000	
16.014	Transfer Switches	\$50,000					\$0	0.0%	\$50,000	
16.015	Lighting	\$100,000	\$70,000				\$70,000	70.0%	\$30,000	
16.016	Generator	\$160,000					\$0	0.0%	\$160,000	
16.017	Electrical Resistance Heating	\$25,000					\$0	0.0%	\$25,000	
16.018	Software	\$135,000				\$100,000	\$100,000	74.1%	\$35,000	
16.019	Control Panels	\$670,000				\$59,060	\$59,060	8.8%	\$610,940	
16.020	Fiber Optics	\$20,000					\$0	0.0%	\$20,000	
16.021	DO Analyzers	\$50,000					\$0	0.0%	\$50,000	
16.022	Nitrate Analyzers	\$60,000					\$0	0.0%	\$60,000	
16.023	Ammonia Analyzers	\$35,000					\$0	0.0%	\$35,000	
16.024	Phosphorus Analyzers	\$35,000					\$0	0.0%	\$35,000	
16.025	LEL Gas Monitoring	\$15,000					\$0	0.0%	\$15,000	
16.026	Cable Junction Boxes	\$35,000					\$0	0.0%	\$35,000	
16.027	Control Stations	\$15,000					\$0	0.0%	\$15,000	
16.028	Instrumentation	\$115,000					\$0	0.0%	\$115,000	
16.029	Coordination Study	\$15,000					\$0	0.0%	\$15,000	
Subtotal for	Division 16	\$2,700,000	\$85,700.00		\$14,000	\$303,963	\$403,663	14.95%	\$2,296,337	
		check	\$85,700			Check	\$403,663			
Grand Total		\$16,598,200	\$2,412,627		\$1,130,950	\$1,824,356	5,367,933	32.34%	\$11,230,267	
							5,367,933			

Windom, MN WWTF

Stored Materials & Equipment Summary

Gridor Constr., Inc.
3990 27th Street SE
Buffalo, MN 56313



Pay Req. No. 7
Period Ending: 5/31/2019

Pay Item No.	Pay Application Work Item	Scheduled Value	Previous Stored To Date	New Storage This Month	Vendor Description for New Storage	Total Stored to Date	Previous Installed to date	Installed This month	Total Installed to date	Amount Remaining in Storage
Grand Totals		\$16,598,200								
1.001	Mobilization Insurance and Bonds	\$450,000								
1.001	Allowances	\$421,000								
Subtotal for	Division 1	\$871,000								

Division 2										
2.001	Erosion Control / Silt Fence	\$30,000								
2.002	Clear and Grub Site	\$35,000								
2.003	Fine Grade and Restore Site	\$300,000								
2.004	Demo Labor and Material	\$420,000								
2.005	General Excavation	\$400,000								
2.006	General Backfill Materials	\$250,000								
2.007	Pipe Lining - Alt #1	\$1,270,000								
2.008	Pipe Lining - Alt #2	\$330,000								
2.009	Fencing	\$20,000								
2.010	Landscaping and Seedings	\$25,000								
2.011	Roads, Walks and Curbs	\$175,000								
2.012	Site Utilities - Labor & Equipment	\$315,000								
2.013	Site Utilities - Material	\$425,000	\$346,312			\$346,312		\$75,000	\$75,000	\$271,312
2.014	Manholes - Labor/ Equipment & Material	\$40,000	\$18,762			\$18,762				\$18,762
Subtotal for	Division 2	\$4,035,000	\$365,074	\$0		\$365,074	\$0	\$75,000	\$75,000	\$290,074

Division 3										
3.001	F/P/I Concrete 4000 cy @ 450 cy	\$1,800,000								
3.002	Rebar Materials	\$530,000	\$148,355			\$148,355	\$110,927		\$110,927	\$37,428
3.003	Rebar Install	\$230,000								
3.004	Precast Concrete / Hollowcore	\$60,000								
Subtotal for	Division 3	\$2,620,000	\$148,355	\$0		\$148,355	\$110,927	\$0	\$110,927	\$37,428

Division 4										
4.001	Masonry	\$360,000								
Subtotal for	Division 4	\$360,000	\$0	\$0		\$0	\$0	\$0	\$0	\$0

