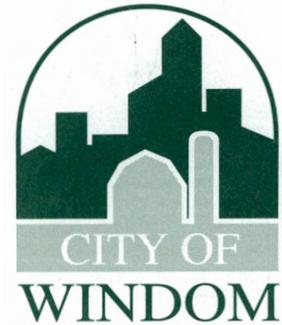


Council Meeting
Tuesday, April 18, 2017
City Council Chambers
7:30 p.m.
AGENDA



Call to Order

Pledge of Allegiance

1. Approval of Minutes – April 4 & 8, 2017
2. Consent Agenda
 - Minutes
 - Housing and Redevelopment Authority – March 8, 2017
 - Telecom Commission – March 20, 2017
 - Economic Development Authority – April 10, 2017
 - Planning Commission – April 11, 2017
 - Licenses
 - Temp On-Sale Liquor License – Windom Lions Club – June 10 & 11, 2017
 - Amplification Permits – Phat Pheasant Pub Inc.
 - May 19, 2017
 - May 20, 2017
 - June 9, 2017
 - June 10, 2017
 - August 26, 2017
3. Department Heads
4. Planning Commission Recommendation – Conditional Use Permit – Tract West of 2610 Hwy 60 E
5. Donations
 - South Central Electric – Windom Ambulance Department
 - Hy-Vee – Windom Fire Department
 - Ron Schramel – Police Department
6. Bond Pre-Sale Report – Ehlers - Todd Hagen
7. Hospital
 - Budget and Three-Year Plan Review
 - Hospital Board By-Law Change
 - Hospital Board Appointments
8. Resolution In Support of Increasing Local Government Aid (LGA)
9. Personnel Items
 - City Administrator Evaluation
 - Compensation and Classification Study Update



10. New Business
11. Old Business
12. Regular Bills
13. Contractor Items
 - Change Orders
 - Holtmeier Construction
 - #1 \$20,106.40 - Furnish and Install Hydrants
 - #2 \$6,105.00 - Roof Drain Extensions
 - Gosewisch Construction
 - #4 \$1,402.00 – Turn-Out Gear Washer Drain/Concrete
 - #5 \$2,972.20 – Electrical Adds
 - #6 \$345.35 – Circuit Breakers
 - Contractor Payments
 - #6 \$169,115.25- Emergency Services Building - Gosewisch
 - #3 \$104,480.75 - East Hwy 60 Sewer Line – GM Contracting
14. Council Concerns
15. Adjourn Meeting Reminders - May 8, 2017 - 2017 Board of Appeal and Equalization Meeting

**Regular Council Meeting
City Hall, Council Chamber
April 4, 2017
7:30 p.m.**

1. Call to Order:

The meeting was called to order by Mayor Dominic Jones at 7:30 p.m.

2. Roll Call:

Council Present: Mayor Dominic Jones, Paul Johnson, Bryan Joyce, Marv Grunig, Rod Byam and Jayesun Sherman

Council Absent: None

City Staff Present: Steve Nasby, City Administrator; Brent Brown, Electric Utility Manager\Street Superintendent; Jeff Dahna, Telecom Mgr; Drew Hage, Development Director; Dawn Aamot, Library Director and Scott Peterson, Police Chief

3. Pledge of Allegiance

4. Approval of Minutes:

Motion by Joyce second by Grunig to approve the City Council minutes from March 21, 2017. Motion carried 5 – 0.

5. Consent Calendar:

Jones noted the minutes from the following Boards and Commissions.

- Capital Finance Committee – March 15, 2017 and March 23, 2017
- Community Center Commission – March 27, 2017
- Utility Commission – March 29, 2017

Motion by Johnson second by Joyce to approve the Consent agenda board and commission minutes. Motion carried 5 – 0.

6. Department Heads:

None.

7. Proclamation National Library Week:

Dawn Aamot, Library Director, said that they have some additional activities to celebrate National Library Week. The theme is “Libraries Transform”.

Council member Johnson introduced the Resolution No. 2017-21, entitled “2017 NATIONAL LIBRARY WEEK PROCLAMATION” and moved its adoption. The resolution was seconded by Joyce and on roll call vote: Yes: Johnson, Sherman, Joyce, Byam and Grunig. No: None. Absent: None. Abstain: None. Resolution passed 5 - 0.

8. Resolution Awarding Water Treatment Facility Rehabilitation Project Bid:

Mike Haugen, Water and Wastewater Superintendent and Kelly Yanke, Bolton & Menk Engineering introduced themselves. Haugen said that there were six bids for the work and the apparent low bidder was Rice Lake Construction Company at \$439,400 which is under the engineer’s estimate. The bids were all very competitive. The Utility Commission’s recommendation is to accept the low bid from Rice Lake Construction.

Yanke said that the good bidding environment and the Rice Lake Construction Company has been in business since 1991 and have a good job history.

Jones said that he had a question and discussion on the length of time the project was out for bids and asked that any action to award the bid be contingent on City Attorney review.

Grunig asked if this company did any projects Yanke oversaw. Yanke replied that he had worked with them on a project or two and they did a good job and had good reviews.

Joyce asked about the engineer’s estimate. Yanke said the estimate was \$585,000 and the low bids were due to not many projects being available for work and that these bidders know the City is looking at a large wastewater project in the future. Joyce asked if Yanke expects costs to go up if a bonding bill is approved and a lot of projects are funded. Yanke said that is unknown.

Council member Johnson introduced the Resolution No. 2017-22, entitled “A RESOLUTION AWARDING THE CONTRACT FOR A PROJECT ENTITLED WATER TREATMENT FACILITY (WTF) REHABILITATION PROJECT” contingent on City Attorney review and moved its adoption. The resolution was seconded by Byam and on roll call vote: Yes: Sherman, Joyce, Byam, Grunig and Johnson. No: None. Absent: None. Abstain: None. Resolution passed 5 - 0.

9. Proposal for Engineering and Design Services – Wastewater Treatment Facility Improvements:

Haugen said the facility plan for this project has been submitted to the State and the next step is design.

Yanke said the estimated cost is \$650,000 to \$700,000 with a not to exceed amount of \$750,000. This is for design only and there are additional fees if the project goes to construction. The Windom project is on a 2020 compliance with the Minnesota Pollution Control Agency so it needs to keep moving forward to meet the deadline.

Jones noted if there is not a bonding bill there will be less funds available for projects like Windom’s project and what happens then as Windom is still liable for the design costs. Yanke

replied that the State would work with Windom if there is no State money and Bolton & Menk would work out an arrangement with the City as well.

Motion by Joyce second by Grunig to approve the engineering agreement between the City of Windom and Bolton & Menk for design services related to the Wastewater Treatment Facility Improvements project. Motion carried 5 - 0.

10. Second Reading Ordinance 162, 2nd Series – Enacting and Adopting Codified Supplement:

Jones said the Windom City Code had been updated with the ordinances passed the last year or two and they need approval to be added into the Code. This will be effective upon publication.

Motion by Joyce second by Byam to approve the 2nd Reading of Ordinance 162, 2nd Series as presented. Motion carried 5 – 0.

11. Donations:

Jones said there were several donations and thanked the donors for their generosity.

Drew Hage, Development Director, said the donations to the EDA were in support of the Retail Business Survey that is being conducted and encouraged the people surveyed to participate.

Council member Joyce introduced the Resolution No. 2017-23, entitled “AUTHORIZATION TO ACCEPT A DONATION FROM WINDOM UNITED DRIVE FOR THE WINDOM FIRE DEPARTMENT” and moved its adoption. The resolution was seconded by Sherman and on roll call vote: Yes: Joyce, Byam, Grunig, Johnson and Sherman. No: None. Absent: None. Abstain: None. Resolution passed 5 - 0.

Council member Johnson introduced the Resolution No. 2017-24, entitled “AUTHORIZATION TO ACCEPT A DONATION FROM BANK OF THE WEST FOR THE ECONOMIC DEVELOPMENT AUTHORITY OF WINDOM” and moved its adoption. The resolution was seconded by Joyce and on roll call vote: Yes: Byam, Grunig, Johnson, Sherman and Joyce. No: None. Absent: None. Abstain: None. Resolution passed 5 - 0.

Council member Grunig introduced the Resolution No. 2017-25, entitled “AUTHORIZATION TO ACCEPT A DONATION FROM FIVE STAR REALTY FOR THE ECONOMIC DEVELOPMENT AUTHORITY OF WINDOM” and moved its adoption. The resolution was seconded by Joyce and on roll call vote: Yes: Grunig, Johnson, Sherman, Joyce and Byam. No: None. Absent: None. Abstain: None. Resolution passed 5 - 0.

12. Fast Global Solutions, Inc. Use Agreement – City Owned Property:

Hage said that Fast Global had approached the City about using a piece of the Airport property to test drive some of their equipment. There would be nothing sprayed on the site nor any ground

disturbance with injection or digging. This would be a test drive track to stress test spray booms. They would leave the property in the same condition and the testing would be April – September with intermittent use. There is no rent for the parcel and Fast Global would carry insurance.

Jones asked if the parcel was in CRP. Nasby said it was previously but could not be re-enrolled.

Grunig clarified that no chemicals would be sprayed and who would check up on them. Hage said no chemical, but maybe water. Hage added that he would check up on them as needed.

Byam asked about the size of the parcel for use. Nasby said the parcel requested for use is 13.4 acres and the land east of the airport the City owns is 111 acres.

Motion by Johnson second by Sherman to approve the use agreement between the City of Windom and Fast Global Solutions, Inc. as presented. Motion carried 5 – 0.

13. Seasonal Hiring:

Jones noted there were six seasonal hires recommended.

Brent Brown, Electric Utility Manager\Street Superintendent, said Levi Bunting is recommended for the temporary Apprentice Electric lineman as he worked for the City last year. The rate would be 80% of the Step 1 lineman pay.

Grunig asked how much of the year Bunting worked in 2016 and how the pay rate was determined. Brown said he came on in late summer and the pay rate was set to be higher than the typical seasonal worker due to the schooling and training this person brings to the job. The pay was discussed with the Utility Commission, City Administrator and was done last year.

Motion by Grunig second by Johnson to hire Levi Bunting as Apprentice Electric Lineman at 80% of the Step 1 lineman grade. Motion carried 5 – 0.

Brown said the Street Department seasonal person recommended is Ken Derickson as he has a lot of experience and equipment operator experience. He would work M-W-F and Sunday.

Motion by Johnson second by Byam to hire Ken Derickson as temporary, seasonal help in the Street Department at a rate of \$10.50 per hour. Motion carried 5 – 0.

Brown said that he has three returning seasonal, temporary employees for the Parks Department to do mowing and ballfield maintenance. These are as follows:

Jack Mellstrom \$11.00\hour Travis Janssen \$11.25\hour Keith Anderson \$11.00\hour

Motion by Joyce second to Sherman to hire Jack Mellstrom, Travis Janssen and Keith Anderson for the Parks Department as temporary, seasonal employees as presented. Motion carried 5 – 0.

Preliminary

Brown said that he is also recommending the re-hiring of Wayne Erickson as the seasonal Compost Site Manager. Brown noted the compost site will be opening starting April 8.

Motion by Johnson second by Grunig to hire Wayne Erickson as seasonal Compost Site Manager for \$10.50\hour. Motion carried 5 – 0.

14. Personnel Committee Recommendation:

Joyce said the Personnel Committee had met to review a recommendation for the Liquor Store Manager for a step advance. Mr. Audette is at his two-year anniversary and would get a one-step increase, but the recommendation is for a two-step increase due to his work at the Liquor Store.

Motion by Joyce second by Sherman to approve advancing Joe Audette, Liquor Store Manager from Grade 17, Step 7 to Grade 17, Step 9. Motion carried 5 – 0.

Joyce said the Personnel Committee had also worked on getting together an evaluation and timeline for the City Administrator review as it had been since 2011. He anticipated getting City Council information on April 18.

15. New Business:

Jones said that he had Hospital Board appointments and there was a handout. He is appointing Laura Fresk to fill-out Diane Noyes term and Nate Low to fill Bryan Joyce's term. Jones noted that two more appointments are needed and he does have a list of interested persons.

Motion by Joyce second by Grunig to approve the appointments of Laura Fresk and Nate Low to the Hospital Board. Motion carried 5 – 0.

16. Old Business:

Nasby said the contracts for the approved and awarded 2017 Street Project need to be signed and asked the City Council for authorization and approval for the Mayor and himself to sign.

Motion by Grunig second by Joyce to authorize the Mayor and City Administrator to execute the contract documents for the 2017 Street Project. Motion carried 5 – 0.

Jones noted the upcoming April 8 Special City Council meeting for the facilities tour. He said that the Recreation Director was out of town and the Arena and Pool would need to be toured another day.

Nasby said that the Law Enforcement Center and Library are two others that will need to be added.

Peterson said he is out of town on April 8 and wants to be present for the tour.

Haugen said he too is out of town and asked to reschedule the Water\Wastewater tour.

Preliminary

Jones asked Nasby to revise the schedule and send it back out to the Council, staff and media. He noted there is a bus provided by the County Transit and thanked them. Lunch would be at the Community Center.

17. Regular Bills:

Motion by Johnson second by Byam to approve the regular bills. Motion carried 5 – 0.

18. Council Concerns:

Grunig noted the installation of the GigaCenter in his home and the service is great and thanked the staff for their work.

Jones asked about time for installation. Jeff Dahna, Windomnet General Manager, said they are thinking two hours per house but it will vary depending on several factors. A hundred GigaCenters are ordered and the crew will install as they can. Dahna noted that the benefit of the new packages is that video rates would be stable in 2017 and not go up.

Byam said he had a request to purchase a GigaCenter. Dahna said they are only rentals as the units will need to be managed and have software updates.

Joyce thanked Cottonwood County for use of the bus and thanked Department Heads for giving up a Saturday to do the tour. He noted that Parks & Recreation Commission had met with the Community Center Commission for a future land use and planning discussion. The tennis court and pool placement were discussion items. May 16 is the date for the Comp Plan group to discuss parks. Joyce said spring clean-up is April 29 and strongly encouraged residents to use the program to clean-up their properties and have pride in the community. Coffee with Council is April 8th at Hardees with Rod Byam and Jayesun Sherman.

Nasby thanked the Council, staff and Windom Fire for their condolences on the loss of his father.

Jones said the Capital Finance Committee met three times and there will be more updates upcoming. Tom White is the chair and Howard Davis is vice-chair. Board of Appeal is May 8th at 4:30 pm. Grunig will need to attend as he is the Council member that has the required training as Johnson is out of town.

19. Adjournment:

Mayor Jones adjourned the meeting by unanimous consent at 8:27 pm.

Dominic Jones, Mayor

Attest: _____
Steve Nasby, City Administrator

**Special Council Meeting
City Hall, Council Chamber
April 8, 2017
10:00 a.m.**

1. Call to Order:

The meeting was called to order by Mayor Dominic Jones at 10:00 a.m.

2. Roll Call:

Council Present: Mayor Dominic Jones, Paul Johnson, Bryan Joyce, Marv Grunig, Rod Byam and Jayesun Sherman

Council Absent: None

City Staff Present: Steve Nasby, City Administrator; Brent Brown, Electric Utility Manager\Street Superintendent; Jeff Dahna, Telecom Mgr; Drew Hage, Development Director; Dawn Aamot, Library Director; Brad Bussa, Community Center Director and Joe Audette, Liquor Store Manager

3. Tour of City Facilities:

10:00 – 10:10 am	Meet at City Hall and Load Bus
10:15	Electric Department
10:45	Street Shop
11:15	Library
12 noon	Lunch at the Community Center
12:30	Community Center
1:00	EDA Spec Building
1:15	Airport
1:30	North Windom Industrial Park
1:45	Liquor Store
2:15	Telecom
2:45	City Hall & Old Fire Hall
3:15	New Emergency Services Facility

Mayor Jones left the meeting at 1:00 p.m.

4. Adjournment:

Mayor Pro Tem Sherman adjourned the meeting by unanimous consent at 3:28 pm.

Dominic Jones, Mayor

Attest: _____
Steve Nasby, City Administrator

REGULAR MEETING OF THE HOUSING AND REDEVELOPMENT AUTHORITY OF WINDOM, MN

March 8, 2017 ~ 4:00 pm

A regular meeting of the Board of Directors was held on Wednesday, March 8, 2017, at the Riverview Apartments Community Room. Board Members present: Frank Dorpinghaus, Linda Jaakola, Margaret McDonald, Pam Dobson and Dave Olson. Also present were: Executive Director, DeeAnna Peterson, Deputy Director, Connie Clausen, and Operations Manager, Linda Loewen; Absent: Riverview Liaison, Mike Meyer and City Liaison, Rod Byam – both excused.

The Annual Meeting was called to order at 4:01 pm with voting of Officers.

1. A motion was made to keep the current Officers in their standing positions as follows: Commissioner Chair – Frank Dorpinghaus, Vice Chair – Linda Jaakola and Secretary/Treasurer – Margaret McDonald. (Dobson/McDonald)
2. Strategic Planning was discussed for the upcoming year and it was recommended to look at cost for hiring an outside source to facilitate the planning. The director will look into options.
3. All account balances were reviewed to include our CD's, the special projects account and our savings (formally known as TIF account). It was proposed to put it out to the EDA and UCAP again that funds are available for partnering projects. After investigation it was determined that the TIF funds no longer have restrictions and it was determined to discuss options in the strategic planning session as to how they will be used.
4. With no further business a motion was made to close the Annual Meeting at 4:32pm (Jaakola/Dobson)

The Monthly Meeting was called to order at 4:33 pm with an approval of the consent agenda (includes: minutes from the previous meeting, agenda, bills, utility and balance reports). (McDonald/Jaakola)

Guests: none

Old business consisted of:

1. POHP Grant update: Change order updates, new financials and construction updates were discussed. The new MHFA document with numbers committed and funds spent was reviewed. The board approved that we use our savings (formally TIF fund account) will be used to replenish the main checking account. (Jaakola/McDonald) There are currently no fully completed units in the project. The Architects have been at RV and all are working to keep our general contractor on schedule. Staff felt that the numbers have finally stopped moving (no more change orders) and feel more confident that the 2nd floor units (except the original 2 that were removed early from the project) will be completed.
2. The board term update for 5 year terms for commissioners was submitted to the Mayor and has been approved as of 2/21.
3. The appointment of Dave Olson as our Resident Board Member was submitted to the Mayor and approved.
4. Deputy Director Clausen has been added to our additional bank accounts as well as Jackson's accounts.
5. The Management contract has been signed by both Jackson and Windom and is complete.
6. In regards to the lawsuit against HUD for the withholding of operating subsidies; Windom should be getting some money back but we are unsure of how much or when.
7. The 2017 budget was approved in January and the required documents have been submitted to HUD.
8. The deputy director will be holding the April Board meetings and April staff training.
9. Ron's Electric has been here to finish energy updates for the rebate and are almost done. When complete they need to be inspected and then we will be able to submit the rebate paperwork for processing.

New Business consisted of:

1. On March 2nd, Connie Clausen and Rod Byam attended the commissioner training from The League of MN Cities.

2. The deputy director will be out 3 days next week to attend HUD training in the Cities.
3. The Working Together Conference is coming up in April and we have three staff that will be attending while the deputy director will remain in house to help with coordination of our project.
4. The prepaid credit card cannot be transferred from the director to the deputy director so we will need to close the current one and start looking for a new one. It was discussed to look for a card with not more than a \$10,000 limit and rewards that will be useful for the WHRA. (Dobson/McDonald)
5. Staff had good news regarding a new update on the foreclosure issue with our special project loan. The participant has gotten caught up and is no longer in a foreclosure position.
6. The end-of-year write off for uncollectable accounts receivable 12 months old or older for past tenants in the amount of \$7,940 was reviewed and approved. It was approved to void 3 outstanding checks totaling \$620.50 in the main checking as well. (McDonald/Dobson)
7. The Maintenance Wage Rates survey and report has been completed and submitted to HUD for 2017. (Dobson/McDonald)
8. The Executive Director and Deputy Director are working on the end-of-year reports including the 2017 Annual PHA Plan, CFP 2017 and a 5-year plan update.
9. The board approved the new "Resident Board Member and Resident Board Liaison Policy", It was presented the previous month, updates were made and no additional changes were recommended. (Dobson/McDonald)
10. The new "commissioner handbook" first draft was distributed to the Board and the director requested that the members each take some time to review and provide any ideas for additions or modifications. This handbook will be specific for the Windom HRA commissioners.
11. The Procurement policy was reviewed at staff training on March 7th and there were no changes to recommend at this time.
12. Upcoming Board Meetings: April 12th (HS) and May 10th (RV).

With no further business, the meeting was adjourned at 5:30 pm. (Jaakola/McDonald).

Frank Dorpinghaus, Chairman

DeeAnna Peterson, Executive Director

**TELECOMMUNICATIONS COMMISSION MEETING
CITY OF WINDOM COMMUNITY CENTER MARCH 20, 2017**

I. Call Meeting to Order. The meeting was called to order by Kent Kelly at 6:08 PM

II. Roll Call:

President:	Jeremy Lund <i>Absent</i>	City Staff:	Steve Nasby
V President:	Kent Kelly	City Staff:	Jeff Dahna
Secretary:	Travis Eichstadt	SMBS Liaison:	Donny <i>Absent</i>
Commissioner:	Jerry White	SMBS Liaison:	Travis Thies <i>Absent</i>
Commissioner:	George Rogotzke	Media:	Dirk Abraham
Council Liaison:	Bryan Joyce	Media:	Rahn Larson <i>Absent</i>
Council Liaison:	Marv Grunig	Others Present:	-

III. Approval of Minutes from meeting

**Motion by Eichstadt to approve minutes from the February 27, 2017 meeting.
Seconded by White. Motion approved 3-0.**

IV. SMBS Liaison Report:

Joyce shares an update from the recent SMBS meeting attended by himself and Windomnet Manager Jeff Dahna. SMBS is concerned about the large capital investment needed for the video upgrade. Dahna shares SMBS would like to do the financing but have not committed with a definitive upgrade path.

V. Project Updates:

Dahna shares his manager's packet he prepared for the Telecom Commission Meeting. The Commission commends Dahna on the packet as it will help all prepare for the meeting with knowing what to expect.

George Rogotzke joins the meeting at 6:18pm

Dahna states locate season is coming up with numerous street projects scheduled throughout the town. There are several fiber crossings for a number of the street projects. Windomnet staff will be made available to oversee these projects do not impact the fiber lines.

VI. Manager's Report:

Dahna shares Windomnet customer counts for video, internet and phone with the Commission. Dahna states he recently was able to get a cost reduction on a 500Mbps circuit. Initial cost was a monthly recurring charge of \$3,000. Dahna shares he was able to negotiate the circuit bandwidth to 1Gbps while reducing the cost to \$1,440 MRC, showing a 52% savings. The Commission thanked Dahna for his work on reducing cost while improving infrastructure and looks forward to more of these opportunities in the future.

Dahna shares he attended the League of Minnesota cities training on running effective meetings. Dahna states he will also be attending the Minnesota Telephone Association convention in the following week and will be viewing a new product line from Calix.

VII. New Business:

Dahna shares he is working on service changes for rates on video and data customers while also writing policies on customer premise installation and services. More to following in the coming weeks.

VIII. Old Business:

Dahna shares the Fiber Drive to E7 migration. Dahna states he has requested prices for outdoor ONTs with RF delivery along with indoor ONTs w/RF delivery. Calix has a rebate for returned ONTs which ends in March, the rebate is \$100 rebate per ONT returned to Calix within 90 days. Dahna shares they could return 70 ONTs which would be eligible for the rebate. Dahna informs the commission on the differences between ONT models and the labor involved with installing each. Dahna shares the indoor ONTs would be a \$9.95 MRC for the GigaCenter service. Joyces asks about the number of customers paying the MRC for the GigaCenter. Dahna states there are 1389 customers, not including business customers.

Discussion was held among the Commission regarding current internet speeds as well as current customer offerings.

Motion by White, seconded by Rogotzke, to approve and recommend to the Council to move forward with the Indoor ONT GigaCenter with RF equipment purpose and contractor/technician overtime installation costs with financing arrangements with the possibility to get Council to release general fund monies to prestart the migration. Order 100 Gigacenters to take advantage of the rebate. Motion approved 4-0.

Dahna shares he is working with Chelsea at the City office to cleanup current CATV packages. Dahna states if the vintage plan was eliminated and customers were transferred over to conventional packages, costs would be inline and a price increase would not be required for video. Nasby states customers would need to be notified of the elimination of the vintage packages and then offer the starter package with 60-90 days of no additional cost, but customers would need to opt out within that time or automatically be billed with the new MRC.

Discussion among the Commission regarding added services along with current and future rates. Joyce shares his concerns about water and sewer bills increasing for everyone in Windom.

Motion by Rogotzke, seconded by White, to approve and recommend to Council to move forward with the Telecom General Manager's recommendations as in the Memo and proposed resolution. Motion approved 4-0.

IX. Commissioner's concerns and questions:

Joyce shares he will bring the recommendation to the council regarding plans for forward funding of Windomnet.

Grunig shares the Council plans to take up the goal to grow the City to 5,000 by 2020.

Grunig states Commissions will look at new housing additions and where infrastructure gets placed, with reducing costs of supply infrastructure to help push this goal forward.

Joyce states the costs of buying a lot along with the costs of hookups becomes prohibitive. Grunig states this needs to be part of a solution going forward. Dahna shares the costs which are incurred, including boring machine and cable costs.

X1. Adjourn: Meeting adjourned by unanimous consent at 8:13PM.

Jeremy Lund, Telecom Committee President

Travis Eichstadt, Telecom Committee Secretary

Attest: _____
Jeff Dahna, Telecom General Manager

ECONOMIC DEVELOPMENT AUTHORITY OF WINDOM
MINUTES
APRIL 10, 2017

1. Call to Order: The meeting was called to order by Vice President Herding at 12:12 p.m.

2. Roll Call & Guest Introductions:

EDAWN Commissioners: Justin Espenson, Betsy Herding, Marv Grunig, and Paul Johnson.
Absent: Rick Clerc.

Also Present: EDA Staff – Drew Hage, EDA Executive Director, and Mary Hensen, Admin. Asst.;
WADC Liaison Kathy Hanson, and Rahn Larson.

3. Approval of Minutes:

Motion by Commissioner Grunig, seconded by Commissioner Johnson, to approve the Minutes of the EDA Meeting held on March 13, 2017. Motion carried 3-0. (Commissioner Espenson was not present at the time of this vote.)

4. Prairie Meadow

A. Plan for Moving Forward

- 1) Tax Abatement
- 2) Marketing
 - a) Ads
 - b) Utility Bill Mailer
 - c) Other Options
- 3) Lot Price Discussion

Director Hage reiterated that both the School Board and the EDA are required to approve the sale of any lot in the subdivision. If the School Board and the EDA choose to revise the pricing of the lots, the Development Agreement between the parties will need to be modified. Director Hage provided a Power Point presentation outlining the current pricing schedule, an example of the lot price and estimated utility infrastructure costs for one lot in the subdivision, tax abatement program and its effect, samples of proposed ads and a utility bill mailer to market the tax abatement program, and a copy of the subdivision plat.

There was a discussion with the two realtors present regarding the current demand for bare lots for new home construction and what buyers are looking for in these lots. They both felt that people who were interested in constructing higher-end homes are looking for lakefront property or more mature neighborhoods. Families with children would be more interested in the Prairie Meadow lots. Both realtors suggested options to create interest in the Prairie Meadow lots.

There was a discussion concerning the possibility of a sealed bid auction for two lots in the subdivision and the structuring of the process. Now is also a good time to buy land as interest rates will be going up. There was a discussion concerning the proposed ads.

The consensus of the Board was to authorize the EDA to communicate with the School about the sealed bid auction option as discussed and revision of the Development Agreement. A special meeting may need to be called to discuss pricing options.

5. Multi-Family Housing Update

A. Comparable Project: Director Hage related details of a 48-unit market rate rental development in 2013 which the City of Worthington and the Worthington HRA partially financed. Their investment was \$1,600,000. Rising Sun Apartments is now full with average monthly rent of

approximately \$900. While this project was successful in demonstrating the success of a market rate rental, it is not possible without substantial public investment. There was a discussion regarding construction of townhome units instead of an apartment building. Director Hage said that it is more cost-effective to construct an apartment building because you can construct more units for less investment in infrastructure costs.

6. Private Employer Housing Challenge Fund

- A. Example Program: Director Hage advised that the WREDC worked with Worthington private employers to create a “**Housing Challenge Fund**” in 2016. The fund now has \$110,000 available for use as low interest loans for builders to construct four or more market rate rental units. The funds came from JBS and First State Bank Southwest. There was a discussion as to whether such a fund could be initiated in Windom. An incentive for businesses to contribute to a housing fund is for the benefit of their current and future employees.
- B. Director Hage said that at the next 60-90 Meeting the group will be discussing housing. He advised that the new housing development on the hill east of Highway 71 in Jackson is now filled and Worthington has had similar success with a multi-family project.

7. MargaritasVille Loan

- A. Status: Director Hage updated the Board concerning the discussions with the property owner on settlement of this loan. The original loan to Los Potros Mexican Restaurant was in the amount of \$10,000. MargaritasVille Mexican Restaurant assumed the loan from Los Potros Mexican Restaurant. The property owner, Rex Potter, was not involved with the original loan or the assumption of the loan. The new restaurant, El Flamingo Mexican Restaurant, is leasing the space from Rex Potter. The balance of the loan is \$5,280.43. Pursuant to authorization from the EDA Board, the EDA has negotiated a settlement of this loan for the sum of \$3,000.

8. Small Cities Development Program

- A. Draft Proposal for 2018 SCDP Application: Director Hage recapped that in 2016 the City/EDA had applied for an SCDP Grant. However, DEED did not award the funding. Variables impacting Windom’s application for SCDP funding include: HRA received SCDP funding in 2016, there was not sufficient designated need in the proposed target area, and it is a competitive grant program.

There is uncertainty whether this program will be cut on the federal level in the future. If we want to pursue an application in 2017, the Southwest Minnesota Housing Partnership (the “Partnership”) recommends that the grant pre-application process begin in June. The pre-application will then be submitted in the Fall of 2017. If approved by DEED, the full application would be submitted in early Winter of 2018 with notice of any funding by the Spring of 2018.

The proposal is to change the designated target area to the “East Hill” section of Windom. There are some changes to the application process as contractors also need to apply to participate in the program. The Board received a copy of the proposal for services submitted by the Partnership. The Partnership’s proposed fee to assist with the project planning, submit a preliminary proposal to DEED for an owner-occupied rehab grant, and submit the Final Application to DEED would be the sum of \$5,000. If the EDA and City decide to pursue this application, the process would need to begin in June. The EDA will consider this proposal and make a recommendation at its May Meeting.

9. Commercial Rehab Program – Review of Proposed Project: Director Hage reported that another application had been submitted in the Commercial Rehab Loan Program and forwarded to United Community Action for processing. Jeff Buesing from UCA has met with the property owner and inspected the property. The Board received a recap sheet for the project that outlined the scope of work, the total project costs, and proposed loan of local program funds. The estimated project costs for the project are \$9,027 of which the sum of \$5,958 would be paid through a loan from the local program funds. The property owner would be responsible for payment of the balance of the project costs. Director Hage advised that there is funding available for this application. After review of the recap, the following action was taken.

