

Council Meeting
Tuesday, May 17, 2016
City Council Chambers
7:30 p.m.
AGENDA



Call to Order
Pledge of Allegiance

1. Approval of Minutes
 - Council Minutes–May 3 & 10, 2016
2. Consent Agenda
 - Minutes
 - Telecom Commission – April 25, 2016
 - Economic Development Authority – May 9, 2016
 - Library Board – May 10, 2016
 - Solicitation Permit
 - Family Heritage – Thomas Kleinschnitz
3. Department Heads
4. Street Department
 - 2016 Seal Coat Bids
 - Street Closure Request –Classic Car Roll In
5. EDA
 - Minnesota Investment Fund Application– Rescheduled Public Hearing Resolution
 - Request for Support - Windom Active Living Plan
6. Police Dept. School Resource Officer Grant Application - US Dept. Of Justice
7. Library - Authorization to Accept Grant from Remick Foundation
8. Personnel Items
 - Arena Maintenance Assistant – Part-Time Position
 - Pool & Recreation - Seasonal Hiring
 - Summer Intern – Seasonal Hiring
9. New Business
10. Old Business
11. Regular Bills
12. Council Concerns



13. Adjourn

**Regular Council Meeting
Windom City Hall, Council Chamber
May 3, 2016
7:30 p.m.**

1. Call to Order:

The meeting was called to order by Mayor Pro Tem Dominic Jones at 7:30 p.m.

2. Roll Call: Mayor Pro Tem: Dominic Jones

Council Present: Brian Cooley, Bryan Joyce and JoAnn Ray

Council Absent: Mayor Maricle and Paul Johnson

Student Representative: Page Vacura

City Staff Present: Steve Nasby, City Administrator; Scott Peterson, Police Chief; Bruce Caldwell, Streets & Parks Superintendent; Mike Haugen, Water/Wastewater Superintendent; Drew Hage, EDA Director; Mary Hensen, Administrative Assistant and Tim Hacker, Ambulance Director

3. Pledge of Allegiance

4. Approval of Minutes:

Motion by Joyce second by Cooley to approve the City Council minutes from April 19, 2016. Motion carried 4 – 0 (Johnson absent).

5. Consent Agenda:

Jones noted the minutes from the following Boards and Commissions.

- Economic Development Authority – April 25, 2016
- Planning Commission – April 26, 2016
- Utility Commission – April 27, 2016

Motion by Joyce second by Cooley to approve the Consent agenda board and commission minutes. Motion carried 4 – 0 (Johnson absent).

Jones said there were is an authorization to dispense intoxicating liquor and several amplification permits for consideration.

Motion by Joyce second by Ray to approve the authorization to dispense intoxicating liquor for the Phat Pheasant on June 11, 2016 as presented. Motion carried 4 – 0 (Johnson absent).

Motion by Cooley second by Joyce to approve the amplification permits for the Phat Pheasant on May 20, 2016; June 10, 2016; July 30, 2016; August 26, 2016 and August 27, 2016 as presented. Motion carried 4 – 0 (Johnson absent).

6. Public Comment – Jack Kelly:

Jack Kelly said that he had several things to discuss with the City Council. He came to Windom in 1958 and did serve on the Fire Department. He thinks that public buildings like the Emergency Services Building should be long standing and historically these have been brick and mortar. Kelly circulated a handout showing the brick and mortar buildings constructed since 1958, which included schools, post office, law enforcement, water\wastewater plants, hospital and commercial buildings. Second, he wanted to review the 2017 Street Project engineering services proposal and that the committee making the recommendation was two Council members and staff but why no Utility Commission members. He felt that the local company of Wenck has been doing a good job and should be retained. Dennis Johnson has 39 years working in Windom and they would be most hurt by using another firm. Mistakes were made on previous projects, but all firms make mistakes and Wenck contributes to community projects. Kelly feels it is a mistake for subordinates to be the ones recommending a project engineer and this is Council's job. Kelly said that some Council members he feels dominate the meetings and others don't have the opportunity to talk. Items that are discussed with Department Heads should be done by all of the Council and not just one or two and that some staff do not feel they can say anything. There are many positive things happening in Windom with EDA and new housing. Windom does an excellent job with streets, maintenance and snow plowing.

Jones thanked Kelly for his comments.

7. Department Heads:

None.

8. 2016 Emergency Medical Services Week Proclamation – May 15, 2016:

Council member Ray introduced the Resolution No. 2016-28, entitled “CITY OF WINDOM 2016 EMS WEEK PROCLAMATION” and moved its adoption. The resolution was seconded by Cooley and on roll call vote: Aye: Ray, Cooley, Jones and Joyce. Nay: None. Absent: Johnson. Abstain: None. Resolution passed 4 – 0.

Tim Hacker, Ambulance Director recognized Buckwheat Johnson for 37 years with the Ambulance and Laurie Bramsted as new EMT. Some 2015 statistics included:

- 50,444 miles traveled
- 5,665 gallons of fuel used
- 730 runs (including 237 transfers and 437 local hospital transports)
- 37 stand-bys and 6 Community Events
- 24 No Transports and 21 Cancelled Calls

Ray thanked the Ambulance crew for all of their hard work and dedication.

9. Public Hearing – Establishment of TIF District No. 1-20:

Drew Hage, EDA Executive Director, and Todd Hagen, Ehlers Associates, introduced themselves.

Hage noted this public hearing is for the establishment of TIF District 1-20 and no development agreement had been completed, which is the next step subject to the EDA Board and City Council approval.

Hagen said that the proposed TIF is for New Vision Coop property at 16th Street and 867 1st Avenue plants B and A respectively. As these are separate parcels this is a scattered site TIF district. The plan is for New Vision to construct new bins at 16th Street and then plan for the demolition of the old Plant A facility. TIF can capture some of the value from the new bins and then the ability to use some of those funds for the demolition at Plant A can be discussed if needed. This would be a tool or option for the Council to consider, but the mechanism has to be in place to allow for the TIF procedures. There are two resolutions for consideration after the public hearing which are the modification of the development plan to create TIF 1-20 and then an inter-fund loan agreement to deal with any advance costs. The County and School District have signed off on the plan and the Planning Commission has found the proposal consistent with the Comprehensive Plan.

7:56 pm Jones opened the public hearing.

Frank McDowell, New Vision Coop, noted that the south facility known as Plant A has been found to have some structural issues and is not out of service. That facility has two parts the silos and the main building. The silos are the part of the site that is being looked at for demolition and non-use. The new storage at 16th Street would compensate for the loss of the Plant A silos. The 16th Street facility also had the demolition of the flat storage bunker. McDowell said two parties are looking at purchasing the Plant A site. There is a cell tower on the work house.

Nasby said that the desire is to have the TIF include the demolition of the silos at Plant A. McDowell said that could be part of the development agreement negotiations.

Cooley asked about the work house demolition. McDowell replied that needs to stay for a while due to the cell towers and it is in better shape than the silos.

Jones asked if anyone else wanted to address the City Council. Jones closed the public hearing at 8:03 pm.

**Council member Joyce introduced the Resolution No. 2016-29, entitled
“RESOLUTION ADOPTING A MODIFICATION TO THE DEVELOPMENT
PROGRAM FOR DEVELOPMENT DISTRICT NO. 1; AND ESTABLISHING TAX
INCREMENT FINANCING DISTRICT NO. 1-20 THEREIN AND ADOPTING A TAX**

INCREMENT FINANCING PLAN THEREFOR” and moved its adoption. The resolution was seconded by Ray and on roll call vote: Aye: Cooley, Jones, Joyce and Ray. Nay: None. Absent: Johnson. Abstain: None. Resolution passed 4 – 0.

Council member Joyce introduced the Resolution No. 2016-30, entitled “RESOLUTION AUTHORIZING AN INTERFUND LOAN FOR ADVANCE OF CERTAIN COSTS IN CONNECTION WITH TAX INCREMENT FINANCING DISTRICT NO. 1-20” and moved its adoption. The resolution was seconded by Ray and on roll call vote: Aye: Jones, Joyce, Ray and Cooley. Nay: None. Absent: Johnson. Abstain: None. Resolution passed 4 – 0.

Joyce thanked Hage and Mary Hensen for all their work on this item.

Hagen said the inter-fund loan is needed to reimburse the City for any pre-TIF district costs.

10. Street Department Items:

Bruce Caldwell, Streets & Parks Superintendent, said the first item is for 2017 Street Project engineering services. The memo in the packet outlined the ad hoc committee and the interview process. The Utility Commission was consulted and they were willing to work with any firm the City selected.

Nasby said the four firms interviewed are currently doing work for various departments of the City, which included Wenck, S.E.H., DGR and Bolton & Menk.

Ray asked about DGR’s background.

Dan VanScapen, DGR, said that the firm has been in the area for about 60 years and specializes in civil engineering work. Most projects are 1.5 to 2 hour radius of their office in Rock Rapids or Sioux Falls. They currently do electric work in Windom and have a project with Cottonwood County. DGR works with a number of area communities including Luverne, Adrian and others. He noted they have done Luverne’s work for about 30 years.

Ray said she trusted the work of the committee and the process used to make their recommendation.

Cooley said that the committee took this very seriously and looked at as many aspects of the services. The presentations from the four firms were good and the committee did its due diligence. There were many factors to consider and they wanted what is in the best interest of the City. The committee vote was unanimous.

Motion by Cooley second by Ray to engage DGR as the City’s engineer for the 2017 Street project. Motion carried 4 – 0 (Johnson absent).

Caldwell said the second item is a street closure request for Riverfest which is the second weekend in June. On June 11 the parade route would be closed from approximately 3:30 pm

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until 8:30 pm. Also on June 11 there would be street closures on the square for the vendors, but several intersections will be open to accommodate traffic. He noted the Riverfest volunteers are responsible for setting up and removing the street closure barricades.

Motion by Joyce second by Cooley to approve the street closures for Riverfest as presented in the memorandum. Motion carried 4 – 0 (Johnson absent).

Joyce asked if the Women of Today are doing the parade. Caldwell said he did not know who was organizing the parade.

Third, Caldwell said the 1987 motor grader was listed on line and the bids were low and did not meet our reserve. He had interest from a private contractor who made an offer of \$17,000. This offer was higher than any on-line and within the estimated range of value given to the City by a heavy equipment vendor. Caldwell said the recommendation is to take the \$17,000 offer. The grader is being sold as-is.

Nasby noted that a purchase agreement has been drafted and reviewed by the City Attorney.

Motion by Joyce second by Ray to approve the sale of the 1987 Fiat motor grader for \$17,000 as presented. Motion carried 4 – 0 (Johnson absent).

Joyce asked if the proceeds were going back to the equipment fund. Nasby replied that was the intent of staff since the new motor grader was paid out of that fund.

Caldwell said that the new motor grader is being built and a contingent of staff and Council member Cooley were guests of John Deere to see the grader being built.

Last, Caldwell said the City, County, School and other governmental entities auction went well.

11. Water Department Items:

Mike Haugen, Water and Wastewater Superintendent, said the consumer confidence report has been completed with Windom passing all of the tests. A copy will be included in the May utility bills for the customer's information. He noted that the City can only impact the fluoride and chlorine levels as the other things like lead and copper can come from service lines.

Cooley asked if there are plastic lines do the levels of contaminates drop. Haugen said that they would drop with PVC lines and that the water department adds C4 product to help coat the lines to reduce contaminates for picking up corrosion in the lines.

Joyce noted the consumer confidence report is annual and asked how problems are picked up more often than on an annual basis. Haugen said the water department does monthly tests and monitors the fluoride and chlorine levels daily.

Jones said the Minnesota Department of Health tests for 120 plus items and only some are reported, but Windom has passed all the thresholds.

Motion by Cooley second by Joyce to accept the Consumer Confidence report as presented. Motion carried 4 – 0 (Johnson absent).

Council member Cooley introduced the Resolution No. 2016-31, entitled “2016 DRINKING WATER WEEK PROCLAMATION” and moved its adoption. The resolution was seconded by Joyce and on roll call vote: Aye: Jones, Joyce, Ray and Cooley. Nay: None. Absent: Johnson. Abstain: None. Resolution passed 4 – 0.

Haugen said all residents are encouraged to help protect water resources.

Jones said there are some bad examples across the country like Flint, MI but Windom does an excellent job.

Haugen thanked his staff for their work and dedication.

12. Personnel Items:

Jones said a memo in the packet identified some seasonal staffing hire recommendations which included Ryan Evers, Isaac Paulson and Abby Hayenga for the Arena and also Abby Hayenga and Madison Maras for the recreation program.

Motion by Joyce second by Ray to approve the hiring of seasonal employees for the Arena and Recreation program as presented. Motion carried 4 – 0 (Johnson absent).

13. Donation – Windom Fire Department – In Memory of Ray Sartorius:

Council member Jones introduced the Resolution No. 2016-32, entitled “AUTHORIZATION TO ACCEPT A DONATION FOR THE WINDOM FIRE DEPARTMENT IN MEMORY OF RAY SANTORIUS” and moved its adoption. The resolution was seconded by Cooley and on roll call vote: Aye: Joyce, Ray, Cooley and Jones. Nay: None. Absent: Johnson. Abstain: None. Resolution passed 4 – 0.

14. New Business:

None.

15. Old Business:

Jones said that he talked to the Mayor and there was a miscommunication regarding Diane Noyes appointment to the Hospital Board. Mr. Cooley has agreed to step down and allow for Diane Noyes to be reappointed.

Motion by Joyce second by Ray to accept Mr. Cooley’s resignation and appoint Diane Noyes to the Hospital Board. Motion carried 4 – 0 (Johnson absent).

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16. Regular Bills:

Motion by Ray second by Joyce to approve the regular bills. Motion carried 4 – 0 (Johnson absent).

17. Council Concerns:

Ray wished everyone a happy Star Wars day “May the 4th be with you”. She noted an activity for relationship building between the Windom PD, Cottonwood County Sheriff and the elementary school and thanked the parties for their participation.

Cooley said he was thankful for good weather and asked residents to make sure their yards were mowed.

Joyce said that Coffee with Council is May 14 at Hy-Vee. He and Ray would be attending. The playground discussion is still happening with BARC and they are also considering their future parking needs. Windom is in the Senate bonding bill for \$2.2 million which is great news, but the effort needs to be maintained as this is just one necessary step for the funding.

Page Vacura thanked the Council for the opportunity to be the student representative.

Jones noted the Joint Government Meeting that happened earlier tonight and it was a good meeting, which needs to be more consistent with meeting. July will be the next meeting. Items discussed included housing and planning for facility needs. He thanked Johnson and Nasby for the lobbying trip to St. Paul with him and felt it was productive.

18. Adjournment:

Mayor Jones adjourned the meeting by unanimous consent at 8:47 p.m.

Dominic Jones, Mayor Pro Tem

Attest: _____
Steve Nasby, City Administrator

**Special Council Meeting
Windom City Hall, Council Chamber
May 10, 2016
4:30 p.m.**

1. Call to Order:

The meeting was called to order by Mayor Corey Maricle at 4:30 p.m.

2. Roll Call: Mayor: Corey Maricle

Council Present: Brian Cooley, Paul Johnson, Dominic Jones, and JoAnn Ray

Council Absent: Bryan Joyce

City Staff Present: Chelsie Carlson, Finance Director/Controller

3. Pledge of Allegiance:

4. Board of Review:

Gale Bondus, Karla Ambrose, and Alan Coners from Cottonwood County Assessor office were present to discuss valuations.

Bondus explained the Board of Review meeting is done to provide property owners with an opportunity to bring valuation disputes to the City Council. She noted there is a sign in sheet at the back of the room to preserve appeal rights.

Bondus disbursed a Final Sales Listing report with sales occurring from 10/1/2014 through 9/30/2015. She explained valuations are determined by looking at actual market sales during this time period. The Assessor is required to have a ratio of assessed value to sales price between 90% to 105%. Bondus further explained sales need to be open market sales and not stressed (bank sales) or related party sales to be considered in the ratio. Using these sales, the ratio was under the 90% requirement in both residential class and commercial class. This lead to a 5-10% increase in residential valuations and up to 15% increase in commercial valuations.

Bondus also noted there are some properties they have not been allowed to enter for several years so if these properties are sold, the valuation is usually off but the sales are not allowed to be removed from the overall calculation.

Maricle inquired if Council has the authority to change valuations and Bondus indicate Council is the authority but a valid reason is needed for any changes.

Maricle explained the process for the meeting would be to hear all appeals before Council would take action on any appeal.

