

Council Meeting
Tuesday, July 17, 2018
City Council Chambers
7:30 p.m.
AGENDA



Call to Order
Pledge of Allegiance

1. Consent Agenda
 - Minutes
 - Council Minutes – June 19, 2018
 - Council Minutes – Emergency Meetings July 6-9
 - Community Center Commission – June 18, 2018
 - EDA – July 9, 2018
 - Telecom Commission – July 9, 2018
 - Utility Commission – July 11, 2018
 - Regular Bills
 - License
 - Amplification Permit – Night to Unite – August 6, 2018
 - Temporary Liquor License – Lions Club – August 18-19, 2018
 - Exempt Gambling Permit – St Francis Xavier Church
2. Department Heads
3. Proclamation for Years of Service - Steve Theesfeld
4. River Bend Liquor – Sharing Center Donation Presentation
5. Public Hearing – New Housing Tax Abatement Program
6. Flood - Update
7. Wastewater Treatment Plant Project
 - Resolution Bid Award
 - Resolution Wastewater Treatment Plant PFA Grant Agreement
8. EDA
 - Art in the Park Policy
 - 1120 Miller Ave – Demolition Program
9. Night to Unite – August 6, 2018
 - Proclamation
 - Street Closure Request
10. Police Department - K-9 Update
11. Airport Hanger Update
12. Personnel
 - Community Center
 - Streets & Parks Department
13. Contractor Payments – Arena – Request #3 MN Ice \$463,125.00
14. New Business
15. Old Business
16. Council Comments



Adjourn

P.O. Box 38 • 444 Ninth Street • Windom, MN 56101 • Phone 507-831-6129 • FAX 507-831-6127

**Regular Council Meeting
City Hall, Council Chamber
June 19, 2018
7:30 p.m.**

1. Call to Order:

The meeting was called to order by Mayor Dominic Jones.

2. Roll Call:

Council Present: Mayor Dominic Jones, Jayesun Sherman, Bryan Joyce, Marv Grunig, and JoAnn Ray

Council Absent: Rod Byam

City Staff Present: Steve Nasby, City Administrator; Brian Cooley, Street Superintendent; Jason Sykora, Electric Superintendent; Andrew Spielman, Building and Zoning Official and Drew Hage, Development Director

Pledge of Allegiance

3. Addition to Agenda:

- Consent Agenda – License Applications
 - OK Boss Grocery – Cigarette License
 - Windstream LLC – Strong Beer, Beer, & Wine License

Motion by Ray second by Grunig approving additions to the Agenda. Motion carried 4-0.

4. Consent Agenda:

- Minutes
 - Council Minutes – June 5, 2018
 - Housing and Redevelopment Authority – May 9, 2018
 - Planning Commission – June 4, 2018
 - Economic Development Authority – June 11, 2018
 - Telecom Commission – June 13, 2018
- License
 - OK Boss Grocery – Cigarette License
 - Windstream LLC – Strong Beer, Beer, & Wine License
- Regular Bills

Motion by Ray second by Grunig approving the Consent Agenda. Motion carried 4 – 0.

5. Department Heads:

Brian Cooley, Street Superintendent, informed the Council about the storm sewer drains. Staff has been removing debris to help drainage. He stated insect treatments have not been done due to

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wind, temperature, and rain. Fogging treatments will continue next week if weather permits. Cooley mentioned the water issues in the Red Leaf Court area. He is reviewing plans and talking to residents in efforts to better storm sewer drainage. City street patching will continue after weather improves. The City is not planning a seal coat project but they are planning on completing crack filling to prevent pot holes. There was a recent water main brake on 10th Street. Mayflower Park has been mowed; however, the lower end of park is in poor condition due to the flooding. The DNR grant for the restroom and tennis courts was not received. The soils at Island Park are not conducive for tennis courts as there is a good probability of frost heaves. The Park and Recreation Commission has a planned meeting on June 21st. Joyce mentioned that he had emailed about the bathroom issues and beach raking at Tegels Park. Cooley has placed new bathroom curtains and provided a broom for the bathhouse. He stated the bathhouse roof needs some work and hopes to place a downspout to help prevent beach washout. Grunig mentioned developing a protocol for fogging treatments.

Jason Sykora, Electric Superintendent, presented an update about the June 12th power outage. The department initially thought that it was related to the substation project or a transmission problem. A differential relay had failed and was slated to be fixed with the substation improvements. Staff had to perform a black start and learned through this process how much generation is needed. Council discussed a public notification process and thanked Jason and his staff for resolving the issue safely.

6. Airport – SEH Engineering:

Nasby explained that the SEH Engineers are contracted for \$47,000 to provide design and project supervision. June 28th is the bid opening date and the State Funding Grant is due June 30. As there is no July 3rd meeting slated, the resolution presented allows Nasby to award the winning bid if it does not exceed 10% of the revised engineer's estimate.

Motion by Grunig second by Joyce to approve the amended contract with SEH Engineers and the City of Windom for the 2018 Hangar Construction project. Motion carried 4 – 0.

Council member Sherman introduced the Resolution No. 2018-51, entitled “A RESOLUTION AWARD ING THE CONTRACT FOR THE PROJECT ENTITLED "2018 HANGAR CONSTRUCTION PROJECT””, and moved its adoption. The resolution was seconded by Ray and on roll call vote: Yes: Grunig, Ray, Sherman, Joyce. No: None. Absent: Byam. Abstain: None. Resolution passed 4 – 0.

7. Planning Commission Variance Recommendation – 2470 Hwy 60 East:

Andrew Spielman, Building and Zoning Official, said that the Planning Commission is recommending approval of a zoning application. The business located at 2470 Hwy 60 East is requesting to put an addition on the South with a sideyard setback that is less than required by City Code. The new addition would require a firewall on the two sides that have the reduced sideyard. The adjacent lot is vacant currently but a structure could be built on this lot in the future. There is frontage and backage roads platted surrounding the property allowing emergencies services to have access to future construction. A Public Hearing was held with no comments received including the adjacent business Runnings.

Motion by Joyce second by Sherman to approve the Variance Application for 2460 Hwy 60 East. Motion carried 4 – 0.

8. Call for Public Hearing – New Housing Tax Abatement Program:

Drew Hage, Development Director, commented that a new housing application has been received for construction of a property at 2960 Country Club Drive. The proposed property value is \$400,000 with \$17,745 in estimated tax abatements over a five year term. Hage is proposing a Resolution calling for a Public Hearing on the Proposed Tax Abatement.

Council member Grunig introduced the Resolution No. 2018-52, entitled “A RESOLUTION CALLING FOR PUBLIC HEARING ON PROPOSED TAX ABATEMENT FOR NEW RESIDENTIAL PROJECT” and moved its adoption. The resolution was seconded by Sherman and on roll call vote: Yes: Ray, Sherman, Joyce, Grunig. No: None. Absent: Byam. Abstain: None. Resolution passed 4 – 0.

9. Compost Site – Cottonwood County Lease Agreement:

Nasby informed the Council that Cottonwood County has requested that the City of Windom agree to a lease for the use of County property for the City’s Compost Site. The County is requesting liability coverage and compensation of \$1 for 2018. Nasby stated that the City Attorney has reviewed and approved the lease.

Motion by Joyce second by Sherman to approve the lease agreement between Cottonwood Count and the City of Windom for use of real property for the compost site. Motion carried 4 – 0.

10. Street Closure Request – Relay for Life:

Jones briefed the Council that the Relay for Life organization is asking to close Tegel’s Park from 3:00 PM to Midnight on July 27th, 2018 along with requesting a portion of Cottonwood Lake Drive be closed as well. Cooley added that barricades and cones will be provided for the intersections. Golf carts will be used for transporting people to and from the event.

Motion by Joyce second by Ray to approve the Street Closure request for the Relay for Life event on July 27th, 2018. Motion carried 4 – 0.

11. Designation of 2018 Filing Period:

Jones stated the 2018 Filing Period would be for the following positions; Councilmember At-Large, Councilmember Ward I, and Councilmember Ward II.

Council member Grunig introduced the Resolution No. 2018-53, entitled “A RESOLUTION DESIGNATING THE FILING PERIOD FOR CANDIDATES FOR THE CITY ELECTION”, and moved its adoption. The resolution was seconded by Sherman and on roll call vote: Yes:,

Sherman, Joyce, Grunig, Ray. No: None. Absent: Byam. Abstain: None. Resolution passed 4 – 0.

12. Resolution Appointing Election Judges:

Council member Joyce introduced the Resolution No. 2018-54, entitled “A RESOLUTION APPOINTING ELECTION JUDGES AND DESIGNATING POLLING PLACE FOR THE FORTHCOMING PRIMARY AND GENERAL ELECTION IN 2018”, and moved its adoption. The resolution was seconded by Sherman and on roll call vote: Yes: Joyce, Grunig, Ray, Sherman. No: None. Absent: Byam. Abstain: None. Resolution passed 4 – 0.

13. Personnel – Community Center:

Nasby said that Steve Theesfeld has recently submitted his retirement letter to the City effective July 1st, 2018. Community Center Commission Chair is recommending advertising for a full-time Grade 1 Custodial Position. Should the full-time position be filled through an internal transfer, then a need for a part-time Community Center Maintenance position Grade 1 would be needed.

Motion by Joyce second by Sherman to approve the advertising for a full-time Grade 1 Community Center Maintenance position. Motion carried 4 - 0.

Motion by Joyce second by Sherman to authorize, if needed, to advertise for a part-time Grade 1 Community Center Maintenance position. Motion carried 4 - 0.

14. Contractor Payments:

Motion by Grunig second by Joyce to approve Pay Request #2 for Minnesota Ice LLC in the amount of \$267,425.00 for the Windom Ice Arena Ice System Replacement Project. Motion carried 4 - 0.

15. New Business:

None.

16. Old Business:

Joyce asked about the flood plain study update. Nasby stated FEMA has completed the flood plain study are taking public comments for 30 days. The proposed FEMA maps are available to view at the Building and Zoning office. The City is proposing some changes to the new maps that add properties into the flood plain along a few streets.

17. Council Comments:

Joyce would like to remind the public that the City Parks are public facilities but to use the refuse receptacles as broken glass and beer bottle caps have been found. He stated that many area youth use these areas for morning activities and finding this type of trash is unsafe. Joyce stated he will not be seeking re-election this fall to the Ward I seat.

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Ray mentioned that she will not be seeking re-election to the Ward II seat. She also said "hi" to her visiting Granddaughter.

Grunig would like to see the first meeting in July to be moved in the future instead of cancelled.

Nasby will be attending the annual League of Minnesota Cities conference this week representing the City of Windom.

Jones would like to see recycling receptacles at the City Parks for large gatherings instead of it all going into the trash. The cans could be donated to the Riverfest Committee for the local fireworks displays. Jones reiterated that there is no July 3, 2018, City Council meeting.

18. Adjournment:

Mayor Jones adjourned the meeting by unanimous consent at 8:38 PM.

Dominic Jones, Mayor

Attest: _____
Steve Nasby, City Administrator

**Emergency Council Meeting
City Hall, Council Chamber
July 6, 2018
10:00 a.m.**

1. Call to Order:

The meeting was called to order by Mayor Dominic Jones.

2. Roll Call:

Council Present: Mayor Dominic Jones, Marv Grunig, JoAnn Ray and Rod Byam

Council Absent: Jayesun Sherman and Bryan Joyce

Others Present: City Departments, County Department Representatives, Local Media, Red Cross Representatives, MNDOT Representatives, Paul Johnson, Emergency Management Director

Telephonically: Staff from Army Corps of Engineers

3. Emergency Management of the River Crest:

Jones introduced Paul Johnson, Emergency Management Director, and appointed him as the Director for this Emergency.

Johnson gave information regarding the river crest forecast. He has been in contact with the National Weather Service who is forecasting an increase in the river crest to 24.5 ft Saturday into Sunday. Johnson indicated that the record river crest is 24.7 and that was in 1969. Currently the water level is at 22.50ft with a flow of 10,000 cfs.

Jones introduced the three representatives from Army Corps of Engineers present on phone conference call. They provided tips on levee construction. They reviewed their records of location and size of the 1969 levee built during the flood along 6th Street. Due to the size of levee needed, they suggested building one with soil instead of sandbags. The records from 1969 indicated a levee that was 7-8ft high. The group felt a levee 4-5 feet high should be sufficient. The Army Corps will be available to provide guidance in the levee construction. A "Flood Fight Manual" is also available for reference.

The City/County has available plenty of clay soil and trucks to haul soil for levee construction. Nick Klisch, Cottonwood County Public Works Director/County Engineer, will be in charge of levee construction as he has experience with a recent flooding event. City Staff will offer assistance to County Staff for levee construction.

The Council discussed evacuating residents from their homes. The Mayor requested emergency staff to assist with homeowner notifications and relocations. Dan Ortman, Fire Chief, said his fire fighters are available and ready to assist where needed. They are also trained in Emergency Swift Water rescue if needed. There will be space available at Law Enforcement Center,

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Emergency Services Facility, BARC, and Windom Community Center if needed for displaced residents.

Jones asked County Staff to mark elevations levels at certain locations for public reference. The locations discussed were Red Leaf Court, River Road, Island Park, and Quevli Avenue.

The Horse barn at the Arena will be used for staging and filling sandbags. Johnson indicated there are plenty of sandbags available. City Staff will assist in staffing the building for sandbags. Volunteers will be requested for filling sandbags.

Johnson will be using various forms of communication to keep public updated during this emergency. Information will be posted and shared on various Facebook pages, along with local media to disseminate information to the public.

Jones discussed with City Departments what is needed to protect City infrastructure. Utility staff including Water, Sewer, Electric, and Telecom will be sandbagging around various equipment to provide as much protection as possible and prevent service disruption to residents.

Law Enforcement Staff along with MN DOT will coordinate to re-route traffic as needed for road closures.

Mark Marcy, Homeland Security Emergency Management, indicated he has been visiting with the Governor who is planning a visit on Monday July 9th. He stressed the importance of keeping detailed records of expenses related to this emergency situation for possible federal reimbursement. He said it was important to track homes that are affected during the flood along with staff time and material expenses.

Jones commented when the river subsides there will be a debris management plan put in place. He declared at 10:00 am on July 6th the flooding situation as a local emergency which invoked the City's and County's Disaster Plan. This declaration lasts for three days.

Council member Ray introduced the Resolution No. 2018-55, entitled "RESOLUTION ENACTED UNDER AUTHORITY OF MINNESOTA STATUTES SECTIONS 12.29 and 12.37 TO EXTEND THE PERIOD OF A MAYOR-DECLARED LOCAL EMERGENCY", and moved its adoption. The resolution was seconded by Grunig and on roll call vote: Yes: Byam, Grunig, Ray. No: None. Absent: Sherman, Joyce. Abstain: None. Resolution passed 3 – 0.

There will be a status update meeting at 5:00 pm at Council Chambers.

Mayor Jones adjourned the meeting by unanimous consent at 11:15 AM.

Dominic Jones, Mayor

Attest: _____
Chelsie Carlson, Finance Director

**Emergency Council Meeting
City Hall, Council Chamber
July 6, 2018
5:00 p.m.**

1. Call to Order:

The meeting was called to order by Mayor Dominic Jones.

2. Roll Call:

Council Present: Mayor Dominic Jones, Marv Grunig, JoAnn Ray and Rod Byam

Council Absent: Jayesun Sherman and Bryan Joyce

Others Present: Steve Nasby, City Administrator; City Department Representatives; Cottonwood County Representatives; Red Cross Representatives; MNDOT Representatives; Mark Marcy, Homeland Security Emergency Management and Paul Johnson, Emergency Management Director

Telephonically: Staff from Army Corps of Engineers

3. Emergency Management of the Flood Event

Jones provided an update on the flooding management activities. DNR informed him that Lake Shetek has peaked .2 over the highest level previously recorded. This water will flow down the Des Moines River and through Windom. DNR suggested preparing for a 100 year flood plan. He recommended appointing Dan Ortmann, Fire Chief, as Incident Commander for this event.

Motion by Ray second by Byam to appoint Fire Chief Dan Ortmann as the Incident Commander for the Des Moines River-Perkins Creek flood prevention operations. Motion carried 3-0.

Jones advised that residents in the Perkins Creek area should prepare for that water to back up as there is a significant amount of water still flowing out of Warren Lake as well as river flooding. A group will be designated to go door to door notifying these residents. Cottonwood County Commissioner Gravley stated that sandbagging is being done in this area.

4. Sandbagging Status Update:

Island Park entrance sandbagging should be completed within the next 30 minutes with the entrance then being sealed off. Manholes will be sandbagged to prevent street flooding. County Road 13/River Road will have a clay berm placed to prevent water flooding the road by the Perkins Creek Bridge. Volunteers are actively filling sandbags at the Horse barn on Arena grounds. Any additional volunteers are welcome to help in the efforts. Commissioner Gravley

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is coordinating activities there. The sandbagging station will be open until 9:00 p.m. tonight or longer if needed.

Ray advised that if a resident is older or handicapped and needs assistance with sandbagging at their property, there are people available to bring sandbags to your property. You just need to let us know that you need assistance and we can help coordinate or refer them.

5. Operations Update:

Mark Marcy, Homeland Security Emergency Management, informed the Council that an Incident Management Team has called in to help with the flooding. They specialize in management and coordination of emergency events. The Management Team is activating Paul Johnson, Emergency Management Director's Emergency Operations Center. This will disseminate some of Johnson's duties for better coordination.

Ortmann and Jones will be disseminating information. They will maintain a unified message so the public is receiving the same information. City Administrator Nasby will be in charge of financial decisions.

Ortmann said that they are concluding the work in the Island Park area. The projected levels marked and the crew have sandbagged up to that level for Island Park. The area to the East of Island Park on Highway 62 towards Highway 71 is also having a berm placed and crews will lengthen it as needed. Ortmann requested that residents and visitors give the workers room to work. Sandbags have been added to the top of the berm along Fourth Avenue between the river and the residences up to 7th Street with much of it done by the property owners. Efforts are moving towards the Perkins Creek area on River Road and then the Perkins Creek area near the Catholic Church. He advised business owners on Highway 60 that they have plans to protect Highway 60 including shutting areas down if necessary.

Mike Haugen, Water/Wastewater Superintendent, said that the water treatment and wastewater treatment equipment is in good shape so far.

Brian Cooley, Street Superintendent, stated a trailer with hoses and pumping supplies is ready if needed to pump seepage over dikes. Ortmann will be in contact if this is needed.

Emergency Management Director Johnson reported that the last information from the National Weather Service's river forecast is a crest on Saturday into Sunday is 24 ft. This is down by approximately ½ foot from earlier predictions.

Cottonwood County Engineer Klisch believes things are going well with the cooperative effort from the City, County, and MnDOT. Large sandbags from MnDOT were used in Island Park to create the berm. Currently driveways on County Road 62 (Sixth Street) are still accessible to those residents. Crews are also working by the Education Building on Highway 60. If needed, they will go to the East side of the Highway 60 if concerns arise. On River Road by Perkins Creek, plastic is being placed for additional clay if needed. If water goes around Perkins Creek levee, they may need to close River Road. They will communicate with the Sheriff's

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Department and Police Department if any additional closures are necessary. A lot of traffic is happening where the guys are working and asked that people please stay back.

A representative from the U.S. Army Corps of Engineers (USACE) was on the speaker phone and asked what they were basing their levels on for the height of the levees/sandbags. County Engineer Klisch said that they were using 4' X 4' large sandbags. Poly was used on the ground, sandbags were placed and filled, and then poly was wrapped on the top. They have at least a foot of free board for the height based on the 24' estimate. He asked if a hydrology study map is available to better estimate height. Crews are using all large sandbags at this time, but may need to use an earthen levee on River Road near Perkins Creek. There have not been any issues with the large sandbags as they are placed on fairly level ground.

Jones stated that the representatives from the Army Corps of Engineers provided advice this morning for levee construction that the workers have used.

Scott Veenker, Scott Veenker Excavating, said that two loads of sand had been delivered to the sandbagging station and he can bring more upon request.

County Engineer Klisch said that they have some sand stockpiled on 62 for along driveways there, etc.

Jones asked the USACE representative how soon Windom can get a hydrology study done. The representative said that it would have to be in conjunction with the National Weather Service. Jones said that the river has crested at Lake Shetek and is now receding. The Avoca gauge it appears to be holding stable. The water will probably take several days to pass through.

County Engineer Klisch said that any hydrologic information would be helpful.

Haugen reminded residents to please dump the sump pump water outside and do not run it into the sanitary sewer. We want to avoid overloading the wastewater system.

Jones asked if anyone had shot elevations at Red Leaf Court. There was some discussion concerning the culverts there. Cooley said culverts are being monitored. They discussed about how to control the culverts and manhole covers. Steps will be taken to prevent water from backing up into Red Leaf Court.

6. Additional Items:

Jones advised the Council that Representative Collin Peterson and Senator Amy Klobuchar are scheduled to be in Windom at 11:00 a.m. on Sunday July 8th. Governor Mark Dayton may also see us on Monday.

Jones stated the next emergency meeting is scheduled for Saturday, July 7th at 8:00 a.m. Emergency meetings will continue to be held at 8:00 a.m. and 5:00 p.m. in the Council Chambers until further notice. Communication with the media representatives will be made as needed. Jones emphasized that it is important to have consistent information provided to the

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public. He strongly encouraged volunteers to help fill sandbags at the Arena by the horse barn. Jones thanked everyone for their efforts and said to keep up the good work.

Ortmann said that it takes a lot of cooperation and we have that. He asked that the public be patient with us. We are on top of the situation and will continue our efforts.

Commissioner Gravley said that there is water and snacks provided at the sandbagging station for the volunteers working there by local businesses.

7. Adjournment: Mayor Jones adjourned the meeting by unanimous consent at 5:32 p.m.

Dominic Jones, Mayor

Attest: _____
Steve Nasby, City Administrator

**Emergency Council Meeting
City Hall, Council Chamber
July 7, 2018
8:00 a.m.**

1. Call to Order:

The meeting was called to order by Mayor Dominic Jones.

2. Roll Call:

Council Present: Mayor Dominic Jones, Marv Grunig, JoAnn Ray and Rod Byam

Council Absent: Jayesun Sherman and Bryan Joyce

Others Present: Steve Nasby, City Administrator; City Departments; County Department Representatives; Local Media; Red Cross Representatives; MNDOT Representatives; Paul Johnson, Emergency Management Director; Dan Ortmann, Incident Commander and Mark Marcy, Homeland Security Emergency Management

Telephonically: Staff from Army Corps of Engineers

3. Emergency Management of the River Crest:

Jones began by thanking the public, City Staff, Cottonwood County, MN DOT, Emergency Service staff, Windom Fire Department, Incident Management Team, and everyone who has been helping in this flood prevention operation.

Jones provided an update on the flooding management. He stated that the National Weather Service has lowered the predicted crest level to 23 ½ to 24 feet and to happen between 1-5 p.m. today. He believes that preparations are completed for the City. Both Des Moines River and Perkins Creek levels are being monitored every 3 hours for action plans and historical data.

Jones noted the positive comments from the community. He applauded the volunteers who helped fill sandbags and assisted neighbors. He advised staying away from flooding areas and constructed berms/sandbags. The river is flowing at a fast rate and he hopes that rescue operations are avoided.

The Incident Management Team has provided assistance in tracking and documenting the event. A basic map has been drawn up with monitoring locations and infrastructure that is currently being protected. This will be available through social media and additional websites.

Perkins Creek is a focus for today as it is rising fast due to the water from Warren Lake.

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The Incident Management Team is identifying residential damages, such as basement flooding and seepage. Jones encouraged residents to begin documenting and taking pictures. At a later date a working plan will be disseminated to the public. There is currently no assurance for financial assistance, but documentation will be needed if it becomes available.

A debris management plan will be forthcoming. Please look for information in the paper, listen to the local radio station or access social media.

Sandbags and dykes are going to remain in place several days after the river crests. Land owners are encouraged to leave theirs in place as well. Sandbag disposal information will be made available when details can be finalized.

4. Operations Update:

Dan Ortmann, Incident Commander, stated that the Command Center has a great plan in place with emphasis on problem areas that have been identified and managed. River levels are actively being monitored and he has crews watching the Perkins Creek area. The River Road berm has water up next to it currently. The forecasted reports are promising that this will hold. Ortmann emphasized being cautious around the fast moving water. He is pleased to see all the governmental agencies working together along with the community.

Paul Johnson, Emergency Management Director, is very grateful for all the volunteers that have stepped up and helped. Sandbags have been filled and are in surplus, so no volunteers are currently needed at the site. If it becomes a need, the public will be notified.

A representative from the U.S. Army Corps of Engineers (USACE) was on the speaker phone and she applauded the efforts that the City of Windom has taken in preparation, organization, and execution for this flooding event. They had spoken with the National Weather Service and water should start receding starting Sunday July 8th in the morning. She reiterated the power of the river and residents should stay clear.

5. Additional Items:

Jones thanked Scott Veenker for delivering and providing sand. He also expressed thanks to businesses that helped provide food and supplies, naming Shopko, HyVee, Duffy's, and McDonald's. The County and their staff were additionally mentioned for their help with equipment and resources.

Ortmann stated that the river will be rising throughout the day and the City has made staff available at City Hall to answer non-critical emergent phone calls. If residents have questions and concerns regarding the waters please call 507-831-6129 to keep the 911 system clear of these calls. If nobody answers, please leave messages as they will be checked periodically.

Jones reminded of the upcoming 5:00 p.m. meeting for additional updates and information.

6. Adjournment: Mayor Jones adjourned the meeting by unanimous consent at 8:22 a.m.

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Dominic Jones, Mayor

Attest: _____
Steve Nasby, City Administrator

**Emergency Council Meeting
City Hall, Council Chamber
July 7, 2018
5:00 p.m.**

1. Call to Order:

The meeting was called to order by Mayor Dominic Jones.

2. Roll Call:

Council Present: Mayor Dominic Jones, Marv Grunig, JoAnn Ray and Rod Byam

Council Absent: Jayesun Sherman and Bryan Joyce

Others Present: Steve Nasby, City Administrator; City Department Representatives; County Department Representatives; Local Media; Red Cross Representatives; MNDOT Representatives; Paul Johnson, Emergency Management Director; Dan Ortmann, Incident Commander and Mark Marcy, HSEM

Telephonically: Staff from Army Corps of Engineers

3. Emergency Management of the River Crest:

Jones provided an update on the flooding management. The National Weather Service has reported that at 3:00 p.m. today the water level was 23.27 feet and projected a high of 23.3 feet. The MN DNR has been actively measuring at Shetek Lake and reported that the lake depth decreased 1/10th of a foot in 7 hours' time. With this report, we can forecast how long the river level will take to decrease.

Jones said that the recommendation is to leave sandbags in place for 2 weeks or until further notice. Any significant rainfall can increase the river levels quickly.

The Incident Management Team, along with Paul Johnson, Emergency Management Director and Dan Ortmann, Incident Commander, has been preparing documents that will be posted on the City of Windom website (www.windom-mn.com). There will be a flood information tab leading you to documents such as debris removal and damage assessment forms. Nasby pointed out that homeowners should assess their damage, document, take pictures and notify their insurance companies. If the City should receive any state or federal dollars would become available the documentation is pertinent in receiving assistance from those programs. He asked that the damage assessment form be turned into the City of Windom. This will help with damage assessment totals along with providing data for tracking flooding levels.

Jones stated that there was a press conference today at 1:30 p.m. to help disseminate information to the public.

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4. Operations Update:

Johnson updated the Council about the Incident Management Teams progress. The Team has been working on Incident Action plans for the day and upcoming week. The hope is to relive the Team tomorrow with direction that has been received. Jones thanked the Team for all their work and offered applause.

Ortmann reiterated that key infrastructure points (Island Park, Perkins Creek, and River Road) are still being monitored. River levels are starting to stabilize. The Warren Lake level is starting to decrease. He reminded the public to be patient with staff as water starts to recede. Information on debris cleanup and sandbag removal will be distributed when final plans are in place. Ortmann emphasized that the water is dangerous and to stay clear.

5. Additional Items:

Jones said we are well prepared at this stage and improvements can be made if needed.

Johnson stated with the River Forecast Center and they said Windom is close to the crest level. They projected this crest level to remain until midnight tonight.

Ray strongly advised parents to keep their kids away from the water as reports of activity near the waters have been seen.

A representative from the U.S. Army Corps of Engineers (USACE) was on the speaker phone and questioned the height of the earthen berms along River Road. Jones reported that they were built at 2 ½ - 3 ft high and water is just reaching the edge of the berm. She applauded everyone's teamwork and effort.

Jones reminded of the upcoming meetings for 8:00 a.m. and 5:00 p.m. on Sunday, July 8th and a 5:00 p.m. meeting on July 9th. Please tune in for additional updates and information.

6. Adjournment: Mayor Jones adjourned the meeting by unanimous consent at 5:14 p.m.

Dominic Jones, Mayor

Attest: _____
Steve Nasby, City Administrator

**Emergency Council Meeting
City Hall, Council Chamber
July 8, 2018
8:00 a.m.**

1. Call to Order:

The meeting was called to order by Mayor Dominic Jones.

2. Roll Call:

Council Present: Mayor Dominic Jones, Marv Grunig, JoAnn Ray, Bryan Joyce, and Rod Byam

Council Absent: Jayesun Sherman

Others Present: Steve Nasby, City Administrator; City Departments; County Department Representatives; Red Cross Representatives; MNDOT Representatives; Paul Johnson, Emergency Management Director; Dan Ortmann, Incident Commander; Mark Marcy, HSEM

Telephonically: Staff from Army Corps of Engineers

3. Emergency Management of the River Crest:

Jones started with an update on river crest level of 23.37 feet last evening. The remote monitoring has had stable readings. He quoted the Incident Management Team that “this is a marathon, not a sprint.” The water will take time to recede and clean-up will begin eventually. Jones referred the public to the City of Windom website (www.windom-mn.com) for forms and information. He encouraged contacting neighbors to relay information to them or stopping by City Hall offices to pick up copies if needed. The recovery process begins by completing damage assessments forms. Volunteers are available for help if needed.

Jones stated that Highway 62 has been officially closed by MN DOT. He explained that this is a “soft closure” which still allows traffic to cross with caution as there is still sand stockpiled between 3rd and 4th Avenue. Ortmann explained that the bridge is safe and the closure was simply because of the sand that was needed to build the berm at Island Park. He emphasized to be safe traveling in the area as there are several people observing the status of the park.

The Incident Management Team will continue to have briefings at 7:00 am daily until further notice. Paul Johnson, Emergency Management Director, will call any additional people to those meetings as needed.

Today Representative Collin Peterson and Senator Amy Klobuchar are scheduled to be in Windom at 11:15 a.m. Council Members and local media have been invited to attend a bus tour with them. They will have an informational meeting and bus tour. Mark Marcy, HSEM, is planning to present the regional impact of the flooding.

Preliminary

Nasby stated that Governor Dayton and his team have scheduled a visit Monday July 9th at 10:00 a.m. to review some of the same information as today.

4. Operations Update:

Ortmann stated that the river levels have plateaued and water will be slowly receding. At-risk locations will still be monitored. Cleanup plans are still being finalized and will be distributed when available. He emphasized filling out the damage assessment forms if outside help needs to be brought in as part of the cleanup. Ortmann also explained leaving sandbags in place for a few weeks if any impending weather would bring up river levels quickly.

Johnson praised everyone and their efforts. Damage assessment is the current priority and residents are encouraged to document and take pictures. If state or federal funding becomes available, this will be needed for residential assistance. A public infrastructure impact statement is being drafted to send to the Governor. Cottonwood County is still labelled as a State of Emergency and any County damage is to be reported to his office.

Marcy is assisting gathering damage from public infrastructure and private residential homes. He echoed the importance of documentation of all damages.

5. Additional Items:

Jones thanked Byam for his assistance with the Red Cross. Byam has cleanup kits at BARC with more ordered.

A representative from the U.S. Army Corps of Engineers (USACE) was on the speaker phone. She highlighted the importance of documentation and damage assessments in. She also cautioned the public around the river and wait for the all-clear from City officials.

Jones reminded of the upcoming meetings for 5:00 p.m. today and 5:00 p.m. meeting on July 9th. Please tune in for additional updates and information.

Mayor Jones recessed the meeting until 11:15 a.m.

Council, City staff, Emergency Management Personnel, Representative Collin Peterson, Senator Amy Klobuchar and media attended a briefing at the Emergency Services Facilities building. A tour of the flooding on Des Moines River and surrounding area was completed.

6. Adjournment: Mayor Jones adjourned the meeting by unanimous consent at 12:25 p.m.

Dominic Jones, Mayor

Attest: _____
Steve Nasby, City Administrator

**Emergency Council Meeting
City Hall, Council Chamber
July 8, 2018
5:00 p.m.**

1. Call to Order:

The meeting was called to order by Mayor Dominic Jones.

2. Roll Call:

Council Present: Mayor Dominic Jones, Marv Grunig, JoAnn Ray, Jayesun Sherman, Bryan Joyce, and Rod Byam

Council Absent: None

Others Present: Steve Nasby, City Administrator; City Department Representatives; County Department Representatives; Local Media; Red Cross Representatives; MNDOT Representatives; Paul Johnson, Emergency Management Director; Dan Ortmann, Incident Commander and Mark Marcy, HSEM

3. Emergency Management of the River Crest:

Jones stated started with an update on river level. The official peak crest was 23.36 feet. The current level is 23.12 feet. He emphasized that the level will take several days to recede, but more rain could hinder that process. Foot traffic has been reported in Island Park. Jones re-stated that this park and Mayflower Park is closed to both vehicle and foot traffic. Some of the Incident Management Team members have been demobilized.