Division 5										
5.001	Misc Metals - Materials	\$240,000	\$91,870			\$91,870				\$91,870
5.002	Misc Metals - Labor	\$60,000								
5.003	Hatches	\$20,000	\$14,716			\$14,716	\$14,716		\$14,716	
Subtotal for	Division 5	\$320,000	\$106,586	\$0		\$106,586	\$14,716	\$0	\$14,716	\$91,870

Division 6										
6.001	Carpentry	\$10,000								
Subtotal for	Division 6	\$10,000	\$0	\$0		\$0	\$0	\$0	\$0	\$0

Windom, MN WWTF

Stored Materials & Equipment Summary

Gridor Constr., Inc.
3980 27th Street SE
Buffalo, MN 55313



Pay Req. No. **7**
Period Ending: **5/31/2019**

Pay Item No.	Pay Description Work's Bill	Contract Value	Posting Started To Date	New Storage This Month	Vendor/Contractor for New Storage	Total Stored to Date	Previous Reported to date	Installed this month	Total installed to date	Amount Remaining in Storage
Division 7										
7.001	Dampproofing	\$30,000								
7.002	Insulation / Vapor Barriers	\$35,000								
7.003	Roof System	\$70,000								
7.004	Caulking	\$15,000								
Subtotal for	Division 7	\$150,000	\$0	\$0		\$0	\$0	\$0	\$0	\$0

Division 8										
8.001	Hollow Metal Doors Frames and Hardware	\$35,000								
8.002	Overhead Doors	\$15,000								
Subtotal for	Division 8	\$50,000	\$0	\$0		\$0	\$0	\$0	\$0	\$0

Division 9										
9.001	Painting - Headworks	\$100,000								
9.002	Painting - Anerobix / Anoxic Basins	\$70,000								
9.003	Painting - Rapid Mix Tank	\$35,000								
9.004	Painting - Aeration Tanks 1-3	\$110,000								
9.005	Painting - Clarifiers 1 & 2	\$35,000								
9.006	Painting - Control Building	\$40,000								
9.007	Painting - Filter Building	\$25,000								
9.008	Painting - Chlorine / Post Aeration	\$50,000								
9.009	Painting - Sludge Building / Biosolids	\$65,000								
Subtotal for	Division 9	\$530,000	\$0	\$0		\$0	\$0	\$0	\$0	\$0

Division 10										
10.001	Specialties	\$5,000								
Subtotal for	Division 10	\$5,000	\$0	\$0		\$0	\$0	\$0	\$0	\$0

Division 11										
11.001	Horizontal End Suction Pumps	\$80,000		\$63,343	WW Goetsch	\$63,343				\$63,343
11.002	Chemical Feed Equipment	\$230,000								
11.003	Hydraulic Gates	\$55,000								
11.004	Submersible Pumps	\$50,000	\$33,024			\$33,024				\$33,024
11.005	Recess Vortex Pumps	\$110,000								
11.006	Rotary Lobe Pumps	\$75,000	\$62,986			\$62,986				\$62,986
11.007	Grit Removal Equipment	\$160,000								
11.008	Fine Screen	\$275,000								
11.009	Clarifier Equipment	\$250,000	\$172,603	Westech		\$172,603				\$172,603
11.010	Blowers	\$375,000								
11.011	Fine Bubble Aeration	\$100,000								
11.012	Sludge Heat Exchanger	\$40,000								
11.013	Course Bubble Aeration	\$40,000								
11.014	Rapid Mixers	\$40,000								
11.015	Submersible Mixers	\$50,000								
11.016	Biosolids Tank Mixers	\$75,000	\$64,700			\$64,700				\$64,700
11.017	Lab Equipment	\$10,000								
11.018	Samplers	\$20,000								
Subtotal for	Division 11	\$2,035,000	\$160,710	\$235,946		\$396,656	\$0	\$0	\$0	\$396,656