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Jane Moldaschel and Crista Stahl appealed the valuation of 825 18th Street, parcel #25-791-0440. The valuation increased from \$154,600 in 2015 to \$170,700 in 2016. They purchased the property December 7, 2015 for \$160,000 and the appraisal done on November 30, 2015 valued the property at \$160,500. They also indicated the purchase price included personal property in the sale. Bondus noted this sale occurred in December 2015 so it was not included in the 2016 valuation ratio but would be included in the 2017 valuation ratio.

Glen Francis appealed the valuation of several properties:

817 18th Street, parcel #25-791-0430. Valuation went from \$178,100 in 2015 to \$196,800 in 2016

1815 1st Avenue, parcel #25-164-0060. Valuation went from \$675,300 in 2015 to \$753,800 in 2016.

23950 Hwy 60 East, parcel #25-024-0650. Valuation went from \$74,200 in 2015 to \$82,500 in 2016.

2275 1st Avenue, parcel #25-024-0400. Valuation went from \$213,800 in 2015 to \$242,600 in 2016.

2295 1st Avenue, parcel #25-024-0710. Valuation went from \$119,100 in 2015 to \$134,000 in 2016

29 24th Street, parcel #25-024-1203. Valuation went from \$239,100 in 2015 to \$247,100 in 2016.

73 24th Street, parcel #25-024-1206. Valuation went from \$18,200 in 2015 to \$18,800 in 2016.

73 24th Street, parcel #25-024-1205. Valuation went from \$143,200 in 2015 to \$153,700 in 2016.

Francis voiced his concern regarding the formulas being used to make these valuations as well as the calculations of taxes associated with these valuations.

Bondus indicated the Heinhold sale and Riverbend Center sale were the two commercial sales on the highway 60/71 corridor during the assessment period that were driving the valuation adjustment. Francis believes these are special need situations and should not affect the value of his property. Bondus indicated by law they are not allowed to remove these sales from the valuation ratio calculation.

Jones noted that a valuation increase of 10% does not equate to a property tax increase of 10%. Bondus and Miracle further explained that the valuation process is independent of the tax levy and property tax calculation.

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Leslie Erickson was present to represent her father James Erickson for appeal of the property valuation of 648 19th Street, parcel #25-791-0030. The valuation went from \$68,600 in 2015 to \$76,700 in 2016. Council was given a letter from James Erickson explaining his appeal of the valuation. He purchased the property in 2014 for \$67,000 and thinks this would be the most appropriate valuation for the property instead of the value assessed by the mass appraisal process.

Jones inquired if square footage is used to determine valuations. Bondus indicated they will provide further information after all appeals are voiced.

Jennifer Squires was present to appeal valuation of 355 Buckwheat Avenue, parcel #25-716-0140. The valuation went from \$139,000 in 2015 to \$154,200 in 2016. Squires noted recent sales to nearby similar properties.

Beth Scrivens was present to appeal valuation of 815 20th Street, parcel #25-617-0040. The valuation went from \$155,700 in 2015 to \$171,500 in 2016.

Scrivens noted that her valuation increased by 10% in 2015 and her taxes increased by 17.5%. Scrivens also noted recent sales of similar properties that were lower than her valuation. She also wanted the finishings in the home to be considered. Her valuation does not reflect that her home has had very minimal updates. Also the backyard has not been assessable due to their deck rotting and having to be removed. The County had not been in the property to review the assessment recently.

Bonus indicated the total valuation for the City of Windom is \$248,158,500 which has increased since last year. This is before the addition of state assessed properties that are received in July. Bondus explained that the total valuation is used as the base amount to calculate taxes so if this number is increasing it should help spread the tax amount needed over more value to keep the tax rate low.

Council reviewed the valuation appeal by Jane Moldaschel and Crista Stahl of the property located at 825 18th Street, parcel #25-791-0440. Ambrose provided three comparable sales for the property. Ambrose plans to revisit the property for assessment.

Motion by Jones second by Ray to defer to County valuation for #25-791-0440. Motion carried 4-0 (Joyce absent).

Council reviewed the valuation appeal of several properties owned by Glen Francis. County staff provided information regarding each property as well as identified sales of similar properties that may be comparable in square footage and grade.

Francis was mostly concerned with parcel #25-164-0060 located at 1815 1st Avenue. The valuation went from \$675,300 in 2015 to \$753,800 in 2016. He doesn't feel the property would sell at that value and is concerned about the increase in taxes.

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Jones and Bondus both indicated that the City total value is growing with new construction and that additional growth should help keep the tax rate lower by having extra tax base.

During review of parcel #25-024-0650 located at 23950 Hwy 60 East, it was noted by the County staff that this valuation included both commercial and residential class property. Francis indicated that this should be residential only. The County currently had \$8,200 classified as commercial.

Motion by Johnson second by Ray to approve the County Assessor's recommendation of value at \$196,800 for Parcel #25-791-0430. Motion carried 4-0 (Joyce absent).

Motion by Cooley second by Ray to approve the County Assessor's recommendation of value at \$753,800 for Parcel #25-164-0060. Motion carried 4-0 (Joyce absent).

Motion by Jones second by Johnson to approve the County Assessor's recommendation of value at \$134,000 for Parcel #25-024-0710. Motion carried 4-0 (Joyce absent).

Motion by Ray second by Johnson to approve the County Assessor's recommendation of value at \$242,600 for Parcel #25-024-0400. Motion carried 4-0 (Joyce absent).

Motion by Johnson second by Cooley to approve the County Assessor's recommendation of value at \$247,100 for Parcel #25-024-1203. Motion carried 4-0 (Joyce absent).

Motion by Jones second by Johnson to approve the County Assessor's recommendation of value at \$18,800 for Parcel #25-024-1206. Motion carried 4-0 (Joyce absent).

Motion by Johnson second by Cooley to approve the County Assessor's recommendation of value at \$153,700 for Parcel #25-024-1205. Motion carried 4-0 (Joyce absent).

Motion by Jones second by Cooley to adjust classification of parcel #25-024-0650 to be all residential and to approve the County Assessor's recommendation of value at \$82,500. Motion carried 4-0 (Joyce absent).

Council reviewed the valuation appeal by James Erickson for property located at 648 19th Street, parcel #25-791-0030. Ambrose reviewed this property and provided 8 comparable sales in all areas of Windom. Based on her review, the County did not see a reason to adjust the valuation.

Motion by Johnson second by Ray to approve the County Assessor's recommendation of value at \$76,700 for Parcel #25-791-0030. Motion carried 3-1 (Jones no and Joyce absent).

Council reviewed the valuation appeal by Jennifer Squires for the property of 355 Buckwheat Avenue, parcel #25-716-0140. County Staff provided information regarding the property as well as identified sales of similar properties that may be comparable in square footage and grade.

Motion by Ray second by Cooley to approve the County Assessor's recommendation of value at \$154,200 for Parcel #25-716-0140. Motion carried 4-0 (Joyce absent).

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Council reviewed valuation appeal by Beth Scrivens for the property of 815 20th Street, parcel #25-617-0040. County Staff plan to revisit the property for assessment.

Motion by Ray second by Jones to defer to County valuation for #25-617-0040. Motion carried 4-0 (Joyce absent).

Bondus reviewed parcel #25-022-2405 owned by Robert and Rosalee Crowley. She is recommending reclassification of 11.7 acres to agricultural class instead of residential class. She indicated the land is not subdivided or platted and there is no house currently on the property.

Motion by Johnson second by Jones to approve recommendation by County to reclassify parcel #25-022-2405 as agricultural. Motion carried 4-0 (Joyce absent).

Bondus reviewed Parcel #25-624-0060 owned by Taylor and Emily Kremmin. She indicated due to a clerical error she would like to adjust the valuation from \$386,600 to \$358,000.

Motion by Jones second by Cooley to approve recommendation by County to adjust valuation of Parcel #25-624-0060 to \$358,000. Motion carried 3-0 (Joyce, Ray absent).

Bondus reviewed Parcel #25-556-0130 owned by Economic Development Authority.

Motion by Ray second by Cooley to defer valuation of Parcel #25-556-0130 to County. Motion carried 2-0 (Johnson and Jones abstain, Joyce absent).

Bondus reviewed parcel #25-522-0110 owned by Justin and April Harrington. She indicated the owners called to be removed from the list of properties not allowed for entry. No change in valuation is recommended.

Motion by Ray second by Johnson to approve the County Assessor's recommendation of value at \$138,600 for Parcel #25-522-0110. Motion carried 4-0 (Joyce absent).

Ambrose reviewed parcel #25-419-0250 owned by Darrell and Marilyn Stofferahn. She provided Council with 2 comparable sales. No change in valuation is recommended.

Motion by Ray second by Jones to approve the County Assessor's recommendation of value at \$83,300 for Parcel #25-419-0250. Motion carried 4-0 (Joyce absent).

Motion by Ray second by Jones to approve all remaining assessments as presented by County Assessor. Motion carried 4-0. (Joyce absent).

5. New Business:

None

6. Old Business:

None

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7. Adjournment:

Mayor Maricle adjourned the meeting by unanimous consent at 6:45 p.m.

Corey Maricle, Mayor

Attest: _____
Chelsie Carlson, Finance Director

TELECOMMUNICATIONS COMMISSION MEETING
City of Windom Community Center
April 25th, 2016
6:00 P.M.

I. Call Meeting to Order

II. Roll Call

Members Present: Jeremy Lund, Travis Eichstadt and Jerry White. Bryan Joyce joined later.

Members Absent: Dominic Jones

Staff Present: Jeff Dahna, Windomnet Operations Manager; Steve Nasby, City Administrator; Brent Brown, Electric Manager

Others Present: Travis Thies, SMBS General Manager; Ern Malchow, SMBS Board member

III. Approval of Minutes for March 28th, 2016

Motion by Travis , seconded by Jeremy Lund. Motion carries 3-0.

IV. Project Updates

CATV Headend- Skitter TV - Skitter Slice.-Discussion: Dahna covers the latest on researching of system needs. Skitter TV- we would not have control over the channels on the packages, picture quality, local channel's DMA may not be available in other DMA areas, solution requires a IPTV delivery method, current system is RF and would have to be changed out to a system that can deliver IPTV. Estimated equipment cost was around \$580,000 and IPTV Set Top Boxes (STB) for every TV (estimated at \$480,000). Skitter TV would allow Windomnet to reduce yearly OPX costs, local channel delivery \$76,800; middleware ADARA \$42,000, AZAR \$8,580; CATV headend could be turned down. Dahna shares that the CATV headend does not have battery backup or backup generator in the event of commercial power loss. Power outage at the CATV Headend results in loss of CATV services to Windom and all SMBS towns. Having the Skitter TV system housed into the Windomnet NOC building would prevent power outages because NOC has a backup power generator.

Discussion of installation at the subscriber premise of a new delivery system and IPTV system. All of the wholesale video feed providers will require MPEG4 STBs and Windomnet would have to purchase new Cisco STBs to replace the older MPEG2 STBs; membership agreement costs; transport costs; MRC of number of subscribers fee; middleware fees; maintain CATV Headend building, satellite receivers and dishes.

Travis Thies shares that the SMBS board wants to continue to look at the Skitter TV option, but needs to look into the financing options to be able to purchase IPTV STBs. Offers to have Skitter TV come and do a presentation on May 19th.

Eichstadt wants to have Dahna ask for an extension to the side letter extension with Skitter TV.

Dahna explains local channel DMAs and issues of DMA boundaries.Discussion ensues.

MetaSwitch- telco softswitch upgrade- Dahna shares that it is a four month process to turn up the new MetaSwitch telco softswitch.

Windomnet website- Dahna covers the updated website. Commissioners like the new website.

V. Manager's Report- Neutral Path COLO rack is now installed. MNWest College is coming for a tour on Tuesday at 1300. NOC tech poison- reviewing applications and will be sending out interview requests. Electric and Telecom are developing a fee for placement of facilities to premises. Commercial will be 100% and residential could be a set fee for a set footage distance or a per foot cost.

Travis Thies and SMBS board member leaves the meeting at 7:10 PM.

VI. New Business

- COLO agreement- Neutral Path. Nasby recommends have a cost escalator because it is a 10 year agreement. Dahna will work with NP and then get agreement to city attorney for review.

-Water Tower space rental- Via Neutral Path- a WISP wants to rent space on the water tower for their microwave antenna. Dahna is on the Utilities Committee agenda to discuss the water tower rental space. Windomnet would benefit by rack space rental in the NOC, cross connects and fiber optic cable strand lease to the water tower. Estimated \$675 MRC to benefit Windomnet and \$200-\$400 to Utilities. Dahna also discusses potential of other companies that would like to locate on the water towers instead of having to build a tower.

-CATV Sports Package cessation- Currently 40 customers on the package. Would like to remove the Sports package and move subs to the Digital Basic package. Increased cost is \$4.75. Nasby states that the Sports package costs \$6.50 and last years cost was \$5.23. Discussion ensues.

Motion by Travis Eichstadt, to eliminate the Sports Channel package and offer \$10 credit on Telecom bill to subs to switch to the Digital package. **Second by Jeremy Lund. 3-0 Motion carries.**

-Windom Schools CATV services- Dahna covers that currently Middle/High and Windfair schools are receiving CATV for no cost. Windom School's telecom services have changed since the original agreement for services. Commissioners wish to continue catv service as a gratis to Windom Schools.

Joyce joins the meeting at 7:52.

-MDU rate for Expanded Basic increase- Dahna discusses the request of rate increase. Commissioners requested additional information on what the broadcast costs are for the next meeting.

-CATV- STB charge for not returned- Dahna explains that we only charge \$250 to replace STB. The DVR STBs are \$499, so we should change what we charge for a not returned STB to recoup replacement costs. **Motion by Bryan Joyce** to set the cost of a replacement STB by 125% by the current replacement cost of the specific STB. **Second by Jeremy Lund. 3-0 motion carries.**

Discussion:

Brett Brown leaves the room at 8:01 PM.

VII. Old Business-Calix Drive Inside GigaCenter promo. Dahna states that he would like to purchase more Gigacenters to be able to take advantage of the \$125 rebate program, but not much in the CAPX fund to do so. Discussion of where to test the gigacenters. Telecom board members should be allowed to

beta test the gigacenters. The Calix Connect system needs to be fully setup to manage and troubleshoot wifi issues. Commissioners discuss wifi gigacenters and service charges for wifi issues. Dahna states that the current EOL Calix FD500 is starting get to the maximum bandwidth capacity on some of the GPON cards and one of the GPON4 cards have failed and needed to be replaced with the sole spare GPON4 card. Dahna offers to install GigaCenters into commissioner's and Nasby's residents to beta test. Commissioners and Nasby accept. Telecom will setup install times to do so. Commissioners discuss looking at setting up a GigaCenter at a business for beta testing. Duffy's, Hospital Wellness Center, etc,

VIII. Commissioners concerns and questions.

Next Telecom meeting in on Tuesday May 31, 2016

Lund adjourns the meeting at 9:10pm.

ECONOMIC DEVELOPMENT AUTHORITY OF WINDOM
MINUTES
MAY 9, 2016

1. Call to Order: The meeting was called to order by President Espenson at 12:02 p.m.
2. Roll Call & Guest Introductions:

EDAWN Commissioners: Justin Espenson, Betsy Herding, Rick Clerc, Paul Johnson, and Dominic Jones.

