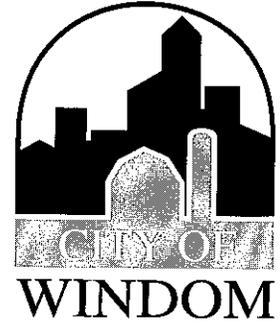


**Council Meeting**  
**Tuesday, July 21, 2015**  
**City Council Chambers**  
**7:30 p.m.**  
**AGENDA**



Call to Order

Pledge of Allegiance

1. Approval of Minutes

- Council Minutes–June 16, 2015

2. Consent Agenda

- Minutes
  - Park & Recreation Commission – June 17 & July 15, 2015
  - Telecom Commission – June 22, 2015
  - Emergency Services Committee – June 22, 2015
  - Utility Commission – June 24 & July 13, 2015
  - Economic Development Authority –June 25 & July 13, 2015
  - Street Committee – July 9, 2015
- License
  - Business Arts & Recreation Center – Community Celebration
    - Amplification Permit
    - Temporary Liquor License
  - Business Solicitation Permit – Kevin Roark

3. Department Heads

4. Night to Unite Proclamation

5. Street Closure Request– Night to Unite– August 3, 2015

6. Coalition of Greater MN Cities Presentation – Marty Seifert

7. Liquor Store – Capital Budget Re-allocation

8. Economic Development Authority

- River Bend Center – Parcel 3
  - Water & Sewer Line Extensions
  - Call For Plans and Specs
- North Windom Industrial Park
  - Road & Utility Extensions
  - Call for Plans & Specs
  - Authorize BDPI Application
- TIF 1-19 (New District)
  - Area & Proposed Schedule
  - Resolution Calling for a Public Hearing
- TIF 1-2
  - Authorize Use of Proceeds



9. Fire Department Donation –
  - Windom Fire Department Relief Association
  - Schwartz Farms
10. Second Reading Ordinance No. 150, 2<sup>nd</sup> Series – Amending Chapter 118: Alcoholic Beverages
  - Approval of Title and Summary Publication
11. Personnel Committee
  - Step Advance/Pay Adjustment
    - Street Department Employee
    - Ambulance Director
    - Finance Director
  - Employee Assistance Program – Blue Cross/Blue Shield
12. New Business
13. Old Business
14. Regular Bills
15. Council Concerns
16. Adjourn

**Regular Council Meeting  
Windom City Hall, Council Chamber  
June 16, 2015  
7:30 p.m.**

1. Call to Order:

The meeting was called to order by Mayor Pro Tem Dominic Jones at 7:30 p.m.

2. Roll Call:
- |                     |   |
|---------------------|---|
| Mayor Pro Tem:      | Dominic Jones   |
| Council Present:    | Bryan Joyce and JoAnn Ray   |
| Council Absent:     | Brian Cooley, Paul Johnson and Mayor Maricle  |
| City Staff Present: | Steve Nasby, Administrator; Scott Peterson, Police Chief and Bruce Caldwell, Streets & Parks Superintendent |

3. Pledge of Allegiance

4. Approval of Minutes:

Ray noted an error in the minutes on the item related to the Windom Hospital Raffle. Nasby said that he had corrected the names of the Council persons to match the actions.

**Motion by Joyce second by Ray to approve the City Council minutes from June 2, 2015 as amended. Motion carried 3 – 0 (Cooley and Johnson absent).**

5. Consent Agenda:

Jones noted the minutes from the following Boards and Commissions.

- Telecommunications Commission – May 18, 2015
- Housing & Redevelopment Authority – April 8, 2015 and May 13, 2015
- Economic Development Authority – May 19, 2015 & June 8, 2015
- Airport Commission – June 3, 2015
- Library Board – June 9, 2015

**Motion by Joyce second by Ray to accept the Consent agenda board and commission minutes. Motion carried 3 – 0 (Cooley and Johnson absent).**

Jones said that the license application for a business solicitation permit was withdrawn, but there is a dance license for Riverfest that requires action.

**Motion by Ray second by Joyce to approve a dance license for Riverfest at Island Park on June 27, 2015. Motion carried 3 – 0 (Cooley and Johnson absent).**

6. Department Heads:

None.

7. Street Closure Requests:

Bruce Caldwell, Streets & Parks Superintendent, said that there were two requests for street closures.

First, the Windom Theatre is requesting to close a one block section of 4<sup>th</sup> Avenue, between 9<sup>th</sup> and 10<sup>th</sup> Streets on July 11, 2015 from 3:00 pm to 7:00 pm for their classic car roll-in event. The Police Chief did not have any objection to the request.

Jones asked if it is just the one block closure. Caldwell replied that is correct.

**Motion by Ray second by Joyce to approve the street closure of 4<sup>th</sup> Avenue, between 9<sup>th</sup> and 10<sup>th</sup> Streets on July 11, 2015 from 3:00 pm to 7:00 pm. Motion carried 3 – 0 (Cooley and Johnson absent).**

Caldwell said the second request is from the Relay of Life to close a section of Cottonwood Lake Drive from 16<sup>th</sup> Street to the north park entrance of Tegel's Park on July 24, 2015 from 3:00 pm to 12:00 midnight. The parking for the event would be at the Community Center and the Police Chief has no objections to the request.

**Motion by Joyce second by Ray to approve the street closure of Cottonwood Lake Drive, between 16<sup>th</sup> Street and the north Tegel's Park entrance on July 24, 2015 from 3:00 pm to 12:00 midnight. Motion carried 3 – 0 (Cooley and Johnson absent).**

8. Flagpole Lease Agreement:

Caldwell said that the Parks and Recreation Commission had gotten a request from the Girls' Softball Association pertaining to this flagpole proposal as a way to raise funds and improve the fields. The proposal is for a private company to install two flagpoles, one would be for the American flag with a solar light on top and the other flagpole would have their company flag. The lease is for five years with the company covering the installation costs. After five years the flagpole could be leased for advertising to raise money. The thought is that other flagpoles, perhaps 20-25, could also be constructed and leased out to raise funds. The flagpoles would be located on Eagle Field outside of the outfield fences. Caldwell said that Tri-county Implement is the business that has made the initial proposal. Caldwell said the City Attorney had reviewed the lease agreement and approved it.

Jones asked if the Arena has a standard advertising form and could that be used for the future flagpole advertising. Caldwell said they have a form, but it needs to be updated.

Joyce said that if there is interest from others in this type of advertising the lease form could be easily amended as well, if needed.

Caldwell said the Parks & Recreation Commission thought that the City could purchase and install the additional flagpoles a few each year and then sell the annual advertising.

Joyce noted that Tri-county approached the softball association about the concept and he thinks it is a great idea and there will be additional interest from other businesses.

**Motion by Joyce second by Ray to approve the flagpole lease agreement between the City of Windom and Tri-county Implement. Motion carried 3 – 0 (Cooley and Johnson absent).**

9. Adopt – A – Park Program:

Caldwell said the park adoption idea was raised a few months ago which started the interest and he had completed the research and found out what worked in other communities. The adoption packet paperwork has been reviewed by the City Attorney and approved if the Council wants to move forward with implementation. The information on park adoption will be on the City's website and available at the City offices and will be offered to interested parties on a first-come, first-serve basis. He will also put information on the Streets & Parks Facebook page and the Facebook page for the Arena\Recreation programs.

