

**Council Meeting**  
**Tuesday, August 1, 2017**  
**City Council Chambers**  
**7:30 p.m.**  
**AGENDA**



Call to Order

Pledge of Allegiance

1. Consent Agenda

- Minutes
  - Council Minutes- July 18, 2017
  - Joint Government Meeting – March 15 & July 17, 2017
  - Capital Finance Committee – July 19, 2017
  - Community Center Commission – July 24, 2017
  - Utility Commission – July 26, 2017
- Licenses
  - Authorization to Dispense Intoxicating Liquor – Cottonwood Co. Fair
  - Solicitation Permit Application - Harvey's Five Star Roofing
    - Harvey Olson
    - Mason Olson
    - Chad Wuebker
- Regular Bills

2. Department Heads

3. Windom's Night to Unite Proclamation

4. CGMC Legislative Wrap-up – Marty Siefert

5. Small Cities Residential Rehab Program (SCDP) Target Area

6. Disposition of Surplus Equipment and Donation Recommendation -Unit 28 Ambulance

7. Ordinance Amendments

- Second Reading Ordinance No. 164, 2<sup>nd</sup> Series - Amending Section 34.18 Fire Service Fees
- Second Reading Ordinance No. 165, 2<sup>nd</sup> Series – Accessory Structures in Residential Districts
- Title & Summary Ordinance No 165, 2<sup>nd</sup> Series – Accessory Structures in Residential Districts

8. New Business

9. Old Business

10. Council Concerns

11. Adjourn



**Regular Council Meeting  
City Hall, Council Chamber  
July 18, 2017  
7:30 p.m.**

1. Call to Order:

The meeting was called to order by Mayor Dominic Jones at 7:30 p.m.

2. Roll Call:

Council Present: Mayor Dominic Jones, Paul Johnson, Marv Grunig, Bryan Joyce and Jayesun Sherman

Council Absent: Rod Byam

City Staff Present: Steve Nasby, City Administrator; Brent Brown, Electric Utility Manager\Street Superintendent; Mike Haugen Water\Wastewater Superintendent; Jeff Dahna, Windomnet General Manager; Chelsie Carlson, Finance Director\Controller; Drew Hage, Development Director; Al Baloun, Park and Recreation Director; Andy Spielman, Building & Zoning Official; Dan Ortmann, Fire Chief and Cory Hillesheim, Police Officer

3. Pledge of Allegiance

4. Minutes:

**Motion by Johnson second by Grunig to approve the City Council minutes from June 6, 2017. Motion carried 4 – 0 (Byam absent).**

5. Consent Calendar:

- City Council Minutes– June 6, 2017
- Capital Finance Committee – June 19 & July 11, 2017
- Street Committee – June 28, 2017
- Telecom Commission – June 26, 2017
- HRA – June 14, 2017
- EDA – July 10, 2017
- Library Board – July 11, 2017
- Planning Commission – July 11, 2017
- Regular Bills
- HRA – SCDP Cooperative Agreement
- License – Liquor License Plaza Jalisco II
- Exempt Gambling Permit – Windom Youth Hockey

**Motion by Joyce second by Johnson approving the Consent Calendar. Motion carried 4 – 0 (Byam absent).**

6. Department Heads:

Al Baloun, Park and Recreation Director, said that the 3<sup>rd</sup> Annual Movie in the Park is scheduled for July 27<sup>th</sup>. This will be part of the family swim night at the Pool. The cost for a family swim pass for that evening will be \$5 and the movie is free. There will be games, drawings for prizes and a costume contest. The movie is Moana and is funded through the MN Arts and Cultural Heritage Fund. Swimming is from 6:30 – 8:30 pm with the movie starting at sundown.

Grunig asked about an update on the Pool season. Baloun replied that the warm temperatures help attendance and the fourth session of swimming lessons are underway with the lesson instruction attendance consistently ahead of last year. Overall attendance at the pool is about average. There have been some minor equipment issues and a regulator was replaced.

Jeff Dahna, Windomnet General Manager, noted that the Boarder to Boarder Broadband Grant is being considered for expansion to the Jeffers area. Part of the application is a notice to any line incumbent provider, which is due by July 31. He will be sending that notification as an intent to apply for the broadband grant. GigaCenter rollout has started as part of the system upgrade project. Dahna noted a new conduit for fiber will be installed from the NOC to City Hall as the parking lot is being reconstructed.

Drew Hage, Development Director, said that MN DOT is looking for a quicker timeframe on the Highway 60/71 Corridor Study. They reconstruction project was originally 2028-2030 and there is interest in starting the study sooner as there could be some additional funding available to do the project. The study group would need public input and comments on such things as lights, pedestrian\bike access, etc. They envision four to five public sessions. The study cost was estimated to be \$250,000 and now they think it will be closer to \$170,000 with a 50/50 split with the City or even 60/40 with MN DOT paying the larger share. He will keep the City Council updated on new information as it is available.

Joyce noted the MN DOT construction maps that were in the Council information packet. He posted those on his Facebook page and felt they were useful information for the public. Joyce said that comments from the public on the 16<sup>th</sup> Street crossing and Highway 62 bridge crossing are needed. Hage noted that everything is on the table for discussion.

Jones asked about timing for the study and if anything could be paired with the 2019 mill and overlay proposed. Hage said maybe 2019 which would give the City time to budget some money in 2018 and 2019. Nasby said there was \$15,000 set aside in 2016.

Grunig asked about City cost share if MN DOT does highway work. Nasby replied that the traffic signals will have a cost share. Each signal is estimated to be \$250,000 each with the City share estimated to be \$125,000 to 187,500.

Sherman asked about doing round-abouts instead of traffic signals as something to consider.

Johnson said that MN DOT planning is done years ahead and there had not been any discussion on round-abouts at the lighted intersections.

7. 2016 City Audit – Clifton Larson Allen:

Craig Poppenhagen, CLA presented to the Council the 2016 City Audit. He highlighted the following:

- The hospital has adopted the pension reporting standards
- OPEB liability is not recorded but shown as a footnote as its not material
- Telecom Fund performance is better due to rate increases to cover costs
- They gave an Unmodified Opinion which is the best outcome for the audit
- Internal control the only comment as the auditors do the financial statements
- 2018 OPEB reporting will be similar to how pensions show up now
- In 2020 leases will be listed on balance sheets
- The Unassigned Fund balance is 68.6%
- MIF grant pass through of \$1 million for Prime Pork is shown
- Utility funds in good condition but impacted by the closing of PM Beef
- Arena and Community Center break-even, but require tax support
- \$1.6 million of debt was paid down and the \$2.034 million lease not shown yet
- Long-term debt is \$500,000 higher than it was five years ago

Grunig asked about the Telecom debt. Poppenhagen said that technology changes and the plant side assets are 40-45% depreciated so about 20 years are left. Equipment is a 10-year depreciation schedule. The plant assets are close to the term of the debt but not the equipment. The rate changes helped cash flow and it took years to get into the negative position and will take time to recover.

**Motion by Sherman second by Joyce to accept and approve the 2016 City Audit as completed by Clifton Larson Allen. Motion carried 4 – 0 (Byam absent).**

8. 2016-2017 Windom Area Hospital Annual Audit Presentation:

Kim Armstrong, CFO and Shelby Medina, CEO introduced themselves.

Armstrong said that the assets are increasing each year with debt decreasing. Unfunded liabilities are PERA pensions and it is a paper entry but has to be shown due to GASB 68. The Hospital's positive net position increased by \$532,000. Expenses were up due to the outreach center and surgery center. Out-patient volume is up and in-patient revenue is down. Cash flow EBIDA ratio is 10% and the hospital loses 37% of income due to contracts for service and charity care. Their days of cash on hand is 269 which is well above other critical access hospitals. Average life of the facilities is now 8 years and close to the 7.9 years for the Gold Standard. The hospital is doing well and had a clean audit.

Grunig said he was at the last hospital board meeting and the forecasts for the hospital were positive based on the projections and pending investments.

Joyce thanked Medina and Armstrong for the information and noted the information provided by Healogics to the Hospital Board. He noted that joint replacement has started in Windom as well.

## Preliminary

Armstrong said the hospital is starting to look into providing pet therapy for patients.

Medina confirmed that joint replacements had started and two were completed. All is going well and the patients are doing rehab.

Sherman thanked CLA for the audit information and asked for an update as to the start of the wound center. Medina said they are looking at 180 days for start-up.

**Motion by Joyce second by Sherman to accept the 2016-2017 Windom Area Hospital Audit as completed by Clifton Larson Allen. Motion carried 4 – 0 (Byam absent).**

### 9. Riverbend Liquor Store LED Sign Approval:

Nasby said that Audette is out of town, but the City Council previously approved the purchase of the sign from the Convention and Visitor's Bureau with the intent of replacing that sign with a new LED sign. The old sign is no longer operating. There is some "trade-in" value for the old CVB sign. The Liquor Committee is in favor of purchasing a new sign and is requesting use of the 2017 CIP funding paid for out of the Liquor Fund reserves.

Johnson said he was skeptical, but people are looking as many have noted the old sign is not working. The technology has changed making the sign much better and the sign company provides service which is a plus.

Joyce said he is looking for the Liquor Fund to help support other City projects and the costs have gone up over the years showing a lower profit. He hopes the sign brings in more revenue. Nasby replied that a new full-time assistant manager was hired and the sales model is changing to volume sales versus higher costs on lower sales. Joyce said the new sign is moveable so if the Liquor Store were to build someplace the sign can be re-used.

Sherman said the sign technology is good and it can be used to help advertise some community events as well. The sign company projects increasing sales to off-set costs and increase profits.

Jones asked about the cost and warranty. Johnson and Nasby said about \$42,000 - \$43,000, but did not know the warranty term.

**Motion by Joyce second by Johnson to approve the purchase and installation of a LED sign for Riverbend Liquor store. Motion carried 4 – 0 (Byam absent).**

Jones asked about MN DOT approval. Nasby said they had been consulted and had approved.

### 10. Wastewater Plan PSIG Application:

Mike Haugen, Water/Wastewater Superintendent, reviewed with the Council the recent submission of the Facilities Plan to the State to address the outstanding compliance issues with the city's permit to discharge treated wastewater. The compliance issues are due to the implementation of new MPCA standards. The State has given the City until May 2020 to attain

## Preliminary

compliance with the new standards. The estimated cost to achieve the compliance standards is \$14 million for the improvement project. State Point Source Implementation Grant (PSIG) funds are available to off-set the costs. If PSIG funds are awarded the maximum amount that the city could receive would be \$7 million. The application fee is 0.05% of the requested amount with the fee payable upon acceptance of the grant. Haugen recommended that the Council authorize the submission of a PSIG application grant to the State of Minnesota.

Jones noted an upcoming meeting with MPCA on July 27 to discuss State permit limits, regulatory certainty, grant funding, timing of compliance and other issues.

**Council member Johnson introduced the Resolution No. 2017-52, entitled “A RESOLUTION AUTHORIZING THE CITY OF WINDOM TO SUBMIT A POINT SOURCE IMPLEMENTATION GRANT APPLICATION TO THE MINNESOTA PUBLIC FACILITIES AUTHORITY (PFA) FOR THE WASTEWATER TREATMENT IMPROVEMENT PROJECT” and moved its adoption. The resolution was seconded by Sherman and on roll call vote: Yes: Sherman, Joyce, Grunig and Johnson. No: None. Absent: Byam. Abstain: None. Resolution passed 4 - 0.**

Haugen noted that the work at the Water Treatment Plant is about half done. The sand media filter work will be done in the fall.

### 11. Tax Forfeited Property – 2017 Designation:

Nasby said the property located at 957 River Road has been listed by the County as tax forfeited property. The HRA has requested that the Council consider acquiring the property for the public purpose of providing rental housing for low income individuals.

**Council member Joyce introduced the Resolution No. 2017-53, entitled “A RESOLUTION APPROVING THE SALE OF TAX-FORFEITED PARCELS AT PUBLIC AUCTION” and moved its adoption. The resolution was seconded by Grunig and on roll call vote: Yes: Joyce, Grunig, Johnson and Sherman. No: None. Absent: Byam. Abstain: None. Resolution passed 4 - 0.**

### 12. Building & Zoning – Variance – 1125 Prospect Avenue:

Andy Spielman, Building and Zoning Official presented to the Council a recommendation from the Planning Commission to approve a zoning application for 1125 Prospect Avenue. The applicant is requesting a variance of fence height for the City Code limitation of 6' to allow the fence on the side of the property to be from 8' to 8' 6".

**Motion by Johnson second by Joyce to approve the zoning application submitted for 1125 Prospect Avenue as submitted. Motion carried 4 – 0 (Byam absent).**

## Preliminary

### 13. Ordinance Amendments

- Second Reading Ordinance No. 163 2<sup>nd</sup> Series – Amending Section 94.02 Discharge of Firearms:

Nasby said Windom City Code prohibits fireworks and the discharge of firearms in City limits. It was brought to the City's attention that some military or veteran funeral services include the discharge of firearms and this ordinance revision would provide an exemption for the discharge of firearms firing blanks for formal, recognized funerals.

**Motion by Sherman second by Grunig to approve the 2nd Reading Ordinance No. 163 2<sup>nd</sup> Series – Amending Section 94.02 Discharge of Firearms. Motion carried 4 – 0 (Byam absent).**

- First Reading Ordinance No. 164 2<sup>nd</sup> Series – Amending Section 34.18 Fire Service Fees:

At the June 20<sup>th</sup> Council meeting the Council approved the rate change for fire calls as stated in Windom City Code 34.18 from \$500 to \$1,000.

**Motion by Johnson second by Joyce to approve the 1st Reading Ordinance No. 164 2<sup>nd</sup> Series – Amending Section 34.18 Fire Service Fees. Motion carried 4 – 0 (Byam absent).**

- First Reading Ordinance No. 165, 2<sup>nd</sup> Series – Accessory Structures in Residential Districts:

Andy Spielman, Building Official, said the City Code Sections concerning accessory structures were adopted in December 2003 and since that time the needs for accessory space have changed. There are numerous updates to these Code Sections which the Planning Commission has recommended. The ordinance revises the existing provisions for accessory structures in residential districts and also covers other related Code sections that make reference to accessory structures.

**Motion by Grunig second by Sherman to approve the 1st Reading Ordinance No. 165 2<sup>nd</sup> Series – Accessory Structures in Residential Districts. Motion carried 4 – 0 (Byam absent).**

### 14. Personnel Recommendations:

- Apprentice Training Program Agreement

Joyce said the Personnel Committee, Utility Commission and staff are recommending the approval of an Apprentice agreement with IBEW. The purpose is to attract and insure proper training for employees.

Brent Brown, Electric Utility Manager\Street Superintendent, discussed with the Council the development of the agreement with IBEW. The program will attract potential employees and will insure proper training with the inclusion of a mandatory educational component. The

## Preliminary

program covers a four-year timeframe with steps along the IBEW wage scale agreement. The city will provide a tuition reimbursement for educational fees estimated to be less than \$1,000 per year for each of the four years of satisfactory completion of the training modules consisting of 8,000 hours.

### **Motion by Grunig second by Joyce to approve the Apprentice Training Program Agreement. Motion carried 4 – 0 (Byam absent).**

- Evaluation of Electric/Street Combined Supervisor Position

Bryan Joyce reviewed with the Council the six-month evaluation process and the criteria they used shown in the memorandum. He noted it has been seen as positive as inter-departmental work is better and there did not appear to be any problems come up in Streets or the Electric Departments. The Personnel Committee's recommendation and that of the City Administrator is to continue the combined position.

Sherman noted a potential to save some money with the combined positions.

Joyce said the key to the success is service to the public and that experience has been positive and noted especially in the Parks.

Johnson said the Street Committee talked about their needs for help and there may not be any savings as those funds can be used to hire more help with a part-time or full-time person. Jones noted the request for additional help occurred even before the restructuring in December.

Joyce noted the need to plan for other possible re-organizations as opportunities come up.

Grunig said he continues to think it is unwise to combine the Street and Electric supervisory positions. Electric work and street work require upmost attention to process and safety. He has confidence in Brown's work, but feels having two people is better than one.

### **Motion by Joyce second by Sherman to continue with a combined Electric Utility Manager and Street Superintendent position. Motion carried 3 – 1 (Grunig voting no and Byam absent).**

- Street Foreman Grade Adjustment

Joyce provided information regarding the Personnel Committee's additional evaluation of the Street Foreman position duties and discussion with IBEW. The Personnel Committee is recommending that the Street Foreman grade be changed due to additional time spent on daily supervision. The recommended change is from Grade 7, Step 12 (current grade and step) to Grade 8 Step 12 retro-active to January 1 2017.

Nasby noted that the IBEW union steward verbally informed him this is acceptable by them.

Preliminary

**Motion by Joyce second by Johnson to approve the change for the Street Foreman position from Grade 7, Step 12 to Grade 8, Step 12, retro-active to January 1, 2017. Motion carried 4 – 0 (Byam absent).**

Grunig asked if the Electric foreman position was discussed. Nasby said it had not.

15. Contractor Change Orders and Payments:

Gosewisch Construction, Inc. change order #13 to remove landscaping from the Windom EMS Facility project. The landscape & sodding deduction will reduce the contract amount \$12,870.00.

**Motion by Johnson second by Sherman to approve change order #13 as presented. Motion carried 4 – 0 (Byam absent).**

**Motion by Grunig second by Johnson to approve pay request #2 for Rice Lake Contracting Corporation for \$195,327.31. Motion carried 4 – 0 (Byam absent).**

Nasby said the engineer has recommended payment #4 for Holtmeier Construction for the 2017 Street project and read a status update from the engineer.

**Motion by Sherman second by Joyce to approve Holtmeier Construction pay request #4 for \$271,542.53 for the 2017 Street Project. Motion carried 4 – 0 (Byam absent).**

**Motion by Joyce second by Johnson to approve pay request #9 for Gosewisch Construction for \$174,258.80. Motion carried 4 – 0 (Byam absent).**

16. New Business:

Nasby said that staff has started discussing an Emergency Services Facility Open House planned for September 9, 2017. A Chamber Coffee will also be held at the facility on September 8<sup>th</sup>.

Fire Chief Dan Ortmann told the Council that during the walk through today the architect said they are anticipating a completion date for the project on August 7, 2017.

17. Old Business:

Mayor Re-Appointment – Hospital Board – Michael B. Fisher

**Motion by Joyce second by Sherman to approve the appointment of Michael B. Fisher to the Hospital Board. Motion carried 4 – 0 (Byam absent).**

18. Council Concerns:

Sherman said it was his 19<sup>th</sup> Wedding Anniversary tonight.

Johnson requested that the public slow down. Speed limit awareness

Preliminary

Grunig thanked Chelsie Carlson and staff on audit and thanks to Department Heads.

Joyce suggested that the Council should appoint a Pool Committee and have public input started sooner rather than later. He said that a bike workshop was held in Windom that included a ride around town. He would like the City Council to participate in a bike ride so they can see the conditions and what is needed to promote bike-ability.

Nasby noted that on August 2 – 4 he will be attending Coalition of Greater Minnesota Cities meeting in Fergus Falls with Council member Rod Byam.

Jones said bug spraying is still needed. Jones and Sherman will be absent for the August 1<sup>st</sup> Council meeting.

19. Adjournment:

Mayor Jones adjourned the meeting by unanimous consent at 9:55 pm.

\_\_\_\_\_  
Dominic Jones, Mayor

Attest: \_\_\_\_\_  
Steve Nasby, City Administrator

## Joint Government Meeting Minutes

March 15, 2017

City Hall, Council Chamber

5:00 p.m.

1. **Call to Order** – Joan Hunter, School Board
2. **Roll Call** – Joan Hunter, Donna Gravely, Dominic Jones, Rod Byam and Tom Appel  
Wayne Wormstadt, Kelly Thongvivong, Drew Hage and Steve Nasby
3. **General Updates\Issues**
  - a. School District: Temporary classroom discussed and the growing needs for space at the school was discussed. They have a number of students with unique needs and there are sites considered in the area for hosting the SUNS program. The school will be hosting some community meetings for public information an input into their facilities plans. The data center may be moving out of the County building.
  - b. County: They are also looking at space needs and doing an evaluation of buildings. Renovations are being done at the HHS building.
  - c. City: Updates given on the Emergency Services Facility and 2017 Street project that will be coming up this summer. Projects in the discussion phase include improvements at the Arena and possibilities of re-use for the old fire hall. The City also talked about the major wastewater project that is needed for compliance in 2020 with wastewater discharge. This wastewater project is estimated to be \$14 million and funded with user fees.
4. **Housing Items**
  - a. Update on Tax Abatement Program: City of Windom, County and School have passed resolutions for the program.
  - b. Prairie Meadows Subdivision: EDA Board and the School are discussing possible changes to the development agreement so Phase I can be marketed more aggressively and price cuts, including City utility costs, can be made to stimulate development.
5. **Old Business**

None
6. **New Business**

None
7. **Adjourn:** Meeting was adjourned by Chair Hunter at 6:15 pm.

**Joint Government Meeting Minutes**  
Windom City Council - Windom Area School District - Cottonwood County  
**July 17, 2017**  
**City Hall, Council Chamber**  
**5:00 p.m.**

1. **Call to Order** – City of Windom turn to Chair. Mayor Dominic Jones
2. **Roll Call** – Joan Hunter, Dustin Stevens & Wayne Wormstadt (School)  
Dominic Jones, Jaysun Sherman, Steve Nasby & Drew Hage (City)  
Tom Appel, Donna Gravely & Kelly Thongvivong (County)
3. **General Updates\Issues**
  - a. **School District:** The temporary classroom construction has started with the placement on the front of the school as the 1998 construction plans show additions on other sides of the school so they wanted to stay out of any possible construction areas. They are moving ahead with some architect and engineering work furthering the school's facility plan. If there is a referendum on school expansion it would be May or November 2018. There is the possibility of expended SWWC services in Windom if Winfair is replaced. The Coop is currently using some space at BARC. The legislative session provided schools 2% increases in funding the next two years.
  - b. **County:** Budgeting for 2018 has started. The new County Engineer has started duties last week and they have a number of road and bridge projects underway. The County is also busy with the implantation and management of the new buffer laws.
  - c. **City:** The City has extended the lease with the Cottonwood County Ag Society for the Arena property. The Hockey Association stepped forward with a \$350,000 to \$400,000 project to add new locker rooms onto the facility. The City will be working in 2018 to replace the ice-making equipment to meet the 2020 deadline for coolants. The City is working with Cemstone on possible relocation of their facility and reclamation of the old site and quarry. The 2017 Street projects are underway. Open house for the Emergency Services Facility is planned for September 8-9. The City is also working on 2018 budgeting and also has labor agreements up this year. A group is working on funding and potential historic status for the library and renovations to the building.
4. **Marketing**
  - a. **How to Work Jointly to Develop a Coordinated Theme:** There is a need to have some coordinated efforts and common theme for marketing Windom and the surrounding area. People looking for jobs don't have one site to go to find jobs and when there is a job they are seeking quality of life information as well. Apple track is a system the school has been using for job postings, applications, etc. and it has been successful. The school is having Dawn Zimmerman, marketing consultant, do an informational session in September and October and invited the City and County to attend\participate. Branding and social media presence is key to improving the image of the area and attracting people. Targets are people that have a connection to the area.

**5. Old Business**

- a. **Improving Productiveness of Joint Government Meetings:** The Joint Government group is generally informal discussion, but it could be more productive if there were more organization. Steve, Wayne, Kelly and possibly Drew could meet monthly to develop ideas, an agenda and potential action for the group to take. The County, City and School reps could then take that information back to their respective bodies for discussion and further action as needed. It was discussed that the minutes from these Joint meetings could be placed in the regular packets so other elected officials can see what was discussed. The school is looking at board packet software and will work with the City and County on possible use of the system for meeting packets.
- b. **Prairie Meadows Update:** The development agreement between the EDA and School is still pending regarding the change to a Phase I only development. The School's Buildings & Grounds Committee will be discussing.

**6. New Business**

- a. **Educational & Training Opportunities:** The City recently had an auditing firm and financial consultants provide an educational training to one of its Committees. The whole City Council was invited to the training and the thought was to invite the County Commissioners and School Board members as well. It is a good information\education opportunity for elected officials or refresher. All agreed that this would be beneficial.
- b. **Next Meeting Date:** The group decided to meet every other month on the 3<sup>rd</sup> Monday as it will be more productive and consistent in discussions.

**7. Adjourn: Meeting adjourned at 6:15 pm.**

**Capital Finance Committee  
Meeting Minutes  
Wednesday, July 19, 2017**

Roll Call: Present: Capital Finance Committee - Howard Davis, Tom White and Tim Hiley.

City Staff – Al Baloun, Denise Nichols and Drew Hage.

Absent: Dominic Jones, Marv Grunig, Jim Garrison, Paul Johnson and Shelby Medina.

Call to Order – Chair White called the Capital Finance Committee Meeting to order at 12:00 noon.

There was no quorum in attendance to official conduct the meeting.

1. Approval of Minutes: Chair White requested the Committee review the minutes and provide any changes to the July 11, 2017, Minutes. No changes were requested by those attending. Minutes will be approved at the next Committee Meeting.

