

Council Meeting
Tuesday, May 2, 2017
City Council Chambers
7:30 p.m.
AGENDA



Call to Order

Pledge of Allegiance

1. Approval of Minutes – April 18 & 25, 2017
2. Consent Agenda
 - Minutes
 - Library Board – April 11, 2017
 - Park and Recreation Commission – April 19, 2017
 - Community Center – April 24, 2017
 - Telecom Commission – April 24, 2017
 - Utility Commission – April 25, 2017
 - Tree Commission – April 26, 2017
 - Street Committee – April 27, 2017
 - Licenses
 - Gambling Permit – Cottonwood County Pheasants Forever
3. Department Heads
4. 2017 Street Seal Coat Project
5. Reclamation and Relocation Proposal – 1405 Cottonwood Lake Drive
6. Water/Wastewater
 - Significant Industrial Wastewater User Agreements
 - East Hwy 60 Sewer Main Ownership
 - Consumer Confidence Report
 - Water Week – May 1-5
7. Disposition of Surplus Equipment – Telecom
8. Riverfest Committee Requests - Park & Recreation Commission Recommendation
9. Personnel Items - Seasonal/Temporary Hiring
 - Pool
 - Recreation
10. Donation - Federated Rural Electric – Windom Ambulance Department
11. Social Media Policy



12. Mayor Appointments
 - Hospital Board
 - Tree Commission
13. New Business
14. Old Business
15. Regular Bills
16. Contractor Payment
 - 2017 Street Project – Request #1 - Holtmeier Construction \$287,621.29
17. Council Concerns
18. Adjourn Meeting Reminders – May 1, 2017 – Facility Tours
May 8, 2017 - 2017 Board of Appeal and Equalization Meeting
(see memo from Gale Bondus, County Assessor)

**Regular Council Meeting
City Hall, Council Chamber
April 18, 2017
7:30 p.m.**

1. Call to Order:

The meeting was called to order by Mayor Dominic Jones at 7:30 p.m.

2. Roll Call:

Council Present: Mayor Dominic Jones, Paul Johnson, Bryan Joyce, Marv Grunig, Rod Byam and Jayesun Sherman

Council Absent: None

City Staff Present: Steve Nasby, City Administrator; Brent Brown, Electric Utility Manager\Street Superintendent; Mike Haugen Water\Wastewater Superintendent; Andy Spielman, Building Official; Tim Hacker, Ambulance Director and Scott Peterson, Police Chief

3. Pledge of Allegiance

4. Approval of Minutes:

Motion by Joyce second by Sherman to approve the City Council minutes from April 4, 2017 and April 8, 2017. Motion carried 5 – 0.

5. Consent Calendar:

Jones noted the minutes from the following Boards and Commissions.

- Housing & Redevelopment Authority – March 8, 2017
- Telecommunications Commission – March 20, 2017
- Economic Development Authority – April 10, 2017
- Planning Commission – April 11, 2017

Motion by Grunig second by Johnson to approve the Consent agenda board and commission minutes. Motion carried 5 – 0.

Jones said there is a request for a Temporary On-sale Liquor License for the Lions Club for an event June 9-10 at the Arena and amplification permits for the Phat Pheasant on various dates.

Motion by Joyce second by Byam to approve the Temporary On-sale Liquor License for the Lions Club as presented. Motion carried 5 – 0.

Motion by Joyce second by Grunig to approve amplification permits for the Phat Pheasant on May 19, May 20, June 9, June 10 and August 26. Motion carried 5 – 0.

6. Department Heads:

Dan Van Schepen and Beau Daale, DGR Engineers, Brent Brown, Electric Utility Manager & Street Superintendent and Mike Haugen, Water\Wastewater Superintendent provided an update on the 2017 Street Project.

Van Schepen said that about 10 percent of the work is complete and there are two to four crews in town working. Paving will be done in two segments as work progresses. Sixth Avenue will be back to a gravel access soon as underground work is being completed. The goal is to have as much access as possible for the residents.

Johnson thanked the contractor for contacting Public Safety when streets are going to be closed.

Jones asked if there were any unforeseen items that have come up. Van Schepen said they have found a few abandon utility lines and some pipe sizes not matching but nothing major.

Van Schepen said that there is a change order for the fire hydrants as the contract had the City furnishing them and the contractor can get them for the same price or a little lower so they are going to provide the hydrants. He also noted the addition of some roof drains as that will help the properties and eliminate infiltration into the sewer. The cost will be paid by the property owners through voluntary assessments.

Jones asked that they look at the library roof drain pipe when the alley is done as there is a question if it goes to the storm or sanitary sewer.

Joe Audette, Liquor Store Manager, said that the electronic sign on the Liquor Store pole is owned by the Convention & Visitor's Bureau (CVB). This sign has not been operational as it costs too much to repair and upgrade. The CVB has offered to sell it to the City for \$1. The Liquor Store could utilize this space and maybe the chassis for a new electronic sign. If the City Council is supportive of a new sign it makes sense to buy this from the CVB.

Grunig asked the age of the CVB sign. Nasby replied that it may be 2007. Grunig noted the electronic sign needed a lot of maintenance so is it worthwhile to put in a new one. Audette said that the new models are much better and are said to have a 10-year life.

Byam asked about the size. Audette said a new sign would be about the same size or a little larger. Byam asked if it would be similar to the McDonald's sign. Audette said it would be similar and run off Samsung software so the operational aspects could be better.

Joyce asked if the action is to purchase the sign for \$1. Nasby replied that is the offer, but if the CVB owns the sign it is their cost to remove. If the City buys the sign the Liquor Store can use the chassis but if that does not happen the City would be liable for the sign removal.

Sherman said the purchase for \$1 is good as some of the old sign has value.

Jones asked if a new sign is valuable advertising. Audette said data shows sales increases. Motion by Byam second by Johnson to approve the City purchase of the CVB sign as presented in the agreement. Motion carried 5 – 0.

Audette said that he was just notified that the Windom Liquor Store was awarded the Minnesota Municipal Beverage Association's Business Development Award.

Dan Ortmann, Fire Chief, said that a generator for the Emergency Services Facility has been planned as a future option. The MN DNR currently has used generators available for local units of government. The cost is \$750 to process paperwork and time to pick it up. The generators are re-furbished and are 60 MW which is enough to operate the facility. There could also be a cost for a more robust pad or containment if it is a diesel generator.

Byam asked where the generator would be located. Ortmann said the spot is in the back of the building near the Ambulance bays. Wiring for the generator was already an accepted alternate.

Jones noted the cost to have the electronic switch-over is costly.

Joyce asked about the contingency funds. Nasby said there is about \$100,000 left in contingency funds from a budget of \$159,000. Cost of the electronic switch was thought to be \$10,000 to \$20,000.

Grunig asked what the generator age is and how many hours are on the unit. Ortmann said that it is a December 2010 manufacture date tag, but did not know the number of hours.

Motion by Byam second by Johnson to approve the acquisition of the generator from the MN DNR and proceeding with the work needed at the Emergency Services Facility for installation. Motion carried 5 – 0.

7. Planning Commission – Conditional Use Permit – Tract West of 2610 Highway 60 East:

Andy Spielman, Building Official, said that the applicant is in an Agriculture district (A-O) and is requesting permission to construct wastewater holding ponds for a business. This is not specifically allowed by the zoning so a Conditional Use is needed. The Minnesota Pollution Control Agency would have to permit and inspect the ponds. The Planning Commission is recommending approval.

Motion by Byam second by Sherman to approve a Conditional Use Permit for Windom Wash LLC on a tract west of 2610 Highway 60 East as presented. Motion carried 5 – 0.

8. Donations:

Council member Johnson introduced the Resolution No. 2017-26, entitled "AUTHORIZATION TO ACCEPT A DONATION FROM SOUTH CENTRAL ELECTRIC COOP FOR THE WINDOM AMBULANCE" and moved its adoption. The

resolution was seconded by Grunig and on roll call vote: Yes: Johnson, Sherman, Joyce, Byam and Grunig. No: None. Absent: None. Abstain: None. Resolution passed 5 - 0. Council member Grunig introduced the Resolution No. 2017-27, entitled “AUTHORIZATION TO ACCEPT A DONATION FROM HY-VEE FOR THE WINDOM FIRE DEPARTMENT” and moved its adoption. The resolution was seconded by Johnson and on roll call vote: Yes: Sherman, Joyce, Byam, Grunig and Johnson. No: None. Absent: None. Abstain: None. Resolution passed 5 - 0.

Council member Joyce introduced the Resolution No. 2017-28, entitled “AUTHORIZATION TO ACCEPT A DONATION FROM RON AND TRACEY SCHRAMMEL AND THE WINDOM KIWANIS CLUB FOR THE WINDOM POLICE DEPARTMENT” and moved its adoption. The resolution was seconded by Byam and on roll call vote: Yes: Joyce, Byam, Grunig, Johnson and Sherman. No: None. Absent: None. Abstain: None. Resolution passed 5 - 0.

Chief Peterson said the \$400 donated by the Schrammels and the Kiwanis Club will be used for the new bicycle patrols.

Joyce asked if the donations cover the costs. Peterson said about 75 percent is covered.

The Mayor and City Council thanked the parties for the generous donations.

9. Bond Pre-Sale Report – Ehlers Associates:

Todd Hagen, Ehlers Associates, said that the proposed bond sales are to cover several expenses. These include the Highway 60 East sewer line, Water tower painting, 2017 Street Project and the Telecom upgrade. This will be broken into two separate issues.

The 2017A bond is for the infrastructure projects in an amount of \$4,135,000 which would be for 20 years. He is expecting an interest rate of three percent or less and that the bonds may be eligible for the State’s credit enhancement program which will keep the interest costs lower. The bonds will be re-paid through a tax levy, special assessments and water and sewer revenues.

Joyce asked about the annual levy amount. Hagen said that it would be around \$95,000 per year. Nasby said that this bond is anticipated to start upon the expiration of the bond for the 2003 Street Project, which would minimize an impact to the overall tax levy for debt service.

Council member Johnson introduced the Resolution No. 2017-29, entitled “RESOLUTION PROVIDING FOR THE SALE OF \$4,135,000 GENERAL OBLIGATION IMPROVEMENT AND UTILITY REVENUE BONDS, SERIES 2017A” and moved its adoption. The resolution was seconded by Byam and on roll call vote: Yes: Byam, Grunig, Johnson, Sherman and Joyce. No: None. Absent: None. Abstain: None. Resolution passed 5 - 0.

Council member Johnson introduced the Resolution No. 2017-30, entitled “RESOLUTION AUTHORIZING THE CITY TO ENTER INTO A CREDIT ENHANCEMENT

PROGRAM AGREEMENT WITH THE MINNESOTA PUBLIC FACILITIES AUTHORITY” and moved its adoption. The resolution was seconded by Sherman and on roll call vote: Yes: Grunig, Johnson, Sherman, Joyce and Byam. No: None. Absent: None. Abstain: None. Resolution passed 5 - 0.

Hagen said the 2017B bond issue of for Telecom equipment to upgrade the system. The amount is \$925,000 and will be repaid with Telecom revenues. This will show up as backed by the taxing authority but not be paid by a tax levy as the Telecom revenue is the repayment source. There is no pre-payment of these bonds due to the 10-year timeframe to maturity. The interest rate should be around 2.4 percent. This issue requires publication in the newspaper and is subject to reverse referendum.

Jones asked what the Telecom revenues are going to be used to repay this debt. Joyce said the system will utilize Giga-centers and these will need to be rented so that revenue will be used.

Jones asked if the net debt limit was close. Hagen said the City is not close to the limit and this issue is only backed by the general obligation to keep the interest rates down.

Hagen said that the resolution to determine the necessity to issue the bonds may be higher than the \$925,000 anticipated to allow for any flexibility that may be needed.

Council member Grunig introduced the Resolution No. 2017-31, entitled “RESOLUTION PROVIDING FOR THE SALE OF \$925,000 GENERAL OBLIGATION EQUIPMENT CERTIFICATES, SERIES 2017B” and moved its adoption. The resolution was seconded by Joyce and on roll call vote: Yes: Johnson, Sherman, Joyce, Byam and Grunig. No: None. Absent: None. Abstain: None. Resolution passed 5 - 0.

Council member Johnson introduced the Resolution No. 2017-32, entitled “RESOLUTION DETERMINING THE NECESSITY TO ISSUE NOT TO EXCEED \$950,000 GENERAL OBLIGATION EQUIPMENT CERTIFICATES, SERIES 2017B” and moved its adoption. The resolution was seconded by Joyce and on roll call vote: Yes: Sherman, Joyce, Byam, Grunig and Johnson. No: None. Absent: None. Abstain: None. Resolution passed 5 - 0.

10. Hospital Items:

Jones said the Windom Area Hospital is present for discussion on the budget, 3-year plan and by-law change.

Shelby Medina, Hospital CEO, Kim Armstrong, CFO and Ryan McNamara, Board Chair introduced themselves.

Armstrong said that the budget year is May – April and the process starts in January based on activity from the prior year coupled with revenue and expense projections. Starting in 2017 they expect to have total joint replacement surgery and a comprehensive wound care center in 2018. The wound care project requires remodeling of hospital space and the wages for 2018 are going up partly due to have a physician employee at the Hospital. There were also organizational chart

Preliminary

changes that impacted the budget. Drug costs are going up 10 percent annually and funded depreciation is \$1.4 million. They have included the payment in lieu of taxes requested by the City Council for \$10,000. The projected income is \$391,000 which is two percent of revenue.

Jones noted the salary budget item is going up a lot and wondered what the cause is. Medina said the majority of the cost is for the physician employee, but that is on-hold. Jones asked if the expense should be in/out of the budget if it is on-hold.

Jones asked Medina to clarify the wound center service. Medina replied that the industry trend is to do out-patient services and this is a new line for them. She had worked with the company coming in at her last job and they are investing in the equipment so they too so there is a shared risk. The market data shows a need for comprehensive wound care and this is not just a hyperbolic chamber but other services. The closest competitor is in Sioux Falls. The hospital had space available that would be remodeled for something as empty space generates no revenue. A conservative pro-forma showed it would be successful. Jones asked if the center in Independence, Iowa she did was profitable. Medina said it was in spite of competition close by.

Jones asked what the deduction in revenue is as shown in the budget. Armstrong said this is the reduction from what Medicaid and insurance companies pay versus the price charged.

Grunig asked if having the wound center in Windom is a benefit versus going to Sioux Falls. Medina said that compliance with wound care is key and treatments can be for several hours a day for five days a week. This will make it easier for patients to be close to family, reduce travel times and bring people into the hospital for treatment, which could generate spin-off business.

Jones asked if people are being referred to Sioux Falls now. Medina said the local physicians do not refer much to Sioux Falls, but treat as they can and refer to the hospital.

Grunig asked if the conservative estimate on revenue was profitable and when. Medina said the estimate showed a break-even in three years with those visits only and no revenue from spin-off business she expects to get as well. Grunig asked if there is immediate revenue with the employment of a doctor as the expense will be incurred. Medina said she expects some revenue.

Jones asked if there were any more budget specific questions.

Medina said she was asked last year to provide a three-year plan for the hospital. Now that she has some time on the job she has a plan to present. There are three strategic areas of focus for the hospital. These are the surgery center, out-patient services and Health\Wellness. These things required several initiatives. First, there were changes in the organizational chart to be more effective which included splitting some jobs and creating new ones to optimize skills of employees. Along with this are increased expectations of these employees. Second, she met with providers to form more out-reach services and contractors to provide services. They want to increase surgeries and have Dr. Bocker in line to do total joint replacements. Another service line is the wound center which is to ramp up in 2018. Third, is a focus on community health and wellness if the revenue generated from the other two initiatives is sufficient to support wellness.

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Overall health, nutrition, physical wellness and lifestyles will be some of the areas as well as hospital employee health. The hospital changed insurance carriers last year to save money. Joyce noted that the medical staff and providers are an important part of the hospital and organization. He asked what steps had been taken to work with the current medical staff and providers. Some of our physicians are nearing retirement and there will be a transition into other providers coming to the community. Medina agreed that the medical staff is vital to the hospital and the hospital key to their success so they need each other. There are different philosophies than the previous administration and she is taking some risks to enhance health care and wants to help the medical staff fit into new projects and services. Need to build trust to ease fears as the goal is to enhance health care not compete. The new industry trend is to have a physician surrounded by PAs and this model is becoming more common in rural areas. Joyce asked if this means fewer doctors by the current providers. Medina said Avera has doctors primarily and Sanford has doctors with PAs.

McNamara said the hospital and Sanford are doing scholarships for students going into medicine.

Medina said that the hospital also hosts medical career classes as the hospital.

Byam asked if the medical staff and providers are on board with the hospital's plans as proposed. Medina replied that the feelings and support is mixed and definitely not 100 percent. Byam asked about the Trauma coordinator position. Medina said this was a combined job. Byam asked about the Wellness Center use and plans. Medina replied that they would like to expand and use it for more rehab. Byam asked if the Wellness Center operated at a profit. Armstrong said it did not. Medina said the goal is to break-even and the goals are wellness for health not for just the operation of the fitness center. The investment in wellness is an up-front investment and the success will be later when there is better health and hopefully lower medical issues. Byam asked about the Sanford Profile program. Medina said there are numerous partners in that program not only Windom.

Jones said that he has heard concerns from medical staff and asked if these had been conveyed to the Hospital Board. McNamara said the board is aware of concerns and increased the levels of communication to address issues. Jones said it is concerning to him that medical staff are not on board with the direction of the hospital and mixed support is not productive. He would like to see good relationships with the medical providers. Medina said that there can be constructive disagreements and there are adjustments to a different leadership style. There are also different medical provider groups so the issues can be dependent on those perspectives. Jones said the City Council is relying on the Hospital Board and hospital administration to work on progress to address any issues and he is requesting them to meet with medical staff.

Joyce said that he is the liaison to the Hospital Board and can relay information. He asked for clarification that Medina is a Sanford employee. Nasby replied that the Hospital has a management agreement with Sanford and then Sanford employs the Administrator.

Jones said he wants the Sanford representative included in communications.

Byam asked how many employees are at the hospital. Medina said 127.

Jones clarified that the physician employee is still in the proposed budget and asked if it should remain as the position is on hold. Medina said she would like it to stay in the budget.

**Motion by Joyce second by Byam to approve the Hospital budget for 2018 as presented.
Motion carried 5 – 0.**

Grunig said it appears there are answers being given to questions that have yet to be asked so it appears there is more going on.

Joyce said the new physician employee is possible, but not a done deal.

Grunig said based on information he had gotten from an email is that being discussed. Jones replied that is part of the communications that are needed and the Hospital Board to work on.

Joyce said two of the initiatives, the wound center and hospital physician, were discussed at the Hospital Board meeting a few months ago and vetted.

Jones said the wound care center is an issue and wondered when it was brought up to the providers. He is asking the Hospital Board to address that issue with the providers, but the budget approval is up to the City Council.

Schramel asked the Mayor to state his “ask” of the Hospital Board and hospital administration. Jones replied that is to hold meetings with medical providers, staff and Sanford to provide an opportunity for their input. The issues that have come up to his attention had only done so recently.

Jones said the next hospital item for consideration is a proposed change to the by-laws to allow up to two seats out of seven on the Hospital Board to be held by non-Windom residents. There was a question on fiduciary responsibility, but the Council has authority over the budget and to appoint members so he is satisfied and the City Attorney did not have any issues.

Johnson said that he will be voting no as the hospital is City-owned and should be represented on the board as such.

Joyce said the Community Center has people outside of the City on the board and the Council has ultimate authority so he is okay with the proposal.

Sherman asked about the Windom hospital service area. Schramel said that is unknown but probably is 10-15 radius.

Nasby said the Mayor and City Council makes the appointments so they can limit it however they choose.

Motion by Joyce second by Byam to approve the amendment to the hospital by-laws to allow for up to two non-Windom residents to serve on the Board. Motion carried 4 – 1 (Johnson).

11. Resolution in Support of Local Government Aid (LGA):

Nasby said the League of Minnesota Cities and Coalition of Greater Minnesota Cities are requesting an increase in LGA. Windom is dependent on LGA for a large portion of the budget.

Council member Johnson introduced the Resolution No. 2017-33, entitled “RESOLUTION IN SUPPORT OF INCREASING LOCAL GOVERNMENT AID IN 2017 LEGISLATIVE SESSION” and moved its adoption. The resolution was seconded by Joyce and on roll call vote: Yes: Joyce, Byam, Grunig, Johnson and Sherman. No: None. Absent: None. Abstain: None. Resolution passed 5 - 0.

12. Personnel Items:

Joyce said that an evaluation for the City Administrator had not been done since 2011 and they have a plan together for an annual evaluation starting spring 2017. The evaluation form was handed out and is in the packet along with a timeline. The evaluations are due May 2 and then the evaluation can be done on May 16 in either an open or closed session, upon the choice of the City Administrator. He and the Mayor are meeting with Department Heads on April 28 to solicit their input as well.

Grunig said there are three new Council members. Joyce said the plan is to look at the last two years and can use information they have available and/or Grunig could use his experience when he worked for the City.

Motion by Johnson second by Sherman to approve the evaluation form and time line for the City Administrator evaluation as presented. Motion carried 5 – 0.

Joyce said that the Personnel Committee had met April 17 to complete their work on the compensation and classification study. They will meet with the Department Heads on this as well and are planning on a May 16 presentation to the City Council.

13. New Business:

Tim Hacker, Ambulance Director, said that they handed out a bid result for the new ambulance. The ambulance was bid but there was only one bid from Arrow. Unit 28 which is a 1998 Chevy is to be replaced. Delivery of the new ambulance will be when the new building is finished. This will be a 2017 Ford 4x4 with a refurbished box. The cost is \$189,484 with the trade in of the 1998 ambulance valued at \$3,500.

Grunig asked if this was in the Capital Improvement Plan and if they had the reserves to pay for the new unit. Hacker said yes to both questions.

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Johnson asked if the wheel base is different going from Chevy to Ford. Hacker said it is and modifications to the box will be needed.

Johnson said that Comfrey had gotten a new ambulance and then donated their old one to another community in need and wondered if Windom should do this too as the trade in value is only \$3,500.

Joyce and Byam said this was a good idea and would support donating the old rig.

Sherman asked if Johnson had a community in mind for the donation. Johnson said he did not.

Hacker said there are first responders such as the Shetek Lake Association that could use something like this.

Motion by Johnson second by Sherman to approve the award of the ambulance bid to Arrow Manufacturing in the amount of \$192,984 and to keep the 1998 Chevy Ambulance for donation to another community. Motion carried 5 – 0.

14. Old Business:

Grunig said that the Council asked boards and commissions to support the goal of growing the population and wondered if there needed to be a specific ask. The school is willing to help out with reducing the lot prices and Council should have some direction to the departments to waive fees for installation costs.

Joyce asked if this was only the Prairie Meadows subdivision or other areas.

Grunig said that is remark is in general as the Electric Department formerly only charged for materials not time and materials.

Johnson said the Utility Commission had discussed this and had concerns on the costs of commercial installations as there may not be use sufficient to off-set costs. They did talk about doing a 50 percent reduction of installation costs for 10 residential lots.

Joyce said he is okay with asking for a specific proposal rather than ambiguous direction from the City Council.

Sherman concurred with Joyce.

Jones noted that the water service lines and connection to the water main is always paid by the property owner, but any increase in cost recovery was an issue to him.

Joyce said these incentives are needed to get housing moving as what he hears the issue is that lots are cost prohibitive.

Grunig said that he is not okay with the electric department charging the telecom department for putting in lines.

Byam said that a Department Head commented on other departments paying for anything from other departments.

Jones said the City all wins with growth so this a goal we can all support. Take a proactive approach.

Grunig said that the cost reductions should be advertised to get the word out.

Nasby said the City Council needed to set a time for the remainder of the City facility tour. He would line up a few dates and bring it back to the City Council.

15. Regular Bills:

Motion by Johnson second by Byam to approve the regular bills. Motion carried 5 – 0.

16. Contractor Payments and Change Orders:

Jones said there was a change order from Holtmeier on the 2017 Street project which is a change to have the contractor supply the fire hydrants instead of the City. The amount is \$20,106.40.

Motion by Joyce second by Sherman to approve change order #1 for Holtmeier in the amount of \$20,106.40. Motion carried 5 – 0.

Jones said that there were three change orders for Gosewisch Construction #4 is for the change needed to accommodate the turn-out gear washer. Change #5 is for electric additions to garage doors and the memorial wall and #6 is for an add for breakers. These were recommended for approval by the architect.

Motion by Grunig second by Joyce to approve change orders for Gosewisch Construction regarding change order #4 for \$1,402.00; change order #5 for \$2,972.20 and change order #6 for \$345.35. Motion carried 5 – 0.

Jones said there are two contractor bills for consideration.

Motion by Johnson second by Sherman to approve payment #6 to Gosewisch Construction in the amount of \$169,115.25 for the Emergency Services Facility. Motion carried 5 – 0.

