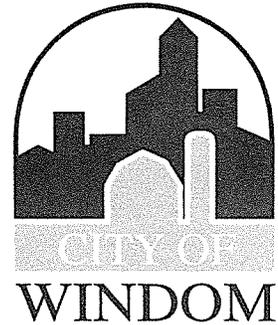


Council Meeting
Tuesday, September 15, 2015
City Council Chambers
7:30 p.m.
AGENDA



Call to Order
Pledge of Allegiance

1. Approval of Minutes
 - Council Minutes–September 1, 2015
2. Consent Agenda
 - Minutes
 - Airport Commission – August 27, 2015
 - Emergency Services Building Committee – August 31, 2015
 - Tree Committee -September 2, 2015
 - Library Board – September 8, 2015
 - EDA/Utility Commission – Jt. Sp. Mtg. – Sept. 10, 2015
3. Department Heads
4. River Bend Center & NWIP Commerce Blvd Projects– Approve & Award Bids
5. Minnesota Department of Health Lead/Copper Monitoring Report
6. Emergency Services Building Committee – Project Update – Brunton Architects
7. Preliminary 2016 Budget Levy
8. Airport Commission Recommendation – Airport Consultant
9. First Reading Ordinances
 - No 151, 2nd Series – Amending City Code Chapter 90
 - No 152, 2nd Series – Amending City Code Chapter 93
 - No 153, 2nd Series – Amending City Code Section 33.12
10. Personnel Items
 - Police Officer – Step Increase
 - Telecom – Administrative Assistant Position
11. Disposition of Surplus Equipment
12. New Business
13. Old Business
14. Regular Bills
15. Contractor Payment – 2013 Street Project – Final Payment - Kuechle Underground, Inc. \$213,157.14
16. Council Concerns
17. Adjourn



**Regular Council Meeting
Windom City Hall, Council Chamber
September 1, 2015
7:30 p.m.**

1. Call to Order:

The meeting was called to order by Mayor Corey Maricle at 7:30 p.m.

2. Roll Call: Mayor: Corey Maricle

Council Present: Brian Cooley, Paul Johnson, Dominic Jones, Bryan Joyce and JoAnn Ray

Council Absent: None

City Staff Present: Steve Nasby, Administrator; Scott Peterson, Police Chief; Brent Brown, Electric Superintendent; Brad Bussa, Community Center Director and Jeff Dahna, Interim Telecom Manager

3. Pledge of Allegiance

4. Approval of Minutes:

Motion by Jones second by Ray to approve the City Council minutes from August 18, 2015. Motion carried 5 – 0.

5. Consent Agenda:

Maricle noted the minutes from the following Boards and Commissions.

- Emergency Services Facility Building Committee – August 17, 2015
- Community Center Commission – August 24, 2015
- Telecommunications Commission – August 24, 2015

Cooley noted that the Emergency Services Facility Building Committee minutes needed a clarification in that the comment made by him concerning use of brick on the facility is related to the appearance of the building to blend in with the surroundings and he is not advocating a masonry building but rather brick looking appearance maybe with a concrete pre-cast panel. He asked that the minutes reflect that clarification.

Motion by Joyce second by Johnson to accept the Consent agenda board and commission minutes with the Emergency Services Facility Building Committee minutes clarification as discussed. Motion carried 5 – 0.

6. Department Heads:

None.

Preliminary

7. Rates and Fees:

Nasby said the first item is a rate adjustment for the Ambulance Department to raise the Basic Life Support (BLS) and Advanced Life Support (ALS) charges. An analysis of the rates for Windom compared to other ambulance services showed that the current rates are low and additional revenue would be needed to pay for operational costs, ambulance replacement and the possible construction of an Emergency Services Facility. The mileage rate would remain the same. Information on the rates from other services is included in the Council packet.

Jones said that the rationale for the rate increase was the cost of the equipment, operations and building but that is not noted specifically in the resolution and asked that it be added.

Council member Jones introduced the Resolution No. 2015-33, as amended, entitled “RESOLUTION ESTABLISHING RATES, CHARGES AND FEES FOR WINDOM AMBULANCE SERVICE A SPECIAL REVENUE FUND” and moved its adoption. The resolution was seconded by Ray and on roll call vote: Aye: Johnson, Jones, Joyce, Ray and Cooley. Nay: None. Absent: None. Abstain: None. Resolution passed 5 – 0.

Johnson noted that there is a non-transport fee included in the resolution. Nasby thanked Johnson for bringing that up as the service’s practice has been to charge \$450 for this event and that rate is not changing, but this resolution is formalizing that charge. Johnson said that there have been situations where this applies so it is good to have it addressed.

Brad Bussa, Community Center Director, said that the Community Center Commission reviews rates periodically to make sure the Center is competitive and is recommending a few rate adjustments. The current and proposed rates are included in the packet and the slight increases are needed to cover operational costs.

Jones asked what type of operational costs are being seen as factors for the fee increase. Bussa replied that things like staff time to set up rooms and other costs such as refuse disposal.

Council member Johnson introduced the Resolution No. 2015-34, as amended, entitled “RESOLUTION ESTABLISHING RATES, CHARGES AND FEES FOR WINDOM AMBULANCE SERVICE A SPECIAL REVENUE FUND” and moved its adoption. The resolution was seconded by Cooley and on roll call vote: Aye: Jones, Joyce, Ray, Cooley and Johnson. Nay: None. Absent: None. Abstain: None. Resolution passed 5-0.

8. 2015 Windom Area Hospital Audit Presentation:

Al Peterson, Board Chair; Gerri Burmeister, Hospital CEO and Kim Armstrong, Hospital CFO introduced themselves.

Armstrong said that the hospital audit had been distributed and she would discuss a few highlights. The hospital has had a good three years and the net positions are higher

Preliminary

especially related to net assets as part of the new building project which is scheduled for completion this fall. The cost of the new building is approximately \$11 million and there are outstanding bonds of about \$5 million with an annual debt payment of \$400,000. The net position of revenue was approximately \$900,000 for 2015. There is less in-patient service but increases in out-patient services. When the Windom Hospital is compared to the CliftonLarsonAllen Gold Standard for hospitals there are categories where we are exceeding standards and some where it is not. The discount on costs is 35.3% and rising however; there is 256 days of cash on-hand. The days of cash on-hand is lower than prior years, but this was planned due to the savings for the building project. The trend of revenue that is hardest to collect is on the self-pay accounts. The age of physical plant is 12.9 years, but that will go down when the new building is opened. There is a new federal coding system taking effect on October 1, 2015 and that may cause some issues with payments and reimbursements and the budget has accounted for that event.

Jones asked if the budget assumes discount agreements and things like unpaid or uncollected bills. Armstrong said the budget does make allowances for these discounted items plus the bad debt and charity care are shown on page 21 as 1.3% of revenue.

Jones asked if the building project was on-budget. Armstrong said it is on-budget.

Joyce noted that cash on-hand was lower than last year, but this was planned for as part of the building project and financial plan. Armstrong said that this was planned and that the 256 days of cash on-hand is still a strong number.

Burmeister said that the construction project will impact their depreciation account as the funded depreciation will increase to cover the new building. The cash on-hand is good but lower than the Gold Standard. There is \$5.331 million of bond debt and they need to have a strong balance sheet. The new GASB 68 accounting standard to show a portion of the under-funded PERA shows \$332,000 for the hospital. They do anticipate a productivity slow down with the new ICD 10 coding system and slower payments and reimbursements. Meaningful use standards, which are the electronic records, is a big issue and the hospital meets the standard but stricter standards are coming and if a hospital is non-compliant the reimbursement from Medicare and Medicaid are lower.

Maricle asked if the coding change is a slowdown in payments. Burmeister replied that it should be a temporary slowdown.

Joyce asked if the new coding standards effective October 1 impacts everyone. Burmeister said the change is federal rules so everyone impacted. Joyce noted that everyone is impacted would not the insurance companies also have been making provisions for these changes just like the hospital. Burmeister said that there has been no testing of the new system so the conversion is an unknown and what problems will arise.

Peterson said that he was appointed to the Board a number of years ago and knew little about the hospital and health care industry, but he learned there are many complexities and it is highly regulated. Nationwide 57 hospitals have closed since 2010 and many of those

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are rural. Changes to reimbursements will be location and outcome based, which will affect revenues. More space and facilities are wanted and needed in other hospital departments and the hospital has a master facilities plan. Ms. Burmeister will be retiring on January 15, 2016 and Sanford is leading the search for a replacement. The Windom Hospital Board and staff will have some interaction and input in the process.

Maricle noted that about 12-18 months ago the Council had inquired if Sanford Health Network would be approached about a contribution or grants to the Windom Emergency Services Facility. Had there been any reply on that item? Peterson said that he did raise it with Randy Anderson, Sanford Representative, and the response was no.

Maricle said that other City-owned enterprises do make a payment in lieu of taxes to the City and would want to discuss something similar for the hospital. We need to discuss this and work together and this has been not something the hospital has wanted to participate in. Speaking for himself, he thinks this is something that the whole Council is support of pursuing. The City is doing its budgeting now and the hospital is on a May – April year so the discussions can be upcoming.

Cooley said that Sanford should want to do something to support the communities they serve and to get an answer that was just a “no” was disrespectful.

Ray said the ambulance service does directly service the hospital so there is a correlation with Sanford and health care.

Peterson said that Sanford serves many communities and cannot contribute to all of them.

Jones thanked the Mayor for raising the discussion and the Hospital Board and staff for the job they do to serve the public and have a strong financial situation. He feels the hospital is a community facility and goes hand in hand with the emergency services. He suggested that the Mayor and Randy Anderson from Sanford meet to discuss possibilities. He also suggested that the Mayor or City Council be included in the hiring of a new CEO even as a liaison. Need to look at the future needs, but also need to include anticipated income from the new building as that will add revenue to the bottom line.

Peterson said that the hospital budget is conservative and they anticipated a possible operating loss due to the new building cost, but revenue has come in over budget.

Maricle and the Council thanked Peterson, Burmeister and Armstrong for the presentation and for their and the Board’s work for the hospital.

9. 2015 Budget Amendments:

Nasby said the first item is a Capital Improvement Plan (CIP) amendment for the Telecom Department as their security system budgeted for \$5,900 and the cost is \$12,240. The request is to move the \$5,000 in budgeted CIP funds for office space to the security system

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project and then cover the overage with maintenance money from the operating budget. The Telecom Commission has reviewed this request and recommended approval.

Motion by Joyce second by Jones to approve a budget amendment for the 2015 CIP budget related to the security system and office space as presented. Motion carried 5 – 0.

The second item is to re-arrange the funding for the City-wide security camera system as the project scope changed with the withdrawal of the Electric Department and Water\Wastewater Departments as some of the fixed costs were to be shared. The system is designed to accommodate additional cameras and the hardware is expandable if the need comes up in the future. Should departments be added in the future they would be charged a prorated amount for the hardware. The General Fund is being asked to cover an additional \$11,220 and there would be a \$13,171 cost to the Liquor Store for their share. These are the 2015 CIP budget amendment requests.

Jones asked why the Electric and Water\Wastewater Departments were opting out. Nasby replied that they were concerned about the cost, quality and the monthly re-occurring fees. The issue with the monthly reoccurring fees has been resolved and the Departments may opt in once they see the system working and quality.

Brent Brown, Electric Superintendent, said that the cost, quality and the monthly re-occurring fees were concerns and they had also looked at an in-house system where their department would host the equipment.

Jones and Ray said that the Electric and Water\Wastewater departments need to be included as the security is needed for these facilities.

Ray noted that the system needs to be cohesive and work as one system.

Brown said they want a system that works and they had been previously informed that there were problems with the proposed system.

Jones said the monthly reoccurring cost issue has been resolved and the issue related to the bandwidth and what will work has also been resolved. He confirmed with Jeff Dahna, Interim Telecom Manager, that Windomnet has a solution. Jones noted that items like the substation, generation and material storage are areas that can be covered by the system.

Johnson said that the system quality is key.

Joyce said that he would not want to delay by tabling the issue for the next meeting and wants to move ahead. Nasby indicated that the system as proposed could move ahead and a change order done to include more work if the other departments come on board.

Dahna said the fiber infrastructure is present in these locations so that should be workable.

Motion by Ray second by Joyce to implement the security system and approve the quotes for the camera security system and to amend the 2015 CIP budget to include \$11,220 from General Fund reserves and \$13,171 from the Liquor Fund. Also, make a recommendation to the Utility Commission to include the Electric and Water\Wastewater Departments in the system. Motion carried 5 – 0.

10. Personnel Items:

Nasby noted that Jeff Dahna, NOC Tech, is the acting Interim Telecom Manager. The Telecom Commission will meet on August 24 and recommended that Mr. Dahna be affirmed as the Interim Telecom Manager until approximately January 1, 2016.

Maricle thanked Dahna for stepping up to keep Windomnet operational.

Motion by Jones second by Johnson to affirm the appointment of Mr. Dahna as acting Interim Telecom Manager. Motion carried 5 – 0.

Joyce thanked Jeff Dahna for stepping up to keep the system operating.

Nasby said the second Telecom related item is the recommendation by the Telecom Commission to advertise for a full-time General Manager to re-fill the vacated position. It is anticipated that the hiring target would be January 1, 2016 as there is advertising, screening applicants, interviewing and eventually a job offer. Nasby noted a draft advertisement and the job description are in the Council packet.

Joyce noted that the Telecom Commission discussed a wide range of options, but the primary goal emerged as maintaining local control and quality service.

Maricle said that it is beneficial to have these discussions when leadership changes and thanked the Telecom Commission for its work.

Motion by Joyce second by Johnson to approve starting the hiring process for re-filling the Windomnet General Manager position. Motion carried 5 – 0.

Maricle noted the memorandum from the Recreation Director regarding the hiring of a soccer coordinator and assistant.

Nasby said the recommendation is to hire Sean Waters and Yanick Tade as the soccer coordinator and assistant, respectively. There are program revenues sufficient to cover the soccer program's anticipated expenses.

Motion by Joyce second by Johnson to approve the hiring of Sean Waters and Yanick Tade as the soccer coordinator and assistant. Motion carried 5 – 0.

Maricle noted a memo from the Liquor Store Manager recommending the hiring of Christopher Foote at \$9.50/hour as a part-time liquor store clerk.

Motion by Joyce second by Johnson to approve the hiring of Christopher Foote at \$9.50/hour as a part-time liquor store clerk. Motion carried 5 – 0.

11. Establishment of 2016 Budget Hearing Dates:

Maricle said the budget dates are December 1, 2015 for the budget presentation and December 15, 2015 for the adoption of the final levy and budget.

Nasby said these two dates are regular City Council meeting dates and the December 1st meeting is scheduled for an early start at 7:00 pm to accommodate the budget presentation. He added that the City Council will also need to set budget workshop dates for its review of the operational budgets and the CIP budgets. He asked that Council members bring their calendars to the next City Council meeting.

Maricle suggested September 29 as there are five Tuesdays in September.

12. New Business:

Maricle said that an appointment is needed for a liaison to the Southwest Minnesota Broadband System (SMBS) from the Telecom Commission and that Council members Jones and Joyce have agreed to share the position.

Joyce said that a SMBS board member has been attending Windomnet Telecom meetings and it is important to keep communications up with each other.

Motion by Johnson second by Ray to appoint Jones and Joyce as a liaison to SMBS from the Telecom Commission. Motion carried 5 – 0.

Maricle noted that he is looking for anyone interested in serving on the Airport Commission. Citizens interested can contact him or call City Hall.

Maricle asked Nasby to provide an overview of recent EDA grants. Nasby said that the EDA has recently received two grants for \$199,500 and \$539,000 and commended Aaron Backman, EDA Executive Director for his work on these activities. The \$199,500 grant is a matching grant for the extension of infrastructure at the industrial park and at the River Bend Center by the Liquor Store. The \$539,000 grant is to FAST-WASP manufacturing for job creation and investment in their facilities in Windom.

Jones said that there are State Broadband grants now available and staff should look into them for extensions of fiber along Highway 62, the proposed Prairie Meadow Subdivision and North Windom Industrial Park. The deadline is September 15, 2015.

13. Old Business:

Cooley provided an update on the work of the Emergency Services Facility Building

Preliminary

Committee and noted that the floor plan and preliminary site designs for the Witt Park site were completed for review and distributed last evening by the architect. He said the first look is at a concrete pre-cast building. An open house is being planned in conjunction with Fire Prevention Week in October and the Council would have a presentation by the architect at its September 15 meeting. Both these are opportunities for public comments and questions. He noted that the cost of the tennis court and basketball court relocation would need to be part of the project's budget as these items are being displaced from Witt Park.

Joyce asked about public involvement and if there is a vote. Nasby replied that a vote would depend on financing used for the facility and if there was a local option sales tax then there would be a vote, but if the funding is from a general obligation bond there could be a vote by the public and as always bonds are subject to reverse referendum votes.

Cooley said that the design shows fire vehicles would exit onto 10th Street and ambulance onto 5th Avenue. There would be 50 parking spots, by-pass lanes and items such as snow removal and storm water were also discussed during the processes.

Johnson asked if the Council and public were going to be seeing multiple options on designs or if the design presented is the final one. Cooley said that a number of options were considered and some changes can yet be made. Nasby added that the preliminary design put together by the Building Committee is the basis for taking input and changes to that design can then be made, but there are not several options from which the Council would pick.

Jones said he feels the public needs more access to the information and be informed so they can comment on the project and as such serve the public's interest.

Coley said the presentation by the architect will be providing information, rationale for the design choices and a review of the options discussed. This should help to inform and educate the public.

Maricle said the preliminary design is also at City Hall and anyone is welcome to come and view it.

Johnson said that we need to keep everyone informed and to do the project right as this will be a community facility and focus for services.

14. Regular Bills:

Jones asked if some of the bills the Council gets have already been paid. Nasby replied that the City does weekly check runs so some of the bills have been paid and others are pending at the time the Council acts. This was presented to the Council with a policy a couple years ago and was approved.

Motion by Jones seconded by Joyce to approve the regular bills. Motion carried 5 – 0.

15. Council Concerns:

Joyce noted the letter in the Council miscellaneous packet about the ISO Building Code rating and subsequent memo from the Building Official. He said that the Planning and Zoning Commission should have been involved or made aware of this process and he is disappointed that it was not. He said that Finding Windom has been active with activities to promote the downtown square and do branding. Other ideas have also been put forward so he thanked that group for their work. Last, Joyce noted that on September 12 the Coffee with Council will be held at McDonalds at 9 am and it will include himself and Paul Johnson. He encouraged people to stop by and talk.

Johnson said that the new rates for the Community Center would take effect for those bookings occurring after September 1 and anything that was previously booked will honor the former rates.

Jones asked about the Student rep on the City Council. Joyce said the student senate had their first meeting and would work with the City Administrator on any processes that are needed. Jones asked if the Building Official had located any vendors to assist with nuisance clean-up. Joyce replied that he forwarded a vendor contact to the office, but the Planning Commission has not met since the last Council meeting so no other news.

Cooley asked citizens to be aware of their properties and the alleys regarding trash. He asked people to use trash containers and not to litter.

16. Adjournment:

Mayor Maricle adjourned the meeting by unanimous consent at 9:15 p.m.

Corey Maricle, Mayor

Attest: _____
Steve Nasby, City Administrator

Windom Airport Commission Minutes
August 27, 2015

The Windom Airport Commission met on August 27, 2015, at 2:30 p.m. at the Windom City Council Chambers. Members present were Marlyn Bartsch, Brian Underwood, Gerri Burmeister and Kjell Turner. Members absent: Tod Quiring, John Holt, Scott Fredin and Liaison Mayor Corey Maricle. Others Present- City Staff: Steve Nasby and Denise Nichols.

Chairman Underwood called the meeting to order.

1. Approve Minutes: Minutes from June 3, 2015, were reviewed. **Motion by Burmeister, seconded by Turner, to approve the minutes as written. Motion passed 4 ayes, 0 nays.**

2. Interview for Airport Consultant: Chair Underwood reviewed with the Commission the purpose of the meeting and the process for selection of an airport consultant. FAA requires that every five years the City must solicit Statements of Qualifications (SOQ) and experience for airport consulting. To fulfill this requirement the City has solicited SOQ's from Airport Consultants and received eight responses. From the eight responses that were received, the Airport Manager and City Staff ranked the responses and invited four firms to interview with the Commission.

The Commission conducted interviews with DGR Engineering, KLJ Engineering, Mead & Hunt and SEH Inc. An evaluation form was provided to assist each Commission member during the interview process.

3. Recommendation for Airport Consultant: The Commission discussed the interviews that were conducted, their ranking of each firm, and areas of questions and concerns were considered. Following the discussion, two firms (KLJ Engineering and Mead & Hunt) were removed from the list for consideration and discussion continued regarding the remaining two firms.

The Commission questioned if the City had to retain the selected firm for five years. The Commission members were informed that they did not have to retain any firm for five years. If the selected consulting firm did not meet the Airport Commission's expectations, the City could select a different firm. The selection process is conducted every five years as required by FAA. Considerable discussion focused on the requirement to complete a master plan and if a master plan would be a future requirement by FAA or not necessary as had been suggested by Brian Meyer with DGR.

Motion by Turner, seconded by Burmeister, to make the recommendation to the City Council to engage SEH as the Airport Consultant subject to results from reference checks and a discussion with MnDOT Engineer Harris Baker regarding the requirement for the Windom Airport to complete a master plan. Motion passed 4 ayes, 0 nays.

4. Other Business: Underwood updated the Commission regarding the lack of hangar rental spaces and recent requests from individuals to rent a hangar. The Commission reviewed an email received from MnDOT Airport Specialist Brian Conklin regarding the request for funding information to extend the existing hangars. A recent cost estimate of \$150,000 to extend the hangars was obtained by Underwood. Conklin indicated that a hangar loan of 80% of the cost of constructing the hangar extension could be obtained with terms of 0% interest for 10 years. The Commission discussed payback of a \$102,000 loan with

hangar rent proceeds which are currently at the rate of \$90 per month per hangar. The Commission agreed they could not recommend extending the hangars unless rent is increased to provide revenue for a 10-year payback of the loan. It was also suggested another option could be to change the rental policy to an "Active User Requirement".

Underwood questioned if there could be an option to allow an individual to lease airport property to construct a hangar on the leased property and if so, what would be the legal requirements. The Commission agreed that if an individual was interested in building a hangar this option could be researched. Underwood will check with the person interested in leasing a hanger to determine if this is an option to be considered.

5. **Commission Concerns:** None
6. **Adjourn:** Chairman Underwood declared the meeting adjourned.

Attest:



Steve Nasby, City Administrator

Brian Underwood, Chairman

Emergency Services Building Committee Minutes

August 31, 2015

The Windom Emergency Services Building Committee met on August 31, 2015, at 5:30 p.m. in the Windom City Council Chambers. Members present were Dan Ortmann, Mark Stevens, Tim Hacker, Jim Axford, Gary Olson, Kevin Heggeseth and Brian Cooley. City Staff – Steve Nasby, Denise Nichols, Brent Brown, Mike Haugen and Bruce Caldwell. Absent: Mayor Corey Maricle. Also present were Corey Brunton and Aaron Wockenfuss from Brunton Architects; public present were Dirk Abraham - KDOM Radio, Rahn Larson – Cottonwood County Citizen, Ben Derickson and Jordan Bussa.

1. **Call to Order** – Chair Ortmann called the meeting to order.
2. **Approval of Minutes – M/S/P: Motion made by Stevens, seconded by Axford, to approve the Minutes of the August 17, 2015, meeting as written. Ayes – 7 Nays – 0.**
3. **Review Concept Designs/Cost Estimates** – Corey Brunton and Aaron Wockenfuss from Brunton Architects distributed preliminary concept drawings and floor plans. The Committee reviewed with the architects the conception drawings and floor plans.

Brunton discussed the building exterior drawing and noted that the drawing was an initial design using exterior finishes that would emulate exterior finishes on other buildings that are located in the city, including the historic look of the Courthouse and BARC. These finishes could be replicated with precast and would be more cost effective than building with blocks or bricks. The look and details of the building will be refined as design, materials and budgets are reviewed and discussed. The drawing's purpose is to provide an example of an exterior design concept.

The floor plans were reviewed and discussed. The total square feet of the first floor is 16,408. The second floor size is 2,983 sq. ft. If the second floor size exceeds 3,000 sq. ft. an elevator would be required. Brunton felt the square footage of the building will decrease as design and budget costs are reviewed. Brunton estimated the cost to build in 2016 at \$200-\$215 per square foot.

The site plan was reviewed by the Committee and city department superintendents. Snow removal, water runoff, catch basins, water and sewer connections and locations were discussed. Street Superintendent Caldwell provided information regarding the existing storm sewer locations and sizes and water runoff issues. A possible water runoff solution suggested was a slow, controlled detention pond between the apartments and LEC. Water/Wastewater Superintendent Haugen discussed the current location for sewer and water connections. The next set of construction drawings will include engineering for water runoff and utility connections.

The Committee asked about the site's soil conditions. Brunton had reviewed the site survey that was completed and did not see any areas of concern. He did note that the site has an abundance of trees and will have a lot of organic matter on the site. Caldwell suggested to reduce future issues with the trees, all the ash trees and old trees should be removed. Cooley recommended removing all the trees on the site and replanting new trees on the site. Caldwell agreed with removing all the trees to create a clear site for the building.

Ortmann requested that Brunton provide a cost comparison of a precast building to a pre-engineered metal building with the estimate of final cost of the building. Brunton noted

that pre-engineered metal buildings are generally rectangular in shape. This building is not designed for one rectangular shape and due to the design, a metal building may cost more and would not be built for strong winds. Cooley requested that both costs be available for the public presentations as well as the costs for maintenance and the differences between the two types of buildings.

Following discussion, the Committee agreed to have Brunton attend the next Council meeting on September 15, 2015, to update the Council and provide a presentation of the design work that has been completed. Any changes requested by the Council can be incorporated before the public presentation which would be held during Fire Prevention Week- October 11th.

4. **Other Business – None**
5. **Next Meeting Date –** The next meeting date is September 28, 2015, at 5:30 p.m. in the Fire Hall meeting room.
6. **Adjourn – M/S/P: Motion by Heggeseth, seconded by Olson, to adjourn the meeting. Ayes 7, Nays – 0.**

CITY OF WINDOM TREE COMMISSION MEETING MINUTES
September 2, 2015

1. Call to Order: The meeting was called to order at 5:30 p.m. at the City of Windom council chamber by Eldon Moon, Acting Chairperson

2. Roll Call:
Commission Present: Jim Knigge, Eldon Moon, Joanne Kaiser, Deborah Polzin
Commission Absent: Craig Zimmerman
City Staff Present: Bruce Caldwell, City of Windom Tree Inspector
Council Liaisons: JoAnn Ray (Absent)
Public Present: David Bucklin

3. Approve Minutes of April 1, 2015
Motion by Jim Knigge, seconded by Eldon Moon
Motion Carried.

4. Treasurer Report: \$252.94

5. Old Business:
 - a. All the trees planted this spring are thriving except for one.
 - b. New trees planted in Island Park are doing well. Spring rains were a major boost to help keep young trees healthy. Home owners must continue to water their trees each week when rainfall is less than 1 inch.

6. New Business:
 - a. Six ash trees were taken down in Island Park since May. High winds this summer caused a number of trees to suffer major damage and had to be removed.
 - b. Three board members will have fulfilled their three year terms on December 31, 2016. Joanne Kaiser, Craig Zimmerman and Deborah Polzin.
 - c. Recently, Bruce and Dave met with DNR to discuss the possibility of future grants to be used to promote programs such as proper tree pruning and tree planting and setting up tree replacement programs to combat canopy loss from emerald ash borer damage. In the past it has been mandatory to have the services of a certified tree inspector available to such programs. Bruce Caldwell holds a current tree inspector certification.

7. Open Mic: David Bucklin discussed the progress of the tree replacement program within the City of Mountain Lake. A large number of ash trees have been replaced so far.

8. Meeting adjourned at 6:00 pm.

Next Tree Commission Meeting January 6, 2016 at 5:15 p.m. at Council Chambers.

ATTEST:

Tree Commission Chair _____

Tree Commission Secretary _____

Windom Library Board Meeting

Windom Library

Tuesday, September 8, 2015

5:05 p.m.

1. Call to order: The meeting was called to order by Beth Fleming at 5:05 p.m.
2. Roll Call: Members Present: Kathy Hiley, Terri Jones, Beth Fleming, Barb Henning and Anita Winkel
Members Absent: John Duscher and Steve Fresk
Library Staff Present: Dawn Aamot
City Council Member Present: Brian Cooley

3. Agenda and Minutes:

Minutes were amended under New Book suggestions.

Motion by Anita Winkel and seconded by Barb Henning to approve the amended Agenda and the Minutes.

4. Financial Report:

Dawn reviewed the Financial Report.

Motion by Kathy Hiley and seconded by Terri Jones to accept the Financial Report.

5. Librarians Report:

Dawn reported that they have completed weeding out the adult fiction. The shelves are very full and the weeding was necessary with many hard decisions being made when discarding some books. Dawn estimates that 700 to 800 books were discarded. She said that 100 to 110 new adult and children's books are purchased each month. The remaining books were rotated on the shelves and there still isn't a lot of shelf space. Normally weeding of fiction books are done one year with non-fiction the next year. After meeting with the library consultants, both are being done this year.

A motion by Kathy Hiley and seconded by Barb Henning to accept the librarian's report.

6. Old Business:

A Book Sale at the BARC library is scheduled for the week of Sept. 21. The hours will be Monday 9 to 7, Tuesday through Friday 9 to 6 and Saturday 9 to 1. Sentenced to Serve will be moving the books from the library to BARC. ACE is arranging workers and Dawn asked the library board to volunteer if they can to fill any hours that are not covered. Help is also needed to setup on Friday evening, September 18 and to breakdown on Saturday September 26 after 1pm. On Saturday, books can be purchased at \$5 per bag.

Fine Free Days will begin on September 14 and run through the end of the month.

Dawn met with Steve and Chelsea to discuss next year's budget. Some money was slid around to cover areas that are needed. Discussion was held about the need for an added 10 hour/week position. It was suggested that the school could be notified that a senior could work on their Senior Eagle Project at the library. Dawn

will contact Brian Joyce but she still would like another paid position be added to cover the schedule and for reliability. Capital Outlay items will be discussed in October.

7. New Business:

Dawn reported that Teen Read Week will be the week of October 18. Nancy would like to apply to SAMMIE for a \$100 grant for prizes and pizza. Kathy Hiley moved that Nancy apply for the SAMMIE grant. Barb Henning seconded the motion. Dawn would also like to apply for a \$350 SAMMIE grant that could be used to expand the offerings of the library with Maker Kits. These kits would be made up of craft materials, building sets such as Legos and puzzles. Many libraries are adding "creation content" to their libraries. Dawn highlighted that she would like to purchase puzzles that have been created for Alzheimer patients. These puzzles are pricey and consist of 40 to 50 pieces. She would rotate these puzzles amongst the Good Sam campus and would be available to caregivers in their homes. Anita Winkel moved that Dawn apply for the SAMMIE grant. Motion was seconded by Beth Fleming.

The Plum Creek Library System has arranged for Minnesota author Lorna Landvik to make appearances in our area. The Mountain Lake and Windom Library will be hosting her on October 21 at 6:30 pm. Currently this event is scheduled to be at River City Eatery. Dawn will contact the libraries that will be hosting her in the dates approaching the Windom event to get a feel for how many people might be attending. If the potential for a large group is projected, she would move the event to the Historical Society or the Community Center. Dawn will ask the Friends of the Windom Library to purchase appetizers for this event.

Dawn informed the board of an incident with a patron on Friday, September 4. This verbal confrontation with the patron escalated into the need to call the police. Dawn asked the board for guidance on how this should be handled. After discussion, the board advised that she should have the city's attorney write this patron a letter detailing the expectations for her demeanor if she plans to continue to use the Windom Library. This incident reaffirms the need to have 2 staff members in the library at all times.

8. New Book Suggestions:

Book suggestions were given to Dawn.

9. Adjourn:

Motion by Anita Winkel, seconded by Terri Jones to adjourn.

Meeting adjourned at 5:55 p.m.

Respectfully submitted,

Kathy Hiley, recording secretary

ECONOMIC DEVELOPMENT AUTHORITY OF WINDOM & UTILITY COMMISSION
MINUTES
SEPTEMBER 10, 2015

JOINT EDA – UTILITY COMMISSION SPECIAL MEETING

1. Call to Order: The meeting was called to order for the EDA by President Larson at 4:32 p.m. AND called to order for the Utility Commission by Chairman Schwalbach at 4:32 p.m.

2. Roll Call & Guest Introductions:

EDAWN Commissioners: Sally Larson, Justin Espenson, and Betsy Herding.
Absent: Dominic Jones and Paul Johnson.

Utility Commissioners: Mike Schwalbach, Glen Francis, and Tom Riordan.

Also Present: EDA Staff – Aaron Backman, EDA Executive Director, and Mary Hensen, Admin. Asst.; City Administrator Steve Nasby, WADC Liaison Tara Christensen, Water/Wastewater Superintendent Mike Haugen, Dennis Johnson and Mike Johnson (Wenck Associates), Dirk Abraham (KDOM), and Rahn Larson (Citizen).

3. River Bend Utility Improvements & NWIP Commerce Blvd. Extension

A. Review of Bids and B. Financing & Status of BDPI Application: Director Backman updated the Commissioners concerning the bid opening for these projects that was held this afternoon at 2:00 p.m. The EDA was pleased with the level of interest in these projects shown by contractors from both Minnesota and South Dakota. Five bids on the projects and alternate were received. Mike Johnson of Wenck Associates reviewed the bid abstract with the Commissioners. The low bid for the River Bend Utility Improvements was \$133,013.19 submitted by Holtmeier Construction Inc. (The bids for the River Bend portion ranged up to \$223,179.40.) The low bid for the NWIP Commerce Boulevard Extension Project was \$369,148.92 submitted by Holtmeier Construction Inc. (The bids for the NWIP portion ranged up to \$550,354.00.) The low bid for River Bend Alternate #1 was \$23,653.23 submitted by Holtmeier Construction Inc. (The bids for Alternate #1 ranged up to \$40,825.00.) The River Bend Alternate #1 Project includes installation of a watermain from Station 600 (the “Fishermen’s Entrance”) to the Highway 71/60 Bridge. The Engineer’s estimates had been \$126,433.00 for the River Bend Utility Improvements, \$390,299.00 for the NWIP portion, and \$25,945.00 for the River Bend Alternate #1 for a total of \$542,677.00. Holtmeier’s bid for all components of the projects was \$525,815.34. Director Backman advised that Holtmeier Construction had constructed Phase I of the infrastructure improvements in NWIP. The next lowest bidder was M. R. Paving & Excavating Inc. who will be doing some work for Fast Manufacturing. Director Backman said that in conversations with Dennis and Mike Johnson from Wenck Associates, they felt that these were very competitive bids. Director Backman reported that the tentative schedule was to open the bids on September 10, 2015, for review by the Utility Commission and EDA Board, present the bids to the City Council on September 15, 2015, and if approved, the contractor would begin construction approximately September 25, 2015. Some of the contractors indicated that they would like to start the project sooner, possibly September 21, 2015. The estimated project completion date for both projects is November 1, 2015. Chairman Schwalbach asked if there were any questions from the Utility Commission and President Larson asked for any questions from the EDA Board. EDA Vice President Espenson asked if the EDA had been satisfied with Holtmeier’s work on Phase I in the NWIP. Director Backman indicated affirmatively. There was a discussion among the Utility Commissioners concerning River Bend Alternate #1. Water/Wastewater Superintendent Haugen recommended accepting the bid for Alternate #1.

