

Council Meeting
Tuesday, October 20, 2015
City Council Chambers
6:00 p.m.
AGENDA



6:00 p.m. Work Session

Emergency Services Facility - Funding

7:30 p.m. Regular Meeting

Call to Order
Pledge of Allegiance

1. Approval of Minutes
 - Council Minutes–October 6 & 12, 2015
2. Consent Agenda
 - Minutes
 - EDA – October 12, 2015
 - Planning Commission – October 13, 2015
 - Library Board – October 13, 2015
 - Licenses
 - Business Solicitation
 - Harvey Jones
 - LaNelius Jones
 - Alec Johnson
 - David Hillary
3. Department Heads
4. NWIP Change Order #1 – Holtmeier Construction
5. Lyle & Roberta Riebe Donation – Park Department
6. Annual 2015 Firefighters Relief Association Report
7. Emergency Services Facility Architect Preliminary (Schematic) Design Authorization
8. Resolution Calling for a Public Hearing for the 2015 Miscellaneous Special Assessments
9. New Business
10. Old Business
11. Regular Bills
12. Council Concerns



13. Adjourn

MEMORANDUM



CITY OF WINDOM
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TO: City Council
FROM: Steve Nasby, City Administrator *SN*
DATE: October 8, 2015
RE: Estimated Cost and Funding for Emergency Services Facility Discussion

Background

The City Council's number one priority has been established as the construction of a new Emergency Services Facility to house the fire department and ambulance service. Work on the pre-design and some schematic drawings have been completed and presented to the City Council. The Building Committee is still working on minor revisions to these plans, but feel the site plan and floor plans are generally set at 19,097 square feet (18,297 alternate without the 4th ambulance bay/wash bay).

Estimated Total Cost

The architect has provided cost estimates for construction cost ranging from \$170/square foot to \$250/square foot depending on building construction type (metal, pre-cast concrete or masonry). The preferred construction type is pre-cast concrete panels with an estimated cost of \$190-215/square foot. The cost of the project would also have other costs included such as architectural, engineering, site prep, land value, relocation of utilities and recreational items. Below is a breakdown of these anticipated costs of the preferred construction type at 19,097 square feet:

Construction of the building	\$3,628,430 to \$4,105,855
Architect\Engineering	\$254,990 to \$287,409
Pre-design	\$20,000
Soil Boring	\$5,000
Relocation of Electric Service	\$199,787
Relocation of Recreational Items	\$150,000
Land Value (1.87 acres @ \$50,000 per)	\$93,500
Public Art (1% of Construction if State \$)	<u>\$36,284 to \$41,106</u>
Total	\$4,387,991 to \$4,902,657

Some of the costs shown above have been discussed as in-kind or previously allocated City contributions to the project. These include the following:

Pre-design	\$20,000
Soil Boring	\$5,000
Relocation of Electric Service	\$199,787
Land Value	<u>\$93,500</u>
Total	\$318,287

The Council should discuss whether or not the costs for the relocation of the recreational items (tennis courts, basketball court and playground equipment) be included in the Emergency Services Facility budget. Several Building Committee members have expressed that these should not be included.

Last, if the project does not receive State bonding funds the requirement for 1% of construction cost for public art could be eliminated saving \$36,284 to \$41,106.

Removing the public art and committed City contributions from the project total leaves an estimated cost range of \$4,033,440 to \$4,543,284 for the project as proposed.

Project Alternatives

The architect is working to provide a list of alternatives for the project that can be considered by the Building Committee and City Council. From this menu of options\alternatives the cost of the facility can be adjusted to fit budget parameters.

State Bonding Request

The bonding request for this project was initiated in the 2015 legislative session with legislation introduced (SF 1626 and HF 1690 – Exhibits A and B) requesting appropriation of \$2,000,000. This bonding request was picked up by the Governor’s office and included in his bonding bill. The 2015 bonding bill proposed by the Governor was not passed by the legislature. For 2016, which is a traditional bonding cycle year, our state bonding request identified \$4,420,000 in project cost for this project with the State portion being \$2,200,000. It will be important for the City to be actively involved in promoting the project in St. Paul and possibly consider engaging a lobbying firm to assist with this effort which would cost approximately \$25,000. The State funds are in the form of a grant and are not required to be repaid unless the City were to be in non-compliance with the agreement terms.

Funding the Project and Timing

Legislative Action - The funding picture and timing for construction of the project is contingent on several key items, which include the receipt (or not) of State bonding funds and the City Council’s decision to continue to pursue a local option sales tax. Both of these items will be decided by the legislature for the 2015-2016 session by May 2016; however, the legislature could adjourn in April due to a shortened session for the Capitol renovation work. The City may plan for a project start date of May\June 2016 if the funding decision on the State funds does not change the scope of the project and the Council were committed to moving ahead regardless of the outcome. If the project scope were to be revised after legislative action due to budget restraints then the project start date may be delayed.

If the local option sales tax authorization were approved by the legislature, the Council would not be able to take that measure to the voters until the general election in November 2016. Should this scenario arise there may be some options to explore with bond counsel regarding the City’s ability to reimburse itself if the project had already started prior to the general election.

Use of Reserve Funds – An assumption that funds will be used from various reserve accounts has been raised, but this will need to be confirmed by the City Council as to the source and amount. Due to the nature of the facility the first fund that should be used is the Ambulance Fund. Currently that fund has approximately \$1.4 million in cash and reserves with some pending accounts payable\accounts receivable.

One way of determining how much the Ambulance Fund should contribute may be based on the percentage of the building which is estimated by the architect to be 35.8% (building floor area for ambulance use and 50% of the common area times the total estimated project cost). Using this formula the amount contributed from the Ambulance is \$1,443,964 - \$1,626,489. Staff's recommendation is to consider approximately \$1,000,000 cash contribution from the Ambulance reserve fund and the balance of their project share repaid through debt service. The General Fund could also be considered for a cash contribution to the facility. At present the General Fund has a balance of \$2,034,679 with some pending accounts payable\accounts receivable. The adopted City Council policy is to maintain 75 – 100% of reserve in the General Fund and if the reserve drops below the minimum of 75% the policy calls for a reimbursement within three years. The audit for 2014 showed a balance in this fund of \$2,417,053 that was 79% of the general fund expenditures. Staff anticipates that the 2015 year end numbers for the General Fund may be below 2014 as the Council has approved self-funding the Street Department Loader purchase, additional expenditures for the security camera system and a couple other minor items. If our estimate of 2015 year-end is accurate, the reserve amount that could be used for contribution to the Emergency Services Facility while maintaining policy would be very small or nil. The City Council has the authority to change the General Fund reserve policy; however, that would have an impact on our financial strength\position depending on a lower reserve policy and could factor into our bond rating.

Existing Enterprise Fund Transfers and Reserve Funds – Both the City's Liquor Fund and Electric Fund already contribute an annual transfer to the City in an amount of \$70,000 (Liquor) and \$175,00 (Electric), which is used for property tax relief. The Liquor Fund does have a reserve balance of approximately \$925,000 with some pending accounts payable\accounts receivable. The Electric Fund does have a reserve balance of approximately \$5.68 million with some pending accounts payable\accounts receivable. These fund's purpose is to provide for the capital needs of these two enterprises and for future renovations or construction of new facilities. As these are City funds, the impact is only to Windom residents and City funds.

Please note the Utility Commission has an established goal of maintaining one year's operational reserve in the Electric Department which is about \$5.44 million. In addition, the Electric Department has several large capital projects scheduled for the near-term and future Liquor Store renovations would rely on their reserve balance. Please also note that the Electric Fund has already contributed labor and incurred cost directly related to the Emergency Services Facility through the relocation of electric infrastructure amounting to \$199,787. Should either the Liquor Fund or Electric Fund reserve be considered for a one-time contribution to the Emergency Services Facility project the amount should be well thought-out as to fully considering the short-term and long-term needs and plans for the Liquor Store and Electric Utility.

Debt Financing - Due to limits on municipal debt there are really only a few primary options to provide the capital needed to construct the facility which are General Obligation Bonds\Revenue Bonds or a USDA loan.

According to our bond counsel, the General Obligation Bond could be structured as a straight GO Bond issue (which would require an election) or would qualify under General Obligation Capital Improvement Plan funding (no election required, only public notice). A General Obligation Capital Improvement Bond for \$3 million would be within the statutory limits for issue size and debt repayment. The cost to issue a \$3 million General Obligation bond is estimated to be \$140,000 for underwriters discount, cost of issuance and capitalized interest. These costs will vary somewhat by the amount of the bond to be issued, but the issuance expense of \$43,000 is relatively static regardless of the bond size.

A Revenue Bond may also be used to fund the project through the Economic Development Authority or possibly the Ambulance Fund (not requiring an election). In this case, the revenue bonds would be issued and repayments would be made through revenues received (e.g. lease payments, service contracts, etc.). Disadvantages are that the interest rates on these bonds would likely be higher than the General Obligation Bond as the issue is not completely backed by the full faith, credit and taxing of the City and complicating the deal.

The USDA loan can be for a maximum of 40 years (most likely 30-35 years) with an interest rate that varies depending on the market and household income of the area served. The USDA representative for this area stated that the current interest rates are 3.25% to 4.5% and set at the time of obligation or loan closing. The City is eligible for a grant of up to \$35,000 but was advised that any grant should be used for equipment versus a building due to regulatory concerns such as long-term reporting.

These debt options will require the City to enter into a repayment obligation that will likely span 20-40 years. The most likely debt types are the General Obligation Bond and USDA loan. As such, Exhibit C and Exhibit D show the anticipated annual debt service for these two options based on a \$3 million issue. The annual debt service is most easily calculated or observed to be in a range of \$52,667 to \$69,000 per \$1 million of debt issued depending on the type of debt.

Repaying Annual Debt Service - Where the City Council has the most flexibility is how to collect the revenue needed to pay the debt service. These options include property taxes, transfers, service fees, franchise fees, local option sales tax, repayment from other governmental entities in the fire and/or ambulance district and grants, gifts or sponsorships. A combination of repayment methods is staff's recommendation to minimize the impact on any one resource and spread the cost of the project to the parties benefitting from the services.

Property taxes - This is the most common repayment method as the City Council has control to set these levy rates (absent State levy limits, however, the limits do exempt debt service payments) and taxing authority of the City provides the best bond security. A downside of relying solely on property taxes only is that these taxes are only paid by the residents of Windom whereas the community only comprises about 47.5% of the fire service district based on the most recent formula. Other negative factors would include adding all of the debt on to Windom's financial statements which could limit our ability to bond for other City projects and increase the tax rate within the community which impacts economic development.

Annual Transfers - Transfers from City owned enterprise funds is another way the City could use to help make debt payments. As stated previously, the Liquor and Electric Funds already do provide transfers to the City's General Fund in the amounts of \$70,000 and \$175,000 annually as payment in lieu of taxes for property tax relief. The transfer levels have been largely in place for a number of years and could be revisited as the annual gross sales at each have grown, but once again these are funds derived only from City of Windom residents.

The annual Liquor Fund transfer of \$70,000 has been in place since 2004 when the Liquor Store had about \$1.1 million in gross sales. In 2015 it is anticipated that gross sales rise to \$1.7 million. Due to the increased sales and current reserve, equal to about 50% of its operational cost, the amount of the Liquor Fund transfer could be increased to help off-set some of the debt service for the Emergency Services Building. Using the same transfer percentage as in 2004, the amount from the Liquor Store for debt service repayment could be approximately \$30,000 - \$35,000. There are pros and cons to increasing or dedicating any additional transfer monies which should be fully discussed.

At present the annual transfer from the Electric Fund is \$175,000 and has fluctuated between \$175,000 and \$250,000 since 2004. The \$250,000 level was incorporated to compensate for large cuts in local government aid from the State. Once City finances were stabilized the transfer dropped to \$175,000 in 2008-present. Prior to 2004 the annual transfer had been \$195,245 from 1990 to 2003. Due to the increased sales and current reserve, equal to about 100% of its operational cost, the amount of the Electric Fund transfer could be increased to help off-set some of the debt service for the Emergency Services Building. There are pros and cons to increasing or dedicating any additional transfer monies which should be fully discussed along with the Department's pending Capital Improvement Plan.

The City Council has also discussed the possibility of initiating a transfer from the City-owned hospital. Annual audits for the hospital has shown the financial health of the hospital and operations to be robust. Last year, the Windom Area Hospital had \$15,770,000 in operational income and a net position of \$22,500,000. Over the last three years the Hospital audit shows increases in net position of \$900,000; \$692,000 and \$2,720,000. As a City-owned entity and a benefactor from the Ambulance service (that is housed within the new Emergency Service Facility) there is a reasonable and solid rationale for consideration of a transfer and dedication of the proceeds for debt service. There are pros and cons to initiating or dedicating any transfer monies which should be fully discussed with the Hospital Board including plans for implementation of their Master Plan.

Service Fees – Some communities have a fee added onto municipal utility bills for emergency services (City of Luverne) or equipment funds (City of Mt. Lake). This type of fee is what the City of Windom currently uses to cover the cost of the City-wide clean-up program where \$1\month is added onto resident's utility bills. In Windom there are approximately 2,000 residential customers and 300 commercial customers. Should this revenue option be considered the fee may be flat or scaled to some formula to reflect fire or ambulance services (e.g. is a household the same cost as a non-profit, business or industrial customer?). The City Council would have sole discretion on setting the rate for these fees by resolution. A downside of this revenue source is that it is only paid by the residents of Windom and would be a long-term (life of the bonds or loan) commitment.

Franchise fees – These fees are used in communities (Jackson, Lakefield and Worthington) for a variety of purposes. These franchise fees are included on the gas provider's agreement with the community. Windom currently has a franchise agreement that runs through 2020 without any franchise fee, but that could be considered in the future as a revenue source for debt retirement or other things. A positive is that franchise fees are typically long-term (20 year) agreements so that fits well with debt repayments; however, once again, this revenue source is only paid by the residents of Windom.

Local Option Sales Tax – The City has been working with the State legislature for the last two sessions to obtain the authority to bring a local option sales tax to the voters, but this has met with resistance from some legislators. The City of Worthington has a local option sales tax and uses proceeds for its conference and events center. This revenue resource would be a good fit and arguably the fairest way to pay for Windom's Emergency Services Facility as it would collect funds from all users of Fire and Ambulance service including residents, visitors and those living outside of the community. The amount estimated to be raised from a 1% local option sales tax would cover the annual debt service for a \$3 million issue and have a timeframe of 15-20 years to match repayment terms. A concern with instituting a local option sales tax is the perception that the community is higher cost than other comparable cities and the timing for an election would push back the preferred construction schedule for the project.

Repayment from Other Governmental Entities in the Fire and/or Ambulance Districts – The City and other participants in the Windom Fire District currently divide costs via a formula based on population, taxable value and incidences of fire calls; however, this formula does not cover the construction of a facility. The contractual agreements between the City and the other fire district participants can be reviewed and re-negotiated, but there is a strong sentiment from a number of the participants that feel the City should be solely responsible for the facility. Based on the current formula the City of Windom accounted for 47.5% of the fire operational costs with the remaining 52.5% divided among the other participants. If this formula were used, or a variation of it, there would be a considerable expense that would need to be contributed from the other members of the fire district. The City Council has limited ability to require a capital contribution up front; however, applicable and prorated costs such as a lease or depreciation are part of an operational budget and could be passed along to the user groups through that mechanism. Benefits of this repayment system through the operational expenses are that users pay for their fair share and the formula is flexible to adjust with future shifts in participants or share of expenses.

Grants, Gifts and Sponsorships – The City has received some donations for the Emergency Services Facility over the last few years. Funds for gifts and sponsorships have been used in the past (Community Center) to help construct facilities. When opportunities arise, such as the FEMA grant, the City has submitted applications for the facility, but this was unsuccessful and buildings are no longer eligible. There are certainly other opportunities for grants; however, the staff time needed to pursue the grants and assemble what would be many small amounts may not be as productive as needed to move the project forward but focusing on a few of the most likely resources (Remmick, SWIF and USDA) would be the most productive. Sponsorships from local businesses and promoting endowments or gifts are avenues that need to be further developed.

Summary

The financing package for the proposed project and timing of construction will be complex and inter-dependent on financing, state legislative action and repayment resources. As such, multiple plans need to be discussed to provide direction to move the project ahead. A future work session by the City Council, Emergency Service Building Committee and architect would be beneficial in working through the project cost and timing.

**Regular Council Meeting
Windom City Hall, Council Chamber
October 6, 2015
7:30 p.m.**

1. Call to Order:

The meeting was called to order by Mayor Corey Maricle at 7:30 p.m.

2. Roll Call: Mayor: Corey Maricle

Council Present: Brian Cooley, Paul Johnson and Bryan Joyce

Council Absent: Dominic Jones and JoAnn Ray

City Staff Present: Steve Nasby, City Administrator; Aaron Backman, EDA Executive Director; Bruce Caldwell, Streets & Parks Superintendent; Mike Haugen, Water/Wastewater Superintendent and Scott Peterson, Police Chief

3. Pledge of Allegiance

4. Approval of Minutes:

Motion by Joyce second by Johnson to approve the City Council minutes from September 15, 2015. Motion carried 3 – 0 (Jones and Ray absent).

5. Consent Agenda:

Maricle noted the minutes from the following Boards and Commissions.

- Housing & Redevelopment Authority – August 20, 2015
- Economic Development Authority – September 14, 2015
- Parks & Recreation Commission – September 16, 2015
- Utility Commission – September 28, 2015
- Emergency Services Building Committee – September 28, 2015
- Telecommunications Commission – September 28, 2015
- Community Center Commission – September 28, 2015

Motion by Joyce second by Cooley to accept the Consent agenda board and commission minutes. Motion carried 3 – 0 (Jones and Ray absent).

Nasby said there was a cigarette license that was received and staff missed it for the packet. Council consensus to consider the license.

Motion by Joyce second by Cooley to approve a cigarette license for Staples Oil, Inc. Motion carried 3 – 0 (Jones and Ray absent).

6. Department Heads:

Bruce Caldwell, Streets & Parks Superintendent, said that an offer was received for the 1987 Case loader. The offer is for \$14,000, which is below the \$15,000 reserve price. The item has been for sale and this is the only written offer received.

Maricle asked about the time advertised. Caldwell and Nasby replied that it has been advertised several places over the last two to three months.

Cooley said that he is in agreement to sell the unit as it is close to the reserve price.

Motion by Cooley second by Johnson to approve the sale of the 1987 Case loader for \$14,000. Motion carried 3 – 0 (Jones and Ray absent).

Caldwell said that the City Hall parking lot is going to be worked on tomorrow to patch and fill pot holes. The public has been notified and he expects the work to be done in one day.

7. Water Tower – Resolution Approving Plans and Specs and Calling for Bids:

Mike Haugen, Water\Wastewater Superintendent and Kelly Yanke, Bolton & Menk, introduced themselves. Yanke said the scope of the project includes maintenance work and re-painting both water towers. The bids are due November 12, 2015 with the work to be done in 2016 starting with the large tower.

Haugen said the Utility Commission has reviewed the project and recommended approval of the plans and specs.

Joyce asked if the repainting would be the same color and logo. Yanke said that is what is specified, but could be changed.

Johnson said that he is okay with keeping the color and logo.

Council member Cooley introduced the Resolution No. 2015-37, as amended, entitled “RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS FOR THE WATER TOWER REHABILITATION PROJECT” and moved its adoption. The resolution was seconded by Joyce and on roll call vote: Aye: Cooley, Johnson and Joyce. Nay: None. Absent: Jones and Ray. Abstain: None. Resolution passed 3 - 0.

8. POET Bio-Refinery Donation – Fire Department:

Maricle thanked POET for their generosity.

Council member Joyce introduced the Resolution No. 2015-38, as amended, entitled “AUTHORIZATION TO ACCEPT A DONATION FROM POET BIOREFINING FOR THE WINDOM FIRE DEPARTMENT” and moved its adoption. The resolution

was seconded by Johnson and on roll call vote: Aye: Johnson, Joyce and Cooley. Nay: None. Absent: Jones and Ray. Abstain: None. Resolution passed 3 - 0.

9. Fire Department Grant Application Approval:

Nasby said that the Fire Chief had requested Council authorization to submit a grant to the State for \$10,000 with a \$1,000 match for purchase of an extractor washer. This washer is designed for fire turn-out gear and will improve the removal of chemicals from clothing. The grant requires a letter from the governing body so the request is for City Council authorization to submit the grant application.

Joyce asked if the washer would be incorporated into the new building. Cooley and Maricle said there is a laundry area in the new building. Nasby added that this was also the indication from the Fire Chief.

Motion by Johnson second by Joyce to approve the Windom Fire Department's grant application to the State of Minnesota for the fire equipment. Motion carried 3 – 0 (Jones and Ray absent).

10. Ag Star Grant Acceptance – Windom Ambulance Service:

Nasby said a grant for \$2,975 was awarded to the Windom Ambulance Service for the purchase of seven pagers. Council approval is needed to accept the grant award and the Ambulance fund has sufficient resources to provide any match required by the grant.

Council member Johnson introduced the Resolution No. 2015-39, as amended, entitled “AUTHORIZATION TO ACCEPT A DONATION FROM POET BIOREFINING FOR THE WINDOM FIRE DEPARTMENT” and moved its adoption. The resolution was seconded by Joyce and on roll call vote: Aye: Joyce, Cooley and Johnson. Nay: None. Absent: Jones and Ray. Abstain: None. Resolution passed 3 - 0.

11. Economic Development Authority:

Aaron Backman, EDA Executive Director, said that a business subsidy hearing is needed for TIF 1-19 relating to the Toro warehouse project. He said that State law requires hearings for business assistance and subsidy over \$100,000. The EDA's proposed agreement with the developer is for \$300,000 to be repaid through TIF over six years. The requested hearing date is November 3, 2015.