Senator Amy Klobuchar and Representative Collin Peterson visited Windom from 11:15 a.m. to 12:15 p.m. This well attended visit also included WCCO and Fox 9 TV.

The City of Windom is close to receiving the Federal Level of reimbursement for public infrastructure based on statewide reports of damage. The Senator and Representative were very cautious about local and aid to private property owners, but encouraged documenting and photographing damage to report it to City Hall offices and their private insurance companies.

At the Emergency Management Office a preliminary damage assessment of \$1.63 million is estimated. This estimate consists of \$150,000 in emergency response expenses and \$1,481,000 in City property and infrastructure damage. If eligible, 75% of funding would come from Federal funds and 25% from the State if the President declares the area a Federal disaster.

4. Operations Update:

Dan Ortmann, Incident Commander, stated critical locations are still being monitored. Water levels are holding and the berms in place are working. He reminded to avoid flooded areas as

Preliminary

the river flow is rapid. Sandbags should still be left in place until further notice. Residential property damage assessments should be filled out and returned so flood level data can be used in the future. Ortmann explained that debris cleanup information is referenced on the City website.

Paul Johnson, Emergency Management Director, advised everyone to stay out of Island and Mayflower Parks as these are closed. The Incident Management Team has been released but available if needed.

Jones stated that the river speed is moving at a rate of 78,400 gallons per second.

5. Additional Items:

Nasby stated that there is a FEMA process that is being followed for public facilities and infrastructure. He repeated that there is no guarantee of State or Federal funding for private property but residents are encouraged to document for their insurance or if State or Federal funding were to become available in the future.

Jones mentioned that the Command Center will continue to have 7:00 a.m. briefings and parties that are needed will be requested.

Minnesota Governor Mark Dayton and Congressmen Tim Walz will visit Windom on July 9th between 10-11:00 a.m.

Jones reminded of the upcoming meeting at 5:00 p.m. on July 9th. Please tune in for additional updates and information.

Grunig reiterated to residents to contact their local insurance companies for damages to their property.

Jones pointed out that today's tour visit also included Senator Weber and Representative Hamilton.

Byam said free Red Cross cleanup kits are available at BARC in the hallway by the door. Residents should separate debris accordingly to cheapen cost at the landfill. If needed call your local church, Salvation Army or the United Way to assist.

Mark Marcy, HSEM, informed the Council that the City of Jackson is expected to crest tonight. They have sandbags and barricades in place. Highway 71 is still currently open to Heron Lake.

Johnson reminded those that County Road 5 from Highway 62 to Heron Lake is currently closed. They have water still running over the road. The County has several township roads that are closed as well.

Jones said that if any public utility are exposed or having problems to call public works during business hours and dispatch after hours. There have been some areas of washout where items are beginning to expose items underneath.

Preliminary

6. Adjournment: Mayor Jones adjourned the meeting by unanimous consent at 5:27 p.m.

Dominic Jones, Mayor

Attest: _____
Steve Nasby, City Administrator

**Emergency Council Meeting
City Hall, Council Chamber
July 9, 2018
5:00 p.m.**

1. Call to Order:

The meeting was called to order by Mayor Dominic Jones.

2. Roll Call:

Council Present: Mayor Dominic Jones, Marv Grunig, JoAnn Ray, Bryan Joyce, and Rod Byam

Council Absent: Jayesun Sherman

Others Present: Steve Nasby, City Administrator; City Departments; County Department Representatives; Red Cross Representatives; MNDOT Representatives; Paul Johnson, Emergency Management Director; Dan Ortmann, Incident Commander; Mark Marcy, HSEM

3. Emergency Management of the River Crest:

Jones informed the Council that the current river level as of 3:00 p.m. today is 22.68 feet. He warned public to be aware of scams that are being reported. FEMA will not call individuals or stop by resident's homes. They will relay information through the City and County officials.

Resident should be aware that those going door to door to sell construction services need to have solicitation permits.

Nasby stated that Governor Dayton along with Congressman Walz, Senator Rosen, Representative Hamilton, Representative Gunther, Joe Kelly the Head of Homeland Emergency Management Team for the State of Minnesota, Dave Frederickson, Commissioner of Agriculture, MN DOT representatives and DNR representatives had visited Windom today from 10 a.m. to 11 a.m. A presentation was provided at the Emergency Services Facility. State representatives have offered assistance as we work through our damage assessment processes.

Jones stated City and County handed out over 200 preliminary damage assessment packets to areas that have been identified as the more critical areas of impact. He is asking that residents fill out the property damage assessment form and return it to the City Hall Office.

The emergency sand pile on Highway 62 has been relocated so the road can be reopened. Residential sandbags should remain in place until further notice.

The Cottonwood and Jackson County Beef Show will be taking place as scheduled as the location at the Arena has been cleared from sandbagging. Cottonwood County and MN DOT have inspected County roads and bridges. Any closures have been reopened although some township roads may remain closed.

4. Property Damage Assessments (PDA):

Preliminary

Paul Johnson, Emergency Management Director, has submitted a letter to Director Joe Kelly with HSEM requesting a preliminary damage assessment. Director Kelly will be contacting him to arrange a date for the assessment to public infrastructure and facilities.

5. Volunteers/Red Cross:

Byam stated that the volunteer effort is now labelled at VOAD (Voluntary Organizations Active in Disaster). The coordination center is at the BARC building where those needing assistance can be matched up to volunteers offering to help. Red Cross Cleaning Kits are available there as well. BARC can be reached at 831-2375.

6. Operational Update

Dan Ortmann, Incident Commander, said monitoring of key locations is continuing. Water is slowly receding. He reiterated to leave sandbags in place, stay of floodwaters and be safe.

7. Additional Items:

Jed Rhubee, Cottonwood County, mentioned leaving sandbags in place as debris can easily clog water passages and create backup.

Grunig reminded residents to turn damage assessment forms into the City Hall Office or complete the form online.

Jones pointed out this is still a serious situation. The hydro static pressure is still high and ground seepage is still occurring.

Byam thanked the volunteers and the community response. Contact BARC to register to time can be tracked.

Johnson thanked Commissioner Donna Gravley for assisting going door to door with the damage assessment packets.

Jones concluded with stating that this is the last planned Emergency Meeting. Updates will be presented at the regular Council Meeting scheduled for July 17th at 7:00 p.m. He thanked Emergency responders, Law Enforcement, City Staff, County Staff, and citizens for all the help.

8. Adjournment: Mayor Jones adjourned the meeting by unanimous consent at 5:20 p.m.

Dominic Jones, Mayor

Attest: _____
Steve Nasby, City Administrator

Community Center Commission Minutes
Monday June 18, 2018

1. Call to Order: The meeting was called to order by President Wayne Maras at 5:40 p.m.

2. Roll Call:

President:	Wayne Maras
CC Director:	Brad Bussa-Absent
Commission Members:	Linda Stuckenbroker-Absent Mitch Voehl Lenny Thiner
Commission Liaisons:	Rod Byam-Absent Jo Ann Ray-Absent Brian Cooley-Absent
City Administrator:	Steve Nasby-Absent
EDA Director:	Drew Hage-Absent
Public:	Liquor Store Manager-John Nelson

3. Approval of Minutes:

Motion by Lenny Thiner, seconded by Mitch Voehl to approve the May 21, 2018 Community Center Commission Minutes. Motion carried 3-0

4. Additions to the agenda:

Nothing to Report

5. President's Report:

- a. 3 of 4 Staff have reviewed and signed an acknowledgment of Center Policies
- b. Ein Bier Bitte 3- John Nelson will help organize the Liquor Tasting Event. WCC Commission reviewed Pricing Schedule of all Events. Masonic Pork Smoke Off is listed on Facebook. WCC Commission has contacted a Polka Band for Early Evening Entertainment.
- c. Out Door Event Center- Cemstone has graciously offered to donate the concrete for the Patio Extension. Multiple Concrete Contractors are bidding labor for Patio Extension. WCC Commission reviewed Screening Sample for Sidewalk. WCC Commission will work with an electrical supply company for electrical layout and purchase fixtures through the Windom Electric Department and have local electric contractors bid labor.

6. Director's Report:

No Report Available

7. Resource Management:

Schedule of Events: Events were Reviewed

Income & Expense: Was Reviewed

8. Miscellaneous:

- a. Discussed Community Center Online Options.
- b. Engineered Plans for Out Door Event Center have been delivered to the Windom Building Inspector
- c. Discussed potential involvement with Windom Riverfest in 2019.

9. Open Forum:

Nothing to Report

10. Next Meeting:

Monday July 16, 2018 @ 5:30pm

Adjourn:

Motion by Lenny Thiner, seconded by Mitch Voehl, to adjourn the meeting at 6:50 pm. Motion carried 3-0.

Wayne Maras, WCC President

Linda Stuckenbroker, WCC Secretary

Attest: _____
Brad Bussa, WCC Director

ECONOMIC DEVELOPMENT AUTHORITY OF WINDOM
MINUTES
JULY 9, 2018

1. Call to Order: The meeting was called to order by Vice President Clerc at 12:04 p.m.

2. Roll Call & Guest Introductions:

EDA Commissioners: Betsy Herding, Rick Clerc, Marv Grunig and Rod Byam. Absent: Justin Espenson.

Also Present: EDA Staff – Drew Hage, EDA Executive Director, and Mary Hensen, Admin. Asst.; Mayor Dominic Jones; City Administrator Steve Nasby; Kathy Hanson, WADC Liaison; and Kevin Stevens, Co. Comm. Liaison.

3. Approval of Minutes: June 11, 2018

Motion by Commissioner Grunig, seconded by Commissioner Byam, to approve the Minutes of the EDA Meeting held on June 11, 2018. Motion carried 3-0. (Commissioner Herding was not present at the time of this motion.)

4. Avera Clinic

A. Timeline – Fall 2018/2019: Director Hage advised that on May 22nd Mark Vortherms, with Avera Medical Group, formally shared Avera's timeline for building a new clinic in Windom with the City, EDA, and Hospital Administrator and Board Chair. Avera Medical Group has budgeted to move forward with a new clinic as early as Fall 2018 or early 2019. The scale of the project depends on discussions with the Hospital Board, Sanford, and Avera as to shared services and the potential for other tenants in the new Avera clinic building.

B. Request for Assistance from the Windom EDA: Avera Medical Group also formally asked for assistance from the Windom EDA regarding possible sites in Windom. Several sites are being considered by Avera for a new clinic. The EDA is currently helping Avera gather information on the various sites regarding infrastructure, property information, and Highway 60 access.

5. Child Care Gaps Analysis: Director Hage reported that the EDA is working with First Children's Finance to develop a Gap Analysis for child care in Windom. The group plans to conduct surveys of employers, child care providers, and community members. The timeline is to start on this project mid to late August. There is no direct cost to the EDA for the study. Director Hage has presented an idea to the BARC Board concerning the possibility of a child care incubator in BARC (after the school's preschool is moved to another location in 2020). The proposal is to create a "pod" system of home daycare providers in individual rooms in the BARC. They would share the gym and outdoor facilities. There would also be an opportunity for a business to set up a location in BARC to provide food service for all of the daycare providers. In response to a question, Director Hage said that Southwest Investment Foundation has gap financing available for child care.

Motion by Commissioner Byam, seconded by Commissioner Grunig, to authorize a child care analysis by First Children's Finance. Motion carried 4-0.

6. Demolition Program - City

A. Approval of Proposed Conveyance of Property: Director Hage provided background on this program. The Development Department established a demolition program in 2018. The goal of the "Blighted Homes Demolition Program" is improve the community by removing blighted, dilapidated, substandard, and irreparable structures. The City Council approved budgeting of funding to demolish one home in 2018. The goal for 2019 is to demolish three homes. The

Development Department is working with the property owner of 1120 Miller Avenue. The property owner is willing to deed the property to the EDA to sell or develop. The EDA Board needs to formally discuss acting as the administrator of properties participating in the demolition program. The proposed site is property that is zoned half residential and half commercial. Building & Zoning Official Andy Spielman and a representative from the County Landfill have already inspected the house and it is ready for demolition. The City Attorney has reviewed the title to the property and there are no liens. This property has no flooding issues. Director Hage provided an overview on the status of other properties that previously were deemed eligible for this program. Some have been demolished and others have been repaired. After the demolition of the house, the plan is to resell the property to recoup the demolition costs. The sales proceeds would be placed in a revolving fund for future demolition of other blighted homes. There was a discussion concerning maintenance of the property after demolition. After further discussion, the following action was taken.

Motion by Commissioner Byam, seconded by Commissioner Grunig authorizing the EDA to: (1) act as administrator for the City's blighted homes demolition program, (2) accept conveyance of title to properties selected for participation in the program, and (3) accept conveyance of title for the specific property at 1120 Miller Avenue. Motion carried 4-0.

7. CVN Network

A. Membership Discussion: Director Hage provided the following information:

Overview:

- Formal events each April, August and December. At these meetings, developers present their proposals for new businesses/expansions to the attendees. Typically there are 24-30 project opportunities each year.
- We can also add other business/real estate developers to the events – such as housing developers retail, etc... - people/things that are related to rural economic development.
- Justin Erickson also does an 'on boarding' with each community - understanding of available real estate/land for development, other initiatives they're focused on (ie: housing, etc.) so he can add benefit / make introductions / help market the community in between the formal sessions.
- Webinars - 2018 Business Retention & Expansion webinar series.
- The annual fee is \$4,250. They believe this is a good ROI - for the communities that participate in these services and take advantage of what CVN has to offer and for making connections.

Director Hage reviewed the connections that Justin Erickson has provided. Director Hage has attended one CVN Meeting this year and is also authorized to attend the fall meeting. He would like to budget for the membership fee for 2019. There was a discussion of the possibility of sharing the annual fee with another community (such as the Windom and Mountain Lake EDAs have done in the past). There will be additional discussion of this potential membership at a future EDA Meeting.

8. North Windom Industrial Park

A. Monument Sign Update: Director Hage reported that Staff continues to work with Brady Haugen on the design dimensions, exact location, etc. Because of the flooding, it appears that Brady will not be able to install the kayak launch in Dynamite Park and would be able to proceed with the design specs for this proposed sign. The timeline is to have the monument sign completed in 2018.

9. Spec Housing Project
 - A. Update: Director Hage advised that there is a local property owner who is considering constructing 3 spec houses this fall. The developer/general for this proposed project is meeting with local subcontractors. If they can match his bid quotes, they have an opportunity to participate in the construction project. Director Hage is also meeting with other developers concerning the potential of new multi-family four-plexes.

10. Residential Rehab Grant Award – SCDP: Director Hage reported that Windom’s application for a 2018 Minnesota Small Cities Development Program (SCDP) Grant has been approved for funding in the amount of \$418,600 to be used for residential rehab on the East Hill. This award is contingent on the release of funds from the Department of Housing and Urban Development (HUD) to DEED. Grant Agreements will be processed after DEED receives its award from HUD. Staff will be meeting with the Southwest Minnesota Housing Partnership on August 10th to develop a timeline for a “target area” outreach meeting in late summer/early fall.

11. Old Business:
 - A. Director Hage updated the Board regarding his recent meeting with a representative and geologist from Cemstone concerning soil borings in the area.
 - B. There was also a brief discussion regarding flood-related items concerning Warren Lake and Cottonwood Lake, etc.

12. Miscellaneous Information:
 - A. River Bluff Townhomes - Monthly Financial Report: The Board received copies of the financial reports for May 2018 provided by Van Binsbergen & Associates.

13. Adjourn: On consensus, President Herding adjourned the meeting at 12:40 p.m.

Attest: _____
Drew Hage, EDA Executive Director

Betsy Herding, EDA President

**TELECOMMUNICATIONS COMMISSION MEETING
CITY OF WINDOM COMMUNITY CENTER July 9th, 2018**

I. Call Meeting to Order. The meeting was called to order by Lund at 6:02 PM

II. Roll Call:

President:	Jeremy Lund	City Staff:	Steve Nasby <i>Absent</i>
V President:	Kent Kelly	City Staff:	Jeff Dahna
Secretary:	George Rogotzke <i>Absent</i>	SMBS Liaison:	Donny <i>Absent</i>
Commissioner:	JD Palm	SMBS Liaison:	Travis Thies <i>Absent</i>
Commissioner:	Travis Eichstadt <i>Absent</i>	Media:	Dirk Abraham
Council Liaison:	Bryan Joyce	Media:	Rahn Larson <i>Absent</i>
Council Liaison:	Marv Grunig	Others Present:	-

III. Approval of Minutes from June 13th, 2018 meeting

Motion by Kelly, to approve minutes from the [month, day year] meeting. Seconded by Palm. Motion approves 3 to 0.

IV. SMBS Liaison Report:

V. Project Updates:

Dahna covers that the local off-air channels Minneapolis DMA- Channels are being routed to the 511 building to our connection there and being delivered on the ZAYO transport fiber connection to Windom. The Consolidated fiber transport ring is shut down and will no longer have the cost for that connection.

-Windomnet fiber expansion project 2018 CIP- Dahna covers that the South Dakota Networks fiber project is in process and was delayed due to the heavy rainfall and wet ditches. Another company's contract locators did not locate some of the copper buried plant and it was damaged by boring crews. Other company's services were affected. At this time, no Windomnet fiber has been damaged on this project. Dahna covers the rest of the project and running of express 96 count fiber from north Windom to the NWIP.

VI. Manager's Report:

Dahna updates committee on the Edgewave SPAM server had an issue and ceased to function properly 6/21/18. Bypasses for email were put into play and Edgewave support worked on system and recommended to RMA the appliance. Friday morning, Edgewave continued additional trouble shooting and was able to get the system back online. It is showing its age and should be replaced sooner than anticipated.

-SFN streaming service- Dahna updates committee on the SFN product.

-Mobi TV streaming service- Dahna updates committee on the Mobi TV product. Still Beta testing and not ready for GA release. Retransmission issues are being reviewed.

Dahna states that we need to have a polished product to bring out or it will not be well received. Price points are also going to be an issue with customers.

Dahna covers the power outage 6/12/18- Telecom had received service calls for telecom services issues which are related to the outage/power surges. Works fine post outage/power surge and then dies scenario.

Flood damage - Telecom staff assisted Water and Electrical Departments with flood damage control. However, prior to the rains, the bank on Perkins Creek 17th Street and 6th Ave is eroding 5-6 feet and has exposed Windomnet inner duct. Will reinspect after the creek goes down. July 6th – Dahna covers the flooding. Dahna was on vacation but came in to attend the special council meeting. Post meeting, Dahna directed Telecom staff to sand bag Fiber Optic connection boxes CSA7 and CSA2. Dahna and Telecom staff filled sandbags and transported them to the CSA locations. Erosion on the bank at Perkins Creek has exposed fiber duct and other utilities. Will need to be inspected and evaluated after water levels go down.

VII. New Business:

Dahna covers his decision Windomnet fiber expansion project 2018 CIP- South Dakota Networks offered to jointly place a 96-count fiber optic cable from north edge of town handhole to the handhole in front of the Red Rock Rural Water pump house near the North West Industrial Park. Price is \$1.20 per foot including the fiber cost. To have this project done at a later date would be \$1.50 per foot to place fiber, a \$1,500 mobilization fee and cost of the fiber \$0.704 per foot plus freight fees. Dahna discussed this with Steve Nasby and Kent Kelly. Kelly supported doing the additional fiber route. Significate savings to jointly place the fiber route.

Motion by Kelly to affirm Telecom Manager's decision to add joint project 2018 CIP with SDN for direct buried 96 count fiber optic cable to be placed from the handhole from the north edge of town handhole to the handhole in front of the Red Rock Rural Water pump house near the North West Industrial Park. seconded by Palm. Motion approved 3 – 0.

Dahna covers Windomnet fiber expansion- an opportunity has arisen for Windomnet to place fiber down one of the county roads south of Windom at a reduced cost. Potential to pick up one business and 10-12 residential customers on this fiber cable route. Dahna would like to start the engineering/marketing and work the project for a late summer/fall project. Use another county road 2018 CIP for this project. Committee agrees with Dahna to work on engineering and marketing this project.

VIII. Old Business: Dahna covers Video Service Update

IX. Commissioner's concerns and questions: Dahna answers questions on the migration project, flood issues and additional video service questions.

X. Adjourn: Meeting adjourned by unanimous consent at 7:03 PM.

UTILITY COMMISSION MINUTES
Windom City Hall, Council Chamber
July 11, 2018

Call Meeting to Order: The Utility Commission meeting was called to order at 10:00 a.m.

Members Present: Utility Commission Chairperson: Mike Schwabach
Members Present: Tom Riordan, Glen Francis (arrived late)
Member Absent: None
City Council Liaison: Marv Grunig
Staff Present Mike Haugen, Water/Wastewater Superintendent, Jason Sykora, Electric Superintendent, Chelsie Carlson, Finance Director; Ryan Anderson, Water/Wastewater Operator

APPROVE MINUTES

Motion by Riordan second by Schwabach to approve the May 23, 2018 minutes. Motion carried 2-0.

WATER/WASTEWATER ITEMS

WWTP – Bid Evaluation

Kelly Yahnke, Bolton & Menk, Inc. presented a bid evaluation summary for the Wastewater Treatment Facility Improvements. Four (4) bids were received on June 26, ranging from \$14,998,200.00 to \$17,233,000.00. The engineer's estimate for the project was \$13,635,944. The lowest responsive and responsible bid was submitted by Gridor Constr., Inc. of Buffalo, Minnesota. The engineer recommends that the project be awarded to Gridor Constr., Inc., of Buffalo, Minnesota for the base bid price of \$14,998,200.00 plus the Bid Alternate - Add Item #1, \$1,270,000 for a total project cost of \$16,268,200.

Yahnke explained the roughly 1M of cost increase is related to higher than anticipated electrical work as well as a 12-15% increase due to the steel tariffs. The engineering costs will be billed hourly as incurred. Yahnke said if project is not awarded, action needs to be taken to meet limits. If awarded, the project would start Fall of 2018.

Yahnke presented a user rate projection if the project was completed at the bid amount. The projection showed a 1.5% annual user increase for residential and commercial customers.

The construction of improvements at the WWTF include: a new pretreatment building, a new anaerobic basin, a modified anoxic tank, rehab of aeration basins, new rapid mix basin, rehab of existing filter building to add new filters, a new chlorine contact basin and a new biosolids storage tank, installation of site piping, electrical wiring, instrumentation and controls, and emergency power generator; yard preparation, site preparation, finish grading, seeding, site work, roadway and other improvements. Rehabilitation work includes: replacing final clarifier mechanism, replacing RAS/WAS pumps, replacing blowers, and replacing sludge transfer pumps and other improvements as indicated on the drawings.

Commission inquired about the need for alternative #2 and if the price included by the low bid was a competitive price. Yahnke said the work in the alternative will need to be done eventually and including it in this project would save extra financing costs. The Commission recommended including alternative number 2 in the project.

Motion by Schwabach, seconded by Riordan to recommend awarding the bid to Gridor Constr., Inc. with alternative #1 and alternative #2 for total costs of \$16,598,200. With contingencies the total recommended project costs would be \$19,023,610. Motion passed 3-0.

The Commission discussed the need for variable phosphorus limits based on river flow.

OTHER WATER/WASTEWATER

Haugen reported there was a 10" water main break on 10th street that has been repaired. The section of the main was replaced by Svoboda.

Haugen also informed Commission they needed to bypass for short periods to deal with flooding issues.

Commission had discussion regarding flooded areas and future mitigation efforts in areas such as Red Leaf Court.

ELECTRIC ITEMS

Sykora provided an update on the substation project. The crew is working on new wire to the transformer. They are testing relays and breakers. They plan to energize within the next couple weeks and there will be a planned 6-8 hour loss in power during cutover. This is tentatively scheduled for Sunday August 26, 2018.

Sykora reported purchasing 7,500 gallons of diesel fuel to replenish what was used during recent power outage and to have a stock for substation cutover power outage.

The Commission inquired about recent power outage. Sykora explained it was due to differential relay failure. This piece of equipment was scheduled to be replaced during substation project.

The Commission discussed the need to have a generation priority schedule.

Sykora reported retirement of lineman Jeff Gilbertson. He is planning to retire 1/2/2019.

Sykora informed the Commission he is looking at purchasing a trench box for roughly \$21,000. Haugen was also interested in using a trench box.

REGULAR BILLS

Motion by Riordan, seconded by Francis, to pay the bills as presented in the packet. Motion carried 3-0.

NEW BUSINESS

None.

OLD BUSINESS

City Well 10 and RW-B was retested. Results are included in the packet.

Next meeting will be scheduled as needed after Council reviews bid for WWTF.

ADJOURN

Schwalbach adjourned the meeting at 11:40 a.m.

Mike Schwalbach, Chairperson

Attest: _____
Steve Nasby, City Administrator



Windom, MN

Expense Approval Report

By Fund

Payment Dates 06/16/2018 - 06/28/2018

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL					
CONDUCTOR POWER LLC	20180618	06/19/2018	REFUND - STATEMENT CREDIT	100-20191	80.53
EVA SCHMIDT	20180619	06/19/2018	REFUND - STATEMENT CREDIT	100-20191	13.81
ANNA MAE HUTCHINS	20180619	06/19/2018	REFUND - STATEMENT CREDIT	100-20191	22.31
MN REVENUE	MAY 2018	06/15/2018	SALES TAX - MAY 2018	100-20202	17,324.40
MN REVENUE	MAY 2018	06/15/2018	SALES TAX - MAY 2018	100-20202	8,219.08
MN REVENUE	MAY 2018	06/15/2018	SALES TAX - MAY 2018	100-20202	139.49
MN REVENUE	JUNE 2018	06/15/2018	SALES TAX - JUNE 2018 - ACCE	100-22000	42,000.00
BRITTANY ESPENSON - RIVERS	20180626	06/26/2018	REFUND - ZONING APPLICATI	100-34103	150.00
					67,949.62
Activity: 41110 - Mayor & Council					
MYRON CORP	110782893	06/26/2018	PROMOTIONAL MATERIALS	100-41110-350	127.96
CONVENT. & VISITOR BUREAU	20180619	06/19/2018	LODGING TAX - RED CARPET I	100-41110-491	707.75
CONVENT. & VISITOR BUREAU	20180619A	06/19/2018	LODGING TAX - GUARDIAN IN	100-41110-491	1,686.81
					Activity 41110 - Mayor & Council Total: 2,522.52
Activity: 41310 - Administration					
WINDOM QUICK PRINT	20180611	06/19/2018	SUPPLIES	100-41310-200	35.00
WINDOM QUICK PRINT	20180611	06/19/2018	SUPPLIES	100-41310-200	344.85
WINDOM QUICK PRINT	20180611	06/19/2018	SUPPLIES	100-41310-200	197.70
SELECTACCOUNT	1235045	06/20/2018	ADMIN EXPENSE	100-41310-217	158.70
COALITION OF GREATER MN C	2018 CGMC	06/26/2018	REGISTRATION-STEVE NASBY	100-41310-308	70.00
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	100-41310-321	128.79
SECR REV FUND/CITY OF WD	20180627	06/27/2018	PETTY CASH - JUNE 2018	100-41310-322	5.90
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	100-41310-326	294.06
WINDOM QUICK PRINT	20180611	06/19/2018	SUPPLIES	100-41310-480	19.95
INTERNAL REVENUE SERVICE	20180620	06/26/2018	ANNUAL PCORI TAXES - 2018	100-41310-480	298.75
					Activity 41310 - Administration Total: 1,553.70
Activity: 41410 - Elections					
COTTONWOOD CO AUD/TREA	20180619	06/19/2018	2 DS200 BALLOT COUNTER	100-41410-480	3,892.18
					Activity 41410 - Elections Total: 3,892.18
Activity: 41910 - Building & Zoning					
WINDOM QUICK PRINT	20180530	06/19/2018	SUPPLIES	100-41910-200	134.75
CENTURY BUSINESS PRODUCT	427014	06/19/2018	SUPPLIES	100-41910-200	23.56
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	100-41910-321	98.94
					Activity 41910 - Building & Zoning Total: 257.25
Activity: 41940 - City Hall					
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	100-41940-381	519.52
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	100-41940-382	59.92
MN ENERGY RESOURCES	20180611	06/15/2018	HEATING #0505105084-00001	100-41940-383	147.17
HOMETOWN SANITATION SER	0000288578	06/05/2018	GARBAGE SERVICE - CITY HAL	100-41940-384	85.04
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	100-41940-385	119.97
RON'S ELECTRIC INC	137597	06/13/2018	MAINTENANCE	100-41940-406	56.50
					Activity 41940 - City Hall Total: 988.12
Activity: 42120 - Crime Control					
CORY HILLESHEIM	20180613	06/19/2018	EXPENSE -ST PAUL CONF	100-42120-212	112.88
WEX BANK	54476437	06/20/2018	FUEL CREDIT - POLICE	100-42120-212	-30.50
WEX BANK	54476437	06/20/2018	FUEL - POLICE	100-42120-212	1,546.34
COTTONWOOD CO AUD/TREA	20180615	06/26/2018	DEPUTY ATTORNEY	100-42120-304	3,957.50
WINDOM AREA HOSPITAL	301886815	06/15/2018	SERVICE #30005319	100-42120-305	80.00
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	100-42120-321	155.94
VERIZON WIRELESS	9808645661	06/19/2018	SERVICE FOR LAP TOPS	100-42120-321	113.16
SECR REV FUND/CITY OF WD	20180627	06/27/2018	PETTY CASH - JUNE 2018	100-42120-322	6.70

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MIKE'S LLC	202	06/06/2018	SERVICE	100-42120-323	123.73
ALPHA WIRELESS - MANKATO	695777	06/15/2018	SERVICE #00681	100-42120-323	108.00
LEASE FINANCE PARTNERS	#3250 6-20-18	06/26/2018	#3250 SERVICE	100-42120-326	433.00
CDW GOVERNMENT	MZN4363	06/08/2018	SERVICE	100-42120-326	705.00
CORY HILLESHEIM	20180619	06/19/2018	EXPENSE - SUPPLIES	100-42120-404	42.84
COTTONWOOD CO AUD/TREA	20180615	06/26/2018	RENT	100-42120-412	1,900.00
FLEET SERVICES DIVISION	2018110002	06/19/2018	SERVICE #A00WIN	100-42120-419	2,292.76
Activity 42120 - Crime Control Total:					11,547.35

Activity: 42220 - Fire Fighting

EXPRESSWAY WINDOM	2266	06/15/2018	FUEL UNIT #25	100-42220-212	24.45
WEX BANK	54476437	06/20/2018	FUEL - FIRE	100-42220-212	212.53
ALEX AIR APPARATUS, INC	INV-36811	06/13/2018	MATERIALS & EQUIPMENT	100-42220-215	1,560.00
SASCS, LLC	2479	06/19/2018	6-20-18 FLOW PATH TRAININ	100-42220-308	700.00
SASCS, LLC	2480	06/19/2018	6-27-18 FIRE GROUND OPERA	100-42220-308	1,900.00
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	100-42220-321	41.90
VERIZON WIRELESS	9808645661	06/19/2018	SERVICE FOR LAP TOPS	100-42220-321	18.50
ALPHA WIRELESS - MANKATO	205488	06/26/2018	SERVICE	100-42220-323	23.00
VERIZON WIRELESS	9808645661	06/19/2018	SERVICE FOR LAP TOPS	100-42220-326	10.02
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	100-42220-381	217.72
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	100-42220-382	13.13
MN ENERGY RESOURCES	20180608A	06/15/2018	HEATING #0616354678-00001	100-42220-383	67.26
HOMETOWN SANITATION SER	0000288621	06/05/2018	GARBAGE SERVICE - EMS BUIL	100-42220-384	41.99
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	100-42220-385	28.47
SCHWALBACH HARDWARE	#72861 5-25-18	06/20/2018	MAINTENANCE	100-42220-404	3.99
Activity 42220 - Fire Fighting Total:					4,862.96

Activity: 42500 - Civil Defense

ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	100-42500-381	31.68
Activity 42500 - Civil Defense Total:					31.68