Motion by Joyce second by Grunig to approve payment #3 to GM Contracting in the amount of \$104,480.75 for the equipment and metering station improvements. Motion carried 5 – 0.

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17. Council Concerns:

Byam said that he would like to see a sidewalk replacement project done in town as many sidewalks are in poor condition and assess the costs back to the properties. He said the Red Cross has a program for free smoke detectors and encouraged residents to contact Red Cross.

Joyce said the Shattered Dreams event was very well done and impressive. He thanked the Emergency Responders and others involved in the event. He and his wife have a baby on the way which could arrive at any time.

Johnson said there is a tornado siren test scheduled for April 20th.

Sherman said he too though the Shattered Dreams event was great and it impacted the kids. He asked about a July 4 Council meeting. Nasby replied that the Council could not meet that day and the first July meeting had been cancelled in the past.

18. Adjournment:

Mayor Jones adjourned the meeting by unanimous consent at 10:26 pm.

Dominic Jones, Mayor

Attest: _____
Steve Nasby, City Administrator

**Special Council Meeting
City Hall, Council Chamber
April 25, 2017
7:30 p.m.**

1. Call to Order:

The meeting was called to order by Mayor Dominic Jones at 10:00 a.m.

2. Roll Call:

Council Present: Mayor Dominic Jones, Paul Johnson, Marv Grunig, Rod Byam and Jayesun Sherman

Council Absent: Bryan Joyce

City Staff Present: Steve Nasby, City Administrator and Drew Hage, Development Director

3. Pledge of Allegiance

4. Land Negotiations – North Windom Industrial Park:

Motion by Johnson second by Grunig to go into closed session to discuss land negotiations. Motion carried 4 – 0.

Council into closed session at 7:33 p.m.

Motion by Johnson second by Sherman to go out of closed session. Motion carried 4 – 0.

Council into open session at 8:45 p.m.

5. Other Business:

Jones reported that a meeting with the hospital administration and board representatives had been set up for 7:30 a.m. on April 26, 2017 and this would be attended by himself, Council member Grunig and the City Administrator.

Nasby said he had polled Department Heads on the facilities tour and May 1 or May 10 were the dates that worked and per City Council direction he had slotted the times between 5-8 pm.

Consensus of the City Council to complete the facilities tour on May 1 from 5-8 pm.

6. Adjournment:

Mayor Jones adjourned the meeting by unanimous consent at 8:50 p.m.

Dominic Jones, Mayor

Attest: _____
Steve Nasby, City Administrator

Windom Library Board Meeting

Windom Library

Tuesday, April 11, 2017

5:05 p.m.

1. Call to order: The meeting was called to order by John Duscher.
2. Roll Call: Members Present: Steve Fresk, Kathy Hiley, Sue Ebeling, Terri Jones, Anita Winkel and John Duscher

Members Absent: Barb Henning

Library Staff Present: Dawn Aamot

City Council Member Present: Jayesun Sherman

3. Agenda and Minutes:

Motion by Steve Fresk and seconded by Terri Jones to approve the amended Agenda. Motion by Steve Fresk and seconded by Sue Ebeling to approve the amended Minutes.

4. Financial Report:

Dawn reviewed the Financial Report.

Motion by Anita Winkel and seconded by Sue Ebeling to accept the Financial Report.

5. Librarian's Report

Dawn reported that she has submitted the state report. She will share the numbers with the board when it is approved and returned for John Duscher's signature. The Adult Winter Reading program has ended but Dawn is still accepting book logs. 107 people signed up and as of today, 72 book logs have been returned. Windom readers read a total of 1,588 books plus the books on 2 logs that haven't been entered. This number is down from last year.

The library is celebrating National Library Week. Patrons of the library and those on Facebook will be invited to answer a daily question with a chance to win a prize. Leftover prizes from Winter Reading are being given. Patrons are also receiving Kisses (chocolate ones) this week.

Nancy accompanied the Windom winners of the 6 tickets to the Ordway Theater on Saturday. She reported that it was a great performance. All expenses were paid by the MN Legacy Funds.

Nancy submitted the Summer Reading ad to the Community Ed booklet advertising summer activities and entertainers.

Dawn reported that the staff has completed weeding the non-fiction books. The Book Sale at BARC is scheduled for the last week of April.

Dawn has been asked to read the words for the Adult Spelling Bee @ BARC. She has asked the Friends of the Library to provide refreshments.

Motion by Kathy Hiley and seconded by Sue Ebeling to accept the librarian's report.

6. Old Business:

In regards to the discussion on hosting a library survey, Dawn shared some sample survey questions. She will email these questions to board members and we will discuss this at our next meeting.

Dawn has visited with Karen Knigge of the Friends of the Library about the hosting an Open House at the library to promote volunteers. This is tentatively set for the week of June 6.

7. New Business:

Dawn reported that the Windom City Council toured different department facilities on Saturday. She gave them a tour including upstairs, the basement, the window decay and the present bathroom layout.

Dawn has requested funds from MN Legacy to bring back MN author, Lorna Landvick. This event is planned for May 11 and will be held at the River City Eatery. She plans on giving away 2 books autographed by the author that night. Each library in the state can receive up to \$4,000 in MN Legacy funds each year.

The Windom 1st graders have not visited the library the past 2 years. Dawn will be contacting the school and encourage them to plan a visit. This might be possible with school going to the end of May this year.

8. New Book Suggestions:

Book suggestions were given to Dawn.

9. Adjourn:

Motion by Terri Jones and seconded by Sue Ebeling to adjourn the meeting.

Meeting adjourned at 5:30 p.m.

Respectfully submitted,

Kathy Hiley, recording secretary

PARK AND RECREATION COMMISSION MEETING
MINUTES April 19th, 2017

1. Call to Order: The meeting was called to order by Kloss at 5:30 p.m. at Windom City Hall.

2. Roll Call:

Commission Present: Shawn Licht, Howard Davis, Jason Kloss, Kim Nielsen

Commission Absent: Kay Gross, Jess Smith, Josh Schunk

City Staff Present: Recreation Director Al Baloun, Parks Superintendent Brent Brown

Council Liaisons: Rod Byam & Bryan Joyce Attending

Public: Joanne Kaiser (Windom Dog Park), Mellissa Cory, & Cheryl Hanson (Riverfest)

3. Motion to Approve Agenda: **Motion by Davis , seconded by Licht, Addition to agenda Windom Riverfest and Dog Park**

Motion Carried Unanimous

4. Motion to Approve Minutes: **Approved Minutes from March, 2017 Park & Recreation Commission Meeting**

Motion Licht, seconded by Davis

Motion Carried Unanimous

Guest Presentation: Windom Riverfest INC, Mellissa Cory and Cheryl Hanson handed out a list of Riverfest Events for Thursday, June 8 through Sunday, June 11, 2017 **Motion by Nielsen, Seconded by Davis to Recommend to City Council that Windom Riverfest INC. have priority for use of the Parks and Shelter for Riverfest between June 8 and June 11, 2017 and that rental fees for shelters and Rental fees be waived for the Arena the weekend of Riverfest. Motion Carried Unanimous**

5. Guest Presentation: Joanne Kaiser, Windom Dog Park talked to the commission that the Windom Dog Park group is still fund raising for a dog park in Windom. A location of a local dog park has not been determined. The committee will seek grants and fund raising to build a local dog park

No Action Taken

6. Park Superintendent's Report: Brent Brown- Discussed with Commission member of putting together a survey dealing with tennis court and pool location (Island Park or By Windom Recreation Area). A map, showing possible pool and tennis court location in the community center area that was provided by community center staff to commission members. Commission members asked to try to change the comprehensive plan meeting for pool and recreation to June. Baloun and Brown will work together on the survey.

7. Recreation Manager Report: Al Baloun

a. Community education booklets Are to be distributed the weekend of April 23. Recreation and Pool pages from the community education booklet are available on the City of Windom webpage and the Arena, Pool, and Recreation Facebook page. Pool passes and recreation registration was opened on April 11. Swim Lesson registration starts on Tuesday, April 25. Samantha Baloun and Al have been working with Mountain Lake superintendent, Bill Strom on sharing Swimming Pool information for lessons and swimming.

b. Girl Scout Swim Team- A meeting has been set up with Samantha Baloun, Al Baloun, and representatives of the Girl Scout Swim team to discuss practice times. Practice times may have to be changed to a different time due to the addition of 1:00 PM swim lessons. Kloss wanted to make sure that the two groups work together to set up practice times.

c. Summer Recreation position for Baseball Coordinator will be interviewed next week. Baseball Assistants will be hired after the Coordinator is hired.

- d. The Horse Show Schedule for Summer, 2017 was handed out to Commission members.
- e. Arena Compressors and Rink Updates- Baloun discussed with Commission members that an engineer to drawn up specifications for the R-22 replacement of compressor system and replacing mat system with a concrete floor with a tube system. **Motion by Davis, seconded by Nielsen to allow Baloun to seek engineering proposals for this project. Motion Carried Unanimous**

8. Open Mike: None

9. Meeting adjourned at 7:20 p.m.

Next Park & Recreation Meeting May 17th, 2017 5:30 p.m. Council Chambers

Community Center Commission Minutes
Monday April 24, 2017

1. Call to Order: The meeting was called to order by President Wayne Maras at 5:35 p.m.

2. Roll Call: President: Wayne Maras
CC Director: Brad Bussa
Commission Members: Linda Stuckenbroker
JoAnn Ray-Absent
Mitch Voehl
Lenny Thiner
Commission Liaisons: Rod Byam-Absent
Paul Johnson
Brent Brown
EDA Director: Drew Hage

3. Approval of Minutes:

Motion by Lenny Thiner, seconded by Mitch Voehl to approve the March 27, 2017 Community Center Commission Minutes. Motion carried 4-0.

4. Additions to the agenda:

Nothing to Report

5. President's Report:

No Report Available

6. Director's Report:

- a. Council Members Building Tour Summary- WCC Director Bussa reported that City Council had toured the facility and grounds and talked about needs and concerns of WCC.
- b. Outdoor Patio Recap and Thoughts-WCC Director Bussa asked Commission to put together a sub committee for patio area. Committee will meet before next Commission meeting and bring information back to full Commission. Committee consists of Wayne Maras, Linda Stuckenbroker, and WCC Director Bussa.
- c. Spirits of Riverfest-WCC Director Bussa informed Commission that Joe Audette at Riverbend Liquor is pursuing liquor vendors and their input. WCC Director Bussa will meet with Riverfest Committee to go over thoughts and ideas with them.

7. Resource Management:

Schedule of Events: Reviewed Schedule of Events

Income & Expense: Reviewed Income and Expense

8. Miscellaneous:

a. EDA Director Drew Hage informed Commission of date change for Park and Recreation Comp Plan June 20th 6:30-7:15pm and Arena and Community Center July 18th 6:30-7:15 both in Council Chambers.

9. Open Forum:

Nothing to Report

10. Next Meeting:

Monday May 22, 2017 @ 5:30 pm

Adjourn:

Motion by Lenny Thiner, seconded by Mitch Voehl, to adjourn the meeting at 6:00 pm. Motion carried 4-0.

Wayne Maras, WCC President

Linda Stuckenbroker, WCC Secretary

Attest: _____
Brad Bussa, WCC Director

**TELECOMMUNICATIONS COMMISSION MEETING
CITY OF WINDOM COMMUNITY CENTER
APRIL 24, 2017 6:00 P.M.**

I. Call Meeting to Order. The meeting was called to order by Kent Kelly

II. Roll Call:

| | | | |
|------------------|---------------------------|-----------------|----------------------------|
| President: | Jeremy Lund <i>Absent</i> | City Staff: | Steve Nasby |
| V President: | Kent Kelly | City Staff: | Jeff Dahna |
| Secretary: | Travis Eichstadt | SMBS Liaison: | Donny <i>Absent</i> |
| Commissioner: | Jerry White | SMBS Liaison: | Travis Thies <i>Absent</i> |
| Commissioner: | George Rogotzke | Media: | Dirk Abraham |
| Council Liaison: | Bryan Joyce <i>Absent</i> | Media: | Rahn Larson <i>Absent</i> |
| Council Liaison: | Marv Grunig | Others Present: | - Brent Brown – City Staff |

III. Approval of Minutes from meeting

**Motion by Rogotzke to approve minutes from the March 20, 2017 meeting.
Seconded by White. Motion approved 3-0.**

IV. SMBS Liaison Report

Dahna offers an update from the recent SMBS meeting held on April 20, 2017. Dahna shares SMBS discussed their video options and estimated the cost is \$2 million. SMBS would need a \$1 million contribution by their communities to make the update feasible financially. Dahna states SMBS tabled the item with no action but is still looking at possible over the top video option. Dahna shares there is a potential possibility of partnership with SMBS, Windomnet and another party. The SMBS board will continue to discuss all available options.

Dahna states SMBS had discussions on their own board members having services to test their own products.

Eichstadt joins the meeting at 6:13pm

Dahna hands out SMBS flyer advertising their gigabit speeds. Eichstadt asks if Windomnet could match SMBS speeds. Dahna offers once the Gigabit platform is rolled out that shouldn't be a problem, even with current bandwidth. Nasby asks about managed Wi-Fi SMBS has on advertising flyer for \$9.95/month. Dahna shares SMBS is also using the 844E GigaCenter.

V. Project Updates

Dahna shares with the Commission an update of a number of Windomnet projects.

The MetaSwitch VP3510 has been powered down and the power cables removed. Amperage use dropped from 164 to 141 amps with the new equipment. Will need to return some of the cards from the VP3510 chassis to MetaSwitch. The VP3510 chassis and remaining cards will need to be declared as excess equipment. Dahna offers he can try to sell them and use the funds to purchase necessary equipment for the core upgrade. Dahna shares he would like to declare equipment excess to sell on the gray market. Eichstadt asks for clarification on the grey market. Dahna states its companies that buy large lots of equipment and sell off excess equipment to grey market companies. Equipment may not have a manufacturer's warranty but will have a warranty through the company the equipment is purchased from.

Dahna shares the beta test GigaCenter installations are going well. He is working with the techs to assess the materials and supplies needed for installations. Nasby, Eichstadt and White share their experiences with their testing of the GigaCenters. Dahna offers an update on the City network and a need for secure Wi-Fi LAN access. Dahna shares the NOC Tech has been testing a Wi-Fi system in the NOC. A similar Wi-Fi unit is currently in the City Clerk's office and will be adding units to other departments for access to the City LAN.

Grunig asks if the GigaCenter is residential project and how far behind is the commercial side. Dahna states the GigaCenter may not be appropriate for commercial use. Grunig asks if there's a core upgrade required on the commercial side. Nasby clarifies and asks if there's additional equipment needed for a commercial customer. Dahna states additional equipment might be necessary depending on the application; the GigaCenter would work for a relatively smaller business. Dahna shares commercial customers use more bandwidth and should not be paying at a residential rate. Dahna offers he would like to look at commercial pricing in the near future.

VI. Manager's Report

Dahna shares he attended the Minnesota Telephone Association convention from March 27-29. Dahna offers he also attended the Minnesota Internet Cooperative Exchange (MICE) users group meeting the morning of March 29. From April 12-13 Dahna shares he attended the Skill Path management training.

Dahna states he continues to keep working on the fiber route to Jeffers. Dahna shares he is still in contact with the Verizon Wireless Transport Engineer regarding the fiber route to Jeffers, but is waiting on a response from his manager. Dahna offers this fiber would save Windomnet a significant amount of funds if they were able to access this fiber.

Dahna shares the telecom customer counts with the Commission.

Dahna shares the Golden West customer service information as well. Kelly asks if internet outages are under fiber problems. Dahna states they are.

VII. New Business

Dahna shares he is looking for a recommendation to declare the excess equipment.

Motion by White to recommend to the Council the disposition of excess equipment. Seconded by Rogotzke. Motion carries 4-0.

Dahna offers information on a new fixed wireless service with the potential of using a GigaCenter in customers' homes. Dahna shares the Internet bandwidth would be provided by Windomnet. Dahna states MVTV wireless would be a competitor, who may also be looking for service.

Dahna shares he visited with the Corning fiber optic representative last week. Dahna states the rep mentioned 2.5 million miles of fiber had been purchased by a large corporation, equivalent to about the next 2 years' worth of fiber production. Dahna offers he would like to purchase fiber soon for upcoming projects. Grunig asks if there's fiber in Windomnet's inventory. Dahna states he has some fiber, but does not carry anything substantial.

VIII. Old Business

Dahna shares he is working on new services rates and charges for video and data in both residential and business settings. Dahna offers he will continue to write policies on customer premise installation and services. Dahna asks the Commission about creating a workgroup to hammer out pricing and customer needs. White and Rogotzke offer to work with Dahna on the special committee to help look into pricing.

Dahna shares on update on the Fiber Drive to E7 migration. Dahna offers most of the initial equipment has come in and techs will be installing the E7-2 chassis soon. Dahna states the prices on the outdoor rated fiber are higher than initially quoted from the manufacturer. Dahna shares he is researching other options for the fiber cable that will enter the residence. Dahna offers the possibility of creating the fiber connecting the GigaCenter to be made at custom lengths inside customer's home. Eichstadt shares his experience has been to purchase pre-made cable as the time spent making the cable usually negates any potential cost savings.

Dahna discusses cost savings of purchasing GigaCenters from a secondary reseller that offers Calix equipment with the same warranty but at a reduced cost. Dahna offers the reseller has 60 units available with a potential savings of \$5,430.00 by purchasing those units as compared to directly purchasing from Calix. Dahna states there are other necessary equipment that can also be purchased at reduced prices for the core systems.

Motion by Rogotzke to approve and recommend Dahna to use his prerogative to purchase applicable reseller sourced equipment, at reduced prices for the core system updated. Seconded by White. Motion carries 4-0.

Nasby states the Council is looking to see what boards and commissions are going to do to help meet a population goal of 5000 by 2020. Nasby offers an example of the

Prairie Meadows lots, asking what are the costs involved with building a home and which portion of those costs should be recovered. Grunig states Dahna has shared in previous meetings Windomnet costs are \$2,000 to \$3,000. Grunig offer he believes those costs could be waived for new developments. Dahna shares his issue with waiving costs is electric charges telecom for part of the install, so there is a direct cost incurred by Windomnet for installing the drops to these developments. Grunig states he believes this discussion should go to utility commission first to see if they can waive the cost. Electric Utility Manager Brent Brown states he doesn't believe the electric department has charged for this service in the past. Dahna shares his concern is that new homeowners have a choice of whether they want to go with Windomnet for service where they don't have a choice when going with electric and water. Grunig shares he believes we need to nail down what that cost is so the EDA can advertise what those costs are going to be moving forward. Brown states electric has no problem running telecom lines with electrical line. Dahna shares the problem is when telecom service comes from a different direction than that of where electrical service lines are being initiated. Dahna offers his concern is a contractor coming in with a large bill when his staff could have done it for less with the help of the electric department. Grunig asks Dahna for an itemized cost of specifically what costs Windomnet is incurring. Brown asks if telecom and electric can be assessed to property taxes. Nasby states he believes the costs can be assessed and would be an available option to look into. Eichstadt asks if property owners could sign a contract guaranteeing the use Windomnet services to assist in repaying the expenses incurred by running fiber lines. Dahna states Windomnet has not previously done contracts. Dahna shares he will look into getting an itemized cost list for the next meeting.

X. Commissioners Questions and Concerns

Dahna states the next Telecom Commissioners Meeting is May 22nd , 2017 at 6pm

Vice Chairman Kent Kelly adjourned the meeting at 7:24 pm.

UTILITY COMMISSION MINUTES

Windom Council Chamber

April 25, 2017

Call Meeting to Order: The Utility Commission meeting was called to order at 10:00 a.m. in the City Hall Council Chamber.

Members Present: Utility Commission Chairperson: Mike Schwalbach
Members Present: Tom Riordan, Glen Francis, Mike Schwalbach
Member Absent:
City Council Liaison: Paul Johnson (arrived at 11:00)
Staff Present: Steve Nasby, City Administrator; Mike Haugen, Water/Wastewater Superintendent; Glenn Lund, Water\Wastewater Foreman; Brent Brown, Electric Utility Manager\Street Superintendent; Chelsie Carlson, Finance Director; Ron Schramel, City Attorney

APPROVE MINUTES

**Motion by Riordan, seconded by Francis, to approve the March 29, 2017 Utility Commission minutes.
Motion carried 2 – 0.**

WATER/WASTEWATER ITEMS

SIU Agreement Update

Kelly Yahke, Bolton & Menk, Wayne Kies, Prime Pork, Scott Veenker, Windom Wash, and Ron Schramel, City Attorney were present to discuss status of SIU agreements with Prime Pork and Windom Wash, LLC. Prime Pork had requested changes to the agreement and Schramel highlighted some concerns about the requested language by Prime Pork. The clause allowing the City to control the flow from Prime Pork if discharge limits are exceeded was discussed as well as the calculation of Prime Pork's 41% share of the Plant Improvements. Prime Pork has requested a set dollar amount instead of the amount being based on actual total construction costs. Yahke also discussed penalties for exceeding discharge limits.

Yahke stressed the importance of completing the agreement before full operation of the plant. Kies is going to follow-up with his consultant and intends to have the agreement finalized by Monday May 1st.

In regards to the SIU for Windom Wash, Yahke stated that any changes made for Prime Pork, would also be changed in the Windom Wash agreement. It was noted that Windom Wash is free to clean any type of trucks as long as they are swept out prior to washing. They still must follow the limits within the agreement.

The open item for Windom Wash is the percentage of plant improvements. The cost of the project and grant funds received would impact Veenker's decision on size of pond to develop.

The spikes in loadings for Windom Wash were discussed and there is still an open question regarding classifying Windom Wash as an SIU or Commercial customer. Yahke stated the need to finalize by the end of the week and have Veenker sign by May 1st. Yahke also stated the agreement should be for five years but Veenker could make the request to modify the agreement at any time.

Agreement to Utility Commission for final approval on Tuesday May 2nd at 12:00 PM.

Hospital Emergency Water Supply Agreement

Bradley Anderson, Plant Operations Director for Windom Area Hospital sent a Letter of Agreement for supply of approximately 1500 gallons of potable water and approximately 4000 gallons of non-potable water for emergency situations. The current agreement in place since 2006 does not supply adequate water for Hospital needs in case of an emergency. The Commission discussed that the utility cannot currently transfer potable water by tank. Haugen is going to discuss further with Mr. Anderson and report back to the Commission.

Other Water/Wastewater Items

Haugen reported moving forward with Water Filter Plant pre-construction meeting.

Haugen gave an update on the 2017 Street Project and indicated they are working on temporary water supply for impacted residents.

Haugen reported having Empire do some televising and sewer jetting work.

Motion by Riordan second by Francis to approve RESOLUTION UT #2017-4-01 – RESOLUTION ESTABLISHING RATES, CHARGES AND FEES FOR AN ENTERPRISE FUND. Aye: Riordan, Schwalbach, Francis. Nay: None. Motion carried 3 – 0.

ELECTRIC ITEMS

Apprenticeship Training Program –

Brown has been working with union and City Staff to draft agreement for full-time apprenticeship program. This is four-year program including book work and 8,000 hours of on the job training. The position would be eligible for twelve step advancements with the intent for the apprentice to move through the 12 steps during the 4 year program dependent on satisfactory performance. Brown is recommending sending the program to personnel for approval as written.

Motion by Riordan, seconded by Francis, to approve recommend approval of Apprenticeship Program as written. Motion carried 3 – 0.

Facility Installation Charge

Marv Grunig was present as a representative of the City Council to request the Commission considers not charging for facility installation charges as support to City Council growth goal of 5,000 by 2020. He explained the past practice was not to charge customers for electric connections and also not charge customers for converting to underground because it is a benefit to the system. The electric utility was able to build a strong reserve and keep rates low without charging these fees in the past. He thinks the policy should be consistent for all developments but in regards to the Prairie Meadows development, he doesn't think it makes sense to charge facility installation charges while also doing tax abatements for this development. Grunig further requested the Commission consider waiving the internal charge to Telecom for boring done by Electrical Staff in the Prairie Meadow subdivision as further support for the population growth goal.

Brown stated the current policy is already subsidized since materials are charged at cost and labor is below market. He would support changing the policy to charging materials only at cost and not charging the installation charges on individually metered residential units.

Motion by Francis, seconded by Riordan, to charge individually metered residential units materials only for installation. Effective immediately. Motion carried 3 – 0.

The Commission had previously discussed Sewer Access Charges (SAC) and Water Access Charges (WAC) on developments. Instead of SAC/WAC charges Haugen would like it to be an inspection fee but the previous inspection fee of \$75 does not cover the cost and he would recommend a separate charge for Water and Sewer.

Motion by Schwalbach, seconded by Riordan, to charge \$150 inspection fee on new residential connections and \$150 inspection fee on new sewer residential connections. Effective immediately. Motion carried 3 – 0.

The charge to Telecom for Electric staff boring was discussed and it was agreed that if Electric work was done with Telecom work there would be no charge. If the boring was done for only Telecom work then there would be a charge to cover cost.