Council member Joyce introduced the Resolution No. 2015-40, as amended, entitled “RESOLUTION CALLING FOR A PUBLIC HEARING ON THE PROPOSED GRANTING OF A BUSINESS SUBSIDY TO THE TORO COMPANY” and moved its adoption. The resolution was seconded by Johnson and on roll call vote: Aye: Cooley, Johnson and Joyce. Nay: None. Absent: Jones and Ray. Abstain: None. Resolution passed 3 - 0.

Backman said the second item for consideration is approval of the grant agreement with the State of Minnesota related to the Business Development Public Infrastructure (BDPI) in the amount of \$199,500. This grant is matched with EDA funds and will fund infrastructure improvements consisting of a street extension and utilities in the North Windom Industrial Park. The contract for the project was awarded on September 15, 2015 to Holtmeier Construction. The BDPI grant will reimburse the City as costs are incurred.

Council member Johnson introduced the Resolution No. 2015-41, as amended, entitled “RESOLUTION ACCEPTING GRANT AND AUTHORIZING EXECUTION OF 2016 GREATER MINNESOTA BUSINESS DEVELOPMENT PUBLIC INFRA-STRUCTURE GRANT PROGRAM AGREEMENT” and moved its adoption. The resolution was seconded by Cooley and on roll call vote: Aye: Cooley, Johnson and Joyce. Nay: None. Absent: Jones and Ray. Abstain: None. Resolution passed 3 - 0.

Motion by Joyce second by Johnson to authorize the Mayor and City Administrator to execute the grant agreement documents as presented. Motion carried 3 – 0 (Jones and Ray absent).

12. Second Reading of Ordinances 151, 152 and 153 and Title Summary Publication:

Maricle said that a 4/5 vote of City Council is needed to approve the title summary publication and due to the lack of members at the meeting tonight this item will be tabled until the October 12, 2015 City Council special meeting.

13. Bureau of Criminal Apprehension Master Joint Powers eCharging Agreement:

Nasby said that the State is moving to electronic processing of documents and fines, fees, etc. The City Attorney’s office noted that eCharging will be implemented for future criminal prosecutions becoming mandatory in July 2016. As such the City needs to approve a master joint powers agreement and a Court Data Services Subscriber amendment.

Council member Johnson introduced the Resolution No. 2015-42, as amended, entitled “RESOLUTION APPROVING STATE OF MINNESOTA JOINT POWERS AGREEMENTS WITH THE CITY OF WINDOM ON BEHALD OF ITS CITY ATTORNEY AND POLICE DEPARTMENT” and moved its adoption. The resolution was seconded by Cooley and on roll call vote: Aye: Johnson, Joyce and Cooley. Nay: None. Absent: Jones and Ray. Abstain: None. Resolution passed 3 - 0.

14. Shortel Maintenance Agreement:

Nasby said this is the annual maintenance agreement for the telephone system which is shared by several departments and the Southwest Minnesota Broadband Service. The cost is divided among the users according to number of phones covered.

Motion by Cooley second by Joyce to approve the Shortel maintenance agreement as presented. Motion carried 3 – 0 (Jones and Ray absent).

15. New Business:

Maricle said that he has the following appointments for boards\commissions. Pat Tepley for HRA, Paul Deason for HRA and Greg Crow for the Airport.

Motion by Cooley second by Joyce to approve the appointments as presented. Motion carried 3 – 0 (Jones and Ray absent).

16. Old Business:

Nasby said that one of the SMART goals adopted was to start measuring community satisfaction. Drafts of two different survey types were included for the City Council's information and the information has also been distributed to Department Heads for review and input. The plan is to send the survey every other year to a random sample of Windom households to track customer satisfaction with City services.

Joyce asked about the distribution of the survey and insuring an even coverage for the City. Nasby replied that the thought was to use the utility bill list for water\wastewater and pull a random sample of 200-300 from the 2,000 customers. Joyce inquired if the sample could be done by home value or another measure to get all areas covered. Nasby said one way could be to group the sample into voting wards and staff would look into the ability to do that. He noted that the sample is structured to be random and anonymous.

Johnson asked what the response rate would be on such a survey. Nasby said that about 10-15% of the citizens would get the survey tool, but the response rate of those is unknown, but he would like to see at least 20-30% returned. Johnson said that it is important to hear from as many citizens as possible so the survey is not skewed due to only a few responses.

Joyce said that he has not been able to find one student who can commit the time to serve as the City Council youth liaison. He suggested having the position rotate among the Student Senate so there would only be one or two meetings for the students to attend as all of them are very busy and involved in other activities.

Johnson said that he see this as a method to hopefully get interest in the program.

Joyce said that he would take this back to the Student Senate and follow-up.

Maricle noted the Special City Council meeting on October 12, 2015 at the Community Center starting at 5:30 pm for the budget workshop.

17. Regular Bills:

Motion by Joyce seconded by Johnson to approve the regular bills. Motion carried 3 – 0 (Jones and Ray absent).

18. Council Concerns:

Preliminary

Joyce said that there is a Mayor for A Day contest run by the League of Minnesota Cities. He has contacted the middle school principal regarding participation. Nasby said there is a LMC winner picked, but the Windom Council may consider selecting local winners.

Joyce noted that there is a State grant program for workforce housing and he would be sharing this with the Windom HRA. Backman and Nasby noted this is a DEED program.

Joyce said that the Planning & Zoning Commission had gotten sample rental housing ordinances from other communities for review.

Joyce said that he was concerned about remarks in the Emergency Services Facility Building Committee minutes regarding the issue of relocating the recreational amenities. He said that the relocation of the amenities needs to be included and are part of the deal for using Witt Park. These are production costs for the project.

Cooley said that he stated that relocation of the recreational items is part of the proposed project and supports that as it is a promise to citizens.

Johnson said that he too is supporting the relocation of the tennis courts, basketball court and playground items and that the expense is the land acquisition cost.

Cooley noted that to be successful everyone needs to respect all opinions and work together to produce a solution.

Joyce said if the relocation of recreational items is not part of the project the prior discussion on location would need to be revisited. Cooley noted that this issue had been previously discussed as to how to proceed.

Johnson said that there is a pancake breakfast from 9 am to 1 pm on October 11, 2015 at the fire hall for Fire Prevention Week. He encouraged the public to stop by for pancakes, a review of the proposed building plans and for children's activities. Maricle said that all the proceeds from the breakfast will go to the new building.

Maricle thanked law enforcement and Windom PD for their work in handling the recent stand-off incident and noted the department's professionalism in ending it peacefully.

19. Adjournment:

Mayor Maricle adjourned the meeting by unanimous consent at 8:15 p.m.

Corey Maricle, Mayor

Attest: _____
Steve Nasby, City Administrator

**Special Council Meeting
Windom City Hall, Council Chamber
October 12, 2015
5:30 p.m.**

1. Call to Order:

The meeting was called to order by Mayor Corey Maricle at 5:30 p.m.

2. Roll Call:

Mayor:

Corey Maricle

Council Present:

Brian Cooley, Paul Johnson, Dominic Jones and
Bryan Joyce

Council Absent:

JoAnn Ray

City Staff Present:

Steve Nasby, City Administrator; Aaron Backman, EDA Executive Director; Bruce Caldwell, Streets & Parks Superintendent; Chelsie Carlson, Finance Director\Controllor; Mike Haugen, Water\Wastewater Superintendent and Scott Peterson, Police Chief; Joe Audette, Liquor Manager; Brad Bussa, Community Center Director; Jim Kartes, Building Official; Dawn Aamot, Library Director; Al Baloun, Recreation Director; Jeff Dahna, Interim Windomnet General Manager; Brent Brown, Electric Superintendent; Dan Ortmann, Fire Chief; Tim Hacker, Ambulance Director.

3. 2016 Budget Work Session:

Windom Housing & Redevelopment Authority (HRA) - Frank Dorpinghaus, HRA Board Chair and Connie Klassen, HRA staff, introduced themselves and said they are present to request a reduction in the payment in lieu of taxes (PILOT) that the HRA and City had negotiated back in 1966. The current state statute says that HRAs must at least pay five percent of their revenues for PILOT, but the rate paid by the Windom HRA is 10 percent. Research by the HRA and Cottonwood County Assessor shows that most all of the HRAs pay the minimum five percent rate required by the statute and only a very few pay more. The HRA has been a partner in the housing study, rehabilitation and other activities in the community and feel the payment should be reduced. Additionally, the U.S. Department of Housing and Urban Development (HUD) has reduced reimbursements to the HRA due to federal budget cuts and other program changes. They currently pay about \$15,750 to the City for the PILOT.

Jones asked if this is the same request the HRA made last year. Dorpinghaus said that it is the same, with the added information about the HRA contributing to the housing study.

Preliminary

Joyce said he is the HRA liaison and encourages the HRA to partner with the City and others on projects such as rehabilitation to keep the housing stock in good condition.

Jones said that he was the liaison previously and if the HRA has money in their funds then HUD does not give them grants, which is an odd situation requiring HRAs to spend funds.

Cooley asked if the PILOT could be phased out over a period of time. Maricle replied that is something that has been discussed and the Council will bring up something in November.

River Bend Liquor Store – Joe Audette, Liquor Manager, said that the operational budget was similar to last year but he increased the advertising and training line items. The capital requests will be to do lighting, landscaping, door replacement, heating and interior remodeling.

Joyce asked about the revenue forecast for 2015 and 2016. Audette said that the 2015 budget is for \$1.644 million in revenue and 2016 will be about \$1.707 million. For 2016 he expects the same revenue growth as last year which was 5-6 percent.

Maricle thanked Audette for his efforts at the store and to keep up the good work.

Cooley said he likes the improvements at the store to make it more modern.

Windom Community Center – Brad Bussa, Community Center Director said that the income is very event dependent and there have been a few new bookings so 2016 revenue can be raised, which would result in a drop of \$5,000 to the tax support. The cost for part-time help is higher than last year as there are more events and staff vacations need to be covered. He has visited a few area community centers to see how they operate and that has been very useful so he plans to visit some others in 2016 so the travel budget is up \$50 from last year. The capital items are primarily cosmetic with interior items like paint, carpet and wall paper. Other items include lighting upgrades to LEDs and work on the sound system. The outdoor patio is still in the planning stages, but they want to move ahead on a new storage shed and have purchased a used mower from the Water Department.

Joyce asked about the advertising with Windomnet for the school scoreboard. Bussa said that the Community Center Commission had discussed this partnership, but felt the advertising would be better on the highway corridor. Joyce asked if they would do it if there were additional general fund money available to the Community Center. Bussa replied that the Commission could re-consider.

Johnson said the Commission discussed the scoreboard advertising and tabled it, then had it on the next meeting agenda and decided not to participate.

Joyce said that he felt it is a community partnership with the school.

Maricle asked if the scoreboard was full committed. Joyce said the item was being presented to the school board on October 12 and the athletic director plans on moving forward with the project pending the school board approval.

Building and Zoning – Jim Kartes, Building Official, said that his overall budget is nearly identical to 2015. Vehicle maintenance was lower due to having a newer pick-up.

Jones asked if there is an issue with staff time in the office and if the summer intern was used to help process nuisance complaints. Kartes said they are keeping up with the complaints as the number are down. Jones said the complaints may be down due to the citizens concern about their privacy if filing complaints so Council members get the complaints instead. Kartes replied that if Council members have complaints to turn them in. Jones asked if Kartes looks at properties for nuisance issues when other permits are issued as there is a current shingling project where the property is an issue, which should be noted as the inspector is already on-site inspecting the shingling work. Jones added that he thinks all City employees should be noting problem properties while they are conducting other city business. Kartes added that his office has also been unsuccessful finding contractors to clean-up junk properties and his idea to have it done by the Street Department was not supported by Planning and Zoning or the Street Department. Some contractors had been identified but had not responded to a letter his office sent seeking additional information.

Joyce thanked Kartes for sending out examples of rental housing ordinances and noted that the Planning & Zoning Commission would start looking at this issue in November. He added that there was a discussion about budgeting for nuisance abatement and he did not see that in the budget. Carlson replied that there is \$3,000 in one of the line items for this type of expense. Joyce said that the City needs to keep going on this matter as there are a number of properties that need attention.

Maricle said that finding a contractor to do sporadic work may be tough.

Jones said may be a part-time City employee can be hired to clean-up properties.

Economic Development Authority – Aaron Backman, EDA Executive Director, said that rental income in lower due to Toro leaving the Spec Building in May 2016. There are inquiries about rental and possibly selling the Spec Building so this may not be a large issue. The EDA's expenses are slightly lower than in 2015. For Capital projects the key projects are the expansion of the North Windom Industrial Park (NWIP) and development of the Prairie Meadows Subdivision.

Nasby asked about the outstanding loan on the Spec Building and the anticipated sale price. Backman replied that the mortgage was approximately \$340,000 and the sale price would be about \$700,000 so there is equity. Nasby asked about the Downtown Revitalization Program. Backman said that revitalization funds are being pooled from the Small Cities Development Program and a grant application to the Remick Foundation. Backman added that a drone will be doing a fly by to get video of the downtown.

Preliminary

Library – Dawn Aamot, Library Director – said the highlight of her budget is the addition of part-time staffing needed to help cover absences and try to have two people on staff for all shifts. The library had a part-time high school student working several years ago and that was beneficial.

Jones asked if the school had a full-time librarian. Joyce said they have one at the high school and at the elementary school and if there is a possibility of cost sharing something the elementary school would be the best option.

Maricle asked if the library had four staff in the past. Aamot said they had one or two high school students in the past so the answer is yes. She wants two people on shifts. Maricle asked if they had panic buttons. Aamot replied that they do not have panic buttons. Maricle suggested the City looking into this type of security.

Aamot said the capital items include a replacement boiler as the current one needs daily inspection which is expensive. A new boiler is \$16,900 not requiring inspections and the current cost is \$500 per month for inspection.

Cooley said he had a boiler certification and could do inspections at no charge.

Aamot said the other capital item is window replacement which is badly needed. She added there may be state grants to help and the Friends of the Library have some money to assist. The consultant they had do a space study is also looking at the building for ideas. The consultant fees were paid by the Friends of the Library.

Arena, Recreation and Pool – Al Baloun, Recreation Director – said that the livestock income can be raised \$2,000 due to more shows booked and Archery revenue up \$250. He noted that only a few open dates remain for the 2016 calendar. Capital items for 2016 included the rink boards, but that project for \$50,000 had already been funded by the Council, Arena Booster Club and Hockey Association. Other items are in the subsequent year budgets.

Joyce asked about the ice system. Baloun said the plan is to apply for a Mighty Ducks grant to address the coolant issues with the R-22 prohibition. There is a \$50,000 grant for in-direct cooling, which is what is at the Arena and this will require a match. Joyce noted that the grant also can assist with air quality issues so that could be considered as well. The locker rooms are a priority issue as well, but that is not eligible under the grant.

Baloun said the recreation is the same as 2015 with an increase of \$1,500 to account for staffing expenses. No capital requests.

The pool budget is about the same as last year due to the need for maintenance. The swimming lesson revenue is up due to an extra session that was added which was popular. Attendance was on par with prior years and there were few closures in 2015 due to weather.

Jones asked if the pool attendance changes with the increases with the school student census. Baloun said he had not tracked attendance that way but can look at it.

Baloun said the capital request is for a review and re-write of the pool feasibility study that was done in 2006.

Maricle said as there is a break in the budget presentations the Council could move up the agenda items on the ordinances and street extension.

4. Second Reading of Ordinances and Title & Summary Publication:

Motion by Joyce second by Johnson to approve the 2nd Reading of Ordinance 151, 2nd Series amending Chapter 90. Motion carried 4 – 0 (Ray absent).

Motion by Joyce second by Johnson to approve the 2nd Reading of Ordinance 152, 2nd Series amending Chapter 93. Motion carried 4 – 0 (Ray absent).

Motion by Joyce second by Johnson to approve the 2nd Reading of Ordinance 153, 2nd Series amending Windom City Code 33.12. Motion carried 4 – 0 (Ray absent).

Motion by Jones second by Cooley to approve the Title and Summary publication of ordinances 151, 2nd Series to 153, 2nd Series. Motion carried 4 – 0 (Ray absent).

5. 7th Avenue Street Extension Quotes:

Maricle said another break in the presentations would allow for another agenda item to be considered.

Nasby said that the Council had previously discussed the 7th Avenue Street extension at the request of a property owner as contractors are in town for other projects. The engineer had solicited quotes and four were received. All of them came in over the 2013 bid price so the staff and engineer are recommending rejection of all quotes for this project.

Motion by Jones second by Cooley to reject all quotes on the 7th Street Extension per staff and engineer recommendation. Motion carried 4 – 0 (Ray absent).

Return to 2016 Budget Work Session:

Police Department – Scott Peterson, Police Chief, said that his budget had some small adjustments between line items to reflect the department's use and needs. The overall budget is comparable to last year. The highlights include more funds for maintenance that will be used for tires. Capital requests include replacement of Tasers,

Johnson asked if options on tires had been researched. Peterson said they looked at options and the State contract has some limitations.

Telecom – Chelsie Carlson, Finance Director\Contoller said that adjustments in the budget sheets had been made to clarify revenue and expense categories so the sheets are slightly different than last year.

Jeff Dahna, Interim General Manager, said that the costs for the television programming continue to rise. There is an increase in revenue shown due to the new bundle packages rolled out in mid-2015. Additional price increases will be needed to keep up with higher programming costs.

Jones asked about the digital conversion and possibility of getting programming from other vendors. Dahna said this is being discussed by Telecom and there are several proposals for signal delivery being researched to see how it impacts our service and costs.

Cooley asked if it were possible that Windom will be cut off from Sioux Falls television channels as we are not in their designated market area. Dahna said that is possible if the programmers demand it.

Dahna said one new product may be giga-centers which are large capacity devices that take the place of ONTs and routers. This will deliver a better user experience and could be trouble shot remotely.

Carlson said they are looking at a new billing system for telecom, electric, water and wastewater that would provide a number of benefits to users and to the utilities. Dahna added that the system would also include fiber records which are currently lacking.

Street Department – Bruce Caldwell, Streets & Parks Superintendent said that the street maintenance budget item is up \$5,000 and seal-coating up \$10,000 over 2015 due to higher costs.

Jones asked about crack filling concrete streets. Caldwell said that it had not been done and the problems we had were not with moisture but with pop outs due to the expansion joint cuts causing shale to pop out.

Cooley said the County has the equipment to do crack filling and recently charged Westbrook for materials only to use the machine and a staff person.

Nasby noted additional state funds for streets and half was in 2015 and 2016 so the higher costs were off-set with the revenue.

Caldwell said that capital included \$50,000 for the reserve account, \$29,000 for the loader payment; \$195,000 for a motor grader and \$9,500 for a hitch. The air compressor can be moved to 2017 and since this is shared with Electric so maybe there is cost sharing.

Parks – Caldwell said the operational budget was the same with the exception of \$2,000 for structures and machinery\equipment up \$6,000. Capital items include \$8,000 for Island Park improvements, \$205,400 for WRA lighting, \$16,000 for replacement of the Toro

Preliminary

Workman, \$62,000 for replacement of the Toro grounds master mower, \$10,000 for playground capital account and \$20,000 for the creation of a dog park.

Jones said he has concerns about the dog park on a well field. Caldwell said the group promoting this wants it located by the highway so people can easily get to it. They do not want it by the river access near the high school or at Dynamite Park.

Mike Haugen, Water\Wastewater Superintendent, said that he had contacted the Minnesota Department of Health and a couple engineers about the location of a dog park in a well field but had not gotten any responses.

Jones asked about the sign “No Unauthorized Vehicles” near the river access off River Road. Haugen and Caldwell said that the no trespassing sign was removed but we still need to control who goes there as not to tear up the lot when it is wet. Consensus that the No Unauthorized Vehicles sign can stay up, but a contact number should be listed so people know who to call to be allowed access.

Wastewater – Mike Haugen, Water\Wastewater Superintendent, said that the big news of PM Windom closing is a significant impact to this fund. PM Windom accounts for 39% of the plant’s flow and 23% of the fund’s income. In 2014 there was about \$300,000 in revenue and if the flows are eliminated there would be a cost saving on electricity, chemicals and testing amounting to about \$100,000. If the plant were to resume operations under the existing or new ownership it would be March or April 2016 at the earliest.

Jones asked if the loss of the PM Windom flow could impact the Windom plant’s permit or other regulations. Haugen said the permit is currently up for review and this would have a large impact in areas such as phosphorous.

Haugen said the capital items included the typical items including general plant improvements, pumps, equipment, collection system, lift station and the big item is a bio-solids facility.

Water – Haugen said the revenues have been good compared to the budget numbers. The expenses are the same as last year. The capital items include the water tower painting and annual equipment and distribution system improvements.

Cooley asked if there was well head issue with leachate coming from drainage on roll-away dumpsters. Haugen said that is a possibility depending on the contents of the dumpster.

Electric – Brent Brown, Electric Superintendent, said that he will be providing some updated information in response to the PM Windom closing that is a \$1.9 million impact to the electric fund. There is a new 5x16 power contract that will save us \$100,000 and may be a reduction in our capacity charge.

Preliminary

Jones asked if the excess power can be sold. Brown said that it can be sold but there are a number of factors and the price we get will likely be lower than the cost so we will have a loss.

Brown said that the capital projects include a substation upgrade. The generation project is moved out a year or two and the flatbed truck is 2015 not 2016.

Johnson asked about a boring machine. Brown said this is being researched as the cost for the work is going up and other utilities have had good luck with having their own machine. This is also something that could be beneficial to Windomnet.

Brown noted the research into a new billing system is continuing and he is supportive.

Jones asked about the air compressor. Brown said the current unit is shared with Streets and the Electric guys do not use it much anymore.

