

Council Meeting
Tuesday, January 16, 2018
City Council Chambers
7:30 p.m.
AGENDA



Call to Order
Pledge of Allegiance

1. Consent Agenda
 - Minutes
 - Council Minutes – January 2, 2018
 - HRA – December 13, 2017
 - Telecom Minutes – December 21, 2017
 - Tree Commission – January 3, 2018
 - EDA – January 8, 2018
 - Library Board – January 9, 2018
 - Planning Commission – January 9, 2018
 - Park and Recreation Commission – January 10, 2018
 - Regular Bills
2. Public Hearing – SCDP Citizen Participation
3. Department Heads
4. Safe Routes to School Project – Winfair Elementary
5. Review City Ordinance – “Compression Braking”
6. Resolution Supporting Fire Assistance Grant Application
7. Resolution Declaring Intent to Reimburse from Bond Proceeds – NWIP Phase II & Arena Ice System
8. Resolution Declaring a Vacancy - Ward II Council Member
9. Hiring Recommendations
 - Pool Manager
 - Baseball Coordinator
10. Additional 2018 Mayor Appointments and Reappointments
11. Contractor Payments
 - Holtmeier Construction #9 Final- \$108,245.70 – 2017 Street Project
 - Conductor Power LLC #2 - \$392,666.35 Substation Project
 - Rice Lake Contracting Corp #5 - \$67,878.67 Water Treatment Facility Rehab
12. New Business
13. Old Business
14. Council Comments
15. Adjourn



**Regular Council Meeting
City Hall, Council Chamber
January 2, 2018
7:30 p.m.**

1. Call to Order:

The meeting was called to order by Mayor Pro Tem Council Member Jayesun Sherman.

2. Roll Call:

Council Present: Bryan Joyce, Marv Grunig, Rod Byam, Paul Johnson and Jayesun Sherman

Council Absent: Mayor Dominic Jones

City Staff Present: Steve Nasby, City Administrator; Cory Hillesheim, Assistant Police Chief; Dawn Aamot, Library Director; and Drew Hage, Development Director

Pledge of Allegiance

3. Appointment of City Officials:

Motion by Joyce second by Byam to appoint Steve Nasby as City Administrator. Motion carried 5 – 0.

Motion by Joyce second by Byam to appoint Ron Schramel as City Attorney. Motion carried 5 – 0.

4. Designation of Financial Institutions and Official Newspaper:

Motion by Johnson second by Grunig to approve the designation of the financial institutions as presented. Motion carried 5 – 0.

Motion by Joyce second by Byam to approve the Cottonwood County Citizen as the Official Newspaper. Motion carried 5 – 0.

5. Consent Agenda:

- Minutes
 - Council Minutes – December 19, 2017
- Regular Bills
- Licenses
 - Temp On-Sale Liquor License – BARC – February 17, 2018

Motion by Byam second by Johnson approving the Consent Agenda. Motion carried 5 – 0.

6. Department Heads:

Dawn Aamot, Library Director, provided a report on the Friends of the Library Window Fund Raising effort. They have received 105 donations totaling \$7,220. The fund raising goal is \$10,000. People are very supportive of the window project. The winter reading program, "Snow Much Fun", began today and runs until the end of March. Normally 100 people participate in the program. Last year 1,600 books were read. Aamot encouraged everyone to obtain a library card and to sign up for the winter reading program.

7. Resolution Accepting Donations:

Council member Joyce introduced the Resolution No. 2018-01, entitled "AUTHORIZATION TO ACCEPT DONATION FROM DOROTHY VAN NORMAN TO THE WINDOM LIBRARY FOR THE CHILDREN'S LIBRARY COLLECTION", and moved its adoption. The resolution was seconded by Byam and on roll call vote: Yes: Byam, Grunig, Johnson, Sherman and Joyce. No: None. Absent: None, Abstain: None. Resolution passed 5 – 0.

Council member Joyce introduced the Resolution No. 2018-02, entitled "AUTHORIZATION TO ACCEPT DONATIONS FOR THE WINDOM FIRE DEPARTMENT GIVEN IN MEMORY OF AL MEIER", and moved its adoption. The resolution was seconded by Byam and on roll call vote: Yes: Grunig, Johnson, Sherman, Joyce and Byam No: None. Absent: None, Abstain: None. Resolution passed 5 – 0.

Council member Johnson introduced the Resolution No. 2018-03, entitled "AUTHORIZATION TO ACCEPT DONATION FROM POET BIO-REFINING FOR THE WINDOM FIRE DEPARTMENT", and moved its adoption. The resolution was seconded by Grunig and on roll call vote: Yes: Johnson, Sherman, Joyce, Byam and Grunig. No: None. Absent: None, Abstain: None. Resolution passed 5 – 0.

Council member Grunig introduced the Resolution No. 2018-04, entitled "AUTHORIZATION TO ACCEPT DONATIONS FOR THE WINDOM EMERGENCY SERVICES FACILITY", and moved its adoption. The resolution was seconded by Joyce and on roll call vote: Yes: Sherman, Joyce, Byam, Grunig and Johnson. No: None. Absent: None, Abstain: None. Resolution passed 5 – 0.

8. 2018 Small Cities Development Program – Citizen Participation Plan:

Drew Hage, Development Director, reviewed the SCDP Residential Rehab Grant Application process for the east hill section of the community. On June 20, 2017, the City Council adopted a resolution approving the Grant-Development Agreement and authorizing submission of SCDP applications. The City of Windom has received notification from the Minnesota Department of Employment and Economic Development that the preliminary application met DEED's requirements. DEED has authorized the City of Windom to proceed to the second round and submit a full application for the SCDP Residential Rehab grant funds. Full applications are due on February 22nd. The application will request \$416,600 in grant funds and with property owner matching

funds, the project would total \$500,000. The Council must adopt a participation plan and a public hearing has been scheduled for January 16, 2018.

Council member Byam introduced the Resolution No. 2018- 05, entitled “RESOLUTION ADOPTING THE CITIZEN PARTICIPATION PLAN AND CALLING FOR A PUBLIC HEARING CONCERNING SUBMISSION OF A FULL APPLICATION IN THE SMALL CITIES DEVELOPMENT PROGRAM”, and moved its adoption. The resolution was seconded by Joyce and on roll call vote: Yes: Joyce, Byam, Grunig, Johnson and Sherman. No: None. Absent: None, Abstain: None. Resolution passed 5 – 0.

Hage informed the Council that the TEDI grant application was not funded, this grant would have providing funds for construction of a road between Windom Wash and Runnings as part of a new commercial development area. Seventeen grant applications were received. The competitive grant applications were very strong with large projects and higher numbers of job creation. Hage will continue working with the businesses interested in development along Highway 60.

9. 2018 Mayor Appointments and Reappointments:

HRA	Term Expires
Dave Olson	12/31/21
Library Board	
Steve Fresk	12/31/20
Anita Winkel	12/31/20
Planning Commission	
Marilyn Wahl	12/31/21
Brett Mattson	12/31/21
Park & Recreation Commission	
Ron Kuecker	12/31/20

Motion by Joyce second by Byam to approve the appointments and reappointments to Boards and Commissions as presented. Motion carried 5 – 0.

10. Clifton Larson & Allen – Letters of Engagement:

Motion by Joyce second by Grunig to approve the letter of engagement between Clifton Larson & Allen for the City of Windom Audit as presented. Motion carried 5 – 0.

Motion by Grunig second by Joyce to approve the letter of engagement between Clifton Larson & Allen for the Windom EDA Audit as presented. Motion carried 5 – 0.

Preliminary

11. 2017 Smart Goals – Board Report:

Nasby reviewed the 2017 Smart Goal Report and said some of the goals were carryovers from 2016. Most goals were completed or are well underway. Some goals require completion of additional items or funding to accomplish the goal.

Joyce suggested when reviewing the list to consider how these goals meet and support the overall goal of the City Council to meet the 5,000 population by 2020.

12. Council Member Paul Johnson – Resignation Effective January 31, 2018:

Johnson shared with the Council the letter that he had submitted regarding his resignation from the Council. He said the resignation is due to moving his residence outside of the city limits.

Motion by Byam second by Grunig to accept Council Member Paul Johnson’s resignation effective January 31, 2018. Motion carried 4 – 0, abstain 1 (Johnson).

Nasby outlined for the Council the process for the Council to fill the vacancy:

January 2, 2018 – Council accepts resignation effective January 31, 2018.

January 16, 2018 – Council adopts Resolution Declaring Council Vacancy.

February 6, 2018 – Since there is less than a year in the remaining term the City Charter allows for an appointment to fill the position. The Mayor will appoint a new Council Member for City Council consideration.

13. New Business:

None

14. Old Business:

Nasby reported that the “Coffee with the Council” schedule has been confirmed with the businesses where the events will be held throughout the year. The School Board has requested consideration by the Council to conduct a joint event with School Board members. The Council agreed to have School Board members participate in the events.

15. Council Comments:

Grunig – This has been a giving season and he is proud of the philanthropy that has happened throughout the community for many projects that are needed by the City and that will go forward due to the generosity of many.

Johnson – Looking back at what has been accomplished and the projects would not go forward without donations. There are a limited number of resources that the City has to complete these many projects. He encouraged everyone to complete the School Survey that was recently distributed.

Preliminary

Joyce – If anyone is interested in joining the Friends of the Pool group the next meeting is January 8th, 7 – 8 p.m., in the Senior Dining Room at the Windom Community Center. Thanks to Electric Department and Street Crew for the Christmas decorations and snow removal off the city streets and everything else they do.

Byam – Through his work with Red Cross he has recently encountered many tenants with issues that landlords are unwilling to correct. He is very proud of Windom for passing the rental ordinance. Would like to have the Council review at the next Council meeting the Noise Ordinance including “Jake Braking” violations and excessive noise enforcement.

Sherman – Wished everyone Happy New Year and look forward with hope into 2018.

16. Adjournment:

Mayor Pro Tem Sherman adjourned the meeting by unanimous consent at 8:08 pm.

Jayesun Sherman, Mayor Pro Tem

Attest: _____
Steve Nasby, City Administrator

REGULAR MEETING OF THE HOUSING AND REDEVELOPMENT AUTHORITY OF WINDOM, MN

December 13, 2017 ~ 4:00 pm

A regular meeting of the Board of Directors was held on Wednesday, December 13, 2017, at the Hillside Manor Community Room. Board Members present: Vice-Chair, Linda Jaakola, Treasurer, Margaret McDonald, Pam Dobson, Resident Board Member, Dave Olson and Resident Liaison, Mike Meyer and City Liaison, Rod Byam. Also present were: Executive Director, Connie Clausen and Operations Manager, Linda Loewen. Absent: Chairman, Frank Dorpinghaus, excused.

The meeting was called to order at 4:03 p.m. with the consent agenda approved (McDonald/Olson) which included the agenda, minutes from the previous meeting, minutes from the special board meeting and the bills report.

Old business consisted of:

1. Review of the monthly turnaround rate/days: We currently have a PHAS score of 5.20 with 25 turnovers since April 1st.
2. POHP grant update: Last pay request has been submitted to MHFA. The grant amount was amended due to lower cost. Restitution documents have been submitted to DEED for review and will then be forwarded to HUD. The tenant thank you meal was held on 11/17 with about 30 in attendance.
3. Small projects update: Parts have arrived for the window repairs at HS. Ron's Electric has completed the wiring on the RV roof fans and are waiting for the bill. Steve is working on getting more quotes for the HS sidewalk handrails.
4. The Executive Director is continuing to work on adding the Board Chairman to Eloccs/Secure Systems.
5. Tax forfeited property update: All utilities have been turned on. The Executive Director is working on property insurance. We are currently covered, knowing that we are planning to make changes.
6. Employee HSA issue: It has been discovered that one of the staff has not been receiving his HSA contribution since January of this year. We will need to make a lump sum payment to him in the amount of \$1,038.00
7. HS Liaison nominations for 2018 were posted through 12/4/2017 and we received one. Mike Meyer, our current Resident Liaison volunteered to continue his position for 2018. A motion was made to accept the nomination. (Dobson/McDonald)
8. Strategic Planning: The Executive Director presented a first draft of the HRA brochure. She will continue to work on the brochure. Discussion was held and the Executive Director will be in contact with Quick Print to get pricing on doing the brochures in color.
9. The Executive Director will be attending Executive Management training 1/30-2/2. The Jackson HRA has agreed to share the cost.
10. Bank signature cards have been updated and submitted to the bank.

New Business consisted of:

1. Annual 2018 utility allowance update: We have re-requested information from the City of Windom as the dates on the first information they sent us were not accurate. Once we receive the information, the Executive Director will calculate the utility allowance for 2018.
2. Review VAWA Emergency Transfer Policy – new HUD requirement: Every tenant age 18 or older received the new VAWA policy. A motion was made to add the new VAWA Emergency Transfer Policy to our policies. (McDonald/Olson)
3. Annual Audit is ready to be submitted to REAC. The Executive Director has had some PHASFA access challenges but foresees it will be submitted on time, 12/31/17.
4. HS roof hail damage: Inspection was completed on 11/27 of the roof and it was confirmed that there is hail damage on both the building and the garages. A claim was submitted and we have received partial payment already, in the amount of \$44,467.82. There is a remaining balance due of \$17,815.68 when the project is complete. The Executive Director will work on getting RFP's together for bids.
5. HS Radon testing is in process per tenant request. We have completed two tests already, one of which came back slightly elevated and one of which was barely elevated. We are in the process of a three month test currently, as recommended. We will possibly need to do mitigation, depending how the last test comes back and will revisit this after receiving those results.

6. HS & RV mailbox keys: The Executive Director proposed sending all original mailbox keys to Lud-Key for them to keep and make additional copies for the HRA to have on hand as we currently have no way of duplicating them. The cost will be approximately \$440.00 to do all keys. A motion was made to accept the proposal. (Dobson/McDonald)
7. Tenant Christmas parties were held this week.
8. The Executive Director asked the board to consider making a list of priorities for the tax-forfeiture property. After discussion, a tentative list was made. The Executive Director will work from the list and start getting bids/estimates.
9. A motion was made at 5:00, to close the meeting for contract negotiations. (McDonald/Dobson) A motion was made at 5:06 to reopen the meeting. (Dobson/Olson)
10. Upcoming board meetings will be January 10th at Riverview and February 14th at Hillside.

With no further business, the meeting was adjourned at 5:17 pm (Olson/McDonald).

Linda Jaakola, Vice Chairman

Connie Clausen, Executive Director

**TELECOM COMMISSION MEETING
DECEMBER 21, 2017 at 8:00am
CITY OF WINDOM COUNCIL CHAMBERS, WINDOM, MN 56101**

I. Call to Order – Lund calls meeting to order at 8:03AM

II. Roll Call:

President:	Jeremy Lund	City Staff:	Steve Nasby <i>Absent</i>
Vice President:	Kent Kelly	City Staff:	Jeff Dahna
Secretary:	Travis Eichstadt	Media	Dirk Abraham
Commissioner:	Jerry White <i>Absent</i>		
Commissioner:	George Rogotzke		
Council Liaison:	Bryan Joyce		
Council Liaison:	Marv Grunig		

III. Approval of Minutes

**Motion by Kelly to approve minutes from the November 27th, 2017 meeting.
Seconded by Rogotzke. Motion approved 4-0.**

IV. SMBS Liaison Report

Joyce shares he did not attend the last SMBS meeting. Joyce states that based off the last sub-committee meeting between SMBS and Windomnet regarding video options, it appears the relationship between the two entities will be a business relationship rather than a client partnership going forward.

V. Project Updates

Dahna states he's working with Innovative Services on a few issues regarding the Access Control System (ACS) platform. The interface is designed to save tech time with not have to provision everything. Currently working through these issues as needed.

Dahna shares the equipment is on order for getting internet system at Hillside Manor and Windomnet should be able to get more customers once equipment is up and running.

Dahna offers that Calix has another refresh program to return old units for a \$50 credit and would like to take advantage of the program. Lund asks how many of the Gigacenters are installed. Dahna states around 79 Gigacenters have been installed to this point. Joyce asks if current customers can call to install Gigacenters if routers go bad. Dahna said they are running into a few issues with installs and are being cautious going forward but are trying to accommodate. Eichstadt asks how many Gigacenters are on hand and the turnaround time, Dahna said there's plenty on hand but they are taking their time to install going forward.

Dahna provides an update on the current video offerings and over the top options for video services to the commission. Dahna shares a number of options with the

commission, including an option to remove channels that are out of our Designated Market Area for channels that are asking for a significant cost increase. Dahna shares that one of the over the top options, Southern Fiber Net (SFN) has asked if Windomnet can "catch" local channels and transport them. Dahna states he has checked with Cinnamon Mueller and Windomnet can catch channels and transport as long as SFN has an agreement in place.

Dahna shares that cable TV customer numbers are down while Internet customers have stayed steady. Phone customers have decreased slightly.

Joyce asks if Dahna's proposal is to drop Sioux Falls and Mankato channels. Joyce shares his concern with dropping both Sioux Falls and Mankato channels and if that is in the best interest of Windomnet customers. Dahna shares the cost increases for these channels are substantial and the cost to carry these stations would likely require another video price increase.

Joyce asks what SMBS is looking to do with their conversion to SFN. Dahna states SMBS is likely dropping the Mankato channels.

VI. New Business

Dahna asks committee if they can go ahead and use the program from Calix to purchase new GigaCenters. Committee agrees that Dahna should look into taking advantage of the program.

Dahna shares a refurbished satellite receiver is \$1100 for the QVC channel. Lund asks if Dahna has asked SMBS about the QVC receiver replacement. Dahna said he could reach out and potentially look at cost sharing for the receiver.

Dahna asks if committee approves of him looking into the SFN contract.

Kelley asks if there's statistics on channels used by customers through SFN. Dahna states there are statistics that can be accessed, unlike the current video system.

Motion by Kelley to look into passing channels to SFN and come into agreement with SFN. Rogotzke seconded. Motion approved 4-0.

VII. Old Business

Service Rates - Dahna states businesses would be a higher charge than a residential line and is looking to pricing in place by March 1st, 2018. Kelley states that quicker response time for service for a business rate would be well received. Dahna states that business level internet would be at a higher level of service and support.

Motion by Rogotzke to continue working on business plan, seconded by Kelley. Motion approved 4-0.

Video Services - Dahna shares options with the Commission on the video service updates. First option: Continue to maintain set top boxes and, around 200 boxes, \$80-\$200 each to work with MPEG 4 stream. \$2100-\$16k to upgrade set top boxes. Second option: Reduce channels to skinny bundle, expand STBs and put channels in

the clear, would still need to maintain contracts. Third option: Purchase encoder equipment and retransmission agreements, put in over the top package but maintain headend. Fourth option: Use video source provider with shutting down CATV Headend and move needed hardware to NOC, no customer equipment purchased by Windomnet. Dahna states option 4 would be the most desirable to remove the headend.

Joyce states a decision will need to be made on a video solution by the commission. Commission will need to look into how reduce Windomnet cost due to SMBS dropping internet and video service potentially within 3 months. Joyce asks if the budget will need to be revisited based on the conversation with SMBS. Dahna offers cost will need to be reduced.

Joyce recommends moving the SFN video system and get timelines in place, reduce costs and rework the 2018 Budget. Joyce leaves the meeting at 8:42am.

Grunig shares he fears dropping locals will cause a large migration to competing video providers. Eichstadt asks if other video providers offer Mankato, Sioux Falls and Metro area channels. Dahna states Windomnet is the only provider that offers those locals. Kelley states when Windomnet was started the channel lineup was much smaller and channels were added as needed. Kelley shares he sees the same situation with SFN where channels can be added in the future.

Dahna states he recommends Windomnet looks at option 4. Lund offers Windomnet should move forward and continue looking at SFN as far as cost and what timelines will be.

Lund asks about MDUs. Dahna states the hospital and apartments may need a mini-headend and more information will be shared as we get closer to any changeover.

Eichstadt asks if there's a way to have costs and profits of current video system laid out for the next meeting in comparison to potential costs and profits associated with SFN. Dahna states there are a lot of hypotheticals but he can work with Chelsie to provide some numbers. Eichstadt asks if Gigacenter needs to be in place for conversion to SFN. Dahna states it does not. Lund shares that a lot of information will need to be gathered before the can make an educated decision.

Motion by Kelley to continue to pursue relationship with SFN. Seconded by Rogotzke. Motion approved 4-0.

Kelley asks about SFN app and if there's a potential to customize the app. Dahna shares that there is an option to customize the app with Windomnet's logo.

Dahna states he will need to know whether to drop channels up for renewal by next week before the contract expires. Dahna shares he is finding other areas where contracts are not found or expiring for some channels or out of DMA that could be

shutoff. Lund asks how many channels will be looked at shutting off. Dahna states the channels will be around 5-6.

Discussion held on channel contracts for local channels. Committee wants to keep local channels and the out of DMA channel in place to retain customers and move towards the SFN video system.

Eichstadt leaves the meeting at 9:30am.

Lund wants Dahna to use his discretion to secure the local DMA and out of DMA retransmission agreements.

Meeting adjourned by unanimous consent at 9:43AM.

CITY OF WINDOM TREE COMMISSION MEETING MINUTES

January 3, 2018

1. Call to Order: The meeting was called to order at 5:30 p.m. at the City of Windom council chamber by Chairperson Joanne Kaiser.

2. Roll Call:
Commission Present: Jim Knigge, Deborah Polzin, Steve Fresk, Joanne Kaiser
Commission Absent: Eldon Moon
City Staff Present: Steven Nasby
Council Liaisons: Marv Grunig
Public Present: David Bucklin

3. Approve Minutes of September 13, 2017
Motion made by Jim Knigge, seconded by Steve Fresk

4. Treasurer Report: \$2,500 will be budgeted beginning in 2018

5. Old Business:
 - a. Evidence of emerald ash borers has been found near Welcome, MN. Infestation is not easily identifiable in early stages in otherwise healthy trees.
 - b. Condition of trees planted in 2017 is generally good. Deer are a problem in Jen Park and damage caused by lawn mowers and weed whips is always a problem.
 - c. Tree pruning was carried out by street crew with Dave Bucklin providing some hints and techniques. Justin Crowell has stated his interest in involvement with tree inspection.

6. New Business:
 - a. Community gardens and apple/fruit trees were discussed. Mountain Lake obtained a grant to purchase fruit trees for a food plot a few years ago. Two plots of fruit trees were planted near the golf course. Fruit produced by the trees was free to the public.
 - b. Discussion was held on the feasibility of buying smaller trees and raising them in a nursery bed until more mature. This method is labor intensive, causes stress on the bare root stock and not really cost effective.
 - c. Wayne Wormsted expressed an interest in having trees planted along 17th Street by the high school. It was calculated the area to be planted would need 64 trees planted 35 feet apart. Unsold trees from the current order of 33 trees could be purchased by the school or purchased by the public and then donated to meet this goal over 2-3 years.
 - d. Election of officers: Steve Fresk – Chairperson, Jim Knigge – Vice-chairperson, Deborah Polzin – Secretary.
Motion made by Jim Knigge, seconded by Joanne Kaiser

7. Meeting adjourned at 6:25 pm.

Next Tree Commission Meeting April 4, 2018 at 5:30 p.m. at Council Chambers.