2. Council Priority Projects Discussion :

Arena – Arena Manager Al Baloun shared background information regarding the Arena Ice System Replacement Project. Stevens Engineering has been selected by the Council to complete an Evaluation/Feasibility Study. Scott Ward with Stevens Engineering provided the Committee with information regarding the current status of the existing ice system. He also discussed the study and possible refrigeration system options.

The study will include Facility Review, Evaluation, Conceptual Design and Design Phase. Hage questioned if the study would provide payback information for energy efficiencies. Ward stated that the report would not include energy efficiencies payback since it is not applicable. Refrigerant options will include natural refrigerants – Ammonia and CO2 and Synthetic refrigerants similar to R22 with a longer life span. He explained the current phase-out of R22 and the potential for phase-out of other Synthetic refrigerant choices.

The study will consider code requirements for mechanical needs for each type of refrigerant systems. Information that will be included in the study is costs, energy efficiencies, advantages and disadvantages for each type of refrigerant. He reviewed commercial and industrial grade systems and the different lifespan for each of the refrigerant options. The timeline for completion of the reports is September, 2017.

The Committee discussed consideration of waiting to complete the project as long as the system is in good shape. Ward explained that the Windom refrigerant system has far exceeded its useful life. This was accomplished due to a good maintenance program. However, Ward stated that Windom's system is beyond the point for delaying the project and the chance of failure and loss of ice is very possible.

The estimated cost for the replacement was discussed. The Committee considered funding sources/opportunities including loans and grants. It was suggested contacting cities completing the same project to obtain information on funding sources used for their project.

Library – Chair White suggested completing the Library project first to obtain knowledge and experience on a smaller project. The Committee was informed that Library Director Aamot is obtaining information and assistance needed to proceed with the development of the project.

3. New Business - None
4. Set Next Meeting Date and Time: The next meeting date was set for August 10<sup>th</sup> at 12:00 p.m.
5. Adjourn: Chair White declared the meeting adjourned at 12:58 p.m.

\_\_\_\_\_  
Tom White, Chairman

Attest: \_\_\_\_\_  
Steve Nasby, City Administrator

Community Center Commission Minutes  
Monday July 24, 2017

1. Call to Order: The meeting was called to order by President Wayne Maras at 5:45 p.m.

2. Roll Call: President: Wayne Maras  
CC Director: Brad Bussa  
Commission Members: Linda Stuckenbroker  
JoAnn Ray-Absent  
Mitch Voehl-Absent  
Lenny Thiner  
Commission Liaisons: Rod Byam-Absent  
Paul Johnson  
Brent Brown  
EDA Director: Drew Hage  
Public:

3. Approval of Minutes:

**Motion by Lenny Thiner, seconded by Linda Stuckenbroker to approve the June 26, 2017 and July 10, 2017 Special Community Center Commission Minutes.  
Motion carried 3-0.**

4. Additions to the agenda:

Nothing to Report

5. President's Report:

No Report Available

6. Director's Report:

- a. WCC Commission discussed Comprehensive Planning Meeting and discussed ideas and will continue in further discussion.
- b. Ein Bier Bitte 2-WCC Director Bussa discussed with Commission on ideas that are being worked on for tasting event.

7. Resource Management:

Schedule of Events: Reviewed Schedule of Events

Income & Expense: Reviewed Income and Expense

8. Miscellaneous:

Nothing to Report

9. Open Forum:

Nothing to Report

10. Next Meeting:

Monday August 28, 2017 @ 5:30 pm

**Adjourn:**

**Motion by Lenny Thiner, seconded by Linda Stuckenbroker, to adjourn the meeting at 6:35 pm. Motion carried 3-0.**

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Wayne Maras, WCC President

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Linda Stuckenbroker, WCC Secretary

Attest: \_\_\_\_\_  
Brad Bussa, WCC Director

## UTILITY COMMISSION MINUTES

### Windom Council Chamber

July 26, 2017

**Call Meeting to Order:** The Utility Commission meeting was called to order at 10:00 a.m. in the City Hall Council Chamber.

**Members Present:** Utility Commission Chairperson: Mike Schwalbach  
Members Present: Tom Riordan, Glen Francis, Mike Schwalbach  
Member Absent: None  
City Council Liaison: Paul Johnson (absent)  
Staff Present: Steve Nasby, City Administrator; Mike Haugen, Water/Wastewater Superintendent; Brent Brown, Electric Utility Manager\Street Superintendent; Chelsie Carlson, Finance Director

### APPROVE MINUTES

**Motion by Francis, seconded by Schwalbach, to approve the May 24, 2017 Utility Commission minutes. Motion carried 3 – 0.**

### NEW BUSINESS

#### Water/Wastewater Operator Market Data Presentation

Ryan Anderson, Water/Wastewater Operator, presented market data for Water/Wastewater position compensation.

#### Lineman Compensation Market Data Presentation

Preston Rossow, Lineman, presented market data for Electric position compensation.

Staff is requesting Utility Commission support for wage adjustments. They would like to be able to bring a recommendation from the Utility Commission going into union contract negotiations.

The Committee discussed the importance of moving Water/Wastewater Operators to their own paygrade. Anderson should work with the union on this process.

The Commission discussed pending Lineman retirement and the need to have competitive wages to obtain qualified employees.

The Commission requested more complete information be gathered including pay adders, vacation and sick pay, and health insurance costs. They would like to review this information at the next meeting and possibly make a recommendation to the Personnel Committee.

Nasby noted he has discussed the process with the union steward and wage adjustments will be part of union negotiations and be conducted through Personnel Committee.

### WATER/WASTEWATER ITEMS

#### MPCA Point Source Implementation Grant

Haugen reported the Council approved application for the MPCA Point Source Implementation Grant. The application fee is around \$35,000 and is payable only if the grant is awarded. Haugen and Nasby are meeting with MPCA July 27, 2017 and he encouraged Commission members to attend.

#### 2017 Street Project Update

Haugen reported Water and Sewer work has been completed for the 2017 Street Project.

## ELECTRIC ITEMS

### Substation Switchgear Building Bid Update

The bid opening for Substation Switchgear Building was extended to August 8<sup>th</sup> in hopes of getting more interested parties. The first bid window was too narrow and there was little response. There will be a 12:00 p.m. Special Utility Commission meeting August 9<sup>th</sup> to review bids and make a recommendation for Council approval on August 15<sup>th</sup>.

### Vacate Utility Easement at 936 Des Moines

Andy Spielman, Building and Zoning, discussed with Brown the possibility of vacating a utility easement at 936 Des Moines. The Commission discussed potential future development and they are not in favor of vacating this easement at this time.

### Arena Infrastructure

The Hockey Association is building locker rooms at the Arena that will be donated to the City. They inquired if the City would cover the Electric, Water, and Sewer infrastructure costs. Brown recommends material be paid by the Hockey Association and the City would donate the labor. Haugen will gather information regarding Water and Sewer costs. The Commission will discuss further at the next regularly scheduled meeting.

### 2018 Budget Discussion

Brown presented PILOT transfer information to the Commission members. He reported the preliminary 2018 Electric budget includes a transfer increase of \$25,000 related to funding the Emergency Services Facility. The Commission will discuss further during budgeting.

### Other Electric Items

Brown reported Council approval of the combined Electric/Street position. The compensation for the position will be split 2/3 to Electric and 1/3 to Streets/Parks.

## OLD BUSINESS

None

## REGULAR BILLS

The Commission discussed the bill received from Hall & Associates. Nasby and Haguen explained this relates to a call with MESERB regarding the 7Q10 and low flowing river report. They were not aware they were being charged for the call. The Commission requested contacting MESERB to negotiate the payment of this bill.

**Motion by Riordan, seconded by Francis, to approve regular bills in the packet except the bill from Hall & Associates. Motion carried 3-0.**

## NEXT MEETING

Special Meeting August 9<sup>th</sup> at 12:00 p.m.

Regular Meeting August 30<sup>th</sup> at 10:00 a.m.

## ADJOURN

Schwalbach adjourned the meeting at 11:50 a.m.

\_\_\_\_\_  
Mike Schwalbach, Chairperson

Attest: \_\_\_\_\_

Steve Nasby, City Administrator



City of Windom  
Windom, Minnesota

Application

**For Authorization to Dispense Intoxicating Liquor**

To the Windom City Council :

The undersigned hereby applies for authorization to dispense intoxicating liquor on City owned property during a City sponsored event in the City of Windom in accordance with the information given below, City of Windom Code Chapter 5 and Minnesota Statute 340A.404:

Location of Event Cottonwood County Fairgrounds (Arena Area)

Date of Event 8-16 to 8-19 -2017

Hours 4 pm to 12 midnight daily

Type of Event beer garden for County Fair

Phat Pheasant Pub Inc.  
Name of Individual/Organization

[Signature]  
Licensee Officers Signature

2370 Hill 60 St  
Street Address

Windom MN  
City State

507-831-3977  
Telephone Number

Application  Approved  Disapproved  
this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
City Administrator

<b>License Fee - None \$0.00</b>	
<input checked="" type="checkbox"/>	Copy of On-sale license attached
<input checked="" type="checkbox"/>	Proof of insurance attached
<input checked="" type="checkbox"/>	City named as additional insured
<input checked="" type="checkbox"/>	Licensee has signed the Hold Harmless Agreement

**Hold Harmless and Indemnification Agreement**

IN CONSIDERATION OF authorization by the Windom City Council to dispense intoxicating liquor on City-owned property or during a City sponsored event, the undersigned licensee hereby agrees to hold harmless the City of Windom, its employees and its agents, from any and all claims for any damages whatsoever arising out of the licensee providing intoxicating liquor under said authorization on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_. Further, the undersigned licensee agrees to indemnify the City of Windom for any such claims for damages whatsoever arising out of licensee's dispensing of said intoxicating liquor, including the reimbursement of the City of Windom's costs and disbursements, including reasonable attorneys' fees in defending any such action for claims and damages.

[Signature]  
Licensee Officers Signature

7-28-17  
Date

**Hold Harmless and Indemnification Agreement**

IN CONSIDERATION OF authorization by the Windom City Council to dispense intoxicating liquor on City-owned property or during a City sponsored event, the undersigned licensee hereby agrees to hold harmless the City of Windom, its employees and its agents, from any and all claims for any damages whatsoever arising out of the licensee providing intoxicating liquor under said authorization on the 16-19 day of July, 2017. Further, the undersigned licensee agrees to indemnify the City of Windom for any such claims for damages whatsoever arising out of licensee's dispensing of said intoxicating liquor, including the reimbursement of the City of Windom's costs and disbursements, including reasonable attorney's fees in defending any such action for claims and damages.

Sally Kruss

Licensee Officers Signature

7-16-17

Date

Location of Event Cottonwood County Fairgrounds

Date of Event Aug 16-19

Hours Varies - Close by midnight

Type of Event Beer Garden for County Fair

Cottonwood County Ag Society

Name of Individual/Organization

940 4<sup>th</sup> Ave. S. B

Street Address

Windom

City

507-831-1771

Telephone Number

CITY OF WINDOM  
APPLICATION FOR BUSINESS SOLICITATION  
RE: City Code, TITLE XI BUSINESS REGULATIONS, CHAPTER 114

Solicitor's Name: Olson Harvey Joseph  
Last First Middle

Date of Birth: 09-14-78

Driver's License Number: 510 Y4 1675 State of Issue: IA

Address: (Street, City, State, Zip) 1462 180th St Lake Park IA

Name of Business or Organization: Harvey's Five Star Roofing

Contractor's License #: RR23557 Required State ID # \_\_\_\_\_

Address of Business or Organization: Harvey's Five Star Roofing 1801 Erie Ave Sp. 7 Lake Park IA 51560

Phone# (712) 832-3660  
712-320-6261

Purpose of SOLICITATION: Roofing Work

If door to door solicitation indicate area to be solicited:  Residential District  
 Commercial District

If Transient merchant - state location from which merchandise will be sold IA, IA

If Telephone solicitation - state location from which calls will be made \_\_\_\_\_

Informed Consent Form completed   
Initial Investigation Fee - \$20.00  
7/27/17  
Date

Annual License Fee - \$40.00  
[Signature]  
Applicant's Signature

I have on 7/27, 2017 collected from applicant \$ 60.00 as prescribed in City Code, TITLE XI BUSINESS REGULATIONS, CHAPTER 114.

City Clerk

Referred to the Police Chief on 7/27/17  
Recommendation: Approved  Disapproved \_\_\_\_ . If disapproved give reason: \_\_\_\_\_

07/27/17  
Date

[Signature]  
Police Chief

Approved by the City Council on \_\_\_\_\_, 20\_\_\_\_.

APPLICATION FOR BUSINESS SOLICITATION  
RE: City Code, TITLE XI BUSINESS REGULATIONS, CHAPTER 114

Solicitor's Name: Olson Mason David Joseph  
Last First Middle

Date of Birth: 05-17-02

Driver's License Number: \_\_\_\_\_ State of Issue: IA

Address: (Street, City, State, Zip) Mason 1462 140th St

Name of Business or Organization: Hansen's Five Star Roofing

Contractor's License #: RR723557 Required State ID # MN

Address of Business or Organization: 1801 Erik Ave Spirit Lake IA 51360

Phone# (712) 832-3660

Purpose of SOLICITATION: Roofing Work

If door to door solicitation indicate area to be solicited:  Residential District  
 Commercial District

If Transient merchant - state location from which merchandise will be sold MN, IA

If Telephone solicitation - state location from which calls will be made \_\_\_\_\_

Informed Consent Form completed

Initial Investigation Fee - \$20.00

Annual License Fee - \$40.00

7/27/17  
Date

Mason Olson  
Applicant's Signature

I have on 7/27, 2017 collected from applicant \$ 60.00 as prescribed in City Code, TITLE XI BUSINESS REGULATIONS, CHAPTER 114.

City Clerk

Referred to the Police Chief on 7/27/17  
Recommendation: Approved  Disapproved \_\_\_\_\_. If disapproved give reason: \_\_\_\_\_

07/27/17  
Date

Scott [Signature]  
Police Chief

Approved by the City Council on \_\_\_\_\_, 20\_\_\_\_.

07-21-'17 15:54 FROM-

T-744 P0001/0001 F-425

APPLICATION FOR BUSINESS SOLICITATION
RE: City Code, TITLE XI BUSINESS REGULATIONS, CHAPTER 114

Solicitor's Name: Wuebker, Chad Thomas
Last First Middle

Date of Birth: 03/08/1985

Driver's License Number: 510 223800 State of Issue: I.A.

Address: (Street, City, State, Zip) P.O. Box 423 Lake Park IA 51347

Name of Business or Organization: Harvey's Five Star Roofing

Contractor's License #: RR 723557 Required State ID #: MN

Address of Business or Organization: 1801 Erie AVE. Spirit Lake IA. 51360

Phone# (712) 832-3660

Purpose of SOLICITATION: Roofing work

If door to door solicitation indicate area to be solicited: (X) Residential District (Y) Commercial District

If Transient merchant - state location from which merchandise will be sold MN, IA.

If Telephone solicitation - state location from which calls will be made

Informed Consent Form completed [X] Initial Investigation Fee - \$20.00

Annual License Fee - \$40.00

7/27/17 Date

[Signature] Applicant's Signature

I have on 7/27, 2017 collected from applicant \$60.00 as prescribed in City Code, TITLE XI BUSINESS REGULATIONS, CHAPTER 114.

City Clerk

Referred to the Police Chief on 7/27/17 Recommendation: Approved [X] Disapproved. If disapproved give reason:

07/27/17 Date

[Signature] Police Chief

Approved by the City Council on \_\_\_\_\_, 20\_\_

[/](#)

What are you looking for?

MENU

## This Business Is Not BBB Accredited

# Five Star Roofing

### Business Information

(712) 832-3660

**16 years in business**

601 Okoboji Ave  
Milford, IA 51351-1755

BBB File Opened: 10/17/2005

Business Started: 11/01/2000

Business Incorporated: 02/27/2008 in IA

### Type of Entity

Corporation

### Contact Information

- Principal: Harvey Olson, Owner

### Business Category

- Roofing Contractors

### Products & Services

This company is a roofing contractor.

### Alternate Business Names

- Harvey's Five Star Corporation

### Industry Tips

**[BBB Tip: Roofing Contractors \(/articles/2017/04/19/bbb-tip-roofing-contractors/\)](/articles/2017/04/19/bbb-tip-roofing-contractors/)**

**[BBB Tip: Contractors \(General\) \(/articles/2017/04/18/bbb-tip-contractors-general/\)](/articles/2017/04/18/bbb-tip-contractors-general/)**

### Licensing, Bonding or Registration

This business is in an industry that may require professional licensing, bonding or registration. BBB encourages you to check with the appropriate agency to be certain any requirements are currently being met.

### BBB Reason for Ratings

BBB rating is based on 13 factors: **Get the details about the factors considered.**  
**(<https://www.bbb.org/council/overview-of-bbb-grade/>)**

## **BBB Reports On**

### **Licensing**

Licensing information is provided in the BBB Business Profiles to inform the public about industries that may require professional licensing, bonding, or registration. Better Business Bureau encourages you to check with the appropriate agency to be certain any requirements are currently being met.

### **Advertising Review**

BBB promotes truth in advertising by contacting advertisers whose claims conflict with the BBB Code of Advertising. These claims come to our attention from our internal review of advertising, consumer complaints and competitor challenges. BBB asks advertisers to substantiate their claims, change ads to make offers more clear to consumers, and remove misleading or deceptive statements.

### **Government Actions**

BBB reports on known significant government actions involving the business's marketplace conduct.

### **Out of Business**

BBB reports on a company that is out of business for three years from the date the company closes its doors or ceases to do business.

### **Misuse of Better Business Bureau Name/Logo**

BBB reports on unauthorized use of the Better Business Bureau's name and/or logo for as long as the business continues to use it in any advertising, or for one year after the business ceases any repeated unauthorized uses.

### **Bankruptcy**

BBB reports on a business's bankruptcy as long as the business remains in bankruptcy.

### **Mail Returned**

BBB reports when mail sent to the business was returned by the Postal Service.

## **BBB Rating Scorecard**

### **This Business Is Not BBB Accredited**

#### **Five Star Roofing**

# **A+**

**BBB Rating System Overview (<https://www.bbb.org/council/overview-of-bbb-grade/>)**

### **Customer Review Rating:**

The BBB Customer Review Rating represents the customer's opinion of the business. The Customer Review Rating

percentages are based on the total number of positive, neutral, and negative reviews posted.

100%

**[0] Positive Reviews (<https://www.bbb.org/iowa/business-reviews/roofing-contractors/five-star-roofing-in-milford-ia-32006855/reviews-and-complaints?section=reviews&reviewtype=positive>)**

**[0] Neutral Reviews (<https://www.bbb.org/iowa/business-reviews/roofing-contractors/five-star-roofing-in-milford-ia-32006855/reviews-and-complaints?section=reviews&reviewtype=neutral>)**

**[1] Negative Reviews (<https://www.bbb.org/iowa/business-reviews/roofing-contractors/five-star-roofing-in-milford-ia-32006855/reviews-and-complaints?section=reviews&reviewtype=negative>)**

**[1] Total Customer Reviews (<https://www.bbb.org/iowa/business-reviews/roofing-contractors/five-star-roofing-in-milford-ia-32006855/reviews-and-complaints?section=reviews>)**

This business has no complaints filed

### **Composite Score:**

Five Star Roofing has received 3.68 out of 5 stars based on 1 Customer Reviews and a BBB Rating of A+. Comprised of 67% BBB Rating and 33% Customer Review Rating.

The BBB Customer Review Rating represents the customer's opinion of the business. The Customer Review Rating percentages are based on the total number of positive, neutral, and negative reviews posted.

The BBB letter grade represents the BBB's opinion of how the business is likely to interact with its customers. The BBB grade is based on BBB file information about the business. In some cases, a business' grade may be lowered if the BBB does not have sufficient information about the business despite BBB's requests for that information from the business.

The BBB Customer Review Rating plus the BBB Rating is not a guarantee of a business' reliability or performance. BBB recommends that consumers consider a business' BBB Rating and Customer Review Rating in addition to all other available information about the business.

BBB Business Profiles may not be reproduced for sales or promotional purposes.

BBB Business Profiles are provided solely to assist you in exercising your own best judgment. Information in this BBB Business Profile is believed reliable, but not guaranteed as to accuracy.

When considering complaint information, please take into account the company's size and volume of transactions, and understand that the nature of complaints and a firm's responses to them are often more important than the number of complaints.

BBB Business Profiles generally cover a three-year reporting period. BBB Business Profiles are subject to change at any time. If you choose to do business with this business, please let the business know that you contacted BBB for a BBB Business Profile.



Windom, MN

# Expense Approval Report

## By Fund

Payment Dates 07/12/2017 - 07/21/2017

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Fund: 100 - GENERAL</b>					
MN REVENUE	20170711	07/17/2017	SALES TAX - JUNE 2017	100-20202	27,287.04
MN REVENUE	20170711	07/17/2017	SALES TAX - JUNE 2017	100-20202	85.14
MN REVENUE	20170711	07/17/2017	SALES TAX - JUNE 2017	100-20202	8,603.49
MN REVENUE	20170711	07/17/2017	SALES TAX - JUNE 2017	100-22000	-45,000.00
US BANK	20170620	07/19/2017	#8263 CR CARD - QUART PUR	100-36200	-445.16
					<u>-9,469.49</u>
<b>Activity: 41110 - Mayor &amp; Council</b>					
SCHRAMMEL LAW OFFICE	20170706	07/12/2017	LEGAL FEES	100-41110-304	930.00
WINDOM AREA HOSPITAL	20170719	07/19/2017	PERA - RATE AID	100-41110-480	7,002.00
					<u>7,932.00</u>
<b>Activity 41110 - Mayor &amp; Council Total:</b>					
					<u>7,932.00</u>
<b>Activity: 41310 - Administration</b>					
US BANK	20170620	07/19/2017	#8263 CR CARD - AMAZON -L	100-41310-200	50.98
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	100-41310-321	97.43
US BANK	20170620	07/19/2017	#8263 CR CARD - CRASH PLAN	100-41310-326	19.99
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	100-41310-326	74.96
					<u>243.36</u>
<b>Activity 41310 - Administration Total:</b>					
					<u>243.36</u>
<b>Activity: 41910 - Building &amp; Zoning</b>					
US BANK	20170620	07/19/2017	#8263 CR CARD - TIGER SUPP	100-41910-200	125.26
INDOFF, INC	2976296	07/05/2017	SUPPLIES	100-41910-200	28.04
SCHRAMMEL LAW OFFICE	20170706	07/12/2017	LEGAL FEES	100-41910-304	375.00
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	100-41910-321	93.74
					<u>622.04</u>
<b>Activity 41910 - Building &amp; Zoning Total:</b>					
					<u>622.04</u>
<b>Activity: 41940 - City Hall</b>					
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	100-41940-381	563.29
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	100-41940-382	62.45
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	100-41940-385	122.58
					<u>748.32</u>
<b>Activity 41940 - City Hall Total:</b>					
					<u>748.32</u>
<b>Activity: 42120 - Crime Control</b>					
INDOFF, INC	2976295	07/11/2017	SUPPLIES	100-42120-200	38.50
INDOFF, INC	297928	07/17/2017	SUPPLIES	100-42120-200	1.69
COUNTRY PRIDE SERVICE	20170630	07/17/2017	MAINTENANCE -	100-42120-212	28.20
WEX BANK	50337666	07/17/2017	CREDIT CARD-SEPT - POLICE	100-42120-212	-20.34
WEX BANK	50337666	07/17/2017	CREDIT CARD-SEPT - POLICE	100-42120-212	932.71
SCHRAMMEL LAW OFFICE	20170706	07/12/2017	LEGAL FEES	100-42120-304	5,532.23
WINDOM AREA HOSPITAL	20170704	07/17/2017	#30005319 - SERVICE	100-42120-305	40.00
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	100-42120-321	72.01
VERIZON WIRELESS	9788846002	07/18/2017	SERVICE FOR LAP TOPS #9867	100-42120-321	93.49
COTTONWOOD CO SHERIFF	17070477	07/18/2017	DISPATCH CALLS 1/1 - 6/30	100-42120-325	3,809.25
US BANK	20170620	07/19/2017	#8263 CR CARD - ATLAS TARG	100-42120-404	90.00
US BANK	20170620	07/19/2017	#8263 CR CARD - AMAZON - B	100-42120-404	43.33
US BANK	20170620	07/19/2017	#8263 CR CARD - LAW ENFOR	100-42120-404	46.51
COUNTRY PRIDE SERVICE	20170630	07/17/2017	MAINTENANCE -	100-42120-405	180.00
LUND'S BODY SHOP	3750	07/17/2017	SERVICE	100-42120-405	438.06
COTTONWOOD CO AUD/TREA	2017-AUG	07/17/2017	RENT - AUG 2017	100-42120-412	1,875.00
US BANK	20170620	07/19/2017	#8263 CR CARD - FEDERAL DR	100-42120-433	24.99
SCHWALBACH HARDWARE	20170625	07/18/2017	MAINTENANCE -	100-42120-480	23.98
WINDOM TOWING LLC	3729	07/17/2017	SERVICE - UNIT 15-1	100-42120-480	125.00
					<u>13,374.61</u>
<b>Activity 42120 - Crime Control Total:</b>					
					<u>13,374.61</u>
<b>Activity: 42220 - Fire Fighting</b>					
US BANK	20170620	07/19/2017	#8263 CR CARD - SHOPKO - IN	100-42220-200	66.23
WEX BANK	50337666	07/17/2017	CREDIT CARD-SEPT - FIRE	100-42220-212	112.32