Joyce asked about security systems. Brown said it would be good to have alarms on facility doors to alert as to unauthorized entry.

Fire Department – Dan Ortmann, Fire Chief, noted that the operational budget is the same as 2015. The capital requests are the primary budget drivers related to a new Emergency Services Facility, main pumper unit and first response truck. The pumper is critical and they are still in the FEMA process for a grant. The first response truck is good condition and can be pushed out a year or so. The building is the most important need.

Jones asked if the public had input at the fire prevention week activities. Ortmann said it was very positive feedback.

Joyce asked if the Building Committee had met with the architect after the Council presentation and if any changes were made. Ortmann replied that the committee did meet but there were only very minor adjustments and the design they have is what is needed.

Jones asked if the proposed project costs had been shared with the public as he still gets that question. He feels the costs need to be presented to the public along with the building plan.

Joyce said that he would prefer to have the cost and funding plan shown to the public at the same time so they have all the information and could comment on a package.

Jones said that funding from the other users (townships) and donations need to be discussed as well.

Johnson said he feels that the bonding route has to be pursued and then come up with Plan B if the bonding money is not received to help fund the building.

Maricle suggested a work session to discuss the costs, funding options and repayment types along with authorization for the architect to work on the next design phase. Consensus of

the Council to set a study session for 6:00 pm on October 20th prior to the next regular City Council meeting.

Ambulance – Tim Hacker, Ambulance Director, said that there were no budget changes except for the service now needing to pay the Minnesota Provider Tax of \$4,500. The capital expenses would be for a new building and replacement ambulance. He noted that Unit 28 is the 4-wheel drive truck and that the Ambulance service will do 750 calls in 2015 which is up from 699 in 2014.

Cooley asked when the fourth ambulance will be needed. Hacker said that the service territory could expand again if another town quits offering coverage so this would push us to get another rig and stress the volunteer crew staffing.

Maricle asked if there is a timeframe for a full-time crew to be considered. Hacker replied that it may be a few years off and could come into being upon his retirement as director.

Johnson said he supports building the new facility with the fourth ambulance bay as a hedge against future need and now is the time to do it cost effectively.

City Hall Building – Nasby said the budget is \$2,200 lower than 2015 and this is for the operational costs of the building only such as maintenance and utilities.

City Hall Office – Nasby said the budget is up by \$5,000 to account for personnel costs and benefits.

Airport – Nasby said the operational budget is a balance of revenue and expenses so there are no tax monies in the operations. The capital item will be a 20-year Master Plan that is required by the FAA. The cost is \$250,000 and this is a 90/10 split so the City share is \$25,000 and this could be reduced if State funds are available.

Other Items – Maricle said that there is the Green Steps program and grant funds to help with labor costs up to \$1,000. The City may need to spend up to \$2,000.

Maricle noted there is also the annual request for a donation to the Southwest Minnesota Initiative Fund for \$2,500.

Maricle said the last item he wanted to raise is the possibility of requesting bonding funds for the Arena and asked Nasby to relay the information he received. Nasby said that when the Senate Capital Investment Committee staffer called to set up the bonding tour presentation for the Emergency Services Facility the staffer asked if the City was going to pursue funding for the Arena as there was an unsuccessful bonding request in 2014.

Jones, Johnson, Cooley and Joyce all noted that the Council had voted the Emergency Services Facility the City's number one priority. They felt it was important to focus the City's efforts and resources on the Emergency Services Facility for 2016. In the future another request for the Arena could be made again for bonding funds.

Preliminary

6. New Business:

None.

7. Old Business:

None.

8. Adjournment:

Mayor Maricle adjourned the meeting by unanimous consent at 11:17 p.m.

Corey Maricle, Mayor

Attest: _____
Steve Nasby, City Administrator

ECONOMIC DEVELOPMENT AUTHORITY OF WINDOM
MINUTES
OCTOBER 12, 2015

1. Call to Order: The meeting was called to order by Vice President Espenson at 12:06 p.m.

2. Roll Call & Guest Introductions:

EDAWN Commissioners: Sally Larson, Justin Espenson, Betsy Herding, Dominic Jones, and Paul Johnson.

Also Present: EDA Staff – Aaron Backman, EDA Executive Director, and Mary Hensen, Admin. Asst.; City Administrator Steve Nasby, Mayor Corey Maricle, WADC Liaison Tara Christensen, and Rahn Larson (Citizen).

3. Approval of Minutes:

Motion by Commissioner Jones, seconded by Commissioner Johnson, to approve the minutes of the EDA Meeting held on September 14, 2015. Motion carried 4-0. (Commissioner Larson was not present at the time of this vote.)

4. North Windom Industrial Park

A. Commerce Boulevard Extension – Update: Director Backman reported that on September 10, 2015, the bid opening was held for the North Windom Industrial Park (NWIP) Commerce Boulevard Extension project. On September 15th the City Council awarded the project to Holtmeier Construction of Mankato, MN. Mobilization of Holtmeier's equipment occurred on October 5th. Excavation for the road extension began on October 6th and water line installation to the Toro site began on October 8th. The concrete for all of the floors has now been poured. Wenck and Holtmeier are coordinating with Fast Manufacturing and Ryan Companies regarding the project as it progresses. Weather permitting, the work is expected to be completed by November 1st. On October 23, 2015, there will be a construction celebration at the site beginning at 11:00 a.m. and the EDA Board has been invited to attend.

B. Closed Session – Land Negotiations: Director Backman announced that the purpose of this closed session was to discuss the terms of a potential sale of Lot 2, Block 2 of the North Windom Industrial Park Subdivision.

Motion by Commissioner Johnson, seconded by Commissioner Jones, authorizing the Board to go into closed session. Motion carried 4-0.

Vice President Espenson closed the meeting to the public at 12:08 p.m.

(Commissioner Larson in at 12:16 p.m.)

Motion by Commissioner Herding, seconded by Commissioner Johnson, authorizing the EDA President to re-open the meeting to the public. Motion carried 5-0.

President Larson re-opened the meeting to the public at 12:30 p.m.

Motion by Commissioner Johnson, seconded by Commissioner Herding, accepting and authorizing the EDA President to execute the letter of intent concerning the purchase of Lot 2, Block 2 of the North Windom Industrial Park submitted by Jon Zapletal; authorizing the EDA Executive Director to negotiate the terms of the Purchase Agreement based on the letter of intent; and setting the public hearing on the sale of this property for Monday, November 9, 2015, at 12:10 p.m. Motion carried 5-0.

5. River Bend Center

A. Installation of Utility Improvements – Update: Director Backman updated the Board on this project. He advised that on September 10, 2015, the bid opening was held for the River Bend Utility Improvements Project. On September 15th the City Council awarded the project to Holtmeier Construction of Mankato, MN. A separate Holtmeier crew (apart from the NWIP project) is working at the River Bend site. Mobilization of Holtmeier’s equipment occurred on October 7th. Excavation for the water and sewer lines for the hotel project has begun. Weather permitting, the project is expected to be completed by November 1st. In response to a question concerning the status of the Letter of Map Revision (LOMR), Director Backman reported that he had been in contact with Bryce Cruet of Wenck Associates. Their office has provided FEMA with all of the requested documents. The 90-day review period is to conclude at the end of October.

6. TIF District 1-19:

A. Review of Development Agreement: Director Backman advised that the EDA’s TIF Attorney, Bob Deike, has prepared a proposed Development Agreement between the City and Ryan Companies US, Inc. and a Business Subsidy Agreement between the City and The Toro Company. These documents were previously reviewed by attorneys for Ryan Companies and Toro. The attorneys are currently in the process of consideration of the last suggested modifications. The Board received a copy of the proposed Development Agreement and Director Backman reviewed some of the highlights. After further discussion, the following action was taken.

Motion by Commissioner Herding, seconded by Commissioner Espenson, to approve the proposed Development Agreement between the City and Ryan Companies US, Inc. subject to any final revisions by the EDA’s TIF attorney. Motion carried 5-0.

Motion by Commissioner Herding, seconded by Commissioner Johnson, to approve the proposed Business Subsidy Agreement between the City and the Toro Company subject to any final revisions by the EDA’s TIF attorney. Motion carried 5-0.

7. Commercial Rehab Loan Program

A. Review of Proposed Projects: Director Backman reported that two applications have been submitted in the Commercial Rehab Loan Program and forwarded to Western Community Action (WCA) for processing. Jeff Buesing from WCA has met with the owners for both properties and inspected their properties. The Board received recap sheets for these projects that outlined the scope of work, the total project costs, and proposed loans of local program funds. The estimated project costs for Commercial Project No. 1 total \$42,700 of which the sum of \$15,000 would be paid through a loan from the local program funds. The estimated project costs for Commercial Project No. 2 total \$26,200 of which the sum of \$15,000 would be paid through a loan from the local program funds. The property owners in each project would be responsible for payment of the balance of the project costs. After review of the recap, the following action was taken.

<u>Application No.</u>	<u>Proposed Improvements</u>	<u>Project Costs</u>	<u>Local Program Funds (Maximum for Project)</u>
Comm. Project No. 1	Siding, Roofing, Furnace, Plumbing, Electrical	\$42,700.00	\$15,000.00
Comm. Project No. 2	18’ X 18’ Rear Entry, Replace Fire Escape and Landing, Electric	\$26,200.00	\$15,000.00

Motion by Commissioner Espenson, seconded by Commissioner Johnson, to approve Commercial Project No. 1; to approve the release of local program funds totaling \$15,000.00 for contractor payments in this project upon Western Community Action's submission to the EDA of appropriate documentation verifying the owners' approval of the work completed; and to approve payment from the local program funds of administration fees to Western Community Action of up to \$2,400.00 upon submission of appropriate invoice(s). Motion carried 5-0.

Motion by Commissioner Espenson, seconded by Commissioner Herding, to approve Commercial Project No. 2; to approve the release of local program funds totaling \$15,000.00 for contractor payments in this project upon Western Community Action's submission to the EDA of appropriate documentation verifying the owners' approval of the work completed; and to approve payment from the local program funds of administration fees to Western Community Action of up to \$2,400.00 upon submission of appropriate invoice(s). Motion carried 5-0.

8. Goal Discussion

A. 2016 S.M.A.R.T. Goals: Director Backman indicated that City Administrator Steve Nasby has requested that the City Departments provide a draft of their 2016 S.M.A.R.T. Goals to the City Council in November to allow these goals to be reviewed in November and approved in December. The Board reviewed the proposed 2016 S.M.A.R.T. Goals. After further discussion, the following action was taken.

Motion by Commissioner Jones, seconded by Commissioner Herding, to approve the proposed EDA 2016 S.M.A.R.T. Goals with the addition of completion of a hotel project and efforts toward reuse of commercial/industrial buildings that become vacant in 2015-2016. Motion carried 5-0.

B. Industrial Park Planning: Director Backman reiterated that one of the components of the EDA's 2015 Strategic Goal #1 was to plan and consider options for an expansion of the NWIP itself when 8 of the 12 NWIP lots had been sold or commitments received therefor. Director Backman provided the Commissioners with aerial maps of potential areas for expansion and also information for each potential location detailing number of usable acres, number and size of lots, acres used for roads and other potential infrastructure improvements, anticipated costs of purchase and construction of infrastructure. These materials were provided for informational purposes and discussion by the Board.

9. New Business: The Board briefly discussed news of the status of the local beef plant and preliminary actions the City may consider.

10. Miscellaneous Information

A. EDA Monthly Financial Recap: The Board received a copy of the EDA's Account Activity through September 30, 2015.

B. River Bluff Townhomes – Monthly Financial Report: The Board received copies of the financial reports for August 2015 provided by Van Binsbergen & Associates.

11. Adjourn: On consensus, President Larson adjourned the meeting at 1:32 p.m.

Betsy Herding, EDA Secretary-Treasurer

Attest:

Aaron A. Backman, EDA Executive Director

**CITY OF WINDOM
PLANNING COMMISSION
MINUTES
OCTOBER 13, 2015**

1. Call to Order: The meeting was called to order by Chairperson Wahl at 7:02 p.m.

2. Roll Call & Guest Introductions:

Planning Commission: Lorri Cole, Ben Derickson, Andy Harries, Kevin Rose, Marilyn Wahl, and Council Liaison Bryan Joyce.

Absent: Brett Mattson, Ryan McNamara, and Greg Pfeffer.

Also Present: Planning/Zoning Staff-James Kartes (Zoning Administrator) and Mary Hensen (Adm. Asst.).

3. Approval of Minutes:

Motion by Commissioner Harries, seconded by Commissioner Derickson, and carried to approve the Planning Commission Minutes for the meeting held on August 11, 2015. Motion carried 5-0.

4. Rental Ordinance

A. Begin Review of Sample Ordinances: The Commissioners had received copies of the Rental Ordinances obtained from Jackson, Worthington, Heron Lake, Mountain Lake, Fairmont, and Le Sueur. The Planning Commissioners have begun to read these ordinances and highlighted some points they felt were important, such as checklists. There was a discussion concerning contacting other cities for information as to what works best in their ordinances and anything they would change in the ordinance or procedure. There was a brief discussion concerning questions for the city officials regarding their rental ordinances and also possible contacts to a few registered landlords in other cities regarding their views on their city's rental ordinance, problems, and suggestions for modifications. Commissioners felt that prior to the rental of a unit, both the Landlord and the prospective new tenant should inspect the property and complete and sign a checklist as to the condition of the property at that time. Any items not up to code could be fixed prior to rental of that unit. The Commissioners acknowledged that there would be some negative response to adoption of a rental ordinance, but felt in the long run it will be beneficial for Windom.

Motion by Commissioner Cole, seconded by Commissioner Harries, authorizing Building & Zoning Administrative Assistant Mary Hensen to contact and visit officials in Fairmont and Jackson to discuss their rental ordinance programs. Motion carried 5-0.

Motion by Commissioner Cole, seconded by Commissioner Harries, to amend the prior motion to include the City of Heron Lake. Motion carried 5-0.

5. Unfinished Business:

A. Contractors for Cleanup of Properties: Administrator Kartes provided the Commissioners with copies of the Request for Quote and two letters to potential contractors for cleanup of properties. The City is still in the process of contacting companies and securing quotes.

B. Status of Modifications to City Ordinances: Council Liaison Joyce updated the Commissioners concerning the proposed modifications to Chapter 90 (nuisance ordinance) which they recommended, the modifications to Chapter 93 (animals), and additions to Section 33.12 concerning administrative fees. He advised that the ordinances on these modifications have all

been adopted by the City Council. Administrator Kartes advised that copies of the new ordinances will be available for review in the Building & Zoning Office and the Library.

6. New Business:

A. 2016 S.M.A.R.T. Goals – Administrator Kartes advised that City Administrator Steve Nasby has requested that the Commissions review the proposed 2016 S.M.A.R.T. Goals for the City Departments associated with their Commissions, and then these proposed goals will be presented to the City Council in November for review. After discussion regarding the proposed goals and any additional items for review by the Planning Commission that the City Council may be requesting, the following action was taken.

Motion by Commissioner Harries, seconded by Commissioner Cole, to approve the proposed 2016 S.M.A.R.T. Goals with the addition of a reference to working with the HRA concerning the long-term goal on blighted properties. Motion carried 5-0.

B. Prairie Meadow Subdivision: Administrator Kartes provided the Commissioners with a copy of the concept plan for a new residential subdivision named “Prairie Meadow Subdivision”. He indicated that the platting process has begun and the developers hope to present the Preliminary Plat to the Planning Commission for review at the November or December 2015 Meetings. It will be necessary to hold a public hearing on the preliminary plat. There was a brief discussion concerning preparation and review of a preliminary plat for a new subdivision.

7. Planning Commission Comments, Concerns, Suggestions: There was a brief discussion concerning a property where large chunks of wood are being stored in the yard.
8. Adjourn: By consensus, the meeting was adjourned at 8:05 p.m.

Marilyn Wahl, Chairperson

Attest: _____
James Kartes, Zoning Administrator

Windom Library Board Meeting

Windom Library

Tuesday, October 13, 2015

5:05 p.m.

1. Call to order: The meeting was called to order by John Duscher at 5:05 p.m.
2. Roll Call: Members Present: Kathy Hiley, Terri Jones, Beth Fleming, John Duscher and Anita Winkel
Members Absent: Barb Henning and Steve Fresk
Library Staff Present: Dawn Aamot
City Council Member Present: Brian Cooley

3. Agenda and Minutes:

Motion by Anita Winkel and seconded by Beth Fleming to approve the Agenda and the Minutes.

4. Financial Report:

Dawn reviewed the Financial Report.

Motion by Beth Fleming and seconded by Kathy Hiley to accept the Financial Report.

5. Librarians Report:

Dawn met with the city council on Monday night, Oct. 12 to go over the preliminary budget. Dawn highlighted the need for another part time staff member. Discussion was held regarding the library's boiler. Dawn informed the council that the boiler is in pretty good shape and she has received a \$16,000 estimate for a new boiler. Daily inspection of the boiler when it is in use costs the library \$3,000/year. Brian Cooley offered to inspect the boiler for free. The library board thanked him for this generous offer. Discussion was held concerning the needed renovations at the library. She told the council about the study done by Melissa Brechon and Bob Petit with Library Consulting, PA. There are grants available based on matching funds available through the MN Department of Education, library construction grants. Denise Nichols is willing to help in the grant writing process.

The library board then discussed the amount that would possibly be asked for with the grant and other funding sources to meet the match requirement. The board agreed that the grant request should be an amount that would cover all needed renovations. Possible matching funds could possibly come from The Friends of the Windom Library, the Remick Foundation, fundraisers and the city. Dawn will be contacting Karen Knigge with the Friends and ask her to attend our next meeting to discuss the vision for the library renovations. An Open House with renovation specs on display would be a way to get the public involved.

The fall Book Sale made \$500. Dawn gave information to the Friends about GIVE.org, a website that is setup so that the public can make donations online. All libraries are listed and all that is needed is to activate our library to accept donations.

Lorna Landvik will be at the Historical Society on Oct. 21 @6:30. Dawn anticipates a strong attendance.

The library is sponsoring a pumpkin decorating contest. School age children are invited to pick up a pumpkin at the library, decorate it and return to the library. They will be displayed in the showcase and the public will

be invited to vote on their favorite. Popcorn is being offered on Fridays after school. School has early dismissal on Fridays. Nancy is hosting Bridges. Nancy recently attended a story time workshop. Ideas were given on how to host story times that include parents and daycare providers. A story time with children and adults is planned on Oct. 19 to try out these ideas.

A motion by Terri Jones and seconded by Anita Winkel to accept the librarian's report.

6. Old Business:

Dawn shared Jackson County Library's Rules of Behavior on Library Premises Policy. After the incident last month, Dawn felt that we should have such a policy in place. The board reviewed the policy and discussion was held. A motion by Terri Jones to adopt the Rules of Behavior based on the Jackson County Library Policy. Anita Winkel seconded the motion. Motion passed. This policy will be placed on the library's website. A copy of the policy will be placed on the checkout counter and a copy possibly given to the city attorney.

7. New Business:

Dawn has asked for bids to repair the damaged wall upstairs. \$5,000 is available in Capital Outlay. She has received one bid for \$1,785. Another bid is pending.

Dawn contacted Bryon Joyce about a student basing her Eagle Project on the library. Madison Winker has adopted the library for her project entitled, "Literacy". So far she has designed posters that were placed at school to advertise the pumpkin decorating and has assisted in popcorn days. She will be volunteering with future needs at the library.

The city council has asked that work begin on 2016 goals.

8. New Book Suggestions:

Book suggestions were submitted to Dawn.

9. Adjourn:

Motion by Anita Winkel, seconded by Terri Jones to adjourn.

Meeting adjourned at 5:40 p.m.

Respectfully submitted,

Kathy Hiley, recording secretary

Minnesota Business and Lien System, Office of the
Minnesota Secretary of State

Sign In or Create
Online Account

Minnesota Business and Lien System, Office of the Minnesota
Secretary of State

Sign In or Create Online
Account

Business Record Details »

Minnesota Business Name
MY INDUSTRIES, INC.

Business Type

Business Corporation (Domestic)

MN Statute

302A

File Number

1303072-2

Home Jurisdiction

Minnesota

Filing Date

05/06/2005

Status

Active / In Good Standing

Renewal Due Date

12/31/2016

Registered Office Address

18320 Johnson Rd
Brainerd, MN 56401
USA

Number of Shares

100

Registered Agent(s)

Marlene Waller

Principal Executive Office Address

738 WEST 10TH ST
SIOUX FALLS, SD 57104
USA

Chief Executive Officer

MATTHEW YDE
738 WEST 10TH ST
SIOUX FALLS, SD 57104
USA

Filing History

Filing History

Select the item(s) you would like to order:

<input type="checkbox"/>	Filing Date	Filing	Effective Date
<input type="checkbox"/>	05/06/2005	Original Filing - Business Corporation (Domestic)	
	05/06/2005	Business Corporation (Domestic) Business Name	
<input type="checkbox"/>	10/04/2006	Registered Office and/or Agent - Business Corporation (Domestic)	
<input type="checkbox"/>	2/25/2013	Administrative Dissolution - Business Corporation (Domestic)	
	2/26/2014	Administrative Dissolution Name Hold Release - Business Corporation (Domestic)	
<input type="checkbox"/>	1/15/2015	Annual Reinstatement - Business Corporation (Domestic)	

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ESPAÑOL BUSINESS LOGIN NEWS & EVENTS BBB LOCATOR BBB SCAM TRACKER

Nebraska, South Dakota, The Kansas Plains and Southwest Iowa

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Search by: Business Name, URL, Phone, Email

Filter: Businesses | Source: Site | Distance: Off | BBB Accredited Only

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BBB BUSINESS REVIEW

Is this your Business?