ATTEST:

Tree Commission Chair _____

Tree Commission Secretary _____

2018 Tree Commission Board Members

<u>Name</u>		<u>Email Address</u>
Joanne Kaiser 457 15 th Street	831-4110	kaiser_pj@msn.com term ends 12/31/2019
Deborah Polzin 1220 Drake Avenue Secretary	822-4264	dkpcats@gmail.com term ends 12/31/2019
Jim Knigge 1773 Maple Park Circle Vice-Chairperson	831-5163	jaka1773@msn.com term ends 12/31/2020
Steven Fresk 2205 River Road Chairperson	831-5543 822-1893	sgfresk@gmail.com term ends 12/31/2020

City Officials

winst@windomnet.com

Street & Park Dept Superintendent
831-6137

Mayor Dominic Jones
barbdom@windomnet.com

Council Liaison Marv Grunig
mmgrunig@windomnet.com

Public

Dave Bucklin Mt. Lake Tree Commission, District Technician Cottonwood County Soil & Water
Conservation District david.bucklin@windomnet.com 831-1153

Denise Nichols City offices, City of Windom
DNichols@windom-mn.com 831-6129

Denise Nichols

From: Deborah Polzin <dkpcats@gmail.com>
Sent: Thursday, January 04, 2018 8:35 PM
To: Denise Nichols
Subject: minutes of Tree Commission - January 3, 2018
Attachments: Tree Commission Members 2018.docx; Tree Commission Minutes January 3, 2018.doc

Here are the minutes of the January 3, 2018 Tree Commission minutes.
Also attaching the current list of board member names and their information.

Eldon Moon is not taking another term so one more board member will need to be found.

Deborah Polzin, secretary

ECONOMIC DEVELOPMENT AUTHORITY OF WINDOM
MINUTES
JANUARY 8, 2018

1. Call to Order: The meeting was called to order by President Espenson at 12:02 p.m.
2. Roll Call & Guest Introductions:
EDA Commissioners: Justin Espenson, Rick Clerc, Marv Grunig, and Paul Johnson.
Absent: Betsy Herding.

Also Present: EDA Staff – Drew Hage, EDA Executive Director, and Mary Hensen, Admin. Asst.;
Mayor Dominic Jones, City Administrator Steve Nasby, and Rahn Larson.
3. Election of Officers:
 - A. President – 1-Year Term:
Motion by Commissioner Johnson, seconded by Commissioner Clerc, to elect Betsy Herding as EDA President. Motion carried 4-0.
 - B. Vice President – 1-Year Term:
Motion by Commissioner Grunig, seconded by Commissioner Johnson, to elect Rick Clerc as Vice President. Motion carried 3-0. (Abstention: Commissioner Clerc.)
 - C. Secretary-Treasurer – 1-Year Term:
Motion by Commissioner Johnson, seconded by Commissioner Clerc, to elect Justin Espenson as Secretary-Treasurer. Motion carried 3-0. (Abstention: Commissioner Espenson.)

The gavel was passed to Vice President Clerc.
4. Approval of Minutes:
Motion by Commissioner Grunig, seconded by Commissioner Johnson, to approve the Minutes of the EDA Meeting held on December 11, 2017. Motion carried 4-0.
5. North Windom Industrial Park – Phase II
 - A. Purchase Agreement: The Board received copies of the proposed Notice of Exercise of Option to purchase the 75.78 acres situated south of the North Windom Industrial Park from Windom Sales Co. (Trotters). City Attorney Schramel had reviewed the proposed Notice. Director Hage reviewed information concerning the Notice and the proposed financing for the purchase. He will bring the financing options to the Board for approval at the next meeting.

Motion by Commissioner Espenson, seconded by Commissioner Grunig, to approve the Notice of Exercise of Option as written. Motion carried 4-0.
6. LIVE WINDOM: Director Hage has been working with Anna Hassel from the Chamber regarding a vision for marketing in Windom. He provided an overview of the draft proposal.

Mission: Marketing centered on living in Windom (pictures, videos, and stories).
Project: The City, EDA, Chamber, CVB and WADC all need to work together to create a shared vision around marketing. The goal is to flood the internet with content regarding quality of life in Windom.
Community Involvement: They want to make it sustainable, so community members are helping to market the community.

Umbrella Marketing: They are encouraging umbrella marketing to promote Windom with all entities using the same logo.

Next Steps: The Chamber, CVB, and WADC will also be discussing this proposal. The plan is to organize an informal group of approximately 30 people to share admin rights to the “Live Windom” Facebook Page and a “Live Windom” Instagram. The tentative plan is to schedule a meeting for the new community group with a consultant on “digital storytelling”. Director Hage indicated that they would like to do two projects per year such as marketing events in drive-throughs at fast food restaurants, etc.

7. Prairie Meadow Subdivision: Director Hage advised that the School is currently planning for their referendum for a new elementary school in May of 2018. He reviewed the School’s previous site location concept map with the Board. The School Board will be discussing their options for placement of a new school and would possibly want to include all options that may include this subdivision. Any formal request will come from the School Board.
8. Land Reclamation Project (Cottonwood Lake Drive) – Update: Director Hage updated the Board concerning the status of this project. Staff will be meeting with Tim Becken, Senior Vice President, and Ken Kun, Vice President/General Manager, next week concerning Cemstone’s timeline for the Windom project. Director Hage asked if any EDA Commissioners would be available to attend this meeting in Mankato and Marv Grunig volunteered to attend the meeting.
9. S.M.A.R.T. GOALS
 - A. Discuss & Rank 2018 Goals: Director Hage advised that each year the City Departments are asked to submit S.M.A.R.T. Goals for the following year to the City Council. Some of the goals are carryover from the previous year. The Board received copies of the proposed S.M.A.R.T. Goals for 2018 in the packet. Director Hage reviewed each of the goals with the Board. He asked if they would rank the priority of these goals as “high”, “medium”, or “low” priority in a Doodle poll that he will be sending out to the Board. The Board discussed the goals and particularly the goal concerning pursuing a data center to locate in the NWIP. It was the consensus of the Board for the EDA to concentrate less on a data center. Staff will concentrate more on existing businesses that are interested in expanding and new businesses that are interested in Windom and the region. By consensus, the Board approved the 2018 Goals.
10. River Bend Property
 - A. Pro-Shed Lease: Director Hage updated the Board on the status of the negotiations. Pro-Shed will be retaining its lease with Runnings but also wishes to have additional space for its units. Director Hage reviewed the proposed lease terms with the Board. He indicated that EDA Staff is finalizing the document and will provide the lease to the Board for approval at the next meeting.
11. TEDI Grant
 - A. Status: Director Hage reported that the City did not receive the TEDI Grant. DEED received 17 applications requesting \$17.5 million. DEED is required to split its funding between metro and greater MN, so Windom was compared with Pennington County and Duluth. He felt that there were a number of factors that impacted the City’s application: The size of our request, percentage of funding from the state, number of jobs, and wages of jobs. Greater MN applications were pretty strong this round. The City estimated 26 FTEs by 2020 and a total of 53 FTEs over the long-term. Pennington County estimates their project will create 500 new jobs and retain 3,700 jobs over the next five years. Duluth estimates their project will create 351 jobs and retain 269 jobs within five

years. Director Hage advised that he is researching other grant opportunities for the East Highway 60 Development Project.

12. Small Cities Development Program Application – Update: Director Hage reported that the City was asked to submit a full application for SCDP Residential Rehab grant funds. Preliminary applications are ranked into three categories that include competitive, moderately competitive, and not competitive. Windom is in the top category, so funding is anticipated. Full applications are due on February 22nd. The EDA is working with the Southwest Minnesota Housing Partnership (the “Partnership”) to submit the full application to DEED for rehab of single-family owner-occupied homes.

2018 Timeline:

- Jan. 2 - City Council Meeting - Adopt Resolution approving Citizen Participation Plan and calling for public hearing, execution of the Citizen Participation Plan by the Mayor, and post publicly per CPP prior to Jan. 16th Meeting.
- Jan. 16 - City Council Meeting - Public Hearing, adopt Resolution authorizing full application.
- Jan. 19 – EDA send contractor interest letters.
- Feb. 22 by 4:30 pm – Full SCDP Application due.
- June 2018 - SCDP award notices from DEED.
- June-Aug. 2018 – DEED Contracts & Implementation Workshops if grant awarded.
- Sept. 2018 - Community Meeting to review the application process; application submittal opens to property owners (if grant awarded).

13. New Business: Commissioner Johnson advised that this will be his last meeting on the EDA Board as he is moving out of Windom’s city limits and will no longer be on the City Council. He said that he enjoyed serving on the EDA Board.

14. Old Business: Director Hage provided a brief update on the hotel construction project.

15. MISCELLANEOUS INFORMATION

- A. River Bluff Townhomes – Monthly Financial Report: The Board received copies of the financial reports for November 2017 provided by Van Binsbergen & Associates.

16. Adjourn. On consensus, Vice President Clerc adjourned the meeting at 1:06 p.m.

Attest: _____
Drew Hage, EDA Executive Director

Justin Espenson, EDA Secretary-Treasurer

Windom Library Board Meeting

City of Windom Council Chamber

Tuesday, January 9, 2018

5:05 p.m.

1. Call to order: The meeting was called to order by Dawn Aamot.

2. Election of Officers: Anita Winkel motioned that we re-elect the current slate of officers, John Duscher as chairman, Barb Henning as vice-chair, and Kathy Hiley as recording secretary. Steve Fresk seconded the motion. Motion passed.

3. Roll Call: Members Present: Steve Fresk, Kathy Hiley, John Duscher, Sue Ebeling, Barb Henning, Terri Jones and Anita Winkel

Members Absent: None

Library Staff Present: Dawn Aamot

City Council Member Present: Jayesun Sherman

4. Agenda and Minutes:

Motion by Sue Ebeling and seconded by Barb Henning to approve the agenda and the minutes.

5. Financial Report:

No Financial Report was available for December 2017.

6. Librarian's Report:

Dawn reported that another library Family Fun Day is being planned for possibly the last Saturday in February. The Bridges class continues to come to the library. Discussion of recognition of donors to the window project was held. The Friends of the Windom Library will handle the recognition of donors.

Motion by Sue Ebeling and seconded by Anita to accept the librarian's report.

7. Old Business:

Christmas by Candlelight on Dec. 14 was a huge success. Sixty kids made a snowflake ornament that evening. The Friends of the Windom Library gave out Snowman Soup.

The Window donation campaign has raised \$7,845 to date. This comes from 108 donors. Dawn attended the last City Council meeting and gave them an update on the donations.

8. New Business: Dawn discussed hosting "Library Day" at the Cottonwood County Fair this summer. She has contacted Mike Hanson of the fair board and he will take this idea to his next board meeting. A tentative day of Thursday, Aug. 16 has been discussed. Librarians from Mt. Lake and Westbrook will be involved in this project.

Smart Goals for 2018 were discussed. The board was asked to submit any ideas to Dawn. The City Council would like goals to reflect their goal of increasing the city's population to 5,000.

Dawn will be working on the Minnesota State Library report that is due March 31.

The adult winter reading program, "Reading is Snow Much Fun", kicked off on Jan. 2. At this date, 81 people have signed up. This program runs until the end of March. The program, open to ages 16 and beyond are encouraged to read at least 12 books during the 3-month long program.

The staff and the Friends of the Library are considering a pop-up book sale in February, "I Love to Read" month. This would be held at the library.

The Friends of the Windom Library will be purchasing a sandwich board sign for the sidewalk in front of the library. This sign will feature fun library quotes and library events.

The last Friday of each month will continue to be "Fine Free Friday" in 2018.

9. Book Suggestions:

New book suggestions were discussed.

10. Adjourn:

Meeting adjourned at 5:29 p.m.

Respectfully submitted,

Kathy Hiley, recording secretary

**CITY OF WINDOM
PLANNING COMMISSION
MINUTES
JANUARY 9, 2018**

1. Call to Order: The meeting was called to order by Chairperson Wahl at 7:02 p.m.

2. Roll Call & Guest Introductions:

Planning Commission: Marilyn Wahl, Lorri Cole, Ben Derickson, Kevin Rose, Brett Mattson, and Council Liaison Mayor Dominic Jones.

Absent: Andy Harries, Ryan McNamara, and Greg Pfeffer.

Also Present: B&Z Staff: Zoning Administrator Andy Spielman and Mary Hensen (Admin. Asst.).

3. Welcome Returning Commissioners – Marilyn Wahl & Brett Mattson: The two Commissioners were welcomed back for another term.

4. Oath of Office: Marilyn Wahl and Brett Mattson took the oath of office.

5. Election of Officers:

A. Chairperson and B. Vice Chairperson: **Motion by Commissioner Derickson, seconded by Commissioner Cole, nominating Marilyn Wahl as Chairperson for the 2018 calendar year and until her successor is elected and duly qualified and nominating Greg Pfeffer for Vice Chairperson for the 2018 calendar year and until his successor is elected and duly qualified. Motion carried 4-1 with one nay vote: Commissioner Wahl.**

6. Approval of Minutes:

Motion by Commissioner Derickson, seconded by Commissioner Rose, and carried to approve the Planning Commission Minutes for the meeting held on November 14, 2017. Motion carried 5-0.

7. 2018 S.M.A.R.T. Goals: Administrator Spielman reviewed the proposed four short-term goals and one long-term goal with the Commissioners and answered questions. He advised that the Windom City Council set a goal to reach a population of 5,000 by 2020. He believes that the goals on implementation of the rental housing ordinance and demolition of blighted properties contribute towards the City Council's population goal. The demolition of blighted properties should yield additional infill lots where new homes could be built. Administrator Spielman asked if any of the Commissioners had additional questions or other suggestions for goals for the Building and Zoning Department or the Planning Commission for 2018. Commissioner Derickson said that the 2018 goals are set out pretty well. Chairperson Wahl asked for any other discussion on the goals.

Motion by Commissioner Mattson, seconded by Commissioner Derickson, approving the 2018 S.M.A.R.T. Goals for the Building & Zoning Department as written. Motion carried 5-0.

8. Unfinished Business

(A) Update on Rental Housing Ordinance: Administrator Spielman reported that the City Council held both readings of the Rental Housing Ordinance in December 2017 and approved the ordinance and Title and Summary on December 19th. The Title and Summary was published on December 27, 2017, and the ordinance became effective on January 2, 2018.

(B) Implementation – 2018 – Zone 1: Administrator Spielman said that the Building & Zoning Department has a list of the known rental housing units in Zone 1 (south of 9th Street). The plan is to send letters to owners of rental housing units in Zone 1 advising them of the new ordinance and outlining the requirements. He wants to make sure that the application and other forms are accessible online for use by the property owners. The Building & Zoning Department is working on this process. There was a brief discussion on the work associated with implementation of the ordinance and anticipated time required per inspection.

9. Planning Commission Comments, Concerns, Suggestions: Chairperson Wahl confirmed that the next Planning Commission Meeting is scheduled for Tuesday, February 13th, at 7:00 p.m. For purposes of counting for a quorum, Commissioner Cole indicated that she will be on vacation on that date.
10. Adjourn: By consensus, the meeting was adjourned at 7:32 p.m.

Marilyn Wahl, Chairperson

Attest: _____
Andrew Spielman, Zoning Administrator

Parks & Recreation Commission
Windom Community Center
January 10, 2018
5:30 p.m.

1. Call to Order:

The meeting was called to order by Vice Chair Jason Kloss at 5:35 PM.

2. Roll Call:

Present: Jason Kloss, Howard Davis, Kim Nielsen, Jess Smith, Ron Kuecker, and Josh Schunk

Absent: None

Council Liaisons: Bryan Joyce (present) and Rod Byam (present)

City Staff Present: Al Baloun, Recreation Director and Steve Nasby, City Administrator

3. Ron Kuecker was introduced to all commission members as a new member.

4. Approve Agenda:

Agenda approved by unanimous consent.

5. Minutes:

Motion by Kuecker second by Smith to approve the December 13, 2017 minutes.
Motion carried 5 – 0.

6. **Recreation Directors Report**

- A Friends of the Windom Pool- Updates were given on the 501c3 status. Bryan Joyce is working with another organization about using their status to seek donations in the future. The group also discussed amenities for a future pool. They included swimming lanes, zero depth, slides, and spray structures. Tom Schaffer, US Aquatics will be asked to come to a future friends of the pool meeting to discuss different things that can be in a future pool and to review the feasibility study which he did.
- B. Update on Arena Concrete and Compressor Project- Al updated that Plans and Specs were approved by the council at their December 19, 2017 meeting. A prebid contractors meeting has rescheduled for Wednesday, January 17 at 11:00 AM. Bid Opening is Thursday, January 25 at 2:00 PM. Bids will be reviewed by the council at their February 6 meeting.
- C. Ice Season Report- The Windom Figure Skating Association has been notified of possible Boy's and Girl's Sectional games Tuesday, February 6th and 20th.

- D. DNR Grant Opportunity (Tennis/Pickle Ball Courts, Restrooms, and Campground)- As discussed information sent to all commission members about the City of Windom applying for a DNR Outdoor Recreation Grant. We could apply for \$150,000 to help with tennis court replacement, improved bathroom and shower facilities, and campground improvements. Currently there is \$200,000 for tennis/pickle ball court replacement and \$30,000 for restroom improvements in the budget. Location (Tegel's Park or Island Park) and cost of improvements is not available for the meeting. Total costs of improvements will be obtained from Dan with DGR Engineering.

Motion by Davis, seconded by Smith to recommend applying for the DNR grant for Tennis/Pickle Ball Courts, Park Bathroom/Shower Facilities, and Campground Improvements. Motion Passed 5-0.

- E. Bench Donation- Cottonwood Lake- Steve Nasby informed the commission that a Family has expressed interest in putting a bench at Cottonwood Lake by the fishing pier in memory of a deceased family member. The City of Windom would be responsible for the concrete pad under the bench. The bench would be purchased through a vendor by the family.
- F. Summer Staff (Pool and Recreation) - Both Samantha Baloun (Pool Manager) and Madison Maras (Baseball Coordinator) served in their positions during the Summer, 2017. Both did an excellent job in their positions. Parks and Recreation Commission members and Staff recommended that they retain their jobs in the Summer, 2018.

7. **Meeting Adjourned at 6:35 PM by Unanimous Consent.**



Windom, MN

Expense Approval Report

By Fund

Payment Dates 12/22/2017 - 01/11/2018

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL					
US BANK	8263 12-20-17	12/31/2017	12-20-17 CR CARD- QUARTERL	100-36200	-531.27
					<u>-531.27</u>
Activity: 41110 - Mayor & Council					
SCHRAMMEL LAW OFFICE	20171231A	12/31/2017	LEGAL FEES	100-41110-304	495.00
KDOM RADIO	0951-001	12/31/2017	ADVERTISING	100-41110-350	107.10
CITIZEN PUBLISHING CO	20171231	12/31/2017	ADVERTISING -	100-41110-350	300.00
COALITION OF GREATER MN C	20180105	01/05/2018	2018 CGMC DUES	100-41110-433	7,700.00
WINDOM AREA HOSPITAL	20171227	12/27/2017	MMB-STATE OF MN-PERA RAT	100-41110-480	7,002.00
CONVENT. & VISITOR BUREAU	20171231 RED CARPET	12/31/2017	LODGING TAX - RED CARPET I	100-41110-491	431.23
CONVENT. & VISITOR BUREAU	20171231 GUARDIAN	12/31/2017	LODGING TAX - GUARDIAN IN	100-41110-491	1,179.55
					<u>17,214.88</u>
Activity 41110 - Mayor & Council Total:					17,214.88
Activity: 41310 - Administration					
NCPERS MINNESOTA	#8446118 12-22-17	01/05/2018	INSURANCE #844600 - JAN 20	100-41310-133	80.00
CULLIGAN	#1957 12-29-17	12/31/2017	SERVICE #1957	100-41310-200	33.75
ROBIN SHAW	20180105	01/05/2018	SUPPLIES	100-41310-200	22.47
US BANK	8263 12-20-17	12/31/2017	12-20-17 CR CARD- STAPLES -	100-41310-200	106.86
TOSHIBA FINANCIAL SERVICES	347154098	12/31/2017	COPIER LEASE 12/20 - 1/20	100-41310-217	30.25
US BANK	8263 12-20-17	12/31/2017	12-20-17 CR CARD- AMAZON	100-41310-308	38.95
VERIZON WIRELESS	9798429294	12/31/2017	TELEPHONE #486357723-000	100-41310-321	21.57
CMRS - TMS #256704	20171228	12/28/2017	POSTAGE #256704 - CITY OFF	100-41310-322	465.60
US BANK	8263 12-20-17	12/31/2017	12-20-17 CR CARD- CRASH PL	100-41310-326	19.99
BLUE CROSS/BLUE SHIELD	180102096250	01/08/2018	INSURANCE PREM- FEB 2018	100-41310-480	632.00
BLUE CROSS/BLUE SHIELD	180102096250	01/08/2018	INSURANCE PREM- FEB 2018	100-41310-480	632.00
US BANK	8263 12-20-17	12/31/2017	12-20-17 CR CARD- OFFICE PC	100-41310-480	-36.61
					<u>2,046.83</u>
Activity 41310 - Administration Total:					2,046.83
Activity: 41910 - Building & Zoning					
NCPERS MINNESOTA	#8446118 12-22-17	01/05/2018	INSURANCE #844600 - JAN 20	100-41910-133	24.00
CENTURY BUSINESS PRODUCT	402519	12/11/2017	SUPPLIES	100-41910-200	22.00
US BANK	8263 12-20-17	12/31/2017	12-20-17 CR CARD- ICC GREAT	100-41910-308	725.00
VERIZON WIRELESS	9798429294	12/31/2017	TELEPHONE #486357723-000	100-41910-321	21.57
CMRS - TMS #256704	20171228	12/28/2017	POSTAGE #256704 - P & Z	100-41910-322	61.50
US BANK	8263 12-20-17	12/31/2017	12-20-17 CR CARD- MN BOOK	100-41910-435	27.79
MN DEPT OF LABOR & INDUS	20171231	12/31/2017	QUART BLDG PERMIT SURCH	100-41910-443	1,771.83
					<u>2,653.69</u>
Activity 41910 - Building & Zoning Total:					2,653.69
Activity: 41940 - City Hall					
MN ENERGY RESOURCES	20171211	12/15/2017	HEATING #0505105084-0001	100-41940-383	618.19
HOMETOWN SANITATION SER	0000269454	12/05/2017	GARBAGE SERVICE - CITY HAL	100-41940-384	85.00
MELISSA PENAS	20171231	12/31/2017	CLEANING	100-41940-406	336.00
SANDRA HERDER	20171231	12/31/2017	CLEANING	100-41940-406	336.00
DALLAS SMITH	3944	12/27/2017	MAINTENANCE	100-41940-406	605.77
					<u>1,981.00</u>
Activity 41940 - City Hall Total:					1,981.00
Activity: 42120 - Crime Control					
NCPERS MINNESOTA	#8446118 12-22-17	01/05/2018	INSURANCE #844600 - JAN 20	100-42120-133	128.00
INDOFF, INC	3045930	12/21/2017	SUPPLIES	100-42120-200	30.38
INDOFF, INC	3047744	12/31/2017	SUPPLIES	100-42120-200	38.50
WEX BANK	52578494	12/31/2017	FUEL - POLICE	100-42120-212	1,262.82
WEX BANK	52578494	12/31/2017	FUEL CREDIT - POLICE	100-42120-212	-22.76
GALLS, LLC	#925164-3	12/21/2017	UNIFORMS	100-42120-218	167.94
GALLS, LLC	008940020	12/31/2017	UNIFORMS	100-42120-218	167.94
GALLS, LLC	008973937	12/31/2017	UNIFORMS	100-42120-218	169.99
GALLS, LLC	008993943	12/31/2017	UNIFORMS	100-42120-218	871.93
ITL PATCH COMPANY, INC	50117	12/21/2017	UNIFORMS	100-42120-218	332.00

