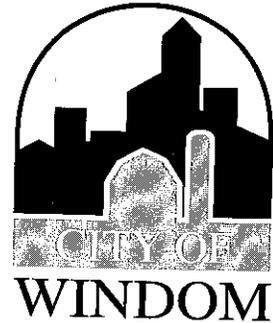


**Council Meeting
Tuesday, September 6, 2016
Windom Community Center**

7:30 p.m.

AGENDA



Call to Order

Pledge of Allegiance

1. Approval of Minutes
 - Council Minutes–August 10 & 16, 2016
2. Consent Agenda
 - Minutes
 - Telecom Commission – August 22, 2016
 - Street Committee – August 29, 2016
 - License
 - Business Solicitation – American Exteriors
 - Nathan Bouwens
 - Jamie Sims
 - Chris DeLoy
 - Elijah Hughbanks
 - Devon Romanawski
 - Alex Mader
 - Justin Davie
3. Department Heads
4. Street Closure Request – Partial 14th Street Closure
5. Public Hearings
 - Ash Street Vacation
 - Witt Park Vacation of Use
6. Emergency Services Facility
 - Bid Award
 - Continuation of Financing Discussion
7. MN Dept. of Transportation Airport Grant – Master Plan and Update Airport Layout Plan
8. HRA
 - Resignation and Mayor Appointment
 - Small Cities Development Grant Agreement
9. Southwest Minnesota Housing Partnership Contract for Small Cities Grant Application
10. Sanitary Sewer Line Replacement Project
 - Reimbursement Resolution
 - Bid Award
11. Personnel Committee - Police Officer – Step Advance
12. New Business
 - 2017 Budget Workshop Dates
 - Local Candidate Forum - Request For Use of City Council Chambers
13. Old Business
14. Regular Bills
15. Council Concerns
16. Adjourn



**Special Council Meeting – Work Session
Windom City Hall, Council Chamber
August 10, 2016
5:30 p.m.**

1. Call to Order:

The work session was called to order by Mayor Corey Maricle at 5:30 p.m.

2. Roll Call:

Mayor:

Corey Maricle

Council Present:

Brian Cooley, Dominic Jones, Paul Johnson, Bryan Joyce and JoAnn Ray

Council Absent:

None

City Staff Present:

Steve Nasby, City Administrator; Ron Schramel, City Attorney; Kristi Meyeraan, Assistant City Attorney; Scott Peterson, Police Chief; Dan Ortmann, Fire Chief and Tim Hacker, Ambulance Director

3. Emergency Services Facility Discussion:

Maricle said that there were several broad items that included the project location as Witt Park, the bids for the project and the financing. He suggested the Council go through these one-by-one and ask questions as they come up.

Ron Schramel, City Attorney, said that he had researched the title to the Witt Park property and had found no legal impediments to the City using this site for the proposed facility. A memorandum with the specifics of the title research was included in the meeting packet. He said that he is recommending that the City Council hold a public hearing on the vacation of the park as there is a change in use. The timeframe for holding the hearing would be as follows:

August 16	City Council Sets a Public Hearing
August 17-20	Notices Mailed as Required
August 17-31	Notice Published in Newspaper
September 6	City Council Holds Public Hearing

Jones asked about the expiration of the bids. Nasby replied that the bids were opened on July 27 and there was 45 days to act, so the bids expire on September 10.

Maricle asked the Fire Chief and Ambulance Director to talk about the proposed location and the rationale of why this is the preferred site.

Dan Ortmann, Fire Chief and Tim Hacker, Ambulance Director said that both their departments are recommending the Witt Park location as it is centrally located for both responding to calls and for the emergency personnel.

Preliminary

Ortmann reviewed the response data from the Fire Department over the last 15 years and it shows that there is no one route that provides an advantage over being located in the center of the community and having multiple access points. A listing of the exit routes used by the Fire Department is included in the packet.

Hacker said that a central location is critical for his EMTs as they live in all parts of the community and as they only have 2-3 on-call responders at any one time it is important that they can get into and out of the facility within five minutes. Hacker also noted that they respond to calls in all directions in and out of Windom. He had a description of their routes and copies of their service territory in the Council packet as a reference as well.

Jones said that he agrees that a central location is needed, but that could include the City hall block and a portion of the park could be used for parking.

Joyce noted that the preferred location given to the Building Committee was voted on by the City Council in October 2014 and their work was based on that site.

Jones said that he has looked at the site foot print and it is double the size of what other communities have for their facilities. He wants to have the City use Capital Improvement Plan bonds and leave it to a vote of the public. He said that he supports the need for a building and has question that he needs answered.

Nasby asked Hacker and Ortmann to clarify where their accesses will be. The plan shows the Ambulance exiting on 5th Avenue as it does currently and the Fire Department would access on to 10th Street. Ortmann replied that is correct and there is an apron in front of the facility so the fire trucks and traffic on the street will be able to see, which adds to safety.

Ortmann said that he did talk to people in Jackson's emergency services and they are very happy with their facility, but the parking is the problem for them. This was something that was important to include in our proposed facility.

Ray said that she also looked up a number of other community facilities on google and most are in the middle of town.

Johnson said that it is good to learn from other communities as Jackson has a parking issue and we were able to address that in our proposed project.

Joyce agreed it is good to learn from others, but the Windom facility is doing what is the best for us. He noted the data shows that a central location is needed, but parcel it is on is debatable.

Maricle asked Ortmann to review the Emergency Services Facility (ESF) Building Committee recommendations.

Ortmann said that the ESF Building Committee met on August 8th and has a set of bid alternate recommendations that have been provided to the City Council. He said that he can answer questions on each of the alternates as shown.

Preliminary

Alternate #1 – 4th Ambulance bay for \$99,000. Hacker said this will be needed soon as the number of calls keeps going up. The cost to add it now will be less than doing a small stand-alone project within five years. The committee unanimously agreed this should be included.

Johnson said that he too thought there would be cost savings on doing this as part of the larger project than trying to add on. For example adding on to the existing fire hall was more expensive than building new.

Joyce said that there are five drive-thru bays planned for the fire department and could one of those be used as a fourth ambulance bay? Ortmann replied that he has equipment that will be located in all five of the planned bays and some of it will be doubled up.

Jones said that he is okay with including the 4th ambulance bay.

Alternate #2 – Eliminate the front entrance canopy (\$24,200). Ortmann said the committee is recommending the elimination of the canopy which will save money. It would provide some protection from the weather but trying to cut costs.

Alternate #3 – Eliminate the monument wall (\$38,000). Ortmann said that since State money is not included the requirement for public art is out. The department is planning on doing something on their own to accommodate the bench memorial.

Joyce said he noticed some people sitting on the bench and wants to make sure something is included if possible.

Alternate #4 – Do not accept the glass overhead doors (\$64,100). Ortmann said the building committee never wanted glass overhead doors and this was just an option.

Johnson clarified that the base bid was always for solid doors. Ortmann said that is correct.

Alternate #5 – No recommendation on the TPO Roof (Council decision). Ortmann said the City Council asked about the roofing system option. As such, the committee did not make a recommendation.

Alternate #6 – Include the wiring for future generator for \$2,000. Ortmann said this is for the wiring necessary to add a generator at a future date. Jackson did not do this and is now trying to add a generator and the cost to do the wiring is much higher.

Alternate #7 – Do not accept the radiant heat feature (\$10,900). Ortmann said that there are two forced air heating units in the ambulance bays and four in the fire bays. The bays will be kept at about 55 degrees and not a typical room temperature. Radiant heat would be faster to melt off ice or snow.

Joyce asked about efficiency. Ortmann said that this was thought to be the most efficient heating method.

Alternate #8 – Accept elimination of the limestone block form liner (\$30,200). Ortmann said that on the plan there was a liner in the concrete wall panel form to resemble block work from the ground up two or three feet. This form was eliminated so the panels will be flat.

Jones said that he would like to go over the operational costs of the proposed building and if the architect can provide anything.

Ortmann said that the base bid includes the roofing system with a 20-year warranty. Alternate #5 would be a different system and have up to a 50-year warranty. That additional cost is \$43,100 and that would be up to the City Council.

Jones noted the plan is to have a long-term building so a 50-year roof is a need. The roof bid was \$262,000 including flashing, installation, etc. So the additional cost for the 50-year roof seems reasonable.

Hacker noted that all roof systems need inspection and maintenance.

Cooley said that the architect had noted the difference in the 20-year versus 50-year roof was the thickness of the membrane.

Johnson said the TPO roof system is a white roof which should help with energy efficiency.

Maricle said the cost of the bid with the alternates recommended and the roof was \$3,929,540.

Nasby noted the contingency fund set aside in the cost estimate may or may not be spent. It is for changes, cost overruns or furnishings.

Jones said the cost could also go higher than the contingency if something unforeseen occurs.

Joyce asked about the relocation of the playground equipment and basketball court in addition to the tennis courts. Ortmann said that the estimate from the Streets & Parks Superintendent for those items was \$155,000. Nasby added that \$150,000 is an allowance in the cost estimate and this would go to the Parks & Recreation Commission for what to do with these items.

Ortmann said that furniture, fixtures and equipment are not in the bid or budget.

Jones said that he had some questions about the facility that he wanted clarified. First, were the sleeping rooms included in the base bid? Hacker replied that there are four sleeping rooms. Jones asked about showers. Ortmann replied there are two sets upstairs and downstairs. Jones asked about the number of offices. Ortmann said there are four total with two for fire and two for ambulance. Jones confirmed there is a meeting room downstairs and an open room upstairs. Ortmann said that the meeting room downstairs is for trainings and the upstairs includes an EMT lounge and open area that could be used for an exercise facility. These are finished with sheet rock and paint. Jones asked about laundry. Hacker said the downstairs laundry is for the fire turn out gear and the upstairs is for residential type laundry.

Preliminary

Cooley said that the Building Committee and he did look at space sharing possibilities.

Ortmann said the meeting room is used for multiple trainings for fire, ambulance and could be used for some regional meetings.

Hacker said that when they do re-certifications the training equipment is used for several days at a time. This would not be conducive to duplicating that room as an EMT lounge for those personnel on overnights or weekends.

Jones said that he feels living quarters could be elsewhere.

Cooley asked about the sleeping rooms. Ortmann said that they are designed as 7.5 foot by 8.5 foot spaces so they are small.

Johnson said the concept is similar to college where there may be a sleeping room and then larger common area where people go.

Hacker said that Jackson has sleeping rooms and their Fire Chief noted that it is used a lot.

Joyce noted that Windom had two possible EMTs that could be on the squad if we had this room.

Maricle said the upstairs space would be in the building as the sidewalls are the same height which is a cost savings.

City Council five minute break at 6:43 p.m.

Maricle re-convened the Council work session and said the items left to discuss include the financing of the project and how to pay for it.

Nasby said that The City Council has discussed numerous options to fund the proposed Emergency Services Facility (ESF). These options included General Obligation Capital Improvement Bonds, lease-purchases, USDA Loans, cash contributions from the General Fund, Ambulance and Liquor Store.

Using the project cost from the ESF Building Committee recommendations the break-down of the debt needed to finance the project including the fees, contingency funds and relocation funds could be as follows:

	\$3,886,440	Proposed Project Cost
Less	\$1,000,000	Ambulance Fund Cash
Less	\$ 500,000	Liquor Fund Cash
Less	\$ 270,000	General Fund (Contribution for design fees)
Less	<u>\$ 116,440</u>	Additional General Fund Contribution (takes City reserves to 60%)
	\$2,000,000	

Preliminary

Finance	\$1,000,000	USDA REDLG Loan (10 years @ 0% interest)
Finance	\$1,000,000	GO CIP Bond\Lease-Purchase Bond or Bank Lease-Purchase

To pay for the annual debt service Ehlers Associates has done some preliminary runs on costs for the debt funding options. These schedules show a slightly larger amount as they reflect the various options and include debt service reserves, issuance costs, etc.).

1. Level Payments for a General Obligation Capital Improvement Plan Bond
2. Level Payments for a Lease-Purchase Bond. (Note: Ehlers has added a reserve fund based on one-year's debt service. They have also adjusted the rates to be one notch below your GO rating.)
3. Level Payments for a Lease-Purchase Bank.
4. \$1M USDA REDLG Loan
5. Wraparound showing General Obligation CIP Bond using the upfront cash. (This does not anticipate using any USDA Loan monies.)
6. Wraparound showing only Lease-purchase Bank using the upfront cash. (This does not anticipate using any USDA Loan monies.)

Nasby said that there is a tax impact worksheet on the last page of this information packet that shows about a 9.4% increase in taxes if all of the repayments were on the tax roll. If there were transfers from some funds, contributions from the townships or other revenues this would be reduced proportionally.

Jones handed out State statute 426.19 relating to liquor store profits and restrictions by the State. He asked the City Attorney for clarification. Schramel replied that the funds cannot be pledged to a bond without a referendum but liquor store profits can be used as a cash contribution to the project or for off-setting operational costs of the City.

Maricle asked if the Council could increase the transfer from the Liquor store to the General Fund. Schramel said it could.

Joyce said that he would want to take the 50-year roof option which increases the price by \$43,100 and that money come from the General Fund reserve.

Jones said that there has been some discussion of possible action by the liquor store, but that is all he could say as the EDA Board did have a closed session, but took no formal action.

Joyce said there is about \$925,000 to \$950,000 in the Liquor Fund and the General Fund reserve policy is 75%. The State Auditor suggests 35-50% General Fund reserve so there is room to put in these monies. This is what the City has saved for and built the reserve.

Maricle said that he feels the 75-100% reserve policy is too high.

Joyce said the City had the numbers from the audit that showed the City's position was strong.

Jones noted the lease-purchase funding option is not subject to a referendum.

Preliminary

Joyce said that the Fire Department is not a revenue generating resource, but the Ambulance Fund does generate income.

Schramel noted that he spoke to a legal expert in public finance and the City could not use the service fee as a way to raise money.

Jones said the City could also look at the 40-year USDA loan, but noted that would need to be backed with the taxes and credit of the City.

Nasby reviewed the debt service schedules for the various options from Ehlers Associates.

Joyce said that he sees the possibility of funding \$2.5 million over 20 years for the project if the cash from the ambulance and liquor store are used.

Jones said that the City has other projects to consider as well with capital improvement funds including the pool and the arena.

Johnson said that he is leaning to lease-purchase and accepting the bid.

Jones said he prefers CIP bonds to fund the project.

Joyce asked if there is a plan B to fund the project if a referendum fails.

Jones said that he is doing what he feels the citizens want and is representing them as a Council member. There are things in his opinion that could be eliminated such as the sleeping rooms and open space. The time to debate this was when the designs were presented and specifications.

Joyce said he looked at the plans, the committee work and recommendations. There are cuts that could be done, but the cost savings is relatively low. The public hearing on Witt Park and public input he is considering as well. He wants to do what is right for the future of the community. He asked Jones what his alternative site would be if not the park.

Jones said that the City Hall block could have been considered and there are serious concerns for eliminating a park and there should be additional public input. The church has contacted the City about potential availability of that site and using the open part of the parking lot. He is okay with a concrete shell. He would build five stalls onto the existing fire hall on the City Hall lot and use part of Witt Park for parking as it could be shared with BARC and businesses.

Joyce said that the ESF was priority one established by the City Council and that the costs of re-design and higher construction costs would occur if we re-do the project.

Johnson said this is not a "just make it work" project to him. Why build new for something that is obsolete and does not address future needs.

Jones said that the Fire and Ambulance Department Heads have said anything is better than what we have now. We have learned a lot through this process and would not do it the same.

Preliminary

Johnson concurred that the process was muddy and that the Council and City do not do these projects often. The Building Committee did the work the City Council requested. The existing hall is obsolete and he is comfortable moving forward with the proposed plan. Future needs are addressed with the proposed building which is important. He talked to people in Jackson too and now they are struggling with a parking issue. We have learned from that and included parking. Jackson wanted a fancy building and the Council supported that due to its location on their main highway. Windom is growing and this project is a critical part of the infrastructure.

Ray said this has been discussed over her 16 years on the City Council. Many locations have been considered and other community fire halls were visited. The discussion has always come back to a central location. She acknowledges that the loss of a park is not ideal, but is supportive with moving forward and doing the lease-purchase.

Jones asked why the project had not moved forward in the past. Ray replied it was cost.

Johnson said he sees the opposition to the use of Witt Park more intense now as in the past the project has not gotten this far along.

Ray said that the City had started working toward building a fund for the ESF but with the Local Government Aid cuts those funds were used by the Council for other things. The current interest rates are favorable and it is a reasonable time to move ahead on the project.

Maricle said the township contribution would reduce the tax increase by about 15%.

Jones said he would not count on township contributions and wondered if private grants have been sought.

Cooley said there have been some private donations and may more would come in as people now know the project is progressing.

Joyce said that the citizens are looking for a vision from the City Council. The ESF is a necessity and critical public infrastructure and as such using City resources to pay for it is proper. Other projects that are amenities such as the pool or arena are better suited for private fundraising and donations.

Maricle said he sees a Council consensus to narrow the funding options to the lease-purchase bond and the USDA REDLG loan.

Cooley said that the CIP bonds would be good, but with the timing and uncertainty on what happens if a vote fails would push up the costs if this has to be re-bid later.

Joyce noted that there will be public input on the Witt Park public hearing and would be with the CIP bond. Schramel said that is a statutory requirement with the CIP bonds. Joyce noted the bids were below the estimates and it is reasonable to take the next steps.

Maricle said the next item is the plan to pay for the USDA loan and the lease-purchase bonds.

Preliminary

Joyce said that the tax impact analysis shows that there is \$187,000 of annual debt service.

Maricle said that he would consider transfers from Liquor of \$40,000, Electric of \$25,000 and Hospital of \$10,000 per year to off-set the annual debt service paid through taxes.

Cooley and Jones said they are not in favor of the increases in the fund transfers.

Johnson said that the Electric Fund transfer should go up to where it was previously.

Joyce concurred that the Electric Fund transfer should go up to where it was previously, but not earmarked for the ESF debt payment.

Jones said that he would like to see Departments cut 1% of their budgets to help reduce the overall tax levy.

Johnson said that taking \$500,000 cash from the Liquor Fund and an on-going \$40,000 annual transfer is double-dipping that fund and he would not be in favor of that.

Maricle said that the Liquor fund is different as it is not a necessity and can pay more. The \$5.5 million in the Electric Fund is too much and that the fund should be raising rates to capitalize projects instead.

Joyce said the liquor committee has discussed the limitations of the current space to bring in new products and have adequate stocking. A new store is on the horizon.

Cooley said that he is really not in favor of the increased payment in lieu of taxes for the debt service on the ESF. It is a very difficult decision to balance the needs and finances for all the City's funds. The ESF is a project for the greater good of the community and the right decision may not be the most popular. An addition onto the City Hall could have other implications such as the future needs of Telecom or the City. Some of the other sites considered for the ESF now have private development occurring, which is what the community needs and works towards.

Maricle said the public hearing on the Witt Park vacation and the consideration of the ESF bids would both be on the September 6 City Council agenda.

4. New Business:

Maricle said that there was an application for a Permit to Dispense Intoxicating Liquor from the Phat Pheasant for the Cottonwood County Fair.

Motion by Ray second by Johnson to approve the Permit to Dispense Intoxicating Liquor from the Phat Pheasant for the Cottonwood County Fair as presented. Motion carried 5 – 0.

Joyce noted that Coffee with the Council is at the Windom Country Club on August 13th from 9-10 am.

Preliminary

Cooley said that he had a conversation with the City Administrator about adding some funds to the 2017 Street Project bond that is upcoming for the library windows. The windows are in poor condition and need to be replaced. Nasby said that he had spoken to Ehlers Associates and it is possible but may add some other steps to issuing the bonds.

Joyce said that the Telecom Commission is looking at a migration plan and costs for upgrading the core system that had recently failed, so there would be cost with that project too.

5. Old Business:

None.

6. Adjournment:

Mayor Maricle adjourned the meeting by unanimous consent at 8:37 pm.

Corey Maricle, Mayor

Attest: _____
Steve Nasby, City Administrator

**Regular Council Meeting
Windom City Hall, Council Chamber
August 16, 2016
7:30 p.m. Regular Meeting**

1. Call to Order:

The meeting was called to order by Mayor Corey Maricle at 7:30 p.m.

2. Roll Call: Mayor: Corey Maricle

Council Present: Brian Cooley, Dominic Jones, Paul Johnson, Bryan Joyce and JoAnn Ray

Council Absent: None

City Staff Present: Steve Nasby, City Administrator; Scott Peterson, Police Chief; Mike Haugen, Water/Wastewater Superintendent; Brad Bussa, Community Center Director; Joe Audette, Liquor Store Manager; Drew Hage, EDA Director; Mary Hensen, Administrative Assistant; Dan Ortmann, Fire Chief and Tim Hacker, Ambulance Director

3. Pledge of Allegiance

4. Approval of Minutes:

Motion by Johnson second by Ray to approve the City Council minutes from August 2, 2016. Motion carried 5 – 0.

5. Consent Agenda:

Maricle noted the minutes from the following Boards and Commissions.

- Community Center Commission – August 8, 2016
- Economic Development Authority – August 8, 2016
- Emergency Services Facility Building Committee – August 8, 2016
- Planning & Zoning Commission – August 9, 2016
- Utility Commission – August 10, 2016

Motion by Ray second by Joyce to approve the Consent agenda board and commission minutes. Motion carried 5 – 0.

6. Coalition of Greater Minnesota Cities (CGMC) Presentation:

Marty Seifert, CGMC, thanked the City Council for the opportunity to talk about the activities of the CGMC on behalf of its member communities including Windom. He said there are currently 88 member cities. The primary legislative areas focused upon included Local Government Aid (LGA), Economic Development programs, Land use & annexation and Environmental

regulations. LGA was in the final budget for a \$20 million increase but that was subject to the Governor's veto of the tax bill. LGA and transportation were the key topics and there was not much of anything approved for transportation. Workforce housing and the bonding bill were also areas worked on at CGMC. Windom was one of the cities that would have qualified for Workforce Housing funds. The tax bill included a provision to exempt the first \$100,000 of commercial\industrial property from State property tax but that was in the vetoed bill. LGA is unique in that it continues, at last year's levels, even if there is not new legislation. The Clean Water Fund was to get additional State money due to the higher standards and restrictions the Minnesota Pollution Control Agency is placing upon communities, but that failed in the bonding bill. There was some money approved for broadband but the existing rules make it difficult for communities to qualify. Although everyone agreed \$600-700 million annually is needed for transportation no big bills passed out of the House and Senate. The issue with resolution on transportation was if the money would come from increasing the gas tax or using surplus money. A special session could pass the bonding and tax bills, but the leadership has not agreed on one yet. Seifert said that active lobbying works so he encouraged the Council members to visit their legislators, write letters and emails or call on topics of interest. The CGMC Fall Conference is November 17-18 in Alexandria and he encouraged the Council to attend.

Joyce thanked the CGMC and Seifert for their work and efforts on behalf of the City's bonding request. He noted the difficulty seemed to rest with the Governor's office to get bills passed. Seifert replied that they do work with the Governor's office as well. He said that the Governor and leadership do not feel the pressure to have a special session. Joyce asked if there would be a 2017 (budget year) bonding bill. Seifert said that he would think it is likely.

7. Department Heads:

Brad Bussa, Community Center Director and Joe Audette, Liquor Store Manager, introduced themselves. Bussa said they had been working on a fall event for the Community Center to include beer-tasting and a concert. Randy Weeks, Windom native, would be the entertainer with a "Back to My Roots" concert. Bussa has been working on sponsors and the response has been excellent. There will also be a hog roast through a local caterer. This is envisioned that it could be an annual event if all goes well and also add onto it with more activities.

Maricle said that he thought this was a great idea for an event.

Audette said that he has several breweries coming and they would be sampling 3-10 beers each.

Jones asked about the total estimated budget. Bussa said they are working on a budget estimate of \$12,000 to \$15,000 that would be paid for with sponsorships and ticket sales.

Johnson asked if there is only beer or other options. Bussa said there would be a full bar and wine available too. The event has two parts, the beer tasting and the concert. Tickets can be purchased for either or both the events.

Joyce asked about the date. Bussa said October 8th. The ticket for both events is \$25 and the concert only ticket would be \$15.

Preliminary

Jones said that with good ticket sales and sponsors it should make the budget, but he would like to see a preliminary budget for income and expenses. Bussa said that they are planning on 300-400 tickets sold in the budget but if it is higher than the income is higher.

Joyce said this is an opportunity to cross-promote with local businesses and get people to town.

Motion by Joyce second by Johnson to approve the event proposal as presented and recommended by the Community Center Commission. Motion carried 5 – 0.

8. Planning & Zoning Commission – Conditional Use Permit – 2355 Cottonwood Lake Drive:

Mary Hensen, Administrative Assistant, said that on August 9, 2016 the Planning & Zoning Commission held a public hearing for this conditional use permit. The applicants are requesting the permit to build a second garage. The permit is needed as the garage will be on a lot with a frontage less than 100 feet and will exceed the maximum allowed accessory ground coverage. No public comments were in opposition and the conditional use permit has been recommended for approval by the Planning & Zoning Commission subject to the following conditions: The property owners shall remove the two storage sheds located on the southern edge of the property and shall work with the neighbors concerning water drainage from the property.

Ray asked about water drainage. Craig Thompson replied that he has worked with the neighboring properties to resolve any drainage issues.

Motion by Cooley second by Johnson to approve a Conditional Use Permit, as presented and recommended by the Planning & Zoning Commission, for 2355 Cottonwood Lake Drive. Motion carried 5 – 0.

9. Substandard Building Resolution:

Drew Hage, EDA Director, said that a TIF district for the redevelopment of the former Dino's Diner site is being considered. Part of the process for this is an inspection and report on any substandard buildings. The inspection on the old gas station building has been completed and recommended by the Building Official to be declared substandard.

Joyce said this is similar to the New Vision project when the buildings were declared substandard as part of that redevelopment project. He would still like to see this avenue used for housing redevelopment. Hage said that he has contacted the State and they recommended using the Small Cities program to address housing issues and he is working on an application. Also, work has started on compiling a list of residential properties that may be candidates for the Small Cities program.

Council member Johnson introduced the Resolution No. 2016-50, entitled “RESOLUTION FINDING A PARCEL TO BE OCCUPIED BY IMPROVEMENTS AND A SUBSTANDARD BUILDING” and moved its adoption. The resolution was seconded by Cooley and on roll call vote: Yes: Cooley, Johnson, Jones, Joyce and Ray. No: None. Absent: None. Abstain: None. Resolution passed 5 – 0.

10. Resolution – Sanitary Sewer Line Plans & Specifications and Call for Bids:

Mike Haugen, Water\Wastewater Superintendent and Travis Winters, Bolton & Menk, introduced themselves. Haugen said this project is being proposed to replace a 1970 sewer line that has been deteriorating over the years and with Prime Pork (formerly PM Beef) shut down the time to fix the line is now. This line will be primarily used by Prime Pork, the new truck wash and the businesses along Highway 60.

Joyce noted this is a \$608,000 project to make improvements and asked if it would help with odor control. Winters and Haugen said that it should help with odor.

Jones said that the project is primarily used by Prime Pork and the new truck wash, so who is paying for the line. Haugen said that the businesses would be paying for the metering stations and the City utility would pay for the line.

Jones asked if there are monies to help pay for the Prime Pork share of the line. Hage replied that there would not likely be excess TIF so that is not a source, but there may be some State money that we could apply for.

Jones noted that there will be upgrades at the plant needed too and who is going to pay for those costs and if this is part of that larger project. Winters said this is a part of the overall upgrade.

Haugen said that the Utility Commission recommended moving ahead with the project to get bids and the time to do the project is now as these businesses are not yet on-line. Winter said that the cost to do it later is higher as there would be a by-pass needed if they are active.

Joyce asked who funds this project. Nasby said that there would be parts funded by Prime Pork, the truck wash and the Wastewater Fund.

Council member Jones introduced the Resolution No. 2016-51, entitled “RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS FOR THE SANITARY SEWER LINE REPLACEMENT PROJECT” and moved its adoption. The resolution was seconded by Ray and on roll call vote: Yes: Johnson, Jones, Joyce, Ray and Cooley. No: None. Absent: None. Abstain: None. Resolution passed 5 – 0.

Haugen updated the Council on the painting on the east water tower. He noted the tank is being filled and undergoing testing. When that is completed they will start on the north tower.

11. Emergency Services Facility:

Darrin Botts, Brunton Architects, and Dan Ortmann, Fire Chief, introduced themselves. Botts said that bids were opened on July 27 and it appears that Gosewisch Construction is the apparent low bidder. That firm was the low bid on the base and with whatever alternates are selected.

Preliminary

Jones said he is wanting to see operation cost estimates for the proposed building. Botts said that he is getting some baseline information from Jackson as it is the same type of building. Jones said he wants this information as the budget prep is coming up soon.

Jones said he has a question on the concrete panels. It has been said that the cost is higher if the panel heights are changed and if this is accurate. He also wants to know the percent of savings if the second floor is completely eliminated. Botts said he would have to research the answer.

Jones said that taking out the second floor would remove the lounge, sleeping rooms, restrooms and the open area. Would the change in the panel heights be costly? Botts said that the second floor is much less costly space as the ceiling heights are there already with the panels.

Ortmann said that with all the concrete forms are the same in height they are less expensive. Botts concurred and said that uniform panels does keep the cost lower.

Jones said that if there is less concrete material is should be cheaper, but maybe it is not.

Joyce said he would like the operational cost estimate too and wanted to discuss the alternatives and the roof system to see if that is cost-effective.

Botts said that the roof in the base bid and alternate are not 20 year versus 50 year roofs as no one does 50 year roofs. They are a difference in roof types. The base bid roof is 20 years and the TPO roof can go to 30 years. There are differences in type, ease of maintenance, repair and cost of maintenance. The TPO roof is more energy efficient.

Jones clarified the warranty in the bid was for 20 years. Botts said that is correct.

Johnson said that you can get a longer warranty with roofs and there is some prorated amount depending on the age. Botts said that is correct.

Jones said he is looking for the better roof and the overall costs of each. Roof replacement in 20 years so all the roofing costs will come up again. Botts said that not all roofs are replaced in 20 years as some last longer if maintained.

Jones asked if Brunton Architects can get us a cost for the roof replacement in 20 years and noted the City should put money aside to replace the roof too.

Cooley noted a roof could last 30 years. Botts said that some do.

Maricle said that when a roof replacement is needed it could be capitalized as he does not want to tax the citizens today for an expense in the future.

Jones said if that is the thought then a 40 year loan should be considered.

Maricle noted that action on the bid for the Emergency Services Facility would be on September 6, 2016.

Preliminary

Todd Hagen, Ehlers Associates, said that several financing options were presented to the City Council on August 10, 2016 at the workshop. The Capital Improvement (CIP) bonds have the lowest interest rates and then there is a 30-40 basis point difference for lease-purchase options. The essential function of the project and the high amount of equity will help sell this project for a lease-purchase. Hagen handed out a wrap-around debt structure which essentially delays the principal payments and lowers the tax levy in the early years of the project. This is a common approach by schools, but it results in more interest being paid. He noted the USDA loan is 10 years and repaid over nine years at about \$111,111 annually, which is not conducive to a wrap. If the wrap is used the debt service impact to the tax levy is 3.16% compared to 9.3%, but overall the amount of interest paid is about \$370,000 higher. The Council has options on the type of financing and to wrap or not.

Maricle asked if many cities use a wrap. Hagen said a few cities do, but mostly school districts. They sell the bond on the market with a 20 year maturity. He reiterated that a wrap does not work with the USDA REDLG or USDA 40 year loan.

Joyce said he sees the CIP bond run of \$2.065 million has \$755,000 in interest and if the City does a wrap the interest is \$370,000 higher. Hagen said that is correct and the trade-off for having a lower initial tax increase.

Joyce asked Hagen to explain lease-purchase. Hagen said it is a non-appropriation bond and the City Council has to act each year to make an appropriation. The financing is commonly purchased by a bank that holds and owns the property for up to 20 years and the City makes an annual lease payment until it is paid off. The City could also do the same lease-purchase through the EDA with a revenue bond, there is still the lease-purchase concept but the benefit is a bond type lower interest rate. With an EDA bond they would own the building and then deed back the building to the City at the end of the 20 year lease. The City would do a ground lease to the EDA and then the project can be built. If non-payment were to occur the title reverts to the lessor and bondholders. This has a slightly higher interest rate than CIP bonds. The EDA lease-purchase bonds can also be refinanced in the future.

Joyce said he sees about a \$100,000 difference between the EDA lease-purchase bond interest and the CIP bonds.

Jones said that the wrap around debt with the CIP bonds has \$755,000 total interest for the \$2.065 million principal. Hagen said that is correct. Hagen said that there are other variables such as number of years. He added that the City would still have room available to do other projects as well.

Maricle asked what the next step is. Hagen replied to pick a financing method and amount.

Jones said he would like to see all these options on a one-page summary sheet to compare.

Maricle asked that the tax impact of each option be included as well.

Joyce asked if all options are on the table. Hagen said yes, it is up to the Council.

Preliminary

Johnson said the work session narrowed the options. Nasby said the Council had preference for lease-purchase bonds, a bank lease-purchase and the USDA REDLG loan.

Jones and Joyce said they would still like to see the differences in all the options.

12. Resolution Calling for Public Hearing – Vacating Witt Park:

Nasby said that a re-written resolution was handed out as there was a change by the City Attorney. There are two location options on the resolution, one for the City Council Chamber and one for the Community Center.

Joyce said that there was good and civil discussion on the topic at Coffee with Council and he thanked the citizens. He would like to see the meeting at the Community Center as there may be a number of interested persons that want to attend.

Jones said the Community Center is his preference too.

Cooley asked about the options for the video. Nasby replied that those include live TV, taped and delayed TV and no TV. Cooley said that he wanted an all-out effort so have the meeting at the Community Center on live TV. Nasby noted there is a lot of work for Telecom to do the live meetings.

Joyce said the school video class students could help move equipment if needed.

Jones said the decision on the bids is also up for consideration so this is an important meeting.

Maricle said the consensus appears to be holding the September 6th meeting at the Community Center on live TV.

Council member Ray introduced the Resolution No. 2016-52, entitled “RESOLUTION CALLING FOR A PUBLIC HEARING ON A PROPOSED VACATION OF BLOCK 23 (WITT PARK) FOR USE AS A CITY PARK” and moved its adoption. The resolution was seconded by Joyce and on roll call vote: Yes: Jones, Joyce, Ray and Cooley. No: Johnson. Absent: None. Abstain: None. Resolution passed 4 – 1.

13. Personnel – Building Official – Employment Offer:

Nasby said that the interview committee consisting of Mayor Maricle, Ben Derickson (PVZ rep), Drew Hage and himself interviewed candidates and the position was offered to Andy Spielman. The terms of employment are included in the packet. Mr. Spielman would be taking the State training and testing to obtain certification as a limited Building official in October/November with anticipation he would get this license in December. In the interim, the City would need to continue contracting for Building Official services, which is the next item on the agenda.

Joyce asked about nuisances. Nasby said a license is not needed to do the nuisance inspection and that can be started when Mr. Spielman starts in October.

Motion by Joyce second by Jones to approve the hiring of Andy Spielman for the position of Building Inspector as presented. Motion carried 5 – 0.

14. Building Inspection Contract:

Nasby said that a proposal from a firm was included in the Council packet for consideration. This proposal can be modified to be an hourly charge instead of a full-time fee by the month. This firm was contacted as the current contract with Mr. Carson expires on August 31, 2016. Mr. Carson had not wanted to extend the time due to some upcoming conflicts, but he has since worked out a method to continue to cover Windom's needs. Due to Mr. Carson's knowledge of the current Windom projects and that we already have an existing contract with him, staff is recommending that the City continue with Mr. Carson for the next year. This contract would cover the City's needs and allow our new Building Official to obtain the licensing needed. Nasby added that he had been in touch with Mr. Carson and he is open to extending the term of the contract and adding a 30-day termination clause.