THIS BUSINESS IS NOT BBB ACCREDITED

My Industries, Inc.

(605) 334-4891

View Additional Phone Numbers
738 W 10th St, Sioux Falls, SD 57104-3516
vicki.myi@gmail.com
View Additional Email Addresses



On a scale of A+ to F
Reason for Rating
BBB Ratings System Overview

BBB Business Reviews may not be reproduced for sales or promotional purposes.

BBB Accreditation

My Industries, Inc. is not BBB Accredited.

Businesses are under no obligation to seek BBB accreditation, and some businesses are not accredited because they have not sought BBB accreditation.

To be accredited by BBB, a business must apply for accreditation and BBB must determine that the business meets BBB accreditation standards, which include a commitment to make a good faith effort to resolve any consumer complaints. BBB Accredited Businesses must pay a fee for accreditation review/monitoring and for support of BBB services to the public.

Reason for Rating

BBB rating is based on 13 factors. Get the details about the factors considered.

Factors that *raised* My Industries, Inc.'s rating include:

- Length of time business has been operating.
- Response to 3 complaint(s) filed against business.
- Resolution of complaint(s) filed against business.

Customer Complaints Summary

[Read complaint details](#)

3 complaints closed with BBB in last 3 years 2 closed in last 12 months	
Complaint Type	Total Closed Complaints
Advertising / Sales Issues	2
Billing / Collection Issues	1
Problems with Product / Service	0
Delivery Issues	0
Guarantee / Warranty Issues	0
Total Closed Complaints	3

Customer Reviews Summary

[Read customer reviews](#)

0 Customer Reviews Customer Reviews on My Industries, Inc.	
Customer Experience	Total Customer Reviews
Positive Experience	
Neutral Experience	
Negative Experience	
Total Customer Reviews	0 Customer Reviews

Government Actions

BBB knows of no government actions involving the marketplace conduct of My Industries, Inc..

What government actions does BBB report on?

Advertising Review

BBB has nothing to report concerning My Industries, Inc.'s advertising at this time.

What is BBB Advertising Review?

Additional Information

BBB file opened: 01/18/2008
Business started: 06/29/2006

Type of Entity
Corporation

Incorporated: June 2006, MN

Business Management
Principal: Mr. Matthew J. Yde (Owner)

Contact Information
Ms. Vicki Hintz (Administrative Assistant)

Business Category
Vacuum Cleaners - Household - Dealers

Products & Services
This company provides the in home sale of kirby vacuum cleaners.

Alternate Business Names
Kirby of Sioux Falls, Kirby Co. of Sioux Falls



As a matter of policy, BBB does not endorse any product, service or business.

BBB Business Reviews are provided solely to assist you in exercising your own best judgment. Information in this BBB Business Review is believed reliable but not guaranteed as to accuracy.

BBB Business Reviews generally cover a three-year reporting period. BBB Business Reviews are subject to change at any time.

- BBB Directory
- Give.org
- Council of Better Business Bureaus
- Contact
- BBB Business Partner Code
- Terms of Use
- Trademarks
- Privacy Policy
- Fight Phishing

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From: windommn@box731.bluehost.com
Sent: Tuesday, October 13, 2015 1:50 PM
To: dnichols@windom-mn.com
Subject: Application for Business Solicitation

First Name	Harvey
Middle name	Eugene
Last Name	Jones
Date of Birth	[REDACTED]
Driver's License Number	[REDACTED]
State of Issue	Texas
Solicitor's Address	1010 N Lincoln Sioux Falls, South Dakota 57104 United States Map It
Phone	(605) 334-4891
Email	vicki.myi@gmail.com
Name of Business/Organization	MY Industries, Inc.
Contractor's License	1011-2108-ST
Address of Business/Organization	738 W 10th St Sioux Falls, South Dakota 57104 United States Map It
Business/Organization Phone	(605) 334-4891
Purpose of Solicitation	Kirby Home Care Systems
If door-to-door solicitation, indicate area to be solicited	

Residential District

If transient merchant, state location from which merchandise will be sold:

SD

Informed Consent Form

- I have downloaded the above informed consent form and will fax it to the City of Windom or call 507-831-6129 for other options.

Acknowledgement

- I acknowledge and accept that a convenience fee will be added to the license/application fee made via this online form.

Would you like a copy?

- Yes

Name

Mr. Harvey Jones

Order

Product	Qty	Unit Price	Price
Application Fee			
License/Application Fees:: Initial Investigation Fee	1	\$60.00	\$60.00
License/Application Fees:: Annual License Fee			
Processing Fee	1	\$1.80	\$1.80
			Total: \$61.80

I have on 10/13, 2015 collected from applicant \$ 60.00 as prescribed in City Code, TITLE XI BUSINESS REGULATIONS, CHAPTER 114.

Shane Naylor
City Clerk

Referred to the Police Chief on 10/13/15

Recommendation: Approved Disapproved . If disapproved give reason: _____

10/15/15
Date

Scott Peterson
Police Chief

Approved by the City Council on _____, 20____.

From: windommn@box731.bluehost.com
Sent: Tuesday, October 13, 2015 1:56 PM
To: dnichols@windom-mn.com
Subject: Application for Business Solicitation

First Name	LaNelius
Middle name	Deshond
Last Name	Jones
Date of Birth	[REDACTED]
Driver's License Number	[REDACTED]
State of Issue	South Dakota
Solicitor's Address	1010 N Lincoln #315 Sioux Falls, South Dakota 57104 United States Map It
Phone	(605) 400-3690
Email	vicki.myi@gmail.com
Name of Business/Organization	MY Industries, Inc.
Contractor's License	1011-2108-ST
Address of Business/Organization	738 W 10th St Sioux Falls, South Dakota 57104 United States Map It
Business/Organization Phone	(605) 334-4891
Purpose of Solicitation	Kirby Home Care Systems
If door to door solicitation, indicate area to be solicited	

Residential District

If transient merchant, state location from which merchandise will be sold:

South Dakota

Informed Consent Form:

- I have downloaded the above informed consent form and will fax it to the City of Windom or call 507-831-6129 for other options.

Acknowledgement

- I acknowledge and accept that a convenience fee will be added to the license/application fee made via this online form.

Would you like a copy?

- Yes

Name

Mr. LaNelius Jones

Order

Product	Qty	Unit Price	Price
Application Fee			
License/Application Fees:: Initial Investigation Fee	1	\$60.00	\$60.00
License/Application Fees:: Annual License Fee			
Processing Fee	1	\$1.80	\$1.80
		Total:	\$61.80

I have on 10/13, 2015 collected from applicant \$ 60.00 as prescribed in City Code, TITLE XI BUSINESS REGULATIONS, CHAPTER 114.

Steve Nardy
City Clerk

Referred to the Police Chief on 10/13/15

Recommendation: Approved Disapproved . If disapproved give reason: _____

10/15/15
Date

Scott Peterson
Police Chief

Approved by the City Council on _____, 20____.

From: windommn@box731.bluehost.com
Sent: Tuesday, October 13, 2015 2:00 PM
To: dnichols@windom-mn.com
Subject: Application for Business Solicitation

First Name	Alec
Middle name	Joseph
Last Name	Johnson
Date of Birth	[REDACTED]
Driver's License Number	[REDACTED]
State of Issue	South Dakota
Solicitor's Address	1308 Lynn Ave Montrose, South Dakota 57048 United States Map It
Phone	(605) 370-3149
Email	vicki.myi@gmail.com
Name of Business/Organization	MY Industries, Inc.
Contractor's License	1011-2108-ST
Address of Business/Organization	738 W 10th St Sioux Falls, South Dakota 57104 United States Map It
Business/Organization Phone	(605) 334-4891
Purpose of Solicitation	Kirby Home Care Systems
If door-to-door solicitation, indicate area to be solicited	

Residential District

If transient merchant, state location from which merchandise will be sold:

SD

Informed Consent Form

- I have downloaded the above informed consent form and will fax it to the City of Windom or call 507-831-6129 for other options.

Acknowledgement

- I acknowledge and accept that a convenience fee will be added to the license/application fee made via this online form.

Would you like a copy?

- Yes

Name

Mr. Alec Johnson

Order

Product	Qty	Unit Price	Price
Application Fee			
License/Application Fees:: Initial Investigation Fee	1	\$60.00	\$60.00
License/Application Fees:: Annual License Fee			
Processing Fee	1	\$1.80	\$1.80
		Total:	\$61.80

I have on 10/13, 2015 collected from applicant \$ 60.00 as prescribed in City Code, TITLE XI BUSINESS REGULATIONS, CHAPTER 114.

Steve Nasty
City Clerk

Referred to the Police Chief on 10/13/15

Recommendation: Approved Disapproved . If disapproved give reason: _____

10/15/15
Date

Scott [Signature]
Police Chief

Approved by the City Council on _____, 20____.

From: windommn@box731.bluehost.com
Sent: Tuesday, October 13, 2015 2:06 PM
To: dnichols@windom-mn.com
Subject: Application for Business Solicitation

First Name	David
Middle name	Nayapa
Last Name	Hillary
Date of Birth	[REDACTED]
Driver's License Number	NA
State of Issue	South Dakota
Solicitor's Address	4411 W Valhalla Blvd Sioux Falls, South Dakota 57106 United States Map It
Phone	(605) 334-4891
Email	vicki.myi@gmail.com
Name of Business/Organization	MY Industries, Inc.
Contractor's License	1011-2108-ST
Address of Business/Organization	738 W 10th St Sioux Falls, South Dakota 57104 United States Map It
Business/Organization Phone	(605) 334-4891
Purpose of Solicitation	Kirby Home Care Systems
If door to door solicitation, indicate area to be solicited	

Residential District

If transient merchant, state location from which merchandise will be sold:

SD

Informed Consent Form

- I have downloaded the above informed consent form and will fax it to the City of Windom or call 507-831-6129 for other options.

Acknowledgement

- I acknowledge and accept that a convenience fee will be added to the license/application fee made via this online form.

Would you like a copy?

- Yes

Name

Mr. David Hillary

Order

Product	Qty	Unit Price	Price
Application Fee			
License/Application Fees:: Initial Investigation Fee	1	\$60.00	\$60.00
License/Application Fees:: Annual License Fee			
Processing Fee	1	\$1.80	\$1.80
		Total:	\$61.80

I have on 10/13, 2015 collected from applicant \$ 60.00 as prescribed in City Code, TITLE XI BUSINESS REGULATIONS, CHAPTER 114.

Steve Nealey
City Clerk

Referred to the Police Chief on 10/13/15

Recommendation: Approved Disapproved . If disapproved give reason: _____

10/15/15
Date

Scott Peterson
Police Chief

Approved by the City Council on _____, 20____.



City of Windom Staff Report

To: Mayor and Windom City Council
From: Aaron Backman, EDA Executive Director
Council Meeting Date: October 20, 2015
Item Title/Subject: **NORTH WINDOM INDUSTRIAL PARK COMMERCE
BOULEVARD EXTENSION PROJECT- CHANGE ORDER #1**

Background:

On September 15th the City Council awarded the NWIP Commerce Boulevard Extension Project to Holtmeier Construction of Mankato, MN. Excavation for the 900 foot street extension began on October 6th. The fire hydrants and water and sewer lines have been installed. Curb and gutter work is expected to be completed the week of October 19th. Excess fill from the road project has been placed temporarily on Lot 1, Block 1 (the entrance lot) of the NWIP. Prior to this project there were about 15,000 to 17,000 cubic yards of clay stockpiled on the entrance lot. This project has added another 7,000 to 8,000 cubic yards of material to the stockpile.

On October 12th the Windom EDA approved a letter of intent for Lot 2, Block 2 of the NWIP for a prospective business. To accommodate the fill from the Commerce Blvd Extension project, to reduce the stockpile on Lot 1, Block 1, and to accommodate the prospective business, the EDA has obtained a proposal from Holmeier Construction that would strip the top soil (est. 5,810 c.y.) on Lot 2, and that would place and compact the fill (est. 15,110 c.y.) from Lot 1. The estimated cost for this Change Order #1 is \$57,590.50. The source of the funding would be TIF District 1-17 (NWIP-1). Because of the short duration of the Commerce Boulevard Extension Project, time is of the essence to make a decision regarding this change order.

Requested Action:

Approve Change Order #1 for the 2015 Commerce Boulevard Extension Project in the North Windom Industrial Park.

Respectfully submitted,

Aaron A. Backman
EDA Executive Director

Attachments



Site Development-Utilities-Excavating-Aggregates
 Holtmeier Construction Inc. 3301 Third Ave Mankato, MN 56001
 Ph 507-389-9112 Fx 507-389-9703 www.holtmeierinc.com

PROPOSAL

TO: City of Windom EDA	DATE	October 15, 2015
	PHONE	FAX
Attn: Aaron Backman	JOB NAME/LOCATION NWIP Building Pad Correction Windom, MN	

We hereby submit specifications and estimates for:

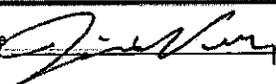
Strip 24" Topsoil from 1.8 Acres & construct berm, Place Approx. 48" of suitable material from adjacent City stockpile

Item	Unit	Quantity	Unit Price	Amount
Strip 24" Topsoil	CY	5,810	\$1.20	\$6,972.00
Load, Haul, Place & Compact Suitable material from City stockpile	CY LV	15,110	\$3.35	\$50,618.50

*Final quantity hauled shall be based on Cubic Yard Loose Volume Truck Load Count

WE PROPOSE hereby to furnish material and labor - complete in accordance with the above specifications, for the sum of: dollars \$ **57,590.50**

All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance.

Authorized Signature 

Note: This proposal may be withdrawn by us if not accepted within ___ days.

ACCEPTANCE OF PROPOSAL - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Signature _____

Date of Acceptance: _____

RESOLUTION #2015-

INTRODUCED:

SECONDED:

VOTED: **Aye:**
 Nay:
 Absent:

AUTHORIZATION TO ACCEPT A DONATION FROM LYLE AND ROBERTA RIEBE

WHEREAS, Minnesota State Statute §465.03 requires that any city accepting a grant or gift of real or personal property shall accept such by resolution of the governing body expressing the terms prescribed by the donor; and

WHEREAS, the City of Windom has received a donation Lyle and Roberta Riebe in the amount of \$900.00; and

WHEREAS, Lyle and Roberta Riebe have designated that the funds be used towards the purchase and installation of a park bench.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, that the City Council accepts the park bench donation in the amount of \$900.00 from Lyle and Roberta Riebe.

Adopted by the Council this 20th day of October, 2015.

Attest: _____
Steven Nasby, City Administrator

Corey J. Maricle, Mayor

Schedule Form for Lump-Sum Pension Plans
Reporting Year 2015

Determination of Plan Liabilities and Required Municipal Contribution for 2016

Relief Association: Windom Fire Relief Association

County/ Cottonwood
Counties:

Enter Annual benefit level in effect for 2015: 2,500

(If you change your benefit level before 12/31/2015, the SC must be recalculated at the new level.)

	2015	2016
Subtotal of Page 1 Liability - Active Members	858,800	927,500

Active Member Information

Please Enter Dates in this format: **9/28/2015**

	Name	Status	Date of Birth	Fire Department Entry Date	Leaves of Absence and Breaks in Service (months)	Return to Service Member ?	To end of 2015		To end of 2016	
							Years of Service	Accrued Liability	Years of Service	Accrued Liability
1	Buckwheat Johnson	Active	06/04/1955	02/01/1979	0		37	92,500	38	95,000
2	Dan Ortman	Active	08/26/1959	03/01/1984	165		18	42,450	19	46,100
3	Mike Haugen	Active	09/30/1959	03/01/1984	0		32	80,000	33	82,500
4	Eric Ward	Active	12/12/1971	02/01/1993	0		23	57,500	24	60,000
5	Monty Rabbe	Active	03/13/1967	02/01/1993	0		23	57,500	24	60,000
6	Nestor Palm	Active	11/14/1959	02/01/1993	0		23	57,500	24	60,000
7	Craig Wolter	Active	06/02/1967	11/01/1995	0		20	50,000	21	52,500
8	Kjell Turner	Active	11/12/1966	11/01/1995	0		20	50,000	21	52,500
9	Jay Grandprey	Active	02/04/1961	05/01/1997	0		19	46,100	20	50,000
10	Mark Stevens	Active	09/22/1963	05/01/1997	5		18	42,450	19	46,100
11	Todd Janssen	Paid	01/08/1964	05/01/1997	21		17	0	18	0
12	Corey Maricle	Active	01/03/1973	11/01/2001	0		14	29,600	15	32,600
13	Kevin Gotto	Active	09/24/1981	11/01/2001	0		14	29,600	15	32,600
14	Preston Rossow	Active	06/06/1979	11/01/2001	0		14	29,600	15	32,600
15	Jordan Bussa	Active	07/13/1984	04/01/2005	0		11	21,450	12	24,050
16	Lonny Vollan	Active	10/11/1972	04/01/2005	0		11	21,450	12	24,050
17	Mark Marcy	Active	02/10/1978	04/01/2005	0		11	21,450	12	24,050
18	Roger Winker	Active	08/03/1964	04/01/2005	0		11	21,450	12	24,050
19	Benjamin Derickson	Active	10/12/1976	06/01/2008	0		8	14,400	9	16,650
20	Brady Lyons	Active	01/15/1983	06/01/2008	0		8	14,400	9	16,650
21	Daric Zimmerman	Active	08/12/1980	06/01/2008	0		8	14,400	9	16,650
22	Jeremy Lund	Active	01/11/1979	06/01/2008	0		8	14,400	9	16,650
23	Thomas Voth	Active	05/31/1963	06/01/2008	0		8	14,400	9	16,650
24	Joe Jurgens	Active	05/26/1987	10/11/2010	0		5	8,350	6	10,250
25	Kristin Porth	Active	12/27/1976	10/11/2010	0		5	8,350	6	10,250
26	Darin Tietz	Active	02/19/1983	12/20/2011	0		4	6,500	5	8,350
27	Jon Jurgens	Active	07/28/1985	12/20/2011	0		4	6,500	5	8,350
28	Justin Harrington	Active	09/02/1977	12/20/2011	0		4	6,500	5	8,350
29		Choose Status						0		0
30		Choose Status						0		0
31		Choose Status						0		0

Calculation of Normal Cost

	2015	2016	
Total Active Member Liabilities	858,800	927,500	
Total Deferred Member Liabilities	52,800	52,800	
Total Unpaid Installments	0	0	
Grand Total Special Fund Liability	A. 911,600	B. 980,300	
Normal Cost (Cell B minus Cell A)			C. 68,700

Projection of Net Assets for Year Ending December 31, 2015

Special Fund Assets at December 31, 2014 (RF-14 ending assets) 1 1,114,828

Projected Income for 2015

Fire State Aid (2014 fire state aid of \$38,532 may be increased by up to 3.5%)	D.	39,000
Supplemental State Aid (actual 2014 supplemental state aid)	E.	9,322
Municipal / Independent Fire Dept. Contributions	F.	5,000
Interest / Dividends	G.	27,000
Appreciation / (Depreciation)	H.	
Member Dues	I.	
Other Revenues	J.	15,000

Total Projected Income for 2015 (Add Lines D through J) 2 95,322

Projected Expenses for 2015

Service Pensions	K.	1,000
Member Names: Wayne Maras		
Other Benefits	L.	
Administrative Expenses	M.	2,800

Total Projected Expenses for 2015 (Add Lines J through M) 3 3,800

Projected Net Assets at December 31, 2015 (Add Lines 1 and 2, subtract Line 3) 4 1,206,350

Projection of Surplus or (Deficit) as of December 31, 2015

Projected Assets (Line 4)	5	1,206,350
2015 Accrued Liability (Page 4, cell A)	6	911,600
Surplus or (Deficit) (Line 5 minus Line 6)	7	294,750

Calculation of Required Contribution

Deficit Information - Original			Deficit Information - Adjusted		
Year Incurred	Original Amount	Amount Retired as of 12/31/2014	Original Amount	Amount Retired as of 12/31/2015	Amount Left to Retire 1/1/2016
2006	0	0			
2007	0	0			
2008	0	0			
2009	0	0			
2010	0	0			
2011	0	0			
2012	0	0			
2013	0	0			
2014	0	0			
2015					
Totals					

Normal Cost (Page 4, cell C)		8	68,700
Projected Administrative Expense	Enter 2014 Admin Exp here:	9	2,730
Amortization of Deficit (Total of Original Amount column x 0.10)		10	0
10% of Surplus (Line 7 x 0.10)		11	29,475
Fire and Supplemental State Aid		12	48,322
Member Dues		13	0
5% of Projected Assets at December 31, 2015 (Line 4 x 0.05)		14	60,318
Required Contribution (Add Lines 8, 9 and 10, subtract Lines 11, 12, 13 and 14. If negative, zero is displayed.)		15	0

No required contribution due in 2016.

This Schedule Form must be fully completed, certified by the relief association officers, forwarded to the municipal clerk/independent secretary on or before August 1, 2015, and submitted to the Office of the State Auditor to be eligible for Fire State Aid.

Officer Certification

We, the officers of the Windom Fire Relief Association, certify that this Schedule Form was prepared under Minn. Stat. § 424A.092 and that the annual benefit level of \$2,500 per year of service was established according to the average amount of available financing.

We further certify that based on the financial requirements of the Relief Association's Special Fund for the 2015 calendar year, the required 2016 contribution is \$0. If the bylaws of the Relief Association changed in 2015, we have attached a copy of the amendment or updated bylaws. We have also enclosed a copy of the municipal/board ratification of this amendment if required under Minn. Stat. § 424A.092, subd. 6.


 Signature of President _____

 Signature of Secretary _____

 Signature of Treasurer _____

Kevin First Name	Gotto Last Name	10/9/15 Date
Daric First Name	Zimmerman Last Name	10/9/15 Date
Jeremy First Name	Lund Last Name	10/9/15 Date

Municipal Clerk / Independent Secretary Certification *

*See the form instructions for additional information about certification requirements.

