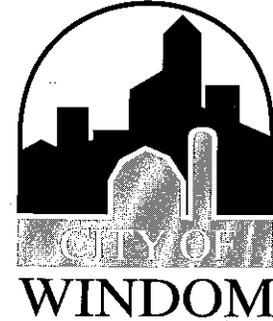


Council Meeting
Tuesday, September 20, 2016
City Council Chambers
7:30 p.m.
AGENDA



Call to Order
Pledge of Allegiance

1. Approval of Minutes
 - Council Minutes–September 6, 2016
2. Consent Agenda
 - Minutes
 - HRA – July 11, 2016
 - Utility Commission – September 2 & 14, 2016
 - Economic Development Commission – September 12, 2016
 - Library Board – September 13, 2016
 - Planning Commission – September 13, 2016
 - Park and Recreation Commission – September 14, 2016
 - License
 - Amplification Permit – Community Center
3. Department Heads
4. Planning Commission
 - First Reading Ordinance – Floodplain Management
 - Conditional Use Permit – 1129 5th Avenue
5. Fire Department
 - Annual Firefighters Relief Association Report
 - Letter of Intent – MN Dept. of Public Safety Resolution
 - US Fish and Wildlife Service Grant Approval
6. Electric Transformer and Equipment Project
 - Bid Award
7. Housing Tax Abatement Discussion
8. Set Preliminary 2017 Budget Levy
9. Establish 2017 Budget Hearing Dates
 - 7:00 p.m. – December 6, 2016
 - December 20, 2016 – Adoption of 2017 Budget Levy
 - 2017 Budget Workshop Dates
10. Disposition and Donation of Surplus Equipment
11. Personnel Items – Arena
12. New Business
13. Old Business
14. Regular Bills
15. Contractor Payment – Water Tower Project - M K Painting – Pay Request #4 \$59,755.00
16. Council Concerns
17. Adjourn



**Regular Council Meeting
Windom Community Center
September 6, 2016
7:30 p.m. Regular Meeting**

1. Call to Order:

The meeting was called to order by Mayor Corey Maricle at 7:30 p.m.

2. Roll Call:

Mayor: Corey Maricle

Council Present: Brian Cooley, Dominic Jones, Paul Johnson, Bryan Joyce and JoAnn Ray

Council Absent: None

City Staff Present:

Steve Nasby, City Administrator; Scott Peterson, Police Chief; Mike Haugen, Water/Wastewater Superintendent; Brad Bussa, Community Center Director; Drew Hage, EDA Director; Dan Ortmann, Fire Chief and Tim Hacker, Ambulance Director

3. Pledge of Allegiance

4. Approval of Minutes:

Motion by Ray second by Joyce to approve the City Council minutes from August 10, 2016 and August 16, 2016. Motion carried 5 – 0.

5. Consent Agenda:

Maricle noted the minutes from the following Boards and Commissions.

- Telecom Commission – August 22, 2016
- Street Committee – August 29, 2016

Motion by Ray second by Joyce to approve the Consent agenda board and commission minutes. Motion carried 5 – 0.

Maricle said there were business solicitation permits for American Exteriors. The Police Chief has reviewed and signed off. The persons performing solicitations include Nathan Bouwens, Jamie Sams, Elijah Hughbanks, Devon Romanawski, Alex Mader and Justin Davie.

Motion by Cooley second by Johnson to approve the business solicitation permits as presented for American Exteriors. Motion carried 5- 0.

6. Department Heads:

None.

7. Street Closure Request:

Maricle said the closure request was for 14th Street from the alley east of 2nd Avenue to 3rd Avenue on September 17th. A memo is in the packet and it was approved by the Police Chief.

Nasby noted there are no driveways or other private accesses that would be blocked.

Motion by Ray second by Johnson to approve the temporary 14th Street Closure on September 17, 2016 as presented. Motion carried 5 – 0.

8. Public Hearings – Ash Street and Witt Park:

Maricle opened the public hearing on the Ash Street vacation.

Drew Hage, EDA Executive Director, said that the City Council had discussed this on August 2nd and the vacation is part of a possible development project on the former Dino's Diner property. Vacations of street sections in this area were done in 1955 and 2001, but a section of Ash Street remained and the request has been made to vacate the street. The City keeps utility easements.

No public comments were received. Maricle closed the public hearing.

Council member Jones introduced the Resolution No. 2016-53, entitled "A RESOLUTION APPROVING THE VACATING OF THE STREET RIGHT OF WAY KNOWN AS ASH STREET" and moved its adoption. The resolution was seconded by Ray and on roll call vote: Yes: Jones, Joyce, Ray, Cooley and Johnson. No: None. Absent: None. Abstain: None. Resolution passed 5 - 0.

Maricle asked that people state their name and address for the record. He said that there may be a number of citizens wanting to speak on the Witt Park item so comments should be kept to three minutes to give everyone an opportunity to speak. He noted this is a hearing and not question\answer discussion unless the Council had questions.

Maricle opened the public hearing for the vacation of Witt Park for use as a park.

Rod Byam, 1444 4th Avenue, said that the fire station has been downtown since 1968 and he is a former firefighter. There are hazards with emergency personnel trying urgently to get to the fire hall and respond. The location is central in town as the City is only two miles long and traffic signals can be an issue from any direction. He noted comments about three times the location has been researched and this is the first he had heard about those other discussions. There are not a lot of locations available for such a facility. He knew Ken Witt and does not like taking away a park. He feels the City owes the citizens another Ken Witt Park if this one is taken for the project. The Building Committee people worked hard and did the best they could for the proposal. He does not have a problem with the proposed cost as prices go up. He thought there should have been 600 people at the meeting as that number signed a petition.

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Barb Derickson, 969 8th Street, said that her husband is a firefighter and she is in favor of vacating the park for the project. The current park is next to the jail and she does not feel it is good to have prisoners viewing the children at the playground. She viewed all the other parks in Windom and read off the names of about a dozen parks and open spaces such as the schools. She said one prior comment referred to not having a voice from the minority population and noted that all the meetings are open to the public and everyone is welcome. She noted that Island Park is 30 seconds away by bicycle. Response times are key to emergency services and she would want to save a life over a park.

Craig Zimmerman, Windom, said that he is a life-long resident. Ken Witt was a neighbor and friend. The park is more than trees and grass, its history for the community. He felt the community should be voting on the project. He had two options for the proposed facility as it is needed. The options were to build a combined facility by the water tower and community center or to build just a fire hall at that location. Zimmerman said crossing railroad tracks is not an issue. He called Union Pacific and they deal with situations like this and have a GIS tracking trains, where if UP is contacted they can stop a train or split a train to allow for emergency vehicle crossing. He sees more Ambulance calls than fire so a central location is better for them. Growth in Windom is north such as the industrial park. He wants to keep the park as is and said that he drove the speed limit from the community center to the current fire hall and it only took 40 seconds so that would be the difference in response time. He said that a smaller fire only facility would be less costly. On the fire call Thursday Zimmerman said he saw firefighter Bussa driving a yellow fire truck that had trouble getting on to the intersection with Highway 60/71 and this is dangerous as the truck was stopped on the highway. He urged the Council to make another solution to save money and save the park. Zimmerman thanked the EMTs and Firefighters for the service they provide the community.

Dorothy Fundahn, Windom, said that the Building Committee had done much work on the project and location with the due diligence needed. Not many people use Witt Park as she looked the last five weeks. She is okay using Witt Park for the Emergency Services Facility.

Jordan Bussa, 804 13th Street, said that he is a father and a firefighter. There are many park options in the community and there are higher levels of amenities in other parks such as restrooms and shelters which are not at Witt Park. He works close by Witt Park and there is not much daily use at the park. The playground equipment is dated as well. The Building Committee looked at response times as being key in the location of the facility as time is critical. Last, he was not driving a yellow fire truck last Thursday as was stated earlier tonight, he was a passenger in the back of the fire department's red pick-up.

Karen Knigge, 1773 Maple Park Circle, said that she walked to Witt Park when her kids were little. There is a sex offender that hangs out at Island Park and she feels Witt Park is safer as it is next to the Law Enforcement Center. She said that she sees people in the park often and every Sunday there are tennis players. She does not want to lose the park.

Rhonda Rene Koch, 605 10th Street, said that she lives by Witt Park and sees people use the park to stop and rest as they are doing errands downtown or getting groceries. The park is green space for the residents of the HRA apartments and it is used as their yard and for visitors. She

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wanted the City to build on the City Hall property and use the church parcel as they are willing to have the church moved. She said the City has other properties so don't use Witt Park. Dynamite Park is large enough so if the City wants to destroy a park use that one as it is not used. She said that she does not respect a Council removing the park as it is a community asset. BARC and church patrons also use the park. Witt Park should be improved by using the concrete hockey rink to be a splash pad.

Bob Lindaman, 91259 500th Avenue, said that he knows the Council does not want to make this decision as it is very difficult. He has a solution, put the question on the November ballot and let the voters decide. He sees farmers and the Ag economy having difficult financial times ahead and changes in taxes will impact Windom and how the building is paid for.

Jack Kelly, 750 Highland Road, said that he is a former EMT and firefighter. There is an empty lot about 1.25 blocks from Witt Park that could be an alternate site for the park so it can be moved. The fire department covers a large area in town and in the rural areas. He had previously presented information on a list of the buildings in Windom constructed since 1958 that were brick & mortar, which are 22. The decision on the building was probably a good one. Losing a park is not good, but it can be replaced.

Barb LaCanne, 1244 5th Avenue, said that BARC is needed as it brings people to town for events. The planned project will eliminate street parking across from BARC. She realizes the needs of the fire and ambulance service needs to be met, but not at Witt Park. She used the park all the time when her kids were young. There are 8-10 nice trees that will be lost. LaCanne said the Council is not listening to the community.

Maricle asked if there were other public comments. Maricle closed the public hearing at 8:19 pm.

Joyce said that he had some conversations on the possibility of moving Witt Park. He wants to explore this option with the Parks & Recreation Commission. This option would leave the playground equipment in the central part of town. The Commission meets next week so this could be brought up for discussion then.

Jones said this is a difficult decision for the Council and for Windom, but not hard for him as he sees other options. He has heard from citizens and listened to them for not using Witt Park. There are other factors to consider and he does not want a divided community. He said that regardless of the decision the community needs to come together. He appreciates and trusts the firefighters and EMTs. The Emergency Services Facility was discussed by the City Council and is the number one priority and they do need a facility. He thanked everyone for their comments on both sides and respects the opinions.

Council member Johnson introduced the Resolution No. 2016-54, entitled "A RESOLUTION APPROVING THE VACATING OF BLOCK 23 (WITT PARK) FOR USE AS A CITY PARK" and moved its adoption. The resolution was seconded by Ray and on roll call vote: Yes: Joyce, Ray, Cooley and Johnson. No: Jones. Absent: None. Abstain: None. Resolution passed 4 - 1.

9. Emergency Services Facility – Bid Award and Continuation of Financing Discussion:

Darrin Botts, Brunton Architects and Dan Ortmann, Fire Chief introduced themselves. Botts said that the Council had asked about the roof warranties and costs. The EPDM roof in the base bid is a ballasted roof with a 20-year warranty. The TPO roof alternate is a different roofing type and the warranty is also 20-years, but that can be increased to 30-years with additional expense. The TPO roof has easier maintenance and easier repairs as it is not ballasted. The cost of the TPO roof is 20% higher than the base bid and 50% higher if the 30-year warranty is desired. The Council has also asked about roof replacement costs in 20-25 years and Botts was unable to get an estimate as the contractors he talked with could not provide a number. The cost of the roof itself is \$130,000. The TPO roof would be more energy efficient, but since the apparatus bays are not air conditioned the savings would not be much.

Jones asked if Botts had a recommendation on the roof. Botts said the EPDM roof in the bid.

Botts said that the roof system can last longer than 20 years with maintenance and care.

Jones asked about the operational cost estimate. Nasby replied that the architects had provided information from Jackson's fire hall as it is similar construction. A memorandum in the packet shows those costs for 2015 and part of 2016. The annual costs for Windom's facility is estimated to be just under \$18,000.

Jones asked if the cost would be added to the budgets. Nasby replied that it would be added since this is a new facility.

Ortmann said the Windom building has LED lighting and does not have glass doors like Jackson so the costs could be lower.

Joyce asked about the operational cost share of the facility. Ortmann said it would be 60% fire and 40% ambulance based on use.

Joyce asked if the roof warranty was voided by actions taken by the City such as training. Botts said that he would have to research the warranty.

Ortmann said that the fire department will not be using the roof for training.

Jones said he had spoken to the City Administrator about the financing and the impacts to the City funds and ability for future projects as funds are finite. He asked Nasby to review. Nasby said that discussions have been to use General Fund reserves and Liquor Fund reserves for the proposed facility, and if those funds are used they are not available for future projects and that will limit options for other projects.

Jones said that he wants the Council to consider the Arena and Pool projects that need to be done and there are only so many dollars to go around. Depending on the size and scope of the 2017 Street project it appears to be covered with the expiration of 2003 bonds. There is only so much money that can be raised through taxes. The Council policy for the General Fund reserve is 75%

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and that is being considered to drop to 50-55%. The State Auditor and LMC show a 35-50% General Fund reserve.

Nasby noted the City's policy was developed a few years ago when local aid was cut and the Council wanted to have a cushion against those cuts so services could be maintained.

Jones said that he wanted to cut as much as possible out of the project to reduce the costs and impact on taxes.

Joyce said the impact to the tax levy versus paying through the adder to the utility bills was a big change for him. He wants to keep the tax impact as low as possible as there are other projects coming up. Using the funds and tax levy for the number one priority is what is being considered. He would want to use transfers from other accounts to reduce the property tax impact. He proposed using the \$1 million from the Ambulance Fund, \$500,000 from the Liquor Fund and about \$500,000 from the General Fund reserve as a cash contribution which leaves \$2 million to finance. He is supportive of the City-lease option which is a tax impact of 6.8%, then transfers of \$20,000 to \$30,000 from the Liquor Fund, \$20,000 from the Electric Fund which returns to the 1986 funding level, \$25,000 from the townships and \$5,000 to \$10,000 from the Hospital. Also, he would include reallocating the \$5,000 annual General Fund contribution from the Fire Relief Association to the project debt service. By doing this approach the impact to the tax levy is reduced to 2.5% to 3%. The impact to the Liquor Fund needs to consider their future needs too. Joyce proposed having study done on payments in lieu of taxes and transfers that occur in other communities and set a plan for managing these transfers.

Joyce asked about the USDA loan. Nasby replied that he had spoken to USDA and South Central Coop and they are aware of the project, monies should be available for that loan, but no formal applications or approvals have been completed.

Ortmann said the \$5,000 reallocation from the Fire Relief Association amounts to \$133 per firefighter and they were supportive of this action.

Jones thanked the Relief Association for the reallocation and asked if the USDA money can be used for other projects. Nasby said he had not asked about USDA loans for the Arena or Pool.

Joyce said his proposal is open for Council and will still need a formal decision.

Jones noted that a status quo City budget will require a 3% levy increase and if the tax increase for the Emergency Services Facility is 3% that will total a 6% increase.

Joyce said he had asked about refinancing the lease. Nasby said that Ehlers Associates stated the lease can be refinanced and those terms need to be noted in the offering.

Jones asked if the lease goes away upon refinancing. Nasby said that those terms would likely be included in the offering or lease terms. So if it is paid off the lease is terminated.

Joyce asked about the total cost of the bids as discussed.

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Maricle said the cost of the base bid and the alternates including the fourth Ambulance bay, generator wiring and elimination of the block form liner was \$3,191,500. With the contingency the total is \$3,351,075 and total project cost with fees, site clearance and tennis court relocation is \$3,897,876.

Jones asked what may come out of the contingency funds. Botts said that unforeseen items. For example, recently OSHA changed the safety requirements on a project that is currently underway so that increased cost.

Jones asked if any known issues exist now. Botts said that there could be some soil corrections.

Jones noted soil borings were completed. Botts said there may be soft spots that are discovered.

Joyce asked if the property tax levy needs to be raised in 2016. Nasby said that it would need to be done by September 2016 as the process is 2017 levy, 2018 collect and 2019 pay.

Council member Johnson introduced the Resolution No. 2016-55, entitled “A RESOLUTION AWARDING THE CONTRACT FOR THE PROJECT ENTITLED EMERGENCY SERVICES FACILITY PROJECT” and moved its adoption. The resolution was seconded by Ray and on roll call vote: Yes: Ray, Cooley, Johnson and Joyce. No: Jones. Absent: None. Abstain: None. Resolution passed 4 - 1.

Jones said he wanted cost \$1 million less. The Building Committee did a good job and bids were lower than the estimates. He will stand by the decision of the Council. He said that he has heard comments about Windom taxes being high. He noted that the League of Minnesota Cities has a property tax calculator on its website and looking at similar communities, Windom is in the middle. He also noted that Windom has many amenities that other communities do not.

Nasby noted that the preliminary tax levy set in September can go down but not up so there is some flexibility for discussion.

Jones said that he wants to challenge everyone to keep the amount low.

Ortmann thanked the Council for their work and trust in the Building Committee. This project has been a long time coming and it is time to move forward.

Maricle thanked the Building Committee for its work.

10. MN Dept. of Transportation Airport Grant – Master Plan and Update Airport Layout Plan:

Nasby said the grant for the project is \$255,000 and the match is either 5% or 10% depending on an allocation from the State. The study is required prior to other work done at the airport. The City's match has come from the capital budget in the past.

Council member Johnson introduced the Resolution No. 2016-56, entitled “AUTHORIZATION TO EXECUTE MINNESOTA DEPARTMENT OF TRANSPORTATION GRANT AGREEMENT TO PREPARE MASTER PLAN AND UPDATE AIRPORT LAYOUT PLAN” and moved its adoption. The resolution was seconded by Cooley and on roll call vote: Yes: Cooley, Johnson, Jones, Joyce and Ray. No: None. Absent: None. Abstain: None. Resolution passed 5 - 0.

11. Housing and Redevelopment Authority (HRA):

Maricle said there are two items. First, an appointment to the HRA Board due to a resignation. He is appointing Pam Dobson to the HRA Board.

Motion by Ray second by Cooley to approve the appointment of Pam Dobson to the HRA Board. Motion carried 5 – 0.

Nasby said the second item is approval of the grant agreement between the State and the City, on behalf of the HRA. The grant is for major renovations at the HRA facilities and the application was previously approved by the Council. The amount of the grant is \$600,000.

Motion by Cooley second by Joyce to approve the grant contract between the State of Minnesota and City of Windom for grant #CDAP-16-0003-0-FY16 as presented. Motion carried 5 – 0.

12. Southwest Minnesota Housing Partnership Contract for Small Cities Grant Application:

Hage said that the goals for the community included the preservation of housing. There are opportunities for housing grants and this one would be for the rehabilitation and preservation of housing. The assistance would be targeted as the whole City does not qualify under the rules. The cost of doing the grant application is \$5,000. The cost could be less if parts are done and it turns out to be infeasible. The City has gotten these funds in the past and is a good project to assist the maintenance of the housing stock.

Council member Ray introduced the Resolution No. 2016-57, entitled “RESOLUTION IDENTIFYING COMMUNITY DEVELOPMENT PRIORITY AND APPROVING GANT DEVELOPMENT AGREEMENT” and moved its adoption. The resolution was seconded by Johnson and on roll call vote: Yes: Jones, Joyce, Ray, Cooley and Johnson. No: None. Absent: None. Abstain: None. Resolution passed 5 - 0.

13. Sanitary Sewer Line Replacement Project – Reimbursement Resolution and Bid Award:

Mike Haugen, Water\Wastewater Superintendent, Travis Winters, Bolton & Menk and Kelly Yanke, Bolton & Menk, introduced themselves.

Winter said the bids were above the estimates but still in line with the expected costs. The low bid for Schedule A is \$566,738.28 and \$194,148.72 for Schedule B. Schedule A is the cost for the replacement of the 15 inch line with a new 18 inch line. Schedule B is for the metering and

sampling equipment needed for Prime Pork and the truck wash. He said the businesses were wanting some time to review the Schedule B items.

Haugen said this project is being proposed to replace a 1970 sewer line.

Jones asked how the project is paid for. Haugen replied that the main will be paid for by the wastewater fund and the Schedule B items are for the businesses to cover.

Yanke noted the sewer main was upsized to accommodate future need and increased flow.

Council member Jones introduced the Resolution No. 2016-58, entitled “A RESOLUTION AWARDING THE CONTRACT FOR THE PROJECT ENTITLED SANITARY SEWER LINE REPLACEMENT PROJECT” and moved its adoption. The resolution was seconded by Joyce and on roll call vote: Yes: Jones, Joyce, Ray, Cooley and Johnson. No: None. Absent: None. Abstain: None. Resolution passed 5 - 0.

Nasby noted another resolution which is for the City to reimburse itself from future bond proceeds. This gives the City the option to include this project in a future bond issue.

Council member Johnson introduced the Resolution No. 2016-59, entitled “EXPRESSING AN INTENT TO REIMBURSE EXPENDITURES FROM TAX EXEMPT BOND PROCEEDS” and moved its adoption. The resolution was seconded by Jones and on roll call vote: Yes: Joyce, Ray, Cooley, Johnson and Jones. No: None. Absent: None. Abstain: None. Resolution passed 5 - 0.

14. Personnel – Police Officer Step Advancement:

Jones said that the Police Chief had recommended that Officer Beck be moved from Step 5 to Step 10 of the LELS pay plan due to this performance and tenure. This is customary within the Police Department and recommended by the Personnel Committee.

Motion by Jones second by Ray to approve moving Office Beck from Step 5 to Step 10 of the LELS pay plan. Motion carried 5 – 0.

15. New Business:

Maricle said there are two items on the agenda. First, is to set budget workshop dates. Nasby asked the Council to bring a list of available dates to the next meeting.

Maricle said the second item is a request from the Windom Area Chamber of Commerce to use the City Council Chamber for a local candidate forum on October 25. Nasby noted the request is also that there is no charge.

Motion by Joyce second by Cooley to approve the request by the Windom Chamber of Commerce for use of the Council Chamber on October 25, 2016. Motion carried 5 – 0.

Preliminary

16. Old Business:

None.

17. Regular Bills:

Motion by Ray second by Cooley to approve the regular bills as presented. Motion carried 5 – 0.

18. Council Concerns:

Joyce congratulated Drew Hage on an award he received for his work on the Marshall Health assessment program from when he worked at his previous job. Joyce said that he wants to pursue green space in the central part of town and will work with the Parks & Recreation Commission on the suggestions. He thanked the citizens for their comments and civility as this was a difficult decision.

Johnson said it was a difficult decision to vacate the use of Witt Park. The Emergency Services Facility is a needed project, number one priority and had been studied several times over many years. He supports the possibility of a new park close by. Coffee with Council this week is at Hy-Vee with himself and Brian Cooley.

Cooley said the process for the Emergency Services Facility was long and the Building Committee looked at sites and options. Some of the sites considered now have building on them which is good for the community. Change is hard and difficult for people. He noted the County Courthouse, built many years ago, was also built on what was a park with a pond and the Witt Park site used to have a wooden structure on it. Changes happen and more will come.

19. Adjournment:

Mayor Maricle adjourned the meeting by unanimous consent at 9:40 pm.

Corey Maricle, Mayor

Attest: _____
Steve Nasby, City Administrator

REGULAR MEETING OF THE HOUSING AND REDEVELOPMENT AUTHORITY OF WINDOM, MN

July 11th, 2016 ~ 4:00 pm

A regular meeting of the Board of Directors was held on Monday, July 11th, 2016, in the Riverview Apartments Community Room. Board Members present: Frank Dorpinghaus, Margaret McDonald, Linda Jaakola, Resident Board Member, Pat Tepley and Riverview Liaison, Ronda Renee Koch. Also present were: Executive Director, DeeAnna Peterson, Operations Manager, Connie Clausen and City Liaison, Bryan Joyce. Absent: None.

The meeting was called to order at 4:00 p.m. with the consent agenda approved (McDonald/Jaakola) which included the agenda, minutes of the previous meeting and the utilities and bills report.

Old business consisted of:

1. POHP Grant update: The Executive Director reported that we are currently waiting on the B3 status. The board approved signing the updated contract with Tri-State General Contracting. Staff continues to work diligently on the remaining required documents for both the POHP and DEED grants.
2. The Hillside Porch Project update: Brunton Architects continues working with Rocker Construction to replace the defective cement. We have been told the work will be done by the end of July or early August.
3. There is a new opportunity for commissioner training called "Lead the Way". The website information has been provided on the Agenda and will continue to be for the coming couple of months.
4. The 2014 CFP is complete and close out paperwork has been sent to HUD.
5. Missouri Energy update: This project is on hold until Steve is able to return to work.
6. We have a newspaper advertisement running for the Operations Manager position through July 21st at noon.
7. Maintenance Staff update: We are waiting to hear back from Steve on his work status after his doctor appointment today.

New Business consisted of:

1. The key card system at Riverview has been updated with new hardware and software installed.
2. A quote has been requested from Lucan Community TV to replace the existing key and lock system on the entrance door to the community room at Hillside Manor. This will also include handicap buttons to open the door.
3. The Executive Director reported that she tried to contact the person referred for the open board position but has not had any response from them. The other board members will look for other options for replacing Mr. Vaupel so we can submit a name to the Mayor in the coming month.
4. We have had some recent issues with the roof fans at Riverview. Ron's Electric has been called to analyze the issue.
5. The final PHAS score came in at 89 which is one point shy of High Performer status. Staff will work on areas to improve performance in order to reclaim High Performer status.
6. The annual audit was conducted Wednesday, July 13th. We await the final report.
7. The Pay Equity Report has been completed. This report is only done every 3 years. Issues were taken care of and the director set things up so the report will go to the email of current Operations Manager staff.
8. The Executive Director reported that we have until August 15th, 2016 to certify for capital funds through PIC but that there is information incorrect and HUD is checking if it should be corrected prior to certification.
9. An update on the special community rehab loans was given by the Executive Director.
10. During the RV Wall Project, there may be a need for special translation for some residents. Options are currently being researched.
11. Upcoming board meetings: Tuesday, August 16th (Hillside) and Wednesday, September 14th (Riverview).

With no further business, the meeting was adjourned at 5:00 pm (Jaakola/McDonald).

UTILITY COMMISSION MINUTES
City Hall, Council Chamber
September 2, 2016

Call Meeting to Order: The Utility Commission meeting was called to order at 12:00 p.m. in the City Hall Council Chamber.

Members Present: Utility Commission Chairperson: Mike Schwalbach
Members Present: Glen Francis
Member Absent: Tom Riordan
City Council Liaison: Dominic Jones (absent)
Staff Present: Mike Haugen, Water / Wastewater Superintendent; Brent Brown, Electric Superintendent; Drew Hage, EDA Director; Leesa Arndt, Administrative Assistant

APPROVE MINUTES

Motion by Francis, seconded by Schwalbach, to approve the August 10, 2016 Utility Commission minutes. Motion carried 2 – 0.

WATER\WASTEWATER ITEMS

Smith Auto, DBA Johnson's Auto Service-

Drew Hage, EDA director was approached by Michael and Tanya Smith about hooking up to the city sewer service. The Smiths were concerned that because the business was annexed into the city limits, that the utility commission would force them to connect to the city sewer line.

Drew contacted Dennis Johnson, engineer for Wenck Associates. Johnson's estimate for the connection of sewer service to this location is approximately \$50,000. Hage noted that this is not cost effective for one business. Nearby business Windom Farm Service has recently redone their septic service and would not be willing to connect at this time. The EDA does not have funding at this time for a railroad spur development (east side of the tracks) for 6 potential lots.

Hage proposed that the city allow Smith Auto, DBA Johnson's Auto Service be allowed to update their current septic system to be in compliance with City, County, and State Ordinances. The septic service will have to be inspected by either the Building Official or the county. In doing so, the city would not force them to hook up to city sewer services. The business would also have to stay in compliance with the MPCA for his type of business.

Motion by Francis, seconded by Schwalbach, to allow Smith Auto, DBA Johnson's Auto Service, to upgrade their septic system and remain in compliance with City, County, and State ordinances in lieu of connecting to the City of Windom sewer services.

Review Bid Opening - Hwy 60 Sewer Line

Kelly Yanke from Bolton & Menk, Inc. presented the 2016 Sanitary Sewer Rehabilitation Project bid opening results to the Utility Commission. The apparent low bidder on the project was GM Contracting. Bids were read as follows:

<u>Bidders</u>	<u>Schedule A Amount</u>	<u>Schedule B Amount</u>
GM Contracting, Inc.	\$566,738.28	\$194,148.72
Heselton Construction, LLC	\$641,118.45	As Tabulated: \$235,125.00 As Read: \$235,485.00

Kuechle Underground	\$748,849.20	\$329,310.00
Minger Construction Co., Inc.	\$827,504.85	\$210,115.00

The Commission discussed the bid items. Yanke informed the Commission that units and quantities should remain the same. Haugen noted that the Creek Diversion item was at a higher cost than originally planned. Another item that was a large cost factor was the difference in price from a 15" sewer pipe line to an 18" sewer line.

Mike Schwalbach discussed with the Commission that there could be substantial savings with the sampling station building and Equipment bid item (Schedule B, Item 7B). The original engineer's estimate of \$25,000.00 did not include any of the internal equipment and control supplies. Haugen stated that these items cost \$9,000 for the sampling equipment and \$33,000 for the monitoring control supplies.

The Commission further discussed the Schedule B bid items. The items in this Schedule are the responsibility of the Industrial User and will be incorporated into the Significant Industrial User (SIU) Agreements for Prime Pork and Windom Wash. Yanke indicated he is still working on drafts for the SIU agreements and will have them for the next Commission meeting. The Commission discussed which items that each Industrial User is responsible for in the Schedule.

Scott Veenker of Windom Wash, LLC joined the meeting at 1:53 PM. He was concerned about the items that Windom Wash would be responsible for. The Commission agreed that there is potential cost savings in the bid, and would work with him to reduce cost. Veenker proposed that the Sampling Station is a huge cost and he would be willing to work with the Commission in building said station.

Yanke proposed the Commission award the project as bid, and talk with the GM Contracting about removing Item 7B in Schedule B.

Motion by Francis, seconded by Schwalbach, to award the Contract for the 2016 Sanitary Sewer Line Replacement Project to GM Contracting, Inc. in the amount of \$566,738.28 for Schedule A and \$194,148.72 for Schedule B, with the recommendation of negotiation Schedule B, Item 7B. Motion carried 2 - 0.

UTILITY EASEMENT

Brent Brown discussed with the Commission about modifying the utility easement for the new truck wash located near Prime Pork. Currently the easement was written as a utility specific easement covering Telecom and Electric, the natural gas provider has asked to be included in this easement. City staff will begin working on adding language to include the gas company. Staff will also verifying that the current width of the easement is sufficient for all utility's included and modify it if needed.

REGULAR BILLS

Motion by Francis second by Schwalbach to approve all of the bills as presented in the packet. Motion carried 2 - 0.

OLD BUSINESS

None.

NEW BUSINESS

None.

ADJOURN

Schwalbach adjourned the meeting at 2:34 p.m.

Mike Schwalbach, Chairperson

Attest: _____
Steve Nasby, City Administrator

UTILITY COMMISSION MINUTES

City Hall, Council Chamber

September 14, 2016

Call Meeting to Order: The Utility Commission meeting was called to order at 10:00 a.m. in the City Hall Council Chamber.

Members Present: Utility Commission Chairperson: Mike Schwalbach
Members Present: Tom Riordan
Member Absent: Glen Francis
City Council Liaison: Dominic Jones (absent)
Staff Present: Glen Lund, Water / Wastewater Foreman; Brent Brown, Electric Superintendent; Chelsie Carlson, Finance Director;

APPROVE MINUTES

Motion by Riordan, seconded by Schwalbach, to approve the September 2, 2016 Utility Commission minutes. Motion carried 2 – 0.

ELECTRIC ITEMS

Review Substation Bids

Mike Thielen and Alex Martin from Utilities Plus Services presented the bid tabulation for the Substation Upgrade project. There were four sections of the project that were each bid separately. Thielen noted the project includes only replacement of the equipment. The installation will be bid separately. Thielen discussed the bid tabulation for each section and gave his recommendation for selection.

The first section discussed was the Transformer. Thielen explained the tabulation included the original bid amount as well as an adjusted amount to remove sales tax and add projected 20 year operating costs based on the load loss of each transformer. After this calculation OTC Services was the low bidder both on the Original Bid and the Sales Tax, Exceptions, and Loss Adjusted Bid. The bid amount with sales tax removed and exceptions added was \$474,157. Thielen confirmed with OTC that the bid included a 5 year in/out warranty so OTC would be responsible for loading/unloading the equipment for repair. Thielen wanted to be certain this would not be at the expense of Windom Utilities. He also confirmed OTC will cover the equipment needed to replace the existing transformer. The payment terms agreed to by OTC were as provided in the specification which was 90% upon delivery and 10% upon satisfaction of all requirements. Thielen's recommendation would be to award the transformer bid to OTC Services with an adjusted bid amount of \$474,157.00. Upon selection Thielen recommends a change order to remove the sales tax.

The second section of the project discussed was the Switchgear. Thielen explained this section of the project included 3 alternates. Alternate A was metering. It is still to be determined if CMMPA will pay for metering and he wanted to have the amount in the project when that decision is made. Alternate B was to match existing switchgear to see the price difference. Based on the bids, the price difference was around \$42,000. After discussion, Brown indicated having matching gear was not needed. Alternate C was the addition of 2 generator cubicles. Thielen recommended spending the money now to be prepared if generation is needed in the future. This would allow generation to be added without shutting down the transformer. After selecting Alternate A and Alternate C the low bid with sales tax removed was States Manufacturing with an adjusted bid amount of \$546,616.46. It was noted that Wesco (ABB) had a lower bid but did not agree to payment terms in the bid specification requirements.

The Circuit Switcher was the third section of the project discussed. Alstrom had the sales tax adjusted low bid at \$46,170 but Stuart C Irby was a close second with a bid amount of \$46,234.13. Theilen noted the Stuart C Irby Circuit Switcher exceeds the minimum operating temperature in the bid specifications by 7 degrees with a minimum operating temperature of -40 degrees. He also noted the Alstrom equipment requires two foundations where one is only required in the Stuart C Irby bid. For these reasons Theilen would recommend selecting Stuart C Irby bid of \$46,234.13. The Commission was concerned regarding the legality of not selecting the low bid by Alstrom since all specification requirements were met. The Commission felt they should select the low bid by Alstrom. It was noted that Alstrom did not acknowledge Addenda 1 but Theilen indicated nothing in the Addenda is related to the Circuit Switcher. Theilen indicated he would follow-up to get email confirmation acknowledging the addenda with no change in price from Alstrom.

The last section of the project discussed was the GOAB (Group Operated Airbrake) Switch bid. Southern States was the low sales tax adjusted bid at \$8,758.41. Theilen made the recommendation to select the low bid on this section. It was noted that Southern States did not acknowledge Addenda 1 but Theilen indicated nothing in the Addenda is related to the GOAB Switch. Theilen indicated he would follow-up to get email confirmation acknowledging the addenda with no change in price from Southern States.

Motion by Riordan, seconded by Schwalbach, to accept Southern States bid of \$8,758.41 for GOAB Switch pending acknowledgement of Addenda 1 with no change in price. Motion carried 2-0.

Motion by Riordan, seconded by Schwalbach, to accept Alstrom bid of \$46,170 for Circuit Switcher pending acknowledgement of Addenda 1 with no change in price. Motion carried 2-0.

Motion by Riordan, seconded by Schwalbach, to accept OTC Services bid of \$474,157 for Transformer. Motion carried 2-0.

Motion by Riordan, seconded by Schwalbach, to accept States Manufacturing bid of \$546,616.46 on Switchgear with Alternates A and C. Motion carried 2-0.

Facility Installation Charges

Brown informed Commission he is researching the possibility of assessing Facility Installation Charges for Electric, Water, and Sewer in order to spread the costs over a period of years for the customer. The Truckwash may be interested in this option if it is available. Brown will report back at a future meeting.

Other Electric Items

Brown mentioned to the Commission the possibility of the City Council requesting an increase in the Electric transfer (Payment in Lieu of Tax). He explained the Council is considering hiring a third party to do an independent review of transfer fees and make a recommendation to the Council

REGULAR BILLS

None

OLD BUSINESS

Glenn Lund informed the Commission rates and charges for Prime Pork are currently being negotiated and the engineer is drafting the SIU agreement.

NEW BUSINESS

The next Utility Commission meeting will be September 28th at 10:00 a.m.

ADJOURN

Schwalbach adjourned the meeting at 11:40 a.m.

Mike Schwalbach, Chairperson

Attest: _____
Steve Nasby, City Administrator

ECONOMIC DEVELOPMENT AUTHORITY OF WINDOM
MINUTES
SEPTEMBER 12, 2016

1. Call to Order: The meeting was called to order by President Espenson at 12:02 p.m.
2. Roll Call & Guest Introductions:
EDAWN Commissioners: Justin Espenson, Betsy Herding, Rick Clerc, and Paul Johnson.
Absent: Dominic Jones.

Also Present: EDA Staff – Drew Hage, EDA Executive Director, and Mary Hensen, Admin. Asst.; Mayor Corey Maricle, City Administrator Steve Nasby, and WADC Liaison Tara Christensen.
3. Approval of Minutes:
Motion by Commissioner Clerc, seconded by Commissioner Herding, to approve the Minutes of the EDA Meeting held on August 8, 2016. Motion carried 4-0.
4. Naming Rights Policy – Discussion: Executive Director Hage advised that there has been some discussion at previous City Council Meetings concerning the establishment of a “naming rights policy” for the City. Discussions are continuing regarding the parameters for the right to have a city facility named in honor of a donor. The Board received a copy of a preliminary draft policy. No action was required by the Board as this was an informational item.
5. EDA Spec Building Marketing
 - A. LoopNet – National Online Listing Service: Executive Director Hage reported that he had posted the EDA Spec Building on the LoopNet. LoopNet is an online listing service. The cost per building or property is \$255 for 3 months. He provided the Board with additional information concerning other benefits of this listing.
6. Commercial Rehab Forgivable Loan Program
 - A. Program Criteria: The Board had received a copy of the flyer for this program which is funded through repayments from previous commercial rehab loans. Executive Director Hage provided an overview of the program.
 - B. Promotion: Executive Director Hage advised that he had made arrangements with the Billing Department to insert a copy of the Commercial Loan flyer in the October utility bills that will be mailed to all the commercial businesses in Windom. Copies were also forwarded to Chamber members through the Chamber’s e-blast system.
7. SCDP Application
 - A. SWMHP – Grant Development Agreement: Executive Director Hage reiterated that there is a need for residential rehab in Windom (particularly owner-occupied single-family homes). The City/EDA has been fortunate to receive funding for several rounds of these Small Cities Development Programs (SCDP) grants which were then subsequently loaned (as forgivable loans) to Windom residential property owners. In the past, the Southwest Minnesota Housing Partnership (SWMHP) has assisted the EDA/City with the preliminary activities (including surveys, public meetings, etc.) and the drafting of a preliminary application to the Department of Employment and Economic Development (DEED) who awards and administers the funds. Director Hage has been in contact with the SWMHP and they are willing to work with the City/EDA on a new application. (The Board received a copy of the proposed Grant-Development Agreement between the SWMHP and the City.) On September 6th, the City Council adopted a Resolution identifying rehab of existing housing as a community development priority and

approving the Grant-Development Agreement. (The Board received a copy of the Resolution.)
Director Hage discussed the proposed target area and the next steps with the Board.

8. Career Fair - Update: Executive Director Hage reported that the Job/Career Fair is scheduled for Wednesday, October 26th, at the Windom Community Center. Students from numerous School Districts will be in attendance (on a staggered schedule) from 10 a.m. to 2 p.m. The event will then be open to the General Public from 2:30 p.m. to 5:30 p.m. (The Board received a copy of the flyer.) Director Hage updated the Board on the registration, scheduled tour of Fast Manufacturing, a potential virtual welding booth, and other activities planned for the Career Fair.

9. Fair Board Meeting

A. Potential Use of Adjacent Property: Executive Director Hage updated the Board concerning ongoing discussions regarding the possibility of using an area on the fairgrounds for the crushing of concrete and asphalt during the 2017 Street Project. This site would be close in proximity to some of the streets to be reconstructed. Director Hage will be meeting with the Fair Board concerning the use of an area on the fairgrounds for this project. In conjunction with that idea, there are several parcels north of the fairgrounds that are currently for sale and would be suitable lots for construction of new homes. (The Board received aerials of the properties.) However, these parcels would need fill added in order to be considered as “buildable lots”. Director Hage has also been in contact with the DNR concerning this project as there is a possibility that a portion of the crushed material from the Street Project could be used as fill for these lots. Director Hage will be providing additional information at future meetings regarding options for this potential project.

10. Unfinished Business

A. Windom Active Living Plan – Update: Executive Director Hage reported that using the information gathered from the surveys and community meetings, he prepared a draft “Active Living Plan” for the City of Windom. He will be presenting the Plan to the Windom Park & Recreation Commission for review in October and subsequently to the Windom City Council for review and approval.

B. Hotel Update: Executive Director Hage advised that there are verbal commitments of 25 percent of the total project costs for the hotel. This is enough equity to pursue primary financing from a local bank. Negotiations with a local bank are taking place regarding the financing package. Hotel representatives are still interested in scheduling additional investment meetings to increase the local equity in the project. If anyone is interested in learning more about the project, please contact Director Hage. He will then connect potential investors with the hotel developer.

11. Miscellaneous Information

A. EDA Monthly Financial Recap: The Board received a copy of the EDA’s Account Activity through August 31, 2016.

B. River Bluff Townhomes – Monthly Financial Report: The Board received copies of the financial reports for July 2016 provided by Van Binsbergen & Associates.

12. Adjourn: On consensus, President Espenson adjourned the meeting at 12:51 p.m.

Rick Clerc, EDA Secretary-Treasurer

Attest:

Drew Hage, EDA Executive Director

Windom Library Board Meeting

Windom Library

Tuesday, Sept 13, 2016

5:05 p.m.

1. Call to order: The meeting was called to order by John Duscher at 5:05 p.m.

2. Roll Call: Members Present: Barb Henning, Kathy Hiley, Anita Winkel, John Duscher, Terri Jones, and Susan Ebeling

Members Absent: Steve Fresk

Library Staff Present: Dawn Aamot

City Council Member Present:

3. Agenda and Minutes:

Motion by Barb Henning and seconded by Susan Ebeling to approve the Agenda. There were no minutes as there was no meeting in August due to lack of quorum.

4. Financial Report:

Dawn reviewed the Financial Report.

Motion by Terri Jones and seconded by Anita Winkel to accept the Financial Report.

5. Librarian's Report

Dawn reported that that the Movie in the Park featuring "Horton Hears a Who" on Aug 8 was a success. This was a co-venture with the staff of the Windom pool. 120 to 130 people were in attendance. The library offered two mini games with prizes along with the many events that the pool offered that night. Grant money from the Minnesota Legacy Fund provided \$500 of the \$750 cost of the movie. Nancy contacted the Stampede and the MN Lynx and they were very generous in donating sets of tickets to give away. Nancy and Dawn were very pleased with the turnout for summer reading events. Seven kids read from the bike book bags and were then registered to win bike helmets. All seven received coupons to Schwalbachs for a bike helmet. About 22-25 people attended the program Global Games program presented by Mr. Fun, also funded through Minnesota Legacy grant fund at the Windom Community Center on August 2.

Motion by Barb Henning and seconded by Kathy Hiley to accept the librarian's report.

6. Old Business:

Discussion was held on the replacement of the library's windows. The board suggested that perhaps the windows in the children's library or the just the front windows of the library be replaced in 2016. There was also discussion on replacing entrance doors to more energy efficient doors.

New Business:

Dawn reported that events are being planned for October. The Once Upon a Reader trunk show featuring a book from author Derek Anderson will take place at Winfair Elementary School on Oct 13 @ 1:00pm. It is

open to the public. On Oct. 16, author Rena Olsen, granddaughter of Lyle and Roberta Riebe, will be at the Historical Society @2:00 pm with her first book, "The girl before". She currently lives in Ankeny, IA.

The library is holding a Pumpkin Decorating contest asking participants to decorate a pumpkin as their favorite storybook character.

Susan Ebeling brought to the board's attention that the Nov. 8 meeting falls on election night. This meeting has been tentatively rescheduled to Tuesday, Nov 15 @ 5:05pm. This date will be revisited at the October meeting.

8. New Book Suggestions:

Book suggestions were given to Dawn.

9. Adjourn:

Motion by Anita Winkel seconded by Susan Ebeling to adjourn.

Meeting adjourned at 5:33 p.m.

Respectfully submitted,

Kathy Hiley, recording secretary

**CITY OF WINDOM
PLANNING COMMISSION
MINUTES
SEPTEMBER 13, 2016**

1. Call to Order: The meeting was called to order by Vice Chairman Pfeffer at 7:01 p.m.

2. Roll Call & Guest Introductions:

Planning Commission: Greg Pfeffer, Lorri Cole, Ben Derickson, Andy Harries, Brett Mattson, Ryan McNamara, and Kevin Rose.

Absent: Marilyn Wahl and Council Liaison Corey Maricle.

Also Present: Zoning Admin. Asst. Mary Hensen, EDA Executive Director Drew Hage, Don Kalash, Esther Kalash, and Rita Sell.

3. Approval of Minutes:

Motion by Commissioner McNamara, seconded by Commissioner Derickson, to approve the Planning Commission Minutes for the meeting held on August 9, 2016. Motion carried 7-0.

4. Public Hearing – 7:05 P.M.: Zoning Application – Donald & Esther Kalash (Conditional Use Permit – Garage Size - 1129 Fifth Avenue): Vice Chairman Pfeffer opened the public hearing at 7:05 p.m. The Commissioners had received copies of the Application submitted by Mr. and Mrs. Kalash, notice of hearing, aerial photo of the property, and site plan. (The property is located in a B-1 Zoning District.) Don and Esther Kalash own two adjoining lots at 1129 Fifth Avenue with a 104' frontage and a 150' depth for a total area of 15,600 square feet. They are proposing to construct a new house and attached garage on the property. The proposed garage is 26' deep X 58' wide for a total accessory space of 1,508 square feet. Admin. Asst. Hensen advised that Interim Building Official Steve Carson had reviewed the proposed plans and proposed setbacks for the new house and garage. The setbacks are in conformance with the City Code. City Code Section 152.327 provides that for lots this size, the maximum accessory (garage and storage) space is 1,150 square feet. Mr. and Mrs. Kalash are requesting a conditional use permit to exceed the maximum accessory space for this project. Admin. Asst. Hensen advised that three adjacent property owners had come to the Building & Zoning Office to review the application and site plan. Two expressed concerns regarding the size of the proposed garage and one had no objections. Don Kalash advised that the correct size of the garage should be 26' X 56' (1,456 square feet). He reiterated the reasons for their request as shown on the application. There is an existing small garage on the east end of the property which Mr. Kalash said they would be removing after the new garage is constructed. Rita Sell was present at the public hearing. Vice Chairman Pfeffer asked for comments from the audience. Ms. Sell recounted her previous experience with the City of Windom concerning the size of her proposed garage when she lived on County Road 13. She questioned how the City bases need or want. She also asked why they needed approval for the proposed project, etc. After further comments and responses by the Commissioners and Staff, Vice Chairman Pfeffer asked Ms. Sell if she had any objections to the proposed project, and she responded that she did not but wanted to understand how it's done. There being no further comments from the audience, Vice Chairman Pfeffer closed the public hearing at 7:16 p.m. and referred the matter to the Planning Commission for further discussion. There was a discussion concerning the total accessory space on the property and the Commissioner's views on proposed conditions for the conditional use permit. After further discussion, the following action was taken.

Motion by Commissioner McNamara, seconded by Commissioner Cole, and carried to recommend to the City Council the approval of the application, submitted by Donald Kalash and Esther Kalash, as Trustees of the Don Kalash Living Trust and Esther Kalash Living Trust, requesting a conditional use permit to allow the construction of a 26' X 56' attached garage on property situated in a B-1 District which will have 306 square feet more accessory space than allowed in City Code. The recommendation to approve the application is subject to the following conditions: If the proposed garage is constructed on the property, no additional accessory buildings may remain or be placed on the property. The property is located at 1129 Fifth Avenue and is described as: Lots 9 and 10, Block 16, Windom Original Townsite to the City of Windom, Cottonwood County, Minnesota. (Parcel Nos. 25-820-1380 & 25-820-1390.)

The motion includes that the jurisdictional documents and the findings of fact be made a part of the hearing record.

Findings of Fact for Conditional Use Permit:

1. As stated in the narrative herein.
2. That the proposed use is not in conflict with the Comprehensive Plan.
3. That the proposed use is not in conflict with the stated intent of the Zoning District in which it is to be located.
4. That the proposed use will not unreasonably harm the public health, safety, and welfare, create a nuisance, or create unreasonable congestion injurious to nearby properties.
5. That the proposed use does not interfere with the creation of a beneficial environment within its own property boundaries and on adjoining properties.
6. That the proposed use will not interfere with the provision of a reasonable economic benefit to the community.
7. That the provisions for interrelationship between the proposed development and contiguous and noncontiguous adjacent properties will not adversely affect pedestrian and vehicular movement and will not adversely affect the buffering of the service facilities and parking areas.

Motion was declared carried 7-0.

Admin. Asst. Hensen advised that these recommendations will now come before the Windom City Council at its meeting next Tuesday night, September 20, 2016; and the Council will make the final decision concerning this application.

5. **Proposed Revision of Floodplain Ordinance – Review:** EDA Executive Director Drew Hage provided the background and reasons for the request for revision of the floodplain ordinance. One of which is to include the “reasonably safe from flooding” provisions as set forth by FEMA. Admin. Asst. Hensen advised that the existing floodplain ordinance was adopted in 2003. The State Floodplain Manager for the DNR’s Eco/Waters Division advised that since 2003 there have been additional lands annexed into the City, additional panels from Cottonwood’s County floodplain map were added to the City’s mapping, the LOMR for Parcel 3 of the EDA’s River Bend Center property was approved (effective 3-2016), and there is also additional language required by FEMA which should be added to the Floodplain Ordinance. DNR had provided a template for the amended ordinance which has been prepared. The Planning Commission received a copy of the proposed ordinance with their packet materials. The Commissioners reviewed the ordinance and specific modifications to the DNR template. Admin. Asst. Hensen advised that the ordinance had been forwarded to the City Attorney for review. After further review of the proposed ordinance, the following action was taken.

Motion by Commissioner McNamara, seconded by Commissioner Rose, approving the proposed “Floodplain Management” Ordinance which amends the existing City Code Chapter 153 and recommending City Council approval of the ordinance as written. Motion carried 7-0.

6. **Unfinished Business:** Admin. Asst. Hensen updated the Commissioners on the status of activities in the Building & Zoning Office, the estimated start date for Andy Spielman as the new B&Z Official, and continuation of the Interim Building Official Steve Carson’s contract for the period of time while the new Official is obtaining his certifications.
7. **New Business:** EDA Executive Director Drew Hage advised the Commissioners concerning future plans for completion of the updating of the Comprehensive Plan.
8. **Adjourn:** By consensus, Vice Chairman Pfeffer adjourned the meeting at 7:42 p.m.