Also Present: EDA Staff – Drew Hage, EDA Executive Director, and Mary Hensen, Admin. Asst.; City Administrator Steve Nasby, Mayor Corey Maricle, WADC Liaison Tara Christensen, Scott Burdorf (Van Binsbergen & Associates), and Rahn Larson.
3. Approval of Minutes:

Motion by Commissioner Jones, seconded by Commissioner Clerc, to approve the Minutes of the EDA Special Meeting held on April 25, 2016. Motion carried 4-0. (Commissioner Herding was not present for this vote.)
4. River Bluff Townhomes
 - A. Annual Report – Van Binsbergen & Associates: Scott Burdorf with Van Binsbergen & Associates was in attendance and distributed the financial statements for the period ending April 30, 2016. He reviewed the financial statement with the Board and presented the annual report concerning the townhomes. There was a discussion concerning expenditures and outstanding deferred construction loans on the property. There are currently no vacancies at the townhomes. He advised that there were no major expenditures last year, the property has been well maintained, and the local caretaker (Brad Burmeister) is working well with the tenants. Mr. Burdorf briefly recapped the schedule for replacing appliances and updating units (after tenants leave). Director Hage went with Mr. Burdorf on the inspections of two of the units to familiarize himself with the property. Mr. Burdorf updated the Board regarding the plan to update some of the landscaping (seeding, replacing some of the dead shrubs, rock, and edging, and some maintenance on the parking area, etc.) for 2016. There was a discussion concerning the income cap for individuals to rent the units, current rental rates, whether the Board was interested in a small rent increase to be effective January 1, 2017, and review of the rates each year to make sure we are not over limit for income cap. Ninety days' notice is required for any rent increases. Mr. Burdorf will provide additional information and the Board tabled the decision on the rent increase until the June meeting.
5. Minnesota Investment Fund Application
 - A. Resolution in Support: Director Hage recapped the background for this project. Prior to the purchase of the PM Beef Windom facilities by Prime Pork, there had been a discussion among the Prime Pork representative, City and EDA officials, and the Regional DEED Rep. concerning potential assistance for this project. DEED referenced the Minnesota Investment Fund (MIF) and Prime Pork requested this MIF assistance in the amount of \$1 Million. (In 2002, PM Beef received a loan in the amount of \$1 Million from the City which utilized State and Federal MIF grant funds received by the City.) The MIF application will be submitted by the City/EDA. Director Hage has been compiling all of the required volumes of information for the submission. If awarded, this MIF assistance would be used in the purchase of equipment. Director Hage reviewed the proposed terms if the assistance is awarded. After discussion, the following action was taken.

Resolution introduced and motion by Commissioner Jones, seconded by Commissioner Johnson, to adopt EDA Resolution No. 2016-06, entitled “Resolution in Support of a Minnesota Investment Fund Application on Behalf of Prime Pork, LLC”.

Upon roll call vote being taken, the following voted in favor thereof: Commissioners Johnson, Herding, Clerc, Espenson, and Jones; the following voted against the same: None; and the following were absent: None. (The Resolution was adopted.)

6. Spec Building – Update: As of April 30, 2016, Toro had removed its property (except some racking) from the EDA’s Spec Building at 1925 North Redding and had removed the trailers from the gravel parking area pursuant to the agreement for early termination of the lease. The EDA’s lease with Toro concerning the Spec Building terminated effective April 30, 2016. Director Hage updated the Board concerning some preliminary contacts with several parties who have expressed an interest in the building.
7. TIF 1-20
 - A. Status: On May 3, 2016, the City Council held a public hearing and thereafter adopted a Resolution approving the establishment of TIF District 1-20. (This is the scattered site redevelopment TIF District that covers the two Windom properties owned by New Vision Co-op.)
 - B. Development Agreement – Discussion: The next step in the TIF process is the preparation of a proposed Development Agreement between the City/EDA and New Vision Co-op. This Agreement will set forth the expenses eligible for tax increment reimbursement, the anticipated amount of the reimbursement, and the term of the reimbursement period, together with any other terms for the project, etc. After terms are approved, a Development Agreement will be prepared by the EDA’s TIF Attorney for review by the EDA Board. Any TIF reimbursement to a Developer/Redeveloper that exceeds \$150,000 is classified as a business subsidy and requires a public hearing by the City Council and review and approval of the Development Agreement. Director Hage advised that there will be a meeting this week with the CEO for New Vision to discuss terms of a Development Agreement. There was a discussion concerning New Vision’s plans for the South Plant (867 First Avenue) and the City’s expectations.
8. 2016 Career Fair – Update: Director Hage updated the Board on the discussions for this year’s career fair which is scheduled for October 26th and will include a session for high school students from various area schools and a session for adult jobseekers.
9. Minnesota Housing Impact Fund Application
 - A. Status & B. Employer Survey: Director Hage reported he has scheduled a Developers’ and Contractors’ Meeting for May 17th to highlight current and projected demand for housing. He has also contacted several large employers regarding their plans for increases in their workforce and a survey is being sent out by the Chamber concerning projected increases in workforce and workforce housing issues. The information compiled will be used in an application requesting funding for “value gap” and “affordability gap”. Value gap refers to the difference between the construction costs for a property and its market value. Affordability gap would consist of a zero percent or low interest loan. Funding could also include down payment assistance. Eligibility for the affordability gap program is regulated by an income ceiling. The application also requires a commitment by a developer/contractor to participate in the program. If the grant is not awarded, the developer/contractor would not be obligated to proceed with the construction of the proposed project. The SW Minnesota Housing Partnership can assist with budget preparation and other support concerning the application. June 14th is the application deadline.

Motion by Commissioner Clerc, seconded by Commissioner Herding, authorizing the EDA Executive Director to continue researching and compiling information and to use his discretion

concerning the filing of a potential Minnesota Housing Impact Fund Application. Motion carried 5-0.

10. Windom Livability Campaign – Report: Director Hage reported on the program. The campaign covers Cottonwood, Jackson, and Nobles County and the purpose is to gather information to help market the area. The campaign includes community meetings, SWOT analysis, livability plans, and proposed regional marketing. Funding for the community meetings and other components of the program was provided by the 60/90 Corridor Initiative through funds received from the Blandin Foundation. The Southwest Regional Development Commission will be leading the community meetings. The first meeting is scheduled for Friday, May 27th. This meeting will be held in conjunction with the Chamber Coffee on May 27th at 10:00 a.m. at BARC. The Board received a copy of the Agenda for the May 27th Meeting and information concerning the survey which will be available for residents of each of the counties.

11. Unfinished Business: Active Living Plan: Director Hage advised that he will be receiving a proposed Contract between the EDA and Des Moines Valley Health and Human Services (DMVHHS) for technical assistance concerning development of an Active Living Plan. The plan would promote active living activities, such as walking and biking, in the community. DVHHS received a Community Wellness Grant to provide this technical assistance. The contract provides for \$2,600 for time and expenses of the EDA Executive Director in working with this project. There would be an additional \$4,400 for non-administrative projects, such as signage, cross walks, bike racks, etc.
Hotel Update: In response to a question, Director Hage provided an update concerning the status of the purchase and development agreements regarding a proposed Cobblestone Hotel project.

12. Miscellaneous Information
 - A. Report from Joint City-County-School District Committee Meeting: Director Hage reported on some of the highlights regarding matters that relate to the EDA.

 - B. EDA Monthly Financial Recap: The Board received a copy of the EDA’s Account Activity through April 30, 2016.

 - C. River Bluff Townhomes – Monthly Financial Report: The Board had received copies of the financial reports for April 2016 provided by Van Binsbergen & Associates.

13. Adjourn: On consensus, President Espenson adjourned the meeting at 1:11 p.m.

Justin Espenson, EDA President

Attest: _____
Drew Hage, EDA Executive Director

Windom Library Board Meeting

Windom Library

Tuesday, May 10, 2016

5:05 p.m.

1. Call to order: The meeting was called to order by John Duscher at 5:05 p.m.
2. Roll Call: Members Present: John Duscher, Kathy Hiley, Barb Henning, Steve Fresk, Terri Jones and Susan Ebeling

Members Absent: Anita Winkel

Library Staff Present: Dawn Aamot

City Council Member Present:

3. Agenda and Minutes:

Motion by Terri Jones and seconded by Steve Fresk to approve the Agenda and the Minutes.

4. Financial Report:

Dawn reviewed the Financial Report.

Motion by Barb Henning and seconded by Steve Fresk to accept the Financial Report.

5. Librarian's Report

Dawn reported that she submitted online the annual MN Public Report that was due the first of April. Dawn highlighted some of the numbers. The number of adult books checked out compared to last year was down but the number of children's books was up. The number of E-books was up by 1,000 downloads. Much of this data comes from the Plum Creek System. This report is available to the public by going to the MN Department of Education website.

Community Pride Day is May 18th with Windom students providing outside cleanup of the community. At the library, students will paint the benches in front of the library a bright green color to coordinate with the Finding Windom flags. On May 21st, the Hip to be Square group is sponsoring "This is How We Roll". Dawn has received a \$2,000 grant from the Remick Foundation. With this grant, the library will pay \$100 for one of the 4 bike racks that are being introduced on the square that day. A bike will be purchased to be given away that day along with other bikes being purchased by businesses. Ten bike locks will be purchased and can be checked out with a library card. Ten bags filled with bike books will be purchased and can be checked out. When the bag is returned, the participants name will be entered in a drawing to win one of the 20 bike helmets that will purchased with the grant monies. Nancy has included this information on a sheet that she has put together about the summer reading program

The spring Book Sale will take place at BARC the week of May 31st. Sentence to Serve will assist in setting it up and volunteers from ACE will help with sales. Dawn will update the board via email if more help is needed.

The City Council has hired a firm to conduct a survey of compensation and job classification of the city's department heads. Phase one requires department heads to fill out a questionnaire which is due May 16.

Nancy is finishing up story times. The summer program begins on June 6. The first entertainer will be on June 7 a@ 10am at the Community Center. The Friends of the Windom Library are sponsoring this program. The other two entertainers are being paid for with MN Legacy Funds. The Friends will also buy Duplo and Lego blocks as needed for the Lego/Duplo days at the library.

Motion by Kathy Hiley and seconded by Susan Ebeling to accept the librarian's report.

6. Old Business:

Dawn received a quote to replace the library windows from Midwest Window and Doors of St. Cloud/Mound. The quote to replace all of the windows was for \$118,395. It was unclear if this quote included the windows on the children's library building too. Steve Fresk interpreted the quote as to only cover the windows of the "bank" building. Dawn will be contacting other firms for quotes.

New Business:

None

8. New Book Suggestions:

Book suggestions were given to Dawn.

9. Adjourn:

Motion by Susan Ebeling, seconded by Terri Jones to adjourn.

Meeting adjourned at 5:31 p.m.

Respectfully submitted,

Kathy Hiley, recording secretary

CITY OF WINDOM
APPLICATION FOR BUSINESS SOLICITATION
RE: City Code, TITLE XI BUSINESS REGULATIONS, CHAPTER 114

Solicitor's Name: Klensewitz Thomas Girard
Last First Middle

Date of Birth: ~~02/11/1988~~ Feb. 11, 1988

Driver's License Number: JO90134856709 State of Issue: MN

Address: (Street, City, State, Zip) 512 Aspen Ct W
Rockville MN 56369

Name of Business or Organization: Family Heritage

Contractor's License Number: _____

Address of Business or Organization: 512 Aspen Ct W
Rockville MN 56369 Phone# (320) 249-6759

Purpose of SOLICITATION: Protect Families from High cost of cancer

If door to door solicitation indicate area to be solicited: Residential District
 Commercial District

If Transient merchant - state location from which merchandise will be sold _____

If Telephone solicitation - state location from which calls will be made _____

Informed Consent Form completed
Initial Investigation Fee - \$20.00

Annual License Fee - \$40.00

May 3, 2016
Date

[Signature]
Applicant's Signature

I have on _____, 20____ collected from applicant \$ _____ as prescribed in City Code,
TITLE XI BUSINESS REGULATIONS, CHAPTER 114. _____
City Clerk

Referred to the Police Chief on 5/3/16
Recommendation: Approved _____ Disapproved _____. If disapproved give reason: _____

05/04/16
Date

[Signature]
Police Chief

Approved by the City Council on _____, 20____.

Next (./?type=name&input=Family+Heritage&location=Rockville%
2c+MN+56369&filter=business&accredited=&radius=5000&country=USA%
2c+CAN&language=en&codeType=YPPA&page=2&source=bbbse)

Business Name

BBB Accredited

Family Heritage Life Insurance Company of America (<http://www.bbb.org/dallas/business-reviews/insurance-companies/family-heritage-life-insurance-company-of-america-in-mckinney-tx-90463160>)

▶ **Alternate Names**

2001 Killebrew Dr STE 140
Bloomington, MN 55425-1824



Read BBB's Report on this Business
(<http://www.bbb.org/dallas/business-reviews/insurance-companies/family-heritage-life-insurance-company-of-america-in-mckinney-tx-90463160>)

File a Complaint
(<https://www.bbb.org/file-a-complaint/?source=cibr&bbbid=0875&bid=90463160>)

Submit a Customer Review
(<http://www.bbb.org/dallas/business-reviews/insurance-companies/family-heritage-life-insurance-company-of-america-in-mckinney-tx-90463160/add-review>)

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Dallas and Northeast Texas

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BBB BUSINESS REVIEW

What is a BBB Business Review?

BBB ACCREDITED BUSINESS SINCE 05/01/2013

Family Heritage Life Insurance Company of America



(440) 922-5222

View Additional Phone Numbers
 3700 S Stonebridge Dr, McKinney, TX 75070-5934
 Send email to Family Heritage Life Insurance Company of America
www.familyheritagelife.com
 View Additional Web Addresses



On a scale of A+ to F
 Reason for Rating
 BBB Ratings System
 Overview

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BBB Accreditation

A BBB Accredited Business since 05/01/2013

BBB has determined that Family Heritage Life Insurance Company of America meets BBB accreditation standards, which include a commitment to make a good faith effort to resolve any consumer complaints. BBB Accredited Businesses pay a fee for accreditation review/monitoring and for support of BBB services to the public.

BBB accreditation does not mean that the business' products or services have been evaluated or endorsed by BBB, or that BBB has made a determination as to the business' product quality or competency in performing services.

All Locations are BBB Accredited

Reason for Rating

BBB rating is based on 13 factors. Get the details about the factors considered.

Factors that raised Family Heritage Life Insurance Company of America's rating include:

- Length of time business has been operating.
- Complaint volume filed with BBB for business of this size.
- Response to 19 complaint(s) filed against business.
- Resolution of complaint(s) filed against business.

Customer Complaints Summary

[Read complaint details](#)

19 complaints closed with BBB in last 3 years 6 closed in last 12 months	
Complaint Type	Total Closed Complaints
Advertising / Sales Issues	5
Billing / Collection Issues	2
Delivery Issues	1
Problems with Product / Service	11

Guarantee / Warranty Issues	0
Total Closed Complaints	19

Customer Reviews Summary

[Read customer reviews](#)

1 Customer Review Customer Reviews on Family Heritage Life Insurance Company of America	
Customer Experience	Total Customer Reviews
Positive Experience	1
Neutral Experience	0
Negative Experience	0
Total Customer Reviews	1 Customer Review

Government Actions

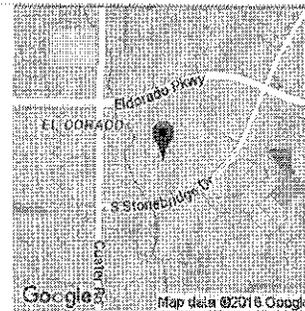
BBB knows of no government actions involving the marketplace conduct of Family Heritage Life Insurance Company of America.

What government actions does BBB report on?

Advertising Review

BBB has nothing to report concerning Family Heritage Life Insurance Company of America's advertising at this time.

What is BBB Advertising Review?



Additional Information

BBB file opened: 04/25/2013
Business started: 08/01/1989

Licensing, Bonding or Registration

This company is in an industry that may require licensing, bonding or registration in order to lawfully do business. BBB encourages you to check with the appropriate agency to be certain any requirements are currently being met.

These agencies may include:

Texas Department of Insurance
333 Guadalupe Street
Austin, TX 78701
(800) 252-3439
<http://www.tdi.texas.gov>

Business Management

Principal: Ms. Kelly Kinser (Legal)
Mr. Rob Alkema (Sales Director)
Mr. Michael Bahara (Team Leader)
Mr. Barry Bandera (Sales Director)
Mr. Rod Biggs (Sales Director)
Mr. Jack Clark (Team Leader)
Mr. Joe Coronado (Team Leader)
Mr. Vance Davenport (Sales Director)
Mr. Mike Day (Team Leader)
Mr. Jerry Dolan (Team Leader)
Mr. Bob Fedchock (Sales Director)
Mr. Todd Hausberger (Team Leader)
Mr. Bill Hayes (Sales Director)
Mr. Eric Hemati (Team Leader)
Mr. Nick Henderson (Team Leader)
Mr. Paul Leahy (Sales Director)
Mr. Dan Lehane (Team Leader)
Mr. John Madrigal (Team Leader)
Mr. Jake McDaniel (Team Leader)
Mr. Kevin Meyers (Sales Director)
Mr. Jose Orona (Sales Director)
Jordan Quayle (Sales Director)
Mr. Michael Roan (Sales Director)
Mr. Larry Salemo (Sales Director)
Mr. Andy Santos (Team Leader)
Mr. Lee Sarver (Team Leader)
Mr. Craig Sena (Sales Director)
Mr. Tucker Tonkel (Team Leader)
Mr. Marty Wilhoite (Sales Director)
Mr. Travis Wilson (Sales Director)
Mr. Adam Yetter (Team Leader)
Mr. George Zimny (Sales Director)

Contact Information

Mr. Erich Koch (Sales Director)
Mr. Brian Mitchell (Sales Director)
Mr. John Southerland (Sales Director)

Business Category

Insurance Companies

Alternate Business Names

Elite Services - Family Heritage Life, Minnesota Heritage - Family Heritage Life, P.M.A. Unlimited - Family Heritage Life

Additional Business Names and Locations are viewable by clicking Find a Location

As a matter of policy, BBB does not endorse any product, service or business.