Motion by Jones second by Ray to approve amending the agreement between the City and Mr. Carson for Building Official services for one year with the additional language of the 30-day termination clause. Motion carried 5 – 0.

15. New Business:

None.

16. Old Business:

None.

17. Regular Bills:

Motion by Johnson second by Ray to approve the regular bills as presented. Motion carried 5 – 0.

18. Contractor Payments:

Maricle said there were two contractor pay requests.

Motion by Jones second by Cooley to approve the pay request for Caldwell Asphalt for the seal coating project for \$53,539.15. Motion carried 5 – 0.

Motion by Cooley second by Ray to approve Pay Request #3 for M & K painting for \$186,580. Motion carried 5 – 0.

Preliminary

19. Council Concerns:

Joyce said the HRA is seeking a Board member. The HRA will be hosting an event on October 3rd at the BARC in recognition of their renovation project and federal grant at 11 am. Joyce said that he appreciated the good discussion at Coffee with Council.

Cooley said that he was glad to see a local person hired and the City doing the training. That is a good way to get people into employment and he encouraged businesses to do the same.

20. Adjournment:

Mayor Maricle adjourned the meeting by unanimous consent at 8:30 pm.

Corey Maricle, Mayor

Attest: _____
Steve Nasby, City Administrator

TELECOM COMMISSION MEETING AGENDA
AUGUST 22ND, 2016
6:00PM
CITY OF WINDOM COMMUNITY CENTER
1750 COTTONWOOD LAKE DRIVE
WINDOM, MN 56101

I. Call to Order

Joyce calls meeting to order 6:04pm

II. Roll Call

Members Present: Dominic Jones, Travis Eichstadt, Bryan Joyce, Jerry White

Members Absent: Jeremy Lund

Staff Present: Jeff Dahna, Windomnet Operations Manager, Steve Nasby, City Administrator, Tim Fjeld, NOC Tech

Others Present: SMBS Board members, Dirk Abraham, Rick Sailor, Skitter TV

III. Approve Minutes - July 25, 2016

Motion to Jones, seconded by White, to approve the minutes from the July 25th, 2016 meeting.

Motion carries 4-0.

IV. Skitter TV & Skitter Slice Presentation

Rick Sailor from Skitter TV presents an informational demonstration of Skitter TV. Sailor's presentation includes the expenses of maintaining a head end, location of Skitter TV head end in Des Moines, Iowa, and information on how Skitter TV and Windomnet can work together for shared revenue. Sailor states Skitter does all NCTC billing and negotiations with the content providers.

Sailor shares that Skitter TV started in 2009. Content delivered by 1gig feed. Skitter TV currently has DMA agreements with Minneapolis but would need to get contract with Sioux Falls, Sailor states an ETA is about 90 days to attain the agreement. Skitter TV does all encoding in Des Moines with compression of HD channels at 3.5MB and SD at 1.7MB while 4k content would be 12MB. Sailor states the primary system is a half rack with backup server on site with additional backs being transferred offsite.

Sailor offers a number of additional features of Skitter TV including advanced troubleshooting and analytic information which could help prevent truck rolls. Sailor states the City's current billing system is not integrated with Skitter TV, though a fee of \$25,000 for integrating the billing system had been brought up in the past. SMBS's new billing system will fully integrate with Skitter TV billing.

Sailor shares premium channels such as Starz and Encore are currently available with HBO and Showtime negotiations in process with intentions to have the offerings by the end of 2016.

Sailor states EAS requirement of once per month and reporting once per quarter would be taken care of by Skitter TV.

Sailor offers that historically 60-65% of customers will choose the Prime option, which is similar to Windomnet's Expanded Basic offering and a 25% take rate for Skitter TV Total option.

Skitter Slice

Sailor shares the Skitter Slice option of Skitter TV with the commission. Skitter Slice is a unicast option which uses a Roku 4 to transfer content over the internet.

Sailor states Windomnet would have a true up at the first of each month and the number of active accounts would be used for NCTC billing

Sailor states cost agreements with the content providers are negotiated on average every 3 years.

Sailor offers Skitter Slice is included with the cost of the full Skitter TV offering at a one-time \$30,000 membership fee and would take about 5 to 6 months to be in service.

Sailor shares the cost of Skitter Slice without the Skitter TV offering is a one-time \$6,000 membership fee and would take about 4 to 5 months to be in service.

Nasby asks if the head end could be eliminated with the hardware from Skitter TV. Sailor states the head end could be eliminated.

Jones asks if the elderly would be able to run the Roku. Sailor shows the commission the Roku remote and states different types of remotes can be purchased for the Standard Set-top Box (STB).

Joyce asks if pay-per-view is an option. Sailor states Skitter TV is working on those offerings and hopes to have something in the near future.

Nasby asks if there are capital costs. Sailor states STB will be an expense and the connectivity of the off airs will need to be delivered to Skitter TV.

Theis asks about transport fees and what costs would be to get the Skitter TV signal from Des Moines to the 511 building shared by Windomnet and SMBS. Sailor states it would be SMBS/Windomnet's responsibility to get the feed from Des Moines.

Sailor states he recommends a 1Gbps connection for the connectivity and Aureon (INS) charges \$600/month along with \$300/\$400 cross connect fee for the content connectivity.

Sailor offers a STB is about \$85 for ADB while an Amino STB is \$110. Roku box through CSSA is available at a \$5 discount.

Discussion among the commission and SMBS about the content available on Skitter TV.

Nasby asks about wiring in customer's homes. Sailor offers there is an Ethernet over coax adapter made by Comtrend for \$60 each, with one to start the feed and one for each place a STB is present. Sailor states another option is to use Ethernet

over power line running about \$80-\$90 each. Sailor shares an additional option is a Wi-Fi adapter off the Ethernet connection from ONT, though that could lead to interference if homes are close together. Sailor offers the other option is rewiring the house to cat5 Ethernet cable at each TV.

Sailor states TV Anywhere is in production, currently Skitter has to validate with content providers with the intentions of giving the option to view content subscribed to anywhere.

Fjeld asks about Skitter TV being an option to view content on broadcaster's websites. Sailor states Skitter does not currently have that option but it is something they can look into.

Fjeld asks about backups and size of server storage for Skitter hardware. Sailor states backup is done locally as well as sent remotely to Des Moines and if hardware were to fail replacement hardware can be shipped overnight.

Sailor shares the Skitter Slice take rate is currently around 10% of total cable customers.

Fjeld asks about having a channel for each business for in town. Sailor states his recommendation would be to have a Windom channel instead of each business in town having their own channel. Sailor offers he's willing to work with Windomnet on channels but is not interested in every business in town having their own channel.

Joyce recesses the meeting at 8pm.

SMBS and Rick Sailor leave the meeting.

Meeting resumes at 8:06pm.

V. SMBS Liaison Report

Joyce asks Dahna if there were any SMBS updates. Discussion amongst the commission regarding the Skitter TV presentation.

VI. Project Updates

Dahna shares he's still working on the billing system and is working out a few kinks. Mapping system, maps digitized, about 30 days until up and running. Mapping company will come to train for 3 days. Cost of meals and lodging paid for to assist in training.

Joyce states map naming can be reviewed in October.

Dahna shares the NCTC programming invoice included in the Commission packet. Joyce asks if reducing what we offer in Windomnet's current channel lineup could be a way to reduce cost. Dahna shares he'd have to look at contractual agreements since many content providers require certain channels to be included. Dahna is

curious if SMBS will pursue Skitter TV on their own but sees advantages to co-purchasing.

Jones asks if Skitter TV would mean more profit to Windomnet and inquires about current Windomnet costs for programming. Joyce asks if there's any profit at the end of the month with current cable subscribers. Dahna states he thought Windomnet was cutting even with subscriber costs, perhaps making a little profit on some packages.

Joyce clarifies the Skitter TV proposal and that there would be net revenue gain for Windomnet. Dahna states there would be savings in not having the head end expenses.

White asks about MDU locations. Dahna states he talked with a cable TV provider using Skitter TV that doesn't take on MDUs unless they are willing to rewire. Joyce shares if Windomnet goes with Skitter TV as a provider option he doesn't see Windomnet taking on MDUs.

Telecom counts - Joyce shares there has been an increase in telecom accounts even after the outage.

Router - Dahna asks the Commission about selling a routers to Windomnet's customers at the City office so customers have the ability to purchase a decent router when they sign up for internet service. Discussion among the Commission about Windomnet supporting the router. Recommendation from the Commission to have a list of recommended routers for the customers.

VII. Manager's Report

Dahna shares the cut over crew estimates were between \$125-\$250 per subscriber per depending on the number of services, plus additional boxes added on.

Dahna states he's currently in the process of getting numbers for a possible County Road 13 expansion.

Nasby states a rough estimate for the cut over crew would be around \$300,000.

Dahna states set top box revenue could be used to pay for cable TV upgrade over the course of the next few years.

Discussion amongst the Commission over the quality of Skitter TV and its features.

VIII. New Business

Dahna states he plans to put an outside ONT on those residents that do not want the GigaCenter at a monthly cost.

Joyce asks for Dahna's recommendation on the three quotes for replacement of the fiber drive system. Dahna states converting to IPTV and the E7 system would give Windomnet a lot of flexibility.

Nasby asks about the IPTV system the billing system offers. Dahna states it is the APMAX and it is middleware. Windomnet would still be required to do the content contracts and would need to maintain its own head end or acquire video feed from another source.

Discussion amongst the Commission on sharing the cost of Skitter TV with SMBS for and the cost for connectivity.

Jones asks about the overall benefit to partnership. Dahna states the upfront cost of \$30,000 would be shared along with the connectivity cost for content. Dahna states the master service agreement would need to be revisited.

Joyce states he would like to get a consensus among the Commission on which upgrade system would be most beneficial for Windomnet. Dahna states the \$705,000 package which upgrades the core system with IPTV and the E7 product would fit Windomnet and its customers the best. Dahna shares there would be cut over costs along with additional monthly transport costs.

Joyce states the numbers should be looked at to verify they are correct, we know some numbers are much higher than listed in the packet.

Jones states he would like further input from this group and would like Brian Joyce to assist in looking into the numbers.

Joyce states he would like to see Skitter TV offering HBO and other pay per view options.

Joyce shares he will work with Dahna, Nasby, and Carlson to assist in figuring out total cost for the Windomnet fiber drive and IPTV upgrade.

Dahna shares he's started looking into Jeffers, MN for fiber expansion. Joyce asks who would need to submit a grant. Dahna states Windomnet would have to submit the grant and would like to go with a data offering first, with the potential to add voice and video at a later time. Dahna shares he was advised the proposal for the grant would have to be a 60/40 offering and a 50/50 offering would likely get less points grant money.

Dahna shares he reviewed Jeffers and found 242 potential points of service for additional revenue and is working with a contractor to get estimate of cost.

Nasby asks about ONT or wireless devices. Dahna states he would like to do GigaCenter to the homes.

Joyce asks when grant is due. Dahna states the grant is due in September.

Joyce asks if Windomnet needs to contact the city of Jeffers first. Jones states that would be a good starting point and he will assist in setting up the meeting.

Dahna states Jeffers is an underserved community as viewed by the state as they are possibly have 2 Wireless service providers in the area.

Joyce states he would like to see Windomnet offer Jeffers an exceptional experience that may act as a starting point for other communities in the future.

IX. Old Business

Skitter TV Skitter Slice

Joyce states this was discussed earlier in the meeting but would like to clarify that Windomnet should be looking into both the Skitter Slice and Skitter TV offerings.

Pricing

Dahna states he's looking into the rate pricing for fees, hourly fee, phone features, additional email addresses, etc. Joyce states he would like to see Windomnet get on an annual rotation of setting pricing so it could be brought before the council with pricing from other departments.

Jones asks about rack space and if Windomnet's current size is adequate. Dahna states it's an organic situation and is difficult to put a timeline on when Windomnet will run out of room and will need additional rack space. Jones states his concern is Windomnet losing revenue on not having enough space for additional rack space. Nasby states a plan is to use the existing garage on the NOC and build a lean-to or garage for the Windomnet trucks. Joyce asks about the current fire department building. Dahna states the current fire hall building could be used for a garage, storage or office space. Joyce asks about having office space on site. Dahna states it would be beneficial to have staff on site, but current office space is inadequate. Jones asks if any money would need to be included in the capital improvement plan for additional space for Windomnet in the future. Dahna states he doesn't have an immediate plan for additional space at this time, though he would like to see additional office space at some point.

CATV-MDU rate for Expanded Basic increase

Joyce states some entities need 90 days to alert their tenants of any rate changes. Nasby states it could be 5-7 months before Skitter TV is up and going. Joyce asks what it currently takes to maintain the MDU service. Jones states the amount is more than \$12. Dahna states he believes the amount is around \$15 to cover MDU costs.

Discussion among the Commission about the MDU rate and not losing customers but needing to cover Windomnet's costs. Jones asks Dahna what he would suggest for an MDU rate. Dahna states it's a fine line between not losing customers and trying to cover costs as much as possible. Dahna suggests \$12 per month for the MDU rate.

Motion by Jones to set the MDU rate at \$12 per month effective January 1, 2017. Motion dies due to lack of a second.

Discussion among the Commission about Windomnet needing to be able to cover its costs.

Motion by Eichstadt, seconded by Joyce, to set the MDU rate at \$15 per month effective January 1, 2017.

Discussion: Jones states the motion at \$12 was based on the manager's recommendation. Jones shares the MDU rate can be looked at as a service to those residents that are shut in and the elderly in the nursing home. White offers there are also apartment complexes and hotels taking advantage of the low MDU rate. White states the \$15 rate would cover Windomnet's costs.

Eichstadt states this MDU rate discussion has been ongoing over the past few months and asks what Carlson's original recommendation was when she looked into the MDU rate. Nasby finds documentation from the June 2016 Telecom meeting where Carlson recommended a \$10 monthly MDU rate based other company's pricing models. Nasby states raising the MDU rate would help cover Windomnet's

costs, including content costs as well as employee overhead. Joyce shares that potentially losing customers due to a rise in MDU rates may have a negative effect on Windomnet's revenue. Joyce offers this MDU option may not viable for Windomnet if the Commission moves towards Skitter TV.

Eichstadt withdraws the motion and Joyce withdraws his second.

Motion by Joyce, seconded by White, to set the MDU rate at \$12 per month effective January 1, 2017.

Motion carries 4-0.

X. Commissioners concerns and questions

None at this time.

XI. Adjourn

Adjournment by unanimous consent at 9:48pm.

STREET COMMITTEE

Meeting Minutes August 29, 2016

Call to Order: The meeting was called to order at 4:30 P.M. at the street shop

Members Attending: Committee Members Attending - Brian Cooley & JoAnn Ray

City Staff Present: Streets\Parks Superintendent Bruce Caldwell, Water\Wastewater Superintendent Mike Haugen & City Administrator Steve Nasby

Public: None

Agenda Items:

1. Review the preliminary plans & costs for the 2017 Street Project, discussion on possible deducts;

The committee reviewed the plans, due to the high cost to do the entire project Mike Haugen and Bruce Caldwell put together a priority list that needs to be done in 2017. The other areas would be held back until the next project year in either 2019 or 2020.

The Prairie Meadow Subdivision water/sewer/storm sewer improvements along 17th Street including 17th Avenue was discussed. Because the lots haven't been selling as of yet along 17th Street, perhaps when they are sold they could hook their new services up to the existing water/sewer mains. Haugen stated sometime in the near future those mains will need to be upgraded but currently they are working.

17th Avenue was slated for recon mainly due to the addition of the storm sewers which is needed because of standing water at the intersection at 17th Street & 17th Avenue. At that time for recon Haugen stated we should upgrade the sewer/water mains also. The street condition on 17th Avenue other than this intersection is in fair to good condition currently. At some time additional storm sewers along 17th Street south of 17th Avenue will be needed due to future plans for the Prairie Meadow area. When the storm sewers are added the main will run along 17th Street to 17th Avenue then down 17th Avenue and exit on the west side of River Road.

Caldwell stated that he would like to see the 17th Street & 17th Avenue intersection get repaired (mill/overlay) during the 2017 project year as the road condition is really poor because of standing water and major problems with ice control during the winter months.

Caldwell will upgrade the list of streets to be reconstructed following our discussion and Haugen will get his numbers together and present them to the engineers for upgrades. This will need to be reviewed by the Utility Commission then City Council.

2. Request for Street Closure for Personal Property Public Auction

Where; 14th Street between 3rd Avenue & 2nd Avenue west of the alley

Time: 6:00 a.m.-4:00 p.m.

When: September 17, 2016

Police Chief Scott Peterson and the Street Committee have no issues with this request

3. Adjourned at 6:45 p.m.

BBB Business Review



BBB ACCREDITED BUSINESS SINCE 12/1/1995

American Exteriors, LLC

Find a Location

Phone: (303) 794-6369

Fax: (866) 915-6953

View Additional Phone Numbers

7100 E Belleview, Suite 210, Greenwood Village, CO 80111

View Additional Email Addresses

<http://www.amext.com>



On a scale of A+ to F
Reason for Rating
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Request a Quote

Request a Quote from American Exteriors, LLC

BBB Accreditation

A BBB Accredited Business since 12/1/1995

BBB has determined that American Exteriors, LLC meets BBB accreditation standards, which include a commitment to make a good faith effort to resolve any consumer complaints. BBB Accredited Businesses pay a fee for accreditation review/monitoring and for support of BBB services to the public.

BBB accreditation does not mean that the business' products or services have been evaluated or endorsed by BBB, or that BBB has made a determination as to the business' product quality or competency in performing services.

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Reason for Rating

BBB rating is based on 13 factors. Get the details about the factors considered.

Factors that *raised* the rating for American Exteriors, LLC include:

- Length of time business has been operating
- Complaint volume filed with BBB for business of this size
- Response to 43 complaint(s) filed against business
- Resolution of complaint(s) filed against business

Customer Complaints Summary

[Read complaint details](#)

43 complaints closed with BBB in last 3 years | 7 closed in last 12 months

Complaint Type	Total Closed Complaints
Advertising/Sales Issues	1
Billing/Collection Issues	12
Delivery Issues	1
Guarantee/Warranty Issues	5
Problems with Product/Service	24
Total Closed Complaints	43

Additional Complaint Information

BBB serving Denver/ Boulder is the Headquarter BBB for processing all BBB complaints. American Exteriors encourages consumers to contact American Exteriors designated Corporate General Manager who can be reached at 720 449-7194 or via email at gm@amext.com prior to filing a complaint through our office. American exteriors has committed to address these calls by providing consumers with an adequate response within two business days.

[Read Complaints](#) | [Definitions](#) | [BBB Complaint Process](#) | [File a Complaint against American Exteriors, LLC](#)

[See Trends in Complaints on American Exteriors, LLC](#) | [View Complaints Summary by Resolution Pie Chart on American Exteriors, LLC](#)

Customer Reviews Summary

[Read customer reviews](#)

8 Customer Reviews on American Exteriors, LLC

Customer Experience	Total Customer Reviews
Positive Experience	2
Neutral Experience	0
Negative Experience	6
Total Customer Reviews	8

[Read Customer Reviews](#) | [Submit a Customer Review](#) | [See Trends in Customer Reviews on American Exteriors, LLC](#)

Government Actions

BBB knows of no government actions involving the marketplace conduct of American Exteriors, LLC.

What government actions does BBB report on?

Advertising Review

BBB has nothing to report concerning American Exteriors, LLC's advertising at this time.

What is BBB Advertising Review?

Additional Information

BBB file opened: December 15, 1995
 Business started: 01/01/1984
 Business started locally: 01/01/1984
 Business incorporated 07/24/2008 in CO

Licensing, Bonding or Registration

Many local municipalities, townships and counties have registration bonding and/or licensing requirements. The BBB encourages you to check with the appropriate agency to be certain any requirements currently being met.

Permit and license requirements for regulated industries in the State of Colorado can be viewed at the following website:

<http://www.colorado.gov/pacific/dora/licenses-and-permits-0>

To view the registration of a business with the Colorado Secretary of State click below:

<http://www.sos.state.co.us/biz/BusinessEntityCriteriaExt.do>

Licensing, Bonding or Registration

This business is in an industry that may require professional licensing, bonding or registration. BBB encourages you to check with the appropriate agency to be certain any requirements are currently being met.

These agencies may include:

Adams County Building Department

12200 Pecos St, Westminster CO 80234

<http://www.co.adams.co.us>

Phone Number: (303) 453-8700

Type of Entity

Limited Liability Company (LLC)

Business Management

Ms. Kristi Bishop

Mr. Glenn Durham

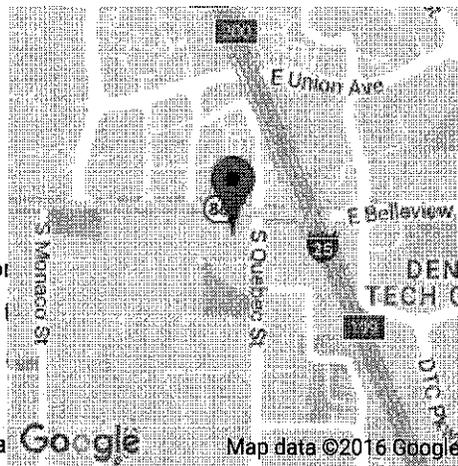
Ms. Nadine McLemore

Mr. Derek Mountain

Mr. Tommy Neate

Ms. Holly Ollier, CEO

Ms. Thomas Roos, Controller



[Directions](#) | [Enlarge](#)

Ms. Jacqueline Ross
Ms. Susannah Smith
Mr. Steven Thiel , Director Install

Contact Information

Customer Contact: Mr. Steven Thiel , Director Install

Business Category

Windows & Doors - Installation & Service
Windows
Windows - Vinyl
Soffit & Fascia
Home Improvements
Siding Contractors
Windows - Installation & Service

Customer Review Rating plus BBB Rating Summary

American Exteriors, LLC has received 4.01 out of 5 stars based on 8 Customer Reviews and a BBB Rating of A+.



BBB Customer Review Rating plus BBB Rating Overview

QUICK LINKS

- [What is a BBB Business Review?](#)
- [BBB Reporting Policy](#)
- [About Enhanced Services](#)
- [File a Complaint against American Exteriors, LLC](#)
- [Request a Quote from American Exteriors, LLC](#)
- [Accredited Business Directory](#)

CUSTOMER REVIEWS

- [Read Customer Reviews](#)
- [Submit a Customer Review](#)
- [See trends in Customer Reviews for American Exteriors, LLC](#)

CITY OF WINDOM
APPLICATION FOR BUSINESS SOLICITATION
RE: City Code, TITLE XI BUSINESS REGULATIONS, CHAPTER 114

Solicitor's Name: Bowens Nathan Thomas
Last First Middle

Date of Birth: _____

Driver's License Number: _____ State of Issuer: SD

Address: (Street, City, State, Zip) 401 Dunham St Valley Springs SD 57068

Name of Business or Organization: American Exteriors LLC

Contractor's License Number: _____

Address of Business or Organization: 2116 S. Minnesota Ave Ste 3

Sioux Falls SD 57105 Phone# () 1800 7 Window

Purpose of SOLICITATION: Window/siding into

If door to door solicitation indicate area to be solicited: Residential District
 Commercial District

If Transient merchant - state location from which merchandise will be sold N/A

If Telephone solicitation - state location from which calls will be made N/A

Informed Consent Form completed
Initial Investigation Fee - \$20.00
8/11/16
Date

Annual License Fee - \$40.00
[Signature]
Applicant's Signature

I have on Sept 1, 2016 collected from applicant \$ 60.00 as prescribed in City Code, TITLE XI BUSINESS REGULATIONS, CHAPTER 114.

City Clerk

Referred to the Police Chief on 9/1/16
Recommendation: Approved _____ Disapproved _____. If disapproved give reason: _____

Date Police Chief

Approved by the City Council on _____, 20____.

CITY OF WINDOM
APPLICATION FOR BUSINESS SOLICITATION
RE: City Code, TITLE XI BUSINESS REGULATIONS, CHAPTER 114

Solicitor's Name: Sims Jamie William
Last First Middle

Date of Birth: _____

Driver's License Number: _____ State of Issue: SD

Address: (Street, City, State, Zip) 5100 S Nevada Ave. #315
Sioux Falls SD 57108

Name of Business or Organization: American Exteriors LLC

Contractor's License Number: N/A

Address of Business or Organization: 2116 S Minnesota Ave.
Sioux Falls SD 57105 Phone# 605 941-6608

Purpose of SOLICITATION: Window and Siding info

If door to door solicitation indicate area to be solicited: Residential District
 Commercial District

If Transient merchant - state location from which merchandise will be sold N/A

If Telephone solicitation - state location from which calls will be made N/A

Informed Consent Form completed
Initial Investigation Fee - \$20.00
8-11-16
Date

Annual License Fee - \$40.00
[Signature]
Applicant's Signature

I have on Sept 1, 2016 collected from applicant \$ 600.00 as prescribed in City Code,
TITLE XI BUSINESS REGULATIONS, CHAPTER 114.

City Clerk

Referred to the Police Chief on 9/1/16
Recommendation: Approved _____ Disapproved _____ If disapproved give reason: _____

Date Police Chief

Approved by the City Council on _____, 20____.

CITY OF WINDOM
APPLICATION FOR BUSINESS SOLICITATION
RE: City Code, TITLE XI BUSINESS REGULATIONS, CHAPTER 114

Solicitor's Name: DeWay Chris Lee
First Middle

Date of Birth: _____

Driver's License Number: _____ State of Issue: SD

Address: (Street, City, State, Zip) 1305 S. Duluth Ave
Sioux Falls, SD 57105

Name of Business or Organization: American Exteriors

Contractor's License Number: N/A

Address of Business or Organization: 216 S. Minnesota Av
Sioux Falls, SD 57105 Phone# (605) 941 6608

Purpose of SOLICITATION: Window Siding

If door to door solicitation indicate area to be solicited: Residential District
 Commercial District

If Transient merchant - state location from which merchandise will be sold N/A

If Telephone solicitation - state location from which calls will be made N/A

Informed Consent Form completed
Initial Investigation Fee - \$20.00

Annual License Fee - \$40.00

8-11-16
Date

[Signature]
Applicant's Signature

I have on Sept 1, 2016 collected from applicant \$ (20.00) as prescribed in City Code, TITLE XI BUSINESS REGULATIONS, CHAPTER 114.

City Clerk

Referred to the Police Chief on 9/1/16
Recommendation: Approved _____ Disapproved _____. If disapproved give reason: _____

Date

Police Chief

Approved by the City Council on _____, 20____.

CITY OF WINDOM
APPLICATION FOR BUSINESS SOLICITATION
RE: City Code, TITLE XI BUSINESS REGULATIONS, CHAPTER 114

Solicitor's Name: Hughbanks Elijah James
Last First Middle

Date of Birth _____

Driver's License Number: _____ State of Issue: South Dakota

Address: (Street, City, State, Zip) 2118 S Dakota Ave, Sioux Falls, SD, 57105

Name of Business or Organization: American Extensions LLC

Contractor's License Number: NA

Address of Business or Organization: 2116 S Minnesota Ave

Phone# (605) 941 6608

Purpose of SOLICITATION: Window and Siding Info

If door to door solicitation indicate area to be solicited: Residential District
 Commercial District

If Transient merchant -- state location from which merchandise will be sold NA

If Telephone solicitation -- state location from which calls will be made NA

Informed Consent Form completed
Initial Investigation Fee - \$20.00

Annual License Fee - \$40.00

8-11-16
Date

[Signature]
Applicant's Signature

I have on Sept 1, 2016 collected from applicant \$60.00 as prescribed in City Code, TITLE XI BUSINESS REGULATIONS, CHAPTER 114.

City Clerk

Referred to the Police Chief on 9/1/16
Recommendation: Approved _____ Disapproved _____ If disapproved give reason: _____

Date

Police Chief

Approved by the City Council on _____, 20____.

CITY OF WINDOM
APPLICATION FOR BUSINESS SOLICITATION
RE: City Code, TITLE XI BUSINESS REGULATIONS, CHAPTER 114

Solicitor's Names: Romanowski Devon Michael
Last First Middle

Date of Birth: _____

Driver's License Number: _____ State of Issue: SD

Address: (Street, City, State, Zip) 500 N' Dominic ave, Sioux Falls
SD, 57107

Name of Business or Organization: American Exteriors

Contractor's License Number: N/A

Address of Business or Organization: 2116 S Minnesota ave, Sioux Falls,
SD, 57105 Phone#(605) 941 6608

Purpose of SOLICITATION: Window and Siding Info

If door to door solicitation indicate area to be solicited: Residential District
 Commercial District

If Transient merchant - state location from which merchandise will be sold N/A

If Telephone solicitation - state location from which calls will be made N/A

Informed Consent Form completed

Initial Investigation Fee - \$20.00

Annual License Fee - \$40.00

8/11/16
Date

Devon Romanowski
Applicant's Signature

I have on Sept 1, 2016 collected from applicant \$60.00 as prescribed in City Code,
TITLE XI BUSINESS REGULATIONS, CHAPTER 114.

City Clerk

Referred to the Police Chief on 9/1/16
Recommendation: Approved _____ Disapproved _____. If disapproved give reason: _____

Date

Police Chief

Approved by the City Council on _____, 20____.

CITY OF WINDOM
APPLICATION FOR BUSINESS SOLICITATION
RE: City Code, TITLE XI BUSINESS REGULATIONS, CHAPTER 114

Solicitor's Name: Mader Alex Jack
Last First Middle

Date of Birth: _____

Driver's License Number: _____ State of Issue: SD

Address: (Street, City, State, Zip) 100 E 8th St.
Brooks SD 57020

Name of Business or Organization: American Exteriors LLC

Contractor's License Number: N/A

Address of Business or Organization: 2116 S Minnesota Ave.
Sioux Falls SD 57105 Phone# (605) 941-6608

Purpose of SOLICITATION: Window & Siding Info

If door to door solicitation indicate area to be solicited: Residential District
 Commercial District

If Transient merchant - state location from which merchandise will be sold N/A

If Telephone solicitation - state location from which calls will be made N/A

Informed Consent Form completed
Initial Investigation Fee - \$20.00
8-11-16
Date

Annual License Fee - \$40.00
[Signature]
Applicant's Signature

I have on Sept 1, 2016 collected from applicant \$ 60.00 as prescribed in City Code, TITLE XI BUSINESS REGULATIONS, CHAPTER 114.

City Clerk

Referred to the Police Chief on 9/1/16
Recommendation: Approved _____ Disapproved _____. If disapproved give reason: _____

Date Police Chief

Approved by the City Council on _____, 20____.

CITY OF WINDOM
APPLICATION FOR BUSINESS SOLICITATION
RE: City Code, TITLE XI BUSINESS REGULATIONS, CHAPTER 114

Solicitor's Name: Dawie Justin Daniel
Last First Middle

Date of Birth: _____

Driver's License Number: _____ State of Issue: SD

Address: (Street, City, State, Zip) 44276 267th St
Delton, SD 57319

Name of Business or Organization: American Exteriors

Contractor's License Number: N/A

Address of Business or Organization: 2116 S. Minnesota Ave
Sioux Falls, SD 57105 Phone# (605) 940-6608

Purpose of SOLICITATION: Windows and Siding information

If door to door solicitation indicate area to be solicited: Residential District
 Commercial District

If Transient merchant - state location from which merchandise will be sold N/A

If Telephone solicitation - state location from which calls will be made N/A

Informed Consent Form completed
Initial Investigation Fee - \$20.00 Annual License Fee - \$40.00
8/11/16 _____
Date Applicant's Signature

I have on Sept 1, 2016 collected from applicant \$ 60.00 as prescribed in City Code, TITLE XI BUSINESS REGULATIONS, CHAPTER 114.

City Clerk

Referred to the Police Chief on 9/11/16
Recommendation: Approved _____ Disapproved _____, If disapproved give reason: _____

Date Police Chief

Approved by the City Council on _____, 20____.

Memo

To: City Council

From: Bruce Caldwell Street Department Superintendent

Date: 8/17/16

Re: Request for Street Closure for Personnel Property Auction

I received a request from a resident at 1409 14th Street asking for a street closure for a personnel property auction.

Police Chief Scott Peterson had no issues with the request.

Please note where and time below for details;

Request for street closure for personal property auction

Date; Sept 17, 2016

**Where; Closure 14th Street from alley east of 2nd
Avenue west to 3rd Avenue**

Time of Closure; 6:00 a.m. - 4:00 p.m. or earlier

Temporary street closing

Inbox ✕

Janis O'Neil <jasperrock52@gmail.com>

Aug 3 (12 days ago)

to winst

Dear Bruce,

I called Steve on 8-2-16 about a temporary street closing. He told me to email you directly. My name is Janis O'Neil, Beverly Jurgens daughter. My mother has recently moved to Mikkelson Manor and we are helping her sell her household items at 1409 3rd Ave in Windom. We are planning an auction for September 17, 2016 at 10:00 am. with Richard Aukrust through Croatt Auctions. We would like to close approximately 400 feet of 14th street between 2nd ave and 3rd ave, from the alley to 3rd Ave. There is no sidewalks and one driveway. We have talked to Chris and Jenny Hartberg and they have no problem with it being closed as they will be at the auction. We will start loading the hay wagons at 6:00 am and the auction will be finished by 4:00 pm or earlier. Any questions email me or call our cell phone 507-330-1538 cell or home number 507-332-8780.

Sincerely

Janis K. O'Neil

RESOLUTION # 2016-

INTRODUCED:

SECONDED:

VOTED: Aye:

Nay:

Absent:

A RESOLUTION APPROVING THE VACATING OF THE STREET RIGHT-OF-WAY KNOWN AS ASH STREET

WHEREAS, pursuant to Minnesota Statute §412.851, the City Council adopted a Resolution on August 2, 2016, setting a public hearing for September 6, 2016, at the City Council Meeting beginning at 7:30 p.m., to consider the proposed vacation of Ash Street located in Tibodeau's Center, City of Windom legally described as:

All of Ash Street within the Plat of Tibodeau's Center in the City of Windom, Cottonwood County, Minnesota.

WHEREAS, notice of the public hearing was published and posted at least 14 days before the hearing, and copies of the notice of public hearing were mailed to each of the property owners affected by the proposed vacation at least 10 days before the hearing, all as required by statute; and

WHEREAS, the public hearing to consider the proposed vacation of Ash Street was held on September 6, 2016, during the regularly-scheduled City Council Meeting which began at 7:30 p.m., and all persons in attendance at the hearing were given an opportunity to voice their concerns and be heard; and

WHEREAS, any person, corporation or public body owning or controlling easements, including utility easements, contained in or upon the property vacated wishes to reserve the right to continue to maintain the same and to enter upon the vacated portion thereof to maintain, repair, replace or otherwise attend thereto; and

WHEREAS, the Council, in its discretion, has determined that the proposed vacation will benefit the public interest by creating additional space for use by adjacent businesses and will promote economic development opportunities.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, AS FOLLOWS:

1. The aforementioned vacation is in the best interests of the public, and therefore the vacation of Ash Street located in Tibodeau's Center, City of Windom as described above, is hereby approved.

2. Any existing easements in the vacated portion of the Ash Street right-of-way shall continue to be reserved as set forth above.

3. The City Administrator shall prepare a Notice of Completion of the proceedings which shall contain the name of the city, identification of the street right-of-way to be vacated, a statement of the time of completion thereof, and a description of the real estate and lands affected thereby. Further, the City Administrator shall present said Notice of Completion to the Cottonwood County Auditor for the purpose of entering the same into the transfer records for Cottonwood County, Minnesota.

