

Council Meeting
Tuesday, August 7, 2018
City Council Chambers
7:30 p.m.
AGENDA



Call to Order

Pledge of Allegiance

1. Consent Agenda
 - Minutes
 - Council Minutes – July 17 & 24, 2018
 - HRA – June 13, 2018
 - Library Board – July 17, 2018
 - Regular Bills
 - License
 - Exempt Gambling Permit – Cottonwood County Pheasants Forever
 - Business Solicitation – Anna Korotkova – Southwestern Advantage
2. Department Heads
3. 2017 City Audit Report – Clifton Larson Allen
4. CGMC – Coalition of Greater MN Cities Presentation
5. Resolutions Accepting Donations
 - Windom Fire Department – Shopko Foundation
 - Windom Pool – Anonymous Donation
6. Resolution Appointing Additional Election Judges
7. Hazardous Property – 14 24th Street
8. Personnel
 - Liquor Store
 - Part-Time Clerks
 - Senior Full-Time Clerk
 - Community Center – Part-Time Bartenders
9. Contractor Payments – Substation Project - Conductor Power LLC Pmt #6- \$31,665.40
10. New Business
11. Old Business
12. Council Comments
13. Adjourn



**Regular Council Meeting
City Hall, Council Chamber
July 17, 2018
7:30 p.m.**

1. Call to Order:

The meeting was called to order by Mayor Dominic Jones

2. Roll Call:

Council Present: Mayor Dominic Jones, Jayesun Sherman, Bryan Joyce, Marv Grunig, Rod Byam and JoAnn Ray

Council Absent: None

City Staff Present: Steve Nasby, City Administrator; Jason Sykora, Electric Superintendent; Al Baloun, Park/Recreation Director; John Nelson, Liquor Store Manager; Drew Hage, Development Director; Dan Ortmann, Fire Chief/Flood Incident Commander; Mike Haugen, Water/Wastewater Superintendent; Brian Cooley, Street Superintendent and Scott Peterson, Police Chief

Pledge of Allegiance

3. Addition to Agenda:

- New Business - Proposed Joint Hospital/City Council Meeting scheduled for July 24th.

Motion by Joyce second by Sherman approving the Agenda as Amended. Motion carried 5 – 0.

4. Consent Agenda:

- Minutes
 - Council Minutes – June 19, 2018
 - Council Minutes – Emergency Meetings July 6-9
 - Community Center Commission – June 18, 2018
 - EDA – July 9, 2018
 - Telecom Commission – July 9, 2018
 - Utility Commission – July 11, 2018
- Regular Bills
- License
 - Amplification Permit – Night to Unite – August 6, 2018
 - Temporary Liquor License – Lions Club – August 18-19, 2018
 - Exempt Gambling Permit – St Francis Xavier Church

Motion by Byam second by Ray approving the Consent Agenda. Motion carried 5 – 0.

Preliminary

5. Department Heads:

Jason Sykora, Electric Superintendent, stated that the Utility Commission has a planned outage date of August 25th for the substation conversion. The plan is to generate power from 6:30 a.m. to 3:30 p.m. He asked the public to practice energy conservation during this time. If generation cannot support the demand, there may be portions of town disconnected from power. Sykora stated that Toro is on shut down (but will have furnaces running) and several businesses and City facilities will be running generation as well. He will be contacting other businesses as well to see if an optional closure or reduction of power would be possible during this time.

Al Baloun, Park/Recreation Director, mentioned that the Windom Pool will be hosting a Movie Night on Friday, July 20th at the American Lutheran Church from 8:00 p.m. with the movie at sundown. The location change from the pool is due to the flooding at Island Park.

6. Proclamation for Years of Service - Steve Theesfeld:

Council member Grunig introduced the Resolution No. 2018-56, entitled “A RESOLUTION EXPRESSING SINCERE APPRECIATION TO STEVE THEESFELD FOR HONORABLE AND DEVOTED PUBLIC SERVICE TO THE CITY OF WINDOM, MINNESOTA”, and moved its adoption. The resolution was seconded by Sherman and on roll call vote: Yes: Byam, Grunig, Ray, Sherman, Joyce. No: None. Absent: None. Abstain: None. Resolution passed 5 – 0.

7. River Bend Liquor - Sharing Center Donation Presentation:

John Nelson, Liquor Store Manager, said that in April the Riverbend Liquor Store held a food drive for the Cottonwood County Sharing Center. This was hosted by the Minnesota Municipal Beverage Association and Miller/Coors. A total of 133 pounds of food was collected along with \$33. Riverbend Liquor was selected for an additional \$100 check donation from the MMBA. Nelson and Jones presented the check donation to a Mark Elmer, Cottonwood County Sharing Center. Mayor Jones then presented the check to the Cottonwood Co. Sharing Center.

8. Public Hearing - New Housing Tax Abatement Program:

Drew Hage, Development Director, briefed the Council about a proposed residential property at 2960 Country Club Drive. The proposed property value is \$400,000 with \$17,745 in estimated tax abatements for the over a five year term. Hage would like to hold the Public Hearing for the Proposed tax Abatement as part of the City’s residential tax abatement program.

Jones opened the Public Hearing at 7:45 p.m.

No public or Council comments were received.

Jones closed the Public Hearing at 7:46 p.m.

Council member Joyce introduced the Resolution No. 2018-57, entitled “RESOLUTION APPROVING TAX ABATEMENT FOR CERTAIN PROPERTY PURSUANT TO MINN.

STAT. §469.1813” and moved its adoption. The resolution was seconded by Sherman and on roll call vote: Yes: Grunig, Ray, Sherman, Joyce, Byam. No: None. Absent: None. Abstain: None. Resolution passed 5 – 0.

9. Flood - Update:

Jones briefed the Council and public about the flood status. The current water level is still above flood stage by approximately a foot. Jones met with Paul Johnson, Emergency Management Director, and Nasby met with Mark Marcy, Regional Program Coordinator, and discussed sandbag removal processes. The public was thanked for leaving them in place for the requested time. Large bags have been moved from the Island Park area.

Nasby stated that we currently do not have FEMA funding but it is expected. The sandbag pickup cost would likely be eligible for reimbursement through FEMA. A proposed curb pickup is set for Monday, July 23rd. Residents are to have bags to the curb and to contact City Hall to have their address listed for pickup. Volunteers or those needing assistance are asked to call BARC.

Council stressed using caution and safety equipment to move sandbags. BARC still has cleanup kits available. Public can reference www.windom-mn.com for additional updates and information.

Dan Ortmann, Incident Commander, stated that water levels are still being monitored. Debris cleanup is important and he reiterated using gloves and masks for prevention with contaminated sandbags.

Baloun provided a pool update. Due to the flood waters, the circulation to the pool was disconnected for seven days. They are experiencing an algae build up at the bottom of the pool and are working with contractors with clean up. The projected re-opening is Saturday, July 21st with limited access to the remainder of Island Park. The 4th Session swimming lessons are projected to be held as scheduled. The final decision will be made on lessons Friday, July 20th. A thank you was extended to the City of Lakefield Pool for honoring the Windom Pool passes during the Windom Pool closure.

Brian Cooley, Street Superintendent, reported that Island Park has a lot of silt from the river around the campground area. The softball field has debris and water. The playground area did not flood, however the wood chips will need to be reviewed by Minnesota Pollution Control Agency. Mayflower Park has significant damage. The river current went directly through the park resulting in a lot of debris, downed trees, shelter house damage, and road/parking washout. He also advised using caution anywhere along Perkins Creek as there are washout and unstable soils.

Joyce mentioned Sanford has reached out to flooded communities with some potential funding for cleanup. He will be in communication with those sources.

Nasby informed that FEMA and HSEM will be visiting the area on July 26th.

10. Wastewater Treatment Plant Project:

Mike Haugen, Water/Wastewater Superintendent, and Kelly Yahnke, Bolton & Menk, reviewed the bid evaluations for the proposed Wastewater Improvement upgrade. The Utility Commission received four bids ranging from \$14,998,200 to \$17,223,000. The engineer's estimate was \$13,635,499. Gridor Construction Inc. was the lowest bidder. Their total bid included Alternates #1 (\$1,270,000) and #2 (\$330,000) totaling \$16,598,200. The Utility Commission is recommending the Council approve the low bid including the alternates.

Jones alerted the Council that the total project cost should be listed as \$18.9 million which includes the Contingency percentage and the Infiltration/Inflow (I & I) costs. The bidding was very competitive but all over estimate. He would like to clarify if the Significant Industrial Users (SIUs) have been updated with the additional costs and SIU Agreements. Haugen stated that they have not yet been notified. The line from the Prime Pork to Highway 60 has already been replaced, but I & I costs would include work from their Highway 60 interceptor to the WWTP.

Yahnke clarified the amount of the potential Public Source Integration Grant (PSIG) dollars is proposed at \$6.3 million. This number is \$600,000-\$700,000 less than the original maximum request due to project components. The PSIG dollars would pay for 54% of base bid project costs due to new phosphorous limit requirements. The engineer has negotiated several of the project components to increase the amount of grant dollars. The SIU customers will get the proportionate funding from the grant dollars and state funding dollars. The sewer line from Highway 60 to the main lift station will be replaced and lined appropriately.

Council discussed the impact of user rates due to the total project cost of \$19 million. The Utility Commission has previously increased rates in anticipation of this project. The new annual user increase for residential and commercial customers is proposed at 1.5%. The first proposed rates incorrectly added debt service and replacement/maintenance costs on top of the needed operational expenses. The average cost now is \$40/month for residential users.

All alternates to the bid were I & I bidding points. Alternate #1 was included because it pushed Windom to the needed point values for the PSIG Grant. This includes the Interceptor Line from Highway 60 (near Prime Pork) to the WWTP. Alternate #2 is the Interceptor Line in South Windom that is concrete and clay. The final Alternate #3 (Vold lift station) cost was too high and was not recommended.

Joyce requested an updated User Rate Comparison sheet. As the Council has 90 days from the bid date to commit to the project, Jones recommended tabling the decision allowing agreement to be discussed with SIU customers.

Nasby said the resolution applying for the \$3 million in bonding funds still needs to be acted upon and recommended approval.

**Motion by Byam second by Ray to table the Bid Award to the August 21st, 2018 meeting.
Motion carried 5 – 0.**

Council member Joyce introduced the Resolution No. 2018-58, entitled “RESOLUTION AUTHORIZING THE CITY OF WINDOM TO SUBMIT INFORMATION TO THE MINNESOTA PUBLIC FACILITIES AUTHORITY AND TO ENTER INTO A GRANT AGREEMENT FOR THE CITY OF WINDOM”, and moved its adoption. The resolution was seconded by Sherman and on roll call vote: Yes: Ray, Sherman, Joyce, Byam, Grunig. No: None. Absent: None. Abstain: None. Resolution passed 5 – 0.

11. Art in the Park Policy:

Drew Hage, Development Director, approached Council with a new Public Art Policy. This policy would establish guidelines for the display of Public Art within the City of Windom’s parks. The goal is to improve the aesthetics along the Highway 60 Corridor and other City property. A local artist would like to donate a statue to the City of Windom in Loeman’s Park. Hage drafted the policy from other cities and the City Attorney has reviewed and approved it.

Grunig questioned Guideline #1, giving the City of Windom the sole right to determine whether a work of art is acceptable for display. He would like to know if this policy protects the City if the artwork is removed due to an opposition of a special interest group.

An annual review of the policy will be needed and as the City of Windom would not take ownership of the art pieces. If artwork is getting “rundown” the Council would have to act upon it during the annual review. The artist will be responsible for maintaining liability insurance for their pieces that are displayed on City property.

Joyce mentioned that the Park and Recreation Commission has not reviewed the policy or been provided the final information.

Jones stated that the Park and Recreation Commission have not met for two months due to a lack of quorum. He recommended that the Council act, knowing that this policy can be amended at a future meeting.

Council discussed the Park and Recreation meetings questioning if a formal request had been made prior to tonight’s Council meeting. As the request was not included in the packet at the most recent meeting and a quorum was not met, it did not get dispersed to members for review. A recommendation of a temporary display of art was suggested before accepting the Public Art Policy so the commission can review it.

Motion by Byam second by Sherman to approve The Public Art Application with Proof of Liability Insurance for a 3-month period. Motion carried 5 - 0.

Motion by Byam second by Joyce to send the Public Art Policy to the Park and Recreation Commission for review. Motion carried 5 - 0.

12. EDA – 1120 Miller Ave – Demolition Program:

Hage said that the Council has approved \$10,000 in funding for blighted home demolition in the 2018 budget. The goal is to revolve revenue from lot sales to cover or partially cover demolition

costs. The home located at 1120 Miller Ave has been recommended by the Planning Commission and the City Attorney has reviewed property records. The property owner is willing to deed it to the EDA which is being done by the City Attorney. The estimated demolition cost is \$7-8,000 which they are expecting to recoup with the sale of the lot. This lot has potential to be divided as part of it could be commercial.

Motion by Grunig second by Sherman to include 1120 Miller Ave in the Blighted Home Program. Motion carried 5 - 0.

13. Night to Unite - August 6, 2018:

Anna Smith, Windom Chamber of Commerce, explained that this year's Night to Unite is scheduled for August 6th, 2018 from 5-7:00 p.m. The purpose of the event is to show appreciation and build relationships with Law Enforcement and First Responder Agencies. Games, activities and a cookout are a few items slated for the evening.

Council member Sherman introduced the Resolution No. 2018-59, entitled "WINDOM'S "NIGHT TO UNITE" PROCLAMATION", and moved its adoption. The resolution was seconded by Joyce and on roll call vote: Yes: Sherman, Joyce, Byam, Grunig, Ray. No: None. Absent: None. Abstain: None. Resolution passed 5 - 0.

Motion by Joyce second by Sherman to approve the Street Closure of 4th Avenue between 9th and 10th Streets from 5-7:00 p.m. on August 6th, 2018. Motion carried 5 - 0.

14. Police Department - K-9 Update:

Scott Peterson, Police Chief, reviewed with the Council about the need for acquiring a dog. Forfeiture funds of \$9,800 and \$1,000 from a separate service would be used for this canine. He would like an animal that can track drugs and suspects, and also apprehend a suspect when found. Jackson County has a canine with these abilities and it has worked well for them as Windom has called on the use of this dog in past events. Private parties are interested in fundraising to help bring this to the Windom Police force. Peterson is asking for the Council's blessing for these private parties/organizations to raise funds for this cause as the City cannot solicit funds. The Police Department has would need an additional \$2,500 for the canine.

Motion by Ray second by Sherman to approve the acquisition of a canine for the Windom Police Department and proceed with the needed training for the animal/officers. Motion carried 5 - 0.

15. Airport Hanger Update:

Nasby stated the Airport Hanger Project was re-bid with taking the taxiway portion of the project out. Only one bid was received at an overage of 41% of the engineer's estimate. Per Council authorization, he has rejected the bid.

16. Personnel:

Nasby noted that a recent retirement at the Community Center opened up a full-time custodial position. An internal request has been made by Mindy DeWall, the current part-time employee, to fill this full-time position, which would be a custodial position. Nasby and Brad Bussa, Community Center Director, are recommending that DeWall be moved to full-time Grade 1. As Theesfeld's position was Senior Custodian, training and skills would have to be developed within the next six months for Ms. DeWall to be moved to that Grade 5 level. If this move to full-time for Ms. DeWall is approved tonight, advertising for her part-time position would need to be done.

Motion by Sherman second by Grunig to approve hiring Mindy DeWall to full-time status at the Community Center, Grade 1. Motion carried 5 - 0.

Nasby discussed the Street Department vacancies and the best solution to fill these positions. Through meetings with Street Department staff and the Local Union 949, the recommendation is to refill this 80% mechanic position. An internal posting for this position was made and current employee Jon Ketzenberg has submitted an internal transfer request to fill this posting. Cooley and Nasby have interviewed Ketzenberg and are recommending the promotion with the 6-month probation period as it is a Grade advancement.

Motion by Ray second by Sherman to approve hiring Jon Ketzenberg to the 80% mechanic position at the Street Department. Motion carried 5 - 0.

With the promotion of Ketzenberg and a recent resignation received from Tom Voth, Street Department foreman, two vacancies are now open for the Street Department. Due to a previous resignation, the Council had previously approved advertising for a Street Maintenance Position. Interviews were held on July 2nd and 3rd. Cooley, Nasby and the Street Committee are recommending hiring for two Street Maintenance Positions at this time. Voth was a Street Department Foreman, however they are not recommending refilling this position currently. A recommendation is to hire Anthony Eidem and Cody Lundquist as Street Maintenance Workers, subject to background checks and mandatory testing.

Motion by Sherman second by Ray to approve hiring Anthony Eidem and Cody Lundquist for Street Maintenance Positions with the start date of August 7th, 2018. Motion carried 5 - 0.

17. Contractor Payments:

Motion by Grunig second by Joyce to approve Pay Request #3 for Minnesota Ice LLC in the amount of \$463,125.00 for the Windom Ice Arena Ice System Replacement Project. Motion carried 5 - 0.

18. New Business:

Jones said that he is proposing a Joint Meeting to include the City Council and the Hospital Board on July 24th, 2018 at 7:30 p.m. in the Council Chambers. Joyce stated that Avera has asked the the EDA about exploring locations for a new clinic. This information has been shared with the

Preliminary

Hospital Board. Joyce stated that this meeting would give everyone an opportunity to hear what is being discussed. The goal is to clarify the intent and impact to the community. This will be an open meeting and it will be televised.

Motion by Joyce second by Sherman to approve a Special Meeting on July 24th, 2018 at 7:30 p.m. in the City Council Chambers. Motion carried 5 - 0.

19. Old Business:

None.

20. Council Comments:

Joyce noted that the DNR grant was denied for Island Park improvements. Parks & Recreation Commission will now discuss options as the flood may impact future improvements to the Park.

Grunig thanked everyone for their help during the flood event. He extended an additional thank you to the Minnesota All Hazard Incident Management Team for sharing their knowledge and experience. He extended additional appreciation to the Mayor for his leadership during the flood.

Sherman mentioned that tonight is Ag Appreciation night. He commended the improvement work at the Arena.

Byam mentioned being very proud of this community and how everyone pulled together. He thanked Department Heads, Department Staff, volunteers and emergency personnel. He reminded that there still is work to be done, so please sign up to volunteer at the BARC.

Nasby thanked everyone for the flood coordination and cooperation between the City, County, State and the public.

Jones appreciates all the citizen support and community effort.

21. Adjournment:

Mayor Jones adjourned the meeting by unanimous consent at 9:45 PM.

Dominic Jones, Mayor

Attest: _____
Steve Nasby, City Administrator

**Special Joint Council &
Windom Area Hospital Board Meeting
City Hall, Council Chamber
July 24, 2018
7:30 p.m.**

1. Call to Order:

The meeting was called to order by Mayor Dominic Jones.

2. Roll Call:

Council Present: Mayor Dominic Jones, Bryan Joyce, Marv Grunig and JoAnn Ray

Council Absent: Jayesun Sherman and Rod Byam

City Staff Present: Steve Nasby, City Administrator; Ron Schramel, City Attorney; and Drew Hage, Development Director

Others Present: Dr. Michael Fisher, Hospital Board Chair; Laura Fresk, Hospital Board Member; Cindy Espensen, Hospital Board Member; Nate Low, Hospital Board Member; Shelby Medina, Windom Hospital CEO; Kim Armstrong, Windom Hospital CFO; Mark Vortherms, Avera Vice President of Primary Care; Gary Kemmel, Sanford Vice President of Operations; Terry Mahar, Sanford Executive Director; Eric Hilmoe, Sanford Representative

Pledge of Allegiance

3. Official Welcome:

Jones welcomed all to the joint meeting. He mentioned the meeting was called due to a need to provide information regarding the expansion of healthcare in the community. Avera has asked the City of Windom Economic Development Authority to help locate an area in town for a new clinic. Several locations are being looked at including land at the Windom Area Hospital.

4. Avera Presentation:

Mark Vortherms, Avera Vice President of Primary Care, provided a presentation. Points noted in his presentation were:

- Windom Medical Staff has 28 Employees (22 FTE's)
- 12,000 patient encounters a year
- Outreach Physicians at the Windom Area Hospital
- Evolution of Healthcare to create Coordinated and Team Based Care with all Healthcare Facilities

Preliminary

- Increase Efficiency
- Rural Recruitment of Medical Professionals and Physicians
- Current Avera location is not viable for future development
- Enhanced reimbursements possibilities to benefit both the Hospital and Clinic through professional service agreements/joint recruitment efforts
- Research different property locations
- Avera has capital funding available to build a new facility
- Potential Partnership Opportunities
 - Current Professional Service Agreements at Granite Falls, Brookings and Spencer
 - Ancillary Services at Brookings (Worthington had an agreement previously)
- Accountable Care Organization (ACO) tends to have 1 primary provider
- Prospective Shared Service
- Benefits of co-location (noting the 250-yard reimbursement law)

Jones questioned the prospective timeline. Vortherms stated their fiscal year ends June 30th, 2019, and would like to see progress on a new clinic made prior to that time.

Jones stated that there are no intentions nor discussion regarding the selling the Windom Area Hospital at this time. The hospital is in good financial condition and we have a long-term agreement with Sanford for Management Services. The focus should be directed on how we can share and/or expand health services to benefit the community.

5. Discussion Points:

Dr. Michael Fisher, Hospital Board Chair, asked what services Avera would be providing with the new clinic. Vortherms replied that partnership opportunities would be explored or new service lines added depending on the community needs. Avera currently has 5,600 square feet of space but needs potentially 10-14,000 square feet in a new facility.

Joyce questioned if Avera is looking to purchase land or work with a developer to build a facility and lease additional space to other people. Vortherms stated both discussions have been explored. The EDA has helped explore the option of working with a developer and a new clinic being the cornerstone of a development area. There has been one interested developer that they have communicated with.

Schramel would like additional information of Service Agreements that Avera has with other entities. Vortherms explained that they partner with the local hospital, but then they become that department of the hospital that enables enhanced reimbursements to both parties. The physicians and employees still remain employees of Avera and their services are leased back to the hospital. They have an Ops Council that has a say in the budget and capital expenses. The agreements usually have a 90-120 day "out" if the Hospital and Ops Council cannot agree to items of discussion. This provides enhanced reimbursement from multiple providers. Ancillary Services such as a CT machine are jointly owned with Avera (49% ownership) and the local hospital (51% ownership) with the revenue split the same.

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Nasby stated that the Windom Area Hospital currently has an outreach clinic and he asked if Avera provided services at this clinic. Vortherms said they do use that space and stated a new facility may or may not be able to provide more outreach options.

Shelby Medina, Windom Hospital CEO, inquired about Avera's current service agreements and if they were with managed facilities. Vortherms said no. She also asked if the Critical Access Hospital model would change. Vortherms stated that Critical Access Model is currently being scrutinized by the government and cannot predict if future healthcare laws would impact any reimbursement funding. Medina pointed out that Accountable Care Organizations are probably not a model for Windom as these could limit services. Vortherms stated that some services could cost more in an ACO level versus a clinic level.

Eric Hilmoie, Sanford, will support the Windom Area Hospital Board and discuss their options with them. He is encouraged with the open discussion that is transpiring.

Avera would like to explore the future opportunities to partner. However with the current management agreement, Vortherms would like to see if City owned land would be an option. Other possible ventures would be a private owned location to build a new clinic with encouragement to continue dialogue with involved parties.

Jones distributed the City Attorney review of the management agreement. He urged the Hospital Board to work with Avera and have open discussions. Duplication of services would be counter-productive to the growth of healthcare in Windom. An option is to have the clinic placed on City owned property near the hospital. This placement would ultimately be the City Council's decision.

Kim Armstrong, Windom Hospital CFO, explained the process of how the Hospital acquired an adjacent piece of land where the Windom Family Inn was previously located. In 2013, Gerri Burmeister, the former CEO of Windom Area Hospital negotiated the purchase of this parcel for \$258,418 (\$200K purchase price and \$50K demolition costs). Due to state statute, the City Hospital cannot own land or be on the deed. Hospital money was used to purchase the land and the City of Windom signatures are on the deed to the property. The City of Windom is currently the deed holder.

Laura Fresk, Hospital Board Member, asked if there is enough land on that property for a building and parking without affecting the floodplain. Drew Hage, Development Director, replied that the land in question is 1.4 acres and is sufficient to support a 15,000 square foot building with adequate parking.

Armstrong would like to know if a retention pond would be needed. Hage answered that the existing pond could be expanded or surrounding areas can be discussed based on the size and amount of land being utilized.

Fresk mentioned that the letter that was handed out prior to the meeting noted that Medina was asked to provide a list of services that may be in conflict with Avera. Nasby replied that there was a discussion on May 23rd with City reps, Medina, Dr. Fisher and Avera. As per the management agreement with Sanford and the hospital, there are items that Avera cannot discuss with the hospital so Medina is the representative that has been in communication.

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Medina replied that they are only a provider based billing service. She communicated what provider based billing service entails as to not violate the management agreement that is in place.

Jones asked if it is possible to have a discussion with both parties on what services each provides to better explore potential healthcare growth.

Schramel quoted the contract, stating "two parties can discuss outreach related services, purchasing a single piece of equipment or a method of treatment, such as a dialysis center."

Vortherms said Avera is open to conversations within these parameters.

Schramel would like to see better communication between Sanford and Avera.

An example of Urgent Care was discussed. This is classified as an extension of clinic care so it does not qualify for an outreach service. There is a possibility that this option could be part of the hospital services with contracts with local providers to cover the Urgent Care hours. Another option is for clinics to provide their own Urgent Care hours.

Council pointed out that the intention is to help Avera build a new clinic to town while maintaining the viability of the hospital. Cooperative effort is best to provide the best outcome for the City and its citizens. If a service is beneficial to both parties, is it possible to have an open discussion to resolve short comings of healthcare in the City? The EDA has provided property options to Avera, two parcels of which are City owned properties, others are privately owned.

Dr. Fisher stated that the hospital committee meetings have had great discussion over the pros and cons of the proposed location and potential services. He stated that at the August meeting the Board's intent is to vote on the proposed property location near the hospital. The Board's concern is an additional building on their property would prevent their future expansion of services.

Vortherms said that Avera is exploring land options with the proximity to the hospital in mind along with needed space and cost.

Joyce offered that the Hospital Board will meet again on August 20th, 2018. If it is Avera's preference to use this property, it would be beneficial to inform the Board prior to this meeting.

Vortherms stated land cost and value would play a factor in Avera making this decision.

Armstrong stated in a previous conversation with Avera, the medical record system each uses are complex and at that meeting it was said that shared lab and radiology services would not be shared due to incompatibility. If a new building is built, they will need viable services to pay for it. This would provide direct competition to the hospital.

Dr. Jeffrey Taber voiced his opinion that if the City owns all the surrounding land around the hospital that a private party should not be able to build on City land. He is proposing the Hospital, Sanford, and Avera work together to build a joint facility and have the Municipal Hospital retain ownership of the building.

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Jones stated that the benefit to the City is selling to a private entity is its taxability. These tax dollars benefit the whole community. The Hospital contributes \$10,000 annually for payment in lieu of taxes (PILOT) and a new clinic will pay property tax.

Joyce stated that whether a new facility may not be taxable, a PILOT could be negotiated as part of the sale. The focus should remain on the need for healthcare in the community.

Dr. Rod Dynes mentioned that the Avera Windom Medical Clinic is already providing services in the community. They have four doctors on contract currently with an additional doctor contracted soon. They have the majority of the providers for Windom and its community. They have outgrown their space and would like a joint effort with the City and Hospital Board. He encouraged everyone to be on the quality healthcare side of the discussion. If the Hospital Board is tied with what they can discuss, the City and the Hospital may lose out on needed opportunities.

Jones said that this is an encouraging discussion about the healthcare in our community. More communication needs to take place to benefit the Hospital, Clinics and the surrounding community. He encouraged Medina, Sanford Reps and Avera Reps to make a commitment to meet in effort to provide needed information to the Board prior to their August meeting.

6. Adjournment:

Mayor Jones adjourned the meeting by unanimous consent at 8:55 PM.

Dominic Jones, Mayor

Attest: _____
Steve Nasby, City Administrator

REGULAR MEETING OF THE HOUSING AND REDEVELOPMENT AUTHORITY OF WINDOM, MN

June 13, 2018 ~ 4:00 pm

A regular meeting of the Board of Directors was held on Wednesday, June 13, 2018, at the Hillside Manor Community Room. Board Members present: Frank Dorpinghaus, Linda Jaakola, Margaret McDonald, Pam Dobson and Resident Liaison, Mike Meyer. Also present were: Connie Clausen and Linda Loewen. Absent: Dave Olson

The Annual Meeting was called to order at 4:02 pm with the consent agenda approved (Dobson/McDonald) which included minutes from the previous meeting, the agenda, utility report, balance report and bills report.

Scheduled Guests: None

Old business consisted of:

1. The Executive Director review of the monthly turnaround rate/days. We have turned around 9 units since 4/1/2018 and our average days to complete a turnover is 6.78.
2. An update was given on the RV Parking Lot Project. There have been three change orders: 1. Move the phase 3 electrical (\$1,267.93), 2. Add additional drain tile (\$2,009.95), 3. Safety ballards in front of the natural gas connection in front of the building (\$2,005.65). The total change orders to-date are \$5,283.53.
3. An update on the HS Roof Repair project was also given. We received a check for \$1,422.18 from the insurance claim. This is the remaining claim proceeds. This project is now complete.
4. An update was given on the 957 River Road property. The roof is almost complete. The siding, windows and doors project are in process. We only received one bid back from the RFP's that were sent out for the inside renovations project. After some discussion, a motion was made to accept the bid from Fredin Construction in the amount of \$47,987.60 base bid without the additional options. (Jaakola/McDonald)
5. Special Projects Update: No update at this point. We are waiting to hear back from the City of Windom regarding their grant submission.
6. The Executive Director gave an update on HS sidewalk and street repairs. The original contractor who did the repairs last year, Tri-State Contracting, is aware of the issues and plans to make repairs but cannot give a definite time at this point. The Windom Street Department will be looking at the drain repair in the parking lot.
7. An update was given on the summer projects maintenance is working on. New bedroom blinds are being put in during turnovers at Riverview. New ceiling tile and grid is going to be going in the common areas at Riverview. The patio area behind Riverview has been spruced up and is complete (new rugs and a little décor as well as paint and raised gardens). There will be new traction aid going on the balconies at Riverview.
8. The Executive Director presented a small revision to the No Smoking Policy. The revision states that when in violation of the policy, tenants will receive not less than two written warnings, not one as originally stated before a lease will be terminated. A motion was made to accept the revision as presented. (Dobson/McDonald)
9. We continue to wait for the results of the long-term radon testing completed at Hillside Manor.
10. The Executive Director reports per the fee accountant, our REAC submission for fiscal year-end 3/31/18 has been extended and is due 7/14. The extension request is due to a software change made by the accountant. We will be reviewing our contract and putting out bids for a new accountant. Our current contract ends 11/30/18.
11. A clean up date was held Riverview per tenant's request. Tenants and staff held their second annual clean-up day on 5/18/18.

New Business consisted of:

1. The Director gave an update for the Jackson HRA. Representatives from HUD will visit on 6/27 in Jackson and 6/28 in Windom. EDA properties that JHRA was managing have both been sold.
2. The Executive Director reports working on the following reports since last board meeting: Annual Epic Report including 5 year and Annual reporting, CFP 2018, B3 1st Year Reporting, and Revised 5 Year Plans for Windom and Jackson.
3. An update on the fire system panel at RV was given by the Executive Director. A new one has been installed. Maintenance is working on a shield to prevent future issues with moisture in the front entry.
4. The bids for the Insurance RFP were presented by the Executive Director. Two bids were received, one from Bank Midwest and one from HAIG. After some discussion, a motion was made to go with the lowest bid from Bank Midwest in the amount of \$20,653.00. (McDonald/Dobson)

5. MN Housing Finance Agency will be coming to do an inspection within the next month. This is due to POHP funds we received for our RV Wall Project and will continue every 2 years through the life of the forgivable loan.
6. The Director reports on a possible insurance claim for damage to tenant vehicle. Maintenance had a rock go through a van window from the lawn mower. The Director is checking with our insurance agent to see if it's worth filing a claim due to our deductible. The estimate on the vehicle came in at \$529.18.
7. The Executive Director reports receiving the resignation of Resident Board Member, Dave Olson. His term goes through 12/31/2022. We will post in both buildings for a new resident board member to complete his term.
8. Upcoming board meetings will be July 11th at RV and August 8th at HS.

With no further business, the meeting was adjourned at 4:50 pm (McDonald/Dobson).

Frank Dorpinghaus, Chairman

Connie Clausen, Executive Director

Windom Library Board Meeting

City of Windom Council Chamber

Tuesday, July 17, 2018

5:05 p.m.

1. Call to order: The meeting was called to order by John Duscher
2. Roll Call: Members Present: Steve Fresk, Kathy Hiley, John Duscher, Terri Jones and Barb Henning
Members Absent: Susan Ebeling and Anita Winkel
Library Staff Present: Dawn Aamot
City Council Member Present: Jayesun Sherman

3. Agenda and Minutes:

Motion by Terri Jones and seconded by Barb Henning to approve the agenda and the minutes.

4. Financial Report:

Dawn reviewed the monthly finances.

Motion by Kathy Hiley and seconded by Terri Jones to accept the Financial Report.

5. Librarian's Report:

Dawn shared that the summer reading program has had a good turnout. The program is in its 6th week of 8 total weeks. Kids continue to have their Passports stamped. With the swimming pool closed, the computers are a little busier. Nancy solicited different entities for tickets and those responding donated tickets to the Friends of the Library to be given away to the Summer Reading Participants. Participants or their parents will be able to enter their names to win the following tickets: Lynx game (already given away), Chanhassen Dinner Theater, Great Plains Zoo, Sioux Falls Stampede, and the Butterfly House. All summer reading participants will receive a coupon for \$1 off a milkshake at the Cottonwood County Fair.

Thursday, July 19, the library and MN Legacy fund is sponsoring the Everett Smithson Band at 5:30 at the Community Center. All attendees will receive a free harmonica and will be treated to great Mississippi music.

Friday, July 20, the library along with the staff of the Windom Pool and MN Legacy Funds will host an outdoor movie and activities at the American Lutheran Church parking lot. This was originally to be held at Island Park but was moved due to the flooding. Activities will start at 8:00pm and the movie, "Finding Dory", will be shown at dusk. The American Lutheran youth have been approached about selling concessions.

Tuesday, July 31, Lisa Laird will perform a ventriloquist show at the Winfair gym before the free lunch. Julie's granddaughter from Westbrook will demonstrate a science experiment after the puppet show.

Crazy Days are Friday and Saturday. The library will participate by hosting a book and VHS tape sale.

Dawn will be meeting with the Westbrook and Mountain Lake librarians to finalize Library Day at the Fair. Rock painting will be offered and they are considering having mini golf and/or a charcharis that day. This event is made possible with a grant from MN Legacy funds.

The librarians from Cottonwood County will be going with Plum Creek Library director Jim Trojanowski to request an additional \$2,500 from the County Commissioners. These additional funds are needed to help cover some Plum Creek Library projects. Dawn will find out if this is a one-time payment request or an annual need. Plum Creek is also setting aside Capital Funds for technology.

Motion by Kathy Hiley and seconded by Barb Henning to accept the librarian's report.

6. Old Business:

Discussion was held on the upcoming window replacement project. Books and shelves will need to be moved. Steve Fresk suggested that sections of books and shelving be moved as each window is replaced instead of moving all of the books and shelves before the project starts. Curtains will need to be removed and may not be hung back up as the new windows will provide plenty of insulation. Dawn will request Sentence to Serve people to help and also have a signup sheet available to recruit additional help. Tentatively volunteers would be needed on August 16,17,18 with the project starting on Aug. 20. This is also County Fair time.

7. New Business:

With the second grant being approved, plans can go forward for the remodeled bathroom, painting of the children's library and flooring. This might not happen until 2019.

8. Book Suggestions:

9. Adjourn:

Meeting adjourned at 5:32 p.m. on a motion by Steve Fresk and seconded by Susan Ebeling.