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Memo

To: City Council
From: Bruce Caldwell Street Department Superintendent
Date: 5/12/16
Re: 2016 Street Seal Coat Project Bid

The Street Committee reviewed the four bids that were received for the 2016 Street Seal Coat Project. Bids were opened on this date at 2:00 p.m. in the Council Chambers. Wenck Representative Mike Johnson, City Administrator Steve Nasby, myself & two contractors present at the bid opening.

Recommendation is to approve the bid of \$60,467.00 to Caldwell Asphalt Co. Inc. from Hawick Minnesota

Below is the list of streets to be sealed this summer.

<u>Street</u>	<u>From</u>	<u>To</u>
10 th Street	Hwy 60/71	Lakeview Avenue
9 th Street	Hwy 60/71	Lakeview Avenue
8 th Street	Hale Place Rd	Collins Avenue
Prospect Ave.	6 th Street	12 th Street
Collins Ave.	6 th Street	12 th Street
Commerce Blvd	North end go south to where we stopped the seal coat in 2015.	

Memo

Date: 5/4/16
To: Windom City Council
From: Bruce Caldwell Street Department Superintendent
Re: Street Closure Request; Windom Theater Classic Car Roll In

We have received a request from the Windom Theater asking for a street closure on 4th Avenue from 9th Street to 10th street on Saturday July 9, 2016. Time of the closure 3:00-7:00 pm

They will have Classic Cars displayed on the street and they are also having a cookout fund raiser during this time.

Police Chief Scott Peterson has been contacted and he has no problem with this request.

RESOLUTION #2016-

INTRODUCED:

SECONDED:

VOTED: Aye:
 Nay:
 Absent:

CITY OF WINDOM

**RESOLUTION CALLING FOR RESCHEDULED PUBLIC HEARING
ON PROPOSED MINNESOTA INVESTMENT FUND APPLICATION**

WHEREAS, on April 19, 2016, the City Council adopted Resolution #2016-27 calling for a Public Hearing on a proposed Minnesota Investment Fund Application on behalf of Prime Pork, LLC; and

WHEREAS, said public hearing was scheduled for the regular City Council Meeting to be held on May 17, 2016, beginning at 7:30 p.m. in the Windom City Hall Council Chambers; and

WHEREAS, due to a clerical error, no public hearing notice was published and the public hearing needs to be rescheduled to the next regular City Council meeting; and

WHEREAS, there is no deadline for the filing of this application and the application will not be adversely affected by a rescheduled public hearing date.

NOW, THEREFORE, BE IT RESOLVED by the City Council for the City of Windom, Minnesota, as follows:

1. Public Hearing. The public hearing to consider the proposed submission of a MIF Application, on behalf of Prime Pork, LLC, is hereby rescheduled to Tuesday, June 7, 2016, in the Windom City Hall Council Chambers during the regular City Council Meeting which begins at 7:30 p.m.

2. Notice of Public Hearing. The City Administrator is authorized and directed to cause notice of the hearing to be published once in the official newspaper of the City at least 10 days, but not more than 30 days, prior to June 7, 2016. The City Administrator is further authorized and directed to place a copy of information related to the proposed MIF Application and supporting documentation on file in the Office of the Economic Development Authority of Windom at City Hall and to make such copy available for inspection by the public.

Adopted this 17th day of May, 2016.

Corey Maricle, Mayor

ATTEST: _____
Steven Nasby, City Administrator

RESOLUTION #2016-

INTRODUCED:

SECONDED:

VOTED: **Aye:**
 Nay:
 Absent:

**RESOLUTION IN SUPPORT OF PURSUING FUNDING THROUGH THE COMMUNITY
ORIENTED POLICING SERVICES (COPS OFFICE) FOR FUNDING UNDER THE
2016 COPS HIRING PROGRAM (CHP)**

WHEREAS, the City of Windom is committed to the best interests of the citizens of Windom; and

WHEREAS, the Office of Community Oriented Policing Services (COPS Office) has announced availability of funding under the 2016 COPS Hiring Program (CHP); and

WHEREAS, the Windom Police Department and Red Rock Ridge Alternative Learning Center have formed a partnership and have discussed the needs of both entities and the benefits of a School Resource Officer and have determined the need to obtain funding to develop a position for School Resource Officer; and

WHEREAS, CHP grants will provide 75% funding for approved entry-level salaries and benefits for 3 years (36 months) with a minimum of 25% local cash match requirement and a maximum federal share of \$125,000. Grant funding will be based on current entry-level salary and benefits packages. Therefore any additional costs for higher salaries or benefits and the fourth year of the program will be the City of Windom's responsibility; and

WHEREAS, it is in the best interests of the City of Windom and its residents to submit an application for funding to the 2016 COPS Hiring Program.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The City Council of Windom, Minnesota, on behalf of the citizens of Windom, supports the Windom Police Department's efforts in pursuing funding through the 2016 COPS Hiring Program.
2. The Windom City Council hereby authorizes Scott Peterson, Police Chief, to submit an application to the COPS Hiring Program.
3. Upon approval of the application, the City of Windom and the Windom Police Department certify that they will comply with all applicable laws, policies and regulations as required by the program.

ADOPTED this 17th day of May, 2016.

Corey J. Maricle, Mayor

ATTEST: _____
Steve Nasby, City Administrator



WINDOM POLICE DEPARTMENT

PO BOX 38, 444 NINTH STREET
WINDOM, MN 56101

Scott Peterson, Chief

PHONE: (507)831-6134 / FAX: (507)831-1957



May 10, 2016

Dear Mayor and City Council Members:

In 2013, the City of Windom and Windom Area Schools began a financial partnership that allowed a School Resource Officer to be placed inside the schools. The partnership has been a successful one for both the Windom Area Schools and the Windom Police Department.

Over the past 5 years, our officers have been continually responding to the Red Rock Ridge Alternative Learning Center for incidents dealing with out of control students, terroristic threats, harassment, and even a bomb threat. Many times these incidents are time consuming and can take away from responding to calls for service from residents. We have also responded to requests to walk through the building to prevent possible incidents from happening.

The United States Department of Justice is currently accepting applications for grant funding for school resource officers. There is strong interest from Red Rock Ridge Alternative Learning Center to begin a partnership with the City of Windom to have an officer assigned to their school. The grant covers 75% of salary and benefits for 3 years. In order receive the funding, the entities must agree to fully fund the position for 1 year after the expiration of the grant. There is a \$125,000 cap on reimbursements for salary and benefits. This proposal is estimated to cost \$143,924.92. To cover the extra costs, I am proposing that we use the formula that is listed below. It is also the formula that we currently use in partnership with the Windom Area School District regarding a School Resource Officer position. It is based on the time each entity uses the officer.

Red Rock Ridge 1440 Hours (69%) City of Windom 640 Hours (31%)

I am providing a financial breakdown below. It is not anticipated that this position would begin duty until January of 2017. These grants are usually awarded in the fall of each year.

2017 SRO Payroll/Benefits \$62,704.19

Grant Funding- \$47,028.14



WINDOM POLICE DEPARTMENT

PO BOX 38, 444 NINTH STREET
WINDOM, MN 56101

Scott Peterson, Chief

PHONE: (507)831-6134 / FAX: (507)831-1957



Red Rock Ridge Funding- \$10,816.47

City of Windom Funding- \$ 4, 859.56

2018 through 2020 figures are estimated at 2% growth for each year. They are as follows:

2018 SRO Payroll/Benefits- \$63,958.27

Grant Funding- \$47,968.70

Red Rock Ridge Funding- \$11,032.80

City of Windom Funding- \$4,956.77

2019 SRO/Payroll/Benefits-\$65,237.44

Grant Funding-\$30,003.16

Red Rock Ridge Funding- \$24,311.65

City of Windom Funding- \$9,103.94

2020 SRO/Payroll/Benefits (Grant Expires)

Total Salary/Benefits

Red Rock Ridge Funding (69%) - \$45,914.14

City of Windom Funding (31%) - \$20,628.08

There is equipment costs associated with the implementation of this project. They are as follows:

Uniforms, Boots and Leather= \$1,000

Taser= \$1,000



WINDOM POLICE DEPARTMENT

PO BOX 38, 444 NINTH STREET
WINDOM, MN 56101

Scott Peterson, Chief

PHONE: (507)831-6134 / FAX: (507)831-1957



Handgun= \$450.00

Vehicle= \$6,000 (50-50 split between City and School)

Red Rock Ridge would be purchasing the equipment for the new officer added to the Police Department Staff.

I am providing you with the number of calls received at Red Rock ALC over the past 5 years:

2011-2012- 19
2012-2013- 17
2013-2014- 14
2014-2015- 16
2015-2016- 32

The listing of calls does not represent how much actual time is spent with the investigative or custodial portion of the incident. Often times for felony incidents, the offender is transported to Prairie Lakes Juvenile Detention Center in Willmar by the Windom Police Department. Many times there is follow-up work that is done in relation to these cases to ensure successful prosecution.

I am an advocate for placing an SRO in the Red Rock Alternative Learning Center. It is my belief that it will make the building safer for both students and staff and result in fewer incidents. I ask your permission to apply for this grant. Thank you for your consideration.

Sincerely,

Scott Peterson, Chief of Police

RESOLUTION #2016-

INTRODUCED:

SECONDED:

VOTED: Aye:
 Nay:
 Absent:

RESOLUTION ACCEPTING A GRANT FROM THE ROBERT AND HELEN REMICK CHARITABLE FOUNDATION FOR THE WINDOM LIBRARY

WHEREAS, the City of Windom has received notification of the awarding of a grant from the Robert and Helen Remick Charitable Foundation Trust, pursuant to an application submitted by the Windom Library, to be used for youth bike safety, bike locks, racks and bike helmets; and

WHEREAS, the grant for "Youth Bike Safety" in the amount of \$2,000 does not require matching funds; and

WHEREAS, it is necessary that the City of Windom accept this grant and provide documentation to the Remick Foundation pursuant to the terms of the grant.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM,
MINNESOTA, AS FOLLOWS:**

1. The City of Windom hereby accepts the grant of \$2,000 awarded to the Windom Library by the Robert and Helen Remick Charitable Foundation Trust and approves the terms of the Grant.
2. The City of Windom certifies that it will comply with applicable laws and regulations and requirements as contained in the grant agreement and any amendments.
3. The City Administrator is hereby authorized to execute any required grant agreements and any amendments and requested documentation on behalf of the City of Windom.

Adopted by the Council this 17th day of May, 2016.

Corey J. Maricle, Mayor

Attest: _____
Steve Nasby, City Administrator



Memo

To: City Council
From: Dawn Aamot, Librarian
Date: 5/13/2016
Re: Remick Foundation Grant - Bicycle Safety

The Windom Library will use the grant funds to incorporate a "Bicycle safety" program this summer. The monies from the Robert & Helen Remick Charitable Foundation grant will be used to purchase materials such as bike locks for check out with a library card, a bike rack, 20 bike helmets that will be given away this summer.

The library is also purchasing books about bikes and bike safety. Bags with the bike books will be checked out by kids who want to win a bike helmet. Names will be entered every time a bag is checked out by the kids.

The library will also purchase a bike to be given away during the Hip to be Square event "**This is how we roll**" which takes place on Saturday, May 21 10:00-2:00 on the Courthouse Square. We feel this program will promote library usage along with promoting community and our great downtown area.

The library thanks the Remick Foundation for their continued support in the library and the community.

The Robert and Helen Remick Charitable Foundation Trust

Trustees:
John Remick
Lynel Nelson
Howard Davis
Lynne Kessler

Address correspondence to:
P. O. Box 123
Lakefield, MN 56150

Attorney:
Patrick K. Costello
(507) 662-6621

April 13, 2016

Windom Public Library
904 4th Avenue
Windom, MN 56101

Dear Sir or Madam:

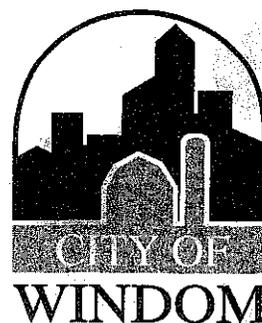
The trustees of the Remick Foundation may benefit charitable causes from individual accounts. One of the trustee's has chosen to award funds to Windom Public Library to be used for youth bike safety, bike locks, racks and bike helmets. Enclosed please find a Foundation check in the amount of \$2,000.00 for that purpose.

Very truly yours,



Patrick K. Costello for
The Robert and Helen Remick Charitable Foundation Trust

PKC:blh
Enc.



May 13, 2016

Memo: Recreation, Swimming Pool, and Arena Hires

To: Windom City Council

From: Al Baloun
Recreation Director

The Following is an updated list of hires for the arena and recreation as of 5/13/2016.

Permanent Part Time Arena Maintenance Assistant-

Chad Perry- Upon Completion of Background Check- \$13.90 hour

Seasonal Summer Employees 2016 (5/13/16)

ARENA Concessions and Maintenance & Recreation

Adam Farag

Devon Homer

Austin Jones- Upon Completion of Interview Process

RECREATION

Olivia Maras

Samantha Baloun Has also recommended the hiring of the following for Windom Swimming Pool positions:

Carman Syverson- Sub Head Lifeguard

Sarah Spieker- Lifeguard

Meredeth Suess- Lifeguard/Water Safety Instructor

If you have any questions regarding this memo feel free to contact me at 507-822-0514.



MEMORANDUM



CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: City Administrator and Finance Director\Controllor
DATE: May 12, 2016
RE: Administrative Intern Position

This year we are again continuing our summer intern program. In the past we have had one intern for 10-12 weeks working about 40 hours a week. This year due to the conversion of the billing system and other staffing issues we are recommending that two interns be hired for 8-10 weeks working 35-40 hours. We have coordinated with other departments and they have provided us with some additional work they would want as well.

The City Office budget for the intern program is \$5,000. We have estimated the total cost of two interns at \$5,600 to \$8,000 depending upon the number of hours worked. There may be some opportunity to defer some of the cost within other departments that utilize the interns to help off-set costs.

Staff is recommending that Nick Raverty and Andrew Derickson be hired as summer interns.