I am the municipal clerk of _____ City of Windom, MN / secretary of the _____ independent nonprofit firefighting corporation. I received on 10-12-15, the completed Schedule Form from the Windom Fire Relief Association.

I have reviewed Line 15 of the Schedule Form. If Line 15 shows a required contribution, I certify that I will advise the governing municipal body or the independent nonprofit firefighting corporation of any required contribution at its next regularly scheduled meeting.


 Signature of Municipal Clerk/Secretary of independent nonprofit firefighting corporation _____
 Steve Nasby
 First Name Last Name
 10-15-15
 Date

(507) 831-6129
Business Telephone

Please provide the telephone numbers for the work location(s) at which you conduct relief association business.
THIS CONTACT INFORMATION IS PUBLIC; IT WILL BE AVAILABLE TO ANYONE ON REQUEST.

Date: October 9, 2015

To: Steve Nasby

From: Corey Brunton, AIA, CID

RE: Emergency Services Facility Architect Preliminary (Schematic) Design Authorization Request

Recently I have been thinking about the Emergency Services project, relative to design and construction schedules, and wanted to run some preliminary thoughts by you.

Design of the fire station project will consist of three primary design phases:

- Preliminary (Schematic) Design
- Design Development
- Preparation of Bidding Documents (Plans and Specifications)

It can be assumed that completion of all three phases of design will take approximately four to five months to coordinate and complete. Once design is completed, the project must be advertised for a period of 21 days (MN League of Cities) before bids can be accepted. Based on this, if design is initiated in mid-October, that would result in a bid opening anticipated near the end of April, 2016. Award of bids could occur at that time and construction could begin in May of 2016. This timeline could align quite well with the release of the bond proceeds, which I believe is around March of 2016, and help the City get the best bang for their buck relative to bidding. By waiting, we might be placing ourself in a position of missing the "opportunity bus", so to speak.

The City is scheduling public meetings to educate the citizens about the need for the proposed station. Those meetings are being held in October (this weekend) and possibly in November as well. Work from the first design phase, Preliminary (Schematic) Design, would be useful in preparing materials for the public meetings and subsequent City Council meetings relative to budget, and could help to ensure the public receives the most current/accurate cost information available. Not to mention this would help keep the project on track for an earlier construction start date which should yield lesser construction costs as material costs continue to rise from year to year.

If authorization to start Preliminary (Schematic) Design is not given until after the public information meetings are completed, the resulting anticipated bid date for the project would be mid-June/July, at the earliest. If the timing of the public meetings were such that design authorization was not given until the regular December or January City Council meeting, the result is a much later construction schedule and potential winter conditions for construction would need to be considered, which again raises construction costs.

The estimated cost to perform the Preliminary (Schematic) Design phase is estimated to be around \$50,000.

The bidding climate is anticipated to be more favorable in March/April 2016 than in June or July. Based on a rough building cost of \$3,600,000, the design fee for Preliminary (Schematic) Design represents approximately 1.4% of the building cost. Therefore, if bids received in April 2016 are more than 1.4% lower than they would be in June/July, the City will have received positive return on its investment for initiating the Preliminary Schematic Design in mid-October rather than waiting a few months.

Based on this information, I am questioning if it would be prudent for the City of Windom to consider authorizing, at least, the first phase of design for the project, Preliminary (Schematic) Design, at the next City Council meeting based upon the aforementioned rationale. Furthermore, if we wait until 2017 to begin construction of the building, we can once again add 5% to the estimated bid costs as construction costs will continue to escalate as demand increases. In speaking with local material suppliers, it is anticipated that going from 2015 to 2016 will yield a 5% increase in construction material costs, which we have already considered in our current budget. However, we have not included another 5% to consider construction costs if the building is constructed in 2017.

RESOLUTION #2015-

INTRODUCED:

SECONDED:

VOTED:

Aye:

Nay:

Absent:

RESOLUTION DECLARING THE COSTS TO BE ASSESSED, ORDERING THE CITY ADMINISTRATOR TO PREPARE AN ASSESSMENT ROLL, AND CALLING FOR A PUBLIC HEARING FOR THE "2015 MISCELLANEOUS SPECIAL ASSESSMENTS"

WHEREAS, there are invoices for city services, such as mowing, snow removal, or rubbish removal by the City to correct nuisance violations, that have not been paid by the property owners; and

WHEREAS, it is necessary to assess the benefited property for all of the costs of these services pursuant to Minnesota Statutes, Chapter 429.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, AS FOLLOWS:

1. The costs of such services to be specially assessed are hereby declared to be a maximum of \$7,500.
2. The City Administrator shall calculate the proper amounts to be assessed per parcel for such services and shall file a copy of such proposed assessments at City Hall for public inspection.
3. Such assessments shall be payable with real estate taxes in equal annual installments extending over a period of one (1) year at an interest rate of five percent (5%) per annum from the date of certification.
4. A public hearing shall be held before the City Council at the City Hall in Windom, Minnesota, on the 1st day of December, 2015, during the regular City Council meeting commencing at 7:30 p.m., to consider and vote upon such proposed assessments. At such time and place, all persons owning property affected by such services will be given an opportunity to be heard with reference to such assessments.
5. The City Administrator is hereby directed to cause a notice of the hearing on the proposed assessments to be published once in the official newspaper at least two weeks prior to the hearing. The notice shall state the total cost of the services.
6. The City Administrator shall also cause notice of said hearing to be mailed to the owner(s) of each parcel, described in the assessment roll, not less than two (2) weeks prior to the hearing. The notice mailed to the owner(s) of each parcel shall specify the amount of the proposed assessment for that particular parcel.

Adopted by the Council this 20th day of October, 2015.

Corey J. Maricle, Mayor

Attest: _____
Steve Nasby, City Administrator



Windom, MN

Expense Approval Report

By Fund

Payment Dates 10/1/2015 - 10/14/2015

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL					
US BANK	20151006	10/06/2015	CREDIT CARD - TAX	100-11500	7.56
MN REVENUE	20151012	10/12/2015	SALES TAX - SEP 2015	100-11500	-9.20
MN REVENUE	20151012	10/12/2015	SALES TAX - SEP 2015	100-20202	37.98
US BANK	20151006	10/06/2015	CREDIT CARD - QUARTERLY P	100-36200	-268.58
					<u>-232.24</u>
Activity: 41110 - Mayor & Council					
SCHRAMEL LAW OFFICE	20151006	10/06/2015	LEGAL FEES - MAYOR & COUN	100-41110-304	435.00
ETHAN CLERC FILMS	20151007	10/07/2015	SERVICE - FILM COUNCIL MTG	100-41110-350	25.00
			Activity 41110 - Mayor & Council Total:		<u>460.00</u>
Activity: 41310 - Administration					
SECR REV FUND/CITY OF WD	20151005	10/05/2015	PETTY CASH - OFFICE SUPPLIE	100-41310-200	8.44
SECR REV FUND/CITY OF WD	20151005	10/05/2015	PETTY CASH - OFFICE SUPPLIE	100-41310-200	7.47
CULLIGAN	20151006	10/06/2015	SERVICE	100-41310-200	33.75
TOSHIBA FINANCIAL SERVICES	288520661A	10/05/2015	COPIER LEASE 9-20-15 TO 10-	100-41310-217	29.45
ELECTRIC FUND	20151012CD	10/12/2015	MONTHLY UTILITY & TELECO	100-41310-321	115.54
SECR REV FUND/CITY OF WD	20151005	10/05/2015	PETTY CASH - ADMIN POSTA	100-41310-322	12.65
SECR REV FUND/CITY OF WD	20151005	10/05/2015	PETTY CASH - OFFICE POSTA	100-41310-322	12.65
US BANK	20151006	10/06/2015	CREDIT CARD - SITE LOCK	100-41310-326	10.00
US BANK	20151006	10/06/2015	CREDIT CARD - CRASH PLAN B	100-41310-326	9.99
ELECTRIC FUND	20151012CD	10/12/2015	MONTHLY UTILITY & TELECO	100-41310-326	42.95
BLUE CROSS/BLUE SHIELD	20151005	10/05/2015	INSURANCE PREM- NOV 2015	100-41310-480	351.50
MN DEPT OF COMMERCE	20151012	10/12/2015	UNCLAIMED PROPERTY - 201	100-41310-480	60.00
			Activity 41310 - Administration Total:		<u>694.39</u>
Activity: 41910 - Building & Zoning					
US BANK	20151006	10/06/2015	CREDIT CARD - SHOPKO	100-41910-200	13.92
WINDOM QUICK PRINT	20151014	10/14/2015	SUPPLIES	100-41910-200	268.77
INDOFF, INC	2689794	09/29/2015	SUPPLIES	100-41910-200	5.55
WEX BANK	42467577	10/07/2015	CREDIT CARD-SEPT - PZ	100-41910-212	56.38
SCHRAMEL LAW OFFICE	20151006	10/06/2015	LEGAL FEES - P/Z	100-41910-304	75.00
ELECTRIC FUND	20151012CD	10/12/2015	MONTHLY UTILITY & TELECO	100-41910-321	103.07
VERIZON WIRELESS	9752609883	10/05/2015	TELEPHONE -	100-41910-321	16.66
SECR REV FUND/CITY OF WD	20151005	10/05/2015	PETTY CASH - BUILDING/ZON	100-41910-322	53.55
SOURCE ONE SOLUTIONS, LLC	5247	10/14/2015	NUISANCE ORDINANCE	100-41910-326	160.54
US BANK	20151006	10/06/2015	CREDIT CARD - MN LABOR & I	100-41910-433	80.00
MN DEPT OF LABOR & INDUS	20151006	10/06/2015	QUART BLDG PERMIT SURCH	100-41910-443	1,723.23
			Activity 41910 - Building & Zoning Total:		<u>2,556.67</u>
Activity: 41940 - City Hall					
ELECTRIC FUND	20151012CD	10/12/2015	MONTHLY UTILITY & TELECO	100-41940-381	528.87
ELECTRIC FUND	20151012CD	10/12/2015	MONTHLY UTILITY & TELECO	100-41940-382	67.22
ELECTRIC FUND	20151012CD	10/12/2015	MONTHLY UTILITY & TELECO	100-41940-385	87.79
SANDRA HERDER	20151005	10/05/2015	CLEANING	100-41940-406	370.00
MELISSA PENAS	20151005	10/05/2015	CLEANING	100-41940-406	370.00
ELECTRIC FUND	20151012B	10/12/2015	MAINTENANCE	100-41940-409	17.32
			Activity 41940 - City Hall Total:		<u>1,441.20</u>
Activity: 42120 - Crime Control					
INDOFF, INC	2686337	09/25/2015	SUPPLIES	100-42120-200	38.50
INDOFF, INC	2687737	09/25/2015	SUPPLIES	100-42120-200	28.38
WEX BANK	42467577	10/07/2015	CREDIT CARD-SEPT - POLICE	100-42120-212	1,110.22
WEX BANK	42467577	10/07/2015	CREDIT CARD-SEPT - POLICE	100-42120-212	-21.54
SCHRAMEL LAW OFFICE	20151006	10/06/2015	LEGAL FEES - POLICE	100-42120-304	4,196.25
WINDOM AREA HOSPITAL	260734256	10/14/2015	SERVICE #30005319	100-42120-305	40.00
US BANK	20151006	10/06/2015	CREDIT CARD - CHIEFS OF POL	100-42120-308	90.00

Expense Approval Report

Payment Dates: 10/1/2015 - 10/14/2015

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
US BANK	20151006	10/06/2015	CREDIT CARD - CALIX	100-42120-308	349.00
ELECTRIC FUND	20151012CD	10/12/2015	MONTHLY UTILITY & TELECO	100-42120-321	67.54
VERIZON WIRELESS	9752609883	10/05/2015	TELEPHONE -	100-42120-321	204.36
SECR REV FUND/CITY OF WD	20151005	10/05/2015	PETTY CASH - POLICE POSTA	100-42120-322	5.75
SECR REV FUND/CITY OF WD	20151005	10/05/2015	PETTY CASH - POLICE POSTA	100-42120-322	2.94
SECR REV FUND/CITY OF WD	20151005	10/05/2015	PETTY CASH - POLICE POSTA	100-42120-322	2.94
SECR REV FUND/CITY OF WD	20151005	10/05/2015	PETTY CASH - POLICE POSTAG	100-42120-322	3.14
SECR REV FUND/CITY OF WD	20151005	10/05/2015	PETTY CASH - POLICE POSTA	100-42120-322	6.74
SECR REV FUND/CITY OF WD	20151005	10/05/2015	PETTY CASH - POLICE POSTA	100-42120-322	98.00
COTTONWOOD CO AUD/TRE	20151005	10/05/2015	DISPATCHING - OCT 2015	100-42120-325	275.00
US BANK	20151006	10/06/2015	CREDIT CARD - CALIX	100-42120-334	211.68
TOSHIBA FINANCIAL SERVICES	288520661A	10/05/2015	COPIER LEASE 9-20-15 TO 10-	100-42120-404	14.73
SCHWALBACH HARDWARE	20151006	10/06/2015	MAINTENANCE - POLICE	100-42120-405	55.96
WINDOM TOWING CO	83441	10/06/2015	SERVICE	100-42120-405	22.00
COTTONWOOD CO AUD/TRE	20151005	10/05/2015	RENT - OCT 2015	100-42120-412	1,850.00
VETS OIL COMPANY	16876920	10/06/2015	SUPPLIES	100-42120-480	34.68
SECR REV FUND/CITY OF WD	20151005	10/05/2015	PETTY CASH - POLICE VEHICL	100-42120-480	52.00
BLUE CROSS/BLUE SHIELD	20151005	10/05/2015	INSURANCE PREM- NOV 2015	100-42120-480	351.50
SCHWALBACH HARDWARE	20151006	10/06/2015	MAINTENANCE - POLICE	100-42120-480	15.99
Activity 42120 - Crime Control Total:					9,105.76
Activity: 42220 - Fire Fighting					
WEX BANK	42467577	10/07/2015	CREDIT CARD-SEPT - FIRE	100-42220-212	293.48
SECR REV FUND/CITY OF WD	20151005	10/05/2015	PETTY CASH - FIRE/AMB POP	100-42220-308	5.00
ELECTRIC FUND	20151012CD	10/12/2015	MONTHLY UTILITY & TELECO	100-42220-321	27.65
COTTONWOOD CO AUD/TRE	20151005	10/05/2015	DISPATCHING - OCT 2015	100-42220-325	212.50
MARK MARCY	20151007	10/07/2015	EXPENSE - SWRFDA FALL SCH	100-42220-331	35.90
TOSHIBA FINANCIAL SERVICES	288520661A	10/05/2015	COPIER LEASE 9-20-15 TO 10-	100-42220-404	23.56
US BANK	20151006	10/06/2015	CREDIT CARD - FIRE PREVENTI	100-42220-435	290.00
Activity 42220 - Fire Fighting Total:					888.09
Activity: 42500 - Civil Defense					
COTTONWOOD CO AUD/TRE	20151005	10/05/2015	DISPATCHING - OCT 2015	100-42500-325	12.50
ELECTRIC FUND	20151012CD	10/12/2015	MONTHLY UTILITY & TELECO	100-42500-381	9.82
Activity 42500 - Civil Defense Total:					22.32
Activity: 42700 - Animal Control					
COTTONWOOD VET CLINIC	148132	10/05/2015	SERVICE	100-42700-300	66.00
COTTONWOOD VET CLINIC	148137	10/05/2015	SERVICE	100-42700-300	70.00
COTTONWOOD VET CLINIC	148140	10/05/2015	SERVICE	100-42700-300	70.00
COTTONWOOD VET CLINIC	148396	10/05/2015	SERVICE	100-42700-300	140.00
COTTONWOOD VET CLINIC	148400	10/05/2015	SERVICE	100-42700-300	100.00
COTTONWOOD VET CLINIC	148507	10/05/2015	SERVICE	100-42700-300	80.00
COTTONWOOD VET CLINIC	148539	10/05/2015	SERVICE	100-42700-300	55.00
COTTONWOOD VET CLINIC	148868	10/05/2015	SERVICE	100-42700-300	70.00
COTTONWOOD VET CLINIC	149007	10/05/2015	SERVICE	100-42700-300	22.00
COTTONWOOD VET CLINIC	149250	10/05/2015	SERVICE	100-42700-300	11.00
COTTONWOOD VET CLINIC	149275	10/05/2015	SRVICE	100-42700-300	11.00
Activity 42700 - Animal Control Total:					695.00
Activity: 43100 - Streets					
US BANK	20151006	10/06/2015	CREDIT CARD - BEST BUY	100-43100-200	39.71
WEX BANK	42467577	10/07/2015	CREDIT CARD-SEPT - STREET	100-43100-212	-21.54
WEX BANK	42467577	10/07/2015	CREDIT CARD-SEPT - STREET	100-43100-212	1,286.64
RUNNING'S SUPPLY	20151012	10/12/2015	MAINTENANCE -	100-43100-215	68.39
SCHWALBACH HARDWARE	20151006	10/06/2015	MAINTENANCE - STREET	100-43100-217	44.96
RUNNING'S SUPPLY	20151012	10/12/2015	MAINTENANCE -	100-43100-217	39.99
ELECTRIC FUND	20151012CD	10/12/2015	MONTHLY UTILITY & TELECO	100-43100-217	42.95
SHARE CORP.	925510	09/29/2015	SUPPLIES	100-43100-217	175.91
GDF ENTERPRISES, INC	A8939	10/05/2015	MAINTENANCE - SUPPLIES	100-43100-217	339.00
MCLAUGHLIN & SCHULZ, INC	009815	09/30/2015	SUPPLIES-MAINTENANCE	100-43100-224	1,179.68
US BANK	20151006	10/06/2015	CREDIT CARD - GEMPLER	100-43100-224	239.90
RUNNING'S SUPPLY	20151012	10/12/2015	MAINTENANCE -	100-43100-224	4.69

Expense Approval Report

Payment Dates: 10/1/2015 - 10/14/2015

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
RUNNING'S SUPPLY	20151012	10/12/2015	MAINTENANCE -	100-43100-241	34.98
ELECTRIC FUND	20151012CD	10/12/2015	MONTHLY UTILITY & TELECO	100-43100-321	58.10
VERIZON WIRELESS	9752609883	10/05/2015	TELEPHONE -	100-43100-321	72.36
COTTONWOOD CO AUD/TRE	20151005	10/05/2015	DISPATCHING - OCT 2015	100-43100-325	125.00
ELECTRIC FUND	20151012CD	10/12/2015	MONTHLY UTILITY & TELECO	100-43100-381	211.26
ELECTRIC FUND	20151012CD	10/12/2015	MONTHLY UTILITY & TELECO	100-43100-381	2,159.09
ELECTRIC FUND	20151012CD	10/12/2015	MONTHLY UTILITY & TELECO	100-43100-382	18.85
COTTONWOOD CO LANDFILL	155033	10/06/2015	SERVICE	100-43100-384	148.75
ELECTRIC FUND	20151012CD	10/12/2015	MONTHLY UTILITY & TELECO	100-43100-385	26.74
RUNNING'S SUPPLY	20151012	10/12/2015	MAINTENANCE -	100-43100-401	19.47
MN DEPT OF LABOR & INDUS	ABR01247281	10/12/2015	12876 PRESSURE VESSEL	100-43100-402	10.00
RUNNING'S SUPPLY	20151012	10/12/2015	MAINTENANCE -	100-43100-404	118.79
DICKS WELDING INC	60621	10/14/2015	MAINTENANCE	100-43100-404	17.22
WENCK ASSOCIATES, INC.	11508108	10/12/2015	2015 SEAL COAT	100-43100-407	1,480.75
ELECTRIC FUND	20151012CD	10/12/2015	MONTHLY UTILITY & TELECO	100-43100-409	-58.44
BLUE CROSS/BLUE SHIELD	20151005	10/05/2015	INSURANCE PREM- NOV 2015	100-43100-480	938.50
				Activity 43100 - Streets Total:	8,821.70
Activity: 45120 - Recreation					
GODFATHER'S PIZZA	141153	10/14/2015	EXPENSE-SOCCER K-3	100-45120-217	52.00
TOSHIBA FINANCIAL SERVICES	288520661A	10/05/2015	COPIER LEASE 9-20-15 TO 10-	100-45120-217	14.73
AH HERMEL COMPANY	516792	10/06/2015	MERCHANDISE	100-45120-260	111.75
MN REVENUE	20151012	10/12/2015	SALES TAX - SEP 2015	100-45120-460	10.00
				Activity 45120 - Recreation Total:	188.48
Activity: 45202 - Park Areas					
SCHWALBACH HARDWARE	20151006	10/06/2015	MAINTENANCE - PARKS	100-45202-211	31.43
COUNTRY PRIDE SERVICE	20151006	10/06/2015	MAINTENANCE	100-45202-212	674.88
COTTONWOOD CO AUD/TRE	20151005	10/05/2015	DISPATCHING - OCT 2015	100-45202-325	37.50
ELECTRIC FUND	20151012CD	10/12/2015	MONTHLY UTILITY & TELECO	100-45202-381	303.32
ELECTRIC FUND	20151012CD	10/12/2015	MONTHLY UTILITY & TELECO	100-45202-382	4,761.54
ELECTRIC FUND	20151012CD	10/12/2015	MONTHLY UTILITY & TELECO	100-45202-385	182.26
LAMPERTS YARDS, INC.	20151005	10/05/2015	MAINTENANCE - PARK	100-45202-404	27.70
US BANK	20151006	10/06/2015	CREDIT CARD - VOLLEYBALL	100-45202-404	972.21
ELECTRIC FUND	20151012A	10/12/2015	MAINTENANCE	100-45202-404	42.02
PAUL MARSH	2058	09/22/2015	MAINTENANCE-J.DEER 3520	100-45202-405	324.00
				Activity 45202 - Park Areas Total:	7,356.86
					Fund 100 - GENERAL Total:
					31,998.23
Fund: 211 - LIBRARY					
Activity: 45501 - Library					
US BANK	20151006	10/06/2015	CREDIT CARD - AMAZON INK	211-45501-200	390.00
US BANK	20151006	10/06/2015	CREDIT CARD - SUPPLIES	211-45501-211	6.49
TOSHIBA FINANCIAL SERVICES	288520661A	10/05/2015	COPIER LEASE 9-20-15 TO 10-	211-45501-217	7.36
ELECTRIC FUND	20151012CD	10/12/2015	MONTHLY UTILITY & TELECO	211-45501-321	27.73
ELECTRIC FUND	20151012CD	10/12/2015	MONTHLY UTILITY & TELECO	211-45501-326	47.95
KDOM RADIO	KDOM0788150937331	10/06/2015	ADVERTISING - LIBRARY	211-45501-350	40.00
ELECTRIC FUND	20151012CD	10/12/2015	MONTHLY UTILITY & TELECO	211-45501-381	353.31
ELECTRIC FUND	20151012CD	10/12/2015	MONTHLY UTILITY & TELECO	211-45501-382	17.03
ELECTRIC FUND	20151012CD	10/12/2015	MONTHLY UTILITY & TELECO	211-45501-385	26.74
MELISSA PENAS	20151005	10/05/2015	CLEANING	211-45501-402	380.00
SANDRA HERDER	20151005	10/05/2015	CLEANING	211-45501-402	380.00
J & K WINDOWS	47919-25	10/05/2015	SERVICE	211-45501-402	20.00
WOMENINC MAGAZINE	20151005	10/05/2015	SUBSCRIPTION	211-45501-433	13.45
US BANK	20151006	10/06/2015	CREDIT CARD - WOMAN'S DA	211-45501-433	14.97
US BANK	20151006	10/06/2015	CREDIT CARD - SOUND & VISI	211-45501-433	25.97
US BANK	20151006	10/06/2015	CREDIT CARD - AMAZON BOO	211-45501-435	262.23
GALE	56227260	10/05/2015	BOOKS	211-45501-435	92.21
MICROMARKETING	588282	10/05/2015	BOOKS	211-45501-435	39.99