<u>Application No.</u>	<u>Proposed Improvements</u>	<u>Project Costs</u>	<u>Local Program Funds (Maximum for Project)</u>
Comm. Project No. 6 (SCDP-PI-04-2017)	Ceiling Repair, Electrical & Plumbing Upgrades	\$9,027.00	\$5,958.00

Motion by Commissioner Herding, seconded by Commissioner Grunig, to approve Commercial Project No. 6 (SCDP-PI-04-2017); to approve the release of local program funds totaling up to \$5,958.00 for contractor payments in this project upon United Community Action’s submission to the EDA of appropriate documentation verifying the owner’s approval of the work completed; and to approve payment from the local program funds of administration fees to United Community Action of up to \$2,400.00 upon submission of appropriate invoice(s). Motion carried 4-0.

10. Old/New Business: Director Hage updated the Board concerning the status of the hotel project. There was a discussion concerning the possible use of additional tax increment financing (TIF) for the project. TIF-eligible expenses include demolition, site work, installation of infrastructure, and construction of the parking lot. The consensus of the Board was to pursue an increase in TIF assistance for the new hotel. Director Hage will obtain a pro forma using an additional amount of TIF and provide that to the Board for their recommendation at the May Meeting.
11. Miscellaneous Information
 A. River Bluff Townhomes – Monthly Financial Report: The Board received copies of the financial reports for February 2017 provided by Van Binsbergen & Associates.
12. Adjourn: On consensus, President Espenson adjourned the meeting at 1:14 p.m.

 Betsy Herding, EDA Vice President

Attest: _____
 Drew Hage, EDA Executive Director

**CITY OF WINDOM
PLANNING COMMISSION
MINUTES
APRIL 11, 2017**

1. Call to Order: The meeting was called to order by Chairperson Wahl at 7:02 p.m.

2. Roll Call & Guest Introductions:

Planning Commission: Marilyn Wahl, Greg Pfeffer, Ben Derickson, Andy Harries, Brett Mattson, and Kevin Rose.

Absent: Lorri Cole and Ryan McNamara.

Also Present: Zoning Admin. Andy Spielman, Admin. Asst. Mary Hensen, EDA Executive Director Drew Hage, Councilmember Rod Byam (Acting as Council Liaison for this meeting), Scott Veenker, Dennis Johnson, Mike Haugen, and Jack Gransam (representative for Runnings).

3. Approval of Minutes:

Motion by Commissioner Derickson, seconded by Commissioner Harries, to approve the Planning Commission Minutes for the meeting held on March 14, 2017. Motion carried 6-0.

4. Public Hearing – 7:05 P.M.: Zoning Application – Scott Veenker & Aimee Veenker – Tract West of 2610 Hwy. 60 E. (Conditional Use Permit – Covered Earthen Basin): Chairperson Wahl opened the public hearing at 7:05 p.m. The Commissioners had received copies of the Application submitted by Mr. and Mrs. Veenker, notice of hearing, and copies of the overall and closeup Site Plans, West-East Basin Profile, North-South Cross-sections, and Typical Section – Earthen Lagoon from the plans for the project prepared by Wenck Associates. (The property is located in an A-O “Agricultural - Open Space District”.)

Zoning Admin. Spielman advised that this is the public hearing concerning the Conditional Use Permit Application submitted by Scott Veenker and Aimee Veenker regarding the proposed covered earthen basin to be used for wash water from the truck wash (Windom Wash LLC). This use requires a Conditional Use Permit because it's a use that is not specifically provided for within the A-O Zoning District. Scott Veenker worked with Dennis Johnson of Wenck Associates on plans and a project manual to submit to the Minnesota Pollution Control Agency. Applicant Scott Veenker advised that he is seeking to improve the pre-treatment process for the wash water from the truck wash and also to create a storage basin for the wash water. Currently all of the wash water is going into the City's wastewater system. He said that there would be no smell as the basin will be covered. He said that the basin will be approximately 28 feet higher than Highway 60 and drivers on Highway 60 would be looking up and would not see the basin but only the bank around it. The basin will be located on the northwest side of the creek. There is a road on the property that can be used for the construction and maintenance of the basin. He didn't think there would be any neighboring issues. (The Building & Zoning Office sent Notice of the Public Hearing to all property owners within 350 feet of the proposed basin and also to the Area Hydrologist at the local DNR Office. No response from anyone has been received to date.) Dennis Johnson from Wenck Associates said that they had applied for an industrial byproduct permit with Minnesota Pollution Control Agency approximately a month to month and a half ago. The application is still in the review process. Mr. Johnson said that the lagoon will be covered with plastic that is 40 mil thick. He said that the plastic lays in the lagoon (basin) and follows the water level. The plastic floats on the lagoon. The fabric is put in the trench and the trench is filled in. Mr. Johnson said that there would be some methane gas created and that will be collected and flared off. Other option is to use a permeable membrane for the cover that would allow water to drain through the cover. He said that the choice of which type of cover to use had been left up to MPCA to indicate which option they prefer and also may be a matter of cost. In response to a question from a Commissioner, Dennis Johnson explained how the lagoon works. He said that part of the submission to MPCA was a land application permit. The lagoon is designed to hold up to approximately 200 days' worth of material. The use of the lagoon will allow the truck wash to retain all the water in the pond for other uses or disperse some into the City's wastewater system. As the lagoon fills, there will be multiple spots to stir the lagoon. A stir pump can be used to disperse the materials within the lagoon. There will be certain areas where there are “draw-off” points where materials can be collected for land application. Potentially in the Spring or the Fall, they could pump out materials and land apply. In the future, they may also possibly apply for a spray application permit. Windom Water/Wastewater Superintendent Mike Haugen said that the

lagoon (or pond) system can handle shock levels of wash water. The lagoon system can also handle different types of chemicals in the trucks, such as fertilizer, better than the City's system. He said that this lagoon would be similar to the system that Prime Pork is going to use with their three ponds. Scott Veenker gave an example: If 2,000 gallons of water per minute were used to wash a truck, the wash water could be sent to the lagoon and then output a lower volume (for example 75 gallons per minute) into the City's system. Chairperson Wahl asked if there were any additional comments from the audience. There being no further comments from the audience, Chairperson Wahl closed the public hearing at 7:15 p.m. and referred the matter to the Planning Commission for further discussion.

Motion by Commissioner Harries, seconded by Commissioner Derickson, to recommend City Council approval of the conditional use permit, submitted by Scott Veenker and Aimee Veenker, to allow the installation of a covered earthen basin on undeveloped land in an A-O District which is situated west of 2610 Highway 60 East in Windom and in the Southwest Quarter of the Northeast Quarter (SW¼ NE¼) of Section 24, Township 105 North, Range 36 West of the 5th P.M. in the City of Windom, Cottonwood County, Minnesota. Tract in Parcel No. 25-024-0550. Motion carried 6-0.

There was further discussion concerning the findings of fact and any conditions that should be attached to the conditional use permit. There was a discussion concerning the elevation and slope of the basin and any need for a fence around the basin.

Motion by Commissioner Wahl to include proposed conditions Nos. 1, 2, 3, and 4 concerning MPCA permit(s), any DNR requirements, temporary construction fencing, and fencing if roadway or any land around the basin is developed. There was no second to this motion and it failed.

Motion by Commissioner Harries, seconded by Commissioner Mattson, to amend Commissioner Harries' initial motion to add the following conditions to the Conditional Use Permit recommendation:

- (1) The Applicants/Owners shall obtain the appropriate permit(s) from the Minnesota Pollution Control Agency (MPCA) and comply with all MPCA's requirements for the installation and use of the covered earthen basin.**
- (2) The Applicants/Owners shall comply with all requirements, if any, of the Minnesota Department of Natural Resources as they relate to the basin and the nearby waterway.**

The motion includes that the jurisdictional documents and the findings of fact be made a part of the hearing record.

Findings of Fact for Conditional Use Permit:

- (1) As stated in the narrative herein.**
- (2) The proposed project has been considered in relation to the specific policies and provisions of and has been found to be consistent with the official comprehensive land use plan.**
- (3) The proposed project is compatible with present land uses and will be compatible with future land uses of the area.**
- (4) The proposed project will conform with all performance standards as contained in the City Ordinance.**
- (5) The proposed project will not tend to or actually depreciate the area in which it is proposed.**
- (6) The proposed project can be accommodated with existing public services and will not overburden the City's service capacity.**

Motion was declared carried 6-0.

Admin. Asst. Hensen advised that these recommendations will now come before the Windom City Council at its meeting next Tuesday night, April 18, 2017; and the Council will make the final decision concerning this application.

5. Parklets – Introduction & Preliminary Discussion: The Board had received information and several photos concerning “parklets”. EDA Executive Director Drew Hage gave a Power Point presentation on parklets. He advised part of the Active Living Plan for the City of Windom is to encourage walking and biking. He said that there are five public parking lots within walking distance of the Square. The purpose of his presentation for this meeting was to introduce the parklet concept, provide an overview of the possible design of a parklet, and provide a sample of potential guidelines for parklets. The preliminary guidelines were modeled after portions of policies from Minneapolis, Grand Rapids, Michigan; and Phoenix, Arizona. Director Hage said that parklets can be public (an extension of a street) or private (an extension of a business) and would be located in the Central Business District around the Square. They would be required to be a minimum of 15 feet from any fire hydrant and situated to not interfere with water drainage by the curb. There would be a parking stop there, such as a yellow wheel stop. The parklets would be removable and would be in use from Memorial Day Weekend through Labor Day Weekend. Commissioners Derickson and Harries said that they would not support using pallets as the floor for parklets as the floor needs to be sturdy enough to support all of the live and dead weight that will be on top of the parklet floor. Director Hage said that the business owner would be responsible (and liable) for construction of the parklet floor, and also installation, removal, and storage of the parklet. Findings of Fact would be reviewed by the Development Office; and if approved, an application would be prepared by the business owner requesting a parklet which would include plans, project description, certificate of insurance for any business to serve alcohol on the parklet, possibly a petition from adjacent business owners approving the use of a certain number of parking spaces for the parklet, etc. Director Hage and Zoning Administrator Spielman met with Police Chief Scott Peterson this afternoon to discuss parklets, rules for fencing for establishments where liquor is sold, etc. He said that from his conversations with the Police Chief and the Street Superintendent, they are okay with the parklet concept. A final draft policy would be prepared, reviewed by the Planning Commission and City Attorney, and presented to the City Council for review. In May, the Planning Commission will be provided with additional information.
6. Review of Proposed Revisions – Accessory Building Ordinance: The Commissioners had received a copy of the revisions made to the proposed ordinance following recommendations received from the Planning Commission at its March 14th Meeting. Zoning Administrator Spielman and Admin. Asst. Hensen reviewed the main revisions to the proposed ordinance. After review, the Commissioners took the following action.

Motion by Commissioner Derickson, seconded by Commissioner Pfeffer, to send the revised Accessory Building Ordinance to the City Attorney for review. Motion carried 6-0.

Any changes recommended by the City Attorney will be brought before the Planning Commission prior to submission of the proposed ordinance to the City Council for review.

7. New Business: Zoning Administrator Spielman advised that Ambulance Director Tim Hacker had requested that a new section be added to the City Code concerning elevator car size for at least one elevator in all buildings in which an elevator is to be installed. This request was presented at the time that the new apartment building was under consideration by the City Council. Zoning Administrator Spielman referred the Commissioners to Section 152.279 under “Specific Regulations” of the current City Code. This section is currently entitled “Accessory Buildings”. He advised that this section will be replaced by sections in the new ordinance thus allowing Section 152.279 to be renamed “Elevator Car Size” and to include the language requested by the Ambulance Director. Zoning Administrator Spielman provided the Commissioners with a copy of the proposed new code section and explained the source for much of the language as the International Building Code and also explained the basis for the proposed exemptions. The proposed language has been reviewed by Tim Hacker and his suggestion has been incorporated into the section. This ordinance would apply to both public and private buildings in which an elevator or elevators are to be installed. After review of the proposed new section and discussion of the exemptions by the Commissioners, the following action was taken.

Motion by Commissioner Pfeffer, seconded by Commissioner Derickson, to send the proposed Section 152.279, entitled “Elevator Car Size”, to the City Attorney for review. Motion carried 6-0.

Any changes recommended by the City Attorney will be brought before the Planning Commission prior to submission of the proposed ordinance to the City Council for review.

Councilmember Byam updated the Commissioners concerning an idea that may be discussed by the Council concerning parking around the Square, etc.

8. Old Business: Director Spielman advised that on March 21, 2017, the City Council adopted an ordinance rezoning Lots 1, 2, 3, and 4 of Block 1 of the Windom Industrial Park Subdivision from I-1 “Light Industrial” to R-3 “Multi-Family”.
9. Planning Commission Comments, Concerns, Suggestions: There was additional discussion concerning fences for business patios and outdoor areas, placement of parklets on public right-of-way, a potential “outdoor liquor license”, existing City ordinances regarding consuming alcohol on public ground, approval regarding parklets, who is responsible for construction, removal and storage of a parklet, etc. Because of the City’s liquor laws and the possibility that alcohol can be served in a parklet, the Commissioners requested that any potential ordinances concerning parklets and outdoor liquor service be reviewed by the City Attorney prior to submission to the Planning Commission for review. The next Planning Commission Meeting is scheduled for Tuesday, May 9th.
10. Adjourn: By consensus, Chairperson Wahl adjourned the meeting at 8:32 p.m.

Marilyn Wahl, Chairperson

Attest: _____
Andy Spielman, Zoning Administrator



Minnesota Department of Public Safety
 Alcohol and Gambling Enforcement Division
 445 Minnesota Street, Suite 222, St. Paul, MN 55101
 651-201-7500 Fax 651-297-5259 TTY 651-282-6555

**APPLICATION AND PERMIT FOR A 1 DAY
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization	Date organized	Tax exempt number
Windom Lions Club	4-14-1971	E41-6175799

Address	City	State	Zip Code
PO Box 72	Windom	Minnesota	56101

Name of person making application	Business phone	Home phone
Dave Brockman	(507) 832-2136	(507) 831-5435

Date(s) of event	Type of organization
6-10-2017 and 6-11-2017	<input checked="" type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input type="checkbox"/> Other non-profit

Organization officer's name	City	State	Zip Code
John Holt - President	Windom	Minnesota	56101

Organization officer's name	City	State	Zip Code
Deloy King - Secretary	Windom	Minnesota	56101

Organization officer's name	City	State	Zip Code
Dave Brockman - Treasurer	Windom	Minnesota	56101

Organization officer's name	City	State	Zip Code
Ellen King - Vice President	Windom	Minnesota	56101

Location where permit will be used. If an outdoor area, describe.
 Windom City Arena

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.
 West Bend Mutual Insurance Company 1M/1M

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Date Fee Paid	City or County E-mail Address
	City or County Phone Number

Signature City Clerk or County Official

Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US



MEMO

To: Mayor and City Council
From: Andy Spielman, Building & Zoning Official
Council Meeting Date: April 18, 2017
Re: Planning Commission Meeting – April 11, 2017

At its regular meeting on April 11, 2017, the Planning Commission held a public hearing and made the following recommendations concerning the application which came before the meeting:

1. CONDITIONAL USE PERMIT APPLICATION:

Applicants & Owners: **Scott Veenker and Aimee Veenker**

Address of Property: **Tract West of 2610 Highway 60 East, Windom, MN**

Legal Description: Tract in SW¼ of NE¼ of Section 24, Township 105 North, Range 36 West of the 5th P.M., Windom, Cottonwood County, Minnesota. (*abbreviated description*)

Parcel ID#: Tract in 25-024-0550.

The Applicants are requesting a Conditional Use Permit to allow the installation of a “covered earthen basin” on undeveloped land in an A-O District. The purpose of the basin is to filter wash water from the Owners’ truck wash (“Windom Wash LLC”) which is located to the east of the proposed basin site. A conditional use permit is required because this use is not specifically provided for within the A-O Zoning District. Section 152.284 sets forth procedures for “Uses Not Provided for Within Zoning Districts”. Notice of the public hearing on the application for a conditional use permit was provided to property owners within 350 feet of the proposed site of the basin and was published in the newspaper as required. The Public Hearing was held at the Planning Commission on April 11th. Following the public hearing and additional discussion, the Planning Commission took the following action.

THE PLANNING COMMISSION RECOMMENDS TO THE CITY COUNCIL:

Approval of the application for a conditional use permit, submitted by Scott Veenker and Aimee Veenker, to allow the installation of a covered earthen basin on undeveloped land in an A-O District in a tract in the Southwest Quarter of the Northeast Quarter (SW¼ NE¼) of Section 24, Township 105 North, Range 36 West of the 5th P.M. in the City of Windom, Cottonwood County, Minnesota, subject to the following conditions:

- (1) The Applicants/Owners shall obtain the appropriate permit(s) from the Minnesota Pollution Control Agency (MPCA) and comply with all MPCA’s requirements for the installation and use of the covered earthen basin.**
- (2) The Applicants/Owners shall comply with all requirements, if any, of the Minnesota Department of Natural Resources as they relate to the basin and the nearby waterway.**

The motion includes that the jurisdictional documents and findings of fact be made a part of the hearing record.

(Please refer to the Planning Commission Minutes for further details and discussion on these matters.)

I plan to be present at the City Council Meeting on April 18th to address any questions the Council may have at that time. Prior to that time if there are any questions, please contact the Building and Zoning Office at 832-8659. Thank you.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Andrew W. Spielman". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Andrew W. Spielman, Building & Zoning Official

AWS:mah

Attachments

CITY OF WINDOM, MINNESOTA

444 9th Street
Windom, MN 56101
507-831-6125

APPLICATION FOR CONSIDERATION OF ZONING/SUBDIVISION REQUEST

Applicant(s): Name(s) Scott Veenker & Aimee Veenker
Address 46381 Co. Rd. 22
City Windom State MN Zip 56101 (Phone: 507 830 1664)

Owner(s): (If other than Applicant)
Name(s) Same as Applicants
Address _____
City _____ State _____ Zip _____ (Phone: _____)

Property Address: Tract West of 2610 Hwy 60 East.

Legal Description of Property: Tract in SW 1/4 of NE 1/4 of Section 24, Township
~~105~~ 105 North, ~~Block(s)~~ Addition Range 36 West of
the 5th P.M. in the City of Windom, Cottonwood County, MN.
Parcel No. 25-024-0550

(If metes and bounds, attach description.)

Existing Use of Property: Farm Land Present Zoning: A-0

Action Requested: Conditional Use Permit Variance _____
Subdivision (Sketch Plat) _____ Preliminary Plat _____ Final Plat _____
Planned Unit Development (PUD) _____
Amendment (Text, Rezoning, Comprehensive Plan) – SPECIFY: _____
Other (Specify): _____

Description and Reason for Request (Attach Additional Information if necessary and/or required)
To construct a covered earthen basin to be used for
wash water from Windom Wash LLC.

In signing this Application, I/we hereby acknowledge that I/we have been advised concerning the applicable provisions of the Windom Zoning and Subdivision Ordinances, current administrative procedures, and the required filing fee. I/we hereby acknowledge that the information provided in this Application is true and correct to the best of my/our knowledge.

X [Signature] X [Signature]
[SIGNATURES OF APPLICANT(S)]

Date: 3-8-17

Fee: \$150.00 Paid: Ck. 7043 Date: 3-9-17

Upon receipt of the Application, all required supporting documents, and the filing fee, this APPLICATION IS ACCEPTED FOR FILING on this 20th day of March, 2017.

WINDOM BUILDING & ZONING OFFICIAL: [Signature]

**Building & Zoning Office
City Hall, 444 9th Street, P.O. Box 38
Windom, MN 56101
Phone: 507-831-6125**

**CITY OF WINDOM PLANNING COMMISSION
PUBLIC HEARING NOTICE
CONDITIONAL USE PERMIT
(PROPOSED INSTALLATION OF COVERED EARTHEN BASIN)**

Pursuant to City of Windom, City Code Sections 152.525-152.530 and 152.545-152.551, notice is hereby given that the Applicants and Owners, SCOTT VEENKER and AIMEE VEENKER, husband and wife, of 46381 County Road 22, Windom, Minnesota, have submitted a zoning application for a conditional use permit concerning property situated in agricultural land southwest of the building site of the Windom Wash, LLC. This property is located in an A-0 District (City Code Sections 152.035-152.039). The Applicants request a conditional use permit to allow the installation of a covered earthen basin on the agricultural land for purposes of filtering wash water from the truck wash pursuant to City Code Section 152.284.

The application, map of the area, and engineering plans are on file in the Building & Zoning Office in City Hall and may be reviewed prior to the Public Hearing.

A public hearing to consider this application will be held before the Planning Commission in the City Council Chambers at City Hall, 444 9th Street, Windom, MN 56101 on the 11th day of April, 2017, at 7:05 p.m.

Those persons wishing to be heard on this application for consideration of a conditional use permit are requested to attend this meeting.

Legally described as follows: A tract in the Southwest Quarter (SW 1/4) of the Northeast Quarter (NE 1/4) of Section 24, Township 105 North, of Range 36 West of the 5th P.M. in the City of Windom, Cottonwood County, Minnesota. *(abbreviated description)*

Parcel ID #: 25-024-0550

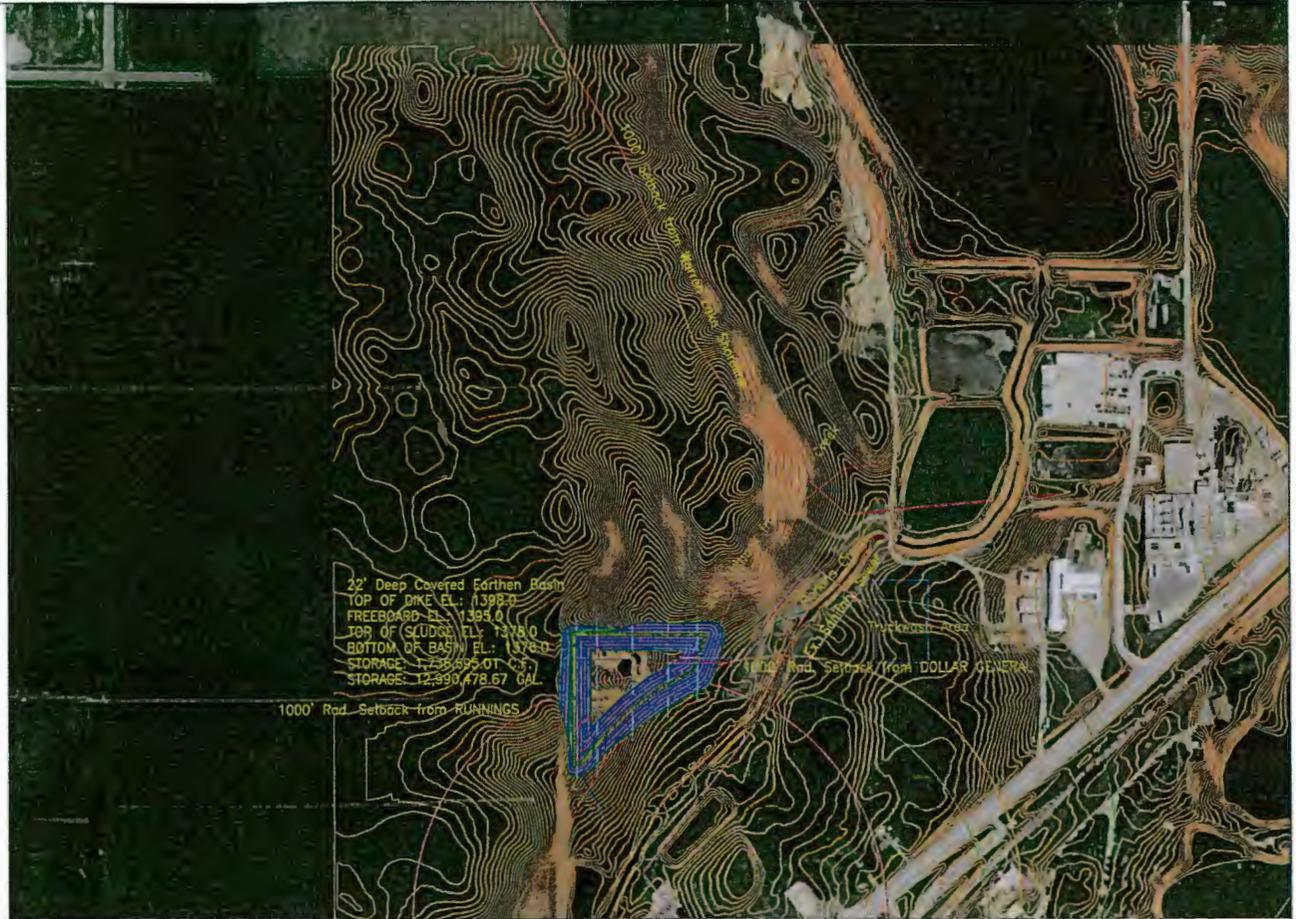
Address of the Property: Tract West of 2610 Highway 60 East, Windom, MN 56101

By Order of the City of Windom
Andrew W. Spielman, Zoning Administrator

Published: Cottonwood County Citizen (March 29, 2017)

Basin Information	
Basin Top Length	396.75 ft
Basin Top Width	378.05 ft
Basin Depth	23.0 ft
Side Wall Slope	3 : 1
Free Board	3 ft
Sludge / Unpumpable	2 ft
Basin Bottom	
Liner Thickness	2.5 ft
Average K	5.0E-08 cm/sec
Basin Sidewalls	
Liner Thickness	2 ft
Average K	5.0E-08 cm/sec

RESULTS	
Basin Seepage	
Basin Bottom Seepage (at Design HWL)	116.84 gal/acre-day 1/232 in/day
Basin Sidewall Seepage (at Design HWL)	116.92 gal/acre-day 1/232 in/day
Basin Seepage is Compliant	
NOTE: Both bottom and sidew all must be less than or equal to 1/56 inch/day	
Basin Volume	
Basin Overall Volume (at Design HWL)	1,936,819 ft ³ 14,487,404 gals
Basin Available Volume (at Design HWL Less Unpumpable)	1,806,511 ft ³ 13,512,704 gals



Name	Fill Factor	2d Area(Sq. Ft.)	Cut(adjusted)(Cu. Yd.)	Fill(adjusted)(Cu. Yd.)	Net(adjusted)(Cu. Yd.)
EG-FG COMP	1.350	295746.77	64166.54	66717.06	5550.52<FILL>

REV	REVISION DESCRIPTION	DWN	APP	REV DATE	 1012 2nd Ave., Suite 10 Windom, MN 56101 (507) 831-2200 (507) 831-9271 Responsive partner. Exceptional outcomes.	DWN BY TNT	CHK'D MPJ	APP'D DJJ	PROJECT Windom Truckwash	SHEET TITLE Overall Site Plan	
						DWG DATE 2/20/2017	CLIENT Windom Wash LLC 2610 Highway 60 East Windom, MN 56101			PROJECT NO. 6137-02	SHEET NO. C-101

22' Deep Covered Earthen Basin
 TOP OF DIKE EL.: 1398.0
 FREEBOARD EL.: 1395.0
 TOP OF SLUDGE EL.: 1378.0
 BOTTOM OF BASIN EL.: 1376.0
 STORAGE: 1,736,695.01 C.F.
 STORAGE: 12,990,478.67 GAL

1000' Rad. Setback from RUNNINGS
 (WAIVER GRANTED)

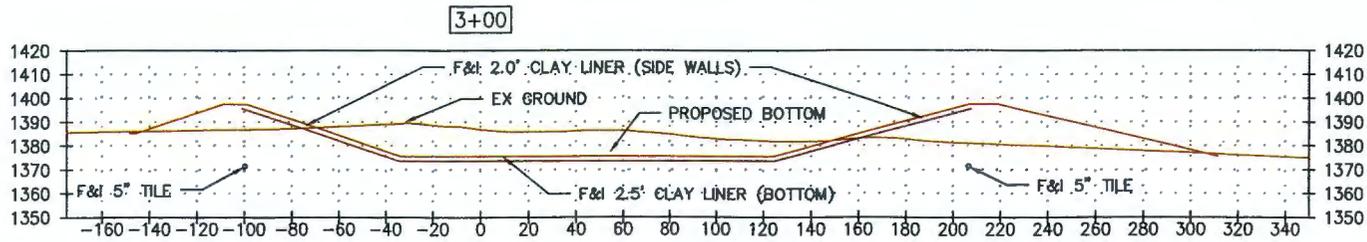
Truckwash Area
 1000' Rad. Setback from DOLLAR GENERAL



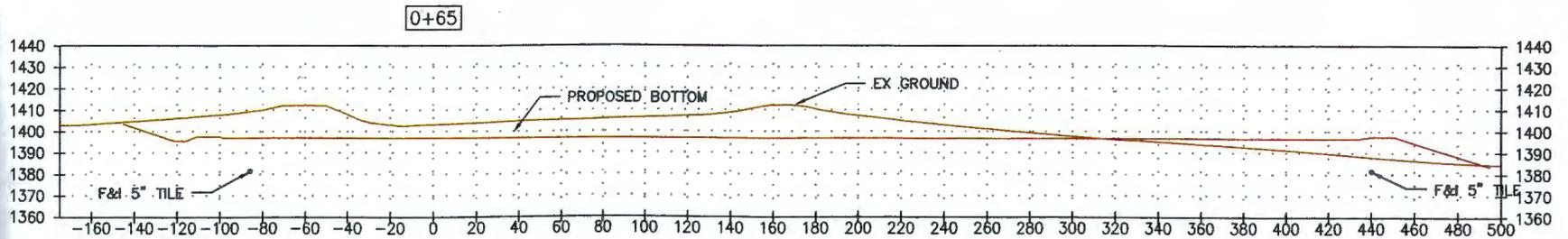
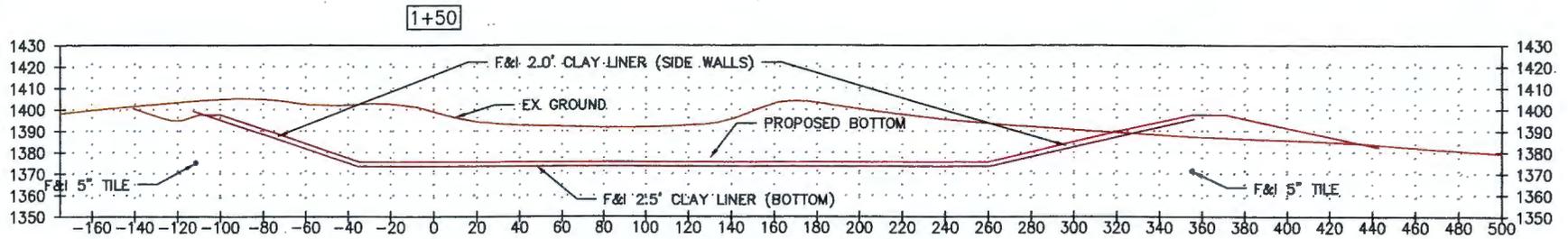
REV	REVISION DESCRIPTION	DWN	APP	REV DATE

WENCK ASSOCIATES
 1012 5th Ave., Suite 118
 Windom, MN 56101
 (507) 831-2700
 (507) 831-8271
 Responsive partner. Exceptional outcomes.

DWN BY TNT	CHK'D MPJ	APP'D DJJ	PROJECT Windom Truckwash	SHEET TITLE Close-up Site Plan
DWG DATE 2/20/2017	CLIENT Windom Wash LLC 2610 Highway 60 East Windom, MN 56101		PROJECT NO. 6137-02	SHEET NO. C-102
SCALE 1" = 200'			REV NO.	