Jones asked about the release of liability form. Caldwell said it is in the packet and also reviewed by the City Attorney. Jones asked about the fee for the sign of a sponsoring group and if that cost could be paid by the City. Caldwell replied that the \$50 fee is for half the sign cost, but he would like to see how this works before taking on the additional expense so if the sponsors changed often the sign costs would go up but if a group did the adoption longer term the City could pay for all of the sign.

Joyce said that he is excited about this project and noted that interested parties can also contact Bruce Caldwell at the Street shop at 831-6137.

**Motion by Joyce second by Ray to approve the Windom Adopt – A – Park program as presented. Motion carried 3 – 0 (Cooley and Johnson absent).**

Jones asked if the trees planted with the Toro grant were doing well. Caldwell replied that out of the 100 trees only two had died and they were in poor condition when planted. Jones thanked the Streets & Parks staff and Toro for all of their work on getting the trees planted.

Caldwell said that he wanted to remind citizens to keep their yards mowed and that Riverfest is coming up soon so everyone should look at their properties to keep the town looking good and that if you can help out a friend or neighbor that would be great. He thanked MN DOT for mowing the highway Right of Way.

Ray noted that Spring Clean-up was last month and that some properties have placed items on their yards so this needs to be taken care of.

10. First Reading Ordinance 150, 2<sup>nd</sup> Series – Amending Chapter 118: Alcoholic Beverages:

Nasby said there were three different areas that are being presented for discussion. The first on changing the start of on-sale times was requested by a liquor license holder and the other two relating to number of licenses and temporary sales. This was previously discussed and Council directed staff to prepare Code amendments for their consideration.

Number of Private On-Sale Licenses

Currently the City has the ability to issue four private on-sale liquor licenses, exclusive of clubs and veterans' organizations. Should new businesses be interested in locating in Windom there could be an issue with availability of liquor licenses. The State Statute limits cities our size (4<sup>th</sup> Class cities) to seven private liquor licenses and also grants various exemptions. Nasby noted that the City Council has the approval authority and can approve fewer than the number allowed by the State if there are issues or problems.

Intoxicating Liquor Sale Times

Recently the State Legislature passed a law amending the hours of sales of intoxicating beverages on Sundays to 8:00 a.m. and Windom's code requires all types of licensees to prohibit sales before 12 noon. The request is being made to allow for the earlier sales.

Temporary Liquor Licenses – 30 Day Rule

The City's authorization over temporary on-sale liquor licenses that may be used by clubs, charities, religious or other non-profits restricts these temporary liquor licenses to no more than one issued to any one organization for any one location within a 30-day period. This could be an issue with temporary liquor licensees doing events such as wedding dances or holiday parties. Nasby noted that here again the City Council has the approval authority and can approve fewer than the number allowed by the State if there are issues or problems.

Jones said that the anticipated schedule is to draft the code revisions for the Council's consideration on the June 16, 2015 and July 7, 2015 meeting agendas as the 1<sup>st</sup> and 2<sup>nd</sup> Readings respectively and if approved the changes would become effective upon publication on July 15, 2015. However, the Council may cancel the July 7<sup>th</sup> meeting so the schedule would need to be pushed back two weeks, which is not an issue.

**Motion by Joyce second by Ray to approve the 1<sup>st</sup> Reading of Ordinance 150, 2<sup>nd</sup> Series. Motion carried 3 – 0 (Cooley and Johnson absent).**

11. Windom Area Schools Resource Officer Agreement and Memorandum of Understanding:

Jones noted that the school board has already met and approved the extension of the SRO agreement.

Preliminary

Chief Peterson said that the SRO partnership with the school has been hugely successful and Office Wallace has done an outstanding job. The accomplishments and results are exceeding expectations and she is the right person for that job.

Ray said that she and Joyce see first-hand the work Office Wallace is doing at the school and could not be more complimentary of her work and the partnership with the school.

Nasby said that he too has heard very good public comments about the SRO and thinks the relationship with the City and School is very strong.

Joyce said that Office Wallace does a great job of community policing and this is where it starts in the schools.

Chief Peterson said the program started as a security component, but it has grown into much more and there are many added benefits for the Police Department.

**Motion by Joyce second by Ray to approve the SRO Agreement and Memorandum of Understanding between the City of Windom and Windom Area School District as presented. Motion carried 3 – 0 (Cooley and Johnson absent).**

12. Pool Part-time Seasonal Hiring Recommendations:

Jones noted the hiring recommendations are for the 2015 season as there is typo on the memorandum. The part-time, seasonal hires are as follows:

Head Lifeguards

Emily Axford  
Rachel Dukes  
Amanda Muller

Lifeguards

Makenna Bucher  
Noah Kloss  
Whitney Klassen  
Lindsey Muller  
Emily Mutz  
Jordan Syverson

13. New Business:

Windom Municipal Airport Runway Extension Study

Jones said there is a copy of the Windom Municipal Airport Runway Extension Study in the packet, which is a lengthy document.

Nasby said there is no action being requested, staff just wanted to get the Council the information and give them a heads up on the Capital Improvement Plan project upcoming.

## Preliminary

There is a lot of information about the uses at the airport and statistics about the types of aircraft using the facility. He said that the FAA is requiring that each airport do a new 20-year master plan prior to any capital projects so that will be the next item addressed at the airport. The master plan study is estimated to cost \$300,000 - \$350,000 and take approximately 18 months.

Jones asked if the Federal funds pay 90% of the master plan costs. Nasby replied that the activity is eligible for 90% reimbursement and if we act quickly there may be some reimbursement from the State as well. Nasby added that the Windom airport is also at the end of their five-year engineering\consulting term and are required by FAA to go through a selection process again. As we do not want to start the master plan project and then possibly change engineers\consultants the City would be sending out Solicitation of Qualification notices in July with the intent to have the new engineer\consultant agreement for the next five years done in August. After that is complete the master plan update can be started.

Joyce said he was shocked to see the amount of use at the Windom airport. The report shows that there were over 8,000 operations at the facility last year. Joyce asked about the hangar space issue. Nasby replied that all the hangars are full, but that as there is an infrastructure need identified which is the runway, there will not be any federal funds we can use to build a hangar like we did with the last hangar. State money and a loan are possible though and the airport manager is collecting information on what the price would be to add one hangar bay on to the existing 4-bay hangars as they were initially designed to have five bays.

Jones asked if a private party could build a hangar. Nasby said that was discussed it is possible, where the City would own the land and hangar but the lease price would be adjusted to reflect the private financing.

### July 7, 2015 City Council Meeting

Nasby said that there has been an issue in past years with getting a quorum for this meeting and he was asking Council members if they would be available on July 7 or if the meeting could be cancelled. He noted that he informed the Department Heads about the possibility and none of them had anything that needed to be on July 7. Nasby added that he had spoken to Paul Johnson and he would be gone July 7, Brian Cooley would likely be available and the Mayor was okay either with or without the meeting.

Joyce said that he will be in town July 7.

Ray said she would be in town as well on July 7.