Respectfully submitted,

Kathy Hiley, recording secretary



Windom, MN

Expense Approval Report

By Fund

Payment Dates 07/13/2018 - 07/31/2018

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL					
BRENNAN HOLMEN	20170713A	07/13/2018	REFUND - STATEMENT CREDIT	100-20191	47.99
KELLY REED	20180713	07/13/2018	REFUND - STATEMENT CREDIT	100-20191	134.71
SCOTT FREEMAN	20180713	07/13/2018	REFUND - STATEMENT CREDIT	100-20191	42.43
DORIS HOLMEN	20180713	07/13/2018	REFUND - STATEMENT CREDIT	100-20191	1.72
ALLEN J WALTERS	20180713	07/13/2018	REFUND - STATEMENT CREDIT	100-20191	15.60
JOHN T JUNGEN	20180713A	07/13/2018	REFUND - STATEMENT CREDIT	100-20191	62.90
CLAY WALSER	20180716	07/16/2018	REFUND - BALANCE OF UTILIT	100-20191	47.86
TYLER WALKER	20180716	07/16/2018	REFUND - STATEMENT CREDIT	100-20191	65.63
MN REVENUE	20180718	07/18/2018	SALES TAX - JUNE 2018	100-20202	19,409.68
MN REVENUE	20180718	07/18/2018	SALES TAX - JUNE 2018	100-20202	8,229.21
MN REVENUE	20180718	07/18/2018	SALES TAX - JUNE 2018	100-20202	52.09
LOIS KRAFT	20180725	07/25/2018	REFUND - SHELTER RENTAL	100-20202	2.75
MN REVENUE	20180718	07/18/2018	SALES TAX - JUNE 2018	100-22000	-42,000.00
SURPLUS WAREHOUSE OF WI	2672	07/17/2018	CLEAN UP-TAG SALES/OTHER	100-34403	5,410.00
WINDOM BASEBALL ASSOCIA	20180628	07/17/2018	REFUND-BALLFIELDS NOT USE	100-34780	175.00
LOIS KRAFT	20180725	07/25/2018	REFUND - SHELTER RENTAL	100-34780	40.00
					-8,262.43
Activity: 41110 - Mayor & Council					
SCHRAMMEL LAW OFFICE	20180716	07/17/2018	SERVICE	100-41110-304	1,395.00
CITIZEN PUBLISHING CO	20180630	07/05/2018	ADVERTISING	100-41110-350	471.10
US BANK	20180520	07/17/2018	CR CARD- #8263 -THINGS RE	100-41110-434	459.16
WINDOM COUNTRY CLUB	20180714	07/17/2018	APPRECIATION DINNER	100-41110-434	765.44
WINDOM AREA HOSPITAL	20180725	07/25/2018	HOSPITAL - PERA RATE INCRE	100-41110-480	7,002.00
					Activity 41110 - Mayor & Council Total: 10,092.70
Activity: 41310 - Administration					
SELECTACCOUNT	1239120	07/25/2018	ADMIN FEE	100-41310-217	158.70
US BANK	20180520	07/17/2018	CR CARD- #8263 CPA ACCOU	100-41310-308	172.50
US BANK	20180520	07/17/2018	CR CARD- #8263 - AICPA LAW	100-41310-308	161.60
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	100-41310-321	128.05
US BANK	20180520	07/17/2018	CR CARD- #8263 CRASH PLAN	100-41310-326	10.00
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	100-41310-326	294.30
STEVE NASBY	20180725	07/25/2018	EXPENSE -SKILL PATH TRAININ	100-41310-331	105.73
CHELSIE CARLSON	20180725	07/25/2018	EXPENSE - REG V MTG / TEAM	100-41310-331	65.40
STEVE NASBY	20180725	07/25/2018	EXPENSE -SKILL PATH TRAININ	100-41310-334	46.00
CHELSIE CARLSON	20180725	07/25/2018	EXPENSE - REG V MTG / TEAM	100-41310-334	8.91
TYLER TECHNOLOGIES, INC	025-229225	07/17/2018	ANNUAL SUBSCRIPTION	100-41310-444	3,440.75
US BANK	20180520	07/17/2018	CR CARD- #8263 AMAZON RE	100-41310-480	4.26
					Activity 41310 - Administration Total: 4,596.20
Activity: 41910 - Building & Zoning					
WEX BANK	54885322	07/18/2018	FUEL - P/Z	100-41910-212	78.35
SCHRAMMEL LAW OFFICE	20180716	07/17/2018	SERVICE	100-41910-304	720.00
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	100-41910-321	99.46
STEVE NASBY	20180725	07/25/2018	EXPENSE -SKILL PATH TRAININ	100-41910-334	23.00
MN DEPT OF LABOR & INDUS	20180717	07/17/2018	QUARTERLY BLDG PERMIT SU	100-41910-443	1,059.59
					Activity 41910 - Building & Zoning Total: 1,980.40
Activity: 41940 - City Hall					
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	100-41940-381	468.10
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	100-41940-382	56.53
MN ENERGY RESOURCES	20180711	07/17/2018	HEATING #0505105084-00001	100-41940-383	48.01
HOMETOWN SANITATION SER	0000292153	07/08/2018	GARBAGE SERVICE - CITY HAL	100-41940-384	85.04
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	100-41940-385	115.30
US BANK	20180520	07/17/2018	CR CARD- #8263 FULL COMP	100-41940-406	233.14

Expense Approval Report

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
US BANK	20180520	07/17/2018	CR CARD- #8263 SCHWALBAC	100-41940-406	29.91
				Activity 41940 - City Hall Total:	1,036.03
Activity: 42120 - Crime Control					
INDOFF, INC	3123620	07/05/2018	SUPPLIES	100-42120-200	7.59
WEX BANK	54885322	07/18/2018	FUEL - POLICE	100-42120-212	1,431.33
COTTONWOOD CO AUD/TREA	20180716A	07/16/2018	DEPUTY ATTORNEY	100-42120-304	3,957.50
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	100-42120-321	21.75
VERIZON WIRELESS	9810494969	07/25/2018	SERVICE FOR LAP TOPS 5/8 - 6	100-42120-321	114.12
RUNNINGS SUPPLY, INC	#71920 6-24-18	07/17/2018	MAINTENANCE	100-42120-322	11.09
NORTHERN SAFETY TECHNOL	46144	07/10/2018	SERVICE	100-42120-326	441.90
SHI INTERNATIONAL CORP	807856855	07/25/2018	SERVICE	100-42120-326	396.00
SHI INTERNATIONAL CORP	808430671	07/05/2018	SERVICE	100-42120-326	36.00
DANA WALLACE	20180716	07/16/2018	EXPENSE-NASRO NAT'L CONF	100-42120-334	629.67
STEVE NASBY	20180725	07/25/2018	EXPENSE -SKILL PATH TRAININ	100-42120-334	23.00
WINDOM AUTO VALU	#3400540 5-25-18	07/17/2018	MAINTENANCE	100-42120-405	118.24
SCHWALBACH HARDWARE	20180625	07/18/2018	MAINTENANCE	100-42120-405	9.99
COTTONWOOD CO AUD/TREA	20180716	07/16/2018	RENT - AUG 2018	100-42120-412	1,900.00
DANA WALLACE	20180716	07/16/2018	EXPENSE-NASRO NAT'L CONF	100-42120-480	629.00
				Activity 42120 - Crime Control Total:	9,727.18
Activity: 42220 - Fire Fighting					
WEX BANK	54885322	07/18/2018	FUEL - FIRE	100-42220-212	93.83
US BANK	20180520	07/17/2018	CR CARD- #8263 SCHWALBAC	100-42220-215	31.96
US BANK	20180520	07/17/2018	CR CARD- #8263 O'REILLY MA	100-42220-215	51.28
US BANK	20180520	07/17/2018	CR CARD- #8263 RUNNINGS S	100-42220-215	10.67
SCHWALBACH HARDWARE	20180625	07/18/2018	MAINTENANCE	100-42220-215	97.90
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	100-42220-321	41.90
VERIZON WIRELESS	9810494969	07/25/2018	SERVICE FOR LAP TOPS 5/8 - 6	100-42220-321	18.50
ALPHA WIRELESS - MANKATO	696417	07/16/2018	SERVICE	100-42220-323	158.50
VERIZON WIRELESS	9810494969	07/25/2018	SERVICE FOR LAP TOPS 5/8 - 6	100-42220-326	10.02
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	100-42220-381	226.49
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	100-42220-382	14.18
MN ENERGY RESOURCES	20180710	07/17/2018	HEATING SERVICE- 061635467	100-42220-383	39.04
HOMETOWN SANITATION SER	0000292193	07/08/2018	GARBAGE SERVICE - EMS BUIL	100-42220-384	41.99
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	100-42220-385	30.56
WINDOM AUTO VALU	#3400540 5-25-18	07/17/2018	MAINTENANCE	100-42220-404	60.95
WINDOM AUTO VALU	#3400540 5-25-18	07/17/2018	MAINTENANCE	100-42220-405	179.55
TOWN'S EDGE AUTO, INC.	15036007	07/17/2018	MAINTENANCE	100-42220-405	337.68
SCHWALBACH HARDWARE	20180625	07/18/2018	MAINTENANCE	100-42220-406	26.97
				Activity 42220 - Fire Fighting Total:	1,471.97
Activity: 42500 - Civil Defense					
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	100-42500-381	30.94
				Activity 42500 - Civil Defense Total:	30.94
Activity: 43100 - Streets					
WINDOM AUTO VALU	#3400540 5-25-18	07/17/2018	MAINTENANCE	100-43100-211	31.99
WEX BANK	54885322	07/18/2018	FUEL - STREET	100-43100-212	1,264.73
RUNNINGS SUPPLY, INC	#71920 6-24-18	07/17/2018	MAINTENANCE	100-43100-214	46.75
SCHWALBACH HARDWARE	20180625	07/18/2018	MAINTENANCE	100-43100-217	114.97
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	100-43100-217	70.00
RUNNINGS SUPPLY, INC	#71920 6-24-18	07/17/2018	MAINTENANCE	100-43100-225	13.41
SCHWALBACH HARDWARE	20180625	07/18/2018	MAINTENANCE	100-43100-241	7.99
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	100-43100-321	45.45
STEVE NASBY	20180725	07/25/2018	EXPENSE -SKILL PATH TRAININ	100-43100-334	23.00
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	100-43100-381	269.48
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	100-43100-381	1,784.52
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	100-43100-382	19.49
MN ENERGY RESOURCES	20180709	07/17/2018	HEATING #0505064121-00001	100-43100-383	60.10
HOMETOWN SANITATION SER	0000292154	07/08/2018	GARBAGE SERVICE - STREET D	100-43100-384	84.73
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	100-43100-385	40.34
RUNNINGS SUPPLY, INC	#71920 6-24-18	07/17/2018	MAINTENANCE	100-43100-401	10.99

Expense Approval Report

Payment Dates: 07/13/2018 - 07/31/2018

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
LEAGUE OF MN CITIES INS TR	3829	07/24/2018	CLAIM LMC CA 59993	100-43100-402	1,000.00
M-R SIGN CO., INC	200618	07/10/2018	MAINTENANCE	100-43100-404	113.99
WINDOM AUTO VALU	#3400540 5-25-18	07/17/2018	MAINTENANCE	100-43100-405	374.24
TOWN'S EDGE AUTO, INC.	22346	07/17/2018	SERVICE #16129 - STREET DE	100-43100-405	63.34
WINDOM AUTO VALU	34163114	07/18/2018	MAINTENANCE	100-43100-405	25.97
WINDOM AUTO VALU	34164685	07/18/2018	MAINTENANCE	100-43100-405	63.99
MACQUEEN EQUIP. CO.	P13644	06/27/2018	MAINTENANCE	100-43100-405	41.44
SCHWALBACH HARDWARE	20180625	07/18/2018	MAINTENANCE	100-43100-406	12.98
Activity 43100 - Streets Total:					5,583.89
Activity: 43210 - Sanitation					
WAYNE ERICKSON	20180717	07/17/2018	COMPOST SITE MANAGER	100-43210-307	168.00
SURPLUS WAREHOUSE OF WI	2672	07/17/2018	CLEAN UP-TAG SALES/OTHER	100-43210-384	2,670.00
Activity 43210 - Sanitation Total:					2,838.00
Activity: 45120 - Recreation					
US BANK	20180520	07/17/2018	CR CARD- #8263 SCHEELS BA	100-45120-215	187.57
US BANK	20180520	07/17/2018	CR CARD- #8263 SCHEELS VO	100-45120-215	172.50
FAIRMONT BASEBALL ASSOCI	20180717	07/17/2018	LEAGUE FEES FOR I 90 BB LEA	100-45120-217	500.00
Activity 45120 - Recreation Total:					860.07
Activity: 45202 - Park Areas					
SCHWALBACH HARDWARE	20180625	07/18/2018	MAINTENANCE	100-45202-211	12.99
WEX BANK	54885322	07/18/2018	FUEL - PARK	100-45202-212	231.70
SCHWALBACH HARDWARE	20180625	07/18/2018	MAINTENANCE	100-45202-216	14.98
SCHWALBACH HARDWARE	20180625	07/18/2018	MAINTENANCE	100-45202-217	3.98
WINDOM AUTO VALU	#3400540 5-25-18	07/17/2018	MAINTENANCE	100-45202-241	159.00
SCHWALBACH HARDWARE	20180625	07/18/2018	MAINTENANCE	100-45202-241	100.95
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	100-45202-326	466.67
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	100-45202-381	809.72
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	100-45202-382	149.81
HOMETOWN SANITATION SER	0000292155	07/08/2018	GARBAGE SERVICE - SQUARE	100-45202-384	46.12
HOMETOWN SANITATION SER	0000292171	07/08/2018	GARBAGE SERVICE - ISLAND P	100-45202-384	107.51
HOMETOWN SANITATION SER	0000292172	07/08/2018	GARBAGE SERVICE - TEGELS P	100-45202-384	38.25
HOMETOWN SANITATION SER	0000292173	07/08/2018	GARBAGE SERVICE - WRA	100-45202-384	94.13
HOMETOWN SANITATION SER	0000292174	07/08/2018	GARBAGE SERVICE - KASTLE KI	100-45202-384	54.74
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	100-45202-385	118.37
M-R SIGN CO., INC	200618	07/10/2018	MAINTENANCE	100-45202-404	256.43
US BANK	20180520	07/17/2018	CR CARD- #8263 BEACON AT	100-45202-404	162.00
US BANK	20180520	07/17/2018	CR CARD- #8263 SPORT SUPP	100-45202-404	659.84
WINDOM AUTO VALU	#3400540 5-25-18	07/17/2018	MAINTENANCE	100-45202-405	66.27
TEXAS REFINERY CORP	154764	07/10/2018	MAINTENANCE	100-45202-405	255.45
SCHWALBACH HARDWARE	20180625	07/18/2018	MAINTENANCE	100-45202-406	32.98
RUNNINGS SUPPLY, INC	20180718	07/18/2018	MAINTENANCE	100-45202-406	12.45
RUNNINGS SUPPLY, INC	#71920 6-24-18	07/17/2018	MAINTENANCE	100-45202-409	3.49
Activity 45202 - Park Areas Total:					3,857.83
Fund 100 - GENERAL Total:					33,812.78
Fund: 211 - LIBRARY					
Activity: 45501 - Library					
US BANK	20180520	07/17/2018	CR CARD- #8263 AMAZON SU	211-45501-200	81.03
US BANK	20180520	07/17/2018	CR CARD- #8263 AMAZON SU	211-45501-200	14.99
US BANK	20180520	07/17/2018	CR CARD- #8263 AMAZON SU	211-45501-200	13.94
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	211-45501-321	29.26
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	211-45501-326	203.33
STEVE NASBY	20180725	07/25/2018	EXPENSE -SKILL PATH TRAININ	211-45501-334	23.00
CHELSIE CARLSON	20180725	07/25/2018	EXPENSE - REG V MTG / TEAM	211-45501-334	8.91
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	211-45501-381	356.19
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	211-45501-382	19.28
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	211-45501-385	39.74
SCHWALBACH HARDWARE	20180625	07/18/2018	MAINTENANCE	211-45501-402	174.67
US BANK	20180520	07/17/2018	CR CARD- #8263 READERS DI	211-45501-433	29.96
US BANK	20180520	07/17/2018	CR CARD- #8263 ROMANTIC	211-45501-433	44.95

Expense Approval Report

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
US BANK	20180520	07/17/2018	CR CARD- #8263 BOTTOMLIN	211-45501-433	39.00
US BANK	20180520	07/17/2018	CR CARD- #8263 TASTE OF H	211-45501-433	16.98
DISCOVER MAGAZINE	20180716	07/16/2018	SUBSCRIPTION	211-45501-433	24.95
US BANK	20180520	07/17/2018	CR CARD- #8263 AMAZON B	211-45501-435	216.44
MICROMARKETING, LLC	727285	07/17/2018	BOOKS	211-45501-435	162.48
MICROMARKETING, LLC	727667	07/17/2018	BOOKS	211-45501-435	29.99
Activity 45501 - Library Total:					1,529.09
Fund 211 - LIBRARY Total:					1,529.09
Fund: 225 - AIRPORT					
Activity: 45127 - Airport					
SOUTHWEST MN BROADBAN	#886 7-15-18	07/17/2018	SERVICE #886 507-831-6120	225-45127-321	26.54
MIDLAND DOOR SOLUTIONS	7279	07/25/2018	HANGAR B-4	225-45127-406	1,573.50
Activity 45127 - Airport Total:					1,600.04
Activity: 49950 - Capital Outlay					
CITIZEN PUBLISHING CO	20180630	07/05/2018	ADVERTISING	225-49950-500	379.40
SEH	352180	07/10/2018	SERVICE -PROJECT 138969	225-49950-500	16,656.00
Activity 49950 - Capital Outlay Total:					17,035.40
Fund 225 - AIRPORT Total:					18,635.44
Fund: 230 - POOL					
CANDACE DUERKSEN	20180716	07/16/2018	REFUND-SWIM LESSONS-3	230-34721	105.00
RACHEL RAVERTY	20180717	07/17/2018	REFUND - SWIM LESSONS	230-34721	80.00
MELISSA PLETCHER	20180717	07/17/2018	REFUND - SWIM LESSONS	230-34721	35.00
JOHN VEENKER	20180717	07/17/2018	REFUND - SWIM LESSONS	230-34721	70.00
CAROLYN REMPEL	20180717	07/17/2018	REFUND - SWIM LESSONS	230-34721	35.00
JENAFER SCHLEICHER	20180717	07/17/2018	REFUND-SWIM LESSONS	230-34721	45.00
KATIE IHLER	20180717	07/17/2018	REFUND - SWIM LESSONS	230-34721	70.00
ANITA EICHSTADT	20180717	07/17/2018	REFUND - SWIM LESSONS	230-34721	35.00
LYNNE ELSTON	20180718	07/18/2018	REFUND - SWIM LESSONS	230-34721	45.00
KELSEY KLASSEN	20180718	07/18/2018	REFUND - SWIM LESSONS	230-34721	35.00
KRISTINE EVANS	20180725	07/25/2018	REFUND - SWIM LESSONS	230-34721	105.00
					660.00
Activity: 45124 - Pool					
SCHWALBACH HARDWARE	20180625	07/18/2018	MAINTENANCE	230-45124-200	50.33
SCHWALBACH HARDWARE	20180625	07/18/2018	MAINTENANCE	230-45124-211	7.98
HAWKINS, INC	4310724	07/17/2018	CHEMICALS	230-45124-216	540.47
HAWKINS, INC	4312247	07/17/2018	CHEMICALS	230-45124-216	289.50
LEWIS FAMILY DRUG, LLC	109040	07/17/2018	SUPPLIES - POOL	230-45124-217	24.21
SCHWALBACH HARDWARE	20180625	07/18/2018	MAINTENANCE	230-45124-217	9.99
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	230-45124-217	133.33
ATLANTIC COCA-COLA	396021	07/17/2018	MERCHANDISE	230-45124-260	177.44
AH HERMEL COMPANY	715307	07/24/2018	MERCHANDISE	230-45124-260	394.76
AH HERMEL COMPANY	716703	07/24/2018	MERCHANDISE	230-45124-260	158.78
AH HERMEL COMPANY	718868	07/24/2018	MERCHANDISE	230-45124-260	158.22
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	230-45124-321	64.72
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	230-45124-381	1,031.97
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	230-45124-382	1,182.06
HOMETOWN SANITATION SER	0000292175	07/17/2018	GARBAGE SERVICE - SWIMMI	230-45124-384	84.83
HORIZON CHEMICAL CO. INC	180612033	07/17/2018	SLIDE PUMP	230-45124-402	832.36
SCHWALBACH HARDWARE	20180625	07/18/2018	MAINTENANCE	230-45124-402	162.58
LAMPERTS YARDS, INC.	39195960-39195961	07/17/2018	MAINTENANCE	230-45124-402	13.27
RUNNINGS SUPPLY, INC	#71920 6-24-18	07/17/2018	MAINTENANCE	230-45124-404	46.99
SCHWALBACH HARDWARE	20180625	07/18/2018	MAINTENANCE	230-45124-404	23.99
SCHWALBACH HARDWARE	20180625	07/18/2018	MAINTENANCE	230-45124-409	207.02
ELITE MECHANICAL SYSTEMS,	3621	07/17/2018	MAINTENANCE	230-45124-409	647.47
MN REVENUE	20180718	07/18/2018	SALES TAX - JUNE 2018	230-45124-460	552.00
Activity 45124 - Pool Total:					6,794.27
Fund 230 - POOL Total:					7,454.27

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 235 - AMBULANCE					
Activity: 42153 - Ambulance					
WEX BANK	54885322	07/18/2018	FUEL - AMBULANCE	235-42153-212	2,556.23
BRITTANY ESPENSON - RIVERS	20180712	07/17/2018	SERVICE	235-42153-217	310.00
BOUND TREE MEDICAL, LLC	82904342	07/10/2018	OPERATING SUPPLIES	235-42153-217	161.77
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	235-42153-321	17.45
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	235-42153-321	27.94
VERIZON WIRELESS	9810494969	07/25/2018	SERVICE FOR LAP TOPS 5/8 - 6	235-42153-321	115.56
JOHN MEYER	20180717	07/17/2018	EXPENSE - AMBULANCE	235-42153-334	41.68
DONNA MARCY	20180717	07/17/2018	EXPENSE - AMBULANCE	235-42153-334	121.12
MEGAN BRAMSTEDT	20180717	07/17/2018	EXPENSE - AMBULANCE	235-42153-334	17.77
KRISTEN PORATH	20180717	07/17/2018	EXPENSE - AMBULANCE	235-42153-334	29.13
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	235-42153-381	150.99
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	235-42153-382	9.45
MN ENERGY RESOURCES	20180710	07/17/2018	HEATING SERVICE- 061635467	235-42153-383	26.03
HOMETOWN SANITATION SER	0000292193	07/08/2018	GARBAGE SERVICE - EMS BUIL	235-42153-384	28.00
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	235-42153-385	20.37
WINDOM AUTO VALU	#3400540 5-25-18	07/17/2018	MAINTENANCE	235-42153-404	16.96
WINDOM AUTO VALU	#3400540 5-25-18	07/17/2018	MAINTENANCE	235-42153-405	58.96
US BANK	20180520	07/17/2018	CR CARD- #8263 AMAZON M	235-42153-405	46.54
ARROW MANUFACTURING IN	4584	07/10/2018	MAINTENANCE #27	235-42153-405	471.00
ARROW MANUFACTURING IN	4591	07/10/2018	MAINTENANCE #29	235-42153-405	147.00
MN REVENUE	20180712	07/17/2018	MN CARE TAX-2ND Q 2018	235-42153-460	2,268.00
Activity 42153 - Ambulance Total:					6,641.95
Fund 235 - AMBULANCE Total:					6,641.95
Fund: 250 - EDA GENERAL					
Activity: 46520 - EDA					
EHLERS & ASSOC., INC.	77544	07/16/2018	MERCHANDISE	250-46520-301	240.00
SCHRAMMEL LAW OFFICE	20180716	07/17/2018	SERVICE	250-46520-304	240.00
US BANK	20180520	07/17/2018	CR CARD- #8263 - COMM ED	250-46520-308	69.00
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	250-46520-321	255.76
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	250-46520-321	99.46
STEVE NASBY	20180725	07/25/2018	EXPENSE -SKILL PATH TRAININ	250-46520-334	23.00
CITIZEN PUBLISHING CO	20180630	07/05/2018	ADVERTISING	250-46520-350	79.50
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	250-46520-381	46.70
US BANK	20180520	07/17/2018	CR CARD- #8263 HY VEE MEE	250-46520-438	24.09
Activity 46520 - EDA Total:					1,077.51
Fund 250 - EDA GENERAL Total:					1,077.51
Fund: 252 - EDA SCDP					
Activity: 46520 - EDA					
CITY OF MT LAKE	20180716	07/16/2018	SCDP LOAN PAYOFF-ARLEN KL	252-46520-491	3,977.16
Activity 46520 - EDA Total:					3,977.16
Fund 252 - EDA SCDP Total:					3,977.16
Fund: 254 - NORTH IND PARK					
Activity: 46520 - EDA					
MICKY MASTERS	20180702	07/17/2018	MOWING - NWIP	254-46520-406	455.00
Activity 46520 - EDA Total:					455.00
Activity: 49980 - Debt Service					
BOND TRUST SERVICE CORP	20180613	06/19/2018	BOND PAYMENT- 2013B PROJ-	254-49980-611	885.00
Activity 49980 - Debt Service Total:					885.00
Fund 254 - NORTH IND PARK Total:					1,340.00
Fund: 301 - 2003 IMPROVEMENT BOND					
Activity: 47000 - Debt Service					
BOND TRUST SERVICE CORP	20180613	06/19/2018	BOND PAYMENT- 2011B ADM	301-47000-480	237.50
Activity 47000 - Debt Service Total:					237.50

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Activity: 49980 - Debt Service						
BOND TRUST SERVICE CORP	20180613	06/19/2018	BOND PAYMENT- 2011B PROJ	301-49980-611	1,110.00	
					Activity 49980 - Debt Service Total:	1,110.00
					Fund 301 - 2003 IMPROVEMENT BOND Total:	1,347.50
Fund: 302 - 4TH AVENUE IMPROVEMENT						
Activity: 49980 - Debt Service						
BOND TRUST SERVICE CORP	20180613	06/19/2018	BOND PAYMENT- 2012A PROJ	302-49980-611	712.25	
					Activity 49980 - Debt Service Total:	712.25
					Fund 302 - 4TH AVENUE IMPROVEMENT Total:	712.25
Fund: 303 - 2007 STREET IMPROVEMENT						
Activity: 49980 - Debt Service						
BOND TRUST SERVICE CORP	20180613	06/19/2018	BOND PAYMENT- 2012A PROJ-	303-49980-611	3,575.00	
					Activity 49980 - Debt Service Total:	3,575.00
					Fund 303 - 2007 STREET IMPROVEMENT Total:	3,575.00
Fund: 305 - 2009 STREET IMPROVEMENT						
BOND TRUST SERVICE CORP	20180613	06/19/2018	BOND PAYMENT- 2017C WAT	305-39202	-1,426.68	
BOND TRUST SERVICE CORP	20180613	06/19/2018	BOND PAYMENT- 2017C SEW	305-39202	-1,608.81	
					Activity 47000 - Debt Service	475.00
BOND TRUST SERVICE CORP	20180613	06/19/2018	BOND PAYMENT- 2017C ADM	305-47000-480	475.00	
					Activity 47000 - Debt Service Total:	475.00
Activity: 49980 - Debt Service						
BOND TRUST SERVICE CORP	20180613	06/19/2018	BOND PAYMENT- 2017C WAT	305-49980-611	1,426.68	
BOND TRUST SERVICE CORP	20180613	06/19/2018	BOND PAYMENT- 2017C SEW	305-49980-611	1,608.81	
BOND TRUST SERVICE CORP	20180613	06/19/2018	BOND PAYMENT- 2017C PROJ	305-49980-611	7,431.73	
					Activity 49980 - Debt Service Total:	10,467.22
					Fund 305 - 2009 STREET IMPROVEMENT Total:	7,906.73
Fund: 306 - 2013 STREET IMPROVEMENT						
Activity: 49980 - Debt Service						
BOND TRUST SERVICE CORP	20180613	06/19/2018	BOND PAYMENT- 2013A GEN	306-49980-611	15,046.88	
BOND TRUST SERVICE CORP	20180613	06/19/2018	BOND PAYMENT- 2013A GEN	306-49980-611	10,209.38	
					Activity 49980 - Debt Service Total:	25,256.26
					Fund 306 - 2013 STREET IMPROVEMENT Total:	25,256.26
Fund: 307 - 2017 STREET PROJECT						
Activity: 41000 - General Government						
DGR ENGINEERING	00229947	07/16/2018	2017 STREET PROJECT	307-41000-500	2,561.76	
					Activity 41000 - General Government Total:	2,561.76
Activity: 49980 - Debt Service						
BOND TRUST SERVICE CORP	20180613	06/19/2018	BOND PAYMENT- 2017A STRE	307-49980-611	44,097.50	
					Activity 49980 - Debt Service Total:	44,097.50
					Fund 307 - 2017 STREET PROJECT Total:	46,659.26
Fund: 401 - GENERAL CAPITAL PROJECTS						
Activity: 49950 - Capital Outlay						
FAST GLOBAL SOLUTIONS, INC	072003	07/18/2018	DISCHARGE HOSE FOR 6-INCH	401-49950-439	1,255.09	
FAST GLOBAL SOLUTIONS, INC	072236	07/18/2018	DISCHG HOSE CLAMPS-COUP	401-49950-439	2,364.00	
CITY OF LISMROE	123	07/25/2018	SERVICE - PORTABLE PUMP	401-49950-439	359.25	
RUNNINGS SUPPLY, INC	20180624	07/18/2018	FLOODING SUPPLIES	401-49950-439	1,843.04	
SCOTT VEENKER	25246	07/25/2018	SERVICE - FLOODING	401-49950-439	1,326.79	
WEX BANK	54885322	07/18/2018	FUEL - 2018 FLOOD EM PROT	401-49950-439	819.83	
SEH	352766	07/25/2018	FLOOD PLAIN	401-49950-500	2,765.45	
					Activity 49950 - Capital Outlay Total:	10,733.45
					Fund 401 - GENERAL CAPITAL PROJECTS Total:	10,733.45

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Fund: 402 - CAPITAL PROJECT - ESF						
Activity: 49950 - Capital Outlay						
GOSEWISCH CONSTRUCTION,	20180724	07/25/2018	FINAL PAYMENT - EMS BUILDI	402-49950-500	10,000.00	
					Activity 49950 - Capital Outlay Total:	10,000.00
Activity: 49980 - Debt Service						
BREMER BANK	#5858-00003 7-16-18	07/24/2018	ESF LOAN #5858-00003 -INTE	402-49980-612	27,356.34	
					Activity 49980 - Debt Service Total:	27,356.34
					Fund 402 - CAPITAL PROJECT - ESF Total:	37,356.34
Fund: 406 - PIR						
Activity: 49980 - Debt Service						
BOND TRUST SERVICE CORP	20180613	06/19/2018	BOND PAYMENT- 20121 PROJ	406-49980-611	212.75	
BOND TRUST SERVICE CORP	20180613	06/19/2018	BOND PAYMENT- 2013B PROJ-	406-49980-611	1,947.50	
					Activity 49980 - Debt Service Total:	2,160.25
					Fund 406 - PIR Total:	2,160.25
Fund: 601 - WATER						
CORE & MAIN LP	J077970	07/11/2018	INVENTORY	601-14200	267.58	
SCHWALBACH HARDWARE	20180625	07/18/2018	MAINTENANCE	601-16400	5,671.25	
					5,938.83	
Activity: 49400 - Water						
US BANK	20180520	07/17/2018	CR CARD- #8263 EXPRESSWA	601-49400-212	59.50	
WEX BANK	54885322	07/18/2018	FUEL - WATER	601-49400-212	392.18	
HAWKINS, INC	4315565	07/17/2018	CHEMICALS	601-49400-216	2,832.34	
SCHWALBACH HARDWARE	20180625	07/18/2018	MAINTENANCE	601-49400-241	23.94	
MN VALLEY TESTING	924380	06/26/2018	TESTING	601-49400-310	1,144.80	
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	601-49400-321	49.80	
GOPHER STATE ONE CALL	8060819	07/08/2018	LOCATES	601-49400-321	34.08	
INNOVATIVE SYSTEMS LLC	38210	07/10/2018	POSTAGE	601-49400-322	229.84	
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	601-49400-326	70.00	
INNOVATIVE SYSTEMS LLC	37916	07/05/2018	BILLING SYSTEM SOFTWARE S	601-49400-326	517.50	
INNOVATIVE SYSTEMS LLC	37943	07/08/2018	BILLIN G SYSTEM MAINTENAN	601-49400-326	760.50	
INNOVATIVE SYSTEMS LLC	38210	07/10/2018	PROCESSING	601-49400-326	192.72	
STEVE NASBY	20180725	07/25/2018	EXPENSE -SKILL PATH TRAININ	601-49400-334	23.00	
INNOVATIVE SYSTEMS LLC	38210	07/10/2018	INSERTS	601-49400-350	64.22	
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	601-49400-381	5,256.97	
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	601-49400-382	16.87	
MN ENERGY RESOURCES	20180712C	07/25/2018	HEATING #0505923431-00001	601-49400-383	497.43	
HOMETOWN SANITATION SER	0000292157	07/11/2018	GARBAGE SERVICE - WASTEWA	601-49400-384	85.04	
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	601-49400-385	32.59	
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	601-49400-386	1,110.73	
RUNNINGS SUPPLY, INC	#71920 6-24-18	07/17/2018	MAINTENANCE	601-49400-404	81.37	
SCHWALBACH HARDWARE	20180625	07/18/2018	MAINTENANCE	601-49400-404	29.97	
GDF ENTERPRISES, INC	A14229	07/16/2018	MAINTENANCE	601-49400-404	76.80	
WINDOM AUTO VALU	#3400540 5-25-18	07/17/2018	MAINTENANCE	601-49400-405	43.96	
RUNNINGS SUPPLY, INC	#71920 6-24-18	07/17/2018	MAINTENANCE	601-49400-408	40.58	
MILBANK WINWATER WORKS	152325 00	07/17/2018	MAINTENANCE	601-49400-408	1,865.69	
SCHWALBACH HARDWARE	20180625	07/18/2018	MAINTENANCE	601-49400-408	28.34	
SCOTT VEENKER	25246	07/25/2018	SERVICE - WATER MAINTENA	601-49400-408	2,045.45	
MN RURAL WATER ASSOC	20180725	07/25/2018	MEMBERSHIP-AUG 2018 - AU	601-49400-433	250.00	
TYLER TECHNOLOGIES, INC	025-229225	07/17/2018	ANNUAL SUBSCRIPTION	601-49400-444	2,064.45	
CORE & MAIN LP	J170326	07/24/2018	MAINTENANCE	601-49400-480	297.47	
					Activity 49400 - Water Total:	20,218.13
Activity: 49980 - Debt Service						
BOND TRUST SERVICE CORP	20180613	06/19/2018	BOND PAYMENT- 2011A PROJ	601-49980-611	4,483.75	
BOND TRUST SERVICE CORP	20180613	06/19/2018	BOND PAYMENT- 2017 A WAT	601-49980-611	9,175.00	
BOND TRUST SERVICE CORP	20180613	06/19/2018	BOND PAYMENT- 2012A PROJ	601-49980-611	798.20	
BOND TRUST SERVICE CORP	20180613	06/19/2018	BOND PAYMENT- 2012A PROJ	601-49980-611	595.20	
BOND TRUST SERVICE CORP	20180613	06/19/2018	BOND PAYMENT- 2013A GEN	601-49980-611	10,462.50	

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BOND TRUST SERVICE CORP	20180613	06/19/2018	BOND PAYMENT- 2017C WAT	601-49980-720	1,426.68
				Activity 49980 - Debt Service Total:	26,941.33
				Fund 601 - WATER Total:	53,098.29

Fund: 602 - SEWER

Activity: 49450 - Sewer

WEX BANK	54885322	07/18/2018	FUEL - SEWER	602-49450-212	439.57
HAWKINS, INC	4315563	07/11/2018	CHEMICALS	602-49450-216	1,010.50
RUNNINGS SUPPLY, INC	#71920 6-24-18	07/17/2018	MAINTENANCE	602-49450-241	193.98
MN VALLEY TESTING	924398	06/26/2018	TESTING	602-49450-310	158.40
MN VALLEY TESTING	925009	07/05/2018	TESTING	602-49450-310	348.00
MN VALLEY TESTING	925361	07/05/2018	TESTING	602-49450-310	241.60
MN VALLEY TESTING	925616	07/05/2018	TESTING	602-49450-310	158.40
MN VALLEY TESTING	925670	07/05/2018	TESTING	602-49450-310	33.20
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	602-49450-321	171.49
GOPHER STATE ONE CALL	8060819	07/08/2018	LOCATES	602-49450-321	34.09
RUNNINGS SUPPLY, INC	#71920 6-24-18	07/17/2018	MAINTENANCE	602-49450-322	64.27
INNOVATIVE SYSTEMS LLC	38210	07/10/2018	POSTAGE	602-49450-322	229.84
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	602-49450-326	70.00
INNOVATIVE SYSTEMS LLC	37916	07/05/2018	BILLING SYSTEM SOFTWARE S	602-49450-326	517.50
INNOVATIVE SYSTEMS LLC	37943	07/08/2018	BILLIN G SYSTEM MAINTENAN	602-49450-326	760.50
INNOVATIVE SYSTEMS LLC	38210	07/10/2018	PROCESSING	602-49450-326	192.72
INNOVATIVE SYSTEMS LLC	38210	07/10/2018	INSERTS	602-49450-350	64.21
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	602-49450-381	14,260.60
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	602-49450-382	480.42
MN ENERGY RESOURCES	20180709A	07/17/2018	HEATING #0506646838-00001	602-49450-383	48.01
MN ENERGY RESOURCES	20180711A	07/25/2018	HEATING #0506746718-00001	602-49450-383	19.20
MN ENERGY RESOURCES	20180712B	07/25/2018	HEATING #0504488160-00001	602-49450-383	32.08
WINDOM AUTO VALU	#3400540 5-25-18	07/17/2018	MAINTENANCE	602-49450-404	221.17
RUNNINGS SUPPLY, INC	#71920 6-24-18	07/17/2018	MAINTENANCE	602-49450-404	91.67
SCHWALBACH HARDWARE	20180625	07/18/2018	MAINTENANCE	602-49450-404	20.99
DACOTAH PAPER CO	27725	07/16/2018	MAINTENANCE	602-49450-404	16.26
DACOTAH PAPER CO	27726	07/16/2018	MAINTENANCE	602-49450-404	9.70
WINDOM AUTO VALU	#3400540 5-25-18	07/17/2018	MAINTENANCE	602-49450-405	15.00
RUNNINGS SUPPLY, INC	#71920 6-24-18	07/17/2018	MAINTENANCE	602-49450-408	29.96
SCHWALBACH HARDWARE	20180625	07/18/2018	MAINTENANCE	602-49450-408	17.99
TYLER TECHNOLOGIES, INC	025-229225	07/17/2018	ANNUAL SUBSCRIPTION	602-49450-444	2,064.45
BOND TRUST SERVICE CORP	20180613	06/19/2018	BOND PAYMENT- 2011A ADM	602-49450-480	475.00
				Activity 49450 - Sewer Total:	22,490.77