Adopted this 6th day of September, 2016.

Corey J. Maricle, Mayor

Attest: _____
Steven Nasby, City Administrator



NOTICE OF PUBLIC HEARING

Notice is hereby given that on Tuesday, September 6, 2016, during the regularly-scheduled City Council Meeting beginning at 7:30 p.m. at the Windom Community Center located at 1750 Cottonwood Lake Drive, Windom, Minnesota, the City Council of the City of Windom will conduct a hearing regarding the proposed vacation of Block 23 (Witt Park) for use as a City Park.

Those persons wishing to be heard on the proposed vacation of Block 23 (Witt Park) for use as a City Park are requested to attend this meeting.

By order of the Windom City Council:

Steven Nasby
City Administrator

Published August 24 & 31, 2016

Posted at:
Library 904 4th Ave
US Post Office 445 9th St



RESOLUTION # 2016-

INTRODUCED:

SECONDED:

VOTED: Aye:

Nay:

Absent:

A RESOLUTION APPROVING THE VACATING OF BLOCK 23 (WITT PARK) FOR USE AS A CITY PARK

WHEREAS, pursuant to Minnesota Statute §412.851, the City Council adopted a Resolution on August 16, 2016, setting a public hearing for September 6, 2016, at the City Council Meeting beginning at 7:30 p.m., to consider the proposed vacation of Block 23 (Witt Park) for use as a City Park.

Block 23, Except the South 95 Feet thereof, in Windom Original Townsite and Windom Third Addition in the City of Windom, Cottonwood County, Minnesota.

WHEREAS, notice of the public hearing was published and posted at least 14 days before the hearing, and copies of the notice of public hearing were mailed to each of the property owners affected by the proposed vacation at least 10 days before the hearing, all as required by statute; and

WHEREAS, the public hearing to consider the proposed vacation of Block 23 (Witt Park) was held on September 6, 2016, during the regularly-scheduled City Council Meeting which began at 7:30 p.m., and all persons in attendance at the hearing were given an opportunity to voice their concerns and be heard; and

WHEREAS, any person, corporation or public body owning or controlling easements, including utility easements, contained in or upon the property vacated wishes to reserve the right to continue to maintain the same and to enter upon the vacated portion thereof to maintain, repair, replace or otherwise attend thereto; and

WHEREAS, the Council, in its discretion, has determined that the proposed vacation will benefit the public interest.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, AS FOLLOWS:

1. The aforementioned vacation is in the best interests of the public, and therefore the vacation of Block 23 located in Windom Original Townsite and Windom Third Addition in the City of Windom, as described above, is hereby approved.

2. Any existing easements in the vacated portion of Block 23 (Witt Park) shall continue to be reserved as set forth above.

3. The City Administrator shall prepare a Notice of Completion of the proceedings which shall contain the name of the city, identification of the real estate to be vacated, a statement of the time of completion thereof, and a description of the real estate and lands affected thereby. Further, the City Administrator shall present said Notice of Completion to the Cottonwood County Auditor for the purpose of entering the same into the transfer records for Cottonwood County, Minnesota.

Adopted this 6th day of September, 2016.

Corey J. Maricle, Mayor

Attest: _____
Steven Nasby, City Administrator

RESOLUTION #2016-

INTRODUCED:

SECONDED:

VOTED: Aye:

Nay:

Absent:

A RESOLUTION AWARDING THE CONTRACT FOR THE PROJECT ENTITLED "EMERGENCY SERVICES FACILITY PROJECT"

WHEREAS, pursuant to an advertisement for bids for the project entitled "Emergency Services Facility Project", bids were received, opened and tabulated according to law, and the following bids were in compliance with the advertisement:

Met-Con Construction	\$3,206,000.00
Kue Construction.	\$3,387,949.00
Mohs Construction	\$3,444,000.00
Gosewisch Construction	\$3,120,700.00
APX Construction	\$3,214,700.00

AND WHEREAS, it appears that the lowest responsible bidder is:

Gosewisch Construction	\$3,120,700.00
Alternate #1 add 4 th Ambulance Bay	\$ 99,000.00
Alternate #5 add TPO Roof	\$ 43,100.00
Alternate #6 add wiring for future generator	\$ 2,000.00
Alternate #8 deduct -Eliminate Limestone liner	\$ -30,200.00

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
WINDOM, MINNESOTA, AS FOLLOWS:**

1. A "Notice of Award" shall be issued to the above low bidder.
2. The Mayor and City Administrator are hereby authorized and directed to enter into the contract with the above low bidder, in the name of the City of Windom, for the completion of the project entitled "Emergency Services Facility Project" according to the plans and specifications approved by the Windom City Council. Copies of the plans and specifications are on file in the Office of the City Administrator.
3. The City Administrator is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except for the deposits of the successful bidder and the next lowest bidder which shall be retained until the contract has been signed.

Adopted by the Council this 6th day of September, 2016.

Corey J. Maricle, Mayor

Attest: _____
Steve Nasby, City Administrator

MEMORANDUM



CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: City Administrator *JM*
DATE: August 29, 2016
RE: Estimated Operational Costs – Proposed Emergency Services Facility

During the City Council discussion on August 10 and August 16 a question was raised regarding the estimated operational costs of the proposed Emergency Services Facility. Attached is the memorandum that was presented in March 2016 (Exhibit A).

Since the March 2016 memorandum two factors used in that original analysis changed. First, is the addition of more operational cost history from Jackson's facility (20 months of information). Second, the size of Windom's facility was slightly reduced. The updated operational costs for Jackson's facility (Exhibit B) are as follows:

<u>Category</u>	<u>2015 Monthly Average</u>	<u>2016 Monthly Average</u>	<u>2015/2016 Average Annual Cost</u>
Electric	\$610.80	\$615.36	\$7,357.02
Water	\$ 34.10	\$ 26.26	\$ 362.15
Gas	\$518.64	\$420.08	\$5,632.34
Refuse	\$ 98.19	\$ 72.58	\$1,024.63
Sewer	\$ 42.29	\$ 32.93	\$ 451.30
		Jackson Total	\$14,827.44

Windom's proposed Emergency Services Facility is 21% larger than Jackson's facility. **If the operational costs are proportional to size for all of the items shown the estimated operational cost for Windom's facility would be \$17,941.20.** This is about \$1,200 less than the annual operational cost estimate shown in the March 2016 memorandum.

Note: Jackson's commercial electric rate is about 30% higher than Windom. Both communities are served by Minnesota Energy Resources so the natural gas cost per therm is the same.

When reviewing the estimated operational costs Brunton Architects note that "we do have utility bills for Jackson Fire / Ambulance which is a precast building with precast roof, similar to Windom's proposed building. From an exterior wall and roof surface area standpoint, the buildings are alike and should experience similar usages. However, I will state that the BTU charges and KW fees might be significantly different as they don't use the same utility providers. Also remember that the operation of the building relative to thermostat set points and how warm/cool you decide to keep the building might vary between departments, further skewing the results."

Exhibit A

MEMORANDUM



CITY OF WINDOM
444 9th Street
P. O. Box 38
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127

TO: City Council
FROM: Steve Nasby, City Administrator
DATE: March 29, 2016
RE: Occupancy Costs – Emergency Services Facility

The question as to the operational costs of the current and proposed facility has been asked and the following information is primarily from Brunton Architects pertaining to the new facility.

Existing Fire Hall and Storage Areas

The operational costs as it relates to utilities is extremely difficult to determine due the fact that there are no separate utility meters for water, gas or electric service and that pieces of equipment are housed within separate facilities in the community. At present the utility services for the Fire Hall are part of the City Hall utility bills so determining the cost of just the fire hall is not able to be determined accurately. The 2015 operational costs for the City Hall Building (offices and fire hall) are as follows:

\$5,811 Electric
\$ 756 Water
\$6,317 Gas (heating)
\$1,020 Refuse
\$1,008 Sewer
\$14,912 Total*

* There would be other utilities for the spaces at the water tower (minimal electric) and at the hospital too that are not included.

Proposed Emergency Services Facility

Brunton Architects provided utility bills for Jackson Fire/Ambulance which is a precast building with precast roof, similar to Windom's proposed building. From an exterior wall and roof surface area standpoint, the buildings are alike and should experience similar usages. However, Brunton Architects state that the BTU charges and KW fees might be significantly different as they don't use the same utility providers. Also remember that the operation of the building relative to thermostat set points and how warm/cool you decide to keep the building might vary between departments, further skewing the results. Another factor is how often the overhead doors are opened for emergency calls that will impact utilities.

The data from Jackson shows that the annual operational costs for their building were as follows:

Electric	\$7,330
Water	\$ 409
Gas (heating)	\$6,224
Refuse	\$1,095
Sewer	<u>\$ 507</u>
Total	\$15,565

Brunton Architects note that the proposed Windom facility is 23% larger than Jackson's facility and as such the utility cost estimate could increase accordingly. **If Jackson's actual 2015 costs are used as a benchmark, and the additional size of Windom's facility applied, the operational cost estimate is \$19,145.**

The utility costs are being paid through the City Hall Building account and would be transferred to the Fire and Ambulance budgets for the new facility.

Exhibit B

8-23-2016 03:22 PM

CITY OF JACKSON
STATEMENT OF EXPENSES (UNAUDITED)
AS OF: AUGUST 31ST, 2016

PAGE: 12

101-GENERAL FUND
FIRE DEPARTMENT

EXPENSES	ORIGINAL BUDGET	NET BUDGET	EXPENDED P-T-D	EXPENDED Y-T-D	PERCENT EXPENDED	UNEXPENDED BALANCE
101-42220-3381 ELECTRIC UTILITIES	7,000	7,000	0.00	4,922.88	70.33	2,077.12
101-42220-3382 WATER UTILITIES	500	500	0.00	210.07	42.01	289.93
101-42220-3383 GAS UTILITIES	10,000	10,000	0.00	3,360.67	33.61	6,639.33
101-42220-3384 REFUSE DISPOSAL	1,500	1,500	83.79	580.65	38.71	919.35
101-42220-3385 SEWER UTILITIES	550	550	0.00	263.41	47.89	286.59

8-23-2016 03:25 PM

CITY OF JACKSON
STATEMENT OF EXPENSES (UNAUDITED)
AS OF: MONTH 30TH, 2015

PAGE: 12

101-GENERAL FUND
FIRE DEPARTMENT

EXPENSES	ORIGINAL BUDGET	NET BUDGET	EXPENDED P-T-D	EXPENDED Y-T-D	PERCENT EXPENDED	UNEXPENDED BALANCE
101-42220-3381 ELECTRIC UTILITIES	6,000	6,000	0.00	7,329.68	122.16 (1,329.68)
101-42220-3382 WATER UTILITIES	360	360	0.00	409.14	113.65 (49.14)
101-42220-3383 GAS UTILITIES	9,000	9,000	0.00	6,223.63	69.15	2,776.37
101-42220-3384 REFUSE DISPOSAL	1,500	1,500	0.00	1,178.23	78.55	321.77
101-42220-3385 SEWER UTILITIES	550	550	0.00	507.46	92.27	42.54

MEMORANDUM



CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: City Administrator *Jaw*
DATE: August 30, 2016
RE: Financing Options Data – Proposed Emergency Services Facility

At the City Council meeting on August 16, Ehlers Associates was asked to provide a one-page summary of the three funding options (CIP Bonds, Lease-Purchase bank and Lease-purchase EDA). Attached is the information requested.

To more easily identify the 12 funding scenarios they are marked into columns and rows. Each column (A, B, C) shows each one of the three funding options with the four repayment variables (described below) in rows.

Row #1 “Wrap” the debt. These are without the USDA loan and defers principal payments into future years.

Row #2 Level payments without the USDA loan.

Row #3 Delay the payments on the non-USDA debt until the USDA loan is paid off (this is a new option Ehlers came up with).

Row #4 Level payments with USDA loan.

Please note: these scenarios are based on the City putting in about \$1.9 million in cash.

The tax impact figures in the Ehlers Associates document are for annual debt service **only** paid through new taxes. If the Council decides to include earmarks of new or existing transfers to the ESF annual debt service, these tax levy impact numbers go down. The amount of any reduction depends on the amount of the transfers committed to debt repayment.

Page two shows the applicable State statute, bond process, advantages and disadvantages to each of the three funding options according to Ehlers Associates.

Exhibit A shows each of the annual debt service runs for all 12 scenarios. I have marked them as A1, A2, etc. Also to aid in the identification of these items the pages are numbered.

City of Windom, Minnesota
Emergency Services Facility Financing Options

	A	B	C
	GO CIP Bonds w/o USDA- (Wrap)	City Lease Agreement w/o USDA-(Wrap)	EDA Lease Revenue Bonds w/o USDA-(Wrap)
#1			
Estimated:			
Bond Amount:	\$2,065,000	\$2,040,000	\$2,285,000
USDA Amount (0% for 10 years):	\$0	\$0	\$0
Discount Allowance:	\$24,780	\$0	\$27,420
Cost of Issuance:	\$40,000	\$39,000	\$51,000
Reserve:	\$0	\$0	\$204,294
True Interest Cost:	2.5006%	3.0581%	2.9043%
Estimated Coupon Rates:	1.55% - 2.70%	2.20% - 3.35%	2.10% - 3.25%
Total Interest for 20 years:	\$755,938	\$956,238	\$1,024,555
Estimated Tax Rate Increase:	3.0100%	3.8150%	4.1140%

	GO CIP Bonds w/o USDA- (Level)	City Lease Agreement w/o USDA-(Level)	EDA Lease Revenue Bonds w/o USDA-(Level)
#2			
Estimated:			
Bond Amount:	\$2,060,000	\$2,040,000	\$2,230,000
USDA Amount (0% for 10 years):	\$0	\$0	\$0
Discount Allowance:	\$24,720	\$0	\$26,760
Cost of Issuance:	\$35,000	\$39,000	\$51,000
Reserve:	\$0	\$0	\$150,105
True Interest Cost:	2.3443%	2.8793%	2.9043%
Estimated Coupon Rates:	0.85% - 2.70%	1.50% - 3.35%	1.40% - 3.25%
Total Interest for 20 years:	\$527,949	\$691,339	\$729,239
Estimated Tax Rate Increase:	6.5160%	6.8510%	7.2730%

	GO CIP Bonds w/USDA-(Delay)	City Lease Agreement w/USDA-(Delay)	EDA Lease Revenue Bonds w/USDA-(Delay)
#3			
Estimated:			
Bond Amount:	\$1,050,000	\$1,035,000	\$1,165,000
USDA Amount (0% for 10 years):	\$1,000,000	\$1,000,000	\$1,000,000
Discount Allowance:	\$12,600	\$0	\$13,980
Cost of Issuance:	\$35,000	\$32,500	\$45,000
Reserve:	\$0	\$0	\$105,285
True Interest Cost:	2.5711%	3.0687%	3.0689%
Estimated Coupon Rates:	2.10% - 2.70%	2.55% - 3.35%	2.45% - 3.25%
Total Interest for 20 years:	\$428,506	\$495,355	\$540,618
Estimated Tax Rate Increase:	7.2180%	7.5650%	7.7400%

	GO CIP Bonds w/USDA-(Level)	City Lease Agreement w/USDA-(Level)	EDA Lease Revenue Bonds w/USDA-(Level)
#4			
Estimated:			
Bond Amount:	\$1,050,000	\$1,035,000	\$1,135,000
USDA Amount (0% for 10 years):	\$1,000,000	\$1,000,000	\$1,000,000
Discount Allowance:	\$12,600	\$0	\$13,620
Cost of Issuance:	\$35,000	\$33,000	\$43,000
Reserve:	\$0	\$0	\$77,600
True Interest Cost:	2.3469%	2.8774%	2.9043%
Estimated Coupon Rates:	0.85% - 2.70%	1.50% - 3.35%	1.40% - 3.25%
Total Interest for 20 years:	\$270,784	\$350,346	\$370,216
Estimated Tax Rate Increase:	8.8909%	9.0550%	9.3960%

Public Safety Facility Financing Options

In order for a City to issue debt, the City needs to comply with Minnesota State Statutes. Cities typically do not have cash to pay for large capital expenditures. Once plans and a project budget have been prepared, debt service estimates can be prepared for possible financing options. The following is a summary of the state statutes that allow the issuance of debt for a public safety facility as well as key points for each approach:

Financing Approach	Referendum G.O. Bonds	Capital Improvement Plan G.O. Bonds	EDA Lease Revenue Bonds	City Lease Agreement
MN Statutes	Chapter 475	Chapter 475 and Section 475.521	Chapter 469 and Section 465.71	Section 465.71
Bond Process	<ul style="list-style-type: none"> -Council calls for an election (special or at the time of the general election) -Notice of Election published -Election held -Majority voting in election determines if bonds can be issued 	<ul style="list-style-type: none"> -Staff prepares CIP Plan -Council calls a Public Hearing -Holds Public Hearing -CIP Plan approval requires 3/5ths Council approval -Wait 30 days after hearing to see if reverse referendum petition filed -Bonds can be issued if no petition filed 	<ul style="list-style-type: none"> -EDA agrees to issue bonds for project -City enters into lease with EDA for term of bonds -Annually the City agrees to budget to make payment to EDA to cover bonds -EDA issues bonds based on City lease 	<ul style="list-style-type: none"> -No EDA participation required -City enters into lease directly with lender -Annually the City agrees to budget to make payment to lender -No bonds are issued
Advantages	<ul style="list-style-type: none"> -Can issue General Obligation (GO) Bonds -GO Bonds have lowest interest rate and lowest issuance cost -Property Taxes levied on tax capacity to pay bonds -Subject to Net Debt limit of 3% of Assessors Estimated Market Value -Can sell GO Bonds competitively 	<ul style="list-style-type: none"> -Can issue GO Bonds -GO Bonds have lowest interest rate and lowest issuance cost -Property Taxes levied on tax capacity to pay bonds -Subject to 3% Net Debt limit -Annual levy for debt service cannot exceed .16% of market value -Can sell GO Bonds competitively 	<ul style="list-style-type: none"> -Ability to issue Lease Revenue Bonds can be accomplished with a simple majority Council vote -Payment annually budgeted as part of operating budget and then levied on tax capacity to pay bonds -Not subject to referendum or petition 	<ul style="list-style-type: none"> -Ability to enter into Lease Agreement can be accomplished with a simple majority Council vote -Payment annually budgeted as part of operating budget and then levied on tax capacity to pay bonds -Not subject to referendum or petition -No reserve required -No economic development district required
Disadvantages	<ul style="list-style-type: none"> -Subject to referendum success -Difficult to issue Lease Revenue Bonds if referendum not successful and project needed -Requires 74 day notification to County Auditor -Question assumes entire payment paid by taxes 	<ul style="list-style-type: none"> -Potentially subject to referendum success if a petition is received -Difficult to issue Lease Revenue Bonds if referendum not successful and project needed 	<ul style="list-style-type: none"> -Credit rating one step lower than a GO -Lease Revenue Bonds have higher interest rates (.25-.75%) and higher issuance cost than GO Bonds -May require debt reserve -May need economic development district public hearing -Leases over \$1,000,000 are subject to 3% Net Debt limit -May need to negotiate the sale of the Bonds 	<ul style="list-style-type: none"> -Not rated -Lease Agreements have higher interest rates (.25-.75%) and higher issuance cost than GO Bonds -Leases over \$1,000,000 are subject to 3% Net Debt limit -May have limited number of lenders interested in participating

EXHIBIT A

A1

City of Windom, Minnesota

\$2,065,000 General Obligation CIP Bonds, Series 2016

Assumes Current Market BQ A+ Rates

Sources & Uses

Dated 11/01/2016 | Delivered 11/01/2016

Sources Of Funds

Par Amount of Bonds	\$2,065,000.00
Liquor Store Fund	500,000.00
Ambulance Fund	1,000,000.00
General Fund	400,000.00
Total Sources	\$3,965,000.00

Uses Of Funds

Total Underwriter's Discount (1.200%)	24,780.00
Costs of Issuance	40,000.00
Deposit to Project Construction Fund	3,900,000.00
Rounding Amount	220.00
Total Uses	\$3,965,000.00



1

City of Windom, Minnesota

\$2,065,000 General Obligation CIP Bonds, Series 2016

Assumes Current Market BQ A+ Rates

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+i	Fiscal Total
11/01/2016	-	-	-	-	-
08/01/2017	-	-	36,091.88	36,091.88	-
02/01/2018	-	-	24,061.25	24,061.25	60,153.13
08/01/2018	-	-	24,061.25	24,061.25	-
02/01/2019	-	-	24,061.25	24,061.25	48,122.50
08/01/2019	-	-	24,061.25	24,061.25	-
02/01/2020	-	-	24,061.25	24,061.25	48,122.50
08/01/2020	-	-	24,061.25	24,061.25	-
02/01/2021	-	-	24,061.25	24,061.25	48,122.50
08/01/2021	-	-	24,061.25	24,061.25	-
02/01/2022	-	-	24,061.25	24,061.25	48,122.50
08/01/2022	-	-	24,061.25	24,061.25	-
02/01/2023	-	-	24,061.25	24,061.25	48,122.50
08/01/2023	-	-	24,061.25	24,061.25	-
02/01/2024	65,000.00	1.550%	24,061.25	89,061.25	113,122.50
08/01/2024	-	-	23,557.50	23,557.50	-
02/01/2025	60,000.00	1.700%	23,557.50	83,557.50	107,115.00
08/01/2025	-	-	23,047.50	23,047.50	-
02/01/2026	125,000.00	1.800%	23,047.50	148,047.50	171,095.00
08/01/2026	-	-	21,922.50	21,922.50	-
02/01/2027	130,000.00	1.900%	21,922.50	151,922.50	173,845.00
08/01/2027	-	-	20,687.50	20,687.50	-
02/01/2028	125,000.00	2.000%	20,687.50	145,687.50	166,375.00
08/01/2028	-	-	19,437.50	19,437.50	-
02/01/2029	130,000.00	2.100%	19,437.50	149,437.50	168,875.00
08/01/2029	-	-	18,072.50	18,072.50	-
02/01/2030	130,000.00	2.200%	18,072.50	148,072.50	166,145.00
08/01/2030	-	-	16,642.50	16,642.50	-
02/01/2031	135,000.00	2.300%	16,642.50	151,642.50	168,285.00
08/01/2031	-	-	15,090.00	15,090.00	-
02/01/2032	135,000.00	2.400%	15,090.00	150,090.00	165,180.00
08/01/2032	-	-	13,470.00	13,470.00	-
02/01/2033	145,000.00	2.500%	13,470.00	158,470.00	171,940.00
08/01/2033	-	-	11,657.50	11,657.50	-
02/01/2034	145,000.00	2.550%	11,657.50	156,657.50	168,315.00
08/01/2034	-	-	9,808.75	9,808.75	-
02/01/2035	240,000.00	2.600%	9,808.75	249,808.75	259,617.50
08/01/2035	-	-	6,688.75	6,688.75	-
02/01/2036	245,000.00	2.650%	6,688.75	251,688.75	258,377.50
08/01/2036	-	-	3,442.50	3,442.50	-
02/01/2037	255,000.00	2.700%	3,442.50	258,442.50	261,885.00
Total	\$2,065,000.00	-	\$755,938.13	\$2,820,938.13	-

Yield Statistics

Bond Year Dollars	\$31,276.25
Average Life	15.146 Years
Average Coupon	2.4169718%
Net Interest Cost (NIC)	2.4962012%
True Interest Cost (TIC)	2.5005871%
Bond Yield for Arbitrage Purposes	2.4043811%
All Inclusive Cost (AIC)	2.6589245%

IRS Form 8038

Net Interest Cost	2.4169718%
Weighted Average Maturity	15.146 Years

Series 2016 GO CIP Bonds | SINGLE PURPOSE | 8/10/2016 | 8:20 AM



2

City of Windom, Minnesota

\$2,065,000 General Obligation CIP Bonds, Series 2016

Assumes Current Market BQ A+ Rates

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Existing D/S	Net New D/S	Fiscal Total
11/01/2016	-	-	-	-	-	-	-
08/01/2017	-	-	36,091.88	36,091.88	-	36,091.88	-
02/01/2018	-	-	24,061.25	24,061.25	364,411.88	388,503.13	424,595.01
08/01/2018	-	-	24,061.25	24,061.25	-	24,061.25	-
02/01/2019	-	-	24,061.25	24,061.25	394,508.66	418,569.91	442,631.16
08/01/2019	-	-	24,061.25	24,061.25	-	24,061.25	-
02/01/2020	-	-	24,061.25	24,061.25	323,657.57	347,718.82	371,780.07
08/01/2020	-	-	24,061.25	24,061.25	-	24,061.25	-
02/01/2021	-	-	24,061.25	24,061.25	325,189.24	349,250.49	373,311.74
08/01/2021	-	-	24,061.25	24,061.25	-	24,061.25	-
02/01/2022	-	-	24,061.25	24,061.25	282,044.24	306,105.49	330,166.74
08/01/2022	-	-	24,061.25	24,061.25	-	24,061.25	-
02/01/2023	-	-	24,061.25	24,061.25	276,696.03	300,757.28	324,818.53
08/01/2023	-	-	24,061.25	24,061.25	-	24,061.25	-
02/01/2024	65,000.00	1.550%	24,061.25	89,061.25	148,085.19	237,146.44	261,207.69
08/01/2024	-	-	23,557.50	23,557.50	-	23,557.50	-
02/01/2025	60,000.00	1.700%	23,557.50	83,557.50	151,545.19	235,102.69	258,660.19
08/01/2025	-	-	23,047.50	23,047.50	-	23,047.50	-
02/01/2026	125,000.00	1.800%	23,047.50	148,047.50	90,918.76	238,966.26	262,013.76
08/01/2026	-	-	21,922.50	21,922.50	-	21,922.50	-
02/01/2027	130,000.00	1.900%	21,922.50	151,922.50	89,256.26	241,178.76	263,101.26
08/01/2027	-	-	20,687.50	20,687.50	-	20,687.50	-
02/01/2028	125,000.00	2.000%	20,687.50	145,687.50	92,506.26	238,193.76	258,881.26
08/01/2028	-	-	19,437.50	19,437.50	-	19,437.50	-
02/01/2029	130,000.00	2.100%	19,437.50	149,437.50	90,537.50	239,975.00	259,412.50
08/01/2029	-	-	18,072.50	18,072.50	-	18,072.50	-
02/01/2030	130,000.00	2.200%	18,072.50	148,072.50	93,475.00	241,547.50	259,620.00
08/01/2030	-	-	16,642.50	16,642.50	-	16,642.50	-
02/01/2031	135,000.00	2.300%	16,642.50	151,642.50	91,075.00	242,717.50	259,360.00
08/01/2031	-	-	15,090.00	15,090.00	-	15,090.00	-
02/01/2032	135,000.00	2.400%	15,090.00	150,090.00	93,675.00	243,765.00	258,855.00
08/01/2032	-	-	13,470.00	13,470.00	-	13,470.00	-
02/01/2033	145,000.00	2.500%	13,470.00	158,470.00	90,912.50	249,382.50	262,852.50
08/01/2033	-	-	11,657.50	11,657.50	-	11,657.50	-
02/01/2034	145,000.00	2.550%	11,657.50	156,657.50	93,150.00	249,807.50	261,465.00
08/01/2034	-	-	9,808.75	9,808.75	-	9,808.75	-
02/01/2035	240,000.00	2.600%	9,808.75	249,808.75	-	249,808.75	259,617.50
08/01/2035	-	-	6,688.75	6,688.75	-	6,688.75	-
02/01/2036	245,000.00	2.650%	6,688.75	251,688.75	-	251,688.75	258,377.50
08/01/2036	-	-	3,442.50	3,442.50	-	3,442.50	-
02/01/2037	255,000.00	2.700%	3,442.50	258,442.50	-	258,442.50	261,885.00
Total	\$2,065,000.00	-	\$755,938.13	\$2,820,938.13	\$3,091,674.28	\$5,912,612.41	-

Significant Dates

Dated	11/01/2016
First Coupon Date	8/01/2017

Yield Statistics

Bond Year Dollars	\$31,276.25
Average Life	15.146 Years
Average Coupon	2.4169718%
Net Interest Cost (NIC)	2.4962012%
True Interest Cost (TIC)	2.5005871%
Bond Yield for Arbitrage Purposes	2.4043811%
All Inclusive Cost (AIC)	2.6589245%

IRS Form 8038

Net Interest Cost	2.4169718%
Weighted Average Maturity	15.146 Years

Series 2016 GO CIP Bonds | SINGLE PURPOSE | 8/10/2016 | 8:20 AM



3

B1

City of Windom, Minnesota

\$2,040,000 Lease Agreement, Series 2016
Assumes Current Market BQ Non-Rated Rates
Wrapped Debt Service

Sources & Uses

Dated 11/01/2016 | Delivered 11/01/2016

Sources Of Funds

Par Amount of Bonds	\$2,040,000.00
Ambulance Fund	1,000,000.00
Liquor Store Fund	500,000.00
General Fund	400,000.00
Total Sources	\$3,940,000.00

Uses Of Funds

Costs of Issuance	39,000.00
Deposit to Project Construction Fund	3,900,000.00
Rounding Amount	1,000.00
Total Uses	\$3,940,000.00

4

City of Windom, Minnesota

\$2,040,000 Lease Agreement, Series 2016

Assumes Current Market BQ Non-Rated Rates

Wrapped Debt Service

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
11/01/2016	-	-	-	-	-
08/01/2017	-	-	45,736.88	45,736.88	-
02/01/2018	-	-	30,491.25	30,491.25	76,228.13
08/01/2018	-	-	30,491.25	30,491.25	-
02/01/2019	-	-	30,491.25	30,491.25	60,982.50
08/01/2019	-	-	30,491.25	30,491.25	-
02/01/2020	-	-	30,491.25	30,491.25	60,982.50
08/01/2020	-	-	30,491.25	30,491.25	-
02/01/2021	-	-	30,491.25	30,491.25	60,982.50
08/01/2021	-	-	30,491.25	30,491.25	-
02/01/2022	-	-	30,491.25	30,491.25	60,982.50
08/01/2022	-	-	30,491.25	30,491.25	-
02/01/2023	-	-	30,491.25	30,491.25	60,982.50
08/01/2023	-	-	30,491.25	30,491.25	-
02/01/2024	60,000.00	2.200%	30,491.25	90,491.25	120,982.50
08/01/2024	-	-	29,831.25	29,831.25	-
02/01/2025	55,000.00	2.350%	29,831.25	84,831.25	114,662.50
08/01/2025	-	-	29,185.00	29,185.00	-
02/01/2026	120,000.00	2.450%	29,185.00	149,185.00	178,370.00
08/01/2026	-	-	27,715.00	27,715.00	-
02/01/2027	120,000.00	2.550%	27,715.00	147,715.00	175,430.00
08/01/2027	-	-	26,185.00	26,185.00	-
02/01/2028	120,000.00	2.650%	26,185.00	146,185.00	172,370.00
08/01/2028	-	-	24,595.00	24,595.00	-
02/01/2029	130,000.00	2.750%	24,595.00	154,595.00	179,190.00
08/01/2029	-	-	22,807.50	22,807.50	-
02/01/2030	130,000.00	2.850%	22,807.50	152,807.50	175,615.00
08/01/2030	-	-	20,955.00	20,955.00	-
02/01/2031	135,000.00	2.950%	20,955.00	155,955.00	176,910.00
08/01/2031	-	-	18,963.75	18,963.75	-
02/01/2032	135,000.00	3.050%	18,963.75	153,963.75	172,927.50
08/01/2032	-	-	16,905.00	16,905.00	-
02/01/2033	140,000.00	3.150%	16,905.00	156,905.00	173,810.00
08/01/2033	-	-	14,700.00	14,700.00	-
02/01/2034	145,000.00	3.200%	14,700.00	159,700.00	174,400.00
08/01/2034	-	-	12,380.00	12,380.00	-
02/01/2035	240,000.00	3.250%	12,380.00	252,380.00	264,760.00
08/01/2035	-	-	8,480.00	8,480.00	-
02/01/2036	250,000.00	3.300%	8,480.00	258,480.00	266,960.00
08/01/2036	-	-	4,355.00	4,355.00	-
02/01/2037	260,000.00	3.350%	4,355.00	264,355.00	268,710.00
Total	\$2,040,000.00	-	\$956,238.13	\$2,996,238.13	-

Yield Statistics

Bond Year Dollars	\$31,110.00
Average Life	15.250 Years
Average Coupon	3.0737323%
Net Interest Cost (NIC)	3.0737323%
True Interest Cost (TIC)	3.0581251%
Bond Yield for Arbitrage Purposes	3.0581251%
All Inclusive Cost (AIC)	3.2190087%

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Net Interest Cost	3.0737323%
Weighted Average Maturity	15.250 Years

Series 2016 Lease Agreement | SINGLE PURPOSE | 8/10/2016 | 3:45 PM



5

City of Windom, Minnesota

\$2,040,000 Lease Agreement, Series 2016

Assumes Current Market BQ Non-Rated Rates

Wrapped Debt Service

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Existing D/S	Net New D/S
02/01/2017	-	-	-	-	-	-
02/01/2018	-	-	76,228.13	76,228.13	364,441.88	440,670.01
02/01/2019	-	-	60,982.50	60,982.50	394,508.66	455,491.16
02/01/2020	-	-	60,982.50	60,982.50	323,657.57	384,640.07
02/01/2021	-	-	60,982.50	60,982.50	325,189.24	386,171.74
02/01/2022	-	-	60,982.50	60,982.50	282,044.24	343,026.74
02/01/2023	-	-	60,982.50	60,982.50	276,696.03	337,678.53
02/01/2024	60,000.00	2.200%	60,982.50	120,982.50	148,085.19	269,067.69
02/01/2025	55,000.00	2.350%	59,662.50	114,662.50	151,545.19	266,207.69
02/01/2026	120,000.00	2.450%	58,370.00	178,370.00	90,918.76	269,288.76
02/01/2027	120,000.00	2.550%	55,430.00	175,430.00	89,256.26	264,686.26
02/01/2028	120,000.00	2.650%	52,370.00	172,370.00	92,506.26	264,876.26
02/01/2029	130,000.00	2.750%	49,190.00	179,190.00	90,537.50	269,727.50
02/01/2030	130,000.00	2.850%	45,615.00	175,615.00	93,475.00	269,090.00
02/01/2031	135,000.00	2.950%	41,910.00	176,910.00	91,075.00	267,985.00
02/01/2032	135,000.00	3.050%	37,927.50	172,927.50	93,675.00	266,602.50
02/01/2033	140,000.00	3.150%	33,810.00	173,810.00	90,912.50	264,722.50
02/01/2034	145,000.00	3.200%	29,400.00	174,400.00	93,150.00	267,550.00
02/01/2035	240,000.00	3.250%	24,760.00	264,760.00	-	264,760.00
02/01/2036	250,000.00	3.300%	16,960.00	266,960.00	-	266,960.00
02/01/2037	260,000.00	3.350%	8,710.00	268,710.00	-	268,710.00
Total	\$2,040,000.00	-	\$956,238.13	\$2,996,238.13	\$3,091,674.28	\$6,087,912.41

Significant Dates

Dated	11/01/2016
First Coupon Date	8/01/2017

Yield Statistics

Bond Year Dollars	\$31,110.00
Average Life	15.250 Years
Average Coupon	3.0737323%
Net Interest Cost (NIC)	3.0737323%
True Interest Cost (TIC)	3.0581251%
Bond Yield for Arbitrage Purposes	3.0581251%
All Inclusive Cost (AIC)	3.2190087%