Expense Approval Report

Payment Dates: 12/22/2017 - 01/11/2018

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SCHRAMMEL LAW OFFICE	20171231A	12/31/2017	LEGAL FEES	100-42120-304	300.00
COTTONWOOD CO AUD/TREA	DEPUTY ATTN 1-18	01/05/2018	DEPUTY ATTORNEY - JAN. 201	100-42120-304	3,957.50
US BANK	8263 12-20-17	12/31/2017	12-20-17 CR CARD- BCA TRAI	100-42120-308	250.00
US BANK	8263 12-20-17	12/31/2017	12-20-17 CR CARD- BCA TRAI	100-42120-308	75.00
US BANK	8263 12-20-17	12/31/2017	12-20-17 CR CARD- BCA TRAI	100-42120-308	75.00
US BANK	8263 12-20-17	12/31/2017	12-20-17 CR CARD- BCA TRAI	100-42120-308	75.00
VERIZON WIRELESS	9798429294	12/31/2017	TELEPHONE #486357723-000	100-42120-321	365.10
CMRS - TMS #256704	20171228	12/28/2017	POSTAGE #256704 - POLICE	100-42120-322	1.95
ALPHA WIRELESS - MANKATO	693453	01/10/2018	SERVICE -	100-42120-323	108.00
COTTONWOOD CO AUD/TREA	18010005	12/31/2017	DISPATCH FEES: JULY 2017-DE	100-42120-325	4,297.50
LEASE FINANCE PARTNERS	#3250 12-20-17	12/31/2017	SERVICE #3250	100-42120-326	433.00
TOSHIBA FINANCIAL SERVICES	347154098	12/31/2017	COPIER LEASE 12/20 - 1/20	100-42120-404	15.13
WINDOM FIRE & SAFETY	6478	12/21/2017	SERVICE - POLICE	100-42120-404	154.90
WINDOM AUTO VALU	#3400540 11-25-17	12/27/2017	MAINTENANCE #3400540	100-42120-405	4.70
WINDOM AUTO VALU	20171225	12/31/2017	MAINTENANCE #3400540	100-42120-405	283.43
WINDOM TOWING LLC	4667	12/31/2017	SERVICE	100-42120-405	152.00
WINDOM TOWING LLC	4669	12/31/2017	SERVICE	100-42120-405	152.00
WINDOM TOWING LLC	4671	12/31/2017	SERVICE	100-42120-405	152.00
COTTONWOOD CO AUD/TREA	RENT - JAN 2018	01/05/2018	RENT	100-42120-412	1,900.00
FLEET SERVICES DIVISION	2018010002A	12/31/2017	SERVICE - #A00WIN	100-42120-419	2,520.92
FLEET SERVICES DIVISION	2018020002	12/31/2017	SERVICE #A00WIN	100-42120-419	2,520.92
FLEET SERVICES DIVISION	2018030002	12/31/2017	SERVICE #A00WIN	100-42120-419	2,439.60
FLEET SERVICES DIVISION	2018040002	12/31/2017	SERVICE #A00WIN	100-42120-419	2,520.92
FLEET SERVICES DIVISION	2018050002	12/31/2017	SERVICE #A00WIN	100-42120-419	2,439.60
COTTONWOOD CO GAME AN	20180104	01/10/2018	MEMBERSHIP - 2018	100-42120-433	135.00
BLUE CROSS/BLUE SHIELD	180102096250	01/08/2018	INSURANCE PREM- FEB 2018	100-42120-480	632.00
SCHWALBACH HARDWARE	20171225	12/31/2017	MAINTENANCE	100-42120-480	15.92

Activity 42120 - Crime Control Total: 29,123.83

Activity: 42220 - Fire Fighting

WEX BANK	52578494	12/31/2017	FUEL - FIRE	100-42220-212	49.52
ROGER WINKER	20170106	01/10/2018	MSFCA FIRE OFFICER SCHOOL	100-42220-308	235.00
HARTBERG MEDICAL CLINIC	#105681 12-26-17	12/31/2017	SERVICE #105681	100-42220-310	227.00
CMRS - TMS #256704	20171228	12/28/2017	POSTAGE #256704 - FIRE	100-42220-322	4.83
LUCAN COMMUNITY TV INC	103	01/05/2018	SERVICE	100-42220-323	120.00
ALPHA WIRELESS - MANKATO	693351	12/31/2017	RADIO UNITS	100-42220-323	2,892.00
COTTONWOOD CO AUD/TREA	18010005	12/31/2017	DISPATCH FEES: JULY 2017-DE	100-42220-325	56.25
MN ENERGY RESOURCES	20171211D	12/31/2017	HEATING #0506419706-00002	100-42220-383	761.35
HOMETOWN SANITATION SER	0000269471	12/05/2017	GARBAGE SERVICE - EMS BUIL	100-42220-384	41.99
WINDOM AUTO VALU	20171225	12/31/2017	MAINTENANCE #3400540	100-42220-404	53.46
TOSHIBA FINANCIAL SERVICES	347154098	12/31/2017	COPIER LEASE 12/20 - 1/20	100-42220-404	24.20
WINDOM FIRE & SAFETY	6483	12/28/2017	SERVICE - FIRE DEPT	100-42220-404	135.00
WINDOM AUTO VALU	#3400540 11-25-17	12/27/2017	MAINTENANCE #3400540	100-42220-405	46.95
WINDOM AUTO VALU	20171225	12/31/2017	MAINTENANCE #3400540	100-42220-405	126.78
US BANK	8263 12-20-17	12/31/2017	12-20-17 CR CARD- JACKSON	100-42220-405	34.62
MN STATE FIRE DEPT ASSOC	20180105	01/05/2018	2018 MSFDA MEMBERSHIP D	100-42220-433	488.00

Activity 42220 - Fire Fighting Total: 5,296.95

Activity: 42500 - Civil Defense

ALPHA WIRELESS - MANKATO	693452	01/08/2018	SERVICE	100-42500-323	1,800.00
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Activity 42500 - Civil Defense Total: 1,800.00

Activity: 42700 - Animal Control

COTTONWOOD VET CLINIC	182197	12/31/2017	SERVICE #182197	100-42700-300	100.00
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Activity 42700 - Animal Control Total: 100.00

Activity: 43100 - Streets

NCPERS MINNESOTA	#8446118 12-22-17	01/05/2018	INSURANCE #844600 - JAN 20	100-43100-133	64.00
WINDOM AUTO VALU	#3400540 11-25-17	12/27/2017	MAINTENANCE #3400540	100-43100-211	40.99
WEX BANK	52578494	12/31/2017	FUEL - STREET CREDIT	100-43100-212	-22.76
WEX BANK	52578494	12/31/2017	FUEL - STREET	100-43100-212	1,843.78
M-R SIGN CO., INC	198699	12/27/2017	MATERIALS	100-43100-215	1,512.04
KDOM RADIO	0789 12-31-17	12/31/2017	ADVERTISING - PARKS & STRE	100-43100-217	51.00

Expense Approval Report

Payment Dates: 12/22/2017 - 01/11/2018

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SCHWALBACH HARDWARE	20171225	12/31/2017	MAINTENANCE	100-43100-217	2,554.59
WINDOM FIRE & SAFETY	6476	12/27/2017	SERVICE - STREET SHOP	100-43100-217	349.95
LAMPERTS YARDS, INC.	#3902020 12-25-17	12/31/2017	MAINTENANCE	100-43100-224	780.92
FASTENAL	MNWOR132229	12/31/2017	STREET MAINT MATERIALS	100-43100-224	33.53
SCHWALBACH HARDWARE	20171225	12/31/2017	MAINTENANCE	100-43100-241	16.98
VERIZON WIRELESS	9798429294	12/31/2017	TELEPHONE #486357723-000	100-43100-321	43.63
CMRS - TMS #256704	20171228	12/28/2017	POSTAGE #256704 - STREET	100-43100-322	72.44
CITIZEN PUBLISHING CO	20171231	12/31/2017	ADVERTISING -	100-43100-350	597.90
HOMETOWN SANITATION SER	0000269455	12/06/2017	GARBAGE SERVICE - STREET D	100-43100-384	84.73
HOMETOWN SANITATION SER	0000269456	12/06/2017	GARBAGE SERVICE - SQUARE	100-43100-384	46.12
WINDOM AUTO VALU	#3400540 11-25-17	12/27/2017	MAINTENANCE #3400540	100-43100-404	90.96
WINDOM FARM SERVICE	168698	12/31/2017	10043100404	100-43100-404	142.95
WINDOM FARM SERVICE	168757	12/31/2017	MAINTENANCE	100-43100-404	153.66
JERRY'S REPAIR	18371	12/31/2017	MAINTENANCE	100-43100-404	317.43
WINDOM AUTO VALU	20171225	12/31/2017	MAINTENANCE #3400540	100-43100-404	1,359.99
SCHWALBACH HARDWARE	20171225	12/31/2017	MAINTENANCE	100-43100-404	29.05
COLBERT'S SERVICES	434	12/27/2017	MAINTENANCE -UNIT #43	100-43100-404	592.10
GRAHAM TIRE CO	8528377	12/31/2017	SERVICE	100-43100-404	750.00
MILLER SELLNER EQUIP	952658	12/31/2017	MAINTENANCE	100-43100-404	31.25
MILLER SELLNER EQUIP	965748	12/18/2017	MAINTENANCE	100-43100-404	6.85
WINTER EQUIPMENT CO	IV34919	12/28/2017	MAINTENANCE	100-43100-404	6,612.43
RDO EQUIPMENT CO	P69302	12/31/2017	MAINTENANCE-SUPPLIES	100-43100-404	93.13
GRAHAM TIRE CO	852706	12/11/2017	MAINTENANCE	100-43100-405	605.60
SCHWALBACH HARDWARE	20171225	12/31/2017	MAINTENANCE	100-43100-406	33.97
BLUE CROSS/BLUE SHIELD	180102096250	01/08/2018	INSURANCE PREM- FEB 2018	100-43100-480	632.00
BLUE CROSS/BLUE SHIELD	180102096250	01/08/2018	INSURANCE PREM- FEB 2018	100-43100-480	1,686.50
				Activity 43100 - Streets Total:	21,207.71

Activity: 45120 - Recreation

CMRS - TMS #256704	20171228	12/28/2017	POSTAGE #256704 - REC	100-45120-217	0.44
TOSHIBA FINANCIAL SERVICES	347154098	12/31/2017	COPIER LEASE 12/20 - 1/20	100-45120-217	15.13
				Activity 45120 - Recreation Total:	15.57

Activity: 45202 - Park Areas

NCPERS MINNESOTA	#8446118 12-22-17	01/05/2018	INSURANCE #844600 - JAN 20	100-45202-133	16.00
WEX BANK	52578494	12/31/2017	FUEL - PARK	100-45202-212	107.16
WINDOM AUTO VALU	#3400540 11-25-17	12/27/2017	MAINTENANCE #3400540	100-45202-405	4.70
MTI DISTRIBUTING, INC	1150242-00	12/27/2017	MAINTENANCE	100-45202-405	2,367.80
WINDOM AUTO VALU	20171225	12/31/2017	MAINTENANCE #3400540	100-45202-405	502.12
				Activity 45202 - Park Areas Total:	2,997.78

Activity: 49960 - Interfund Transfers

STEVENS ENGINEERS, INC	11305	12/31/2017	900-17-287 WINDOM ICE ARE	100-49960-720	48,391.56
				Activity 49960 - Interfund Transfers Total:	48,391.56

Fund 100 - GENERAL Total: 132,298.53

Fund: 211 - LIBRARY

Activity: 45501 - Library

NCPERS MINNESOTA	#8446118 12-22-17	01/05/2018	INSURANCE #844600 - JAN 20	211-45501-133	16.00
US BANK	8263 12-20-17	12/31/2017	12-20-17 CR CARD- ORIENTAL	211-45501-200	44.85
US BANK	8263 12-20-17	12/31/2017	12-20-17 CR CARD- AMAZON	211-45501-200	19.65
US BANK	8263 12-20-17	12/31/2017	12-20-17 CR CARD- AMAZON	211-45501-200	267.71
US BANK	8263 12-20-17	12/31/2017	12-20-17 CR CARD- AMAZON	211-45501-200	274.99
TOSHIBA FINANCIAL SERVICES	347154098	12/31/2017	COPIER LEASE 12/20 - 1/20	211-45501-217	7.56
PLUNKETT'S PEST CONTROL	5833986	01/08/2018	PEST CONTROL - 2018	211-45501-217	440.39
MN ENERGY RESOURCES	20170811B	12/27/2017	#0504542703 - AUG 2017	211-45501-383	-135.34
MN ENERGY RESOURCES	20170811C	12/27/2017	#0504542703 LIBRARY 8/11	211-45501-383	130.81
MN ENERGY RESOURCES	20170919	12/27/2017	#0504542703 - LIBRARY 9/19	211-45501-383	-75.96
MN ENERGY RESOURCES	20170919	12/27/2017	#0504542703 - LIBRARY 9/19	211-45501-383	-829.27
MN ENERGY RESOURCES	20170919	12/27/2017	#0504542703 - LIBRARY 9/19	211-45501-383	-45.00
MN ENERGY RESOURCES	20170919	12/27/2017	#0504542703 - LIBRARY 9/19	211-45501-383	-85.81
MN ENERGY RESOURCES	20170919A	12/27/2017	#0504542703 - LIBRARY 9/19	211-45501-383	430.94
MN ENERGY RESOURCES	20171009C	12/27/2017	#0504542703 - LIBRARY 10/9	211-45501-383	121.71

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MN ENERGY RESOURCES	20171114A	12/27/2017	#0504542703 - LIBRARY 11/1	211-45501-383	72.11
MN ENERGY RESOURCES	20171208A	12/27/2017	#0504542703 - LIBRARY 12/8	211-45501-383	434.11
MELISSA PENAS	20171231	12/31/2017	CLEANING	211-45501-402	346.50
SANDRA HERDER	20171231	12/31/2017	CLEANING	211-45501-402	346.50
WERNER ELECTRIC	5009743258.002	12/31/2017	MAINTENANCE - FIXTURES	211-45501-402	230.00
SCHWALBACH HARDWARE	20171225	12/31/2017	MAINTENANCE	211-45501-409	2.75
WINDOM FIRE & SAFETY	6473	12/27/2017	SERVICE - LIBRARY	211-45501-409	35.00
MN HISTORICAL SOC PRESS	14982	01/08/2018	SUBSCRIPTION	211-45501-433	20.00
US BANK	8263 12-20-17	12/31/2017	12-20-17 CR CARD- VANITY FA	211-45501-433	32.95
US BANK	8263 12-20-17	12/31/2017	12-20-17 CR CARD- WOOD	211-45501-433	29.99
US BANK	8263 12-20-17	12/31/2017	12-20-17 CR CARD- QUILTERS	211-45501-433	27.95
US BANK	8263 12-20-17	12/31/2017	12-20-17 CR CARD- DIY - SUBS	211-45501-433	19.96
US BANK	8263 12-20-17	12/31/2017	12-20-17 CR CARD- MARTHA	211-45501-433	19.95
US BANK	8263 12-20-17	12/31/2017	12-20-17 CR CARD- SOUND &	211-45501-433	34.97
MICROMARKETING, LLC	692014	12/31/2017	BOOKS	211-45501-435	35.00
MICROMARKETING, LLC	702427	12/31/2017	BOOKS	211-45501-435	32.49
US BANK	8263 12-20-17	12/31/2017	12-20-17 CR CARD- AMAZON	211-45501-435	200.30
US BANK	8263 12-20-17	12/31/2017	12-20-17 CR CARD- AMAZON	211-45501-435	195.64
Activity 45501 - Library Total:					2,699.40
Fund 211 - LIBRARY Total:					2,699.40

Fund: 225 - AIRPORT

Activity: 45127 - Airport

RED ROCK RURAL WATER	#106026 1-3-18	12/31/2017	SERVICE #106026	225-45127-200	35.36
CMRS - TMS #256704	20171228	12/28/2017	POSTAGE #256704 - AIRPORT	225-45127-217	10.94
SOUTH CENTRAL ELECTRIC	#367400 11-30-17	12/31/2017	SERVICE #367400 #26-12-112	225-45127-381	240.00
SOUTH CENTRAL ELECTRIC	#367403 11-30-17	12/31/2017	SERVICE #367403 #26-12-116	225-45127-381	354.63
RON'S ELECTRIC INC	136746	12/31/2017	INSURANCE - BOILER	225-45127-409	114.39
ELITE MECHANICAL SYSTEMS,	3079	12/28/2017	INSURANCE COVERAGE	225-45127-409	7,640.24
Activity 45127 - Airport Total:					8,395.56
Fund 225 - AIRPORT Total:					8,395.56

Fund: 230 - POOL

Activity: 45124 - Pool

TOSHIBA FINANCIAL SERVICES	347154098	12/31/2017	COPIER LEASE 12/20 - 1/20	230-45124-217	7.56
US BANK	8263 12-20-17	12/31/2017	12-20-17 CR CARD- AMERICA	230-45124-217	360.00
CMRS - TMS #256704	20171228	12/28/2017	POSTAGE #256704 - POOL	230-45124-322	0.44
Activity 45124 - Pool Total:					368.00
Fund 230 - POOL Total:					368.00

Fund: 235 - AMBULANCE

AET AMPHAI	20171227	12/27/2017	REFUND - OVERPAYMENT OF	235-34205	200.00
Activity: 42153 - Ambulance					200.00
WEX BANK	52578494	12/31/2017	FUEL - AMBULANCE	235-42153-212	1,723.45
WEX BANK	52578494	12/31/2017	FUEL CREDIT - AMBULANCE	235-42153-212	-22.77
SCHWALBACH HARDWARE	20171225	12/31/2017	MAINTENANCE	235-42153-217	94.99
BRITTANY ESPENSON - RIVERS	20171231	12/31/2017	SERVICE	235-42153-217	180.00
PRAXAIR DISTRIBUTION INC	80700166	12/31/2017	OPERATING SUPPLIES	235-42153-217	357.49
BOUND TREE MEDICAL, LLC	82710673	12/15/2017	SUPPLIES	235-42153-217	339.88
BOUND TREE MEDICAL, LLC	82710674	12/15/2017	SUPPLIES	235-42153-217	25.99
MN AMBULANCE ASSOC	20180101	01/08/2018	2018 MAA MEMBERSHIP DUE	235-42153-308	784.00
WINDOM AREA HOSPITAL	20171231	12/31/2017	NURSING SERVICE - DEC 2017	235-42153-312	1,198.48
US BANK	8263 12-20-17	12/31/2017	12-20-17 CR CARD- AMAZON	235-42153-321	57.72
VERIZON WIRELESS	9798429294	12/31/2017	TELEPHONE #486357723-000	235-42153-321	147.27
CMRS - TMS #256704	20171228	12/28/2017	POSTAGE #256704 - AMBULA	235-42153-322	3.09
COTTONWOOD CO AUD/TREA	18010005	12/31/2017	DISPATCH FEES: JULY 2017-DE	235-42153-325	987.75
EXPERT T BILLING	3992	12/11/2017	SERVICE	235-42153-326	1,809.00
REAL TIME TRANSLATION, INC	111891	01/08/2018	SERVICE	235-42153-327	34.00
ROBIN SHAW	20171227	12/27/2017	EXPENSE - AMBULANCE	235-42153-334	13.99
KIM POWERS	20171231	12/31/2017	EXPENSE - AMBULANCE	235-42153-334	9.24

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
TIM HACKER	20171231	12/31/2017	EXPENSE - AMBULANCE	235-42153-334	42.06
KDOM RADIO	0281 12-31-17	12/31/2017	ADVERTISING - AMBULANCE	235-42153-340	107.10
MN ENERGY RESOURCES	20171211D	12/31/2017	HEATING #0506419706-00002	235-42153-383	507.57
HOMETOWN SANITATION SER	0000269471	12/05/2017	GARBAGE SERVICE - EMS BUIL	235-42153-384	28.00
ARROW MANUFACTURING IN	4244	12/21/2017	MAINTENANCE	235-42153-404	77.60
WINDOM AUTO VALU	20171225	12/31/2017	MAINTENANCE #3400540	235-42153-405	31.06
LUND'S BODY SHOP	3334	12/31/2017	UNIT #28 - REPAIR - WIND DA	235-42153-405	467.77
WINDOM FIRE & SAFETY	6484	12/27/2017	SERVICE - AMBULANCE	235-42153-405	15.00
MN WEST COLLEGE	00222163	12/31/2017	CPR REFRESHER CLASS - WIN	235-42153-435	420.00
LANDON JOHNSON	20171228	12/28/2017	REIMBURSE-EMT COURSE	235-42153-435	1,200.85
Activity 42153 - Ambulance Total:					10,640.58
Fund 235 - AMBULANCE Total:					10,840.58

Fund: 250 - EDA GENERAL

Activity: 46520 - EDA

NCPERS MINNESOTA	#8446118 12-22-17	01/05/2018	INSURANCE #844600 - JAN 20	250-46520-133	24.00
CENTURY BUSINESS PRODUCT	402519	12/11/2017	SUPPLIES	250-46520-200	43.98
SCHRAMMEL LAW OFFICE	20171231A	12/31/2017	LEGAL FEES	250-46520-304	90.00
EHLERS & ASSOC., INC.	106397105	01/09/2018	REGISTRATION-DREW HAGE #	250-46520-308	290.00
VERIZON WIRELESS	9798429294	12/31/2017	TELEPHONE #486357723-000	250-46520-321	26.88
CMRS - TMS #256704	20171228	12/28/2017	POSTAGE #256704 - EDA	250-46520-322	7.18
KDOM RADIO	0361 12-31-17	12/31/2017	ADVERTISING - EDA	250-46520-340	86.70
CITIZEN PUBLISHING CO	20171231	12/31/2017	ADVERTISING -	250-46520-340	153.60
CITIZEN PUBLISHING CO	20171231	12/31/2017	ADVERTISING -	250-46520-350	79.50
US BANK	8263 12-20-17	12/31/2017	12-20-17 CR CARD-STRONG T	250-46520-433	25.00
US BANK	8263 12-20-17	12/31/2017	12-20-17 CR CARD- MN MARK	250-46520-433	125.00
US BANK	8263 12-20-17	12/31/2017	12-20-17 CR CARD- GODFATH	250-46520-438	28.30
US BANK	8263 12-20-17	12/31/2017	12-20-17 CR CARD- MN MARK	250-46520-480	500.00
COTTONWOOD CO RECORDER	P20959 A-281814	12/31/2017	CONTRACT-CITY OF WINDOM	250-46520-480	46.00
COTTONWOOD CO RECORDER	P20980 A-281850	12/31/2017	RECORDING FEE-JACQUELINE	250-46520-480	46.00
Activity 46520 - EDA Total:					1,572.14

Activity: 49980 - Debt Service

FULDA CREDIT UNION	20180101	01/05/2018	SPEC BLDG LOAN - JAN 2018 -	250-49980-602	2,174.97
FULDA CREDIT UNION	20180101	01/05/2018	SPEC BLDG LOAN - JAN 2018 -	250-49980-612	1,185.03
Activity 49980 - Debt Service Total:					3,360.00
Fund 250 - EDA GENERAL Total:					4,932.14

Fund: 251 - EDA REVOLVING

Activity: 46520 - EDA

SCHRAMMEL LAW OFFICE	20171231	12/31/2017	RECORDING FEES - WINDSTRE	251-46520-491	198.00
Activity 46520 - EDA Total:					198.00
Fund 251 - EDA REVOLVING Total:					198.00

Fund: 252 - EDA SCDP

Activity: 46520 - EDA

B.C. JOHNSON CONSTRUCTIO	20171227	12/27/2017	COMM REHAB PROGRAM-MI	252-46520-491	13,100.00
Activity 46520 - EDA Total:					13,100.00
Fund 252 - EDA SCDP Total:					13,100.00

Fund: 254 - NORTH IND PARK

Activity: 46520 - EDA

SCHRAMMEL LAW OFFICE	20171231A	12/31/2017	LEGAL FEES	254-46520-304	75.00
SOUTH CENTRAL ELECTRIC	#367404 11-30-17	12/31/2017	SERVICE #367404 11/1 - 11/3	254-46520-381	148.49
Activity 46520 - EDA Total:					223.49

