

Council Meeting
Tuesday, May 16, 2017
City Council Chambers
7:30 p.m.
AGENDA



Call to Order

Pledge of Allegiance

1. Approval of Minutes – May 1, 2 & 8, 2017
2. Consent Agenda
 - Minutes
 - Housing and Redevelopment Authority – April 12, 2017
 - Capital Finance Committee – April 27, 2017
 - Economic Development Commission – May 8, 2017
 - Planning Commission – May 9, 2017
 - Licenses
 - Dance Permit – Windom Riverfest, Inc. – June 10, 2017
 - Amplification Permit - Windom Riverfest Inc.
 - June 10, 2017 – Cottonwood Co Courthouse
 - June 11, 2017 – Tegels Park - Karz-N-Trucks Club Car Show
3. Department Heads
4. 2017 Emergency Medical Services Week Proclamation – May 21-27, 2017
5. GO Series 2017A and Revenue Series 2017B Bond Sale Report & Resolutions
6. Planning Commission Recommendations
 - Conditional Use & Variance Applications
 - 2470 Hwy 60 E
 - Tract NE of 2660 River Road
 - 812 Prospect Ave
 - Updated Application and Permit Form for Sidewalk/Driveway Improvements
7. Street Department
 - Windom Riverfest Inc.- Street Closure Request
 - 2017 Seal Coating Project – Approve Plans and Specs & Advertisement for Bids
8. Call for Public Hearing – Vacation of City Right-Of Way – Windom East Addition
9. Reclamation and Relocation Project– 1405 Cottonwood Lake Drive
10. Windom Hospital Amended Budget



11. Donations

- Schwartz Farms – Windom Fire Department
- Betty Morfitt Family – Windom Police Department

12. Discuss City Council Project Priorities

13. New Business

14. Old Business

15. Regular Bills

16. Contractor Items

- Change Order
 - Gosewisch Construction Inc. – Emergency Service Facility
 - #8 - \$1,677.50 – SCBA Intake
 - #9 - \$2,253.00 – Fuel Containment Container
 - Holtmeier Construction – 2017 Street Project
 - #3 – \$7,957.50 – 6 in Water Main Extension 5th Ave & 12th St.
- Contractor Payment
 - Gosewisch Construction, Inc.
 - #7 - \$154,387.24 - Emergency Service Facility

17. Personnel Items

- Hiring Recommendation – Part-Time Liquor Store Clerk
- Seasonal Temporary Hiring - Pool
- City Administrator Evaluation Discussion – Closed Session

18. Council Concerns

19. Adjourn

**Special Council Meeting
City Facilities Tour
May 1, 2017
5:00 p.m.**

1. Call to Order:

The meeting was called to order by Mayor Dominic Jones at 5:00 p.m.

2. Roll Call:

Council Present: Mayor Dominic Jones, Bryan Joyce, Marv Grunig, Rod Byam and Jayesun Sherman

Council Absent: Paul Johnson

City Staff Present: Steve Nasby, City Administrator; Mike Haugen, Water/Wastewater Superintendent; Al Baloun, Recreation Director and Scott Peterson, Police Chief

3. Tour of City Facilities:

5:00 pm Meet at City Hall and Load Bus
Pool
Wastewater Plant
Water Plant
Arena
Hospital
Law Enforcement Center

4. Adjournment:

Mayor Jones adjourned the meeting by unanimous consent at 9:15 pm.

Dominic Jones, Mayor

Attest: _____
Steve Nasby, City Administrator

**Regular Council Meeting
City Hall, Council Chamber
May 2, 2017
7:30 p.m.**

1. Call to Order:

The meeting was called to order by Mayor Dominic Jones at 7:30 p.m.

2. Roll Call:

Council Present: Mayor Dominic Jones, Bryan Joyce, Marv Grunig, Rod Byam and Jayesun Sherman

Council Absent: Paul Johnson

City Staff Present: Steve Nasby, City Administrator; Ron Schramel, City Attorney; Brent Brown, Electric Utility Manager\Street Superintendent; Mike Haugen Water\Wastewater Superintendent; Jeff Dahna, Windomnet General Manager; Al Baloun, Recreation Director; Drew Hage, Development Director and Scott Peterson, Police Chief

3. Pledge of Allegiance

4. Approval of Minutes:

Motion by Joyce second by Sherman to approve the City Council minutes from April 18, 2017 and April 25, 2018. Motion carried 5 – 0.

5. Consent Calendar:

Jones noted the minutes from the following Boards and Commissions.

- Library Board – April 11, 2017
- Park & Recreation Commission – April 19, 2017
- Community Center Commission – April 24, 2017
- Telecommunications Commission – April 24, 2017
- Utility Commission – April 25, 2017
- Tree Committee – April 26, 2017
- Street Committee – April 27, 2017

Motion by Grunig second by Joyce to approve the Consent agenda board and commission minutes. Motion carried 4 – 0 (Johnson absent).

Jones said there is a request for an Exempt Gaming License from the Cottonwood County Pheasants Forever Club.

Motion by Joyce second by Byam to approve the Exempt Gaming Permit for Cottonwood County Pheasants Forever as presented. Motion carried 4 – 0 (Johnson absent).

6. Department Heads:

Drew Hage, Development Director, said that the Building Official had his 6-month probation period expire and evaluation. He is recommending approval of moving the salary to Grade 20, Step 4 per the employment terms approved by the City Council.

Motion by Byam second by Grunig to approve moving the Building Official from Grade 20, Step 3 to Step 4 upon his successful completion of the probation period and favorable evaluation. Motion carried 4 – 0 (Johnson absent).

Brent Brown, Electric Utility Manger\Street Superintendent, said that the Utility Commission had discussed the City Council request to assist residential development. They have recommended a change in their reimbursement policy for installations to include the cost of materials only for individually metered residential properties.

Jones thanked Grunig, Brown and the Utility Commission for the support on this action.

Joyce said he would like to see an updated price sheet for the lots when the new policies and cost structures are done.

Jones added that the water and sewer hook-ups are \$150 for each service, which includes a water meter. There are no Water or Sewer access charges though and that was not the intent of the moratorium.

Grunig said the Utility Commission is on-board with the goal to grow the City and the details of what will be done with Telecom is still under discussion.

Joyce thanked Council, Boards\Commissions and staff for the work to assist the growth goal.

Motion by Grunig second by Joyce to approve the Electric, Water and Sewer fees as presented. Motion carried 4 – 0 (Johnson absent).

Brown said the old electric substation transformer had been declared surplus and they had been working to sell the unit. There were no bids on the first attempt, but a \$44,000 cost. The staff did some work to make the unit more attractive (drained oil) and then re-bid the transformer for scrap. The new round of bids produced one bid for \$4,450. Brown recommended taking the bid.

Grunig asked about storing the old transformer until it is picked up. Brown said the old unit will be stored in the parking area and be loaded when the new one comes so they can save on costs.

Motion by Joyce second by Sherman to approve the sale of the old transformer to the highest bidder, which was for \$4,450.00. Motion carried 4 – 0 (Johnson absent).

Preliminary

Brown reported that the joint Electric\Street air compressor was purchased at a cost of \$9,995. It is a 2013 used unit and this saved about \$10,000.

Joyce asked if it was budgeted. Nasby replied it was budgeted for \$20,000.

7. 2017 Seal Coat Project:

Brown said the Street Committee reviewed the list of streets and discussed engineering services. The list of streets is included in the packet and they recommended hiring DGR as they are doing the 2017 Street Reconstruction Project.

Motion by Grunig second by Byam to approve DGR Engineers for the 2017 Seal Coat Project. Motion carried 4 – 0 (Johnson absent).

Motion by Joyce second by Byam to authorize the preparation of plans and specifications for the 2017 Seal Coat Project as presented. Motion carried 4 – 0 (Johnson absent).

Grunig asked about the budget for the seal-coating project. Brown replied it is \$60,000 but he estimated costs to be about \$47,000.

8. Reclamation and Relocation Proposal – 1405 Cottonwood Lake Drive:

Hage said that during the Comprehensive Plan review land is identified for current and future uses. One parcel that may be an opportunity is the concrete plant as it does not fit into the surroundings. A discussion has started regarding a possible relocation of this business to the North Windom Industrial Park (NWIP), which was discussed at the closed meeting for land negotiations. Cemstone would like to have Windom as a regional site and this use is better suited for an industrial area. The current site would need reclamation as it is now a former quarry. There is an opportunity to get fill material at a low cost from the Highway 60 project now underway. Fill agreements are now being worked on by the City and would include Cemstone and the Highway 60 contractor.

Joyce said relocation and reclamation of the Cemstone site is a great idea. There could be recreational and residential uses for the property. He asked how large the NWIP is and what size property Cemstone occupies currently. Hage said they would get about eight acres in the NWIP and they have 34 acres now, but that is not needed for operations.

Jones noted the many moving parts of this deal and thanked Cemstone for their willingness to discuss possibilities.

Grunig was glad to partner with Cemstone and getting the fill for a reduced cost is good. He asked if the fill is done at a later time what would the cost difference be. Hage said the fill is for a berm along the road and a stockpile of fill for reclamation. The cost would be about \$381,000 now and be double that amount or more in the future. If the deal were to fall through then the cost would be paid by both the City and Cemstone with the City having fill for other projects.

Preliminary

Joyce said the time to pay for the fill is up to two years and the HRA has discussed a zero percent interest loan. Hage replied that he is meeting with the HRA next week to confirm.

9. Water/Wastewater Items:

Kelly Yanke, Bolton & Menk and Mike Haugen, Water\Wastewater Superintendent, introduced themselves.

Yanke said that in August 2016 the process of drafting Significant Industrial User (SIU) agreements begin. The proposal is to approach this in a 3-step manner. First, a temporary agreement from May 2017 to September 2017 so that costs and State funding can be determined. Second, an Interim agreement covering October 2017 to May 2020 while the wastewater plant upgrades are constructed and last, a final agreement once the plant is on-line and the City is under the new May 2020 State compliances.

He noted the agreements are designed to be a fair share payment between the users and the City. The City has new discharge limits starting in May 2020 for State compliance. We are waiting on possible State funding action in May 2017 and will be taking bids in August 2017. The temporary agreement does not have any security interest for future payments.

Nasby noted the Minnesota Public Facilities Authority will require long-term security.

Yanke said that in September 2017 the final numbers should be known and the loading levels will be set. Then the final agreements will be five-year terms plus renewals and the rates will be looked at annually.

Jones thanked everyone for their hard work to reach an agreement. He noted that if the City Council votes on approval of the SIUs he would ask that it is contingent on approvals of the City Attorney and Prime Pork's attorney as there may still be minor changes.

Schramel said he is okay with the agreement and will confirm with Prime Pork's attorney.

Haugen said that the Utility Commission was brought up to speed on the latest information.

Byam asked if it is typical to have this type of interim agreements. Yanke responded that they do it to fit the needs. Schramel said that the approach here is needed as the State funding is unknown, cost of the plant is unknown and the business is ready to start operations. The temporary agreement is only a delay until the unknowns can be resolved. Byam asked if the 2020 compliance date is for certain. Yanke and Haugen said yes it is.

Jones noted that the COO for Prime Pork and owner of Windom Wash LLC are present and asked if they wanted to address the City Council on the SIUs.

Wayne Kies, COO Prime Pork, said that they started operations this week with a few head. They have an aggressive schedule to ramp up and want to be to 3,000 to 4,000 head processed per day

by June 2017. The DAF is working well to mitigate wastewater loadings. The temporary SIU looked good and he will confirm with their attorney.

Joyce asked how many jobs at Prime Pork. Kies said that they are starting with 200 and have a goal of 350 employees.

Scott Veenker, Windom Wash LLC, said the temporary agreement is a common sense step as there are unknowns. He has been open since October 2016 and ramping up the business. They are working on their wastewater systems to improve them.

Byam asked about the number of employees at Windom Wash. Veenker said 28.

Schramel asked if business would pick up more when Prime Pork is fully operating. Veenker replied that he expected more business then.

Joyce noted that Windom Wash had a conditional use permit for ponds. Veenker said they do, but the State has a 60-day review period so he is awaiting their action.

Motion by Joyce second by Sherman to approve the SIU agreement between Prime Pork and the City of Windom as presented contingent upon final review by the attorneys for both parties. Motion carried 4 – 0 (Johnson absent).

Motion by Joyce second by Grunig to approve a substantially similar SIU agreement between Windom Wash LLC and the City of Windom contingent upon City Attorney approval. Motion carried 4 – 0 (Johnson absent).

Haugen said the next item is a 2016 Sanitary Sewer Rehabilitation Agreement for a sewer line that was completed in fall 2016. This line is a section that was owned by the City on Prime Pork's property. The line was rehabilitated and the agreement notes that the City will retain ownership and have maintenance responsibilities.

Motion by Byam second by Joyce to approve the 2016 Sanitary Sewer Rehabilitation Agreement letter as presented. Motion carried 4 – 0 (Johnson absent).

Haugen said that the Consumer Confidence Report on the water system is complete and information is going out to customers in the utility bills in May. He reviewed the items contained in the report and noted that the State found everything within the accepted ranges.

Jones thanked the Water Department for all the work they do.

Haugen noted that May 7-13 is also Water Week.

Council member Joyce introduced the Resolution No. 2017-35, entitled "2017 DRINKING WATER WEEK PROCLAMATION" and moved its adoption. The resolution was seconded by Grunig and on roll call vote: Yes: Grunig, Sherman, Joyce and Byam. No: None. Absent: Johnson. Abstain: None. Resolution passed 4 - 0.

Preliminary

Haugen thanked Eric Ward, Colton Dunse, Steve Willard, Ryan Anderson and Glenn Lund of his staff for all their work for the citizens of Windom. Haugen also thanked Yanke for the engineering support.

10. Disposition of Surplus Equipment - Telecom:

Jeff Dahna, Windomnet General Manager, noted there is a memo in the packet that outlines the equipment which includes the old Meta switch and cards along with an Eltek power plant. The Telecom Commission has recommended disposition.

Grunig asked about the value. Dahna said from \$0 to \$1,000 depending on demand or salvage. They would sell on the grey market to get the best return.

Motion by Grunig second by Byam to declare the Telecom equipment presented as surplus and authorize the sale. Motion carried 4 – 0 (Johnson absent).

11. Riverfest Committee Requests – Park & Recreation Commission Recommendation:

Al Baloun, Recreation Director, said that the Riverfest Committee asked for shelter rent, park fees and Arena costs to be waived for the 2017 celebration. The Park & Recreation Commission is recommending approval. He noted Riverfest will need to coordinate events with staff.

Jones asked if the parks, shelter and Arena were reserved for Riverfest use. Baloun said yes.

Grunig asked if this was past practice. Baloun said it is consistent with past practices.

Joyce asked if there is a request for Street closures for the parade and other activities. Baloun said that the Riverfest group is coming to the next Department Head meeting to discuss needs.

Motion by Joyce second by Sherman to approve the waiver of park, shelter and Arena fees for the 2017 Riverfest celebration. Motion carried 4 – 0 (Johnson absent).

12. Personnel Items:

Jones noted a list of hiring recommendations from the Pool Manager that is in the packet.

Grunig asked if this is the same staffing level as last year. Baloun said it is down by four.

Byam asked about training. Baloun said that none is needed as the ones on the list already have it completed. If there are new staff they will need training.

Motion by Joyce second by Byam to approve the Pool hires as presented. Motion carried 4 – 0 (Johnson absent).

Baloun said he is also recommending hiring Madison Maras for the baseball coordinator position at \$12/hour for 2017.

Motion by Byam second by Grunig to approve the hiring of Madison Maras for the baseball coordinator position in 2017 for \$12/hour. Motion carried 4 – 0 (Johnson absent).

13. Donation – Federated Rural Electric – Windom Ambulance:

Council member Joyce introduced the Resolution No. 2017-36, entitled “AUTHORIZATION TO ACCEPT A DONATION FROM FEDERATED RURAL ELECTRIC FOR THE WINDOM AMBULANCE” and moved its adoption. The resolution was seconded by Sherman and on roll call vote: Yes: Sherman, Joyce, Byam and Grunig. No: None. Absent: Johnson. Abstain: None. Resolution passed 4 - 0.

Joyce thanked Federated Rural Electric for the generous gift.

14. Social Media Policy:

Nasby said the League of Minnesota Insurance Trust (LMCIT) is suggesting cities adopt social media policies as the popularity of this steadily increases. He is requesting Council direction on whether they want staff to draft something to bring back for discussion or refer this to a Board/Commission.

Joyce said the purpose of social media is to communicate with people and wanted to make sure that someone is doing this if there are Facebook pages or other social media for the City.

Jones said he was at a conference and the federal government is stressing cyber security.

Nasby said the LMCIT did a cyber security review of the City and it came out well.

Council consensus for staff to develop a policy and bring it back to the City Council.

15. Mayor Appointments:

Jones said the Hospital appointment is pending, but he is requesting to appoint Steve Fresk to the Tree Committee.

Motion by Joyce second by Grunig to appoint Steve Fresk to the Tree Committee. Motion carried 4 – 0 (Johnson absent).

16. New Business:

Nasby noted the informational memo by the County Auditor that was handed out as the Council packet deadline was prior to receipt of the information.

Jones noted a quorum is needed and Johnson is out of town on May 8.

Joyce said he is not available on May 8 at 4:30.

Grunig, Sherman and Byam said they are available May 8 and will be in attendance.

Preliminary

17. Old Business:

Jones said he handed out a letter from the Hospital Board Chair in response to the request for increased communications requested at the April 18 meeting. He noted that on April 24 a meeting was announced for April 26. The April 26 meeting occurred and was attended by himself, Grunig and Nasby.

18. Regular Bills:

Motion by Joyce second by Sherman to approve the regular bills. Motion carried 4 – 0 (Johnson absent).

19. Contractor Payments and Change Orders:

Jones said there was a pay request from Holtmeier on the 2017 Street project for \$287,621.29

Motion by Grunig second by Joyce to approve pay request #1 for Holtmeier Construction in the amount of \$287,621.29. Motion carried 4 – 0 (Johnson absent).

20. Council Concerns:

Grunig noted that some trees are available to citizens via the Tree Committee.

Joyce congratulated the Liquor Store and manager on the award for Business Development from MMBA. He said that the City facility tour was very good and appreciated the time from the Department Heads and was impressed with all the work. Last, he noted that Ethan Joyce was born last week and all are doing well.

Nasby said he is out of town May 3-5 for the Minnesota City Manager's Association meeting.

Jones thanked the Council members for the time spent and for working on committees. He thanked City staff, City Attorney and City Administrator for all they do for the community. Jones noted the facility tours provided good information and he is encouraged by the progress, but noted there are projects coming up. The Arena locker room project is exciting and thanked the Windom Youth Hockey Association for their work to bring this to completion. The Capital Finance Committee is working and discussed narrowing the focus of the group to concentrate efforts. What is needed from the City Council is a list of priority projects for that group to work on, so this should be on the next agenda. The group could then identify funding, grants or other strategies to concentrate on the priority projects.

Byam noted the Recreation items are coming up in the comprehensive plan discussions (June & July) and public input is needed.

Joyce said the Park & Recreation Commission discussed the goal of 5,000 population by 2020 and how the recreation needs of the community can be met. A survey is being done to get input for a 5-10 year plan. Hage said the survey will be in utility billings. Joyce said a digital version will also be available on the City website and on Facebook.

Preliminary

Grunig said the Capital Finance Committee is still working on their path and doing a financial training.

21. Adjournment:

Mayor Jones adjourned the meeting by unanimous consent at 8:57 pm.

Dominic Jones, Mayor

Attest: _____
Steve Nasby, City Administrator

**Special Council Meeting
Board of Review
May 8, 2017
4:30 p.m.**

1. Call to Order:

The meeting was called to order by Mayor Dominic Jones at 4:30 p.m.

2. Roll Call:

Council Present: Mayor Dominic Jones, Marv Grunig, Rod Byam and
Jayesun Sherman

Council Absent: Paul Johnson and Bryan Joyce

City Staff Present: Steve Nasby, City Administrator

3. Board of Review:

Jones said that the County Assessor was present to discuss tax valuations and City Council would hear from property owners. He noted there is a sign-up sheet that needs to be signed to preserve the property owner's rights to appeal their valuations.

Gale Bondus, County Assessor, said that the sales data they use to set values is from open market sales, which are arms-length transactions and do not count distressed sales, sales between related parties, sales to or from government entities and are voluntary sales. She stated that rumors about the tax values increasing are tied to County, City and Schools needing more money for projects is inaccurate. Her office is not directed by any of these entities and bases their valuations on sales data as prescribed. Sales data for residential showed a ratio of 99.34% which is within the State requirements of 90-105%. Commercial sales data showed a ratio of 64.7% which is much lower than the requirements. There were 11 sales in the County with six of those in Windom. To attain the required ratios the values of some commercial properties went up 20-30%. Bondus handed out a sales analysis showing the sale price and prior tax valuation. She noted that the ratio for downtown properties was 84% so those had a lower level of increase than properties did along the Highway. The non-downtown properties had a 64% ratio so land and buildings got a 20% increase and those with over 1 acre in land size got increases over 20%. The State Department of Revenue oversees the tax valuations. She noted the City could not make a blanket reduction on a class of property but has to consider each appeal individually. The County or State can override any action taken by the City. Individual valuations can be appealed to the County Board on June 2nd. If assessors are not allowed to inspect a property then there is no avenue for appeal. There were 53 residential sales and five did not allow inspections. There is \$1.7 million of valuation exempted through the Veteran's Program per State law. Of the \$174 million in residential valuation about \$33 million is exempted from taxation due to the market value exclusion laws. There was \$12.37 million in new construction and the total valuation for Windom was \$271,461,800 prior to any adjustments the City Council may make to properties.

Preliminary

Grunig asked if the increases to commercial properties can be done over time or stepped up. Bondus said that cannot be done per the State. Grunig asked if there were a lot of calls. Bondus said there were some calls and her office does have some recommendations to consider.

Jones asked if there is an error prior to the County Board hearing can that be fixed. Bondus said only clerical errors can be fixed without formal action.

Jones opened the public comment portion of the meeting and asked each speaker to give their name, address and parcel number for the record. He requested that comments be kept to three minutes to give everyone a chance to talk.

Trevor Slette – 1135 June Court - #25-453-0031

Slette said that he understands the need to pay a fair share for taxes, but his house is 12 years old and the valuation has gone from \$418,400 in 2014/15 to \$435,700 in 2015/16 and now \$472,800 for 2016/17. This amount is too high as he has appraisals from 2015 and 2016 that show amounts of \$342,000 and \$360,000. The tax value must be what the property would sell for and the appraisals are showing the market.

Bondus asked about the comparable houses in those appraisals and comparisons for size, features, etc. Slette said one house was in Windom and that was shown as \$380,000 with a tax value of \$374,000.

Tayna Smith – 926 4th Avenue - #25-870-1570

Smith said she is representing the Windom State Theatre and the value increased \$8,800 and there were no improvements to the property. As a non-profit they do not have ability to pay higher taxes.

Jones asked if the property held by non-profits is taxed differently. Al Connors, Cottonwood County Assessor's Office, said that tax valuations are not dependent on ownership.

Sherman clarified with Smith that no improvements were made. Smith replied that there was paint and carpet done since the building was purchased five years ago. Sherman asked about the marquee. Smith said the marquee was done before the sale.

Bondus noted the proposed tax valuation is still under the amount the building was purchased for five years ago.

Grunig asked if it was the sales of other property in the downtown that impacted the Theatre value. Bondus said that is correct and the valuation went up 15%.

Jones noted the State required range is 90-105% and if the County Assessor could work to using the low end of that scale. Bondus said that they do valuations on classes of property and not parcel by parcel.

Preliminary

Byam asked when the Theatre building was constructed. Connors said 1915 and that their office has already done 40% economic depreciation, 10% functional depreciation and the building itself is 100% depreciated.

Mike Smith – 316 S. Highway 71 - #25-036-0100

M. Smith said that there was a \$51,000 in tax valuation and he would have liked the increase spread out over time not all at once. He said that property in his area is up 25-30% and nothing had been done to the land so why the large increase.

Bondus said the ratio on that property, as it recently sold, was 54% so the tax valuation was significantly less than the purchase price so the adjustment needed to be made. She added that the tax valuation is still under the purchase price. Land prices in this area are valued at \$25,000 per acre for unimproved property (no utilities).

Jeremy Janssen – Glenwood Apartments - #25-683-0110, #25-683-0120 and #25-683-0130

Janssen said that he recently purchased the properties and is working on rehabilitating them. He said that if the tax valuation is 90% of the proposed amount it is still higher than the purchase price. He is not asking for an adjustment on #25-683-0110 as this is just a driveway and did not change in value, but the other two properties are valued at double the selling price. He wants to continue to work on and improve the units but is penalized with more taxes for improvements.

Connors said that there was \$22,700 depreciated on #0120, \$8,000 depreciated on #0130 and then \$17,000 of new value added to #0130 for improvements consisting of a new roof, windows, flooring, cabinets and bathroom.

Janssen said the appraisal from the lender showed the value \$107,000 less than the tax valuation. He did purchase a number of other units in this sale, but feels those were treated fairly and it is these two that are too high.

Jones asked how appraisals impact tax values and appeals. Bondus replied that appraisals are done for various purposes and can be for all or partial values so there are variables to consider. Jones asked who would do an appraisal to determine fair tax value. Bondus said she did not know of any and her office doesn't do individual appraisals.

Janssen said there were not enough sales to compare on apartments so how can the County Assessor come up with a figure especially as five of the sales were his properties.

Grunig noted that the Council cannot just set some figure and wanted to know if a re-appraisal can be done. Bondus said the values are from January 2017 and work has been done to these units since so how can they get the value of the unit before the work as they had not previously been allowed in the units.

Jones said he is concerned about the tax valuation process as the City encourages property owners to maintain properties and then when they do the work the taxes go up. It is good people are investing in properties in Windom. He asked if commercial and residential properties are taxed differently. Bondus said the State sets the tax schedules and they are different.

Preliminary

Sherman asked if all counties have the same rules. Bondus said yes.

Byam said he too is concerned about the tax value going up on property improvements and noted he sees the situation that property owners are in and wanted to know if properties can be assessed individually. Bondus said apartments are valued in their own category.

Jones said the apartments were purchased “as is” and the owner is doing improvements to get the value out of the investment. So he understands both sides.

Mr. Patel – Red Carpet Inn - #25-716-7110

Mr. Patel was present at the meeting but offered no comment.

Bondus said the valuation increased from \$618,700 to \$727,400.

Drew Hage – EDA Spec Building - #25-839-0075

Hage said the valuation of this property went up 49%. If the land values went up in this area of town this is a 10 acre parcel, but noted half of it is not buildable due to the fill. He asked if non-buildable status would impact the valuation.

Nasby said the City Council should defer to the County Board on any appeal if one is considered as the City would have a conflict of interest.

Jones said that the Council could now consider any adjustments to the properties.

Motion by Grunig to lower the tax valuation of 1135 June Court - #25-453-0031 to \$425,000 based on the appraisal information provided. Motion carried 3 – 0 (Johnson and Joyce absent).

Motion by Byam second by Grunig to leave the tax valuation as is for 926 4th Avenue - #25-870-1570. Motion carried 3 – 0 (Johnson and Joyce absent).

Byam said he feels the valuation is too high.

Grunig said there is no reason or rationale basis of facts to change it.

Motion by Grunig second by Byam to leave the tax valuation as is for 316 S. Highway 71 - #25-036-0100 Motion carried 3 – 0 (Johnson and Joyce absent).

Motion by Grunig second by Byam to lower the tax valuation from \$137,300 to \$110,000 for Glenwood Apartments #25-683-0120. Motion carried 3 – 0 (Johnson and Joyce absent).

Motion by Grunig second by Byam to lower the tax valuation from \$167,000 to \$120,000 for Glenwood Apartments #25-683-0130. Motion carried 3 – 0 (Johnson and Joyce absent).

Grunig said some reduction was warranted as the purchase price was much less.

Sherman said the tax appraisers were not in the units for years so information not current.

Preliminary

Byam said the condition of the units was questionable with that much work needed.

Bondus said that her office has some recommendations from discussions they have had with property owners. A number of the changes are for damage within the properties.

**Motion by Grunig second by Byam to lower the tax valuation by \$300 for #25-352-0706.
Motion carried 3 – 0 (Johnson and Joyce absent).**

**Motion by Byam second by Grunig to lower the tax valuation by \$24,400 for #25-352-0690.
Motion carried 3 – 0 (Johnson and Joyce absent).**

Motion by Sherman second by Byam to lower the tax valuation by \$21,000 for #25-821-0770. Motion carried 3 – 0 (Johnson and Joyce absent).

**Motion by Byam second by Sherman to lower the tax valuation by \$6,400 for #25-821-0380.
Motion carried 3 – 0 (Johnson and Joyce absent).**

**Motion by Byam second by Grunig to lower the tax valuation by \$9,200 for #25-172-0130.
Motion carried 3 – 0 (Johnson and Joyce absent).**

**Motion by Grunig second by Byam to leave the tax valuation as is for #25-675-0280.
Motion carried 3 – 0 (Johnson and Joyce absent).**

**Motion by Grunig second by Byam to lower the tax valuation by \$12,400 for #25-451-0020.
Motion carried 3 – 0 (Johnson and Joyce absent).**

**Motion by Grunig second by Byam to lower the tax valuation by \$24,200 for #25-036-0600.
Motion carried 3 – 0 (Johnson and Joyce absent).**

**Motion by Byam second by Grunig to lower the tax valuation by \$12,100 for #25-820-0400.
Motion carried 3 – 0 (Johnson and Joyce absent).**

**Motion by Sherman second by Byam to lower the tax valuation by \$3,000 for #25-820-0370.
Motion carried 3 – 0 (Johnson and Joyce absent).**

**Motion by Byam second by Sherman to lower the tax valuation by \$4,800 for #25-820-1590.
Motion carried 3 – 0 (Johnson and Joyce absent).**

Motion by Grunig second by Byam to lower the tax valuation by \$521,500 for #25-758-0010. Motion carried 3 – 0 (Johnson and Joyce absent).

**Motion by Sherman second by Byam to leave the tax valuation as is for #25-758-0020.
Motion carried 3 – 0 (Johnson and Joyce absent).**

**Motion by Grunig second by Byam to leave the tax valuation as is for #25-758-0030.
Motion carried 3 – 0 (Johnson and Joyce absent).**

**Motion by Sherman second by Grunig to leave the tax valuation as is for #25-164-0120.
Motion carried 3 – 0 (Johnson and Joyce absent).**

**Motion by Byam second by Grunig to leave the tax valuation as is for #25-552-0010.
Motion carried 3 – 0 (Johnson and Joyce absent).**

**Motion by Sherman second by Byam to leave the tax valuation as is for #25-024-1200.
Motion carried 3 – 0 (Johnson and Joyce absent).**

Motion by Sherman second by Byam to accept all other tax valuations as set by the County Assessor. Motion carried 3 – 0 (Johnson and Joyce absent).

4. Old Business:

Brent Brown, Electric Utility Manager\Street Superintendent, said that he is requesting a temporary street closure for 1st Avenue so the Electric Department can get in the new transformer and get the old equipment loaded out. This would be only a few days.

Motion by Sherman second by Byam to authorize the temporary closure of 1st Avenue for the Electric Substation Project. Motion carried 3 – 0 (Johnson and Joyce absent).

Brown said they met with Toro regarding the 16th Street construction and they had requested that parking prohibitions be suspended on 2nd Avenue between 15th and 16th Street during the construction period.

Motion by Sherman second by Grunig that parking prohibitions be suspended on 2nd Avenue between 15th and 16th Street during the construction period. Motion carried 3 – 0 (Johnson and Joyce absent).

5. New Business:

Jones said there was a request from the 2017 Street Project contractors for a change order dealing with the water lines as they found a situation that needed to be corrected. The change is for a six inch line to be placed through the intersection at 5th Avenue and 12th Street. The cost is about \$7,900 and is recommended by the Water Department and engineers.

Motion by Grunig second by Sherman to approve a change order for \$7,957.50 for Holtmeier Construction. Motion carried 3 – 0 (Johnson and Joyce absent).

6. Adjournment:

Mayor Jones adjourned the meeting by unanimous consent at 6:40 pm.

Dominic Jones, Mayor

Attest: _____
Steve Nasby, City Administrator

REGULAR MEETING OF THE HOUSING AND REDEVELOPMENT AUTHORITY OF WINDOM, MN

April 12, 2017 ~ 4:00 pm

A regular meeting of the Board of Directors was held on Wednesday, April 12, 2017, at the Hillside Manor Community Room. Board Members present: Frank Dorpinghaus, Linda Jaakola, Margaret McDonald and Dave Olson. Also present were: Deputy Director, Connie Clausen, and Operations Manager, Linda Loewen; Absent: Executive Director, DeeAnna Peterson and Board Member, Pam Dobson - excused.

The Monthly Meeting was called to order at 4:00 pm with an approval of the consent agenda (includes: minutes from the previous meeting, agenda and bills). (McDonald/Jaakola)

Guests: none

Old business consisted of:

1. POHP Grant update: Capital, Operating, TIF and DEED funds have been exhausted and we are currently using the MHFA funds. The project continues with finishing touches on 6th and 5th floors as well as progress on 4th and 3rd floors. It is expected work will begin on the 2nd floor starting next week except 207 and 209. The extended date of completion is June 15th.
2. HUD Lawsuit – Windom continues to wait for a notice of any monetary award.
3. The 2017 Budget was previously approved and required documents have been submitted to HUD.
4. Windom has been the host site for UCAP tax clinics through April 18th.
5. Energy update completed – we are expecting a rebate in the amount of \$2003.05. The inspection could take up to 2 months as we wait for the inspector to return before we can submit the rebate.
6. MN League of Cities training done in February – Connie and Rod attended and there are documents available if wanted.

New Business consisted of:

1. The Working Together Conference training is April 18th & 19th. Linda, Steve and Amber will be attending from Windom.
 2. The new HRA credit card has been approved and received. It has a \$10,000.00 limit as discussed at the previous meeting and is in the Deputy Director's name.
 3. End-of-Year is in process. It will be completed by Friday, April 14th and submitted. The deadline is April 20th.
 4. End-of-Year HUD reports including 2017 Annual PHA Plan, CFP 2017 and 5-yr plan update have been completed and submitted.
 5. The Executive Director continues to work on the new "Commissioner Handbook". It will be revisited in May.
 6. Executive Director and Deputy Director continue to train during board week as well as through Skype.
 7. The PILOT payment paperwork has been received. This is the first year we will see a reduction of 1% per year over the next 5 years (9%, 8%, 7%, 6%, 5% decrease).
 8. The Deputy Director attended a Smoke-Free presentation on April 10th in Worthington. All HUD properties will be smoke-free by July 2018. All rules and regulations will need to be reviewed. This will be discussed further at a future meeting.
 9. Discussion has been started with Brunton Architects regarding the RV Parking Lot Project. Research will begin on options and funding available for this project.
 10. Board Member, Dave Olson brought up the possibility of getting Hy-Vee gift cards for the residents on floors 3-5 as was done for floor 6 residents. This will be discussed further at the May meeting.
 11. Upcoming Board Meetings: May 10th (RV) and June 14th (HS).
- With no further business, the meeting was adjourned at 4:50 pm. (Jaakola/McDonald).

Frank Dorpinghaus, Chairman

Connie Clausen, Deputy Director

**Capital Finance Committee
Minutes
Thursday, April 27, 2017**

Roll Call: Present: Dominic Jones, Shelby Medina, Jim Garrison, Marv Grunig
Howard Davis and Tom White.
City Staff – Steve Nasby and Denise Nichols.

Absent: Paul Johnson and Tim Hiley.

Call to Order – Chair White called the meeting to order at 12:00 noon.

1. Approval of Minutes – Chair White requested from the Committee any changes to the minutes. There being no changes suggested, Chair White requested all those approving of the minutes, as written, signify by voting, Ayes – 5, Nay – 0, Absent 2.
2. Review Facility Tours – Chair White asked for those who attended the Facility Tours to review their observations and thoughts for each facility and to provide comments regarding anything during the tours that stood out for them. The tour included stops at the Electric Power House, Street Department, Community Center, Liquor Store, Spec Building, Airport, NWIP, Telecom, Old Fire Hall and New Emergency Services Building. Everyone agreed that the facilities were well maintained. Each facility was discussed and additional background information was provided.

They discussed the Library Window Replacement Project and the complexity of the project based on several potential factors. Mayor Jones mentioned the need for a more complete facility plan for the Community Center's Wedding Garden. Davis noted that a more complete formal plan is being developed. Garrison added that local nurseries and contractors will develop plans and cost estimates at no charge. Davis also suggested that consideration should be given to use local non-profit groups such as the Chamber, Women of Today or the Lions Club to assist with fund raising for specific projects and other groups such as the Library Board and Friends of the Library.

Also discussed was the need for a new or larger facility for the liquor store. Currently the facility is 400,000 sq. ft. The optimal size would be 650,000 sq. ft.

It was also noted that future use of the old fire hall is under evaluation with the potential of three entities using the space (Telecom, Police or B&Z/EDA).

During the discussion, Mayor Jones shared his thoughts when he envisioned the concept for the Committee. The Committee would be part of the projects' finance answers to fund the projects and provide creative thinking to develop ideas to identify potential funding resources. The Committee would have a real impact on select projects. Perhaps the Committee has been tasked with too broad of a scope. To be effective, maybe the Committee should be more focused on specific projects. He would like the Committee to investigate each project, gather

information, research aspects of the project, assist with identifying potential funding ideas, and provide their findings, ideas and information to the City Council. The Committee would lead the process by determining cost estimates and assisting in moving projects forward. Pros and cons for each project need to be researched by coordinating efforts to complete the research of the many possible aspects of the project.

Davis questioned if the City can create funding for saving for projects or levy for projects. Nasby answered that the City is currently setting aside savings for some capital projects. Grunig requested that a copy of the Special Fund Tracking report be provided to the Committee.

Garrison questioned if a list of projects has been provided to the Committee. Mayor Jones suggested that the Council should consider creating a list of projects and priorities. Grunig recommended a short list of 2-3 projects could be provided to the Committee with a timetable. Garrison agreed that this list would provide a better picture for the Committee to provide recommendations to the Council. Garrison reviewed a potential process for the Committee. The Council presents a list of projects, the Committee makes recommendations of possible funding resources, and the Committee assists in marketing the project.

Nasby stated that the Committee would assist in identifying grant and other resources for funds specific to the project. He recommended asking the Council to create a list of priorities and how they envision the projects.

Davis suggested that a list of City Capital projects should be created with information to be promoted and shared with attorneys and tax services. The information could be distributed by these entities to promote the needs of the projects and to provide information to individuals who are considering estate planning and looking for donation opportunities. Nasby agreed to create the requested document. It was suggested that the document be straight forward and include project funds needed and completion dates. Davis volunteered to assist with the document.

3. Identify and Develop Growth Strategies for City Council 5,000 Population Goal

It was reported that City Utility Departments (Electric, Water, Wastewater and Telecom) have reduced fees and costs for new housing development. There is also the Countywide Tax Abatement in place. Davis suggested that a list of all the reduced fees and tax abatement information should be compiled and provided as a document to Realtors and employers. Garrison agreed and suggested a format similar to a press release to market the cost saving opportunities.

It was also suggested that communities that have similar type projects as the City be contacted to obtain information regarding their projects and funding that was used to complete the projects. It was agreed that the projects should be in similar communities, rural areas that are growth focused.

4. New Business

Northland Security has offered to provide a presentation on bonding – Issuing and Managing Debt. Nasby will schedule the presentation for a future meeting.

5. Set Next Meeting Date and Time:

Facility Tours– May 1st at 5:00 p.m. Grunig, White, Hiley and Johnson all confirmed their attendance for the tours.

The Committee agreed to meet on Thursday, May 25th, at 12:00 noon-AEM Financial Solutions, LLC Jean McGann.

6. Adjourn: Chairman White declared the meeting adjourned at 1:20 p.m.

Tom White, Chairman

Attest: _____
Steve Nasby, City Administrator

ECONOMIC DEVELOPMENT AUTHORITY OF WINDOM
MINUTES
MAY 8, 2017

1. Call to Order: The meeting was called to order by President Espenson at 12:02 p.m.

2. Roll Call & Guest Introductions:

EDAWN Commissioners: Justin Espenson, Rick Clerc, and Marv Grunig.
Absent: Betsy Herding and Paul Johnson.

Also Present: EDA Staff – Drew Hage, EDA Executive Director, and Mary Hensen, Admin. Asst.;
Mayor Dominic Jones, City Administrator Steve Nasby, WADC Liaison Kathy
Hanson, Rahn Larson (Citizen), and Scott Burdorf (Van Binsbergen & Associates).

3. Approval of Minutes:

Motion by Commissioner Grunig, seconded by Commissioner Clerc, to approve the Minutes of the EDA Meeting held on April 10, 2017. Motion carried 3-0.