## Expense Approval Report

Payment Dates: 07/12/2017 - 07/21/2017

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
HEIMAN FIRE EQUIP. CO	0859527-IN	06/29/2017	UNIFORMS	100-42220-218	35.00
US BANK	20170620	07/19/2017	#8263 CR CARD - KEEPERS CL	100-42220-218	371.97
SCHRAMEL LAW OFFICE	20170706	07/12/2017	LEGAL FEES	100-42220-304	540.00
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	100-42220-321	27.87
VERIZON WIRELESS	9788846002	07/18/2017	SERVICE FOR LAP TOPS #9867	100-42220-321	21.14
COTTONWOOD CO SHERIFF	17070477	07/18/2017	DISPATCH CALLS 1/1 - 6/30	100-42220-325	58.50
VERIZON WIRELESS	9788846002	07/18/2017	SERVICE FOR LAP TOPS #9867	100-42220-326	10.02
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	100-42220-381	9.60
US BANK	20170620	07/19/2017	#8263 CR CARD - O'REILLY - A	100-42220-404	33.98
US BANK	20170620	07/19/2017	#8263 CR CARD - NRS REPAIRS	100-42220-404	15.90
US BANK	20170620	07/19/2017	#8263 CR CARD - AUTO VALUE	100-42220-404	53.38
HEIMAN FIRE EQUIP. CO	0859788-IN	07/19/2017	MAINTENANCE	100-42220-405	54.62
HIGLEY FORD	125804	07/17/2017	UNIT #24 - MAINTENANCE	100-42220-405	37.96
<b>Activity 42220 - Fire Fighting Total:</b>					<b>1,448.49</b>
<b>Activity: 42500 - Civil Defense</b>					
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	100-42500-381	25.44
<b>Activity 42500 - Civil Defense Total:</b>					<b>25.44</b>
<b>Activity: 43100 - Streets</b>					
WEX BANK	50337666	07/17/2017	CREDIT CARD-SEPT - STREET	100-43100-212	-20.34
WEX BANK	50337666	07/17/2017	CREDIT CARD-SEPT - STREET	100-43100-212	1,198.53
COUNTRY PRIDE SERVICE	20170630	07/17/2017	MAINTENANCE -	100-43100-216	340.47
SCHWALBACH HARDWARE	20170625	07/18/2017	MAINTENANCE -	100-43100-217	88.98
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	100-43100-217	60.00
RUNNINGS SUPPLY, INC	20170624	07/17/2017	MAINTENANCE	100-43100-224	11.97
RUNNINGS SUPPLY, INC	20170624	07/17/2017	MAINTENANCE	100-43100-225	64.99
SCHRAMEL LAW OFFICE	20170706	07/12/2017	LEGAL FEES	100-43100-304	315.00
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	100-43100-321	55.79
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	100-43100-381	1,834.06
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	100-43100-381	235.41
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	100-43100-382	20.54
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	100-43100-385	43.10
RUNNINGS SUPPLY, INC	20170624	07/17/2017	MAINTENANCE	100-43100-405	26.98
<b>Activity 43100 - Streets Total:</b>					<b>4,275.48</b>
<b>Activity: 43210 - Sanitation</b>					
WAYNE ERICKSON	20170718	07/19/2017	COMPOST SITE MANAGER	100-43210-307	126.00
<b>Activity 43210 - Sanitation Total:</b>					<b>126.00</b>
<b>Activity: 45120 - Recreation</b>					
SCHWALBACH HARDWARE	20170625	07/18/2017	MAINTENANCE -	100-45120-215	48.95
JACOB JOHNSON	20170714	07/18/2017	SERVICE - COACHING	100-45120-215	200.00
SAM HUSKA	20170714	07/18/2017	SERVICE - COACHING	100-45120-215	200.00
GOPHER	9311354	07/17/2017	SUPPLIES	100-45120-215	1,091.80
GOPHER	9316779	07/17/2017	SUPPLIES	100-45120-215	106.64
GRAPHIC EDGE	1117121	07/17/2017	SUPPLIES	100-45120-217	262.28
NATHAN ADRIAN	20170711	07/17/2017	SERVICE - UMPIRE	100-45120-217	80.00
ZACH SPINKS	20170711	07/17/2017	SERVICE - UMPIRE	100-45120-217	40.00
FAIRMONT BASEBALL ASSOCI	20170718	07/18/2017	JUNIOR LEAGUE TEAM	100-45120-217	125.00
FAIRMONT BASEBALL ASSOCI	20170718	07/18/2017	PONY LEAGUE TEAM	100-45120-217	250.00
<b>Activity 45120 - Recreation Total:</b>					<b>2,404.67</b>
<b>Activity: 45202 - Park Areas</b>					
RUNNINGS SUPPLY, INC	20170624	07/17/2017	MAINTENANCE	100-45202-211	24.19
SCHWALBACH HARDWARE	20170625	07/18/2017	MAINTENANCE -	100-45202-211	32.84
RUNNINGS SUPPLY, INC	20170624	07/17/2017	MAINTENANCE	100-45202-216	74.98
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	100-45202-381	677.27
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	100-45202-382	4,711.73
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	100-45202-385	371.22
LAMPERTS YARDS, INC.	20170625	07/17/2017	#3902020	100-45202-402	17.98
SCHWALBACH HARDWARE	20170625	07/18/2017	MAINTENANCE -	100-45202-402	28.55
MTI DISTRIBUTING, INC	1126269-00	07/11/2017	MAINTENANCE	100-45202-404	44.88
MTI DISTRIBUTING, INC	1126593-00	07/11/2017	MAINTENANCE	100-45202-404	592.92

## Expense Approval Report

Payment Dates: 07/12/2017 - 07/21/2017

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WINDOM FARM SERVICE	166315	07/19/2017	MAINTENANCE-TORO MOWE	100-45202-404	28.50
US BANK	20170620	07/19/2017	#8263 CR CARD - ARNOLD M	100-45202-404	225.93
SCHWALBACH HARDWARE	20170625	07/18/2017	MAINTENANCE -	100-45202-404	8.99
SCHWALBACH HARDWARE	20170625	07/18/2017	MAINTENANCE -	100-45202-406	1.08
DICKS WELDING INC	64061	07/18/2017	MAINTENANCE	100-45202-406	63.82
<b>Activity 45202 - Park Areas Total:</b>					<b>6,904.88</b>
<b>Fund 100 - GENERAL Total:</b>					<b>28,635.80</b>

## Fund: 211 - LIBRARY

## Activity: 45501 - Library

US BANK	20170620	07/19/2017	#8263 CR CARD - AMAZON - S	211-45501-200	69.99
US BANK	20170620	07/19/2017	#8263 CR CARD - AM LIBRARY	211-45501-200	144.95
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	211-45501-321	31.14
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	211-45501-326	65.00
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	211-45501-381	287.60
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	211-45501-382	18.92
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	211-45501-385	38.40
US BANK	20170620	07/19/2017	#8263 CR CARD - NEW YORKE	211-45501-433	99.99
STAR TRIBUNE	20170718	07/18/2017	SUBSCRIPTION #9905542	211-45501-433	78.78
US BANK	20170620	07/19/2017	#8263 CR CARD - AMAZON - B	211-45501-435	244.06
INGRAM	20170701	07/17/2017	BOOKS #2004243	211-45501-435	1,475.32
<b>Activity 45501 - Library Total:</b>					<b>2,554.15</b>
<b>Fund 211 - LIBRARY Total:</b>					<b>2,554.15</b>

## Fund: 230 - POOL

SHAINA CAVINESS	20170628	07/17/2017	REFUND - SWIM LESSONS (SE	230-34721	10.00
JILL KNAPP	20170717	07/17/2017	REFUND-SWIM LESSONS (PRI	230-34721	10.00
					<b>20.00</b>

## Activity: 45124 - Pool

SCHWALBACH HARDWARE	20170625	07/18/2017	MAINTENANCE -	230-45124-200	27.52
SCHWALBACH HARDWARE	20170625	07/18/2017	MAINTENANCE -	230-45124-211	6.58
SCHWALBACH HARDWARE	20170625	07/18/2017	MAINTENANCE -	230-45124-216	26.97
HAWKINS, INC	4094598	07/17/2017	CHEMICALS	230-45124-216	42.50
SCHWALBACH HARDWARE	20170625	07/18/2017	MAINTENANCE -	230-45124-217	1.98
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	230-45124-217	218.95
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	230-45124-321	68.56
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	230-45124-381	839.20
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	230-45124-382	2,313.94
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	230-45124-385	30.00
SCHWALBACH HARDWARE	20170625	07/18/2017	MAINTENANCE -	230-45124-401	943.97
RUNNINGS SUPPLY, INC	20170624	07/17/2017	MAINTENANCE	230-45124-402	43.75
LAMPERTS YARDS, INC.	20170625	07/17/2017	#3902020	230-45124-402	4.51
SCHWALBACH HARDWARE	20170625	07/18/2017	MAINTENANCE -	230-45124-402	6.00
SCHWALBACH HARDWARE	20170625	07/18/2017	MAINTENANCE -	230-45124-404	12.98
FEDER MECHANICAL INC	2965	07/17/2017	SERVICE	230-45124-404	117.56
NORBERG PAINTS	S0070715	07/17/2017	MAINTENANCE	230-45124-404	3,425.00
SCHWALBACH HARDWARE	20170625	07/18/2017	MAINTENANCE -	230-45124-409	70.87
MN REVENUE	20170711	07/17/2017	SALES TAX - JUNE 2017	230-45124-460	748.00
<b>Activity 45124 - Pool Total:</b>					<b>8,948.84</b>
<b>Fund 230 - POOL Total:</b>					<b>8,968.84</b>

## Fund: 235 - AMBULANCE

## Activity: 42153 - Ambulance

WEX BANK	50337666	07/17/2017	CREDIT CARD-SEPT - AMBULA	235-42153-212	1,487.30
WEX BANK	50337666	07/17/2017	CREDIT CARD-SEPT - AMBUL	235-42153-212	-20.35
WINDOM FARM SERVICE	166431	07/12/2017	TRAINING SUPPLIES - NARCA	235-42153-217	29.94
LEWIS FAMILY DRUG, LLC	56-089217500	07/17/2017	#105865-3 SUPPLIES	235-42153-217	357.40
BOUND TREE MEDICAL, LLC	82540637	07/10/2017	SUPPLIES	235-42153-217	54.12
WINDOM AREA HOSPITAL	20170711	07/17/2017	AMBULANCE-NURSING STAFF	235-42153-312	1,893.52
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	235-42153-321	24.83
VERIZON WIRELESS	9788846002	07/18/2017	SERVICE FOR LAP TOPS #9867	235-42153-321	123.49

## Expense Approval Report

Payment Dates: 07/12/2017 - 07/21/2017

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
COTTONWOOD CO SHERIFF	17070477	07/18/2017	DISPATCH CALLS 1/1 - 6/30	235-42153-325	915.75
JOHN MEYER	20170718	07/18/2017	EXPENSE - AMB	235-42153-334	49.42
HEATHER JANSSEN	20170718	07/18/2017	EXPENSE - AMB	235-42153-334	26.78
KIM POWERS	20170718	07/18/2017	EXPENSE - AMB	235-42153-334	69.96
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	235-42153-381	6.40
WINDOM FARM SERVICE	166296	07/12/2017	EQUIPMENT MAINTENANCE -	235-42153-404	482.21
MN REVENUE	20170712	07/17/2017	AMBULANCE-MN CARE TAX-2	235-42153-460	1,525.00
<b>Activity 42153 - Ambulance Total:</b>					<b>7,025.77</b>
<b>Fund 235 - AMBULANCE Total:</b>					<b>7,025.77</b>

## Fund: 250 - EDA GENERAL

## Activity: 46520 - EDA

INDOFF, INC	2976296	07/05/2017	SUPPLIES	250-46520-200	28.04
EHLERS & ASSOC., INC.	74122	07/17/2017	TIF REPORTING-WINDOM	250-46520-301	2,700.00
SCHRAMMEL LAW OFFICE	20170706	07/12/2017	LEGAL FEES	250-46520-304	60.00
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	250-46520-321	55.62
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	250-46520-321	93.74
DREW HAGE	20170711	07/12/2017	TRAVEL EXPENSE REIMBURSE	250-46520-331	21.40
DREW HAGE	20170713	07/17/2017	EXPENSE -BANKERS LUNCH &	250-46520-331	32.10
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	250-46520-381	61.94
US BANK	20170620	07/19/2017	#8263 CR CARD - GODFATHER'	250-46520-438	40.90
COTTONWOOD CO RECORDER	P20133	07/17/2017	P20133 DOC A-280459	250-46520-480	46.00
COTTONWOOD CO RECORDER	P20134	07/17/2017	P20134 DOC A-28046	250-46520-480	46.00
COTTONWOOD CO RECORDER	P20156	07/17/2017	P20156 DOC A-280492	250-46520-480	46.00
<b>Activity 46520 - EDA Total:</b>					<b>3,231.74</b>
<b>Fund 250 - EDA GENERAL Total:</b>					<b>3,231.74</b>

## Fund: 254 - NORTH IND PARK

## Activity: 49980 - Debt Service

BOND TRUST SERVICE CORP	36981-36982-36378-36380-3	06/16/2017	BOND PAYMENT- 2013B PROJ-	254-49980-611	995.00
<b>Activity 49980 - Debt Service Total:</b>					<b>995.00</b>
<b>Fund 254 - NORTH IND PARK Total:</b>					<b>995.00</b>

## Fund: 301 - 2003 IMPROVEMENT BOND

## Activity: 47000 - Debt Service

BOND TRUST SERVICE CORP	36981-36982-36378-36380-3	06/16/2017	BOND PAYMENT-2011B ADMI	301-47000-480	450.00
<b>Activity 47000 - Debt Service Total:</b>					<b>450.00</b>

## Activity: 49980 - Debt Service

BOND TRUST SERVICE CORP	36981-36982-36378-36380-3	06/16/2017	BOND PAYMENT- 2011B PROJ	301-49980-611	2,100.00
<b>Activity 49980 - Debt Service Total:</b>					<b>2,100.00</b>
<b>Fund 301 - 2003 IMPROVEMENT BOND Total:</b>					<b>2,550.00</b>

## Fund: 302 - 4TH AVENUE IMPROVEMENT

## Activity: 49980 - Debt Service

BOND TRUST SERVICE CORP	36981-36982-36378-36380-3	06/16/2017	BOND PAYMENT- 2012A PROJ	302-49980-611	873.95
<b>Activity 49980 - Debt Service Total:</b>					<b>873.95</b>
<b>Fund 302 - 4TH AVENUE IMPROVEMENT Total:</b>					<b>873.95</b>

## Fund: 303 - 2007 STREET IMPROVEMENT

## Activity: 49980 - Debt Service

BOND TRUST SERVICE CORP	36981-36982-36378-36380-3	06/16/2017	BOND PAYMENT- 2012A PROJ-	303-49980-611	4,025.00
<b>Activity 49980 - Debt Service Total:</b>					<b>4,025.00</b>
<b>Fund 303 - 2007 STREET IMPROVEMENT Total:</b>					<b>4,025.00</b>

## Fund: 305 - 2009 STREET IMPROVEMENT

BOND TRUST SERVICE CORP	36981-36982-36378-36380-3	06/16/2017	BOND PAYMENT- 2009A STRE	305-39202	-2,462.43
BOND TRUST SERVICE CORP	36981-36982-36378-36380-3	06/16/2017	BOND PAYMENT- 2009A STRE	305-39202	-2,776.78
					<b>-5,239.21</b>
<b>Activity: 49980 - Debt Service</b>					
BOND TRUST SERVICE CORP	36981-36982-36378-36380-3	06/16/2017	BOND PAYMENT- 2009A STRE	305-49980-611	12,827.04
BOND TRUST SERVICE CORP	36981-36982-36378-36380-3	06/16/2017	BOND PAYMENT- 2009A STRE	305-49980-611	2,462.43

Expense Approval Report

Payment Dates: 07/12/2017 - 07/21/2017

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BOND TRUST SERVICE CORP	36981-36982-36378-36380-3	06/16/2017	BOND PAYMENT- 2009A STRE	305-49980-611	2,776.78
			Activity 49980 - Debt Service Total:		18,066.25
			Fund 305 - 2009 STREET IMPROVEMENT Total:		12,827.04
<b>Fund: 306 - 2013 STREET IMPROVEMENT</b>					
Activity: 49980 - Debt Service					
BOND TRUST SERVICE CORP	36981-36982-36378-36380-3	06/16/2017	BOND PAYMENT- 2013A GEN	306-49980-611	10,959.38
BOND TRUST SERVICE CORP	36981-36982-36378-36380-3	06/16/2017	BOND PAYMENT- 2013A GEN	306-49980-611	15,646.88
			Activity 49980 - Debt Service Total:		26,606.26
			Fund 306 - 2013 STREET IMPROVEMENT Total:		26,606.26
<b>Fund: 307 - 2017 STREET PROJECT</b>					
Activity: 41000 - General Government					
SCHRAMMEL LAW OFFICE	20170706	07/12/2017	LEGAL FEES - 2017 STREET PR	307-41000-304	165.00
HOLTMEIER CONSTRUCTION I	20170718	07/19/2017	2017 STREET PROJECT	307-41000-500	271,542.53
AMERICAN ENGINEERING TES	805634	07/18/2017	2017 STR IMPROVEMENTS #	307-41000-500	449.20
			Activity 41000 - General Government Total:		272,156.73
			Fund 307 - 2017 STREET PROJECT Total:		272,156.73
<b>Fund: 401 - GENERAL CAPITAL PROJECTS</b>					
Activity: 49950 - Capital Outlay					
US BANK	20170620	07/19/2017	#8263 CR CARD - GO-DADDY -	401-49950-500	595.00
			Activity 49950 - Capital Outlay Total:		595.00
			Fund 401 - GENERAL CAPITAL PROJECTS Total:		595.00
<b>Fund: 402 - CAPITAL PROJECT - ESF</b>					
Activity: 49950 - Capital Outlay					
GOSEWISCH CONSTRUCTION,	20170718	07/19/2017	WINDOM EMS BUILDING	402-49950-500	174,258.80
			Activity 49950 - Capital Outlay Total:		174,258.80
			Fund 402 - CAPITAL PROJECT - ESF Total:		174,258.80
<b>Fund: 406 - PIR</b>					
Activity: 49980 - Debt Service					
BOND TRUST SERVICE CORP	36981-36982-36378-36380-3	06/16/2017	BOND PAYMENT- 2013B PROJ-	406-49980-611	2,195.00
BOND TRUST SERVICE CORP	36981-36982-36378-36380-3	06/16/2017	BOND PAYMENT- 20121 PROJ	406-49980-611	261.05
			Activity 49980 - Debt Service Total:		2,456.05
			Fund 406 - PIR Total:		2,456.05
<b>Fund: 601 - WATER</b>					
RICE LAKE CONTRACTING COR	20170718	07/19/2017	WATER TREATMENT FAC REHA	601-16300	195,327.31
					195,327.31
Activity: 49400 - Water					
WEX BANK	50337666	07/17/2017	CREDIT CARD-SEPT - WATER	601-49400-212	271.60
HAWKINS, INC	4103562	06/28/2017	CHEMICALS	601-49400-216	3,699.98
SCHRAMMEL LAW OFFICE	20170706	07/12/2017	LEGAL FEES	601-49400-304	187.50
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	601-49400-321	49.66
GOPHER STATE ONE CALL	7060811	07/10/2017	LOCATES	601-49400-321	28.01
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	601-49400-326	60.00
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	601-49400-381	5,309.99
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	601-49400-382	18.08
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	601-49400-385	35.95
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	601-49400-386	1,090.48
RUNNINGS SUPPLY, INC	20170624	07/17/2017	MAINTENANCE	601-49400-404	34.78
SCHWALBACH HARDWARE	20170625	07/18/2017	MAINTENANCE -	601-49400-404	38.43
FEDER MECHANICAL INC	2963	07/17/2017	SERVICE	601-49400-404	280.51
SCHWALBACH HARDWARE	20170625	07/18/2017	MAINTENANCE -	601-49400-408	29.54
			Activity 49400 - Water Total:		11,134.51
Activity: 49980 - Debt Service					
BOND TRUST SERVICE CORP	36981-36982-36378-36380-3	06/16/2017	BOND PAYMENT- 2013A GEN	601-49980-611	10,862.50
BOND TRUST SERVICE CORP	36981-36982-36378-36380-3	06/16/2017	BOND PAYMENT- 2012A PROJ	601-49980-611	725.40
BOND TRUST SERVICE CORP	36981-36982-36378-36380-3	06/16/2017	BOND PAYMENT- 2012A PROJ	601-49980-611	907.40
BOND TRUST SERVICE CORP	36981-36982-36378-36380-3	06/16/2017	BOND PAYMENT- 2011A PROJ	601-49980-611	4,763.75

## Expense Approval Report

Payment Dates: 07/12/2017 - 07/21/2017

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BOND TRUST SERVICE CORP	36981-36982-36378-36380-3	06/16/2017	BOND PAYMENT- 2009 STREET	601-49980-720	2,462.43
				Activity 49980 - Debt Service Total:	19,721.48
				Fund 601 - WATER Total:	226,183.30

## Fund: 602 - SEWER

## Activity: 49450 - Sewer

US BANK	20170620	07/19/2017	#8263 CR CARD - CASEYS- FUE	602-49450-212	59.50
COUNTRY PRIDE SERVICE	20170630	07/17/2017	MAINTENANCE -	602-49450-212	67.38
WEX BANK	50337666	07/17/2017	CREDIT CARD-SEPT - SEWER	602-49450-212	235.01
SCHRAMEL LAW OFFICE	20170706	07/12/2017	LEGAL FEES	602-49450-304	187.50
MN VALLEY TESTING	870279	06/27/2017	TESTING	602-49450-310	158.40
MN VALLEY TESTING	870284	06/27/2017	TESTING	602-49450-310	348.00
MN VALLEY TESTING	870480	06/29/2017	TESTING	602-49450-310	241.60
MN VALLEY TESTING	870493	06/29/2017	TESTING	602-49450-310	28.80
MN VALLEY TESTING	870841	07/05/2017	TESTING	602-49450-310	90.00
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	602-49450-321	156.77
GOPHER STATE ONE CALL	7060811	07/10/2017	LOCATES	602-49450-321	28.01
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	602-49450-326	60.00
US BANK	20170620	07/19/2017	#8263 CR CARD - ARBY'S TRAV	602-49450-334	13.94
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	602-49450-381	12,785.78
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	602-49450-382	969.95
MN ENERGY RESOURCES	20170707	07/17/2017	HEATING #0506646838	602-49450-383	84.63
US BANK	20170620	07/19/2017	#8263 CR CARD - AMAZON - S	602-49450-404	89.81
US BANK	20170620	07/19/2017	#8263 CR CARD - HACH CO - S	602-49450-404	61.24
RUNNINGS SUPPLY, INC	20170624	07/17/2017	MAINTENANCE	602-49450-404	24.15
SCHWALBACH HARDWARE	20170625	07/18/2017	MAINTENANCE -	602-49450-404	52.98
COUNTRY PRIDE SERVICE	20170630	07/17/2017	MAINTENANCE -	602-49450-404	1.59
FEDER MECHANICAL INC	2963	07/17/2017	SERVICE	602-49450-404	140.25
RUNNINGS SUPPLY, INC	20170624	07/17/2017	MAINTENANCE	602-49450-406	46.93
BOND TRUST SERVICE CORP	36981-36982-36378-36380-3	06/16/2017	BOND PAYMENT- 2011A ADMI	602-49450-480	450.00
				Activity 49450 - Sewer Total:	16,382.22

## Activity: 49980 - Debt Service

BOND TRUST SERVICE CORP	36981-36982-36378-36380-3	06/16/2017	BOND PAYMENT- 2012A PROJ	602-49980-611	444.60
BOND TRUST SERVICE CORP	36981-36982-36378-36380-3	06/16/2017	BOND PAYMENT- 2013A GEN	602-49980-611	9,409.38
BOND TRUST SERVICE CORP	36981-36982-36378-36380-3	06/16/2017	BOND PAYMENT- 2011A PROJ	602-49980-611	32,777.50
BOND TRUST SERVICE CORP	36981-36982-36378-36380-3	06/16/2017	BOND PAYMENT- 2012A PROJ	602-49980-611	837.60
BOND TRUST SERVICE CORP	36981-36982-36378-36380-3	06/16/2017	BOND PAYMENT- 2009A STRE	602-49980-720	2,776.78
				Activity 49980 - Debt Service Total:	46,245.86
				Fund 602 - SEWER Total:	62,628.08

## Fund: 604 - ELECTRIC

WERNER ELECTRIC	S009684108.001	07/18/2017	INVENTORY	604-14200	445.06
IRBY ELECTRICAL DISTRIBUTO	S010263960.001	07/10/2017	INVENTORY	604-14200	6,652.85
J. H. LARSON	S101514916.001	07/10/2017	INVENTORY	604-14200	24.65
J. H. LARSON	S101515810-001	07/10/2017	INVENTORY	604-14200	114.47
ELECTRIC FUND	34	07/17/2017	EL NEW CONSTR-RIVER RD -	604-16300	902.50
ELECTRIC FUND	35	07/18/2017	EL NEW CONST #1-RIVER RD-	604-16300	268.85
ELECTRIC FUND	36	07/18/2017	EL NEW CONST #1 RIVER RD-	604-16300	1,543.17
MN REVENUE	20170711	07/17/2017	SALES TAX - JUNE 2017	604-20202	30.96
					9,982.51