Windom, MN

Expense Approval Report

By Fund

Payment Dates 4/30/2016 - 5/12/2016

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL					
US BANK	20160420	05/11/2016	CREDIT CARD- SALES TAX	100-11500	24.95
					24.95
Activity: 41110 - Mayor & Council					
SCHWALBACH HARDWARE	20160425	05/11/2016	MAINTENANCE -	100-41110-350	123.96
ETHAN CLERC FILMS	20160504	05/04/2016	FILM COUNCIL MEETINGS	100-41110-350	25.00
US BANK	20160420	05/11/2016	CREDIT CARD- WEBSITE RENE	100-41110-433	299.88
MCMA - MN CITY/CO MGMT	20160509	05/11/2016	MEMBERSHIP-STEVE NASBY	100-41110-433	216.22
CONVENT. & VISITOR BUREAU	20160429	04/29/2016	LODGING TAX - RED CARPET I	100-41110-491	307.94
CONVENT. & VISITOR BUREAU	20160429A	04/29/2016	LODGING TAX - GUARDIAN IN	100-41110-491	1,243.75
					Activity 41110 - Mayor & Council Total: 2,216.75
Activity: 41310 - Administration					
NCPERS MINNESOTA	8446516	04/29/2016	INSURANCE #844600 - MAY 2	100-41310-133	80.00
US BANK	20160420	05/11/2016	CREDIT CARD- HY-VEE	100-41310-200	23.47
TOSHIBA FINANCIAL SERVICES	303405682	04/29/2016	COPIER LEASE 4/20 - 5/20	100-41310-217	29.45
VAN IWAARDEN	20160503	05/11/2016	OPEB FIRE RELIEF -	100-41310-301	175.00
VAN IWAARDEN	20160503A	05/11/2016	OPEB ACTUARIAL CONSULTIN	100-41310-301	296.50
VERIZON WIRELESS	9764082913	05/04/2016	TELEPHONE	100-41310-321	50.75
US BANK	20160420	05/11/2016	CREDIT CARD- SITE LOCK	100-41310-326	10.00
US BANK	20160420	05/11/2016	CREDIT CARD- CRASH PLAN B	100-41310-326	9.99
SCHWALBACH HARDWARE	20160425	05/11/2016	MAINTENANCE -	100-41310-326	35.97
STEVE NASBY	20160504	05/11/2016	EXPENSE-MN DOT	100-41310-331	103.14
MCFOA REGION V	20160511	05/11/2016	MEMBERSHIP-CHELSIE CARLS	100-41310-433	35.00
BLUE CROSS/BLUE SHIELD	20160427	05/10/2016	INSURANCE PREM- JUNE 201	100-41310-480	413.00
VAN IWAARDEN	20160503	05/11/2016	OPEB FIRE RELIEF -	100-41310-480	1,050.00
					Activity 41310 - Administration Total: 2,312.27
Activity: 41910 - Building & Zoning					
NCPERS MINNESOTA	8446516	04/29/2016	INSURANCE #844600 - MAY 2	100-41910-133	24.00
WINDOM QUICK PRINT	20160420	05/11/2016	SUPPLIES	100-41910-200	99.82
WEX BANK	20160509	05/11/2016	CREDIT CARD - P/Z	100-41910-212	54.99
VERIZON WIRELESS	9764082913	05/04/2016	TELEPHONE	100-41910-321	16.85
					Activity 41910 - Building & Zoning Total: 195.66
Activity: 41940 - City Hall					
MELISSA PENAS	20160502	05/04/2016	CLEANING	100-41940-406	380.00
SANDRA HERDER	20160504	05/04/2016	CLEANING	100-41940-406	380.00
SCHWALBACH HARDWARE	20160425	05/11/2016	MAINTENANCE - CITY HALL	100-41940-409	46.87
COTTONWOOD CO AUD/TREA	032816	03/30/2016	PROPERTY TAX-1ST HALF- 444	100-41940-460	96.00
					Activity 41940 - City Hall Total: 902.87
Activity: 42120 - Crime Control					
NCPERS MINNESOTA	8446516	04/29/2016	INSURANCE #844600 - MAY 2	100-42120-133	160.00
INDOFF, INC	2788792	04/27/2016	SUPPLIES	100-42120-200	22.57
WEX BANK	20160509	05/11/2016	CREDIT CARD - POLICE	100-42120-212	1,106.85
WEX BANK	20160509	05/11/2016	CREDIT CARD - POLICE	100-42120-212	-13.42
MN BUREAU OF CRIMINAL AP	34509-011216DMT	05/11/2016	DMT-G CERT COURSE-LUKE LA	100-42120-308	285.00
MN BUREAU OF CRIMINAL AP	34514-011216DMT	05/11/2016	DMT-G CERT COURSE-DEVIN K	100-42120-308	285.00
VERIZON WIRELESS	9764082913	05/04/2016	TELEPHONE	100-42120-321	205.13
ALPHA WIRELESS - MANKATO	683115	05/10/2016	SERVICE	100-42120-323	108.00
US BANK	20160420	05/11/2016	CREDIT CARD- MIDWAY USA/	100-42120-404	188.98
US BANK	20160420	05/11/2016	CREDIT CARD- CHEAPER THA	100-42120-404	122.70
TOSHIBA FINANCIAL SERVICES	303405682	04/29/2016	COPIER LEASE 4/20 - 5/20	100-42120-404	14.73
LUND'S BODY SHOP	3638	05/04/2016	VEHICLE REPAIRS	100-42120-405	512.81
SCHWALBACH HARDWARE	20160425	05/11/2016	MAINTENANCE - POLICE	100-42120-480	22.92

Expense Approval Report

Payment Dates: 4/30/2016 - 5/12/2016

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BLUE CROSS/BLUE SHIELD	20160427	05/10/2016	INSURANCE PREM- JUNE 201	100-42120-480	413.00
Activity 42120 - Crime Control Total:					3,434.27
Activity: 42220 - Fire Fighting					
US BANK	20160420	05/11/2016	CREDIT CARD- SHOPKO	100-42220-200	18.16
WEX BANK	20160509	05/11/2016	CREDIT CARD - FIRE	100-42220-212	169.09
INDOFF, INC	2788793	04/26/2016	SUPPLIES	100-42220-217	10.25
MN WEST COMMUNITY	00200595	04/26/2016	RTK/BBP/HM REVIEW	100-42220-308	325.00
WINDOM COMMUNITY CENT	20160425	05/11/2016	WINDOM FIRE DEPT-MTG	100-42220-308	330.00
SCOTT GEISELHART	20160425	05/11/2016	TRAINING	100-42220-308	725.00
US BANK	20160420	05/11/2016	CREDIT CARD- CENTER STOP-	100-42220-322	10.78
TOSHIBA FINANCIAL SERVICES	303405682	04/29/2016	COPIER LEASE 4/20 - 5/20	100-42220-404	23.56
STEVE NASBY	20160505	05/11/2016	EXPENSE-ESF LOBBY TRIP	100-42220-439	162.00
FLAHERTY & HOOD, P.A.	8895	05/11/2016	2016 BONDING-PROF SERVIC	100-42220-439	1,461.25
Activity 42220 - Fire Fighting Total:					3,235.09
Activity: 42700 - Animal Control					
COTTONWOOD VET CLINIC	156367	05/10/2016	SERVICE	100-42700-300	22.00
Activity 42700 - Animal Control Total:					22.00
Activity: 43100 - Streets					
NCPERS MINNESOTA	8446516	04/29/2016	INSURANCE #844600 - MAY 2	100-43100-133	80.00
SCHWALBACH HARDWARE	20160425	05/11/2016	MAINTENANCE - STREET	100-43100-200	21.99
JIFFY-JR. PRODUCTS	161587	04/18/2016	SUPPLIES	100-43100-211	73.83
WEX BANK	20160509	05/11/2016	CREDIT CARD - STREET	100-43100-212	-13.42
WEX BANK	20160509	05/11/2016	CREDIT CARD - STREET	100-43100-212	1,192.25
M-R SIGNS CO., INC	190112	04/19/2016	MATERIALS & EQUIPMENT	100-43100-215	208.90
RUNNING'S SUPPLY	20160424	05/11/2016	MAINTENANCE -	100-43100-217	40.44
JOHNSON HARDWARE	4362	05/11/2016	OPERATING SUPPLIES	100-43100-217	4.95
RUNNING'S SUPPLY	20160424	05/11/2016	MAINTENANCE -	100-43100-224	142.72
BARGEN INC	216035	04/18/2016	MAINTENANCE MATERIALS	100-43100-224	949.20
RUNNING'S SUPPLY	20160424	05/11/2016	MAINTENANCE -	100-43100-225	11.34
SCHWALBACH HARDWARE	20160425	05/11/2016	MAINTENANCE - STREET	100-43100-225	47.97
VERIZON WIRELESS	9764082913	05/04/2016	TELEPHONE	100-43100-321	72.78
RUNNING'S SUPPLY	20160424	05/11/2016	MAINTENANCE -	100-43100-404	20.78
MILLER SELLNER EQUIP	757198	04/29/2016	MAINTENANCE	100-43100-404	3.15
JERRY'S REPAIR	8598	05/11/2016	MAINTENANCE	100-43100-404	27.72
RUNNING'S SUPPLY	20160424	05/11/2016	MAINTENANCE -	100-43100-405	26.99
COTTONWOOD CO AUD/TREA	032816	03/30/2016	PROPERTY TAX-1ST HALF- 80	100-43100-460	24.00
BLUE CROSS/BLUE SHIELD	20160427	05/10/2016	INSURANCE PREM- JUNE 201	100-43100-480	1,515.50
JON KETZENBERG	20160511	05/11/2016	EXPENSE- SAFETY SHOES	100-43100-480	100.00
Activity 43100 - Streets Total:					4,551.09
Activity: 43210 - Sanitation					
WAYNE ERICKSON	20160504	05/04/2016	COMPOST SITE MANAGER	100-43210-307	205.00
KDOM RADIO	KDOM0951160439012	05/04/2016	ADVERTISING	100-43210-307	370.00
Activity 43210 - Sanitation Total:					575.00
Activity: 45120 - Recreation					
SCHWALBACH HARDWARE	20160425	05/11/2016	MAINTENANCE - PARKS	100-45120-217	27.99
TOSHIBA FINANCIAL SERVICES	303405682	04/29/2016	COPIER LEASE 4/20 - 5/20	100-45120-217	14.73
Activity 45120 - Recreation Total:					42.72
Activity: 45202 - Park Areas					
NCPERS MINNESOTA	8446516	04/29/2016	INSURANCE #844600 - MAY 2	100-45202-133	16.00
JIFFY-JR. PRODUCTS	161587	04/18/2016	SUPPLIES	100-45202-211	90.84
SCHWALBACH HARDWARE	20160425	05/11/2016	MAINTENANCE - PARKS	100-45202-211	28.95
COUNTRY PRIDE SERVICE	560	05/10/2016	CHEMICALS #970744	100-45202-216	648.22
SCHWALBACH HARDWARE	20160425	05/11/2016	MAINTENANCE - PARKS	100-45202-402	106.88
LAMPERTS YARDS, INC.	39165140	05/11/2016	MAINTENANCE	100-45202-404	202.04
SCHWALBACH HARDWARE	20160425	05/11/2016	MAINTENANCE - PARKS	100-45202-405	23.03
BRYAN ROCK PRODUCTS, INC.	13834	04/22/2016	MAINTENANCE	100-45202-406	429.27
US BANK	20160420	05/11/2016	CREDIT CARD- EPIC SPORTS-V	100-45202-406	224.16
US BANK	20160420	05/11/2016	CREDIT CARD- UNCOMMON	100-45202-406	907.00

Expense Approval Report

Payment Dates: 4/30/2016 - 5/12/2016

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
US BANK	20160420	05/11/2016	CREDIT CARD- UNCOMMON	100-45202-406	218.00
US BANK	20160420	05/11/2016	CREDIT CARD- BSN SPORTS-F	100-45202-406	362.98
US BANK	20160420	05/11/2016	CREDIT CARD- GOPHER SPORT	100-45202-406	1,513.98
LAMPERTS YARDS, INC.	39165792	05/11/2016	MAINTENANCE	100-45202-406	258.20
COTTONWOOD CO AUD/TREA	032816	03/30/2016	PROPERTY TAX-1ST HALF- HO	100-45202-460	40.00
US BANK	20160420	05/11/2016	CREDIT CARD- GOPHER SPOR	100-45202-480	209.43
Activity 45202 - Park Areas Total:					5,278.98
Fund 100 - GENERAL Total:					22,791.65

Fund: 211 - LIBRARY

Activity: 45501 - Library

NCPERS MINNESOTA	8446516	04/29/2016	INSURANCE #844600 - MAY 2	211-45501-133	16.00
TOSHIBA FINANCIAL SERVICES	303405682	04/29/2016	COPIER LEASE 4/20 - 5/20	211-45501-217	7.36
MELISSA PENAS	20160502	05/04/2016	CLEANING	211-45501-402	380.00
SANDRA HERDER	20160504	05/04/2016	CLEANING	211-45501-402	380.00
US BANK	20160420	05/11/2016	CREDIT CARD- COUNTRY SA	211-45501-433	39.97
US BANK	20160420	05/11/2016	CREDIT CARD- BLOOMBERG	211-45501-433	60.00
US BANK	20160420	05/11/2016	CREDIT CARD- RACHAEL RAY	211-45501-433	20.00
US BANK	20160420	05/11/2016	CREDIT CARD- DO IT YOURSE	211-45501-433	19.97
US BANK	20160420	05/11/2016	CREDIT CARD- SPORTS ILLUST	211-45501-433	166.32
US BANK	20160420	05/11/2016	CREDIT CARD- NATIONAL GE	211-45501-433	39.00
US BANK	20160420	05/11/2016	CREDIT CARD- CRAFT IDEAS	211-45501-433	19.99
US BANK	20160420	05/11/2016	CREDIT CARD- BETTER HOME	211-45501-433	29.99
US BANK	20160420	05/11/2016	CREDIT CARD- COUNTRY	211-45501-433	24.98
GALE	57706705	04/29/2016	BOOKS	211-45501-435	60.58
MICROMARKETING	619997	05/11/2016	BOOKS	211-45501-435	257.45
MICROMARKETING	620430	05/11/2016	BOOKS	211-45501-435	182.89
COTTONWOOD CO AUD/TREA	032816	03/30/2016	PROPERTY TAX-1ST HALF- LIB	211-45501-460	96.00
Activity 45501 - Library Total:					1,800.50
Fund 211 - LIBRARY Total:					1,800.50

Fund: 225 - AIRPORT

Activity: 45127 - Airport

RED ROCK RURAL WATER	MAY2016	05/04/2016	WATER 105-36-12 SE	225-45127-200	29.10
MN POLLUTION CONTROL AG	10000006302	04/26/2016	WATER PERMIT ANNUAL FEES	225-45127-217	400.00
MN VALLEY TESTING	803653	04/19/2016	TESTING	225-45127-217	79.40
SOUTH CENTRAL ELECTRIC	20160504B	05/04/2016	SERVICE 26-12-116-04 AIRPO	225-45127-381	293.07
SOUTH CENTRAL ELECTRIC	20160504C	05/04/2016	SERVICE 26-12-112-04 AIRPO	225-45127-381	496.00
COTTONWOOD CO AUD/TREA	032816	03/30/2016	PROPERTY TAX-1ST HALF-AIRP	225-45127-460	24.00
Activity 45127 - Airport Total:					1,321.57
Fund 225 - AIRPORT Total:					1,321.57

Fund: 230 - POOL

Activity: 45124 - Pool

TOSHIBA FINANCIAL SERVICES	303405682	04/29/2016	COPIER LEASE 4/20 - 5/20	230-45124-217	7.36
Activity 45124 - Pool Total:					7.36
Fund 230 - POOL Total:					7.36

Fund: 235 - AMBULANCE

Activity: 42153 - Ambulance

WEX BANK	20160509	05/11/2016	CREDIT CARD - AMBULANCE	235-42153-212	792.17
WEX BANK	20160509	05/11/2016	CREDIT CARD - AMBULANCE	235-42153-212	-13.43
WINDOM FARM SERVICE	161135	05/11/2016	AMBULANCE-BATTERIES	235-42153-217	6.98
EMSRB	5019	04/29/2016	MN STAR FORMS #5019	235-42153-217	217.40
ALPHA WIRELESS - MANKATO	683015	05/04/2016	SUPPLIES	235-42153-217	118.20
VERIZON WIRELESS	9764082913	05/04/2016	TELEPHONE	235-42153-321	65.96
REAL TIME TRANSLATION, INC	108838	05/11/2016	SERVICE	235-42153-327	34.00
BUCKWHEAT JOHNSON	20160510	05/10/2016	EXPENSE	235-42153-334	46.99
APRIL HARRINGTON	20160510	05/10/2016	EXPENSE	235-42153-334	82.42
JUSTIN HARRINGTON	20160511	05/11/2016	EXPENSE	235-42153-334	78.40
TIM HACKER	20160511	05/11/2016	EXPENSE	235-42153-334	41.30