Motion by Utility Commissioner Riordan, seconded by Commissioner Francis, to approve the bids submitted by Holtmeier Construction for the River Bend Utility Improvements (\$133,013.19), NWIP Commerce Boulevard Extension Project (\$369,148.92), and River Bend Alternate #1 (\$23,653.23) for the total amount of \$525,815.34. Motion carried 3-0.

Motion by EDA Commissioner Espenson, seconded by Commissioner Herding, supporting the Utility Commission's motion and further recommending that the City Council adopt a resolution approving the bids submitted by Holtmeier Construction for the River Bend Utility Improvements/NWIP Commerce Boulevard Extension Projects, including River Bend Alternate #1. Motion carried 3-0.

Director Backman advised that yesterday Ryan Companies started pouring footings for the new Toro warehouse building in the NWIP. Superintendent Haugen further advised that Ryan Companies has the water and sewer stubs into their building completed and are now waiting for connections in Commerce Boulevard.

4. Adjourn: On motion and by consensus, Chairman Schwalbach adjourned the Utility Commission Meeting at 4:41 p.m. By consensus, President Larson adjourned the EDA meeting at 4:41 p.m.

Sally Larson, EDA President

Michael Schwalbach, Utility Commission Chairman

Attest:

Attest:

Aaron A. Backman, EDA Executive Director

Steven Nasby, City Administrator

RESOLUTION #2015-

INTRODUCED:

SECONDED:

VOTED: Aye:

Nay:

Absent:

Abstained:

**A RESOLUTION AWARDING THE CONTRACT FOR A PROJECT ENTITLED
"RIVER BEND UTILITY IMPROVEMENTS AND NWIP COMMERCE BOULEVARD
EXTENSION PROJECTS"**

WHEREAS, pursuant to an advertisement for bids for the projects entitled "River Bend Utility Improvements & NWIP Commerce Blvd Extension", bids were received, opened and tabulated according to law, and the following bids were in compliance with the advertisement:

River Bend Utility Improvements Project/North Windom Industrial Park Commerce Blvd Extension Project

	<u>Base Bid</u>	<u>River Bend Alternate #1</u>
Holtmeier Construction Inc.	\$502,162.11	\$23,653.23
Kuechle Underground Inc.	\$766,833.80	\$36,005.00
GM Contracting Inc.	\$601,387.06	\$27,817.68
H & W Contracting LLC	\$692,918.00	\$40,825.00
MR Paving & Excavating Inc.	\$572,042.38	\$31,673.49

AND WHEREAS, it appears that the lowest responsible bidder for the projects is as follows:

Holtmeier Construction Inc.	\$502,162.11	\$23,653.23
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NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, AS FOLLOWS:

1. Pursuant to the bid advertisement, the base bid of \$502,162.11 and the River Bend Alternate #1 bid of \$23,653.23, both submitted by Holtmeier Construction Inc., for the "River Bend Utility Improvements Project" and the "North Windom Industrial Park Commerce Boulevard Extension Project" are hereby approved for award; and the Mayor and City Administrator are hereby authorized and directed, on behalf of the City of Windom, to enter into a contract with the above contractor for completion of the components of the projects, entitled "River Bend Utility Improvements and NWIP Commerce Boulevard Extension", according to the plans and specifications heretofore approved by the City Council and on file in the Office of the City Administrator.
2. The City Administrator is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except for the deposits of the successful bidder and the next lowest bidder which shall be retained until the contract has been signed.

Adopted by the City Council this 15th day of September, 2015.

Corey J. Maricle, Mayor

Attest: _____
Steven Nasby, City Administrator



City of Windom Staff Report

To: Windom City Council
From: Aaron Backman, EDA Executive Director
Council Meeting Date: September 15, 2015

Item Title/Subject: **RECOMMEND CITY COUNCIL ACCEPTANCE & APPROVAL OF THE APPARENT LOW BIDDER FOR RIVER BEND UTILITY IMPROVEMENTS & THE NORTH WINDOM INDUSTRIAL PARK (NWIP) COMMERCE BOULEVARD EXTENSION PROJECT**

Background:

On September 10, 2015 the bid opening was held for the North Windom Industrial Park (NWIP) Commerce Boulevard Extension and the River Bend Utility Improvements Projects. The EDA was pleased with the level of interest by Minnesota and South Dakota contractors in the EDA projects. There were five contractors that bid on both the NWIP and River Bend projects, and all submitted bids on the River Bend Project Alternate.

The Engineer's estimate for the River Bend Utility Improvements Project was \$126,433. The River Bend Utility Improvements Project saw a 71.3% range in the bids, from \$133,013.19 to \$223,179.40. The apparent low bidder is Holtmeier Construction of Mankato, MN. The low bid is 5.2% above the Engineer's estimate.

The Engineer's estimate for the North Windom Industrial Park Commerce Boulevard Extension Project was \$390,299.00. The NWIP Commerce Blvd Extension Project saw a 44.7% range in the bids (from \$369,148.92 to \$550,354.00). The apparent low bidder for NWIP Project is Holtmeier Construction of Mankato, MN. Holtmeier's bid is about 5.4% under the Engineer's estimate.

The total cost for the low bid for both projects is \$502,162.11 (or about 2.8% below the Engineer's estimate of \$516,732.00). Also on September 10th, the EDA Commissioners held a special joint meeting with the Utility Commission to consider the bids for both projects. It is the EDA's recommendation that the City Council accept and approve the low bidder, Holtmeier Construction for both the River Bend Utility Improvements Project and the NWIP Commerce Boulevard Extension Project. In addition, the Utility Commission recommended approving the River Bend Alternate #1, that replaces 12" watermain for an additional 600 feet along Hwy 60 at a cost of \$23,653.23. Attached is an abstract of the bids that was prepared by Wenck Associates following the bid opening.

On August 31st the MN Dept. of Employment & Economic Development notified the City of its approval of a \$199,500 BDPI grant for the Commerce Blvd Extension project. The local funds match would be approximately \$137,900 from TIF 1-17, \$39,300 from PM RLF, and \$22,300 in Water and Sewer Enterprise funds.

The costs for the River Bend Utility project would be split as follows: watermain replacement costs would be paid for by the Water Enterprise Fund and the new sewer line would be paid by EDA Funds (EDA Revolving Fund and/or land sale proceeds). The estimated cost of the new sewer line is \$55,031.32 (this includes \$40,428.12 for the sanitary sewer and two-thirds of the cost of the street cross cuts or \$14,603.20). The estimated cost of the watermain replacement is \$77,981.87 (this includes \$70,680.27 for the watermain and one-third of the cost of the street cross cuts or \$7,301.60). In addition to the base bid, the Utility Commission is recommending the approval of the River Bend watermain alternate of \$23,653.23.

Requested Action:

- 1) Adopt a Resolution awarding the contract to Holtmeier Construction Inc. for the apparent low bids for:

NWIP Commerce Boulevard Extension Project	<u>\$369,148.92</u>
River Bend Utility Improvements	<u>\$133,013.19</u>
Base Bid:	<u>\$502,162.11</u>
River Bend Alternate #1:	<u>\$ 23,653.23</u>

An additional street extension, which has been previously discussed by the Council, could be undertaken--extending Seventh Avenue in the Hoffmann-LaCanne Subdivision on the north side of Windom. The owners of this property have platted six lots and already installed sanitary sewer and water lines to this housing subdivision. In order to sell lots for constructing new homes, a public street needs to be installed. In 2013 the owners considered installing the road, however, costs for a standalone project were deemed too high. If the project is added to the NWIP and River Bend projects, the costs per linear foot for the 7th Avenue extension will decrease by 20%. Using Holtmeier, the project costs would total an estimated \$82,000 vs \$103,000. The owners of the subdivision are asking that any street assessments be deferred for five years or until the lots are sold, whichever comes first. (See attached subdivision map.)

Respectfully submitted,



Aaron A. Backman
EDA Executive Director

Attachment

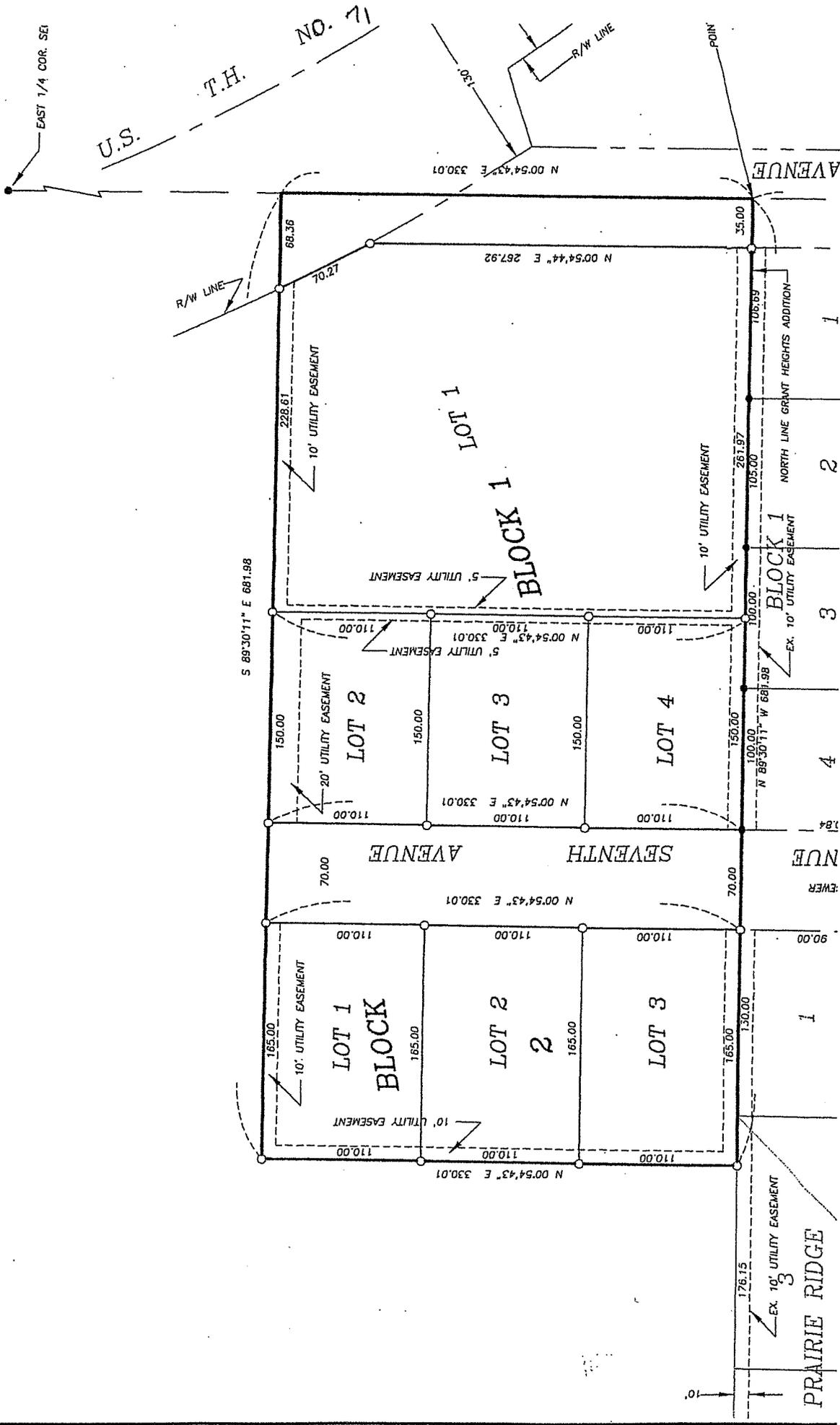
BID OPENING September 10, 2015

RIVER BEND UTILITY IMPROVEMENTS COMMERCIAL BLVD EXT
WINDOMI, MN 56101

ENGINEER'S ESTIMATED COST		Holtmeier Construction Inc Mankato		M.R. Paving & Excavating Inc New Ulm		H&W Contracting, LLC Sioux Falls		GM Contracting Lake Crystal		Kuechle Underground Inc Kimball	
APPROX. QUANTITY	UNIT	AMOUNT	UNIT COST	AMOUNT	UNIT COST	AMOUNT	UNIT COST	AMOUNT	UNIT COST	AMOUNT	UNIT COST
River Bend Utility Improvements											
Watermain											
3	EACH	\$ 4,500.00	\$ 1,500.00	\$ 7,887.80	\$ 2,628.60	\$ 9,074.04	\$ 2,991.35	\$ 8,700.00	\$ 2,900.00	\$ 10,747.08	\$ 3,582.36
4	EACH	\$ 6,000.00	\$ 1,500.00	\$ 4,633.60	\$ 1,158.40	\$ 5,245.08	\$ 1,311.27	\$ 5,400.00	\$ 1,350.00	\$ 7,987.84	\$ 1,996.96
4	EACH	\$ 6,000.00	\$ 1,500.00	\$ 3,816.40	\$ 954.60	\$ 3,855.48	\$ 1,055.00	\$ 4,260.00	\$ 1,065.00	\$ 3,197.08	\$ 796.77
1	EACH	\$ 2,000.00	\$ 1,000.00	\$ 1,173.00	\$ 1,173.00	\$ 1,189.40	\$ 1,189.40	\$ 1,270.00	\$ 1,270.00	\$ 1,226.38	\$ 1,226.38
2	EACH	\$ 2,000.00	\$ 1,000.00	\$ 1,592.80	\$ 796.40	\$ 1,594.90	\$ 797.45	\$ 1,900.00	\$ 950.00	\$ 1,750.72	\$ 875.36
1	EACH	\$ 1,000.00	\$ 1,000.00	\$ 294.60	\$ 294.60	\$ 352.72	\$ 352.72	\$ 400.00	\$ 400.00	\$ 414.34	\$ 414.34
3	EACH	\$ 3,000.00	\$ 1,000.00	\$ 1,785.10	\$ 595.03	\$ 1,734.99	\$ 578.33	\$ 2,100.00	\$ 700.00	\$ 1,075.68	\$ 358.56
1	EACH	\$ 1,000.00	\$ 1,000.00	\$ 216.90	\$ 216.90	\$ 420.52	\$ 420.52	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00
1	EACH	\$ 1,000.00	\$ 1,000.00	\$ 238.80	\$ 238.80	\$ 403.59	\$ 403.59	\$ 300.00	\$ 300.00	\$ 374.42	\$ 374.42
2	EACH	\$ 7,000.00	\$ 3,500.00	\$ 5,964.80	\$ 2,982.40	\$ 7,771.20	\$ 3,885.60	\$ 5,800.00	\$ 2,900.00	\$ 8,354.90	\$ 4,177.45
719	L.F.	\$ 25,165.00	\$ 35.00	\$ 38,486.50	\$ 53.50	\$ 29,464.62	\$ 40.98	\$ 36,693.25	\$ 50.73	\$ 23,202.13	\$ 32.45
51	L.F.	\$ 1,275.00	\$ 25.00	\$ 1,591.20	\$ 31.20	\$ 1,571.31	\$ 30.81	\$ 2,078.25	\$ 40.75	\$ 1,044.99	\$ 20.69
10	L.F.	\$ 500.00	\$ 50.00	\$ 634.00	\$ 63.40	\$ 604.10	\$ 60.41	\$ 345.00	\$ 34.50	\$ 258.20	\$ 25.82
77	C.Y.	\$ 1,155.00	\$ 15.00	\$ 0.77	\$ 0.01	\$ 2,505.58	\$ 32.54	\$ 3,461.00	\$ 45.00	\$ 2,310.00	\$ 30.00
140	L.F.	\$ 500.00	\$ 3.50	\$ 2,100.00	\$ 15.00	\$ 756.00	\$ 5.40	\$ 1,930.00	\$ 13.79	\$ 468.20	\$ 3.33
1	EACH	\$ 100.00	\$ 100.00	\$ 250.00	\$ 250.00	\$ 270.13	\$ 270.13	\$ 300.00	\$ 300.00	\$ 333.27	\$ 333.27
1	EACH	\$ 100.00	\$ 100.00	\$ 150.00	\$ 150.00	\$ 270.12	\$ 270.12	\$ 200.00	\$ 200.00	\$ 233.27	\$ 233.27
Subtotal		\$ 59,355.00		\$ 70,890.27		\$ 87,042.78		\$ 74,426.50		\$ 84,024.23	
Sanitary Sewer											
1	EACH	\$ 350.00	\$ 350.00	\$ 164.50	\$ 164.50	\$ 220.32	\$ 220.32	\$ 190.00	\$ 190.00	\$ 757.74	\$ 757.74
8	EACH	\$ 350.00	\$ 43.75	\$ 223.40	\$ 27.92	\$ 224.11	\$ 28.01	\$ 215.00	\$ 26.88	\$ 772.61	\$ 96.58
1	EACH	\$ 2,000.00	\$ 2,000.00	\$ 644.00	\$ 644.00	\$ 2,190.28	\$ 2,190.28	\$ 800.00	\$ 800.00	\$ 722.78	\$ 722.78
82	C.Y.	\$ 15.00	\$ 15.00	\$ 516.50	\$ 64.56	\$ 554.42	\$ 69.30	\$ 700.00	\$ 87.50	\$ 1,451.06	\$ 181.38
2	EACH	\$ 1,000.00	\$ 500.00	\$ 1,000.00	\$ 500.00	\$ 1,537.18	\$ 768.59	\$ 1,000.00	\$ 500.00	\$ 1,860.00	\$ 930.00
423	L.F.	\$ 38.00	\$ 38.00	\$ 16,074.00	\$ 46.30	\$ 19,584.80	\$ 46.30	\$ 17,766.00	\$ 42.00	\$ 28,552.50	\$ 67.50
192	L.F.	\$ 25.00	\$ 25.00	\$ 8,906.80	\$ 46.30	\$ 8,906.80	\$ 46.30	\$ 9,250.24	\$ 48.19	\$ 9,250.24	\$ 48.19
40	L.F.	\$ 25.00	\$ 25.00	\$ 1,132.00	\$ 28.30	\$ 1,132.00	\$ 28.30	\$ 1,200.00	\$ 30.00	\$ 1,180.00	\$ 29.50
20	L.F.	\$ 250.00	\$ 12.50	\$ 594.00	\$ 29.70	\$ 594.00	\$ 29.70	\$ 640.00	\$ 32.00	\$ 640.00	\$ 32.00
1	EACH	\$ 4,000.00	\$ 4,000.00	\$ 5,940.00	\$ 5,940.00	\$ 6,116.98	\$ 6,116.98	\$ 860.00	\$ 860.00	\$ 3,663.38	\$ 3,663.38
1	EACH	\$ 250.00	\$ 250.00	\$ 750.00	\$ 750.00	\$ 1,139.63	\$ 1,139.63	\$ 800.00	\$ 800.00	\$ 1,173.16	\$ 1,173.16
2	EACH	\$ 450.00	\$ 225.00	\$ 1,246.40	\$ 623.20	\$ 1,587.04	\$ 793.52	\$ 800.00	\$ 400.00	\$ 59,677.59	\$ 29,838.79
Subtotal		\$ 36,350.00		\$ 40,426.12		\$ 41,392.64		\$ 42,543.00		\$ 59,677.59	
Streets											
40	C.Y.	\$ 20.00	\$ 20.00	\$ 800.00	\$ 20.00	\$ 968.40	\$ 24.21	\$ 400.00	\$ 10.00	\$ 559.60	\$ 13.99
180	TON	\$ 25.00	\$ 25.00	\$ 2,970.00	\$ 16.50	\$ 3,504.60	\$ 19.47	\$ 4,140.00	\$ 23.00	\$ 3,668.40	\$ 20.38
180	TON	\$ 25.00	\$ 25.00	\$ 2,064.00	\$ 11.47	\$ 2,847.60	\$ 15.82	\$ 3,240.00	\$ 18.00	\$ 2,880.00	\$ 16.00
45	TON	\$ 100.00	\$ 100.00	\$ 3,068.00	\$ 68.18	\$ 4,418.10	\$ 98.18	\$ 4,410.00	\$ 98.00	\$ 4,096.90	\$ 90.82
34	TON	\$ 100.00	\$ 100.00	\$ 2,904.00	\$ 85.41	\$ 3,584.95	\$ 105.44	\$ 3,332.00	\$ 98.00	\$ 3,087.68	\$ 90.82
34	TON	\$ 100.00	\$ 100.00	\$ 2,904.00	\$ 85.41	\$ 3,584.95	\$ 105.44	\$ 3,332.00	\$ 98.00	\$ 3,087.68	\$ 90.82
82	GAL.	\$ 4.00	\$ 4.00	\$ 328.80	\$ 4.00	\$ 371.00	\$ 4.53	\$ 307.50	\$ 3.75	\$ 203.36	\$ 2.48
200	L.F.	\$ 3.00	\$ 3.00	\$ 600.00	\$ 3.00	\$ 742.00	\$ 3.71	\$ 1,000.00	\$ 5.00	\$ 500.00	\$ 2.50
1	EACH	\$ 100.00	\$ 100.00	\$ 150.00	\$ 150.00	\$ 158.88	\$ 158.88	\$ 125.00	\$ 125.00	\$ 223.88	\$ 223.88
1	EACH	\$ 2.00	\$ 2.00	\$ 3,000.00	\$ 3,000.00	\$ 10,530.00	\$ 5.85	\$ 4,500.00	\$ 4.50	\$ 9,450.00	\$ 5.25
1	EACH	\$ 5,000.00	\$ 5,000.00	\$ 3,500.00	\$ 3,500.00	\$ 13,542.77	\$ 13,542.77	\$ 500.00	\$ 500.00	\$ 10,000.00	\$ 10,000.00
Subtotal		\$ 126,433.00		\$ 133,013.19		\$ 155,633.09		\$ 142,564.00		\$ 161,730.22	
River Bend Utility Improvements Subtotal											
Watermain											
1	EACH	\$ 1,500.00	\$ 1,500.00	\$ 1,607.70	\$ 1,607.70	\$ 1,796.36	\$ 1,796.36	\$ 2,700.00	\$ 2,700.00	\$ 2,257.13	\$ 2,257.13
2	EACH	\$ 1,000.00	\$ 1,000.00	\$ 2,416.80	\$ 1,208.40	\$ 2,622.54	\$ 1,311.27	\$ 2,622.54	\$ 1,311.27	\$ 3,506.34	\$ 1,753.17
2	EACH	\$ 1,000.00	\$ 1,000.00	\$ 1,877.60	\$ 938.80	\$ 855.82	\$ 427.91	\$ 1,000.00	\$ 500.00	\$ 925.80	\$ 462.90
Subtotal		\$ 2,000.00		\$ 2,000.00		\$ 1,560.30		\$ 1,800.00		\$ 1,709.44	
Watermain											
1	EACH	\$ 1,500.00	\$ 1,500.00	\$ 1,607.70	\$ 1,607.70	\$ 1,796.36	\$ 1,796.36	\$ 2,700.00	\$ 2,700.00	\$ 2,257.13	\$ 2,257.13
2	EACH	\$ 1,000.00	\$ 1,000.00	\$ 2,416.80	\$ 1,208.40	\$ 2,622.54	\$ 1,311.27	\$ 2,622.54	\$ 1,311.27	\$ 3,506.34	\$ 1,753.17
2	EACH	\$ 1,000.00	\$ 1,000.00	\$ 1,877.60	\$ 938.80	\$ 855.82	\$ 427.91	\$ 1,000.00	\$ 500.00	\$ 925.80	\$ 462.90
Subtotal		\$ 2,000.00		\$ 2,000.00		\$ 1,560.30		\$ 1,800.00		\$ 1,709.44	

10" PLUG	1	EACH	\$ 1,000.00	\$ 1,000.00	\$ 205.40	\$ 205.40	\$ 278.04	\$ 278.04	\$ 371.00	\$ 371.00	\$ 230.00	\$ 230.00
HYDRANT	2	EACH	\$ 3,500.00	\$ 7,000.00	\$ 2,972.40	\$ 5,944.80	\$ 3,761.84	\$ 7,523.68	\$ 4,008.20	\$ 8,016.40	\$ 3,400.00	\$ 3,400.00
8" WATERMAIN	690	L.F.	\$ 36.00	\$ 22,750.00	\$ 23.10	\$ 15,075.00	\$ 27.81	\$ 18,076.50	\$ 30.45	\$ 19,792.50	\$ 39.00	\$ 26,500.00
12" WATERMAIN	65	L.F.	\$ 35.00	\$ 2,275.00	\$ 29.30	\$ 1,804.50	\$ 22.73	\$ 1,477.45	\$ 21.32	\$ 1,482.30	\$ 38.00	\$ 2,340.00
8" WATERMAIN	20	L.F.	\$ 25.00	\$ 500.00	\$ 28.20	\$ 524.00	\$ 15.53	\$ 309.60	\$ 25.40	\$ 426.00	\$ 32.00	\$ 640.00
ROCK SUBFOUNDATION (CV)	77	C.Y.	\$ 15.00	\$ 1,155.00	\$ 0.01	\$ 0.77	\$ 30.23	\$ 2,327.71	\$ 30.00	\$ 2,310.00	\$ 35.00	\$ 2,695.00
Subtotal				\$ 42,160.00		\$ 30,247.87		\$ 36,906.40		\$ 40,987.01		\$ 46,485.00
Sanitary Sewer												
8" x 8" WYE	2	EACH	\$ 350.00	\$ 700.00	\$ 341.70	\$ 683.40	\$ 313.54	\$ 627.08	\$ 489.28	\$ 978.56	\$ 430.00	\$ 860.00
8" CAP	1	EACH	\$ 350.00	\$ 350.00	\$ 79.90	\$ 79.90	\$ 154.14	\$ 154.14	\$ 466.57	\$ 466.57	\$ 107.00	\$ 107.00
REMOVE 8" CAP	80	L.F.	\$ 350.00	\$ 28,000.00	\$ 28.00	\$ 2,240.00	\$ 180.09	\$ 1,440.72	\$ 361.38	\$ 2,892.16	\$ 79.00	\$ 79.00
ROCK SUBFOUNDATION	800	C.Y.	\$ 15.00	\$ 12,000.00	\$ 0.01	\$ 0.80	\$ 2,480.00	\$ 2,480.00	\$ 2,400.00	\$ 2,400.00	\$ 35.00	\$ 2,800.00
8" SDR 35 SEWER 10-12 DEEP	70	L.F.	\$ 25.00	\$ 1,750.00	\$ 29.20	\$ 1,644.00	\$ 25.48	\$ 1,783.60	\$ 34.00	\$ 2,380.00	\$ 38.00	\$ 30,400.00
8" SEWER SERVICE	70	L.F.	\$ 25.00	\$ 1,750.00	\$ 29.60	\$ 1,672.00	\$ 32.96	\$ 2,307.20	\$ 34.00	\$ 2,380.00	\$ 38.00	\$ 2,650.00
MANHOLE	21	L.F.	\$ 250.00	\$ 5,250.00	\$ 232.50	\$ 4,882.50	\$ 290.83	\$ 5,897.43	\$ 232.75	\$ 4,887.75	\$ 320.00	\$ 6,720.00
MANHOLE CASTING	2	EACH	\$ 450.00	\$ 900.00	\$ 620.20	\$ 1,240.40	\$ 763.92	\$ 1,527.84	\$ 445.84	\$ 891.68	\$ 370.00	\$ 740.00
Subtotal				\$ 40,900.00		\$ 25,350.00		\$ 33,596.98		\$ 39,565.94		\$ 44,386.00
Storm Sewer												
ROCK SUBFOUNDATION (CV)	85	C.Y.	\$ 15.00	\$ 1,275.00	\$ 0.01	\$ 0.85	\$ 30.25	\$ 2,571.25	\$ 30.00	\$ 2,550.00	\$ 35.00	\$ 2,975.00
6" TILE DRAIN	100	L.F.	\$ 5.00	\$ 500.00	\$ 10.50	\$ 1,050.00	\$ 15.62	\$ 1,562.00	\$ 18.38	\$ 1,838.00	\$ 20.00	\$ 2,000.00
8" TILE DRAIN	100	L.F.	\$ 8.00	\$ 800.00	\$ 11.30	\$ 1,130.00	\$ 17.74	\$ 1,774.00	\$ 22.69	\$ 2,269.00	\$ 21.00	\$ 2,100.00
10" TILE DRAIN	100	L.F.	\$ 12.00	\$ 1,200.00	\$ 17.00	\$ 1,700.00	\$ 26.00	\$ 2,600.00	\$ 28.88	\$ 2,888.00	\$ 24.00	\$ 2,400.00
12" PIPE SEWER, DESIGN HDPE DUAL WALL	35	L.F.	\$ 30.00	\$ 1,050.00	\$ 23.20	\$ 792.00	\$ 24.42	\$ 854.70	\$ 37.23	\$ 1,303.05	\$ 28.00	\$ 980.00
18" PIPE SEWER, DESIGN HDPE DUAL WALL	35	L.F.	\$ 40.00	\$ 1,400.00	\$ 28.10	\$ 1,018.00	\$ 29.54	\$ 1,033.90	\$ 45.39	\$ 1,588.65	\$ 35.00	\$ 1,225.00
24" PIPE SEWER, DESIGN HDPE DUAL WALL	845	L.F.	\$ 40.00	\$ 33,800.00	\$ 38.10	\$ 30,504.00	\$ 38.31	\$ 30,681.95	\$ 52.25	\$ 44,151.25	\$ 45.00	\$ 38,025.00
CATCH BASIN (48")	12	L.F.	\$ 225.00	\$ 2,700.00	\$ 289.90	\$ 3,478.80	\$ 303.17	\$ 3,638.04	\$ 336.16	\$ 4,033.92	\$ 91.00	\$ 1,082.00
CATCH BASIN (72")	16	L.F.	\$ 400.00	\$ 6,400.00	\$ 632.80	\$ 10,124.80	\$ 593.42	\$ 9,494.72	\$ 849.51	\$ 9,358.56	\$ 220.00	\$ 3,520.00
CATCH BASIN CASTING (48")	2	EACH	\$ 500.00	\$ 1,000.00	\$ 501.10	\$ 1,002.20	\$ 725.86	\$ 1,451.72	\$ 749.16	\$ 1,498.32	\$ 2,900.00	\$ 5,800.00
CATCH BASIN CASTING (72")	3	EACH	\$ 500.00	\$ 1,500.00	\$ 501.10	\$ 1,503.30	\$ 725.86	\$ 2,177.58	\$ 749.16	\$ 2,247.48	\$ 4,700.00	\$ 14,100.00
RANDOM RIPRAP, CLASS 2	20	C.Y.	\$ 45.00	\$ 900.00	\$ 71.20	\$ 1,424.00	\$ 81.82	\$ 1,636.40	\$ 67.22	\$ 1,344.40	\$ 65.00	\$ 1,700.00
GEOTEXTILE FILTER, TYPE_	20	S.Y.	\$ 5.00	\$ 50.00	\$ 2.50	\$ 50.00	\$ 5.00	\$ 106.00	\$ 10.32	\$ 206.40	\$ 6.92	\$ 138.40
Subtotal				\$ 62,415.00		\$ 53,825.95		\$ 58,862.26		\$ 75,277.03		\$ 76,055.40
Streets												
COMMON EXCAVATION (CV)	15,500	C.Y.	\$ 4.00	\$ 62,000.00	\$ 5.35	\$ 82,925.00	\$ 5.78	\$ 81,530.00	\$ 4.80	\$ 75,950.00	\$ 7.50	\$ 116,250.00
SALVAGE TOPSOIL (CV)	2,000	TON	\$ 4.00	\$ 8,000.00	\$ 4.80	\$ 9,200.00	\$ 6.35	\$ 12,700.00	\$ 4.13	\$ 8,260.00	\$ 6.00	\$ 12,000.00
AGGREGATE BASE, CLASS 5	1,800	TON	\$ 16.00	\$ 28,800.00	\$ 14.40	\$ 23,947.20	\$ 14.91	\$ 24,795.33	\$ 20.38	\$ 33,891.84	\$ 22.00	\$ 36,588.00
AGGREGATE BASE, CLASS 3	1,800	TON	\$ 16.00	\$ 28,800.00	\$ 11.70	\$ 19,457.10	\$ 10.99	\$ 18,276.37	\$ 16.00	\$ 26,608.00	\$ 18.00	\$ 29,934.00
TYPE MV B NON WEARING COURSE MIXTURE @	270	TON	\$ 100.00	\$ 27,000.00	\$ 88.00	\$ 23,760.00	\$ 83.63	\$ 20,943.10	\$ 90.82	\$ 26,250.00	\$ 98.00	\$ 28,980.00
TYPE MV A WEARING COURSE MIXTURE @	277	TON	\$ 100.00	\$ 27,700.00	\$ 96.00	\$ 24,376.00	\$ 83.08	\$ 20,982.46	\$ 99.08	\$ 25,157.14	\$ 106.00	\$ 29,382.00
BITUMINOUS MATERIAL FOR JACK COAT	672	GAL.	\$ 4.00	\$ 2,688.00	\$ 2.40	\$ 1,612.80	\$ 2.83	\$ 1,787.36	\$ 2.48	\$ 1,666.56	\$ 5.00	\$ 3,360.00
CONCRETE CURB AND GUTTER B618	1,800	L.F.	\$ 15.00	\$ 27,000.00	\$ 17.50	\$ 31,500.00	\$ 20.51	\$ 36,918.00	\$ 18.06	\$ 32,508.00	\$ 29.00	\$ 52,200.00
SILT FENCE	600	L.F.	\$ 3.00	\$ 1,800.00	\$ 1.90	\$ 1,140.00	\$ 3.71	\$ 2,226.00	\$ 2.61	\$ 1,566.00	\$ 4.00	\$ 2,400.00
STORM DRAIN INLET PROTECTION	1	EACH	\$ 100.00	\$ 100.00	\$ 150.00	\$ 150.00	\$ 158.88	\$ 1,112.16	\$ 214.87	\$ 1,502.89	\$ 350.00	\$ 2,450.00
SEEDING	1	ACRE	\$ 2,000.00	\$ 2,000.00	\$ 1,662.00	\$ 1,665.00	\$ 7,782.11	\$ 7,782.11	\$ 3,187.87	\$ 3,187.87	\$ 4,800.00	\$ 4,800.00
EROSION CONTROL MONITORING	1	EACH	\$ 5,000.00	\$ 5,000.00	\$ 3,900.00	\$ 3,500.00	\$ 19,744.83	\$ 19,744.83	\$ 12,500.00	\$ 12,500.00	\$ 24,000.00	\$ 24,000.00
Subtotal				\$ 254,804.00		\$ 259,725.10		\$ 286,843.65		\$ 283,846.88		\$ 376,748.00
NWIP Commerce Boulevard Extension Subtotal				\$ 389,148.92		\$ 389,148.92		\$ 416,209.29		\$ 439,656.84		\$ 543,954.40
River Bend Utility/NWIP Commerce Blvd Ext Total				\$ 516,732.00		\$ 502,162.11		\$ 572,042.38		\$ 601,387.06		\$ 766,833.80
River Bend Alternate												
ROCK SUBFOUNDATION (CV)	63	C.Y.	\$ 15.00	\$ 945.00	\$ 0.63	\$ 0.63	\$ 32.39	\$ 2,040.57	\$ 30.00	\$ 1,890.00	\$ 35.00	\$ 2,205.00
12" VALVE AND BOX	1	EACH	\$ 1,900.00	\$ 1,900.00	\$ 32.80	\$ 2,622.60	\$ 2,932.84	\$ 3,437.60	\$ 3,437.60	\$ 4,000.00	\$ 4,000.00	
12" WATERMAIN	600	L.F.	\$ 35.00	\$ 21,000.00	\$ 41.50	\$ 19,680.00	\$ 41.50	\$ 24,800.00	\$ 35.88	\$ 21,516.00	\$ 44.00	\$ 26,400.00
REMOVE WATERMAIN	600	L.F.	\$ 4.00	\$ 2,400.00	\$ 2.00	\$ 1,200.00	\$ 2.70	\$ 4,800.00	\$ 1.25	\$ 750.00	\$ 5.00	\$ 3,000.00
REMOVE VALVE	1	EACH	\$ 100.00	\$ 100.00	\$ 150.00	\$ 150.00	\$ 180.08	\$ 224.08	\$ 224.08	\$ 400.00	\$ 400.00	
Subtotal				\$ 25,945.00		\$ 23,653.23		\$ 31,673.49		\$ 27,877.68		\$ 36,095.00

HOFFMANN LACANNE SUBDIVISION



649



Protecting, maintaining and improving the health of all Minnesotans

September 4, 2015

Windom City Council
c/o Mr. Steve Nasby, Admin.
Windom City Hall
444 Ninth Street, Box 38
Windom, Minnesota 56101 - 0038

Dear Council Members:

SUBJECT: Lead/Copper Tap Water Monitoring Report, PWSID 1170006

This letter is to report the results of your recent lead/copper monitoring that is required by the Safe Drinking Water Act. The results revealed the following 90th percentile levels:

90th percentile lead level = 8 $\mu\text{g/l}$ (rounded as 0.008 mg/l).