Activity: 49980 - Debt Service

BOND TRUST SERVICE CORP	20180105	01/05/2018	BOND PAYMENT- 2013B PROJ-	254-49980-601	20,000.00
BOND TRUST SERVICE CORP	20180105	01/05/2018	BOND PAYMENT- 2013B PROJ-	254-49980-611	995.00
Activity 49980 - Debt Service Total:					20,995.00
Fund 254 - NORTH IND PARK Total:					21,218.49

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 270 - TIF 1-16 GDF DISTRICT					
Activity: 46530 - TIF Districts					
GDF PROPERTIES LLC	20171231	12/31/2017	TIF 1-16 PAYMENT	270-46530-482	958.10
Activity 46530 - TIF Districts Total:					958.10
Fund 270 - TIF 1-16 GDF DISTRICT Total:					958.10
Fund: 274 - TIF 1-19 NWIP II					
Activity: 46530 - TIF Districts					
TORO	TIF 1-19 12-31-17	12/31/2017	TIF 1-19	274-46530-482	116,830.82
Activity 46530 - TIF Districts Total:					116,830.82
Fund 274 - TIF 1-19 NWIP II Total:					116,830.82
Fund: 301 - 2003 IMPROVEMENT BOND					
Activity: 49980 - Debt Service					
BOND TRUST SERVICE CORP	20180105	01/05/2018	BOND PAYMENT- 2011B PROJ	301-49980-601	120,000.00
BOND TRUST SERVICE CORP	20180105	01/05/2018	BOND PAYMENT- 2011B PROJ	301-49980-611	2,100.00
Activity 49980 - Debt Service Total:					122,100.00
Fund 301 - 2003 IMPROVEMENT BOND Total:					122,100.00
Fund: 302 - 4TH AVENUE IMPROVEMENT					
Activity: 47000 - Debt Service					
BOND TRUST SERVICE CORP	20180105	01/05/2018	BOND PAYMENT- 2012A PROJ	302-47000-480	450.00
Activity 47000 - Debt Service Total:					450.00
Activity: 49980 - Debt Service					
BOND TRUST SERVICE CORP	20180105	01/05/2018	BOND PAYMENT- 2012A PROJ	302-49980-601	26,950.00
BOND TRUST SERVICE CORP	20180105	01/05/2018	BOND PAYMENT- 2012A PROJ	302-49980-611	873.95
Activity 49980 - Debt Service Total:					27,823.95
Fund 302 - 4TH AVENUE IMPROVEMENT Total:					28,273.95
Fund: 303 - 2007 STREET IMPROVEMENT					
Activity: 49980 - Debt Service					
BOND TRUST SERVICE CORP	20180105	01/05/2018	BOND PAYMENT- 2012A PROJ-	303-49980-601	75,000.00
BOND TRUST SERVICE CORP	20180105	01/05/2018	BOND PAYMENT- 2012A PROJ-	303-49980-611	4,025.00
Activity 49980 - Debt Service Total:					79,025.00
Fund 303 - 2007 STREET IMPROVEMENT Total:					79,025.00
Fund: 305 - 2009 STREET IMPROVEMENT					
BOND TRUST SERVICE CORP	20180105	01/05/2018	BOND PAYMENT- 2009A STRE	305-39202	-2,776.78
BOND TRUST SERVICE CORP	20180105	01/05/2018	BOND PAYMENT- 2009A STRE	305-39202	-15,370.00
BOND TRUST SERVICE CORP	20180105	01/05/2018	BOND PAYMENT- 2009A STRE	305-39202	-13,630.00
BOND TRUST SERVICE CORP	20180105	01/05/2018	BOND PAYMENT- 2009A STRE	305-39202	-2,462.43
Activity 47000 - Debt Service					
FEDERAL EXPRESS CORP	6-038-79539	12/31/2017	FREIGHT	305-47000-480	41.86
Activity 47000 - Debt Service Total:					41.86
Activity: 49980 - Debt Service					
BOND TRUST SERVICE CORP	20180105	01/05/2018	BOND PAYMENT- 2009A -2009	305-49980-601	571,550.00
BOND TRUST SERVICE CORP	20180105	01/05/2018	BOND PAYMENT- 2009A STRE	305-49980-601	15,370.00
BOND TRUST SERVICE CORP	20180105	01/05/2018	BOND PAYMENT- 2009A WATE	305-49980-601	109,721.50
BOND TRUST SERVICE CORP	20180105	01/05/2018	BOND PAYMENT- 2009A 2009 S	305-49980-601	123,728.50
BOND TRUST SERVICE CORP	20180105	01/05/2018	BOND PAYMENT-BOND PAYM	305-49980-601	13,630.00
BOND TRUST SERVICE CORP	20180105	01/05/2018	BOND PAYMENT- 2009A STRE	305-49980-601	71,000.00
BOND TRUST SERVICE CORP	20180105	01/05/2018	BOND PAYMENT- 2009A STRE	305-49980-611	2,462.43
BOND TRUST SERVICE CORP	20180105	01/05/2018	BOND PAYMENT- 2009A STRE	305-49980-611	12,827.04
BOND TRUST SERVICE CORP	20180105	01/05/2018	BOND PAYMENT- 2009A STRE	305-49980-611	2,776.78
Activity 49980 - Debt Service Total:					923,066.25
Fund 305 - 2009 STREET IMPROVEMENT Total:					888,868.90

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 306 - 2013 STREET IMPROVEMENT					
Activity: 41000 - General Government					
BOND TRUST SERVICE CORP	20180105	01/05/2018	BOND PAYMENT- 2013A GEN	306-41000-480	450.00
					Activity 41000 - General Government Total:
					450.00
Activity: 49980 - Debt Service					
BOND TRUST SERVICE CORP	20180105	01/05/2018	BOND PAYMENT- 2013A GEN	306-49980-601	60,000.00
BOND TRUST SERVICE CORP	20180105	01/05/2018	BOND PAYMENT- 2013A GEN	306-49980-601	75,000.00
BOND TRUST SERVICE CORP	20180105	01/05/2018	BOND PAYMENT- 2013A GEN	306-49980-611	15,646.88
BOND TRUST SERVICE CORP	20180105	01/05/2018	BOND PAYMENT- 2013A GEN	306-49980-611	10,959.38
					Activity 49980 - Debt Service Total:
					161,606.26
					Fund 306 - 2013 STREET IMPROVEMENT Total:
					162,056.26
Fund: 307 - 2017 STREET PROJECT					
Activity: 41000 - General Government					
BOND TRUST SERVICE CORP	20180105	01/05/2018	BOND PAYMENT- 2017A ADMI	307-41000-480	450.00
					Activity 41000 - General Government Total:
					450.00
Activity: 49980 - Debt Service					
BOND TRUST SERVICE CORP	20180105	01/05/2018	BOND PAYMENT- 2017A GEN	307-49980-611	55,366.86
					Activity 49980 - Debt Service Total:
					55,366.86
					Fund 307 - 2017 STREET PROJECT Total:
					55,816.86
Fund: 401 - GENERAL CAPITAL PROJECTS					
Activity: 49950 - Capital Outlay					
SCHWALBACH HARDWARE	20171225	12/31/2017	MAINTENANCE	401-49950-502	54.97
US BANK	8263 12-20-17	12/31/2017	12-20-17 CR CARD- DOLLAR G	401-49950-502	13.63
					Activity 49950 - Capital Outlay Total:
					68.60
					Fund 401 - GENERAL CAPITAL PROJECTS Total:
					68.60
Fund: 406 - PIR					
Activity: 41000 - General Government					
BOND TRUST SERVICE CORP	20180105	01/05/2018	BOND PAYMENT- 2013B ADMI	406-41000-480	550.00
					Activity 41000 - General Government Total:
					550.00
Activity: 49980 - Debt Service					
BOND TRUST SERVICE CORP	20180105	01/05/2018	BOND PAYMENT- 2013B PROJ-	406-49980-601	45,000.00
BOND TRUST SERVICE CORP	20180105	01/05/2018	BOND PAYMENT- 2012A PROJ	406-49980-601	8,050.00
BOND TRUST SERVICE CORP	20180105	01/05/2018	BOND PAYMENT- 20121 PROJ	406-49980-611	261.05
BOND TRUST SERVICE CORP	20180105	01/05/2018	BOND PAYMENT- 2013B PROJ-	406-49980-611	2,195.00
					Activity 49980 - Debt Service Total:
					55,506.05
					Fund 406 - PIR Total:
					56,056.05
Fund: 601 - WATER					
BOND TRUST SERVICE CORP	20180105	01/05/2018	BOND PAYMENT- 2013A GEN	601-23100	40,000.00
BOND TRUST SERVICE CORP	20180105	01/05/2018	BOND PAYMENT- 2011A PROJ-	601-29107	35,000.00
BOND TRUST SERVICE CORP	20180105	01/05/2018	BOND PAYMENT- 2012A PROJ	601-29108	21,700.00
BOND TRUST SERVICE CORP	20180105	01/05/2018	BOND PAYMENT- 2012A PROJ	601-29108	18,200.00
					114,900.00
Activity: 49400 - Water					
NCPERS MINNESOTA	#8446118 12-22-17	01/05/2018	INSURANCE #844600 - JAN 20	601-49400-133	40.00
WEX BANK	52578494	12/31/2017	FUEL - WATER	601-49400-212	175.52
HAWKINS, INC	4195848	12/19/2017	CHEMICALS	601-49400-216	279.00
HAWKINS, INC	4202672	12/27/2017	CHEMICALS	601-49400-216	3,752.93
RED ROCK RURAL WATER	2017012018	01/08/2018	WATER - 105-36-36 SW	601-49400-217	111.26
WINDOW FIRE & SAFETY	6475	12/21/2017	SERVICE - WATER/W.WATER	601-49400-217	145.95
BOLTON & MENK, INC.	0211949	12/27/2017	SERVICE-2017 STR IMPROVE	601-49400-303	294.00
SCHRAMMEL LAW OFFICE	20171231A	12/31/2017	LEGAL FEES	601-49400-304	75.00
MN VALLEY TESTING	896952	12/19/2017	TESTING	601-49400-310	67.50
VERIZON WIRELESS	9798429294	12/31/2017	TELEPHONE #486357723-000	601-49400-321	96.44
CMR5 - TMS #256704	20171228	12/28/2017	POSTAGE #256704 - WATER	601-49400-322	61.24
HP DATAONE, LLC	20171227	12/27/2017	12 EXPENSE FOR 2017	601-49400-326	1,328.13
FEDERATED RURAL ELECTRIC	#112843 12-28-17	12/31/2017	SERVICE #112843	601-49400-381	51.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MN ENERGY RESOURCES	20171218	12/27/2017	HEATING #0505923431-00001	601-49400-383	603.46
WENCK ASSOCIATES, INC.	11708012	12/27/2017	SERVICE - WINDOM LANDFILL	601-49400-386	1,946.42
SCHWALBACH HARDWARE	20171225	12/31/2017	MAINTENANCE	601-49400-404	33.98
TOSHIBA FINANCIAL SERVICES	347154098	12/31/2017	COPIER LEASE 12/20 - 1/20	601-49400-404	30.25
US BANK	8263 12-20-17	12/31/2017	12-20-17 CR CARD- HACH-MA	601-49400-404	533.34
DEZURIK, INC	RPI/63020745	12/31/2017	MAINTENANCE	601-49400-404	148.00
DEZURIK, INC	RPI63016268	12/28/2017	MAINTENANCE	601-49400-404	1,200.00
SVOBODA EXCAVATING, INC	00008011	12/31/2017	MAINTENANCE	601-49400-408	2,725.00
DAKOTA SUPPLY GROUP	D567389	12/27/2017	MAINTENANCE	601-49400-408	813.25
ADVANTAGE COLLECTION PR	#3796 1-1-18	12/31/2017	COLLECTIONS - FEE	601-49400-432	24.52
MN DEPT OF HEALTH	1170006 12-31-17	12/31/2017	WATER SURCHARGE 4TH Q - 2	601-49400-443	3,323.00
Activity 49400 - Water Total:					17,859.19

Activity: 49980 - Debt Service

MN PUBLIC FACILITIES AUTHO	20180104	01/05/2018	BOND PAYMT- 1999 WATER T	601-49980-611	1,900.70
BOND TRUST SERVICE CORP	20180105	01/05/2018	BOND PAYMENT- 2017A GEN	601-49980-611	10,741.28
BOND TRUST SERVICE CORP	20180105	01/05/2018	BOND PAYMENT- 2012A PROJ	601-49980-611	907.40
BOND TRUST SERVICE CORP	20180105	01/05/2018	BOND PAYMENT- 2011A PROJ	601-49980-611	4,763.75
BOND TRUST SERVICE CORP	20180105	01/05/2018	BOND PAYMENT- 2012A PROJ	601-49980-611	725.40
BOND TRUST SERVICE CORP	20180105	01/05/2018	BOND PAYMENT- 2013A GEN	601-49980-611	10,862.50
BOND TRUST SERVICE CORP	20180105	01/05/2018	BOND PAYMENT- 2009A STRE	601-49980-720	13,630.00
BOND TRUST SERVICE CORP	20180105	01/05/2018	BOND PAYMENT- 2009 STREET	601-49980-720	2,462.43
Activity 49980 - Debt Service Total:					45,993.46

Fund 601 - WATER Total: 178,752.65

Fund: 602 - SEWER

CORE & MAIN LP	1274603	12/31/2017	INVENTORY	602-14200	321.16
BOND TRUST SERVICE CORP	20180105	01/05/2018	BOND PAYMENT- 2013A GEN	602-23100	35,000.00
BOND TRUST SERVICE CORP	20180105	01/05/2018	BOND PAYMENT- 2011A PROJ	602-29105	175,000.00
BOND TRUST SERVICE CORP	20180105	01/05/2018	BOND PAYMENT- 2012A PROJ	602-29106	16,800.00
BOND TRUST SERVICE CORP	20180105	01/05/2018	BOND PAYMENT- 2012A PROJ	602-29106	13,300.00
Activity 49450 - Sewer					240,421.16

NCPERS MINNESOTA	#8446118 12-22-17	01/05/2018	INSURANCE #844600 - JAN 20	602-49450-133	56.00
WEX BANK	52578494	12/31/2017	FUEL - SEWER	602-49450-212	250.83
WINDOM FIRE & SAFETY	6475	12/21/2017	SERVICE - WATER/W.WATER	602-49450-217	145.95
US BANK	8263 12-20-17	12/31/2017	12-20-17 CR CARD- HACH MAI	602-49450-217	286.04
BOLTON & MENK, INC.	0211949	12/27/2017	SERVICE-2017 STR IMPROVE	602-49450-303	294.00
MN VALLEY TESTING	896277	12/12/2017	TESTING	602-49450-310	227.20
MN VALLEY TESTING	896599	12/15/2017	TESTING	602-49450-310	144.00
MN VALLEY TESTING	896614	12/15/2017	TESTING	602-49450-310	127.20
MN VALLEY TESTING	897333	12/19/2017	TESTING	602-49450-310	227.20
MN VALLEY TESTING	897638	12/21/2017	TESTING	602-49450-310	348.00
MN VALLEY TESTING	897883	12/27/2017	TESTING	602-49450-310	144.00
MN VALLEY TESTING	898232	12/27/2017	TESTING	602-49450-310	28.80
VERIZON WIRELESS	9798429294	12/31/2017	TELEPHONE #486357723-000	602-49450-321	57.16
CMRS - TMS #256704	20171228	12/28/2017	POSTAGE #256704 - SEWER	602-49450-322	61.24
HP DATAONE, LLC	20171227	12/27/2017	12 EXPENSE FOR 2017	602-49450-326	1,328.12
SOUTH CENTRAL ELECTRIC	#367405 11-30-17	12/31/2017	SERVICE #367405 11/1 - 11/3	602-49450-381	136.50
MN ENERGY RESOURCES	20171211A	12/19/2017	HEATING #0506746718-00001	602-49450-383	18.00
MN ENERGY RESOURCES	20171215	12/27/2017	HEATING #0504488160-00001	602-49450-383	59.46
HOMETOWN SANITATION SER	0000269458	12/11/2017	GARBAGE SERVICE - WASTEW	602-49450-384	85.04
HULS CONSTRUCTIONI	20171231	12/31/2017	MAINTENANCE - REPAIR SHO	602-49450-402	725.00
WINDOM AUTO VALU	#3400540 11-25-17	12/27/2017	MAINTENANCE #3400540	602-49450-404	43.98
LAMPERTS YARDS, INC.	#3902020 12-25-17	12/31/2017	MAINTENANCE	602-49450-404	7.99
RON'S ELECTRIC INC	136627	12/31/2017	MAINTENANCE	602-49450-404	169.50
WINDOM AUTO VALU	20171225	12/31/2017	MAINTENANCE #3400540	602-49450-404	19.98
SCHWALBACH HARDWARE	20171225	12/31/2017	MAINTENANCE	602-49450-404	259.99
LUCAN COMMUNITY TV INC	2748	12/27/2017	MAINTENANCE	602-49450-404	22.00
TOSHIBA FINANCIAL SERVICES	347154098	12/31/2017	COPIER LEASE 12/20 - 1/20	602-49450-404	24.20
WINDOM TOWING LLC	4481	12/31/2017	MAINT - BATTERY	602-49450-404	121.78

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US BANK	8263 12-20-17	12/31/2017	12-20-17 CR CARD- AMAZON	602-49450-404	125.10
WENNER HOLDINGS LLC	2407	12/27/2017	MAINTENANCE	602-49450-408	27,443.85
ADVANTAGE COLLECTION PR	#3796 1-1-18	12/31/2017	COLLECTIONS - FEE	602-49450-432	24.52
				Activity 49450 - Sewer Total:	33,012.63
Activity: 49980 - Debt Service					
BOND TRUST SERVICE CORP	20180105	01/05/2018	BOND PAYMENT- 2013A GEN	602-49980-611	9,409.38
BOND TRUST SERVICE CORP	20180105	01/05/2018	BOND PAYMENT- 2017A GEN	602-49980-611	11,519.72
BOND TRUST SERVICE CORP	20180105	01/05/2018	BOND PAYMENT- 2012A PROJ	602-49980-611	444.60
BOND TRUST SERVICE CORP	20180105	01/05/2018	BOND PAYMENT- 2012A PROJ	602-49980-611	837.60
BOND TRUST SERVICE CORP	20180105	01/05/2018	BOND PAYMENT- 2011A PROJ	602-49980-611	32,777.50
BOND TRUST SERVICE CORP	20180105	01/05/2018	BOND PAYMENT- 2009A STRE	602-49980-720	2,776.78
BOND TRUST SERVICE CORP	20180105	01/05/2018	BOND PAYMENT- 2009A STRE	602-49980-720	15,370.00
				Activity 49980 - Debt Service Total:	73,135.58
				Fund 602 - SEWER Total:	346,569.37
Fund: 604 - ELECTRIC					
IRBY ELECTRICAL DISTRIBUTO	S010428871.001	12/21/2017	INVENTORY	604-14200	35,825.00
IRBY ELECTRICAL DISTRIBUTO	S010428871.003	12/27/2017	INVENTORY	604-14200	29,122.00
IRBY ELECTRICAL DISTRIBUTO	S010428871.005	12/27/2017	INVENTORY	604-14200	28,687.00
					93,634.00
Activity: 49550 - Electric					
NCPERS MINNESOTA	#8446118 12-22-17	01/05/2018	INSURANCE #844600 - JAN 20	604-49550-133	80.00
CITIZEN PUBLISHING CO	20171231	12/31/2017	COMPUTER SUPPORT	604-49550-200	26.71
WEX BANK	52578494	12/31/2017	FUEL - ELECTRIC	604-49550-212	307.82
SCHWALBACH HARDWARE	20171225	12/31/2017	MAINTENANCE	604-49550-217	0.99
WINDOM FIRE & SAFETY	6479	12/27/2017	SERVICE - ELECTRIC DEPT	604-49550-217	169.95
OFFICE DEPOT	990582463001	12/27/2017	SUPPLIES	604-49550-217	273.85
US BANK	8263 12-20-17	12/31/2017	12-20-17 CR CARD- FRANKS S	604-49550-218	100.00
US BANK	8263 12-20-17	12/31/2017	12-20-17 CR CARD- LANDS EN	604-49550-218	119.00
US BANK	8263 12-20-17	12/31/2017	12-20-17 CR CARD- FRANKS S	604-49550-218	161.50
BORDER STATES	914289747	12/31/2017	UNIFORMS	604-49550-218	63.06
BORDER STATES	914451881	01/08/2018	UNIFORMS	604-49550-218	107.12
CMP - CENTRAL MUNICIPAL P	06140	12/12/2017	POWER COST	604-49550-263	161,164.70
CMP - CENTRAL MUNICIPAL P	06140	12/12/2017	POWER COST	604-49550-263	120,355.45
VERIZON WIRELESS	9798429294	12/31/2017	TELEPHONE #486357723-000	604-49550-321	122.90
CMRS - TMS #256704	20171228	12/28/2017	POSTAGE #256704 - ELECTRIC	604-49550-322	63.09
CMRS - TMS #256704	20171228	12/28/2017	POSTAGE #256704 - ELECTRIC	604-49550-322	41.47
HP DATAONE, LLC	20171227	12/27/2017	12 EXPENSE FOR 2017	604-49550-326	1,328.12
STEVE NASBY	20171227	12/27/2017	EXPENSE-SPEC CMP MTG	604-49550-331	148.73
STEVE NASBY	20171227A	12/27/2017	EXPENSE - CMPAS MTG - BLUE	604-49550-331	36.00
US BANK	8263 12-20-17	12/31/2017	12-20-17 CR CARD- MAX'S GR	604-49550-334	15.92
US BANK	8263 12-20-17	12/31/2017	12-20-17 CR CARD- GREEN MI	604-49550-334	16.78
US BANK	8263 12-20-17	12/31/2017	12-20-17 CR CARD- BEST WES	604-49550-334	211.26
US BANK	8263 12-20-17	12/31/2017	12-20-17 CR CARD- PERKINS-	604-49550-334	11.37
CITIZEN PUBLISHING CO	20171231	12/31/2017	ADVERTISING -	604-49550-340	315.30
MN ENERGY RESOURCES	20171218B	12/18/2017	HEATING #506419706-00001	604-49550-383	233.54
HOMETOWN SANITATION SER	0000269459	12/05/2017	GARBAGE SERVICE - ELECTRIC	604-49550-384	84.75
TOSHIBA FINANCIAL SERVICES	347154098	12/31/2017	COPIER LEASE 12/20 - 1/20	604-49550-404	30.25
US BANK	8263 12-20-17	12/31/2017	12-20-17 CR CARD- ADVANCE	604-49550-405	22.18
US BANK	8263 12-20-17	12/31/2017	12-20-17 CR CARD- ADVANCE	604-49550-405	2.83
GRAHAM TIRE CO	8528719	12/31/2017	MAINTENANCE	604-49550-405	502.08
RAGE INC - CAMPUS CLEANER	12-011558	12/31/2017	SERVICE - POWER PLANT	604-49550-406	34.17
BRAD BUSSA	20170108	12/31/2017	CLEANING - DEC 2017	604-49550-406	184.60
ELECTRIC FUND	124	12/31/2017	EL DISTRIBUTION	604-49550-408	120.78
ELECTRIC FUND	125	12/31/2017	EL TRUCK STOCK	604-49550-408	6.20
SCHWALBACH HARDWARE	20171225	12/31/2017	MAINTENANCE	604-49550-408	36.97
ADVANTAGE COLLECTION PR	#3796 1-1-18	12/31/2017	COLLECTIONS - FEE	604-49550-432	24.52