Greg Pfeffer, Vice Chairman

Attest: _____
Mary Hensen, Admin. Asst.

**PARK AND RECREATION COMMISSION MEETING
MINUTES SEPTEMBER 14, 2016**

1. Call to Order: The meeting was called to order by Gross at 5:30 p.m. at City Hall

2. Roll Call:
Commission Present: Daren Tietz, Jess Smith, Kay Gross, Shawn Licht, & Josh Schunk
Commission Absent: Jason Kloss
City Staff Present: Recreation Director Al Baloun, Parks Superintendent Bruce Caldwell

Council Liaisons: Paul Johnson & Bryan Joyce Attending
Public: Hockey Association Representative Brent Staples & Justin Espenson, US Aquatics Representative Tom Schaeffer , Howard Davis , Guest

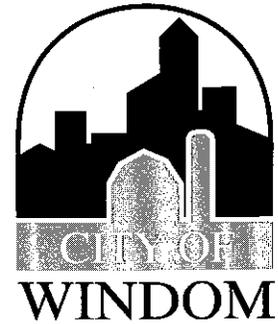
3. **Motion to Approve Agenda by Tietz, seconded by Smith**
Motion Carried Unanimous

4. Motion to Approve Minutes from July 2016 Park & Recreation Commission Meeting
Motion Licht, seconded by Smith
Motion Carried Unanimous

5. Recreation Manager; Al Baloun
 - a. Youth Hockey Association Locker Room Proposal: Mr. Staples and Mr. Espenson gave a presentation concerning the lack of locker rooms and safety concerns due to girl/boy players using the same facilities. They stated our current building needs to be renovated adding five new locker rooms of which each room would have private restrooms, showers & storage closets. They handed out some paperwork showing how much they have already raised and plans of their new addition. Cost is always an issue and but they have already done a lot of campaigning which have raised 80% or their goal from area business and family's. The size of the addition would be 90'x40' placed on the outside of the west wall of the arena.
They need the city to commit to a 20 year lease agreement extension that the arena will be used for hockey and the city will make the changes over to a new ice making equipment including a concrete surface on the rinks. Cost estimates have been received for putting concrete on the rink for approximately \$350,000. Replacement of the refrigeration system is currently being worked on with cost of approximately \$300,000 for switching to R-407A and\$500,000 for replacement with an Ammonia system. The extension of the Fair Board lease on the arena property is currently being negotiated.

 - b. Mighty Ducks Grant Proposal; The group discussed if we should apply for a grant this year but Baloun stated he has talked to the Minnesota Amateur Sports Commission and it sounds like in 2017 it might be possible for the city to get a \$200,000.00 grant for the replacement of the indirect R-22 ice making equipment. This year we could only apply for a \$50,000 dollar grant and that could hurt our chances for next year's application.
Motion by Schunk, seconded by Smith not to apply for a grant this year but do so in 2017.
Motion Carried Unanimous

- c. Pool Feasibility Survey Report; Mr. Schaeffer stated they have not completed their report as of yet but he gave us an update. The pool facility is failing and currently is in poor shape with major safety concerns. He said before their report can be completed the city needs to do some soil borings around and in the facility just to make sure the sub soils can handled modifications to the current pool or reconstruction.
Motion by Smith, seconded by Tietz to hire a company to do the soil borings at a cost estimate of \$3,000-\$4,000 depending who is available.
Motion Carried Unanimous
Baloun will take to the City Administrator to see if there is funding for the soil borings then proceed forward.
 - d. Arena Items; the main rink ice should be ready on October 19th weather permitting.
 - e. Recreation Report; fall programs have started with 23 youth in flag football and 22 youth in the soccer program.
6. Park Superintendent's Report; Bruce Caldwell
 - a. Witt Park Playground Relocation Discussion; Mr. Joyce and Caldwell stated that we might have a new site for Witt Park just north of the old site. Research and advice from our legal department will need to be done to see what it will take to purchase the property for a park site. If that can be purchased we will look for companies that offer grants to buy new playground equipment.
Motion by Smith, seconded by Tietz to proceed forward on a new park site
Motion Carried Unanimous
 - b. New Tennis Courts Discussion; the group stated that we need to move quickly finding a new site for the courts. Location is an issue due to the size of the facility which is 150' x150' for two courts and fencing. The Tegel's Park area was earmarked earlier but if the city would build a new campground in that park there wouldn't be enough room for the courts. Mr. Joyce said perhaps the school might have a location we could use so he will talk to them to see if they would be interested. We discussed a couple school property locations of which one is located on the east hill by 11th Street & Drake Avenue and the other by the Winfair School Playground areas. Mr. Joyce will report back at the October Commission meeting.
 - c. WRA Repairs/Maintenance Update – staff has repaired the dugouts on Eagle and Legion Fields as the siding was decaying due to moisture. The concession/restroom building is currently getting a fresh coat of paint.
 - d. Kastle Kingdom Maintenance Update; the playground will be closed the week of September 19th so the structure can get sealed and new wood chips added.
 7. Open Mike: none
 8. Meeting adjourned at 8:05 p.m.



September 16, 2016

Memo: Soil Borings for Pool Study

To: Windom City Council

From: Al Baloun
Recreation Director

At the September 14, 2016 Parks and Recreation Commission meeting, Tom Schaeffer USAquatics, stated that before the report can be completed it is necessary to do soil borings around and in the pool facility to make sure that subsoils can handle renovation to the current pool. Schaeffer recommends 4-6 borings take place around the pool and in the pool area. It was recommended by the Parks and Recreation Commission to hire a company to do soil borings at the cost estimate of \$3000 to \$4000 (September 14, 2016 Parks and Recreation Minutes). Funding would come from the pool budget. I am currently in the process of getting cost estimates and will have the estimates available for the council meeting.

If you have any questions regarding this memo feel free to contact me at 507-822-0514.





City of Windom Staff Report

To: Mayor and Windom City Council
From: Mary Hensen, EDA/B&Z Admin. Asst.
Council Meeting Date: September 20, 2016
Item Title/Subject: **ORDINANCE NO. 157, 2ND SERIES – “FLOODPLAIN MANAGEMENT”**

Drew Hage, EDA Executive Director, has been in contact with the DNR concerning a potential hotel project for Windom which would have an indoor pool. In those discussions, the DNR has recommended that the City adopt a revision of its floodplain ordinance.

The existing floodplain ordinance was adopted in 2003. The State Floodplain Manager for the DNR's Eco/Waters Division advised that since 2003 there have been additional lands annexed into the City, additional panels from Cottonwood's County floodplain map were added to the City's mapping, the LOMR for Parcel 3 of the EDA's River Bend Center property was approved (effective 3-2016), and there is also additional language required by FEMA which should be added to the Floodplain Ordinance.

Just as a clarification, this amended ordinance does not change or update the floodplain mapping of the residential areas in Windom. That updating would require action by the U.S. Army Corps of Engineers. However, it is still necessary to amend the City's Floodplain Ordinance to bring it into conformance with FEMA requirements.

On September 13th, the Planning Commission reviewed the proposed ordinance and recommended City Council adoption of the Ordinance amending Chapter 153 (“Floodplain Management”) of the City Code.

Attached is a copy of Ordinance No. 157, 2nd Series, entitled “Floodplain Management”, for your review. The first reading would be held at the City Council Meeting on September 20th. The second reading and proposed adoption is scheduled for the City Council Meeting on October 4th.

Drew Hage and I plan to be present at the City Council Meeting on September 20th to answer any further questions that the City Council may have at that time.

Thank you.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Mary Hensen".

Mary Hensen, EDA/B&Z Admin. Asst.

Att.

ORDINANCE NO. 157, 2ND SERIES

AN ORDINANCE OF THE CITY OF WINDOM, MINNESOTA,
AMENDING CITY CODE CHAPTER 153
ENTITLED "FLOODPLAIN MANAGEMENT"

THE CITY COUNCIL OF THE CITY OF WINDOM ORDAINS:

WHEREAS, the City Council adopted Ordinance No. 125, 2nd Series on December 15, 2003, (effective date December 24, 2003) which amended the existing Chapter 11, "Land Use Regulations ("Zoning")", of the City Code including a revised "Floodplain Management" Section (11.73); and

WHEREAS, thereafter the City Council adopted Ordinance No. 138, 2nd Series on October 16, 2012, (effective October 24, 2012) which codified the City Code and renumbered the Floodplain Management section of the City Code as Chapter 153; and

WHEREAS, the Minnesota Department of Natural Resources ("DNR") has recommended that the City of Windom adopt a revised Floodplain Management Ordinance to include references to floodplain mapping changes and also to include language required by the Federal Emergency Management Agency ("FEMA"), all of which have occurred since adoption of the ordinance in 2003; and

WHEREAS, an amended ordinance based on the DNR's sample ordinance has been prepared, reviewed and approved by the City Attorney and the Planning Commission, and recommended by the Planning Commission for approval by the City Council; and

WHEREAS, the City Council has reviewed the proposed amendment of Chapter 153 and determined that it is in the best interests of the citizens of Windom that Chapter 153 be amended as set forth herein.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WINDOM, MINNESOTA, ORDAINS:

THE CITY CODE OF THE CITY OF WINDOM IS HEREBY AMENDED BY DELETING CHAPTER 153 ("FLOODPLAIN MANAGEMENT") IN ITS ENTIRETY AND INSERTING THE FOLLOWING IN LIEU THEREOF:

CHAPTER 153: FLOODPLAIN MANAGEMENT

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FLOODPLAIN MANAGEMENT

STATUTORY AUTHORIZATION, FINDINGS OF FACT AND PURPOSE

§ 153.001 STATUTORY AUTHORIZATION.

The legislature of the State of Minnesota has, in Minnesota Statutes Chapter 103F and Chapter 462, as amended from time to time, delegated the responsibility to local government units to adopt regulations designed to minimize flood losses.

§ 153.002 PURPOSE.

(A) This ordinance regulates development in the flood hazard areas of the City of Windom. These flood hazard areas are subject to periodic inundation, which may result in loss of life and property, health and safety hazards, disruption of commerce and governmental services, extraordinary public expenditures for flood protection and relief, and impairment of the tax base. It is the purpose of this ordinance to promote the public health, safety, and general welfare by minimizing these losses and disruptions.

(B) *National Flood Insurance Program Compliance.* This ordinance is adopted to comply with the rules and regulations of the National Flood Insurance Program codified as 44 Code of Federal Regulations Parts 59 -78, as amended, so as to maintain the community's eligibility in the National Flood Insurance Program.

(C) This ordinance is also intended to preserve the natural characteristics and functions of watercourses and floodplains in order to moderate flood and stormwater impacts, improve water quality, reduce soil erosion, protect aquatic and riparian habitat, provide recreational opportunities, provide aesthetic benefits and enhance community and economic development.

GENERAL PROVISIONS

§ 153.003 HOW TO USE THIS ORDINANCE.

This ordinance adopts the floodplain maps applicable to the City of Windom and includes three floodplain districts: Floodway, Flood Fringe, and General Floodplain.

(A) Where Floodway and Flood Fringe Districts are delineated on the floodplain maps, the standards in Sections 153.020 through 153.028 will apply, depending on the location of a property.

(B) Locations where Floodway and Flood Fringe Districts are not delineated on the floodplain maps are considered to fall within the General Floodplain District. Within the General Floodplain District, the Floodway District standards in Sections 153.020 through 153.023 apply unless the floodway boundary is determined, according to the process outlined in Section 153.031. Once the floodway boundary is determined, the Flood Fringe District standards in Sections 153.025 through 153.028 may apply outside the floodway.

§ 153.004 LANDS TO WHICH ORDINANCE APPLIES.

This ordinance applies to all lands within the jurisdiction of the City of Windom shown on the Official Zoning Map and/or the attachments to the map as being located within the boundaries of the Floodway, Flood Fringe, or General Floodplain Districts.

(A) The Floodway, Flood Fringe and General Floodplain Districts are overlay districts that are superimposed on all existing zoning districts. The standards imposed in the overlay districts are in addition to any other requirements in this ordinance. In case of a conflict, the more restrictive standards will apply.

§ 153.005 INCORPORATION OF MAPS BY REFERENCE.

The following maps together with all attached materials are hereby adopted by reference and declared to be a part of the Official Zoning Map and this ordinance. The attached material includes: the Flood Insurance Study for the City of Windom dated June 5, 1989; the Flood Insurance Rate Map for the City of Windom, panels 2700900001C dated June 5, 1989; therein. the Flood Insurance Study for County of Cottonwood, Minnesota Unincorporated Areas dated July 1980; the Cottonwood County Unincorporated Areas Flood Insurance Rate Map panels 2706220180, 2706220180B, 2706220185B, 2706220190, 2706220190B, and 2706220195B dated January 2, 1981; and the Letter of Map Revision, Case No. 15-05-5228P, with an effective date of March 17, 2016, including all attached maps, tables, and flood profiles; all prepared by the Federal Emergency Management Agency. These materials are on file in the Building and Zoning Office .

§ 153.006 REGULATORY FLOOD PROTECTION ELEVATION.

The regulatory flood protection elevation (RFPE) is an elevation no lower than one foot above the elevation of the regional flood plus any increases in flood elevation caused by encroachments on the floodplain that result from designation of a floodway.

§ 153.007 INTERPRETATION.

The boundaries of the zoning districts are determined by scaling distances on the Flood Insurance Rate Map.

(A) Where a conflict exists between the floodplain limits illustrated on the official zoning map and actual field conditions, the flood elevations shall be the governing factor. The Zoning Administrator must interpret the boundary location based on the ground elevations that existed on the site on the date of the first National Flood Insurance Program Map showing the area within the regulatory floodplain, and other available technical data.

(B) Persons contesting the location of the district boundaries will be given a reasonable opportunity to present their case to the Windom City Council, acting as the Board of Adjustment, and to submit technical evidence.

§ 153.008 ABROGATION AND GREATER RESTRICTIONS.

It is not intended by this ordinance to repeal, abrogate, or impair any existing easements, covenants, deed restrictions, or other private agreements. However, where this ordinance imposes greater restrictions, the provisions of this ordinance prevail. All other ordinances inconsistent with this ordinance are hereby repealed to the extent of the inconsistency only.

§ 153.009 WARNING AND DISCLAIMER OF LIABILITY.

This ordinance does not imply that areas outside the floodplain districts or land uses permitted within such districts will be free from flooding or flood damages. This ordinance does not create liability on the part of the City of Windom or its officers or employees for any flood damages that result from reliance on this ordinance or any administrative decision lawfully made hereunder.

§ 153.010 SEVERABILITY.

If any section, clause, provision, or portion of this ordinance is adjudged unconstitutional or invalid by a court of law, the remainder of this ordinance shall not be affected and shall remain in full force.

§ 153.011 DEFINITIONS.

Unless specifically defined below, words or phrases used in this ordinance must be interpreted according to common usage and so as to give this ordinance its most reasonable application.

ACCESSORY USE OR STRUCTURE. A use or structure on the same lot with, and of a nature customarily incidental and subordinate to, the principal use or structure.

BASE FLOOD. The flood having a one percent chance of being equaled or exceeded in any given year.

BASE FLOOD ELEVATION. The elevation of the “regional flood.” The term “base flood elevation” is used in the flood insurance survey.

BASEMENT. Any area of a structure, including crawl spaces, having its floor or base subgrade (below ground level) on all four sides, regardless of the depth of excavation below ground level.

CONDITIONAL USE. A specific type of structure or land use listed in the official control that may be allowed but only after an in-depth review procedure and with appropriate conditions or restrictions as provided in the official zoning controls or building codes and upon a finding that:

- (1) Certain conditions as detailed in the zoning ordinance exist; and
- (2) The structure and/or land use conform to the comprehensive land use plan if one exists and are compatible with the existing neighborhood.

CRITICAL FACILITIES. Facilities necessary to a community’s public health and safety, those that store or produce highly volatile, toxic or water-reactive materials, and those that house occupants that may be insufficiently mobile to avoid loss of life or injury. Examples of critical facilities include hospitals, correctional facilities, schools, daycare facilities, nursing homes, fire and police stations, wastewater treatment facilities, public electric utilities, water plants, fuel storage facilities, and waste handling and storage facilities.

DEVELOPMENT. Any manmade change to improved or unimproved real estate, including buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations, or storage of equipment or materials.

EQUAL DEGREE OF ENCROACHMENT. A method of determining the location of floodway boundaries so that floodplain lands on both sides of a stream are capable of conveying a proportionate share of flood flows.

FARM FENCE. A fence as defined by Minn. Statutes Section 344.02, Subd. 1(a)-(d). An open type fence of posts and wire is not considered to be a structure under this ordinance. Fences that have the

potential to obstruct flood flows, such as chain link fences and rigid walls, are regulated as structures under this ordinance.

FLOOD. A temporary increase in the flow or stage of a stream or in the stage of a wetland or lake that results in the inundation of normally dry areas.

FLOOD FREQUENCY. The frequency for which it is expected that a specific flood stage or discharge may be equaled or exceeded.

FLOOD FRINGE. The portion of the Special Flood Hazard Area (one percent annual chance flood) located outside of the floodway. Flood fringe is synonymous with the term "floodway fringe" used in the Flood Insurance Studies referenced in Section 153.005.

FLOOD PRONE AREA. Any land susceptible to being inundated by water from any source (see "Flood").

FLOODPLAIN. The beds proper and the areas adjoining a wetland, lake or watercourse which have been or hereafter may be covered by the regional flood.

FLOODPROOFING. A combination of structural provisions, changes, or adjustments to properties and structures subject to flooding, primarily for the reduction or elimination of flood damages.

FLOODWAY. The bed of a wetland or lake and the channel of a watercourse and those portions of the adjoining floodplain which are reasonably required to carry or store the regional flood discharge.

LOWEST FLOOR. The lowest floor of the lowest enclosed area (including basement). An unfinished or flood resistant enclosure, used solely for parking of vehicles, building access, or storage in an area other than a basement area, is not considered a building's lowest floor; provided, that such enclosure is not built so as to render the structure in violation of the applicable non-elevation design requirements of 44 Code of Federal Regulations, Part 60.3.

MANUFACTURED HOME. A structure, transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when attached to the required utilities. The term "manufactured home" does not include the term "recreational vehicle."

NEW CONSTRUCTION. Structures, including additions and improvements, and placement of manufactured homes, for which the start of construction commenced on or after the effective date of this ordinance.

OBSTRUCTION. Any dam, wall, wharf, embankment, levee, dike, pile, abutment, projection, excavation, channel modification, culvert, building, wire, fence, stockpile, refuse, fill, structure, or matter in, along, across, or projecting into any channel, watercourse, or regulatory floodplain which may impede, retard, or change the direction of the flow of water, either in itself or by catching or collecting debris carried by such water.

ONE HUNDRED YEAR FLOODPLAIN. Lands inundated by the "Regional Flood" (see definition).

PRINCIPAL USE OR STRUCTURE. All uses or structures that are not accessory uses or structures.

REACH. A hydraulic engineering term to describe a longitudinal segment of a stream or river influenced by a natural or man-made obstruction. In an urban area, the segment of a stream or river between two consecutive bridge crossings would most typically constitute a reach.

RECREATIONAL VEHICLE. A vehicle that is built on a single chassis, is 400 square feet or less when measured at the largest horizontal projection, is designed to be self-propelled or permanently towable by a light duty truck, and is designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use. For the purposes of this ordinance, the term recreational vehicle is synonymous with the term "travel trailer/travel vehicle."

REGIONAL FLOOD. A flood which is representative of large floods known to have occurred generally in Minnesota and reasonably characteristic of what can be expected to occur on an average frequency in the magnitude of the 1% chance or 100-year recurrence interval. Regional flood is synonymous with the term "base flood" used in a flood insurance study.

REGULATORY FLOOD PROTECTION ELEVATION (RFPE). An elevation not less than one foot above the elevation of the regional flood plus any increases in flood elevation caused by encroachments on the floodplain that result from designation of a floodway.

REPETITIVE LOSS. Flood-related damages sustained by a structure on two separate occasions during a ten- year period for which the cost of repairs at the time of each such flood event on the average equals or exceeds 25% of the market value of the structure before the damage occurred.

SPECIAL FLOOD HAZARD AREA. A term used for flood insurance purposes synonymous with "One Hundred Year Floodplain."

START OF CONSTRUCTION. Includes substantial improvement, and means the actual start of construction, repair, reconstruction, rehabilitation, addition, placement or other improvement that occurred before the permit's expiration date. The actual start is either the first placement of permanent construction of a structure on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation; or the placement of a manufactured home on a foundation. Permanent construction does not include land preparation, such as clearing, grading and filling; nor does it include the installation of streets and/or walkways; nor does it include excavation for a basement, footings, piers, foundations, or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

STRUCTURE. Anything constructed or erected on the ground or attached to the ground or on-site utilities, including, but not limited to, buildings, factories, sheds, detached garages, cabins, manufactured homes, recreational vehicles not meeting the exemption criteria specified in Section 153.046(B) of this ordinance and other similar items.

SUBSTANTIAL DAMAGE. Means damage of any origin sustained by a structure where the cost of restoring the structure to its before damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred.

SUBSTANTIAL IMPROVEMENT. Within any consecutive 365-day period, any reconstruction, rehabilitation (including normal maintenance and repair), repair after damage, addition, or other improvement of a structure, the cost of which equals or exceeds 50 percent of the market value of the structure before the "start of construction" of the improvement. This term includes structures that have incurred "substantial damage," regardless of the actual repair work performed. The term does not, however, include either:

(1) Any project for improvement of a structure to correct existing violations of state or local health, sanitary, or safety code specifications which have been identified by the local code enforcement official and which are the minimum necessary to assure safe living conditions.

(2) Any alteration of a "historic structure," provided that the alteration will not preclude the structure's continued designation as a "historic structure." For the purpose of this ordinance, "historic structure" is as defined in 44 Code of Federal Regulations, Part 59.1.

§ 153.012 ANNEXATIONS.

The Flood Insurance Rate Map panels, adopted by reference into Section 153.005 above, may include floodplain areas that lie outside of the corporate boundaries of the City of Windom at the time of adoption of this ordinance. If any of these floodplain land areas are annexed into the City of Windom after the date of adoption of this ordinance, the newly-annexed floodplain lands will be subject to the provisions of this ordinance immediately upon the date of annexation.

§ 153.013 DETACHMENTS.

The Flood Insurance Rate Map panels, adopted by reference into Section 153.005 above, will include floodplain areas that lie inside the corporate boundaries of municipalities at the time of adoption of this ordinance. If any of these floodplain land areas are detached from a municipality and come under the jurisdiction of the City of Windom after the date of adoption of this ordinance, the newly-detached floodplain lands will be subject to the provisions of this ordinance immediately upon the date of detachment.

ESTABLISHMENT OF ZONING DISTRICTS

§ 153.014 ESTABLISHMENT OF ZONING DISTRICTS.

(A) **Floodway District.** The Floodway District includes those areas within Zones AE, A9, A10 (that have a floodway delineated) as shown on the Flood Insurance Rate Map adopted in Section 153.005.

(B) **Flood Fringe District.** The Flood Fringe District includes areas within Zones AE, A9, A10 on the Flood Insurance Rate Map adopted in Section 153.005, but located outside of the floodway.

(C) **General Floodplain District.** The General Floodplain District includes those areas within Zone A as shown on the Flood Insurance Rate Map adopted in Section 153.005.

(D) **Applicability.** Within the floodplain districts established in this ordinance, the use, size, type and location of development must comply with the terms of this ordinance and other applicable regulations. In no cases shall floodplain development adversely affect the efficiency or unduly restrict the capacity of the channels or floodways of any tributaries to the main stream, drainage ditches, or any other drainage facilities or systems. All uses not listed as permitted uses or conditional uses in Sections 153.020 through 153.031 are prohibited. In addition, critical facilities, as defined in Section 153.011, are prohibited in all floodplain districts.

FLOODWAY DISTRICT (FW)

§ 153.020 PERMITTED USES.

The following uses, subject to the standards set forth in Section 153.021, are permitted uses if otherwise allowed in the underlying zoning district or any applicable overlay district:

(A) General farming, pasture, grazing, outdoor plant nurseries, horticulture, forestry, sod farming, and wild crop harvesting.

(B) Industrial-commercial loading areas, parking areas, and airport landing strips.

(C) Open space uses, including but not limited to private and public golf courses, tennis courts, driving ranges, archery ranges, picnic grounds, boat launching ramps, swimming areas, parks, wildlife and nature preserves, game farms, fish hatcheries, shooting preserves, hunting and fishing areas, and single or multiple purpose recreational trails.

(D) Residential yards, lawns, gardens, parking areas, and play areas.

(E) Railroads, streets, bridges, utility transmission lines and pipelines, provided that the Department of Natural Resources' Area Hydrologist is notified at least ten days prior to issuance of any permit.

§ 153.021 STANDARDS FOR FLOODWAY PERMITTED USES.

(A) The use must have a low flood damage potential.

(B) The use must not obstruct flood flows or cause any increase in flood elevations and must not involve structures, obstructions, or storage of materials or equipment.

(C) Any facility that will be used by employees or the general public must be designed with a flood warning system that provides adequate time for evacuation if the area is inundated to a depth and velocity such that the depth (in feet) multiplied by the velocity (in feet per second) would exceed a product of four upon occurrence of the regional (1% chance) flood.

§ 153.022 CONDITIONAL USES.

The following uses may be allowed as conditional uses following the standards and procedures set forth in Section 153.065 of this ordinance and further subject to the standards set forth in Section 153.023, if otherwise allowed in the underlying zoning district or any applicable overlay district.

(A) Structures accessory to the uses listed in Sections 153.020 (A), (B), and (C) above and the uses listed in Sections 153.022 (B) and (C) below.

(B) Extraction and storage of sand, gravel, and other materials.

(C) Marinas, boat rentals, permanent docks, piers, wharves, and water control structures.

(D) Storage yards for equipment, machinery, or materials.

(E) Placement of fill or construction of fences that obstruct flood flows. Farm fences, as defined in Section 153.011, are permitted uses.

(F) Travel-ready recreational vehicles meeting the exception standards in Section 153.046(B).

(G) Levees or dikes intended to protect agricultural crops for a frequency flood event equal to or less than the 10-year frequency flood event.

§ 153.023 STANDARDS FOR FLOODWAY CONDITIONAL USES.

(A) *All Uses.* A conditional use must not cause any increase in the stage of the 1% chance or regional flood or cause an increase in flood damages in the reach or reaches affected.

(B) Fill; Storage of Materials and Equipment:

(1) The storage or processing of materials that are, in time of flooding, flammable, explosive, or potentially injurious to human, animal, or plant life is prohibited.

(2) Fill, dredge spoil, and other similar materials deposited or stored in the floodplain must be protected from erosion by vegetative cover, mulching, riprap or other acceptable method. Permanent sand and gravel operations and similar uses must be covered by a long-term site development plan.

(3) Temporary placement of fill, other materials, or equipment which would cause an increase to the stage of the 1% percent chance or regional flood may only be allowed if the Building & Zoning Office has approved a plan that assures removal of the materials from the floodway based upon the flood warning time available.

(C) *Accessory Structures.* Accessory structures, as identified in Section 153.022(A), may be permitted, provided that:

(1) Structures are not intended for human habitation;

(2) Structures will have a low flood damage potential;

(3) Structures will be constructed and placed so as to offer a minimal obstruction to the flow of flood waters;

(4) Service utilities, such as electrical and heating equipment, within these structures must be elevated to or above the regulatory flood protection elevation or properly floodproofed;

(5) Structures must be elevated on fill or structurally dry floodproofed in accordance with the FP1 or FP2 floodproofing classifications in the State Building Code. All floodproofed structures must be adequately anchored to prevent flotation, collapse or lateral movement and designed to equalize hydrostatic flood forces on exterior walls.

(6) As an alternative, an accessory structure may be internally/wet floodproofed to the FP3 or FP4 floodproofing classifications in the State Building Code, provided the accessory structure constitutes a minimal investment and does not exceed 576 square feet in size. Designs for meeting this requirement must either be certified by a registered professional engineer or meet or exceed the following criteria:

(a) To allow for the equalization of hydrostatic pressure, there must be a minimum of two "automatic" openings in the outside walls of the structure, with a total net area of not less than one square inch for every square foot of enclosed area subject to flooding; and

(b) There must be openings on at least two sides of the structure and the bottom of all openings must be no higher than one foot above the lowest adjacent grade to the structure. Using human intervention to open a garage door prior to flooding will not satisfy this requirement for automatic openings.

(D) Structural works for flood control that will change the course, current or cross section of protected wetlands or public waters are subject to the provisions of Minnesota Statutes, Section 103G.245.

(E) A levee, dike or floodwall constructed in the floodway must not cause an increase to the 1% chance or regional flood. The technical analysis must assume equal conveyance or storage loss on both sides of a stream.

(F) Floodway developments must not adversely affect the hydraulic capacity of the channel and adjoining floodplain of any tributary watercourse or drainage system.

FLOOD FRINGE DISTRICT (FF)

§ 153.025 PERMITTED USES.

Permitted uses are those uses of land or structures allowed in the underlying zoning district(s) that comply with the standards in Section 153.026. If no pre-existing, underlying zoning districts exist, then any residential or nonresidential structure or use of a structure or land is a permitted use provided it does not constitute a public nuisance.

§ 153.026 STANDARDS FOR FLOOD FRINGE PERMITTED USES.

(A) All structures, including accessory structures, must be elevated on fill so that the lowest floor, as defined, is at or above the regulatory flood protection elevation. The finished fill elevation for structures must be no lower than one foot below the regulatory flood protection elevation and the fill must extend at the same elevation at least 15 feet beyond the outside limits of the structure.

(B) *Accessory Structures.* As an alternative to the fill requirements of Section 153.026(A), structures accessory to the uses identified in Section 153.025 may be permitted to be internally/wet floodproofed to the FP3 or FP4 floodproofing classifications in the State Building Code, provided that:

(1) The accessory structure constitutes a minimal investment, does not exceed 576 square feet in size, and is only used for parking and storage.

(2) All portions of floodproofed accessory structures below the Regulatory Flood Protection Elevation must be: (i) adequately anchored to prevent flotation, collapse or lateral movement and designed to equalize hydrostatic flood forces on exterior walls, (ii) be constructed with materials resistant to flood damage, and (iii) must have all service utilities be water-tight or elevated to above the regulatory flood protection elevation.

(3) Designs for meeting this requirement must either be certified by a registered professional engineer or meet or exceed the following criteria:

(a) To allow for the equalization of hydrostatic pressure, there must be a minimum of two "automatic" openings in the outside walls of the structure, with a total net area of not less than one square inch for every square foot of enclosed area subject to flooding; and

(b) There must be openings on at least two sides of the structure and the bottom of all openings must be no higher than one foot above the lowest adjacent grade to the structure. Using human intervention to open a garage door prior to flooding will not satisfy this requirement for automatic openings.

(C) The cumulative placement of fill or similar material on a parcel must not exceed 1,000 cubic yards, unless the fill is specifically intended to elevate a structure in accordance with Section 153.026(A) of this ordinance, or if allowed as a conditional use under Section 153.027(C) below.

(D) The storage of any materials or equipment must be elevated on fill to the regulatory flood protection elevation.

(E) All service utilities, including ductwork, must be elevated or water-tight to prevent infiltration of floodwaters.

(F) The storage or processing of materials that are, in time of flooding, flammable, explosive, or potentially injurious to human, animal, or plant life is prohibited.

(G) All fill must be properly compacted and the slopes must be properly protected by the use of riprap, vegetative cover or other acceptable method.

(H) All new principal structures must have vehicular access at or above an elevation not more than two feet below the regulatory flood protection elevation, or must have a flood warning /emergency evacuation plan acceptable to the Building & Zoning Office.

(I) Accessory uses such as yards, railroad tracks, and parking lots may be at an elevation lower than the regulatory flood protection elevation. However, any facilities used by employees or the general public must be designed with a flood warning system that provides adequate time for evacuation if the area is inundated to a depth and velocity such that the depth (in feet) multiplied by the velocity (in feet per second) would exceed a product of four upon occurrence of the regional (1% chance) flood.

(J) Interference with normal manufacturing/industrial plant operations must be minimized, especially along streams having protracted flood durations. In considering permit applications, due consideration must be given to the needs of industries with operations that require a floodplain location.

(K) Manufactured homes and recreational vehicles must meet the standards of Sections 153.045 and 153.046 of this ordinance.

§ 153.027 CONDITIONAL USES.

The following uses and activities may be allowed as conditional uses, if allowed in the underlying zoning district(s) or any applicable overlay district, following the procedures in Section 153.065 of this ordinance.

(A) Any structure that is not elevated on fill or floodproofed in accordance with Sections 153.026(A) and (B) of this ordinance.

(B) Storage of any material or equipment below the regulatory flood protection elevation.

(C) The cumulative placement of more than 1,000 cubic yards of fill when the fill is not being used to elevate a structure in accordance with Section 153.026(A) of this ordinance.

(D) The use of methods to elevate structures above the regulatory flood protection elevation, including stilts, pilings, parallel walls, or above-grade, enclosed areas such as crawl spaces or tuck under garages, shall meet the standards in Section 153.028(F).

§ 153.028 STANDARDS FOR FLOOD FRINGE CONDITIONAL USES.

(A) The standards listed in Sections 153.026(D) through (J) apply to all conditional uses.

(B) Basements, as defined by Section 153.011 of this ordinance, are subject to the following:

(1) Residential basement construction is not allowed below the regulatory flood protection elevation, except as authorized in Section 153.028(G).

(2) Non-residential basements may be allowed below the regulatory flood protection elevation provided the basement is structurally dry floodproofed in accordance with Section 153.028(C) of this ordinance, or meets the "Reasonably Safe From Flooding" standards in Section 153.028(G).

(C) All areas of nonresidential structures, including basements, to be placed below the regulatory flood protection elevation must be floodproofed in accordance with the structurally dry floodproofing

classifications in the State Building Code. Structurally dry floodproofing must meet the FP1 or FP2 floodproofing classification in the State Building Code, which requires making the structure watertight with the walls substantially impermeable to the passage of water and with structural components capable of resisting hydrostatic and hydrodynamic loads and the effects of buoyancy.

(D) The placement of more than 1,000 cubic yards of fill or other similar material on a parcel (other than for the purpose of elevating a structure to the regulatory flood protection elevation) must comply with an approved erosion/sedimentation control plan.

(1) The plan must clearly specify methods to be used to stabilize the fill on site for a flood event at a minimum of the regional (1% chance) flood event.

(2) The plan must be prepared and certified by a registered professional engineer or other qualified individual acceptable to the Building & Zoning Office.

(3) The plan may incorporate alternative procedures for removal of the material from the floodplain if adequate flood warning time exists.

(E) Storage of materials and equipment below the regulatory flood protection elevation must comply with an approved emergency plan providing for removal of such materials within the time available after a flood warning.

(F) Alternative elevation methods other than the use of fill may be utilized to elevate a structure's lowest floor above the regulatory flood protection elevation. The base or floor of an enclosed area shall be considered above-grade and not a structure's basement or lowest floor if: 1) the enclosed area is above-grade on at least one side of the structure; 2) it is designed to internally flood and is constructed with flood resistant materials; and 3) it is used solely for parking of vehicles, building access or storage. The above-noted alternative elevation methods are subject to the following additional standards:

(1) Design and Certification - The structure's design and as-built condition must be certified by a registered professional engineer as being in compliance with the general design standards of the State Building Code and, specifically, that all electrical, heating, ventilation, plumbing and air conditioning equipment and other service facilities must be at or above the regulatory flood protection elevation or be designed to prevent flood water from entering or accumulating within these components during times of flooding.

(2) Specific Standards for Above-grade, Enclosed Areas - Above-grade, fully enclosed areas such as crawl spaces or tuck under garages must be designed to internally flood and the design plans must stipulate:

(a) The minimum area of openings in the walls where internal flooding is to be used as a floodproofing technique. There shall be a minimum of two openings on at least two sides of the structure and the bottom of all openings shall be no higher than one foot above grade. The automatic openings shall have a minimum net area of not less than one square inch for every square foot of enclosed area subject to flooding unless a registered professional engineer or architect certifies that a smaller net area would suffice. The automatic openings may be equipped with screens, louvers, valves, or other coverings or devices provided that they permit the automatic entry and exit of flood waters without any form of human intervention; and

(b) That the enclosed area will be designed of flood resistant materials in accordance with the FP3 or FP4 classifications in the State Building Code and shall be used solely for building access, parking of vehicles or storage.

(G) When the Federal Emergency Management Agency has issued a Letter of Map Revision based on Fill (LOMR-F) for vacant parcels of land elevated by fill to the 100-year flood elevation, the area elevated by fill remains subject to the provisions of this ordinance. A structure may be placed on the elevated area specified in the LOMR-F with the lowest floor below the Regulatory Flood Protection Elevation provided the structure meets provisions of (a) and (b) below:

(1) No floor level or portion of a structure that is below the Regulatory Flood Protection Elevation shall be used as habitable space or for storage of any property, materials, or equipment that might constitute a safety hazard when contacted by flood waters.

(2) For residential and non-residential structures, the basement floor may be placed below the Regulatory Flood Protection Elevation, provided:

(a) The top of the immediate floor above any basement area shall be placed at or above the Regulatory Flood Protection Elevation, and

(b) Any area of the structure placed below the Regulatory Flood Protection Elevation shall meet the "Reasonably Safe From Flooding" standards in the Federal Emergency Management Agency's publication entitled Ensuring that Structures Built on Fill In or Near Special Flood Hazard Areas are Reasonably Safe From Flooding," Technical Bulletin 10-01, which is hereby adopted by reference and made a part of this ordinance. In accordance with the provisions of this ordinance, and specifically Section 153.028(G) of this ordinance, the applicant shall submit documentation that the structure is designed and built in accordance with either the "Simplified Approach" or "Engineered Basement Option" found in the above-cited FEMA publication.

GENERAL FLOODPLAIN DISTRICT (GF)

§ 153.030 PERMITTED USES.

(A) The uses listed in Section 153.020 of this ordinance, Floodway District Permitted Uses, are permitted uses.

(B) All other uses are subject to the floodway/flood fringe evaluation criteria specified in Section 153.031 below. Sections 153.020 through 153.023 apply if the proposed use is determined to be in the Floodway District. Sections 153.025 through 153.028 apply if the proposed use is determined to be in the Flood Fringe District.

§ 153.031 PROCEDURES FOR FLOODWAY AND FLOOD FRINGE DETERMINATIONS.

(A) Upon receipt of an application for a permit or other approval within the General Floodplain District, the Zoning Administrator must obtain, review and reasonably utilize any regional flood elevation and floodway data available from a federal, state, or other source.

(B) If regional flood elevation and floodway data are not readily available, the applicant must furnish additional information, as needed, to determine the regulatory flood protection elevation and whether the proposed use would fall within the Floodway or Flood Fringe District. Information must be consistent with accepted hydrological and hydraulic engineering standards and the standards in 153.031(C) below.

(C) The determination of floodway and flood fringe must include the following components, as applicable:

(1) Estimate the peak discharge of the regional (1% chance) flood.

(2) Calculate the water surface profile of the regional flood based upon a hydraulic analysis of the stream channel and overbank areas.

(3) Compute the floodway necessary to convey or store the regional flood without increasing flood stages more than one-half (0.5) foot. A lesser stage increase than 0.5 foot is required if, as a result of the stage increase, increased flood damages would result. An equal degree of encroachment on both sides of the stream within the reach must be assumed in computing floodway boundaries.

(D) The Zoning Administrator will review the submitted information and assess the technical evaluation and the recommended Floodway and/or Flood Fringe District boundary. The assessment must include the cumulative effects of previous floodway encroachments. The Zoning Administrator may seek technical assistance from a designated engineer or other expert person or agency, including the Department of Natural Resources. Based on this assessment, the Zoning Administrator may approve or deny the application.

(E) Once the Floodway and Flood Fringe District boundaries have been determined, the Zoning Administrator must process the permit application consistent with the applicable provisions of Sections 153.020 through 153.023 and Sections 153.025 through 153.028 of this ordinance.

LAND DEVELOPMENT STANDARDS

§ 153.035 LAND DEVELOPMENT STANDARDS.

(A) *In General:* Recognizing that flood prone areas may exist outside of the designated floodplain districts, the requirements of this section apply to all land within the City of Windom.

(B) *Subdivisions:* No land may be subdivided which is unsuitable for reasons of flooding or inadequate drainage, water supply or sewage treatment facilities. Manufactured home parks and recreational vehicle parks or campgrounds are considered subdivisions under this ordinance.

(1) All lots within the floodplain districts must be able to contain a building site outside of the Floodway District at or above the regulatory flood protection elevation.

(2) All subdivisions must have road access both to the subdivision and to the individual building sites no lower than two feet below the regulatory flood protection elevation, unless a flood warning emergency plan for the safe evacuation of all vehicles and people during the regional (1% chance) flood has been approved by the Building & Zoning Office. The plan must be prepared by a registered engineer or other qualified individual, and must demonstrate that adequate time and personnel exist to carry out the evacuation.

(3) For all subdivisions in the floodplain, the Floodway and Flood Fringe District boundaries, the regulatory flood protection elevation and the required elevation of all access roads must be clearly labeled on all required subdivision drawings and platting documents.

(4) In the General Floodplain District, applicants must provide the information required in Section 153.031 of this ordinance to determine the regional flood elevation, the Floodway and Flood Fringe District boundaries and the regulatory flood protection elevation for the subdivision site.

(5) If a subdivision proposal or other proposed new development is in a flood prone area, any such proposal must be reviewed to assure that:

(a) All such proposals are consistent with the need to minimize flood damage within the flood prone area;

(b) All public utilities and facilities, such as sewer, gas, electrical, and water systems are located and constructed to minimize or eliminate flood damage; and

(c) Adequate drainage is provided to reduce exposure of flood hazard.

(C) *Building Sites.* If a proposed building site is in a flood prone area, all new construction and substantial improvements (including the placement of manufactured homes) must be:

(a) Designed (or modified) and adequately anchored to prevent floatation, collapse, or lateral movement of the structure resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy;

(b) Constructed with materials and utility equipment resistant to flood damage;

(c) Constructed by methods and practices that minimize flood damage; and

(d) Constructed with electrical, heating, ventilation, plumbing, and air conditioning equipment and other service facilities that are designed and/or located so as to prevent water from entering or accumulating within the components during conditions of flooding.

PUBLIC UTILITIES, RAILROADS, ROADS, AND BRIDGES

§ 153.040 PUBLIC UTILITIES, RAILROADS, ROADS, AND BRIDGES.

(A) *Public Utilities.* All public utilities and facilities such as gas, electrical, sewer, and water supply systems to be located in the floodplain must be floodproofed in accordance with the State Building Code or elevated to the regulatory flood protection elevation.

(B) *Public Transportation Facilities.* Railroad tracks, roads, and bridges to be located within the floodplain must comply with Sections 153.020 through 153.023 and Sections 153.025 through 153.028 of this ordinance. These transportation facilities must be elevated to the regulatory flood protection elevation where failure or interruption of these facilities would result in danger to the public health or safety or where such facilities are essential to the orderly functioning of the area. Minor or auxiliary roads or railroads may be constructed at a lower elevation where failure or interruption of transportation services would not endanger the public health or safety.

(C) *On-site Water Supply and Sewage Treatment Systems.* Where public utilities are not provided: 1) On-site water supply systems must be designed to minimize or eliminate infiltration of flood waters into the systems and are subject to the provisions in Minnesota Rules Chapter 4725.4350, as amended; and 2) New or replacement on-site sewage treatment systems must be designed to minimize or eliminate infiltration of flood waters into the systems and discharges from the systems into flood waters, they must not be subject to impairment or contamination during times of flooding, and are subject to the provisions in Minnesota Rules Chapter 7080.2270, as amended.

MANUFACTURED HOMES AND MANUFACTURED HOME PARKS

§ 153.045 MANUFACTURED HOMES AND MANUFACTURED HOME PARKS.

(A) *Manufactured Homes*. New manufactured home parks and expansions to existing manufactured home parks are prohibited in any floodplain district. For existing manufactured home parks or lots of record, the following requirements apply:

(1) Placement or replacement of manufactured home units is prohibited in the Floodway District.

(2) If allowed in the Flood Fringe District, placement or replacement of manufactured home units is subject to the requirements of Sections 153.025 through 153.028 of this ordinance and the following standards.

(a) New and replacement manufactured homes must be elevated in compliance with Sections 153.025 through 153.028 of this ordinance and must be securely anchored to an adequately anchored foundation system that resists flotation, collapse and lateral movement. Methods of anchoring may include, but are not limited to, use of over-the-top or frame ties to ground anchors. This requirement is in addition to applicable state or local anchoring requirements for resisting wind forces.

(b) New or replacement manufactured homes in existing manufactured home parks must meet the vehicular access requirements for subdivisions in Section 153.035(B)(2).

RECREATIONAL VEHICLES

§ 153.046 RECREATIONAL VEHICLES.

New recreational vehicle parks or campgrounds and expansions to existing recreational vehicle parks or campgrounds are prohibited in any floodplain district. Placement of recreational vehicles in existing recreational vehicle parks or campgrounds in the floodplain must meet the exemption criteria below or be treated as new structures meeting the requirements of this ordinance.

(A) Recreational vehicles are exempt from the provisions of this ordinance if they are placed in any of the following areas and meet the criteria listed in Section 153.046(B):

- (1) Individual lots or parcels of record.
- (2) Existing commercial recreational vehicle parks or campgrounds.
- (3) Existing condominium-type associations.

(B) Criteria for Exempt Recreational Vehicles:

- (1) The vehicle must have a current license required for highway use.
- (2) The vehicle must be highway ready, meaning on wheels or the internal jacking system, attached to the site only by quick disconnect type utilities commonly used in campgrounds and recreational vehicle parks.
- (3) No permanent structural type additions may be attached to the vehicle.
- (4) The vehicle and associated use must be permissible in any pre-existing, underlying zoning district.
- (5) Accessory structures are not permitted within the Floodway District. Any accessory structure in the Flood Fringe District must be constructed of flood-resistant materials and be securely anchored, meeting the requirements applicable to manufactured homes in Section 153.045(A)(2).
- (6) An accessory structure must constitute a minimal investment.

(C) Recreational vehicles that are exempt in Section 153.046(B) lose this exemption when development occurs on the site that exceeds a minimal investment for an accessory structure such as a garage or storage building. The recreational vehicle and all accessory structures will then be treated as new structures subject to the elevation and floodproofing requirements of Sections 153.025 through 153.028 of this ordinance. No development or improvement on the parcel or attachment to the recreational vehicle is allowed that would hinder the removal of the vehicle should flooding occur.

ADMINISTRATION

§ 153.050 ADMINISTRATION.

(A) *Zoning Administrator.* A Zoning Administrator or other official designated by the City of Windom must administer and enforce this ordinance.

(B) *Permit Requirements.*

(1) *Permit Required.* A permit must be obtained from the Zoning Administrator prior to conducting the following activities:

(a) The erection, addition, modification, rehabilitation, or alteration of any building, structure, or portion thereof. Normal maintenance and repair also requires a permit if such work, separately or in conjunction with other planned work, constitutes a substantial improvement as defined in this ordinance.

(b) The use or change of use of a building, structure, or land.

(c) The construction of a dam, fence, or on-site septic system, although a permit is not required for a farm fence as defined in this ordinance.

(d) The change or extension of a nonconforming use.

(e) The repair of a structure that has been damaged by flood, fire, tornado, or any other source.

(f) The placement of fill, excavation of materials, or the storage of materials or equipment within the floodplain.

(g) Relocation or alteration of a watercourse (including new or replacement culverts and bridges), unless a public waters work permit has been applied for.

(h) Any other type of "development" as defined in this ordinance.

(C) *Application for Permit.* Permit applications must be submitted to the Zoning Administrator on forms provided by the Zoning Administrator. The permit application must include the following as applicable:

(1) A site plan drawn to scale showing the location, all pertinent dimensions, and elevations of the lot and existing or proposed buildings, structures; and significant natural features having an influence on the permit.

(2) Location of the foregoing and fill or storage of materials in relation to the stream channel.

(3) Copies of any required municipal, county, state or federal permits or approvals.

(4) Other relevant information requested by the Zoning Administrator as necessary to properly evaluate the permit application.

(D) *Certificate of Zoning Compliance for a New, Altered, or Nonconforming Use.* No building, land or structure may be occupied or used in any manner until a certificate of zoning compliance has been issued by the Zoning Administrator stating that the use of the building or land conforms to the requirements of this ordinance.

(E) *Certification.* The applicant is required to submit certification by a registered professional engineer, registered architect, or registered land surveyor that the finished fill and building elevations were accomplished in compliance with the provisions of this ordinance. Floodproofing measures must be certified by a registered professional engineer or registered architect.

(F) *Record of First Floor Elevation.* The Zoning Administrator must maintain a record of the elevation of the lowest floor (including basement) of all new structures and alterations or additions to existing structures in the floodplain. The Zoning Administrator must also maintain a record of the elevation to which structures and alterations or additions to structures are floodproofed.

(G) *Notifications for Watercourse Alterations.* Before authorizing any alteration or relocation of a river or stream, the Zoning Administrator must notify adjacent communities. If the applicant has applied for a permit to work in public waters pursuant to Minnesota Statutes, Section 103G.245, this will suffice as adequate notice. A copy of the notification must also be submitted to the Chicago Regional Office of the Federal Emergency Management Agency (FEMA).

(H) *Notification to FEMA When Physical Changes Increase or Decrease Base Flood Elevations.* As soon as is practicable, but not later than six months after the date such supporting information becomes available, the Zoning Administrator must notify the Chicago Regional Office of FEMA of the changes by submitting a copy of the relevant technical or scientific data.

§ 153.060 VARIANCES.

(A) *Variance Applications.* An application for a variance to the provisions of this ordinance will be processed and reviewed in accordance with applicable state statutes and the following provisions. Upon filing with the City Administrator of an appeal from a decision of the Zoning Administrator, or an application for a variance, the City Council shall fix a reasonable time for a hearing and give due notice to the parties in interest as specified by law.

(B) *Submittal of Hearing Notices to the Department of Natural Resources (DNR).* The City Administrator shall submit by mail to the DNR a copy of the application and hearing notice for proposed variance sufficiently in advance to provide at least ten days' notice of the hearing. The application and notice may be sent by electronic mail or U.S. Mail to the respective DNR area hydrologist.

(C) The City Council shall arrive at a decision on the appeal or variance within 60 days. In passing upon an appeal, the City Council may, so long as the action is in conformity with the provision of this chapter, reverse or affirm, wholly or in part, or modify the order, requirement, decision or determination of the Zoning Administrator or other public official. It shall make its decision in writing setting forth the findings of fact and the reason for its decision. In granting a variance, the City Council may prescribe appropriate conditions and safeguards such as those specified in this chapter which are in conformity with the purpose of this chapter.

(D) *Adherence to State Floodplain Management Standards.* A variance must not allow a use that is not allowed in that district, permit a lower degree of flood protection than the regulatory flood protection elevation for the particular area, or permit standards lower than those required by state law.