NOTE:
POLY COVER NOT SHOWN



REV	REVISION DESCRIPTION	DWN	APP	REV DATE



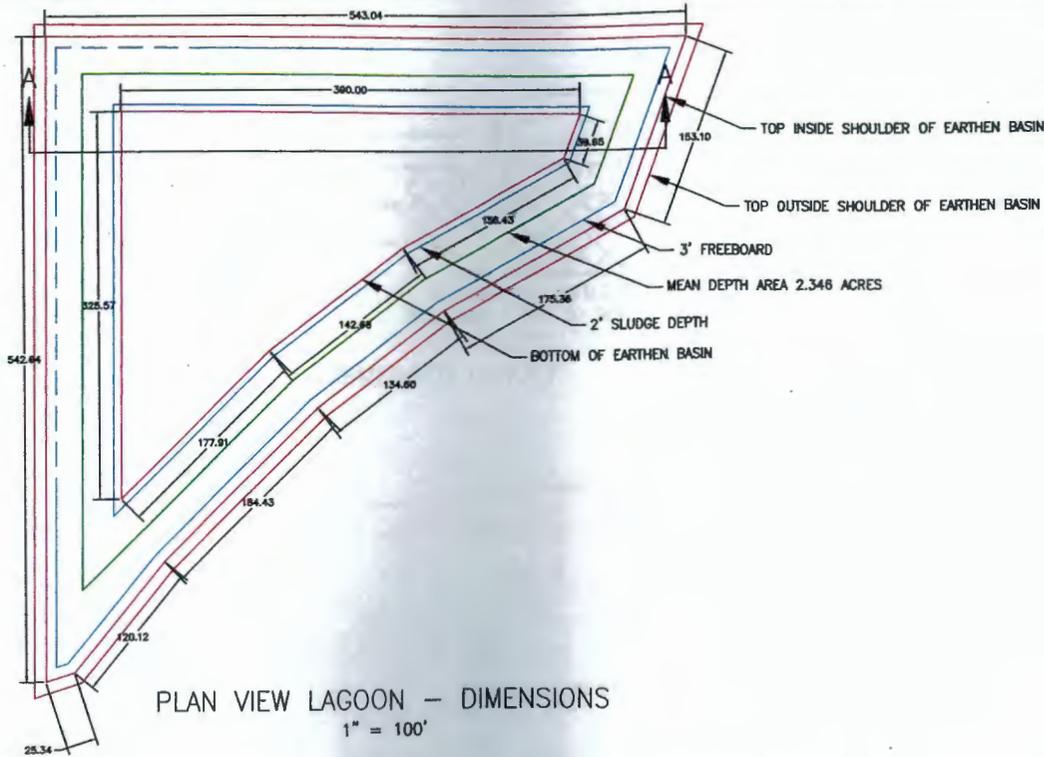
1212 2nd Ave., Suite 10
Windom, MN 56101
(507) 831-2200
(507) 831-8271

DWN BY TNT	CHK'D MPJ	APP'D DJJ
DWG DATE 2/20/2017		
SCALE 1" = 50'		

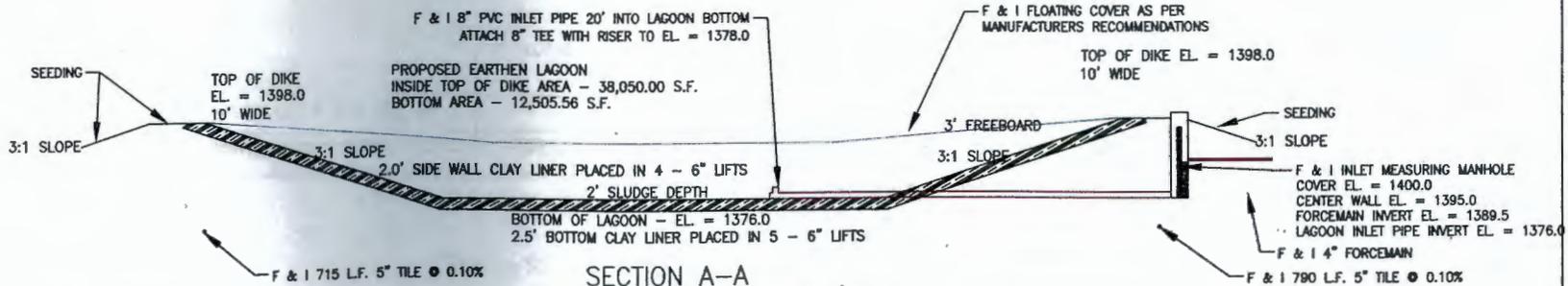
PROJECT Windom Truckwash	CLIENT Windom Wash LLC 2610 Highway 60 East Windom, MN 56101
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SHEET TITLE North - South X-Sections		
PROJECT NO. 6137-02	SHEET NO. C-202	REV NO.

Plot Path: I:\Projects\34 February 2017
 G:\Drawing\6137 Scott Veenker\02 Earthen Lagoon\CAD\CW\C301.dwg



PLAN VIEW LAGOON - DIMENSIONS
1" = 100'



SECTION A-A
NOT TO SCALE

REV	REVISION DESCRIPTION	DWN	APP	REV DATE

2012 200 Ave. Suite 100
 Winona, MN 55901
 (507) 831-2200
 (507) 831-8271
 responsive partner. Exceptional outcomes.

DWN BY	CHK'D	APP'D
TNT	MPJ	DJJ
DWG DATE	2/7/2017	
SCALE	1" = 20'	

PROJECT	Windom Truckwash
CLIENT	Windom Wash LLC 2610 Highway 60 East Windom, MN 56101

SHEET TITLE	Typical Section Earthen Lagoon		
PROJECT NO.	SHEET NO.	REV NO.	
6137-02	C-301		

RESOLUTION #2017-

INTRODUCED:

SECONDED:

VOTED: **Aye:**
 Nay:
 Absent:

AUTHORIZATION TO ACCEPT A DONATION FROM SOUTH CENTRAL ELECTRIC ASSOCIATION FOR THE WINDOM AMBULANCE DEPARTMENT

WHEREAS, Minnesota State Statute §465.03 requires that any city accepting a grant or gift of real or personal property shall accept such by resolution of the governing body expressing the terms prescribed by the donor; and

WHEREAS, South Central Electric Association is a supporter of the City of Windom and the Windom Ambulance Department; and

WHEREAS, the City of Windom has received a donation from South Central Electric Association of \$767.00 for the Windom Ambulance Department; and

WHEREAS, South Central Electric Association has designated that the donation is to be used to purchase a binder lift apparatus for the Windom Ambulance Department.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, that the City Council accepts the donation of \$767.00 offered by South Central Electric Association for use by the Windom Ambulance Department for the purchase of a binder lift apparatus.

Adopted by the Council this 18th day of April, 2017.

Dominic Jones, Mayor

Attest: _____
Steven Nasby, City Administrator

RESOLUTION #2017-

INTRODUCED:

SECONDED:

VOTED: **Aye:**
 Nay:
 Absent:

AUTHORIZATION TO ACCEPT A DONATION FROM HY-VEE FOR THE WINDOM FIRE DEPARTMENT

WHEREAS, Minnesota State Statute §465.03 requires that any city accepting a grant or gift of real or personal property shall accept such by resolution of the governing body expressing the terms prescribed by the donor; and

WHEREAS, Hy-Vee supports communities and promotes local philanthropy in Southwest Minnesota; and

WHEREAS, the City of Windom has received a donation from Hy-Vee in the amount of \$407.00 for the Windom Fire Department; and

WHEREAS, Hy-Vee has designated that the donation is to be used for items needed for the new Emergency Services Facility.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, that the City Council accepts the donation in the amount of \$407.00 offered by Hy-Vee for use by the Windom Fire Department for items needed in the new Emergency Services Facility.

Adopted by the Council this 18th day of April, 2017.

Dominic Jones, Mayor

Attest: _____
Steven Nasby, City Administrator



WINDOM POLICE DEPARTMENT

PO BOX 38, 444 NINTH STREET

WINDOM, MN 56101

Scott Peterson, Chief

PHONE: (507)831-6134 / FAX: (507)831-1957



April 11, 2017

Dear Mayor and City Council Members:

As you know, one of our goals for 2017 is to have a bike patrol during the summer months. We believe that this is a sound community-policing activity which will allow our officers to have more contact with the public. They will also act accordingly when violations of the law occur in their presence.

We discovered that we need two bicycles to complete this goal. The reason for this is that bicycles come in different sizes to fit the officer's body frame. We have received a \$200.00 donation from City Attorney Ron Schramel to assist us in purchasing a bicycle. I request that the donation be accepted. Thank you.

Sincerely,

Scott Peterson, Chief of Police

RESOLUTION #2017-

INTRODUCED:

SECONDED:

VOTED: Aye:
 Nay:
 Absent:

**AUTHORIZATION TO ACCEPT A DONATION FROM
RON SCHRAMEL FOR THE WINDOM POLICE DEPARTMENT**

WHEREAS, Minnesota State Statute §465.03 requires that any city accepting a grant or gift of real or personal property shall accept such by resolution of the governing body expressing the terms prescribed by the donor; and

WHEREAS, Ron Schramel is a supporter of the City of Windom and the Windom Police Department; and

WHEREAS, the City of Windom has received a donation from Ron Schramel of \$200.00 for the Windom Police Department; and

WHEREAS, Ron Schramel has designated that the donation is to be used to purchase bicycles for the Windom Police Department.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, that the City Council accepts the donation of \$200.00 offered by Ron Schramel for use by the Windom Police Department for the purchase of bicycles.

Adopted by the Council this 18th day of April, 2017.

Dominic Jones, Mayor

Attest: _____
Steven Nasby, City Administrator

RESOLUTION #2017-

INTRODUCED:

SECONDED:

VOTED: **Aye:**
 Nay:
 Absent:

**RESOLUTION PROVIDING FOR THE SALE OF \$4,135,000 GENERAL
OBLIGATION IMPROVEMENT AND UTILITY REVENUE BONDS,
SERIES 2017A**

WHEREAS, the City Council of the City of Windom, Minnesota has heretofore determined that it is necessary and expedient to issue the City's \$4,135,000 General Obligation Improvement and Utility Revenue Bonds, Series 2017A (the "Bonds"), to finance the 2017 Street and Utility Project, and to reimburse the City for prior expenditures made to the municipal water and sewer system; and

WHEREAS, the City has retained Ehlers & Associates, Inc., in Roseville, Minnesota ("Ehlers"), as its independent financial advisor for the Bonds in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9);

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Windom, Minnesota, as follows:

1. **Authorization; Findings.** The City Council hereby authorizes Ehlers to assist the City for the sale of the Bonds.
2. **Meeting; Proposal Opening.** The City Council shall meet at 7:30 p.m. on May 16, 2017, for considering proposals for and awarding the sale of the Bonds.
3. **Official Statement.** In connection with said sale, the officers or employees of the City are hereby authorized to cooperate with Ehlers and participate in the preparation of an official statement for the Bonds and to execute and deliver it on behalf of the City upon its completion.

Adopted by the Council this 18th day of April, 2017.

Attest: _____
 Steven Nasby, City Administrator

Dominic Jones, Mayor

RESOLUTION #2017-

INTRODUCED:

SECONDED:

VOTED: Aye:
 Nay:
 Absent:

RESOLUTION AUTHORIZING THE CITY TO ENTER INTO A CREDIT ENHANCEMENT PROGRAM AGREEMENT WITH THE MINNESOTA PUBLIC FACILITIES AUTHORITY

WHEREAS, the City Council of the City of Windom, Minnesota (the "City") proposes to issue its General Obligation Improvement Bonds (the "Bonds"), the proceeds of which will be used to finance the costs of construction, improvement or rehabilitation of water, sanitary sewer, and storm sewer facilities; and

WHEREAS, the City Council hereby determines it is in the best interests of the City to apply to the Minnesota Public Facilities Authority (the "Authority") for credit enhancement of the Bonds;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Windom, Minnesota, as follows:

1. **Approval of the Authority's Credit Enhancement Program Agreement.** The Authority's Credit Enhancement Program Agreement (the "Agreement") is hereby approved, the same being before the City Council and made a part of this resolution by reference.
2. **Authorization to Sign Agreement and Related Forms.** The Mayor and the City Administrator are authorized to sign the Agreement on the City's behalf and to execute any other related forms prescribed by the Authority with respect to the Agreement.
3. **Agreement to Comply with Minnesota Statutes, Section 446A.086.** The City is entering into the Agreement with the Authority pursuant to Minnesota Statutes, Section 446A.086 (the "Act") and the City hereby agrees to comply with and be bound by the provisions of the Act.
4. **Submission of the Agreement.** The Mayor and City Administrator are hereby authorized to submit, on the City's behalf, the Agreement to the Authority, together with the nonrefundable application fee in the amount of \$500.

Adopted by the Council this 18th day of April, 2017.

Dominic Jones, Mayor

Attest: _____
Steven Nasby, City Administrator

April 18, 2017

Pre-Sale Report for

City of Windom, Minnesota

\$4,135,000 General Obligation Improvement and Utility Revenue Bonds, Series 2017A



Prepared by:

Todd Hagen, CIPMA
VP/Senior Municipal Advisor

And

Rebecca Kurtz, CIPMA
VP/Senior Municipal Advisor

Executive Summary of Proposed Debt

Proposed Issue:	\$4,135,000 General Obligation Improvement and Utility Revenue Bonds, Series 2017A
Purposes:	<p>To finance the 2017 Street and Utility Project, and to reimburse the City for prior expenditures made to the municipal water and sewer system.</p> <ul style="list-style-type: none"> • Street and Utility Improvement Portion (MS 429). Debt service will be paid from special assessments and property taxes. A portion of the property taxes will be cancelled each year with available water and sanitary sewer revenues. • Sanitary Sewer Line Portion (MS 444/115). Debt service will be paid from sanitary sewer revenues. • Water Tower Portion (MS 444). Debt service will be paid from water revenues.
Authority:	<p>The Bonds are being issued pursuant to Minnesota Statutes, Chapters 429, 115, 444, and 475.</p> <p>Because the City is assessing at least 20% of the project costs, the Street and Utility Improvement Portion can be a general obligation without a referendum and will not count against the City's debt limit.</p> <p>Chapter 444 allows cities to issue debt without limitation if debt service is expected to be paid from water and sewer revenues.</p> <p>The Bonds will be general obligations of the City for which its full faith, credit and taxing powers are pledged.</p>
Term/Call Feature:	<p>The Bonds are being issued for a 20-year term. Principal on the Bonds will be due on February 1 in the years 2019 through 2038. Interest is payable every six months beginning February 1, 2018. A portion of the Bond proceeds will be used to make the initial interest payment.</p> <p>The Bonds maturing on and after February 1, 2027 will be subject to prepayment at the discretion of the City on February 1, 2026 or any date thereafter.</p>
Bank Qualification:	<p>Because the City is expecting to issue no more than \$10,000,000 in tax exempt debt during the calendar year, the City will be able to designate the Bonds as "bank qualified" obligations.</p> <p>Bank qualified status broadens the market for the Bonds, which can result in lower interest rates.</p>
State Credit Enhancement:	<p>City bond issues for water, sanitary sewer and storm water facilities are now authorized to receive credit enhancement from the State. Under current bond ratings, the state credit enhancement would bring a Standard & Poor's "AA+"</p>



	<p>rating or a Moody's "Aa2" because the State guarantees the debt service payments on the Bonds. Currently, state credit enhancement provides a significant interest cost savings, to lower or non-rated cities/counties.</p> <p>To qualify for the credit enhancement, a City must submit an application and \$500 fee to the State. There will also be a credit rating fee that is lower than the standard fee to either rating agency. Ehlers will take care of the application to the State on your behalf.</p>
<p>Rating:</p>	<p>Under current bond ratings, the state credit enhancement would bring a Standard & Poor's "AA+" rating or a Moody's "Aa2" rating.</p> <p>The City's most recent bond issues were rated "A+" by Standard & Poor's. The City will request a new rating for the Bonds.</p> <p>If the winning bidder on the Bonds elects to purchase bond insurance, the rating for the issue may be higher than the City's bond rating if the bond rating of the insurer is higher than that of the City.</p>
<p>Basis for Recommendation:</p>	<p>Based on our knowledge of your situation, your objectives communicated to us, our advisory relationship as well as characteristics of various municipal financing options, we are recommending the issuance of general obligation bonds as a suitable financing option for the following reasons:</p> <ul style="list-style-type: none"> • The City's policy and past practice has been to finance municipal projects like this with this type of debt issue. • This is a cost-effective option among the limited other options available to finance this type of project. • general obligation bonds provide the lowest possible interest cost.
<p>Method of Sale/Placement:</p>	<p>To obtain the lowest interest cost to the City, we will competitively bid the purchase of the Bonds from local and national underwriters/banks.</p> <p>We have included an allowance for discount bidding equal to 1.20% of the principal amount of the issue. The discount provides the underwriter with all or a portion of its compensation in the transaction. If the Bonds are purchased at a price greater than the minimum bid amount (maximum discount), the unused allowance may be used to lower your borrowing amount.</p> <p>Premium Bids: Under current market conditions, most investors in municipal bonds prefer "premium" pricing structures. A premium is achieved when the coupon for any maturity (the interest rate paid by the issuer) exceeds the yield to the investor, resulting in a price paid that is greater than the face value of the bonds. The sum of the amounts paid more than face value is considered "reoffering premium."</p> <p>For this issue of Bonds, we have been directed to use the premium to reduce the size of the issue. The adjustments may slightly change the true interest cost of the original bid, either up or down.</p>



Review of Existing Debt:	<p>We have reviewed all outstanding indebtedness for the City and find that there are no refunding opportunities now.</p> <p>We will continue to monitor the market and the call dates for the City's outstanding debt and will alert you to any future refunding opportunities.</p>
Continuing Disclosure:	<p>Because the City has more than \$10,000,000 in outstanding debt (including this issue) and this issue is over \$1,000,000, the City will be agreeing to provide certain updated Annual Financial Information and its Audited Financial Statement annually as well as providing notices of the occurrence of certain "material events" to the Municipal Securities Rulemaking Board (the "MSRB"), as required by rules of the Securities and Exchange Commission (SEC).</p> <p>The City is already obligated to provide such reports for its existing bonds, and has contracted with Ehlers to prepare and file the reports.</p>
Arbitrage Monitoring:	<p>Because the Bonds are tax-exempt securities/tax credit securities, the City must ensure compliance with certain Internal Revenue Service (IRS) rules throughout the life of the issue. These rules apply to all gross proceeds of the issue, including initial bond proceeds and investment earnings in construction, escrow, debt service, and any reserve funds. How issuers spend bond proceeds and how they track interest earnings on funds (arbitrage/yield restriction compliance) are common subjects of IRS inquiries. Your specific responsibilities will be detailed in the Non-arbitrage Certificate prepared by your Bond Attorney and provided at closing.</p> <p>We recommend that you regularly monitor compliance with these rules and/or retain the services of a qualified firm to assist you.</p>
Risk Factors:	<p>Special Assessments: We have not assumed any pre-paid special assessments and we have assumed that assessments are levied as projected. If the City receives a significant amount of pre-paid assessments or does not levy the assessments, it may need to increase the levy portion of the debt service to make up for lower interest earnings than the expected assessment interest rate.</p> <p>Utility Revenue: The City expects to pay the Bond debt service with utility funds. If utility revenue is inadequate, the City may have to levy taxes to pay debt service on the Bonds.</p>
Other Service Providers:	<p>This debt issuance will require the engagement of other public finance service providers. This section identifies those other service providers, so Ehlers can coordinate their engagement on your behalf. Where you have previously used a firm to provide a service, we have assumed that you will continue that relationship. For services, you have not previously required, we have identified a service provider. Fees charged by these service providers will be paid from proceeds of the obligation, unless you notify us that you wish to pay them from other sources. Our pre-sale bond sizing includes a good faith estimate of these fees, so their final fees may vary. If you have any questions pertaining to the identified service providers or their role, or if you would like</p>



	<p>to use a different service provider for any of the listed services please contact us.</p> <p>Bond Attorney: Fryberger Buchanan</p> <p>Paying Agent: Bond Trust Services</p> <p>Rating Agency: Standard & Poor's</p>
Investment Earnings:	<p>To more efficiently segregate funds for this project and maximize interest earnings we recommend using either your local banks or Ehlers Investment Partners, a subsidiary of Ehlers, to assist with the investment of bond proceeds until they are needed to pay project costs.</p>
Summary:	<p>The decisions to be made by the Council are as follows:</p> <ul style="list-style-type: none"> • Accept or modify the finance assumptions described in this report. • Adopt the resolution attached to this report.

This presale report summarizes our understanding of the City's objectives for the structure and terms of this financing as of this date. As additional facts become known or capital markets conditions change, we may need to modify the structure and/or terms of this financing to achieve results consistent with the City's objectives.



Proposed Debt Issuance Schedule

Pre-Sale Review by City Council	April 18, 2017
Distribute Official Statement:	Week of May 1, 2017
Conference with Rating Agency:	Week of May 8, 2017
City Council Meeting to Award Sale of the Bonds:	May 16, 2017
Estimated Closing Date:	June 15, 2017

Attachments

Sources and Uses of Funds
Proposed Debt Service Schedule
Bond Buyer Index
Resolution Authorizing Ehlers to Proceed with Bond Sale
Credit Enhancement Resolution

Ehlers Contacts

Financial Advisors:	Todd Hagen	(651) 697-8508
	Rebecca Kurtz	(651) 697-8516
Disclosure Coordinator:	Meghan Lindblom	(651) 697-8549
Financial Analyst:	Alicia Gage	(651) 697-8551

The Official Statement for this financing will be mailed to the City Council at their home address or e-mailed for review prior to the sale date.



City of Windom, Minnesota

\$4,135,000 General Obligation Bonds, Series 2017A

Issue Summary

Assumes Current Market BQ AA+ Credit Enhanced Market Rates plus 15bps

Total Issue Sources And Uses

Dated 06/15/2017 | Delivered 06/15/2017

	Improvement (429)	Water (444)	Sewer (444/115)	Issue Summary
Sources Of Funds				
Par Amount of Bonds	\$2,945,000.00	\$615,000.00	\$575,000.00	\$4,135,000.00
Total Sources	\$2,945,000.00	\$615,000.00	\$575,000.00	\$4,135,000.00
Uses Of Funds				
Total Underwriter's Discount (1.200%)	35,340.00	7,380.00	6,900.00	49,620.00
Costs of Issuance	39,883.93	8,328.89	7,787.18	56,000.00
Deposit to Capitalized Interest (CIF) Fund	45,524.88	-	-	45,524.88
Deposit to Project Construction Fund	2,823,000.00	600,000.00	560,000.00	3,983,000.00
Rounding Amount	1,251.19	(708.89)	312.82	855.12
Total Uses	\$2,945,000.00	\$615,000.00	\$575,000.00	\$4,135,000.00



\$4,135,000 General Obligation Bonds, Series 2017A

Issue Summary

Assumes Current Market BQ AA+ Credit Enhanced Market Rates plus 15bps

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
06/15/2017	-	-	-	-	-
02/01/2018	-	-	64,565.39	64,565.39	64,565.39
08/01/2018	-	-	51,423.75	51,423.75	-
02/01/2019	185,000.00	1.250%	51,423.75	236,423.75	287,847.50
08/01/2019	-	-	50,267.50	50,267.50	-
02/01/2020	185,000.00	1.400%	50,267.50	235,267.50	285,535.00
08/01/2020	-	-	48,972.50	48,972.50	-
02/01/2021	190,000.00	1.600%	48,972.50	238,972.50	287,945.00
08/01/2021	-	-	47,452.50	47,452.50	-
02/01/2022	190,000.00	1.800%	47,452.50	237,452.50	284,905.00
08/01/2022	-	-	45,742.50	45,742.50	-
02/01/2023	190,000.00	1.900%	45,742.50	235,742.50	281,485.00
08/01/2023	-	-	43,937.50	43,937.50	-
02/01/2024	195,000.00	2.000%	43,937.50	238,937.50	282,875.00
08/01/2024	-	-	41,987.50	41,987.50	-
02/01/2025	205,000.00	2.100%	41,987.50	246,987.50	288,975.00
08/01/2025	-	-	39,835.00	39,835.00	-
02/01/2026	205,000.00	2.200%	39,835.00	244,835.00	284,670.00
08/01/2026	-	-	37,580.00	37,580.00	-
02/01/2027	210,000.00	2.300%	37,580.00	247,580.00	285,160.00
08/01/2027	-	-	35,165.00	35,165.00	-
02/01/2028	220,000.00	2.400%	35,165.00	255,165.00	290,330.00
08/01/2028	-	-	32,525.00	32,525.00	-
02/01/2029	220,000.00	2.500%	32,525.00	252,525.00	285,050.00
08/01/2029	-	-	29,775.00	29,775.00	-
02/01/2030	225,000.00	2.600%	29,775.00	254,775.00	284,550.00
08/01/2030	-	-	26,850.00	26,850.00	-
02/01/2031	230,000.00	2.750%	26,850.00	256,850.00	283,700.00
08/01/2031	-	-	23,687.50	23,687.50	-
02/01/2032	240,000.00	2.900%	23,687.50	263,687.50	287,375.00
08/01/2032	-	-	20,207.50	20,207.50	-
02/01/2033	245,000.00	3.000%	20,207.50	265,207.50	285,415.00
08/01/2033	-	-	16,532.50	16,532.50	-
02/01/2034	185,000.00	3.100%	16,532.50	201,532.50	218,065.00
08/01/2034	-	-	13,665.00	13,665.00	-
02/01/2035	195,000.00	3.200%	13,665.00	208,665.00	222,330.00
08/01/2035	-	-	10,545.00	10,545.00	-
02/01/2036	200,000.00	3.300%	10,545.00	210,545.00	221,090.00
08/01/2036	-	-	7,245.00	7,245.00	-
02/01/2037	210,000.00	3.400%	7,245.00	217,245.00	224,490.00
08/01/2037	-	-	3,675.00	3,675.00	-
02/01/2038	210,000.00	3.500%	3,675.00	213,675.00	217,350.00
Total	\$4,135,000.00	-	\$1,318,707.89	\$5,453,707.89	-

Yield Statistics

Bond Year Dollars	\$46,975.86
Average Life	11.361 Years
Average Coupon	2.8072032%
Net Interest Cost (NIC)	2.9128319%
True Interest Cost (TIC)	2.9007832%
Bond Yield for Arbitrage Purposes	2.7730880%
All Inclusive Cost (AIC)	3.0475291%

IRS Form 8038

Net Interest Cost	2.8072032%
Weighted Average Maturity	11.361 Years

Series 2017A GO Bonds - 2 | Issue Summary | 4/14/2017 | 1:37 PM



City of Windom, Minnesota

\$4,135,000 General Obligation Bonds, Series 2017A

Issue Summary

Assumes Current Market BQ AA+ Credit Enhanced Market Rates plus 15bps

Net Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	Fiscal Total
06/15/2017	-	-	-	-	-	-	-
02/01/2018	-	-	64,565.39	64,565.39	(45,524.88)	19,040.51	19,040.51
08/01/2018	-	-	51,423.75	51,423.75	-	51,423.75	-
02/01/2019	185,000.00	1.250%	51,423.75	236,423.75	-	236,423.75	287,847.50
08/01/2019	-	-	50,267.50	50,267.50	-	50,267.50	-
02/01/2020	185,000.00	1.400%	50,267.50	235,267.50	-	235,267.50	285,535.00
08/01/2020	-	-	48,972.50	48,972.50	-	48,972.50	-
02/01/2021	190,000.00	1.600%	48,972.50	238,972.50	-	238,972.50	287,945.00
08/01/2021	-	-	47,452.50	47,452.50	-	47,452.50	-
02/01/2022	190,000.00	1.800%	47,452.50	237,452.50	-	237,452.50	284,905.00
08/01/2022	-	-	45,742.50	45,742.50	-	45,742.50	-
02/01/2023	190,000.00	1.900%	45,742.50	235,742.50	-	235,742.50	281,485.00
08/01/2023	-	-	43,937.50	43,937.50	-	43,937.50	-
02/01/2024	195,000.00	2.000%	43,937.50	238,937.50	-	238,937.50	282,875.00
08/01/2024	-	-	41,987.50	41,987.50	-	41,987.50	-
02/01/2025	205,000.00	2.100%	41,987.50	246,987.50	-	246,987.50	288,975.00
08/01/2025	-	-	39,835.00	39,835.00	-	39,835.00	-
02/01/2026	205,000.00	2.200%	39,835.00	244,835.00	-	244,835.00	284,670.00
08/01/2026	-	-	37,580.00	37,580.00	-	37,580.00	-
02/01/2027	210,000.00	2.300%	37,580.00	247,580.00	-	247,580.00	285,160.00
08/01/2027	-	-	35,165.00	35,165.00	-	35,165.00	-
02/01/2028	220,000.00	2.400%	35,165.00	255,165.00	-	255,165.00	290,330.00
08/01/2028	-	-	32,525.00	32,525.00	-	32,525.00	-
02/01/2029	220,000.00	2.500%	32,525.00	252,525.00	-	252,525.00	285,050.00
08/01/2029	-	-	29,775.00	29,775.00	-	29,775.00	-
02/01/2030	225,000.00	2.600%	29,775.00	254,775.00	-	254,775.00	284,550.00
08/01/2030	-	-	26,850.00	26,850.00	-	26,850.00	-
02/01/2031	230,000.00	2.750%	26,850.00	256,850.00	-	256,850.00	283,700.00
08/01/2031	-	-	23,687.50	23,687.50	-	23,687.50	-
02/01/2032	240,000.00	2.900%	23,687.50	263,687.50	-	263,687.50	287,375.00
08/01/2032	-	-	20,207.50	20,207.50	-	20,207.50	-
02/01/2033	245,000.00	3.000%	20,207.50	265,207.50	-	265,207.50	285,415.00
08/01/2033	-	-	16,532.50	16,532.50	-	16,532.50	-
02/01/2034	185,000.00	3.100%	16,532.50	201,532.50	-	201,532.50	218,065.00
08/01/2034	-	-	13,665.00	13,665.00	-	13,665.00	-
02/01/2035	195,000.00	3.200%	13,665.00	208,665.00	-	208,665.00	222,330.00
08/01/2035	-	-	10,545.00	10,545.00	-	10,545.00	-
02/01/2036	200,000.00	3.300%	10,545.00	210,545.00	-	210,545.00	221,090.00
08/01/2036	-	-	7,245.00	7,245.00	-	7,245.00	-
02/01/2037	210,000.00	3.400%	7,245.00	217,245.00	-	217,245.00	224,490.00
08/01/2037	-	-	3,675.00	3,675.00	-	3,675.00	-
02/01/2038	210,000.00	3.500%	3,675.00	213,675.00	-	213,675.00	217,350.00
Total	\$4,135,000.00	-	\$1,318,707.89	\$5,453,707.89	(45,524.88)	\$5,408,183.01	-

ce Schedule

Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	105% of Total	Assessments	Improvement - Improve		Water Revenue	Sewer Revenue	Water Revenue	Sewer Revenue
								Water Revenue	nt - Sewer Revenue				
-	-	64,565.39	64,565.39	(45,524.88)	19,040.51	19,992.54	-	-	-	10,367.05	9,625.49		
185,000.00	1.250%	102,847.50	287,847.50	-	287,847.50	302,239.88	67,534.75	41,210.35	11,025.83	42,763.88	41,582.63		
185,000.00	1.400%	100,535.00	285,535.00	-	285,535.00	299,811.75	67,534.76	41,210.35	11,025.83	42,435.75	41,254.50		
190,000.00	1.600%	97,945.00	287,945.00	-	287,945.00	302,342.25	67,534.76	41,210.35	11,025.83	42,068.25	40,887.00		
190,000.00	1.800%	94,905.00	284,905.00	-	284,905.00	299,150.25	67,534.75	41,210.35	11,025.83	41,648.25	40,467.00		
190,000.00	1.900%	91,485.00	281,485.00	-	281,485.00	295,559.25	67,534.75	41,210.35	11,025.83	41,175.75	39,994.50		
195,000.00	2.000%	87,875.00	282,875.00	-	282,875.00	297,018.75	67,534.76	41,210.35	11,025.83	40,677.00	39,495.75		
205,000.00	2.100%	83,975.00	288,975.00	-	288,975.00	303,423.75	67,534.75	41,210.35	11,025.83	45,402.00	38,970.75		
205,000.00	2.200%	79,670.00	284,670.00	-	284,670.00	298,903.50	67,534.74	41,210.35	11,025.83	44,740.50	38,419.50		
210,000.00	2.300%	75,160.00	285,160.00	-	285,160.00	299,418.00	67,534.76	41,210.35	11,025.83	44,047.50	37,842.00		
220,000.00	2.400%	70,330.00	290,330.00	-	290,330.00	304,846.50	67,534.75	41,210.35	11,025.83	43,323.00	42,488.25		
220,000.00	2.500%	65,050.00	285,050.00	-	285,050.00	299,302.50	67,534.74	41,210.35	11,025.83	42,567.00	41,732.25		
225,000.00	2.600%	59,550.00	284,550.00	-	284,550.00	298,777.50	67,534.75	41,210.35	11,025.83	41,779.50	40,944.75		
230,000.00	2.750%	53,700.00	283,700.00	-	283,700.00	297,885.00	67,534.76	41,210.35	11,025.83	40,960.50	40,125.75		
240,000.00	2.900%	47,375.00	287,375.00	-	287,375.00	301,743.75	67,534.76	41,210.35	11,025.83	45,344.25	39,259.50		
245,000.00	3.000%	40,415.00	285,415.00	-	285,415.00	299,685.75	67,534.75	41,210.35	11,025.83	44,278.50	38,346.00		
185,000.00	3.100%	33,065.00	218,065.00	-	218,065.00	228,968.25	-	41,210.35	11,025.83	43,176.00	37,401.00		
195,000.00	3.200%	27,330.00	222,330.00	-	222,330.00	233,446.50	-	41,210.35	11,025.83	42,036.75	41,674.50		
200,000.00	3.300%	21,090.00	221,090.00	-	221,090.00	232,144.50	-	41,210.35	11,025.83	40,860.75	40,498.50		
210,000.00	3.400%	14,490.00	224,490.00	-	224,490.00	235,714.50	-	41,210.35	11,025.83	44,898.00	39,285.75		
210,000.00	3.500%	7,350.00	217,350.00	-	217,350.00	228,217.50	-	41,210.35	11,025.83	43,470.00	38,036.25		
\$4,135,000.00	-	\$1,318,707.89	\$5,453,707.89	(45,524.88)	\$5,408,183.01	\$5,678,592.16	\$1,013,021.29	\$824,206.95	\$220,516.65	\$868,020.17	\$808,331.61	\$1	\$1