Activity: 43100 - Streets

WEX BANK	54476437	06/20/2018	FUEL - STREET CREDIT	100-43100-212	-30.50
WEX BANK	54476437	06/20/2018	FUEL - STREET	100-43100-212	1,260.49
GDF ENTERPRISES, INC	A14086	06/26/2018	MATERIALS & EQUIPMENT	100-43100-215	400.00
RUNNINGS SUPPLY, INC	#71920 05242018	06/20/2018	MAINTENANCE	100-43100-217	42.99
SCHWALBACH HARDWARE	#72861 5-25-18	06/20/2018	MAINTENANCE	100-43100-217	59.70
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	100-43100-217	70.00
SCHWALBACH HARDWARE	#72861 5-25-18	06/20/2018	MAINTENANCE	100-43100-224	53.97
RUNNINGS SUPPLY, INC	#71920 05242018	06/20/2018	MAINTENANCE	100-43100-225	6.99
COTTONWOOD CO SWCD	20180523 TREES	06/19/2018	TREES -	100-43100-225	2,440.22
RUNNINGS SUPPLY, INC	#71920 05242018	06/20/2018	MAINTENANCE	100-43100-241	37.99
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	100-43100-321	45.45
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	100-43100-381	2,009.88
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	100-43100-381	286.14
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	100-43100-382	30.95
MN ENERGY RESOURCES	20180607A	06/13/2018	HEATING #0505064121-00001	100-43100-383	71.18
HOMETOWN SANITATION SER	0000288579	06/05/2018	GARBAGE SERVICE - STREET D	100-43100-384	84.73
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	100-43100-385	35.99
ELITE MECHANICAL SYSTEMS,	3543	06/15/2018	REPAIR WATER HEATER VENT	100-43100-401	324.03
ELITE MECHANICAL SYSTEMS,	3558	06/26/2018	MAINTENANCE	100-43100-401	228.49
GMS INDUSTRIAL SUPPLIES, I	040003A	06/05/2018	MAINTENANCE	100-43100-404	524.98
RUNNINGS SUPPLY, INC	#71920 05242018	06/20/2018	MAINTENANCE	100-43100-405	9.12
SCHWALBACH HARDWARE	#72861 5-25-18	06/20/2018	MAINTENANCE	100-43100-405	33.97
BAUER BUILT	0830090062	06/26/2018	MAINTENANCE - UNIT 42	100-43100-405	112.50
BAUER BUILT	0830091613	06/26/2018	MAINTENANCE - UNIT 42	100-43100-405	1,766.66
WINDOM FARM SERVICE	20180531	06/15/2018	REPAIRS -	100-43100-405	313.48
JOHNSON'S AUTO SERVICE	32228	06/26/2018	MAINTENANCE	100-43100-405	265.69
RUNNINGS SUPPLY, INC	#71920 05242018	06/20/2018	MAINTENANCE	100-43100-406	28.47
MACQUEEN EQUIP. CO.	P13195	06/06/2018	MAINTENANCE - VALVE	100-43100-406	505.63
Activity 43100 - Streets Total:					11,019.19

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Activity: 43210 - Sanitation					
WAYNE ERICKSON	20180620	06/20/2018	COMPOST SITE MANAGER	100-43210-307	346.50
HOMETOWN SANITATION SER	0000288617	06/06/2018	GARBAGE SERVICE - CITY WID	100-43210-384	16,235.65
Activity 43210 - Sanitation Total:					16,582.15
Activity: 45120 - Recreation					
SCHWALBACH HARDWARE	#72861 5-25-18	06/20/2018	MAINTENANCE	100-45120-217	4.38
GRAPHIC EDGE	1223513	06/20/2018	RECREATION - SUPPLIES	100-45120-217	378.11
GRAPHIC EDGE	1223521	06/20/2018	RECREATION - SUPPLIESW	100-45120-217	287.08
GRAPHIC EDGE	1223525	06/20/2018	RECREATION - SUPPLIES	100-45120-217	408.09
GRAPHIC EDGE	1223536	06/20/2018	RECREATION - SUPPLIES	100-45120-217	204.96
GRAPHIC EDGE	1223539	06/20/2018	RECREATION - SUPPLIES	100-45120-217	762.87
GRAPHIC EDGE	1223636	06/20/2018	RECREATION - SUPPLIES-PD BY	100-45120-217	485.41
GRAPHIC EDGE	1225774	06/20/2018	RECREATION - SUPPLIES	100-45120-217	8.99
GRAPHIC EDGE	1229248	06/20/2018	RECREATION - SUPPLIES	100-45120-217	49.82
Activity 45120 - Recreation Total:					2,589.71
Activity: 45202 - Park Areas					
RUNNINGS SUPPLY, INC	#71920 05242018	06/20/2018	MAINTENANCE	100-45202-211	30.31
RUNNINGS SUPPLY, INC	#71920 05242018	06/20/2018	MAINTENANCE	100-45202-216	5.99
SCHWALBACH HARDWARE	#72861 5-25-18	06/20/2018	MAINTENANCE	100-45202-216	26.97
COUNTRY PRIDE SERVICE	#970744 5-31-18	06/15/2018	EXPENSE - CONFERENCE - ST P	100-45202-216	742.40
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	100-45202-326	466.67
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	100-45202-381	701.54
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	100-45202-382	-190.47
HOMETOWN SANITATION SER	0000288580	06/05/2018	GARBAGE SERVICE - SQUARE	100-45202-384	46.12
HOMETOWN SANITATION SER	0000288598	06/05/2018	GARBAGE SERVICE - ISLAND P	100-45202-384	95.81
HOMETOWN SANITATION SER	0000288599	06/05/2018	GARBAGE SERVICE - TEGELS P	100-45202-384	38.25
HOMETOWN SANITATION SER	0000288600	06/05/2018	GARBAGE SERVICE - WRA	100-45202-384	94.13
HOMETOWN SANITATION SER	0000288601	06/05/2018	GARBAGE SERVICE - KASTLE KI	100-45202-384	54.74
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	100-45202-385	83.48
RUNNINGS SUPPLY, INC	#71920 05242018	06/20/2018	MAINTENANCE	100-45202-402	2.76
RUNNINGS SUPPLY, INC	#71920 05242018	06/20/2018	MAINTENANCE	100-45202-405	22.99
MTI DISTRIBUTING, INC	1159413-00	06/26/2018	MAINTENANCE	100-45202-405	199.97
MTI DISTRIBUTING, INC	1167908-00	06/06/2018	MAINTENANCE	100-45202-405	230.51
MTI DISTRIBUTING, INC	1168737-00	06/06/2018	MAINTENANCE	100-45202-405	24.69
WINDOM FARM SERVICE	20180531	06/15/2018	REPAIRS -	100-45202-405	286.87
RUNNINGS SUPPLY, INC	#71920 05242018	06/20/2018	MAINTENANCE	100-45202-406	97.14
SCHWALBACH HARDWARE	#72861 5-25-18	06/20/2018	MAINTENANCE	100-45202-406	220.39
COUNTRY PRIDE SERVICE	#970744 5-31-18	06/15/2018	MAINTENANCE	100-45202-406	91.87
Activity 45202 - Park Areas Total:					3,373.13
Fund 100 - GENERAL Total:					127,169.56
Fund: 211 - LIBRARY					
Activity: 45501 - Library					
SECR REV FUND/CITY OF WD	20180627	06/27/2018	PETTY CASH - JUNE 2018	211-45501-200	14.29
SECR REV FUND/CITY OF WD	20180627	06/27/2018	PETTY CASH - JUNE 2018	211-45501-200	13.75
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	211-45501-321	29.12
SECR REV FUND/CITY OF WD	20180627	06/27/2018	PETTY CASH - JUNE 2018	211-45501-322	3.50
SECR REV FUND/CITY OF WD	20180627	06/27/2018	PETTY CASH - JUNE 2018	211-45501-322	4.45
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	211-45501-326	203.33
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	211-45501-381	188.85
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	211-45501-382	18.78
MN ENERGY RESOURCES	20180608	06/15/2018	HEATING #0504542703-00001	211-45501-383	74.46
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	211-45501-385	38.25
MICROMARKETING, LLC	724471	06/26/2018	BOOKS	211-45501-435	212.46
Activity 45501 - Library Total:					801.24
Fund 211 - LIBRARY Total:					801.24
Fund: 225 - AIRPORT					
Activity: 45127 - Airport					
BEST OIL COMPANY	14211	06/26/2018	AIRPORT FUEL - JET	225-45127-264	9,246.09

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SOUTHWEST MN BROADBAN	#886 6-15-18	06/19/2018	SERVICE #886 507-831-6120	225-45127-321	26.58
SCHWALBACH HARDWARE	#72861 5-25-18	06/20/2018	MAINTENANCE	225-45127-409	51.95
				Activity 45127 - Airport Total:	9,324.62

Activity: 49950 - Capital Outlay

SEH	350632	06/19/2018	AIRPORT MASTER PLAN	225-49950-500	8,328.00
				Activity 49950 - Capital Outlay Total:	8,328.00

Fund 225 - AIRPORT Total: 17,652.62

Fund: 230 - POOL

Activity: 45124 - Pool

HEARTLAND PAPER COMPANY	487801-0	06/20/2018	SUPPLIES	230-45124-200	198.18
SCHWALBACH HARDWARE	#72861 5-25-18	06/20/2018	MAINTENANCE	230-45124-211	11.99
JCL SOLUTIONS - JANITORS CL	1127502	06/20/2018	SUPPLIES	230-45124-211	156.69
HAWKINS, INC	4283966	06/20/2018	CHEMICALS	230-45124-216	252.23
HAWKINS, INC	4292573	06/20/2018	CHEMICALS	230-45124-216	1,118.13
HAWKINS, INC	4296391	06/20/2018	CHEMICALS	230-45124-216	289.50
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	230-45124-217	133.33
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	230-45124-321	76.70
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	230-45124-381	199.98
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	230-45124-382	1,972.92
HOMETOWN SANITATION SER	0000288602	06/20/2018	GARBAGE SERVICE - SWIMMI	230-45124-384	128.61
SCHWALBACH HARDWARE	#72861 5-25-18	06/20/2018	MAINTENANCE	230-45124-401	395.36
HORIZON CHEMICAL CO. INC	180605032	06/20/2018	MAINTENANCE	230-45124-401	218.34
NEGEN CONSTRUCTION LLC	20180609	06/20/2018	SERVICE - MAINTENANCE	230-45124-402	4,435.50
SCHWALBACH HARDWARE	#72861 5-25-18	06/20/2018	MAINTENANCE	230-45124-404	-17.98
HORIZON CHEMICAL CO. INC	180605032	06/20/2018	MAINTENANCE	230-45124-404	1,417.95
MN REVENUE	MAY 2018	06/15/2018	SALES TAX - MAY 2018	230-45124-460	301.00
SECR REV FUND/CITY OF WD	20180627	06/27/2018	PETTY CASH - JUNE 2018	230-45124-480	75.00
				Activity 45124 - Pool Total:	11,363.43

Fund 230 - POOL Total: 11,363.43

Fund: 235 - AMBULANCE

AMERICAN ACCOUNTS & ADV	75429	06/15/2018	COLLECTIONS FEE #WIN02-1	235-33436	195.20
RITA SELL	20180619	06/19/2018	REFUND - AMBULANCE OVER	235-34205	450.00
CAROL TEGELS	20180619	06/19/2018	REFUND - AMBULANCE OVER	235-34205	450.00
ARLENE BURBANK	20180619	06/19/2018	REFUND-AMBULANCE PAYME	235-34205	450.00
BLUE CROSS/BLUE SHIELD	S.MATTER 6-25-18	06/27/2018	REFUND - SHEILA MATTER	235-34205	445.85

1,991.05

Activity: 42153 - Ambulance

SCHWALBACH HARDWARE	#72861 5-25-18	06/20/2018	MAINTENANCE	235-42153-200	74.99
WEX BANK	54476437	06/20/2018	FUEL CREDIT - AMBULANCE	235-42153-212	-30.51
WEX BANK	54476437	06/20/2018	FUEL - AMBULANCE	235-42153-212	2,047.12
LEWIS FAMILY DRUG, LLC	109025	06/15/2018	OPERATING SUPPLIES	235-42153-217	6.39
LEWIS FAMILY DRUG, LLC	36294	06/15/2018	OPERATING SUPPLIES	235-42153-217	194.97
LEWIS FAMILY DRUG, LLC	56-094315900	06/15/2018	OPERATING SUPPLIES	235-42153-217	807.52
LEWIS FAMILY DRUG, LLC	56-094413300	06/15/2018	OPERATING SUPPLIES	235-42153-217	319.84
LEWIS FAMILY DRUG, LLC	56-094480700	06/15/2018	OPERATING SUPPLIES	235-42153-217	10.20
BOUND TREE MEDICAL, LLC	82876840	06/05/2018	OPERATING SUPPLIES	235-42153-217	51.98
BOUND TREE MEDICAL, LLC	82878082	06/05/2018	OPERATING SUPPLIES	235-42153-217	112.48
RITA HACKER -CREATIVE DESI	660	06/27/2018	SERVICE - AMBULANCE	235-42153-218	255.00
KEEPERS, INC	WINDOM EMS 6-14-18	06/20/2018	WINDOM EMS SERVICE - CLO	235-42153-218	698.11
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	235-42153-321	17.45
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	235-42153-321	27.94
VERIZON WIRELESS	9808645661	06/19/2018	SERVICE FOR LAP TOPS	235-42153-321	115.56
EXPERT T BILLING	4554	06/13/2018	SERVICE	235-42153-326	2,187.00
KIM POWERS	20180619	06/19/2018	EXPENSE - AMBULANCE	235-42153-334	130.52
LANDON JOHNSON	20180619	06/19/2018	EXPENSE - AMBULANCE	235-42153-334	106.52
KRISTEN PORATH	20180619	06/19/2018	EXPENSE - AMBULANCE	235-42153-334	18.57
JODI JOHNSON	20180619	06/19/2018	EXPENSE - AMBULANCE	235-42153-334	12.43
BUCKWHEAT JOHNSON	20180619	06/19/2018	EXPENSE - AMBULANCE	235-42153-334	16.75

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
TIM HACKER	20180619	06/19/2018	EXPENSE - AMBULANCE	235-42153-334	57.89
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	235-42153-381	145.15
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	235-42153-382	8.76
MN ENERGY RESOURCES	20180608A	06/15/2018	HEATING #0616354678-00001	235-42153-383	44.85
HOMETOWN SANITATION SER	0000288621	06/05/2018	GARBAGE SERVICE - EMS BUIL	235-42153-384	28.00
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	235-42153-385	18.98
WINDOM FARM SERVICE	20180531	06/15/2018	REPAIRS - IV PUMPS	235-42153-404	45.90
WINDOM FARM SERVICE	20180531	06/15/2018	REPAIRS - BATTERIES	235-42153-405	327.90
O'REILLY AUTOMOTIVE, INC	4425-216246	06/20/2018	MAINTENANCE #27, #28, #29	235-42153-405	11.37
P.M. REPAIR & DETAILING	6743	06/13/2018	SERVICE - #29	235-42153-405	209.71
Activity 42153 - Ambulance Total:					8,079.34
Fund 235 - AMBULANCE Total:					10,066.39

Fund: 250 - EDA GENERAL

Activity: 46520 - EDA

CENTURY BUSINESS PRODUCT	427014	06/19/2018	SUPPLIES	250-46520-200	47.10
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	250-46520-321	98.94
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	250-46520-321	255.76
DREW HAGE	20180615	06/19/2018	EXPENSE - DEVELOPMENT MT	250-46520-331	32.70
WINDOM QUICK PRINT	20180601A	06/19/2018	SUPPLIES	250-46520-340	199.00
ETHAN CLERC FILMS	20180619	06/19/2018	PREP OF WINDOM PROMOTI	250-46520-340	500.00
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	250-46520-381	47.12
SECR REV FUND/CITY OF WD	20180627	06/27/2018	PETTY CASH - JUNE 2018	250-46520-438	3.00
GLOBAL INVESTMENT PROPE	20180619	06/19/2018	TAX ABATEMENT- COUNTY	250-46520-481	3,624.94
GLOBAL INVESTMENT PROPE	20180619	06/19/2018	TAX ABATEMENT- CITY	250-46520-481	7,605.22
COTTONWOOD CO SWCD	20180623	06/26/2018	POLLINATORS FOR BANKS OF	250-46520-491	1,507.69
WINDOM AREA HOCKEY	20180626	06/26/2018	POLLINATOR PLANTING - CEM	250-46520-491	2,400.00
Activity 46520 - EDA Total:					16,321.47

Activity: 49980 - Debt Service

FULDA CREDIT UNION	20180615	06/15/2018	SPEC BLDG LOAN - JUNE 2018	250-49980-602	2,221.24
FULDA CREDIT UNION	20180615	06/15/2018	SPEC BLDG LOAN - JUNE 2018	250-49980-612	1,138.76
Activity 49980 - Debt Service Total:					3,360.00
Fund 250 - EDA GENERAL Total:					19,581.47

Fund: 261 - TIF 1-21 TIBODEAU'S CENTER

Activity: 46530 - TIF Districts

FRYBERGER, BUCHANAN, SMI	12336.000028.11806	06/20/2018	TIF DISTRICT NO 1-21 AMERIC	261-46530-304	3,521.70
Activity 46530 - TIF Districts Total:					3,521.70
Fund 261 - TIF 1-21 TIBODEAU'S CENTER Total:					3,521.70

Fund: 265 - TIF 1-8 DOWNTOWN

EDA	20180618A	06/19/2018	TIF DIST NO 1-8 COUNTY #15	265-20702	3,284.52
Fund 265 - TIF 1-8 DOWNTOWN Total:					3,284.52

Fund: 266 - TIF 1-10 RUNNINGS

Activity: 46530 - TIF Districts

J & R PARTNERSHIP	20180619	06/19/2018	TIF DIST NO 1-10 CO #16	266-46530-482	19,373.84
Activity 46530 - TIF Districts Total:					19,373.84
Fund 266 - TIF 1-10 RUNNINGS Total:					19,373.84

Fund: 268 - TIF 1-12 PM WINDOM/PRIME PORK

Activity: 46530 - TIF Districts

PRIME PORK	20180619	06/19/2018	TIF DIST NO 1-12 CO #21 -	268-46530-482	130,154.94
Activity 46530 - TIF Districts Total:					130,154.94
Fund 268 - TIF 1-12 PM WINDOM/PRIME PORK Total:					130,154.94

Fund: 269 - TIF 1-14 SPEC BLDG II

EDA	20180618	06/19/2018	TIF DIST NO 1-14 #25 EDA SPE	269-20702	7,258.21
Fund 269 - TIF 1-14 SPEC BLDG II Total:					7,258.21

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 271 - TIF 1- 18 AG BUILDERS GDF					
Activity: 46530 - TIF Districts					
AG BUILDERS	20180618	06/19/2018	TIF DIST NO 1-18 CO #34	271-46530-482	5,505.66
Activity 46530 - TIF Districts Total:					5,505.66
Fund 271 - TIF 1- 18 AG BUILDERS GDF Total:					5,505.66
Fund: 275 - TIF 1-15 FULDA AREA CREDIT UNION					
Activity: 46530 - TIF Districts					
FULDA CREDIT UNION	20180619	06/19/2018	TIF DIST NO 1-15	275-46530-482	12,951.05
Activity 46530 - TIF Districts Total:					12,951.05
Fund 275 - TIF 1-15 FULDA AREA CREDIT UNION Total:					12,951.05
Fund: 401 - GENERAL CAPITAL PROJECTS					
Activity: 49950 - Capital Outlay					
SEH	351129	06/19/2018	2018 CIP FLOODPLAIN	401-49950-500	3,687.10
Activity 49950 - Capital Outlay Total:					3,687.10
Fund 401 - GENERAL CAPITAL PROJECTS Total:					3,687.10
Fund: 601 - WATER					
MN PUBLIC FACILITIES AUTHO	#104790829261 6-26	06/26/2018	BOND PAYMENTS -1999 WA T	601-29103	82,000.00
					82,000.00
Activity: 49400 - Water					
WEX BANK	54476437	06/20/2018	FUEL - WATER	601-49400-212	320.64
HAWKINS, INC	4292568	06/08/2018	CHEMICALS	601-49400-216	1,713.08
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	601-49400-321	49.80
GOPHER STATE ONE CALL	8050819	06/06/2018	LOCATES	601-49400-321	32.07
INNOVATIVE SYSTEMS LLC	37778	06/05/2018	POSTAGE	601-49400-322	234.16
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	601-49400-326	70.00
HP DATAONE, LLC	20180626	06/26/2018	6TH IN 2018	601-49400-326	1,328.13
INNOVATIVE SYSTEMS LLC	37537	06/05/2018	BILLING SYSTEM	601-49400-326	760.50
INNOVATIVE SYSTEMS LLC	37685	06/05/2018	BILLIN GSYSTEM SOFTWARE S	601-49400-326	517.50
INNOVATIVE SYSTEMS LLC	37778	06/05/2018	INVOICE PROCESSING	601-49400-326	196.32
INNOVATIVE SYSTEMS LLC	37778	06/05/2018	INSERTS	601-49400-350	46.20
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	601-49400-381	4,545.54
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	601-49400-382	16.92
MN ENERGY RESOURCES	20180612	06/19/2018	HEATING #0505923431-0001	601-49400-383	441.00
HOMETOWN SANITATION SER	0000288582	06/05/2018	GARBAGE SERVICE - WASTEWA	601-49400-384	85.04
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	601-49400-385	32.73
SCHWALBACH HARDWARE	#72861 5-25-18	06/20/2018	MAINTENANCE	601-49400-386	34.52
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	601-49400-386	1,163.13
RON'S ELECTRIC INC	137727	06/13/2018	MAINTENANCE	601-49400-402	328.26
SCHWALBACH HARDWARE	#72861 5-25-18	06/20/2018	MAINTENANCE	601-49400-404	61.83
P.M. REPAIR & DETAILING	6687	06/13/2018	SERVICE	601-49400-405	18.00
SCHWALBACH HARDWARE	#72861 5-25-18	06/20/2018	MAINTENANCE	601-49400-408	159.14
Activity 49400 - Water Total:					12,154.51
Activity: 49980 - Debt Service					
MN PUBLIC FACILITIES AUTHO	#104790829261 6-26	06/26/2018	BOND PAYMENTS - 1999 WA T	601-49980-611	1,900.70
Activity 49980 - Debt Service Total:					1,900.70
Fund 601 - WATER Total:					96,055.21
Fund: 602 - SEWER					
Activity: 49450 - Sewer					
A & B BUSINESS	IN514515	06/12/2018	SUPPLIES	602-49450-200	140.23
WEX BANK	54476437	06/20/2018	FUEL - SEWER	602-49450-212	286.53
HAWKINS, INC	4292579	06/08/2018	CHEMICALS	602-49450-216	604.50
HAWKINS, INC	4296385	06/15/2018	CHEMICALS	602-49450-216	740.50
MN WASTEWATER OPERATOR	20180618	06/19/2018	REGISTRATION-GLENN LUND	602-49450-308	250.00
MN VALLEY TESTING	919755	06/06/2018	TESTING	602-49450-310	158.40
MN VALLEY TESTING	920786	06/06/2018	TESTING	602-49450-310	52.00
MN VALLEY TESTING	921001	06/13/2018	TESTING	602-49450-310	241.60
MN VALLEY TESTING	921027	06/13/2018	TESTING	602-49450-310	158.40

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	602-49450-321	171.49
GOPHER STATE ONE CALL	8050819	06/06/2018	LOCATES	602-49450-321	32.06
INNOVATIVE SYSTEMS LLC	37778	06/05/2018	POSTAGE	602-49450-322	234.16
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	602-49450-326	70.00
HP DATAONE, LLC	20180626	06/26/2018	6TH IN 2018	602-49450-326	1,328.12
INNOVATIVE SYSTEMS LLC	37537	06/05/2018	BILLING SYSTEM	602-49450-326	760.50
INNOVATIVE SYSTEMS LLC	37685	06/05/2018	BILLIN GSYSTEM SOFTWARE S	602-49450-326	517.50
INNOVATIVE SYSTEMS LLC	37778	06/05/2018	INVOICE PROCESSING	602-49450-326	196.32
INNOVATIVE SYSTEMS LLC	37778	06/05/2018	INSERTS	602-49450-350	46.20
FINANCE & COMMERCE, INC.	743800139	06/19/2018	SERVICE	602-49450-350	357.61
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	602-49450-381	15,224.12
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	602-49450-382	679.85
MN ENERGY RESOURCES	20180607	06/13/2018	HEATING #0506646838-00001	602-49450-383	77.77
MN ENERGY RESOURCES	20180611A	06/15/2018	HEATING #0506746718-00001	602-49450-383	19.95
MN ENERGY RESOURCES	20180612B	06/19/2018	HEATING #0504488160-00001	602-49450-383	19.20
RUNNINGS SUPPLY, INC	#71920 05242018	06/20/2018	MAINTENANCE	602-49450-404	32.54
RUNNINGS SUPPLY, INC	#71920 05242018	06/20/2018	MAINTENANCE	602-49450-406	159.94
Activity 49450 - Sewer Total:					22,559.49
Fund 602 - SEWER Total:					22,559.49

Fund: 604 - ELECTRIC

BORDER STATES	915470413	06/15/2018	INVENTORY	604-14200	282.60
BORDER STATES	915470415	06/15/2018	INVENTORY	604-14200	432.63
BORDER STATES	915480181	06/12/2018	INVENTORY	604-14200	51.26
SCHWALBACH HARDWARE	#72861 5-25-18	06/20/2018	MAINTENANCE	604-16300	48.99
MN REVENUE	MAY 2018	06/15/2018	SALES TAX - MAY 2018	604-20202	51.60
CODY SARGENT & AMILY SAN	20180619	06/19/2018	REFUND - UTILITY PREPAYME	604-22000	300.00
CLARA EAGLE	20180619	06/19/2018	REFUND - UTILITY PREPAYME	604-22000	300.00
CONDUCTOR POWER LLC	20180619	06/19/2018	REFUND - UTILITY PREPAYME	604-22000	300.00
JESSICA LINDER	20180619	06/19/2018	REFUND - UTILITY PREPAYME	604-22000	300.00
GABRIEL BAKER	20180619	06/19/2018	REFUND - UTILITY PREPAYME	604-22000	300.00
CAREY KLINGENBERG	20180619	06/19/2018	REFUND - UTILITY PREPAYME	604-22000	300.00
MARY GARDUNO	20180619	06/19/2018	REFUND - UTILITY PREPAYME	604-22000	300.00
					2,967.08

Activity: 49550 - Electric

COUNTRY PRIDE SERVICE	#970744 5-31-18	06/15/2018	MAINTENANCE	604-49550-212	93.79
WEX BANK	54476437	06/20/2018	FUEL - ELECTRIC	604-49550-212	836.73
JOANNE NELSON	5696-7	06/26/2018	SERVICE	604-49550-218	125.00
BORDER STATES	915480179	06/12/2018	UNIFORMS	604-49550-218	247.86
BORDER STATES	915490362	06/15/2018	CREDIT - UNIFORMS	604-49550-218	-53.82
BORDER STATES	915500032	06/19/2018	UNIFORMS	604-49550-218	278.00
SCHWALBACH HARDWARE	#72861 5-25-18	06/20/2018	MAINTENANCE	604-49550-241	25.74
DEPARTMENT OF ENERGY	BFPB000800518	06/13/2018	POWER COST	604-49550-263	79,709.52
MN MUNICIPAL UTILITIES ASS	51234	06/13/2018	REGISTRATION - JASON SYKOR	604-49550-308	275.00
RUNNINGS SUPPLY, INC	#71920 05242018	06/20/2018	MAINTENANCE	604-49550-310	65.72
SKARSHAUG TESTING LAB	227485	06/13/2018	SUPPLIES - TESTING	604-49550-310	180.07
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	604-49550-321	130.16
GOPHER STATE ONE CALL	8050819	06/06/2018	LOCATES	604-49550-321	32.06
INNOVATIVE SYSTEMS LLC	37778	06/05/2018	POSTAGE	604-49550-322	234.16
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	604-49550-326	186.03
HP DATAONE, LLC	20180626	06/26/2018	6TH IN 2018	604-49550-326	1,328.12
INNOVATIVE SYSTEMS LLC	37537	06/05/2018	BILLING SYSTEM	604-49550-326	1,521.00
INNOVATIVE SYSTEMS LLC	37685	06/05/2018	BILLIN GSYSTEM SOFTWARE S	604-49550-326	223.90
INNOVATIVE SYSTEMS LLC	37778	06/05/2018	INVOICE PROCESSING	604-49550-326	196.32
INNOVATIVE SYSTEMS LLC	37778	06/05/2018	INSERTS	604-49550-350	46.19
INNOVATIVE SYSTEMS LLC	37778	06/05/2018	INSERTS	604-49550-350	170.95
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	604-49550-381	131.96
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	604-49550-382	44.66
MN ENERGY RESOURCES	20180612A	06/19/2018	HEATING #0506419706-0001	604-49550-383	48.01
HOMETOWN SANITATION SER	0000288583	06/05/2018	GARBAGE SERVICE - ELECTRIC	604-49550-384	84.75

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	604-49550-385	73.14
RUNNINGS SUPPLY, INC	#71920 05242018	06/20/2018	MAINTENANCE	604-49550-406	407.07
SCHWALBACH HARDWARE	#72861 5-25-18	06/20/2018	MAINTENANCE	604-49550-406	35.90
RAGE INC - CAMPUS CLEANER	06-010628	06/13/2018	SERVICE - POWER PLANT	604-49550-406	34.17
RUNNINGS SUPPLY, INC	#71920 05242018	06/20/2018	MAINTENANCE	604-49550-408	71.96
SCHWALBACH HARDWARE	#72861 5-25-18	06/20/2018	MAINTENANCE	604-49550-408	25.45
ELECTRIC FUND	170	06/19/2018	EL - TRUCK STOCK	604-49550-408	44.86
ELECTRIC FUND	171	06/19/2018	EL - DISTRIBUTION	604-49550-408	568.87
ELECTRIC FUND	175	06/26/2018	EL - TRUCK STOCK	604-49550-408	23.76
ELECTRIC FUND	177	06/26/2018	EL - TRUCK STOCK	604-49550-408	27.92
ELECTRIC FUND	178	06/26/2018	EL - DISTRIBUTION	604-49550-408	703.94
BORDER STATES	915528365	06/26/2018	MAINTENANCE	604-49550-408	231.37
SCHWALBACH HARDWARE	#72861 5-25-18	06/20/2018	MAINTENANCE	604-49550-409	343.93
ELECTRIC FUND	174	06/26/2018	EL - RL REPAIR	604-49550-409	15.90
ELECTRIC FUND	176	06/26/2018	EL - ELECTRIC SHOP	604-49550-409	3.10
LANCE DEFRIES	20180627	06/27/2018	ENERGY REBATE	604-49550-450	525.00
TERRY LIBRA	20180627	06/27/2018	ENERGY REBATE	604-49550-450	462.50
RILEY VAN WESTEN	20180627	06/27/2018	ENERGY REBATE	604-49550-450	450.00
TOM & EMILY PROKOSCH	20180627	06/27/2018	ENERGY REBATE	604-49550-450	450.00
MN REVENUE	MAY 2018	06/15/2018	SALES TAX - MAY 2018	604-49550-460	52.00
DAKOTA SUPPLY GROUP	D896919	06/13/2018	ACCIDENT-BUS BARN/FAIRGR	604-49550-480	1,293.75
WINDOM AREA DEVELOPME	20180615	06/15/2018	INDUSTRIAL DEVELOPMENT -	604-49550-491	1,200.00
Activity 49550 - Electric Total:					93,206.47
Fund 604 - ELECTRIC Total:					96,173.55

Fund: 609 - LIQUOR STORE

MN REVENUE	MAY 2018	06/15/2018	SALES TAX - MAY 2018	609-20202	17,557.00
					17,557.00

Activity: 49751 - Liquor Store

WINDOM QUICK PRINT	20180611	06/19/2018	SUPPLIES	609-49751-200	55.40
RAGE INC - CAMPUS CLEANER	06-010189	06/04/2018	SERVICE - RIVER BEND LIQUO	609-49751-211	48.57
AH HERMEL COMPANY	714468	06/13/2018	MERCHANDISE	609-49751-217	30.49
JOHNSON BROS.	1021213	06/05/2018	MERCHANDISE	609-49751-251	2,675.00
JOHNSON BROS.	1021214	06/05/2018	MERCHANDISE	609-49751-251	1,282.75
JOHNSON BROS.	1021217	06/05/2018	MERCHANDISE	609-49751-251	2,652.72
JOHNSON BROS.	1025785	06/13/2018	MERCHANDISE	609-49751-251	3,218.81
BREAKTHRU BEVERAGE MN	1080807842	06/05/2018	MERCHANDISE	609-49751-251	1,143.43
SOUTHERN GLAZER'S OF MN	1688861	06/06/2018	MERCHANDISE	609-49751-251	332.75
SOUTHERN GLAZER'S OF MN	1691766	06/13/2018	MERCHANDISE	609-49751-251	4,184.40
PHILLIPS WINE & SPIRITS	2365724	06/06/2018	MERCHANDISE	609-49751-251	7,347.08
PHILLIPS WINE & SPIRITS	2365725	06/06/2018	MERCHANDISE	609-49751-251	517.50
BELLBOY CORP	64449700	06/13/2018	MERCHANDISE	609-49751-251	180.00
BEVERAGE WHOLESALERS	008919	06/15/2018	MERCHANDISE	609-49751-252	7,951.17
BEVERAGE WHOLESALERS	009691	06/19/2018	MERCHANDISE	609-49751-252	106.20
BEVERAGE WHOLESALERS	010076	06/26/2018	MERCHANDISE	609-49751-252	17,460.54
JOHNSON BROS.	1014552	05/29/2018	MERCHANDISE	609-49751-252	22.99
JOHNSON BROS.	1021216	06/05/2018	MERCHANDISE	609-49751-252	123.00
JOHNSON BROS.	1025787	06/13/2018	MERCHANDISE	609-49751-252	45.98
ARTISAN BEER COMPANY	3266279	06/05/2018	MERCHANDISE	609-49751-252	517.00
ARTISAN BEER COMPANY	3267548	06/13/2018	MERCHANDISE	609-49751-252	111.75
DOLL DISTRIBUTING, LLC	461646	06/15/2018	MERCHANDISE	609-49751-252	8,072.65
DOLL DISTRIBUTING, LLC	466158	06/26/2018	MERCHANDISE	609-49751-252	15,828.60
JOHNSON BROS.	1021215	06/05/2018	MERCHANDISE	609-49751-253	834.65
JOHNSON BROS.	1021218	06/05/2018	MERCHANDISE	609-49751-253	442.68
JOHNSON BROS.	1025786	06/13/2018	MERCHANDISE	609-49751-253	650.30
BREAKTHRU BEVERAGE MN	1080807842	06/05/2018	MERCHANDISE	609-49751-253	400.00
ROUND LAKE VINEYARDS & W	1132	06/13/2018	MERCHANDISE	609-49751-253	171.00
SOUTHERN GLAZER'S OF MN	1691767	06/13/2018	MERCHANDISE	609-49751-253	318.00
PHILLIPS WINE & SPIRITS	2365725	06/06/2018	MERCHANDISE	609-49751-253	460.50
JOHNSON BROS.	683749	06/19/2018	CREDIT - MERCHANDISE REF #	609-49751-253	41.30