IRS Form 8038

Net Interest Cost	3.0737323%
Weighted Average Maturity	15.250 Years

C1

Windom EDA, Minnesota

\$2,285,000 Lease Revenue Bonds, Series 2016

Assumes Current Market BQ A Rates

Level

Sources & Uses

Dated 11/01/2016 | Delivered 11/01/2016

Sources Of Funds

Par Amount of Bonds	\$2,285,000.00
Ambulance Fund	1,000,000.00
Liquor Store Fund	500,000.00
General Fund	400,000.00
Total Sources	\$4,185,000.00

Uses Of Funds

Total Underwriter's Discount (1.200%)	27,420.00
Costs of Issuance	51,000.00
Deposit to Debt Service Reserve Fund (DSRF)	204,293.52
Deposit to Project Construction Fund	3,900,000.00
Rounding Amount	2,286.48
Total Uses	\$4,185,000.00

7

Windom EDA, Minnesota

\$2,285,000 Lease Revenue Bonds, Series 2016

Assumes Current Market BQ A Rates
Level

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
11/01/2016	-	-	-	-	-
08/01/2017	-	-	49,327.50	49,327.50	-
02/01/2018	-	-	32,885.00	32,885.00	82,212.50
08/01/2018	-	-	32,885.00	32,885.00	-
02/01/2019	-	-	32,885.00	32,885.00	65,770.00
08/01/2019	-	-	32,885.00	32,885.00	-
02/01/2020	-	-	32,885.00	32,885.00	65,770.00
08/01/2020	-	-	32,885.00	32,885.00	-
02/01/2021	-	-	32,885.00	32,885.00	65,770.00
08/01/2021	-	-	32,885.00	32,885.00	-
02/01/2022	-	-	32,885.00	32,885.00	65,770.00
08/01/2022	-	-	32,885.00	32,885.00	-
02/01/2023	-	-	32,885.00	32,885.00	65,770.00
08/01/2023	-	-	32,885.00	32,885.00	-
02/01/2024	75,000.00	2.100%	32,885.00	107,885.00	140,770.00
08/01/2024	-	-	32,097.50	32,097.50	-
02/01/2025	70,000.00	2.250%	32,097.50	102,097.50	134,195.00
08/01/2025	-	-	31,310.00	31,310.00	-
02/01/2026	135,000.00	2.350%	31,310.00	166,310.00	197,620.00
08/01/2026	-	-	29,723.75	29,723.75	-
02/01/2027	140,000.00	2.450%	29,723.75	169,723.75	199,447.50
08/01/2027	-	-	28,008.75	28,008.75	-
02/01/2028	140,000.00	2.550%	28,008.75	168,008.75	196,017.50
08/01/2028	-	-	26,223.75	26,223.75	-
02/01/2029	145,000.00	2.650%	26,223.75	171,223.75	197,447.50
08/01/2029	-	-	24,302.50	24,302.50	-
02/01/2030	145,000.00	2.750%	24,302.50	169,302.50	193,605.00
08/01/2030	-	-	22,308.75	22,308.75	-
02/01/2031	150,000.00	2.850%	22,308.75	172,308.75	194,617.50
08/01/2031	-	-	20,171.25	20,171.25	-
02/01/2032	155,000.00	2.950%	20,171.25	173,171.25	195,342.50
08/01/2032	-	-	17,885.00	17,885.00	-
02/01/2033	160,000.00	3.050%	17,885.00	177,885.00	195,770.00
08/01/2033	-	-	15,445.00	15,445.00	-
02/01/2034	160,000.00	3.100%	15,445.00	175,445.00	190,890.00
08/01/2034	-	-	12,965.00	12,965.00	-
02/01/2035	260,000.00	3.150%	12,965.00	272,965.00	285,930.00
08/01/2035	-	-	8,870.00	8,870.00	-
02/01/2036	270,000.00	3.200%	8,870.00	278,870.00	287,740.00
08/01/2036	-	-	4,550.00	4,550.00	-
02/01/2037	280,000.00	3.250%	4,550.00	284,550.00	289,100.00
Total	\$2,285,000.00		\$1,024,555.00	\$3,309,555.00	

Yield Statistics

Bond Year Dollars	\$34,551.25
Average Life	15.121 Years
Average Coupon	2.9653196%
Net Interest Cost (NIC)	3.0446800%
True Interest Cost (TIC)	3.0502695%
Bond Yield for Arbitrage Purposes	2.9498597%
All Inclusive Cost (AIC)	3.2411264%

IRS Form 8038

Net Interest Cost	2.9653196%
Weighted Average Maturity	15.121 Years

Series 2016 Lease Rev Bon | SINGLE PURPOSE | 8/25/2016 | 8:29 AM



EHLERS
LEADERS IN PUBLIC FINANCE

8

Windom EDA, Minnesota

\$2,285,000 Lease Revenue Bonds, Series 2016

Assumes Current Market BQ A Rates

Level

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	DSR	Existing D/S	Net New D/S
02/01/2017	-	-	-	-	-	-	-
02/01/2018	-	-	82,212.50	82,212.50	-	364,441.88	446,654.38
02/01/2019	-	-	65,770.00	65,770.00	-	394,508.66	460,278.66
02/01/2020	-	-	65,770.00	65,770.00	-	323,657.57	389,427.57
02/01/2021	-	-	65,770.00	65,770.00	-	325,189.24	390,959.24
02/01/2022	-	-	65,770.00	65,770.00	-	282,044.24	347,814.24
02/01/2023	-	-	65,770.00	65,770.00	-	276,696.03	342,466.03
02/01/2024	75,000.00	2.100%	65,770.00	140,770.00	-	148,085.19	288,855.19
02/01/2025	70,000.00	2.250%	64,195.00	134,195.00	-	151,545.19	285,740.19
02/01/2026	135,000.00	2.350%	62,620.00	197,620.00	-	90,918.76	288,538.76
02/01/2027	140,000.00	2.450%	59,447.50	199,447.50	-	89,256.26	288,703.76
02/01/2028	140,000.00	2.550%	56,017.50	196,017.50	-	92,506.26	288,523.76
02/01/2029	145,000.00	2.650%	52,447.50	197,447.50	-	90,537.50	287,985.00
02/01/2030	145,000.00	2.750%	48,605.00	193,605.00	-	93,475.00	287,080.00
02/01/2031	150,000.00	2.850%	44,617.50	194,617.50	-	91,075.00	285,692.50
02/01/2032	155,000.00	2.950%	40,342.50	195,342.50	-	93,675.00	289,017.50
02/01/2033	160,000.00	3.050%	35,770.00	195,770.00	-	90,912.50	286,682.50
02/01/2034	160,000.00	3.100%	30,890.00	190,890.00	-	93,150.00	284,040.00
02/01/2035	260,000.00	3.150%	25,930.00	285,930.00	-	-	285,930.00
02/01/2036	270,000.00	3.200%	17,740.00	287,740.00	-	-	287,740.00
02/01/2037	280,000.00	3.250%	9,100.00	289,100.00	(204,293.52)	-	84,806.48
Total	\$2,285,000.00		\$1,024,555.00	\$3,309,555.00	(204,293.52)	\$3,091,674.28	\$6,196,935.76

Significant Dates

Dated	11/01/2016
First Coupon Date	8/01/2017

Yield Statistics

Bond Year Dollars	\$34,551.25
Average Life	15.121 Years
Average Coupon	2.9653196%
Net Interest Cost (NIC)	3.0446800%
True Interest Cost (TIC)	3.0502695%
Bond Yield for Arbitrage Purposes	2.9498597%
All Inclusive Cost (AIC)	3.2411264%

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Net Interest Cost	2.9653196%
Weighted Average Maturity	15.121 Years

A2

City of Windom, Minnesota

\$2,060,000 General Obligation CIP Bonds, Series 2016

Assumes Current Market BQ A+ Rates

Level

Sources & Uses

Dated 11/01/2016 | Delivered 11/01/2016

Sources Of Funds

Par Amount of Bonds	\$2,060,000.00
Ambulance Fund	1,000,000.00
Liquor Store Fund	500,000.00
General Fund	400,000.00
Total Sources	\$3,960,000.00

Uses Of Funds

Total Underwriter's Discount (1.200%)	24,720.00
Costs of Issuance	35,000.00
Deposit to Project Construction Fund	3,900,000.00
Rounding Amount	280.00
Total Uses	\$3,960,000.00

10

City of Windom, Minnesota

\$2,060,000 General Obligation CIP Bonds, Series 2016

Assumes Current Market BQ A+ Rates

Level

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
11/01/2016	-	-	-	-	-
08/01/2017	-	-	30,125.63	30,125.63	-
02/01/2018	80,000.00	0.850%	20,083.75	100,083.75	130,209.38
08/01/2018	-	-	19,743.75	19,743.75	-
02/01/2019	90,000.00	0.950%	19,743.75	109,743.75	129,487.50
08/01/2019	-	-	19,316.25	19,316.25	-
02/01/2020	90,000.00	1.050%	19,316.25	109,316.25	128,632.50
08/01/2020	-	-	18,843.75	18,843.75	-
02/01/2021	90,000.00	1.150%	18,843.75	108,843.75	127,687.50
08/01/2021	-	-	18,326.25	18,326.25	-
02/01/2022	95,000.00	1.300%	18,326.25	113,326.25	131,652.50
08/01/2022	-	-	17,708.75	17,708.75	-
02/01/2023	95,000.00	1.400%	17,708.75	112,708.75	130,417.50
08/01/2023	-	-	17,043.75	17,043.75	-
02/01/2024	95,000.00	1.550%	17,043.75	112,043.75	129,087.50
08/01/2024	-	-	16,307.50	16,307.50	-
02/01/2025	95,000.00	1.700%	16,307.50	111,307.50	127,615.00
08/01/2025	-	-	15,500.00	15,500.00	-
02/01/2026	100,000.00	1.800%	15,500.00	115,500.00	131,000.00
08/01/2026	-	-	14,600.00	14,600.00	-
02/01/2027	100,000.00	1.900%	14,600.00	114,600.00	129,200.00
08/01/2027	-	-	13,650.00	13,650.00	-
02/01/2028	100,000.00	2.000%	13,650.00	113,650.00	127,300.00
08/01/2028	-	-	12,650.00	12,650.00	-
02/01/2029	105,000.00	2.100%	12,650.00	117,650.00	130,300.00
08/01/2029	-	-	11,547.50	11,547.50	-
02/01/2030	105,000.00	2.200%	11,547.50	116,547.50	128,095.00
08/01/2030	-	-	10,392.50	10,392.50	-
02/01/2031	110,000.00	2.300%	10,392.50	120,392.50	130,785.00
08/01/2031	-	-	9,127.50	9,127.50	-
02/01/2032	110,000.00	2.400%	9,127.50	119,127.50	128,255.00
08/01/2032	-	-	7,807.50	7,807.50	-
02/01/2033	115,000.00	2.500%	7,807.50	122,807.50	130,615.00
08/01/2033	-	-	6,370.00	6,370.00	-
02/01/2034	115,000.00	2.550%	6,370.00	121,370.00	127,740.00
08/01/2034	-	-	4,903.75	4,903.75	-
02/01/2035	120,000.00	2.600%	4,903.75	124,903.75	129,807.50
08/01/2035	-	-	3,343.75	3,343.75	-
02/01/2036	125,000.00	2.650%	3,343.75	128,343.75	131,687.50
08/01/2036	-	-	1,687.50	1,687.50	-
02/01/2037	125,000.00	2.700%	1,687.50	126,687.50	128,375.00
Total	\$2,060,000.00		\$527,949.38	\$2,587,949.38	

Yield Statistics

Bond Year Dollars	\$23,520.00
Average Life	11.417 Years
Average Coupon	2.2446827%
Net Interest Cost (NIC)	2.3497848%
True Interest Cost (TIC)	2.3443339%
Bond Yield for Arbitrage Purposes	2.2214699%
All Inclusive Cost (AIC)	2.5218806%

IRS Form 8038

Net Interest Cost	2.2446827%
Weighted Average Maturity	11.417 Years

Series 2016 GO CIP Bonds | SINGLE PURPOSE | 8/29/2018 | 1:05 PM



11

B2

City of Windom, Minnesota

\$2,040,000 Lease Agreement, Series 2016

Assumes Current Market BQ Non-Rated Rates

Level Debt Service

Sources & Uses

Dated 11/01/2016 | Delivered 11/01/2016

Sources Of Funds

Par Amount of Bonds	\$2,040,000.00
Ambulance Fund	1,000,000.00
Liquor Store Fund	500,000.00
General Fund	400,000.00
Total Sources	\$3,940,000.00

Uses Of Funds

Costs of Issuance	39,000.00
Deposit to Project Construction Fund	3,900,000.00
Rounding Amount	1,000.00
Total Uses	\$3,940,000.00

12

City of Windom, Minnesota

\$2,040,000 Lease Agreement, Series 2016

Assumes Current Market BQ Non-Rated Rates

Level Debt Service

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
11/01/2016	-	-	-	-	-
08/01/2017	-	-	40,145.63	40,145.63	-
02/01/2018	70,000.00	1.500%	26,763.75	96,763.75	136,909.38
08/01/2018	-	-	26,238.75	26,238.75	-
02/01/2019	85,000.00	1.600%	26,238.75	111,238.75	137,477.50
08/01/2019	-	-	25,558.75	25,558.75	-
02/01/2020	85,000.00	1.700%	25,558.75	110,558.75	136,117.50
08/01/2020	-	-	24,836.25	24,836.25	-
02/01/2021	85,000.00	1.800%	24,836.25	109,836.25	134,672.50
08/01/2021	-	-	24,071.25	24,071.25	-
02/01/2022	90,000.00	1.950%	24,071.25	114,071.25	138,142.50
08/01/2022	-	-	23,193.75	23,193.75	-
02/01/2023	90,000.00	2.050%	23,193.75	113,193.75	136,387.50
08/01/2023	-	-	22,271.25	22,271.25	-
02/01/2024	90,000.00	2.200%	22,271.25	112,271.25	134,542.50
08/01/2024	-	-	21,281.25	21,281.25	-
02/01/2025	95,000.00	2.350%	21,281.25	116,281.25	137,562.50
08/01/2025	-	-	20,165.00	20,165.00	-
02/01/2026	95,000.00	2.450%	20,165.00	115,165.00	135,330.00
08/01/2026	-	-	19,001.25	19,001.25	-
02/01/2027	100,000.00	2.550%	19,001.25	119,001.25	138,002.50
08/01/2027	-	-	17,726.25	17,726.25	-
02/01/2028	100,000.00	2.650%	17,726.25	117,726.25	135,452.50
08/01/2028	-	-	16,401.25	16,401.25	-
02/01/2029	105,000.00	2.750%	16,401.25	121,401.25	137,802.50
08/01/2029	-	-	14,957.50	14,957.50	-
02/01/2030	105,000.00	2.850%	14,957.50	119,957.50	134,915.00
08/01/2030	-	-	13,461.25	13,461.25	-
02/01/2031	110,000.00	2.950%	13,461.25	123,461.25	136,922.50
08/01/2031	-	-	11,838.75	11,838.75	-
02/01/2032	115,000.00	3.050%	11,838.75	126,838.75	138,677.50
08/01/2032	-	-	10,085.00	10,085.00	-
02/01/2033	115,000.00	3.150%	10,085.00	125,085.00	135,170.00
08/01/2033	-	-	8,273.75	8,273.75	-
02/01/2034	120,000.00	3.200%	8,273.75	128,273.75	136,547.50
08/01/2034	-	-	6,353.75	6,353.75	-
02/01/2035	125,000.00	3.250%	6,353.75	131,353.75	137,707.50
08/01/2035	-	-	4,322.50	4,322.50	-
02/01/2036	130,000.00	3.300%	4,322.50	134,322.50	138,645.00
08/01/2036	-	-	2,177.50	2,177.50	-
02/01/2037	130,000.00	3.350%	2,177.50	132,177.50	134,355.00
Total	\$2,040,000.00	-	\$691,339.38	\$2,731,339.38	-

Yield Statistics

Bond Year Dollars:	\$23,770.00
Average Life:	11.652 Years
Average Coupon:	2.9084534%
Net Interest Cost (NIC):	2.9084534%
True Interest Cost (TIC):	2.8792987%
Bond Yield for Arbitrage Purposes:	2.8792987%
All Inclusive Cost (AIC):	3.0812915%

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Net Interest Cost:	2.9084534%
Weighted Average Maturity:	11.652 Years

Series 2016 Lease Agreement | SINGLE PURPOSE | 8/29/2016 | 10:59 AM



C2

Windom EDA, Minnesota

\$2,230,000 Lease Revenue Bonds, Series 2016

Assumes Current Market BQ A Rates

Level

Sources & Uses

Dated 11/01/2016 | Delivered 11/01/2016

Sources Of Funds

Par Amount of Bonds	\$2,230,000.00
Ambulance Fund	1,000,000.00
Liquor Store Fund	500,000.00
General Fund	400,000.00
Total Sources	\$4,130,000.00

Uses Of Funds

Total Underwriter's Discount (1.200%)	26,760.00
Costs of Issuance	51,000.00
Deposit to Debt Service Reserve Fund (DSRF)	150,105.00
Deposit to Project Construction Fund	3,900,000.00
Rounding Amount	2,135.00
Total Uses	\$4,130,000.00

14

Windom EDA, Minnesota

\$2,230,000 Lease Revenue Bonds, Series 2016

Assumes Current Market BQ A Rates

Level

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
11/01/2016	-	-	-	-	-
08/01/2017	-	-	42,208.13	42,208.13	-
02/01/2018	75,000.00	1.400%	28,138.75	103,138.75	145,346.88
08/01/2018	-	-	27,613.75	27,613.75	-
02/01/2019	90,000.00	1.500%	27,613.75	117,613.75	145,227.50
08/01/2019	-	-	26,938.75	26,938.75	-
02/01/2020	95,000.00	1.600%	26,938.75	121,938.75	148,877.50
08/01/2020	-	-	26,178.75	26,178.75	-
02/01/2021	95,000.00	1.700%	26,178.75	121,178.75	147,357.50
08/01/2021	-	-	25,371.25	25,371.25	-
02/01/2022	95,000.00	1.850%	25,371.25	120,371.25	145,742.50
08/01/2022	-	-	24,492.50	24,492.50	-
02/01/2023	100,000.00	1.950%	24,492.50	124,492.50	148,985.00
08/01/2023	-	-	23,517.50	23,517.50	-
02/01/2024	100,000.00	2.100%	23,517.50	123,517.50	147,035.00
08/01/2024	-	-	22,467.50	22,467.50	-
02/01/2025	105,000.00	2.250%	22,467.50	127,467.50	149,935.00
08/01/2025	-	-	21,286.25	21,286.25	-
02/01/2026	105,000.00	2.350%	21,286.25	126,286.25	147,572.50
08/01/2026	-	-	20,052.50	20,052.50	-
02/01/2027	110,000.00	2.450%	20,052.50	130,052.50	150,105.00
08/01/2027	-	-	18,705.00	18,705.00	-
02/01/2028	110,000.00	2.550%	18,705.00	128,705.00	147,410.00
08/01/2028	-	-	17,302.50	17,302.50	-
02/01/2029	115,000.00	2.650%	17,302.50	132,302.50	149,605.00
08/01/2029	-	-	15,778.75	15,778.75	-
02/01/2030	115,000.00	2.750%	15,778.75	130,778.75	146,557.50
08/01/2030	-	-	14,197.50	14,197.50	-
02/01/2031	120,000.00	2.850%	14,197.50	134,197.50	148,395.00
08/01/2031	-	-	12,487.50	12,487.50	-
02/01/2032	125,000.00	2.950%	12,487.50	137,487.50	149,975.00
08/01/2032	-	-	10,643.75	10,643.75	-
02/01/2033	125,000.00	3.050%	10,643.75	135,643.75	146,287.50
08/01/2033	-	-	8,737.50	8,737.50	-
02/01/2034	130,000.00	3.100%	8,737.50	138,737.50	147,475.00
08/01/2034	-	-	6,722.50	6,722.50	-
02/01/2035	135,000.00	3.150%	6,722.50	141,722.50	148,445.00
08/01/2035	-	-	4,596.25	4,596.25	-
02/01/2036	140,000.00	3.200%	4,596.25	144,596.25	149,192.50
08/01/2036	-	-	2,356.25	2,356.25	-
02/01/2037	145,000.00	3.250%	2,356.25	147,356.25	149,712.50
Total	\$2,230,000.00		\$729,239.38	\$2,959,239.38	

Yield Statistics

Bond Year Dollars	\$25,977.50
Average Life	11.649 Years
Average Coupon	2.8071962%
Net Interest Cost (NIC)	2.9102084%
True Interest Cost (TIC)	2.9042955%
Bond Yield for Arbitrage Purposes	2.7789907%
All Inclusive Cost (AIC)	3.1491066%

IRS Form 8038

Net Interest Cost	2.8071962%
Weighted Average Maturity	11.649 Years

Series 2016 Lease Rev Bon | SINGLE PURPOSE | 6/29/2016 | 10:29 AM



15

A3

City of Windom, Minnesota

\$1,050,000 General Obligation CIP Bonds, Series 2016

Assumes Current Market BQ A+ Rates

Delayed - Level Debt Service

Sources & Uses

Dated 11/01/2016 | Delivered 11/01/2016

Sources Of Funds

Par Amount of Bonds	\$1,050,000.00
Ambulance Fund	1,000,000.00
Liquor Store Fund	500,000.00
General Fund	400,000.00
USDA Loan	1,000,000.00

Total Sources \$3,950,000.00

Uses Of Funds

Total Underwriter's Discount (1.200%)	12,600.00
Costs of Issuance	35,000.00
Deposit to Project Construction Fund	3,900,000.00
Rounding Amount	2,400.00

Total Uses \$3,950,000.00

16

City of Windom, Minnesota

\$1,050,000 General Obligation CIP Bonds, Series 2016

Assumes Current Market BQ A+ Rates

Delayed - Level Debt Service

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
11/01/2016	-	-	-	-	-
08/01/2017	-	-	19,344.38	19,344.38	-
02/01/2018	-	-	12,896.25	12,896.25	32,240.63
08/01/2018	-	-	12,896.25	12,896.25	-
02/01/2019	-	-	12,896.25	12,896.25	25,792.50
08/01/2019	-	-	12,896.25	12,896.25	-
02/01/2020	-	-	12,896.25	12,896.25	25,792.50
08/01/2020	-	-	12,896.25	12,896.25	-
02/01/2021	-	-	12,896.25	12,896.25	25,792.50
08/01/2021	-	-	12,896.25	12,896.25	-
02/01/2022	-	-	12,896.25	12,896.25	25,792.50
08/01/2022	-	-	12,896.25	12,896.25	-
02/01/2023	-	-	12,896.25	12,896.25	25,792.50
08/01/2023	-	-	12,896.25	12,896.25	-
02/01/2024	-	-	12,896.25	12,896.25	25,792.50
08/01/2024	-	-	12,896.25	12,896.25	-
02/01/2025	-	-	12,896.25	12,896.25	25,792.50
08/01/2025	-	-	12,896.25	12,896.25	-
02/01/2026	-	-	12,896.25	12,896.25	25,792.50
08/01/2026	-	-	12,896.25	12,896.25	-
02/01/2027	-	-	12,896.25	12,896.25	25,792.50
08/01/2027	-	-	12,896.25	12,896.25	-
02/01/2028	-	-	12,896.25	12,896.25	25,792.50
08/01/2028	-	-	12,896.25	12,896.25	-
02/01/2029	105,000.00	2.100%	12,896.25	117,896.25	130,792.50
08/01/2029	-	-	11,793.75	11,793.75	-
02/01/2030	110,000.00	2.200%	11,793.75	121,793.75	133,587.50
08/01/2030	-	-	10,583.75	10,583.75	-
02/01/2031	110,000.00	2.300%	10,583.75	120,583.75	131,167.50
08/01/2031	-	-	9,318.75	9,318.75	-
02/01/2032	115,000.00	2.400%	9,318.75	124,318.75	133,637.50
08/01/2032	-	-	7,938.75	7,938.75	-
02/01/2033	115,000.00	2.500%	7,938.75	122,938.75	130,877.50
08/01/2033	-	-	6,501.25	6,501.25	-
02/01/2034	120,000.00	2.550%	6,501.25	126,501.25	133,002.50
08/01/2034	-	-	4,971.25	4,971.25	-
02/01/2035	120,000.00	2.600%	4,971.25	124,971.25	129,942.50
08/01/2035	-	-	3,411.25	3,411.25	-
02/01/2036	125,000.00	2.650%	3,411.25	128,411.25	131,822.50
08/01/2036	-	-	1,755.00	1,755.00	-
02/01/2037	130,000.00	2.700%	1,755.00	131,755.00	133,510.00
Total	\$1,050,000.00		\$428,505.63	\$1,478,505.63	

Yield Statistics

Bond Year Dollars	\$17,232.50
Average Life	16.412 Years
Average Coupon	2.4866133%
Net Interest Cost (NIC)	2.5597309%
True Interest Cost (TIC)	2.5710651%
Bond Yield for Arbitrage Purposes	2.4807983%
All Inclusive Cost (AIC)	2.8288028%

IRS Form 8038

Net Interest Cost	2.4866133%
Weighted Average Maturity	16.412 Years

Series 2016 GO CIP Bonds | SINGLE PURPOSE | 8/29/2016 | 3:10 PM



B3

City of Windom, Minnesota

\$1,035,000 Lease Agreement, Series 2016

Assumes Current Market BQ Non-Rated Rates

Delayed - Level Debt Service

Sources & Uses

Dated 11/01/2016 | Delivered 11/01/2016

Sources Of Funds

Par Amount of Bonds	\$1,035,000.00
Ambulance Fund	1,000,000.00
Liquor Store Fund	500,000.00
General Fund	400,000.00
USDA Loan	1,000,000.00
Total Sources	\$3,935,000.00

Uses Of Funds

Costs of Issuance	32,500.00
Deposit to Project Construction Fund	3,900,000.00
Rounding Amount	2,500.00
Total Uses	\$3,935,000.00

18

City of Windom, Minnesota

\$1,035,000 Lease Agreement, Series 2016

Assumes Current Market BQ Non-Rated Rates

Delayed - Level Debt Service

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
11/01/2016	-	-	-	-	-
08/01/2017	-	-	23,505.00	23,505.00	-
02/01/2018	-	-	15,670.00	15,670.00	39,175.00
08/01/2018	-	-	15,670.00	15,670.00	-
02/01/2019	-	-	15,670.00	15,670.00	31,340.00
08/01/2019	-	-	15,670.00	15,670.00	-
02/01/2020	-	-	15,670.00	15,670.00	31,340.00
08/01/2020	-	-	15,670.00	15,670.00	-
02/01/2021	-	-	15,670.00	15,670.00	31,340.00
08/01/2021	-	-	15,670.00	15,670.00	-
02/01/2022	-	-	15,670.00	15,670.00	31,340.00
08/01/2022	-	-	15,670.00	15,670.00	-
02/01/2023	-	-	15,670.00	15,670.00	31,340.00
08/01/2023	-	-	15,670.00	15,670.00	-
02/01/2024	-	-	15,670.00	15,670.00	31,340.00
08/01/2024	-	-	15,670.00	15,670.00	-
02/01/2025	-	-	15,670.00	15,670.00	31,340.00
08/01/2025	-	-	15,670.00	15,670.00	-
02/01/2026	-	-	15,670.00	15,670.00	31,340.00
08/01/2026	-	-	15,670.00	15,670.00	-
02/01/2027	80,000.00	2.550%	15,670.00	95,670.00	111,340.00
08/01/2027	-	-	14,650.00	14,650.00	-
02/01/2028	85,000.00	2.650%	14,650.00	99,650.00	114,300.00
08/01/2028	-	-	13,523.75	13,523.75	-
02/01/2029	85,000.00	2.750%	13,523.75	98,523.75	112,047.50
08/01/2029	-	-	12,355.00	12,355.00	-
02/01/2030	90,000.00	2.850%	12,355.00	102,355.00	114,710.00
08/01/2030	-	-	11,072.50	11,072.50	-
02/01/2031	90,000.00	2.950%	11,072.50	101,072.50	112,145.00
08/01/2031	-	-	9,745.00	9,745.00	-
02/01/2032	95,000.00	3.050%	9,745.00	104,745.00	114,490.00
08/01/2032	-	-	8,296.25	8,296.25	-
02/01/2033	95,000.00	3.150%	8,296.25	103,296.25	111,592.50
08/01/2033	-	-	6,800.00	6,800.00	-
02/01/2034	100,000.00	3.200%	6,800.00	106,800.00	113,600.00
08/01/2034	-	-	5,200.00	5,200.00	-
02/01/2035	100,000.00	3.250%	5,200.00	105,200.00	110,400.00
08/01/2035	-	-	3,575.00	3,575.00	-
02/01/2036	105,000.00	3.300%	3,575.00	108,575.00	112,150.00
08/01/2036	-	-	1,842.50	1,842.50	-
02/01/2037	110,000.00	3.350%	1,842.50	111,842.50	113,685.00
Total	\$1,035,000.00		\$495,355.00	\$1,530,355.00	

Yield Statistics

Bond Year Dollars	\$16,083.75
Average Life	15.540 Years
Average Coupon	3.0798477%
Net Interest Cost (NIC)	3.0798477%
True Interest Cost (TIC)	3.0687370%
Bond Yield for Arbitrage Purposes	3.0687370%
All Inclusive Cost (AIC)	3.3304831%

IRS Form 8038

Net Interest Cost	3.0798477%
Weighted Average Maturity	15.540 Years

Series 2016 City Lease Ag | SINGLE PURPOSE | 8/29/2016 | 3:12 PM



C3

Windom EDA, Minnesota

\$1,165,000 Lease Revenue Bonds, Series 2016

Assumes Current Market BQ A Rates

Delayed - Level Debt Service

Sources & Uses

Dated 11/01/2016 | Delivered 11/01/2016

Sources Of Funds

Par Amount of Bonds	\$1,165,000.00
Ambulance Fund	1,000,000.00
Liquor Store Fund	500,000.00
General Fund	400,000.00
USDA Loan	1,000,000.00
Total Sources	\$4,065,000.00

Uses Of Funds

Total Underwriter's Discount (1.200%)	13,980.00
Costs of Issuance	45,000.00
Deposit to Debt Service Reserve Fund (DSRF)	105,285.07
Deposit to Project Construction Fund	3,900,000.00
Rounding Amount	734.93
Total Uses	\$4,065,000.00



20

Windom EDA, Minnesota

\$1,165,000 Lease Revenue Bonds, Series 2016

Assumes Current Market BQ A Rates

Delayed - Level Debt Service

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
11/01/2016	-	-	-	-	-
08/01/2017	-	-	25,599.38	25,599.38	-
02/01/2018	-	-	17,066.25	17,066.25	42,665.63
08/01/2018	-	-	17,066.25	17,066.25	-
02/01/2019	-	-	17,066.25	17,066.25	34,132.50
08/01/2019	-	-	17,066.25	17,066.25	-
02/01/2020	-	-	17,066.25	17,066.25	34,132.50
08/01/2020	-	-	17,066.25	17,066.25	-
02/01/2021	-	-	17,066.25	17,066.25	34,132.50
08/01/2021	-	-	17,066.25	17,066.25	-
02/01/2022	-	-	17,066.25	17,066.25	34,132.50
08/01/2022	-	-	17,066.25	17,066.25	-
02/01/2023	-	-	17,066.25	17,066.25	34,132.50
08/01/2023	-	-	17,066.25	17,066.25	-
02/01/2024	-	-	17,066.25	17,066.25	34,132.50
08/01/2024	-	-	17,066.25	17,066.25	-
02/01/2025	-	-	17,066.25	17,066.25	34,132.50
08/01/2025	-	-	17,066.25	17,066.25	-
02/01/2026	-	-	17,066.25	17,066.25	34,132.50
08/01/2026	-	-	17,066.25	17,066.25	-
02/01/2027	90,000.00	2.450%	17,066.25	107,066.25	124,132.50
08/01/2027	-	-	15,963.75	15,963.75	-
02/01/2028	95,000.00	2.550%	15,963.75	110,963.75	126,927.50
08/01/2028	-	-	14,752.50	14,752.50	-
02/01/2029	95,000.00	2.650%	14,752.50	109,752.50	124,505.00
08/01/2029	-	-	13,493.75	13,493.75	-
02/01/2030	100,000.00	2.750%	13,493.75	113,493.75	126,987.50
08/01/2030	-	-	12,118.75	12,118.75	-
02/01/2031	100,000.00	2.850%	12,118.75	112,118.75	124,237.50
08/01/2031	-	-	10,693.75	10,693.75	-
02/01/2032	105,000.00	2.950%	10,693.75	115,693.75	126,387.50
08/01/2032	-	-	9,145.00	9,145.00	-
02/01/2033	110,000.00	3.050%	9,145.00	119,145.00	128,290.00
08/01/2033	-	-	7,467.50	7,467.50	-
02/01/2034	110,000.00	3.100%	7,467.50	117,467.50	124,935.00
08/01/2034	-	-	5,762.50	5,762.50	-
02/01/2035	115,000.00	3.150%	5,762.50	120,762.50	126,525.00
08/01/2035	-	-	3,951.25	3,951.25	-
02/01/2036	120,000.00	3.200%	3,951.25	123,951.25	127,902.50
08/01/2036	-	-	2,031.25	2,031.25	-
02/01/2037	125,000.00	3.250%	2,031.25	127,031.25	129,062.50
Total	\$1,165,000.00	-	\$540,618.13	\$1,705,618.13	-

Yield Statistics

Bond Year Dollars	\$18,131.25
Average Life	15.563 Years
Average Coupon	2.9816925%
Net Interest Cost (NIC)	3.0587970%
True Interest Cost (TIC)	3.0689192%
Bond Yield for Arbitrage Purposes	2.9709388%
All Inclusive Cost (AIC)	3.3944683%

IRS Form 8038

Net Interest Cost	2.9816925%
Weighted Average Maturity	15.563 Years

Series 2016 Lease Rev Bon | SINGLE PURPOSE | 8/29/2016 | 3:13 PM



21

A4

City of Windom, Minnesota

\$1,050,000 General Obligation CIP Bonds, Series 2016

Assumes Current Market BQ A+ Rates

Level

Sources & Uses

Dated 11/01/2016 | Delivered 11/01/2016

Sources Of Funds

Par Amount of Bonds	\$1,050,000.00
Ambulance Fund	1,000,000.00
Liquor Store Fund	500,000.00
General Fund	400,000.00
USDA Loan	1,000,000.00
Total Sources	\$3,950,000.00

Uses Of Funds

Total Underwriter's Discount (1.200%)	12,600.00
Costs of Issuance	35,000.00
Deposit to Project Construction Fund	3,900,000.00
Rounding Amount	2,400.00
Total Uses	\$3,950,000.00