## Activity: 49550 - Electric

US BANK	20170620	07/19/2017	#8263 CR CARD - STAPLES - O	604-49550-200	98.70
US BANK	20170620	07/19/2017	#8263 CR CARD - AMAZON - S	604-49550-200	70.93
WEX BANK	50337666	07/17/2017	CREDIT CARD-SEPT - ELECTRI	604-49550-212	916.89
SCHWALBACH HARDWARE	20170625	07/18/2017	MAINTENANCE -	604-49550-241	13.99
SCHRAMEL LAW OFFICE	20170706	07/12/2017	LEGAL FEES	604-49550-304	375.00
RUNNINGS SUPPLY, INC	20170624	07/17/2017	MAINTENANCE	604-49550-310	42.04
BRENT BROWN	20170713	07/18/2017	EXPENSE-CMMPA	604-49550-315	123.05
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	604-49550-321	197.05
GOPHER STATE ONE CALL	7060811	07/10/2017	LOCATES	604-49550-321	28.01

Expense Approval Report

Payment Dates: 07/12/2017 - 07/21/2017

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
GOLDEN WEST TECH & INT SO	170610447	07/10/2017	SERVICE	604-49550-325	51.25
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	604-49550-326	139.47
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	604-49550-381	103.55
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	604-49550-382	46.65
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	604-49550-385	73.34
US BANK	20170620	07/19/2017	#8263 CR CARD - CARQUEST -	604-49550-404	9.00
US BANK	20170620	07/19/2017	#8263 CR CARD - O'REILLY - M	604-49550-404	32.37
US BANK	20170620	07/19/2017	#8263 CR CARD - NORTHERN	604-49550-404	219.84
RUNNINGS SUPPLY, INC	20170624	07/17/2017	MAINTENANCE	604-49550-404	391.64
SCHWALBACH HARDWARE	20170625	07/18/2017	MAINTENANCE -	604-49550-404	5.37
COUNTRY PRIDE SERVICE	20170630	07/17/2017	MAINTENANCE -	604-49550-404	25.65
AM TRANSMISSION REPAIR O	AM712	07/19/2017	MAINTENANCE	604-49550-405	700.74
RUNNINGS SUPPLY, INC	20170624	07/17/2017	MAINTENANCE	604-49550-406	157.69
RUNNINGS SUPPLY, INC	20170624	07/17/2017	MAINTENANCE	604-49550-408	4.98
SCHWALBACH HARDWARE	20170625	07/18/2017	MAINTENANCE -	604-49550-408	89.34
ELECTRIC FUND	32	07/17/2017	EL DISTRIBUTION	604-49550-408	65.55
DICKS WELDING INC	64124	07/18/2017	MAINTENANCE	604-49550-408	450.71
RUNNINGS SUPPLY, INC	20170624	07/17/2017	MAINTENANCE	604-49550-409	7.99
HOUSING & REDEVELOPMEN	20170718	07/18/2017	ENERGY REBATE	604-49550-450	2,723.68
MN REVENUE	20170711	07/17/2017	SALES TAX - JUNE 2017	604-49550-460	50.37
<b>Activity 49550 - Electric Total:</b>					<b>7,214.84</b>
<b>Fund 604 - ELECTRIC Total:</b>					<b>17,197.35</b>

Fund: 609 - LIQUOR STORE

SCHWALBACH HARDWARE	20170625	07/18/2017	MAINTENANCE -	609-16200	244.06
MN REVENUE	20170711	07/17/2017	SALES TAX - JUNE 2017	609-20202	15,533.00
					<b>15,777.06</b>

Activity: 49751 - Liquor Store

VINOPIA, INC	0183114-IN	07/05/2017	MERCHANDISE	609-49751-251	552.13
BREAKTHRU BEVERAGE MN	1080655115	07/05/2017	MERCHANDISE	609-49751-251	1,692.48
PHILLIPS WINE & SPIRITS	2189968	07/05/2017	MERCHANDISE	609-49751-251	3,152.55
JOHNSON BROS.	5760694	07/05/2017	MERCHANDISE	609-49751-251	6,369.56
JOHNSON BROS.	5760697	07/05/2017	MERCHANDISE	609-49751-251	222.40
JOHNSON BROS.	633813	07/18/2017	CREDIT - MERCHANDISE	609-49751-251	-21.75
BREAKTHRU BEVERAGE MN	1080655116	07/05/2017	MERCHANDISE	609-49751-252	176.65
DOLL DISTRIBUTING, LLC	251261	07/17/2017	MERCHANDISE	609-49751-252	6,222.05
ARTISAN BEER COMPANY	3188716	07/05/2017	MERCHANDISE	609-49751-252	123.95
JOHNSON BROS.	5760696	07/05/2017	MERCHANDISE	609-49751-252	123.00
JOHNSON BROS.	5760699	07/05/2017	MERCHANDISE	609-49751-252	21.99
JOHNSON BROS.	633815	07/18/2017	CREDIT - MERCHANDISE	609-49751-252	-352.00
JOHNSON BROS.	633816	07/18/2017	CREDIT - MERCHANDISE	609-49751-252	-32.00
BEVERAGE WHOLESALERS	659110	07/18/2017	MERCHANDISE	609-49751-252	4,105.00
VINOPIA, INC	0183114-IN	07/05/2017	MERCHANDISE	609-49751-253	356.00
BREAKTHRU BEVERAGE MN	1080655115	07/05/2017	MERCHANDISE	609-49751-253	390.92
PHILLIPS WINE & SPIRITS	2189967	07/05/2017	MERCHANDISE	609-49751-253	247.29
PHILLIPS WINE & SPIRITS	2189969	07/05/2017	MERCHANDISE	609-49751-253	224.00
ROUND LAKE VINEYARDS & W	567	07/11/2017	MERCHANDISE	609-49751-253	120.00
JOHNSON BROS.	5760695	07/05/2017	MERCHANDISE	609-49751-253	781.35
JOHNSON BROS.	5760698	07/05/2017	MERCHANDISE	609-49751-253	274.70
JOHNSON BROS.	5760700	07/05/2017	MERCHANDISE	609-49751-253	1,880.00
JOHNSON BROS.	633814	07/18/2017	CREDIT - MERCHANDISE	609-49751-253	-4.67
VINOPIA, INC	0183114-IN	07/05/2017	MERCHANDISE	609-49751-254	120.00
BREAKTHRU BEVERAGE MN	1080655115	07/05/2017	MERCHANDISE	609-49751-254	61.83
PHILLIPS WINE & SPIRITS	2189969	07/05/2017	MERCHANDISE	609-49751-254	224.50
JOHNSON BROS.	5760695	07/05/2017	MERCHANDISE	609-49751-265	144.00
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	609-49751-321	100.11
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	609-49751-326	129.47
VINOPIA, INC	0183114-IN	07/05/2017	MERCHANDISE	609-49751-333	30.00
BREAKTHRU BEVERAGE MN	1080655115	07/05/2017	MERCHANDISE	609-49751-333	28.68
PHILLIPS WINE & SPIRITS	2189967	07/05/2017	MERCHANDISE	609-49751-333	6.96

## Expense Approval Report

Payment Dates: 07/12/2017 - 07/21/2017

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
PHILLIPS WINE & SPIRITS	2189968	07/05/2017	MERCHANDISE	609-49751-333	40.02
PHILLIPS WINE & SPIRITS	2189969	07/05/2017	MERCHANDISE	609-49751-333	20.88
JOHNSON BROS.	5760694	07/05/2017	MERCHANDISE	609-49751-333	88.46
JOHNSON BROS.	5760695	07/05/2017	MERCHANDISE	609-49751-333	26.53
JOHNSON BROS.	5760697	07/05/2017	MERCHANDISE	609-49751-333	3.48
JOHNSON BROS.	5760698	07/05/2017	MERCHANDISE	609-49751-333	10.44
JOHNSON BROS.	5760700	07/05/2017	MERCHANDISE	609-49751-333	55.68
JOHNSON BROS.	633815	07/18/2017	CREDIT - MERCHANDISE	609-49751-333	-1.60
FORUM COMMUNICATIONS C	1274335	07/18/2017	ADVERTISING - RIVERFEST - RI	609-49751-340	27.00
COUNTY WIDE DIRECTORY	58427	07/05/2017	ADVERTISING -	609-49751-340	295.00
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	609-49751-381	824.03
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	609-49751-382	21.09
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	609-49751-385	40.84
RAGE INC	07-010076	07/10/2017	SERVICE - RIVER BEND LIQUO	609-49751-406	48.89
KULSETH LAWN LANDSCAPE	107	07/18/2017	SERVICE - RIVER BEND LIQ	609-49751-406	650.00
MN REVENUE	20170711	07/17/2017	SALES TAX - JUNE 2017	609-49751-460	22.42
<b>Activity 49751 - Liquor Store Total:</b>					<b>29,644.31</b>
<b>Fund 609 - LIQUOR STORE Total:</b>					<b>45,421.37</b>

## Fund: 614 - TELECOM

eNETWORK SUPPLY LLC	15576	07/12/2017	CORE UPGRADE	614-16400	3,803.27
POWER & TEL	6238665-00	06/30/2017	CORE UPGRADE	614-16400	555.54
MN REVENUE	20170711	07/17/2017	SALES TAX - JUNE 2017	614-20202	26.51
<b>Activity: 49870 - Telecom</b>					<b>4,385.32</b>

CULLIGAN	20170630A	07/17/2017	#5647	614-49870-200	27.00
WEX BANK	50337666	07/17/2017	CREDIT CARD-SEPT - TELECO	614-49870-212	216.37
SCHWALBACH HARDWARE	20170625	07/18/2017	MAINTENANCE -	614-49870-227	6.98
NATIONAL CABLE TV COOP	SI-542525	07/17/2017	WIN010 - SUPPLIES	614-49870-227	96.35
NATIONAL CABLE TV COOP	SI-542743	07/17/2017	#WIN010 - SUPPLIES	614-49870-227	121.08
RUNNINGS SUPPLY, INC	20170624	07/17/2017	MAINTENANCE	614-49870-241	59.36
SCHWALBACH HARDWARE	20170625	07/18/2017	MAINTENANCE -	614-49870-241	59.45
GOPHER STATE ONE CALL	20170711	07/11/2017	CREDIT PAYMENT REF #15534	614-49870-321	-2.70
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	614-49870-321	392.64
GOPHER STATE ONE CALL	7060811	07/10/2017	LOCATES	614-49870-321	28.02
NEUSTAR, INC.	16540	07/17/2017	#16540	614-49870-326	3.79
WINDOM AREA SCHOOLS	1811	07/19/2017	SERVICE - 2017-2018 SPONSO	614-49870-340	1,250.00
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	614-49870-381	2,119.07
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	614-49870-382	18.39
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	614-49870-385	33.50
ELECTRIC FUND	33	07/17/2017	EL - TELECOM	614-49870-404	60.91
SCHWALBACH HARDWARE	20170625	07/18/2017	MAINTENANCE -	614-49870-405	2.49
AM TRANSMISSION REPAIR O	AM712	07/19/2017	MAINTENANCE	614-49870-405	700.74
SCHWALBACH HARDWARE	20170625	07/18/2017	MAINTENANCE -	614-49870-406	12.99
TEGNA	1229-1051	07/18/2017	SUBSCRIBER	614-49870-442	5,352.60
NATIONAL CABLE TV COOP	17060362	07/17/2017	SUBSCRIBER	614-49870-442	-15.58
NATIONAL CABLE TV COOP	17061498	07/17/2017	SUBSCRIBER	614-49870-442	90,563.15
CBS TELEVISION STATIONS	20170630	07/18/2017	SUBSCRIBER	614-49870-442	4,501.05
UNITED COMMUNICATIONS C	20170630	07/18/2017	SUBSCRIBER	614-49870-442	851.55
CONSOLIDATED COMMUNICA	20170701	07/19/2017	10 GB TRANSPORT JULY 2017	614-49870-442	2,950.00
DISPLAY SYSTEMS INTERNATI	28682	07/17/2017	SERVICE #3142012	614-49870-442	198.44
FOX TELEVISION STATIONS, IN	311-1005	07/18/2017	SUBSCRIBER	614-49870-442	5,060.64
ADARA TECHNOLOGIES INC	AP100223CW-30	07/19/2017	SET TOP BOX HOSTING	614-49870-442	10,500.00
FOX SPORTS	M60725	07/18/2017	SUBSCRIBER	614-49870-442	18,858.16
BTN - BIG TEN NETWORK	M65024	07/18/2017	SUBSCRIBER	614-49870-442	4,099.60
ONVOY VOICE SERVICES	170705008508	07/01/2017	SS7 SERVICE 7/2/17 - 8/1/17	614-49870-445	1,323.69
COGENT COMMUNICATIONS,	1-72458534	07/12/2017	1 GB INTERNET CONNECTION	614-49870-447	1,750.00
US BANK	20170620	07/19/2017	#8263 CR CARD - DREAMHOS	614-49870-447	139.00
CONSOLIDATED COMMUNICA	20170701	07/19/2017	10 GB TRANSPORT JULY 2017	614-49870-447	5,987.50
MANKATO NETWORKS, LLC	387825	07/12/2017	INTERNET SUPPORT	614-49870-447	12,812.55

## Expense Approval Report

Payment Dates: 07/12/2017 - 07/21/2017

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
HURRICANE ELECTRIC LLC	98249245-IN	07/12/2017	10 GB INTERNET CONNECTIO	614-49870-447	4,000.00
GOLDEN WEST TECH & INT SO	170610363	07/17/2017	SERVICE	614-49870-448	86.39
JEREMY ROLFES	20170710	07/12/2017	INTERNET REIMBURSEMENT	614-49870-448	55.94
JORDAN BUSSA	20170710	07/12/2017	INTERNET REIMBURSEMENT	614-49870-448	180.00
JEFFREY DAHNA	20170711	07/12/2017	INTERNET REIMBURSEMENT	614-49870-448	120.00
ONVOY VOICE SERVICES	170705009031	07/01/2017	SWITCHING SERVICE 7/1/17	614-49870-451	3,180.05
ZAYO GROUP, LLC	20170701	07/19/2017	#114184-002376 TRANSPORT	614-49870-451	381.36
MN REVENUE	20170711	07/17/2017	SALES TAX - JUNE 2017	614-49870-460	33.07
<b>Activity 49870 - Telecom Total:</b>					<b>178,175.59</b>
<b>Fund 614 - TELECOM Total:</b>					<b>182,560.91</b>

## Fund: 615 - ARENA

## Activity: 49850 - Arena

US BANK	20170620	07/19/2017	#8263 CR CARD - SHOPKO	615-49850-200	57.68
WEX BANK	50337666	07/17/2017	CREDIT CARD-SEPT - ARENA	615-49850-212	43.38
RUNNINGS SUPPLY, INC	20170624	07/17/2017	MAINTENANCE	615-49850-215	12.99
COTTONWOOD VET CLINIC	174780	07/17/2017	SERVICE #174780	615-49850-217	120.00
COTTONWOOD VET CLINIC	175044	07/17/2017	SERVICE #175044	615-49850-217	120.00
COTTONWOOD VET CLINIC	175044A	07/17/2017	175044 LATE FEES	615-49850-217	2.90
US BANK	20170620	07/19/2017	#8263 CR CARD - HY-VEE	615-49850-260	39.94
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	615-49850-321	123.72
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	615-49850-326	125.00
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	615-49850-381	2,047.93
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	615-49850-382	171.70
MN ENERGY RESOURCES	20170616	07/17/2017	HEATING #0504094426	615-49850-383	276.19
COTTONWOOD CO SOLID WA	653	07/17/2017	TICKET #175817 - ELECTRONI	615-49850-384	50.00
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	615-49850-385	30.00
OVERHEAD DOOR COMPANY	49592	07/17/2017	MAINTENANCE	615-49850-402	255.00
RUNNINGS SUPPLY, INC	20170624	07/17/2017	MAINTENANCE	615-49850-404	133.24
WINDOM FARM SERVICE	166556	07/17/2017	MAINTENANCE	615-49850-405	15.48
MILLER SELLNER EQUIP	892128	07/17/2017	MAINTENANCE	615-49850-405	20.70
RON'S ELECTRIC INC	135263	07/17/2017	MAINTENANCE	615-49850-406	80.13
RUNNINGS SUPPLY, INC	20170624	07/17/2017	MAINTENANCE	615-49850-406	20.23
SCHWALBACH HARDWARE	20170625	07/18/2017	MAINTENANCE -	615-49850-406	13.48
DICKS WELDING INC	64044	07/18/2017	MAINTENANCE	615-49850-406	6.25
ELECTRIC FUND	18	07/17/2017	EL - ARENA	615-49850-409	69.34
MN REVENUE	20170711	07/17/2017	SALES TAX - JUNE 2017	615-49850-460	975.00
<b>Activity 49850 - Arena Total:</b>					<b>4,810.28</b>
<b>Fund 615 - ARENA Total:</b>					<b>4,810.28</b>

## Fund: 617 - M/P CENTER

US BANK	20170620	07/19/2017	#8263 CR CARD - CEMSTONE-	617-16200	322.23
MN REVENUE	20170711	07/17/2017	SALES TAX - JUNE 2017	617-20202	98.65
					<b>420.88</b>

## Activity: 49860 - M/P Center

INDOFF, INC	2977605	07/05/2017	SUPPLIES	617-49860-200	15.58
EXPRESSWAY WINDOM	6643	07/17/2017	FUEL - COMM CENTER	617-49860-212	68.09
US BANK	20170620	07/19/2017	#8263 CR CARD - SCHWALBAC	617-49860-217	5.99
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	617-49860-321	113.90
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	617-49860-326	60.00
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	617-49860-381	1,313.52
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	617-49860-382	212.79
ELECTRIC FUND	20170717	07/17/2017	MONTHLY UTILITY & TELECO	617-49860-385	286.08
US BANK	20170620	07/19/2017	#8263 CR CARD - SCHWALBAC	617-49860-402	36.06
US BANK	20170620	07/19/2017	#8263 CR CARD - SCHWALBAC	617-49860-402	52.05
RAGE INC	06-010670	07/18/2017	SERVICE -COMM CENTER	617-49860-406	61.50
US BANK	20170620	07/19/2017	#8263 CR CARD - RUNNINGS -	617-49860-406	9.61
US BANK	20170620	07/19/2017	#8263 CR CARD - RUNNINGS -	617-49860-406	23.50
US BANK	20170620	07/19/2017	#8263 CR CARD - RUNNINGS -	617-49860-406	13.88
US BANK	20170620	07/19/2017	#8263 CR CARD - SCHWALBAC	617-49860-409	17.40
FEDER MECHANICAL INC	2964	07/17/2017	SERVICE	617-49860-409	117.56

Expense Approval Report

Payment Dates: 07/12/2017 - 07/21/2017

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MN REVENUE	20170711	07/17/2017	SALES TAX - JUNE 2017	617-49860-460	11.35
Activity 49860 - M/P Center Total:					2,418.86
Fund 617 - M/P CENTER Total:					2,839.74
<b>Fund: 700 - PAYROLL</b>					
Internal Revenue Service-Payr	INV0001148	07/21/2017	Federal Tax Withholding	700-21701	12,977.39
MN Department of Revenue -	INV0001147	07/21/2017	State Withholding	700-21702	5,122.63
Internal Revenue Service-Payr	INV0001149	07/21/2017	Social Security	700-21703	13,331.92
MN Pera	INV0001140	07/21/2017	PERA	700-21704	12,768.40
MN Pera	INV0001141	07/21/2017	PERA	700-21704	6,463.10
MN Pera	INV0001142	07/21/2017	PERA	700-21704	581.88
MN State Deferred	INV0001143	07/21/2017	Deferred Compensation	700-21705	4,973.07
MN State Deferred	INV0001144	07/21/2017	Deferred Roth	700-21705	475.00
LOCAL UNION #949	20170718	07/18/2017	UNION DUES - JULY 2017	700-21707	1,829.76
LAW ENFORCEMENT LABOR SE	20170718	07/18/2017	POLICE UNION DUES	700-21708	343.00
Internal Revenue Service-Payr	INV0001146	07/21/2017	Medicare Withholding	700-21711	3,784.40
SELECTACCOUNT	38467934	07/18/2017	FLEX SPENDING	700-21712	73.63
MN BENEFIT ASSOCIATION	20170717	07/18/2017	INSURANCE 7/1/17 - PRE TAX	700-21717	4.34
MN BENEFIT ASSOCIATION	20170717	07/18/2017	INSURANCE 7/1/17 - AFTER T	700-21719	106.52
					<b>62,835.04</b>
Fund 700 - PAYROLL Total:					<b>62,835.04</b>
Grand Total:					<b>1,152,236.20</b>

## Report Summary

## Fund Summary

Fund	Payment Amount
100 - GENERAL	28,635.80
211 - LIBRARY	2,554.15
230 - POOL	8,968.84
235 - AMBULANCE	7,025.77
250 - EDA GENERAL	3,231.74
254 - NORTH IND PARK	995.00
301 - 2003 IMPROVEMENT BOND	2,550.00
302 - 4TH AVENUE IMPROVEMENT	873.95
303 - 2007 STREET IMPROVEMENT	4,025.00
305 - 2009 STREET IMPROVEMENT	12,827.04
306 - 2013 STREET IMPROVEMENT	26,606.26
307 - 2017 STREET PROJECT	272,156.73
401 - GENERAL CAPITAL PROJECTS	595.00
402 - CAPITAL PROJECT - ESF	174,258.80
406 - PIR	2,456.05
601 - WATER	226,183.30
602 - SEWER	62,628.08
604 - ELECTRIC	17,197.35
609 - LIQUOR STORE	45,421.37
614 - TELECOM	182,560.91
615 - ARENA	4,810.28
617 - M/P CENTER	2,839.74
700 - PAYROLL	62,835.04
<b>Grand Total:</b>	<b>1,152,236.20</b>

## Account Summary

Account Number	Account Name	Payment Amount
100-20202	Sales Tax Payable	35,975.67
100-22000	Prepayments	-45,000.00
100-36200	Other Income	-445.16
100-41110-304	Legal Fees	930.00
100-41110-480	Other Miscellaneous	7,002.00
100-41310-200	Office Supplies	50.98
100-41310-321	Telephone	97.43
100-41310-326	Data Processing	94.95
100-41910-200	Office Supplies	153.30
100-41910-304	Legal Fees	375.00
100-41910-321	Telephone	93.74
100-41940-381	Electric Utility	563.29
100-41940-382	Water Utility	62.45
100-41940-385	Sewer Utility	122.58
100-42120-200	Office Supplies	40.19
100-42120-212	Motor Fuels	940.57
100-42120-304	Legal Fees	5,532.23
100-42120-305	Medical & Dental Fees	40.00
100-42120-321	Telephone	165.50
100-42120-325	Dispatching	3,809.25
100-42120-404	Repairs & Maint - M&E	179.84
100-42120-405	Repairs & Maint - Vehicl	618.06
100-42120-412	Rentals - Building	1,875.00
100-42120-433	Dues & Subscriptions	24.99
100-42120-480	Other Miscellaneous	148.98
100-42220-200	Office Supplies	66.23
100-42220-212	Motor Fuels	112.32
100-42220-218	Uniforms	406.97
100-42220-304	Legal Fees	540.00
100-42220-321	Telephone	49.01

## Account Summary

Account Number	Account Name	Payment Amount
100-42220-325	Dispatching	58.50
100-42220-326	Data Processing	10.02
100-42220-381	Electric Utility	9.60
100-42220-404	Repairs & Maint - M&E	103.26
100-42220-405	Repairs & Maint - Vehicl	92.58
100-42500-381	Electric Utility	25.44
100-43100-212	Motor Fuels	1,178.19
100-43100-216	Chemicals and Chemical	340.47
100-43100-217	Other Operating Supplie	148.98
100-43100-224	Street Maint Materials	11.97
100-43100-225	Landscaping Materials	64.99
100-43100-304	Legal Fees	315.00
100-43100-321	Telephone	55.79
100-43100-381	Electric Utility	2,069.47
100-43100-382	Water Utility	20.54
100-43100-385	Sewer Utility	43.10
100-43100-405	Repairs & Maint - Vehicl	26.98
100-43210-307	Management Fees	126.00
100-45120-215	Materials & Equipment	1,647.39
100-45120-217	Other Operating Supplie	757.28
100-45202-211	Cleaning Supplies	57.03
100-45202-216	Chemicals and Chemical	74.98
100-45202-381	Electric Utility	677.27
100-45202-382	Water Utility	4,711.73
100-45202-385	Sewer Utility	371.22
100-45202-402	Repairs & Maint - Struct	46.53
100-45202-404	Repairs & Maint - M&E	901.22
100-45202-406	Repairs & Maint - Groun	64.90
211-45501-200	Office Supplies	214.94
211-45501-321	Telephone	31.14
211-45501-326	Data Processing	65.00
211-45501-381	Electric Utility	287.60
211-45501-382	Water Utility	18.92
211-45501-385	Sewer Utility	38.40
211-45501-433	Dues & Subscriptions	178.77
211-45501-435	Books and Pamphlets	1,719.38
230-34721	Pool Instruction	20.00
230-45124-200	Office Supplies	27.52
230-45124-211	Cleaning Supplies	6.58
230-45124-216	Chemicals and Chemical	69.47
230-45124-217	Other Operating Supplie	220.93
230-45124-321	Telephone	68.56
230-45124-381	Electric Utility	839.20
230-45124-382	Water Utility	2,313.94
230-45124-385	Sewer Utility	30.00
230-45124-401	Repairs & Maint - Buildi	943.97
230-45124-402	Repairs & Maint - Struct	54.26
230-45124-404	Repairs & Maint - M&E	3,555.54
230-45124-409	Repairs & Maint - Utilitie	70.87
230-45124-460	Miscellaneous Taxes	748.00
235-42153-212	Motor Fuels	1,466.95
235-42153-217	Other Operating Supplie	441.46
235-42153-312	Nursing	1,893.52
235-42153-321	Telephone	148.32
235-42153-325	Dispatching	915.75
235-42153-334	Meals/Lodging	146.16
235-42153-381	Electric Utility	6.40
235-42153-404	Repairs & Maint - M&E	482.21