Jones said he could be in town if there was a meeting on July 7. He asked if there needed to be a Council meeting one could be scheduled with the appropriate notice.

Nasby said that a meeting can be called if needed by two Council members or the Mayor.

**Motion by Jones second by Joyce to cancel the July 7, 2015 City Council meeting unless it is needed to conduct business and the option remained to call a meeting any time prior to the next regular meeting on July 21, 2015 if needed. Motion carried 3 – 0 (Johnson and Cooley absent).**

14. Old Business:

Jones said that he and Ray did Coffee with the Council at the Windom Country Club and there were 8-10 people that stopped by to talk with them. The nuisance ordinance was an item that was of interest and the need to keep up on enforcement and have the community appearance be good. Jones said there was vandalism in the parks again and the City needs to move forward on the actions needed to help prevent it. He noted there were also comments from citizens on planning and zoning items such as set-backs, variances and the rental housing inspection discussion.

Ray noted that unlicensed vehicles was also an issue that was raised as a concern. She confirmed with Peterson that vehicles on private property that are unlicensed or junk fall under the nuisance ordinance and any such vehicle on the street or public property is a law enforcement issue. Peterson said that is correct.

Joyce said that he is the Council liaison to the Planning and Zoning Commission and they did review and discuss the nuisance ordinance as directed by the Council. That work was done in April. There was not a Commission meeting in June so he is unsure of the status of this review.

Jones asked if the Council would be getting something back from the Planning and Zoning Commission regarding the nuisance ordinance. Joyce replied that there were a number of changes and those had been sent to the City Attorney. Nasby said he would follow up with the Building Official and report back to the Council about the nuisance ordinance status.

Joyce said that he had also done some research on rental housing inspection ordinances in other communities and had sent that information to the Building Official, but had not heard anything. He did know the Building Department is working on a meeting with contractors regarding the changes in the State building code.

Jones asked if the insect control spraying has been on-going. Caldwell said they try to fog weekly and have done a couple special event spot treatments, but with the weather patterns of rain and wind it is difficult to get it done on a routine basis so some of the notifications have been missed or late. As Riverfest is coming up they will be out doing more fogging.

15. Regular Bills:

**Motion by Ray seconded by Joyce to approve the regular bills. Motion carried 3 – 0 (Cooley and Johnson absent).**

16. Council Concerns:

Ray reminded property owners that spring clean-up has concluded and items should not be left out on yards.

Joyce thanked Finding Windom group for the banners around town. He too reminded citizens to look at their properties and clean up where needed, he wants the town to look good year-around. He praised the people working to improve the community and noted it is the job of the Council to help facilitate community improvements.

17. Adjournment:

**Mayor Pro Tem Jones adjourned the meeting by unanimous consent at 8:30 p.m.**

\_\_\_\_\_  
Dominic Jones, Mayor Pro Tem

Attest: \_\_\_\_\_  
Steve Nasby, City Administrator

**PARK AND RECREATION COMMISSION MEETING  
MINUTES JUNE 17, 2015**

1. Call to Order: The meeting was called to order by Vice Chair Jeff LaCanne at 5:30 p.m. in the Council Chambers.
  
2. Roll Call:

Commission Present:	Jason Kloss, Darren Tietz, Jeff LaCanne & Shawn Licht
Commission Absent:	Kay Gross, Josh Schunk & Jess Smith
City Staff Present:	Recreation Director Al Baloun & Park Superintendent Bruce Caldwell
Council Liaisons:	Bryan Joyce Attending & Paul Johnson Absent
Public:	Joann Kaiser & Phyllis Heinitz Dog Park Committee Members
  
4. **Motion to Approve Agenda with additions by Licht, seconded by Tietz**  
**Motion Carried Unanimous**
  
5. Motion to Approve Minutes from May 2015 Park & Recreation Commission Meeting;  
**Motion Kloss, seconded by Tietz**  
**Motion Carried Unanimous**
  
6. Park Superintendents Report; Bruce Caldwell
  - a. New Dog Park;  
Committee gave a report stating they looked at several sites in town for a possible dog park. They will contact a few of the dog parks in the state and ask them some questions about construction, licensing, utilities, sizing, costs, who did their engineering (either a professional business or by volunteers). They will report what they find out at the next commission meeting. Some of the sites in Windom were; the northwest corner of the WRA Park was the number one site. Secondary sites inspected; Lion's Park, Lommen Park, Schmaltz Park & the city lot at the northeast corner of Des. Moines Drive and 6<sup>th</sup> Street. Other than the WRA site all the others were close to residential homes.
  - b. Relay for Life Petting Zoo Request; Caldwell stated he receive a request to permit the petting zoo for the event. The commission stated that the owner of the animals must have proof of liability insurance on the animals and no fowl can be permitted due to the spread of the Bird Flu Disease. Special site needs to be set with fencing. Hand sanitizer must be available if anyone touches the animals.  
**Motion by Kloss, second by Licht to approve the pet zoo as stated above**  
**Motion Carried Unanimous.**
  - c. WRA Flag Pole Lease Agreement; Caldwell informed the commission that the City Council approved the request at the June 16<sup>th</sup> Council meeting.
  - d. Adopt a Park Program;  
City Council approved the program on June 16, 2015. The program will be added to the cities web site and Facebook pages for people to review.
  
7. Recreation Director's Report- Al Baloun
  - a. Summer Recreation Update: Programs will start May 27<sup>th</sup>, playoffs will be held the week of July 13<sup>th</sup> with the annual cookout fund raiser the evening of July 14<sup>th</sup>.
  - b. Pool & Pool Survey Results at total of 317 surveys were turned in to City Hall. Baloun will email to the commission all the results and those will be tabulated accordingly.  
The pool has been open with some weather related cancelations. Brown Nicolet Health will be in Windom the week of June 22<sup>nd</sup> for pool inspections.

Continued page 2

- c. Ballfield Scheduling Discussion; Baloun stated he has had some problems with non-recreation groups using the ballfields without scheduling with him. The fields are not a first come first used facilities. They can only be used if no games or practices are scheduled and they make arrangements with the Recreation Director in advance. The non-recreation groups need to pay a fee to use the city ballfields for games and they need to check the usage schedule which is on the cities web site to see if any fields are open. No user group has the authority to change field schedules without the approval of the Recreation Director in advance.
  - d. Recreation Department Facebook Page Update the recreation department Facebook page is operational and so far 496 likes have viewed the site. Baloun will update the page daily for cancellations and events. Even with this site users should check the cities web site for scheduling details. Facebook page account is "City of Windom Pool, Arena & Recreation".
  - e. Cookout Fund Raiser WRA the annual fund raiser will be held July 14<sup>th</sup>. All commission members were asked to help out with the event. Time 4:30-7:30 pm.
8. Open Mike: LaCanne; asked Caldwell to repair the dugouts at Island Park, the wood benches need replacement and the rest of the structures need to be repainted.