Expense Approval Report

Payment Dates: 4/30/2016 - 5/12/2016

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SCHWALBACH HARDWARE	20160425	05/11/2016	MAINTENANCE - AMBULANC	235-42153-405	39.96
			Activity 42153 - Ambulance Total:		1,510.35
			Fund 235 - AMBULANCE Total:		1,510.35
Fund: 250 - EDA GENERAL					
ELECTRIC FUND	20160502	05/04/2016	LOAN PAYABLE	250-23900	914.61
					914.61
Activity: 46520 - EDA					
NCPERS MINNESOTA	8446516	04/29/2016	INSURANCE #844600 - MAY 2	250-46520-133	8.00
WINDOM QUICK PRINT	20160420	05/11/2016	SUPPLIES	250-46520-200	221.71
CLIFTON-LARSON-ALLEN, LLP	1255152	05/10/2016	AUDIT SERVICE	250-46520-301	1,000.00
WENCK ASSOCIATES, INC.	11602581	05/11/2016	RIVER BEND ADDITION SEWE	250-46520-303	765.00
US BANK	20160420	05/11/2016	CREDIT CARD- EHLERS WORK	250-46520-308	40.00
VERIZON WIRELESS	9764082913	05/04/2016	TELEPHONE	250-46520-321	21.48
DREW HAGE	20160511	05/11/2016	EXPENSE-EHLERS FIN/EC WOR	250-46520-331	70.20
JOURNAL COMMUNICATIONS	085816	05/11/2016	SERVICE #10002789	250-46520-340	2,942.00
FEDERATED RURAL ELECTRIC	20160504	05/04/2016	SERVICE 28-36-30	250-46520-381	15.00
US BANK	20160420	05/11/2016	CREDIT CARD- MEETING MEA	250-46520-438	24.60
US BANK	20160420	05/11/2016	CREDIT CARD- AMAZON BOO	250-46520-438	44.87
COTTONWOOD CO AUD/TREA	032816	03/30/2016	PROPERTY TAX-1ST HALF- NW	250-46520-462	24.00
COTTONWOOD CO AUD/TREA	032816	03/30/2016	PROPERTY TAX-1ST HALF- EXT	250-46520-462	4.00
COTTONWOOD CO AUD/TREA	032816	03/30/2016	PROPERTY TAX-1ST HALF- 575	250-46520-462	24.00
COTTONWOOD CO AUD/TREA	032816	03/30/2016	PROPERTY TAX-1ST HALF- NW	250-46520-462	468.60
COTTONWOOD CO AUD/TREA	032816	03/30/2016	PROPERTY TAX-1ST HALF- NW	250-46520-462	225.17
COTTONWOOD CO AUD/TREA	032816	03/30/2016	PROPERTY TAX-1ST HALF- SPE	250-46520-462	9,087.00
COTTONWOOD CO AUD/TREA	032816	03/30/2016	PROPERTY TAX-1ST HALF- NW	250-46520-462	471.20
COTTONWOOD CO AUD/TREA	032816	03/30/2016	PROPERTY TAX-1ST HALF- ALL	250-46520-462	26.00
COTTONWOOD CO AUD/TREA	032816	03/30/2016	PROPERTY TAX-1ST HALF- NW	250-46520-462	585.96
COTTONWOOD CO AUD/TREA	032816	03/30/2016	PROPERTY TAX-1ST HALF-FAR	250-46520-462	1,169.00
GREATER MN PARTNERSHIP	20160505	05/11/2016	MINN STATE SEAL	250-46520-480	186.00
			Activity 46520 - EDA Total:		17,423.79
Activity: 49980 - Debt Service					
ELECTRIC FUND	20160502	05/04/2016	LOAN PAYABLE	250-49980-612	34.88
			Activity 49980 - Debt Service Total:		34.88
			Fund 250 - EDA GENERAL Total:		18,373.28
Fund: 254 - NORTH IND PARK					
Activity: 46520 - EDA					
SOUTH CENTRAL ELECTRIC	20160504A	05/04/2016	SERVICE 26-24-123-04 NWIP	254-46520-381	109.42
COTTONWOOD CO AUD/TREA	032816	03/30/2016	PROPERTY TAX-1ST HALF- NW	254-46520-462	106.83
COTTONWOOD CO AUD/TREA	032816	03/30/2016	PROPERTY TAX-1ST HALF- NW	254-46520-462	231.40
COTTONWOOD CO AUD/TREA	032816	03/30/2016	PROPERTY TAX-1ST HALF- NW	254-46520-462	562.80
COTTONWOOD CO AUD/TREA	032816	03/30/2016	PROPERTY TAX-1ST HALF- OU	254-46520-462	96.00
COTTONWOOD CO AUD/TREA	032816	03/30/2016	PROPERTY TAX-1ST HALF- NW	254-46520-462	280.04
			Activity 46520 - EDA Total:		1,386.49
			Fund 254 - NORTH IND PARK Total:		1,386.49
Fund: 273 - TIF 1-17 NWIP I					
Activity: 46530 - TIF Districts					
WENCK ASSOCIATES, INC.	11602575	05/11/2016	NWIP COMMERCE BLVD EXT	273-46530-303	405.00
			Activity 46530 - TIF Districts Total:		405.00
			Fund 273 - TIF 1-17 NWIP I Total:		405.00
Fund: 601 - WATER					
AUTOMATIC SYSTEMS CO	30107	05/11/2016	MACHINERY & EQUIPMENT	601-16400	9,696.00
					9,696.00
Activity: 49400 - Water					
NCPERS MINNESOTA	8446516	04/29/2016	INSURANCE #844600 - MAY 2	601-49400-133	40.00
WEX BANK	20160509	05/11/2016	CREDIT CARD - WATER	601-49400-212	282.99
RUNNING'S SUPPLY	20160424	05/11/2016	MAINTENANCE -	601-49400-241	708.93
CLIFTON-LARSON-ALLEN, LLP	1255152	05/10/2016	AUDIT SERVICE	601-49400-301	1,000.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
VAN IWAARDEN	20160503	05/11/2016	OPEB FIRE RELIEF -	601-49400-301	175.00
VAN IWAARDEN	20160503A	05/11/2016	OPEB ACTUARIAL CONSULTIN	601-49400-301	296.50
MN VALLEY TESTING	803357	04/18/2016	TESTING	601-49400-310	56.25
VERIZON WIRELESS	9764082913	05/04/2016	TELEPHONE	601-49400-321	47.22
HP SUDS CLUB, LLC	1419	05/04/2016	BILLING CONTRACT SERVICE	601-49400-326	1,170.00
US BANK	20160420	05/11/2016	CREDIT CARD- BILLING SYSTE	601-49400-326	371.13
KDOM RADIO	KDOM0791160439174	05/04/2016	ADVERTISING	601-49400-340	200.00
FEDERATED RURAL ELECTRIC	20160504B	05/04/2016	SERVICE 28-35-18 WATER	601-49400-381	42.00
WENCK ASSOCIATES, INC.	11601504	04/29/2016	WINDOM LANDFILL	601-49400-386	720.00
SCHWALBACH HARDWARE	20160425	05/11/2016	MAINTENANCE - WATER	601-49400-386	12.97
BOLTON & MENK, INC.	0188969	04/29/2016	#T22.110254 WATER TOWER	601-49400-402	937.60
SCHWALBACH HARDWARE	20160425	05/11/2016	MAINTENANCE - WATER	601-49400-402	229.44
RUNNING'S SUPPLY	20160424	05/11/2016	MAINTENANCE -	601-49400-404	211.20
SCHWALBACH HARDWARE	20160425	05/11/2016	MAINTENANCE - WATER	601-49400-404	118.97
TOSHIBA FINANCIAL SERVICES	303405682	04/29/2016	COPIER LEASE 4/20 - 5/20	601-49400-404	29.45
HAWKINS, INC	3871089	04/29/2016	MAINTENANCE	601-49400-404	2,198.78
LAMPERTS YARDS, INC.	39164993	05/11/2016	MAINTENANCE	601-49400-404	158.20
MESSER MACHINE & MFG. CO	J0009282	05/11/2016	MAINTENANCE	601-49400-404	146.15
WESTRUM LEAK DETECTION I	2998	05/11/2016	MAINTENANCE	601-49400-408	612.50
HD SUPPLY WATERWORKS LTD	F379786	04/27/2016	MAINTENANCE	601-49400-408	1,815.45
COTTONWOOD CO AUD/TREA	032816	03/30/2016	PROPERTY TAX-1ST HALF- MA	601-49400-460	373.60

Activity 49400 - Water Total: 11,954.33

Fund 601 - WATER Total: 21,650.33

Fund: 602 - SEWER

Activity: 49450 - Sewer

NCPERS MINNESOTA	8446516	04/29/2016	INSURANCE #844600 - MAY 2	602-49450-133	56.00
WEX BANK	20160509	05/11/2016	CREDIT CARD - SEWER	602-49450-212	201.06
CLIFTON-LARSON-ALLEN, LLP	1255152	05/10/2016	AUDIT SERVICE	602-49450-301	1,000.00
VAN IWAARDEN	20160503	05/11/2016	OPEB FIRE RELIEF -	602-49450-301	175.00
VAN IWAARDEN	20160503A	05/11/2016	OPEB ACTUARIAL CONSULTIN	602-49450-301	296.50
ENVIRONMENTAL TOXICITY C	16-044	04/26/2016	TESTING	602-49450-310	1,200.00
MN VALLEY TESTING	803409	04/18/2016	TESTING	602-49450-310	143.60
MN VALLEY TESTING	804122	04/19/2016	TESTING	602-49450-310	238.00
MN VALLEY TESTING	804342	04/19/2016	TESTING	602-49450-310	158.00
VERIZON WIRELESS	9764082913	05/04/2016	TELEPHONE	602-49450-321	47.22
FEDERAL EXPRESS CORP	5-398-03757	05/04/2016	SHIPPING	602-49450-322	220.75
HP SUDS CLUB, LLC	1419	05/04/2016	BILLING CONTRACT SERVICE	602-49450-326	1,170.00
US BANK	20160420	05/11/2016	CREDIT CARD- BILLING SYSTE	602-49450-326	371.13
US BANK	20160420	05/11/2016	CREDIT CARD- MPLS MARRIO	602-49450-334	926.34
US BANK	20160420	05/11/2016	CREDIT CARD- POLLUTION C	602-49450-334	152.71
SOUTH CENTRAL ELECTRIC	20160504	05/04/2016	SERVICE 26-24-125-04 SEWER	602-49450-381	127.45
JIFFY-JR. PRODUCTS	161585	04/19/2016	MAINTENANCE	602-49450-404	282.07
JIFFY-JR. PRODUCTS	161586	04/26/2016	MAINTENANCE	602-49450-404	322.21
US BANK	20160420	05/11/2016	CREDIT CARD- CHLORINE/PH	602-49450-404	322.64
US BANK	20160420	05/11/2016	CREDIT CARD- HACH COMPA	602-49450-404	85.49
RUNNING'S SUPPLY	20160424	05/11/2016	MAINTENANCE -	602-49450-404	36.07
SCHWALBACH HARDWARE	20160425	05/11/2016	MAINTENANCE - SEWER	602-49450-404	68.38
TOSHIBA FINANCIAL SERVICES	303405682	04/29/2016	COPIER LEASE 4/20 - 5/20	602-49450-404	23.56
LAMPERTS YARDS, INC.	39165641	05/11/2016	MAINTENANCE	602-49450-404	45.24
BOLTON & MENK, INC.	0188968	04/29/2016	T22.109023 MPCA NITRATE PI	602-49450-439	3,190.00
RUNNING'S SUPPLY	20160424	05/11/2016	MAINTENANCE -	602-49450-439	11.97
SCHWALBACH HARDWARE	20160425	05/11/2016	MAINTENANCE - SEWER	602-49450-439	47.49
MN VALLEY TESTING	803654	04/19/2016	TESTING	602-49450-439	126.40
MN VALLEY TESTING	804341	04/19/2016	TESTING	602-49450-439	126.40
MN VALLEY TESTING	804845	04/26/2016	TESTING	602-49450-439	152.00
BLUE CROSS/BLUE SHIELD	20160427	05/10/2016	INSURANCE PREM- JUNE 201	602-49450-480	413.00

Activity 49450 - Sewer Total: 11,736.68

Fund 602 - SEWER Total: 11,736.68

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 604 - ELECTRIC					
TELECOM FUND	20160511	05/11/2016	MONTHLY TRANSFERS-UTIL T	604-11500	48.58
RESCO	641312-00	04/27/2016	ELEC INVENTORY-TRANSFOR	604-14200	79.00
J. H. LARSON	S101190991.001	04/26/2016	ELECTRIC INVENTORY	604-14200	218.40
ALTEC INDUSTRIES, INC.	8160364	04/29/2016	ELEC DIGGER TRUCK	604-16440	3,000.00
ALISSA POHLMAN	20160504	05/04/2016	UTILITY PREPAYMENT REFUN	604-22000	124.90
KAYLA WALLERT	20160504	05/04/2016	UTILITY PREPAYMENT REFUN	604-22000	217.50
ELECTRIC FUND	20160504	05/04/2016	UTIL PREPAY KAYLA WALLERT	604-22000	82.50
ELECTRIC FUND	20160504A	05/04/2016	UTIL PREPAY ALISSA POHLMAN	604-22000	175.10
LIDNORYS MALDONADO	20160511	05/11/2016	REFUND - UTILITY PREPAYME	604-22000	300.00
REY LUNA	20160511	05/11/2016	REFUND - BALANCE OF UTILIT	604-22000	81.92
ELECTRIC FUND	20160511A	05/11/2016	UTIL PREPAY-TRAVIS JANZEN -	604-22000	300.00
ELECTRIC FUND	20160511C	05/11/2016	UTIL PREPAY-REY LUNA TO BIL	604-22000	218.08
					4,845.98

Activity: 49550 - Electric

NCPERS MINNESOTA	8446516	04/29/2016	INSURANCE #844600 - MAY 2	604-49550-133	96.00
WEX BANK	20160509	05/11/2016	CREDIT CARD - ELECTRIC	604-49550-212	375.14
RUNNING'S SUPPLY	20160424	05/11/2016	MAINTENANCE -	604-49550-218	19.99
RUNNING'S SUPPLY	20160424	05/11/2016	MAINTENANCE -	604-49550-241	125.93
SCHWALBACH HARDWARE	20160425	05/11/2016	MAINTENANCE - ELECTRIC	604-49550-241	19.99
IRBY ELECTRICAL DISTRIBUTO	S009531676.001	04/19/2016	SMALL TOOLS	604-49550-241	2,507.23
VAN IWAARDEN	20160503	05/11/2016	OPEB FIRE RELIEF -	604-49550-301	175.00
VAN IWAARDEN	20160503A	05/11/2016	OPEB ACTUARIAL CONSULTIN	604-49550-301	296.50
VERIZON WIRELESS	9764082913	05/04/2016	TELEPHONE	604-49550-321	120.78
HP SUDS CLUB, LLC	1419	05/04/2016	BILLING CONTRACT SERVICE	604-49550-326	1,170.00
US BANK	20160420	05/11/2016	CREDIT CARD- BILLING SYSTE	604-49550-326	371.14
PRESTON ROSSOW	20160426	04/29/2016	EXPENSE-MILEAGE	604-49550-331	149.04
US BANK	20160420	05/11/2016	CREDIT CARD- YELLOW FREIG	604-49550-333	223.94
US BANK	20160420	05/11/2016	CREDIT CARD- HACH CO - BES	604-49550-404	19.23
US BANK	20160420	05/11/2016	CREDIT CARD- O'REILY	604-49550-404	77.54
US BANK	20160420	05/11/2016	CREDIT CARD- CARQUEST	604-49550-404	52.99
CARQUEST AUTO PARTS STOR	2789-301411	05/11/2016	MAINTENANCE	604-49550-404	94.22
TOSHIBA FINANCIAL SERVICES	303405682	04/29/2016	COPIER LEASE 4/20 - 5/20	604-49550-404	29.45
US BANK	20160420	05/11/2016	CREDIT CARD- AUTO VALUE	604-49550-405	35.96
SCHWALBACH HARDWARE	20160425	05/11/2016	MAINTENANCE - ELECTRIC	604-49550-405	7.49
US BANK	20160420	05/11/2016	CREDIT CARD- LAMPERTS	604-49550-406	77.39
BRAD BUSSA	20160430	05/04/2016	CLEANING	604-49550-406	184.60
FLAGSHOOTER LLC	160216164	04/26/2016	MAINTENANCE	604-49550-408	251.90
SCHWALBACH HARDWARE	20160425	05/11/2016	MAINTENANCE - ELECTRIC	604-49550-408	7.60
ELECTRIC FUND	SO-000093	04/29/2016	NEW CL SERVICE	604-49550-408	50.40
SCHWALBACH HARDWARE	20160425	05/11/2016	MAINTENANCE - ELECTRIC	604-49550-409	436.95
ALICE HUEBERT	20160429	04/29/2016	ENERGY REBATE	604-49550-450	150.00
AMANDA MATTSON	20160429	04/29/2016	ENERGY REBATE	604-49550-450	368.90
MISSOURI RIVER ENERGY SER	SM00000003333	05/04/2016	CONSERVATION	604-49550-450	5,803.90
MISSOURI RIVER ENERGY SER	SM00000003334	05/04/2016	CONSERVATION	604-49550-450	1,758.00
COTTONWOOD CO AUD/TREA	032816	03/30/2016	PROPERTY TAX-1ST HALF-110	604-49550-460	24.00
BLUE CROSS/BLUE SHIELD	20160427	05/10/2016	INSURANCE PREM- JUNE 201	604-49550-480	1,102.50
WINDOM AREA DEVELOPME	20160502	05/04/2016	INDUSTRIAL DEVELOPMENT	604-49550-491	1,200.00
					Activity 49550 - Electric Total: 17,383.70