(E) *General Considerations.* The City Council may consider the following factors in granting variances and imposing conditions on variances and conditional uses in floodplains:

- (1) The potential danger to life and property due to increased flood heights or velocities caused by encroachments;
- (2) The danger that materials may be swept onto other lands or downstream to the injury of others;
- (3) The proposed water supply and sanitation systems, if any, and the ability of these systems to minimize the potential for disease, contamination and unsanitary conditions;
- (4) The susceptibility of any proposed use and its contents to flood damage and the effect of such damage on the individual owner;
- (5) The importance of the services to be provided by the proposed use to the community;
- (6) The requirements of the facility for a waterfront location;
- (7) The availability of viable alternative locations for the proposed use that are not subject to flooding;
- (8) The compatibility of the proposed use with existing development and development anticipated in the foreseeable future;
- (9) The relationship of the proposed use to the Comprehensive Land Use Plan and flood plain management program for the area;
- (10) The safety of access to the property in times of flood for ordinary and emergency vehicles;
- (11) The expected heights, velocity, duration, rate of rise and sediment transport of the flood waters expected at the site.

(F) *Additional Variance Criteria.* The following additional variance criteria of the Federal Emergency Management Agency must be satisfied:

- (1) Variances must not be issued by a community within any designated regulatory floodway if any increase in flood levels during the base flood discharge would result.
- (2) Variances may only be issued by a community upon (i) a showing of good and sufficient cause, (ii) a determination that failure to grant the variance would result in exceptional hardship to the applicant, and (iii) a determination that the granting of a variance will not result in increased flood heights, additional threats to public safety, extraordinary public expense, create nuisances, cause fraud on or victimization of the public, or conflict with existing local laws or ordinances.
- (3) Variances may only be issued upon a determination that the variance is the minimum necessary, considering the flood hazard, to afford relief.

(G) *Submittal of Final Decisions to the DNR.* A copy of all decisions granting variances must be forwarded to the DNR within ten days of such action. The notice may be sent by electronic mail or U.S. Mail to the respective DNR area hydrologist.

(H) *Flood Insurance Notice.* The Zoning Administrator must notify the applicant for a variance that:
1) The issuance of a variance to construct a structure below the base flood level will result in increased premium rates for flood insurance up to amounts as high as \$25 for \$100 of insurance coverage; and 2)

Such construction below the base or regional flood level increases risks to life and property. Such notification must be maintained with a record of all variance actions.

(I) *Record-Keeping.* The Zoning Administrator must maintain a record of all variance actions, including justification for their issuance, and must report such variances in an annual or biennial report to the Administrator of the National Flood Insurance Program, when requested by the Federal Emergency Management Agency.

§ 153.065 **CONDITIONAL USES.**

(A) *Administrative Review.* An application for a conditional use permit under the provisions of this ordinance will be processed and reviewed in accordance with applicable state statutes and the following provisions. The Planning Commission shall hear and make recommendations on applications for conditional uses permissible under this chapter. Applications shall be submitted to the Zoning Administrator who shall forward the application to the Planning Commission for consideration.

(B) *Submittal of Hearing Notices to the Department of Natural Resources (DNR).* The Zoning Administrator shall submit a copy of the conditional use application and hearing notice for proposed conditional use to the DNR sufficiently in advance to provide at least ten days' notice of the hearing. The application and notice may be sent by electronic mail or U.S. Mail to the respective DNR area hydrologist.

(C) Following the Planning Commission's recommendations, the City Council shall arrive at a decision on a conditional use within 60 days. In granting a conditional use permit, the City Council may prescribe appropriate conditions and safeguards which are in conformity with the purposes of this chapter.

(D) *Factors Used in Decision-Making.* In passing upon conditional use applications, the Planning Commission and City Council must consider all relevant factors specified in other sections of this ordinance, and those factors identified in Section 153.060(E) of this ordinance.

(E) *Conditions Attached to Conditional Use Permits.* The Planning Commission and City Council may attach such conditions to the granting of conditional use permits as it deems necessary to fulfill the purposes of this ordinance. Such conditions may include, but are not limited to, the following:

- (1) Modification of waste treatment and water supply facilities.
- (2) Limitations on period of use, occupancy, and operation.
- (3) Imposition of operational controls, sureties, and deed restrictions.
- (4) Requirements for construction of channel modifications, compensatory storage, dikes, levees, and other protective measures.
- (5) Floodproofing measures in accordance with the State Building Code and this ordinance. The applicant must submit a plan or document certified by a registered professional engineer or architect that the floodproofing measures are consistent with the regulatory flood protection elevation and associated flood factors for the particular area.

(F) *Submittal of Final Decisions to the DNR.* A copy of all decisions granting conditional uses must be forwarded to the DNR within ten days of such action. The notice may be sent by electronic mail or U.S. Mail to the respective DNR area hydrologist.

NONCONFORMITITES

§ 153.070 NONCONFORMITIES.

(A) *Continuance of Nonconformities.* A use, structure, or occupancy of land which was lawful before the passage or amendment of this ordinance but which is not in conformity with the provisions of this ordinance may be continued subject to the following conditions. Historic structures, as defined in Section 153.011 of this ordinance, are subject to the provisions of Sections 153.070(B) through (G) of this ordinance.

(B) A nonconforming use, structure, or occupancy must not be expanded, changed, enlarged, or altered in a way that increases its flood damage potential or degree of obstruction to flood flows except as provided in 153.070(C) below. Expansion or enlargement of uses, structures or occupancies within the Floodway District is prohibited.

(C) Any addition or structural alteration to a nonconforming structure or nonconforming use that would result in increasing its flood damage potential must be protected to the regulatory flood protection elevation in accordance with any of the elevation on fill or floodproofing techniques (i.e., FP1 thru FP4 floodproofing classifications) allowable in the State Building Code, except as further restricted in 153.070(D) and (H) below.

(D) If the cost of all previous and proposed alterations and additions exceeds 50 percent of the market value of any nonconforming structure, that shall be considered substantial improvement, and the entire structure must meet the standards of Sections 153.020 through 153.023 and Sections 153.025 through 153.028 of this ordinance for new structures, depending upon whether the structure is in the Floodway or Flood Fringe District, respectively. The cost of all structural alterations and additions must include all costs such as construction materials and a reasonable cost placed on all manpower or labor.

(E) If any nonconforming use, or any use of a nonconforming structure, is discontinued for more than one year, any future use of the premises must conform to this ordinance. The Assessor must notify the Zoning Administrator in writing of instances of nonconformities that have been discontinued for a period of more than one year.

(F) If any nonconformity is substantially damaged, as defined in Section 153.011 of this ordinance, it may not be reconstructed except in conformity with the provisions of this ordinance. The applicable provisions for establishing new uses or new structures in Sections 153.020 through 153.023 or Sections 153.025 through 153.028 will apply depending upon whether the use or structure is in the Floodway or Flood Fringe, respectively.

(G) If any nonconforming use or structure experiences a repetitive loss, as defined in Section 153.011 of this ordinance, it must not be reconstructed except in conformity with the provisions of this ordinance.

(H) Any substantial improvement, as defined in Section 153.011 of this ordinance, to a nonconforming structure requires that the existing structure and any additions must meet the requirements of Sections 153.020 through 153.023 or Sections 153.025 through 153.028 of this ordinance for new structures, depending upon whether the structure is in the Floodway or Flood Fringe District.

AMENDMENTS

§ 153.075 AMENDMENTS.

(A) *Floodplain Designation – Restrictions on Removal.* The floodplain designation on the Official Zoning Map must not be removed from floodplain areas unless it can be shown that the designation is in error or that the area has been filled to or above the elevation of the regulatory flood protection elevation

and is contiguous to lands outside the floodplain. Special exceptions to this rule may be permitted by the Commissioner of the Department of Natural Resources (DNR) if the Commissioner determines that, through other measures, lands are adequately protected for the intended use.

(B) *Amendments Require DNR Approval.* All amendments to this ordinance must be submitted to and approved by the Commissioner of the Department of Natural Resources (DNR) prior to adoption. The Commissioner must approve the amendment prior to community approval.

(C) *Map Revisions Require Ordinance Amendments.* The floodplain district regulations must be amended to incorporate any revisions by the Federal Emergency Management Agency to the floodplain maps adopted in Section 153.005 of this ordinance.

PENALTIES AND ENFORCEMENT

§ 153.999 PENALTIES AND ENFORCEMENT.

(A) *Violation Constitutes a Misdemeanor.* Violation of the provisions of this ordinance or failure to comply with any of its requirements (including violations of conditions and safeguards established in connection with grants of variances or conditional uses) constitute a misdemeanor and will be punishable as defined by law.

(B) *Other Lawful Action.* Nothing in this ordinance restricts the City of Windom from taking such other lawful action as is necessary to prevent or remedy any violation. If the responsible party does not appropriately respond to the Zoning Administrator within the specified period of time, each additional day that lapses will constitute an additional violation of this ordinance and will be prosecuted accordingly.

(C) *Enforcement.* Violations of the provisions of this ordinance will be investigated and resolved in accordance with the following provisions. When a violation of this chapter is either discovered by or brought to the attention of the Zoning Administrator, he/she shall immediately investigate the situation and document the nature and extent of the violation. As soon as it is reasonably possible, this information will be submitted to the appropriate Department of Natural Resources Office along with the City's plan of action to correct the violation to the degree possible. The Zoning Administrator shall notify the suspected party of the requirements of this chapter and the nature and extent of the suspected violation. If the structure and/or use is under construction or development, the Zoning Administrator may order the construction of development immediately halted until a proper permit of approval is granted by the City. If the construction or development is already completed, then the Zoning Administrator may either:

(1) Issue an order identifying the corrective actions that must be made within a specified time period to bring the use or structure into compliance; or

(2) Notify the responsible party to apply for an after-the-fact permit/development approval within a specified period of time not to exceed 30 days.

(3) The Zoning Administrator shall also, upon the lapse of the specified response period, notify the landowner to restore the land to the condition which existed prior to the violation of this chapter.

(4) In responding to a suspected ordinance violation, the Zoning Administrator and the City Council may utilize the full array of enforcement actions available to it including, but not limited to, prosecution and fines, injunctions, after-the-fact permits, orders for corrective measures or a request to the National Flood Insurance Program for denial of flood insurance availability to the guilty party. The City of Windom must act in good faith to enforce these official controls and to correct ordinance violations to the extent possible so as not to jeopardize its eligibility in the National Flood Insurance Program.

THE CITY COUNCIL OF THE CITY OF WINDOM, MINNESOTA, FURTHER ORDAINS:

EFFECTIVE DATE: This ordinance, or an approved Title and Summary of this ordinance, shall be published in the COTTONWOOD COUNTY CITIZEN; and this ordinance shall be in full force and effect immediately upon publication.

ADOPTED AND PASSED by the City Council of the City of Windom, Minnesota, this 4th day of October, 2016.

Corey Maricle, Mayor

ATTEST:

Steven Nasby, City Administrator

1st Reading: September 20, 2016
2nd Reading: October 4, 2016
Adoption: October 4, 2016
Published: October 12, 2016



MEMO

To: Mayor and City Council
From: Mary Hensen, EDA/B&Z Admin. Asst.
Council Meeting Date: September 20, 2016
Re: Planning Commission Meeting – September 13, 2016

At its regular meeting on September 13, 2016, the Planning Commission held a public hearing and made the following recommendations concerning the application which came before the meeting:

1. CONDITIONAL USE PERMIT APPLICATION:

Applicants & Owners: **Donald L. Kalash and Esther Kalash, (as Trustees of the Don Kalash Living Trust and Esther Kalash Living Trust)**
Address of Property: **1129 Fifth Avenue, Windom, MN**
Legal Description: **Lots 9 and 10, Block 16, Windom Original Townsite to the City of Windom, Cottonwood County, Minnesota.**
Parcel ID#: **25-820-1380 & 25-820-1390.**

The Applicants propose constructing a new home and attached garage on this property. The proposed attached garage would be 26' X 56' (1,456 square feet). The maximum accessory space allowed by City Code for lots this size is 1,150 square feet. The City Code requires a conditional use permit to exceed the maximum accessory ground coverage (in this case by 306 square feet). Currently there is an existing garage on the rear of the property which the property owners stated they will be removing after construction of the new garage.

THE PLANNING COMMISSION RECOMMENDS TO THE CITY COUNCIL:

Approval of the application, submitted by Donald L. Kalash and Esther Kalash, as Trustees of the Don Kalash Living Trust and Esther Kalash Living Trust, requesting a conditional use permit to exceed maximum floor area for accessory (garage) space on this property by 306 square feet to allow construction of a 26' X 56' attached garage on their property at 1129 Fifth Avenue. The recommendation to approve the application is SUBJECT TO THE FOLLOWING CONDITIONS: If the proposed garage is constructed on the property, no additional accessory buildings may remain or be placed on the property.

The motion includes that the jurisdictional documents and findings of fact be made a part of the hearing record.

(Please refer to the Planning Commission Minutes for further details and discussion on these matters.)

I plan to be present at the City Council Meeting on September 20th to address any questions the Council may have at that time. Prior to that time if there are any questions, please contact the Building and Zoning Office at 832-8659. Thank you.

mah

**Building & Zoning Office
City Hall, 444 9th Street, P.O. Box 38
Windom, MN 56101
Phone: 507-831-6125**

**CITY OF WINDOM PLANNING COMMISSION
PUBLIC HEARING NOTICE
CONDITIONAL USE PERMIT
(TOTAL GARAGE FLOOR AREA)**

Pursuant to City of Windom, City Code Sections 152.525-152.530 and 152.545-152.551, notice is hereby given that the Applicants and Owners, DONALD L. KALASH and ESTHER KALASH, husband and wife, as Trustees of the Don Kalash Living Trust and Esther Kalash Living Trust, of 45426 County Road 13, Windom, Minnesota, have submitted a zoning application for a conditional use permit concerning property located at 1129 Fifth Avenue. This property is located in a B-1 District. The Applicants request a conditional use permit to allow construction of an attached garage with a total floor area that would exceed the maximum floor area for garages on a lot that size as set forth in City Code Section 152.327. The plan for the proposed new structure, setbacks, lot area, and proposed placement of the attached garage are shown on the plot plan which is on file in the Building & Zoning Office in City Hall.

A public hearing to consider this application will be held before the Planning Commission in the City Council Chambers at City Hall, 444 9th Street, Windom, MN 56101 on Tuesday, September 13, 2016, at 7:05 p.m.

Those persons wishing to be heard on this application for consideration of a conditional use permit are requested to be at this meeting. The setbacks and lot coverage are shown on the plot plan and the application which may be reviewed in the Building & Zoning Office at City Hall prior to the Public Hearing.

Legally described as follows: Lots 9 and 10, Block 16, Windom Original Townsite to the City of Windom, Cottonwood County, Minnesota.

Parcel ID #: 25-820-1380 & 25-820-1390

Address of the Property is: 1129 Fifth Avenue, Windom, MN 56101

By Order of the City of Windom
Building & Zoning Office

Published: Cottonwood County Citizen (August 31, 2016)

CITY OF WINDOM, MINNESOTA

**444 9th Street
Windom, MN 56101
507-831-6125**

APPLICATION FOR CONSIDERATION OF ZONING/SUBDIVISION REQUEST

Applicant(s): Name(s) DONALD/ESTHER KALASH
Address 45426 COUNTY RD 13
City WINDOM State MINNESOTA Zip 56101-3205 (Phone: 507-831-4931)

Owner(s): (If other than Applicant)
Name(s) N/A
Address _____
City _____ State _____ Zip _____ (Phone: _____)

Property Address: 1129 & 1141 - FIFTH AVE/WINDOM

Legal Description of Property: Lot(s) 9 & 10 Block(s) 16 Addition WINDOM ORIGINAL TOWN SITE

Parcel No. 25-820-1380/25-820-1390

(If metes and bounds, attach description.)

Existing Use of Property: VACANT LOT Present Zoning: B1

Action Requested: Conditional Use Permit XXX Variance _____
Subdivision (Sketch Plat) _____ Preliminary Plat _____ Final Plat _____
Planned Unit Development (PUD) _____
Amendment (Text, Rezoning, Comprehensive Plan) - SPECIFY: _____
Other (Specify): _____

Description and Reason for Request (Attach Additional Information if necessary and/or required)

CONSTRUCT AN ATTACHED GARAGE (26 FT. X 56 FT. WITH BUMP OUT -
1471 SQ.FT.) WHICH IS 321 SQ.FT. LARGER THAN THE PERMITTED
1150 SQ.FT.

SEE ADDITIONAL NOTES: PAGE TWO (2)

In signing this Application, I/we hereby acknowledge that I/we have been advised concerning the applicable provisions of the Windom Zoning and Subdivision Ordinances, current administrative procedures, and the required filing fee. I/we hereby acknowledge that the information provided in this Application is true and correct to the best of my/our knowledge.

X [Signature] X [Signature]
D. KALASH [SIGNATURES OF APPLICANT(S)] ESTHER KALASH

Date: 18 AUG '16

Fee: \$150.00

Paid: Ck. 4067

Date: 8-18-16

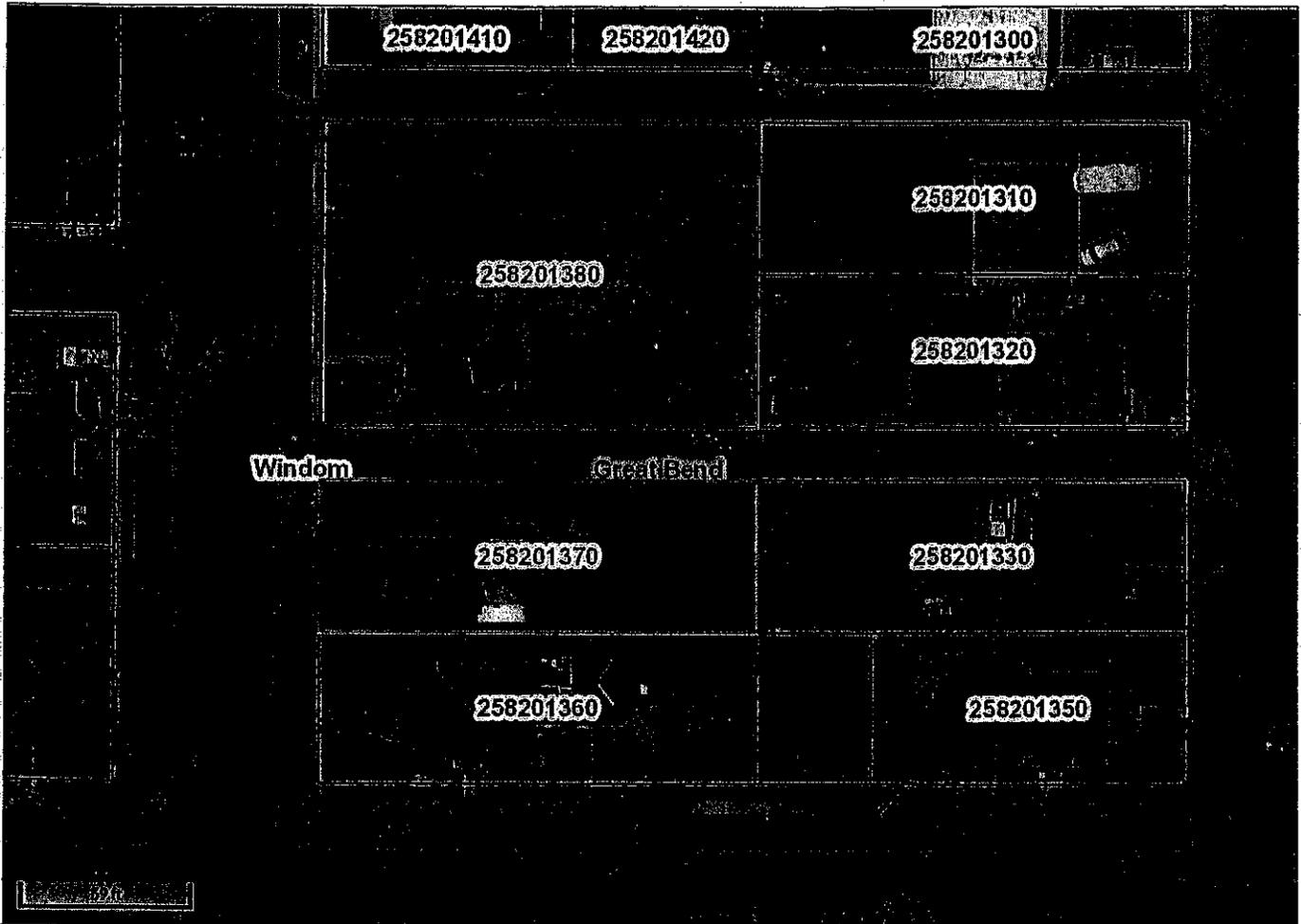
Upon receipt of the Application, all required supporting documents, and the filing fee, this APPLICATION ^{cm}
IS ACCEPTED FOR FILING on this 19th day of August, 2016.

WINDOM BUILDING & ZONING OFFICIAL: [Signature]

REASONS FOR ADDITIONAL SQUARE FOOTAGE REQUESTED:

- 01) VEHICLES TODAY (SUVS, PICK-UPS, VANS & ETC) ARE PHYSICALLY LARGER.
- 02) OFF-STREET PARKING IS AVAILABLE AND ENCOURAGED, ESPECIALLY DURING THE WINTER MONTHS.
- 03) THE EXTRA SQUARE FOOTAGE ALLOWS FOR ADDITIONAL SPACE BETWEEN VEHICLES TO EASE GETTING IN AND OUT OF THE VEHICLES.
- 04) TODAY MANY FAMILIES HAVE TWO (2) VEHICLES AND EVEN MORE IF ADDITIONAL FAMILY MEMBERS DRIVE.
- 05) ADDITIONAL SPACE CAN HELP TO PREVENT YARD CLUTTER AND OFFER SPACE FOR LAWN MOWERS, BIKES, RECYCLING CONTAINERS, ETC.

PAGE 2 OF 6



Parcel ID	258201380	Alternate ID	n/a	Owner Address	KALASH/DONALD L. & ESTHER/TSTEE
Sec/Twp/Rng	0-0-0	Class	RESIDENTIAL VACANT LAND		DON TRUST ESTHER TRUST
Property Address	1129 5TH AVE	Acreage	n/a		45426 COUNTY RD 13
	56101				WINDOM MN 56101
District	n/a				
Brief Tax Description	LOTS 9,10				
	(Note: Not to be used on legal documents)				

Date created: 8/26/2016
 Last Data Uploaded: 8/20/2016 8:00:58 PM

5th Avenue

104'-0"

25'-0"

24'-0"

10'-0"

Ally Street

15'-0"

Ally Street

15'-0"

Project: Kalash, Don & Esther		Drawing: Site Plan B1		SCALE: 1/4" = 12"	DATE: 8/8/18
Design/Builder: Borgen, Inc., 606 County Road 1, Mountain Lake, MN 56159		License # 20125765		DRAWN BY: Bryan Borgen	REVISED:
Cell Phone: 507-381-2618	Office: 507-427-2824	Fax: 507-427-2634	E-Mail: bbuilders@bergeninc.com	Web Site: bergeninc.com	APPROVED:

OFFICE OF THE STATE AUDITOR

Total Active Member Liabilities
 Total Deferred Member Liabilities
 Total Unpaid Installments
 Grand Total Special Fund Liability
 Normal Cost (Cell B minus Cell A)

	2016	2017	
	930,500	1,003,150	
	52,800	52,800	
	0	0	
A.	983,300	B. 1,055,950	C. 72,650

Projection of Net Assets for Year Ending December 31, 2016

Special Fund Assets at December 31, 2015 (FIRE-15 Form ending assets) 1 1,133,396

Projected Income for 2016

Fire State Aid (2015 fire state aid of \$40,125 may be increased by up to 3.5%)
 Supplemental State Aid (actual 2015 supplemental state aid)
 Municipal / Independent Fire Dept. Contributions
 Interest / Dividends
 Appreciation / (Depreciation)
 Member Dues
 Other Revenues

D.	41,000
E.	9,818
F.	3,000
G.	15,000
H.	
I.	
J.	20,000

Total Projected Income for 2016 (Add Lines D through J) 2 88,818

Projected Expenses for 2016

Service Pensions (fill in individual pension amounts below)

Names:

\$ Amounts:

K. 0

Other Benefits
 Administrative Expenses

L.	
M.	240

Total Projected Expenses for 2016 (Add Lines K through M) 3 240

Projected Net Assets at December 31, 2016 (Add Lines 1 and 2, subtract Line 3) 4 1,221,974

Projection of Surplus or (Deficit) as of December 31, 2016

Projected Assets (Line 4) 5 1,221,974
 2016 Accrued Liability (Page 4, cell A) 6 983,300
 Surplus or (Deficit) (Line 5 minus Line 6) 7 238,674

OFFICE OF THE STATE AUDITOR

Active Member Information

Enter Annual Benefit Level in effect for 2016: \$2,500

(If you change your benefit level before 12/31/2016, the SC must be recalculated and recertified at the new level.)

							2016	2017		
							Total Active Member Liabilities	930,500	1,003,150	
							To end of 2016		To end of 2017	
	Name	Status	Date of Birth	Fire Department Entry Date	Leaves of Absence and Breaks in Service (months)	Return to Service Member ?	Years of Service	Accrued Liability	Years of Service	Accrued Liability
1	Buckwheat Johnson	Active	06/04/1955	02/01/1979	0		38	95,000	39	97,500
2	Dan Ortman	Active	08/26/1959	03/01/1984	165		19	46,100	20	50,000
3	Mike Haugen	Active	09/30/1959	03/01/1984	0		33	82,500	34	85,000
4	Eric Ward	Active	12/12/1971	02/01/1993	0		24	60,000	25	62,500
5	Monty Rabbe	Active	03/13/1967	02/01/1993	0		24	60,000	25	62,500
6	Nestor Palm	Active	11/14/1959	02/01/1993	0		24	60,000	25	62,500
7	Craig Wolter	Active	06/02/1967	11/01/1995	0		21	52,500	22	55,000
8	Kjell Turner	Active	11/12/1966	11/01/1995	0		21	52,500	22	55,000
9	Jay Grandprey	Active	02/04/1961	05/01/1997	0		20	50,000	21	52,500
10	Mark Stevens	Active	09/22/1963	05/01/1997	5		19	46,100	20	50,000
11	Corey Maricle	Active	01/03/1973	11/01/2001	0		15	32,600	16	35,700
12	Kevin Gotto	Active	09/24/1981	11/01/2001	0		15	32,600	16	35,700
13	Preston Rossow	Active	06/06/1979	11/01/2001	0		15	32,600	16	35,700
14	Jordan Bussa	Active	07/13/1984	04/01/2005	0		12	24,050	13	26,750
15	Lonny Vollan	Active	10/11/1972	04/01/2005	0		12	24,050	13	26,750
16	Mark Marcy	Active	02/10/1978	04/01/2005	0		12	24,050	13	26,750
17	Roger Winker	Active	08/03/1964	04/01/2005	0		12	24,050	13	26,750
18	Benjamin Derickson	Active	10/12/1976	06/01/2008	0		9	16,650	10	19,000
19	Brady Lyons	Active	01/15/1983	06/01/2008	0		9	16,650	10	19,000
20	Daric Zimmerman	Active	08/12/1980	06/01/2008	0		9	16,650	10	19,000
21	Jeremy Lund	Active	01/11/1979	06/01/2008	0		9	16,650	10	19,000
22	Thomas Voth	Active	05/31/1963	06/01/2008	0		9	16,650	10	19,000
23	Joe Jurgens	Active	05/26/1987	10/11/2010	0		6	10,250	7	12,300
24	Kristin Porth	Active	12/27/1976	10/11/2010	0		6	10,250	7	12,300
25	Darin Tietz	Active	02/19/1983	12/20/2011	0		5	8,350	6	10,250
26	Jon Jurgens	Active	07/28/1985	12/20/2011	0		5	8,350	6	10,250
27	Justin Harrington	Active	09/02/1977	12/20/2011	0		5	8,350	6	10,250
28	Jason DeWall	Active	01/07/1982	09/01/2015			1	1,500	2	3,100
29	Jason Krumwiede	Active	09/29/1982	09/01/2015			1	1,500	2	3,100
30		Choose Status						0		0
31		Choose Status						0		0
32		Choose Status						0		0
33		Choose Status						0		0
34		Choose Status						0		0
35		Choose Status						0		0
36		Choose Status						0		0

RESOLUTION #2016-

INTRODUCED:

SECONDED:

VOTED: Aye:

Nay:

Absent:

**RESOLUTION SUPPORTING THE SUBMISSION OF A GRANT
APPLICATION TO THE "MN DEPARTMENT OF PUBLIC SAFETY GRANT
PROGRAM" ON BEHALF OF THE WINDOM FIRE DEPARTMENT**

WHEREAS, the City of Windom is committed to the health, safety and welfare of the Windom Fire Department members and other emergency response personnel; and

WHEREAS, turnout gear soiled with soot and ash, collects hazardous chemicals; clean gear is a firefighter's best protection against dangerous biohazards and carcinogens; and

WHEREAS, decontamination of protective clothing is mandated by the National Fire Protection Agency (NFPA); and

WHEREAS, to facilitate the proper and regular cleaning of fire turnout gear, the purchase of a Turnout Gear Washer/Extractor would provide the department with the capability to develop a routine schedule to clean the department's turn out gear and would protect the health, safety and welfare of the firefighters; and

WHEREAS, funding of up to \$10,000 may be available through the MN Fire Department Turnout Gear Washer/Extractor Award Program, through the MN Department of Public Safety, to purchase a Turnout Gear Washer/Extractor; and

WHEREAS, it is in the best interests of the City of Windom, its residents and firefighters to submit an application to the MN Fire Department Turnout Gear Washer/Extractor Award Program, through the MN Department of Public Safety, requesting funding to purchase a Turnout Gear Washer/Extractor; and

WHEREAS, the City of Windom understands that there is a ten percent (10%) match requirement for grants to fire departments serving areas with a population of 10,000 or less and sources for these matches are available.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The City Council of Windom, Minnesota, on behalf of the citizens and firefighters of Windom, supports the Windom Fire Department's efforts in pursuing funding through the MN Fire Department Turnout Gear Washer/Extractor Award Program, through the MN Department of Public Safety.

2. If the City of Windom receives a grant award, the City agrees to match the grant funds with an amount of funds equal to 10% of the total project cost.
3. The City of Windom has legal authority to apply for financial assistance, and the institutional, managerial, and financial capacity to ensure compliance with the grant requirements and completion of the proposed project.
4. The City of Windom has not violated any Federal, State, or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.
5. The City of Windom shall act as legal sponsor for the grant application; and the Mayor and the City Administrator are hereby authorized, on behalf of the City of Windom, to submit a grant application to the MN Fire Department Turnout Gear Washer/Extractor Award Program, through the MN Department of Public Safety, for the funding of this project.
6. Upon approval of the application, the City of Windom and the Windom Fire Department certify that they will comply with all applicable laws, policies and regulations as stated in the application and subsequent agreements.
7. The Mayor and City Administrator are hereby authorized, on behalf of the City of Windom, to execute such agreements and contracts as are necessary to implement the project.

ADOPTED this 20th day of September, 2016.

Corey J. Maricle, Mayor

ATTEST: _____
Steve Nasby, City Administrator

RESOLUTION #2016-

INTRODUCED:

SECONDED:

VOTED: Aye:

Nay:

Absent:

AUTHORIZATION TO EXECUTE US FISH AND WILDLIFE SERVICE GRANT AGREEMENT FOR THE WINDOM FIRE DEPARTMENT

WHEREAS, the City of Windom Fire Department has received a grant from the US Fish and Wildlife Service in the amount of \$2,300.00; and

WHEREAS, grant funds must be used to purchase hose, nozzles and water movement items; and

WHEREAS, the grant received through the US Fish and Wildlife Service Grant Program will provide fifty percent (50%) of the allowable costs incurred for the project, not to exceed \$2,300, and the City of Windom Fire Department will provide funding for the remaining fifty percent (50%) of the project costs.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM,
MINNESOTA, AS FOLLOWS:**

1. That the City Council accepts the US Fish and Wildlife Service Grant and agrees to the terms and conditions required to accept the grant.
2. That the Mayor and City Administrator are authorized to execute this agreement and any amendments on behalf of the City of Windom.

Adopted by the Council this 20th day of September, 2016.

Corey J. Maricle, Mayor

Attest: _____
Steven Nasby, City Administrator

RESOLUTION #2016-

INTRODUCED:

SECONDED:

VOTED: **Aye:**
 Nay:
 Absent:

A RESOLUTION AWARDING THE CONTRACTS FOR THE WINDOM SUBSTATION PROJECT

WHEREAS, pursuant to an advertisement for bids for the project entitled "Windom Substation Project", bids were received, opened and tabulated according to law, and the following bids were in compliance with the advertisement:

15/28 MVA Transformer with LTC

OTC Services	\$474,157.00
WEG	\$585,000.00
Delta Star	\$785,524.00
Virginia Transformer	\$489,365.00
Becker Global America	\$579,000.00
WESCO (ABB)	\$623,880.00

15KV Metal Clad indoor Switchgear

HK Sholz (Eaton)	\$541,975.00
States MFG (Square D)	\$511,454.71
Becker Global	Incomplete Bid
WESCO (ABB)	\$505,010.50
Meyer (Square D)	\$547,582.18

69KV Group Operated Switch

HK Sholz (Pascor)	\$ 13,043.80
Southern States	\$ 8,195.00

AND WHEREAS, it appears that the lowest responsible bidders are:

15/28 MVA Transformer with LTC

OTC Services	\$474,157.00
--------------	--------------

15KV Metal Clad indoor Switchgear

States MFG (Square D)	\$511,454.71
-----------------------	--------------

69KV Group Operated Switch

Southern States	\$ 8,195.00
-----------------	-------------

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, AS FOLLOWS:

1. A "Notice of Award" for each project component shall be issued to the above low bidders.
2. The Mayor and City Administrator are hereby authorized and directed to enter into the contracts with the above low bidders, in the name of the City of Windom, for the completion of the project entitled "Windom Substation Project" according to the plans and specifications approved by the Windom Utility Commission and the Windom City Council. Copies of the specifications are on file in the Office of the City Administrator.
3. The City Administrator is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except for the deposits of the successful bidder and the next lowest bidder for each project component which shall be retained until the contracts have been signed.

Adopted by the Council this 20th day of September, 2016.

Corey J. Maricle, Mayor

Attest: _____
Steve Nasby, City Administrator

Advertisement for Bids

for

“15/28 MVA LTC Transformer”
“15KV Metal Clad indoor switchgear”
“69KV Circuit Switcher”
“69KV Group Operated Switch”

Windom Municipal Utility
Windom, MN

Notice is hereby given that the Windom Municipal Utilities of the City of Windom, Minnesota, hereinafter referred to as the Owner, will receive sealed Bids at the Windom City Hall until 2:00 PM on the **8th day of September**, and will publicly open and read aloud such Bids on the following equipment:

“15/28 MVA Transformer with LTC”
“15KV Metal Clad indoor switchgear”
“69KV Circuit Switcher”
“69KV Group Operated Switch”

Proposals shall be properly endorsed and delivered in an envelope marked, **“Windom Substation”** and shall be addressed to: Windom Municipal Utilities of the City of Windom. 444 9th Street P.O Box 38, Windom MN 56101-0038

All proposals shall be submitted in triplicate on the Bidder's own letterhead in facsimile of the Proposal Form enclosed in the Specifications, or by utilizing the Proposal Form enclosed with the Specifications by typing the official name of the Bidder at the top of the form.

Each proposal should be accompanied by a Bid Bond, Cashier's Check or Certified Check, made payable to the Windom Municipal Utilities of the City of Windom, Minnesota, in the amount of five per cent (5%) of the Bid, as a guarantee that the Bidder will enter into the proposed Contract and provide a Performance Bond after his Bid shall have been accepted.

The successful Bidder shall furnish a Performance Bond in an amount equal to one hundred per cent (100%) of the Contract price to the Owner prior to the approval of the Contract.

No Bidder may withdraw his Bid or Proposal for a Period of thirty (30) days after date of opening of Bids.

At the aforementioned time and place, or at such later time and Place as the Owner then may fix, the Owner will act upon Proposals received and with its sole discretion may award Contract(s) for the furnishing of said equipment.

Specifications and Plans are available by contacting Utilities Plus Energy Services, Inc. 18940 York Street NW, Elk River MN. Tel. No. 763-441-1200 or 763-762-1013. Electronic copies of specifications and plans are available at no charge. Paper copies will be charged \$50.00 per set.

The Windom Municipal Utilities of the City of Windom, Minnesota reserves the right to reject any and all bids, or bid irregularities.

By /s/ Steven Nasby

Date August 3, 2016



City of Windom Staff Report

To: Mayor and Windom City Council
From: Drew Hage, EDA Executive Director
Council Meeting Date: September 20, 2016
Item Title/Subject: Cottonwood County Home Initiative

Background: On July 19 and September 13, 2016, the Nobles County Home Initiative was discussed at the Joint Government Meeting. The City of Windom City Council expressed consensus on July 19, 2016, to research the possibility of a countywide tax abatement program for new owner-occupied and rental residential housing units.

Intent: The purpose of Cottonwood County Home Initiative is to provide incentives to encourage the construction of new owner-occupied and rental residential housing units, encourage replacement of dilapidated housing structures within Cottonwood County, and increase future tax revenues in Cottonwood County.

Eligible Participants: Any person who constructs a new single-family home, duplex, or multi-family complex and who files application material and seeks formal approval from the appropriate local jurisdiction.

Attached for your review are proposed guidelines for the Cottonwood County Home Initiative.

Should you have any questions, please do not hesitate to contact me. I also plan to be present at the September 20th City Council Meeting to answer any questions you may have at that time.

Requested Action: Consensus regarding program parameters for the Cottonwood County Home Initiative.

Respectfully submitted,

Drew Hage (mb)

Drew Hage, EDA Executive Director

Cottonwood County Home Initiative

Guidelines

Intent

The purpose of Cottonwood County Home Initiative (NHI) is to provide incentives to encourage the construction of new owner occupied and rental residential housing units, encourage replacement of dilapidated housing structures within Cottonwood County, and **increase future tax revenues in Cottonwood County.**

Tax Abatement Availability

Minnesota Statute 469.1813 Subdivision 8 places limitations on tax abatement. **In any given year, the total amount of taxes abated by a municipality shall not exceed 10% of the net tax capacity (NTC) of the political subdivision for the taxes payable year to which the abatement applies, or (2) \$200,000, whichever is greater.**

Eligible Participants

Any person who constructs a new single family home, duplex, or multi-family complex and who files application material and seeks formal approval from appropriate local jurisdiction between **November 1, 2016 and December 1, 2020** may be eligible to receive **100% tax abatement** of the County's share of increased real estate taxes as a result of building newly constructed housing or a home, for a period of **5 years** provided all of the following are met:

1. Property is located within Cottonwood County and zoned properly for the proposed development project.
2. The applicant shall not have received other local financial assistance (tax increment financing/TIF, Workforce Housing, SCDP).
3. Project is built to building codes adopted at the time building permit is obtained.
4. Property taxes are current and paid on time and in full.
5. Program approvals must be obtained prior to the start of construction of the new housing/home **or prior to Certificate of Occupancy.**

Multifamily projects of a minimum of 4 rental units may seek approval for longer tax abatement period not exceeding the maximum defined by State Statute. Each of these multi-unit requests will be considered on an individual basis.

The real estate taxes to be abated shall be for up to the full amount of the real estate taxes collected from added tax base of the newly constructed housing/home annually. Real estate taxes collected for the value of the land or any current additional structures value are not eligible for tax abatement, and will not be abated as part of this program.

This abatement will transfer with the sale of the property for the balance of the five years abatement period.

This abatement will not include voter approved school referendums.

This abatement does not apply to, or include, existing and/or new assessments to the property.

The County shall provide the awarded abatement payment following payment of due real estate taxes annually.

One single payment shall be made to the owner of record at the time of the payment, by December 30th for that calendar year.

Application

Statute requires the County to approve each abatement application. Thus, all applications will be considered on a "first come - first served" basis. The acceptance of new applications will be contingent upon board approval and abatement capacity as defined above.

A complete application for Abatement shall consist of:

- A letter requesting abatement for eligible projects addressed to the Nobles County Administrator.
- Legal description of the subject property, including address and property identification number.
- A site plan and construction plans for the proposed project.
- Submit a copy of the building permit once received.

Applications are to be submitted to Economic Development Authority (EDA) of Windom, 444 9th Street, Windom, Minnesota, 56101. Upon receipt of a completed application, Windom EDA will submit information to the County and to the appropriate city and school district to schedule a date on which to consider the application. Notice of that date shall be sent to the applicant within 30 days of the application being filed. Upon consideration by the appropriate taxing authority, each taxing authority will approve a resolution outlining the details of the abatement program and authorization of staff to enter into a tax abatement agreement with the developer/builder/owner.

The abatement period will commence with receipt of the Certificate of Occupancy, or not more than one year following approval of the taxing authority's resolution, whichever is first, and shall continue for 5 years.

RESOLUTION #2016-

INTRODUCED:

SECONDED:

VOTED: Aye:

Nay:

Absent:

A RESOLUTION ADOPTING PROPOSED PROPERTY TAX LEVY

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WINDOM,
COTTONWOOD COUNTY, MINNESOTA, AS FOLLOWS:**

1. That the following sums of money are hereby proposed to be levied for the current year, collectible in 2017, upon the taxable property in said City of Windom for the following purposes:

Levy Purpose	Levy After all Aids and Reserves
General	
Special Revenue	
Capital Outlay	
Debt Service	
PERA Rate Increase	
LGA Recapture	
TOTALS	\$1,904,313

BE IT FURTHER RESOLVED AS FOLLOWS:

1. The City Administrator/Clerk is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Cottonwood County, Minnesota.

Adopted this 20th day of September, 2016.

Corey J. Maricle, Mayor

Attest: _____
Steven Nasby, City Administrator

MEMORANDUM



CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council *ASB*
FROM: City Administrator and Finance Director\Controllor
DATE: September 9, 2016
RE: 2017 Preliminary Budget Information and Levy

2017 Budget Summary

Attached for your reference are the preliminary budget data for 2017 (Exhibit A). The 2017 budget numbers are based upon a status quo budget from 2016 (no additional budgeted positions, same level of General Fund capital spending, etc.). The budget changes include adjustments in operational costs for salaries\benefits, goods & services and expectations for contracted items (e.g. property and casualty insurance, workers compensation, billing, etc.). There is not any new debt service included for the Emergency Services Facility as that decision is still to be determined.

2017 Budget Capital Improvements Plan (CIP)

Attached is the CIP Summary by Department (Exhibit B) and a detailed listing of the projects (Exhibit C). The detailed listing is important as it provides additional detail and shows the anticipated funding sources for the projects. These projects will be discussed and ranked by the City Council in October\November.

Preliminary Tax Levy Range

The status quo budget for 2017 shows that a tax levy increase of 2.93%.

Debt service for the Emergency Services Facility to be included to the 2017 tax levy could range from 3.01% to 9.4% as shown in Exhibit D. As such, the preliminary tax levy would be an increase of 5.94% to 12.41% depending on the financing terms approved by the City Council.

The City Council has discussed various options of reducing the Emergency Services Facility debt service through a series of transfers that would reduce the impact to the property tax levy. If these transfers are to be included in the 2017 budget the adjustments in the department budgets will need to be made and the corresponding tax levy reductions can be calculated.

The City Council needs to set the preliminary property tax levy by September 30, 2016. **Staff's recommendation is for the City Council to set a 7% preliminary levy while the final financing package for the Emergency Services Facility is being finalized.** The final property tax levy can go down but not up from the preliminary levy.

5 Year Budget Projection

Based on the 2017 budget proposal a five year projection shows the property tax changes needed to maintain the provision of services and accommodate existing debt service is shown on Exhibit E.