**Next Monthly Meeting will be held on July15, 2015 Council Chambers 5:30 p.m.**

9. Meeting adjourned at 6:30 p.m.

**PARK AND RECREATION COMMISSION MEETING  
MINUTES JULY 15, 2015**

1. Call to Order: The meeting was called to order by Chair Kay Gross at 5:32 p.m. in the Council Chambers.
  
2. Roll Call:  
Commission Present: Jeff LaCanne, Kay Gross, Josh Schunk & Shawn Licht  
Commission Absent: Jason Kloss, Darren Tietz & Jess Smith  
City Staff Present: Recreation Director Al Baloun & Park Superintendent Bruce Caldwell  
  
Council Liaisons: Bryan Joyce absent & Paul Johnson Attending  
Public: None
  
4. **Motion to Approve Agenda with additions by Licht, seconded by Schunk**  
**Motion Carried Unanimous**
  
5. Motion to Approve Minutes from June 2015 Park & Recreation Commission Meeting;  
**Motion LaCanne, seconded by Schunk**  
**Motion Carried Unanimous**
  
6. Park Superintendents Report; Bruce Caldwell
  - a. 2016 Budget Review and CIP Outlook; the commission reviewed the preliminary draft with a 4% increase over 2015. The draft will be given to city hall by the end of the month. At that time it will be reviewed by the city administrator and office staff in order to fine tune prior to presenting it to the city council.  
Caldwell stated some of his priorities. He and Baloun have major concerns about the outdated ballfield lights at the Island Park small ballfields. According to the electrician's parts are no longer available and they need to be replaced. Caldwell has contacted the cities electric superintendent for costs to replace the light fixtures on both fields.  
Another CIP item was adding water hookups at the Island Park Campground as this has been one of the biggest requests from our users. If we would add water to the sites we should see a considerable increase in revenue. Caldwell has contacted the water department for estimates. The commission approved the preliminary draft for 2016.
  - b. Dog Park Updates Caldwell stated he met with the Utility Commission regarding using the well field property next to the WRA. They told Mike Haugen Water/Waste Water Superintendent to ask their engineers to see if they would have any issues if a dog park was built on this site. As of this meeting nothing has been stated concerning this.
  - c. Adopt a Park Program:  
City Council approved the program on June 16, 2015. The program will be added to the cities web site and Facebook pages for people to review.
  
7. Recreation Director's Report- Al Baloun
  - a. Summer Recreation/Fall Programing Update: the summer programs will be done this week with great reviews. The coaches and helpers did a great job again this year. Fall programing registration will begin the in middle of August. Flag football will be held on Eagle field this year due to the field lighting at Island Park's small fields.  
Annual fund raiser cookout for the WRA was held on July 14<sup>th</sup>. Baloun said the revenue should be similar to the previous years. Any profit will be used for future park improvements.
  - b. Arena Items the Cottonwood County Fair will be held August 19<sup>th</sup>-22<sup>nd</sup>. Staff is waiting for the contractor to come and finish up the refurbishing of the wood floors in the racquetball courts. Baloun issued the 2015 Windom Junior Racquetball Summary submitted by Page Kern.

- c. 2016 Budget and CIP for Pool, Arena & Recreation Review Draft; for the pool 2% decrease in maintenance & no increase for revenue.

Arena; revenue, should see an increase for the archery range due to the new league shooters. Expenditures for the arena should be down 3.63% other than the any repairs on the ice rinks.

The commission discussed the issue of the hockey boards and if they should look at replacing all of them with new boards as the old ones are in poor condition. They instructed Baloun to get costs for total replacement then talk to the user groups to see if they can help pay for the improvements. New boards for the main rink could run around \$73,600.00.

**Motion by LaCanne seconded by Schunk authorizing Baloun to seek alternate funding to purchase hockey boards for the main rink.**

**Motion Carried Unanimous**

Recreation; revenue same as 2015, expenditures 1.68% increase for concessions. Staffing same as 2015.

8. Open Mike: Gross; if we build new tennis courts add lining for Pickle Ball and look at the possibility of adding hard walls for an outdoor racquetball court also.

**Next Monthly Meeting will be held on August 19, 2015 Council Chambers 5:30 p.m.**

9. Meeting adjourned at 6:35 p.m.

# TELECOMMUNICATION COMMISSION MINUTES

SWWC, Inc

June 22, 2015

6:00 P.M

## I. Call Meeting to Order

## II. Roll Call

**Members Present:** Jeremy Lund, Forrest Fosheim, Travis Eichstadt, Bryan Joyce and Dominic Jones.

**Members Absent:** None

**Staff Present:** Dan Olsen, WindomNet Manager, Steve Nasby, City Administrator

**Others Present:** Keith Stuebee, SMBS Chairman, Don Schrocker, Board Member, Travis Thies, SMBS Technical Manager

## III. Construction Project Updates:

Dan Olsen provided updates on a number of projects taking place.

Carl Schneider Industrial Park – The Big Game fiber link is completed and another lot is now connected.

North 71 Industrial Park – Toro is looking to build in the industrial park and is requesting dark fiber. Toro IT is coming to meet with Dan in the next few days to discuss connectivity.

Steve shared concern about having enough fiber should a data center be built in the future. Dan stated there is fiber there and the network would need to be redesigned to fit specific needs of that particular facility. Dominic and Bryan mentioned the data center is not a guarantee and did not want to hold current progress back for what may or may not happen in the future.

Carrier Entrances – Dan mentioned the Omaha to Windom line is being spliced in the building. SDN is waiting for permits along Highway 62. Verizon small cell technology may be back on. Scott County has 2 fibers from Windom to Omaha.

River Bend Hotel – Dan received a plot plan from Aaron Bachman of the EDA for a potential hotel development. If hotel is built and requests fiber access, fiber would need to be run across highway 60/71. Fiber could go by Lamperts but with significant cost. Potential hotel may already have a contract in place for corporate internet. Permit to go through highway will take time, would be best to start permit soon to get going by spring if needed.

Housing Development – Dan looked into the possible housing development on 17<sup>th</sup> street, would need new fiber run. New fiber is 45 weeks out.

Lismore Tower – Project is finishing up with the completion of landscape and plywood. Project is feeding Sioux Falls stations.

## IV. SMBS Board

Members from the Southwest Minnesota Broadband Services Board were in attendance after a request to speak with the Telecom board regarding back billing of services. Don from SMBS explained these overages as services that include a Cable TV charge of \$43,412.33 from January-March of this year, \$14,983.50 regarding a \$.50 difference in

billing of phone features for all SMBS phone customers from inception to March of this year, and \$19,684 from an incorrect billing amount with set top boxes from inception to March of this year.

Don expressed concern that the cable TV charge of \$43,412.33 was significantly higher than they had estimated due to a sharp rise in programming costs at the beginning of the year. SMBS received an email in March stating WindomNet's estimated costs for cable TV services but no definitive price increase had been set. SMBS raised rates in March based on the estimate provided and now feel the rate increase isn't sufficient. Keith from SMBS stated that because they didn't have solid numbers to go off SMBS raised rates on their own speculation of rate increases. Dominic shared that in contrast, WindomNet waited to raise rates in May when they had solid numbers on what the rate increase would be.

Significant discussion ensued regarding the rise in cable TV rates. Dan provided that these contracts are set on a revolving basis. Dominic shared that WindomNet costs for services SMBS receives are passed through with no additional revenue to WindomNet for contract TV costs.