The action level for lead is 15.0 $\mu\text{g/l}$.

90th percentile copper level = 1280 $\mu\text{g/l}$ (rounded as 1.280 mg/l).

The action level for copper is 1300 $\mu\text{g/l}$.

Based on these results, your public water system **has not exceeded** the action level for lead and **has not exceeded** the action level for copper.

By federal rule, 40 CFR 141.85, you are required to provide the lead/copper results to persons served at the sites that were tested. In addition, you must provide them with an explanation of the health effects of lead/copper, list steps consumers can take to reduce exposure to lead/copper in drinking water, and water utility contact information. The notification must also provide the maximum contaminant level goals, the action levels for lead/copper, and the definitions for these two terms.

Notification must be made within 30 days by U.S. Mail. If the residence is a rental property, both the occupant(s) of the residence and rental property owner must be notified. To assist you in meeting the notification requirements, we have enclosed a sample letter and a fact sheet on lead/copper in drinking water. All of the information contained in the sample letter is EPA required language and must be included in your letter and provided to the homeowner. If you would like to receive any of the enclosed documents via e-mail, please send your request to pauline.wuoti@state.mn.us.

The lead/copper sampling site addresses are private data. This information was classified as "nonpublic" by the Minnesota Department of Administration in October 2004, upon the request of Minnesota Department of Health (MDH) and Minnesota community water supply systems. When notifying the persons served at the sites that were tested, provide them with the results for that address only.

Windom City Council
Page 2
September 4, 2015
PWSID 1170006

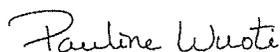
Within 10 days after notifying the residents of their results, you must complete the enclosed Lead/Copper Results Delivery Certification form and return it to us along with a copy of the letter that you sent to the residents notifying them of their results. A return envelope is enclosed for your convenience.

Please note that all enclosures are sent to the addressee of this letter. Persons receiving a copy (cc) of the letter do not receive any enclosures. It is the responsibility of the addressee to follow through with the requirements.

A sampling kit will be sent to you prior to your next scheduled sampling date. The enclosed report should be placed in your records and a copy maintained on or near the water supply premises and available for public inspection for not less than ten (10) years.

If you have any questions, please contact me at 651/201-4674, or Anna Schliep at 651/201-4667.

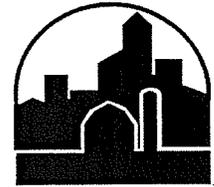
Sincerely,



Pauline A. Wuoti
Community Public Water Supply Unit
Environmental Health Division
P.O. Box 64975
St. Paul, Minnesota 55164-0975

PAW
Enclosures
cc: Water Superintendent

MEMORANDUM



CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: City Administrator 
DATE: September 8, 2015
RE: Preliminary Tax Levy for 2016 Budget

The first draft of the 2016 budget has been completed by City staff and presented to the City Council. The City is required to set the maximum tax levy by September 30th and certify it to the County Auditor's Office.

Attached is a copy of the 2016 Preliminary Budget Levy showing \$1,794,987 which represents a 5.38% increase in the property tax levy. Due to a lower tax abatement amount equaling -0.96% the overall proposed levy would be an increase of 4.43% to property owners. As always, property tax levy changes are also dependent upon changes of property values and the overall property tax base within the City so the proposed increase is not necessarily a direct correlation to the property tax bill.

Please note that once the City Council sets the preliminary tax levy set in September 2015 for the 2016 year the levy may go down, but may not be increased. The preliminary budget and tax levy, as proposed, assumes the City of Windom will receive the same transfers from the Electric and Liquor Funds along with the \$1.447 million in Local Government Aid that is prescribed in the adopted State budget. There is not a State mandated property tax levy limit for 2016.

Staff is submitting the preliminary 2016 tax levy recommendation for \$1,794,987. The primary factors driving the increase in the levy include a large increase in health insurance premiums and VEBA of approximately \$75,000, increased annual debt service of \$23,000 and an increased allowance of \$20,000 for capital items. In addition, there are a few increases and decreases within the operational budget that will be reviewed and discussed during the budget presentations.

A history of the final approved property tax changes over the last few years is shown below for reference.

2010	2.5%
2011	1.0%
2012	1.7%
2013	2.98%
2014	0.0%
2015	3.90% (2.27% City operations and 1.63% tax abatements)

If you have questions or need additional information please call Chelsie Carlson or myself at 831-6129.

RESOLUTION #2015-

INTRODUCED:

SECONDED:

VOTED: Aye:

Nay:

Absent:

A RESOLUTION ADOPTING PROPOSED PROPERTY TAX LEVY

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WINDOM,
COTTONWOOD COUNTY, MINNESOTA, AS FOLLOWS:**

1. That the following sums of money are hereby proposed to be levied for the current year, collectible in 2016, upon the taxable property in said City of Windom for the following purposes:

Levy Purpose	Levy After all Aids and Reserves
General	
Special Revenue	
Capital Outlay	
Debt Service	
PERA Rate Increase	
LGA Recapture	
TOTALS	\$1,794,987

BE IT FURTHER RESOLVED AS FOLLOWS:

1. The City Administrator/Clerk is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Cottonwood County, Minnesota.

Adopted this 15th day of September, 2015.

Corey J. Maricle, Mayor

Attest: _____
Steven Nasby, City Administrator

Memo

To: City Council

From: Denise Nichols

Date: 9/10/2015

Re: Airport Consultant Recommendation

As required by the FAA, every five years the City must solicit Statements of Qualifications (SOQ) and experience for airport consulting. The statements must be reviewed and evaluated to select an airport consultant for airport engineering services. To fulfill this requirement, the City has recently solicited SOQ from Airport Consultants and received eight (8) responses.

TKDA is the current airport consultant/engineer. Since the Airport Committee was familiar with their work, a decision was made to conduct interviews with four (4) other firms and rank all five (5) firms, including TKDA, in order to complete the required consultant/engineer selection process.

From the eight responses that were received, the Airport Manager and City Staff ranked the responses and invited four firms to interview with the Commission. On August 27th the Airport Commission met and conducted interviews with DGR Engineering, KLJ Engineering, Mead & Hunt and SEH Inc. After careful review and consideration, the Commission makes the following recommendation to the Mayor and City Council.

The Airport Commission recommends that the City Council approve a Professional Services Agreement with SEH Inc. for Airport Engineer and Consultant services for the Windom Municipal Airport.

**NOTICE TO AIRPORT CONSULTANTS
REQUEST FOR STATEMENT OF QUALIFICATIONS (SOQ)
WINDOM MUNICIPAL AIRPORT
CITY OF WINDOM, MINNESOTA
ENGINEERING AND PLANNING SERVICES**

The City of Windom, Minnesota is hereby soliciting statements of qualifications and experience from airport consultants for projects at the Windom Municipal Airport. Subject to receipt of Federal and State funding, these projects may include the following:

- Hangar – Design and Construction
- Airport Master Plan and ALP Updates, including Airports GIS Requirements
- Environmental Assessments
- Runway Extension – Design and Construction
- Crosswind Runway Design and Construction
- Airport Pavement Maintenance

The required services include, but are not limited to, A/E services for planning, preliminary and final design, bidding and construction phase services including incidental special services for projects funded under the FAA Airport Improvement Program.

A qualification based selection process conforming to FAA Advisory Circular 150/5100-14D will be utilized. Fee information will not be considered in the selection process and must not be submitted with the statement of qualifications. Negotiations for consulting fees will be accomplished after a firm has been selected. Selection Criteria will include:

- Recent experience in airport projects similar to Windom Municipal Airport,
- Capability to perform all aspects of project,
- Reputation and work product of the firm,
- Ability to meet schedule deadlines and complete projects within budget,
- Quality of previous airport projects undertaken,
- Interest shown, and
- Consultant qualifications.

Fees will be negotiated for projects as federal funds become available. Prospective Consultants are advised that applied overhead rates must be in accordance with the cost principals established within Federal Regulation 48 CFR Part 31, Contract Cost Principles and Procedures.

The Statement of Qualifications should include:

1. A brief history of the firm, number of employees, and airport planning and engineering experience.
2. Principal and team members of the firm, their experience and education.
3. A listing of current or recent airport projects with references.
4. Evidence of the firm's Affirmative Action Program.

A detailed proposal is not to be submitted at this time. The City of Windom will review the SOQ's and retains the right to select directly, or conduct interviews of up to three (3) firms, in accordance with FAA Advisory Circular 150/5100-14E.

The City of Windom anticipates projects to be funded in part by MN/DOT Aeronautics and the Federal Aviation Administration. All services provided must be in compliance with current MN/DOT and FAA policies and standards.

The City of Windom intends to retain the selected firm for five (5) years or until the above list of development items is completed. Interested firms should submit eight (8) copies of the Statement of Qualifications to the City Administrator:

Steve Nasby
City Administrator
444 9th Street
P.O. Box 38
Windom, MN 56101-0038

The information should be submitted no later than 5:00 P.M. on Friday, July 31, 2015. Questions may be directed to the City Administrator at 507-831-6129 or snasby@windom-mn.com.

Dated: June 18, 2015



City of Windom Staff Report

To: Mayor and Windom City Council
From: Jim Kartes, Building/Zoning Official (Chapter 90) & Mary Hensen, Admin. Asst. (Chapters 93 & Section 33.12)
Meeting Date: September 15, 2015
Item Title/Subject: Ordinance Nos. 151, 152, & 153, 2nd Series (City Code Chapters 90, 93, & Section 33.12)

Background: In the Fall of 2014, the City Council requested that the Planning Commission review "Chapter 90: Nuisances; Health and Safety". The Planning Commission reviewed Chapter 90 and suggested revisions. The proposed revisions have been reviewed by the Assistant City Attorney and have been incorporated into Ordinance No. 151, 2nd Series.

The existing City Code contains references to animals in both Chapters 90 and 93. The Planning Commission recommended transferring all references to animals from Chapter 90 to Chapter 93 which is the designated "Animals" chapter. The proposed revisions have been reviewed by the Assistant City Attorney and have been incorporated into Ordinance No. 152, 2nd Series.

On August 20, 2013, the City Council adopted Ordinance No. 143, 2nd Series which added "Section 33.12 Nuisance Board" to the City Code. It is necessary to add two subsections to Section 33.12 for purposes of clarifying the timing of the payment of the administrative fees and assessments for non-payment of those fees. The proposed additions have been reviewed by the Assistant City Attorney and have been incorporated into Ordinance No. 153, 2nd Series.

These three proposed Ordinances have been scheduled for first readings at the September 15th City Council Meeting. The second readings would be scheduled for October 6th.

Summary of Modifications to Chapter 90:

The sections on "Animals" have been moved to the "Animal Chapter" (Chapter 93).

Section 90.02(D) – Word added.

Section 90.02 (H)(5) - search warrant deleted and assessment language added.

Section 90.02 – Section (I)(b), (c), and (d) – Language from Bruce Caldwell (Tree Inspector) added.

Section 90.02 – Section (I)(2) – Word corrected.

Section 90.04(J) – Specific items added.

Section 90.20(B) – Correction made in the wording.

Section 90.55(B)(1) – Wording deleted that was inadvertently included.

Sections 90.59, 90.60 and 90.61 were removed as they are criminal offenses and charged under Minnesota Statutes, etc.

Section 90.99(C) – Deleted sections were removed.

Summary of Modifications to Chapter 93:

The order of existing sections was changed to bring the most commonly-used sections to the beginning of the chapter (such as licensing, impoundment, etc.). Also there are some expanded definitions in Section 93.01.

New Section 93.16 – Came in from Chapter 90.

New Section 93.25 – Incorporates items from both Chapters 90 and 93 and some items were modified.

Sections 93.30 through 93.33 - “Wild and Exotic Animals” – These sections were updated to include certain requirements from the Minnesota Statutes while maintaining the basic format from Chapter 93.

Section 93.35 – “Dangerous Animals” – Some language from Chapter 90 was retained, some language was updated by the Assistant City Attorney. The wording “Animal Control Officer” was changed to “Animal Control Authority” as recommended by the Planning Commission.

Section 93.99 – “Penalty” – This section was updated by the City Attorney’s Office.

Should you have any questions concerning these modifications, please do not hesitate to contact our office. Thank you.

Requested Action: Approve the first readings of Ordinances No. 151, 152, and 153, 2nd Series.

mah

ORDINANCE NO. 151, 2ND SERIES

AN ORDINANCE OF THE CITY OF WINDOM, MINNESOTA,
AMENDING CITY CODE CHAPTER 90

THE CITY COUNCIL OF THE CITY OF WINDOM ORDAINS:

WHEREAS, the City Council adopted Ordinance No. 118, 2ND Series on March 19, 2002, (effective date April 1, 2002) which Ordinance added "Chapter 13 Public Nuisance" to the City Code for the City of Windom; and

WHEREAS, thereafter the City Council adopted Ordinance No. 130, 2ND Series on April 1, 2008, (effective April 9, 2008) amending Chapter 13 and adopted Ordinance No. 138, 2ND Series on October 16, 2012, (effective October 24, 2012) which codified the City Code and renumbered the public nuisance ordinance as Chapter 90; and

WHEREAS, there are numerous updates to Chapter 90 which the Planning Commission has recommended to the City Council; and

WHEREAS, it is in the best interests of the citizens of Windom that Chapter 90 be amended as set forth herein.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WINDOM, MINNESOTA, ORDAINS:

THE CITY CODE OF THE CITY OF WINDOM IS HEREBY AMENDED BY DELETING CHAPTER 90 IN ITS ENTIRETY AND INSERTING THE FOLLOWING IN LIEU THEREOF:

GENERAL PROVISIONS

§ 90.01 DEFINITION.

For the purpose of this chapter, the following definition shall apply unless the context clearly indicates or requires a different meaning.

PUBLIC NUISANCE. Any thing, act, occupation, condition, use or property which:

(1) Unreasonably annoys, injures or endangers the health, safety, comfort or repose of the public;

(2) In any way renders the public insecure in life or obstructs the free use of property;

(3) Greatly offends the public morals or is indecent;

(4) Is offensive to the senses; or

(5) Unlawfully and substantially interferes with, obstructs or tends to obstruct or render dangerous for passage any sidewalk, street, alley, highway, navigable body of water or other public way.

(Prior Code, § 13.01) (Ord. 118, 2nd Series, eff. 3-19-2002; Ord. 130, 2nd Series, passed 4-1-2008)

§ 90.02 PUBLIC NUISANCES AFFECTING HEALTH.

The following acts, commissions, places, conditions and things are hereby specifically declared to be public health nuisances, but shall not be construed to exclude other health nuisances coming within the definition of § 90.01:

(A) All decayed, harmfully adulterated or unwholesome food or drink sold or offered for sale to the public;

(B) Unlawful acts relating to animals: SEE CHAPTER 93 "ANIMALS".

(C) Carcasses of animals, birds, fish and fowl not buried or otherwise disposed of in a sanitary manner within 24 hours after death;

(D) Accumulations of decayed animal or vegetable matter, unwholesome food, manure, trash, rubbish, debris, rotting lumber, bedding, packing material, cardboard, plastic bags and containers, bottles, cans, scrap metal, brush, or any material in which flies, mosquitoes, disease-carrying insects, rats or other vermin may breed;

(E) All stagnant water in which mosquitoes, flies or other insects can multiply;

(F) The escape of smoke, soot, cinders, noxious acids, fumes, gases, fly ash or industrial dust within the city limits in quantities as to endanger the health of persons of ordinary sensibilities or to threaten or cause substantial injury to property;

(G) The pollution of any public well or cistern, stream, lake, canal or body of water by sewage, creamery or industrial waste or other substances;

(H) All noxious weeds, including all weeds defined by the State Commissioner of Agriculture to be injurious to public health, roads, crops, livestock and other property including obviously neglected lawns and/or yards, as determined by the city.

(1) It is the primary responsibility of any owner, occupant or agent of any lot or parcel of land to maintain any weeds or grass growing thereon at a height of not more than six inches; to remove all public health or safety hazards therefrom; to install or repair water service lines thereon; to treat or remove insect-infested or diseased trees thereon; and, when deciduous trees have seasonally lost their leaves, to clean up and remove the leaves from the premises.

(2) It is unlawful for any owner, occupant or agent of any lot or parcel of land to allow any weeds or grass growing upon any lot or parcel of land to grow to a greater height than six inches or to allow the weeds or grass to go to seed.

(3) It is unlawful for any owner, occupant or agent of any lot or parcel of land to fail to promptly remove leaves from the premises after deciduous trees have lost their leaves.

(4) It is unlawful for any owner, occupant or agent of any lot or parcel of land to fail to remove all public health or safety hazards thereon, to fail to install or repair water service lines thereon or to fail to treat or remove insect-infested or diseased trees thereon.

(5) If any owner, occupant or agent fails to comply with this division (H)(5), and after notice given by the city, has not within 48 hours of the notice complied, the city shall cause the weeds or grass to be cut, or leaves to be cleaned up and removed, or public health or safety hazards removed, or water service lines repaired, or diseased or insect-infested

trees treated or removed, and the expense thus incurred, including administrative costs, shall be the personal liability of the owner of the premises. A bill, indicating the cost, shall be sent to the owner, occupant or agent. If the total amount is not paid in accordance with the terms indicated on the bill, the amount of the costs and expenses incurred, plus accrued interest on the unpaid balance, shall be charged against the property involved as a special assessment as authorized by M.S. § 429.101, as it may be amended from time to time, and other pertinent statutes for certification to the County Auditor and collection the following year along with the current taxes.

(I) Tree diseases.

(1) *Trees constituting nuisance declared.* The following are public nuisances whenever they may be found within the city:

(a) Any living or standing elm tree or part thereof infected to any degree with the Dutch Elm disease fungus *Ceratocystis Ulmi* (Buisman) Moreau or which harbors any of the elm bark beetles *Scolytus Multistriatus* (Eichh.) or *Hylungopinus Rufipes* (Marsh);

(b) Any living or standing ash tree or part thereof infected to any degree with the Emerald Ash Borer [*Agrilus Planipennis* Fairmaire (Coleoptera: Bupretidae)] Beetle or which harbors any of the Emerald Ash Borer Beetle.

(c) Any dead ash or elm tree or part thereof, including branches, stumps, firewood or other material from which the bark has not been removed and burned or sprayed with an effective insecticide;

(d) Any living or standing oak tree or part thereof infected to any degree with the Oak Wilt Fungus (*Ceratocystis Fagacearum*);

(e) Any dead oak tree or part thereof which in the opinion of the designated officer constitutes a hazard, including, but not limited to, logs, branches, stumps, roots, firewood or other oak material which has not been stripped of its bark and burned or sprayed with an effective fungicide; and/or

(f) Any other shade tree with an epidemic disease.

(2) *Abatement of nuisance.* It is unlawful for any person to permit any public nuisance as defined in division (I)(1) above to remain on any premises the person owns or controls within the city. The City Council may, by resolution, order the nuisance abated. Before action is taken on that resolution, the City Council shall publish notice of its intention to meet to consider taking action to abate the nuisance. This notice shall be mailed to the affected property owner and published once no less than one week prior to the meeting. The notice shall state the time and place of the meeting, the property affected, action proposed, the estimated cost of the abatement, and the proposed basis of assessment, if any, of costs. At the hearing or adjournment thereof, the City Council shall hear any property owner with reference to the scope and desirability of the proposed project. The City Council shall thereafter adopt a resolution confirming the original resolution with modifications as it considers desirable and provide for the doing of the work by day labor or by contract.

(3) *Record of costs.* The City Administrator shall keep a record of the costs of abatement done under this section for all work done for which assessments are to be made, stating and certifying the description of the land, lots, parcels involved and the amount chargeable to each.

(4) *Unpaid charges.* On or before September 1 of each year, the City Administrator shall list the total unpaid charges for each abatement against each separate lot or parcel to which they are attributable under this section. The City Council may then spread the charges or any portion thereof against the property involved as a special assessment as authorized by M.S. § 429.101, as it may be amended from time to time, and other pertinent statutes for certification to the County Auditor and collection the following year along with the current taxes.

(J) Any use of property, substances or things within the city emitting or causing any foul, offensive, noisome, nauseous, noxious or disagreeable odors, or stenches extremely repulsive to the physical senses of ordinary persons which annoy, discomfort, injure or inconvenience the health of any appreciable number of persons within the city.

(K) Storage restrictions.

(1) *Firewood.* Firewood shall be stored in a compact and orderly fashion so as not to constitute a hazard to adjacent buildings or property or to endanger the public health. All firewood shall be stored or stacked up off the surface of the ground. Stacks of wood in the open shall not exceed six feet in height and without consent of adjacent property owners shall not be located less than five feet from a boundary line. There shall be no front yard or front lot storage of firewood in the city; provided that, this division (K)(1) shall not prevent businesses that sell firewood from displaying firewood to the public in a manner that is deemed necessary for the business purposes, as long as the storage and display does not violate any other of the provisions of this section.

(2) *Pipe, lumber and the like.* The storage of pipe, lumber, forms, steel, machinery or similar materials shall not be allowed on residential property.

(3) *Solid fuel.* For the purpose of this division (K)(3), **SOLID FUEL** includes, but is not limited to, corn, shelled or unshelled, and wood pellets. Outdoor storage requirements for solid fuel shall be as follows.

(a) The storage container shall be painted and designed to blend in with the structure it serves or be screened from view of neighboring properties.

(b) The container shall be permanently attached to the ground.

(c) The container shall be of sturdy leak-proof construction with a leak-proof lid.

(d) Storage of grain shall not be allowed in Zoning Districts R-1, R-2, R-3, B-1 or B-3 except as provided in this section.

(4) *Junk yards.* For the purpose of this division (K)(4), the words **JUNK YARDS** shall be defined as: land or buildings where waste, discarded or salvaged materials are bought, sold, exchanged, stored, cleaned, packed, disassembled or handled, including, but not limited to, scrap metal, rags, paper, hides, rubber products, glass products, lumber products and products resulting from the wrecking of automobiles or other vehicles. All junk yard storage shall be hidden from view from any public right-of-way and adjacent properties. This shall be accomplished by fencing and/or screening as specified in Ch. 152 of this code of ordinances. This division (K)(4) shall not prevent businesses that sell salvaged material from displaying material to the public in a manner that is deemed necessary for the business purposes, as long as the storage and display does not violate any other of the provisions of this chapter.

(Prior Code, § 13.02) (Ord. 118, 2nd Series, eff. 3-19-2002; Ord. 130, 2nd Series, passed 4-1-2008) Penalty, see § 90.99

Cross-reference:

Animals, SEE Chapter 93

§ 90.03 PUBLIC NUISANCES AFFECTING MORALS AND DECENCY.

The following acts, commissions, places, conditions and things are hereby specifically declared to be public nuisances offending public morals and decency, but the enumeration shall not be construed to exclude other nuisances offending public morals and decency coming within the definition of § 90.01:

(A) All illegal gambling devices; and

(B) Any place or premises where the ordinances or state laws relating to public health, safety, peace, morals or welfare are continuously, repeatedly and intentionally violated.
(Prior Code, § 13.03) (Ord. 118, 2nd Series, eff. 3-19-2002) Penalty, see § 90.99

§ 90.04 PUBLIC NUISANCES AFFECTING PEACE AND SAFETY.

The following acts, omissions, places, conditions and things are hereby declared to be public nuisances affecting peace and safety, but the enumerations shall not be construed to exclude other nuisances affecting public peace and safety coming within the provisions of § 90.01:

(A) All trees, fences, hedges, signs, billboards, vehicles, recreational vehicles, items of personal property or other obstructions which prevent persons driving vehicles on public streets, alleys or highways from obtaining a clear view of traffic when approaching an intersection or pedestrian crosswalk. All limbs of trees which project over a public sidewalk less than eight feet above the surface thereon or 13 feet above the road surface of a public street;

(B) All use or display of fireworks, except as provided by the laws of the state and ordinances of the city;

(C) Reflected glare or light from private exterior lighting exceeding one-half footcandles, as measured on the property line of the property where the lighting is located, when the property abuts any residential parcel and one footcandle when the property abuts any commercial or industrial parcel;

(D) All buildings or structures so old, dilapidated or out of repair as to be dangerous, unsafe, unsanitary or otherwise unfit for human use;

(E) Any fence that is not constructed in a substantial workmanlike manner and of substantial material reasonably suitable for the purpose for which the fence is proposed to be used; any fence that has been constructed of improper materials for the district in which it is located, such as the use of barbed wire or electric fencing in a residential district or as a boundary fence; any fence that has not been maintained and is in a condition of disrepair or has become a danger to public safety, health or welfare;

(F) All wires over streets, alleys or public grounds which are strung less than 15 feet above the surface of the street or ground;

(G) All hanging signs, awnings and other similar structures over streets and sidewalks so situated as to endanger public safety, or not constructed and maintained as provided by ordinance;

(H) All obstructions of streets, alleys, sidewalks or crosswalks and all excavations in or under the same, except as permitted by ordinance;

(I) All open and unguarded pits, wells, in-ground pools, excavations or unused basements freely accessible from any public street, alley or sidewalk;

(J) Accumulations in the open of discarded or disused items including, but not limited to, machinery, household appliances, household furniture and flooring, consumer electronics (i.e. computer equipment, cell phones, TVs, other audio and/or visual equipment), any materials not designed for outdoor use, motor vehicle bodies or parts, tires, batteries, unused and/or discarded construction materials; accumulations of any materials in a manner conducive to the harboring of rats, mice, snakes or vermin; or the rank growth of vegetation among the items so accumulated; or accumulations in a manner creating fire, health or safety hazards;

(K) Any unauthorized or unlawful use of property abutting on a public street, alley or sidewalk or of a public street, alley or sidewalk which causes large crowds of people to gather, obstructing traffic and free use of the streets or sidewalks;

(L) Any abandoned above or underground tank whose capacity is in excess of 1,100 gallons;

(M) All loud or discordant noises or vibrations of any kind;

(N) Radio aerials or television antennas erected or maintained in a dangerous manner;

(O) Obstruction to the free flow of water in a natural waterway or a public street drain, gutter or ditch with trash or other materials;

(P) The placing or throwing on any street, sidewalk or other public property of any glass, tacks, nails, metal scraps, garbage, leaves, tin cans, grass or tree limbs, shreds or rubbish, or to empty any water containing salt or other injurious chemical thereon, which may injure any person or animal or damage any pneumatic tire when passing over the substance. It is a violation of this section to haul any soil or material, not adequately enclosed or covered, thereby permitting the same to fall upon the streets;

(Q) All other conditions or things which are likely to cause injury to the person or property of another; and/or

(R) Fire and explosion danger. It is unlawful for any person to deposit or dispose of any refuse which is in flames, or heated to the point that it could cause danger of fire, or any other material which is flammable or so volatile as to create a danger of fire or explosion. If ashes are to be disposed of as part of the refuse collection system, the ashes must be placed in a separate container and not commingled with any other garbage or refuse to be collected. The ashes must be contained in a way that the refuse collectors are able to distinguish same as ashes and be able to observe that they are safe to be deposited in the refuse collection vehicle.

(Prior Code, § 13.04) (Ord. 118, 2nd Series, eff. 3-19-2002; Ord. 130, 2nd Series, passed 4-1-2008) Penalty, see § 90.99

§ 90.05 STATE DEFINED NUISANCES.

Any nuisance so defined by M.S. § 561.01, as amended from time to time, supplemented or replaced, or by the common law of the state, is also a nuisance under this chapter.

(Prior Code, § 13.05) (Ord. 118, 2nd Series, eff. 3-19-2002)

§ 90.06 PROHIBITED ACTS.

No owner or occupant of any premises shall permit any nuisance to be or remain in or upon the premises; nor shall he, she or they allow for the storage of firewood or junk vehicles in violation of the terms of this chapter.

(Prior Code, § 13.08) (Ord. 118, 2nd Series, eff. 3-19-2002; Ord. 130, 2nd Series, passed 4-1-2008) Penalty, see § 90.99

§ 90.07 ABATEMENT PROCEDURE.

(A) *Definition.* For the purpose of this section, the following definition shall apply unless the context clearly indicates or requires a different meaning.

NUISANCE. Public nuisances affecting health in § 90.02(A)-(G), (J), and (K); public nuisances affecting morals and decencies as codified in § 90.03; public nuisances affecting peace and safety as codified in § 90.04; state defined nuisances as codified in § 90.05; and inoperable, unlicensed or junk vehicles as codified in § 90.55.

(B) *Report of nuisance.*

(1) Whenever the Building and Zoning Department receives a signed written complaint form which alleges that a nuisance exists, an official from the Building and Zoning Department shall conduct an inspection of the real estate where the nuisance is alleged to exist.

(2) If the official determines that a nuisance exists, the official shall notify the owner of the real estate in writing that a nuisance exists and order that the nuisance be abated. The notice shall also specify the time the owner has to either abate the nuisance or request a hearing before the Nuisance Board.

(C) *Property owner's response:* If the owner of the real estate where the nuisance exists fails to either abate the nuisance or request a hearing within the time specified in the notice, the city at the city's sole and exclusive discretion may or may not abate the nuisance. The city shall have the right to recover all costs, including administrative costs, to abate the nuisance in the manner provided in Section 90.07 (D).

(1) If the owner requests a hearing, the request must be in writing and made within the time specified in the notice received from the Building and Zoning Department.

(2) Upon receipt of a timely written request for a hearing, the Building and Zoning Department shall notify the owner in writing of the time, date, and place of the hearing. The owner may appear in person at the hearing and/or present a written statement in time for consideration at the hearing.

(3) If the Nuisance Board determines that a nuisance exists, the Board shall inform the owner in writing of the amount of time the owner has to abate the nuisance. If the owner fails to abate the nuisance within said time, the city may abate the nuisance. The city shall have the right to recover all costs, including administrative costs, to abate the nuisance in the manner provided in § 90.07 (D).

(D) *Recovery of costs:*

(1) *Personal liability.* The owner of the real estate where a nuisance has been abated by the city shall be personally liable for all costs the city incurred to abate the nuisance, including administrative costs. As soon as the work has been completed and the costs determined, the City shall prepare an invoice for the costs and mail it to the owner. Thereupon the amount shall immediately be due and payable at the Office of the City Clerk.

(2) *Assessment.* If the owner of the real estate fails to pay the costs of the abatement and/or the administrative costs, then after notice and hearing as provided by M. S. § 429.061, as it may be amended from time to time, the City Administrator shall, on or before December 31 next following abatement of the nuisance, list the total unpaid charges to abate the nuisance, including administrative costs, against each separate lot or parcel to which the charges are attributable. The special assessments levied under this ordinance shall be payable in installment(s) as the City Council may determine.

(E) *Immediate Abatement.*

(1) Nothing in this section shall prevent the city, without notice or other process, from immediately abating any condition that poses an imminent and serious hazard to human life or safety.

If the city abates a nuisance that posed an imminent and serious hazard to human life or safety, the city shall have the right to recover all costs, including administrative costs, to abate the nuisance in the manner provided in division (D).

(F) *Notice.* For the purpose of giving written or mailed notice under this section, the notice shall be mailed by first class U. S. mail to the owner of the real estate where the nuisance is alleged to exist. The owner shall be those individual(s) shown to be such in the records of the County Auditor/Treasurer of Cottonwood County, Minnesota, but other appropriate records may also be used for this purpose.

(1) The notice shall be mailed to the address of the owner as it appears in the records located in the County Auditor/Treasurer's Office of Cottonwood County, Minnesota, unless the city is reasonably aware of a different address for the owner, in which case the notice shall be sent to the known address of the owner.

If the address of the owner is not on file in the Auditor/Treasurer's Office of Cottonwood County, Minnesota, and is unknown, service on the owner may be accomplished by posting a copy of the notice on the premises.

(G) *Violation a misdemeanor:* Any violation of Chapter 90 which is not corrected, as set forth herein, shall be considered a misdemeanor.

(Ord. 143, 2nd Series, passed 8-20-2013)

EXCESSIVE NOISE

§ 90.20 GENERAL PROHIBITION.

(A) No person shall make or cause to be made, any distinct and loud audible noise that unreasonably annoys, disturbs, injures or endangers the comfort, repose, health, peace, safety or welfare of any person, or precludes their enjoyment or diminishes their property value.

(B) This general prohibition includes, but is not limited to, the specific restrictions of the following sections.