4. River Bluff Townhomes

A. Annual Report – Van Binsbergen & Associates: Scott Burdorf of Van Binsbergen & Associates was in Windom conducting the annual inspections of the EDA's River Bluff Townhomes and came to the EDA Meeting to present the annual report. He distributed copies of the balance sheet and profit and loss statement through April 2017 with comparisons to the 2016 reports and reviewed those reports with the Board. He said that the property is in good condition and the new caretaker has been doing a good job. They only had one vacancy for 9 days over the last year.

Van Binsbergen & Associates have a program in which they try to update the units as needed with painting, etc. to be able to spread the costs over a period of years. Appliances are replaced as required if the repair estimates exceed a specific threshold. When a unit turns over, they install new flooring if needed and complete other updates and repairs. The replacement of the bushes and completion of the landscape updating should be completed hopefully by the end of May. He does not foresee any major repairs. However, money is placed in a reserve account each month to cover larger projects that may arise.

Scott Burdorf said that the asphalt to the garage doors should be seal coated. City Administrator Nasby said that the City is in the process of reviewing proposed seal coating projects for 2017 and perhaps the work at the townhomes could be added to this project. Mr. Burdorf said that he could provide information concerning the proposed project at the townhomes to incorporate into the City's 2017 program.

There is a waiting list for the units. This list does turn over as prospective tenants often need to find housing before any of the units are vacant. He said that they could fill another building if one was available. There is an income cap for tenants to be able to rent these units.

There was a discussion concerning outstanding loans on the property and also concerning a rent increase. Mr. Burdorf advised that smaller rent increases are better for the tenants than waiting and doing large increases. Ninety days' notice to the tenants is required before a rent increase is effective.

Motion by Commissioner Clerc, seconded by Commissioner Grunig, to approve rent increases for the River Bluff Townhomes as follows: Increase of \$10 per month for two-bedroom units and \$15 per month for three-bedroom units effective September 1, 2017. Motion carried 3-0.

5. MN Shovel Ready Program

A. Site Criteria: The Board received a copy of the various classifications in the MN Shovel Ready Program which have been designated by the Minnesota Department of Employment and Economic Development (DEED). Director Hage reviewed the classifications applicable to the North Windom Industrial Park (NWIP). He advised that even though NWIP was certified by Great River Energy and Deloitte as a preferred data center site, DEED does not list that certification for NWIP. Director Hage will be attending a meeting in the Cities on May 9th concerning the Shovel Ready Program and will talk with DEED representatives regarding the data center certification for NWIP.

6. Job & Career Fair – Promo Videos

A. Donation – School: The EDA and Chamber partnered to fund a promotional video for the job/career fair. The Windom Mass Media Class created three videos which can be used to promote the job/career fair to employers (who have not participated in the Career Fair) and to schools, etc. Director Hage played the 3-minute video taken at the 2016 Career Fair which included comments by students and also employers. There is an 8-minute video of employer interviews and a 20-minute video of Luke Greiner's presentation. (Mr. Greiner is a Workforce Analyst with DEED.) Director Hage is recommending that the career fair be rotated between Windom, Jackson, and Worthington on an annual basis. There was a brief discussion concerning potential funding for the Career Fairs. There was also a discussion regarding an appropriate donation to the School's Mass Media Class.

Motion by Commissioner Grunig, seconded by Commissioner Espenson, to donate \$100 to the School's Mass Media Class for the students' work on the Career Fair videos. Motion carried 2-0. (Commissioner Clerc abstained because his son had worked with these videos.)

7. Prairie Meadow

- A. Sealed Bid Auction
- B. Utility Commission Price Change
- C. Lot Price Discussion
- D. Funding for Infrastructure

Director Hage updated the Board concerning his communications with the School. He explained that the Utility Commission has decided to only charge for materials and not for labor for the Electrical Infrastructure in new residential construction. This decreases the estimate for Electrical Infrastructure costs from \$1,611.78 to \$805.89.

The sewer connection fee did increase from \$75 to \$150. The water connection fee did increase from \$80.16 to \$150. Director Hage compared these fees with those from Jackson and St. James and these connection fees are still lower.

Director Hage also compared the pricing of the undeveloped lots in their new residential subdivisions. He provided the Board with an updated sample price and infrastructure cost sheet for one lot in the subdivision. There was a discussion concerning options (such as a sealed bid auction

for one lot). The Board also discussed the need to revise the Development Agreement between the School and EDA if the parties decide to just proceed with Phase I at this time.

It was the consensus of the Board for the EDA Staff to bring a draft of a revised agreement and additional information to the School and discuss this at the June EDA Meeting. Director Hage asked the Board for their recommendation concerning whether the utility infrastructure should be installed for all of Phase I or if this infrastructure should be installed on a lot-by-lot basis as the lots are sold and developed. The Board recommended the second option and to complete the installation of utility infrastructure for the rest of Phase I in the next City Street Project, but also authorized Director Hage to talk with the Utility Commission regarding options.

8. Reclamation and Relocation Proposal – 1405 Cottonwood Lake Drive: Director Hage provided the EDA Board with the information that had been provided to the City Council concerning a potential reclamation project on the ready mix concrete plant site (“Cemstone”). The City has an opportunity to access fill from the Highway 60 Project that can be purchased, hauled and placed on the Cemstone property for a fraction of the cost of doing such a process later. The EDA, City, Cemstone, and Mathiowetz Construction are working on potential Fill Agreements for this project. Director Hage updated the Board on the status of the project.
9. Residential Property for Sale
 - A. City – First Option: Director Hage advised that Lloyd Kruse is interested in selling 59 acres northeast of the School’s property (17th Avenue area) and would allow the City the first option on the property for potential residential expansion. There was a discussion concerning drainage issues in a portion of that property and also funding issues. It was the Board’s consensus that the matter be tabled until further information is obtained.
10. Small Cities Development Program
 - A. Draft Proposal for 2018 SCDP Application – Discussion: The Board received a copy of a draft proposal with the Southwest Minnesota Housing Partnership (the “Partnership”) for a potential 2018 SCDP Application for an owner-occupied residential rehab program. Director Hage advised that there has been a change in the application process which also requires that residential contractors advise of their willingness to participate in the program and be pre-approved to participate in construction projects generated by the program. The funding of this program may be unavailable in the future depending on actions on the federal level. The proposed target area would be the East Hill. The following fee schedule is proposed by the Partnership for their services: Project Planning (\$2,000), Preliminary Proposal (\$2,000), and Final Application (\$1,000). The Partnership’s proposed fee of \$5,000 for services covers an application for a single activity (owner-occupied rehabilitation) program. If the City pursues an additional activity, the fee is \$6,500.

Motion by Comissoiner Clerc, seconded by Commissioner Grunig, authorizing the EDA to pursue an SCDP Application for owner-occupied rehab with the assistance of the Southwest Minnesota Housing Partnership and approving the Partnership’s proposed fee for services of \$5,000. Motion carried 3-0.

11. New Business: There was a brief discussion about the 49% increase in the County Assessor’s valuation of the EDA’s Spec Building to be used in the calculation of the 2018 real estate taxes.
12. Old Business: In response to a question by a Commissioner, Director Hage provided a brief update on the status of the hotel project.

13. Miscellaneous Information:

A. EDA Monthly Financial Recap: The Board received copies of the EDA's Account Activity through April 30, 2017.

B. River Bluff Townhomes – Monthly Financial Report: The Board received copies of the financial reports for March 2017 provided by Van Binsbergen & Associates.

14. Adjourn. On consensus, President Espenson adjourned the meeting at 1:26 p.m.

Attest:

Drew Hage, EDA Executive Director

Justin Espenson, EDA President

**CITY OF WINDOM
PLANNING COMMISSION
MINUTES
MAY 9, 2017**

1. Call to Order: The meeting was called to order by Chairperson Wahl at 7:01p.m.

2. Roll Call & Guest Introductions:

Planning Commission: Marilyn Wahl, Lorri Cole, Ben Derickson, Andy Harries, and Kevin Rose.
Absent: Greg Pfeffer, Brett Mattson, and Ryan McNamara.

Also Present: Zoning Admin. Andy Spielman, Admin. Asst. Mary Hensen, Mayor Dominic Jones (Council Liaison), and Terry Fredin.

3. Approval of Minutes:

Motion by Commissioner Harries, seconded by Commissioner Rose, to approve the Planning Commission Minutes for the meeting held on April 11, 2017. Motion carried 5-0.

4. Public Hearings

A. 7:05 P.M.: Zoning Application – Avery Bros. Sign Co. & Jed Knutson & Cynthia Knutson – 2470 Highway 60 East (Conditional Use Permit & Variance – Billboard & Sign): Chairperson Wahl opened the public hearing at 7:05 p.m. The Commissioners had received copies of the Application, notice of hearing, diagram of sign and billboard, aerial photo showing location of current billboard, and a photo of the existing billboard with dimensions. Zoning Admin. Spielman advised that this is the public hearing concerning the Conditional Use Permit Application submitted by the Applicants and the Variance Application submitted by Mr. and Mrs. Knutson. This application covers the Windom Towing property in the former Krueger Body Shop location. Avery Bros. Sign Co. is the owner of the billboard and proposes to remove the existing billboard and replace it with a new billboard in the same location. City Code requires a conditional use permit for billboards. The bottom of the billboard is currently five feet (5') from the ground. The Knutsons have asked that the billboard be raised to ten feet (10') off the ground to allow for better visibility under the sign for trucks leaving their property. Knutsons also wish to add an 8 foot high by 12 foot wide sign for their business on the posts above the billboard. The combined total height of the billboard and sign will be approximately 30 feet from the ground. The City Code provides a maximum height of any free-standing sign of 25 feet from the ground to the top of the sign without a variance. Knutsons are requesting a variance on the height of the sign. Zoning Admin. Spielman said that he had reviewed MnDOT requirements regarding placement of signs. He had also contacted Marc Fischer at MnDOT once by e-mail and twice by phone and left messages. To date, he had not received any response from MnDOT. The Avery Sign Co. rep. e-mailed Zoning Admin. Spielman and indicated that he had talked with Marc Fischer. He said that Mr. Fischer said that MnDOT is okay with the billboard as long as they put it back where it was previously located. No comments have been received from anyone concerning this proposed billboard and sign. In response to a question, Zoning Admin. Spielman advised that the billboard is located on private property and not on the road right-of-way. None of the Applicants were present for the public hearing. No one from the public made any comments. All public testimony was completed and Chairperson Wahl closed the public hearing and referred the matter to the Planning Commission for consideration at 7:08 p.m. After a brief discussion, the following action was taken.

Motion by Commissioner Derickson, seconded by Commissioner Harries, and carried to recommend to the City Council the approval of the conditional use permit application submitted by Avery Bros. Sign Co. and Jed Knutson and Cynthia Knutson: (1) to allow the replacement of a billboard in the same location as the existing billboard on property at 2470 Highway 60 East; (2) to allow the bottom edge of the billboard to be ten feet (10') above the ground; (3) to allow the installation of an eight foot by twelve foot (8' X 12') sign on the posts above the billboard, and also recommending approval of a variance to allow the overall height of the billboard/sign combination to be thirty (30') feet from the ground. The property is located at 2470 Highway 60 East and is described as: A 200' X 245' tract of land in the Northwest Quarter of the Southeast Quarter (NW¼ SE¼) of Section 24, Township 105 North, Range 36 West of the 5th P. M. in the City of Windom, Cottonwood County, Minnesota (abbreviated description). (Parcel No. 25-024-1001).

Findings of Fact for Conditional Use Permit:

1. As stated in the narrative herein.
2. That the proposed use is not in conflict with the Comprehensive Plan.
3. That the proposed use is not in conflict with the stated intent of the Zoning District in which it is to be located.
4. That the proposed use will not unreasonably harm the public health, safety, and welfare, create a nuisance, or create unreasonable congestion injurious to nearby properties.
5. That the proposed use does not interfere with the creation of a beneficial environment within its own property boundaries and on adjoining properties.
6. That the proposed use will not interfere with the provision of a reasonable economic benefit to the community.
7. That the provisions for interrelationship between the proposed development and contiguous and noncontiguous adjacent properties will not adversely affect pedestrian and vehicular movement and will not adversely affect the buffering of the service facilities and parking areas.

Findings of Fact for Variance:

1. As stated in the narrative herein.
2. The Applicants propose to use the property in a reasonable manner.
3. The Applicants have established that there are practical difficulties, as defined by state statute, in complying with the ordinance.
4. The unique circumstances of the property were not created by the Landowners.
5. The variance is in harmony with the general purposes and intent of this ordinance.
6. The variance is consistent with the comprehensive plan.
7. The variance will not alter the essential character of the locality.

The motion includes that the jurisdictional documents and the findings of fact be made a part of the hearing record.

Motion was declared carried 5-0.

B. 7:15 P.M.: Zoning Application – Terry L. Fredin & Karen J. Fredin – Tract NE of 2660 River Road (Conditional Use Permit & Variance – Storage Building): Chairperson Wahl opened the public hearing at 7:15 p.m. The Commissioners had received copies of the Application, notice of hearing, sketch of proposed building location, aerial of the property showing proposed building location, and aerial of property in relation to adjacent properties. Applicant Terry Fredin was in attendance for the public hearing. Zoning Admin. Spielman advised that this is the public hearing concerning the Conditional Use Permit and Variance Application submitted by Terry and Karen Fredin. This application covers a tract of land situated northeast of the Fredins' home at 2660 River Road. The tract is undeveloped with an area of approximately 29,803 square feet and is zoned as A-O ("Agricultural - Open Space District"). The Fredins desire to construct a 50' X 80' (4,000 square feet) storage building on this tract. The size of this storage building is in excess of the size allowed in the City Code without a conditional use permit. Zoning Admin. Spielman reviewed the site drawing and advised that the setbacks for the building comply with City Code. The Fredins will be using the accessory building for storage of personal items and also storage of equipment and materials for Terry's residential and commercial construction business which would require a conditional use pursuant to City Code Section 152.284. The proposed height of the building is 20 feet which is 5 feet higher than allowed in City Code without a variance. The tract is landlocked and Fredins will need an ingress-egress easement from their neighbor to access the proposed storage building. Notice of the public hearing was sent as required by law and the Building & Zoning Office has received no comments from anyone concerning this application. In response to questions, Terry Fredin said that he has an access easement with the neighboring property owner; several buildings within hundreds of feet of the tract are over 20 feet in height and the proposed building is smaller in size than these other buildings in the A-O District; it's an A-O District that in the future could be converted into residential property, however the present owner of the remainder of the tract has expressed no intention of converting the land into residential property; he plans to store campers and construction equipment in the building; approximately 13 percent of the tract would be occupied by the storage building. Zoning Admin. Spielman advised that storage and farm

buildings are permitted in an A-O District. If he uses it to store equipment for his business, then the regulations in the home occupation section of the Code come into play as they relate to traffic, etc. An R-1 Zoning District is the most restrictive. Zoning Admin. Spielman read the portion of the Code relating to vehicular traffic. There were no other individuals from the public present and Chairperson Wahl closed the public hearing at 7:20 p.m. There was a discussion concerning conditions to place on the conditional use permit. After further discussion, the following action was taken.

Motion by Commissioner Cole, seconded by Commissioner Derickson, and carried to recommend to the City Council the approval of the conditional use permit application, submitted by Terry L. Fredin and Karen J. Fredin, husband and wife: (1) to allow the construction of a 50' X 80' storage building which exceeds the maximum accessory building ground coverage set forth in City Code; (2) to allow the Fredins to store equipment and materials for Terry Fredin's residential/commercial construction business in this storage building in an A-O District, and also recommending approval of a variance to allow the overall height of the storage building to be twenty feet (20') in height subject to the following conditions:

1. Fredins shall obtain an ingress-egress easement from the property owner of Parcel No. 25-792-0040 for access to the storage building.
2. Use of the building is limited to storage of personal items and vehicles and storage of equipment and materials for Mr. Fredin's residential/commercial construction business.
3. Because the access to the storage building is across R-1 Property, the ingress-egress easement shall be used by the Fredins and shall not be used by customers of their construction business.
4. Because the access to the storage building is across R-1 Property, there shall be no truck deliveries of construction materials from lumberyards and other sources to the storage building across the ingress-egress easement. Fredins have the option to secure an ingress-egress easement across land in the A-O District for delivery truck access to the storage building.
5. At such time as a change in the use of this building is proposed, the new proposed use will require review by the Building & Zoning Department and a possible subsequent conditional use permit.

The property is a tract located Northeast of 2660 River Road, Windom, Minnesota, and is described as: A tract of land described as: Beginning at an existing iron monument at the most Easterly corner of Lot 7, Block 1 of Valleyview Subdivision in the City of Windom, Cottonwood County, Minnesota, as recorded in the Cottonwood County Recorder's Office; thence North 34° 03' 35" West, bearing based on Cottonwood County Coordinate System, along the Northeasterly line of Lots 5, 6 and 7 of said Block 1 a distance of 211.18 feet to an existing iron monument; thence South 86° 17' 23" East a distance of 361.31 feet; thence South 57° 58' 10" West a distance of 285.79 feet to the point of beginning. The tract contains 0.69 acre. (Parcel No. 25-022-2406.)

Findings of Fact for Conditional Use Permit:

1. As stated in the narrative herein.
2. That the proposed use is not in conflict with the Comprehensive Plan.
3. That the proposed use is not in conflict with the stated intent of the Zoning District in which it is to be located.
4. That the proposed use will not unreasonably harm the public health, safety, and welfare, create a nuisance, or create unreasonable congestion injurious to nearby properties.
5. That the proposed use does not interfere with the creation of a beneficial environment within its own property boundaries and on adjoining properties.
6. That the proposed use will not interfere with the provision of a reasonable economic benefit to the community.
7. That the provisions for interrelationship between the proposed development and contiguous and noncontiguous adjacent properties will not adversely affect pedestrian and vehicular movement and will not adversely affect the buffering of the service facilities and parking areas.

Findings of Fact for Conditional Use Permit for Use of Building (Pursuant to Section 152.284):

1. As stated in the narrative herein.

2. The proposed project has been considered in relation to the specific policies and provisions of and has been found to be consistent with the official comprehensive land use plan.
3. The proposed project is compatible with present land uses and will be compatible with future land uses of the area.
4. The proposed project will conform with all performance standards as contained in the City Ordinance.
5. The proposed project will not tend to or actually depreciate the area in which it is proposed.
6. The proposed project can be accommodated with existing public services and will not overburden the City's service capacity.

Findings of Fact for Variance:

1. As stated in the narrative herein.
2. The Applicants propose to use the property in a reasonable manner.
3. The Applicants have established that there are practical difficulties, as defined by state statute, in complying with the ordinance.
4. The unique circumstances of the property were not created by the Landowners.
5. The variance is in harmony with the general purposes and intent of this ordinance.
6. The variance is consistent with the comprehensive plan.
7. The variance will not alter the essential character of the locality.

The motion includes that the jurisdictional documents and the findings of fact be made a part of the hearing record.

Motion was declared carried 5-0.

Chairperson Wahl advised that these recommendations will now come before the Windom City Council at its meeting on Tuesday evening, May 16, 2017; and the Council will make the final decision concerning this application.

- C. 7:30 P.M.: Zoning Application – Kayla (Hosier) Pineda & Charles Pineda – 812 Prospect Avenue (Conditional Use Permit & Variance – Second Garage): Chairperson Wahl opened the public hearing at 7:35 p.m. The Commissioners had received copies of the Application, notice of hearing, diagrams of the exterior elevations of the proposed second garage, a copy of the floorplan, and an aerial of the property showing the proposed location of the garage addition. Zoning Admin. Spielman advised that this is the public hearing concerning the Conditional Use Permit and Variance Application submitted by Kayla (Hosier) Pineda and Charles Pineda, wife and husband, for an attached second garage. He confirmed that the ground coverage of the accessory space complies with the City Code. The reasons for the Conditional Use Permit (CUP) are that the City Code requires a CUP for a second garage on residential property and also for a second garage on property that is less than 100 feet wide at the front yard setback. The reason for the variance is that the City Code requires a rear yard setback of 25 feet from the property line. The Pinedas are requesting a rear yard setback of 13 feet from the property line. Zoning Admin. Spielman reviewed the aerial showing the dimensions and setbacks. The garage addition will be approximately 32 feet from the neighbors' garage. He had talked with Street Superintendent Brent Brown and Mr. Brown has no objections to the second driveway which will enter the property from Eighth Street or the location of the driveway. Chairperson Wahl advised that she had driven by the property and there appears to be plenty of room for the proposed addition. Notice of the public hearing was sent as required by law and the Building & Zoning Office has received no comments from anyone concerning this application. None of the Applicants were present for the public hearing. There were no other individuals from the public present and Chairperson Wahl closed the public hearing at 7:39 p.m. After further discussion, the following action was taken.

Motion by Commissioner Derickson, seconded by Commissioner Harries, and carried to recommend to the City Council the approval of the conditional use permit application, submitted by Kayla (Hosier) Pineda and Charles Pineda, wife and husband, to allow the construction of a second attached garage (26' X 22') and also recommending approval of a variance of twelve feet (12') to allow a rear yard setback to be thirteen feet (13'). Pinedas' property is located at 812 Prospect Avenue and is described as: The South Half of Lot 4, Bock 33 of the East Addition to the City of Windom, Cottonwood County, Minnesota. (Parcel No. 25-821-0820.)

Findings of Fact for Conditional Use Permit:

1. As stated in the narrative herein.
2. That the proposed use is not in conflict with the Comprehensive Plan.
3. That the proposed use is not in conflict with the stated intent of the Zoning District in which it is to be located.
4. That the proposed use will not unreasonably harm the public health, safety, and welfare, create a nuisance, or create unreasonable congestion injurious to nearby properties.
5. That the proposed use does not interfere with the creation of a beneficial environment within its own property boundaries and on adjoining properties.
6. That the proposed use will not interfere with the provision of a reasonable economic benefit to the community.
7. That the provisions for interrelationship between the proposed development and contiguous and noncontiguous adjacent properties will not adversely affect pedestrian and vehicular movement and will not adversely affect the buffering of the service facilities and parking areas.

Findings of Fact for Variance:

1. As stated in the narrative herein.
2. The Applicants propose to use the property in a reasonable manner.
3. The Applicants have established that there are practical difficulties, as defined by state statute, in complying with the ordinance.
4. The unique circumstances of the property were not created by the Landowners.
5. The variance is in harmony with the general purposes and intent of this ordinance.
6. The variance is consistent with the comprehensive plan.
7. The variance will not alter the essential character of the locality.

The motion includes that the jurisdictional documents and the findings of fact be made a part of the hearing record.

Motion was declared carried 5-0.

5. **Parklets – Proposed Policy:** The Board received a copy of the proposed policy for “Parklets”. Zoning Admin. Spielman provided a background concerning the proposed policy which had been prepared by Development Director Drew Hage and were modeled after similar policies from larger cities. The program policy has been reviewed and modified by City Staff and reviewed by the City Attorney. Police Chief Scott Peterson and Street Superintendent Brent Brown had no objections to the proposal. City Attorney Ron Schramel reviewed the proposed policy and recommended no modifications, except that the provisions concerning Parklets will need to be adopted by ordinance of the City Council. Zoning Admin. Spielman reviewed the two-step application process which includes a Fact Finding Application specifying where the parklet would be located, etc. If the proposed location for the parklet is approved by City Staff, then the applicant can proceed with the full application for review by City Staff. The Building & Zoning Office would review the proposed materials, size, safety precautions, etc. If approved by City Staff, the application would be submitted to the City Council for approval because it entails the closing of a portion of a public street. The parklets could be in place from May 1st until October 1st. The beginning of the season was based on when spring street sweeping would be completed. The parklet would then be off the street before the snow removal season starts. There was a discussion concerning whether any fee should be charged for a parklet permit. In the original policy, no fee was to be charged. The City Council would make that decision and any permit fee for a parklet would be established by City Council resolution. When an application comes in to the City Offices, the City will contact adjoining businesses in that block. If fifty-one percent (51%) of the business owners in that block oppose the proposed parklet, the application would not proceed for approval. There is an annual renewal requirement. The wording of “no expectation of renewal” is also included in the language. Zoning Admin. Spielman said that there will be a separate policy on outdoor liquor sales which will come before the City Council for approval. After further discussion by the Planning Commission, the following action was taken.

Motion by Commissioner Harries, seconded by Commissioner Cole, and carried to recommend to the City Council the approval of the proposed parklet program by ordinance. Motion carried 4-1 (4 Ayes, 1 Nay – Commissioner Derickson).

6. Unfinished Business: In response to a question from a Commissioner, Zoning Admin. Spielman advised that he is doing further checking in the State Building Code concerning the proposed new City Code Section on "elevator car size" before forwarding the language to the City Attorney for review.

Mayor Dominic Jones advised that there was discussion again at a City Council Meeting regarding whether the Planning Commission anticipates reviewing the rental housing ordinance provisions. He said that the City Council has a goal of 5,000 population by 2020 and he thinks that it would be helpful to make sure that there are rental units in good condition for people to rent. He is asking if the review of a proposed rental housing ordinance can be back on the agenda for the Planning Commission to discuss and bring something forward to the City Council for consideration in 2017. Zoning Admin. Spielman said that there has been Staff review of the sample ordinances from other cities and also the proposed new language which had previously been approved by the Planning Commission. Staff will be progressing through the various sections and will be preparing additional new language for review by the Planning Commission in 2017. Chairperson Wahl said that the Planning Commission did a lot of research in 2016 and reviewed sample ordinances. She said that it will take some time to put a proposed ordinance into a workable form. Admin. Asst. Hensen said that the Planning Commission has had a very busy schedule with review of several proposed new ordinances and numerous conditional use permit applications. Mayor Jones said that if there is anything a summer intern could assist with, such as surveys of unoccupied homes, etc., that Zoning Admin. Spielman could request that assistance. Zoning Admin. Spielman said that the interns had previously assisted with obtaining information concerning blighted homes.

7. Adjourn: By consensus, Chairperson Wahl adjourned the meeting at 7:49 p.m.

Marilyn Wahl, Chairperson

Attest:

Andy Spielman, Zoning Administrator

-----Original Message-----

Subject: Request for Change Order_16th Street

From: "Dan Van Schepen" <dan.vanschepen@dgr.com>

To: "Jim Voda" <jvoda1@hickorytech.net>, "Steve Nasby" <snasby@windom-mn.com>

Date: 2017/05/11 23:07:34

Good afternoon all,

I just received a call from Jim Voda regarding the 16th Street segment of the project. After a group meeting with Toro, the Contractor, DGR and the City, various options for the maintenance of water service to Toro throughout the construction process were discussed. There also seems to be uncertainty of the layout of the existing water system in this area and whether the current plan appropriately accounts for several of the possible variations of the existing configurations. Since keeping Toro and Vets Oil is a high priority, Holtmeier has proposed to complete (likely Monday next week) an estimated 5 hours of exploration digging to verify where the existing facilities are at to put together a concrete plan of proposed work and temporary water. The Contractor will still be responsible (and is in the process of doing so) to maintain access and will also still be verifying the sizes and depth of the new water main facilities as noted on the plan as part of their original bid work. The estimated cost to proceed with this additional work for this location is \$1,825 and will be adjusted to match the hourly work completed in the field prior to submitting a Change Order cost to the Council. Please review and contact me with follow up questions and let me know the process to move forward with approving this additional work, thank you and we'll be in touch.

Dan Van Schepen, P.E.

RESOLUTION #2017-

INTRODUCED:

SECONDED:

VOTED: **Aye:**
 Nay:
 Absent:

City of Windom 2017 EMS Week Proclamation

WHEREAS, emergency medical services are vital public services; and

WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, 7 days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, the emergency medical services system consists of emergency physicians, emergency nurses, emergency medical technicians, paramedics, firefighters, educators, administrators and others; and

WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, that the City Council in recognition of this event does hereby proclaim the week of May 21-27, 2017, as

EMERGENCY MEDICAL SERVICES WEEK.

The Mayor and City Council encourage the community to observe this week with a sincere "Thank You" to all our dedicated Emergency Medical Services members.

Adopted by the Council this 16th day of May, 2017.

Attest: _____
Steven Nasby, City Administrator

Dominic Jones, Mayor

RESOLUTION # 2017-

INTRODUCED:

SECONDED:

VOTED: Aye:

Nay:

Absent:

RESOLUTION PROVIDING FOR THE ISSUANCE, SALE AND DELIVERY OF \$4,135,000 GENERAL OBLIGATION IMPROVEMENT AND UTILITY REVENUE BONDS, SERIES 2017A

BE IT RESOLVED, by the City Council of the City of Windom, Cottonwood County, Minnesota (the "Issuer"), as follows:

Section 1. Bond Purpose, Authorization, and Award.

1.01 Authority and Purpose.

A. Pursuant to authority contained in Minnesota Statutes, Section 115.46 and Chapters 429, 444 and 475 and the Issuer's Charter, the City Council directs the issuance and sale of \$4,135,000 General Obligation Improvement and Utility Revenue Bonds, Series 2017A of the Issuer dated June 15, 2017 (the "Bonds"), for the purpose of financing (i) a portion of the costs of local public improvements, including improvements to the Issuer's street, water and sewer systems, as described in Minnesota Statutes, Chapter 429 (the "Improvement Project"); (ii) a portion of the costs of improvements to the Issuer's water tower (the "Water Project"); (iii) a portion of the costs of sanitary sewer lines (the "Sewer Project," and together with the Improvement Project and the Water Project, the "Project"); (iv) a part of the interest cost of the Bonds; and (v) a part of the issuance costs of the Bonds. The Improvement Project is ordered as required by Minnesota Statutes, Section 429.091, Subdivision 1.

B. The portion of the Bonds to be used to finance the Improvement Project, along with a *pro rata* portion of the costs of issuance of the Bonds is referred to herein as the "Improvement Portion." The portion of the Bonds to be used to finance the Water Project, along with a *pro rata* portion of the costs of issuance of the Bonds is referred to herein as the "Water Portion." The portion of the Bonds to be used to finance the Sewer Project, along with a *pro rata* portion of the costs of issuance of the Bonds is referred to herein as the "Sewer Portion."

C. The principal of and interest on the Bonds shall be paid: (i) with respect to the Improvement Portion, from (a) special assessments levied upon property specially benefitted by the Improvement Project (the "Special Assessments") and (b) from ad valorem taxes hereinafter levied (the "Taxes"); (ii) with respect to the Water Portion, from revenues of the Issuer's water (the "Water Utility"); (iii) with respect to the Sewer Portion, from revenues of the Issuer's sanitary sewer system (the "Sewer Utility" and together with the Water Utility, the "Utilities") in excess of amounts necessary to pay claims duly approved and allowed for payment of expenses which, under generally accepted accounting principles, constitute normal, reasonable,

and current expenses of operating and maintaining the Utilities, and to maintain such reasonable reserves for such expenses as the City Council shall determine to be necessary from time to time (the "Net Revenues") (the Special Assessments, the Taxes and Net Revenues are collectively referred to as the "Pledged Revenues").

D. The Bonds shall provide funds to finance the Project. The total cost of the Project, which shall include all costs enumerated in Minnesota Statutes, Section 475.65, is estimated to be at least equal to the amount of the Bonds. Work on the Project shall proceed with due diligence to completion. The Issuer covenants that it shall do all things and perform all acts required of it to assure that work on the Project proceeds with due diligence to completion and that any and all permits and studies required under law for the Project are obtained.

1.02 Municipal Advisor. The Issuer has retained the services of Ehlers & Associates, Inc. as its municipal advisor.

1.03 Award of Sale. The Issuer has received an offer from _____ of _____, _____ (the "Purchaser"), to purchase the Bonds at a cash price of \$ _____, upon the terms and conditions hereafter specified in this Resolution. The City Council, after due consideration, finds such offer reasonable and proper and the offer of the Purchaser is accepted. The Mayor and the City Administrator are authorized and directed to execute on the part of the Issuer a contract for the sale of the Bonds in accordance with the Purchaser's proposal, and to acknowledge receipt of the security given for the proposal, if any.

Section 2. Terms of the Bonds.

2.01 Date and Maturities. A. The Bonds to be issued hereunder shall be issued as fully-registered bonds designated "\$4,135,000 General Obligation Improvement and Utility Revenue Bonds, Series 2017A," dated the of closing and delivery as the date of original issue, issued in the denominations of \$5,000, or any integral multiple thereof, in fully registered form and lettered and numbered R-1 and upward.

B. The Bonds shall mature on February 1 in the years and amounts stated below and shall bear interest from the most recent Interest Payment Date (as hereinafter defined) to which interest has been paid or duly provided for, or, if no interest has been paid or provided for, from the date of original issue until paid at the rates per annum set forth below opposite such years and amounts:

Year	Improvement Portion	Water Portion	Sewer Portion	Total Amount	Interest Rate

Year	Improvement Portion	Water Portion	Sewer Portion	Total Amount	Interest Rate

2.02 Interest Payment Dates; Record Date.

A. The Bonds shall bear interest at the annual rates stated therefor in Section 2.01. The interest shall be payable semiannually on February 1 and August 1 in each year (each referred to herein as an “Interest Payment Date”) commencing on February 1, 2018. Interest will be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board.

B. The Bond Registrar designated below shall make all interest payments with respect to the Bonds by check or draft mailed to the person in whose name each Bond is registered (the “Holder”) and in each case at the address shown on the bond registration records maintained by the Bond Registrar at the close of business on the 15th day (whether or not on a business day) of the calendar month next preceding the Interest Payment Date (the “Regular Record Date”). Any such interest not so timely paid or duly provided for shall cease to be payable to the person who is the Holder thereof as of the Regular Record Date, and shall be payable to the person who is the Holder thereof at the close of business on a date fixed for the payment of such defaulted interest (the “Special Record Date”). The Special Record Date shall be fixed by the Bond Registrar whenever money becomes available for payment of the defaulted interest and notice of the Special Record Date shall be given by the Bond Registrar to the Holders not less than ten (10) days prior thereto. The term “Holder” shall also include those lawfully entitled to take actions on behalf of the beneficial owners of the Bonds for purposes of any consent or approvals given by Holders.

C. If the date for payment of the principal of, premium, if any, or interest on the Bonds shall be a Saturday, Sunday, legal holiday or a day on which banking institutions in the City of New York, New York, or the city where the principal office of the Bond Registrar is located are authorized by law or executive order to close, then the date for such payment shall be the next succeeding day which is not a Saturday, Sunday, legal holiday or a day on which such banking institutions are authorized to close, and payment on such date shall have the same force and effect as if made on the nominal date of payment.

2.03 Redemption. A. The Bonds maturing on and prior to February 1, 2027 shall not be subject to redemption and prepayment before maturity, but those maturing after such date and in subsequent years shall each be subject to redemption and prepayment at the option of the Issuer on such date and on any day thereafter, in whole or in part and by lot as to the Bonds maturing in the same year, at a price equal to the principal amount thereof plus accrued interest to the redemption date.

B. The Bonds maturing on February 1 in the years ____, ____, ___ and ___ shall be subject to mandatory redemption prior to maturity pursuant to the requirements of this section at a redemption price equal to the stated principal amount thereof plus interest accrued thereon to

the redemption date, without premium. The Bond Registrar, as designated below, shall select for redemption, by lot or other manner deemed fair, on February 1 in each of the following years the following stated principal amounts:

For Bonds maturing on February 1, 20__:

Year	Improvement Portion	Water Portion	Sewer Portion	Total Amount

For Bonds maturing on February 1, 20__:

Year	Improvement Portion	Water Portion	Sewer Portion	Total Amount

For Bonds maturing on February 1, 20__:

Year	Improvement Portion	Water Portion	Sewer Portion	Total Amount

For Bonds maturing on February 1, 20__:

Year	Improvement Portion	Water Portion	Sewer Portion	Total Amount

C. In the event of mandatory redemption described above, notice thereof identifying the portion of the Bonds to be redeemed will be given by the Bond Registrar by mailing a copy of the redemption notice by first class mail (postage prepaid) not more than 60 and not less than 30 days prior to the date fixed for redemption to the registered owner of each Bond or portion thereof to be redeemed at the address shown on the registration books kept by the Bond Registrar; provided however, that so long as the Bonds are registered in the name of Cede & Co., notice of redemption shall be given in accordance with the terms of the Representation Letter. Failure to give notice by mail to any registered owner, or any defect therein, will not affect the validity of any proceeding for the redemption of Bonds not affected by such defect or failure. Bonds or portion thereof so called for redemption will cease to bear interest after the specified redemption date, provided that the funds for the redemption are on deposit with the place of payment at that time.

D. If less than all the Bonds of a maturity are called for redemption while the Bonds are registered in the name of Cede & Co., the Issuer or the Bond Registrar designated below will notify DTC of the particular amount of such maturity to be prepaid. DTC will determine by lot the amount of each participant's interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interest in such maturity to be redeemed. If less than all the Bonds of a maturity are called for redemption and the Bonds are not registered in the name of Cede & Co., the Bond Registrar will determine by lot or other manner deemed fair, the amount of each maturity to be redeemed. All prepayments shall be at a price equal to the principal amount thereof plus accrued interest.

Section 3. Registration; Global Book Entry System.

3.01 Designation of Bond Registrar. The City Council appoints Bond Trust Services Corporation, Roseville, Minnesota, as registrar, authenticating agent and transfer agent for the Bonds (such bank or its successors is herein referred to as the "Bond Registrar"), and shall do so until a successor Bond Registrar is duly appointed, all pursuant to a contract which the Issuer and the Bond Registrar shall execute which is consistent herewith and which the Mayor and City Administrator are authorized to execute and deliver. A successor Bond Registrar shall be a bank or trust company eligible for designation as bond registrar pursuant to Minnesota Statutes, Chapter 475. The terms of the appointment of the successor Bond Registrar and its duties shall be specified in a contract between the Issuer and such successor Bond Registrar that is consistent herewith and that the Mayor and City Administrator are authorized to execute and deliver. The Bond Registrar, which may act through an agent, shall also serve as paying agent until and unless a successor paying agent is duly appointed. The Bond Registrar shall pay principal and interest on the Bonds to the registered Holders (or record Holders) of the Bonds in the manner set forth herein. The Issuer agrees to pay the reasonable and customary charges for the services of such Bond Registrar.

3.02 Designation of Depository. DTC, a Securities and Exchange Commission designated depository, a limited purpose New York trust company, a member of the Federal Reserve System, and a "clearing corporation" within the meaning of the New York Uniform Commercial Code, is designated as the depository (the "Depository") with respect to the Bonds.

3.03 Authentication of Bonds. No Bond shall be valid or obligatory for any purpose unless or until either (i) the Bond Registrar's authentication certificate on such Bond, substantially set forth in Section 4.01 hereof, shall have been duly executed by an authorized representative of the Bond Registrar or (ii) the Bonds have been manually executed by at least one officer of the City Council. Authentication certificates on different Bonds need not be signed by the same representative. The Bond Registrar shall authenticate each Bond by execution of the Certificate of Authentication on the Bond and shall date each Bond in the space provided as of the date on which the Bond is registered. For purposes of delivering the original Bonds, the Bond Registrar shall insert as the date of registration the date of original issue. The executed Authentication Certificate or the manual signature of at least one officer of the City Council on each Bond shall be conclusive evidence that it has been authenticated and delivered under this Resolution.

3.04 Bond Register; Transfer; Exchange.

A. The Issuer shall cause to be kept by the Bond Registrar at its principal office, a bond register in which, subject to such reasonable regulations as the Bond Registrar may prescribe, the Issuer shall provide for the registration of the Bonds and the registration of transfers of the Bonds entitled to be registered or transferred as herein provided. In the event of the resignation or removal of the Bond Registrar or its incapability of acting as such, the bond registration records shall be maintained at the office of the successor Bond Registrar as may be appointed by the City Council.

B. Upon surrender for transfer of any Bond at the principal corporate office of the Bond Registrar, the Issuer shall execute, if required by law or this Resolution, and the Bond Registrar shall authenticate, if required by law or this Resolution, date (in the space designated Date of Registration) and deliver, in the name(s) of the designated transferee or transferees, one or more new Bonds of the like aggregate principal amount having the same stated maturity and interest rate, as requested by the transferor; provided, however, that no Bond may be registered in blank or in the name of "bearer" or similar designation. Transfer of a Bond may be made on the Issuer's books by the registered owner in person or by the registered owner's attorney duly authorized in writing. Transfers shall be subject to reasonable regulations of the Issuer contained in any agreement with, or notice to, the Bond Registrar, including regulations which permit the Bond Registrar to close its transfer books between record dates and payment dates. The Issuer and the Bond Registrar shall not be required to make any transfer or exchange of any Bonds called for redemption or to make any such exchange or transfer of the Bonds during the 15 days next preceding the date of the first publication or the mailing (if there is no publication) of notice of redemption in the case of a proposed redemption of the Bonds.