Other Electric Items

Brown is working on disposition of old transformer. It is getting prepped and will be moved to pole yard to surplus from there.

NEW BUSINESS

Carl Bjorklund – Tract of Land

The City purchased an undeveloped parcel from Carl Bjorklund in 2005/2006 for storage of utility poles. Carl claims there was an agreement between the City and him whereby he traded some land to them for ingress and egress and in return he was to receive the land between his two parcels. It was his understanding that the property was to be conveyed to him by Quit Claim Deed. The Commission stated if the Council decides to do the Quit Claim Deed a Utility easement would be needed.

OLD BUSINESS

None.

REGULAR BILLS

Motion by Riordan, seconded by Francis, to approve regular bills in the packet. Motion carried 3-0.

NEXT MEETING

Schwalbach and Riordan agreed that Tuesday May 2nd, 2017 at 12:00 p.m. is set as the next meeting date.

ADJOURN

Schwalbach adjourned the meeting at 12: 40 p.m.

Mike Schwalbach, Chairperson

Attest: _____
Steve Nasby, City Administrator

CITY OF WINDOM TREE COMMISSION MEETING MINUTES

April 26, 2017

1. Call to Order: The meeting was called to order at 5:30 p.m. at the City of Windom council chamber by Chairperson Joanne Kaiser

2. Roll Call:

| | |
|---------------------|---|
| Commission Present: | Joanne Kaiser, Jim Knigge, Deborah Polzin |
| Commission Absent: | Eldon Moon |
| City Staff Present: | Brent Brown |
| Council Liaisons: | Marvin Grunig |
| Public Present: | None |

3. Approve Minutes of March 1, 2016
Motion made by Jim Knigge, seconded by Deborah Polzin

4. Treasurer Report: \$2,500. Later, when the \$1,000 grant from Cottonwood Water Plan is awarded, the amount will be subtracted before the total bill for trees purchased is presented to the City for payment. David Bucklin over-sees the application of the grant.

5. Old Business:
 - a. Steve Fresk agreed to join the members of the Tree Commission. Mayor Dominic Jones has approved Steve's appointment to the board.
 - b. Windom Street Department has finished tree pruning for the year. Dave Bucklin accompanied a group of street department workers, giving directions as to the proper techniques for trimming branches.

6. New Business:
 - a. 35 trees have been ordered for planting this spring. 5 of these are shorter crab tree varieties and all 5 are sold. 12 trees have been sold to the public leaving 18 to be placed in parks and/or sold to the public.
 - b. Minnesota Conservation Corp will come in May to plant trees.
 - c. Election of officers will take place at the next meeting.

7. Open Mic: None

8. Meeting adjourned at 5:49 pm.

Next Tree Commission Meeting September 13, 2017 at 5:30 p.m. at Council Chambers.

ATTEST:

Tree Commission Chair _____

Tree Commission Secretary _____

**STREET COMMISSION MEETING
MINUTES APRIL 27, 2017**

1. Call to Order: The meeting was called to order by at 8:45 a.m. at Windom Street Shop.
2. Roll Call:
Commission Present: Paul Johnson, Jayesun Sherman

Commission Absent: None

City Staff Present: Street Superintendent Brent Brown

Public: N/A
3. Motion to Approve: Agenda by Johnson, seconded by Sherman
Motion Carried Unanimous
4. Motion to Approve Minutes: Minutes not available
5. Park Superintendent's Report; Brent Brown
 - a. Request to call for plans and specifications for 2017 Chip Seal Project; Brent Brown Shared the Streets budgeted for chip seal in 2017. There was some discussion on options going forward for engineering services and the option of doing larger projects every other year vs smaller project every year. **Motion by Sherman, seconded by Johnson to Work with DGR to develop the plans and specifications for the 2017 Chip Seal Project.**
Motion Carried Unanimous
 - b. Street Closing for 2017 Riverfest Events; Brent Brown asked approval for closing streets for the parade route and the events on the square. Discussion was held on the parade route and if the street project would interfere with the route, the streets proposed were not affected by the street project. **Motion by Johnson, seconded by Sherman to temporarily close the streets needed for the Riverfest Event.**
Motion Carried Unanimous
 - c. Wage And Compensation Review: Information was not prepared for discussion at this time
 - d. Long Range Plan for Additional Staff: The commission began discussion on staffing plans of the department. Brown shared with the commission that on a typical day they are down to three street personal with one of these being required to operate the street sweeper nearly every day for the spring and into summer and again in late summer and fall, this leaves the staff with only two members which is not enough to complete street maintenance items such as crack sealing or hot mix repair. The commission discussed options going forward and which one will provide the best solution. Options discussed were hiring another full time personal, more seasonal, Permeant Part time or hiring out more street maintenance items to contractors and which one will provide the best long range plan for the maintenance of the city streets.
No action was taken at this time.

6. Open Mike:

- a. Parking Lot east of Riverview Apartments: Brown shared with the commission that management from Riverview Apartments requested to take ownership of the parking lot. Brown shared if this were approved that the city would require an easement for utilities for the lot and that the lot would not be marked as tenets only. **Motion by Sherman, seconded by Johnson for Brown to work with Steve Nasby and explore what would be needed to complete this.**
Motion Carried Unanimous
- b. 17th Street Repair: Brown shared that 17th Street west of 15th Ave will need significant repairs to make it to the next street project. Brown will develop a plan to complete repairs needed and bring back to commission.
- c. South 6th Ave: Brown would like the commission and city council to begin developing a plan for south 6th Ave street maintenance. Brown will visit with EDA and possibly place this on the transportation part of the Comprehensive Planning Meeting
- d. Purchase of Air Compressor: Brown shared with the commission that the street department and the electric department purchased a used air compressor thru Bargin Inc the departments had budgeted \$20,000 the cost of the unit purchased was \$9,995.
- e. Application fee for sidewalk and driveway improvements: Brown reviewed the fee for sidewalk and driveway improvements and requested waiving the fee for the application. **Motion by Sherman, seconded by Johnson to waive this fee**
Motion Carried Unanimous

Meeting adjourned at 9:30 a.m.

MINNESOTA LAWFUL GAMBLING
LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.
Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: COTTONWOOD COUNTY PHEASANTS FOREVER Previous Gambling Permit Number: X-17003-16-010

Minnesota Tax ID Number, if any: ES 29354 Federal Employer ID Number (FEIN), if any: 41-1429149

Mailing Address: 290 10th Street

City: Bingham Lake State: MN Zip: 56118 County: Cottonwood

Name of Chief Executive Officer (CEO): Ben Bever

Daytime Phone: 507-236-6536 Email: ryannsk@hotmail.com

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

A current calendar year Certificate of Good Standing
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division Secretary of State website, phone numbers:
60 Empire Drive, Suite 100 www.sos.state.mn.us
St. Paul, MN 55103 651-296-2803, or toll free 1-877-551-6767

IRS income tax exemption (501(c)) letter in your organization's name
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)
If your organization falls under a parent organization, attach copies of **both** of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Business Arts and Recreation Center

Address (do not use P.O. box): 1012 5th Ave.

City or Township: Windom Zip: 56101 County: Cottonwood

Date(s) of activity (for raffles, indicate the date of the drawing): September 9th 2017

Check each type of gambling activity that your organization will conduct:

Bingo* Paddlewheels* Pull-Tabs* Tipboards*

Raffle (total value of raffle prizes awarded for the calendar year: \$5000)

* **Gambling equipment** for bingo paper, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under **List of Licensees**, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

| | |
|---|---|
| <p style="text-align: center;">CITY APPROVAL for a gambling premises located within city limits</p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print City Name: <u>Windom MN</u></p> <p>Signature of City Personnel: _____</p> <p>Title: _____ Date: _____</p> <div style="border: 1px solid black; padding: 5px; text-align: center; margin-top: 10px;"> <p>The city or county must sign before submitting application to the Gambling Control Board.</p> </div> | <p style="text-align: center;">COUNTY APPROVAL for a gambling premises located in a township</p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print County Name: _____</p> <p>Signature of County Personnel: _____</p> <p>Title: _____ Date: _____</p> <p>TOWNSHIP (if required by the county) On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>Title: _____ Date: _____</p> |
|---|---|

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: _____ Date: _____
(Signature must be CEO's signature; designee may not sign)

Print Name: Ben Bever

| | |
|---------------------|---|
| REQUIREMENTS | MAIL APPLICATION AND ATTACHMENTS |
|---------------------|---|

| | |
|---|---|
| <p>Complete a separate application for:</p> <ul style="list-style-type: none"> • all gambling conducted on two or more consecutive days, or • all gambling conducted on one day. <p>Only one application is required if one or more raffle drawings are conducted on the same day.</p> <p>Financial report to be completed within 30 days after the gambling activity is done: A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.</p> <p>Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).</p> | <p>Mail application with:</p> <p><input type="checkbox"/> a copy of your proof of nonprofit status, and</p> <p><input type="checkbox"/> application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is \$100; otherwise the fee is \$150. Make check payable to State of Minnesota.</p> <p>To: Minnesota Gambling Control Board 1711 West County Road B, Suite 300 South Roseville, MN 55113</p> <p>Questions? Call the Licensing Section of the Gambling Control Board at 651-539-1900.</p> |
|---|---|

| | | |
|--|--|--|
| <p>Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the</p> | <p>application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-</p> | <p>ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.</p> |
|--|--|--|

This form will be made available in alternative format (i.e. large print, braille) upon request.

MEMORANDUM



CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: Utility Commission
DATE: April 28, 2017
RE: Installation Costs for Public Utilities

The City Council asked the Boards and Commissions to review their policies and charges as it relates to promoting residential development. On April 25 the Utility Commission met and discussed electric and water\wastewater operations.

There is a policy change for the electric department which reduces the installations costs for residential development (please see attached).

Water and Wastewater Connections\Inspections were also discussed. The Utility Commission previously had also discussed the implementation of Water Access Charges and Sewer Access Charges (SAC and WAC) which would be designed to help off-set capital costs for new or expanded plant improvements. The Utility Commission has agreed to hold off on SAC and WAC for small scale residential development and is setting the Water and Wastewater Connections\Inspections fees at \$150 for water (which includes a standard water meter) and \$150 for sewer.

Action:

Staff is asking that the City Council approve the Water and Wastewater Connections\Inspections as presented so it can be included in Fees & Charges Schedule and on the building permit information.

Memo

To: Windom City Council
From: Brent Brown
cc: Utility Commission
Date: April 25, 2017
Re: Electric Facility Installation Charge

The Windom Utility Commission met on April 25, 2017. During the meeting the Commission discussed options for the Electric Department to support the Council's goal of reaching a population of 5,000 and how the department could assist in obtaining this goal.

The Commission supports the Council's goal and they have amended their Facility Installation Charge (31.3) to read.

31.3 WMU assesses FIC (Facility Installation Charge) on all new primary and secondary installations. The facility has to be located on the public right of way or on a granted utility easement. WMU typically charges for material and installation on new installations.

New metered residential services will typically be billed for actual material costs. Any other fees or charges (except for actual material costs) normally charged for the installation of services by the WMU will be provided at no charge by WMU.

Sincerely
Brent Brown



Memo

To: City Council
From: Brent Brown
cc: Street Commission
Date: March 27, 2017
Re: 2017 Street Seal Coat Project Request

On April 27th 2017 the Street Committee reviewed the proposed list of streets to be seal coated this summer.

The Street Committee is requesting we hire DGR Engineering to complete the Plans & Specifications for the project.

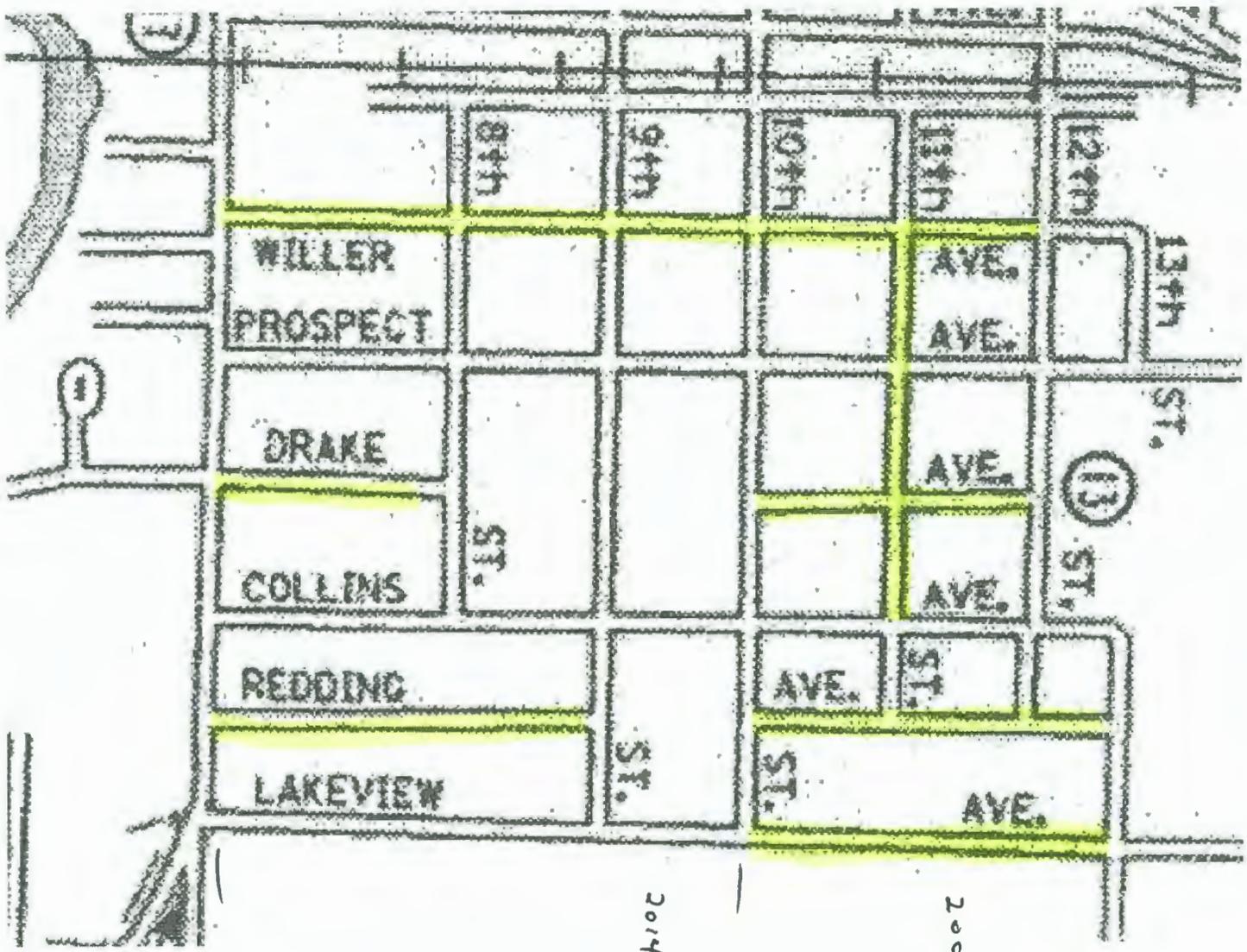
Below is the list of streets prior to the engineers estimate. It could be possible we may make some additions or subtractions accordingly.

| Street | From | To |
|-----------------|-------------------------|-------------------------|
| Miller Avenue | 6th Street | 12th Street |
| 11th Street | Miller Ave | Collins Ave |
| Drake Avenue | 10th Street | North Dead End |
| Redding Avenue | 6th Street | 9th Street |
| Redding Avenue | 10th Street | 13th Street |
| Drake Avenue | 6th Street | 8th Street |
| Lakeview Avenue | 10 th Street | 12 th Street |

Sincerely,

Brent Brown





8th 9th 10th 11th 12th

WILLER PROSPECT AVE. AVE.

DRAKE AVE.

COLLINS ST. AVE.

REDDING AVE. ST.

LAKEVIEW ST. ST. AVE.

13th ST.

(13) ST.

2014

2006



City of Windom Staff Report

To: Mayor and Windom City Council
From: Drew Hage, Development Director
Council Meeting Date: April 27, 2017
Item Title/Subject: Use Agreement – City Owned Property

As the City works on a Comprehensive Plan for future development one of the aspects is to find suitable uses or re-uses for land. In the City there are properties that may not be the ideal fit into the existing fabric of the community due to the surrounding uses or changes in land uses that have occurred over time.

One such property is the Ready Mix Concrete Plant which is zoned R-2 and located in a residential area next to the Windom Recreation Area, Tegels park and Cottonwood Lake. Cemstone recently purchased the property and has been assessing the needs of the facility and crafting their business plan for this area. Discussions with Cemstone has identified an opportunity to relocate to an industrial area and possibly expand their operations in the future.

The City is encouraged by Cemstone's willingness to discuss the opportunity for growth of their business in our community as well as the chance to look at reclamation of a sizeable property adjacent to Cottonwood Lake and City recreational facilities.

To accomplish a win-win situation for the City of Windom and Cemstone there are many pieces of the puzzle to assemble and time will be needed to complete these tasks. The first piece will be the reclamation of the Ready Mix Concrete Plant property and second, the relocation of the Cemstone facilities.

The most expensive part to the reclamation effort is the location and delivery of fill for the Ready Mix Concrete Plant site. Fortunately, there is an immediate availability for excess fill due to the Highway 60 project. Excess fill from this project may be purchased, hauled and placed for a fraction of the cost of doing such a process later. The key to this will be the ability to act quickly as the Highway 60 project is underway as well as reaching agreements between the City and Cemstone. These agreements are expected for a May Council meeting.

A proposal for moving forward with reclamation included the City purchasing fill from the Highway 60 project in an amount of approximately \$400,000 for placement and packing at the Cemstone site. About half of the fill would be used to create a safer bank along the west, south, and east side of the old quarry. The balance of the fill would be stock-piled on site for future placement as another part of the reclamation project. In the agreement with Cemstone they would look at relocation within the North Windom Industrial Park. Should Cemstone and the City agree on pricing then purchase agreements would be executed to exchange properties. If Cemstone were to stay at their current location they would reimburse the City for the fill that was used to bank the edges of the property and the City would retain ownership of the fill stock-piled for future use.

The timing for the completion of the land exchange and relocation could be 12-60 months; however, the opportunity to get fill for the reclamation of the site is an immediate consideration that needs action.

Staff has been working with the Windom Housing & Redevelopment Authority regarding financing for a significant portion of the funding needed for the purchase, delivery and placement of the fill. The costs can be spread over two years so the City can budget as needed to cover the balance of the cost.

February 7, 2017

Wayne Kies
COO
Prime Pork
2850 Hwy. 60 East
Windom, MN 56101

RE: 2016 Sanitary Sewer Rehabilitation
City of Windom

Dear Mr. Kies;

The purpose of this letter is to define and clarify the ownership and maintenance responsibilities of the sanitary sewer outlet from your treatment ponds to the City of Windom's collection system. Previously it was agreed that ownership and maintenance responsibilities transitioned to the City of Windom at the location in the pond dike where the flow meter and sample port were located. As a result of the work completed for the above referenced project, that metering and sampling location has changed. The new metering and sampling location is approximately 390-feet downstream from the old location. Also as a part of the project, an 8-inch gate valve was installed on the outlet line in approximately the location of the old meter and sample location.

It is the intent of the City of Windom to own and maintain the line from the location of the new metering and sample station to the new 8-inch gate valve in the pond dike. Prime Pork will retain ownership and maintenance of the discharge pipe from that valve to the inlet structure in the pond.

Sincerely,

City of Windom



Mike Haugen

Water & Sewer Superintendent

Dominic Jones

Mayor

CONSUMER CONFIDENCE REPORT

PWSID: 1170006

City of Windom 2016 Drinking Water Report

The City of Windom is issuing the results of monitoring done on its drinking water for the period from January 1 to December 31, 2016. The purpose of this report is to advance consumers' understanding of drinking water and heighten awareness of the need to protect precious water resources.

Source of Water

The City of Windom provides drinking water to its residents from a groundwater source: eight wells ranging from 87 to 142 feet deep, that draw water from the Quaternary Buried Artesian, Quaternary Buried Unconf., and Quaternary Water Table aquifers.

The Minnesota Department of Health has made a determination as to how vulnerable our systems' source(s) of water may be to future contamination incidents. If you wish to obtain the entire source water assessment regarding your drinking water, please call 651-201-4700 or 1-800-818-9318 (and press 5) during normal business hours. Also, you can view it on line at www.health.state.mn.us/divs/eh/water/swp/swa.

Call 507-831-6138 if you have questions about the City of Windom drinking water or would like information about opportunities for public participation in decisions that may affect the quality of the water.

Results of Monitoring

No contaminants were detected at levels that violated federal drinking water standards. However, some contaminants were detected in trace amounts that were below legal limits. The table that follows shows the contaminants that were detected in trace amounts last year. (Some contaminants are sampled less frequently than once a year; as a result, not all contaminants were sampled for in 2016. If any of these contaminants were detected the last time they were sampled for, they are included in the table along with the date that the detection occurred.)

Key to abbreviations:

MCLG—Maximum Contaminant Level Goal: The level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.

MCL—Maximum Contaminant Level: The highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.

MRDL—Maximum Residual Disinfectant Level.

MRDLG—Maximum Residual Disinfectant Level Goal.

AL—Action Level: The concentration of a contaminant which, if exceeded, triggers treatment or other requirement which a water system must follow.

90th Percentile Level—This is the value obtained after disregarding 10 percent of the samples taken that had the highest levels. (For example, in a situation in which 10 samples were taken, the 90th percentile level is determined by disregarding the highest result, which represents 10 percent of the samples.) Note: In situations

CONSUMER CONFIDENCE REPORT

PWSID: 1170006

in which only 5 samples are taken, the average of the two with the highest levels is taken to determine the 90th percentile level.

ppm—Parts per million, which can also be expressed as milligrams per liter (mg/l).

ppb—Parts per billion, which can also be expressed as micrograms per liter (µg/l).

N/A—Not Applicable (does not apply).

| Contaminant (units) | MCLG | MCL | Level Found | | Typical Source of Contaminant |
|------------------------------------|------|------|--------------|------------------|---|
| | | | Range (2016) | Average /Result* | |
| Fluoride (ppm) | 4 | 4 | .75-.89 | 1 | State of Minnesota requires all municipal water systems to add fluoride to the drinking water to promote strong teeth; Erosion of natural deposits; Discharge from fertilizer and aluminum factories. |
| Haloacetic Acids (HAA5) (ppb) | 0 | 60 | N/A | 9.8 | By-product of drinking water disinfection. |
| Nitrate (as Nitrogen) (ppm) | 10.4 | 10.4 | N/A | 1.1 | Runoff from fertilizer use; Leaching from septic tanks, sewage; Erosion of natural deposits. |
| TTHM (Total trihalomethanes) (ppb) | 0 | 80 | N/A | 23.5 | By-product of drinking water disinfection. |

*This is the value used to determine compliance with federal standards. It sometimes is the highest value detected and sometimes is an average of all the detected values. If it is an average, it may contain sampling results from the previous year.

| Contaminant (units) | MRDLG | MRDL | **** | ***** | Typical Source of Contaminant |
|---------------------|-------|------|---------|-------|--|
| Chlorine (ppm) | 4 | 4 | .17-2.2 | 1.18 | Water additive used to control microbes. |

****Highest and Lowest Monthly Average.

*****Highest Quarterly Average.

| Contaminant (units) | MCLG | AL | 90% Level | # sites over AL | Typical Source of Contaminant |
|---------------------------|------|-----|-----------|-----------------|---|
| Copper (ppm) (07/15/2015) | 1.3 | 1.3 | 1.28 | 2 out of 20 | Corrosion of household plumbing systems; Erosion of natural deposits. |
| Lead (ppb) (07/15/2015) | 0 | 15 | 7.7 | 0 out of 20 | Corrosion of household plumbing systems; Erosion of natural deposits. |

If present, elevated levels of lead can cause serious health problems, especially for pregnant women and young children. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. City of Windom is responsible for providing high quality drinking water, but cannot control

CONSUMER CONFIDENCE REPORT

PWSID: 1170006

the variety of materials used in plumbing components. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing your tap for 30 seconds to 2 minutes before using water for drinking or cooking. If you are concerned about lead in your water, you may wish to have your water tested. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available from the Safe Drinking Water Hotline or at <http://www.epa.gov/safewater/lead>.

Monitoring may have been done for additional contaminants that do not have MCLs established for them and are not required to be monitored under the Safe Drinking Water Act. Results may be available by calling 651-201-4700 or 1-800-818-9318 during normal business hours.

Compliance with National Primary Drinking Water Regulations

The sources of drinking water (both tap water and bottled water) include rivers, lakes, streams, ponds, reservoirs, springs, and wells. As water travels over the surface of the land or through the ground, it dissolves naturally-occurring minerals and, in some cases, radioactive material, and can pick up substances resulting from the presence of animals or from human activity.

Contaminants that may be present in source water include:

Microbial contaminants, such as viruses and bacteria, which may come from sewage treatment plants, septic systems, agricultural livestock operations, and wildlife.