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(NIC)
 (TIC)
 Storage Purposes
 (AIC)

City of Windom, Minnesota

\$2,945,000 General Obligation Bonds, Series 2017A

Improvement (429)

Assumes Current Market BQ AA+ Credit Enhanced Market Rates plus 15bps

Net Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	Fiscal Total
06/15/2017	-	-	-	-	-	-	-
02/01/2018	-	-	45,524.88	45,524.88	(45,524.88)	-	-
08/01/2018	-	-	36,258.75	36,258.75	-	36,258.75	-
02/01/2019	135,000.00	1.250%	36,258.75	171,258.75	-	171,258.75	207,517.50
08/01/2019	-	-	35,415.00	35,415.00	-	35,415.00	-
02/01/2020	135,000.00	1.400%	35,415.00	170,415.00	-	170,415.00	205,830.00
08/01/2020	-	-	34,470.00	34,470.00	-	34,470.00	-
02/01/2021	140,000.00	1.600%	34,470.00	174,470.00	-	174,470.00	208,940.00
08/01/2021	-	-	33,350.00	33,350.00	-	33,350.00	-
02/01/2022	140,000.00	1.800%	33,350.00	173,350.00	-	173,350.00	206,700.00
08/01/2022	-	-	32,090.00	32,090.00	-	32,090.00	-
02/01/2023	140,000.00	1.900%	32,090.00	172,090.00	-	172,090.00	204,180.00
08/01/2023	-	-	30,760.00	30,760.00	-	30,760.00	-
02/01/2024	145,000.00	2.000%	30,760.00	175,760.00	-	175,760.00	206,520.00
08/01/2024	-	-	29,310.00	29,310.00	-	29,310.00	-
02/01/2025	150,000.00	2.100%	29,310.00	179,310.00	-	179,310.00	208,620.00
08/01/2025	-	-	27,735.00	27,735.00	-	27,735.00	-
02/01/2026	150,000.00	2.200%	27,735.00	177,735.00	-	177,735.00	205,470.00
08/01/2026	-	-	26,085.00	26,085.00	-	26,085.00	-
02/01/2027	155,000.00	2.300%	26,085.00	181,085.00	-	181,085.00	207,170.00
08/01/2027	-	-	24,302.50	24,302.50	-	24,302.50	-
02/01/2028	160,000.00	2.400%	24,302.50	184,302.50	-	184,302.50	208,605.00
08/01/2028	-	-	22,382.50	22,382.50	-	22,382.50	-
02/01/2029	160,000.00	2.500%	22,382.50	182,382.50	-	182,382.50	204,765.00
08/01/2029	-	-	20,382.50	20,382.50	-	20,382.50	-
02/01/2030	165,000.00	2.600%	20,382.50	185,382.50	-	185,382.50	205,765.00
08/01/2030	-	-	18,237.50	18,237.50	-	18,237.50	-
02/01/2031	170,000.00	2.750%	18,237.50	188,237.50	-	188,237.50	206,475.00
08/01/2031	-	-	15,900.00	15,900.00	-	15,900.00	-
02/01/2032	175,000.00	2.900%	15,900.00	190,900.00	-	190,900.00	206,800.00
08/01/2032	-	-	13,362.50	13,362.50	-	13,362.50	-
02/01/2033	180,000.00	3.000%	13,362.50	193,362.50	-	193,362.50	206,725.00
08/01/2033	-	-	10,662.50	10,662.50	-	10,662.50	-
02/01/2034	120,000.00	3.100%	10,662.50	130,662.50	-	130,662.50	141,325.00
08/01/2034	-	-	8,802.50	8,802.50	-	8,802.50	-
02/01/2035	125,000.00	3.200%	8,802.50	133,802.50	-	133,802.50	142,605.00
08/01/2035	-	-	6,802.50	6,802.50	-	6,802.50	-
02/01/2036	130,000.00	3.300%	6,802.50	136,802.50	-	136,802.50	143,605.00
08/01/2036	-	-	4,657.50	4,657.50	-	4,657.50	-
02/01/2037	135,000.00	3.400%	4,657.50	139,657.50	-	139,657.50	144,315.00
08/01/2037	-	-	2,362.50	2,362.50	-	2,362.50	-
02/01/2038	135,000.00	3.500%	2,362.50	137,362.50	-	137,362.50	139,725.00
Total	\$2,945,000.00	-	\$912,182.38	\$3,857,182.38	(45,524.88)	\$3,811,657.50	-

Series 2017A GO Bonds - 2 | Improvement (429) | 4/14/2017 | 1:57 PM

\$2,945,000 General Obligation Bonds, Series 2017A

Improvement (429)

Assumes Current Market BQ AA+ Credit Enhanced Market Rates plus 15bps

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	105% of Total	Assessments	Water Revenue	Sewer Revenue	Levy/ (Surplus)
02/01/2018	-	-	45,524.88	45,524.88	(45,524.88)	-	-	-	-	-	-
02/01/2019	135,000.00	1.250%	72,517.50	207,517.50	-	207,517.50	217,893.38	67,534.75	41,210.35	11,025.83	98,122.45
02/01/2020	135,000.00	1.400%	70,830.00	205,830.00	-	205,830.00	216,121.50	67,534.76	41,210.35	11,025.83	96,350.56
02/01/2021	140,000.00	1.600%	68,940.00	208,940.00	-	208,940.00	219,387.00	67,534.76	41,210.35	11,025.83	99,616.06
02/01/2022	140,000.00	1.800%	66,700.00	206,700.00	-	206,700.00	217,035.00	67,534.75	41,210.35	11,025.83	97,264.07
02/01/2023	140,000.00	1.900%	64,180.00	204,180.00	-	204,180.00	214,389.00	67,534.75	41,210.35	11,025.83	94,618.07
02/01/2024	145,000.00	2.000%	61,520.00	206,520.00	-	206,520.00	216,846.00	67,534.76	41,210.35	11,025.83	97,075.06
02/01/2025	150,000.00	2.100%	58,620.00	208,620.00	-	208,620.00	219,051.00	67,534.75	41,210.35	11,025.83	99,280.07
02/01/2026	150,000.00	2.200%	55,470.00	205,470.00	-	205,470.00	215,743.50	67,534.74	41,210.35	11,025.83	95,972.58
02/01/2027	155,000.00	2.300%	52,170.00	207,170.00	-	207,170.00	217,528.50	67,534.76	41,210.35	11,025.83	97,757.56
02/01/2028	160,000.00	2.400%	48,605.00	208,605.00	-	208,605.00	219,035.25	67,534.75	41,210.35	11,025.83	99,264.32
02/01/2029	160,000.00	2.500%	44,765.00	204,765.00	-	204,765.00	215,003.25	67,534.74	41,210.35	11,025.83	95,232.33
02/01/2030	165,000.00	2.600%	40,765.00	205,765.00	-	205,765.00	216,053.25	67,534.75	41,210.35	11,025.83	96,282.32
02/01/2031	170,000.00	2.750%	36,475.00	206,475.00	-	206,475.00	216,798.75	67,534.76	41,210.35	11,025.83	97,027.81
02/01/2032	175,000.00	2.900%	31,800.00	206,800.00	-	206,800.00	217,140.00	67,534.76	41,210.35	11,025.83	97,369.06
02/01/2033	180,000.00	3.000%	26,725.00	206,725.00	-	206,725.00	217,061.25	67,534.75	41,210.35	11,025.83	97,290.32
02/01/2034	120,000.00	3.100%	21,325.00	141,325.00	-	141,325.00	148,391.25	-	41,210.35	11,025.83	96,155.07
02/01/2035	125,000.00	3.200%	17,605.00	142,605.00	-	142,605.00	149,735.25	-	41,210.35	11,025.83	97,499.07
02/01/2036	130,000.00	3.300%	13,605.00	143,605.00	-	143,605.00	150,785.25	-	41,210.35	11,025.83	98,549.07
02/01/2037	135,000.00	3.400%	9,315.00	144,315.00	-	144,315.00	151,530.75	-	41,210.35	11,025.83	99,294.57
02/01/2038	135,000.00	3.500%	4,725.00	139,725.00	-	139,725.00	146,711.25	-	41,210.35	11,025.83	94,475.07
Total	\$2,945,000.00	-	\$912,182.38	\$3,857,182.38	(45,524.88)	\$3,811,657.50	\$4,002,240.38	\$1,013,021.29	\$824,206.95	\$220,516.65	\$1,944,495.49

Significant Dates

Dated	6/15/2017
First Coupon Date	2/01/2018

Yield Statistics

Bond Year Dollars	\$32,798.81
Average Life	11.137 Years
Average Coupon	2.7811451%
Net Interest Cost (NIC)	2.8888929%
True Interest Cost (TIC)	2.8770828%
Bond Yield for Arbitrage Purposes	2.7730880%
All Inclusive Cost (AIC)	3.0260770%

Series 2017A GO Bonds -2 | Improvement (429) | 4/14/2017 | 1:37 PM

\$615,000 General Obligation Bonds, Series 2017A

Water (444)

Assumes Current Market BQ AA+ Credit Enhanced Market Rates plus 15bps

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
06/15/2017	-	-	-	-	-
02/01/2018	-	-	9,873.38	9,873.38	9,873.38
08/01/2018	-	-	7,863.75	7,863.75	-
02/01/2019	25,000.00	1.250%	7,863.75	32,863.75	40,727.50
08/01/2019	-	-	7,707.50	7,707.50	-
02/01/2020	25,000.00	1.400%	7,707.50	32,707.50	40,415.00
08/01/2020	-	-	7,532.50	7,532.50	-
02/01/2021	25,000.00	1.600%	7,532.50	32,532.50	40,065.00
08/01/2021	-	-	7,332.50	7,332.50	-
02/01/2022	25,000.00	1.800%	7,332.50	32,332.50	39,665.00
08/01/2022	-	-	7,107.50	7,107.50	-
02/01/2023	25,000.00	1.900%	7,107.50	32,107.50	39,215.00
08/01/2023	-	-	6,870.00	6,870.00	-
02/01/2024	25,000.00	2.000%	6,870.00	31,870.00	38,740.00
08/01/2024	-	-	6,620.00	6,620.00	-
02/01/2025	30,000.00	2.100%	6,620.00	36,620.00	43,240.00
08/01/2025	-	-	6,305.00	6,305.00	-
02/01/2026	30,000.00	2.200%	6,305.00	36,305.00	42,610.00
08/01/2026	-	-	5,975.00	5,975.00	-
02/01/2027	30,000.00	2.300%	5,975.00	35,975.00	41,950.00
08/01/2027	-	-	5,630.00	5,630.00	-
02/01/2028	30,000.00	2.400%	5,630.00	35,630.00	41,260.00
08/01/2028	-	-	5,270.00	5,270.00	-
02/01/2029	30,000.00	2.500%	5,270.00	35,270.00	40,540.00
08/01/2029	-	-	4,895.00	4,895.00	-
02/01/2030	30,000.00	2.600%	4,895.00	34,895.00	39,790.00
08/01/2030	-	-	4,505.00	4,505.00	-
02/01/2031	30,000.00	2.750%	4,505.00	34,505.00	39,010.00
08/01/2031	-	-	4,092.50	4,092.50	-
02/01/2032	35,000.00	2.900%	4,092.50	39,092.50	43,185.00
08/01/2032	-	-	3,585.00	3,585.00	-
02/01/2033	35,000.00	3.000%	3,585.00	38,585.00	42,170.00
08/01/2033	-	-	3,060.00	3,060.00	-
02/01/2034	35,000.00	3.100%	3,060.00	38,060.00	41,120.00
08/01/2034	-	-	2,517.50	2,517.50	-
02/01/2035	35,000.00	3.200%	2,517.50	37,517.50	40,035.00
08/01/2035	-	-	1,957.50	1,957.50	-
02/01/2036	35,000.00	3.300%	1,957.50	36,957.50	38,915.00
08/01/2036	-	-	1,380.00	1,380.00	-
02/01/2037	40,000.00	3.400%	1,380.00	41,380.00	42,760.00
08/01/2037	-	-	700.00	700.00	-
02/01/2038	40,000.00	3.500%	700.00	40,700.00	41,400.00
Total	\$615,000.00	-	\$211,685.88	\$826,685.88	-

Yield Statistics

Bond Year Dollars	\$7,371.08
Average Life	11.986 Years
Average Coupon	2.8718422%
Net Interest Cost (NIC)	2.9719631%
True Interest Cost (TIC)	2.9600747%
Bond Yield for Arbitrage Purposes	2.7730880%
All Inclusive Cost (AIC)	3.1008485%

IRS Form 8038

Net Interest Cost	2.8718422%
Weighted Average Maturity	11.986 Years

Series 2017A GO Bonds - 2 | Water (444) | 4/14/2017 | 1:37 PM



City of Windom, Minnesota

\$615,000 General Obligation Bonds, Series 2017A

Water (444)

Assumes Current Market BQ AA+ Credit Enhanced Market Rates plus 15bps

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	105% Overlevy
02/01/2018	-	-	9,873.38	9,873.38	10,367.05
02/01/2019	25,000.00	1.250%	15,727.50	40,727.50	42,763.88
02/01/2020	25,000.00	1.400%	15,415.00	40,415.00	42,435.75
02/01/2021	25,000.00	1.600%	15,065.00	40,065.00	42,068.25
02/01/2022	25,000.00	1.800%	14,665.00	39,665.00	41,648.25
02/01/2023	25,000.00	1.900%	14,215.00	39,215.00	41,175.75
02/01/2024	25,000.00	2.000%	13,740.00	38,740.00	40,677.00
02/01/2025	30,000.00	2.100%	13,240.00	43,240.00	45,402.00
02/01/2026	30,000.00	2.200%	12,610.00	42,610.00	44,740.50
02/01/2027	30,000.00	2.300%	11,950.00	41,950.00	44,047.50
02/01/2028	30,000.00	2.400%	11,260.00	41,260.00	43,323.00
02/01/2029	30,000.00	2.500%	10,540.00	40,540.00	42,567.00
02/01/2030	30,000.00	2.600%	9,790.00	39,790.00	41,779.50
02/01/2031	30,000.00	2.750%	9,010.00	39,010.00	40,960.50
02/01/2032	35,000.00	2.900%	8,185.00	43,185.00	45,344.25
02/01/2033	35,000.00	3.000%	7,170.00	42,170.00	44,278.50
02/01/2034	35,000.00	3.100%	6,120.00	41,120.00	43,176.00
02/01/2035	35,000.00	3.200%	5,035.00	40,035.00	42,036.75
02/01/2036	35,000.00	3.300%	3,915.00	38,915.00	40,860.75
02/01/2037	40,000.00	3.400%	2,760.00	42,760.00	44,898.00
02/01/2038	40,000.00	3.500%	1,400.00	41,400.00	43,470.00
Total	\$615,000.00	-	\$211,685.88	\$826,685.88	\$868,020.17

Significant Dates

Dated	6/15/2017
First Coupon Date	2/01/2018

Yield Statistics

Bond Year Dollars	\$7,371.08
Average Life	11.986 Years
Average Coupon	2.8718422%
Net Interest Cost (NIC)	2.9719631%
True Interest Cost (TIC)	2.9600747%
Bond Yield for Arbitrage Purposes	2.7730880%
All Inclusive Cost (AIC)	3.1008485%

IRS Form 8038

Net Interest Cost	2.8718422%
Weighted Average Maturity	11.986 Years

\$575,000 General Obligation Bonds, Series 2017A

Sewer (444/115)

Assumes Current Market BQ AA+ Credit Enhanced Market Rates plus 15bps

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
06/15/2017	-	-	-	-	-
02/01/2018	-	-	9,167.13	9,167.13	9,167.13
08/01/2018	-	-	7,301.25	7,301.25	-
02/01/2019	25,000.00	1.250%	7,301.25	32,301.25	39,602.50
08/01/2019	-	-	7,145.00	7,145.00	-
02/01/2020	25,000.00	1.400%	7,145.00	32,145.00	39,290.00
08/01/2020	-	-	6,970.00	6,970.00	-
02/01/2021	25,000.00	1.600%	6,970.00	31,970.00	38,940.00
08/01/2021	-	-	6,770.00	6,770.00	-
02/01/2022	25,000.00	1.800%	6,770.00	31,770.00	38,540.00
08/01/2022	-	-	6,545.00	6,545.00	-
02/01/2023	25,000.00	1.900%	6,545.00	31,545.00	38,090.00
08/01/2023	-	-	6,307.50	6,307.50	-
02/01/2024	25,000.00	2.000%	6,307.50	31,307.50	37,615.00
08/01/2024	-	-	6,057.50	6,057.50	-
02/01/2025	25,000.00	2.100%	6,057.50	31,057.50	37,115.00
08/01/2025	-	-	5,795.00	5,795.00	-
02/01/2026	25,000.00	2.200%	5,795.00	30,795.00	36,590.00
08/01/2026	-	-	5,520.00	5,520.00	-
02/01/2027	25,000.00	2.300%	5,520.00	30,520.00	36,040.00
08/01/2027	-	-	5,232.50	5,232.50	-
02/01/2028	30,000.00	2.400%	5,232.50	35,232.50	40,465.00
08/01/2028	-	-	4,872.50	4,872.50	-
02/01/2029	30,000.00	2.500%	4,872.50	34,872.50	39,745.00
08/01/2029	-	-	4,497.50	4,497.50	-
02/01/2030	30,000.00	2.600%	4,497.50	34,497.50	38,995.00
08/01/2030	-	-	4,107.50	4,107.50	-
02/01/2031	30,000.00	2.750%	4,107.50	34,107.50	38,215.00
08/01/2031	-	-	3,695.00	3,695.00	-
02/01/2032	30,000.00	2.900%	3,695.00	33,695.00	37,390.00
08/01/2032	-	-	3,260.00	3,260.00	-
02/01/2033	30,000.00	3.000%	3,260.00	33,260.00	36,520.00
08/01/2033	-	-	2,810.00	2,810.00	-
02/01/2034	30,000.00	3.100%	2,810.00	32,810.00	35,620.00
08/01/2034	-	-	2,345.00	2,345.00	-
02/01/2035	35,000.00	3.200%	2,345.00	37,345.00	39,690.00
08/01/2035	-	-	1,785.00	1,785.00	-
02/01/2036	35,000.00	3.300%	1,785.00	36,785.00	38,570.00
08/01/2036	-	-	1,207.50	1,207.50	-
02/01/2037	35,000.00	3.400%	1,207.50	36,207.50	37,415.00
08/01/2037	-	-	612.50	612.50	-
02/01/2038	35,000.00	3.500%	612.50	35,612.50	36,225.00
Total	\$575,000.00	-	\$194,839.63	\$769,839.63	-

Yield Statistics

Bond Year Dollars	\$6,805.97
Average Life	11.836 Years
Average Coupon	2.8627744%
Net Interest Cost (NIC)	2.9641559%
True Interest Cost (TIC)	2.9520033%
Bond Yield for Arbitrage Purposes	2.7730880%
All Inclusive Cost (AIC)	3.0943122%

IRS Form 8038

Net Interest Cost	2.8627744%
Weighted Average Maturity	11.836 Years

Series 2017A GO Bonds - 2 | Sewer (444/115) | 4/14/2017 | 1:37 PM



City of Windom, Minnesota

\$575,000 General Obligation Bonds, Series 2017A

Sewer (444/115)

Assumes Current Market BQ AA+ Credit Enhanced Market Rates plus 15bps

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	105% Overlevy
02/01/2018	-	-	9,167.13	9,167.13	9,625.49
02/01/2019	25,000.00	1.250%	14,602.50	39,602.50	41,582.63
02/01/2020	25,000.00	1.400%	14,290.00	39,290.00	41,254.50
02/01/2021	25,000.00	1.600%	13,940.00	38,940.00	40,887.00
02/01/2022	25,000.00	1.800%	13,540.00	38,540.00	40,467.00
02/01/2023	25,000.00	1.900%	13,090.00	38,090.00	39,994.50
02/01/2024	25,000.00	2.000%	12,615.00	37,615.00	39,495.75
02/01/2025	25,000.00	2.100%	12,115.00	37,115.00	38,970.75
02/01/2026	25,000.00	2.200%	11,590.00	36,590.00	38,419.50
02/01/2027	25,000.00	2.300%	11,040.00	36,040.00	37,842.00
02/01/2028	30,000.00	2.400%	10,465.00	40,465.00	42,488.25
02/01/2029	30,000.00	2.500%	9,745.00	39,745.00	41,732.25
02/01/2030	30,000.00	2.600%	8,995.00	38,995.00	40,944.75
02/01/2031	30,000.00	2.750%	8,215.00	38,215.00	40,125.75
02/01/2032	30,000.00	2.900%	7,390.00	37,390.00	39,259.50
02/01/2033	30,000.00	3.000%	6,520.00	36,520.00	38,346.00
02/01/2034	30,000.00	3.100%	5,620.00	35,620.00	37,401.00
02/01/2035	35,000.00	3.200%	4,690.00	39,690.00	41,674.50
02/01/2036	35,000.00	3.300%	3,570.00	38,570.00	40,498.50
02/01/2037	35,000.00	3.400%	2,415.00	37,415.00	39,285.75
02/01/2038	35,000.00	3.500%	1,225.00	36,225.00	38,036.25
Total	\$575,000.00	-	\$194,839.63	\$769,839.63	\$808,331.61

Significant Dates

Dated	6/15/2017
First Coupon Date	2/01/2018

Yield Statistics

Bond Year Dollars	\$6,805.97
Average Life	11.836 Years
Average Coupon	2.8627744%

Net Interest Cost (NIC)	2.9641559%
True Interest Cost (TIC)	2.9520033%
Bond Yield for Arbitrage Purposes	2.7730880%
All Inclusive Cost (AIC)	3.0943122%

IRS Form 8038

Net Interest Cost	2.8627744%
Weighted Average Maturity	11.836 Years

City of Windom, Minnesota

\$705,750 General Obligation Bonds, Series 2017A

Assessments

2.0% over TIC - Equal P&I

Assessments

Date	Principal	Coupon	Interest	Total P+I
12/31/2018	32,953.00	4.900%	34,581.75	67,534.75
12/31/2019	34,567.70	4.900%	32,967.06	67,534.76
12/31/2020	36,261.52	4.900%	31,273.24	67,534.76
12/31/2021	38,038.33	4.900%	29,496.42	67,534.75
12/31/2022	39,902.21	4.900%	27,632.54	67,534.75
12/31/2023	41,857.42	4.900%	25,677.34	67,534.76
12/31/2024	43,908.43	4.900%	23,626.32	67,534.75
12/31/2025	46,059.94	4.900%	21,474.80	67,534.74
12/31/2026	48,316.88	4.900%	19,217.88	67,534.76
12/31/2027	50,684.41	4.900%	16,850.34	67,534.75
12/31/2028	53,167.94	4.900%	14,366.80	67,534.74
12/31/2029	55,773.17	4.900%	11,761.58	67,534.75
12/31/2030	58,506.06	4.900%	9,028.70	67,534.76
12/31/2031	61,372.86	4.900%	6,161.90	67,534.76
12/31/2032	64,380.13	4.900%	3,154.62	67,534.75
Total	\$705,750.00	-	\$307,271.29	\$1,013,021.29

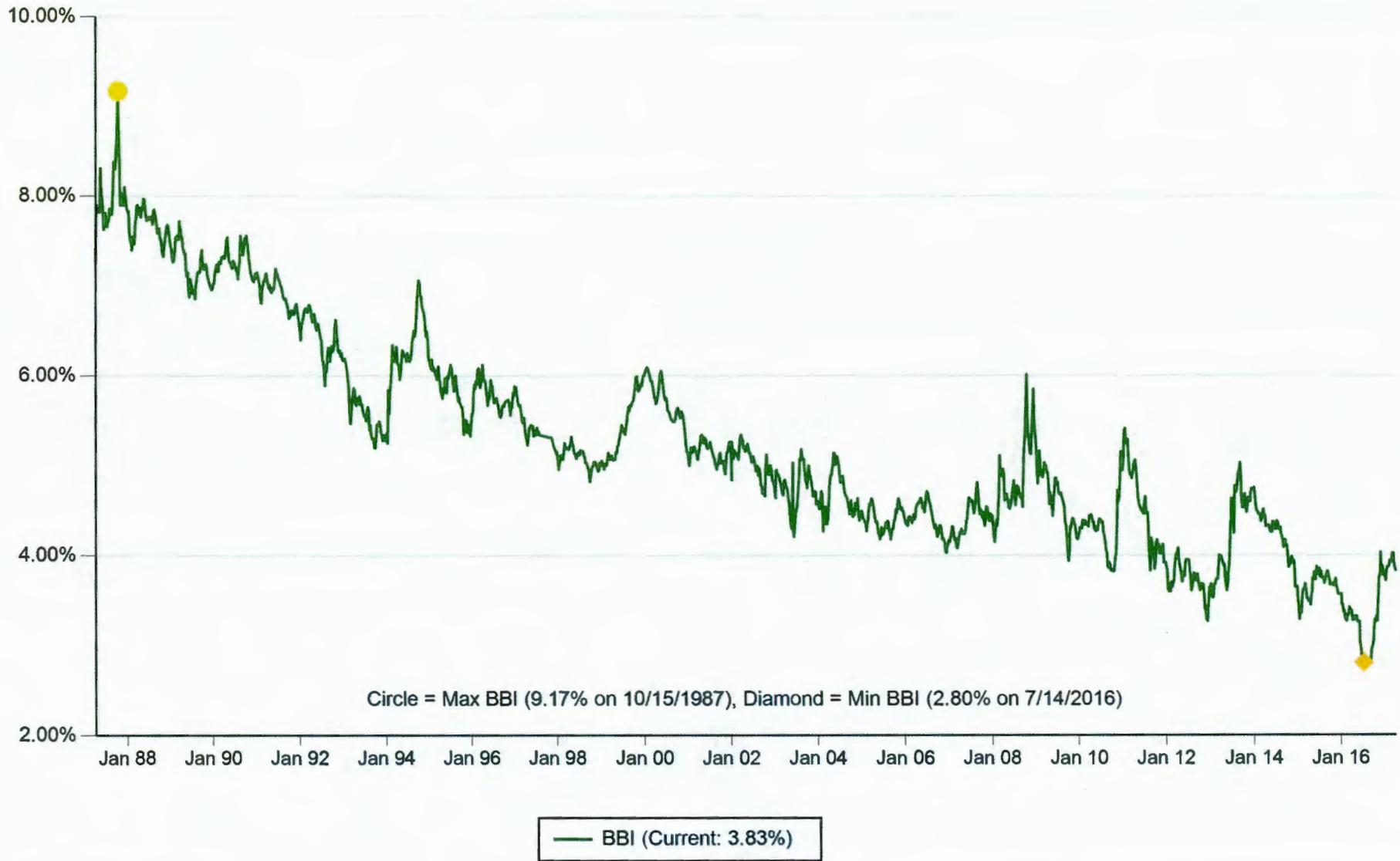
Significant Dates

Filing Date	1/01/2018
First Payment Date	12/31/2018



30 YEAR TREND IN MUNICIPAL BOND INDICES

Weekly Rates April, 1987 - April, 2017



The Bond Buyer "20 Bond Index" (BBI) shows average yields on a group of municipal bonds that mature in 20 years and have an average rating equivalent to Moody's Aa2 and S&P's AA.

Source: The Bond Buyer



RESOLUTION #2017-

INTRODUCED:

SECONDED:

VOTED: **Aye:**
 Nay:
 Absent:

RESOLUTION PROVIDING FOR THE SALE OF \$925,000 GENERAL OBLIGATION EQUIPMENT CERTIFICATES, SERIES 2017B

WHEREAS, the City Council of the City of Windom, Minnesota has heretofore determined that it is necessary and expedient to issue the City's \$925,000 General Obligation Equipment Certificates, Series 2017B (the "Certificates"), to finance the acquisition of various capital equipment for the City's telecommunications system; and

WHEREAS, the City has retained Ehlers & Associates, Inc., in Roseville, Minnesota ("Ehlers"), as its independent financial advisor for the Certificates in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9);

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Windom, Minnesota, as follows:

1. **Authorization; Findings.** The City Council hereby authorizes Ehlers to assist the City for the sale of the Certificates.
2. **Meeting; Proposal Opening.** The City Council shall meet at 7:30 p.m. on May 16, 2017, for considering proposals for and awarding the sale of the Certificates.
3. **Official Statement.** In connection with said sale, the officers or employees of the City are hereby authorized to cooperate with Ehlers and participate in the preparation of an official statement for the Certificates and to execute and deliver it on behalf of the City upon its completion.