Windom, MN WWTF

Stored Materials & Equipment Summary

Gridor Constr., Inc.
3990 27th Street SE
Buffalo, MN 55313



Pay Req. No. **7**
Period Ending: **5/31/2019**

Pay Item No.	Pay Application Work Item	Scheduled Value	Previous Stored To Date	New Storage This Month	Vendor/Description for New Storage	Total Stored to Date	Previous Installed to date	Installed this month	Total Installed to date	Amount Remaining in Storage
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Division 12										
12.001	Furnishings	\$3,200								
Subtotal for	Division 12	\$3,200	\$0	\$0		\$0	\$0	\$0	\$0	\$0

Division 13										
13.001	Disc Filters	\$730,000	\$51,349			\$51,349				\$51,349
13.001	FRP Wiers and Baffles	\$30,000								
Subtotal for	Division 13	\$760,000	\$51,349	\$0		\$51,349	\$0	\$0	\$0	\$51,349

Division 14										
14.001	Davit Hoists	\$7,000								
Subtotal for	Division 14	\$7,000	\$0	\$0		\$0	\$0	\$0	\$0	\$0

Division 15										
15.001	Int. DIP & FTGS - Material	\$850,000	\$175,026	\$28,436	Core and Main	\$203,462				\$203,462
15.002	Int. DIP & FTGS - Labor	\$150,000								
15.003	Valves	\$500,000	\$347,953	\$101,601	Vesco	\$449,554				\$449,554
15.004	Misc Process Pipe - Material	\$50,000								
15.005	Misc Process Pipe - Labor	\$30,000								
15.006	Mechanical Insulation	\$32,000								
15.007	Pre-treatment Plumbing / HVAC	\$250,000								
15.008	Sludge Building Plumbing / HVAC	\$50,000								
15.009	Filter Building Plumbing / HVAC	\$50,000								
15.010	Control Building Plumbing / HVAC	\$50,000								
15.011	Insulation	\$50,000								
15.012	Temp Controls	\$80,000								
Subtotal for	Division 15	\$2,142,000	\$522,979	\$130,037		\$653,016	\$0	\$0	\$0	\$653,016

Division 16										
16.001	Electrical GC's	\$30,000								
16.002	Basic Materials	\$100,000								
16.003	Conduit and Fittings	\$250,000	\$20,000			\$20,000				\$20,000
16.004	Wire and Cable	\$210,000	\$88,000	\$22,103	Graybar / Meier	\$110,103				\$110,103
16.005	Outlet Boxes	\$10,000								
16.006	Pull and Junction Boxes	\$15,000								
16.007	Wiring Devices	\$10,000								
16.008	Electrical Motors	\$15,000								
16.009	Disconnects	\$60,000		\$2,500	Automatic Systems	\$2,500				\$2,500
16.010	Grounding	\$10,000								
16.011	Transformers	\$20,000		\$12,300	Automatic Systems	\$12,300				\$12,300
16.012	Panelboards	\$25,000								
16.013	MCC's	\$410,000								
16.014	Transfer Switches	\$50,000								
16.015	Lighting	\$100,000								
16.016	Generator	\$160,000								
16.017	Electrical Resistance Heating	\$25,000								

Windom, MN WWTF

Stored Materials & Equipment Summary

Gridor Constr., Inc.
3990 27th Street SE
Buffalo, MN 55313



Pay Req. No. 7
Period Ending: 5/31/2019

16.018	Softwear	\$135,000		\$100,000	Automatic Systems	\$100,000				\$100,000
16.019	Control Panels	\$670,000		\$59,060	Automatic Systems	\$59,060				\$59,060
16.020	Fiber Optics	\$20,000								
16.021	DO Analyzers	\$50,000								
16.022	Nitrate Analyzers	\$60,000								
16.023	Ammonia Analyzers	\$35,000								
16.024	Phosphorus Analyzers	\$35,000								
16.025	LEL Gas Monitoring	\$15,000								
16.026	Cable Junction Boxes	\$35,000								
16.027	Control Stations	\$15,000								
16.028	Insturmentation	\$115,000								
16.029	Coordination Study	\$15,000								
Subtotal for	Division 16	\$2,700,000	\$0	\$159,060		\$159,060	\$0	\$0	\$0	\$159,060

Grand Totals \$16,598,200 \$1,355,053 \$525,043 \$1,880,096 \$125,643 \$75,000 \$200,643 \$1,679,453