Inorganic contaminants, such as salts and metals, which can be naturally-occurring or result from urban stormwater runoff, industrial or domestic wastewater discharges, oil and gas production, mining, or farming.

Pesticides and herbicides, which may come from a variety of sources such as agriculture, urban stormwater runoff, and residential uses.

Organic chemical contaminants, including synthetic and volatile organic chemicals, which are by-products of industrial processes and petroleum production, and can also come from gas stations, urban stormwater runoff, and septic systems.

Radioactive contaminants, which can be naturally-occurring or be the result of oil and gas production and mining activities.

In order to ensure that tap water is safe to drink, the U. S. Environmental Protection Agency (EPA) prescribes regulations which limit the amount of certain contaminants in water provided by public water systems. Food and Drug Administration regulations establish limits for contaminants in bottled water which must provide the same protection for public health.

Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the Environmental Protection Agency's Safe Drinking Water Hotline at 1-800-426-4791.

Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice about drinking water from their health care providers. EPA/CDC guidelines on appropriate means to lessen the risk of infection by *Cryptosporidium* and other microbial contaminants are available from the Safe Drinking Water Hotline at 1-800-426-4791.

RESOLUTION #2017-

INTRODUCED:

SECONDED:

VOTED: Aye:
 Nay:
 Absent:

2017 DRINKING WATER WEEK PROCLAMATION

WHEREAS, water is our most valuable natural resource; and

WHEREAS, only tap water delivers public health protection, fire protection, support for our economy and the quality of life we enjoy; and

WHEREAS, any measure of a successful society – low mortality rates, economic growth and diversity, productivity, and public safety – are in some way related to access to safe water; and

WHEREAS, we are all stewards of the water infrastructure upon which future generations depend; and

WHEREAS, each citizen of our city is called upon to help protect our source waters from pollution, to practice water conservation, and to get involved in local water issues by getting to know their water sources.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, that the week of May 7-13, 2017, is proclaimed as Drinking Water Week - "Your Water to know it is to love it". All residents are encouraged to help protect our source waters, practice water conservation, and to thank your local Water Operators for ensuring clean safe drinking water for our community.

Adopted by the Council this 2nd day of May, 2017.

Dominic Jones, Mayor

Attest: _____
Steve Nasby, City Administrator

MEMORANDUM



CITY OF WINDOM
444 9th Street
P. O. Box 38
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127

TO: Windom City Council
FROM: Jeff Dahna, General Manager Telecom
DATE: April 28, 2017
RE: Telecom Dept. Excess Equipment

Upon having changes in the Telecom Department network, I have recommended to the Telecom Committee to have the unnecessary telecom equipment declared as excess equipment. The Telecommunications Committee met on April, 24 2017 and voted unanimously to recommend to the Council to dispose of excess equipment.

MetaSwitch VP 3510 and assorted cards
Eltek DC Power Plant



Jeff Dahna, Telecom General Manager

4-27-17

Date



April 28, 2017

Memo: Riverfest Usage of Parks, Shelter Houses, and Arena

To: Windom City Council
CC: Steve Nasby, City Administrator
From: Al Baloun, Recreation Director

The following are recommendations made at the April 19, 2017 Parks & Recreation Commission Meeting for Riverfest Usage of Parks, Shelter Houses, and Arena:

Windom Riverfest INC, Mellissa Cory and Cheryl Hanson handed out a list of Riverfest Events for Thursday, June 8 through Sunday, June 11, 2017. They asked for a recommendation for the Parks and Recreation Commission to have priority use of the parks and shelter houses for Riverfest weekend and that rental fees for shelters and Rental fees be waived for the Arena for the Saturday events of Riverfest. Use of Parks, Shelter Houses, and Arena would have to be arranged ahead of time with Parks Superintendent, Brent Brown and Parks and Recreation Director, Al Baloun. **Motion by Nielsen, Seconded by Davis to Recommend to City Council that Windom Riverfest INC. have priority for use of the Parks and Shelter for Riverfest between June 8 and June 11, 2017 and that rental fees for shelters and Rental fees be waived for the Arena the weekend of Riverfest. Motion Carried Unanimous**



Memo: Pool Seasonal Hires

To: Windom City Council

From: Samantha Baloun
Pool Manager

The following is our re-hires for the Windom Swimming Pool.

SEASONAL SUMMER EMPLOYEES 2017 Pool

Emily Axford – Head LG
Kaitlyn Lohse- LG/ WSI
Hannah Kloss- LG/ WSI
Holly Wolf- LG/ WSI
Meredith Suess- LG/ WSI
Gabi Stenzel- LG/ WSI
Londyn Espenson- LG/ WSI
Olivia Smith- LG/ WSI
Jordyn Alm- LG/ WSI
Emily Steen- LG/ WSI
Noah Kloss- LG/ WSI
Sydney Paulson- LG
Carter Squires- LG
Meadow Espenson- LG
Eliana Tade- LG

If you have any questions regarding this memo feel free to contact me at 507-830-1356.

RESOLUTION #2017-

INTRODUCED:

SECONDED:

VOTED: **Aye:**
 Nay:
 Absent:

AUTHORIZATION TO ACCEPT A DONATION FROM FEDERATED RURAL ELECTRIC TRUST FOR THE WINDOM AMBULANCE DEPARTMENT

WHEREAS, Minnesota State Statute §465.03 requires that any city accepting a grant or gift of real or personal property shall accept such by resolution of the governing body expressing the terms prescribed by the donor; and

WHEREAS, Federated Rural Electric is a supporter of the City of Windom and the Windom Ambulance Department; and

WHEREAS, the City of Windom has received a donation from Federated Rural Electric of \$767.00 for the Windom Ambulance Department; and

WHEREAS, Federated Rural Electric has designated that the donation is to be used to purchase a binder lift apparatus for the Windom Ambulance Department.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, that the City Council accepts the donation of \$767.00 offered by Federated Rural Electric for use by the Windom Ambulance Department for the purchase of a binder lift apparatus.

Adopted by the Council this 2nd day of May, 2017.

Dominic Jones, Mayor

Attest: _____
Steven Nasby, City Administrator

MEMORANDUM



CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: City Administrator 
DATE: April 27, 2017
RE: Adoption of a Social Media Policy

As many cities, including Windom, move toward expanding communications residents, businesses and others the tools we use are changing. The City has had a website form many years and recently several departments have started Facebook pages.

The League of Minnesota Cities encourages cities that use these technologies to have applicable policies related to their use. Attached is a model Social Medial Policy drafted by the League. Staff is seeking City Council direction to engage in the formation of a policy for the City of Windom.

Model Social Media Policy

Before adopting this policy, a city should be familiar with the contents of the LMC information memo, *Computer and Network Loss Control*. This model policy assigns duties to certain departments and staff titles. Suggestions are offered in parentheses. Use departments and staff positions that are appropriate for your city. You may modify other provisions to conform to your city's situation as needed.

This model contains a number of provisions with legal implications. Before adopting a city policy based on this model, please review it with your city attorney.

The League of Minnesota Cities thanks the City of St. Michael for allowing us to use its policy as the basis for this version of the League's model policy.

City of _____ Social Media Policy

Purpose

Social networking in government serves two primary functions: to communicate and deliver messages directly to citizens and to encourage citizen involvement, interaction, and feedback. Information which is distributed via social networking must be accurate, consistent, and timely and meet the information needs of the City's customers. Since social media is used for social networking, this policy seeks to ensure proper use of the City of _____'s social media sites by its representatives.

The City of _____ wishes to establish a positive and informative social media presence. City representatives have the responsibility to use the City's social media resources in an efficient, effective, ethical and lawful manner pursuant to all existing City and departmental policies. This policy also provides guidelines and standards for city representatives regarding the use of social media for communication with residents, colleagues and all other followers.

Policy

The City of _____ will determine, at its discretion, how its web-based social media resources will be designed, implemented and managed as part of its overall communication and information sharing strategy. City social media sites may be modified or removed by the City at any time and without notice, as described in this document.

City of _____ social media accounts are considered a City asset and administrator access to these accounts must be securely administered in accordance with the City's Computer Use policy. The City reserves the right to shut down any of its social media sites or accounts for any reason without notice.

All social media web sites created and utilized during the course and scope of an employee's performance of his/her job duties will be identified as belonging to the City of _____, including a link to the City's official web site.

Scope

This policy applies to any existing or proposed social media web sites sponsored, established, registered or authorized by the City of _____. This policy also covers the private use of the City's social media accounts by all City representatives, including its employees and agents, Council members, appointed board or commission members and all public safety volunteers to the extent it affects the City. Questions regarding the scope of this policy should be directed to the [*City Administrator, Communications Director, etc.*]

Definition

Social media are internet and mobile-based applications, websites and functions, other than email, for sharing and discussing information, where users can post photos, video, comments and links to other information to create content on any imaginable topic. This may be referred to as "user-generated content" or "consumer-generated media."

Social media includes, but is not limited to:

- Social networking sites such as Facebook, LinkedIn, Twitter, and online dating services/mobile apps
- Blogs
- Social news sites such as Reddit and BuzzFeed
- Video and photo sharing sites such as YouTube, Instagram, SnapChat, and Flickr
- Wikis, or shared encyclopedias such as Wikipedia
- An ever emerging list of new web-based platforms generally regarded as social media or having many of the same functions as those listed above

As used in this policy, "employees and agents" means all City representatives, including its employees and other agents of the city, such as independent contractors or Council members.

Rules of Use

City employees and agents with administrator access are responsible for managing social media websites. Facilities or departments wishing to have a new social media presence must initially submit a request to [*the City Administrator/Manager/Council/ or other designee*] in order to ensure social media accounts are kept to a sustainable number and policies are followed. All approved sites will be clearly marked as the City of _____ site and will be linked with the official City website (www._____). No one may establish social media accounts or websites on behalf of the City unless authorized in accordance with this policy

Administration of all social media web sites must comply with applicable laws, regulations, and policies as well as proper business etiquette.

City social media accounts accessed and utilized during the course and scope of an employee's performance of his/her job duties may not be used for private or personal purposes or for the purpose of expressing private or personal views on personal, political or policy issues or to express personal views or concerns pertaining to City employment relations matters.

No social media website may be used by the City or any City employee or agent to disclose private or confidential information. No social media web site should be used to disclose sensitive information; if there is any question as to whether information is private, confidential or sensitive, contact _____.

When using social media sites as a representative of the City, employees and agents will act in a professional manner. Examples include but are not limited to:

- Adhere to all City personnel and Computer Use policies
- Use only appropriate language

Be aware that content will not only reflect on the writer but also on the City of _____ as a whole, including elected officials and other city employees and agents. Make sure information is accurate and free of grammatical errors.

- Not providing private or confidential information, including names, or using such material as part of any content added to a site.
- Not negatively commenting on community partners or their services, or using such material as part of any content added to a site.
- Not providing information related to pending decisions that would compromise negotiations.
- Be aware that all content added to a site is subject to open records/right to know laws and discovery in legal cases.
- Always keep in mind the appropriateness of content.
- Comply with any existing code of ethical behavior established by the City.

Where moderation of comments is an available option, comments from the public will be moderated by City staff, with administrative rights, before posting. Where moderation prior to posting is not an option, sites will be regularly monitored by City staff.

City of _____'s staff with administrative rights will not edit any posted comments. However, comments posted by members of the public will be removed if they are abusive, obscene, defamatory, in violation of the copyright, trademark right or other intellectual property right of any third party, or otherwise inappropriate or incorrect. The following are examples of content that may be removed by City staff before or shortly after being published:

- Potentially libelous comments
- Obscene or racist comments
- Personal attacks, insults, or threatening language
- Plagiarized material
- Private, personal information published without consent
- Comments totally unrelated to the topic of the forum
- Commercial promotions or spam
- Hyperlinks to material that is not directly related to the discussion

Personal Social Media Use

The City of _____ respects employees and agents' rights to post and maintain personal websites, blogs and social media pages and to use and enjoy social media on their own personal devices during non-work hours. The City requires employees and agents to act in a prudent manner with regard to website and internet postings that reference the City of _____, its personnel, its operation or its property. Employees and agents and others affiliated with the City may not use a city brand, logo or other city identifiers on their personal sites, nor post information that purports to be the position of the City without prior authorization.

City employees and agents are discouraged from identifying themselves as city employees when responding to or commenting on blogs with personal opinions or views. If an employee chooses to identify him or herself as a City of _____ employee, and posts a statement on a matter related to City business, a disclaimer similar to the following must be used:

“These are my own opinions and do not represent those of the City.”

Occasional access to personal social media websites during work hours is permitted, but employees and agents must adhere to the guidelines outlined in the City's Computer Use policy and the City's Respectful Workplace policy. Employees and agents should also review the Ownership section of this policy (below).

There may be times when personal use of social media (even if it is off-duty or using the employee's own equipment) may spill over into the workplace and become the basis for employee coaching or discipline. Examples of situations where this might occur include:

- Friendships, dating or romance between co-workers
- Cyber-bullying, stalking or harassment
- Release of confidential or private data; if there are questions about what constitute confidential or private data, contact _____.
- Unlawful activities
- Misuse of city-owned social media
- Inappropriate use of the city's name, logo or the employee's position or title
- Using city-owned equipment or city-time for extensive personal social media use

Each situation will be evaluated on a case-by-case basis because the laws in this area are complex. If you have any questions about what types of activities might result in discipline, please discuss the type of usage with [*your supervisor, the HR manager, the City Administrator or another position you may name*].

Data Ownership

All social media communications or messages composed, sent, or received on city equipment in an official capacity are the property of the City and will be subject to the Minnesota Government Data Practices Act. This law classifies certain information as available to the public upon request. The City of _____ also maintains the sole property rights to any image, video or audio captured while a City employee is representing the City in any capacity.

The City retains the right to monitor employee's social media use on city equipment and will exercise its right as necessary. Users should have no expectation of privacy. Social media is not a secure means of communication.

Policy Violations

Violations of the Policy will subject the employee to disciplinary action up to and including discharge from employment.

Memo

To: City Council
From: Brent Brown
cc: Tree Commission
Date: April 25, 2017
Re: Request to make an appointment for the Tree Commission

The City of Windom Tree Commission is recommending appointing Steve Fresk to the vacant position on the Tree Commission

Sincerely,

Brent Brown





Windom, MN

Expense Approval Report

By Fund

Payment Dates 04/14/2017 - 04/27/2017

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount | |
|--|----------------|------------|-----------------------------|----------------|--|-----------------|
| Fund: 100 - GENERAL | | | | | | |
| DENISE HANSEN | 20170417 | 04/17/2017 | REFUND - STATEMENT CREDIT | 100-20191 | 74.47 | |
| ELWOOD & IRENE ELG | 20170417 | 04/17/2017 | REFUND - STATEMENT CREDIT | 100-20191 | 3.00 | |
| VINCENT GALLEGOS | 20170418 | 04/18/2017 | REFUND - STATEMENT CREDIT | 100-20191 | 36.77 | |
| TELSCHE ETPLSONG | 20170418 | 04/18/2017 | REFUND - STATEMENT CREDIT | 100-20191 | 1.39 | |
| NICHOLAS & REBECCA ZUEHL | 20170425 | 04/25/2017 | REFUND - STATEMENT CREDIT | 100-20191 | 9.97 | |
| MN REVENUE | 20170418 | 04/18/2017 | SALES TAX - MARCH 2017 | 100-20202 | 8,839.26 | |
| MN REVENUE | 20170418 | 04/18/2017 | SALES TAX - MARCH 2017 | 100-20202 | 21,089.44 | |
| MN REVENUE | 20170418 | 04/18/2017 | SALES TAX - MARCH 2017 | 100-20202 | 17.67 | |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - QUARTERLY | 100-36200 | -455.02 | |
| | | | | | 29,616.95 | |
| Activity: 41110 - Mayor & Council | | | | | | |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - HY VEE-BAK | 100-41110-200 | 19.95 | |
| AMERICAN LEGAL PUBLISHIN | 0115091 | 03/21/2017 | SERVICE | 100-41110-304 | 203.00 | |
| SCHRAMEL LAW OFFICE | 20170403 | 04/19/2017 | LEGAL FEES - MAYOR & COUN | 100-41110-304 | 1,125.00 | |
| STEVE NASBY | 20170419 | 04/19/2017 | EXPENSE - LMCIT LOSS CONTR | 100-41110-331 | 56.18 | |
| CITIZEN PUBLISHING CO | 20170331 | 04/06/2017 | ADVERTISING - | 100-41110-350 | 152.00 | |
| | | | | | Activity 41110 - Mayor & Council Total: | 1,556.13 |
| Activity: 41310 - Administration | | | | | | |
| TYLER TECHNOLOGIES, INC | 025-186366 | 04/18/2017 | OUTPUT DIRECTOR | 100-41310-200 | 500.00 | |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - HY-VEE | 100-41310-200 | 4.79 | |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - CITIZEN PUB | 100-41310-200 | 76.00 | |
| INDOFF, INC | 2940835 | 04/06/2017 | SUPPLIES | 100-41310-200 | 7.49 | |
| SELECTACCOUNT | 1182538 | 04/25/2017 | ADMIN FEE | 100-41310-217 | 125.28 | |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - FRED PRYOR | 100-41310-308 | 39.00 | |
| ELECTRIC FUND | 20170418 | 04/18/2017 | MONTHLY UTILITY & TELECO | 100-41310-321 | 138.47 | |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - CRASH PLAN | 100-41310-326 | 19.99 | |
| ELECTRIC FUND | 20170418 | 04/18/2017 | MONTHLY UTILITY & TELECO | 100-41310-326 | 84.03 | |
| STEVE NASBY | 20170417A | 04/19/2017 | EXPENSE - SKILL PATH & MGM | 100-41310-331 | 95.77 | |
| CHELSIE CARLSON | 20170425 | 04/25/2017 | EXPENSE - WORKSHOP-EHLER | 100-41310-331 | 32.10 | |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - P.MARSH,M. | 100-41310-480 | 34.74 | |
| | | | | | Activity 41310 - Administration Total: | 1,157.66 |
| Activity: 41410 - Elections | | | | | | |
| ELECTION SYSTEMS & SOFTW | 1004137 | 03/29/2017 | SERVICE - | 100-41410-200 | 1,151.34 | |
| CITIZEN PUBLISHING CO | 20170331 | 04/06/2017 | ADVERTISING - | 100-41410-350 | 566.40 | |
| | | | | | Activity 41410 - Elections Total: | 1,717.74 |
| Activity: 41910 - Building & Zoning | | | | | | |
| SCHRAMEL LAW OFFICE | 20170403 | 04/19/2017 | LEGAL FEES - PZ | 100-41910-304 | 465.00 | |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - MN PLUMIN | 100-41910-308 | 125.00 | |
| ELECTRIC FUND | 20170418 | 04/18/2017 | MONTHLY UTILITY & TELECO | 100-41910-321 | 113.67 | |
| CITIZEN PUBLISHING CO | 20170331 | 04/06/2017 | ADVERTISING - SUMMER INTE | 100-41910-350 | 150.40 | |
| SCOTT VEENKER | 24593 | 04/18/2017 | PROJECT: S NICHOLS-336 16T | 100-41910-480 | 9,100.00 | |
| | | | | | Activity 41910 - Building & Zoning Total: | 9,954.07 |
| Activity: 41940 - City Hall | | | | | | |
| ELECTRIC FUND | 20170418 | 04/18/2017 | MONTHLY UTILITY & TELECO | 100-41940-381 | 514.87 | |
| ELECTRIC FUND | 20170418 | 04/18/2017 | MONTHLY UTILITY & TELECO | 100-41940-382 | 62.58 | |
| MN ENERGY RESOURCES | 20170407 | 04/07/2017 | SERVICE #0505105084 | 100-41940-383 | 440.22 | |
| HOMETOWN SANITATION SER | 0000239285 | 04/04/2017 | GARBAGE SERVICE - CITY HAL | 100-41940-384 | 85.04 | |
| ELECTRIC FUND | 20170418 | 04/18/2017 | MONTHLY UTILITY & TELECO | 100-41940-385 | 121.18 | |
| | | | | | Activity 41940 - City Hall Total: | 1,223.89 |
| Activity: 42120 - Crime Control | | | | | | |
| INDOFF, INC | 2941785 | 04/17/2017 | SUPPLIES | 100-42120-200 | 38.50 | |

Expense Approval Report

Payment Dates: 04/14/2017 - 04/27/2017

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|--|----------------|------------|-----------------------------|----------------|------------------|
| SCHRAMEL LAW OFFICE | 20170403 | 04/19/2017 | LEGAL FEES - POLICE | 100-42120-304 | 4,281.25 |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - SWAT TRAIN | 100-42120-308 | 795.00 |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - CRIM JUSTIC | 100-42120-308 | 25.00 |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - TRAINING-H | 100-42120-308 | 75.00 |
| ELECTRIC FUND | 20170418 | 04/18/2017 | MONTHLY UTILITY & TELECO | 100-42120-321 | 69.08 |
| VERIZON WIRELESS | 9783501012 | 04/18/2017 | SERVICE FOR LAP TOPS | 100-42120-321 | 93.49 |
| SQUADS PLUS | 1702 | 04/18/2017 | RADIO UNITS | 100-42120-323 | 3,628.54 |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - ITUNES - CA | 100-42120-326 | 4.26 |
| CDW GOVERNMENT | HKV3648 | 04/19/2017 | SUPPLIES #6027358 | 100-42120-326 | 608.07 |
| CORY HILLESHEIM | 20170418 | 04/19/2017 | EXPENSE-CIT TRAINING | 100-42120-334 | 788.10 |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - COPQUEST T | 100-42120-404 | 27.95 |
| GRUNEWALD FRAME & GLASS | 2017-143 | 04/17/2017 | MAINTENANCE | 100-42120-405 | 390.00 |
| COTTONWOOD CO AUD/TREA | 20170414 | 04/17/2017 | RENT - MAY 2017 | 100-42120-412 | 1,875.00 |
| CORY HILLESHEIM | 20170419 | 04/19/2017 | EXPENSE - LICENSE | 100-42120-433 | 150.00 |
| Activity 42120 - Crime Control Total: | | | | | 12,849.24 |

Activity: 42220 - Fire Fighting

| | | | | | |
|--|------------|------------|----------------------------|---------------|-----------------|
| MUNICIPAL EMERGENCY SER | IN1120490 | 04/11/2017 | MATERIALS & EQUIPMENT | 100-42220-215 | 838.22 |
| SCHRAMEL LAW OFFICE | 20170403 | 04/19/2017 | LEGAL FEES - FIRE | 100-42220-304 | 855.00 |
| ELECTRIC FUND | 20170418 | 04/18/2017 | MONTHLY UTILITY & TELECO | 100-42220-321 | 27.89 |
| VERIZON WIRELESS | 9783501012 | 04/18/2017 | SERVICE FOR LAP TOPS | 100-42220-321 | 21.14 |
| VERIZON WIRELESS | 9783501012 | 04/18/2017 | SERVICE FOR LAP TOPS | 100-42220-326 | 10.02 |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - NAKATO BA | 100-42220-334 | 55.44 |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - HILTON GAR | 100-42220-334 | 250.95 |
| WINDOM AUTO VALU | 20170325 | 04/18/2017 | MAINTENANCE #3400540 - FI | 100-42220-404 | 7.98 |
| Activity 42220 - Fire Fighting Total: | | | | | 2,066.64 |

Activity: 42500 - Civil Defense

| | | | | | |
|--|----------|------------|--------------------------|---------------|--------------|
| ELECTRIC FUND | 20170418 | 04/18/2017 | MONTHLY UTILITY & TELECO | 100-42500-381 | 26.52 |
| Activity 42500 - Civil Defense Total: | | | | | 26.52 |