Adopted by the Council this 18th day of April, 2017.

Dominic Jones, Mayor

Attest: _____
Steven Nasby, City Administrator

RESOLUTION #2017-

INTRODUCED:

SECONDED:

VOTED: Aye:
 Nay:
 Absent:

**RESOLUTION DETERMINING THE NECESSITY TO ISSUE NOT TO EXCEED
\$ _____ GENERAL OBLIGATION EQUIPMENT CERTIFICATES, SERIES 2017B**

WHEREAS, Minnesota Statutes, Sections 410.32 and 412.301, authorize the council to issue equipment certificates within existing debt limits for the purpose of purchasing capital equipment; and

WHEREAS, said statute also provides that if the amount of the equipment certificates to be issued to finance such equipment exceeds 0.25% of the market value of taxable property in the City, the equipment certificates shall not be issued for at least ten days after publication in the official newspaper of a council resolution determining to issue them; and if before the end of that time, a petition asking for an election on the proposition signed by voters equal to ten percent of the number of voters at the last regular municipal election is filed with the administrator, the equipment certificates shall not be issued until the proposition of their issuance has been approved by a majority of the votes cast on the question at a regular or special election; and

WHEREAS, the council proposes to issue the equipment certificates for said purposes in an amount which exceeds 0.25% of the market value of taxable property in the City; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Windom, Minnesota, as follows:

1. **Purpose.** That it is necessary and expedient for the City Council to issue General Obligation Equipment Certificates, Series 2017B, pursuant to Minnesota Statutes, Sections 410.32 and 412.301, in an amount of not to exceed \$ _____ for financing the acquisition of various capital equipment for the City's telecommunications system (the "Certificates").
2. **Amount.** The amount of the Certificates is hereby determined and declared to be in excess of 0.25% of the market value of taxable property in the City.
3. **Publication.** The Administrator is authorized and directed to publish this resolution in the official newspaper of the City.
4. **Time.** At least ten days shall elapse after publication in the official newspaper of the City of this resolution before the Certificates may be issued.

Adopted by the Council this 18th day of April, 2017.

Dominic Jones, Mayor

Attest: _____
Steven Nasby, City Administrator



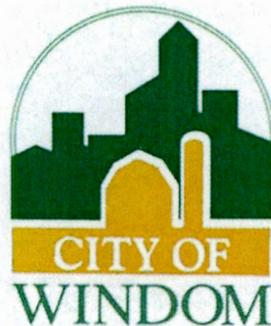
EHLERS
LEADERS IN PUBLIC FINANCE

April 18, 2017

Pre-Sale Report

City of Windom, Minnesota

\$925,000 General Obligation Equipment Certificates,
Series 2017B



Prepared by:

Todd Hagen, CIPMA
VP/Senior Financial Advisor

And

Rebecca Kurtz, CIPMA
VP/Senior Financial Advisor



Executive Summary of Proposed Debt

Proposed Issue:	\$925,000 General Obligation Equipment Certificates, Series 2017B
Purpose:	<p>To finance the acquisition of various capital equipment for the City's telecommunications system.</p> <p>Debt service will be paid from ad valorem property taxes. However, it is the intent of the City to substitute the tax levy with telecom revenues on an annual basis.</p>
Authority:	<p>The Certificates are being issued pursuant to Minnesota Statutes, Chapters:</p> <ul style="list-style-type: none"> • 412/410 – Equipment Certificates • 475 – General Bonding Authority <p>The maximum that an entity can issue Certificates for at any one time without publication of a resolution allowing for a reverse referendum is limited to .25% of estimated market value. The Certificates exceed .25% of the estimated market value in the City. The City will adopt the necessary resolution to allow for a reverse referendum.</p> <p>The Certificates will not count against the City's debt limit.</p> <p>The Certificates will be general obligations of the City for which its full faith, credit and taxing powers are pledged.</p>
Term/Call Feature:	<p>The Certificates are being issued for a 9-year term. Principal on the Certificates will be due on February 1 in the years 2019 through 2027. Interest is payable every six months beginning February 1, 2018. Telecom funds will be used to make the initial interest payment.</p> <p>The Certificates will not be subject to prepayment.</p>
Bank Qualification:	<p>Because the City is issuing less than \$10,000,000 in the calendar year, the City will be able to designate the Certificates as "bank qualified" obligations.</p> <p>Bank qualified status broadens the market for the Certificates, which can result in lower interest rates.</p>
Rating:	<p>The City's most recent bond issues were rated "A+" by Standard & Poor's. The City may request a new rating for the Certificates.</p> <p>If the winning bidder on the Certificates elects to purchase bond insurance, the rating for the issue may be higher than the City's bond rating in the event that the bond rating of the insurer is higher than that of the City.</p>
Basis for Recommendation:	<p>Based on our knowledge of your situation, your objectives communicated to us, our advisor relationship as well as characteristics of various municipal financing options, we are recommending the issuance of general obligation equipment certificates as a suitable financing option for the following reasons:</p>



	<ul style="list-style-type: none"> • This is the best viable option available to finance capital equipment under state law. • This is the most overall cost-effective option among the limited other options available to finance this type of equipment. • This option maintains future flexibility for the repayment of debt.
Method of Sale/Placement:	<p>To obtain the lowest interest cost to the City, we will competitively bid the purchase of the Certificates from local and national underwriters/banks.</p> <p>We have included an allowance for discount bidding equal to 1.50% of the principal amount of the issue. The discount provides the underwriter with all or a portion of its compensation in the transaction. If the Certificates are purchased at a price greater than the minimum bid amount (maximum discount), the unused allowance may be used to lower your borrowing amount.</p> <p>Premium Bids: Under current market conditions, most investors in municipal bonds prefer “premium” pricing structures. A premium is achieved when the coupon for any maturity (the interest rate paid by the issuer) exceeds the yield to the investor, resulting in a price paid that is greater than the face value of the bonds. The sum of the amounts paid more than face value is considered “reoffering premium.”</p> <p>For this issue of Certificates, we have been directed to use the premium to reduce the size of the issue. The adjustments may slightly change the true interest cost of the original bid, either up or down.</p>
Review of Existing Debt:	<p>We have reviewed all outstanding indebtedness for the City and find that there are no refunding opportunities at this time.</p> <p>We will continue to monitor the market and the call dates for the City’s outstanding debt and will alert you to any future refunding opportunities.</p>
Continuing Disclosure:	<p>Because the amount of the Certificates to be issued is less than \$1,000,000, this issue could be exempt from the Continuing Disclosure requirements of the Securities and Exchange Commission (SEC). However, some underwriters require limited disclosure as one of the parameters for placing a bid; therefore, we recommend that the City provide for the limited disclosure by agreeing to provide its Audited Financial Statements annually as well as providing notices of the occurrence of certain “material events” to the Municipal Securities Rulemaking Board (the “MSRB”).</p> <p>The City is already obligated to provide such reports for its existing bonds, and has contracted with Ehlers to prepare and file the reports.</p>
Arbitrage Monitoring:	<p>Because the Certificates are tax-exempt securities/tax credit securities, the City must ensure compliance with certain Internal Revenue Service (IRS) rules throughout the life of the issue. These rules apply to all gross proceeds of the issue, including initial bond proceeds and investment earnings in construction, escrow, debt service, and any reserve funds. How issuers spend</p>



	<p>bond proceeds and how they track interest earnings on funds (arbitrage/yield restriction compliance) are common subjects of IRS inquiries. Your specific responsibilities will be detailed in the Non-arbitrage Certificate prepared by your Bond Attorney and provided at closing.</p> <p>We recommend that you regularly monitor compliance with these rules and/or retain the services of a qualified firm to assist you.</p>
Risk Factors:	<p>GO Pledge: Because the Certificates will be general obligations of the City for which its full faith, credit and taxing powers are pledged, if the annual tax levy collected is not sufficient to pay the debt service payments, other City funds will need to be used.</p>
Other Service Providers:	<p>This debt issuance will require the engagement of other public finance service providers. This section identifies those other service providers, so Ehlers can coordinate their engagement on your behalf. Where you have previously used a firm to provide a service, we have assumed that you will continue that relationship. For services, you have not previously required, we have identified a service provider. Fees charged by these service providers will be paid from proceeds of the obligation, unless you notify us that you wish to pay them from other sources. Our pre-sale bond sizing includes a good faith estimate of these fees, so their final fees may vary. If you have any questions pertaining to the identified service providers or their role, or if you would like to use a different service provider for any of the listed services please contact us.</p> <p>Bond Attorney: Fryberger Buchanan Paying Agent: Bond Trust Services Rating Agency: Standard & Poor's</p>
Investment Earnings:	<p>To more efficiently segregate funds for this project and maximize interest earnings we recommend using either your local banks or Ehlers Investment Partners, a subsidiary of Ehlers, to assist with the investment of bond proceeds until they are needed to pay project costs.</p>
Summary:	<p>The decisions to be made by the Council are as follows:</p> <ul style="list-style-type: none"> • Accept or modify the finance assumptions described in this report. • Adopt the resolution attached to this report.

This presale report summarizes our understanding of the City's objectives for the structure and terms of this financing as of this date. As additional facts become known or capital markets conditions change, we may need to modify the structure and/or terms of this financing to achieve results consistent with the City's objectives.



Proposed Debt Issuance Schedule

Pre-Sale Review by City Council	April 18, 2017
Distribute Official Statement:	Week of May 1, 2017
Conference with Rating Agency:	Week of May 8, 2017
City Council Meeting to Award Sale of the Certificates:	May 16, 2017
Estimated Closing Date:	June 15, 2017

Attachments

- Sources and Uses of Funds
- Proposed Debt Service Schedule
- Bond Buyer Index
- Resolution Authorizing Ehlers to Proceed with Bond Sale
- Resolution Determining to Issue Certificates

Ehlers Contacts

Financial Advisors:	Todd Hagen	(651) 697-8508
	Rebecca Kurtz	(651) 697-8516
Disclosure Coordinator:	Meghan Lindblom	(651) 697-8549
Financial Analyst:	Alicia Gage	(651) 697-8551

The Official Statement for this financing will be mailed to the City Council at their home address or e-mailed for review prior to the sale date.



City of Windom, Minnesota

\$925,000 General Obligation Equipment Certificates, Series 2017B

Assumes Current Market BQ A+ Market Rates plus 15bps

Sources & Uses

Dated 06/15/2017 | Delivered 06/15/2017

Sources Of Funds

Par Amount of Bonds	\$925,000.00
Cash Contribution (Capitalized Interest)	11,847.74
Total Sources	\$936,847.74

Uses Of Funds

Total Underwriter's Discount (1.500%)	13,875.00
Costs of Issuance	32,500.00
Deposit to Capitalized Interest (CIF) Fund	11,847.74
Deposit to Project Construction Fund	875,000.00
Rounding Amount	3,625.00
Total Uses	\$936,847.74



City of Windom, Minnesota

\$925,000 General Obligation Equipment Certificates, Series 2017B

Assumes Current Market BQ A+ Market Rates plus 15bps

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
06/15/2017	-	-	-	-	-
02/01/2018	-	-	11,847.74	11,847.74	11,847.74
08/01/2018	-	-	9,436.25	9,436.25	-
02/01/2019	95,000.00	1.400%	9,436.25	104,436.25	113,872.50
08/01/2019	-	-	8,771.25	8,771.25	-
02/01/2020	95,000.00	1.550%	8,771.25	103,771.25	112,542.50
08/01/2020	-	-	8,035.00	8,035.00	-
02/01/2021	100,000.00	1.750%	8,035.00	108,035.00	116,070.00
08/01/2021	-	-	7,160.00	7,160.00	-
02/01/2022	100,000.00	2.000%	7,160.00	107,160.00	114,320.00
08/01/2022	-	-	6,160.00	6,160.00	-
02/01/2023	105,000.00	2.100%	6,160.00	111,160.00	117,320.00
08/01/2023	-	-	5,057.50	5,057.50	-
02/01/2024	105,000.00	2.200%	5,057.50	110,057.50	115,115.00
08/01/2024	-	-	3,902.50	3,902.50	-
02/01/2025	105,000.00	2.300%	3,902.50	108,902.50	112,805.00
08/01/2025	-	-	2,695.00	2,695.00	-
02/01/2026	110,000.00	2.400%	2,695.00	112,695.00	115,390.00
08/01/2026	-	-	1,375.00	1,375.00	-
02/01/2027	110,000.00	2.500%	1,375.00	111,375.00	112,750.00
Total	\$925,000.00	-	\$117,032.74	\$1,042,032.74	-

Yield Statistics

Bond Year Dollars	\$5,325.69
Average Life	5.758 Years
Average Coupon	2.1975114%
Net Interest Cost (NIC)	2.4580408%
True Interest Cost (TIC)	2.4742558%
Bond Yield for Arbitrage Purposes	2.1902815%
All Inclusive Cost (AIC)	3.1625784%

IRS Form 8038

Net Interest Cost	2.1975114%
Weighted Average Maturity	5.758 Years



City of Windom, Minnesota

\$925,000 General Obligation Equipment Certificates, Series 2017B

Assumes Current Market BQ A+ Market Rates plus 15bps

Net Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	Fiscal Total
06/15/2017	-	-	-	-	-	-	-
02/01/2018	-	-	11,847.74	11,847.74	(11,847.74)	-	-
08/01/2018	-	-	9,436.25	9,436.25	-	9,436.25	-
02/01/2019	95,000.00	1.400%	9,436.25	104,436.25	-	104,436.25	113,872.50
08/01/2019	-	-	8,771.25	8,771.25	-	8,771.25	-
02/01/2020	95,000.00	1.550%	8,771.25	103,771.25	-	103,771.25	112,542.50
08/01/2020	-	-	8,035.00	8,035.00	-	8,035.00	-
02/01/2021	100,000.00	1.750%	8,035.00	108,035.00	-	108,035.00	116,070.00
08/01/2021	-	-	7,160.00	7,160.00	-	7,160.00	-
02/01/2022	100,000.00	2.000%	7,160.00	107,160.00	-	107,160.00	114,320.00
08/01/2022	-	-	6,160.00	6,160.00	-	6,160.00	-
02/01/2023	105,000.00	2.100%	6,160.00	111,160.00	-	111,160.00	117,320.00
08/01/2023	-	-	5,057.50	5,057.50	-	5,057.50	-
02/01/2024	105,000.00	2.200%	5,057.50	110,057.50	-	110,057.50	115,115.00
08/01/2024	-	-	3,902.50	3,902.50	-	3,902.50	-
02/01/2025	105,000.00	2.300%	3,902.50	108,902.50	-	108,902.50	112,805.00
08/01/2025	-	-	2,695.00	2,695.00	-	2,695.00	-
02/01/2026	110,000.00	2.400%	2,695.00	112,695.00	-	112,695.00	115,390.00
08/01/2026	-	-	1,375.00	1,375.00	-	1,375.00	-
02/01/2027	110,000.00	2.500%	1,375.00	111,375.00	-	111,375.00	112,750.00
Total	\$925,000.00	-	\$117,032.74	\$1,042,032.74	(11,847.74)	\$1,030,185.00	-

City of Windom, Minnesota

\$925,000 General Obligation Equipment Certificates, Series 2017B

Assumes Current Market BQ A+ Market Rates plus 15bps

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	105% of Total
02/01/2018	-	-	11,847.74	11,847.74	(11,847.74)	-	-
02/01/2019	95,000.00	1.400%	18,872.50	113,872.50	-	113,872.50	119,566.13
02/01/2020	95,000.00	1.550%	17,542.50	112,542.50	-	112,542.50	118,169.63
02/01/2021	100,000.00	1.750%	16,070.00	116,070.00	-	116,070.00	121,873.50
02/01/2022	100,000.00	2.000%	14,320.00	114,320.00	-	114,320.00	120,036.00
02/01/2023	105,000.00	2.100%	12,320.00	117,320.00	-	117,320.00	123,186.00
02/01/2024	105,000.00	2.200%	10,115.00	115,115.00	-	115,115.00	120,870.75
02/01/2025	105,000.00	2.300%	7,805.00	112,805.00	-	112,805.00	118,445.25
02/01/2026	110,000.00	2.400%	5,390.00	115,390.00	-	115,390.00	121,159.50
02/01/2027	110,000.00	2.500%	2,750.00	112,750.00	-	112,750.00	118,387.50
Total	\$925,000.00	-	\$117,032.74	\$1,042,032.74	(11,847.74)	\$1,030,185.00	\$1,081,694.25

Significant Dates

Dated	6/15/2017
First Coupon Date	2/01/2018

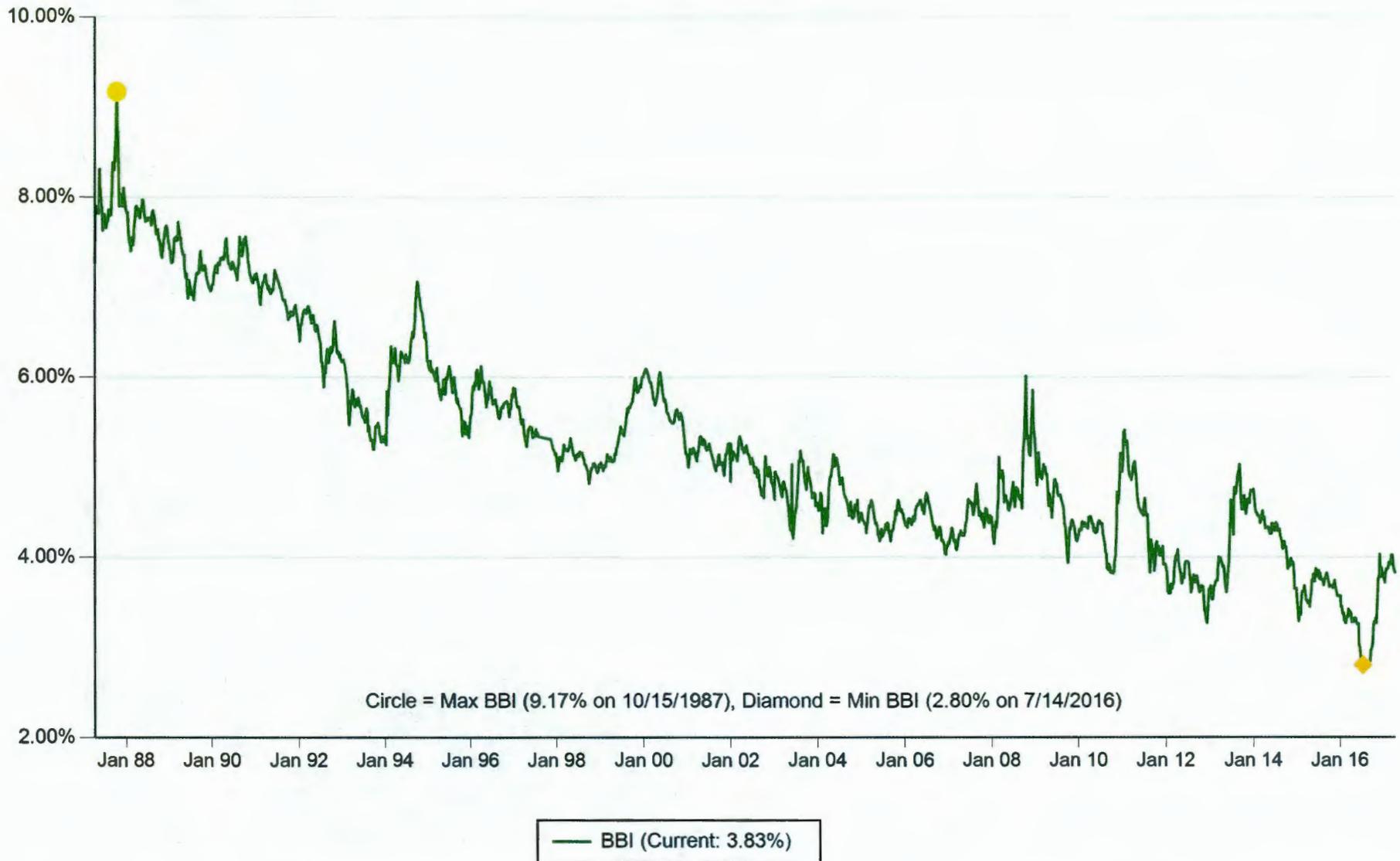
Yield Statistics

Bond Year Dollars	\$5,325.69
Average Life	5.758 Years
Average Coupon	2.1975114%
Net Interest Cost (NIC)	2.4580408%
True Interest Cost (TIC)	2.4742558%
Bond Yield for Arbitrage Purposes	2.1902815%
All Inclusive Cost (AIC)	3.1625784%



30 YEAR TREND IN MUNICIPAL BOND INDICES

Weekly Rates April, 1987 - April, 2017



The Bond Buyer "20 Bond Index" (BBI) shows average yields on a group of municipal bonds that mature in 20 years and have an average rating equivalent to Moody's Aa2 and S&P's AA.

Source: The Bond Buyer

Windom Area Hospital

Governing Board By-Laws

By-Law 2.2 (current) Number and Qualification

The board shall consist of seven directors. Directors must represent the community of Windom and shall be selected for their experience, relevant areas of interest and expertise, and ability and willingness to participate effectively in fulfilling the board's responsibilities. The CEO, the president of the medical staff and the mayor of the City of Windom serve as ex officio directors, without vote. Neither hospital employees, except the CEO, nor members of their families (parents, spouse, children, and siblings) shall be eligible to serve as voting directors. Neither a hospital employee who resigns or is terminated from employment nor a member of his/her immediate family is eligible to serve as a director for a two-year period from the date such resignation or termination is effective.

By-Law 2.2 (proposed) Number and Qualification

The board shall consist of seven directors. **The majority of Directors (five of the seven seats) must represent the community of Windom and two seats could be held by individuals who represent the area served by Windom Area Hospital.** Directors shall be selected for their experience, relevant areas of interest and expertise, and ability and willingness to participate effectively in fulfilling the board's responsibilities. The CEO, the president of the medical staff and the mayor of the City of Windom serve as ex officio directors, without vote. Neither hospital employees, except the CEO, nor members of their families (parents, spouse, children, and siblings) shall be eligible to serve as voting directors. Neither a hospital employee who resigns or is terminated from employment nor a member of his/her immediate family is eligible to serve as a director for a two-year period from the date such resignation or termination is effective.

RESOLUTION #2017-

INTRODUCED:

SECONDED:

VOTED: Aye:
 Nay:
 Absent:

**RESOLUTION IN SUPPORT OF INCREASING LOCAL GOVERNMENT AID IN 2017
LEGISLATIVE SESSION**

WHEREAS, Local Government Aid (LGA) is a critical need for our city; and

WHEREAS, LGA provides funding to restrain property taxes on homeowners and businesses; and

WHEREAS, LGA helps provide important services such as public safety, infrastructure, and fire protection; and

WHEREAS, an increase in LGA would help the City of Windom pay for needed infrastructure improvements to streets and hold down the amount of property taxes needed for essential services; and

WHEREAS, the State of Minnesota's projected budget surplus stands at \$1.65 Billion; and

WHEREAS, LGA is funded well below the level that was funded in 2002; and

WHEREAS, in a time of surplus, the State should be able to provide an increase in aid to cities who are facing increased costs due to infrastructure needs, state mandates and inflation in the costs of labor, goods, and services; and

WHEREAS, no Omnibus Tax Bill was passed by the Legislature in 2015 or 2016, thus freezing the LGA appropriation.

THEREFORE, BE IT RESOLVED that the City of Windom supports a permanent increase in the base appropriation for Local Government Aid of \$45.5 Million as proposed in HF 672/SF 476, and urges adoption of this proposal by the House and Senate.

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the following: the Legislators representing the City of Windom, Speaker of the House Rep. Kurt Daudt, Senate Majority Leader Sen. Paul Gazelka, House Tax Chair Rep. Greg Davids, Senate Tax Chair Sen. Roger Chamberlain, and Governor Mark Dayton.

Adopted by the Council this 18th day of April, 2017.

Dominic Jones, Mayor

Attest: _____
Steven Nasby, City Administrator

To: City Council
From: Personnel Committee
Date: 4-13-2017
Re: City Administrator Evaluation

The Personnel Committee discussed the annual evaluation for the City Administrator position. The annual evaluation has not taken place since 2011. As such, a timeline for the process has been discussed and approved by the Personnel Committee and they are recommending the following:

- A yearly evaluation of the City Administrator, to be completed in the Spring beginning in 2017.
- Formal evaluations will be completed by each council member, and compiled by the Mayor and the Chair of the Personnel Committee.
- Feedback will be sought from department heads regarding the performance indicators as listed on the evaluation form. A face to face discussion between the Mayor, Chair of Personnel Committee and the department head will be the format for submitting feedback.
- Council evaluations & self evaluation, will be submitted via a sealed envelope contained at City Hall.

Action requested this evening:

- 1. Approve the City Administrator Evaluation Form**
- 2. Approve the timeline for completion of the evaluation (found below)**

April 18th - Council Approves the Evaluation form and timeline. Council receives the evaluations to begin completing.

April 28th - Mayor & Personnel Committee Chair sit down with department heads and discuss the evaluation.

May 2nd - Evaluation forms must be submitted into sealed form at City Hall from all council members. City Administrator must also submit self evaluation by this date.

May 2nd - May 10th - Mayor and Chair of Personnel compile evaluation data.

May 16th - Evaluation shared with City Administrator, option of doing this during a closed or open session of the council is at the discretion of the City Administrator

**Windom City Administrator
Performance Evaluation and Planning Form**

Employee: Steve Nasby

Evaluation Period: Time working with City Administrator in Current Position, not to exceed time prior to January 2015.

Appointment Date: March 20, 2006

Instructions:

Part I – Job Success Factors

These include key responsibilities and basic competencies. Rate each factor based on performance during the period identified above. The factors include key responsibilities specific to this position (Part 1-A), and competencies common to the campus supervisor/manager job standards (Part 1-B). Please share comments as applicable.

Part II – Goals from last year or last evaluation period

For future reference only. Goals from previous evaluations are omitted from this evaluation due to the last evaluation coming prior to current council and outside a reasonable window of time for accountability.

Part III – Professional Development Plan

Enter any actions that will be taken by the employee or manager/supervisor to support the goals indicated in Part III above, or specific job success factors in Part I. The plan may include career growth, job mastery, or actions to correct performance.

Rating Scale*:

- | | |
|--------------|---|
| Level 5 (E) | Exceptional
Performance far exceeded expectations due to exceptionally high quality of work performed in all <i>essential</i> areas of responsibility, resulting in an overall quality of work that was superior; and either 1) included the completion of a major goal or project, or 2) made an exceptional or unique contribution in support of the City of Windom. This rating is achievable by any employee though given infrequently. |
| Level 4 (EE) | Exceeds expectations
Performance consistently exceeded expectations in all <i>essential</i> areas of responsibility, and the quality of work overall was excellent. Annual goals were met. |
| Level 3 (ME) | Meets expectations
Performance consistently met expectations in all <i>essential</i> areas of responsibility, at times possibly exceeding expectations, and the quality of work overall was very good. The most critical annual goals were met. |
| Level 2 (I) | Improvement needed
Performance did not <i>consistently</i> meet expectations – performance failed to meet expectations in one or more <i>essential</i> areas of responsibility, and/or one or more of the most critical goals were not met. A professional development plan to improve performance must be outlined in Part III, including timelines, and monitored to measure progress. |
| Level 1 (U) | Unsatisfactory
Performance was consistently below expectations in most <i>essential</i> areas of responsibility, and/or reasonable progress toward critical goals was not made. Significant improvement is needed in one or more important areas. In Part III, a plan to correct performance, including timelines, must be outlined and monitored to measure progress. |

*The inclusion of goals is typically a consideration in assessing the overall rating.

**Windom City Administrator
Performance Evaluation and Planning Form**

Employee: Steve Nasby

Evaluation Period: Time working with City Administrator in Current Position, not to exceed time prior to January 2015.

Appointment Date: March 20, 2006

Part I. Job Success Factors

Factors	Rating					Comments
A. KEY RESPONSIBILITIES SPECIFIC TO THIS JOB						
<p>Performs key responsibilities as articulated in the job description.</p> <ul style="list-style-type: none"> • Overall administration and delivery of Windom's Services • Resource Management (Capital, Fees, Charges & Investments) • City Expenditures (budgeting & managing expenses) • Management of Personnel (labor unions, benefits and staff) • Communication (Council, the public, media and other govt entities) • Organization and Planning for the Functions of the City of Windom 	U	I	ME	E E	E	
B. CORE COMPETENCIES						
<p>1. Inclusiveness and Building Relationships Shows respect for people and their opinions; promotes fairness and equity; engages the talents, experiences, and capabilities of others; fosters cooperation; works to understand the perspectives of others; and creates opportunities for access and success.</p> <p>Develops relationships, inspires people; works well with staff, sets expectations for self and others, recognizes achievements, manages conflict, aligns performance goals within City Departments, provides feedback, leadership; delegates.</p>	U	I	ME	E E	E	
<p>2. Managing Municipal Finances Effectively manages municipal resources including revenues, fees and charges for service as related to costs and expectations of the Council and public. Oversight of City expenses as outlined in the approved City budget. Works to enhance and improve the City's financial positions including the use and repayment of debt, making investments and reporting to Council.</p>	U	I	ME	E E	E	
<p>3. Stewardship and Managing Resources Implements a process or takes some action that significantly improves the condition of city services and resources (e.g. use of grants or partnering on projects) or reduces risks of losses (e.g., making information for decision-making more accessible, reliable or consistent; supports continuity planning or preparedness; etc.).</p>	U	I	ME	E E	E	
<p>4. Problem Solving / Decision Making Problem solving - Identifies problems, involves others in seeking solutions, conducts appropriate analyses, searches for best solutions; responds quickly to new challenges. Decision making - Makes clear, consistent, transparent decisions; acts with integrity in all decision making; distinguishes relevant from irrelevant information and makes timely decisions.</p>	U	I	ME	E E	E	
<p>5. Strategic Thinking, Planning and Organizing Understands big picture and works with Council and staff to align priorities with broader goals, measures outcomes, uses feedback to redirect as needed, evaluates alternatives, solutions oriented, seeks alternatives and broad input; can see connections within complex issues.</p>	U	I	ME	E E	E	
<p>6. Communication Connects with City Council, peers, subordinates, the public, Board/Commission members, actively listens, clearly and effectively shares information, demonstrates effective oral and written communication skills, and negotiates effectively. Responds to City Council requests in a timely manner.</p>	U	I	ME	E E	E	

**Windom City Administrator
Performance Evaluation and Planning Form**

Employee: Steve Nasby

Evaluation Period: Time working with City Administrator in Current Position, not to exceed time prior to January 2015.