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
JOHNSON BROS.	1021218	06/05/2018	MERCHANDISE	609-49751-254	100.00
BREAKTHRU BEVERAGE MN	1080807842	06/05/2018	MERCHANDISE	609-49751-254	186.00
PHILLIPS WINE & SPIRITS	2365725	06/06/2018	MERCHANDISE	609-49751-254	305.00
PBC - PEPSI BEVERAGES COM	37262312	06/06/2018	MERCHANDISE	609-49751-254	233.07
AH HERMEL COMPANY	714468	06/13/2018	MERCHANDISE	609-49751-254	209.00
AH HERMEL COMPANY	714468	06/13/2018	MERCHANDISE	609-49751-256	85.34
BREAKTHRU BEVERAGE MN	1080807842	06/05/2018	MERCHANDISE	609-49751-259	55.95
ARCTIC GLACIER U.S.A. INC	1948815002	06/05/2018	MERCHANDISE	609-49751-261	172.71
ARCTIC GLACIER U.S.A. INC	1948816401	06/15/2018	MERCHANDISE	609-49751-261	255.33
ARCTIC GLACIER U.S.A. INC	1949815801	06/13/2018	MERCHANDISE	609-49751-261	137.55
ARCTIC GLACIER U.S.A. INC	1949816014	06/13/2018	MERCHANDISE	609-49751-261	82.53
AH HERMEL COMPANY	714468	06/13/2018	MERCHANDISE	609-49751-261	209.81
BEVERAGE WHOLESALERS	008919	06/15/2018	MERCHANDISE	609-49751-265	-60.00
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	609-49751-321	102.89
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	609-49751-326	650.72
JOHNSON BROS.	1021213	06/05/2018	MERCHANDISE	609-49751-333	55.69
JOHNSON BROS.	1021214	06/05/2018	MERCHANDISE	609-49751-333	17.40
JOHNSON BROS.	1021215	06/05/2018	MERCHANDISE	609-49751-333	20.88
JOHNSON BROS.	1021217	06/05/2018	MERCHANDISE	609-49751-333	50.47
JOHNSON BROS.	1021218	06/05/2018	MERCHANDISE	609-49751-333	22.19
JOHNSON BROS.	1025785	06/13/2018	MERCHANDISE	609-49751-333	44.77
JOHNSON BROS.	1025786	06/13/2018	MERCHANDISE	609-49751-333	22.62
BREAKTHRU BEVERAGE MN	1080807842	06/05/2018	MERCHANDISE	609-49751-333	45.48
SOUTHERN GLAZER'S OF MN	1688861	06/06/2018	MERCHANDISE	609-49751-333	6.15
SOUTHERN GLAZER'S OF MN	1691766	06/13/2018	MERCHANDISE	609-49751-333	57.87
SOUTHERN GLAZER'S OF MN	1691767	06/13/2018	MERCHANDISE	609-49751-333	12.64
ARCTIC GLACIER U.S.A. INC	1948815002	06/05/2018	MERCHANDISE	609-49751-333	1.00
ARCTIC GLACIER U.S.A. INC	1948816401	06/15/2018	MERCHANDISE	609-49751-333	1.00
ARCTIC GLACIER U.S.A. INC	1949815801	06/13/2018	MERCHANDISE	609-49751-333	1.00
PHILLIPS WINE & SPIRITS	2365724	06/06/2018	MERCHANDISE	609-49751-333	160.08
PHILLIPS WINE & SPIRITS	2365725	06/06/2018	MERCHANDISE	609-49751-333	57.43
BELLBOY CORP	64449700	06/13/2018	MERCHANDISE	609-49751-333	14.16
JOHNSON BROS.	683749	06/19/2018	CREDIT - MERCHANDISE REF #	609-49751-333	-1.74
AH HERMEL COMPANY	714468	06/13/2018	MERCHANDISE	609-49751-333	4.95
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	609-49751-381	1,019.45
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	609-49751-382	18.78
MN ENERGY RESOURCES	20180615	06/26/2018	HEATING #0507314125-00001	609-49751-383	23.08
HOMETOWN SANITATION SER	0000288581	06/05/2018	GARBAGE SERVICE - RIVER BE	609-49751-384	139.00
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	609-49751-385	34.77
RON'S ELECTRIC INC	137702	06/13/2018	MAINTENANCE	609-49751-404	226.00
LUCAN COMMUNITY TV INC	216	06/19/2018	SERVICE	609-49751-404	50.00
MN REVENUE	MAY 2018	06/15/2018	SALES TAX - MAY 2018	609-49751-460	12.50
CULLIGAN	#15331 5-31-18	06/15/2018	SERVICE #15331	609-49751-480	8.98
				Activity 49751 - Liquor Store Total:	82,007.11
				Fund 609 - LIQUOR STORE Total:	99,564.11

Fund: 614 - TELECOM

MN REVENUE	MAY 2018	06/15/2018	SALES TAX - MAY 2018	614-20202	28.92
					28.92

Activity: 49870 - Telecom

WINDOM QUICK PRINT	20180611	06/19/2018	SUPPLIES	614-49870-200	104.75
RAGE INC - CAMPUS CLEANER	06-010629	06/13/2018	SERVICE - WINDOM NET	614-49870-211	21.33
WEX BANK	54476437	06/20/2018	FUEL - TELECOM	614-49870-212	258.25
RUNNINGS SUPPLY, INC	#71920 05242018	06/20/2018	MAINTENANCE	614-49870-227	15.49
SCHWALBACH HARDWARE	#72861 5-25-18	06/20/2018	MAINTENANCE	614-49870-227	27.98
POWER & TEL	6448062-00	06/06/2018	OPERATING SUPPLIES	614-49870-227	1,046.25
POWER & TEL	6460945-00	06/13/2018	MAINTENANCE	614-49870-227	112.15
RUNNINGS SUPPLY, INC	#71920 05242018	06/20/2018	MAINTENANCE	614-49870-241	40.28
INTERSTATE TRS FUND	82580706180	06/15/2018	ASSESSMENT FOR 499-1 FILIN	614-49870-304	227.07
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	614-49870-321	408.68

Expense Approval Report

Payment Dates: 06/16/2018 - 06/28/2018

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
GOPHER STATE ONE CALL	8050819	06/06/2018	LOCATES	614-49870-321	32.06
SECR REV FUND/CITY OF WD	20180627	06/27/2018	PETTY CASH - JUNE 2018	614-49870-322	1.15
INNOVATIVE SYSTEMS LLC	37778	06/05/2018	POSTAGE	614-49870-322	234.16
HP DATAONE, LLC	20180626	06/26/2018	6TH IN 2018	614-49870-326	1,328.13
INNOVATIVE SYSTEMS LLC	37537	06/05/2018	BILLING SYSTEM	614-49870-326	875.00
INNOVATIVE SYSTEMS LLC	37537	06/05/2018	BILLING SYSTEM	614-49870-326	1,521.00
INNOVATIVE SYSTEMS LLC	37685	06/05/2018	BILLIN GSYSTEM SOFTWARE S	614-49870-326	1,846.10
INNOVATIVE SYSTEMS LLC	37778	06/05/2018	INVOICE PROCESSING	614-49870-326	196.32
NEUSTAR, INC.	L-0000024741	06/15/2018	NUMBER PORTS	614-49870-326	3.25
INNOVATIVE SYSTEMS LLC	37778	06/05/2018	INSERTS	614-49870-350	46.20
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	614-49870-381	2,456.51
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	614-49870-382	18.66
MN ENERGY RESOURCES	201806088	06/15/2018	HEATING #0507509833-00001	614-49870-383	28.74
HOMETOWN SANITATION SER	0000288584	06/06/2018	GARBAGE SERVICE - TELECOM	614-49870-384	73.92
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	614-49870-385	34.42
RUNNINGS SUPPLY, INC	#71920 05242018	06/20/2018	MAINTENANCE	614-49870-401	29.99
ELITE MECHANICAL SYSTEMS,	3415	06/20/2018	MAINTENANCE	614-49870-401	128.12
VIAVI SOLUTIONS INC	295112921	06/13/2018	MAINTENANCE - REPAIR	614-49870-404	507.66
WINDOM TOWING LLC	6180	06/13/2018	SERVICE	614-49870-405	45.00
CENTURY LINK	462583	06/19/2018	DIRECTORY LISTING #MN-CO	614-49870-441	158.07
CONSOLIDATED COMMUNICA	#1160904 6-1-18	06/15/2018	10 GB TRANSPORT JUNE 2018	614-49870-442	2,950.00
MLB NETWORK	104055	06/26/2018	SUBSCRIBER	614-49870-442	940.00
TEGNA	1416-1067	06/26/2018	SUBSCRIBER	614-49870-442	6,977.25
NEXSTAR BROADCASTING GR	1535-1140	06/26/2018	SUBSCRIBER	614-49870-442	6,838.20
INDEPENDENT COMMUNIATI	20180530	06/26/2018	SUBSCRIBER	614-49870-442	4,184.72
CBS TELEVISION STATIONS	20180531	06/26/2018	SUBSCRIBER	614-49870-442	5,980.50
UNITED COMMUNICATIONS C	20180531	06/26/2018	SUBSCRIBER	614-49870-442	6,645.00
FOX TELEVISION STATIONS, IN	405-1030	06/26/2018	SUBSCRIBER	614-49870-442	4,983.75
TOWER DISTRIBUTION COMP	683852	06/26/2018	SUBSCRIBER	614-49870-442	624.00
FOX SPORTS	032303	06/26/2018	SUBSCRIBER	614-49870-442	18,240.00
BTN - BIG TEN NETWORK	035946	06/26/2018	SUBSCRIBER	614-49870-442	3,920.00
CONSOLIDATED CALL CENTER	11345	06/06/2018	DA/OPERATOR ASSISTANCE -	614-49870-445	130.96
CONSOLIDATED COMMUNICA	#1160904 6-1-18	06/15/2018	10 GB TRANSPORT JUNE 2018	614-49870-447	5,987.50
NEAR NORTH PARTNERS, LLC	1605	06/06/2018	10 GB INTERNET CONN MSP1-	614-49870-447	1,950.00
MANKATO NETWORKS, LLC	388194	06/20/2018	SERVICE	614-49870-447	200.00
SWWC - SOUTHWEST WEST C	57675	06/06/2018	SERVICE #1849	614-49870-448	950.00
ZAYO GROUP, LLC	114184-002376 6-1-18	06/13/2018	TRANSPORT	614-49870-451	387.72
CENTURY LINK	20180616	06/27/2018	SERVICE #507-831-1075 104	614-49870-451	81.83
MN REVENUE	MAY 2018	06/15/2018	SALES TAX - MAY 2018	614-49870-460	53.01
NATIONAL CABLE TV COOP	SI-581682	06/15/2018	MATERIALS - FOR SMBS	614-49870-480	181.55
Activity 49870 - Telecom Total:					84,032.68
Fund 614 - TELECOM Total:					84,061.60

Fund: 615 - ARENA

Activity: 49850 - Arena

WEX BANK	54476437	06/20/2018	FUEL - ARENA	615-49850-212	42.86
RUNNINGS SUPPLY, INC	#71920 05242018	06/20/2018	MAINTENANCE	615-49850-217	0.99
RUNNINGS SUPPLY, INC	#71920 05242018	06/20/2018	MAINTENANCE	615-49850-241	277.27
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	615-49850-321	124.00
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	615-49850-326	358.00
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	615-49850-381	1,718.25
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	615-49850-382	40.02
MN ENERGY RESOURCES	20180613	06/20/2018	HEATING #0504094426-0001	615-49850-383	152.25
HOMETOWN SANITATION SER	0000288585	06/20/2018	GARBAGE SERVICE - ARENA	615-49850-384	130.88
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	615-49850-385	59.85
SCHWALBACH HARDWARE	#72861 5-25-18	06/20/2018	MAINTENANCE	615-49850-404	5.99
SCHWALBACH HARDWARE	#72861 5-25-18	06/20/2018	MAINTENANCE	615-49850-406	27.51
MINNESOTA ICE, LLC	20180612	06/20/2018	ICE ARENA SYSTEM REPLACE	615-49850-439	267,425.00

Expense Approval Report

Payment Dates: 06/16/2018 - 06/28/2018

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MN REVENUE	MAY 2018	06/15/2018	SALES TAX - MAY 2018	615-49850-460	66.00
				Activity 49850 - Arena Total:	270,438.87
				Fund 615 - ARENA Total:	270,438.87
Fund: 617 - M/P CENTER					
MN REVENUE	MAY 2018	06/15/2018	SALES TAX - MAY 2018	617-20202	250.60
KRISTIN HALDEMAN	20180619	06/19/2018	REFUND - COMM CENTER DE	617-38510	175.00
					425.60
Activity: 49860 - M/P Center					
HEARTLAND PAPER COMPANY	488645-0	06/26/2018	SUPPLIES	617-49860-211	56.36
WEX BANK	54476437	06/20/2018	FUEL - MP	617-49860-212	61.69
LOIS EIGENBERG	20180627	06/27/2018	EXPENSE - TAPE	617-49860-217	40.60
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	617-49860-321	109.73
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	617-49860-326	403.33
KDOM RADIO	#0563 5-31-18	06/26/2018	#0563 COMM CENTER - ADVE	617-49860-340	174.93
WINDOM QUICK PRINT	20180626	06/26/2018	SUPPLIES	617-49860-340	239.00
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	617-49860-381	1,873.56
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	617-49860-382	73.03
MN ENERGY RESOURCES	20180612C	06/26/2018	HEATING #0503741572-00001	617-49860-383	160.92
HOMETOWN SANITATION SER	0000288586	06/26/2018	GARBAGE SERVICE - COMM C	617-49860-384	51.52
ELECTRIC FUND	20180619	06/19/2018	MONTHLY UTILITY & TELECO	617-49860-385	143.09
RAGE INC - CAMPUS CLEANER	06-010630	06/26/2018	SERVICE - COMM CENTER	617-49860-406	59.50
ELITE MECHANICAL SYSTEMS,	3552	06/26/2018	MAINTENANCE	617-49860-406	139.31
RON'S ELECTRIC INC	137604	06/26/2018	MAINTENANCE	617-49860-409	76.77
MN REVENUE	MAY 2018	06/15/2018	SALES TAX - MAY 2018	617-49860-460	712.40
				Activity 49860 - M/P Center Total:	4,375.74
				Fund 617 - M/P CENTER Total:	4,801.34
Fund: 700 - PAYROLL					
Internal Revenue Service-Payr	INV0001396	06/22/2018	Federal Tax Withholding	700-21701	10,616.14
MN Department of Revenue -	INV0001395	06/22/2018	State Withholding	700-21702	5,256.44
Internal Revenue Service-Payr	INV0001397	06/22/2018	Social Security	700-21703	14,002.38
MN Pera	INV0001389	06/22/2018	PERA	700-21704	13,654.71
MN Pera	INV0001390	06/22/2018	PERA	700-21704	6,347.10
MN Pera	INV0001391	06/22/2018	PERA	700-21704	971.24
MN State Deferred	INV0001392	06/22/2018	Deferred Compensation	700-21705	5,319.11
MN State Deferred	INV0001393	06/22/2018	Deferred Roth	700-21705	535.00
LOCAL UNION #949	20180621	06/26/2018	UNION DUES - JUNE 2018	700-21707	1,819.30
LAW ENFORCMENT LABOR SE	20180621	06/26/2018	POLICE UNION DUES - JUNE 2	700-21708	343.00
Internal Revenue Service-Payr	INV0001394	06/22/2018	Medicare Withholding	700-21711	3,924.42
SELECTACCOUNT	38708899	06/19/2018	FLEX SPENDING	700-21712	3,422.00
SELECTACCOUNT	38718005	06/26/2018	FLEX SPENDING	700-21712	522.72
AFLAC	032633	06/19/2018	JUNE 2018 INSURANCE - AFTE	700-21715	204.00
AFLAC	032633	06/19/2018	JUNE 2018 INSURANCE - PRE	700-21716	492.28
MN BENEFIT ASSOCIATION	2018-0030340	06/15/2018	INSURANCE 7/1/18 PRE-TAX	700-21717	4.84
MN BENEFIT ASSOCIATION	2018-0030340	06/15/2018	INSURANCE 7/1/18 AFTER-TA	700-21719	109.17
MII LIFE	2018/0615	06/15/2018	VEBA - JUNE 2018	700-21720	7,300.00
					74,843.85
				Fund 700 - PAYROLL Total:	74,843.85
				Grand Total:	1,120,969.75

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL	127,169.56
211 - LIBRARY	801.24
225 - AIRPORT	17,652.62
230 - POOL	11,363.43
235 - AMBULANCE	10,066.39
250 - EDA GENERAL	19,681.47
261 - TIF 1-21 TIBODEAU'S CENTER	3,521.70
265 - TIF 1-8 DOWNTOWN	3,284.52
266 - TIF 1-10 RUNNINGS	19,373.84
268 - TIF 1-12 PM WINDOW/PRIME PORK	130,154.94
269 - TIF 1-14 SPEC BLDG II	7,258.21
271 - TIF 1- 18 AG BUILDERS GDF	5,505.66
275 - TIF 1-15 FULDA AREA CREDIT UNION	12,951.05
401 - GENERAL CAPITAL PROJECTS	3,687.10
601 - WATER	96,055.21
602 - SEWER	22,559.49
604 - ELECTRIC	96,173.55
609 - LIQUOR STORE	99,564.11
614 - TELECOM	84,061.60
615 - ARENA	270,438.87
617 - M/P CENTER	4,801.34
700 - PAYROLL	74,843.85
Grand Total:	1,120,969.75

Account Summary

Account Number	Account Name	Payment Amount
100-20191	Unapplied Cash	116.65
100-20202	Sales Tax Payable	25,682.97
100-22000	Prepayments	42,000.00
100-34103	Zoning and Subdivision F	150.00
100-41110-350	Printing & Design	127.96
100-41110-491	Payments to Other Orga	2,394.56
100-41310-200	Office Supplies	577.55
100-41310-217	Other Operating Supplie	158.70
100-41310-308	Training & Registrations	70.00
100-41310-321	Telephone	128.79
100-41310-322	Postage	5.90
100-41310-326	Data Processing	294.06
100-41310-480	Other Miscellaneous	318.70
100-41410-480	Other Miscellaneous	3,892.18
100-41910-200	Office Supplies	158.31
100-41910-321	Telephone	98.94
100-41940-381	Electric Utility	519.52
100-41940-382	Water Utility	59.92
100-41940-383	Gas Utility	147.17
100-41940-384	Refuse Disposal	85.04
100-41940-385	Sewer Utility	119.97
100-41940-406	Repairs & Maint - Groun	56.50
100-42120-212	Motor Fuels	1,628.72
100-42120-304	Legal Fees	3,957.50
100-42120-305	Medical & Dental Fees	80.00
100-42120-321	Telephone	269.10
100-42120-322	Postage	6.70
100-42120-323	Radio Units	231.73
100-42120-326	Data Processing	1,138.00
100-42120-404	Repairs & Maint - M&E	42.84
100-42120-412	Rentals - Building	1,900.00

Account Summary

Account Number	Account Name	Payment Amount
100-42120-419	Vehicle Lease	2,292.76
100-42220-212	Motor Fuels	236.98
100-42220-215	Materials & Equipment	1,560.00
100-42220-308	Training & Registrations	2,600.00
100-42220-321	Telephone	60.40
100-42220-323	Radio Units	23.00
100-42220-326	Data Processing	10.02
100-42220-381	Electric Utility	217.72
100-42220-382	Water Utility	13.13
100-42220-383	Gas Utility	67.26
100-42220-384	Refuse Disposal	41.99
100-42220-385	Sewer Utility	28.47
100-42220-404	Repairs & Maint - M&E	3.99
100-42500-381	Electric Utility	31.68
100-43100-212	Motor Fuels	1,229.99
100-43100-215	Materials & Equipment	400.00
100-43100-217	Other Operating Supplie	172.69
100-43100-224	Street Maint Materials	53.97
100-43100-225	Landscaping Materials	2,447.21
100-43100-241	Small Tools	37.99
100-43100-321	Telephone	45.45
100-43100-381	Electric Utility	2,296.02
100-43100-382	Water Utility	30.95
100-43100-383	Gas Utility	71.18
100-43100-384	Refuse Disposal	84.73
100-43100-385	Sewer Utility	35.99
100-43100-401	Repairs & Maint - Buildi	552.52
100-43100-404	Repairs & Maint - M&E	524.98
100-43100-405	Repairs & Maint - Vehicl	2,501.42
100-43100-406	Repairs & Maint - Groun	534.10
100-43210-307	Management Fees	346.50
100-43210-384	Refuse Disposal	16,235.65
100-45120-217	Other Operating Supplie	2,589.71
100-45202-211	Cleaning Supplies	30.31
100-45202-216	Chemicals and Chemical	775.36
100-45202-326	Data Processing	466.67
100-45202-381	Electric Utility	701.54
100-45202-382	Water Utility	-190.47
100-45202-384	Refuse Disposal	329.05
100-45202-385	Sewer Utility	83.48
100-45202-402	Repairs & Maint - Struct	2.76
100-45202-405	Repairs & Maint - Vehicl	765.03
100-45202-406	Repairs & Maint - Groun	409.40
211-45501-200	Office Supplies	28.04
211-45501-321	Telephone	29.12
211-45501-322	Postage	7.95
211-45501-326	Data Processing	203.33
211-45501-381	Electric Utility	188.85
211-45501-382	Water Utility	18.78
211-45501-383	Gas Utility	74.46
211-45501-385	Sewer Utility	38.25
211-45501-435	Books and Pamphlets	212.46
225-45127-264	Merchandise For Resale	9,246.09
225-45127-321	Telephone	26.58
225-45127-409	Repairs & Maint - Utilitie	51.95
225-49950-500	Capital Outlay	8,328.00
230-45124-200	Office Supplies	198.18
230-45124-211	Cleaning Supplies	168.68

Account Summary

Account Number	Account Name	Payment Amount
230-45124-216	Chemicals and Chemical	1,659.86
230-45124-217	Other Operating Supplie	133.33
230-45124-321	Telephone	76.70
230-45124-381	Electric Utility	199.98
230-45124-382	Water Utility	1,972.92
230-45124-384	Refuse Disposal	128.61
230-45124-401	Repairs & Maint - Buildi	613.70
230-45124-402	Repairs & Maint - Struct	4,435.50
230-45124-404	Repairs & Maint - M&E	1,399.97
230-45124-460	Miscellaneous Taxes	301.00
230-45124-480	Other Miscellaneous	75.00
235-33436	Reimbursements	195.20
235-34205	Ambulance Revenues -	1,795.85
235-42153-200	Office Supplies	74.99
235-42153-212	Motor Fuels	2,016.61
235-42153-217	Other Operating Supplie	1,503.38
235-42153-218	Uniforms	953.11
235-42153-321	Telephone	160.95
235-42153-326	Data Processing	2,187.00
235-42153-334	Meals/Lodging	342.68
235-42153-381	Electric Utility	145.15
235-42153-382	Water Utility	8.76
235-42153-383	Gas Utility	44.85
235-42153-384	Refuse Disposal	28.00
235-42153-385	Sewer Utility	18.98
235-42153-404	Repairs & Maint - M&E	45.90
235-42153-405	Repairs & Maint - Vehicl	544.98
250-46520-200	Office Supplies	47.10
250-46520-321	Telephone	354.70
250-46520-331	Travel Expense	32.70
250-46520-340	Advertising & Promotion	699.00
250-46520-381	Electric Utility	47.12
250-46520-438	Meeting Expense	3.00
250-46520-481	Tax Abatement	11,230.16
250-46520-491	Payments to Other Orga	3,907.69
250-49980-602	Other Long-Term Obliga	2,221.24
250-49980-612	Other Interest	1,138.76
261-46530-304	Legal Fees	3,521.70
265-20702	Due to EDA Fund	3,284.52
266-46530-482	TIF Payments	19,373.84
268-46530-482	TIF Payments	130,154.94
269-20702	Due to EDA Fund	7,258.21
271-46530-482	TIF Payments	5,505.66
275-46530-482	TIF Payments	12,951.05
401-49950-500	Capital Outlay - Office	3,687.10
601-29103	Bond Payable - Noncurre	82,000.00
601-49400-212	Motor Fuels	320.64
601-49400-216	Chemicals and Chemical	1,713.08
601-49400-321	Telephone	81.87
601-49400-322	Postage	234.16
601-49400-326	Data Processing	2,872.45
601-49400-350	Printing & Design	46.20
601-49400-381	Electric Utility	4,545.54
601-49400-382	Water Utility	16.92
601-49400-383	Gas Utility	441.00
601-49400-384	Refuse Disposal	85.04
601-49400-385	Sewer Utility	32.73
601-49400-386	Landfill	1,197.65

Account Summary

Account Number	Account Name	Payment Amount
601-49400-402	Repairs & Maint - Struct	328.26
601-49400-404	Repairs & Maint - M&E	61.83
601-49400-405	Repairs & Maint - Vehicl	18.00
601-49400-408	Repairs & Maint - Distrib	159.14
601-49980-611	Bond Interest	1,900.70
602-49450-200	Office Supplies	140.23
602-49450-212	Motor Fuels	286.53
602-49450-216	Chemicals and Chemical	1,345.00
602-49450-308	Training & Registrations	250.00
602-49450-310	Lab Testing	610.40
602-49450-321	Telephone	203.55
602-49450-322	Postage	234.16
602-49450-326	Data Processing	2,872.44
602-49450-350	Printing & Design	403.81
602-49450-381	Electric Utility	15,224.12
602-49450-382	Water Utility	679.85
602-49450-383	Gas Utility	116.92
602-49450-404	Repairs & Maint - M&E	32.54
602-49450-406	Repairs & Maint - Groun	159.94
604-14200	Inventory	766.49
604-16300	Improvements Other Th	48.99
604-20202	Sales Tax Payable	51.60
604-22000	Prepayments	2,100.00
604-49550-212	Motor Fuels	930.52
604-49550-218	Uniforms	597.04
604-49550-241	Small Tools	25.74
604-49550-263	Merchandise for Resale -	79,709.52
604-49550-308	Training & Registrations	275.00
604-49550-310	Lab Testing	245.79
604-49550-321	Telephone	162.22
604-49550-322	Postage	234.16
604-49550-326	Data Processing	3,455.37
604-49550-350	Printing & Design	217.14
604-49550-381	Electric Utility	131.96
604-49550-382	Water Utility	44.66
604-49550-383	Gas Utility	48.01
604-49550-384	Refuse Disposal	84.75
604-49550-385	Sewer Utility	73.14
604-49550-406	Repairs & Maint - Groun	477.14
604-49550-408	Repairs & Maint - Distrib	1,698.13
604-49550-409	Repairs & Maint - Utilitie	362.93
604-49550-450	Conservation	1,887.50
604-49550-460	Miscellaneous Taxes	52.00
604-49550-480	Other Miscellaneous	1,293.75
604-49550-491	Payments to Other Orga	1,200.00
609-20202	Sales Tax Payable	17,557.00
609-49751-200	Office Supplies	55.40
609-49751-211	Cleaning Supplies	48.57
609-49751-217	Other Operating Supplie	30.49
609-49751-251	Liquor	23,534.44
609-49751-252	Beer	50,239.88
609-49751-253	Wine	3,235.83
609-49751-254	Soft Drinks & Mix	1,033.07
609-49751-256	Tobacco Products	85.34
609-49751-259	Non- Alcoholic	55.95
609-49751-261	Other Merchandise	857.93
609-49751-265	Merchandise Returned f	-60.00
609-49751-321	Telephone	102.89

Account Summary

Account Number	Account Name	Payment Amount
609-49751-326	Data Processing	650.72
609-49751-333	Freight and Express	604.04
609-49751-381	Electric Utility	1,019.45
609-49751-382	Water Utility	18.78
609-49751-383	Gas Utility	23.08
609-49751-384	Refuse Disposal	139.00
609-49751-385	Sewer Utility	34.77
609-49751-404	Repairs & Maint - M&E	276.00
609-49751-460	Miscellaneous Taxes	12.50
609-49751-480	Other Miscellaneous	8.98
614-20202	Sales Tax Payable	28.92
614-49870-200	Office Supplies	104.75
614-49870-211	Cleaning Supplies	21.33
614-49870-212	Motor Fuels	258.25
614-49870-227	Utility System Maint Sup	1,201.87
614-49870-241	Small Tools	40.28
614-49870-304	Legal Fees	227.07
614-49870-321	Telephone	440.74
614-49870-322	Postage	235.31
614-49870-326	Data Processing	5,769.80
614-49870-350	Printing & Design	46.20
614-49870-381	Electric Utility	2,456.51
614-49870-382	Water Utility	18.66
614-49870-383	Gas Utility	28.74
614-49870-384	Refuse Disposal	73.92
614-49870-385	Sewer Utility	34.42
614-49870-401	Repairs & Maint - Buildi	158.11
614-49870-404	Repairs & Maint - M&E	507.66
614-49870-405	Repairs & Maint - Vehicl	45.00
614-49870-441	Transmission Fees	158.07
614-49870-442	Subscriber Fees	62,283.42
614-49870-445	Switch Fees	130.96
614-49870-447	Internet Expense	8,137.50
614-49870-448	On-Call Support	950.00
614-49870-451	Call Completion	469.55
614-49870-460	Miscellaneous Taxes	53.01
614-49870-480	Other Miscellaneous	181.55
615-49850-212	Motor Fuels	42.86
615-49850-217	Other Operating Supplie	0.99
615-49850-241	Small Tools	277.27
615-49850-321	Telephone	124.00
615-49850-326	Data Processing	358.00
615-49850-381	Electric Utility	1,718.25
615-49850-382	Water Utility	40.02
615-49850-383	Gas Utility	152.25
615-49850-384	Refuse Disposal	130.88
615-49850-385	Sewer Utility	69.85
615-49850-404	Repairs & Maint - M&E	5.99
615-49850-406	Repairs & Maint - Groun	27.51
615-49850-439	Special Projects	267,425.00
615-49850-460	Miscellaneous Taxes	66.00
617-20202	Sales Tax Payable	250.60
617-38510	M/P Room Rent	175.00
617-49860-211	Cleaning Supplies	56.36
617-49860-212	Motor Fuels	61.69
617-49860-217	Other Operating Supplie	40.60
617-49860-321	Telephone	109.73
617-49860-326	Data Processing	403.33

Account Summary

Account Number	Account Name	Payment Amount
617-49860-340	Advertising & Promotion	413.93
617-49860-381	Electric Utility	1,873.56
617-49860-382	Water Utility	73.03
617-49860-383	Gas Utility	160.92
617-49860-384	Refuse Disposal	51.52
617-49860-385	Sewer Utility	143.09
617-49860-406	Repairs & Maint - Groun	198.81
617-49860-409	Repairs & Maint - Utilitie	76.77
617-49860-460	Miscellaneous Taxes	712.40
700-21701	Federal Withholding	10,616.14
700-21702	State Withholding	5,256.44
700-21703	FICA Tax Withholding	14,002.38
700-21704	PERA Contributions	20,973.05
700-21705	Retirement	5,854.11
700-21707	Union Dues	1,819.30
700-21708	PD Union Dues	343.00
700-21711	Medicare Tax Withholdi	3,924.42
700-21712	Flex Account	3,944.72
700-21715	Individual Insurance-Afla	204.00
700-21716	Individual Insurance-Afla	492.28
700-21717	Individual Insurance-MB	4.84
700-21719	Individual Insurance-MB	109.17
700-21720	VEBA Contributions	7,300.00
	Grand Total:	1,120,969.75

Project Account Summary

Project Account Key	Payment Amount
None	1,037,069.05
1999WaTowlnt	1,900.70
1999WaTowPrin	82,000.00
	Grand Total:
	1,120,969.75