Activity: 49980 - Debt Service

BOND TRUST SERVICE CORP	20180613	06/19/2018	BOND PAYMENT- 2011A PROJ	602-49980-611	31,377.50
BOND TRUST SERVICE CORP	20180613	06/19/2018	BOND PAYMENT- 2017A SEW	602-49980-611	8,555.00
BOND TRUST SERVICE CORP	20180613	06/19/2018	BOND PAYMENT- 2012A PROJ	602-49980-611	736.80
BOND TRUST SERVICE CORP	20180613	06/19/2018	BOND PAYMENT- 2013A GEN	602-49980-611	9,059.38
BOND TRUST SERVICE CORP	20180613	06/19/2018	BOND PAYMENT- 2012A PROJ	602-49980-611	364.80
BOND TRUST SERVICE CORP	20180613	06/19/2018	BOND PAYMENT- 2017C SEW	602-49980-720	1,608.81
				Activity 49980 - Debt Service Total:	51,702.29
				Fund 602 - SEWER Total:	74,193.06

Fund: 604 - ELECTRIC

BORDER STATES	915653924	07/16/2018	INVENTORY	604-14200	515.48
RUNNINGS SUPPLY, INC	#71920 6-24-18	07/17/2018	MAINTENANCE	604-16300	6.75
SCHWALBACH HARDWARE	20180625	07/18/2018	MAINTENANCE	604-16300	21.17
LEGACY POWER LINE INC	3060	07/18/2018	NEW CIRCUIT HWY 60	604-16300	4,587.00
LEGACY POWER LINE INC	3060	07/18/2018	NEW CIRCUIT HWY 60	604-16300	3,000.00
ENGBARTH DIRECTIONAL DRI	3643	07/08/2018	NEW CONSTRUCTION	604-16300	2,100.00
RESCO	709085-00	07/25/2018	NEW CIRCUIT 6	604-16300	4,846.80
SCHWALBACH HARDWARE	20180625	07/18/2018	MAINTENANCE	604-16400	8,959.19
MN REVENUE	20180718	07/18/2018	SALES TAX - JUNE 2018	604-20202	53.32
DES MOINES VALLEY HEALTH	20170713	07/13/2018	REFUND-UTIL PREPAY FOR SA	604-22000	222.20
JEANNETTE MORRISON	20180713	07/13/2018	REFUND - BALANCE OF UTILIT	604-22000	42.25

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
JOHN T JUNGEN	20180713	07/13/2018	REFUND - UTILITY PREPAYME	604-22000	300.00
DESTINY BRISTOW & DEREK K	20180713	07/13/2018	REFUND - UTILITY PREPAYME	604-22000	300.00
DIANE HOHBACH	20180713	07/13/2018	REFUND - UTILITY PREPAYME	604-22000	300.00
CARMELO BURGOS	20180713	07/13/2018	REFUND - BALANCE OF UTILIT	604-22000	61.25
BRENNAN HOLMEN	20180713	07/13/2018	REFUND - UTILITY PREPAYME	604-22000	300.00
ALFREDO & JULIETA IRACHETA	20180713	07/13/2018	REFUND-BALANCE OF UTIL PR	604-22000	24.30
GREG SMITH	20180713	07/13/2018	REFUND - UTILITY PREPAYME	604-22000	300.00
OCTAVIO BECERRA	20180716	07/16/2018	REFUND - BALANCE OF UTILIT	604-22000	51.00
ROBERT LANGLAND	20180716	07/16/2018	REFUND - BALANCE OF UTILIT	604-22000	166.93
VANESSA SMITH	20180716	07/16/2018	REFUND - UTILITY PREPAYME	604-22000	300.00
TRAVIS TEWES	20180716	07/16/2018	REFUND - UTILITY PREPAYME	604-22000	300.00
NICHOLE HAYES	20180716	07/16/2018	REFUND - UTILITY PREPAYME	604-22000	300.00
NICHOLAS KING	20180716	07/16/2018	REFUND - UTILITY PREPAYME	604-22000	300.00
TELESFORO A TEMA CORONA	20180716	07/16/2018	REFUND - UTILITY PREPAYME	604-22000	300.00
KYLA MEDINA	20180716	07/16/2018	REFUND - BALANCE OF UTILIT	604-22000	131.09
LOUISE PETERSON	20180716	07/16/2018	REFUND - BALANCE OF UTILIT	604-22000	47.93
LOIS JORDAN	20180716	07/16/2018	REFUND - UTILITY PREPAYME	604-22000	300.00
PETER & HOLLY HANSON	20180718	07/18/2018	REFUND - UTILITY PREPAYME	604-22000	300.00
					28,436.66

Activity: 49550 - Electric

US BANK	20180520	07/17/2018	CR CARD- #8263 AMAZON SU	604-49550-200	55.98
US BANK	20180520	07/17/2018	CR CARD- #8263 - AMAZON S	604-49550-200	91.00
US BANK	20180520	07/17/2018	CR CARD- #8263 CREDIT - AM	604-49550-200	-76.16
WEX BANK	54885322	07/18/2018	FUEL - ELECTRIC	604-49550-212	926.95
RUNNINGS SUPPLY, INC	#71920 6-24-18	07/17/2018	MAINTENANCE	604-49550-217	29.99
US BANK	20180520	07/17/2018	CR CARD- #8263 FRANKS SHO	604-49550-218	151.30
JOANNE NELSON	5696-8	07/25/2018	SERVICE	604-49550-218	75.00
BORDER STATES	915673309	07/16/2018	UNIFORMS	604-49550-218	296.88
BORDER STATES	915682748	07/24/2018	UNIFORMS	604-49550-218	48.00
BORDER STATES	915692199	07/24/2018	UNIFORMS	604-49550-218	47.44
BORDER STATES	915712519	07/24/2018	UNIFORMS	604-49550-218	105.88
RUNNINGS SUPPLY, INC	#71920 6-24-18	07/17/2018	MAINTENANCE	604-49550-241	302.27
SCHWALBACH HARDWARE	20180625	07/18/2018	MAINTENANCE	604-49550-241	25.97
STAPLES OIL CO	107783	07/17/2018	FUEL	604-49550-262	17,307.00
CMP - CENTRAL MUNICIPAL P	6355	07/16/2018	TRANSMISSION	604-49550-263	137,068.32
CMP - CENTRAL MUNICIPAL P	6355	07/16/2018	ENERGY	604-49550-263	93,633.52
DEPARTMENT OF ENERGY	BFP8000800618	07/16/2018	POWER COST	604-49550-263	85,699.17
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	604-49550-321	130.30
GOPHER STATE ONE CALL	8060819	07/08/2018	LOCATES	604-49550-321	34.09
INNOVATIVE SYSTEMS LLC	38210	07/10/2018	POSTAGE	604-49550-322	229.84
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	604-49550-326	186.03
INNOVATIVE SYSTEMS LLC	37916	07/05/2018	BILLING SYSTEM SOFTWARE S	604-49550-326	223.90
INNOVATIVE SYSTEMS LLC	37943	07/08/2018	BILLIN G SYSTEM MAINTENAN	604-49550-326	1,521.00
INNOVATIVE SYSTEMS LLC	38210	07/10/2018	PROCESSING	604-49550-326	192.72
STEVE NASBY	20180711	07/17/2018	EXPENSE - CMPAS MONTHLY	604-49550-331	72.49
US BANK	20180520	07/17/2018	CR CARD- #8263 CREDIT - AM	604-49550-333	-7.42
STEVE NASBY	20180725	07/25/2018	EXPENSE -SKILL PATH TRAININ	604-49550-334	23.00
INNOVATIVE SYSTEMS LLC	38210	07/10/2018	INSERTS	604-49550-350	64.21
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	604-49550-381	112.11
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	604-49550-382	23.23
HOMETOWN SANITATION SER	0000292158	07/08/2018	GARBAGE SERVICE - ELECTRIC	604-49550-384	84.75
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	604-49550-385	47.10
SCHWALBACH HARDWARE	20180625	07/18/2018	MAINTENANCE	604-49550-402	62.95
US BANK	20180520	07/17/2018	CR CARD- #8263 CENEX LP	604-49550-404	25.65
SCHWALBACH HARDWARE	20180625	07/18/2018	MAINTENANCE	604-49550-404	215.73
US BANK	20180520	07/17/2018	CR CARD- #8263 ADVANCED	604-49550-405	106.52
RAGE INC - CAMPUS CLEANER	07-010423	07/10/2018	SERVICE - POWER PLANT	604-49550-406	34.17
BRAD BUSSA	20180718	07/18/2018	CLEANING	604-49550-406	184.60
RUNNINGS SUPPLY, INC	#71920 6-24-18	07/17/2018	MAINTENANCE	604-49550-408	283.32
US BANK	20180520	07/17/2018	CR CARD- #8263 NORTHERN	604-49550-408	138.43

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SCHWALBACH HARDWARE	20180625	07/18/2018	MAINTENANCE	604-49550-408	86.41
RESCO	721380-00	07/25/2018	MAINTENANCE	604-49550-408	15.80
DAKOTA SUPPLY GROUP	D993759	07/08/2018	MAINTENANCE	604-49550-408	45.00
RUNNINGS SUPPLY, INC	#71920 6-24-18	07/17/2018	MAINTENANCE	604-49550-409	21.65
SCHWALBACH HARDWARE	20180625	07/18/2018	MAINTENANCE	604-49550-409	44.32
TYLER TECHNOLOGIES, INC	025-229225	07/17/2018	ANNUAL SUBSCRIPTION	604-49550-444	2,064.45
RETROFIT RECYCLING, INC	0098929-IN	07/25/2018	CONSERVATION	604-49550-450	1,053.82
CMP - CENTRAL MUNICIPAL P	6355	07/16/2018	ENERGY / TRANSMISSION	604-49550-450	2,501.13
MN REVENUE	20180718	07/18/2018	SALES TAX - JUNE 2018	604-49550-460	76.85

Activity 49550 - Electric Total: 345,006.66

Fund 604 - ELECTRIC Total: 374,123.32

Fund: 609 - LIQUOR STORE

MN REVENUE	20180718	07/18/2018	SALES TAX - JUNE 2018	609-20202	16,897.00
					16,897.00

Activity: 49751 - Liquor Store

US BANK	20180520	07/17/2018	CR CARD- #8263 AMAZON OF	609-49751-200	39.99
SHI INTERNATIONAL CORP	808429711	07/10/2018	SUPPLIES	609-49751-200	70.00
SCHWALBACH HARDWARE	20180625	07/18/2018	MAINTENANCE	609-49751-211	7.99
US BANK	20180520	07/17/2018	CR CARD- #8263 DOLLAR GE	609-49751-217	10.42
SCHWALBACH HARDWARE	20180625	07/18/2018	MAINTENANCE	609-49751-217	4.99
AH HERMEL COMPANY	718397	07/05/2018	MERCHANDISE	609-49751-217	137.01
JOHNSON BROS.	1042497	07/05/2018	MECHANDISE	609-49751-251	5,543.88
JOHNSON BROS.	1048671	07/08/2018	MERCHANDISE	609-49751-251	1,174.45
JOHNSON BROS.	1048674	07/08/2018	MERCHANDISE	609-49751-251	350.42
SOUTHERN GLAZER'S OF MN	1702702	07/08/2018	MERCHANDISE	609-49751-251	974.33
SOUTHERN GLAZER'S OF MN	1702703	07/08/2018	MERCHANDISE	609-49751-251	89.91
PHILLIPS WINE & SPIRITS	2380285	07/05/2018	MERCHANDISE	609-49751-251	3,369.40
PHILLIPS WINE & SPIRITS	2384439A	07/11/2018	MERCHANDISE	609-49751-251	622.00
SOUTHERN GLAZER'S OF MN	5031515	07/08/2018	MERCHANDISE	609-49751-251	3,125.23
SOUTHERN GLAZER'S OF MN	5031516	07/08/2018	MERCHANDIS	609-49751-251	4,912.42
SOUTHERN GLAZER'S OF MN	5032071	07/17/2018	MERCHANDISE	609-49751-251	504.00
JOHNSON BROS.	688629	07/17/2018	CREDIT MERCHANDISE	609-49751-251	-124.40
BEVERAGE WHOLESALERS	013512	07/16/2018	MERCHANDISE	609-49751-252	12,109.42
BEVERAGE WHOLESALERS	014682	07/24/2018	MERCHANDISE	609-49751-252	9,595.98
JOHNSON BROS.	1042499	07/05/2018	MERCHANDISE	609-49751-252	45.98
JOHNSON BROS.	1048673	07/08/2018	MERCHANDISE	609-49751-252	98.40
JOHNSON BROS.	1048676	07/08/2018	MERCHANDISE	609-49751-252	68.97
ARTISAN BEER COMPANY	3272607	07/05/2018	MERCHANDISE	609-49751-252	157.50
DOLL DISTRIBUTING, LLC	479444	07/16/2018	MERCHANDISE	609-49751-252	13,844.90
DOLL DISTRIBUTING, LLC	483964	07/24/2018	MERCHANDISE	609-49751-252	4,430.45
VINOCOPIA, INC	0209661-IN	07/05/2018	MERCHANDISE	609-49751-253	440.00
JOHNSON BROS.	1042498	07/05/2018	MERCHANDISE	609-49751-253	1,261.97
JOHNSON BROS.	1048670	07/08/2018	MERCHANDISE	609-49751-253	198.60
JOHNSON BROS.	1048672	07/08/2018	MERCHANDISE	609-49751-253	298.50
JOHNSON BROS.	1048675	07/08/2018	MERCHANDISE	609-49751-253	520.82
PAUSTIS WINE COMPANY	16116	07/05/2018	MERCHANDISE	609-49751-253	805.00
CROW RIVER WINERY	18073	07/16/2018	MERCHANDISE	609-49751-253	1,116.54
PHILLIPS WINE & SPIRITS	2380286	07/05/2018	MERCHANDISE	609-49751-253	97.35
PHILLIPS WINE & SPIRITS	2384440	07/08/2018	MERCHANDISE	609-49751-253	104.00
JOHNSON BROS.	688630	07/17/2018	CREDIT - MERCHANDISE	609-49751-253	-2.67
JOHNSON BROS.	689328	07/17/2018	CREDIT - MERCHANDISE	609-49751-253	-2.30
BEVERAGE WHOLESALERS	014682	07/24/2018	MERCHANDISE	609-49751-254	47.00
JOHNSON BROS.	1042498	07/05/2018	MERCHANDISE	609-49751-254	123.50
JOHNSON BROS.	1048675	07/08/2018	MERCHANDISE	609-49751-254	32.00
PHILLIPS WINE & SPIRITS	2384440	07/08/2018	MERCHANDISE	609-49751-254	388.00
PBC - PEPSI BEVERAGES COM	46272861	07/05/2018	MERCHANDISE	609-49751-254	256.54
AH HERMEL COMPANY	718397	07/05/2018	MERCHANDISE	609-49751-254	124.82
AH HERMEL COMPANY	718930	07/05/2018	MERCHANDISE	609-49751-254	28.02
AH HERMEL COMPANY	718397	07/05/2018	MERCHANDISE	609-49751-256	170.68

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ARCTIC GLACIER U.S.A. INC	1947818520	07/08/2018	MERCHANDISE	609-49751-261	99.00
ARCTIC GLACIER U.S.A. INC	1947818700	07/10/2018	MERCHANDISE	609-49751-261	35.79
ARCTIC GLACIER U.S.A. INC	1948818318	07/05/2018	MERCHANDISE	609-49751-261	203.34
AH HERMEL COMPANY	718397	07/05/2018	MERCHANDISE	609-49751-261	47.18
BEVERAGE WHOLESALERS	014682	07/24/2018	MERCHANDISE	609-49751-265	100.00
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	609-49751-321	101.97
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	609-49751-326	650.72
VINOCOPIA, INC	0209661-IN	07/05/2018	MERCHANDISE	609-49751-333	2.50
JOHNSON BROS.	1042497	07/05/2018	MERCHANDISE	609-49751-333	130.48
JOHNSON BROS.	1042498	07/05/2018	MERCHANDISE	609-49751-333	67.85
JOHNSON BROS.	1048670	07/08/2018	MERCHANDISE	609-49751-333	5.22
JOHNSON BROS.	1048671	07/08/2018	MERCHANDISE	609-49751-333	13.92
JOHNSON BROS.	1048672	07/08/2018	MERCHANDISE	609-49751-333	12.18
JOHNSON BROS.	1048674	07/08/2018	MERCHANDISE	609-49751-333	3.48
JOHNSON BROS.	1048675	07/08/2018	MERCHANDISE	609-49751-333	31.32
PAUSTIS WINE COMPANY	16116	07/05/2018	MERCHANDISE	609-49751-333	12.50
SOUTHERN GLAZER'S OF MN	1702702	07/08/2018	MERCHANDISE	609-49751-333	16.92
SOUTHERN GLAZER'S OF MN	1702703	07/08/2018	MERCHANDISE	609-49751-333	2.05
ARCTIC GLACIER U.S.A. INC	1947818520	07/08/2018	MERCHANDISE	609-49751-333	1.00
ARCTIC GLACIER U.S.A. INC	1947818700	07/10/2018	MERCHANDISE	609-49751-333	1.00
PHILLIPS WINE & SPIRITS	2380285	07/05/2018	MERCHANDISE	609-49751-333	54.51
PHILLIPS WINE & SPIRITS	2380286	07/05/2018	MERCHANDISE	609-49751-333	3.48
PHILLIPS WINE & SPIRITS	2384439A	07/11/2018	MERCHANDISE	609-49751-333	8.70
PHILLIPS WINE & SPIRITS	2384440	07/08/2018	MERCHANDISE	609-49751-333	20.88
SOUTHERN GLAZER'S OF MN	5031515	07/08/2018	MERCHANDISE	609-49751-333	54.83
SOUTHERN GLAZER'S OF MN	5031516	07/08/2018	MERCHANDISE	609-49751-333	102.50
SOUTHERN GLAZER'S OF MN	5032071	07/17/2018	MERCHANDISE	609-49751-333	20.50
JOHNSON BROS.	688629	07/17/2018	CREDIT MERCHANDISE	609-49751-333	-1.74
JOHNSON BROS.	688630	07/17/2018	CREDIT - MERCHANDISE	609-49751-333	-0.15
AH HERMEL COMPANY	718397	07/05/2018	MERCHANDISE	609-49751-333	4.95
STEVE NASBY	20180725	07/25/2018	EXPENSE -SKILL PATH TRAININ	609-49751-334	23.00
CITIZEN PUBLISHING CO	20180630	07/05/2018	ADVERTISING	609-49751-340	840.00
LINCOLN MARKETING MN	49752	07/17/2018	ADVERTISING RIVER BEND LIQ	609-49751-340	499.00
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	609-49751-381	1,126.00
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	609-49751-382	18.96
MN ENERGY RESOURCES	20180712A	07/17/2018	HEATING SERVICE #05073141	609-49751-383	82.82
HOMETOWN SANITATION SER	0000292156	07/10/2018	GARBAGE SERVICE - RIVER BE	609-49751-384	139.00
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	609-49751-385	35.27
MN MUNICIPAL BEVERAGE AS	20180725	07/25/2018	ANNUAL DUES JULY 2018 - JUL	609-49751-433	1,700.00
TYLER TECHNOLOGIES, INC	025-229225	07/17/2018	ANNUAL SUBSCRIPTION	609-49751-444	2,064.45
US BANK	20180520	07/17/2018	CR CARD- #8263 LEWIS DRUG	609-49751-480	7.47
SCHWALBACH HARDWARE	20180625	07/18/2018	MAINTENANCE	609-49751-480	9.99
Activity 49751 - Liquor Store Total:					75,524.85
Fund 609 - LIQUOR STORE Total:					92,421.85

Fund: 614 - TELECOM

LEGACY POWER LINE INC	3060	07/18/2018	NEW CIRCUIT HWY 60	614-16300	1,017.50
CALIX	1357827	07/10/2018	CORE UPGRADE	614-16400	21,165.32
CALIX	1359924	07/10/2018	CORE UPGRADE	614-16400	4,524.40
POWER & TEL	6452253-00	07/05/2018	CORE UPGRADE	614-16400	299.74
POWER & TEL	6452253-01	07/05/2018	INVENTORY - CORE UPGRADE	614-16400	1,130.47
MN REVENUE	20180718	07/18/2018	SALES TAX - JUNE 2018	614-20202	45.79
28,183.22					

Activity: 49870 - Telecom

US BANK	20180520	07/17/2018	CR CARD- #8263 AMAZON SU	614-49870-200	4.99
RAGE INC - CAMPUS CLEANER	07-010426	07/09/2018	SERVICE - WINDOM NET	614-49870-211	21.33
WEX BANK	54885322	07/18/2018	FUEL - TELECOM	614-49870-212	186.15
CNA SURETY	#70902631 6-8-18	06/08/2018	SERVICE #70902631	614-49870-217	250.00
AMAZON CAPITAL SERVICES, I	1M6Q-YKL9-CK7F	07/18/2018	#A2Q0YJ8ZLN2YT OPERATI	614-49870-217	60.66
TRI-STATE POWER SOLUTIONS	1912999020926	07/25/2018	MAINTENANCE	614-49870-227	177.60

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
US BANK	20180520	07/17/2018	CR CARD- #8263 FIBERSTORE	614-49870-227	90.00
US BANK	20180520	07/17/2018	CR CARD- #8263 AMAZON M	614-49870-227	32.94
SCHWALBACH HARDWARE	20180625	07/18/2018	MAINTENANCE	614-49870-227	0.48
RUNNINGS SUPPLY, INC	#71920 6-24-18	07/17/2018	MAINTENANCE	614-49870-241	21.99
US BANK	20180520	07/17/2018	CR CARD- #8263 AMAZON TR	614-49870-308	69.85
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	614-49870-321	407.25
GOPHER STATE ONE CALL	8060819	07/08/2018	LOCATES	614-49870-321	34.09
INNOVATIVE SYSTEMS LLC	38210	07/10/2018	POSTAGE	614-49870-322	229.84
INNOVATIVE SYSTEMS LLC	37916	07/05/2018	BILLING SYSTEM SOFTWARE S	614-49870-326	1,846.10
INNOVATIVE SYSTEMS LLC	37943	07/08/2018	BILLIN G SYSTEM MAINTENAN	614-49870-326	875.00
INNOVATIVE SYSTEMS LLC	37943	07/08/2018	BILLIN G SYSTEM MAINTENAN	614-49870-326	1,521.00
INNOVATIVE SYSTEMS LLC	38117	07/10/2018	ACS QUARTERLY	614-49870-326	900.00
INNOVATIVE SYSTEMS LLC	38210	07/10/2018	PROCESSING	614-49870-326	192.72
ICONECTIV	L-10001258	07/18/2018	#L-201353 SERVICE	614-49870-326	10.37
ICONECTIV	L-10016981	07/18/2018	#L-201353 SERVICE	614-49870-326	63.52
US BANK	20180520	07/17/2018	CR CARD- #8263 CHIPOTLE -	614-49870-334	10.57
STEVE NASBY	20180725	07/25/2018	EXPENSE -SKILL PATH TRAININ	614-49870-334	23.00
WINDOM AREA SCHOOLS	1992	07/25/2018	VIDEOBOARD SPONSOR	614-49870-340	1,250.00
INNOVATIVE SYSTEMS LLC	38210	07/10/2018	INSERTS	614-49870-350	64.21
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	614-49870-381	2,380.70
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	614-49870-382	18.78
MN ENERGY RESOURCES	20180710A	07/18/2018	HEATING #0507509833-00001	614-49870-383	19.94
HOMETOWN SANITATION SER	0000292159	07/10/2018	GARBAGE SERVICE - TELECOM	614-49870-384	73.92
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	614-49870-385	34.77
US BANK	20180520	07/17/2018	CR CARD- #8263 AMAZON M	614-49870-404	36.52
US BANK	20180520	07/17/2018	CR CARD- #8263 MENARDS	614-49870-404	168.69
CENTURY LINK	463833	07/17/2018	DIRECTORY LISTINGS	614-49870-441	158.07
CONSOLIDATED COMMUNICA	#1160904 7-1-18	07/18/2018	10 GB TRANSPORT - CONNEC	614-49870-442	2,950.00
MLB NETWORK	105536	07/25/2018	SUBSCRIBER	614-49870-442	855.40
TEGNA	1425-1131	07/25/2018	SUBSCRIBER	614-49870-442	6,369.30
NEXSTAR BROADCASTING GR	1561-1140	07/25/2018	SUBSCRIBER	614-49870-442	6,243.45
CBS TELEVISION STATIONS	20180630	07/24/2018	SUBSCRIBER	614-49870-442	5,459.40
INDEPENDENT COMMUNIATI	20180630	07/24/2018	SUBSCRIBER	614-49870-442	3,801.00
FOX TELEVISION STATIONS, IN	408-1029	07/24/2018	SUBSCRIBER	614-49870-442	4,549.50
TOWER DISTRIBUTION COMP	690635	07/25/2018	SUBSCRIBER	614-49870-442	567.84
UNITED COMMUNICATIONS C	KEYC-TV #12 6-30-18	07/25/2018	SUBSCRIBER	614-49870-442	6,066.00
FOX SPORTS	050393	07/24/2018	SUBSCRIBER	614-49870-442	16,598.40
BTN - BIG TEN NETWORK	053169	07/24/2018	SUBSCRIBER	614-49870-442	3,567.20
UNIVERSAL SERVICE ADMIN C	UBDI0000987832	07/25/2018	499A CONTRIBUTION #UBDIO	614-49870-443	1,377.13
TYLER TECHNOLOGIES, INC	025-229225	07/17/2018	ANNUAL SUBSCRIPTION	614-49870-444	2,064.45
CONSOLIDATED CALL CENTER	11549	07/10/2018	DA/OPERATOR ASSISTANCE - J	614-49870-445	138.97
ONVOY, LLC dba INTELIGUENT	180702008508	07/18/2018	SS7 7/2/18 - 8/1/18	614-49870-445	1,286.95
CONSOLIDATED COMMUNICA	#1160904 7-1-18	07/18/2018	10 GB TRANSPORT	614-49870-447	5,987.50
US BANK	20180520	07/17/2018	CR CARD- #8263 AMAZON DA	614-49870-447	59.99
US BANK	20180520	07/17/2018	CR CARD- #8263 DREAMHOS	614-49870-447	139.00
MANKATO NETWORKS, LLC	388226	07/18/2018	SERVICE	614-49870-447	200.00
COGENT COMMUNICATIONS,	CITYOFWI00001 7-1-18	07/18/2018	1 GB INTERNET CONN AT 511	614-49870-447	1,750.00
JEREMY ROLFES	20180718	07/18/2018	EXPENSE - INTERNET MAY-JU	614-49870-448	57.94
ONVOY, LLC dba INTELIGUENT	180702009035	07/18/2018	SWITCHING SERVICES 7/1/18	614-49870-451	2,880.75
MN REVENUE	20180718	07/18/2018	SALES TAX - JUNE 2018	614-49870-460	5.06
NATIONAL CABLE TV COOP	SI-585764	07/25/2018	SUPPLIES FOR SMBS	614-49870-480	182.05
				Activity 49870 - Telecom Total:	84,392.33
Activity: 49980 - Debt Service					
BOND TRUST SERVICE CORP	20180613	06/19/2018	BOND PAYMENT- 2017B GO E	614-49980-611	12,825.00
				Activity 49980 - Debt Service Total:	12,825.00
				Fund 614 - TELECOM Total:	125,400.55
Fund: 615 - ARENA					
Activity: 49850 - Arena					
US BANK	20180520	07/17/2018	CR CARD- #8263 SHOPKO	615-49850-200	47.97

Expense Approval Report

Payment Dates: 07/13/2018 - 07/31/2018

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WINDOM AUTO VALU	#3400540 5-25-18	07/17/2018	MAINTENANCE	615-49850-211	8.49
ADVANCE AUTO PARTS	330255	07/17/2018	MAINTENANCE	615-49850-211	29.90
HEARTLAND PAPER COMPANY	497970-0	07/17/2018	SUPPLIES	615-49850-211	164.23
US BANK	20180520	07/17/2018	CR CARD- #8263 COUNTRY P	615-49850-212	128.00
WEX BANK	54885322	07/18/2018	FUEL - ARENA	615-49850-212	182.07
RUNNINGS SUPPLY, INC	#71920 6-24-18	07/17/2018	MAINTENANCE	615-49850-217	737.10
SCHWALBACH HARDWARE	20180625	07/18/2018	MAINTENANCE	615-49850-241	9.94
ATLANTIC COCA-COLA	396021	07/17/2018	MERCHANDISE	615-49850-260	59.32
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	615-49850-321	124.00
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	615-49850-326	358.00
STEVE NASBY	20180725	07/25/2018	EXPENSE -SKILL PATH TRAININ	615-49850-334	23.00
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	615-49850-381	1,966.97
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	615-49850-382	128.07
MN ENERGY RESOURCES	20180713	07/25/2018	HEATING #0504094426-00001	615-49850-383	129.02
HOMETOWN SANITATION SER	0000292160	07/17/2018	GARBAGE SERVICE - ARENA	615-49850-384	130.88
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	615-49850-385	100.91
RUNNINGS SUPPLY, INC	#71920 6-24-18	07/17/2018	MAINTENANCE	615-49850-405	22.33
WINDOM AUTO VALU	#3400540 5-25-18	07/17/2018	MAINTENANCE	615-49850-406	28.10
RUNNINGS SUPPLY, INC	#71920 6-24-18	07/17/2018	MAINTENANCE	615-49850-406	59.96
SCHWALBACH HARDWARE	20180625	07/18/2018	MAINTENANCE	615-49850-409	18.48
MINNESOTA ICE, LLC	20180718	07/18/2018	ICE ARENA -ICE SYSTEM REPL	615-49850-439	463,125.00
WEX BANK	54885322	07/18/2018	FUEL - FEES	615-49850-480	406.34
				Activity 49850 - Arena Total:	467,988.08
				Fund 615 - ARENA Total:	467,988.08

Fund: 617 - M/P CENTER

SECR REV FUND/CITY OF WD	20180727	07/27/2018	PETTY CASH - COMM CENTER	617-10200	1,300.00
WAYNE LUTTERMAN CONSTR	20180503	07/18/2018	OUTDOOR EVENT AREA	617-16200	19,888.40
CITY OF WINDOM	20180712	07/17/2018	BUILDING PERMIT APPLICATI	617-16200	457.25
MN REVENUE	20180718	07/18/2018	SALES TAX - JUNE 2018	617-20202	82.51
					21,728.16

Activity: 49860 - M/P Center

US BANK	20180520	07/17/2018	CR CARD- #8263 AMAZON SU	617-49860-217	84.38
US BANK	20180520	07/17/2018	CR CARD- #8263 RUNNINGS S	617-49860-217	28.85
US BANK	20180520	07/17/2018	CR CARD- #8263 RUNNINGS S	617-49860-217	64.06
US BANK	20180520	07/17/2018	CR CARD- #8263 HY VEE SUP	617-49860-254	75.62
US BANK	20180520	07/17/2018	CR CARD- #8263	617-49860-254	62.57
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	617-49860-321	112.67
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	617-49860-326	403.33
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	617-49860-381	1,784.18
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	617-49860-382	65.26
MN ENERGY RESOURCES	20180712	07/17/2018	HEATING SERVICE #05037415	617-49860-383	99.03
HOMETOWN SANITATION SER	0000292161	07/08/2018	GARBAGE SERVICE - COMM C	617-49860-384	103.03
ELECTRIC FUND	20180724	07/24/2018	MONTHLY UTILITY & TELECO	617-49860-385	130.22
US BANK	20180520	07/17/2018	CR CARD- #8263 AMAZON PR	617-49860-406	249.99
US BANK	20180520	07/17/2018	CR CARD- #8263 RUNNINGS	617-49860-406	23.50
US BANK	20180520	07/17/2018	CR CARD- #8263 CENEX REPA	617-49860-409	7.43
US BANK	20180520	07/17/2018	CR CARD- #8263 AMAZON RE	617-49860-409	58.79
US BANK	20180520	07/17/2018	CR CARD- #8263 SCHWALBAC	617-49860-409	38.39
MN REVENUE	20180718	07/18/2018	SALES TAX - JUNE 2018	617-49860-460	206.49
				Activity 49860 - M/P Center Total:	3,597.79
				Fund 617 - M/P CENTER Total:	25,325.95

Fund: 700 - PAYROLL

Internal Revenue Service-Payr	INV0001405	07/06/2018	Federal Tax Withholding	700-21701	10,550.64
Internal Revenue Service-Payr	INV0001415	07/20/2018	Federal Tax Withholding	700-21701	11,013.15
MN Department of Revenue -	INV0001404	07/06/2018	State Withholding	700-21702	5,257.81
MN Department of Revenue -	INV0001414	07/20/2018	State Withholding	700-21702	5,307.92
Internal Revenue Service-Payr	INV0001406	07/06/2018	Social Security	700-21703	13,671.76
Internal Revenue Service-Payr	INV0001416	07/20/2018	Social Security	700-21703	13,507.88
MN Pera	INV0001398	07/06/2018	PERA	700-21704	13,797.55

Expense Approval Report

Payment Dates: 07/13/2018 - 07/31/2018

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MN Pera	INV0001399	07/06/2018	PERA	700-21704	5,882.78
MN Pera	INV0001400	07/06/2018	PERA	700-21704	791.18
MN Pera	INV0001407	07/20/2018	PERA	700-21704	13,740.63
MN Pera	INV0001408	07/20/2018	PERA	700-21704	6,458.82
MN Pera	INV0001409	07/20/2018	PERA	700-21704	864.04
MN Pera	INV0001410	07/20/2018	PERA	700-21704	85.00
MN State Deferred	INV0001401	07/06/2018	Deferred Compensation	700-21705	5,319.11
MN State Deferred	INV0001402	07/06/2018	Deferred Roth	700-21705	535.00
MN State Deferred	INV0001411	07/20/2018	Deferred Compensation	700-21705	5,319.11
MN State Deferred	INV0001412	07/20/2018	Deferred Roth	700-21705	535.00
LOCAL UNION #949	20180725	07/25/2018	UNION DUES - JULY 2018	700-21707	1,840.44
LAW ENFORCEMENT LABOR S	20180724	07/24/2018	POLICE UNION DUES - JULY 20	700-21708	343.00
Internal Revenue Service-Payr	INV0001403	07/06/2018	Medicare Withholding	700-21711	3,865.40
Internal Revenue Service-Payr	INV0001413	07/20/2018	Medicare Withholding	700-21711	3,851.16
SELECTACCOUNT	38732905	07/17/2018	FLEX SPENDING	700-21712	1.76
SELECTACCOUNT	38741807	07/25/2018	FLEX SPENDING	700-21712	296.60
AFLAC	454945	07/17/2018	INSURANCE - JULY 2018 - AFT	700-21715	204.00
AFLAC	454945	07/17/2018	INSURANCE - JULY 2018 - PRE	700-21716	492.28
MN BENEFIT ASSOCIATION	2018-0032998	07/17/2018	INSURANCE - 8/1/18 - PRE TA	700-21717	4.84
MN BENEFIT ASSOCIATION	2018-0032998	07/17/2018	INSURANCE - 8/1/18 - AFTER	700-21719	109.17
MII LIFE	20180712	07/17/2018	VEBA - JULY 2018	700-21720	7,200.00
					<u>130,846.03</u>
				Fund 700 - PAYROLL Total:	130,846.03
				Grand Total:	1,553,572.37

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL	33,812.78
211 - LIBRARY	1,529.09
225 - AIRPORT	18,635.44
230 - POOL	7,454.27
235 - AMBULANCE	6,641.95
250 - EDA GENERAL	1,077.51
252 - EDA SCDP	3,977.16
254 - NORTH IND PARK	1,340.00
301 - 2003 IMPROVEMENT BOND	1,347.50
302 - 4TH AVENUE IMPROVEMENT	712.25
303 - 2007 STREET IMPROVEMENT	3,575.00
305 - 2009 STREET IMPROVEMENT	7,906.73
306 - 2013 STREET IMPROVEMENT	25,256.26
307 - 2017 STREET PROJECT	46,659.26
401 - GENERAL CAPITAL PROJECTS	10,733.45
402 - CAPITAL PROJECT - ESF	37,356.34
406 - PIR	2,160.25
601 - WATER	53,098.29
602 - SEWER	74,193.06
604 - ELECTRIC	374,123.32
609 - LIQUOR STORE	92,421.85
614 - TELECOM	125,400.55
615 - ARENA	467,988.08
617 - M/P CENTER	25,325.95
700 - PAYROLL	130,846.03
Grand Total:	1,553,572.37

Account Summary

Account Number	Account Name	Payment Amount
100-20191	Unapplied Cash	418.84
100-20202	Sales Tax Payable	27,693.73
100-22000	Prepayments	-42,000.00
100-34403	Spring Clean-up	5,410.00
100-34780	Park Fees	215.00
100-41110-304	Legal Fees	1,395.00
100-41110-350	Printing & Design	471.10
100-41110-434	Employee Appreciation	1,224.60
100-41110-480	Other Miscellaneous	7,002.00
100-41310-217	Other Operating Supplie	158.70
100-41310-308	Training & Registrations	334.10
100-41310-321	Telephone	128.05
100-41310-326	Data Processing	304.30
100-41310-331	Travel Expense	171.13
100-41310-334	Meals/Lodging	54.91
100-41310-444	License Fees	3,440.75
100-41310-480	Other Miscellaneous	4.26
100-41910-212	Motor Fuels	78.35
100-41910-304	Legal Fees	720.00
100-41910-321	Telephone	99.46
100-41910-334	Meals/Lodging	23.00
100-41910-443	Intergovernmental Fees	1,059.59
100-41940-381	Electric Utility	468.10
100-41940-382	Water Utility	56.53
100-41940-383	Gas Utility	48.01
100-41940-384	Refuse Disposal	85.04
100-41940-385	Sewer Utility	115.30
100-41940-406	Repairs & Maint - Groun	263.05