EXHIBIT A

BUDGET CITY OF WINDOM 2017 BUDGET YEAR

GENERAL FUND

Operational Revenue and Expenses

<u>Revenue</u>	<u>2017</u>	<u>2016</u>	<u>Change</u>
Local Govt Aid (LGA)	\$ 1,449,139	\$ 1,447,241	0.13%
*Small Cities Assistance	\$ -	\$ 28,599	-100.00%
Operational Tax Levy	\$ 354,305	\$ 258,255	37.19%
Interfund Transfers	\$ 245,000	\$ 245,000	0.00%
Misc. Revenue	\$ 457,070	\$ 417,070	9.59%
Use of Reserves	\$ -	\$ -	0.00%
TOTAL	\$ 2,505,514	\$ 2,396,165	4.56%

<u>Expenses</u>	<u>2017</u>	<u>2016</u>	<u>Change</u>
Mayor & Council	\$ 105,070	\$ 98,570	6.59%
Elections	\$ -	\$ 6,800	-100.00%
City Office	\$ 126,115	\$ 121,290	3.98%
Planning & Zoning	\$ 131,258	\$ 139,165	-5.68%
Legal**	\$ -	\$ -	0.00%
City Hall	\$ 35,470	\$ 31,830	11.44%
Police Department	\$ 1,095,640	\$ 997,250	9.87%
Fire Department	\$ 157,231	\$ 149,815	4.95%
Emergency Mgmt	\$ 6,425	\$ 6,425	0.00%
Animal Control	\$ 2,700	\$ 2,700	0.00%
Street Department	\$ 586,035	\$ 556,531	5.30%
*Small Cities Assistance Exp	\$ -	\$ 28,599	-100.00%
Health/Sanitation	\$ 22,000	\$ 19,000	15.79%
Recreation	\$ 40,120	\$ 37,980	5.63%
Parks	\$ 197,450	\$ 200,210	-1.38%
Transfers	\$ -	\$ -	0.00%
TOTAL	\$ 2,505,514	\$ 2,396,165	4.56%

<u>General Fund Capital</u>	\$ 209,145	\$ 209,145	0.00%
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*New State Funding for Streets (one-time State Aid)

**BUDGET
CITY OF WINDOM
2017 BUDGET YEAR**

SPECIAL REVENUE/LEVY FUNDS

<u>Library</u>	<u>2017</u>	<u>2016</u>	<u>Change</u>
+ Tax Levy	\$ 199,980	\$ 198,750	0.62%
+ Other Revenue	\$ 17,350	\$ 15,400	12.66%
- Expenses	\$ (197,330)	\$ (194,150)	1.64%
- Capital Outlay	\$ (20,000)	\$ (20,000)	0.00%
- Debt Service	\$ -	\$ -	
	<u>\$ -</u>	<u>\$ -</u>	
 <u>Airport</u>			
+ Tax Levy	\$ 7,500	\$ 7,500	0.00%
+ Other Revenue	\$ 242,750	\$ 235,500	3.08%
- Expenses	\$ (95,160)	\$ (93,000)	2.32%
- Capital Outlay	\$ (150,000)	\$ (150,000)	0.00%
- Debt Service	\$ -	\$ -	
	<u>\$ 5,090</u>	<u>\$ -</u>	
 <u>Pool</u>			
+ Tax Levy	\$ 80,135	\$ 71,925	11.41%
+ Other Revenue	\$ 46,300	\$ 43,300	6.93%
+ Reserves	\$ -	\$ -	0.00%
- Expenses	\$ (122,435)	\$ (111,225)	10.08%
- Capital Outlay	\$ (4,000)	\$ (4,000)	0.00%
- Debt Service	\$ -	\$ -	
	<u>\$ -</u>	<u>\$ -</u>	
 <u>Ambulance</u>			
+ Tax Levy	\$ -	\$ -	0.00%
+ Other Revenue	\$ 473,250	\$ 473,250	0.00%
+ Reserves	\$ 93,220	\$ 198,530	-53.04%
- Expenses	\$ (341,470)	\$ (346,780)	-1.53%
- Capital Outlay	\$ (225,000)	\$ (325,000)	0.00%
- Debt Service	\$ -	\$ -	
	<u>\$ -</u>	<u>\$ -</u>	
 <u>EDA</u>			
+ Tax Levy	\$ 119,925	\$ 165,185	-27.40%
+ Other Revenue	\$ 62,485	\$ 52,460	19.11%
+ Reserves	\$ 40,000	\$ -	
+ Interfund Loan Receipt	\$ 14,400	\$ 14,400	0.00%
- Expenses	\$ (196,510)	\$ (201,745)	-2.59%
- Capital Outlay	\$ -	\$ -	0.00%
- Debt Service	\$ (40,300)	\$ (30,300)	33.00%
	<u>\$ -</u>	<u>\$ -</u>	
 <u>Arena</u>			
+ Tax Levy	\$ 201,725	\$ 175,285	15.08%
+ Other Revenue	\$ 139,225	\$ 149,475	-6.86%
+ Reserves	\$ -	\$ -	0.00%
- Expenses	\$ (335,950)	\$ (312,260)	7.59%
- Capital Outlay	\$ (25,000)	\$ (25,000)	0.00%
- Debt Service	\$ -	\$ -	0.00%
+ Depreciation	\$ 20,000	\$ 12,500	
	<u>\$ -</u>	<u>\$ -</u>	
 <u>Multi-Purpose</u>			
+ Tax Levy	\$ 249,520	\$ 237,370	5.12%
+ Other Revenue	\$ 67,595	\$ 66,195	2.11%
+ Reserves	\$ -	\$ -	0.00%
- Expenses	\$ (349,015)	\$ (335,465)	4.04%
- Capital Outlay	\$ (23,100)	\$ (23,100)	0.00%
- Debt Service	\$ -	\$ -	0.00%
+ Depreciation	\$ 55,000	\$ 55,000	
	<u>\$ -</u>	<u>\$ -</u>	
 Total Levy	 \$ 858,785	 \$ 856,015	 0.32%

**BUDGET
CITY OF WINDOM
2017 BUDGET YEAR**

ENTERPRISE FUNDS

Telecom

	<u>2017</u>	<u>2016</u>	<u>Change</u>
+ Revenue	\$ 2,986,100	\$ 2,901,000	2.93%
+ Special Assessments	\$ -	\$ -	0.00%
+ Reserves	\$ -	\$ -	0.00%
- Expenses	\$ (2,417,980)	\$ (2,375,200)	1.80%
- Capital Outlay	\$ (100,000)	\$ (67,400)	48.37%
- Debt Service	\$ (788,260)	\$ (787,300)	0.12%
- Transfer to General	\$ -	\$ -	0.00%
+ Depreciation	<u>\$ 332,050</u>	<u>\$ 332,000</u>	<u>0.02%</u>
Cash Flow	\$ 11,910	\$ 3,100	

Water

+ Revenue	\$ 1,177,500	\$ 1,140,000	3.29%
+ Special Assessments	\$ 11,000	\$ 13,000	-15.38%
+ Reserves	\$ -	\$ -	#DIV/0!
- Expenses	\$ (969,140)	\$ (920,110)	5.33%
- Capital Outlay	\$ (35,000)	\$ (35,000)	0.00%
- Debt Service	\$ (295,575)	\$ (429,648)	-31.21%
- Transfer to General	\$ -	\$ -	0.00%
+ Depreciation	<u>\$ 386,000</u>	<u>\$ 365,000</u>	<u>5.75%</u>
Cash Flow	\$ 274,785	\$ 133,242	

Sewer

+ Revenue	\$ 1,546,300	\$ 951,300	62.55%
+ Special Assessments	\$ 9,850	\$ 13,000	-24.23%
+ Reserves	\$ -	\$ 69,167	-100.00%
- Expenses	\$ (1,229,650)	\$ (1,124,340)	9.37%
- Capital Outlay	\$ (40,000)	\$ (40,000)	0.00%
- Debt Service	\$ (307,975)	\$ (228,347)	34.87%
- Transfer to General	\$ -	\$ -	0.00%
+ Depreciation	<u>\$ 361,220</u>	<u>\$ 359,220</u>	<u>0.56%</u>
Cash Flow	\$ 339,745	\$ -	

Electric

+ Revenue	\$ 6,371,688	\$ 5,142,449	23.90%
+ Special Assessments	\$ -	\$ -	0.00%
+ Reserves	\$ 1,096,193	\$ 644,632	70.05%
- Expenses	\$ (5,878,881)	\$ (4,967,081)	18.36%
- Capital Outlay	\$ (1,920,000)	\$ (1,090,000)	76.15%
- Debt Service	\$ -	\$ -	0.00%
- Transfer to General	\$ (175,000)	\$ (175,000)	0.00%
+ Depreciation	<u>\$ 506,000</u>	<u>\$ 445,000</u>	<u>0.00%</u>
Cash Flow	\$ -	\$ -	

Liquor

+ Revenue	\$ 1,772,200	\$ 1,707,200	3.81%
+ Special Assessments	\$ -	\$ -	0.00%
+ Reserves	\$ -	\$ 8,295	-100.00%
- Expenses	\$ (1,611,270)	\$ (1,543,730)	4.38%
- Capital Outlay	\$ (50,000)	\$ (117,765)	-57.54%
- Debt Service	\$ -	\$ -	0.00%
- Transfer to General	\$ (70,000)	\$ (70,000)	0.00%
+ Depreciation	<u>\$ 22,000</u>	<u>\$ 16,000</u>	<u>0.00%</u>
Cash Flow	\$ 62,930	\$ -	

**BUDGET
CITY OF WINDOM
2017 BUDGET YEAR**

REVENUE BUDGET

	<u>2017</u>	<u>2016</u>	<u>Change</u>
<u>General Fund</u>			
Local Government Aid	\$ 1,449,139	\$ 1,447,241	0.13%
Small Cities Assistance	\$ -	\$ 28,599	-100.00%
Fees, Fines and Permits	\$ 457,070	\$ 417,070	9.59%
Transfers from Enterprise	\$ 245,000	\$ 245,000	0.00%
Tax Levy (Operations)	\$ 354,305	\$ 258,255	37.19%
Tax Levy (Capital Outlay)	\$ 209,145	\$ 209,145	0.00%
Bonds (Capital Outlay)	\$ -	\$ -	0.00%
	\$ 2,714,659	\$ 2,605,310	4.20%
<u>Special Revenue/Levy Funds</u>			
User Fees	\$ 889,455	\$ 876,080	1.53%
Federal/State Aids	\$ 159,500	\$ 159,500	0.00%
Tax Levy (Operations)	\$ 786,685	\$ 776,415	1.32%
Tax Levy (Capital Outlay)	\$ 72,100	\$ 79,600	-9.42%
Ambulance Reserve Funds (Capital Outlay)	\$ -	\$ -	0.00%
	\$ 1,907,740	\$ 1,891,595	0.85%
<u>Enterprise Funds</u>			
User Fees	\$ 13,853,788	\$ 11,885,949	16.56%
Special Assessments	\$ 20,850	\$ 26,000	-19.81%
	\$ 13,874,638	\$ 11,911,949	16.48%
<u>Debt Service</u>			
Special Assessments	\$ 116,155	\$ 141,800	-18.09%
Interfund Transfers for Debt Service	\$ 68,400	\$ 68,000	0.00%
Tax Levy - Bonded Projects	\$ 353,675	\$ 416,767	-15.14%
Tax Levy - Intra-Fund Repayment	\$ 29,000	\$ 29,000	0.00%
	\$ 567,230	\$ 655,567	-13.47%
<u>Special Projects</u>			
TIF Revenues & Revolving Loan Funds	\$ 386,496	\$ 329,251	17.39%
Grand Total	<u>\$ 19,450,763</u>	<u>\$ 17,393,672</u>	<u>11.83%</u>

**BUDGET
CITY OF WINDOM
2017 BUDGET YEAR**

EXPENSE BUDGET

	<u>2017</u>	<u>2016</u>	<u>Change</u>
<u>General Fund</u>			
Operational Expenses	\$ 2,505,514	\$ 2,396,165	4.56%
Capital Outlay	\$ 209,145	\$ 209,145	0.00%
Transfers	\$ -	\$ -	<u>0.00%</u>
	\$ 2,714,659	\$ 2,605,310	4.20%
<u>Special Revenue/Levy Funds</u>			
Operational Expenses	\$ 1,562,870	\$ 1,527,125	2.34%
Capital Outlay	\$ 447,100	\$ 547,100	-18.28%
Debt Service	\$ 40,300	\$ 30,300	33.00%
Depreciation	\$ 75,000	\$ 67,500	<u>11.11%</u>
	\$ 2,125,270	\$ 2,172,025	-2.15%
<u>Enterprise Funds</u>			
Operational Expenses	\$ 10,499,651	\$ 9,413,241	11.54%
Capital Outlay	\$ 2,145,000	\$ 1,350,165	58.87%
Debt Service	\$ 1,391,810	\$ 1,445,295	-3.70%
Transfers	\$ 245,000	\$ 245,000	0.00%
Depreciation	\$ 1,607,270	\$ 1,517,220	<u>5.94%</u>
	\$ 15,888,731	\$ 13,970,921	13.73%
<u>Debt Service</u>			
Bond/Loan Payments & Fees	\$ 676,885	\$ 787,424	-14.04%
Tax Levy - Intra-Fund Repayment	\$ 29,000	\$ 29,000	<u>0.00%</u>
	\$ 705,885	\$ 816,424	-13.54%
<u>Special Projects</u>			
TIF Revenues & Revolving Loan Funds	\$ 229,082	\$ 234,567	-2.34%
Grand Total	<u>\$ 21,663,627</u>	<u>\$ 19,799,247</u>	9.42%

**BUDGET
CITY OF WINDOM
2017 BUDGET YEAR
SPECIAL PROJECTS**

(Tax Increment Finance, Revolving Loan Funds and Other)

<u>Name</u>	<u>Revenue</u>	<u>Expense</u>
256 River Bluff Estates Revolving Loan	\$ -	\$ 250
252 Small Cities Development Program	\$ 100	\$ 400
254 North Industrial Park Project	\$ 49,425	\$ 37,760
253 RiverBluff Estates	\$ 8,000	\$ 1,850
251 RBEG\Remick Revolving Loan	\$ 2,500	\$ -
651 Riverbluff Townhomes	\$ -	\$ -
1-2 Pamida TIF	\$ -	\$ -
1-8 Downtown TIF	\$ 5,366	\$ 560
1-10 Runnings TIF	\$ 30,450	\$ 28,799
1-12 PM Windom TIF	\$ 86,700	\$ 82,008
1-13 River Bluff TIF	\$ 19,707	\$ 33,000
1-14 Spec Building II TIF	\$ 10,050	\$ 1,595
1-15 Fulda Area Credit Union	\$ 12,000	\$ 10,800
1-16 GDF District	\$ 10,000	\$ 10,000
1-17 NWIP TIF	\$ 152,198	\$ 22,060
1-18 AG Builders TIF	\$ -	\$ -
TOTAL	\$ 386,496	\$ 229,082
	-	-

**BUDGET
CITY OF WINDOM
2017 BUDGET YEAR**

	<u>2017 Levy Uses</u>	<u>Percent Of Levy</u>
General Fund Operational	\$ 354,305	19.52%
General Fund Capital	\$ 209,145	11.52%
Less: Use of General Fund Reserves	\$ -	0.00%
Special Revenue Fund Operational	\$ 786,685	43.33%
Special Revenue Fund Capital	\$ <u>72,100</u>	3.97%
 <i>Sub Total</i>	 \$ 1,422,235	
 Tax Abatement	 \$ 10,550	 0.58%
Plus Debt Service*	<u>\$ 382,675</u>	21.08%
 Levy Total	 \$ 1,815,460	 100.00%

2016 Levy Total	\$ 1,779,732	98.03%
Adjustment for Tax Abatement Change	\$ (16,450)	-0.92%
City Operation & Capital Levy Addition	<u>\$ 52,178</u>	2.93% ** ←
2017 Levy Total	\$ 1,815,460	
 *Total Levy Increase	 \$ 35,728	 2.01%

<u>Debt Service Levy</u>	
304 2006A Equipment Bond/June Court	\$ -
401 Street Shop - LMC Loan Payment	\$ -
401 Street Shop - Loader Interfund Payment	\$ 29,000
301 2003 Street Project (2011B Refi)	\$ 82,330
302 2005 Street Project (2012A Refi)	\$ 34,292
303 2007 Street Project (2012A Refi)	\$ 57,555
305 2009 Street Project	\$ 58,195
306 2013 Street Project	\$ 95,860
406 2013 Equip Bond - Fire Truck & SCBA	<u>\$ 25,443</u>
Total	\$ 382,675

City of Windom, Minnesota
City of Windom -- Capital Improvement Plan
 2017 thru 2021

EXHIBIT B

PROJECTS BY DEPARTMENT

Department	Project#	Priority	2017	2018	2019	2020	2021	Total
Administration								
Computer Replacement	ADMIN 002	1	3,000	3,000	3,000	3,000		12,000
Administration Total			3,000	3,000	3,000	3,000		12,000
Airport								
Land Acquisition - Runway Extension	AIRPORT 003	2		200,000				200,000
Runway Extension - Construction	AIRPORT 004	2			1,000,000			1,000,000
Instrument Landing Equipment	AIRPORT 005	1				250,000		250,000
Runway Extension Design	AIRPORT 006	1			100,000			100,000
Crosswind Runway Design	AIRPORT 007	3					150,000	150,000
Crosswind Runway Land Acquisition	AIRPORT 008	2			600,000			600,000
Mower Replacement	AIRPORT 009	3		17,000				17,000
FAA Master Planning	AIRPORT 010	1	150,000					150,000
Runway Extension Environmental Releiw	AIRPORT 011	1		50,000				50,000
Airport Total			150,000	267,000	1,700,000	250,000	150,000	2,517,000
Ambulance								
Unit 29 - Ambulance Replacement	AMB 003	1			200,000			200,000
Radio & Pager Equipment	AMB 006	1		100,000				100,000
Unit 28 - Ambulance Replacement	AMB 007	1	225,000					225,000
Furniture, Fixtures & Equipment	AMB 008	2		20,000				20,000
Ambulance Total			225,000	120,000	200,000			545,000
Arena								
Locker Room Expansion	ARENA 006	2	350,000					350,000
Install Rink Floor	ARENA 008	3		350,000				350,000
Roof Repair/Rehabilitation	ARENA 009	1			160,000			160,000
Parking Lot Rehabilitation	ARENA 010	2		65,000				65,000
Livestock Building/Riding Rink	ARENA 011	3					200,000	200,000
Ice System Replacement	ARENA 013	1		500,000				500,000
Water Heater Replacement	ARENA 014	1	11,000					11,000
Arena Total			361,000	915,000	160,000		200,000	1,636,000
Building\Zoning								
Computer Replacement	BUILD 003	1		3,000				3,000
Color Copier Replacement	BUILD 004	1				7,000		7,000
Building\Zoning Total				3,000		7,000		10,000
City Hall								
Window Replacement	CH 001	2	20,000					20,000
Television & Sound System - Council Chambers	CH 007	2	60,000					60,000
Tuckpointing and Foundation Repair	CH 008	2	50,000					50,000

Department	Project#	Priority	2017	2018	2019	2020	2021	Total
City Hall Rear Parking Lot Rehabilitation	CH 009	2	165,000					165,000
EDA\Building Office Windows	CH 010	2	3,000					3,000
City Hall Total			298,000					298,000

Community Center

Meeting Room Maintenance\Improvements	COMM 001	2	21,512	40,000		20,000		81,512
Dance Floor Replacement	COMM 002	3		14,800				14,800
Sound System	COMM 003	3	0		60,000			60,000
Stage	COMM 006	3		8,500				8,500
Equipment Replacement\Upgrades	COMM 007	1	15,000	15,000	15,000	15,000		60,000
Mechanical Systems	COMM 009	1	30,000	30,000	30,000	30,000		120,000
Roof Replacement	COMM 010	1				85,000		85,000
Garage Doors w\ Openers	COMM 011	2			9,800			9,800
Gym Renovation	COMM 012	2			85,000			85,000
Outdoor - Grounds and Equipment	COMM 014	2	4,000	4,000	4,000	4,000	4,000	20,000
Storage Shed	COMM 016	1	7,500					7,500
Community Center Total			78,012	112,300	203,800	154,000	4,000	552,112

EDA

NWIP Expansion	EDA 003	1		1,860,000				1,860,000
Prairie Meadow Subdivision	EDA 004	1				420,000		420,000
NWIP Monument Sign	EDA 005	2	40,000					40,000
EDA Total			40,000	1,860,000		420,000		2,320,000

Electric

Distribution System Upgrades	ELE 001	1	300,000	300,000	300,000	330,000		1,230,000
Skid Loader Replacement	ELE 002	2					50,000	50,000
Misc Equipment - Unidentified	ELE 004	3	40,000	40,000	40,000	40,000		160,000
69KV\13.8KV Substation Transformer	ELE 006	3	1,500,000	800,000				2,300,000
Vac Replacement	ELE 013	3	80,000					80,000
Unit 30 Replacement	ELE 014	1			40,000			40,000
Replace Unit 34	ELE 015	1				133,000		133,000
Generation	ELE 016	1				2,000,000		2,000,000
Trailer	ELE 017	2		15,000				15,000
Electric Total			1,920,000	1,155,000	380,000	2,503,000	50,000	6,008,000

Fire

First Response Truck	FIRE 005	3		175,000				175,000
City Engine\Pumper	FIRE 006	1		450,000				450,000
Radio Replacement	FIRE 007	1			75,000			75,000
Turn Out Gear	FIRE 008	1	0	0	0			0
Fire Total			0	625,000	75,000			700,000

Library

Heating System	LIB 001	2	16,900					16,900
Window Replacement	LIB 002	2	120,000					120,000
Computer Replacement	LIB 007	1		2,000				2,000
Library Remodel Project	LIB 008	2		30,000	30,000	30,000	7,000	97,000
Library Total			136,900	32,000	30,000	30,000	7,000	235,900

Liquor

Department	Project#	Priority	2017	2018	2019	2020	2021	Total
Computer Replacement	LIQUOR 004	1	2,000					2,000
Liquor Total			2,000					2,000
Multiple Depts								
City-wide Network & Server Upgrades	MULTI 003	1	40,000	6,000	6,000	6,000	6,000	64,000
Multiple Depts Total			40,000	6,000	6,000	6,000	6,000	64,000
Parks								
Island Park Improvements	PARK 001	2				7,500		7,500
Island Park Campground	PARK 002	2				20,000		20,000
Cottonwood Lake - Tegel's Park Campground	PARK 003	5				371,218		371,218
Windom Rec Area - Lighting	PARK 005	4	185,300					185,300
Windom Rec Area - Parking Lot & Trail Improvements	PARK 006	4				250,000		250,000
Toro Groundsmaster Mower (328D)	PARK 010	1		25,000				25,000
Unit 70 Pick-up Truck	PARK 011	2			32,000			32,000
Playground Equipment Replacement Fund	PARK 014	3	10,000	10,000	10,000	10,000	10,000	50,000
Toro Groundsmaster Mower (3280D)	Park 015	2				26,000		26,000
Dog Park	PARK 017	5	5,000					5,000
Parks Total			200,300	35,000	42,000	684,718	10,000	972,018
Police								
SUV Replacement	POLICE 005	3			35,000			35,000
Computer Replacement - Mobile Units	POLICE 006	2				15,000		15,000
Firearms Training Simulator	POLICE 010	1	15,000					15,000
Police Total			15,000		35,000	15,000		65,000
Pool								
Renovated Pool	POOL 003	3		2,000,000				2,000,000
Heater Replacement	POOL 005	1	5,500					5,500
Pool Total			5,500	2,000,000				2,005,500
Recreation								
Software Upgrade	REC 003	2	10,000	4,000	4,000	4,000	4,000	26,000
Recreation Total			10,000	4,000	4,000	4,000	4,000	26,000
Streets								
2017 Street Project	STR 002	1	4,000,000					4,000,000
2020 Street Project	STR 003	1				1,800,000		1,800,000
Equipment Fund Reserve	STR 005	2	50,000	50,000	50,000	50,000	50,000	250,000
Pick-up Replacement 3/4 Ton (Unit 40-05)	STR 009	2		30,000				30,000
2.5 Ton Dump Trucks (Units 42-04; 43-04 and 44-04)	STR 010	1			360,000		190,000	550,000
Street Sweeper Replacement	STR 011	1		190,000				190,000
Sno-Go Snow Blower Replacement	STR 013	1					135,000	135,000
Loader Unit & Attachments	STR 015	1	29,000	29,000	29,000	29,000	29,000	145,000
Skid Loader Replacement	STR 022	2		50,000				50,000
Large Volume Air Compressor	STR 023	2	20,000					20,000
Traffic Signal Lights	STR 025	1		300,000	300,000	300,000		900,000
Crack Filling Machine	STR 026	2	50,000					50,000
Streets Total			4,149,000	649,000	739,000	2,179,000	404,000	8,120,000

Department	Project#	Priority	2017	2018	2019	2020	2021	Total
Telecom								
DC Powerplant	TEL 005	1	57,000					57,000
Test Equipment Replacement	TEL 009	2	20,000					20,000
Headend Digital Conversion - IPTV	TEL 010	1	695,000					695,000
Telecom Office Phone System	TEL 011	2	7,500					7,500
Transport Project - CO Fiber Trunk	TEL 013	1	30,000					30,000
Office Space Upgrade	TEL 014	2		5,000				5,000
Vehicle Replacement	TEL 015	1	24,000					24,000
GIGA Center	TEL 016	2	3,000					3,000
City IT Infrastructure	TEL 017	1	5,400					5,400
Fire Supression Control	TEL 018	1	3,000					3,000
Core System Replacement FD-500 to E7 Platform	TEL 019	1	858,000					858,000
Servers, Licensing and Upgrades	TEL 020	n/a	52,000					52,000
System Expansion - Co Road 13	TEL 021	2	35,000					35,000
PC and Laptop Replacement - Telecom Office	TEL 022	1	6,000					6,000
Telecom Total			1,795,900	5,000				1,800,900
Wastewater								
General Plant Improvement/Maintence	SEWER 001	2	5,000	5,000	5,000	5,000	5,000	25,000
Treatment Plant Upgrade	SEWER 002	1		10,000,000				10,000,000
Jetter Truck Replacement	SEWER 005	1				100,000		100,000
General Equipment	SEWER 006	3	20,000	20,000	20,000	20,000		80,000
Interceptor/Collection System Improvements	SEWER 007	1	10,000	10,000	10,000	10,000	10,000	50,000
Lift Station Improvements	SEWER 010	1	5,000	5,000	5,000	5,000	5,000	25,000
Bio-Solids Storage Facility	SEWER 011	2		1,500,000				1,500,000
Wastewater Total			40,000	11,540,000	40,000	140,000	20,000	11,780,000
Water								
Wells and Well Site	WATER 001	1	5,000	5,000	5,000	5,000	5,000	25,000
Pumping Equipment	WATER 002	1	5,000	5,000	5,000	5,000	5,000	25,000
Filter Plant Improvements	WATER 004	1	15,000	15,000	15,000	15,000		60,000
Water Main Improvements	WATER 005	1	5,000	5,000	5,000	5,000	5,000	25,000
Hydrants	WATER 008	2	5,000	5,000	5,000	5,000	5,000	25,000
Water Plant Improvements	WATER 009	1		145,000				145,000
Mower Replacement	WATER 011	3				15,000		15,000
Water Total			35,000	180,000	35,000	50,000	20,000	320,000
GRAND TOTAL			9,504,612	19,511,300	3,652,800	6,445,718	875,000	39,989,430

City of Windom, Minnesota

Project # **ADMIN 002**
 Project Name **Computer Replacement**

Type **Equipment**
 Useful Life **5 years**
 Category **Equipment: Computers**
 Priority **1 Critical**

Description **Total Project Cost: \$13,750**
 Replace computers for city office staff (7 pcs) and 1 server.

Justification
 Existing PCs were purchased in 2012. Useful life is 4-5 years due to technology upgrades, software changes and wear/tear from daily use. Server was purchased in 2008 and has a life expectancy of 10 years, but is not upgradable from Windows 2003 which is no longer supported.

Prior	Expenditures	2017	2018	2019	2020	2021	Total
1,750	Equipment	3,000	3,000	3,000	3,000		12,000
Total	Total	3,000	3,000	3,000	3,000		12,000

Prior	Funding Sources	2017	2018	2019	2020	2021	Total
1,750	Electric Fund	1,000	1,000	1,000	1,000		4,000
	General Fund	500	500	500	500		2,000
	Liquor Fund	250	250	250	250		1,000
	Sewer Fund	750	750	750	750		3,000
	Telecom Fund	1,000	1,000	1,000	1,000		4,000
	Water Fund	750	750	750	750		3,000
	Total	4,250	4,250	4,250	4,250		17,000

Budget Impact/Other

Project # **AIRPORT 003**
 Project Name **Land Acquisition - Runway Extension**

Description Total Project Cost: \$200,000
 Purchase of 20 acres of land for the extension of the runway.

Justification
 Additional property is needed to extend the runway to accommodate larger aircraft.

Expenditures	2017	2018	2019	2020	2021	Total
Land Acquisition		200,000				200,000
Total		<u>200,000</u>				<u>200,000</u>

Funding Sources	2017	2018	2019	2020	2021	Total
Federal Government		180,000				180,000
General Fund		20,000				20,000
Total		<u>200,000</u>				<u>200,000</u>

Budget Impact/Other

Department Airport

Contact Airport Manager

Type Improvement

Useful Life 40 years

Category Street Paving/Overlay

Priority 2 Very Important

Project #	AIRPORT 004
Project Name	Runway Extension - Construction

Description	Total Project Cost: \$1,000,000
Construction of 1400 feet of runway extension.	

Justification
Accomodation of larger aircraft and safety for all aircraft.

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance			1,000,000			1,000,000
Total			<u>1,000,000</u>			<u>1,000,000</u>

Funding Sources	2017	2018	2019	2020	2021	Total
Federal Government			1,000,000			1,000,000
General Fund			100,000			100,000
Total			<u>1,100,000</u>			<u>1,100,000</u>

Budget Impact/Other

Department Airport

City of Windom, Minnesota

Contact Airport Manager

Project # **AIRPORT 005**
 Project Name **Instrument Landing Equipment**

Type Improvement

Useful Life 20 years

Category Equipment: Miscellaneous

Priority 1 Critical

Description Total Project Cost: \$250,000
 Installation of instrument landing and navigational equipment.

Justification
 Improve safety and allow for all-weather capability.

Expenditures	2017	2018	2019	2020	2021	Total
Equipment				250,000		250,000
Total				250,000		250,000

Funding Sources	2017	2018	2019	2020	2021	Total
Federal Government				225,000		225,000
General Fund				25,000		25,000
Total				250,000		250,000

Budget Impact/Other

Department Airport

Contact Airport Manager

Type Improvement

Useful Life 40 years

Category Street: New Construction

Priority I Critical

Project #	AIRPORT 006
Project Name	Runway Extension Design

Description	Total Project Cost: \$100,000
Design work by engineers for the runway extension project.	

Justification

Expenditures	2017	2018	2019	2020	2021	Total
Planning/Design			100,000			100,000
Total			100,000			100,000

Funding Sources	2017	2018	2019	2020	2021	Total
Federal Government			90,000			90,000
General Fund			10,000			10,000
Total			100,000			100,000

Budget Impact/Other

Project # **AIRPORT 007**
 Project Name **Crosswind Runway Design**

Type Improvement
 Useful Life 1 year
 Category Unassigned
 Priority 3 Important

Description Total Project Cost: \$150,000
 Design work by engineers for the crosswind runway

Justification

Expenditures	2017	2018	2019	2020	2021	Total
Planning/Design					150,000	150,000
Total					150,000	150,000

Funding Sources	2017	2018	2019	2020	2021	Total
Federal Government					135,000	135,000
General Fund					15,000	15,000
Total					150,000	150,000

Budget Impact/Other

Department Airport

City of Windom, Minnesota

Contact Airport Manager

Project # **AIRPORT 008**
 Project Name **Crosswind Runway Land Acquisition**

Type Improvement

Useful Life 40 years

Category Unassigned

Priority 2 Very Important

Description Total Project Cost: \$600,000
 Acquisition of land for the crosswind runway.

Justification

Expenditures	2017	2018	2019	2020	2021	Total
Land Acquisition			600,000			600,000
Total			600,000			600,000

Future
 600,000
 Total

Budget Impact/Other

Department Airport

Contact Airport Manager

Type Equipment

Useful Life 5 years

Category Equipment: Miscellaneous

Priority 3 Important

Project # **AIRPORT 009**
 Project Name **Mower Replacement**

Description

Total Project Cost: \$17,000

Replace mower used at the Airport for grounds maintenance.

Justification

Mower wears out over time and replacement schedule is estimated to be 5 years.

Expenditures	2017	2018	2019	2020	2021	Total
Equipment		17,000				17,000
Total		17,000				17,000

Funding Sources	2017	2018	2019	2020	2021	Total
General Fund		3,400				3,400
State Aid/Grant		13,600				13,600
Total		17,000				17,000

Budget Impact/Other

Project #	AIRPORT 010
Project Name	FAA Master Planning

Type Improvement
 Useful Life 20 years
 Category Unassigned
 Priority 1 Critical

Description	Total Project Cost: \$300,000
Required 20 year Master Plan for FAA.	

Justification
Required FAA Master Plan for Windom Municipal Airport

Prior	Expenditures	2017	2018	2019	2020	2021	Total
150,000	Planning/Design	150,000					150,000
Total	Total	150,000					150,000

Prior	Funding Sources	2017	2018	2019	2020	2021	Total
150,000	Federal Government	135,000					135,000
	General Fund	7,500					7,500
	State Aid\Grant	7,500					7,500
Total	Total	150,000					150,000

Budget Impact/Other

Department Airport
 Contact Airport Manager
 Type Improvement
 Useful Life 20 years
 Category Unassigned
 Priority 1 Critical

City of Windom, Minnesota

Project # **AIRPORT 011**
 Project Name **Runway Extension Environmental Reivew**

Description **Total Project Cost: \$50,000**
 Environmental review for runway extension.

Justification
 Required by State and Federal governments for FAA projects.

Expenditures	2017	2018	2019	2020	2021	Total
Planning/Design		50,000				50,000
Total		50,000				50,000

Funding Sources	2017	2018	2019	2020	2021	Total
Federal Government		45,000				45,000
General Fund		5,000				5,000
Total		50,000				50,000

Budget Impact/Other

Project # **AMB 003**
 Project Name **Unit 29 - Ambulance Replacement**

Type Equipment
 Useful Life 7 years
 Category Vehicles
 Priority 1 Critical

Description Total Project Cost: \$350,000
 Replace Ambulance unit 29.

Justification
 The mileage on the Ambulance units requires chassis replacement to maintain dependability and functionality of the squad. Unit should be replaced about every four years.

Prior	Expenditures	2017	2018	2019	2020	2021	Total
150,000	Vehicles			200,000			200,000
Total	Total			200,000			200,000

Prior	Funding Sources	2017	2018	2019	2020	2021	Total
150,000	Ambulance Fund			200,000			200,000
Total	Total			200,000			200,000

Budget Impact/Other

Department Ambulance
 Contact Ambulance Director
 Type Equipment
 Useful Life 7 years
 Category Equipment: Miscellaneous
 Priority 1 Critical

City of Windom, Minnesota

Project # **AMB 006**
 Project Name **Radio & Pager Equipment**

Description Total Project Cost: \$225,000
 Replacement of radios and/or pagers or other communications equipment

Justification
 Equipment will wear out and reach the end of its useful life and need to be replaced. Radios purchased in 2012 and anticipating 7-10 year life.

Prior	Expenditures	2017	2018	2019	2020	2021	Total
125,000	Equipment		100,000				100,000
Total	Total		100,000				100,000

Prior	Funding Sources	2017	2018	2019	2020	2021	Total
125,000	Ambulance Fund		100,000				100,000
Total	Total		100,000				100,000

Budget Impact/Other

Project # **AMB 007**
 Project Name **Unit 28 - Ambulance Replacement**

Type Equipment
 Useful Life 5 years
 Category Vehicles
 Priority 1 Critical

Description Total Project Cost: \$225,000
 Replace 1999 Ambulance Unit

Justification

Expenditures	2017	2018	2019	2020	2021	Total
Vehicles	225,000					225,000
Total	<u>225,000</u>					<u>225,000</u>

Funding Sources	2017	2018	2019	2020	2021	Total
Ambulance Fund	225,000					225,000
Total	<u>225,000</u>					<u>225,000</u>

Budget Impact/Other

City of Windom -- Capital Improvement Pl
 City of Windom, Minnesota

2017 thru 2021

Department Ambulance
 Contact Ambulance Director
 Type Equipment
 Useful Life 20 years
 Category Equipment: Miscellaneous
 Priority 2 Very Important

Project # **AMB 008**
 Project Name **Furniture, Fixtures & Equipment**

Total Project Cost: \$20,000

Description
 Furniture, fixtures and equipment for the new Emergency Services Facility.

Justification
 The Ambulance Department will need to purchase items like shelving for the supply room, desks and other equipment for the office and chairs\tables for the tranining room.

Expenditures	2017	2018	2019	2020	2021	Total
Furnishings		20,000				20,000
Total		20,000				20,000

Funding Sources	2017	2018	2019	2020	2021	Total
Ambulance Fund		20,000				20,000
Total		20,000				20,000

Budget Impact/Other

City of Windom -- Capital Improvement Pl
 City of Windom, Minnesota

2017 thru 2021

Department Arena
 Contact Recreation Director
 Type Improvement
 Useful Life 20 years
 Category Buildings
 Priority 2 Very Important

Project # ARENA 006
 Project Name Locker Room Expansion

Total Project Cost: \$350,000

Description
 Expansion of the locker rooms

Justification
 Locker rooms are dated to the original Arena construction and need to be expanded to accommodate hockey teams for games and practices. Currently 4 locker rooms are used, the community room is used and some teams (during tournaments) have dressed in the hallways behind partitions or in the area by the racquetball courts. The addition of the second sheet of ice (studio rink) increased the demand for locker room space.

Expenditures	2017	2018	2019	2020	2021	Total
Building	350,000					350,000
Total	350,000					350,000

Funding Sources	2017	2018	2019	2020	2021	Total
Donations	350,000					350,000
Total	350,000					350,000

Budget Impact/Other

Department Arena
 Contact Recreation Director
 Type Improvement
 Useful Life 25 years
 Category Buildings
 Priority 3 Important

City of Windom, Minnesota

Project # ARENA 008
 Project Name Install Rink Floor

Total Project Cost: \$350,000

Description
 Install a concrete floor in the Arena building with cooling coils.

Justification
 The existing floor is sand/dirt and it is inefficient for the installation/removal of ice. In addition, the coils used for the making of ice are decades old and experiencing maintenance issues. This project would address both the needs for the flooring and the cooling coils.
 Feb. 2012 cost estimate.

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance		350,000				350,000
Total		350,000				350,000

Funding Sources	2017	2018	2019	2020	2021	Total
General Fund		350,000				350,000
Total		350,000				350,000

Budget Impact/Other

City of Windom -- Capital Improvement Pl

2017 thru 2021

Department Arena

City of Windom, Minnesota

Contact Recreation Director

Project #	ARENA 009
Project Name	Roof Repair/Rehabilitation

Type Maintenance

Useful Life 15 years

Category Buildings

Priority 1 Critical

Description	Total Project Cost: \$160,000
Restoration of the existing metal roof with ER System (does not include replacing the metal sheeting on the roof).	

Justification
Original roof is on the Arena building from 1975. Some areas have been patched or roofing material applied to prolong the life of the roof. This project is proposed to add life expectancy to the roof.

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance			160,000			160,000
Total			<u>160,000</u>			<u>160,000</u>

Funding Sources	2017	2018	2019	2020	2021	Total
General Fund			160,000			160,000
Total			<u>160,000</u>			<u>160,000</u>

Budget Impact/Other

City of Windom -- Capital Improvement Pl

2017 thru 2021

Department Arena

City of Windom, Minnesota

Contact Recreation Director

Project # **ARENA 010**
 Project Name **Parking Lot Rehabilitation**

Type Maintenance

Useful Life 25 years

Category Street: Paving/Overlay

Priority 2 Very Important

Description Total Project Cost: \$65,000
 Mill and overlay for parking and access at Arena.

Justification
 Parking lot and access roads need to be milled and overlaid with new asphalt as there are cracks and areas of deteriorated asphalt. There is approximately 3,500 square feet of area to be done at a cost of \$39/square foot.
 Feb 2012 estimate

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance		65,000				65,000
Total		<u>65,000</u>				<u>65,000</u>

Funding Sources	2017	2018	2019	2020	2021	Total
General Fund		65,000				65,000
Total		<u>65,000</u>				<u>65,000</u>

Budget Impact/Other

Project # **ARENA 011**
 Project Name **Livestock Building\Riding Rink**

Type Improvement

Useful Life 25 years

Category Buildings

Priority 3 Important

Description **Total Project Cost: \$200,000**

Construct a new livestock building that can be used for a riding area, house stalls for horse/livestock shows and be used for storage in the winter.

Justification

Construction of a new building would provide an additional option for horse and livestock shows and reduce the City's dependency on the County Fair buildings for hosting events.

Expenditures	2017	2018	2019	2020	2021	Total
Building					200,000	200,000
Total					200,000	200,000

Funding Sources	2017	2018	2019	2020	2021	Total
General Fund					200,000	200,000
Total					200,000	200,000

Budget Impact/Other

City of Windom -- Capital Improvement Pl

2017 thru 2021

Department Arena
 Contact Recreation Director
 Type Improvement
 Useful Life 25 years
 Category Equipment: Arena
 Priority 1 Critical

City of Windom, Minnesota

Project # ARENA 013
 Project Name Ice System Replacement

Description Total Project Cost: \$500,000
 Replacement of the Arena's ice making system (distribution and compressors)

Justification
 R-22 coolant will be banned by federal law in 2020.

Expenditures	2017	2018	2019	2020	2021	Total
Equipment		500,000				500,000
Total		<u>500,000</u>				<u>500,000</u>

Funding Sources	2017	2018	2019	2020	2021	Total
General Fund		450,000				450,000
State Aid\Grant		50,000				50,000
Total		<u>500,000</u>				<u>500,000</u>

Budget Impact/Other

Department Arena
 Contact Recreation Director
 Type Equipment
 Useful Life 10 years
 Category Equipment: Arena
 Priority 1 Critical

City of Windom, Minnesota

Project #	ARENA 014
Project Name	Water Heater Replacement

Description	Total Project Cost: \$11,000
Replace water heater.	

Justification
Old water heater needs to be replaced due to age and leaking. Heavy use during the hockey/ice skating season.

Expenditures	2017	2018	2019	2020	2021	Total
Equipment	11,000					11,000
Total	11,000					11,000

Funding Sources	2017	2018	2019	2020	2021	Total
General Fund	11,000					11,000
Total	11,000					11,000

Budget Impact/Other

Project # **BUILD 003**
 Project Name **Computer Replacement**

Description

Total Project Cost: \$3,000

Computer Replacement

Justification

Computers for Building Official and Administrative Assistant. PCs are 4+ years old and need to be replaced. Administrative Assistant computer split 50/50 with EDA.

Expenditures	2017	2018	2019	2020	2021	Total
Equipment		3,000				3,000
Total		<u>3,000</u>				<u>3,000</u>

Funding Sources	2017	2018	2019	2020	2021	Total
EDA Budget		750				750
General Fund		2,250				2,250
Total		<u>3,000</u>				<u>3,000</u>

Budget Impact/Other

Project #	BUILD 004
Project Name	Color Copier Replacement

Type Unassigned
 Useful Life 5 years
 Category Unassigned
 Priority 1 Critical

Description	Total Project Cost: \$7,000
Color Copier Replacement	

Justification
Current maching reaching end of lilfe. Unit is shared between Building and EDA.

Expenditures	2017	2018	2019	2020	2021	Total
Equipment				7,000		7,000
Total				7,000		7,000

Funding Sources	2017	2018	2019	2020	2021	Total
EDA Budget				3,500		3,500
General Fund				3,500		3,500
Total				7,000		7,000

Budget Impact/Other

City of Windom -- Capital Improvement Pl

2017 thru 2021

Department City Hall

City of Windom, Minnesota

Contact City Administrator

Project #	CH 001
Project Name	Window Replacement

Type Maintenance

Useful Life 25 years

Category Buildings

Priority 2 Very Important

Description	Total Project Cost: \$20,000
Replace windows at City Hall	

Justification
Original windows in the building have been in place for 45+ years. New windows needed due to some mold caused by condensation and to gain energy efficiencies.

Prior	Expenditures	2017	2018	2019	2020	2021	Total
0	Construction/Maintenance	20,000					20,000
Total	Total	20,000					20,000

Funding Sources	2017	2018	2019	2020	2021	Total
General Fund	20,000					20,000
Total	20,000					20,000

Budget Impact/Other
New windows will help to lower future heating\cooling costs

Project # **CH 007**
 Project Name **Television & Sound System - Council Chambers**

Description	Total Project Cost: \$60,000
Replace\upgrade television camera and sound equipment	

Justification
Functionally obsolete equipment\system for the televising of City Council meetings and system used to record\broadcast programming. This will benefit the City and the Windom Area School District for broadcasting their meetings.

Expenditures	2017	2018	2019	2020	2021	Total
Equipment	60,000					60,000
Total	60,000					60,000

Funding Sources	2017	2018	2019	2020	2021	Total
General Fund	30,000					30,000
Private Foundations\Grants	20,000					20,000
Windom Area School District	10,000					10,000
Total	60,000					60,000

Budget Impact/Other

Department City Hall
 Contact City Administrator
 Type Maintenance
 Useful Life 20 years
 Category Buildings
 Priority 2 Very Important

City of Windom, Minnesota

Project # **CH 008**
 Project Name **Tuckpointing and Foundation Repair**

Description Total Project Cost: \$50,000
 Tuckpointing the brick exterior of the City Hall, Fire Hall and Building/Zoning offices.

Justification
 Brick mortar is crumbling from many sections of the building. If left unchecked additional moisture will get in between the bricks and cause additional damage to the façade and foundation.

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance	50,000					50,000
Total	50,000					50,000

Funding Sources	2017	2018	2019	2020	2021	Total
General Fund	50,000					50,000
Total	50,000					50,000

Budget Impact/Other

Department City Hall
 Contact City Administrator
 Type Improvement
 Useful Life 20 years
 Category Street: Reconstruction
 Priority 2 Very Important

City of Windom, Minnesota

Project # CH 009
 Project Name City Hall Rear Parking Lot Rehabilitation

Description Total Project Cost: \$165,000
 Parking area off of alley and behind City Hall is in very poor condition. Planned for 2017 Street Project

Justification
 This lot is used for EMTs, Firefighters, City employees, Telecom and the general public. Many businesses also use the lot for their employee parking.

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance	165,000					165,000
Total	<u>165,000</u>					<u>165,000</u>

Funding Sources	2017	2018	2019	2020	2021	Total
GO Bonds	165,000					165,000
Total	<u>165,000</u>					<u>165,000</u>

Budget Impact/Other

Project # **CH 010**
 Project Name **EDA\Building Office Windows**

Description **Total Project Cost: \$3,000**
 Replace two windows in the Development Dept (EDA & Building Official) offices.

Justification
 The existing windows are in poor condition and not energy efficient.

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance	3,000					3,000
Total	3,000					3,000

Funding Sources	2017	2018	2019	2020	2021	Total
General Fund	3,000					3,000
Total	3,000					3,000

Budget Impact/Other

Project # **COMM 001**
 Project Name **Meeting Room Maintenance\Improvements**

Type Maintenance
 Useful Life 10 years
 Category Buildings
 Priority 2 Very Important

Description Total Project Cost: **\$81,512**
 Meeting Room 105, Room 120 (senior dining), Room 117 (senior center) and Office maintenance and improvements of worn interiors. Painting, wall coverings, blinds, carpet and small appliances (microwave, frige and stove).

Justification
 Center was built in 1999 and minor repairs\upgrades\updating is needed.

Expenditures	2017	2018	2019	2020	2021	Total
Equipment	21,512					21,512
Furnishings		40,000		20,000		60,000
Total	21,512	40,000		20,000		81,512

Funding Sources	2017	2018	2019	2020	2021	Total
General Fund	21,512	40,000		20,000		81,512
Total	21,512	40,000		20,000		81,512

Budget Impact/Other

Project #	COMM 002
Project Name	Dance Floor Replacement

Type Equipment
 Useful Life 15 years
 Category Equipment: Miscellaneous
 Priority 3 Important

Description	Total Project Cost: \$14,800
Replacement of dance floor. Original floor from 1999.	

Justification
Floor is original in 1999 and updating is needed.

Expenditures	2017	2018	2019	2020	2021	Total
Equipment		14,800				14,800
Total		14,800				14,800

Funding Sources	2017	2018	2019	2020	2021	Total
General Fund		14,800				14,800
Total		14,800				14,800

Budget Impact/Other

Project #	COMM 003
Project Name	Sound System

Type Equipment
 Useful Life 15 years
 Category Equipment: Miscellaneous
 Priority 3 Important

Description	Total Project Cost: \$74,000
Replacement and/or Upgrade of Facility Sound System	

Justification
Center was built in 1999 and minor repairs\upgrades\updating is needed.

Prior	Expenditures	2017	2018	2019	2020	2021	Total
14,000	Equipment	0		60,000			60,000
Total	Total	0		60,000			60,000

Prior	Funding Sources	2017	2018	2019	2020	2021	Total
14,000	General Fund	0		60,000			60,000
Total	Total	0		60,000			60,000

Budget Impact/Other

City of Windom -- Capital Improvement Pl

2017 thru 2021

Department Community Center

City of Windom, Minnesota

Contact Community Center Director

Project #	COMM 006
Project Name	Stage

Type Equipment

Useful Life 15 years

Category Equipment: Miscellaneous

Priority 3 Important

Description	Total Project Cost: \$8,500
Replacement of Stage as safety could become an issue after 15 years of use.	

Justification
Center was built in 1999 and minor repairs\upgrades\updating is needed. Could possibly replace in parts over several years.

Expenditures	2017	2018	2019	2020	2021	Total
Equipment		8,500				8,500
Total		8,500				8,500

Funding Sources	2017	2018	2019	2020	2021	Total
General Fund		8,500				8,500
Total		8,500				8,500

Budget Impact/Other

City of Windom -- Capital Improvement Pl
 City of Windom, Minnesota

2017 thru 2021

Department Community Center
 Contact Community Center Director
 Type Equipment
 Useful Life 15 years
 Category Equipment: Miscellaneous
 Priority 1 Critical

Project # **COMM 007**
 Project Name **Equipment Replacement\Upgrades**

Description Total Project Cost: \$90,000
 Replace Kitchen Appliances and/or other equipment as needed.

Justification
 Equipment is nearing 15 years old and gets heavy daily use by senior dining and it is also used for events.

Prior	Expenditures	2017	2018	2019	2020	2021	Total
30,000	Equipment	15,000	15,000	15,000	15,000		60,000
Total	Total	15,000	15,000	15,000	15,000		60,000

Prior	Funding Sources	2017	2018	2019	2020	2021	Total
30,000	General Fund	15,000	15,000	15,000	15,000		60,000
Total	Total	15,000	15,000	15,000	15,000		60,000

Budget Impact/Other

Project # COMM 009
Project Name Mechanical Systems

Type Equipment
Useful Life 15 years
Category Buildings
Priority 1 Critical

Description	Total Project Cost: \$140,000
Furnace Replacement \$16,800	
Water Heater Replacement \$3,790	
Water Softener \$3,800	
Central Vac Unit \$2,700	
Phone System \$5,800	
Main A/C - 4 units (rooftop) \$72,000	
A/C - 4 small units \$10,000	

Justification
 Center was built in 1999 and major repairs\upgrades\updating is needed. Water heater failed in 2011.

Prior	Expenditures	2017	2018	2019	2020	2021	Total
20,000	Building	30,000	30,000	30,000	30,000		120,000
Total	Total	30,000	30,000	30,000	30,000		120,000

Prior	Funding Sources	2017	2018	2019	2020	2021	Total
20,000	General Fund	30,000	30,000	30,000	30,000		120,000
Total	Total	30,000	30,000	30,000	30,000		120,000

Budget Impact/Other

City of Windom -- Capital Improvement Pl
 City of Windom, Minnesota

2017 thru 2021

Department Community Center
 Contact Community Center Director
 Type Maintenance
 Useful Life 20 years
 Category Buildings
 Priority 1 Critical

Project # **COMM 010**
 Project Name **Roof Replacement**

Total Project Cost: **\$85,000**

Description
 Replacement of Roof

Justification
 Center was built in 1999 and major re-do is needed. Some minor leaking has been occurring.

Expenditures	2017	2018	2019	2020	2021	Total
Building				85,000		85,000
Total				85,000		85,000

Funding Sources	2017	2018	2019	2020	2021	Total
General Fund				85,000		85,000
Total				85,000		85,000

Budget Impact/Other

Project # **COMM 011**

Type Maintenance

Project Name **Garage Doors w\ Openers**

Useful Life 20 years

Category Buildings

Priority 2 Very Important

Description

Total Project Cost: \$9,800

Replace\Repair large garage doors and opener system

Justification

Center was built in 1999 and minor repairs\upgrades\updating is needed.

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance			9,800			9,800
Total			9,800			9,800

Funding Sources	2017	2018	2019	2020	2021	Total
General Fund			9,800			9,800
Total			9,800			9,800

Budget Impact/Other

Project #	COMM 012
Project Name	Gym Renovation

Type Maintenance
 Useful Life 15 years
 Category Buildings
 Priority 2 Very Important

Description	Total Project Cost: \$94,100
Paint Gym Flooring Walls Basketball\ Volleyball Fixed Equipment (backboards, net poles) Bleachers Lighting Replacement	

Justification
Center was built in 1999 and minor repairs/upgrades/Updating is needed.

Prior	Expenditures	2017	2018	2019	2020	2021	Total
9,100	Construction/Maintenance			85,000			85,000
Total	Total			85,000			85,000

Prior	Funding Sources	2017	2018	2019	2020	2021	Total
9,100	General Fund			85,000			85,000
Total	Total			85,000			85,000

Budget Impact/Other

City of Windom -- Capital Improvement Pl

2017 thru 2021

City of Windom, Minnesota

Department Community Center
 Contact Community Center Director
 Type Maintenance
 Useful Life 15 years
 Category Equipment: Miscellaneous
 Priority 2 Very Important

Project # **COMM 014**
 Project Name **Outdoor - Grounds and Equipment**

Description	Total Project Cost: \$28,400
Grills (4) \$7,200 Lawn Mower Sidewalk repair Parking lot - striping and/or re-surfacing \$10,000 Garbage cans \$1,400 Snow Blower \$3,000 Storage Shed \$8,000	

Justification

Center was built in 1999 and minor repairs\upgrades\updating is needed.

Prior	Expenditures	2017	2018	2019	2020	2021	Total	Future
4,400	Equipment	4,000	4,000	4,000	4,000	4,000	20,000	4,000
Total		4,000	4,000	4,000	4,000	4,000	20,000	Total

Prior	Funding Sources	2017	2018	2019	2020	2021	Total	Future
4,400	General Fund	4,000	4,000	4,000	4,000	4,000	20,000	4,000
Total		4,000	4,000	4,000	4,000	4,000	20,000	Total

Budget Impact/Other

Project # **COMM 016**

Type Improvement

Project Name **Storage Shed**

Useful Life 10 years

Category Buildings

Priority 1 Critical

Total Project Cost: \$7,500

Description

Outdoor storage shed.

Justification

Necessary area to store lawn\grounds equipment. Current shed is falling apart and too small.

Expenditures	2017	2018	2019	2020	2021	Total
Building	7,500					7,500
Total	7,500					7,500

Funding Sources	2017	2018	2019	2020	2021	Total
General Fund	7,500					7,500
Total	7,500					7,500

Budget Impact/Other

City of Windom -- Capital Improvement PI

2017 thru 2021

Department EDA

City of Windom, Minnesota

Contact EDA Director

Project #	EDA 003
Project Name	NWIP Expansion

Type Improvement

Useful Life 25 years

Category Street: New Construction

Priority 1 Critical

Description	Total Project Cost: \$1,860,000
Land Acquisition and infrastructure for additional industrial park. 40-80 acre expansion along with streets and utilities of approximately 1,750 feet.	

Justification
As of July 2015 there have been 6 of 12 lots sold with sale pending on 2 additional lots. All but one of the large lots have been utilized. Need to expand park to continue to attract and expand business opportunities.

Expenditures	2017	2018	2019	2020	2021	Total
Land Acquisition		800,000				800,000
Construction/Maintenance		1,060,000				1,060,000
Total		1,860,000				1,860,000

Funding Sources	2017	2018	2019	2020	2021	Total
EDA Budget		300,000				300,000
Federal Government		900,000				900,000
Private Loan Financing		460,000				460,000
Sewer Fund		100,000				100,000
Water Fund		100,000				100,000
Total		1,860,000				1,860,000

Budget Impact/Other

Project # **EDA 004**
 Project Name **Prairie Meadow Subdivision**

Description **Total Project Cost: \$420,000**
 Residential housing development in partnership with EDA and Windom Area School District at 17th Street and 17th Avenue.

Justification
 Housing is needed for increase in population and workers in Windom. Land sale proceeds will be primarily used to fund infrastructure in Phase II.

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance				420,000		420,000
Total				420,000		420,000

Funding Sources	2017	2018	2019	2020	2021	Total
EDA Budget				300,000		300,000
General Fund				20,000		20,000
Sewer Fund				50,000		50,000
Water Fund				50,000		50,000
Total				420,000		420,000

Budget Impact/Other
 Funds for this project are anticipated to be generated by lot sales reveune.