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CMP - CENTRAL MUNICIPAL P	06128	12/12/2017	CIP PROGRAM	604-49550-450	1,419.00
				Activity 49550 - Electric Total:	287,942.96
				Fund 604 - ELECTRIC Total:	381,576.96

Fund: 609 - LIQUOR STORE

Activity: 49751 - Liquor Store

NCPERS MINNESOTA	#8446118 12-22-17	01/05/2018	INSURANCE #844600 - JAN 20	609-49751-133	32.00
US BANK	8263 12-20-17	12/31/2017	12-20-17 CR CARD- SCHWALB	609-49751-217	23.49
VINOCOPIA, INC	0195873-IN	12/15/2017	MERCHANDISE	609-49751-251	314.00
BREAKTHRU BEVERAGE MN	1080732387	12/15/2017	MERCHANDISE	609-49751-251	2,957.50
SOUTHERN GLAZER'S OF MN	1623050	12/11/2017	MERCHANDISE	609-49751-251	4,503.58
SOUTHERN GLAZER'S OF MN	1629009	12/27/2017	CREDIT - MERCHANDISE	609-49751-251	-16.45
SOUTHERN GLAZER'S OF MN	1629009A	12/31/2017	MERCHANDISE	609-49751-251	2,273.36
PHILLIPS WINE & SPIRITS	2274270	12/11/2017	MERCHANDISE	609-49751-251	2,498.75
PHILLIPS WINE & SPIRITS	2278093	12/15/2017	MERCHANDISE	609-49751-251	4,984.64
PHILLIPS WINE & SPIRITS	2282080	12/27/2017	MERCHANDISE	609-49751-251	1,223.34
JOHNSON BROS.	5887172	12/11/2017	MERCHANDISE	609-49751-251	6,033.90
JOHNSON BROS.	5892721	12/15/2017	MERCHANDISE	609-49751-251	3,297.04
JOHNSON BROS.	5898637	12/27/2017	MERCHANDISE	609-49751-251	2,239.01
BELLBOY CORP	62116600	12/31/2017	MERCHANDISE	609-49751-251	3,040.00
BELLBOY CORP	62118200	12/31/2017	MERCHANDISE	609-49751-251	715.25
PAUSTIS WINE COMPANY	8614884-IN	12/27/2017	MERCHANDISE	609-49751-251	131.00
ARTISAN BEER COMPANY	3228058	12/15/2017	MERCHANDISE	609-49751-252	359.50
ARTISAN BEER COMPANY	3229646	12/27/2017	MERCHANDISE	609-49751-252	123.75
DOLL DISTRIBUTING, LLC	352306	12/27/2017	MERCHANDISE	609-49751-252	6,460.45
DOLL DISTRIBUTING, LLC	356060	12/31/2017	MERCHANDISE	609-49751-252	8,189.95
DOLL DISTRIBUTING, LLC	359924	01/08/2018	MERCHANDISE	609-49751-252	2,314.00
JOHNSON BROS.	5898639	12/27/2017	MERCHANDISE	609-49751-252	43.98
BEVERAGE WHOLESALERS	683334	12/27/2017	MERCHANDISE	609-49751-252	2,408.00
BEVERAGE WHOLESALERS	683644	12/27/2017	MERCHANDISE	609-49751-252	7,531.35
BEVERAGE WHOLESALERS	684547	12/31/2017	MERCHANDISE	609-49751-252	10,148.45
BEVERAGE WHOLESALERS	685455	01/08/2018	MERCHANDISE	609-49751-252	1,461.70
VINOCOPIA, INC	0195873-IN	12/15/2017	MERCHANDISE	609-49751-253	144.00
BREAKTHRU BEVERAGE MN	1080732387	12/15/2017	MERCHANDISE	609-49751-253	152.00
SOUTHERN GLAZER'S OF MN	1623051	12/11/2017	MERCHANDISE	609-49751-253	219.50
SOUTHERN GLAZER'S OF MN	1629010	12/27/2017	MERCHANDISE	609-49751-253	210.00
INDIAN ISLAND WINERY	1926	12/27/2017	MERCHANDISE	609-49751-253	370.08
PHILLIPS WINE & SPIRITS	2278094	12/15/2017	MERCHANDISE	609-49751-253	1,684.50
PHILLIPS WINE & SPIRITS	2282081	12/27/2017	MERCHANDISE	609-49751-253	334.76
JOHNSON BROS.	5887173	12/11/2017	MERCHANDISE	609-49751-253	1,166.73
JOHNSON BROS.	5892722	12/15/2017	MERCHANDISE	609-49751-253	2,807.81
JOHNSON BROS.	5898638	12/27/2017	MERCHANDISE	609-49751-253	1,695.92
BELLBOY CORP	62118200	12/31/2017	MERCHANDISE	609-49751-253	112.00
WINE MERCHANTS	7162747	12/15/2017	MERCHANDISE	609-49751-253	72.00
ROUND LAKE VINEYARDS & W	843	12/15/2017	MERCHANDISE	609-49751-253	915.00
PAUSTIS WINE COMPANY	8614883-IN	12/27/2017	MERCHANDISE	609-49751-253	597.00
SOUTHERN GLAZER'S OF MN	9118172	12/27/2017	CREDIT - MERCHANDISE	609-49751-253	-50.00
PBC - PEPSI BEVERAGES COM	28578957	12/27/2017	MERCHANDISE	609-49751-254	196.00
VINOCOPIA, INC	0195873-IN	12/15/2017	MERCHANDISE	609-49751-259	120.00
BREAKTHRU BEVERAGE MN	1080732387	12/15/2017	MERCHANDISE	609-49751-259	61.83
PHILLIPS WINE & SPIRITS	2278094	12/15/2017	MERCHANDISE	609-49751-259	46.50
VINOCOPIA, INC	0195873-IN	12/15/2017	MERCHANDISE	609-49751-265	-11.56
SOUTHERN GLAZER'S OF MN	1601222C	12/27/2017	CREDIT - MERCHANDISE	609-49751-265	-88.00
SOUTHERN GLAZER'S OF MN	1616202C	12/27/2017	CREDIT - MERCHANDISE	609-49751-265	-160.00
SOUTHERN GLAZER'S OF MN	1623050	12/11/2017	MERCHANDISE	609-49751-265	157.50
SOUTHERN GLAZER'S OF MN	1623050C	12/27/2017	CREDIT - MERCHANDISE	609-49751-265	-157.50
BREAKTHRU BEVERAGE MN	2080176472A	12/21/2017	CREDIT - MERCHANDISE	609-49751-265	-87.25
JOHNSON BROS.	5892721	12/15/2017	MERCHANDISE	609-49751-265	80.00
JOHNSON BROS.	5892722	12/15/2017	MERCHANDISE	609-49751-265	32.00
JOHNSON BROS.	5898638	12/27/2017	MERCHANDISE	609-49751-265	32.00
JOHNSON BROS.	658687	12/28/2017	CREDIT - MERCHANDISE	609-49751-265	-80.00

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JOHNSON BROS.	658688	12/28/2017	CREDIT - MERCHANDISE	609-49751-265	-32.00
VERIZON WIRELESS	9798429294	12/31/2017	TELEPHONE #486357723-000	609-49751-321	56.02
CMRS - TMS #256704	20171228	12/28/2017	POSTAGE #256704 - LIQUOR	609-49751-322	1.32
BREAKTHRU BEVERAGE MN	1080732387	12/15/2017	MERCHANDISE	609-49751-333	67.37
SOUTHERN GLAZER'S OF MN	1623050	12/11/2017	MERCHANDISE	609-49751-333	89.47
SOUTHERN GLAZER'S OF MN	1623051	12/11/2017	MERCHANDISE	609-49751-333	4.10
SOUTHERN GLAZER'S OF MN	1629007	12/27/2017	MERCHANDISE	609-49751-333	0.34
SOUTHERN GLAZER'S OF MN	1629008	12/27/2017	MERCHANDISE	609-49751-333	0.17
SOUTHERN GLAZER'S OF MN	1629009A	12/31/2017	MERCHANDISE	609-49751-333	47.15
SOUTHERN GLAZER'S OF MN	1629010	12/27/2017	MERCHANDISE	609-49751-333	10.25
PHILLIPS WINE & SPIRITS	2274270	12/11/2017	MERCHANDISE	609-49751-333	38.28
PHILLIPS WINE & SPIRITS	2278093	12/15/2017	MERCHANDISE	609-49751-333	60.16
PHILLIPS WINE & SPIRITS	2278094	12/15/2017	MERCHANDISE	609-49751-333	60.89
PHILLIPS WINE & SPIRITS	2282080	12/27/2017	MERCHANDISE	609-49751-333	17.40
PHILLIPS WINE & SPIRITS	2282081	12/27/2017	MERCHANDISE	609-49751-333	13.05
JOHNSON BROS.	5887172	12/11/2017	MERCHANDISE	609-49751-333	95.71
JOHNSON BROS.	5887173	12/11/2017	MERCHANDISE	609-49751-333	43.50
JOHNSON BROS.	5892721	12/15/2017	MERCHANDISE	609-49751-333	56.25
JOHNSON BROS.	5892722	12/15/2017	MERCHANDISE	609-49751-333	84.96
JOHNSON BROS.	5898637	12/27/2017	MERCHANDISE	609-49751-333	28.43
JOHNSON BROS.	5898638	12/27/2017	MERCHANDISE	609-49751-333	66.12
BELLBOY CORP	62116600	12/31/2017	MERCHANDISE	609-49751-333	74.00
BELLBOY CORP	62118200	12/31/2017	MERCHANDISE	609-49751-333	14.50
JOHNSON BROS.	658687	12/28/2017	CREDIT - MERCHANDISE	609-49751-333	-3.48
JOHNSON BROS.	658688	12/28/2017	CREDIT - MERCHANDISE	609-49751-333	-1.74
WINE MERCHANTS	7162747	12/15/2017	MERCHANDISE	609-49751-333	1.74
PAUSTIS WINE COMPANY	8614883-IN	12/27/2017	MERCHANDISE	609-49751-333	8.75
PAUSTIS WINE COMPANY	8614884-IN	12/27/2017	MERCHANDISE	609-49751-333	2.25
KDOM RADIO	0229 12-31-17	12/31/2017	ADVERTISING - RIVER BEND LI	609-49751-340	697.17
CITIZEN PUBLISHING CO	20171231	12/31/2017	ADVERTISING -	609-49751-340	1,033.80
LIVEWIRE PRINTING CO INC	L0035321	12/31/2017	ADVERTISING	609-49751-340	39.50
LIVEWIRE PRINTING CO INC	L0035433	12/31/2017	ADVERTISING	609-49751-340	39.50
MN ENERGY RESOURCES	20171215A	12/15/2017	HEATING #0507314125-00001	609-49751-383	100.38
HOMETOWN SANITATION SER	0000269457	12/11/2017	GARBAGE SERVICE - RIVER BE	609-49751-384	96.13
TOSHIBA FINANCIAL SERVICES	347154098	12/31/2017	COPIER LEASE 12/20 - 1/20	609-49751-404	30.25
WINDOM FIRE & SAFETY	6468	12/21/2017	SERVICE - LIQUOR STORE	609-49751-404	76.90
RAGE INC - CAMPUS CLEANER	12-010092	12/21/2017	SERVICE - RIVER BEND LIQ	609-49751-406	43.32
RAGE INC - CAMPUS CLEANER	12-011104	12/21/2017	SERVICE - RIVER BEND LIQ	609-49751-406	43.32
				Activity 49751 - Liquor Store Total:	86,969.59
				Fund 609 - LIQUOR STORE Total:	86,969.59

Fund: 614 - TELECOM

CALIX	10023469	12/31/2017	CORE UPGRADE	614-16400	353.52
CALIX	1305948	12/20/2017	CORE UPGRADE	614-16400	867.32
CALIX	1309280	12/27/2017	CORE UPGRADE	614-16400	3,528.38
INTERNAL REVENUE SERVICE	20170930	12/31/2017	EXCISE TAX - SEP 2017	614-20201	508.02
INTERNAL REVENUE SERVICE	20171231	12/31/2017	EXCISE TAX - DEC 2017	614-20201	100.00
INTERNAL REVENUE SERVICE	20171231A	12/31/2017	EXCISE TAX - DEC 2017	614-20201	421.62
INTERNAL REVENUE SERVICE	20180109	01/09/2018	EXCISE TAX POSTING - JAN 20	614-20201	500.00
MN 9-1-1 PROGRAM	20171231	12/31/2017	911 SERVICE - DEC 2017	614-20206	1,242.18
					7,521.04

Activity: 49870 - Telecom

NCPERS MINNESOTA	#8446118 12-22-17	01/05/2018	INSURANCE #844600 - JAN 20	614-49870-133	64.00
CULLIGAN	5647 12-29-17	12/31/2017	SERVICE #5647	614-49870-200	20.25
ADVANCED SYSTEMS, INC.	586068	01/05/2018	SUPPLIES	614-49870-200	41.90
RAGE INC - CAMPUS CLEANER	12-011560	12/31/2017	SERVICE - WINDOM NET	614-49870-211	21.33
SCHWALBACH HARDWARE	20171225	12/31/2017	MAINTENANCE	614-49870-211	33.97
WEX BANK	52578494	12/31/2017	FUEL - TELECOM	614-49870-212	172.18
CONFLUENT TECHNOLOGY GR	509A123029R	12/13/2017	CATV HEADEND	614-49870-227	925.00
US BANK	8263 12-20-17	12/31/2017	12-20-17 CR CARD- AMAZON	614-49870-241	137.50

Expense Approval Report

Payment Dates: 12/22/2017 - 01/11/2018

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
US BANK	8263 12-20-17	12/31/2017	12-20-17 CR CARD- AMAZON	614-49870-241	463.70
FIBER SALES	FS171109087710	12/31/2017	MAINT TOOLS	614-49870-241	188.00
VERIZON WIRELESS	9798429294	12/31/2017	TELEPHONE #486357723-000	614-49870-321	281.11
CMRS - TMS #256704	20171228	12/28/2017	POSTAGE #256704 - TELECO	614-49870-322	105.09
HP DATAONE, LLC	20171227	12/27/2017	12 EXPENSE FOR 2017	614-49870-326	1,328.13
US BANK	8263 12-20-17	12/31/2017	12-20-17 CR CARD- RIVER CIT	614-49870-334	41.35
KDOM RADIO	#0073 12-31-17	12/31/2017	ADVERTISING - WINDOM NET	614-49870-340	100.98
HOMETOWN SANITATION SER	0000269460	12/05/2017	GARBAGE SERVICE - TELECOM	614-49870-384	73.92
WINDOM FIRE & SAFETY	6477	12/31/2017	SERVICE - TELECOM	614-49870-401	129.90
FOXTAIL UTILITIES	201700026	12/31/2017	MAINTENANCE	614-49870-404	2,759.00
TOSHIBA FINANCIAL SERVICES	347154098	12/31/2017	COPIER LEASE 12/20 - 1/20	614-49870-404	45.38
ADVANTAGE COLLECTION PR	#3796 1-1-18	12/31/2017	COLLECTIONS - FEE	614-49870-432	24.51
CENTURY LINK	455385	12/21/2017	DIRECTORY LISTINGS	614-49870-441	248.62
CENTURY LINK	7242105D-D-17351	12/31/2017	CABS #5142105DD3	614-49870-441	49.67
TULSAT	0178739-IN	12/31/2017	SUBSCRIBER	614-49870-442	928.00
MLB NETWORK	094007	12/19/2017	SUBSCRIBER	614-49870-442	953.48
TEGNA	1283-1115	12/31/2017	SUBSCRIBER	614-49870-442	5,280.00
NATIONAL CABLE TV COOP	17121070	12/31/2017	SUBSCRIBER	614-49870-442	88,031.92
DISPLAY SYSTEMS INTERNATI	29774	12/31/2017	SUBSCRIBER	614-49870-442	198.44
SHOWTIME NETWORKS INC	9002731-1117	12/12/2017	SUBSCRIBER	614-49870-442	419.65
UNIVERSAL SERVICE ADMIN C	UBDI0000948830	12/31/2017	499A CONTRIBUTION	614-49870-443	1,487.69
E-911 - INDEPENDENT EMERG	#10143 1-2-18	01/10/2018	MONTHLY 911 SERVICE	614-49870-445	40.00
WOODSTOCK COMMUNICATI	10076538	01/05/2018	SPECIAL ACCESS CIRCUITS #17	614-49870-445	205.10
COGENT COMMUNICATIONS,	20180101	01/10/2018	1 GB INTERNET CONN AT 511	614-49870-447	1,750.00
MANKATO NETWORKS, LLC	388013	01/10/2018	SERVICE	614-49870-447	1,810.05
US BANK	8263 12-20-17	12/31/2017	12-20-17 CR CARD- DREAMH	614-49870-447	139.00
HURRICANE ELECTRIC LLC	98264125-IN	01/10/2018	10 GB INTERNET CONN AT 51	614-49870-447	4,000.00
SWWC - SOUTHWEST WEST C	55834	12/06/2017	SERVICE - ONCALL SUPPORT	614-49870-448	950.00
CENTURY LINK	507-831-1075-104 12-16	12/31/2017	SERVICE 831-1075-104 12-16-	614-49870-451	78.49
BOND TRUST SERVICE CORP	20180105	01/05/2018	BOND PAYMENT- 2017B ADMI	614-49870-480	450.00
Activity 49870 - Telecom Total:					113,977.31
Activity: 49980 - Debt Service					
BOND TRUST SERVICE CORP	20180105	01/05/2018	BOND PAYMENT- 2017B PRIN/	614-49980-611	16,102.50
Activity 49980 - Debt Service Total:					16,102.50
Fund 614 - TELECOM Total:					137,600.85
Fund: 615 -- ARENA					
STEVENS ENGINEERS, INC	11305	12/31/2017	900-17-287 WINDOM ICE ARE	615-39200	-48,391.56
Activity: 49850 - Arena					-48,391.56
NCPERS MINNESOTA	#8446118 12-22-17	01/05/2018	INSURANCE #844600 - JAN 20	615-49850-133	32.00
SCHWALBACH HARDWARE	20171225	12/31/2017	MAINTENANCE	615-49850-200	10.49
US BANK	8263 12-20-17	12/31/2017	12-20-17 CR CARD- SHOPKO -	615-49850-200	68.97
HEARTLAND PAPER COMPANY	438089-0	12/27/2017	SUPPLIES	615-49850-211	179.12
WEX BANK	52578494	12/31/2017	FUEL - ARENA	615-49850-212	62.78
US BANK	8263 12-20-17	12/31/2017	12-20-17 CR CARD- COUNTRY	615-49850-212	278.00
US BANK	8263 12-20-17	12/31/2017	12-20-17 CR CARD- COUNTRY	615-49850-212	120.00
SCHWALBACH HARDWARE	20171225	12/31/2017	MAINTENANCE	615-49850-217	12.99
FRANKS SHOE REPAIR	25716	12/31/2017	SERVICE	615-49850-217	5.00
TOSHIBA FINANCIAL SERVICES	347154098	12/31/2017	COPIER LEASE 12/20 - 1/20	615-49850-217	27.23
SCHWALBACH HARDWARE	20171225	12/31/2017	MAINTENANCE	615-49850-241	14.99
SCHRAMMEL LAW OFFICE	20171231A	12/31/2017	LEGAL FEES	615-49850-304	555.00
VERIZON WIRELESS	9798429294	12/31/2017	TELEPHONE #486357723-000	615-49850-321	38.70
CMRS - TMS #256704	20171228	12/28/2017	POSTAGE #256704 - ARENA	615-49850-322	19.07
ASCAP	#500580363 12-20-17	01/05/2018	ANNUAL LICENSE FEE - 2018	615-49850-326	348.00
CITIZEN PUBLISHING CO	20171231	12/31/2017	ADVERTISING -	615-49850-340	624.60
MN ENERGY RESOURCES	20171214	12/19/2017	HEATING #0504094426-0001	615-49850-383	1,173.68
HOMETOWN SANITATION SER	0000269461	12/05/2017	GARBAGE SERVICE - ARENA	615-49850-384	130.88
WINDOM AUTO VALU	20171225	12/31/2017	MAINTENANCE #3400540	615-49850-402	-5.00
SCHWALBACH HARDWARE	20171225	12/31/2017	MAINTENANCE	615-49850-402	81.36

Expense Approval Report

Payment Dates: 12/22/2017 - 01/11/2018

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WERNER ELECTRIC	S009760357.003	12/12/2017	CREDIT - MAINTENANCE	615-49850-402	-18.56
WINDOM AUTO VALU	#3400540 11-25-17	12/27/2017	MAINTENANCE #3400540	615-49850-405	171.63
ADVANCE AUTO PARTS	20171204	12/27/2017	MAINTENANCE	615-49850-405	72.27
WERNER ELECTRIC	S09760357.001	12/31/2017	MAINTENANCE	615-49850-409	30.04
STEVENS ENGINEERS, INC	11305	12/31/2017	900-17-287 WINDOM ICE ARE	615-49850-439	48,391.56
				Activity 49850 - Arena Total:	52,424.80
				Fund 615 - ARENA Total:	4,033.24

Fund: 617 - M/P CENTER

Activity: 49860 - M/P Center

NCPERS MINNESOTA	#8446118 12-22-17	01/05/2018	INSURANCE #844600 - JAN 20	617-49860-133	48.00
INDOFF, INC	3046492	12/27/2017	SUPPLIES	617-49860-200	14.99
RIVER BEND LIQUOR	20171231	12/31/2017	COMMUNITY CENTER	617-49860-251	1,046.07
US BANK	8263 12-20-17	12/31/2017	12-20-17 CR CARD- SCHWALB	617-49860-251	40.56
RIVER BEND LIQUOR	20171231	12/31/2017	COMMUNITY CENTER	617-49860-252	852.29
RIVER BEND LIQUOR	20171231	12/31/2017	COMMUNITY CENTER	617-49860-254	2.49
US BANK	8263 12-20-17	12/31/2017	12-20-17 CR CARD- HY-VEE - S	617-49860-254	82.48
US BANK	8263 12-20-17	12/31/2017	12-20-17 CR CARD- HYVEE - S	617-49860-254	75.86
US BANK	8263 12-20-17	12/31/2017	12-20-17 CR CARD- HY-VEE - S	617-49860-254	13.34
VERIZON WIRELESS	9798429294	12/31/2017	TELEPHONE #486357723-000	617-49860-321	16.88
CMRS - TMS #256704	20171228	12/28/2017	POSTAGE #256704 - M/P	617-49860-322	19.07
KDOM RADIO	0563 12-31-17	12/31/2017	ADVERTISING - COMM CENTE	617-49860-340	246.84
MN ENERGY RESOURCES	20171218A	12/27/2017	HEATING #0503741572-00001	617-49860-383	907.59
HOMETOWN SANITATION SER	0000269462	12/11/2017	GARBAGE SERVICE - COMM C	617-49860-384	51.52
TOSHIBA FINANCIAL SERVICES	347154098	12/31/2017	COPIER LEASE 12/20 - 1/20	617-49860-404	60.54
TOSHIBA FINANCIAL SERVICES	347154098	12/31/2017	COPIER LEASE 12/20 - 1/20	617-49860-404	15.13
RAGE INC - CAMPUS CLEANER	12-011559	12/31/2017	SERVICE - COMM CENTER	617-49860-406	59.50
US BANK	8263 12-20-17	12/31/2017	12-20-17 CR CARD- RUNNING	617-49860-406	53.99
				Activity 49860 - M/P Center Total:	3,607.14
				Fund 617 - M/P CENTER Total:	3,607.14