C. Every Bond presented or surrendered for transfer or exchange shall be duly endorsed or be accompanied by a written instrument of transfer, in form satisfactory to the Bond Registrar, duly executed by the registered owner thereof, with signature guaranteed, or by the registered Holder's attorney duly authorized in writing, and shall include written instructions as to the details of the transfer of the Bond. When any Bond is presented to the Bond Registrar for transfer, the Bond Registrar may refuse to transfer the same until it is satisfied that the endorsement on such Bond or separate instrument of transfer is valid and genuine and that the requested transfer is legally authorized. The Bond Registrar shall incur no liability for the refusal, in good faith, to make transfers which it, in its judgment, deems improper or unauthorized.

D. At the option of the Holder, replacement Bonds may be exchanged for Bonds of any authorized denomination or denominations of a like aggregate principal amount and stated maturity, upon surrender of the Bonds to be exchanged at the principal office of the Bond Registrar. Whenever any Bonds are so surrendered for exchange, the Issuer shall execute (if required by law or this Resolution), and the Bond Registrar shall authenticate (if required by law or this Resolution), date (in the space designated Date of Registration) and deliver the replacement Bonds which the Holder making the exchange is entitled to receive. Bonds registered in the name of Cede & Co. may not be exchanged for Bonds of smaller denominations.

E. All Bonds surrendered upon any exchange or transfer provided for in this Resolution shall be promptly canceled by the Bond Registrar and thereafter disposed of as directed by the Issuer.

F. Each Bond delivered upon transfer of or in exchange for or in lieu of any other Bond shall carry all of the rights to interest, accrued and unpaid and to accrue, which are carried by such other Bond. All Bonds delivered in exchange for or upon transfer of Bonds shall be valid general obligations of the Issuer evidencing the same debt, shall be entitled to the same benefits under this Resolution as the Bonds surrendered for such exchange or transfer, and shall carry all the rights to interest accrued and unpaid, and to accrue, which were carried by such other Bonds.

G. The Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of any Bond and any legal or unusual costs regarding transfers and lost bonds.

H. Bonds registered in the name of Cede & Co. may not after their original delivery, be transferred or exchanged except in accordance with the terms and conditions of the Representation Letter and:

(i) upon exchange of a Bond after a partial redemption, if provided in Section 2.03 of this Resolution;

(ii) to any successor of the Depository (or its nominee) or any substitute depository (a "Substitute Depository") designated pursuant to clause (iii) below; provided that any successor of the Depository or any Substitute Depository must be both a "clearing corporation" as defined in the Minnesota Uniform Commercial Code, Minnesota Statutes, Section 336.8-102, and a qualified and registered "clearing agency" as provided in Section 17A of the Securities Exchange Act of 1934, as amended;

(iii) to a Substitute Depository designated by and acceptable to the Issuer upon (a) the determination by the Depository that the Bonds shall no longer be eligible for its depository services or (b) a determination by the Issuer that the Depository is no longer able to carry out its functions; provided that any Substitute Depository must be qualified to act as such, as provided in subclause (ii) above; or

(iv) in the event that (a) the Depository shall resign or discontinue its services for the Bonds or be declared no longer able to carry out its functions and the Issuer is unable to locate a Substitute Depository within two months following the resignation or discontinuance or determination of noneligibility, or (b) the Issuer determines in its sole discretion that (1) the continuation of the book-entry system described herein might adversely affect the interests of the beneficial owners of the Bonds, or (2) it is in the best interests of the beneficial owners of the Bonds that they be able to obtain certificated Bonds, then the Issuer shall notify the Holders of its determination and of the availability of replacement Bonds to Holders. The Issuer, the Bond Registrar and the Depository

shall cooperate in providing Replacement Bonds to Holders requesting the same and the registration, transfer and exchange of such Bonds shall thereafter be conducted as provided in Section 3 of this Resolution.

I. In the event of the designation of a Substitute Depository as authorized by clause H., the Bond Registrar, upon presentation of a Bond, shall register their transfer to the Substitute Depository, and the Substitute Depository shall be treated as the Depository for all purposes and functions under this Resolution. The Representation Letter shall not apply to the Substitute Depository unless the Issuer and the Substitute Depository so agree, and the execution of a similar agreement is authorized.

3.05 Persons Deemed Owners; Payment.

A. The Issuer and the Bond Registrar may treat the person in whose name any Bond is registered as the owner of such Bond for the purpose of receiving payment of principal of and premium, if any, and interest (subject to the payment provisions in Section 2.02 above), on such Bond and for all other purposes whatsoever, whether or not such Bond shall be overdue, and neither the Issuer nor the Bond Registrar shall be affected by notice to the contrary.

B. For the purposes of all actions, consents and other matters affecting Holders of Bonds issued under this Resolution as from time to time supplemented, other than payments, redemptions, and purchases, the Issuer may (but shall not be obligated to) treat as the Holder of a Bond the beneficial owner of the Bond instead of the person in whose name the Bond is registered. For that purpose, the Issuer may ascertain the identity of the beneficial owner of the Bond by such means as the Bond Registrar in its sole discretion deems appropriate, including but not limited to a certificate from the Depository or other person in whose name the Bond is registered identifying such beneficial owner.

C. The principal of and interest on the Bonds shall be payable by the Bond Registrar in such funds as are legal tender for the payment of debts due the United States of America. The Issuer shall pay the reasonable and customary charges of the Bond Registrar for the disbursement of principal and interest.

3.06 Use of Global Book-Entry System.

A. There has been previously submitted to this City Council a form of Letter of Representations between the Issuer and the Depository setting forth various matters relating to the Depository and its role with respect to the Bonds. The terms and conditions of the Letter of Representations are ratified.

B. All of the Bonds shall be registered in the name of Cede & Co., as nominee for DTC. Payment of interest on and principal of any Bond registered in the name of Cede & Co. shall be made by wire transfer or New York Clearing House or equivalent same day funds by 10:00 a.m. CT or as soon as possible thereafter following the Bond Registrar's receipt of funds from the Issuer on each Interest Payment Date to the account of Cede & Co. on each Interest Payment Date at the address indicated in or pursuant to the Letter of Representations.

C. So long as DTC is the Depository or it or its nominee is the Holder of any Bonds, the Issuer shall comply with the provisions of the Letter of Representations, as it may be amended or supplemented from time to time.

D. Additional matters with respect to, among other things, notices, consents and approvals by Holders and payments on the Bonds are set forth in the Letter of Representations.

3.07 Mutilated, Stolen or Destroyed Bonds. If a Bond becomes mutilated or is destroyed, stolen, or lost, the Bond Registrar will deliver a new Bond of like amount, number, maturity date, and tenor in exchange and substitution for and upon cancellation of the mutilated Bond or in lieu of and in substitution for any Bond destroyed, stolen, or lost, upon the payment of the reasonable expenses and charges of the Bond Registrar and the Issuer in connection therewith, including the cost of printing new Bonds; and, in the case of a Bond destroyed, stolen, or lost, upon filing with the Bond Registrar and the Issuer of evidence satisfactory to it and the Issuer that the Bond was destroyed, stolen, or lost, and of the ownership thereof, and upon furnishing to the Bond Registrar of an appropriate bond or indemnity in form, substance, and amount satisfactory to it and the Issuer and as provided by law, in which both the Issuer and the Bond Registrar must be named as obligees. Bonds so surrendered to the Bond Registrar will be canceled by the Bond Registrar and evidence of such cancellation must be given to the Issuer. If the mutilated, destroyed, stolen, or lost Bond has already matured or been called for redemption in accordance with its terms, it is not necessary to issue a new Bond prior to payment.

Section 4. Form of the Bonds.

4.01 The Bonds shall be printed or typewritten in substantially the following form:

UNITED STATES OF AMERICA
STATE OF MINNESOTA
COUNTY OF COTTONWOOD

R-__ \$ _____

CITY OF WINDOM
GENERAL OBLIGATION BOND, SERIES 2017A

<u>Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>	<u>CUSIP</u>
____%	February 1, 20__	June 15, 2017	

REGISTERED OWNER: CEDE & CO.

PRINCIPAL AMOUNT: DOLLARS

The City of Windom, Cottonwood County, Minnesota (the "Issuer"), certifies that it is indebted and for value received, promises to pay to the registered owner specified above or on the Registration Certificate attached hereto, or registered assigns, in the

manner hereinafter set forth, the principal amount specified above, on the maturity date specified above, and to pay interest thereon from the date of original issue set forth above, or from the most recent Interest Payment Date (defined below) to which interest has been paid or duly provided for, until the principal amount is paid, said interest being at the rate per annum specified above. Interest is payable semiannually on February 1 and August 1 of each year (each referred to herein as an "Interest Payment Date") commencing on February 1, 2018, at the rate per annum specified above, calculated on the basis of a 360-day year of twelve 30-day months, until the principal amount is paid or has been provided for. This Bond will bear interest from the most recent Interest Payment Date to which interest has been paid or duly provided for, or, if no interest has been paid or provided for, from the date of original issue hereof set forth above.

Payment. The principal of and premium, if any, on this Bond are payable by wire transfer (or other agreed means of payment) on each payment date no later than 12:00 noon (New York, New York time) upon presentation and surrender hereof at the office of Bond Trust Services Corporation, Roseville, Minnesota, as registrar, paying agent, authenticating agent and transfer agent (the "Bond Registrar"), or at the office of such successor bond registrar as may be designated by the Issuer. Interest on this Bond will be paid on each Interest Payment Date (by 12:00 noon, New York, New York time) by wire transfer (or other agreed means of payment) to the person in whose name this Bond is registered (the "Holder" or "Bondholder") on the registration books of the Issuer maintained by the Bond Registrar and at the address appearing thereon at the close of business on the 15th day of the calendar month next preceding such Interest Payment Date (the "Regular Record Date"). Any interest not so timely paid or duly provided for shall cease to be payable to the person who is the Holder hereof as of the Regular Record Date, and shall be payable to the person who is the Holder thereof at the close of business on a date fixed for the payment of the defaulted interest, and notice of the special record date shall be given by the Bond Registrar to the Holders not less than ten (10) days prior thereto. The Bond Registrar shall make all payments with respect to this Bond without, except for payment of principal on the Bond, the presentation or surrender of this Bond, and all such payments shall discharge the obligations of the Issuer to the extent of the payments so made. The principal of, premium, if any, and interest on this Bond are payable in lawful money of the United States of America. For the prompt and full payment of such principal and interest as they become due, the full faith and credit of the Issuer are irrevocably pledged.

Date of Payment Not Business Day. If the date for payment of the principal of, premium, if any, or interest on this Bond shall be a Saturday, Sunday, legal holiday or a day on which banking institutions in the City of New York, New York, or the city where the principal office of the Bond Registrar is located are authorized by law or executive order to close, then the date for such payment shall be the next succeeding day which is not a Saturday, Sunday, legal holiday or a day on which such banking institutions are authorized to close, and payment on such date shall have the same force and effect as if made on the nominal date of payment.

Redemption. The Bonds maturing on and prior to February 1, 2027 shall not be subject to redemption before maturity, but those maturing after such date are each subject to redemption and prepayment at the option of the Issuer on such date, and on any day thereafter, in whole or in part, and if in part at the option of the Issuer and in such manner as the Issuer shall determine and by lot as to Bonds maturing in the same year, at a price of par plus accrued interest to the date of redemption.

Mandatory Redemption. The Bonds maturing in the years ____, ____, ____ and ____ shall be subject to mandatory redemption prior to maturity pursuant to the requirements of the Resolution at a redemption price equal to the stated principal amount thereof plus interest accrued thereon to the redemption date, without premium.

Notice of and Selection of Bonds for Redemption. Not less than 30 nor more than 60 days prior to the date fixed for redemption and prepayment of any Bonds, notice of redemption shall be mailed to each registered owner of a Bond to be redeemed; provided, however, that so long as the Bonds are registered in the name of Cede & Co., as nominee for The Depository Trust Company, Jersey City, New Jersey (“DTC”), notice of redemption shall be given in accordance with the terms of the Blanket Issuer Letter of Representations which has been executed by the Issuer and DTC (the “Representation Letter”).

If less than all the Bonds of a maturity are called for redemption while the Bonds are registered in the name of Cede & Co., the Issuer or the Bond Registrar designated below will notify DTC of the particular amount of such maturity to be prepaid. DTC will determine by lot the amount of each participant’s interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interest in such maturity to be redeemed. If less than all the Bonds of a maturity are called for redemption and the Bonds are not registered in the name of Cede & Co., the Bond Registrar will determine by lot or other manner deemed fair, the amount of each maturity to be redeemed. All prepayments shall be at a price equal to the principal amount thereof plus accrued interest. If any Bond is redeemed in part, upon surrender of the Bond being redeemed, the Issuer shall deliver or cause to be delivered to the registered owner of such Bond, a Bond in like form in the principal amount equal to that portion of the Bond so surrendered not being redeemed.

Issuance; Purpose. This Bond is one of a series issued by the Issuer in the total aggregate amount of \$4,135,000, all of like original issue date and tenor, except as to number, maturity date, redemption privilege, denomination and interest rate, pursuant to: (i) the authority contained in Minnesota Statutes, Section 115.46 and Chapters 429, 444 and 475; (ii) the Constitution of the State of Minnesota and all other laws thereunto enabling; (iii) the Issuer’s Home Rule Charter; and (iv) an authorizing resolution adopted by the governing body of the Issuer on May 16, 2017 (the “Resolution”). The Bond is issued for the purpose of financing (i) a portion of the costs of local public improvements, including improvements to the Issuer’s street, water and sewer systems, as described in Minnesota Statutes, Chapter 429 (the “Improvement Portion”); (ii) a portion of the costs of improvements to the Issuer’s water tower (the “Water Project”); (iii) a portion of the

costs of sanitary sewer lines (the "Sewer Project," and together with the Improvement Project and the Water Project, the "Project"); (iv) a part of the interest cost of the Bonds; and (v) a part of the issuance costs of the Bonds. The principal of and interest on the Bonds shall be paid: (i) with respect to the Improvement Portion, from special assessments levied upon property specially benefitted by the Improvement Project and from ad valorem taxes hereinafter levied; and (ii) with respect to the Water Portion, from revenues of the Issuer's water system (the "Water Utility"); (iii) and with respect to the Sewer Portion, from revenues of the Issuer's sanitary sewer system (the "Sewer Utility" and together with the Water Utility, the "Utilities") in excess of amounts necessary to pay claims duly approved and allowed for payment of expenses which, under generally accepted accounting principles, constitute normal, reasonable, and current expenses of operating and maintaining the Utilities, and to maintain such reasonable reserves for such expenses as the City Council shall determine to be necessary from time to time, as set forth in the Resolution to which reference is made for a full statement of rights and powers thereby conferred.

Credit Enhancement Program. The Issuer has qualified the Bond for participation in the State of Minnesota Public Facilities Credit Enhancement Program under which the State of Minnesota guaranties payment of city debt obligations pursuant to Minnesota Statutes, Section 446A.086. If the Issuer is unable to make any portion of the principal or interest payments on the Bond as they become due, the State of Minnesota has agreed to make such payment in the Issuer's place.

General Obligation. This Bond constitutes a general obligation of the Issuer, and to provide moneys for the prompt and full payment of the principal and interest when the same become due, the full faith and credit and taxing powers of the Issuer have been and are irrevocably pledged.

Denominations; Exchange. The Bonds of this series are issued as fully registered bonds without coupons, in the denomination of \$5,000 or any integral multiple thereof. The Issuer will, at the request of the registered owner, issue one or more new fully registered Bonds in the name of the registered owner in the aggregate principal amount equal to the unpaid principal balance of this Bond, and of like tenor except as to number and principal amount at the principal office of the Bond Registrar, but only in the manner and subject to the limitations provided in the Resolution and the Representation Letter. Reference is made to the Resolution for a description of the rights and duties of the Bond Registrar. Copies of the Resolution are on file in the principal office of the Bond Registrar.

Registration; Transfer. This Bond shall be registered in the name of the payee on the books of the Issuer by presenting this Bond for registration to the Bond Registrar, whose representative will endorse his or her name and note the date of registration opposite the name of the payee in the Registration Certificate attached hereto. Thereafter this Bond may be transferred by delivery with an assignment duly executed by the Holder or the Holder's legal representative, and the Issuer and Bond Registrar may treat the Holder as the person exclusively entitled to exercise all the rights and powers of an owner

until this Bond is presented with such assignment for registration of transfer, accompanied by assurance of the nature provided by law that the assignment is genuine and effective, and until such transfer is registered on said books and noted hereon by the Bond Registrar, all subject to the terms and conditions provided in the Resolution and the Representation Letter and to reasonable regulations of the Issuer contained in any agreement with, or notice to, the Bond Registrar. Thereupon the Issuer shall execute (if required by law or the Resolution) and the Bond Registrar shall authenticate (if required by law or the Resolution) and deliver, in exchange for this Bond, one or more new fully registered Bonds in the name of the transferee, of an authorized denomination, in an aggregate principal amount equal to the principal amount of this Bond, of the same maturity, and bearing interest at the same rate.

Fees Upon Transfer or Loss. The Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of this Bond and any legal or unusual costs regarding transfers and lost Bonds. No service charge shall be made by the Issuer for any transfer or exchange hereinbefore referred to but the Issuer may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection therewith.

Treatment of Registered Owner. The Issuer and Bond Registrar may treat the person in whose name this Bond is registered as the owner hereof for the purpose of receiving payment as herein provided and for all other purposes whatsoever, whether or not this Bond shall be overdue, and neither the Issuer nor the Bond Registrar shall be affected by notice to the contrary.

Authentication. This Bond shall not be valid or become obligatory for any purpose or be entitled to any security or benefit under the Resolution until either (i) the Bond Registrar's Authentication Certificate hereon shall have been executed by the Bond Registrar by one of its authorized representatives or (ii) the Bond has been manually executed by at least one officer of the governing body of the Issuer.

Qualified Tax-Exempt Obligations. The Bonds of this issue have been designated by the Issuer as "qualified tax-exempt obligations" for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended, relating to the deduction of interest expenses allocable to the Bonds by financial institutions.

IT IS CERTIFIED, RECITED, COVENANTED AND AGREED that all acts, conditions and things required by the Constitution and laws of the State of Minnesota to be done, to happen and to be performed precedent to and in the issuance of this Bond in order to make it a valid and binding general obligation of the Issuer enforceable in accordance with its terms, have been done, have happened and have been performed in regular and due form, time and manner as so required; that, if necessary for payment of principal of and interest on the Bonds of this issue, ad valorem taxes may be levied upon all taxable property in the Issuer without limitation as to rate or amount; and that the issuance of this Bond on the date of original issue hereof and the date of its actual

original issuance and delivery, does not exceed any charter, constitutional or statutory limitation of indebtedness.

IN WITNESS WHEREOF, the City of Windom, Cottonwood County, Minnesota, by its governing body, has caused this Bond to be executed in its name by the facsimile or manual signature of the Mayor and attested by the facsimile or manual signature of the City Administrator, the Issuer having no seal or said seal having been intentionally omitted as permitted by law.

ATTEST:

(Form - No signature required)
City Administrator

(Form - No signature required)
Mayor

Date of Authentication: _____

BOND REGISTRAR'S AUTHENTICATION CERTIFICATE

The Bond Registrar confirms that the books reflect the ownership of the Bond registered in the name of the owner named above in the principal amount and maturing on the date stated above and this Bond is one of the Bonds of the series issued pursuant to the Resolution hereinabove described.

BOND TRUST SERVICES CORPORATION
ROSEVILLE, MINNESOTA
Bond Registrar

By _____
Authorized Representative

REGISTRATION CERTIFICATE

This Bond must be registered as to both principal and interest in the name of the owner on the books to be kept by Bond Trust Services Corporation of Roseville, Minnesota, as Bond Registrar. No transfer of this Bond shall be valid unless made on said books by the registered owner or the owner's attorney thereunto duly authorized and similarly noted on the registration books. The ownership of the unpaid principal balance of this Bond and the interest accruing thereon is registered on the books of Bond Trust Services Corporation in the name of the registered owner last noted below.

<u>Date</u>	<u>Registered Owner</u>	<u>Signature of Bond Registrar</u>
6/15/17	Cede & Co. c/o The Depository Trust Company 570 Washington Blvd.	_____

Jersey City, NJ 07310
Federal Taxpayer I.D. No.: 13-
2555119

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Assignee)

Social Security or Other
Identifying Number of Assignee

the within Bond and all rights thereunder and does irrevocably constitute and appoint _____ attorney to transfer the said Bond on the books kept for registration thereof with full power of substitution in the premises.

Dated: _____

NOTICE: The signature to this assignment must correspond with the name of the registered owner as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatsoever.

Signature Guaranteed:

(Bank, Trust Company, member of
National Securities Exchange)

Unless this Bond is presented by an authorized representative of The Depository Trust Company, a New York corporation ("DTC"), to the Issuer or its agent for registration of transfer, exchange, or payment, and any bond issued is registered in the name of Cede & Co. or in such other name as is requested by an authorized representative of DTC (and any payment is made to Cede & Co. or to such other entity as is requested by an authorized representative of DTC), ANY TRANSFER, PLEDGE, OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL, inasmuch as the registered owner hereof, Cede & Co., has an interest herein.

4.02 Preparation and Execution. The Bonds shall be prepared for execution in accordance with the approved form and shall be signed by the manual or facsimile signature of the Mayor and attested by the manual or facsimile signature of the City Administrator. The legal opinion of Fryberger, Buchanan, Smith & Frederick, P.A. shall be appended to each Bond. The corporate seal of the Issuer may be omitted from the Bonds as permitted by law. In case any officer whose signature or a facsimile of whose signature shall appear on the Bonds shall cease to be an officer before delivery of the Bonds, such signature or facsimile shall nevertheless be valid and sufficient for all purposes, the same as if he or she had remained in office until delivery.

4.03 Delivery of the Bonds. Delivery of the Bonds and payment of the purchase price shall be made at a place mutually satisfactory to the Issuer and the Purchaser. Printed or typewritten, and executed Bonds shall be furnished by the Issuer without cost to the Purchaser. The Bonds, when prepared in accordance with this Resolution and executed, shall be delivered by or under the direction of the City Administrator to the Purchaser upon receipt of the purchase price plus accrued interest.

Section 5. Covenants and Accounts.

5.01 Covenants.

A. The Issuer covenants and agrees with the holders of the Bonds and with its taxpayers as follows:

(1) It is determined that the Improvement Project will directly and indirectly benefit abutting property.

(2) The Issuer has caused or will cause the Special Assessments to be promptly levied so that the first installment will be collectible not later than 2018 and will take all steps necessary to assure prompt collection, and the levy of the Special Assessments is authorized for purposes of Minnesota Statutes, Section 475.55, Subdivision 3. The City Council will cause all further actions and proceedings to be taken with due diligence that are required for the construction of each portion of the Improvement Project financed wholly or partly from the proceeds of the Bonds, and for the final and valid levy of the Special Assessments and the appropriation of any other funds needed to pay the Improvement Portion and interest thereon when due.

(3) The Issuer will keep complete and accurate books and records showing: receipts and disbursements in connection with the Improvement Project and Special Assessments levied therefor and other funds appropriated for their payment, collections and disbursements thereof, moneys on hand and the balance of unpaid Special Assessments.

(4) The City Council covenants and agrees with the holders of the Bonds and with its taxpayers that it will assess against benefited property not less than 20% of the cost of the Improvement Project to the Issuer.

(5) The Issuer covenants and agrees that it will let all construction contracts not heretofore let within one year after ordering each portion of the Improvement Project unless the resolution ordering the Improvement Project specifies a different time limit for the letting of construction contracts.

(6) The Issuer further covenants and agrees that it will do and perform as soon as they may be done all acts and things necessary for the final and valid levy of such Special Assessments, and in the event that any such assessment be at any time held invalid with respect to any lot, piece or parcel of land due to any error, defect, or irregularity in any action or proceedings taken or to be taken by the Issuer or the City Council, or any of the Issuer officers or employees, either in the making of the Special Assessments or in the performance of any condition precedent thereto, the Issuer and the City Council will forthwith do all further acts and take all further proceedings as may be required by law to make the assessments a valid and binding lien upon such property.

(7) It will impose and collect just and equitable charges for all use and for the availability of all facilities of the Utilities at the times and in the amounts required to pay the normal, reasonable, and current expenses of operating and maintaining such Utilities, and also to produce Net Revenues that will be at least adequate at all times to pay the principal and interest due on the Water Portion and Sewer Portion and on all other notes and bonds heretofore or hereafter issued and made payable from said Net Revenues, and will operate the Utilities and segregate and account for the revenues thereof as provided in this section.

(8) It will place all such charges for the use and availability of the Water Utility, when collected, and all money received from the sale of any facilities or equipment of the Water Utility in the Water Fund (the "Water Fund"). Except as provided in this section, the Water Fund shall be used only to pay claims duly approved and allowed for payment of expenses which, under generally accepted accounting principles, constitute normal, reasonable, and current expenses of operating and maintaining the Water Utility, and to maintain such reasonable reserves for such expenses as the City Council shall determine to be necessary from time to time.

(9) Surplus Water Utility revenues from time to time received in the Water Fund, in excess of payments due from and reserves required to be maintained in the Water Fund and in the Debt Service Account, may be used for necessary capital expenditures for the improvement of the Water Utility, for the prepayment and redemption of notes and bonds constituting a lien on the Water Utility, and for any other proper municipal purpose consistent with policies established by resolution of the City Council.

(10) It will place all such charges for the use and availability of the Sewer Utility, when collected, and all money received from the sale of any facilities or equipment of the Sewer Utility in the Sewer Fund (the "Sewer Fund"). Except as provided in this section, the Sewer Fund shall be used only to pay claims duly approved and allowed for payment of expenses which, under generally accepted accounting principles, constitute normal, reasonable, and current expenses of operating and maintaining the Sewer Utility, and to maintain such reasonable reserves for such expenses as the City Council shall determine to be necessary from time to time.

(11) Surplus Sewer Utility revenues from time to time received in the Sewer Fund, in excess of payments due from and reserves required to be maintained in the Sewer Fund and in the Debt Service Account, may be used for necessary capital expenditures for the improvement of the Sewer Utility, for the prepayment and redemption of notes and bonds constituting a lien on the Sewer Utility, and for any other proper municipal purpose consistent with policies established by resolution of the City Council.

B. It is recognized that the Issuer's liability on the Bonds is not limited to the Pledged Revenues, and the City Council covenants and agrees that in the event of any current or anticipated deficiency in Pledged Revenues, it will levy upon all taxable property within the Issuer and cause to be extended, assessed, and collected, additional ad valorem taxes necessary for full payment of the principal of and interest on the Bonds, without limitation as to rate or amount.

5.02 The Fund. There is created a special fund to be designated the "2017A General Obligation Improvement and Utility Revenue Bonds Fund" (the "Fund") to be administered and maintained by the City Administrator as a bookkeeping account separate and apart from all other funds maintained in the official financial records of the Issuer. The Fund shall be maintained in the manner herein specified until the Bonds and the interest thereon have been fully paid. There shall be maintained in the Fund five separate accounts, to be designated the "Improvement Project Account," the "Water Project Account," the "Sewer Project Account," the "Costs of Issuance Account," and the "Debt Service Account," respectively (together, the "Accounts"):

A. Improvement Project Account. On receipt of the purchase price of the Bonds, the Issuer shall credit proceeds from the sale of the Improvement Portion less the amounts to be deposited in the Costs of Issuance Account; less amounts allocated as capitalized interest funded from Bond proceeds, if any (the "Capitalized Interest"); less amounts used to pay part of the interest cost of the issue as allowed by Section 475.56 of the Act (the "Additional Interest"); and less the Accrued Interest, to the Improvement Project Account. Proceeds of the Bonds on deposit in the Improvement Project Account shall be used to pay construction costs of the Improvement Project.

B. Water Project Account. The Water Project Account shall be maintained in the manner herein specified:

(i) On receipt of the purchase price of the Bonds, the Issuer shall credit proceeds from the sale of the Water Portion, less the amounts to be deposited in the Costs of Issuance Account; less amounts allocated as Capitalized Interest funded from Bond proceeds; less amounts used to pay the Additional Interest; and less the Accrued Interest, to the Water Project Account.

(ii) From the Water Project Account there shall be paid all costs and expenses of the Water Project, including the cost of any construction contracts heretofore let and all other costs incurred and to be incurred of the kind authorized in Section 475.65 of the Act; and the moneys in said account shall be used for no other purpose except as otherwise provided by law; provided that the proceeds of the Water Project Portion may also be used to the extent necessary to pay interest on the Water Project Portion due prior to the anticipated date of commencement of the collection of Net Revenues.

C. Sewer Project Account. The Sewer Project Account shall be maintained in the manner herein specified:

(i) On receipt of the purchase price of the Bonds, the Issuer shall credit proceeds from the sale of the Sewer Portion, less the amounts to be deposited in the Costs of Issuance Account; less amounts allocated as Capitalized Interest funded from Bond proceeds; less amounts used to pay the Additional Interest; and less the Accrued Interest, to the Sewer Project Account.

(ii) From the Sewer Project Account there shall be paid all costs and expenses of the Sewer Project, including the cost of any construction contracts heretofore let and all other costs incurred and to be incurred of the kind authorized in Section 475.65 of the Act; and the moneys in said account shall be used for no other purpose except as otherwise provided by law; provided that the proceeds of the Sewer Project Portion may also be used to the extent necessary to pay interest on the Sewer Project Portion due prior to the anticipated date of commencement of the collection of Net Revenues.

D. Costs of Issuance Account. On receipt of the purchase price of the Bonds, the Issuer shall credit to the Costs of Issuance Account the proceeds from the sale of the Bonds in an amount necessary to pay the costs of issuance of the Bonds. In the event the proceeds of the Bonds, after meeting the requirements for deposits to the other Accounts, are insufficient for payment of costs of issuance of the Bonds, the Issuer will appropriate available funds to meet any deficiency. Any balance remaining in the Costs of Issuance Account after payment in full of the costs of issuance of the Bonds shall be transferred to the Debt Service Account.

E. Debt Service Account. The Debt Service Account shall be maintained in the manner herein specified until all of the Bonds and the interest thereon have been fully paid:

(i) There is pledged and appropriated and there shall be credited to the Debt Service Account: (A) the Accrued Interest; (B) the Additional Interest; (C) the

Capitalized Interest (if any); (D) Net Revenues in such amounts which will be sufficient to pay the principal of and interest on the Water Portion and Sewer Portion when due; (E) Special Assessments levied or to be levied for the Improvement Project and either initially credited to the Improvement Project Account and not already spent as permitted above and required to pay any principal and interest due on the Bonds or collected subsequent to the completion of the Project and payment of the costs thereof; (F) Taxes; (G) all funds remaining in the Water Project Account after completion of the Water Project and payment of the costs thereof and Sewer Project Account after completion of the Sewer Project and payment of the costs thereof; (H) all funds remaining in the Improvement Project Account after completion of the Improvement Project and payment of the costs thereof; (I) all funds remaining in the Costs of Issuance Account after payment of the costs of issuance of the Bonds; (J) any and all other monies which are properly available and are appropriated by the governing body of the Issuer to the Debt Service Account; and (K) investment earnings on the monies identified in the foregoing clauses (A) through (J). The proceeds of the Bonds described in clauses (A) through (C) of the preceding sentence shall be used for payment of interest on the Bonds.

(ii) The money in such account shall be used for no purpose other than the payment of principal and interest and redemption premium, if any, on the Bonds and any other General Obligation Improvement and Utility Revenue Bonds of the Issuer hereafter issued by the Issuer and made payable from said account as provided by law; provided, however, that if any payment of principal or interest shall become due when there is not sufficient money in the Debt Service Account, the City Administrator shall pay the same from any other fund of the Issuer, which fund shall be reimbursed from the Debt Service Account when the balance therein is sufficient.

(iii) Immediately prior to each Interest Payment Date, the City Administrator shall transfer to the Debt Service Account amounts of Net Revenues which are sufficient for the payment of all interest and principal then due on the Water Portion and Sewer Portion.

5.03 Tax Levy. A. For the prompt and full payment of the principal and interest on the Bonds when due, the full faith and credit and taxing power of the Issuer are irrevocably pledged. There is levied a direct annual ad valorem tax upon all taxable property in the Issuer which shall be spread upon the tax rolls and collected with and as part of other general property taxes in the Issuer. Said levies are for the years and in the amounts set forth in ATTACHMENT A hereto, which is incorporated by reference as though fully set forth herein.

B. The tax levies are such that if collected in full they, together with estimated collections of investment earnings and Special Assessments herein pledged for payment of the Improvement Portion of the Bonds, will produce at least 5% in excess of the amount needed to meet when due the principal and interest payments on the Improvement Portion of the Bonds.

C. The tax levies shall be irrevocable so long as any of the Improvement Portion of the Bonds are outstanding and unpaid; provided, however, that on November 30 of each year, while any Bonds related to the Improvement Portion issued hereunder remain outstanding, the

City Council shall reduce or cancel the above levies to the extent of funds available in the Debt Service Account to pay principal and interest due during the ensuing year, and shall direct the County Auditor to reduce the levy for such calendar year by that amount.

5.04 Investments. Monies on deposit in the Improvement Project Account, Water Project Account, Sewer Project Account, and in the Debt Service Account may, at the discretion of the City Administrator, be invested in securities permitted by Minnesota Statutes, Chapter 118A, that any such investments shall mature at such times and in such amounts as will permit for payment of project costs and/or payment of the principal and interest on the Bonds when due.

5.05 Minnesota Public Facilities Authority Credit Enhancement Program.

A. The Council covenants and obligates itself to be bound by the provisions of Minnesota Statutes, Section 446A.086. The Issuer has entered into the State of Minnesota Public Facilities Authority Credit Enhancement Program Agreement with the Minnesota Public Facilities Authority (the "PFA Agreement"). The PFA Agreement is incorporated by reference as if fully set forth herein. The provisions of the PFA Agreement are ratified and confirmed.

B. The Issuer understands that as a result of its entering into the PFA Agreement, the provisions of Minnesota Statutes, Section 446A.086 shall be binding as long as any Bonds of this issue remain outstanding.

C. The Bond Registrar is authorized and directed to notify the Minnesota Commissioner of Finance if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two business days prior to the date a payment is due on the Bonds, there are insufficient funds to make that payment on deposit with the Bond Registrar.

D. The Issuer further covenants to comply with all procedures now or hereafter established by the Minnesota Department of Finance pursuant to Minnesota Statutes, Section 446A.086 and otherwise to take such actions as necessary to comply with that section.

Section 6. Tax Covenants.

6.01 General.

A. The Issuer covenants and agrees with the Holders of the Bonds that the Issuer will (i) take all action on its part necessary to cause the interest on the Bonds to be exempt from federal income taxes including, without limitation, restricting, to the extent necessary, the yield on investments made with the proceeds of the Bonds and investment earnings thereon, making required payments to the federal government, if any, and maintaining books and records in a specified manner, where appropriate, and (ii) refrain from taking any action which would cause interest on the Bonds to be subject to federal income taxes, including, without limitation, refraining from spending the proceeds of the Bonds and investment earnings thereon on certain specified purposes.

B. The Issuer covenants with the Holders from time to time of the Bonds that it will not take, or permit to be taken by any of its officers, employees or agents, any action which would cause the interest payable on the Bonds to become subject to taxation under the Internal Revenue Code; and that it will take, or it will cause its officers, employees or agents to take, all affirmative actions within its powers which may be necessary to insure that such interest will not become subject to taxation under the Code. The term "Internal Revenue Code" or "Code" as used herein includes the Internal Revenue Code of 1986, as amended, and all regulations, amended regulations and proposed regulations issued thereunder, as now existing, or as hereafter amended or proposed.

C. No portion of the proceeds of the Bonds shall be used directly or indirectly to acquire higher yielding investments or to replace funds which were used directly or indirectly to acquire higher yielding investments, except (i) for a reasonable temporary period until such proceeds are needed for the purpose for which the Bonds were issued and (ii) in addition to the above in an amount not greater than the lesser of five percent (5%) of the proceeds of the Bonds or \$100,000. To this effect any proceeds of the Bonds and any sums from time to time held in the Debt Service Account (or any other Issuer account which will be used to pay principal or interest to become due on the Bonds payable therefrom) in excess of amounts which under then applicable federal arbitrage restrictions may be invested without regard to yield shall not be invested at a yield in excess of the applicable yield restrictions imposed by said arbitrage regulations on such investments after taking into account any applicable "temporary periods" or "minor portion" made available under the federal arbitrage regulations. Money in those funds shall not be invested in obligations or deposits issued by, guaranteed by or insured by the United States or any agency or instrumentality thereof if and to the extent that such investment would cause the Bonds to be "federally guaranteed" within the meaning of Section 149(b) of the Code.

6.02. Small-Issuer Rebate Exception. For purposes of qualifying for the small-issuer exception to the federal arbitrage rebate requirements, the Issuer finds, determines and declares:

- A. the Issuer is a governmental unit with general taxing powers;
- B. the Bonds are not "private activity bonds" as defined in Section 141 of the Code;
- C. 95% or more of the net proceeds of the Bonds are to be used for local governmental activities of the Issuer; and
- D. the aggregate face amount of the tax-exempt obligations (other than private activity bonds) issued by the Issuer during the calendar year in which the Bonds are issued is not reasonably expected to exceed \$5,000,000, all within the meaning of Section 148(f)(4)(D) of the Code.

6.03. Bank Qualification. In order to qualify the Bonds as "qualified tax-exempt obligations" within the meaning of Section 265(b)(3) of the Code, the Issuer makes the following factual statements and representations:

A. the Bonds are not “private activity bonds” as defined in Section 141 of the Code;

B. the Issuer designates the Bonds as “qualified tax-exempt obligations” for purposes of Section 265(b)(3) of the Code;

C. the reasonably anticipated amount of tax-exempt obligations (other than private activity bonds, treating qualified 501(c)(3) bonds as not being private activity bonds) which will be issued by the Issuer (and all entities whose obligations will be aggregated with those of the Issuer) during the calendar year in which the Bonds are being issued will not exceed \$10,000,000; and

D. not more than \$10,000,000 of obligations issued by the Issuer during the calendar year in which the Bonds are being issued have been designated for purposes of Section 265(b)(3) of the Code.

6.04 Arbitrage Certification. The Mayor and the City Administrator, being the officers of the Issuer charged with the responsibility for issuing the Bonds pursuant to this Resolution, are authorized and directed to execute and deliver to the Purchaser an arbitrage certification in order to satisfy the provisions of the Code and the regulations promulgated thereunder.

6.05 Opinion of Counsel. Notwithstanding any other provision of this section, any requirement imposed hereunder or under Section 5 hereof may be deemed inapplicable and of no force or effect if an opinion of counsel is rendered to the Issuer by nationally recognized Bond Counsel to the effect that the failure to impose such requirement will not adversely effect the tax exempt status of interest on the Bonds.

Section 7. Certificates of Proceedings; Miscellaneous.

7.01 Filing of Resolution; County Auditor Certificate. The City Administrator is directed to file a certified copy of this Resolution in the office of the County Auditor of Cottonwood County, along with such other information as the County Auditor may require, and to obtain from the County Auditor a certificate stating that the Bonds herein authorized have been duly entered on the Auditor’s register and that the tax required by law for the payment of said Bonds has been levied.

7.02 Authentication of Transcript. The officers of the Issuer are authorized and directed to prepare and furnish to the Purchaser and to Bond Counsel certified copies of all proceedings and records of the Issuer relating to the authorization and issuance of the Bonds and to the financial condition and affairs of the Issuer and other affidavits and certificates as may reasonably be requested to show the facts relating to the legality and marketability of the Bonds as such facts appear from the official books and records of the officers’ custody or otherwise known to them. All of such certified copies, certificates and affidavits, including any heretofore furnished, constitute representations of the Issuer as to the correctness of facts recited therein and the actions stated therein to have been taken.

7.03 Offering Materials. The Official Statement relating to the Bonds, on file with the City Administrator and presented to this meeting, is approved and deemed final, and the furnishing thereof to prospective purchasers of the Bonds is ratified and confirmed, insofar as the same relates to the Bonds and the sale thereof. The Mayor and the City Administrator are authorized and directed to certify that they have examined the Official Statement prepared and circulated in connection with the issuance and sale of the Bonds and that to the best of their knowledge and belief the Official Statement is a complete and accurate representation of the facts and representations made therein as of the date of the Official Statement.

7.04 Absent or Disabled Officers. In the event of the absence or disability of the Mayor or the City Administrator, such officers or members of the City Council as in the opinion of the Issuer's attorney, may act in their behalf, shall without further act or authorization, execute and deliver the Bonds, and do all things and execute all instruments and documents required to be done or executed by such absent or disabled officers.