Activity: 43100 - Streets

| | | | | | |
|-----------------------------|------------|------------|-----------------------------|---------------|----------|
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - AMAZON OF | 100-43100-200 | 35.40 |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - STAPLES SUP | 100-43100-200 | 59.83 |
| RUNNING'S SUPPLY | 20170324 | 04/26/2017 | #71920 - MAINTENANCE- | 100-43100-200 | 4.98 |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - CASEY'S FUE | 100-43100-212 | 29.86 |
| COUNTRY PRIDE SERVICE | 3766 | 04/25/2017 | FUEL | 100-43100-212 | 131.50 |
| COUNTRY PRIDE SERVICE | 3767 | 04/25/2017 | FUEL | 100-43100-212 | 102.14 |
| RUNNING'S SUPPLY | 20170324 | 04/26/2017 | #71920 - MAINTENANCE- | 100-43100-217 | 66.96 |
| ELECTRIC FUND | 20170418 | 04/18/2017 | MONTHLY UTILITY & TELECO | 100-43100-217 | 60.00 |
| RUNNING'S SUPPLY | 20170324 | 04/26/2017 | #71920 - MAINTENANCE- | 100-43100-224 | 15.96 |
| WINDOM AUTO VALU | 20170325 | 04/18/2017 | MAINTENANCE #3400540 - | 100-43100-224 | 99.29 |
| WINDOM AUTO VALU | 20170325 | 04/18/2017 | MAINTENANCE #3400540 - | 100-43100-225 | 18.66 |
| RUNNING'S SUPPLY | 20170324 | 04/26/2017 | #71920 - MAINTENANCE- | 100-43100-241 | 139.95 |
| WINDOM AUTO VALU | 20170325 | 04/18/2017 | MAINTENANCE #3400540 - | 100-43100-241 | 173.81 |
| WESCO DISTRIBUTION, INC | 642931 | 04/18/2017 | SMALL TOOLS | 100-43100-241 | 43.96 |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - QUALITY IN | 100-43100-308 | 158.36 |
| ELECTRIC FUND | 20170418 | 04/18/2017 | MONTHLY UTILITY & TELECO | 100-43100-321 | 57.66 |
| CITIZEN PUBLISHING CO | 20170331 | 04/06/2017 | ADVERTISING - | 100-43100-350 | 388.80 |
| ELECTRIC FUND | 20170418 | 04/18/2017 | MONTHLY UTILITY & TELECO | 100-43100-381 | 2,851.41 |
| ELECTRIC FUND | 20170418 | 04/18/2017 | MONTHLY UTILITY & TELECO | 100-43100-381 | 276.21 |
| ELECTRIC FUND | 20170418 | 04/18/2017 | MONTHLY UTILITY & TELECO | 100-43100-382 | 26.83 |
| MN ENERGY RESOURCES | 201704108 | 04/18/2017 | SERVICE #0505064121 | 100-43100-383 | 604.66 |
| HOMETOWN SANITATION SER | 0000239286 | 04/06/2017 | GARBAGE SERVICE - STR DEPT | 100-43100-384 | 84.73 |
| HOMETOWN SANITATION SER | 0000239287 | 04/06/2017 | GARBAGE SERVICE - SQUARE | 100-43100-384 | 46.12 |
| ELECTRIC FUND | 20170418 | 04/18/2017 | MONTHLY UTILITY & TELECO | 100-43100-385 | 53.85 |
| RUNNING'S SUPPLY | 20170324 | 04/26/2017 | #71920 - MAINTENANCE- | 100-43100-402 | 34.13 |
| SPLIT ROCK LANDSCAPE SUPP | 2707 | 03/29/2017 | MAINTENANCE | 100-43100-402 | 54.00 |
| RUNNING'S SUPPLY | 20170324 | 04/26/2017 | #71920 - MAINTENANCE- | 100-43100-404 | 94.98 |
| WINDOM AUTO VALU | 20170325 | 04/18/2017 | MAINTENANCE #3400540 - | 100-43100-404 | 149.39 |
| JOHNSON HARDWARE | 3731543 | 04/19/2017 | MAINTENANCE | 100-43100-404 | 40.34 |
| TBEI-TRUCK BODIES & EQUIP I | LC00042319 | 04/10/2017 | MAINTENANCE | 100-43100-404 | 38.00 |

Expense Approval Report

Payment Dates: 04/14/2017 - 04/27/2017

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|---|----------------|------------|-----------------------------|----------------|------------------|
| TBEI-TRUCK BODIES & EQUIP I | LC00042603 | 04/10/2017 | MAINTENANCE | 100-43100-404 | 60.00 |
| MACQUEEN EQUIP. CO. | P05170 | 04/05/2017 | MAINTENANCE | 100-43100-404 | 4,238.41 |
| RDO EQUIPMENT CO | P65596 | 04/25/2017 | MAINTENANCE | 100-43100-404 | 50.63 |
| WINDOM AUTO VALU | 20170325 | 04/18/2017 | MAINTENANCE #3400540 - | 100-43100-405 | 16.98 |
| Activity 43100 - Streets Total: | | | | | 10,307.79 |
| Activity: 43210 - Sanitation | | | | | |
| WAYNE ERICKSON | 20170425 | 04/25/2017 | COMPOST SITE MANAGER | 100-43210-307 | 210.00 |
| Activity 43210 - Sanitation Total: | | | | | 210.00 |
| Activity: 45120 - Recreation | | | | | |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - CROWNE PL | 100-45120-217 | 46.85 |
| Activity 45120 - Recreation Total: | | | | | 46.85 |
| Activity: 45202 - Park Areas | | | | | |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - AMAZON - G | 100-45202-211 | 94.00 |
| COLE PAPERS INC. | 9301102 | 04/06/2017 | SUPPLIES | 100-45202-211 | 173.25 |
| RUNNING'S SUPPLY | 20170324 | 04/26/2017 | #71920 - MAINTENANCE- | 100-45202-241 | 39.99 |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - RODIZIO GRI | 100-45202-308 | 59.99 |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - JOE SENSER' | 100-45202-308 | 15.47 |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - LUCKY PUB | 100-45202-308 | 16.95 |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - BUFFALO WI | 100-45202-308 | 19.32 |
| CITIZEN PUBLISHING CO | 20170331 | 04/06/2017 | ADVERTISING - | 100-45202-340 | 388.80 |
| ELECTRIC FUND | 20170418 | 04/18/2017 | MONTHLY UTILITY & TELECO | 100-45202-381 | 359.37 |
| ELECTRIC FUND | 20170418 | 04/18/2017 | MONTHLY UTILITY & TELECO | 100-45202-382 | 162.65 |
| HOMETOWN SANITATION SER | 0000239295 | 04/06/2017 | GARBAGE SERVICE - ISLAND P | 100-45202-384 | 88.82 |
| HOMETOWN SANITATION SER | 0000239296 | 04/06/2017 | GARBAGE SERVICE - TEGELS P | 100-45202-384 | 44.41 |
| HOMETOWN SANITATION SER | 0000239297 | 04/06/2017 | GARBAGE SERVICE - WRA | 100-45202-384 | 91.97 |
| HOMETOWN SANITATION SER | 0000239298 | 04/06/2017 | GARBAGE SERVICE - KASTLE KI | 100-45202-384 | 54.04 |
| HOMETOWN SANITATION SER | 0000239304 | 04/06/2017 | GARBAGE SERVICE - MAYFLO | 100-45202-384 | 41.79 |
| ELECTRIC FUND | 20170418 | 04/18/2017 | MONTHLY UTILITY & TELECO | 100-45202-385 | 150.00 |
| KIRBY BUILT | KB00005315 | 04/18/2017 | MAINTENANCE | 100-45202-406 | 720.54 |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - CREDIT-RESE | 100-45202-480 | -14.99 |
| Activity 45202 - Park Areas Total: | | | | | 2,506.37 |
| Fund 100 - GENERAL Total: | | | | | 73,239.85 |
| Fund: 211 - LIBRARY | | | | | |
| Activity: 45501 - Library | | | | | |
| ILLINOIS LIBRARY ASSOCIATIO | 126233 | 04/25/2017 | IREAD PURCHASE | 211-45501-200 | 96.30 |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - AMAZON - I | 211-45501-200 | 79.66 |
| ELECTRIC FUND | 20170418 | 04/18/2017 | MONTHLY UTILITY & TELECO | 211-45501-321 | 28.17 |
| ELECTRIC FUND | 20170418 | 04/18/2017 | MONTHLY UTILITY & TELECO | 211-45501-326 | 65.00 |
| ELECTRIC FUND | 20170418 | 04/18/2017 | MONTHLY UTILITY & TELECO | 211-45501-381 | 210.14 |
| ELECTRIC FUND | 20170418 | 04/18/2017 | MONTHLY UTILITY & TELECO | 211-45501-382 | 18.46 |
| MN ENERGY RESOURCES | 20170406 | 04/06/2017 | SERVICE #0504542703 | 211-45501-383 | 417.90 |
| ELECTRIC FUND | 20170418 | 04/18/2017 | MONTHLY UTILITY & TELECO | 211-45501-385 | 37.05 |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - FAMILY CIRC | 211-45501-433 | 11.98 |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - HGTV MAGA | 211-45501-433 | 34.97 |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - MARY JANES | 211-45501-433 | 29.95 |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - TIME MAGA | 211-45501-433 | 68.85 |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - SEVENTEEN | 211-45501-433 | 10.00 |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - DO-IT YOUR | 211-45501-433 | 19.96 |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - RACHEAL RA | 211-45501-433 | 20.00 |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - KIPLINGER'S | 211-45501-433 | 30.00 |
| STAR TRIBUNE | 20170419 | 04/19/2017 | SUBSCRIPTION #9905542 | 211-45501-433 | 78.78 |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - AMAZON - B | 211-45501-435 | 586.73 |
| INGRAM | 20170401 | 04/15/2017 | BOOKS | 211-45501-435 | 1,779.78 |
| INGRAM | 20170401A | 04/17/2017 | BOOKS | 211-45501-435 | 26.10 |
| Activity 45501 - Library Total: | | | | | 3,649.78 |
| Fund 211 - LIBRARY Total: | | | | | 3,649.78 |

Expense Approval Report

Payment Dates: 04/14/2017 - 04/27/2017

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount | |
|----------------------------------|----------------|------------|----------------------------|----------------|---|------------------|
| Fund: 225 - AIRPORT | | | | | | |
| Activity: 45127 - Airport | | | | | | |
| SOUTHWEST MN BROADBAN | 20170415 | 04/18/2017 | SERVICE #886 A000 | 225-45127-321 | 26.65 | |
| | | | | | Activity 45127 - Airport Total: | 26.65 |
| | | | | | Fund 225 - AIRPORT Total: | 26.65 |
| Fund: 230 - POOL | | | | | | |
| Activity: 45124 - Pool | | | | | | |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - CROWNE PL | 230-45124-334 | 46.85 | |
| ELECTRIC FUND | 20170418 | 04/18/2017 | MONTHLY UTILITY & TELECO | 230-45124-382 | 16.03 | |
| ELECTRIC FUND | 20170418 | 04/18/2017 | MONTHLY UTILITY & TELECO | 230-45124-385 | 30.00 | |
| MN DEPT OF LABOR & INDUS | ABI00213601 | 04/18/2017 | #421771 WINDOM CITY POOL | 230-45124-404 | 55.00 | |
| | | | | | Activity 45124 - Pool Total: | 147.88 |
| | | | | | Fund 230 - POOL Total: | 147.88 |
| Fund: 235 - AMBULANCE | | | | | | |
| PEGGY WINTERS | 20170425 | 04/25/2017 | REFUND - AMB CALL-REV REC | 235-34205 | 728.00 | |
| | | | | | 728.00 | |
| Activity: 42153 - Ambulance | | | | | | |
| BINDER LIFT LLC | 17127 | 04/25/2017 | SUPPLIES | 235-42153-217 | 1,387.90 | |
| LEWIS FAMILY DRUG, LLC | 4970 | 04/18/2017 | SUPPLIES | 235-42153-217 | 18.12 | |
| LEWIS FAMILY DRUG, LLC | 56-086660001 | 04/18/2017 | SUPPLIES | 235-42153-217 | 320.00 | |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - GALLS-CLOT | 235-42153-218 | 182.89 | |
| SCHRAMEL LAW OFFICE | 20170403 | 04/19/2017 | LEGAL FEES - AMBULANCE | 235-42153-304 | 555.00 | |
| ELECTRIC FUND | 20170418 | 04/18/2017 | MONTHLY UTILITY & TELECO | 235-42153-321 | 24.85 | |
| VERIZON WIRELESS | 9783501012 | 04/18/2017 | SERVICE FOR LAP TOPS | 235-42153-321 | 123.49 | |
| EXPERT T BILLING | 3451 | 04/10/2017 | SERVICE | 235-42153-326 | 1,512.00 | |
| TIM HACKER | 20170418 | 04/18/2017 | EXPENSE - MILEAGE | 235-42153-331 | 66.56 | |
| TIM HACKER | 20170425 | 04/25/2017 | EXPENSE-RIG BREAKDOWN-L | 235-42153-331 | 32.32 | |
| TIM HACKER | 20170424 | 04/25/2017 | EXPENSE | 235-42153-334 | 3.58 | |
| JUSTIN HARRINGTON | 20170425 | 04/25/2017 | EXPENSE | 235-42153-334 | 32.54 | |
| JOLYNN NERHUS | 20170425 | 04/25/2017 | EXPENSE | 235-42153-334 | 30.20 | |
| KRISTEN PORATH | 20170425 | 04/25/2017 | EXPENSE | 235-42153-334 | 25.73 | |
| JOHN MEYER | 20170425 | 04/25/2017 | EXPENSE | 235-42153-334 | 34.99 | |
| CITIZEN PUBLISHING CO | 20170331 | 04/06/2017 | ADVERTISING - | 235-42153-340 | 163.40 | |
| ZOLL MEDICAL CORPORATION | 90020141 | 04/10/2017 | MAINTENANCE | 235-42153-404 | 1,020.00 | |
| WINDOM AUTO VALU | 20170325 | 04/18/2017 | MAINTENANCE #3400540 - | 235-42153-405 | 64.73 | |
| MN REVENUE | 20170417 | 04/18/2017 | MN CARE TAX - 2017 1ST Q | 235-42153-460 | 1,827.00 | |
| | | | | | Activity 42153 - Ambulance Total: | 7,425.30 |
| Activity: 49950 - Capital Outlay | | | | | | |
| ARROW MANUFACTURING IN | 20170328 | 04/19/2017 | 40% DOWN - 2017 FORD F450 | 235-49950-500 | 77,193.60 | |
| | | | | | Activity 49950 - Capital Outlay Total: | 77,193.60 |
| | | | | | Fund 235 - AMBULANCE Total: | 85,346.90 |
| Fund: 250 - EDA GENERAL | | | | | | |
| Activity: 46520 - EDA | | | | | | |
| INDOFF, INC | 2942042 | 04/10/2017 | SUPPLIES | 250-46520-200 | 38.50 | |
| SCHRAMEL LAW OFFICE | 20170403 | 04/19/2017 | LEGAL FEES - EDA | 250-46520-304 | 120.00 | |
| SCHRAMEL LAW OFFICE | 20170403 | 04/19/2017 | LEGAL FEES - EDA | 250-46520-304 | 105.00 | |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - WGTM -BIO | 250-46520-308 | 65.00 | |
| ELECTRIC FUND | 20170418 | 04/18/2017 | MONTHLY UTILITY & TELECO | 250-46520-321 | 55.65 | |
| ELECTRIC FUND | 20170418 | 04/18/2017 | MONTHLY UTILITY & TELECO | 250-46520-321 | 113.67 | |
| STEVE NASBY | 20170417 | 04/18/2017 | EXPENSE-MEET W/PROSPECTI | 250-46520-331 | 70.09 | |
| CITIZEN PUBLISHING CO | 20170331 | 04/06/2017 | ADVERTISING - | 250-46520-340 | 377.00 | |
| CITIZEN PUBLISHING CO | 20170331 | 04/06/2017 | ADVERTISING - WEBSITE | 250-46520-350 | 79.50 | |
| ELECTRIC FUND | 20170418 | 04/18/2017 | MONTHLY UTILITY & TELECO | 250-46520-381 | 67.16 | |
| ELECTRIC FUND | 20170418 | 04/18/2017 | MONTHLY UTILITY & TELECO | 250-46520-381 | 16.00 | |
| HANEFELD CUSTOM BUILDER | 20170226A | 04/25/2017 | SPEC BLDG REPAIRS-WATER D | 250-46520-402 | 689.34 | |
| HANEFELD CUSTOM BUILDER | 89 | 04/19/2017 | MAINTENANCE - SPEC BLDG R | 250-46520-402 | 1,487.96 | |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - MN DEED R | 250-46520-433 | 625.00 | |

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| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|---|----------------|------------|-----------------------------|---|-------------------|
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - HY VEE | 250-46520-438 | 29.88 |
| | | | | Activity 46520 - EDA Total: | 3,939.75 |
| | | | | Fund 250 - EDA GENERAL Total: | 3,939.75 |
| Fund: 307 - 2017 STREET PROJECT | | | | | |
| Activity: 41000 - General Government | | | | | |
| SCHRAMMEL LAW OFFICE | 20170403 | 04/19/2017 | LEGAL FEES - 2017 STREET PR | 307-41000-304 | 465.00 |
| DGR ENGINEERING | 00223725 | 04/19/2017 | 2017 STR IMPROVEMENTS | 307-41000-500 | 12,172.38 |
| | | | | Activity 41000 - General Government Total: | 12,637.38 |
| | | | | Fund 307 - 2017 STREET PROJECT Total: | 12,637.38 |
| Fund: 401 - GENERAL CAPITAL PROJECTS | | | | | |
| Activity: 49950 - Capital Outlay | | | | | |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - NAMECHEA | 401-49950-500 | 267.00 |
| | | | | Activity 49950 - Capital Outlay Total: | 267.00 |
| | | | | Fund 401 - GENERAL CAPITAL PROJECTS Total: | 267.00 |
| Fund: 402 - CAPITAL PROJECT - ESF | | | | | |
| Activity: 49950 - Capital Outlay | | | | | |
| GOSEWISCH CONSTRUCTION, | 20170419 | 04/19/2017 | WINDOM EMS BUILDING - #6 | 402-49950-500 | 169,115.25 |
| | | | | Activity 49950 - Capital Outlay Total: | 169,115.25 |
| | | | | Fund 402 - CAPITAL PROJECT - ESF Total: | 169,115.25 |
| Fund: 601 - WATER | | | | | |
| Activity: 49400 - Water | | | | | |
| HAWKINS, INC | 4048622 | 04/04/2017 | CHEMICALS | 601-49400-216 | 420.00 |
| ELECTRIC FUND | 20170418 | 04/18/2017 | MONTHLY UTILITY & TELECO | 601-49400-321 | 49.70 |
| GOPHER STATE ONE CALL | 7030809 | 04/06/2017 | LOCATES | 601-49400-321 | 20.25 |
| INNOVATIVE SYSTEMS LLC | 32147 | 04/06/2017 | POSTAGE | 601-49400-322 | 233.51 |
| ELECTRIC FUND | 20170418 | 04/18/2017 | MONTHLY UTILITY & TELECO | 601-49400-326 | 60.00 |
| INNOVATIVE SYSTEMS LLC | 31883 | 04/04/2017 | BILLING SYSTEM MAINTENAN | 601-49400-326 | 760.50 |
| INNOVATIVE SYSTEMS LLC | 32009 | 04/06/2017 | BILLING SYSTEM SOFTWARE S | 601-49400-326 | 517.50 |
| INNOVATIVE SYSTEMS LLC | 32147 | 04/06/2017 | INVOICE PROCESSING | 601-49400-326 | 198.08 |
| CITIZEN PUBLISHING CO | 20170331 | 04/06/2017 | ADVERTISING - | 601-49400-340 | 725.20 |
| INNOVATIVE SYSTEMS LLC | 32147 | 04/06/2017 | INSERTS | 601-49400-350 | 40.70 |
| ELECTRIC FUND | 20170418 | 04/18/2017 | MONTHLY UTILITY & TELECO | 601-49400-381 | 4,895.50 |
| ELECTRIC FUND | 20170418 | 04/18/2017 | MONTHLY UTILITY & TELECO | 601-49400-382 | 17.01 |
| MN ENERGY RESOURCES | 20170410D | 04/10/2017 | SERVICE #0505923431 | 601-49400-383 | 563.19 |
| ELECTRIC FUND | 20170418 | 04/18/2017 | MONTHLY UTILITY & TELECO | 601-49400-385 | 32.83 |
| ELECTRIC FUND | 20170418 | 04/18/2017 | MONTHLY UTILITY & TELECO | 601-49400-386 | 32.00 |
| | | | | Activity 49400 - Water Total: | 8,565.97 |
| | | | | Fund 601 - WATER Total: | 8,565.97 |
| Fund: 602 - SEWER | | | | | |
| GM CONTRACTING, INC. | 20170419 | 04/19/2017 | SANITARY SEWER REHAP | 602-16300 | 104,480.75 |
| | | | | | 104,480.75 |
| Activity: 49450 - Sewer | | | | | |
| HAWKINS, INC | 4048626 | 04/04/2017 | CHEMICALS | 602-49450-216 | 1,095.00 |
| ERA - ENVIRONMENTAL RESO | 825027 | 04/17/2017 | SUPPLIES | 602-49450-217 | 314.51 |
| BOLTON & MENK, INC. | 0201698 | 04/25/2017 | WINDOM/WTF REHABILITATI | 602-49450-303 | 23,948.00 |
| BOLTON & MENK, INC. | 0201699 | 04/25/2017 | WINDOM/SIU AGREEMENT P | 602-49450-303 | 2,675.00 |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - MN POLLUTI | 602-49450-308 | 690.00 |
| MN VALLEY TESTING | 855921 | 03/29/2017 | TESTING | 602-49450-310 | 144.00 |
| MN VALLEY TESTING | 856658 | 04/10/2017 | TESTING | 602-49450-310 | 227.20 |
| MN VALLEY TESTING | 856659 | 04/10/2017 | TESTING | 602-49450-310 | 67.60 |
| MN VALLEY TESTING | 856745 | 04/10/2017 | TESTING | 602-49450-310 | 144.00 |
| MN VALLEY TESTING | 857181 | 04/18/2017 | TESTING | 602-49450-310 | 117.20 |
| MN VALLEY TESTING | 857740 | 04/18/2017 | TESTING | 602-49450-310 | 227.20 |
| ELECTRIC FUND | 20170418 | 04/18/2017 | MONTHLY UTILITY & TELECO | 602-49450-321 | 155.33 |
| GOPHER STATE ONE CALL | 7030809 | 04/06/2017 | LOCATES | 602-49450-321 | 20.25 |
| INNOVATIVE SYSTEMS LLC | 32147 | 04/06/2017 | POSTAGE | 602-49450-322 | 233.50 |
| ELECTRIC FUND | 20170418 | 04/18/2017 | MONTHLY UTILITY & TELECO | 602-49450-326 | 60.00 |

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|--------------------------------------|----------------|------------|-----------------------------|----------------|------------------|
| INNOVATIVE SYSTEMS LLC | 31883 | 04/04/2017 | BILLING SYSTEM MAINTENAN | 602-49450-326 | 760.50 |
| INNOVATIVE SYSTEMS LLC | 32009 | 04/06/2017 | BILLING SYSTEM SOFTWARE S | 602-49450-326 | 517.50 |
| INNOVATIVE SYSTEMS LLC | 32147 | 04/06/2017 | INVOICE PROCESSING | 602-49450-326 | 198.08 |
| INNOVATIVE SYSTEMS LLC | 32147 | 04/06/2017 | INSERTS | 602-49450-350 | 40.70 |
| ELECTRIC FUND | 20170418 | 04/18/2017 | MONTHLY UTILITY & TELECO | 602-49450-381 | 16,335.49 |
| ELECTRIC FUND | 20170418 | 04/18/2017 | MONTHLY UTILITY & TELECO | 602-49450-382 | 812.21 |
| MN ENERGY RESOURCES | 20140405 | 04/05/2017 | SERVICE #0506646838 | 602-49450-383 | 1,144.99 |
| MN ENERGY RESOURCES | 20170407A | 04/07/2017 | SERVICE #0506746718 | 602-49450-383 | 37.59 |
| MN ENERGY RESOURCES | 20170410A | 04/10/2017 | SERVICE #0504488160 | 602-49450-383 | 57.82 |
| HOMETOWN SANITATION SER | 0000239289 | 04/04/2017 | GARBAGE SERVICE - WASTEW | 602-49450-384 | 85.04 |
| MARK STEVEN DYKES | 11618 | 04/17/2017 | MAINTENANCE | 602-49450-404 | 491.50 |
| JIFFY-JR. PRODUCTS | 163088 | 04/18/2017 | MAINTENANCE | 602-49450-404 | 256.54 |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - HACH CO - S | 602-49450-404 | 267.00 |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - HACH CO -S | 602-49450-404 | 210.67 |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - HACH CO - S | 602-49450-404 | 372.29 |
| RUNNING'S SUPPLY | 20170324 | 04/26/2017 | #71920 - MAINTENANCE- | 602-49450-404 | 372.10 |
| LEAGUE OF MN CITIES INS TR | 2481 | 04/18/2017 | SEWER BACKUP DEDUCTABLE | 602-49450-408 | 1,000.00 |
| MN POLLUTION CONTROL AG | 10000026239 | 04/18/2017 | WATER PERMIT ANNUAL FEE | 602-49450-444 | 5,900.00 |
| Activity 49450 - Sewer Total: | | | | | 58,978.81 |

Fund 602 - SEWER Total: 163,459.56

Fund: 604 - ELECTRIC

| | | | | | |
|-------------------------|----------------|------------|---------------------------|-----------|-----------------|
| WESCO DISTRIBUTION, INC | 635537 | 04/10/2017 | INVENTORY | 604-14200 | 261.00 |
| J. H. LARSON | 510145309.003 | 04/17/2017 | INVENTORY | 604-14200 | 23.35 |
| J. H. LARSON | 5101453109.001 | 04/17/2017 | INVENTORY | 604-14200 | 146.40 |
| J. H. LARSON | 5101453109.002 | 04/10/2017 | INVENTORY | 604-14200 | 457.95 |
| J. H. LARSON | 5101453260.001 | 04/10/2017 | INVENTORY | 604-14200 | 218.39 |
| MN REVENUE | 20170418 | 04/18/2017 | SALES TAX - MARCH 2017 | 604-20202 | 39.56 |
| AARON SPELTZ | 20140419 | 04/19/2017 | REFUND -UTILITY PREPAYMEN | 604-22000 | 300.00 |
| | | | | | 1,446.65 |