City of Windom -- Capital Improvement PI

2017 thru 2021

Department EDA

City of Windom, Minnesota

Contact EDA Director

Project #	EDA 005
Project Name	NWIP Monument Sign

Type Improvement

Useful Life 15 years

Category Unassigned

Priority 2 Very Important

Description	Total Project Cost: \$40,000
Monument Sign for NWIP I	

Justification
Identification of businesses in NWIP

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance	40,000					40,000
Total	40,000					40,000

Funding Sources	2017	2018	2019	2020	2021	Total
TIF Proceeds	40,000					40,000
Total	40,000					40,000

Budget Impact/Other

City of Windom -- Capital Improvement Pl

2017 thru 2021

City of Windom, Minnesota

Department Electric
 Contact Electric Utility Manager
 Type Improvement
 Useful Life 25 years
 Category Electric: Distribution
 Priority 1 Critical

Project #	ELE 001
Project Name	Distribution System Upgrades

Total Project Cost: \$2,330,000

Description
Distribution System Upgrade will include investment in wire, poles, transformers cabinets and related items for the electric department.

Justification
On-going maintenance and upgrading of electrical distribution system to accommodate power use, minimizing outages, increasing efficiencies and buried lines.

Prior	Expenditures	2017	2018	2019	2020	2021	Total
1,100,000	Construction/Maintenance	300,000	300,000	300,000	330,000		1,230,000
Total	Total	300,000	300,000	300,000	330,000		1,230,000

Prior	Funding Sources	2017	2018	2019	2020	2021	Total
1,100,000	Electric Fund	300,000	300,000	300,000	330,000		1,230,000
Total	Total	300,000	300,000	300,000	330,000		1,230,000

Budget Impact/Other

City of Windom -- Capital Improvement P1

2017 thru 2021

Department Electric

City of Windom, Minnesota

Contact Electric Utility Manager

Project # **ELE 002**
 Project Name **Skid Loader Replacement**

Type Equipment

Useful Life 10 years

Category Equipment: Miscellaneous

Priority 2 Very Important

Description	Total Project Cost: \$80,000
Purchase of new skid loader and other misc. small equipment	

Justification
Skid loader used by dept for construction work and snow removal. Unit is heavily used and rotation is needed to minimize maintenace costs.

Prior	Expenditures	2017	2018	2019	2020	2021	Total
30,000	Equipment					50,000	50,000
Total	Total					50,000	50,000

Prior	Funding Sources	2017	2018	2019	2020	2021	Total
30,000	Electric Fund					50,000	50,000
Total	Total					50,000	50,000

Budget Impact/Other

Project # **ELE 004**
 Project Name **Misc Equipment - Unidentified**

Description	Total Project Cost: \$278,000
Replacement of Equipment (as needed) for the operation of the Electric Dept.	

Justification
Various shop tools and equipment (e.g. trenchers) will wear out or break. Cost of repair is often as much as replacement.

Prior	Expenditures	2017	2018	2019	2020	2021	Total
118,000	Equipment	40,000	40,000	40,000	40,000		160,000
Total	Total	40,000	40,000	40,000	40,000		160,000

Prior	Funding Sources	2017	2018	2019	2020	2021	Total
118,000	Electric Fund	40,000	40,000	40,000	40,000		160,000
Total	Total	40,000	40,000	40,000	40,000		160,000

Budget Impact/Other

Department Electric
 Contact Electric Utility Manager
 Type Improvement
 Useful Life 25 years
 Category Electric: Distribution
 Priority 3 Important

City of Windom, Minnesota

Project # **ELE 006**
 Project Name **69KV\13.8KV Substation Transformer**

Total Project Cost: \$2,800,000

Description
 New transformer for 69kV and 13.8kV system

Justification
 Upgrade of equipment is needed to maintain reliability.

Prior	Expenditures	2017	2018	2019	2020	2021	Total
500,000	Construction/Maintenance	1,500,000	800,000				2,300,000
Total	Total	1,500,000	800,000				2,300,000

Prior	Funding Sources	2017	2018	2019	2020	2021	Total
500,000	Electric Fund	1,500,000	800,000				2,300,000
Total	Total	1,500,000	800,000				2,300,000

Budget Impact/Other

Project # **ELE 013**
 Project Name **Vac Replacement**

Type Equipment

Useful Life 10 years

Category Equipment: Electric

Priority 3 Important

Description	Total Project Cost: \$80,000
Replace Vac Unit	

Justification

Expenditures	2017	2018	2019	2020	2021	Total
Equipment	80,000					80,000
Total	80,000					80,000

Funding Sources	2017	2018	2019	2020	2021	Total
Electric Fund	80,000					80,000
Total	80,000					80,000

Budget Impact/Other

Project # **ELE 014**
 Project Name **Unit 30 Replacement**

Type Equipment
 Useful Life 10 years
 Category Vehicles
 Priority 1 Critical

Description	Total Project Cost: \$40,000
Replace Unit 30	

Justification
On rotation for replacement

Expenditures	2017	2018	2019	2020	2021	Total
Vehicles			40,000			40,000
Total			40,000			40,000

Funding Sources	2017	2018	2019	2020	2021	Total
Electric Fund			40,000			40,000
Total			40,000			40,000

Budget Impact/Other

Project # **ELE 015**
 Project Name **Replace Unit 34**

Type Equipment

Useful Life 10 years

Category Vehicles

Priority 1 Critical

Description	Total Project Cost: \$133,000
Replace Unit 34	

Justification
Rotation of Unit

Expenditures	2017	2018	2019	2020	2021	Total
Vehicles				133,000		133,000
Total				133,000		133,000

Funding Sources	2017	2018	2019	2020	2021	Total
Electric Fund				133,000		133,000
Total				133,000		133,000

Budget Impact/Other

Project # **ELE 016**
 Project Name **Generation**

Type Equipment
 Useful Life 20 years
 Category Electric: Generation
 Priority 1 Critical

Total Project Cost: **\$2,000,000**

Description

Replace or add generation equipment at the Power Plant

Justification

Need to maintain generation capacity

Expenditures	2017	2018	2019	2020	2021	Total
Equipment				2,000,000		2,000,000
Total				<u>2,000,000</u>		<u>2,000,000</u>

Funding Sources	2017	2018	2019	2020	2021	Total
Electric Fund				2,000,000		2,000,000
Total				<u>2,000,000</u>		<u>2,000,000</u>

Budget Impact/Other

Department Electric
 Contact Electric Utility Manager
 Type Equipment
 Useful Life 10 years
 Category Equipment: Miscellaneous
 Priority 2 Very Important

City of Windom, Minnesota

Project #	ELE 017
Project Name	Trailer

Description	Total Project Cost: \$15,000
Purchase a trailer	

Justification
Need to transport equipment to job sites.

Expenditures	2017	2018	2019	2020	2021	Total
Equipment		15,000				15,000
Total		<u>15,000</u>				<u>15,000</u>

Funding Sources	2017	2018	2019	2020	2021	Total
Electric Fund		15,000				15,000
Total		<u>15,000</u>				<u>15,000</u>

Budget Impact/Other

Department Fire
 Contact Fire Chief
 Type Equipment
 Useful Life 10 years
 Category Vehicles
 Priority 3 Important

Project # **FIRE 005**
 Project Name **First Response Truck**

Description Total Project Cost: \$175,000
 Replace First Response Truck (Ford F350)

Justification
 Unit purchased in 2005. Due for replacement in 2015.

Expenditures	2017	2018	2019	2020	2021	Total
Equipment		175,000				175,000
Total		<u>175,000</u>				<u>175,000</u>

Funding Sources	2017	2018	2019	2020	2021	Total
General Fund		87,500				87,500
Townships		87,500				87,500
Total		<u>175,000</u>				<u>175,000</u>

Budget Impact/Other

Department Fire
 Contact Fire Chief
 Type Equipment
 Useful Life 20 years
 Category Vehicles
 Priority 1 Critical

City of Windom, Minnesota

Project #	FIRE 006
Project Name	City Engine\Pumper

Description	Total Project Cost: \$450,000
Replace City Engine\Pumper Truck (Freightliner)	

Justification
Unit purchased in 1998 and is due for replacement.

Expenditures	2017	2018	2019	2020	2021	Total
Equipment		450,000				450,000
Total		<u>450,000</u>				<u>450,000</u>

Funding Sources	2017	2018	2019	2020	2021	Total
Federal Government		405,000				405,000
General Fund		45,000				45,000
Total		<u>450,000</u>				<u>450,000</u>

Budget Impact/Other

City of Windom -- Capital Improvement Pl
 City of Windom, Minnesota

2017 thru 2021

Department Fire
 Contact Fire Chief
 Type Equipment
 Useful Life 7 years
 Category Equipment: Miscellaneous
 Priority 1 Critical

Project # FIRE 007
 Project Name Radio Replacement

Total Project Cost: \$75,000

Description
 Replacement of 30 radios for firefighters.

Justification
 New radios were purchased and placed into service in 2012 and these radios need to be replaced.

Expenditures	2017	2018	2019	2020	2021	Total
Equipment			75,000			75,000
Total			75,000			75,000

Funding Sources	2017	2018	2019	2020	2021	Total
General Fund			75,000			75,000
Total			75,000			75,000

Budget Impact/Other

Department Fire

City of Windom, Minnesota

Contact Fire Chief

Project # **FIRE 008**
 Project Name **Turn Out Gear**

Type Equipment

Useful Life 5 years

Category Equipment: Miscellaneous

Priority 1 Critical

Description Total Project Cost: \$28,500
 Fire protection clothing - turn out gear for fire fighters.

Justification
 These suits need to be replaced after years of wear. Plan is to purchase sets of 10 each year for three years starting in 2012.

Prior	Expenditures	2017	2018	2019	2020	2021	Total
28,500	Equipment	0	0	0			0
Total	Total	0	0	0			0

Prior	Funding Sources	2017	2018	2019	2020	2021	Total
28,500	General Fund	0	0	0			0
Total	Total	0	0	0			0

Budget Impact/Other

City of Windom -- Capital Improvement Pl

2017 thru 2021

Department Library

City of Windom, Minnesota

Contact Library Director

Project # **LIB 001**
 Project Name **Heating System**

Type Maintenance

Useful Life 20 years

Category Buildings

Priority 2 Very Important

Description Total Project Cost: \$16,900
 Replace old boiler

Justification
 Existing unit near the end of its useful life and new unit would increase energy efficiency.

Expenditures	2017	2018	2019	2020	2021	Total
Building	16,900					16,900
Total	16,900					16,900

Funding Sources	2017	2018	2019	2020	2021	Total
General Fund	16,900					16,900
Total	16,900					16,900

Budget Impact/Other

City of Windom -- Capital Improvement Pl
 City of Windom, Minnesota

2017 thru 2021

Department Library
 Contact Library Director
 Type Maintenance
 Useful Life 25 years
 Category Buildings
 Priority 2 Very Important

Project # **LIB 002**
 Project Name **Window Replacement**

Total Project Cost: \$120,000

Description
 Replace the windows at the library

Justification
 Windows at the end of its useful life and new windows would increase energy efficiency.

Expenditures	2017	2018	2019	2020	2021	Total
Building	120,000					120,000
Total	120,000					120,000

Funding Sources	2017	2018	2019	2020	2021	Total
General Fund	120,000					120,000
Total	120,000					120,000

Budget Impact/Other

City of Windom -- Capital Improvement Pl
 City of Windom, Minnesota

2017 thru 2021

Department Library
 Contact Library Director
 Type Equipment
 Useful Life 5 years
 Category Equipment: Computers
 Priority 1 Critical

Project # LIB 007
 Project Name Computer Replacement

Total Project Cost: \$6,000

Description
 Replacement of the 12 personal computers used by the public and the 3 for staff. Goal to replace 2 per year.

Justification
 Library computers get heavy use from the public and need to be replaced on a regular schedule.

Prior	Expenditures	2017	2018	2019	2020	2021	Total
4,000	Equipment		2,000				2,000
Total	Total		2,000				2,000

Prior	Funding Sources	2017	2018	2019	2020	2021	Total
4,000	General Fund		2,000				2,000
Total	Total		2,000				2,000

Budget Impact/Other

City of Windom -- Capital Improvement Pl
 City of Windom, Minnesota

2017 thru 2021

Department Library
 Contact Library Director
 Type Improvement
 Useful Life 20 years
 Category Buildings
 Priority 2 Very Important

Project # **LIB 008**
 Project Name **Library Remodel Project**

Total Project Cost: \$97,000

Description

Remodeling of library space according to plans and recommendations of the Library consultants.

Justification

Building is an adaptive re-use of former bank building and last major renovation occurred in the mid-1980s.

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance		30,000	30,000	30,000	7,000	97,000
Total		30,000	30,000	30,000	7,000	97,000

Funding Sources	2017	2018	2019	2020	2021	Total
Friends of the Library		10,000	10,000	10,000	5,000	35,000
General Fund		20,000	20,000	20,000	2,000	62,000
Total		30,000	30,000	30,000	7,000	97,000

Budget Impact/Other

Department Liquor
 Contact Liquor Store Manager
 Type Equipment
 Useful Life 5 years
 Category Equipment: Computers
 Priority 1 Critical

Project # **LIQUOR 004**
 Project Name **Computer Replacement**

Description Total Project Cost: \$2,000
 Purchase of desktop computer

Justification
 Replace pc that is 10 years old. New computer will also be used for the computerized tracking software for inventory.

Expenditures	2017	2018	2019	2020	2021	Total
Equipment	2,000					2,000
Total	<u>2,000</u>					<u>2,000</u>

Funding Sources	2017	2018	2019	2020	2021	Total
Liquor Fund	2,000					2,000
Total	<u>2,000</u>					<u>2,000</u>

Budget Impact/Other

Project # MULTI 003
Project Name City-wide Network & Server Upgrades

Description **Total Project Cost: \$70,000**
 Complete City-wide network set up and replace end of life servers at City hall and Telecom. Includes all hardware, software, licenseing and installation costs.

Justification
 Hardware is at full capacity and not management of domain group computer policies also commong security settings and back up of data.

Expenditures	2017	2018	2019	2020	2021	Total	Future
Equipment	40,000	6,000	6,000	6,000	6,000	64,000	6,000
Total	40,000	6,000	6,000	6,000	6,000	64,000	Total

Funding Sources	2017	2018	2019	2020	2021	Total	Future
General Fund	10,000	1,500	1,500	1,500	1,500	16,000	6,000
Telecom Fund	30,000	4,500	4,500	4,500	4,500	48,000	
Total	40,000	6,000	6,000	6,000	6,000	64,000	Total

Budget Impact/Other
 Not included is on-going maintenance and support from SW WC Coop of approximately 2 days per month. Estimated \$12,000 in operational costs which would be split 75% Telecom and 25% other funds. Currenty City departments are using various resources for computer support of approximately \$3,000 annually.

Department Parks
 Contact Streets & Parks Supt.
 Type Improvement
 Useful Life 20 years
 Category Park: Buildings
 Priority 2 Very Important

Project # **PARK 001**
 Project Name **Island Park Improvements**

Description Total Project Cost: **\$15,500**
 New Restroom Facility. Light poles and fixtures for north field

Justification
 Restroom facilities are worn and need to be upgraded/replaced. The use at Island Park is high in the summer months.

Prior	Expenditures	2017	2018	2019	2020	2021	Total
8,000	Building				7,500		7,500
Total	Total				7,500		7,500

Prior	Funding Sources	2017	2018	2019	2020	2021	Total
8,000	General Fund				7,500		7,500
Total	Total				7,500		7,500

Budget Impact/Other

Department Parks
 Contact Streets & Parks Supt.
 Type Improvement
 Useful Life 15 years
 Category Park Facilities
 Priority 2 Very Important

Project # **PARK 002**
 Project Name **Island Park Campground**

Description Total Project Cost: \$20,000
 Campground improvements to accommodate larger units and the addition of 5 spots.

Justification
 Campground has 10 spots and is licensed for over 20, no significant renovations or upgrades have been made in decades. Due to the larger size of today's campers the campground should be renovated to accommodate the larger units, add sites and to improve the hook-ups.

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance				20,000		20,000
Total				20,000		20,000

Funding Sources	2017	2018	2019	2020	2021	Total
General Fund				20,000		20,000
Total				20,000		20,000

Budget Impact/Other

Project # **PARK 003**
 Project Name **Cottonwood Lake - Tegel's Park Campground**

Description **Total Project Cost: \$371,218**

Installation of infrastructure (water, sewer, electric and telecom), parking area, dump station, etc. as needed for the completion of a new campground.

Justification

Campground at this location has been discussed due to its proximity to Cottonwood Lake, Tegel's Park and the Community Center. A proposed residential development on Cottonwood Lake may provide an opportunity for the installation of infrastructure at a significantly reduced cost and the City should be ready to act on the development of a campground if/when the opportunity arises.

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance				371,218		371,218
Total				371,218		371,218

Funding Sources	2017	2018	2019	2020	2021	Total
GO Bonds				74,656		74,656
Private Foundations\Grants				100,000		100,000
Sewer Fund				88,437		88,437
Water Fund				108,125		108,125
Total				371,218		371,218

Budget Impact/Other

Department Parks
 Contact Streets & Parks Supt.
 Type Improvement
 Useful Life 25 years
 Category Park Facilities
 Priority 4 Less Important

City of Windom, Minnesota

Project # **PARK 005**
 Project Name **Windom Rec Area - Lighting**

Description Total Project Cost: **\$245,300**
 Install lighting for Qwest Field \$85,800 and Wacker Field \$159,500

Justification
 Additional lighting will enable more use of these fields for school and recreational (youth and adult) programming.

Prior	Expenditures	2017	2018	2019	2020	2021	Total
60,000	Construction/Maintenance	185,300					185,300
Total	Total	185,300					185,300

Prior	Funding Sources	2017	2018	2019	2020	2021	Total
60,000	General Fund	185,300					185,300
Total	Total	185,300					185,300

Budget Impact/Other

Department Parks
 Contact Streets & Parks Supt.
 Type Improvement
 Useful Life 20 years
 Category Street: Paving/Overlay
 Priority 4 Less Important

Project # **PARK 006**
 Project Name **Windom Rec Area - Parking Lot & Trail Improvements**

Description Total Project Cost: \$250,000
 Asphalt a large section of the east parking lot and finish the planned trail in the park.

Justification
 Deterioration of parking lot and trail asphalt. Maintenance of existing infrastructure to extend its useful life.

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance				250,000		250,000
Total				<u>250,000</u>		<u>250,000</u>

Funding Sources	2017	2018	2019	2020	2021	Total
General Fund				250,000		250,000
Total				<u>250,000</u>		<u>250,000</u>

Budget Impact/Other

Project # **PARK 009**
 Project Name **Toro Groundsmaster Mower (4000D)**

Type Equipment

Useful Life 10 years

Category Park Maintenance Equipment

Priority 1 Critical

Description	Total Project Cost: \$62,000
Replace mower that was purchased in 2005.	

Justification
Replace mower when 3500 hours of use reached.

Prior

62,000

Total

Prior	Funding Sources	2017	2018	2019	2020	2021	Total
30,000	General Fund	32,000					32,000
Total	Total	32,000					32,000

Budget Impact/Other

Project # **PARK 010**
 Project Name **Toro Groundsmaster Mower (328D)**

Description Total Project Cost: \$25,000
 Replace mower that was purchased in 2005.

Justification
 Replace mower when 3500 hours of use reached.

Expenditures	2017	2018	2019	2020	2021	Total
Equipment		25,000				25,000
Total		<u>25,000</u>				<u>25,000</u>

Funding Sources	2017	2018	2019	2020	2021	Total
General Fund		25,000				25,000
Total		<u>25,000</u>				<u>25,000</u>

Budget Impact/Other

Department Parks
 Contact Streets & Parks Supt.
 Type Equipment
 Useful Life 10 years
 Category Vehicles
 Priority 2 Very Important

City of Windom, Minnesota

Project # **PARK 011**
 Project Name **Unit 70 Pick-up Truck**

Total Project Cost: **\$32,000**

Description
 Replace the 2006 Chevy 1/2 ton 2WD Pick-up with a new, similar pick-up

Justification
 Unit was purchased in 2006. Regular replacement schedule is 10 years.

Expenditures	2017	2018	2019	2020	2021	Total
Equipment			32,000			32,000
Total			32,000			32,000

Funding Sources	2017	2018	2019	2020	2021	Total
General Fund			32,000			32,000
Total			32,000			32,000

Budget Impact/Other

Department Parks
 Contact Streets & Parks Supt.
 Type Equipment
 Useful Life 10 years
 Category Park: Playground Equipment
 Priority 3 Important

Project # **PARK 014**
 Project Name **Playground Equipment Replacement Fund**

Total Project Cost: \$75,000

Description
 Playground equipment reserve fund to assist with the replacement of broken or obsolete facilities.

Justification

Prior	Expenditures	2017	2018	2019	2020	2021	Total	Future
15,000	Equipment	10,000	10,000	10,000	10,000	10,000	50,000	10,000
Total	Total	10,000	10,000	10,000	10,000	10,000	50,000	Total

Prior	Funding Sources	2017	2018	2019	2020	2021	Total	Future
15,000	General Fund	10,000	10,000	10,000	10,000	10,000	50,000	10,000
Total	Total	10,000	10,000	10,000	10,000	10,000	50,000	Total

Budget Impact/Other

Project # **Park 015**
 Project Name **Toro Groundsmaster Mower (3280D)**

Type Equipment

Useful Life 10 years

Category Park Maintenance Equipment

Priority 2 Very Important

Description	Total Project Cost: \$26,000
Replacement of Toro mower.	

Justification
Replacement of mower units when 3500 hours are reached. This unit was new in 2011.

Expenditures	2017	2018	2019	2020	2021	Total
Equipment				26,000		26,000
Total				26,000		26,000

Funding Sources	2017	2018	2019	2020	2021	Total
General Fund				26,000		26,000
Total				26,000		26,000

Budget Impact/Other

Project # **PARK 017**
 Project Name **Dog Park**

Description	Total Project Cost: \$5,000
Establish a dog park	

Justification

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance	5,000					5,000
Total	<u>5,000</u>					<u>5,000</u>

Funding Sources	2017	2018	2019	2020	2021	Total
General Fund	5,000					5,000
Total	<u>5,000</u>					<u>5,000</u>

Budget Impact/Other

Department Police
 Contact Police Chief
 Type Equipment
 Useful Life 7 years
 Category Vehicles
 Priority 3 Important

Project # **POLICE 005**
 Project Name **SUV Replacement**

Description Total Project Cost: \$35,000
 Replacement of the 2012 Chevy Tahoe with a similar style vehicle

Justification
 SUV used for under cover work, transportation of officers to/from training and used for situations when weather/roads limit use of squad cars.

Expenditures	2017	2018	2019	2020	2021	Total
Equipment			35,000			35,000
Total			35,000			35,000

Funding Sources	2017	2018	2019	2020	2021	Total
General Fund			35,000			35,000
Total			35,000			35,000

Budget Impact/Other

Department Police

City of Windom, Minnesota

Contact Police Chief

Project # **POLICE 006**
 Project Name **Computer Replacement - Mobile Units**

Type Equipment

Useful Life 7 years

Category Equipment: Computers

Priority 2 Very Important

Description Total Project Cost: \$15,000
 Replacement of lap top computers that are in the mobile units.

Justification
 Computers in squads are used for identification verification, viewing of records/warrants and collection of information while units are in the field.

Expenditures	2017	2018	2019	2020	2021	Total
Equipment				15,000		15,000
Total				15,000		15,000

Funding Sources	2017	2018	2019	2020	2021	Total
General Fund				15,000		15,000
Total				15,000		15,000

Budget Impact/Other

Department Police
 Contact Police Chief
 Type Equipment
 Useful Life 10 years
 Category Equipment: Miscellaneous
 Priority I Critical

Project # **POLICE 010**
 Project Name **Firearms Training Simulator**

Description Total Project Cost: \$15,000
 Firearms Training Simulator

Justification
 Unit will allow in-house training and offer opportunities for other departments to train regionally without the expense of other trainings.

Expenditures	2017	2018	2019	2020	2021	Total
Equipment	15,000					15,000
Total	15,000					15,000

Funding Sources	2017	2018	2019	2020	2021	Total
General Fund	7,500					7,500
Private Foundations\Grants	7,500					7,500
Total	15,000					15,000

Budget Impact/Other

Department Pool
 Contact Recreation Director
 Type Improvement
 Useful Life 25 years
 Category Buildings
 Priority 3 Important

City of Windom, Minnesota

Project # POOL 003
 Project Name Renovated Pool

Description Total Project Cost: \$2,000,000
 Major renovation of existing pool \$1.75 million to \$2.5 million.

Justification
 Existing pool was built in 1960s and renovated in the 1980s. Upgrade of pool and mechanics needed. Feasibility study on three options was completed in 2006. In 2016 a narrow scope feasibility study was completed giving costs and ideas for the renovation of the existing pool.

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance		2,000,000				2,000,000
Total		<u>2,000,000</u>				<u>2,000,000</u>

Funding Sources	2017	2018	2019	2020	2021	Total
GO Bonds		2,000,000				2,000,000
Total		<u>2,000,000</u>				<u>2,000,000</u>

Budget Impact/Other

Project # **POOL 005**
 Project Name **Heater Replacement**

Type Equipment
 Useful Life 15 years
 Category Park Maintenance Equipment
 Priority 1 Critical

Description Total Project Cost: \$5,500
 Replace old heater at the pool. This serves the wading (baby pool).

Justification

Expenditures	2017	2018	2019	2020	2021	Total
Equipment	5,500					5,500
Total	5,500					5,500

Funding Sources	2017	2018	2019	2020	2021	Total
General Fund	5,500					5,500
Total	5,500					5,500

Budget Impact/Other

Department Recreation
 Contact Recreation Director
 Type Improvement
 Useful Life 5 years
 Category Software
 Priority 2 Very Important

City of Windom, Minnesota

Project # **REC 003**
 Project Name **Software Upgrade**

Description Total Project Cost: \$26,000
 Upgrade to Max Galaxy software \$10,000 and annual upgrades and maintenance \$4,000.

Justification
 Max Solutions software is phased out and platform for recreation registration and purchase of pool passes and other payments needs to be upgraded to Max Galaxy software.

Expenditures	2017	2018	2019	2020	2021	Total
Other	10,000	4,000	4,000	4,000	4,000	26,000
Total	<u>10,000</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>	<u>26,000</u>

Funding Sources	2017	2018	2019	2020	2021	Total
General Fund	10,000	4,000	4,000	4,000	4,000	26,000
Total	<u>10,000</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>	<u>26,000</u>

Budget Impact/Other

Department Streets
 Contact Streets & Parks Supt.
 Type Improvement
 Useful Life 40 years
 Category Street: Reconstruction
 Priority 1 Critical

City of Windom, Minnesota

Project # **STR 002**
 Project Name **2017 Street Project**

Description	Total Project Cost: \$4,000,000
South Plum Street (all areas south of new construction) - Mill & Overlay (curb and water) 7th Street from West Dead End to 3rd Avenue - Mill & Overlay with new curbs? 7th Street from 1st Avenue west to Highway 60/71 - Mill & Overlay 5th Avenue Storm Water Main Repair - 11th Street to 12th Street South 6th Avenue from 6th Street to Fuller Drive - Mill & Overlay with curbs where needed South 6th Avenue from Fuller to City Limits - Mill & Overlay with drive over curbs (part township owned and responsibility). 15th Avenue from River Road to 17th Street - Mill & Overlay Replacement of damaged guard railing on 6th Street.	

Justification
Last construction S. Plum Street - 1971 Last construction 7th Street and 15th Avenue - 1970 Last construction South 6th Avenue 1950s - 1980's various projects Last construction 5th Avenue - unknown (clay and cement sewer lines) Last construction 17th Street - 1977 Last construction 17th Avnue - 1974

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance	4,000,000					4,000,000
Total	4,000,000					4,000,000

Funding Sources	2017	2018	2019	2020	2021	Total
GO Bonds	1,600,000					1,600,000
Sewer Fund	650,000					650,000
Special Assessments	1,000,000					1,000,000
Water Fund	750,000					750,000
Total	4,000,000					4,000,000

Budget Impact/Other

Project #	STR 003
Project Name	2020 Street Project

Description	Total Project Cost: \$1,800,000
Des Moines Drive from State Highway 62 to 1/2 block west of Fairview - Mill & Overlay Highland Road from State Highway 62 to 1/2 block west of Fairview - Mill & Overlay Verona Avenue from Des Moines Drive to Highland Road - Mill & Overlay Fairview Lane from Des Moines Drive to Highland Road - Mill & Overlay 16th Street from Highway 60/71 to 3rd Avenue - Curbs, Mill & Overlay Horkey Addition - Great Bend Blvd, Brian Avenue and Douglas - Mill & Overlay If watermain, sewer and curbs the cost will increase \$1.1 million for a total of \$2.9 million (based on the cost of the 2013 Street project).	

Justification
Last reconstruction Des Moines Drive - 1984 Last construction Highland Road & Verona - 1984 Last construction S. 6th Avenue - 1980s? Last construction 16th Street, Fairview Lane, Great Bend, Brian Avenue and Douglas Note: A portion of 6th Avenue funding from Great Bend Township as they have jurisdiction for a portion of the street. Add \$1.1 million if water and sewer are added to the project.

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance				1,800,000		1,800,000
Total				1,800,000		1,800,000

Funding Sources	2017	2018	2019	2020	2021	Total
GO Bonds				1,200,000		1,200,000
Special Assessments				600,000		600,000
Total				1,800,000		1,800,000

Budget Impact/Other

Project # **STR 005**
 Project Name **Equipment Fund Reserve**

Description Total Project Cost: \$359,182
 Equipment Reserve Fund for future capital purchases in the Streets & Parks Departments

Justification
 Fund needed for the periodic replacement of large equipment such as front-end loaders, graders, dump trucks and attachments.

Prior	Expenditures	2017	2018	2019	2020	2021	Total	Future
59,182	Equipment	50,000	50,000	50,000	50,000	50,000	250,000	50,000
Total	Total	50,000	50,000	50,000	50,000	50,000	250,000	Total

Prior	Funding Sources	2017	2018	2019	2020	2021	Total	Future
59,182	General Fund	50,000	50,000	50,000	50,000	50,000	250,000	50,000
Total	Total	50,000	50,000	50,000	50,000	50,000	250,000	Total

Budget Impact/Other

Project # **STR 009**
 Project Name **Pick-up Replacement 3/4 Ton (Unit 40-05)**

Type Equipment

Useful Life 10 years

Category Vehicles

Priority 2 Very Important

Description Total Project Cost: \$30,000
 Replace 3/4 ton Chevy Pick-up Truck with snow plow

Justification
 Unit purchased in 2005 and is due for replacement.

Expenditures	2017	2018	2019	2020	2021	Total
Equipment		30,000				30,000
Total		<u>30,000</u>				<u>30,000</u>

Funding Sources	2017	2018	2019	2020	2021	Total
General Fund		30,000				30,000
Total		<u>30,000</u>				<u>30,000</u>

Budget Impact/Other

Project # STR 010
Project Name 2.5 Ton Dump Trucks (Units 42-04; 43-04 and 44-04)

Type Equipment
Useful Life 15 years
Category Equipment: Street Department
Priority 1 Critical

Description **Total Project Cost: \$550,000**
 Replace Three 2.5 Ton Dump Trucks

Justification
 2 Trucks were purchased in 2004 and Unit 44-04 in 2006. They are primarily used for snow removal and sand/salt.

Expenditures	2017	2018	2019	2020	2021	Total
Equipment			360,000		190,000	550,000
Total			360,000		190,000	550,000

Funding Sources	2017	2018	2019	2020	2021	Total
General Fund			360,000		190,000	550,000
Total			360,000		190,000	550,000

Budget Impact/Other

Project # **STR 011**
 Project Name **Street Sweeper Replacement**

Type Equipment

Useful Life 15 years

Category Equipment: Street Department

Priority 1 Critical

Description Total Project Cost: \$190,000
 Replace 2005 Elgin Street Sweeper

Justification
 Unit was purchased in 2005 and is due for replacement.

Expenditures	2017	2018	2019	2020	2021	Total
Equipment		190,000				190,000
Total		<u>190,000</u>				<u>190,000</u>

Funding Sources	2017	2018	2019	2020	2021	Total
General Fund		190,000				190,000
Total		<u>190,000</u>				<u>190,000</u>

Budget Impact/Other

Project # **STR 013**
 Project Name **Sno-Go Snow Blower Replacement**

Type Equipment
 Useful Life 20 years
 Category Equipment: Street Department
 Priority 1 Critical

Description Total Project Cost: \$135,000
 Replace Snow-Go Snow Blower unit

Justification
 Unit purchased in 2004 and is scheduled for replacement.

Expenditures	2017	2018	2019	2020	2021	Total
Equipment					135,000	135,000
Total					135,000	135,000

Funding Sources	2017	2018	2019	2020	2021	Total
General Fund					135,000	135,000
Total					135,000	135,000

Budget Impact/Other

Department Streets

City of Windom, Minnesota

Contact Streets & Parks Supt.

Project # **STR 015**
 Project Name **Loader Unit & Attachments**

Type Equipment

Useful Life 25 years

Category Equipment: Street Department

Priority 1 Critical

Description Total Project Cost: \$261,000
 Purchase replacement loader tractor unit with attachments.

Justification
 Existing unit is over 20 years old and used for many street dept activities such as snow removal, loading materials into trucks, park clean-up, etc. Attachments for the new loader include a V-scoop plow reversible snow plow.

Prior	Expenditures	2017	2018	2019	2020	2021	Total	Future
58,000	Equipment	29,000	29,000	29,000	29,000	29,000	145,000	58,000
Total	Total	29,000	29,000	29,000	29,000	29,000	145,000	Total

Prior	Funding Sources	2017	2018	2019	2020	2021	Total	Future
58,000	General Fund	29,000	29,000	29,000	29,000	29,000	145,000	58,000
Total	Total	29,000	29,000	29,000	29,000	29,000	145,000	Total

Budget Impact/Other
 Esitimating a trade value of \$10,000 for selling the 1987 Case loader. This loader can be financed through a lease to purchase program.

Department Streets
 Contact Streets & Parks Supt.
 Type Equipment
 Useful Life 20 years
 Category Equipment: Street Department
 Priority 2 Very Important

Project # **STR 021**
 Project Name **Grader Replacement**

Description Total Project Cost: \$210,000
 Replacement Grader Unit

Justification
 Current Fiat Allis Grader will be 29 years old in 2016. Unit was purchased used in 1996.

Prior
 210,000

Total

Prior	Funding Sources	2017	2018	2019	2020	2021	Total	Future
30,000	General Fund	30,000	30,000	30,000	30,000	30,000	150,000	30,000
Total	Total	30,000	30,000	30,000	30,000	30,000	150,000	Total

Budget Impact/Other

Project # **STR 022**
 Project Name **Skid Loader Replacement**

Type Equipment
 Useful Life 15 years
 Category Equipment: Street Department
 Priority 2 Very Important

Description Total Project Cost: \$50,000
 Replacement of Skid Loader

Justification
 Bobcat Skid Loader was purchased in 2004 and reaching the end of its useful life.

Expenditures	2017	2018	2019	2020	2021	Total
Equipment		50,000				50,000
Total		<u>50,000</u>				<u>50,000</u>

Funding Sources	2017	2018	2019	2020	2021	Total
General Fund		50,000				50,000
Total		<u>50,000</u>				<u>50,000</u>

Budget Impact/Other

Department Streets

City of Windom, Minnesota

Contact Streets & Parks Supt.

Project # **STR 023**
 Project Name **Large Volume Air Compressor**

Type Equipment

Useful Life 15 years

Category Equipment: Street Department

Priority 2 Very Important

Description	Total Project Cost: \$20,000
Large volume air compressor	

Justification
End of life unit. This compressor is shared by the Street Dept and Electric Dept. Street Superintendent estimates use is 25% Streets and 75% Electric.

Expenditures	2017	2018	2019	2020	2021	Total
Equipment	20,000					20,000
Total	20,000					20,000

Funding Sources	2017	2018	2019	2020	2021	Total
Electric Fund	10,000					10,000
General Fund	10,000					10,000
Total	20,000					20,000

Budget Impact/Other

Project # **STR 025**
 Project Name **Traffic Signal Lights**

Type Improvement
 Useful Life 25 years
 Category Street: Reconstruction
 Priority 1 Critical

Description	Total Project Cost: \$900,000
Traffic Signal Light Replacement	

Justification
Existing traffic signal lights and poles are decades old and maintenance is costly. Joint project with MN DOT. Possibly new traffic control at 16th Street. Highway 60/71 & 10th Street \$300,000 (Split 50/50 with MN DOT) Highway 60/71 & 6th Street/Highway 62 \$300,000 (Split 75% MN DOT & 25% City) Highway 60/71 & 16th Street \$300,000 (Split 50/50 with MN DOT)

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance		300,000	300,000	300,000		900,000
Total		<u>300,000</u>	<u>300,000</u>	<u>300,000</u>		<u>900,000</u>

Funding Sources	2017	2018	2019	2020	2021	Total
General Fund		150,000	75,000	150,000		375,000
State Aid/Grant		150,000	225,000	150,000		525,000
Total		<u>300,000</u>	<u>300,000</u>	<u>300,000</u>		<u>900,000</u>

Budget Impact/Other

Project # STR 026
Project Name Crack Filling Machine

Description **Total Project Cost: \$50,000**
 Machine to melt asphalt and inject material for crack-filling on City streets.

Justification
 The purpose of crack filling tis to maintain City streets and legnthen the longevity of the streets.

Expenditures	2017	2018	2019	2020	2021	Total
Equipment	50,000					50,000
Total	50,000					50,000

Funding Sources	2017	2018	2019	2020	2021	Total
General Fund	50,000					50,000
Total	50,000					50,000

Budget Impact/Other

Project # **TEL 005**
 Project Name **DC Powerplant**

Description **Total Project Cost: \$57,000**
 DC Power Supply at Network Operations Center (NOC). Batteries and power inverter.

Justification
 DC Power Supply is needed to cover Windomnet in the the event of a power outage. Also, selling more co-hosting\locating services to third parties, which requires power back-up.

Expenditures	2017	2018	2019	2020	2021	Total
Equipment	57,000					57,000
Total	57,000					57,000

Funding Sources	2017	2018	2019	2020	2021	Total
Telecom Fund	57,000					57,000
Total	57,000					57,000

Budget Impact/Other

Project # **TEL 009**
 Project Name **Test Equipment Replacement**

Description Total Project Cost: \$20,000
 Replacement of equipment used for testing fiber optic distribution network.

Justification
 Equipment is needed for the operation of the fiber network, repairs and installation work.

Expenditures	2017	2018	2019	2020	2021	Total
Equipment	20,000					20,000
Total	<u>20,000</u>					<u>20,000</u>

Funding Sources	2017	2018	2019	2020	2021	Total
Telecom Fund	20,000					20,000
Total	<u>20,000</u>					<u>20,000</u>

Budget Impact/Other

Project # **TEL 010**
 Project Name **Headend Digital Conversion - IPTV**

Description Total Project Cost: \$695,000
 Conversion of analog equipment at the headend building to an all digital format through conversion to IPTV

Justification
 Changes in cable television signals, content and market require digital.

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance	150,000					150,000
Equipment	515,000					515,000
Other	30,000					30,000
Total	695,000					695,000

Funding Sources	2017	2018	2019	2020	2021	Total
Revenue Bonds	695,000					695,000
Total	695,000					695,000

Budget Impact/Other

Project # **TEL 011**
 Project Name **Telecom Office Phone System**

Description Total Project Cost: \$7,500
 New telephone system for telecom office

Justification

Expenditures	2017	2018	2019	2020	2021	Total
Equipment	7,500					7,500
Total	<u>7,500</u>					<u>7,500</u>

Funding Sources	2017	2018	2019	2020	2021	Total
Telecom Fund	7,500					7,500
Total	<u>7,500</u>					<u>7,500</u>

Budget Impact/Other

Department Telecom

City of Windom, Minnesota

Contact Telecom Manager

Project # TEL 013
 Project Name Transport Project - CO Fiber Trunk

Type Equipment

Useful Life 10 years

Category Telecom Equipment

Priority 1 Critical

Description Total Project Cost: \$30,000
 Transport project

Justification
 Extend fiber trunk to Fortune Trucking to serve that section of the community with increased capacity.

Expenditures	2017	2018	2019	2020	2021	Total
Equipment	30,000					30,000
Total	30,000					30,000

Funding Sources	2017	2018	2019	2020	2021	Total
Telecom Fund	30,000					30,000
Total	30,000					30,000

Budget Impact/Other

Department Telecom
 Contact Telecom Manager
 Type Improvement
 Useful Life 15 years
 Category Telecom Building
 Priority 2 Very Important

Project # **TEL 014**
 Project Name **Office Space Upgrade**

Description Total Project Cost: \$5,000
 Updates to office space

Justification

Expenditures	2017	2018	2019	2020	2021	Total
Building		5,000				5,000
Total		<u>5,000</u>				<u>5,000</u>

Funding Sources	2017	2018	2019	2020	2021	Total
Telecom Fund		5,000				5,000
Total		<u>5,000</u>				<u>5,000</u>

Budget Impact/Other

Project # **TEL 015**
 Project Name **Vehicle Replacement**

Type Equipment
 Useful Life 10 years
 Category Vehicles
 Priority 1 Critical

Description Total Project Cost: \$24,000
 Replace Installation Vehicle

Justification
 Vehicle purchased in 2005 due to be replaced. Maintenance costs rising.

Expenditures	2017	2018	2019	2020	2021	Total
Vehicles	24,000					24,000
Total	24,000					24,000

Funding Sources	2017	2018	2019	2020	2021	Total
Telecom Fund	24,000					24,000
Total	24,000					24,000

Budget Impact/Other

City of Windom -- Capital Improvement Pl
 City of Windom, Minnesota

2017 thru 2021

Department Telecom
 Contact Telecom Manager
 Type Equipment
 Useful Life 5 years
 Category Telecom Equipment
 Priority 2 Very Important

Project # TEL 016
 Project Name GIGA Center

Description Total Project Cost: \$3,000
 GIGA Center

Justification
 New equipment for end users

Expenditures	2017	2018	2019	2020	2021	Total
Equipment	3,000					3,000
Total	<u>3,000</u>					<u>3,000</u>

Funding Sources	2017	2018	2019	2020	2021	Total
Telecom Fund	3,000					3,000
Total	<u>3,000</u>					<u>3,000</u>

Budget Impact/Other

Department Telecom

City of Windom, Minnesota

Contact Telecom Manager

Project #	TEL 017
Project Name	City IT Infrastructure

Type Equipment

Useful Life 10 years

Category Telecom Equipment

Priority 1 Critical

Description	Total Project Cost: \$5,400
City IT Infrastructure	

Justification

Expenditures	2017	2018	2019	2020	2021	Total
Equipment	5,400					5,400
Total	5,400					5,400

Funding Sources	2017	2018	2019	2020	2021	Total
General Fund	5,400					5,400
Total	5,400					5,400

Budget Impact/Other

Department Telecom
 Contact Telecom Manager
 Type Equipment
 Useful Life 10 years
 Category Telecom Building
 Priority 1 Critical

Project # **TEL 018**
 Project Name **Fire Supression Control**

Description **Total Project Cost: \$3,000**
 New Fire Supression Control Panel

Justification
 Need to replace obsolete unit

Expenditures	2017	2018	2019	2020	2021	Total
Building	3,000					3,000
Total	3,000					3,000

Funding Sources	2017	2018	2019	2020	2021	Total
Telecom Fund	3,000					3,000
Total	3,000					3,000

Budget Impact/Other

Department Telecom

Contact Telecom Manager

Type Equipment

Useful Life 10 years

Category Telecom Equipment

Priority 1 Critical

Project # TEL 019

Project Name Core System Replacement FD-500 to E7 Platform

Description

Total Project Cost: \$858,000

Replace core system and ONTs. Equipment and crew to do installations.

Justification

Old system was end of life in 2007. No support or parts for old system. System crash in 2016.

Expenditures	2017	2018	2019	2020	2021	Total
Equipment	708,000					708,000
Other	150,000					150,000
Total	858,000					858,000

Funding Sources	2017	2018	2019	2020	2021	Total
Revenue Bonds	858,000					858,000
Total	858,000					858,000

Budget Impact/Other

Project # **TEL 020**
 Project Name **Servers, Licensing and Upgrades**

Description **Total Project Cost: \$52,000**

Replace obsolete servers and software.

Justification

Obsolete equipment and software needs to be replaced to keep current and working with systems. Includes hardware, software, licensing, SPAM server and compatibility upgrades.

Expenditures	2017	2018	2019	2020	2021	Total
Equipment	52,000					52,000
Total	52,000					52,000

Funding Sources	2017	2018	2019	2020	2021	Total
Telecom Fund	52,000					52,000
Total	52,000					52,000

Budget Impact/Other

Project # **TEL 021**
 Project Name **System Expansion - Co Road 13**

Description Total Project Cost: \$35,000
 Extend fiber optic system out County Road 13

Justification
 Increase capacity and pick up additional customers

Expenditures	2017	2018	2019	2020	2021	Total
Planning/Design	10,000					10,000
Construction/Maintenance	20,000					20,000
Equipment	5,000					5,000
Total	35,000					35,000

Funding Sources	2017	2018	2019	2020	2021	Total
Telecom Fund	35,000					35,000
Total	35,000					35,000

Budget Impact/Other

Department Telecom

Contact Telecom Manager

Type Equipment

Useful Life 5 years

Category Telecom Equipment

Priority 1 Critical

Project # **TEL 022**
 Project Name **PC and Laptop Replacement - Telecom Office**

Description Total Project Cost: \$6,000
 Replace PCs and laptops

Justification
 Equipment needs to be replaced on a rotating basis due to use and changes in technology/software.

Expenditures	2017	2018	2019	2020	2021	Total
Equipment	6,000					6,000
Total	6,000					6,000

Funding Sources	2017	2018	2019	2020	2021	Total
Telecom Fund	6,000					6,000
Total	6,000					6,000

Budget Impact/Other

City of Windom -- Capital Improvement Pl

2017 thru 2021

Department Wastewater

City of Windom, Minnesota

Contact Water\Wastewater Supt.

Project # **SEWER 001**
 Project Name **General Plant Improvement\Maintence**

Type Maintenance

Useful Life 10 years

Category Wastewater: Plant

Priority 2 Very Important

Description	Total Project Cost: \$40,000
General maintenance and repairs of the Wastewater Treatment Plant	

Justification
Maintain plant in high standard of operation as required by regulations.

Prior	Expenditures	2017	2018	2019	2020	2021	Total
15,000	Construction/Maintenance	5,000	5,000	5,000	5,000	5,000	25,000
Total	Total	5,000	5,000	5,000	5,000	5,000	25,000

Prior	Funding Sources	2017	2018	2019	2020	2021	Total
15,000	Sewer Fund	5,000	5,000	5,000	5,000	5,000	25,000
Total	Total	5,000	5,000	5,000	5,000	5,000	25,000

Budget Impact/Other

Department Wastewater
 Contact Water/Wastewater Supt.
 Type Improvement
 Useful Life 25 years
 Category Wastewater: Plant
 Priority 1 Critical

Project #	SEWER 002
Project Name	Treatment Plant Upgrade

Description	Total Project Cost: \$10,000,000
2 Final Clarifiers Blowers & Air Ras\Was Pumps Diffuser Membranes Roof Effluent Filter Chemical Feeder Nitrate Removal Phosphorous Removal	

Justification	Update of systems at the Wastewater Treatment Plant and anticipation of additional regulations for bio-solids.
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Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance		10,000,000				10,000,000
Total		10,000,000				10,000,000

Funding Sources	2017	2018	2019	2020	2021	Total
GO Bonds		3,000,000				3,000,000
State Aid/Grant		7,000,000				7,000,000
Total		10,000,000				10,000,000

Budget Impact/Other	
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Project # **SEWER 005**
 Project Name **Jetter Truck Replacement**

Description	Total Project Cost: \$100,000
Replacement of 2002 Jetter Truck Unit	

Justification
Unit was purchased in 2002 and is scheduled for replacement.

Expenditures	2017	2018	2019	2020	2021	Total
Equipment				100,000		100,000
Total	<hr/>				100,000	100,000

Funding Sources	2017	2018	2019	2020	2021	Total
Sewer Fund				100,000		100,000
Total	<hr/>				100,000	100,000

Budget Impact/Other

City of Windom -- Capital Improvement Pl

2017 thru 2021

Department Wastewater

City of Windom, Minnesota

Contact Water\Wastewater Supt.

Project # **SEWER 006**
 Project Name **General Equipment**

Type Equipment

Useful Life 5 years

Category Water: Maintenance Equipmen

Priority 3 Important

Description Total Project Cost: \$155,000
 Replacement and/or purchase of tools needed for operations or safety equipment.

Justification
 Various shop tools and equipment will wear out or break. Cost of repair is often as much as replacement.

Prior	Expenditures	2017	2018	2019	2020	2021	Total
75,000	Equipment	20,000	20,000	20,000	20,000		80,000
Total	Total	20,000	20,000	20,000	20,000		80,000

Prior	Funding Sources	2017	2018	2019	2020	2021	Total
75,000	Sewer Fund	20,000	20,000	20,000	20,000		80,000
Total	Total	20,000	20,000	20,000	20,000		80,000

Budget Impact/Other

City of Windom -- Capital Improvement Pl

2017 thru 2021

Department Wastewater

City of Windom, Minnesota

Contact Water/Wastewater Supt.

Project # **SEWER 007**
 Project Name **Interceptor\Collection System Improvements**

Type Maintenance

Useful Life 20 years

Category Wastewater: Collection System

Priority 1 Critical

Description Total Project Cost: \$90,000
 General repairs, upgrades and replacment of collection system items.

Justification
 Maintenance of existing infrastructure.

Prior	Expenditures	2017	2018	2019	2020	2021	Total
40,000	Construction/Maintenance	10,000	10,000	10,000	10,000	10,000	50,000
Total	Total	10,000	10,000	10,000	10,000	10,000	50,000

Prior	Funding Sources	2017	2018	2019	2020	2021	Total
40,000	Sewer Fund	10,000	10,000	10,000	10,000	10,000	50,000
Total	Total	10,000	10,000	10,000	10,000	10,000	50,000

Budget Impact/Other

Project # **SEWER 010**
 Project Name **Lift Station Improvements**

Description Total Project Cost: \$45,000
 Replacement of worn\outdated equipment.

Justification
 Maintenance of existing infrastructure including replacement of worn pumps, etc.

Prior	Expenditures	2017	2018	2019	2020	2021	Total
20,000	Construction/Maintenance	5,000	5,000	5,000	5,000	5,000	25,000
Total	Total	5,000	5,000	5,000	5,000	5,000	25,000

Prior	Funding Sources	2017	2018	2019	2020	2021	Total
20,000	Sewer Fund	5,000	5,000	5,000	5,000	5,000	25,000
Total	Total	5,000	5,000	5,000	5,000	5,000	25,000

Budget Impact/Other

City of Windom -- Capital Improvement Pl

2017 thru 2021

Department Wastewater

City of Windom, Minnesota

Contact Water/Wastewater Supt.

Project #	SEWER 011
Project Name	Bio-Solids Storage Facility

Type Improvement

Useful Life 20 years

Category Wastewater: Plant

Priority 2 Very Important

Description	Total Project Cost: \$1,500,000
Bio-solids storage facility	

Justification
The wastewater plant hauls solids twice a year when farm fields are accessible in the Spring and Fall. Increases in use (such as PM Windom expansion) would cause the need to have a larger storage facility.