Section 8. Defeasance. When all Bonds have been discharged as provided in this paragraph, all pledges, covenants and other rights granted by this Resolution to the registered holders of the Bonds shall, to the extent permitted by law, cease. The Issuer may discharge its obligations with respect to any Bonds which are due on any date by irrevocably depositing with the Bond Registrar on or before that date a sum sufficient for the payment thereof in full; or if any Bond should not be paid when due, it may nevertheless be discharged by depositing with the Bond Registrar a sum sufficient for the payment thereof in full with interest accrued to the date of such deposit. The Issuer may also discharge its obligations with respect to any prepayable Bonds called for redemption on any date when they are prepayable according to their terms, by depositing with the Bond Registrar on or before that date a sum sufficient for the payment thereof in full, provided that notice of redemption thereof has been duly given. The Issuer may also at any time discharge its obligations with respect to any Bonds, subject to the provisions of law now or hereafter authorizing and regulating such action, by depositing irrevocably in escrow, with a suitable banking institution qualified by law as an escrow agent for this purpose, cash or securities described in Minnesota Statutes, Section 475.67, Subdivision 8, bearing interest payable at such times and at such rates and maturing on such dates as shall be required, without regard to sale and/or reinvestment, to pay all amounts to become due thereon to maturity or, if notice of redemption as herein required has been duly provided for, to such earlier redemption date.

Section 9. Continuing Disclosure. The City Council acknowledges that the Bonds are subject to the continuing disclosure requirements of Rule 15c2-12 promulgated by the Securities and Exchange Commission under the Securities Exchange Act of 1934 (17 C.F.R. § 240.15c2-12) (the "Rule"). The Rule governs the obligations of certain underwriters to require that issuers of municipal bonds enter into agreements for the benefit of the Holders to provide continuing disclosure with respect to the Bonds. To provide for the public availability of certain information relating to the Bonds and the security therefor and to permit underwriters of the Bonds to comply with the Rule, which will enhance the marketability of the Bonds, the Mayor and the City Administrator are authorized and directed to execute a Continuing Disclosure Certificate substantially in the form of the Certificate currently on file in the office of the Issuer.

Section 10. Post-Issuance Tax Compliance. The Issuer has previously approved a Pre- and Post-Issuance Compliance Policy and Procedures which applies to qualifying obligations to provide for compliance with all applicable federal regulations for tax-exempt obligations or tax-advantaged obligations (collectively, the “Policy and Procedures”). The Issuer hereby ratifies the Policy and Procedures for the Bonds. The City Administrator continues to be designated to be responsible for post-issuance compliance in accordance with the Policy and Procedures.

(remainder of page intentionally left blank)

Adopted: May 16, 2017

Mayor

ATTEST:

City Administrator

M: DOCS\12336 000026 ROI 15M6010.DOC

STATE OF MINNESOTA)
) ss.
COUNTY OF COTTONWOOD)

I, the undersigned, the duly qualified and acting City Administrator of the City of Windom, Minnesota (the "Issuer"), do certify that I am the official custodian of the records of the Issuer, and that I have compared the attached copy with the original records of the Issuer, and that it is a true and correct transcript taken from the records of a meeting of the City Council, held at the City of Windom in said State, on May 16, 2017.

IN WITNESS WHEREOF, I have hereunto set my hand as City Administrator of the Issuer on May 16, 2017.

City Administrator

EXTRACT OF MINUTES OF A MEETING OF THE
CITY COUNCIL OF THE
CITY OF WINDOM, MINNESOTA

HELD: May 16, 2017

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Windom, Cottonwood County, Minnesota, was duly held at the City Hall on May 16, 2017, at 7:30 p.m.

The following members were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

“Resolution Providing for the Issuance, Sale and Delivery of \$4,135,000 General
Obligation Improvement and Utility Revenue Bonds, Series 2017A and Awarding
the Sale Thereof”

The motion for the adoption of the foregoing resolution was duly seconded by member
_____ and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon the resolution was declared duly passed and adopted.

RESOLUTION # 2017-

INTRODUCED:

SECONDED:

VOTED: Aye:

Nay:

Absent:

**RESOLUTION PROVIDING FOR THE ISSUANCE, SALE AND
DELIVERY OF \$925,000 GENERAL OBLIGATION EQUIPMENT
CERTIFICATES, SERIES 2017B**

BE IT RESOLVED, by the City Council of the City of Windom, Cottonwood County, Minnesota (the "Issuer"), as follows:

Section 1. Certificate Purpose, Authorization, and Award.

1.01 Authority and Purpose. A. Pursuant to authority contained in Minnesota Statutes, Sections 410.32 and 412.301 and Chapter 475 (the "Act") and the Issuer's Charter, the City Council directs the issuance and sale of \$925,000 General Obligation Equipment Certificates, Series 2017B of the Issuer (the "Certificates"), to provide funds to (i) purchase certain items of capital equipment for the Issuer's telecommunications system (the "Project"); (ii) for payment of part of the interest cost of the Certificates; and (iii) for payment of part of the issuance costs of the Certificates.

B. The principal of and interest on the Certificates shall be paid primarily from ad valorem taxes (the "Taxes").

C. The Certificates shall provide funds to finance the Project. The total cost of the Project, which shall include all costs enumerated in Minnesota Statutes, Section 475.65, is estimated to be at least equal to the amount of the Certificates. The Issuer covenants that it shall do all things and perform all acts required of it to assure that work on the Project proceeds with due diligence to completion and that any and all permits and studies required under law for the Project are obtained.

D. Pursuant to the Act, if the amount of the Certificates to be issued to finance the Project exceeds 0.25 percent of the estimated market value of taxable property in the Issuer, the Certificates shall not be issued for at least ten days after publication in the official newspaper of a council resolution determining to issue them.

E. The estimated market value of the Issuer for calendar year 2016 is \$238,523,589.00, 0.25 percent of which is \$596,308.98. Therefore, the principal amount of the Certificate does exceed 0.25 percent of the market value of taxable property in the Issuer. The City Council adopted a resolution expressing its intent to issue the Certificate on April 18, 2017 (the "Initial Resolution").

F. Upon publication of the notice of the Initial Resolution and the passing of ten days during which no petition for an election on the issuance of the Certificates has been filed with the City Administrator, all acts, conditions and things required by the Constitution and laws of the State of Minnesota to be done, to happen and to be performed precedent to the issuance of the Certificate having been done, having happened and having been performed.

1.02 Independent Municipal Advisor. The Issuer has retained the services of Ehlers & Associates, Inc. as its independent municipal advisor.

1.03 Award of Sale. The Issuer has received an offer from _____ of _____, _____ (the "Purchaser"), to purchase the Certificates at a cash price of \$ _____, plus accrued interest on the total principal amount from June 15, 2017, to the date of delivery upon the terms and conditions hereafter specified in this Resolution. The City Council, after due consideration, finds such offer reasonable and proper and the offer of the Purchaser is accepted. The Mayor and the City Administrator are authorized and directed to execute on the part of the Issuer a contract for the sale of the Certificates in accordance with the Purchaser's proposal, and to acknowledge receipt of the security for the proposal, if any.

Section 2. Terms of the Certificates.

2.01 Date and Maturities. A. The Certificates shall be (i) issued as fully-registered bonds, (ii) designated "\$925,000 General Obligation Equipment Certificates, Series 2017B," (iii) dated the date of closing and delivery to the Purchaser as of the date of original issue, (iv) issued in the denomination of \$5,000, or any integral multiple thereof, (v) issued in fully registered form, and (vi) lettered and numbered R-1 and upward.

B. The Certificates shall mature on February 1 in the years and amounts stated below and shall bear interest from the most recent Interest Payment Date (as hereinafter defined) to which interest has been paid or duly provided for, or, if no interest has been paid or provided for, from the date of original issue until paid at the rates per annum set forth below opposite such years and amounts:

Year	Principal	Interest Rate

C. The maturities of the Certificates, together with the maturities of all other outstanding general obligation bonds of the Issuer, meet the requirements of Section 475.54 of the Act.

2.02 Interest Payment Dates; Record Date.

A. The Certificates shall bear interest at the annual rates stated therefor in Section 2.01. The interest shall be payable semiannually on February 1 and August 1 in each year (each referred to herein as an "Interest Payment Date") commencing on February 1, 2018. Interest will be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board.

B. The Bond Registrar designated below shall make all interest payments with respect to the Certificates by check or draft mailed to the person in whose name each Certificate is registered (the "Holder") and in each case at the address shown on the bond registration records maintained by the Bond Registrar at the close of business on the 15th day (whether or not on a business day) of the calendar month next preceding the Interest Payment Date (the "Regular Record Date"). Any such interest not so timely paid or duly provided for shall cease to be payable to the person who is the Holder thereof as of the Regular Record Date, and shall be payable to the person who is the Holder thereof at the close of business on a date fixed for the payment of such defaulted interest (the "Special Record Date"). The Special Record Date shall be fixed by the Bond Registrar whenever money becomes available for payment of the defaulted interest and notice of the Special Record Date shall be given by the Bond Registrar to the Holders not less than ten (10) days prior thereto. The term "Holder" shall also include those lawfully entitled to take actions on behalf of the beneficial owners of the Certificates for purposes of any consent or approvals given by Holders.

C. If the date for payment of the principal of, premium, if any, or interest on the Certificates shall be a Saturday, Sunday, legal holiday or a day on which banking institutions in the City of New York, New York, or the city where the principal office of the Bond Registrar is located are authorized by law or executive order to close, then the date for such payment shall be the next succeeding day which is not a Saturday, Sunday, legal holiday or a day on which such banking institutions are authorized to close, and payment on such date shall have the same force and effect as if made on the nominal date of payment.

2.03 Redemption. The Certificates are not subject to optional redemption.

Section 3. Registration; Global Book Entry System.

3.01 Designation of Bond Registrar. The City Council appoints Bond Trust Services, Corporation, Roseville, Minnesota, as registrar, authenticating agent and transfer agent for the Certificates (such bank or its successors is herein referred to as the "Bond Registrar"), and shall do so until a successor Bond Registrar is duly appointed, all pursuant to a contract which the Issuer and the Bond Registrar shall execute which is consistent herewith and which the Mayor and City Administrator are authorized to execute and deliver. A successor Bond Registrar shall be a bank or trust company eligible for designation as bond registrar pursuant to the Act. The terms of the appointment of the successor Bond Registrar and its duties shall be specified in a contract between the Issuer and such successor Bond Registrar that is consistent herewith and that the Mayor and City Administrator are authorized to execute and deliver. The Bond Registrar, which may act through an agent, shall also serve as paying agent until and unless a

successor paying agent is duly appointed. The Bond Registrar shall pay principal and interest on the Certificates to the registered Holders (or record Holders) of the Certificates in the manner set forth herein. The Issuer agrees to pay the reasonable and customary charges for the services of such Bond Registrar.

3.02 Designation of Depository. DTC, a Securities and Exchange Commission designated depository, a limited purpose New York trust company, a member of the Federal Reserve System, and a "clearing corporation" within the meaning of the New York Uniform Commercial Code, is designated as the depository (the "Depository") with respect to the Certificates.

3.03 Authentication of Certificates. No Certificate shall be valid or obligatory for any purpose unless or until either (i) the Bond Registrar's authentication certificate on such Certificate, substantially set forth in Section 4.01 hereof, shall have been duly executed by an authorized representative of the Bond Registrar or (ii) the Certificates have been manually executed by at least one officer of the City Council. Authentication certificates on different Certificates need not be signed by the same representative. The Bond Registrar shall authenticate each Certificate by execution of the Certificate of Authentication on the Certificate and shall date each Certificate in the space provided as of the date on which the Certificate is registered. For purposes of delivering the original Certificates, the Bond Registrar shall insert as the date of registration the date of original issue. The executed Authentication Certificate or the manual signature of at least one officer of the City Council on each Certificate shall be conclusive evidence that it has been authenticated and delivered under this Resolution.

3.04 Bond Register; Transfer; Exchange.

A. The Issuer shall cause to be kept by the Bond Registrar at its principal office, a bond register in which, subject to such reasonable regulations as the Bond Registrar may prescribe, the Issuer shall provide for the registration of the Certificates and the registration of transfers of the Certificates entitled to be registered or transferred as herein provided. In the event of the resignation or removal of the Bond Registrar or its incapability of acting as such, the bond registration records shall be maintained at the office of the successor Bond Registrar as may be appointed by the City Council.

B. Upon surrender for transfer of any Certificate at the principal corporate office of the Bond Registrar, the Issuer shall execute, if required by law or this Resolution, and the Bond Registrar shall authenticate, if required by law or this Resolution, date (in the space designated Date of Registration) and deliver, in the name(s) of the designated transferee or transferees, one or more new Certificates of the like aggregate principal amount having the same stated maturity and interest rate, as requested by the transferor; provided, however, that no Certificate may be registered in blank or in the name of "bearer" or similar designation. Transfer of a Certificate may be made on the Issuer's books by the registered owner in person or by the registered owner's attorney duly authorized in writing. Transfers shall be subject to reasonable regulations of the Issuer contained in any agreement with, or notice to, the Bond Registrar, including regulations which permit the Bond Registrar to close its transfer books between record dates and payment dates. The Issuer and the Bond Registrar shall not be required to make any transfer or exchange of any Certificates called for redemption or to make any such exchange or transfer of

the Certificates during the 15 days next preceding the date of the first publication or the mailing (if there is no publication) of notice of redemption in the case of a proposed redemption of the Certificates.

C. Every Certificate presented or surrendered for transfer or exchange shall be duly endorsed or be accompanied by a written instrument of transfer, in form satisfactory to the Bond Registrar, duly executed by the registered owner thereof, with signature guaranteed, or by the registered Holder's attorney duly authorized in writing, and shall include written instructions as to the details of the transfer of the Certificate. When any Certificate is presented to the Bond Registrar for transfer, the Bond Registrar may refuse to transfer the same until it is satisfied that the endorsement on such Certificate or separate instrument of transfer is valid and genuine and that the requested transfer is legally authorized. The Bond Registrar shall incur no liability for the refusal, in good faith, to make transfers which it, in its judgment, deems improper or unauthorized.

D. At the option of the Holder, replacement Certificates may be exchanged for Certificates of any authorized denomination or denominations of a like aggregate principal amount and stated maturity, upon surrender of the Certificates to be exchanged at the principal office of the Bond Registrar. Whenever any Certificates are so surrendered for exchange, the Issuer shall execute (if required by law or this Resolution), and the Bond Registrar shall authenticate (if required by law or this Resolution), date (in the space designated Date of Registration) and deliver the replacement Certificates which the Holder making the exchange is entitled to receive. Certificates registered in the name of Cede & Co. may not be exchanged for Certificates of smaller denominations.

E. All Certificates surrendered upon any exchange or transfer provided for in this Resolution shall be promptly canceled by the Bond Registrar and thereafter disposed of as directed by the Issuer.

F. Each Certificate delivered upon transfer of or in exchange for or in lieu of any other Certificate shall carry all of the rights to interest, accrued and unpaid and to accrue, which are carried by such other Certificate. All Certificates delivered in exchange for or upon transfer of Certificates shall be valid general obligations of the Issuer evidencing the same debt, shall be entitled to the same benefits under this Resolution as the Certificates surrendered for such exchange or transfer, and shall carry all the rights to interest accrued and unpaid, and to accrue, which were carried by such other Certificates.

G. The Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of any Certificate and any legal or unusual costs regarding transfers and lost bonds.

H. Certificates registered in the name of Cede & Co. may not after their original delivery, be transferred or exchanged except in accordance with the terms and conditions of the Representation Letter and:

(i) upon exchange of a Certificate after a partial redemption, if provided in Section 2.03 of this Resolution;

(ii) to any successor of the Depository (or its nominee) or any substitute depository (a "Substitute Depository") designated pursuant to clause (iii) below; provided that any successor of the Depository or any Substitute Depository must be both a "clearing corporation" as defined in the Minnesota Uniform Commercial Code, Minnesota Statutes, Section 336.8-102, and a qualified and registered "clearing agency" as provided in Section 17A of the Securities Exchange Act of 1934, as amended;

(iii) to a Substitute Depository designated by and acceptable to the Issuer upon (a) the determination by the Depository that the Certificates shall no longer be eligible for its depository services or (b) a determination by the Issuer that the Depository is no longer able to carry out its functions; provided that any Substitute Depository must be qualified to act as such, as provided in subclause (ii) above; or

(iv) in the event that (a) the Depository shall resign or discontinue its services for the Certificates or be declared no longer able to carry out its functions and the Issuer is unable to locate a Substitute Depository within two months following the resignation or discontinuance or determination of noneligibility, or (b) the Issuer determines in its sole discretion that (1) the continuation of the book-entry system described herein might adversely affect the interests of the beneficial owners of the Certificates, or (2) it is in the best interests of the beneficial owners of the Certificates that they be able to obtain certificated Certificates, then the Issuer shall notify the Holders of its determination and of the availability of replacement Certificates to Holders. The Issuer, the Bond Registrar and the Depository shall cooperate in providing Replacement Certificates to Holders requesting the same and the registration, transfer and exchange of such Certificates shall thereafter be conducted as provided in Section 3 of this Resolution.

I. In the event of the designation of a Substitute Depository as authorized by clause H., the Bond Registrar, upon presentation of a Certificate, shall register their transfer to the Substitute Depository, and the Substitute Depository shall be treated as the Depository for all purposes and functions under this Resolution. The Representation Letter shall not apply to the Substitute Depository unless the Issuer and the Substitute Depository so agree, and the execution of a similar agreement is authorized.

3.05 Persons Deemed Owners; Payment.

A. The Issuer and the Bond Registrar may treat the person in whose name any Certificate is registered as the owner of such Certificate for the purpose of receiving payment of principal of and premium, if any, and interest (subject to the payment provisions in Section 2.02 above), on such Certificate and for all other purposes whatsoever, whether or not such Certificate shall be overdue, and neither the Issuer nor the Bond Registrar shall be affected by notice to the contrary.

B. For the purposes of all actions, consents and other matters affecting Holders of Certificates issued under this Resolution as from time to time supplemented, other than payments, redemptions, and purchases, the Issuer may (but shall not be obligated to) treat as the Holder of a Certificate the beneficial owner of the Certificate instead of the person in whose

name the Certificate is registered. For that purpose, the Issuer may ascertain the identity of the beneficial owner of the Certificate by such means as the Bond Registrar in its sole discretion deems appropriate, including but not limited to a certificate from the Depository or other person in whose name the Certificate is registered identifying such beneficial owner.

C. The principal of and interest on the Certificates shall be payable by the Bond Registrar in such funds as are legal tender for the payment of debts due the United States of America. The Issuer shall pay the reasonable and customary charges of the Bond Registrar for the disbursement of principal and interest.

3.06 Use of Global Book-Entry System.

A. There has been previously submitted to this City Council a form of Blanket Issuer Letter of Representations (the "Letter of Representations") between the Issuer and the Depository setting forth various matters relating to the Depository and its role with respect to the Certificates. The terms and conditions of the Letter of Representations are ratified.

B. So long as DTC is the Depository or it or its nominee is the Holder of any Certificate, the Issuer shall comply with the provisions of the Letter of Representations, as it may be amended or supplemented from time to time.

C. Additional matters with respect to, among other things, notices, consents and approvals by Holders and payments on the Certificates are set forth in the Letter of Representations.

D. The provisions in the Letter of Representations are incorporated herein by reference and made a part of this Resolution, and if and to the extent any such provisions are inconsistent with the other provisions of this Resolution, the provisions in the Letter of Representations shall control.

3.07 Mutilated, Stolen or Destroyed Certificates. If a Certificate becomes mutilated or is destroyed, stolen, or lost, the Bond Registrar will deliver a new Certificate of like amount, number, maturity date, and tenor in exchange and substitution for and upon cancellation of the mutilated Certificate or in lieu of and in substitution for any Certificate destroyed, stolen, or lost, upon the payment of the reasonable expenses and charges of the Bond Registrar and the Issuer in connection therewith, including the cost of printing new Certificates; and, in the case of a Certificate destroyed, stolen, or lost, upon filing with the Bond Registrar and the Issuer of evidence satisfactory to it and the Issuer that the Certificate was destroyed, stolen, or lost, and of the ownership thereof, and upon furnishing to the Bond Registrar of an appropriate bond or indemnity in form, substance, and amount satisfactory to it and the Issuer and as provided by law, in which both the Issuer and the Bond Registrar must be named as obligees. Certificates so surrendered to the Bond Registrar will be canceled by the Bond Registrar and evidence of such cancellation must be given to the Issuer. If the mutilated, destroyed, stolen, or lost Certificate has already matured or been called for redemption in accordance with its terms, it is not necessary to issue a new Certificate prior to payment.

Section 4. Form of the Certificates.

4.01 The Certificates shall be printed or typewritten in substantially the following form:

UNITED STATES OF AMERICA
STATE OF MINNESOTA
COUNTY OF COTTONWOOD

R- _____ \$ _____

CITY OF WINDOM
GENERAL OBLIGATION EQUIPMENT CERTIFICATE, SERIES 2017B

<u>Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>	<u>CUSIP</u>
_____%	February 1, 20__	June 15, 2016	_____

REGISTERED OWNER: CEDE & CO.

PRINCIPAL AMOUNT: DOLLARS

The City of Windom, Cottonwood County, Minnesota (the "Issuer"), certifies that it is indebted and for value received, promises to pay to the registered owner specified above or on the Registration Certificate attached hereto, or registered assigns, in the manner hereinafter set forth, the principal amount specified above, on the maturity date specified above, and to pay interest thereon from the date of original issue set forth above, or from the most recent Interest Payment Date (defined below) to which interest has been paid or duly provided for, until the principal amount is paid, said interest being at the rate per annum specified above. Interest is payable semiannually on February 1 and August 1 of each year (each referred to herein as an "Interest Payment Date") commencing on February 1, 2018, at the rate per annum specified above, calculated on the basis of a 360-day year of twelve 30-day months, until the principal amount is paid or has been provided for. This Certificate will bear interest from the most recent Interest Payment Date to which interest has been paid or duly provided for, or, if no interest has been paid or provided for, from the date of original issue hereof set forth above.

Payment. The principal of and premium, if any, on this Certificate are payable by wire transfer (or other agreed means of payment) on each payment date no later than 12:00 noon (New York, New York time) upon presentation and surrender hereof at the office of Bond Trust Services Corporation, Roseville, Minnesota, as registrar, paying agent, authenticating agent and transfer agent (the "Bond Registrar"), or at the office of such successor bond registrar as may be designated by the Issuer. Interest on this Certificate will be paid on each Interest Payment Date (by 12:00 noon, New York, New York time) by wire transfer (or other agreed means of payment) to the person in whose name this Certificate is registered (the "Holder" or "Bondholder") on the registration books of the Issuer maintained by the Bond Registrar and at the address appearing thereon at the close of business on the 15th day of the calendar month next preceding such Interest Payment Date (the "Regular Record Date"). Any interest not so timely paid or duly provided for shall cease to be payable to the person who is the Holder hereof as of the Regular Record Date, and shall be payable to the person who is the Holder thereof at the close of

business on a date fixed for the payment of the defaulted interest, and notice of the special record date shall be given by the Bond Registrar to the Holders not less than (10) ten days prior thereto. The Bond Registrar shall make all payments with respect to this Certificate without, except for payment of principal on the Certificate, the presentation or surrender of this Certificate, and all such payments shall discharge the obligations of the Issuer to the extent of the payments so made. The principal of, premium, if any, and interest on this Certificate are payable in lawful money of the United States of America. For the prompt and full payment of such principal and interest as they become due, the full faith and credit of the Issuer are irrevocably pledged.

Date of Payment Not Business Day. If the date for payment of the principal of, premium, if any, or interest on this Certificate shall be a Saturday, Sunday, legal holiday or a day on which banking institutions in the City of New York, New York, or the city where the principal office of the Bond Registrar is located are authorized by law or executive order to close, then the date for such payment shall be the next succeeding day which is not a Saturday, Sunday, legal holiday or a day on which such banking institutions are authorized to close, and payment on such date shall have the same force and effect as if made on the nominal date of payment.

Optional Redemption. The Certificates are not subject to optional redemption.

Issuance; Purpose. This Certificate is one of a series issued by the Issuer in the total aggregate amount of \$925,000 General Obligation Equipment Certificates, Series 2017B, all of like original issue date and tenor, except as to number, maturity date, redemption privilege, denomination and interest rate, pursuant to: (i) the authority contained in Minnesota Statutes, 475 and Sections 410.32 and 412.301; (ii) the Constitution of the State of Minnesota and all other laws thereunto enabling; (iii) the Issuer's Home Rule Charter and (iv) an authorizing resolution adopted by the governing body of the Issuer on May 16, 2017 (the "Resolution"), and is issued for the purpose of financing the purchase capital equipment for the Issuer's telecommunications system. The Certificates are payable from a direct annual irrevocable ad valorem tax levied upon all of the taxable property within the Issuer. Reference is hereby made to the Resolution for a full statement of rights and powers thereby conferred.

General Obligation. This Certificate constitutes a general obligation of the Issuer, and to provide moneys for the prompt and full payment of the principal and interest when the same become due, the full faith and credit and taxing powers of the Issuer have been and are irrevocably pledged.

Denominations; Exchange. The Certificates of this series are issued as fully registered bonds without coupons, in the denomination of \$5,000 or any integral multiple thereof. The Issuer will, at the request of the registered owner, issue one or more new fully registered Certificates in the name of the registered owner in the aggregate principal amount equal to the unpaid principal balance of this Certificate, and of like tenor except as to number and principal amount at the principal office of the Bond Registrar, but only in the manner and subject to the limitations provided in the Resolution and the Representation Letter. Reference is made to the Resolution for a description of the rights and duties of the Bond Registrar. Copies of the Resolution are on file in the principal office of the Bond Registrar.

Registration; Transfer. This Certificate shall be registered in the name of the payee on the books of the Issuer by presenting this Certificate for registration to the Bond Registrar, whose representative will endorse his or her name and note the date of registration opposite the name of the payee in the Registration Certificate attached hereto. Thereafter this Certificate may be transferred by delivery with an assignment duly executed by the Holder or the Holder's legal representative, and the Issuer and Bond Registrar may treat the Holder as the person exclusively entitled to exercise all the rights and powers of an owner until this Certificate is presented with such assignment for registration of transfer, accompanied by assurance of the nature provided by law that the assignment is genuine and effective, and until such transfer is registered on said books and noted hereon by the Bond Registrar, all subject to the terms and conditions provided in the Resolution and the Representation Letter and to reasonable regulations of the Issuer contained in any agreement with, or notice to, the Bond Registrar. Thereupon the Issuer shall execute (if required by law or the Resolution) and the Bond Registrar shall authenticate (if required by law or the Resolution) and deliver, in exchange for this Certificate, one or more new fully registered Certificates in the name of the transferee, of an authorized denomination, in an aggregate principal amount equal to the principal amount of this Certificate, of the same maturity, and bearing interest at the same rate.

Fees Upon Transfer or Loss. The Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of this Certificate and any legal or unusual costs regarding transfers and lost Certificates. No service charge shall be made by the Issuer for any transfer or exchange hereinbefore referred to but the Issuer may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection therewith.

Treatment of Registered Owner. The Issuer and Bond Registrar may treat the person in whose name this Certificate is registered as the owner hereof for the purpose of receiving payment as herein provided and for all other purposes whatsoever, whether or not this Certificate shall be overdue, and neither the Issuer nor the Bond Registrar shall be affected by notice to the contrary.

Authentication. This Certificate shall not be valid or become obligatory for any purpose or be entitled to any security or benefit under the Resolution until either (i) the Bond Registrar's Authentication Certificate hereon shall have been executed by the Bond Registrar by one of its authorized representatives or (ii) the Certificate has been manually executed by at least one officer of the governing body of the Issuer.

Qualified Tax-Exempt Obligations. The Certificates of this issue have been designated by the Issuer as "qualified tax-exempt obligations" for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended, relating to the deduction of interest expenses allocable to the Certificates by financial institutions.

IT IS CERTIFIED, RECITED, COVENANTED AND AGREED that all acts, conditions and things required by the Constitution and laws of the State of Minnesota to be done, to happen and to be performed precedent to and in the issuance of this Certificate in order to make it a valid and binding general obligation of the Issuer enforceable in accordance with its terms, have been done, have happened and have been performed in regular and due form, time and manner as so

required; that, if necessary for payment of principal of and interest on the Certificates of this issue, ad valorem taxes may be levied upon all taxable property in the Issuer without limitation as to rate or amount; and that the issuance of this Certificate on the date of original issue hereof and the date of its actual original issuance and delivery, does not exceed any constitutional, charter or statutory limitation of indebtedness.

IN WITNESS WHEREOF, the City of Windom, Cottonwood County, Minnesota, by its governing body, has caused this Certificate to be executed in its name by the facsimile signature of the Mayor and attested by the facsimile signature of the City Administrator, the Issuer having no seal or said seal having been intentionally omitted as permitted by law.

ATTEST:

(Form- No signature required)

City Administrator

(Form-No signature required)

Mayor

Date of Authentication: _____

BOND REGISTRAR'S AUTHENTICATION CERTIFICATE

The Bond Registrar confirms that the books reflect the ownership of the Certificate registered in the name of the owner named above in the principal amount and maturing on the date stated above and this Certificate is one of the Certificates of the series issued pursuant to the Resolution hereinabove described.

BOND TRUST SERVICES CORPORATION
ROSEVILLE, MINNESOTA
Bond Registrar

By _____
Authorized Representative

REGISTRATION CERTIFICATE

This Certificate must be registered as to both principal and interest in the name of the owner on the books to be kept by Bond Trust Services Corporation, Roseville, Minnesota, as Bond Registrar. No transfer of this Certificate shall be valid unless made on said books by the registered owner or the owner's attorney thereunto duly authorized and similarly noted on the registration books. The ownership of the unpaid principal balance of this Certificate and the interest accruing thereon is registered on the books of Bond Trust Services Corporation in the name of the registered owner last noted below.

Date Registered Owner
06/15/17 Cede & Co.
 c/o The Depository Trust Company
 570 Washington Blvd.

Signature of Bond Registrar

Jersey City, NJ 07310
Federal Taxpayer I.D. No.: 13-
2555119

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto _____

(Name and Address of Assignee)

Social Security or Other
Identifying Number of Assignee

the within Certificate and all rights thereunder and does irrevocably constitute and appoint _____ attorney to transfer the said Certificate on the books kept for registration thereof with full power of substitution in the premises.

Dated: _____

NOTICE: The signature to this assignment must correspond with the name of the registered owner as it appears upon the face of the within Certificate in every particular, without alteration or enlargement or any change whatsoever.

Signature Guaranteed:

(Bank, Trust Company, member of
National Securities Exchange)

Unless this Certificate is presented by an authorized representative of The Depository Trust Company, a New York corporation ("DTC"), to the Issuer or its agent for registration of transfer, exchange, or payment, and any bond issued is registered in the name of Cede & Co. or in such other name as is requested by an authorized representative of DTC (and any payment is made to Cede & Co. or to such other entity as is requested by an authorized representative of DTC), ANY TRANSFER, PLEDGE, OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL, inasmuch as the registered owner hereof, Cede & Co., has an interest herein.

4.02 Preparation and Execution. The Certificates shall be prepared for execution in accordance with the approved form and shall be signed by the manual or facsimile signature of the Mayor and attested by the manual or facsimile signature of the City Administrator. The legal opinion of Fryberger, Buchanan, Smith & Frederick, P.A. shall be appended to each Certificate. The corporate seal of the Issuer may be omitted from the Certificates as permitted by law. In case any officer whose signature or a facsimile of whose signature shall appear on the Certificates shall cease to be an officer before delivery of the Certificates, such signature or facsimile shall nevertheless be valid and sufficient for all purposes, the same as if he or she had remained in office until delivery.

4.03 Delivery of the Certificates. Delivery of the Certificates and payment of the purchase price shall be made at a place mutually satisfactory to the Issuer and the Purchaser. Printed or typewritten, and executed Certificates shall be furnished by the Issuer without cost to the Purchaser. The Certificates, when prepared in accordance with this Resolution and executed, shall be delivered by or under the direction of the City Administrator to the Purchaser upon receipt of the purchase price plus accrued interest.

Section 5. Covenants, Findings, Accounts and Tax Levies.

5.01 Covenants and Findings.

A. The City Council hereby finds, determines and declares that:

(i) the Project will have a useful life at least as long as the terms of the Certificates; and

(ii) the Certificates exceed 0.25 percent of the estimated market value of taxable property in the Issuer.

B. It is recognized that the Issuer's liability on the Certificates is not limited to the Taxes, and the City Council covenants and agrees that in the event of any current or anticipated deficiency in Taxes, it will levy upon all taxable property within the Issuer and cause to be extended, assessed, and collected, any additional taxes found necessary for full payment of the principal of and interest on the Certificates, without limitation as to rate or amount.

C. The Issuer will cause its books and records to be audited and will furnish copies of such audit reports to any interested person upon request.

5.02 The Fund. There is created a special fund to be designated the "2017B General Obligation Equipment Certificates Fund" (the "Fund") to be administered and maintained by the City Administrator as a bookkeeping account separate and apart from all other funds maintained in the official financial records of the Issuer. The Fund shall be maintained in the manner herein specified until all of the Certificates and the interest thereon have been fully paid. There shall be maintained in the Fund two (2) separate accounts, to be designated the "Project Account," and "Debt Service Account," respectively:

A. Project Account.

(1) On receipt of the purchase price of the Certificates, the Issuer shall credit proceeds from the sale of the Certificates, less amounts allocated as capitalized interest funded from Certificate proceeds (the "Capitalized Interest") and less amounts used to pay part of the interest cost of the issue as allowed by Minnesota Statutes, Section 475.56 (the "Additional Interest") and less amounts allocated to accrued interest paid by the Purchaser upon closing and delivery of the Certificates (the "Accrued Interest").

(2) From the Project Account there shall be paid all costs and expenses of making the Project, including the cost of any construction contracts heretofore let and all other costs incurred and to be incurred of the kind authorized in Minnesota Statutes, Section 475.65; and the moneys in said account shall be used for no other purpose except as otherwise provided by law; provided that the proceeds of the Certificates may also be used to the extent necessary to pay interest on the Certificates due prior to the anticipated date of commencement of the collection of Taxes and provided further that if upon completion of the Project there shall remain any unexpended balance in the Project Account, the balance shall be transferred by the City Council to the Debt Service Account. Other costs for which payment from the Project Account is authorized shall include costs of legal, financial advisory, and other professional services, printing and publication costs, and costs of issuance of the Certificates.

B. Debt Service Account.

(1) There is pledged and appropriated and there shall be credited to the Debt Service Account: (i) the Accrued Interest; (ii) the Capitalized Interest; (iii) the Additional Interest; (iv) Taxes; (iv) all funds remaining in the Project Account after completion of the Project and payment of the costs thereof; (v) any and all other moneys which are properly available and are appropriated by the governing body of the Issuer to the Debt Service Account; and (vi) investment earnings on the monies identified in the foregoing clauses (i) through (v). The proceeds of the Certificates described in clauses (i) through (iii) of the preceding sentence shall be used for payment of interest on the Certificates.

(2) The money in such account shall be used for no purpose other than the payment of principal and interest and redemption premium, if any, on the Certificates and any other general obligation bonds of the Issuer hereafter issued by the Issuer and made payable from said account as provided by law; provided, however, that if any payment of principal or interest shall become due when there is not sufficient money in the Debt Service Account, the City Administrator shall pay the same from any other fund of the Issuer, which fund shall be reimbursed from the Debt Service Account when the balance therein is sufficient.

5.03 Tax Levy. A. For the prompt and full payment of the principal and interest on the Certificates when due, the full faith and credit and taxing power of the Issuer are irrevocably

pledged. There is levied a direct annual ad valorem tax upon all taxable property in the Issuer which shall be spread upon the tax rolls and collected with and as part of other general property taxes in the Issuer. Said levies are for the years and in the amounts set forth in ATTACHMENT A hereto, which is incorporated by reference as though fully set forth herein.

B. The tax levies are such that if collected in full they will produce at least 5% in excess of the amount needed to meet when due the principal and interest payments on the Certificates.

C. The tax levies shall be irrevocable so long as any of the Certificates are outstanding and unpaid; provided, however, that on November 30 of each year, while any Certificates issued hereunder remain outstanding, the City Council shall reduce or cancel the above levies to the extent of funds available in the Debt Service Account to pay principal and interest due during the ensuing year, and shall direct the County Auditor to reduce the levy for such calendar year by that amount.

5.04 Investments. Monies on deposit in the Project Account and in the Debt Service Account may, at the discretion of the City Administrator, be invested in securities permitted by Minnesota Statutes, Chapter 118A, that any such investments shall mature at such times and in such amounts as will permit for payment of project costs and/or payment of the principal and interest on the Certificates when due.

Section 6. Tax Covenants.

6.01 General.

A. The Issuer covenants and agrees with the Holders of the Certificates that the Issuer will (i) take all action on its part necessary to cause the interest on the Certificates to be exempt from federal income taxes including, without limitation, restricting, to the extent necessary, the yield on investments made with the proceeds of the Certificates and investment earnings thereon, making required payments to the federal government, if any, and maintaining books and records in a specified manner, where appropriate, and (ii) refrain from taking any action which would cause interest on the Certificates to be subject to federal income taxes, including, without limitation, refraining from spending the proceeds of the Certificates and investment earnings thereon on certain specified purposes.

B. The Issuer covenants with the Holders from time to time of the Certificates that it will not take, or permit to be taken by any of its officers, employees or agents, any action which would cause the interest payable on the Certificates to become subject to taxation under the Internal Revenue Code; and that it will take, or it will cause its officers, employees or agents to take, all affirmative actions within its powers which may be necessary to insure that such interest will not become subject to taxation under the Code. The term "Internal Revenue Code" or "Code" as used herein includes the Internal Revenue Code of 1986, as amended, and all regulations, amended regulations and proposed regulations issued thereunder, as now existing, or as hereafter amended or proposed.

C. No portion of the proceeds of the Certificates shall be used directly or indirectly to acquire higher yielding investments or to replace funds which were used directly or indirectly to acquire higher yielding investments, except (i) for a reasonable temporary period until such proceeds are needed for the purpose for which the Certificates were issued and (ii) in addition to the above in an amount not greater than the lesser of five percent (5%) of the proceeds of the Certificates or \$100,000. To this effect any proceeds of the Certificates and any sums from time to time held in the Debt Service Account (or any other Issuer account which will be used to pay principal or interest to become due on the Certificates payable therefrom) in excess of amounts which under then applicable federal arbitrage restrictions may be invested without regard to yield shall not be invested at a yield in excess of the applicable yield restrictions imposed by said arbitrage regulations on such investments after taking into account any applicable "temporary periods" or "minor portion" made available under the federal arbitrage regulations. Money in those funds shall not be invested in obligations or deposits issued by, guaranteed by or insured by the United States or any agency or instrumentality thereof if and to the extent that such investment would cause the Certificates to be "federally guaranteed" within the meaning of Section 149(b) of the Code.

6.02. Bank Qualification. In order to qualify the Certificates as "qualified tax-exempt obligations" within the meaning of Section 265(b)(3) of the Code, the Issuer makes the following factual statements and representations:

A. the Certificates are not "private activity bonds" as defined in Section 141 of the Code;

B. the Issuer designates the Certificates as "qualified tax-exempt obligations" for purposes of Section 265(b)(3) of the Code;

C. the reasonably anticipated amount of tax-exempt obligations (other than private activity bonds, treating qualified 501(c)(3) bonds as not being private activity bonds) which will be issued by the Issuer (and all entities whose obligations will be aggregated with those of the Issuer) during the calendar year in which the Certificates are being issued will not exceed \$10,000,000; and

D. not more than \$10,000,000 of obligations issued by the Issuer during the calendar year in which the Certificates are being issued have been designated for purposes of Section 265(b)(3) of the Code.

6.03 Arbitrage Certification. The Mayor and the City Administrator, being the officers of the Issuer charged with the responsibility for issuing the Certificates pursuant to this Resolution, are authorized and directed to execute and deliver to the Purchaser an arbitrage certification in order to satisfy the provisions of the Code and the regulations promulgated thereunder.

6.04 Opinion of Counsel. Notwithstanding any other provision of this Section 6, any requirement imposed hereunder or under Section 5 hereof may be deemed inapplicable and of no force or effect if an opinion of counsel is rendered to the Issuer by nationally recognized Bond

Counsel to the effect that the failure to impose such requirement will not adversely effect the tax exempt status of interest on the Certificates.

Section 7. Certificates of Proceedings; Miscellaneous.

7.01 Filing of Resolution; County Auditor Certificate. The City Administrator is directed to file a certified copy of this Resolution in the office of the County Auditor of Cottonwood County, along with such other information as the County Auditor may require, and to obtain from the County Auditor a certificate stating that the Certificates herein authorized have been duly entered on the Auditor's register and that the tax required by law for the payment of said Certificates has been levied.

7.02 Authentication of Transcript. The officers of the Issuer are authorized and directed to prepare and furnish to the Purchaser and to Bond Counsel certified copies of all proceedings and records of the Issuer relating to the authorization and issuance of the Certificates and to the financial condition and affairs of the Issuer and other affidavits and certificates as may reasonably be requested to show the facts relating to the legality and marketability of the Certificates as such facts appear from the official books and records of the officers' custody or otherwise known to them. All of such certified copies, certificates and affidavits, including any heretofore furnished, constitute representations of the Issuer as to the correctness of facts recited therein and the actions stated therein to have been taken.