## Account Summary

Account Number	Account Name	Payment Amount
235-42153-460	Miscellaneous Taxes	1,525.00
250-46520-200	Office Supplies	28.04
250-46520-301	Auditing & Consulting Se	2,700.00
250-46520-304	Legal Fees	60.00
250-46520-321	Telephone	149.36
250-46520-331	Travel Expense	53.50
250-46520-381	Electric Utility	61.94
250-46520-438	Meeting Expense	40.90
250-46520-480	Other Miscellaneous	138.00
254-49980-611	Bond Interest	995.00
301-47000-480	Other Miscellaneous	450.00
301-49980-611	Bond Interest	2,100.00
302-49980-611	Bond Interest	873.95
303-49980-611	Bond Interest	4,025.00
305-39202	Contribution from Enter	-5,239.21
305-49980-611	Bond Interest	18,066.25
306-49980-611	Bond Interest	26,606.26
307-41000-304	Legal Fees	165.00
307-41000-500	Capital Outlay	271,991.73
401-49950-500	Capital Outlay - Office	595.00
402-49950-500	Capital Outlay	174,258.80
406-49980-611	Bond Interest	2,456.05
601-16300	Improvements Other Th	195,327.31
601-49400-212	Motor Fuels	271.60
601-49400-216	Chemicals and Chemical	3,699.98
601-49400-304	Legal Fees	187.50
601-49400-321	Telephone	77.67
601-49400-326	Data Processing	60.00
601-49400-381	Electric Utility	5,309.99
601-49400-382	Water Utility	18.08
601-49400-385	Sewer Utility	35.95
601-49400-386	Landfill	1,090.48
601-49400-404	Repairs & Maint - M&E	353.72
601-49400-408	Repairs & Maint - Distrib	29.54
601-49980-611	Bond Interest	17,259.05
601-49980-720	Transfers - Debt Service	2,462.43
602-49450-212	Motor Fuels	361.89
602-49450-304	Legal Fees	187.50
602-49450-310	Lab Testing	866.80
602-49450-321	Telephone	184.78
602-49450-326	Data Processing	60.00
602-49450-334	Meals/Lodging	13.94
602-49450-381	Electric Utility	12,785.78
602-49450-382	Water Utility	969.95
602-49450-383	Gas Utility	84.63
602-49450-404	Repairs & Maint - M&E	370.02
602-49450-406	Repairs & Maint - Groun	46.93
602-49450-480	Other Miscellaneous	450.00
602-49980-611	Bond Interest	43,469.08
602-49980-720	Transfers - Debt Service	2,776.78
604-14200	Inventory	7,237.03
604-16300	Improvements Other Th	2,714.52
604-20202	Sales Tax Payable	30.96
604-49550-200	Office Supplies	169.63
604-49550-212	Motor Fuels	916.89
604-49550-241	Small Tools	13.99
604-49550-304	Legal Fees	375.00
604-49550-310	Lab Testing	42.04

## Account Summary

Account Number	Account Name	Payment Amount
604-49550-315	Energy Development	123.05
604-49550-321	Telephone	225.06
604-49550-325	Dispatching	51.25
604-49550-326	Data Processing	139.47
604-49550-381	Electric Utility	103.55
604-49550-382	Water Utility	46.65
604-49550-385	Sewer Utility	73.34
604-49550-404	Repairs & Maint - M&E	683.87
604-49550-405	Repairs & Maint - Vehicl	700.74
604-49550-406	Repairs & Maint - Groun	157.69
604-49550-408	Repairs & Maint - Distrib	610.58
604-49550-409	Repairs & Maint - Utilitie	7.99
604-49550-450	Conservation	2,723.68
604-49550-460	Miscellaneous Taxes	50.37
609-16200	Buildings	244.06
609-20202	Sales Tax Payable	15,533.00
609-49751-251	Liquor	11,967.37
609-49751-252	Beer	10,388.64
609-49751-253	Wine	4,269.59
609-49751-254	Soft Drinks & Mix	406.33
609-49751-265	Merchandise Returned f	144.00
609-49751-321	Telephone	100.11
609-49751-326	Data Processing	129.47
609-49751-333	Freight and Express	309.53
609-49751-340	Advertising & Promotion	322.00
609-49751-381	Electric Utility	824.03
609-49751-382	Water Utility	21.09
609-49751-385	Sewer Utility	40.84
609-49751-406	Repairs & Maint - Groun	698.89
609-49751-460	Miscellaneous Taxes	22.42
614-16400	Machinery & Equipment	4,358.81
614-20202	Sales Tax Payable	26.51
614-49870-200	Office Supplies	27.00
614-49870-212	Motor Fuels	216.37
614-49870-227	Utility System Maint Sup	224.41
614-49870-241	Small Tools	118.81
614-49870-321	Telephone	417.96
614-49870-326	Data Processing	3.79
614-49870-340	Advertising & Promotion	1,250.00
614-49870-381	Electric Utility	2,119.07
614-49870-382	Water Utility	18.39
614-49870-385	Sewer Utility	33.50
614-49870-404	Repairs & Maint - M&E	60.91
614-49870-405	Repairs & Maint - Vehicl	703.23
614-49870-406	Repairs & Maint - Groun	12.99
614-49870-442	Subscriber Fees	142,919.61
614-49870-445	Switch Fees	1,323.69
614-49870-447	Internet Expense	24,689.05
614-49870-448	On-Call Support	442.33
614-49870-451	Call Completion	3,561.41
614-49870-460	Miscellaneous Taxes	33.07
615-49850-200	Office Supplies	57.68
615-49850-212	Motor Fuels	43.38
615-49850-215	Materials & Equipment	12.99
615-49850-217	Other Operating Supplie	242.90
615-49850-260	Concessions	39.94
615-49850-321	Telephone	123.72
615-49850-326	Data Processing	125.00

## Account Summary

Account Number	Account Name	Payment Amount
615-49850-381	Electric Utility	2,047.93
615-49850-382	Water Utility	171.70
615-49850-383	Gas Utility	276.19
615-49850-384	Refuse Disposal	50.00
615-49850-385	Sewer Utility	30.00
615-49850-402	Repairs & Maint - Struct	255.00
615-49850-404	Repairs & Maint - M&E	133.24
615-49850-405	Repairs & Maint - Vehicl	36.18
615-49850-406	Repairs & Maint - Groun	120.09
615-49850-409	Repairs & Maint - Utilitie	69.34
615-49850-460	Miscellaneous Taxes	975.00
617-16200	Buildings	322.23
617-20202	Sales Tax Payable	98.65
617-49860-200	Office Supplies	15.58
617-49860-212	Motor Fuels	68.09
617-49860-217	Other Operating Supplie	5.99
617-49860-321	Telephone	113.90
617-49860-326	Data Processing	60.00
617-49860-381	Electric Utility	1,313.52
617-49860-382	Water Utility	212.79
617-49860-385	Sewer Utility	286.08
617-49860-402	Repairs & Maint - Struct	88.11
617-49860-406	Repairs & Maint - Groun	108.49
617-49860-409	Repairs & Maint - Utilitie	134.96
617-49860-460	Miscellaneous Taxes	11.35
700-21701	Federal Withholding	12,977.39
700-21702	State Withholding	5,122.63
700-21703	FICA Tax Withholding	13,331.92
700-21704	PERA Contributions	19,813.38
700-21705	Retirement	5,448.07
700-21707	Union Dues	1,829.76
700-21708	PD Union Dues	343.00
700-21711	Medicare Tax Withholdi	3,784.40
700-21712	Flex Account	73.63
700-21717	Individual Insurance-MB	4.34
700-21719	Individual Insurance-MB	106.52
	<b>Grand Total:</b>	<b>1,152,236.20</b>

## Project Account Summary

Project Account Key	Payment Amount
**None**	1,036,385.56
2009AInt	18,066.25
2011AIntSw	32,777.50
2011AIntWa	4,763.75
2011BInt	2,100.00
2012AIntFund302	873.95
2012AIntFund303	4,025.00
2012AIntFund406	261.05
2012AIntSw	1,282.20
2012AIntWa	1,632.80
2013AIntAssessment	10,959.38
2013AIntStr	15,646.88
2013AIntSw	9,409.38
2013AIntWa	10,862.50
2013BIntEquip	2,195.00
2013BIntNWIP	995.00
	<b>Grand Total:</b>
	<b>1,152,236.20</b>

7/21/17  
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Windom, MN

# Expense Approval Report

## By Fund

Payment Dates 07/22/2017 - 07/27/2017

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Fund: 100 - GENERAL</b>					
CAROL VARNAVAS	20160629	06/29/2016	REFUND - STATEMENT CREDIT	100-20191	10.53
					10.53
<b>Activity: 41110 - Mayor &amp; Council</b>					
CITIZEN PUBLISHING CO	20170630	07/10/2017	ADVERTISING -	100-41110-350	260.40
					260.40
<b>Activity: 41310 - Administration</b>					
SELECTACCOUNT	1193933	07/24/2017	PARTICIPANT FEE	100-41310-217	125.28
MUNICIPAL CLERKS & FINANC	20170719	07/24/2017	REGISTRATION-CHELSIE CARL	100-41310-308	30.00
					155.28
<b>Activity: 41910 - Building &amp; Zoning</b>					
CENTURY BUSINESS PRODUCT	381911	07/11/2017	SUPPLIES	100-41910-200	16.41
					16.41
<b>Activity: 41940 - City Hall</b>					
MN ENERGY RESOURCES	20170714	07/25/2017	HEATING #0505105084	100-41940-383	153.02
HOMETOWN SANITATION SER	0000253301	07/05/2017	SERVICE - CITY HALL	100-41940-384	85.04
					238.06
<b>Activity: 42120 - Crime Control</b>					
LEASE FINANCE PARTNERS	20170720	07/25/2017	SERVICE #3250	100-42120-326	433.00
GRAFIX SHOPPE	115427	07/11/2017	MAINTENANCE	100-42120-404	415.11
FLEET SERVICES DIVISION	2017120003	07/24/2017	SERVICE - #A00WIN	100-42120-419	1,588.04
					2,436.15
<b>Activity: 42700 - Animal Control</b>					
COTTONWOOD VET CLINIC	175435	07/10/2017	SERVICE	100-42700-300	50.00
COTTONWOOD VET CLINIC	175446	07/10/2017	SERVICE	100-42700-300	136.50
					186.50
<b>Activity: 43100 - Streets</b>					
JOHNSON FEED, INC	99090	07/11/2017	STREET MAINTENANCE MATE	100-43100-224	1,734.85
DGR ENGINEERING	00224792	07/19/2017	PROJECT #367103.00 - 2017 S	100-43100-407	653.00
					2,387.85
<b>Activity: 45120 - Recreation</b>					
HUNTER WALKIN	20170724	07/25/2017	SERVICE - UMPIRE	100-45120-217	150.00
TODD THOMPSON	20170725	07/25/2017	SERVICE - UMPIRE	100-45120-217	50.00
					200.00
<b>Activity: 45202 - Park Areas</b>					
HOMETOWN SANITATION SER	0000253302	07/10/2017	GARBAGE SERVICE - STREET D	100-45202-384	84.73
HOMETOWN SANITATION SER	0000253303	07/10/2017	GARBAGE SERVICE - SQUARE	100-45202-384	46.12
HOMETOWN SANITATION SER	0000253311	07/10/2017	GARBAGE SERVICE - ISLAND P	100-45202-384	111.60
HOMETOWN SANITATION SER	0000253312	07/10/2017	GARBAGE SERVICE - TEGELS P	100-45202-384	55.80
HOMETOWN SANITATION SER	0000253313	07/10/2017	GARBAGE SERVICE - WRA	100-45202-384	117.81
HOMETOWN SANITATION SER	0000253314	07/10/2017	GARBAGE SERVICE - KASTLE KI	100-45202-384	61.31
HOMETOWN SANITATION SER	0000253323	07/10/2017	GARBAGE SERVICE - MAYFLO	100-45202-384	35.99
					513.36
					6,404.54
<b>Fund 100 - GENERAL Total:</b>					
<b>Fund: 211 - LIBRARY</b>					
<b>Activity: 45501 - Library</b>					
MN ENERGY RESOURCES	20170713	07/18/2017	HEATING #0504542703	211-45501-383	135.34
					135.34
					135.34
<b>Fund 211 - LIBRARY Total:</b>					

## Expense Approval Report

Payment Dates: 07/22/2017 - 07/27/2017

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Fund: 225 - AIRPORT</b>					
<b>Activity: 45127 - Airport</b>					
MN VALLEY TESTING	872078	07/18/2017	TESTING	225-45127-217	80.40
SOUTHWEST MN BROADBAN	20170715	07/17/2017	SERVICE #886 A000	225-45127-321	26.49
					<b>Activity 45127 - Airport Total:</b>
					<b>106.89</b>
					<b>Fund 225 - AIRPORT Total:</b>
					<b>106.89</b>
<b>Fund: 230 - POOL</b>					
<b>Activity: 45124 - Pool</b>					
HOMETOWN SANITATION SER	0000253315	07/17/2017	GARBAGE SERVICE - SWIMMI	230-45124-384	84.83
					<b>Activity 45124 - Pool Total:</b>
					<b>84.83</b>
					<b>Fund 230 - POOL Total:</b>
					<b>84.83</b>
<b>Fund: 235 - AMBULANCE</b>					
UNITED HEALTH CARE	20170724	07/24/2017	REFUND-#723/161209 - HAR	235-34205	367.78
					<b>367.78</b>
<b>Activity: 42153 - Ambulance</b>					
TIM HACKER	201707212017	07/24/2017	SUPPLIES	235-42153-217	62.98
EXPERT T BILLING	3640	07/10/2017	SERVICE	235-42153-326	1,701.00
TIM HACKER	201707212017	07/24/2017	MILEAGE	235-42153-331	75.76
TIM HACKER	201707212017	07/24/2017	MILEAGE	235-42153-331	101.76
ROBIN SHAW	20170725	07/25/2017	EXPENSE - PICNIC	235-42153-334	49.99
LONDON JOHNSON	20170725	07/25/2017	EXPENSE - PICNIC	235-42153-334	22.53
DONNA MARCY	20170725	07/25/2017	EXPENSE-PICNIC	235-42153-334	47.21
					<b>Activity 42153 - Ambulance Total:</b>
					<b>2,061.23</b>
					<b>Fund 235 - AMBULANCE Total:</b>
					<b>2,429.01</b>
<b>Fund: 250 - EDA GENERAL</b>					
<b>Activity: 46520 - EDA</b>					
CENTURY BUSINESS PRODUCT	381911	07/11/2017	SUPPLIES	250-46520-200	32.83
CITIZEN PUBLISHING CO	20170630	07/10/2017	ADVERTISING -	250-46520-340	136.30
CITIZEN PUBLISHING CO	20170630	07/10/2017	ADVERTISING -	250-46520-350	79.50
INNOVATIVE SYSTEMS LLC	33269	07/10/2017	INSERTS	250-46520-350	296.23
					<b>Activity 46520 - EDA Total:</b>
					<b>544.86</b>
					<b>Fund 250 - EDA GENERAL Total:</b>
					<b>544.86</b>
<b>Fund: 307 - 2017 STREET PROJECT</b>					
<b>Activity: 41000 - General Government</b>					
DGR ENGINEERING	00224788	07/19/2017	PROJECT #366090.00 - 2017 S	307-41000-500	34,566.51
					<b>Activity 41000 - General Government Total:</b>
					<b>34,566.51</b>
					<b>Fund 307 - 2017 STREET PROJECT Total:</b>
					<b>34,566.51</b>
<b>Fund: 401 - GENERAL CAPITAL PROJECTS</b>					
<b>Activity: 49950 - Capital Outlay</b>					
WINDOM FLOOR & SLEEP	20170714	07/19/2017	EMS FURNISHINGS	401-49950-502	1,200.00
					<b>Activity 49950 - Capital Outlay Total:</b>
					<b>1,200.00</b>
					<b>Fund 401 - GENERAL CAPITAL PROJECTS Total:</b>
					<b>1,200.00</b>
<b>Fund: 402 - CAPITAL PROJECT - ESF</b>					
<b>Activity: 49980 - Debt Service</b>					
BREMER BANK	0077015858-00003	07/24/2017	ESF LOAN - INTEREST	402-49980-612	35,625.51
					<b>Activity 49980 - Debt Service Total:</b>
					<b>35,625.51</b>
					<b>Fund 402 - CAPITAL PROJECT - ESF Total:</b>
					<b>35,625.51</b>
<b>Fund: 601 - WATER</b>					
HD SUPPLY WATERWORKS LTD	H414111	07/24/2017	INVENTORY	601-14200	189.90
MN PUBLIC FACILITIES AUTHO	20170627	06/27/2017	BOND PAYMENTS- 1999 WA T	601-29103	80,000.00
					<b>80,189.90</b>
<b>Activity: 49400 - Water</b>					
HAWKINS, INC	4115802	07/26/2017	CHEMICALS	601-49400-216	429.00
BOLTON & MENK, INC.	0203784	07/26/2017	PROJ #T22.113308 - WTF REH	601-49400-303	12,183.00
BOLTON & MENK, INC.	0204967	07/26/2017	PROJ #T22.113308 - WTF REH	601-49400-303	7,202.50

Expense Approval Report

Payment Dates: 07/22/2017 - 07/27/2017

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
INNOVATIVE SYSTEMS LLC	33269	07/10/2017	INVOICE POSTAGE	601-49400-322	233.64
INNOVATIVE SYSTEMS LLC	32907	07/05/2017	BILLING SYSTEM MAINTENAN	601-49400-326	760.50
INNOVATIVE SYSTEMS LLC	33174	07/10/2017	BILLING SYSTEM SOFTWARE S	601-49400-326	517.50
INNOVATIVE SYSTEMS LLC	33269	07/10/2017	INVOICE PROCESSING	601-49400-326	198.16
WENCK ASSOCIATES, INC.	11703175	07/26/2017	PROJ #0045-01 - WINDOM LA	601-49400-386	3,766.11
AMUNDSON DIG	07121701	07/26/2017	MAINTENANCE	601-49400-408	660.00
DAKOTA SUPPLY GROUP	D129573	07/10/2017	MAINTENANCE	601-49400-408	348.53
HD SUPPLY WATERWORKS LTD	H379569	07/24/2017	SUPPLIES FOR FAST GLOBAL	601-49400-480	719.51
HD SUPPLY WATERWORKS LTD	H414111	07/24/2017	INVENTORY - FOR RED ROCK	601-49400-480	83.58
<b>Activity 49400 - Water Total:</b>					<b>27,102.03</b>

Activity: 49980 - Debt Service

MN PUBLIC FACILITIES AUTHO	20170627	06/27/2017	BOND PAYMENTS- WA TOW I	601-49980-611	2,816.70
<b>Activity 49980 - Debt Service Total:</b>					<b>2,816.70</b>
<b>Fund 601 - WATER Total:</b>					<b>110,108.63</b>

Fund: 602 - SEWER

Activity: 49450 - Sewer

HAWKINS, INC	4108572	07/17/2017	CHEMICALS	602-49450-216	789.00
BOLTON & MENK, INC.	0204912	07/26/2017	PROJ #F18.112135 - 2016 SAN	602-49450-303	4,310.00
BOLTON & MENK, INC.	0204963	07/26/2017	PROJ #T22.113672 - WWTF I	602-49450-303	112,500.00
MN VALLEY TESTING	871212	07/11/2017	TESTING	602-49450-310	241.60
MN VALLEY TESTING	871215	07/11/2017	TESTING	602-49450-310	67.60
MN VALLEY TESTING	871478	07/05/2017	TESTING	602-49450-310	158.40
MN VALLEY TESTING	872079	07/11/2017	TESTING	602-49450-310	117.20
MN VALLEY TESTING	872230	07/11/2017	TESTING	602-49450-310	241.60
INNOVATIVE SYSTEMS LLC	33269	07/10/2017	INVOICE POSTAGE	602-49450-322	233.63
INNOVATIVE SYSTEMS LLC	32907	07/05/2017	BILLING SYSTEM MAINTENAN	602-49450-326	760.50
INNOVATIVE SYSTEMS LLC	33174	07/10/2017	BILLING SYSTEM SOFTWARE S	602-49450-326	517.50
INNOVATIVE SYSTEMS LLC	33269	07/10/2017	INVOICE PROCESSING	602-49450-326	198.16
MN ENERGY RESOURCES	20170714A	07/26/2017	HEATING #0506746718	602-49450-383	18.00
HOMETOWN SANITATION SER	0000253305	07/05/2017	GARBAGE SERVICE - WASTEW	602-49450-384	85.04
<b>Activity 49450 - Sewer Total:</b>					<b>120,238.23</b>
<b>Fund 602 - SEWER Total:</b>					<b>120,238.23</b>

Fund: 604 - ELECTRIC

TRI-STATE POWER SOLUTIONS	1912999019271	07/18/2017	INVENTORY	604-14200	94.91
RESCO	686219-00	07/26/2017	INVENTORY	604-14200	100.60
WERNER ELECTRIC	S009689024.001	07/26/2017	INVENTORY	604-14200	330.85
ELECTRIC FUND	38	07/26/2017	EL CONSTR NEW #1-RIVER RD	604-16300	16,416.94
ELECTRIC FUND	40	07/26/2017	EL CONST NEW #1-RIVER RD-	604-16300	675.00
					<b>17,618.30</b>

Activity: 49550 - Electric

ELECTRIC FUND	42	07/26/2017	EL ELECTRIC SHOP	604-49550-217	37.52
CMP - CENTRAL MUNICIPAL P	05967	07/18/2017	POWER COST	604-49550-263	294,984.64
DEPARTMENT OF ENERGY	BFPB000800617	07/17/2017	POWER COST	604-49550-263	100,575.14
INNOVATIVE SYSTEMS LLC	33269	07/10/2017	INVOICE POSTAGE	604-49550-322	233.64
INNOVATIVE SYSTEMS LLC	32907	07/05/2017	BILLING SYSTEM MAINTENAN	604-49550-326	1,521.00
INNOVATIVE SYSTEMS LLC	33174	07/10/2017	BILLING SYSTEM SOFTWARE S	604-49550-326	223.90
INNOVATIVE SYSTEMS LLC	33269	07/10/2017	INVOICE PROCESSING	604-49550-326	198.16
CITIZEN PUBLISHING CO	20170630	07/10/2017	ADVERTISING -	604-49550-340	79.90
HOMETOWN SANITATION SER	0000253306	07/10/2017	GARBAGE SERVICE - ELECTRIC	604-49550-384	84.75
AMUNDSON DIG	07111702	07/26/2017	MAINTENANCE	604-49550-408	471.32
ELECTRIC FUND	39	07/26/2017	EL DISTRIBUTION	604-49550-408	13.63
RESCO	686247-00	07/26/2017	MAINTENANCE	604-49550-408	177.56
BARCO PRODUCTS CO	BP00060452	07/11/2017	MAINTENANCE	604-49550-408	262.96
ZIEGLER, INC.	SW050279712	07/26/2017	#9696600 MAINTENANCE	604-49550-410	2,977.52
CMP - CENTRAL MUNICIPAL P	05980	07/18/2017	CIP PROGRAM CHARGES	604-49550-450	1,419.00
WERNER ELECTRIC	S009677600.001	07/26/2017	MISCELLANEOUS	604-49550-480	366.30

Expense Approval Report

Payment Dates: 07/22/2017 - 07/27/2017

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WERNER ELECTRIC	59665629.002	07/25/2017	CREDIT - RETURNED LIGHT	604-49550-480	-346.36
				<b>Activity 49550 - Electric Total:</b>	<b>403,280.58</b>
				<b>Fund 604 - ELECTRIC Total:</b>	<b>420,898.88</b>