Don shared that SMBS customers currently pay about \$8000 per month for headend costs. Don provided that the head end is used by WindomNet whether SMBS is in existence or not. Dominic stated SMBS would be unable to build and maintain their own headend for less. Forrest stated WindomNet should be able to charge SMBS customers for use of the headend.

Don states that the SMBS board is looking for WindomNet to consider working with them for the overages charges. Steve shared that the WindomNet board has already offered to forgive the overages for the phone feature difference of \$14,983.50 and the set top box bill discrepancy which resulted in the City not billing SMBS for \$19,684. Steve offered that these were amounts that SMBS had agreed to in contract but due to it being an error the WindomNet board will not be looking for back payment. The SMBS board has yet to accept this offer. Don states that SMBS is looking for WindomNet to further forgive the January and February cable TV overage charges of \$15,622.72 and \$14,710.46, respectively. SMBS has offered to pay the March charge with overage in full at \$13,079.15. Dominic expressed concern with SMBS not paying the overage since WindomNet customers would indirectly be responsible for the unpaid overages. Forrest shared that WindomNet had to cover the overage charges that they incurred for January through March and SMBS should do the same. Dominic stated the auditors would have concern with WindomNet erasing away the costs SMBS had incurred over that time. Dominic shared that he would like to see the WindomNet board give SMBS until the end of the year to pay the overages from January through March with zero interest. The auditors will require the balance to be paid in full by December 31, 2015.

**Motion by Jones, seconded by Joyce, to forgive back charges and feature adjustment back billing. Charge SMBS total amount of programming fees from**

**January through March. Give SMBS until December 31, 2015 to make final payment with zero interest. Motion carried 5-0.**

Discussion on the motion: Don from SMBS states that this will not be an easy sell to SMBS customers or the board. SMBS members present will do their best to share WindomNet's commission decision to the board in hopes they can get this resolved. Dan said he will meet with SMBS to discuss end of year agreements and contracts to improve communication between WindomNet and SMBS.

Don said he is looking forward to taking this back to the SMBS board and is looking forward to the motion passing unanimously.

Dominic states he would like to see a liaison in the future between WindomNet and SMBS boards to develop better communication.

SMBS discussed off airs out of the Twin Cities and would like to see a timeline to resolve the issues. Travis from SMBS said the off airs have been a constant problem for them. Dan shared that the off airs are a consistent problem for WindomNet customers as well. Dan stated the off airs are brought down by Dish Network and turned into an analog signal. Dan is currently looking for a solution in the near future. SMBS asks to be informed of possible solutions as customers are dropping service due to increased rates and same poor quality service on particular channels.

SMBS members left the meeting.

#### V. Council Chambers Video Upgrade Project Update

Dan informed the commission that he is currently looking for a quote to upgrade the video equipment in the council chambers. Dan met with Compvu who is now putting together a quote for necessary equipment. Quote will be ready by July 1. This project has taken a time commitment to get necessary information to Compvu and work on a solution. Compvu had just installed a similar system in Marshall, MN where the school and City share space.

#### VI. Headend IP Video Source

The main HVAC unit at the headend location is approximately 17 years old and is failing. Cost to replace the unit with a winter time exchanger is \$25,000. Another solution would be to add a mini split unit for \$12,000 but would require manual operation in the winter months. WindomNet staff is currently taking measures to keep AC running by cleaning the coils and cycling the other unit to allow for maintenance.

Dan states there are a few options to receive the majority of programming provided by WindomNet to be delivered via IP transit links from the Co-Location space in Minneapolis.

Dan shares that Baldwin Telecom in Baldwin Wisconsin and CSI located in Oregon both have these services available. This would allow old equipment to be removed as those companies could provide the equipment necessary. Removing the old equipment would allow for a significant cost savings and some of the equipment could be sold off as well.

Dan has requested pricing from both entities. WindomNet will need to maintain a few antennas at the headend like the weather channel to be inserted locally. The capital dollars needed would be under \$5,000.

Dan shares that at the time of the transition all channels would be moved to digital service. This would improve picture quality and also allow for additional channels to be added to the system. IP video would require new TVs or a DTA convertor box to retro old TVs. Areas of concern for older TVs were the hospital, hotels, and some old residence. IP video would increase video clarity.

#### **VII. Finley Engineering Hours**

Dan proposes that Finley Engineering be brought in to help with additional work load with all projects WindomNet is involved in as stated in the beginning of the meeting. Estimated cost would be under \$7500. Dominic states that he would like to see City items WindomNet is working on be paid for out of the City's general fund. Steve states that would have to be brought up at a future City council meeting.

**Motion by Joyce, seconded by Lund, for the approval of hiring Finley Engineering at a cost not to exceed \$7500 to help with additional workload. Motion carried 5-0.**

#### **VII. Wireless Access Update**

Forrest shares that a request for pricing on the wireless access points was sent out and he is currently awaiting a response. Forrest states he is expecting the cost to be around \$2000 per site. WindomNet will need to look at getting a usage agreement created to prohibit improper usage of internet access by end users.

Forrest states that the access points are using a cloud based controller and would provide sufficient coverage of areas where installed. Dan says installation sites are the Arena, Rec Area, and Island Park.

**Motion by Joyce, seconded by Jones, to approve purchase of wireless access points up to \$6000 for the Arena, Island Park and the Rec Area. Motion carried 5-0.**

Discussion: Bryan would like to see the access point in the Rec Area up and operational by July 14<sup>th</sup>, then Island Park become operational, followed by the Arena.

#### **IX. Manager's Report**

Dan shares a number of items that he is currently working on:

- Dan attended the Alliance meeting, they are looking for more members and it was very informative.
- The City of Monticello is asking for switch services and they have over 900 phone lines. Dan is looking into ways to provide them services to help increase WindomNet revenue.
- Diane Wells from the Office of Broadband Alliance is requesting WindomNet and Fortune Transportation to be at Farm Fest this year. Fortune relies heavily on broadband infrastructure for their business. Dan states that Kent Kelly from Fortune will be joining him in attendance.

- Dan states that he is working with Toro to improve their network connectivity.
- Carrier upgrade, the Giga Center meeting with Clearfield to bring fiber into house.
- New Ulm Telco – Moving equipment out of school and into WindomNet.
- A local store sold routers to WindomNet customers that were in bridge mode by default. Caused a number of issues for those customers as devices were maxing out IPs. Router is Netgear N300. Router has since stopped being sold by the store.
- A lot of locates and battery replacements from the recent storm. Few ONTs needed to be replaced. No PEDs have been damaged.

#### X. Other Business

Dominic states he would like to know where WindomNet is at with the City security camera project. Forrest shared that he talked with WW Communications but did not receive much information. Dan states the network lines are capable of 1.4Gb up and 2.4Gb down. Dan suggested that WindomNet can give the 100Mb bandwidth as requested and lower the bandwidth down as needed.

Dan offered that WindomNet could provide the bandwidth as an in-kind service. Dominic expressed that he was appreciative of that offer and would like to see WindomNet provide this service to the City.