6-27-2018




Windom, MN

Expense Approval Report By Fund

Payment Dates 06/29/2018 - 07/12/2018

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL					
Activity: 41310 - Administration					
NCPERS MINNESOTA	8446718	07/05/2018	INSURANCE #844600 - JULY 2	100-41310-133	80.00
TYLER TECHNOLOGIES, INC	025-227396	06/26/2018	SUPPLIES	100-41310-200	325.00
INDOFF, INC	3117358	06/19/2018	SUPPLIES	100-41310-200	17.99
INDOFF, INC	3120127	06/26/2018	SUPPLIES	100-41310-200	26.39
TOSHIBA FINANCIAL SERVICES	360777015	07/05/2018	COPIER LEASE 6/20 - 7/20/18	100-41310-217	30.25
VERIZON WIRELESS	9809431215	07/05/2018	TELEPHONE - MAY 21 - JUNE 2	100-41310-321	46.20
CMRS - TMS #256704	#02564 6-28-18	07/05/2018	POSTAGE #256704 - CITY OFF	100-41310-322	606.39
STEVE NASBY	20180705	07/05/2018	EXPENSE - LMC ANNUAL CON	100-41310-331	175.49
BLUE CROSS/BLUE SHIELD	180702284463	07/10/2018	INSURANCE PREM- AUG 2018	100-41310-480	532.00
Activity 41310 - Administration Total:					1,939.71
Activity: 41910 - Building & Zoning					
NCPERS MINNESOTA	8446718	07/05/2018	INSURANCE #844600 - JULY 2	100-41910-133	24.00
INDOFF, INC	3117386	06/20/2018	SUPPLIES	100-41910-200	4.88
VERIZON WIRELESS	9809431215	07/05/2018	TELEPHONE - MAY 21 - JUNE 2	100-41910-321	36.20
CMRS - TMS #256704	#02564 6-28-18	07/05/2018	POSTAGE #256704 - P & Z	100-41910-322	67.61
Activity 41910 - Building & Zoning Total:					132.69
Activity: 41940 - City Hall					
SANDRA HERDER	20180705	07/05/2018	CLEANING	100-41940-406	408.50
MELISSA PENAS	20180705	07/05/2018	CLEANING	100-41940-406	408.50
Activity 41940 - City Hall Total:					817.00
Activity: 42120 - Crime Control					
NCPERS MINNESOTA	8446718	07/05/2018	INSURANCE #844600 - JULY 2	100-42120-133	144.00
SHOPKO STORES OPERATING	07793	07/05/2018	SUPPLIES	100-42120-200	16.99
INDOFF, INC	3121337	06/26/2018	SUPPLIES	100-42120-200	60.79
VERIZON WIRELESS	9809431215	07/05/2018	TELEPHONE - MAY 21 - JUNE 2	100-42120-321	392.71
CMRS - TMS #256704	#02564 6-28-18	07/05/2018	POSTAGE #256704 - 6-28-18 P	100-42120-322	3.49
ALPHA WIRELESS - MANKATO	205498	07/10/2018	SERVICE	100-42120-323	393.00
ALPHA WIRELESS - MANKATO	696316	07/10/2018	SERVICE	100-42120-323	108.00
COTTONWOOD CO AUD/TREA	18070603	07/10/2018	DISPATCH SERVICE	100-42120-325	4,250.25
SHI INTERNATIONAL CORP	B08368560	06/26/2018	SERVICE	100-42120-326	334.00
TOSHIBA FINANCIAL SERVICES	360777015	07/05/2018	COPIER LEASE 6/20 - 7/20/18	100-42120-404	15.13
BUFFALO RIDGE DRUG TASK F	IR#18050431	07/05/2018	CELL PHONE FORENSIC DOW	100-42120-404	100.00
BLUE CROSS/BLUE SHIELD	180702284463	07/10/2018	INSURANCE PREM- AUG 2018	100-42120-480	632.00
Activity 42120 - Crime Control Total:					6,450.36
Activity: 42220 - Fire Fighting					
AMERIPRIDE SERVICES INC.	2800902867	06/26/2018	SERVICE - FIRE	100-42220-217	25.02
MN FIRE SERVICE CERTIFICATI	5795	07/08/2018	CERT EXAM-ROBERT VISKER	100-42220-308	115.00
CMRS - TMS #256704	#02564 6-28-18	07/05/2018	POSTAGE #256704 - FIRE	100-42220-322	6.33
COTTONWOOD CO AUD/TREA	18070603	07/10/2018	DISPATCH SERVICE	100-42220-325	54.00
TOSHIBA FINANCIAL SERVICES	360777015	07/05/2018	COPIER LEASE 6/20 - 7/20/18	100-42220-404	24.20
Activity 42220 - Fire Fighting Total:					224.55
Activity: 42700 - Animal Control					
COTTONWOOD VET CLINIC	189369	07/08/2018	SERVICE #328	100-42700-300	77.00
Activity 42700 - Animal Control Total:					77.00
Activity: 43100 - Streets					
NCPERS MINNESOTA	8446718	07/05/2018	INSURANCE #844600 - JULY 2	100-43100-133	64.00
W.W. GRAINGER, INC	9820121904	06/26/2018	MAINTENANCE / MATERIALS	100-43100-215	104.11
DICKS WELDING INC	65655	07/05/2018	MAINTENANCE - RED LEAF CT	100-43100-224	116.65
VERIZON WIRELESS	9809431215	07/05/2018	TELEPHONE - MAY 21 - JUNE 2	100-43100-321	44.51
CMRS - TMS #256704	#02564 6-28-18	07/05/2018	POSTAGE #256704 - STREET	100-43100-322	2.32

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
W.W. GRAINGER, INC	9820121904	06/26/2018	MAINTENANCE / MATERIALS	100-43100-401	20.50
DICKS WELDING INC	65643	07/05/2018	MAINTENANCE	100-43100-404	173.49
WINDOM TOWING LLC	1630	07/10/2018	SERVICE	100-43100-405	60.00
TERMINAL SUPPLY CO.	34700-00	06/26/2018	MAINTENANCE	100-43100-405	201.17
BLUE CROSS/BLUE SHIELD	180702284463	07/10/2018	INSURANCE PREM- AUG 2018	100-43100-480	632.00
BLUE CROSS/BLUE SHIELD	180702284463	07/10/2018	INSURANCE PREM- AUG 2018	100-43100-480	632.00
Activity 43100 - Streets Total:					2,050.75
Activity: 43210 - Sanitation					
WAYNE ERICKSON	20180705	07/05/2018	COMPOST SITE MANAGER	100-43210-307	168.00
Activity 43210 - Sanitation Total:					168.00
Activity: 45120 - Recreation					
MB FINANCIAL BANK, NA	540	07/05/2018	RE: SEARCH WARRANT	100-45120-200	57.90
CMRS - TMS #256704	#02564 6-28-18	07/05/2018	POSTAGE #256704 - 6-28-18 R	100-45120-217	0.46
TOSHIBA FINANCIAL SERVICES	360777015	07/05/2018	COPIER LEASE 6/20 - 7/20/18	100-45120-217	15.13
Activity 45120 - Recreation Total:					73.49
Activity: 45202 - Park Areas					
NCPERS MINNESOTA	8446718	07/05/2018	INSURANCE #844600 - JULY 2	100-45202-133	48.00
COLE PAPERS INC.	9438941	07/05/2018	SUPPLIES	100-45202-211	483.14
COUNTRY PRIDE SERVICE	19000	07/10/2018	FUEL	100-45202-212	67.01
COUNTRY PRIDE SERVICE	72553	07/08/2018	DIESEL FUEL	100-45202-212	828.00
M-R SIGN CO., INC	200483	07/05/2018	MAINTENANCE	100-45202-217	614.04
Activity 45202 - Park Areas Total:					2,040.19
Fund 100 - GENERAL Total:					13,973.74
Fund: 211 - LIBRARY					
Activity: 45501 - Library					
NCPERS MINNESOTA	8446718	07/05/2018	INSURANCE #844600 - JULY 2	211-45501-133	16.00
INDOFF, INC	3119002	06/26/2018	SUPPLIES	211-45501-200	16.17
TOSHIBA FINANCIAL SERVICES	360777015	07/05/2018	COPIER LEASE 6/20 - 7/20/18	211-45501-217	7.56
SANDRA HERDER	20180705	07/05/2018	CLEANING	211-45501-402	408.50
MELISSA PENAS	20180705	07/05/2018	CLEANING	211-45501-402	408.50
J & K WINDOWS	9383-30	07/05/2018	SERVICE	211-45501-402	20.00
INGRAM INDUSTRIES	#2004243 7-1-18	07/10/2018	BOOKS	211-45501-435	1,206.05
MICROMARKETING, LLC	726175	07/10/2018	#9985 BOOKS	211-45501-435	109.98
Activity 45501 - Library Total:					2,192.76
Fund 211 - LIBRARY Total:					2,192.76
Fund: 225 - AIRPORT					
Activity: 45127 - Airport					
RED ROCK RURAL WATER	20180702	07/08/2018	SERVICE	225-45127-200	29.00
CMRS - TMS #256704	#02564 6-28-18	07/05/2018	POSTAGE #256704 - AIRPORT	225-45127-217	1.84
SOUTH CENTRAL ELECTRIC	#367400 5-31-18	07/05/2018	SERVICE #367400 #26-12-112	225-45127-381	185.00
SOUTH CENTRAL ELECTRIC	#367403 5-31-18	07/05/2018	SERVICE #367403 #26-12-116	225-45127-381	135.23
TANKNOLOGY INC	1278759	07/05/2018	SERVICE	225-45127-409	628.50
Activity 45127 - Airport Total:					979.57
Activity: 49950 - Capital Outlay					
FINANCE & COMMERCE, INC.	743840338	07/05/2018	ADVERTISING - BIDS/CONSTR	225-49950-500	253.13
Activity 49950 - Capital Outlay Total:					253.13
Fund 225 - AIRPORT Total:					1,232.70
Fund: 230 - POOL					
Activity: 45124 - Pool					
TOSHIBA FINANCIAL SERVICES	360777015	07/05/2018	COPIER LEASE 6/20 - 7/20/18	230-45124-217	7.56
Activity 45124 - Pool Total:					7.56
Fund 230 - POOL Total:					7.56
Fund: 235 - AMBULANCE					
Activity: 42153 - Ambulance					
LEWIS FAMILY DRUG, LLC	56-095060000	07/11/2018	OPERATING SUPPLIES	235-42153-217	132.58
WINDOM AREA HOSPITAL	734-0024-06-2018-24	07/10/2018	SUPPLIES	235-42153-217	441.75

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
PRAXAIR DISTRIBUTION INC	83851929	07/10/2018	OPERATING SUPPLIES	235-42153-217	294.89
WINDOM AREA HOSPITAL	20180705	07/05/2018	AMBULANCE - NURSING EXP	235-42153-312	2,375.68
WINDOM AREA HOSPITAL	734-0024-06-2018-24	07/10/2018	NURSING HOURS	235-42153-312	1,789.11
VERIZON WIRELESS	9809431215	07/05/2018	TELEPHONE - MAY 21 - JUNE 2	235-42153-321	108.60
CMRS - TMS #256704	#02564 6-28-18	07/05/2018	POSTAGE #256704 - AMBULA	235-42153-322	8.74
COTTONWOOD CO AUD/TREA	18070603	07/10/2018	DISPATCH SERVICE	235-42153-325	1,084.50
RTT MOBILE INTERPRETATION	112627	07/10/2018	SERVICE	235-42153-327	34.00
HEATHER JANSSEN	20180705	07/05/2018	EXPENSE - AMBULANCE	235-42153-334	40.65
KRISTEN PORATH	20180705	07/05/2018	EXPENSE - AMBULANCE	235-42153-334	30.53
DONNA MARCY	20180705	07/05/2018	EXPENSE - AMBULANCE	235-42153-334	17.73
JOLYNN NERHUS	20180710	07/10/2018	EXPENSE - AMBULANCE	235-42153-334	110.81
WINDOM FARM SERVICE	171124	07/10/2018	MAINTENANCE	235-42153-405	11.99
ARROW MANUFACTURING IN	4561	06/15/2018	MAINTENANCE #28	235-42153-405	72.93
ARROW MANUFACTURING IN	4569	06/19/2018	MAINTENANCE #27	235-42153-405	166.93
AMERIPRIDE SERVICES INC.	2800902867	06/26/2018	SERVICE - AMBULANCE	235-42153-406	16.68
Activity 42153 - Ambulance Total:					6,738.10
Fund 235 - AMBULANCE Total:					6,738.10
Fund: 250 - EDA GENERAL					
Activity: 46520 - EDA					
NCPERS MINNESOTA	8446718	07/05/2018	INSURANCE #844600 - JULY 2	250-46520-133	24.00
INDOFF, INC	3117386	06/20/2018	SUPPLIES	250-46520-200	4.87
WENCK ASSOCIATES, INC.	11803441	07/11/2018	WINDOM LANDFILL	250-46520-303	836.00
VERIZON WIRELESS	9809431215	07/05/2018	TELEPHONE - MAY 21 - JUNE 2	250-46520-321	26.89
CMRS - TMS #256704	#02564 6-28-18	07/05/2018	POSTAGE #256704 - EDA	250-46520-322	14.20
DREW HAGE	201806200	07/05/2018	EXPENSE - MARKET SMARTER	250-46520-331	32.70
KDOM RADIO	#0361 6-30-18	07/10/2018	ADVERTISING	250-46520-340	242.25
Activity 46520 - EDA Total:					1,180.91
Activity: 49980 - Debt Service					
FULDA CREDIT UNION	20180615	06/15/2018	SPEC BLDG LOAN - JUNE 2018	250-49980-602	2,221.24
FULDA CREDIT UNION	20180703	07/05/2018	SPEC BLDG LOAN - JULY 2018 -	250-49980-602	2,266.92
FULDA CREDIT UNION	20180615	06/15/2018	SPEC BLDG LOAN - JUNE 2018	250-49980-612	1,138.76
FULDA CREDIT UNION	20180703	07/05/2018	SPEC BLDG LOAN - JULY 2018 -	250-49980-612	1,093.08
Activity 49980 - Debt Service Total:					6,720.00
Fund 250 - EDA GENERAL Total:					7,900.91
Fund: 254 - NORTH IND PARK					
Activity: 46520 - EDA					
SOUTH CENTRAL ELECTRIC	#367404 5-31-18	07/05/2018	SERVICE #367404 #25-24-123	254-46520-381	112.71
Activity 46520 - EDA Total:					112.71
Fund 254 - NORTH IND PARK Total:					112.71
Fund: 270 - TIF 1-16 GDF DISTRICT					
Activity: 46530 - TIF Districts					
GDF PROPERTIES LLC	20180709	07/11/2018	TIF 1-16	270-46530-482	6,115.09
Activity 46530 - TIF Districts Total:					6,115.09
Fund 270 - TIF 1-16 GDF DISTRICT Total:					6,115.09
Fund: 274 - TIF 1-19 NWIP II					
Activity: 46530 - TIF Districts					
TORO	20180709	07/11/2018	TIF 1-19	274-46530-482	97,643.78
Activity 46530 - TIF Districts Total:					97,643.78
Fund 274 - TIF 1-19 NWIP II Total:					97,643.78
Fund: 275 - TIF 1-15 FULDA AREA CREDIT UNION					
Activity: 46530 - TIF Districts					
FULDA CREDIT UNION	20180619	06/19/2018	TIF DIST NO 1-15	275-46530-482	12,951.05
Activity 46530 - TIF Districts Total:					12,951.05
Fund 275 - TIF 1-15 FULDA AREA CREDIT UNION Total:					12,951.05
Fund: 601 - WATER					
CORE & MAIN LP	1950705	06/26/2018	CREDIT - INVENTORY	601-14200	-332.99

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
CORE & MAIN LP	J000687	07/05/2018	INVENTORY	601-14200	119.85
CORE & MAIN LP	J066369	07/05/2018	INVENTORY	601-14200	873.15
					660.01

Activity: 49400 - Water

NCPERS MINNESOTA	8446718	07/05/2018	INSURANCE #844600 - JULY 2	601-49400-133	40.00
HAWKINS, INC	4304731	06/26/2018	CHEMICALS	601-49400-216	2,129.37
MN VALLEY TESTING	922418	06/19/2018	TESTING	601-49400-310	67.50
VERIZON WIRELESS	9809431215	07/05/2018	TELEPHONE - MAY 21 - JUNE 2	601-49400-321	96.44
CMRS - TMS #256704	#02564 6-28-18	07/05/2018	POSTAGE #256704 - WATER	601-49400-322	55.74
CMRS - TMS #256704	#02564 6-28-18	07/05/2018	POSTAGE #256704 - 6-28-18	601-49400-322	2.16
FEDERATED RURAL ELECTRIC	#112843 6-28-18	07/08/2018	SERVICE #112843	601-49400-381	18.00
WENCK ASSOCIATES, INC.	11803441	07/11/2018	WINDOM LANDFILL	601-49400-386	3,052.99
AUTOMATIC SYSTEMS CO	32606	06/26/2018	MAINTENANCE	601-49400-404	648.79
TOSHIBA FINANCIAL SERVICES	360777015	07/05/2018	COPIER LEASE 6/20 - 7/20/18	601-49400-404	30.25
SVOBODA EXCAVATING, INC	00008178	07/05/2018	MAINTENANCE	601-49400-408	3,255.25
MN DEPT OF HEALTH	1170006 6-30-18	07/10/2018	#1170006 - WINDOM	601-49400-443	3,306.00
					12,702.49
Activity 49400 - Water Total:					12,702.49
					13,362.50
Fund 601 - WATER Total:					13,362.50

Fund: 602 - SEWER

Activity: 49450 - Sewer

NCPERS MINNESOTA	8446718	07/05/2018	INSURANCE #844600 - JULY 2	602-49450-133	56.00
HAWKINS, INC	4305886	06/26/2018	CHEMICALS	602-49450-216	614.50
MN VALLEY TESTING	921847	06/13/2018	TESTING	602-49450-310	241.60
MN VALLEY TESTING	921890	06/13/2018	TESTING	602-49450-310	158.40
MN VALLEY TESTING	922214	06/15/2018	TESTING	602-49450-310	52.00
MN VALLEY TESTING	922243	06/15/2018	TESTING	602-49450-310	127.20
MN VALLEY TESTING	922794	06/19/2018	TESTING	602-49450-310	241.60
MN VALLEY TESTING	923092	06/19/2018	TESTING	602-49450-310	158.40
MN VALLEY TESTING	924034	06/26/2018	TESTING	602-49450-310	241.60
VERIZON WIRELESS	9809431215	07/05/2018	TELEPHONE - MAY 21 - JUNE 2	602-49450-321	71.79
CMRS - TMS #256704	#02564 6-28-18	07/05/2018	POSTAGE #256704 - SEWER	602-49450-322	55.74
SOUTH CENTRAL ELECTRIC	367405 5-31-18	07/05/2018	SERVICE #367405 #26-24-125	602-49450-381	77.31
AUTOMATIC SYSTEMS CO	32606	06/26/2018	MAINTENANCE	602-49450-404	648.79
TOSHIBA FINANCIAL SERVICES	360777015	07/05/2018	COPIER LEASE 6/20 - 7/20/18	602-49450-404	24.20
COLBERT'S SERVICES	702	07/05/2018	MAINTENANCE	602-49450-408	402.69
COLBERT'S SERVICES	703	07/05/2018	MAINTENANCE	602-49450-408	408.53
					3,580.35
Activity 49450 - Sewer Total:					3,580.35
Fund 602 - SEWER Total:					3,580.35

Fund: 604 - ELECTRIC

BORDER STATES	915392376	07/05/2018	INVENTORY	604-14200	353.70
BORDER STATES	915589271	07/05/2018	INVENTORY	604-14200	688.69
BORDER STATES	915609250	07/05/2018	CREDIT - INVENTORY	604-14200	-353.70
WESCO DISTRIBUTION, INC	140321	06/19/2018	NEW CONSTRUCT - WINFAIR	604-16300	48,455.00
CONDUCTOR POWER LLC	18-005S-005	07/11/2018	SUBSTATION	604-16300	19,219.45
STATES MANUFACTURING CO	98517	07/11/2018	SUBSTATION	604-16300	51,145.00
IRBY ELECTRICAL DISTRIBUTO	S010803279.001	06/19/2018	IMPROVEMENTS	604-16300	60.36
					119,568.50

Activity: 49550 - Electric

NCPERS MINNESOTA	8446718	07/05/2018	INSURANCE #844600 - JULY 2	604-49550-133	80.00
BORDER STATES	915609249	07/05/2018	UNIFORMS	604-49550-218	127.94
BORDER STATES	915628320	07/08/2018	UNIFORMS	604-49550-218	92.76
CMP - CENTRAL MUNICIPAL P	6329	06/11/2018	POWER COST-ENERGY - TRAN	604-49550-263	117,946.12
CMP - CENTRAL MUNICIPAL P	6329	06/11/2018	POWER COST-ENERGY	604-49550-263	132,622.83
SKARSHAUG TESTING LAB	227632	06/19/2018	TESTING	604-49550-310	1,186.86
SKARSHAUG TESTING LAB	227910	07/05/2018	TESTING	604-49550-310	195.63
VERIZON WIRELESS	9809431215	07/05/2018	TELEPHONE - MAY 21 - JUNE 2	604-49550-321	120.91
CMRS - TMS #256704	#02564 6-28-18	07/05/2018	POSTAGE #256704 - ELECTRIC	604-49550-322	55.74
CMRS - TMS #256704	#02564 6-28-18	07/05/2018	POSTAGE #256704 - ELECTRIC	604-49550-322	16.27

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
GOLDEN WEST TECH & INT SO	180610375	07/05/2018	SERVICE	604-49550-325	168.20
COTTONWOOD CO SOLID WA	1813366	07/05/2018	ELEC DEPT	604-49550-384	19.34
COTTONWOOD CO SOLID WA	1813371	07/05/2018	ELECTRIC DEPT	604-49550-384	18.65
TOSHIBA FINANCIAL SERVICES	360777015	07/05/2018	COPIER LEASE 6/20 - 7/20/18	604-49550-404	30.25
TEREX SERVICES, INC	90902943	07/08/2018	MAINTENANCE	604-49550-405	818.75
TEREX SERVICES, INC	90902946	07/08/2018	MAINTENANCE	604-49550-405	818.75
TEREX SERVICES, INC	90902948	07/08/2018	MAINTENANCE	604-49550-405	818.75
TEREX SERVICES, INC	90902954	07/08/2018	MAINTENANCE	604-49550-405	618.75
RAGE INC - CAMPUS CLEANER	06-011708	06/26/2018	SERVICE - POWER PLANT	604-49550-406	34.17
BORDER STATES	915579308	07/05/2018	MAINTENANCE	604-49550-408	86.92
BORDER STATES	915589273	07/05/2018	MAINTENANCE	604-49550-408	40.42
BORDER STATES	915589275	07/05/2018	MAINTENANCE	604-49550-408	124.20
CEMSTONE PRODUCTS CO	C1914108	07/10/2018	MAINTENANCE	604-49550-408	233.00
TANKNOLOGY INC	1278751	07/05/2018	MAINTENANCE	604-49550-410	628.50
JAMES A. MULLER	JM 18-06-10	06/26/2018	MAINTENANCE	604-49550-410	9,559.15
ZIEGLER, INC.	SW050298699	06/26/2018	MAINTENANCE	604-49550-410	696.76
CMP - CENTRAL MUNICIPAL P	6317	06/11/2018	CIP MONTHLY ASSESSMENT	604-49550-450	2,501.13
WINDOM AREA DEVELOPME	20180705	07/05/2018	INDUSTRIAL DEVELOPMENT -	604-49550-491	1,200.00
				Activity 49550 - Electric Total:	270,860.75
				Fund 604 - ELECTRIC Total:	390,429.25

Fund: 609 - LIQUOR STORE

Activity: 49751 - Liquor Store

NCPERS MINNESOTA	8446718	07/05/2018	INSURANCE #844600 - JULY 2	609-49751-133	16.00
RAGE INC - CAMPUS CLEANER	06-011144	06/19/2018	SERVICE - RIVER BEND LIQ	609-49751-211	50.71
RAGE INC - CAMPUS CLEANER	06-012465	07/05/2018	SERVICE - RIVER BEND LIQUO	609-49751-211	48.57
COLE PAPERS INC.	9438941	07/05/2018	SUPPLIES	609-49751-211	54.30
AH HERMEL COMPANY	717169	06/26/2018	MERCHANDISE	609-49751-217	117.11
VINOCOPIA, INC	0208619-IN	06/13/2018	MERCHANDISE	609-49751-251	170.40
JOHNSON BROS.	1031400	06/15/2018	MERCHANDISE	609-49751-251	1,835.67
JOHNSON BROS.	1036799	06/26/2018	MERCHANDISE	609-49751-251	7,034.31
BREAKTHRU BEVERAGE MN	1080814508	06/14/2018	MERCHANDISE	609-49751-251	2,707.97
BREAKTHRU BEVERAGE MN	1080821361	07/05/2018	MERCHANDISE	609-49751-251	607.49
SOUTHERN GLAZER'S OF MN	1694600	06/15/2018	MERCHANDISE	609-49751-251	1,736.90
SOUTHERN GLAZER'S OF MN	1697579	06/26/2018	MERCHANDISE	609-49751-251	3,559.98
PHILLIPS WINE & SPIRITS	2372589	06/15/2018	MERCHANDISE	609-49751-251	5,429.76
PHILLIPS WINE & SPIRITS	2376326	06/26/2018	MERCHANDISE	609-49751-251	1,922.29
PHILLIPS WINE & SPIRITS	297555	07/05/2018	CREDIT - MERCHANDISE	609-49751-251	-4.32
BELLBOY CORP	64673100	06/26/2018	MERCHANDISE	609-49751-251	2,671.47
JOHNSON BROS.	685017	07/05/2018	CREDIT - MERCHANDISE	609-49751-251	-8.92
BEVERAGE WHOLESALERS	011145	07/05/2018	MERCHANDISE	609-49751-252	8,157.55
BEVERAGE WHOLESALERS	012205	07/05/2018	MERCHANDISE	609-49751-252	11,158.59
BEVERAGE WHOLESALERS	013111	07/10/2018	MERCHANDISE	609-49751-252	86.00
JOHNSON BROS.	1031402	06/15/2018	MERCHANDISE	609-49751-252	22.99
JOHNSON BROS.	1036801	06/26/2018	MERCHANDISE	609-49751-252	145.99
BREAKTHRU BEVERAGE MN	1080821362	07/05/2018	MERCHANDISE	609-49751-252	27.70
ARTISAN BEER COMPANY	3269251	06/15/2018	MERCHANDISE	609-49751-252	125.00
ARTISAN BEER COMPANY	3270890	06/26/2018	MERCHANDISE	609-49751-252	115.40
DOLL DISTRIBUTING, LLC	470645	07/05/2018	MERCHANDISE	609-49751-252	12,021.20
DOLL DISTRIBUTING, LLC	474833	07/05/2018	MERCHANDISE	609-49751-252	7,706.25
DOLL DISTRIBUTING, LLC	476928	07/10/2018	MERCHANDISE	609-49751-252	123.00
VINOCOPIA, INC	0208619-IN	06/13/2018	MERCHANDISE	609-49751-253	240.00
JOHNSON BROS.	1031401	06/15/2018	MERCHANDISE	609-49751-253	2,981.33
JOHNSON BROS.	1036800	06/26/2018	MERCHANDISE	609-49751-253	1,655.98
BREAKTHRU BEVERAGE MN	1080814508	06/14/2018	MERCHANDISE	609-49751-253	160.00
BREAKTHRU BEVERAGE MN	1080814509	06/14/2018	MERCHANDISE	609-49751-253	104.00
BREAKTHRU BEVERAGE MN	1080821361	07/05/2018	MERCHANDISE	609-49751-253	312.00
SOUTHERN GLAZER'S OF MN	1697580	06/26/2018	MERCHANDISE	609-49751-253	210.00
PHILLIPS WINE & SPIRITS	2372590	06/15/2018	MERCHANDISE	609-49751-253	1,244.00
PHILLIPS WINE & SPIRITS	2376327	06/26/2018	MERCHANDISE	609-49751-253	299.00
JOHNSON BROS.	687542	07/10/2018	CREDIT - MERCHANDISE	609-49751-253	-299.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BREAKTHRU BEVERAGE MN	1080821361	07/05/2018	MERCHANDISE	609-49751-254	178.00
DOLL DISTRIBUTING, LLC	470645	07/05/2018	MERCHANDISE	609-49751-254	112.00
AH HERMEL COMPANY	715854	06/14/2018	MERCHANDISE	609-49751-254	36.66
AH HERMEL COMPANY	717169	06/26/2018	MERCHANDISE	609-49751-254	88.56
AH HERMEL COMPANY	C62466	07/05/2018	CREDIT - MERCHANDISE	609-49751-254	-38.17
AH HERMEL COMPANY	717169	06/26/2018	MERCHANDISE	609-49751-256	85.34
JOHNSON BROS.	1031401	06/15/2018	MERCHANDISE	609-49751-259	37.00
BREAKTHRU BEVERAGE MN	1080814508	06/14/2018	MERCHANDISE	609-49751-259	74.00
PHILLIPS WINE & SPIRITS	2372590	06/15/2018	MERCHANDISE	609-49751-259	23.50
ARCTIC GLACIER U.S.A. INC	1948817801	07/05/2018	MERCHANDISE	609-49751-261	107.37
ARCTIC GLACIER U.S.A. INC	1949817102	06/26/2018	MERCHANDISE	609-49751-261	216.96
AH HERMEL COMPANY	717169	06/26/2018	MERCHANDISE	609-49751-261	26.30
VERIZON WIRELESS	9809431215	07/05/2018	TELEPHONE - MAY 21 - JUNE 2	609-49751-321	56.02
CMRS - TMS #256704	#02564 6-28-18	07/05/2018	POSTAGE #256704 - LIQUOR	609-49751-322	6.02
VINOCOPIA, INC	0208619-IN	06/13/2018	MERCHANDISE	609-49751-333	12.50
JOHNSON BROS.	1031400	06/15/2018	MERCHANDISE	609-49751-333	16.23
JOHNSON BROS.	1031401	06/15/2018	MERCHANDISE	609-49751-333	74.82
JOHNSON BROS.	1036799	06/26/2018	MERCHANDISE	609-49751-333	172.25
JOHNSON BROS.	1036800	06/26/2018	MERCHANDISE	609-49751-333	74.81
BREAKTHRU BEVERAGE MN	1080814508	06/14/2018	MERCHANDISE	609-49751-333	65.19
BREAKTHRU BEVERAGE MN	1080814509	06/14/2018	MERCHANDISE	609-49751-333	2.16
BREAKTHRU BEVERAGE MN	1080821361	07/05/2018	MERCHANDISE	609-49751-333	29.26
SOUTHERN GLAZER'S OF MN	1694600	06/15/2018	MERCHANDISE	609-49751-333	18.96
SOUTHERN GLAZER'S OF MN	1697579	06/26/2018	MERCHANDISE	609-49751-333	61.32
SOUTHERN GLAZER'S OF MN	1697580	06/26/2018	MERCHANDISE	609-49751-333	10.25
ARCTIC GLACIER U.S.A. INC	1948817801	07/05/2018	MERCHANDISE	609-49751-333	1.00
ARCTIC GLACIER U.S.A. INC	1949817102	06/26/2018	MERCHANDISE	609-49751-333	1.00
PHILLIPS WINE & SPIRITS	2372589	06/15/2018	MERCHANDISE	609-49751-333	67.86
PHILLIPS WINE & SPIRITS	2372590	06/15/2018	MERCHANDISE	609-49751-333	59.16
PHILLIPS WINE & SPIRITS	2376326	06/26/2018	MERCHANDISE	609-49751-333	18.27
PHILLIPS WINE & SPIRITS	2376327	06/26/2018	MERCHANDISE	609-49751-333	10.44
BELLBOY CORP	64673100	06/26/2018	MERCHANDISE	609-49751-333	48.00
JOHNSON BROS.	687542	07/10/2018	CREDIT - MERCHANDISE	609-49751-333	-10.44
AH HERMEL COMPANY	717169	06/26/2018	MERCHANDISE	609-49751-333	4.95
KDOM RADIO	#0229 3-60-18	07/10/2018	ADVERTISING	609-49751-340	901.17
FORUM COMMUNICATIONS C	1738494	07/10/2018	ADVERTISING	609-49751-340	28.00
TOSHIBA FINANCIAL SERVICES	360777015	07/05/2018	COPIER LEASE 6/20 - 7/20/18	609-49751-404	30.25
CULLIGAN	#15331 6-29-18	07/10/2018	SERVICE #15331	609-49751-480	8.98
RITA HACKER -CREATIVE DESI	646	07/05/2018	UNIFORM - LIQUOR	609-49751-480	410.00

Activity 49751 - Liquor Store Total: 77,612.62

Fund 609 - LIQUOR STORE Total: 77,612.62

Fund: 614 - TELECOM

CALIX	1355830	07/05/2018	CORE UPGRADE INVENTORY	614-16400	1,170.00
INTERNAL REVENUE SERVICE	20180710	07/10/2018	EXCISE TAX [PSTOMG - JUNE 2	614-20201	439.90
INTERNAL REVENUE SERVICE	20180710A	07/10/2018	EXCISE TAX POSTING - JULY 20	614-20201	500.00
MN 9-1-1 PROGRAM	20180710	07/11/2018	911 SERVICE - JUNE 2018	614-20206	1,239.09
					<u>3,348.99</u>

Activity: 49870 - Telecom

NCPERS MINNESOTA	8446718	07/05/2018	INSURANCE #844600 - JULY 2	614-49870-133	80.00
ADVANCED SYSTEMS, INC.	619611	06/20/2018	SUPPLIES	614-49870-200	46.92
RAGE INC - CAMPUS CLEANER	06-011710	07/05/2018	SERVICE - WINDOW NET	614-49870-211	21.33
POWER & TEL	6456181-00	07/05/2018	SUPPLIES	614-49870-217	516.29
CALIX	10028197	06/27/2018	MAINTENANCE	614-49870-227	201.60
BORDER STATES	915569985	06/27/2018	MAINTENANCE	614-49870-227	1,282.30
VERIZON WIRELESS	9809431215	07/05/2018	TELEPHONE - MAY 21 - JUNE 2	614-49870-321	300.28
CMRS - TMS #256704	#02564 6-28-18	07/05/2018	POSTAGE #256704 - 6-28-18 T	614-49870-322	55.72
CMRS - TMS #256704	#02564 6-28-18	07/05/2018	POSTAGE #256704 - TELECO	614-49870-322	12.18
KDOM RADIO	#0073 6-30-18	07/11/2018	ADVERTISING #0073	614-49870-340	100.98
TOSHIBA FINANCIAL SERVICES	360777015	07/05/2018	COPIER LEASE 6/20 - 7/20/18	614-49870-404	45.38