(Prior Code, § 13.07) (Ord. 118, 2nd Series, eff. 3-19-2002) Penalty, see § 90.99

§ 90.21 HORNS, AUDIBLE SIGNALING DEVICES AND THE LIKE.

No person shall sound any audible signaling device, except as a warning of danger, or as permitted in M.S. § 169.68, as amended from time to time.

(Prior Code, § 13.07) (Ord. 118, 2nd Series, eff. 3-19-2002) Penalty, see § 90.99

§ 90.22 MUFFLERS FOR MOTOR VEHICLES.

Every motor vehicle shall at all times be equipped with a muffler in working order which blends the exhaust noise into the overall vehicle noise and is in constant operation to prevent excessive or unusual noise; and no person shall use a dynamic engine or transmission brake, muffler cutout, bypass or similar device upon a motor vehicle on a street or highway.

(Prior Code, § 13.07) (Ord. 118, 2nd Series, eff. 3-19-2002) Penalty, see § 90.99

§ 90.23 RADIOS, TAPE AND DISC PLAYERS.

No person shall use, operate or play any radio receiving set, tape or disc player, musical instrument, phonograph, loudspeaker, sound amplifier or other device in a manner as to disturb the peace, quiet and repose of a person or persons of ordinary sensibilities, except as allowed by city license or permit for civic and/or charitable activities and events.

(A) The play, use or operation of any radio, tape or disc players, musical instrument, phonograph or other machine or device for the production or reproduction of sound in a manner as to be plainly audible at a distance of one city block from the machine or device or for the purpose of commercial advertising, or attracting the attention of the public to any building structure, shall be prima facie evidence of a violation of this section; and/or

(B) When sound violating this subchapter is produced or reproduced by a machine or device that is located in or on a vehicle, the vehicle's owner(s) is guilty of the violation; provided, however, that, if the vehicle's owner is not present at the time of the violation, the person in charge or control of the vehicle at the time of the violation is guilty of the violation.

(Prior Code, § 13.07) (Ord. 118, 2nd Series, eff. 3-19-2002) Penalty, see § 90.99

§ 90.24 BUILDINGS.

(A) No person shall engage in construction (including excavation), demolition, alteration or repair of any building between the hours of 9:00 p.m. and 6:00 a.m.; except that, individuals or families may work on single-family residences for their own occupancy.

(B) City officials may, in case of emergency, grant permission to repair at any time when they find repair work will not affect the health and safety of the persons in the vicinity.

(Prior Code, § 13.07) (Ord. 118, 2nd Series, eff. 3-19-2002) Penalty, see § 90.99

§ 90.25 PILE DRIVERS, HAMMERS AND THE LIKE.

No person shall use or operate, between the hours of 9:00 p.m. and 6:00 a.m., any pile driver, power shovel, pneumatic hammer, derrick power, electrical hoist or other machine or appliance, the use of which is accompanied by loud or unusual noise.

(Prior Code, § 13.07) (Ord. 118, 2nd Series, eff. 3-19-2002) Penalty, see § 90.99

§ 90.26 PARTIES AND GATHERINGS.

(A) *Prohibition.* No person shall congregate at or participate in any party or gathering from which noise emanates of a sufficient volume so as to disturb the peace, quiet or repose of another person. No person shall knowingly remain at a noisy party or gathering.

(B) *Evidence.* The following is prima facie evidence of violation of this section:

(1) Noise of a volume as to be clearly heard at a distance of one city block from the structure or building in which the party or gathering is occurring, or in the case of an apartment building, in the adjacent hallway or apartment; and

(2) Any complaint from a person that is verified by an officer.

(C) *Duty to disperse.* When an officer determines that a party or gathering is in violation of this section, the officer may order all persons present at the premises where the violation is occurring, other than the owner or tenants of the premises, to disperse immediately. No persons ordered to leave shall remain at or return to the party or gathering.

(D) *Exemption.* The following are exempt from violation of this section:

(1) Activities which are duly authorized, sponsored or licensed by the city so long as the activity is conducted pursuant to the conditions of the license, permit or contract;

(2) Person(s) who have gone to a party for the sole purpose of abating the violation;

(3) Church bells, chimes or carillons;

(4) School bells;

(5) Anti-theft devices; and

(6) Machines or devices for the production of sound on or in authorized emergency vehicles.

(Prior Code, § 13.07) (Ord. 118, 2nd Series, eff. 3-19-2002) Penalty, see § 90.99

§ 90.27 ANIMALS, BIRDS AND THE LIKE.

No person shall keep, or allow to be kept, any animal which is causing long continued noise which disturbs the comfort or repose of any person(s) in the vicinity.
(Prior Code, § 13.07) (Ord. 118, 2nd Series, eff. 3-19-2002) Penalty, see § 90.99

Cross-reference:

Animals, SEE Chapter 93

AIR POLLUTION

§ 90.40 UNAUTHORIZED, UNLAWFUL BURNING.

(A) It is unlawful for any person to burn or permit burning of any grass, weeds, leaves, rubbish or other substance upon premises owned or occupied by him or her, except as otherwise provided by this code and as identified in M.S. §88.16, Starting and Reporting Fires, M.S. §88.17, Permission to Start Fires; Prosecution for Unlawfully Starting Fires, and M.S. and M.S. §88.171, Open Burning Prohibitions, as they may be amended from time to time.

(Prior Code, § 10.42)

(1) Exceptions allowed for open burning for permitted materials include:

(a) A fire started when the ground is snow-covered. "Snow-covered" means that the ground has a continuous unbroken cover of snow, to a depth of three (3) inches or more, surrounding the immediate area of the fire sufficient to keep the fire from spreading. Between 24 and 48 hours prior to starting a fire permitted pursuant to this Section 90.40 (A) (1) (a), the owner or occupant of the premises where the fire is going to occur shall notify the Cottonwood County Sheriff's Department or the Windom fire chief of the exact location where the fire will occur and the time the fire will start.

(b) A campfire.

(c) A fire contained in a charcoal grill, camp stove, or other device designed for the purpose of cooking or heating.

(d) A fire to burn dried vegetative materials and other materials allowed by Minnesota Statutes or official state rules and regulations in a burner of a design which has been approved by the Commissioner of Natural Resources and with which there is no combustible material within five feet of the base of the burner and is in use only between the hours of 6:00 p.m. and 8:00 a.m. of the following day, when the ground is not snow-covered.

(2) Written permission required. Excluding the previous exceptions allowed for open burning, it shall be unlawful to start or have any open fire without written permission.

(3) Burning of the following materials is prohibited:

(a) Rubber, plastics, chemically treated materials, or other materials which produce excessive or noxious smoke;

(b) Hazardous wastes;

(c) Industrial solid waste;

- (d) Demolition debris;
- (e) Salvage operations;
- (f) Motor vehicles; and
- (g) Garbage

(B) (1) *Burning permitted.* Pursuant to the provisions of M.S. § 116.082, as amended from time to time, the open burning of dried leaves between September 15 and December 1 is hereby allowed in the city, subject to the limits and conditions specified in this division (B).

(2) *Limits and conditions.* The burning of leaves will only be permitted under the following limits and conditions:

(a) The open burning of leaves will only be permitted between September 15 and December 1;

(b) The Police Department must be notified by the property owner prior to each burning;

(c) Burning shall be limited only to the areas of the city zoned residential;

(d) A fire shall not be less than five feet from any property line and not less than 25 feet from any building, lumber pile, wood yard, haystack or other comparable hazard;

(e) A responsible person shall be in constant attendance until the fire is completely extinguished;

(f) Burning will only be allowed during daylight hours;

(g) The burning of leaves is prohibited on city streets, alleys, sidewalks, boulevards or any public parking areas;

(h) No burning shall take place during an air pollution alert, high fire danger alert, warning or other emergency declared by the city, the State Pollution Control Agency (MPCA) or the State Department of Natural Resources (DNR); and

(i) The Fire Chief, or other local fire authority designee, will have the authority to discontinue a burn when:

1. A fire hazard exists or develops during the course of the burn;

2. Any of the conditions of the permit are violated during the course of the burn; and

3. It is determined that the smoke emissions are offensive to occupants of the surrounding property.

(3) *Permits.*

(a) Upon determination that all necessary precautions have been taken to protect life and property, the Fire Chief, City Administrator or other authorized agent may issue a leaf-burning permit.

(b) The cost of obtaining a permit to burn dried leaves shall be at a rate as approved from time to time by the City Council. The fee will be paid by the applicant upon receipt of permit.

(c) Beginning on the date of issuance, the permit shall be valid until December 1 of the year it was issued.

(4) *Copy to state agencies.* A copy of this division (B), or any amendment thereof, shall be submitted to the MPCA and the DNR.

(5) *Penalty.* Any person violating the provisions of this division (B) shall be guilty of a misdemeanor.

(6) *Application.* The provisions of this division (B) shall only apply to the burning of leaves. It is unlawful for any person to burn any materials prohibited under the city ordinances or state statute.

(7) *Effective date.* This division (B) becomes effective on the date of its publication or upon the publication of a summary of the ordinance as provided by M.S. § 412.191, Subd. 4, as it may be amended from time to time, which meets the requirements of M.S. § 331A.01, Subd. 10, as it may be amended from time to time. (Ord. 16, 2nd Series, eff. 9-20-1984; Ord. 132, 2nd Series, passed 2-3-2009; Ord. 140 2nd Series, passed 3-5-2013) Penalty, see § 90.99

§ 90.41 RULES ADOPTED BY REFERENCE.

(A) The Air Pollution Control Rules, 1976, APC 1 through 32, 6 MCAR 4.0033, 6 MCAR 4.0039 and 6 MCAR 4.0041, updated through 1983, promulgated by the State Pollution Control Agency, are hereby adopted by reference as though set forth verbatim herein. One copy of the rules shall be marked "CITY OF WINDOM - OFFICIAL COPY" and kept on file in the office of the City Administrator and open to inspection and use by the public.

(B) It is unlawful to violate a provision of this section or of the Air Pollution Control Rules hereby adopted by reference. (Prior Code, § 10.42) (Ord. 16, 2nd Series, eff. 9-20-1984) Penalty, see § 90.99

OTHER NUISANCES

§ 90.55 INOPERABLE, UNLICENSED, JUNK VEHICLES.

In the interest of promoting public health, safety and welfare, the city does hereby enact this section governing the parking and storing of junk vehicles as follows.

(A) No person shall leave any partially dismantled, non-operating wrecked or junked vehicle on any street or highway within the city.

(B) (1) All vehicles on property within the city limits shall be currently licensed and in running order (operable condition) or properly licensed and stored as a collector vehicle. No person in charge or control of any property within the city, whether as owner, tenant, occupant, lessee or otherwise, shall allow any partially dismantled, non-operating, wrecked, junked or discarded vehicle to remain on the property longer than 96 hours.

(2) Except that, this section shall not apply to:
(a) A vehicle in an enclosed building;

(b) A vehicle on the premises of a business enterprise operated in a lawful place and manner when necessary to the operation of the business enterprise; provided that, the vehicle is located on the premises for a period of not longer than one year; or

(c) A vehicle which has been placed by the city in an appropriate storage place or depository maintained in a lawful place and manner.

(C) Vehicles, trailers and truck and/or van boxes are not approved accessory buildings as defined in Ch. 152 of this code of ordinances and shall not be used for storage of items that would typically be stored in an accessory building and also shall not be used for storage of garbage, trash or junk items.

(Prior Code, § 13.06) (Ord. 118, 2nd Series, eff. 3-19-2002; Ord. 130, 2nd Series, passed 4-1-2008) Penalty, see § 90.99

§ 90.56 OPEN PITS, BASEMENTS AND OTHER EXCAVATIONS.

(A) It is unlawful for any person owning or in control of real estate to have any pit, basement, well, septic tank, cesspool or other excavation on the premises open and without protection for the public.

(B) If the excavation is open for 72 hours or less, it shall be protected by use of flares or lights at night and a railing or other temporary protection during the day.

(C) If it shall be permanently installed, it shall be protected with a chain link fence at least 48 inches high, night and day.

(Prior Code, § 10.49) Penalty, see § 90.99

§ 90.57 OPEN STAIRWAYS AND BALCONIES.

It is unlawful for the owner of any premises to construct or maintain thereon, or permit the construction or maintenance thereon, of a stairway opening to a public sidewalk without adequately protecting the opening with a gate, fence, bars or other barrier adequately protecting the same. It is unlawful for the owner of any premises to construct or maintain thereon, or permit the construction or maintenance thereon, of a balcony unless it is protected with a solid wall or screened with a firm material with openings no larger than eight inches in diameter, if round, or eight inches by eight inches, if square, and to a height of at least three feet.

(Prior Code, § 10.50) Penalty, see § 90.99

§ 90.58 RADIO AND TELEVISION INTERFERENCE.

It is unlawful for any person to maintain, use or operate any apparatus or device whether electrical, mechanical or of any other type, so as to cause interference with radio or television reception. This section shall not apply to electro-medical devices; provided that, they are equipped so far as reasonably possible with apparatus tending to reduce the interference.

(Prior Code, § 10.51) Penalty, see § 90.99

§ 90.99 PENALTY.

(A) Any person violating any provision of this chapter for which no specific penalty is prescribed shall be subject to § 10.99.

(B) Every person violates §§ 90.01 through 90.07, 90.20 through 90.27 and 90.55 when he or she performs an act thereby prohibited or declared unlawful, or fails to act when

the failure is thereby prohibited or declared unlawful or fails to act when the failure is prohibited or declared unlawful by a code adopted by reference by these sections and, upon conviction thereof, shall be punished as for a misdemeanor, except as otherwise stated in specific provisions hereof.
(Prior Code, § 13.99)

(C) Every person violates §§ 90.40, 90.41 and 90.56 through 90.58 when he or she performs an act thereby prohibited or declared unlawful, or fails to act when the failure is thereby prohibited or declared unlawful, or performs an act prohibited or declared unlawful or fails to act when the failure is prohibited or declared unlawful by a code adopted by reference by these sections and, upon conviction thereof, shall be punished as for a misdemeanor, except as otherwise stated in specific provisions hereof.
(Prior Code, § 10.99)
(Ord. 118, 2nd Series. eff. 3-19-2002)

THE CITY COUNCIL OF THE CITY OF WINDOM, MINNESOTA, FURTHER ORDAINS:

This ordinance, or an approved Title and Summary of this ordinance, shall be published in the COTTONWOOD COUNTY CITIZEN and this ordinance shall be effective immediately upon publication.

ADOPTED AND PASSED by the City Council of the City of Windom, Minnesota, this 6th day of October, 2015.

Corey Maricle, Mayor

ATTEST:

Steven Nasby, City Administrator/Clerk-Treasurer

1st Reading: September 15, 2015
2nd Reading: October 6, 2015
Adoption: October 6, 2015
Published: October 14, 2015

ORDINANCE NO. 152, 2ND SERIES

AN ORDINANCE OF THE CITY OF WINDOM, MINNESOTA,
AMENDING CITY CODE CHAPTER 93

THE CITY COUNCIL OF THE CITY OF WINDOM ORDAINS:

WHEREAS, the City Council previously adopted ordinances setting forth regulations concerning animals within city limits and these regulations were contained in several chapters of the City Code, including "Chapter 13 Public Nuisance"; and

WHEREAS, thereafter the City Council adopted Ordinance No. 138, 2nd Series on October 16, 2012, (effective October 24, 2012) which codified the City Code and renumbered the chapters of the City Code, including the public nuisance chapter which was renumbered as Chapter 90 and the existing chapter on animals which was renumbered as Chapter 93; and

WHEREAS, there are numerous updates to Chapter 90 which the Planning Commission has recommended to the City Council; and

WHEREAS, one of the updates recommended by the Planning Commission was to transfer the animal regulations previously contained in Chapter 90 to Chapter 93 thereby consolidating the animal sections into Chapter 93; and

WHEREAS, it is in the best interests of the citizens of Windom that Chapter 93 be updated and amended as set forth herein.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WINDOM, MINNESOTA, ORDAINS:

THE CITY CODE OF THE CITY OF WINDOM IS HEREBY AMENDED BY DELETING CHAPTER 93 IN ITS ENTIRETY AND INSERTING THE FOLLOWING IN LIEU THEREOF:

GENERAL PROVISIONS; DOG AND CAT LICENSING AND REGULATIONS

§ 93.01 DEFINITIONS.

For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

ANIMAL. Cattle, horses, ponies, mules, sheep, goats, swine, feathered fowl such as ducks, geese, turkeys, chickens, guinea hens; dogs, cats and other animals; and honey bees.

ANIMAL CONTROL AUTHORITY. See Section 93.35(A) for definition.

DANGEROUS ANIMAL. See Section 93.35(A) for definition.

OWNER. Any person who owns, harbors, feeds, boards, keeps or otherwise possesses an animal, and who is the head of the household of the residence, or the owner or manager in charge of the establishment or premises at which an animal remains, or to which it returns.

(Prior Code, § 10.12)

POTENTIALLY DANGEROUS ANIMAL. See Section 93.35(A) for definition.

PROPER ENCLOSURE. See Section 93.35(A) for definition.

UNPROVOKED. See Section 93.35(A) for definition.

WILD OR EXOTIC ANIMALS. Any wild mammal, reptile or fowl which is not naturally tame or gentle, but is of a wild nature or disposition and which, because of its size, vicious nature or other characteristics would constitute a danger to human life or property if it is not kept or maintained in a safe manner or in secure quarters. Examples of wild or exotic animals include, but are not limited to, skunks, foxes, coyotes, raccoons, minks, weasels, ostriches, emus, snakes, reptiles, lizards, lions, tigers, cougars, leopards, cheetahs, bears, lemurs, monkeys, chimpanzees, gorillas, etc.

§ 93.02 (formerly 93.32) LICENSING REQUIRED.

It is unlawful for any person to keep a dog over six months or a cat over three months of age without a license therefor from the city. Application for a dog or cat license shall be on a form supplied by the city and will contain certificate from a veterinarian, who is duly licensed to practice veterinary medicine in the state. The certificate shall state that the dog or cat, for which application for a license is made, has been inoculated against rabies for at least the period for which a license is applied.
(Prior Code, § 10.11) Penalty, see § 93.99

§ 93.03 (formerly 93.33) LICENSE FEE.

All dog and cat licenses shall expire on December 31 of each year. The fee for these licenses shall be prescribed by the Council, but shall not be less than \$3. All licenses applied for and issued in the last three months of the calendar year shall be issued to cover those months as well as the following calendar year.
(Prior Code, § 10.11)

§ 93.04 (formerly 93.34) COLLAR TAGS.

The City Administrator issuing a license, shall, at the same time, deliver to the licensee a metal tag which shall bear the same serial number as the license. The licensee shall securely attach the tag to a collar (or harness) which shall at all times be kept on the dog or cat for which the license is issued. A duplicate for a lost tag may be issued by the City Administrator upon presentation of the receipt showing the payment of the license fee for the current year and upon payment of a reissue fee for the duplicate. Dog and cat tags shall not be transferable and no refunds shall be made on any dog or cat license fee because of leaving the city or death of the dog or cat before expiration of the license.
(Prior Code, § 10.11) (Ord. 83, 2nd Series, eff. 8-25-1994)

§ 93.05 (formerly 93.36) VIOLATIONS, FINES AND PENALTIES.

Any person who shall not have obtained a license for any dog or cat as required by this section shall be liable for a fine as set forth in § 93.99, together with the cost of the license fee.
(Prior Code, § 10.11) (Ord. 93, 2nd Series, eff. 11-9-1995)

§ 93.06 (formerly 93.10) LIMITATION ON OWNERSHIP.

(A) (1) It is unlawful for any person to own, keep, care for, have custody of or knowingly permit at any time more than three dogs and/or three cats in or about his or her residence or any other location under the person's control within the city.

(2) A residence or other location may contain up to three dogs and/or three cats. Impoundment procedures shall be implemented as described in this subchapter.

(B) This section shall not apply to the following:

(1) One litter of pups or kittens under 90 days of age born to a licensed dog or cat;

(2) Residents of newly-annexed areas; provided that, the owners have the animals licensed within 90 days after annexation occurs, and until the time as one or more of the illegal animals dies or for some other reason is not owned or possessed by the resident;

(3) A kennel licensed by the State Board of Animal Health that is located in an appropriately-zoned area;

(4) A licensed veterinarian; or

(5) An animal shelter owned and operated by a city or a humane society.
(Prior Code, § 10.12) (Ord. 112, 2nd Series, eff. 9-17-2002)

§ 93.07 (formerly 93.09) SEEING-EYE DOGS PERMITTED IN PUBLIC PLACES.

Wherever a blind person accompanied by a "seeing-eye" or guide dog presents himself or herself for accommodation or service at any public conveyance, vehicle or to any café or restaurant, store or other place of business open to the public, it is unlawful for any owner, or his or her agent, to refuse admission to the dog or service to the blind person.
(Prior Code, § 10.12) Penalty, see § 93.99

§ 93.08 (formerly 93.37) ANIMAL RESTRAINT.

(A) The license holder, owner or keeper of any dog or cat shall be responsible for the effective restraint of the dog or cat and shall not permit the dog or cat to run at large.

(B) It is unlawful for the owner or the keeper of any dog or cat to fail to properly and effectively restrain the dog or cat.

(C) Any dog or cat which is not effectively contained within a fenced area, or any dog or cat which is on any unfenced area or lot abutting a street, alley, public park, public place or upon any other private land, without being effectively controlled or restrained from moving beyond the unfenced area or lot, or any dog or cat on any street, public work, school ground or public place without being effectively restrained by chain or leash, shall be deemed "not effectively restrained", and in violation of this subchapter.
(Prior Code, § 10.11) Penalty, see § 93.99

§ 93.09 (formerly 93.25) RUNNING AT LARGE.

It is unlawful for any owner, or any person having control of a dog or cat, to permit the dog or cat to run at large in the city. Any dog or cat upon public property, or upon private property over the protest and against the will of the property owner, not on a leash or otherwise under the control of an accompanying person, shall be deemed as running at

large. The term *OWNER*, as used in this section, means any person who owns, harbors or keeps the dog or cat.
(Prior Code, § 10.11) Penalty, see § 93.99

§ 93.10 (formerly 93.26) SEIZURE AND IMPOUNDMENT.

(A) Any dog or cat running at large in the city may be seized and placed in the pound by any police officer, city official or other person designated by the Council for the purpose of enforcing this subchapter. An accurate record of the time of the placement shall be kept on each dog or cat. Each dog or cat so placed in the pound shall be held for redemption by the owner for a period of not less than five regular business days. A *REGULAR BUSINESS DAY* is one during which the pound is open for business to the public for at least four hours between the hours of 8:00 a.m. and 7:00 p.m.

(B) Impoundment records shall be preserved for a minimum of at least six months and shall show:

(1) The description of the animal by species, breed, sex, approximate age and other distinguishing traits;

(2) The location at which the animal was seized;

(3) The date of seizure;

(4) The name and address of the person from whom any dog over six months of age or cat over three months of age was received; and

(5) The name and address of the person to whom any dog over six months of age or cat over three months of age was transferred.

(Prior Code, § 10.11)

§ 93.11 (formerly 93.27) NOTICE OF IMPOUNDMENT.

(A) Upon the impoundment of any dog or cat, the officer to whom the dog or cat is delivered shall notify the owner personally, or by U.S. mail. If the owner of the dog or cat is unknown, written notice shall be posted in three public places within the city for five days, describing the dog or cat, and stating where the dog or cat is impounded, and the condition of release.

(B) If unclaimed, the dog or cat shall be humanely destroyed and the carcass disposed of, unless it is requested by a licensed educational or scientific institution under M.S. § 35.71, as amended from time to time; provided, however, that, if a tag is affixed to the dog or cat, or a statement by its owner after seizure specifies that the animal should not be used for research, the animal shall not be made available to any institution, but may be destroyed after expiration of the five-day notice period.

(Prior Code, § 10.11) (Ord. 83, 2nd Series, eff. 8-25-1994)

§ 93.12 (formerly 93.28) EXCEPTION.

Any dog or other animal seized under M.S. §§ 343.22 or 343.29, as amended from time to time, shall be held for ten regular business days. For the purposes of this section, the term *REGULAR BUSINESS DAY* means any day during which the establishment having custody of the animal is open to the public for not less than four consecutive hours

between 8:00 a.m. and 7:00 p.m. A person claiming an interest in an animal in custody under this subchapter may prevent disposition of the animal by posting security in an amount sufficient to provide for the animal's actual costs of care and keeping. The security must be posted within ten days of the seizure inclusive of the date of the seizure. (Prior Code, § 10.11)

§ 93.13 (formerly 93.29) NOTICE OF IMPOUNDING; CLAIMING INTEREST.

(A) Upon impounding an animal under § 93.10, notice shall be given the owner or person claiming interest in the animal by delivering or mailing it to a person claiming an interest in the animal, by posting a copy of it at the place where the animal is taken into custody or by delivering it to a person residing on the property, and telephoning, if possible.

(B) The notice shall include:

(1) A description of the animal seized; the authority and purpose for the seizure, the time, place and circumstances under which the animal was seized; and the location, address, telephone number and contact person where the animal is kept;

(2) A statement that a person claiming an interest in the animal may post security to prevent disposition of the animal and may request a hearing concerning the seizure or impoundment and that failure to do so within ten days of the date of the notice will result in disposition of the animal;

(3) A statement that all actual costs of the care, keeping and disposal of the animal are the responsibility of the person claiming an interest in the animal, except to the extent that a court or Hearing Officer finds that the seizure or impoundment was not substantially justified by law; and

(4) A form that can be used by a person claiming an interest in the animal for requesting a hearing under this subchapter. (Prior Code, § 10.11)

§ 93.14 (formerly 93.30) RIGHT TO HEARING AND RELEASE FROM ANIMAL POUND.

(A) (1) Upon request of a person claiming interest in the animal, which request must be made within ten days of the date of seizure, a hearing shall be held within five business days of the request to determine the validity of the seizure and impoundment. If the seizure was done pursuant to a warrant under M.S. § 343.22, as amended from time to time, the hearing must be conducted by the judge who issued the warrant.

(2) If the seizure was done under M.S. § 343.29, as amended from time to time, the city may either:

(a) Authorize a licensed veterinarian with no financial interest in the matter or professional association with either party; or

(b) Use the services of a Hearing Officer to conduct the hearing.

(B) A person claiming interest in the animal who is aggrieved by a decision of a Hearing Officer under this subchapter may seek a court order governing the seizure or impoundment within five days of the notice of the order.

(C) The judge or Hearing Officer may authorize the return of the animal, if the judge or Hearing Officer finds that:

(1) The animal is physically fit; and

(2) The person claiming an interest in the animal can and will provide the care required by law for the animal.

(D) The person claiming an interest in the animal is liable for all actual costs of the care, keeping and disposal of the animal, except if a court or Hearing Officer finds that the seizure or impoundment was not substantially justified by law. The costs shall be paid in full or a mutually satisfactory arrangement for payment must be made between the city and the person claiming an interest in the animal before return of the animal to the person.

(1) If an animal is owned by a resident of the city, the cost shall include the purchase of a license, if unlicensed, payment for the animal's maintenance while in custody, and may include an immunization fee of any animal for rabies.

(2) If an animal is owned by a person not a resident of the city, the cost shall include payment for the animal's maintenance while in custody, and may include an immunization fee of any animal for rabies.

(Prior Code, § 10.11) (Ord. 107, 2nd Series, eff. 7-29-1998)

§ 93.15 (formerly 93.31) RELEASE FROM IMPOUNDMENT.

Dogs or cats shall be released to their owners or persons previously in possession of the dog or cat as follows:

(A) *Resident owner.* After showing proof of purchase of city dog or cat license, proof of inoculation for rabies and payment of all impounding fees, costs, charges and any fines which have occurred up to the time of release; or

(B) *Non-resident owner.* After proof of inoculation for rabies, and payment of all impounding fees, costs, charges and any fines which have occurred up to the time of release.

(Prior Code, § 10.11)

§ 93.16 HABITUAL BARKING AND NOISE.

(A) It shall be unlawful for any person to keep or harbor a dog which habitually barks or cries. Habitual barking shall be defined as barking for repeated intervals of at least five minutes with less than one minute of interruption. The barking must also be audible off of the owner's or caretaker's premises. A barking dog shall not constitute a violation of this division if, at the time that the dog is barking or making any other noise, a person is trespassing or threatening to trespass upon the private property upon which the dog is situated or when the dog is teased or provoked. An owner shall be advised in writing or verbally by a city enforcement official that a complaint has been filed charging a violation of this division and ordering that the violation be abated immediately. If the animal continues to disturb the peace and quiet of the city beyond the five days provided in the notice or if there is a reoccurrence of the noise complained of at any time within six months of the date of notice, a citation shall be issued charging the owner of the animal with a violation of this division. No person shall be convicted under the provision, except upon the evidence of two or more persons, each of a different household or upon the evidence of an

enforcement official from the city. If the owner of the animal cannot be located, the enforcement official shall have the right to remove the animal at his or her discretion.

§ 93.17 (formerly 93.35) REMOVAL OF NUISANCE WHEN OWNER NOT FOUND.

A peace officer or Animal Control Authority who witnesses a continual nuisance of a barking dog or excessively noisy cat, and the owner cannot be located within a reasonable time, may remove and temporarily shelter and care for the dog or cat in order to abate the nuisance. The peace officer or Animal Control Authority may remove only cats and dogs that are kept outside the owner's residence and, in doing so, the peace officer or Animal Control Authority may enter upon the owner's property for the purpose of seizing the animal. In all cases, the owner, if known, shall immediately be notified and the person having possession of the animal shall have a lien thereon for its actual cost of care in keeping and expenses of notice.

(Prior Code, § 10.11) (Ord. 111, 2nd Series, eff. 12-15-1998)

§ 93.18 (formerly 93.38) DISEASED DOGS AND CATS.

It is unlawful for any person having custody or control of any diseased dog or cat to keep or allow the dog or cat to suffer unless the dog or cat is under the care of a veterinarian.

(Prior Code, § 10.11) Penalty, see § 93.99

§ 93.19 (formerly 93.39) QUARANTINE OF DOGS OR CATS.

Whenever any dog or cat has bitten any person, the owner shall immediately quarantine it at home or at some other suitable place within the city, as directed by the City Health Officer, or other designated officer, for a period of ten days and report the bite to the Animal Control Authority. During the quarantine period, the animal shall be securely confined within the building so as to prevent it from contact with other persons or animals. Failure to comply with the quarantine requirements herein shall subject the animal to impoundment under the authority of the Animal Control Authority or city police at the owner's expense. At the end of the ten-day quarantine period, the animal may be released if a licensed veterinarian determines that it is not rabid. If the animal is determined to be rabid, it shall be destroyed humanely after completion of necessary medical procedures.

(Prior Code, § 10.11)

UNLAWFUL ACTS RELATING TO ANIMALS

§ 93.25 UNLAWFUL ACTS RELATING TO ANIMALS.

(A) It is unlawful for any person to keep any animal, not in transit, in any part of the city not zoned for agricultural purposes, except for domestic pets (dogs, cats, parakeets, aquarium fish, and the like).

(B) It is unlawful for any person to keep domestic fowl, such as ducks, geese, turkeys, chickens, guinea hens, etc. or wild fowl, such as doves, pigeons, pheasants, peacocks, etc. in any part of the city not zoned for agricultural purposes; and in the A-O Zoning District, only in limited quantities and not as a commercial hatchery, feeding, finishing or egg operation.

(C) It is unlawful for any person to sell baby chicks, or sell, offer for sale, barter, give away or be in possession of any artificially colored animals or fowl.

(D) It is unlawful for any person to keep mammals, such as cattle, buffalo, elk, pigs, pot-bellied pigs, sheep, goats, llama, alpaca, etc. in any part of the city not zoned for agricultural purposes; and in the A-O Zoning District, only in limited numbers and not as a commercial calving or farrowing, feeding or finishing operation.

(E) It is unlawful for any person to keep horses, ponies, mules, or donkeys in any part of the city not zoned for agricultural purposes.

(F) It is unlawful for any person to keep predators or any animals classified as exotic, wild or dangerous, such as skunks, foxes, coyotes, raccoons, minks, weasels, ostriches, emus, snakes, reptiles, lizards, lions, tigers, cougars, leopards, cheetahs, bears, lemurs, monkeys, chimpanzees, gorillas, etc., except after proper licensing with the United States Department of Agriculture and/or registration with the City (depending upon the specific animal), and then only in accordance with all applicable city, state and federal regulations. (See Sections 93.30 through 93.33; Minnesota Statutes Section 346.155 "Possessing Regulated Animals", as amended from time to time; and applicable federal regulations.)

(G) It is unlawful for any person to keep or allow to be kept any hive or other facility for the housing of honey bees.

(H) It is unlawful for any person to harbor or keep any stray animal. Animals known to be strays shall be immediately reported to the Police Department.

(I) It is unlawful for any person to suffer or permit animals to run at large in the streets or public places, or to be herded or driven thereon, unless each animal is confined within a vehicle or restrained by means of bridles, halters, ropes or other means of individual restraint. It is also unlawful for any person to permit any animal under his or her care, custody or control to be left standing unattended in any street or public place, whether leashed or unleashed.

(J) It is unlawful for any person to herd, ride or drive any animal over and upon any grass, turf, boulevard, city park, cemetery, garden or lot without specific permission therefor from the owner.

(K) It is unlawful for any person to attach any animal under his or her care, custody or control to any tree, shrub or other planting, or to any post or pole in any street or public place.

(L) It is unlawful for the owner, caretaker or attendant of any animal to allow it to defecate on public or private property other than his or her own, or to permit any accumulation thereof on his or her own property. If the animal does defecate on public or private property other than his or her own, it shall not be a violation of this provision if the owner, caretaker or attendant shall immediately and thoroughly clean the fecal material from the property, and properly dispose thereof.

(M) It is unlawful for any person to keep any animals in any structure infested by rodents, vermin, flies or insects.

(N) It is unlawful for any person to abuse, neglect, or treat any animal in a cruel or inhumane manner.

(O) It is unlawful for any person, not acting under instructions from the owner or the city, to willfully or maliciously administer or cause to be administered poison of any sort

whatsoever to any animal, with the intent to injure or destroy the animal, or to willfully or maliciously place any poison or poisoned food where the same is accessible to any animal.

(P) It is unlawful for any person to abandon an animal owned by him or her.

(Q) It is unlawful for any person to give any false information or statement concerning the owner, keeper or attendant of any animal, or concerning any animal brought into the animal shelter or impounded therein.

REMOVAL OF ANIMALS

§ 93.26 (formerly 93.07) REMOVING ANIMALS SUBJECT TO CRUEL, INHUMANE TREATMENT; DUTY OF OFFICERS.

(A) Any peace officer or Animal Control Authority may remove, shelter and care for any animal which has been found to be treated in a cruel and inhumane manner or which is not properly sheltered from cold, heat or inclement weather or any animal not properly fed or watered or provided with suitable food and drink in circumstances that threaten the life of the animal.

(B) When necessary, a peace officer or Animal Control Authority may deliver the animal to another person to be sheltered and cared for and furnished with suitable food and drink.