**Motion by Joyce, seconded by Jones, that WindomNet provides an in-kind service to provide bandwidth for the City security cameras. Motion carried 4-1.**

#### XI. Adjourn

Forrest adjourned the meeting at 9:20 P:M

## **Emergency Services Building Committee Minutes June 22, 2015**

The Windom Emergency Services Building Committee met on June 22, 2015, at 5:30 p.m. in the Windom Fire Hall meeting room. Members present were Dan Ortmann, Mark Stevens, Gary Olson, Tim Hacker, Brian Cooley and Kevin Heggseth. City Staff Steve Nasby and Denise Nichols. Absent: Mayor Corey Maricle and Jim Axford. Also present were Corey Brunton and Beth Fasnacht from Brunton Architects, public present were Dirk Abraham, KDOM Radio, Ben Derickson and Jordan Bussa.

1. **Call to Order** – Chair Ortmann called the meeting to order.
2. **Approval of Minutes – M/S/P: Motion made by Hacker, seconded by Stevens, to approve the Minutes of the April 28, 2015, meeting as written. Ayes – 5, Nays – 0.**

Committee Member Heggseth arrived.

3. **Programming Phase** – Corey Brunton and Beth Fasnacht from Brunton Architects discussed with the Committee the process to determine the square footage needed for the building. Identifying the wants and needs for the building would assist in developing the space needed to begin block diagrams.

Proposed Site:

- a. The City will supply Brunton Architects & Engineers with the soils report and site survey with property lines.
- b. The entire lot may be utilized for the new building and parking.
- c. The City is in discussions concerning the relocation of the tennis courts, the City may be responsible for covering the cost.
- d. The new building is not to be connected to the existing Sheriff's Department.
- e. The City has requested to have a small area of green space for the existing memorial bench.
- f. On-site fire hydrant.

31 Fire Fighters and 20 EMT's.

4 Sleeping Quarters.

Training Room to accommodate 55 people. Tables/Chairs.

- a. TV and Projector.
- b. White boards.

4 Private Offices.

- a. Ambulance Director Office.
  - i. Adjacent to the Ambulance Supply Room.
  - ii. Room for (1) workstation and (4) 4-drawer file cabinets.
- b. Ambulance Support Office.
- c. Fire Chief Office.
- d. Fire Support Office (3) Workstations for Assistance Officer, Training Officer, Equipment Officer.

Kitchen.

- a. Oven/Stove, (2) Refrigerators.

Lounge.

Kitchenette adjacent to Lounge.

Shower Room – no lockers.

Laundry Room near sleeping quarters.

Fitness Room.

Storage Room for Fire.

Ambulance Supply Room.

Compressor Room.

SCBA Room.

- a. No ice machine.
- b. Washer – turnout gear.
- c. Washer/Dryer – linens.

Fire Apparatus Bays.

- a. (11) Pieces of equipment (apparatus, vehicles, boat, trailers).

Ambulance Apparatus Bays.

- a. (3) Ambulances.

(1) Shared wash bay.

Hose Tower/ Decon Area.

Additional items discussed included restrooms, mechanical room, hose tower and stairs for roof training and exhaust systems. The Committee requested that the building design incorporate natural light into the building. Also considered was future expansion needs.

A pressure washer system was considered including using a water softener system, reverse osmosis system or a roof water collection system. Fill station locations were discussed and considered. Chief Ortmann would like to consider underground fill stations.

Building heat systems were reviewed and types of systems included unit heaters hanging from the ceiling, radiant tubes and radiant floor heat. Pros and cons for overhead doors and sizes were discussed.

It was agreed that the building design would not include an emergency generator. The Committee requested that an outside hydrant is placed close to the building for hose testing and training, and designated and separate parking spaces for firemen and EMT's are included in the site design.

4. **Discuss Next Steps and Design Process** – Meeting notes for space needs previously discussed will be compiled and reviewed for comments. Once space needs are determined, blocks will be used to develop a building diagram. The City will provide a copy of the recently-completed soil survey and equipment list to Corey Brunton.
5. **Other Business** – None.
6. **Next Meeting Date** – The next meeting date is July 27th at 5:30 p.m. in the Fire Hall meeting room.
7. **Adjourn – M/S/P: Motion by Stevens, seconded by Hacker, to adjourn the meeting. Ayes –6, Nays – 0.**

**UTILITY COMMISSION MINUTES**  
**Council Chambers**  
**June 24, 2015**

**Call Meeting to Order:** The Utility Commission meeting was called to order at 10:00 a.m. on June 24, 2015 in the Council Chambers.

**Members Present:** Utility Commission Chairperson: Mike Schwalbach  
Members Present: Tom Riordan, Glen Francis  
Member Absent: None  
City Council Liaison: Dominic Jones, Absent  
Staff Present: Brent Brown, Electric Superintendent, Mike Haugen, Water / Wastewater Superintendent, Bruce Caldwell, Street / Parks Superintendent, Aaron Backman, EDA Director, Joel Riordan, Intern

**APPROVE MINUTES**

**Motion by Riordan, seconded by Francis, to approve May 27, 2015 Utility Commission minutes as presented. Motion carried 3 – 0.**

**WATER/WASTEWATER ITEMS**

Riverbend Watermain – Backman addressed the Commission regarding the approved purchase and development agreements on the Cobblestone Hotel project. Utility lines would need to be available to the purchaser for development and usage. Haugen noted the current water line running along Highway 60/71 to the west of the liquor store had experienced breaks and would need replacement. Haugen said they would look at replacing from the hydrant at the corner of Highway 60/71 and 6<sup>th</sup> St to the fisherman's entrance, with the potential to replace all the way to the river crossing. Haugen said plans and specs for the project would be drawn up if the project continues as planned.

North Windom Industrial Park – Backman indicated there is a party interested in purchasing two Lots in the park. If an agreement is established, utility lines would need to be extended on Commerce Boulevard roughly 100-150 feet for the project. Backman also discussed potential expansion of the park and the development of utility lines if expansion were to occur. This discussion would take place when the park expansion is in the works.

MPCA Winter & Spring 2015 Sampling – Haugen provided information regarding the sampling data at the former landfill as conducted by MPCA as presented. Haugen noted the concentration levels were slightly up from usual. Pumping at the site has running as a preventative measure so far this year, in part because of the increase in ground water, and will continue on an annual basis. He also indicated engineers from Wenck would be coming to the July 22 Commission meeting to go over the five-year review for the EPA at the landfill and explain options. The Commission did not see the need to have the engineers come to the next meeting, unless a major issue in the report arises. Haugen would touch base with the engineers.

Dog Park – Caldwell was present on behalf of the Park Commission to discuss the potential addition of a dog park. The Park Commission group proposed a site for the dog park east of Dick’s Welding at the well site near the Windom Rec Area. Caldwell said the group needed to determine where a water source would come from and they proposed it come from the well site. Haugen recommended having the water source come off 16<sup>th</sup> St. Caldwell will provide further information regarding the project after the next Parks Commission meeting.

Other Water/Wastewater Items

Haugen updated the Commission on the Water Meter Replacement Project. There are only six residential meters left to be replaced and communication has been established with these households. The Midwest Testing Crew will return next week to complete the water meter installations.

Haugen indicated he is still gathering and reviewing Job Descriptions from comparable sized communities and will provide more information at a future meeting.