Fund: 609 - LIQUOR STORE

SCENIC SIGN CORP	DP17874	07/25/2017	DISPLAY - 1/2 DEPOSIT #CRM	609-16460	21,097.50
					<b>21,097.50</b>

Activity: 49751 - Liquor Store

CITIZEN PUBLISHING CO	20170630	07/10/2017	COMPUTER SUPPORT	609-49751-200	22.50
SOUTHERN GLAZER'S OF MN	1561992	07/05/2017	MERCHANDISE	609-49751-251	3,375.15
SOUTHERN GLAZER'S OF MN	1563725	07/11/2017	MERCHANDISE	609-49751-251	1,698.39
PHILLIPS WINE & SPIRITS	2193400	07/11/2017	MERCHANDISE	609-49751-251	270.00
PHILLIPS WINE & SPIRITS	269394	07/25/2017	CREDIT - MERCHANDISE	609-49751-251	-12.08
JOHNSON BROS.	5766068	07/10/2017	MERCHANDISE	609-49751-251	1,030.99
JOHNSON BROS.	634979	07/25/2017	CREDIT - MERCHANDISE	609-49751-251	-10.17
JOHNSON BROS.	634981	07/25/2017	CREDIT - MERCHANDISE	609-49751-251	-20.34
DOLL DISTRIBUTING, LLC	255775	07/24/2017	MERCHANDISE	609-49751-252	5,938.40
ARTISAN BEER COMPANY	3190446	07/10/2017	MERCHANDISE	609-49751-252	164.50
JOHNSON BROS.	5766070	07/10/2017	MERCHANDISE	609-49751-252	123.00
VINOPIA, INC	0164005-IN	11/02/2016	MERCHANDISE	609-49751-253	200.00
VINOPIA, INC	0164051-IN	10/26/2016	MERCHANDISE	609-49751-253	440.00
SOUTHERN GLAZER'S OF MN	1563726	07/11/2017	MERCHANDISE	609-49751-253	96.00
PHILLIPS WINE & SPIRITS	269393	07/25/2017	CREDIT - MERCHANDISE	609-49751-253	-14.00
PHILLIPS WINE & SPIRITS	269395	07/25/2017	CREDIT - MERCHANDISE	609-49751-253	-19.10
JOHNSON BROS.	5766067	07/10/2017	MERCHANDISE	609-49751-253	174.00
JOHNSON BROS.	5766069	07/10/2017	MERCHANDISE	609-49751-253	221.75
JOHNSON BROS.	634980	07/25/2017	CREDIT - MERCHANDISE	609-49751-253	-13.87
JOHNSON BROS.	634982	07/25/2017	CREDIT - MERCHANDISE	609-49751-253	-10.23
PAUSTIS WINE COMPANY	8595436-IN	07/11/2017	MERCHANDISE	609-49751-253	1,017.02
RED BULL DISTRIBUTION CO, I	13514-1120	07/18/2017	MERCHANDISE	609-49751-254	173.00
AH HERMEL COMPANY	657240	07/10/2017	MERCHANDISE	609-49751-254	37.62
PBC - PEPSI BEVERAGES COM	97971505	07/25/2017	MERCHANDISE	609-49751-254	280.10
AH HERMEL COMPANY	657240	07/10/2017	MERCHANDISE	609-49751-256	83.18
AH HERMEL COMPANY	657240	07/10/2017	MERCHANDISE	609-49751-261	108.55
VINOPIA, INC	0164005-IN	11/02/2016	MERCHANDISE	609-49751-333	7.00
VINOPIA, INC	0164051-IN	10/26/2016	MERCHANDISE	609-49751-333	18.00
SOUTHERN GLAZER'S OF MN	1561992	07/05/2017	MERCHANDISE	609-49751-333	89.17
SOUTHERN GLAZER'S OF MN	1563725	07/11/2017	MERCHANDISE	609-49751-333	29.57
SOUTHERN GLAZER'S OF MN	1563726	07/11/2017	MERCHANDISE	609-49751-333	2.05
PHILLIPS WINE & SPIRITS	2193400	07/11/2017	MERCHANDISE	609-49751-333	1.74
JOHNSON BROS.	5766067	07/10/2017	MERCHANDISE	609-49751-333	6.09
JOHNSON BROS.	5766068	07/10/2017	MERCHANDISE	609-49751-333	6.96
JOHNSON BROS.	5766069	07/10/2017	MERCHANDISE	609-49751-333	8.70
AH HERMEL COMPANY	657240	07/10/2017	MERCHANDISE	609-49751-333	4.95
PAUSTIS WINE COMPANY	8595436-IN	07/11/2017	MERCHANDISE	609-49751-333	13.75
CITIZEN PUBLISHING CO	20170630	07/10/2017	ADVERTISING -	609-49751-340	677.80
HOMETOWN SANITATION SER	0000253304	07/10/2017	GARBAGE SERVICE - RIVER BE	609-49751-384	96.13
				<b>Activity 49751 - Liquor Store Total:</b>	<b>16,316.27</b>
				<b>Fund 609 - LIQUOR STORE Total:</b>	<b>37,413.77</b>

Fund: 614 - TELECOM

INTERNAL REVENUE SERVICE	20170720	07/24/2017	EXCISE TAX POSTING	614-20201	500.00
					<b>500.00</b>

Activity: 49870 - Telecom

NATIONAL CABLE TV COOP	SI-543037	07/19/2017	MAINTENANCE	614-49870-227	115.05
NATIONAL CABLE TV COOP	SI-543046	07/19/2017	MAINTENANCE	614-49870-227	224.27
NATIONAL CABLE TV COOP	SI-543208	07/19/2017	MAINTENANCE	614-49870-227	47.04
NATIONAL CABLE TV COOP	SI-543853	07/26/2017	SUPPLIES	614-49870-227	165.30
INTERSTATE TRS FUND	82580707172	07/24/2017	ASSESSMENT FOR 499-A FILIN	614-49870-304	227.08
INNOVATIVE SYSTEMS LLC	33269	07/10/2017	INVOICE POSTAGE	614-49870-322	233.64

Expense Approval Report

Payment Dates: 07/22/2017 - 07/27/2017

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
INNOVATIVE SYSTEMS LLC	32907	07/05/2017	BILLING SYSTEM MAINTENAN	614-49870-326	875.00
INNOVATIVE SYSTEMS LLC	32907	07/05/2017	BILLING SYSTEM MAINTENAN	614-49870-326	1,521.00
INNOVATIVE SYSTEMS LLC	33045	07/10/2017	ACS QUARTERLY 7/1 - 9/30	614-49870-326	900.00
INNOVATIVE SYSTEMS LLC	33174	07/10/2017	BILLING SYSTEM SOFTWARE S	614-49870-326	1,846.10
INNOVATIVE SYSTEMS LLC	33269	07/10/2017	INVOICE PROCESSING	614-49870-326	198.16
NEUSTAR, INC.	L-0000021614	07/19/2017	NUMBER PORTS	614-49870-326	16.75
CITIZEN PUBLISHING CO	20170630	07/10/2017	ADVERTISING -	614-49870-340	75.20
MN ENERGY RESOURCES	20170713A	07/19/2017	HEATING #0507509833	614-49870-383	34.33
HOMETOWN SANITATION SER	0000253307	07/10/2017	GARBAGE SERVICE - TELECOM	614-49870-384	73.92
MIESSEN'S COLOR CENTER	1589	07/19/2017	MAINTENANCE	614-49870-402	128.82
CENTURY LINK	449027	07/25/2017	#MN - COWM - 72 #449027	614-49870-441	155.61
MLB NETWORK	085862	07/25/2017	SUBSCRIBER	614-49870-442	975.04
NEXSTAR BROADCASTING GR	1189-1149	07/18/2017	SUBSCRIBER	614-49870-442	6,302.28
HUBBARD BROADCASTING IN	20170630	07/18/2017	SUBSCRIBER	614-49870-442	7,177.35
RFD TV	2512-1243	07/18/2017	SUBSCRIBER	614-49870-442	376.72
TOWER DISTRIBUTION COMP	606545	07/18/2017	SUBSCRIBER	614-49870-442	664.80
NEUSTAR, INC.	M-10914019	07/19/2017	LNP SERVICE	614-49870-445	173.41
NEUSTAR, INC.	M-10914020	07/19/2017	SOW SERVICE	614-49870-445	5.29
SWWC - SOUTHWEST WEST C	54437	07/11/2017	SERVICE	614-49870-448	950.00
CENTURY LINK	20170716	07/26/2017	#507-831-1075-104	614-49870-451	78.32
<b>Activity 49870 - Telecom Total:</b>					<b>23,540.48</b>
<b>Fund 614 - TELECOM Total:</b>					<b>24,040.48</b>

Fund: 615 - ARENA

Activity: 49850 - Arena

COTTONWOOD VET CLINIC	175511	07/17/2017	SERVICE #175511	615-49850-217	120.00
HOMETOWN SANITATION SER	0000255308	07/17/2017	SERVICE - ARENA	615-49850-384	130.88
<b>Activity 49850 - Arena Total:</b>					<b>250.88</b>
<b>Fund 615 - ARENA Total:</b>					<b>250.88</b>

Fund: 617 - M/P CENTER

Activity: 49860 - M/P Center

AH HERMEL COMPANY	657238	07/18/2017	MERCHANDISE	617-49860-217	74.61
HOMETOWN SANITATION SER	0000253309	07/05/2017	GARBAGE SERVICE - COMM C	617-49860-384	51.52
RAGE INC	07-0410662	07/18/2017	SERVICE - COMM CENTER	617-49860-406	61.50
<b>Activity 49860 - M/P Center Total:</b>					<b>187.63</b>
<b>Fund 617 - M/P CENTER Total:</b>					<b>187.63</b>

Fund: 700 - PAYROLL

MN Child Support Payment C	INV0001145	07/21/2017	Child Support Payment	700-21709	606.17
AFLAC	317309	07/18/2017	INSURANCE-JULY 2017 - AFTE	700-21715	204.00
AFLAC	317309	07/18/2017	INSURANCE-JULY 2017 - PRE	700-21716	334.59
					<b>1,144.76</b>
<b>Fund 700 - PAYROLL Total:</b>					<b>1,144.76</b>

**Grand Total: 795,380.75**

## Report Summary

## Fund Summary

Fund	Payment Amount
100 - GENERAL	6,404.54
211 - LIBRARY	135.34
225 - AIRPORT	106.89
230 - POOL	84.83
235 - AMBULANCE	2,429.01
250 - EDA GENERAL	544.86
307 - 2017 STREET PROJECT	34,566.51
401 - GENERAL CAPITAL PROJECTS	1,200.00
402 - CAPITAL PROJECT - ESF	35,625.51
601 - WATER	110,108.63
602 - SEWER	120,238.23
604 - ELECTRIC	420,898.88
609 - LIQUOR STORE	37,413.77
614 - TELECOM	24,040.48
615 - ARENA	250.88
617 - M/P CENTER	187.63
700 - PAYROLL	1,144.76
<b>Grand Total:</b>	<b>795,380.75</b>

## Account Summary

Account Number	Account Name	Payment Amount
100-20191	Unapplied Cash	10.53
100-41110-350	Printing & Design	260.40
100-41310-217	Other Operating Supplie	125.28
100-41310-308	Training & Registrations	30.00
100-41910-200	Office Supplies	16.41
100-41940-383	Gas Utility	153.02
100-41940-384	Refuse Disposal	85.04
100-42120-326	Data Processing	433.00
100-42120-404	Repairs & Maint - M&E	415.11
100-42120-419	Vehicle Lease	1,588.04
100-42700-300	Charges for Services	186.50
100-43100-224	Street Maint Materials	1,734.85
100-43100-407	Repairs & Maint - Seal C	653.00
100-45120-217	Other Operating Supplie	200.00
100-45202-384	Refuse Disposal	513.36
211-45501-383	Gas Utility	135.34
225-45127-217	Other Operating Supplie	80.40
225-45127-321	Telephone	26.49
230-45124-384	Refuse Disposal	84.83
235-34205	Ambulance Revenues -	367.78
235-42153-217	Other Operating Supplie	62.98
235-42153-326	Data Processing	1,701.00
235-42153-331	Travel Expense	177.52
235-42153-334	Meals/Lodging	119.73
250-46520-200	Office Supplies	32.83
250-46520-340	Advertising & Promotion	136.30
250-46520-350	Printing & Design	375.73
307-41000-500	Capital Outlay	34,566.51
401-49950-502	Capital Outlay - Fire	1,200.00
402-49980-612	Other Interest	35,625.51
601-14200	Inventory	189.90
601-29103	Bond Payable - Noncurre	80,000.00
601-49400-216	Chemicals and Chemical	429.00
601-49400-303	Engineering and Surveyi	19,385.50
601-49400-322	Postage	233.64
601-49400-326	Data Processing	1,476.16

## Account Summary

Account Number	Account Name	Payment Amount
601-49400-386	Landfill	3,766.11
601-49400-408	Repairs & Maint - Distrib	1,008.53
601-49400-480	Other Miscellaneous	803.09
601-49980-611	Bond Interest	2,816.70
602-49450-216	Chemicals and Chemical	789.00
602-49450-303	Engineering and Surveyi	116,810.00
602-49450-310	Lab Testing	826.40
602-49450-322	Postage	233.63
602-49450-326	Data Processing	1,476.16
602-49450-383	Gas Utility	18.00
602-49450-384	Refuse Disposal	85.04
604-14200	Inventory	526.36
604-16300	Improvements Other Th	17,091.94
604-49550-217	Other Operating Supplie	37.52
604-49550-263	Merchandise for Resale -	395,559.78
604-49550-322	Postage	233.64
604-49550-326	Data Processing	1,943.06
604-49550-340	Advertising & Promotion	79.90
604-49550-384	Refuse Disposal	84.75
604-49550-408	Repairs & Maint - Distrib	925.47
604-49550-410	Repairs & Maint - Gener	2,977.52
604-49550-450	Conservation	1,419.00
604-49550-480	Other Miscellaneous	19.94
609-16460	Furniture & Fixtures	21,097.50
609-49751-200	Office Supplies	22.50
609-49751-251	Liquor	6,331.94
609-49751-252	Beer	6,225.90
609-49751-253	Wine	2,091.57
609-49751-254	Soft Drinks & Mix	490.72
609-49751-256	Tobacco Products	83.18
609-49751-261	Other Merchandise	108.55
609-49751-333	Freight and Express	187.98
609-49751-340	Advertising & Promotion	677.80
609-49751-384	Refuse Disposal	96.13
614-20201	Excise Tax Payable	500.00
614-49870-227	Utility System Maint Sup	551.66
614-49870-304	Legal Fees	227.08
614-49870-322	Postage	233.64
614-49870-326	Data Processing	5,357.01
614-49870-340	Advertising & Promotion	75.20
614-49870-383	Gas Utility	34.33
614-49870-384	Refuse Disposal	73.92
614-49870-402	Repairs & Maint - Struct	128.82
614-49870-441	Transmission Fees	155.61
614-49870-442	Subscriber Fees	15,496.19
614-49870-445	Switch Fees	178.70
614-49870-448	On-Call Support	950.00
614-49870-451	Call Completion	78.32
615-49850-217	Other Operating Supplie	120.00
615-49850-384	Refuse Disposal	130.88
617-49860-217	Other Operating Supplie	74.61
617-49860-384	Refuse Disposal	51.52
617-49860-406	Repairs & Maint - Groun	61.50
700-21709	Wage Levy	606.17
700-21715	Individual Insurance-Afla	204.00
700-21716	Individual Insurance-Afla	334.59
	<b>Grand Total:</b>	<b>795,380.75</b>

**Project Account Summary**

Project Account Key	Payment Amount
**None**	712,564.05
1999WaTowInt	2,816.70
1999WaTowPrin	<u>80,000.00</u>
<b>Grand Total:</b>	<b>795,380.75</b>

7-28-17  
★

## RESOLUTION #2017-

**INTRODUCED:**

**SECONDED:**

**VOTED:**     **Aye:**  
              **Nay:**  
              **Absent:**

### WINDOM'S "NIGHT TO UNITE" PROCLAMATION

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**WHEREAS**, the Minnesota Crime Prevention Association, AAA of Minnesota/Iowa and local law enforcement agencies are sponsoring a unique, nationwide crime, drug and violence awareness program on August 7, 2017, entitled "Night to Unite"; and

**WHEREAS**, the "Night to Unite" provides a unique opportunity for Windom, Minnesota, to join forces with thousands of other communities across the country in promoting cooperative police-community crime prevention efforts; and

**WHEREAS**, the Cottonwood County Youth Task Force, Southwest Crisis Center, and MN Department of Corrections play a vital role in assisting the Windom Police Department and Cottonwood County Sheriff's Department through joint crime, drug and violence prevention efforts in Windom and are supporting "Night to Unite 2017" locally; and

**WHEREAS**, it is essential that all citizens of Windom be aware of the importance of crime prevention programs and the impact that their participation can have on reducing crime, drugs and violence in Windom; and

**WHEREAS**, police-community partnerships, neighborhood safety, awareness and cooperation are important themes of the "Night to Unite" program.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA**, that Monday, August 7, 2017, is designated as "**Night to Unite**" in Windom, Minnesota, and citizens of Windom are encouraged to support and participate in Windom's 11<sup>th</sup> Annual "Night to Unite".

Adopted by the Council this 1st day of August, 2017.

\_\_\_\_\_  
Dominic Jones, Mayor

Attest: \_\_\_\_\_  
Steve Nasby, City Administrator



# 2017

## COALITION OF GREATER MINNESOTA CITIES LEGISLATIVE SESSION REPORT

### Frustrating legislative session yields modest results

After an election in which rural voters dominated much of the conversation, the CGMC’s message at the beginning of the 2017 legislative session was clear: Greater Minnesota residents want their needs addressed.

The CGMC hoped this would mean legislators would set aside the political back-and-forth that has been “business as usual” and focus on Greater Minnesota priorities such as Local Government Aid (LGA), transportation, public works funding and environmental regulatory reform.

After a legislative session that extended to a three-day “special session,” there were ultimately mixed results for Greater Minnesota issues. Read on for more information on how CGMC priorities fared.

#### LGA remains the top priority

After the Legislature failed to pass a tax bill in 2015 and 2016, LGA funding was left stagnant. As the 2017 session kicked off, the CGMC once again made passing a tax bill with an LGA increase its number one priority.

Hopes for an LGA increase got a bit brighter when the state released the February budget forecast. The forecast

indicated that for the third consecutive legislative session the Legislature would be working with a large budget surplus — this time \$1.65 billion.

#### CGMC leads the charge for an LGA increase

The CGMC hit the ground running after the election and immediately began drumming up support for an LGA increase and helping to draft legislation. Within the first few weeks of the session, a bill was introduced that would increase LGA funding by \$45.5 million, the amount needed to bring it back to the 2002 level.

Rep. Paul Anderson (R-Starbuck) and Sen. Bill Weber (R-Luverne) were the chief authors of the legislation, which included a strong bipartisan mix of co-authors representing every corner of the state. The Senate bill had five co-authors (the maximum allowed in that body), while 25 representatives signed on to the bill in the House.

Greater Minnesota city leaders were instrumental in pushing for an LGA increase. Officials from CGMC member cities testified in committees in support of the proposal and several CGMC cities passed resolutions in support of it.



CGMC President Sara Carlson and other Greater Minnesota city leaders held a press conference to call on the Legislature and Gov. Dayton to pass an LGA increase.

CGMC members and staff also launched a media campaign focused on the need for more LGA. CGMC leaders held a press conference at the start of the session, and they continued to tout LGA as one of the most important issues for Greater Minnesota as the session progressed.

#### Early proposals don’t inspire optimism

There were early indications that the path toward an LGA increase was going to be littered with a few potholes.

On Jan. 4, Gov. Dayton released a tax proposal which contained a permanent \$20 million increase in LGA. While this was appreciated, the CGMC felt a larger increase was warranted given the state’s strong fiscal footing.

Far worse, however, were attempts by some House GOP lawmakers to weaken the LGA program. For example, Rep. Duane Quam (R-Byron) pushed bills that would automatically direct LGA funds to wastewater infrastructure or housing needs. House Property Tax Division Chair Rep. Steve Drazkowski (R-Mazeppa) also introduced several

CGMC 2017 Legislative Outcomes at a Glance	
• \$15M increase in LGA	• \$16M for small-city streets
• \$117M for clean water infrastructure grants and loans	• \$8M for workforce housing grants
• \$12M for the Greater Minnesota BDPI program	• Passed law allowing additional 30 days to comment on some environmental permits
• \$300M in bonding, plus \$25M per year in cash, for Corridors of Commerce	• Prevented passage of harmful annexation legislation

bills to reduce LGA in cities that pursue policies such as employment regulations (like minimum wage), hire a lobbyist or contribute to the World's Fair.

### Initial House, Senate tax bills shortchange LGA

Despite strong bipartisan support for an LGA increase, House leadership chose to not include one their tax bill. In fact, the initial House proposal included no LGA increase at all.

The Senate GOP similarly did not support a permanent LGA increase. Their proposal included only a one-time \$12 million boost, with significant cuts to Minneapolis.



At a House committee hearing, Glencoe Mayor Randy Wilson and Rep. Paul Anderson (R-Starbuck) testified in support of more funding for LGA.

### Legislature passes modest LGA increase

In May, the CGMC ramped up efforts to urge legislators to support more LGA funding. In particular, the CGMC held a lobby day to make a “final push” at the Capitol. CGMC members led a press conference and a press release was sent to newspapers across the state.

At the end of the special session, the Governor and Legislature agreed to a \$15 million permanent increase in LGA, including the formula fixes proposed by the CGMC. While the increase is certainly better than another year of frozen funding, it is disappointing that the Legislature could not find the will to fully restore LGA to its 2002 level despite the significant budget surplus.

### \$1B bonding bill gets projects rolling

A bright spot in this year’s tumultuous session was the passage of a \$987 million bonding bill. After the failure to pass a capital investment bill in 2016, a serious state investment in infrastructure projects was greatly needed.

### CGMC pushes for water infrastructure, BDPI funding

The CGMC had two main bonding priorities: clean water infrastructure and the Greater Minnesota Business Development Public Infrastructure (BDPI) Grant Program.

Gov. Dayton set the bar high on both issues when he unveiled a bonding proposal that included \$167 million for water infrastructure grant and loan programs and \$21 million for BDPI. While they released bonding bills that were smaller overall, both the House and Senate also included substantial funding for both priorities.

The final bonding bill included nearly \$117 million for water infrastructure programs (of which \$11.5 million is earmarked for specific projects) and \$12 million for BDPI. The bill also includes funding for several local projects in CGMC member cities.

### Environmental reforms left out of final bill

In recent years, cities have expressed growing concern about the onslaught of water-quality regulations being imposed by the Minnesota Pollution Control Agency (MPCA).

To address some of these concerns, the CGMC pursued legislation authored by Sen. Scott Newman (R-Hutchinson) and Rep. Tim O’Driscoll (R-Sartell) that called for judicial reform to ensure that sound science prevails in water quality regulations. The initial version of the bill required courts to provide a detailed review to confirm that the MPCA’s science is on par with independent expert science and required the courts to review the MPCA’s administrative record, as the federal courts do. Under the bill,



Sen. Bill Weber (R-Luverne) and Slayton City Administrator Josh Malchow testified at a Senate committee hearing on the need for an LGA increase.

the courts would have to convene an external scientific peer review panel when a scientific dispute—backed by expert opinion—arises. As the bill moved through the Legislature, it was modified to only apply to municipal governments requesting review.

The bill also tackled the MPCA’s troublesome habit of using internal guidance documents to make or amend rules without proper comment. The bill created a presumption that an “unadopted rule” (one that has not gone through appropriate rulemaking channels) is not valid, and it required the MPCA to go through the public notice and comment process prior to amending certain guidance documents.

This independent review/unadopted rules bill took a circuitous route through the Legislature, with hearings in multiple committees in the Senate, but no hearings in the House. Despite the struggles in the House, the bill was included in the first iteration of the omnibus environment and natural resources policy and finance bill.

The CGMC also supported a bill authored by Sen. Carrie Ruud (R-Breezy Point) and Rep. Chris Swedzinski (R-Ghent) that would give cities more time to comment on and challenge the Impaired Waters List. It also required the MPCA to share new or amended National Pollution Discharge Elimination System (NPDES) permits (a.k.a. wastewater discharge permits) with a city 30 days before they go on public notice and provide an additional 30 days of public comment. This would give cities more time to seek assistance to assess and understand the MPCA’s proposals. The bill received hearings in the House and



*Detroit Lakes Director of Public Utilities Vernell Roberts and Morris City Manager Blaine Hill were among the city leaders who testified on the need for more state funding for clean water infrastructure.*

Senate, and was incorporated into the first omnibus environment bill.

### Meetings with Governor's staff, MPCA

The CGMC sought to avoid a veto by focusing on developing and passing legislation that was reasonable and could gain acceptance by the MPCA, even if they did not favor it.

CGMC lobbyist Elizabeth Wefel met twice with MPCA staff before the bills were even introduced. As the session continued, Wefel and CGMC lobbyist Bradley Peterson embarked on a series of meetings with the Governor's staff and MPCA Commissioner John Linc Stine and his staff. Initial discussions focused on the issues facing Greater Minnesota cities, while later meetings zeroed in on the language of the bills.

### CGMC provisions watered down

In mid-May, the Republican majority passed the environment bill, fully aware that the Governor would veto it. The Senate and House then reintroduced a new bill that they hoped the Governor would sign. The new bill included modified versions of the CGMC's proposals.

As the session moved into its final days, the MPCA negotiated directly with the lead authors of the bill and demanded that the provision on unadopted rules be dropped and that the independent peer review process be modified in such a way that would make challenging MPCA science ever harder. Therefore, the CGMC asked the authors to pull the provisions from the bill.