22

City of Windom, Minnesota

\$1,050,000 General Obligation CIP Bonds, Series 2016

Assumes Current Market BQ A+ Rates

Level

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+i	Fiscal Total
11/01/2016	-	-	-	-	-
08/01/2017	-	-	15,401.25	15,401.25	-
02/01/2018	40,000.00	0.850%	10,267.50	50,267.50	65,668.75
08/01/2018	-	-	10,097.50	10,097.50	-
02/01/2019	45,000.00	0.950%	10,097.50	55,097.50	65,195.00
08/01/2019	-	-	9,883.75	9,883.75	-
02/01/2020	45,000.00	1.050%	9,883.75	54,883.75	64,767.50
08/01/2020	-	-	9,647.50	9,647.50	-
02/01/2021	45,000.00	1.150%	9,647.50	54,647.50	64,295.00
08/01/2021	-	-	9,388.75	9,388.75	-
02/01/2022	45,000.00	1.300%	9,388.75	54,388.75	63,777.50
08/01/2022	-	-	9,096.25	9,096.25	-
02/01/2023	50,000.00	1.400%	9,096.25	59,096.25	68,192.50
08/01/2023	-	-	8,746.25	8,746.25	-
02/01/2024	50,000.00	1.550%	8,746.25	58,746.25	67,492.50
08/01/2024	-	-	8,358.75	8,358.75	-
02/01/2025	50,000.00	1.700%	8,358.75	58,358.75	66,717.50
08/01/2025	-	-	7,933.75	7,933.75	-
02/01/2026	50,000.00	1.800%	7,933.75	57,933.75	65,867.50
08/01/2026	-	-	7,483.75	7,483.75	-
02/01/2027	50,000.00	1.900%	7,483.75	57,483.75	64,967.50
08/01/2027	-	-	7,008.75	7,008.75	-
02/01/2028	50,000.00	2.000%	7,008.75	57,008.75	64,017.50
08/01/2028	-	-	6,508.75	6,508.75	-
02/01/2029	55,000.00	2.100%	6,508.75	61,508.75	68,017.50
08/01/2029	-	-	5,931.25	5,931.25	-
02/01/2030	55,000.00	2.200%	5,931.25	60,931.25	66,862.50
08/01/2030	-	-	5,326.25	5,326.25	-
02/01/2031	55,000.00	2.300%	5,326.25	60,326.25	65,652.50
08/01/2031	-	-	4,693.75	4,693.75	-
02/01/2032	55,000.00	2.400%	4,693.75	59,693.75	64,387.50
08/01/2032	-	-	4,033.75	4,033.75	-
02/01/2033	60,000.00	2.500%	4,033.75	64,033.75	68,067.50
08/01/2033	-	-	3,283.75	3,283.75	-
02/01/2034	60,000.00	2.550%	3,283.75	63,283.75	66,567.50
08/01/2034	-	-	2,518.75	2,518.75	-
02/01/2035	60,000.00	2.600%	2,518.75	62,518.75	65,037.50
08/01/2035	-	-	1,738.75	1,738.75	-
02/01/2036	65,000.00	2.650%	1,738.75	66,738.75	68,477.50
08/01/2036	-	-	877.50	877.50	-
02/01/2037	65,000.00	2.700%	877.50	65,877.50	66,755.00
Total	\$1,050,000.00		\$270,783.75	\$1,320,783.75	

Yield Statistics

Bond Year Dollars	\$12,047.50
Average Life	11.474 Years
Average Coupon	2.2476344%
Net Interest Cost (NIC)	2.3522204%
True Interest Cost (TIC)	2.3468669%
Bond Yield for Arbitrage Purposes	2.2245336%
All Inclusive Cost (AIC)	2.6977766%

IRS Form 8038

Net Interest Cost	2.2476344%
Weighted Average Maturity	11.474 Years

Series 2016 GO CIP Bonds | SINGLE PURPOSE | 8/10/2016 | 8:25 AM



B4

City of Windom, Minnesota

\$1,035,000 Lease Agreement, Series 2016

Assumes Current Market BQ Non-Rated Rates
Level

Sources & Uses

Dated 11/01/2016 | Delivered 11/01/2016

Sources Of Funds

Par Amount of Bonds	\$1,035,000.00
Ambulance Fund	1,000,000.00
Liquor Store Fund	500,000.00
General Fund	400,000.00
USDA Loan	1,000,000.00
Total Sources	\$3,935,000.00

Uses Of Funds

Costs of Issuance	33,000.00
Deposit to Project Construction Fund	3,900,000.00
Rounding Amount	2,000.00
Total Uses	\$3,935,000.00

24

City of Windom, Minnesota

\$1,035,000 Lease Agreement, Series 2016

Assumes Current Market BQ Non-Rated Rates Level

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
11/01/2016	-	-	-	-	-
08/01/2017	-	-	20,366.25	20,366.25	-
02/01/2018	35,000.00	1.500%	13,577.50	48,577.50	68,943.75
08/01/2018	-	-	13,315.00	13,315.00	-
02/01/2019	40,000.00	1.600%	13,315.00	53,315.00	66,630.00
08/01/2019	-	-	12,995.00	12,995.00	-
02/01/2020	45,000.00	1.700%	12,995.00	57,995.00	70,990.00
08/01/2020	-	-	12,612.50	12,612.50	-
02/01/2021	45,000.00	1.800%	12,612.50	57,612.50	70,225.00
08/01/2021	-	-	12,207.50	12,207.50	-
02/01/2022	45,000.00	1.950%	12,207.50	57,207.50	69,415.00
08/01/2022	-	-	11,768.75	11,768.75	-
02/01/2023	45,000.00	2.050%	11,768.75	56,768.75	68,537.50
08/01/2023	-	-	11,307.50	11,307.50	-
02/01/2024	45,000.00	2.200%	11,307.50	56,307.50	67,615.00
08/01/2024	-	-	10,812.50	10,812.50	-
02/01/2025	50,000.00	2.350%	10,812.50	60,812.50	71,625.00
08/01/2025	-	-	10,225.00	10,225.00	-
02/01/2026	50,000.00	2.450%	10,225.00	60,225.00	70,450.00
08/01/2026	-	-	9,612.50	9,612.50	-
02/01/2027	50,000.00	2.550%	9,612.50	59,612.50	69,225.00
08/01/2027	-	-	8,975.00	8,975.00	-
02/01/2028	50,000.00	2.650%	8,975.00	58,975.00	67,950.00
08/01/2028	-	-	8,312.50	8,312.50	-
02/01/2029	55,000.00	2.750%	8,312.50	63,312.50	71,625.00
08/01/2029	-	-	7,556.25	7,556.25	-
02/01/2030	55,000.00	2.850%	7,556.25	62,556.25	70,112.50
08/01/2030	-	-	6,772.50	6,772.50	-
02/01/2031	55,000.00	2.950%	6,772.50	61,772.50	68,545.00
08/01/2031	-	-	5,961.25	5,961.25	-
02/01/2032	55,000.00	3.050%	5,961.25	60,961.25	66,922.50
08/01/2032	-	-	5,122.50	5,122.50	-
02/01/2033	60,000.00	3.150%	5,122.50	65,122.50	70,245.00
08/01/2033	-	-	4,177.50	4,177.50	-
02/01/2034	60,000.00	3.200%	4,177.50	64,177.50	68,355.00
08/01/2034	-	-	3,217.50	3,217.50	-
02/01/2035	65,000.00	3.250%	3,217.50	68,217.50	71,435.00
08/01/2035	-	-	2,161.25	2,161.25	-
02/01/2036	65,000.00	3.300%	2,161.25	67,161.25	69,322.50
08/01/2036	-	-	1,088.75	1,088.75	-
02/01/2037	65,000.00	3.350%	1,088.75	66,088.75	67,177.50
Total	\$1,035,000.00	-	\$350,346.25	\$1,385,346.25	-

Yield Statistics

Bond Year Dollars	\$12,053.75
Average Life	11.646 Years
Average Coupon	2.9065332%
Net Interest Cost (NIC)	2.9065332%
True Interest Cost (TIC)	2.8774003%
Bond Yield for Arbitrage Purposes	2.8774003%
All Inclusive Cost (AIC)	3.2174025%

IRS Form 8038

Net Interest Cost	2.9065332%
Weighted Average Maturity	11.646 Years

Series 2016 Lease Agreeme | SINGLE PURPOSE | 8/10/2016 | 3:44 PM



25

C4

Windom EDA, Minnesota

\$1,135,000 Lease Revenue Bonds, Series 2016

Assumes Current Market BQ A Rates

Level

Sources & Uses

Dated 11/01/2016 | Delivered 11/01/2016

Sources Of Funds

Par Amount of Bonds	\$1,135,000.00
Ambulance Fund	1,000,000.00
Liquor Store Fund	500,000.00
General Fund	400,000.00
USDA Loan	1,000,000.00
Total Sources	\$4,035,000.00

Uses Of Funds

Total Underwriter's Discount (1.200%)	13,620.00
Costs of Issuance	43,000.00
Deposit to Debt Service Reserve Fund (DSRF)	77,600.00
Deposit to Project Construction Fund	3,900,000.00
Rounding Amount	780.00
Total Uses	\$4,035,000.00

26

Windom EDA, Minnesota

\$1,135,000 Lease Revenue Bonds, Series 2016

Assumes Current Market BQ A Rates

Level

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+i	Fiscal Total
11/01/2016	-	-	-	-	-
08/01/2017	-	-	21,451.88	21,451.88	-
02/01/2018	40,000.00	1.400%	14,301.25	54,301.25	75,753.13
08/01/2018	-	-	14,021.25	14,021.25	-
02/01/2019	45,000.00	1.500%	14,021.25	59,021.25	73,042.50
08/01/2019	-	-	13,683.75	13,683.75	-
02/01/2020	50,000.00	1.600%	13,683.75	63,683.75	77,367.50
08/01/2020	-	-	13,283.75	13,283.75	-
02/01/2021	50,000.00	1.700%	13,283.75	63,283.75	76,567.50
08/01/2021	-	-	12,858.75	12,858.75	-
02/01/2022	50,000.00	1.850%	12,858.75	62,858.75	75,717.50
08/01/2022	-	-	12,396.25	12,396.25	-
02/01/2023	50,000.00	1.950%	12,396.25	62,396.25	74,792.50
08/01/2023	-	-	11,908.75	11,908.75	-
02/01/2024	50,000.00	2.100%	11,908.75	61,908.75	73,817.50
08/01/2024	-	-	11,383.75	11,383.75	-
02/01/2025	50,000.00	2.250%	11,383.75	61,383.75	72,767.50
08/01/2025	-	-	10,821.25	10,821.25	-
02/01/2026	55,000.00	2.350%	10,821.25	65,821.25	76,642.50
08/01/2026	-	-	10,175.00	10,175.00	-
02/01/2027	55,000.00	2.450%	10,175.00	65,175.00	75,350.00
08/01/2027	-	-	9,501.25	9,501.25	-
02/01/2028	55,000.00	2.550%	9,501.25	64,501.25	74,002.50
08/01/2028	-	-	8,800.00	8,800.00	-
02/01/2029	60,000.00	2.650%	8,800.00	68,800.00	77,600.00
08/01/2029	-	-	8,005.00	8,005.00	-
02/01/2030	60,000.00	2.750%	8,005.00	68,005.00	76,010.00
08/01/2030	-	-	7,180.00	7,180.00	-
02/01/2031	60,000.00	2.850%	7,180.00	67,180.00	74,360.00
08/01/2031	-	-	6,325.00	6,325.00	-
02/01/2032	60,000.00	2.950%	6,325.00	66,325.00	72,650.00
08/01/2032	-	-	5,440.00	5,440.00	-
02/01/2033	65,000.00	3.050%	5,440.00	70,440.00	75,880.00
08/01/2033	-	-	4,448.75	4,448.75	-
02/01/2034	65,000.00	3.100%	4,448.75	69,448.75	73,897.50
08/01/2034	-	-	3,441.25	3,441.25	-
02/01/2035	70,000.00	3.150%	3,441.25	73,441.25	76,882.50
08/01/2035	-	-	2,338.75	2,338.75	-
02/01/2036	70,000.00	3.200%	2,338.75	72,338.75	74,677.50
08/01/2036	-	-	1,218.75	1,218.75	-
02/01/2037	75,000.00	3.250%	1,218.75	76,218.75	77,437.50
Total	\$1,135,000.00	-	\$370,215.63	\$1,505,215.63	-

Yield Statistics

Bond Year Dollars	\$13,188.75
Average Life	11.620 Years
Average Coupon	2.8070562%
Net Interest Cost (NIC)	2.9103261%
True Interest Cost (TIC)	2.9042652%
Bond Yield for Arbitrage Purposes	2.7786526%
All Inclusive Cost (AIC)	3.3153266%

IRS Form 8038

Net Interest Cost	2.8070562%
Weighted Average Maturity	11.620 Years

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27

USDA
LOAN

A, B, C 4

City of Windom, Minnesota

\$1,000,000 General Obligation CIP Bonds, Series 2016

USDA Loan

10 Years

Sources & Uses

Dated 11/01/2016 | Delivered 11/01/2016

Sources Of Funds

Par Amount of Bonds \$1,000,000.00

Total Sources \$1,000,000.00

Uses Of Funds

Primary Purpose Fund 1,000,000.00

Total Uses \$1,000,000.00

City of Windom, Minnesota

\$1,000,000 General Obligation CIP Bonds, Series 2016

USDA Loan

10 Years

Debt Service Schedule

Date	Principal	Coupon	Total P+I
01/01/2017			
01/01/2018	112,000.00		112,000.00
01/01/2019	111,000.00		111,000.00
01/01/2020	111,000.00		111,000.00
01/01/2021	111,000.00		111,000.00
01/01/2022	111,000.00		111,000.00
01/01/2023	111,000.00		111,000.00
01/01/2024	111,000.00		111,000.00
01/01/2025	111,000.00		111,000.00
01/01/2026	111,000.00		111,000.00
Total	\$1,000,000.00		\$1,000,000.00

Yield Statistics

Bond Year Dollars	\$5,162.67
Average Life	5.163 Years
Average Coupon	
Net Interest Cost (NIC)	
True Interest Cost (TIC)	6.23E-13
Bond Yield for Arbitrage Purposes	6.23E-13
All Inclusive Cost (AIC)	6.23E-13

IRS Form 8038

Net Interest Cost	
Weighted Average Maturity	5.163 Years

RESOLUTION #2016-

INTRODUCED:

SECONDED:

VOTED: Aye:

Nay:

Absent:

**AUTHORIZATION TO EXECUTE MINNESOTA DEPARTMENT OF
TRANSPORTATION GRANT AGREEMENT TO PREPARE MASTER PLAN AND
UPDATE AIRPORT LAYOUT PLAN**

WHEREAS, the City of Windom has received a grant from the State of Minnesota Department of Transportation, Office of Aeronautics through the Airport Improvement Grant Program in an amount not to exceed \$284,050 to prepare Master Plan and update Airport Layout Plan; and

WHEREAS, the City of Windom will receive from the State of Minnesota Department of Transportation, Office of Aeronautics ninety five percent (95%) of the allowable costs incurred for the project, not to exceed \$284,050
; and

WHEREAS, the City of Windom will provide the remaining five percent (5%) of the funding for the project.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM,
MINNESOTA, AS FOLLOWS:**

1. That the City Council accepts the Federal Aviation Administration and the State of Minnesota Department of Transportation Grant Agreements No. 3-27-0113-011-2016 for State Project No. A1701-37 for the Windom Municipal Airport and agrees to the terms and conditions required to accept the grant.
2. That the Mayor and City Administrator are authorized to execute this agreement and any amendments on behalf of the City of Windom.

Adopted by the Council this 6th day of September, 2016.

Corey J. Maricle, Mayor

Attest: _____
Steven Nasby, City Administrator

CERTIFICATION

STATE OF MINNESOTA :
COUNTY OF COTTONWOOD:

I certify that the above Resolution is a true and correct copy of the Resolution adopted by the Windom City Council at an authorized meeting held on the 6th day of September, 2016, as shown by the minutes of the meeting in my possession.

Steve Nasby, City Administrator

Notary Public

My Commission Expires: _____

***Housing & Redevelopment Authority of Windom
605 Tenth Street
Windom MN 56101***



507-831-1016

Fax- 507-831-3970

Email: swmnhraed@gmail.com

August 23, 2016

To: Mayor Corey Maricle

RE: Housing & Redevelopment Authority Board of Directors

Unfortunately, the Housing & Redevelopment Authority accepted the resignation of Dave Vaupel at our meeting in June and have since been working to find a replacement for that position. We would like to respectfully request the appointment of Pam Dobson to the Housing & Redevelopment Authority's Board of Commissioners. She is a new member to our community but has a valuable and relevant background to our mission. She's worked with Habitat for Humanity prior to moving here and is an affordable housing advocate with a familiarity with our partner organizations.

Thank you for your anticipated assistance and we look forward to hearing from you.

Sincerely,

DeeAnna Peterson

Executive Director
Windom HRA

**STATE OF MINNESOTA
GRANT CONTRACT**

**DEPARTMENT OF EMPLOYMENT AND ECONOMIC DEVELOPMENT
BUSINESS AND COMMUNITY DEVELOPMENT DIVISION**

**Small Cities Development Program Grant Contract
Grant No: CDAP-16-0003-O-FY16
City of Windom Housing Project**

This grant contract is between the State of Minnesota, acting through the Department of Employment and Economic Development, Business and Community Development Division, (STATE) and the City of Windom, 444 Ninth Street, P.O. Box 38, Windom, MN 56101 ("GRANTEE").

Recitals

1. The State has been allocated funds by the United States Department of Housing and Urban Development under the Community Development Block Grant Program (CDBG) and is authorized to administer the funds pursuant to Minnesota Statutes 116J.401(2). Under Minn. Stat. 116J.402, the State is empowered to enter into contracts as necessary to perform the Commissioner's duties.
2. The State is in need of local units of government to administer projects in accordance with the Small Cities Development Program (SCDP), Minnesota Rules chapter 4300.
3. The Grantee represents that it is duly qualified and agrees to perform all activities and duties described in this grant contract to the satisfaction of the State.

Grant Contract

1 Terms of Grant Contract

1.1 Effective date: 5/3/2016

1.2 Expiration date: 9/30/2017, or until all obligations have been satisfactorily fulfilled, whichever occurs first.

1.3 Survival of Terms. The following clauses survive the expiration or cancellation of this grant contract: 8. Liability; 9. Audits; 10. Government Data Practices and Intellectual Property; 12. Publicity and Endorsement; 13. Governing Law, Jurisdiction, and Venue; 15. Data Disclosure; 18. Assessments; and 30. Program Income.

2 Grantee's Duties

2.1 The Grantee has made application to the State for the purpose of administering a SCDP project in the manner described in Grantee's "APPLICATION," which is incorporated into this agreement by reference.

The Grantee, who is not a state employee, is awarded funds to provide financial assistance to address the need for decent, safe, affordable housing, economic development and public facility needs, and provide a suitable living environment by expanding economic opportunities, principally benefiting low to moderate income households. The activities may include: Housing Rehabilitation – (This includes owner-occupied and single family, duplex and multi-family rental units), Commercial Rehabilitation, and Public Facility Improvements: (i.e., construction or improvements to water and wastewater systems, etc.)

Specific grantee activity will be detailed and set forth in Clause 4.1(a)

2.2 Provisions for Contracts and Sub-grants.

(a) Contract Provisions. The Grantee must include in any contract and sub-grant, in addition to provisions

that define a sound and complete agreement, such provisions that require contractors and sub-grantees to comply with applicable state and federal laws.

(b) Job Listing Agreements. Minn. Stat. § 116L.66, subd.1, requires a business or private enterprise to list any vacant or new positions with the state workforce center if it receives \$200,000 or more a year in grants from the State. If applicable, the business or private enterprise shall list any job vacancy in its personnel complement with MinnesotaWorks.net at www.minnesotaworks.net as soon as it occurs.

(c) Payment of Contractors and Subcontractors. The Grantee must ensure that all contractors and subcontractors performing work covered by this grant are paid for their work that is satisfactorily completed.

(d) Secondary Applying Communities. Any secondary applying community that is a part of this project must comply with all applicable laws and regulations as stated in this grant agreement. All secondary applying communities will complete the DEED “Local Community Resolution for Secondary Communities” and provide to the State in order to benefit from State assistance outlined in 4.1.

3 Time

The grantee must comply with all of the time requirements described in this grant contract. In the performance of this grant, time is of the essence.

4 Compensation and Payment

4.1 Compensation. The Grantee will be reimbursed according to the budget breakdown provided in the table below to support the activities listed in this table:

Fed. Obj.	Activity Code	Activity Title	Unit Goal	Number of households/ persons served	Number of LMI households/ persons served	SCDP Funds	Other Funds	Total
LMH	14B	Rental Rehab - MultiFamily	58	58	58	\$600,000.00	\$979,155.00	\$1,579,155.00
		Totals				\$600,000.00	\$979,155.00	\$1,579,155.00

(a) Reduction in Actual Cost. For projects that involve construction of public facilities, conversion for new housing, or rehabilitation of 8 housing units or more under one site: If bids are 25 percent or more less than estimated project costs presented in the Grantee’s Application, the Grantee must contact the State. Grant amount may be reduced.

(b) Total Obligation. The total obligation of the State for all compensation and reimbursements to the Grantee under this grant contract will not exceed **\$600,000.00**.

(c) Pre-agreement Costs. Grantee may incur administrative costs prior to the fully executed grant agreement. This would include work on the environmental clearance, producing rehabilitation policies and procedures, and costs associated with attending SCDP implementation training.

4.2 Payment

(a) Disbursements. The State will disburse funds to the Grantee pursuant to this Contract, based upon payment requests submitted by the Grantee and reviewed and approved by the State.

Payment requests will be processed on a bi-weekly calendar basis with the calendar being provided by the State. The total amount of grant funds requested must be two thousand dollars (\$2,000) or more in each payment request. The final payment request, and payment requests made in the two week periods prior to June 30 and September 30 of each year, may be under \$2,000.

The State has authority to withhold payment of administrative funds if adequate progress on contractual goals is not being met.

- (a) **Federal Funds.** Payments under this grant contract will be made from federal funds obtained by the State through Title 1 CFDA number 14.228 of the Housing and Community Development Act of 1974, as amended. The Grantee is responsible for compliance with all federal requirements imposed on these funds and accepts full financial responsibility for any requirements imposed by the Grantee's failure to comply with federal requirements.

Funds made available pursuant to this agreement shall be used only for expenses incurred in performing and accomplishing such purposes and activities during the grant period described above. Notwithstanding all other provisions of this agreement, it is understood that any reduction or termination of Housing and Urban Development funds provided to the State may result in a reduction to the Grantee.

Where provisions of the Grantee's Application are inconsistent with other provisions of this agreement, the other provisions of this agreement shall take precedence over the provisions of the Application.

- (b) **Eligible Costs.** Eligible costs include the costs identified in the Section 4(a) of this Contract that are incurred during the contract period and are also eligible for the CDBG program.

5 Conditions of Payment

All activities and duties provided by the Grantee under this grant contract must be performed to the State's satisfaction, as determined at the sole discretion of the State's Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Grantee will not receive payment for work found by the State to be unsatisfactory or performed in violation of federal, state, or local law, or in violation of this contract.

6 State's Authorized Representative and Grantee's Project Director

The State's Authorized Representative is Natasha Kukowski, Grants Specialist, 1st National Bank Building, Suite E200, 332 Minnesota Street, St. Paul, MN 55101-1351, (651) 259-7461, Natasha.kukowski@state.mn.us, or his/her successor, and has the responsibility to monitor the Grantee's performance and the authority to accept the activities and duties provided under this grant contract.

The Grantee's Project Director is DeeAnna Peterson, Executive Director, Southwest MN HRA, 605 Tenth Street #104, Windom, MN 56101, (507) 831-1016, swmnhraed@gmail.com or his/her successor. If the Grantee's Project Director changes at any time during the grant period, the Grantee must immediately notify the State.

7 Assignment, Amendments, Waiver, and Grant Contract Complete

7.1 Assignment. The Grantee shall neither assign nor transfer any rights or obligations under this grant contract without the prior written consent of the State, approved by the same parties who executed and approved this grant contract, or their successors in office.

7.2 Amendments and Revisions. Any changes to this contract including, scope of the project and project activities, the budget, policy outlined in the Application, or the expiration date must be approved in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original grant contract, or their successors in office.

7.3 Waiver. If the State fails to enforce any provision of this grant contract, that failure does not waive the provision or the State's right to enforce it.

7.4 Grant Contract Complete. This grant contract contains all negotiations and agreements between the State and the Grantee. No other understanding regarding this grant contract, whether written or oral, may be used to bind either party.

8 Liability

Subject to the provisions and limitations of Minn. Stat. §466, the Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this grant contract by the Grantee or the Grantee's agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under this grant contract.

9 State and Federal Audits and Monitoring

Under Minn. Stat. §16B.98, subd.8, the Grantee's books, records, documents, and accounting procedures and practices of the Grantee or other party relevant to this grant agreement or transaction are subject to examination and will be accessible to the General Accounting Office, the U.S. Department of Housing and Urban Development, State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this grant agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later. The State shall monitor grantee performance as outlined in its Action Plan to HUD. The Grantee will make all books, records, documents, and accounting procedures and practices accessible for any monitoring. Monitoring will be based on forms provided by the State.

The Grantee shall comply with the requirements of the Single Audit Act Amendments of 1996 (P.L. 104-156). When a Grantee expends over \$750,000 in federal funds during their fiscal year, an A-133 audit is required to be submitted for that year.

10 Government Data Practices and Intellectual Property

10.1 Government Data Practices. The Grantee and State must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by the State under this grant contract, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this grant contract. The civil remedies of Minn. Stat. § 13.08 apply to the release of the data referred to in this clause by either the Grantee or the State.

If the Grantee receives a request to release the data referred to in this Clause, the Grantee must immediately notify the State. The State will give the Grantee instructions concerning the release of the data to the requesting party before the data is released. The Grantee's response to the request shall comply with applicable law.

10.2 Intellectual Property Rights. In the event that the Grantee secures a copyright protection on any of the work product created as part of the project, the Grantee agrees to and does hereby grant to the State and its officers, agents, and employees acting within the scope of their official duties, a royalty-free, non-exclusive, and irrevocable license to publish, translate, reproduce, deliver, perform, dispose of, and to authorize others to do so for the use by the State, its divisions, instrumentalities, and local subdivisions, all materials, reports, writings, sound recordings, pictorial reproductions, drawings, or other graphical representations, and works developed and/or used in connection with the Project now or hereafter covered by copyright.

11 Workers' Compensation

The Grantee certifies that it is in compliance with Minn. Stat. § 176.181, subd. 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

12 Publicity and Endorsement

12.1 Publicity. Any publicity regarding the subject matter of this grant contract must identify the State as the sponsoring agency. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this grant contract.

12.2 Endorsement. The Grantee must not claim that the State endorses its products or services.

13 Governing Law, Jurisdiction, and Venue

Minnesota law, without regard to its choice-of-law provisions, governs this grant contract. Venue for all legal proceedings out of this grant contract, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

14 Termination

14.1 Termination by the State. The State may immediately terminate this grant contract with or without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for activities satisfactorily performed.

14.2 Termination for Cause. The State may immediately terminate this grant contract, or any activity outlined in Section 4.1(a), if the State finds that there has been a failure to comply with the provisions of this grant contract, that reasonable progress has not been made or that the purposes for which the funds were granted have not been or will not be fulfilled. Termination of an activity outlined in 4.1 could occur due to no submissions of disbursement requests within a 12-month period of time. The State may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.

14.3 Termination for Insufficient Funding. The State may immediately terminate this grant contract if:

- a) It does not obtain funding from the Department of Housing and Urban Development;
- b) Or, if funding cannot be continued at a level sufficient to allow for the payment of the activities outlined in 4.1(a) of this agreement. Termination must be by a written notice to the Grantee. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the contract is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State must provide the Grantee notice of the lack of funding within a reasonable time of the State's receiving that notice.

15 Data Disclosure

Under Minn. Stat. § 270C.65, subd. 3, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any.

Other Provisions

16 Accounting

For all expenditures of funds made pursuant to this Contract, the Grantee must keep financial records, including properly executed contracts, invoices, and other documents sufficient to evidence in proper detail the nature and propriety of the expenditures. Accounting methods must be in accordance with generally accepted accounting principles.

17 Uniform Relocation Assistance and Real Property Acquisition Policies Act

Permanent easements of land required for any public facilities improvement made using SCDP funds, or in conjunction with SCDP activities, must be acquired in conformance with the provisions of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (49 CFR 24). Budget modification, if necessary to achieve compliance, must be approved in writing by the State.

Unless otherwise approved in writing by State, use of SCDP funds to purchase real property is limited to the value established by appraisal(s) conducted in accordance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended. Reuse of real property that is acquired with SCDP funds must be approved by the State.

18 Assessments

Grantee will not assess the SCDP funds share of any public facilities project.

19 Debarment and Suspension Certification

(If applicable) The Grantee agrees to follow the President's Executive Order 12549 and the implementing regulation "Non-procurement Debarment and Suspension: Notice and Final Rule and Interim Final Rule," found at 53 FR 19189, May 26, 1988, as amended at 60 FR 33041, June 26, 1995, including Appendix B, "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transactions;" unless excluded by law or regulation. Evidence that contractors are not debarred will be maintained over the life of the grant.

Eligible Contractors: All Grantees are required to verify that all contractors, subcontractors and sub-recipients are not listed on the Federal publication that lists debarred, suspended and ineligible contractors. Evidence of this determination must be readily available to the State throughout the life of the project.

20 Conflict of Interest

The Grantee must comply with the Conflict of Interest provisions of Minn. Stat. § 471.87 – 471.88 and Subpart K of 24 CFR, Part 570.611 of the Code of Federal Regulations. Grantee will screen for conflicts of interest in any activity that involves individual assistance and exceptions for participation for individual assistance must be approved by DEED.

21 Federal Environmental Standards

Unless the State indicates otherwise and prior to release of funds, the Grantee is required to conduct an environmental review on project activities to comply with the National Environmental Policy Act of 1969 (NEPA), as amended. Disbursement of funds from the State will not occur until State has issued an environmental clearance to the Grantee.

Grantee must maintain environmental review documentation and records and make them available to the public.

22 Drug-free Workplace/Drug-Free Workplace Awareness Program

The Grantee agrees to provide a drug free workplace by notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited in the Grantee's workplace and specifying actions that will be taken against employees for violation of such prohibition. The Grantee must have an Awareness Program, or establish a drug free workplace awareness program to inform employees about the dangers of drug abuse, the availability of drug counseling and penalties for violations of the drug free workplace policy. Prior to release of funds, Grantee will provide evidence of a drug-free workplace to the State. If applicable, all secondary communities involved with this project will adhere to this condition.

23 Prohibition of Excessive Force Policy

The Grantee agrees to adopt and enforce a policy to prohibit the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in nonviolent civil rights demonstrations (P.L. 101-144, Section 519). Prior to release of funds, Grantee will provide evidence of a Prohibition of Excessive Force Policy to the State. If applicable, all secondary communities involved with this project will adhere to this condition.

24 Residential Anti-displacement and Relocation Assistance Plan

The Grantee agrees to adopt, make public and follow a "residential anti-displacement and relocation assistance plan" in accordance with Section 104(d) of the Housing and Community Development Act of 1974, as amended. This plan must include steps to minimize displacement of residents caused by project activities. Prior to release of funds, Grantee will provide evidence of a Residential Anti-displacement and Relocation Assistance Plan to the State. If applicable, all secondary communities involved with this project will adhere to this condition.

25 Fair Housing

Grantee agrees to abide by and promote all Fair Housing Regulations during the grant period, including conducting at least one unique activity to affirmatively further fair housing each year that the grant remains open. Activities must be reported via the State's Annual Report each year.

26 Policies and Procedures

Where applicable and prior to release of funds, Grantee must approve and maintain policies and procedures which are consistent with the Application and consistent with current SCDP guidance and policy. All policies and procedures must adhere to federal and/or state requirements.

27 Federal Labor Standards

When applicable, Grantee must comply with all federal Davis Bacon and Related Act requirements (DBRA). Grantee must follow DEED's "12 Step Instructions" that are available on the SCDP portion of the DEED website in order to comply with DBRA. Grantee must submit the DEED "Notice of Contract Award" to DEED staff within 14 days of each contract award where DBRA applies and before using grant funds to pay contractors or subcontractors. For projects involving a public facility or rental rehabilitation of eight or more units, copies of the first payroll for each contractor and/or subcontractor working on the project will be provided to DEED staff for review before any cash disbursements for the activity are issued by the State.

28 Use of Out of State Contractors

The Grantee must comply with Minnesota Statutes, Section 290.9705 by either:

A. Depositing with the State, eight percent of every payment made to non Minnesota construction contractors, where the contract exceeds \$50,000; or

B. Receiving an exemption from this requirement from the Minnesota Department of Revenue.

29 Reporting

Grantee shall submit reports annually during the grant period to the State by October 15, or the date designated by the State. All other reports must be in accordance with the reporting requirements set forth in Minnesota Rule 4300.3200. Grantee shall use the reporting forms provided by the State.

30 Program Income

Program Income is defined as any income equal to or exceeding \$35,000 in a federal fiscal year (October 1-September 30) received by the Grantee from repayments on deferred or installment loans made from SCDP grants. Any income received from these SCDP loans that total less than \$35,000 in a federal fiscal year, is not Program Income, but must be reused for an SCDP approved purpose. Total Program Income expenditures for the year must be reported on the expenditures section of the annual report.

Grantee agrees to have a "SCDP Income Reuse Plan" on file that states how Program Income and other funds generated from the grant will be reused. This plan should prescribe that funds will be reused for an approved SCDP purpose and be consistent with the Grantee's Application. If the funds received by the Grantee cannot be utilized by the Grantee within a reasonable amount of time, the State may ask for the funds.

Annual Post Closeout Program Income Reporting: Following grant closeout, the Grantee must report Program Income to the state by October 15 of each year. Reporting must include Program Income:

- Funds received during the federal fiscal year,
- Expended during the federal fiscal year, and the funds
- Balance at the end of the federal fiscal year.

This reporting will be completed online using the "[Post Closeout Online Reporting](#)" and if applicable the "Post Closeout Program Income Expenditure Reporting Form" located on the DEED/SCDP website. These forms can be found on this webpage: <http://mn.gov/deed/government/financial-assistance/community-funding/>.

Grantees should track Program Income (\$35,000 or more received in a fiscal year) and other income from SCDP loans (under \$35,000 in a year) with separate accounts. These funds do not include Minnesota Investment Funds.

Refer to SCDP A-Z Guide for additional information.

31 Procurement

The Grantee must maintain documentation that shows that professional services were procured in accordance with "The Common Rule," Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments, at 24 CFR, Part 85, as amended. Services obtained from an HRA, RDC, or nonprofit organization do not have to be procured by competitive negotiation, but contracts for these services must only be on a cost reimbursement basis, accounted for in accordance with "The Common Rule."

All construction contracts will require competitive bidding, unless waived by the State.

32 Equal Employment & Section 3

Grantee must include Executive Order 11246 (Standard Federal Equal Employment Opportunity Construction Contract Specifications) as well as the Section 3 Clause §135.38, notice regarding economic opportunities for low and very low income persons in all Grantee bidding and contract documents for which the construction costs exceed \$100,000. All Grantees must have a Section 3 and Women or Minority-Owned Business plan documenting how they will promote the use of Section 3 and women or minority-owned contractors and collect the SCDP Section 3 and Women or Minority-Owned Business Certification form(s) from all contractors used on the project.

33 Public Hearing

The Grantee will hold a second public hearing (first was held for submission of Application) that includes a citizen participation opportunity midway through the implementation period to solicit public feedback on grant progress and results. The public hearing must be publicly advertised and minutes from the hearing and evidence that the hearing was publicly advertised will be provided to the State, if requested. Documentation that the second public hearing was held will be made on the final report to DEED.

34 Record Retention

The Grantee will maintain all grant related records and files for six years after grant closeout. If applicable, the Grantee will maintain files for all individual, SCDP deferred or installment loans until they have expired.

35 Bid Specifications

For projects that involve construction of public facilities, new housing construction, conversion for new housing, or rehabilitation of 8 housing units or more under 1 site: Grantee will provide State with bid specifications (not maps or architectural drawings) for review and approval.

36 Rental Development Agreement

When applicable and prior to release of funds, the Grantee will provide the State with a development agreement between the Grantee and developer and, if applicable, the management company who will manage the building(s). The agreement(s) will include provisions to ensure that rents and utility costs charged for housing units meet current DEED standards and incomes of tenants are within the current HUD section 8 limits. If applicable, the agreement would also ensure against the economic displacement (rents and utilities raised to above 30% of a household's gross, monthly income) of any current housing tenants.