7.03 Offering Materials. The Official Statement relating to the Certificates, on file with the City Administrator and presented to this meeting, is approved and deemed final, and the furnishing thereof to prospective purchasers of the Certificates is ratified and confirmed, insofar as the same relates to the Certificates and the sale thereof. The Mayor and the City Administrator are authorized and directed to certify that they have examined the Official Statement prepared and circulated in connection with the issuance and sale of the Certificates and that to the best of their knowledge and belief the Official Statement is a complete and accurate representation of the facts and representations made therein as of the date of the Official Statement.

7.04 Absent or Disabled Officers. In the event of the absence or disability of the Mayor or the City Administrator, such officers or members of the City Council as in the opinion of the Issuer's attorney may act in their behalf shall, without further act or authorization, execute and deliver the Certificates, and do all things and execute all instruments and documents required to be done or executed by such absent or disabled officers.

7.05 Defeasance. When all Certificates have been discharged as provided in this paragraph, all pledges, covenants and other rights granted by this resolution to the registered holders of the Certificates shall, to the extent permitted by law, cease. The Issuer may discharge its obligations with respect to any Certificates which are due on any date by irrevocably depositing with the Bond Registrar on or before that date a sum sufficient for the payment thereof in full; or if any Certificate should not be paid when due, it may nevertheless be discharged by depositing with the Bond Registrar a sum sufficient for the payment thereof in full with interest accrued to the date of such deposit. The Issuer may also discharge its obligations with respect to any prepayable Certificates called for redemption on any date when they are

prepayable according to their terms, by depositing with the Bond Registrar on or before that date a sum sufficient for the payment thereof in full, provided that notice of redemption thereof has been duly given. The Issuer may also at any time discharge its obligations with respect to any Certificates, subject to the provisions of law now or hereafter authorizing and regulating such action, by depositing irrevocably in escrow, with a suitable banking institution qualified by law as an escrow agent for this purpose, cash or securities described in Minnesota Statutes, Section 475.67, Subdivision 8, bearing interest payable at such times and at such rates and maturing on such dates as shall be required, without regard to sale and/or reinvestment, to pay all amounts to become due thereon to maturity or, if notice of redemption as herein required has been duly provided for, to such earlier redemption date.

Section 8. Continuing Disclosure. The City Council acknowledges that the Certificates are subject to the continuing disclosure requirements of Rule 15c2-12 promulgated by the Securities and Exchange Commission under the Securities Exchange Act of 1934 (17 C.F.R. § 240.15c2-12) (the "Rule"). The Rule governs the obligations of certain underwriters to require that issuers of municipal bonds enter into agreements for the benefit of the Holders to provide continuing disclosure with respect to the Certificates. To provide for the public availability of certain information relating to the Certificates and the security therefor and to permit underwriters of the Certificates to comply with the Rule, which will enhance the marketability of the Certificates, the Mayor and the City Administrator are authorized and directed to execute a Limited Continuing Disclosure Certificate substantially in the form of the Certificate currently on file in the office of the Issuer.

Section 9. Pre- and Post-Issuance Compliance Policy and Procedures. The Issuer has previously approved a Pre- and Post-Issuance Compliance Policy and Procedures which applies to qualifying obligations to provide for compliance with all applicable federal regulations for tax-exempt obligations or tax-advantaged obligations (collectively, the "Policy and Procedures"). The Issuer hereby ratifies the Policy and Procedures for the Certificates. The City Administrator continues to be designated to be responsible for post-issuance compliance in accordance with the Policy and Procedures.

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Adopted May 16, 2017.

Mayor

ATTEST:

City Administrator

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MEMO

To: Mayor and City Council
From: Andy Spielman, Building & Zoning Official
Council Meeting Date: May 16, 2017
Re: Planning Commission Meeting – May 9, 2017

At its regular meeting on May 9, 2017, the Planning Commission held three public hearings and made the following recommendations concerning the applications which came before the meeting:

1. CONDITIONAL USE PERMIT & VARIANCE APPLICATION:

Applicants & Owners: **Avery Bros. Sign. Co. (Billboard Owner) and Jed & Cynthia Knutson (Property Owners)**
Address of Property: **2470 Highway 60 East, Windom, MN**
Legal Description: A 200' X 245' Tract of Land in the NW¼ of SE¼ of Section 24, Township 105 North, Range 36 West of the 5th P.M., Windom, Cottonwood County, Minnesota. (*abbreviated description*)
Parcel ID#: 25-024-1001.

The Applicants are requesting a Conditional Use Permit to allow the replacement of a billboard in its current location, the addition of an 8' X 12' sign on the posts above the billboard, and a variance to allow a total height of 30 feet from the ground (instead of 25 feet).

THE PLANNING COMMISSION RECOMMENDS TO THE CITY COUNCIL:

Approval of the application for a conditional use permit: (1) to allow the replacement of a billboard in the same location as the existing billboard on property at 2470 Highway 60 East; (2) to allow the bottom edge of the billboard to be ten feet (10') above the ground; (3) to allow the installation of an eight foot by twelve foot (8' X 12') sign on the posts above the billboard; and approval of a variance to allow the overall height of the billboard/sign combination to be thirty (30') feet from the ground.

The motion includes that the jurisdictional documents and findings of fact be made a part of the hearing record.

(Please refer to the Planning Commission Minutes for further details and discussion on these matters.)

2. CONDITIONAL USE PERMIT & VARIANCE APPLICATION:

Applicants & Owners: **Terry L. Fredin & Karen J. Fredin**
Address of Property: **Tract NE of 2660 River Road**
Legal Description: A tract of land described as: Beginning at an existing iron monument at the most Easterly corner of Lot 7, Block 1 of Valleyview Subdivision in the City of Windom, Cottonwood County, Minnesota, as recorded in the Cottonwood County Recorder's Office; thence North 34° 03' 35" West,

bearing based on Cottonwood County Coordinate System, along the Northeasterly line of Lots 5, 6 and 7 of said Block 1 a distance of 211.18 feet to an existing iron monument; thence South 86° 17' 23" East a distance of 361.31 feet; thence South 57° 58' 10" West a distance of 285.79 feet to the point of beginning. The tract contains 0.69 acre.
Parcel ID#: 25-022-2406.

The Applicants are requesting a Conditional Use Permit to allow the construction of a 50' X 80' storage building in an A-O District, to approve proposed used, and a variance to allow the total height of the building to be 20 feet (instead of 15 feet).

THE PLANNING COMMISSION RECOMMENDS TO THE CITY COUNCIL:

Approval of the application for a conditional use permit: (1) to allow the construction of a 50' X 80' storage building which exceeds the maximum accessory building ground coverage set forth in City Code; (2) to allow the Fredins to store equipment and materials for Terry Fredin's residential/commercial construction business in this storage building in an A-O District, and also recommending approval of a variance to allow the overall height of the storage building to be twenty feet (20') in height subject to the following conditions:

- 1. Fredins shall obtain an ingress-egress easement from the property owner of Parcel No. 25-792-0040 for access to the storage building.**
- 2. Use of the building is limited to storage of personal items and vehicles and storage of equipment and materials for Mr. Fredin's residential/commercial construction business.**
- 3. Because the access to the storage building is across R-1 Property, the ingress-egress easement shall be used by the Fredins and shall not be used by customers of their construction business.**
- 4. Because the access to the storage building is across R-1 Property, there shall be no truck deliveries of construction materials from lumberyards and other sources to the storage building across the ingress-egress easement. Fredins have the option to secure an ingress-egress easement across land in the A-O District for delivery truck access to the storage building.**
- 5. At such time as a change in the use of this building is proposed, the new proposed use will require review by the Building & Zoning Department and a possible subsequent conditional use permit.**

The motion includes that the jurisdictional documents and findings of fact be made a part of the hearing record.

(Please refer to the Planning Commission Minutes for further details and discussion on these matters.)

3. CONDITIONAL USE PERMIT & VARIANCE APPLICATION:

Applicants & Owners: Kayla (Hosier) Pineda & Charles Pineda
Address of Property: 812 Prospect Avenue
Legal Description: The South Half of Lot 4, Block 33 of the East Addition to the City of Windom, Cottonwood County, Minnesota.
Parcel ID#: 25-821-0820.

The Applicants are requesting a Conditional Use Permit to allow the construction of a second attached garage and a variance to allow the rear yard setback to be 13 feet (instead of 25 feet).

THE PLANNING COMMISSION RECOMMENDS TO THE CITY COUNCIL:

Approval of the application for a conditional use permit: (1) to allow the construction of a second attached garage (26' X 22') and also recommending approval of a variance of twelve feet (12') to allow a rear yard setback to be thirteen feet (13').

The motion includes that the jurisdictional documents and findings of fact be made a part of the hearing record.

(Please refer to the Planning Commission Minutes for further details and discussion on these matters.)

I plan to be present at the City Council Meeting on May 16th to address any questions the Council may have at that time. Prior to that time if there are any questions, please contact the Building and Zoning Office at 832-8660. Thank you.

Respectfully submitted,



Andrew W. Spielman, Building & Zoning Official

AWS:mah

Attachments

CITY OF WINDOM, MINNESOTA

444 9th Street
Windom, MN 56101
507-831-6125

APPLICATION FOR CONSIDERATION OF ZONING/SUBDIVISION REQUEST

Applicant(s): Name(s) AVERY BROS. SIGN CO. (Billboard Owner)

Address P.O. Box #235

City Sioux City State IA Zip 51103 (Phone: 712-252-2480)

Owner(s): (If other than Applicant) Property Owners & Sign Owner & Co-Applicants:

Name(s) JED KNUTSON & CYNTHIA KNUTSON

Address 51273 County Road 44, Bingham Lake, MN 56118

Business City WINDOM State MN Zip 56101 (Phone: 507-831-4300)

Property Address: 2470 Highway 60, Windom, MN

Legal Description of Property: Lot(s) _____ Block(s) _____ Addition A 200' X 245' tract of
land in the Northwest Quarter of the Southeast Quarter (NW 1/4 SE 1/4) of Section 24,
Township 105 North, Range 36 West of the 5th P.M., Parcel No. 25024-1001
(if metes and bounds, attach description.) in the City of Windom, Cottonwood County, Minnesota.

Existing Use of Property: Windom Towing, LLC Facility Present Zoning: B-2

Action Requested: Conditional Use Permit (For Billboard) Variance for Sign Height

Subdivision (Sketch Plat) _____ Preliminary Plat _____ Final Plat _____

Planned Unit Development (PUD) _____

Amendment (Text, Rezoning, Comprehensive Plan) -- SPECIFY: _____

Other (Specify): _____

Description and Reason for Request (Attach Additional Information if necessary and/or required)

REMOVE EXISTING SIGN; BUILD NEW BILLBOARD
IN SAME SPOT; ADD ON A 8'x12' SIGN TOP OF

Billboard 10'x24' (WOULD LIKE TO MAKE SIGN 10'
OFF GROUND SO TRUCKS CAN SEE UNDER THE
SIGN). Total Height of Billboard + Sign from ground is 30 feet.

In signing this Application, I/we hereby acknowledge that I/we have been advised concerning the applicable provisions of the Windom Zoning and Subdivision Ordinances, current administrative procedures, and the required filing fee. I/we hereby acknowledge that the information provided in this Application is true and correct to the best of my/our knowledge. AVERY BROS. SIGN CO.

By Jason Monk

Jed Knutson

[SIGNATURES OF APPLICANT(S)]

Date: MAR 31, 2017

Cynthia Knutson

Fee: \$150.00

Paid: Ck. 89972 Date: 4-20-17

Upon receipt of the Application, all required supporting documents, and the filing fee, this APPLICATION IS ACCEPTED FOR FILING on this 24 day of April, 2017.

WINDOM BUILDING & ZONING OFFICIAL: Andrew S.

APR - 6 2017

**Building & Zoning Office
City Hall, 444 9th Street, P.O. Box 38
Windom, MN 56101
Phone: 507-831-6125**

**CITY OF WINDOM PLANNING COMMISSION
PUBLIC HEARING NOTICE
CONDITIONAL USE PERMIT (BILLBOARD)
& VARIANCE (SIGN HEIGHT)**

Pursuant to City of Windom, City Code Sections 152.525-152.530 and 152.545-152.551, notice is hereby given that the Applicant and Billboard Owner, Avery Bros. Sign Co. of Sioux City, Iowa, and the Sign Applicants and Property Owners, JED KNUTSON and CYNTHIA KNUTSON, husband and wife, of 51273 County Road 44, Bingham Lake, MN 56118, have submitted a zoning application for a conditional use permit concerning a billboard and business sign to be installed on property located at 2470 Highway 60, Windom, Minnesota. This property is located in a B-2 District. Pursuant to City Code Section 152.443, billboards are permitted only under a conditional use permit. The Applicants request a conditional use permit to allow replacement of an existing billboard and addition of a second sign on the billboard structure. Mr. and Mrs. Knutson also request a variance of the maximum height of the sign as set forth in City Code Section 152.444.

The application, diagram of proposed billboard and sign, and property information may be reviewed in the Building & Zoning Office in City Hall prior to the public hearing.

A public hearing to consider this application will be held before the Planning Commission in the City Council Chambers at City Hall, 444 9th Street, Windom, MN 56101 on Tuesday, May 9, 2017, at 7:05 p.m.

Those persons wishing to be heard on this application for consideration of a conditional use permit are requested to be at this meeting.

Legally described as follows: A 200' X 245' tract of land in the Northwest Quarter of the Southeast Quarter (NW $\frac{1}{4}$ SE $\frac{1}{4}$) of Section 24, Township 105 North, Range 36 West of the 5th P.M., in the City of Windom, Cottonwood County, Minnesota. (*abbreviated description*)

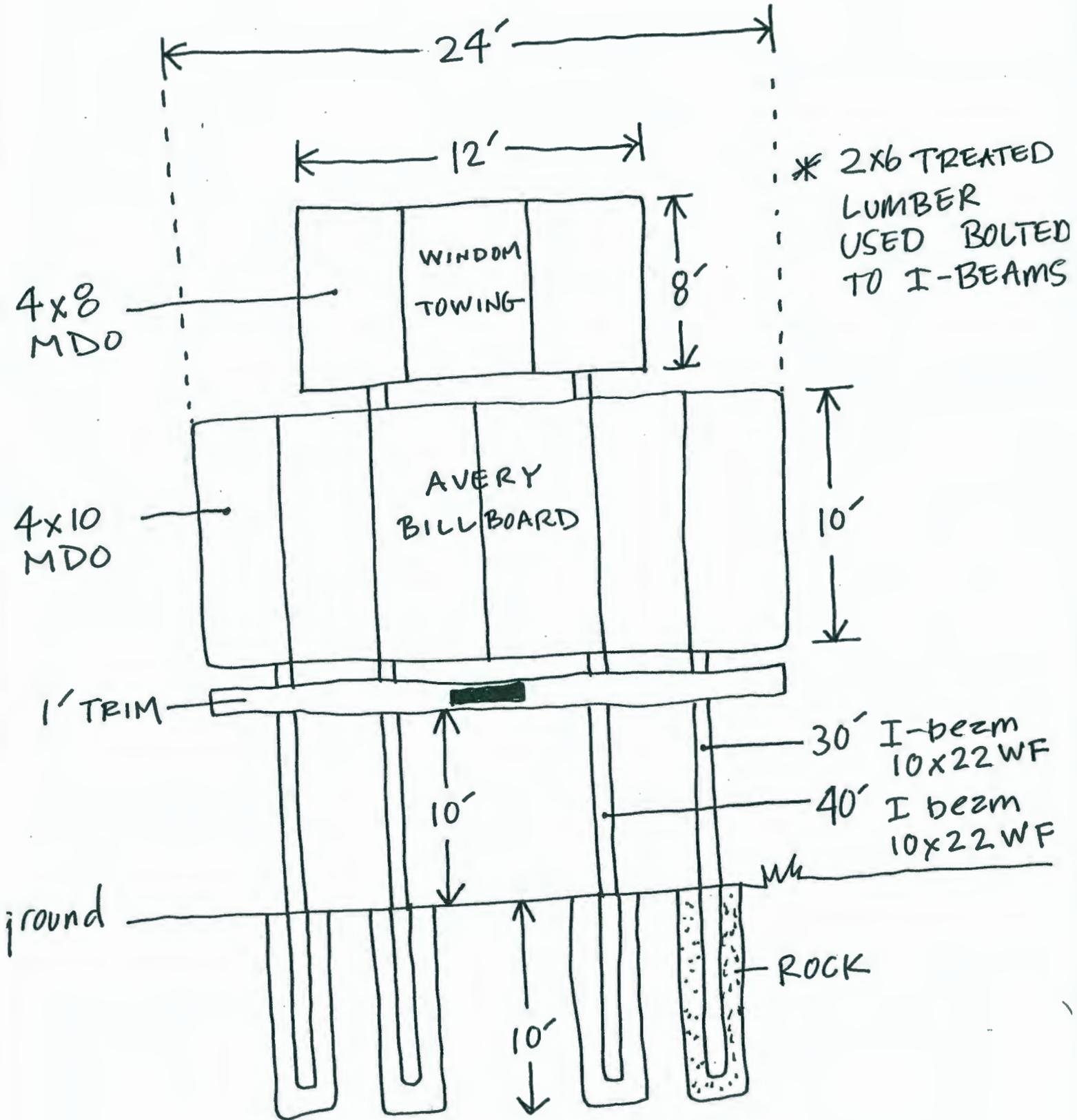
Parcel ID #: 25-024-1001

Address of the Property is: 2470 Highway 60, Windom, MN 56101

By Order of the City of Windom
Andrew W. Spielman, Zoning Administrator

Published: Cottonwood County Citizen (April 26, 2017)

D. Face Sign



Total Height of Billboard + Sign from Ground is 30 feet.

3/22/2017 JM



© 2016 Google

© 2017 Google

Google Earth

Google Earth





Proposed Windom
Towing Sign

16' 8"

30'

Stacie Sanow • 507-831-4705

State Farm™

AVERY

5'



Current Billboard

28' setback from road edge

CITY OF WINDOM, MINNESOTA

444 9th Street
Windom, MN 56101
507-831-6125

APPLICATION FOR CONSIDERATION OF ZONING/SUBDIVISION REQUEST

Applicant(s): Name(s) Terry & Karen Fredin
Address 2660 River Road
City Windom State MN Zip 56101-1086 (Phone: 507-831-1019)

Owner(s): (If other than Applicant)
Name(s) Terry L. Fredin & Karen J. Fredin
Address Same as Above
City State Zip (Phone:)

Property Address: Tract Northeasterly of 2660 River Road, Windom, MN
NE1/4NW1/4 22-105-36 Cottonwood County

Legal Description of Property: Lot(s) Block(s) Addition

A 0.69 Acre Tract in the Northeast Quarter of the Northwest Quarter of Section 22,
Twp. 105 N, Range 36 W. of 5th P.M., in City of Windom, Parcel No. 25-022-2406
Cottonwood County, Minnesota, DESCRIBED ON ATTACHED SURVEY. A-0

Existing Use of Property: Hay Field Present Zoning: Ag Open Space

Action Requested: Conditional Use Permit X Variance Roof Height above 16' & over allowable size
Subdivision (Sketch Plat) Preliminary Plat Final Plat
Planned Unit Development (PUD)
Amendment (Text, Rezoning, Comprehensive Plan) - SPECIFY:
Other (Specify):

Description and Reason for Request (Attach Additional Information if necessary and/or required)
The total height of the building will be approximately 20' (12' sidewalls plus 8' rafter height.)
The Square Footage of the building will be 4,000 Square Feet (50'x80')
Much of the building will be 4-6' in the ground making most of it appear 15' or less.

In signing this Application, I/we hereby acknowledge that I/we have been advised concerning the applicable provisions of the Windom Zoning and Subdivision Ordinances, current administrative procedures, and the required filing fee. I/we hereby acknowledge that the information provided in this Application is true and correct to the best of my/our knowledge.

X Terry L. Fredin X Karen J. Fredin Karen J. Fredin
[SIGNATURES OF APPLICANT(S)]

Date: 4/17/17

Fee: \$150.00 Paid: Ck. 21200 Date: 4-18-17 (mbh)

Upon receipt of the Application, all required supporting documents, and the filing fee, this APPLICATION IS ACCEPTED FOR FILING on this 21st day of April, 2017.

WINDOM BUILDING & ZONING OFFICIAL: Andrew P.

**Building & Zoning Office
City Hall, 444 9th Street, P.O. Box 38
Windom, MN 56101
Phone: 507-831-6125**

**CITY OF WINDOM PLANNING COMMISSION
PUBLIC HEARING NOTICE
CONDITIONAL USE PERMIT (TOTAL FLOOR AREA/USE)
& VARIANCE (BUILDING HEIGHT)**

Pursuant to City of Windom, City Code Sections 152.525-152.530, 152.545-152.551, and 152.565-152.568, notice is hereby given that the Applicants and Owners, TERRY L. FREDIN and KAREN J. FREDIN, husband and wife, of 2660 River Road, Windom, Minnesota, have submitted a zoning application for a conditional use permit and a variance concerning undeveloped property situated northeasterly of their residence. This property is located in an A-O District. The Applicants request a conditional use permit to allow construction of a detached accessory/storage building that would have a total floor area that would exceed the maximum floor area for accessory buildings as set forth in City Code Section 152.327 and also for use of the building pursuant to City Code Section 152.284. The Applicants further request a variance to allow the construction of the proposed detached accessory/storage building with a building height that would exceed the maximum accessory building height as set forth in City Code Section 152.038.

The setbacks, lot area, and proposed placement of the detached accessory/storage building are shown on the plot plan and the application which may be reviewed in the Building & Zoning Office in City Hall prior to the Public Hearing.

A public hearing to consider this application will be held before the Planning Commission in the City Council Chambers at City Hall, 444 9th Street, Windom, MN 56101 on Tuesday, May 9, 2017, at 7:15 p.m.

Those persons wishing to be heard on this application for consideration of a conditional use permit and variance are requested to be at this meeting.

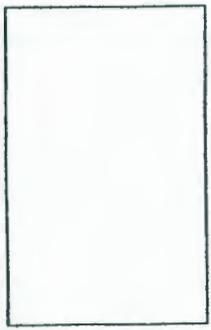
Legally described as follows: A tract of land described as: Beginning at an existing iron monument at the most Easterly corner of Lot 7, Block 1 of Valleyview Subdivision in the City of Windom, Cottonwood County, Minnesota, as recorded in the Cottonwood County Recorder's Office; thence North 34° 03' 35" West, bearing based on Cottonwood County Coordinate System, along the Northeasterly line of Lots 5, 6 and 7 of said Block 1 a distance of 211.18 feet to an existing iron monument; thence South 86° 17' 23" East a distance of 361.31 feet; thence South 57° 58' 10" West a distance of 285.79 feet to the point of beginning. The tract contains 0.69 acre.

Parcel ID #: 25-022-2406

Address of the Property: Tract Northeasterly of 2660 River Road, Windom, MN 56101

By Order of the City of Windom
Andrew W. Spielman, Zoning Administrator

Published: Cottonwood County Citizen (April 26, 2017)



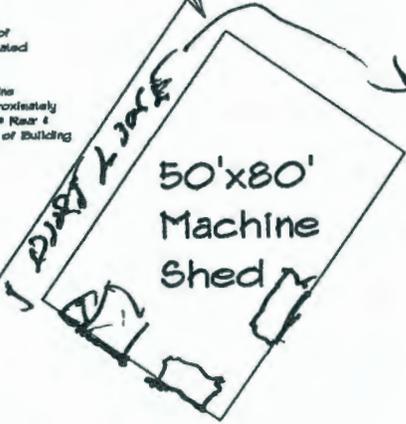
8' 0"

50'

8' Lot Line to Building Line

Machine Shed to have 12' Sidesalls & 4/12 Sloped Roof Total height Estimated @ 27'

Part of the Machine Shed will be approximately 4' in the Ground @ Rear & along North Side of Building



A to B = 211.18'
 B to C = 361.31'
 A to C = 285.79'

12' from Lot Line to Building Line

B

Terry Fredin
 Lot
 2660 River Road
 Windom, MN. 56101-1086

A

Terry L. Fredin
 Proposed 50'x80'
 Machine Shed on
 Lot as designated

19' 0"

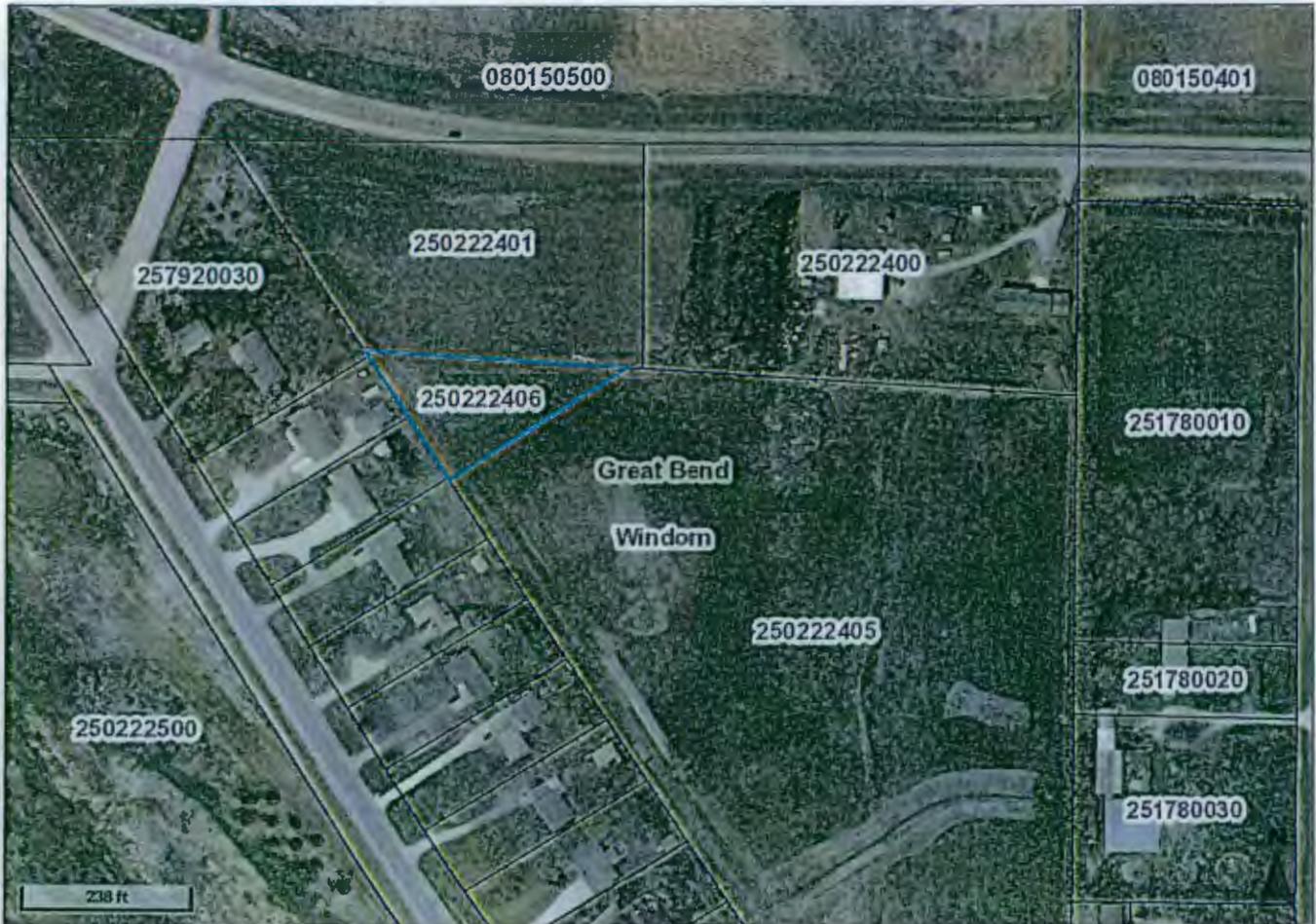
211.18'



ndom

Terry Fredin
50'X80' Building
In A-O District

Easement with Neighbor



Parcel ID	250222406	Alternate ID	n/a	Owner Address	n/a
Sec/Twp/Rng	n/a	Class	n/a		
Property Address		Acres	n/a		
District	n/a				
Brief Tax Description	n/a				

(Note: Not to be used on legal documents)

Date created: 5/5/2017
 Last Data Uploaded: 4/29/2017 8:01:35 PM

 Developed by
 The Schneider Corporation

CITY OF WINDOM, MINNESOTA

444 9th Street
Windom, MN 56101
507-831-6125

APPLICATION FOR CONSIDERATION OF ZONING/SUBDIVISION REQUEST

Applicant(s): Name(s) Kayla Pineda & Charles Pineda (with)
Address 812 Prospect Ave
City Windom State MN Zip 56101 (Phone: 507-828-8576)

Owner(s): (If other than Applicant)
Name(s) Kayla (Hosien) Pineda
Address 812 Prospect Avenue
City Windom State MN Zip 56101 (Phone: 507-828-8576)

Property Address: 812 Prospect Ave
South Half of
Legal Description of Property: Lot(s) 4 Block(s) 33 Addition East
Addition

(If metes and bounds, attach description.) **Parcel No.** 25-821-0820

Existing Use of Property: 1 Family dwelling Present Zoning: R-2 Residential

Action Requested: Conditional Use Permit Variance - Rear Yard Setback
Subdivision (Sketch Plat) Preliminary Plat Final Plat
(Second Garage & lot with frontage less than 100 feet)

Planned Unit Development (PUD) _____
Amendment (Text, Rezoning, Comprehensive Plan) - SPECIFY: _____
Other (Specify): _____

Description and Reason for Request (Attach Additional Information if necessary and/or required)
Garage and Breeze way addition / see attached
copy
New Garage: 26x22'

In signing this Application, I/we hereby acknowledge that I/we have been advised concerning the applicable provisions of the Windom Zoning and Subdivision Ordinances, current administrative procedures, and the required filing fee. I/we hereby acknowledge that the information provided in this Application is true and correct to the best of my/our knowledge.

X [Signature] X Kayla Pineda
[SIGNATURES OF APPLICANT(S)]

Date: _____

Fee: \$150.00 Paid: Ck. 4340 AKS Date: 4-20-17

Upon receipt of the Application, all required supporting documents, and the filing fee, this APPLICATION IS ACCEPTED FOR FILING on this 24 day of April, 2017.

WINDOM BUILDING & ZONING OFFICIAL: [Signature]

**Building & Zoning Office
City Hall, 444 9th Street, P.O. Box 38
Windom, MN 56101
Phone: 507-831-6125**

**CITY OF WINDOM PLANNING COMMISSION
PUBLIC HEARING NOTICE
CONDITIONAL USE PERMIT
(SECOND GARAGE) & VARIANCE (REAR YARD SETBACK)**

Pursuant to City of Windom, City Code Sections 152.525-152.530, 152.545-152.551, and 152.565-152.568, notice is hereby given that the Applicant and Owner, KAYLA (HOSIER) PINEDA, and Co-Applicant, CHARLES PINEDA, wife and husband, of 812 Prospect Avenue, Windom, Minnesota, have submitted a zoning application for a conditional use permit concerning property located at 812 Prospect Avenue. This property is located in an R-2 District. The Applicants request a conditional use permit to allow construction of a second garage on the property (City Code Section 152.328) which will be an attached garage. City Code Section 152.327 also requires a conditional use permit for any additional garage on a lot with a frontage of less than 100 feet. The Applicants further request a variance of the rear yard setback to allow the construction of an attached second garage which will have a rear yard setback less than the minimum required by City Code Section 152.068.

The existing structure, setbacks, lot area, and proposed placement of the attached second garage are shown on the application and plot plan which may be reviewed in the Building & Zoning Office in City Hall prior to the Public Hearing.

A public hearing to consider this application will be held before the Planning Commission in the City Council Chambers at City Hall, 444 9th Street, Windom, MN 56101 on Tuesday, May 9, 2017, at 7:30 p.m.

Those persons wishing to be heard on this application for consideration of a conditional use permit and variance are requested to be at this meeting.

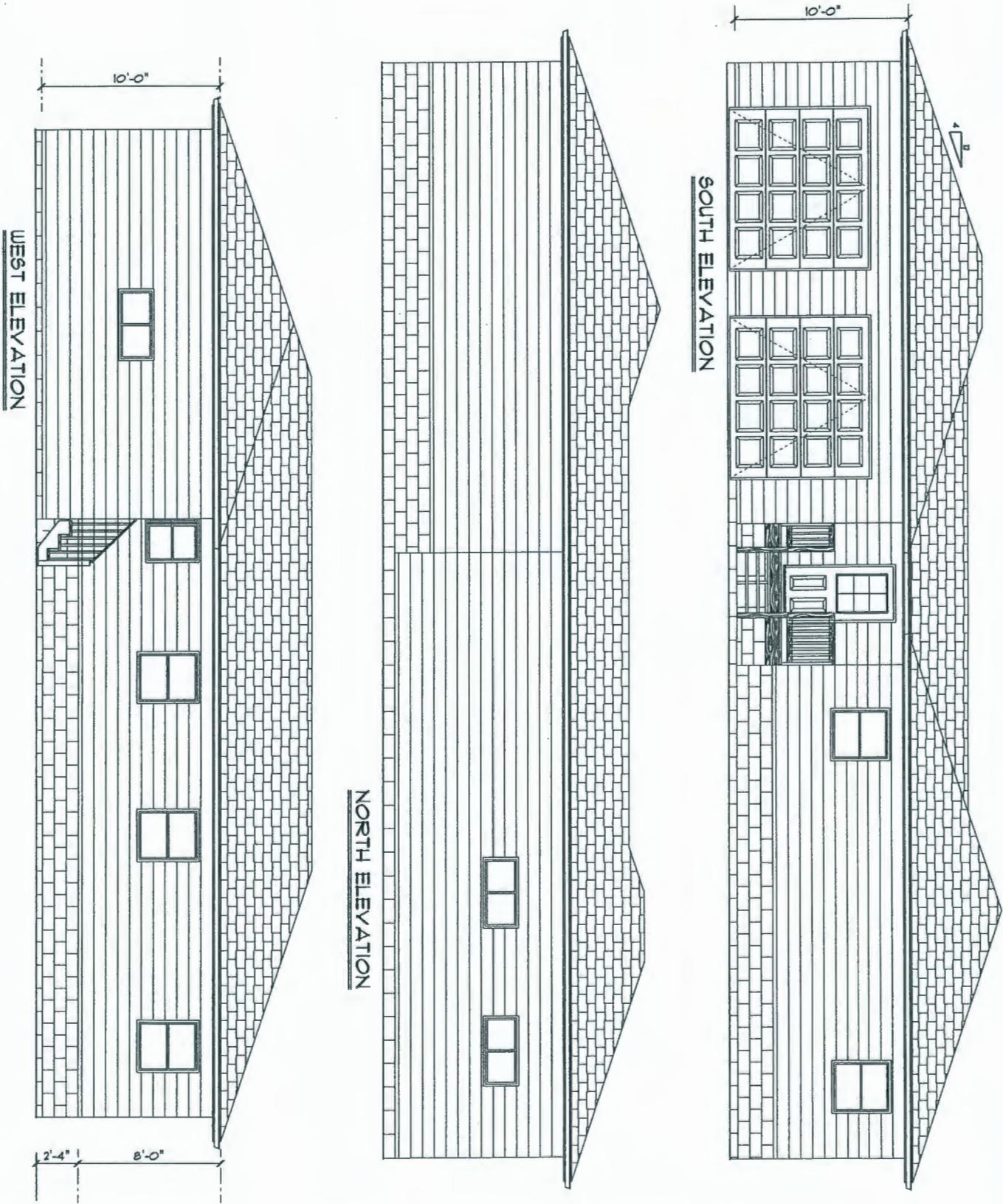
Legally described as follows: The South Half of Lot 4, Block 33 of the East Addition to the City of Windom, Cottonwood County, Minnesota.

Parcel ID #: 25-821-0820

Address of the Property is: 812 Prospect Avenue, Windom, MN 56101

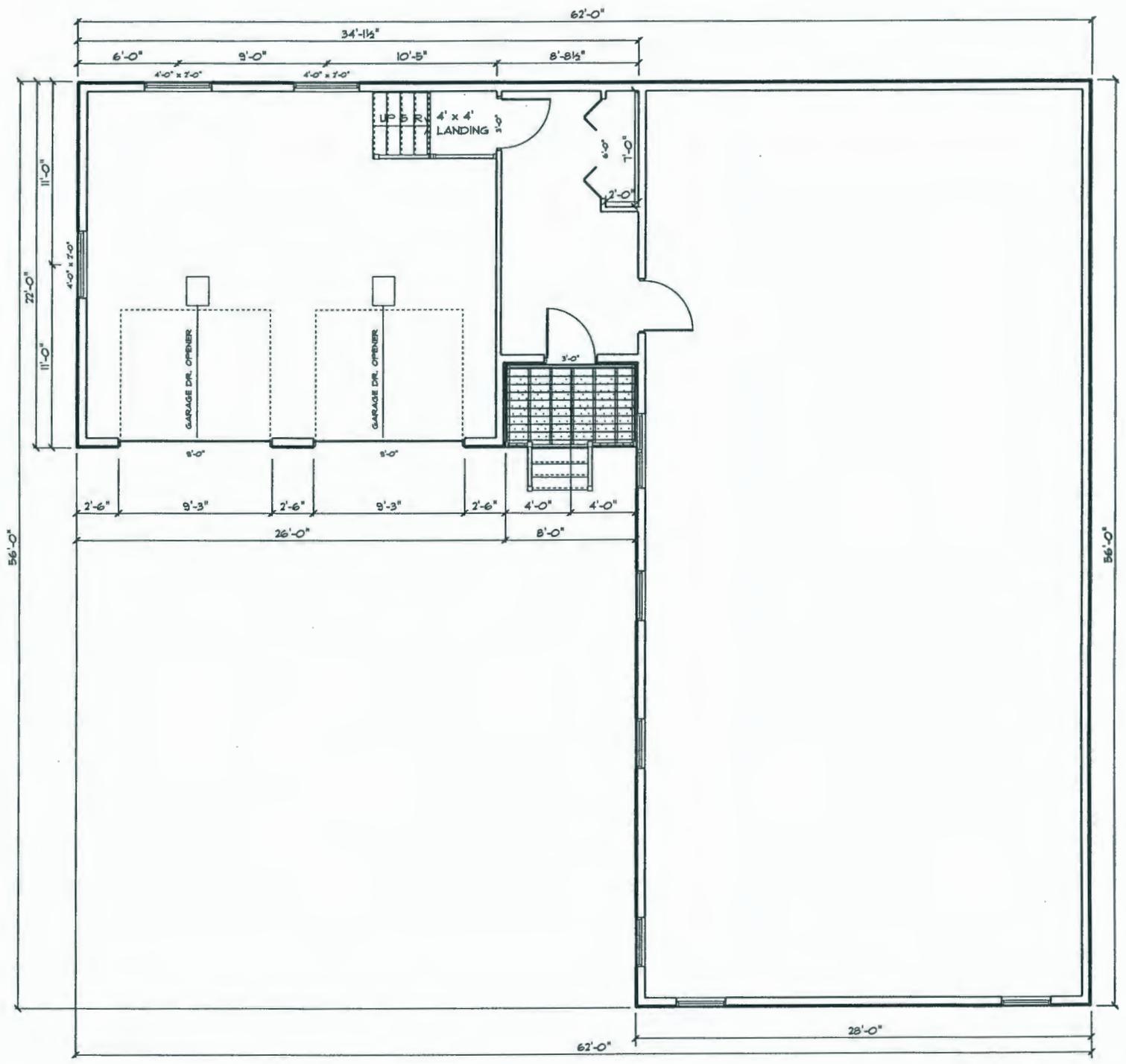
By Order of the City of Windom
Andrew W. Spielman, Zoning Administrator

Published: Cottonwood County Citizen (April 26, 2017)



Pineda - 812 Prospect Avenue

N



S

FF



10830

0.016 acres

13'

32'

Window

Concrete Apron

Gravel Driveway

2582 10820

Great Bend

8th Street

Prospect Avenue

14.06
7.557
7.617
26.04

Hosier/Pineda Property

CITY OF WINDOM
Windom, Minnesota 56101

APPLICATION AND PERMIT FOR SIDEWALK/DRIVEWAY IMPROVEMENTS

DATE: _____

APPLICATION NO. _____

The undersigned understands that there is no fee for this application. However, if it becomes necessary for the City of Windom to make street repairs due to this project, all costs for repairs will be billed to the property owner.

APPLICATION FOR:

- _____ Removal of City Curb and Gutter for placement of NEW DRIVEWAY approach (provide site plan).
- _____ Replacement Driveway
- _____ New Driveway (provide site plan).
- _____ Widen Driveway; Current width _____ Proposed width _____

- _____ Construction of SIDEWALK: _____ New _____ Replacement

APPLICANT: _____

OWNER OF PROPERTY: _____

LOCATION OF WORK (Street Address): _____

APPROXIMATE DATE OF WORK: _____

NAME OF CONTRACTOR: _____

Specifications for Sidewalks:

1. Removal of existing sidewalk;
2. Excavation of subgrade to three inches (3") below the bottom of sidewalk;
3. Three inches (3") of Class 5 gravel base;
4. Four inches (4") of minimum 3000 psi concrete mix (based on Minnesota Dept. of Transportation req.);
5. Topsoil replacement, as needed, for approximately one foot (1');
6. Sod replacement in the one foot (1') strip.