Account Summary

Account Number	Account Name	Payment Amount
100-42120-200	Office Supplies	7.59
100-42120-212	Motor Fuels	1,431.33
100-42120-304	Legal Fees	3,957.50
100-42120-321	Telephone	135.87
100-42120-322	Postage	11.09
100-42120-326	Data Processing	873.90
100-42120-334	Meals/Lodging	652.67
100-42120-405	Repairs & Maint - Vehicl	128.23
100-42120-412	Rentals - Building	1,900.00
100-42120-480	Other Miscellaneous	629.00
100-42220-212	Motor Fuels	93.83
100-42220-215	Materials & Equipment	191.81
100-42220-321	Telephone	60.40
100-42220-323	Radio Units	158.50
100-42220-326	Data Processing	10.02
100-42220-381	Electric Utility	226.49
100-42220-382	Water Utility	14.18
100-42220-383	Gas Utility	39.04
100-42220-384	Refuse Disposal	41.99
100-42220-385	Sewer Utility	30.56
100-42220-404	Repairs & Maint - M&E	60.95
100-42220-405	Repairs & Maint - Vehicl	517.23
100-42220-406	Repairs & Maint - Groun	26.97
100-42500-381	Electric Utility	30.94
100-43100-211	Cleaning Supplies	31.99
100-43100-212	Motor Fuels	1,264.73
100-43100-214	Pest Control	46.75
100-43100-217	Other Operating Supplie	184.97
100-43100-225	Landscaping Materials	13.41
100-43100-241	Small Tools	7.99
100-43100-321	Telephone	45.45
100-43100-334	Meals/Lodging	23.00
100-43100-381	Electric Utility	2,054.00
100-43100-382	Water Utility	19.49
100-43100-383	Gas Utility	60.10
100-43100-384	Refuse Disposal	84.73
100-43100-385	Sewer Utility	40.34
100-43100-401	Repairs & Maint - Buildi	10.99
100-43100-402	Repairs & Maint - Struct	1,000.00
100-43100-404	Repairs & Maint - M&E	113.99
100-43100-405	Repairs & Maint - Vehicl	568.98
100-43100-406	Repairs & Maint - Groun	12.98
100-43210-307	Management Fees	168.00
100-43210-384	Refuse Disposal	2,670.00
100-45120-215	Materials & Equipment	360.07
100-45120-217	Other Operating Supplie	500.00
100-45202-211	Cleaning Supplies	12.99
100-45202-212	Motor Fuels	231.70
100-45202-216	Chemicals and Chemical	14.98
100-45202-217	Other Operating Supplie	3.98
100-45202-241	Small Tools	259.95
100-45202-326	Data Processing	466.67
100-45202-381	Electric Utility	809.72
100-45202-382	Water Utility	149.81
100-45202-384	Refuse Disposal	340.75
100-45202-385	Sewer Utility	118.37
100-45202-404	Repairs & Maint - M&E	1,078.27
100-45202-405	Repairs & Maint - Vehicl	321.72

Account Summary

Account Number	Account Name	Payment Amount
100-45202-406	Repairs & Maint - Groun	45.43
100-45202-409	Repairs & Maint - Utilitie	3.49
211-45501-200	Office Supplies	109.96
211-45501-321	Telephone	29.26
211-45501-326	Data Processing	203.33
211-45501-334	Meals/Lodging	31.91
211-45501-381	Electric Utility	356.19
211-45501-382	Water Utility	19.28
211-45501-385	Sewer Utility	39.74
211-45501-402	Repairs & Maint - Struct	174.67
211-45501-433	Dues & Subscriptions	155.84
211-45501-435	Books and Pamphlets	408.91
225-45127-321	Telephone	26.54
225-45127-406	Repairs & Maint - Groun	1,573.50
225-49950-500	Capital Outlay	17,035.40
230-34721	Pool Instruction	660.00
230-45124-200	Office Supplies	50.33
230-45124-211	Cleaning Supplies	7.98
230-45124-216	Chemicals and Chemical	829.97
230-45124-217	Other Operating Supplie	167.53
230-45124-260	Concessions	889.20
230-45124-321	Telephone	64.72
230-45124-381	Electric Utility	1,031.97
230-45124-382	Water Utility	1,182.06
230-45124-384	Refuse Disposal	84.83
230-45124-402	Repairs & Maint - Struct	1,008.21
230-45124-404	Repairs & Maint - M&E	70.98
230-45124-409	Repairs & Maint - Utilitie	854.49
230-45124-460	Miscellaneous Taxes	552.00
235-42153-212	Motor Fuels	2,556.23
235-42153-217	Other Operating Supplie	471.77
235-42153-321	Telephone	160.95
235-42153-334	Meals/Lodging	209.70
235-42153-381	Electric Utility	150.99
235-42153-382	Water Utility	9.45
235-42153-383	Gas Utility	26.03
235-42153-384	Refuse Disposal	28.00
235-42153-385	Sewer Utility	20.37
235-42153-404	Repairs & Maint - M&E	16.96
235-42153-405	Repairs & Maint - Vehicl	723.50
235-42153-460	Miscellaneous Taxes	2,268.00
250-46520-301	Auditing & Consulting Se	240.00
250-46520-304	Legal Fees	240.00
250-46520-308	Training & Registrations	69.00
250-46520-321	Telephone	355.22
250-46520-334	Meals/Lodging	23.00
250-46520-350	Printing & Design	79.50
250-46520-381	Electric Utility	46.70
250-46520-438	Meeting Expense	24.09
252-46520-491	Payments to Other Orga	3,977.16
254-46520-406	Repairs & Maint - Groun	455.00
254-49980-611	Bond Interest	885.00
301-47000-480	Other Miscellaneous	237.50
301-49980-611	Bond Interest	1,110.00
302-49980-611	Bond Interest	712.25
303-49980-611	Bond Interest	3,575.00
305-39202	Contribution from Enter	-3,035.49
305-47000-480	Other Miscellaneous	475.00

Account Summary

Account Number	Account Name	Payment Amount
305-49980-611	Bond Interest	10,467.22
306-49980-611	Bond Interest	25,256.26
307-41000-500	Capital Outlay	2,561.76
307-49980-611	Bond Interest	44,097.50
401-49950-439	Special Projects	7,968.00
401-49950-500	Capital Outlay - Office	2,765.45
402-49950-500	Capital Outlay	10,000.00
402-49980-612	Other Interest	27,356.34
406-49980-611	Bond Interest	2,160.25
601-14200	Inventory	267.58
601-16400	Machinery & Equipment	5,671.25
601-49400-212	Motor Fuels	451.68
601-49400-216	Chemicals and Chemical	2,832.34
601-49400-241	Small Tools	23.94
601-49400-310	Lab Testing	1,144.80
601-49400-321	Telephone	83.88
601-49400-322	Postage	229.84
601-49400-326	Data Processing	1,540.72
601-49400-334	Meals/Lodging	23.00
601-49400-350	Printing & Design	64.22
601-49400-381	Electric Utility	5,256.97
601-49400-382	Water Utility	16.87
601-49400-383	Gas Utility	497.43
601-49400-384	Refuse Disposal	85.04
601-49400-385	Sewer Utility	32.59
601-49400-386	Landfill	1,110.73
601-49400-404	Repairs & Maint - M&E	188.14
601-49400-405	Repairs & Maint - Vehicl	43.96
601-49400-408	Repairs & Maint - Distrib	3,980.06
601-49400-433	Dues & Subscriptions	250.00
601-49400-444	License Fees	2,064.45
601-49400-480	Other Miscellaneous	297.47
601-49980-611	Bond Interest	25,514.65
601-49980-720	Transfers - Debt Service	1,426.68
602-49450-212	Motor Fuels	439.57
602-49450-216	Chemicals and Chemical	1,010.50
602-49450-241	Small Tools	193.98
602-49450-310	Lab Testing	939.60
602-49450-321	Telephone	205.58
602-49450-322	Postage	294.11
602-49450-326	Data Processing	1,540.72
602-49450-350	Printing & Design	64.21
602-49450-381	Electric Utility	14,260.60
602-49450-382	Water Utility	480.42
602-49450-383	Gas Utility	99.29
602-49450-404	Repairs & Maint - M&E	359.79
602-49450-405	Repairs & Maint - Vehicl	15.00
602-49450-408	Repairs & Maint - Distrib	47.95
602-49450-444	License Fees	2,064.45
602-49450-480	Other Miscellaneous	475.00
602-49980-611	Bond Interest	50,093.48
602-49980-720	Transfers - Debt Service	1,608.81
604-14200	Inventory	515.48
604-16300	Improvements Other Th	14,561.72
604-16400	Machinery & Equipment	8,959.19
604-20202	Sales Tax Payable	53.32
604-22000	Prepayments	4,346.95
604-49550-200	Office Supplies	70.82

Account Summary

Account Number	Account Name	Payment Amount
604-49550-212	Motor Fuels	926.95
604-49550-217	Other Operating Supplie	29.99
604-49550-218	Uniforms	724.50
604-49550-241	Small Tools	328.24
604-49550-262	Merchandise for Resale -	17,307.00
604-49550-263	Merchandise for Resale -	316,401.01
604-49550-321	Telephone	164.39
604-49550-322	Postage	229.84
604-49550-326	Data Processing	2,123.65
604-49550-331	Travel Expense	72.49
604-49550-333	Freight and Express	-7.42
604-49550-334	Meals/Lodging	23.00
604-49550-350	Printing & Design	64.21
604-49550-381	Electric Utility	112.11
604-49550-382	Water Utility	23.23
604-49550-384	Refuse Disposal	84.75
604-49550-385	Sewer Utility	47.10
604-49550-402	Repairs & Maint - Struct	62.95
604-49550-404	Repairs & Maint - M&E	241.38
604-49550-405	Repairs & Maint - Vehicl	106.52
604-49550-406	Repairs & Maint - Groun	218.77
604-49550-408	Repairs & Maint - Distrib	568.96
604-49550-409	Repairs & Maint - Utilitie	65.97
604-49550-444	License Fees	2,064.45
604-49550-450	Conservation	3,554.95
604-49550-460	Miscellaneous Taxes	76.85
609-20202	Sales Tax Payable	16,897.00
609-49751-200	Office Supplies	109.99
609-49751-211	Cleaning Supplies	7.99
609-49751-217	Other Operating Supplie	152.42
609-49751-251	Liquor	20,541.64
609-49751-252	Beer	40,351.60
609-49751-253	Wine	4,837.81
609-49751-254	Soft Drinks & Mix	999.88
609-49751-256	Tobacco Products	170.68
609-49751-261	Other Merchandise	385.31
609-49751-265	Merchandise Returned f	100.00
609-49751-321	Telephone	101.97
609-49751-326	Data Processing	650.72
609-49751-333	Freight and Express	568.88
609-49751-334	Meals/Lodging	23.00
609-49751-340	Advertising & Promotion	1,339.00
609-49751-381	Electric Utility	1,126.00
609-49751-382	Water Utility	18.96
609-49751-383	Gas Utility	82.82
609-49751-384	Refuse Disposal	139.00
609-49751-385	Sewer Utility	35.27
609-49751-433	Dues & Subscriptions	1,700.00
609-49751-444	License Fees	2,064.45
609-49751-480	Other Miscellaneous	17.46
614-16300	Improvements Other Th	1,017.50
614-16400	Machinery & Equipment	27,119.93
614-20202	Sales Tax Payable	45.79
614-49870-200	Office Supplies	4.99
614-49870-211	Cleaning Supplies	21.33
614-49870-212	Motor Fuels	186.15
614-49870-217	Other Operating Supplie	310.66
614-49870-227	Utility System Maint Sup	301.02

Account Summary

Account Number	Account Name	Payment Amount
614-49870-241	Small Tools	21.99
614-49870-308	Training & Registrations	69.85
614-49870-321	Telephone	441.34
614-49870-322	Postage	229.84
614-49870-326	Data Processing	5,408.71
614-49870-334	Meals/Lodging	33.57
614-49870-340	Advertising & Promotion	1,250.00
614-49870-350	Printing & Design	64.21
614-49870-381	Electric Utility	2,380.70
614-49870-382	Water Utility	18.78
614-49870-383	Gas Utility	19.94
614-49870-384	Refuse Disposal	73.92
614-49870-385	Sewer Utility	34.77
614-49870-404	Repairs & Maint - M&E	205.21
614-49870-441	Transmission Fees	158.07
614-49870-442	Subscriber Fees	57,027.49
614-49870-443	Intergovernmental Fees	1,377.13
614-49870-444	License Fees	2,064.45
614-49870-445	Switch Fees	1,425.92
614-49870-447	Internet Expense	8,136.49
614-49870-448	On-Call Support	57.94
614-49870-451	Call Completion	2,880.75
614-49870-460	Miscellaneous Taxes	5.06
614-49870-480	Other Miscellaneous	182.05
614-49980-611	Bond Interest	12,825.00
615-49850-200	Office Supplies	47.97
615-49850-211	Cleaning Supplies	202.62
615-49850-212	Motor Fuels	310.07
615-49850-217	Other Operating Supplie	737.10
615-49850-241	Small Tools	9.94
615-49850-260	Concessions	59.32
615-49850-321	Telephone	124.00
615-49850-326	Data Processing	358.00
615-49850-334	Meals/Lodging	23.00
615-49850-381	Electric Utility	1,966.97
615-49850-382	Water Utility	128.07
615-49850-383	Gas Utility	129.02
615-49850-384	Refuse Disposal	130.88
615-49850-385	Sewer Utility	100.91
615-49850-405	Repairs & Maint - Vehicl	22.33
615-49850-406	Repairs & Maint - Groun	88.06
615-49850-409	Repairs & Maint - Utilitie	18.48
615-49850-439	Special Projects	463,125.00
615-49850-480	Other Miscellaneous	406.34
617-10200	Petty Cash	1,300.00
617-16200	Buildings	20,345.65
617-20202	Sales Tax Payable	82.51
617-49860-217	Other Operating Supplie	177.29
617-49860-254	Soft Drinks & Mix	138.19
617-49860-321	Telephone	112.67
617-49860-326	Data Processing	403.33
617-49860-381	Electric Utility	1,784.18
617-49860-382	Water Utility	65.26
617-49860-383	Gas Utility	99.03
617-49860-384	Refuse Disposal	103.03
617-49860-385	Sewer Utility	130.22
617-49860-406	Repairs & Maint - Groun	273.49
617-49860-409	Repairs & Maint - Utilitie	104.61

Account Summary

Account Number	Account Name	Payment Amount
617-49860-460	Miscellaneous Taxes	206.49
700-21701	Federal Withholding	21,563.79
700-21702	State Withholding	10,565.73
700-21703	FICA Tax Withholding	27,179.64
700-21704	PERA Contributions	41,620.00
700-21705	Retirement	11,708.22
700-21707	Union Dues	1,840.44
700-21708	PD Union Dues	343.00
700-21711	Medicare Tax Withholdi	7,716.56
700-21712	Flex Account	298.36
700-21715	Individual Insurance-Afla	204.00
700-21716	Individual Insurance-Afla	492.28
700-21717	Individual Insurance-MB	4.84
700-21719	Individual Insurance-MB	109.17
700-21720	VEBA Contributions	7,200.00
	Grand Total:	1,553,572.37

Project Account Summary

Project Account Key	Payment Amount	
None	1,454,027.48	
2011AIntSw	31,377.50	
2011AIntWa	4,483.75	
2011BInt	1,110.00	
2012AIntFund302	712.25	
2012AIntFund303	3,575.00	
2012AIntFund406	212.75	
2012AIntSw	1,101.60	
2012AIntWa	1,393.40	
2013AIntAssessment	10,209.38	
2013AIntStr	15,046.88	
2013AIntSw	9,059.38	
2013AIntWa	10,462.50	
2013BIntEquip	1,947.50	
2013BIntNWIP	885.00	
EmProtect	6,124.96	
Other	1,843.04	
	Grand Total:	1,553,572.37

7-31-18


MINNESOTA LAWFUL GAMBLING
LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: COTTONWOOD COUNTY PHEASANTS FOREVER 0139 Previous Gambling Permit Number: _____

Minnesota Tax ID Number, if any: _____ Federal Employer ID Number (FEIN), if any: 41-1429149

Mailing Address: 290 10th Street

City: Bingham Lake State: MN Zip: 56118 County: COTTONWOOD

Name of Chief Executive Officer (CEO): Ben Bever

Daytime Phone: 507-236-6536 Email: ryannsk@hotmail.com

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

- Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- A current calendar year Certificate of Good Standing**
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division Secretary of State website, phone numbers:
60 Empire Drive, Suite 100 www.sos.state.mn.us
St. Paul, MN 55103 651-296-2803, or toll free 1-877-551-6767
- IRS income tax exemption (501(c)) letter in your organization's name**
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): WINDOM Community Center

Address (do not use P.O. box): 1750 Cottonwood Lake Dr.

City or Township: WINDOM Zip: 56118 County: Cottonwood

Date(s) of activity (for raffles, indicate the date of the drawing): September 15th 2018

Check each type of gambling activity that your organization will conduct:

- Bingo* Paddlewheels* Pull-Tabs* Tipboards*
- Raffle (total value of raffle prizes awarded for the calendar year: \$ 1500)

* **Gambling equipment** for bingo paper, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under **List of Licensees**, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

<p style="text-align: center;">CITY APPROVAL for a gambling premises located within city limits</p> <p>___ The application is acknowledged with no waiting period.</p> <p>___ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).</p> <p>___ The application is denied.</p> <p>Print City Name: <u>Windom Minnesota</u></p> <p>Signature of City Personnel: _____</p> <p>Title: _____ Date: _____</p> <div style="border: 1px solid black; padding: 10px; text-align: center; margin-top: 20px;"> <p>The city or county must sign before submitting application to the Gambling Control Board.</p> </div>	<p style="text-align: center;">COUNTY APPROVAL for a gambling premises located in a township</p> <p>___ The application is acknowledged with no waiting period.</p> <p>___ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.</p> <p>___ The application is denied.</p> <p>Print County Name: _____</p> <p>Signature of County Personnel: _____</p> <p>Title: _____ Date: _____</p> <p>TOWNSHIP (if required by the county) On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>Title: _____ Date: _____</p>
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CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: _____ Date: _____
(Signature must be CEO's signature; designee may not sign)

Print Name: _____

REQUIREMENTS	MAIL APPLICATION AND ATTACHMENTS
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Complete a separate application for:

- all gambling conducted on two or more consecutive days, or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

Mail application with:

___ a copy of your proof of nonprofit status, and

___ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

<p>Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the</p>	<p>application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-</p>	<p>ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.</p>
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This form will be made available in alternative format (i.e. large print, braille) upon request.

First Name	Anna
Middle Name	-
Last Name	Korotkova
Date of Birth	
Federal ID #, FEIN # or SSN #	
MN ID#	
Driver's License Number	
State of Issue	Minnesota
Solicitor's Address	2451 Atrium Way Nashville, Tennessee 37214 United States Map It
Phone	(615) 485-3922
Email	25korotkovaanna@gmail.com
Name of Business/Organization	Southwestern Advantage
Contractor's License	Anna Korotkova (dealer number 11650075)
Address of Business/Organization	2451 Atrium Way Nashville, Tennessee 37214 United States Map It
Business/Organization Phone	

(615) 485-3922

Purpose of Solicitation

I am selling educational tools (books & online) to pay my college tuition

If door-to-door solicitation, indicate area to be solicited:

Residential District

Informed Consent Form

- I have downloaded the above informed consent form and will fax it to the City of Windom or call 507-831-6129 for other options.

Acknowledgement

- I acknowledge and accept that a convenience fee will be added to the license/application fee made via this online form.

Credit Card

Would you like a copy?

- Yes

Name

Anna Korotkova

Order

Product	Qty	Unit Price	Price
Application Fee			
License/Application Fees:: Initial Investigation Fee	1	\$20.00	\$20.00
Total:			\$20.00

I have on 7/31, 2018 collected from applicant \$ 60.00 as prescribed in City Code, TITLE XI BUSINESS REGULATIONS, CHAPTER 114.

Sharon Naylor
City Clerk

Referred to the Police Chief on 7/31/18

Recommendation: Approved Disapproved . If disapproved give reason: _____

08/01/18

Date

Scott Pet

Police Chief

Approved by the City Council on _____, 20____.

BBB Accredited Business Profile

Southwestern Advantage

Menu

Business Information

(615) 391-2801

163 years in business

2451 Atrium Way
Nashville, TN 37214

Additional Phone Numbers

- (888) 602-7867

BBB File Opened: 10/01/1961

Business Started: 01/01/1855

Business Started Locally: 01/01/1855

Business Incorporated: 01/24/2012

Type of Entity

Corporation

Business Management

- Mr. Trey Campbell, Director of Communications

Contact Information

- Mr. Dan Moore, President

Business Category

- Publishers Book
- Sales Organization

- Sales Presentation
- Sales Training

Additional Information

- **INFORMATION FOR STUDENTS & PARENTS:** Students are interviewed and recruited by Southwestern Sales Leaders and local student leaders during the fall and spring. If selected for the program, the students may begin initial training to know what to expect...
- **INFORMATION FOR STUDENTS & PARENTS:** Students are interviewed and recruited by Southwestern Sales Leaders and local student leaders during the fall and spring. If selected for the program, the students may begin initial training to know what to expect, and informal product training. Students, although legally classified as adults, are endorsed into the program by their parents through a parental support letter. The students attend a five-day training course in Nashville that covers business management, product knowledge, sales presentations, success principles, safety and ethics among other things critical to running a successful business. Similar to other direct selling companies students are independent contractors, NOT employees of Southwestern Advantage. After training they are provided a suggested sales area in which to work. They typically live with a host family and 1 to 3 other student representatives of the same gender. Housing is not guaranteed, but students receive training and advice from the company. Housing is part of the set up of their business. Many host families do house year-to-year and consist of both alumni and non-alumni. Students are financially responsible for the lodging, food and travel expenses during the training and summer time. Southwestern Advantage suggests students bring approximately \$500 with them to sales training. The total expenses incurred throughout the summer vary according to the individual, but range from \$1,500 to \$3,000. Students generally pay their expenses from down payments collected from sales of product and remit the rest to the company where it is recorded on their company account to cover the wholesale cost of the products. The most successful student dealers work a rigorous schedule of 72 or more hours a week, Monday through Saturday, typically 8 am to 9 pm. The students talk to families in their homes through cold calls and referrals. Although students work independently during the day, a student leader is close by to mentor, support, answer questions and even follow or be followed to offer advice from his/her previous experience. Student leaders meet with the students each Sunday and someone from Southwestern calls each host home at night to collect stats for inventory and make sure the students returned safely. There are no sales quotas set by Southwestern Advantage, as the representative is an independent contractor. At the end of the summer, students deliver the product to their customers, collect the balances due and return to Nashville to reconcile their accounts. They remit the remaining money, return left over product for full credit, and receive a check for their credit balance. **INFORMATION FOR CUSTOMERS:** By Federal law, customers who purchase Southwestern Advantage products from the student representatives have three days from the date of purchase to cancel their order. Saturday is included by Federal law as a business day. Southwestern Advantage is a third party to the contract between the students and customer and can only act on the student's behalf within the three-day cooling off period. After ordering products, be sure to keep the sales receipt given to you by the student. It is a contract with the student of your intentions to purchase the product. If in the event you do not receive the product you ordered, Southwestern Advantage will guarantee

delivery if you have a valid receipt. Call the Southwestern Advantage Customer Contact Center at 888-551-5901 or e-mail at customercontactcenter@southwestern.com.

Alternate Business Names

- Southwestern

Overview

Southwestern Advantage is a direct seller and publisher of educational and reference products including books, CD-ROMs and a subscription-based website. Southwestern is America's oldest direct selling company, established in 1855 in Nashville, Tennessee. Since 1868, Southwestern has helped college students run their own business to offset their educational expenses. Students from over 300 colleges and universities in North and South America and Europe participate, many earning college credit hours as an internship opportunity.

Between 2,500 and 3,000 students participate in marketing and selling books and software each summer. The student representatives have over 4 million personal interactions with families and customers each summer all over the United States and Canada. When reviewing complaint information as outlined in the "Customer Complaints Summary" below, please take into consideration the company's volume of door-to-door transactions in relation to the number of complaints filed with BBB.

BBB Reason for Ratings

BBB rating is based on 13 factors: **[Get the details about the factors considered.](#)**

<https://www.bbb.org/council/overview-of-bbb-grade>



BBB Reports On

Licensing

Licensing information is provided in the BBB Business Profiles to inform the public about industries that may require professional licensing, bonding, or registration. Better Business Bureau encourages you to check with the appropriate agency to be certain any requirements are currently being met.

Advertising Review

BBB promotes truth in advertising by contacting advertisers whose claims conflict with the BBB Code of Advertising. These claims come to our attention from our internal review of advertising, consumer complaints and competitor challenges. BBB asks advertisers to substantiate their claims, change ads to make offers more clear to consumers, and remove misleading or deceptive statements.

Government Actions

BBB reports on known significant government actions involving the business's marketplace conduct.

Out of Business

BBB reports on a company that is out of business for one year from the date the company closes its doors or ceases to do business.

Misuse of Better Business Bureau Name/Logo

BBB reports on unauthorized use of the Better Business Bureau's name and/or logo for as long as the business continues to use it in any advertising, or for one year after the business ceases any repeated unauthorized uses.

Bankruptcy

BBB reports on a business's bankruptcy as long as the business remains in bankruptcy.

Mail Returned

BBB reports when mail sent to the business was returned by the Postal Service.

BBB Rating Scorecard



Southwestern Advantage
BBB ACCREDITATION SINCE 10/01/1961

A+

[BBB Rating System Overview \(https://www.bbb.org/council/overview-of-bbb-grade\)](https://www.bbb.org/council/overview-of-bbb-grade)

Customer Review Rating:

The BBB Customer Review Rating represents the customer's opinion of the business. The Customer Review Rating percentages are based on the total number of positive, neutral, and negative reviews posted.

60%

39%

[40] Positive Reviews (<https://www.bbb.org/nashville/business-reviews/publishers-book/southwestern-advantage-in-nashville-tn-10392/reviews-and-complaints?section=reviews&reviewtype=positive>)

[1] Neutral Reviews (<https://www.bbb.org/nashville/business-reviews/publishers-book/southwestern-advantage-in-nashville-tn-10392/reviews-and-complaints?section=reviews&reviewtype=neutral>)

[26] Negative Reviews (<https://www.bbb.org/nashville/business-reviews/publishers-book/southwestern-advantage-in-nashville-tn-10392/reviews-and-complaints?section=reviews&reviewtype=negative>)

[67] Total Customer Reviews (<https://www.bbb.org/nashville/business-reviews/publishers-book/southwestern-advantage-in-nashville-tn-10392/reviews-and-complaints?section=reviews>)

[89] Total Customer Complaints (<https://www.bbb.org/nashville/business-reviews/publishers-book/southwestern-advantage-in-nashville-tn-10392/reviews-and-complaints?section=complaints>)

Composite Score:

Southwestern Advantage has received 4.48 out of 5 stars based on 67 Customer Reviews and a BBB Rating of A+.

Comprised of 67% BBB Rating and 33% Customer Review Rating.

The BBB Customer Review Rating represents the customer's opinion of the business. The Customer Review Rating percentages are based on the total number of positive, neutral, and negative reviews posted.

The BBB letter grade represents the BBB's opinion of how the business is likely to interact with its customers. The BBB grade is based on BBB file information about the business. In some cases, a business' grade may be lowered if the BBB does not have sufficient information about the business despite BBB's requests for that information from the business.

The BBB Customer Review Rating plus the BBB Rating is not a guarantee of a business' reliability or performance. BBB recommends that consumers consider a business' BBB Rating and Customer Review Rating in addition to all other available information about the business.

BBB Business Profiles may not be reproduced for sales or promotional purposes.

BBB Business Profiles are provided solely to assist you in exercising your own best judgment. Information in this BBB Business Profile is believed reliable, but not guaranteed as to accuracy.

When considering complaint information, please take into account the company's size and volume of transactions, and understand that the nature of complaints and a firm's responses to them are often more important than the number of complaints.

BBB Business Profiles generally cover a three-year reporting period. BBB Business Profiles are subject to change at any time. If you choose to do business with this business, please let the business know that you contacted BBB for a BBB Business Profile.

As a matter of policy, BBB does not endorse any product, service or business.

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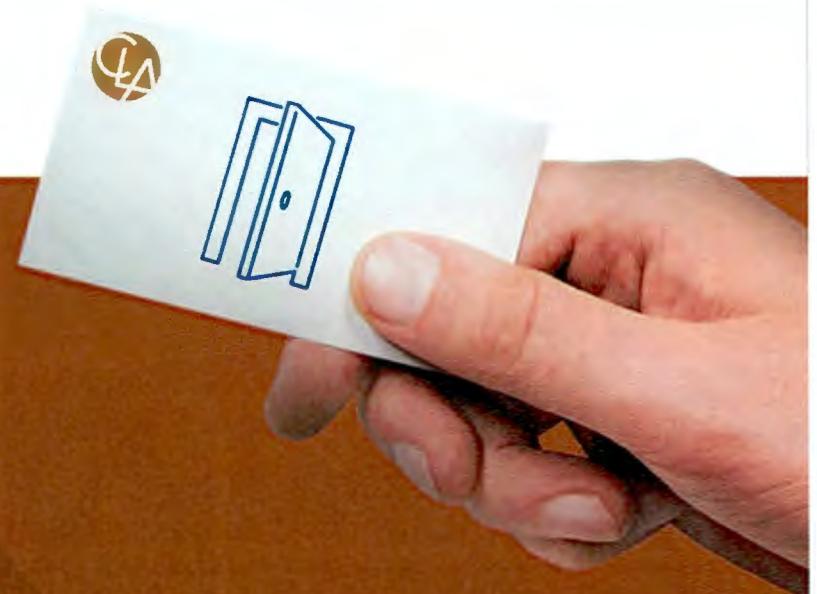
City of Windom, Minnesota

Audit Presentation
Year Ending December 31, 2017

July 18, 2018



cliftonlarsonallen.com



Agenda

- Required Communications
- Audit Results
- Future Changes
- Financial Results

Required Communications

- Audit provides reasonable, but not *absolute* assurance
- Accounting policies
- Other changes
 - Capitalized interest
 - Fire Relief pension measurement date

Required Communications (continued)

- Significant estimates
 - Depreciation lives on capital assets
 - Collectibility of receivables
 - Liability for vacation and sick leave
 - Pension asset / liability
- Telecom Fund financial performance
- No disagreement or difficulties with management

Audit Results

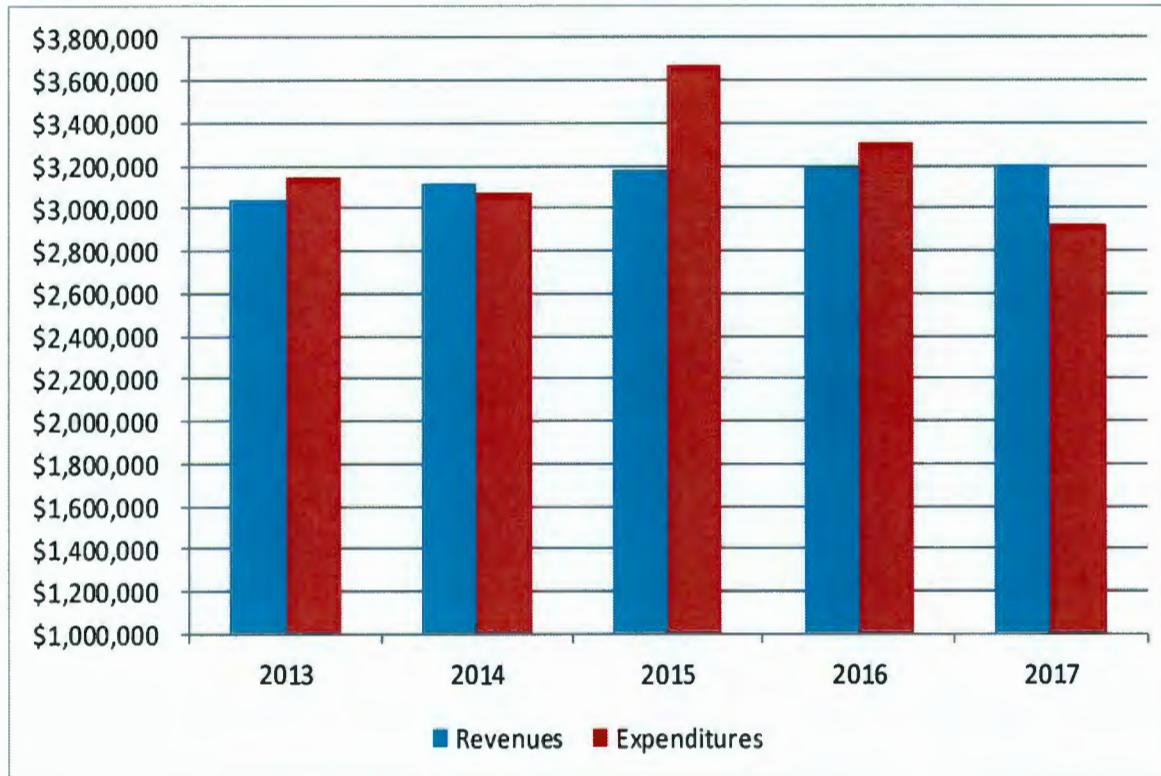
- Financial statements – unmodified opinion
- Internal controls – material weakness for financial statement preparation
- Minnesota legal compliance – no findings

Future Changes

- FY 2018 – OPEB reporting will be similar to pension reporting
- FY 2020 – most leases will be put on the balance sheet

Financial Results

General Fund Revenues & Expenditures



	2013	2014	2015	2016	2017
Revenues	\$ 3,043,631	\$ 3,110,585	\$ 3,175,174	\$ 3,189,657	\$ 3,204,574
Expenditures	3,143,632	3,070,390	3,666,834	3,305,566	2,922,576
Unassigned FB as a % of Expenditures	69.3%	78.7%	63.0%	68.6%	74.3%

Less capital spending in 2017.

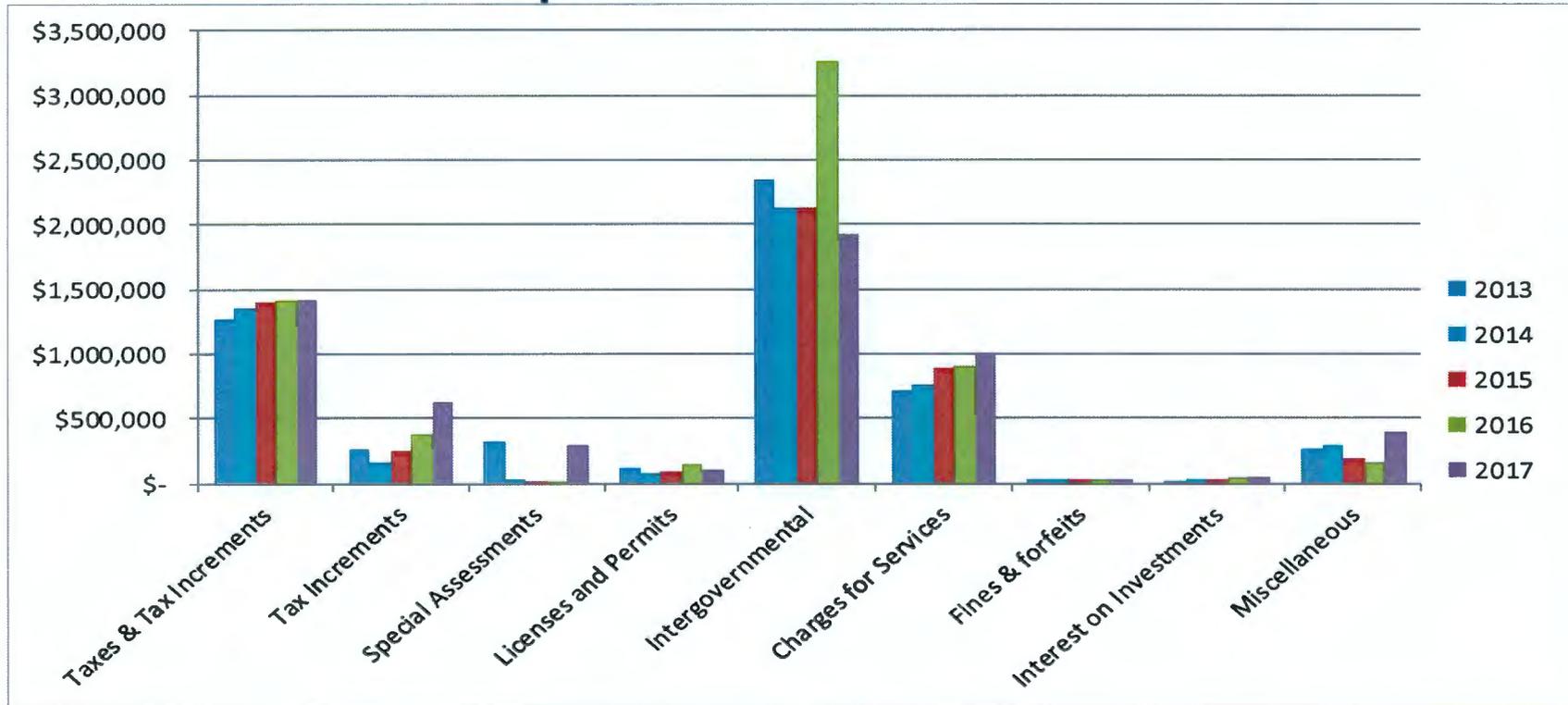
2016 included purchase of motor grader, ambulance and fire truck.