Expense Approval Report

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MICROMARKETING	590411	10/06/2015	BOOKS	211-45501-435	215.98
				Activity 45501 - Library Total:	2,361.41
				Fund 211 - LIBRARY Total:	2,361.41
Fund: 225 - AIRPORT					
Activity: 45127 - Airport					
RED ROCK RURAL WATER	20151005	10/05/2015	WATER USAGE	225-45127-200	44.60
SOUTH CENTRAL ELECTRIC	20151005	10/05/2015	SERVICE #367403	225-45127-381	173.29
SOUTH CENTRAL ELECTRIC	20151005A	10/05/2015	SERVICE #367400	225-45127-381	204.00
O'DAY EQUIPMENT, LLC	SRVCE0043684	10/05/2015	MAINTENANCE	225-45127-404	810.90
				Activity 45127 - Airport Total:	1,232.79
				Fund 225 - AIRPORT Total:	1,232.79
Fund: 230 - POOL					
Activity: 45124 - Pool					
TOSHIBA FINANCIAL SERVICES	288520661A	10/05/2015	COPIER LEASE 9-20-15 TO 10-	230-45124-217	7.36
MN DEPT OF LABOR & INDUS	421771	10/14/2015	111430 BOILER -WINDOM CIT	230-45124-217	10.00
ELECTRIC FUND	20151012CD	10/12/2015	MONTHLY UTILITY & TELECO	230-45124-382	489.87
RUNNING'S SUPPLY	20151012	10/12/2015	MAINTENANCE -	230-45124-404	31.58
MN REVENUE	20151012	10/12/2015	SALES TAX - SEP 2015	230-45124-460	23.00
				Activity 45124 - Pool Total:	561.81
				Fund 230 - POOL Total:	561.81
Fund: 235 - AMBULANCE					
Activity: 42153 - Ambulance					
WEX BANK	42467577	10/07/2015	CREDIT CARD-SEPT - AMBUL	235-42153-212	-21.54
WEX BANK	42467577	10/07/2015	CREDIT CARD-SEPT - AMBULA	235-42153-212	876.93
SCHWALBACH HARDWARE	20151006	10/06/2015	MAINTENANCE - AMBULANC	235-42153-217	18.98
LEWIS FAMILY DRUG, LLC	20151012	10/12/2015	SUPPLIES	235-42153-217	11.60
PRAXAIR DISTRIBUTION INC	53879505	10/05/2015	SUPPLIES	235-42153-217	366.61
BOUND TREE MEDICAL, LLC	81919124	09/29/2015	SUPPLIES	235-42153-217	25.99
BOUND TREE MEDICAL, LLC	81920640	09/29/2015	SUPPLIES	235-42153-217	371.68
BOUND TREE MEDICAL, LLC	81922093	10/05/2015	SUPPLIES	235-42153-217	62.90
KRISTIN PORATH	20151005	10/05/2015	EXPENSE-EMT EXAM FEE	235-42153-308	70.00
ELECTRIC FUND	20151012CD	10/12/2015	MONTHLY UTILITY & TELECO	235-42153-321	24.62
VERIZON WIRELESS	9752609883	10/05/2015	TELEPHONE -	235-42153-321	65.37
WINDOM FARM SERVICE	158408	10/06/2015	UPS POSTAGE - SHIP IV PUMP	235-42153-322	11.14
ALPHA WIRELESS - MANKATO	199093	10/05/2015	SERVICE	235-42153-323	617.50
COTTONWOOD CO AUD/TRE	20151005	10/05/2015	DISPATCHING - OCT 2015	235-42153-325	200.00
APRIL HARRINGTON	20151012	10/12/2015	EXPENSE	235-42153-334	6.34
JOHN MEYER	20151012	10/12/2015	EXPENSE	235-42153-334	20.26
KIM POWERS	20151012	10/12/2015	EXPENSE	235-42153-334	43.65
MARK MARCY	20151012	10/12/2015	EXPENSE	235-42153-334	92.44
BUCKWHEAT JOHNSON	20151012	10/12/2015	EXPENSE	235-42153-334	25.85
KDOM RADIO	KDOM0281150937321	10/06/2015	ADVERTISING - AMBULANCE	235-42153-340	294.00
COUNTRY PRIDE SERVICE	20151006	10/06/2015	MAINTENANCE	235-42153-405	516.68
NORTH MEMORIAL EMS EDU	M2206	10/12/2015	EMT TRAINING X 5	235-42153-435	7,000.00
				Activity 42153 - Ambulance Total:	10,701.00
				Fund 235 - AMBULANCE Total:	10,701.00
Fund: 250 - EDA GENERAL					
ELECTRIC FUND	20151005A	10/05/2015	EDA LOAN TO ELECTRIC FUND	250-23900	888.38
					888.38
Activity: 46520 - EDA					
US BANK	20151006	10/06/2015	CREDIT CARD - SHOPKO	250-46520-200	13.92
INDOFF, INC	2689794	09/29/2015	SUPPLIES	250-46520-200	5.55
SCHRAMMEL LAW OFFICE	20151006	10/06/2015	LEGAL FEES - EDA	250-46520-304	525.00
BRADLEY & DEIKE, P.A.	34588	10/14/2015	SERVICE	250-46520-304	901.00
ELECTRIC FUND	20151012CD	10/12/2015	MONTHLY UTILITY & TELECO	250-46520-321	103.07
VERIZON WIRELESS	9752609883	10/05/2015	TELEPHONE -	250-46520-321	50.52
SCOTT FREDIN	553	10/05/2015	FUEL EXPENSE - FLYING CLOU	250-46520-340	250.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MAPFORMATION, LLC	EDA2015-01	09/25/2015	SERVICE	250-46520-350	100.00
ELECTRIC FUND	20151012CD	10/12/2015	MONTHLY UTILITY & TELECO	250-46520-381	46.09
ROCKER CONSTRUCTION, LLC	1205	10/14/2015	SERVICE	250-46520-402	4,850.00
LUCAN COMMUNITY TV INC	2392	10/14/2015	SERVICE-MAINTENANCE	250-46520-402	60.00
US BANK	20151006	10/06/2015	CREDIT CARD - SITE SELECTOR	250-46520-438	38.00
COTTONWOOD CO AUD/TRE	20150825	08/25/2015	PROPERTY TAXES 2ND HALF-	250-46520-462	651.55
COTTONWOOD CO AUD/TRE	20150825	08/25/2015	PROPERTY TAXES 2ND HALF-	250-46520-462	231.48
COTTONWOOD CO AUD/TRE	20150825	08/25/2015	PROPERTY TAXES 2ND HALF-	250-46520-462	8,339.00
COTTONWOOD CO AUD/TRE	20150825	08/25/2015	PROPERTY TAXES 2ND HALF-	250-46520-462	484.42
COTTONWOOD CO AUD/TRE	20150825	08/25/2015	PROPERTY TAXES 2ND HALF-	250-46520-462	602.39
COTTONWOOD CO AUD/TRE	20150825	08/25/2015	PROPERTY TAXES 2ND HALF-	250-46520-462	946.00
COTTONWOOD CO AUD/TRE	20150825	08/25/2015	PROPERTY TAXES 2ND HALF-	250-46520-462	481.73
Activity 46520 - EDA Total:					18,679.72

Activity: 49980 - Debt Service

FULDA CREDIT UNION	20151005	10/05/2015	SPEC BLDG LOAN	250-49980-602	2,125.25
FULDA CREDIT UNION	20151005	10/05/2015	SPEC BLDG LOAN	250-49980-612	1,234.75
ELECTRIC FUND	20151005A	10/05/2015	EDA LOAN TO ELECTRIC FUND	250-49980-612	61.11
Activity 49980 - Debt Service Total:					3,421.11

Fund 250 - EDA GENERAL Total: 22,989.21

Fund: 254 - NORTH IND PARK

Activity: 46520 - EDA

SOUTH CENTRAL ELECTRIC	20151006	10/06/2015	SERVICE #26-24-123-04 #367	254-46520-381	103.35
SCOTT VEENKER	23508	10/14/2015	SERVICE	254-46520-406	300.00
COTTONWOOD CO AUD/TRE	20150825	08/25/2015	PROPERTY TAXES 2ND HALF-	254-46520-462	90.00
COTTONWOOD CO AUD/TRE	20150825	08/25/2015	PROPERTY TAXES 2ND HALF-	254-46520-462	710.45
COTTONWOOD CO AUD/TRE	20150825	08/25/2015	PROPERTY TAXES 2ND HALF-	254-46520-462	262.61
COTTONWOOD CO AUD/TRE	20150825	08/25/2015	PROPERTY TAXES 2ND HALF-	254-46520-462	527.58
COTTONWOOD CO AUD/TRE	20150825	08/25/2015	PROPERTY TAXES 2ND HALF-	254-46520-462	216.27
COTTONWOOD CO AUD/TRE	20150825	08/25/2015	PROPERTY TAXES 2ND HALF-	254-46520-462	100.52
Activity 46520 - EDA Total:					2,310.78

Fund 254 - NORTH IND PARK Total: 2,310.78

Fund: 273 - TIF 1-17 NWIP I

Activity: 46530 - TIF Districts

WENCK ASSOCIATES, INC.	11508110	10/14/2015	NWI[COMMERCE BLVD EXT	273-46530-303	7,594.98
Activity 46530 - TIF Districts Total:					7,594.98

Fund 273 - TIF 1-17 NWIP I Total: 7,594.98

Fund: 401 - GENERAL CAPITAL PROJECTS

GASAWAY CONSULTING GRO	1243	09/25/2015	RETAINER FEE-PROGRAM IN 2	401-15500	1,000.00
Activity 49950 - Capital Outlay					1,000.00

Activity: 49950 - Capital Outlay

WENCK ASSOCIATES, INC.	11508109	10/14/2015	2015 STREET REPAIRS	401-49950-503	40.00
Activity 49950 - Capital Outlay Total:					40.00

Fund 401 - GENERAL CAPITAL PROJECTS Total: 1,040.00

Fund: 601 - WATER

HD SUPPLY WATERWORKS LT	E546279	09/30/2015	INVENTORY	601-14200	625.35
MN REVENUE	20151012	10/12/2015	SALES TAX - SEP 2015	601-20202	5.16
Activity 49400 - Water					630.51

Activity: 49400 - Water

WEX BANK	42467577	10/07/2015	CREDIT CARD-SEPT - WATER	601-49400-212	301.41
MIKE HAUGEN	20151005	10/05/2015	SAFETY SHOES	601-49400-217	100.00
HP SUDS CLUB, LLC	20151006	10/06/2015	BILLING CONTRACT SERVICE	601-49400-217	1,170.00
WORTHINGTON DAILY GLOBE	20151006	10/06/2015	SUBSCRIPTION #177926871	601-49400-217	88.07
US BANK	20151006	10/06/2015	CREDIT CARD - PAY PAL	601-49400-217	7.50
RUNNING'S SUPPLY	20151012	10/12/2015	MAINTENANCE -	601-49400-217	76.10
ELECTRIC FUND	20151012CD	10/12/2015	MONTHLY UTILITY & TELECO	601-49400-321	49.32
VERIZON WIRELESS	9752609883	10/05/2015	TELEPHONE -	601-49400-321	46.92
SOURCE ONE SOLUTIONS, LLC	5247	10/14/2015	POSTAGE	601-49400-322	246.71

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COTTONWOOD CO AUD/TRE	20151005	10/05/2015	DISPATCHING - OCT 2015	601-49400-325	100.00
SOURCE ONE SOLUTIONS, LLC	5247	10/14/2015	UTILITY BILL - SERVICES	601-49400-326	812.03
FEDERATED RURAL ELECTRIC	2015006	10/06/2015	SERVICE #28-35-18	601-49400-381	17.00
ELECTRIC FUND	20151012CD	10/12/2015	MONTHLY UTILITY & TELECO	601-49400-381	5,005.27
ELECTRIC FUND	20151012CD	10/12/2015	MONTHLY UTILITY & TELECO	601-49400-382	15.57
ELECTRIC FUND	20151012CD	10/12/2015	MONTHLY UTILITY & TELECO	601-49400-385	26.74
ELECTRIC FUND	20151012CD	10/12/2015	MONTHLY UTILITY & TELECO	601-49400-386	1,129.27
SCHWALBACH HARDWARE	20151006	10/06/2015	MAINTENANCE - WATER	601-49400-404	26.97
US BANK	20151006	10/06/2015	CREDIT CARD - HACH CREDIT	601-49400-404	-560.11
US BANK	20151006	10/06/2015	CREDIT CARD - AUTOMATION	601-49400-404	79.00
RUNNING'S SUPPLY	20151012	10/12/2015	MAINTENANCE -	601-49400-404	152.71
TOSHIBA FINANCIAL SERVICES	288520661A	10/05/2015	COPIER LEASE 9-20-15 TO 10-	601-49400-404	29.45
HACH COMPANY	9549646	10/05/2015	MAINTENANCE	601-49400-404	437.38
BARCO MUNICIPAL PRODUCT	IN-217191	09/21/2015	MAINTENANCE	601-49400-404	307.28
RON VOUGHT	1095	09/29/2015	16 HYDRANTS	601-49400-408	960.00
RUNNING'S SUPPLY	20151012	10/12/2015	MAINTENANCE -	601-49400-408	24.69
HD SUPPLY WATERWORKS LT	E511598	10/12/2015	MAINTENANCE	601-49400-408	191.30
COTTONWOOD CO AUD/TRE	20150825	08/25/2015	PROPERTY TAXES 2ND HALF-	601-49400-460	373.60
				Activity 49400 - Water Total:	11,214.18
				Fund 601 - WATER Total:	11,844.69

Fund: 602 - SEWER

Activity: 49450 - Sewer

INDOFF, INC	2684221	09/14/2015	SUPPLIES	602-49450-200	11.99
WEX BANK	42467577	10/07/2015	CREDIT CARD-SEPT - SEWER	602-49450-212	342.70
HP SUDS CLUB, LLC	20151006	10/06/2015	BILLING CONTRACT SERVICE	602-49450-217	1,170.00
WORTHINGTON DAILY GLOBE	20151006	10/06/2015	SUBSCRIPTION #177926871	602-49450-217	88.08
US BANK	20151006	10/06/2015	CREDIT CARD - PAY PAL	602-49450-217	7.50
RUNNING'S SUPPLY	20151012	10/12/2015	MAINTENANCE -	602-49450-217	76.10
MN POLLUTION CONTROL AG	9900035742	10/12/2015	REGISTRATION -WASTEWATE	602-49450-308	300.00
MN VALLEY TESTING	773430	09/14/2015	TESTING	602-49450-310	120.00
MN VALLEY TESTING	773670	09/17/2015	TESTING	602-49450-310	133.00
MN VALLEY TESTING	773719	09/17/2015	TESTING	602-49450-310	158.00
MN VALLEY TESTING	774027	09/22/2015	TESTING	602-49450-310	238.00
MN VALLEY TESTING	774231	09/22/2015	TESTING	602-49450-310	118.60
MN VALLEY TESTING	774233	09/22/2015	TESTING	602-49450-310	347.80
MN VALLEY TESTING	774447	09/22/2015	TESTING	602-49450-310	238.00
MN VALLEY TESTING	774448	09/22/2015	TESTING	602-49450-310	133.00
MN VALLEY TESTING	774695	09/22/2015	TESTING	602-49450-310	158.00
MN VALLEY TESTING	775147	09/25/2015	TESTING	602-49450-310	118.60
ELECTRIC FUND	20151012CD	10/12/2015	MONTHLY UTILITY & TELECO	602-49450-321	151.03
VERIZON WIRELESS	9752609883	10/05/2015	TELEPHONE -	602-49450-321	46.92
SOURCE ONE SOLUTIONS, LLC	5247	10/14/2015	POSTAGE	602-49450-322	246.71
COTTONWOOD CO AUD/TRE	20151005	10/05/2015	DISPATCHING - OCT 2015	602-49450-325	100.00
ELECTRIC FUND	20151012CD	10/12/2015	MONTHLY UTILITY & TELECO	602-49450-326	42.95
SOURCE ONE SOLUTIONS, LLC	5247	10/14/2015	UTILITY BILL - SERVICES	602-49450-326	812.03
SOUTH CENTRAL ELECTRIC	20151006A	10/06/2015	SERVICE 26-24-125-04 #3674	602-49450-381	50.00
ELECTRIC FUND	20151012CD	10/12/2015	MONTHLY UTILITY & TELECO	602-49450-381	15,103.51
ELECTRIC FUND	20151012CD	10/12/2015	MONTHLY UTILITY & TELECO	602-49450-382	193.73
MTI DISTRIBUTING, INC	1037612-00	09/25/2015	MAINTENANCE	602-49450-404	75.06
US BANK	20151006	10/06/2015	CREDIT CARD - UTILITY SUPPL	602-49450-404	872.30
US BANK	20151006	10/06/2015	CREDIT CARD - AUTOMATION	602-49450-404	79.00
US BANK	20151006	10/06/2015	CREDIT CARD - AMAZON EYE	602-49450-404	228.32
RUNNING'S SUPPLY	20151012	10/12/2015	MAINTENANCE -	602-49450-404	85.69
TOSHIBA FINANCIAL SERVICES	288520661A	10/05/2015	COPIER LEASE 9-20-15 TO 10-	602-49450-404	23.56
HACH COMPANY	9549646	10/05/2015	MAINTENANCE	602-49450-404	437.39
GDF ENTERPRISES, INC	A8996	10/06/2015	MAINTENANCE	602-49450-404	125.00
GDF PROPERTIES LLC	A9025	10/05/2015	MAINTENANCE	602-49450-404	12.28
COLBERT'S SERVICES	3224	10/05/2015	MAINTENANCE	602-49450-408	147.15
COLBERT'S SERVICES	3225	10/05/2015	MAINTENANCE	602-49450-408	157.43
SCHWALBACH HARDWARE	20151006	10/06/2015	MAINTENANCE - SEWER	602-49450-439	158.40

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RUNNING'S SUPPLY	20151012	10/12/2015	MAINTENANCE -	602-49450-439	119.14
MN VALLEY TESTING	774026	09/22/2015	TESTING	602-49450-439	126.40
MN VALLEY TESTING	774053	09/22/2015	TESTING	602-49450-439	194.40
MN VALLEY TESTING	774950	09/25/2015	TESTING	602-49450-439	194.40
MN VALLEY TESTING	775379	09/29/2015	TESTING	602-49450-439	126.40
BLUE CROSS/BLUE SHIELD	20151005	10/05/2015	INSURANCE PREM- NOV 2015	602-49450-480	351.50
				Activity 49450 - Sewer Total:	24,020.07
				Fund 602 - SEWER Total:	24,020.07