Activity: 49550 - Electric

| | | | | | |
|---------------------------|---------------|------------|------------------------------|---------------|------------|
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - STAPLES - SU | 604-49550-200 | 64.08 |
| JOANNE NELSON | 632292 | 04/18/2017 | UNIFORMS | 604-49550-218 | 20.00 |
| RUNNING'S SUPPLY | 20170324 | 04/26/2017 | #71920 - MAINTENANCE- | 604-49550-241 | 13.98 |
| CMP - CENTRAL MUNICIPAL P | 05877 | 04/17/2017 | ENERGY | 604-49550-263 | 88,596.97 |
| CMP - CENTRAL MUNICIPAL P | 05877 | 04/17/2017 | TRANSMISSION | 604-49550-263 | 115,531.44 |
| DEPARTMENT OF ENERGY | BFPB000800317 | 04/10/2017 | POWER COST | 604-49550-263 | 69,097.14 |
| RUNNING'S SUPPLY | 20170324 | 04/26/2017 | #71920 - MAINTENANCE- | 604-49550-310 | 54.70 |
| SKARSHAUG TESTING LAB | 217118 | 04/18/2017 | TESTING | 604-49550-310 | 202.17 |
| BRENT BROWN | 20170414 | 04/19/2017 | EXPENSE-CMMPA | 604-49550-315 | 169.06 |
| ELECTRIC FUND | 20170418 | 04/18/2017 | MONTHLY UTILITY & TELECO | 604-49550-321 | 197.19 |
| GOPHER STATE ONE CALL | 7030809 | 04/06/2017 | LOCATES | 604-49550-321 | 20.25 |
| INNOVATIVE SYSTEMS LLC | 32147 | 04/06/2017 | POSTAGE | 604-49550-322 | 233.51 |
| GOLDEN WEST TECH & INT SO | 170310450 | 04/06/2017 | SERVICE | 604-49550-325 | 83.75 |
| ELECTRIC FUND | 20170418 | 04/18/2017 | MONTHLY UTILITY & TELECO | 604-49550-326 | 139.47 |
| INNOVATIVE SYSTEMS LLC | 31883 | 04/04/2017 | BILLING SYSTEM MAINTENAN | 604-49550-326 | 1,521.00 |
| INNOVATIVE SYSTEMS LLC | 32009 | 04/06/2017 | BILLING SYSTEM SOFTWARE S | 604-49550-326 | 223.90 |
| INNOVATIVE SYSTEMS LLC | 32147 | 04/06/2017 | INVOICE PROCESSING | 604-49550-326 | 198.08 |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - QUALITY IN | 604-49550-334 | 158.36 |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - BUFFALO WI | 604-49550-334 | 19.33 |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - JOE SENSER' | 604-49550-334 | 15.47 |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - LUCKY PUB | 604-49550-334 | 16.95 |
| ELECTRIC FUND | 20170418 | 04/18/2017 | MONTHLY UTILITY & TELECO | 604-49550-381 | 192.61 |
| ELECTRIC FUND | 20170418 | 04/18/2017 | MONTHLY UTILITY & TELECO | 604-49550-382 | 19.45 |
| MN ENERGY RESOURCES | 20170410E | 04/19/2017 | SERVICE #0506419706 | 604-49550-383 | 282.32 |
| HOMETOWN SANITATION SER | 0000239290 | 04/06/2017 | GARBAGE SERVICE - ELECTRIC | 604-49550-384 | 84.75 |
| ELECTRIC FUND | 20170418 | 04/18/2017 | MONTHLY UTILITY & TELECO | 604-49550-385 | 36.38 |
| M & G DISTRIBUTORS | 1760 | 04/10/2017 | MAINTENANCE | 604-49550-402 | 651.00 |
| RUNNING'S SUPPLY | 20170324 | 04/26/2017 | #71920 - MAINTENANCE- | 604-49550-404 | 259.94 |
| WINDOM AUTO VALU | 20170325 | 04/18/2017 | MAINTENANCE #3400540 - | 604-49550-404 | 93.99 |

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|---------------------------|----------------|------------|----------------------------|----------------|-----------|
| CARQUEST AUTO PARTS STOR | 2789-314702 | 04/19/2017 | MAINTENANCE | 604-49550-404 | 56.75 |
| TEREX SERVICES | 90829723 | 04/18/2017 | MAINTENANCE | 604-49550-404 | 469.36 |
| RUNNING'S SUPPLY | 20170324 | 04/26/2017 | #71920 - MAINTENANCE- | 604-49550-405 | 12.99 |
| WINDOM AUTO VALU | 20170325 | 04/18/2017 | MAINTENANCE #3400540 - | 604-49550-405 | 26.83 |
| RAGE INC | 03-012064 | 04/04/2017 | SERVICE - POWER PLANT | 604-49550-406 | 34.17 |
| BLACKBURN MFG. CO. | 0537019-IN | 04/10/2017 | MAINTENANCE | 604-49550-408 | 166.21 |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - DAKOTA RIG | 604-49550-408 | 466.00 |
| WERNER ELECTRIC | S9630894.001 | 04/19/2017 | MAINTENANCE | 604-49550-408 | 11.60 |
| ZIEGLER, INC. | E8383505 | 04/10/2017 | MAINTENANCE | 604-49550-410 | 18,690.00 |
| MN POLLUTION CONTROL AG | 10000024556 | 04/18/2017 | AIR ANNUAL FEE-#103 CITY O | 604-49550-433 | 25.00 |
| CMP - CENTRAL MUNICIPAL P | 05865 | 04/17/2017 | EMSOS: CIP PROGRAM CHAR | 604-49550-450 | 1,419.00 |
| MN REVENUE | 20170418 | 04/18/2017 | SALES TAX - MARCH 2017 | 604-49550-460 | 33.68 |

Activity 49550 - Electric Total: 299,608.83

Fund 604 - ELECTRIC Total: 301,055.48

Fund: 609 - LIQUOR STORE

| | | | | | |
|------------|----------|------------|------------------------|-----------|-----------|
| MN REVENUE | 20170418 | 04/18/2017 | SALES TAX - MARCH 2017 | 609-20202 | 12,370.00 |
| | | | | | 12,370.00 |

Activity: 49751 - Liquor Store

| | | | | | |
|-----------------------------|------------|------------|----------------------------|---------------|-----------|
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - SMITH APPL | 609-49751-217 | 41.66 |
| AH HERMEL COMPANY | 639278 | 04/05/2017 | MERCHANDISE | 609-49751-217 | 136.79 |
| SCHWAAB, INC | 8006228 | 04/18/2017 | SUPPLIES | 609-49751-217 | 17.19 |
| BREAKTHRU BEVERAGE MN | 1080617574 | 04/10/2017 | MERCHANDISE | 609-49751-251 | 2,794.33 |
| SOUTHERN GLAZER'S OF MN | 1525365 | 04/10/2017 | MERCHANDISE | 609-49751-251 | 6,444.02 |
| PHILLIPS WINE & SPIRITS | 2145981 | 04/10/2017 | MERCHANDISE | 609-49751-251 | 600.95 |
| JOHNSON BROS. | 5687671 | 04/06/2017 | MERCHANDISE | 609-49751-251 | 963.99 |
| JOHNSON BROS. | 5693271 | 04/10/2017 | MERCHANDISE | 609-49751-251 | 1,052.11 |
| JOHNSON BROS. | 619775 | 04/25/2017 | CREDIT - MERCHANDISE | 609-49751-251 | -7.36 |
| JOHNSON BROS. | 619776 | 04/25/2017 | CREDIT - MERCHANDISE | 609-49751-251 | -14.32 |
| BREAKTHRU BEVERAGE MN | 1080617575 | 04/10/2017 | MERCHANDISE | 609-49751-252 | 27.70 |
| DOLL DISTRIBUTING, LLC | 200489 | 04/17/2017 | MERCHANDISE | 609-49751-252 | 12,708.30 |
| DOLL DISTRIBUTING, LLC | 206565 | 04/25/2017 | MERCHANDISE | 609-49751-252 | 125.00 |
| ARTISAN BEER COMPANY | 3169166 | 04/10/2017 | MERCHANDISE | 609-49751-252 | 336.00 |
| BEVERAGE WHOLESALERS | 646603 | 04/17/2017 | MERCHANDISE | 609-49751-252 | 5,878.00 |
| SOUTHERN GLAZER'S OF MN | 1525366 | 04/10/2017 | MERCHANDISE | 609-49751-253 | 251.94 |
| INDIAN ISLAND WINERY | 1543 | 04/17/2017 | MERCHANDISE | 609-49751-253 | 473.28 |
| PHILLIPS WINE & SPIRITS | 2145982 | 04/10/2017 | MERCHANDISE | 609-49751-253 | 224.75 |
| PHILLIPS WINE & SPIRITS | 252077 | 04/25/2017 | CREDIT - MERCHANDISE | 609-49751-253 | -84.17 |
| JOHNSON BROS. | 5687672 | 04/06/2017 | MERCHANDISE | 609-49751-253 | 1,009.36 |
| JOHNSON BROS. | 5693272 | 04/10/2017 | MERCHANDISE | 609-49751-253 | 887.77 |
| RED BULL DISTRIBUTION CO, I | K-23941191 | 04/18/2017 | MERCHANDISE | 609-49751-254 | 54.58 |
| AH HERMEL COMPANY | 639278 | 04/05/2017 | MERCHANDISE | 609-49751-256 | 83.18 |
| AH HERMEL COMPANY | 639278 | 04/05/2017 | MERCHANDISE | 609-49751-261 | 37.34 |
| ELECTRIC FUND | 20170418 | 04/18/2017 | MONTHLY UTILITY & TELECO | 609-49751-321 | 100.06 |
| ELECTRIC FUND | 20170418 | 04/18/2017 | MONTHLY UTILITY & TELECO | 609-49751-326 | 129.47 |
| BREAKTHRU BEVERAGE MN | 1080617574 | 04/10/2017 | MERCHANDISE | 609-49751-333 | 56.12 |
| SOUTHERN GLAZER'S OF MN | 1525365 | 04/10/2017 | MERCHANDISE | 609-49751-333 | 123.05 |
| SOUTHERN GLAZER'S OF MN | 1525366 | 04/10/2017 | MERCHANDISE | 609-49751-333 | 12.30 |
| PHILLIPS WINE & SPIRITS | 2145981 | 04/10/2017 | MERCHANDISE | 609-49751-333 | 8.52 |
| PHILLIPS WINE & SPIRITS | 2145982 | 04/10/2017 | MERCHANDISE | 609-49751-333 | 8.35 |
| JOHNSON BROS. | 5687671 | 04/06/2017 | MERCHANDISE | 609-49751-333 | 10.88 |
| JOHNSON BROS. | 5687672 | 04/06/2017 | MERCHANDISE | 609-49751-333 | 32.57 |
| JOHNSON BROS. | 5693271 | 04/10/2017 | MERCHANDISE | 609-49751-333 | 13.91 |
| JOHNSON BROS. | 5693272 | 04/10/2017 | MERCHANDISE | 609-49751-333 | 36.19 |
| AH HERMEL COMPANY | 639278 | 04/05/2017 | MERCHANDISE | 609-49751-333 | 4.95 |
| SCHWAAB, INC | 8006228 | 04/18/2017 | SUPPLIES | 609-49751-333 | 5.25 |
| ZABINSKI BUSINESS SERVICES, | 1733 | 04/25/2017 | ADVERTISING | 609-49751-340 | 539.72 |
| CITIZEN PUBLISHING CO | 20170331 | 04/06/2017 | ADVERTISING - | 609-49751-340 | 1,273.20 |
| WINDOM AREA CHAMBER OF | 20170419 | 04/19/2017 | PURCHASE OF ELEC COMPUT | 609-49751-340 | 1.00 |
| ABC HORSE PRIZE FUND | 20170425 | 04/25/2017 | ADVERTISING-RIVER BEND LI | 609-49751-340 | 45.00 |

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|-------------------------|----------------|------------|----------------------------|----------------|--------|
| FORUM COMMUNICATIONS C | 5017948 | 04/10/2017 | ADVERTISING | 609-49751-340 | 10.00 |
| FORUM COMMUNICATIONS C | 5017950 | 04/10/2017 | ADVERTISING | 609-49751-340 | 60.00 |
| FORUM COMMUNICATIONS C | 5063422 | 04/10/2017 | ADVERTISING | 609-49751-340 | 15.00 |
| MN ENERGY RESOURCES | 20170410C | 04/10/2017 | SERVICE #0507314125 | 609-49751-381 | 133.79 |
| ELECTRIC FUND | 20170418 | 04/18/2017 | MONTHLY UTILITY & TELECO | 609-49751-381 | 500.89 |
| ELECTRIC FUND | 20170418 | 04/18/2017 | MONTHLY UTILITY & TELECO | 609-49751-382 | 19.29 |
| ELECTRIC FUND | 20170418 | 04/18/2017 | MONTHLY UTILITY & TELECO | 609-49751-385 | 35.95 |
| HOMETOWN SANITATION SER | 0000239288 | 04/10/2017 | GARBAGE SERVICE - RIVER BE | 609-49751-406 | 48.06 |
| MN REVENUE | 20170418 | 04/18/2017 | SALES TAX - MARCH 2017 | 609-49751-460 | 3.84 |

Activity 49751 - Liquor Store Total: 37,269.75

Fund 609 - LIQUOR STORE Total: 49,639.75

Fund: 614 - TELECOM

| | | | | | |
|---------------------|----------|------------|--------------------------|-----------|-----------|
| CALIX | 1234748 | 04/19/2017 | INVENTORY -CORE SYSTEM U | 614-16400 | 26,172.69 |
| eNETWORK SUPPLY LLC | 15554 | 04/26/2017 | CORE UPGRADE | 614-16400 | 2,274.95 |
| MN REVENUE | 20170418 | 04/18/2017 | SALES TAX - MARCH 2017 | 614-20202 | 33.74 |

28,481.38

Activity: 49870 - Telecom

| | | | | | |
|-----------------------------|--------------|------------|----------------------------|---------------|-----------|
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - AMAZON - I | 614-49870-200 | 118.49 |
| CULLIGAN | 20170331C | 04/17/2017 | SERVICE #5647 | 614-49870-200 | 13.50 |
| INDOFF, INC | 2937466 | 04/06/2017 | SUPPLIES | 614-49870-200 | 149.99 |
| ADVANCED SYSTEMS, INC. | 536325 | 04/05/2017 | SUPPLIES | 614-49870-200 | 41.90 |
| CALIX | 1233525 | 04/05/2017 | SUPPLIES | 614-49870-217 | 1,995.00 |
| CALIX | 1236287 | 04/19/2017 | CREDIT - SUPPLIES | 614-49870-217 | -1,000.00 |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - AMAZON - B | 614-49870-227 | 71.18 |
| RUNNING'S SUPPLY | 20170324 | 04/26/2017 | #71920 - MAINTENANCE- | 614-49870-227 | 0.99 |
| RUNNING'S SUPPLY | 20170324 | 04/26/2017 | #71920 - MAINTENANCE- | 614-49870-241 | 5.98 |
| SCHRAMEL LAW OFFICE | 20170403 | 04/19/2017 | LEGAL FEES - TELECOM | 614-49870-304 | 675.00 |
| SCHRAMEL LAW OFFICE | 20170403 | 04/19/2017 | LEGAL FEES - ARENA | 614-49870-304 | 75.00 |
| OLSEN THIELEN & CO.,LTD | 33433 | 04/18/2017 | SERVICE #94700 | 614-49870-304 | 312.00 |
| INTERSTATE TRS FUND | 82580704178 | 04/25/2017 | ASSESSMENT FOR 499-A FILIN | 614-49870-304 | 179.97 |
| ELECTRIC FUND | 20170418 | 04/18/2017 | MONTHLY UTILITY & TELECO | 614-49870-321 | 385.76 |
| GOPHER STATE ONE CALL | 7030809 | 04/06/2017 | LOCATES | 614-49870-321 | 20.25 |
| INNOVATIVE SYSTEMS LLC | 32147 | 04/06/2017 | POSTAGE | 614-49870-322 | 233.51 |
| INNOVATIVE SYSTEMS LLC | 31883 | 04/04/2017 | BILLING SYSTEM MAINTENAN | 614-49870-326 | 875.00 |
| INNOVATIVE SYSTEMS LLC | 31883 | 04/04/2017 | BILLING SYSTEM MAINTENAN | 614-49870-326 | 1,521.00 |
| INNOVATIVE SYSTEMS LLC | 32009 | 04/06/2017 | BILLING SYSTEM SOFTWARE S | 614-49870-326 | 1,846.10 |
| INNOVATIVE SYSTEMS LLC | 32147 | 04/06/2017 | INVOICE PROCESSING | 614-49870-326 | 198.08 |
| NEUSTAR, INC. | L-0000020852 | 04/26/2017 | NUMBER PORTS | 614-49870-326 | 8.50 |
| INNOVATIVE SYSTEMS LLC | 32147 | 04/06/2017 | INSERTS | 614-49870-350 | 35.43 |
| ELECTRIC FUND | 20170418 | 04/18/2017 | MONTHLY UTILITY & TELECO | 614-49870-381 | 2,149.85 |
| ELECTRIC FUND | 20170418 | 04/18/2017 | MONTHLY UTILITY & TELECO | 614-49870-382 | 18.21 |
| MN ENERGY RESOURCES | 20170406A | 04/06/2017 | SERVICE #0507509833 | 614-49870-383 | 127.01 |
| HOMETOWN SANITATION SER | 0000239291 | 04/05/2017 | GARBAGE SERVICE - TELECOM | 614-49870-384 | 73.92 |
| ELECTRIC FUND | 20170418 | 04/18/2017 | MONTHLY UTILITY & TELECO | 614-49870-385 | 33.02 |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - MENARDS - | 614-49870-401 | 86.28 |
| RUNNING'S SUPPLY | 20170324 | 04/26/2017 | #71920 - MAINTENANCE- | 614-49870-405 | 29.98 |
| WINDOM AUTO VALU | 20170325 | 04/18/2017 | MAINTENANCE #3400540 - | 614-49870-405 | 110.99 |
| MLB NETWORK | 081031 | 04/25/2017 | SUBSCRIBER | 614-49870-442 | 987.36 |
| NEXSTAR BROADCASTING GR | 1143-1159 | 04/25/2017 | SUBSCRIBER | 614-49870-442 | 6,381.24 |
| TEGNA | 1202-1077 | 04/25/2017 | SUBSCRIBER | 614-49870-442 | 5,418.60 |
| HUBBARD BROADCASTING IN | 20170331 | 04/25/2017 | SUBSCRIBER | 614-49870-442 | 7,265.85 |
| UNITED COMMUNICATIONS C | 20170331 | 04/25/2017 | SUBSCRIBER | 614-49870-442 | 862.05 |
| CBS TELEVISION STATIONS | 20170331 | 04/25/2017 | SUBSCRIBER | 614-49870-442 | 4,556.55 |
| CONSOLIDATED COMMUNICA | 20170401 | 04/19/2017 | CONNECTION - APRIL 2017 | 614-49870-442 | 2,950.00 |
| FOX TELEVISION STATIONS, IN | 275-1031 | 04/25/2017 | SUBSCRIBER | 614-49870-442 | 5,123.04 |
| TOWER DISTRIBUTION COMP | 588511 | 04/25/2017 | SUBSCRIBER | 614-49870-442 | 673.20 |
| FOX SPORTS | M16093 | 04/25/2017 | SUBSCRIBER | 614-49870-442 | 18,960.28 |
| BTN - BIG TEN NETWORK | M18578 | 04/25/2017 | SUBSCRIBER | 614-49870-442 | 4,151.40 |
| NEUSTAR, INC. | 20170331 | 04/19/2017 | SERVICE - SOW | 614-49870-445 | 179.16 |

Expense Approval Report

Payment Dates: 04/14/2017 - 04/27/2017

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|--|----------------|------------|----------------------------|----------------|-------------------|
| NEUSTAR, INC. | 20170331 | 04/19/2017 | SERVICE - LNP | 614-49870-445 | 5.68 |
| RELAY NETWORKS, INC. | 14069 | 04/26/2017 | SERVICE | 614-49870-447 | 260.00 |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - DREAMHOS | 614-49870-447 | 139.00 |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - AMAZON-W | 614-49870-447 | 110.96 |
| CONSOLIDATED COMMUNICA | 20170401 | 04/19/2017 | 10 GB TRANSPORT APRIL 201 | 614-49870-447 | 5,987.50 |
| GOLDEN WEST TECH & INT SO | 170310366 | 04/11/2017 | SERVICE | 614-49870-448 | 185.01 |
| ZAYO BANDWIDTH | 20170401 | 04/18/2017 | TRANSPORT 4/1/17 - 4/30/17 | 614-49870-451 | 381.36 |
| CENTURY LINK | 20170416 | 04/26/2017 | SERVICE #831-1075 104 | 614-49870-451 | 77.76 |
| MN REVENUE | 20170418 | 04/18/2017 | SALES TAX - MARCH 2017 | 614-49870-460 | 37.98 |
| Activity 49870 - Telecom Total: | | | | | 75,085.87 |
| Fund 614 - TELECOM Total: | | | | | 103,567.25 |

Fund: 615 - ARENA

Activity: 49850 - Arena

| | | | | | |
|--------------------------------------|-----------|------------|-----------------------------|---------------|-----------------|
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - SHOPKO - IN | 615-49850-200 | 34.61 |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - SHOPKO - B | 615-49850-200 | 9.07 |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - SUPER AME | 615-49850-212 | 39.00 |
| CITIZEN PUBLISHING CO | 20170331 | 04/06/2017 | COMPUTER SUPPORT | 615-49850-217 | 45.00 |
| WINDOM AUTO VALU | 20170325 | 04/18/2017 | MAINTENANCE #3400540 - | 615-49850-241 | 13.66 |
| ELECTRIC FUND | 20170418 | 04/18/2017 | MONTHLY UTILITY & TELECO | 615-49850-321 | 123.80 |
| ELECTRIC FUND | 20170418 | 04/18/2017 | MONTHLY UTILITY & TELECO | 615-49850-326 | 125.00 |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - BUFFALO WI | 615-49850-334 | 15.54 |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - CROWNE PL | 615-49850-334 | 46.86 |
| CITIZEN PUBLISHING CO | 20170331 | 04/06/2017 | ADVERTISING - | 615-49850-340 | 474.50 |
| ELECTRIC FUND | 20170418 | 04/18/2017 | MONTHLY UTILITY & TELECO | 615-49850-381 | 4,914.72 |
| CULLIGAN | 20170331B | 04/17/2017 | SERVICE #15261 | 615-49850-382 | 428.25 |
| ELECTRIC FUND | 20170418 | 04/18/2017 | MONTHLY UTILITY & TELECO | 615-49850-382 | 76.66 |
| MN ENERGY RESOURCES | 20170411 | 04/18/2017 | SERVICE #0504094426 | 615-49850-383 | 828.26 |
| HOMETOWN SANITATION SER | 000239292 | 04/04/2017 | GARBAGE SERVICE - ARENA | 615-49850-384 | 130.88 |
| ELECTRIC FUND | 20170418 | 04/18/2017 | MONTHLY UTILITY & TELECO | 615-49850-385 | 30.00 |
| WINDOM AUTO VALU | 20170325 | 04/18/2017 | MAINTENANCE #3400540 - | 615-49850-404 | 44.00 |
| RUNNING'S SUPPLY | 20170324 | 04/26/2017 | #71920 - MAINTENANCE- | 615-49850-406 | 30.63 |
| MN REVENUE | 20170418 | 04/18/2017 | SALES TAX - MARCH 2017 | 615-49850-460 | 128.00 |
| Activity 49850 - Arena Total: | | | | | 7,538.44 |
| Fund 615 - ARENA Total: | | | | | 7,538.44 |

Fund: 617 - M/P CENTER

| | | | | | |
|------------|----------|------------|------------------------|-----------|--------------|
| MN REVENUE | 20170418 | 04/18/2017 | SALES TAX - MARCH 2017 | 617-20202 | 89.80 |
| | | | | | 89.80 |