2015 included purchase of new pumper truck.

City's policy is to maintain General Fund unassigned fund balance at minimum of 35% of next year's budgeted expenditures.

Financial Results

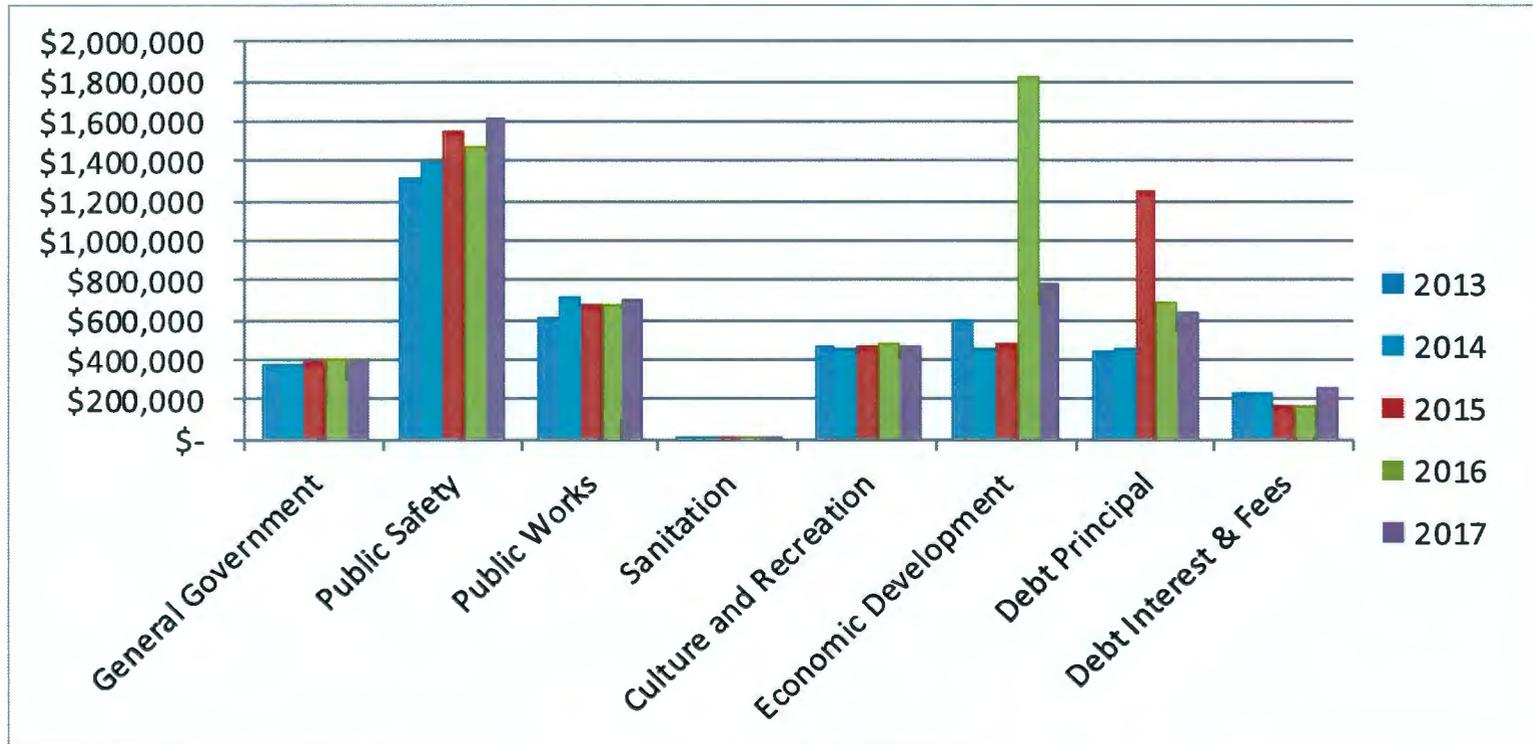
Revenue Components – All Governmental Funds



	2013	2014	2015	2016	2017
Taxes	\$ 1,267,176	\$ 1,355,600	\$ 1,392,483	\$ 1,409,469	\$ 1,416,956
Tax Increments	\$ 268,298	\$ 160,621	\$ 254,905	\$ 377,545	\$ 622,332
Special Assessments	320,733	25,275	10,256	9,281	298,541
Licenses and Permits	115,682	78,961	82,161	143,137	97,006
Intergovernmental	2,350,700	2,126,485	2,132,177	3,261,994	1,923,946
Charges for Services	709,111	761,346	887,114	902,533	993,474
Fines & forfeits	24,090	29,884	31,862	29,681	22,315
Interest on Investments	13,505	25,445	32,190	37,758	48,933
Miscellaneous	265,985	298,253	186,538	155,341	396,492
	\$ 5,335,280	\$ 4,861,870	\$ 5,009,686	\$ 6,326,739	\$ 5,819,995

Financial Results

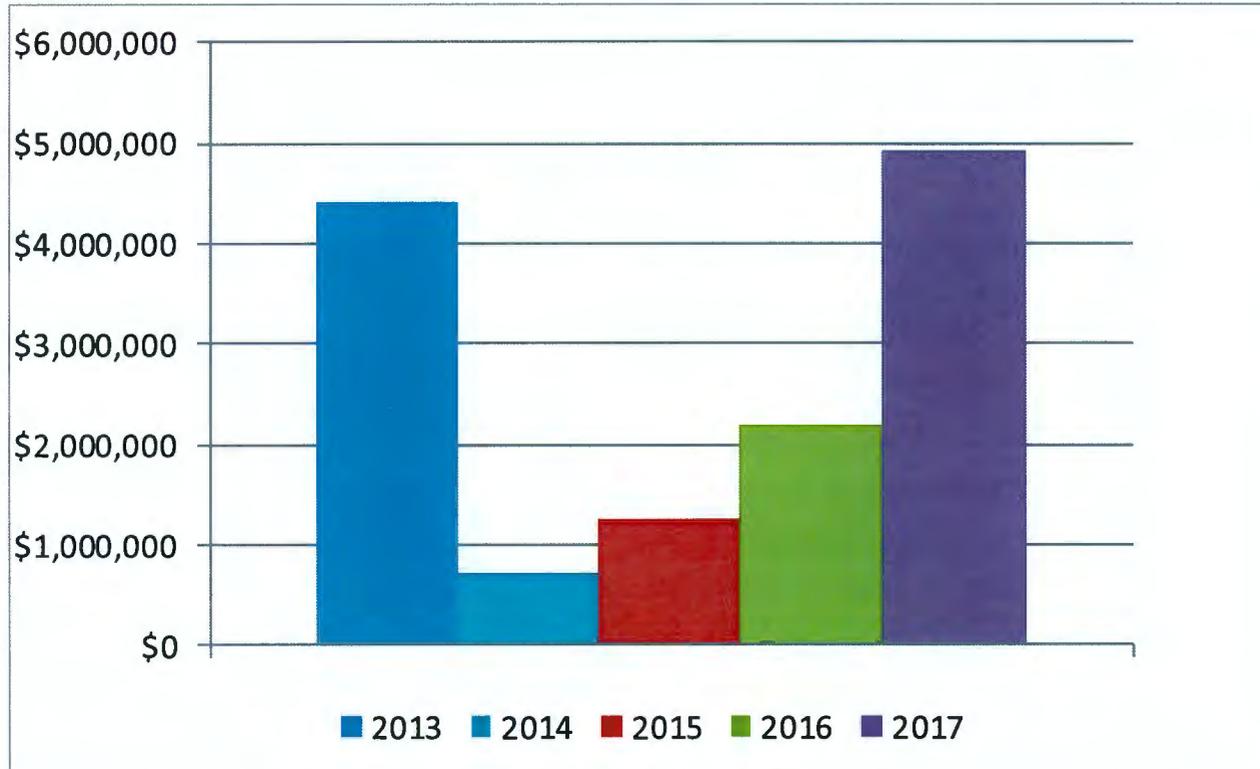
Expenditure Components – All Governmental Funds



	2013	2014	2015	2016	2017
General Government	\$ 374,976	\$ 380,755	\$ 390,919	\$ 404,616	\$ 389,352
Public Safety	1,317,589	1,397,361	1,550,639	1,470,267	1,613,026
Public Works	612,367	719,562	677,673	680,082	709,809
Sanitation	1,961	14,450	18,867	20,472	20,253
Culture and Recreation	466,971	458,370	469,288	489,342	477,584
Economic Development	602,357	462,802	481,806	1,828,588	788,499
Debt Principal	443,558	454,247	1,252,424	697,648	640,682
Debt Interest & Fees	242,304	233,434	172,495	169,961	267,472
Capital Outlay	4,424,486	707,353	1,246,260	2,201,324	4,932,454
	\$ 8,486,569	\$ 4,828,334	\$ 6,260,371	\$ 7,962,300	\$ 9,839,131

Financial Results

Capital Outlay Expenditures– All Governmental Funds



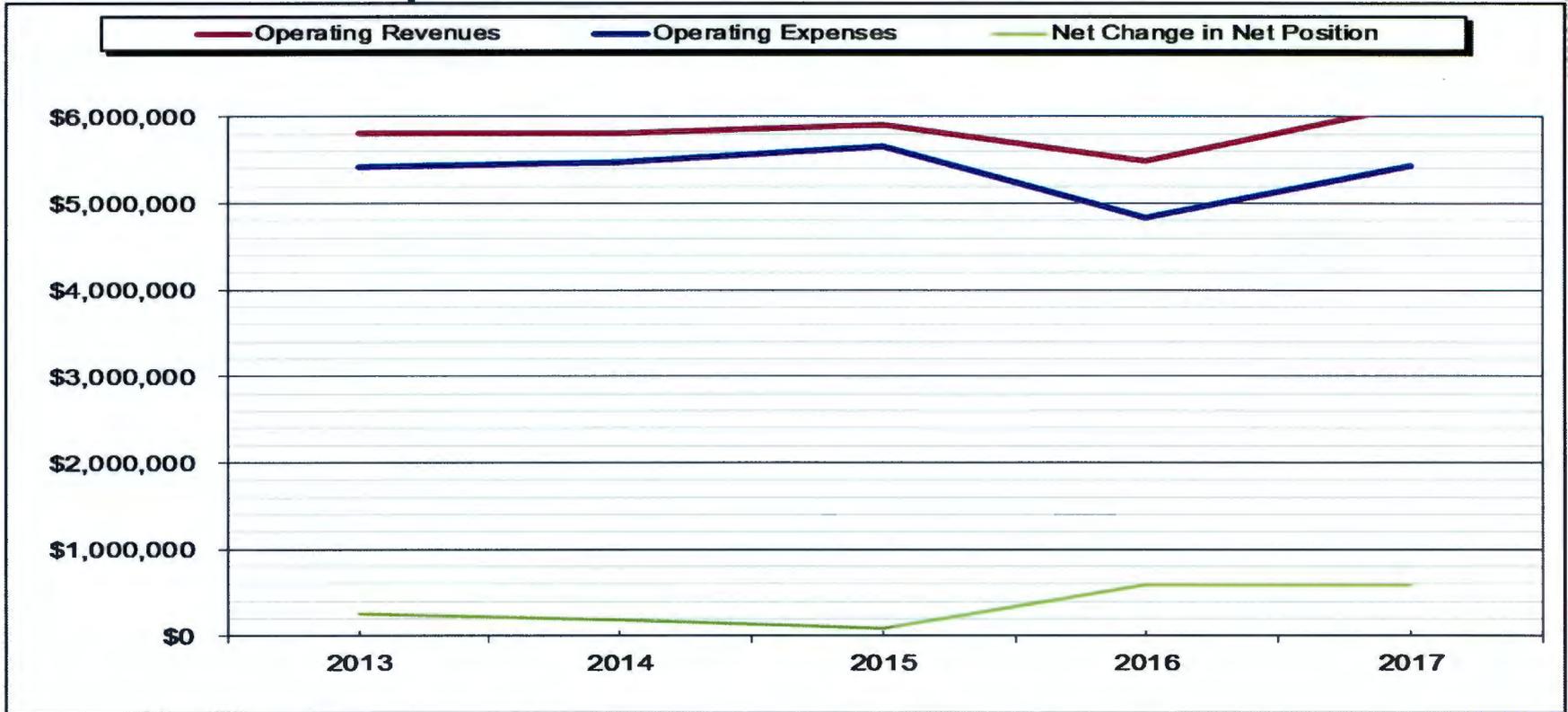
2017 includes expenditures for the 2017 Street Capital Project, EMS facility and ambulance purchase.

2016 includes expenditures for the Emergency Services Facility and 2017 Street Capital Project

2013 includes expenditures for North Windom Industrial Park and also for the 2013 Street Capital Project.

Financial Results

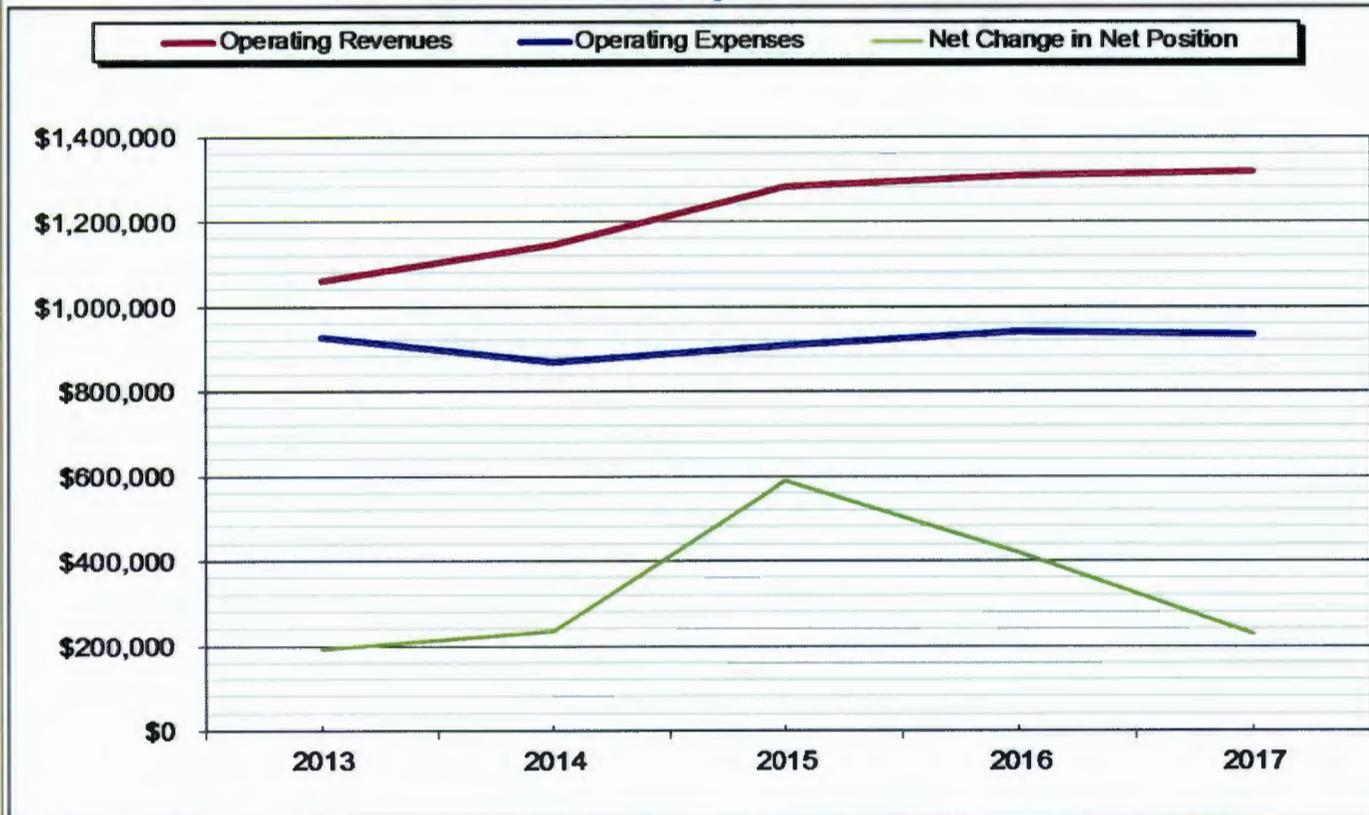
Electric Fund Operations



	2013	2014	2015	2016	2017
Operating Revenues	\$ 5,813,867	\$ 5,814,821	\$ 5,905,526	\$ 5,486,270	\$ 6,135,974
Operating Expenses	5,417,401	5,480,508	5,661,539	4,827,265	5,439,347
Operating Revenue/(Loss)	396,466	334,313	243,987	659,005	696,627
Net Change in Net Position	257,820	188,795	88,612	586,280	590,432
Months Expenses					
in Unrestricted Net Position	13.11	13.64	12.35	15.23	10.42

Financial Results

Water Fund Operations



2017 & 2016 net position is affected by water tower reconstruction

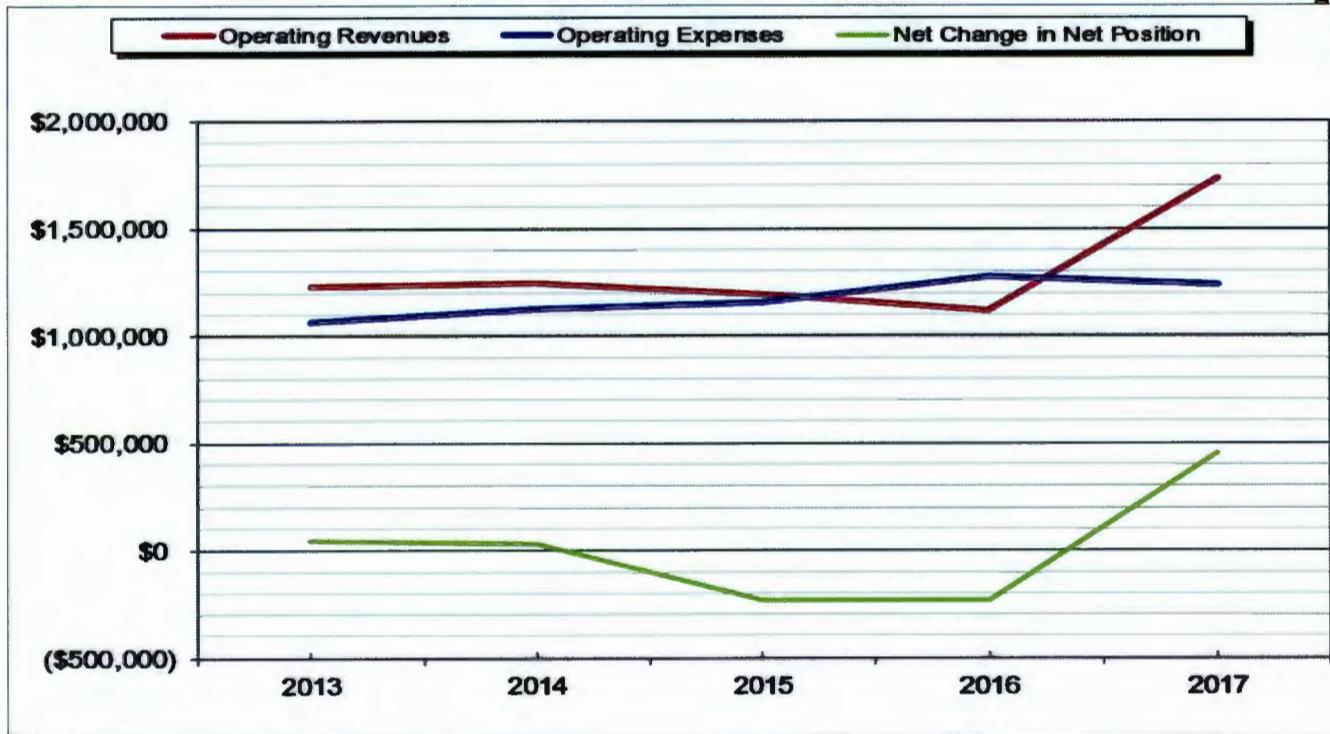
2015 reflects a rate adjustment and increased volume from a large industrial customer.

2013 revenues were affected by change in usage by POET and Red Rock Rural Water.

	2013	2014	2015	2016	2017
Operating Revenues	\$ 1,061,768	\$ 1,145,677	\$ 1,279,949	\$ 1,307,104	\$ 1,316,220
Operating Expenses	928,516	866,938	908,587	940,789	936,412
Operating Revenue/(Loss)	133,252	278,739	371,362	366,315	379,808
Net Change in Net Position	192,292	235,394	588,183	418,187	226,397
Months Expenses					
in Net Position	7.69	9.53	7.88	0.57	3.93

Financial Results

Sewer Fund Operations



	2013	2014	2015	2016	2017
Operating Revenues	\$ 1,233,527	\$ 1,244,950	\$ 1,192,113	\$ 1,118,498	\$ 1,736,770
Operating Expenses	1,067,792	1,126,167	1,154,065	1,275,143	1,240,536
Operating Revenue/(Loss)	165,735	118,783	38,048	(156,645)	496,234
Net Change in Net Position	45,953	30,541	(228,537)	(232,772)	453,857
Months Expenses					
in Net Position	8.13	8.80	5.47	(0.93)	5.27

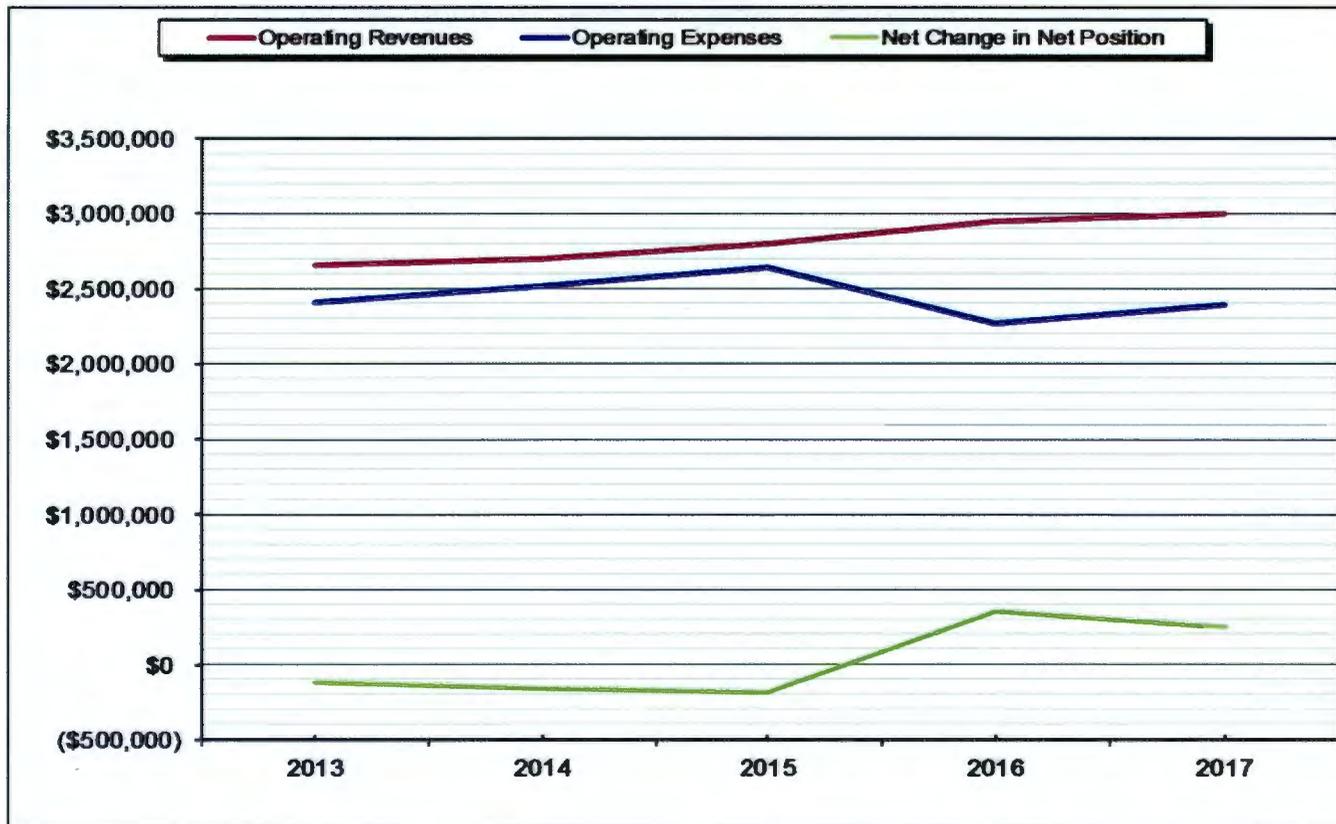
Operating revenues increase in 2017 related to Prime Pork coming on-line and utilizing City wastewater.

Operating expenses increase in 2016 related to startup of new industrial users.

Revenues were affected by closing of PM Windom in 2015.

Financial Results

Telecom Fund Operations



New rate structure implemented starting in 2016.

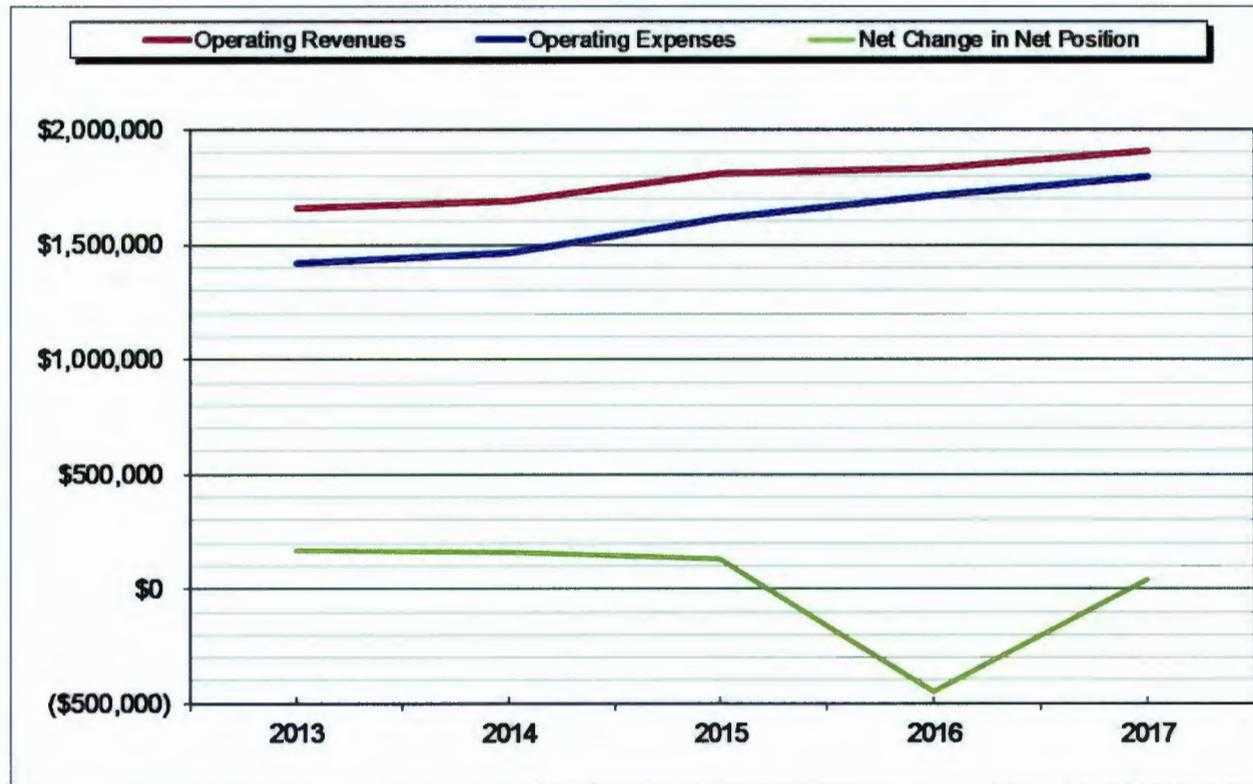
The operations covered capital replacement and debt service in 2017 & 2016.

Significant deficit financial position.

	2013	2014	2015	2016	2017
Operating Revenues	\$ 2,656,719	\$ 2,704,717	\$ 2,801,140	\$ 2,948,491	\$ 2,997,525
Operating Expenses	2,411,776	2,515,903	2,645,201	2,270,233	2,391,839
Operating Revenue/(Loss)	244,943	188,814	155,939	678,258	605,686
Net Change in Net Position	(115,279)	(162,436)	(183,537)	358,385	246,195

Financial Results

Liquor Fund Operations



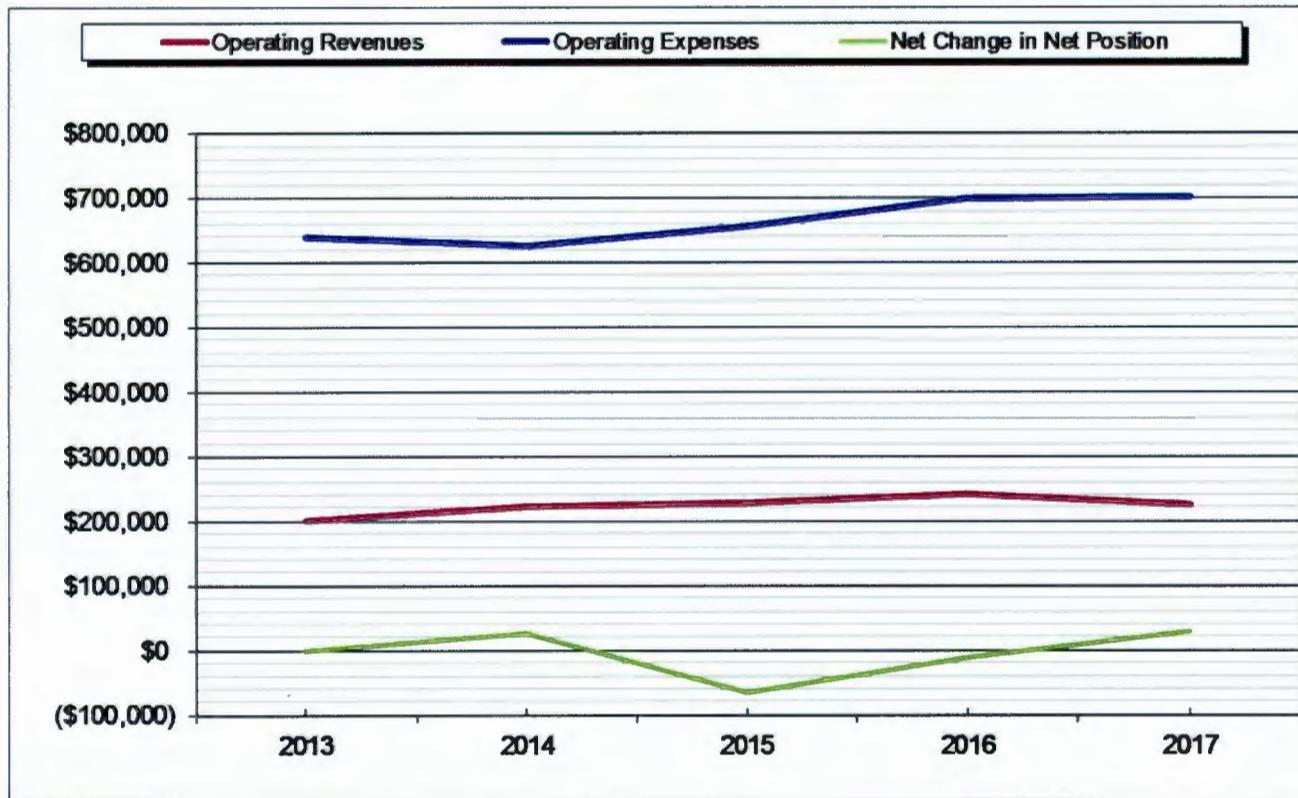
2017 & 2016 margins were also affected by higher PERA contributions.

The decrease in net position in 2016 is due to a one-time transfer of \$500,000 to fund the Emergency Services Facility construction.

	2013	2014	2015	2016	2017
Operating Revenues	\$1,659,134	\$1,686,879	\$1,810,485	\$ 1,835,544	\$ 1,904,997
Operating Expenses	1,418,942	1,462,605	1,615,796	1,712,332	1,796,219
Operating Revenue/(Loss)	240,192	224,274	194,689	123,212	108,778
Operating Margin %	14.5%	13.3%	10.8%	6.7%	5.7%
Net Change in Net Position	169,648	156,890	128,633	(450,511)	41,868

Financial Results

Arena and Multi-purpose Center Operations



Taxes are levied into the funds to help support operations (offsets operating losses).

These operations have no long-term debt.

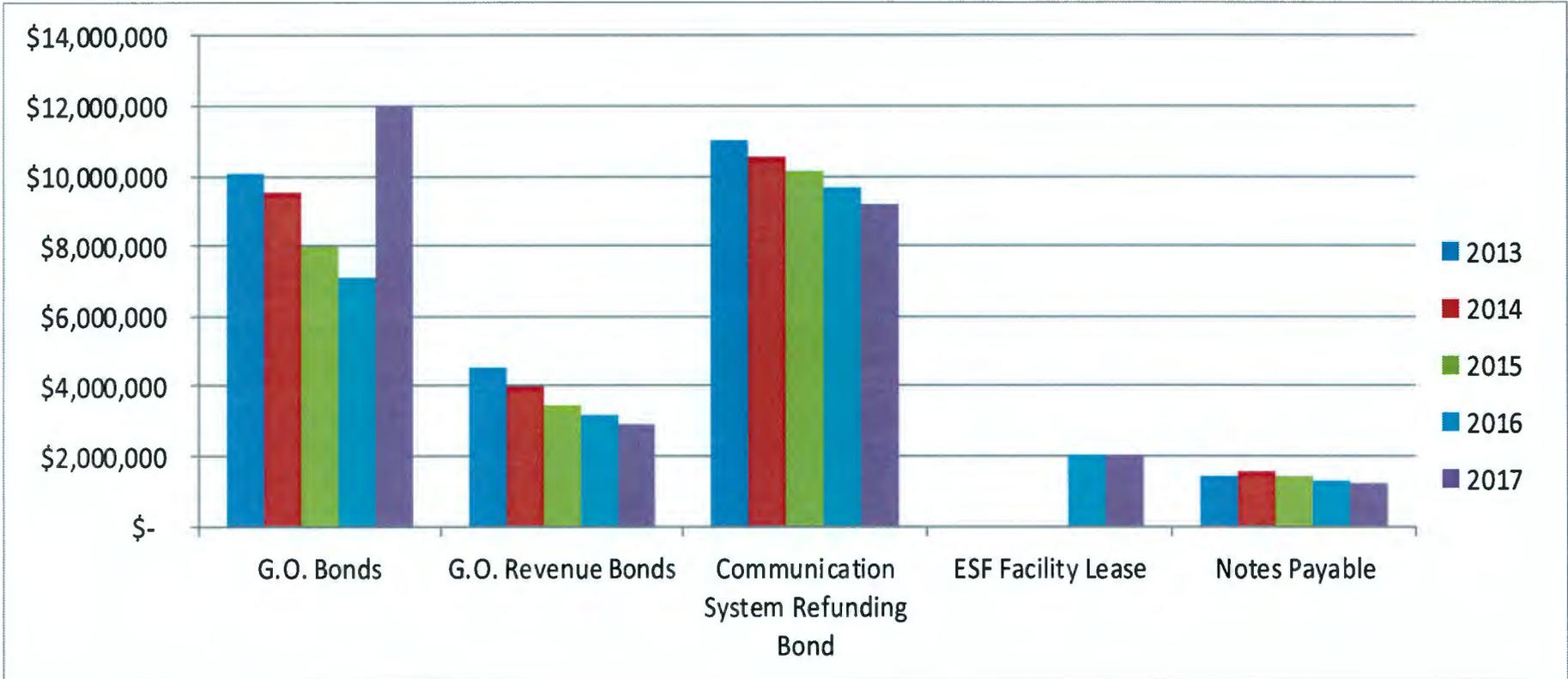
Levy for Multi-purpose Center was decreased by approx \$40,000 in 2015.

	2013	2014	2015	2016	2017
Operating Revenues	\$ 200,135	\$ 222,342	\$ 227,203	\$ 241,447	\$ 225,295
Operating Expenses	640,580	626,309	656,963	699,946	703,007
Operating Revenue/(Loss)	(440,445)	(403,967)	(429,760)	(458,499)	(477,712)
Taxes and Special Assessments (non-operating)	419,095	414,990	362,860	412,655	437,895
Net Change in Net Position	(1,388)	25,699	(65,689)	(11,316)	29,676

Financial Results

Long-term Debt (does not include Hospital)

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	2013	2014	2015	2016	2017
G.O. Bonds	\$10,078,291	\$ 9,560,000	\$ 7,945,000	\$7,125,000	\$ 12,040,000
G.O. Revenue Bonds	4,560,774	4,022,400	3,471,782	3,186,000	2,901,000
Communication System Refunding Bond	10,985,000	10,550,000	10,105,000	9,645,000	9,170,000
ESF Facility Lease	-	-	-	2,035,000	2,035,000

Thank you!