(C) In all cases, the owner, if known, shall be immediately notified as provided in M.S. § 343.235(3), as amended from time to time, which is incorporated by reference, and the person having possession of the animal shall have a lien thereon for its actual cost of care in keeping and the expenses of notice.
(Prior Code, § 10.12) (Ord. 111, 2nd Series, eff. 12-15-1998)

WILD AND EXOTIC ANIMALS

§ 93.30 LICENSE AND REGISTRATION REQUIRED FOR WILD AND EXOTIC ANIMALS

(A) It is unlawful for any person to keep or maintain any wild or exotic animal without a license therefor from the United States Department of Agriculture (USDA), compliance with the USDA regulations and standards, registration with the local Animal Control Authority, and other requirements as set forth in M.S. § 346.155, as amended from time to time, which is incorporated by reference.

(B) Any wild or exotic animals not covered by M.S. § 346.155, as amended from time to time, shall be subject to special permitting by the City. A permit may be issued for the keeping of no more than two wild or exotic animals at any single location. No permit for such animal(s) shall be issued for a period exceeding one year and the permit shall specify the conditions under which the animal shall be kept. These animals shall also be subject to all regulations, standards, and procedures provided for by the United States Department of Agriculture and also as set forth in M.S. § 346.155, as amended from time to time.

(C) The Chief of Police shall issue a special permit for the purpose of keeping or maintaining a wild or exotic animal, pursuant to Section 93.30(B), if it is found that:

(1) The animal is, at all times, kept or maintained in a safe manner and confined securely so that the keeping of the animal will not constitute the danger to human life or property of others;

(2) Adequate safeguards are made to prevent unauthorized access to the animals by members of the public;

(3) The health or well-being of the animal is not, in any way, endangered by the manner of keeping or confinement;

(4) The keeping of the animal does not constitute a nuisance and will not harm the surrounding neighborhood or disturb the peace and quiet of the surrounding neighborhood;

(5) The keeping of the animal will not create or cause offensive odors or constitute a danger to public health;

(6) The quarters in which the animal is kept or confined are adequately lighted, ventilated and are so constructed that they may be kept in a clean and sanitary condition;

(7) A sign is prominently displayed on the structure where the animal is housed indicating that a wild or exotic animal is on the premises; and

(8) The applicant for the special permit proves his or her ability to respond to damages to and including the amount of at least \$300,000 for bodily injury to or death of any person or persons or for the damage to property owned by any other persons which may result from the ownership, keeping or maintenance of the animal. Proof of liability to respond to damages may be given by filing with the Chief of Police of a certificate of insurance stating that the applicant is, at the time of his or her application, and will be during the period of the special permit, insured against liability to respond to the damages, or by posting with the City a surety bond, approved by the City Attorney, in the amount of at least \$300,000 conditioned upon the payment of the damages during the period of the special permit. The certificate of insurance or bond shall provide that no cancellation of the insurance or bond will be made unless ten days' written notice is first given to the City's Police Department.

(D) A person may not move a wild or exotic animal from its location unless the person notifies the City's Police Department in writing prior to moving the animal. The notification must include the date and the location where the animal is to be moved, unless the animal is being transported to a licensed veterinarian.

(E) A person who possesses a wild or exotic animal must notify the City's Police Department in writing within ten days of a change in address or location where the wild or exotic animal is kept. The notification of change in address or location shall be made on the form prepared by the Minnesota Animal Control Association and approved by the Board of Animal Health.

(F) A person who possesses a wild or exotic animal must notify local law enforcement officials as soon as possible of any escape of the animal. The person who possesses the wild or exotic animal is liable for any costs incurred by any person, city, county, or state agency resulting from the escape of the wild or exotic animal unless the escape is due to a criminal act by another person or a natural event.

§ 93.31 INVESTIGATION PERIOD.

The Chief of Police, in investigating any applicant for a permit for a wild or exotic animal (pursuant to Section 93.30(C) or any enforcement of this subchapter, is authorized to consult with and seek the advice of the United States Department of Agriculture, Department of Natural Resources, Minnesota Animal Control Association, Board of Animal Health, Society for the Prevention of Cruelty to Animals, the Humane Society, any

representative of the Animal Control Center of the county, if there be one, or any other individual, agency, organization or society which may be able to provide information and advice concerning the keeping of wild or exotic animals.

§ 93.32 SITE INSPECTION FEES AND PERMIT FEE FOR WILD OR EXOTIC ANIMALS.

A fee of up to \$50 may be charged for an initial site inspection by the Animal Control Authority. Upon compliance with all provisions of Sections 93.30(B) and (C) and 93.31, a permit shall be issued for an annual fee as established, and may from time to time be amended, by resolution of the Council; provided that, the permit shall not be issued for the keeping of more than two wild or exotic animals [Section 93.30(B)] at any single location. Additional site inspection fees may be charged as set forth in M.S. § 346.155, as amended from time to time.

§ 93.33 EXCEPTION.

The provisions of this chapter shall not apply to the keeping of wild or exotic animals in the following cases:

(A) The keeping of an animal for exhibition to the public by a traveling circus, carnival or other exhibit or show holding a permit issued by the Commissioner of Natural Resources pursuant to M.S. § 97A.041 and Minnesota Rule 6244 (“Captive Wildlife”), as amended from time to time.

(B) The keeping of animals in a licensed veterinary hospital for treatment; and/or

(C) Dangerous or poisonous reptiles may be maintained by a bona fide educational or medical institution for the purpose of instruction or study; provided, the reptiles are securely confined and are properly cared for pursuant to standards and regulations of the United States Department of Agriculture and standards and regulations set forth in M.S. § 346.155, as amended from time to time, and in a manner satisfactory to the Chief of Police.

DANGEROUS ANIMALS

§ 93.35 DANGEROUS ANIMALS.

(A) *Definitions.* For the purpose of Chapter 93, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

ANIMAL CONTROL AUTHORITY. An agency of the county or city which is responsible for animal control operations in its jurisdiction.

DANGEROUS ANIMAL. An animal which has:

(1) Caused bodily injury or disfigurement to any person on public or private property;

(2) Engaged in any attack on any person under circumstances which would indicate danger to personal safety;

(3) Exhibited unusually aggressive behavior, such as an attack on another animal;

(4) Bitten one or more persons on two or more occasions; or

(5) Been found to be potentially dangerous and/or the owner has personal knowledge of the same, the animal aggressively bites, attacks or endangers the safety of humans or domestic animals.

OWNER. Any person who owns, harbors, feeds, boards, keeps or otherwise possesses an animal, and who is the head of the household of the residence, or the owner or manager in charge of the establishment or premises at which an animal remains, or to which it returns.

(Prior Code, § 10.12)

POTENTIALLY DANGEROUS ANIMAL. An animal which has:

(1) When unprovoked, bitten a human or a domestic animal on public or private property;

(2) When unprovoked, chased or approached a person upon the streets, sidewalks or any public property in an apparent attitude of attack; or

(3) Has engaged in unprovoked attacks causing injury or otherwise threatening the safety of humans or domestic animals.

PROPER ENCLOSURE. Securely confined indoors or in a securely locked pen or structure suitable to prevent the animal from escaping and to provide protection for the animal from the elements. A **PROPER ENCLOSURE** does not include a porch, patio or any part of a house, garage or other structure that would allow the animal to exit of its own volition, or any house or structure in which windows are open or in which door or window screens are the only barriers which prevent the animal from exiting. The **ENCLOSURE** shall not allow the egress of the animal in any manner without human assistance. A pen or kennel shall meet the following minimum specifications:

(1) Have a minimum overall floor size of 32 square feet;

(2) Sidewalls shall have a minimum height of five feet and be constructed of 11-gauge or heavier wire. Openings in the wire shall not exceed two inches, and support posts shall be 11-inch or larger steel pipe buried in the ground 18 inches or more. When a concrete floor is not provided, the sidewalls shall be buried a minimum of 18 inches in the ground;

(3) A cover over the entire pen or kennel shall be provided. The cover shall be constructed of the same gauge wire or heavier as the sidewalls and shall also have no openings in the wire greater than two inches; and

(4) An entrance/exit gate shall be provided and be constructed of the same material as the sidewalls and shall also have no openings in the wire greater than two inches. The gate shall be equipped with a device capable of being locked and shall be locked at all times when the animal is in the pen or kennel.

UNPROVOKED. The condition in which the animal is not purposely excited, stimulated, agitated or disturbed.

(B) *Attacks by Animals.*

(1) *Attack by an Animal.* It shall be unlawful for any person's animal to inflict or attempt to inflict bodily injury to any person or other animal whether or not the owner is present. This division shall not apply to an attack by a dog under the control of an on-duty law enforcement officer or to an attack upon an uninvited intruder who has entered the owner's home with criminal intent.

(2) *Stopping an attack.* If any police officer or Animal Control Authority is witness to an attack by an animal upon a person or another animal, the officer may take whatever means the officer deems appropriate to bring the attack to an end and prevent further injury to the victim.

(C) *Dangerous Dogs - Designation.*

(1) *Designation.* The Animal Control Authority shall designate any dog as a dangerous dog upon receiving evidence that the dog meets any of the criteria of a "dangerous animal" as set forth in Section 93.35(A) of this Ordinance.

(2) *Notice.*

a. Upon a designation that a dog is dangerous, the Animal Control Authority shall provide a written Notice of Dangerous Dog to the owner of record. Service upon any owner shall be effective as to all owners. The notice shall include a description of the dog and shall state the dates, times, places and facts of the incidents which form the basis for the determination.

b. The Notice shall also set forth the registration requirements and other restrictions imposed upon a dangerous dog under this Ordinance and Minnesota Statutes Chapter 347.

c. The Notice shall also advise the owner(s) that they have fourteen (14) days to appeal the determination by requesting a hearing before the hearing officer, and shall include a pre-printed form which the owner can use to request a hearing.

d. If the owner does not request a hearing within the allotted fourteen (14) days, the designation of dangerous dog, as issued in the written Notice of Dangerous Dog, will stand and the owner will be subject to all restrictions and requirements set forth in the Notice.

(3) *Hearing.* If an owner, within fourteen (14) days of the date of the notice, requests a hearing for determination as to the dangerous nature of the dog, the hearing shall be held before a hearing officer not more than fourteen (14) days after the Animal Control Authority is notified of the owner's request for a hearing. Any dog owner who requests such a hearing is liable to the City for all costs and expenses related to the hearing. The records of the Animal Control Authority, any police reports relating to an attack or bite, medical records, and all reliable hearsay shall be admissible for consideration by the hearing officer without further foundation.

a. Pending the hearing, the dog may be seized and kept at animal control unless the owner shows proof that the dog is properly licensed, if required; has met the requirement for rabies vaccinations; keeps the dog only in a proper enclosure unless restrained on a leash with a muzzle; and otherwise demonstrates to the Animal Control Authority that the dog, under its present circumstances, does not present an unreasonable risk of harm to persons or other domestic animals.

b. *Burden of Proof.* The standard of proof shall be clear and convincing evidence if the Authority seeks to destroy the dog; in all other cases it shall be by a preponderance of the evidence.

c. After considering all evidence pertaining to the dog, the hearing officer shall make such orders as he/she deems proper, including ordering the Animal Control Authority to take the dog into custody, if the dog is not currently in custody.

d. Any person who fails or refuses to release a dog to the Animal Control Authority or Law Enforcement agent upon demand, or after it has been found by a hearing officer to be dangerous and ordered into custody, shall be guilty of a misdemeanor.

e. *Authority to Order Destruction.* The hearing officer, upon a finding that a dog is dangerous hereunder, is authorized to order, as part of the disposition of the case, that the dog be destroyed based on a written order containing findings of fact:

(i) The dog is dangerous, as demonstrated by a vicious attack, an unprovoked attack, an attack without warning, or multiple attacks; and

(ii) The owner of the dog has demonstrated an inability or unwillingness to sufficiently control the dog in order to prevent injury to persons or other animals.

The owner or person claiming an interest in the dog is liable for all actual costs of seizure, care, and disposal of the dog.

f. *Release Upon Conditions.* The hearing officer, upon a finding that a dog is dangerous hereunder and a further finding that the owner has the ability and willingness to ensure that the appropriate safeguards are implemented to ensure the safety of persons and other domestic animals, is authorized to order release of the dog to the owner after the following requirements have been met:

(i) Upon inspection by the Animal Control Authority, all requirements for registration of a dangerous dog as set forth in this ordinance have been met.

(ii) All actual costs of seizure and care of the dog have been paid in full or a mutually satisfactory arrangement for payment has been made between the City and the owner or person claiming an interest in the dog before the dog is returned to the person.

(4) *Review of Designation.* Beginning one year after a dog is declared a dangerous dog, an owner may request annually that the Animal Control Authority review the designation. The owner must provide evidence that the dog's behavior has changed due to the dog's age, sterilization, environment, completion of obedience training that includes modification of aggressive behavior, or other factors. If the Animal Control Authority finds sufficient evidence that the dog's behavior has changed, the Authority may rescind the dangerous dog designation.

(D) *Dangerous Dogs – Registration.*

(1) *Registration.* No person may own or possess a dangerous dog unless the dog is registered as provided in this Ordinance. All dogs deemed dangerous by the Animal Control Authority shall be registered as a dangerous dog with the Animal Control Authority within fourteen (14) days after the date the dog was so deemed.

(2) *Registration Requirements.* The Animal Control Authority shall issue a Certificate of Registration to the owner of a dangerous dog only if the owner presents sufficient evidence that all of the following are met:

a. The owner provides and maintains a proper enclosure for the dangerous dog as defined in Section 93.35(A) of this Ordinance; and

b. The owner posts clearly visible warning signs, understandable to children, that there is a dangerous dog on the property. These warning signs must be posted on the front and the rear of all buildings on the property and upon the proper enclosure for the dog; and

c. If the dangerous dog is outside the proper enclosure, the dog must be muzzled and restrained by a substantial chain or leash (not to exceed six feet in length) and under the physical restraint of a person 16 years of age or older. The muzzle must be of a design as to prevent the dog from biting any person or animal, but will not cause injury to the dog or interfere with its vision or respiration; and

d. An identification microchip was implanted in the dog as required under Minnesota Statutes Section 347.515; and

e. The dog must have an easily identifiable, standardized tag identifying the dog as dangerous affixed to its collar at all times; and

f. The owner provides, and annually shows proof of, public liability insurance prepaid in full in the minimum amount of \$300,000.00; and

g. The dog must have a lifetime license, if required, and must be up to date on all vaccinations including rabies; and

h. The owner has paid an annual fee of not more than \$500, in addition to any regular dog licensing fees, to obtain a certificate of registration for a dangerous dog under this Ordinance; and

i. An owner of a dangerous dog must renew the registration of the dog annually until the dog is deceased.

(3) *Release.* If a dangerous dog was impounded by the Animal Control Authority, or upon order of a hearing officer, the dog shall not be released until the owner demonstrates to the Animal Control Authority that all applicable requirements of this

Ordinance, including all registration requirements, have been complied with. The owner must pay the City for all costs incurred in the seizure and care of the dog prior to its return.

(4) *Death or Relocation of Dangerous Dog.* An owner of a dangerous dog shall notify the Animal Control Authority, in writing, of the death of the dog, or if the dog relocates or transfers out of the City to a new location, within fourteen (14) days of the death or relocation. The notification shall include the current owner's name and address, the circumstances surrounding the death and disposition, or the complete name, address, and telephone number of the person to whom the dog was transferred. A person who sells or otherwise transfers ownership or control of a dangerous dog must notify any potential purchaser or transferee, prior to the consummation of the transaction, that the dog was previously designated as dangerous.

(5) *Property Inspection.* The owner of a dangerous dog shall permit the Animal Control Authority and/or Law Enforcement to enter the property where a dangerous dog is kept or located, at all hours reasonable under the circumstances, without a warrant to inspect to ensure compliance with the provisions of this Ordinance. The failure of an owner to permit such inspection is, by itself, a ground to immediately seize the dog pursuant to Section 93.35(F) of this Ordinance and revoke the dangerous dog registration issued pursuant to Section D(2) of this Ordinance.

(E) *Potentially Dangerous Dogs – Designation.*

(1) *Designation.* The Animal Control Authority shall designate any dog as a potentially dangerous dog upon receiving evidence that the dog meets any of the criteria of a "potentially dangerous animal" as set forth in Section 93.35(A) of this Ordinance.

(2) *Notice.*

a. Upon a designation that a dog is potentially dangerous, the Animal Control Authority shall provide a written Notice of Potentially Dangerous Dog to the owner of record. Service upon any owner shall be effective as to all owners. The notice shall include a description of the dog and shall state the dates, times, places and facts of the incidents which form the basis for the determination.

(F) *Confiscation.*

(1) *Seizure.* The Animal Control Authority shall immediately seize any dangerous dog if:

a. After fourteen (14) days after the owner has notice that the dog is dangerous, the dog is not validly registered under this Ordinance or applicable state law; or

b. After fourteen (14) days after the owner has notice that the dog is dangerous, the owner has not secured and provided proof of the proper liability insurance or surety coverage as required under this Ordinance; or

c. The dog is not maintained in a proper enclosure as defined in Section 93.35(A) of this Ordinance; or

d. The dog is outside the property enclosure and is not properly leashed and muzzled and under the proper physical restraint of a responsible person as required under this Ordinance or any applicable state law; or

e. The owner is served with written notice, by certified mail to the owner's last known address, that the owner is in violation of any requirements of this Ordinance or any applicable state statute, or is in violation of any directive issued by the Animal Control Authority or order from a hearing officer; and, within fourteen (14) days of service of such written notice, has refused or failed to achieve satisfactory compliance; or

f. The Animal Control Authority has reason to believe the dog is dangerous or potentially dangerous dog and is kept or maintained under conditions or circumstances creating an unacceptable risk for harm to persons or other domesticated animals; or

g. For any other reason authorized by law.

(2) *Reclaiming Dogs.* A dog seized under this Ordinance may be released to the owner of the dog upon payment of fees for seizure and care of the dog, and presentation of proof to the Animal Control Authority that all requirements of this Ordinance and state law have been met or are in the process of being met. If requirements are not met, the dog may be seized. A dog not reclaimed under this subdivision within fourteen (14) days may be disposed of and the owner is liable to the Animal Control Authority for costs incurred in seizure, care and disposal of the dog.

(3) *Subsequent Offenses.* If a person has been convicted of a misdemeanor for violating a provision of this Ordinance, and the person is charged with a subsequent violation relating to the same dog, the dog shall be seized by the Animal Control Authority. If the owner is convicted of the crime for which the dog was seized, the hearing officer may order that the dog be destroyed in a proper and humane manner and the owner pay the costs of seizure, care and disposal of the dog. If the person is not convicted of the crime for which the dog was seized, the owner may reclaim the dog upon payment to the Animal Control Authority of a fee for the seizure and care of the dog. If the dog is not reclaimed by the owner within fourteen (14) days after the owner has been notified that the dog may be reclaimed, the dog may be disposed of by the Authority. The owner is liable to the Animal Control Authority for the costs incurred in seizure, care and disposal of the dog.

§ 93.99 PENALTY.

(A) Any person violating any provision of this chapter for which no specific penalty is prescribed shall be subject to § 10.99.

(B) Any person who shall violate any provisions of §§ 93.02 through 93.05, §§ 93.08 through 93.15, or §§ 93.17 through 93.19 shall be liable for civil fines as established by resolution of the City Council from time to time, together with any handling fee and cost of any license for the dog or cat not licensed.

(C) Any person who shall violate any of the provisions of § 93.06 or § 93.25 shall be subject to the provisions of the abatement procedure for nuisances set forth in § 90.07.

(D) Any person who shall violate any of the provisions of §§ 93.30 through 93.33 is guilty of a misdemeanor.

(E) Any person who shall violate any of the provisions of § 93.35 shall be subject to the penalties set forth in said Section and also shall be subject to the penalties set forth in M.S. § 347.55, as it may be amended from time to time.

**THE CITY COUNCIL OF THE CITY OF WINDOM, MINNESOTA, FURTHER
ORDAINS:**

**This ordinance, or an approved Title and Summary of this ordinance, shall be published
in the COTTONWOOD COUNTY CITIZEN and this ordinance shall be effective
immediately upon publication.**

ADOPTED AND PASSED by the City Council of the City of Windom, Minnesota,
this 6th day of October, 2015.

Corey Maricle, Mayor

ATTEST:

Steven Nasby, City Administrator/Clerk-Treasurer

1st Reading: September 15, 2015
2nd Reading: October 6, 2015
Adoption: October 6, 2015
Published: October 14, 2015

ORDINANCE NO. 153, 2ND SERIES

AN ORDINANCE OF THE CITY OF WINDOM, MINNESOTA,
AMENDING CITY CODE SECTION 33.12

THE CITY COUNCIL OF THE CITY OF WINDOM ORDAINS:

WHEREAS, the City Council adopted Ordinance No. 143, 2ND Series on August 20, 2013, (effective date August 28, 2013) which Ordinance added “Section 33.12 Nuisance Board” to the City Code for the City of Windom; and

WHEREAS, the City Council has adopted administrative fees for the Nuisance Board by resolution; and

WHEREAS, it is necessary to add two subsections to Section 33.12 to clarify timing of payment of administrative fees and assessments for non-payment of those fees; and

WHEREAS, it is in the best interests of the citizens of Windom that Section 33.12 be amended as set forth herein.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WINDOM, MINNESOTA, ORDAINS:

THE CITY CODE OF THE CITY OF WINDOM IS HEREBY AMENDED BY ADDING THE FOLLOWING SUBSECTIONS TO SECTION 33.12 “NUISANCE BOARD”:

§ 33.12 NUISANCE BOARD

(E) *Administrative Fees:* Any real estate owner who requests a hearing before the Nuisance Board shall be responsible for payment of administrative fees. The amount of these fees shall be established by resolution of the Council as adopted from time to time. These fees shall be payable to the Office of the City Administrator prior to the date of the scheduled Nuisance Board hearing. These administrative fees shall be in addition to any amounts billed by the City for any subsequent required abatement and associated administrative fees as set forth in § 90.07(D).

(F) *Assessment:* If the real estate owner fails to pay the administrative fees as set forth in § 33.12(E), then after notice and hearing as provided by Minnesota Statutes § 429.061, as it may be amended from time to time, the City Administrator shall, on or before December 31 next following the hearing date, certify to the County Auditor, as special assessments, the total unpaid administrative fees against each separate lot or parcel to which the charges are attributable. The special assessments levied under this section shall be payable with real estate tax installment(s) the following year.

**THE CITY COUNCIL OF THE CITY OF WINDOM, MINNESOTA, FURTHER
ORDAINS:**

This ordinance shall be published in the COTTONWOOD COUNTY CITIZEN and this ordinance shall be effective immediately upon publication.

ADOPTED AND PASSED by the City Council of the City of Windom, Minnesota, this 6th day of October, 2015.

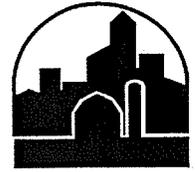
Corey Maricle, Mayor

ATTEST:

Steven Nasby, City Administrator/Clerk-Treasurer

1st Reading: September 15, 2015
2nd Reading: October 6, 2015
Adoption: October 6, 2015
Published: October 14, 2015

MEMORANDUM



CITY OF WINDOM
444 9th Street
P. O. Box 38
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127

TO: City Council
FROM: Steve Nasby, City Administrator *SN*
DATE: September 10, 2015
RE: Personnel Committee Recommendation(s)

The Personnel Committee is scheduled to meet on September 15, 2015 prior to the City Council meeting. There are two pending items for discussion that include a step advancement for a Police Officer and a vacancy within the Telecom Department. The Personnel Committee will be making their verbal recommendation(s) for any action at the City Council meeting.

Police Officer Step Advance

Chief Peterson is recommending a step advance for Officer Jon Beck from Step 2 to Step 5 within the Law Enforcement Labor Services labor agreement pay scale. Please see attached memorandum.

Telecom Department

A resignation from the Administrative Assistant was received last week and thus creates a vacancy within the Department. The Personnel Committee will discuss options for department staffing and/or coordination with the Telecom Commission. As such, there may or may not be any recommendation presented to the City Council at this time.



WINDOM POLICE DEPARTMENT

PO BOX 38, 444 NINTH STREET

WINDOM, MN 56101

Scott Peterson, Chief

PHONE: (507)831-6134 / FAX: (507)831-1957



August 12, 2015

Dear Personnel Committee Members:

Officer Jon Beck has successfully completed his yearly evaluation. I am recommending that he be moved from his current wage rate of Step 2 to Step 5.

Current Level	Proposed Increase
Step 2 \$19.83	Step 5 \$21.20

Thank you for your consideration of this request.

Sincerely,

Scott Peterson, Chief of Police

Vehicles to Sell 9/9/15

Old Planning/Zoning Vehicle; 1998 Dodge Durango Vin No#. 1B4HS2HY4WF188625

1994 Chevrolet ½ Ton Pickup Truck Vin No#. 1GCDC1474RZ269599

1994 Chevrolet 1 Ton Pickup Truck Vin No#. 1??GC?4K0RE297861

1994 1500 Chevrolet Pickup Truck Vin No#. 1GCDC14Z3RZ266032



Windom, MN

Expense Approval Report

By Fund

Payment Dates 8/27/2015 - 9/9/2015

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL					
US BANK	20150902	09/02/2015	CREDIT CARD- TAX	100-11500	9.20
MN REVENUE	20150904	09/04/2015	SALES TAX - AUG 2015	100-20202	32.42
					41.62
Activity: 41110 - Mayor & Council					
SCHRAMMEL LAW OFFICE	20150909	09/09/2015	LEGAL FEES - MAYOR & COUN	100-41110-304	2,385.00
LEAGUE OF MN CITIES	221653	09/01/2015	REGISTRATION-BRIAN COOLE	100-41110-308	40.00
ETHAN CLERC FILMS	20150902	09/02/2015	SERVICE-FIRLM COUNCIL MT	100-41110-350	25.00
MN MAYORS ASSOCIATION	20150902	09/02/2015	MEMBERSHIP DUES -COREY	100-41110-433	30.00
LEAGUE OF MN CITIES	220820	09/01/2015	MEMBERSHIP DUES -	100-41110-433	4,840.00
					Activity 41110 - Mayor & Council Total: 7,320.00
Activity: 41310 - Administration					
NCPERS MINNESOTA	8446915	09/02/2015	INSURANCE 844600 - 9/2015	100-41310-133	80.00
US BANK	20150902	09/02/2015	CREDIT CARD- HY-VEE OFFICE	100-41310-200	22.26
US BANK	20150902	09/02/2015	CREDIT CARD- NORTON	100-41310-200	53.43
INDOFF, INC	2667562	08/11/2015	SUPPLIES	100-41310-200	11.40
INDOFF, INC	2673104	08/25/2015	SUPPLIES	100-41310-200	15.11
MAIL FINANCE	H5480292	08/25/2015	LEASE PAYMENT	100-41310-200	22.67
TOSHIBA FINANCIAL SERVICES	286382353	09/02/2015	COPIER LEASE 2/20 - 3/20	100-41310-217	29.45
FRED PRYOR SEMINARS	20150902	09/02/2015	REGISTRATION-CHELSIE CARL	100-41310-308	358.00
MCFOA REGION V	20150902	09/02/2015	REGISTRATION - CHELSIE CAR	100-41310-308	20.00
MN MUNICIPAL BEVERAGE AS	20150902	09/02/2015	REGISTRATION - JOE AUDETT	100-41310-308	15.00
ELECTRIC FUND	20150908	09/08/2015	MONTHLY UTILITY & TELECO	100-41310-321	110.25
CMRS - TMS #256704	256704	09/01/2015	POSTAGE #256704	100-41310-322	283.66
US BANK	20150902	09/02/2015	CREDIT CARD- SITE LOCK	100-41310-326	10.00
US BANK	20150902	09/02/2015	CREDIT CARD- CRASH PLAN B	100-41310-326	9.99
ELECTRIC FUND	20150908	09/08/2015	MONTHLY UTILITY & TELECO	100-41310-326	42.95
BLUE CROSS/BLUE SHIELD	20150904	09/04/2015	INSURANCE PREM-	100-41310-480	351.50
					Activity 41310 - Administration Total: 1,435.67
Activity: 41910 - Building & Zoning					
NCPERS MINNESOTA	8446915	09/02/2015	INSURANCE 844600 - 9/2015	100-41910-133	24.00
CENTURY BUSINESS PRODUCT	287625	08/11/2015	SUPPLIES	100-41910-200	56.54
MAIL FINANCE	H5480292	08/25/2015	LEASE PAYMENT	100-41910-200	22.67
WEX BANK	42106471	09/08/2015	AUGUST CARD - P / Z	100-41910-212	72.10
SCHRAMMEL LAW OFFICE	20150909	09/09/2015	LEGAL FEES - PZ	100-41910-304	375.00
ELECTRIC FUND	20150908	09/08/2015	MONTHLY UTILITY & TELECO	100-41910-321	100.15
VERIZON WIRELESS	9750964403	09/02/2015	TELEPHONE #486357723-000	100-41910-321	17.75
CMRS - TMS #256704	256704	09/01/2015	POSTAGE #256704	100-41910-322	7.31
					Activity 41910 - Building & Zoning Total: 675.52
Activity: 41940 - City Hall					
COLE PAPERS INC.	9122157	09/01/2015	SUPPLIES #84948800	100-41940-211	199.52
ELECTRIC FUND	20150908	09/08/2015	MONTHLY UTILITY & TELECO	100-41940-381	609.88
ELECTRIC FUND	20150908	09/08/2015	MONTHLY UTILITY & TELECO	100-41940-382	69.12
ELECTRIC FUND	20150908	09/08/2015	MONTHLY UTILITY & TELECO	100-41940-385	89.67
MELISSA PENAS	20150901	09/01/2015	CLEANING	100-41940-406	380.00
SANDRA HERDER	20150902	09/02/2015	CLEANING	100-41940-406	380.00
SCHWALBACH HARDWARE	20150904	09/04/2015	MAINTENANCE - CITY HALL	100-41940-409	85.24
					Activity 41940 - City Hall Total: 1,813.43
Activity: 42120 - Crime Control					
NCPERS MINNESOTA	8446915	09/02/2015	INSURANCE 844600 - 9/2015	100-42120-133	160.00
INDOFF, INC	2669685	08/18/2015	SUPPLIES	100-42120-200	38.50
INDOFF, INC	2671072	08/25/2015	SUPPLIES	100-42120-200	7.89
MAIL FINANCE	H5480292	08/25/2015	LEASE PAYMENT	100-42120-200	22.67

Expense Approval Report

Payment Dates: 8/27/2015 - 9/9/2015

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WEX BANK	42106471	09/08/2015	AUGUST CARD - POLICE	100-42120-212	1,276.47
WEX BANK	42106471	09/08/2015	AUGUST CARD - POLICE	100-42120-212	-19.59
SCHRAMMEL LAW OFFICE	20150909	09/09/2015	LEGAL FEES - POLICE	100-42120-304	3,622.50
CITY OF ST PAUL	IN00011033	08/17/2015	TRAINING CLASSES	100-42120-308	455.00
ELECTRIC FUND	20150908	09/08/2015	MONTHLY UTILITY & TELECO	100-42120-321	68.97
VERIZON WIRELESS	9750964403	09/02/2015	TELEPHONE #486357723-000	100-42120-321	216.84
CMRS - TMS #256704	256704	09/01/2015	POSTAGE #256704	100-42120-322	1.59
ALPHA WIRELESS - MANKATO	678386	09/01/2015	EQUIPMENT	100-42120-323	77.56
COTTONWOOD CO AUD/TRE	20150901	09/01/2015	DISPATCHING	100-42120-325	275.00
CDW GOVERNMENT INC	XG93245	08/11/2015	SERVICE	100-42120-326	40.26
TOSHIBA FINANCIAL SERVICES	286382353	09/02/2015	COPIER LEASE 2/20 - 3/20	100-42120-404	14.73
SHOPKO STORES OPERATING	3328	09/04/2015	SUPPLIES	100-42120-404	11.99
COTTONWOOD CO AUD/TRE	20150901	09/01/2015	RENT	100-42120-412	1,850.00
SCHWALBACH HARDWARE	20150904	09/04/2015	MAINTENANCE - POLICE	100-42120-480	168.81
BLUE CROSS/BLUE SHIELD	20150904	09/04/2015	INSURANCE PREM-	100-42120-480	351.50
Activity 42120 - Crime Control Total:					8,640.69

Activity: 42220 - Fire Fighting

INDOFF, INC	2669672	08/25/2015	SUPPLIES	100-42220-200	37.28
BRITTANY ESPENSON	20150902	09/02/2015	SERVICE	100-42220-211	60.00
US BANK	20150902	09/02/2015	CREDIT CARD- STAPLES OIL	100-42220-212	115.16
WEX BANK	42106471	09/08/2015	AUGUST CARD - FIRE	100-42220-212	251.22
ELECTRIC FUND	20150908	09/08/2015	MONTHLY UTILITY & TELECO	100-42220-321	27.67
CMRS - TMS #256704	256704	09/01/2015	POSTAGE #256704	100-42220-322	1.63
COTTONWOOD CO AUD/TRE	20150901	09/01/2015	DISPATCHING	100-42220-325	212.50
TOSHIBA FINANCIAL SERVICES	286382353	09/02/2015	COPIER LEASE 2/20 - 3/20	100-42220-404	23.56
BRUNTON ARCHITECTS & EN	08-1554	08/18/2015	SERVICE - EM SERVICES BLDG	100-42220-439	7,950.00
BRUNTON ARCHITECTS & EN	08-1555	08/18/2015	SERVICE - EM SERVICES BLDG	100-42220-439	10,000.00
Activity 42220 - Fire Fighting Total:					18,679.02

Activity: 42500 - Civil Defense

COTTONWOOD CO AUD/TRE	20150901	09/01/2015	DISPATCHING	100-42500-325	12.50
ELECTRIC FUND	20150908	09/08/2015	MONTHLY UTILITY & TELECO	100-42500-381	9.66
Activity 42500 - Civil Defense Total:					22.15