Activity: 49860 - M/P Center

| | | | | | |
|-------------------------|------------|------------|-----------------------------|---------------|----------|
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - SCHWALBAC | 617-49860-211 | 6.40 |
| COLE PAPERS INC. | 9301102 | 04/06/2017 | SUPPLIES | 617-49860-211 | 308.02 |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - IMPERIAL TE | 617-49860-217 | 194.46 |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - AMAZON TO | 617-49860-217 | 241.80 |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - HY-VEE SUP | 617-49860-254 | 32.41 |
| ELECTRIC FUND | 20170418 | 04/18/2017 | MONTHLY UTILITY & TELECO | 617-49860-321 | 116.05 |
| ELECTRIC FUND | 20170418 | 04/18/2017 | MONTHLY UTILITY & TELECO | 617-49860-326 | 60.00 |
| CITIZEN PUBLISHING CO | 20170331 | 04/06/2017 | ADVERTISING - | 617-49860-340 | 474.50 |
| ELECTRIC FUND | 20170418 | 04/18/2017 | MONTHLY UTILITY & TELECO | 617-49860-381 | 1,220.84 |
| ELECTRIC FUND | 20170418 | 04/18/2017 | MONTHLY UTILITY & TELECO | 617-49860-382 | 84.78 |
| MN ENERGY RESOURCES | 20170410 | 04/18/2017 | SERVICE #0503741572 | 617-49860-383 | 943.86 |
| HOMETOWN SANITATION SER | 0000239293 | 04/04/2017 | GARBAGE SERVICE - COMM C | 617-49860-384 | 51.52 |
| ELECTRIC FUND | 20170418 | 04/18/2017 | MONTHLY UTILITY & TELECO | 617-49860-385 | 84.00 |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - AMAZON-FIL | 617-49860-404 | 83.98 |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - SCHWALBAC | 617-49860-404 | 34.71 |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - AMAZON IC | 617-49860-404 | 65.65 |
| RAGE INC | 03-012065 | 04/04/2017 | SERVICE - COMM CENTER | 617-49860-406 | 61.50 |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - SCHWALBAC | 617-49860-409 | 251.11 |
| US BANK | 20170320 | 04/19/2017 | CR CARD #8263 - SCHWALBAC | 617-49860-409 | 41.85 |

Expense Approval Report

Payment Dates: 04/14/2017 - 04/27/2017

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|-------------------------------|----------------|------------|-----------------------------|---|---------------------|
| MN REVENUE | 20170418 | 04/18/2017 | SALES TAX - MARCH 2017 | 617-49860-460 | 42.20 |
| | | | | Activity 49860 - M/P Center Total: | 4,399.64 |
| | | | | Fund 617 - M/P CENTER Total: | 4,489.44 |
| Fund: 700 - PAYROLL | | | | | |
| Internal Revenue Service-Payr | INV0001075 | 04/14/2017 | Federal Tax Withholding | 700-21701 | 10,461.01 |
| MN Department of Revenue - | INV0001074 | 04/14/2017 | State Withholding | 700-21702 | 4,207.84 |
| Internal Revenue Service-Payr | INV0001076 | 04/14/2017 | Social Security | 700-21703 | 11,297.70 |
| MN Pera | INV0001067 | 04/14/2017 | PERA | 700-21704 | 12,652.02 |
| MN Pera | INV0001068 | 04/14/2017 | PERA | 700-21704 | 5,544.74 |
| MN Pera | INV0001069 | 04/14/2017 | PERA | 700-21704 | 579.66 |
| MN State Deferred | INV0001070 | 04/14/2017 | Deferred Compensation | 700-21705 | 4,848.07 |
| MN State Deferred | INV0001071 | 04/14/2017 | Deferred Roth | 700-21705 | 475.00 |
| LOCAL UNION #949 | 20170418 | 04/18/2017 | UNION DUES - APRIL 2017 | 700-21707 | 1,825.04 |
| LAW ENFORCMENT LABOR SE | 20170418 | 04/18/2017 | UNION DUES - POLICE - APRIL | 700-21708 | 343.00 |
| MN Child Support Payment C | INV0001072 | 04/14/2017 | Child Support Payment | 700-21709 | 606.17 |
| Internal Revenue Service-Payr | INV0001073 | 04/14/2017 | Medicare Withholding | 700-21711 | 3,195.24 |
| SELECTACCOUNT | 38403780 | 04/18/2017 | FLEX SPENDING | 700-21712 | 1,375.39 |
| SELECTACCOUNT | 38411030 | 04/25/2017 | FLEX SPENDING | 700-21712 | 432.43 |
| AFLAC | 033734 | 04/25/2017 | INSURANCE - APRIL 2017 - AF | 700-21715 | 204.00 |
| AFLAC | 033734 | 04/25/2017 | INSURANCE - APRIL 2017 - PR | 700-21716 | 334.59 |
| MN BENEFIT ASSOCIATION | 20170417 | 04/18/2017 | INSURANCE 5/1/17 - PRE TAX | 700-21717 | 4.34 |
| MN BENEFIT ASSOCIATION | 20170417 | 04/18/2017 | INSURANCE 5/1/17 - AFTER T | 700-21719 | 106.52 |
| | | | | | 58,492.76 |
| | | | | Fund 700 - PAYROLL Total: | 58,492.76 |
| | | | | Grand Total: | 1,045,179.09 |

Report Summary

Fund Summary

| Fund | Payment Amount |
|--------------------------------|---------------------|
| 100 - GENERAL | 73,239.85 |
| 211 - LIBRARY | 3,649.78 |
| 225 - AIRPORT | 26.65 |
| 230 - POOL | 147.88 |
| 235 - AMBULANCE | 85,346.90 |
| 250 - EDA GENERAL | 3,939.75 |
| 307 - 2017 STREET PROJECT | 12,637.38 |
| 401 - GENERAL CAPITAL PROJECTS | 267.00 |
| 402 - CAPITAL PROJECT - ESF | 169,115.25 |
| 601 - WATER | 8,565.97 |
| 602 - SEWER | 163,459.56 |
| 604 - ELECTRIC | 301,055.48 |
| 609 - LIQUOR STORE | 49,639.75 |
| 614 - TELECOM | 103,567.25 |
| 615 - ARENA | 7,538.44 |
| 617 - M/P CENTER | 4,489.44 |
| 700 - PAYROLL | 58,492.76 |
| Grand Total: | 1,045,179.09 |

Account Summary

| Account Number | Account Name | Payment Amount |
|----------------|--------------------------|----------------|
| 100-20191 | Unapplied Cash | 125.60 |
| 100-20202 | Sales Tax Payable | 29,946.37 |
| 100-36200 | Other Income | -455.02 |
| 100-41110-200 | Office Supplies | 19.95 |
| 100-41110-304 | Legal Fees | 1,328.00 |
| 100-41110-331 | Travel Expense | 56.18 |
| 100-41110-350 | Printing & Design | 152.00 |
| 100-41310-200 | Office Supplies | 588.28 |
| 100-41310-217 | Other Operating Supplie | 125.28 |
| 100-41310-308 | Training & Registrations | 39.00 |
| 100-41310-321 | Telephone | 138.47 |
| 100-41310-326 | Data Processing | 104.02 |
| 100-41310-331 | Travel Expense | 127.87 |
| 100-41310-480 | Other Miscellaneous | 34.74 |
| 100-41410-200 | Office Supplies | 1,151.34 |
| 100-41410-350 | Printing & Design | 566.40 |
| 100-41910-304 | Legal Fees | 465.00 |
| 100-41910-308 | Training & Registrations | 125.00 |
| 100-41910-321 | Telephone | 113.67 |
| 100-41910-350 | Printing & Design | 150.40 |
| 100-41910-480 | Other Miscellaneous | 9,100.00 |
| 100-41940-381 | Electric Utility | 514.87 |
| 100-41940-382 | Water Utility | 62.58 |
| 100-41940-383 | Gas Utility | 440.22 |
| 100-41940-384 | Refuse Disposal | 85.04 |
| 100-41940-385 | Sewer Utility | 121.18 |
| 100-42120-200 | Office Supplies | 38.50 |
| 100-42120-304 | Legal Fees | 4,281.25 |
| 100-42120-308 | Training & Registrations | 895.00 |
| 100-42120-321 | Telephone | 162.57 |
| 100-42120-323 | Radio Units | 3,628.54 |
| 100-42120-326 | Data Processing | 612.33 |
| 100-42120-334 | Meals/Lodging | 788.10 |
| 100-42120-404 | Repairs & Maint - M&E | 27.95 |
| 100-42120-405 | Repairs & Maint - Vehicl | 390.00 |
| 100-42120-412 | Rentals - Building | 1,875.00 |

Account Summary

| Account Number | Account Name | Payment Amount |
|----------------|--------------------------|----------------|
| 100-42120-433 | Dues & Subscriptions | 150.00 |
| 100-42220-215 | Materials & Equipment | 838.22 |
| 100-42220-304 | Legal Fees | 855.00 |
| 100-42220-321 | Telephone | 49.03 |
| 100-42220-326 | Data Processing | 10.02 |
| 100-42220-334 | Meals/Lodging | 306.39 |
| 100-42220-404 | Repairs & Maint - M&E | 7.98 |
| 100-42500-381 | Electric Utility | 26.52 |
| 100-43100-200 | Office Supplies | 100.21 |
| 100-43100-212 | Motor Fuels | 263.50 |
| 100-43100-217 | Other Operating Supplie | 126.96 |
| 100-43100-224 | Street Maint Materials | 115.25 |
| 100-43100-225 | Landscaping Materials | 18.66 |
| 100-43100-241 | Small Tools | 357.72 |
| 100-43100-308 | Training & Registrations | 158.36 |
| 100-43100-321 | Telephone | 57.66 |
| 100-43100-350 | Printing & Design | 388.80 |
| 100-43100-381 | Electric Utility | 3,127.62 |
| 100-43100-382 | Water Utility | 26.83 |
| 100-43100-383 | Gas Utility | 604.66 |
| 100-43100-384 | Refuse Disposal | 130.85 |
| 100-43100-385 | Sewer Utility | 53.85 |
| 100-43100-402 | Repairs & Maint - Struct | 88.13 |
| 100-43100-404 | Repairs & Maint - M&E | 4,671.75 |
| 100-43100-405 | Repairs & Maint - Vehicl | 16.98 |
| 100-43210-307 | Management Fees | 210.00 |
| 100-45120-217 | Other Operating Supplie | 46.85 |
| 100-45202-211 | Cleaning Supplies | 267.25 |
| 100-45202-241 | Small Tools | 39.99 |
| 100-45202-308 | Training & Registrations | 111.73 |
| 100-45202-340 | Advertising & Promotion | 388.80 |
| 100-45202-381 | Electric Utility | 359.37 |
| 100-45202-382 | Water Utility | 162.65 |
| 100-45202-384 | Refuse Disposal | 321.03 |
| 100-45202-385 | Sewer Utility | 150.00 |
| 100-45202-406 | Repairs & Maint - Groun | 720.54 |
| 100-45202-480 | Other Miscellaneous | -14.99 |
| 211-45501-200 | Office Supplies | 175.96 |
| 211-45501-321 | Telephone | 28.17 |
| 211-45501-326 | Data Processing | 65.00 |
| 211-45501-381 | Electric Utility | 210.14 |
| 211-45501-382 | Water Utility | 18.46 |
| 211-45501-383 | Gas Utility | 417.90 |
| 211-45501-385 | Sewer Utility | 37.05 |
| 211-45501-433 | Dues & Subscriptions | 304.49 |
| 211-45501-435 | Books and Pamphlets | 2,392.61 |
| 225-45127-321 | Telephone | 26.65 |
| 230-45124-334 | Meals/Lodging | 46.85 |
| 230-45124-382 | Water Utility | 16.03 |
| 230-45124-385 | Sewer Utility | 30.00 |
| 230-45124-404 | Repairs & Maint - M&E | 55.00 |
| 235-34205 | Ambulance Revenues - | 728.00 |
| 235-42153-217 | Other Operating Supplie | 1,726.02 |
| 235-42153-218 | Uniforms | 182.89 |
| 235-42153-304 | Legal Fees | 555.00 |
| 235-42153-321 | Telephone | 148.34 |
| 235-42153-326 | Data Processing | 1,512.00 |
| 235-42153-331 | Travel Expense | 98.88 |

Account Summary

| Account Number | Account Name | Payment Amount |
|----------------|---------------------------|----------------|
| 235-42153-334 | Meals/Lodging | 127.04 |
| 235-42153-340 | Advertising & Promotion | 163.40 |
| 235-42153-404 | Repairs & Maint - M&E | 1,020.00 |
| 235-42153-405 | Repairs & Maint - Vehicl | 64.73 |
| 235-42153-460 | Miscellaneous Taxes | 1,827.00 |
| 235-49950-500 | Capital Outlay | 77,193.60 |
| 250-46520-200 | Office Supplies | 38.50 |
| 250-46520-304 | Legal Fees | 225.00 |
| 250-46520-308 | Training & Registrations | 65.00 |
| 250-46520-321 | Telephone | 169.32 |
| 250-46520-331 | Travel Expense | 70.09 |
| 250-46520-340 | Advertising & Promotion | 377.00 |
| 250-46520-350 | Printing & Design | 79.50 |
| 250-46520-381 | Electric Utility | 83.16 |
| 250-46520-402 | Repairs & Maint - Struct | 2,177.30 |
| 250-46520-433 | Dues & Subscriptions | 625.00 |
| 250-46520-438 | Meeting Expense | 29.88 |
| 307-41000-304 | Legal Fees | 465.00 |
| 307-41000-500 | Capital Outlay | 12,172.38 |
| 401-49950-500 | Capital Outlay - Office | 267.00 |
| 402-49950-500 | Capital Outlay | 169,115.25 |
| 601-49400-216 | Chemicals and Chemical | 420.00 |
| 601-49400-321 | Telephone | 69.95 |
| 601-49400-322 | Postage | 233.51 |
| 601-49400-326 | Data Processing | 1,536.08 |
| 601-49400-340 | Advertising & Promotion | 725.20 |
| 601-49400-350 | Printing & Design | 40.70 |
| 601-49400-381 | Electric Utility | 4,895.50 |
| 601-49400-382 | Water Utility | 17.01 |
| 601-49400-383 | Gas Utility | 563.19 |
| 601-49400-385 | Sewer Utility | 32.83 |
| 601-49400-386 | Landfill | 32.00 |
| 602-16300 | Improvements Other Th | 104,480.75 |
| 602-49450-216 | Chemicals and Chemical | 1,095.00 |
| 602-49450-217 | Other Operating Supplie | 314.51 |
| 602-49450-303 | Engineering and Surveyi | 26,623.00 |
| 602-49450-308 | Training & Registrations | 690.00 |
| 602-49450-310 | Lab Testing | 927.20 |
| 602-49450-321 | Telephone | 175.58 |
| 602-49450-322 | Postage | 233.50 |
| 602-49450-326 | Data Processing | 1,536.08 |
| 602-49450-350 | Printing & Design | 40.70 |
| 602-49450-381 | Electric Utility | 16,335.49 |
| 602-49450-382 | Water Utility | 812.21 |
| 602-49450-383 | Gas Utility | 1,240.40 |
| 602-49450-384 | Refuse Disposal | 85.04 |
| 602-49450-404 | Repairs & Maint - M&E | 1,970.10 |
| 602-49450-408 | Repairs & Maint - Distrib | 1,000.00 |
| 602-49450-444 | License Fees | 5,900.00 |
| 604-14200 | Inventory | 1,107.09 |
| 604-20202 | Sales Tax Payable | 39.56 |
| 604-22000 | Prepayments | 300.00 |
| 604-49550-200 | Office Supplies | 64.08 |
| 604-49550-218 | Uniforms | 20.00 |
| 604-49550-241 | Small Tools | 13.98 |
| 604-49550-263 | Merchandise for Resale - | 273,225.55 |
| 604-49550-310 | Lab Testing | 256.87 |
| 604-49550-315 | Energy Development | 169.06 |

Account Summary

| Account Number | Account Name | Payment Amount |
|----------------|---------------------------|----------------|
| 604-49550-321 | Telephone | 217.44 |
| 604-49550-322 | Postage | 233.51 |
| 604-49550-325 | Dispatching | 83.75 |
| 604-49550-326 | Data Processing | 2,082.45 |
| 604-49550-334 | Meals/Lodging | 210.11 |
| 604-49550-381 | Electric Utility | 192.61 |
| 604-49550-382 | Water Utility | 19.45 |
| 604-49550-383 | Gas Utility | 282.32 |
| 604-49550-384 | Refuse Disposal | 84.75 |
| 604-49550-385 | Sewer Utility | 36.38 |
| 604-49550-402 | Repairs & Maint - Struct | 651.00 |
| 604-49550-404 | Repairs & Maint - M&E | 880.04 |
| 604-49550-405 | Repairs & Maint - Vehicl | 39.82 |
| 604-49550-406 | Repairs & Maint - Groun | 34.17 |
| 604-49550-408 | Repairs & Maint - Distrib | 643.81 |
| 604-49550-410 | Repairs & Maint - Gener | 18,690.00 |
| 604-49550-433 | Dues & Subscriptions | 25.00 |
| 604-49550-450 | Conservation | 1,419.00 |
| 604-49550-460 | Miscellaneous Taxes | 33.68 |
| 609-20202 | Sales Tax Payable | 12,370.00 |
| 609-49751-217 | Other Operating Supplie | 195.64 |
| 609-49751-251 | Liquor | 11,833.72 |
| 609-49751-252 | Beer | 19,075.00 |
| 609-49751-253 | Wine | 2,762.93 |
| 609-49751-254 | Soft Drinks & Mix | 54.58 |
| 609-49751-256 | Tobacco Products | 83.18 |
| 609-49751-261 | Other Merchandise | 37.34 |
| 609-49751-321 | Telephone | 100.06 |
| 609-49751-326 | Data Processing | 129.47 |
| 609-49751-333 | Freight and Express | 312.09 |
| 609-49751-340 | Advertising & Promotion | 1,943.92 |
| 609-49751-381 | Electric Utility | 634.68 |
| 609-49751-382 | Water Utility | 19.29 |
| 609-49751-385 | Sewer Utility | 35.95 |
| 609-49751-406 | Repairs & Maint - Groun | 48.06 |
| 609-49751-460 | Miscellaneous Taxes | 3.84 |
| 614-16400 | Machinery & Equipment | 28,447.64 |
| 614-20202 | Sales Tax Payable | 33.74 |
| 614-49870-200 | Office Supplies | 323.88 |
| 614-49870-217 | Other Operating Supplie | 995.00 |
| 614-49870-227 | Utility System Maint Sup | 72.17 |
| 614-49870-241 | Small Tools | 5.98 |
| 614-49870-304 | Legal Fees | 1,241.97 |
| 614-49870-321 | Telephone | 406.01 |
| 614-49870-322 | Postage | 233.51 |
| 614-49870-326 | Data Processing | 4,448.68 |
| 614-49870-350 | Printing & Design | 35.43 |
| 614-49870-381 | Electric Utility | 2,149.85 |
| 614-49870-382 | Water Utility | 18.21 |
| 614-49870-383 | Gas Utility | 127.01 |
| 614-49870-384 | Refuse Disposal | 73.92 |
| 614-49870-385 | Sewer Utility | 33.02 |
| 614-49870-401 | Repairs & Maint - Buildi | 86.28 |
| 614-49870-405 | Repairs & Maint - Vehicl | 140.97 |
| 614-49870-442 | Subscriber Fees | 57,329.57 |
| 614-49870-445 | Switch Fees | 184.84 |
| 614-49870-447 | Internet Expense | 6,497.46 |
| 614-49870-448 | On-Call Support | 185.01 |

Account Summary

| Account Number | Account Name | Payment Amount |
|----------------|----------------------------|---------------------|
| 614-49870-451 | Call Completion | 459.12 |
| 614-49870-460 | Miscellaneous Taxes | 37.98 |
| 615-49850-200 | Office Supplies | 43.68 |
| 615-49850-212 | Motor Fuels | 39.00 |
| 615-49850-217 | Other Operating Supplie | 45.00 |
| 615-49850-241 | Small Tools | 13.66 |
| 615-49850-321 | Telephone | 123.80 |
| 615-49850-326 | Data Processing | 125.00 |
| 615-49850-334 | Meals/Lodging | 62.40 |
| 615-49850-340 | Advertising & Promotion | 474.50 |
| 615-49850-381 | Electric Utility | 4,914.72 |
| 615-49850-382 | Water Utility | 504.91 |
| 615-49850-383 | Gas Utility | 828.26 |
| 615-49850-384 | Refuse Disposal | 130.88 |
| 615-49850-385 | Sewer Utility | 30.00 |
| 615-49850-404 | Repairs & Maint - M&E | 44.00 |
| 615-49850-406 | Repairs & Maint - Groun | 30.63 |
| 615-49850-460 | Miscellaneous Taxes | 128.00 |
| 617-20202 | Sales Tax Payable | 89.80 |
| 617-49860-211 | Cleaning Supplies | 314.42 |
| 617-49860-217 | Other Operating Supplie | 436.26 |
| 617-49860-254 | Soft Drinks & Mix | 32.41 |
| 617-49860-321 | Telephone | 116.05 |
| 617-49860-326 | Data Processing | 60.00 |
| 617-49860-340 | Advertising & Promotion | 474.50 |
| 617-49860-381 | Electric Utility | 1,220.84 |
| 617-49860-382 | Water Utility | 84.78 |
| 617-49860-383 | Gas Utility | 943.86 |
| 617-49860-384 | Refuse Disposal | 51.52 |
| 617-49860-385 | Sewer Utility | 84.00 |
| 617-49860-404 | Repairs & Maint - M&E | 184.34 |
| 617-49860-406 | Repairs & Maint - Groun | 61.50 |
| 617-49860-409 | Repairs & Maint - Utilitie | 292.96 |
| 617-49860-460 | Miscellaneous Taxes | 42.20 |
| 700-21701 | Federal Withholding | 10,461.01 |
| 700-21702 | State Withholding | 4,207.84 |
| 700-21703 | FICA Tax Withholding | 11,297.70 |
| 700-21704 | PERA Contributions | 18,776.42 |
| 700-21705 | Retirement | 5,323.07 |
| 700-21707 | Union Dues | 1,825.04 |
| 700-21708 | PD Union Dues | 343.00 |
| 700-21709 | Wage Levy | 606.17 |
| 700-21711 | Medicare Tax Withholdi | 3,195.24 |
| 700-21712 | Flex Account | 1,807.82 |
| 700-21715 | Individual Insurance-Afla | 204.00 |
| 700-21716 | Individual Insurance-Afla | 334.59 |
| 700-21717 | Individual Insurance-MB | 4.34 |
| 700-21719 | Individual Insurance-MB | 106.52 |
| | Grand Total: | 1,045,179.09 |

Project Account Summary

| Project Account Key | Payment Amount |
|---------------------|---------------------|
| **None** | 1,045,179.09 |
| Grand Total: | 1,045,179.09 |