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Laura Buechner, Director

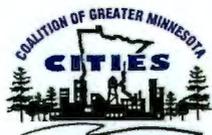
507-233-5218

Laura.buechner@claconnect.com



2018 Legislative Session: Outcome of CGMC Priorities

	CGMC Goal	Governor	Legislature	Final Bill
Local Government Aid (LGA)	\$30.5M increase in base funding	\$0	\$0	\$0 in tax bill (entire bill vetoed by Governor)
Public Facilities Authority (PFA) water infrastructure grant & loan programs	At least \$167M in bonding	\$167M in bonding	<ul style="list-style-type: none"> Senate bonding bill included \$120M (including \$37.85M in earmarks) House bonding bill included \$120M 	Bonding bill included \$123.35M in funding (including \$25.35M in earmarks)
Supplemental grant program for water infrastructure	CGMC supported the creation of a new supplemental grant program to help cities pay for water infrastructure in instances where the existing PFA programs do not provide sufficient funding	The PFA opposed this proposal	Not included in Senate or House bonding bills	Not included in final bill
Minnesota Environmental Science and Economic Review Board (MESERB) permit reviews	\$2M over two years for MESERB to review MPCA water quality permits to analyze costs, accuracy and environmental impacts	MPCA opposed this proposal	<ul style="list-style-type: none"> \$0 in Senate bonding bill \$1M in House bonding bill, \$300,000 in one-time funding in House supplemental budget bill 	Bonding bill included \$1M for an unnamed higher education institution to perform permit reviews. This provision was line-item vetoed by the Governor.
Corridors of Commerce	\$200M/year (cash and bonding)	\$0	<ul style="list-style-type: none"> Senate: \$0 for Corridors of Commerce, but \$174M for a specific project in bonding bill House: \$155M in cash and bonding 	\$400M in bonding bill; \$10M in cash in supplemental budget bill (entire bill vetoed by Governor)
City Streets	<ul style="list-style-type: none"> \$25M/year for cities with populations under 5,000 \$25M/year for cities with populations over 5,000 	\$0	<ul style="list-style-type: none"> Senate: \$0 House: Additional \$7M in 2019, \$8M ongoing funding for cities under 5,000; \$6.623M in one-time funding for cities over 5,000 	\$8.5M in 2019 for cities under 5,000 included in supplemental budget bill (entire bill vetoed by Governor); \$0 for cities over 5,000



2018 Legislative Session: Outcome of CGMC Priorities

	CGMC Goal	Governor	Legislature	Final Bill
Constitutional amendment to re-direct general fund dollars to transportation	CGMC opposed the proposed amendment	Governor opposed the amendment, but has no veto-power on constitutional amendment proposals	<ul style="list-style-type: none"> • Bill did not pass in the Senate • Bill passed in the House 	Did not pass
Greater MN Business Development Public Infrastructure (BDPI) Grant Program	At least \$20M	\$0	<ul style="list-style-type: none"> • \$8M in Senate bonding bill • \$3M in House bonding bill 	\$5M in bonding bill
Grants to Initiative Foundations for training and education programs for child care providers	\$1.5M	\$0	\$0	\$0
Funding for child care facilities in Greater Minnesota	\$5M in bonding and \$5 million from the general fund	\$0	\$0	\$0
Greater Minnesota Child Care Grants	\$519,000	\$0	<ul style="list-style-type: none"> • Senate: \$0 • House: \$750,000 in supplemental budget bill 	\$750,000 in supplemental budget bill (entire bill vetoed by Governor)



2018 CGMC Wastewater Accomplishments & Activities

Over the last several years, cities in Greater Minnesota have begun to face a tsunami of legislative and regulatory changes resulting in stricter permit limits and increasingly high wastewater costs. In response, the CGMC's environmental program has drastically increased its activities. While we have made progress over the past two years, there is still much more work to do. Thank you to the cities who have contributed to the CGMC Environmental Action Fund to help support these efforts.

1. **Obtained funding for water infrastructure**

The CGMC advocated for significant funding for the Public Facilities Authority (PFA) water infrastructure grant and loan programs. The bonding bill passed by the Legislature and signed into law appropriated more than \$123 million in funding for the PFA programs.

2. **Developed new supplemental grant program**

The CGMC developed legislation, obtained authors and testified at hearings in support of a new supplemental grant program to provide additional funding to cities that are not adequately served by the existing PFA programs. The proposed supplemental grant program would have limited the costs of state-mandated water quality regulations that are imposed on city wastewater ratepayers. Due to strong opposition from the PFA, the Legislature did not pass this new policy. However, they did require the PFA to provide new information on the amount of money needed to fund water and wastewater grants each year and to show the impact that receiving or not receiving PFA funding would have on each community's water rates. This information should help pass a supplemental grant program in the future.

3. **Required the MPCA to consider compliance schedules that reflect debt loads**

In response to CGMC testimony about the high cost of water quality regulations, the Legislature required the Minnesota Pollution Control Agency (MPCA) to consider debt service when developing compliance schedules in wastewater permits.

4. **Fought for independent review of permits and water quality standards**

CGMC sponsored legislation that would have made \$2 million available to perform independent scientific review of water quality standards and cost and environmental analysis of municipal wastewater permits. The bonding bill included \$1 million for this permit review activity, but it was line-item vetoed by the Governor because of strong opposition from the MPCA and environmental groups.

5. **Increased disclosures for permit holders**

In response to CGMC testimony that many small cities did not know they could challenge MPCA permits, the Legislature imposed a requirement that the MPCA provide wastewater permit holders with a written summary of their rights to participate and challenge their permit during the permit writing process.

6. **Supported codifying external peer review**

In July 2017, MPCA Commissioner John Linc Stine issued a directive requiring the MPCA to integrate external and transparent scientific peer review requirements in the water quality standards development process. This directive was a response to legislation proposed by the CGMC for independent peer review earlier that year. In 2018, the CGMC supported an effort to put Commissioner Stine's directive review into state law. The external peer review requirement was included in the supplemental budget bill passed by the Legislature, but the bill was vetoed by the Governor.



2018 CGMC Wastewater Accomplishments & Activities

7. Participated in Legislative Water Commission stakeholder group

The CGMC participated in a stakeholder group established by the Legislative Water Commission (LWC) focused on taking an in-depth look at the regulatory and cost issues associated with wastewater treatment. The CGMC advocated for strengthening the peer review process, addressing problems with unadopted rules, increasing the amount and sources for infrastructure funding, and examining a pilot trading program to address non-point-source pollution. The LWC recommended several of the initiatives supported by the CGMC, including putting Commissioner Stine's directive on external peer review into law and appropriating \$167 million in bonding for water infrastructure programs.

8. Supported trading legislation

The CGMC worked with other stakeholders, including the Chamber of Commerce and the MPCA, to develop a trading program to facilitate innovative approaches to addressing water quality issues. Although the legislation did not pass, an important dialogue was started.

9. Worked on wild rice sulfate water quality issues

After the CGMC and other stakeholders objected to the MPCA's revised rule regarding wild rice waters, an administrative law judge rejected it and the MPCA eventually withdrew the rule. The CGMC worked with other stakeholders on legislation that was ultimately vetoed by the Governor. However, the Governor addressed some of the CGMC's concerns through an executive order that creates a task force to work on the issue and by directing that the MPCA could not require construction of expensive sulfate removal equipment until the technology becomes affordable.

10. Enhanced regulatory certainty

A bill was signed into law that says that to the extent allowable by federal law, cities cannot be required to make expensive upgrades to their wastewater facilities for 16 years after upgrading to meet new effluent limits. The CGMC participated in defending against a legal challenge to this requirement and supported legislation on this issue.

11. Opposed arbitrary fee increases

The CGMC submitted comments in opposition to an MPCA proposal that would increase fees for water quality. The CGMC also supported legislation that would have required legislative approval for any MPCA fee increases, but the Governor vetoed the bill. The CGMC will remain engaged in any rulemaking on this issue.

12. Supported "Safe Salting" legislation

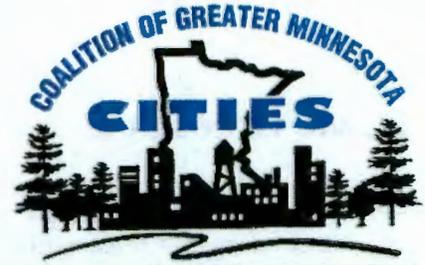
The CGMC lobbied in favor of bipartisan legislation that would encourage practices aimed at preventing road salt from reaching our lakes and streams. The bill advanced in both the House and the Senate, and a modified version was included in the House version of the omnibus supplemental finance bill.

13. Engaged legislators on flushable wipes issue

The CGMC met with legislators to discuss a solution to the flushable wipes problem that clogs many city pipes and sewers. However, the current legislative climate does not support a legislative solution.

Elections 2018:

Greater Minnesota's Top Issues



About the Coalition of Greater Minnesota Cities

The Coalition of Greater Minnesota Cities (CGMC) is a non-profit, non-partisan advocacy organization comprised of 97 cities located outside of the Twin Cities metropolitan area. For more than 30 years, the CGMC has united Greater Minnesota cities with similar concerns.

The purpose of this background information is to help candidates become more familiar with issues affecting Greater Minnesota communities. This information is available to any candidate of any political party.

Our Mission

CGMC member cities are dedicated to a strong Greater Minnesota. Our mission is to develop viable, thriving communities for businesses and families through strong economic growth and good local government. The CGMC works on the following issues on behalf of its members:

- Local Government Aid and Property Taxes
- Economic Development
- Annexation and Land Use
- Environment and Energy
- Transportation

Questions? Contact Us!

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CGMC Issues at a Glance

Local Government Aid (LGA) - LGA is a vital state program that provides funding for cities so they can provide services at a reasonable tax rate. Currently, more than 90 percent of cities in Minnesota receive some LGA. For the past few years, the CGMC has advocated for a funding increase to bring the LGA program back to its 2002 level, which was \$565 million. The 2017 tax bill made some progress by increasing LGA funding by \$15 million, bringing total state funding to \$534 million. However, this still falls far short of the CGMC's goal. The 2018 tax bill passed by the Legislature, and later vetoed by Governor Mark Dayton, did not include an LGA increase. When factoring in inflation and rising costs such as employee health insurance plans and construction materials, cities are often faced with having to cut services or raise property taxes (or both) to account for lagging LGA funding. To see how much LGA each city is expected to receive in 2019, please visit bit.ly/2m5ggsf.

Economic Development - Greater Minnesota cities need good state policies and funding to help their local economies grow. The CGMC and its economic development-focused sister organization, the Greater Minnesota Partnership (GMNP), support workforce housing grants to help alleviate the shortage of middle-income housing in many Greater Minnesota cities, the Greater Minnesota Business Development Public Infrastructure (BDPI) Grant Program to help cities provide public infrastructure needed for private business development, funding from the state to provide all Greater Minnesota residents and businesses with world-class broadband service, the Job Training Incentive Program to help businesses train new workers to fill positions that are currently available, and state incentives and programs to help address the child care shortage that many communities face.

Transportation - The 2017-18 biennium saw the passage of transportation bill and bonding bills that redirect existing General Fund revenues to the Highway User Tax Distribution Fund, authorize \$1.4 billion in new Trunk Highway Bonds for Minnesota's highway system, and provides a small amount of temporary funding for small-city streets. The bills made some progress toward addressing Minnesota's transportation needs, but they fall far short of making a significant, long-term impact. The CGMC continues to advocate for additional funding for the Corridors of Commerce program and city streets in cities of all sizes. Moreover, the CGMC believes that the state cannot fund its transportation needs without revenue increases (gas tax and tab fees).

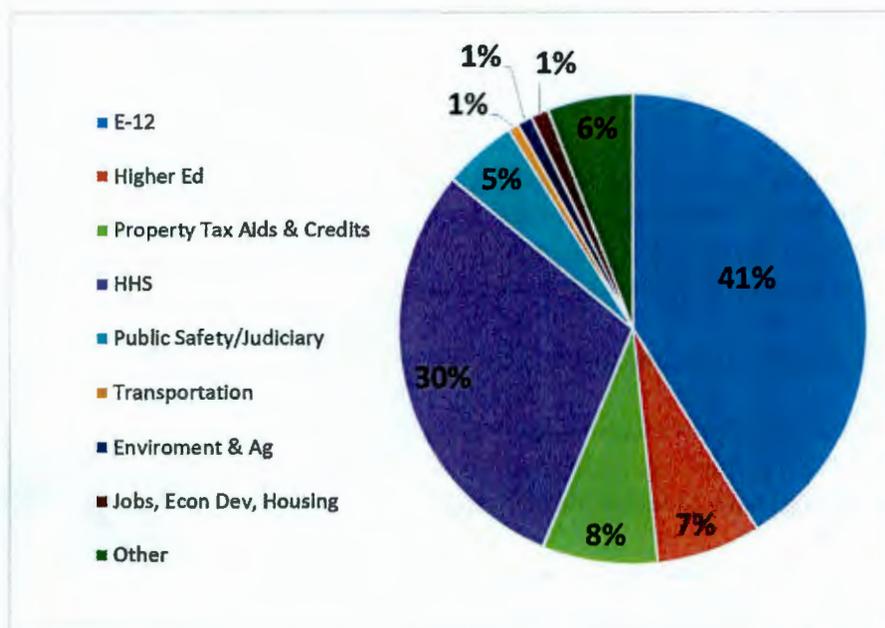
Environment & Energy - Cities across Greater Minnesota are facing huge costs to comply with new water quality regulations and upgrade aging infrastructure. The 2018 bonding bill included \$98 million for water and wastewater infrastructure grant and loan programs and an additional \$25 million for specific cities, about \$44 million short of the CGMC's initial bonding request. The CGMC supports additional bonding at a level sufficient to meet the needs of upgrading cities' water systems. To make better use of state and local resources, the CGMC advocates for a collaborative approach to addressing water quality issues that brings together state agencies, cities, agricultural interests and other stakeholders. The CGMC also supports the push for regulatory reform to ensure that regulations are cost-effective and achieve measurable environmental benefits.

Annexation & Land Use - The CGMC supports land use policy that provides for urban development in cities and preserves agriculture and open spaces in townships. The CGMC believes good annexation/land use policies reduce water pollution and hold the line on infrastructure costs.

The Minnesota State Budget

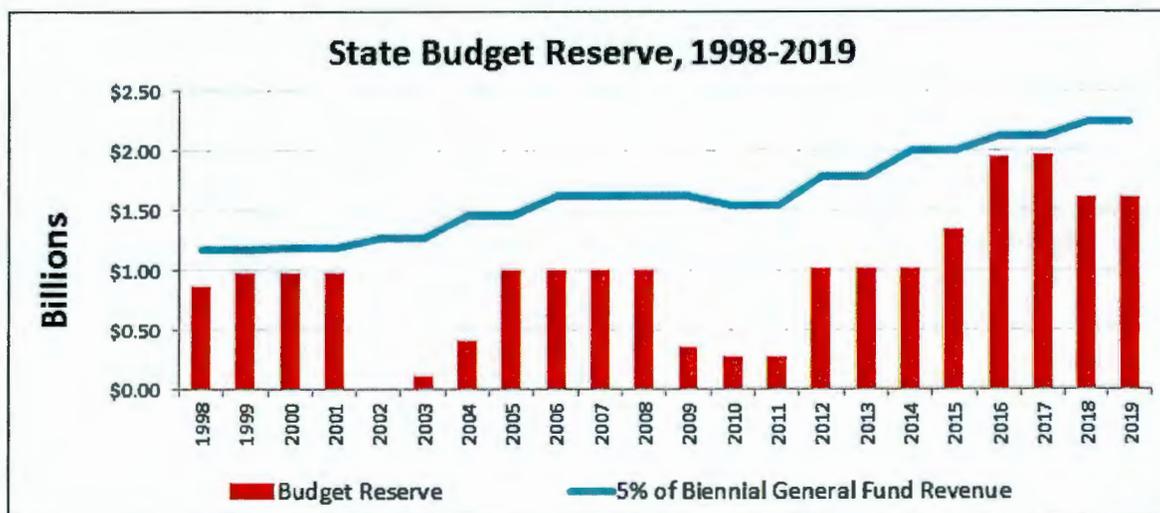
General Fund Expenditures

The state general fund budget is \$47.95 billion for FY 2018-19. The breakdown of expenditures is below:



The Budget Reserve

The budget reserve is Minnesota’s “rainy day fund.” It helps the state recover more quickly during economic downturns in order to balance the state budget. The non-partisan State Council of Economic Advisors has recommended that the budget reserve be at least 5 percent of the state’s biennial general fund revenue.



Local Government Aid

Created as part of the Minnesota Miracle of 1971, Local Government Aid (LGA) is a vital state program that helps create property tax fairness and ensure that all Minnesotans — regardless of where they live or the size and wealth of their community — receive the city services necessary for a good quality of life. Today, more than 90 percent of Minnesota cities receive some LGA from the state.

LGA Is the Lifeblood of Greater Minnesota

The nuts and bolts of the LGA formula and its funding are important (and will be outlined later in this packet), but its real-world impact shows just how important the program is to residents and businesses throughout the state. A key component of LGA is its flexibility; cities are able to use LGA funds to meet their particular needs — be it for public safety, parks, infrastructure, property tax reduction or other uses.

Here are a few examples of how cities have recently chosen to spend some of their LGA dollars:

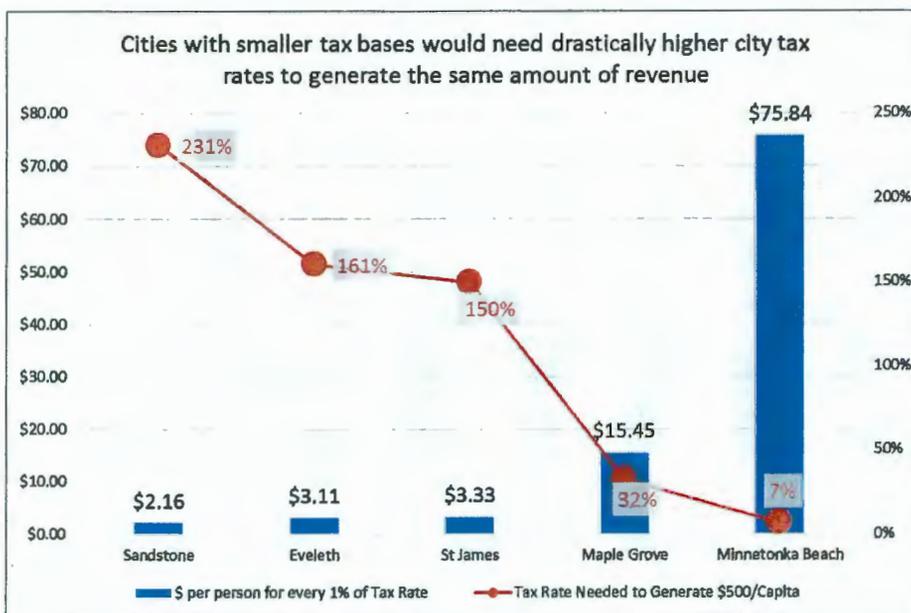
- Albert Lea has used LGA to pay for much-needed street repairs. The city administrator noted that without LGA, streets will need replacement or reconstruction — costing many times more than routine maintenance.
- Slayton has used LGA to keep property taxes low and help make the community safer. From 2002 to 2012, the city made no discretionary purchases (such as playground equipment or park shelters) and directed its LGA to property tax relief. In 2014, the city used LGA funds to purchase a pumper truck and equipment for the fire department, helping to improve fire protection services.
- In Crookston, LGA helped address the housing shortage by allowing the city to assist with a housing rehabilitation loan program. It has also been used to help purchase and demolish dilapidated downtown buildings.



One of the CGMC's main goals is to protect and strengthen the LGA program. Recently, the CGMC has sought to restore funding for the LGA program back to its 2002 level (current LGA funding falls \$30.5 million below this benchmark). In addition, the CGMC has sought to protect cities from future inflationary costs through a yearly increase to the state's LGA appropriation.

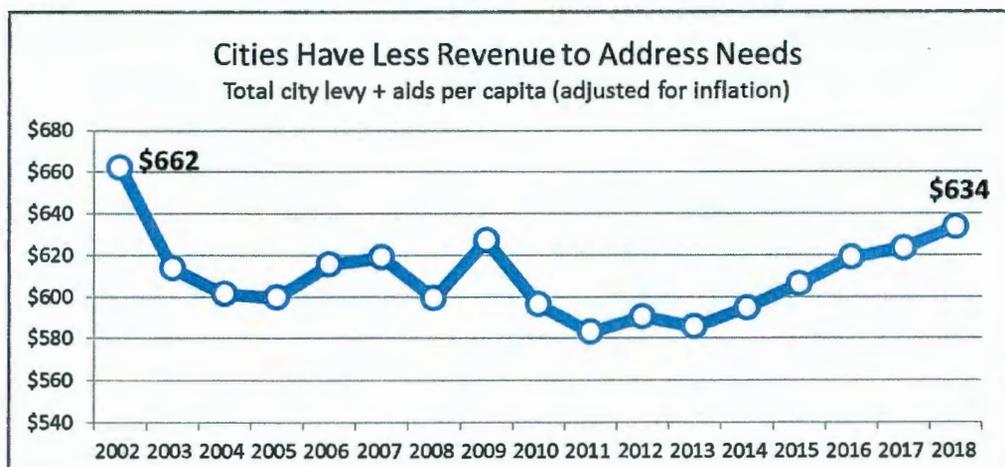
LGA Reduces Tax Rate Disparities among Cities

LGA helps address the large variation in tax base across the state, which impacts a city’s ability to deliver local services. The LGA program is unique in that it delivers funding to a city based on a statistical measure of its need versus its ability to pay. LGA allows cities with less property wealth to keep property tax rates competitive. For example, the city of Sandstone needs a tax rate nearly 35 times that of Minnetonka Beach to generate the same amount of revenue:



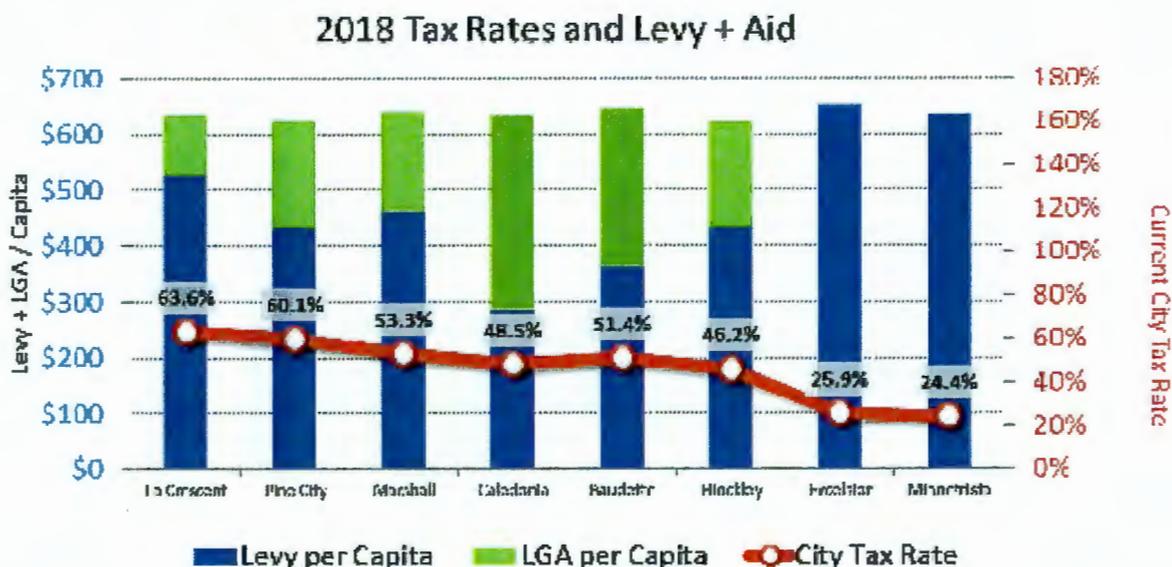
State funding for LGA has varied over the past 16 years. It reached its highest level 2002, followed by a decade of drastic cuts. Since the end of the Great Recession, LGA funding has begun to creep back up, but it still falls short of the 2002 level. It is important to note that city revenue has also dropped substantially over that same 16-year period.

If one looks at all cities statewide and their total revenue per person, cities have had fewer resources to provide services:

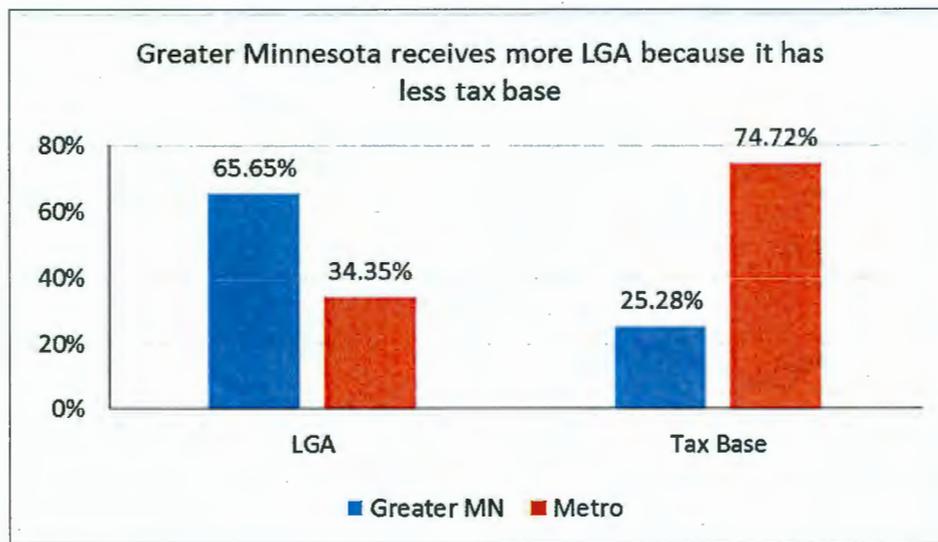


With less money to work with, cities are faced with the choice of either cutting services or increasing taxes, or both. Further, cities that rely on LGA face inflationary pressures that other cities do not.

The cities in the graph below generate a similar amount of revenue from levy plus aid: between \$623 and \$653 per capita (shown by the bars and left axis), or approximately the statewide median for a city's revenue (its levy and aid) which is \$632.



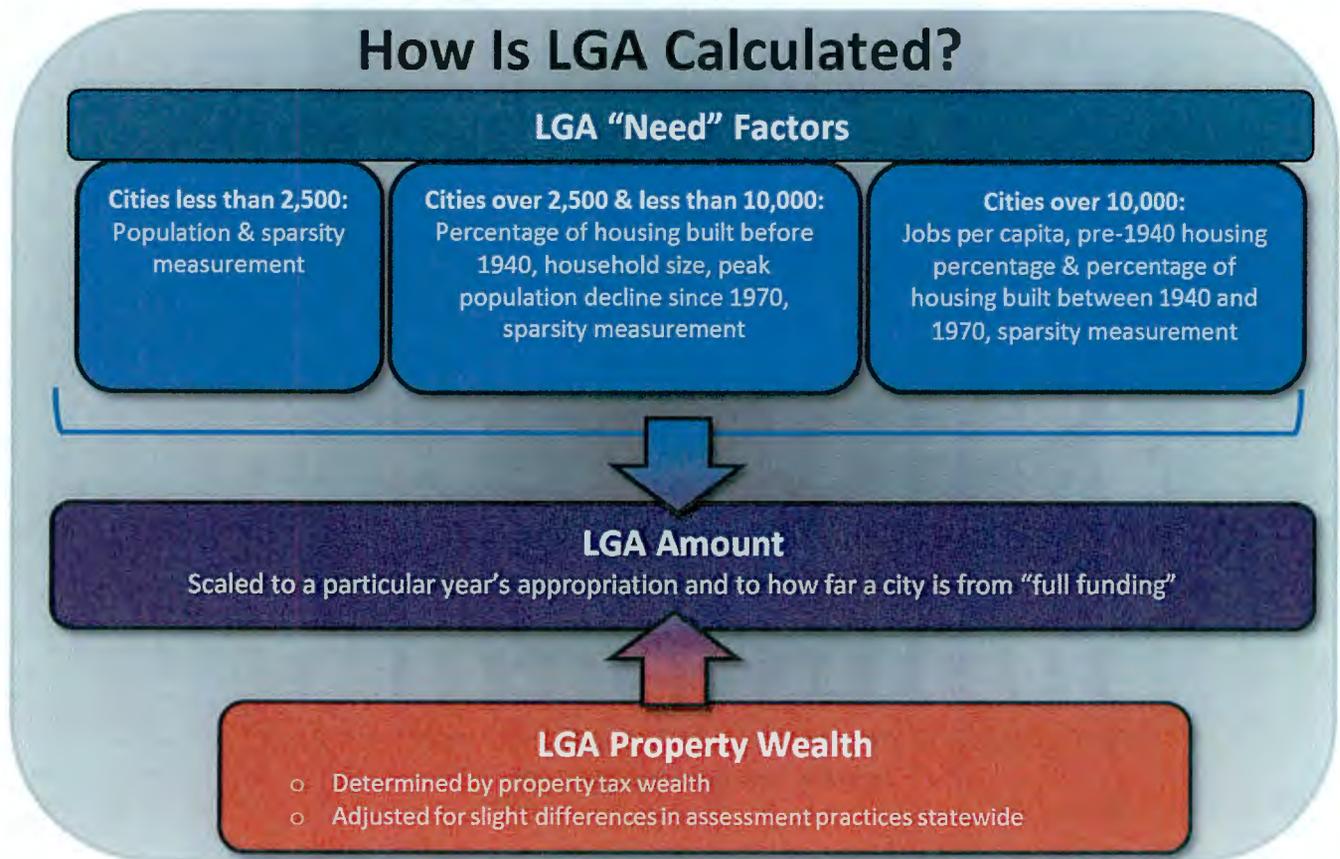
While they have similar revenues, these cities' property wealth is vastly different. Because of this, if LGA were removed, cities would either need to raise their levies or cut services. If the cities opted to raise their levies, the tax rates of property-poor cities would rise considerably. Under this scenario, tax rates among the cities would vary from 24 percent to a whopping 107 percent. Cities that do not receive LGA, such as Minnetrista, would not need to raise their levy to compensate for the loss of aid.



Objective Formula Determines LGA Funding

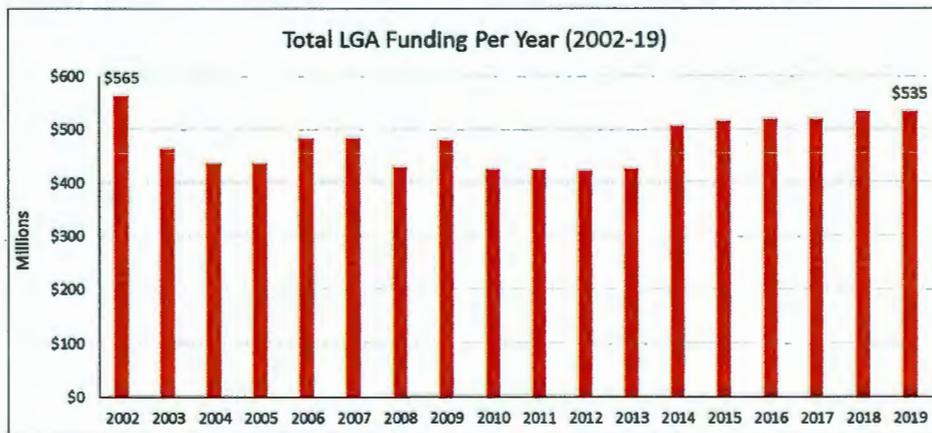
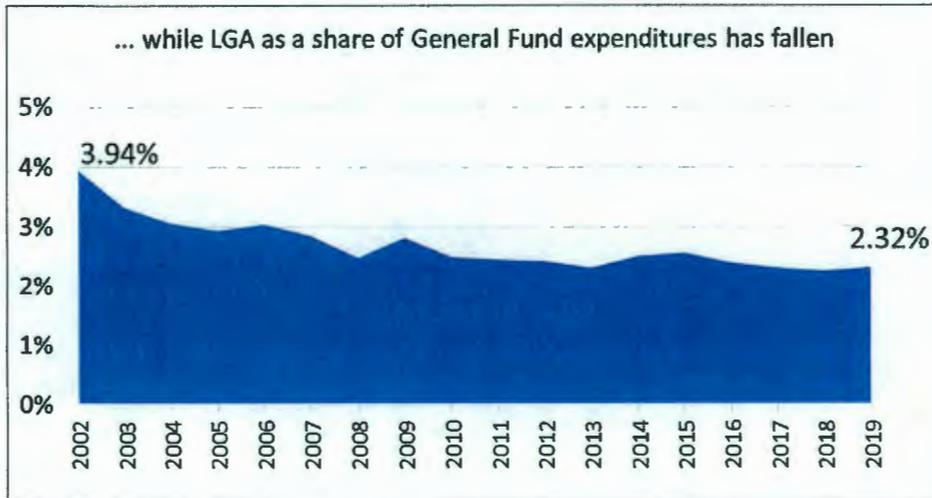
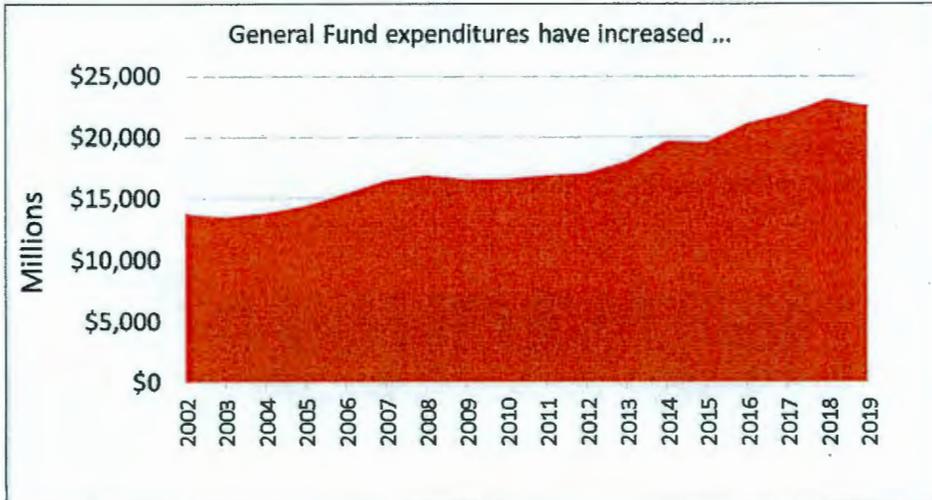
In the years following the creation of LGA in 1971, the LGA formula has been updated as new data has allowed it to be more accurate. Most recently, in 2013 the Legislature and city organizations such as the CGMC, League of Minnesota Cities, Metro Cities and the cities of Minneapolis and Saint Paul worked together to reform the LGA formula. This reform better reflects city funding needs while making the formula more simple and predictable.

The current formula uses various “need” factors for different-sized cities, which are proxies for the age of a city’s infrastructure, its level of service need, and how many residents and visitors it serves each day. Its need is compared to its property wealth (or ability to pay). The city’s LGA is then scaled to the LGA appropriation.



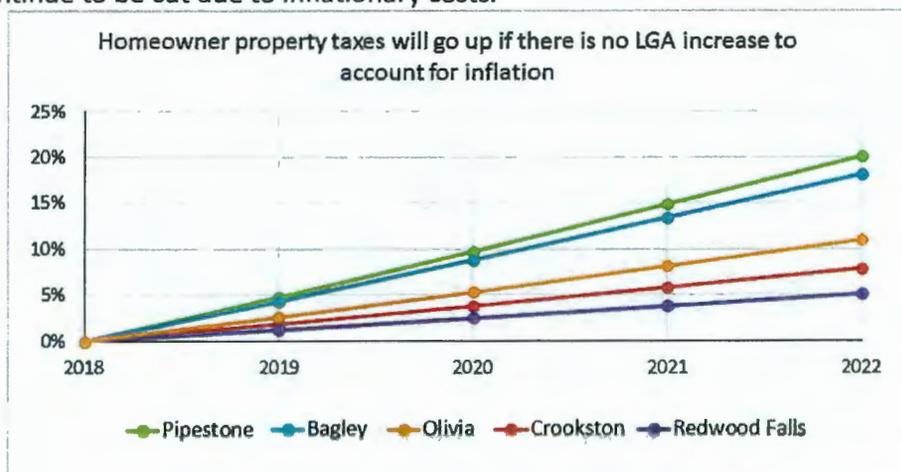
LGA Funding Has Not Kept Pace with State Budget Growth

The 2018 LGA appropriation is approximately \$534 million, which is \$30.5 million less than its appropriation in 2002. Moreover, total state spending has grown steadily over that same time period. Today, LGA accounts for just 2 percent of general fund spending, compared to 4 percent in 2002.



If LGA Is Held Flat, Inflation Will Force Increases in City Property Taxes or Service Cuts

The current LGA appropriation and funding does not account for inflation. If it did, the LGA appropriation would be more than \$891 million for 2018. Since inflation is undoubtedly a factor in city budgets and expenses, the CGMC routinely advocates for a yearly adjustment to the LGA appropriation to account for inflation and population growth. Without such a yearly increase, city property taxes will go up and/or services will continue to be cut due to inflationary costs.