Activity: 43100 - Streets

NCPERS MINNESOTA	8446915	09/02/2015	INSURANCE 844600 - 9/2015	100-43100-133	80.00
US BANK	20150902	09/02/2015	CREDIT CARD- SHOPKO	100-43100-200	17.08
MAIL FINANCE	H5480292	08/25/2015	LEASE PAYMENT	100-43100-200	22.67
RUNNING'S SUPPLY	20150908	09/08/2015	MAINTENANCE -	100-43100-211	49.62
WEX BANK	42106471	09/08/2015	AUGUST CARD - STREET	100-43100-212	1,637.84
WEX BANK	42106471	09/08/2015	AUGUST CARD - STREET	100-43100-212	-19.55
COUNTRY PRIDE SERVICE	20150908	09/08/2015	MAINTENANCE	100-43100-216	281.17
JIFFY-JR. PRODUCTS	160470	08/17/2015	SUPPLIES	100-43100-217	81.24
RUNNING'S SUPPLY	20150908	09/08/2015	MAINTENANCE -	100-43100-217	6.88
ELECTRIC FUND	20150908	09/08/2015	MONTHLY UTILITY & TELECO	100-43100-217	42.95
ELECTRIC FUND	20150908	09/08/2015	MONTHLY UTILITY & TELECO	100-43100-321	56.48
VERIZON WIRELESS	9750964403	09/02/2015	TELEPHONE #486357723-000	100-43100-321	75.98
CMRS - TMS #256704	256704	09/01/2015	POSTAGE #256704	100-43100-322	7.45
COTTONWOOD CO AUD/TRE	20150901	09/01/2015	DISPATCHING	100-43100-325	125.00
ELECTRIC FUND	20150908	09/08/2015	MONTHLY UTILITY & TELECO	100-43100-381	233.94
ELECTRIC FUND	20150908	09/08/2015	MONTHLY UTILITY & TELECO	100-43100-381	1,825.85
ELECTRIC FUND	20150908	09/08/2015	MONTHLY UTILITY & TELECO	100-43100-382	42.46
ELECTRIC FUND	20150908	09/08/2015	MONTHLY UTILITY & TELECO	100-43100-385	42.11
RUNNING'S SUPPLY	20150908	09/08/2015	MAINTENANCE -	100-43100-402	54.96
COUNTRY PRIDE SERVICE	20150908	09/08/2015	MAINTENANCE	100-43100-404	179.41
RUNNING'S SUPPLY	20150908	09/08/2015	MAINTENANCE -	100-43100-404	7.32
BLUE CROSS/BLUE SHIELD	20150904	09/04/2015	INSURANCE PREM-	100-43100-480	938.50
Activity 43100 - Streets Total:					5,789.36

Activity: 43210 - Sanitation

WAYNE ERICKSON	20150902	09/02/2015	COMPOST SITE MANAGER	100-43210-307	152.00
Activity 43210 - Sanitation Total:					152.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Activity: 45120 - Recreation					
MAIL FINANCE	H5480292	08/25/2015	LEASE PAYMENT	100-45120-200	22.67
WINDOM AREA SCHOOLS	20150904	09/04/2015	HIGH SCHOOL VOLLEYBALL TE	100-45120-217	350.00
CMRS - TMS #256704	256704	09/01/2015	POSTAGE #256704	100-45120-217	3.08
TOSHIBA FINANCIAL SERVICES	286382353	09/02/2015	COPIER LEASE 2/20 - 3/20	100-45120-217	14.73
KDOM RADIO	KDOM0113150837051	09/08/2015	ADVERTISING - ARENA	100-45120-340	100.00
MN REVENUE	20150904	09/04/2015	SALES TAX - AUG 2015	100-45120-460	106.00
Activity 45120 - Recreation Total:					596.48
Activity: 45202 - Park Areas					
NCPERS MINNESOTA	8446915	09/02/2015	INSURANCE 844600 - 9/2015	100-45202-133	16.00
MAIL FINANCE	H5480292	08/25/2015	LEASE PAYMENT	100-45202-200	22.67
SCHWALBACH HARDWARE	20150904	09/04/2015	MAINTENANCE - parks	100-45202-211	39.95
COTTONWOOD CO AUD/TRE	20150901	09/01/2015	DISPATCHING	100-45202-325	37.50
ELECTRIC FUND	20150908	09/08/2015	MONTHLY UTILITY & TELECO	100-45202-381	516.99
ELECTRIC FUND	20150908	09/08/2015	MONTHLY UTILITY & TELECO	100-45202-382	2,760.29
ELECTRIC FUND	20150908	09/08/2015	MONTHLY UTILITY & TELECO	100-45202-385	143.65
SCHWALBACH HARDWARE	20150904	09/04/2015	MAINTENANCE - PARKS	100-45202-402	27.30
RUNNING'S SUPPLY	20150908	09/08/2015	MAINTENANCE -	100-45202-402	11.58
ST CROIX RECREATION	18613	08/25/2015	MAINTENANCE	100-45202-404	2,982.00
RUNNING'S SUPPLY	20150908	09/08/2015	MAINTENANCE -	100-45202-406	99.97
Activity 45202 - Park Areas Total:					6,657.90
Fund 100 - GENERAL Total:					51,823.84
Fund: 211 - LIBRARY					
Activity: 45501 - Library					
NCPERS MINNESOTA	8446915	09/02/2015	INSURANCE 844600 - 9/2015	211-45501-133	16.00
DEMCO	5660771	08/17/2015	SUPPLIES	211-45501-200	114.75
COLE PAPERS INC.	9122157	09/01/2015	SUPPLIES #84948800	211-45501-211	99.75
TOSHIBA FINANCIAL SERVICES	286382353	09/02/2015	COPIER LEASE 2/20 - 3/20	211-45501-217	7.35
ELECTRIC FUND	20150908	09/08/2015	MONTHLY UTILITY & TELECO	211-45501-321	31.17
ELECTRIC FUND	20150908	09/08/2015	MONTHLY UTILITY & TELECO	211-45501-326	47.95
ELECTRIC FUND	20150908	09/08/2015	MONTHLY UTILITY & TELECO	211-45501-381	388.92
ELECTRIC FUND	20150908	09/08/2015	MONTHLY UTILITY & TELECO	211-45501-382	17.25
ELECTRIC FUND	20150908	09/08/2015	MONTHLY UTILITY & TELECO	211-45501-385	26.74
J & K WINDOWS	1133-24	09/01/2015	MAINTENANCE	211-45501-402	20.00
MELISSA PENAS	20150901	09/01/2015	CLEANING	211-45501-402	380.00
SANDRA HERDER	20150902	09/02/2015	CLEANING	211-45501-402	380.00
SCHWALBACH HARDWARE	20150904	09/04/2015	MAINTENANCE - LIBRARY	211-45501-402	128.65
PLUM CREEK LIBRARY	1528	09/04/2015	LOST BOOK CHARGE #1528	211-45501-435	19.95
US BANK	20150902	09/02/2015	CREDIT CARD- AMAZON BOO	211-45501-435	238.35
GALE	55653143	08/14/2015	BOOKS	211-45501-435	73.42
GALE	55739201	09/01/2015	BOOKS	211-45501-435	49.35
MICROMARKETING	586011	09/02/2015	BOOKS	211-45501-435	113.00
MICROMARKETING	586391	09/04/2015	BOOKS	211-45501-435	135.00
Activity 45501 - Library Total:					2,287.71
Fund 211 - LIBRARY Total:					2,287.71
Fund: 225 - AIRPORT					
Activity: 45127 - Airport					
RED ROCK RURAL WATER	20150904	09/04/2015	SERVICE	225-45127-200	44.30
CMRS - TMS #256704	256704	09/01/2015	POSTAGE #256704	225-45127-217	40.70
CITY SERVICE VALCON	20150831	08/21/2015	GAS - INV 0071700 REF BOL#8	225-45127-264	10,269.00
CITY SERVICE VALCON	20150831A	08/28/2015	GAS - INV 0073402 REF BOL #	225-45127-264	10,013.80
SOUTH CENTRAL ELECTRIC	20150904	09/04/2015	SERVICE #367400 #26-12-112	225-45127-381	150.00
SOUTH CENTRAL ELECTRIC	20150904A	09/04/2015	SERVICE #367403 #26-12-116	225-45127-381	174.10
SCHWALBACH HARDWARE	20150904	09/04/2015	MAINTENANCE - AIRPORT	225-45127-404	3.90
Activity 45127 - Airport Total:					20,696.00
Fund 225 - AIRPORT Total:					20,696.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 230 - POOL					
Activity: 45124 - Pool					
TYLER WOITAS	126553	08/18/2015	SERVICE	230-45124-217	900.00
TOSHIBA FINANCIAL SERVICES	286382353	09/02/2015	COPIER LEASE 2/20 - 3/20	230-45124-217	7.36
CMRS - TMS #256704	256704	09/01/2015	POSTAGE #256704	230-45124-322	41.64
ELECTRIC FUND	20150908	09/08/2015	MONTHLY UTILITY & TELECO	230-45124-381	1,208.58
ELECTRIC FUND	20150908	09/08/2015	MONTHLY UTILITY & TELECO	230-45124-382	1,844.63
MN ENERGY RESOURCES	20150904A	09/04/2015	HEATING #4348184-5 SWIM	230-45124-383	1,137.53
MN ENERGY RESOURCES	20150904B	09/04/2015	HEATING #4348184-5 SWIM	230-45124-383	666.96
HD SUPPLY WATERWORKS LT	E367943	09/04/2015	MAINTENANCE	230-45124-404	121.13
MN REVENUE	20150904	09/04/2015	SALES TAX - AUG 2015	230-45124-460	167.00
Activity 45124 - Pool Total:					6,094.83
Fund 230 - POOL Total:					6,094.83
Fund: 235 - AMBULANCE					
Activity: 42153 - Ambulance					
MAIL FINANCE	H5480292	08/25/2015	LEASE PAYMENT	235-42153-200	22.66
WEX BANK	42106471	09/08/2015	AUGUST CARD - AMBULANCE	235-42153-212	749.10
WEX BANK	42106471	09/08/2015	AUGUST CARD - AMBULANCE	235-42153-212	-19.59
JUSTIN HARRINGTON	20150901	09/01/2015	EXPENSE	235-42153-217	18.98
PRAXAIR DISTRIBUTION INC	53626795	09/04/2015	SUPPLIES	235-42153-217	280.99
BOUND TREE MEDICAL, LLC	81875553	08/17/2015	SUPPLIES	235-42153-217	416.36
MEMSA	20150902	09/02/2015	MEMSA CONF - REGISTRATIO	235-42153-308	490.00
ELECTRIC FUND	20150908	09/08/2015	MONTHLY UTILITY & TELECO	235-42153-321	24.64
VERIZON WIRELESS	9750964403	09/02/2015	TELEPHONE #486357723-000	235-42153-321	69.21
CMRS - TMS #256704	256704	09/01/2015	POSTAGE #256704	235-42153-322	17.20
COTTONWOOD CO AUD/TRE	20150901	09/01/2015	DISPATCHING	235-42153-325	200.00
APRIL HARRINGTON	20150901	09/01/2015	EXPENSE	235-42153-334	65.91
KIM POWERS	20150901	09/01/2015	EXPENSE	235-42153-334	47.84
TIM HACKER	20150902	09/02/2015	EXPENSE	235-42153-334	19.81
SCHWALBACH HARDWARE	20150904	09/04/2015	MAINTENANCE - AMBULANC	235-42153-404	5.98
COUNTRY PRIDE SERVICE	20150908	09/08/2015	MAINTENANCE	235-42153-405	402.24
Activity 42153 - Ambulance Total:					2,811.33
Fund 235 - AMBULANCE Total:					2,811.33
Fund: 250 - EDA GENERAL					
ELECTRIC FUND	20150901	09/01/2015	EDA LOAN TO ELECTRIC FUND	250-23900	884.70
					884.70
Activity: 46520 - EDA					
NCPERS MINNESOTA	8446915	09/02/2015	INSURANCE 844600 - 9/2015	250-46520-133	24.00
CENTURY BUSINESS PRODUCT	287625	08/11/2015	SUPPLIES	250-46520-200	113.07
MAIL FINANCE	H5480292	08/25/2015	LEASE PAYMENT	250-46520-200	22.66
WENCK ASSOCIATES, INC.	11507261	09/08/2015	RIVER BEND ADDITION SEWE	250-46520-303	930.75
SCHRAMM LAW OFFICE	20150909	09/09/2015	LEGAL FEES - EDA	250-46520-304	495.00
ELECTRIC FUND	20150908	09/08/2015	MONTHLY UTILITY & TELECO	250-46520-321	100.15
VERIZON WIRELESS	9750964403	09/02/2015	TELEPHONE #486357723-000	250-46520-321	53.00
CMRS - TMS #256704	256704	09/01/2015	POSTAGE #256704	250-46520-322	1.54
ELECTRIC FUND	20150908	09/08/2015	MONTHLY UTILITY & TELECO	250-46520-381	44.22
US BANK	20150902	09/02/2015	CREDIT CARD- MEETING MEA	250-46520-438	54.00
COTTONWOOD CO RECORDER	20150908	09/08/2015	#56657 #276000 - RECORDIN	250-46520-480	46.00
BUILDING SPRINKLER INC.	63449	08/18/2015	SERVICE	250-46520-480	1,266.00
Activity 46520 - EDA Total:					3,150.54
Activity: 49980 - Debt Service					
FULDA CREDIT UNION	20150901	09/01/2015	SPEC BLDG LOAN - PRINCIPAL	250-49980-602	2,076.30
ELECTRIC FUND	20150901	09/01/2015	EDA LOAN TO ELECTRIC FUND	250-49980-612	64.70
FULDA CREDIT UNION	20150901	09/01/2015	SPEC BLDG LOAN - INTEREST	250-49980-612	1,283.60
Activity 49980 - Debt Service Total:					3,424.70
Fund 250 - EDA GENERAL Total:					7,460.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 254 - NORTH IND PARK					
Activity: 46520 - EDA					
SCHRAMMEL LAW OFFICE	20150909	09/09/2015	LEGAL FEES - NWIP	254-46520-304	570.00
SOUTH CENTRAL ELECTRIC	20150902A	09/02/2015	SERVICE #367404 #26-24-123	254-46520-381	94.29
FINANCE & COMMERCE, INC.	742344647	09/02/2015	INV #742344647 ACCT #1006	254-46520-480	228.90
Activity 46520 - EDA Total:					893.19
Activity: 49950 - Capital Outlay					
JURGENS CONSTRUCTION, IN	20150818	08/18/2015	SERVICE	254-49950-500	1,400.00
Activity 49950 - Capital Outlay Total:					1,400.00
Fund 254 - NORTH IND PARK Total:					2,293.19
Fund: 306 - 2013 STREET IMPROVEMENT					
Activity: 49950 - Capital Outlay					
SCHRAMMEL LAW OFFICE	20150909	09/09/2015	LEGAL FEES - 2013 STREET PR	306-49950-304	30.00
Activity 49950 - Capital Outlay Total:					30.00
Fund 306 - 2013 STREET IMPROVEMENT Total:					30.00
Fund: 401 - GENERAL CAPITAL PROJECTS					
Activity: 49950 - Capital Outlay					
M R PAVING & EXCAVATING I	27611	09/08/2015	2015 STREET IMPROVEMENT	401-49950-503	15,292.63
Activity 49950 - Capital Outlay Total:					15,292.63
Fund 401 - GENERAL CAPITAL PROJECTS Total:					15,292.63
Fund: 601 - WATER					
DAKOTA SUPPLY GROUP	B518762	08/25/2015	MACHINERY - EQUIPMENT	601-16400	4,695.70
DAKOTA SUPPLY GROUP	B540775	09/01/2015	EQUIPMENT	601-16400	983.70
Activity: 49400 - Water					5,679.40
NCPERS MINNESOTA	8446915	09/02/2015	INSURANCE 844600 - 9/2015	601-49400-133	16.00
INDOFF, INC	2669680	08/17/2015	SUPPLIES	601-49400-200	156.21
MAIL FINANCE	H5480292	08/25/2015	LEASE PAYMENT	601-49400-200	22.66
WEX BANK	42106471	09/08/2015	AUGUST CARD - WATER	601-49400-212	299.17
US BANK	20150902	09/02/2015	CREDIT CARD- PAY PAL	601-49400-217	7.50
RUNNING'S SUPPLY	20150908	09/08/2015	MAINTENANCE -	601-49400-241	155.98
MN VALLEY TESTING	769802	08/25/2015	TESTING	601-49400-310	56.25
ELECTRIC FUND	20150908	09/08/2015	MONTHLY UTILITY & TELECO	601-49400-321	49.36
VERIZON WIRELESS	9750964403	09/02/2015	TELEPHONE #486357723-000	601-49400-321	49.27
CMRS - TMS #256704	256704	09/01/2015	POSTAGE #256704	601-49400-322	0.51
CMRS - TMS #256704	256704	09/01/2015	POSTAGE #256704	601-49400-322	107.04
COTTONWOOD CO AUD/TRE	20150901	09/01/2015	DISPATCHING	601-49400-325	100.00
HP SUDS CLUB, LLC	20150901	09/01/2015	BILLING CONTRACT SERVICE	601-49400-326	1,170.00
FEDERATED RURAL ELECTRIC	20150901	09/01/2015	SERVICE #28-35-18	601-49400-381	18.52
ELECTRIC FUND	20150908	09/08/2015	MONTHLY UTILITY & TELECO	601-49400-381	5,103.80
ELECTRIC FUND	20150908	09/08/2015	MONTHLY UTILITY & TELECO	601-49400-382	15.53
ELECTRIC FUND	20150908	09/08/2015	MONTHLY UTILITY & TELECO	601-49400-385	26.74
ELECTRIC FUND	20150908	09/08/2015	MONTHLY UTILITY & TELECO	601-49400-386	1,100.74
US BANK	20150902	09/02/2015	CREDIT CARD- AMAZON FAUC	601-49400-404	70.66
US BANK	20150902	09/02/2015	CREDIT CARD- HACH	601-49400-404	401.14
US BANK	20150902	09/02/2015	CREDIT CARD- HY-VEE	601-49400-404	8.70
SCHWALBACH HARDWARE	20150904	09/04/2015	MAINTENANCE - WATER	601-49400-404	40.25
RUNNING'S SUPPLY	20150908	09/08/2015	MAINTENANCE -	601-49400-404	46.84
TOSHIBA FINANCIAL SERVICES	286382353	09/02/2015	COPIER LEASE 2/20 - 3/20	601-49400-404	29.45
SCHWALBACH HARDWARE	20150904	09/04/2015	MAINTENANCE - WATER	601-49400-408	139.41
RUNNING'S SUPPLY	20150908	09/08/2015	MAINTENANCE -	601-49400-408	209.96
Activity 49400 - Water Total:					9,401.75
Fund 601 - WATER Total:					15,081.15
Fund: 602 - SEWER					
Activity: 49450 - Sewer					
NCPERS MINNESOTA	8446915	09/02/2015	INSURANCE 844600 - 9/2015	602-49450-133	96.00
NCPERS MINNESOTA	8446915	09/02/2015	INSURANCE 844600 - 9/2015	602-49450-133	56.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
INDOFF, INC	2669680	08/17/2015	SUPPLIES	602-49450-200	156.21
SHOPKO STORES OPERATING	4558	09/04/2015	SUPPLIES	602-49450-200	0.78
MAIL FINANCE	H5480292	08/25/2015	LEASE PAYMENT	602-49450-200	22.66
WEX BANK	42106471	09/08/2015	AUGUST CARD - SEWER	602-49450-212	412.75
HAWKINS, INC	3765820	08/18/2015	CHEMICALS	602-49450-216	1,060.50
US BANK	20150902	09/02/2015	CREDIT CARD- PAY PAL	602-49450-217	7.50
MN VALLEY TESTING	768037	08/11/2015	TESTING	602-49450-310	238.00
MN VALLEY TESTING	768251	08/17/2015	TESTING	602-49450-310	133.00
MN VALLEY TESTING	768270	08/17/2015	TESTING	602-49450-310	158.00
MN VALLEY TESTING	768768	08/18/2015	TESTING	602-49450-310	118.60
MN VALLEY TESTING	769261	08/17/2015	TESTING	602-49450-310	238.00
MN VALLEY TESTING	769311	08/17/2015	TESTING	602-49450-310	158.00
MN VALLEY TESTING	769402	08/17/2015	TESTING	602-49450-310	133.00
MN VALLEY TESTING	769405	08/17/2015	TESTING	602-49450-310	120.00
MN VALLEY TESTING	769673	08/25/2015	TESTING	602-49450-310	126.40
ELECTRIC FUND	20150908	09/08/2015	MONTHLY UTILITY & TELECO	602-49450-321	150.94
VERIZON WIRELESS	9750964403	09/02/2015	TELEPHONE #486357723-000	602-49450-321	49.27
RUNNING'S SUPPLY	20150908	09/08/2015	MAINTENANCE -	602-49450-322	22.32
CMRS - TMS #256704	256704	09/01/2015	POSTAGE #256704	602-49450-322	1.92
CMRS - TMS #256704	256704	09/01/2015	POSTAGE #256704	602-49450-322	107.04
COTTONWOOD CO AUD/TRE	20150901	09/01/2015	DISPATCHING	602-49450-325	100.00
HP SUDS CLUB, LLC	20150901	09/01/2015	BILLING CONTRACT SERVICE	602-49450-326	1,170.00
ELECTRIC FUND	20150908	09/08/2015	MONTHLY UTILITY & TELECO	602-49450-326	42.95
US BANK	20150902	09/02/2015	CREDIT CARD- MWOA	602-49450-334	146.06
US BANK	20150902	09/02/2015	CREDIT CARD- TIMBERLAKE L	602-49450-334	808.68
SOUTH CENTRAL ELECTRIC	20150902	09/02/2015	SERVICE #367405 #26-24-125	602-49450-381	77.70
ELECTRIC FUND	20150908	09/08/2015	MONTHLY UTILITY & TELECO	602-49450-381	14,834.80
ELECTRIC FUND	20150908	09/08/2015	MONTHLY UTILITY & TELECO	602-49450-382	314.43
US BANK	20150902	09/02/2015	CREDIT CARD- HACH	602-49450-404	850.00
TOSHIBA FINANCIAL SERVICES	286382353	09/02/2015	COPIER LEASE 2/20 - 3/20	602-49450-404	23.56
RUNNING'S SUPPLY	20150908	09/08/2015	MAINTENANCE -	602-49450-406	69.96
SCHWALBACH HARDWARE	20150904	09/04/2015	MAINTENANCE - SEWER	602-49450-408	54.95
HOLT'S CLEANING SERVICE IN	20150908	09/08/2015	SERVICE @ 1515 2ND AVE	602-49450-408	475.59
HANSON PLUMBING	3380	09/08/2015	SERVICE @ 1515 2ND AVE N	602-49450-408	190.00
SCHWALBACH HARDWARE	20150904	09/04/2015	MAINTENANCE - SEWER	602-49450-409	33.99
BOLTON & MENK, INC.	0181913	09/08/2015	SERVICE	602-49450-439	2,088.52
US BANK	20150902	09/02/2015	CREDIT CARD- AMAZON AID D	602-49450-439	69.95
SCHWALBACH HARDWARE	20150904	09/04/2015	MAINTENANCE - SEWER	602-49450-439	172.48
RUNNING'S SUPPLY	20150908	09/08/2015	MAINTENANCE -	602-49450-439	57.76
MN VALLEY TESTING	768782	08/18/2015	TESTING	602-49450-439	126.40
BLUE CROSS/BLUE SHIELD	20150904	09/04/2015	INSURANCE PREM-	602-49450-480	351.50
BLUE CROSS/BLUE SHIELD	20150904	09/04/2015	INSURANCE PREM-	602-49450-480	351.50
Activity 49450 - Sewer Total:					25,977.67
Fund 602 - SEWER Total:					25,977.67

Fund: 604 - ELECTRIC

MBS - MULTI-BANK SECURITIE	20150831	08/20/2015	ACH FUNDS TO MBS	604-10400	248,000.00
B & B TRANSFORMER	22103	08/25/2015	ELECTRIC INVENTORY	604-14200	4,550.00
BORDER STATES	909867855	09/01/2015	ELECTRIC INVENTORY	604-14200	85.52
J. H. LARSON	S100999990.001	08/18/2015	ELECTRIC INVENTORY	604-14200	55.14
J. H. LARSON	S101003050.001	08/25/2015	INVENTORY	604-14200	-9.86
MN REVENUE	20150904	09/04/2015	SALES TAX - AUG 2015	604-20202	21,943.00
ASTARIA BLANSHAN	20150908	09/08/2015	REFUND - UTILITY PREPAYME	604-22000	300.00
OTTEN EXTERIORS	20150909	09/09/2015	REFUND - UTILITY PREPAYME	604-22000	300.00
ELECTRIC FUND	20150909	09/09/2015	UTIL PREPAY-C.MALCOLM-TO	604-22000	300.00
ROSE CARSTEN	20150909	09/09/2015	REFUND-UTIL PREPAY MADE	604-22000	300.00
TERA CROWELL	20150909	09/09/2015	REFUND - UTILITY PREPAYME	604-22000	300.00
JENNIFER ARMSTRONG	20150909	09/09/2015	REFUND - UTILITY PREPAYME	604-22000	300.00
MATT & JULIE DASILVA	20150909	09/09/2015	REFUND - UTILITY PREPAYME	604-22000	300.00
JENNIFER PETERSEN	20150909	09/09/2015	REFUND - UTILITY PREPAYME	604-22000	300.00
ELECTRIC FUND	20150909A	09/09/2015	UTIL PREPAY-DZURIS -TO BILLI	604-22000	300.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ELECTRIC FUND	20150909B	09/09/2015	UTIL PREPAY-J.SUNDERMAN -	604-22000	300.00
UTILITIES PLUS ENERGY SERVI	10166A	08/18/2015	CREDIT - APPLIED OWNERS C	604-37473	-1,203.70
					<u>276,420.10</u>
Activity: 49550 - Electric					
NCPERS MINNESOTA	8446915	09/02/2015	INSURANCE 844600 - 9/2015	604-49550-133	40.00
MAIL FINANCE	H5480292	08/25/2015	LEASE PAYMENT	604-49550-200	22.66
RUNNING'S SUPPLY	20150908	09/08/2015	MAINTENANCE -	604-49550-211	11.99
WEX BANK	42106471	09/08/2015	AUGUST CARD - ELECTRIC	604-49550-212	585.31
US BANK	20150902	09/02/2015	CREDIT CARD- HY-VEE	604-49550-217	1.99
US BANK	20150902	09/02/2015	CREDIT CARD- HY -VEE	604-49550-217	5.99
US BANK	20150902	09/02/2015	CREDIT CARD- PAY PAL	604-49550-217	7.50
US BANK	20150902	09/02/2015	CREDIT CARD- SCHEELS WOR	604-49550-218	96.72
SCHWALBACH HARDWARE	20150904	09/04/2015	MAINTENANCE - ELECTRIC	604-49550-241	29.99
RUNNING'S SUPPLY	20150908	09/08/2015	MAINTENANCE -	604-49550-241	52.98
DEPARTMENT OF ENERGY	BFP8000800815	09/04/2015	POWER COST #1781	604-49550-263	116,206.26
LEAGUE OF MN CITIES	220643	09/01/2015	REGISTRATION - JEFF GILBERT	604-49550-308	15.00
RUNNING'S SUPPLY	20150908	09/08/2015	MAINTENANCE -	604-49550-310	44.88
ELECTRIC FUND	20150908	09/08/2015	MONTHLY UTILITY & TELECO	604-49550-321	196.22
VERIZON WIRELESS	9750964403	09/02/2015	TELEPHONE #486357723-000	604-49550-321	78.98
RUNNING'S SUPPLY	20150908	09/08/2015	MAINTENANCE -	604-49550-322	15.85
CMRS - TMS #256704	256704	09/01/2015	POSTAGE #256704	604-49550-322	4.21
CMRS - TMS #256704	256704	09/01/2015	POSTAGE #256704	604-49550-322	107.04
COTTONWOOD CO AUD/TRE	20150901	09/01/2015	DISPATCHING	604-49550-325	187.50
HP SUDS CLUB, LLC	20150901	09/01/2015	BILLING CONTRACT SERVICE	604-49550-326	1,170.00
ELECTRIC FUND	20150908	09/08/2015	MONTHLY UTILITY & TELECO	604-49550-326	112.31
US BANK	20150902	09/02/2015	CREDIT CARD- WILDFLOWER	604-49550-334	336.65
ELECTRIC FUND	20150908	09/08/2015	MONTHLY UTILITY & TELECO	604-49550-381	94.16
ELECTRIC FUND	20150908	09/08/2015	MONTHLY UTILITY & TELECO	604-49550-382	19.67
MN ENERGY RESOURCES	20150902	09/02/2015	CREDIT - HEATING #4355412-	604-49550-383	-3.74
ELECTRIC FUND	20150908	09/08/2015	MONTHLY UTILITY & TELECO	604-49550-385	26.74
UTILITIES PLUS ENERGY SERVI	10166	08/18/2015	SERVICE - MAINTENANCE	604-49550-402	1,372.20
FORKLIFTS OF MINNESOTA, I	0154616130	09/01/2015	MAINTENANCE	604-49550-404	299.35
RUNNING'S SUPPLY	20150908	09/08/2015	MAINTENANCE -	604-49550-404	76.55
TOSHIBA FINANCIAL SERVICES	286382353	09/02/2015	COPIER LEASE 2/20 - 3/20	604-49550-404	29.45
CAMPUS CLEANERS	08-010477	09/04/2015	SERVICE	604-49550-406	34.17
CAMPUS CLEANERS	08-011601	09/04/2015	SERVICE	604-49550-406	34.17
BRAD BUSSA	20150901	09/01/2015	CLEANING	604-49550-406	184.60
SCHWALBACH HARDWARE	20150904	09/04/2015	MAINTENANCE - ELECTRIC	604-49550-406	10.76
RUNNING'S SUPPLY	20150908	09/08/2015	MAINTENANCE -	604-49550-406	15.27
US BANK	20150902	09/02/2015	CREDIT CARD- CONSOLIDATE	604-49550-408	196.00
SCHWALBACH HARDWARE	20150904	09/04/2015	MAINTENANCE - ELECTRIC	604-49550-408	22.46
B & B TRANSFORMER	22107	08/25/2015	MAINTENANCE	604-49550-408	100.00
CONDUX INTERNATIONAL, IN	100000030222	08/18/2015	MAINTENANCE	604-49550-408	538.04
WERNER ELECTRIC	58769540.002	09/02/2015	MAINTENANCE	604-49550-408	20.16
SCHWALBACH HARDWARE	20150904	09/04/2015	MAINTENANCE - ELECTRIC	604-49550-409	4.28
WESTMOR INDUSTRIES, LLC	1152101 RI	08/25/2015	MAINTENANCE	604-49550-410	82.00
US BANK	20150902	09/02/2015	CREDIT CARD-CARQUEST	604-49550-410	514.50
COTTONWOOD HISTORICAL S	20150902	09/02/2015	ENERGY REBATE	604-49550-450	880.74
HARRY SCHUUR	20150904	09/04/2015	ENERGY REBATE	604-49550-450	500.00
TORO	20150908	09/08/2015	ENERGY REBATE	604-49550-450	18,689.97
DAKOTA SUPPLY GROUP	B507874	09/01/2015	CONSERVATION	604-49550-450	1,042.00
MN REVENUE	20150904	09/04/2015	SALES TAX - AUG 2015	604-49550-460	22.77
BLUE CROSS/BLUE SHIELD	20150904	09/04/2015	INSURANCE PREM-	604-49550-480	938.50
J. H. LARSON	S100997541.001	08/13/2015	SUPPLIES	604-49550-480	6.77
WINDOM AREA DEVELOPME	20150902	09/02/2015	INDUSTRIAL DEVELOPMENT	604-49550-491	1,200.00
			Activity 49550 - Electric Total:		146,281.61
			Fund 604 - ELECTRIC Total:		422,701.71

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Fund: 609 - LIQUOR STORE					
MN REVENUE	20150904	09/04/2015	SALES TAX - AUG 2015	609-20202	15,361.00
					<u>15,361.00</u>
Activity: 49751 - Liquor Store					
US BANK	20150902	09/02/2015	CREDIT CARD- SCHWALBACHS	609-49751-200	28.36
MAIL FINANCE	H5480292	08/25/2015	LEASE PAYMENT	609-49751-200	22.66
US BANK	20150902	09/02/2015	CREDIT CARD- SCHWALBACHS	609-49751-211	21.28
CAMPUS CLEANERS	08-011074	08/25/2015	SERVICE	609-49751-217	20.05
SCHWALBACH HARDWARE	20150904	09/04/2015	MAINTENANCE - LIQUOR	609-49751-217	166.32
ENVIROMASTER, INC	523716	08/14/2015	SERVICE	609-49751-217	40.88
AH HERMEL COMPANY	525629	08/25/2015	MERCHANDISE	609-49751-217	176.41
VINOCOPIA, INC	0130187-IN	08/11/2015	MERCHANDISE	609-49751-251	427.75
WIRTZ BEVERAGE MN WINE	1080360010	08/18/2015	MERCHANDISE	609-49751-251	2,252.90
SOUTHERN WINE & SPIRITS O	1313969	08/11/2015	MERCHANDISE	609-49751-251	3,081.87
PHILLIPS WINE & SPIRITS	2834434	08/17/2015	MERCHANDISE	609-49751-251	414.50
JOHNSON BROS.	5238123	08/25/2015	MERCHANDISE	609-49751-251	1,651.77
ARTISAN BEER COMPANY	3048048	08/14/2015	MERCHANDISE	609-49751-252	89.10
ARTISAN BEER COMPANY	318523A	09/04/2015	INVOICE CREDIT TAKEN TWIC	609-49751-252	44.75
DOLL DISTRIBUTING, LLC	445708	09/01/2015	MERCHANDISE	609-49751-252	7,236.80
DOLL DISTRIBUTING, LLC	447612	09/01/2015	MERCHANDISE	609-49751-252	677.50
BEVERAGE WHOLESALERS	565196	09/01/2015	MERCHANDISE	609-49751-252	6,872.85
WIRTZ BEVERAGE MN WINE	1080360010	08/18/2015	MERCHANDISE	609-49751-253	356.00
SOUTHERN WINE & SPIRITS O	1313971	08/11/2015	MERCHANDISE	609-49751-253	208.00
PHILLIPS WINE & SPIRITS	2834435	08/17/2015	MERCHANDISE	609-49751-253	585.00
JOHNSON BROS.	5238124	08/25/2015	MERCHANDISE	609-49751-253	1,239.55
JOHNSON BROS.	5238125	08/25/2015	MERCHANDISE	609-49751-253	344.45
WIRTZ BEVERAGE MN WINE	1080360010	08/18/2015	MERCHANDISE	609-49751-254	61.51
SOUTHERN WINE & SPIRITS O	1313970	08/11/2015	MERCHANDISE	609-49751-254	40.00
PBC - PEPSI BEVERAGES COM	30400606	08/25/2015	MERCHANDISE	609-49751-254	218.65
AH HERMEL COMPANY	525629	08/25/2015	MERCHANDISE	609-49751-254	121.95
AH HERMEL COMPANY	525629	08/25/2015	MERCHANDISE	609-49751-256	192.75
DOLL DISTRIBUTING, LLC	445708	09/01/2015	MERCHANDISE	609-49751-259	126.30
AH HERMEL COMPANY	525629	08/25/2015	MERCHANDISE	609-49751-261	88.05
SCHRAMMEL LAW OFFICE	20150909	09/09/2015	LEGAL FEES - LIQUOR	609-49751-304	105.00
MN MUNICIPAL BEVERAGE AS	20150902	09/02/2015	REGISTRATION - JOE AUDETT	609-49751-308	15.00
ELECTRIC FUND	20150908	09/08/2015	MONTHLY UTILITY & TELECO	609-49751-321	100.45
VERIZON WIRELESS	9750964403	09/02/2015	TELEPHONE #486357723-000	609-49751-321	560.25
CMRS - TMS #256704	256704	09/01/2015	POSTAGE #256704	609-49751-322	1.25
ELECTRIC FUND	20150908	09/08/2015	MONTHLY UTILITY & TELECO	609-49751-326	106.31
VINOCOPIA, INC	0130187-IN	08/11/2015	MERCHANDISE	609-49751-333	10.50
WIRTZ BEVERAGE MN WINE	1080360010	08/18/2015	MERCHANDISE	609-49751-333	57.60
SOUTHERN WINE & SPIRITS O	1313969	08/11/2015	MERCHANDISE	609-49751-333	62.87
SOUTHERN WINE & SPIRITS O	1313970	08/11/2015	MERCHANDISE	609-49751-333	2.00
SOUTHERN WINE & SPIRITS O	1313971	08/11/2015	MERCHANDISE	609-49751-333	8.00
PHILLIPS WINE & SPIRITS	2834434	08/17/2015	MERCHANDISE	609-49751-333	5.01
PHILLIPS WINE & SPIRITS	2834435	08/17/2015	MERCHANDISE	609-49751-333	25.05
JOHNSON BROS.	5238123	08/25/2015	MERCHANDISE	609-49751-333	23.95
JOHNSON BROS.	5238124	08/25/2015	MERCHANDISE	609-49751-333	46.70
AH HERMEL COMPANY	525629	08/25/2015	MERCHANDISE	609-49751-333	3.95
WINDOM FIRE DEPT.	20150902	09/02/2015	2016 CALENDAR AD-RIVER BE	609-49751-340	175.00
LINCOLN MARKETING MN	40066	09/01/2015	ADVERTISING	609-49751-340	399.00
ELECTRIC FUND	20150908	09/08/2015	MONTHLY UTILITY & TELECO	609-49751-381	1,041.17
ELECTRIC FUND	20150908	09/08/2015	MONTHLY UTILITY & TELECO	609-49751-382	108.01
MN ENERGY RESOURCES	204150902A	09/02/2015	HEATING #4290426-8 RIVER B	609-49751-383	49.15
ELECTRIC FUND	20150908	09/08/2015	MONTHLY UTILITY & TELECO	609-49751-385	100.75
TOSHIBA FINANCIAL SERVICES	286382353	09/02/2015	COPIER LEASE 2/20 - 3/20	609-49751-404	29.45
CARLSON & STEWART REFRIG	32284	09/01/2015	SERVICE	609-49751-404	625.60
PLUNKETT'S PEST CONTROL	20150811	08/11/2015	SERVICE	609-49751-406	497.50
US BANK	20150902	09/02/2015	CREDIT CARD- SCHWALBACHS	609-49751-406	25.95