UA
4-27-17

CERTIFICATE FOR PAYMENT NO. 1

**Holtmeier Construction
3301 Third Ave.
Mankato, MN 56001**

Project: 2017 Street Improvements
Windom, MN

DGR Project No. 366090

Owner: City of Windom, Minnesota

For Period From: March 30, 2017 to April 25, 2017

| <u>Line No.</u> | <u>Estimated Units</u> | <u>Description</u> | <u>Unit Price</u> | <u>Contract Price</u> | <u>This Application</u> | | <u>Completed to Date</u> | |
|--|------------------------|--------------------------------------|-------------------|-----------------------|-------------------------|--------------|--------------------------|--------------|
| | | | | | <u>Units</u> | <u>Value</u> | <u>Units</u> | <u>Value</u> |
| Schedule 1 - Bid Items (Brian Avenue, 15th Avenue, 5th Avenue, 7th Street, Plum Avenue and 16th Street) | | | | | | | | |
| 1. | JOB | Mobilization | L.S. | \$75,720.00 | 20% | 15,144.00 | 20% | 15,144.00 |
| 2. | JOB | Maint & Restoration of Access | L.S. | 3,500.00 | | 0.00 | | 0.00 |
| 4. | 14,002 S.Y. | Remove Bituminous Pavement | 2.00 | 28,004.00 | 3,600.00 | 7,200.00 | 3,600.00 | 7,200.00 |
| 5. | 2,047 S.Y. | Remove Concrete Pavement | 8.00 | 16,376.00 | 749.00 | 5,992.00 | 749.00 | 5,992.00 |
| 6. | 4 Ea. | Remove, Salvage and Reinstall Sign | 150.00 | 600.00 | | 0.00 | | 0.00 |
| 7. | 5,525 C.Y. | Common Excavation (P) | 12.35 | 68,233.75 | 700.00 | 8,645.00 | 700.00 | 8,645.00 |
| 9. | 16,625 S.Y. | Subgrade Preparation | 1.50 | 24,937.50 | | 0.00 | | 0.00 |
| 10. | 16,023 S.Y. | 12" Aggregate Base Class 5 | 7.30 | 116,967.90 | | 0.00 | | 0.00 |
| 11. | 600 S.Y. | 8" Aggregate Base Class 5 | 5.10 | 3,060.00 | | 0.00 | | 0.00 |
| 12. | 1,620 Ton | Type SP 12.5 Wearing Course Mix | 74.15 | 120,123.00 | | 0.00 | | 0.00 |
| 13. | 2,065 Ton | Type SP 12.5 Non Wear Course Mix | 71.50 | 147,647.50 | | 0.00 | | 0.00 |
| 14. | 10 S.Y. | Concrete Patch (6") | 226.35 | 2,263.50 | | 0.00 | | 0.00 |
| 15. | 10 Ea. | Adjust Frame & Ring Casting | 548.00 | 5,480.00 | | 0.00 | | 0.00 |
| 16. | 438 S.Y. | 4" Concrete Walk | 50.50 | 22,119.00 | | 0.00 | | 0.00 |
| 17. | 66 S.Y. | 6" Concrete Walk | 94.75 | 6,253.50 | | 0.00 | | 0.00 |
| 18. | 5,119 L.F. | Concrete Curb and Gutter Design B624 | 23.00 | 117,737.00 | | 0.00 | | 0.00 |
| 19. | 505 L.F. | Concrete Curb and Gutter Match | 26.95 | 13,609.75 | | 0.00 | | 0.00 |
| 20. | 26 S.Y. | 4" Gravel Driveway | 13.00 | 338.00 | | 0.00 | | 0.00 |
| 21. | 522 S.Y. | 6" Concrete Driveway Pavement | 62.65 | 32,703.30 | | 0.00 | | 0.00 |
| 22. | 107 S.Y. | 7" Concrete Driveway Pavement | 68.55 | 7,334.85 | | 0.00 | | 0.00 |
| 23. | 113 S.Y. | 8" Concrete Valley Gutter | 79.90 | 9,028.70 | | 0.00 | | 0.00 |
| 24. | 207 S.F. | Truncated Domes | 54.40 | 11,260.80 | | 0.00 | | 0.00 |
| 25. | 1 Ea. | Install 15" RCP Apron | 503.20 | 503.20 | | 0.00 | | 0.00 |
| 26. | 5,293 L.F. | 4" Perforated Drain Pipe | 7.60 | 40,226.80 | 621.00 | 4,719.60 | 621.00 | 4,719.60 |
| 27. | 38 Ea. | 4" Non Perforated Service | 112.75 | 4,284.50 | 9.00 | 1,014.75 | 9.00 | 1,014.75 |
| 28. | 18 Ea. | Subdrain Outlet | 52.00 | 936.00 | 2.00 | 104.00 | 2.00 | 104.00 |
| 30. | 42 L.F. | 12" PVC Pipe Sewer, SDR-26 | 36.65 | 1,539.30 | 42.00 | 1,539.30 | 42.00 | 1,539.30 |
| 31. | 735 L.F. | 12" RC Pipe Sewer, Class III | 32.15 | 23,630.25 | | 0.00 | | 0.00 |
| 32. | 1,050 L.F. | 15" RC Pipe Sewer, Class III | 39.60 | 41,580.00 | 135.00 | 5,346.00 | 135.00 | 5,346.00 |

| <u>Line No.</u> | <u>Estimated</u> | | <u>Unit Price</u> | <u>Contract Price</u> | <u>This Application</u> | | <u>Completed to Date</u> | |
|-----------------|------------------|-------------------------------------|-------------------|-----------------------|-------------------------|--------------|--------------------------|--------------|
| | <u>Units</u> | <u>Description</u> | | | <u>Units</u> | <u>Value</u> | <u>Units</u> | <u>Value</u> |
| 33. | 13 L.F. | 18" RC Pipe Sewer, Class III | 41.80 | 543.40 | | 0.00 | | 0.00 |
| 34. | 16 L.F. | 18" RC Arch Pipe Sewer, Class III | 61.40 | 982.40 | | 0.00 | | 0.00 |
| 35. | 424 L.F. | 24" RC Pipe Sewer, Class III | 49.70 | 21,072.80 | | 0.00 | | 0.00 |
| 36. | 10 Ea. | Connect to Existing Storm Sewer | 300.00 | 3,000.00 | 3.00 | 900.00 | 3.00 | 900.00 |
| 38. | 11 Ea. | 4' x 4' Storm Manhole | 1,418.50 | 15,603.50 | 2.00 | 2,837.00 | 2.00 | 2,837.00 |
| 40. | 28 Ea. | Single Grate Intake | 1,214.00 | 33,992.00 | 4.00 | 4,856.00 | 4.00 | 4,856.00 |
| 41. | 2 Ea. | Single Grate Intake - Special | 2,084.00 | 4,168.00 | 2.00 | 4,168.00 | 2.00 | 4,168.00 |
| 44. | 707 L.F. | 4" PVC Sanitary Sewer Pipe | 27.60 | 19,513.20 | 106.00 | 2,925.60 | 106.00 | 2,925.60 |
| 45. | 31 Ea. | Preformed Service Wye | 289.55 | 8,976.05 | 6.00 | 1,737.30 | 6.00 | 1,737.30 |
| 46. | 683 L.F. | 8" PVC Pipe Sewer SDR-26 | 32.45 | 22,163.35 | 206.00 | 6,684.70 | 206.00 | 6,684.70 |
| 47. | 420 L.F. | 12" PVC Pipe Sewer, SDR-26 | 39.05 | 16,401.00 | | 0.00 | | 0.00 |
| 48. | 11 Ea. | Connect to Existing Sanitary Sewer | 380.50 | 4,185.50 | 1.50 | 570.75 | 1.50 | 570.75 |
| 49. | 3 Ea. | Sanitary Sewer Manhole | 3,618.25 | 10,854.75 | 1.50 | 5,427.38 | 1.50 | 5,427.38 |
| 50. | 1 Ea. | Sanitary Sewer Manhole Rehab | 4,272.35 | 4,272.35 | | 0.00 | | 0.00 |
| 51. | 24 Ea. | Connect to Existing Water Main | 1,585.40 | 38,049.60 | 4.50 | 7,134.30 | 4.50 | 7,134.30 |
| 52. | 39 Ea. | 1" Curb Stop | 206.20 | 8,041.80 | 3.00 | 618.60 | 3.00 | 618.60 |
| 54. | 39 Ea. | 1" Corp Stop | 215.75 | 8,414.25 | 3.00 | 647.25 | 3.00 | 647.25 |
| 56. | 1,085 L.F. | 1" Water Service | 26.45 | 28,698.25 | 98.00 | 2,592.10 | 98.00 | 2,592.10 |
| 58. | 14 Ea. | 6" Gate Valve & Box | 1,324.00 | 18,536.00 | 3.00 | 3,972.00 | 3.00 | 3,972.00 |
| 59. | 7 Ea. | 8" Gate Valve & Box | 1,656.25 | 11,593.75 | 1.50 | 2,484.38 | 1.50 | 2,484.38 |
| 60. | 5 Ea. | 10" Gate Valve & Box | 2,163.50 | 10,817.50 | | 0.00 | | 0.00 |
| 61. | 2 Ea. | 12" Gate Valve & Box | 2,595.25 | 5,190.50 | | 0.00 | | 0.00 |
| 62. | 7 Ea. | Furnish and Install Hydrant (CO #1) | 3,163.30 | 22,143.10 | | 0.00 | | 0.00 |
| 63. | 2 Ea. | Adjust Gate Valve & Box | 550.00 | 1,100.00 | | 0.00 | | 0.00 |
| 65. | 4 Ea. | 6" Tee | 426.30 | 1,705.20 | 1.50 | 639.45 | 1.50 | 639.45 |
| 66. | 3 Ea. | 8" Tee | 567.00 | 1,701.00 | 1.00 | 567.00 | 1.00 | 567.00 |
| 67. | 2 Ea. | 10" Tee | 834.80 | 1,669.60 | | 0.00 | | 0.00 |
| 68. | 2 Ea. | 8" x 6" Tee | 552.20 | 1,104.40 | | 0.00 | | 0.00 |
| 69. | 2 Ea. | 10" x 6" Tee | 668.20 | 1,336.40 | | 0.00 | | 0.00 |
| 70. | 4 Ea. | 12" x 6" Tee | 760.50 | 3,042.00 | | 0.00 | | 0.00 |
| 71. | 1 Ea. | 12" x 8" Tee | 823.80 | 823.80 | | 0.00 | | 0.00 |
| 72. | 1 Ea. | 6" x 4" Reducer | 223.60 | 223.60 | | 0.00 | | 0.00 |
| 73. | 5 Ea. | 8" x 4" Reducer | 287.70 | 1,438.50 | 1.00 | 287.70 | 1.00 | 287.70 |
| 74. | 2 Ea. | 10" x 6" Reducer | 374.80 | 749.60 | 1.50 | 562.20 | 1.50 | 562.20 |
| 75. | 2 Ea. | 10" x 8" Reducer | 430.00 | 860.00 | | 0.00 | | 0.00 |
| 76. | 1 Ea. | 12" x 8" Reducer | 483.50 | 483.50 | | 0.00 | | 0.00 |
| 77. | 3 Ea. | 6" 45 Deg. Bend | 290.30 | 870.90 | 2.00 | 580.60 | 2.00 | 580.60 |
| 79. | 1,944 L.F. | 6" PVC Water Main | 28.90 | 56,181.60 | 495.00 | 14,305.50 | 495.00 | 14,305.50 |

| Line No. | Estimated | | Unit Price | Contract Price | This Application | | Completed to Date | |
|-------------------------------|------------|---|------------|-----------------------|------------------|---------------------|-------------------|---------------------|
| | Units | Description | | | Units | Value | Units | Value |
| 80. | 465 L.F. | 8" PVC Water Main | 31.85 | 14,810.25 | 222.00 | 7,070.70 | 222.00 | 7,070.70 |
| 81. | 506 L.F. | 10" PVC Water Main | 36.40 | 18,418.40 | | 0.00 | | 0.00 |
| 82. | 320 L.F. | 12" PVC Water Main | 46.25 | 14,800.00 | | 0.00 | | 0.00 |
| 83. | JOB | Temporary Water Service | L.S. | 11,700.00 | 20% | 2,340.00 | 20% | 2,340.00 |
| 84. | 5,448 S.Y. | Terrace Grading | 1.00 | 5,448.00 | | 0.00 | | 0.00 |
| 85. | 50 Ton | Special Rock Bedding | 22.40 | 1,120.00 | | 0.00 | | 0.00 |
| 86. | 20 Ton | Random Riprap Class III | 44.55 | 891.00 | | 0.00 | | 0.00 |
| 87. | JOB | Temporary Mail Service | L.S. | 250.00 | | 0.00 | | 0.00 |
| 89. | JOB | Traffic Control | L.S. | 5,500.00 | 20% | 1,100.00 | 20% | 1,100.00 |
| 91. | JOB | SWPPP Management | L.S. | 500.00 | 50% | 250.00 | 50% | 250.00 |
| 92. | 222 L.F. | Silt Fence/Bio Wattles/Filter Socks | 2.00 | 444.00 | 122.00 | 244.00 | 122.00 | 244.00 |
| 93. | 34 Ea. | Storm Drain Inlet Protection | 175.00 | 5,950.00 | 6.00 | 1,050.00 | 6.00 | 1,050.00 |
| 94. | 1.13 Acre | Seeding, Fertilizing and Mulching | 5,250.00 | 5,932.50 | | 0.00 | | 0.00 |
| 95. | 30 S.Y. | Erosion Control Blankets Category 4 | 1.85 | 55.50 | | 0.00 | | 0.00 |
| 97. | 120 L.F. | Pavement Marking - 4" Solid Line | 1.00 | 120.00 | | 0.00 | | 0.00 |
| 98. | 20 C.Y. | Excavate and Dispose of Contaminated Soil | 100.00 | 2,000.00 | | 0.00 | | 0.00 |
| SCHEDULE 1 - TOTAL BID | | | | \$1,424,440.90 | | \$126,257.15 | | \$126,257.15 |

Schedule 2 - Bid Items (5th Street, 6th Avenue, City Hall parking and alley, 3rd Avenue Alley)

| | | | | | | | | |
|-----|-------------|--------------------------------------|--------|-------------|----------|-----------|----------|-----------|
| 1. | JOB | Mobilization | L.S. | \$42,760.00 | 50% | 21,380.00 | 50% | 21,380.00 |
| 2. | JOB | Maint & Restoration of Access | L.S. | 1,500.00 | | 0.00 | | 0.00 |
| 3. | 620 L.F. | Remove Guard Rail | 4.00 | 2,480.00 | 620 | 2,480.00 | 620 | 2,480.00 |
| 4. | 9,010 S.Y. | Remove Bituminous Pavement | 2.00 | 18,020.00 | 5,440.00 | 10,880.00 | 5,440.00 | 10,880.00 |
| 5. | 768 S.Y. | Remove Concrete Pavement | 9.00 | 6,912.00 | 450.00 | 4,050.00 | 450.00 | 4,050.00 |
| 6. | 2 Ea. | Remove, Salvage and Reinstall Sign | 150.00 | 300.00 | | 0.00 | | 0.00 |
| 7. | 3,061 C.Y. | Common Excavation (P) | 12.35 | 37,803.35 | 1,450.00 | 17,907.50 | 1,450.00 | 17,907.50 |
| 8. | 200 S.Y. | Geotextile Fabric Type IV | 1.15 | 230.00 | | 0.00 | | 0.00 |
| 9. | 10,620 S.Y. | Subgrade Preparation | 1.50 | 15,930.00 | 3,200.00 | 4,800.00 | 3,200.00 | 4,800.00 |
| 10. | 6,137 S.Y. | 12" Aggregate Base Class 5 | 7.30 | 44,800.10 | | 0.00 | | 0.00 |
| 11. | 4,453 S.Y. | 8" Aggregate Base Class 5 | 5.10 | 22,710.30 | | 0.00 | | 0.00 |
| 12. | 820 Ton | Type SP 12.5 Wearing Course Mix | 83.50 | 68,470.00 | | 0.00 | | 0.00 |
| 13. | 1,370 Ton | Type SP 12.5 Non Wear Course Mix | 76.50 | 104,805.00 | | 0.00 | | 0.00 |
| 15. | 6 Ea. | Adjust Frame & Ring Casting | 549.00 | 3,294.00 | | 0.00 | | 0.00 |
| 16. | 748 S.Y. | 4" Concrete Walk | 50.00 | 37,400.00 | | 0.00 | | 0.00 |
| 17. | 6 S.Y. | 6" Concrete Walk | 123.85 | 743.10 | | 0.00 | | 0.00 |
| 18. | 2,891 L.F. | Concrete Curb and Gutter Design B624 | 23.30 | 67,360.30 | | 0.00 | | 0.00 |
| 19. | 189 L.F. | Concrete Curb and Gutter Match | 29.45 | 5,566.05 | | 0.00 | | 0.00 |

| Line No. | Estimated | | Unit Price | Contract Price | This Application | | Completed to Date | |
|----------|------------|-------------------------------------|------------|----------------|------------------|-----------|-------------------|-----------|
| | Units | Description | | | Units | Value | Units | Value |
| 21. | 235 S.Y. | 6" Concrete Driveway Pavement | 63.85 | 15,004.75 | | 0.00 | | 0.00 |
| 23. | 58 S.Y. | 8" Concrete Valley Gutter | 83.75 | 4,857.50 | | 0.00 | | 0.00 |
| 24. | 21 S.F. | Truncated Domes | 68.40 | 1,436.40 | | 0.00 | | 0.00 |
| 26. | 2,765 L.F. | 4" Perforated Drain Pipe | 7.60 | 21,014.00 | 1,562.00 | 11,871.20 | 1,562.00 | 11,871.20 |
| 28. | 8 Ea. | Subdrain Outlet | 52.00 | 416.00 | 6.00 | 312.00 | 6.00 | 312.00 |
| 29. | 67 L.F. | 8" PVC Pipe Sewer, SDR-26 | 47.00 | 3,149.00 | | 0.00 | | 0.00 |
| 32. | 723 L.F. | 15" RC Pipe Sewer, Class IV | 49.10 | 35,499.30 | 333.00 | 16,350.30 | 333.00 | 16,350.30 |
| 33. | 112 L.F. | 18" RC Pipe Sewer, Class III | 46.80 | 5,241.60 | 112.00 | 5,241.60 | 112.00 | 5,241.60 |
| 36. | 6 Ea. | Connect to Existing Storm Sewer | 600.00 | 3,600.00 | 5.00 | 3,000.00 | 5.00 | 3,000.00 |
| 37. | 176 L.F. | Connect to Existing Roof Drain | 55.60 | 9,785.60 | 98.00 | 5,448.80 | 98.00 | 5,448.80 |
| 38. | 2 Ea. | 4' x 4' Storm Manhole | 1,418.50 | 2,837.00 | | 0.00 | | 0.00 |
| 39. | 1 Ea. | 5' x 5' Storm Manhole | 3,406.00 | 3,406.00 | 1.00 | 3,406.00 | 1.00 | 3,406.00 |
| 40. | 12 Ea. | Single Grate Intake | 1,214.00 | 14,568.00 | 8.00 | 9,712.00 | 8.00 | 9,712.00 |
| 42. | 1 Ea. | Area Intake | 685.00 | 685.00 | | 0.00 | | 0.00 |
| 43. | 2 Ea. | Sidewalk Trench Drain | 3,832.35 | 7,664.70 | | 0.00 | | 0.00 |
| 51. | 1 Ea. | Connect to Existing Water Main | 665.40 | 665.40 | 2.00 | 1,330.80 | 2.00 | 1,330.80 |
| 52. | 11 Ea. | 1" Curb Stop and Box | 206.20 | 2,268.20 | 13.00 | 2,680.60 | 13.00 | 2,680.60 |
| 53. | 1 Ea. | 2" Curb Stop | 516.60 | 516.60 | | 0.00 | | 0.00 |
| 54. | 11 Ea. | 1" Corp Stop | 202.50 | 2,227.50 | 13.00 | 2,632.50 | 13.00 | 2,632.50 |
| 55. | 1 Ea. | 2" Corp Stop | 365.90 | 365.90 | | 0.00 | | 0.00 |
| 56. | 340 L.F. | 1" Water Service | 27.20 | 9,248.00 | 406.00 | 11,043.20 | 406.00 | 11,043.20 |
| 57. | 5 L.F. | 2" Water Service | 85.70 | 428.50 | | 0.00 | | 0.00 |
| 58. | 2 Ea. | 6" Gate Valve & Box | 1,324.00 | 2,648.00 | 3.00 | 3,972.00 | 3.00 | 3,972.00 |
| 62. | 1 Ea. | Furnish and Install Hydrant (CO #1) | 3,163.30 | 3,163.30 | 1.00 | 3,163.30 | 1.00 | 3,163.30 |
| 63. | 3 Ea. | Adjust Gate Valve & Box | 500.00 | 1,500.00 | | 0.00 | | 0.00 |
| 64. | 1 Ea. | 6" Cap | 152.00 | 152.00 | | 0.00 | | 0.00 |
| 78. | 1 Ea. | 6" 90 Deg. Bend | 301.00 | 301.00 | 1.00 | 301.00 | 1.00 | 301.00 |
| 79. | 307 L.F. | 6" PVC Water Main | 26.60 | 8,166.20 | 328.00 | 8,724.80 | 328.00 | 8,724.80 |
| 83. | JOB | Temporary Water Service | L.S. | 4,000.00 | 100% | 4,000.00 | 100% | 4,000.00 |
| 84. | 3,545 S.Y. | Terrace Grading | 1.00 | 3,545.00 | | 0.00 | | 0.00 |
| 87. | JOB | Temporary Mail Service | L.S. | 300.00 | 50% | 150.00 | 50% | 150.00 |
| 88. | 900 L.F. | Install Guard Rail | 30.50 | 27,450.00 | | 0.00 | | 0.00 |
| 89. | JOB | Traffic Control | L.S. | 1,200.00 | 20% | 240.00 | 20% | 240.00 |
| 90. | 4 Ea. | Install Handicap Sign | 350.00 | 1,400.00 | | 0.00 | | 0.00 |
| 91. | JOB | SWPPP Management | L.S. | 500.00 | 50% | 250.00 | 50% | 250.00 |
| 92. | 1,010 L.F. | Silt Fence/Bio Wattles/Filter Socks | 1.95 | 1,969.50 | 970.00 | 1,891.50 | 970.00 | 1,891.50 |
| 93. | 14 Ea. | Storm Drain Inlet Protection | 175.00 | 2,450.00 | 8.00 | 1,400.00 | 8.00 | 1,400.00 |
| 94. | 0.99 Acre | Seeding, Fertilizing and Mulching | 5,250.00 | 5,197.50 | | 0.00 | | 0.00 |

| Line No. | Estimated Units | Description | Unit Price | Contract Price | This Application | | Completed to Date | |
|-------------------------------|-----------------|--|------------|---------------------|------------------|---------------------|-------------------|---------------------|
| | | | | | Units | Value | Units | Value |
| 95. | 865 S.Y. | Erosion Control Blankets Category 4 | 1.85 | 1,600.25 | | 0.00 | | 0.00 |
| 96. | 4 Ea. | Pavement Marking - Accessible Parking Symbol | 75.00 | 300.00 | | 0.00 | | 0.00 |
| 97. | 1,221 L.F. | Pavement Marking - 4" Solid Line | 1.00 | 1,221.00 | | 0.00 | | 0.00 |
| 98. | 20 C.Y. | Excavate and Dispose of Contaminated Soil | 100.00 | 2,000.00 | | 0.00 | | 0.00 |
| CO#2 | 1 LS | Roof Drain Extensions | L.S. | 6,105.00 | 100% | 6,105.00 | 100% | 6,105.00 |
| SCHEDULE 2 - TOTAL BID | | | | \$701,137.90 | | \$164,724.10 | | \$164,724.10 |

Schedule 2 - Alternate Bid Items (7th Avenue)

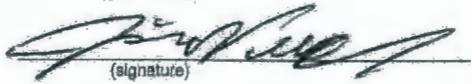
| | | | | | | | | |
|---|------------|--------------------------------------|----------|--------------------|--------|--------------------|--------|--------------------|
| 4. | 32 S.Y. | Remove Bituminous Pavement | 10.00 | 320.00 | | 0.00 | | 0.00 |
| 7. | 1,000 C.Y. | Common Excavation (P) | 12.35 | 12,350.00 | 900.00 | 11,115.00 | 900.00 | 11,115.00 |
| 9. | 1,505 S.Y. | Subgrade Preparation | 1.50 | 2,257.50 | | 0.00 | | 0.00 |
| 10. | 1,505 S.Y. | 12" Aggregate Base Class 5 | 7.30 | 10,986.50 | | 0.00 | | 0.00 |
| 12. | 110 Ton | Type SP 12.5 Wearing Course Mix | 103.70 | 11,407.00 | | 0.00 | | 0.00 |
| 13. | 175 Ton | Type SP 12.5 Non Wear Course Mix | 86.20 | 15,085.00 | | 0.00 | | 0.00 |
| 15. | 1 Ea. | Adjust Frame & Ring Casting | 649.00 | 649.00 | | 0.00 | | 0.00 |
| 18. | 670 L.F. | Concrete Curb and Gutter Design B624 | 22.95 | 15,376.50 | | 0.00 | | 0.00 |
| 20. | 56 S.Y. | 4" Gravel Driveway | 8.00 | 448.00 | | 0.00 | | 0.00 |
| 26. | 840 L.F. | 4" Perforated Drain Pipe | 7.60 | 6,384.00 | | 0.00 | | 0.00 |
| 28. | 1 Ea. | Subdrain Outlet | 52.00 | 52.00 | | 0.00 | | 0.00 |
| 63. | 1 Ea. | Adjust Gate Valve & Box | 550.00 | 550.00 | | 0.00 | | 0.00 |
| 84. | 740 S.Y. | Terrace Grading | 1.00 | 740.00 | | 0.00 | | 0.00 |
| 92. | 60 L.F. | Silt Fence/Bio Wattles/Filter Socks | 3.00 | 180.00 | 46.00 | 138.00 | 46.00 | 138.00 |
| 93. | 3 Ea. | Storm Drain Inlet Protection | 175.00 | 525.00 | 3.00 | 525.00 | 3.00 | 525.00 |
| 94. | 0.19 Acre | Seeding, Fertilizing and Mulching | 5,250.00 | 997.50 | | 0.00 | | 0.00 |
| SCHEDULE 2 - ALTERNATE - TOTAL BID | | | | \$78,308.00 | | \$11,778.00 | | \$11,778.00 |

SCHEDULE 1, SCHEDULE 2 AND SCHEDULE 2 ALTERNATE - TOTAL BID **\$2,203,886.80** **\$302,759.25** **\$302,759.25**

| | |
|--|---------------------|
| Total Work Completed | \$302,759.25 |
| Materials Stored on Site | 0.00 |
| Less Retainage | 5 % |
| | 15,137.96 |
| | \$287,621.29 |
| Less Previous Payments | 0.00 |
| TOTAL AMOUNT DUE THIS PAY REQUEST | \$287,621.29 |

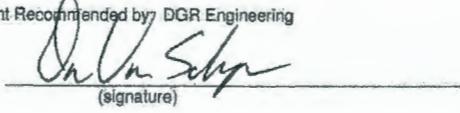
Payment Requested by:

Holtmeyer Construction
(Contractor)


(signature)

Date 4/26/17

Payment Recommended by: DGR Engineering


(signature)

Date 04/26/2017

Payment Approved by: City of Winton, Minnesota

(signature)

Date _____