Specifications for Curb and Driveway Improvements:

1. The curb and gutter section must be poured separate from the driveway. An expansion joint material shall be placed between the gutter and the driveway. (SEE ATTACHMENT for additional specifications.)
2. Property owners are not allowed to raise the grade of their driveways from the street to the property by installing pipe in the gutters. The elevation of the driveway entrance is to match the street elevation. If this is a problem, the property owner should contact the Street Department for further directions. If necessary, the matter will be brought to the City Council's attention.
3. All work shall be inspected and approved by the Street Superintendent for the City of Windom or his representative. The Applicant/Contractor is responsible for notifying the Street Superintendent when the project is ready for an inspection (831-6137).

APPLICANT: X _____

Location of Water Shut-Off: _____

APPROVED _____ DISAPPROVED _____ this _____ day of _____, 20____.

WINDOM STREET DEPARTMENT:

WATER/WASTEWATER DEPARTMENT:

X _____
Superintendent

X _____
Superintendent

Memo

To: City Council
From: Brent Brown
cc: Street Commission
Date: March 27, 2017
Re: Temporary Street Closing Requests - Riverfest

Windom Riverfest Inc. requests that the following streets and intersections (see attached map) be closed for the parade on Saturday, June 10th. Police Chief Scott Peterson has been contacted and he has approved the street closure requests.

Approximate time of closures: 3:50 pm - 8:30 pm (depending on the number of participants).

On Friday, June 9th, City staff will distribute barricades along the boulevards to be used for the parade intersections. Windom Riverfest Inc. will be responsible for placing and removal of barricades at the intersections for the event. In the case of any emergency, they will have volunteers manning the intersections.

Second Street Closure Request

Several Riverfest events will be on or around the Court House and adjacent streets.

Street closures for additional events:

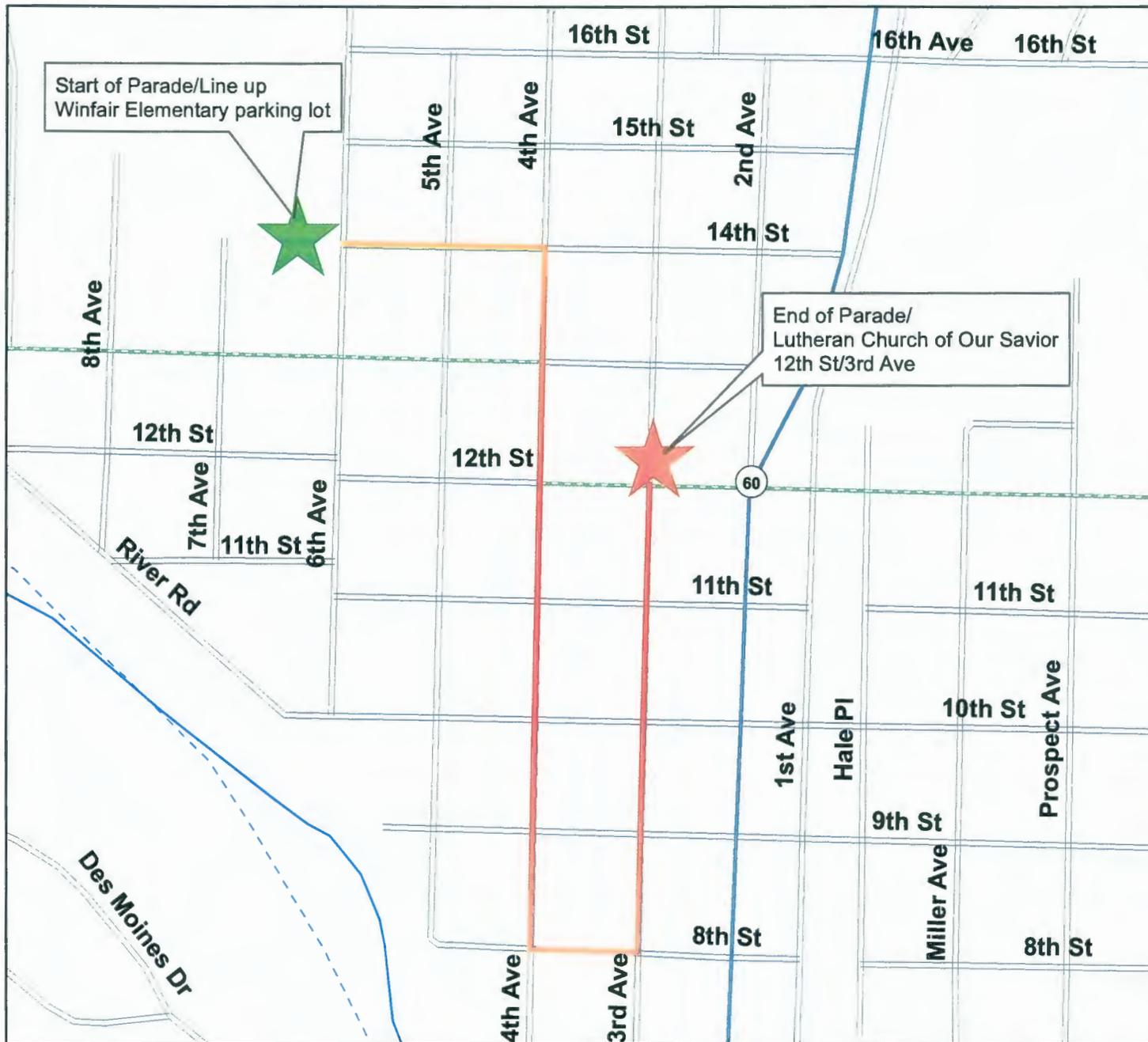
Saturday, June 10th, starting at 6:00 a.m. and continuing all day

- 9th street from 3rd Avenue to 4th Avenue closure-all day
- 4th Avenue from 9th Street to 10th Street closure-only during special events. The intersections at 9th Street or 10th Street will remain open to traffic. A one block area between these intersections on 4th Avenue would be closed periodically during the day.

Sincerely,

Brent Brown





Parade Route:
 Start at the Winfair Elementary school parking lot
 Go East on 14th St to 4th Ave
 Turn south on 4th Ave down to 8th St
 Turn East on 8th St to 3rd Ave
 Turn North on 3rd Ave
 End at 3rd Ave/12th St at Lutheran Church of Our Savior

Legend

-  Parade start
-  Parade End
-  Parade Route



RESOLUTION #2017-

INTRODUCED:

SECONDED:

VOTED: **Aye:**
 Nay:
 Absent:

RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS FOR THE "2017 SEAL COATING PROJECT"

WHEREAS, pursuant to a recommendation approved by the Street Commission at their April 27, 2017 meeting and concurred by the City Council on May 2, 2017, City Engineer DGR Engineering has prepared plans and specifications for the proposed "2017 Seal Coating Project" and has presented such plans and specifications to the Council for approval.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
WINDOM, MINNESOTA, AS FOLLOWS:**

1. Such plans and specifications, which are made a part hereof by reference as if fully set forth herein, are hereby approved and shall be filed in the office of the City Clerk/Administrator.
2. The City Clerk/Administrator shall prepare an advertisement for bids for the making of such improvements, pursuant to the approved plans and specifications, and cause such advertisement to be published in the official paper.
3. Bids will be received and accepted by the City Clerk/Administrator until 10:00 a.m. on May 31, 2017. At said time, the bids will be publicly opened by the City Clerk/Administrator and City Engineer in the City Hall Council Chambers. Bids will then be tabulated and will thereafter be considered by the City Council. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the Council on the issue of responsibility. The bid for such improvements will be awarded on or before June 6, 2017, at the City Council Meeting scheduled for 7:30 p.m.

Adopted by the Council this 16th day of May, 2017.

Dominic Jones, Mayor

Attest: _____
Steven Nasby, City Administrator

RESOLUTION #2017-

INTRODUCED:

SECONDED:

VOTED: AYE:

NAY:

ABSENT:

RESOLUTION CALLING FOR A PUBLIC HEARING ON A PROPOSED VACATION OF A PORTION OF 13TH STREET RIGHT-OF-WAY

WHEREAS, pursuant to Minnesota Statute §412.851, the Windom City Council desires to consider vacating a portion of 13th Street right-of-way in Windom East Addition, City of Windom, Cottonwood County, Minnesota, legally described as follows:

LEGAL DESCRIPTION OF STREET TO BE VACATED

All that part of the following-described street which was dedicated in the Plat of East Addition in the City of Windom, Cottonwood County, Minnesota:

Commencing at the Northwest corner of Lot 1 in Block 26 of the East Addition in the City of Windom, Cottonwood County, Minnesota; thence Northerly on and along the Easterly line of the Sioux City and Saint Paul Rail Road Company right-of-way as originally located and established for a distance of 33.00 feet, more or less, to the North line of the Southwest Quarter of Section 25, Township 105 North, Range 36 West of the Fifth Principal Meridian in the City of Windom, Cottonwood County, Minnesota; thence East on and along the North line of the Southwest Quarter (SW ¼) of said Section 25, a distance of 286.5 feet, more or less, to the Westerly right-of-way line of Miller Avenue, as extended Northerly; thence Southerly on and along said Westerly right-of-way line of Miller Avenue, a distance of 33.00 feet, more or less, to the Northeast corner of said Lot 1 in Block 26 of the East Addition; thence Westerly on and along the North line of said Lot 1 in Block 26 of the East Addition, a distance of 286.5 feet, more or less, to the point of beginning.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, AS FOLLOWS:

1. That the City Council will consider the vacation of said Street right-of-way described herein, at a public hearing which shall be held on June 6, 2017 in the Council Chambers at 444 9th Street in the City of Windom, Minnesota, at the City Council Meeting which begins at 7:30 P.M.

2. That the City Administrator is hereby directed to give published, posted and mailed notice of such hearing as required by law.

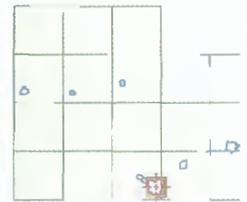
Adopted this 16th day of May, 2017.

Dominic Jones, Mayor

Attest: _____
Steve Nasby, City Administrator



Overview



Legend

-  Corporate Limits
-  Political Township
-  Parcels

Date created: 5/8/2017
Last Data Uploaded: 5/6/2017 8:02:36 PM

 Developed by
The Schneider Corporation

WINDOM AREA HOSPITAL
INCOME STATEMENT

Amended 5/15/17

	4/30/2016	Actual 4/30/2017	2018 Budget
REVENUES			
Total patient Revenue	25,108,887	28,329,073	30,846,728
Deduction from Revenue	8,748,097	10,870,608	12,154,000
Other Income	185,998	163,626	173,400
Net Revenue from Operations	16,546,788	17,622,091	18,866,128
EXPENSE			
Employee Salaries	6,008,773	6,314,136	6,791,690
Employee Benefits	1,827,033	2,022,460	2,123,268
Pharmaceuticals	847,754	978,540	1,015,000
Supplies	864,247	1,034,428	1,247,093
Rents/Utilities	282,360	304,347	334,915
Purchased Services	3,318,095	3,575,077	3,903,689
Purchased Services - Interco	237,529	194,150	211,500
Other Direct Expenses	1,092,502	1,204,032	1,239,046
Provision for Bad Debt	289,757	200,436	325,000
Depreciation	1,021,638	1,186,599	1,410,850
Total Expense	15,789,688	17,014,205	18,602,052
Net from Operations	757,100	607,886	264,077
Non-Operating Income	24,314	44,739	294,000
Non-Operating Expense	58,275	217,378	206,402
Net Income (Loss)	723,139	435,247	351,675

RESOLUTION #2017-

INTRODUCED:

SECONDED:

VOTED: **Aye:**
 Nay:
 Absent:

**AUTHORIZATION TO ACCEPT A DONATION FROM
SCHWARTZ FARMS FOR THE
WINDOM FIRE DEPARTMENT**

WHEREAS, Minnesota State Statute §465.03 requires that any city accepting a grant or gift of real or personal property shall accept such by resolution of the governing body expressing the terms prescribed by the donor; and

WHEREAS, Schwartz Farms is a supporter of the City of Windom and the Windom Fire Department; and

WHEREAS, the City of Windom has recently received a donation from Schwartz Farms of \$100.00 for the Windom Fire Department; and

WHEREAS, Schwartz Farms designated the donation is to be used as deemed appropriate by the fire department.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, that the City Council accepts the donation of \$100.00 offered by Schwartz Farms for use by the Windom Fire Department.

Adopted by the Council this 16th day of May, 2017.

Dominic Jones, Mayor

Attest: _____
Steven Nasby, City Administrator



WINDOM POLICE DEPARTMENT

PO BOX 38, 444 NINTH STREET
WINDOM, MN 56101

Scott Peterson, Chief

PHONE: (507)831-6134 / FAX: (507)831-1957



May 12, 2017

Dear Mayor and City Council Members:

The Windom Police Department has received a \$50.00 gift from the Betty Morfitt family. If accepted, we plan to put this money towards our police bicycle program. I appreciate your consideration of this request.

Sincerely,

Scott Peterson, Chief of Police

RESOLUTION #2017-

INTRODUCED:

SECONDED:

VOTED: **Aye:**
 Nay:
 Absent:

AUTHORIZATION TO ACCEPT A DONATION IN MEMORY OF BETTY MORFITT FOR THE WINDOM POLICE DEPARTMENT

WHEREAS, Minnesota State Statute §465.03 requires that any city accepting a grant or gift of real or personal property shall accept such by resolution of the governing body expressing the terms prescribed by the donor; and

WHEREAS, Betty Morfitt supported the community and promoted local philanthropy in Southwest Minnesota; and

WHEREAS, the City of Windom has received a donation In Memory of Betty Morfitt in the amount of \$50.00 for the Windom Police Department.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, that the City Council accepts the donation in the amount of \$50.00 to be used by the Windom Police Department for the purchase of bicycles.

Adopted by the Council this 16th day of May, 2017.

Dominic Jones, Mayor

Attest: _____
Steven Nasby, City Administrator

MEMORANDUM



CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: City Administrator *Joe*
DATE: May 10, 2017
RE: City Council Discussion on Priorities for City Facilities

The City Council and members of the Capital Finance Committee recently completed a tour of City facilities. This tour was to view the capital infrastructure (bricks and mortar) and look at the needs of these facilities and review proposed projects.

Attached is a listing of the current 5-year Capital Improvement Program (CIP) that was approved as part of the 2017 City Budget.

At the May 2, 2016 City Council meeting the Mayor requested that the City Council set aside some time for the City Council to discuss and prioritize projects. In addition, the Capital Investment Committee may be asked to assist with taking the lead on funding strategies for some priority projects identified by the City Council.

City of Windom, Minnesota
City of Windom -- Capital Improvement Plan
 2017 thru 2021

PROJECTS BY DEPARTMENT

Department	Project#	Priority	2017	2018	2019	2020	2021	Total
Administration								
Computer Replacement	ADMIN 002	1	3,000	3,000	3,000	3,000		12,000
Administration Total			3,000	3,000	3,000	3,000		12,000
Airport								
Land Acquisition - Runway Extension	AIRPORT 003	2		200,000				200,000
Runway Extension - Construction	AIRPORT 004	2			1,000,000			1,000,000
Instrument Landing Equipment	AIRPORT 005	1				250,000		250,000
Runway Extension Design	AIRPORT 006	1			100,000			100,000
Crosswind Runway Design	AIRPORT 007	3					150,000	150,000
Crosswind Runway Land Acquisition	AIRPORT 008	2			600,000			600,000
Mower Replacement	AIRPORT 009	3		17,000				17,000
FAA Master Planning	AIRPORT 010	1	150,000					150,000
Runway Extension Environmental Reivew	AIRPORT 011	1		50,000				50,000
Airport Total			150,000	267,000	1,700,000	250,000	150,000	2,517,000
Ambulance								
Unit 29 - Ambulance Replacement	AMB 003	1			200,000			200,000
Radio & Pager Equipment	AMB 006	1		100,000				100,000
Unit 28 - Ambulance Replacement	AMB 007	1	225,000					225,000
Furniture, Fixtures & Equipment	AMB 008	2		20,000				20,000
Ambulance Total			225,000	120,000	200,000			545,000
Arena								
Locker Room Expansion	ARENA 006	2	350,000					350,000
Install Rink Floor	ARENA 008	3		350,000				350,000
Roof Repair/Rehabilitation	ARENA 009	1			160,000			160,000
Parking Lot Rehabilitation	ARENA 010	2		65,000				65,000
Livestock Building/Riding Rink	ARENA 011	3					200,000	200,000
Ice System Replacement	ARENA 013	1		500,000				500,000
Water Heater Replacement	ARENA 014	1	11,000					11,000
Arena Total			361,000	915,000	160,000		200,000	1,636,000
Building/Zoning								
Computer Replacement	BUILD 003	1		3,000				3,000
Color Copier Replacement	BUILD 004	1				7,000		7,000
Building/Zoning Total				3,000		7,000		10,000
City Hall								
Window Replacement	CH 001	2		20,000				20,000
Television & Sound System - Council Chambers	CH 007	2	60,000					60,000
Tuckpointing and Foundation Repair	CH 008	2		50,000				50,000

Department	Project#	Priority	2017	2018	2019	2020	2021	Total
City Hall Rear Parking Lot Rehabilitation	CH 009	2	165,000					165,000
EDA\Building Office Windows	CH 010	2		3,000				3,000
Foundation\Sidewalk Repair	CH 011	1		5,900				5,900
City Hall Total			225,000	78,900				303,900

Community Center

Meeting Room Maintenance\Improvements	COMM 001	2		21,512	40,000	20,000		81,512
Dance Floor Replacement	COMM 002	3		14,800				14,800
Sound System	COMM 003	3	0		60,000			60,000
Stage	COMM 006	3		8,500				8,500
Equipment Replacement\Upgrades	COMM 007	1	0	15,000	15,000	15,000		45,000
Mechanical Systems	COMM 009	1	10,000	30,000	30,000	30,000		100,000
Roof Replacement	COMM 010	1				85,000		85,000
Garage Doors w\ Openers	COMM 011	2			9,800			9,800
Gym Renovation	COMM 012	2			85,000			85,000
Outdoor - Grounds and Equipment	COMM 014	2	0	4,000	4,000	4,000	4,000	16,000
Storage Shed	COMM 016	1	7,500					7,500
Community Center Total			17,500	93,812	243,800	154,000	4,000	513,112

EDA

NWIP Expansion	EDA 003	1		1,860,000				1,860,000
Prairie Meadow Subdivision	EDA 004	1				420,000		420,000
NWIP Monument Sign	EDA 005	2	40,000					40,000
EDA Total			40,000	1,860,000		420,000		2,320,000

Electric

Distribution System Upgrades	ELE 001	1	300,000	300,000	300,000	330,000		1,230,000
Skid Loader Replacement	ELE 002	2					50,000	50,000
Misc Equipment - Unidentified	ELE 004	3	40,000	40,000	40,000	40,000		160,000
69KV\13.8KV Substation Transformer	ELE 006	3	1,500,000	800,000				2,300,000
Vac Replacement	ELE 013	3	80,000					80,000
Unit 30 Replacement	ELE 014	1			40,000			40,000
Replace Unit 34	ELE 015	1				133,000		133,000
Generation	ELE 016	1				2,000,000		2,000,000
Trailer	ELE 017	2		15,000				15,000
Electric Total			1,920,000	1,155,000	380,000	2,503,000	50,000	6,008,000

Fire

Emergency Services Building	FIRE 001	1	3,900,000					3,900,000
Engine Pumper Truck (rural) - Unit 21	FIRE 003	1	50,000	365,000				415,000
First Response Truck - Unit 24	FIRE 005	3		175,000				175,000
City Engine\Pumper - Unit 23	FIRE 006	1		450,000				450,000
Radio Replacement	FIRE 007	1			75,000			75,000
Turn Out Gear	FIRE 008	1	0	0	0			0
Fire Total			3,950,000	990,000	75,000			5,015,000

Library

Heating System	LIB 001	2	16,900					16,900
Window Replacement	LIB 002	2	20,000	100,000				120,000
Computer Replacement	LIB 007	1		2,000				2,000
Library Remodel Project	LIB 008	2		30,000	30,000	30,000	7,000	97,000

Department	Project#	Priority	2017	2018	2019	2020	2021	Total
Library Total			36,900	132,000	30,000	30,000	7,000	235,900
Liquor								
Computer Replacement	LIQUOR 004	1	2,000					2,000
Liquor Total			2,000					2,000
Multiple Depts								
City-wide Network & Server Upgrades	MULTI 003	1	40,000	6,000	6,000	6,000	6,000	64,000
Multiple Depts Total			40,000	6,000	6,000	6,000	6,000	64,000
Parks								
Island Park Improvements	PARK 001	2				7,500		7,500
Island Park Campground	PARK 002	2				20,000		20,000
Cottonwood Lake - Tegel's Park Campground	PARK 003	5				371,218		371,218
Windom Rec Area - Lighting	PARK 005	4	25,000	160,300				185,300
Windom Rec Area - Parking Lot & Trail Improvements	PARK 006	4				250,000		250,000
Toro Groundsmaster Mower (328D)	PARK 010	1		25,000				25,000
Unit 70 Pick-up Truck	PARK 011	2			32,000			32,000
Playground Equipment Replacement Fund	PARK 014	3	10,000	10,000	10,000	10,000	10,000	50,000
Toro Groundsmaster Mower (3280D)	Park 015	2				26,000		26,000
Dog Park	PARK 017	5		1,000				1,000
Parks Total			35,000	196,300	42,000	684,718	10,000	968,018
Police								
SUV Replacement	POLICE 005	3			35,000			35,000
Computer Replacement - Mobile Units	POLICE 006	2				15,000		15,000
Firearms Training Simulator	POLICE 010	1	15,000					15,000
Police Total			15,000		35,000	15,000		65,000
Pool								
Renovated Pool	POOL 003	3		2,000,000				2,000,000
Heater Replacement	POOL 005	1	5,500					5,500
Pool Total			5,500	2,000,000				2,005,500
Recreation								
Software Upgrade	REC 003	2		10,000	4,000	4,000	4,000	22,000
Recreation Total				10,000	4,000	4,000	4,000	22,000
Streets								
2017 Street Project	STR 002	1	3,072,000					3,072,000
2020 Street Project	STR 003	1				1,800,000		1,800,000
Equipment Fund Reserve	STR 005	2	2,500	50,000	50,000	50,000	50,000	202,500
Pick-up Replacement 3/4 Ton (Unit 40-05)	STR 009	2		30,000				30,000
2.5 Ton Dump Trucks (Units 42-04; 43-04 and 44-04)	STR 010	1			360,000		190,000	550,000
Street Sweeper Replacement	STR 011	1		190,000				190,000
Sno-Go Snow Blower Replacement	STR 013	1					135,000	135,000
Loader Unit & Attachements	STR 015	1	29,000	29,000	29,000	29,000	29,000	145,000
Grader Replacement	STR 021	2	30,000	30,000	30,000	30,000	30,000	150,000
Skid Loader Replacement	STR 022	2		50,000				50,000
Large Volume Air Compressor	STR 023	2	20,000					20,000

Department	Project#	Priority	2017	2018	2019	2020	2021	Total
Traffic Signal Lights	STR 025	1		300,000	300,000	300,000		900,000
Crack Filling Machine	STR 026	2		50,000				50,000
Streets Total			3,153,500	729,000	769,000	2,209,000	434,000	7,294,500
Telecom								
DC Powerplant	TEL 005	1	57,000					57,000
Test Equipment Replacement	TEL 009	2	20,000					20,000
Headend Digital Conversion - IPTV	TEL 010	1	695,000					695,000
Telecom Office Phone System	TEL 011	2	7,500					7,500
Transport Project - CO Fiber Trunk	TEL 013	1	30,000					30,000
Office Space Upgrade	TEL 014	2		5,000				5,000
Vehicle Replacement	TEL 015	1	24,000					24,000
GIGA Center	TEL 016	2	3,000					3,000
City IT Infrastructure	TEL 017	1	5,400					5,400
Fire Supression Control	TEL 018	1	3,000					3,000
Core System Replacement FD-500 to E7 Platform	TEL 019	1	858,000					858,000
Servers, Licensing and Upgrades	TEL 020	n/a	52,000					52,000
System Expansion - Co Road 13	TEL 021	2	35,000					35,000
PC and Laptop Replacement - Telecom Office	TEL 022	1	6,000					6,000
Telecom Total			1,795,900	5,000				1,800,900
Wastewater								
General Plant Improvement/Maintenance	SEWER 001	2	5,000	5,000	5,000	5,000	5,000	25,000
Treatment Plant Upgrade	SEWER 002	1		10,000,000				10,000,000
Jetter Truck Replacement	SEWER 005	1				100,000		100,000
General Equipment	SEWER 006	3	20,000	20,000	20,000	20,000		80,000
Interceptor/Collection System Improvements	SEWER 007	1	10,000	10,000	10,000	10,000	10,000	50,000
Lift Station Improvements	SEWER 010	1	5,000	5,000	5,000	5,000	5,000	25,000
Bio-Solids Storage Facility	SEWER 011	2		1,500,000				1,500,000
Wastewater Total			40,000	11,540,000	40,000	140,000	20,000	11,780,000
Water								
Wells and Well Site	WATER 001	1	5,000	5,000	5,000	5,000	5,000	25,000
Pumping Equipment	WATER 002	1	5,000	5,000	5,000	5,000	5,000	25,000
Filter Plant Improvements	WATER 004	1	15,000	15,000	15,000	15,000		60,000
Water Main Improvements	WATER 005	1	5,000	5,000	5,000	5,000	5,000	25,000
Hydrants	WATER 008	2	5,000	5,000	5,000	5,000	5,000	25,000
Water Plant Improvements	WATER 009	1		145,000				145,000
Mower Replacement	WATER 011	3				15,000		15,000
Water Total			35,000	180,000	35,000	50,000	20,000	320,000
GRAND TOTAL			12,050,300	20,284,012	3,722,800	6,475,718	905,000	43,437,830



Windom, MN

Expense Approval Report By Fund

Payment Dates 04/28/2017 - 05/10/2017

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL					
CAROL RAMSEY	20170510	05/10/2017	REFUND-STATEMENT CREDIT	100-20191	30.21
					30.21
Activity: 41110 - Mayor & Council					
US BANK	20170420	05/10/2017	CREDIT CARD- HY-VEE TOUR L	100-41110-200	39.84
SCHRAMEL LAW OFFICE	20170501	05/10/2017	SERVICE -LEGAL FEES- MAYOR	100-41110-304	360.00
US BANK	20170420	05/10/2017	CREDIT CARD- MCMA CONF	100-41110-308	515.00
LEAGUE OF MN CITIES	255229	05/02/2017	REGISTRATION -MARV GRUNI	100-41110-308	150.00
US BANK	20170420	05/10/2017	CREDIT CARD- AMAZON-WIRE	100-41110-326	117.59
US BANK	20170420	05/10/2017	CREDIT CARD- BLUEHOST-WE	100-41110-326	299.88
US BANK	20170420	05/10/2017	CREDIT CARD- B&H COUNCIL	100-41110-326	211.68
CITIZEN PUBLISHING CO	20170430	05/09/2017	ADVERTISING -	100-41110-350	147.00
WINDOM COMMUNITY CENT	20170502	05/02/2017	MEMORIAL DAY	100-41110-490	250.00
CONVENT. & VISITOR BUREAU	20170502	05/02/2017	LODGING TAX - GUARDIAN IN	100-41110-491	1,163.84
CONVENT. & VISITOR BUREAU	20170502A	05/02/2017	LODGING TAX - RED CARPET I	100-41110-491	275.53
					3,530.36
Activity 41110 - Mayor & Council Total:					
Activity: 41310 - Administration					
NCPERS MINNESOTA	20170424	05/02/2017	INSURANCE #844600 - MAY 2	100-41310-133	80.00
CHELSEI CARLSON	20170418	04/28/2017	EXPENSE-SOLID STATE DISC-C	100-41310-200	109.99
US BANK	20170420	05/10/2017	CREDIT CARD- NEWEGG DOC	100-41310-200	79.98
SHI INTERNATIONAL CORP	806384997	04/25/2017	SUPPLIES	100-41310-200	672.35
TOSHIBA FINANCIAL SERVICES	329527881	05/02/2017	COPIER LEASE 4/20 TO 5/20/1	100-41310-217	29.45
US BANK	20170420	05/10/2017	CREDIT CARD- EHLERS FINAN	100-41310-308	45.00
VERIZON WIRELESS	9784289999	05/02/2017	TELEPHONE	100-41310-321	50.71
CMRS - TMS #256704	20170501	05/02/2017	POSTAGE #256704 - CITY OFF	100-41310-322	433.90
SECR REV FUND/CITY OF WD	20170502	05/02/2017	PETTY CASH - OFFICE POSTAG	100-41310-322	1.16
SECR REV FUND/CITY OF WD	20170502	05/02/2017	PETTY CASH - OFFICE POSTAG	100-41310-322	1.74
SECR REV FUND/CITY OF WD	20170502	05/02/2017	PETTY CASH - OFFICE POSTAG	100-41310-322	2.90
US BANK	20170420	05/10/2017	CREDIT CARD- CRASH PLAN P	100-41310-326	19.99
STEVE NASBY	20170510	05/10/2017	EXPENSE - MCMA	100-41310-331	240.75
US BANK	20170420	05/10/2017	CREDIT CARD- TRAINING - SIO	100-41310-334	77.24
US BANK	20170420	05/10/2017	CREDIT CARD- RAMADA INN-S	100-41310-334	265.80
BLUE CROSS/BLUE SHIELD	170502438008	05/09/2017	INSURANCE PREM- JUNE 201	100-41310-480	490.00
BLUE CROSS/BLUE SHIELD	170502438008	05/09/2017	INSURANCE PREM- JUNE 201	100-41310-480	490.00
US BANK	20170420	05/10/2017	CREDIT CARD- REIMBURSEME	100-41310-480	12.00
US BANK	20170420	05/10/2017	CREDIT CARD- BEST WESTERN	100-41310-480	159.06
US BANK	20170420	05/10/2017	CREDIT CARD-AMAZON-WIRE	100-41310-480	235.20
BANK MIDWEST	20170505	05/08/2017	NSF-OTHER: JUSTIN AUGUSTI	100-41310-480	207.44
BANK MIDWEST	20170508	05/08/2017	NSF-OTHER: CHRISTINA WOLF	100-41310-480	141.83
BANK MIDWEST	20170510	05/10/2017	NSF - BRANDI ANDERSON	100-41310-480	59.90
					3,906.39
Activity 41310 - Administration Total:					
Activity: 41410 - Elections					
CMRS - TMS #256704	20170501	05/02/2017	POSTAGE #256704 - ELECTIO	100-41410-480	4.72
					4.72
Activity 41410 - Elections Total:					
Activity: 41910 - Building & Zoning					
NCPERS MINNESOTA	20170424	05/02/2017	INSURANCE #844600 - MAY 2	100-41910-133	24.00
CENTURY BUSINESS PRODUCT	370139	04/10/2017	SUPPLIES	100-41910-200	20.41
STEVEN J CARSON	20166	05/02/2017	SERVICE-BUILDING INSPECTIO	100-41910-301	325.00
SCHRAMEL LAW OFFICE	20170501	05/10/2017	SERVICE -LEGAL FEES- PZ	100-41910-304	90.00
VERIZON WIRELESS	9784289999	05/02/2017	TELEPHONE	100-41910-321	50.71
CMRS - TMS #256704	20170501	05/02/2017	POSTAGE #256704 - P & Z	100-41910-322	43.91
CITIZEN PUBLISHING CO	20170430	05/09/2017	ADVERTISING -	100-41910-350	437.60

Expense Approval Report

Payment Dates: 04/28/2017 - 05/10/2017

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
LUND'S BODY SHOP	20170508	05/09/2017	REPAIR VEHICLE-INS CLAIM	100-41910-405	1,040.24
Activity 41910 - Building & Zoning Total:					2,031.87
Activity: 41940 - City Hall					
US BANK	20170420	05/10/2017	CREDIT CARD- WALMART-COF	100-41940-211	49.84
US BANK	20170420	05/10/2017	CREDIT CARD- AMAZON-WIRE	100-41940-406	117.59
SANDRA HERDER	20170502	05/02/2017	CLEANING	100-41940-406	357.00
MELISSA PENAS	20170503	05/02/2017	CLEANING	100-41940-406	357.00
COTTONWOOD CO AUD/TREA	20170502	05/02/2017	2017 PROP TAX-25-820-1530	100-41940-460	96.00
Activity 41940 - City Hall Total:					977.43
Activity: 42120 - Crime Control					
NCPERS MINNESOTA	20170424	05/02/2017	INSURANCE #844600 - MAY 2	100-42120-133	160.00
WEX BANK	49601225	05/10/2017	APRIL 2017 GAS	100-42120-212	1,102.12
WEX BANK	49601225	05/10/2017	APRIL 2017 GAS	100-42120-212	-18.58
ITL PATCH COMPANY, INC	32426	05/09/2017	UNIFORMS	100-42120-218	244.00
SCHRAMEL LAW OFFICE	20170501	05/10/2017	SERVICE -LEGAL FEES- POLICE	100-42120-304	3,150.00
US BANK	20170420	05/10/2017	CREDIT CARD- SKILLPATH SEM	100-42120-308	-259.86
VERIZON WIRELESS	9784289999	05/02/2017	TELEPHONE	100-42120-321	181.72
SECR REV FUND/CITY OF WD	20170502	05/02/2017	PETTY CASH - POLICE POSTAG	100-42120-322	98.00
SECR REV FUND/CITY OF WD	20170502	05/02/2017	PETTY CASH - POLICE POSTAG	100-42120-322	2.85
SECR REV FUND/CITY OF WD	20170502	05/02/2017	PETTY CASH -POLICE POSTAG	100-42120-322	5.70
TACTICAL SOLUTIONS	6095	05/02/2017	RADIO UNITS	100-42120-323	93.00
ALPHA WIRELESS - MANKATO	689483	05/08/2017	SERVICE	100-42120-323	108.00
LEASE FINANCE PARTNERS	20170420	05/02/2017	SERVICE #3250	100-42120-326	887.65
SHI INTERNATIONAL CORP	B06366860	04/19/2017	SERVICE	100-42120-326	243.00
CDW GOVERNMENT	HPT6458	04/28/2017	SERVICE	100-42120-326	103.41
CDW GOVERNMENT	HPX6081	04/28/2017	SERVICE	100-42120-326	13.23
US BANK	20170420	05/10/2017	CREDIT CARD- RAMADA INN -	100-42120-334	132.90
US BANK	20170420	05/10/2017	CREDIT CARD- TRAINING - SIO	100-42120-334	38.63
CORY HILLESHEIM	20170427	04/27/2017	EXPENSE - SQUAD 13 TO FLEE	100-42120-334	30.50
SCOTT PETERSON	20170501	05/02/2017	EXPENSE- STREET SURVIVAL	100-42120-334	13.28
DONNA MARCY	20170502	05/02/2017	EXPENSE-BCA DEATH INVESTI	100-42120-334	58.88
WINDOM QUICK PRINT	20170502	05/02/2017	SUPPLIES	100-42120-350	74.90
US BANK	20170420	05/10/2017	CREDIT CARD- TRIJICON SUPP	100-42120-404	520.50
TOSHIBA FINANCIAL SERVICES	329527881	05/02/2017	COPIER LEASE 4/20 TO 5/20/1	100-42120-404	14.73
MIKE'S LLC	93	05/02/2017	MAINTENANCE	100-42120-404	1,761.37
DEFRIES COLLISION CENTER	10404	05/02/2017	SERVICE	100-42120-405	300.00
WINDOM AUTO VALU	20170504	05/10/2017	MAINTENANCE 3400540	100-42120-405	4.70
FLEET SERVICES DIVISION	2017090005	05/02/2017	SERVICE	100-42120-419	2,170.62
BLUE CROSS/BLUE SHIELD	170502438008	05/09/2017	INSURANCE PREM- JUNE 201	100-42120-480	490.00
Activity 42120 - Crime Control Total:					11,725.25
Activity: 42220 - Fire Fighting					
COUNTRY PRIDE SERVICE	20170430	05/09/2017	MAINTENANCE - FIRE	100-42220-212	51.02
WEX BANK	49601225	05/10/2017	APRIL 2017 GAS	100-42220-212	123.69
MN DEPT OF NAT RES - ECO-	20170509	05/09/2017	L3 WESTWOOD 60K GENERAT	100-42220-215	750.00
HEIMAN FIRE EQUIP. CO	0857697-IN	05/08/2017	UNIFORMS	100-42220-218	161.05
US BANK	20170420	05/10/2017	CREDIT CARD- GALLS	100-42220-218	73.94
BRITTANY ESPENSON	20170430	05/10/2017	SERVICE	100-42220-218	60.00
SCHRAMEL LAW OFFICE	20170501	05/10/2017	SERVICE -LEGAL FEES- FIRE	100-42220-304	270.00
SANFORD HEALTH	298274886	05/02/2017	SERVICE #30000261	100-42220-310	95.00
CMRS - TMS #256704	20170501	05/02/2017	POSTAGE #256704 - FIRE	100-42220-322	1.12
US BANK	20170420	05/10/2017	CREDIT CARD- HILTON GARDE	100-42220-334	633.98
MARK MARCY	20170428	05/02/2017	EXPENSE- MN STATE FIRE CHI	100-42220-334	210.25
MARK MARCY	20170428A	05/02/2017	EXPENSE-FIRE INSTRUCTOR III	100-42220-334	67.41
WINDOM QUICK PRINT	8418	05/10/2017	SUPPLIES	100-42220-350	34.80
HEIMAN FIRE EQUIP. CO	0857447-IN	05/08/2017	MAINTENANCE	100-42220-404	1,298.30
WINDOM AUTO VALU	20170504	05/10/2017	MAINTENANCE 3400540 FIRE	100-42220-404	11.98
TOSHIBA FINANCIAL SERVICES	329527881	05/02/2017	COPIER LEASE 4/20 TO 5/20/1	100-42220-404	23.56
EMERGENCY APPARATUS MAI	91849	05/08/2017	SERVICE	100-42220-404	633.08
EMERGENCY APPARATUS MAI	91851	05/08/2017	SERVICE	100-42220-404	597.96