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ADVANTAGE COLLECTION PR	#3796 7-1-18	07/11/2018	SERVICE #3796	614-49870-432	62.10
CENTURY LINK	7242105D-D-18168	07/10/2018	CABS	614-49870-441	50.12
DISPLAY SYSTEMS INTERNATI	15882	07/10/2018	SERVICE	614-49870-442	198.44
NATIONAL CABLE TV COOP	18060930-##	07/05/2018	SUBSCRIBER	614-49870-442	93,952.95
MANKATO NETWORKS, LLC	388202	07/11/2018	SERVICE - VIDEO CUTOVER	614-49870-442	2,438.75
CONFLUENT TECHNOLOGY GR	53A3144386R	07/05/2018	CATV-POWER OUTAGE REPAIR	614-49870-442	569.40
CONFLUENT TECHNOLOGY GR	53A3144908R	07/05/2018	CATV-POWER OUTAGE REPAIR	614-49870-442	119.90
SHOWTIME NETWORKS INC	9002731-0518	06/26/2018	SUBSCRIBER	614-49870-442	426.02
UNIVERSAL SERVICE ADMIN C	UBDI0000982783	07/10/2018	499A CONTRIBUTION	614-49870-443	1,535.82
E-911 - INDEPENDENT EMERG	#0010143 7-1-18	07/10/2018	MONTHLY 911 SERVICE	614-49870-445	40.00
WOODSTOCK COMMUNICATI	10085635	07/10/2018	#00017668-1	614-49870-445	205.10
NEAR NORTH PARTNERS, LLC	1639	07/10/2018	10 GB INT CONN MSP1-OMA1	614-49870-447	1,950.00
MANKATO NETWORKS, LLC	388202	07/11/2018	SERVICE	614-49870-447	1,868.39
HURRICANE ELECTRIC LLC	98279724-IN	07/10/2018	10 GB INT NCC OMAHA NE	614-49870-447	2,300.00
HURRICANE ELECTRIC LLC	98279724-INA	07/10/2018	10 GB INT MIN1 MPLS	614-49870-447	1,800.00
GOLDEN WEST TECH & INT SO	180500289	06/06/2018	CREDIT - SERVICE #A3790	614-49870-448	-80.30
GOLDEN WEST TECH & INT SO	180500364	06/06/2018	SERVICE #A3786	614-49870-448	59.80
GOLDEN WEST TECH & INT SO	180610299	07/10/2018	SERVICE #A3790	614-49870-448	172.00
GOLDEN WEST TECH & INT SO	180610299A	07/10/2018	SERVICE	614-49870-448	80.30
ZAYO GROUP, LLC	#114184-002376 7-1-18	07/10/2018	TRANSPORT #114184-002376	614-49870-451	387.72
SOUTHWEST MN BROADBAN	QVC COMM MAY 2018	07/05/2018	QVC COMMISIONS- MAY 2018	614-49870-480	87.20
NATIONAL CABLE TV COOP	SI-583465	07/10/2018	SUPPLIES FOR SMBS	614-49870-480	363.10
Activity 49870 - Telecom Total:					111,249.79
Fund 614 - TELECOM Total:					114,598.78
Fund: 615 - ARENA					
Activity: 49850 - Arena					
NCPERS MINNESOTA	8446718	07/05/2018	INSURANCE #844600 - JULY 2	615-49850-133	32.00
TOSHIBA FINANCIAL SERVICES	360777015	07/05/2018	COPIER LEASE 6/20 - 7/20/18	615-49850-217	27.23
VERIZON WIRELESS	9809431215	07/05/2018	TELEPHONE - MAY 21 - JUNE 2	615-49850-321	58.35
Activity 49850 - Arena Total:					117.58
Fund 615 - ARENA Total:					117.58
Fund: 617 - M/P CENTER					
Activity: 49860 - M/P Center					
NCPERS MINNESOTA	8446718	07/05/2018	INSURANCE #844600 - JULY 2	617-49860-133	48.00
COLE PAPERS INC.	9438941	07/05/2018	SUPPLIES	617-49860-211	61.30
VERIZON WIRELESS	9809431215	07/05/2018	TELEPHONE - MAY 21 - JUNE 2	617-49860-321	40.89
CMRS - TMS #256704	#02564 6-28-18	07/05/2018	POSTAGE #256704 - M/P	617-49860-322	29.05
KDOM RADIO	#0563 6-30-18	07/08/2018	#0563 -ADVERTISING - COMM	617-49860-340	160.14
TOSHIBA FINANCIAL SERVICES	360777015	07/05/2018	COPIER LEASE 6/20 - 7/20/18	617-49860-404	15.13
TOSHIBA FINANCIAL SERVICES	360777015	07/05/2018	COPIER LEASE 6/20 - 7/20/18	617-49860-404	60.00
RAGE INC - CAMPUS CLEANER	06-011709	06/26/2018	SERVICE - COMM CENTER	617-49860-406	59.50
PLUNKETT'S PEST CONTROL	5969706	07/08/2018	SERVICE #39219	617-49860-406	378.25
Activity 49860 - M/P Center Total:					852.26
Fund 617 - M/P CENTER Total:					852.26
Fund: 700 - PAYROLL					
BLUE CROSS/BLUE SHIELD	180702284463	07/10/2018	INSURANCE PREM- AUG 2018	700-21706	58,155.50
SELECTACCOUNT	38723269	07/05/2018	FLEX SPENDING	700-21712	585.03
SELECTACCOUNT	38728271	07/11/2018	FLEX SPENDING	700-21712	95.40
NCPERS MINNESOTA	8446718	07/05/2018	INSURANCE #844600 - JULY 2	700-21718	16.00
NCPERS MINNESOTA	8446718	07/05/2018	INSURANCE #844600 - JULY 2	700-21718	16.00
Activity 700 - Payroll Total:					58,867.93
Fund 700 - PAYROLL Total:					58,867.93
Grand Total:					808,289.67

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL	13,973.74
211 - LIBRARY	2,192.76
225 - AIRPORT	1,232.70
230 - POOL	7.56
235 - AMBULANCE	6,738.10
250 - EDA GENERAL	7,900.91
254 - NORTH IND PARK	112.71
270 - TIF 1-16 GDF DISTRICT	6,115.09
274 - TIF 1-19 NWIP II	97,643.78
275 - TIF 1-15 FULDA AREA CREDIT UNION	12,951.05
601 - WATER	13,362.50
602 - SEWER	3,580.35
604 - ELECTRIC	390,429.25
609 - LIQUOR STORE	77,612.62
614 - TELECOM	114,598.78
615 - ARENA	117.58
617 - M/P CENTER	852.26
700 - PAYROLL	58,867.93
Grand Total:	808,289.67

Account Summary

Account Number	Account Name	Payment Amount
100-41310-133	Employer Paid Insurance	80.00
100-41310-200	Office Supplies	369.38
100-41310-217	Other Operating Supplie	30.25
100-41310-321	Telephone	46.20
100-41310-322	Postage	606.39
100-41310-331	Travel Expense	175.49
100-41310-480	Other Miscellaneous	632.00
100-41910-133	Employer Paid Insurance	24.00
100-41910-200	Office Supplies	4.88
100-41910-321	Telephone	36.20
100-41910-322	Postage	67.61
100-41940-406	Repairs & Maint - Groun	817.00
100-42120-133	Employer Paid Insurance	144.00
100-42120-200	Office Supplies	77.78
100-42120-321	Telephone	392.71
100-42120-322	Postage	3.49
100-42120-323	Radio Units	501.00
100-42120-325	Dispatching	4,250.25
100-42120-326	Data Processing	334.00
100-42120-404	Repairs & Maint - M&E	115.13
100-42120-480	Other Miscellaneous	632.00
100-42220-217	Other Operating Supplie	25.02
100-42220-308	Training & Registrations	115.00
100-42220-322	Postage	6.33
100-42220-325	Dispatching	54.00
100-42220-404	Repairs & Maint - M&E	24.20
100-42700-300	Charges for Services	77.00
100-43100-133	Employer Paid Insurance	64.00
100-43100-215	Materials & Equipment	104.11
100-43100-224	Street Maint Materials	116.65
100-43100-321	Telephone	44.51
100-43100-322	Postage	2.32
100-43100-401	Repairs & Maint - Buildi	20.50
100-43100-404	Repairs & Maint - M&E	173.49
100-43100-405	Repairs & Maint - Vehicl	261.17

Account Summary

Account Number	Account Name	Payment Amount
100-43100-480	Other Miscellaneous	1,264.00
100-43210-307	Management Fees	168.00
100-45120-200	Office Supplies	57.90
100-45120-217	Other Operating Supplie	15.59
100-45202-133	Employer Paid Insurance	48.00
100-45202-211	Cleaning Supplies	483.14
100-45202-212	Motor Fuels	895.01
100-45202-217	Other Operating Supplie	614.04
211-45501-133	Employer Paid Insurance	16.00
211-45501-200	Office Supplies	16.17
211-45501-217	Other Operating Supplie	7.56
211-45501-402	Repairs & Maint - Struct	837.00
211-45501-435	Books and Pamphlets	1,316.03
225-45127-200	Office Supplies	29.00
225-45127-217	Other Operating Supplie	1.84
225-45127-381	Electric Utility	320.23
225-45127-409	Repairs & Maint - Utilitie	628.50
225-49950-500	Capital Outlay	253.13
230-45124-217	Other Operating Supplie	7.56
235-42153-217	Other Operating Supplie	869.22
235-42153-312	Nursing	4,164.79
235-42153-321	Telephone	108.60
235-42153-322	Postage	8.74
235-42153-325	Dispatching	1,084.50
235-42153-327	Interpretation Fees	34.00
235-42153-334	Meals/Lodging	199.72
235-42153-405	Repairs & Maint - Vehicl	251.85
235-42153-406	Repairs & Maint - Groun	16.68
250-46520-133	Employer Paid Insurance	24.00
250-46520-200	Office Supplies	4.87
250-46520-303	Engineering and Surveyi	836.00
250-46520-321	Telephone	26.89
250-46520-322	Postage	14.20
250-46520-331	Travel Expense	32.70
250-46520-340	Advertising & Promotion	242.25
250-49980-602	Other Long-Term Obliga	4,488.16
250-49980-612	Other Interest	2,231.84
254-46520-381	Electric Utility	112.71
270-46530-482	TIF Payments	6,115.09
274-46530-482	TIF Payments	97,643.78
275-46530-482	TIF Payments	12,951.05
601-14200	Inventory	660.01
601-49400-133	Employer Paid Insurance	40.00
601-49400-216	Chemicals and Chemical	2,129.37
601-49400-310	Lab Testing	67.50
601-49400-321	Telephone	96.44
601-49400-322	Postage	57.90
601-49400-381	Electric Utility	18.00
601-49400-386	Landfill	3,052.99
601-49400-404	Repairs & Maint - M&E	679.04
601-49400-408	Repairs & Maint - Distrib	3,255.25
601-49400-443	Intergovernmental Fees	3,306.00
602-49450-133	Employer Paid Insurance	56.00
602-49450-216	Chemicals and Chemical	614.50
602-49450-310	Lab Testing	1,220.80
602-49450-321	Telephone	71.79
602-49450-322	Postage	55.74
602-49450-381	Electric Utility	77.31

Account Summary

Account Number	Account Name	Payment Amount
602-49450-404	Repairs & Maint - M&E	672.99
602-49450-408	Repairs & Maint - Distrib	811.22
604-14200	Inventory	688.69
604-16300	Improvements Other Th	118,879.81
604-49550-133	Employer Paid Insurance	80.00
604-49550-218	Uniforms	220.70
604-49550-263	Merchandise for Resale -	250,568.95
604-49550-310	Lab Testing	1,382.49
604-49550-321	Telephone	120.91
604-49550-322	Postage	72.01
604-49550-325	Dispatching	168.20
604-49550-384	Refuse Disposal	37.99
604-49550-404	Repairs & Maint - M&E	30.25
604-49550-405	Repairs & Maint - Vehicl	3,075.00
604-49550-406	Repairs & Maint - Groun	34.17
604-49550-408	Repairs & Maint - Distrib	484.54
604-49550-410	Repairs & Maint - Gener	10,884.41
604-49550-450	Conservation	2,501.13
604-49550-491	Payments to Other Orga	1,200.00
609-49751-133	Employer Paid Insurance	16.00
609-49751-211	Cleaning Supplies	153.58
609-49751-217	Other Operating Supplie	117.11
609-49751-251	Liquor	27,663.00
609-49751-252	Beer	39,689.67
609-49751-253	Wine	6,847.31
609-49751-254	Soft Drinks & Mix	377.05
609-49751-256	Tobacco Products	85.34
609-49751-259	Non- Alcoholic	134.50
609-49751-261	Other Merchandise	350.63
609-49751-321	Telephone	56.02
609-49751-322	Postage	6.02
609-49751-333	Freight and Express	737.99
609-49751-340	Advertising & Promotion	929.17
609-49751-404	Repairs & Maint - M&E	30.25
609-49751-480	Other Miscellaneous	418.98
614-16400	Machinery & Equipment	1,170.00
614-20201	Excise Tax Payable	939.90
614-20206	911 TAP & TACIP Fees CI	1,239.09
614-49870-133	Employer Paid Insurance	80.00
614-49870-200	Office Supplies	46.92
614-49870-211	Cleaning Supplies	21.33
614-49870-217	Other Operating Supplie	516.29
614-49870-227	Utility System Maint Sup	1,483.90
614-49870-321	Telephone	300.28
614-49870-322	Postage	67.90
614-49870-340	Advertising & Promotion	100.98
614-49870-404	Repairs & Maint - M&E	45.38
614-49870-432	Uncollectible	62.10
614-49870-441	Transmission Fees	50.12
614-49870-442	Subscriber Fees	97,705.46
614-49870-443	Intergovernmental Fees	1,535.82
614-49870-445	Switch Fees	245.10
614-49870-447	Internet Expense	7,918.39
614-49870-448	On-Call Support	231.80
614-49870-451	Call Completion	387.72
614-49870-480	Other Miscellaneous	450.30
615-49850-133	Employer Paid Insurance	32.00
615-49850-217	Other Operating Supplie	27.23

Account Summary

Account Number	Account Name	Payment Amount
615-49850-321	Telephone	58.35
617-49860-133	Employer Paid Insurance	48.00
617-49860-211	Cleaning Supplies	61.30
617-49860-321	Telephone	40.89
617-49860-322	Postage	29.05
617-49860-340	Advertising & Promotion	160.14
617-49860-404	Repairs & Maint - M&E	75.13
617-49860-406	Repairs & Maint - Groun	437.75
700-21706	Medical Insurance	58,155.50
700-21712	Flex Account	680.43
700-21718	Individual Insurance-NC	32.00
	Grand Total:	808,289.67

Project Account Summary

Project Account Key	Payment Amount
None	808,289.67
Grand Total:	808,289.67

7/11/18
✖

Denise Nichols

From: dnichols@windom-mn.com
Sent: Thursday, July 05, 2018 8:44 AM
To: dnichols@windom-mn.com
Subject: Permit Application for use of Amplification Equipment in Public

Date of Event	08/06/2018
Location of Event	Courthouse Square 4th Ave
Start Time	05:00 pm
End Time	07:00 pm
Type of Event	Community Event - Night to Unite
Applicant Information	
Applicant Name	Anna Smith
Address	303 9th Street Windom, Minnesota 56101 United States Map It
Phone	(507) 831-2752
Federal ID # - FEIN # or SSN #	41-0759873
MN ID #	9332885
Email	director@windomchamber.com
Would you like a copy of this form?	<ul style="list-style-type: none">• Yes

License Fee - None \$0.00

Recommends

Approval Denial

[Signature]

Street/Park Superintendent

Recommends

Approval Denial

[Signature]

Police Chief

Application APPROVED this _____ day of _____, 20_____.

Application DISAPPROVED this _____ day of _____, 20_____.

City Council



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
 445 Minnesota Street, Suite 222, St. Paul, MN 55101
 651-201-7500 Fax 651-297-5259 TTY 651-282-6555
APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE

Name of organization	Date organized	Tax exempt number
Windom Lions Club	4-14-1971	E41-6175799

Address	City	State	Zip Code
PO Box 72	Windom	Minnesota	56101

Name of person making application	Business phone	Home phone
Dave Brockman	(507) 832-2136	(507) 831-5435

Date(s) of event	Type of organization
8/18/2018 - 8/19/2018	<input checked="" type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input type="checkbox"/> Other non-profit

Organization officer's name	City	State	Zip Code
Carol Wagner, President	Heron Lake	Minnesota	56137

Organization officer's name	City	State	Zip Code
Deloy King, Secretary	Windom	Minnesota	56101

Organization officer's name	City	State	Zip Code
Todd Schmidt, Treasurer	Windom	Minnesota	56101

Organization officer's name	City	State	Zip Code
Chuck Dewanz, 1st Vice President	Windom	Minnesota	56101

Location where permit will be used. If an outdoor area, describe.
 Cottonwood County Fairgrounds. Tent with fence.

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.
 West Bend Mutual Insurance Company \$1M/\$1M

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

_____ City or County approving the license	_____ Date Approved
_____ Fee Amount	_____ Permit Date
_____ Date Fee Paid	_____ City or County E-mail Address
	_____ City or County Phone Number

Signature City Clerk or County Official

Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.
PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.
Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: St. Francis Xavier Catholic Church Previous Gambling Permit Number: X-17001-16-009
 Minnesota Tax ID Number, if any: 8504415 Federal Employer ID Number (FEIN), if any: 41-0762922
 Mailing Address: P.O. Box 39
 City: Windom State: Mn Zip: 56101 County: Cottonwood
 Name of Chief Executive Officer (CEO): Father Pratap Reddy Salibindla
 CEO Daytime Phone: 507-226-4536 CEO Email: frpratap@acegroup.cc
(permit will be emailed to this email address unless otherwise indicated below)
 Email permit to (if other than the CEO): stfxavier@windomnet.com

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

A current calendar year Certificate of Good Standing
 Don't have a copy? Obtain this certificate from:
 MN Secretary of State, Business Services Division
 60 Empire Drive, Suite 100
 St. Paul, MN 55103
 Secretary of State website, phone numbers:
www.sos.state.mn.us
 651-296-2803, or toll free 1-877-551-6767

IRS income tax exemption (501(c)) letter in your organization's name
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)
 If your organization falls under a parent organization, attach copies of both of the following:
 1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
 2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): St. Francis Xavier Church
 Physical Address (do not use P.O. box): 532 17th Street
 Check one:
 City: Windom Zip: 56101 County: Cottonwood
 Township: _____ Zip: _____ County: _____
 Date(s) of activity (for raffles, indicate the date of the drawing): September 30, 2018

Check each type of gambling activity that your organization will conduct:

Bingo Paddlewheels Pull-Tabs Tipboards Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

**CITY APPROVAL
for a gambling premises
located within city limits**

The application is acknowledged with no waiting period.

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).

The application is denied.

Print City Name: City of Windom

Signature of City Personnel: _____

Title: City Administrator Date: _____

The city or county must sign before submitting application to the Gambling Control Board.

**COUNTY APPROVAL
for a gambling premises
located in a township**

The application is acknowledged with no waiting period.

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.

The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)
On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: _____ Date: _____
(Signature must be CEO's signature; designee may not sign)

Print Name: _____

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

- _____ a copy of your proof of nonprofit status; and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

Windom Pool Presents

Finding Dory

When: Friday, July 20th

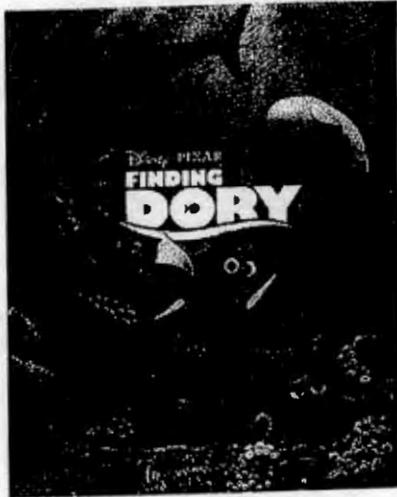
Time: Sundown

Cost For Movie: FREE!

Where: ALC Church

Activities: Lawn Games, Treasure hunt,
& much more!

Games will start at 8:00 P.M.



*This event is made possible through the state's Arts and Cultural Heritage Fund, which dedicates funding to preserve Minnesota's arts and cultural heritage.

RESOLUTION #2018-

INTRODUCED:

SECONDED:

VOTED: Aye:

Nay:

Absent:

**A RESOLUTION EXPRESSING SINCERE APPRECIATION TO
STEVE THEESFELD FOR HONORABLE AND DEVOTED PUBLIC SERVICE
TO THE CITY OF WINDOM, MINNESOTA**

WHEREAS, the City of Windom wishes to express grateful recognition and appreciation to **STEVE THEESFELD** for his untiring and valuable service faithfully rendered to the City of Windom commencing on November 22, 2000, through June 29, 2018.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, AS FOLLOWS:

1. The City Council, on behalf of its members, City officials, employees of the City of Windom, and the citizens of this community, extends to **STEVE THEESFELD** its expressions of appreciation for serving the City well, and its best wishes for the years to come.

2. That a copy of this resolution be incorporated in the official records of the City Council of the City of Windom and a copy presented to Steve Theesfeld.

Adopted this 17th day of July, 2018.

Dominic Jones, Mayor

Attest: _____

Steven Nasby, City Administrator

ACTION ITEM



CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: Development Department
DATE: July 17, 2018 (City Council Meeting Date)
RE: Public Hearing – Residential Tax Abatement – 2960 Country Club Drive
DEPT: Development Department
CONTACT: Drew Hage, Development Director at 832-8661 or drew.hage@windommn.com

Recommendations/Options/Action Requested

Staff recommends that the City Council take the following action regarding a request for tax abatement:

1. Hold Public Hearing on the proposed residential tax abatement.
 2. Adopt attached RESOLUTION approving the tax abatement for a new single-family home to be built at 2960 Country Club Drive, Windom, MN 56101.
-

Issue Summary/Background

On June 19, 2018, the Windom City Council adopted a resolution calling for a Public Hearing to be held on July 17, 2018, to discuss the Cottonwood County Home Initiative Application for a new single-family home to be built at 2960 Country Club Drive, Windom, MN 56101.

The Applicants have met all statutory requirements outlined in Minnesota Statutes §469.1813 and the County's Home Initiative guidelines necessary for approval of the tax abatement request.

Background: Minnesota Statutes give authority to Cities to grant an abatement of taxes imposed by the City if certain criteria are met.

In 2016, Cottonwood County established a "home initiative program" which provides guidelines and a program through which the County, City, and School can grant abatement of real estate taxes for new residential housing. The purpose of this initiative is to provide incentives to encourage construction of new owner-occupied and rental residential housing units including single-family homes, duplexes, and multi-family complexes.

On October 18, 2016, the City of Windom adopted a resolution approving the Cottonwood County Home Initiative Guidelines and approving participation in the Cottonwood County Home Initiative Program.

The program provides for a five-year abatement of real estate taxes on the increased market value of the property generated by the new home, duplex, or multi-family building. The abatement commences on the first year of taxes payable on the increased assessed value of the property. The abatement does not include the real estate taxes on the land.

Fiscal Impact

If the tax abatement is granted following the public hearing, the estimated abatement of real estate taxes by the City for the five-year period is \$17,745. (Estimated **annual** tax abatement for a \$400,000 homestead property: County \$1,503; Windom Public Schools \$434; Windom \$3,549. Estimated Total 5-year tax abatement: \$27,430.)

Attachments

1. Cottonwood County Home Initiative Application Letter – 2960 Country Club Drive, Windom
2. Public Hearing Notice
3. Resolution Approving Tax Abatement for Certain Property Pursuant to Minn. Stat. §469.1813

NOTICE OF PUBLIC HEARING

CITY OF WINDOM, MINNESOTA

RESIDENTIAL PROPERTY TAX ABATEMENT

A Public Hearing will be held by the Windom City Council on Tuesday, July 17, 2018, at the City Council Meeting which begins at 7:30 P.M. in the City Council Chambers at the City Hall, 444 Ninth Street, Windom, Minnesota, to consider granting a residential property tax abatement pursuant to Minnesota Statutes §469.1813.

Request submitted by Thomas and Marlys Christensen. Abatement period – 5 years commencing on first year of taxes payable for assessed value related to new home. Based on 2017 tax rates, **estimated** total abatement could be approximately \$17,745.

Property Address: 2960 Country Club Drive, Windom, MN 56101

Legal Description of Property: Lot 1, Block 1 of John Vera Voth Subdivision in the City of Windom, Cottonwood County, Minnesota;

Parcel No. 25-796-0010

All parties interested in commenting on this proposed abatement may attend the public hearing or submit written comments to the address below prior to the hearing.

BY ORDER OF THE WINDOM CITY COUNCIL

Steven Nasby, City Administrator
444 Ninth Street
P. O. Box 38
Windom, MN 56101
Phone: 507-831-6129

Published: July 4, 2018
(COTTONWOOD COUNTY CITIZEN)

Date: June 5, 2018

Drew Hage, Executive Director
Economic Development Authority of Windom
444 9th Street, P.O. Box 38
Windom, Minnesota 56101

Dear Drew:

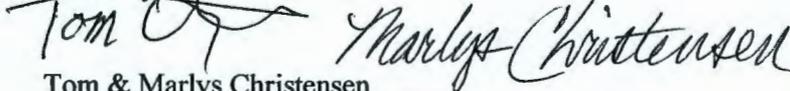
As part of the Cottonwood County Home Initiative I am building a new single family home at Lot 1, Block 1, John Vera Voth Subdivision, City of Windom. Attached please find property site map, tax statement, and construction plans for the new build. This request is being made under the provisions of the Cottonwood County Home Initiative. We are planning to start construction soon.

My Cottonwood County Home Initiative application includes:

- A letter requesting abatement
- Legal description of the property
- A site plan and construction plans for the proposed project
- Estimated market value of the new home
- A copy of the building permit
 - For county properties, a Letter of Compliance from the Cottonwood County Planning & Zoning Office is required. This is in regards to setback permits and septic systems.

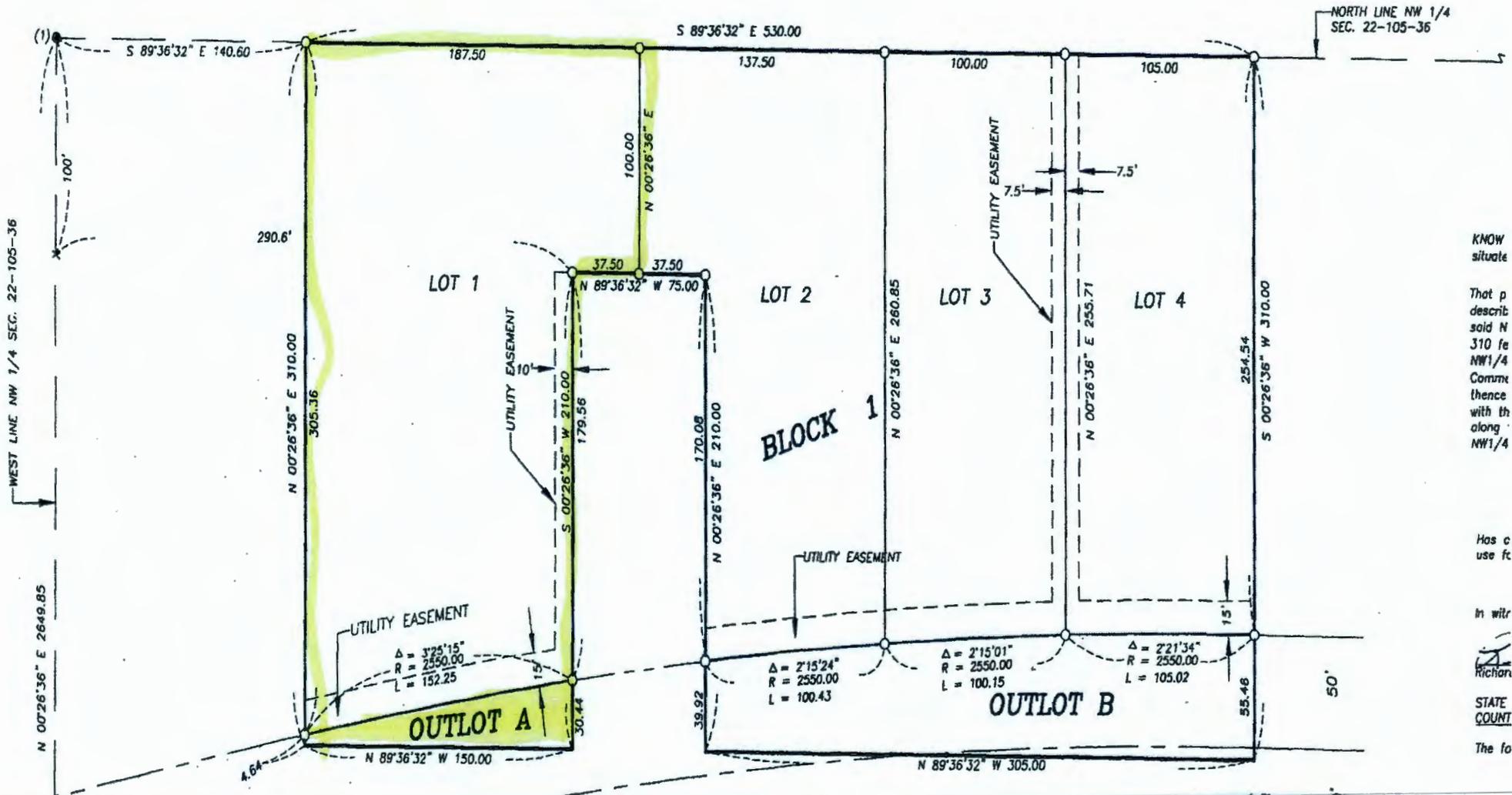
Further building details will be included in the actual building permit. If you have any questions, or need additional information, please contact me.

Sincerely,



Tom & Marlys Christensen
2350 River Road, Windom, MN
507-831-2510 h
507-822-1078 c

JOHN VERA VOTH SUBDIVISION



KNOW
situate

That p
describ
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310 fe
NW1/4
Comm
thence
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NW1/4

Has c
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In wit

Richard

STATE
COUNT

The fo



Parcel ID	257960010	Alternate ID n/a	Owner Address CHRISTENSEN/THOMAS-MARLYS/TSTE
Sec/Twp/Rng	0-0-0	Class RESIDENTIAL VACANT LAND	MARLYS G CHRISTENSEN TRUST
Property Address		Acreeage n/a	2350 RIVER RD
			WINDOM MN 56101

District n/a
Brief Tax Description n/a

(Note: Not to be used on legal documents)

Date created: 6/15/2018
 Last Data Uploaded: 6/14/2018 8:05:06 PM

Developed by



WINDOM, MINNESOTA:

1. The City of Windom does hereby grant an abatement to Marlys G. Christensen and Thomas H. Christensen (wife and husband), in their capacities as Trustees under the Marlys G. Christensen Living Trust dated December 19, 2012, of the City of Windom's share of property taxes upon the above-described parcel based on the proposed construction of a new single-family home on said parcel.
2. The tax abatement will be for no more than five (5) years commencing on the first year of taxes payable for the assessed value related to the capital improvement (new home) as outlined in Cottonwood County Home Initiative Guidelines.
3. The City shall provide the awarded abatement payment following payment by the property owners of the property taxes due annually. One single payment of the City's share of the abatement shall be made to the property owner(s) of record by December 30th of that calendar year.
4. The tax abatement shall be for the residential capital improvements only. Land values and the current base value are not eligible and will not be abated.
5. The abatement shall be null and void if construction of the new home is not commenced within six (6) months of the approval of this resolution or if property taxes are not paid on or before the respective annual payment deadlines.

Adopted by the City Council this 17th day of July, 2018.

Dominic Jones, Mayor

Attest: _____
Steve Nasby, City Administrator

RESOLUTION #2018-

INTRODUCED:

SECONDED:

VOTED: Aye:

Nay:

Absent:

**A RESOLUTION AWARDING THE CONTRACT FOR THE PROJECT
ENTITLED "WASTEWATER TREATMENT FACILITY IMPROVEMENTS
PROJECT"**

WHEREAS, pursuant to an advertisement for bids for the project entitled "Wastewater Treatment Facility Improvements Project", bids were received, opened and tabulated according to law, and the following bids were in compliance with the advertisement:

	Base Bid	Alt #1	Alt #2	Alt #3
Gridor Construction, Inc.	\$14,998,200	\$1,270,000	\$330,000	\$980,000
KHC Construction, Inc.	\$15,124,000	\$1,340,000	\$325,000	\$965,000
Rice Lake Construction Group	\$15,859,300	\$1,625,200	\$380,000	\$890,500
John T. Jones Const. Co.	\$17,233,000	\$1,280,000	\$307,000	\$993,000

AND WHEREAS, it appears that the lowest responsible bidder is:

	Base Bid	Alt #1	Alt #2	Alt #3
Gridor Construction, Inc.	\$14,998,200	\$1,270,000	\$330,000	\$980,000

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
WINDOM, MINNESOTA, AS FOLLOWS:**

1. A "Notice of Award" shall be issued to the above low bidder.
2. The Mayor and City Administrator are hereby authorized and directed to enter into the contract with the above low bidder, in the name of the City of Windom, for the completion of the project entitled "Wastewater Treatment Facility Improvements Project" according to the plans and specifications approved by the Windom Utility Commission and the Windom City Council. Copies of the plans and specifications are on file in the Office of the City Administrator.
3. The City Administrator is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except for the deposits of the successful bidder and the next lowest bidder which shall be retained until the contract has been signed.