Fund: 700 - PAYROLL

Internal Revenue Service-Payr	INV0001282	12/31/2017	Federal Tax Withholding	700-21701	11,542.35
MN Department of Revenue -	INV0001281	12/31/2017	State Withholding	700-21702	4,496.66
Internal Revenue Service-Payr	INV0001283	12/31/2017	Social Security	700-21703	11,142.38
MN Pera	INV0001275	12/31/2017	PERA	700-21704	12,694.54
MN Pera	INV0001276	12/31/2017	PERA	700-21704	6,686.10
MN Pera	INV0001277	12/31/2017	PERA	700-21704	552.68
MN State Deferred	INV0001278	12/31/2017	Deferred Compensation	700-21705	5,108.07
MN State Deferred	INV0001279	12/31/2017	Deferred Roth	700-21705	475.00
BLUE CROSS/BLUE SHIELD	180102096250	01/08/2018	INSURANCE PREM- FEB 2018	700-21706	56,236.04
Internal Revenue Service-Payr	INV0001280	12/31/2017	Medicare Withholding	700-21711	3,288.48
SELECTACCOUNT	38564932	12/27/2017	FLEX SPENDING	700-21712	357.25
SELECTACCOUNT	38569490	01/09/2018	FLEX SPENDING	700-21712	1,539.05
NCPERS MINNESOTA	#8446118 12-22-17	01/05/2018	INSURANCE #844600 - JAN 20	700-21718	16.00
NCPERS MINNESOTA	#8446118 12-22-17	01/05/2018	INSURANCE #844600 - JAN 20	700-21718	16.00
					114,150.60
				Fund 700 - PAYROLL Total:	114,150.60
				Grand Total:	2,957,365.64

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL	132,298.53
211 - LIBRARY	2,699.40
225 - AIRPORT	8,395.56
230 - POOL	368.00
235 - AMBULANCE	10,840.58
250 - EDA GENERAL	4,932.14
251 - EDA REVOLVING	198.00
252 - EDA SCDP	13,100.00
254 - NORTH IND PARK	21,218.49
270 - TIF 1-16 GDF DISTRICT	958.10
274 - TIF 1-19 NWIP II	116,830.82
301 - 2003 IMPROVEMENT BOND	122,100.00
302 - 4TH AVENUE IMPROVEMENT	28,273.95
303 - 2007 STREET IMPROVEMENT	79,025.00
305 - 2009 STREET IMPROVEMENT	888,868.90
306 - 2013 STREET IMPROVEMENT	162,056.26
307 - 2017 STREET PROJECT	55,816.86
401 - GENERAL CAPITAL PROJECTS	68.60
406 - PIR	56,056.05
601 - WATER	178,752.65
602 - SEWER	346,569.37
604 - ELECTRIC	381,576.96
609 - LIQUOR STORE	86,969.59
614 - TELECOM	137,600.85
615 - ARENA	4,033.24
617 - M/P CENTER	3,607.14
700 - PAYROLL	114,150.60
Grand Total:	2,957,365.64

Account Summary

Account Number	Account Name	Payment Amount
100-36200	Other Income	-531.27
100-41110-304	Legal Fees	495.00
100-41110-350	Printing & Design	407.10
100-41110-433	Dues & Subscriptions	7,700.00
100-41110-480	Other Miscellaneous	7,002.00
100-41110-491	Payments to Other Orga	1,610.78
100-41310-133	Employer Paid Insurance	80.00
100-41310-200	Office Supplies	163.08
100-41310-217	Other Operating Supplie	30.25
100-41310-308	Training & Registrations	38.95
100-41310-321	Telephone	21.57
100-41310-322	Postage	465.60
100-41310-326	Data Processing	19.99
100-41310-480	Other Miscellaneous	1,227.39
100-41910-133	Employer Paid Insurance	24.00
100-41910-200	Office Supplies	22.00
100-41910-308	Training & Registrations	725.00
100-41910-321	Telephone	21.57
100-41910-322	Postage	61.50
100-41910-435	Books and Pamphlets	27.79
100-41910-443	Intergovernmental Fees	1,771.83
100-41940-383	Gas Utility	618.19
100-41940-384	Refuse Disposal	85.04
100-41940-406	Repairs & Maint - Groun	1,277.77
100-42120-133	Employer Paid Insurance	128.00
100-42120-200	Office Supplies	68.88

Account Summary

Account Number	Account Name	Payment Amount
100-42120-212	Motor Fuels	1,240.06
100-42120-218	Uniforms	1,709.80
100-42120-304	Legal Fees	4,257.50
100-42120-308	Training & Registrations	475.00
100-42120-321	Telephone	365.10
100-42120-322	Postage	1.95
100-42120-323	Radio Units	108.00
100-42120-325	Dispatching	4,297.50
100-42120-326	Data Processing	433.00
100-42120-404	Repairs & Maint - M&E	170.03
100-42120-405	Repairs & Maint - Vehicl	744.13
100-42120-412	Rentals - Building	1,900.00
100-42120-419	Vehicle Lease	12,441.96
100-42120-433	Dues & Subscriptions	135.00
100-42120-480	Other Miscellaneous	647.92
100-42220-212	Motor Fuels	49.52
100-42220-308	Training & Registrations	235.00
100-42220-310	Lab Testing	227.00
100-42220-322	Postage	4.83
100-42220-323	Radio Units	3,012.00
100-42220-325	Dispatching	56.25
100-42220-383	Gas Utility	761.35
100-42220-384	Refuse Disposal	41.99
100-42220-404	Repairs & Maint - M&E	212.66
100-42220-405	Repairs & Maint - Vehicl	208.35
100-42220-433	Dues & Subscriptions	488.00
100-42500-323	Radio Units	1,800.00
100-42700-300	Charges for Services	100.00
100-43100-133	Employer Paid Insurance	64.00
100-43100-211	Cleaning Supplies	40.99
100-43100-212	Motor Fuels	1,821.02
100-43100-215	Materials & Equipment	1,512.04
100-43100-217	Other Operating Supplie	2,955.54
100-43100-224	Street Maint Materials	814.45
100-43100-241	Small Tools	16.98
100-43100-321	Telephone	43.63
100-43100-322	Postage	72.44
100-43100-350	Printing & Design	597.90
100-43100-384	Refuse Disposal	130.85
100-43100-404	Repairs & Maint - M&E	10,179.80
100-43100-405	Repairs & Maint - Vehicl	605.60
100-43100-406	Repairs & Maint - Groun	33.97
100-43100-480	Other Miscellaneous	2,318.50
100-45120-217	Other Operating Supplie	15.57
100-45202-133	Employer Paid Insurance	16.00
100-45202-212	Motor Fuels	107.16
100-45202-405	Repairs & Maint - Vehicl	2,874.62
100-49960-720	Transfers	48,391.56
211-45501-133	Employer Paid Insurance	16.00
211-45501-200	Office Supplies	607.20
211-45501-217	Other Operating Supplie	447.95
211-45501-383	Gas Utility	18.30
211-45501-402	Repairs & Maint - Struct	923.00
211-45501-409	Repairs & Maint - Utilitie	37.75
211-45501-433	Dues & Subscriptions	185.77
211-45501-435	Books and Pamphlets	463.43
225-45127-200	Office Supplies	35.36
225-45127-217	Other Operating Supplie	10.94

Account Summary

Account Number	Account Name	Payment Amount
225-45127-381	Electric Utility	594.63
225-45127-409	Repairs & Maint - Utilitie	7,754.63
230-45124-217	Other Operating Supplie	367.56
230-45124-322	Postage	0.44
235-34205	Ambulance Revenues -	200.00
235-42153-212	Motor Fuels	1,700.68
235-42153-217	Other Operating Supplie	998.35
235-42153-308	Training & Registrations	784.00
235-42153-312	Nursing	1,198.48
235-42153-321	Telephone	204.99
235-42153-322	Postage	3.09
235-42153-325	Dispatching	987.75
235-42153-326	Data Processing	1,809.00
235-42153-327	Interpretation Fees	34.00
235-42153-334	Meals/Lodging	65.29
235-42153-340	Advertising & Promotion	107.10
235-42153-383	Gas Utility	507.57
235-42153-384	Refuse Disposal	28.00
235-42153-404	Repairs & Maint - M&E	77.60
235-42153-405	Repairs & Maint - Vehicl	513.83
235-42153-435	Books and Pamphlets	1,620.85
250-46520-133	Employer Paid Insurance	24.00
250-46520-200	Office Supplies	43.98
250-46520-304	Legal Fees	90.00
250-46520-308	Training & Registrations	290.00
250-46520-321	Telephone	26.88
250-46520-322	Postage	7.18
250-46520-340	Advertising & Promotion	240.30
250-46520-350	Printing & Design	79.50
250-46520-433	Dues & Subscriptions	150.00
250-46520-438	Meeting Expense	28.30
250-46520-480	Other Miscellaneous	592.00
250-49980-602	Other Long-Term Obliga	2,174.97
250-49980-612	Other Interest	1,185.03
251-46520-491	Payments to Other Orga	198.00
252-46520-491	Payments to Other Orga	13,100.00
254-46520-304	Legal Fees	75.00
254-46520-381	Electric Utility	148.49
254-49980-601	Bond Principal	20,000.00
254-49980-611	Bond Interest	995.00
270-46530-482	TIF Payments	958.10
274-46530-482	TIF Payments	116,830.82
301-49980-601	Bond Principal	120,000.00
301-49980-611	Bond Interest	2,100.00
302-47000-480	Other Miscellaneous	450.00
302-49980-601	Bond Principal	26,950.00
302-49980-611	Bond Interest	873.95
303-49980-601	Bond Principal	75,000.00
303-49980-611	Bond Interest	4,025.00
305-39202	Contribution from Enter	-34,239.21
305-47000-480	Other Miscellaneous	41.86
305-49980-601	Bond Principal	905,000.00
305-49980-611	Bond Interest	18,066.25
306-41000-480	Other Miscellaneous	450.00
306-49980-601	Bond Principal	135,000.00
306-49980-611	Bond Interest	26,606.26
307-41000-480	Other Miscellaneous	450.00
307-49980-611	Bond Interest	55,366.86

Account Summary

Account Number	Account Name	Payment Amount
401-49950-502	Capital Outlay - Fire	68.60
406-41000-480	Other Miscellaneous	550.00
406-49980-601	Bond Principal	53,050.00
406-49980-611	Bond Interest	2,456.05
601-23100	Bond Payable - Noncurre	40,000.00
601-29107	Bond Payable - Noncurre	35,000.00
601-29108	Bond Payable - Noncurre	39,900.00
601-49400-133	Employer Paid Insurance	40.00
601-49400-212	Motor Fuels	175.52
601-49400-216	Chemicals and Chemical	4,031.93
601-49400-217	Other Operating Supplie	257.21
601-49400-303	Engineering and Surveyi	294.00
601-49400-304	Legal Fees	75.00
601-49400-310	Lab Testing	67.50
601-49400-321	Telephone	96.44
601-49400-322	Postage	61.24
601-49400-326	Data Processing	1,328.13
601-49400-381	Electric Utility	51.00
601-49400-383	Gas Utility	603.46
601-49400-386	Landfill	1,946.42
601-49400-404	Repairs & Maint - M&E	1,945.57
601-49400-408	Repairs & Maint - Distrib	3,538.25
601-49400-432	Uncollectible	24.52
601-49400-443	Intergovernmental Fees	3,323.00
601-49980-611	Bond Interest	29,901.03
601-49980-720	Transfers - Debt Service	16,092.43
602-14200	Inventory	321.16
602-23100	Bond Payable - Noncurre	35,000.00
602-29105	Bond Payable - Noncurre	175,000.00
602-29106	Bond Payable - Noncurre	30,100.00
602-49450-133	Employer Paid Insurance	56.00
602-49450-212	Motor Fuels	250.83
602-49450-217	Other Operating Supplie	431.99
602-49450-303	Engineering and Surveyi	294.00
602-49450-310	Lab Testing	1,246.40
602-49450-321	Telephone	57.16
602-49450-322	Postage	61.24
602-49450-326	Data Processing	1,328.12
602-49450-381	Electric Utility	136.50
602-49450-383	Gas Utility	77.46
602-49450-384	Refuse Disposal	85.04
602-49450-402	Repairs & Maint - Struct	725.00
602-49450-404	Repairs & Maint - M&E	794.52
602-49450-408	Repairs & Maint - Distrib	27,443.85
602-49450-432	Uncollectible	24.52
602-49980-611	Bond Interest	54,988.80
602-49980-720	Transfers - Debt Service	18,146.78
604-14200	Inventory	93,634.00
604-49550-133	Employer Paid Insurance	80.00
604-49550-200	Office Supplies	26.71
604-49550-212	Motor Fuels	307.82
604-49550-217	Other Operating Supplie	444.79
604-49550-218	Uniforms	550.68
604-49550-263	Merchandise for Resale -	281,520.15
604-49550-321	Telephone	122.90
604-49550-322	Postage	104.56
604-49550-326	Data Processing	1,328.12
604-49550-331	Travel Expense	184.73

Account Summary

Account Number	Account Name	Payment Amount
604-49550-334	Meals/Lodging	255.33
604-49550-340	Advertising & Promotion	315.30
604-49550-383	Gas Utility	233.54
604-49550-384	Refuse Disposal	84.75
604-49550-404	Repairs & Maint - M&E	30.25
604-49550-405	Repairs & Maint - Vehicl	527.09
604-49550-406	Repairs & Maint - Groun	218.77
604-49550-408	Repairs & Maint - Distrib	163.95
604-49550-432	Uncollectible	24.52
604-49550-450	Conservation	1,419.00
609-49751-133	Employer Paid Insurance	32.00
609-49751-217	Other Operating Supplie	23.49
609-49751-251	Liquor	34,194.92
609-49751-252	Beer	39,041.13
609-49751-253	Wine	10,431.30
609-49751-254	Soft Drinks & Mix	196.00
609-49751-259	Non- Alcoholic	228.33
609-49751-265	Merchandise Returned f	-314.81
609-49751-321	Telephone	56.02
609-49751-322	Postage	1.32
609-49751-333	Freight and Express	879.62
609-49751-340	Advertising & Promotion	1,809.97
609-49751-383	Gas Utility	100.38
609-49751-384	Refuse Disposal	96.13
609-49751-404	Repairs & Maint - M&E	107.15
609-49751-406	Repairs & Maint - Groun	86.64
614-16400	Machinery & Equipment	4,749.22
614-20201	Excise Tax Payable	1,529.64
614-20206	911 TAP & TACIP Fees Cl	1,242.18
614-49870-133	Employer Paid Insurance	64.00
614-49870-200	Office Supplies	62.15
614-49870-211	Cleaning Supplies	55.30
614-49870-212	Motor Fuels	172.18
614-49870-227	Utility System Maint Sup	925.00
614-49870-241	Small Tools	789.20
614-49870-321	Telephone	281.11
614-49870-322	Postage	105.09
614-49870-326	Data Processing	1,328.13
614-49870-334	Meals/Lodging	41.35
614-49870-340	Advertising & Promotion	100.98
614-49870-384	Refuse Disposal	73.92
614-49870-401	Repairs & Maint - Buildi	129.90
614-49870-404	Repairs & Maint - M&E	2,804.38
614-49870-432	Uncollectible	24.51
614-49870-441	Transmission Fees	298.29
614-49870-442	Subscriber Fees	95,811.49
614-49870-443	Intergovernmental Fees	1,487.69
614-49870-445	Switch Fees	245.10
614-49870-447	Internet Expense	7,699.05
614-49870-448	On-Call Support	950.00
614-49870-451	Call Completion	78.49
614-49870-480	Other Miscellaneous	450.00
614-49980-611	Bond Interest	16,102.50
615-39200	Interfund Transfers	-48,391.56
615-49850-133	Employer Paid Insurance	32.00
615-49850-200	Office Supplies	79.46
615-49850-211	Cleaning Supplies	179.12
615-49850-212	Motor Fuels	460.78

Account Summary

Account Number	Account Name	Payment Amount
615-49850-217	Other Operating Supplie	45.22
615-49850-241	Small Tools	14.99
615-49850-304	Legal Fees	555.00
615-49850-321	Telephone	38.70
615-49850-322	Postage	19.07
615-49850-326	Data Processing	348.00
615-49850-340	Advertising & Promotion	624.60
615-49850-383	Gas Utility	1,173.68
615-49850-384	Refuse Disposal	130.88
615-49850-402	Repairs & Maint - Struct	57.80
615-49850-405	Repairs & Maint - Vehicl	243.90
615-49850-409	Repairs & Maint - Utilitie	30.04
615-49850-439	Special Projects	48,391.56
617-49860-133	Employer Paid Insurance	48.00
617-49860-200	Office Supplies	14.99
617-49860-251	Liquor	1,086.63
617-49860-252	Beer	852.29
617-49860-254	Soft Drinks & Mix	174.17
617-49860-321	Telephone	16.88
617-49860-322	Postage	19.07
617-49860-340	Advertising & Promotion	246.84
617-49860-383	Gas Utility	907.59
617-49860-384	Refuse Disposal	51.52
617-49860-404	Repairs & Maint - M&E	75.67
617-49860-406	Repairs & Maint - Groun	113.49
700-21701	Federal WWithholding	11,542.35
700-21702	State Withholding	4,496.66
700-21703	FICA Tax Withholding	11,142.38
700-21704	PERA Contributions	19,933.32
700-21705	Retirement	5,583.07
700-21706	Medical Insurance	56,236.04
700-21711	Medicare Tax Withholdi	3,288.48
700-21712	Flex Account	1,896.30
700-21718	Individual Insurance-NC	32.00
	Grand Total:	2,957,365.64

Project Account Summary

Project Account Key	Payment Amount
None	1,940,984.30
1999WaTowlnt	1,900.70
2009AInt	18,066.25
2009APrin	113,630.00
2011AIntSw	32,777.50
2011AIntWa	4,763.75
2011APrinSw	175,000.00
2011APrinWa	35,000.00
2011BInt	2,100.00
2011BPrin	120,000.00
2012AIntFund302	873.95
2012AIntFund303	4,025.00
2012AIntFund406	261.05
2012AIntSw	1,282.20
2012AIntWa	1,632.80
2012APrinFund302	26,950.00
2012APrinFund303	75,000.00
2012APrinFund406	8,050.00
2012APrinSw	30,100.00
2012APrinWa	39,900.00

Project Account Summary

Project Account Key	Payment Amount
2013AIntAssessment	10,959.38
2013AIntStr	15,646.88
2013AIntSw	9,409.38
2013AIntWa	10,862.50
2013APrincAssess	75,000.00
2013APrinSt	60,000.00
2013APrinSw	35,000.00
2013APrinWa	40,000.00
2013BIntEquip	2,195.00
2013BIntNWIP	995.00
2013BPrincEquip	45,000.00
2013BPrincNWIP	20,000.00
Grand Total:	2,957,365.64

LA
1-11-18

ACTION ITEM



CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: Development Department
DATE: January 16, 2018 (City Council Meeting Date)
RE: 2018 Small Cities Development Program – Full Application
DEPT: Development Department
CONTACT: Drew Hage, Development Director at 832-8661 or drew.hage@windommn.com

Recommendations/Options/Action Requested

Staff recommends that the City Council take the following actions regarding the 2018 Small Cities Development Program (SCDP):

1. Hold the scheduled public hearing at the City Council Meeting on January 16th.
 2. Adopt a Resolution approving submission of the full SCDP Application.
-

Issue Summary/Background

On January 2, 2018, the City Council adopted a resolution approving the Citizen Participation Plan and calling for a public hearing to be held on January 16th regarding the proposed full SCDP Application.

The EDA is working with the Southwest Minnesota Housing Partnership (the “Partnership”) on the SCDP Application. A representative from the Partnership will be present at the January 16th Meeting to provide an overview of the SCDP process. Full applications are due on February 22nd.

2018 Timeline for SCDP:

- Jan. 2 - City Council Meeting - Adopt Resolution approving Citizen Participation Plan and calling for public hearing, execution of the Citizen Participation Plan by the Mayor, and post publicly per CPP prior to Jan. 16th Meeting.
- Jan. 16 - City Council Meeting - Public Hearing, adopt Resolution authorizing full application.
- Jan. 19 – EDA send contractor interest letters.
- Feb. 22 by 4:30 pm – Full SCDP Application due.
- June 2018 - SCDP award notices from DEED.
- June-Aug. 2018 – DEED Contracts & Implementation Workshops if grant awarded.
- Sept. 2018 - Community Meeting to review the application process; application submittal opens to property owners (if grant awarded).

Fiscal Impact

Amount: The preliminary SCDP budget outlined \$418,600 in requested grant funds. The application cost to be paid to the Partnership is not to exceed \$5,000. Approximately \$4,000 of this amount has been paid. The cost for preparation and submission of the full application is approximately \$1,000.

Attachments

1. Resolution Authorizing Submission of a Full Application in the Small Cities Development Program.

**CITY OF WINDOM
PUBLIC HEARING NOTICE
SMALL CITIES DEVELOPMENT PROGRAM
GRANT APPLICATION**

Notice is hereby given that the City Council of the City of Windom, Minnesota, will hold a **public hearing in the City Council Chambers in the Windom City Hall at 444 Ninth Street, Windom, Minnesota, on Tuesday, January 16, 2018, at the City Council Meeting which begins at 7:30 p.m.**

The purpose of the hearing is to provide information and receive citizens' comments regarding the submission of an application to the Minnesota Department of Employment and Economic Development in the Small Cities Development Grant Program. Grant dollars received will be utilized for rehabilitation of single-family owner-occupied housing within the City of Windom.

All interested citizens from the City of Windom are invited to attend the public hearing to review the application information provided and express their comments concerning the Program and the proposed application.

If you are unable to attend or would like additional information prior to the hearing, materials pertaining to the proposed use of SCDP funds (which may be received in 2018) are available for review at the EDA Office in the Windom City Hall between the hours of 8:00 am and 5:00 pm, Monday through Friday.