Fund: 604 - ELECTRIC

FULDA CREDIT UNION	20151005	10/05/2015	ACH FUNDS TO FULDA CREDIT	604-10400	250,000.00
B & B TRANSFORMER	22185	09/23/2015	ELECTRIC INVENTORY	604-14200	4,550.00
BORDER STATES	910076442	10/07/2015	INVENTORY	604-14200	196.08
BORDER STATES	910085149	10/07/2015	INVENTORY	604-14200	259.15
BORDER STATES	910085150	10/07/2015	INVENTORY	604-14200	150.24
J. H. LARSON	S101031472.001	09/29/2015	INVENTORY	604-14200	19.33
DAKOTA SUPPLY GROUP	B598411	09/23/2015	ELECTRIC NEW CONSTR - BAR	604-16300	3,350.27
MN REVENUE	20151012	10/12/2015	SALES TAX - SEP 2015	604-20202	20,137.00
ELECTRIC FUND	20151005	10/05/2015	UTIL PREPAY-D.ROTHMEYER-	604-22000	184.86
DEAN ROTHMEYER	20151005	10/05/2015	REFUND-BALANCE OF UTILITY	604-22000	115.14
ERIKA IBARRA-RIVERA	20151005	10/05/2015	REFUND-UTILITY PREPAYMEN	604-22000	300.00
JILL ACKERMAN	20151006	10/06/2015	REFUND - UTILITY PREPAYME	604-22000	300.00
BAILEY KOCH	20151007	10/07/2015	REFUND - UTILITY PREPAYME	604-22000	300.00
JENNIFER WALLERT	20151012	10/12/2015	REFUND-BALANCE OF UTIL PR	604-22000	240.83
ELECTRIC FUND	20151012C	10/12/2015	UTIL PREPAY-JENNIFER WALL	604-22000	59.17
ELECTRIC FUND	20151014	10/14/2015	UTIL PREPAY-CHRIS SCHNEIDE	604-22000	300.00
ROCHELLE TOMLINSON	20151014	10/14/2015	REFUND - UTILITY PREPAYME	604-22000	300.00
ELECTRIC FUND	20151014A	10/14/2015	UTIL PREPAY-JOSEPH GLANZE	604-22000	300.00
ELECTRIC FUND	20151014B	10/14/2015	UTIL PREPAY-JAMES STILES-B	604-22000	300.00
ELECTRIC FUND	20151014C	10/14/2015	UTIL PREPAY-LUIS GARZA TO	604-22000	300.00
					281,662.07

Activity: 49550 - Electric

WEX BANK	42467577	10/07/2015	CREDIT CARD-SEPT - ELECTRI	604-49550-212	541.67
US BANK	20151006	10/06/2015	CREDIT CARD - PAY PAL	604-49550-217	7.50
HP SUDS CLUB, LLC	20151006	10/06/2015	BILLING CONTRACT SERVICE	604-49550-217	1,170.00
RAILROAD MANAGEMENT CO	324810	10/05/2015	SUPPLIES	604-49550-217	9,057.27
RUNNING'S SUPPLY	20151012	10/12/2015	MAINTENANCE -	604-49550-218	12.51
BORDER STATES	910059777	09/25/2015	UNIFORMS	604-49550-218	156.63
BORDER STATES	910059778	09/29/2015	UNIFORMS	604-49550-218	149.50
SCHWALBACH HARDWARE	20151006	10/06/2015	MAINTENANCE - ELECTRIC	604-49550-241	30.77
RUNNING'S SUPPLY	20151012	10/12/2015	MAINTENANCE -	604-49550-241	372.92
CMMPA - CENTRAL MUNICIP	5309	10/14/2015	ENERGY - TRANSMISSION	604-49550-263	107,562.55
CMMPA - CENTRAL MUNICIP	5309	10/14/2015	ENERGY - TRANSMISSION	604-49550-263	147,991.35
ELECTRIC FUND	20151012CD	10/12/2015	MONTHLY UTILITY & TELECO	604-49550-321	195.78
VERIZON WIRELESS	9752609883	10/05/2015	TELEPHONE -	604-49550-321	75.35
SECR REV FUND/CITY OF WD	20151005	10/05/2015	PETTY CASH - ELECTRIC POST	604-49550-322	1.18
SECR REV FUND/CITY OF WD	20151005	10/05/2015	PETTY CASH - ELECTRIC POST	604-49550-322	2.36
SECR REV FUND/CITY OF WD	20151005	10/05/2015	PETTY CASH - ELECTRIC POST	604-49550-322	1.18
SOURCE ONE SOLUTIONS, LLC	5247	10/14/2015	POSTAGE	604-49550-322	246.71
COTTONWOOD CO AUD/TRE	20151005	10/05/2015	DISPATCHING - OCT 2015	604-49550-325	187.50
ELECTRIC FUND	20151012CD	10/12/2015	MONTHLY UTILITY & TELECO	604-49550-326	112.31
SOURCE ONE SOLUTIONS, LLC	5247	10/14/2015	UTILITY BILL - SERVICES	604-49550-326	1,674.80
SOURCE ONE SOLUTIONS, LLC	5247	10/14/2015	COLD WEATHER	604-49550-326	70.76
JEFF GILBERTSON	20151005	10/05/2015	EXPENSE- LEAGUE OF MN CITI	604-49550-331	43.13
RUNNING'S SUPPLY	20151012	10/12/2015	MAINTENANCE -	604-49550-350	9.09
ELECTRIC FUND	20151012CD	10/12/2015	MONTHLY UTILITY & TELECO	604-49550-381	94.80
ELECTRIC FUND	20151012CD	10/12/2015	MONTHLY UTILITY & TELECO	604-49550-382	20.44
ELECTRIC FUND	20151012CD	10/12/2015	MONTHLY UTILITY & TELECO	604-49550-385	26.74
OFFICEMAX - HSBC BUS SOLU	064299	09/23/2015	MAINTENANCE	604-49550-404	384.87
WINDOM FARM SERVICE	157127	10/06/2015	SUPPLIES-MAINTENANCE	604-49550-404	2.26

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US BANK	20151006	10/06/2015	CREDIT CARD - MICROSOFT	604-49550-404	22.13
SCHWALBACH HARDWARE	20151006	10/06/2015	MAINTENANCE - ELECTRIC	604-49550-404	66.96
RUNNING'S SUPPLY	20151012	10/12/2015	MAINTENANCE -	604-49550-404	15.46
TOSHIBA FINANCIAL SERVICES	288520661A	10/05/2015	COPIER LEASE 9-20-15 TO 10-	604-49550-404	29.45
US BANK	20151006	10/06/2015	CREDIT CARD - OREILY	604-49550-405	14.66
US BANK	20151006	10/06/2015	CREDIT CARD - CARQUEST	604-49550-405	4.75
CAMPUS CLEANERS	09-010318	10/07/2015	SERVICE - POWER PLANT	604-49550-406	34.17
CAMPUS CLEANERS	09-010604	10/07/2015	SERVICE - POWER PLANT	604-49550-406	34.17
RUNNING'S SUPPLY	20151012	10/12/2015	MAINTENANCE -	604-49550-406	8.99
AMUNDSON DIG	09211502	10/05/2015	MAINTENANCE	604-49550-408	448.88
US BANK	20151006	10/06/2015	CREDIT CARD - CONSOLIDATE	604-49550-408	196.00
RUNNING'S SUPPLY	20151012	10/12/2015	MAINTENANCE -	604-49550-408	129.99
RESCO	619997-00	10/05/2015	MAINTENANCE	604-49550-408	623.05
GREG INGELS	20151005	10/05/2015	ENERGY REBATE	604-49550-450	450.00
SARA MIESEN	20151005	10/05/2015	ENERGY REBATE	604-49550-450	100.00
DAYLE EICHSTADT	20151005	10/05/2015	ENERGY REBATE	604-49550-450	400.00
CMMPA - CENTRAL MUNICIP	5281	10/14/2015	SERVICE	604-49550-450	1,133.00
MN REVENUE	20151012	10/12/2015	SALES TAX - SEP 2015	604-49550-460	74.83
BLUE CROSS/BLUE SHIELD	20151005	10/05/2015	INSURANCE PREM- NOV 2015	604-49550-480	938.50
WINDOM AREA DEVELOPME	20151005	10/05/2015	INDUSTRIAL DEVELOPMENT	604-49550-491	1,200.00
				Activity 49550 - Electric Total:	276,126.92
				Fund 604 - ELECTRIC Total:	557,788.99

Fund: 609 - LIQUOR STORE

MN REVENUE	20151012	10/12/2015	SALES TAX - SEP 2015	609-20202	13,716.00
					13,716.00

Activity: 49751 - Liquor Store

CAMPUS CLEANERS	09-011933	10/06/2015	SERVICE - RIVER BEND LIQ	609-49751-217	20.05
AH HERMEL COMPANY	531842	09/21/2015	MERCHANDISE	609-49751-217	56.84
VINOCOPIA, INC	0133008-IN	09/22/2015	MERCHANDISE	609-49751-251	180.00
WIRTZ BEVERAGE MN WINE	1080370931	09/10/2015	MERCHANDISE	609-49751-251	3,971.79
PHILLIPS WINE & SPIRITS	2848943	09/14/2015	MERCHANDISE	609-49751-251	1,508.55
PHILLIPS WINE & SPIRITS	2855943	09/23/2015	MERCHANDISE	609-49751-251	13,937.58
ARTISAN BEER COMPANY	3056200	09/30/2015	MERCHANDISE	609-49751-251	156.98
JOHNSON BROS.	5254431	09/14/2015	MERCHANDISE	609-49751-251	3,169.61
JOHNSON BROS.	5259431	09/21/2015	MERCHANDISE	609-49751-251	874.57
JOHNSON BROS.	5264586	09/29/2015	MERCHANDISE	609-49751-251	1,784.33
JOHNSON BROS.	541743	10/06/2015	CREDIT - MERCHANDISE	609-49751-251	-26.90
JOHNSON BROS.	541744	10/06/2015	CREDIT - MERCHANDISE	609-49751-251	-186.68
DAY DISTRIBUTING CO	000198	09/22/2015	MERCHANDISE	609-49751-252	473.20
WIRTZ BEVERAGE MN WINE	1080370932	09/10/2015	MERCHANDISE	609-49751-252	30.80
JJ TAYLOR DIST. OF MINN	2429404	10/12/2015	MERCHANDISE	609-49751-252	420.25
ARTISAN BEER COMPANY	3053800	09/14/2015	MERCHANDISE	609-49751-252	180.75
ARTISAN BEER COMPANY	3056201	09/29/2015	MERCHANDISE	609-49751-252	1,271.45
DOLL DISTRIBUTING, LLC	441508	10/06/2015	MERCHANDISE	609-49751-252	1,344.00
DOLL DISTRIBUTING, LLC	454008	10/06/2015	MERCHANDISE	609-49751-252	6,278.60
DOLL DISTRIBUTING, LLC	455949	10/06/2015	MERCHANDISE	609-49751-252	488.00
DOLL DISTRIBUTING, LLC	467124	10/06/2015	MERCHANDISE	609-49751-252	5,836.90
DOLL DISTRIBUTING, LLC	467125	10/06/2015	CREDIT - MERCHANDISE	609-49751-252	-44.00
DOLL DISTRIBUTING, LLC	470604	10/12/2015	MERCHANDISE	609-49751-252	2,491.40
JOHNSON BROS.	5264588	09/29/2015	MERCHANDISE	609-49751-252	21.99
BEVERAGE WHOLESALERS	570171	10/06/2015	MERCHANDISE	609-49751-252	6,493.54
BEVERAGE WHOLESALERS	571141	10/12/2015	MERCHANDISE	609-49751-252	3,434.25
HOHENSTEINS	788193	10/12/2015	MERCHANDISE	609-49751-252	277.00
VINOCOPIA, INC	0133008-IN	09/22/2015	MERCHANDISE	609-49751-253	672.00
CARLOS CREEK WINERY	11692	09/21/2015	MERCHANDISE	609-49751-253	396.00
PHILLIPS WINE & SPIRITS	2848944	09/14/2015	MERCHANDISE	609-49751-253	1,098.45
PHILLIPS WINE & SPIRITS	2855944	09/23/2015	MERCHANDISE	609-49751-253	2,096.64
JOHNSON BROS.	5254432	09/14/2015	MERCHANDISE	609-49751-253	958.65
JOHNSON BROS.	5254433	09/14/2015	MERCHANDISE	609-49751-253	117.97

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
JOHNSON BROS.	5259432	09/21/2015	MERCHANDISE	609-49751-253	1,254.42
JOHNSON BROS.	5259433	09/21/2015	MERCHANDISE	609-49751-253	52.00
JOHNSON BROS.	5264587	09/29/2015	MERCHANDISE	609-49751-253	577.44
JOHNSON BROS.	541742	10/06/2015	CREDIT - MERCHANDISE	609-49751-253	-17.25
PAUSTIS & SONS	8515007-IN	09/22/2015	MERCHANDISE	609-49751-253	279.91
WIRTZ BEVERAGE MN WINE	1080370931	09/10/2015	MERCHANDISE	609-49751-254	25.51
DOLL DISTRIBUTING, LLC	454008	10/06/2015	MERCHANDISE	609-49751-254	45.00
JOHNSON BROS.	5259432	09/21/2015	MERCHANDISE	609-49751-254	36.00
AH HERMEL COMPANY	531842	09/21/2015	MERCHANDISE	609-49751-254	142.56
PBC - PEPSI BEVERAGES COM	77364010	09/22/2015	MERCHANDISE	609-49751-254	241.05
AH HERMEL COMPANY	531842	09/21/2015	MERCHANDISE	609-49751-256	156.76
DOLL DISTRIBUTING, LLC	454008	10/06/2015	MERCHANDISE	609-49751-259	19.55
DOLL DISTRIBUTING, LLC	470604	10/12/2015	MERCHANDISE	609-49751-259	19.50
BEVERAGE WHOLESALERS	571141	10/12/2015	MERCHANDISE	609-49751-259	19.00
DOLL DISTRIBUTING, LLC	456064	10/06/2015	MERCHANDISE	609-49751-261	35.95
AH HERMEL COMPANY	531842	09/21/2015	MERCHANDISE	609-49751-261	129.20
ELECTRIC FUND	20151012CD	10/12/2015	MONTHLY UTILITY & TELECO	609-49751-321	173.68
VERIZON WIRELESS	9752609883	10/05/2015	TELEPHONE -	609-49751-321	-144.30
ELECTRIC FUND	20151012CD	10/12/2015	MONTHLY UTILITY & TELECO	609-49751-326	106.31
JOE AUDETTE	20151012	10/12/2015	EXPENSE-SOUTHERN WINE EX	609-49751-331	164.45
JOE AUDETTE	20151012A	10/12/2015	EXPENSE-HOHENSTEINS NEW	609-49751-331	31.51
VINOCOPIA, INC	0133008-IN	09/22/2015	MERCHANDISE	609-49751-333	18.00
WIRTZ BEVERAGE MN WINE	1080370931	09/10/2015	MERCHANDISE	609-49751-333	61.86
JJ TAYLOR DIST. OF MINN	2429404	10/12/2015	MERCHANDISE	609-49751-333	3.00
PHILLIPS WINE & SPIRITS	2848943	09/14/2015	MERCHANDISE	609-49751-333	22.11
PHILLIPS WINE & SPIRITS	2848944	09/14/2015	MERCHANDISE	609-49751-333	21.84
PHILLIPS WINE & SPIRITS	2848945	09/14/2015	MERCHANDISE	609-49751-333	0.28
PHILLIPS WINE & SPIRITS	2855943	09/23/2015	MERCHANDISE	609-49751-333	215.43
PHILLIPS WINE & SPIRITS	2855944	09/23/2015	MERCHANDISE	609-49751-333	70.14
JOHNSON BROS.	5254431	09/14/2015	MERCHANDISE	609-49751-333	35.35
JOHNSON BROS.	5254432	09/14/2015	MERCHANDISE	609-49751-333	41.75
JOHNSON BROS.	5259431	09/21/2015	MERCHANDISE	609-49751-333	11.97
JOHNSON BROS.	5259432	09/21/2015	MERCHANDISE	609-49751-333	41.75
JOHNSON BROS.	5264586	09/29/2015	MERCHANDISE	609-49751-333	21.99
JOHNSON BROS.	5264587	09/29/2015	MERCHANDISE	609-49751-333	18.37
AH HERMEL COMPANY	531842	09/21/2015	MERCHANDISE	609-49751-333	3.95
PAUSTIS & SONS	8515007-IN	09/22/2015	MERCHANDISE	609-49751-333	5.25
US BANK	20151006	10/06/2015	CREDIT CARD - HOMEWOOD	609-49751-334	313.17
ELECTRIC FUND	20151012CD	10/12/2015	MONTHLY UTILITY & TELECO	609-49751-381	922.29
ELECTRIC FUND	20151012CD	10/12/2015	MONTHLY UTILITY & TELECO	609-49751-382	105.95
ELECTRIC FUND	20151012CD	10/12/2015	MONTHLY UTILITY & TELECO	609-49751-385	98.82
TOSHIBA FINANCIAL SERVICES	288520661A	10/05/2015	COPIER LEASE 9-20-15 TO 10-	609-49751-404	29.45
MN REVENUE	20151012	10/12/2015	SALES TAX - SEP 2015	609-49751-460	60.56
MN DEPT OF EMPLOY & ECON	10152984	10/12/2015	UNEMPLOY BENEFITS - 3RD Q	609-49751-480	351.13
				Activity 49751 - Liquor Store Total:	65,607.22
				Fund 609 - LIQUOR STORE Total:	79,323.22

Fund: 614 - TELECOM

HEARTLAND SECURITY SERVIC	393123	10/07/2015	INSTALL CARD ACCESS SYSTE	614-16400	2,350.00
HEARTLAND SECURITY SERVIC	393249	10/07/2015	CARD ACCESS SYSTEM	614-16400	7,195.00
MN REVENUE	20151012	10/12/2015	SALES TAX - SEP 2015	614-20202	8,625.00
MN 9-1-1 PROGRAM	20151005	10/05/2015	SEPT 2015 - 911 SERVICE	614-20206	1,010.06
					19,180.06

Activity: 49870 - Telecom

CAMPUS CLEANERS	09-010606	09/29/2015	SERVICE	614-49870-211	21.33
WEX BANK	42467577	10/07/2015	CREDIT CARD-SEPT - TELECO	614-49870-212	63.09
CENTER STOP	7390	10/14/2015	FUEL	614-49870-212	51.60
HP SUDS CLUB, LLC	20151006	10/06/2015	BILLING CONTRACT SERVICE	614-49870-217	1,170.00
US BANK	20151006	10/06/2015	CREDIT CARD - PAY PAL	614-49870-217	7.50
HEARTLAND SECURITY SERVIC	393121	10/07/2015	MONITORING	614-49870-217	350.43

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
HEARTLAND SECURITY SERVIC	393123	10/07/2015	ANNUAL MONITORING SECU	614-49870-217	297.14
RUNNING'S SUPPLY	20151012	10/12/2015	MAINTENANCE -	614-49870-227	42.92
POWER & TEL	5870075-00	09/29/2015	INSTALL SUPPLIES	614-49870-227	1,496.39
NATIONAL CABLE TV COOP	SI-461097	10/07/2015	MAINTENANCE	614-49870-227	1,715.53
CINNAMON MUELLER	31766	10/14/2015	SERVICE	614-49870-304	182.50
ELECTRIC FUND	20151012CD	10/12/2015	MONTHLY UTILITY & TELECO	614-49870-321	381.92
VERIZON WIRELESS	9752609883	10/05/2015	TELEPHONE -	614-49870-321	249.81
SOURCE ONE SOLUTIONS, LLC	5247	10/14/2015	POSTAGE	614-49870-322	246.71
SOURCE ONE SOLUTIONS, LLC	5247	10/14/2015	UTILITY BILL - SERVICES	614-49870-326	1,776.30
KDOM RADIO	KDOM073150937330	10/07/2015	ADVERTISING	614-49870-340	99.00
ELECTRIC FUND	20151012CD	10/12/2015	MONTHLY UTILITY & TELECO	614-49870-381	2,155.28
ELECTRIC FUND	20151012CD	10/12/2015	MONTHLY UTILITY & TELECO	614-49870-382	16.72
ELECTRIC FUND	20151012CD	10/12/2015	MONTHLY UTILITY & TELECO	614-49870-385	26.74
HEARTLAND SECURITY SERVIC	393121	10/07/2015	FIRE PANEL & KEY PAD	614-49870-402	3,160.00
CCI SYSTEMS	0086293-IN	10/07/2015	ANNUAL SUPPORT FOR CALIX	614-49870-404	7,916.47
JASON HANKE	2015-0077	09/29/2015	SERVICE - 3 YR NOC FIREWALL	614-49870-404	598.00
TOSHIBA FINANCIAL SERVICES	288520661A	10/05/2015	COPIER LEASE 9-20-15 TO 10-	614-49870-404	44.18
HIGLEY FORD	71056	10/07/2015	SERVICE	614-49870-405	396.09
SCHWALBACH HARDWARE	20151006	10/06/2015	MAINTENANCE - TELECOM	614-49870-406	8.49
ELECTRIC FUND	20151014E	10/14/2015	MAINTENANCE	614-49870-406	69.22
CENTURY LINK	L040021021-15260	09/17/2015	DIRECTORY LISTINGS #507-L0	614-49870-441	57.21
BLUEHIGHWAYS	012-081015	09/21/2015	SUBSCRIBER	614-49870-442	243.18
MLB NETWORK	056220	09/22/2015	SUBSCRIBER	614-49870-442	1,034.80
UNITED COMMUNICATIONS C	20151006	10/06/2015	SUBSCRIBER	614-49870-442	705.75
CBS TELEVISION STATIONS	20151014	10/14/2015	SUBSCRIBER	614-49870-442	4,516.80
DISH NETWORK	20151014	10/14/2015	SERVICE #8255-2900-1001-18	614-49870-442	3,400.00
RFD TV	2185-1745	09/29/2015	SUBSCRIBER	614-49870-442	429.44
CENTURY LINK	421250	09/21/2015	DIRECTORY LISTINGS	614-49870-442	175.74
SHOWTIME NETWORKS INC	9002731-0815	09/14/2015	SUBSCRIBER	614-49870-442	559.98
FOX SPORTS	J64639	10/06/2015	SUBSCRIBER	614-49870-442	18,933.39
BTN - BIG TEN NETWORK	J66218	10/06/2015	SUBSCRIBER	614-49870-442	4,287.78
FOX TELEVISION STATIONS, IN	SEP-15	10/06/2015	SUBSCRIBER	614-49870-442	5,081.40
WOODSTOCK COMMUNICATI	10047203	10/07/2015	SERVICE #00017668-1	614-49870-445	205.10
E-911 - INDEPENDENT EMERG	20151007	10/07/2015	SERVICE	614-49870-445	40.00
COGENT COMMUNICATIONS,	20151014	10/14/2015	SERVICE	614-49870-447	1,750.00
HURRICANE ELECTRIC LLC	9806002-IN	10/07/2015	10 GB INT CONN AT 511	614-49870-447	4,000.00
MN REVENUE	20151012	10/12/2015	SALES TAX - SEP 2015	614-49870-460	42.67
SOUTHWEST MN BROADBAN	20151006	10/06/2015	QVC COMMISSIONS-AUG 201	614-49870-480	98.12
Activity 49870 - Telecom Total:					68,104.72
Fund 614 - TELECOM Total:					87,284.78