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SCHWALBACH HARDWARE	20150904	09/04/2015	MAINTENANCE - LIQUOR	609-49751-409	153.70
				Activity 49751 - Liquor Store Total:	31,147.52
				Fund 609 - LIQUOR STORE Total:	46,508.52

Fund: 614 - TELECOM

CALIX	1121282	08/18/2015	ONT REPLACEMENTS	614-16400	5,502.55
CALIX	1122761	08/25/2015	ONT UPGRADE-CITY CC TV SY	614-16400	1,313.60
INTERNAL REVENUE SERVICE	20150901	09/01/2015	EXCISE TAX POSTING AUG 201	614-20201	895.14
MN REVENUE	20150904	09/04/2015	SALES TAX - AUG 2015	614-20202	8,523.00
MN 9-1-1 PROGRAM	20150904	09/04/2015	AUG 911 SERVICE	614-20206	999.56
					17,233.85

Activity: 49870 - Telecom

NCPERS MINNESOTA	8446915	09/02/2015	INSURANCE 844600 - 9/2015	614-49870-133	80.00
MAIL FINANCE	H5480292	08/25/2015	LEASE PAYMENT	614-49870-200	22.66
CAMPUS CLEANERS	08-011603	09/02/2015	SERVICE	614-49870-211	21.33
CENTER STOP	20150909	09/09/2015	#7129 on 8-19-15-POLICE DEP	614-49870-212	32.10
WEX BANK	42106471	09/08/2015	AUGUST CARD - TELECOM	614-49870-212	274.69
US BANK	20150902	09/02/2015	CREDIT CARD- PAY PAL	614-49870-217	7.50
SCHWALBACH HARDWARE	20150904	09/04/2015	MAINTENANCE - TELECOM	614-49870-227	78.73
NATIONAL CABLE TV COOP	SI-456146	09/02/2015	MAINTENANCE SUPPLIES	614-49870-227	4,917.84
SCHRAMMEL LAW OFFICE	20150909	09/09/2015	LEGAL FEES - TELECOM	614-49870-304	120.00
OLSEN THIELEN & CO.,LTD	23054	08/25/2015	SERVICE #947000	614-49870-304	651.75
CINNAMON MUELLER	31679	09/09/2015	SERVICE	614-49870-304	809.50
ELECTRIC FUND	20150908	09/08/2015	MONTHLY UTILITY & TELECO	614-49870-321	367.68
VERIZON WIRELESS	9750964403	09/02/2015	TELEPHONE #486357723-000	614-49870-321	310.43
CMRS - TMS #256704	256704	09/01/2015	POSTAGE #256704	614-49870-322	243.17
HP SUDS CLUB, LLC	20150901	09/01/2015	BILLING CONTRACT SERVICE	614-49870-326	1,170.00
WINDOM FIRE DEPT.	20150902C	09/02/2015	ADVERTISING-WINDOM NET	614-49870-340	300.00
KDOM RADIO	KDOM0073150837057	09/09/2015	ADVERTISING - WINDOM NET	614-49870-340	310.50
ELECTRIC FUND	20150908	09/08/2015	MONTHLY UTILITY & TELECO	614-49870-381	2,176.05
ELECTRIC FUND	20150908	09/08/2015	MONTHLY UTILITY & TELECO	614-49870-382	16.94
ELECTRIC FUND	20150908	09/08/2015	MONTHLY UTILITY & TELECO	614-49870-385	26.74
SCHWALBACH HARDWARE	20150904	09/04/2015	MAINTENANCE - TELECOM	614-49870-401	121.25
TOSHIBA FINANCIAL SERVICES	286382353	09/02/2015	COPIER LEASE 2/20 - 3/20	614-49870-404	44.18
TOSHIBA FINANCIAL SERVICES	286382353A	09/02/2015	USAGE 5/20 TO 8/20	614-49870-404	13.66
US BANK	20150902	09/02/2015	CREDIT CARD- NORTHERN TO	614-49870-405	520.85
CENTURY LINK	L04002102115198	08/25/2015	TELEPHONE	614-49870-441	130.03
BLUEHIGHWAYS	012-071015	08/25/2015	SUBSCRIBER	614-49870-442	241.20
MLB NETWORK	055180	08/25/2015	SUBSCRIBER	614-49870-442	1,026.40
NATIONAL CABLE TV COOP	15081255	09/02/2015	SUBSCRIBER	614-49870-442	85,120.45
RFD TV	2179-1743	08/25/2015	SUBSCRIBER	614-49870-442	425.96
DISPLAY SYSTEMS INTERNATI	24635	09/09/2015	SERVICE	614-49870-442	163.88
WOODSTOCK COMMUNICATI	10046201	09/09/2015	SERVICE-SWITCH FEES-911 TR	614-49870-445	205.10
E-911 - INDEPENDENT EMERG	20150909	09/09/2015	SERVICE #0010143	614-49870-445	40.00
DREAM HOST WEB HOSTING	1473097-2015-08-25-1	09/09/2015	SERVICE 7-26-15 TO 8-25-15	614-49870-447	139.00
HURRICANE ELECTRIC LLC	9803834-IN	09/02/2015	SERVICE	614-49870-447	4,000.00
CENTURY LINK	20150904	09/04/2015	SERVICE #507-831-1075 104	614-49870-451	74.77
MN REVENUE	20150904	09/04/2015	SALES TAX - AUG 2015	614-49870-460	39.81
US BANK	20150902	09/02/2015	CREDIT CARD- REFUND ICE W	614-49870-480	-190.00
SOUTHWEST MN BROADBAN	20150904	09/04/2015	QVC COMMISSIONS 7-2015	614-49870-480	75.17
				Activity 49870 - Telecom Total:	104,129.32
				Fund 614 - TELECOM Total:	121,363.17

Fund: 615 - ARENA

Activity: 49850 - Arena

NCPERS MINNESOTA	8446915	09/02/2015	INSURANCE 844600 - 9/2015	615-49850-133	32.00
MAIL FINANCE	H5480292	08/25/2015	LEASE PAYMENT	615-49850-200	22.66
CAMPUS CLEANERS	08-010997	09/04/2015	SERVICE	615-49850-211	9.00
SCHWALBACH HARDWARE	20150904	09/04/2015	MAINTENANCE - ARENA	615-49850-211	102.31
WEX BANK	42106471	09/08/2015	AUGUST CARD - ARENA	615-49850-212	174.58
US BANK	20150902	09/02/2015	CREDIT CARD- RACQUETBALL	615-49850-215	123.45

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SCHWALBACH HARDWARE	20150904	09/04/2015	MAINTENANCE - ARENA	615-49850-217	6.49
TOSHIBA FINANCIAL SERVICES	286382353	09/02/2015	COPIER LEASE 2/20 - 3/20	615-49850-217	26.51
METRO BRUSH & SUPPLY	36878	09/04/2015	SUPPLIES	615-49850-217	61.41
US BANK	20150902	09/02/2015	CREDIT CARD- HY-VEE	615-49850-260	31.53
ELECTRIC FUND	20150908	09/08/2015	MONTHLY UTILITY & TELECO	615-49850-321	188.25
VERIZON WIRELESS	9750964403	09/02/2015	TELEPHONE #486357723-000	615-49850-321	70.80
CMRS - TMS #256704	256704	09/01/2015	POSTAGE #256704	615-49850-322	0.26
ELECTRIC FUND	20150908	09/08/2015	MONTHLY UTILITY & TELECO	615-49850-326	42.95
KDOM RADIO	KDOM0113150837051	09/08/2015	ADVERTISING - ARENA	615-49850-340	82.00
ELECTRIC FUND	20150908	09/08/2015	MONTHLY UTILITY & TELECO	615-49850-381	1,123.23
ELECTRIC FUND	20150908	09/08/2015	MONTHLY UTILITY & TELECO	615-49850-382	175.83
MN ENERGY RESOURCES	20150904	09/04/2015	HEATING #4070858-8 ARENA	615-49850-383	132.74
ELECTRIC FUND	20150908	09/08/2015	MONTHLY UTILITY & TELECO	615-49850-385	26.74
SCHWALBACH HARDWARE	20150904	09/04/2015	MAINTENANCE - ARENA	615-49850-402	48.80
LAMPERTS YARDS, INC.	39155728	09/04/2015	MAINTENANCE	615-49850-402	59.84
LAMPERTS YARDS, INC.	39155744	09/04/2015	MAINTENANCE	615-49850-402	59.84
R & D INDUSTRIES, INC	70331	09/04/2015	MAINTENANCE	615-49850-404	49.41
US BANK	20150902	09/02/2015	CREDIT CARD- DYNAMIC	615-49850-406	400.65
SCHWALBACH HARDWARE	20150904	09/04/2015	MAINTENANCE - ARENA	615-49850-406	82.88
RUNNING'S SUPPLY	20150908	09/08/2015	MAINTENANCE -	615-49850-406	51.96
ELECTRIC FUND	20150904	09/04/2015	MAINTENANCE	615-49850-409	15.14
SCHWALBACH HARDWARE	20150904	09/04/2015	MAINTENANCE - ARENA	615-49850-409	66.92
				Activity 49850 - Arena Total:	3,268.15
				Fund 615 - ARENA Total:	3,268.15

Fund: 617 - M/P CENTER

MN REVENUE	20150904	09/04/2015	SALES TAX - AUG 2015	617-20202	389.14
JONATHAN WIERING	20150901	09/01/2015	REFUND - CANCEL WEDDING	617-38510	175.00
					564.14

Activity: 49860 - M/P Center

NCPERS MINNESOTA	8446915	09/02/2015	INSURANCE 844600 - 9/2015	617-49860-133	48.00
MAIL FINANCE	H5480292	08/25/2015	LEASE PAYMENT	617-49860-200	22.66
COLE PAPERS INC.	9122157	09/01/2015	SUPPLIES #84948800	617-49860-211	198.20
COLE PAPERS INC.	9122158	08/25/2015	SUPPLIES	617-49860-211	101.84
WEX BANK	42106471	09/08/2015	AUGUST CARD - MP	617-49860-212	89.25
US BANK	20150902	09/02/2015	CREDIT CARD- RUNNINGS	617-49860-217	36.95
RIVER BEND LIQUOR	20150902	09/02/2015	MERCHANDISE-PAYMT FROM	617-49860-251	824.85
RIVER BEND LIQUOR	20150902	09/02/2015	MERCHANDISE-PAYMT FROM	617-49860-252	474.31
US BANK	20150902	09/02/2015	CREDIT CARD- HY-VEE	617-49860-254	120.48
RIVER BEND LIQUOR	20150902	09/02/2015	MERCHANDISE-PAYMT FROM	617-49860-254	33.50
RIVER BEND LIQUOR	20150902	09/02/2015	MERCHANDISE-PAYMT FROM	617-49860-259	9.78
RIVER BEND LIQUOR	20150902	09/02/2015	MERCHANDISE-PAYMT FROM	617-49860-261	60.42
SCHWALBACH HARDWARE	20150904	09/04/2015	MAINTENANCE - MP	617-49860-261	2.15
INDOFF, INC	2668782	08/18/2015	SUPPLIES	617-49860-261	19.20
ELECTRIC FUND	20150908	09/08/2015	MONTHLY UTILITY & TELECO	617-49860-321	112.04
VERIZON WIRELESS	9750964403	09/02/2015	TELEPHONE #486357723-000	617-49860-321	17.75
CMRS - TMS #256704	256704	09/01/2015	POSTAGE #256704	617-49860-322	21.72
ELECTRIC FUND	20150908	09/08/2015	MONTHLY UTILITY & TELECO	617-49860-326	42.95
US BANK	20150902	09/02/2015	CREDIT CARD- BOULDER TAP	617-49860-334	27.36
WINDOM FIRE DEPT.	20150902A	09/02/2015	2015 CALENDAR AD - COMM	617-49860-340	300.00
KDOM RADIO	KDOM056315837052	09/08/2015	ADVERTISING - COMM CENTE	617-49860-340	489.50
ELECTRIC FUND	20150908	09/08/2015	MONTHLY UTILITY & TELECO	617-49860-381	2,080.05
ELECTRIC FUND	20150908	09/08/2015	MONTHLY UTILITY & TELECO	617-49860-382	239.72
ELECTRIC FUND	20150908	09/08/2015	MONTHLY UTILITY & TELECO	617-49860-385	234.85
US BANK	20150902	09/02/2015	CREDIT CARD- SCHWALBACHS	617-49860-404	73.96
TOSHIBA FINANCIAL SERVICES	286382353	09/02/2015	COPIER LEASE 2/20 - 3/20	617-49860-404	14.75
TOSHIBA FINANCIAL SERVICES	286382353B	09/02/2015	LEASE STUDIO 357-COMM CE	617-49860-404	60.00
CAMPUS CLEANERS	08-010478	09/02/2015	SERVICE	617-49860-406	55.50
CAMPUS CLEANERS	08-011602	09/02/2015	SERVICE	617-49860-406	55.50
US BANK	20150902	09/02/2015	CREDIT CARD- RUNNINGS	617-49860-406	57.98

Expense Approval Report

Payment Dates: 8/27/2015 - 9/9/2015

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
US BANK	20150902	09/02/2015	CREDIT CARD- SCHWALBACHS	617-49860-409	59.88
MN REVENUE	20150904	09/04/2015	SALES TAX - AUG 2015	617-49860-460	-155.14
				Activity 49860 - M/P Center Total:	5,830.22
				Fund 617 - M/P CENTER Total:	6,394.36
Fund: 700 - PAYROLL					
Internal Revenue Service-Payr	INV0000628	09/04/2015	Federal Tax Withholding	700-21701	10,189.47
Minnesota Department of Re	INV0000627	09/04/2015	State Withholding	700-21702	4,186.07
Internal Revenue Service-Payr	INV0000629	09/04/2015	Social Security	700-21703	11,393.57
MN Pera	INV0000620	09/04/2015	PERA	700-21704	12,401.57
MN Pera	INV0000621	09/04/2015	PERA	700-21704	5,051.76
MN Pera	INV0000622	09/04/2015	PERA	700-21704	604.96
Minnesota State Deferred	INV0000623	09/04/2015	Deferred Compensation	700-21705	4,275.00
Minnesota State Deferred	INV0000624	09/04/2015	Deferred Roth	700-21705	875.00
BLUE CROSS/BLUE SHIELD	20150904	09/04/2015	INSURANCE PREM-	700-21706	36,007.50
LOCAL UNION #949	20150909	09/09/2015	UNION DUES	700-21707	1,706.72
LAW ENFORCMENT LABOR SE	20150909	09/09/2015	UNION DUES	700-21708	351.00
MN Child Support Payment C	INV0000625	09/04/2015	Child Support Payment	700-21709	407.47
Internal Revenue Service-Payr	INV0000626	09/04/2015	Medicare Withholding	700-21711	3,180.52
SELECTACCOUNT	20150902	09/02/2015	FLEX SPENDING	700-21712	722.24
NCPERS MINNESOTA	8446915	09/02/2015	INSURANCE 844600 - 9/2015	700-21718	16.00
					91,368.87
				Fund 700 - PAYROLL Total:	91,368.87
				Grand Total:	841,453.25

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL	51,823.84
211 - LIBRARY	2,287.70
225 - AIRPORT	20,696.02
230 - POOL	6,094.83
235 - AMBULANCE	2,811.33
250 - EDA GENERAL	7,460.03
254 - NORTH IND PARK	2,293.19
306 - 2013 STREET IMPROVEMENT	30.00
401 - GENERAL CAPITAL PROJECTS	15,292.63
601 - WATER	15,081.15
602 - SEWER	25,977.67
604 - ELECTRIC	422,701.75
609 - LIQUOR STORE	46,508.52
614 - TELECOM	121,363.17
615 - ARENA	3,268.19
617 - M/P CENTER	6,394.36
700 - PAYROLL	91,368.87
Grand Total:	841,453.25

Account Summary

Account Number	Account Name	Payment Amount
100-11500	Accounts Receivable	9.20
100-20202	Sales Tax Payable	32.42
100-41110-304	Legal Fees	2,385.00
100-41110-308	Training & Registrations	40.00
100-41110-350	Printing & Design	25.00
100-41110-433	Dues & Subscriptions	4,870.00
100-41310-133	Employer Paid Insurance	80.00
100-41310-200	Office Supplies	124.87
100-41310-217	Other Operating Supplie	29.45
100-41310-308	Training & Registrations	393.00
100-41310-321	Telephone	110.25
100-41310-322	Postage	283.66
100-41310-326	Data Processing	62.94
100-41310-480	Other Miscellaneous	351.50
100-41910-133	Employer Paid Insurance	24.00
100-41910-200	Office Supplies	79.21
100-41910-212	Motor Fuels	72.10
100-41910-304	Legal Fees	375.00
100-41910-321	Telephone	117.90
100-41910-322	Postage	7.31
100-41940-211	Cleaning Supplies	199.52
100-41940-381	Electric Utility	609.88
100-41940-382	Water Utility	69.12
100-41940-385	Sewer Utility	89.67
100-41940-406	Repairs & Maint - Groun	760.00
100-41940-409	Repairs & Maint - Utilitie	85.24
100-42120-133	Employer Paid Insurance	160.00
100-42120-200	Office Supplies	69.06
100-42120-212	Motor Fuels	1,256.88
100-42120-304	Legal Fees	3,622.50
100-42120-308	Training & Registrations	455.00
100-42120-321	Telephone	285.81
100-42120-322	Postage	1.59
100-42120-323	Radio Units	77.56
100-42120-325	Dispatching	275.00
100-42120-326	Data Processing	40.26

Account Summary

Account Number	Account Name	Payment Amount
100-42120-404	Repairs & Maint - M&E	26.72
100-42120-412	Rentals - Building	1,850.00
100-42120-480	Other Miscellaneous	520.31
100-42220-200	Office Supplies	37.28
100-42220-211	Cleaning Supplies	60.00
100-42220-212	Motor Fuels	366.38
100-42220-321	Telephone	27.67
100-42220-322	Postage	1.63
100-42220-325	Dispatching	212.50
100-42220-404	Repairs & Maint - M&E	23.56
100-42220-439	Special Projects	17,950.00
100-42500-325	Dispatching	12.50
100-42500-381	Electric Utility	9.65
100-43100-133	Employer Paid Insurance	80.00
100-43100-200	Office Supplies	39.75
100-43100-211	Cleaning Supplies	49.62
100-43100-212	Motor Fuels	1,618.25
100-43100-216	Chemicals and Chemical	281.17
100-43100-217	Other Operating Supplie	131.07
100-43100-321	Telephone	132.46
100-43100-322	Postage	7.45
100-43100-325	Dispatching	125.00
100-43100-381	Electric Utility	2,059.83
100-43100-382	Water Utility	42.46
100-43100-385	Sewer Utility	42.11
100-43100-402	Repairs & Maint - Struct	54.96
100-43100-404	Repairs & Maint - M&E	186.73
100-43100-480	Other Miscellaneous	938.50
100-43210-307	Management Fees	152.00
100-45120-200	Office Supplies	22.67
100-45120-217	Other Operating Supplie	367.81
100-45120-340	Advertising & Promotion	100.00
100-45120-460	Miscellaneous Taxes	106.00
100-45202-133	Employer Paid Insurance	16.00
100-45202-200	Office Supplies	22.67
100-45202-211	Cleaning Supplies	39.95
100-45202-325	Dispatching	37.50
100-45202-381	Electric Utility	516.99
100-45202-382	Water Utility	2,760.29
100-45202-385	Sewer Utility	143.65
100-45202-402	Repairs & Maint - Struct	38.88
100-45202-404	Repairs & Maint - M&E	2,982.00
100-45202-406	Repairs & Maint - Groun	99.97
211-45501-133	Employer Paid Insurance	16.00
211-45501-200	Office Supplies	114.79
211-45501-211	Cleaning Supplies	99.78
211-45501-217	Other Operating Supplie	7.36
211-45501-321	Telephone	31.17
211-45501-326	Data Processing	47.95
211-45501-381	Electric Utility	388.92
211-45501-382	Water Utility	17.25
211-45501-385	Sewer Utility	26.74
211-45501-402	Repairs & Maint - Struct	908.63
211-45501-435	Books and Pamphlets	629.11
225-45127-200	Office Supplies	44.30
225-45127-217	Other Operating Supplie	40.70
225-45127-264	Merchandise For Resale	20,282.86
225-45127-381	Electric Utility	324.18

Account Summary

Account Number	Account Name	Payment Amount
225-45127-404	Repairs & Maint - M&E	3.98
230-45124-217	Other Operating Supplie	907.36
230-45124-322	Postage	41.64
230-45124-381	Electric Utility	1,208.58
230-45124-382	Water Utility	1,844.63
230-45124-383	Gas Utility	1,804.49
230-45124-404	Repairs & Maint - M&E	121.13
230-45124-460	Miscellaneous Taxes	167.00
235-42153-200	Office Supplies	22.66
235-42153-212	Motor Fuels	729.51
235-42153-217	Other Operating Supplie	716.33
235-42153-308	Training & Registrations	490.00
235-42153-321	Telephone	93.85
235-42153-322	Postage	17.20
235-42153-325	Dispatching	200.00
235-42153-334	Meals/Lodging	133.56
235-42153-404	Repairs & Maint - M&E	5.98
235-42153-405	Repairs & Maint - Vehicl	402.24
250-23900	Notes Payable - Noncurr	884.70
250-46520-133	Employer Paid Insurance	24.00
250-46520-200	Office Supplies	135.73
250-46520-303	Engineering and Surveyi	930.75
250-46520-304	Legal Fees	495.00
250-46520-321	Telephone	153.20
250-46520-322	Postage	1.54
250-46520-381	Electric Utility	44.22
250-46520-438	Meeting Expense	54.02
250-46520-480	Other Miscellaneous	1,312.08
250-49980-602	Other Long-Term Obliga	2,076.33
250-49980-612	Other Interest	1,348.46
254-46520-304	Legal Fees	570.00
254-46520-381	Electric Utility	94.29
254-46520-480	Other Miscellaneous	228.90
254-49950-500	Capital Outlay	1,400.00
306-49950-304	Legal Fees	30.00
401-49950-503	Capital Outlay - Streets	15,292.63
601-16400	Machinery & Equipment	5,679.40
601-49400-133	Employer Paid Insurance	16.00
601-49400-200	Office Supplies	178.87
601-49400-212	Motor Fuels	299.17
601-49400-217	Other Operating Supplie	7.50
601-49400-241	Small Tools	155.98
601-49400-310	Lab Testing	56.25
601-49400-321	Telephone	98.63
601-49400-322	Postage	107.55
601-49400-325	Dispatching	100.00
601-49400-326	Data Processing	1,170.00
601-49400-381	Electric Utility	5,122.32
601-49400-382	Water Utility	15.53
601-49400-385	Sewer Utility	26.74
601-49400-386	Landfill	1,100.74
601-49400-404	Repairs & Maint - M&E	597.07
601-49400-408	Repairs & Maint - Distrib	349.40
602-49450-133	Employer Paid Insurance	152.00
602-49450-200	Office Supplies	179.65
602-49450-212	Motor Fuels	412.75
602-49450-216	Chemicals and Chemical	1,060.50
602-49450-217	Other Operating Supplie	7.50

Account Summary

Account Number	Account Name	Payment Amount
602-49450-310	Lab Testing	1,423.00
602-49450-321	Telephone	200.21
602-49450-322	Postage	131.28
602-49450-325	Dispatching	100.00
602-49450-326	Data Processing	1,212.95
602-49450-334	Meals/Lodging	954.74
602-49450-381	Electric Utility	14,912.50
602-49450-382	Water Utility	314.43
602-49450-404	Repairs & Maint - M&E	873.56
602-49450-406	Repairs & Maint - Groun	69.96
602-49450-408	Repairs & Maint - Distrib	720.54
602-49450-409	Repairs & Maint - Utilitie	33.99
602-49450-439	Special Projects	2,515.11
602-49450-480	Other Miscellaneous	703.00
604-10400	Investments - Current	248,000.00
604-14200	Inventory	4,680.80
604-20202	Sales Tax Payable	21,943.00
604-22000	Prepayments	3,000.00
604-37473	Electric Utilities Plus	-1,203.70
604-49550-133	Employer Paid Insurance	40.00
604-49550-200	Office Supplies	22.66
604-49550-211	Cleaning Supplies	11.99
604-49550-212	Motor Fuels	585.31
604-49550-217	Other Operating Supplie	15.48
604-49550-218	Uniforms	96.72
604-49550-241	Small Tools	82.97
604-49550-263	Merchandise for Resale	116,206.26
604-49550-308	Training & Registrations	15.00
604-49550-310	Lab Testing	44.88
604-49550-321	Telephone	275.20
604-49550-322	Postage	127.10
604-49550-325	Dispatching	187.50
604-49550-326	Data Processing	1,282.31
604-49550-334	Meals/Lodging	336.65
604-49550-381	Electric Utility	94.16
604-49550-382	Water Utility	19.67
604-49550-383	Gas Utility	-3.74
604-49550-385	Sewer Utility	26.74
604-49550-402	Repairs & Maint - Struct	1,372.20
604-49550-404	Repairs & Maint - M&E	405.39
604-49550-406	Repairs & Maint - Groun	278.97
604-49550-408	Repairs & Maint - Distrib	876.66
604-49550-409	Repairs & Maint - Utilitie	4.28
604-49550-410	Repairs & Maint - Gener	596.56
604-49550-450	Conservation	21,112.74
604-49550-460	Miscellaneous Taxes	22.77
604-49550-480	Other Miscellaneous	945.22
604-49550-491	Payments to Other Orga	1,200.00
609-20202	Sales Tax Payable	15,361.00
609-49751-200	Office Supplies	51.02
609-49751-211	Cleaning Supplies	21.28
609-49751-217	Other Operating Supplie	403.66
609-49751-251	Liquor	7,828.79
609-49751-252	Beer	14,921.04
609-49751-253	Wine	2,733.04
609-49751-254	Soft Drinks & Mix	442.11
609-49751-256	Tobacco Products	192.73
609-49751-259	Non- Alcoholic	126.30

Account Summary

Account Number	Account Name	Payment Amount
609-49751-261	Other Merchandise	88.09
609-49751-304	Legal Fees	105.00
609-49751-308	Training & Registrations	15.00
609-49751-321	Telephone	660.74
609-49751-322	Postage	1.29
609-49751-326	Data Processing	106.31
609-49751-333	Freight and Express	245.75
609-49751-340	Advertising & Promotion	574.00
609-49751-381	Electric Utility	1,041.17
609-49751-382	Water Utility	108.01
609-49751-383	Gas Utility	49.19
609-49751-385	Sewer Utility	100.75
609-49751-404	Repairs & Maint - M&E	655.06
609-49751-406	Repairs & Maint - Groun	523.49
609-49751-409	Repairs & Maint - Utilitie	153.70
614-16400	Machinery & Equipment	6,816.15
614-20201	Excise Tax Payable	895.14
614-20202	Sales Tax Payable	8,523.00
614-20206	911 TAP & TACIP Fees Cl	999.56
614-49870-133	Employer Paid Insurance	80.00
614-49870-200	Office Supplies	22.66
614-49870-211	Cleaning Supplies	21.33
614-49870-212	Motor Fuels	306.79
614-49870-217	Other Operating Supplie	7.50
614-49870-227	Utility System Maint Sup	4,996.57
614-49870-304	Legal Fees	1,581.25
614-49870-321	Telephone	678.11
614-49870-322	Postage	243.17
614-49870-326	Data Processing	1,170.00
614-49870-340	Advertising & Promotion	610.50
614-49870-381	Electric Utility	2,176.05
614-49870-382	Water Utility	16.94
614-49870-385	Sewer Utility	26.74
614-49870-401	Repairs & Maint - Buildi	121.25
614-49870-404	Repairs & Maint - M&E	57.84
614-49870-405	Repairs & Maint - Vehicl	520.85
614-49870-441	Transmission Fees	130.03
614-49870-442	Subscriber Fees	86,977.89
614-49870-445	Switch Fees	245.10
614-49870-447	Internet Expense	4,139.00
614-49870-451	Call Completion	74.77
614-49870-460	Miscellaneous Taxes	39.81
614-49870-480	Other Miscellaneous	-114.83
615-49850-133	Employer Paid Insurance	32.00
615-49850-200	Office Supplies	22.66
615-49850-211	Cleaning Supplies	111.31
615-49850-212	Motor Fuels	174.55
615-49850-215	Materials & Equipment	123.49
615-49850-217	Other Operating Supplie	94.41
615-49850-260	Concessions	31.53
615-49850-321	Telephone	259.05
615-49850-322	Postage	0.26
615-49850-326	Data Processing	42.95
615-49850-340	Advertising & Promotion	82.00
615-49850-381	Electric Utility	1,123.23
615-49850-382	Water Utility	175.83
615-49850-383	Gas Utility	132.74
615-49850-385	Sewer Utility	26.74

Account Summary

Account Number	Account Name	Payment Amount
615-49850-402	Repairs & Maint - Struct	168.48
615-49850-404	Repairs & Maint - M&E	49.41
615-49850-406	Repairs & Maint - Groun	535.49
615-49850-409	Repairs & Maint - Utilitie	82.06
617-20202	Sales Tax Payable	389.14
617-38510	M/P Room Rent	175.00
617-49860-133	Employer Paid Insurance	48.00
617-49860-200	Office Supplies	22.66
617-49860-211	Cleaning Supplies	300.04
617-49860-212	Motor Fuels	89.29
617-49860-217	Other Operating Supplie	36.99
617-49860-251	Liquor	824.89
617-49860-252	Beer	474.31
617-49860-254	Soft Drinks & Mix	153.98
617-49860-259	Non- Alcoholic	9.78
617-49860-261	Other Merchandise	81.86
617-49860-321	Telephone	129.79
617-49860-322	Postage	21.72
617-49860-326	Data Processing	42.95
617-49860-334	Meals/Lodging	27.36
617-49860-340	Advertising & Promotion	789.50
617-49860-381	Electric Utility	2,080.09
617-49860-382	Water Utility	239.71
617-49860-385	Sewer Utility	234.89
617-49860-404	Repairs & Maint - M&E	148.69
617-49860-406	Repairs & Maint - Groun	168.98
617-49860-409	Repairs & Maint - Utilitie	59.88
617-49860-460	Miscellaneous Taxes	-155.14
700-21701	Federal Withholding	10,189.47
700-21702	State Withholding	4,186.07
700-21703	FICA Tax Withholding	11,393.58
700-21704	PERA Contributions	18,058.29
700-21705	Retirement	5,150.00
700-21706	Medical Insurance	36,007.50
700-21707	Union Dues	1,706.72
700-21708	PD Union Dues	351.01
700-21709	Wage Levy	407.47
700-21711	Medicare Tax Withholdi	3,180.52
700-21712	Flex Account	722.24
700-21718	Individual Insurance-NC	16.00
	Grand Total:	841,453.25

Project Account Summary

Project Account Key	Payment Amount
None	841,453.25
Grand Total:	841,453.25

9.9.15
*

USDA-FmHA Form FmHA 1924-18 <div style="text-align: center;">PARTIAL PAYMENT ESTIMATE</div>	CONTRACT NO. 0045-39 FINAL PAYMENT ESTIMATE PAGE 1 OF 4
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OWNER: CITY OF WINDOM 2013 STREETS	CONTRACTOR: KUECHLE UNDERGROUND, INC KIMBALL, MN 55353	PERIOD OF ESTIMATE FROM 11/30/2013 TO 7/31/2015
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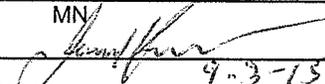
CONTRACT CHANGE ORDER SUMMARY				ESTIMATE	
NO.	FmHA Approval Date	Amount			
		Additions	Deductions		
1				1. Original Contract.....	\$3,753,365.03
2				2. Change Orders.....	\$0.00
3				3. Revised Contract (1+2).....	\$3,753,365.03
4				4. Work Completed*.....	\$3,943,142.78
5				5. Stored Materials*.....	\$0.00
6				6. Subtotal (4+5).....	\$3,943,142.78
7				7. Retainage*.....	\$0.00
8				8. Previous Payments.....	\$3,729,985.64
9				9. Amount Due (6-7-8).....	\$213,157.14
10					
TOTALS		\$0.00	\$0.00		
NET CHANGE		\$0.00			

* Detailed breakdown attachment

CONTRACT TIME		
Original (days)80		Starting Date 5/15/2013
Revised	On Schedule <input type="checkbox"/> Yes	Projected Completion
Remaining	<input type="checkbox"/> No	8 Days

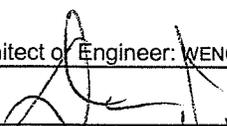
CONTRACTOR'S CERTIFICATION:

The undersigned Contractor certifies that to the best of their knowledge, information and belief the work covered by this payment estimate has been completed in accordance with the contract documents, that all amounts have been paid by the contractor for work which previous payment estimates was issued and payments received from the owner, and that current payment shown herein is now due.