Appointment Date: March 20, 2006

<p>7. Quality Improvement Strives for efficient, effective, high quality performance in self and the organization; delivers timely and accurate results; resilient when responding to situations that are not going well; takes initiative to make improvements.</p>	U	I	ME	E E	E	
<p>8. Leadership Motivates others, accepts responsibility; demonstrates high level of political acumen; develops trust and credibility; expects honest and ethical behavior of self and others.</p>	U	I	ME	E E	E	
<p>9. Teamwork Encourages cooperation and collaboration; builds effective teams; works in partnership with City Departments, governmental agencies and other units of government; is flexible.</p>	U	I	ME	E E	E	
<p>10. Customer Service Focus Values the importance of delivering high quality service to internal and external parties; understands the needs of the client; customer service focus. Presents a professional image of the City. Promotes a positive image within Windom and outside of Windom.</p>	U	I	ME	E E	E	

Part II. Last Period's Goals

Left blank due to last evaluation coming prior to current council and outside a reasonable window of time for accountability

Goal	Rating			Comments		
	U	I	ME	E E	E	
	U	I	ME	E E	E	
	U	I	ME	E E	E	
	U	I	ME	E E	E	
	U	I	ME	E E	E	

<p>OVERALL RATING (Based on Parts I and II) Relative weights of job success factors and performance goals are determined by the City Council. Higher priority items may be highlighted by the evaluator.</p>	U	I	ME	EE	E	
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**Windom City Administrator
Performance Evaluation and Planning Form**

Employee: Steve Nasby

Evaluation Period: Time working with City Administrator in Current Position, not to exceed time prior to January 2015.

Appointment Date: March 20, 2006

Part III. Professional Development Plan

I would recommend that the City Administrator address the following issues and submit a response of how the issue would be addressed in the future.

-

Signatures:

Employee: Steve Nasby

Signature: _____ Date: _____

My signature indicates that I have received a copy of this evaluation.

I would like to include self-assessment comments.

Mayor: Dominic Jones

Signature: _____ Date: _____

The employee being evaluated is to receive a copy of the completed and signed evaluation form and one copy shall be placed in the personnel file.



Windom, MN

Expense Approval Report By Fund

Payment Dates 03/30/2017 - 04/13/2017

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL					
Activity: 41110 - Mayor & Council					
CONVENT. & VISITOR BUREAU	20170403	04/04/2017	LODGING TAX - GUARDIAN IN	100-41110-491	1,011.99
CONVENT. & VISITOR BUREAU	20170404	04/04/2017	LODGING TAX - RED CARPET I	100-41110-491	240.23
Activity 41110 - Mayor & Council Total:					1,252.22
Activity: 41310 - Administration					
TYLER TECHNOLOGIES, INC	025-180611	04/05/2017	SUPPLIES	100-41310-200	305.49
WINDOM QUICK PRINT	20170316	04/05/2017	SUPPLIES	100-41310-200	509.38
CULLIGAN	20170331	04/10/2017	SERVICE #1957	100-41310-200	47.25
ROBIN SHAW	20170410	04/10/2017	EXPENSE - COFFEE	100-41310-200	17.88
SECR REV FUND/CITY OF WD	20170410	04/10/2017	PETTY CASH - OFFICE SAM'S C	100-41310-200	100.00
INDOFF, INC	2933855	03/22/2017	SUPPLIES	100-41310-200	22.26
TOSHIBA FINANCIAL SERVICES	327281499	04/10/2017	COPIER LEASE 3/20 - 4/20	100-41310-217	29.45
VERIZON WIRELESS	9782476607	04/05/2017	TELEPHONE	100-41310-321	50.66
SECR REV FUND/CITY OF WD	20170410	04/10/2017	PETTY CASH - OFFICE POSTAG	100-41310-322	3.48
SECR REV FUND/CITY OF WD	20170410	04/10/2017	PETTY CASH - OFFICE POSTAG	100-41310-322	0.58
SECR REV FUND/CITY OF WD	20170410	04/10/2017	PETTY CASH - OFFICE POSTAG	100-41310-322	0.58
BLUE CROSS/BLUE SHIELD	170331218655	04/10/2017	INSURANCE PREM- MAY 2017	100-41310-480	490.00
BLUE CROSS/BLUE SHIELD	170331218655	04/10/2017	INSURANCE PREM- MAY 2017	100-41310-480	490.00
LEAGUE OF MN CITIES INS TR	20170301	04/04/2017	INSURANCE #10002872	100-41310-480	157,198.00
BANK MIDWEST	20170404	04/04/2017	ACCOUNT CLOSED-BILL CARLS	100-41310-480	190.74
MII LIFE	20170410A	04/10/2017	VEBA - 2017 WELLNESS INCEN	100-41310-480	2,200.00
Activity 41310 - Administration Total:					161,655.75
Activity: 41910 - Building & Zoning					
WEX BANK	49230052	04/10/2017	CREDIT CARD-MARCH - P/Z	100-41910-212	66.61
STEVEN J CARSON	20165	04/04/2017	MARCH 2017 BLDG INSPECTI	100-41910-301	566.50
VERIZON WIRELESS	9782476607	04/05/2017	TELEPHONE	100-41910-321	50.66
MN DEPT OF LABOR & INDUS	20170331	04/10/2017	QUART BLDG PERMIT SURCH	100-41910-443	187.24
SCOTT VEENKER	24583	04/10/2017	SERVICE: D.KRUGER HOUSE C	100-41910-480	606.25
Activity 41910 - Building & Zoning Total:					1,477.26
Activity: 41940 - City Hall					
MELISSA PENAS	20170403	04/05/2017	CLEANING	100-41940-406	430.50
SANDRA HERDER	20170405	04/05/2017	CLEANING	100-41940-406	430.50
KULSETH LAWN LANDSCAPE	25	04/04/2017	SERVICE - SNOW REMOVAL	100-41940-406	1,044.00
SCHWALBACH HARDWARE	20170325	04/05/2017	MAINTENANCE- CITY HALL	100-41940-409	296.30
Activity 41940 - City Hall Total:					2,201.30
Activity: 42120 - Crime Control					
INDOFF, INC	2932688	03/29/2017	SUPPLIES	100-42120-200	32.98
WEX BANK	49230052	04/10/2017	CREDIT CARD-MARCH - POLIC	100-42120-212	-18.32
WEX BANK	49230052	04/10/2017	CREDIT CARD-MARCH - POLIC	100-42120-212	1,053.37
VETS OIL COMPANY	7814320	04/10/2017	FUEL	100-42120-212	13.87
LEAGUE OF MN CITIES	16710	04/10/2017	2017 SAFETY & LOSS CONTRO	100-42120-308	40.00
VERIZON WIRELESS	9782476607	04/05/2017	TELEPHONE	100-42120-321	181.20
ALPHA WIRELESS - MANKATO	688909	04/06/2017	SERVICE	100-42120-323	108.00
DEVIN KOPPERUD	20170404	04/06/2017	EXPENSE - LOCKUP INSTRUCT	100-42120-334	532.87
GRAND VIEW LODGE	R7618A	04/05/2017	R7618A GROUP #21049 - DO	100-42120-334	78.38
TOSHIBA FINANCIAL SERVICES	327281499	04/10/2017	COPIER LEASE 3/20 - 4/20	100-42120-404	14.73
HIGLEY FORD	77208	04/06/2017	MAINTENANCE	100-42120-405	403.31
MN BOARD OF PEACE OFFICE	20170410	04/10/2017	RENEWAL - DEVIN KOPPERUD	100-42120-433	90.00
MN BOARD OF PEACE OFFICE	20170410A	04/10/2017	RENEWAL - SCOTT PETERSON	100-42120-433	90.00
BLUE CROSS/BLUE SHIELD	170331218655	04/10/2017	INSURANCE PREM- MAY 2017	100-42120-480	490.00
Activity 42120 - Crime Control Total:					3,110.39

Expense Approval Report

Payment Dates: 03/30/2017 - 04/13/2017

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Activity: 42220 - Fire Fighting					
EXPRESSWAY WINDOM	2732	04/11/2017	FUEL	100-42220-212	12.10
WEX BANK	49230052	04/10/2017	CREDIT CARD-MARCH - FIRE	100-42220-212	36.31
DICKS WELDING INC	63616	04/11/2017	MAINTENANCE	100-42220-215	179.19
WINDOM FIRE & SAFETY	6251	04/11/2017	SERVICE - FIRE DEPT	100-42220-217	71.90
JEREMY JOHNSON	20170411	04/11/2017	EXPENSE-ALEX STATE FIRE SC	100-42220-331	172.80
JEREMY JOHNSON	20170411	04/11/2017	EXPENSE-ALEX STATE FIRE SC	100-42220-334	50.54
TOSHIBA FINANCIAL SERVICES	327281499	04/10/2017	COPIER LEASE 3/20 - 4/20	100-42220-404	23.56
WINDOM FARM SERVICE	165121	04/11/2017	MAINTENANCE	100-42220-405	285.90
Activity 42220 - Fire Fighting Total:					832.30
Activity: 42500 - Civil Defense					
MN DEPT OF EMPLOY & ECON	20170410	04/10/2017	UNEMPLOYMENT BENEFIT - C	100-42500-215	232.57
Activity 42500 - Civil Defense Total:					232.57
Activity: 42700 - Animal Control					
COTTONWOOD VET CLINIC	169750	04/10/2017	VET SERVICE	100-42700-300	22.00
COTTONWOOD VET CLINIC	170275	04/10/2017	VET SERVICE	100-42700-300	11.00
Activity 42700 - Animal Control Total:					33.00
Activity: 43100 - Streets					
SHI INTERNATIONAL CORP	8026273986	04/10/2017	SUPPLIES	100-43100-200	208.00
SHI INTERNATIONAL CORP	806277720	04/10/2017	SUPPLIES	100-43100-200	108.00
WEX BANK	49230052	04/10/2017	CREDIT CARD-MARCH - STRE	100-43100-212	-18.32
WEX BANK	49230052	04/10/2017	CREDIT CARD-MARCH - STRE	100-43100-212	1,625.01
M-R SIGN CO., INC	194476	03/22/2017	STREET MAINTENANCE MATE	100-43100-224	1,249.98
SCOTT VEENKER	24582	04/11/2017	SERVICE	100-43100-224	600.00
TOPPERS PLUS, INC.	SI-100934	04/05/2017	STREET MAINTENANCE MATE	100-43100-224	335.70
COTTONWOOD CO SOLID WA	520	04/11/2017	BRUSH DISPOSAL	100-43100-225	120.00
COTTONWOOD CO SOLID WA	531	04/11/2017	BRUSH	100-43100-225	10.00
COTTONWOOD CO SOLID WA	550	04/11/2017	BRUSH	100-43100-225	110.00
VERIZON WIRELESS	9782476607	04/05/2017	TELEPHONE	100-43100-321	172.63
SCHWALBACH HARDWARE	20170325	04/05/2017	MAINTENANCE- STREET	100-43100-402	2,460.00
LUCAN COMMUNITY TV INC	2618	04/10/2017	MAINTENANCE	100-43100-402	50.00
WINDOM FARM SERVICE	164967	04/11/2017	MAINTENANCE	100-43100-404	9.32
COUNTRY PRIDE SERVICE	3461	04/04/2017	MAINTENANCE	100-43100-404	507.90
FOX BROTHERS OF SANBORN,	462424	04/05/2017	MAINTENANCE	100-43100-404	37.38
DICKS WELDING INC	63686	04/11/2017	MAINTENANCE	100-43100-404	619.30
GRAHAM TIRE	8506338	04/06/2017	MAINTENANCE #44	100-43100-404	375.98
RDO EQUIPMENT CO	P64215	04/10/2017	MAINTENANCE	100-43100-404	35.37
RDO EQUIPMENT CO	P65001	04/10/2017	MAINTENANCE	100-43100-404	369.49
BLUE CROSS/BLUE SHIELD	170331218655	04/10/2017	INSURANCE PREM- MAY 2017	100-43100-480	490.00
Activity 43100 - Streets Total:					9,475.74
Activity: 45120 - Recreation					
TOSHIBA FINANCIAL SERVICES	327281499	04/10/2017	COPIER LEASE 3/20 - 4/20	100-45120-217	14.73
Activity 45120 - Recreation Total:					14.73
Activity: 45202 - Park Areas					
COLE PAPERS INC.	9292600	04/04/2017	SUPPLIES	100-45202-211	651.03
NICKLASSON ATHLETIC/A+ DE	27068	03/22/2017	MAINTENANCE	100-45202-404	252.70
WINDOM QUICK PRINT	20170316	04/05/2017	SUPPLIES	100-45202-480	124.95
Activity 45202 - Park Areas Total:					1,028.68
Fund 100 - GENERAL Total:					181,313.94
Fund: 211 - LIBRARY					
Activity: 45501 - Library					
TOSHIBA FINANCIAL SERVICES	327281499	04/10/2017	COPIER LEASE 3/20 - 4/20	211-45501-217	7.36
NANCY SAJBAN	20170405	04/05/2017	EXPENSE - SUMMER READING	211-45501-331	40.23
MELISSA PENAS	20170403	04/05/2017	CLEANING	211-45501-402	441.00
SANDRA HERDER	20170405	04/05/2017	CLEANING	211-45501-402	441.00
TRADITIONAL HOME MAGAZI	20170410	04/10/2017	SUBSCRIPTION	211-45501-433	19.97
MOTHER EARTH LIVING	20170410	04/10/2017	SUBSCRIPTION	211-45501-433	18.95
GALE	60338762	04/04/2017	BOOKS	211-45501-435	146.48

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GALE	60365351	04/04/2017	BOOKS	211-45501-435	19.00
GALE	60388829	04/04/2017	BOOKS	211-45501-435	19.50
MICROMARKETING	665416	04/05/2017	BOOKS	211-45501-435	119.97
MICROMARKETING	665692	04/05/2017	BOOKS	211-45501-435	245.96
MICROMARKETING	666421	04/10/2017	BOOKS	211-45501-435	74.99
Activity 45501 - Library Total:					1,594.41
Fund 211 - LIBRARY Total:					1,594.41

Fund: 225 - AIRPORT

Activity: 45127 - Airport

RED ROCK RURAL WATER	20170331	04/10/2017	WATER USAGE	225-45127-200	27.00
SOUTH CENTRAL ELECTRIC	20170228B	04/05/2017	SERVICE #26-12-112-04	225-45127-381	396.00
SOUTH CENTRAL ELECTRIC	20170228C	04/05/2017	SERVICE #26-12-116-04	225-45127-381	336.15
SCHWALBACH HARDWARE	20170325	04/05/2017	MAINTENANCE- AIRPORT	225-45127-406	3.98
PRITTS ELECTRIC MOTORS, IN	47911	04/05/2017	MAINTENANCE	225-45127-409	42.00
Activity 45127 - Airport Total:					805.13
Fund 225 - AIRPORT Total:					805.13

Fund: 230 - POOL

Activity: 45124 - Pool

TOSHIBA FINANCIAL SERVICES	327281499	04/10/2017	COPIER LEASE 3/20 - 4/20	230-45124-217	7.36
Activity 45124 - Pool Total:					7.36
Fund 230 - POOL Total:					7.36

Fund: 235 - AMBULANCE

BANK MIDWEST	20170403	04/04/2017	REFER TO MAKER-WINDOM A	235-34205	263.57
Activity 42153 - Ambulance Total:					263.57

Activity: 42153 - Ambulance

WEX BANK	49230052	04/10/2017	CREDIT CARD-MARCH - AMBU	235-42153-212	916.84
WEX BANK	49230052	04/10/2017	CREDIT CARD-MARCH - AMB	235-42153-212	-18.33
SCHWALBACH HARDWARE	20170325	04/05/2017	MAINTENANCE- AMBULANCE	235-42153-217	6.78
PRAXAIR DISTRIBUTION INC	76843051	04/10/2017	SUPPLIES	235-42153-217	290.83
RITA HACKER	597	04/06/2017	SERVICE - LEESA ARNDT	235-42153-218	66.00
WINDOM AREA HOSPITAL	20170410	04/10/2017	SERVICE - NURSING	235-42153-312	1,071.40
VERIZON WIRELESS	9782476607	04/05/2017	TELEPHONE	235-42153-321	50.40
ALPHA WIRELESS - MANKATO	202797	04/04/2017	SERVICE	235-42153-323	212.00
REAL TIME TRANSLATION, INC	110620	04/05/2017	SERVICE	235-42153-327	34.00
KRISTEN PORATH	20170411	04/11/2017	EXPENSE	235-42153-334	15.53
KIM POWERS	20170411	04/11/2017	EXPENSE	235-42153-334	87.70
ALPHA WIRELESS - MANKATO	688910	04/04/2017	SERVICE	235-42153-404	1,089.00
COUNTRY PRIDE SERVICE	003436	04/06/2017	MAINTENANCE #29 - FRONT T	235-42153-405	419.28
O'REILLY AUTOMOTIVE, INC	20170328	04/10/2017	MAINTENANCE - AMBULANCE	235-42153-405	23.98
LUND'S BODY SHOP	3705	04/10/2017	MAINTENANCE #29 - MIRROR	235-42153-405	170.73
P.M. REPAIR & DETAILING	4470	04/10/2017	REAR TIRES #29 - MAINTENA	235-42153-405	94.00
GRAHAM TIRE	8506897	04/10/2017	MAINTENANCE #29	235-42153-405	479.96
Activity 42153 - Ambulance Total:					5,010.10
Fund 235 - AMBULANCE Total:					5,273.67

Fund: 250 - EDA GENERAL

Activity: 46520 - EDA

VERIZON WIRELESS	9782476607	04/05/2017	TELEPHONE	250-46520-321	26.80
DREW HAGE	201704102017	04/10/2017	EXPENSE-WGTN BIO CONFERE	250-46520-331	61.52
FEDERATED RURAL ELECTRIC	20170328	04/04/2017	SERVICE #28-36-30	250-46520-381	15.00
RON'S ELECTRIC INC	134728	04/10/2017	MAINTENANCE	250-46520-402	383.95
SCOTT VEENKER	24586	04/10/2017	SERVICE: SPEC BLDG	250-46520-402	327.80
WINDOM AREA CHAMBER OF	20170330	04/05/2017	CHAMBER BUCKS -	250-46520-480	75.00
COTTONWOOD CO RECORDE	A279825	04/06/2017	RECORDING DOCUMENT #P1	250-46520-480	46.00
COTTONWOOD CO RECORDE	A279826	04/06/2017	RECORDING DOCUMENT	250-46520-480	46.00
Activity 46520 - EDA Total:					982.07

Activity: 49980 - Debt Service

FULDA CREDIT UNION	20170407	04/10/2017	SPEC BLDG LOAN APR - PRINC	250-49980-602	2,094.54
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FULDA CREDIT UNION	20170407	04/10/2017	SPEC BLDG LOAN APR - INTER	250-49980-612	1,265.46
			Activity 49980 - Debt Service Total:		3,360.00
			Fund 250 - EDA GENERAL Total:		4,342.07
Fund: 254 - NORTH IND PARK					
Activity: 46520 - EDA					
SOUTH CENTRAL ELECTRIC	20170228A	04/05/2017	SERVICE #26-24-123-04	254-46520-381	138.11
SCOTT VEENKER	24539	04/10/2017	SERVICE: NWIP SNOW REMO	254-46520-406	20.00
			Activity 46520 - EDA Total:		158.11
			Fund 254 - NORTH IND PARK Total:		158.11
Fund: 260 - TIF 1-13 RIVER BLUFF					
Activity: 49980 - Debt Service					
NORTHLAND TRUST SERVICE	20170321	03/29/2017	WIND06A - 2006A BOND EARL	260-49980-720	29,000.00
NORTHLAND TRUST SERVICE	20170321	03/29/2017	WIND06A - 2006A BOND EARL	260-49980-720	280.81
			Activity 49980 - Debt Service Total:		29,280.81
			Fund 260 - TIF 1-13 RIVER BLUFF Total:		29,280.81
Fund: 304 - 2006A REFUNDING BOND					
NORTHLAND TRUST SERVICE	20170321	03/29/2017	WIND06A - 2006A BOND EARL	304-39202	-29,000.00
NORTHLAND TRUST SERVICE	20170321	03/29/2017	WIND06A - 2006A BOND EARL	304-39202	-280.81
					-29,280.81
Activity: 47000 - Debt Service					
NORTHLAND TRUST SERVICE	20170321	03/29/2017	WIND06A - 2006A BOND EARL	304-47000-480	250.00
			Activity 47000 - Debt Service Total:		250.00
Activity: 49980 - Debt Service					
NORTHLAND TRUST SERVICE	20170321	03/29/2017	WIND06A - 2006A BOND EARL	304-49980-601	29,000.00
NORTHLAND TRUST SERVICE	20170321	03/29/2017	WIND06A - 2006A BOND EARL	304-49980-601	11,000.00
NORTHLAND TRUST SERVICE	20170321	03/29/2017	WIND06A - 2006A BOND EARL	304-49980-611	106.52
NORTHLAND TRUST SERVICE	20170321	03/29/2017	WIND06A - 2006A BOND EARL	304-49980-611	280.81
			Activity 49980 - Debt Service Total:		40,387.33
			Fund 304 - 2006A REFUNDING BOND Total:		11,356.52
Fund: 307 - 2017 STREET PROJECT					
Activity: 41000 - General Government					
CNA SURETY	20170314	03/14/2017	MN UTILITY PERMIT #712694	307-41000-480	100.00
			Activity 41000 - General Government Total:		100.00
			Fund 307 - 2017 STREET PROJECT Total:		100.00
Fund: 401 - GENERAL CAPITAL PROJECTS					
Activity: 49950 - Capital Outlay					
CLEARWATER RECREATION	30217	04/04/2017	BLEACHERS - PICNIC TABLES	401-49950-504	4,228.00
			Activity 49950 - Capital Outlay Total:		4,228.00
			Fund 401 - GENERAL CAPITAL PROJECTS Total:		4,228.00
Fund: 402 - CAPITAL PROJECT - ESF					
Activity: 49950 - Capital Outlay					
DAKOTA SUPPLY GROUP	C882588	03/22/2017	EMS BUILDING - WATER METE	402-49950-500	725.56
			Activity 49950 - Capital Outlay Total:		725.56
			Fund 402 - CAPITAL PROJECT - ESF Total:		725.56
Fund: 601 - WATER					
ELECTRIC PUMP INC	0059969-IN	04/06/2017	MACHINERY & EQUIPMENT	601-16400	7,484.00
					7,484.00
Activity: 49400 - Water					
WEX BANK	49230052	04/10/2017	CREDIT CARD-MARCH - WATE	601-49400-212	321.29
MN DEPT OF HEALTH	20170201	04/05/2017	SW DIST OPERATOR SCHOOL-	601-49400-308	70.00
VERIZON WIRELESS	9782476607	04/05/2017	TELEPHONE	601-49400-321	96.17
HP DATAONE, LLC	20170401	04/04/2017	BILLING CONTRACT SERVICE	601-49400-326	1,328.13
FINANCE & COMMERCE, INC.	743189398	03/22/2017	SERVICE	601-49400-340	320.60
FEDERATED RURAL ELECTRIC	20170328A	04/04/2017	SERVICE #28-35-18	601-49400-381	48.00
WENCK ASSOCIATES, INC.	11701017	04/05/2017	WINDOM LANDFILL	601-49400-386	2,870.50

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SCHWALBACH HARDWARE	20170325	04/05/2017	MAINTENANCE- WATER	601-49400-404	1.70
TOSHIBA FINANCIAL SERVICES	327281499	04/10/2017	COPIER LEASE 3/20 - 4/20	601-49400-404	29.45
AMUNDSON DIG	03221701	04/06/2017	MAINTENANCE	601-49400-408	644.55
MN DEPT OF HEALTH	20170410	04/10/2017	WATER SURCHARGE Q-1	601-49400-443	3,296.00
				Activity 49400 - Water Total:	9,026.39
				Fund 601 - WATER Total:	16,510.39

Fund: 602 - SEWER

Activity: 49450 - Sewer

WEX BANK	49230052	04/10/2017	CREDIT CARD-MARCH - SEWE	602-49450-212	282.95
HAWKINS, INC	4045301	04/04/2017	CHEMICALS	602-49450-216	265.87
BOLTON & MENK, INC.	0200246	04/04/2017	SERVICE - PROJECT F18.11213	602-49450-303	1,300.00
BOLTON & MENK, INC.	0200599	04/04/2017	SERVICE - PROJECT T22.11238	602-49450-303	5,815.00
BOLTON & MENK, INC.	0201105	04/04/2017	SERVICE - PROJECT F18.11213	602-49450-303	202.50
MN VALLEY TESTING	853808	03/14/2017	TESTING	602-49450-310	144.00
MN VALLEY TESTING	854021	03/17/2017	TESTING	602-49450-310	127.20
MN VALLEY TESTING	854465	03/20/2017	TESTING	602-49450-310	348.00
MN VALLEY TESTING	854653	03/22/2017	TESTING	602-49450-310	227.20
MN VALLEY TESTING	854885	03/22/2017	TESTING	602-49450-310	144.00
MN VALLEY TESTING	855182	03/29/2017	TESTING	602-49450-310	28.80
MN VALLEY TESTING	855669	03/29/2017	TESTING	602-49450-310	227.20
VERIZON WIRELESS	9782476607	04/05/2017	TELEPHONE	602-49450-321	86.16
HP DATAONE, LLC	20170401	04/04/2017	BILLING CONTRACT SERVICE	602-49450-326	1,328.11
SOUTH CENTRAL ELECTRIC	20170228	04/05/2017	SERVICE #26-24-125-04	602-49450-381	132.18
SCHWALBACH HARDWARE	20170325	04/05/2017	MAINTENANCE- SEWER	602-49450-404	102.97
TOSHIBA FINANCIAL SERVICES	327281499	04/10/2017	COPIER LEASE 3/20 - 4/20	602-49450-404	23.56
SUPERIOR LAMP & SUPPLY	519830232	04/05/2017	MAINTENANCE	602-49450-404	522.66
JERRY'S REPAIR	18123	04/04/2017	MAINTENANCE	602-49450-405	536.85
				Activity 49450 - Sewer Total:	11,845.21
				Fund 602 - SEWER Total:	11,845.21

Fund: 604 - ELECTRIC

WESCO DISTRIBUTION, INC	623657	04/10/2017	INVENTORY	604-14200	3,799.50
RESCO	670123-01	04/10/2017	INVENTORY	604-14200	4,660.20
BORDER STATES	912790638	04/04/2017	INVENTORY	604-14200	1,471.52
UTILITIES PLUS ENERGY SERVI	11524	04/10/2017	SERVICE - ENGINEERING LABO	604-16300	11,022.50
WESCO DISTRIBUTION, INC	623656	04/10/2017	INVENTORY: NEW EQUIP FOR	604-16300	1,297.10
IRBY ELECTRICAL DISTRIBUTO	5009869968.001	04/04/2017	NEW EQUIP -SUBSTATION	604-16300	38,760.00
HEATHER WEBER	20170404	04/04/2017	REFUND - UTILITY PREPAYME	604-22000	300.00
KARI HANDY	20170411	04/11/2017	REFUND - BAL OF UTILITY PRE	604-22000	272.61
GREATER MN FAMILY SERVICE	20170411	04/11/2017	REFUND - UTILITY PREPAYME	604-22000	300.00
BRENDAN BENTER	20170411	04/11/2017	REFUND - BAL OF UTILITY PRE	604-22000	194.96
UTILITIES PLUS ENERGY SERVI	N 16085	04/10/2017	OWNER'S CREDIT	604-37473	-532.54
					61,545.85

Activity: 49550 - Electric

OFFICE DEPOT	91749373001	04/10/2017	SUPPLIES	604-49550-200	238.55
WEX BANK	49230052	04/10/2017	CREDIT CARD-MARCH - ELECT	604-49550-212	610.85
BORDER STATES	912763202	04/04/2017	UNIFORMS	604-49550-218	165.38
BRENT BROWN	20170403	04/04/2017	EXPENSE-CMMPA	604-49550-315	102.72
VERIZON WIRELESS	9782476607	04/05/2017	TELEPHONE	604-49550-321	121.64
HP DATAONE, LLC	20170401	04/04/2017	BILLING CONTRACT SERVICE	604-49550-326	1,328.13
LUCAN COMMUNITY TV INC	2617	04/06/2017	MAINTENANCE	604-49550-402	40.00
SCHWALBACH HARDWARE	20170325	04/05/2017	MAINTENANCE- ELECTRIC	604-49550-404	3.58
O'REILLY AUTOMOTIVE, INC	20170328	04/10/2017	MAINTENANCE - ELECTRIC	604-49550-404	53.96
CARQUEST AUTO PARTS STOR	20170331	04/06/2017	MAINTENANCE -ELECTRIC	604-49550-404	56.75
TOSHIBA FINANCIAL SERVICES	327281499	04/10/2017	COPIER LEASE 3/20 - 4/20	604-49550-404	29.45
SCHWALBACH HARDWARE	20170325	04/05/2017	MAINTENANCE- ELECTRIC	604-49550-405	11.98
O'REILLY AUTOMOTIVE, INC	20170328	04/10/2017	MAINTENANCE - ELECTRIC	604-49550-405	25.00
ELECTRIC FUND	20170329	04/04/2017	MAINTENANCE FOR ELEC PRO	604-49550-405	61.01
RAGE INC	03-011078	03/22/2017	SERVICE - POWER PLANT	604-49550-406	34.17
SCHWALBACH HARDWARE	20170325	04/05/2017	MAINTENANCE- ELECTRIC	604-49550-406	5.99

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BRAD BUSSA	20170404	04/04/2017	CLEANING	604-49550-406	184.60
DEFRIES COLLISION CENTER	10318	04/04/2017	SERVICE - SALLY LARSON	604-49550-408	91.00
SCHWALBACH HARDWARE	20170325	04/05/2017	MAINTENANCE- ELECTRIC	604-49550-408	10.99
WERNER ELECTRIC	59621786.001	04/10/2017	MAINTENANCE	604-49550-408	55.02
PRITTS ELECTRIC MOTORS, IN	47911	04/05/2017	MAINTENANCE	604-49550-410	106.00
ADVANTAGE COLLECTION PR	20170401	04/06/2017	SERVICE #3796	604-49550-432	59.14
DANIEL BENZ	20170406	04/06/2017	ENERGY REBATE	604-49550-450	275.00
JOSH SAMMONS	20170410	04/10/2017	ENERGY REBATE	604-49550-450	100.00
MARGARET HOLT	20170410	04/10/2017	ENERGY REBATE	604-49550-450	150.00
BLUE CROSS/BLUE SHIELD	170331218655	04/10/2017	INSURANCE PREM- MAY 2017	604-49550-480	490.00
WINDOM AREA DEVELOPME	20170410	04/10/2017	INDUSTRIAL DEVELOPMENT -	604-49550-491	1,200.00
				Activity 49550 - Electric Total:	5,610.91
				Fund 604 - ELECTRIC Total:	67,156.76