Fund 604 - ELECTRIC Total: 22,229.68**Fund: 609 - LIQUOR STORE**

FREDIN CONSTRUCTION/CABI	20160504	05/04/2016	CEILING TILE REPLACEMENT	609-16200	8,452.58
					8,452.58

Activity: 49751 - Liquor Store

NCPERS MINNESOTA	8446516	04/29/2016	INSURANCE #844600 - MAY 2	609-49751-133	16.00
WINDOM QUICK PRINT	20160511	05/11/2016	SUPPLIES	609-49751-200	3.10
US BANK	20160420	05/11/2016	CREDIT CARD- ACCENT STOR	609-49751-217	10.78
US BANK	20160420	05/11/2016	CREDIT CARD- SCHWALBACH	609-49751-217	17.09
ENVIROMASTER, INC	529552	04/26/2016	SERVICE	609-49751-217	40.88

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
AH HERMEL COMPANY	573033	04/26/2016	MERCHANDISE	609-49751-217	120.72
VINOCOPIA, INC	0149930-IN	04/27/2016	MERCHANDISE	609-49751-251	90.00
BREAKTHRU BEVERAGE MN	1080461276	04/26/2016	MERCHANDISE	609-49751-251	1,650.50
SOUTHERN WINE & SPIRITS O	1397333	04/22/2016	MERCHANDISE	609-49751-251	1,162.51
PHILLIPS WINE & SPIRITS	2959323	04/22/2016	MERCHANDISE	609-49751-251	128.99
PHILLIPS WINE & SPIRITS	2963013	04/29/2016	MERCHANDISE	609-49751-251	4,605.10
PHILLIPS WINE & SPIRITS	2963014	04/27/2016	MERCHANDISE	609-49751-251	184.00
JOHNSON BROS.	5416076	04/22/2016	MERCHANDISE	609-49751-251	1,599.78
JOHNSON BROS.	5421484	04/29/2016	MERCHANDISE	609-49751-251	1,820.04
BREAKTHRU BEVERAGE MN	1080461277	04/26/2016	MERCHANDISE	609-49751-252	92.20
ARTISAN BEER COMPANY	3094997	04/26/2016	MERCHANDISE	609-49751-252	512.00
DOLL DISTRIBUTING, LLC	590365	05/04/2016	MERCHANDISE	609-49751-252	9,081.20
DOLL DISTRIBUTING, LLC	594620	05/10/2016	MERCHANDISE	609-49751-252	12,625.30
BEVERAGE WHOLESALERS	598022	05/04/2016	MERCHANDISE	609-49751-252	12,957.80
BEVERAGE WHOLESALERS	599015	05/10/2016	MERCHANDISE	609-49751-252	6,863.00
INDIAN ISLAND WINERY	1079	05/04/2016	MERCHANDISE	609-49751-253	361.44
SOUTHERN WINE & SPIRITS O	1397334	04/22/2016	MERCHANDISE	609-49751-253	692.00
PHILLIPS WINE & SPIRITS	2963014	04/27/2016	MERCHANDISE	609-49751-253	1,246.95
JOHNSON BROS.	5416077	04/22/2016	MERCHANDISE	609-49751-253	818.94
JOHNSON BROS.	5421485	04/26/2016	MERCHANDISE	609-49751-253	1,365.54
WINE MERCHANTS	7077963	04/27/2016	MERCHANDISE	609-49751-253	156.00
COCA-COLA BOTTLING COMP	0406540017	04/26/2016	MERCHANDISE	609-49751-254	274.44
BREAKTHRU BEVERAGE MN	1080461276	04/26/2016	MERCHANDISE	609-49751-254	88.54
JOHNSON BROS.	5421486	04/26/2016	MERCHANDISE	609-49751-254	21.99
AH HERMEL COMPANY	573033	04/26/2016	MERCHANDISE	609-49751-254	218.38
BEVERAGE WHOLESALERS	598022	05/04/2016	MERCHANDISE	609-49751-254	32.00
RED BULL DISTRIBUTION CO, I	K-16116068	05/11/2016	MERCHANDISE	609-49751-254	196.80
AH HERMEL COMPANY	573033	04/26/2016	MERCHANDISE	609-49751-256	240.93
DOLL DISTRIBUTING, LLC	594620	05/10/2016	MERCHANDISE	609-49751-259	19.50
BEVERAGE WHOLESALERS	598022	05/04/2016	MERCHANDISE	609-49751-259	17.65
BEVERAGE WHOLESALERS	599015	05/10/2016	MERCHANDISE	609-49751-259	17.65
PHILLIPS WINE & SPIRITS	2963013	04/29/2016	MERCHANDISE	609-49751-265	294.00
JOHNSON BROS.	5421484	04/29/2016	MERCHANDISE	609-49751-265	189.50
VAN IWAARDEN	20160503	05/11/2016	OPEB FIRE RELIEF -	609-49751-301	175.00
VAN IWAARDEN	20160503A	05/11/2016	OPEB ACTUARIAL CONSULTIN	609-49751-301	296.50
VERIZON WIRELESS	9764082913	05/04/2016	TELEPHONE	609-49751-321	55.93
JOE AUDETTE	20160502	05/04/2016	MILEAGE REIMBURSEMENT	609-49751-331	172.37
VINOCOPIA, INC	0149930-IN	04/27/2016	MERCHANDISE	609-49751-333	3.50
BREAKTHRU BEVERAGE MN	1080461276	04/26/2016	MERCHANDISE	609-49751-333	35.61
SOUTHERN WINE & SPIRITS O	1397332	04/22/2016	MERCHANDISE	609-49751-333	0.34
SOUTHERN WINE & SPIRITS O	1397333	04/22/2016	MERCHANDISE	609-49751-333	23.57
SOUTHERN WINE & SPIRITS O	1397334	04/22/2016	MERCHANDISE	609-49751-333	12.30
PHILLIPS WINE & SPIRITS	2959323	04/22/2016	MERCHANDISE	609-49751-333	1.67
PHILLIPS WINE & SPIRITS	2963013	04/29/2016	MERCHANDISE	609-49751-333	56.94
PHILLIPS WINE & SPIRITS	2963014	04/27/2016	MERCHANDISE	609-49751-333	63.47
JOHNSON BROS.	5416076	04/22/2016	MERCHANDISE	609-49751-333	18.94
JOHNSON BROS.	5416077	04/22/2016	MERCHANDISE	609-49751-333	46.76
JOHNSON BROS.	5421484	04/29/2016	MERCHANDISE	609-49751-333	27.71
JOHNSON BROS.	5421485	04/26/2016	MERCHANDISE	609-49751-333	50.11
AH HERMEL COMPANY	573033	04/26/2016	MERCHANDISE	609-49751-333	3.95
WINE MERCHANTS	7077963	04/27/2016	MERCHANDISE	609-49751-333	3.34
TOSHIBA FINANCIAL SERVICES	303405682	04/29/2016	COPIER LEASE 4/20 - 5/20	609-49751-404	29.45
RAGE INC	04-011363	05/04/2016	SERVICE	609-49751-406	38.40
SCHWALBACH HARDWARE	20160425	05/11/2016	MAINTENANCE - LIQUOR	609-49751-406	4.49

Activity 49751 - Liquor Store Total: 60,953.59

Fund 609 - LIQUOR STORE Total: 69,406.17

Fund: 614 - TELECOM

AUDRY & TOM JURGENS	20160510	05/10/2016	REFUND - STATEMENT CREDIT	614-11500	19.73
BERNIE KNAUBER	20160510	05/10/2016	REFUND - STATEMENT CREDIT	614-11500	28.51
BEULAH TUSA	20160510	05/10/2016	REFUND - STATEMENT CREDIT	614-11500	1.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
GLORIA HOPP	20160511	05/11/2016	REFUND - STATEMENT CREDIT	614-11500	19.86
RACHEL DOLBEARE	20160511	05/11/2016	REFUND - STATEMENT CREDIT	614-11500	38.00
ELECTRIC FUND	20160511	05/11/2016	MONTHLY TRANSFERS-TEL TO	614-11500	607.32
MN 9-1-1 PROGRAM	20160505	05/11/2016	911 SERVICE - APRIL 2016	614-20206	1,165.53
BOND TRUST SERVICE CORP	20160414	04/19/2016	2012B BOND - PRIN	614-23100	460,000.00
					461,879.95
Activity: 49870 - Telecom					
NCPERS MINNESOTA	8446516	04/29/2016	INSURANCE #844600 - MAY 2	614-49870-133	64.00
US BANK	20160420	05/11/2016	CREDIT CARD- HY-VEE	614-49870-200	9.67
ADVANCED SYSTEMS, INC.	469544	04/27/2016	SUPPLIES	614-49870-200	37.41
US BANK	20160420	05/11/2016	CREDIT CARD- FUEL MART/K	614-49870-212	81.75
WEX BANK	20160509	05/11/2016	CREDIT CARD - TELECOM	614-49870-212	247.99
EXPRESSWAY WINDOM	7505	05/11/2016	FUEL	614-49870-212	58.00
ARIN-AMERICAN REGISTRY FO	SI255987	04/04/2016	ANNUAL RENEWAL IPV4 ALLO	614-49870-217	2,000.00
RUNNING'S SUPPLY	20160424	05/11/2016	MAINTENANCE -	614-49870-223	4.40
RUNNING'S SUPPLY	20160424	05/11/2016	MAINTENANCE -	614-49870-227	6.00
SCHWALBACH HARDWARE	20160425	05/11/2016	MAINTENANCE - TELECOM	614-49870-227	9.00
US BANK	20160420	05/11/2016	CREDIT CARD- SPECIALIZED P	614-49870-241	103.48
W.W. GRAINGER, INC	9078836336	05/11/2016	SMALL TOOLS	614-49870-241	142.33
VAN IWAARDEN	20160503	05/11/2016	OPEB FIRE RELIEF -	614-49870-301	175.00
VAN IWAARDEN	20160503A	05/11/2016	OPEB ACTUARIAL CONSULTIN	614-49870-301	296.50
OLSEN THIELEN & CO.,LTD	27746	05/11/2016	SERVICE #94700	614-49870-304	360.00
VERIZON WIRELESS	9764082913	05/04/2016	TELEPHONE	614-49870-321	233.10
HP SUDS CLUB, LLC	1419	05/04/2016	BILLING CONTRACT SERVICE	614-49870-326	1,170.00
US BANK	20160420	05/11/2016	CREDIT CARD- BILLING SYSTE	614-49870-326	371.13
NEUSTAR, INC.	L-0000017060	05/11/2016	NUMBER PORTS 3/30/16	614-49870-326	15.00
US BANK	20160420	05/11/2016	CREDIT CARD- HYATT REGENC	614-49870-334	355.52
US BANK	20160420	05/11/2016	CREDIT CARD- INNOVATIVE T	614-49870-334	107.32
US BANK	20160420	05/11/2016	CREDIT CARD- HAMPTON IN	614-49870-334	300.21
KDOM RADIO	KDOM0073160439172	05/11/2016	ADVERTISING - WINDOM NET	614-49870-340	99.00
ELECTRIC SCIENTIFIC CO INC	426453	05/11/2016	MAINTENANCE	614-49870-401	614.26
ELITE MECHANICAL SYSTEMS,	1987	05/04/2016	SEASONAL MAINTENANCE CH	614-49870-404	170.19
ELITE MECHANICAL SYSTEMS,	1988	05/04/2016	SEASONAL MAINTENANCE CH	614-49870-404	149.61
ELITE MECHANICAL SYSTEMS,	1989	05/04/2016	SEASONAL MAINTENANCE CH	614-49870-404	149.61
ELITE MECHANICAL SYSTEMS,	1990	05/04/2016	SEASONAL MAINTENANCE CH	614-49870-404	149.61
TOSHIBA FINANCIAL SERVICES	303405682	04/29/2016	COPIER LEASE 4/20 - 5/20	614-49870-404	44.18
DICKS WELDING INC	62715	05/10/2016	MAINTENANCE	614-49870-405	42.65
CENTURY LINK	429892	04/27/2016	DIRECTORY LISTINGS	614-49870-441	175.74
NATIONAL CABLE TV COOP	16041843	05/04/2016	SUBSCRIBERS	614-49870-442	90,139.80
CONSOLIDATED COMMUNICA	20160501	05/11/2016	10 GB TRANSPORT-MAY 2016	614-49870-442	2,950.00
UNITED COMMUNICATIONS C	20160504	05/04/2016	SUBSCRIBERS	614-49870-442	796.20
HUBBARD BROADCASTING IN	20160504	05/04/2016	SUBSCRIBERS	614-49870-442	6,900.40
YOUNG BROADCASTING LLC	20160504	05/04/2016	SUBSCRIBERS	614-49870-442	6,016.56
RFD TV	2235-1610	04/27/2016	SUBSCRIBER	614-49870-442	405.14
TOWER DISTRIBUTION COMP	513842	05/04/2016	SUBSCRIBERS	614-49870-442	522.77
FOX TELEVISION STATIONS, IN	APR-16	05/04/2016	SUBSCRIBERS	614-49870-442	5,069.14
FOX SPORTS	K57527	05/04/2016	SUBSCRIBERS	614-49870-442	17,596.67
BTN - BIG TEN NETWORK	K58971	05/04/2016	SUBSCRIBERS	614-49870-442	4,209.60
NATIONAL CABLE TV COOP	SI-487894	05/11/2016	FEES	614-49870-442	880.69
WOODSTOCK COMMUNICATI	10054242	05/04/2016	SPECIAL ACCESS CIRCUITS	614-49870-445	205.10
ONVOY VOICE SERVICES	160502008508	05/11/2016	SS7 SERVICES 5/2/16 - 6/1/16	614-49870-445	1,398.42
E-911 - INDEPENDENT EMERG	20160502	05/11/2016	MONTHLY 911 SERVICE 5/1 T	614-49870-445	40.00
US BANK	20160420	05/11/2016	CREDIT CARD- DREAM HOST	614-49870-447	139.00
CONSOLIDATED COMMUNICA	20160501	05/11/2016	10 GB TRANSPORT-MAY 2016	614-49870-447	5,987.50
JORDAN BUSSA	20160511	05/11/2016	EXPENSE-INTERNET -FEB-MAR	614-49870-448	120.00
ONVOY VOICE SERVICES	160502009023	05/11/2016	SWITCHING SERVICES 5/1/16	614-49870-451	3,995.43
CENTURY LINK	20160416	05/04/2016	SERVICE 831-1075 104	614-49870-451	75.06
BOND TRUST SERVICE CORP	20160414	04/19/2016	2012B BOND - ADMIN FEE	614-49870-480	450.00
SOUTHWEST MN BROADBAN	20160510	05/10/2016	QVC COMMISSIONS- MARCH	614-49870-480	172.36
					Activity 49870 - Telecom Total: 155,812.50