Expenditures	2017	2018	2019	2020	2021	Total
Building		1,500,000				1,500,000
Total		1,500,000				1,500,000

Funding Sources	2017	2018	2019	2020	2021	Total
GO Bonds		1,250,000				1,250,000
Sewer Fund		250,000				250,000
Total		1,500,000				1,500,000

Budget Impact/Other

Department Water

City of Windom, Minnesota

Contact Water/Wastewater Supt.

Project #	WATER 001
Project Name	Wells and Well Site

Type Equipment

Useful Life 5 years

Category Water: Plant

Priority 1 Critical

Description	Total Project Cost: \$45,000
Replace equipment at well sites as needed.	

Justification
Maintain operation of wells to supply the water system.

Prior	Expenditures	2017	2018	2019	2020	2021	Total
20,000	Equipment	5,000	5,000	5,000	5,000	5,000	25,000
Total	Total	5,000	5,000	5,000	5,000	5,000	25,000

Prior	Funding Sources	2017	2018	2019	2020	2021	Total
20,000	Water Fund	5,000	5,000	5,000	5,000	5,000	25,000
Total	Total	5,000	5,000	5,000	5,000	5,000	25,000

Budget Impact/Other

Department Water

Contact Water/Wastewater Supt.

Type Equipment

Useful Life 5 years

Category Water: Distribution

Priority 1 Critical

Project #	WATER 002
Project Name	Pumping Equipment

Description	Total Project Cost: \$55,000
Equipment\motors, etc. for the pumping system	

Justification
Maintain water supply.

Prior	Expenditures	2017	2018	2019	2020	2021	Total	Future
20,000	Equipment	5,000	5,000	5,000	5,000	5,000	25,000	10,000
Total	Total	5,000	5,000	5,000	5,000	5,000	25,000	Total

Prior	Funding Sources	2017	2018	2019	2020	2021	Total	Future
20,000	Water Fund	5,000	5,000	5,000	5,000	5,000	25,000	10,000
Total	Total	5,000	5,000	5,000	5,000	5,000	25,000	Total

Budget Impact/Other

Project #	WATER 004
Project Name	Filter Plant Improvements

Type Equipment
 Useful Life 10 years
 Category Water: Plant
 Priority 1 Critical

Description	Total Project Cost: \$105,000
General filter plant improvements and replacement of equipment as needed.	

Justification
Plant was constructed in 1994 and on-going maintenance and upgrades are needed for operations and to meet state/federal regulations.

Prior	Expenditures	2017	2018	2019	2020	2021	Total
45,000	Equipment	15,000	15,000	15,000	15,000		60,000
Total	Total	15,000	15,000	15,000	15,000		60,000

Prior	Funding Sources	2017	2018	2019	2020	2021	Total
45,000	Water Fund	15,000	15,000	15,000	15,000		60,000
Total	Total	15,000	15,000	15,000	15,000		60,000

Budget Impact/Other

Project # **WATER 005**
 Project Name **Water Main Improvements**

Type Maintenance
 Useful Life 25 years
 Category Water: Distribution
 Priority 1 Critical

Description Total Project Cost: \$45,000
 Upgrades, improvements and/or spot maintenance of the water distribution system.

Justification
 Maintain operation of distribution system to eliminate safety hazards and leaks.

Prior	Expenditures	2017	2018	2019	2020	2021	Total
20,000	Construction/Maintenance	5,000	5,000	5,000	5,000	5,000	25,000
Total	Total	5,000	5,000	5,000	5,000	5,000	25,000

Prior	Funding Sources	2017	2018	2019	2020	2021	Total
20,000	Water Fund	5,000	5,000	5,000	5,000	5,000	25,000
Total	Total	5,000	5,000	5,000	5,000	5,000	25,000

Budget Impact/Other

City of Windom -- Capital Improvement Pl

2017 thru 2021

Department Water

City of Windom, Minnesota

Contact Water\Wastewater Supt.

Project # **WATER 008**
 Project Name **Hydrants**

Type Equipment

Useful Life 40 years

Category Water: Distribution

Priority 2 Very Important

Total Project Cost: \$45,000

Description

Purchase of water hydrants for replacment of worn\damaged hydrants or placement of new hydrants. This is budgeted for 2 per year.

Justification

Additional hydrant placement and\or replacement of old and worn hydrants that are 50+ years old.

Prior	Expenditures	2017	2018	2019	2020	2021	Total
20,000	Equipment	5,000	5,000	5,000	5,000	5,000	25,000
Total	Total	5,000	5,000	5,000	5,000	5,000	25,000

Prior	Funding Sources	2017	2018	2019	2020	2021	Total
20,000	Water Fund	5,000	5,000	5,000	5,000	5,000	25,000
Total	Total	5,000	5,000	5,000	5,000	5,000	25,000

Budget Impact/Other

City of Windom -- Capital Improvement Pl

2017 thru 2021

Department Water

City of Windom, Minnesota

Contact Water/Wastewater Supt.

Project #	WATER 009
Project Name	Water Plant Improvements

Type Improvement

Useful Life 25 years

Category Buildings

Priority 1 Critical

Total Project Cost: \$145,000

Description
Filter Bed - replacement High Service pumps Chemical Fee Roof Replacement Compressor Air Wash Blower

Justification
Replacement of essential parts of the plant to operate 24/7 with safe water.

Expenditures	2017	2018	2019	2020	2021	Total
Building		145,000				145,000
Total		<u>145,000</u>				<u>145,000</u>

Funding Sources	2017	2018	2019	2020	2021	Total
Water Fund		145,000				145,000
Total		<u>145,000</u>				<u>145,000</u>

Budget Impact/Other

Project #	WATER 011
Project Name	Mower Replacement

Description	Total Project Cost: \$15,000
Replacement of Toro Groundsmaster mower	

Justification
Unit was purchased in 2005 and is scheduled for replacement to keep repair costs low. Unit used for mowing water plant site and adjacent lot.

Expenditures	2017	2018	2019	2020	2021	Total
Equipment				15,000		15,000
Total				15,000		15,000

Funding Sources	2017	2018	2019	2020	2021	Total
Water Fund				15,000		15,000
Total				15,000		15,000

Budget Impact/Other

EXHIBIT D

City of Windom, Minnesota Emergency Services Facility Financing Options

	A	B	C
	GO CIP Bonds w/o USDA- (Wrap)	City Lease Agreement w/o USDA-(Wrap)	EDA Lease Revenue Bonds w/o USDA-(Wrap)
#1			
Estimated:			
Bond Amount:	\$2,065,000	\$2,040,000	\$2,285,000
USDA Amount (0% for 10 years):	\$0	\$0	\$0
Discount Allowance:	\$24,780	\$0	\$27,420
Cost of Issuance:	\$40,000	\$39,000	\$51,000
Reserve:	\$0	\$0	\$204,294
True Interest Cost:	2.5006%	3.0581%	2.9043%
Estimated Coupon Rates:	1.55% - 2.70%	2.20% - 3.35%	2.10% - 3.25%
Total Interest for 20 years:	\$755,938	\$956,238	\$1,024,555
Estimated Tax Rate Increase:	3.0100%	3.8150%	4.1140%

	GO CIP Bonds w/o USDA- (Level)	City Lease Agreement w/o USDA-(Level)	EDA Lease Revenue Bonds w/o USDA-(Level)
#2			
Estimated:			
Bond Amount:	\$2,060,000	\$2,040,000	\$2,230,000
USDA Amount (0% for 10 years):	\$0	\$0	\$0
Discount Allowance:	\$24,720	\$0	\$26,760
Cost of Issuance:	\$35,000	\$39,000	\$51,000
Reserve:	\$0	\$0	\$150,105
True Interest Cost:	2.3443%	2.8793%	2.9043%
Estimated Coupon Rates:	0.85% - 2.70%	1.50% - 3.35%	1.40% - 3.25%
Total Interest for 20 years:	\$527,949	\$691,339	\$729,239
Estimated Tax Rate Increase:	6.5160%	6.8510%	7.2730%

	GO CIP Bonds w/USDA-(Delay)	City Lease Agreement w/USDA-(Delay)	EDA Lease Revenue Bonds w/USDA-(Delay)
#3			
Estimated:			
Bond Amount:	\$1,050,000	\$1,035,000	\$1,165,000
USDA Amount (0% for 10 years):	\$1,000,000	\$1,000,000	\$1,000,000
Discount Allowance:	\$12,600	\$0	\$13,980
Cost of Issuance:	\$35,000	\$32,500	\$45,000
Reserve:	\$0	\$0	\$105,285
True Interest Cost:	2.5711%	3.0687%	3.0689%
Estimated Coupon Rates:	2.10% - 2.70%	2.55% - 3.35%	2.45% - 3.25%
Total Interest for 20 years:	\$428,506	\$495,355	\$540,618
Estimated Tax Rate Increase:	7.2180%	7.5650%	7.7400%

	GO CIP Bonds w/USDA-(Level)	City Lease Agreement w/USDA-(Level)	EDA Lease Revenue Bonds w/USDA-(Level)
#4			
Estimated:			
Bond Amount:	\$1,050,000	\$1,035,000	\$1,135,000
USDA Amount (0% for 10 years):	\$1,000,000	\$1,000,000	\$1,000,000
Discount Allowance:	\$12,600	\$0	\$13,620
Cost of Issuance:	\$35,000	\$33,000	\$43,000
Reserve:	\$0	\$0	\$77,600
True Interest Cost:	2.3469%	2.8774%	2.9043%
Estimated Coupon Rates:	0.85% - 2.70%	1.50% - 3.35%	1.40% - 3.25%
Total Interest for 20 years:	\$270,784	\$350,346	\$370,216
Estimated Tax Rate Increase:	8.8909%	9.0550%	9.3960%

Public Safety Facility Financing Options

In order for a City to issue debt, the City needs to comply with Minnesota State Statutes. Cities typically do not have cash to pay for large capital expenditures. Once plans and a project budget have been prepared, debt service estimates can be prepared for possible financing options. The following is a summary of the state statutes that allow the issuance of debt for a public safety facility as well as key points for each approach:

Financing Approach	Referendum G.O. Bonds	Capital Improvement Plan G.O. Bonds	EDA Lease Revenue Bonds	City Lease Agreement
MN Statutes	Chapter 475	Chapter 475 and Section 475.521	Chapter 469 and Section 465.71	Section 465.71
Bond Process	<ul style="list-style-type: none"> -Council calls for an election (special or at the time of the general election) -Notice of Election published -Election held -Majority voting in election determines if bonds can be issued 	<ul style="list-style-type: none"> -Staff prepares CIP Plan -Council calls a Public Hearing -Holds Public Hearing -CIP Plan approval requires 3/5ths Council approval -Wait 30 days after hearing to see if reverse referendum petition filed -Bonds can be issued if no petition filed 	<ul style="list-style-type: none"> -EDA agrees to issue bonds for project -City enters into lease with EDA for term of bonds -Annually the City agrees to budget to make payment to EDA to cover bonds -EDA issues bonds based on City lease 	<ul style="list-style-type: none"> -No EDA participation required -City enters into lease directly with lender -Annually the City agrees to budget to make payment to lender -No bonds are issued
Advantages	<ul style="list-style-type: none"> -Can issue General Obligation (GO) Bonds -GO Bonds have lowest interest rate and lowest issuance cost -Property Taxes levied on tax capacity to pay bonds -Subject to Net Debt limit of 3% of Assessors Estimated Market Value -Can sell GO Bonds competitively 	<ul style="list-style-type: none"> -Can issue GO Bonds -GO Bonds have lowest interest rate and lowest issuance cost -Property Taxes levied on tax capacity to pay bonds -Subject to 3% Net Debt limit -Annual levy for debt service cannot exceed .16% of market value -Can sell GO Bonds competitively 	<ul style="list-style-type: none"> -Ability to issue Lease Revenue Bonds can be accomplished with a simple majority Council vote -Payment annually budgeted as part of operating budget and then levied on tax capacity to pay bonds -Not subject to referendum or petition 	<ul style="list-style-type: none"> -Ability to enter into Lease Agreement can be accomplished with a simple majority Council vote -Payment annually budgeted as part of operating budget and then levied on tax capacity to pay bonds -Not subject to referendum or petition -No reserve required -No economic development district required
Disadvantages	<ul style="list-style-type: none"> -Subject to referendum success -Difficult to issue Lease Revenue Bonds if referendum not successful and project needed -Requires 74 day notification to County Auditor -Question assumes entire payment paid by taxes 	<ul style="list-style-type: none"> -Potentially subject to referendum success if a petition is received -Difficult to issue Lease Revenue Bonds if referendum not successful and project needed 	<ul style="list-style-type: none"> -Credit rating one step lower than a GO -Lease Revenue Bonds have higher interest rates (.25-.75%) and higher issuance cost than GO Bonds -May require debt reserve -May need economic development district public hearing -Leases over \$1,000,000 are subject to 3% Net Debt limit -May need to negotiate the sale of the Bonds 	<ul style="list-style-type: none"> -Not rated -Lease Agreements have higher interest rates (.25-.75%) and higher issuance cost than GO Bonds -Leases over \$1,000,000 are subject to 3% Net Debt limit -May have limited number of lenders interested in participating

PROJECT DEVELOPMENT COST FOR:

Windom EMS Building - FINAL



Date: 9/12/2016

Development Name	Cost	Description/Notes
CONSTRUCTION COSTS		
Base Bid	\$3,120,700.00	\$3,120,700.00 Gosewisch Construction 7/27/2016
Alternate #1	\$99,000.00	\$99,000.00 4th Ambulance bay
Alternate #2	\$24,200.00	\$0.00 Front entrance canopy
Alternate #3	\$38,000.00	\$0.00 Monument wall
Alternate #4	\$64,100.00	\$0.00 Glass O.H. doors
Alternate #5	\$43,100.00	\$0.00 TPO Roof
Alternate #6	\$2,000.00	\$2,000.00 Future generator
Alternate #7	\$10,900.00	\$0.00 Radiant heat
Alternate #8	\$0.00	-\$30,200.00 Limestone block form liner
Contract Amount	\$3,402,000.00	\$3,191,500.00
Contingency	5.0%	\$159,575.00
Total Construction Cost		\$3,351,075.00
PROFESSIONAL FEES		
Architecture & Eng. Fe	6.6%	\$224,532.00 Base bid + all alternates
Architectural C/A	1.5%	\$51,030.00 Estimated costs
Architectural Reimbursables		\$2,500.00 Printing, mileage
Building Permits		\$0.00 Included in base bid
Soil Borings/ Testing		\$0.00 ADD
Asbestos/ Lead Testing		\$0.00 N/A
Other	Special Inspections	\$21,000.00
Other	Predesign	\$7,950.00
Other		\$0.00
Other		\$0.00
Total Professional Fees		\$307,012.00
OTHER FEES		
Bonding Cost		\$0.00 ADD
Title Fees		\$0.00 ADD
Inspection Fees		\$0.00 ADD
Other	Furniture	\$0.00 ADD
Other	Comm. equip.	\$30,789.00 Cabling included in base bid
Other	Site clearing	\$49,500.00
Other	Park & Tennis Court re-location	\$150,000.00
Other	Gear Grid	\$9,500.00
Total Other Fees		\$239,789.00
TOTAL DEVELOPMENT COSTS		
Total Development Costs		\$3,897,876.00

A1

City of Windom, Minnesota

\$2,065,000 General Obligation CIP Bonds, Series 2016

Assumes Current Market BQ A+ Rates

Sources & Uses

Dated 11/01/2016 | Delivered 11/01/2016

Sources Of Funds

Par Amount of Bonds	\$2,065,000.00
Liquor Store Fund	500,000.00
Ambulance Fund	1,000,000.00
General Fund	400,000.00
Total Sources	\$3,965,000.00

Uses Of Funds

Total Underwriter's Discount (1.200%)	24,780.00
Costs of Issuance	40,000.00
Deposit to Project Construction Fund	3,900,000.00
Rounding Amount	220.00
Total Uses	\$3,965,000.00

1

City of Windom, Minnesota

\$2,065,000 General Obligation CIP Bonds, Series 2016

Assumes Current Market BQ A+ Rates

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
11/01/2016					
08/01/2017			36,091.88	36,091.88	
02/01/2018			24,061.25	24,061.25	60,153.13
08/01/2018			24,061.25	24,061.25	
02/01/2019			24,061.25	24,061.25	48,122.50
08/01/2019			24,061.25	24,061.25	
02/01/2020			24,061.25	24,061.25	48,122.50
08/01/2020			24,061.25	24,061.25	
02/01/2021			24,061.25	24,061.25	48,122.50
08/01/2021			24,061.25	24,061.25	
02/01/2022			24,061.25	24,061.25	48,122.50
08/01/2022			24,061.25	24,061.25	
02/01/2023			24,061.25	24,061.25	48,122.50
08/01/2023			24,061.25	24,061.25	
02/01/2024	68,000.00	1.550%	24,061.25	89,061.25	113,122.50
08/01/2024			23,557.50	23,557.50	
02/01/2025	60,000.00	1.700%	23,557.50	83,557.50	107,115.00
08/01/2025			23,047.50	23,047.50	
02/01/2026	125,000.00	1.800%	23,047.50	148,047.50	171,095.00
08/01/2026			21,922.50	21,922.50	
02/01/2027	130,000.00	1.900%	21,922.50	151,922.50	173,845.00
08/01/2027			20,687.50	20,687.50	
02/01/2028	125,000.00	2.000%	20,687.50	145,687.50	166,375.00
08/01/2028			19,437.50	19,437.50	
02/01/2029	130,000.00	2.100%	19,437.50	149,437.50	168,875.00
08/01/2029			18,072.50	18,072.50	
02/01/2030	130,000.00	2.200%	18,072.50	148,072.50	165,145.00
08/01/2030			16,642.50	16,642.50	
02/01/2031	135,000.00	2.300%	16,642.50	151,642.50	168,285.00
08/01/2031			15,090.00	15,090.00	
02/01/2032	135,000.00	2.400%	15,090.00	150,090.00	165,180.00
08/01/2032			13,470.00	13,470.00	
02/01/2033	145,000.00	2.500%	13,470.00	158,470.00	171,940.00
08/01/2033			11,657.50	11,657.50	
02/01/2034	145,000.00	2.550%	11,657.50	156,657.50	168,315.00
08/01/2034			9,808.75	9,808.75	
02/01/2035	240,000.00	2.600%	9,808.75	249,808.75	259,617.50
08/01/2035			6,688.75	6,688.75	
02/01/2036	245,000.00	2.650%	6,688.75	251,688.75	258,377.50
08/01/2036			3,442.50	3,442.50	
02/01/2037	255,000.00	2.700%	3,442.50	258,442.50	261,885.00
Total	\$2,065,000.00		\$785,938.13	\$2,820,938.13	

Yield Statistics

Bond Year Dollars	\$31,276.25
Average Life	15.146 Years
Average Coupon	2.4169718%
Net Interest Cost (NIC)	2.4962012%
True Interest Cost (TIC)	2.5005871%
Bond Yield for Arbitrage Purposes	2.4043811%
All Inclusive Cost (AIC)	2.6589245%

IRS Form 8038

Net Interest Cost	2.4169718%
Weighted Average Maturity	15.146 Years

Series 2016 GO CIP Bonds | SINGLE PURPOSE | 8/10/2016 | 8:20 AM



City of Windom, Minnesota

\$2,065,000 General Obligation CIP Bonds, Series 2016

Assumes Current Market BQ A+ Rates

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Existing D/S	Net New D/S	Fiscal Total
11/01/2016							
08/01/2017			36,091.88	36,091.88		36,091.88	
02/01/2018			24,061.25	24,061.25	36,091.88	388,503.13	424,595.01
08/01/2018			24,061.25	24,061.25		24,061.25	
02/01/2019			24,061.25	24,061.25	394,568.60	418,569.01	442,631.16
08/01/2019			24,061.25	24,061.25		24,061.25	
02/01/2020			24,061.25	24,061.25	422,657.33	347,718.82	371,780.07
08/01/2020			24,061.25	24,061.25		24,061.25	
02/01/2021			24,061.25	24,061.25	446,718.58	349,250.49	373,311.74
08/01/2021			24,061.25	24,061.25		24,061.25	
02/01/2022			24,061.25	24,061.25	470,779.83	306,105.49	330,166.74
08/01/2022			24,061.25	24,061.25		24,061.25	
02/01/2023			24,061.25	24,061.25	494,841.08	300,757.28	324,818.53
08/01/2023			24,061.25	24,061.25		24,061.25	
02/01/2024	65,000.00	1.500%	24,061.25	89,061.25	148,085.19	237,146.44	261,207.69
08/01/2024			23,557.50	23,557.50		23,557.50	
02/01/2025	60,000.00	1.700%	23,557.50	89,557.50	131,545.19	131,102.69	258,660.19
08/01/2025			23,047.50	23,047.50		23,047.50	
02/01/2026	125,000.00	1.800%	23,047.50	148,047.50	90,918.76	238,966.26	262,013.76
08/01/2026			21,922.50	21,922.50		21,922.50	
02/01/2027	130,000.00	1.900%	21,922.50	151,922.50	89,256.26	241,178.76	283,161.26
08/01/2027			20,687.50	20,687.50		20,687.50	
02/01/2028	125,000.00	2.000%	20,687.50	143,687.50	92,506.26	238,193.76	258,881.26
08/01/2028			19,437.50	19,437.50		19,437.50	
02/01/2029	130,000.00	2.100%	19,437.50	149,437.50	90,537.50	239,005.00	259,412.50
08/01/2029			18,072.50	18,072.50		18,072.50	
02/01/2030	130,000.00	2.200%	18,072.50	148,072.50	93,475.00	241,547.50	259,620.00
08/01/2030			16,642.50	16,642.50		16,642.50	
01/01/2031	135,000.00	2.300%	16,642.50	151,642.50	91,075.00	242,717.50	259,360.00
08/01/2031			15,090.00	15,090.00		15,090.00	
02/01/2032	135,000.00	2.400%	15,090.00	150,090.00	95,675.00	243,765.00	258,855.00
08/01/2032			13,470.00	13,470.00		13,470.00	
02/01/2033	145,000.00	2.500%	13,470.00	158,470.00	90,912.50	249,382.50	262,852.50
08/01/2033			11,657.50	11,657.50		11,657.50	
02/01/2034	145,000.00	2.550%	11,657.50	156,657.50	93,150.00	249,807.50	261,465.00
08/01/2034			9,808.75	9,808.75		9,808.75	
02/01/2035	240,000.00	2.600%	9,808.75	249,808.75		249,808.75	259,617.50
08/01/2035			6,688.75	6,688.75		6,688.75	
02/01/2036	245,000.00	2.650%	6,688.75	251,688.75		251,688.75	258,177.50
08/01/2036			3,442.50	3,442.50		3,442.50	
02/01/2037	255,000.00	2.700%	3,442.50	258,442.50		258,442.50	261,885.00
Total	\$2,065,000.00		\$755,938.13	\$2,820,938.13	\$3,091,674.28	\$8,912,612.41	

Significant Dates

Dated	11/01/2016
First Coupon Date	8/01/2017

Yield Statistics

Bond Year Dollars	\$31,276.25
Average Life	15.146 Years
Average Coupon	2.4169718%
Net Interest Cost (NIC)	2.4962012%
True Interest Cost (TIC)	2.5005871%
Bond Yield for Arbitrage Purposes	2.4043811%
All Inclusive Cost (AIC)	2.6589245%

IRS Form 8036

Net Interest Cost	2.4169718%
Weighted Average Maturity	15.146 Years

Bonds 2016 CIP Bonds | SINGLE PURPOSE | 8/10/2016 | 8:20 AM



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B1

City of Windom, Minnesota

\$2,040,000 Lease Agreement, Series 2016

Assumes Current Market BQ Non-Rated Rates

Wrapped Debt Service

Sources & Uses

Dated 11/01/2016 | Delivered 11/01/2016

Sources Of Funds

Par Amount of Bonds	\$2,040,000.00
Ambulance Fund	1,000,000.00
Liquor Store Fund	500,000.00
General Fund	400,000.00
Total Sources	\$3,940,000.00

Uses Of Funds

Costs of Issuance	39,000.00
Deposit to Project Construction Fund	3,900,000.00
Rounding Amount	1,000.00
Total Uses	\$3,940,000.00



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City of Windom, Minnesota

\$2,040,000 Lease Agreement, Series 2016

Assumes Current Market BQ Non-Rated Rates

Wrapped Debt Service

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
11/01/2016					
08/01/2017			45,736.88	45,736.88	
02/01/2018			30,491.25	30,491.25	76,228.13
08/01/2018			30,491.25	30,491.25	
02/01/2019			30,491.25	30,491.25	60,982.50
08/01/2019			30,491.25	30,491.25	
02/01/2020			30,491.25	30,491.25	60,982.50
08/01/2020			30,491.25	30,491.25	
02/01/2021			30,491.25	30,491.25	60,982.50
08/01/2021			30,491.25	30,491.25	
02/01/2022			30,491.25	30,491.25	60,982.50
08/01/2022			30,491.25	30,491.25	
02/01/2023			30,491.25	30,491.25	60,982.50
08/01/2023			30,491.25	30,491.25	
02/01/2024	60,000.00	2.200%	30,491.25	90,491.25	120,982.50
08/01/2024			29,831.25	29,831.25	
02/01/2025	55,000.00	2.350%	29,831.25	84,831.25	114,662.50
08/01/2025			29,185.00	29,185.00	
02/01/2026	120,000.00	2.450%	29,185.00	149,185.00	178,370.00
08/01/2026			27,715.00	27,715.00	
02/01/2027	120,000.00	2.550%	27,715.00	147,715.00	175,430.00
08/01/2027			26,185.00	26,185.00	
02/01/2028	120,000.00	2.650%	26,185.00	146,185.00	172,370.00
08/01/2028			24,595.00	24,595.00	
02/01/2029	130,000.00	2.750%	24,595.00	151,595.00	179,190.00
08/01/2029			22,807.50	22,807.50	
02/01/2030	130,000.00	2.850%	22,807.50	152,807.50	175,615.00
08/01/2030			20,955.00	20,955.00	
02/01/2031	135,000.00	2.950%	20,955.00	155,955.00	176,910.00
08/01/2031			18,963.75	18,963.75	
02/01/2032	135,000.00	3.050%	18,963.75	153,963.75	172,927.50
08/01/2032			16,905.00	16,905.00	
02/01/2033	140,000.00	3.150%	16,905.00	156,905.00	173,810.00
08/01/2033			14,700.00	14,700.00	
02/01/2034	145,000.00	3.200%	14,700.00	152,700.00	174,400.00
08/01/2034			12,380.00	12,380.00	
02/01/2035	240,000.00	3.250%	12,380.00	252,380.00	264,760.00
08/01/2035			8,480.00	8,480.00	
02/01/2036	250,000.00	3.300%	8,480.00	258,480.00	266,960.00
08/01/2036			4,355.00	4,355.00	
02/01/2037	260,000.00	3.350%	4,355.00	264,355.00	268,710.00
Total	\$2,040,000.00		\$956,238.13	\$2,996,238.13	

Yield Statistics

Bond Year Dollars	\$31,110.00
Average Life	15.250 Years
Average Coupon	3.0737323%
Net Interest Cost (NIC)	3.0737323%
True Interest Cost (TIC)	3.0581251%
Bond Yield for Arbitrage Purposes	3.0581251%
All Inclusive Cost (AIC)	3.2190087%

IRS Form 8038

Net Interest Cost	3.0737323%
Weighted Average Maturity	15.250 Years

Series 2016 Lease Agreement | SINGLE PURPOSE | 8/10/2016 | 3:48 PM



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City of Windom, Minnesota

\$2,040,000 Lease Agreement, Series 2016

Assumes Current Market BQ Non-Rated Rates

Wrapped Debt Service

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Existing D/S	Net New D/S
02/01/2017	-	-	-	-	-	-
02/01/2018	-	-	76,228.13	76,228.13	364,441.88	440,670.01
02/01/2019	-	-	60,982.50	60,982.50	394,508.66	455,491.16
02/01/2020	-	-	60,982.50	60,982.50	323,657.57	384,640.07
02/01/2021	-	-	60,982.50	60,982.50	325,189.24	386,171.74
02/01/2022	-	-	60,982.50	60,982.50	282,044.24	343,026.74
02/01/2023	-	-	60,982.50	60,982.50	276,696.03	337,678.53
02/01/2024	60,000.00	2.200%	60,982.50	120,982.50	148,085.19	269,067.69
02/01/2025	55,000.00	2.350%	59,662.50	114,662.50	151,545.19	266,207.69
02/01/2026	120,000.00	2.450%	58,370.00	178,370.00	90,918.76	269,288.76
02/01/2027	120,000.00	2.550%	55,430.00	175,430.00	89,236.26	264,686.26
02/01/2028	120,000.00	2.650%	52,370.00	172,370.00	92,506.26	264,876.26
02/01/2029	130,000.00	2.750%	49,190.00	179,190.00	90,537.50	269,727.50
02/01/2030	130,000.00	2.850%	45,615.00	175,615.00	93,475.00	269,090.00
02/01/2031	135,000.00	2.950%	41,910.00	176,910.00	91,075.00	267,985.00
02/01/2032	135,000.00	3.050%	37,927.50	172,927.50	93,675.00	266,602.50
02/01/2033	140,000.00	3.150%	33,810.00	173,810.00	90,912.50	264,722.50
02/01/2034	145,000.00	3.200%	29,400.00	174,400.00	93,150.00	267,550.00
02/01/2035	240,000.00	3.250%	24,760.00	264,760.00	-	264,760.00
02/01/2036	250,000.00	3.300%	16,960.00	266,960.00	-	266,960.00
02/01/2037	260,000.00	3.350%	8,710.00	268,710.00	-	268,710.00
Total	\$2,040,000.00	-	\$956,238.13	\$2,996,238.13	\$3,091,674.28	\$6,087,912.41

Significant Dates

Dated	11/01/2016
First Coupon Date	8/01/2017

Yield Statistics

Bond Year Dollars	\$31,110.00
Average Life	15.250 Years
Average Coupon	3.0737323%
Net Interest Cost (NIC)	3.0737323%
True Interest Cost (TIC)	3.0581251%
Bond Yield for Arbitrage Purposes	3.0581251%
All Inclusive Cost (AIC)	3.2190087%

IRS Form 8038

Net Interest Cost	3.0737323%
Weighted Average Maturity	15.250 Years

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C1

Windom EDA, Minnesota

\$2,285,000 Lease Revenue Bonds, Series 2016

Assumes Current Market BQ A Rates
Level

Sources & Uses

Dated 11/01/2016 | Delivered 11/01/2016

Sources Of Funds

Par Amount of Bonds	\$2,285,000.00
Ambulance Fund	1,000,000.00
Liquor Store Fund	500,000.00
General Fund	400,000.00
Total Sources	\$4,185,000.00

Uses Of Funds

Total Underwriter's Discount (1.200%)	\$7,420.00
Costs of Issuance	51,000.00
Deposit to Debt Service Reserve Fund (DSRF)	204,293.52
Deposit to Project Construction Fund	3,000,000.00
Rounding Amount	2,286.48
Total Uses	\$4,185,000.00

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Windom EDA, Minnesota

\$2,285,000 Lease Revenue Bonds, Series 2016

Assumes Current Market BQ A Rates

Level

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
11/01/2016					
08/01/2017			49,327.50	49,327.50	
02/01/2018			32,885.00	32,885.00	82,212.50
08/01/2018			32,885.00	32,885.00	
02/01/2019			32,885.00	32,885.00	65,770.00
08/01/2019			32,885.00	32,885.00	
02/01/2020			32,885.00	32,885.00	65,770.00
08/01/2020			32,885.00	32,885.00	
02/01/2021			32,885.00	32,885.00	65,770.00
08/01/2021			32,885.00	32,885.00	
02/01/2022			32,885.00	32,885.00	65,770.00
08/01/2022			32,885.00	32,885.00	
02/01/2023			32,885.00	32,885.00	65,770.00
08/01/2023			32,885.00	32,885.00	
02/01/2024	75,000.00	2.100%	32,885.00	107,885.00	140,770.00
08/01/2024			32,097.50	32,097.50	
02/01/2025	70,000.00	2.250%	32,097.50	102,097.50	134,195.00
08/01/2025			31,310.00	31,310.00	
02/01/2026	135,000.00	2.350%	31,310.00	166,310.00	197,620.00
08/01/2026			29,723.75	29,723.75	
02/01/2027	140,000.00	2.450%	29,723.75	169,723.75	199,447.50
08/01/2027			28,008.75	28,008.75	
02/01/2028	140,000.00	2.550%	28,008.75	168,008.75	196,017.50
08/01/2028			26,223.75	26,223.75	
02/01/2029	145,000.00	2.650%	26,223.75	171,223.75	197,447.50
08/01/2029			24,302.50	24,302.50	
02/01/2030	145,000.00	2.750%	24,302.50	169,302.50	193,605.00
08/01/2030			22,308.75	22,308.75	
02/01/2031	150,000.00	2.850%	22,308.75	172,308.75	194,617.50
08/01/2031			20,171.25	20,171.25	
02/01/2032	155,000.00	2.950%	20,171.25	175,171.25	195,342.50
08/01/2032			17,885.00	17,885.00	
02/01/2033	160,000.00	3.050%	17,885.00	177,885.00	195,770.00
08/01/2033			15,445.00	15,445.00	
02/01/2034	160,000.00	3.100%	15,445.00	175,445.00	190,890.00
08/01/2034			12,965.00	12,965.00	
02/01/2035	260,000.00	3.150%	12,965.00	272,965.00	285,930.00
08/01/2035			8,870.00	8,870.00	
02/01/2036	270,000.00	3.200%	8,870.00	278,870.00	287,740.00
08/01/2036			4,550.00	4,550.00	
02/01/2037	280,000.00	3.250%	4,550.00	284,550.00	289,100.00
Total	\$2,285,000.00		\$1,024,555.00	\$3,309,555.00	

Yield Statistics

Bond Year Dollars	\$34,551.25
Average Life	15.121 Years
Average Coupon	2.9653196%
Net Interest Cost (NIC)	3.0446800%
True Interest Cost (TIC)	3.0502695%
Bond Yield for Arbitrage Purposes	2.9498597%
All Inclusive Cost (AIC)	3.2411264%

IRS Form 8038

Net Interest Cost	2.9653196%
Weighted Average Maturity	15.121 Years

Series 2016 Lease Rev Bon.; SINGLE PURPOSE; 01/28/2016 11:28 AM



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Windom EDA, Minnesota

\$2,285,000 Lease Revenue Bonds, Series 2016

Assumes Current Market BQ A Rates
Level

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	DSR	Existing D/S	Net New D/S
02/01/2017	-	-	-	-	-	-	-
02/01/2018	-	-	82,212.50	82,212.50	-	364,441.88	446,654.38
02/01/2019	-	-	65,770.00	65,770.00	-	394,508.66	460,278.66
02/01/2020	-	-	65,770.00	65,770.00	-	323,657.57	389,427.57
02/01/2021	-	-	65,770.00	65,770.00	-	325,189.24	390,959.24
02/01/2022	-	-	65,770.00	65,770.00	-	282,044.24	347,814.24
02/01/2023	-	-	65,770.00	65,770.00	-	276,696.03	342,466.03
02/01/2024	75,000.00	2.100%	65,770.00	140,770.00	-	148,085.19	288,855.19
02/01/2025	70,000.00	2.250%	64,195.00	134,195.00	-	151,545.19	285,740.19
02/01/2026	135,000.00	2.350%	62,620.00	197,620.00	-	90,918.76	288,538.76
02/01/2027	140,000.00	2.450%	59,447.50	199,447.50	-	89,256.26	288,703.76
02/01/2028	140,000.00	2.550%	56,017.50	196,017.50	-	92,506.26	288,523.76
02/01/2029	145,000.00	2.650%	52,447.50	197,447.50	-	90,537.50	287,985.00
02/01/2030	145,000.00	2.750%	48,605.00	193,605.00	-	93,475.00	287,080.00
02/01/2031	150,000.00	2.850%	44,617.50	194,617.50	-	91,075.00	285,692.50
02/01/2032	155,000.00	2.950%	40,342.50	195,342.50	-	93,675.00	289,017.50
02/01/2033	160,000.00	3.050%	35,770.00	195,770.00	-	90,912.50	286,682.50
02/01/2034	160,000.00	3.100%	30,890.00	190,890.00	-	93,150.00	284,040.00
02/01/2035	260,000.00	3.150%	25,930.00	285,930.00	-	-	285,930.00
02/01/2036	270,000.00	3.200%	17,740.00	287,740.00	-	-	287,740.00
02/01/2037	280,000.00	3.250%	9,100.00	289,100.00	(204,293.52)	-	84,806.48
Total	\$2,285,000.00	-	\$1,024,555.00	\$3,309,555.00	(204,293.52)	\$3,091,674.28	\$6,196,935.76

Significant Dates

Dated	11/01/2016
First Coupon Date	8/01/2017

Yield Statistics

Bond Year Dollars	\$34,551.25
Average Life	15.121 Years
Average Coupon	2.96531966%
Net Interest Cost (NIC)	3.0446800%
True Interest Cost (TIC)	3.0502695%
Bond Yield for Arbitrage Purposes	2.9498597%
All-Inclusive Cost (AIC)	3.2411264%

IRS Form 8038

Net Interest Cost	2.96531966%
Weighted Average Maturity	15.121 Years

A2

City of Windom, Minnesota

\$2,060,000 General Obligation CIP Bonds, Series 2016

Assumes Current Market BQ A+ Rates
Level

Sources & Uses

Dated 11/01/2016 | Delivered 11/01/2016

Sources Of Funds

Par Amount of Bonds	\$2,060,000.00
Ambulance Fund	1,000,000.00
Liquor Store Fund	500,000.00
General Fund	400,000.00
Total Sources	\$3,960,000.00

Uses Of Funds

Total Underwriter's Discount (1.200%)	24,720.00
Costs of Insurance	35,000.00
Deposit to Project Construction Fund	3,900,000.00
Rounding Amount	280.00
Total Uses	\$3,960,000.00

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City of Windom, Minnesota

\$2,060,000 General Obligation CIP Bonds, Series 2016

Assumes Current Market BQ A+ Rates

Level

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
11/01/2016	-	-	-	-	-
08/01/2017	-	-	30,125.63	30,125.63	-
02/01/2018	80,000.00	0.850%	20,083.75	100,083.75	130,209.38
08/01/2018	-	-	19,743.75	19,743.75	-
02/01/2019	90,000.00	0.950%	19,743.75	109,743.75	129,487.50
08/01/2019	-	-	19,316.25	19,316.25	-
02/01/2020	90,000.00	1.050%	19,316.25	109,316.25	128,632.50
08/01/2020	-	-	18,843.75	18,843.75	-
02/01/2021	90,000.00	1.150%	18,843.75	108,843.75	127,687.50
08/01/2021	-	-	18,326.25	18,326.25	-
02/01/2022	95,000.00	1.300%	18,326.25	113,326.25	131,652.50
08/01/2022	-	-	17,708.75	17,708.75	-
02/01/2023	95,000.00	1.400%	17,708.75	112,708.75	130,417.50
08/01/2023	-	-	17,043.75	17,043.75	-
02/01/2024	95,000.00	1.550%	17,043.75	112,043.75	129,087.50
08/01/2024	-	-	16,307.50	16,307.50	-
02/01/2025	95,000.00	1.700%	16,307.50	111,307.50	127,615.00
08/01/2025	-	-	15,500.00	15,500.00	-
02/01/2026	100,000.00	1.800%	15,500.00	115,500.00	131,000.00
08/01/2026	-	-	14,600.00	14,600.00	-
02/01/2027	100,000.00	1.900%	14,600.00	114,600.00	129,200.00
08/01/2027	-	-	13,650.00	13,650.00	-
02/01/2028	100,000.00	2.000%	13,650.00	113,650.00	127,300.00
08/01/2028	-	-	12,650.00	12,650.00	-
02/01/2029	105,000.00	2.100%	12,650.00	117,650.00	130,300.00
08/01/2029	-	-	11,547.50	11,547.50	-
02/01/2030	105,000.00	2.200%	11,547.50	116,547.50	128,095.00
08/01/2030	-	-	10,392.50	10,392.50	-
02/01/2031	110,000.00	2.300%	10,392.50	120,392.50	130,785.00
08/01/2031	-	-	9,127.50	9,127.50	-
02/01/2032	110,000.00	2.400%	9,127.50	119,127.50	128,255.00
08/01/2032	-	-	7,807.50	7,807.50	-
02/01/2033	115,000.00	2.500%	7,807.50	122,807.50	130,615.00
08/01/2033	-	-	6,370.00	6,370.00	-
02/01/2034	115,000.00	2.550%	6,370.00	121,370.00	127,740.00
08/01/2034	-	-	4,903.75	4,903.75	-
02/01/2035	120,000.00	2.600%	4,903.75	124,903.75	129,807.50
08/01/2035	-	-	3,343.75	3,343.75	-
02/01/2036	125,000.00	2.650%	3,343.75	128,343.75	131,687.50
08/01/2036	-	-	1,687.50	1,687.50	-
02/01/2037	125,000.00	2.700%	1,687.50	126,687.50	128,375.00
Total	\$2,060,000.00		\$327,949.38	\$2,387,949.38	

Yield Statistics

Bond Year Dollars	\$23,520.00
Average Life	11.417 Years
Average Coupon	2.2446827%

Net Interest Cost (NIC)	2.3497848%
True Interest Cost (TIC)	2.3443339%
Bond Yield for Arbitrage Purposes	2.2214699%
All Inclusive Cost (AIC)	2.3218806%

IRS Form 8038

Net Interest Cost	2.2446827%
Weighted Average Maturity	11.417 Years

Series 2016 GC CIP Bonds | SINGLE PURPOSE | 8/20/2016 | 1:05 PM



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B2

City of Windom, Minnesota

\$2,040,000 Lease Agreement, Series 2016

Assumes Current Market BQ Non-Rated Rates
Level Debt Service

Sources & Uses

Dated 11/01/2016 | Delivered 11/01/2016

Sources Of Funds

Par Amount of Bonds	\$2,040,000.00
Ambulance Fund	1,000,000.00
Liquor Store Fund	500,000.00
General Fund	400,000.00

Total Sources \$3,940,000.00

Uses Of Funds

Costs of Issuance	39,000.00
Deposit to Project Construction Fund	3,900,000.00
Rounding Amount	1,000.00

Total Uses \$3,940,000.00

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City of Windom, Minnesota

\$2,040,000 Lease Agreement, Series 2016

Assumes Current Market BQ Non-Rated Rates

Level Debt Service

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
11/01/2016					
08/01/2017			40,145.63	40,145.63	
02/01/2018	70,000.00	1.500%	26,763.75	96,763.75	136,909.38
08/01/2018			26,238.75	26,238.75	
02/01/2019	85,000.00	1.600%	26,238.75	111,238.75	137,477.30
08/01/2019			25,558.75	25,558.75	
02/01/2020	85,000.00	1.700%	25,558.75	110,558.75	136,117.50
08/01/2020			24,836.25	24,836.25	
02/01/2021	85,000.00	1.800%	24,836.25	109,836.25	134,672.50
08/01/2021			24,071.25	24,071.25	
02/01/2022	90,000.00	1.950%	24,071.25	114,071.25	138,142.50
08/01/2022			23,193.75	23,193.75	
02/01/2023	90,000.00	2.050%	23,193.75	113,193.75	136,387.50
08/01/2023			22,271.25	22,271.25	
02/01/2024	90,000.00	2.200%	22,271.25	112,271.25	134,542.50
08/01/2024			21,281.25	21,281.25	
02/01/2025	95,000.00	2.350%	21,281.25	116,281.25	137,562.50
08/01/2025			20,165.00	20,165.00	
02/01/2026	95,000.00	2.450%	20,165.00	115,165.00	135,330.00
08/01/2026			19,001.25	19,001.25	
02/01/2027	100,000.00	2.550%	19,001.25	119,001.25	138,002.50
08/01/2027			17,726.25	17,726.25	
02/01/2028	100,000.00	2.650%	17,726.25	117,726.25	135,452.50
08/01/2028			16,401.25	16,401.25	
02/01/2029	105,000.00	2.750%	16,401.25	121,401.25	137,802.50
08/01/2029			14,957.50	14,957.50	
02/01/2030	105,000.00	2.850%	14,957.50	119,957.50	134,915.00
08/01/2030			13,461.25	13,461.25	
02/01/2031	110,000.00	2.950%	13,461.25	123,461.25	136,922.50
08/01/2031			11,838.75	11,838.75	
02/01/2032	113,000.00	3.050%	11,838.75	126,838.75	138,677.50
08/01/2032			10,085.00	10,085.00	
02/01/2033	115,000.00	3.150%	10,085.00	125,085.00	135,170.00
08/01/2033			8,273.75	8,273.75	
02/01/2034	120,000.00	3.200%	8,273.75	128,273.75	136,547.50
08/01/2034			6,353.75	6,353.75	
02/01/2035	125,000.00	3.250%	6,353.75	131,353.75	137,707.50
08/01/2035			4,322.50	4,322.50	
02/01/2036	130,000.00	3.300%	4,322.50	134,322.50	138,645.00
08/01/2036			2,177.50	2,177.50	
02/01/2037	130,000.00	3.350%	2,177.50	132,177.50	134,355.00
Total	52,040,000.00		\$691,339.38	\$2,731,339.38	

Yield Statistics

Bond Year Dollars	\$23,770.00
Average Life	11.652 Years
Average Coupon	2.9084534%
Net Interest Cost (NIC)	2.9084534%
True Interest Cost (TIC)	2.8792987%
Bond Yield for Arbitrage Purposes	2.8792987%
All Inclusive Cost (AIC)	3.0812915%

IRS Form 8038

Net Interest Cost	2.9084534%
Weighted Average Maturity	11.652 Years

Series 2016 Lease Agreement | SINGLE PURPOSE | 8/29/2016 | 10:59 AM



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C2

Windom EDA, Minnesota

\$2,230,000 Lease Revenue Bonds, Series 2016

Assumes Current Market BQ A Rates

Level

Sources & Uses

Dated 11/01/2016 | Delivered 11/01/2016

Sources Of Funds

Par Amount of Bonds	\$2,230,000.00
Ambulance Fund	1,000,000.00
Liquor Store Fund	500,000.00
General Fund	400,000.00
Total Sources	\$4,130,000.00

Uses Of Funds

Total Underwriter's Discount (1.200%)	26,760.00
Costs of Issuance	51,000.00
Deposit to Debt Service Reserve Fund (DSRF)	150,105.00
Deposit to Project Construction Fund	3,900,000.00
Rounding Amount	2,135.00
Total Uses	\$4,130,000.00

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Windom EDA, Minnesota

\$2,230,000 Lease Revenue Bonds, Series 2016

Assumes Current Market BQ A Rates

Level

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
11/01/2016					
08/01/2017			42,208.13	42,208.13	
02/01/2018	75,000.00	1.400%	28,138.75	103,138.75	145,346.88
08/01/2018			27,613.75	27,613.75	
02/01/2019	90,000.00	1.500%	27,613.75	117,613.75	145,227.50
08/01/2019			26,938.75	26,938.75	
02/01/2020	95,000.00	1.600%	26,938.75	121,938.75	148,877.50
08/01/2020			26,178.75	26,178.75	
02/01/2021	95,000.00	1.700%	26,178.75	121,178.75	147,357.50
08/01/2021			25,371.25	25,371.25	
02/01/2022	95,000.00	1.850%	25,371.25	120,371.25	145,742.50
08/01/2022			24,492.50	24,492.50	
02/01/2023	100,000.00	1.950%	24,492.50	124,492.50	148,985.00
08/01/2023			23,517.50	23,517.50	
02/01/2024	100,000.00	2.100%	23,517.50	123,517.50	147,035.00
08/01/2024			22,467.50	22,467.50	
02/01/2025	105,000.00	2.250%	22,467.50	127,467.50	149,935.00
08/01/2025			21,286.25	21,286.25	
02/01/2026	105,000.00	2.350%	21,286.25	126,286.25	147,572.50
08/01/2026			20,052.50	20,052.50	
02/01/2027	110,000.00	2.450%	20,052.50	130,052.50	150,105.00
08/01/2027			18,705.00	18,705.00	
02/01/2028	110,000.00	2.550%	18,705.00	128,705.00	147,410.00
08/01/2028			17,302.50	17,302.50	
02/01/2029	115,000.00	2.650%	17,302.50	132,302.50	149,605.00
08/01/2029			15,778.75	15,778.75	
02/01/2030	115,000.00	2.750%	15,778.75	130,778.75	146,557.50
08/01/2030			14,197.50	14,197.50	
02/01/2031	120,000.00	2.850%	14,197.50	134,197.50	148,395.00
08/01/2031			12,487.50	12,487.50	
02/01/2032	125,000.00	2.950%	12,487.50	137,487.50	149,975.00
08/01/2032			10,643.75	10,643.75	
02/01/2033	125,000.00	3.050%	10,643.75	135,643.75	146,287.50
08/01/2033			8,737.50	8,737.50	
02/01/2034	130,000.00	3.100%	8,737.50	138,737.50	147,475.00
08/01/2034			6,722.50	6,722.50	
02/01/2035	135,000.00	3.150%	6,722.50	141,722.50	148,445.00
08/01/2035			4,596.25	4,596.25	
02/01/2036	140,000.00	3.200%	4,596.25	144,596.25	149,192.50
08/01/2036			2,356.25	2,356.25	
02/01/2037	145,000.00	3.250%	2,356.25	147,356.25	149,712.50
Total	\$2,230,000.00		\$729,239.38	\$2,959,239.38	

Yield Statistics

Bond Year Ending	\$25,977.50
Average Life	11.649 Years
Average Coupon	2.8071962%
Net Interest Cost (NIC)	2.9102084%
True Interest Cost (TIC)	2.9042955%
Bond Yield for Arbitrage Purposes	2.7789907%
All-Inclusive Cost (AIC)	3.1491066%

IRS Form 8038

Net Interest Cost	2.8071962%
Weighted Average Maturity	11.649 Years
Series 2016 Lease Rev Bon SINGLE PURPOSE 8/23/2016 10:29 AM	



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A3

City of Windom, Minnesota

\$1,050,000 General Obligation CIP Bonds, Series 2016

Assumes Current Market BQ A+ Rates

Delayed - Level Debt Service

Sources & Uses

Dated 11/01/2016 | Delivered 11/01/2016

Sources Of Funds

Per Amount of Bonds	\$1,050,000.00
Ambulance Fund	1,000,000.00
Liquor Store Fund	500,000.00
General Fund	400,000.00
USDA Loan	1,000,000.00
Total Sources	\$3,950,000.00

Uses Of Funds

Total Underwriter's Discount (1.200%)	12,600.00
Costs of Issuance	35,000.00
Deposit to Project Construction Fund	3,900,000.00
Rounding Amount	2,400.00
Total Uses	\$3,950,000.00