Adopted by the Council this 17th day of July, 2018.

Dominic Jones, Mayor

Attest:

Steve Nasby, City Administrator



Real People. Real Solutions.

12224 Nicollet Avenue
Burnsville, MN 55337-1649

Ph: (952) 890-0509
Fax: (952) 890-8065
Bolton-Menk.com

July 11, 2018

**BID EVALUATION FOR THE
WASTEWATER TREATMENT FACILITY IMPROVEMENTS
WINDOM, MINNESOTA**

Four (4) bids were received on June 26, 2018 for the Windom Wastewater Treatment Facility Improvements project. The bids ranged from \$14,998,200.00 to \$17,233,000.00. The engineer's estimate for the project was \$13,635,944. Following is the Bid Tabulation for this project:

BIDDERS	TOTAL PROJECT BASE BID PRICE	BID ALTERNATE (Add Item #1) (CIPP Lining and MH Repair – Sheets 2.09 to 2.13)	BID ALTERNATE (Add Item #2) (CIPP Lining and MH Repair – Sheet 2.14 Lift Station to MH 501)	BID ALTERNATE (Add Item #3) (CIPP Lining and MH Repair – Sheets 2.14 to 2.16 MH 501 to MH 542)
1. Gridor Construction, Inc. Buffalo, MN	\$14,998,200	\$1,270,000	\$330,000	\$980,000
2. KHC Construction, Inc. Marshall, MN	\$15,124,000	\$1,340,000	\$325,000	\$965,000
3. Rice Lake Construction Group Deerwood, MN	\$15,859,300	\$1,625,200	\$380,000	\$890,500
4. John T. Jones Construction Company Fargo, ND	\$17,233,000	\$1,280,000	\$307,000	\$993,000

The project includes the following items:

- A. Construction of improvement to the existing Wastewater Treatment Facility at the City of Windom, MN. The construction of improvements at the WWTF include: a new pretreatment building, a new anaerobic basin, a modified anoxic tank, rehab of aeration basins, new rapid mix basin, rehab of existing filter building to add new filters, a new chlorine contact basin and a new biosolids storage tank, installation of site piping, electrical wiring, instrumentation and controls, and emergency power generator; yard preparation, site preparation, finish grading, seeding, site work, roadway and other improvements as indicated on the drawings.
- B. Rehabilitation work includes: replacing final clarifier mechanism, replacing RAS/WAS pumps, replacing blowers, and replacing sludge transfer pumps and other improvements as indicated on the drawings.
- C. Construction of proposed facility shall not interrupt the current treatment process or result in bypass.
- D. Demolition of the existing wastewater treatment facility as shown on the drawings.

The lowest responsive and responsible bid was submitted by Gridor Constr., Inc. of Buffalo, Minnesota.

Bid Evaluation
City of Windom, Minnesota
Wastewater Treatment Facility Improvements
Bid Date: June 26, 2108
Page 2

Gridor Constr., Inc. has been the general contractor for numerous projects in the water and wastewater treatment field, and is experienced in this type of work. The following projects are a representative list of projects previously worked on with Bolton & Menk:

- City of Arlington, Minnesota – Wastewater Treatment Facility
- City of Le Sueur, Minnesota – Wastewater Treatment Facility
- City of Mankato, Minnesota – Water Treatment Facility
- City of Waconia, Minnesota – Water Treatment Facility Expansion

The specifications and bid documents did not contain any wording or ambiguities so as to force the Contractor to build in additional contingencies. We feel that the bid received was competitive and responsive, and rebidding of the project would not provide any cost savings.

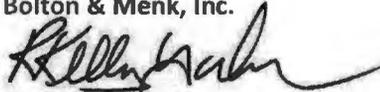
All addenda were received by the Contractor and a Bid Bond for 5% of the bid was included with their bid.

We recommend that the project be awarded to Gridor Constr., Inc., of Buffalo, Minnesota for the base bid price of \$14,998,200.00 plus the Bid Alternate - Add Item #1 for \$1,270,000, and Add Item #2 for \$330,000, as recommended by the Utility Commission, for a total project cost of \$16,598,200.

If you should have any questions, please feel free to contact me at (612) 670-0140.

Sincerely,

Bolton & Menk, Inc.



R. Kelly Yahnke
Project Engineer

cc: Tejpal Bala, Bolton & Menk, Inc.
File

RESOLUTION #2018-

INTRODUCED:

SECONDED:

VOTED: **Aye:**
 Nay:
 Absent:

**RESOLUTION AUTHORIZING THE CITY OF WINDOM
TO SUBMIT INFORMATION TO THE MINNESOTA PUBLIC FACILITIES
AUTHORITY
AND TO ENTER INTO A GRANT AGREEMENT
FOR THE CITY OF WINDOM**

WHEREAS, under the provisions contained in Minnesota Laws of 2018, Chapter 214, Article 1, Section 22, Subd.#14, the 2018 Legislature appropriated \$3,000,000 for a one-time grant to the City of Windom to design, construct, and equip capital improvements to renovate and upgrade the municipal wastewater treatment facility; and

WHEREAS, to receive this money, the Grantee must submit required information and enter into a Grant Agreement with the Minnesota Public Facilities Authority; and

BE IT RESOLVED that the City of Windom has the legal authority to apply for the grant, and the financial, technical, and managerial capacity to ensure proper construction, operation and maintenance of the project for its design life.

BE IT FURTHER RESOLVED that the Grant Agreement shall be executed on behalf of the City of Windom by the signature of its Mayor_ and its City Administrator. In the event of disability or resignation or other absence of either such officer, the Grant Agreement may be signed by the manual signature of that officer who may act on behalf of such absent or disabled officer. In case either such officer whose signature shall appear on the Grant Agreement shall cease to be such officer before delivery of the Grant Agreement, such signature shall nevertheless be valid and sufficient for all purposes, the same as if he or she had remained in office until delivery.

Adopted by the Council this 17th day of July, 2018.

Dominic Jones, Mayor

Attest: _____
Steve Nasby, City Administrator

**Minnesota Public Facilities Authority
2018 Special Appropriation
Form 4 - Project Budget (Sources and Uses)**

Applicant: City of Windom

Project: Wastewater Improvements

Date: 7/12/2018

Uses of Funds ⁽²⁾	Start Date	End Date	Total Requested From Appropriation	Sources of Funds ⁽¹⁾			Total Project Cost
				PFA CWRLF	PFA PSIG		
1. Non-Construction Costs							
A. Planning	11/01/16	01/01/17		50,000			50,000
B. Engineering - Design	10/01/17	03/01/18		700,000			700,000
C. Inspection & Construction Mgmt.	08/01/18	10/01/20		308,732	591,268		900,000
D. Attorney/Financing Fees	08/01/18	09/01/18		3,028	5,972		9,000
E.							-
Non-Construction Subtotal			\$ -	\$ 1,061,760	\$ 597,240	\$ -	\$ 1,659,000
2. Construction Costs							
A. Advanced Treatment (II)	08/01/18	10/01/20	3,000,000	6,554,831	5,443,369		14,998,200
B. Infiltration/Inflow	08/01/18	10/01/20		1,600,000			1,600,000
C.							-
D.							-
E.							-
F. 5% Contingency	08/01/18	10/01/20		407,742	277,037		684,779
Construction Subtotal			\$ 3,000,000	\$ 8,562,573	\$ 5,720,406	\$ -	\$ 17,282,979
Project Total			\$ 3,000,000	\$ 9,624,333	\$ 6,317,646	\$ -	\$ 18,941,979

Notes:

- (1) If a non-state contribution or match is required by the legislation, or if project costs are in excess of the appropriation, this must be shown on the budget and appropriate documentation submitted. Required matching funds must be used only on activities described in the legislation. Total project funding can include costs not included in the legislation.
- (2) Uses must be supported by professional services agreement (for engineering/design, etc.) and fixed price, as-bid construction contract.



2018 Special Appropriation Funds

June 2018

Minnesota Public Facilities Authority
First National Bank Building, Suite W820
332 Minnesota Street
Saint Paul, MN 55101-1378
Phone 651-259-7469 or 1-800-657-3858 (Outside Metro Area)
TTY/TDD: 651-296-3900
www.mn.gov/pfa

2018 Special Appropriation Funds

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**Minnesota Public Facilities Authority
2018 Special Appropriation Funds
General Information**

As a recipient of a special appropriation from the 2018 Minnesota Legislature, you will be required to enter into a grant agreement with the Minnesota Public Facilities Authority (PFA) for the project funding. Prior to receiving a grant agreement from the PFA, you will need to complete and submit this application and the information listed on the Special Appropriation checklist, applicable to your project. This application addresses project requirements for State general obligation bond financed projects and contains the following information:

- Special appropriation forms (see budget form in separate Excel file)
- Checklist of documents to be submitted
- Example special appropriation resolution
- State prevailing wage contract language
- Example declaration form and waiver request
- Jobs reporting form template

Information requested in these forms and accompanying checklist is needed to meet the requirements stated below. Submitted information is incorporated as a part of the grant agreement once executed.

State General Obligation Bond Appropriation

Projects financed with the proceeds of state general obligation bonds are subject to requirements of the Minnesota Constitution, state statutes, appropriation bill language and state accounting policies. Projects must have a public purpose and public ownership. The grantee must demonstrate its ability to fully fund the project and, once constructed, be able to operate and maintain the facility (sewer, storm and/or water system).

General obligation bond proceeds can only be used for items specified in the appropriation bill language and must be for eligible capital expenditures. Costs incurred before May 31, 2018 are not eligible for reimbursement under the grant agreement.

If project costs are in excess of the funds appropriated, or if the appropriation language requires a non-state match or contribution, the grantee must provide documentation that needed cash, financing, other grants, etc., are in place before a grant agreement will be offered to the grantee.

Grantees must follow the state Uniform Municipal Contracting Law and other applicable requirements (bidding, special requirements for out-of-state contractors, workers compensation, etc.) in the construction of the project. State prevailing wage rates apply to the project (available from the Minnesota Department of Labor and Industry, Labor Standards Division 651/284-5091 www.DOLI.state.mn.us). The grant agreement will identify contract requirements that must be included in the bid documents. It is the grantee's responsibility to incorporate all applicable requirements for their project.

Some requirements stay with the project after the funds are disbursed and the project is completed. A declaration that identifies the real property as “bond-financed property” must be filed with the County Recorder’s office. For projects located within roads, highways or utility or transit corridors, easements or rights of way, where recordings would be problematic, a waiver to the declaration recording requirement may be requested from the Commissioner of Management and Budget (MMB). Example declaration and waiver requests are provided.

Form 3 is the Tax Compliance Certification Checklist. The City may need to consult with their attorney in order to complete the checklist.

Resources

Following are links to Minnesota Management and Budget’s website. See the Capital Grants Manual for information on the requirements and process, and the Agreements section for samples of agreements and applicable instructions. PFA staff will be producing your agreement, using information provided in the application.

Capital Grants Manual: <https://mn.gov/mmb/debt-management/capital-projects/capital-grants-manual/>

GO Bond/General Fund Grant Agreements: <https://mn.gov/mmb/debt-management/capital-projects/grant-agreements/>

Submit completed forms, supporting documents and resolution to:

**Minnesota Public Facilities Authority
First National Bank Building, Suite W820
332 Minnesota Street
Saint Paul, MN 55101-1378**

**MINNESOTA PUBLIC FACILITIES AUTHORITY
2018 Special Appropriation Forms
Form 1 – Project Contacts**

Applicant Information

Applicant Name City of Windom County Cottonwood
Contact Person Steve Nasby Telephone 507-831-6129
Contact Person Title City Administrator E-mail steve.nasby@windom-mn.com
Address 444 9th St.
Address Windom, MN 56101

Applicant DUNS No. 071512073
Applicant's State of Minnesota Vendor No. _____

Authorized Official Steve Nasby Telephone 507-831-6129
Title City Administrator E-mail steve.nasby@windom-mn.com

Consultants and Advisors

Consulting Engineer Name Kelly Yahnke Telephone 612-670-0140
Engineering Firm Bolton & Menk, Inc. E-mail kellyya@bolton-menk.com

Person responsible for Minnesota prevailing wage compliance monitoring:

Name Stephen Moline Telephone 507-625-4171, ext. 3245
Firm Bolton & Menk, Inc. E-mail stephenmo@bolton-menk.com

MPCA/MDH Engineer Abram Peterson Telephone 651-757-2105

Will a Public Utilities Commission be responsible for operation & maintenance of the project? If so, provide information below.

PUC Contact Person _____ Telephone _____
PUC Title _____ E-mail _____
Address _____

MINNESOTA PUBLIC FACILITIES AUTHORITY
2018 Special Appropriations
Form 2 – Project Information (attach additional sheets if necessary)

1. Provide a brief description of the project:

The Windom wastewater treatment facility needs to be upgraded to reduce the nitrogen, phosphorus, & chloride content of its effluent. It is expected to be subject to additional statewide standards for effluent content of these pollutants. The upgrades are intended to address those pending limitations.

Describe the project service area and provide a map of the area:

The improvements being considered will serve the residents and businesses of the City of Windom, located in southwest Minnesota, approximately 150 miles south-southwest of St. Paul, MN.

Identify the type and number of benefitting properties in the project service area:

The wastewater treatment facility in Windom treats wastewater flows from 1,760 residential connections, 232 commercial connections. Projected annual residential flow for 2018 is 93 million gallons and for commercial users, 203 million gallons. When two new industrial users come on-line and are at full capacity, an additional 50 million annual gallons is anticipated.

Identify the major non-residential users that will be part of the project:

Currently, there are 7 major users connected to the treatment system, Toro Corp., Sogge Home, Country Pride, Bingham Lake (city), Fish Lake (homes), Prime Pork, and Windom Truck Wash. These combined have a monthly estimated flow of 13.8 million gallons.

2. Identify proposed sources of project financing (aside from the special appropriation)

Source	Amount Requested	Contact Person/Phone	Status
<u>PFA CWRF</u>	<u>\$ 9,624,333</u>	<u>Rebecca Sabie</u>	<u>pending</u>
<u>PFA PSIG</u>	<u>\$ 6,317,646</u>	<u>Rebecca Sabie</u>	<u>pending</u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>

Additional information on other sources of project financing:

The PSIG calculations have been provided by MPCA staff and the CW RLF number is the remainder of the project cost.

3. Provide estimated dates for:

Submittal of Plans and Specifications: 12/14/2017

MN Pollution Control Agency (MPCA) or MN Department of Health (MDH) Approval: 06/29/2018

Advertising for Bids: 05/23/2018

Open bids: 06/26/2018

Award bids: 07/05/2018

Start Construction: 08/06/2018

End Construction: 09/30/2020

4. Specify the sources of revenue that will be used to pay the facility operation and maintenance costs for the applicable fund (sewer, storm or water). Discuss current rates and any recent or planned rate increases. Discuss current charges for new connections and any recent or planned access increases. Include a copy of the current rates.

Treatment rates will be the primary source of revenue to address the increased debt service of this project. However, a prime secondary source will be two major industrial users, Prime Pork and Windom Wash, who combined will commit to paying 45% of the debt service on this project.

The City will also increase its treatment rates by 3.5% annually through 2021 in order to keep the sewer revenues in excess of the utility's expenditures.

5. Identify any private activity considerations/concerns with the project (such as a contract with a private entity for operation of the facility, or large commercial or industrial users charged under a different rate structure.)

Is there a contract/agreement with another entity to operate or manage the sewer system (i.e. private operator agreement)? If yes, please submit a copy of the contract/agreement.

Yes

No

6. For projects where the applicant will issue bonds, commit city cash, or use any other sources to provide required non-state contribution, or demonstrate total project funding, provide details and a schedule for these actions, and indicate the source(s) of revenue for repayment of the bonds, if needed. (i.e., net revenue, assessments)

Rates are proposed to service the debt on this project. The City will be increasing rates by 3.5% each year from 2019 through 2021, for purposes of this cash flow projection.

7. Identify whether the project site(s) are owned by the applicant, leased by the applicant, or other (specify):

All project sites to be improved are owned by the City of Windom.

If the project is leased or if an easement not in the public right of way is part of the G.O. bond financed project, complete the MMB Checklist for Ground Leases and Easements and submit to PFA.

8. Will any of the project occur in or along a State Trunk Highway? If yes, please explain.

Yes, there will be work to correct I&I in several locations. This work will be done on sewer collection infrastructure located in road rights of way, including TH 60.

**MINNESOTA PUBLIC FACILITIES AUTHORITY
2018 Special Appropriations
Form 3 – Tax-Compliance Certification Checklist**

City of Windom

Applicant:

Person Completing Form:

Date Form Completed:

Applicant's Tax Compliance Officer:

Description of Financed Assets: **Wastewater Treatment Improvements**

Item	Question		Response Yes/No
1 Ownership	1	Does the Applicant own all of the project assets to be financed (land, facilities, buildings)?	Yes
2 Lease and Other Rights	2	Is any part of a Financed Asset leased pursuant to a lease or similar agreement for more than 50 days?	No
3 Management or Services Agreements	3	Has the Applicant entered into an agreement with another entity to manage the operation of the Financed Assets? (for example, does a private entity operate the System on behalf of the Applicant)	No
4 Output Agreements & Other Use	4	Has the Applicant entered into any agreement with an individual or entity that grants special legal rights to the Financed Asset or permits any entity to purchase output of the system other than at retail (e.g., has the Applicant entered into a take agreement, a take or pay agreement, a requirements agreement, or similar agreement related to output from the Financed Assets)?	No
5 Legal Review	5	If the answer to 2, 3 or 4 is "Yes", has the City's attorney or bond counsel reviewed the agreements for conformance with IRS tax-exempt rules and regulations?	N/A

**Minnesota Public Facilities Authority
2018 Special Appropriation
Form 4 – Budget (Sources and Uses)
Instructions**

Form 4 is a separate Excel spreadsheet with built-in formulas. Using the separate Excel version of this form, provide a draft Form 4 Budget prior to bidding, including estimated start and end dates.

After final project costs are determined, please submit a revised Form 4 Budget, with start and end dates.

List the activities that apply to your project, and were described in the legislation. Matching funds must be used for activities described in the legislation.

Minnesota Public Facilities Authority 2018 Special Appropriation Form 3 - Project Budget (Sources and Uses)							
Applicant: _____		Project: _____			Date: _____		
Uses of Funds ⁽²⁾	Start Date	End Date	Total Requested From Appropriation	Sources of Funds ⁽¹⁾			Total Project Cost
1. Non-Construction Costs							
A.							-
B.							-
C.							-
D.							-
E.							-
Non-Construction Subtotal			\$ -	\$ -	\$ -	\$ -	\$ -
2. Construction Costs							
A.							-
B.							-
C.							-
D.							-
E.							-
F.							-
Construction Subtotal			\$ -	\$ -	\$ -	\$ -	\$ -
Project Total			\$ -	\$ -	\$ -	\$ -	\$ -

Notes:

- (1) If a non-state contribution or match is required by the legislation, or if project costs are in excess of the appropriation, this must be shown on the budget and appropriate documentation submitted. Required matching funds must be used only on activities described in the legislation. Total project funding can include costs not included in the legislation.
- (2) Uses must be supported by professional services agreement (for engineering/design, etc.) and fixed price, as-bid construction contract.

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**Minnesota Public Facilities Authority
2018 Special Appropriation Resolution
Instructions**

PFA staff will provide the applicant with an application/agreement resolution that has been customized with the appropriate legislative citation, which needs to be completed and adopted by the applicant's governing body.

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**Minnesota Public Facilities Authority
2018 Special Appropriation Checklist**

This checklist provides a general listing of items that may apply to a project. Contact the PFA loan officer if you have questions regarding the applicability of particular items to your project.

The following items must be submitted to the PFA with the application

- Forms 1-3, as applicable, including Minnesota Management and Budget Checklist for Ground Leases and Easements, if easements not in public right of way
- Resolution of applicant (Semi-customized example provided by PFA)
- For Special Districts, a copy of the organizational documents or Inter-municipal or Joint Powers Agreement (enacted) if more than one municipality involved in project
- Amortization schedules for any debt on systems impacted by the project.
- The most recently approved audit/financial report.

The following items are to be submitted to the PFA prior to grant award

- Revised Form 3 (Budget) based on as-bid costs.
- Bid tabulation/engineer's recommendation of award.
- Copy of the fixed price construction contract, along with the payment and performance bond
- Documentation of total project funding, including matching funds, if required
- Copy of adopted water/wastewater/storm water ordinance and rate structure(s), as appropriate
- Annual operating budget for the system(s).
- Copy of adopted resolutions and meeting minutes relating to the project
- If applicable, copy of draft or final agreement with service provider for operation and maintenance of system, with costs based on the tasks and responsibilities described in the operation and maintenance manual and management plan. All use contracts for GO Bond funded projects must be approved by MN Management and Budget. Additional information can be found in the Capital Grants Manual.

- Approval letter for construction project plans and specifications from the MPCA or MDH, as appropriate
- Documentation of applicant's ownership of property, including legal description
- Documentation of recorded utility easements, where needed
- Any other information requested by PFA to support the application

The following items are to be submitted to the PFA prior to disbursement of funds

- A Disbursement Request Form with supporting documentation such as invoices for engineering and construction, etc.
- Documentation that the Real Property Declaration has been recorded and/or a Waiver Certification for the recording of the Real Property Declaration from MN Management and Budget.

**Minnesota Public Facilities Authority
2018 Special Appropriation
APPENDIX A
State Prevailing Wages - Required Construction Contract Language**

Include the language below in all construction contracts:

Pursuant to Minnesota Statutes 177.41 to 177.44 and corresponding Rules 5200.1000 to 5200.1120, this contract is subject to the prevailing wages as established by the Minnesota Department of Labor and Industry. Specifically, contractors and subcontractors must pay all laborers and mechanics the established prevailing wages for work performed under the contract. Failure to comply with the aforementioned may result in civil or criminal penalties.

Insert the applicable Minnesota wage determination into all proposals and all contracts.

Payrolls/Records

The contractor and subcontractor shall furnish to the OWNER copies of any or all payrolls not more than 14 days after the end of each pay period. The payrolls must contain all of the data required by Minnesota Statutes Section 177.30. Subcontractors must furnish payrolls to the contractor. The OWNER may examine all records relating to wages paid laborers or mechanics on work to which Minnesota Statutes Sections 177.41 to 177.44 apply.

Posting of Wage Rates/Required Posters

Each contractor and subcontractor performing work on a public project shall post on the project the applicable prevailing wage rates and hourly basic rates of pay for the county or area within which the project is being performed, including the effective date of any changes thereof, in at least one conspicuous place for the information of the employees working on the project. The information so posted shall include a breakdown of contributions for health and welfare benefits, vacation benefits, pension benefits, and any other economic benefits required to be paid.

For more information regarding prevailing wage and its application, contact:

Minnesota Department of Labor and Industry
Prevailing Wage Unit
443 Lafayette Road N.
St. Paul, MN 55155
Phone: (651) 284-5091
E-mail: dli.prevwage@state.mn.us
Web: <http://www.dli.mn.gov/LS/PrevWage.asp>

Minnesota Public Facilities Authority
2018 Special Appropriation
APPENDIX B
Real Property Declaration and Waiver Requirements

A recipient receiving an appropriation of state general obligation bond proceeds is required to:

- Record a Real Property Declaration that identifies the properties on which the recipient uses PFA funds as “state bond financed property
or
- Request a waiver from Minnesota Management and Budget (MMB) from the recording requirement, and sign a Waiver Certification
and/or
- Both record a Real Property Declaration **and** request a waiver/sign a Waiver Certification

Recipients must provide a copy of the recorded Declaration and/or signed Waiver Certification and/or a copy of the recorded Declaration to PFA and MMB prior to disbursement of money for construction activities or as soon thereafter as possible.

Real Property Declaration - The recorded **Real Property Declaration** places limitations on the use and sale of real property improved with state bond proceeds under Minn. Stat. Sec. 16A.695 and the *Fourth Order Amending Order of the Commissioner of Finance* dated July 30, 2012 (the “Commissioner’s Order”). Some activities needing this: treatment plants, ponds, lift stations, water towers, demolition sites. Recipients should have an attorney draft the **Declaration** and confirm the accuracy of the recordable parcel(s).

Real Property Declaration Recording Waiver - Section 7.02 of the *Commissioner’s Order* allows the Commissioner of Minnesota Management and Budget (MMB) to waive the declaration recording requirement for projects or portions of projects located within roads, highways or utility or transit corridors, easements or rights or way where recording would be problematic. If your project, or a portion of it fits this description, the recipient should request a waiver from the recording requirement from MMB.

If MMB grants the waiver from the recording requirement, the recipient will need to sign a **Waiver Certification** for those parts of the project, in which the recipient acknowledges that those project areas are “state bond financed property”. A description (legal description not needed) and/or map of the project areas should be attached to the **Waiver Certification**.

The following documents are attached:

- **Example Real Property Declaration**
- **Information for Requesting a Waiver from Real Property Filing**
- **Example Letter to MMB Requesting Approval of a Waiver**
- **Example MMB Waiver Certification**

Minnesota Public Facilities Authority
Example Real Property Declaration

FOR USE BY FILING OFFICER ONLY

REAL PROPERTY DECLARATION

The undersigned has the following interest in the real property located in the County of _____, State of Minnesota, that is legally described in **Exhibit A** attached and all facilities situated thereon (collectively, the "Restricted Property"):

(Check the appropriate box.)

a fee simple title

a lease

an easement,

and as owner of such fee title, lease or easement, does hereby declare that such interest in the Restricted Property is made subject to the following restrictions and encumbrances:

A. The Restricted Property is bond financed property within the meaning of Minn. Stat. Sec. 16A.695, is subject to the encumbrance created and requirements imposed by such statute, and cannot be sold, mortgaged, encumbered or otherwise disposed of without the approval of the Commissioner of Minnesota Management and Budget, which approval must be evidenced by a written statement signed by the said commissioner and attached to the deed, mortgage, encumbrance or instrument used to sell or otherwise dispose of the Restricted Property; and

B. The Restricted Property is subject to all of the terms, conditions, provisions, and limitations contained in that certain Agreement between the Minnesota Public Facilities Authority and (Borrower Name) _____ for Project No. _____, and dated (Approval Date) _____.

The Restricted Property shall remain subject to this State of Minnesota General Obligation Bond Financed Declaration for 125% of the useful life of the Restricted Property or until the Restricted Property is sold with the written approval of the Commissioner of Minnesota Management and Budget, at which time it shall be released therefrom by way of a written release in recordable form signed by both the Chair of the Minnesota Public Facilities Authority and the Commissioner of Minnesota Management and Budget, and such written release is recorded in the real estate records relating to the Restricted Property. This Declaration may not be terminated, amended, or in any way modified without the specific written consent of the Commissioner of Minnesota Management and Budget.

_____, a
«BorrowerName»

By: _____

Title: _____

Dated: _____

By _____

Title: _____

Dated: _____

STATE OF MINNESOTA)
) ss.
COUNTY OF _____)

This forgoing instrument was acknowledged before me this ___ day of _____, 20___, by _____ the _____ [insert name and title of first signatory], and _____, the _____ [insert name and title of second signatory], respectively, of the _____, a _____, [insert name and description of the entity receiving the funds].

Notary Public

This Declaration was drafted by:
[insert name and address]

Exhibit A
LEGAL DESCRIPTION

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Minnesota Public Facilities Authority
INFORMATION FOR REQUESTING A WAIVER FROM REAL PROPERTY FILING
REQUIREMENTS AND EXAMPLE LETTER AND CERTIFICATION

Per the Minnesota Management and Budget's (MMB) Fourth Order Amending Order of Commissioner of Finance, waiver requests may be submitted to the real property declaration filing requirement for projects that "acquire or better real property within roads, highway or utility or transit corridors, easements or rights of way" where the recording of the "declaration otherwise required would be unduly onerous or impracticable".

Provide the following information for MMB's evaluation:

1. A formal request to the Commissioner of MMB and justification by the City for waiver of Real Property Declaration requirement in accordance with Section 7.02 (b) of the Order.
2. Identify the PFA program (Wastewater Infrastructure Fund (WIF)) that is expected to finance the project.
3. A project description as determined within the application and approved by USDA Rural Development
4. A map reflecting actual location of property to be improved

The request may be submitted electronically to Trudy Halla Trudy.Halla@state.mn.us at MMB for review and response.

MMB's mailing address is:
Mr. Myron Frans, Commissioner
Minnesota Management and Budget
ATTN: Ms. Trudy Halla
400 Centennial Office Building
658 Cedar Street
Saint Paul, MN 55155

Please also copy your PFA loan officer on the waiver request.

Important: If MMB approves the waiver request, approval will be granted conditionally until MMB's receipt of a signed certification. PFA will mail the certification form to the borrower after loan approval. An example certification form is on the following page. The executed waiver form and certification is to be provided to PFA prior to disbursement of money for construction activities. Some projects may include components that will require both a real property declaration and a waiver request. Contact your PFA loan officer with any questions.

This page intentionally left blank

Example Letter to MMB Requesting Approval of a Waiver

(Put on City Letterhead)

_____, 2018

Commissioner of Minnesota Management and Budget
c/o Trudy Halla
Minnesota Management and Budget
400 Centennial Office Building
658 Cedar Street
St. Paul, MN 55155

RE: Real Property Declaration Waiver Request - _____ Project
MPFA-SPAP-G-_____ *[insert project number assigned by MPFA]*

Dear Commissioner:

Through the Minnesota Public Facilities Authority ("PFA"), the City of _____ has been awarded a Special Appropriation from the 2017 Minnesota Legislature for a project within its jurisdiction. The project is described as follows:

[insert description]

Projects funded in whole or in part with State bond proceeds, so the City must comply with the requirements applicable to Real Property Declarations set forth in Section 7.02 of Minnesota Management and Budget's (MMB's) *Fourth Order Amending Order of Commissioner of Finance* dated July 30, 2012 (the "Commissioner's Order").

[use one of the following two paragraphs:]

[if the entire project is eligible for a waiver] This letter constitutes the City's written request for a waiver of the Declaration requirement because the entire project lies within roads, highways or utility or transit corridors, easements or rights of way, and the recording of the Declaration against such property would be unduly onerous or impracticable. I understand that the City will have to sign a Waiver Certification that the property improved by the funding described above is State bond financed property and cannot be sold, encumbered or otherwise disposed of without the approval of the Commissioner of MMB.

[if only a portion of the project is eligible for a waiver] This letter constitutes the City's written request for a waiver of the Declaration requirement for the portion of the project within roads, highways or utility or transit corridors, easements or rights of way, where the recording of the Declaration against such property would be unduly onerous or impracticable. I understand that the City will have to sign a Waiver Certification that the property subject to the waiver is State bond financed property and cannot be sold, encumbered or otherwise disposed of without the approval of the Commissioner of MMB. I also understand that the City will be required to record a real property Declaration for the remaining parcel(s) of land in the project

that is/are not eligible for the waiver, stating that such parcel(s) is/are State bond financed property and cannot be sold, encumbered or otherwise disposed of without the approval of the Commissioner of MMB.

I am including for your review a map which shows the location of the project. If you need any additional information, please contact me at (____)_____.

Sincerely,

cc: _____, PFA [*insert name of PFA loan officer*]

**Example Minnesota Management and Budget
Certification- Waiver from Filing Requirements
State of Minnesota
General Obligation Bond Financed Property**

The undersigned has a fee simple, leasehold and/or easement interest in the real property located in the County(ies) of _____, State of Minnesota that is generally described or illustrated graphically in **Exhibit A** attached and all facilities situated thereon (the "Restricted Property") and acknowledges that the Restricted Property is or may become State bond-financed property. To the extent that the Restricted Property is or becomes State bond-financed property, the undersigned acknowledges that:

- A. The Restricted Property is state bond financed property within the meaning of Minn. Stat. Sec. 16A.695, is subject to the encumbrance created and requirements imposed by such statute, and cannot be sold, mortgaged, encumbered or otherwise disposed of without the approval of the Commissioner of Minnesota Management and Budget;

- B. The Restricted Property is subject to the provisions of the _____ *[title of grant or loan agreement]* between _____ *[State agency providing the grant or loan]* and _____ *[name of undersigned grantee or borrower]*, dated _____, 20__; and

- C. The Restricted Property shall continue to be deemed state bond financed property for 125% of the useful life of the Restricted Property or until the Restricted Property is sold with the written approval of the Commissioner of Minnesota Management and Budget.

Date: _____, 20__

_____, a

[name and description of the grantee or borrower]

By: _____
Name: _____
Title: _____

By: _____
Name: _____
Title: _____

Exhibit A

GENERAL DESCRIPTION OF RESTRICTED PROPERTY

[Insert a narrative or graphic description of the Restricted Property. It need not be a legal description.]

**Minnesota Public Facilities Authority
2018 Special Appropriation
APPENDIX C
JOB REPORTING FORM TEMPLATE**

Minnesota Statutes Section 16A.633, subdivision 4, requires reporting on jobs created or retained as part of the project. An example of the job reporting template is below. A form specific for your project will be provided to you after grant award. Contact your loan officer with any questions about the job reporting requirements.