The final environment bill signed by the Governor includes the CGMC-supported provisions that provide advance notice on NPDES permits and additional time to comment on NPDES permits and the Impaired Waters List.

### Push for workforce housing continues

The CGMC and its sister organization, the Greater Minnesota Partnership (GMNP), pursued several plans aimed at increasing the supply of workforce housing in Greater Minnesota. Proposals included a new workforce housing TIF district, a workforce housing tax credit and state grants for workforce housing projects.

The CGMC/GMNP supported a bill, authored by Sen. Michael Goggin (R-Red Wing) and Rep. Rod Hamilton (R-Mountain Lake), which would give a 40% tax credit on investment into workforce housing projects in Greater Minnesota. The proposal was included in the Senate tax bill, but it did not gain traction in the House. It was ultimately excluded from the final tax bill.

However, the workforce housing TIF provision made it into the final bill. In addition, the workforce housing grant program was funded at \$2 million a year through 2021.



*GMNP Executive Director Dan Dorman, Rep. Rod Hamilton (R-Mountain Lake) and Thief River Falls Mayor Brian Holmer spoke up about the lack of middle-income housing in many communities.*

### Other economic priorities find success

The CGMC and GMNP pushed for several other economic development proposals, many of which were successful this session:

- The Greater Minnesota Job Training Incentive Program was funded at \$2.7 million per biennium for 2018-19 and 2020-21.
- The Border-to-Border Broadband Development Grant Program was funded at \$20 million.
- The BDPI program received \$1 million for the 2018-19 biennium (excluding a \$1.6 million earmark) and approximately \$3.6 million for the 2020-21 biennium in the jobs bill, as well as \$12 million in the bonding bill.
- The Minnesota Investment Fund received \$25 million per biennium for 2018-19 and 2020-21.
- The Job Creation Fund received \$17 million for the 2018-19 biennium and \$16 million for the 2020-21 biennium.

### Transportation bill relies heavily on general fund

This session the CGMC lobbied for two issues in a transportation bill: Corridors of Commerce funding and street funding for cities of all sizes.

The Legislature ultimately passed a multi-modal transportation bill funded with re-directed general fund revenue and trunk highway bonds.

For Corridors of Commerce, the bill appropriates \$300 million in trunk highway bonds spread out over four years and an ongoing \$25 million per year in cash. The bill did not include sustained funding for city streets, but it does provide \$16 million (over two years) for streets in cities with populations under 5,000.

In the months preceding the session, the CGMC heard widespread concern

#### SAVE THE DATE!

#### CGMC Summer Conference

Aug. 2-4, 2017  
Bigwood Event Center  
Fergus Falls, MN

#### CGMC Fall Conference

November 16-17, 2017  
Arrowwood Resort  
Alexandria, MN

# 2016-2017 Board of Directors

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Randy Wilson, Mayor, Glencoe  
Jeff Brand, Councilor, St. Peter  
Britt See-Benes, City Administrator, Virginia

about the need for street repair funding. The GOP legislative majority also made it clear that they were not interested in raising new revenues for street repair. In response, the CGMC worked with legislators to introduce a bill that funded city streets of all sizes with general fund money. The bill had hearings in both the House and Senate.

However, the focus of legislative leaders was to put general fund money into general road repair. The result was \$300 million for the 2018-19 biennium and \$447.9 million for the 2020-21 biennium.

With a broad coalition of business, labor and transportation groups supporting general fund money for transportation, there is little surprise in the final makeup of the transportation bill. However, it provides far less than the amount needed to truly address the state's transportation needs.

## **CGMC defeats harmful annexation legislation**

The Minnesota Association of Townships (MAT) sought to upset the annexation equilibrium this year by pursuing a harmful annexation bill that would have prohibited a city from pursuing an annexation if the potential annexation area was covered by an orderly annexation agreement with another city. Such legislation would pit cities against each other and prevent them from having a say in how they develop.



*Mankato City Councilor Karen Foreman and CGMC lobbyist Carolyn Jackson discuss Corridors of Commerce funding with Sen. Nick Frentz (DFL-North Mankato).*

Working with the League of Minnesota Cities (LMC), the CGMC fought against this proposal. After hearing from the CGMC and their city officials, several senators began questioning the bill. The CGMC and MAT met with the committee chair, Sen. Dan Hall (R-Burnsville), to provide each side's views on the issue. Five minutes after the meeting ended, the hearing was cancelled and the bill did not move forward.

The MAT also killed an annexation reform bill that the CGMC, LMC, Office of Administrative Hearings (OAH) and the MAT had been working on for almost two years. The groups had come close to agreeing upon reform language, but new leadership at the MAT decided the previous compromises were no longer acceptable. As a result, the OAH chose to stop moving forward with this important reform legislation.

## **About the CGMC**

The Coalition of Greater Minnesota Cities is dedicated to a strong Greater Minnesota. Our mission is to develop viable, progressive communities through strong economic growth and good local government. We support fair property taxes, sound land use planning, sensible environmental regulation, a balanced transportation system and effective economic development tools to meet that goal.

### **Contact Us**

Email: [CGMC\\_Communications@flaherty-hood.com](mailto:CGMC_Communications@flaherty-hood.com)  
Online: [greatermncities.org](http://greatermncities.org)

## **About Flaherty & Hood, P.A.**

With more than 25 years of experience at the Capitol, Flaherty & Hood, P.A. has the expertise needed to successfully create change at the state level for the CGMC. Our unique approach integrates strong policy analysis and media relations with traditional, bipartisan lobbying to effectively communicate with key decision makers.

### **Contact Us**

Phone: 651-225-8840  
Fax: 651-225-9088  
Email: [FH@flaherty-hood.com](mailto:FH@flaherty-hood.com)  
Online: [flaherty-hood.com](http://flaherty-hood.com)



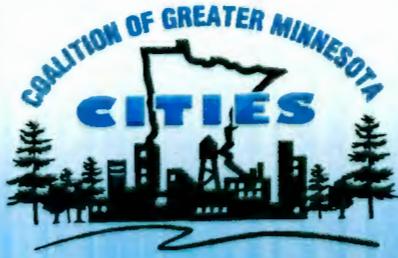
## 2017 Legislative Session: Outcome of CGMC Priorities

CGMC Goal	Governor	Legislature	Final Bill	
<b>Local Government Aid (LGA)</b>	\$45.5M increase in base funding over two years	\$20M increase in base funding	\$6 million one-time, one-year increase for 2018. Funding would revert back to the 2017 level thereafter.	\$15M increase in base funding
<b>Workforce housing</b> <ul style="list-style-type: none"> <li>• Tax credit</li> <li>• TIF authorization</li> <li>• Grants</li> </ul>	<ul style="list-style-type: none"> <li>• \$40M over six years</li> <li>• Yes</li> <li>• \$6.6M/year for 2018-19</li> </ul>	<ul style="list-style-type: none"> <li>• \$0</li> <li>• No position</li> <li>• \$0</li> </ul>	<ul style="list-style-type: none"> <li>• \$0</li> <li>• Yes</li> <li>• \$2M/year for 2018-19</li> </ul>	<ul style="list-style-type: none"> <li>• \$0</li> <li>• Yes</li> <li>• \$2M/year for 2018-19 and 2020-21</li> </ul>
<b>Clean water infrastructure grant &amp; loan programs</b>	<ul style="list-style-type: none"> <li>• CGMC supports Governor's position for \$167M in funding and policy changes in bonding bill</li> <li>• CGMC supports Governor's position for \$17M in Legacy bill</li> </ul>	<ul style="list-style-type: none"> <li>• \$167.9M in funding (including \$900,000 in earmarks) and policy changes in bonding bill</li> <li>• \$17M in Legacy bill</li> </ul>	<ul style="list-style-type: none"> <li>• Senate bonding bill included \$143.3M in funding (including \$9.8M in earmarks) and policy changes</li> <li>• House bill included \$115M in funding (including \$9.2M in earmarks) and policy changes</li> <li>• Legacy bill included \$15.75M</li> </ul>	<ul style="list-style-type: none"> <li>• Bonding bill included \$116.9M in funding (including \$11.15M in earmarks) and policy changes</li> <li>• Legacy bill included \$15.75M</li> </ul>
<b>Environmental regulatory reform</b>	<ul style="list-style-type: none"> <li>• Require independent review of disputed MPCA science</li> <li>• Require independent expert science to be evaluated on par with MPCA science</li> <li>• Prohibit MPCA from imposing requirements that have not gone through rulemaking</li> <li>• Allow cities more time to analyze and comment on permits and the Impaired Waters List</li> </ul>	MPCA opposed all	<ul style="list-style-type: none"> <li>• Allow local gov'ts to petition for independent scientific review</li> <li>• Require Office of Administrative Hearings to evaluate MPCA science on par with independent expert science</li> <li>• Prohibit MPCA from imposing requirements that have not gone through rulemaking</li> <li>• Allow cities more time to analyze and comment on permits and the Impaired Waters List</li> </ul>	<ul style="list-style-type: none"> <li>• Allow cities more time to analyze and comment on permits and the Impaired Waters List</li> <li>• The other CGMC provisions were not included</li> </ul>
<b>Greater MN Business Development Public Infrastructure (BDPI) Grant Program (bonding)</b>	At least \$15M	\$21M	House and Senate bonding bills both included \$12M	\$12M



## 2017 Legislative Session: Outcome of CGMC Priorities - Transportation

CGMC Goal	Governor	Legislature	Final Bill
<ul style="list-style-type: none"> <li>• <b>Long-term, comprehensive transportation plan with new revenue</b></li> <li>• <b>No ongoing General Fund revenues for highways</b></li> <li>• <b>Support metro funding for metro transit</b></li> </ul>	<ul style="list-style-type: none"> <li>• Long-term, comprehensive plan funded by a 16.5-cent “gross receipts” tax on gas (\$440M+/yr) and \$145M/year tab fee increase</li> <li>• No General Fund revenues for highways</li> <li>• Metro funding for metro transit</li> </ul>	<ul style="list-style-type: none"> <li>• Limited funding for roads, bridges, transit and airports with no new revenue</li> <li>• \$254M to Highway User Tax Distribution Fund (HUTDF) from General Fund in 2018-19; \$535M from General Fund in 2020-21</li> <li>• Controversial Met Council reforms</li> <li>• \$300M in one-time highway construction bonds</li> <li>• Cuts to Greater Minnesota transit</li> </ul>	<ul style="list-style-type: none"> <li>• Limited funding for roads, bridges, transit and airports with no new revenue</li> <li>• \$173M to Highway User Tax Distribution Fund (HUTDF) from General Fund in 2018-19; \$415M from General Fund in 2020-21</li> <li>• No Met Council language; some limits on transit</li> <li>• \$640M in one-time highway construction bonds</li> <li>• Cuts to Greater Minnesota transit</li> </ul>
<b>Corridors of Commerce</b> <ul style="list-style-type: none"> <li>• \$200M/year (cash and bonding)</li> </ul>	<ul style="list-style-type: none"> <li>• \$2B in bonding over eight years</li> <li>• Assumes cash available from increased new revenues in Trunk Highway Fund</li> </ul>	<ul style="list-style-type: none"> <li>• \$300M in Trunk Highway bonds (one-time funding)</li> <li>• \$25M/year in cash (ongoing)</li> </ul>	<ul style="list-style-type: none"> <li>• \$300M in Trunk Highway bonds (one-time funding)</li> <li>• \$25M/year in cash (ongoing)</li> </ul>
<b>City Streets</b> <ul style="list-style-type: none"> <li>• \$25M/year for cities with populations under 5,000</li> <li>• \$25M/year for cities with populations over 5,000</li> </ul>	<ul style="list-style-type: none"> <li>• \$19M/year sustained, new funding for cities under 5,000</li> <li>• \$19M/year sustained, new funding for cities over 5,000</li> </ul>	<ul style="list-style-type: none"> <li>• \$10M/year for two years for cities under 5,000</li> <li>• No funding for cities over 5,000</li> </ul>	<ul style="list-style-type: none"> <li>• \$8M/year for two years for cities under 5,000</li> <li>• No funding for cities over 5,000</li> </ul>



# Labor & Employee Relations Committee

## Purpose

The purpose of the Coalition of Greater Minnesota Cities Labor & Employee Relations Committee (Labor Committee) is 1) to develop a coordinated effort among greater Minnesota cities on managing labor and employee relations and negotiating labor contracts through researching and developing databases, advocating positive changes to labor processes, and by providing a forum for networking, discussing and implementing uniform labor policies and negotiating strategies; and 2) to make available expert and coordinated advice—at a significantly reduced rate—on employment and labor relations issues facing greater Minnesota cities.

## Labor Committee Services

The Labor Committee provides the services listed below to CGMC cities as part of its joint action program:

### Publications

Quarterly newsletter on relevant labor relations and public employment issues.

### Wages and Insurance Database

Database tracking greater Minnesota labor contract settlements and interest arbitration awards on wages, health insurance contributions and cost-saving measures.

### Cluster Analysis Database

Computer Cluster Analysis Database for cities to identify comparable cities for purposes of labor contract negotiations and interest arbitrations. Cluster Analysis is a statistical data analysis tool, which sorts cities into groups where the degree of socio-economic association is strong based on input criteria commonly considered by arbitrators.

### Arbitrator Database

Maintain and further develop an arbitrator selection database. This database allows cities, on a reduced fee-for-service basis (see Individual Consultation Services), to request an analysis of those lists of seven arbitrators received from the Bureau of Mediation Services, whereby the listed arbitrators are analyzed and ranked for purposes of selecting arbitrators in grievance and interest arbitrations.

### Legislative Services

Analyze and summarize labor relations and public employment law changes made during the legislative session and report to cities.

### Labor Seminar

Prepare and present a Labor and Employee Relations Seminar, based on topics selected by the Committee, one time each in the northern and southern parts of the state.

### Committee Meetings

Prepare materials and present information at Labor Committee meetings.

### Strategy

Develop joint labor contract negotiation strategy and policy positions/guidelines for member cities to use as benchmarks in their labor contract negotiations.

### Coordination

Coordinate efforts with the LMC and other labor and management organizations and governmental agencies.

## Contact Us

For more information, call Flaherty & Hood, P.A., CGMC's representative, at 651-225-8840, or contact:  
Brandon Fitzsimmons: [bmfitzsimmons@flaherty-hood.com](mailto:bmfitzsimmons@flaherty-hood.com)  
Carol Loncar: [ciloncar@flaherty-hood.com](mailto:ciloncar@flaherty-hood.com)  
Erica Heikel: [egheikel@flaherty-hood.com](mailto:egheikel@flaherty-hood.com)

# CGMC Labor & Employee Relations Committee

## Individual Consultation Services

Through the Labor Committee program, CGMC cities have access to consultation services on labor relations and public employment issues impacting their individual city on a reduced fee-for-service basis. Examples of services available to CGMC cities are listed below.

### Labor Relations Services

#### Labor Contract Negotiations

Represent cities in labor contract negotiations and mediations with employee unions; develop strategies and proposals; review labor contracts and recommend changes; and collect, compile and summarize data from comparable cities on wages, health insurance and other data.

#### Grievances

Investigate employee and union grievances, draft responses and settlement proposals for cities, and attend and represent cities at grievance meetings.

#### Arbitrations

Represent cities in grievance and interest arbitration hearings, and compile and analyze relevant data, including ability to pay and comparable cities analyses.

#### Arbitrator Selection

Research state provided lists of arbitrators for grievance and interest arbitrations and provide ranking order for purposes of striking and selection.

#### Bureau of Mediation Services (BMS) Proceedings

Prepare responses to and filings with the Bureau of Mediation Services (BMS) and represent cities at meetings, negotiations, mediations and hearings related to strikes; certification, decertification and affiliation; unit determinations and clarifications; fair share fee challenges; and independent review.

### Human Resources Services

#### Policy and Job Audits

Draft, revise and interpret policies, employee handbooks, administrative manuals, performance evaluations and job descriptions.

#### Management Training

Conduct training sessions for management employees on hiring, performance matters, discipline, handling grievances and other employment matters.

### Employment Law Services

#### Representation

Represent cities in negotiations, mediation, arbitration, administrative proceedings, litigation and appeals.

#### Advice

Advise cities on compliance with public labor and employment laws; selecting and hiring employees; investigating misconduct, harassment and discrimination; and discipline and discharge actions.

#### Investigations

Investigate personnel misconduct, performance problems, harassment and discrimination.

### Job Classification and Compensation Services

#### Job Analysis

Review job classification systems, conduct incumbent and supervisor interviews, prepare and analyze job questionnaires, observe jobs and draft job descriptions.

#### Job Evaluation

Prepare and establish comparisons of jobs to determine the appropriate job worth using point factor, factor comparison, job ranking, job classification or market data methods.

#### Compensation

Draft a classification and compensation plan. Establish pay structure and total compensation packages. Analyze market data.

#### Pay Equity

Review, analyze and recommend changes to classification and compensation system to ensure legal compliance. Prepare pay equity report to State and advise and represent in any contested matter involving legal compliance.

#### Organizational

Analyze and make recommendations related to work flow processes, organizational structure, workforce staffing, productivity, retention, workplace environment, communication, innovation and collaboration.

# Save the Date!

Mark your calendar for these upcoming CGMC conferences and events:

- CGMC Summer Conference – Aug. 2-4, 2017, Fergus Falls
  - CGMC Fall Conference – Nov. 16-17, 2017, Alexandria
  - Legislative Action Day – March 14, 2018, St. Paul
- 

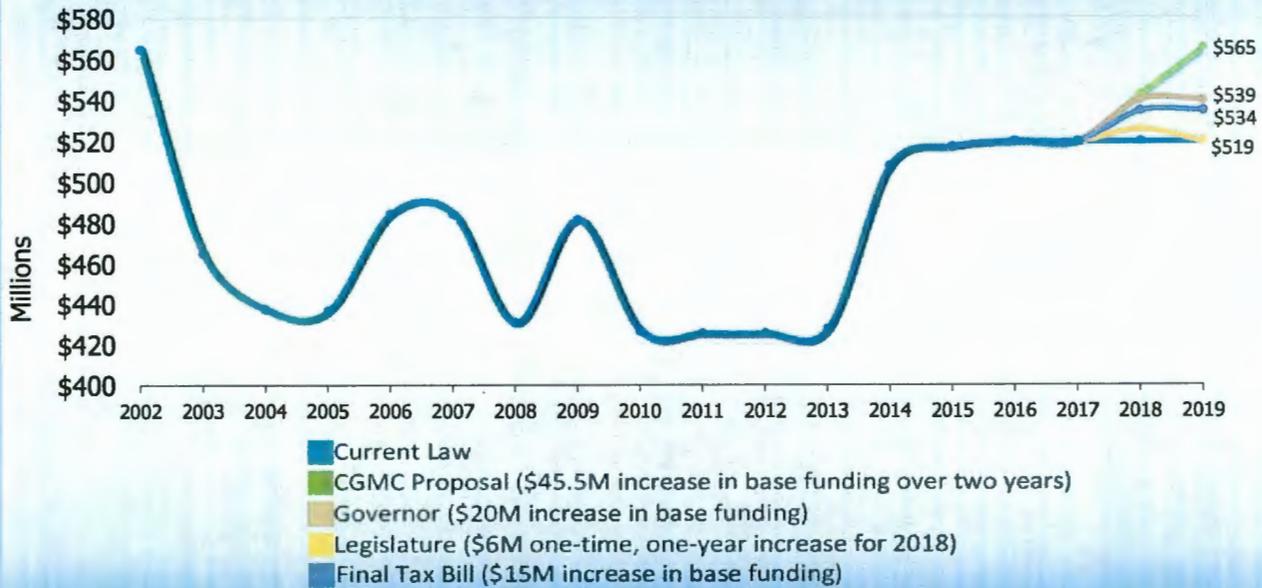
## Follow the CGMC on Social Media

Join in the conversation by “liking” us on Facebook (search for “Coalition of Greater Minnesota Cities”) and following us on Twitter @greatermncities.

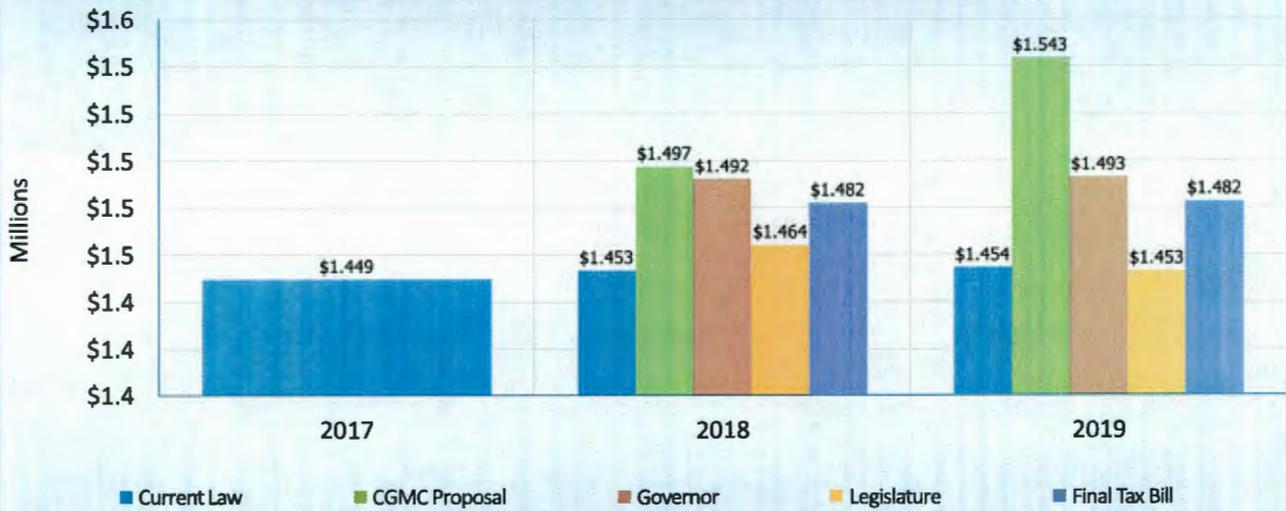
In addition, be sure to regularly check out our website at [greatermncities.org](http://greatermncities.org) for up-to-date information on key issues affecting Greater Minnesota.



### State LGA Appropriation History and 2017 Proposals



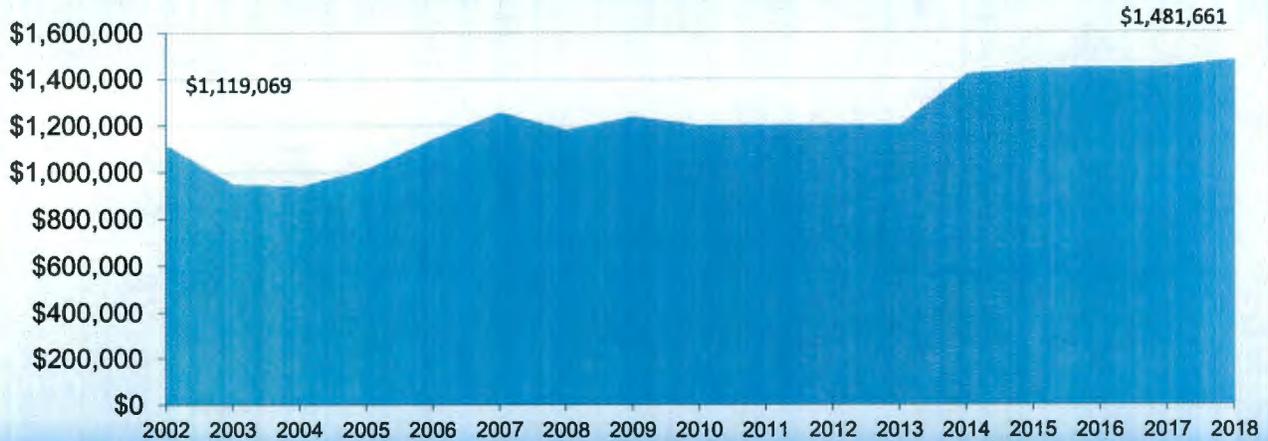
### Impact of LGA Proposals on Windom LGA Funding



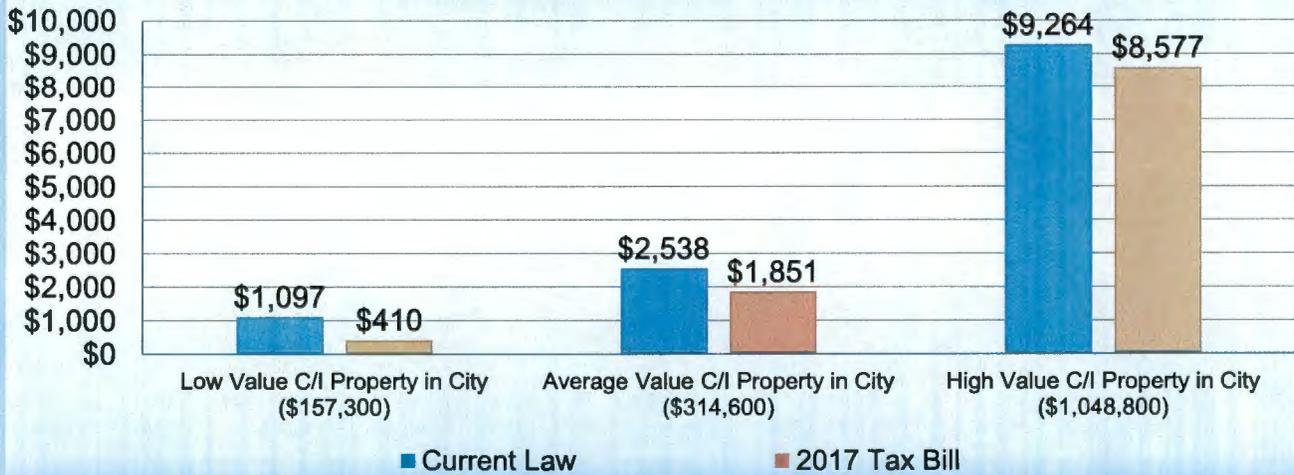
The City of Windom is expected to received \$1,481,661 for its 2018 LGA under the 2017 Tax Bill, which is an increase of \$32,222 from its 2017 LGA (\$1,449,439). Under the CGMC proposal, Windom's LGA would have been \$1,497,422 in 2018 and \$1,543,116 in 2019.