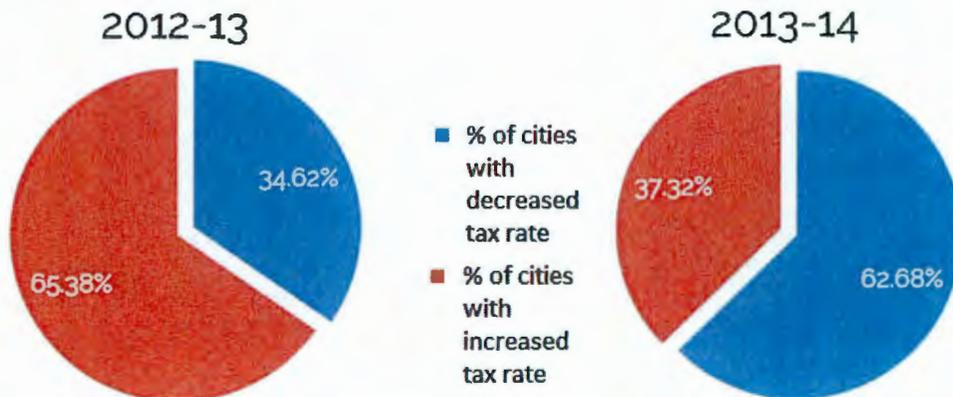
*for median-valued homeowner property

Dispelling Common Myths about LGA

Despite its role in keeping cities strong and providing equity among Minnesota communities, the LGA program has faced pushback from opponents. LGA detractors tend to repeatedly turn to the same misconceptions or untruths when arguing against the program. Here are some of these common myths, as well as the actual facts.

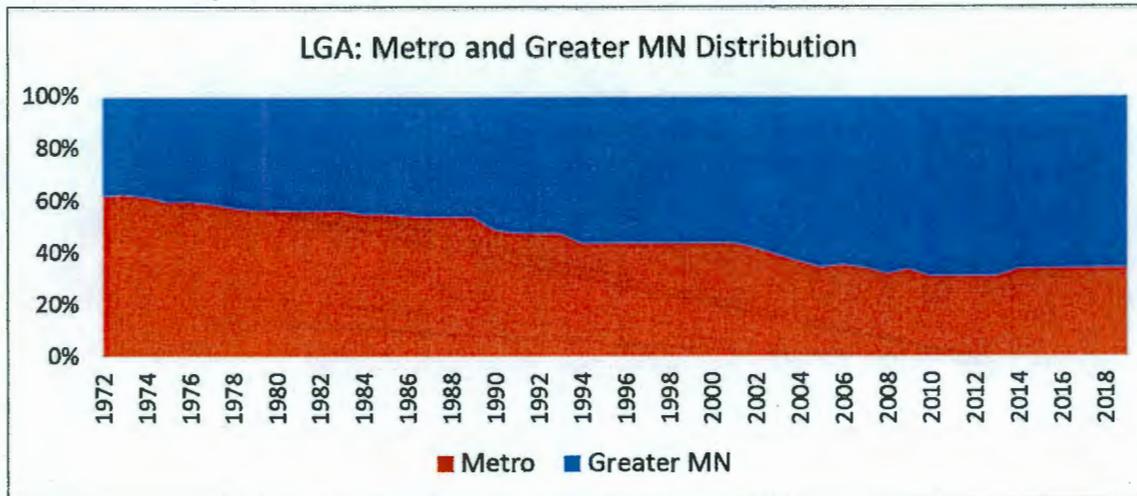
Myth: LGA doesn't hold down property taxes.

Fact: When LGA is increased, city levies are held down. This was shown in 2013, when the Legislature partially restored some of past decade's cuts to LGA – producing the third-lowest city levy increase since 1990. In fact, tax rates dramatically changed following the 2013 LGA reform and appropriation increase. The charts below show the percentage of LGA-receiving cities with increased or decreased tax rates from 2012 to 2013 (before the formula reform and appropriation increase) and from 2013 to 2014 (after formula reform and increase).



Myth: Cities in Greater Minnesota do not receive a fair share of LGA.

Fact: Cities throughout the state, both in Greater Minnesota and the metro area, receive LGA based on the same formula which measures a city's need and property wealth. Greater Minnesota cities continue to receive the majority of LGA funding, as they have for the 25 years.



Myth: LGA was never intended for Minneapolis and St. Paul, and those two cities now receive too much.

Fact: The only two cities specifically mentioned in the original 1971 statute are Minneapolis and St. Paul. When the program started, the two cities received more than 40 percent of the LGA appropriation, now they receive 27 percent.

Myth: The original intent of LGA was to fund "essential services" that cities couldn't otherwise pay for.

Fact: At no time since the inception of the program has there been a directive as to how LGA dollars are to be spent by cities. In fact, the original formula gave more aid to cities that levied more, which has no relation to just "essential services."

Economic Development

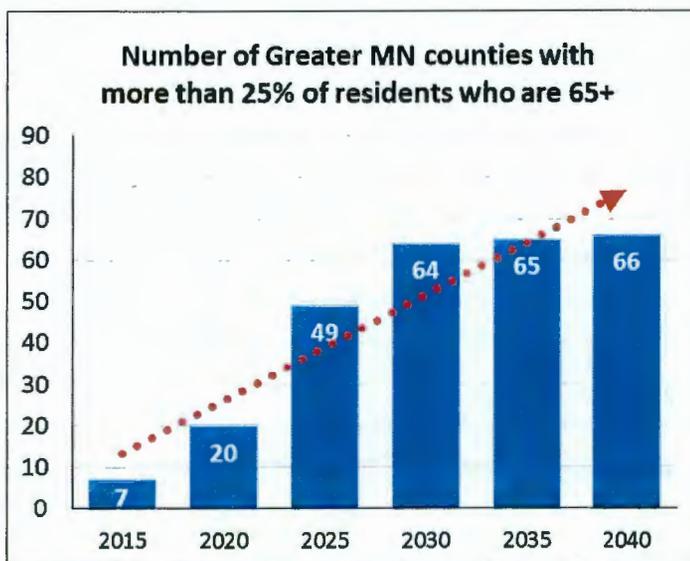
As a whole, Greater Minnesota is showing promising signs of economic growth.

Like much of the metro area, many communities in Greater Minnesota are experiencing unemployment rates that are lower than the national average. In addition, recent investments — such as TruShrimp’s plan to build a \$50 million shrimp production facility in Luverne and Digi-Key’s announcement that it will add 1,000 jobs to its Thief River Falls headquarters over the next decade — indicate that many businesses recognize the benefits Greater Minnesota has to offer.

However, Greater Minnesota still has unique challenges when it comes to economic development. Some areas, particularly the Iron Range and pockets of northern Minnesota, continue to experience higher-than-average unemployment rates. The State Demographer has also found that Greater Minnesota communities are “graying” rapidly, as residents over age 65 begin to constitute a larger segment of the population (see graph at right).

Further, there are specific issues that hamper economic growth in Greater Minnesota to a greater degree than in the metro area. Rural areas still lag far behind the Twin Cities and their suburbs when it comes to access to high-quality broadband and workers in Greater Minnesota have a more difficult time finding housing and child care.

The most common barriers to economic development in Greater Minnesota typically fall under two categories: people or infrastructure. As you will read in this section, additional state investments in people (the workforce) and infrastructure are needed to ensure that families, businesses and communities in Greater Minnesota are able to thrive.



Source: Minnesota State Demographic Center

Investments in People: A Strong Workforce = A Strong Greater Minnesota

Career opportunities are growing in many parts of Greater Minnesota. However, even in places where jobs are plentiful, problems still persist. Employers often lament that they struggle to find trained workers needed to fill open positions now, while potential employees are reluctant to take jobs in areas that lack available housing and child care. Small investments in the workforce of Greater Minnesota can spur huge dividends for local economies.

Job Training: Employers Need Skilled Workers Now

In Greater Minnesota, the persistently high job vacancy rate reflects the fact that employers have found it difficult to find trained workers.



* Job vacancy rate is the percent of job vacancies relative to all filled jobs

Source: Minnesota Department of Employment and Economic Development, Job Vacancy Survey

The CGMC and its economic development-focused sister organization, the Greater Minnesota Partnership (which consists of Greater Minnesota businesses, economic development agencies, higher education institutions, chambers of commerce and non-profits, as well as cities) have long advocated for an employer-driven job training program that gives employers the flexibility to provide workers with the skills they need to fill open positions quickly and efficiently.

In 2015, the Legislature recognized this need by creating the Job Training Incentive Program (JTIP), which provides grants to employers for a portion of training costs incurred in hiring new employees. Through JTIP, an employer can receive funding to help train employees through the methods that work best for their situation, whether it is an in-house training program; at institutions of higher education; at federal, state or local agencies; or through private training or educational services.

Since its inception, the program has awarded \$4.5 million in grants to train an estimated 585 workers – all in Greater Minnesota. With a strong return on the state's investment, and by utilizing a flexible approach, this program has been effective at training workers who are needed to fill jobs quickly.

Workforce Housing: Lack of Housing Deters Job Seekers

Many communities in Greater Minnesota are home to businesses that provide good wages and are looking to hire now. However, employers frequently run into a roadblock when it comes to trying to hire new employees: there is nowhere for them to live. Most Minnesotans want to work within a short commute from their homes, and Greater Minnesota's stagnant housing market is causing many would-be employees to pass up job opportunities and preventing communities from growing.

While the need for more affordable housing is a concern in the metro area and some rural areas, affordability is not the biggest obstacle when it comes to obtaining housing in Greater Minnesota. The problem is availability – Greater Minnesota communities simply do not have enough housing stock to accommodate middle-income workers and their families.

Affordable housing programs do little to solve the housing crisis in Greater Minnesota, as many families who need housing earn more than the income restriction for affordable units. The problem is not an issue of low wages or affordability, but rather the overall lack of housing availability. Simply put, the housing market in Greater Minnesota is broken.

*“Every month, we hear **employees say that finding housing is a challenge.** Since 2010, we’ve noticed more and more that **housing is becoming a bigger issue.**”*

- Rick Trontvet, Digi-Key's vice president of administration
(as quoted in Twin Cities Business, Sept. 2016)

*“Once you get here, you can't find any place to live. **We have good opportunities up here. We can provide jobs, if we can just provide housing.**”*

- Todd Peterson, Roseau economic development coordinator (as quoted in Star Tribune, March 2015)

Many communities have been trying to encourage the development of more housing, but it continues to be a struggle. Due to a number of issues such as perceived risk, an aversion to raising rents and the lack of comparable properties, investors and developers cannot put together a financing package to ensure housing gets built.

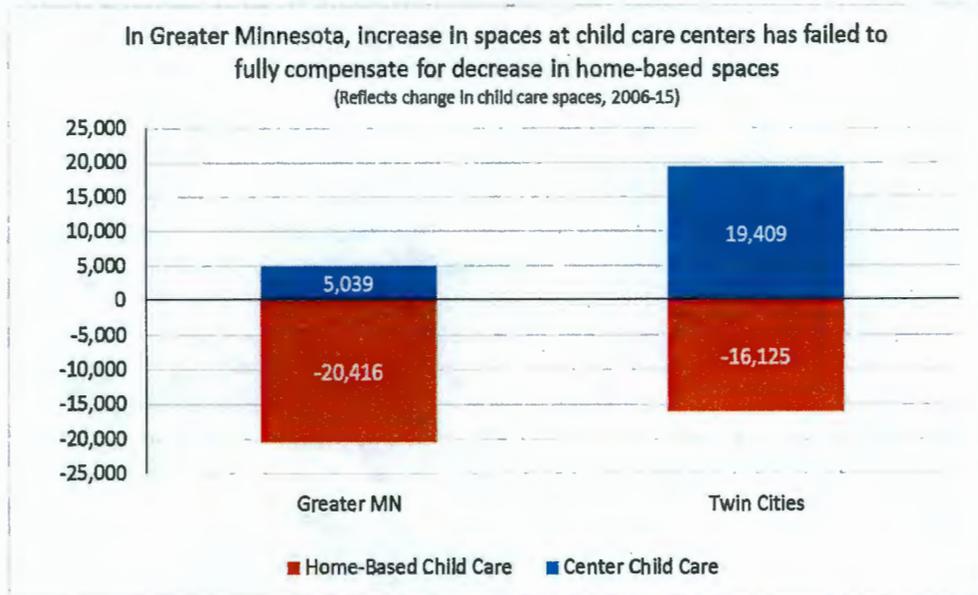
In recent years, the CGMC and GMNP have been exploring legislative solutions to jump-start local housing markets by helping to buy down some of the initial construction costs. The CGMC and GMNP have supported legislation to create a workforce housing tax credit, as well as grant programs such as the Workforce Housing Development Program (Minn. Stat. 462A.39) that focus on increasing housing construction. With only \$7 million in state funding, the Workforce Housing Development Program has helped construct 416 new units in Greater Minnesota. However, more work is needed to strengthen and fund programs that can spur more housing development in areas that are ready to grow.

Child Care: Provider Shortage Hurts Economic Growth

Like the lack of workforce housing, the child care shortage is a leading deterrent for families who are considering whether to live and work in Greater Minnesota.

For example, at a recent meeting of stakeholders concerned about the lack of child care in Greater Minnesota, one business owner told a story of a potential new hire who reluctantly declined a job offer after it became apparent that he would not be able to find child care in the community. That potential employee was eager to move his family to Greater Minnesota, but ultimately decided to stay in the Twin Cities, where child care options are more plentiful.

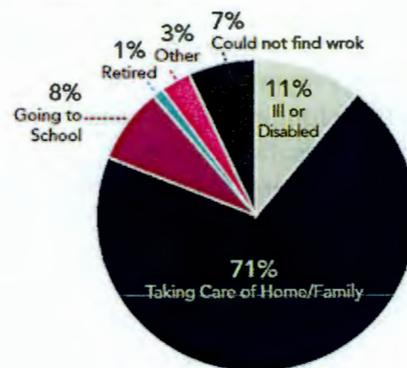
The U.S. Census Bureau estimates that in 2014, 74 percent of Minnesota households with children under age 6 had both parents in the workforce, the third-highest in the nation behind Iowa and South Dakota at 75 percent. At the same time, Minnesota lost more than 36,000 child care slots at home-based child care spaces between 2006-2015. Child care centers have helped fill only some of the need, as show in this chart:



Many communities in Greater Minnesota have discovered that it is difficult to encourage people to become in-home providers or to find businesses willing to open new child care facilities. There are many reasons businesses and individuals are reluctant to enter the child care field including low wages, high cost to upgrade or construct a facility, skyrocketing health care costs and nuanced regulatory issues.

The large number of job vacancies in Greater Minnesota means that having parents stay home rather than working is not a viable solution for cities and businesses seeking to grow. In fact, many nonworking poor in the United States cite a lack of child care as the reason they are not working (see chart at right).

Nonworking Poor with Children Under Age 5: Reason for Not Working



Source: Angela Rachidi, "America's Work Problem," American Enterprise Institute, 2016.

In 2017, the Greater Minnesota Child Care Grants Program was created to support economic development by expanding child care slots in Greater Minnesota. As a result of a modest appropriation, over 300 new child care slots were created.

In 2018, the CGMC and GMNP advocated for new, bold proposals – such as bonding dollars to construct new child care facilities. A CGMC-supported bill to provide \$750,000 in additional funding for the Greater Minnesota Child Care Grants Program was included in the supplemental spending bill; however, the bill containing this provision was vetoed by the Governor. The CGMC and GMNP will continue to support ways to expand child care access in Greater Minnesota going forward.

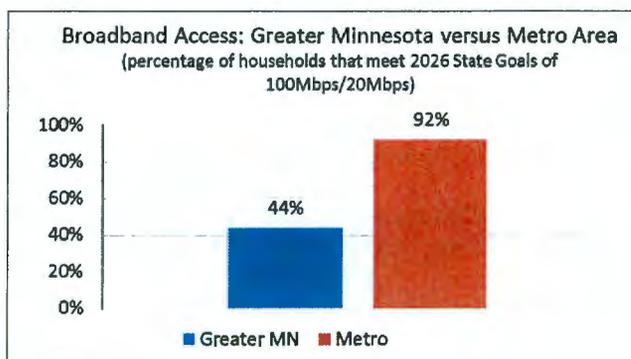
Investments in Infrastructure: Keeping Greater Minnesota Competitive

While it is undoubtedly the people — business owners, workers and their families — who keep Greater Minnesota’s economy strong, the importance of infrastructure should not be overlooked. Good roads, world-class internet and well-equipped industrial areas are critical to attracting and retaining businesses.

Broadband: Connectivity Is Crucial

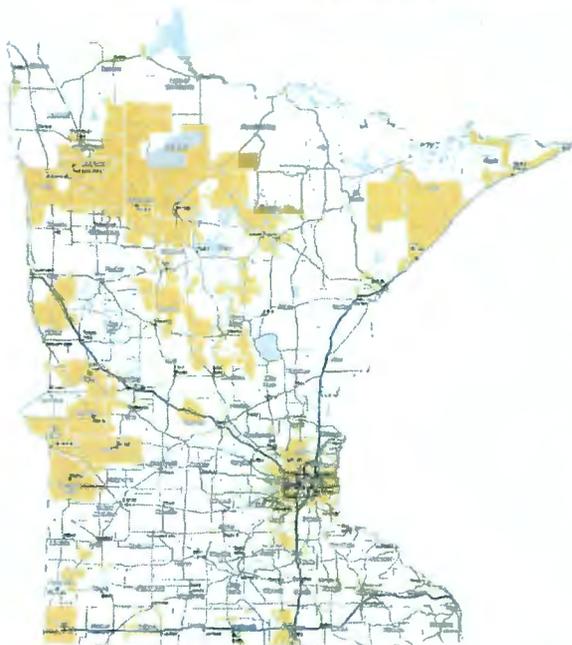
High-quality broadband is vital to a rural community’s quality of life, education, economic opportunities, health care and agricultural productivity. However, Greater Minnesota continues to lag behind the metro area in broadband access and speeds.

In recent years, some progress has been made in getting more communities and households connected. In 2014, after aggressive advocacy by the CGMC and GMNP, the Legislature created the Border-to-Border Broadband Development Grant Program, which provides a 50 percent match to communities, co-ops, non-profits or private providers who wish to expand high-quality broadband service in “unserved” (no broadband service) or “underserved” (poor service) areas.



Source: Minnesota Dept. of Employment & Economic Development, April 2017

Few Areas in Greater Minnesota Have Broadband That Meets State 2026 Goals



Yellow areas have service available that meets state 2026 broadband speed goals. Source: DEED Office of Broadband Development.

The grant program has received \$85.5 million in funding since its creation, but that covers only a sliver of the total statewide need, which the Governor’s Task Force on Broadband has estimated to be as high as \$1.4 billion.

The grant program was designed to expand broadband access, but a provision pushed by the major telecomm companies and enacted in 2017 could thwart those efforts. The provision allows incumbent providers (typically large corporations) to “challenge” whether a grant can be awarded to a new provider. This “challenge process” discourages competition and gives an inordinate amount of power to existing providers who have thus far failed to provide adequate service.

Moreover, big internet providers have often sought to direct grant funds to sparsely populated areas in order to discourage funds from potentially spurring competition within their service territories (which would encourage upgrades and decrease prices).

The CGMC and GMNP have advocated for all rural areas to have access to world-class broadband. If a city lacks quality high-speed broadband, its entire region suffers. Therefore, the challenge process and limitations on funding for underserved areas diminish the return on the state’s investment and prevents economic growth in Greater Minnesota.

BDPI Grant Program: Helping Provide the Public Infrastructure Vital to Private Growth

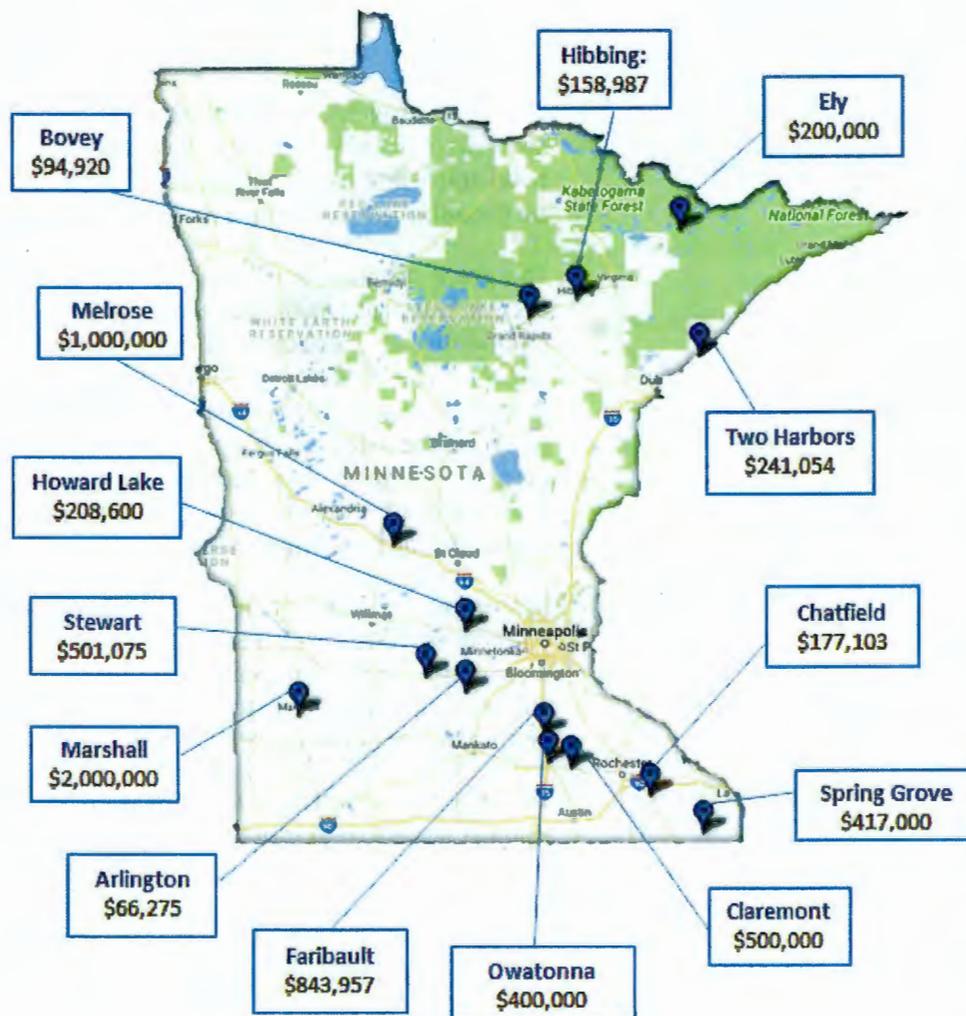
Since its creation in 2002, the Greater Minnesota Business Development Public Infrastructure (BDPI) Grant Program has helped hundreds of cities attract new businesses and expand existing ones. Under the program, cities and counties in Greater Minnesota can receive grants of up to 50 percent of the capital costs for the public infrastructure, such as sewer and roads, necessary for private business growth.

Since 2003, the state has awarded more than \$57.8 million in grants to 194 cities and counties, creating more than 2,214 jobs and retaining more than 8,851 jobs.

These investments have real-world impacts. For example, the city of Owatonna recently received a grant for \$421,447 to expand infrastructure to Daikin Applied, resulting in creation of 40 new jobs. In Detroit Lakes, the city received \$92,100 for streets to support 20 new jobs at BTD Manufacturing. And in Elk River, \$290,997 was awarded to expand an industrial park, creating 45 jobs.

In 2017-18, the Legislature funded the BDPI program at \$17 million in bonding. The program will also receive \$2.6 million from the general fund in the 2018-19 biennium and \$3.57 million in the 2020-21 biennium.

How have BDPI grants been used across the state?



Transportation

The CGMC has always supported a comprehensive transportation system. State funding sources, including new state revenues, should be distributed equitably to meet the transportation needs of Greater Minnesota and the metro area.

Current Transportation Funding Landscape

Transportation funding in Minnesota is at a crossroads. For years, the sales tax on motor vehicle fuel has been the primary mechanism for financing the construction and maintenance of the state's transportation infrastructure. This is based on a simple bargain: by funding our transportation system using a portion of what drivers pay at the gas pump, the same people who use the roads will be the ones to provide most of the funds that support them.

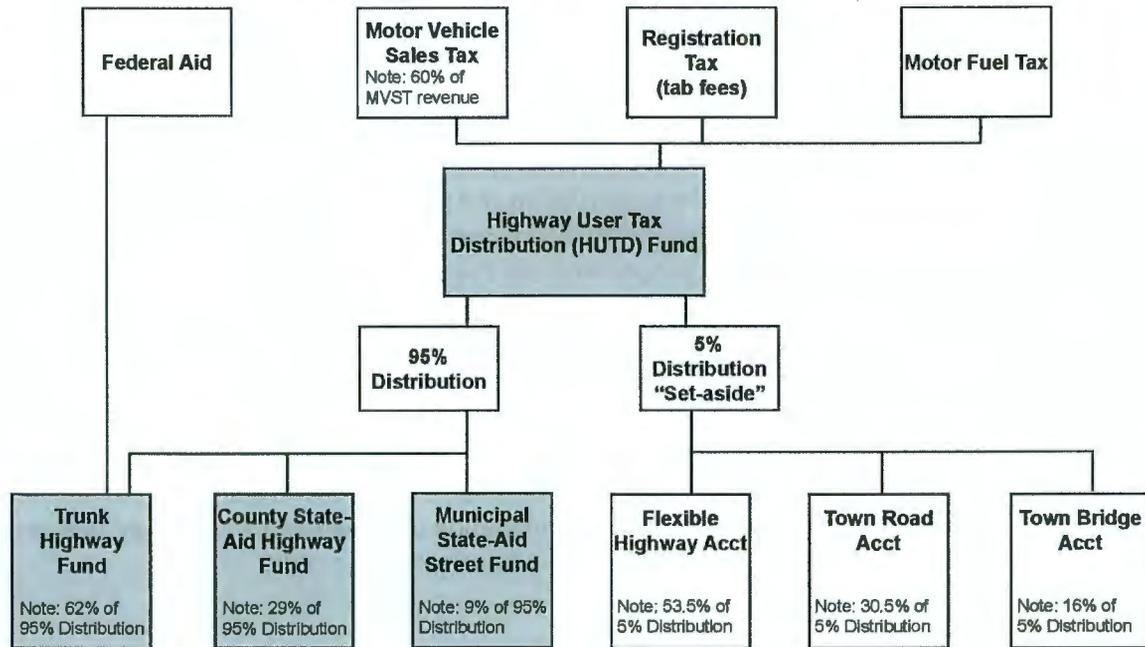
However, as cars and trucks have become more fuel efficient, drivers are traveling more miles and filling up their tanks less. As a result, revenues from the gas tax have not kept pace with need. Meanwhile, inflation and market factors have driven up the cost of road construction and maintenance. Moreover, Minnesota's road system is particularly extensive. According to the U.S. Department of Transportation, Minnesota has the fifth-most lane miles of any state road system. The combination of these factors has meant that revenue from existing transportation funding sources lags far behind our system's needs.

Highway Funding: Nuts and Bolts

Minnesota's Constitution establishes a public highway system, dedicates certain funding sources to that system, and provides a formula for distribution of that funding. Funding sources that are constitutionally dedicated to transportation include transportation-related taxes and fees such as the gas tax, tab/registration fees and the sales tax on motor vehicles. Once those revenues are collected by the state, they are apportioned and deposited into the accounts specified by the formula.

Since 2012, the debate over funding for Minnesota's transportation infrastructure has centered around the findings of the Transportation Finance Advisory Committee (TFAC). TFAC was assembled by Governor Mark Dayton to develop recommendations for transportation funding and assess Minnesota's transportation needs. TFAC found that our state faces \$21.2 billion to \$54.6 billion in unmet, system-wide transportation needs over the next 20 years. Later, the 2015-16 Legislature reached bipartisan agreement that the state's highway and road system needs an additional \$600 million per year just to keep pace with maintenance and repair needs. That said, until 2017 the Legislature continued to come up short on the passage of large, transportation funding bills.

Highway Funding: How the Money Flows



2017-18 Transportation Funding Legislation

After years of failed attempts to pass a significant transportation bill, the 2017 Legislature passed a bill that provides additional funding for transportation by issuing trunk highway bonds and re-directing proceeds from certain revenue sources that were previously deposited in the General Fund. In particular, the Legislature searched for transportation-related tax revenues that could be re-dedicated to transportation spending. The Legislature declined to raise new revenues for transportation, such as a gas tax increase or higher tab/registration fees. The one exception is an increase of \$75 per year in registration fees for all-electric vehicles, designed to capture revenue from drivers who pay no gas tax at all. However, this new funding source is not expected to raise significant dollars in the near future.

General Fund Resources Redirected to HUTDF				
Year	2018	2019	2020	2021
Amount of increase	\$83.5M	\$90.1M	\$206.5M	\$208.7M
% increase in total HUTDF funding	3.8%	4%	8.9%	9%

While the passage of a large transportation bill was a positive development, the 2017 bill falls short of providing sufficient funding for Greater Minnesota priorities such as city street funding. The bill is — at best — a four-year plan for transportation funding.

CGMC Transportation Priorities

Statewide/Balanced Funding

The CGMC believes any transportation funding increases must be balanced to address the needs of the entire state. We support a comprehensive transportation package that includes long-term, dedicated funding for Corridors of Commerce and funds for city streets outside the constitutional formula.

City Streets

Cities of all sizes face aging, deteriorating streets. With the cost of street maintenance rising more quickly than city revenue sources, cities have been unable to keep up with necessary street expenses. Cities under 5,000 in population receive no constitutionally dedicated funding for streets at all. Cities with populations of more than 5,000 receive constitutionally dedicated Municipal Street Aid (MSA) for some of their streets. Increasingly, however, those funds are needed for cost participation expenses in state and county highway projects within cities, meaning less funding for the routine maintenance of other city streets.

Recognizing these challenges, the CGMC has advocated for appropriating \$25 million per year to city streets in cities with populations greater than 5,000 and \$25 million per year to cities with populations under 5,000.

City Streets Funding in 2017 Transportation Bill		
City Size	CGMC Plan	Final Bill
Under 5,000 (pop.)	\$25/M year in sustained funding	\$8M/year for two years
More than 5,000 (pop.)	\$25/M year in sustained funding	\$0

Cities under 5,000 in population

To address the unique challenges faced by small cities, the 2015 Legislature created the Small Cities Assistance Program. The program was initially funded with a one-time appropriation of \$12.5 million.

The 2017 transportation bill includes \$8 million per year for small-city streets, but only for 2018 and 2019. This amount will be parceled out to 705 cities, meaning this extra funding will help pay for basic maintenance like crack filing and seal coating, but it is not enough to make a real impact. Moreover, cities need funding they can count on in order to engage long-term planning for their roads.

Small Cities Assistance Program Funding							
Year	2015	2016	2017	2018	2019	2020	2021
Funding	\$12.5M	\$0	\$0	\$8M	\$8M	\$0	\$0

Cities over 5,000 in population

Cities with populations greater than 5,000 receive MSA funding for some of their city streets, but those funds are increasingly being diverted to pay for cost participation in state and county projects. Moreover, the Minnesota Constitution limits eligibility for MSA dollars to up to 20 percent of the streets in these cities, meaning the rest are funded by special assessments and local property taxpayers. While the redirection of general fund dollars through the HUTDF formula will result in small funding increases to these cities, the 2017-18 Legislature did not otherwise address additional, sustainable funding for city streets in cities over 5,000 in population.

Corridors of Commerce

Created in 2013, Corridors of Commerce is a transportation funding program that aims to increase capacity and reduce bottlenecks on Minnesota’s interregional corridors. In Greater Minnesota, this program has been a vitally important tool for funding expansions and safety improvements on dangerous and inefficient two-lane connections between regional centers.

Because Corridors of Commerce is a pooled investment program, expenditures in right-of-way acquisition, environmental studies and design/engineering are not bondable. Therefore, CGMC lobbies for both trunk highway bonds and cash appropriations for Corridors of Commerce.

Project Selection Criteria

From the program’s creation through 2016, MnDOT had broad discretion in awarding Corridors of Commerce dollars. In 2017, the Legislature made changes to the project selection process that require MnDOT to follow a set of specific criteria and metrics when it awards Corridors of Commerce program dollars. The result is a process in which MnDOT is required to fund the top-scoring projects that fit within the funding appropriated by the Legislature. The 2017 Legislature also added a requirement that MnDOT consider “regional balance” when it selects Corridors of Commerce projects, but these criteria remained undefined. MnDOT decided to use the boundaries of the agency’s own “metro district” as the metro area and define Greater Minnesota as everything beyond those boundaries.

On May 1, 2018, MnDOT unveiled the first round of Corridors of Commerce projects selected under the new criteria. The two highest-scoring Greater Minnesota projects were both located near the metro area, just outside the boundaries of MnDOT’s metro district. When taken together with the two highest-scoring metro projects, this meant that all \$400 million available under the Corridors of Commerce program would be spent within 40 miles of downtown Minneapolis.

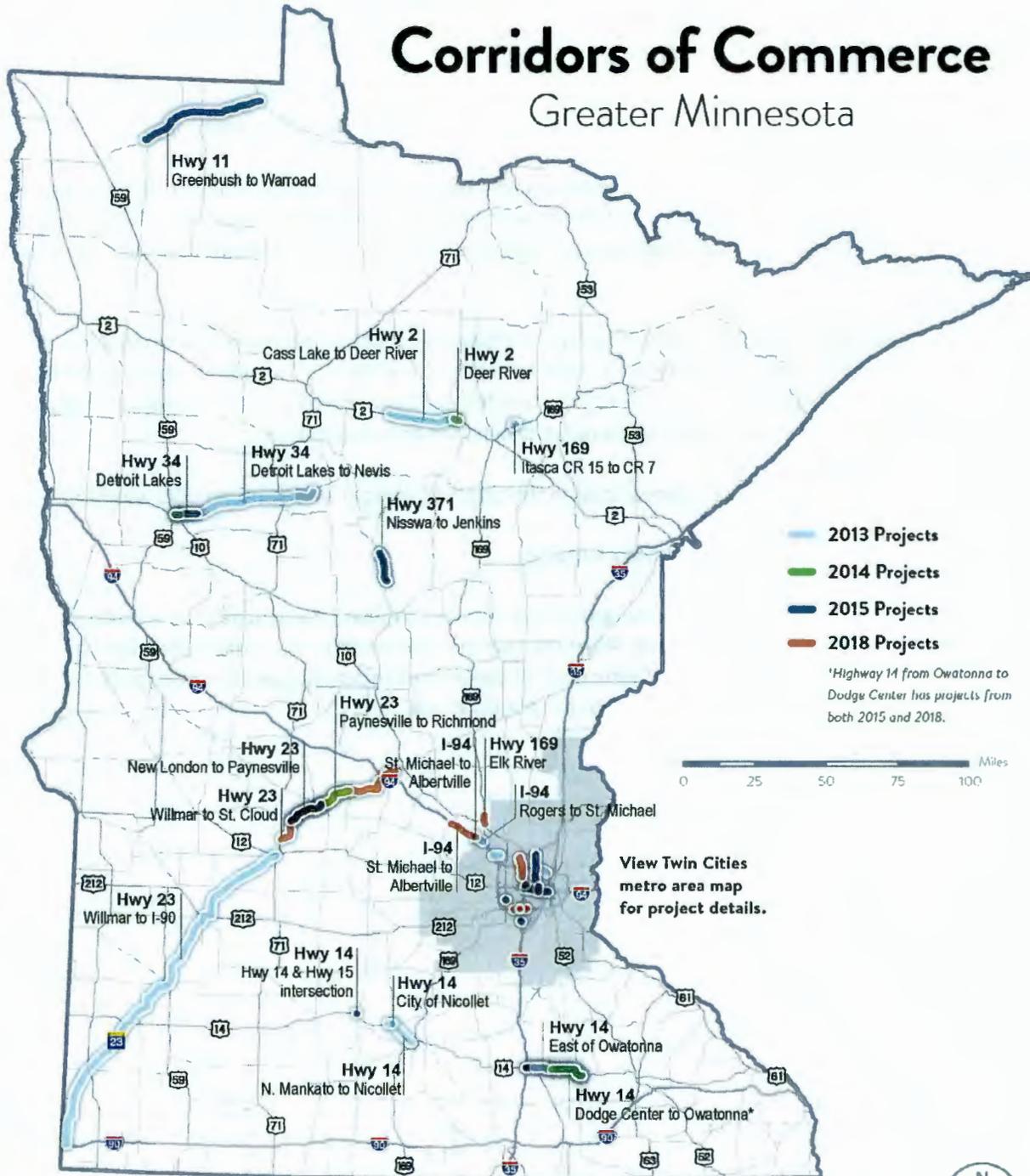
The CGMC was extremely disappointed with this result and worked with the Legislature and MnDOT to find solutions to better distribute funding. At the conclusion of the 2018 session, the Legislature passed, and Gov. Dayton signed, a bonding bill that included another \$300 million in trunk highway bonds for Corridors of Commerce with accompanying language that directs those funds to the two next-highest scoring Greater Minnesota projects (2 to 4-lane expansion of Highways 14 and 23) and one additional metro-area project (Hwy 252).

Corridors of Commerce Funding												
Year	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Bonding	\$300M	\$0	\$0	\$0	\$0	\$50M	\$50M	\$100M	\$100M	\$150M	\$150M	\$100M
Cash	\$0	\$6.5M <i>(Greater MN only)</i>	\$25M	\$0	\$0	\$25M	\$25M	\$25M	\$25M	\$25M	\$25M	\$25M



Corridors of Commerce

Greater Minnesota



Transportation Economic Development (TED) Program

The TED program is a competitive grant program to communities for highway improvement and public infrastructure projects that create jobs and support economic development. The program is administered as a collaboration between MnDOT and DEED. Since its creation in 2011, the program has awarded more than \$100 million in grants. The CGMC supports adequate funding of the TED program, distributed equitably between Greater Minnesota and the metro area.

Local Road Improvement Program/Local Bridge Replacement and Rehabilitation Program

These programs were formed to help local governments pay for the construction and reconstruction of local roads and bridges. The programs are funded with general obligation bonds. The CGMC supports adequate funding of these programs and equitable distribution of dollars to Greater Minnesota and the metro area.