Expense Approval Report

Payment Dates: 4/30/2016 - 5/12/2016

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount	
Activity: 49980 - Debt Service						
BOND TRUST SERVICE CORP	20160414	04/19/2016	2012B BOND - INTEREST	614-49980-611	167,090.63	
					Activity 49980 - Debt Service Total:	167,090.63
					Fund 614 - TELECOM Total:	784,783.08
Fund: 615 - ARENA						
Activity: 49850 - Arena						
NCPERS MINNESOTA	8446516	04/29/2016	INSURANCE #844600 - MAY 2	615-49850-133	32.00	
SHOPKO STORES OPERATING	06814	05/11/2016	SUPPLIES #9000004613001	615-49850-200	28.84	
SCHWALBACH HARDWARE	20160425	05/11/2016	MAINTENANCE - ARENA	615-49850-200	15.17	
SCHWALBACH HARDWARE	20160425	05/11/2016	MAINTENANCE - ARENA	615-49850-211	16.99	
CARQUEST AUTO PARTS STOR	2789-300847	05/10/2016	MAINTENANCE	615-49850-211	12.75	
TOSHIBA FINANCIAL SERVICES	303405682	04/29/2016	COPIER LEASE 4/20 - 5/20	615-49850-217	26.51	
VERIZON WIRELESS	9764082913	05/04/2016	TELEPHONE	615-49850-321	67.60	
KDOM RADIO	KDOM01213160439168	05/11/2016	ADVERTISING - ARENA	615-49850-340	82.00	
MN ENERGY RESOURCES	20160414	04/14/2016	HEATING #0504094426-00001	615-49850-383	641.89	
RUNNING'S SUPPLY	20160424	05/11/2016	MAINTENANCE -	615-49850-402	5.29	
SCHWALBACH HARDWARE	20160425	05/11/2016	MAINTENANCE - ARENA	615-49850-404	4.50	
DICKS WELDING INC	62569	05/10/2016	MAINTENANCE	615-49850-404	55.74	
DICKS WELDING INC	62695	05/10/2016	MAINTENANCE	615-49850-404	328.66	
DICKS WELDING INC	62763	05/10/2016	MAINTENANCE	615-49850-404	1.80	
SHOPKO STORES OPERATING	04692	05/11/2016	MAINTENANCE #900000461	615-49850-406	29.98	
RUNNING'S SUPPLY	20160424	05/11/2016	MAINTENANCE -	615-49850-406	134.99	
RON'S ELECTRIC INC	132560	04/29/2016	MAINTENANCE	615-49850-409	213.79	
ELECTRIC FUND	SO-000087	04/29/2016	ARENA	615-49850-409	19.96	
COTTONWOOD CO AGRICULT	20160401	04/29/2016	BUILDING RENTAL-FALL-2015	615-49850-412	4,150.00	
					Activity 49850 - Arena Total:	5,868.46
					Fund 615 - ARENA Total:	5,868.46
Fund: 617 - M/P CENTER						
Activity: 49860 - M/P Center						
NCPERS MINNESOTA	8446516	04/29/2016	INSURANCE #844600 - MAY 2	617-49860-133	48.00	
RIVER BEND LIQUOR	20160511	05/11/2016	MERCHANDISE-PD FROM CO	617-49860-251	711.09	
RIVER BEND LIQUOR	20160511	05/11/2016	MERCHANDISE-PD FROM CO	617-49860-252	292.55	
US BANK	20160420	05/11/2016	CREDIT CARD- HY-VEE	617-49860-254	108.15	
RIVER BEND LIQUOR	20160511	05/11/2016	MERCHANDISE-PD FROM CO	617-49860-259	4.88	
US BANK	20160420	05/11/2016	CREDIT CARD- CYMAX - CHAIR	617-49860-261	308.98	
US BANK	20160420	05/11/2016	CREDIT CARD- HY-VEE	617-49860-261	48.72	
VERIZON WIRELESS	9764082913	05/04/2016	TELEPHONE	617-49860-321	16.85	
KDOM RADIO	KDOM0563160439169	05/11/2016	ADVERTISING-COMM CENTER	617-49860-340	157.00	
US BANK	20160420	05/11/2016	CREDIT CARD- RUNNINGS-BE	617-49860-404	9.48	
TOSHIBA FINANCIAL SERVICES	303405682	04/29/2016	COPIER LEASE 4/20 - 5/20	617-49860-404	14.73	
TOSHIBA FINANCIAL SERVICES	303405682	04/29/2016	COPIER LEASE 4/20 - 5/20- CO	617-49860-404	60.00	
RAGE INC	04-010885	04/20/2016	SERVICE - COMM CENTER	617-49860-406	61.50	
					Activity 49860 - M/P Center Total:	1,841.93
					Fund 617 - M/P CENTER Total:	1,841.93
Fund: 700 - PAYROLL						
BLUE CROSS/BLUE SHIELD	20160427	05/10/2016	INSURANCE PREM- JUNE 201	700-21706	39,959.50	
MN Child Support Payment C	INV0000807	04/29/2016	Child Support Payment	700-21709	407.47	
MII LIFE	38190723	05/04/2016	FLEX SPENDING	700-21712	1,665.92	
SELECTACCOUNT	38195518	05/11/2016	FLEX SPENDING	700-21712	358.62	
COLONIAL LIFE INSURANCE	20160504	05/04/2016	BCN E8182644 INSURANCE	700-21714	8.82	
NCPERS MINNESOTA	8446516	04/29/2016	INSURANCE #844600 - MAY 2	700-21718	16.00	
NCPERS MINNESOTA	8446516	04/29/2016	INSURANCE #844600 - MAY 2	700-21718	16.00	
					42,432.33	
					Fund 700 - PAYROLL Total:	42,432.33
					Grand Total:	1,007,544.86

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL	22,791.65
211 - LIBRARY	1,800.50
225 - AIRPORT	1,321.57
230 - POOL	7.36
235 - AMBULANCE	1,510.35
250 - EDA GENERAL	18,373.28
254 - NORTH IND PARK	1,386.49
273 - TIF 1-17 NWIP I	405.00
601 - WATER	21,650.33
602 - SEWER	11,736.68
604 - ELECTRIC	22,229.68
609 - LIQUOR STORE	69,406.17
614 - TELECOM	784,783.08
615 - ARENA	5,868.46
617 - M/P CENTER	1,841.93
700 - PAYROLL	42,432.33
Grand Total:	1,007,544.86

Account Summary

Account Number	Account Name	Payment Amount
100-11500	Accounts Receivable	24.95
100-41110-350	Printing & Design	148.96
100-41110-433	Dues & Subscriptions	516.10
100-41110-491	Payments to Other Orga	1,551.69
100-41310-133	Employer Paid Insurance	80.00
100-41310-200	Office Supplies	23.47
100-41310-217	Other Operating Supplie	29.45
100-41310-301	Auditing & Consulting Se	471.50
100-41310-321	Telephone	50.75
100-41310-326	Data Processing	55.96
100-41310-331	Travel Expense	103.14
100-41310-433	Dues & Subscriptions	35.00
100-41310-480	Other Miscellaneous	1,463.00
100-41910-133	Employer Paid Insurance	24.00
100-41910-200	Office Supplies	99.82
100-41910-212	Motor Fuels	54.99
100-41910-321	Telephone	16.85
100-41940-406	Repairs & Maint - Groun	760.00
100-41940-409	Repairs & Maint - Utilitie	46.87
100-41940-460	Miscellaneous Taxes	96.00
100-42120-133	Employer Paid Insurance	160.00
100-42120-200	Office Supplies	22.57
100-42120-212	Motor Fuels	1,093.43
100-42120-308	Training & Registrations	570.00
100-42120-321	Telephone	205.13
100-42120-323	Radio Units	108.00
100-42120-404	Repairs & Maint - M&E	326.41
100-42120-405	Repairs & Maint - Vehicl	512.81
100-42120-480	Other Miscellaneous	435.92
100-42220-200	Office Supplies	18.16
100-42220-212	Motor Fuels	169.09
100-42220-217	Other Operating Supplie	10.25
100-42220-308	Training & Registrations	1,380.00
100-42220-322	Postage	10.78
100-42220-404	Repairs & Maint - M&E	23.56
100-42220-439	Special Projects	1,623.25
100-42700-300	Charges for Services	22.00

Account Summary

Account Number	Account Name	Payment Amount
100-43100-133	Employer Paid Insurance	80.00
100-43100-200	Office Supplies	21.99
100-43100-211	Cleaning Supplies	73.83
100-43100-212	Motor Fuels	1,178.83
100-43100-215	Materials & Equipment	208.90
100-43100-217	Other Operating Supplie	45.39
100-43100-224	Street Maint Materials	1,091.92
100-43100-225	Landscaping Materials	59.31
100-43100-321	Telephone	72.78
100-43100-404	Repairs & Maint - M&E	51.65
100-43100-405	Repairs & Maint - Vehicl	26.99
100-43100-460	Miscellaneous Taxes	24.00
100-43100-480	Other Miscellaneous	1,615.50
100-43210-307	Management Fees	575.00
100-45120-217	Other Operating Supplie	42.72
100-45202-133	Employer Paid Insurance	16.00
100-45202-211	Cleaning Supplies	119.79
100-45202-216	Chemicals and Chemical	648.22
100-45202-402	Repairs & Maint - Struct	106.88
100-45202-404	Repairs & Maint - M&E	202.04
100-45202-405	Repairs & Maint - Vehicl	23.03
100-45202-406	Repairs & Maint - Groun	3,913.59
100-45202-460	Miscellaneous Taxes	40.00
100-45202-480	Other Miscellaneous	209.43
211-45501-133	Employer Paid Insurance	16.00
211-45501-217	Other Operating Supplie	7.36
211-45501-402	Repairs & Maint - Struct	760.00
211-45501-433	Dues & Subscriptions	420.22
211-45501-435	Books and Pamphlets	500.92
211-45501-460	Miscellaneous Taxes	96.00
225-45127-200	Office Supplies	29.10
225-45127-217	Other Operating Supplie	479.40
225-45127-381	Electric Utility	789.07
225-45127-460	Miscellaneous Taxes	24.00
230-45124-217	Other Operating Supplie	7.36
235-42153-212	Motor Fuels	778.74
235-42153-217	Other Operating Supplie	342.58
235-42153-321	Telephone	65.96
235-42153-327	Interpretation Fees	34.00
235-42153-334	Meals/Lodging	249.11
235-42153-405	Repairs & Maint - Vehicl	39.96
250-23900	Notes Payable - Noncurr	914.61
250-46520-133	Employer Paid Insurance	8.00
250-46520-200	Office Supplies	221.71
250-46520-301	Auditing & Consulting Se	1,000.00
250-46520-303	Engineering and Surveyi	765.00
250-46520-308	Training & Registrations	40.00
250-46520-321	Telephone	21.48
250-46520-331	Travel Expense	70.20
250-46520-340	Advertising & Promotion	2,942.00
250-46520-381	Electric Utility	15.00
250-46520-438	Meeting Expense	69.47
250-46520-462	Real Estate Taxes	12,084.93
250-46520-480	Other Miscellaneous	186.00
250-49980-612	Other Interest	34.88
254-46520-381	Electric Utility	109.42
254-46520-462	Real Estate Taxes	1,277.07
273-46530-303	Engineering and Surveyi	405.00

Account Summary

Account Number	Account Name	Payment Amount
601-16400	Machinery & Equipment	9,696.00
601-49400-133	Employer Paid Insurance	40.00
601-49400-212	Motor Fuels	282.99
601-49400-241	Small Tools	708.93
601-49400-301	Auditing & Consulting Se	1,471.50
601-49400-310	Lab Testing	56.25
601-49400-321	Telephone	47.22
601-49400-326	Data Processing	1,541.13
601-49400-340	Advertising & Promotion	200.00
601-49400-381	Electric Utility	42.00
601-49400-386	Landfill	732.97
601-49400-402	Repairs & Maint - Struct	1,167.04
601-49400-404	Repairs & Maint - M&E	2,862.75
601-49400-408	Repairs & Maint - Distrib	2,427.95
601-49400-460	Miscellaneous Taxes	373.60
602-49450-133	Employer Paid Insurance	56.00
602-49450-212	Motor Fuels	201.06
602-49450-301	Auditing & Consulting Se	1,471.50
602-49450-310	Lab Testing	1,739.60
602-49450-321	Telephone	47.22
602-49450-322	Postage	220.75
602-49450-326	Data Processing	1,541.13
602-49450-334	Meals/Lodging	1,079.05
602-49450-381	Electric Utility	127.45
602-49450-404	Repairs & Maint - M&E	1,185.66
602-49450-439	Special Projects	3,654.26
602-49450-480	Other Miscellaneous	413.00
604-11500	Accounts Receivable	48.58
604-14200	Inventory	297.40
604-16440	Motor Vehicles	3,000.00
604-22000	Prepayments	1,500.00
604-49550-133	Employer Paid Insurance	96.00
604-49550-212	Motor Fuels	375.14
604-49550-218	Uniforms	19.99
604-49550-241	Small Tools	2,653.15
604-49550-301	Auditing & Consulting Se	471.50
604-49550-321	Telephone	120.78
604-49550-326	Data Processing	1,541.14
604-49550-331	Travel Expense	149.04
604-49550-333	Freight and Express	223.94
604-49550-404	Repairs & Maint - M&E	273.43
604-49550-405	Repairs & Maint - Vehicl	43.45
604-49550-406	Repairs & Maint - Groun	261.99
604-49550-408	Repairs & Maint - Distrib	309.90
604-49550-409	Repairs & Maint - Utilitie	436.95
604-49550-450	Conservation	8,080.80
604-49550-460	Miscellaneous Taxes	24.00
604-49550-480	Other Miscellaneous	1,102.50
604-49550-491	Payments to Other Orga	1,200.00
609-16200	Buildings	8,452.58
609-49751-133	Employer Paid Insurance	16.00
609-49751-200	Office Supplies	3.10
609-49751-217	Other Operating Supplie	189.47
609-49751-251	Liquor	11,240.92
609-49751-252	Beer	42,131.50
609-49751-253	Wine	4,640.87
609-49751-254	Soft Drinks & Mix	832.15
609-49751-256	Tobacco Products	240.93

Account Summary

Account Number	Account Name	Payment Amount
609-49751-259	Non- Alcoholic	54.80
609-49751-265	Merchandise Returned f	483.50
609-49751-301	Auditing & Consulting Se	471.50
609-49751-321	Telephone	55.93
609-49751-331	Travel Expense	172.37
609-49751-333	Freight and Express	348.21
609-49751-404	Repairs & Maint - M&E	29.45
609-49751-406	Repairs & Maint - Groun	42.89
614-11500	Accounts Receivable	714.42
614-20206	911 TAP & TACIP Fees Cl	1,165.53
614-23100	Bond Payable - Noncurre	460,000.00
614-49870-133	Employer Paid Insurance	64.00
614-49870-200	Office Supplies	47.08
614-49870-212	Motor Fuels	387.74
614-49870-217	Other Operating Supplie	2,000.00
614-49870-223	Buidling Repair Supplies	4.40
614-49870-227	Utility System Maint Sup	15.00
614-49870-241	Small Tools	245.81
614-49870-301	Auditing & Consulting Se	471.50
614-49870-304	Legal Fees	360.00
614-49870-321	Telephone	233.10
614-49870-326	Data Processing	1,556.13
614-49870-334	Meals/Lodging	763.05
614-49870-340	Advertising & Promotion	99.00
614-49870-401	Repairs & Maint - Buildi	614.26
614-49870-404	Repairs & Maint - M&E	663.20
614-49870-405	Repairs & Maint - Vehicl	42.65
614-49870-441	Transmission Fees	175.74
614-49870-442	Subscriber Fees	135,486.97
614-49870-445	Switch Fees	1,643.52
614-49870-447	Internet Expense	6,126.50
614-49870-448	On-Call Support	120.00
614-49870-451	Call Completion	4,070.49
614-49870-480	Other Miscellaneous	622.36
614-49980-611	Bond Interest	167,090.63
615-49850-133	Employer Paid Insurance	32.00
615-49850-200	Office Supplies	44.01
615-49850-211	Cleaning Supplies	29.74
615-49850-217	Other Operating Supplie	26.51
615-49850-321	Telephone	67.60
615-49850-340	Advertising & Promotion	82.00
615-49850-383	Gas Utility	641.89
615-49850-402	Repairs & Maint - Struct	5.29
615-49850-404	Repairs & Maint - M&E	390.70
615-49850-406	Repairs & Maint - Groun	164.97
615-49850-409	Repairs & Maint - Utilitie	233.75
615-49850-412	Rentals - Building	4,150.00
617-49860-133	Employer Paid Insurance	48.00
617-49860-251	Liquor	711.09
617-49860-252	Beer	292.55
617-49860-254	Soft Drinks & Mix	108.15
617-49860-259	Non- Alcoholic	4.88
617-49860-261	Other Merchandise	357.70
617-49860-321	Telephone	16.85
617-49860-340	Advertising & Promotion	157.00
617-49860-404	Repairs & Maint - M&E	84.21
617-49860-406	Repairs & Maint - Groun	61.50
700-21706	Medical Insurance	39,959.50

Account Summary

Account Number	Account Name	Payment Amount
700-21709	Wage Levy	407.47
700-21712	Flex Account	2,024.54
700-21714	Individual Insurance-Col	8.82
700-21718	Individual Insurance-NC	32.00
	Grand Total:	1,007,544.86

Project Account Summary

Project Account Key	Payment Amount	
None	380,454.23	
2012BInt	167,090.63	
2012BPrin	460,000.00	
	Grand Total:	1,007,544.86

5-12-16
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