BY ORDER OF THE WINDOM CITY COUNCIL

Steven Nasby, City Administrator
444 9th Street
P. O. Box 38
Windom, MN 56101
Phone: 507-831-6129

Published: January 3, 2018 (COTTONWOOD COUNTY CITIZEN)



2017 Small Cities Development Program Application

Summary of Activities

Background

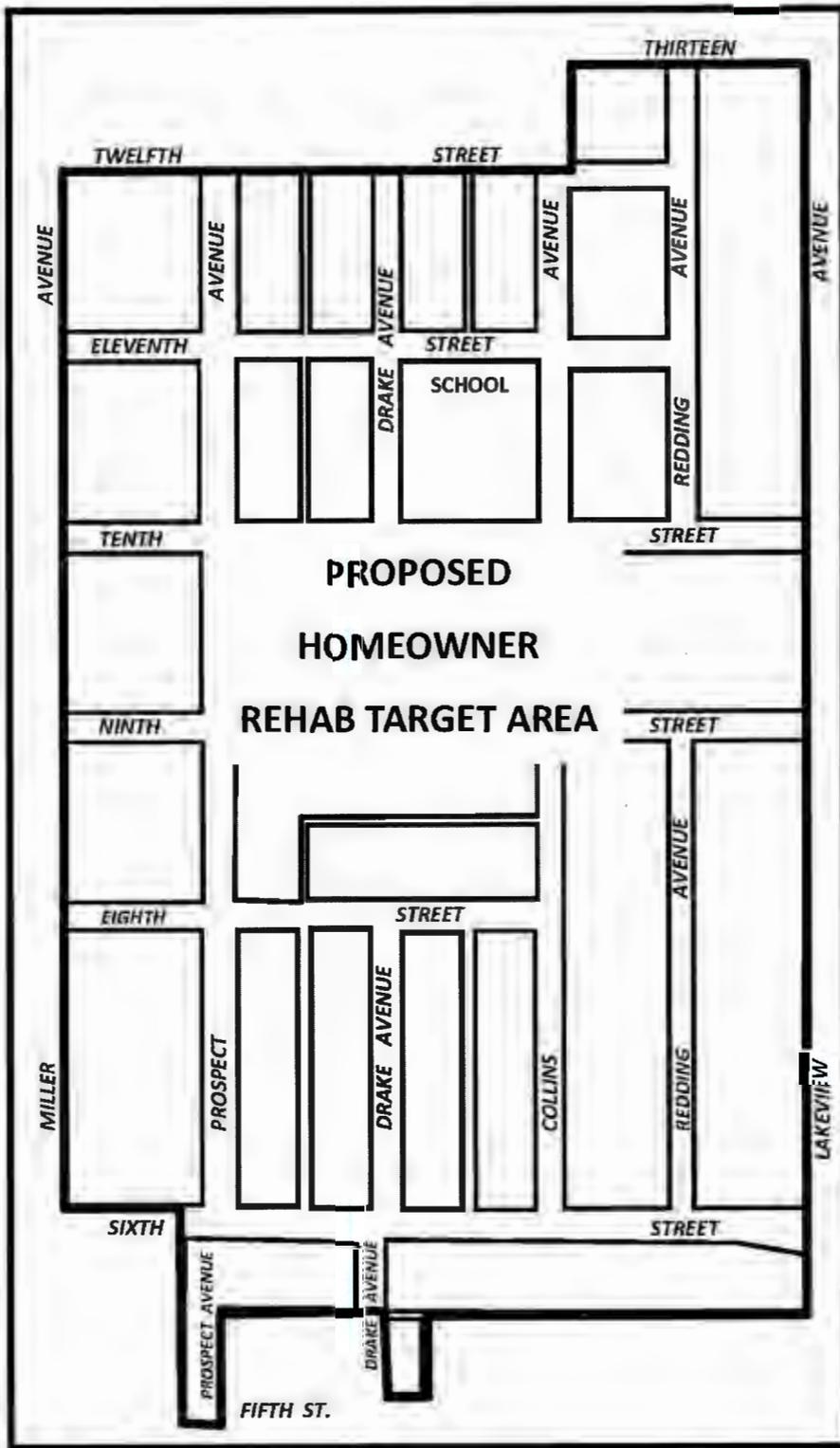
The City of Windom has contracted with the Southwest Minnesota Housing Partnership (SWMHP) to apply for and, if awarded, administer funds associated with the Department of Employment and Economic Development (DEED) Small Cities Development Program (SCDP). SCDP is funded Federally through the Community Development Block Grant (CDBG); a Program administered by the U.S. Department of Housing and Urban Development (HUD).

Windom has made a preliminary application for the 2018 SCDP; and has been invited to make a final application; for a Single-Purpose Grant to provide funding for single-family owner-occupied rehabilitation, within a specified Proposed Target Area (see map on Page 2). If awarded, property owners who apply and meet eligibility requirements may have access to these funds for certain home

Proposed Activities and Funding Sources*

Activity	# of Units	SCDP Cost per Unit	Total SCDP	Total Leveraged Sources	Potential Sources of Leveraged Funds	Total Costs
Owner Occupied Rehab	20	\$18,200	\$364,000	\$156,000	MHFA Fix-Up, Impact, Owner Equity	\$520,000
Admin (15%)	20	\$2,730	\$54,600			\$54,600
Totals		\$	\$418,600	\$156,000		\$574,600

**These numbers are based on the pre-application and feedback from DEED, and could be modified as part of the final application. The "Potential Sources of Leveraged Funds" may or may not be available, as some are based on future funding applications or successful transfer of Minnesota Investment Funds into the proposed 2018 Windom SCDP project.*



What Improvements are Eligible for SCDP Funding?

Property Type:	Eligible Improvement Examples:	Ineligible Improvement Examples:
Residential	Roofs & gutters, heating, doors, windows, insulation, siding, foundation, electrical, plumbing, smoke detectors	Cabinets, Central A/C, Hot Tubs, Fences, Gazebos, New or Repairs to Detached Structures, Carpeting or Expensive Flooring

This is not an exhaustive list. The general rule of thumb is that anything that's currently existing can be repaired/replaced, but new items or cosmetic improvements are generally not eligible. It's also important to consider that certain improvements must be addressed FIRST (i.e. health, safety, energy efficiency, code compliance, etc.) before any "wants" may be considered as funding eligible.

If there are specific questions regarding what may or may not be an eligible improvement for your property, please contact Michele with SWMHP at 507-836-1617 or MicheleC@swmhp.org.

Past Use of CDBG Funds

The City of Windom has utilized CDBG Funds in the past for the following activities:

1996 – SCDP Residential (Owner-Occupied) and Rental (Residential)

1999 – SCDP Residential (Owner-Occupied), Rental (Residential), and Commercial Rehab

2002 - SCDP Comprehensive (Commercial, Owner-Occupied Residential, and Rental-Residential) Rehab Program

2009 – SCDP Residential (Owner-Occupied) Rehab Program – Joint Full Application with Mountain Lake

2011 – SCDP Residential (Owner-Occupied) Rehab Program – Joint Short Application with Mountain Lake

RESOLUTION #2018-

INTRODUCED:

SECONDED:

VOTED: Aye:
 Nay:
 Absent:

CITY OF WINDOM

**RESOLUTION AUTHORIZING SUBMISSION OF A FULL APPLICATION
IN THE SMALL CITIES DEVELOPMENT PROGRAM**

WHEREAS, on June 20, 2017, the Windom City Council adopted a Resolution authorizing the submission of applications in the Small Cities Development Program (“SCDP”); and

WHEREAS, the preliminary application was submitted in November 2017; and

WHEREAS, in December, the City received authorization from the Minnesota Department of Employment and Economic Development (“DEED”) to proceed to the next stage and submit the full SCDP application; and

WHEREAS, on January 2, 2018, the City Council adopted a Resolution approving a Citizen Participation Plan and calling for a public hearing to be held on January 16, 2018, concerning the proposed submission of a full SCDP application; and

WHEREAS, after reviewing the presentation by the Southwest Minnesota Housing Partnership (“the Partnership”) outlining the SCDP information and gathering public input, the City Council determined that it is in the best interests of the citizens of Windom to authorize submission of the full SCDP Application.

NOW, THEREFORE, BE IT RESOLVED by the City Council for the City of Windom, Minnesota, as follows:

1. The EDA is authorized to work with the Partnership on submission of the full SCDP Application to DEED.
2. The City of Windom will act as the legal sponsor for project(s) contained in the full SCDP Application to be submitted on or before February 22, 2018; and the Mayor and the City Administrator are hereby authorized to execute any required documents to apply to DEED for funding of this project on behalf of the City of Windom.
3. The City of Windom has legal authority to apply for financial assistance, and the institutional, managerial, and financial capacity to ensure adequate construction, operation, maintenance and replacement of the proposed project for its design life.

4. The City of Windom has not violated any Federal, State, or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.

5. Upon approval of its application by the State, the City of Windom may enter into an agreement with the State of Minnesota, for the approved project(s), and that the City of Windom certifies that it will comply with all applicable laws and regulations as stated in all contract agreements.

6. The Mayor and the City Administrator, or their successors in office, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the project(s) on behalf of the applicant.

ADOPTED this 16th day of January, 2018.

Dominic Jones, Mayor

Attest: _____
Steven Nasby, City Administrator

* * * * *

CERTIFICATION

I certify that the foregoing Resolution was adopted by the City Council of the City of Windom, Minnesota, on the 16th of January, 2018.

Steven Nasby, City Administrator

Subscribed and sworn to before me this ____ day of January, 2018.

Notary Public in and for the State of Minnesota

ACTION ITEM



CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: Steve Nasby, City Administrator 
DATE: January 12, 2018
RE: Safe Routes to School Project – Winfair Elementary
DEPT: Administration
CONTACT: Steve Nasby: Steve.Nasby@windommn.com

Recommendations/Options/Action Requested

Staff recommends that the City Council take the following action:

1. Approve the Safe Routes to School project for Winfair Elementary as presented upon the condition that there is no maintenance or cost to the City of Windom.

Issue Summary/Background

Several years ago the Safe Routes to School group applied for a project at Winfair Elementary to provide a student drop-off and pick-up area that was separate from the street (6th Avenue). This project was approved, but only recently funded by MN DOT.

The proposed plan will include curb cuts, pavement removals and connection to City storm sewer on 6th Avenue. The project is requesting City Council approval for use of the Right-of-Way and the construction work detailed in the proposed plan which impacts City owned infrastructure.

Fiscal Impact

The Safe Routes to School project is funded through a grant by MN DOT so there will be no cost to the City of Windom. With the prior Safe Routes to School project, at Windom Area High School, the City approved that project with the condition that no maintenance nor cost be incurred by the City. Staff is recommending the same conditions be included for the Safe Routes to School - Winfair Elementary project.

Attachments

1. Proposed Plans for Safe Route to School – Winfair Elementary Project.

MEMORANDUM



CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: City Administrator 
DATE: January 5, 2018
RE: Use of Compression Brakes Prohibited

At the January 2, 2018 City Council meeting Council Member Byam asked that the City's ordinance for compression braking be provided for information. Attached is the existing City ordinance.

If the City Council would like to have this ordinance reviewed or discussed for possible changes it would be appropriate to refer this to the Street Committee and involve input from Windom Police Department.

§ 70.06 USE OF RETARDERS ("JAKE BRAKES") PROHIBITED.

(A) It shall be unlawful for the driver of any truck to intentionally use an engine retarding brake on any public highway, street, parking lot or alley within the city, except in an emergency. Appropriate signs prohibiting the use of engine retarding brakes, except in emergencies, shall be erected at highway entrances to the city. A sign stating "Vehicle Noise Ordinance Enforced" shall be sufficient.

(B) *ENGINE RETARDING BRAKE*, for the purpose of this section, shall mean a dynamic brake, Jake brake, Jacobs brake, C-brake, Paccar brake or other similar engine retarding brake system which alters the normal compression of the engine and subsequently releases that compression causing abnormal or excess noise from the engine.

(Prior Code, § 8.07) (Ord. 113, 2nd Series, eff. 8-25-1999) Penalty, see § 70.99

RESOLUTION #2018-

INTRODUCED:

SECONDED:

VOTED: Aye:

Nay:

Absent:

RESOLUTION SUPPORTING THE SUBMISSION OF A GRANT APPLICATION TO THE "ASSISTANCE TO FIREFIGHTERS" GRANT PROGRAM ON BEHALF OF THE WINDOM FIRE DEPARTMENT

WHEREAS, the City of Windom is committed to the health, safety and welfare of the citizens of Windom with respect to fire and all other hazards; and

WHEREAS, the City of Windom is also committed to the health, safety and welfare of the Windom Fire Department members and other emergency response personnel with respect to fire and all other hazards; and

WHEREAS, the purchase of an engine/pumper vehicle would enhance the department's capabilities with respect to firefighting and other emergency-related hazards; and

WHEREAS, funding to purchase new engine/pumper vehicle may be available through the Assistance to Firefighters Grant Program through the US Department of Homeland Security; and

WHEREAS, it is in the best interests of the City of Windom, its residents and firefighters to submit an application to the Assistance to Firefighters Grant Program, through the US Department of Homeland Security, requesting funding for a engine/pumper; and

WHEREAS, the City of Windom understands that there is a five percent (5%) match requirement for grants to fire departments serving areas with a population of 20,000 or less, as stated in the Federal Register, and sources for these matches are available.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The City Council of Windom, Minnesota, on behalf of the citizens and firefighters of Windom, supports the Windom Fire Department's efforts in pursuing funding through the Assistance to Firefighters Grant Program through the US Department of Homeland Security.
2. If the City of Windom receives a grant award, the City agrees to match the federal grant funds with an amount of non-federal funds equal to 5% of the total project cost.

3. The City of Windom has legal authority to apply for financial assistance, and the institutional, managerial, and financial capacity to ensure compliance with the grant requirements and completion of the proposed project.
4. The City of Windom has not violated any Federal, State, or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.
5. The City of Windom shall act as legal sponsor for the grant application; and the Mayor and the City Administrator are hereby authorized, on behalf of the City of Windom, to submit a grant application to the Assistance to Firefighters Grant Program, through the US Department of Homeland Security, for the funding of this project.
6. Upon approval of the application, the City of Windom and the Windom Fire Department certify that they will comply with all applicable laws, policies and regulations as stated in the application and subsequent agreements.
7. The Mayor and City Administrator are hereby authorized, on behalf of the City of Windom, to execute such agreements and contracts as are necessary to implement the project.

ADOPTED this 16th day of January, 2018.

Dominic Jones, Mayor

ATTEST: _____
Steve Nasby, City Administrator

RESOLUTION #2018-

INTRODUCED:

SECONDED:

VOTED: **Aye:**
 Nay:
 Absent:

RESOLUTION MAKING A DECLARATION OF OFFICIAL INTENT UNDER U.S. TREASURY REGULATIONS SECTION 1.150-2

WHEREAS, the Internal Revenue Code of 1986, as amended, and Treasury Regulations Section 1.150-2 promulgated thereunder (the "Reimbursement Rules") require that in order for an issuer to use the proceeds of an issue of tax-exempt obligations to reimburse an original expenditure paid before the issue date of the obligations, an issuer must adopt an official intent for the original expenditure not later than 60 days after payment thereof; and

WHEREAS, the City of Windom, Minnesota, (the "Issuer") is a governmental unit with bond issuing powers; and

WHEREAS, the Issuer intends to make improvements to a city facility (Arena Ice System Replacement Project) (the "Project-A") from proceeds of an issue of tax-exempt obligations (the "Bonds"); and

WHEREAS, the Issuer also intends to finance the expansion of the North Windom Industrial Park (NWIP Phase II Expansion) (the "Project-B") from proceeds of an issue of tax-exempt obligations (the "Bonds"); and

WHEREAS, it may be necessary for the Issuer to temporarily finance certain costs of the Projects by using either working capital and cash reserves which will be needed for other purposes, or temporary loans from financial institutions or others prior to the issuance of the Bonds.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WINDOM, MINNESOTA, AS FOLLOWS:

1. The maximum principal amount of the Bonds is \$2,400,000.
2. The Issuer reasonably expects to incur expenditures with respect to the Projects in advance of issuance of the Bonds.
3. The Issuer reasonably expects that expenditures for the Projects will be reimbursed from the proceeds of the Bonds.
4. The reimbursement will occur not later than 18 months after the later of the date the original expenditure was paid or the date the Projects are placed in service or abandoned, but in no event more than three years after the original expenditure is paid.
5. The Issuer has not previously adopted a resolution under the Reimbursement Rules for these Projects, the costs of which were not paid from the proceeds of an issue of tax-exempt bonds.

Adopted by the City Council this 16th day of January, 2018.

Dominic Jones, Mayor

Attest: _____
Steven Nasby, City Administrator

RESOLUTION #2018-

INTRODUCED:

SECONDED:

VOTED: Aye:
 Nay:
 Absent:
 Abstained:

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WINDOM
DECLARING A VACANCY IN THE ELECTIVE OFFICE OF
WARD II COUNCIL MEMBER HELD BY PAUL JOHNSON**

WHEREAS, Council Member Paul Johnson has submitted his resignation to the City Administrator and the City Council effective January 31, 2018; and

WHEREAS, the City Council of the City of Windom declares a vacancy in the elective office of Ward II Council Member pursuant to Section 2.05 of the City Charter.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
WINDOM, MINNESOTA, AS FOLLOWS:**

1. On January 2, 2018, the City Council of the City of Windom accepted the resignation of Paul Johnson from the City Council and declares a vacancy in the elective office of Ward II Council Member effective January 31, 2018.

Adopted by the Council this 16th day of January, 2018.

Dominic Jones, Mayor

Attest: _____
Steven Nasby, City Administrator

ACTION ITEM



CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: Al Baloun, Recreation Director
DATE: December 14, 2017
RE: Rehiring of Samantha Baloun and Madison Maras
DEPT: Pool & Recreation
CONTACT: Al Baloun 507-822-0514 (e-mail- winarena@windomnet.com)

Recommendations/Options/Action Requested

Staff recommends that the City Council take the following action regarding rehiring of Samantha Baloun as Pool Manager and Madison Maras as Baseball Coordinator.

Issue Summary/Background

Both Samantha Baloun and Madison Maras served in their positions during the Summer, 2017. Both did an excellent job in their positions. At the January 10, 2018 Parks and Recreation Commission meeting it was recommended by both the Recreation Director and Commission members that they retain their jobs in the Summer, 2108.

Fiscal Impact

Both positions are funded in the Recreation and Pool Budgets for 2018.

Attachments:

Parks and Recreation Commission Minutes January 10, 2018

ACTION ITEM



CITY OF WINDOM

444 9th Street

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

www.windom-mn.com

TO: City Council
FROM: Mayor Dominic Jones
DATE: January 8, 2017
RE: Mayor Appointments & Reappointments
DEPT: Mayor/Council
CONTACT: Mayor Dominic Jones

Recommendations/Options/Action Requested

Recommendation from the Mayor to the City Council for approval of the following additional 2018 Appointments and Reappointments.

Issue Summary/Background

Community Center Commission	Term Expires
Lenny Thiner	12/31/20
Wayne Maras	12/31/20
Telecom Commission	
Travis Eichstedt	12/31/20
Utility Commission	
Mike Schwalbach	12/31/20

Fiscal Impact

None.

Attachments

None.

CERTIFICATE FOR PAYMENT NO. 9, Final

**Holtmeier Construction
3301 Third Ave.
Mankato, MN 56001**

Project: 2017 Street Improvements
Windom, MN

DGR Project No. 366090

Owner: City of Windom, Minnesota

For Period From: November 12, 2017 to December 12, 2017

<u>Line No.</u>	<u>Estimated</u>		<u>Unit Price</u>	<u>Contract Price</u>	<u>This Application</u>		<u>Completed to Date</u>	
	<u>Units</u>	<u>Description</u>			<u>Units</u>	<u>Value</u>	<u>Units</u>	<u>Value</u>
Schedule 1 - Bid Items (Brian Avenue, 15th Avenue, 5th Avenue, 7th Street, Plum Avenue and 16th Street)								
1.	JOB	Mobilization	L.S.	\$75,720.00		0.00	100%	75,720.00
2.	JOB	Maint & Restoration of Access	L.S.	3,500.00		0.00	100%	3,500.00
4.	14,002 S.Y.	Remove Bituminous Pavement	2.00	28,004.00		0.00	14,077.00	28,154.00
5.	2,047 S.Y.	Remove Concrete Pavement	8.00	16,376.00		0.00	1,989.50	15,916.00
6.	4 Ea.	Remove, Salvage and Reinstall Sign	150.00	600.00	2.00	300.00	6.00	900.00
7.	5,525 C.Y.	Common Excavation (P)	12.35	68,233.75		0.00	5,525.00	68,233.75
9.	16,625 S.Y.	Subgrade Preparation	1.50	24,937.50		0.00	16,625.00	24,937.50
10.	16,023 S.Y.	12" Aggregate Base Class 5	7.30	116,967.90		0.00	16,023.00	116,967.90
11.	600 S.Y.	8" Aggregate Base Class 5	5.10	3,060.00		0.00	538.00	2,743.80
12.	1,620 Ton	Type SP 12.5 Wearing Course Mix	74.15	120,123.00		0.00	1,411.89	104,691.64
13.	2,065 Ton	Type SP 12.5 Non Wear Course Mix	71.50	147,647.50		0.00	2,126.59	152,051.19
14.	10 S.Y.	Concrete Patch (6")	226.35	2,263.50		0.00	10.00	2,263.50
15.	10 Ea.	Adjust Frame & Ring Casting	548.00	5,480.00		0.00	10.00	5,480.00
16.	438 S.Y.	4" Concrete Walk	50.50	22,119.00		0.00	482.94	24,388.47
17.	66 S.Y.	6" Concrete Walk	94.75	6,253.50		0.00	66.00	6,253.50
18.	5,119 L.F.	Concrete Curb and Gutter Design B624	23.00	117,737.00		0.00	5,219.00	120,037.00
19.	505 L.F.	Concrete Curb and Gutter Match	26.95	13,609.75		0.00	299.00	8,058.05
20.	26 S.Y.	4" Gravel Driveway	13.00	338.00		0.00	26.00	338.00
21.	522 S.Y.	6" Concrete Driveway Pavement	62.65	32,703.30		0.00	483.38	30,283.76
22.	107 S.Y.	7" Concrete Driveway Pavement	68.55	7,334.85		0.00	107.00	7,334.85

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	<u>Units</u>	<u>Description</u>	<u>Price</u>	<u>Price</u>	<u>Units</u>	<u>Value</u>	<u>Units</u>	<u>Value</u>
23.	113 S.Y.	8" Concrete Valley Gutter	79.90	9,028.70		0.00	113.00	9,028.70
24.	207 S.F.	Truncated Domes	54.40	11,260.80		0.00	207.00	11,260.80
25.	1 Ea.	Install 15" RCP Apron	503.20	503.20		0.00	1.00	503.20
26.	5,293 L.F.	4" Perforated Drain Pipe	7.60	40,226.80		0.00	5,197.00	39,497.20
27.	38 Ea.	4" Non Perforated Service	112.75	4,284.50		0.00	31.00	3,495.25
28.	18 Ea.	Subdrain Outlet	52.00	936.00		0.00	16.00	832.00
30.	42 L.F.	12" PVC Pipe Sewer, SDR-26	36.65	1,539.30		0.00	42.00	1,539.30
31.	735 L.F.	12" RC Pipe Sewer, Class III	32.15	23,630.25		0.00	845.00	27,166.75
32.	1,050 L.F.	15" RC Pipe Sewer, Class III	39.60	41,580.00		0.00	1,042.00	41,263.20
33.	13 L.F.	18" RC Pipe Sewer, Class III	41.80	543.40		0.00		0.00
34.	16 L.F.	18" RC Arch Pipe Sewer, Class III	61.40	982.40		0.00	12.00	736.80
35.	424 L.F.	24" RC Pipe Sewer, Class III	49.70	21,072.80		0.00	424.00	21,072.80
36.	10 Ea.	Connect to Existing Storm Sewer	300.00	3,000.00		0.00	13.00	3,900.00
38.	11 Ea.	4' x 4' Storm Manhole	1,418.50	15,603.50		0.00	11.00	15,603.50
40.	28 Ea.	Single Grate Intake	1,214.00	33,992.00		0.00	28.00	33,992.00
41.	2 Ea.	Single Grate Intake - Special	2,084.00	4,168.00		0.00	2.00	4,168.00
44.	707 L.F.	4" PVC Sanitary Sewer Pipe	27.60	19,513.20		0.00	418.00	11,536.80
45.	31 Ea.	Preformed Service Wye	289.55	8,976.05		0.00	18.00	5,211.90
46.	683 L.F.	8" PVC Pipe Sewer SDR-26	32.45	22,163.35		0.00	628.00	20,378.60
47.	420 L.F.	12" PVC Pipe Sewer, SDR-26	39.05	16,401.00		0.00	476.00	18,587.80
48.	11 Ea.	Connect to Existing Sanitary Sewer	380.50	4,185.50		0.00	13.00	4,946.50
49.	3 Ea.	Sanitary Sewer Manhole	3,618.25	10,854.75		0.00	3.00	10,854.75
50.	1 Ea.	Sanitary Sewer Manhole Rehab	4,272.35	4,272.35		0.00	1.00	4,272.35
51.	24 Ea.	Connect to Existing Water Main	1,585.40	38,049.60		0.00	23.00	36,464.20
52.	39 Ea.	1" Curb Stop	206.20	8,041.80		0.00	31.00	6,392.20
54.	39 Ea.	1" Corp Stop	215.75	8,414.25		0.00	31.00	6,688.25
56.	1,085 L.F.	1" Water Service	26.45	28,698.25		0.00	874.00	23,117.30
58.	14 Ea.	6" Gate Valve & Box	1,324.00	18,536.00		0.00	19.00	25,156.00