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City of Windom, Minnesota

\$1,050,000 General Obligation CIP Bonds, Series 2016

Assumes Current Market BQ A+ Rates

Delayed - Level Debt Service

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
11/01/2016					
08/01/2017			19,344.38	19,344.38	
02/01/2018			12,896.25	12,896.25	32,240.63
08/01/2018			12,896.25	12,896.25	
02/01/2019			12,896.25	12,896.25	25,792.50
08/01/2019			12,896.25	12,896.25	
02/01/2020			12,896.25	12,896.25	25,792.50
08/01/2020			12,896.25	12,896.25	
02/01/2021			12,896.25	12,896.25	25,792.50
08/01/2021			12,896.25	12,896.25	
02/01/2022			12,896.25	12,896.25	25,792.50
08/01/2022			12,896.25	12,896.25	
02/01/2023			12,896.25	12,896.25	25,792.50
08/01/2023			12,896.25	12,896.25	
02/01/2024			12,896.25	12,896.25	25,792.50
08/01/2024			12,896.25	12,896.25	
02/01/2025			12,896.25	12,896.25	25,792.50
08/01/2025			12,896.25	12,896.25	
02/01/2026			12,896.25	12,896.25	25,792.50
08/01/2026			12,896.25	12,896.25	
02/01/2027			12,896.25	12,896.25	25,792.50
08/01/2027			12,896.25	12,896.25	
02/01/2028			12,896.25	12,896.25	25,792.50
08/01/2028			12,896.25	12,896.25	
02/01/2029	105,000.00	2.100%	12,896.25	127,896.25	130,792.50
08/01/2029			11,793.75	11,793.75	
02/01/2030	110,000.00	2.200%	11,793.75	121,793.75	133,587.50
08/01/2030			10,583.75	10,583.75	
02/01/2031	110,000.00	2.300%	10,583.75	120,583.75	131,167.50
08/01/2031			9,318.75	9,318.75	
02/01/2032	115,000.00	2.400%	9,318.75	124,318.75	133,637.50
08/01/2032			7,938.75	7,938.75	
02/01/2033	115,000.00	2.500%	7,938.75	122,938.75	130,877.50
08/01/2033			6,501.25	6,501.25	
02/01/2034	120,000.00	2.550%	6,501.25	126,501.25	133,002.50
08/01/2034			4,971.25	4,971.25	
02/01/2035	120,000.00	2.600%	4,971.25	124,971.25	129,942.50
08/01/2035			3,411.25	3,411.25	
02/01/2036	125,000.00	2.650%	3,411.25	128,411.25	131,822.50
08/01/2036			1,755.00	1,755.00	
02/01/2037	130,000.00	2.700%	1,755.00	131,755.00	133,510.00
Total	\$1,050,000.00		\$428,505.63	\$1,478,505.63	

Yield Statistics

Bond Year Dollars	\$17,232.50
Average Life	16.412 Years
Average Coupon	2.4866133%
Net Interest Cost (NIC)	2.5597309%
True Interest Cost (TIC)	2.5710651%
Bond Yield for Arbitrage Purposes	2.4807583%
All Inclusive Cost (AIC)	2.8288028%

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Net Interest Cost	2.4866133%
Weighted Average Maturity	16.412 Years

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B3

City of Windom, Minnesota

\$1,035,000 Lease Agreement, Series 2016
Assumes Current Market BQ Non-Rated Rates
Delayed - Level Debt Service

Sources & Uses

Dated 11/01/2016 | Delivered 11/01/2016

Sources Of Funds

Par Amount of Bonds	\$1,035,000.00
Ambulance Fund	1,000,000.00
Liquor Store Fund	500,000.00
General Fund	400,000.00
USDA Loan	1,000,000.00
Total Sources	\$3,935,000.00

Uses Of Funds

Costs of Issuance	\$2,500.00
Deposit to Project Construction Fund	3,900,000.00
Rounding Amount	2,500.00
Total Uses	\$3,935,000.00

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City of Windom, Minnesota

\$1,035,000 Lease Agreement, Series 2016

Assumes Current Market BQ Non-Rated Rates

Delayed - Level Debt Service

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
11/01/2016					
08/01/2017			23,505.00	23,505.00	
02/01/2018			15,670.00	15,670.00	39,175.00
08/01/2018			15,670.00	15,670.00	
02/01/2019			15,670.00	15,670.00	31,340.00
08/01/2019			15,670.00	15,670.00	
02/01/2020			15,670.00	15,670.00	31,340.00
08/01/2020			15,670.00	15,670.00	
02/01/2021			15,670.00	15,670.00	31,340.00
08/01/2021			15,670.00	15,670.00	
02/01/2022			15,670.00	15,670.00	31,340.00
08/01/2022			15,670.00	15,670.00	
02/01/2023			15,670.00	15,670.00	31,340.00
08/01/2023			15,670.00	15,670.00	
02/01/2024			15,670.00	15,670.00	31,340.00
08/01/2024			15,670.00	15,670.00	
02/01/2025			15,670.00	15,670.00	31,340.00
08/01/2025			15,670.00	15,670.00	
02/01/2026			15,670.00	15,670.00	31,340.00
08/01/2026			15,670.00	15,670.00	
02/01/2027	80,000.00	2.550%	15,670.00	95,670.00	113,340.00
08/01/2027			14,650.00	14,650.00	
02/01/2028	85,000.00	2.650%	14,650.00	99,650.00	114,300.00
08/01/2028			13,523.75	13,523.75	
02/01/2029	85,000.00	2.750%	13,523.75	98,523.75	112,047.50
08/01/2029			12,355.00	12,355.00	
02/01/2030	90,000.00	2.850%	12,355.00	102,355.00	114,710.00
08/01/2030			11,072.50	11,072.50	
02/01/2031	90,000.00	2.950%	11,072.50	101,072.50	112,145.00
08/01/2031			9,745.00	9,745.00	
02/01/2032	95,000.00	3.050%	9,745.00	104,745.00	114,490.00
08/01/2032			8,296.25	8,296.25	
02/01/2033	95,000.00	3.150%	8,296.25	103,296.25	111,592.50
08/01/2033			6,800.00	6,800.00	
02/01/2034	100,000.00	3.200%	6,800.00	106,800.00	113,600.00
08/01/2034			5,200.00	5,200.00	
02/01/2035	100,000.00	3.250%	5,200.00	105,200.00	110,400.00
08/01/2035			3,575.00	3,575.00	
02/01/2036	105,000.00	3.300%	3,575.00	108,575.00	112,150.00
08/01/2036			1,842.50	1,842.50	
02/01/2037	110,000.00	3.350%	1,842.50	111,842.50	113,685.00
Total	\$1,035,000.00		\$495,355.00	\$1,530,355.00	

Yield Statistics

Bond Year Dollars	\$16,083.75
Average Life	15.540 Years
Average Coupon	3.0798477%

Net Interest Cost (NIC)	3.0798477%
True Interest Cost (TIC)	3.0687370%
Bond Yield for Arbitrage Purposes	3.0687370%
All Inclusive Cost (AIC)	3.3304831%

IRS Form 8038

Net Interest Cost	3.0798477%
Weighted Average Maturity	15.540 Years

Series 2016 City Lease Ag | SINGLE PURPOSE | 8/29/2016 | 8:12 PM



C3

Windom EDA, Minnesota

\$1,165,000 Lease Revenue Bonds, Series 2016

Assumes Current Market BQ A Rates

Delayed - Level Debt Service

Sources & Uses

Dated 11/01/2016 | Delivered 11/01/2016

Sources Of Funds

Par Amount of Bonds	\$1,165,000.00
Ambulance Fund	1,000,000.00
Liquor Store Fund	500,000.00
General Fund	400,000.00
USDA Loan	1,000,000.00
Total Sources	\$4,065,000.00

Uses Of Funds

Total Underwriter's Discount (1.200%)	13,980.00
Costs of Issuance	45,000.00
Deposit to Debt Service Reserve Fund (DSRF)	105,285.07
Deposit to Project Construction Fund	3,900,000.00
Rounding Amount	734.93
Total Uses	\$4,065,000.00



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Windom EDA, Minnesota

\$1,165,000 Lease Revenue Bonds, Series 2016

Assumes Current Market BQ A Rates

Delayed - Level Debt Service

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
11/01/2016					
08/01/2017			25,599.38	25,599.38	
02/01/2018			17,066.25	17,066.25	42,665.63
08/01/2018			17,066.25	17,066.25	
02/01/2019			17,066.25	17,066.25	34,132.50
08/01/2019			17,066.25	17,066.25	
02/01/2020			17,066.25	17,066.25	34,132.50
08/01/2020			17,066.25	17,066.25	
02/01/2021			17,066.25	17,066.25	34,132.50
08/01/2021			17,066.25	17,066.25	
02/01/2022			17,066.25	17,066.25	34,132.50
08/01/2022			17,066.25	17,066.25	
02/01/2023			17,066.25	17,066.25	34,132.50
08/01/2023			17,066.25	17,066.25	
02/01/2024			17,066.25	17,066.25	34,132.50
08/01/2024			17,066.25	17,066.25	
02/01/2025			17,066.25	17,066.25	34,132.50
08/01/2025			17,066.25	17,066.25	
02/01/2026			17,066.25	17,066.25	34,132.50
08/01/2026			17,066.25	17,066.25	
02/01/2027	90,000.00	2.450%	17,066.25	107,066.25	124,132.50
08/01/2027			15,963.75	15,963.75	
02/01/2028	95,000.00	2.550%	15,963.75	110,963.75	126,927.50
08/01/2028			14,752.50	14,752.50	
02/01/2029	95,000.00	2.650%	14,752.50	109,752.50	124,505.00
08/01/2029			13,493.75	13,493.75	
02/01/2030	100,000.00	2.750%	13,493.75	113,493.75	126,987.50
08/01/2030			12,118.75	12,118.75	
02/01/2031	100,000.00	2.850%	12,118.75	112,118.75	124,237.50
08/01/2031			10,693.75	10,693.75	
02/01/2032	105,000.00	2.950%	10,693.75	115,693.75	126,387.50
08/01/2032			9,145.00	9,145.00	
02/01/2033	110,000.00	3.050%	9,145.00	119,145.00	128,290.00
08/01/2033			7,467.50	7,467.50	
02/01/2034	110,000.00	3.100%	7,467.50	117,467.50	124,935.00
08/01/2034			5,762.50	5,762.50	
02/01/2035	115,000.00	3.150%	5,762.50	120,762.50	126,525.00
08/01/2035			3,951.25	3,951.25	
02/01/2036	120,000.00	3.200%	3,951.25	123,951.25	127,902.50
08/01/2036			2,031.25	2,031.25	
02/01/2037	125,000.00	3.250%	2,031.25	127,031.25	129,062.50
Total	\$1,165,000.00		\$540,618.13	\$1,705,618.13	

Yield Statistics

Bond Year Dollars	\$18,131.25
Average Life	15.563 Years
Average Coupon	2.9816925%

Net Interest Cost (NIC)	3.0587970%
True Interest Cost (TIC)	3.0689192%
Bond Yield for Arbitrage Purposes	2.9709388%
All Inclusive Cost (AIC)	3.3944683%

IRS Form 803B

Net Interest Cost	2.9816925%
Weighted Average Maturity	15.563 Years

Series 2016 Lease Rev Bond | SINGLE PURPOSE | 02/29/2016 | 3:13 PM



21

A4

City of Windom, Minnesota

\$1,050,000 General Obligation CIP Bonds, Series 2016

Assumes Current Market BQ A+ Rates

Level:

Sources & Uses

Dated 11/01/2016 | Delivered 11/01/2016

Sources Of Funds

Par Amount of Bonds	\$1,050,000.00
Ambulance Fund	1,000,000.00
Liquor Store Fund	500,000.00
General Fund	400,000.00
USDA Loan	1,000,000.00
Total Sources	\$3,950,000.00

Uses Of Funds

Total Underwriter's Discount (1.200%)	12,600.00
Costs of Issuance	35,000.00
Deposit to Project Construction Fund	1,500,000.00
Rounding Amount	2,400.00
Total Uses	\$3,950,000.00

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City of Windom, Minnesota

\$1,050,000 General Obligation CIP Bonds, Series 2016

Assumes Current Market BQ A+ Rates

Level

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
11/01/2016					
08/01/2017			15,401.25	15,401.25	
02/01/2018	40,000.00	0.850%	10,267.50	50,267.50	65,668.75
08/01/2018			10,097.50	10,097.50	
02/01/2019	45,000.00	0.950%	10,097.50	55,097.50	65,195.00
08/01/2019			9,883.75	9,883.75	
02/01/2020	45,000.00	1.050%	9,883.75	54,883.75	64,767.50
08/01/2020			9,647.50	9,647.50	
02/01/2021	45,000.00	1.150%	9,647.50	54,647.50	64,295.00
08/01/2021			9,388.75	9,388.75	
02/01/2022	45,000.00	1.300%	9,388.75	54,388.75	63,777.50
08/01/2022			9,096.25	9,096.25	
02/01/2023	50,000.00	1.400%	9,096.25	59,096.25	68,192.50
08/01/2023			8,746.25	8,746.25	
02/01/2024	50,000.00	1.550%	8,746.25	58,746.25	67,492.50
08/01/2024			8,358.75	8,358.75	
02/01/2025	50,000.00	1.700%	8,358.75	58,358.75	66,717.50
08/01/2025			7,933.75	7,933.75	
02/01/2026	50,000.00	1.800%	7,933.75	57,933.75	65,867.50
08/01/2026			7,483.75	7,483.75	
02/01/2027	50,000.00	1.900%	7,483.75	57,483.75	64,967.50
08/01/2027			7,008.75	7,008.75	
02/01/2028	50,000.00	2.000%	7,008.75	57,008.75	64,017.50
08/01/2028			6,508.75	6,508.75	
02/01/2029	55,000.00	2.100%	6,508.75	61,508.75	68,017.50
08/01/2029			5,931.25	5,931.25	
02/01/2030	55,000.00	2.200%	5,931.25	60,931.25	66,862.50
08/01/2030			5,326.25	5,326.25	
02/01/2031	55,000.00	2.300%	5,326.25	60,326.25	65,632.50
08/01/2031			4,693.75	4,693.75	
02/01/2032	55,000.00	2.400%	4,693.75	59,693.75	64,387.50
08/01/2032			4,033.75	4,033.75	
02/01/2033	60,000.00	2.500%	4,033.75	64,033.75	68,067.50
08/01/2033			3,283.75	3,283.75	
02/01/2034	60,000.00	2.550%	3,283.75	63,283.75	66,567.50
08/01/2034			2,518.75	2,518.75	
02/01/2035	60,000.00	2.600%	2,518.75	62,518.75	65,037.50
08/01/2035			1,738.75	1,738.75	
02/01/2036	65,000.00	2.650%	1,738.75	66,738.75	68,477.50
08/01/2036			877.50	877.50	
02/01/2037	65,000.00	2.700%	877.50	65,877.50	66,755.00
Total	\$1,050,000.00		\$270,783.75	\$1,320,783.75	

Yield Statistics

Bond Year Dollars	\$12,047.50
Average Life	11.474 Years
Average Coupon	2.2176314%

Net Interest Cost (NIC)	2.3522204%
True Interest Cost (TIC)	2.3468669%
Bond Yield for Arbitrage Purposes	2.2245336%
All Inclusive Cost (AIC)	2.6977766%

IRS Form 8038

Net Interest Cost	2.2476344%
Weighted Average Maturity	11.474 Years

Series 2016 GO CIP Bonds | SINGLE PURPOSE | 8/10/2016 | 8:25 AM



B4

City of Windom, Minnesota

\$1,035,000 Lease Agreement, Series 2016

Assumes Current Market BQ Non-Rated Rates
Level

Sources & Uses

Dated 11/01/2016 | Delivered 11/01/2016

Sources Of Funds

Par Amount of Bonds	\$1,035,000.00
Ambulance Fund	1,000,000.00
Liquor Store Fund	500,000.00
General Fund	400,000.00
USDA Loan	1,000,000.00
Total Sources	\$3,935,000.00

Uses Of Funds

Costs of Issuance	33,000.00
Deposit to Project Construction Fund	3,900,000.00
Rounding Amount	2,000.00
Total Uses	\$3,935,000.00

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City of Windom, Minnesota

\$1,035,000 Lease Agreement, Series 2016

Assumes Current Market BQ Non-Rated Rates

Level

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
11/01/2016					
08/01/2017			20,366.25	20,366.25	
02/01/2018	35,000.00	1.500%	13,577.50	48,577.50	68,943.75
08/01/2018			13,315.00	13,315.00	
02/01/2019	40,000.00	1.600%	13,315.00	53,315.00	66,630.00
08/01/2019			12,995.00	12,995.00	
02/01/2020	45,000.00	1.700%	12,995.00	57,995.00	70,990.00
08/01/2020			12,612.50	12,612.50	
02/01/2021	45,000.00	1.800%	12,612.50	57,612.50	70,225.00
08/01/2021			12,207.50	12,207.50	
02/01/2022	45,000.00	1.950%	12,207.50	57,207.50	69,415.00
08/01/2022			11,768.75	11,768.75	
02/01/2023	45,000.00	2.050%	11,768.75	56,768.75	68,597.50
08/01/2023			11,307.50	11,307.50	
02/01/2024	45,000.00	2.200%	11,307.50	56,307.50	67,615.00
08/01/2024			10,812.50	10,812.50	
02/01/2025	50,000.00	2.350%	10,812.50	60,812.50	71,625.00
08/01/2025			10,225.00	10,225.00	
02/01/2026	50,000.00	2.450%	10,225.00	60,225.00	70,450.00
08/01/2026			9,612.50	9,612.50	
02/01/2027	50,000.00	2.550%	9,612.50	59,612.50	69,225.00
08/01/2027			8,975.00	8,975.00	
02/01/2028	50,000.00	2.650%	8,975.00	58,975.00	67,950.00
08/01/2028			8,312.50	8,312.50	
02/01/2029	55,000.00	2.750%	8,312.50	63,312.50	71,625.00
08/01/2029			7,556.25	7,556.25	
02/01/2030	55,000.00	2.850%	7,556.25	62,556.25	70,112.50
08/01/2030			6,772.50	6,772.50	
02/01/2031	55,000.00	2.950%	6,772.50	61,772.50	68,545.00
08/01/2031			5,961.25	5,961.25	
02/01/2032	55,000.00	3.050%	5,961.25	60,961.25	66,922.50
08/01/2032			5,122.50	5,122.50	
02/01/2033	60,000.00	3.150%	5,122.50	65,122.50	70,245.00
08/01/2033			4,177.50	4,177.50	
02/01/2034	60,000.00	3.200%	4,177.50	64,177.50	68,355.00
08/01/2034			3,217.50	3,217.50	
02/01/2035	65,000.00	3.250%	3,217.50	68,217.50	71,435.00
08/01/2035			2,161.25	2,161.25	
02/01/2036	65,000.00	3.300%	2,161.25	67,161.25	69,322.50
08/01/2036			1,088.75	1,088.75	
02/01/2037	65,000.00	3.350%	1,088.75	66,088.75	67,177.50
Total	\$1,035,000.00		\$350,346.25	\$1,385,346.25	

Yield Statistics

Bond Year Dollars	\$12,053.75
Average Life	11.646 Years
Average Coupon	2.9065332%
Net Interest Cost (NIC)	2.9065332%
True Interest Cost (TIC)	2.8774003%
Bond Yield for Arbitrage Purposes	2.8774003%
All Inclusive Cost (AIC)	3.2174025%

IRS Form 8038

Net Interest Cost	2.9065332%
Weighted Average Maturity	11.646 Years

Series 2016 Lease Agreement | SINGLE PURPOSE | 8/10/2016 | 3:44 PM



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C4

Windom EDA, Minnesota

\$1,135,000 Lease Revenue Bonds, Series 2016

Assumes Current Market BQ A Rates
Level

Sources & Uses

Dated 11/01/2016 | Delivered 11/01/2016

Sources Of Funds:

Par Amount of Bonds	\$1,135,000.00
Ambulance Fund	1,000,000.00
Liquor Store Fund	500,000.00
General Fund	400,000.00
USDA Loan	1,000,000.00

Total Sources \$4,035,000.00

Uses Of Funds:

Total Underwriter's Discount (1.200%)	13,620.00
Costs of Issuance	43,000.00
Deposit to Debt Service Reserve Fund (DSRF)	77,600.00
Deposit to Project Construction Fund	3,900,000.00
Rounding Amount	780.00

Total Uses \$4,035,000.00

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Windom EDA, Minnesota

\$1,135,000 Lease Revenue Bonds, Series 2016

Assumes Current Market BQ A Rates

Level

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
11/01/2016					
08/01/2017			21,451.88	21,451.88	
02/01/2018	40,000.00	1.400%	14,301.25	54,301.25	75,753.13
08/01/2018			14,021.25	14,021.25	
02/01/2019	45,000.00	1.500%	14,021.25	59,021.25	73,042.50
08/01/2019			13,683.75	13,683.75	
02/01/2020	50,000.00	1.600%	13,683.75	63,683.75	77,367.50
08/01/2020			13,283.75	13,283.75	
02/01/2021	50,000.00	1.700%	13,283.75	63,283.75	76,567.50
08/01/2021			12,858.75	12,858.75	
02/01/2022	50,000.00	1.850%	12,858.75	62,858.75	75,717.50
08/01/2022			12,396.25	12,396.25	
02/01/2023	50,000.00	1.950%	12,396.25	62,396.25	74,792.50
08/01/2023			11,908.75	11,908.75	
02/01/2024	50,000.00	2.100%	11,908.75	61,908.75	73,817.50
08/01/2024			11,383.75	11,383.75	
02/01/2025	50,000.00	2.250%	11,383.75	61,383.75	72,787.50
08/01/2025			10,821.25	10,821.25	
02/01/2026	55,000.00	2.350%	10,821.25	65,821.25	76,642.50
08/01/2026			10,175.00	10,175.00	
02/01/2027	55,000.00	2.450%	10,175.00	65,175.00	75,350.00
08/01/2027			9,501.25	9,501.25	
02/01/2028	55,000.00	2.550%	9,501.25	64,501.25	74,002.50
08/01/2028			8,800.00	8,800.00	
02/01/2029	60,000.00	2.650%	8,800.00	68,800.00	77,600.00
08/01/2029			8,005.00	8,005.00	
02/01/2030	60,000.00	2.750%	8,005.00	68,005.00	76,010.00
08/01/2030			7,180.00	7,180.00	
02/01/2031	60,000.00	2.850%	7,180.00	67,180.00	74,360.00
08/01/2031			6,325.00	6,325.00	
02/01/2032	60,000.00	2.950%	6,325.00	66,325.00	72,650.00
08/01/2032			5,440.00	5,440.00	
02/01/2033	65,000.00	3.050%	5,440.00	70,440.00	75,880.00
08/01/2033			4,448.75	4,448.75	
02/01/2034	65,000.00	3.100%	4,448.75	69,448.75	73,897.50
08/01/2034			3,441.25	3,441.25	
02/01/2035	70,000.00	3.150%	3,441.25	73,441.25	76,882.50
08/01/2035			2,338.75	2,338.75	
02/01/2036	70,000.00	3.200%	2,338.75	72,338.75	74,677.50
08/01/2036			1,218.75	1,218.75	
02/01/2037	75,000.00	3.250%	1,218.75	76,218.75	77,437.50
Total	\$1,135,000.00		\$370,215.63	\$1,505,215.63	

Yield Statistics

Bond Year Dollars	\$13,188.75
Average Life	11.620 Years
Average Coupon	2.8070562%
Net Interest Cost (NIC)	2.9103261%
True Interest Cost (TIC)	2.9042652%
Bond Yield for Arbitrage Purposes	2.7786526%
All Inclusive Cost (AIC)	3.3153266%

IRS Form 8038

Net Interest Cost	2.8070562%
Weighted Average Maturity	11.620 Years

Series 2016 Lease Rev Bon | SINGLE PURPOSE | 8/10/2018 | 9:24 AM



EHLERS
LEADERS IN PUBLIC FINANCE

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USDA
LOAN

A, B, C 4

City of Windom, Minnesota

\$1,000,000 General Obligation CIP Bonds, Series 2016

USDA Loan

10 Years

Sources & Uses

Dated 11/01/2016 | Delivered 11/01/2016

Sources Of Funds

Par Amount of Bonds \$1,000,000.00

Total Sources \$1,000,000.00

Uses Of Funds

Primary Purpose Fund 1,000,000.00

Total Uses \$1,000,000.00

City of Windom, Minnesota

\$1,000,000 General Obligation CIP Bonds, Series 2016

USDA Loan

10 Years

Debt Service Schedule

Date	Principal	Coupon	Total P+I
01/01/2017			
01/01/2018	112,000.00		112,000.00
01/01/2019	111,000.00		111,000.00
01/01/2020	111,000.00		111,000.00
01/01/2021	111,000.00		111,000.00
01/01/2022	111,000.00		111,000.00
01/01/2023	111,000.00		111,000.00
01/01/2024	111,000.00		111,000.00
01/01/2025	111,000.00		111,000.00
01/01/2026	111,000.00		111,000.00
Total	\$1,000,000.00		\$1,000,000.00

Yield Statistics

Bond Year Dollars	\$5,162.67
Average Life	5.163 Years
Average Coupon	
Net Interest Cost (NIC)	
True Interest Cost (TIC)	6.23E-13
Bond Yield for Arbitrage Purposes	6.23E-13
All Inclusive Cost (AIC)	6.23E-13

IRS Form 803B

Net Interest Cost	
Weighted Average Maturity	5.163 Years

Exhibit E

**BUDGET
CITY OF WINDOM
2017 BUDGET YEAR**

	<u>2017</u> <u>Levy</u> <u>Uses</u>	<u>Percent</u> <u>Of Levy</u>	<u>2017</u> <u>Levy</u> <u>Uses</u>	<u>2018</u> <u>Levy</u> <u>Uses</u>	<u>2019</u> <u>Levy</u> <u>Uses</u>	<u>2020</u> <u>Levy</u> <u>Uses</u>	<u>2021</u> <u>Levy</u> <u>Uses</u>
General Fund Operational	\$ 354,305	19.52%	\$ 354,305	\$ 378,947	\$ 417,557	\$ 444,067	\$ 468,255
General Fund Capital	\$ 209,145	11.52%	\$ 209,145	\$ 209,145	\$ 209,145	\$ 209,145	\$ 209,145
Less: Use of General Fund Reserves	\$ -	0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
Special Revenue Fund Operational	\$ 786,685	43.33%	\$ 786,685	\$ 839,321	\$ 822,209	\$ 812,545	\$ 832,301
Special Revenue Fund Capital	\$ 72,100	3.97%	\$ 72,100	\$ 72,100	\$ 72,100	\$ 72,100	\$ 72,100
<i>Sub Total</i>	\$ 1,422,235		\$ 1,422,235	\$ 1,499,513	\$ 1,521,011	\$ 1,537,857	\$ 1,581,801
Tax Abatement	\$ 10,550	0.58%	\$ 10,550	\$ 10,550	\$ 10,550	\$ 10,550	\$ 10,550
Plus Debt Service*	\$ 382,675	21.08%	\$ 382,675	\$ 414,245	\$ 339,850	\$ 341,455	\$ 296,160
Levy Total	\$ 1,815,460	100.00%	\$ 1,815,460	\$ 1,924,308 6.00%	\$ 1,871,411 -2.75%	\$ 1,889,862 0.99%	\$ 1,888,511 -0.07%

Memo

To: City Council

From: Steve Nasby, City Administrator

Date: 9/16/2016

Re: Disposition and Donation of Surplus Equipment

Due to the future use of Witt Park for the Emergency Services Facility, several items and equipment currently located on the site will need to be removed and relocated. The clearance of the site includes the removal of the outdoor skating rink boards and the basketball hoops. The Parks Department does not have plans to relocate or reuse these two items.

The Windom Youth Hockey Association was contacted and an offer to donate the outdoor rink to them was made. The Association was not interested in the rink and declined accepting the donation of the rink.

The City of Bingham Lake contacted the City of Windom expressing interest in relocating the rink to Bingham Lake. The rink did not have any value or reuse by the City of Windom. As such it was recommended to donate the rink and basketball hoops to the City of Bingham Lake.

The City of Bingham has removed the rink and the site has now been cleared to meet the contractor's schedule to begin work on the site.



September 16, 2016

Memo: Recreation and Arena Hires

To: Windom City Council

From: Al Baloun
Recreation Director

SEASONAL EMPLOYEES 2016

Soccer- Yanick Tade

The City of Windom Arena has a candidate for Arena Maintenance Assistant that we wish to hire pending completion of the background check.





Windom, MN

Expense Approval Report By Fund

Payment Dates 9/1/2016 - 9/15/2016

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL					
JANNA BRINKMAN	20160909	09/09/2016	REFUND - STATEMENT CREDIT	100-20191	7.76
JOHANNA LOW	20160909	09/09/2016	REFUND - STATEMENT CREDIT	100-20191	20.26
BRENNAN JUNKER	20160909	09/09/2016	REFUND - STATEMENT CREDIT	100-20191	3.87
LEONA FENSKE	20160912	09/12/2016	REFUND - STATEMENT CREDIT	100-20191	42.21
AMY HENRY	20160914	09/14/2016	REFUND - STATEMENT CREDIT	100-20191	42.21
MN REVENUE	20160909	09/13/2016	SALES TAX -	100-20202	9,015.85
MN REVENUE	20160909	09/13/2016	SALES TAX -	100-20202	25,663.84
MN REVENUE	20160909	09/13/2016	SALES TAX -	100-20202	48.24
					34,844.24
Activity: 41110 - Mayor & Council					
SCHRAMMEL LAW OFFICE	20160901	09/13/2016	LEGAL FEES - MAYOR & COUN	100-41110-304	315.00
COALITION OF GREATER MN C	20160826	09/13/2016	REGISTRATION-STEVE NASBY	100-41110-308	60.00
MN MAYORS ASSOCIATION	20160901	09/13/2016	ANNUAL DUES	100-41110-433	30.00
LEAGUE OF MN CITIES	238567	09/13/2016	ANNUAL DUES: CITY OF WIN	100-41110-433	4,986.00
					Activity 41110 - Mayor & Council Total: 5,391.00
Activity: 41310 - Administration					
US BANK	20160822	09/13/2016	CREDIT CARD- NITRO PDF EDI	100-41310-200	303.98
US BANK	20160822	09/13/2016	CREDIT CARD- AMAZON - PRI	100-41310-200	69.46
CULLIGAN	20160831	09/06/2016	SERVICE #1957	100-41310-200	33.75
TOSHIBA FINANCIAL SERVICES	312132178	09/02/2016	COPIER LEASE 8/20/16 - 9/20/	100-41310-217	18.12
TOSHIBA FINANCIAL SERVICES	312132178	09/02/2016	COPIER LEASE 8/20/16 - 9/20/	100-41310-217	29.45
SWWC - SOUTHWEST WEST C	51043	07/31/2016	SERVICE	100-41310-217	661.81
CMRS - TMS #256704	20160826	08/26/2016	POSTAGE #256704 - CITY OFFI	100-41310-322	480.98
SECR REV FUND/CITY OF WD	20160902	09/02/2016	PETTY CASH - OFFICE	100-41310-322	0.68
SECR REV FUND/CITY OF WD	20160902	09/02/2016	PETTY CASH - OFFICE	100-41310-322	1.15
SECR REV FUND/CITY OF WD	20160902	09/02/2016	PETTY CASH - OFFICE	100-41310-322	3.42
SECR REV FUND/CITY OF WD	20160902	09/02/2016	PETTY CASH - OFFICE	100-41310-322	15.39
US BANK	20160822	09/13/2016	CREDIT CARD- CRASH PLAN P	100-41310-326	19.99
US BANK	20160822	09/13/2016	CREDIT CARD- AMAZON WEL	100-41310-480	29.99
BLUE CROSS/BLUE SHIELD	20160829	09/07/2016	INSURANCE PREM- OCT 2016	100-41310-480	413.00
SCHRAMMEL LAW OFFICE	20160901	09/13/2016	LEGAL FEES - BILL TO HRA	100-41310-480	225.00
					Activity 41310 - Administration Total: 2,306.17
Activity: 41410 - Elections					
CMRS - TMS #256704	20160826	08/26/2016	POSTAGE #256704 - ELECTION	100-41410-480	23.72
					Activity 41410 - Elections Total: 23.72
Activity: 41910 - Building & Zoning					
INDOFF, INC	2842205	08/24/2016	SUPPLIES	100-41910-200	7.49
STEVEN J CARSON	20158	09/02/2016	AUG 2016 BLDG INSPECT SER	100-41910-301	3,437.50
SCHRAMMEL LAW OFFICE	20160901	09/13/2016	LEGAL FEES - PZ	100-41910-304	375.00
CMRS - TMS #256704	20160826	08/26/2016	POSTAGE #256704 - PZ	100-41910-322	10.31
COTTONWOOD CO RECORDER	278483	09/12/2016	RECORDING FEE #63410 #278	100-41910-480	46.00
					Activity 41910 - Building & Zoning Total: 3,876.30
Activity: 41940 - City Hall					
SECR REV FUND/CITY OF WD	20160902	09/02/2016	PETTY CASH - CITY HALL	100-41940-406	27.78
SANDRA HERDER	20160902	09/02/2016	CLEANING	100-41940-406	410.00
MELISSA PENAS	20160902	09/02/2016	CLEANING	100-41940-406	410.00
RUNNING'S SUPPLY	2016082416	09/14/2016	MAINTENANCE -	100-41940-409	209.99
SCHWALBACH HARDWARE	20160825	09/13/2016	MAINTENANCE - CITY HALL	100-41940-409	92.55
					Activity 41940 - City Hall Total: 1,150.32
Activity: 42120 - Crime Control					
INDOFF, INC	2845426	09/06/2016	SUPPLIES	100-42120-200	38.50

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WEX BANK	46704297	09/13/2016	#0496 - AUG 2016 POLICE	100-42120-212	1,021.51
WEX BANK	46704297	09/13/2016	#0496 - AUG 2016 - POLICE	100-42120-212	-38.45
SCHRAMEL LAW OFFICE	20160901	09/13/2016	LEGAL FEES - POLICE	100-42120-304	4,622.99
SECR REV FUND/CITY OF WD	20160902	09/02/2016	PETTY CASH - POLICE	100-42120-322	6.92
SECR REV FUND/CITY OF WD	20160902	09/02/2016	PETTY CASH - POLICE	100-42120-322	2.45
SECR REV FUND/CITY OF WD	20160902	09/02/2016	PETTY CASH - POLICE	100-42120-322	6.89
SECR REV FUND/CITY OF WD	20160902	09/02/2016	PETTY CASH - POLICE	100-42120-322	6.45
ALPHA WIRELESS - MANKATO	685176	09/09/2016	SERVICE	100-42120-323	108.00
US BANK	20160822	09/13/2016	CREDIT CARD- BADGES	100-42120-350	42.00
TOSHIBA FINANCIAL SERVICES	312132178	09/02/2016	COPIER LEASE 8/20/16 - 9/20/	100-42120-404	14.73
US BANK	20160822	09/13/2016	CREDIT CARD- VOIDED PURCH	100-42120-480	142.87
SCHWALBACH HARDWARE	20160825	09/13/2016	MAINTENANCE - POLICE	100-42120-480	3.98
BLUE CROSS/BLUE SHIELD	20160829	09/07/2016	INSURANCE PREM- OCT 2016	100-42120-480	413.00
Activity 42120 - Crime Control Total:					6,391.84

Activity: 42220 - Fire Fighting

SCHWALBACH HARDWARE	20160825	09/13/2016	MAINTENANCE - FIRE	100-42220-200	47.95
WEX BANK	46704297	09/13/2016	#0496 - AUG 2016 FIRE -	100-42220-212	75.71
SCHRAMEL LAW OFFICE	20160901	09/13/2016	LEGAL FEES - FIRE	100-42220-304	240.00
MN FIRE SERVICE CERTIFICATI	4387	09/07/2016	CERTIFICATION EXAM-JURGE	100-42220-308	80.00
CMRS - TMS #256704	20160826	08/26/2016	POSTAGE #256704 - FIRE	100-42220-322	69.60
US BANK	20160822	09/13/2016	CREDIT CARD- SMARTSIGN SI	100-42220-350	126.75
TOSHIBA FINANCIAL SERVICES	312132178	09/02/2016	COPIER LEASE 8/20/16 - 9/20/	100-42220-404	23.56
HIGLEY FORD	124833	09/07/2016	MAINTENANCE	100-42220-405	11.90
SCHRAMEL LAW OFFICE	20160901	09/13/2016	LEGAL FEES - EMERGENCY SER	100-42220-439	5,325.00
US BANK	20160822	09/13/2016	CREDIT CARD- HY VEE	100-42220-480	52.35
WINDOM FIRE & SAFETY	6084	09/13/2016	SERVICE	100-42220-480	85.00
Activity 42220 - Fire Fighting Total:					6,137.82

Activity: 42700 - Animal Control

COTTONWOOD VET CLINIC	161487	09/06/2016	CITY POUND	100-42700-300	80.00
COTTONWOOD VET CLINIC	162038	09/06/2016	CITY POUND	100-42700-300	11.00
COTTONWOOD VET CLINIC	162488	09/06/2016	CITY POUND	100-42700-300	11.00
Activity 42700 - Animal Control Total:					102.00

Activity: 43100 - Streets

WEX BANK	46704297	09/13/2016	#0496 - AUG 2016 - STREET	100-43100-212	-38.45
WEX BANK	46704297	09/13/2016	#0496 - AUG 2016 - STREET	100-43100-212	1,012.17
LOCATORS & SUPPLIES, INC	0248885-IN	09/02/2016	SUPPLIES	100-43100-217	92.40
RUNNING'S SUPPLY	2016082416	09/14/2016	MAINTENANCE -	100-43100-217	36.76
MILLS & MILLER, INC	19105	09/14/2016	MAINTENANCE	100-43100-224	1,722.44
RUNNING'S SUPPLY	2016082416	09/14/2016	MAINTENANCE -	100-43100-224	43.89
DIAMOND VOGEL PAINT	295170427	09/06/2016	MAINTENANCE	100-43100-224	118.00
CMRS - TMS #256704	20160826	08/26/2016	POSTAGE #256704 - STREET	100-43100-322	6.19
MN ENERGY RESOURCES	20160908	09/13/2016	HEATING #0505064121	100-43100-383	58.61
RUNNING'S SUPPLY	2016082416	09/14/2016	MAINTENANCE -	100-43100-402	193.79
SCHWALBACH HARDWARE	20160825	09/13/2016	MAINTENANCE - STREET	100-43100-404	7.99
HD SUPPLY WATERWORKS LTD	F954499	09/07/2016	MAINTENANCE	100-43100-404	157.99
MACQUEEN EQUIP. CO.	P01028	08/24/2016	MAINTENANCE	100-43100-404	224.71
TOWN'S EDGE AUTO, INC.	76728	09/02/2016	MAINTENANCE	100-43100-405	242.02
BLUE CROSS/BLUE SHIELD	20160829	09/07/2016	INSURANCE PREM- OCT 2016	100-43100-480	413.00
BLUE CROSS/BLUE SHIELD	20160829	09/07/2016	INSURANCE PREM- OCT 2016	100-43100-480	413.00
Activity 43100 - Streets Total:					4,704.51

Activity: 43210 - Sanitation

WAYNE ERICKSON	20160902	09/02/2016	COMPOST SITE MANAGER	100-43210-307	205.00
WAYNE ERICKSON	20160914	09/14/2016	COMPOST SITE MANAGER	100-43210-307	164.00
Activity 43210 - Sanitation Total:					369.00

Activity: 45120 - Recreation

LEVI GOTTO	20160902	09/02/2016	COACHING	100-45120-217	250.00
TOSHIBA FINANCIAL SERVICES	312132178	09/02/2016	COPIER LEASE 8/20/16 - 9/20/	100-45120-217	14.73
AH HERMEL COMPANY	589070	09/09/2016	MERCHANDISE	100-45120-260	52.54

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MN REVENUE	20160909	09/13/2016	SALES TAX -	100-45120-460	87.00
				Activity 45120 - Recreation Total:	404.27
Activity: 45202 - Park Areas					
COLE PAPERS INC.	9233368	08/24/2016	SUPPLIES	100-45202-211	156.01
M-R SIGNS CO., INC	192063	08/24/2016	MAINTENANCE	100-45202-402	261.65
LAMPERTS YARDS, INC.	20160825	09/12/2016	MAINTENANCE - PARK	100-45202-402	1,747.49
SCHWALBACH HARDWARE	20160825	09/13/2016	MAINTENANCE - PARKS	100-45202-402	75.39
RUNNING'S SUPPLY	2016082416	09/14/2016	MAINTENANCE -	100-45202-404	115.67
SCHWALBACH HARDWARE	20160825	09/13/2016	MAINTENANCE - PARKS	100-45202-404	4.49
LAMPERTS YARDS, INC.	20160825	09/12/2016	MAINTENANCE - PARK	100-45202-404	207.16
				Activity 45202 - Park Areas Total:	2,567.86
				Fund 100 - GENERAL Total:	68,269.05
Fund: 211 - LIBRARY					
Activity: 45501 - Library					
SCHWALBACH HARDWARE	20160825	09/13/2016	MAINTENANCE - LIBRARY	211-45501-217	33.98
TOSHIBA FINANCIAL SERVICES	312132178	09/02/2016	COPIER LEASE 8/20/16 - 9/20/	211-45501-217	7.36
SANDRA HERDER	20160902	09/02/2016	CLEANING	211-45501-402	420.00
MELISSA PENAS	20160902	09/02/2016	CLEANING	211-45501-402	420.00
J & K WINDOWS	3644-48	09/07/2016	SERVICE	211-45501-402	20.00
US BANK	20160822	09/13/2016	CREDIT CARD- CELEBRATE MA	211-45501-433	24.00
US BANK	20160822	09/13/2016	CREDIT CARD- ARCHITECTURAL	211-45501-433	44.95
THE LAND MAGAZINE	20160912	09/12/2016	SUBSCRIPTION	211-45501-433	25.00
INGRAM	20160901	09/07/2016	BOOKS #2004243	211-45501-435	1,016.75
MICROMARKETING	634613	09/06/2016	BOOKS	211-45501-435	104.98
MICROMARKETING	635276	09/06/2016	BOOKS	211-45501-435	39.99
				Activity 45501 - Library Total:	2,157.01
				Fund 211 - LIBRARY Total:	2,157.01
Fund: 225 - AIRPORT					
Activity: 45127 - Airport					
RED ROCK RURAL WATER	20160901	09/07/2016	SERVICE	225-45127-200	35.30
CMRS - TMS #256704	20160826	08/26/2016	POSTAGE #256704 - AIRPORT	225-45127-217	14.08
CITY SERVICE VALCON	0146503	09/07/2016	AIRPORT FUEL - JET A	225-45127-264	9,698.06
SCHRAMMEL LAW OFFICE	20160901	09/13/2016	LEGAL FEES - AIRPORT	225-45127-304	165.00
SOUTH CENTRAL ELECTRIC	20160731B	09/07/2016	SERVICE #26-12-112-04	225-45127-381	171.00
SOUTH CENTRAL ELECTRIC	20160731C	09/07/2016	SERVICE #26-12-116-04	225-45127-381	138.95
SCHWALBACH HARDWARE	20160825	09/13/2016	MAINTENANCE - AIRPORT	225-45127-409	52.49
				Activity 45127 - Airport Total:	10,274.88
				Fund 225 - AIRPORT Total:	10,274.88
Fund: 230 - POOL					
Activity: 45124 - Pool					
SCHWALBACH HARDWARE	20160825	09/13/2016	MAINTENANCE - POOL	230-45124-200	1.98
US BANK	20160822	09/13/2016	CREDIT CARD- DOLLAR GENER	230-45124-217	46.39
US BANK	20160822	09/13/2016	CREDIT CARD- DOLLAR GENER	230-45124-217	6.39
SCHWALBACH HARDWARE	20160825	09/13/2016	MAINTENANCE - POOL	230-45124-217	80.27
TOSHIBA FINANCIAL SERVICES	312132178	09/02/2016	COPIER LEASE 8/20/16 - 9/20/	230-45124-217	7.36
AH HERMEL COMPANY	595317	09/09/2016	MERCHANDISE	230-45124-260	251.08
AH HERMEL COMPANY	C52380	09/09/2016	CREDIT - MERCHANDISE	230-45124-260	-32.68
CMRS - TMS #256704	20160826	08/26/2016	POSTAGE #256704 - POOL	230-45124-322	66.51
MN ENERGY RESOURCES	20160901	09/12/2016	SERVICE #0504917677	230-45124-383	916.58
SCHWALBACH HARDWARE	20160825	09/13/2016	MAINTENANCE - POOL	230-45124-404	32.94
HD SUPPLY WATERWORKS LTD	F971612	09/09/2016	MAINTENANCE	230-45124-404	460.00
MN REVENUE	20160909	09/13/2016	SALES TAX -	230-45124-460	160.00
SECR REV FUND/CITY OF WD	20160902	09/02/2016	PETTY CASH - POOL -RETURN	230-45124-480	-75.00
				Activity 45124 - Pool Total:	1,921.82
				Fund 230 - POOL Total:	1,921.82

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount	
Fund: 235 - AMBULANCE						
Activity: 42153 - Ambulance						
EXPRESSWAY WINDOM	1674	09/07/2016	FUEL	235-42153-212	31.91	
EXPRESSWAY WINDOM	2098	09/07/2016	FUEL	235-42153-212	34.87	
WEX BANK	46704297	09/13/2016	#0496 - AUG 2016 - AMBULA	235-42153-212	1,242.09	
WEX BANK	46704297	09/13/2016	#0496 - AUG 2016 - AMBULA	235-42153-212	-38.45	
LEWIS FAMILY DRUG, LLC	56-083940100	09/13/2016	SUPPLIES	235-42153-217	34.98	
PRAXAIR DISTRIBUTION INC	74242202	09/13/2016	SUPPLIES	235-42153-217	264.12	
ROBIN SHAW	20160906	09/06/2016	EXPENSE - NREMT REGISTRATI	235-42153-308	15.00	
APRIL HARRINGTON	20160906	09/06/2016	EXPENSE - NREMT REGISTRATI	235-42153-308	15.00	
JOLYNN NERHUS	20160912	09/12/2016	EXPENSE- NREMT REGISTRY	235-42153-308	15.00	
KRIS WOIZESCHKE	20160912	09/12/2016	EXPENSE - NREMT REGISTRY	235-42153-308	15.00	
JORDAN BUSSA	20160914	09/14/2016	NREMT REGISTRY	235-42153-308	15.00	
CMRS - TMS #256704	20160826	08/26/2016	POSTAGE #256704 - AMBULA	235-42153-322	41.39	
KIM POWERS	20160909	09/13/2016	EXPENSE	235-42153-334	56.45	
TIM HACKER	20160911	09/13/2016	EXPENSE	235-42153-334	7.00	
JUSTIN HARRINGTON	20160911	09/13/2016	EXPENSE	235-42153-334	26.72	
ROBIN SHAW	20160912	09/13/2016	EXPENSE	235-42153-334	30.71	
ARROW MANUFACTURING IN	3567	08/22/2016	MAINTENANCE	235-42153-404	900.00	
					Activity 42153 - Ambulance Total:	2,706.79
					Fund 235 - AMBULANCE Total:	2,706.79
Fund: 250 - EDA GENERAL						
ELECTRIC FUND	20160906	09/07/2016	EDA LOAN TO ELECTRIC FUND	250-23900	929.95	
ELECTRIC FUND	20160907	09/07/2016	EDA LOAN TO ELECTRIC FUND	250-23900	926.10	
					1,856.05	
Activity: 46520 - EDA						
US BANK	20160822	09/13/2016	CREDIT CARD- MOUSEPAD	250-46520-200	6.94	
INDOFF, INC	2842205	08/24/2016	SUPPLIES	250-46520-200	7.50	
SCHRAMEL LAW OFFICE	20160901	09/13/2016	LEGAL FEES - EDA	250-46520-304	255.00	
CMRS - TMS #256704	20160826	08/26/2016	POSTAGE #256704 - EDA	250-46520-322	6.10	
DREW HAGE	20160906	09/06/2016	EXPENSE- MN MARKETING PA	250-46520-331	174.24	
DREW HAGE	20160906	09/06/2016	EXPENSE- MN MARKETING PA	250-46520-334	10.04	
FEDERATED RURAL ELECTRIC	20160826A	09/06/2016	SERVICE #28-36-30	250-46520-381	15.00	
WINDOM AREA CHAMBER OF	20160913	09/13/2016	MEMBERSHIP AND CONTRIBU	250-46520-433	285.00	
US BANK	20160822	09/13/2016	CREDIT CARD- HYVEE	250-46520-438	32.63	
					Activity 46520 - EDA Total:	792.45
Activity: 49980 - Debt Service						
FULDA CREDIT UNION	20160907	09/07/2016	SPEC BLDG LOAN - PRINCIPAL	250-49980-602	2,033.68	
ELECTRIC FUND	20160906	09/07/2016	EDA LOAN TO ELECTRIC FUND	250-49980-612	19.54	
ELECTRIC FUND	20160907	09/07/2016	EDA LOAN TO ELECTRIC FUND	250-49980-612	23.39	
FULDA CREDIT UNION	20160907	09/07/2016	SPEC BLDG LOAN - INTEREST	250-49980-612	1,326.32	
					Activity 49980 - Debt Service Total:	3,402.93
					Fund 250 - EDA GENERAL Total:	6,051.43
Fund: 253 - EDA RIVERBLUFF ESTATES						
Activity: 46520 - EDA						
SECR REV FUND/CITY OF WD	20160902	09/02/2016	PETTY CASH - EDA	253-46520-480	33.00	
					Activity 46520 - EDA Total:	33.00
					Fund 253 - EDA RIVERBLUFF ESTATES Total:	33.00
Fund: 254 - NORTH IND PARK						
Activity: 49950 - Capital Outlay						
AG BUILDER OF SOUTHERN M	A12712	09/06/2016	NWIP-EMERGENCY SIREN	254-49950-500	200.00	
					Activity 49950 - Capital Outlay Total:	200.00
					Fund 254 - NORTH IND PARK Total:	200.00
Fund: 401 - GENERAL CAPITAL PROJECTS						
Activity: 49950 - Capital Outlay						
FLAHERTY & HOOD, P.A.	9324	09/13/2016	CLASSIFICATION-COMPENSATI	401-49950-500	1,437.50	