Fund: 609 - LIQUOR STORE

Activity: 49751 - Liquor Store

AH HERMEL COMPANY	636240	03/28/2017	MERCHANDISE	609-49751-217	99.53
VINOCOPIA, INC	0175585-IN	03/21/2017	MERCHANDISE	609-49751-251	120.00
VINOCOPIA, INC	0175586-IN	03/21/2017	MECHANDISE	609-49751-251	1,802.50
BREAKTHRU BEVERAGE MN	1080611236	03/29/2017	MERCHANDISE	609-49751-251	1,396.79
SOUTHERN GLAZER'S OF MN	1515044	03/08/2017	MERCHANDISE	609-49751-251	659.82
SOUTHERN GLAZER'S OF MN	1520231	03/20/2017	MERCHANDISE	609-49751-251	6,324.26
PHILLIPS WINE & SPIRITS	2138644	03/29/2017	MERCHANDISE	609-49751-251	1,699.50
JOHNSON BROS.	5677288	03/21/2017	MERCHANDISE	609-49751-251	1,543.51
JOHNSON BROS.	5682402	03/29/2017	MERCHANDISE	609-49751-251	945.18
BELLBOY CORP	58059200	03/28/2017	MERCHANDISE	609-49751-251	624.00
BREAKTHRU BEVERAGE MN	1080611237	03/29/2017	MERCHANDISE	609-49751-252	27.70
CHANKASKA CREEK	174463	04/04/2017	TASTING ROOM	609-49751-252	184.80
DOLL DISTRIBUTING, LLC	191904	04/04/2017	MERCHANDISE	609-49751-252	3,368.05
DOLL DISTRIBUTING, LLC	196234	04/11/2017	MERCHANDISE	609-49751-252	7,996.95
DOLL DISTRIBUTING, LLC	20170117	04/10/2017	MERCHANDISE -	609-49751-252	113.40
ARTISAN BEER COMPANY	316134	03/28/2017	MERCHANDISE	609-49751-252	130.05
JOHNSON BROS.	5677290	03/21/2017	MERCHANDISE	609-49751-252	65.97
JOHNSON BROS.	5682404	03/29/2017	MERCHANDISE	609-49751-252	21.99
BEVERAGE WHOLESALERS	644620	04/04/2017	MERCHANDISE	609-49751-252	10,090.09
BEVERAGE WHOLESALERS	645605	04/10/2017	MERCHANDISE	609-49751-252	7,336.95
VINOCOPIA, INC	0175585-IN	03/21/2017	MERCHANDISE	609-49751-253	288.00
BREAKTHRU BEVERAGE MN	1080611236	03/29/2017	MERCHANDISE	609-49751-253	124.00
SOUTHERN GLAZER'S OF MN	1509926	04/05/2017	MERCHANDISE	609-49751-253	401.07
SOUTHERN GLAZER'S OF MN	1520232	03/21/2017	MERCHANDISE	609-49751-253	491.65
PHILLIPS WINE & SPIRITS	2138645	03/29/2017	MERCHANDISE	609-49751-253	904.50
ROUND LAKE VINEYARDS & W	435	03/20/2017	MERCHANDISE	609-49751-253	225.00
JOHNSON BROS.	5677289	03/21/2017	MERCHANDISE	609-49751-253	761.05
JOHNSON BROS.	5682403	03/29/2017	MERCHANDISE	609-49751-253	1,016.49
WINE MERCHANTS	7125197	03/29/2017	MERCHANDISE	609-49751-253	84.00
PAUSTIS WINE COMPANY	8582802-IN	03/21/2017	MERCHANDISE	609-49751-253	967.01
ATLANTIC COCA-COLA	139517	03/28/2017	MERCHANDISE	609-49751-254	245.50
AH HERMEL COMPANY	636240	03/28/2017	MERCHANDISE	609-49751-254	41.87
AH HERMEL COMPANY	636240	03/28/2017	MERCHANDISE	609-49751-261	17.33
VERIZON WIRELESS	9782476607	04/05/2017	TELEPHONE	609-49751-321	55.84
VINOCOPIA, INC	0175585-IN	03/21/2017	MERCHANDISE	609-49751-333	14.00
VINOCOPIA, INC	0175586-IN	03/21/2017	MECHANDISE	609-49751-333	30.00
BREAKTHRU BEVERAGE MN	1080611236	03/29/2017	MERCHANDISE	609-49751-333	17.41
SOUTHERN GLAZER'S OF MN	1515044	03/08/2017	MERCHANDISE	609-49751-333	12.72
SOUTHERN GLAZER'S OF MN	1520231	03/20/2017	MERCHANDISE	609-49751-333	118.05
SOUTHERN GLAZER'S OF MN	1520232	03/21/2017	MERCHANDISE	609-49751-333	18.96
PHILLIPS WINE & SPIRITS	2138644	03/29/2017	MERCHANDISE	609-49751-333	26.85
PHILLIPS WINE & SPIRITS	2138645	03/29/2017	MERCHANDISE	609-49751-333	35.07
JOHNSON BROS.	5677288	03/21/2017	MERCHANDISE	609-49751-333	23.80
JOHNSON BROS.	5677289	03/21/2017	MERCHANDISE	609-49751-333	21.85
JOHNSON BROS.	5682402	03/29/2017	MERCHANDISE	609-49751-333	12.11

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JOHNSON BROS.	5682403	03/29/2017	MERCHANDISE	609-49751-333	38.41
BELLBOY CORP	58059200	03/28/2017	MERCHANDISE	609-49751-333	14.00
AH HERMEL COMPANY	636240	03/28/2017	MERCHANDISE	609-49751-333	4.95
WINE MERCHANTS	7125197	03/29/2017	MERCHANDISE	609-49751-333	1.67
PAUSTIS WINE COMPANY	8582802-IN	03/21/2017	MERCHANDISE	609-49751-333	13.75
CULLIGAN	20170331A	04/10/2017	SERVICE #15331	609-49751-382	8.98
TOSHIBA FINANCIAL SERVICES	327281499	04/10/2017	COPIER LEASE 3/20 - 4/20	609-49751-404	29.45
RAGE INC	03-011557	03/29/2017	SERVICE - RIVER BEND LIQ	609-49751-406	48.89
ENVIROMASTER, INC	536404	03/29/2017	SERVICE	609-49751-406	14.03

Activity 49751 - Liquor Store Total: 50,679.30

Fund 609 - LIQUOR STORE Total: 50,679.30

Fund: 614 - TELECOM

CALIX	1232366	04/05/2017	INVENTORY	614-16400	2,238.37
INTERNAL REVENUE SERVICE	20170411	04/11/2017	EXCISE TAX POSTING - APRIL 2	614-20201	438.41
INTERNAL REVENUE SERVICE	20170411A	04/11/2017	EXCISE TAX POSTING	614-20201	500.00
MN 9-1-1 PROGRAM	20170411	04/11/2017	MAR 911 SERVICE	614-20206	1,236.07
					4,412.85

Activity: 49870 - Telecom

RAGE INC	03-011080	04/11/2017	SERVICE - WINDOM NET	614-49870-200	21.33
COLE PAPERS INC.	9292600	04/04/2017	SUPPLIES	614-49870-200	154.01
WEX BANK	49230052	04/10/2017	CREDIT CARD-MARCH - TELEC	614-49870-212	191.63
CALIX	10016019	04/05/2017	SUPPLIES	614-49870-217	6,000.00
CALIX	10016150	04/05/2017	COMPASS CONSUMER CONNE	614-49870-217	1,500.00
CALIX	1233526	04/05/2017	CREDIT - COMPASS CONSUME	614-49870-217	-1,500.00
POWER & TEL	6177519-01	04/05/2017	SUPPLIES	614-49870-227	167.37
NATIONAL CABLE TV COOP	SI-529091	04/05/2017	SUPPLIES	614-49870-227	305.37
VERIZON WIRELESS	9782476607	04/05/2017	TELEPHONE	614-49870-321	318.58
RUSHMORE INDUSTRIES, INC	20170328	04/05/2017	FREIGHT	614-49870-322	47.90
SECR REV FUND/CITY OF WD	20170410	04/10/2017	PETTY CASH - TELECOM POST	614-49870-322	15.10
HP DATAONE, LLC	20170401	04/04/2017	BILLING CONTRACT SERVICE	614-49870-326	1,328.13
KDOM RADIO	KDOM0073170342285	04/11/2017	ADVERTISING - WINDOM NET	614-49870-340	99.00
WINDOM QUICK PRINT	20170213	04/10/2017	SUPPLIES	614-49870-350	194.85
TOSHIBA FINANCIAL SERVICES	327281499	04/10/2017	COPIER LEASE 3/20 - 4/20	614-49870-404	44.18
KULSETH LAWN LANDSCAPE	26	04/05/2017	MAINTENANCE	614-49870-406	488.00
CENTURY LINK	7242105D-D-17076	04/05/2017	DIRECTORY LISTINGS #514210	614-49870-441	41.01
NEXSTAR BROADCASTING GR	1130-1157	04/05/2017	SUBSCRIBER	614-49870-442	6,409.73
NATIONAL CABLE TV COOP	17031079	04/05/2017	SUBSCRIBER	614-49870-442	91,183.61
DISH NETWORK	20170404	04/11/2017	MONTHLY LOCALS TV 4/11 - 5	614-49870-442	3,400.03
SHOWTIME NETWORKS INC	9002731-0217	03/22/2017	SUBSCRIBER	614-49870-442	436.24
UNIVERSAL SERVICE ADMIN C	UBDI0000899845	04/05/2017	499A CONTRIBUTION	614-49870-443	1,409.78
WOODSTOCK COMMUNICATI	10065803	04/05/2017	SPECIAL ACCESS CIRCUITS	614-49870-445	205.10
ONVOY VOICE SERVICES	170403008508	04/11/2017	SS7 SERVICES 4/2/17 - 5/1/17	614-49870-445	1,270.93
E-911 - INDEPENDENT EMERG	20170403	04/11/2017	MONTHLY 911 SERVICE 4/1-4	614-49870-445	40.00
COGENT COMMUNICATIONS,	20170401	04/11/2017	1 GB INTERNET CONN AT 511	614-49870-447	1,750.00
MANKATO NETWORKS, LLC	387733	04/11/2017	SERVICE	614-49870-447	4,452.95
HURRICANE ELECTRIC LLC	98241958-IN	04/11/2017	10 GB INTERNET CONN AT 51	614-49870-447	4,000.00
SWWC - SOUTHWEST WEST C	53000	03/08/2017	SERVICE - ON-CALL SUPPORT	614-49870-448	950.00
ONVOY VOICE SERVICES	170403009029	04/11/2017	SWITCHING SERVICES 4/1/17	614-49870-451	3,917.14
CENTURY LINK	20170316	04/05/2017	#507-831-11075 104	614-49870-451	77.63
SOUTHWEST MN BROADBAN	20170405	04/05/2017	QVC COMM -FEB. 2017	614-49870-480	86.93

Activity 49870 - Telecom Total: 129,006.53

Fund 614 - TELECOM Total: 133,419.38

Fund: 615 - ARENA

Activity: 49850 - Arena

SCHWALBACH HARDWARE	20170325	04/05/2017	MAINTENANCE- ARENA	615-49850-200	13.99
TOSHIBA FINANCIAL SERVICES	327281499	04/10/2017	COPIER LEASE 3/20 - 4/20	615-49850-217	26.51
SCHWALBACH HARDWARE	20170325	04/05/2017	MAINTENANCE- ARENA	615-49850-241	27.94
VERIZON WIRELESS	9782476607	04/05/2017	TELEPHONE	615-49850-321	67.72
SCHWALBACH HARDWARE	20170325	04/05/2017	MAINTENANCE- ARENA	615-49850-402	38.36

Expense Approval Report

Payment Dates: 03/30/2017 - 04/13/2017

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
LAMPERTS YARDS, INC.	39179293	04/04/2017	MAINTENANCE	615-49850-404	118.66
LAMPERTS YARDS, INC.	39179294	04/04/2017	MAINTENANCE	615-49850-404	33.07
LAMPERTS YARDS, INC.	39179295	04/04/2017	CREDIT - MAINTENANCE	615-49850-404	-47.98
LAMPERTS YARDS, INC.	39179296	04/04/2017	MAINTENANCE	615-49850-404	33.07
Activity 49850 - Arena Total:					311.34
Fund 615 - ARENA Total:					311.34

Fund: 617 - M/P CENTER

Activity: 49860 - M/P Center

COLE PAPERS INC.	9292600	04/04/2017	SUPPLIES	617-49860-211	396.77
VERIZON WIRELESS	9782476607	04/05/2017	TELEPHONE	617-49860-321	16.80
NEW CENTURY PRESS	300155136	04/05/2017	ADVERTISING	617-49860-340	75.35
KDOM RADIO	KDOM0563170342281	04/11/2017	ADVERTISING - COMM CENTE	617-49860-340	171.50
LIVEWIRE PRINTING CO INC	10031718	04/05/2017	ADVERTISING	617-49860-340	119.40
TOSHIBA FINANCIAL SERVICES	327281499	04/10/2017	COPIER LEASE 3/20 - 4/20	617-49860-404	14.73
TOSHIBA FINANCIAL SERVICES	327281499	04/10/2017	COPIER LEASE 3/20 - 4/20	617-49860-404	60.00
RAGE INC	03-011079	04/04/2017	SERVICE - COMM CENTER	617-49860-406	61.50
Activity 49860 - M/P Center Total:					916.05
Fund 617 - M/P CENTER Total:					916.05

Fund: 700 - PAYROLL

Internal Revenue Service-Payr	INV0001065	03/31/2017	Federal Tax Withholding	700-21701	10,431.23
MN Department of Revenue -	INV0001064	03/31/2017	State Withholding	700-21702	4,225.04
Internal Revenue Service-Payr	INV0001066	03/31/2017	Social Security	700-21703	11,156.82
MN Pera	109605	03/30/2017	PAULA J LARSON #109605	700-21704	-63.57
MN Pera	INV0001056	03/31/2017	PERA	700-21704	12,634.31
MN Pera	INV0001057	03/31/2017	PERA	700-21704	5,296.13
MN Pera	INV0001058	03/31/2017	PERA	700-21704	542.28
MN Pera	INV0001059	03/31/2017	PERA	700-21704	70.00
MN State Deferred	INV0001060	03/31/2017	Deferred Compensation	700-21705	4,848.07
MN State Deferred	INV0001061	03/31/2017	Deferred Roth	700-21705	475.00
BLUE CROSS/BLUE SHIELD	170331218655	04/10/2017	INSURANCE PREM- MAY 2017	700-21706	50,497.50
MN Child Support Payment C	INV0001062	03/31/2017	Child Support Payment	700-21709	606.17
Internal Revenue Service-Payr	INV0001063	03/31/2017	Medicare Withholding	700-21711	3,142.94
SELECTACCOUNT	38387457	03/31/2017	FLEX SPENDING	700-21712	858.18
SELECTACCOUNT	38394110	04/05/2017	FLEX SPENDING	700-21712	603.14
SELECTACCOUNT	38399730	04/11/2017	FLEX SPENDING	700-21712	572.24
MII LIFE	20170410	04/10/2017	VEBA - APRIL 2017	700-21720	13,876.35
					119,771.83
Fund 700 - PAYROLL Total:					119,771.83
Grand Total:					639,795.84

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL	181,313.94
211 - LIBRARY	1,594.41
225 - AIRPORT	805.13
230 - POOL	7.36
235 - AMBULANCE	5,273.67
250 - EDA GENERAL	4,342.07
254 - NORTH IND PARK	158.11
260 - TIF 1-13 RIVER BLUFF	29,280.81
304 - 2006A REFUNDING BOND	11,356.52
307 - 2017 STREET PROJECT	100.00
401 - GENERAL CAPITAL PROJECTS	4,228.00
402 - CAPITAL PROJECT - ESF	725.56
601 - WATER	16,510.39
602 - SEWER	11,845.21
604 - ELECTRIC	67,156.76
609 - LIQUOR STORE	50,679.30
614 - TELECOM	133,419.38
615 - ARENA	311.34
617 - M/P CENTER	916.05
700 - PAYROLL	119,771.83
Grand Total:	639,795.84

Account Summary

Account Number	Account Name	Payment Amount
100-41110-491	Payments to Other Orga	1,252.22
100-41310-200	Office Supplies	1,002.26
100-41310-217	Other Operating Supplie	29.45
100-41310-321	Telephone	50.66
100-41310-322	Postage	4.64
100-41310-480	Other Miscellaneous	160,568.74
100-41910-212	Motor Fuels	66.61
100-41910-301	Auditing & Consulting Se	566.50
100-41910-321	Telephone	50.66
100-41910-443	Intergovernmental Fees	187.24
100-41910-480	Other Miscellaneous	606.25
100-41940-406	Repairs & Maint - Groun	1,905.00
100-41940-409	Repairs & Maint - Utilitie	296.30
100-42120-200	Office Supplies	32.98
100-42120-212	Motor Fuels	1,048.92
100-42120-308	Training & Registrations	40.00
100-42120-321	Telephone	181.20
100-42120-323	Radio Units	108.00
100-42120-334	Meals/Lodging	611.25
100-42120-404	Repairs & Maint - M&E	14.73
100-42120-405	Repairs & Maint - Vehicl	403.31
100-42120-433	Dues & Subscriptions	180.00
100-42120-480	Other Miscellaneous	490.00
100-42220-212	Motor Fuels	48.41
100-42220-215	Materials & Equipment	179.19
100-42220-217	Other Operating Supplie	71.90
100-42220-331	Travel Expense	172.80
100-42220-334	Meals/Lodging	50.54
100-42220-404	Repairs & Maint - M&E	23.56
100-42220-405	Repairs & Maint - Vehicl	285.90
100-42500-215	Materials & Equipment	232.57
100-42700-300	Charges for Services	33.00
100-43100-200	Office Supplies	316.00

Account Summary

Account Number	Account Name	Payment Amount
100-43100-212	Motor Fuels	1,606.69
100-43100-224	Street Maint Materials	2,185.68
100-43100-225	Landscaping Materials	240.00
100-43100-321	Telephone	172.63
100-43100-402	Repairs & Maint - Struct	2,510.00
100-43100-404	Repairs & Maint - M&E	1,954.74
100-43100-480	Other Miscellaneous	490.00
100-45120-217	Other Operating Supplie	14.73
100-45202-211	Cleaning Supplies	651.03
100-45202-404	Repairs & Maint - M&E	252.70
100-45202-480	Other Miscellaneous	124.95
211-45501-217	Other Operating Supplie	7.36
211-45501-331	Travel Expense	40.23
211-45501-402	Repairs & Maint - Struct	882.00
211-45501-433	Dues & Subscriptions	38.92
211-45501-435	Books and Pamphlets	625.90
225-45127-200	Office Supplies	27.00
225-45127-381	Electric Utility	732.15
225-45127-406	Repairs & Maint - Groun	3.98
225-45127-409	Repairs & Maint - Utilitie	42.00
230-45124-217	Other Operating Supplie	7.36
235-34205	Ambulance Revenues -	263.57
235-42153-212	Motor Fuels	898.51
235-42153-217	Other Operating Supplie	297.61
235-42153-218	Uniforms	66.00
235-42153-312	Nursing	1,071.40
235-42153-321	Telephone	50.40
235-42153-323	Radio Units	212.00
235-42153-327	Interpretation Fees	34.00
235-42153-334	Meals/Lodging	103.23
235-42153-404	Repairs & Maint - M&E	1,089.00
235-42153-405	Repairs & Maint - Vehicl	1,187.95
250-46520-321	Telephone	26.80
250-46520-331	Travel Expense	61.52
250-46520-381	Electric Utility	15.00
250-46520-402	Repairs & Maint - Struct	711.75
250-46520-480	Other Miscellaneous	167.00
250-49980-602	Other Long-Term Obliga	2,094.54
250-49980-612	Other Interest	1,265.46
254-46520-381	Electric Utility	138.11
254-46520-406	Repairs & Maint - Groun	20.00
260-49980-720	Transfers - Debt Service	29,280.81
304-39202	Contribution from Enter	-29,280.81
304-47000-480	Other Miscellaneous	250.00
304-49980-601	Bond Principal	40,000.00
304-49980-611	Bond Interest	387.33
307-41000-480	Other Miscellaneous	100.00
401-49950-504	Capital Outlay - Parks	4,228.00
402-49950-500	Capital Outlay	725.56
601-16400	Machinery & Equipment	7,484.00
601-49400-212	Motor Fuels	321.29
601-49400-308	Training & Registrations	70.00
601-49400-321	Telephone	96.17
601-49400-326	Data Processing	1,328.13
601-49400-340	Advertising & Promotion	320.60
601-49400-381	Electric Utility	48.00
601-49400-386	Landfill	2,870.50
601-49400-404	Repairs & Maint - M&E	31.15

Account Summary

Account Number	Account Name	Payment Amount
601-49400-408	Repairs & Maint - Distrib	644.55
601-49400-443	Intergovernmental Fees	3,296.00
602-49450-212	Motor Fuels	282.95
602-49450-216	Chemicals and Chemical	265.87
602-49450-303	Engineering and Surveyi	7,317.50
602-49450-310	Lab Testing	1,246.40
602-49450-321	Telephone	86.16
602-49450-326	Data Processing	1,328.11
602-49450-381	Electric Utility	132.18
602-49450-404	Repairs & Maint - M&E	649.19
602-49450-405	Repairs & Maint - Vehicl	536.85
604-14200	Inventory	9,931.22
604-16300	Improvements Other Th	51,079.60
604-22000	Prepayments	1,067.57
604-37473	Electric Utilities Plus	-532.54
604-49550-200	Office Supplies	238.55
604-49550-212	Motor Fuels	610.85
604-49550-218	Uniforms	165.38
604-49550-315	Energy Development	102.72
604-49550-321	Telephone	121.64
604-49550-326	Data Processing	1,328.13
604-49550-402	Repairs & Maint - Struct	40.00
604-49550-404	Repairs & Maint - M&E	143.74
604-49550-405	Repairs & Maint - Vehicl	97.99
604-49550-406	Repairs & Maint - Groun	224.76
604-49550-408	Repairs & Maint - Distrib	157.01
604-49550-410	Repairs & Maint - Gener	106.00
604-49550-432	Uncollectible	59.14
604-49550-450	Conservation	525.00
604-49550-480	Other Miscellaneous	490.00
604-49550-491	Payments to Other Orga	1,200.00
609-49751-217	Other Operating Supplie	99.53
609-49751-251	Liquor	15,115.56
609-49751-252	Beer	29,335.95
609-49751-253	Wine	5,262.77
609-49751-254	Soft Drinks & Mix	287.37
609-49751-261	Other Merchandise	17.33
609-49751-321	Telephone	55.84
609-49751-333	Freight and Express	403.60
609-49751-382	Water Utility	8.98
609-49751-404	Repairs & Maint - M&E	29.45
609-49751-406	Repairs & Maint - Groun	62.92
614-16400	Machinery & Equipment	2,238.37
614-20201	Excise Tax Payable	938.41
614-20206	911 TAP & TACIP Fees Cl	1,236.07
614-49870-200	Office Supplies	175.34
614-49870-212	Motor Fuels	191.63
614-49870-217	Other Operating Supplie	6,000.00
614-49870-227	Utility System Maint Sup	472.74
614-49870-321	Telephone	318.58
614-49870-322	Postage	63.00
614-49870-326	Data Processing	1,328.13
614-49870-340	Advertising & Promotion	99.00
614-49870-350	Printing & Design	194.85
614-49870-404	Repairs & Maint - M&E	44.18
614-49870-406	Repairs & Maint - Groun	488.00
614-49870-441	Transmission Fees	41.01
614-49870-442	Subscriber Fees	101,429.61

Account Summary

Account Number	Account Name	Payment Amount
614-49870-443	Intergovernmental Fees	1,409.78
614-49870-445	Switch Fees	1,516.03
614-49870-447	Internet Expense	10,202.95
614-49870-448	On-Call Support	950.00
614-49870-451	Call Completion	3,994.77
614-49870-480	Other Miscellaneous	86.93
615-49850-200	Office Supplies	13.99
615-49850-217	Other Operating Supplie	26.51
615-49850-241	Small Tools	27.94
615-49850-321	Telephone	67.72
615-49850-402	Repairs & Maint - Struct	38.36
615-49850-404	Repairs & Maint - M&E	136.82
617-49860-211	Cleaning Supplies	396.77
617-49860-321	Telephone	16.80
617-49860-340	Advertising & Promotion	366.25
617-49860-404	Repairs & Maint - M&E	74.73
617-49860-406	Repairs & Maint - Groun	61.50
700-21701	Federal Withholding	10,431.23
700-21702	State Withholding	4,225.04
700-21703	FICA Tax Withholding	11,156.82
700-21704	PERA Contributions	18,479.15
700-21705	Retirement	5,323.07
700-21706	Medical Insurance	50,497.50
700-21709	Wage Levy	606.17
700-21711	Medicare Tax Withholdi	3,142.94
700-21712	Flex Account	2,033.56
700-21720	VEBA Contributions	13,876.35
	Grand Total:	639,795.84

Project Account Summary

Project Account Key	Payment Amount
None	599,408.51
2006AIntMatthew	106.52
2006AIntTIF	280.81
2006APrinMatthew	11,000.00
2006APrinTIF	29,000.00
	Grand Total:
	639,795.84

4-13-17


Change Order No. 1

Date of Issuance: April 6, 2017	Effective Date: April 18, 2017
Owner: City of Windom, MN	Owner's Contract No.: 366090
Contractor: Holtmeier Construction, Inc.	Contractor's Project No.:
Engineer: DGR Engineering	Engineer's Project No.: 366090
Project: 2017 Street Improvements	Contract Name: 2017 Street Improvements

The Contract is modified as follows upon execution of this Change Order:

Description:

Adjust Item No. 62 unit price: Furnish and Install American Darling Hydrant - \$3,163.30 each

Attachments: *[List documents supporting change]*

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i>
Original Contract Price: \$ <u>2,177,675.40</u>	Original Contract Times: Substantial Completion: <u>10/27/17</u> Ready for Final Payment: <u>10/27/17</u> days or dates
[Increase] [Decrease] from previously approved Change Orders No. ___ to No. ___: \$ _____	[Increase] [Decrease] from previously approved Change Orders No. ___ to No. ___: Substantial Completion: <u>NA</u> Ready for Final Payment: _____ days
Contract Price prior to this Change Order: \$ <u>2,177,675.40</u>	Contract Times prior to this Change Order: Substantial Completion: <u>10/27/17</u> Ready for Final Payment: <u>10/27/17</u> days or dates
[Increase] [Decrease] of this Change Order: \$ <u>20,106.40</u>	[Increase] [Decrease] of this Change Order: Substantial Completion: <u>NA</u> Ready for Final Payment: _____ days or dates
Contract Price incorporating this Change Order: \$ <u>2,197,781.80</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>10/27/17</u> Ready for Final Payment: <u>10/27/17</u> days or dates

RECOMMENDED:	ACCEPTED:	ACCEPTED:
By: <u><i>Darla Scher</i></u>	By: _____	By: <u><i>[Signature]</i></u>
Engineer (if required)	Owner (Authorized Signature)	Contractor (Authorized Signature)
Title: <u>Project Engineer</u>	Title: _____	Title: <u><i>[Signature]</i></u>
Date: <u>04/11/2017</u>	Date: _____	Date: <u>4/11/17</u>

Approved by Funding Agency (if applicable)

By: _____ Date: _____
Title: _____



Site Development-Utilities-Excavating-Aggregates
 Holtmeier Construction Inc. 3301 Third Ave Mankato, MN 56001
 Ph 507-389-9112 Fx 507-389-9703 www.holtmeierinc.com

CHANGE ORDER

TO: DGR Engineering	DATE	HCI CHANGE ORDER NO
	April 10, 2017	2
Attn: Dan Van Schepen	PHONE	FAX
	JOB NAME/LOCATION	
2017 Street Improvements City of Windom, MN		

We hereby submit specifications and estimates for:

Price for extension of PVC roof drain leaders from alley to building

Item	Unit	Quantity	Unit Price	Amount
F&I 6" SCH 40 Roof Drain Riser	EA	TBD	\$165.00	TBD
F&I 6" PVC Collection Pipe	EA	TBD	\$27.00	TBD
F&I 8" SCH 40 Roof Drain Riser	EA	TBD	\$185.00	TBD
F&I 8" PVC Collection Pipe	EA	TBD	\$28.70	TBD

Notes:

- 1.) These prices apply to work at the 3rd Ave Alley only.
- 2.) Surface Removals & Restoration shall be completed at unit bid price with exception of Bitum Pavement

WE PROPOSE hereby to furnish material and labor - complete in accordance with the above specifications, for the sum of: _____ dollars \$ **See Above**

All material is guaranteed to be as specified. All work to be completed in a professional manor according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance.

Authorized Signature _____

Note: This proposal may be withdrawn by us if not accepted within ___ days.

ACCEPTANCE OF PROPOSAL - The above prices, specifications and conditions are satisfactory and are hereby accepted.
 You are authorized to do the work as specified.

Signature _____

Date of Acceptance: _____

Memo

To: City Council

From: Steve Nasby, City Administrator

Date: 4/14/2017

Re: Holtmeier Construction Change Order #2 - 3rd Avenue Alley Roof Drain Extensions

Several property owners along 3rd Avenue have requested installation of roof drain extensions as part of the 2017 Street Project. These roof extensions were not included in the project scope of work and subsequently were not included in the project costs.

Since these additional costs cannot be included as part of the 2017 Street Project Special Assessments, all the property owners have agreed to a Voluntary Special Assessment for completion of this work by the contractor. Individual Special Assessment Agreements would be completed for each property owner and the cost would be assessed to the affected property as a separate assessment.

3rd Avenue Alley Roof Drain Extensions

1. Anderson

-24' of 8" PVC Cost: \$688.80

2. Great Bend Real Estate

-24' of 6" PVC Cost: \$648.00

3. Fisher

**-76' of 6" PVC
-Roof Drain Riser Cost: \$2,217.00**

4. Fisher/Jensen

**-76' of 8" PVC
-Roof Drain Riser(2) Cost: Each \$1,275.60 (2)**

GOSEWISCH Construction, Inc.

901 Summit Avenue
 Mankato, MN 56001
 Ph : (507)625-2634

Letter of Transmittal

To: Darin Botts
 Brunton Architects & Engineers
 225 Belgrade Ave
 North Mankato, MN 56003
 Ph: (507)386-7996 Fax: (507)386-7992

Transmittal #: 50
 Date: 3/29/2017
 Job: 16-0675 Windom EMS

Subject: Change Request - 4: Provide Trench drain and concrete for turnout washer

- WE ARE SENDING YOU**
- | | |
|---|--|
| <input type="checkbox"/> Attached | <input type="checkbox"/> Under separate cover via the following items: |
| <input type="checkbox"/> Shop drawings | <input type="checkbox"/> Prints |
| <input type="checkbox"/> Copy of letter | <input type="checkbox"/> Change order |
| | <input type="checkbox"/> Plans |
| | <input type="checkbox"/> Specifications |
| | <input type="checkbox"/> Samples |
| | <input checked="" type="checkbox"/> Change Request |

Document Type	Copies	Date	No.	Description
Change Request	1	3/29/17	4	Provide Trench drain and concrete for turnout washer

THESE ARE TRANSMITTED as checked below:

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> For approval | <input type="checkbox"/> Approved as submitted | <input type="checkbox"/> Resubmit ___ copies for approval |
| <input type="checkbox"/> For your use | <input type="checkbox"/> Approved as noted | <input type="checkbox"/> Submit ___ copies for distribution |
| <input type="checkbox"/> As requested | <input type="checkbox"/> Returned for corrections | <input type="checkbox"/> Return ___ corrected prints |
| <input type="checkbox"/> For review and comment | <input type="checkbox"/> Other | |
| <input type="checkbox"/> FOR BIDS DUE | <input type="checkbox"/> PRINTS RETURNED AFTER LOAN TO US | |

Remarks:

Copy To:

From: Gosewisch, Brian (Gosewisch Constructi)

Signature: _____

Brian Gosewisch

From: Darin Botts <darinb@bruntonarchitects.com>
Sent: Tuesday, March 21, 2017 1:07 PM
To: 'Brian Gosewisch'
Subject: Windom EMS RFP
Attachments: Turn out gear RFP.PDF

Hello Brian, attached is the sketch for the Turn-out gear curb and drain. Please provide pricing for inclusion to the plan.

Let me know if there are any questions, thanks!