Fund: 615 - ARENA

Activity: 49850 - Arena

SCHWALBACH HARDWARE	20151006	10/06/2015	MAINTENANCE - ARENA	615-49850-200	3.99
CAMPUS CLEANERS	09-010573	10/05/2015	SERVICE - ARENA	615-49850-211	9.00
HEARTLAND PAPER COMPAN	193933-0	10/14/2015	SUPPLIES	615-49850-211	426.18
WEX BANK	42467577	10/07/2015	CREDIT CARD-SEPT - ARENA	615-49850-212	90.78
COTTONWOOD VET CLINIC	148089	09/08/2015	SERVICE	615-49850-217	180.00
TOSHIBA FINANCIAL SERVICES	288520661A	10/05/2015	COPIER LEASE 9-20-15 TO 10-	615-49850-217	26.51
SCHWALBACH HARDWARE	20151006	10/06/2015	MAINTENANCE - ARENA	615-49850-241	63.97
US BANK	20151006	10/06/2015	CREDIT CARD - HY-VEE	615-49850-260	58.55
ELECTRIC FUND	20151012CD	10/12/2015	MONTHLY UTILITY & TELECO	615-49850-321	123.27
VERIZON WIRELESS	9752609883	10/05/2015	TELEPHONE -	615-49850-321	67.18
ELECTRIC FUND	20151012CD	10/12/2015	MONTHLY UTILITY & TELECO	615-49850-326	107.85
ELECTRIC FUND	20151012CD	10/12/2015	MONTHLY UTILITY & TELECO	615-49850-381	1,834.64
ELECTRIC FUND	20151012CD	10/12/2015	MONTHLY UTILITY & TELECO	615-49850-382	267.22
ELECTRIC FUND	20151012CD	10/12/2015	MONTHLY UTILITY & TELECO	615-49850-385	26.74
LAMPERTS YARDS, INC.	20151005	10/05/2015	MAINTENANCE - SEWER	615-49850-404	29.37
SCHWALBACH HARDWARE	20151006	10/06/2015	MAINTENANCE - ARENA	615-49850-404	348.10
RUNNING'S SUPPLY	20151012	10/12/2015	MAINTENANCE -	615-49850-404	152.08
DICKS WELDING INC	61097	10/14/2015	MAINTENANCE	615-49850-404	141.25

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MESSER MACHINE & MFG. CO	8844	10/14/2015	MAINTENANCE	615-49850-404	34.85
SCHWALBACH HARDWARE	20151006	10/06/2015	MAINTENANCE - ARENA	615-49850-406	33.13
ELECTRIC FUND	20151014D	10/14/2015	MAINTENANCE	615-49850-409	10.90
KDOM RADIO	KDOM0113150937325	10/05/2015	ADVERTISING - ARENA	615-49850-433	82.00
MN REVENUE	20151012	10/12/2015	SALES TAX - SEP 2015	615-49850-460	552.00
				Activity 49850 - Arena Total:	4,669.56
				Fund 615 - ARENA Total:	4,669.56

Fund: 617 - M/P CENTER

MN REVENUE	20151012	10/12/2015	SALES TAX - SEP 2015	617-20202	32.06
					32.06

Activity: 49860 - M/P Center

US BANK	20151006	10/06/2015	CREDIT CARD - SHOPKO PRIN	617-49860-217	109.99
US BANK	20151006	10/06/2015	CREDIT CARD - HY-VEE	617-49860-254	85.72
US BANK	20151006	10/06/2015	CREDIT CARD - SHOPKO	617-49860-261	22.41
US BANK	20151006	10/06/2015	CREDIT CARD - RUNNINGS	617-49860-261	5.49
US BANK	20151006	10/06/2015	CREDIT CARD - WAL-MART	617-49860-261	21.43
ELECTRIC FUND	20151012CD	10/12/2015	MONTHLY UTILITY & TELECO	617-49860-321	108.72
VERIZON WIRELESS	9752609883	10/05/2015	TELEPHONE -	617-49860-321	16.66
ELECTRIC FUND	20151012CD	10/12/2015	MONTHLY UTILITY & TELECO	617-49860-326	42.95
KDOM RADIO	KDOM0563150937326	10/05/2015	COMM CENTER - ADVERTISIN	617-49860-340	157.00
ELECTRIC FUND	20151012CD	10/12/2015	MONTHLY UTILITY & TELECO	617-49860-381	1,582.65
ELECTRIC FUND	20151012CD	10/12/2015	MONTHLY UTILITY & TELECO	617-49860-382	44.82
ELECTRIC FUND	20151012CD	10/12/2015	MONTHLY UTILITY & TELECO	617-49860-385	53.48
US BANK	20151006	10/06/2015	CREDIT CARD - RUNNINGS	617-49860-404	6.99
TOSHIBA FINANCIAL SERVICES	288520661	10/05/2015	LEASE STUDIO 357-COMM CE	617-49860-404	60.00
TOSHIBA FINANCIAL SERVICES	288520661A	10/05/2015	COPIER LEASE 9-20-15 TO 10-	617-49860-404	14.73
CAMPUS CLEANERS	09-010319	10/05/2015	SERVICE - COMM CENTER	617-49860-406	55.50
CAMPUS CLEANERS	09-010605	10/05/2015	SERVICE - COMM CENTER	617-49860-406	55.50
ELECTRIC FUND	20151012	10/12/2015	MAINTENANCE	617-49860-409	10.90
MN REVENUE	20151012	10/12/2015	SALES TAX - SEP 2015	617-49860-460	460.94
MN DEPT OF EMPY & ECON	10152984	10/12/2015	UNEMPLOY BENEFITS - 3RD Q	617-49860-480	43.76
				Activity 49860 - M/P Center Total:	2,959.64
				Fund 617 - M/P CENTER Total:	2,991.70

Fund: 700 - PAYROLL

BLUE CROSS/BLUE SHIELD	20151005	10/05/2015	INSURANCE PREM- NOV 2015	700-21706	33,192.00
LOCAL UNION #949	20151014	10/14/2015	UNION DUES	700-21707	1,666.54
LAW ENFORCMENT LABOR SE	20151014	10/14/2015	UNION DUES	700-21708	329.00
COLLECTION SERVICES CENTE	20151005	10/05/2015	#CDDM013726	700-21709	930.23
MN Child Support Payment C	INV0000646	10/02/2015	Child Support Payment	700-21709	407.47
SELECTACCOUNT	20151006	10/06/2015	FLEX SPENDING	700-21712	2,038.49
SELECTACCOUNT	20151014	10/14/2015	FLEX SPENDING	700-21712	398.10
COLONIAL LIFE INSURANCE	8182644-1012171	10/05/2015	BCN E8182644 INSURANCE	700-21714	8.82
MII LIFE	20151012	10/12/2015	VEBA	700-21720	9,699.31
					48,669.96
				Fund 700 - PAYROLL Total:	48,669.96
				Grand Total:	897,383.18

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL	31,998.23
211 - LIBRARY	2,361.41
225 - AIRPORT	1,232.79
230 - POOL	561.81
235 - AMBULANCE	10,701.00
250 - EDA GENERAL	22,989.21
254 - NORTH IND PARK	2,310.78
273 - TIF 1-17 NWIP I	7,594.98
401 - GENERAL CAPITAL PROJECTS	1,040.00
601 - WATER	11,844.69
602 - SEWER	24,020.07
604 - ELECTRIC	557,788.99
609 - LIQUOR STORE	79,323.22
614 - TELECOM	87,284.78
615 - ARENA	4,669.56
617 - M/P CENTER	2,991.70
700 - PAYROLL	48,669.96
Grand Total:	897,383.18

Account Summary

Account Number	Account Name	Payment Amount
100-11500	Accounts Receivable	-1.64
100-20202	Sales Tax Payable	37.98
100-36200	Other Income	-268.58
100-41110-304	Legal Fees	435.00
100-41110-350	Printing & Design	25.00
100-41310-200	Office Supplies	49.66
100-41310-217	Other Operating Supplie	29.45
100-41310-321	Telephone	115.54
100-41310-322	Postage	25.30
100-41310-326	Data Processing	62.94
100-41310-480	Other Miscellaneous	411.50
100-41910-200	Office Supplies	288.24
100-41910-212	Motor Fuels	56.38
100-41910-304	Legal Fees	75.00
100-41910-321	Telephone	119.73
100-41910-322	Postage	53.55
100-41910-326	Data Processing	160.54
100-41910-433	Dues & Subscriptions	80.00
100-41910-443	Intergovernmental Fees	1,723.23
100-41940-381	Electric Utility	528.87
100-41940-382	Water Utility	67.22
100-41940-385	Sewer Utility	87.79
100-41940-406	Repairs & Maint - Groun	740.00
100-41940-409	Repairs & Maint - Utilitie	17.32
100-42120-200	Office Supplies	66.88
100-42120-212	Motor Fuels	1,088.68
100-42120-304	Legal Fees	4,196.25
100-42120-305	Medical & Dental Fees	40.00
100-42120-308	Training & Registrations	439.00
100-42120-321	Telephone	271.90
100-42120-322	Postage	119.51
100-42120-325	Dispatching	275.00
100-42120-334	Meals/Lodging	211.68
100-42120-404	Repairs & Maint - M&E	14.73
100-42120-405	Repairs & Maint - Vehicl	77.96
100-42120-412	Rentals - Building	1,850.00

Account Summary

Account Number	Account Name	Payment Amount
100-42120-480	Other Miscellaneous	454.17
100-42220-212	Motor Fuels	293.48
100-42220-308	Training & Registrations	5.00
100-42220-321	Telephone	27.65
100-42220-325	Dispatching	212.50
100-42220-331	Travel Expense	35.90
100-42220-404	Repairs & Maint - M&E	23.56
100-42220-435	Books and Pamphlets	290.00
100-42500-325	Dispatching	12.50
100-42500-381	Electric Utility	9.82
100-42700-300	Charges for Services	695.00
100-43100-200	Office Supplies	39.71
100-43100-212	Motor Fuels	1,265.10
100-43100-215	Materials & Equipment	68.39
100-43100-217	Other Operating Supplie	642.81
100-43100-224	Street Maint Materials	1,424.27
100-43100-241	Small Tools	34.98
100-43100-321	Telephone	130.46
100-43100-325	Dispatching	125.00
100-43100-381	Electric Utility	2,370.35
100-43100-382	Water Utility	18.85
100-43100-384	Refuse Disposal	148.75
100-43100-385	Sewer Utility	26.74
100-43100-401	Repairs & Maint - Buildi	19.47
100-43100-402	Repairs & Maint - Struct	10.00
100-43100-404	Repairs & Maint - M&E	136.01
100-43100-407	Repairs & Maint - Seal C	1,480.75
100-43100-409	Repairs & Maint - Utilitie	-58.44
100-43100-480	Other Miscellaneous	938.50
100-45120-217	Other Operating Supplie	66.73
100-45120-260	Concessions	111.75
100-45120-460	Miscellaneous Taxes	10.00
100-45202-211	Cleaning Supplies	31.43
100-45202-212	Motor Fuels	674.88
100-45202-325	Dispatching	37.50
100-45202-381	Electric Utility	303.32
100-45202-382	Water Utility	4,761.54
100-45202-385	Sewer Utility	182.26
100-45202-404	Repairs & Maint - M&E	1,041.93
100-45202-405	Repairs & Maint - Vehicl	324.00
211-45501-200	Office Supplies	390.00
211-45501-211	Cleaning Supplies	6.49
211-45501-217	Other Operating Supplie	7.36
211-45501-321	Telephone	27.73
211-45501-326	Data Processing	47.95
211-45501-350	Printing & Design	40.00
211-45501-381	Electric Utility	353.31
211-45501-382	Water Utility	17.03
211-45501-385	Sewer Utility	26.74
211-45501-402	Repairs & Maint - Struct	780.00
211-45501-433	Dues & Subscriptions	54.39
211-45501-435	Books and Pamphlets	610.41
225-45127-200	Office Supplies	44.60
225-45127-381	Electric Utility	377.29
225-45127-404	Repairs & Maint - M&E	810.90
230-45124-217	Other Operating Supplie	17.36
230-45124-382	Water Utility	489.87
230-45124-404	Repairs & Maint - M&E	31.58

Account Summary

Account Number	Account Name	Payment Amount
230-45124-460	Miscellaneous Taxes	23.00
235-42153-212	Motor Fuels	855.39
235-42153-217	Other Operating Supplie	857.76
235-42153-308	Training & Registrations	70.00
235-42153-321	Telephone	89.99
235-42153-322	Postage	11.14
235-42153-323	Radio Units	617.50
235-42153-325	Dispatching	200.00
235-42153-334	Meals/Lodging	188.54
235-42153-340	Advertising & Promotion	294.00
235-42153-405	Repairs & Maint - Vehicl	516.68
235-42153-435	Books and Pamphlets	7,000.00
250-23900	Notes Payable - Noncurr	888.38
250-46520-200	Office Supplies	19.47
250-46520-304	Legal Fees	1,426.00
250-46520-321	Telephone	153.59
250-46520-340	Advertising & Promotion	250.00
250-46520-350	Printing & Design	100.00
250-46520-381	Electric Utility	46.09
250-46520-402	Repairs & Maint - Struct	4,910.00
250-46520-438	Meeting Expense	38.00
250-46520-462	Real Estate Taxes	11,736.57
250-49980-602	Other Long-Term Obliga	2,125.25
250-49980-612	Other Interest	1,295.86
254-46520-381	Electric Utility	103.35
254-46520-406	Repairs & Maint - Groun	300.00
254-46520-462	Real Estate Taxes	1,907.43
273-46530-303	Engineering and Surveyi	7,594.98
401-15500	Prepaid Items	1,000.00
401-49950-503	Capital Outlay - Streets	40.00
601-14200	Inventory	625.35
601-20202	Sales Tax Payable	5.16
601-49400-212	Motor Fuels	301.41
601-49400-217	Other Operating Supplie	1,441.67
601-49400-321	Telephone	96.24
601-49400-322	Postage	246.71
601-49400-325	Dispatching	100.00
601-49400-326	Data Processing	812.03
601-49400-381	Electric Utility	5,022.27
601-49400-382	Water Utility	15.57
601-49400-385	Sewer Utility	26.74
601-49400-386	Landfill	1,129.27
601-49400-404	Repairs & Maint - M&E	472.68
601-49400-408	Repairs & Maint - Distrib	1,175.99
601-49400-460	Miscellaneous Taxes	373.60
602-49450-200	Office Supplies	11.99
602-49450-212	Motor Fuels	342.70
602-49450-217	Other Operating Supplie	1,341.68
602-49450-308	Training & Registrations	300.00
602-49450-310	Lab Testing	1,763.00
602-49450-321	Telephone	197.95
602-49450-322	Postage	246.71
602-49450-325	Dispatching	100.00
602-49450-326	Data Processing	854.98
602-49450-381	Electric Utility	15,153.51
602-49450-382	Water Utility	193.73
602-49450-404	Repairs & Maint - M&E	1,938.60
602-49450-408	Repairs & Maint - Distrib	304.58

Account Summary

Account Number	Account Name	Payment Amount
602-49450-439	Special Projects	919.14
602-49450-480	Other Miscellaneous	351.50
604-10400	Investments - Current	250,000.00
604-14200	Inventory	5,174.80
604-16300	Improvements Other Th	3,350.27
604-20202	Sales Tax Payable	20,137.00
604-22000	Prepayments	3,000.00
604-49550-212	Motor Fuels	541.67
604-49550-217	Other Operating Supplie	10,234.77
604-49550-218	Uniforms	318.64
604-49550-241	Small Tools	403.69
604-49550-263	Merchandise for Resale	255,553.90
604-49550-321	Telephone	271.13
604-49550-322	Postage	251.43
604-49550-325	Dispatching	187.50
604-49550-326	Data Processing	1,857.87
604-49550-331	Travel Expense	43.13
604-49550-350	Printing & Design	9.09
604-49550-381	Electric Utility	94.80
604-49550-382	Water Utility	20.44
604-49550-385	Sewer Utility	26.74
604-49550-404	Repairs & Maint - M&E	521.13
604-49550-405	Repairs & Maint - Vehicl	19.41
604-49550-406	Repairs & Maint - Groun	77.33
604-49550-408	Repairs & Maint - Distrib	1,397.92
604-49550-450	Conservation	2,083.00
604-49550-460	Miscellaneous Taxes	74.83
604-49550-480	Other Miscellaneous	938.50
604-49550-491	Payments to Other Orga	1,200.00
609-20202	Sales Tax Payable	13,716.00
609-49751-217	Other Operating Supplie	76.89
609-49751-251	Liquor	25,369.83
609-49751-252	Beer	28,998.13
609-49751-253	Wine	7,486.23
609-49751-254	Soft Drinks & Mix	490.12
609-49751-256	Tobacco Products	156.76
609-49751-259	Non- Alcoholic	58.05
609-49751-261	Other Merchandise	165.15
609-49751-321	Telephone	29.38
609-49751-326	Data Processing	106.31
609-49751-331	Travel Expense	195.96
609-49751-333	Freight and Express	593.04
609-49751-334	Meals/Lodging	313.17
609-49751-381	Electric Utility	922.29
609-49751-382	Water Utility	105.95
609-49751-385	Sewer Utility	98.82
609-49751-404	Repairs & Maint - M&E	29.45
609-49751-460	Miscellaneous Taxes	60.56
609-49751-480	Other Miscellaneous	351.13
614-16400	Machinery & Equipment	9,545.00
614-20202	Sales Tax Payable	8,625.00
614-20206	911 TAP & TACIP Fees Cl	1,010.06
614-49870-211	Cleaning Supplies	21.33
614-49870-212	Motor Fuels	114.69
614-49870-217	Other Operating Supplie	1,825.07
614-49870-227	Utility System Maint Sup	3,254.84
614-49870-304	Legal Fees	182.50
614-49870-321	Telephone	631.73

Account Summary

Account Number	Account Name	Payment Amount
614-49870-322	Postage	246.71
614-49870-326	Data Processing	1,776.30
614-49870-340	Advertising & Promotion	99.00
614-49870-381	Electric Utility	2,155.28
614-49870-382	Water Utility	16.72
614-49870-385	Sewer Utility	26.74
614-49870-402	Repairs & Maint - Struct	3,160.00
614-49870-404	Repairs & Maint - M&E	8,558.65
614-49870-405	Repairs & Maint - Vehicl	396.09
614-49870-406	Repairs & Maint - Groun	77.71
614-49870-441	Transmission Fees	57.21
614-49870-442	Subscriber Fees	39,368.26
614-49870-445	Switch Fees	245.10
614-49870-447	Internet Expense	5,750.00
614-49870-460	Miscellaneous Taxes	42.67
614-49870-480	Other Miscellaneous	98.12
615-49850-200	Office Supplies	3.99
615-49850-211	Cleaning Supplies	435.18
615-49850-212	Motor Fuels	90.78
615-49850-217	Other Operating Supplie	206.51
615-49850-241	Small Tools	63.97
615-49850-260	Concessions	58.55
615-49850-321	Telephone	190.45
615-49850-326	Data Processing	107.85
615-49850-381	Electric Utility	1,834.64
615-49850-382	Water Utility	267.22
615-49850-385	Sewer Utility	26.74
615-49850-404	Repairs & Maint - M&E	705.65
615-49850-406	Repairs & Maint - Groun	33.13
615-49850-409	Repairs & Maint - Utilitie	10.90
615-49850-433	Dues & Subscriptions	82.00
615-49850-460	Miscellaneous Taxes	552.00
617-20202	Sales Tax Payable	32.06
617-49860-217	Other Operating Supplie	109.99
617-49860-254	Soft Drinks & Mix	85.72
617-49860-261	Other Merchandise	49.33
617-49860-321	Telephone	125.38
617-49860-326	Data Processing	42.95
617-49860-340	Advertising & Promotion	157.00
617-49860-381	Electric Utility	1,582.65
617-49860-382	Water Utility	44.82
617-49860-385	Sewer Utility	53.48
617-49860-404	Repairs & Maint - M&E	81.72
617-49860-406	Repairs & Maint - Groun	111.00
617-49860-409	Repairs & Maint - Utilitie	10.90
617-49860-460	Miscellaneous Taxes	460.94
617-49860-480	Other Miscellaneous	43.76
700-21706	Medical Insurance	33,192.00
700-21707	Union Dues	1,666.54
700-21708	PD Union Dues	329.00
700-21709	Wage Levy	1,337.70
700-21712	Flex Account	2,436.59
700-21714	Individual Insurance-Col	8.82
700-21720	VEBA Contributions	9,699.31
	Grand Total:	897,383.18

Project Account Summary

Project Account Key
None

Grand Total:

Payment Amount
897,383.18
897,383.18

10/15/15
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