MN Jobs Reporting spreadsheet for capital projects funded thru the MN Public Facilities Authority

part 1. PFA project info:

Construction of a new influent lift station and rehabilitation of the existing wastewater stabilization pond system

Recipient	Proj id	Award dt	Program Description (s)	Funding ID (s)	Award Amts
Heron Lake	CW0723	11/10/16	Clean Water SRF Bond Fund	MPFA-CWRF-L-043-FY17	\$ 1,492,453

part 2. jobs reporting fields for MMB's database (blue-shaded fields to be completed by recipients):

Project Name (must be unique within MMB's database)	Project Start Date	Project End Date	Main County for the Project	Job Type	Hourly Pay Range	Number of Hours Paid for Jobs: Created	Number of Hours Paid for Jobs: Retained
Heron Lake PFA CW0723			Jackson	Engineering /Other Professional	Less than \$10.00		
<div style="border: 1px dashed black; padding: 5px;"> <p>Instructions:</p> <p>Please return this completed worksheet (after project completion) by email to the PFA project loan officer *</p> <p>Only the blue-shaded columns need to be completed by recipients:</p> <ul style="list-style-type: none"> -Project Start Date -Project End Date -Number of Hours Paid, by: <ul style="list-style-type: none"> Category (jobs created / jobs retained) Job type (Engineering/Other Professional; Construction; or Other) Hourly pay range <p>MN Public Facilities Authority 1st National Bank Building 332 Minnesota St, Suite W820 Saint Paul, MN 55101-1378 mn.gov/deed/pfa</p> <p style="text-align: right;">* project loan officer: Becky Sabie 651 259-7470 Rebecca.Sabie@state.mn.us</p> </div>				Professional	\$10.00 - 15.00		
				Professional	\$15.01 - 20.00		
				Professional	\$20.01 - 25.00		
				Professional	\$25.01 - 30.00		
				Professional	\$30.01 - 35.00		
				Professional	\$35.01 - 40.00		
				Professional	more than \$40.00		
				Construction	Less than \$10.00		
				Construction	\$10.00 - 15.00		
				Construction	\$15.01 - 20.00		
				Construction	\$20.01 - 25.00		
				Construction	\$25.01 - 30.00		
				Construction	\$30.01 - 35.00		
				Construction	\$35.01 - 40.00		
				Construction	more than \$40.00		
				Other	Less than \$10.00		
				Other	\$10.00 - 15.00		
				Other	\$15.01 - 20.00		
				Other	\$20.01 - 25.00		
				Other	\$25.01 - 30.00		
				Other	\$30.01 - 35.00		
				Other	\$35.01 - 40.00		
				Other	more than \$40.00		

ACTION ITEM



CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: Development Department
DATE: July 17, 2018 (City Council Meeting Date)
RE: Public Art Application – Loemens Park – Aluminum Statue
DEPT: Development Department
CONTACT: Drew Hage, Development Director at 832-8661 or drew.hage@windommn.com

Recommendations/Options/Action Requested

Review and approve the following:

1. Public Art Policy
 2. Application from Curt Wieneke (“Aluminum Statues”) to display a 14-foot T-Rex in Loemens Park.
-

Issue Summary/Background

The EDA has been working with existing Windom businesses along the Highway 60 corridor to increase the aesthetic nature of the corridor to help market Windom. One suggestion was to place public art along the corridor together with tree plantings and other landscaping ideas. Curt Wieneke is the owner of “Aluminum Statues” which is an existing business in Windom that sells various statues, antiques, and art. Mr. Wieneke inquired about displaying larger statues (art) in parks along Highway 60. This proposal is a step towards the goal of increasing the aesthetic nature of the corridor.

The City of Windom does not have a formal policy that establishes guidelines for public art. Several other cities in Minnesota have allowed art to be placed in public parks without a formal policy, and there have been legal issues associated with that plan. The EDA has developed a Public Art Policy that has been reviewed by the City Attorney, City Administrator, and the Park and Recreation Commission.

The Public Art Policy establishes guidelines for the display of Public Art within the City of Windom’s parks by providing a formal mechanism for residents and businesses to enhance the aesthetic appeal of Windom. “Public Art” means works of craft or art in any medium, whether owned by the City or not, and specifically includes sculpture, murals, fountains, statues, and any other form of two or three-dimensional work in any physical medium appropriate for the location and otherwise meeting the approved criteria.

The Park & Recreation Commission has received a request from Curt Wieneke to display a 14-foot T-Rex in Loemens Park. Formal action by the Park & Recreation Commission has not been taken due to the lack of a quorum. The Park Superintendent and I have not received any feedback objecting to placement of the T-Rex statue in Loemens Park.

Fiscal Impact

There are no costs to the City associated with placement of the T-Rex statue in Loemens Park. The owner or provider of the Public Art shall be responsible for maintaining liability insurance and shall hold the City of Windom harmless from any and all damages which occur to the Public Art. The owner is also responsible for all costs associated with the placement, maintenance, and removal of the statue.

Attachments

1. Public Art Policy
2. Public Art Application – Aluminum Statues



Purpose

This policy establishes guidelines for the display of Public Art within the City of Windom's ("City") parks by providing a formal mechanism for residents and businesses to enhance the aesthetic appeal of Windom.

Goals

Public Art has the potential to provide multiple benefits to the City.

- **Support Local Arts** – Foster a creative and innovative spirit that furthers the identity of arts in Windom and the community's support for the arts.
- **Encourage Community Interaction/Marketing Windom** – Develop spaces for community members and travelers to relax, enjoy, and interact thereby marketing Windom to residents and visitors alike.
- **Improved Streetscape** – Repurpose existing greenspace to promote art and improve the aesthetic nature of the Highway 60 Corridor in Windom.
- **Community Identity** – Create a positive association between Windom, public art, and the Highway 60 Corridor in Windom. This helps to promote Windom and associate Windom with a positive message.
- **Support Local Businesses** – Outdoor art benefits local businesses that create the art and also other local businesses in Windom by promoting the community.

Definition

"Public Art" means works of craft or art in any medium, whether owned by the City or not, and specifically includes sculpture, murals, fountains, statues, and any other form of two or three-dimensional work in any physical medium appropriate for the location and otherwise meeting the approved criteria.

Guidelines

This policy establishes guidelines for the display of Public Art within the City of Windom's ("City") parks by providing a formal mechanism for residents and businesses to enhance the aesthetic appeal of Windom.

All proposed Public Art must meet the following guidelines:

1. The City shall have the sole right to determine whether a work of art is acceptable for display in public parks in the City of Windom. The Park & Recreation Commission shall make a

recommendation to the City Council if the Public Art is appropriate for display to the general public. The Windom City Council shall be responsible for final approval of the proposed work of art.

2. The owner or provider of the Public Art shall be solely responsible for all costs of labor and materials to install, remove, repair, replace, maintain and insure the Public Art.
3. The owner or provider of the Public Art shall be responsible for maintaining liability insurance in an amount acceptable to the City, which shall name the City as an additional insured, and shall hold the City harmless from any damages to the Public Art; any damages to the park caused by the installation, placement, or removal of the Public Art from the park; and any injuries to the owner or provider of the Public Art or the general public incurred while the Public Art is being installed, removed, or on display in the park.
4. The owner of the Public Art shall hold the City of Windom harmless from any and all damages which occur to the Public Art. This includes, but is not limited to, damages caused by vandalism, weather, and acts of God. If the City's insurance policy provides coverage for these types of damages, the owner of the Public Art shall be responsible for payment of the deductible and any other costs not covered by the City's policy.
5. Public Art shall be accessible for public viewing.
6. The City shall have the sole and exclusive right to deaccession, or require the removal of the Public Art if the City no longer desires to allow/retain the piece of Public Art on its property, or to remove the Public Art if the owner or provider of the Public Art fails to do so after written notice from the City. The owner or provider of the Public Art shall be allowed to remove the piece of Public Art from the City-owned property after written notice to the City of the proposed date of removal. If the City chooses to transfer the Public Art from one City-owned site to another, the City shall make arrangements with the owner or provider of the Public Art for the transfer of the piece of Public Art to another location.
7. Public Art shall not be approved if a condition of the approval requires permanent exhibition.
8. If a proposal accepted by the City is a concept design for Public Art, then the final product must match the approved concept design.
9. If a fee is required, the City Council shall establish, by resolution, any fee for the display of Public Art in a public park.

Process for Selection

All proposals shall be reviewed by the Park & Recreation Commission and approved by the City Council.

The process for submitting proposals for approval by the City is as follows:

1. Proposals to the City of Windom for placement of Public Art, including the proposed Maintenance Agreement for the piece of Public Art, shall be delivered/forwarded to the City Clerk's Office in City Hall.
2. The Park & Recreation Commission shall evaluate the proposal.
3. The Park & Recreation Commission shall make an advisory recommendation regarding the proposed Public Art to the City Council.
4. The City Council shall approve or reject the Public Art proposal along with the Maintenance Agreement submitted by the Applicant and, if approved, authorize issuance of a permit for the placement of the Public Art in the approved location.

Required Information for Public Art Proposal

All written Public Art proposals submitted to the City must include the following:

1. A photo or drawing of the Public Art.
2. The appraised value of the Public Art.
3. The dimensions of the proposed Public Art including appropriate base materials needed at the public site.
4. A description of the display (securing the Public Art) including installation and removal information.
5. A description of signage for the Public Art (including any "for sale" signs and contact information).
6. Statement of probable lifespan of the Public Art and annual maintenance required to maintain the integrity of the Public Art which maintenance shall be performed by the Applicant/Owner or his/their authorized representatives at the Applicant/Owner's sole cost.

Criteria for Review

This policy establishes guidelines for the display of Public Art within the City of Windom's ("City") parks by providing a formal mechanism for residents and businesses to enhance the aesthetic appeal of Windom.

1. All visual art forms and materials will be considered. Artwork reflecting any school, movement, method or style will be considered. Artwork may be functional or nonfunctional, conceptual or tangible, portable or site-specific.
2. If the proposed Public Art is to be erected or displayed outdoors, the physical condition of the Public Art should be considered in terms of durability in an outdoor setting. Any requirements for immediate or future conservation should be noted.
3. Consideration should be given to structural and surface integrity and the use of materials appropriate to the location so as to minimize or eliminate maintenance and repair costs.
4. Public Art must not create unsafe conditions or otherwise increase public liability.
5. Public Art must add interest and meaning to the public location in which it is placed.
6. Public Art must be compatible in scale, material, form and content with its surroundings and form an overall relationship with the public location. Public Art must conform to any existing Individual Park Plan for the site.
7. Public Art whose message is exclusively religious in nature will not be accepted.
8. Public Art whose message is exclusively political in nature will not be accepted.

Annual Renewal

Annual renewal of a permit for display of Public Art is required.

- The City shall not be responsible to pay any costs for labor or materials to install, frame, maintain, restore, remove or insure the Public Art.

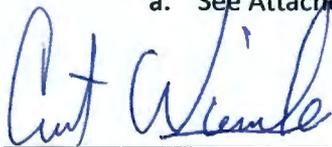
Public Art Application Letter

T-Rex Proposal – Lomens Park

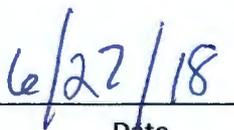
Required Information for Public Art Proposal

All written Public Art proposals submitted to the City must include the following:

1. A photo or drawing of the Public Art.
 - a. See Below Attached
2. The appraised value of the Public Art.
 - a. \$15,000
3. The dimensions of the proposed Public Art including appropriate base materials needed at the public site.
 - a. 14' high x 8' long x 8' tall
4. A description of the display (securing the Public Art) including installation and removal information.
 - a. Metal posts will be pushed into the ground for anchors. The T-Rex itself is heavy, so anchors are precautionary to make sure the T-Rex cannot tip over.
5. A description of signage for the Public Art (including any "for sale" signs and contact information).
 - a. A plaque will be placed on base of the T-Rex. The plaque will have contact information for the business and for sale clearly outlined. The plaque will not exceed 2 feet by 2 feet.
6. Statement of probable lifespan of the Public Art and annual maintenance required to maintain the integrity of the Public Art which maintenance shall be performed by the Applicant/Owner or his/their authorized representatives at the Applicant/Owner's sole cost.
 - a. The lifespan of the statue is 25 plus years. Paint touch-up may be needed prior to the 25 year period. The owner of the statue will perform maintenance as needed.
7. Copy of liability insurance naming the City as an additional insured. Refer to paragraph number three of four under Guidelines in the Public Art Policy
 - a. See Attached



Curt Wieneke



Date



INFORMATIONAL ITEM



CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: Development Department
DATE: July 17, 2018 (City Council Meeting Date)
RE: Blighted Homes Demolition Program – Update
DEPT: Development Department
CONTACT: Drew Hage, Development Director at 832-8661 or drew.hage@windommn.com

Recommendations/Options/Action Requested

Hold an informative discussion regarding the Blighted Homes Demolition Program and our first project at 1120 Miller Avenue.

Issue Summary/Background

In 2017, the City Council approved budgeting of funding to demolish one blighted home in 2018. The five-year CIP allocates \$30,000 annually for this program. The goal is to revolve revenue from lot sales to cover or partially cover demolition costs.

On May 8th, the Planning Commission approved the criteria for selection of homes to participate in the Blighted Homes Demolition Program.

The EDA Board approved a motion on July 9th authorizing the EDA to act as administrator for the blighted homes demolition program and accept conveyance of title to properties selected for participation in the program. The EDA will be responsible for selling the vacant lot after the demolition is completed. The Building Official will be responsible for overseeing the demolition of the home.

The first property to be included in this program is 1120 Miller Avenue. The property owners are willing to deed the property to the EDA. The City Attorney has reviewed title to the property and there are no liens against the property. The Planning Commission and the EDA Board have discussed this project and approved moving forward with demolition of the home on this property. The City Attorney is preparing the deed from the property owners to the EDA.

Fiscal Impact

The demolition costs for this home are estimated to be approximately \$7,000 to \$8,000. The City Council budgeted \$10,000 for this project. The property will be marketed for sale after the demolition is completed, and the revenue will be revolved to demolish another blighted home.

Attachments

Aerial of the property.



Blighted Homes Demolition Program

1120 Miller Avenue



RESOLUTION #2018

INTRODUCED:

SECONDED:

VOTED: **Aye:**
 Nay:
 Absent:

WINDOM'S "NIGHT TO UNITE" PROCLAMATION

WHEREAS, the Minnesota Crime Prevention Association, AAA of Minnesota/Iowa and local law enforcement agencies are sponsoring a unique, nationwide crime, drug and violence awareness program on August 6, 2018, entitled "Night to Unite"; and

WHEREAS, the "Night to Unite" provides a unique opportunity for Windom, Minnesota, to join forces with thousands of other communities across the country in promoting cooperative police-community crime prevention efforts; and

WHEREAS, the Cottonwood County Youth Task Force, Southwest Crisis Center, and MN Department of Corrections play a vital role in assisting the Windom Police Department and Cottonwood County Sheriff's Department through joint crime, drug and violence prevention efforts in Windom and are supporting "Night to Unite 2018" locally; and

WHEREAS, it is essential that all citizens of Windom be aware of the importance of crime prevention programs and the impact that their participation can have on reducing crime, drugs and violence in Windom; and

WHEREAS, police-community partnerships, neighborhood safety, awareness and cooperation are important themes of the "Night to Unite" program.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, that Monday, August 6, 2018, is designated as "**Night to Unite**" in Windom, Minnesota, and citizens of Windom are encouraged to support and participate in Windom's 11th Annual "Night to Unite".

Adopted by the Council this 17th day of July, 2018.

Dominic Jones, Mayor

Attest: _____
Steve Nasby, City Administrator

Denise Nichols

From: Denise Nichols <dnichols@windom-mn.com>
Sent: Tuesday, July 10, 2018 8:55 AM
To: Brian Cooley (Brian.Cooley@windommn.com)
Subject: FW: New submission from Agenda Request Form

From: director@windomchamber.com [<mailto:director@windomchamber.com>]
Sent: Monday, July 09, 2018 9:59 AM
To: dnichols@windom-mn.com
Subject: New submission from Agenda Request Form

Name

Anna Smith

Email

director@windomchamber.com

Phone

(507) 831-2752

Address

303 9th Street
Windom, Minnesota 56101
United States
[Map It](#)

Date of Council Meeting:

07/17/2018

Subject:

Night to Unite road closure request

Have you brought this to the attention of the appropriate department head?

Yes

Please list any hand-outs and audio-visual materials.

I do not have any visuals. We are requesting 4th ave be closed from 9th - 10th st from 5-7 pm for vehicle fair and other activities.

Applicants Signature

Anna Smith

MEMORANDUM



CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: City Administrator *Joe*
DATE: July 13, 2018
RE: Airport Hanger Construction Project

At the June 19, 2018 City Council meeting authorization was given to the City Administrator to award a re-bid for the Airport Hanger Construction project if the apparent low bid was within 110% of the engineer's estimate.

On June 28, 2018 one bid was received for the proposed project. That bid was for \$550,000 which is over the engineer's estimate of \$391,450 by 41%. Since the bid was outside of the parameters set by the City Council the bid was rejected. Rationale for the high bids was the lack of bidders, timing (contractors are busy with other projects) and uncertainty in the steel market. The bid tabulation is attached for your information.

Due to this re-bid being rejected the City only submitted the design costs to the State for the grant program, which was due June 30, 2018. City staff and our engineers are recommending that this project be bid again in the fall or early in 2019.



TABULATION OF BIDS

2018 Hangar and Taxilane Construction Windom Municipal Airport - Windom, Minnesota SEH No.: WINDM 145757 Bid Date: 2:00 p.m., Thursday, May 31, 2018				Engineer's Estimate \$391,450.00		APX Construction Group LLC 1820 Willow street Mankato, MN 56001 \$550,000.00	
Item No.	Item	Unit	Est. Quantity	Unit Price	Total Price	Unit Price	Total Price
2021.501	Mobilization	LS	1	\$60,000.00	\$60,000.00	\$298,193.12	\$298,193.12
2051.501	Maintenance & Restoration of Haul Roads	LS	1	5,000.00	5,000.00	5,500.00	5,500.00
2231.501	Bituminous Patch -Special	LS	1	7,500.00	7,500.00	15,026.00	15,026.00
2301.501	Hangar Foundation/Floor Design & Construction (Hangar	LS	1	70,000.00	70,000.00	56,657.00	56,657.00
2301.502	Hangar Foundation/Floor Design & Construction (Hangar	LS	1	45,000.00	45,000.00	43,279.00	43,279.00
13133.501	Pre-Engineered Building System (Hangar 1)	LS	1	100,000.00	100,000.00	58,271.50	58,271.50
13133.502	Pre-Engineered Building System (Hangar 2)	LS	1	60,000.00	60,000.00	43,018.38	43,018.38
13133.503	Bi-Fold Door Hangar 1 - See plan sheets for sizing	LS	1	25,000.00	25,000.00	14,440.00	14,440.00
13133.504	Bi-Fold Door Hangar 2 - See plan sheets for sizing	LS	1	15,000.00	15,000.00	10,640.00	10,640.00
P-156-5.1	Silt Fence Type Preassembled (Incl. Mtce.)	LF	300	3.50	1,050.00	3.25	975.00
P-156-5.2	Inlet Protection	EA	2	200.00	400.00	500.00	1,000.00
T-901-5.1	Turf Establishment	LS	1	2,500.00	2,500.00	3,000.00	3,000.00
TOTAL BID PRICE				\$391,450.00		\$550,000.00	

ACTION ITEM



CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: Steve Nasby, City Administrator and Brad Bussa, Community Center Director
DATE: July 12, 2018
RE: Staffing Change at Community Center
DEPT: Administration
CONTACT: Steve Nasby: Steve.Nasby@windommn.com

Recommendations/Options/Action Requested

Staff recommends that the City Council take the following action:

1. Increase hours for the Community Center Maintenance position from 28\week to full-time effective July 18, 2018.

Issue Summary/Background

Steve Theesfeld, Senior Custodian, retired on July 1, 2018 and that vacancy created a need to re-fill staff time at the Community Center. The City Council approved the internal posting for a full-time Community Center Maintenance position.

On July 10, 2018 Community Center Director Bussa and I interviewed Mindy DeWall for the full-time Community Center Maintenance position as Ms. DeWall is currently a part-time employee at the Community Center. We are recommending that Ms. DeWall be moved to full-time as of July 18, 2018.

The intent of this position, and shared with IBEW, is to train Ms. DeWall to learn and acquire the skills needed for the Senior Custodian position. Upon completion of a training period, and verification of the needed skills, a future action would be to consider promoting Ms. DeWall to the Senior Custodian position.

Fiscal Impact

The 2018 budget anticipated 3.75 FTEs at the Community Center. Action taken by moving Ms. DeWall to full-time status, and re-filling her part-time position, will not increase the budgeted hours nor negatively impact the budget.

Attachments

1. None.

ACTION ITEM



CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: Steve Nasby, City Administrator and Brian Cooley, Streets & Parks Superintendent
DATE: July 12, 2018
RE: Staffing at the Street Shop
DEPT: Administration
CONTACT: Steve Nasby: Steve.Nasby@windommn.com

Recommendations/Options/Action Requested

Staff recommends that the City Council take the following action:

1. Hire Anthony Eidem for a Street Maintenance position effective on or before August 7, 2018
2. Hire Cody Lundquist for a Street Maintenance position effective on or before August 7, 2018
3. Promote Jon Ketzenberg from Street Maintenance to 80% Mechanic effective July 18, 2018

Issue Summary/Background

Paul Marsh resigned the 80% Mechanic positions on April 13, 2018. Following that vacancy there was discussion with staff and IBEW about the duties of the position and how to best delegate the mechanic work. After much discussion, it is the recommendation of the Street Committee, Streets & Parks Superintendent and I that the City re-fill the 80% mechanic position. An internal posting for the 80% mechanic position was posted and on July 13, 2018 Brian Cooley and I interviewed Jon Ketzenberg. We are recommending that Mr. Ketzenberg be promoted to the 80% mechanic position effective July 18, 2018. As this is a promotion in change in classification a six month probationary period will be in effect.

With the promotion of Mr. Ketzenberg to 80% mechanic this opens up a Street Maintenance position.

Additionally, Tom Voth, Street Department Foreman, resigned effective July 17, 2018. This vacancy also creates an opening within that department. Discussions with the Street Committee (JoAnn Ray and Jayesun Sherman) focused on options for re-filling the foreman position. Their recommendation is to hire a second Street Maintenance position, effective July 18, 2018.

The City Council authorized staff to advertise for a Street Maintenance position in April. Five applicants were interviewed on July 2 – 3, 2018 and recommendations are made to hire Anthony Eidem and Cody Lundquist, subject to background checks and mandatory testings.

Fiscal Impact

The 2018 Streets and Parks budget anticipated 6 FTEs. Actions taken to hire two Street Maintenance positions and promote Jon Ketzenberg to 80% mechanic will not negatively impact the budget.

Attachments

1. None.



Contractor's Application for Payment No. 3

Application Period: through June 30, 2018	Application Date: 7/2/2018	
To (Owner): City of Windom, Minnesota	From (Contractor): Minnesota Ice LLC	Via (Engineer): Stevens Engineers, Inc.
Project: Windom Ice Arena Ice System Replacement	Contract: Contractor's Application for Payment #2	
Owner's Contract No.: NA	Contractor's Project No.: NA	Engineer's Proj No.: 900-17-287

Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
TOTALS		
NET CHANGE BY		
CHANGE ORDERS		

1. ORIGINAL CONTRACT PRICE.....	\$ 943,972.00
2. Net change by Change Orders.....	\$
3. Current Contract Price (Line 1 ± 2).....	\$ 943,972.00
4. TOTAL COMPLETED AND STORED TO DATE	
(Column F on Progress Estimate).....	\$ 864,000.00
5. RETAINAGE:	
a. 5% X \$864,000.00 Work Completed.....	\$ 43,200.00
b. X _____ Stored Material.....	\$
c. Total Retainage (Line 5a + Line 5b).....	\$ 43,200.00
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c).....	\$ 820,800.00
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Applicatio	\$ 357,675.00
8. AMOUNT DUE THIS APPLICATION.....	\$ 463,125.00
9. BALANCE TO FINISH, PLUS RETAINAGE	
(Column G on Progress Estimate + Line 5 above).....	\$ 123,172.00

Contractor's Certification

The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: See attached document

Payment of: \$ 463,125.00
(Line 8 or other - attach explanation of the other amount)

is recommended by: *D. C. W.* 7/2/18
Stevens Engineers, Inc. (Date)

Payment of: \$ 463,125.00
(Line 8 or other - attach explanation of the other amount)

is approved by: _____
City of Windom, Minnesota (Date)

Approved by: NA
Funding Agency (if applicable) (Date)

Progress Estimate

Contractor's Application for Payment

For (contract): Windom Ice Arena Ice System Replacement				Application Number: 3				
Application Period: through June 30, 2018				Application Date: 7/2/2018				
A		B	Work Completed		E	F		G
Item		Scheduled Value	C	D	Materials Presently Stored (not in C or D)	Total Completed and Stored to Date (C + D + E)	% (E) B	Balance to Finish (B - F)
Specification Section No.	Description		From Previous Application (C+D)	This Period				
SECTION 1: GRADING								
1	Mobilization	\$25,000.00	\$12,500.00	\$7,500.00		\$20,000.00	80%	\$5,000.00
2	Mains Materials	\$30,000.00	\$30,000.00			\$30,000.00	100%	
3	Mains Insulation Materials	\$35,000.00		\$35,000.00		\$35,000.00	100%	
4	Mains and Mains Insulation Labor	\$15,000.00	\$10,000.00	\$5,000.00		\$15,000.00	100%	
5	Supply Headers (Sub Flor & Mail Floor)	\$35,000.00	\$35,000.00			\$35,000.00	100%	
6	Install Headers Labor (Sub Floor & Main Floor)	\$15,000.00		\$15,000.00		\$15,000.00	100%	
7	Supply Floor Insulation	\$50,000.00	\$50,000.00			\$50,000.00	100%	
8	Install Floor Insulation Labor	\$45,000.00	\$25,000.00	\$20,000.00		\$45,000.00	100%	
9	Supply Vapor Barrier	\$17,000.00		\$17,000.00		\$17,000.00	100%	
10	Install Labor Vapor Barrier	\$10,000.00		\$10,000.00		\$10,000.00	100%	
11	Supply Tubing Chairs	\$24,000.00	\$24,000.00			\$24,000.00	100%	
12	Install Labor Tubing Chairs	\$8,000.00		\$8,000.00		\$8,000.00	100%	
13	Supply Tubing Chairs	\$45,000.00		\$45,000.00		\$45,000.00	100%	
14	Install Labor Tubing Chairs	\$24,000.00		\$24,000.00		\$24,000.00	100%	
15	Supply Return Bends	\$14,000.00		\$14,000.00		\$14,000.00	100%	
16	Install Labor Return Bends	\$10,000.00		\$10,000.00		\$10,000.00	100%	
17	Main Floor Ancillary Materials	\$35,000.00		\$35,000.00		\$35,000.00	100%	
18	Supply and Install the Expansion Join	\$24,000.00		\$24,000.00		\$24,000.00	100%	
19	Supply and Install Concrete	\$123,000.00		\$123,000.00		\$123,000.00	100%	
20	Supply Zero Zone Refrigeration System	\$285,000.00	\$190,000.00	\$95,000.00		\$285,000.00	100%	
21	Install Labor Zero Zone Refrigeration System	\$30,000.00						\$30,000.00
22	Supply and Install Ethylene Glycol	\$36,000.00						\$36,000.00
23	Start-Up	\$4,972.00						\$4,972.00
24	A1: Stainless Steele Coil in Snowmelt Pit	\$4,000.00						\$4,000.00
Totals		\$943,972.00	\$376,500.00	\$487,500.00		\$864,000.00	92%	\$79,972.00

APPLICATION AND CERTIFICATE FOR PAYMENT

TO OWNER:
 City of Windom, Minnesota
 444 9th Street, PO Box 38
 Windom, MN 56101-0038
 FROM CONTRACTOR:
 Minnesota Ice LLC
 13540 Flagstaff Ave
 Apple Valley, MN 55124

PROJECT:
 Windom Ice Arena Ice System Replacement
 1480 8th Ave
 Windom, MN 56101
 VIA ENGINEER:
 Stevens Engineers Inc.
 2211 O'Neil Road
 Hudson, WI 54016

APPLICATION #: 3
 PERIOD TO: 06/30/18
 PROJECT NOS: 900-17-287
 CONTRACT DATE: 02/17/18

Distribution to:
 Owner
 Const. Mgr
 Architect
 Contractor
 ENGINEER

CONTRACT FOR:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

1. ORIGINAL CONTRACT SUM	\$	943,972.00
2. Net change by Change Orders	\$	
3. CONTRACT SUM TO DATE (Line 1 +/- 2)	\$	943,972.00
4. TOTAL COMPLETED & STORED TO DATE	\$	864,000.00
(Column G on Continuation Sheet)		
5. RETAINAGE:		
a. 5.0% of Completed Work	\$	43,200.00
(Columns D+E on Continuation Sheet)		
b. of Stored Material	\$	
(Column F on Continuation Sheet)		
Total Retainage (Line 5a + 5b or		
Total in Column 1 of Continuation Sheet		
	\$	43,200.00
6. TOTAL EARNED LESS RETAINAGE	\$	820,800.00
(Line 4 less Line 5 Total)		
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT		
(Line 6 from prior Certificate)		
	\$	357,675.00
8. CURRENT PAYMENT DUE	\$	463,125.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE	\$	123,172.00
(Line 3 less Line 6)		

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month		
TOTALS		
NET CHANGES by Change Order		

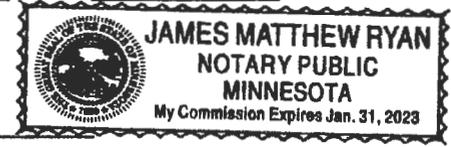
The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown therein is now due.

CONTRACTOR:

By: Minnesota Ice LLC Date: 6/29/18

State of: MINNESOTA
 County of: Scott

Subscribed and sworn to before me this 29th day of June, 2018



Notary Public: *James Ryan*
 My Commission expires: 1/31/18

CERTIFICATE FOR PAYMENT

In accordance with Contract Documents, based on on-site observations and the data comprising application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:

By: Date:

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner of Contractor under this Contract.

CONTINUATION SHEET

ATTACHMENT TO PAY APPLICATION
 PROJECT:
 Windom Ice Arena Ice System Replacement
 1480 8th Ave
 Windom, MN 56101

APPLICATION NUMBER: 3
 APPLICATION DATE: 06/29/18
 PERIOD TO: 30-Jun-18
 ARCHITECT'S PROJECT NO: 900-17-287

A Item No.	B Description of Work	C Scheduled Value	D Work Completed		F Materials Presently Stored (Not In D or E)	G Total Completed And Stored To Date (D + E + F)		H Balance To Finish (C - G)	I Retainage
			From Previous Application (D + E)	This Period		% (G/C)			
1	Mobilization	\$ 25,000	12,500.00	\$ 7,500		20,000.00	80%	5,000.00	1,000.00
2	Mains Materials	\$ 30,000	30,000.00			30,000.00	100%		1,500.00
3	Mains Insulation Materials	\$ 35,000		\$ 35,000		35,000.00	100%		1,750.00
4	Mains and Mains Insulation Labor	\$ 15,000	10,000.00	\$ 5,000		15,000.00	100%		750.00
5	Supply Headers (Sub Floor & Main Floor)	\$ 35,000	35,000.00			35,000.00	100%		1,750.00
6	Install Headers Labor (Sub Floor & Main Floor)	\$ 15,000		\$ 15,000		15,000.00	100%		750.00
7	Supply Floor Insulation	\$ 50,000	50,000.00			50,000.00	100%		2,500.00
8	Install Floor Insulation Labor	\$ 45,000	25,000.00	\$ 20,000		45,000.00	100%		2,250.00
9	Supply Vapor Barrier	\$ 17,000		\$ 17,000		17,000.00	100%		850.00
10	Install Labor Vapor Barrier	\$ 10,000		\$ 10,000		10,000.00	100%		500.00
11	Supply Tubing Chairs	\$ 24,000	24,000.00			24,000.00	100%		1,200.00
12	Install Labor Tubing Chairs	\$ 8,000		\$ 8,000		8,000.00	100%		400.00
13	Supply Tubing	\$ 45,000		\$ 45,000		45,000.00	100%		2,250.00
14	Install Labor Tubing	\$ 24,000		\$ 24,000		24,000.00	100%		1,200.00
15	Supply Return Bends	\$ 14,000		\$ 14,000		14,000.00	100%		700.00
16	Install Labor Return Bends	\$ 10,000		\$ 10,000		10,000.00	100%		500.00
17	Main Floor Ancillary Materials	\$ 35,000		\$ 35,000		35,000.00	100%		1,750.00
18	Supply and Install the Expansion Joint	\$ 24,000		\$ 24,000		24,000.00	100%		1,200.00
19	Supply and Install Concrete	\$ 123,000		\$ 123,000		123,000.00	100%		6,150.00
20	Supply Zero Zone Refrigeration System	\$ 285,000	190,000.00	\$ 95,000		285,000.00	100%		14,250.00
21	Install Labor Zero Zone Refrigeration System	\$ 30,000						30,000.00	
22	Supply and Install Ethylene Glycol	\$ 36,000						36,000.00	
23	Start-up	\$ 4,972						4,972.00	
24	A1: Stainless Steel Coil In Snowmelt Pit	\$ 4,000						4,000.00	
25									
26									
SUBTOTALS PAGE 2		943,972.00	376,500.00	487,500.00		864,000.00	92%	79,972.00	43,200.00