**ELECTRIC ITEMS**

Potential Seasonal Help - Brown informed the Commission there is a local individual attending line school in Jackson and would potentially be interested in hiring him as a seasonal worker for a month or so between program dates. He stated there is a need to assist with projects during the busy construction season. Schwalbach mentioned this had been done in the past with a now current employee. Brown also stated there is a current employee nearing retirement and would like to develop a history with the potential hire for possible full-time employment in the future. The Commission supported the idea to hire as seasonal help if party is interested.

Other Electric Items

Brown indicated he is still gathering and reviewing Job Descriptions from comparable sized communities and will provide more information at a future meeting.

**REGULAR BILLS**

**Motion by Riordan second by Francis to pay the Wenck Landfill bill in the packet. Motion carried 3-0.**

**NEW BUSINESS**

Hayground Property – Haugen gave an update to the Commission from Jones regarding the Hayground Property west of River Road. Haugen reported “No Trespassing” signs were placed by the river access due to vehicles tearing up the road next to the river earlier in the season. Jones is concerned about limiting fishing access to the river because of the number of individuals who use the location for fishing. It is city property and Jones would like to re-open the land. The Commission decided to discuss this topic at the July meeting when Jones and Steve Nasby are present.

PM Beef – Mark Halbe was present to introduce himself and discuss his plans as the new president of PM Beef. Haugen recently gave Halbe a tour of the Wastewater facilities and Halbe was interested in upgrading his system. He also emphasized his priority in repairing the well that is down within four to five weeks. Halbe and PM Beef look to continue developing a positive relationship with the Utility Departments and sought additional advice/information regarding promotion of the PM Beef name from the Commission.

**OLD BUSINESS**

The Commission had no old business to attend to.

**ADJOURN**

Schwalbach adjourned the meeting at 11:52 a.m. Next meeting will be July 22, 2015 at 10:00 a.m.

\_\_\_\_\_  
Mike Schwalbach, Chairperson

Attest: \_\_\_\_\_  
Steve Nasby, City Administrator

**UTILITY COMMISSION MINUTES**  
**Council Chambers**  
**July 13, 2015**

**Call Meeting to Order:** The Utility Commission meeting was called to order at 11:30 a.m. on July 13, 2015 in the Council Chambers. This was a joint meeting with Economic Development Authority of Windom.

**Members Present:** Utility Commission Chairperson: Mike Schwalbach  
Members Present: Tom Riordan, Glen Francis  
Member Absent: None  
City Council Liaison: Dominic Jones, Present  
Staff Present: Mike Haugen, Water / Wastewater Superintendent, Chelsie Carlson, Finance Director/Controller

**RIVER BEND CENTER**

Backman, EDA Executive Director, briefly reviewed with the Utility Commission the need for Water Main Replacement and Sewer Line Extension to facilitate the development agreement with BriMark Builders for the construction of a two-story hotel on Parcel 3 of River Bend Center (just south of the Municipal Liquor Store). Replacement of the 12" water main on the east side of Hwy 60 from the fire hydrant to the "Fisherman's Entrance" is necessary as the City Water Department has experienced several water main breaks in the area and the condition of the current main is marginal. In addition to replacing the water line there is a need for the installation of a new sewer line from the 6<sup>th</sup> street entrance of the medical building to the parcel southeast of the Liquor Store. Haugen, Water/Wastewater Superintendent is also requesting the replacement of the 12" water main from the "Fisherman's Entrance" to the Hwy 60/71 Bridge as an alternate. The Commission discussed the need for easements to complete the water and sewer work as well as the need for a temporary water supply as the work is completed.

Wenck Associates has estimated the cost for replacing the water main at \$55,000 and the sewer extension to be approximately \$50,000. Backman is proposing the Windom EDA pay for all the sewer line extension costs and that the City's Water Fund pay for all of the water line replacement costs. The Utility Commission questioned the need for a public versus private sewer line.

**Motion by Riordan, seconded by Francis, to approve moving forward with the plans and specs for the Water Main replacement and Sewer Line Extension project as proposed. Motion carried 3 – 0.**

**NORTH WINDOM INDUSTRIAL PARK**

Backman informed the Utility Commission of a pending purchase agreement on Lots 6, 7, and Outlot B of Block 2 in the NWIP. The lots would be purchased for the construction of a large warehouse facility in the northeast quadrant of the industrial park. The developer would like to start work in August and occupy the building by January 1, 2016. To keep the warehouse project moving forward in a timely fashion, it is necessary to extend Commerce Boulevard by 800 feet as well as extend utilities varying lengths.

Wenck Associates has estimated that the total cost for the Commerce Boulevard Extension at \$337,500. EDA plans to seek a BDPI 50% matching grant for half of the project costs. The EDA is proposing the remaining 50% match for the project costs are funded with internal EDA funds as well as contributions from the City's Water and Sewer Funds. Backman is requesting the Water and Sewer funds contribute 1/3 of the costs of the Water and Sewer work needed for the extension, currently estimated at \$18,000.

**Motion by Riordan, seconded by Francis, to approve moving forward with the plans and specs for the extension of Commerce Boulevard. Motion carried 3 – 0.**

**ADJOURN**

Schwalbach adjourned the meeting at 12:15 p.m. Next meeting date to be determined.

\_\_\_\_\_  
Mike Schwalbach, Chairperson

Attest: \_\_\_\_\_  
Steve Nasby, City Administrator

ECONOMIC DEVELOPMENT AUTHORITY OF WINDOM  
MINUTES  
SPECIAL MEETING  
JUNE 25, 2015

1. Call to Order: The meeting was called to order by President Larson at 4:32 p.m.

2. Roll Call & Guest Introductions:

EDAWN Commissioners: Sally Larson, Justin Espenson, Dominic Jones, and Paul Johnson.  
Absent: Betsy Herding.

Also Present: EDA Staff – Aaron Backman, EDA Executive Director, and Mary Hensen, Admin. Asst.

3. North Windom Industrial Park – Lots 6 & 7, Block 2

A. Closed Session – Land Negotiations

Director Backman announced that the purpose of this closed session was to discuss the terms of a potential sale of Lots 6 and 7 in Block 2 of the North Windom Industrial Park Subdivision.

**Motion by Commissioner Johnson, seconded by Commissioner Espenson, authorizing the Board to go into closed session. Motion carried 4-0.**

President Larson closed the meeting to the public at 4:34 p.m.

**Motion by Commissioner Johnson, seconded by Commissioner Espenson, authorizing the EDA President to re-open the meeting to the public. Motion carried 4-0.**

President Larson re-opened the meeting to the public at 5:30 p.m.

Recap of Closed Session: The EDA reviewed a Letter of Intent (LOI) submitted for the purchase of Lots 6, 7, and Outlot B in Block 2 of the North Windom Industrial Park Subdivision (NWIP). By consensus the Board authorized the EDA Director to present a counteroffer concerning the Board's requested price per acre and the responsibility for payment of special assessments.