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EMERGENCY APPARATUS MAI	91852	05/08/2017	SERVICE	100-42220-404	168.52
EMERGENCY APPARATUS MAI	91853	05/08/2017	SERVICE	100-42220-404	204.57
Activity 42220 - Fire Fighting Total:					5,470.23
Activity: 42700 - Animal Control					
COTTONWOOD VET CLINIC	171559	05/09/2017	SERVICE	100-42700-300	70.00
COTTONWOOD VET CLINIC	171678	05/09/2017	SERVICE	100-42700-300	55.00
Activity 42700 - Animal Control Total:					125.00
Activity: 43100 - Streets					
NCPERS MINNESOTA	20170424	05/02/2017	INSURANCE #844600 - MAY 2	100-43100-133	64.00
US BANK	20170420	05/10/2017	CREDIT CARD-AMAZON -CLIP	100-43100-200	9.90
US BANK	20170420	05/10/2017	CREDIT CARD- AMAZON - SEC	100-43100-200	53.43
SHARE CORP.	17215	05/02/2017	SUPPLIES	100-43100-211	146.23
STAPLES OIL CO	104936	05/10/2017	FUEL	100-43100-212	365.83
WEX BANK	49601225	05/10/2017	APRIL 2017 GAS	100-43100-212	-18.58
WEX BANK	49601225	05/10/2017	APRIL 2017 GAS	100-43100-212	1,526.50
DIAMOND VOGEL PAINT	295174112	05/02/2017	MAINTENANCE	100-43100-224	524.70
LAMPERTS YARDS, INC.	39180315	05/09/2017	MAINTENANCE - STREET	100-43100-224	14.27
COTTONWOOD CO SOLID WA	174521	05/02/2017	BRUSH	100-43100-225	10.00
VERIZON WIRELESS	9784289999	05/02/2017	TELEPHONE	100-43100-321	72.72
CMRS - TMS #256704	20170501	05/02/2017	POSTAGE #256704 - STREET	100-43100-322	5.67
US BANK	20170420	05/10/2017	CREDIT CARD- CENEX -QUIKLI	100-43100-404	39.54
WINDOM AUTO VALU	20170504	05/10/2017	MAINTENANCE 3400540	100-43100-404	169.75
O'REILLY AUTOMOTIVE, INC	4425-190093	05/10/2017	MAINTENANCE	100-43100-404	7.99
MILLER SELLNER EQUIP	864778	05/02/2017	MAINTENANCE	100-43100-404	101.44
ASA AUTO PLAZA	127598	04/28/2017	MAINTENANCE	100-43100-405	189.00
COTTONWOOD CO AUD/TREA	20170502	05/02/2017	2017 PROP TAX-25-177-0065	100-43100-460	24.00
BLUE CROSS/BLUE SHIELD	170502438008	05/09/2017	INSURANCE PREM- JUNE 201	100-43100-480	490.00
WINDOM AREA SCHOOLS	1765	05/10/2017	COMMUNITY EDUCATION SU	100-43100-480	200.00
Activity 43100 - Streets Total:					3,996.39
Activity: 43210 - Sanitation					
WAYNE ERICKSON	20170510	05/10/2017	COMPOST SITE MANAGER	100-43210-307	168.00
CITIZEN PUBLISHING CO	20170430	05/09/2017	ADVERTISING - SPRING CLEAN	100-43210-340	1,820.00
COTTONWOOD CO SOLID WA	528	05/01/2017	SPRING CLEAN UP	100-43210-384	4,498.44
KDOM RADIO	KDOM0951170442343	05/09/2017	ADVERTISING - CITY	100-43210-480	216.00
Activity 43210 - Sanitation Total:					6,702.44
Activity: 45120 - Recreation					
CMRS - TMS #256704	20170501	05/02/2017	POSTAGE #256704 - REC	100-45120-217	0.94
TOSHIBA FINANCIAL SERVICES	329527881	05/02/2017	COPIER LEASE 4/20 TO 5/20/1	100-45120-217	14.73
CITIZEN PUBLISHING CO	20170430	05/09/2017	ADVERTISING -	100-45120-340	196.85
Activity 45120 - Recreation Total:					212.52
Activity: 45202 - Park Areas					
NCPERS MINNESOTA	20170424	05/02/2017	INSURANCE #844600 - MAY 2	100-45202-133	16.00
COUNTRY PRIDE SERVICE	20170430	05/09/2017	MAINTENANCE -	100-45202-216	1,457.89
TRI-STATE POWER SOLUTIONS	1912903006478	05/02/2017	MAINTENANCE	100-45202-402	15.07
FLAGSHIP RECREATION	F6767	04/19/2017	MAINTENANCE	100-45202-402	26.00
FAST GLOBAL SOLUTIONS, INC	056457	04/28/2017	MAINTENANCE	100-45202-404	77.17
DIAMOND VOGEL PAINT	295174112	05/02/2017	MAINTENANCE	100-45202-406	524.70
LAMPERTS YARDS, INC.	39180315	05/09/2017	MAINTENANCE - PARK	100-45202-406	222.00
COTTONWOOD CO AUD/TREA	20170502	05/02/2017	2017 PROP TAX-25-357-0300	100-45202-460	38.00
Activity 45202 - Park Areas Total:					2,376.83
Fund 100 - GENERAL Total:					41,089.64
Fund: 211 - LIBRARY					
Activity: 45501 - Library					
NCPERS MINNESOTA	20170424	05/02/2017	INSURANCE #844600 - MAY 2	211-45501-133	16.00
US BANK	20170420	05/10/2017	CREDIT CARD-AMAZON INK	211-45501-200	79.74
SECR REV FUND/CITY OF WD	20170502	05/02/2017	PETTY CASH - LIBRARY SUPPLI	211-45501-200	8.54
SECR REV FUND/CITY OF WD	20170502	05/02/2017	PETTY CASH - LIBRARY SUPPLI	211-45501-200	8.55
SECR REV FUND/CITY OF WD	20170502	05/02/2017	PETTY CASH - LIBRARY SUPPLI	211-45501-200	8.51

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TOSHIBA FINANCIAL SERVICES	329527881	05/02/2017	COPIER LEASE 4/20 TO 5/20/1	211-45501-217	7.36
SECR REV FUND/CITY OF WD	20170502	05/02/2017	PETTY CASH - LIBRARY POSTA	211-45501-322	4.10
SECR REV FUND/CITY OF WD	20170502	05/02/2017	PETTY CASH - LIBRARY POSTA	211-45501-322	5.97
SECR REV FUND/CITY OF WD	20170502	05/02/2017	PETTY CASH - LIBRARY POSTA	211-45501-322	9.80
DAWN AAMOT	20170508	05/08/2017	EXPENSE - PLUM CREEK LIB A	211-45501-331	50.29
US BANK	20170420	05/10/2017	CREDIT CARD- RAMADA INN -	211-45501-334	132.90
US BANK	20170420	05/10/2017	CREDIT CARD- TRAINING - SIO	211-45501-334	38.63
WINDOM AREA SCHOOLS	1765	05/10/2017	COMMUNITY EDUCATION SU	211-45501-350	32.00
CITIZEN PUBLISHING CO	20170430	05/09/2017	ADVERTISING -	211-45501-350	29.60
SANDRA HERDER	20170502	05/02/2017	CLEANING	211-45501-402	357.00
MELISSA PENAS	20170503	05/02/2017	CLEANING	211-45501-402	357.00
J & K WINDOWS	8198-20	05/02/2017	SERVICE	211-45501-402	20.00
US BANK	20170420	05/10/2017	CREDIT CARD- BLOOMBERG B	211-45501-433	90.00
US BANK	20170420	05/10/2017	CREDIT CARD- NAT'L GEOGRA	211-45501-433	39.00
US BANK	20170420	05/10/2017	CREDIT CARD- SKILLPATH	211-45501-433	212.95
US BANK	20170420	05/10/2017	CREDIT CARD- AMAZON - BO	211-45501-435	216.55
INGRAM	201705012017	05/09/2017	BOOKS	211-45501-435	1,158.40
COTTONWOOD CO AUD/TREA	20170502	05/02/2017	2017 PROP TAX-25-820-1540	211-45501-460	96.00
				Activity 45501 - Library Total:	2,978.89
				Fund 211 - LIBRARY Total:	2,978.89

Fund: 225 - AIRPORT

Activity: 45127 - Airport

RED ROCK RURAL WATER	20170430	05/10/2017	WATER -	225-45127-200	22.64
CMRS - TMS #256704	20170501	05/02/2017	POSTAGE #256704 - AIRPORT	225-45127-217	4.72
DICKS WELDING INC	63741	05/09/2017	MAINTENANCE	225-45127-409	132.79
BORDER STATES	912901628	05/09/2017	MAINTENANCE	225-45127-409	910.25
COTTONWOOD CO AUD/TREA	20170502	05/02/2017	2017 PROP TAX-08-012-0600	225-45127-460	24.00
				Activity 45127 - Airport Total:	1,094.40
				Fund 225 - AIRPORT Total:	1,094.40

Fund: 230 - POOL

Activity: 45124 - Pool

TOSHIBA FINANCIAL SERVICES	329527881	05/02/2017	COPIER LEASE 4/20 TO 5/20/1	230-45124-217	7.36
WINDOM AREA SCHOOLS	1765	05/10/2017	COMMUNITY EDUCATION SU	230-45124-340	200.00
CITIZEN PUBLISHING CO	20170430	05/09/2017	ADVERTISING -	230-45124-350	196.85
				Activity 45124 - Pool Total:	404.21
				Fund 230 - POOL Total:	404.21

Fund: 235 - AMBULANCE

JANICE HARTBERG	20170502	05/02/2017	REFUND - AMBULANCE CALL-	235-34205	579.84
					579.84

Activity: 42153 - Ambulance

WEX BANK	49601225	05/10/2017	APRIL 2017 GAS	235-42153-212	-18.58
WEX BANK	49601225	05/10/2017	APRIL 2017 GAS	235-42153-212	866.13
SECR REV FUND/CITY OF WD	20170502	05/02/2017	PETTY CASH - AMBULANCE VE	235-42153-217	21.75
ROBIN SHAW	20170510	05/10/2017	EXPENSE - RUN SHEET CLIP B	235-42153-217	24.80
LEWIS FAMILY DRUG, LLC	56-088079400	05/09/2017	SUPPLIES	235-42153-217	27.94
LEWIS FAMILY DRUG, LLC	56-088079600	05/09/2017	SUPPLIES	235-42153-217	974.70
PRAXAIR DISTRIBUTION INC	77216174	05/10/2017	SUPPLIES	235-42153-217	409.75
BOUND TREE MEDICAL, LLC	82475120	05/02/2017	SUPPLIES	235-42153-217	175.87
US BANK	20170420	05/10/2017	CREDIT CARD- GALLS - CLOTHI	235-42153-218	68.94
WINDOM AREA HOSPITAL	734-0024-01-2017-24	05/10/2017	NURSING REIMBURSEMENT- J	235-42153-312	2,201.16
WINDOM AREA HOSPITAL	734-0024-04-2017-24	05/10/2017	NURSING REIMBURSEMENT -	235-42153-312	1,925.35
VERIZON WIRELESS	9784289999	05/02/2017	TELEPHONE	235-42153-321	50.49
CMRS - TMS #256704	20170501	05/02/2017	POSTAGE #256704 - AMBULA	235-42153-322	36.06
REAL TIME TRANSLATION, INC	110762	05/02/2017	SERVICE	235-42153-327	34.00
MARK MARCY	20170508	05/09/2017	EXPENSE - AMBULANCE	235-42153-334	21.64
JOHN MEYER	20170509	05/09/2017	EXPENSE	235-42153-334	9.98
KIM POWERS	20170509	05/09/2017	EXPENSE	235-42153-334	159.65
DONNA MARCY	20170509	05/09/2017	EXPENSE	235-42153-334	45.00

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WINDOM AREA HOSPITAL	734-0024-01-2017-24	05/10/2017	2017 REFRESHER MEAL COST	235-42153-334	73.20
BOUND TREE MEDICAL, LLC	82477904	05/02/2017	MAINTENANCE	235-42153-404	107.99
COUNTRY PRIDE SERVICE	20170430	05/09/2017	MAINTENANCE -	235-42153-405	180.05
WINDOM AUTO VALU	20170504	05/10/2017	MAINTENANCE 3400540	235-42153-405	34.96
CARQUEST AUTO PARTS STOR	2789-316544	05/08/2017	AMBULANCE - MAINTENANCE	235-42153-405	33.07
O'REILLY AUTOMOTIVE, INC	4425-189288	05/10/2017	MAINTENANCE #29	235-42153-405	11.99
O'REILLY AUTOMOTIVE, INC	4425-189289	05/10/2017	MAINTENANCE #27	235-42153-405	11.99
GRAHAM TIRE CO	8508240	05/08/2017	#29 MAINTENANCE	235-42153-405	89.95
PEGGY WINTERS	20170503	05/03/2017	REFUND - REGARDING AMB C	235-42153-480	15.00
Activity 42153 - Ambulance Total:					7,592.83
Fund 235 - AMBULANCE Total:					8,172.67

Fund: 250 - EDA GENERAL

Activity: 46520 - EDA

NCPERS MINNESOTA	20170424	05/02/2017	INSURANCE #844600 - MAY 2	250-46520-133	24.00
CENTURY BUSINESS PRODUCT	370139	04/10/2017	SUPPLIES	250-46520-200	40.80
SCHRAMMEL LAW OFFICE	20170501	05/10/2017	SERVICE -LEGAL FEES- EDA	250-46520-304	780.00
VERIZON WIRELESS	9784289999	05/02/2017	TELEPHONE	250-46520-321	26.83
CMRS - TMS #256704	20170501	05/02/2017	POSTAGE #256704 - EDA	250-46520-322	3.28
US BANK	20170420	05/10/2017	CREDIT CARD- TRAINING -SIO	250-46520-334	38.63
US BANK	20170420	05/10/2017	CREDIT CARD- RAMADA INN -	250-46520-334	132.90
US BANK	20170420	05/10/2017	CREDIT CARD- RAMADA INN-	250-46520-334	6.00
CITIZEN PUBLISHING CO	20170430	05/09/2017	ADVERTISING -	250-46520-340	197.00
COUNTY WIDE DIRECTORY	57937	05/02/2017	ADVERTISING	250-46520-340	125.00
CITIZEN PUBLISHING CO	20170430	05/09/2017	ADVERTISING - WWEBSITE	250-46520-350	79.50
FEDERATED RURAL ELECTRIC	20170428	05/08/2017	SERVICE #28-36-30	250-46520-381	15.00
US BANK	20170420	05/10/2017	CREDIT CARD- GODFATHER'S	250-46520-438	33.75
COTTONWOOD CO AUD/TREA	20170502	05/02/2017	2017 PROP TAX-25-556-0100	250-46520-462	569.53
COTTONWOOD CO AUD/TREA	20170502	05/02/2017	2017 PROP TAX-08-012-0500	250-46520-462	1,168.00
COTTONWOOD CO AUD/TREA	20170502	05/02/2017	2015 PROP TAX- 25-839-0075	250-46520-462	9,123.00
COTTONWOOD CO AUD/TREA	20170502	05/02/2017	2017 PROP TAX-25-556-0060	250-46520-462	455.46
COTTONWOOD CO AUD/TREA	20170502	05/02/2017	2017 PROP TAX- 25-556-0010	250-46520-462	457.99
COTTONWOOD CO AUD/TREA	20170502	05/02/2017	2017 PROP TAX-25-556-0070	250-46520-462	218.86
COTTONWOOD CO AUD/TREA	20170502	05/02/2017	2017 PROP TAX-25-820-0612	250-46520-462	24.00
COTTONWOOD CO AUD/TREA	20170502	05/02/2017	2017 PROP TAX-25-710-0060	250-46520-462	24.00
COTTONWOOD CO RECORDE	20170420	05/08/2017	DOC #A-280164 #P19951- RI	250-46520-480	46.00
Activity 46520 - EDA Total:					13,589.53

Activity: 49980 - Debt Service

FULDA CREDIT UNION	20170508	05/08/2017	SPEC BLDG LOAN APR - PRINC	250-49980-602	2,143.79
FULDA CREDIT UNION	20170508	05/08/2017	SPEC BLDG LOAN APR - INTER	250-49980-612	1,216.21
Activity 49980 - Debt Service Total:					3,360.00
Fund 250 - EDA GENERAL Total:					16,949.53

Fund: 254 - NORTH IND PARK

Activity: 46520 - EDA

SOUTH CENTRAL ELECTRIC	20170331A	05/03/2017	SERVICE #26-24-123-04	254-46520-381	129.15
MICKY MASTERS	20170429	05/09/2017	NWIP MOWING - SERVICE	254-46520-406	130.00
COTTONWOOD CO AUD/TREA	20170502	05/02/2017	2017 PROP TAX- 25-556-0070	254-46520-462	102.14
COTTONWOOD CO AUD/TREA	20170502	05/02/2017	2017 PROP TAX- 25-556-0060	254-46520-462	221.54
COTTONWOOD CO AUD/TREA	20170502	05/02/2017	2015 PROP TAX-25-556-0100	254-46520-462	596.47
COTTONWOOD CO AUD/TREA	20170502	05/02/2017	2017 PROP TAX- 25-556-0010	254-46520-462	538.01
COTTONWOOD CO AUD/TREA	20170502	05/02/2017	2017 PROP TAX-25-556-0130	254-46520-462	92.00
Activity 46520 - EDA Total:					1,809.31
Fund 254 - NORTH IND PARK Total:					1,809.31

Fund: 307 - 2017 STREET PROJECT

Activity: 41000 - General Government

SCHRAMMEL LAW OFFICE	20170501	05/10/2017	SERVICE -LEGAL FEES- 2017 ST	307-41000-304	195.00
CITIZEN PUBLISHING CO	20170430	05/09/2017	ADVERTISING - 2017 STREET	307-41000-480	112.80

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HOLTMEIER CONSTRUCTION I	20170503	05/03/2017	2017 STREET PROJECT	307-41000-500	287,621.29
				Activity 41000 - General Government Total:	287,929.09
				Fund 307 - 2017 STREET PROJECT Total:	287,929.09

Fund: 401 - GENERAL CAPITAL PROJECTS**Activity: 49950 - Capital Outlay**

SHI INTERNATIONAL CORP	B06442681	05/10/2017	REMOTE PC SOFTWARE	401-49950-500	302.96
MIDSTATES EQUIPMENT & SU	217273	05/02/2017	AIR COMPRESSOR -	401-49950-503	4,997.50
				Activity 49950 - Capital Outlay Total:	5,300.46
				Fund 401 - GENERAL CAPITAL PROJECTS Total:	5,300.46

Fund: 601 - WATER**Activity: 49400 - Water**

NCPERS MINNESOTA	20170424	05/02/2017	INSURANCE #844600 - MAY 2	601-49400-133	40.00
WEX BANK	49601225	05/10/2017	APRIL 2017 GAS	601-49400-212	232.88
HAWKINS, INC	4057680	05/02/2017	CHEMICALS	601-49400-216	4,132.12
SCHRAMMEL LAW OFFICE	20170501	05/10/2017	SERVICE -LEGAL FEES- WATER	601-49400-304	487.50
MN VALLEY TESTING	858352	04/18/2017	TESTING	601-49400-310	67.50
GOPHER STATE ONE CALL	7040809	05/02/2017	LOCATES	601-49400-321	34.09
VERIZON WIRELESS	9784289999	05/02/2017	TELEPHONE	601-49400-321	96.24
CMRS - TMS #256704	20170501	05/02/2017	POSTAGE #256704 - WATER	601-49400-322	101.28
CMRS - TMS #256704	20170501	05/02/2017	POSTAGE #256704 - WATER	601-49400-322	1.89
US BANK	20170420	05/10/2017	CREDIT CARD- MEGA INVENT	601-49400-326	134.97
HP DATAONE, LLC	4	05/02/2017	BILLING CONTRACT SERVICE	601-49400-326	1,328.13
US BANK	20170420	05/10/2017	CREDIT CARD- TRAINING -SIO	601-49400-334	38.63
US BANK	20170420	05/10/2017	CREDIT CARD- RAMADA INN -	601-49400-334	66.45
COUNTY WIDE DIRECTORY	57937	05/02/2017	ADVERTISING	601-49400-340	50.00
FEDERATED RURAL ELECTRIC	20170428A	05/09/2017	SERVICE #28-35-18	601-49400-381	43.24
COTTONWOOD CO SOLID WA	174523	05/02/2017	PRINTER-TOWER-VCR-ETC	601-49400-384	10.00
MN DEPT OF HEALTH	20170503	05/09/2017	#462056 - MAINTENANCE PE	601-49400-386	50.00
HD SUPPLY WATERWORKS LTD	H094927	05/08/2017	MAINTENANCE	601-49400-402	573.47
TOSHIBA FINANCIAL SERVICES	329527881	05/02/2017	COPIER LEASE 4/20 TO 5/20/1	601-49400-404	29.45
COTTONWOOD CO AUD/TREA	20170502	05/02/2017	2017 PROP TAX-25-177-0150	601-49400-460	373.81
				Activity 49400 - Water Total:	7,891.65
				Fund 601 - WATER Total:	7,891.65

Fund: 602 - SEWER**Activity: 49450 - Sewer**

NCPERS MINNESOTA	20170424	05/02/2017	INSURANCE #844600 - MAY 2	602-49450-133	56.00
INDOFF, INC	2944913	05/02/2017	SUPPLIES	602-49450-200	300.59
WEX BANK	49601225	05/10/2017	APRIL 2017 GAS	602-49450-212	165.36
HAWKINS, INC	4064682	05/02/2017	CHEMICALS	602-49450-216	925.00
STEVE WILLARD	201704262017	05/02/2017	EXPENSE- SAFETY BOOTS	602-49450-217	100.00
SCHRAMMEL LAW OFFICE	20170501	05/10/2017	SERVICE -LEGAL FEES- SEWER	602-49450-304	1,897.50
MN VALLEY TESTING	857999	04/18/2017	TESTING	602-49450-310	137.20
MN VALLEY TESTING	858147	04/18/2017	TESTING	602-49450-310	137.20
MN VALLEY TESTING	858439	04/18/2017	TESTING	602-49450-310	144.00
MN VALLEY TESTING	858733	04/18/2017	TESTING	602-49450-310	590.80
MN VALLEY TESTING	858763	04/18/2017	TESTING	602-49450-310	241.60
MN VALLEY TESTING	859246	05/02/2017	TESTING	602-49450-310	127.20
MN VALLEY TESTING	859264	05/02/2017	TESTING	602-49450-310	158.40
MN VALLEY TESTING	860053	05/02/2017	TESTING	602-49450-310	158.40
GOPHER STATE ONE CALL	7040809	05/02/2017	LOCATES	602-49450-321	34.09
VERIZON WIRELESS	9784289999	05/02/2017	TELEPHONE	602-49450-321	86.24
CMRS - TMS #256704	20170501	05/02/2017	POSTAGE #256704 - SEWER	602-49450-322	101.28
HP DATAONE, LLC	4	05/02/2017	BILLING CONTRACT SERVICE	602-49450-326	1,328.11
US BANK	20170420	05/10/2017	CREDIT CARD- MARRIOT HOT	602-49450-334	463.17
US BANK	20170420	05/10/2017	CREDIT CARD- BUFFALO WILD	602-49450-334	46.66
US BANK	20170420	05/10/2017	CREDIT CARD- MARRIOT HOT	602-49450-334	463.17
US BANK	20170420	05/10/2017	CREDIT CARD- MAD JACKS - F	602-49450-334	33.33
US BANK	20170420	05/10/2017	CREDIT CARD- RAMADA INN -	602-49450-334	66.45

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
COUNTY WIDE DIRECTORY	57937	05/02/2017	ADVERTISING	602-49450-350	50.00
SOUTH CENTRAL ELECTRIC	20170331	05/02/2017	SERVICE #26-24-125-04	602-49450-381	154.87
RON'S ELECTRIC INC	135027	05/10/2017	MAINTENANCE	602-49450-404	113.00
JIFFY-JR. PRODUCTS	163088-1	04/17/2017	MAINTENANCE	602-49450-404	53.72
JIFFY-JR. PRODUCTS	163105	04/17/2017	MAINTENANCE	602-49450-404	122.65
US BANK	20170420	05/10/2017	CREDIT CARD- EBAY CONNECT	602-49450-404	25.49
WINDOM AUTO VALU	20170504	05/10/2017	MAINTENANCE 3400540	602-49450-404	39.75
TOSHIBA FINANCIAL SERVICES	329527881	05/02/2017	COPIER LEASE 4/20 TO 5/20/1	602-49450-404	23.56
GRAYBAR ELECTRIC CO	990981718	05/02/2017	MAINTENANCE	602-49450-404	1,094.24
HD SUPPLY WATERWORKS LTD	H071119	05/02/2017	MAINTENANCE	602-49450-404	175.09
Activity 49450 - Sewer Total:					9,614.12
Fund 602 - SEWER Total:					9,614.12

Fund: 604 - ELECTRIC

RESCO	670260-00	05/02/2017	INVENTORY	604-14200	10,549.80
UTILITIES PLUS ENERGY SERVI	11613	05/02/2017	PROGRESS BILLING - APRIL 20	604-16300	3,007.50
ELECTRIC FUND	5	05/09/2017	EL NEW RL SERVICE	604-16300	56.32
ELECTRIC FUND	8	05/09/2017	EL NEW RL SERVICE -	604-16300	133.00
AMERICAN ENGINEERING TES	805521	05/09/2017	SUBSTATION	604-16300	4,300.00
DITCH WITCH OF MN	022840	05/02/2017	VACUUM EXCAVATOR - TRAILER	604-16400	61,962.92
DITCH WITCH OF MN	022840	05/02/2017	VACUUM EXCAVATOR - TRAILER	604-16400	11,355.00
MIDSTATES EQUIPMENT & SU	217273	05/02/2017	AIR COMPRESSOR -	604-16400	4,997.50
PATRICK BRUNNER	20170510	05/10/2017	REFUND - BALANCE OF UTILIT	604-22000	28.73
NICOLE BERGENDAHL	20170510	05/10/2017	REFUND-BALANCE OF UTILITY	604-22000	295.42
ADAM SWARD	20170510	05/10/2017	REFUND - BALANCE OF UTILIT	604-22000	119.75
AMBER LOEWEN	20170510	05/10/2017	REFUND -BALANCE OF UTILIT	604-22000	208.30
JASON & JENNIFER PRICE	20170510	05/10/2017	REFUND - UTILITY PREPAYME	604-22000	300.00
HERMINDA MACIAS	20170510	05/10/2017	REFUND-UTILITY PREPAYMEN	604-22000	300.00
					97,614.24

Activity: 49550 - Electric

NCPERS MINNESOTA	20170424	05/02/2017	INSURANCE #844600 - MAY 2	604-49550-133	96.00
COLE PAPERS INC.	9309789	05/02/2017	SUPPLIES	604-49550-211	120.65
WEX BANK	49601225	05/10/2017	APRIL 2017 GAS	604-49550-212	834.35
FAST GLOBAL SOLUTIONS, INC	057147	05/02/2017	SUPPLIES-	604-49550-217	1,750.00
TRI-STATE POWER SOLUTIONS	1912903006478	05/02/2017	MAINTENANCE	604-49550-217	133.17
US BANK	20170420	05/10/2017	CREDIT CARD- AMAZON -PHO	604-49550-217	24.98
US BANK	20170420	05/10/2017	CREDIT CARD- AMAZON-WIRE	604-49550-217	117.59
WERNER ELECTRIC	59630895.001	05/10/2017	SUPPLIES	604-49550-217	363.38
SCHRAMMEL LAW OFFICE	20170501	05/10/2017	SERVICE -LEGAL FEES- ELECTRI	604-49550-304	247.50
BRENT BROWN	20170509	05/09/2017	EXPENSE - CMMPA	604-49550-315	170.13
GOPHER STATE ONE CALL	7040809	05/02/2017	LOCATES	604-49550-321	34.09
VERIZON WIRELESS	9784289999	05/02/2017	TELEPHONE	604-49550-321	120.72
CMRS - TMS #256704	20170501	05/02/2017	POSTAGE #256704 - ELECTRIC	604-49550-322	104.35
CMRS - TMS #256704	20170501	05/02/2017	POSTAGE #256704 - ELECTRIC	604-49550-322	12.28
SECR REV FUND/CITY OF WD	20170502	05/02/2017	PETTY CASH - ELECTRIC POSTA	604-49550-322	6.96
GOLDEN WEST TECH & INT SO	170410422	05/02/2017	SERVICE	604-49550-325	43.75
US BANK	20170420	05/10/2017	CREDIT CARD- MEGA INVENT	604-49550-326	269.95
HP DATAONE, LLC	4	05/02/2017	BILLING CONTRACT SERVICE	604-49550-326	1,328.13
COUNTY WIDE DIRECTORY	57937	05/02/2017	ADVERTISING	604-49550-340	100.00
WINDOM QUICK PRINT	1207	05/10/2017	SUPPLIES	604-49550-350	122.85
US BANK	20170420	05/10/2017	CREDIT CARD- CARQUEST -FIL	604-49550-404	10.22
TOSHIBA FINANCIAL SERVICES	329527881	05/02/2017	COPIER LEASE 4/20 TO 5/20/1	604-49550-404	29.45
JERRY'S REPAIR	18135	05/02/2017	MAINTENANCE	604-49550-405	139.94
WINDOM AUTO VALU	20170504	05/10/2017	MAINTENANCE 3400540	604-49550-405	46.26
RAGE INC	04-010838	04/19/2017	SERVICE - POWER PLANT	604-49550-406	34.17
BRAD BUSSA	20170508	05/08/2017	CLEANING	604-49550-406	184.60
ELECTRIC FUND	3	05/09/2017	EL TRUCK STOCK	604-49550-408	26.45
ELECTRIC FUND	4	05/09/2017	EL DISTRIBUTION	604-49550-408	607.54
ELECTRIC FUND	6	05/09/2017	EL TRUCK STOCK	604-49550-408	10.15
ADVANTAGE COLLECTION PR	20170501	05/09/2017	SERVICE #3796	604-49550-432	27.28

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
LLOYD MANAGEMENT - S WI	20170509	05/09/2017	ENERGY REBATE	604-49550-450	303.00
COTTONWOOD CO AUD/TREA	20170502	05/02/2017	2017 PROP TAX-25-820-0100	604-49550-460	24.00
BLUE CROSS/BLUE SHIELD	170502438008	05/09/2017	INSURANCE PREM- JUNE 201	604-49550-480	490.00
WINDOM AREA DEVELOPME	20170508	05/10/2017	INDUSTRIAL DEVELOPMENT -	604-49550-491	1,200.00
				Activity 49550 - Electric Total:	9,133.89
				Fund 604 - ELECTRIC Total:	106,748.13

Fund: 609 - LIQUOR STORE

Activity: 49751 - Liquor Store

NCPERS MINNESOTA	20170424	05/02/2017	INSURANCE #844600 - MAY 2	609-49751-133	32.00
US BANK	20170420	05/10/2017	CREDIT CARD- HY-VEE	609-49751-217	13.02
US BANK	20170420	05/10/2017	CREDIT CARD- SCHWALBACHS	609-49751-217	4.76
AH HERMEL COMPANY	643269	04/25/2017	MERCHANDISE	609-49751-217	68.99
AH HERMEL COMPANY	643782	05/02/2017	MERCHANDISE	609-49751-217	29.26
VINOCOPIA, INC	0178604-IN	05/02/2017	MERCHANDISE	609-49751-251	1,985.75
BREAKTHRU BEVERAGE MN	1080623516	05/02/2017	MERCHANDISE	609-49751-251	1,353.84
SOUTHERN GLAZER'S OF MN	1530829	04/18/2017	MERCHANDISE	609-49751-251	6,455.94
PHILLIPS WINE & SPIRITS	2153180	04/25/2017	MERCHANDISE	609-49751-251	11,844.76
PHILLIPS WINE & SPIRITS	261078	05/10/2017	CREDIT - MERCHANDISE	609-49751-251	-12.79
PHILLIPS WINE & SPIRITS	261081	05/10/2017	CREDIT - MERCHANDISE	609-49751-251	-13.83
JOHNSON BROS.	5698584	04/25/2017	MERCHANDISE	609-49751-251	2,254.49
JOHNSON BROS.	5704023	04/25/2017	MERCHANDISE	609-49751-251	6,741.42
BELLBOY CORP	58452000	05/02/2017	MERCHANDISE	609-49751-251	626.00
BREAKTHRU BEVERAGE MN	1080623517	05/02/2017	MERCHANDISE	609-49751-252	55.40
BREAKTHRU BEVERAGE MN	1080629923	05/09/2017	MERCHANDISE	609-49751-252	27.70
DOLL DISTRIBUTING, LLC	204650	05/02/2017	MERCHANDISE	609-49751-252	3,619.15
DOLL DISTRIBUTING, LLC	204653	05/02/2017	MERCHANDISE	609-49751-252	33.85
DOLL DISTRIBUTING, LLC	208930	05/02/2017	MERCHANDISE	609-49751-252	14,453.50
ARTISAN BEER COMPANY	3173802	05/02/2017	MERCHANDISE	609-49751-252	527.50
ARTISAN BEER COMPANY	3175453	05/09/2017	MERCHANDISE	609-49751-252	364.05
ARTISAN BEER COMPANY	378333	05/08/2017	CREDIT - MERCHANDISE	609-49751-252	-2.75
ARTISAN BEER COMPANY	381873	05/08/2017	CREDIT - MERCHANDISE	609-49751-252	-21.00
ARTISAN BEER COMPANY	382666	05/09/2017	CREDIT - MERCHANDISE	609-49751-252	-8.25
JOHNSON BROS.	5698586	04/25/2017	MERCHANDISE	609-49751-252	73.80
JOHNSON BROS.	5704025	04/25/2017	MERCHANDISE	609-49751-252	166.98
BEVERAGE WHOLESALERS	640849	05/02/2017	CREDIT - MERCHANDISE	609-49751-252	-64.00
BEVERAGE WHOLESALERS	644270	05/02/2017	MERCHANDISE	609-49751-252	29.65
BEVERAGE WHOLESALERS	647576	05/08/2017	MERCHANDISE	609-49751-252	5,871.90
BEVERAGE WHOLESALERS	648590	05/02/2017	MERCHANDISE	609-49751-252	10,371.38
VINOCOPIA, INC	0178188-IN	05/02/2017	MERCHANDISE	609-49751-253	184.00
VINOCOPIA, INC	0178604-IN	05/02/2017	MERCHANDISE	609-49751-253	368.00
BREAKTHRU BEVERAGE MN	1080623516	05/02/2017	MERCHANDISE	609-49751-253	283.80
CARLOS CREEK WINERY	13695	04/25/2017	MERCHANDISE	609-49751-253	1,272.00
SOUTHERN GLAZER'S OF MN	1530830	04/18/2017	MERCHANDISE	609-49751-253	107.50
PHILLIPS WINE & SPIRITS	2153181	04/25/2017	MERCHANDISE	609-49751-253	964.50
PHILLIPS WINE & SPIRITS	261079	05/10/2017	CREDIT - MERCHANDISE	609-49751-253	-14.00
PHILLIPS WINE & SPIRITS	261080	05/10/2017	CCREDIT - MERCHANDISE	609-49751-253	-3.42
PHILLIPS WINE & SPIRITS	261082	05/10/2017	CREDIT - MERCHANDISE	609-49751-253	-6.88
ROUND LAKE VINEYARDS & W	459	04/18/2017	MERCHANDISE	609-49751-253	324.00
ROUND LAKE VINEYARDS & W	468	05/02/2017	MERCHANDISE	609-49751-253	144.00
JOHNSON BROS.	5698585	05/02/2017	MERCHANDISE	609-49751-253	1,389.37
JOHNSON BROS.	5704024	04/25/2017	MERCHANDISE	609-49751-253	2,441.09
BELLBOY CORP	58452000	05/02/2017	MERCHANDISE	609-49751-253	96.00
JOHNSON BROS.	619021	05/02/2017	CREDIT - MERCHANDISE	609-49751-253	-84.43
JOHNSON BROS.	624178	05/09/2017	CREDIT - MERCHANDISE	609-49751-253	-26.30
WINE MERCHANTS	7129069	04/25/2017	MERCHANDISE	609-49751-253	120.00
PAUSTIS WINE COMPANY	8586025-IN	05/10/2017	MERCHANDISE	609-49751-253	1,249.00
BREAKTHRU BEVERAGE MN	1080623516	05/02/2017	MERCHANDISE	609-49751-254	53.42
JOHNSON BROS.	5704024	04/25/2017	MERCHANDISE	609-49751-254	37.00
AMERICAN BOTTLING CO	8267322619	05/02/2017	MERCHANDISE	609-49751-254	234.18
PBC - PEPSI BEVERAGES COM	95289806	05/10/2017	MERCHANDISE	609-49751-254	334.50

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
AH HERMEL COMPANY	643269	04/25/2017	MERCHANDISE	609-49751-256	166.36
AH HERMEL COMPANY	643269	04/25/2017	MERCHANDISE	609-49751-261	63.92
VERIZON WIRELESS	9784289999	05/02/2017	TELEPHONE	609-49751-321	55.89
CMRS - TMS #256704	20170501	05/02/2017	POSTAGE #256704 - LIQUOR	609-49751-322	0.94
JOE AUDETTE	20170509	05/09/2017	EXPENSE - MMBA ANNUAL C	609-49751-331	174.52
VINOCOPIA, INC	0178604-IN	05/02/2017	MERCHANDISE	609-49751-333	45.00
BREAKTHRU BEVERAGE MN	1080623516	05/02/2017	MERCHANDISE	609-49751-333	31.20
SOUTHERN GLAZER'S OF MN	1530829	04/18/2017	MERCHANDISE	609-49751-333	117.05
SOUTHERN GLAZER'S OF MN	1530830	04/18/2017	MERCHANDISE	609-49751-333	2.05
SOUTHERN GLAZER'S OF MN	1533525	04/25/2017	MERCHANDISE	609-49751-333	5.12
SOUTHERN GLAZER'S OF MN	1533526	04/25/2017	MERCHANDISE	609-49751-333	2.05
PHILLIPS WINE & SPIRITS	2149506	04/25/2017	MERCHANDISE	609-49751-333	0.13
PHILLIPS WINE & SPIRITS	2153180	04/25/2017	MERCHANDISE	609-49751-333	200.83
PHILLIPS WINE & SPIRITS	2153181	04/25/2017	MERCHANDISE	609-49751-333	36.74
PHILLIPS WINE & SPIRITS	261927	05/10/2017	CREDIT - MERCHANDISE	609-49751-333	-1.67
JOHNSON BROS.	5698584	04/25/2017	MERCHANDISE	609-49751-333	40.37
JOHNSON BROS.	5698585	05/02/2017	MERCHANDISE	609-49751-333	43.42
JOHNSON BROS.	5704023	04/25/2017	MERCHANDISE	609-49751-333	129.69
JOHNSON BROS.	5704024	04/25/2017	MERCHANDISE	609-49751-333	71.81
BELLBOY CORP	58452000	05/02/2017	MERCHANDISE	609-49751-333	10.00
AH HERMEL COMPANY	643269	04/25/2017	MERCHANDISE	609-49751-333	4.95
WINE MERCHANTS	7129069	04/25/2017	MERCHANDISE	609-49751-333	1.67
PAUSTIS WINE COMPANY	8586025-IN	05/10/2017	MERCHANDISE	609-49751-333	21.25
US BANK	20170420	05/10/2017	CREDIT CARD- RAMADA INN -	609-49751-334	132.90
US BANK	20170420	05/10/2017	CREDIT CARD- TRAINING - SIO	609-49751-334	38.63
CITIZEN PUBLISHING CO	20170430	05/09/2017	ADVERTISING -	609-49751-340	558.40
KDOM RADIO	KDOM0229170342228	05/02/2017	ADVERTISING - RIVER BEND LI	609-49751-340	556.50
KDOM RADIO	KDOM0229170442459	05/09/2017	ADVERTISING - RIVER BEND LI	609-49751-340	897.65
TOSHIBA FINANCIAL SERVICES	329527881	05/02/2017	COPIER LEASE 4/20 TO 5/20/1	609-49751-404	29.45
RAGE INC	04-011335	05/02/2017	SERVICE - RIVER BEND LIQUO	609-49751-406	48.89
ENVIROMASTER, INC	536914	05/02/2017	SERVICE	609-49751-406	16.03
BANK MIDWEST	20170502	05/02/2017	NSF - TONYA MORRISON - RIV	609-49751-480	24.03

Activity 49751 - Liquor Store Total: 79,875.57

Fund 609 - LIQUOR STORE Total: 79,875.57

Fund: 614 - TELECOM

CALIX	1236516	04/19/2017	INVENTORY - CORE SYSTEM U	614-16400	30,914.92
CALIX	1239584	05/03/2017	CORE UP-GRADE	614-16400	844.93
CALIX	1240466	05/03/2017	CORE UP-GRADE	614-16400	2,833.62
eNETWORK SUPPLY LLC	15560	04/26/2017	CORE UPGRADE	614-16400	2,272.07
INTERNAL REVENUE SERVICE	20170508	05/09/2017	EXCISE TAX - MAY 2017	614-20201	449.96
MN 9-1-1 PROGRAM	20170508	05/09/2017	APR 911 SERVICE	614-20206	1,232.44
JACKSON O MAKORI	20170502	05/02/2017	REFUND - TELECOM INSTALL F	614-38271	15.00

38,562.94

Activity: 49870 - Telecom

NCPERS MINNESOTA	20170424	05/02/2017	INSURANCE #844600 - MAY 2	614-49870-133	64.00
RAGE INC	03-012066	05/10/2017	SERVICE - WINDOM NET	614-49870-200	21.33
RAGE INC	04-010840	05/10/2017	SERVICE - WINDOM NET	614-49870-200	21.33
US BANK	20170420	05/10/2017	CREDIT CARD- HY-VEE	614-49870-200	14.98
US BANK	20170420	05/10/2017	CREDIT CARD- AMAZON - INK	614-49870-200	35.77
CULLIGAN	20170428	05/10/2017	SERVICE #5647	614-49870-200	6.75
ADVANCED SYSTEMS, INC.	539972	04/26/2017	SUPPLIES	614-49870-200	41.90
WEX BANK	49601225	05/10/2017	APRIL 2017 GAS	614-49870-212	200.14
US BANK	20170420	05/10/2017	CREDIT CARD- AMAZON - ACC	614-49870-227	138.88
ELITE MECHANICAL SYSTEMS,	2719	05/03/2017	MAINTENANCE	614-49870-227	116.07
POWER & TEL	6202358-00	04/26/2017	MAINTENANCE	614-49870-227	75.95
POWER & TEL	6205756-00	04/26/2017	MAINTENANCE	614-49870-227	73.90
POWER & TEL	6205778-00	04/26/2017	MAINTENANCE	614-49870-227	65.29
GRAYBAR ELECTRIC CO	990908275	05/02/2017	MAINTENANCE	614-49870-227	289.91
TRI-STATE POWER SOLUTIONS	1912999018320	05/03/2017	EQUIPMENT	614-49870-240	62.99