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WERNER ELECTRIC	59256277.002	09/07/2016	2016 CIP - ISLAND PARK-SOFT	401-49950-504	625.00
				Activity 49950 - Capital Outlay Total:	2,062.50
				Fund 401 - GENERAL CAPITAL PROJECTS Total:	2,062.50
Fund: 601 - WATER					
BOLTON & MENK, INC.	0192165	09/09/2016	WATER TOWER PAINTING 201	601-16400	8,522.50
BOLTON & MENK, INC.	0193083	09/09/2016	WATER TOWER PAINTING 201	601-16400	5,800.00
					14,322.50
Activity: 49400 - Water					
INDOFF, INC	2842206	08/24/2016	SUPPLIES	601-49400-200	168.56
WEX BANK	46704297	09/13/2016	#0496 - AUG 2016 - WATER	601-49400-212	267.55
HAWKINS, INC	3940768	08/31/2016	CHEMICALS	601-49400-216	4,566.28
RUNNING'S SUPPLY	2016082416	09/14/2016	MAINTENANCE -	601-49400-241	189.95
MN VALLEY TESTING	823823965	08/24/2016	TESTING	601-49400-310	25.00
MN VALLEY TESTING	823988	08/24/2016	TESTING	601-49400-310	25.00
RUNNING'S SUPPLY	2016082416	09/14/2016	MAINTENANCE -	601-49400-322	70.76
CMRS - TMS #256704	20160826	08/26/2016	POSTAGE #256704 - WATER	601-49400-322	1.03
CMRS - TMS #256704	20160826	08/26/2016	POSTAGE #256704 - WATER	601-49400-322	60.07
SECR REV FUND/CITY OF WD	20160902	09/02/2016	PETTY CASH - WATER	601-49400-322	12.90
HP SUDS CLUB, LLC	20160907	09/07/2016	BILLING CONTRACT SERVICE	601-49400-326	1,170.00
FEDERATED RURAL ELECTRIC	20160826	09/06/2016	SERVICE #28-35-18	601-49400-381	18.00
WENCK ASSOCIATES, INC.	11604749	09/13/2016	WINDOM LANDFILL	601-49400-386	2,336.10
RUNNING'S SUPPLY	2016082416	09/14/2016	MAINTENANCE -	601-49400-386	9.62
US BANK	20160822	09/13/2016	CREDIT CARD- AMAZON PHO	601-49400-404	75.29
US BANK	20160822	09/13/2016	CREDIT CARD- USA BLUEBOO	601-49400-404	195.79
US BANK	20160822	09/13/2016	CREDIT CARD- HACH CO - CHE	601-49400-404	681.40
RUNNING'S SUPPLY	2016082416	09/14/2016	MAINTENANCE -	601-49400-404	249.99
SCHWALBACH HARDWARE	20160825	09/13/2016	MAINTENANCE - WATER	601-49400-404	83.92
TOSHIBA FINANCIAL SERVICES	312132178	09/02/2016	COPIER LEASE 8/20/16 - 9/20/	601-49400-404	18.12
TOSHIBA FINANCIAL SERVICES	312132178	09/02/2016	COPIER LEASE 8/20/16 - 9/20/	601-49400-404	29.45
AMUNDSON DIG	08241601	09/06/2016	MAINTENANCE	601-49400-408	575.00
AMUNDSON DIG	08291602	09/14/2016	MAINTENANCE	601-49400-408	410.00
US BANK	20160822	09/13/2016	CREDIT CARD- HANCOR INC-L	601-49400-408	634.84
NEGEN CONSTRUCTION LLC	20160828	09/06/2016	SERVICE - MAINTENANCE	601-49400-408	741.75
				Activity 49400 - Water Total:	12,616.37
				Fund 601 - WATER Total:	26,938.87
Fund: 602 - SEWER					
Activity: 49450 - Sewer					
INDOFF, INC	2842206	08/24/2016	SUPPLIES	602-49450-200	168.56
HR DIRECT - GNEIL	INV4467755	09/14/2016	SUPPLIES	602-49450-200	149.74
WEX BANK	46704297	09/13/2016	#0496 - AUG 2016 - SEWER	602-49450-212	433.12
HAWKINS, INC	3936997	08/24/2016	CHEMICALS	602-49450-216	473.00
MN VALLEY TESTING	822711	08/12/2016	TESTING	602-49450-310	158.00
MN VALLEY TESTING	823581	08/24/2016	TESTING	602-49450-310	238.00
MN VALLEY TESTING	823649	08/24/2016	TESTING	602-49450-310	158.00
MN VALLEY TESTING	824775	08/31/2016	TESTING	602-49450-310	70.00
CMRS - TMS #256704	20160826	08/26/2016	POSTAGE #256704 -- SEWER	602-49450-322	60.06
HP SUDS CLUB, LLC	20160907	09/07/2016	BILLING CONTRACT SERVICE	602-49450-326	1,170.00
US BANK	20160822	09/13/2016	CREDIT CARD- PIZZA RANCH	602-49450-334	31.21
US BANK	20160822	09/13/2016	CREDIT CARD- TIMBERLAKE L	602-49450-334	566.96
CARQUEST AUTO PARTS STOR	20160901	09/09/2016	MAINTENANCE - ARENA	602-49450-402	44.02
US BANK	20160822	09/13/2016	CREDIT CARD- HANCOR INC -L	602-49450-404	634.84
US BANK	20160822	09/13/2016	CREDIT CARD- USA BLUEBOO	602-49450-404	173.60
RUNNING'S SUPPLY	2016082416	09/14/2016	MAINTENANCE -	602-49450-404	499.28
SCHWALBACH HARDWARE	20160825	09/13/2016	MAINTENANCE - SEWER	602-49450-404	26.84
TOSHIBA FINANCIAL SERVICES	312132178	09/02/2016	COPIER LEASE 8/20/16 - 9/20/	602-49450-404	23.56
US BANK	20160822	09/13/2016	CREDIT CARD- SENSAPHONE-	602-49450-408	408.75

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SCHWALBACH HARDWARE	20160825	09/13/2016	MAINTENANCE - SEWER	602-49450-408	7.49
				Activity 49450 - Sewer Total:	5,495.03
				Fund 602 - SEWER Total:	5,495.03

Fund: 604 - ELECTRIC

WESCO DISTRIBUTION, INC	458132	08/31/2016	INVENTORY	604-14200	14,408.00
RESCO	65581-00	09/13/2016	ELECTRIC INVENTORY	604-14200	1,595.42
RESCO	655853-00	09/13/2016	ELECTRIC INVENTORY	604-14200	1,999.90
RESCO	655871-00	09/13/2016	ELECTRIC INVENTORY	604-14200	37.45
LEGACY POWER LINE INC	1960	09/02/2016	ELECTRIC NEW CONST-PRIME	604-16300	5,040.00
ELECTRIC FUND	SO-000149	09/09/2016	NEW CONSTRUCT 2 - RIVER R	604-16300	3,365.63
ELECTRIC FUND	SO-000149	09/09/2016	NEW CONSTRUCT 2 - RIVER R	604-16300	9,024.00
MN REVENUE	20160909	09/13/2016	SALES TAX -	604-20202	48.16
ADAM KNIGHT	20160909	09/09/2016	REFUND - UTILITY PREPAYME	604-22000	300.00
SHERRY HYATT	20160912	09/12/2016	REFUND - UTILITY PREPAYME	604-22000	125.00
MARIE ROESSLER	20160912	09/12/2016	REFUND - BAL OF UTILITY PRE	604-22000	9.59
PEGGY ERBES	20160912	09/12/2016	REFUND - UTILITY PREPAYME	604-22000	300.00
TIFFANY TOLLIVER	20160912	09/12/2016	REFUND - BALANCE OF UTIL P	604-22000	83.55
KAYLEE STERN	20160912	09/12/2016	REFUND -BALANCE OF UTIL P	604-22000	73.82
KRISTIN THINER	20160912	09/12/2016	REFUND - UTILITY PREPAYME	604-22000	300.00
					36,710.52

Activity: 49550 - Electric

ELECTRIC FUND	SO-000149	09/09/2016	NEW CONSTRUCT 2 - RIVER R	604-49550-150	-9,024.00
US BANK	20160822	09/13/2016	CREDIT CARD- THREAT TRACK	604-49550-200	190.00
RAGE INC	08-011337	08/26/2016	SERVICE - POWER PLANT	604-49550-211	34.17
COLE PAPERS INC.	9234475	08/20/2016	CREDIT - SUPPLIES	604-49550-211	-52.31
WEX BANK	46704297	09/13/2016	#0496 - AUG 2016 - ELECTRIC	604-49550-212	961.89
COLE PAPERS INC.	9233650	08/18/2016	SUPPLIES	604-49550-217	128.70
LOCATORS & SUPPLIES, INC	0248887-IN	08/31/2016	UNIFORMS	604-49550-218	198.00
US BANK	20160822	09/13/2016	CREDIT CARD- FRANKS SHOE	604-49550-218	171.99
JOANNE NELSON	632285	09/14/2016	SERVICE	604-49550-218	15.00
CMRS - TMS #256704	20160826	08/26/2016	POSTAGE #256704 - ELECTRIC	604-49550-322	61.88
CMRS - TMS #256704	20160826	08/26/2016	POSTAGE #256704 - ELECTRIC	604-49550-322	58.88
SECR REV FUND/CITY OF WD	20160902	09/02/2016	PETTY CASH - ELECTRIC	604-49550-322	0.57
SECR REV FUND/CITY OF WD	20160902	09/02/2016	PETTY CASH - ELECTRIC	604-49550-322	9.12
SECR REV FUND/CITY OF WD	20160902	09/02/2016	PETTY CASH - ELECTRIC	604-49550-322	0.57
GOLDEN WEST TECH & INT SO	160810444	09/09/2016	SERVICE	604-49550-325	37.50
HP SUDS CLUB, LLC	20160907	09/07/2016	BILLING CONTRACT SERVICE	604-49550-326	1,170.00
US BANK	20160822	09/13/2016	CREDIT CARD- CRAGUN'S LOD	604-49550-334	649.87
US BANK	20160822	09/13/2016	CREDIT CARD- FINANCE & CO	604-49550-402	372.95
US BANK	20160822	09/13/2016	CREDIT CARD- GDF	604-49550-404	2.24
TOSHIBA FINANCIAL SERVICES	312132178	09/02/2016	COPIER LEASE 8/20/16 - 9/20/	604-49550-404	18.13
TOSHIBA FINANCIAL SERVICES	312132178	09/02/2016	COPIER LEASE 8/20/16 - 9/20/	604-49550-404	29.45
SCHWALBACH HARDWARE	20160825	09/13/2016	MAINTENANCE - ELECTRIC	604-49550-405	34.46
BRAD BUSSA	20160901	09/01/2016	CLEANING	604-49550-406	184.60
RDO EQUIPMENT CO	058794	09/02/2016	MAINTENANCE	604-49550-408	715.62
US BANK	20160822	09/13/2016	CREDIT CARD- LAMPERT LUM	604-49550-408	55.18
US BANK	20160822	09/13/2016	CREDIT CARD- HY VEE	604-49550-408	17.90
RUNNING'S SUPPLY	2016082416	09/14/2016	MAINTENANCE -	604-49550-408	140.99
SCHWALBACH HARDWARE	20160825	09/13/2016	MAINTENANCE - ELECTRIC	604-49550-408	45.36
DAKOTA SUPPLY GROUP	C409620	09/01/2016	MAINTENANCE	604-49550-408	168.84
CONDUX INTERNATIONAL, IN	100000042752	08/26/2016	MAINTENANCE	604-49550-408	139.96
J. H. LARSON	S101280825.001	08/26/2016	MAINTENANCE	604-49550-408	515.28
J. H. LARSON	S101282145.001	08/26/2016	MAINTENANCE	604-49550-408	238.68
J. H. LARSON	S101282151.001	08/31/2016	CREDIT - MAINTENANCE	604-49550-408	-66.45
MN DEPT OF COMMERCE	1000035746	09/12/2016	WINDOM UTILITES #330 2ND	604-49550-433	287.27
MN DEPT OF COMMERCE	1000035746	09/12/2016	WINDOM UTILITES #330 2ND	604-49550-450	950.80
MN REVENUE	20160909	09/13/2016	SALES TAX -	604-49550-460	21.10
US BANK	20160822	09/13/2016	CREDIT CARD- OLD CASTLE - P	604-49550-480	3,908.18
BLUE CROSS/BLUE SHIELD	20160829	09/07/2016	INSURANCE PREM- OCT 2016	604-49550-480	413.00

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WERNER ELECTRIC	S9426013.001	09/13/2016	SUPPLIES	604-49550-480	993.97
WINDOM AREA DEVELOPME	20160801	09/07/2016	INDUSTRIAL DEVELOPMENT -	604-49550-491	1,200.00
WINDOM AREA DEVELOPME	20160901	09/07/2016	INDUSTRIAL DEVELOPMENT -	604-49550-491	1,200.00
				Activity 49550 - Electric Total:	6,199.34
				Fund 604 - ELECTRIC Total:	42,909.86

Fund: 609 - LIQUOR STORE

MN REVENUE	20160909	09/13/2016	SALES TAX -	609-20202	16,998.00
BEVERAGE WHOLESALERS	614175	09/12/2016	MERCHANDISE - DEP ON KEG	609-37899	30.00
					17,028.00

Activity: 49751 - Liquor Store

BREAKTHRU BEVERAGE MN	1080517869	08/30/2016	MERCHANDISE	609-49751-251	1,930.78
SOUTHERN GLAZER'S OF MN	1443141	08/24/2016	MERCHANDISE	609-49751-251	3,287.61
PHILLIPS WINE & SPIRITS	2030408	09/13/2016	MERCHANDISE	609-49751-251	6,184.09
BREAKTHRU BEVERAGE MN	2080138078	09/09/2016	CREDIT - MERCHANDISE	609-49751-251	-180.00
BREAKTHRU BEVERAGE MN	2080143539	09/09/2016	CREDIT - MERCHANDISE	609-49751-251	-98.00
BREAKTHRU BEVERAGE MN	2080144390	09/09/2016	CREDIT - MERCHANDISE	609-49751-251	-91.30
BELLBOY CORP	55043400	08/30/2016	MERCHANDISE	609-49751-251	3,129.00
JOHNSON BROS.	5517017	08/24/2016	MERCHANDISE	609-49751-251	4,066.09
JOHNSON BROS.	5522519	09/09/2016	MERCHANDISE	609-49751-251	727.48
JOHNSON BROS.	588349	09/09/2016	CREDIT - MERCHANDISE	609-49751-251	-181.67
JOHNSON BROS.	589431	09/12/2016	CREDIT - MERCHANDISE	609-49751-251	-269.84
BREAKTHRU BEVERAGE MN	1080517870	09/09/2016	MERCHANDISE	609-49751-252	83.10
ARTISAN BEER COMPANY	312016	08/24/2016	MERCHANDISE	609-49751-252	651.30
ARTISAN BEER COMPANY	3121572	09/09/2016	MERCHANDISE	609-49751-252	427.80
DOLL DISTRIBUTING, LLC	544410	09/09/2016	CREDIT - MERCHANDISE	609-49751-252	-64.00
JOHNSON BROS.	5522521	08/31/2016	MERCHANDISE	609-49751-252	156.99
DOLL DISTRIBUTING, LLC	561388	09/09/2016	CREDIT - MERCHANDISE	609-49751-252	-250.50
JOHNSON BROS.	588352	09/09/2016	CREDIT - MERCHANDISE	609-49751-252	-6.42
BEVERAGE WHOLESALERS	614175	09/12/2016	MERCHANDISE	609-49751-252	128.00
BEVERAGE WHOLESALERS	615569	09/09/2016	MERCHANDISE	609-49751-252	10,582.25
DOLL DISTRIBUTING, LLC	615910	09/09/2016	MERCHANDISE	609-49751-252	9,699.75
BEVERAGE WHOLESALERS	616632	09/06/2016	MERCHANDISE	609-49751-252	11,822.95
DOLL DISTRIBUTING, LLC	666861	09/06/2016	MERCHANDISE	609-49751-252	7,962.90
DOLL DISTRIBUTING, LLC	667891	09/09/2016	MERCHANDISE	609-49751-252	372.00
DOLL DISTRIBUTING, LLC	667912	09/09/2016	MERCHANDISE	609-49751-252	144.00
DOLL DISTRIBUTING, LLC	670804	09/09/2016	MERCHANDISE	609-49751-252	4,939.55
BREAKTHRU BEVERAGE MN	1080517869	08/30/2016	MERCHANDISE	609-49751-253	56.00
SOUTHERN GLAZER'S OF MN	1443142	08/24/2016	MERCHANDISE	609-49751-253	379.78
PHILLIPS WINE & SPIRITS	2030409	09/13/2016	MERCHANDISE	609-49751-253	416.00
JOHNSON BROS.	5517018	08/24/2016	MERCHANDISE	609-49751-253	946.65
JOHNSON BROS.	5522520	08/31/2016	MERCHANDISE	609-49751-253	1,303.90
JOHNSON BROS.	587520	09/09/2016	CREDIT - MERCHANDISE	609-49751-253	-38.85
JOHNSON BROS.	588348	09/09/2016	CREDIT - MERCHANDISE	609-49751-253	-26.30
JOHNSON BROS.	588350	09/12/2016	CREDIT - MERCHANDISE	609-49751-253	-46.97
JOHNSON BROS.	588351	09/09/2016	CREDIT - MERCHANDISE	609-49751-253	-35.67
BEVERAGE WHOLESALERS	617614	09/09/2016	MERCHANDISE	609-49751-253	2,093.45
WINE MERCHANTS	7095733	09/13/2016	MERCHANDISE	609-49751-253	168.00
BREAKTHRU BEVERAGE MN	1080517869	08/30/2016	MERCHANDISE	609-49751-254	28.59
RED BULL DISTRIBUTION CO, I	13514-432	09/13/2016	MERCHANDISE	609-49751-254	141.60
JOHNSON BROS.	587519	09/09/2016	CREDIT - MERCHANDISE	609-49751-254	-33.67
AH HERMEL COMPANY	598785	09/09/2016	MERCHANDISE	609-49751-254	36.48
RED BULL DISTRIBUTION CO, I	K-18487985	09/13/2016	MERCHANDISE	609-49751-254	65.42
BEVERAGE WHOLESALERS	615569	09/09/2016	MERCHANDISE	609-49751-259	36.65
BEVERAGE WHOLESALERS	616632	09/06/2016	MERCHANDISE	609-49751-259	19.00
DOLL DISTRIBUTING, LLC	666861	09/06/2016	MERCHANDISE	609-49751-259	48.75
AH HERMEL COMPANY	598785	09/09/2016	MERCHANDISE	609-49751-261	35.92
BELLBOY CORP	94481500	09/09/2016	MERCHANDISE	609-49751-261	13.80
AH HERMEL COMPANY	C52143	09/09/2016	CREDIT - MERCHANDISE	609-49751-261	-5.32
BEVERAGE WHOLESALERS	616632	09/06/2016	MERCHANDISE	609-49751-265	-8.00

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CMRS - TMS #256704	20160826	08/26/2016	POSTAGE #256704 - LIQUOR	609-49751-322	3.09
BREAKTHRU BEVERAGE MN	1080517869	08/30/2016	MERCHANDISE	609-49751-333	32.98
SOUTHERN GLAZER'S OF MN	1443141	08/24/2016	MERCHANDISE	609-49751-333	60.42
SOUTHERN GLAZER'S OF MN	1443142	08/24/2016	MERCHANDISE	609-49751-333	8.20
PHILLIPS WINE & SPIRITS	2030408	09/13/2016	MERCHANDISE	609-49751-333	79.32
PHILLIPS WINE & SPIRITS	2030409	09/13/2016	MERCHANDISE	609-49751-333	10.02
BELLBOY CORP	55043400	08/30/2016	MERCHANDISE	609-49751-333	76.00
JOHNSON BROS.	5517017	08/24/2016	MERCHANDISE	609-49751-333	52.05
JOHNSON BROS.	5517018	08/24/2016	MERCHANDISE	609-49751-333	41.74
JOHNSON BROS.	5522519	09/09/2016	MERCHANDISE	609-49751-333	6.68
JOHNSON BROS.	5522520	08/31/2016	MERCHANDISE	609-49751-333	53.43
AH HERMEL COMPANY	598785	09/09/2016	MERCHANDISE	609-49751-333	3.95
WINE MERCHANTS	7095733	09/13/2016	MERCHANDISE	609-49751-333	1.67
BELLBOY CORP	94481500	09/09/2016	MERCHANDISE	609-49751-333	1.06
KDOM RADIO	KDOM0229160840325	09/12/2016	ADVERTISING - RIVER BEND LI	609-49751-340	360.00
MN ENERGY RESOURCES	20160812D	09/12/2016	SERVICE #0507314125	609-49751-381	52.10
ZABINSKI BUSINESS SERVICES,	1662	09/13/2016	SERVICE	609-49751-402	240.00
MANKATO PAINTING	20160826	09/12/2016	SERVICE	609-49751-402	7,353.89
CARLSON & STEWART REFRIG	38766	09/09/2016	SERVICE #236629	609-49751-402	378.88
TOSHIBA FINANCIAL SERVICES	312132178	09/02/2016	COPIER LEASE 8/20/16 - 9/20/	609-49751-404	29.45
TOSHIBA FINANCIAL SERVICES	312132178	09/02/2016	COPIER LEASE 8/20/16 - 9/20/	609-49751-404	18.12
RAGE INC	08-012151	09/09/2016	SERVICE - RIVER BEND LIQ	609-49751-406	38.40
PLUNKETT'S PEST CONTROL	5514592	09/13/2016	SERVICE #2174771	609-49751-406	289.09
WINDOM AREA CHAMBER OF	20160913A	09/13/2016	NON-PROFIT & CONTRIBUTIO	609-49751-433	225.00
MN REVENUE	20160909	09/13/2016	SALES TAX -	609-49751-460	13.37
BANK MIDWEST	20160907	09/07/2016	NSF-LOREN-SHELLEY BURMEI	609-49751-480	24.87
Activity 49751 - Liquor Store Total:					80,202.90
Fund 609 - LIQUOR STORE Total:					97,230.90

Fund: 614 - TELECOM

INTERNAL REVENUE SERVICE	20160907	09/07/2016	EXCISE TAX POSTING - AUG 2	614-20201	448.38
INTERNAL REVENUE SERVICE	20160909	09/12/2016	EXCISE TAX POSTING-BI-WEEK	614-20201	500.00
MN REVENUE	20160909	09/13/2016	SALES TAX -	614-20202	36.15
MN 9-1-1 PROGRAM	20160907	09/07/2016	AUGUST 911 SERVICE	614-20206	1,253.01
MN 9-1-1 PROGRAM	20160907	09/07/2016	AUGUST 911 SERVICE - JULY P	614-20206	21.58
					2,259.12

Activity: 49870 - Telecom

US BANK	20160822	09/13/2016	CREDIT CARD- HY VEE	614-49870-200	23.99
ADVANCED SYSTEMS, INC.	493055	08/24/2016	SUPPLIES	614-49870-200	37.41
RAGE INC	08-011339	08/24/2016	SERVICE - WINDOM NET	614-49870-211	21.33
US BANK	20160822	09/13/2016	CREDIT CARD- DREAM HOST	614-49870-212	139.00
WEX BANK	46704297	09/13/2016	#0496 - AUG 2016 - TELECOM	614-49870-212	264.88
US BANK	20160822	09/13/2016	CREDIT CARD- AMAZON DOC	614-49870-217	66.71
CALIX	1171911	08/24/2016	MAINTENANCE	614-49870-227	2,276.27
US BANK	20160822	09/13/2016	CREDIT CARD- CLOUD NINJA S	614-49870-227	45.00
US BANK	20160822	09/13/2016	CREDIT CARD- SAVEMYSERVE	614-49870-227	262.95
US BANK	20160822	09/13/2016	CREDIT CARD- NEWEGG SERV	614-49870-227	159.96
US BANK	20160822	09/13/2016	CREDIT CARD- LAPTOPZ OUTL	614-49870-227	35.88
LAMPERTS YARDS, INC.	20160825	09/12/2016	MAINTENANCE - TELECOM	614-49870-227	17.50
US BANK	20160822	09/13/2016	CREDIT CARD- NEWEGG BATT	614-49870-240	59.97
SCHWALBACH HARDWARE	20160825	09/13/2016	MAINTENANCE - TELECOM	614-49870-241	11.49
SCHRAMMEL LAW OFFICE	20160901	09/13/2016	LEGAL FEES - TELECOM	614-49870-304	240.00
CALIX	19910562	09/01/2016	REGISTRATION - JEFF DAHNA	614-49870-308	449.00
US BANK	20160822	09/13/2016	CREDIT CARD- SUPERVISOR SE	614-49870-308	105.44
CMRS - TMS #256704	20160826	08/26/2016	POSTAGE #256704 - TELECOM	614-49870-322	3.65
HP SUDS CLUB, LLC	20160907	09/07/2016	BILLING CONTRACT SERVICE	614-49870-326	1,170.00
US BANK	20160822	09/13/2016	CREDIT CARD- RAMADA MEAL	614-49870-334	13.41
KDOM RADIO	KDOM0073160840377	09/07/2016	ADVERTISING - WINDOM NET	614-49870-340	315.00
TOSHIBA FINANCIAL SERVICES	312132178	09/02/2016	COPIER LEASE 8/20/16 - 9/20/	614-49870-404	18.13
TOSHIBA FINANCIAL SERVICES	312132178	09/02/2016	COPIER LEASE 8/20/16 - 9/20/	614-49870-404	44.18

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US BANK	20160822	09/13/2016	CREDIT CARD- AMAZON MDU	614-49870-408	53.40
CENTURY LINK	L040021021-16230	08/30/2016	CABS #507 L04-0021-021	614-49870-441	66.50
AZAR COMPUTER SOFTWARE	140887	09/14/2016	CATV SUPPORT 10/1 TO 12/31	614-49870-442	2,145.00
DISH NETWORK	20160904	09/14/2016	MONTHLY LOCAL TV 9/11/16	614-49870-442	3,400.00
SHOWTIME NETWORKS INC	9002731-0716	08/24/2016	SUBSCRIBER	614-49870-442	528.08
MN DEPT OF COMMERCE	20160901	09/06/2016	2ND QUARTER 2017 INDIRECT	614-49870-443	248.36
ONVOY VOICE SERVICES	160902009004	09/14/2016	SS7 SERVICES	614-49870-445	1,394.37
E-911 - INDEPENDENT EMERG	20160901	09/07/2016	MONTHLY 911 SERVICE 9/1/1	614-49870-445	40.00
COGENT COMMUNICATIONS,	20160901	09/07/2016	1 GB INTERNET CONNECT AT	614-49870-447	1,750.00
MANKATO NETWORKS, LLC	387502	09/14/2016	SERVICE	614-49870-447	5,827.95
HURRICANE ELECTRIC LLC	98225405-IN	09/07/2016	10 GB INTERNET CONNECT AT	614-49870-447	4,000.00
GOLDEN WEST TECH & INT SO	160810358	09/07/2016	ON CALL SUPPORT 8/31/16	614-49870-448	94.18
JEREMY ROLFES	20160912	09/13/2016	ON CALL - INTERNET	614-49870-448	54.94
ONVOY VOICE SERVICES	160902000114	09/14/2016	SWITCHING SERVICES	614-49870-451	3,737.44
MN REVENUE	20160909	09/13/2016	SALES TAX -	614-49870-460	46.29
US BANK	20160822	09/13/2016	CREDIT CARD- NEWEGG LAPT	614-49870-480	575.77
SOUTHWEST MN BROADBAN	2016090116	09/07/2016	QVC COMMISSIONS-JULY 201	614-49870-480	101.27
Activity 49870 - Telecom Total:					29,844.70
Fund 614 - TELECOM Total:					32,103.82

Fund: 615 - ARENA

Activity: 49850 - Arena

SCHWALBACH HARDWARE	20160825	09/13/2016	MAINTENANCE - ARENA	615-49850-211	109.91
VETS OIL COMPANY	454278	09/13/2016	FUEL	615-49850-212	1.61
WEX BANK	46704297	09/13/2016	#0496 - AUG 2016 - ARENA	615-49850-212	145.15
RUNNING'S SUPPLY	2016082416	09/14/2016	MAINTENANCE -	615-49850-215	194.00
RUNNING'S SUPPLY	2016082416	09/14/2016	MAINTENANCE -	615-49850-217	38.97
LAMPERTS YARDS, INC.	20160825	09/12/2016	MAINTENANCE - ARENA	615-49850-217	22.64
SCHWALBACH HARDWARE	20160825	09/13/2016	MAINTENANCE - ARENA	615-49850-217	12.98
TOSHIBA FINANCIAL SERVICES	312132178	09/02/2016	COPIER LEASE 8/20/16 - 9/20/	615-49850-217	26.51
RUNNING'S SUPPLY	2016082416	09/14/2016	MAINTENANCE -	615-49850-241	61.98
RUNNING'S SUPPLY	2016082416	09/14/2016	MAINTENANCE -	615-49850-241	5.99
SCHWALBACH HARDWARE	20160825	09/13/2016	MAINTENANCE - ARENA	615-49850-241	39.97
US BANK	20160822	09/13/2016	CREDIT CARD- HY VEE	615-49850-260	29.22
CMRS - TMS #256704	20160826	08/26/2016	POSTAGE #256704 - ARENA	615-49850-322	0.52
US BANK	20160822	09/13/2016	CREDIT CARD- DYNAMIC MED	615-49850-326	422.58
KDOM RADIO	KDOM0113160840372	09/12/2016	ADVERTISING - ARENA	615-49850-340	82.00
RUNNING'S SUPPLY	2016082416	09/14/2016	MAINTENANCE -	615-49850-402	21.45
SCHWALBACH HARDWARE	20160825	09/13/2016	MAINTENANCE - ARENA	615-49850-402	105.37
R & D INDUSTRIES, INC	75392	09/13/2016	MAINTENANCE	615-49850-402	502.58
RUNNING'S SUPPLY	2016082416	09/14/2016	MAINTENANCE -	615-49850-404	29.36
SCHWALBACH HARDWARE	20160825	09/13/2016	MAINTENANCE - ARENA	615-49850-404	8.49
LAMPERTS YARDS, INC.	20160825	09/12/2016	MAINTENANCE - ARENA	615-49850-404	235.35
RUNNING'S SUPPLY	2016082416	09/14/2016	MAINTENANCE -	615-49850-406	20.97
LAMPERTS YARDS, INC.	20160825	09/12/2016	MAINTENANCE - ARENA	615-49850-406	8.81
CARQUEST AUTO PARTS STOR	20160901	09/09/2016	MAINTENANCE - ARENA	615-49850-406	10.55
DICKS WELDING INC	619333	09/09/2016	MAINTENANCE	615-49850-406	91.25
SCHWALBACH HARDWARE	20160825	09/13/2016	MAINTENANCE - ARENA	615-49850-409	15.99
MN REVENUE	20160909	09/13/2016	SALES TAX -	615-49850-460	861.00
Activity 49850 - Arena Total:					3,105.20
Fund 615 - ARENA Total:					3,105.20

Fund: 617 - M/P CENTER

MN REVENUE	20160909	09/13/2016	SALES TAX -	617-20202	317.42
Activity: 49860 - M/P Center					
INDOFF, INC	2816759	09/06/2016	SUPPLIES	617-49860-200	7.49
INDOFF, INC	2817933	09/06/2016	SUPPLIES- REGISTER	617-49860-200	113.59
COLE PAPERS INC.	9233368	08/24/2016	SUPPLIES	617-49860-211	104.34
US BANK	20160822	09/13/2016	CREDIT CARD- HY VEE	617-49860-254	348.19
US BANK	20160822	09/13/2016	CREDIT CARD- SCHWALBACHS	617-49860-261	10.81

Expense Approval Report

Payment Dates: 9/1/2016 - 9/15/2016

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
CMRS - TMS #256704	20160826	08/26/2016	POSTAGE #256704 - MP	617-49860-322	31.94
BRAD BUSSA	20160912	09/13/2016	EXPENSE - SPONSORS,TICKETS	617-49860-340	58.32
KDOM RADIO	KDOM0563160840373	09/06/2016	ADVERTISING	617-49860-340	157.00
US BANK	20160822	09/13/2016	CREDIT CARD- HER-C-LIFT SQI	617-49860-404	932.28
TOSHIBA FINANCIAL SERVICES	312132178	09/02/2016	COPIER LEASE 8/20/16 - 9/20/	617-49860-404	18.12
TOSHIBA FINANCIAL SERVICES	312132178	09/02/2016	COPIER LEASE 8/20/16 - 9/20/	617-49860-404	60.00
TOSHIBA FINANCIAL SERVICES	312132178	09/02/2016	COPIER LEASE 8/20/16 - 9/20/	617-49860-404	14.73
RAGE INC	08-011338	08/23/2016	SERVICE - COMM CENTER	617-49860-406	61.50
US BANK	20160822	09/13/2016	CREDIT CARD- RUNNINGS	617-49860-406	16.61
MN REVENUE	20160909	09/13/2016	SALES TAX -	617-49860-460	468.58
Activity 49860 - M/P Center Total:					2,403.50
Fund 617 - M/P CENTER Total:					2,720.92

Fund: 700 - PAYROLL

Internal Revenue Service-Payr	INV0000903	09/02/2016	Federal Tax Withholding	700-21701	10,665.24
MN Department of Revenue -	INV0000902	09/02/2016	State Withholding	700-21702	4,370.98
Internal Revenue Service-Payr	INV0000904	09/02/2016	Social Security	700-21703	11,922.24
MN Pera	INV0000894	09/02/2016	PERA	700-21704	12,315.38
MN Pera	INV0000895	09/02/2016	PERA	700-21704	5,527.96
MN Pera	INV0000896	09/02/2016	PERA	700-21704	533.70
MN Pera	INV0000897	09/02/2016	PERA	700-21704	20.00
MN State Deferred	INV0000898	09/02/2016	Deferred Compensation	700-21705	4,390.00
MN State Deferred	INV0000899	09/02/2016	Deferred Roth	700-21705	775.00
BLUE CROSS/BLUE SHIELD	20160829	09/07/2016	INSURANCE PREM- OCT 2016	700-21706	41,888.00
LOCAL UNION #949	20160914	09/14/2016	UNION DUES	700-21707	1,742.22
LAW ENFORCMENT LABOR SE	20160914	09/14/2016	POLICE UNION DUES	700-21708	343.00
MN Child Support Payment C	INV0000900	09/02/2016	Child Support Payment	700-21709	286.10
Internal Revenue Service-Payr	INV0000901	09/02/2016	Medicare Withholding	700-21711	3,346.50
SELECTACCOUNT	38267293	09/06/2016	FLEX SPENDING	700-21712	515.83
SELECTACCOUNT	38272525	09/14/2016	FLEX SPENDING	700-21712	174.07
COLONIAL LIFE INSURANCE	8182644-0912281	09/09/2016	BCN E8182644 INSURANCE	700-21714	8.82
MII LIFE	20160909	09/12/2016	VEBA - SEPT 2016	700-21720	11,848.64
Fund 700 - PAYROLL Total:					110,673.68
Grand Total:					414,854.76

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL	68,269.05
211 - LIBRARY	2,157.01
225 - AIRPORT	10,274.88
230 - POOL	1,921.82
235 - AMBULANCE	2,706.79
250 - EDA GENERAL	6,051.43
253 - EDA RIVERBLUFF ESTATES	33.00
254 - NORTH IND PARK	200.00
401 - GENERAL CAPITAL PROJECTS	2,062.50
601 - WATER	26,938.87
602 - SEWER	5,495.03
604 - ELECTRIC	42,909.86
609 - LIQUOR STORE	97,230.90
614 - TELECOM	32,103.82
615 - ARENA	3,105.20
617 - M/P CENTER	2,720.92
700 - PAYROLL	110,673.68
Grand Total:	414,854.76

Account Summary

Account Number	Account Name	Payment Amount
100-20191	Unapplied Cash	116.31
100-20202	Sales Tax Payable	34,727.93
100-41110-304	Legal Fees	315.00
100-41110-308	Training & Registrations	60.00
100-41110-433	Dues & Subscriptions	5,016.00
100-41310-200	Office Supplies	407.19
100-41310-217	Other Operating Supplie	709.38
100-41310-322	Postage	501.62
100-41310-326	Data Processing	19.99
100-41310-480	Other Miscellaneous	667.99
100-41410-480	Other Miscellaneous	23.72
100-41910-200	Office Supplies	7.49
100-41910-301	Auditing & Consulting Se	3,437.50
100-41910-304	Legal Fees	375.00
100-41910-322	Postage	10.31
100-41910-480	Other Miscellaneous	46.00
100-41940-406	Repairs & Maint - Groun	847.78
100-41940-409	Repairs & Maint - Utilitie	302.54
100-42120-200	Office Supplies	38.50
100-42120-212	Motor Fuels	983.06
100-42120-304	Legal Fees	4,622.99
100-42120-322	Postage	22.71
100-42120-323	Radio Units	108.00
100-42120-350	Printing & Design	42.00
100-42120-404	Repairs & Maint - M&E	14.73
100-42120-480	Other Miscellaneous	559.85
100-42220-200	Office Supplies	47.95
100-42220-212	Motor Fuels	75.71
100-42220-304	Legal Fees	240.00
100-42220-308	Training & Registrations	80.00
100-42220-322	Postage	69.60
100-42220-350	Printing & Design	126.75
100-42220-404	Repairs & Maint - M&E	23.56
100-42220-405	Repairs & Maint - Vehicl	11.90
100-42220-439	Special Projects	5,325.00
100-42220-480	Other Miscellaneous	137.35

Account Summary

Account Number	Account Name	Payment Amount
100-42700-300	Charges for Services	102.00
100-43100-212	Motor Fuels	973.72
100-43100-217	Other Operating Supplie	129.16
100-43100-224	Street Maint Materials	1,884.33
100-43100-322	Postage	6.19
100-43100-383	Gas Utility	58.61
100-43100-402	Repairs & Maint - Struct	193.79
100-43100-404	Repairs & Maint - M&E	390.69
100-43100-405	Repairs & Maint - Vehicl	242.02
100-43100-480	Other Miscellaneous	826.00
100-43210-307	Management Fees	369.00
100-45120-217	Other Operating Supplie	264.73
100-45120-260	Concessions	52.54
100-45120-460	Miscellaneous Taxes	87.00
100-45202-211	Cleaning Supplies	156.01
100-45202-402	Repairs & Maint - Struct	2,084.53
100-45202-404	Repairs & Maint - M&E	327.32
211-45501-217	Other Operating Supplie	41.34
211-45501-402	Repairs & Maint - Struct	860.00
211-45501-433	Dues & Subscriptions	93.95
211-45501-435	Books and Pamphlets	1,161.72
225-45127-200	Office Supplies	35.30
225-45127-217	Other Operating Supplie	14.08
225-45127-264	Merchandise For Resale	9,698.06
225-45127-304	Legal Fees	165.00
225-45127-381	Electric Utility	309.95
225-45127-409	Repairs & Maint - Utilitie	52.49
230-45124-200	Office Supplies	1.98
230-45124-217	Other Operating Supplie	140.41
230-45124-260	Concessions	218.40
230-45124-322	Postage	66.51
230-45124-383	Gas Utility	916.58
230-45124-404	Repairs & Maint - M&E	492.94
230-45124-460	Miscellaneous Taxes	160.00
230-45124-480	Other Miscellaneous	-75.00
235-42153-212	Motor Fuels	1,270.42
235-42153-217	Other Operating Supplie	299.10
235-42153-308	Training & Registrations	75.00
235-42153-322	Postage	41.39
235-42153-334	Meals/Lodging	120.88
235-42153-404	Repairs & Maint - M&E	900.00
250-23900	Notes Payable - Noncurr	1,856.05
250-46520-200	Office Supplies	14.44
250-46520-304	Legal Fees	255.00
250-46520-322	Postage	6.10
250-46520-331	Travel Expense	174.24
250-46520-334	Meals/Lodging	10.04
250-46520-381	Electric Utility	15.00
250-46520-433	Dues & Subscriptions	285.00
250-46520-438	Meeting Expense	32.63
250-49980-602	Other Long-Term Obliga	2,033.68
250-49980-612	Other Interest	1,369.25
253-46520-480	Other Miscellaneous	33.00
254-49950-500	Capital Outlay	200.00
401-49950-500	Capital Outlay - Office	1,437.50
401-49950-504	Capital Outlay - Parks	625.00
601-16400	Machinery & Equipment	14,322.50
601-49400-200	Office Supplies	168.56

Account Summary

Account Number	Account Name	Payment Amount
601-49400-212	Motor Fuels	267.55
601-49400-216	Chemicals and Chemical	4,566.28
601-49400-241	Small Tools	189.95
601-49400-310	Lab Testing	50.00
601-49400-322	Postage	144.76
601-49400-326	Data Processing	1,170.00
601-49400-381	Electric Utility	18.00
601-49400-386	Landfill	2,345.72
601-49400-404	Repairs & Maint - M&E	1,333.96
601-49400-408	Repairs & Maint - Distrib	2,361.59
602-49450-200	Office Supplies	318.30
602-49450-212	Motor Fuels	433.12
602-49450-216	Chemicals and Chemical	473.00
602-49450-310	Lab Testing	624.00
602-49450-322	Postage	60.06
602-49450-326	Data Processing	1,170.00
602-49450-334	Meals/Lodging	598.17
602-49450-402	Repairs & Maint - Struct	44.02
602-49450-404	Repairs & Maint - M&E	1,358.12
602-49450-408	Repairs & Maint - Distrib	416.24
604-14200	Inventory	18,040.77
604-16300	Improvements Other Th	17,429.63
604-20202	Sales Tax Payable	48.16
604-22000	Prepayments	1,191.96
604-49550-150	Capitalized Labor	-9,024.00
604-49550-200	Office Supplies	190.00
604-49550-211	Cleaning Supplies	-18.14
604-49550-212	Motor Fuels	961.89
604-49550-217	Other Operating Supplie	128.70
604-49550-218	Uniforms	384.99
604-49550-322	Postage	131.02
604-49550-325	Dispatching	37.50
604-49550-326	Data Processing	1,170.00
604-49550-334	Meals/Lodging	649.87
604-49550-402	Repairs & Maint - Struct	372.95
604-49550-404	Repairs & Maint - M&E	49.82
604-49550-405	Repairs & Maint - Vehicl	34.46
604-49550-406	Repairs & Maint - Groun	184.60
604-49550-408	Repairs & Maint - Distrib	1,971.36
604-49550-433	Dues & Subscriptions	287.27
604-49550-450	Conservation	950.80
604-49550-460	Miscellaneous Taxes	21.10
604-49550-480	Other Miscellaneous	5,315.15
604-49550-491	Payments to Other Orga	2,400.00
609-20202	Sales Tax Payable	16,998.00
609-37899	Liquor Store Other Inco	30.00
609-49751-251	Liquor	18,504.24
609-49751-252	Beer	46,649.67
609-49751-253	Wine	5,215.99
609-49751-254	Soft Drinks & Mix	238.42
609-49751-259	Non- Alcoholic	104.40
609-49751-261	Other Merchandise	44.40
609-49751-265	Merchandise Returned f	-8.00
609-49751-322	Postage	3.09
609-49751-333	Freight and Express	427.52
609-49751-340	Advertising & Promotion	360.00
609-49751-381	Electric Utility	52.10
609-49751-402	Repairs & Maint - Struct	7,972.77

Account Summary

Account Number	Account Name	Payment Amount
609-49751-404	Repairs & Maint - M&E	47.57
609-49751-406	Repairs & Maint - Groun	327.49
609-49751-433	Dues & Subscriptions	225.00
609-49751-460	Miscellaneous Taxes	13.37
609-49751-480	Other Miscellaneous	24.87
614-20201	Excise Tax Payable	948.38
614-20202	Sales Tax Payable	36.15
614-20206	911 TAP & TACIP Fees Cl	1,274.59
614-49870-200	Office Supplies	61.40
614-49870-211	Cleaning Supplies	21.33
614-49870-212	Motor Fuels	403.88
614-49870-217	Other Operating Supplie	66.71
614-49870-227	Utility System Maint Sup	2,797.56
614-49870-240	Equipment	59.97
614-49870-241	Small Tools	11.49
614-49870-304	Legal Fees	240.00
614-49870-308	Training & Registrations	554.44
614-49870-322	Postage	3.65
614-49870-326	Data Processing	1,170.00
614-49870-334	Meals/Lodging	13.41
614-49870-340	Advertising & Promotion	315.00
614-49870-404	Repairs & Maint - M&E	62.31
614-49870-408	Repairs & Maint - Distrib	53.40
614-49870-441	Transmission Fees	66.50
614-49870-442	Subscriber Fees	6,073.08
614-49870-443	Intergovernmental Fees	248.36
614-49870-445	Switch Fees	1,434.37
614-49870-447	Internet Expense	11,577.95
614-49870-448	On-Call Support	149.12
614-49870-451	Call Completion	3,737.44
614-49870-460	Miscellaneous Taxes	46.29
614-49870-480	Other Miscellaneous	677.04
615-49850-211	Cleaning Supplies	109.91
615-49850-212	Motor Fuels	146.76
615-49850-215	Materials & Equipment	194.00
615-49850-217	Other Operating Supplie	101.10
615-49850-241	Small Tools	107.94
615-49850-260	Concessions	29.22
615-49850-322	Postage	0.52
615-49850-326	Data Processing	422.58
615-49850-340	Advertising & Promotion	82.00
615-49850-402	Repairs & Maint - Struct	629.40
615-49850-404	Repairs & Maint - M&E	273.20
615-49850-406	Repairs & Maint - Groun	131.58
615-49850-409	Repairs & Maint - Utilitie	15.99
615-49850-460	Miscellaneous Taxes	861.00
617-20202	Sales Tax Payable	317.42
617-49860-200	Office Supplies	121.08
617-49860-211	Cleaning Supplies	104.34
617-49860-254	Soft Drinks & Mix	348.19
617-49860-261	Other Merchandise	10.81
617-49860-322	Postage	31.94
617-49860-340	Advertising & Promotion	215.32
617-49860-404	Repairs & Maint - M&E	1,025.13
617-49860-406	Repairs & Maint - Groun	78.11
617-49860-460	Miscellaneous Taxes	468.58
700-21701	Federal Withholding	10,665.24
700-21702	State Withholding	4,370.98

Account Summary

Account Number	Account Name	Payment Amount
700-21703	FICA Tax Withholding	11,922.24
700-21704	PERA Contributions	18,397.04
700-21705	Retirement	5,165.00
700-21706	Medical Insurance	41,888.00
700-21707	Union Dues	1,742.22
700-21708	PD Union Dues	343.00
700-21709	Wage Levy	286.10
700-21711	Medicare Tax Withholdi	3,346.50
700-21712	Flex Account	689.90
700-21714	Individual Insurance-Col	8.82
700-21720	VEBA Contributions	11,848.64
	Grand Total:	414,854.76

Project Account Summary

Project Account Key	Payment Amount
None	414,854.76
Grand Total:	414,854.76

9-15-16
EA



BOLTON & MENK, INC.

Consulting Engineers & Surveyors

12224 Nicollet Avenue • Burnsville, MN 55337

Phone (952) 890-0509 • Fax (952) 890-8065

www.bolton-menk.com

August 30, 2016

Via Email

Mr. Mike Haugen
Water – Sewer Superintendent
444 9th Street
PO Box 38
Windom, MN 56101

RE: Application for Payment No. 4
Water Tower Painting

Dear Mike,

Please find attached Application for Payment No. 4 from M.K. Painting, Inc. for the work completed to date for the painting of the Water Towers. We reviewed this application and find it acceptable for payment. We recommend making a payment of \$59,755.00 to M.K. Painting, Inc. Please sign the first page, forward copy along with the payment to M.K. Painting, Inc., a copy to Bolton & Menk, and keep one copy for your records.

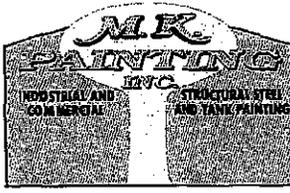
Sincerely,

BOLTON & MENK, INC.

R. Kelly Yahnke
Project Manager

RKY

Enclosure



4157 SEVENTH STREET
WYANDOTTE, MICHIGAN 48192
PHONE: (734) 285-5861
FAX: (734) 285-5862

Texas Satellite Site
17946 Roberts Road
Hockley, Texas 77447
(281) 475-6239 office/cell
(281) 758-0794 fax

mkpaintinginc@aol.com
www.mkpaintinginc.com

August 30, 2016

Mr. Kelly Yahnke
Bolton & Menk, Inc.
12224 Nicollet Avenue
Burnsville, MN 55337

Mr. Yahnke,

Enclosed please find our Pay Application No. 4 for the Water Tower
Rehabilitation & Repainting project located in Windom, Minnesota.

Please contact our office if you require additional information.

Sincerely,


Genevieve Reed
Office Manager

Progress Estimate

Contractor's Application

Application Number: FOUR		Application Date: August 25, 2016									
Application Period: August 9 - August 28, 2016		Application Period: August 25, 2016									
Description		Work Completed		Materials Presently Stored (not in C or D)		Total Completed and Stored to Date (C + D + E)		% (E) / B		Balance to Finish (B - F)	
Item No.	Description	Scheduled Value	From Previous Application (C+D)	This Period	Materials Presently Stored (not in C or D)	Total Completed and Stored to Date (C + D + E)	% (E) / B	Balance to Finish (B - F)			
1	500,000 Gallon Legged Tank Wet Interior A - Surface Preparation B - Prime Coat C - Intermediate Coat D - Topcoat	\$30,000.00 \$13,000.00 \$11,000.00 \$14,000.00		\$24,000.00 \$10,400.00		\$24,000.00 \$10,400.00	80.0% 80.0%	\$6,000.00 \$2,600.00 \$11,000.00 \$14,000.00			
2	500,000 Gallon Legged Tank Exterior A - Containment B - Surface Preparation C - Prime Coat D - Intermediate Coat E - Topcoat	\$70,000.00 \$30,000.00 \$20,000.00 \$20,000.00 \$20,000.00		\$28,000.00		\$28,000.00	40.0%	\$42,000.00 \$30,000.00 \$20,000.00 \$20,000.00 \$20,000.00			
3	1,000,000 Gallon Fluted Column Tank Wet Interior A - Surface Preparation B - Prime Coat C - Intermediate Coat D - Topcoat	\$60,000.00 \$26,000.00 \$26,000.00 \$28,000.00	\$60,000.00 \$26,000.00 \$26,000.00 \$28,000.00			\$60,000.00 \$26,000.00 \$26,000.00 \$28,000.00	100.0% 100.0% 100.0% 100.0%				
4	1,000,000 Gallon Fluted Column Tank Dry Interior A - Surface Preparation B - Prime Coat C - Intermediate Coat D - Topcoat	\$24,000.00 \$12,000.00 \$12,000.00 \$12,000.00	\$24,000.00 \$12,000.00 \$12,000.00 \$12,000.00			\$24,000.00 \$12,000.00 \$12,000.00 \$12,000.00	100.0% 100.0% 100.0% 100.0%				
5	1,000,000 Gallon Fluted Column Tank Exterior A - Containment B - Surface Preparation C - Prime Coat D - Intermediate Coat E - Topcoat	\$140,000.00 \$120,000.00 \$64,000.00 \$54,000.00 \$68,000.00	\$140,000.00 \$120,000.00 \$64,000.00 \$54,000.00 \$68,000.00			\$140,000.00 \$120,000.00 \$64,000.00 \$54,000.00 \$68,000.00	100.0% 100.0% 100.0% 100.0% 100.0%				
6	Repair/Miscellaneous A - Riser pipe insulation and jacket B - Recycle pump C - Dehumidification in vault D - Up to 20 linear feet of welding in roof	\$5,000.00 \$6,000.00 \$1,000.00 \$2,000.00		\$500.00		\$5,000.00 \$6,000.00 \$1,000.00 \$2,000.00	100.0% 100.0%	\$5,000.00 \$2,000.00			
Totals		\$999,000.00	\$677,500.00	\$627,900.00		\$754,400.00		\$174,600.00			