### Windom LGA, 2002-2018



### The State Business Property Tax Impacts of \$100k Exemption on Representative Business Property in Windom



Under the exemption on property value up to \$100,000 included in the 2017 Tax Bill, businesses in the City of Windom will see reductions in their state business property taxes.

## ACTION ITEM



**CITY OF WINDOM**  
444 9th Street  
Windom, MN 56101  
Phone: 507-831-6129  
Fax: 507-831-6127  
[www.windom-mn.com](http://www.windom-mn.com)

**TO:** City Council  
**FROM:** Development Department  
**DATE:** August 1, 2017  
**RE:** 2018 Small Cities Development Program – Target Area  
**DEPT:** Development Department  
**CONTACT:** Drew Hage, Development Director at 831-6125 or [dhage@windom-mn.com](mailto:dhage@windom-mn.com)

---

### Recommendations/Options/Action Requested

Staff recommends that the City Council take the following action regarding the Target Area for the 2018 Small Cities Residential Rehab Program (SCDP):

1. Approve a Motion regarding the Target Area for the 2018 Small Cities Residential Rehab Program.
- 

### Issue Summary/Background

On June 20, 2017, the City Council adopted a resolution approving the Grant-Development Agreement (“Agreement”) and authorizing submission of SCDP applications. The EDA has been working with the Southwest Minnesota Housing Partnership (the “Partnership”) to submit a preliminary application to the Minnesota Department of Employment and Economic Development (“DEED”) in the SCDP for rehab of owner-occupied houses. The preliminary application would be submitted in the Fall of 2017.

On July 10<sup>th</sup> a windshield survey was administered by the Partnership. The survey helps to identify a target area for rehab of owner-occupied houses. Included in the council packet is the proposed target area map.

### Fiscal Impact

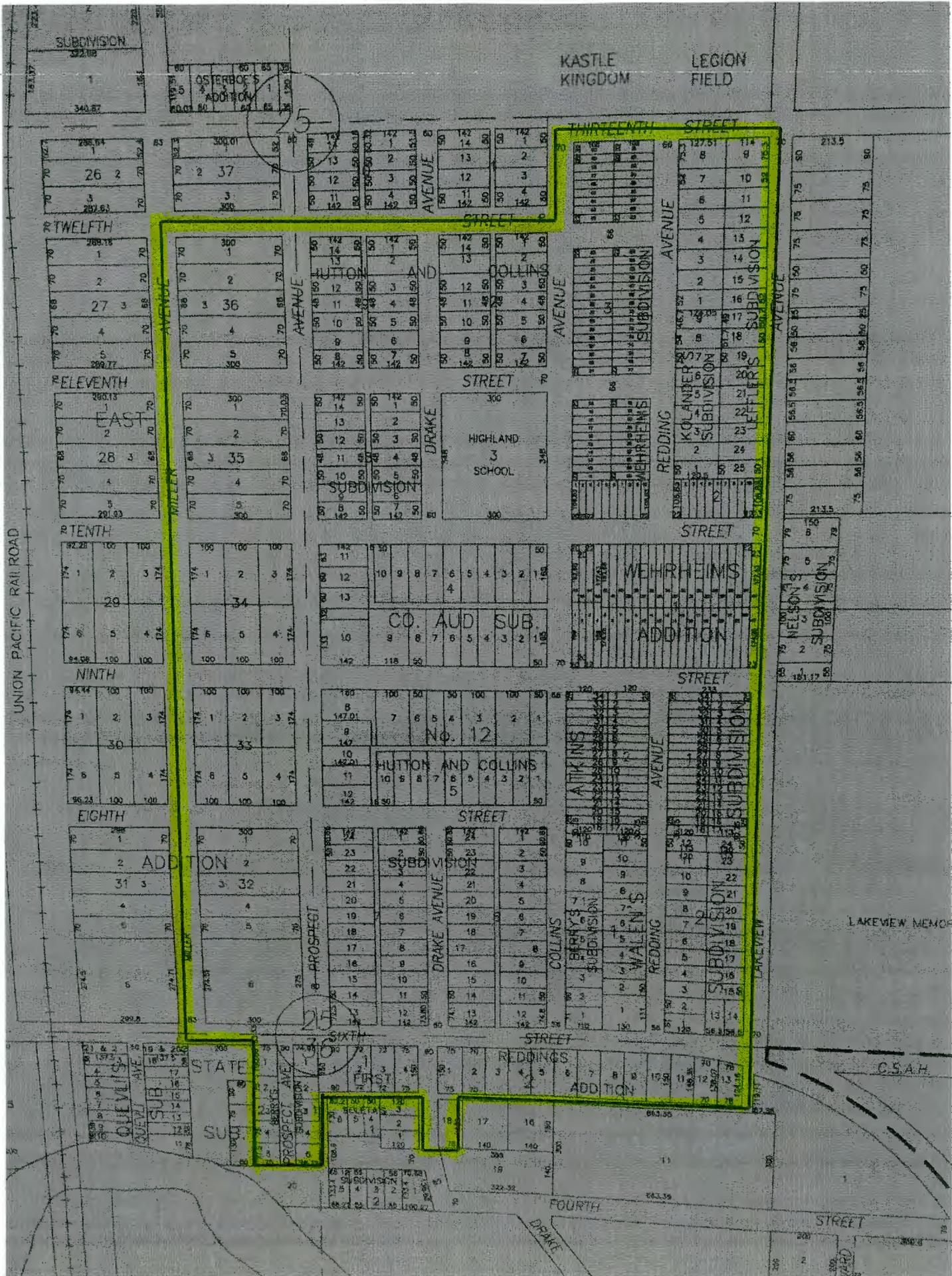
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Amount: Application not to exceed \$5,000. Grant funds typically requested \$300,000+ (\$376,740 in 2016).

### Attachments

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1. Proposed target area map for rehab of owner-occupied houses.



UNION PACIFIC RAILROAD

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## ACTION ITEM



CITY OF WINDOM  
444 9th Street  
Windom, MN 56101  
Phone: 507-831-6129  
Fax: 507-831-6127  
[www.windom-mn.com](http://www.windom-mn.com)

**TO:** City Council  
**FROM:** Tim Hacker, Ambulance Director & Steve Nasby, City Administrator  
**DATE:** July 27, 2017  
**RE:** Ambulance Unit 28  
**DEPT:** Ambulance  
**CONTACT:** Tim Hacker [Tim@windomfarmsservice.com](mailto:Tim@windomfarmsservice.com)  
Steve Nasby 832-8650 or [snasby@windom-mn.com](mailto:snasby@windom-mn.com)

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### Recommendations/Options/Action Requested

The Ambulance Department recommends declaring Unit #28 as surplus equipment and donating the Unit to Boyd First Responders pending Attorney review.

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### Issue Summary/Background

At the April 18<sup>th</sup> City Council meeting the Council approved the purchase of the new ambulance without the trade-in of the old Unit #28. It was agreed by the Council to consider donation the old unit to a community that was in need of an ambulance.

Four letters of application for the donation of the ambulance were received and reviewed by the Ambulance squad. All applications showed a need for the unit. The squad agreed that Boyd First Responders would benefit the most from the unit. They would be updating their single unit by 11 model years. They are supported only through limited donations and help from their fire department. The letter was written as if the unit would be used mainly for medical response.

We hope you will consider our recommendation. Thank you for letting us be a part of this experience to pay it forward to a department in need. We know we are very fortunate to have what we have, not only with our equipment but the continuing support of our City Council.

### Fiscal Impact

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The trade-in value for the unit was \$3,500.

### Attachments

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None

**ORDINANCE NO. 164, 2<sup>ND</sup> SERIES**

**AN ORDINANCE OF THE CITY OF WINDOM, MINNESOTA, AMENDING CITY CODE TITLE III: ADMINISTRATION, CHAPTER 34: EMERGENCIES; MANAGEMENT AND SERVICES**

**THE CITY COUNCIL OF THE CITY OF WINDOM, MINNESOTA, DOES ORDAIN: TO REVISE CHAPTER 34: EMERGENCIES; MANAGEMENT AND SERVICES, SECTION 34.18 RATES, BY REMOVING THE EXISTING SECTION AND REPLACING IT WITH THE FOLLOWING:**

**34.18 RATES.**

- (A) Fire calls within the city limits will be billed \$1,000 per call.
- (B) Fire calls outside of the city limits will be billed pursuant to the city or town (township) fire protection agreements.

**EFFECTIVE DATE OF ORDINANCE.** This ordinance becomes effective from and after its passage and publication.

Adopted and passed by the City Council of the City of Windom, Minnesota, this 1st day of August, 2017.

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Dominic Jones, Mayor

ATTEST:

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Steve Nasby, City Administrator

1<sup>st</sup> Reading: July 18, 2017  
2<sup>nd</sup> Reading: August 1, 2017  
Adoption: August 1, 2017  
Published: August 9, 2017

## ACTION ITEM



**CITY OF WINDOM**  
444 9th Street  
Windom, MN 56101  
Phone: 507-831-6129  
Fax: 507-831-6127  
[www.windom-mn.com](http://www.windom-mn.com)

**TO:** CITY COUNCIL  
**FROM:** ANDY SPIELMAN, BUILDING & ZONING OFFICIAL  
**CC MEETING DATE:** AUGUST 1, 2017  
**RE:** PROPOSED NEW ORDINANCE – ACCESSORY STRUCTURES  
and TITLE & SUMMARY (For Publication)  
**DEPT:** BUILDING & ZONING  
**CONTACT:** ANDY SPIELMAN ([aspelman@windom-mn.com](mailto:aspelman@windom-mn.com)) (507-832-8660)

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### Recommendations/Options/Action Requested

Staff recommends that the City Council take the following action regarding a proposed new ordinance:

1. Approve the second reading of **Ordinance No. 165, 2<sup>nd</sup> Series** revising provisions governing “**Accessory Structures in Residential Districts**”.
  2. Approve the proposed Title & Summary for Ordinance No. 165, 2<sup>nd</sup> Series for publication, in lieu of publishing the entire ordinance, by at least a 4/5 vote of the Council.
- 

### Issue Summary/Background

The City Council approved the first reading of Ordinance No. 165, 2<sup>nd</sup> Series on July 18, 2017. The second reading is scheduled for August 1, 2017. At that time, the ordinance can be adopted.

Due to the cost for publication of lengthy ordinances, there is a provision in State Law which allows cities to publish a title and summary of an ordinance. A proposed Title and Summary has been prepared and reviewed by the City Attorney.

Pursuant to State law, the Council needs to **approve the text of the summary and determine that it clearly informs the public of the intent and effect of the ordinance.** *Approval of the Title and Summary requires a 4/5 vote of the Council.*

### Fiscal Impact

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There should be no fiscal impact to the City.

### Attachments

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1. Ordinance No. 165, 2<sup>nd</sup> Series
2. Title & Summary of Ordinance No. 165, 2<sup>nd</sup> Series.

ORDINANCE NO. 165, 2<sup>ND</sup> SERIES

AN ORDINANCE OF THE CITY OF WINDOM, MINNESOTA,  
AMENDING CITY CODE SECTIONS 152.325 THROUGH 152.336,  
ENTITLED "ACCESSORY STRUCTURES IN RESIDENTIAL DISTRICTS",  
AND RELATED SECTIONS

THE CITY COUNCIL OF THE CITY OF WINDOM ORDAINS:

WHEREAS, these City Code Sections were originally adopted by the City Council in December 2003 and since that time the needs for accessory space have changed; and

WHEREAS, there are numerous updates to these Code Sections which the Planning Commission has recommended to the City Council; and

WHEREAS, it is in the best interests of the citizens of Windom that these Code Sections be amended as set forth herein.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WINDOM, MINNESOTA, ORDAINS:

THE CITY CODE OF THE CITY OF WINDOM IS HEREBY AMENDED BY DELETING CITY CODE SECTIONS 152.325 THROUGH 152.336, ENTITLED "ACCESSORY STRUCTURES IN RESIDENTIAL DISTRICTS", IN THEIR ENTIRETY AND INSERTING THE FOLLOWING IN LIEU THEREOF:

***"ACCESSORY STRUCTURES IN RESIDENTIAL DISTRICTS"***

**§152.325 GENERAL REQUIREMENTS**

(A) Each residential lot on which a principal dwelling has been constructed shall be allowed an accessory building not exceeding 200 square feet in area without a building permit.

(B) All accessory buildings shall be constructed of new materials and shall comply with all the requirements of the following Code Sections. Prior to the construction or installation of an accessory building or any structure listed in Section C. below, the property owner shall contact Gopher State One Call to determine the location of underground utilities.

(C) Buildings such as gazebos, outdoor living rooms, pool enclosures and similar buildings are not included in the calculation of total accessory floor area, but are subject to the ground coverage and setback requirements in the following Code Sections.

(D) No more than two detached accessory buildings and one structure listed in Section C. above shall be constructed or installed on any lot without a variance.

(E) Accessory buildings shall not occupy over thirty percent (30%) of the area of the rear yard.

(F) All structures on a lot, including the dwelling, any accessory building(s), and any structure listed in Section C. above, shall not occupy over thirty-five percent (35%) of the total lot area in R-1 Districts and shall not occupy over forty percent (40%) of the total lot area in R-2 and R-3 Districts.

(G) No accessory building or structure, other than a fence or temporary construction, may be constructed prior to the time of construction of the principal building or structure on the lot.

(H) No commercial business shall be conducted in a garage or accessory building on a residential lot except as permitted under the "Home Occupations" sections of the City Code.

(I) No accessory building, other than a new building, may be moved into Windom without a prior inspection of the building by the Windom Building Official. No accessory building may be relocated from one lot to another lot in Windom without a prior inspection of the building by the Windom Building Official.

#### **§152.326 ACCESSORY BUILDING SETBACKS**

(A) No accessory use, garage, accessory building, gazebo, outdoor living room, pool enclosure, or any other structure shall be placed in the required front yard setback of a property. Neither any detached garage nor accessory building shall extend further than the front of the dwelling on the property.

(B) The property owner(s) must have sufficient space on his/her/their own property to access any detached garage in the rear yard.

(C) Any detached garage or accessory building shall be placed at least five (feet) from side and rear property lines.

(D) Any detached garage or accessory building cannot be placed on a utility easement without a conditional use permit. If a conditional use permit to allow placement on a utility easement is granted, the building must be movable (on skids) and must not be placed on a concrete slab in the event that utility work is necessary.

(E) Any detached garage and/or accessory building, including those less than 200 square feet, shall be placed at least six feet (6') from any attached garage, dwelling, and any other structure on the property.

#### **§152.327 ACCESSORY BUILDING STANDARDS**

(A) The construction of garages and accessory buildings in excess of 200 square feet shall include: The type of construction and building materials similar to the principal building

on the lot. Approved building materials include new dimensional lumber or new material that has been approved by the City's Building Department. Metal buildings and pole buildings in excess of 200 square feet to be constructed in R-1, R-2 or R-3 Districts will require a variance.

(B) Truck and/or van boxes are not approved accessory buildings and will not be allowed for use as accessory buildings. No temporary storage container may be placed on any lot without prior approval of the Building Department and then only for a period of not more than sixty (60) days.

(C) The total square footage of any one detached garage or accessory building on any lot shall not exceed 1,152 square feet (36' X 32') without a variance.

(D) The height of any detached garage or accessory building shall not exceed fifteen feet (15'), except that the height of any detached garage or accessory building on lots exceeding 15,000 square feet shall not exceed twenty feet (20') without a variance. Height shall be measured from grade to the uppermost peak of the building or structure.

#### **§152.328 ACCESSORY SPACE FOR TWO-FAMILY DWELLINGS**

The total area of garages and accessory buildings for a two-family dwelling shall be limited to 776 square feet per unit without a variance.

#### **§152.329 ACCESSORY BUILDINGS ON UNDEVELOPED LOTS**

If a property owner(s) own(s) an undeveloped lot which adjoins the lot on which his/her/their personal residence is located ("principal lot") and would like to construct an additional garage or accessory building on the undeveloped lot, the undeveloped lot shall be combined with the principal lot under one parcel number. The total square footage of the combined lots shall be used in calculating the total accessory space (detached garage and/or accessory buildings) allowable on the combined lots. Construction of the additional accessory building is subject to requirements of the City Code.

#### **§152.330 GROUND COVERAGE OF ACCESSORY SPACE**

(A) For purposes of these Code Sections, accessory ground coverage includes the total floor area of any detached garage and accessory building on the lot (or combined lots included under one parcel number). The maximum accessory ground coverage (total accessory floor area) for residential lots shall not exceed the following or thirty percent (30%) of the area of the rear yard, whichever is less, without a variance:

(1) Lots 8,000 square feet or less in area: Total accessory floor area shall not exceed 900 square feet without a variance.

(2) Lots over 8,000 square feet and not exceeding 10,000 square feet in area: Total accessory floor area shall not exceed 1,000 square feet without a variance.

(3) Lots over 10,000 square feet and not exceeding 12,000 square feet in area: Total accessory floor area shall not exceed 1,200 square feet without a variance.

(4) Lots over 12,000 square feet and not exceeding 15,000 square feet in area: Total accessory floor area shall not exceed 1,500 square feet without a variance.

(5) Lots over 15,000 square feet and not exceeding 17,000 square feet in area: Total accessory floor area shall not exceed 1,700 square feet without a variance.

(6) Lots over 17,000 square feet and not exceeding 20,000 square feet in area: Total accessory floor area shall not exceed 1,900 square feet without a variance.

(7) Lots over 20,000 square feet in area: Total accessory floor area shall not exceed 2,000 square feet without a variance.”

\*\*\*\*\*

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WINDOM, MINNESOTA, FURTHER ORDAINS:

THE CITY CODE OF THE CITY OF WINDOM IS HEREBY AMENDED BY DELETING THE DEFINITIONS OF “ACCESSORY BUILDING OR STRUCTURE” AND “ACCESSORY USE” CONTAINED IN CITY CODE SECTION 152.002 (B), ENTITLED “DEFINITIONS”, IN THEIR ENTIRETY AND INSERTING THE FOLLOWING IN LIEU THEREOF:

“ACCESSORY BUILDING OR STRUCTURE. Any detached building, structure or improvement subordinate to a principal building which is situated on the same parcel as the principal building.

ACCESSORY USE. A subordinate use that is located upon the same parcel on which the main building or use is situated and which is reasonably necessary and incidental to the conduct of the primary use of the building or main use.”

\*\*\*\*\*

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WINDOM, MINNESOTA, FURTHER ORDAINS:

THE CITY CODE OF THE CITY OF WINDOM IS HEREBY AMENDED BY DELETING CITY CODE SECTION 152.279, ENTITLED “ACCESSORY BUILDINGS”, IN ITS ENTIRETY AND INSERTING THE FOLLOWING IN LIEU THEREOF:

“§152.279 ACCESSORY BUILDINGS.

(A) In case an accessory building is attached to the principal building, it shall be made structurally a part of the principal building and shall comply in all respects with the

requirements of this chapter applicable to the principal building. See Code Sections under "ACCESSORY STRUCTURES IN RESIDENTIAL DISTRICTS" for additional provisions regulating accessory structures."

\*\*\*\*\*

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WINDOM, MINNESOTA, FURTHER ORDAINS:

THE CITY CODE OF THE CITY OF WINDOM IS HEREBY AMENDED BY DELETING THE LANGUAGE OF CITY CODE SECTIONS 152.054 (D), 152.069 (D), 152.084 (C), and 152.369 (D) IN ITS ENTIRETY AND INSERTING THE FOLLOWING LANGUAGE IN THOSE SECTIONS IN LIEU THEREOF:

"See §§ 152.325 through 152.330 for additional restrictions."

The numbering of these sections shall remain the same.

\*\*\*\*\*

**THE CITY COUNCIL OF THE CITY OF WINDOM, MINNESOTA, FURTHER ORDAINS:**

**This ordinance, or an approved Title and Summary of this ordinance, shall be published in the COTTONWOOD COUNTY CITIZEN and this ordinance shall be effective immediately upon publication.**

ADOPTED AND PASSED by the City Council of the City of Windom, Minnesota, this 1st day of August, 2017.

\_\_\_\_\_  
Dominic Jones, Mayor

ATTEST:

\_\_\_\_\_  
Steven Nasby, City Administrator

1<sup>st</sup> Reading: July 18, 2017  
2<sup>nd</sup> Reading: August 1, 2017  
Adoption: August 1, 2017  
Published: August 9, 2017

TITLE AND SUMMARY  
OF  
ORDINANCE NO. 165, 2<sup>ND</sup> SERIES

AN ORDINANCE OF THE CITY OF WINDOM, MINNESOTA,  
AMENDING CITY CODE SECTIONS 152.325 THROUGH 152.336,  
ENTITLED “ACCESSORY STRUCTURES IN RESIDENTIAL DISTRICTS”,  
AND RELATED SECTIONS

THE CITY COUNCIL OF THE CITY OF WINDOM, MINNESOTA, DOES ORDAIN: TO AMEND THE CITY CODE BY DELETING CITY CODE SECTIONS 152.325 THROUGH 152.336 IN THEIR ENTIRETY AND INSERTING THE FOLLOWING IN LIEU THEREOF:

The following is a summary of the Section Titles in the revised City Code Sections for “Accessory Structures in Residential Districts”:

- 152.325 General Requirements
- 152.326 Accessory Building Setbacks
- 152.327 Accessory Building Standards
- 152.328 Accessory Space for Two-Family Dwellings
- 152.329 Accessory Buildings on Undeveloped Lots
- 152.330 Ground Coverage of Accessory Space

THE CITY COUNCIL OF THE CITY OF WINDOM, MINNESOTA, FURTHER ORDAINS:

1. TO AMEND CITY CODE SECTION 152.002 (B), ENTITLED “DEFINITIONS”, BY DELETING THE EXISTING DEFINITIONS FOR “*ACCESSORY BUILDING OR STRUCTURE*” AND “*ACCESSORY USE*” IN THEIR ENTIRETY AND INSERTING NEW DEFINITIONS FOR THESE TERMS.
2. TO AMEND CITY CODE SECTION 152.279, ENTITLED “ACCESSORY BUILDINGS” BY DELETING SAID SECTION IN ITS ENTIRETY AND INSERTING A NEW SECTION 152.279 WHICH REFERENCES REQUIREMENTS FOR ACCESSORY BUILDINGS ATTACHED TO A PRINCIPAL BUILDING.
3. TO AMEND CITY CODE SECTIONS 152.054 (D), 152.069 (D), 152.084 (C), AND 152.369 (D) BY DELETING THE EXISTING LANGUAGE IN THESE SECTIONS IN ITS ENTIRETY AND REPLACING IT WITH THE FOLLOWING LANGUAGE:

“See §§ 152.325 through 152.330 for additional restrictions.”

The numbering of these sections shall remain the same.

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**NOTICE:** A COPY OF THE ENTIRE TEXT OF ORDINANCE NO. 165, 2<sup>ND</sup> SERIES AND COPIES OF THE FOREGOING SECTIONS (as incorporated into Ordinance No. 165, 2<sup>nd</sup> Series) ARE AVAILABLE ON THE CITY’S WEBSITE AT [www.windom-mn.com](http://www.windom-mn.com) OR PRINTED COPIES ARE AVAILABLE FOR INSPECTION BY ANY PERSON AT:

Building & Zoning Office  
Windom City Hall  
444 9<sup>th</sup> Street  
Windom, MN 56101

During regular office hours (Monday through Friday from 8:00 a.m. to 5:00 p.m.)

AND AT: Windom Public Library  
904 4<sup>th</sup> Avenue  
Windom, MN 56101

During regular library hours: Monday – 9:00 a.m. to 7:00 p.m.  
Tuesday through Friday – 9:00 a.m. to 5:30 p.m.  
Saturday – 9:00 a.m. to 1:00 p.m.

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ORDINANCE NO. 165, 2<sup>ND</sup> SERIES:

1<sup>st</sup> Reading: Windom City Council Meeting – July 18, 2017  
2<sup>nd</sup> Reading: Windom City Council Meeting – August 1, 2017  
Adoption: August 1, 2017  
Publication: August 9, 2017  
Effective Date: August 9, 2017

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This “Title and Summary” approved for publication by the Windom City Council on August 1, 2017.

CITY OF WINDOM  
By Dominic Jones, Mayor

Attest: Steven Nasby, City Administrator