37 National Objectives

All activities outlined in the Grantee Application and table contained in 4.1 shall meet a National Objective as outlined by the CDBG program. In the event that any facility used for multi-family rental housing no longer meets the Benefit to Low and Moderate Income People National Objective, the SCDP construction funds used to construct or renovate the facility will be returned to the State within a reasonable time frame. This provision will expire five years after the closeout date associated with the final Grant Adjustment Notice, unless a different time period is contained in the Application.

38 Lead Based Paint

For activities that involve the renovation of housing, the Grantee will follow the DEED lead policy that is outlined on the SCDP web site.

The State and Grantee acknowledge their assent to this agreement and agree to be bound by its terms through their signatures entered below.

1. STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn. Stat., ' ' 16A.15 and 16C.05.

Signed: Dustin Burns

Date: 6/28/2016

SWIFT Contract/PO No(s), 3000256851 111486

3. STATE AGENCY

By: _____
(with delegated authority)

Title: _____

Date: _____

2. GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant contract on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

Distribution:
Agency
Grantee
State's Authorized Representative - Photo Copy

City of Windom
Grant #CDAP-16-0003-O-FY16



City of Windom Staff Report

To: Mayor and Windom City Council
From: Drew Hage, EDA Executive Director
Council Meeting Date: September 6, 2016
Item Title/Subject: **AUTHORIZE SMALL CITIES DEVELOPMENT PROGRAM GRANT APPLICATION CONTRACT BETWEEN THE CITY OF WINDOM AND SOUTHWEST MINNESOTA HOUSING PARTNERSHIP**

Background: Housing has been identified by the City, Cottonwood County, and Windom Public Schools as an issue. Housing is one of the top priorities of the Windom EDA. With direction from the City, the Windom EDA is working towards increasing the quality and quantity of residential housing in Windom.

The U.S. Department of Housing and Urban Development provides funding to each state through the Community Development Block Grant Program with the goal of providing a resource for community development improvements such as housing rehabilitation, commercial rehabilitation, and public facility improvements just to name a few. The EDA currently has funding available for commercial rehab. The EDA would like to pursue funding for residential owner occupied rehab.

The Southwest Minnesota Housing Partnership has assisted the EDA with applications and implementation of previous Small Cities Development Program (SCDP) grants and is willing to assist the EDA with a new SCDP application. Attached for your review is the proposed SCDP Grant Contract between the City and Southwest Minnesota Housing Partnership. Below is the timeline for the proposed application.

Activities and Timelines

City reviews proposal	August 2016
Contract for grant administration	September 6, 2016
Advertising for community meeting	Week of September 19th
Community meeting	Week of September 26th
Submittal of pre-apps by interested households	October 1-15, 2016
Data collection and application writing	October 15-November 4, 2016
Preliminary proposal due date	November 10, 2016
State decides on preliminary proposals	December 2016
Final application	February 23, 2017

Requested Action: Adopt a Resolution approving the proposed contract between the City and the Southwest Minnesota Housing Partnership for the preparation and submission of an SCDP application.

Respectfully submitted,

Drew Hage, EDA Executive Director

RESOLUTION #2016-

INTRODUCED:

SECONDED:

VOTED: Aye:
 Nay:
 Absent:

CITY OF WINDOM

**RESOLUTION IDENTIFYING COMMUNITY DEVELOPMENT PRIORITY
AND APPROVING GRANT-DEVELOPMENT AGREEMENT**

WHEREAS, it is the position of the Windom City Council that the rehabilitation of existing housing within the City is a community need and a development priority; and

WHEREAS, as one of its goals, the Economic Development Authority of Windom (EDA) has been researching the possibility of a Small Cities Development Program grant application; and

WHEREAS, the Southwest Minnesota Housing Partnership (the "Partnership") is willing to work with the EDA/City to gather required information and submit an application in the Small Cities Development Program (SCDP) through the Minnesota Department of Employment and Economic Development (DEED); and

WHEREAS, a proposed Grant-Development Agreement between the Partnership and the City/EDA has been presented to the City Council for review, and the City Council has determined that entering into said Agreement is in the best interests of the citizens of Windom.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Windom, Minnesota, as follows:

1. The rehab of existing housing is a community development priority in the City of Windom.
2. The proposed Agreement between the Southwest Minnesota Housing Partnership and the City of Windom for the development of an SCDP application is approved and the Mayor and City Administrator are authorized to execute said Agreement on behalf of the City.

Adopted this 6th day of September, 2016.

Corey Maricle, Mayor

ATTEST: _____
Steven Nasby, City Administrator

**SOUTHWEST MINNESOTA HOUSING PARTNERSHIP
GRANT-DEVELOPMENT AGREEMENT**

This agreement made and entered into this 6th day of September, 2016 between the Southwest Minnesota Housing Partnership, hereinafter referred to as "SWMHP", and the City of Windom, hereinafter referred to as "the City."

In consideration of the mutual promises and covenants herein contained, both parties agree as follows:

A. The SWMHP shall provide the following services to the applicant:

Preparation of a Grant Application for use in seeking financial assistance from the Minnesota Department of Employment and Economic Development, under the Small Cities Grant Development Program for the purpose of a Single Purpose Application for owner occupied activities.

1. Research other funding opportunities in the event the Grant Application is not funded.
2. The SWMHP shall provide a total of five (5) copies of the Grant Application as follows: Three (3) copies for the Minnesota Department of Employment and Economic Development, one (1) copy for the City, and one (1) copy for the Southwest Minnesota Housing Partnership.
3. No work will begin on the Grant Application until all necessary information has been received by the SWMHP from the City or related parties.
4. The process consists of three phases including project planning, preliminary proposal and final application. The following describes the basic services including in each phase:
 - a. Project Planning includes meeting with the community to define the grant activities, design of program, and target area. It also includes holding a community meeting, and implementation of the community survey. If the community survey yields a successful result the project will proceed to the preliminary proposal phase.
 - b. Preliminary proposal includes preparation of an application to DEED per their requirements including completion of a windshield survey for the identified target area. If the pre-application yields a favorable response from DEED the project will proceed to the final application phase.

- c. Final application includes preparation of a final application to DEED per their requirements.

The above fees do not include any expenses relating to the Grant Application outside of grant writing. Other expenses that may be incurred which are City's responsibility include, but are not limited to, abstracting; insurance; marketing; survey production expenses; attorney and engineering fees; and publication costs.

B. The City shall provide or complete the following:

- 1. Pay expenses relating to the Grant Application including, but not limited to, abstracting; insurance; survey production expenses; attorney and engineering fees; and publication costs.
- 2. Pay to the SWMHP a processing fee of \$5,000.00. The following fee schedule shall be applied:

Project Planning	\$2,000
Preliminary Proposal	\$2,000
Final Application	\$1,000

If a project does not proceed beyond that phase the community is not billed. The proposal is for a single purpose application. A total of \$1,000 will be added to the Preliminary Proposal and \$500 to the final application if the community opts to submit a comprehensive purpose application or add rental rehabilitation to the application.

The fee will be billed and paid prior to the generation of the grant application. If the City decides to withdraw from the project prior to the final grant application submission, the SWMHP will deduct from said fee an estimated percentage of project completion cost.

- 3. The following payment schedule will be applied for the three phases of the application:
 - a. Project Planning \$2,000 at execution of contract
 - b. Preliminary Proposal \$2,000 by November 1, 2016
 - c. Final Application \$1,000 by February 1, 2017
- 4. Provide to the SWMHP any and all information required preparing and processing the Grant Application in a timely fashion. Delay by the City in producing requested information may affect SWMHP's ability to meet submission deadline. The submission deadline is November 10, 2016 for the preliminary proposal and February 23, 2017 for the final application.

5. The City understands that the SWMHP is not a representative of any State or Federal agency, but is acting strictly as a packaging agent on its behalf and that the SWMHP cannot and has not made any assurances regarding the final approval or disapproval by the Minnesota Department of Employment and Economic Development regarding this application.
6. The City will understand that the SWMHP reserves the right to deny participation in any project presented.
7. The City will give the SWMHP permission to publicly report on the City and the project as a direct result of the SWMHP assistance in providing grant-writing services.

IN WITNESS WHEREOF, the parties hereunto have executed this Agreement the day and year first above written.

**SOUTHWEST MINNESOTA
HOUSING PARTNERSHIP**

CITY OF WINDOM

By: _____
Shirley Anderson-Porisch

By: _____

Its: Chair

Its: Mayor

By: _____
Rick Goodemann
Its: Chief Executive Officer

By: _____
Its: City Administrator

RESOLUTION # 2016-

INTRODUCED:

SECONDED:

VOTED: AYE:

NAY:

ABSENT:

ABSTAINED:

EXPRESSING AN INTENT TO REIMBURSE EXPENDITURES FROM TAX EXEMPT BOND PROCEEDS

RESOLVED by the City Council of the City of Windom, Minnesota (the “Issuer”), as follows:

Section 1. Statements of Fact.

1.01 *Legal Requirements.* Fryberger, Buchanan, Smith & Frederick, P.A. (“Bond Counsel”) has informed the Issuer that:

(a) certain provisions of the Internal Revenue Code of 1986, as amended, and Treasury Regulations, Section 1.150-2 promulgated thereunder (together, the “Reimbursement Rules”), require that in order for the Issuer to use the proceeds of an issue of tax-exempt obligations to reimburse an expenditure paid before the issue date of the obligations, the Issuer must take action expressing its intent to do so; and

(b) such action must be taken no later than 60 days after an expenditure to be reimbursed has been paid; and

(c) unless in the opinion of Bond Counsel a longer period is available, the reimbursement must occur not later than 18 months after the later of the date the expenditure was paid or the date the financed improvements are placed in service or abandoned, but in no event more than three years after the original expenditure is paid; and

(d) no action needs to be taken to reimburse preliminary expenditures such as legal, architectural and engineering expenses, so long as such costs do not exceed 20% of the principal amount of the tax exempt bonds from which the expenditures are to be reimbursed.

1.02 *The Project.* The Issuer is undertaking improvements to its municipal water system including sanitary sewer line replacement (together, the “Project”).

Section 2. Payment of Project Costs. The Issuer anticipates that it will incur expenditures with respect to the Project prior to the issuance of tax exempt obligations to provide permanent financing for the Project (the "Bonds"). In addition the Issuer anticipates that in anticipation of issuance of the Bonds, it will be necessary to temporarily finance certain costs of the Project by using working capital and cash reserves which will be needed for other purposes, or temporary loans from financial institutions or others.

Section 3. Intent to Reimburse. The Issuer expects that the expenditures for the Project described in Section 2 of this resolution will be reimbursed from the proceeds of the Bonds in an amount not to exceed \$1,000,000.

Section 4. Finding. The Issuer has not previously adopted a resolution under the Reimbursement Rules for this project, the costs of which were not paid from the proceeds of an issue of tax-exempt bonds.

Approved by the City Council of Windom this 6th day of September, 2016.

WINDOM, MINNESOTA

Corey J. Maricle, Mayor

Attest:

Steven Nasby, City Administrator

RESOLUTION #2016-

INTRODUCED:

SECONDED:

VOTED: **Aye:**
 Nay:
 Absent:

**A RESOLUTION AWARDING THE CONTRACT FOR THE PROJECT
ENTITLED "SANITARY SEWER LINE REPLACEMENT PROJECT"**

WHEREAS, pursuant to an advertisement for bids for the project entitled "Sanitary Sewer Line Replacement Project", bids were received, opened and tabulated according to law, and the following bids were in compliance with the advertisement:

	Schedule A	Schedule B
GM Contracting, Inc.	\$566,738.28	\$194,148.72
Heselton Construcion, LLC	\$641,118.45	\$235,485.00
Kuechle Underground	\$748,829.20	\$329,310.00
Minger Construcion Co., Inc.	\$827,504.85	\$210,115.00

AND WHEREAS, it appears that the lowest responsible bidder is:

	Schedule A	Schedule B
GM Contracting, Inc.	\$566,738.28	\$194,148.72

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
WINDOM, MINNESOTA, AS FOLLOWS:**

1. A "Notice of Award" shall be issued to the above low bidder.
2. The Mayor and City Administrator are hereby authorized and directed to enter into the contract with the above low bidder, in the name of the City of Windom, for the completion of the project entitled "Sanitary Sewer Line Replacement Project" according to the plans and specifications approved by the Windom Utility Commission and the Windom City Council. Copies of the plans and specifications are on file in the Office of the City Administrator.
3. The City Administrator is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except for the deposits of the successful bidder and the next lowest bidder which shall be retained until the contract has been signed.

Adopted by the Council this 6th day of September, 2016.

Corey J. Maricle, Mayor

Attest: _____
Steve Nasby, City Administrator



Real People. Real Solutions.

1501 South State Street
Suite 100
Fairmont, MN 56031-4467
Ph: (507) 238-4738
Fax: (507) 238-4732
Bolton-Menk.com

September 2, 2016

Honorable Mayor and City Council
City of Windom
444 9th Street, P.O. Box 38
Windom, MN 56101-0038

RE: 2016 Sanitary Sewer Rehabilitation
Windom, Minnesota
BMI Project No.: F18.112135

Honorable Mayor and City Council:

The bid letting for the above-referenced project was held on Thursday, September 1, 2016, at 2:00 p.m. at City Hall. Four bids were received and read. In accordance with contract requirements, a unit price bid tabulation was prepared. An error was found in one of the bid tabulations and the bid total was adjusted accordingly. Based upon the tabulation of actual unit prices, the low bidder for the project is GM Contracting, Inc. of Lake Crystal, Minnesota. A breakdown of the total bid amounts and engineer's estimate is as follows. A detailed tabulation of the bids is also included.

Bidders	Schedule A Amount	Schedule B Amount
GM Contracting, Inc.	\$566,738.28	\$194,148.72
Heselton Construction, LLC	\$641,118.45	As Tabulated: \$235,125.00 As Read: \$235,485.00
Kuechle Underground	\$748,829.20	\$329,310.00
Minger Construction Co., Inc.	\$827,504.85	\$210,115.00
Engineer's Estimate	\$479,637.00	\$133,450.00

The Schedule A total amount of the low bid is \$566,738.28, which is \$87,101.28 above the engineer's estimate. The Schedule B total amount of the low bid is \$194,148.72, which is \$60,698.72 above the engineer's estimate. Based on the age and condition of the existing sanitary sewer system and the needs of the businesses who use the sewer line, we believe it would be in the City's best interest to proceed with these improvements at this time. We believe that the bids received are competitive and responsive and that rebidding the project would not provide a significant cost savings.

Therefore at this time, and with the understanding that the contractor will provide the necessary bonds and insurance as required by the contract, we recommend that the City proceed with this project and award the contract for Schedule A and B to GM Contracting, Inc. in the amount of \$760,887.00.

If you have any questions or need further information, please do not hesitate to contact me.

Sincerely,
BOLTON & MENK, INC.


Travis L. Winter, P.E.
Project Engineer

cc: Steve Nasby, City Administrator
Mike Haugen, Water/Sewer Supt.

Encl.

MEMORANDUM



CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: Personnel Committee
DATE: August 31, 2016
RE: Step Increase – Police Department

On August 30, 2016 the Personnel Committee reviewed a request from Chief Peterson for step advancement for Officer Beck. Due to his excellent performance and tenure the recommendation from the Personnel Committee is to move Officer Beck from Step 5 to Step 10 on the pay plan contained in the LELS labor agreement.



303 9th Street ♦ Windom, MN 56101 ♦ Phone: 507.831.2752 or 1.800.794.6366 ♦ Fax: 507.831.2755
windomchamber@windomnet.com ♦ www.winwacc.com

August 29, 2016

Mr. Steve Nasby
City Administrator
City of Windom
444 9th Street, P.O. Box 38
Windom, MN 56101

Mr. Nasby,

On behalf of the Windom Area Chamber of Commerce's Community Relations Committee, I am requesting use of the City's Council Chambers on October 25th, 2016 from 7:00 p.m. to 10 p.m. to host a 'Candidate Forum'.

It is our intent to invite all candidates seeking election or re-election in races for Cottonwood County and City of Windom seats as listed on the ballot.

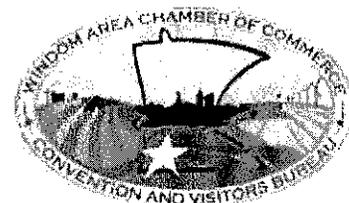
The reason in seeking usage of the City of Windom's Council Chambers is that it not only will accommodate attendees from the general public and our member base, but it also possesses the equipment to video & audio record (potentially live) the candidate's thoughts. We are currently seeking a moderator for this forum and should secure someone very soon.

As the Chamber, we are a neutral party in the political races of our community and area, but find it important to provide a venue for not only our business members to hear each candidate's platform and thoughts, but for community members as well.

I look forward to your hearing from you soon to secure this location for our 2016 Candidate Forum.

Sincerely,

Alexandra Leland
Windom Area Chamber of Commerce
Executive Director





Windom, MN

Expense Approval Report By Fund

Payment Dates 8/12/2016 - 8/24/2016

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL					
MBS - MULTI-BANK SECURITIE	20160815	08/15/2016	ACH FUNDS TO MBS	100-10400	248,000.00
STEVE NICHOLS	20160810	08/11/2016	REFUND - STATEMENT CREDIT	100-20191	15.67
DAVID DITCH	20160811	08/11/2016	REFUND - STATEMENT CREDIT	100-20191	2.67
JERRY MOREY	20160811	08/11/2016	REFUND - STATEMENT CREDIT	100-20191	10.35
SHARON MALCHOW	20160811	08/11/2016	REFUND - STATEMENT CREDIT	100-20191	4.72
WILLIAM & SUSAN LARSON	20160811	08/11/2016	REFUND - STATEMENT CREDIT	100-20191	60.86
NATHAN & AMBER VERHOEV	20160811	08/11/2016	REFUND - STATEMENT CREDIT	100-20191	11.01
HOLLIE & NATHAN HOLMES	20160811	08/11/2016	REFUND - STATEMENT CREDIT	100-20191	137.53
LOWELL BIERMAN	20160815	08/15/2016	REFUND - STATEMENT CREDIT	100-20191	67.41
MN REVENUE	20160811	08/15/2016	SALES TAX - JULY 2016	100-20202	42.34
MN REVENUE	20160811	08/15/2016	SALES TAX - JULY 2016	100-20202	22,423.78
MN REVENUE	20160811	08/15/2016	SALES TAX - JULY 2016	100-20202	8,937.13
					279,713.47
Activity: 41110 - Mayor & Council					
ETHAN CLERC FILMS	20160810	08/15/2016	FILM COUNCIL MEETING	100-41110-350	25.00
ETHAN CLERC FILMS	20160816	08/23/2016	FILM COUNCIL MEETING	100-41110-350	25.00
					Activity 41110 - Mayor & Council Total: 50.00
Activity: 41310 - Administration					
COTTONWOOD CO ASSESSOR	20160817	08/17/2016	ANNUAL AGREEMENT-ASSESS	100-41310-200	50.00
INDOFF, INC	2831260	08/01/2016	SUPPLIES	100-41310-200	16.25
MAIL FINANCE	H6087441	08/23/2016	LEASE PAYMENT	100-41310-200	22.67
FRED PRYOR SEMINARS	20160824	08/24/2016	REGISTRATION-CHELSIE CARL	100-41310-308	99.00
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	100-41310-321	97.29
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	100-41310-326	65.00
STEVE NASBY	20160815	08/15/2016	EXPNESE-SW ADMIN QUARTE	100-41310-331	49.89
STEVE NASBY	20160815A	08/15/2016	EXPNESE- SW/WC COOP ANN	100-41310-331	51.84
HY-VEE, INC.	6883564	08/15/2016	2016 WELLNESS PROJECT	100-41310-480	35.74
					Activity 41310 - Administration Total: 487.68
Activity: 41910 - Building & Zoning					
MAIL FINANCE	H6087441	08/23/2016	LEASE PAYMENT	100-41910-200	22.67
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	100-41910-321	92.89
MN State Deferred	20160808	08/08/2016	SEVERENCE PAY-JIM KARTES	100-41910-480	19,160.00
COTTONWOOD CO ASSESSOR	20160817	08/17/2016	ANNUAL AGREEMENT-ASSESS	100-41910-480	50.00
					Activity 41910 - Building & Zoning Total: 19,325.56
Activity: 41940 - City Hall					
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	100-41940-381	659.25
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	100-41940-382	92.97
MN ENERGY RESOURCES	20160811	08/15/2016	HEATING #0505105084	100-41940-383	49.49
HOMETOWN SANITATION SER	0000197459	08/09/2016	GARBAGE SERVICE - CITY HAL	100-41940-384	85.04
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	100-41940-385	143.70
					Activity 41940 - City Hall Total: 1,030.45
Activity: 42120 - Crime Control					
INDOFF, INC	2830973	08/03/2016	SUPPLIES	100-42120-200	21.50
INDOFF, INC	2835555	08/15/2016	SUPPLIES	100-42120-200	38.50
INDOFF, INC	2835557	08/15/2016	SUPPLIES	100-42120-200	28.50
MAIL FINANCE	H6087441	08/23/2016	LEASE PAYMENT	100-42120-200	22.67
STREICHER'S	1220299	08/15/2016	SUPPLIES	100-42120-218	122.50
WINDOM AREA HOSPITAL	283139504	08/17/2016	TESTING	100-42120-305	40.00
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	100-42120-321	68.75
VERIZON WIRELESS	9769965192	08/15/2016	SERVICE FOR LAP TOPS	100-42120-321	93.51
COTTONWOOD CO AUD/TREA	20160816	08/24/2016	DISPATCHING - SEPT 2016	100-42120-325	275.00
LEASE FINANCE PARTNERS	20160819	08/24/2016	LEASE #3250	100-42120-326	433.00

Expense Approval Report

Payment Dates: 8/12/2016 - 8/24/2016

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
STREICHER'S	1220875	08/17/2016	MAINTENANCE	100-42120-404	129.25
FOG FIREARMS	12322	08/12/2016	MAINTENANCE	100-42120-404	287.15
WINDOM AUTO VALU	20160725	08/24/2016	MAINTENANCE #3400540	100-42120-405	4.46
COTTONWOOD CO AUD/TREA	20160816	08/24/2016	RENT	100-42120-412	1,850.00
FLEET SERVICES DIVISION	2017010003	08/24/2016	SERVICE	100-42120-419	1,735.69
SCHWALBACH HARDWARE	20160725	08/24/2016	MAINTENANCE- POLICE	100-42120-480	27.98
RODGER & JOYCE JANZEN	20160815	08/15/2016	REPAIR COSTS-437 13TH ST	100-42120-480	300.00

Activity 42120 - Crime Control Total: 5,478.46

Activity: 42220 - Fire Fighting

MN WEST COLLEGE - CANBY	00202501	08/15/2016	FIREFIGHTER SURVIVAL TRNG	100-42220-308	1,050.00
DENISE NICHOLS	20160817	08/17/2016	EXPENSE - FEMA GRANT WRIT	100-42220-308	80.56
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	100-42220-321	27.90
VERIZON WIRELESS	9769965192	08/15/2016	SERVICE FOR LAP TOPS	100-42220-321	21.14
COTTONWOOD CO AUD/TREA	20160816	08/24/2016	DISPATCHING - SEPT 2016	100-42220-325	212.50
VERIZON WIRELESS	9769965192	08/15/2016	SERVICE FOR LAP TOPS	100-42220-326	10.02
CARQUEST AUTO PARTS STOR	2789-304227	08/23/2016	MAINTENANCE	100-42220-404	17.16
WINDOM FARM SERVICE	26968A	08/15/2016	MAINTENANCE	100-42220-405	579.77
COTTONWOOD CO ASSESSOR	20160817	08/17/2016	ANNUAL AGREEMENT-ASSESS	100-42220-480	50.00

Activity 42220 - Fire Fighting Total: 2,049.05

Activity: 42500 - Civil Defense

COTTONWOOD CO AUD/TREA	20160816	08/24/2016	DISPATCHING - SEPT 2016	100-42500-325	12.50
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	100-42500-381	19.03

Activity 42500 - Civil Defense Total: 31.53

Activity: 43100 - Streets

MAIL FINANCE	H6087441	08/23/2016	LEASE PAYMENT	100-43100-200	22.67
BARCO MUNICIPAL PRODUCT	IN-221484	08/24/2016	SUPPLIES	100-43100-211	119.90
SCHWALBACH HARDWARE	20160725	08/24/2016	MAINTENANCE- STREET	100-43100-217	147.97
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	100-43100-217	60.00
PRAXAIR DISTRIBUTION INC	73359279	08/15/2016	SUPPLIES	100-43100-217	236.97
MINION EXCAVATING, INC.	3511	08/23/2016	SERVICE -	100-43100-224	90.00
BARCO MUNICIPAL PRODUCT	IN-221484	08/24/2016	SUPPLIES	100-43100-224	192.00
WINDOM AUTO VALU	20160725	08/24/2016	MAINTENANCE #3400540	100-43100-241	6.48
SCHWALBACH HARDWARE	20160725	08/24/2016	MAINTENANCE- STREET	100-43100-241	13.77
BARCO MUNICIPAL PRODUCT	IN-221484	08/24/2016	SUPPLIES	100-43100-241	917.00
BARCO MUNICIPAL PRODUCT	IN-221484	08/24/2016	SUPPLIES -	100-43100-241	108.12
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	100-43100-321	57.33
COTTONWOOD CO AUD/TREA	20160816	08/24/2016	DISPATCHING - SEPT 2016	100-43100-325	125.00
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	100-43100-381	1,940.41
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	100-43100-381	233.43
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	100-43100-382	20.46
MN ENERGY RESOURCES	20160808	08/15/2016	HEATING #0505064121	100-43100-383	58.31
HOMETOWN SANITATION SER	0000197460	08/09/2016	GARBAGE SERVICE - STREET D	100-43100-384	84.73
HOMETOWN SANITATION SER	0000197461	08/09/2016	GARBAGE SERVICE - SQUARE	100-43100-384	46.12
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	100-43100-385	40.60
AMUNDSON DIG	07061601	08/12/2016	MAINTENANCE	100-43100-402	850.00
COLBERT'S SERVICES	3553	08/12/2016	MAINTENANCE	100-43100-404	140.00
DICKS WELDING INC	61915	08/23/2016	MAINTENANCE	100-43100-404	13.56
WINDOM AUTO VALU	20160725	08/24/2016	MAINTENANCE #3400540	100-43100-405	4.55
CALDWELL ASPHALT CO	20160823	08/23/2016	2016 SEAL COAT	100-43100-407	53,539.15
COTTONWOOD CO ASSESSOR	20160817	08/17/2016	ANNUAL AGREEMENT-ASSESS	100-43100-480	50.00

Activity 43100 - Streets Total: 59,118.53

Activity: 43210 - Sanitation

WAYNE ERICKSON	20160817	08/17/2016	COMPOST SITE MANAGER	100-43210-307	164.00
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Activity 43210 - Sanitation Total: 164.00

Activity: 45120 - Recreation

MAIL FINANCE	H6087441	08/23/2016	LEASE PAYMENT	100-45120-200	22.67
WINDOM AREA SCHOOLS	20160824	08/24/2016	REFUND-SAND VB TOURNEY-1	100-45120-215	325.00
SCHWALBACH HARDWARE	20160725	08/24/2016	MAINTENANCE-	100-45120-217	3.98
MAXIMUM SOLUTIONS, INC	19199	08/23/2016	SERVICE	100-45120-326	350.00

Expense Approval Report

Payment Dates: 8/12/2016 - 8/24/2016

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MN REVENUE	20160811	08/15/2016	SALES TAX - JULY 2016	100-45120-460	68.00
Activity 45120 - Recreation Total:					769.65
Activity: 45202 - Park Areas					
MAIL FINANCE	H6087441	08/23/2016	LEASE PAYMENT	100-45202-200	22.67
SCHWALBACH HARDWARE	20160725	08/24/2016	MAINTENANCE- PARKS	100-45202-211	51.55
COLE PAPERS INC.	9228091	08/09/2016	SUPPLIES	100-45202-211	264.80
SCHWALBACH HARDWARE	20160725	08/24/2016	MAINTENANCE-PARKS	100-45202-217	1.00
COTTONWOOD CO AUD/TREA	20160816	08/24/2016	DISPATCHING - SEPT 2016	100-45202-325	37.50
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	100-45202-381	641.90
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	100-45202-382	1,893.69
HOMETOWN SANITATION SER	0000197469	08/09/2016	GARBAGE SERVICE - ISLAND P	100-45202-384	85.70
HOMETOWN SANITATION SER	0000197470	08/09/2016	GARBAGE SERVICE - TEGELS P	100-45202-384	48.70
HOMETOWN SANITATION SER	0000197471	08/09/2016	GARBAGE SERVICE - WRA	100-45202-384	60.40
HOMETOWN SANITATION SER	0000197472	08/09/2016	GARBAGE SERVICE - KASTLE KI	100-45202-384	25.00
HOMETOWN SANITATION SER	0000197480	08/09/2016	GARBAGE SERVICE - MAYFLO	100-45202-384	35.10
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	100-45202-385	475.29
ELECTRIC FUND	SO-000136	08/12/2016	PARK DEPT - ISLAND PARK	100-45202-402	39.32
SCHWALBACH HARDWARE	20160725	08/24/2016	MAINTENANCE- PARKS	100-45202-406	537.09
Activity 45202 - Park Areas Total:					4,219.71
Fund 100 - GENERAL Total:					372,438.09
Fund: 211 - LIBRARY					
Activity: 45501 - Library					
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	211-45501-321	29.96
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	211-45501-326	65.00
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	211-45501-381	429.15
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	211-45501-382	18.26
MN ENERGY RESOURCES	20160811B	08/23/2016	HEATING #0504542703	211-45501-383	66.55
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	211-45501-385	34.39
MIDWEST HOME	20160818	08/23/2016	SUBSCRIPTION	211-45501-433	24.95
INGRAM	20160801	08/10/2016	BOOKS #2004243	211-45501-435	1,043.24
Activity 45501 - Library Total:					1,711.50
Fund 211 - LIBRARY Total:					1,711.50
Fund: 225 - AIRPORT					
Activity: 45127 - Airport					
CITY SERVICE VALCON	0139707	08/15/2016	GAS - 8,000 GAL	225-45127-264	25,253.52
SOUTHWEST MN BROADBAN	20160814	08/24/2016	SERVICE #WIND-001-0018	225-45127-321	26.53
FUEL MASTER SYN-TECH SYST	130728	08/09/2016	MAINTENANCE	225-45127-404	1,496.25
SCHWALBACH HARDWARE	20160725	08/24/2016	MAINTENANCE- AIRPORT	225-45127-409	59.45
Activity 45127 - Airport Total:					26,835.75
Fund 225 - AIRPORT Total:					26,835.75
Fund: 230 - POOL					
MARK JOHNSON	20160803	08/23/2016	REFUND - SWIM LESSONS	230-34721	15.00
KRISTINE EVANS	20160819	08/23/2016	REFUND - BALANCE OF SWIM	230-34721	40.00
AMANDA GLIDDEN	20160823	08/23/2016	REFUND - SWIMMING LESSO	230-34721	25.00
					80.00
Activity: 45124 - Pool					
SCHWALBACH HARDWARE	20160725	08/24/2016	MAINTENANCE- POOL	230-45124-200	18.47
SCHWALBACH HARDWARE	20160725	08/24/2016	MAINTENANCE- POOL	230-45124-211	8.97
MAXIMUM SOLUTIONS, INC	19199	08/23/2016	SERVICE	230-45124-216	350.00
HAWKINS, INC	3921574	08/23/2016	CHEMICALS	230-45124-216	47.91
HAWKINS, INC	3929977	08/23/2016	CHEMICALS	230-45124-216	148.00
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	230-45124-217	81.38
TYLER WOITAS	616702	08/24/2016	MAINTENANCE	230-45124-217	300.00
AH HERMEL COMPANY	588964	08/23/2016	MERCHANDISE	230-45124-260	341.30
AH HERMEL COMPANY	590127	08/23/2016	MERCHANDISE	230-45124-260	194.77
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	230-45124-321	36.91
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	230-45124-381	1,003.19
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	230-45124-382	1,638.18

Expense Approval Report

Payment Dates: 8/12/2016 - 8/24/2016

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	230-45124-385	27.08
HORIZON CHEMICAL CO. INC	160629060	08/23/2016	MAINTENANCE	230-45124-401	52.74
HORIZON CHEMICAL CO. INC	160629060	08/23/2016	MAINTENANCE	230-45124-404	174.30
WINDOM AUTO VALU	20160725	08/24/2016	MAINTENANCE #3400540	230-45124-404	1.09
SCHWALBACH HARDWARE	20160725	08/24/2016	MAINTENANCE- POOL	230-45124-404	20.98
RON'S ELECTRIC INC	133382	08/24/2016	MAINTENANCE	230-45124-409	313.11
MN REVENUE	20160811	08/15/2016	SALES TAX - JULY 2016	230-45124-460	326.00
Activity 45124 - Pool Total:					5,084.38
Fund 230 - POOL Total:					5,164.38

Fund: 235 - AMBULANCE

Activity: 42153 - Ambulance

MAIL FINANCE	H6087441	08/23/2016	LEASE PAYMENT	235-42153-200	22.66
LEWIS FAMILY DRUG, LLC	144789	08/17/2016	SUPPLIES	235-42153-217	12.38
SCHWALBACH HARDWARE	20160725	08/24/2016	MAINTENANCE- AMBULANCE	235-42153-217	7.49
BOUND TREE MEDICAL, LLC	82220063	08/01/2016	SUPPLIES	235-42153-217	169.50
BOUND TREE MEDICAL, LLC	82220064	08/01/2016	SUPPLIES	235-42153-217	25.99
BOUND TREE MEDICAL, LLC	82225619	08/09/2016	SUPPLIES	235-42153-217	281.55
JOHN MEYER	20160824	08/24/2016	EMSRB MARK KING REGISTER	235-42153-308	15.00
WINDOM AREA HOSPITAL	734-0024-07-2016-06	08/24/2016	NURSING SERVICE	235-42153-312	1,935.96
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	235-42153-321	24.87
VERIZON WIRELESS	9769965192	08/15/2016	SERVICE FOR LAP TOPS	235-42153-321	123.49
COTTONWOOD CO AUD/TREA	20160816	08/24/2016	DISPATCHING - SEPT 2016	235-42153-325	200.00
TIM HACKER	20160815	08/15/2016	EXPENSE	235-42153-334	82.95
BUCKWHEAT JOHNSON	20160815	08/15/2016	EXPENSE	235-42153-334	13.34
KIM POWERS	20160815	08/15/2016	EXPENSE	235-42153-334	17.76
JUSTIN HARRINGTON	20160815	08/15/2016	EXPENSE	235-42153-334	155.97
ROBIN SHAW	20160815	08/15/2016	EXPENSE	235-42153-334	12.22
ZOLL MEDICAL CORPORATION	2404813	07/29/2016	REPLACEMENT CABLE	235-42153-404	273.23
WINDOM FARM SERVICE	162242A	08/15/2016	MAINTENANCE - UNIT 27	235-42153-405	72.25
WINDOM AUTO VALU	20160725	08/24/2016	MAINTENANCE #3400540	235-42153-405	55.34
P.M. REPAIR & DETAILING	3424	08/01/2016	MAINTENANCE - UNIT #27	235-42153-405	90.00
Activity 42153 - Ambulance Total:					3,591.95

Activity: 49950 - Capital Outlay

ARROW MANUFACTURING IN	3535	08/09/2016	2016 CHEVY CHASSIS-40% DO	235-49950-500	17,345.60
Activity 49950 - Capital Outlay Total:					17,345.60
Fund 235 - AMBULANCE Total:					20,937.55