KUECHLE UNDERGROUND, INC.
KIMBALL MN
 By: 
 Date: 9-3-13

ARCHITECT OR ENGINEER'S CERTIFICATION:

The undersigned certifies that the work has been carefully inspected and to the best of their knowledge and belief, the quantities shown in this estimate are correct and the work has been performed in accordance with the contract documents.

Architect or Engineer: WENCK ASSOCIATES
 By: 
 Date: 8/31/13

APPROVED BY OWNER

Owner: CITY OF WINDOM
 By: _____
 Date: _____

ACCEPTED BY FmHA:

The review and acceptance of this estimate by FmHA does not attest to the correctness of the quantities shown or that the work has been performed in accordance with the contract documents.

By: _____
 Date: _____

2013 STREET IMPROVEMENTS
WINDOM, MINNESOTA 56101
FINAL PAY REQUEST

ITEM	CONTRACT				THIS PERIOD		PREVIOUS TOTAL		TOTAL TO DATE	
	APPROX. QUANTITY	UNIT	UNIT COST	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT
Street										
REMOVE CURB AND GUTTER	16,020	L.F.	\$2.25	\$ 36,045.00	0	\$ -	16020	\$ 36,045.00	16020	\$ 36,045.00
REMOVE SIDEWALK	5,300	S.F.	\$1.30	\$ 6,890.00	0	\$ -	5300	\$ 6,890.00	5300	\$ 6,890.00
REMOVE DRIVE	9,550	S.F.	\$1.75	\$ 16,712.50	0	\$ -	17837	\$ 31,214.75	17837	\$ 31,214.75
REMOVE 4-5' D TREE	4	EACH	\$1,000.00	\$ 4,000.00	0	\$ -	12	\$ 12,000.00	12	\$ 12,000.00
REMOVE AND REINSTALL MAILBOX	84	EACH	\$50.00	\$ 4,200.00	0	\$ -	84	\$ 4,200.00	84	\$ 4,200.00
REMOVE AND REINSTALL SIGN	35	EACH	\$100.00	\$ 3,500.00	0	\$ -	35	\$ 3,500.00	35	\$ 3,500.00
COMMON EXCAVATION (CV)	7,750	C.Y.	\$3.50	\$ 27,125.00	0	\$ -	12950	\$ 45,325.00	12950	\$ 45,325.00
CRUSHING (CV)	967	C.Y.	\$14.00	\$ 13,538.00	0	\$ -	2500	\$ 35,000.00	2500	\$ 35,000.00
TOPSOIL BORROW (CV)	1,790	C.Y.	\$14.00	\$ 25,060.00	0	\$ -	1600	\$ 22,400.00	1600	\$ 22,400.00
SHAPE BOULEVARD (S.Y.)	18,690	S.Y.	\$0.50	\$ 9,345.00	0	\$ -	19800	\$ 9,900.00	19800	\$ 9,900.00
EXPLORATORY DIGGING	20	HR	\$560.00	\$ 11,200.00	0	\$ -	18	\$ 10,080.00	18	\$ 10,080.00
AGGREGATE BASE, CLASS 5	4,242	TON	\$12.00	\$ 50,904.00	0	\$ -	7077	\$ 84,924.00	7077	\$ 84,924.00
MILLING 3"	25,930	S.Y.	\$2.00	\$ 51,860.00	0	\$ -	27716	\$ 55,432.00	27716	\$ 55,432.00
TYPE MV B NON WEARING COURSE MIXTURE (C)	100	TON	\$125.00	\$ 12,500.00	0	\$ -	155	\$ 19,375.00	155	\$ 19,375.00
TYPE MV A WEARING COURSE MIXTURE (C)	100	TON	\$135.00	\$ 13,500.00	0	\$ -	165	\$ 22,275.00	165	\$ 22,275.00
BITUMINOUS MATERIAL FOR TACK COAT	50	GAL	\$10.00	\$ 500.00	0	\$ -	50	\$ 500.00	50	\$ 500.00
TRAFFIC CONTROL	1	L.S.	\$33,000.00	\$ 33,000.00	0	\$ -	1	\$ 33,000.00	1	\$ 33,000.00
ADJUST MANHOLE	28	EACH	\$400.00	\$ 11,200.00	0	\$ -	10	\$ 4,000.00	10	\$ 4,000.00
ADJUST CATCH BASIN	29	EACH	\$150.00	\$ 4,350.00	0	\$ -	0	\$ -	0	\$ -
STRUCTURAL CONCRETE	4,686	C.Y.	\$124.00	\$ 581,064.00	0	\$ -	5064	\$ 627,936.00	5064	\$ 627,936.00
PLACE CONCRETE	27,716	S.Y.	\$13.00	\$ 360,308.00	0	\$ -	26964	\$ 350,532.00	26964	\$ 350,532.00
REINFORCING BARS	5,631	L.B.	\$0.78	\$ 4,392.18	0	\$ -	19913	\$ 15,532.14	19913	\$ 15,532.14
DOWEL BARS	8,315	L.F.	\$4.00	\$ 33,260.00	0	\$ -	4400	\$ 17,600.00	4400	\$ 17,600.00
CONCRETE CURB AND GUTTER B618	15,700	L.F.	\$5.55	\$ 87,135.00	0	\$ -	14640	\$ 81,252.00	14640	\$ 81,252.00
CONCRETE CURB AND GUTTER S512	320	L.F.	\$5.00	\$ 1,600.00	0	\$ -	250	\$ 1,250.00	250	\$ 1,250.00
CONCRETE SIDEWALK	1,800	S.F.	\$9.00	\$ 16,200.00	0	\$ -	3728	\$ 33,552.00	3728	\$ 33,552.00
CONCRETE DRIVE	9,550	S.F.	\$5.90	\$ 56,345.00	0	\$ -	18073	\$ 106,630.70	18073	\$ 106,630.70
SILT FENCE	600	L.F.	\$2.00	\$ 1,200.00	0	\$ -	0	\$ -	0	\$ -
STORM DRAIN INLET PROTECTION	54	EACH	\$150.00	\$ 8,100.00	0	\$ -	54	\$ 8,100.00	54	\$ 8,100.00
SEEDING	3.9	ACRE	\$600.00	\$ 2,340.00	0.0	\$ -	4.5	\$ 2,700.00	4.5	\$ 2,700.00
SEED	386	LB	\$6.00	\$ 2,316.00	0	\$ -	450	\$ 2,700.00	450	\$ 2,700.00
MULCH	7.7	TON	\$550.00	\$ 4,235.00	0	\$ -	0	\$ -	0	\$ -
COMMERCIAL FERTILIZER	1931	LB	\$2.00	\$ 3,862.00	0	\$ -	2200	\$ 4,400.00	2200	\$ 4,400.00
EROSION CONTROL MONITORING	1	EACH	\$23,000.00	\$ 23,000.00	0	\$ -	1	\$ 23,000.00	1	\$ 23,000.00
STREET SUBTOTAL				\$ 1,520,786.68		\$ -		\$ 1,711,245.59		\$ 1,711,245.59
Storm Sewer										
4" TILE DRAIN	15,590	L.F.	\$2.25	\$ 35,077.50	0	\$ -	16090	\$ 36,202.50	16090	\$ 36,202.50
12" PIPE SEWER, DESIGN HDPE DUAL WALL	1,460	L.F.	\$32.00	\$ 46,720.00	0	\$ -	1379	\$ 44,128.00	1379	\$ 44,128.00
18" PIPE SEWER, DESIGN HDPE DUAL WALL	340	L.F.	\$37.00	\$ 12,580.00	0	\$ -	343	\$ 12,691.00	343	\$ 12,691.00
72" PIPE SEWER, CONCRETE CLASS 3	80	L.F.	\$360.00	\$ 28,800.00	0	\$ -	80	\$ 28,800.00	80	\$ 28,800.00
72" PIPE APRON,	2	L.F.	\$2,700.00	\$ 5,400.00	0	\$ -	2	\$ 5,400.00	2	\$ 5,400.00
CATCH BASIN	129	L.F.	\$450.00	\$ 58,050.00	0	\$ -	154	\$ 69,300.00	154	\$ 69,300.00
CATCH BASIN CASTING R-3067	29	EACH	\$400.00	\$ 11,600.00	0	\$ -	54	\$ 21,600.00	54	\$ 21,600.00
CONNECT TO CATCH BASIN	35	EACH	\$1,100.00	\$ 38,500.00	0	\$ -	35	\$ 38,500.00	35	\$ 38,500.00
CONNECT TO MANHOLE	7	EACH	\$1,100.00	\$ 7,700.00	0	\$ -	7	\$ 7,700.00	7	\$ 7,700.00
ROCK SUBFOUNDATION	188	C.Y.	\$32.00	\$ 6,016.00	0	\$ -	0	\$ -	0	\$ -
RANDOM RIPRAP, CLASS 2	115	C.Y.	\$67.00	\$ 7,705.00	0	\$ -	75	\$ 5,025.00	75	\$ 5,025.00
GEOTEXTILE FILTER, TYPE IV	50	S.Y.	\$6.00	\$ 300.00	0	\$ -	50	\$ 300.00	50	\$ 300.00
STORM SUBTOTAL				\$ 258,448.50		\$ -		\$ 269,646.50		\$ 269,646.50
Sanitary Sewer										
REMOVE SEWER	4,146	L.F.	\$4.60	\$ 19,071.60	0	\$ -	4718	\$ 21,702.80	4718	\$ 21,702.80
REMOVE MANHOLE	19	EACH	\$142.00	\$ 2,698.00	0	\$ -	19	\$ 2,698.00	19	\$ 2,698.00
REMOVE SERVICE	3,565	L.F.	\$0.01	\$ 35.65	0	\$ -	1939	\$ 19.39	1939	\$ 19.39
REMOVE AND REINSTALL 6" SERVICE THROUGH	1	EACH	\$1,200.00	\$ 1,200.00	0	\$ -	1	\$ 1,200.00	1	\$ 1,200.00
12" SDR 35 SEWER 8-10' DEEP	1,520	L.F.	\$41.00	\$ 62,320.00	0	\$ -	1652	\$ 67,732.00	1652	\$ 67,732.00
12" SDR 35 SEWER 10-12' DEEP	466	L.F.	\$41.00	\$ 19,106.00	0	\$ -	400	\$ 16,400.00	400	\$ 16,400.00
8" SDR 35 SEWER 6-8' DEEP	250	L.F.	\$30.00	\$ 7,500.00	0	\$ -	727	\$ 21,810.00	727	\$ 21,810.00
8" SDR 35 SEWER 8-10' DEEP	850	L.F.	\$33.00	\$ 28,050.00	0	\$ -	104	\$ 3,432.00	104	\$ 3,432.00
8" SDR 35 SEWER 10-12' DEEP	1,060	L.F.	\$36.00	\$ 38,160.00	0	\$ -	990	\$ 35,640.00	990	\$ 35,640.00
8" SDR 35 SEWER 12-14' DEEP	100	L.F.	\$36.00	\$ 3,600.00	0	\$ -	12	\$ 432.00	12	\$ 432.00
MANHOLE	181	L.F.	\$380.00	\$ 68,780.00	0	\$ -	181	\$ 68,780.00	181	\$ 68,780.00
DROP MANHOLE	33	L.F.	\$450.00	\$ 14,850.00	0	\$ -	35	\$ 15,750.00	35	\$ 15,750.00
MANHOLE CASTING	18	EACH	\$290.00	\$ 5,220.00	0	\$ -	18	\$ 5,220.00	18	\$ 5,220.00
12"x4" WYE SDR 26	29	EACH	\$330.00	\$ 9,570.00	0	\$ -	32	\$ 10,560.00	32	\$ 10,560.00
12"x6" WYE SCHEDULE 80	1	EACH	\$1,200.00	\$ 1,200.00	0	\$ -	3	\$ 3,600.00	3	\$ 3,600.00
8"x4" WYE SDR 26	73	EACH	\$170.00	\$ 12,410.00	0	\$ -	73	\$ 12,410.00	73	\$ 12,410.00
4" SEWER SERVICE SDR 26	3,565	L.F.	\$19.00	\$ 67,735.00	0	\$ -	3639	\$ 69,141.00	3639	\$ 69,141.00
6" SEWER SERVICE SCHEDULE 80	40	L.F.	\$30.00	\$ 1,200.00	0	\$ -	125	\$ 3,750.00	125	\$ 3,750.00
ROCK SUBFOUNDATION	425	C.Y.	\$32.00	\$ 13,600.00	0	\$ -	300	\$ 9,600.00	300	\$ 9,600.00
SANITARY SUBTOTAL				\$ 376,306.25		\$ -		\$ 369,877.19		\$ 369,877.19
Water										
REMOVE WATERMAIN	3,250	L.F.	\$1.00	\$ 3,250.00	0	\$ -	3481	\$ 3,481.00	3481	\$ 3,481.00
REMOVE VALVE AND BOX	43	EACH	\$77.00	\$ 3,311.00	0	\$ -	42	\$ 3,234.00	42	\$ 3,234.00
SALVAGE HYDRANT	14	EACH	\$230.00	\$ 3,220.00	0	\$ -	18	\$ 4,140.00	18	\$ 4,140.00
12" WATERMAIN	740	L.F.	\$45.00	\$ 33,300.00	0	\$ -	790	\$ 35,550.00	790	\$ 35,550.00
DIRECTIONAL BORE 12" WATERMAIN	60	L.F.	\$190.00	\$ 11,400.00	0	\$ -	100	\$ 19,000.00	100	\$ 19,000.00
6" WATERMAIN	6,555	L.F.	\$31.00	\$ 203,205.00	0	\$ -	6352	\$ 196,912.00	6352	\$ 196,912.00

12" VALVE AND BOX	6	EACH	\$2,900.00	\$ 17,400.00	0	\$ -	5	\$ 14,500.00	5	\$ 14,500.00
6" VALVE AND BOX	37	EACH	\$1,500.00	\$ 55,500.00	0	\$ -	37	\$ 55,500.00	37	\$ 55,500.00
12" TEE	5	EACH	\$940.00	\$ 4,700.00	0	\$ -	5	\$ 4,700.00	5	\$ 4,700.00
12" TEE LIVE TAP	1	EACH	\$5,900.00	\$ 5,900.00	0	\$ -	1	\$ 5,900.00	1	\$ 5,900.00
12" x 6" REDUCER	7	EACH	\$390.00	\$ 2,730.00	0	\$ -	4	\$ 1,560.00	4	\$ 1,560.00
12" ELBOW	1	EACH	\$670.00	\$ 670.00	0	\$ -	3	\$ 2,010.00	3	\$ 2,010.00
6" X 4" REDUCER	1	EACH	\$190.00	\$ 190.00	0	\$ -	9	\$ 1,710.00	9	\$ 1,710.00
6" CROSS	1	EACH	\$990.00	\$ 990.00	0	\$ -	1	\$ 990.00	1	\$ 990.00
6" TEE	20	EACH	\$370.00	\$ 7,400.00	0	\$ -	22	\$ 8,140.00	22	\$ 8,140.00
6" 90° ELBOW	2	EACH	\$260.00	\$ 520.00	0	\$ -	0	\$ -	0	\$ -
6" 45° BEND	11	EACH	\$250.00	\$ 2,750.00	0	\$ -	4	\$ 1,000.00	4	\$ 1,000.00
6" SLEEVE	16	EACH	\$220.00	\$ 3,520.00	0	\$ -	19	\$ 4,180.00	19	\$ 4,180.00
4" SLEEVE	4	EACH	\$170.00	\$ 680.00	0	\$ -	4	\$ 680.00	4	\$ 680.00
1" CORP STOP	125	EACH	\$260.00	\$ 32,500.00	0	\$ -	120	\$ 31,200.00	120	\$ 31,200.00
1" CURB STOP	125	EACH	\$180.00	\$ 22,500.00	0	\$ -	120	\$ 21,600.00	120	\$ 21,600.00
1 1/2" CORP STOP	1	EACH	\$510.00	\$ 510.00	0	\$ -	2	\$ 1,020.00	2	\$ 1,020.00
1 1/2" CURB STOP	1	EACH	\$400.00	\$ 400.00	0	\$ -	2	\$ 800.00	2	\$ 800.00
1" SERVICE	4,505	L.F.	\$23.00	\$ 103,615.00	0	\$ -	4787	\$ 110,101.00	4787	\$ 110,101.00
1 1/2" SERVICE	35	L.F.	\$33.00	\$ 1,155.00	0	\$ -	42	\$ 1,386.00	42	\$ 1,386.00
HYDRANT	14	Each	\$3,100.00	\$ 43,400.00	0	\$ -	18	\$ 55,800.00	18	\$ 55,800.00
ROCK SUBFOUNDATION (CV)	772	C.Y.	\$32.00	\$ 24,704.00	0	\$ -	20	\$ 640.00	20	\$ 640.00
WATER SUBTOTAL				\$ 589,420.00	0	\$ -	0	\$ 585,734.00	0	\$ 585,734.00
TOTAL BASE BID -CONCRETE				\$ 2,744,961.43	0	\$ -	0	\$ 2,936,503.28	0	\$ 2,936,503.28
ALTERNATE #1										
Street										
REMOVE CURB AND GUTTER	4,310	L.F.	\$2.35	\$ 10,128.50	0	\$ -	4310	\$ 10,128.50	4310	\$ 10,128.50
REMOVE DRIVE	2,700	S.F.	\$1.85	\$ 4,995.00	0	\$ -	4026	\$ 7,448.10	4026	\$ 7,448.10
REMOVE AND REINSTALL MAILBOX	29	EACH	\$50.00	\$ 1,450.00	0	\$ -	29	\$ 1,450.00	29	\$ 1,450.00
REMOVE AND REINSTALL SIGN	8	EACH	\$100.00	\$ 800.00	0	\$ -	8	\$ 800.00	8	\$ 800.00
MILLING 3"	7,810	S.Y.	\$2.00	\$ 15,620.00	0	\$ -	7810	\$ 15,620.00	7810	\$ 15,620.00
COMMON EXCAVATION (CV)	2,010	C.Y.	\$3.60	\$ 7,236.00	0	\$ -	4100	\$ 14,760.00	4100	\$ 14,760.00
CRUSHING (CV)	249	C.Y.	\$14.00	\$ 3,486.00	0	\$ -	1000	\$ 14,000.00	1000	\$ 14,000.00
TOPSOIL BORROW (CV)	480	C.Y.	\$14.20	\$ 6,816.00	0	\$ -	450	\$ 6,390.00	450	\$ 6,390.00
SHAPE BOULEVARD (S.Y.)	5,028	S.Y.	\$0.50	\$ 2,514.00	0	\$ -	6028	\$ 3,014.00	6028	\$ 3,014.00
EXPLORATORY DIGGING	5	HR	\$580.00	\$ 2,900.00	0	\$ -	10	\$ 5,800.00	10	\$ 5,800.00
AGGREGATE BASE, CLASS 5	1,046	TON	\$12.20	\$ 12,761.20	0	\$ -	1446	\$ 17,641.20	1446	\$ 17,641.20
TYPE MV B NON WEARING COURSE MIXTURE (C)	100	TON	\$125.00	\$ 12,500.00	0	\$ -	90	\$ 11,250.00	90	\$ 11,250.00
TYPE MV A WEARING COURSE MIXTURE (C)	100	TON	\$135.00	\$ 13,500.00	0	\$ -	90	\$ 12,150.00	90	\$ 12,150.00
BITUMINOUS MATERIAL FOR TACK COAT	50	GAL	\$10.00	\$ 500.00	0	\$ -	50	\$ 500.00	50	\$ 500.00
ADJUST MANHOLE	7	EACH	\$400.00	\$ 2,800.00	0	\$ -	4	\$ 1,600.00	4	\$ 1,600.00
ADJUST CATCH BAIN	10	EACH	\$150.00	\$ 1,500.00	0	\$ -	0	\$ -	0	\$ -
STRUCTURAL CONCRETE	1,239	C.Y.	\$124.00	\$ 153,636.00	0	\$ -	1300	\$ 161,200.00	1300	\$ 161,200.00
PLACE CONCRETE	7,431	S.Y.	\$9.00	\$ 66,879.00	0	\$ -	7431	\$ 66,879.00	7431	\$ 66,879.00
REINFORCING BARS	1,510	L.B.	\$0.78	\$ 1,177.80	0	\$ -	1510	\$ 1,177.80	1510	\$ 1,177.80
DOWEL BARS	2,229	L.F.	\$4.00	\$ 8,916.00	0	\$ -	0	\$ -	0	\$ -
CONCRETE CURB AND GUTTER B618	4,310	L.F.	\$5.55	\$ 23,920.50	0	\$ -	4310	\$ 23,920.50	4310	\$ 23,920.50
CONCRETE DRIVE	2,700	S.F.	\$6.75	\$ 18,225.00	0	\$ -	4026	\$ 27,175.50	4026	\$ 27,175.50
SILT FENCE	300	L.F.	\$6.00	\$ 1,800.00	0	\$ -	0	\$ -	0	\$ -
STORM DRAIN INLET PROTECTION	14	EACH	\$120.00	\$ 1,680.00	0	\$ -	14	\$ 1,680.00	14	\$ 1,680.00
SEEDING	0.9	ACRE	\$2,500.00	\$ 2,250.00	0.0	\$ -	1.3	\$ 3,250.00	1.3	\$ 3,250.00
SEED	91	LB	\$8.00	\$ 728.00	0	\$ -	130	\$ 1,040.00	130	\$ 1,040.00
MULCH	1.8	TON	\$1,000.00	\$ 1,800.00	0	\$ -	0	\$ -	0	\$ -
COMMERCIAL FERTILIZER	454	LB	\$3.00	\$ 1,362.00	0	\$ -	650	\$ 1,950.00	650	\$ 1,950.00
EROSION CONTROL MONITORING	1	EACH	\$11,000.00	\$ 11,000.00	0	\$ -	1	\$ 11,000.00	1	\$ 11,000.00
STREET SUBTOTAL				\$ 392,881.00		\$ -		\$ 421,824.60		\$ 421,824.60
Storm Sewer										
4" TILE DRAIN	4,180	L.F.	\$2.25	\$ 9,405.00	0	\$ -	4180	\$ 9,405.00	4180	\$ 9,405.00
12" PIPE SEWER, DESIGN HDPE DUAL WALL	120	L.F.	\$32.00	\$ 3,840.00	0	\$ -	70	\$ 2,240.00	70	\$ 2,240.00
15" PIPE SEWER, DESIGN HDPE DUAL WALL	400	L.F.	\$34.00	\$ 13,600.00	0	\$ -	395	\$ 13,430.00	395	\$ 13,430.00
18" PIPE SEWER, DESIGN HDPE DUAL WALL	600	L.F.	\$37.00	\$ 22,200.00	0	\$ -	555	\$ 20,535.00	555	\$ 20,535.00
CATCH BASIN	25	L.F.	\$450.00	\$ 11,250.00	0	\$ -	25	\$ 11,250.00	25	\$ 11,250.00
CATCH BASIN CASTING R-3067	5	EACH	\$400.00	\$ 2,000.00	0	\$ -	5	\$ 2,000.00	5	\$ 2,000.00
CONNECT TO CATCH BASIN	7	EACH	\$860.00	\$ 6,020.00	0	\$ -	7	\$ 6,020.00	7	\$ 6,020.00
CONNECT TO MANHOLE	1	EACH	\$1,100.00	\$ 1,100.00	0	\$ -	2	\$ 2,200.00	2	\$ 2,200.00
ROCK SUBFOUNDATION	112	C.Y.	\$32.00	\$ 3,584.00	0	\$ -	0	\$ -	0	\$ -
STORM SUBTOTAL				\$ 72,999.00		\$ -		\$ 67,080.00		\$ 67,080.00
Sanitary Sewer										
REMOVE SEWER	2,122	L.F.	\$4.60	\$ 9,761.20	0	\$ -	2122	\$ 9,761.20	2122	\$ 9,761.20
REMOVE MANHOLE	7	EACH	\$142.00	\$ 994.00	0	\$ -	7	\$ 994.00	7	\$ 994.00
REMOVE SERVICE	840	L.F.	\$0.01	\$ 8.40	0	\$ -	763	\$ 7.63	763	\$ 7.63
8" SDR 35 SEWER 10-12' DEEP	1,862	L.F.	\$36.00	\$ 67,032.00	0	\$ -	1862	\$ 67,032.00	1862	\$ 67,032.00
8" SDR 35 SEWER 12-14' DEEP	50	L.F.	\$36.00	\$ 1,800.00	0	\$ -	50	\$ 1,800.00	50	\$ 1,800.00
8" SDR 35 SEWER 14-16' DEEP	50	L.F.	\$40.00	\$ 2,000.00	0	\$ -	50	\$ 2,000.00	50	\$ 2,000.00
8" SDR 35 SEWER 16-18' DEEP	50	L.F.	\$46.00	\$ 2,300.00	0	\$ -	50	\$ 2,300.00	50	\$ 2,300.00
8" SDR 35 SEWER 18-20' DEEP	50	L.F.	\$64.00	\$ 3,200.00	0	\$ -	50	\$ 3,200.00	50	\$ 3,200.00
8" SDR 35 SEWER 20-22' DEEP	60	L.F.	\$88.00	\$ 5,280.00	0	\$ -	110	\$ 9,680.00	110	\$ 9,680.00
MANHOLE	93	L.F.	\$380.00	\$ 35,340.00	0	\$ -	93	\$ 35,340.00	93	\$ 35,340.00
DROP MANHOLE	3	L.F.	\$450.00	\$ 1,350.00	0	\$ -	3	\$ 1,350.00	3	\$ 1,350.00
MANHOLE CASTING	7	EACH	\$290.00	\$ 2,030.00	0	\$ -	7	\$ 2,030.00	7	\$ 2,030.00
8"x4" WYE SDR 26	24	EACH	\$139.00	\$ 3,336.00	0	\$ -	24	\$ 3,336.00	24	\$ 3,336.00
4" SEWER SERVICE SDR 26	840	L.F.	\$19.00	\$ 15,960.00	0	\$ -	763	\$ 14,497.00	763	\$ 14,497.00
ROCK SUBFOUNDATION	223	C.Y.	\$32.00	\$ 7,136.00	0	\$ -	0	\$ -	0	\$ -
SANITARY SUBTOTAL				\$ 157,527.60		\$ -		\$ 153,327.83		\$ 153,327.83
Water										
REMOVE WATERMAIN	2,180	L.F.	\$1.00	\$ 2,180.00	0	\$ -	2060	\$ 2,060.00	2060	\$ 2,060.00

REMOVE VALVE AND BOX	8	EACH	\$77.00	\$ 616.00	0	\$ -	8	\$ 616.00	8	\$ 616.00
SALVAGE HYDRANT	4	EACH	\$230.00	\$ 920.00	0	\$ -	5	\$ 1,150.00	5	\$ 1,150.00
8" WATERMAIN	860	L.F.	\$33.00	\$ 28,380.00	0	\$ -	930	\$ 30,690.00	930	\$ 30,690.00
6" WATERMAIN	1,320	L.F.	\$31.00	\$ 40,920.00	0	\$ -	1309	\$ 40,579.00	1309	\$ 40,579.00
8" VALVE AND BOX	1	EACH	\$1,900.00	\$ 1,900.00	0	\$ -	3	\$ 5,700.00	3	\$ 5,700.00
6" VALVE AND BOX	7	EACH	\$1,500.00	\$ 10,500.00	0	\$ -	7	\$ 10,500.00	7	\$ 10,500.00
8" X 6" TEE	3	EACH	\$420.00	\$ 1,260.00	0	\$ -	3	\$ 1,260.00	3	\$ 1,260.00
8" TEE	1	EACH	\$470.00	\$ 470.00	0	\$ -	2	\$ 940.00	2	\$ 940.00
8" x 6" REDUCER	2	EACH	\$240.00	\$ 480.00	0	\$ -	4	\$ 960.00	4	\$ 960.00
6" TEE	4	EACH	\$360.00	\$ 1,440.00	0	\$ -	4	\$ 1,440.00	4	\$ 1,440.00
6" 45o BEND	2	EACH	\$230.00	\$ 460.00	0	\$ -	1	\$ 230.00	1	\$ 230.00
6"SLEEVE	4	EACH	\$230.00	\$ 920.00	0	\$ -	2	\$ 460.00	2	\$ 460.00
1" CORP STOP	23	EACH	\$220.00	\$ 5,060.00	0	\$ -	24	\$ 5,280.00	24	\$ 5,280.00
1" CURB STOP	23	EACH	\$180.00	\$ 4,140.00	0	\$ -	24	\$ 4,320.00	24	\$ 4,320.00
1" SERVICE	805	L.F.	\$23.00	\$ 18,515.00	0	\$ -	736	\$ 16,928.00	736	\$ 16,928.00
HYDRANT	4	Each	\$2,900.00	\$ 11,600.00	0	\$ -	4	\$ 11,600.00	4	\$ 11,600.00
ROCK SUBFOUNDATION (CV)	229	C.Y.	\$32.00	\$ 7,328.00	0	\$ -	0	\$ -	0	\$ -
WATER SUBTOTAL				\$ 137,089.00		\$ -		\$ 134,713.00		\$ 134,713.00
TOTAL ALTERNATE 1 -CONCRETE				\$ 760,496.60		\$ -		\$ 776,945.43		\$ 776,945.43
CITY TOTAL				\$ 3,505,458.03		\$ -		\$ 3,713,448.71		\$ 3,713,448.71
WINFAIR										
REMOVE CURB AND GUTTER	500	L.F.	\$3.00	\$ 1,500.00	0	\$ -	671	\$ 2,013.00	671	\$ 2,013.00
REMOVE SIDEWALK	500	S.F.	\$3.00	\$ 1,500.00	0	\$ -	1310	\$ 3,930.00	1310	\$ 3,930.00
REMOVE DRIVE	600	S.F.	\$2.00	\$ 1,200.00	0	\$ -	600	\$ 1,200.00	600	\$ 1,200.00
COMMON EXCAVATION (CV)	1,730	C.Y.	\$5.00	\$ 8,650.00	0	\$ -	2680	\$ 13,400.00	2680	\$ 13,400.00
TOPSOIL BORROW (CV)	50	C.Y.	\$15.00	\$ 750.00	0	\$ -	50	\$ 750.00	50	\$ 750.00
SALVAGE AGGREGATE BASE (CV)	510	C.Y.	\$13.00	\$ 6,630.00	0	\$ -	1218	\$ 15,834.00	1218	\$ 15,834.00
AGGREGATE BASE, CLASS 5	2,100	TON	\$12.20	\$ 25,620.00	0	\$ -	1378	\$ 16,811.60	1378	\$ 16,811.60
MILLING 3"	3,650	S.Y.	\$2.00	\$ 7,300.00	0	\$ -	3650	\$ 7,300.00	3650	\$ 7,300.00
TYPE MV B NON WEARING COURSE MIXTURE (C)	660	TON	\$90.00	\$ 59,400.00	0	\$ -	607	\$ 54,630.00	607	\$ 54,630.00
TYPE MV A WEARING COURSE MIXTURE (C)	660	TON	\$94.00	\$ 62,040.00	0	\$ -	507	\$ 47,658.00	507	\$ 47,658.00
BITUMINOUS MATERIAL FOR TACK COAT	920	GAL	\$3.00	\$ 2,760.00	0	\$ -	300	\$ 900.00	300	\$ 900.00
CONCRETE CURB AND GUTTER B618	800	L.F.	\$18.00	\$ 14,400.00	0	\$ -	705	\$ 12,690.00	705	\$ 12,690.00
CONCRETE SIDEWALK	1,300	S.F.	\$6.79	\$ 8,827.00	0	\$ -	1493	\$ 10,137.47	1493	\$ 10,137.47
CONCRETE DRIVE	830	S.F.	\$8.00	\$ 6,640.00	0	\$ -	754	\$ 6,032.00	754	\$ 6,032.00
SEEDING	0.2	ACRE	\$6,700.00	\$ 1,340.00	0.00	\$ -	0.2	\$ 1,340.00	0.2	\$ 1,340.00
SEED	20	LB	\$8.00	\$ 160.00	0	\$ -	20	\$ 160.00	20	\$ 160.00
MULCH	0.2	TON	\$1,000.00	\$ 200.00	0	\$ -	0	\$ -	0	\$ -
COMMERCIAL FERTILIZER	100	LB	\$3.00	\$ 300.00	0	\$ -	100	\$ 300.00	100	\$ 300.00
EROSION CONTROL MONITORING	1	EACH	\$3,000.00	\$ 3,000.00	0	\$ -	1	\$ 3,000.00	1	\$ 3,000.00
WINFAIR SUBTOTAL				\$ 212,217.00		\$ -		\$ 198,086.07		\$ 198,086.07
WINFAIR SCHOOL OPTION										
COMMON EXCAVATION (CV)	290	C.Y.	\$5.00	\$ 1,450.00	0	\$ -	290	\$ 1,450.00	290	\$ 1,450.00
TOPSOIL BORROW (CV)	50	C.Y.	\$15.00	\$ 750.00	0	\$ -	50	\$ 750.00	50	\$ 750.00
AGGREGATE BASE, CLASS 5	410	TON	\$14.00	\$ 5,740.00	0	\$ -	400	\$ 5,600.00	400	\$ 5,600.00
TYPE MV B NON WEARING COURSE MIXTURE (C)	130	TON	\$95.00	\$ 12,350.00	0	\$ -	80	\$ 7,600.00	80	\$ 7,600.00
TYPE MV A WEARING COURSE MIXTURE (C)	130	TON	\$100.00	\$ 13,000.00	0	\$ -	80	\$ 8,000.00	80	\$ 8,000.00
BITUMINOUS MATERIAL FOR TACK COAT	160	GAL	\$5.00	\$ 800.00	0	\$ -	50	\$ 250.00	50	\$ 250.00
CONCRETE CURB AND GUTTER B618	80	L.F.	\$20.00	\$ 1,600.00	0	\$ -	80	\$ 1,600.00	80	\$ 1,600.00
WINFAIR OPTION SUBTOTAL				\$ 35,690.00		\$ -		\$ 25,250.00		\$ 25,250.00
WINFAIR TOTAL				\$ 247,907.00		\$ -		\$ 223,336.07		\$ 223,336.07
TOTAL CITY AND WINFAIR				\$ 3,753,365.03		\$ -		\$ 3,936,784.78		\$ 3,936,784.78