The Legislature passed two bonding bills in the 2017-18 biennium, which included more than \$194 million for the Local Road Improvement Program. Of that amount, more than \$134 million was earmarked for specific projects, leaving just \$60.5 million to be awarded to local governments through a competitive grant process. Nearly all of those earmarks were for projects in the metro area.

For the local bridge program, the combined total in the 2017-18 budget and bonding bills was \$79 million.

Debate Over New, Constitutionally Dedicated Funding

The CGMC has a longstanding opposition to any efforts to use the State Constitution as a budgeting tool. Historically, this has included opposing any efforts to use the Constitution to re-dedicate existing General Fund revenue sources to transportation. Dedication of certain revenues through the Constitution ties the hands of policymakers and puts other vital state programs at risk.

MPCA and EPA, including recently adopted riverine nutrient standards, changes to anti-degradation laws, new or amended standards for chloride, mercury, sulfate in wild rice waters, nitrogen, creation of the tiered aquatic life use model and more. The MPCA continues to monitor for additional pollutants, which in turn can result in more regulatory changes and expensive upgrades.

After the Clean Water Act was enacted, the federal government helped pay for much of the initial wastewater treatment infrastructure in Minnesota. However, that funding has largely dried up. Metro-area cities have an advantage because the Metropolitan Council centralizes much of the wastewater services, offering enormous economies of scale. Although some Greater Minnesota cities are able to combine efforts, few can approach the same size and scale. This means the costs are spread over a much smaller rate base. It costs millions or even tens of millions to upgrade or replace a facility — and that does not include ongoing operations costs.

With every new initiative, compliance becomes more and more expensive. When multiplied across the state, the impending infrastructure bill is daunting. State agencies estimate that Minnesota faces nearly \$5 billion in wastewater infrastructure costs over the next 20 years.¹ This estimate does not include operation costs or the estimated \$7.4 billion in needed upgrades for drinking water facilities.²

A recent study commissioned by the Minnesota Legislature dove deep into estimated future costs for 15 cities. The study found that for the cities requiring upgrades, residents could see an increase of 33 percent to 226 percent in user costs annually to meet current standards and 40 percent to 257 percent annually to meet future standards. (This study is available online at bit.ly/2z5bICR)

Given these staggering costs, it is essential that the state get the science right and craft regulatory solutions aimed at addressing water quality problems in the most cost-effective manner. The CGMC's multi-pronged environmental approach is designed to address those challenges:

- Infrastructure investment
- Cost-effective resource deployment
- Regulatory reform



¹ "Future Wastewater Infrastructure Needs and Capital Costs," Minnesota Pollution Control Agency, January 2018, available at leg.state.mn.us/docs/2018/mandated/180046.pdf

² "Minnesota Drinking Water 2017 Report for 2016," Minnesota Department of Health, June 2017, available at health.state.mn.us/divs/eh/water/com/dwar/report2016.pdf

Infrastructure Investment: State Financial Assistance for Unfunded Mandates

Over the last two years, the Governor and Legislature have recognized that the investment in water infrastructure must increase significantly and that the state needs to pick up a larger share of the costs of these unfunded mandates. The 2017 bonding bill included \$116.9 million for three key water infrastructure grant and loan programs: Point Source Implementation Grant Program (PSIG), Water Infrastructure Fund (WIF) and state matching funds for USEPA Capitalization Grants. The 2018 bonding bill included \$98 million for these three programs and an additional \$25 million in grants to individual communities. Both bonding bills also included important policy changes.

This investment in clean water infrastructure had strong bipartisan support, but it did not fully cover the needs of the state. Moving forward, the Legislature and our next governor must commit to making a larger investment this biennium and over the next several biennia to modernize Minnesota's water infrastructure statewide.

Investing in these programs is not enough to ease the increasing burden on Greater Minnesota communities, however. Numerous cities that receive the maximum grants and loans available under current programs still see their water rates skyrocket. In 2018, the CGMC proposed a supplemental grant program that would provide additional funding so that local governments would either pay no more than 50 percent of the cost of additional treatment or receive sufficient funds so that the annual cost for wastewater is no more than twice the annual cost of treatment in the Twin Cities metro area. The CGMC urges the Legislature and our next governor to support supplemental funding for wastewater so that residents and businesses in all parts of the state have the same access to clean water at an affordable cost.

Cost-Effective Resource Deployment: Shifting the Regulatory Paradigm

As Minnesotans, we all agree that we should work together to protect and improve Minnesota's water quality. Yet our current regulatory practices do not examine whether we are spending our limited financial resources on the most effective solutions. Any plan for moving forward must look beyond a siloed approach that focuses on expensive incremental improvements at wastewater facilities to a collaborative approach that incorporates reductions by all sources and includes trading.

The CGMC believes we should begin a process that brings together and engages municipal stakeholders, agricultural interests, environmental groups and relevant agencies to assess and plan the most cost-effective method for improving and protecting water quality. A comprehensive plan would likely include point-to-point and point-to-nonpoint trading, a process in which a regulated entity, such as a wastewater treatment facility, pays to have another party take action to slow or stop the flow of pollution in a less expensive way, such as paying for wetland restoration or conservation tillage.

Regulatory Reform: Limited Resources Require Effective Regulations

Over the last several years, the CGMC has pushed for regulatory reform at the Legislature. For example, the CGMC pushed to ensure that expensive new regulations and certain permits undergo independent scientific peer review that includes opportunity for public comment. In 2017, the MPCA recognized this need when Commissioner John Linc Stine issued a directive regarding the agency's peer review process. The directive implemented several features that the CGMC had advocated for, such as greater independence for the reviewers, but we are concerned that these changes will be ignored unless they are formally enacted through a rule or state statute.

The CGMC is also concerned about the MPCA's practice of relying on guidance documents, which have not gone through the rulemaking process, when implementing water quality standards. Minnesota's rulemaking process allows for public comment so that rules can be tested and examined before they are enforced. This open, public process helps ensure that rules are reasonable, grounded in good science, predictable and within the MPCA's legal authority to regulate. Recently, as it implemented a new water quality standard, the MPCA relied on a "guidance document" that did not go through public rulemaking. As a result, the implementation has been far more restrictive than what was initially communicated to the public and beyond what the plain language of the rule supports. This has resulted in proposed permit limits that are more restrictive than they should be. When permits are stricter than necessary, cities and the state may be forced to spend money on upgrades that do not improve water quality — money that could be used elsewhere for actual water quality improvement.

The CGMC also advocates for strengthening court review of whether MPCA experts provide specific and meaningful responses to the substance of scientifically supported objections to proposed technical regulations made during a public rulemaking process. Currently, judges defer to the MPCA on scientific issues and focus their inquiry on whether the process has been properly followed. They do not inquire into whether the MPCA has adequately responded to objective evidence that agency rules are contrary to law or peer reviewed science.

Annexation and Land Use

Most Minnesotans agree on the importance of protecting agricultural land and open spaces and spending limited taxpayer resources wisely. Current state annexation and land use policy (Minnesota Boundary Adjustments statute, Legislative Findings, Minn. Stat. 414.01) recognizes that the best way to accomplish those goals is by ensuring that urban development occurs in cities and that agricultural land and open spaces are preserved in townships.

These priorities make sense. We all support Minnesota's economic growth, but we have seen what can happen if population growth happens outside of city limits: open space and valuable farmland can be destroyed; rural septic systems break down and pollute the state's waters; taxpayers foot the bill for expensive retrofits of roads, water and wastewater; and city property owners pay for services that those living outside the city limits use. That is why the CGMC advocates for sound annexation and land use laws.

Annexation Process Basics

Annexation is the process used to bring property outside municipal boundaries into a city. It protects farmland and open space, prevents pollution and ensures that landowners help pay for the services they receive.

There are three ways that land can be annexed into a city. Automatic annexations (known as annexation by ordinance) may be accomplished without an expensive hearing by a city under specific circumstances, such as when a property owner petitions for annexation or a city completely surrounds a township area. Such proceedings still require notice and public hearings. Cities and townships can also negotiate an annexation agreement. If they are unable to reach an agreement, state law provides for contested-case hearing annexations in which an administrative law judge decides based on statutory criteria.

Keeping Property Taxes in Check by Streamlining the Annexation Process

The time to build the infrastructure needed for economic development, such as sewers, water systems and roads, is before new housing or a new industrial park has been built, not afterward when it is much more expensive. The CGMC supports annexation laws that prevent wasteful spending of taxpayer dollars by requiring that proposed urban development is annexed into city limits before development occurs.

Reduce Water Pollution and Hold the Line on Infrastructure Costs through Annexation

As mentioned in the previous "Environment and Energy" section, Minnesota is facing a water infrastructure crisis, with billions of dollars needed to upgrade and replace wastewater and drinking water throughout the state. To keep those infrastructure costs from skyrocketing even more and to prevent the proliferation of septic systems that can pollute ground water, residential and industrial development should occur within city limits where the infrastructure connections can be made in the most cost-effective manner. Annexation laws should make it easier, not harder, to bring industrial, commercial and residential development within city limits.

One Community, Not Competing Interests

Cities and their surrounding townships are one community. They should not fight each other for economic development. Open space and agricultural land should be preserved in our townships. Economic development should be planned and constructed within city limits. This "one community" approach through good land use and annexation policies is the best way for Minnesota to grow.



The Greater Minnesota Partnership Gets Results

Since its creation in 2014, the Greater Minnesota Partnership (GMNP) has emerged as the leading voice for Greater Minnesota economic development. The accomplishments below show the impact the GMNP has made in just a few short years. With your help, we can accomplish even more!



BROADBAND

- The GMNP was instrumental in the creation of the Border-to-Border Broadband Development Grant Program, which helps bring high-quality, high-speed broadband to more businesses and homes in Greater Minnesota.
- The Broadband Development Grant Program has received \$85.6M since it was established in 2014.



CHILD CARE

- The GMNP worked with other stakeholders to bring attention to the growing child care shortage in Greater Minnesota and its impact on economic development.
- In 2018, the GMNP actively pursued several pieces of legislation that aim to fund child care facilities, train more child care providers and increase funding for existing child care grants. Child care will continue to be a top priority in 2019.



JOB TRAINING

- The GMNP advocated for the creation of the Job Training Incentive Program, a fast, flexible and employer-driven program that provides grants to help Greater Minnesota businesses train workers needed to fill open positions.
- Job Training Incentive Program has received more than \$3M since it was established in 2015.



WORKFORCE HOUSING

- The GMNP has pushed for funding for programs that aim to address the workforce housing shortage that hampers economic growth in many Greater Minnesota communities.
- These programs have created more than 325 units with approximately \$5M in funding — a huge return on investment.
- The GMNP has also advocated for additional tools for cities to use to address the housing shortage, including other grants (funded at \$2M a year through 2021) and TIF districts (authorized by the Legislature in 2017).



INFRASTRUCTURE

- The GMNP is one of the leading advocates for the Greater Minnesota Business Development Public Infrastructure (BDPI) Grant Program, which provides funding so cities can provide the basic infrastructure needed to accommodate private business growth.
- BDPI Grant Program has received \$31.7M since the GMNP was formed in 2014.



BUSINESS PROPERTY TAXES

- The GMNP has advocated for reducing property taxes for Main Street businesses by fighting for an exemption of up to the first \$150,000 in commercial/industrial property value.
- In 2017, the Legislature passed an exemption from the state C/I levy starting at \$100,000.



2018 Greater Minnesota Partnership Policy Positions

To improve the economic climate, the GMNP supports the following economic development positions in the 2018 legislative session:

1. Workforce Housing

The GMNP supports programs to address the critical workforce housing shortage in Greater Minnesota. This includes at least \$20 million in funding for workforce housing grant programs focused on increasing the supply of units in communities that can grow now. The GMNP supports workforce housing programs that have no income or population restrictions, and which are focused on economic development. The legislature should fund affordable or workforce housing programs at a level that accounts for the cost of prevailing wage regulations in housing construction, or should seek reforms to reduce those costs.

2. Greater Minnesota Child Care

The GMNP supports legislative initiatives to increase child care options in all corners of Greater Minnesota. This may include funding to help offset the cost of new or upgraded child care facilities, regulatory changes that remove barriers to entry for providers, training for providers, and other policies and programs that will increase the supply of both center-based and home-based childcare options.

3. Greater MN Business Development Public Infrastructure (BDPI) Grant Program

The GMNP supports at least \$ 20 million in bonding and an increase in the general fund appropriation for the BDPI grant program. It should remain a stand-alone program open to only Greater Minnesota without earmarks to specific geographic areas or for specific projects. GMNP also supports a general fund appropriation for BDPI.

4. Broadband Expansion

The GMNP supports at least \$50 million to be appropriated to the Border-to-Border Broadband Development Grant program. At least half of any appropriation should be available to those areas that lack access to service that meets the 2026 state speed goals. The GMNP opposes policies that limit how much grant dollars can be spent in these areas. The GMNP also opposes the challenge process, which gives large providers power to determine that a community shouldn't receive a grant.

5. Transportation

The GMNP supports a comprehensive approach for transportation, which includes \$600 million a year for 10 years for highway maintenance and expansion. This includes at least \$200 million for Corridors of Commerce. The GMNP also supports an additional \$50 million for city streets. The GMNP supports a comprehensive approach to transportation, including surplus general fund dollars and new dedicated state revenues.

6. Water Quality Regulations

As Minnesotans, we support and value our natural resources, including clean water. The GMNP supports requiring cost-benefit analysis of new or amended water quality regulations that impact our communities, before they are adopted; supports requiring independent scientific peer review of regulations that will impose excessive costs on communities; supports requiring site specific analysis when translating standards into permit requirements; and supports preventing the enforcement of unadopted rules.

7. Bonding and Infrastructure in Greater Minnesota

Bonding bills should focus on local roads and bridges, wastewater, and other infrastructure that grows local economies in Greater Minnesota. In addition, of projects identified as being located in the metro area or Greater Minnesota, at least 50% of all capital investment funding should be directed at Greater Minnesota.

8. Greater Minnesota Job Training Incentive Program

The GMNP supports the Job Training Incentive Program and any necessary updates to make it more responsive to the needs of Greater Minnesota employers. The program should have an ongoing base budget of at least \$4 million annually.

9. Local Government Aid ("LGA")

The GMNP supports restoring the LGA program to its 2002 funding level and annual increases in its appropriation thereafter. LGA helps Greater Minnesota businesses receive needed city services while restraining local property taxes.

10. Minnesota Investment Fund, Job Creation Fund, Redevelopment Grant Program, and Demolition Loan Program

The GMNP supports increased funding for both the Minnesota Investment Fund (MIF), the Job Creation Fund, the Redevelopment Grant Program, and the Demolition Loan Program. The GMNP supports any additional changes to provide a more balanced distribution of funding between the metro area and Greater Minnesota.

Save the Date

Mark your calendar for these upcoming CGMC conferences and events:

- **CGMC Fall Conference** – Nov. 15-16, 2018, Alexandria
 - **Legislative Action Day** – Jan. 30, 2019, St. Paul
 - **CGMC Summer Conference** – July 24-26, 2019, Bemidji
-
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Follow the CGMC on Social Media!

Join in the conversation by “liking” us on Facebook (search for “Coalition of Greater Minnesota Cities”) and following us on Twitter @greatermncities.

In addition, be sure to regularly check our website at greatermncities.org for up-to-date information on key issues affecting Greater Minnesota.

RESOLUTION #2018-

INTRODUCED:

SECONDED:

VOTED: **Aye:**
 Nay:
 Absent:

**AUTHORIZATION TO ACCEPT A DONATION FROM
THE SHOPKO FOUNDATION FOR THE
WINDOM FIRE DEPARTMENT**

WHEREAS, Minnesota State Statute §465.03 requires that any city accepting a grant or gift of real or personal property shall accept such by resolution of the governing body expressing the terms prescribed by the donor; and

WHEREAS, The Shopko Foundation is a supporter of the City of Windom and the Windom Fire Department; and

WHEREAS, the City of Windom has recently received a donation from The Shopko Foundation of \$500.00 for the Windom Fire Department; and

WHEREAS, The Shopko Foundation designated that the donation is to be used to assist in the flood relief efforts.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, that the City Council accepts the donation of \$500.00 offered by The Shopko Foundation for use by the Windom Fire Department.

Adopted by the Council this 7th day of August, 2018.

Dominic Jones, Mayor

Attest: _____
Steven Nasby, City Administrator

RESOLUTION #2018-

INTRODUCED:

SECONDED:

VOTED: **Aye:**
 Nay:
 Absent:

**AUTHORIZATION TO ACCEPT A DONATION FROM
AN ANONYMOUS DONOR FOR THE
WINDOM SWIMMING POOL LIFEGUARDS**

WHEREAS, Minnesota State Statute §465.03 requires that any city accepting a grant or gift of real or personal property shall accept such by resolution of the governing body expressing the terms prescribed by the donor; and

WHEREAS, an anonymous donor is a supporter of the City of Windom and the Windom Swimming Pool; and

WHEREAS, the City of Windom has recently received a donation from an anonymous donor of \$120.00 for costs incurred during the shutdown of the Windom pool due to the recent flood event; and

WHEREAS, the donor has designated that the donation is to be used for compensating lifeguards who assisted with the fieldtrip to the Lakefield swimming pool on July 18th during the shutdown.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, that the City Council accepts the donation of \$120.00 offered by the donor to be used for compensating lifeguards who assisted with the fieldtrip at the Lakefield swimming pool on July 18th during the shutdown of the Windom pool.

Adopted by the Council this 7th day of August, 2018.

Dominic Jones, Mayor

Attest: _____
Steven Nasby, City Administrator

RESOLUTION #2018-

INTRODUCED:

SECONDED:

VOTED: Aye:

Nay:

Absent:

A RESOLUTION APPOINTING ADDITIONAL ELECTION JUDGES FOR THE FORTHCOMING GENERAL ELECTION IN 2018

WHEREAS, pursuant to Minnesota Statutes, a General Election will be held on November 6, 2018; and

WHEREAS, it is necessary that additional election judges be appointed.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, AS FOLLOWS:

1. The following additional election judges are hereby appointed to serve at the above-mentioned election.

Wayne Alink	1187 River Road
Jo Alink	1187 River Road
Elaina Nichols	2055 Great Bend Blvd
Lindsey Cartwright	709 River Road
Deb Schoeb	2086 Great Bend Blvd
Dean Schoeb	2086 Great Bend Blvd
Fran Swenson	848 12 th Street

Adopted this 7th day of August, 2018.

Dominic Jones, Mayor

Attest:

Steven Nasby, City Administrator

ACTION ITEM



CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: CITY COUNCIL
FROM: ANDY SPIELMAN, BUILDING & ZONING OFFICIAL
CC MEETING DATE: AUGUST 7, 2018
RE: HAZARDOUS PROPERTY
DEPT: BUILDING & ZONING
CONTACT: ANDY SPIELMAN (andrew.spielman@windommn.com) (507-832-8660)

Recommendations/Options/Action Requested

Building and Zoning Staff recommends that the City Council:

1. Approve a Motion determining that the house at 14 24th Street is a hazardous building.
2. Adopt the "Resolution Ordering the Repair or Removal of Hazardous Conditions Located at 14 24th Street, Windom, Minnesota".

Issue Summary/Background

Property Address: 14 24th Street
Parcel No.: 25.833.0010

Over the last two years, the Building & Zoning Office has sent letters and had numerous contacts with the property owners and their family concerning the hazardous conditions of the house located on this property. In the Summer of 2017, the property owners offered to deed the property to the City to allow for demolition of the house and attached garage and creation of a buildable lot for resale by the City. On August 15, 2017, the City Council approved a motion authorizing the City to acquire, demolish the house, and clean up the property. Subsequently, the City Attorney conducted a title search of the property. He discovered the existence of liens against one of the property owners which prevented the City from accepting conveyance of title to the property. Contacts had been made to neighboring property owners concerning their interest in purchasing the property and demolishing the home. However, those efforts have not been successful. On June 26, 2018, another letter was sent to the property owners notifying them that the house is still in a hazardous condition. The letter further informed the property owners that if they had not taken action concerning the property, this matter will come before the Windom City Council for further action at the Council's August 7th Meeting. As of August 2, 2018, the required action has not been taken by the property owners.

Fiscal Impact

In 2017, I obtained estimates for legal fees (\$350), demolition of the house (\$7,000-\$10,000), asbestos removal (\$1,500), and miscellaneous expenses (\$1,000) for a total project cost of \$9,850 to \$12,850. I have contacted a demolition contractor and he indicates that the amounts quoted in 2017 would still be in effect for 2018. Following demolition, the City will send an invoice to the property owners for all costs incurred by the City in this matter. If they do not pay the invoice, these costs will be assessed against the property

pursuant to the special assessment process set forth in Minnesota Statutes.

Attachments

1. Photos of the property.
2. Copy of letter to property owners (6-26-18).
3. Resolution Ordering the Repair or Removal of Hazardous Conditions Located at 14 24th Street, Windom, Minnesota.

AWS:mah

Aug 03, 2018 09:20AM
Andrew Spielman



Aug 03, 2018 09:22AM
Andrew Spielman



June 26, 2018

Shawn, Sarah & Shane Veenker
14 24th Street
Windom, MN 56101

Sarah Veenker
8 Ninth Street
Windom, MN 56101



Re: City Code Violations – 14 24th Street

Dear Shawn, Sarah and Shane:

On June 14, 2017, our office sent you a letter concerning several complaints we had received regarding the condition of the house at 14 24th Street in Windom. In June 2017, the Building and Zoning Office conducted an inspection and found violations of City Code Sections 90.02(D), 90.04(D), and 90.04(J).

The roof on the house at 14 24th Street had been damaged by tree limbs which had fallen on the roof and the roof had sustained structural damages. Numerous soffits on the house were collapsing and creating structural damage to the property.

The letter outlined public nuisance violations concerning brush, branches, junk and trash in the open garage, an open door on the garage providing access to the property by children and adults, etc. You addressed these issues after receipt of the letter.

However, the letter also stated that the house was uninhabitable in its current condition and posed a hazardous condition that needs to be repaired or removed. You were asked to contact our office concerning your future plans for the property.

Since that time, we received communications from you and a request to convey the property to the City to facilitate the demolition of the structure. However, due to liens against one of the titleholders which attach to the property, the City was not able to accept that conveyance.

Thereafter, we had been advised that a neighboring property owner might be working with you on the conveyance of the property. However, it is our understanding that this proposal also did not materialize.

As stated in our letter of June 14, 2017, the house is uninhabitable in its current condition and poses a hazardous condition that needs to be repaired or removed. Photos of the property were taken on June 25, 2018, and revealed that no action has been taken to repair or remove this hazardous building.

Minnesota State Statutes, Sections 463.15 through 463.261, set forth procedures and requirements for hazardous buildings. Said buildings are considered to be a public nuisance and must be abated.

YOU ARE HEREBY NOTIFIED THAT YOU HAVE UNTIL AUGUST 2, 2018, in which to retain a contractor and provide the City with proof of the agreement between you and the contractor, and begin the repair or removal of this hazardous building on the property at 14 24th Street.

If you have not provided the City with evidence that you have retained a contractor and begun the removal or repair of the house and garage by August 2, 2018, this matter will come before the Windom City Council for further action at its next regularly-scheduled meeting on August 7, 2018.

Shawn, Sarah & Shane Veenker

June 26, 2018

Page Two

Failure to comply with this notice will prompt the City to pursue court action for the removal of the house and garage from the property at 14 24th Street. All costs incurred by the City including, but not limited to, court costs and costs for the demolition contractor, landfill, and other associated costs may be certified as special assessments against the property at 14 24th Street.

Should you have any questions, please contact me at 507-832-8660 or stop in the Building and Zoning Office at City Hall, 444 9th Street, Windom, Minnesota.

Sincerely,

CITY OF WINDOM



Andrew W. Spielman, Building and Zoning Official

AWS:mh

cc Shawn Veenker
605 Tenth Street, #206
Windom, MN 56101

RESOLUTION # 2018-

INTRODUCED:

SECONDED:

VOTED: Aye:
 Nay:
 Absent:

CITY OF WINDOM, MINNESOTA

**RESOLUTION ORDERING THE REPAIR OR REMOVAL OF HAZARDOUS
CONDITIONS LOCATED AT 14 24TH STREET, WINDOM, MINNESOTA**

WHEREAS, pursuant to Minnesota Statutes § 463.15, the City Council of the City of Windom, Minnesota, finds the building (house and attached garage) located at 14 24th Street, Windom, Minnesota, to be a hazardous building for the following reasons:

1. The house and attached garage on the property suffered damage to the roof when tree branches fell on the roof.
2. The damage to the roof has never been repaired.
3. Andrew Spielman, Windom Building & Zoning Official, inspected the property and found the house has deteriorated to the point where it is uninhabitable. He also found that the house and garage are dilapidated to the extent that these structures cannot be repaired.
4. As a result of dilapidation, physical damage, and unsanitary conditions, the house and attached garage on the property constitute a hazard to public safety and health.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, AS FOLLOWS:

1. Pursuant to the foregoing findings and pursuant to Minnesota Statutes §§ 463.16 and 463.17, the City Council orders you, as the owners of the above hazardous building, to make the following corrections on the property at 14 24th Street, Windom, Minnesota:
 - A. The house and attached garage on the above-described property need to be razed and removed. Appropriate permits for the demolition need to be obtained.
 - B. All garbage and debris need to be removed from the property.
2. The corrections listed above must all be made within twenty (20) calendar days after this Order is served upon you. The corrections must be completed in compliance with all applicable codes and regulations and completed pursuant to proper permits from the City of Windom.

3. The City of Windom will file a motion for summary enforcement of this Order with the District Court of Cottonwood County unless you complete the corrective actions specified in Paragraph 1 of this Order or unless you file an answer to this Order with the District Court of Cottonwood County and serve the answer as required within twenty (20) calendar days from the date this Order is served upon you.

4. If the Court grants the City of Windom the authority to raze and remove the house and attached garage, you must remove all personal property and/or fixtures that will reasonably interfere with the work within thirty (30) calendar days from the Court's decision. If the personal property and/or fixtures are not removed and the City enforces this Order, the City may sell the personal property, fixtures, and/or salvage materials at a public auction after three (3) days' posted notice.

5. If the City must take actions to enforce this Order pursuant to Minnesota Statutes § 463.21, all enforcement costs will be specially assessed against the property and collected in accordance with Minnesota Statutes §§ 463.161, 463.21, and 463.22.

6. The City Attorney is authorized to serve this Order upon you and all lienholders of record.

7. The City Attorney is authorized to proceed with the enforcement of this Order as provided in Minnesota Statutes §§ 463.17, 463.19, 463.20, and all other applicable Minnesota Statutes.

Adopted by the City Council of the City of Windom, Minnesota, this 7th day of August, 2018.

Dominic Jones, Mayor

ATTEST: _____
Steven Nasby, City Administrator

ACTION ITEM



CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: John Nelson, Manager, River Bend Liquor
DATE: 08/02/2018
RE: Non-union Part-Time Clerk Hiring Recommendations
DEPT: Liquor
CONTACT: John Nelson at John.Nelson@windommn.com

Recommendations/Options/Action Requested

1. That the City Council approve the hiring of two non-union Part-Time Liquor Store Clerks, Amy Besch and Emily Regnier, at a starting wage of \$9.65 per hour.

Issue Summary/Background

In the last four months we have had two non-union part-time liquor store clerks leave the store. These were Patty Kazemba on April 10, 2018 and Philip Cenzano on July 18, 2018. With those two vacancies we need to hire new part time staff to cover the store's hours of operations. With that, an advertisement was placed in the Citizen and the Shopper. Nine applications were received and all of the applicants were interviewed. Upon completion of interviews I am recommending Amy Besch and Emily Regnier.

Fiscal Impact

No fiscal impact as the cost of part-time clerk positions are included in the budget.

Attachments

None

ACTION ITEM



CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: John Nelson, Manager, River Bend Liquor
DATE: 08/02/2018
RE: Full Time Staff Adjustment
DEPT: Liquor
CONTACT: John Nelson at John.Nelson@windommn.com

Recommendations/Options/Action Requested

1. The Liquor Committee and I recommend internally advertising for a Union Part Time Senior Clerk position (Job Classification – Liquor Clerk II).

Issue Summary/Background

Kevin Spangler, Assistant Manager, resigned effective July 17, 2018. In my observations at River Bend Liquor, and with the staffing capabilities in place, I do not feel that the Assistant Manager position needs to be re-filled. In place of the Assistant Manager position, I believe it will improve the operations of the store by eliminating the current Union Part-Time Clerk I position and fill a Union Senior Clerk II full time position. This will help to cover the scheduled hours being vacated by Assistant Manager position and still provide a full-time person to do intermittent things that come up when I am out of the store. The Senior Clerk job description will be updated to include some duties such as balancing tills, completing deposits, etc. This proposal has been discussed with staff and the local union steward.

Within the next few months I will be evaluating if a position would need to be filled as a Union Part-Time Assistant Clerk (approximately 20-28 hours per week) with primary duties of working in the stock room.

Fiscal Impact

The 2018 budget includes a full-time Assistant Manager and Union Part-time Liquor Clerk I for a total of \$79,211. If the adjustment in positions is approved to fill a full-time Senior Liquor Clerk II position and hire a Union Part-time Assistant Clerk (Stock room) the cost would be \$79,765. Essentially there would be no budgetary impact or reduction of hours filled by permanent staff.

Attachments

None

ACTION ITEM



CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: Brad Bussa, Community Center Director
DATE: September 28, 2017
RE: Community Center Part-Time Bartender Hiring
DEPT: Community Center
CONTACT: Brad Bussa wincc@windomnet.com

Recommendations/Options/Action Requested

Staff recommends that the City Council approve the hiring of Chad Meyer and Heather Leighty as part-time Bartenders at the Non-Union part-time new hire rate \$9.65 per hour.

Issue Summary/Background

The Community Center is in need of temporary staffing for upcoming events. Interviews were conducted and the positions were offered to Chad Meyer and Heather Leighty.

Fiscal Impact

As part of the annual budgeting process the City Council had allocated funding for the part-time Bartender positions.

Attachments

1. None.



Conductor Power LLC
 4993 Gull Dam Road
 Brainerd MN 56401
 (218) 316-7801

Progress Billing

Application: 6
 Period: 06/30/2018

License:

Owner: Windom Municipal Utilities
 1105 1st Avenue
 North Windom MN 56101

Job Location: 17-005S
 1105 1st Avenue North
 Windom MN 56101

Client PO#: Project: N16085

Application For Payment On Contract

Original Contract.....	1,576,521.00
Net Change by Change Orders.....	-85,210.00
Contract Sum to Date.....	1,491,311.00
Total Complete to Date.....	<u>1,233,662.00</u>
Total Retained.....	61,683.10
Total Earned Less Retained.....	<u>1,171,978.90</u>
Less Previous Billings.....	<u>1,140,313.50</u>
Current Payment Due.....	31,665.40
Balance on Contract.....	<u>319,332.10</u>

Contractor's Certification of Work

The undersigned contractor certifies that, to the best of the contractor's knowledge, the work on the above named job has been completed in accordance with the plans and specifications to the level of completion indicated on the attached schedule of completion.

Contractor:  Date: 7/2/18

Terms: Invoices are due and payable 30DY from the date of invoice. All overdue amounts will be charged a service charge of 0.00 % per annum. Please make checks payable to: Conductor Power LLC

Thank you for your prompt payment.

**SUBCONTRACTOR'S REQUEST FOR PAYMENT
DISTRIBUTION DETAIL**

Application No.:
Application Date:
Period To:
Contractor's PO No.

6
7/2/2018
6/30/2018

Window CP - 06 S

A	B												
Item No.	Description of Work	No. of Units	Labor	Materials	Labor & Materials	Work From Prev Applications	Labor This Period	Materials This Period	Total Completed	% (G divided by C)	Balance to Finish (C - G)	Retainage 5%	
1	General Conditions, Mobilization, Demobilization	1	\$ 9,919.00	\$ -	\$ 9,919.00	\$ 9,919.00			\$ 9,919.00	100.0%	\$ -	\$ 495.95	
2	Demolition	1	\$ 28,171.00	\$ -	\$ 28,171.00	\$ 2,000.00	\$ 5,000.00		\$ 7,000.00	24.8%	\$ 21,171.00	\$ 350.00	
3	Sitework	1	\$ 161,100.00	\$ 107,400.00	\$ 268,500.00	\$ 268,500.00			\$ 268,500.00	100.0%	\$ -	\$ 13,425.00	
4	Concrete	1	\$ 95,008.00	\$ 34,318.00	\$ 129,322.00	\$ 129,322.00			\$ 129,322.00	100.0%	\$ -	\$ 6,466.10	
5	Below Grade Grounding	1	\$ 6,480.00	\$ 2,391.00	\$ 8,871.00	\$ 8,871.00			\$ 8,871.00	100.0%	\$ -	\$ 443.55	
6	Above Grade Grounding	1	\$ 2,380.00	\$ 2,727.00	\$ 5,107.00	\$ 2,727.00			\$ 2,727.00	53.4%	\$ 2,380.00	\$ 136.35	
7	Fence Grounding	1	\$ 4,348.00	\$ 983.00	\$ 5,311.00	\$ 983.00			\$ 983.00	18.1%	\$ 4,348.00	\$ 48.15	
8	Below Grade Conduit	1	\$ 12,929.00	\$ 8,723.00	\$ 21,652.00	\$ 21,652.00			\$ 21,652.00	100.0%	\$ -	\$ 1,082.60	
9	LV Power & Control Cable	1	\$ 13,183.00	\$ 78,142.00	\$ 91,325.00	\$ 78,142.00			\$ 78,142.00	85.6%	\$ 13,183.00	\$ 3,907.10	
10	LV Power & Control Cable Terminations	1	\$ 9,358.00	\$ 1,837.00	\$ 10,995.00	\$ 1,637.00	\$ 2,500.00		\$ 4,137.00	37.6%	\$ 6,858.00	\$ 206.85	
11	MV Power Cable	1	\$ 38,661.00	\$ 145,453.00	\$ 184,114.00	\$ 145,453.00	\$ 7,500.00		\$ 152,953.00	83.1%	\$ 31,161.00	\$ 7,647.65	
12	MV Power Cable Terminations	1	\$ 59,913.00	\$ 74,124.00	\$ 134,037.00	\$ 74,124.00	\$ 6,500.00		\$ 80,624.00	60.2%	\$ 53,413.00	\$ 4,031.20	
13	Grounding Platforms	1	\$ 99.00	\$ 797.00	\$ 896.00	\$ 797.00			\$ 797.00	89.0%	\$ 99.00	\$ 39.85	
14	High Voltage Equipment	1	\$ 10,713.00	\$ 864.00	\$ 11,377.00	\$ 1,500.00	\$ 7,000.00		\$ 8,500.00	74.7%	\$ 2,877.00	\$ 425.00	
16	Electrical Bus System	1	\$ 10,082.00	\$ 8,056.00	\$ 18,138.00	\$ 13,306.00			\$ 13,306.00	73.4%	\$ 4,832.00	\$ 665.30	
16	Control Building	1	\$ 44,582.00	\$ 288,945.00	\$ 333,527.00	\$ 328,695.00	\$ 4,832.00		\$ 333,527.00	100.0%	\$ -	\$ 16,676.35	
17	Battery System	1	\$ 8,332.00	\$ 36,989.00	\$ 45,321.00	\$ 41,239.00			\$ 41,239.00	91.0%	\$ 4,082.00	\$ 2,061.95	
18	Control Panel Modifications	1	\$ 57,731.00	\$ 108,962.00	\$ 166,693.00	\$ 156,693.00			\$ 156,693.00	94.0%	\$ 10,000.00	\$ 7,834.65	
19	Testing & Commissioning	1	\$ 103,245.00	\$ -	\$ 103,245.00	\$ -			\$ -	0.0%	\$ 103,245.00		
Totals			\$876,232.00	\$900,289.00	\$1,576,521.00	\$1,285,540.00	\$33,332.00	\$0.00	\$1,318,872.00	\$13.85	\$257,649.00	\$65,943.60	
Change Orders/Alternates:													
1	COR #1 - Delete Shoring, curb & gutter and pa	1	\$ (63,745.00)	\$ (21,465.00)	\$ (85,210.00)	\$ (85,210.00)			\$ (85,210.00)	100.0%	\$ -	\$ (4,260.50)	
					\$ -				\$ -	#DIV/0!	\$ -		
					\$ -				\$ -	#DIV/0!	\$ -		
Total of all Change Orders			\$ (63,745.00)	\$ (21,465.00)	\$ (85,210.00)	\$ (85,210.00)	\$ -	\$ -	\$ (85,210.00)	100.0%	\$ -	\$ (4,260.50)	
Adjusted Contract Amount Totals			\$812,487.00	\$878,824.00	\$1,491,311.00	\$1,200,330.00	\$33,332.00	\$0.00	\$1,233,662.00	82.7%	\$257,649.00	\$61,683.10	



Conductor Power LLC
 4993 Gull Dam Road
 Brainerd MN 56401
 (218) 316-7801

Contract Invoice

Invoice#: 18-005S-006

Date: 06/30/2018

License:

Billed To: Windom Municipal Utilities
 444 9th Street
 PO Box 38
 Windom MN 56101-0038

Project: 17-005S
 1105 1st Avenue North
 Windom MN 56101

Due Date: 07/30/2018

Terms: 30DY

Order#

Description	Amount
Progress Billing# 6	33,332.00

6024 116300
 Substation
 Allegaard
 JUL 17 2018
 Jason Johnson

APPROVED
 By Alex Martin at 11:51 am, Jul 17, 2018

Alex Martin

A service charge of 0.00 % per annum will be charged on all amounts overdue on regular statement dates.

Thank you for your prompt payment!

Sales Tax:	0.00
Invoice Total:	33,332.00
Retention:	1,666.60
Amount Paid:	0.00
Amount Due	31,665.40