Fund: 250 - EDA GENERAL

Activity: 46520 - EDA

MAIL FINANCE	H6087441	08/23/2016	LEASE PAYMENT	250-46520-200	22.66
EHLERS & ASSOC., INC.	71242	08/24/2016	TIF REPORTING	250-46520-301	4,085.00
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	250-46520-321	92.89
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	250-46520-381	148.87
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	250-46520-382	16.72
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	250-46520-385	27.12
COTTONWOOD CO ASSESSOR	20160817	08/17/2016	ANNUAL AGREEMENT-ASSESS	250-46520-480	50.00
EHLERS & ASSOC., INC.	71245	08/24/2016	TIF DIS NO. 20 2016 ESTABLIS	250-46520-480	10,000.00
Activity 46520 - EDA Total:					14,443.26
Fund 250 - EDA GENERAL Total:					14,443.26

Fund: 253 - EDA RIVERBLUFF ESTATES

Activity: 46520 - EDA

DOUG'S LAWN & LANDSCAPI	54695	08/10/2016	SERVICE	253-46520-406	145.86
Activity 46520 - EDA Total:					145.86
Fund 253 - EDA RIVERBLUFF ESTATES Total:					145.86

Fund: 254 - NORTH IND PARK

Activity: 46520 - EDA

EHLERS & ASSOC., INC.	71243	08/24/2016	TIF DIST NO. 19-2015 ESTABLIS	254-46520-301	9,000.00
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Expense Approval Report

Payment Dates: 8/12/2016 - 8/24/2016

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
EHLERS & ASSOC., INC.	71244	08/24/2016	TIF DIST NO 19-2016 MODIFIC	254-46520-301	6,500.00
				Activity 46520 - EDA Total:	15,500.00
Activity: 49950 - Capital Outlay					
ELECTRIC FUND	SO-00145	08/24/2016	EDA-IND PARK-NEW OUTDOO	254-49950-500	144.59
				Activity 49950 - Capital Outlay Total:	144.59
				Fund 254 - NORTH IND PARK Total:	15,644.59
Fund: 401 - GENERAL CAPITAL PROJECTS					
Activity: 49950 - Capital Outlay					
DGR ENGINEERING	00220371	08/23/2016	2017 STREET IMPROVE -PROJ	401-49950-503	14,447.08
				Activity 49950 - Capital Outlay Total:	14,447.08
				Fund 401 - GENERAL CAPITAL PROJECTS Total:	14,447.08
Fund: 601 - WATER					
M. K. PAINTING, INC.	20160809	08/23/2016	WATER TOWER PAINTING	601-16400	369,645.00
MN REVENUE	20160811	08/15/2016	SALES TAX - JULY 2016	601-20202	10.32
					369,655.32
Activity: 49400 - Water					
MAIL FINANCE	H6087441	08/23/2016	LEASE PAYMENT	601-49400-200	22.66
HAWKINS, INC	3924574	08/09/2016	CHEMICALS	601-49400-216	4,450.78
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	601-49400-321	109.74
GOPHER STATE ONE CALL	6070805	08/02/2016	LOCATES	601-49400-321	18.56
INNOVATIVE SYSTEMS	29067	08/09/2016	INVOICE POSTAGE -	601-49400-322	240.52
COTTONWOOD CO AUD/TREA	20160816	08/24/2016	DISPATCHING - SEPT 2016	601-49400-325	100.00
INNOVATIVE SYSTEMS	28834	08/01/2016	BILLING SYSTEM MAINT- AUG	601-49400-326	760.50
INNOVATIVE SYSTEMS	28984	08/09/2016	BILLING SYSTEM SOFTWARE S	601-49400-326	517.50
INNOVATIVE SYSTEMS	29067A	08/09/2016	INVOICE PROCESSING	601-49400-326	261.89
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	601-49400-381	5,399.02
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	601-49400-382	18.63
MN ENERGY RESOURCES	20160812A	08/24/2016	HEATING #0505923431	601-49400-383	400.82
HOMETOWN SANITATION SER	0000197463	08/09/2016	GARBAGE SERVICE - WASTEW	601-49400-384	110.04
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	601-49400-385	27.08
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	601-49400-386	1,163.80
RON'S ELECTRIC INC	133355	08/24/2016	MAINTENANCE	601-49400-402	112.00
AUTOMATIC SYSTEMS CO	30320	08/09/2016	MAINTENANCE	601-49400-402	1,390.95
RON'S ELECTRIC INC	133316	08/24/2016	MAINTENANCE	601-49400-404	26.88
SCALETRON INDUSTRIES, LTD	16863	08/09/2016	MAINTENANCE	601-49400-404	82.31
SCHWALBACH HARDWARE	20160725	08/24/2016	MAINTENANCE- WATER	601-49400-404	14.98
SCHWALBACH HARDWARE	20160725	08/24/2016	MAINTENANCE- WATER	601-49400-406	35.98
AMUNDSON DIG	07061601	08/12/2016	MAINTENANCE	601-49400-408	272.50
SCHWALBACH HARDWARE	20160725	08/24/2016	MAINTENANCE- WATER	601-49400-408	42.75
MINION EXCAVATING, INC.	3511	08/23/2016	SERVICE -	601-49400-408	45.00
				Activity 49400 - Water Total:	15,624.89
				Fund 601 - WATER Total:	385,280.21
Fund: 602 - SEWER					
Activity: 49450 - Sewer					
MAIL FINANCE	H6087441	08/23/2016	LEASE PAYMENT	602-49450-200	22.66
HAWKINS, INC	3924590	08/09/2016	CHEMICALS	602-49450-216	463.50
WINDOM AREA HOSPITAL	283139439	08/15/2016	SERVICE #30005293 #537923	602-49450-310	70.00
MN VALLEY TESTING	819533	07/29/2016	TESTING	602-49450-310	238.00
MN VALLEY TESTING	820159	08/03/2016	TESTING	602-49450-310	238.00
MN VALLEY TESTING	820442	08/03/2016	TESTING	602-49450-310	158.00
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	602-49450-321	154.32
GOPHER STATE ONE CALL	6070805	08/02/2016	LOCATES	602-49450-321	18.56
INNOVATIVE SYSTEMS	29067	08/09/2016	INVOICE POSTAGE -	602-49450-322	240.50
COTTONWOOD CO AUD/TREA	20160816	08/24/2016	DISPATCHING - SEPT 2016	602-49450-325	100.00
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	602-49450-326	60.00
INNOVATIVE SYSTEMS	28834	08/01/2016	BILLING SYSTEM MAINT- AUG	602-49450-326	760.50
INNOVATIVE SYSTEMS	28984	08/09/2016	BILLING SYSTEM SOFTWARE S	602-49450-326	517.50
INNOVATIVE SYSTEMS	29067A	08/09/2016	INVOICE PROCESSING	602-49450-326	261.87

Expense Approval Report

Payment Dates: 8/12/2016 - 8/24/2016

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
RYAN ANDERSON	20160824	08/24/2016	EXPENSE - SMOKE TESTING T	602-49450-331	39.96
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	602-49450-381	10,015.58
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	602-49450-382	192.68
MN ENERGY RESOURCES	20160803	08/09/2016	HEATING #0506746718	602-49450-383	19.79
MN ENERGY RESOURCES	20160808A	08/15/2016	HEATING #0506646838	602-49450-383	71.84
MN ENERGY RESOURCES	20160811A	08/15/2016	HEATING #0506746718	602-49450-383	39.58
BDG, INC. - FLEXIBLE PIPE TO	20212	08/01/2016	MAINTENANCE	602-49450-404	305.00
WINDOM AUTO VALU	20160725	08/24/2016	MAINTENANCE #3400540	602-49450-405	98.12
SCHWALBACH HARDWARE	20160725	08/24/2016	MAINTENANCE- SEWER	602-49450-408	69.88
MINION EXCAVATING, INC.	3511	08/23/2016	SERVICE -	602-49450-408	45.00
MN ENVIRONMENTAL SCIENC	20160817	08/23/2016	2016-17 MEMBERSHIP ASSES	602-49450-433	1,907.04
Activity 49450 - Sewer Total:					16,107.88
Fund 602 - SEWER Total:					16,107.88

Fund: 604 - ELECTRIC

RESCO	651669-00	08/15/2016	INVENTORY	604-14200	381.10
ELECTRIC FUND	SO-000141	08/23/2016	NEW CONSTRUCTION 1 (12TH	604-16300	1,804.80
ELECTRIC FUND	SO-000141	08/23/2016	NEW CONSTRUCTION 1 (12TH	604-16300	7,843.47
MN REVENUE	20160811	08/15/2016	SALES TAX - JULY 2016	604-20202	29.22
ALISHA SYS	20160811	08/11/2016	REFUND - UTILITY PREPAYME	604-22000	300.00
DENNIS BLOMKER	20160811	08/11/2016	REFUND - UTILITY PREPAYME	604-22000	300.00
					10,658.59

Activity: 49550 - Electric

ELECTRIC FUND	SO-000141	08/23/2016	NEW CONSTRUCTION 1 (12TH	604-49550-150	-1,804.80
OFFICE DEPOT	856973770001	08/15/2016	SUPPLIES	604-49550-200	212.56
OFFICE DEPOT	856974805001	08/15/2016	SUPPLIES	604-49550-200	14.95
OFFICE DEPOT	856974806001	08/15/2016	SUPPLIES	604-49550-200	4.48
MAIL FINANCE	H6087441	08/23/2016	LEASE PAYMENT	604-49550-200	22.66
AMUNDSON DIG	07261603	08/12/2016	SUPPLIES	604-49550-217	471.32
PRAXAIR DISTRIBUTION INC	73359279	08/15/2016	SUPPLIES	604-49550-217	326.98
T & R SERVICE COMPANY	77519	08/15/2016	SUPPLIES	604-49550-217	1,080.00
CMMPA - CENTRAL MINNESO	5629	08/12/2016	TRANSMISSION	604-49550-263	133,279.36
CMMPA - CENTRAL MINNESO	5629	08/12/2016	ENERGY	604-49550-263	100,639.35
DEPARTMENT OF ENERGY	BFPB000800716	08/09/2016	POWER COST	604-49550-263	110,854.74
BRENT BROWN	20160823	08/23/2016	EXPENSE - MMUA	604-49550-315	224.64
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	604-49550-321	197.54
GOPHER STATE ONE CALL	6070805	08/02/2016	LOCATES	604-49550-321	18.56
INNOVATIVE SYSTEMS	29067	08/09/2016	INVOICE POSTAGE -	604-49550-322	240.52
GOLDEN WEST TECH & INT SO	160710442	08/09/2016	SERVICE #A3786	604-49550-325	75.00
COTTONWOOD CO AUD/TREA	20160816	08/24/2016	DISPATCHING - SEPT 2016	604-49550-325	187.50
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	604-49550-326	139.47
INNOVATIVE SYSTEMS	28834	08/01/2016	BILLING SYSTEM MAINT- AUG	604-49550-326	1,521.00
INNOVATIVE SYSTEMS	28984	08/09/2016	BILLING SYSTEM SOFTWARE S	604-49550-326	223.90
INNOVATIVE SYSTEMS	29067A	08/09/2016	INVOICE PROCESSING	604-49550-326	261.89
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	604-49550-381	120.99
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	604-49550-382	22.40
HOMETOWN SANITATION SER	0000197464	08/09/2016	GARBAGE SERVICE - ELECTRIC	604-49550-384	84.75
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	604-49550-385	42.11
UTILITIES PLUS ENERGY SERVI	11053	08/15/2016	MAINTENANCE	604-49550-402	5,818.70
TOWN 'N COUNTRY	7415	08/15/2016	MAINTENANCE	604-49550-402	1,656.55
WINDOM AUTO VALU	20160725	08/24/2016	MAINTENANCE #3400540	604-49550-404	329.99
RAGE INC	08-010296	08/09/2016	SERVICE - POWER PLANT	604-49550-406	34.17
RON'S ELECTRIC INC	133386	08/24/2016	MAINTENANCE	604-49550-408	15.60
SCHWALBACH HARDWARE	20160725	08/24/2016	MAINTENANCE- ELECTRIC	604-49550-408	38.88
ELECTRIC FUND	SO-000142	08/23/2016	DISTRIBUTION MAINTENANCE	604-49550-408	82.91
ELECTRIC FUND	SO-000143	08/23/2016	TRUCK STOCK	604-49550-408	189.26
ELECTRIC FUND	SO-000144	08/23/2016	ACCIDENT: 17TH ST & 9TH AV	604-49550-408	1,546.14
CMMPA - CENTRAL MINNESO	5617	08/12/2016	CONSERVATION	604-49550-450	1,419.00
MN REVENUE	20160811	08/15/2016	SALES TAX - JULY 2016	604-49550-460	32.73
COTTONWOOD CO ASSESSOR	20160817	08/17/2016	ANNUAL AGREEMENT-ASSESS	604-49550-480	50.00

Expense Approval Report

Payment Dates: 8/12/2016 - 8/24/2016

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BANK MIDWEST	20160824A	08/24/2016	NSF-LOUISE QUIRING - UTILITI	604-49550-480	27.02
BANK MIDWEST	20160824B	08/24/2016	NSF-STACEY SCHULZE -UTILITI	604-49550-480	233.18
				Activity 49550 - Electric Total:	359,936.00
				Fund 604 - ELECTRIC Total:	370,594.59

Fund: 609 - LIQUOR STORE

TROY WEBER	389133A	08/22/2016	SERVICE - FLOORING -FINAL P	609-16200	816.00
MN REVENUE	20160811	08/15/2016	SALES TAX - JULY 2016	609-20202	14,557.00
					15,373.00

Activity: 49751 - Liquor Store

MAIL FINANCE	H6087441	08/23/2016	LEASE PAYMENT	609-49751-200	22.66
BREAKTHRU BEVERAGE MN	1080504989	08/02/2016	MERCHANDISE	609-49751-251	1,357.77
BREAKTHRU BEVERAGE MN	1080508164	08/09/2016	MERCHANDISE	609-49751-251	401.09
SOUTHERN GLAZER'S OF MN	1438142	08/04/2016	MERCHANDISE	609-49751-251	1,848.75
PHILLIPS WINE & SPIRITS	2015947	08/03/2016	MERCHANDISE	609-49751-251	4,480.55
PHILLIPS WINE & SPIRITS	243263	08/03/2016	CREDIT - MERCHANDISE	609-49751-251	-120.97
JOHNSON BROS.	5500525	08/03/2016	MERCHANDISE	609-49751-251	726.36
JOHNSON BROS.	5506237	08/09/2016	MERCHANDISE	609-49751-251	2,472.52
ARTISAN BEER COMPANY	3115723	08/02/2016	MERCHANDISE	609-49751-252	108.00
ARTISAN BEER COMPANY	3117208	08/09/2016	MERCHANDISE	609-49751-252	446.30
JOHNSON BROS.	5500527	08/03/2016	MERCHANDISE	609-49751-252	111.99
JOHNSON BROS.	5506239	08/09/2016	MERCHANDISE	609-49751-252	21.99
BEVERAGE WHOLESALERS	613521	08/15/2016	MERCHANDISE	609-49751-252	4,170.00
BEVERAGE WHOLESALERS	614527	08/24/2016	MERCHANDISE	609-49751-252	9,404.65
DOLL DISTRIBUTING, LLC	654171	08/15/2016	MERCHANDISE	609-49751-252	5,238.85
DOLL DISTRIBUTING, LLC	658347	08/24/2016	MERCHANDISE	609-49751-252	3,908.35
DOLL DISTRIBUTING, LLC	658351	08/24/2016	MERCHANDISE	609-49751-252	393.15
BREAKTHRU BEVERAGE MN	1080504989	08/02/2016	MERCHANDISE	609-49751-253	394.00
SOUTHERN GLAZER'S OF MN	1438143	08/04/2016	MERCHANDISE	609-49751-253	274.00
PHILLIPS WINE & SPIRITS	2015948	08/03/2016	MERCHANDISE	609-49751-253	708.00
JOHNSON BROS.	5500526	08/03/2016	MERCHANDISE	609-49751-253	1,428.20
JOHNSON BROS.	5506238	08/09/2016	MERCHANDISE	609-49751-253	1,437.71
COCA-COLA BOTTLING COMP	0406549717	08/15/2016	MERCHANDISE	609-49751-254	166.76
BREAKTHRU BEVERAGE MN	1080504989	08/02/2016	MERCHANDISE	609-49751-254	123.66
RED BULL DISTRIBUTION CO, I	13514-393	08/09/2016	MERCHANDISE	609-49751-254	167.60
JOHNSON BROS.	5500526	08/03/2016	MERCHANDISE	609-49751-254	32.00
AH HERMEL COMPANY	593016	07/29/2016	MERCHANDISE	609-49751-254	20.37
PBC - PEPSI BEVERAGES COM	98005005	08/09/2016	MERCHANDISE	609-49751-254	207.10
AH HERMEL COMPANY	593016	07/29/2016	MERCHANDISE	609-49751-256	81.03
BEVERAGE WHOLESALERS	614527	08/24/2016	MERCHANDISE	609-49751-259	43.75
DOLL DISTRIBUTING, LLC	658347	08/24/2016	MERCHANDISE	609-49751-259	52.95
AH HERMEL COMPANY	593016	07/29/2016	MERCHANDISE	609-49751-261	166.35
JOHNSON BROS.	585690	08/24/2016	CREDIT - MERCHANDISE	609-49751-265	-172.50
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	609-49751-321	100.98
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	609-49751-326	129.47
BREAKTHRU BEVERAGE MN	1080504989	08/02/2016	MERCHANDISE	609-49751-333	50.56
BREAKTHRU BEVERAGE MN	1080508164	08/09/2016	MERCHANDISE	609-49751-333	12.95
SOUTHERN GLAZER'S OF MN	1438141	08/04/2016	MERCHANDISE	609-49751-333	0.68
SOUTHERN GLAZER'S OF MN	1438142	08/04/2016	MERCHANDISE	609-49751-333	30.75
SOUTHERN GLAZER'S OF MN	1438143	08/04/2016	MERCHANDISE	609-49751-333	12.30
PHILLIPS WINE & SPIRITS	2015947	08/03/2016	MERCHANDISE	609-49751-333	82.67
PHILLIPS WINE & SPIRITS	2015948	08/03/2016	MERCHANDISE	609-49751-333	25.05
JOHNSON BROS.	5500525	08/03/2016	MERCHANDISE	609-49751-333	8.35
JOHNSON BROS.	5500526	08/03/2016	MERCHANDISE	609-49751-333	50.66
JOHNSON BROS.	5506237	08/09/2016	MERCHANDISE	609-49751-333	32.01
JOHNSON BROS.	5506238	08/09/2016	MERCHANDISE	609-49751-333	42.04
JOHNSON BROS.	585690	08/24/2016	CREDIT - MERCHANDISE	609-49751-333	-1.67
AH HERMEL COMPANY	593016	07/29/2016	MERCHANDISE	609-49751-333	3.95
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	609-49751-381	972.13
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	609-49751-382	36.04

Expense Approval Report

Payment Dates: 8/12/2016 - 8/24/2016

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
HOMETOWN SANITATION SER	0000197462	08/09/2016	GARBAGE SERVICE - RIVER BE	609-49751-384	48.06
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	609-49751-385	27.08
RAGE INC	07-012444	08/09/2016	SERVICE - RIVER BEND LIQ	609-49751-406	38.40
SCHWALBACH HARDWARE	20160725	08/24/2016	MAINTENANCE- LIQUOR	609-49751-409	82.38
MN REVENUE	20160811	08/15/2016	SALES TAX - JULY 2016	609-49751-460	3.85
BANK MIDWEST	20160812	08/12/2016	NSF-TONY-MISTY NELSON - RI	609-49751-480	20.46
BANK MIDWEST	20160824	08/24/2016	NSF - KIM BAUMAN - RIVER B	609-49751-480	17.48
Activity 49751 - Liquor Store Total:					41,949.62
Fund 609 - LIQUOR STORE Total:					57,322.62
Fund: 614 - TELECOM					
INTERNAL REVENUE SERVICE	20160810	08/15/2016	EXCISE TAX POSTING - JULY 20	614-20201	946.71
INTERNAL REVENUE SERVICE	20160822	08/23/2016	EXCISE TAX POSTING	614-20201	500.00
MN REVENUE	20160811	08/15/2016	SALES TAX - JULY 2016	614-20202	16.87
					1,463.58
Activity: 49870 - Telecom					
MAIL FINANCE	H6087441	08/23/2016	LEASE PAYMENT	614-49870-200	22.66
RAGE INC	08-010299	08/23/2016	SERVICE - WINDOM NET	614-49870-211	21.33
LAMPERTS YARDS, INC.	39171497	08/24/2016	MAINTENANCE	614-49870-227	17.50
POWER & TEL	6046265-00	08/09/2016	MAINTENANCE	614-49870-227	1,340.53
POWER & TEL	6050809-00	08/09/2016	MAINTENANCE	614-49870-227	271.03
INTERSTATE TRS FUND	82580708160	08/23/2016	ASSESSMENT FOR 499-A FILIN	614-49870-304	179.97
LEAGUE OF MN CITIES	237750	08/17/2016	N.MANKATO 7/28/16 - JEFF D	614-49870-308	45.00
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	614-49870-321	371.58
GOPHER STATE ONE CALL	6070805	08/02/2016	LOCATES	614-49870-321	18.57
INNOVATIVE SYSTEMS	29067	08/09/2016	INVOICE POSTAGE -	614-49870-322	240.52
INNOVATIVE SYSTEMS	28834	08/01/2016	BILLING SYSTEM MAINT- AUG	614-49870-326	1,521.00
INNOVATIVE SYSTEMS	28984	08/09/2016	BILLING SYSTEM SOFTWARE S	614-49870-326	1,846.10
INNOVATIVE SYSTEMS	29067A	08/09/2016	INVOICE PROCESSING	614-49870-326	261.89
NEUSTAR, INC.	L-0000018716	08/24/2016	NUIMBER PORTS 8/1/16	614-49870-326	1.25
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	614-49870-381	2,385.55
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	614-49870-382	17.73
MN ENERGY RESOURCES	20160811C	08/23/2016	HEATING #0507509833	614-49870-383	13.35
HOMETOWN SANITATION SER	0000197465	08/10/2016	GARBAGE SERVICE - TELECOM	614-49870-384	73.92
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	614-49870-385	29.77
NATIONAL CABLE TV COOP	SI-500817	08/17/2016	MAINTENANCE	614-49870-404	1,066.08
WINDOM AUTO VALU	20160725	08/24/2016	MAINTENANCE #3400540	614-49870-405	4.83
CHRIS ZIMMERMAN	20160812	08/12/2016	SERVICE - MOWING	614-49870-406	50.00
SCHWALBACH HARDWARE	20160725	08/24/2016	MAINTENANCE- TELECOM	614-49870-408	18.49
TEGNA	1091-1233	08/24/2016	SUBSCRIBER	614-49870-442	5,298.00
CBS TELEVISION STATIONS	201160823	08/23/2016	SUBSCRIBER	614-49870-442	4,582.77
DISH NETWORK	20150804	08/17/2016	MONTHLY LOCAL TV 8/11/16	614-49870-442	3,400.00
HUBBARD BROADCASTING IN	20160731	08/23/2016	SUBSCRIBER	614-49870-442	6,887.40
YOUNG BROADCASTING LLC	20160731	08/24/2016	SUBSCRIBER	614-49870-442	6,043.40
UNITED COMMUNICATIONS C	20160731	08/24/2016	SUBSCRIBER	614-49870-442	794.70
CONSOLIDATED COMMUNICA	20160801	08/23/2016	10 GB TRANSPORT AUG 2016-	614-49870-442	2,950.00
REGISTER OF COPYRIGHTS	20160824	08/24/2016	ROYALTY PAYMENT-2016 1ST	614-49870-442	3,040.35
TOWER DISTRIBUTION COMP	532750	08/24/2016	SUBSCRIBER	614-49870-442	519.53
FOX TELEVISION STATIONS, IN	JUL-16	08/23/2016	SUBSCRIBER	614-49870-442	5,059.59
FOX SPORTS	K98848	08/23/2016	SUBSCRIBER	614-49870-442	19,063.72
BTN - BIG TEN NETWORK	L00767	08/23/2016	SUBSCRIBER	614-49870-442	4,182.96
NATIONAL CABLE TV COOP	SI-501949	08/17/2016	SUPPLIES	614-49870-442	266.61
ONVOY VOICE SERVICES	160805008643	08/17/2016	SS7 SERVICES 8/2/16 - 9/1/16	614-49870-445	1,332.25
CONSOLIDATED COMMUNICA	20160801	08/23/2016	10 GB TRANSPORT AUG 2016-	614-49870-447	5,987.50
MANKATO NETWORKS, LLC	387437	08/17/2016	SERVICE	614-49870-447	2,365.45
GOLDEN WEST TECH & INT SO	160710355	08/10/2016	ON CALL SUPPORT 7/31/16	614-49870-448	239.44
ONVOY VOICE SERVICES	160805009024	08/17/2016	SWITCHING SERVICES	614-49870-451	4,040.73
MN REVENUE	20160811	08/15/2016	SALES TAX - JULY 2016	614-49870-460	18.76
MN REVENUE	20160811	08/15/2016	SALES TAX - JULY 2016	614-49870-460	335.00
COTTONWOOD CO ASSESSOR	20160817	08/17/2016	ANNUAL AGREEMENT-ASSESS	614-49870-480	50.00

Expense Approval Report

Payment Dates: 8/12/2016 - 8/24/2016

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
REGISTER OF COPYRIGHTS	20160824	08/24/2016	ROYALTY PAYMENT-2016 1ST	614-49870-480	3,802.80
WINDOM AREA HOSPITAL	283139439	08/15/2016	SERVICE #30005293 - #52286	614-49870-480	35.00
NATIONAL CABLE TV COOP	SI-501949	08/17/2016	SUPPLIES	614-49870-480	266.61
				Activity 49870 - Telecom Total:	90,381.22
				Fund 614 - TELECOM Total:	91,844.80

Fund: 615 - ARENA

Activity: 49850 - Arena

SCHWALBACH HARDWARE	20160725	08/24/2016	MAINTENANCE- ARENA	615-49850-200	29.97
MAIL FINANCE	H6087441	08/23/2016	LEASE PAYMENT	615-49850-200	22.66
SCHWALBACH HARDWARE	20160725	08/24/2016	MAINTENANCE- ARENA	615-49850-211	77.99
CARQUEST AUTO PARTS STOR	2789-304628	08/23/2016	MAINTENANCE	615-49850-211	14.95
COTTONWOOD VET CLINIC	160619	08/23/2016	HORSE SHOWS	615-49850-217	120.00
COTTONWOOD VET CLINIC	161230	08/23/2016	HORSE SHOWS	615-49850-217	120.00
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	615-49850-321	123.88
MAXIMUM SOLUTIONS, INC	19199	08/23/2016	SERVICE	615-49850-326	350.00
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	615-49850-326	125.00
KDOM RADIO	KDOM113160740140	08/23/2016	ADVERTISING - ARENA	615-49850-340	82.00
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	615-49850-381	2,221.61
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	615-49850-382	137.94
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	615-49850-385	27.08
SCHWALBACH HARDWARE	20160725	08/24/2016	MAINTENANCE- ARENA	615-49850-402	88.16
WINDOM PAINTING	20160726	08/24/2016	MAINTENANCE	615-49850-402	1,060.00
WINDOM FARM SERVICE	162036	08/24/2016	MAINTENANCE	615-49850-404	72.08
WINDOM FARM SERVICE	162499	08/24/2016	MAINTENANCE	615-49850-404	30.64
WINDOM AUTO VALU	20160725	08/24/2016	MAINTENANCE #3400540	615-49850-405	58.99
WINDOM AUTO VALU	20160725	08/24/2016	MAINTENANCE #3400540	615-49850-406	21.00
SCHWALBACH HARDWARE	20160725	08/24/2016	MAINTENANCE- ARENA	615-49850-406	49.40
DICKS WELDING INC	61840	08/23/2016	MAINTENANCE	615-49850-406	70.36
RON'S ELECTRIC INC	133285	08/24/2016	MAINTENANCE	615-49850-409	112.00
SCHWALBACH HARDWARE	20160725	08/24/2016	MAINTENANCE- ARENA	615-49850-409	17.99
CARQUEST AUTO PARTS STOR	2789-304879	08/23/2016	MAINTENANCE	615-49850-409	15.62
ELECTRIC FUND	SO-000137	08/23/2016	ARENA	615-49850-409	10.66
				Activity 49850 - Arena Total:	5,059.98
				Fund 615 - ARENA Total:	5,059.98

Fund: 617 - M/P CENTER

MN REVENUE	20160811	08/15/2016	SALES TAX - JULY 2016	617-20202	182.53
					182.53

Activity: 49860 - M/P Center

MAIL FINANCE	H6087441	08/23/2016	LEASE PAYMENT	617-49860-200	22.66
AH HERMEL COMPANY	594287	08/09/2016	MERCHANDISE	617-49860-217	94.96
DOLL DISTRIBUTING, LLC	657506	08/23/2016	MERCHANDISE	617-49860-261	60.00
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	617-49860-321	114.00
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	617-49860-326	60.00
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	617-49860-381	1,572.64
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	617-49860-382	89.50
HOMETOWN SANITATION SER	0000197467	08/09/2016	GARBAGE SERVICE - COMM C	617-49860-384	51.52
ELECTRIC FUND	20160809	08/15/2016	MONTHLY UTILITY & TELECO	617-49860-385	54.16
RAGE INC	08-010297	08/09/2016	SERVICE - COMM CENTER	617-49860-406	61.50
MN ENERGY RESOURCES	20160812	08/23/2016	HEATING #0503741572	617-49860-409	95.86
MN REVENUE	20160811	08/15/2016	SALES TAX - JULY 2016	617-49860-460	131.47
				Activity 49860 - M/P Center Total:	2,408.27
				Fund 617 - M/P CENTER Total:	2,590.80

Fund: 700 - PAYROLL

Internal Revenue Service-Payr	INV0000892	08/19/2016	Federal Tax Withholding	700-21701	11,845.92
MN Department of Revenue -	INV0000891	08/19/2016	State Withholding	700-21702	4,856.00
Internal Revenue Service-Payr	INV0000893	08/19/2016	Social Security	700-21703	13,106.30
MN Pera	INV0000884	08/19/2016	PERA	700-21704	12,227.61
MN Pera	INV0000885	08/19/2016	PERA	700-21704	5,671.17

Expense Approval Report

Payment Dates: 8/12/2016 - 8/24/2016

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MN Pera	INV0000886	08/19/2016	PERA	700-21704	651.24
MN State Deferred	INV0000887	08/19/2016	Deferred Compensation	700-21705	4,390.00
MN State Deferred	INV0000888	08/19/2016	Deferred Roth	700-21705	775.00
LOCAL UNION #949	20160823	08/23/2016	UNION DUES	700-21707	1,637.68
LAW ENFORCMENT LABOR SE	20160801	08/23/2016	POLICE UNION DUES	700-21708	343.00
MN Child Support Payment C	INV0000889	08/19/2016	Child Support Payment	700-21709	286.10
Internal Revenue Service-Payr	INV0000890	08/19/2016	Medicare Withholding	700-21711	3,645.00
SELECTACCOUNT	1155447	08/24/2016	FLEX SPENDING	700-21712	143.55
SELECTACCOUNT	38259827	08/24/2016	FLEX SPENDING	700-21712	306.55
SELECTACCOUNT	385254327	08/24/2016	FLEX SPENDING	700-21712	344.83
AFLAC	589964	08/23/2016	INSURANCE - AUG 2016 - AFT	700-21715	204.00
AFLAC	589964	08/23/2016	INSURANCE - AUG 2016 - PRE	700-21716	334.59
MN BENEFIT ASSOCIATION	20160822	08/23/2016	INSURANCE 9-1-16 - PRE TAX	700-21717	159.65
MN BENEFIT ASSOCIATION	20160822	08/23/2016	INSURANCE 9-1-16 - AFTER TA	700-21719	122.73
MII LIFE	20160815	08/15/2016	VEBA - AUGUST 2016	700-21720	11,848.64
					<u>72,899.56</u>
				Fund 700 - PAYROLL Total:	72,899.56
				Grand Total:	<u>1,473,468.50</u>

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL	372,438.09
211 - LIBRARY	1,711.50
225 - AIRPORT	26,835.75
230 - POOL	5,164.38
235 - AMBULANCE	20,937.55
250 - EDA GENERAL	14,443.26
253 - EDA RIVERBLUFF ESTATES	145.86
254 - NORTH IND PARK	15,644.59
401 - GENERAL CAPITAL PROJECTS	14,447.08
601 - WATER	385,280.21
602 - SEWER	16,107.88
604 - ELECTRIC	370,594.59
609 - LIQUOR STORE	57,322.62
614 - TELECOM	91,844.80
615 - ARENA	5,059.98
617 - M/P CENTER	2,590.80
700 - PAYROLL	72,899.56
Grand Total:	1,473,468.50

Account Summary

Account Number	Account Name	Payment Amount
100-10400	Investments - Current	248,000.00
100-20191	Unapplied Cash	310.22
100-20202	Sales Tax Payable	31,403.25
100-41110-350	Printing & Design	50.00
100-41310-200	Office Supplies	88.92
100-41310-308	Training & Registrations	99.00
100-41310-321	Telephone	97.29
100-41310-326	Data Processing	65.00
100-41310-331	Travel Expense	101.73
100-41310-480	Other Miscellaneous	35.74
100-41910-200	Office Supplies	22.67
100-41910-321	Telephone	92.89
100-41910-480	Other Miscellaneous	19,210.00
100-41940-381	Electric Utility	659.25
100-41940-382	Water Utility	92.97
100-41940-383	Gas Utility	49.49
100-41940-384	Refuse Disposal	85.04
100-41940-385	Sewer Utility	143.70
100-42120-200	Office Supplies	111.17
100-42120-218	Uniforms	122.50
100-42120-305	Medical & Dental Fees	40.00
100-42120-321	Telephone	162.26
100-42120-325	Dispatching	275.00
100-42120-326	Data Processing	433.00
100-42120-404	Repairs & Maint - M&E	416.40
100-42120-405	Repairs & Maint - Vehicl	4.46
100-42120-412	Rentals - Building	1,850.00
100-42120-419	Vehicle Lease	1,735.69
100-42120-480	Other Miscellaneous	327.98
100-42220-308	Training & Registrations	1,130.56
100-42220-321	Telephone	49.04
100-42220-325	Dispatching	212.50
100-42220-326	Data Processing	10.02
100-42220-404	Repairs & Maint - M&E	17.16
100-42220-405	Repairs & Maint - Vehicl	579.77
100-42220-480	Other Miscellaneous	50.00