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
US BANK	20170420	05/10/2017	CREDIT CARD- AMAZON - ADA	614-49870-240	15.05
SCHRAMEL LAW OFFICE	20170501	05/10/2017	SERVICE -LEGAL FEES- TELECO	614-49870-304	52.50
US BANK	20170420	05/10/2017	CREDIT CARD- DEPT OF LAB &	614-49870-308	248.00
US BANK	20170420	05/10/2017	CREDIT CARD- PACE	614-49870-308	225.00
GOPHER STATE ONE CALL	7040809	05/02/2017	LOCATES	614-49870-321	34.08
VERIZON WIRELESS	9784289999	05/02/2017	TELEPHONE	614-49870-321	318.83
CMRS - TMS #256704	20170501	05/02/2017	POSTAGE #256704 - TELECO	614-49870-322	101.54
RUSHMORE INDUSTRIES, INC	20170509	05/10/2017	FREIGHT	614-49870-322	139.00
US BANK	20170420	05/10/2017	CREDIT CARD- MEGA INVENT	614-49870-326	134.98
HP DATAONE, LLC	4	05/02/2017	BILLING CONTRACT SERVICE	614-49870-326	1,328.13
US BANK	20170420	05/10/2017	CREDIT CARD- DUFFY'S LUNC	614-49870-334	38.45
US BANK	20170420	05/10/2017	CREDIT CARD- PRAIRIE KITCHE	614-49870-334	45.88
US BANK	20170420	05/10/2017	CREDIT CARD- HYATT-MNTA C	614-49870-334	362.88
US BANK	20170420	05/10/2017	CREDIT CARD- RAMADA INN -	614-49870-334	132.90
US BANK	20170420	05/10/2017	CREDIT CARD- TRAINING SIOU	614-49870-334	38.63
US BANK	20170420	05/10/2017	CREDIT CARD- RAMADA INN-	614-49870-334	12.99
US BANK	20170420	05/10/2017	CREDIT CARD- CHIPOTLE	614-49870-334	11.35
KDOM RADIO	KDOM0073170442506	05/10/2017	ADVERTISING - WINDOM NET	614-49870-340	99.00
TOSHIBA FINANCIAL SERVICES	329527881	05/02/2017	COPIER LEASE 4/20 TO 5/20/1	614-49870-404	44.18
CENTURY LINK	445117	04/25/2017	DIRECTORY LISTINGS	614-49870-441	155.61
CENTURY LINK	7242105D-D-17107	05/03/2017	CABS #5142105DD3	614-49870-441	52.11
NATIONAL CABLE TV COOP	17042199	05/02/2017	SUBSCRIBER	614-49870-442	90,860.59
CONSOLIDATED COMMUNICA	20170501	05/10/2017	MAY 2017 CONNECTION	614-49870-442	2,950.00
RFD TV	2502-1257	04/25/2017	SUBSCRIBER	614-49870-442	381.48
DISPLAY SYSTEMS INTERNATI	27937	05/10/2017	SERVICE-MARCH 2017	614-49870-442	163.88
DISPLAY SYSTEMS INTERNATI	28307	05/10/2017	SERVICE - APRIL 2017	614-49870-442	163.88
DISPLAY SYSTEMS INTERNATI	28308	05/10/2017	SERVICE - MAY 2017	614-49870-442	163.88
DISPLAY SYSTEMS INTERNATI	28317	05/10/2017	SERVICE - SCROLLING GUIDE-	614-49870-442	89.95
SHOWTIME NETWORKS INC	9002731-0317	04/25/2017	SUBSCRIBER	614-49870-442	467.61
US BANK	20170420	05/10/2017	CREDIT CARD- MN TELECOM	614-49870-443	250.00
UNIVERSAL SERVICE ADMIN C	UBDI0000904828	05/02/2017	499A CONTRIBUTION	614-49870-443	1,481.48
WOODSTOCK COMMUNICATI	10066895	05/03/2017	SPECIAL ACCESS CIRCUITS	614-49870-445	205.10
ONVOY VOICE SERVICES	170502008878	05/10/2017	SS7 SERVICES 5/2 - 6/1/17	614-49870-445	1,349.59
E-911 - INDEPENDENT EMERG	20170501	05/10/2017	MONTHLY 911 SERVICE 5/1 -	614-49870-445	40.00
US BANK	20170420	05/10/2017	CREDIT CARD- DREAMHOST	614-49870-447	139.00
US BANK	20170420	05/10/2017	CREDIT CARD- EBAY - POWER	614-49870-447	240.00
COGENT COMMUNICATIONS,	20170501	05/10/2017	1 GB INTERNET CONN AT 511	614-49870-447	1,750.00
CONSOLIDATED COMMUNICA	20170501	05/10/2017	MAY 2017 10 GB TRANSPORT	614-49870-447	5,987.50
MANKATO NETWORKS, LLC	387757	05/03/2017	SERVICE	614-49870-447	3,331.89
MANKATO NETWORKS, LLC	387763	05/10/2017	SERVICE - MAINTENANCE-BG	614-49870-447	2,965.05
HURRICANE ELECTRIC LLC	98244371-IN	05/10/2017	MAY 2017 -10 GB INTERNET C	614-49870-447	4,000.00
GOLDEN WEST TECH & INT SO	170410339	05/10/2017	SERVICE	614-49870-448	121.98
JEREMY ROLFES	20170510	05/10/2017	EXPENSE - ON CALL SUPPORT	614-49870-448	55.44
SWWC - SOUTHWEST WEST C	53366	04/18/2017	SERVICE	614-49870-448	950.00
ONVOY VOICE SERVICES	170502000114	05/10/2017	SWITCHING SERVICES 5/1/17	614-49870-451	3,495.53
COTTONWOOD CO AUD/TREA	20170502	05/02/2017	2017 PROP TAX- 25-820-1680	614-49870-460	24.00
MANKATO NETWORKS, LLC	387763	05/10/2017	SERVICE - MAINTENANCE -BG	614-49870-480	1,237.50
				Activity 49870 - Telecom Total:	127,685.61
				Fund 614 - TELECOM Total:	166,248.55

Fund: 615 - ARENA

Activity: 49850 - Arena

NCPERS MINNESOTA	20170424	05/02/2017	INSURANCE #844600 - MAY 2	615-49850-133	32.00
HEARTLAND PAPER COMPANY	366831-0	05/08/2017	SUPPLIES	615-49850-211	466.27
US BANK	20170420	05/10/2017	CREDIT CARD- CENEX -PROPA	615-49850-212	464.00
WEX BANK	49601225	05/10/2017	APRIL 2017 GAS	615-49850-212	64.66
TOSHIBA FINANCIAL SERVICES	329527881	05/02/2017	COPIER LEASE 4/20 TO 5/20/1	615-49850-217	26.51
US BANK	20170420	05/10/2017	CREDIT CARD- VERIZON -SUPP	615-49850-321	37.75
VERIZON WIRELESS	9784289999	05/02/2017	TELEPHONE	615-49850-321	67.54
CMRS - TMS #256704	20170501	05/02/2017	POSTAGE #256704 - ARENA	615-49850-322	3.82
CITIZEN PUBLISHING CO	20170430	05/09/2017	ADVERTISING -	615-49850-340	64.80

Expense Approval Report

Payment Dates: 04/28/2017 - 05/10/2017

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
PETERSON SMITH GRAVEL INC	2702	05/10/2017	MAINTENANCE-HORSE AREN	615-49850-404	1,488.00
WINDOM AUTO VALU	20170504	05/10/2017	MAINTENANCE 3400540	615-49850-406	9.99
LAMPERTS YARDS, INC.	39180315	05/09/2017	MAINTENANCE - ARENA	615-49850-406	17.25
RON'S ELECTRIC INC	134994	05/10/2017	MAINTENANCE	615-49850-409	56.50
				Activity 49850 - Arena Total:	2,799.09
				Fund 615 - ARENA Total:	2,799.09

Fund: 617 - M/P CENTER

Activity: 49860 - M/P Center

NCPERS MINNESOTA	20170424	05/02/2017	INSURANCE #844600 - MAY 2	617-49860-133	48.00
US BANK	20170420	05/10/2017	CREDIT CARD- WEBSTAUANT	617-49860-211	26.55
WEX BANK	49601225	05/10/2017	APRIL 2017 GAS	617-49860-212	46.88
US BANK	20170420	05/10/2017	CREDIT CARD- HY-VEE	617-49860-254	232.96
US BANK	20170420	05/10/2017	CREDIT CARD- RUNNINGS-SU	617-49860-261	61.95
US BANK	20170420	05/10/2017	CREDIT CARD- SCHWALBACHS	617-49860-261	23.48
US BANK	20170420	05/10/2017	CREDIT CARD- WEBSTAUANT	617-49860-261	53.50
US BANK	20170420	05/10/2017	CREDIT CARD- HY-VEE	617-49860-261	1.98
VERIZON WIRELESS	9784289999	05/02/2017	TELEPHONE	617-49860-321	16.83
CMRS - TMS #256704	20170501	05/02/2017	POSTAGE #256704 - M/P	617-49860-322	38.30
US BANK	20170420	05/10/2017	CREDIT CARD- RAMADA INN -	617-49860-334	132.90
US BANK	20170420	05/10/2017	CREDIT CARD- TRAINING - SIO	617-49860-334	38.63
CITIZEN PUBLISHING CO	20170430	05/09/2017	ADVERTISING -	617-49860-340	172.00
KDOM RADIO	KDOM0563170442502	05/09/2017	ADVERTISING - COMM CENTE	617-49860-340	157.00
SECR REV FUND/CITY OF WD	20170502	05/02/2017	PETTY CASH - COMM CENTER	617-49860-384	80.00
US BANK	20170420	05/10/2017	CREDIT CARD- CENTRAL VACU	617-49860-404	197.97
TOSHIBA FINANCIAL SERVICES	329527881	05/02/2017	COPIER LEASE 4/20 TO 5/20/1	617-49860-404	14.73
TOSHIBA FINANCIAL SERVICES	329527881	05/02/2017	COPIER LEASE 4/20 TO 5/20/1	617-49860-404	60.00
RAGE INC	04-010839	04/18/2017	SERVICE - COMM CENTER	617-49860-406	61.50
US BANK	20170420	05/10/2017	CREDIT CARD- SCHWALBACHS	617-49860-409	10.67
				Activity 49860 - M/P Center Total:	1,475.83
				Fund 617 - M/P CENTER Total:	1,475.83

Fund: 700 - PAYROLL

Internal Revenue Service-Payr	INV0001086	04/28/2017	Federal Tax Withholding	700-21701	10,844.24
MN Department of Revenue -	INV0001085	04/28/2017	State Withholding	700-21702	4,378.58
Internal Revenue Service-Payr	INV0001087	04/28/2017	Social Security	700-21703	11,371.40
MN Pera	INV0001077	04/28/2017	PERA	700-21704	12,459.13
MN Pera	INV0001078	04/28/2017	PERA	700-21704	6,456.70
MN Pera	INV0001079	04/28/2017	PERA	700-21704	586.64
MN Pera	INV0001080	04/28/2017	PERA	700-21704	25.00
MN State Deferred	INV0001081	04/28/2017	Deferred Compensation	700-21705	4,848.07
MN State Deferred	INV0001082	04/28/2017	Deferred Roth	700-21705	475.00
BLUE CROSS/BLUE SHIELD	170502438008	05/09/2017	INSURANCE PREM- JUNE 201	700-21706	50,497.50
MN Child Support Payment C	INV0001083	04/28/2017	Child Support Payment	700-21709	606.17
Internal Revenue Service-Payr	INV0001084	04/28/2017	Medicare Withholding	700-21711	3,317.40
SELECTACCOUNT	38415437	05/02/2017	FLEX SPENDING	700-21712	581.55
NCPERS MINNESOTA	20170424	05/02/2017	INSURANCE #844600 - MAY 2	700-21718	16.00
NCPERS MINNESOTA	20170424	05/02/2017	INSURANCE #844600 - MAY 2	700-21718	16.00
					106,479.38
				Fund 700 - PAYROLL Total:	106,479.38
				Grand Total:	846,860.52

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL	41,089.64
211 - LIBRARY	2,978.89
225 - AIRPORT	1,094.40
230 - POOL	404.21
235 - AMBULANCE	8,172.67
250 - EDA GENERAL	16,949.53
254 - NORTH IND PARK	1,809.31
307 - 2017 STREET PROJECT	287,929.09
401 - GENERAL CAPITAL PROJECTS	5,300.46
601 - WATER	7,891.65
602 - SEWER	9,614.12
604 - ELECTRIC	106,748.13
609 - LIQUOR STORE	79,875.57
614 - TELECOM	166,248.55
615 - ARENA	2,799.09
617 - M/P CENTER	1,475.83
700 - PAYROLL	106,479.38
Grand Total:	846,860.52

Account Summary

Account Number	Account Name	Payment Amount
100-20191	Unapplied Cash	30.21
100-41110-200	Office Supplies	39.84
100-41110-304	Legal Fees	360.00
100-41110-308	Training & Registrations	665.00
100-41110-326	Data Processing	629.15
100-41110-350	Printing & Design	147.00
100-41110-490	Donations & Contributio	250.00
100-41110-491	Payments to Other Orga	1,439.37
100-41310-133	Employer Paid Insurance	80.00
100-41310-200	Office Supplies	862.32
100-41310-217	Other Operating Supplie	29.45
100-41310-308	Training & Registrations	45.00
100-41310-321	Telephone	50.71
100-41310-322	Postage	439.70
100-41310-326	Data Processing	19.99
100-41310-331	Travel Expense	240.75
100-41310-334	Meals/Lodging	343.04
100-41310-480	Other Miscellaneous	1,795.43
100-41410-480	Other Miscellaneous	4.72
100-41910-133	Employer Paid Insurance	24.00
100-41910-200	Office Supplies	20.41
100-41910-301	Auditing & Consulting Se	325.00
100-41910-304	Legal Fees	90.00
100-41910-321	Telephone	50.71
100-41910-322	Postage	43.91
100-41910-350	Printing & Design	437.60
100-41910-405	Repairs & Maint - Vehicl	1,040.24
100-41940-211	Cleaning Supplies	49.84
100-41940-406	Repairs & Maint - Groun	831.59
100-41940-460	Miscellaneous Taxes	96.00
100-42120-133	Employer Paid Insurance	160.00
100-42120-212	Motor Fuels	1,083.54
100-42120-218	Uniforms	244.00
100-42120-304	Legal Fees	3,150.00
100-42120-308	Training & Registrations	-259.86
100-42120-321	Telephone	181.72

Account Summary

Account Number	Account Name	Payment Amount
100-42120-322	Postage	106.55
100-42120-323	Radio Units	201.00
100-42120-326	Data Processing	1,247.29
100-42120-334	Meals/Lodging	274.19
100-42120-350	Printing & Design	74.90
100-42120-404	Repairs & Maint - M&E	2,296.60
100-42120-405	Repairs & Maint - Vehicl	304.70
100-42120-419	Vehicle Lease	2,170.62
100-42120-480	Other Miscellaneous	490.00
100-42220-212	Motor Fuels	174.71
100-42220-215	Materials & Equipment	750.00
100-42220-218	Uniforms	294.99
100-42220-304	Legal Fees	270.00
100-42220-310	Lab Testing	95.00
100-42220-322	Postage	1.12
100-42220-334	Meals/Lodging	911.64
100-42220-350	Printing & Design	34.80
100-42220-404	Repairs & Maint - M&E	2,937.97
100-42700-300	Charges for Services	125.00
100-43100-133	Employer Paid Insurance	64.00
100-43100-200	Office Supplies	63.33
100-43100-211	Cleaning Supplies	146.23
100-43100-212	Motor Fuels	1,873.75
100-43100-224	Street Maint Materials	538.97
100-43100-225	Landscaping Materials	10.00
100-43100-321	Telephone	72.72
100-43100-322	Postage	5.67
100-43100-404	Repairs & Maint - M&E	318.72
100-43100-405	Repairs & Maint - Vehicl	189.00
100-43100-460	Miscellaneous Taxes	24.00
100-43100-480	Other Miscellaneous	690.00
100-43210-307	Management Fees	168.00
100-43210-340	Advertising & Promotion	1,820.00
100-43210-384	Refuse Disposal	4,498.44
100-43210-480	Other Miscellaneous	216.00
100-45120-217	Other Operating Supplie	15.67
100-45120-340	Advertising & Promotion	196.85
100-45202-133	Employer Paid Insurance	16.00
100-45202-216	Chemicals and Chemical	1,457.89
100-45202-402	Repairs & Maint - Struct	41.07
100-45202-404	Repairs & Maint - M&E	77.17
100-45202-406	Repairs & Maint - Groun	746.70
100-45202-460	Miscellaneous Taxes	38.00
211-45501-133	Employer Paid Insurance	16.00
211-45501-200	Office Supplies	105.34
211-45501-217	Other Operating Supplie	7.36
211-45501-322	Postage	19.87
211-45501-331	Travel Expense	50.29
211-45501-334	Meals/Lodging	171.53
211-45501-350	Printing & Design	61.60
211-45501-402	Repairs & Maint - Struct	734.00
211-45501-433	Dues & Subscriptions	341.95
211-45501-435	Books and Pamphlets	1,374.95
211-45501-460	Miscellaneous Taxes	96.00
225-45127-200	Office Supplies	22.64
225-45127-217	Other Operating Supplie	4.72
225-45127-409	Repairs & Maint - Utilitie	1,043.04
225-45127-460	Miscellaneous Taxes	24.00

Account Summary

Account Number	Account Name	Payment Amount
230-45124-217	Other Operating Supplie	7.36
230-45124-340	Advertising & Promotion	200.00
230-45124-350	Printing & Design	196.85
235-34205	Ambulance Revenues -	579.84
235-42153-212	Motor Fuels	847.55
235-42153-217	Other Operating Supplie	1,634.81
235-42153-218	Uniforms	68.94
235-42153-312	Nursing	4,126.51
235-42153-321	Telephone	50.49
235-42153-322	Postage	36.06
235-42153-327	Interpretation Fees	34.00
235-42153-334	Meals/Lodging	309.47
235-42153-404	Repairs & Maint - M&E	107.99
235-42153-405	Repairs & Maint - Vehicl	362.01
235-42153-480	Other Miscellaneous	15.00
250-46520-133	Employer Paid Insurance	24.00
250-46520-200	Office Supplies	40.80
250-46520-304	Legal Fees	780.00
250-46520-321	Telephone	26.83
250-46520-322	Postage	3.28
250-46520-334	Meals/Lodging	177.53
250-46520-340	Advertising & Promotion	322.00
250-46520-350	Printing & Design	79.50
250-46520-381	Electric Utility	15.00
250-46520-438	Meeting Expense	33.75
250-46520-462	Real Estate Taxes	12,040.84
250-46520-480	Other Miscellaneous	46.00
250-49980-602	Other Long-Term Obliga	2,143.79
250-49980-612	Other Interest	1,216.21
254-46520-381	Electric Utility	129.15
254-46520-406	Repairs & Maint - Groun	130.00
254-46520-462	Real Estate Taxes	1,550.16
307-41000-304	Legal Fees	195.00
307-41000-480	Other Miscellaneous	112.80
307-41000-500	Capital Outlay	287,621.29
401-49950-500	Capital Outlay - Office	302.96
401-49950-503	Capital Outlay - Streets	4,997.50
601-49400-133	Employer Paid Insurance	40.00
601-49400-212	Motor Fuels	232.88
601-49400-216	Chemicals and Chemical	4,132.12
601-49400-304	Legal Fees	487.50
601-49400-310	Lab Testing	67.50
601-49400-321	Telephone	130.33
601-49400-322	Postage	103.17
601-49400-326	Data Processing	1,463.10
601-49400-334	Meals/Lodging	105.08
601-49400-340	Advertising & Promotion	50.00
601-49400-381	Electric Utility	43.24
601-49400-384	Refuse Disposal	10.00
601-49400-386	Landfill	50.00
601-49400-402	Repairs & Maint - Struct	573.47
601-49400-404	Repairs & Maint - M&E	29.45
601-49400-460	Miscellaneous Taxes	373.81
602-49450-133	Employer Paid Insurance	56.00
602-49450-200	Office Supplies	300.59
602-49450-212	Motor Fuels	165.36
602-49450-216	Chemicals and Chemical	925.00
602-49450-217	Other Operating Supplie	100.00

Account Summary

Account Number	Account Name	Payment Amount
602-49450-304	Legal Fees	1,897.50
602-49450-310	Lab Testing	1,694.80
602-49450-321	Telephone	120.33
602-49450-322	Postage	101.28
602-49450-326	Data Processing	1,328.11
602-49450-334	Meals/Lodging	1,072.78
602-49450-350	Printing & Design	50.00
602-49450-381	Electric Utility	154.87
602-49450-404	Repairs & Maint - M&E	1,647.50
604-14200	Inventory	10,549.80
604-16300	Improvements Other Th	7,496.82
604-16400	Machinery & Equipment	78,315.42
604-22000	Prepayments	1,252.20
604-49550-133	Employer Paid Insurance	96.00
604-49550-211	Cleaning Supplies	120.65
604-49550-212	Motor Fuels	834.35
604-49550-217	Other Operating Supplie	2,389.12
604-49550-304	Legal Fees	247.50
604-49550-315	Energy Development	170.13
604-49550-321	Telephone	154.81
604-49550-322	Postage	123.59
604-49550-325	Dispatching	43.75
604-49550-326	Data Processing	1,598.08
604-49550-340	Advertising & Promotion	100.00
604-49550-350	Printing & Design	122.85
604-49550-404	Repairs & Maint - M&E	39.67
604-49550-405	Repairs & Maint - Vehicl	186.20
604-49550-406	Repairs & Maint - Groun	218.77
604-49550-408	Repairs & Maint - Distrib	644.14
604-49550-432	Uncollectible	27.28
604-49550-450	Conservation	303.00
604-49550-460	Miscellaneous Taxes	24.00
604-49550-480	Other Miscellaneous	490.00
604-49550-491	Payments to Other Orga	1,200.00
609-49751-133	Employer Paid Insurance	32.00
609-49751-217	Other Operating Supplie	116.03
609-49751-251	Liquor	31,235.58
609-49751-252	Beer	35,498.86
609-49751-253	Wine	8,808.23
609-49751-254	Soft Drinks & Mix	659.10
609-49751-256	Tobacco Products	166.36
609-49751-261	Other Merchandise	63.92
609-49751-321	Telephone	55.89
609-49751-322	Postage	0.94
609-49751-331	Travel Expense	174.52
609-49751-333	Freight and Express	761.66
609-49751-334	Meals/Lodging	171.53
609-49751-340	Advertising & Promotion	2,012.55
609-49751-404	Repairs & Maint - M&E	29.45
609-49751-406	Repairs & Maint - Groun	64.92
609-49751-480	Other Miscellaneous	24.03
614-16400	Machinery & Equipment	36,865.54
614-20201	Excise Tax Payable	449.96
614-20206	911 TAP & TACIP Fees Cl	1,232.44
614-38271	Cable Labor Sold	15.00
614-49870-133	Employer Paid Insurance	64.00
614-49870-200	Office Supplies	142.06
614-49870-212	Motor Fuels	200.14

Account Summary

Account Number	Account Name	Payment Amount
614-49870-227	Utility System Maint Sup	760.00
614-49870-240	Equipment	78.04
614-49870-304	Legal Fees	52.50
614-49870-308	Training & Registrations	473.00
614-49870-321	Telephone	352.91
614-49870-322	Postage	240.54
614-49870-326	Data Processing	1,463.11
614-49870-334	Meals/Lodging	643.08
614-49870-340	Advertising & Promotion	99.00
614-49870-404	Repairs & Maint - M&E	44.18
614-49870-441	Transmission Fees	207.72
614-49870-442	Subscriber Fees	95,241.27
614-49870-443	Intergovernmental Fees	1,731.48
614-49870-445	Switch Fees	1,594.69
614-49870-447	Internet Expense	18,413.44
614-49870-448	On-Call Support	1,127.42
614-49870-451	Call Completion	3,495.53
614-49870-460	Miscellaneous Taxes	24.00
614-49870-480	Other Miscellaneous	1,237.50
615-49850-133	Employer Paid Insurance	32.00
615-49850-211	Cleaning Supplies	466.27
615-49850-212	Motor Fuels	528.66
615-49850-217	Other Operating Supplie	26.51
615-49850-321	Telephone	105.29
615-49850-322	Postage	3.82
615-49850-340	Advertising & Promotion	64.80
615-49850-404	Repairs & Maint - M&E	1,488.00
615-49850-406	Repairs & Maint - Groun	27.24
615-49850-409	Repairs & Maint - Utilitie	56.50
617-49860-133	Employer Paid Insurance	48.00
617-49860-211	Cleaning Supplies	26.55
617-49860-212	Motor Fuels	46.88
617-49860-254	Soft Drinks & Mix	232.96
617-49860-261	Other Merchandise	140.91
617-49860-321	Telephone	16.83
617-49860-322	Postage	38.30
617-49860-334	Meals/Lodging	171.53
617-49860-340	Advertising & Promotion	329.00
617-49860-384	Refuse Disposal	80.00
617-49860-404	Repairs & Maint - M&E	272.70
617-49860-406	Repairs & Maint - Groun	61.50
617-49860-409	Repairs & Maint - Utilitie	10.67
700-21701	Federal Withholding	10,844.24
700-21702	State Withholding	4,378.58
700-21703	FICA Tax Withholding	11,371.40
700-21704	PERA Contributions	19,527.47
700-21705	Retirement	5,323.07
700-21706	Medical Insurance	50,497.50
700-21709	Wage Levy	606.17
700-21711	Medicare Tax Withholdi	3,317.40
700-21712	Flex Account	581.55
700-21718	Individual Insurance-NC	32.00
	Grand Total:	846,860.52

Project Account Summary

Project Account Key	Payment Amount
None	846,860.52

Project Account Summary

Project Account Key
None

Payment Amount

Grand Total:

846,860.52

5/10/17


GOSEWISCH Construction, Inc.

901 Summit Avenue
Mankato, MN 56001
Ph : (507)625-2634

Letter of Transmittal

To: Darin Botts
Brunton Architects & Engineers
225 Belgrade Ave
North Mankato, MN 56003
Ph: (507)386-7996 Fax: (507)386-7992

Transmittal #: 62
Date: 5/3/2017
Job: 16-0675 Windom EMS

Subject: Change Request - 8: SCBA Compressor Intake

- WE ARE SENDING YOU**
- | | | | |
|---|---------------------------------------|---|--|
| <input type="checkbox"/> Shop drawings | <input type="checkbox"/> Prints | <input type="checkbox"/> Plans | <input type="checkbox"/> Samples |
| <input type="checkbox"/> Copy of letter | <input type="checkbox"/> Change order | <input type="checkbox"/> Specifications | <input checked="" type="checkbox"/> Change Request |
- Attached Under separate cover via the following items:

Document Type	Copies	Date	No.	Description
Change Request	1	5/3/17	8	SCBA Compressor Intake

THESE ARE TRANSMITTED as checked below:

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> For approval | <input type="checkbox"/> Approved as submitted | <input type="checkbox"/> Resubmit ___ copies for approval |
| <input type="checkbox"/> For your use | <input type="checkbox"/> Approved as noted | <input type="checkbox"/> Submit ___ copies for distribution |
| <input type="checkbox"/> As requested | <input type="checkbox"/> Returned for corrections | <input type="checkbox"/> Return ___ corrected prints |
| <input type="checkbox"/> For review and comment | <input type="checkbox"/> Other | |
| <input type="checkbox"/> FOR BIDS DUE | <input type="checkbox"/> PRINTS RETURNED AFTER LOAN TO US | |

Remarks:

Copy To:

From: Gosewisch, Brian (Gosewisch Constructi)

Signature: _____

GOSEWISCH Construction, Inc.

901 Summit Avenue
Mankato, MN 56001
Ph : (507)625-2634

Change Request

To: Darin Botts
Brunton Architects & Engineers
225 Belgrade Ave
North Mankato, MN 56003
Ph: (507)386-7996 Fax: (507)386-7992

Number: 8
Date: 5/3/17
Job: 16-0675 Windom EMS
Phone:

Description: SCBA Compressor Intake

We are pleased to offer the following specifications and pricing to make the following changes:

Provide and install 4" pvc pipe and fittings from south wall to compressor
Includes labor materials, coredrilling and fire stopping

Description	Labor	Material	Equipment	Subcontract	Other	Price
Mechanical Complete				\$1,525.00		\$1,525.00
					Subtotal:	\$1,525.00
			Markup	\$1,525.00	10.00%	\$152.50
					Total:	\$1,677.50

If you have any questions, please contact me at (507)625-2634.

Submitted by: Brian Gosewisch
Gosewisch Construction Inc

Approved by: _____
Date: _____

Cc:



Mailing Address:
53920 208th Ln Suite C
Mankato, MN 56001

PROPOSAL

PROPOSAL SUBMITTED TO Gosewisch Construction		TODAY'S DATE April 27, 2017	DATE OF PLANS/PAGE #'S
PHONE NUMBER	FAX NUMBER	JOB NAME SCBA Intake	
ADDRESS, CITY, STATE, ZIP		JOB LOCATION Windom EMS Building	

We propose hereby to furnish material and labor necessary for the work listed below:

SCBA Compressor Intake Includes:

- Provide and install 4" pvc pipe and fittings from south wall to compressor
- Includes Labor materials, core drilling and fire stopping

Excludes: overtime

We propose hereby to furnish material and labor – complete in accordance with above specifications for the sum of:
One thousand five hundred and twenty five dollars----- dollars (\$ 1525.00)

Payment as follows: **30 days from billing date. 1.5% Finance Charges on all unpaid amounts past 30 days**

All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance. If either party commences legal action to enforce its rights pursuant to this agreement, the prevailing party in said legal action shall be entitled to recover its reasonable attorney's fees and costs of litigation relating to said legal action, as determined by a court of competent jurisdiction.

Authorized Signature Mike Malterer

Note: this proposal may be withdrawn by us if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____
Signature _____
Date of Acceptance _____

GOSEWISCH Construction, Inc.

901 Summit Avenue
Mankato, MN 56001
Ph : (507)625-2634

Letter of Transmittal

To: Darin Botts
Brunton Architects & Engineers
225 Belgrade Ave
North Mankato, MN 56003
Ph: (507)386-7996 Fax: (507)386-7992

Transmittal #: 64
Date: 5/5/2017
Job: 16-0675 Windom EMS

Subject: Change Request - 9: Precast Concrete Fuel Containment Container

WE ARE SENDING YOU

- Shop drawings
- Copy of letter
- Attached
- Prints
- Change order
- Under separate cover via the following items:
- Plans
- Specifications
- Samples
- Change Request

Document Type	Copies	Date	No.	Description
Change Request	1	5/5/17	9	Precast Concrete Fuel Containment Container

THESE ARE TRANSMITTED as checked below:

- For approval
- For your use
- As requested
- For review and comment
- FOR BIDS DUE
- Approved as submitted
- Approved as noted
- Returned for corrections
- Other
- PRINTS RETURNED AFTER LOAN TO US
- Resubmit ___ copies for approval
- Submit ___ copies for distribution
- Return ___ corrected prints

Remarks:

Copy To:

From: Gosewisch, Brian (Gosewisch Constructi)

Signature: _____

GOSEWISCH Construction, Inc.

901 Summit Avenue
Mankato, MN 56001
Ph : (507)625-2634

Change Request

To: Darin Botts
Brunton Architects & Engineers
225 Belgrade Ave
North Mankato, MN 56003
Ph: (507)386-7996 Fax: (507)386-7992

Number: 9
Date: 5/5/17
Job: 16-0675 Windom EMS
Phone:

Description: Precast Concrete Fuel Containment Container

We are pleased to offer the following specifications and pricing to make the following changes:
Provide and place Precast Concrete Fuel Containment Container 7' 6" x 13' 4" x 24"

Description	Labor	Material	Equipment	Subcontract	Other	Price
Container and delivery		\$1,730.00				\$1,730.00
Labor, equipment and valve	\$130.00	\$100.00	\$100.00			\$330.00
					Subtotal:	\$2,060.00
			Markup	\$1,930.00	10.00%	\$193.00
					Total:	\$2,253.00

If you have any questions, please contact me at (507)625-2634.

Submitted by: Brian Gosewisch
Gosewisch Construction Inc

Approved by: _____
Date: _____

Cc:

FUEL CONTAINMENT CONTAINERS

<u>Volume (gallons)</u>	<u>Possible Tank Size (gallons)</u>	<u>Width</u>	<u>Length</u>	<u>Height</u>	<u>Price</u>
676	1 - 500	6'4"	7'6"	24"	\$1,010.00
1290	1 - 1000	7'0"	8'7"	36"	\$1,160.00
1444	2 - 1000 or 1 - 1000 & 2-500	7'6"	13'4"	24"	\$1,380.00
1901	2 - 1000 & 1-500 2 - 500 & 1 - 1000	7'6"	17'6"	24"	\$1,600.00
2210	1 - 2000	7'0"	14'7"	36"	\$1,600.00

Delivery Charges

0 - 30 Miles	No Charge
31 to 41 Miles	\$25.00
41 to 50 Miles	\$50.00
51 to 60 Miles	\$75.00
61 to 70 Miles	\$100.00
71 to 80 Miles	\$125.00
81 to 90 Miles	\$150.00
91 to 100 Miles	\$175.00 x 2
101 Miles or More	Manager's Decision

10% Discount When Paid at The Time of Delivery

1380 | 175 | 175-1730

Added Contract Bid Units

6" Cap with 1.5" Corp (CO #3_1)	\$406.15
Connect to Ex. 1.5" Service (CO #3_2)	176.10
6" 45 degree Bend - 4 Ea. (CO #3_3)	1,161.20
Additional Vertical Drop (CO #3_4)	2,010.00
Subtotal	\$3,753.45

Additional Existing Bid Item Units

1" Curb Stop (Item 52)	\$206.20
1" Corp (Item 54)	215.75
1" Service - 20 L.F. (Item 56)	529.00
6" Gate Valve and Box (Item 58)	1,324.00
6" Tee (Item 65)	426.30
6" PVC - 52 L.F. (Item 79)	\$1,502.80
Subtotal	\$4,204.05
TOTAL	\$7,957.50

REQUEST FOR PAYMENT

From: GOSEWISCH Construction, Inc.
901 Summit Avenue
Mankato, MN 56001

To: City of Windom
444 9th Street
PO Box 38
Windom, MN 56101

Billing: 5042
Draw: 7
Invoice date: 4/28/2017
Period ending date: 4/28/2017

Contract For: Windom EMS Building

Request for payment:

Original contract amount	\$3,191,500.00	
Approved changes	\$56,301.30	
Revised contract amount		\$3,247,801.30
Contract completed to date		\$2,179,993.76
Add-ons to date	\$0.00	
Taxes to date	\$0.00	
Less retainage	\$108,999.74	
Total completed less retainage		\$2,070,994.02
Less previous requests	\$1,916,606.78	
Current request for payment		\$154,387.24
Current billing		\$162,512.89
Current additional charges	\$0.00	
Current tax	\$0.00	
Less current retainage	\$8,125.65	
Current amount due		\$154,387.24
Remaining contract to bill	\$1,176,807.28	

Project: 16-0675
Windom EMS Building

Contract date: 9/9/2016

Architect:

Scope:

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Changes approved in previous months by Owner	56,301.30	
Total approved this Month	8,700.00	-8,700.00
TOTALS	65,001.30	-8,700.00
NET CHANGES by Change Order	56,301.30	

I hereby certify that the work performed and the materials supplied to date, as shown on the above represent the actual value of the accomplishment under the terms of the Contract (and all authorized changes thereof) between the undersigned and the City of Windom relating to the above referenced project. I also certify that the contractor has paid all amounts previously billed and paid by the owner.

CONTRACTOR: GOSEWISCH Construction, Inc.

State Of Minnesota

County Of Blue Earth

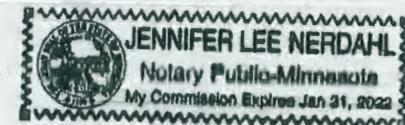
By: *[Signature]*

Subscribed and sworn to before me this 28 day of April, 2017

Date: 4-28-17

Notary Public

My commission expires: Jan 31, 2022



REQUEST FOR PAYMENT DETAIL

Project: 16-0675 / Windom EMS Building

Billing: 5042

Draw: 7

Period Ending Date: 4/28/2017 Detail Page 2 of 3 Pages

Item ID	Description	Total Contract Amount	Previously Completed Work	Work Completed This Period	Presently Stored Materials	Completed And Stored To Date	% Comp	Balance To Finish	Retainage Balance
1000	General Conditions	304,629.00	188,925.38	17,534.67		206,460.05	67.77	98,168.95	10,323.01
2200	Earthwork	231,487.00	182,036.20			182,036.20	78.64	49,450.80	9,101.82
2500	Asphalt Paving	216,849.00	18,257.52			18,257.52	8.42	198,591.48	912.88
2900	Landscaping	11,700.00						11,700.00	
3310	Concrete	169,110.00	79,345.00	36,950.00		116,295.00	68.77	52,815.00	5,814.75
3420	Precast Concrete	983,400.00	949,173.00			949,173.00	96.52	34,227.00	47,458.66
5122	Steel Erection	17,995.00	13,496.25	1,799.50		15,295.75	85.00	2,699.25	764.79
5500	Metal Fabrication	57,270.00	57,270.00			57,270.00	100.00		2,863.50
6000	Rough Carpentry & Blocking	49,530.00	21,122.96	12,403.72		33,526.68	67.69	16,003.32	1,676.35
6400	Architectural Wood Work	48,050.00						48,050.00	
6401	Shelving Allowance	3,000.00						3,000.00	
7210	Insulation	5,465.00	5,465.00			5,465.00	100.00		273.25
7460	Cladding	5,551.00						5,551.00	
7500	EPDM Roof & Trims	130,700.00	124,373.00	3,000.00		127,373.00	97.45	3,327.00	6,368.65
7920	Caulking	6,370.00						6,370.00	
8110	HM Doors/Frames/Hardware	51,401.00						51,401.00	
8360	Overhead Doors	64,280.00	52,640.00			52,640.00	81.89	11,640.00	2,632.00
8400	Aluminum Entrances	38,860.00	32,000.00			32,000.00	82.35	6,860.00	1,600.00
9250	Drywall	83,777.00						83,777.00	
9310	Ceramic Tile	18,000.00						18,000.00	
9510	Acoustical Ceiling	19,320.00						19,320.00	
9650	VCT, Carpet & Base	21,212.00						21,212.00	
9900	Painting & Wallcovering	53,400.00						53,400.00	
10000	Specialties	34,674.00	1,362.66			1,362.66	3.93	33,311.34	68.13
10400	Signage Allowance	7,500.00						7,500.00	
11170	Bridge Crane & Hoist	8,220.00						8,220.00	
11400	Kitchen Allowance	8,000.00						8,000.00	
15100	Plumbing & HVAC	300,945.00	185,317.60	25,275.00		210,592.60	69.98	90,352.40	10,529.63
15300	Fire Sprinkler System	32,000.00	2,500.00			2,500.00	7.81	29,500.00	125.00
16100	Electrical	208,805.00	39,195.00	65,550.00		104,745.00	50.16	104,060.00	5,237.25
C0101	Sitework CO per soil rec.	46,181.30	46,181.30			46,181.30	100.00		2,309.07
C0201	Insulate Parapet Wall	10,120.00	10,120.00			10,120.00	100.00		506.00
C0301	Precast Deduct for Steel	-8,700.00						-8,700.00	

REQUEST FOR PAYMENT DETAIL

Project: 16-0675 / Windom EMS Building

Billing: 5042

Draw: 7

Period Ending Date: 4/28/2017 Detail Page 3 of 3 Pages

Item ID	Description	Total Contract Amount	Previously Completed Work	Work Completed This Period	Presently Stored Materials	Completed And Stored To Date	% Comp	Balance To Finish	Retainage Balance
C0302	Extra Steel for Precast	8,700.00	8,700.00			8,700.00	100.00		435.00

Totals		3,247,801.30	2,017,480.87	162,512.89		2,179,993.76	67.12	1,067,807.54	108,999.74
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MEMORANDUM



CITY OF WINDOM
444 9th Street
P. O. Box 38
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127

TO: City Council
FROM: Joe Audette, Liquor Store Manager
DATE: 5/12/17
RE: PT Candidate for Liquor Store

I will be concluding interviews for the Part-time Liquor Store Clerk position after the deadline for the Council packet on Friday, May 12th.

Since I am unable to provide a hiring recommendation memo for inclusion in the packet, I will distribute a memo with recommendations for consideration by the Council prior to the City Council Meeting on Tuesday, May 16th.

MEMORANDUM



CITY OF WINDOM
444 9th Street
P. O. Box 38
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127

TO: City Council

FROM: Al Baloun, Recreation Director

DATE: 5/12/17

RE: 2017 Recreation and Pool Seasonal Hiring

I will be concluding interviews for the Recreation and Pool Seasonal positions after the deadline for the Council packet on Friday, May 12th.

Since I am unable to provide a hiring recommendation memo for inclusion in the packet, I will distribute a memo with recommendations for consideration by the Council prior to the City Council Meeting on Tuesday, May 16th.