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59.	7 Ea.	8" Gate Valve & Box	1,656.25	11,593.75		0.00	4.00	6,625.00
60.	5 Ea.	10" Gate Valve & Box	2,163.50	10,817.50		0.00	3.00	6,490.50
61.	2 Ea.	12" Gate Valve & Box	2,595.25	5,190.50		0.00	3.00	7,785.75
62.	7 Ea.	Furnish and Install Hydrant (CO #1)	3,163.30	22,143.10		0.00	7.00	22,143.10
63.	2 Ea.	Adjust Gate Valve & Box	550.00	1,100.00		0.00	2.00	1,100.00
65.	4 Ea.	6" Tee	426.30	1,705.20		0.00	9.00	3,836.70
66.	3 Ea.	8" Tee	567.00	1,701.00		0.00	2.00	1,134.00
67.	2 Ea.	10" Tee	834.80	1,669.60		0.00	2.00	1,669.60
68.	2 Ea.	8" x 6" Tee	552.20	1,104.40		0.00		0.00
69.	2 Ea.	10" x 6" Tee	668.20	1,336.40		0.00	1.00	668.20
70.	4 Ea.	12" x 6" Tee	760.50	3,042.00		0.00	4.00	3,042.00
71.	1 Ea.	12" x 8" Tee	823.80	823.80		0.00		0.00
72.	1 Ea.	6" x 4" Reducer	223.60	223.60		0.00	4.00	894.40
73.	5 Ea.	8" x 4" Reducer	287.70	1,438.50		0.00	2.00	575.40
74.	2 Ea.	10" x 6" Reducer	374.80	749.60		0.00	3.00	1,124.40
75.	2 Ea.	10" x 8" Reducer	430.00	860.00		0.00		0.00
76.	1 Ea.	12" x 8" Reducer	483.50	483.50		0.00	1.00	483.50
77.	3 Ea.	6" 45 Deg. Bend	290.30	870.90		0.00	3.00	870.90
79.	1,944 L.F.	6" PVC Water Main	28.90	56,181.60		0.00	1,969.00	56,904.10
80.	465 L.F.	8" PVC Water Main	31.85	14,810.25		0.00	469.00	14,937.65
81.	506 L.F.	10" PVC Water Main	36.40	18,418.40		0.00	490.00	17,836.00
82.	320 L.F.	12" PVC Water Main	46.25	14,800.00		0.00	362.00	16,742.50
83.	JOB	Temporary Water Service	L.S.	11,700.00		0.00	100%	11,700.00
84.	5,448 S.Y.	Terrace Grading	1.00	5,448.00		0.00	5,551.00	5,551.00
85.	50 Ton	Special Rock Bedding	22.40	1,120.00		0.00		0.00
86.	20 Ton	Random Riprap Class III	44.55	891.00		0.00	10.00	445.50
87.	JOB	Temporary Mail Service	L.S.	250.00		0.00	100%	250.00
89.	JOB	Traffic Control	L.S.	5,500.00		0.00	100%	5,500.00

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	Units	Description			Units	Value	Units	Value
91.	JOB	SWPPP Management	L.S.	500.00		0.00	100%	500.00
92.	222 L.F.	Silt Fence/Bio Wattles/Filter Socks	2.00	444.00		0.00	122.00	244.00
93.	34 Ea.	Storm Drain Inlet Protection	175.00	5,950.00		0.00	34.00	5,950.00
94.	1.13 Acre	Seeding, Fertilizing and Mulching	5,250.00	5,932.50	0.08	420.00	1.21	6,352.50
95.	30 S.Y.	Erosion Control Blankets Category 4	1.85	55.50		0.00	30.00	55.50
97.	120 L.F.	Pavement Marking - 4" Solid Line	1.00	120.00		0.00	120.00	120.00
98.	20 C.Y.	Excavate and Dispose of Contaminated Soil	100.00	2,000.00		0.00	0.00	0.00
CO#3_1	1 Ea.	6" Cap w/ 1.5" Corp Stop	406.15	406.15		0.00	1.00	406.15
CO#3_2	1 Ea.	Connect to Ex. 1.5" Service	176.10	176.10		0.00	1.00	176.10
CO#3_3	4 Ea.	6" 45d Bend	290.30	1,161.20		0.00	4.00	1,161.20
CO#3_4	1 Ea.	Vertical Water Main Drop	2,010.00	2,010.00		0.00	1.00	2,010.00
CO#4_5	1 Ea.	Exploratory Digging	1,825.00	1,825.00		0.00	1.00	1,825.00
SCHEDULE 1 - TOTAL BID				\$1,424,440.90		\$720.00		\$1,393,029.71

Schedule 2 - Bid Items (5th Street, 6th Avenue, City Hall parking and alley, 3rd Avenue Alley)

1.	JOB	Mobilization	L.S.	\$42,760.00		0.00	100%	42,760.00
2.	JOB	Maint & Restoration of Access	L.S.	1,500.00		0.00	100%	1,500.00
3.	620 L.F.	Remove Guard Rail	4.00	2,480.00		0.00	620	2,480.00
4.	9,010 S.Y.	Remove Bituminous Pavement	2.00	18,020.00		0.00	9,010.00	18,020.00
5.	768 S.Y.	Remove Concrete Pavement	9.00	6,912.00		0.00	775.00	6,975.00
6.	2 Ea.	Remove, Salvage and Reinstall Sign	150.00	300.00	2.00	300.00	4.00	600.00
7.	3,061 C.Y.	Common Excavation (P)	12.35	37,803.35		0.00	3,061.00	37,803.35
8.	200 S.Y.	Geotextile Fabric Type IV	1.15	230.00		0.00	120.00	138.00
9.	10,620 S.Y.	Subgrade Preparation	1.50	15,930.00		0.00	10,620.00	15,930.00
10.	6,137 S.Y.	12" Aggregate Base Class 5	7.30	44,800.10		0.00	6,213.00	45,354.90
11.	4,453 S.Y.	8" Aggregate Base Class 5	5.10	22,710.30		0.00	4,453.00	22,710.30
12.	820 Ton	Type SP 12.5 Wearing Course Mix	83.50	68,470.00		0.00	809.29	67,575.72
13.	1,370 Ton	Type SP 12.5 Non Wear Course Mix	76.50	104,805.00		0.00	1,320.55	101,022.08

<u>Line</u> <u>No.</u>	<u>Estimated</u>		<u>Unit</u> <u>Price</u>	<u>Contract</u> <u>Price</u>	<u>This Application</u>		<u>Completed to Date</u>	
	<u>Units</u>	<u>Description</u>			<u>Units</u>	<u>Value</u>	<u>Units</u>	<u>Value</u>
15.	6 Ea.	Adjust Frame & Ring Casting	549.00	3,294.00		0.00	6.00	3,294.00
16.	748 S.Y.	4" Concrete Walk	50.00	37,400.00		0.00	721.90	36,095.00
17.	6 S.Y.	6" Concrete Walk	123.85	743.10		0.00	6.00	743.10
18.	2,891 L.F.	Concrete Curb and Gutter Design B624	23.30	67,360.30		0.00	2,911.00	67,826.30
19.	189 L.F.	Concrete Curb and Gutter Match	29.45	5,566.05		0.00	285.00	8,393.25
21.	235 S.Y.	6" Concrete Driveway Pavement	63.85	15,004.75		0.00	385.79	24,632.69
23.	58 S.Y.	8" Concrete Valley Gutter	83.75	4,857.50		0.00	58.00	4,857.50
24.	21 S.F.	Truncated Domes	68.40	1,436.40		0.00	30.00	2,052.00
26.	2,765 L.F.	4" Perforated Drain Pipe	7.60	21,014.00		0.00	2,765.00	21,014.00
28.	8 Ea.	Subdrain Outlet	52.00	416.00		0.00	6.00	312.00
29.	67 L.F.	8" PVC Pipe Sewer, SDR-26	47.00	3,149.00		0.00	67.00	3,149.00
32.	723 L.F.	15" RC Pipe Sewer, Class IV	49.10	35,499.30		0.00	723.00	35,499.30
33.	112 L.F.	18" RC Pipe Sewer, Class III	46.80	5,241.60		0.00	112.00	5,241.60
36.	6 Ea.	Connect to Existing Storm Sewer	600.00	3,600.00		0.00	6.00	3,600.00
37.	176 L.F.	Connect to Existing Roof Drain	55.60	9,785.60		0.00	164.00	9,118.40
38.	2 Ea.	4' x 4' Storm Manhole	1,418.50	2,837.00		0.00	1.00	1,418.50
39.	1 Ea.	5' x 5' Storm Manhole	3,406.00	3,406.00		0.00	1.00	3,406.00
40.	12 Ea.	Single Grate Intake	1,214.00	14,568.00		0.00	12.00	14,568.00
42.	1 Ea.	Area Intake	685.00	685.00		0.00	1.00	685.00
43.	2 Ea.	Sidewalk Trench Drain	3,832.35	7,664.70		0.00	2.00	7,664.70
51.	1 Ea.	Connect to Existing Water Main	665.40	665.40		0.00	2.00	1,330.80
52.	11 Ea.	1" Curb Stop and Box	206.20	2,268.20		0.00	13.00	2,680.60
53.	1 Ea.	2" Curb Stop	516.60	516.60		0.00		0.00
54.	11 Ea.	1" Corp Stop	202.50	2,227.50		0.00	13.00	2,632.50
55.	1 Ea.	2" Corp Stop	365.90	365.90		0.00		0.00
56.	340 L.F.	1" Water Service	27.20	9,248.00		0.00	406.00	11,043.20
57.	5 L.F.	2" Water Service	35.70	428.50		0.00		0.00
58.	2 Ea.	6" Gate Valve & Box	1,324.00	2,648.00		0.00	3.00	3,972.00

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	Units	Description			Units	Value	Units	Value
62.	1 Ea.	Furnish and Install Hydrant (CO #1)	3,163.30	3,163.30	0.00		1.00	3,163.30
63.	3 Ea.	Adjust Gate Valve & Box	500.00	1,500.00	0.00		3.00	1,500.00
64.	1 Ea.	6" Cap	152.00	152.00	0.00			0.00
78.	1 Ea.	6" 90 Deg. Bend	301.00	301.00	0.00		1.00	301.00
79.	307 L.F.	6" PVC Water Main	26.60	8,166.20	0.00		328.00	8,724.80
83.	JOB	Temporary Water Service	L.S.	4,000.00	0.00		100%	4,000.00
84.	3,545 S.Y.	Terrace Grading	1.00	3,545.00	0.00		3,600.00	3,600.00
87.	JOB	Temporary Mail Service	L.S.	300.00	0.00		100%	300.00
88.	900 L.F.	Install Guard Rail	30.50	27,450.00	0.00		900.00	27,450.00
89.	JOB	Traffic Control	L.S.	1,200.00	0.00		100%	1,200.00
90.	4 Ea.	Install Handicap Sign	350.00	1,400.00	0.00		6.00	2,100.00
91.	JOB	SWPPP Management	L.S.	500.00	0.00		100%	500.00
92.	1,010 L.F.	Silt Fence/Bio Wattles/Filter Socks	1.95	1,969.50	0.00		970.00	1,891.50
93.	14 Ea.	Storm Drain Inlet Protection	175.00	2,450.00	0.00		14.00	2,450.00
94.	0.99 Acre	Seeding, Fertilizing and Mulching	5,250.00	5,197.50	0.00		0.99	5,197.50
95.	865 S.Y.	Erosion Control Blankets Category 4	1.85	1,600.25	0.00			0.00
96.	4 Ea.	Pavement Marking - Accessible Parking Symbol	75.00	300.00	0.00		4.00	300.00
97.	1,221 L.F.	Pavement Marking - 4" Solid Line	1.00	1,221.00	0.00		1,221.00	1,221.00
98.	20 C.Y.	Excavate and Dispose of Contaminated Soil	100.00	2,000.00	0.00		0.00	0.00
CO#2	1 LS	Roof Drain Extensions- 3rd Ave Alley	L.S.	6,105.00	0.00		100%	6,105.00
CO#2	1 LS	Roof Drain Extensions- City Hall Alley	L.S.	1,813.40	0.00		100%	1,813.40
SCHEDULE 2 - TOTAL BID				\$702,951.30	\$300.00			\$709,916.28

Schedule 2 - Alternate Bid Items (7th Avenue)

4.	32 S.Y.	Remove Bituminous Pavement	10.00	320.00	0.00		20.00	200.00
7.	1,000 C.Y.	Common Excavation (P)	12.35	12,350.00	0.00		1,000.00	12,350.00
9.	1,505 S.Y.	Subgrade Preparation	1.50	2,257.50	0.00		1,505.00	2,257.50
10.	1,505 S.Y.	12" Aggregate Base Class 5	7.30	10,986.50	0.00		1,505.00	10,986.50
12.	110 Ton	Type SP 12.5 Wearing Course Mix	103.70	11,407.00	0.00		112.95	11,712.92

Line No.	Estimated		Unit Price	Contract Price	This Application		Completed to Date	
	Units	Description			Units	Value	Units	Value
13.	175 Ton	Type SP 12.5 Non Wear Course Mix	86.20	15,085.00		0.00	168.72	14,543.66
15.	1 Ea.	Adjust Frame & Ring Casting	649.00	649.00	1.00	649.00	2.00	1,298.00
18.	670 L.F.	Concrete Curb and Gutter Design B624	22.95	15,376.50		0.00	677.00	15,537.15
20.	56 S.Y.	4" Gravel Driveway	8.00	448.00		0.00	56.00	448.00
26.	840 L.F.	4" Perforated Drain Pipe	7.60	6,384.00		0.00	667.00	5,069.20
28.	1 Ea.	Subdrain Outlet	52.00	52.00		0.00	2.00	104.00
63.	1 Ea.	Adjust Gate Valve & Box	550.00	550.00		0.00	1.00	550.00
84.	740 S.Y.	Terrace Grading	1.00	740.00		0.00	740.00	740.00
92.	60 L.F.	Silt Fence/Bio Wattles/Filter Socks	3.00	180.00		0.00	46.00	138.00
93.	3 Ea.	Storm Drain Inlet Protection	175.00	525.00		0.00	3.00	525.00
94.	0.19 Acre	Seeding, Fertilizing and Mulching	5,250.00	997.50		0.00	0.19	997.50

SCHEDULE 2 - ALTERNATE - TOTAL BID **\$78,308.00** **\$649.00** **\$77,457.43**

SCHEDULE 1, SCHEDULE 2 AND SCHEDULE 2 ALTERNATE - TOTAL BID **\$2,205,700.20** **\$1,669.00** **\$2,180,403.42**

Total Work Completed \$2,180,403.42

Materials Stored on Site 0.00

Less Retainage 0 % 0.00

\$2,180,403.42

Less Previous Payments 2,072,157.72

TOTAL AMOUNT DUE THIS PAY REQUEST **\$108,245.70**

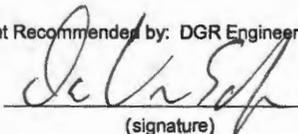
Payment Requested by:

Holtmeier Construction
(Contractor)


(signature)

Date 12/13/17

Payment Recommended by: DGR Engineering


(signature)

Date 1/2/18

Payment Approved by: City of Windom, Minnesota

(signature)

Date _____



Conductor Power LLC
 4993 Gull Dam Road
 Brainerd MN 56401
 (218) 316-7801

Progress Billing

Application: 2

Period: 11/29/2017

License:

Owner: Windom Municipal Utilities
 1105 1st Avenue
 North Windom MN 56101

Job Location: 17-005S
 1105 1st Avenue
 North Windom MN 56101

Client PO#: Project N16085

Application For Payment On Contract

Original Contract.....	1,676,521.00
Net Change by Change Orders.....	0.00
Contract Sum to Date.....	1,576,521.00
Total Complete to Date.....	850,328.00
Total Retained.....	42,516.40
Total Earned Less Retained.....	807,811.60
Less Previous Billings.....	415,145.25
Current Payment Due.....	392,666.35
Balance on Contract.....	768,709.40

Contractor's Certification of Work

The undersigned contractor certifies that, to the best of the contractor's knowledge, the work on the above-named job has been completed in accordance with the plans and specifications to the level of completion indicated on the attached schedule of completion.

Contractor: _____

Date: _____

1-8-18

APPROVED

By Alex Martin at 4:06 pm, Jan 04, 2018

Terms: Invoices are due and payable 30DY from the date of invoice. All overdue amounts will be charged a service charge of 0.00 % per annum. Please make checks payable to: Conductor Power LLC

Thank you for your prompt payment.

SUBCONTRACTOR'S REQUEST FOR PAYMENT
DISTRIBUTION DETAIL

Application No.: 1
 Application Date: 10/31/2017
 Period To: 10/31/2017
 Contractor's PO No. _____

Windom

CP - 05 S

A	B					Work From Prev			Total Completed	% (G divided by C)	Balance to Finish (C - G)	Retainage 5%
Item No.	Description of Work	No. of Units	Labor	Materials	Labor & Materials	Applications	Labor This Period	Materials This Period				
1	General Conditions, Mobilization, Demobilization	1	\$ 9,919.00	\$ -	\$ 9,919.00	\$ 9,919.00			\$ 9,919.00	100.0%	\$ -	\$ 991.90
2	Demolition	1	\$ 28,171.00	\$ -	\$ 28,171.00	\$ 2,000.00			\$ 2,000.00	7.1%	\$ 28,171.00	\$ 100.00
3	Sitework	1	\$ 161,100.00	\$ 107,400.00	\$ 268,500.00	\$ 258,500.00	\$ 10,000.00		\$ 268,500.00	100.0%	\$ -	\$ 13,425.00
4	Concrete	1	\$ 95,006.00	\$ 34,316.00	\$ 129,322.00	\$ 129,322.00			\$ 129,322.00	100.0%	\$ -	\$ 6,486.10
5	Below Grade Grounding	1	\$ 6,480.00	\$ 2,391.00	\$ 8,871.00	\$ 7,591.00	\$ 1,280.00		\$ 8,871.00	100.0%	\$ -	\$ 443.55
6	Above Grade Grounding	1	\$ 2,380.00	\$ 2,727.00	\$ 5,107.00	\$ 2,727.00			\$ 2,727.00	53.4%	\$ 2,380.00	\$ 138.35
7	Fence Grounding	1	\$ 4,348.00	\$ 963.00	\$ 5,311.00	\$ 963.00			\$ 963.00	18.1%	\$ 4,348.00	\$ 48.15
8	Below Grade Conduit	1	\$ 12,929.00	\$ 8,723.00	\$ 21,652.00	\$ 20,973.00	\$ 679.00		\$ 21,652.00	100.0%	\$ -	\$ 1,082.60
9	LV Power & Control Cable	1	\$ 13,183.00	\$ 78,142.00	\$ 91,325.00	\$ -		\$ 78,142.00	\$ 78,142.00	85.6%	\$ 13,183.00	\$ 3,907.10
10	LV Power & Control Cable Terminations	1	\$ 9,358.00	\$ 1,637.00	\$ 10,995.00	\$ -		\$ 1,637.00	\$ 1,637.00	14.9%	\$ 9,358.00	\$ 81.85
11	MV Power Cable	1	\$ 38,661.00	\$ 145,453.00	\$ 184,114.00	\$ -		\$ 145,453.00	\$ 145,453.00	79.0%	\$ 38,661.00	\$ 7,272.65
12	MV Power Cable Terminations	1	\$ 59,913.00	\$ 74,124.00	\$ 134,037.00	\$ -		\$ 74,124.00	\$ 74,124.00	55.3%	\$ 59,913.00	\$ 3,706.20
13	Grounding Platforms	1	\$ 99.00	\$ 797.00	\$ 896.00	\$ -			\$ -	0.0%	\$ 896.00	
14	High Voltage Equipment	1	\$ 10,713.00	\$ 664.00	\$ 11,377.00	\$ -			\$ -	0.0%	\$ 11,377.00	
15	Electrical Bus System	1	\$ 10,082.00	\$ 8,056.00	\$ 18,138.00	\$ -		\$ 8,056.00	\$ 8,056.00	44.4%	\$ 10,082.00	\$ 402.80
16	Control Building	1	\$ 44,582.00	\$ 288,945.00	\$ 333,527.00	\$ -			\$ -	0.0%	\$ 333,527.00	
17	Battery System	1	\$ 8,332.00	\$ 38,989.00	\$ 45,321.00	\$ -			\$ -	0.0%	\$ 45,321.00	
18	Control Panel Modifications	1	\$ 57,731.00	\$ 108,962.00	\$ 166,693.00	\$ 5,000.00		\$ 93,962.00	\$ 98,962.00	59.4%	\$ 67,731.00	\$ 4,948.10
19	Testing & Commissioning	1	\$ 103,245.00	\$ -	\$ 103,245.00				\$ -	0.0%	\$ 103,245.00	
Totals			\$676,232.00	\$900,289.00	\$1,576,521.00	\$436,996.00	\$11,969.00	\$401,374.00	\$860,328.00	\$9.17	\$726,193.00	\$43,012.36

Rice Lake Construction, Schedule of Values

Date of application 1/2/2018

Pay App #1

Work completed through: 12/31/2017

Pay Item Number	Description	B Scheduled Value	C From Previous Application (C+D)	D This Period	E Materials Presently Stored (not in Col D)	Total Completed and Stored to Date (C + D + E)	% (E)	Balance to Finish
1	Mobilization	\$39,300.00	\$33,475.00	\$5,825.00	\$0.00	\$39,300.00	100	\$0.00
2	Mechanical Direct Backwash Piping Revision	\$161,400.00	\$161,400.00	\$0.00		\$161,400.00	100	\$0.00
0	Filter Media and Underdrain System	\$104,800.00	\$89,362.97	\$15,437.03	\$0.00	\$104,800.00	100	\$0.00
4	Base Bid Electrical	\$13,100.00	\$13,100.00	\$0.00		\$13,100.00	100	\$0.00
5	Electrical - Controls and Instrumentation	\$63,000.00	\$63,000.00	\$0.00		\$63,000.00	100	\$0.00
6	Add Item 1 - Well Flow Meters	\$32,800.00	\$32,800.00	\$0.00	\$0.00	\$32,800.00	100	\$0.00
7	Design Allowances	\$0.00	\$0.00	\$0.00		\$0.00	100	\$0.00
								\$0.00
								\$0.00
								\$0.00
								\$0.00
	Design Allowances							
01001	Proposal Request 1 - Well Check Valves	\$4,884.57	\$4,884.57	\$0.00		\$4,884.57	100	\$0.00
01002	Proposal Request 2A - Backwash Piping Modification	\$4,676.97	\$4,676.97	\$0.00		\$4,676.97	100	\$0.00
01003	Install 6" spool and owner supplied Flow Meter	\$806.29	\$806.29	\$0.00		\$806.29	100	\$0.00
01004	Install 12" shipon pipes in Filters 1-4	\$12,435.13	\$12,435.13			\$12,435.13	100	\$0.00
01005	(2) Compact SeeSnake Camera Rentals and Pipe Clean Up	\$2,197.04	\$0.00	\$2,197.04		\$2,197.04	100	\$0.00
	Change Orders							
1	Install Underdrain Systems	\$192,017.16	\$144,025.00	\$47,992.16	\$0.00	\$192,017.16	100	\$0.00
		\$631,417.16	\$559,965.93	\$71,451.23	\$0.00	\$631,417.16	100	\$0.00

EJCDC No. C-620 (2002 Edition)

Prepared by the Engineers' Joint Contract Documents Committee and endorsed by the Associated General Contractors of America and the Construction Specifications Institute.