Account Summary

Account Number	Account Name	Payment Amount
100-42500-325	Dispatching	12.50
100-42500-381	Electric Utility	19.03
100-43100-200	Office Supplies	22.67
100-43100-211	Cleaning Supplies	119.90
100-43100-217	Other Operating Supplie	444.94
100-43100-224	Street Maint Materials	282.00
100-43100-241	Small Tools	1,045.37
100-43100-321	Telephone	57.33
100-43100-325	Dispatching	125.00
100-43100-381	Electric Utility	2,173.84
100-43100-382	Water Utility	20.46
100-43100-383	Gas Utility	58.31
100-43100-384	Refuse Disposal	130.85
100-43100-385	Sewer Utility	40.60
100-43100-402	Repairs & Maint - Struct	850.00
100-43100-404	Repairs & Maint - M&E	153.56
100-43100-405	Repairs & Maint - Vehicl	4.55
100-43100-407	Repairs & Maint - Seal C	53,539.15
100-43100-480	Other Miscellaneous	50.00
100-43210-307	Management Fees	164.00
100-45120-200	Office Supplies	22.67
100-45120-215	Materials & Equipment	325.00
100-45120-217	Other Operating Supplie	3.98
100-45120-326	Data Processing	350.00
100-45120-460	Miscellaneous Taxes	68.00
100-45202-200	Office Supplies	22.67
100-45202-211	Cleaning Supplies	316.35
100-45202-217	Other Operating Supplie	1.00
100-45202-325	Dispatching	37.50
100-45202-381	Electric Utility	641.90
100-45202-382	Water Utility	1,893.69
100-45202-384	Refuse Disposal	254.90
100-45202-385	Sewer Utility	475.29
100-45202-402	Repairs & Maint - Struct	39.32
100-45202-406	Repairs & Maint - Groun	537.09
211-45501-321	Telephone	29.96
211-45501-326	Data Processing	65.00
211-45501-381	Electric Utility	429.15
211-45501-382	Water Utility	18.26
211-45501-383	Gas Utility	66.55
211-45501-385	Sewer Utility	34.39
211-45501-433	Dues & Subscriptions	24.95
211-45501-435	Books and Pamphlets	1,043.24
225-45127-264	Merchandise For Resale	25,253.52
225-45127-321	Telephone	26.53
225-45127-404	Repairs & Maint - M&E	1,496.25
225-45127-409	Repairs & Maint - Utilitie	59.45
230-34721	Pool Instruction	80.00
230-45124-200	Office Supplies	18.47
230-45124-211	Cleaning Supplies	8.97
230-45124-216	Chemicals and Chemical	545.91
230-45124-217	Other Operating Supplie	381.38
230-45124-260	Concessions	536.07
230-45124-321	Telephone	36.91
230-45124-381	Electric Utility	1,003.19
230-45124-382	Water Utility	1,638.18
230-45124-385	Sewer Utility	27.08
230-45124-401	Repairs & Maint - Buildi	52.74

Account Summary

Account Number	Account Name	Payment Amount
230-45124-404	Repairs & Maint - M&E	196.37
230-45124-409	Repairs & Maint - Utilitie	313.11
230-45124-460	Miscellaneous Taxes	326.00
235-42153-200	Office Supplies	22.66
235-42153-217	Other Operating Supplie	496.91
235-42153-308	Training & Registrations	15.00
235-42153-312	Nursing	1,935.96
235-42153-321	Telephone	148.36
235-42153-325	Dispatching	200.00
235-42153-334	Meals/Lodging	282.24
235-42153-404	Repairs & Maint - M&E	273.23
235-42153-405	Repairs & Maint - Vehicl	217.59
235-49950-500	Capital Outlay	17,345.60
250-46520-200	Office Supplies	22.66
250-46520-301	Auditing & Consulting Se	4,085.00
250-46520-321	Telephone	92.89
250-46520-381	Electric Utility	148.87
250-46520-382	Water Utility	16.72
250-46520-385	Sewer Utility	27.12
250-46520-480	Other Miscellaneous	10,050.00
253-46520-406	Repairs & Maint - Groun	145.86
254-46520-301	Auditing & Consulting Se	15,500.00
254-49950-500	Capital Outlay	144.59
401-49950-503	Capital Outlay - Streets	14,447.08
601-16400	Machinery & Equipment	369,645.00
601-20202	Sales Tax Payable	10.32
601-49400-200	Office Supplies	22.66
601-49400-216	Chemicals and Chemical	4,450.78
601-49400-321	Telephone	128.30
601-49400-322	Postage	240.52
601-49400-325	Dispatching	100.00
601-49400-326	Data Processing	1,539.89
601-49400-381	Electric Utility	5,399.02
601-49400-382	Water Utility	18.63
601-49400-383	Gas Utility	400.82
601-49400-384	Refuse Disposal	110.04
601-49400-385	Sewer Utility	27.08
601-49400-386	Landfill	1,163.80
601-49400-402	Repairs & Maint - Struct	1,502.95
601-49400-404	Repairs & Maint - M&E	124.17
601-49400-406	Repairs & Maint - Groun	35.98
601-49400-408	Repairs & Maint - Distrib	360.25
602-49450-200	Office Supplies	22.66
602-49450-216	Chemicals and Chemical	463.50
602-49450-310	Lab Testing	704.00
602-49450-321	Telephone	172.88
602-49450-322	Postage	240.50
602-49450-325	Dispatching	100.00
602-49450-326	Data Processing	1,599.87
602-49450-331	Travel Expense	39.96
602-49450-381	Electric Utility	10,015.58
602-49450-382	Water Utility	192.68
602-49450-383	Gas Utility	131.21
602-49450-404	Repairs & Maint - M&E	305.00
602-49450-405	Repairs & Maint - Vehicl	98.12
602-49450-408	Repairs & Maint - Distrib	114.88
602-49450-433	Dues & Subscriptions	1,907.04
604-14200	Inventory	381.10

Account Summary

Account Number	Account Name	Payment Amount
604-16300	Improvements Other Th	9,648.27
604-20202	Sales Tax Payable	29.22
604-22000	Prepayments	600.00
604-49550-150	Capitalized Labor	-1,804.80
604-49550-200	Office Supplies	254.65
604-49550-217	Other Operating Supplie	1,878.30
604-49550-263	Merchandise for Resale -	344,773.45
604-49550-315	Energy Development	224.64
604-49550-321	Telephone	216.10
604-49550-322	Postage	240.52
604-49550-325	Dispatching	262.50
604-49550-326	Data Processing	2,146.26
604-49550-381	Electric Utility	120.99
604-49550-382	Water Utility	22.40
604-49550-384	Refuse Disposal	84.75
604-49550-385	Sewer Utility	42.11
604-49550-402	Repairs & Maint - Struct	7,475.25
604-49550-404	Repairs & Maint - M&E	329.99
604-49550-406	Repairs & Maint - Groun	34.17
604-49550-408	Repairs & Maint - Distrib	1,872.79
604-49550-450	Conservation	1,419.00
604-49550-460	Miscellaneous Taxes	32.73
604-49550-480	Other Miscellaneous	310.20
609-16200	Buildings	816.00
609-20202	Sales Tax Payable	14,557.00
609-49751-200	Office Supplies	22.66
609-49751-251	Liquor	11,166.07
609-49751-252	Beer	23,803.28
609-49751-253	Wine	4,241.91
609-49751-254	Soft Drinks & Mix	717.49
609-49751-256	Tobacco Products	81.03
609-49751-259	Non- Alcoholic	96.70
609-49751-261	Other Merchandise	166.35
609-49751-265	Merchandise Returned f	-172.50
609-49751-321	Telephone	100.98
609-49751-326	Data Processing	129.47
609-49751-333	Freight and Express	350.30
609-49751-381	Electric Utility	972.13
609-49751-382	Water Utility	36.04
609-49751-384	Refuse Disposal	48.06
609-49751-385	Sewer Utility	27.08
609-49751-406	Repairs & Maint - Groun	38.40
609-49751-409	Repairs & Maint - Utilitie	82.38
609-49751-460	Miscellaneous Taxes	3.85
609-49751-480	Other Miscellaneous	37.94
614-20201	Excise Tax Payable	1,446.71
614-20202	Sales Tax Payable	16.87
614-49870-200	Office Supplies	22.66
614-49870-211	Cleaning Supplies	21.33
614-49870-227	Utility System Maint Sup	1,629.06
614-49870-304	Legal Fees	179.97
614-49870-308	Training & Registrations	45.00
614-49870-321	Telephone	390.15
614-49870-322	Postage	240.52
614-49870-326	Data Processing	3,630.24
614-49870-381	Electric Utility	2,385.55
614-49870-382	Water Utility	17.73
614-49870-383	Gas Utility	13.35

Account Summary

Account Number	Account Name	Payment Amount
614-49870-384	Refuse Disposal	73.92
614-49870-385	Sewer Utility	29.77
614-49870-404	Repairs & Maint - M&E	1,066.08
614-49870-405	Repairs & Maint - Vehicl	4.83
614-49870-406	Repairs & Maint - Groun	50.00
614-49870-408	Repairs & Maint - Distrib	18.49
614-49870-442	Subscriber Fees	62,089.03
614-49870-445	Switch Fees	1,332.25
614-49870-447	Internet Expense	8,352.95
614-49870-448	On-Call Support	239.44
614-49870-451	Call Completion	4,040.73
614-49870-460	Miscellaneous Taxes	353.76
614-49870-480	Other Miscellaneous	4,154.41
615-49850-200	Office Supplies	52.63
615-49850-211	Cleaning Supplies	92.94
615-49850-217	Other Operating Supplie	240.00
615-49850-321	Telephone	123.88
615-49850-326	Data Processing	475.00
615-49850-340	Advertising & Promotion	82.00
615-49850-381	Electric Utility	2,221.61
615-49850-382	Water Utility	137.94
615-49850-385	Sewer Utility	27.08
615-49850-402	Repairs & Maint - Struct	1,148.16
615-49850-404	Repairs & Maint - M&E	102.72
615-49850-405	Repairs & Maint - Vehicl	58.99
615-49850-406	Repairs & Maint - Groun	140.76
615-49850-409	Repairs & Maint - Utilitie	156.27
617-20202	Sales Tax Payable	182.53
617-49860-200	Office Supplies	22.66
617-49860-217	Other Operating Supplie	94.96
617-49860-261	Other Merchandise	60.00
617-49860-321	Telephone	114.00
617-49860-326	Data Processing	60.00
617-49860-381	Electric Utility	1,572.64
617-49860-382	Water Utility	89.50
617-49860-384	Refuse Disposal	51.52
617-49860-385	Sewer Utility	54.16
617-49860-406	Repairs & Maint - Groun	61.50
617-49860-409	Repairs & Maint - Utilitie	95.86
617-49860-460	Miscellaneous Taxes	131.47
700-21701	Federal Withholding	11,845.92
700-21702	State Withholding	4,856.00
700-21703	FICA Tax Withholding	13,106.30
700-21704	PERA Contributions	18,550.02
700-21705	Retirement	5,165.00
700-21707	Union Dues	1,637.68
700-21708	PD Union Dues	343.00
700-21709	Wage Levy	286.10
700-21711	Medicare Tax Withholdi	3,645.00
700-21712	Flex Account	794.93
700-21715	Individual Insurance-Afla	204.00
700-21716	Individual Insurance-Afla	334.59
700-21717	Individual Insurance-MB	159.65
700-21719	Individual Insurance-MB	122.73
700-21720	VEBA Contributions	11,848.64
	Grand Total:	1,473,468.50

8/25/16
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Project Account Summary

Project Account Key
****None****

Payment Amount
1,473,468.50
1,473,468.50

Grand Total:



Windom, MN

Expense Approval Report By Fund

Payment Dates 8/25/2016 - 8/31/2016

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL					
ELECTRIC FUND	20160826	08/26/2016	BATCH 1233 UNAPPLIED CASH	100-20191	38.95
					<u>38.95</u>
Activity: 41110 - Mayor & Council					
CONVENT. & VISITOR BUREAU	20160831	08/31/2016	LODGING TAX - GUARDIAN IN	100-41110-491	1,766.06
CONVENT. & VISITOR BUREAU	20160831A	08/31/2016	LODGING TAX - RED CARPET I	100-41110-491	1,024.06
					<u>2,790.12</u>
Activity 41110 - Mayor & Council Total:					
					2,790.12
Activity: 41310 - Administration					
NCPERS MINNESOTA	20160826	08/26/2016	INSURANCE #844600 - SEPT 2	100-41310-133	80.00
INDOFF, INC	2837497	08/23/2016	SUPPLIES	100-41310-200	19.84
LEAGUE OF MN CITIES	238200	08/26/2016	REGISTRATION-STEVE NASBY	100-41310-308	45.00
VERIZON WIRELESS	9770661810	08/31/2016	TELEPHONE	100-41310-321	67.21
TRANSMED, INC	20160824	08/26/2016	SCREENING - 2016 WELLNESS	100-41310-480	273.00
					<u>485.05</u>
Activity 41310 - Administration Total:					
					485.05
Activity: 41910 - Building & Zoning					
NCPERS MINNESOTA	20160826	08/26/2016	INSURANCE #844600 - SEPT 2	100-41910-133	24.00
CENTURY BUSINESS PRODUCT	336992	08/12/2016	SUPPLIES	100-41910-200	23.58
VERIZON WIRELESS	9770661810	08/31/2016	TELEPHONE	100-41910-321	16.85
					<u>64.43</u>
Activity 41910 - Building & Zoning Total:					
					64.43
Activity: 42120 - Crime Control					
NCPERS MINNESOTA	20160826	08/26/2016	INSURANCE #844600 - SEPT 2	100-42120-133	160.00
INDOFF, INC	2839088	08/17/2016	SUPPLIES	100-42120-200	45.17
VERIZON WIRELESS	9770661810	08/31/2016	TELEPHONE	100-42120-321	206.38
DANA WALLACE	20160831	08/31/2016	EXPENSE - DARE CONF-DULUT	100-42120-334	182.14
					<u>593.69</u>
Activity 42120 - Crime Control Total:					
					593.69
Activity: 43100 - Streets					
NCPERS MINNESOTA	20160826	08/26/2016	INSURANCE #844600 - SEPT 2	100-43100-133	80.00
RUNNING'S SUPPLY	20160724	08/31/2016	MAINTENANCE -	100-43100-241	149.99
VERIZON WIRELESS	9770661810	08/31/2016	TELEPHONE	100-43100-321	72.79
RUNNING'S SUPPLY	20160724	08/31/2016	MAINTENANCE -	100-43100-402	11.97
RUNNING'S SUPPLY	20160724	08/31/2016	MAINTENANCE -	100-43100-404	47.99
MILLER SELLNER EQUIP	79020B	08/31/2016	MAINTENANCE	100-43100-404	37.19
					<u>399.93</u>
Activity 43100 - Streets Total:					
					399.93
Activity: 45202 - Park Areas					
NCPERS MINNESOTA	20160826	08/26/2016	INSURANCE #844600 - SEPT 2	100-45202-133	16.00
RUNNING'S SUPPLY	20160724	08/31/2016	MAINTENANCE -	100-45202-211	38.51
RUNNING'S SUPPLY	20160724	08/31/2016	MAINTENANCE -	100-45202-404	9.19
P.M. REPAIR & DETAILING	3493	08/24/2016	MAINTENANCE	100-45202-404	456.00
					<u>519.70</u>
Activity 45202 - Park Areas Total:					
					519.70
Fund 100 - GENERAL Total:					4,891.87
Fund: 211 - LIBRARY					
Activity: 45501 - Library					
NCPERS MINNESOTA	20160826	08/26/2016	INSURANCE #844600 - SEPT 2	211-45501-133	16.00
MICROMARKETING	634241	08/31/2016	BOOKS	211-45501-435	88.49
					<u>104.49</u>
Activity 45501 - Library Total:					
					104.49
Fund 211 - LIBRARY Total:					
					104.49
Fund: 225 - AIRPORT					
Activity: 45127 - Airport					
CITY SERVICE VALCON	0143557	08/26/2016	AIRPORT FUEL - 100 LL	225-45127-264	24,941.56
CITY SERVICE VALCON	0143562	08/12/2016	AIRPORT FUEL - JET A	225-45127-264	8,614.30

Expense Approval Report

Payment Dates: 8/25/2016 - 8/31/2016

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ELECTRIC FUND	SO-000150	08/26/2016	AIRPORT	225-45127-409	4.57
				Activity 45127 - Airport Total:	33,560.43
				Fund 225 - AIRPORT Total:	33,560.43
Fund: 230 - POOL					
Activity: 45124 - Pool					
HAWKINS, INC	3933131	08/10/2016	CHEMICALS	230-45124-216	493.38
MN ENERGY RESOURCES	20160811D	08/11/2016	HEATING #0504917677	230-45124-383	570.25
HOMETOWN SANITATION SER	0000197473	08/01/2016	GARBAGE SERVICE - SWIMMI	230-45124-384	81.90
WINDOM FIRE & SAFETY	6050	08/31/2016	SERVICE	230-45124-401	34.00
RUNNING'S SUPPLY	20160724	08/31/2016	MAINTENANCE -	230-45124-404	23.96
				Activity 45124 - Pool Total:	1,203.49
				Fund 230 - POOL Total:	1,203.49
Fund: 235 - AMBULANCE					
Activity: 42153 - Ambulance					
VERIZON WIRELESS	9770661810	08/31/2016	TELEPHONE	235-42153-321	66.41
EXPERT T BILLING	2997	08/15/2016	SERVICE	235-42153-326	1,674.00
APRIL HARRINGTON	20160830	08/30/2016	EXPENSE	235-42153-334	9.53
KRISTEN PORATH	20160831	08/31/2016	EXPENSE	235-42153-334	43.14
TIM HACKER	20160831	08/31/2016	EXPENSE	235-42153-334	7.23
DONNA MARCY	20160831	08/31/2016	EXPENSE	235-42153-334	16.01
				Activity 42153 - Ambulance Total:	1,816.32
				Fund 235 - AMBULANCE Total:	1,816.32
Fund: 250 - EDA GENERAL					
Activity: 46520 - EDA					
NCPERS MINNESOTA	20160826	08/26/2016	INSURANCE #844600 - SEPT 2	250-46520-133	8.00
CENTURY BUSINESS PRODUCT	336992	08/12/2016	SUPPLIES	250-46520-200	47.17
VERIZON WIRELESS	9770661810	08/31/2016	TELEPHONE	250-46520-321	26.85
WENCK ASSOCIATES, INC.	11509749	08/31/2016	EDA GENERAL ASSISTANCE B3	250-46520-439	11,730.00
				Activity 46520 - EDA Total:	11,812.02
				Fund 250 - EDA GENERAL Total:	11,812.02
Fund: 254 - NORTH IND PARK					
Activity: 46520 - EDA					
SOUTH CENTRAL ELECTRIC	20160731	08/31/2016	SERVICE #367404 #26-24-123	254-46520-381	95.89
				Activity 46520 - EDA Total:	95.89
				Fund 254 - NORTH IND PARK Total:	95.89
Fund: 601 - WATER					
M. K. PAINTING, INC.	20160825	08/25/2016	WATER TOWER PAINTING PAY	601-16400	186,580.00
					186,580.00
Activity: 49400 - Water					
NCPERS MINNESOTA	20160826	08/26/2016	INSURANCE #844600 - SEPT 2	601-49400-133	40.00
HAWKINS, INC	3933126	08/15/2016	CHEMICALS	601-49400-216	283.00
MN VALLEY TESTING	821949	08/15/2016	TESTING	601-49400-310	56.25
VERIZON WIRELESS	9770661810	08/31/2016	TELEPHONE	601-49400-321	96.32
RUNNING'S SUPPLY	20160724	08/31/2016	MAINTENANCE -	601-49400-322	41.00
FAST GLOBAL SOLUTIONS, INC	052178	08/31/2016	MAINTENANCE	601-49400-404	40.00
RUNNING'S SUPPLY	20160724	08/31/2016	MAINTENANCE -	601-49400-406	45.46
AMUNDSON DIG	08101601	08/30/2016	MAINTENANCE	601-49400-408	330.00
DAKOTA SUPPLY GROUP	C362542	08/24/2016	MAINTENANCE	601-49400-408	1,218.60
				Activity 49400 - Water Total:	2,150.63
				Fund 601 - WATER Total:	188,730.63
Fund: 602 - SEWER					
Activity: 49450 - Sewer					
NCPERS MINNESOTA	20160826	08/26/2016	INSURANCE #844600 - SEPT 2	602-49450-133	56.00
MN VALLEY TESTING	821483	08/09/2016	TESTING	602-49450-310	158.00
MN VALLEY TESTING	821964	08/15/2016	TESTING	602-49450-310	238.00
MN VALLEY TESTING	821995	08/15/2016	TESTING	602-49450-310	120.00

Expense Approval Report

Payment Dates: 8/25/2016 - 8/31/2016

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MN VALLEY TESTING	822452	08/11/2016	TESTING	602-49450-310	238.00
VERIZON WIRELESS	9770661810	08/31/2016	TELEPHONE	602-49450-321	124.13
SOUTH CENTRAL ELECTRIC	20160731A	08/31/2016	SERVICE #367405 #26-24-125	602-49450-381	76.94
MN ENERGY RESOURCES	20160613C	08/31/2016	HEATING - 0504488160 - SEW	602-49450-383	16.49
MN ENERGY RESOURCES	20160714D	08/31/2016	HEATING #0504488160	602-49450-383	20.39
MN ENERGY RESOURCES	20160812B	08/31/2016	HEATING #0504488160	602-49450-383	20.44
RUNNING'S SUPPLY	20160724	08/31/2016	MAINTENANCE -	602-49450-404	103.61
RUNNING'S SUPPLY	20160724	08/31/2016	MAINTENANCE -	602-49450-406	44.96
AMUNDSON DIG	08101601	08/30/2016	MAINTENANCE	602-49450-408	330.00
RUNNING'S SUPPLY	20160724	08/31/2016	MAINTENANCE -	602-49450-408	29.35

Activity 49450 - Sewer Total: 1,576.31

Fund 602 - SEWER Total: 1,576.31

Fund: 604 - ELECTRIC

RESCO	653771-00	08/26/2016	INVENTORY	604-14200	1,290.39
LEGACY POWER LINE INC	1942	08/31/2016	ELECTRIC NEW CONSTRUCTIO	604-16300	3,800.00
LEGACY POWER LINE INC	1942	08/31/2016	ELECTRIC NEW CONSTRUCTIO	604-16300	1,976.00
ELECTRIC FUND	SO-000147	08/26/2016	NEW CONST 1 - 12TH & 13TH	604-16300	10,116.48
ELECTRIC FUND	SO-000147	08/26/2016	NEW CONST 1 - 12TH & 13TH	604-16300	7,219.20

24,402.07

Activity: 49550 - Electric

NCPERS MINNESOTA	20160826	08/26/2016	INSURANCE #844600 - SEPT 2	604-49550-133	96.00
ELECTRIC FUND	SO-000147	08/26/2016	NEW CONST 1 - 12TH & 13TH	604-49550-150	-7,219.20
RUNNING'S SUPPLY	20160724	08/31/2016	MAINTENANCE -	604-49550-217	25.27
VERIZON WIRELESS	9770661810	08/31/2016	TELEPHONE	604-49550-321	120.79
ELECTRIC FUND	SO-000148	08/26/2016	TRUCK STOCK	604-49550-408	78.95
TODD SORENSEN	20160826	08/26/2016	ENERGY REBATE	604-49550-450	300.00
ELECTRIC FUND	SO-000151	08/26/2016	DISTRIBUTION MAINTENANCE	604-49550-480	279.38

Activity 49550 - Electric Total: -6,318.81

Fund 604 - ELECTRIC Total: 18,083.26

Fund: 609 - LIQUOR STORE

AUTOMATIC DOOR GROUP IN	33054	08/12/2016	BUILDINGS	609-16200	10,600.00
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10,600.00

Activity: 49751 - Liquor Store

NCPERS MINNESOTA	20160826	08/26/2016	INSURANCE #844600 - SEPT 2	609-49751-133	32.00
RAGE INC	08-011114	08/24/2016	SERVICE - RIVER BEND LIQ	609-49751-211	38.40
ENVIROMASTER, INC	531871	08/24/2016	SUPPLIES	609-49751-211	40.88
VINOCOPIA, INC	0158303-IN	08/24/2016	MERCHANDISE	609-49751-251	469.40
BREAKTHRU BEVERAGE MN	1080511363	08/12/2016	MERCHANDISE	609-49751-251	2,394.13
PHILLIPS WINE & SPIRITS	2023277	08/10/2016	MERCHANDISE	609-49751-251	4,809.77
JOHNSON BROS.	5511592	08/15/2016	MERCHANDISE	609-49751-251	2,100.47
BREAKTHRU BEVERAGE MN	1080511454	08/15/2016	MERCHANDISE	609-49751-252	176.60
ARTISAN BEER COMPANY	3118688	08/15/2016	MERCHANDISE	609-49751-252	144.20
JOHNSON BROS.	5511594	08/10/2016	MERCHANDISE	609-49751-252	418.97
DOLL DISTRIBUTING, LLC	662604	08/31/2016	MERCHANDISE	609-49751-252	15,117.95
BREAKTHRU BEVERAGE MN	1080511363	08/12/2016	MERCHANDISE	609-49751-253	176.00
PHILLIPS WINE & SPIRITS	2023278	08/10/2016	MERCHANDISE	609-49751-253	507.45
JOHNSON BROS.	5511593	08/10/2016	MERCHANDISE	609-49751-253	1,378.30
BREAKTHRU BEVERAGE MN	1080511363	08/12/2016	MERCHANDISE	609-49751-254	53.42
AH HERMEL COMPANY	595951	08/15/2016	MERCHANDISE	609-49751-254	144.58
AH HERMEL COMPANY	595951	08/15/2016	MERCHANDISE	609-49751-261	76.92
MN MUNICIPAL BEVERAGE AS	20160826	08/26/2016	RIVER BEND LIQ-WINDOM (3	609-49751-308	45.00
VERIZON WIRELESS	9770661810	08/31/2016	TELEPHONE	609-49751-321	55.93
VINOCOPIA, INC	0158303-IN	08/24/2016	MERCHANDISE	609-49751-333	17.50
BREAKTHRU BEVERAGE MN	1080511363	08/12/2016	MERCHANDISE	609-49751-333	42.24
PHILLIPS WINE & SPIRITS	2023277	08/10/2016	MERCHANDISE	609-49751-333	61.79
PHILLIPS WINE & SPIRITS	2023278	08/10/2016	MERCHANDISE	609-49751-333	18.37
JOHNSON BROS.	5511592	08/15/2016	MERCHANDISE	609-49751-333	36.74
JOHNSON BROS.	5511593	08/10/2016	MERCHANDISE	609-49751-333	46.76

Expense Approval Report

Payment Dates: 8/25/2016 - 8/31/2016

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
AH HERMEL COMPANY	595951	08/15/2016	MERCHANDISE	609-49751-333	3.95
BANK MIDWEST	20160826	08/26/2016	NSF-KIM BAUMAN - RIVER BE	609-49751-480	10.93
Activity 49751 - Liquor Store Total:					28,418.65
Fund 609 - LIQUOR STORE Total:					39,018.65

Fund: 614 - TELECOM

WDR - DEPUTY REGISTRAR #5	20160829	08/29/2016	TAX & REGISTRATION - 2016 G	614-16440	1,697.33
NELSON AUTO CENTER	F36852	08/26/2016	2016 GMC SIERRA WT	614-16440	25,347.37
					27,044.70

Activity: 49870 - Telecom

NCPERS MINNESOTA	20160826	08/26/2016	INSURANCE #844600 - SEPT 2	614-49870-133	64.00
RUNNING'S SUPPLY	20160724	08/31/2016	MAINTENANCE -	614-49870-227	56.97
VERIZON WIRELESS	9770661810	08/31/2016	TELEPHONE	614-49870-321	209.07
MLB NETWORK	068208	08/23/2016	SUBSCRIBER	614-49870-442	1,009.68
NATIONAL CABLE TV COOP	16080933	08/30/2016	SUBSCRIBER	614-49870-442	89,707.37
RFD TV	2306-1457	08/24/2016	SUBSCRIBER	614-49870-442	401.47
UNIVERSAL SERVICE ADMIN C	UBDI0000860956	08/26/2016	499A CONTRIBUTION	614-49870-443	1,849.09
MANKATO NETWORKS, LLC	2016-0084	08/31/2016	SERVICE	614-49870-447	6,566.00
SWWC - SOUTHWEST WEST C	51181	08/24/2016	SERVICE-#1849	614-49870-447	950.00
CENTURY LINK	20160816	08/30/2016	SERVICE 831-1074-104	614-49870-451	77.89
CENTURY LINK	435005	08/23/2016	SERVICE 831-1075-104	614-49870-451	172.90

Activity 49870 - Telecom Total: 101,064.44

Fund 614 - TELECOM Total: 128,109.14

Fund: 615 - ARENA

Activity: 49850 - Arena

NCPERS MINNESOTA	20160826	08/26/2016	INSURANCE #844600 - SEPT 2	615-49850-133	32.00
HEARTLAND PAPER COMPANY	287472-0	08/31/2016	SUPPLIES	615-49850-211	333.28
VET'S WHOA N'GO	3765890	08/31/2016	FUEL	615-49850-212	8.66
LUND'S BODY SHOP	324	08/31/2016	SERVICE	615-49850-217	316.15
RUNNING'S SUPPLY	20160724	08/31/2016	MAINTENANCE -	615-49850-241	11.98
VERIZON WIRELESS	9770661810	08/31/2016	TELEPHONE -	615-49850-321	67.61
MN ENERGY RESOURCES	20160614C	08/31/2016	CREDIT - FROM MAY'S PYMT	615-49850-383	-57.30
MN ENERGY RESOURCES	20160815	08/31/2016	HEATING #0504094426	615-49850-383	112.80
HOMETOWN SANITATION SER	0000197466	08/01/2016	SERVICE - ARENA	615-49850-384	130.88
RUNNING'S SUPPLY	20160724	08/31/2016	MAINTENANCE -	615-49850-402	9.07

Activity 49850 - Arena Total: 965.13

Fund 615 - ARENA Total: 965.13

Fund: 617 - M/P CENTER

Activity: 49860 - M/P Center

NCPERS MINNESOTA	20160826	08/26/2016	INSURANCE #844600 - SEPT 2	617-49860-133	48.00
VERIZON WIRELESS	9770661810	08/31/2016	TELEPHONE	617-49860-321	16.85
FEDER MECHANICAL INC	669	08/17/2016	MAINTENANCE	617-49860-409	933.73

Activity 49860 - M/P Center Total: 998.58

Fund 617 - M/P CENTER Total: 998.58

Fund: 700 - PAYROLL

NCPERS MINNESOTA	20160826	08/26/2016	INSURANCE #844600 - SEPT 2	700-21718	16.00
NCPERS MINNESOTA	20160826	08/26/2016	INSURANCE #844600 - SEPT 2	700-21718	16.00

32.00

Fund 700 - PAYROLL Total: 32.00

Grand Total: 430,998.21

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL	4,891.87
211 - LIBRARY	104.49
225 - AIRPORT	33,560.43
230 - POOL	1,203.49
235 - AMBULANCE	1,816.32
250 - EDA GENERAL	11,812.02
254 - NORTH IND PARK	95.89
601 - WATER	188,730.63
602 - SEWER	1,576.31
604 - ELECTRIC	18,083.26
609 - LIQUOR STORE	39,018.65
614 - TELECOM	128,109.14
615 - ARENA	965.13
617 - M/P CENTER	998.58
700 - PAYROLL	32.00
Grand Total:	430,998.21

Account Summary

Account Number	Account Name	Payment Amount
100-20191	Unapplied Cash	38.95
100-41110-491	Payments to Other Orga	2,790.12
100-41310-133	Employer Paid Insurance	80.00
100-41310-200	Office Supplies	19.84
100-41310-308	Training & Registrations	45.00
100-41310-321	Telephone	67.21
100-41310-480	Other Miscellaneous	273.00
100-41910-133	Employer Paid Insurance	24.00
100-41910-200	Office Supplies	23.58
100-41910-321	Telephone	16.85
100-42120-133	Employer Paid Insurance	160.00
100-42120-200	Office Supplies	45.17
100-42120-321	Telephone	206.38
100-42120-334	Meals/Lodging	182.14
100-43100-133	Employer Paid Insurance	80.00
100-43100-241	Small Tools	149.99
100-43100-321	Telephone	72.79
100-43100-402	Repairs & Maint - Struct	11.97
100-43100-404	Repairs & Maint - M&E	85.18
100-45202-133	Employer Paid Insurance	16.00
100-45202-211	Cleaning Supplies	38.51
100-45202-404	Repairs & Maint - M&E	465.19
211-45501-133	Employer Paid Insurance	16.00
211-45501-435	Books and Pamphlets	88.49
225-45127-264	Merchandise For Resale	33,555.86
225-45127-409	Repairs & Maint - Utilitie	4.57
230-45124-216	Chemicals and Chemical	493.38
230-45124-383	Gas Utility	570.25
230-45124-384	Refuse Disposal	81.90
230-45124-401	Repairs & Maint - Buildi	34.00
230-45124-404	Repairs & Maint - M&E	23.96
235-42153-321	Telephone	66.41
235-42153-326	Data Processing	1,674.00
235-42153-334	Meals/Lodging	75.91
250-46520-133	Employer Paid Insurance	8.00
250-46520-200	Office Supplies	47.17
250-46520-321	Telephone	26.85
250-46520-439	Special Projects	11,730.00

Account Summary

Account Number	Account Name	Payment Amount
254-46520-381	Electric Utility	95.89
601-16400	Machinery & Equipment	186,580.00
601-49400-133	Employer Paid Insurance	40.00
601-49400-216	Chemicals and Chemical	283.00
601-49400-310	Lab Testing	56.25
601-49400-321	Telephone	96.32
601-49400-322	Postage	41.00
601-49400-404	Repairs & Maint - M&E	40.00
601-49400-406	Repairs & Maint - Groun	45.46
601-49400-408	Repairs & Maint - Distrib	1,548.60
602-49450-133	Employer Paid Insurance	56.00
602-49450-310	Lab Testing	754.00
602-49450-321	Telephone	124.13
602-49450-381	Electric Utility	76.94
602-49450-383	Gas Utility	57.32
602-49450-404	Repairs & Maint - M&E	103.61
602-49450-406	Repairs & Maint - Groun	44.96
602-49450-408	Repairs & Maint - Distrib	359.35
604-14200	Inventory	1,290.39
604-16300	Improvements Other Th	23,111.68
604-49550-133	Employer Paid Insurance	96.00
604-49550-150	Capitalized Labor	-7,219.20
604-49550-217	Other Operating Supplie	25.27
604-49550-321	Telephone	120.79
604-49550-408	Repairs & Maint - Distrib	78.95
604-49550-450	Conservation	300.00
604-49550-480	Other Miscellaneous	279.38
609-16200	Buildings	10,600.00
609-49751-133	Employer Paid Insurance	32.00
609-49751-211	Cleaning Supplies	79.28
609-49751-251	Liquor	9,773.77
609-49751-252	Beer	15,857.72
609-49751-253	Wine	2,061.75
609-49751-254	Soft Drinks & Mix	198.00
609-49751-261	Other Merchandise	76.92
609-49751-308	Training & Registrations	45.00
609-49751-321	Telephone	55.93
609-49751-333	Freight and Express	227.35
609-49751-480	Other Miscellaneous	10.93
614-16440	Motor Vehicles	27,044.70
614-49870-133	Employer Paid Insurance	64.00
614-49870-227	Utility System Maint Sup	56.97
614-49870-321	Telephone	209.07
614-49870-442	Subscriber Fees	91,118.52
614-49870-443	Intergovernmental Fees	1,849.09
614-49870-447	Internet Expense	7,516.00
614-49870-451	Call Completion	250.79
615-49850-133	Employer Paid Insurance	32.00
615-49850-211	Cleaning Supplies	333.28
615-49850-212	Motor Fuels	8.66
615-49850-217	Other Operating Supplie	316.15
615-49850-241	Small Tools	11.98
615-49850-321	Telephone	67.61
615-49850-383	Gas Utility	55.50
615-49850-384	Refuse Disposal	130.88
615-49850-402	Repairs & Maint - Struct	9.07
617-49860-133	Employer Paid Insurance	48.00
617-49860-321	Telephone	16.85

Account Summary

Account Number	Account Name	Payment Amount
617-49860-409	Repairs & Maint - Utilitie	933.73
700-21718	Individual Insurance-NC	<u>32.00</u>
	Grand Total:	430,998.21

Project Account Summary

Project Account Key	Payment Amount
None	<u>430,998.21</u>
Grand Total:	430,998.21

8/31/16
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