Darin Botts

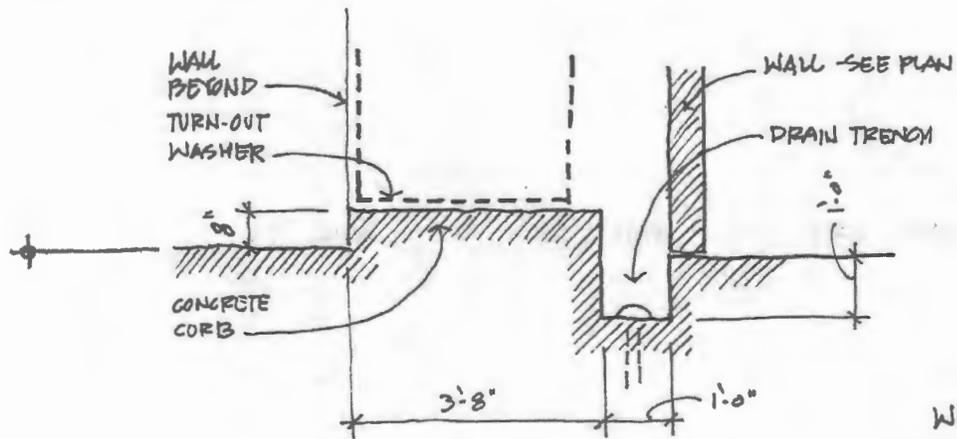
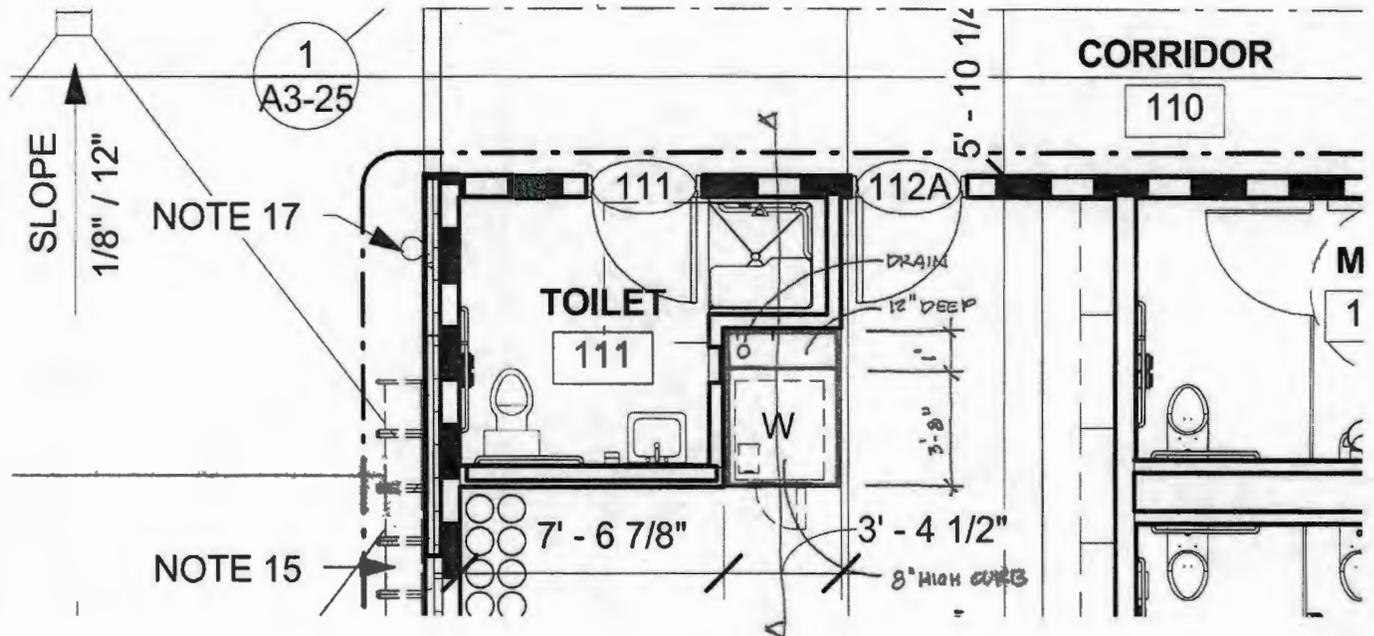
Project Manager

5900 Green Oak Drive | Minnetonka, MN 55343

PH: 507.386.7996 | FAX: 507-386-7992

DL: 612-435-0693 | darinb@bruntonarchitects.com





WINDOM EMS
3/21/2017

GOSEWISCH Construction, Inc.

901 Summit Avenue
 Mankato, MN 56001
 Ph : (507)625-2634

Change Request

To: Darin Botts
 Brunton Architects & Engineers
 225 Belgrade Ave
 North Mankato, MN 56003
 Ph: (507)386-7996 Fax: (507)386-7992

Number: 4
 Date: 3/29/17
 Job: 16-0675 Windom EMS
 Phone:

Description: Provide Trench drain and concrete for turnout washer

We are pleased to offer the following specifications and pricing to make the following changes:

Description	Labor	Material	Equipment	Subcontract	Other	Price
Mechanical Complete				\$745.00		\$745.00
Cast In Place Concrete	\$390.00	\$175.00				\$565.00
					Subtotal:	\$1,310.00
			Markup	\$920.00	10.00%	\$92.00
					Total:	\$1,402.00

If you have any questions, please contact me at (507)625-2634.

Submitted by: Brian Gosewisch
 Gosewisch Construction Inc

Approved by: _____
 Date: _____

Cc:

PROPOSAL

PROPOSAL SUBMITTED TO Gosewisch Construction		TODAY'S DATE March 24, 2017	DATE OF PLANS/PAGE #'S
PHONE NUMBER	FAX NUMBER	JOB NAME PR clothes washer drain	
ADDRESS, CITY, STATE, ZIP		JOB LOCATION Windom EMS	

We propose hereby to furnish material and labor necessary for the work listed below:

Provide and install

- (1) 12w" x 12d" x 2L' Zurn trench drain with 4" bottom outlet for discharge of turnout wash machine.

We propose hereby to furnish material and labor - complete in accordance with above specifications for the sum of:
Seven hundred and forty five dollars ----- dollars (\$ 745.00)

Payment as follows: 30 days from billing date. 1.5% Finance Charges on all unpaid amounts past 30 days

All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance. If either party commences legal action to enforce its rights pursuant to this agreement, the prevailing party in said legal action shall be entitled to recover its reasonable attorney's fees and costs of litigation relating to said legal action, as determined by a court of competent jurisdiction.

**Authorized
Signature** Mike Malterer

Note: this proposal may be withdrawn by us
if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Signature _____

Date of Acceptance _____

GOSEWISCH Construction, Inc.

901 Summit Avenue
 Mankato, MN 56001
 Ph : (507)625-2634

Letter of Transmittal

To: Darin Botts
 Brunton Architects & Engineers
 225 Belgrade Ave
 North Mankato, MN 56003
 Ph: (507)386-7996 Fax: (507)386-7992

Subject: Change Request - 5: Electrical Adds

Transmittal #: 54
Date: 4/7/2017
Job: 16-0675 Windom EMS

- WE ARE SENDING YOU**
- Shop drawings
 - Copy of letter
 - Attached
 - Prints
 - Change order
 - Under separate cover via the following items:
 - Plans
 - Specifications
 - Samples
 - Change Request

Document Type	Copies	Date	No.	Description
Change Request	1	4/7/17	5	Electrical Adds

THESE ARE TRANSMITTED as checked below:

- For approval
- For your use
- As requested
- For review and comment
- FOR BIDS DUE
- Approved as submitted
- Approved as noted
- Returned for corrections
- Other
- PRINTS RETURNED AFTER LOAN TO US
- Resubmit ___ copies for approval
- Submit ___ copies for distribution
- Return ___ corrected prints

Remarks:

Copy To:

From: Gosewisch, Brian (Gosewisch Constructi)

Signature: _____

GOSEWISCH Construction, Inc.

901 Summit Avenue
 Mankato, MN 56001
 Ph : (507)625-2634

Change Request

To: Darin Botts
 Brunton Architects & Engineers
 225 Belgrade Ave
 North Mankato, MN 56003
 Ph: (507)386-7996 Fax: (507)386-7992

Number: 5
Date: 4/7/17
Job: 16-0675 Windom EMS
Phone:

Description: Electrical Adds

We are pleased to offer the following specifications and pricing to make the following changes:

#1: Install 1" PVC conduit from Electrical room to the future Memorial area in Northeast corner of lot. Conduit to be stubbed out and capped for future use.

#2: Install Pilot light switch above each garage door push button control to control power to door. Switch to be lighted when in the off position. The door can be left in the open position. This must be approved with door supplier before the installation is started.

Description	Labor	Material	Equipment	Subcontract	Other	Price
Electrical #1				\$242.00		\$242.00
Electrical #2				\$2,460.00		\$2,460.00
					Subtotal:	\$2,702.00
			Markup	\$2,702.00	10.00%	\$270.20
					Total:	\$2,972.20

If you have any questions, please contact me at (507)625-2634.

Submitted by: Brian Gosewisch
 Gosewisch Construction Inc

Approved by: _____
 Date: _____

Cc:

Brian Gosewisch

From: Ken Kain <ken@gesmankato.com>
Sent: Monday, March 06, 2017 1:05 PM
To: 'Brian Gosewisch'
Subject: WINDOM EMS

Brian,

I have put together some budget numbers for the items we discussed during last week's meeting.

#1: Install 1" PVC conduit from Electrical room to the future Memorial area in Northeast corner of lot. Conduit to be stubbed out and capped for future use.

#2: Install Pilot light switch above each garage door push button control to control power to door. Switch to be lighted when in the off position. The door can be left in the open position. This must be approved with door supplier before the installation is started.

#1: \$242.00

#2: \$164.00 per door

I will provide a formal quote once PR is issued.

Ken Kain
Project Manager

Guaranteed Electric Services
53936 208th Lane
Mankato, MN 56001
Office: 507-388-9305
Fax: 507-388-3540
Cell: 507-380-0085
Email: ken@gesmankato.com

GOSEWISCH Construction, Inc.

901 Summit Avenue
Mankato, MN 56001
Ph : (507)625-2634

Change Request

To: Darin Botts
Brunton Architects & Engineers
225 Belgrade Ave
North Mankato, MN 56003
Ph: (507)386-7996 Fax: (507)386-7992

Number: 6
Date: 4/10/17
Job: 16-Q675 Windom EMS
Phone:

Description: Circuit breakers

We are pleased to offer the following specifications and pricing to make the following changes:
change the circuit breakers in the panels per attached email

Description	Labor	Material	Equipment	Subcontract	Other	Price
Electrical				\$313.95		\$313.95
					Subtotal:	\$313.95
			Markup	\$313.95	10.00%	\$31.40
					Total:	\$345.35

If you have any questions, please contact me at (507)625-2634.

Submitted by: Brian Gosewisch
Gosewisch Construction Inc

Approved by: _____
Date: _____

Cc:

Brian Gosewisch

From: Ken Kain <ken@gesmankato.com>
Sent: Friday, April 07, 2017 2:22 PM
To: 'Brian Gosewisch'
Subject: FW: [EXTERNAL] FW: Windom EMS RFP

Brian,

The cost will be \$104.65 for each breaker, with a total of \$313.95. The existing 3 breakers will become spares in panel P1. Let me know if I need to get them coming.

Thank you

Ken Kain
Project Manager

Guaranteed Electric Services
53936 208th Lane
Mankato, MN 56001
Office: 507-388-9305
Fax: 507-388-3540
Cell: 507-380-0085
Email: ken@gesmankato.com

From: Mickolichuk, Christopher [mailto:CMickolichuk@eescodist.com]
Sent: Friday, April 07, 2017 2:11 PM
To: Ken Kain <ken@gesmankato.com>
Subject: RE: [EXTERNAL] FW: Windom EMS RFP

Hey Ken,
----- each for both sizes. About a week to get the 45A.

Unfortunately, once the breakers are installed into a panel---they are yours---especially if you have juiced up the panels. Let me know if you need to get them going.

Thanks,

Chris Mickolichuk
Switchgear Specialist
651-582-3943
cmickolichuk@eescodist.com
EESCO-United Electric
601 Lakeview Point, New Brighton MN 55112

From: Ken Kain [mailto:ken@gesmankato.com]
Sent: Friday, April 07, 2017 2:02 PM
To: Mickolichuk, Christopher
Subject: [EXTERNAL] FW: Windom EMS RFP

What will be the cost to change these breaker sizes? Will you exchange these or would be easier to just buy the correct size and keep the others as spares? Let me know

From: Brian Gosewisch [<mailto:brian@gosewisch.com>]
Sent: Wednesday, March 22, 2017 6:56 PM
To: 'Ken Kain' <ken@gesmankato.com>; Mark Prange <markp.malterermech@gmail.com>; Mike Malterer <mike.malterermech@gmail.com>
Subject: FW: Windom EMS RFP

Please review the email below from Darin and let me know.

Sincerely,

Brian Gosewisch
Vice President
Gosewisch Construction Inc.
901 Summit Avenue
Mankato, MN 56001
Phone: (507) 625-2634
Fax: (507) 625-7039
brian@gosewisch.com
www.gosewisch.com[gosewisch.com]

From: Darin Botts [<mailto:darinb@bruntonarchitects.com>]
Sent: Tuesday, March 21, 2017 12:24 PM
To: 'Brian Gosewisch' <brian@gosewisch.com>
Subject: Windom EMS RFP

Good morning Brian I am looking to see if you can look at the following information/ request from our electrical engineer:

We will need to change the circuit breakers in the panels to match the MOCP's identified. The good news is that we have connections to the outlets for the rooftop units shown on the drawings already

Here is the wording for the two items:

RTU

Provide a cost for changing the circuit breakers for the roof top units from the original drawings as follows:

- RTU-1 change circuit breaker from 35A to 45A. PANEL E ←—————
- RTU-2 change circuit breaker from 25A to 30A. PANEL E ←—————
- RTU-3 change circuit breaker from 25A to 30A. PANEL E ←—————

Note that all the conductor sizes to remain as shown on the drawings.

Unit Heater

Provide a cost to adjust the circuiting for the unit heaters UH-4, UH-5, and UH-6 in the apparatus bay 107 from circuit E-62 to a spare 20A/1P (ckt E-56).
UH-1,2, and 3 shall remain on circuit E-62.

Please let me know if there are any questions, thanks!

Darin Botts

Project Manager

5900 Green Oak Drive | Minnetonka, MN 55343

PH: 507.386.7996 | FAX: 507-386-7992

DL: 612-435-0693 | darinb@bruntonarchitects.com



REQUEST FOR PAYMENT

From: GOSEWISCH Construction, Inc.
 901 Summit Avenue
 Mankato, MN 56001

To: City of Windom
 444 9th Street
 PO Box 38
 Windom, MN 56101

Billing: 5032
 Draw: 6
 Invoice date: 3/31/2017
 Period ending date: 3/31/2017

Contract For: Windom EMS Building

Request for payment:

Original contract amount	\$3,191,500.00	
Approved changes	\$56,301.30	
Revised contract amount		\$3,247,801.30
Contract completed to date		\$2,017,480.87
Add-ons to date	\$0.00	
Taxes to date	\$0.00	
Less retainage	\$100,874.09	
Total completed less retainage		\$1,916,606.78
Less previous requests	\$1,747,491.53	
Current request for payment		\$169,115.25
Current billing		\$178,016.05
Current additional charges	\$0.00	
Current tax	\$0.00	
Less current retainage	\$8,900.80	
Current amount due		\$169,115.25
Remaining contract to bill	\$1,331,194.52	

Project: 16-0675
 Windom EMS Building

Contract date: 9/9/2016

Architect:

Scope:

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Changes approved in previous months by Owner	56,301.30	
Total approved this Month		
TOTALS	56,301.30	
NET CHANGES by Change Order	56,301.30	

I hereby certify that the work performed and the materials supplied to date, as shown on the above represent the actual value of the accomplishment under the terms of the Contract (and all authorized changes thereof) between the undersigned and the City of Windom relating to the above referenced project. I also certify that the contractor has paid all amounts previously billed and paid by the owner.

CONTRACTOR: GOSEWISCH Construction, Inc.

State Of Minnesota

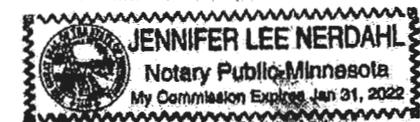
County Of Blue Earth

By: *[Signature]*

Subscribed and sworn to before me this 31 day of March 2017

Date: 3-31-17

Notary Public
 My commission expires: Jan 31, 2022



REQUEST FOR PAYMENT DETAIL

Project: 16-0675 / Windom EMS Building

Billing: 5032

Draw: 6

Period Ending Date: 3/31/2017 Detail Page 2 of 2 Pages

Item ID	Description	Total Contract Amount	Previously Completed Work	Work Completed This Period	Presently Stored Materials	Completed And Stored To Date	% Comp	Balance To Finish	Retainage Balance
1000	General Conditions	304,629.00	180,410.97	8,514.41		188,925.38	62.02	115,703.62	9,446.28
2200	Earthwork	231,487.00	182,036.20			182,036.20	78.64	49,450.80	9,101.82
2500	Asphalt Paving	216,849.00	18,257.52			18,257.52	8.42	198,591.48	912.88
2900	Landscaping	11,700.00						11,700.00	
3310	Concrete	169,110.00	79,345.00			79,345.00	46.92	89,765.00	3,967.25
3420	Precast Concrete	983,400.00	949,173.00			949,173.00	96.52	34,227.00	47,458.66
5122	Steel Erection	17,995.00	10,797.00	2,699.25		13,496.25	75.00	4,498.75	674.81
5500	Metal Fabrication	57,270.00	35,644.99	30,325.01		65,970.00	115.19	-8,700.00	3,298.50
6000	Rough Carpentry & Blocking	49,530.00	21,105.84	17.12		21,122.96	42.65	28,407.04	1,056.16
6400	Architectural Wood Work	48,050.00						48,050.00	
6401	Shelving Allowance	3,000.00						3,000.00	
7210	Insulation	5,465.00	5,465.00			5,465.00	100.00		273.25
7460	Cladding	5,551.00						5,551.00	
7500	EPDM Roof & Trims	130,700.00	124,373.00			124,373.00	95.16	6,327.00	6,218.65
7920	Caulking	6,370.00						6,370.00	
8110	HM Doors/Frames/Hardware	51,401.00						51,401.00	
8360	Overhead Doors	64,280.00	41,000.00	11,640.00		52,640.00	81.89	11,640.00	2,632.00
8400	Aluminum Entrances	38,860.00	32,000.00			32,000.00	82.35	6,860.00	1,600.00
9250	Drywall	83,777.00						83,777.00	
9310	Ceramic Tile	18,000.00						18,000.00	
9510	Acoustical Ceiling	19,320.00						19,320.00	
9650	VCT, Carpet & Base	21,212.00						21,212.00	
9900	Painting & Wallcovering	53,400.00						53,400.00	
10000	Specialties	34,674.00		1,362.66		1,362.66	3.93	33,311.34	68.13
10400	Signage Allowance	7,500.00						7,500.00	
11170	Bridge Crane & Hoist	8,220.00						8,220.00	
11400	Kitchen Allowance	8,000.00						8,000.00	
15100	Plumbing & HVAC	300,945.00	89,560.00	95,757.60		185,317.60	61.58	115,627.40	9,265.88
15300	Fire Sprinkler System	32,000.00	2,500.00			2,500.00	7.81	29,500.00	125.00
16100	Electrical	208,805.00	11,495.00	27,700.00		39,195.00	18.77	169,610.00	1,959.75
C0101	Sitework CO per soil rec.	46,181.30	46,181.30			46,181.30	100.00		2,309.07
C0201	Insulate Parapet Wall	10,120.00	10,120.00			10,120.00	100.00		506.00
Totals		3,247,801.30	1,839,464.82	178,016.05		2,017,480.87	62.12	1,230,320.43	100,874.09

CONTRACTOR'S PAY REQUEST 2016 SANITARY SEWER REHABILITATION CITY OF WINDOM, MINNESOTA BMI PROJECT NO.: F18.112135	DISTRIBUTION:
	CONTRACTOR (1)
	OWNER (1)
	ENGINEER (1)
	BONDING CO. (1)
TOTAL AMOUNT BID PLUS APPROVED CHANGE ORDERS	\$760,887.00
TOTAL COMPLETED WORK TO DATE	\$729,703.40
TOTAL STORED MATERIALS TO DATE	\$0.00
DEDUCTION FOR STORED MATERIALS USED IN WORK COMPLETED	\$0.00
TOTAL COMPLETED WORK & STORED MATERIALS	\$729,703.40
RETAINED PERCENTAGE (5%)	\$36,485.17
TOTAL AMOUNT OF OTHER PAYMENTS OR (DEDUCTIONS)	\$0.00
NET AMOUNT DUE TO CONTRACTOR TO DATE	\$693,218.23
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES	\$588,737.48
PAY CONTRACTOR AS ESTIMATE NO. 3	\$104,480.75

Certificate for Partial Payment

I hereby certify that, to the best of my knowledge and belief, all items quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the contract amount for the period covered by this Estimate.

Contractor: **GM CONTRACTING, INC.**
 19810 515TH AVENUE, PO BOX 736
 LAKE CRYSTAL, MN 56055-0736

By *Michael Hill* *Vice President*
 Name Title

Date *4/6/17*

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:
 ENGINEER: BOLTON & MENK, INC., 1501 SOUTH STATE ST., SUITE 100, FAIRMONT, MN 56031

By *T. L. White* CONSULTING ENGINEER

Date *4-4-17*

APPROVED FOR PAYMENT:
 OWNER: CITY OF WINDOM, 444 NINTH STREET, PO BOX 38, WINDOM, MN 56101-0038

By _____
 Name Title Date

And _____
 Name Title Date

Partial Pay Estimate No.:

3

2016 SANITARY SEWER REHABILITATION
CITY OF WINDOM, MINNESOTA
BMI PROJECT NO.: F18.112135

WORK COMPLETED THROUGH MARCH 31, 2017

ITEM NO.	REF. NO.	ITEM	UNIT PRICE	AS BID		PREVIOUS ESTIMATE		COMPLETED TO DATE				
				ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT			
1A	N.A.	MOBILIZATION	\$59,000.00	1.00	LS	\$59,000.00	1.00	LS	\$59,000.00	1.00	LS	\$59,000.00
2A	N.A.	TRAFFIC CONTROL	\$6,500.00	1.00	LS	\$6,500.00	1.00	LS	\$6,500.00	1.00	LS	\$6,500.00
3A	N.A.	CLEAR & GRUB	\$3,000.00	0.50	AC	\$1,500.00	0.50	AC	\$1,500.00	0.50	AC	\$1,500.00
4A	N.A.	REMOVE SANITARY MANHOLE	\$250.06	7.00	EA	\$1,750.42	7.00	EA	\$1,750.42	7.00	EA	\$1,750.42
5A	N.A.	REMOVE SANITARY SEWER PIPE	\$1.50	1,780.00	LF	\$2,670.00	1,830.00	LF	\$2,745.00	1,830.00	LF	\$2,745.00
6A	N.A.	REMOVE VERMICULITE CONCRETE	\$100.00	5.00	CY	\$500.00	0.00	CY	\$0.00	2.50	CY	\$250.00
7A	N.A.	DEWATERING	\$0.01	2,220.00	LF	\$22.20	2,220.00	LF	\$22.20	2,220.00	LF	\$22.20
8A	N.A.	BITUMINOUS PATCH	\$95.55	250.00	SY	\$23,887.50	400.00	SY	\$38,220.00	500.30	SY	\$47,803.67
9A	N.A.	AGGREGATE SURFACING, CLASS 2	\$31.79	175.00	TON	\$5,563.25	100.00	TON	\$3,179.00	100.00	TON	\$3,179.00
10A	N.A.	GRANULAR FOUNDATION	\$35.64	200.00	CY	\$7,128.00	0.00	CY	\$0.00	0.00	CY	\$0.00
11A	N.A.	COURSE AGGREGATE BEDDING	\$35.64	200.00	CY	\$7,128.00	46.90	CY	\$1,671.52	46.90	CY	\$1,671.52
12A	N.A.	GRANULAR BACKFILL	\$11.02	1,200.00	CY	\$13,224.00	161.20	CY	\$1,776.42	308.20	CY	\$3,396.36
13A	N.A.	CREEK DIVERSION	\$9,667.19	1.00	LS	\$9,667.19	0.00	LS	\$0.00	0.00	LS	\$0.00
14A	N.A.	CONNECT TO EXISTING SANITARY	\$1,783.24	4.00	EA	\$7,132.96	4.00	EA	\$7,132.96	4.00	EA	\$7,132.96
15A	N.A.	8" PVC, SDR 35 SANITARY SEWER PIPE	\$50.96	71.00	LF	\$3,618.16	84.00	LF	\$4,280.64	109.00	LF	\$5,554.64
16A	N.A.	10" PVC, SDR 35 SANITARY SEWER PIPE	\$55.53	401.00	LF	\$22,267.53	401.00	LF	\$22,267.53	426.00	LF	\$23,655.78
17A	N.A.	15" PVC, SDR 35 SANITARY SEWER PIPE	\$63.16	5.00	LF	\$315.80	4.00	LF	\$252.64	24.00	LF	\$1,515.84
18A	N.A.	18" PVC, PS 46 SANITARY SEWER PIPE	\$77.84	1,998.00	LF	\$155,524.32	1,998.00	LF	\$155,524.32	2,013.00	LF	\$156,691.92
19A	N.A.	RECONNECT SANITARY SERVICE	\$1,410.71	2.00	EA	\$2,821.42	0.00	EA	\$0.00	3.00	EA	\$4,232.13
20A	N.A.	8" GATE VALVE & BOX	\$2,113.60	1.00	EA	\$2,113.60	1.00	EA	\$2,113.60	1.00	EA	\$2,113.60
21A	N.A.	8" OUTSIDE DROP	\$364.45	8.40	LF	\$3,061.38	4.10	LF	\$1,494.25	4.10	LF	\$1,494.25
22A	N.A.	C.I.P.P. LINING, 8" SANITARY SEWER MAIN	\$32.89	315.00	LF	\$10,360.35	315.00	LF	\$10,360.35	315.00	LF	\$10,360.35
23A	N.A.	C.I.P.P. LINING, 15" SANITARY SEWER MAIN	\$77.23	108.00	LF	\$8,346.24	111.00	LF	\$8,572.53	113.00	LF	\$8,726.99
24A	N.A.	C.I.P.P. LINING, 18" SANITARY SEWER MAIN	\$46.71	1,174.00	LF	\$54,837.54	1,174.00	LF	\$54,837.54	1,179.00	LF	\$55,071.09
25A	N.A.	C.I.P.P. LINING, 21" SANITARY SEWER MAIN	\$81.56	905.00	LF	\$73,896.80	908.00	LF	\$74,208.48	904.00	LF	\$73,650.24
26A	N.A.	REINSTATE SANITARY SERVICE	\$247.47	7.00	EA	\$1,732.29	7.00	EA	\$1,732.29	7.00	EA	\$1,732.29
27A	N.A.	CONSTRUCT 48" SANITARY MANHOLE, DESIGN 4007	\$374.60	101.40	LF	\$37,984.44	99.85	LF	\$37,403.81	108.89	LF	\$40,790.19
28A	N.A.	SANITARY MANHOLE I & I BARRIER	\$235.00	7.00	EA	\$1,645.00	9.00	EA	\$2,115.00	9.00	EA	\$2,115.00
29A	N.A.	CASTING ASSEMBLY, R-1733-G	\$632.84	7.00	EA	\$4,429.88	9.00	EA	\$5,695.56	9.00	EA	\$5,695.56
30A	N.A.	SANITARY MANHOLE LINING	\$385.00	117.00	LF	\$45,045.00	110.24	LF	\$42,442.40	117.42	LF	\$45,206.70
31A	N.A.	SANITARY SEWER BYPASS PUMPING	\$0.01	1.00	LS	\$0.01	1.00	LS	\$0.01	1.00	LS	\$0.01
32A	N.A.	RANDOM RIPRAP, CLASS II	\$69.27	32.00	TON	\$2,216.64	30.00	TON	\$2,078.10	30.00	TON	\$2,078.10
33A	N.A.	STABILIZED CONSTRUCTION EXIT	\$950.00	1.00	EA	\$950.00	0.00	EA	\$0.00	0.00	EA	\$0.00
34A	N.A.	SILT FENCE	\$1.80	2,200.00	LF	\$3,960.00	2,173.00	LF	\$3,911.40	2,173.00	LF	\$3,911.40
35A	N.A.	INLET PROTECTION	\$128.89	3.00	EA	\$386.67	2.00	EA	\$257.78	2.00	EA	\$257.78
36A	N.A.	DITCH CHECK - BIOROLL	\$4.12	70.00	LF	\$288.40	0.00	LF	\$0.00	0.00	LF	\$0.00
37A	N.A.	EROSION CONTROL BLANKETS CATEGORY 3	\$2.06	375.00	SY	\$772.50	166.00	SY	\$341.96	166.00	SY	\$341.96
38A	N.A.	SEED, MULCH & FERTILIZE	\$1,134.26	2.50	ACRE	\$2,835.65	0.00	ACRE	\$0.00	2.50	ACRE	\$2,835.65
CO1-39B	N.A.	MOBILIZATION	\$5,500.00	1.00	LS	\$5,500.00	0.50	LS	\$2,750.00	1.00	LS	\$5,500.00
CO1-40B	N.A.	12" PVC, SDR 35 SANITARY SEWER PIPE	\$59.83	20.00	LF	\$1,196.60	27.00	LF	\$1,615.41	96.00	LF	\$5,743.68
CO1-41B	N.A.	10" GATE VALVE & BOX	\$2,915.26	1.00	EA	\$2,915.26	1.00	EA	\$2,915.26	1.00	EA	\$2,915.26
CO1-42B	N.A.	12" GATE VALVE & BOX	\$3,366.11	1.00	EA	\$3,366.11	1.00	EA	\$3,366.11	2.00	EA	\$6,732.22
CO1-43B	N.A.	CONSTRUCT 72" SANITARY MONITORING MANHOLE, PIPING AND	\$17,143.88	1.00	LS	\$17,143.88	0.75	LS	\$12,857.91	0.90	LS	\$15,429.49
CO1-44B	N.A.	CONSTRUCT 96" SANITARY MONITORING MANHOLE, PIPING AND	\$33,540.25	1.00	LS	\$33,540.25	0.75	LS	\$25,155.19	0.90	LS	\$30,186.23
CO1-45B	N.A.	SAMPLING STATION BUILDING & EQUIPMENT	\$124,250.00	1.00	LS	\$124,250.00	0.25	LS	\$31,062.50	0.75	LS	\$93,187.50
CO1-46B	N.A.	3/4" PE WATER SERVICE	\$20.17	250.00	LF	\$5,042.50	185.00	LF	\$3,731.45	190.00	LF	\$3,832.30
CO1-47B	N.A.	8" X 3/4" TAPPING SADDLE & CORP STOP	\$649.12	1.00	EA	\$649.12	1.00	EA	\$649.12	1.00	EA	\$649.12
CO1-48B	N.A.	3/4" CURB STOP & BOX	\$545.00	1.00	EA	\$545.00	1.00	EA	\$545.00	1.00	EA	\$545.00
TOTAL AMOUNT:						\$760,887.00			\$619,723.66			\$729,703.40