**Motion by Commissioner Espenson, seconded by Commissioner Jones, to approve the Access Agreement subject to review by City Attorney Ron Schramel. Motion carried 4-0.**

**Motion by Commissioner Jones, seconded by Commissioner Espenson, authorizing the EDA Executive Director to continue negotiations with the potential purchaser of Lots 6, 7, and Outlot B in Block 2 of the NWIP with respect to the consensus of the Board derived in the closed session. Motion carried 4-0.**

**Motion by Commissioner Johnson, seconded by Commissioner Jones, setting a public hearing on the proposed sale of Lots 6, 7, and Outlot B in Block 2 of the NWIP for 12:10 p.m. on Monday, July 13, 2015. Motion carried 4-0.**

4. Adjourn: By consensus, President Larson adjourned the meeting at 5:38 p.m.

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Sally Larson, EDA President

Attest:

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Aaron A. Backman, EDA Executive Director

ECONOMIC DEVELOPMENT AUTHORITY OF WINDOM  
MINUTES  
JULY 13, 2015

JOINT EDA – UTILITY COMMISSION MEETING

1. Call to Order: The meeting was called to order for the Utility Commission by Chairman Schwalbach at 11:35 a.m. and called to order for the EDA by Vice President Espenson at 11:35 a.m.

2. Roll Call & Guest Introductions:

EDAWN Commissioners: Justin Espenson, Betsy Herding, Dominic Jones, and Paul Johnson. Absent: Sally Larson.

Utility Commissioners: Mike Schwalbach, Tom Riordan and Glen Francis.

Also Present: EDA Staff – Aaron Backman, EDA Executive Director, and Mary Hensen, Admin. Asst.; Finance Director Chelsie Carlson, Water/Wastewater Superintendent Mike Haugen, Dennis Johnson (Wenck Associates), WADC Liaison Tara Christensen, Aaron Skogen (Toro Director of Operations-Windom), and Rahn Larson (Citizen).

3. River Bend Center

- A. Water Main Replacement & Sewer Line Extension: Director Backman reported that on May 19, 2015, the EDA Board approved a Development Agreement with BriMark Builders (the development company for Cobblestone Hotels) for the construction of a two-story 43-room hotel on Parcel 3 of River Bend Center (just south of the Municipal Liquor Store). On June 8, 2015, following a public hearing, the EDA Board approved the sale and the purchase agreement was executed the same day. To facilitate the hotel development, it is necessary to replace the 12" water main on the east side of Hwy 60 from the fire hydrant (close to the 6<sup>th</sup> Street intersection) to the "Fisherman's Entrance" which is a distance of approximately 800 feet. The City Water Department has experienced several water main breaks in the area and the condition of the 40+ year-old line is marginal. Superintendent Haugen is also considering an additional alternate to extend the water line 450'. He explained that the line consists of pitted pipe and there have been 3 water main breaks in the line south of the liquor store. In addition to replacing the water line, there is a need for the installation of a new sewer line from the 6<sup>th</sup> Street entrance of the medical building to Parcel 3. It is estimated that the extension would need to run approximately 450 feet to a point southeast of the Liquor Store. Given the density of underground utilities along Hwy 60/71 from the corner to the Liquor Store, it is proposed that the sewer line run through the parking lot (it would be directionally bored). There was a discussion concerning the estimate of costs for this project, proposed placement of these lines and an additional fire hydrant, location of other utility lines and easements, ownership of the sewer line (public or private), temporary water service for River Bend Plaza (to be noted in the specs), and other details of the proposed projects. There is a potential that the sewer line could serve more than the hotel property. There was a discussion concerning the time schedule necessary for this project to be completed by November 1, 2015.

- B. Authorize Preparation of Plans & Specs: To keep the hotel development process moving forward in a timely fashion, it is necessary to provide adequate water and sanitary sewer services to the River Bend site. The EDA is requesting that the Utility Commission authorize Wenck Associates to develop plans and specs for the proposed project. As an alternate project, Mike Haugen, Water/Wastewater Superintendent, is also requesting the replacement of the 12"

water main from the “Fisherman’s Entrance” to the Hwy 60/71 Bridge. After further discussion, the following actions were taken.

**Motion by Utility Commissioner Riordan, seconded by Commissioner Francis, to call for plans and specs for the “River Bend Center - Parcel 3 Project”. Motion carried 3-0.**

**Motion by EDA Commissioner Jones, seconded by Commissioner Johnson, supporting the Utility Commission’s motion and further recommending that the City Council adopt a resolution calling for preparation of plans and specs for the “River Bend Center – Parcel 3 Project”. Motion carried 4-0.**

- C. Financing: There was a discussion concerning the preliminary estimate of costs for the components of the project. Director Backman proposed that the EDA pay for the sewer line and the City’s Water Fund pay for the replacement of the water line. There will be additional discussion concerning financing at a future meeting.

4. North Windom Industrial Park

- A. Commerce Boulevard – Extension of Road & Utilities & Proposed Schedule: Director Backman summarized the events to date regarding the NWIP Northeast quadrant. A public hearing is scheduled for today’s EDA Meeting to consider the sale of Lots 6, 7, and Outlot B in Block 2 of the NWIP to a developer who is planning to construct a warehouse that is approximately 126,600 square feet in size. Representatives of the Developer met with City Staff, South Central Electric, and MN Energy Resources on July 6<sup>th</sup> to discuss site layout, zoning requirements, permits, infrastructure, schedule, etc. The Developer is proposing to begin site work by mid-August and is under a tight schedule to finish the building for occupancy by January 1, 2016. To serve these lots, it is necessary to construct a paved extension of Commerce Boulevard and extend water, sanitary sewer, and storm sewer lines.
- B. Authorize Preparation of Plans & Specs: Director Backman advised that to keep the warehouse development process moving forward in a timely fashion, it is necessary to extend Commerce Boulevard by approximately 800 feet to the north, as well as extend utilities varying lengths. The Boards received copies of the preliminary plan sheets from Wenck Associates concerning this project. The EDA is requesting that the EDA Board, Utility Commission, and City Council authorize Wenck Associates to develop plans and specs for the proposed project. After further discussion, the following actions were taken.

**Motion by Utility Commissioner Riordan, seconded by Commissioner Francis, to call for plans and specs for the “2015 Commerce Boulevard Extension Project”. Motion carried 3-0.**

**Motion by EDA Commissioner Jones, seconded by Commissioner Herding, supporting the Utility Commission’s motion and further recommending that the City Council adopt a resolution calling for preparation of plans and specs for the “2015 Commerce Boulevard Extension Project”. Motion carried 4-0.**

- C. Financing & BDPI Application: Director Backman indicated that Wenck Associates has estimated that the total cost for the Commerce Blvd. Extension Project is \$337,500. These are very preliminary numbers subject to change and would include amounts for the asphalt road extension, storm water, sanitary sewer, water main, contingencies, and engineering costs. In terms of funding sources for the road and utility improvements, it is proposed that the Windom EDA seek a BDPI Grant application through the MN Dept. of Employment & Economic

Development for \$168,750. The local match for the remaining 50% of the project costs would be comprised of the following: TIF District 1-17 (NWIP-1) funds - \$111,450, EDA PM RLF - \$39,300, and the City's Water & Sewer Funds - \$18,000. There was a consensus of the EDA Board authorizing the EDA Executive Director to proceed with the preparation and submittal of a BDPI Grant Application for fifty percent (50%) of the project costs.

The Joint Meeting with the Utility Commission was adjourned by motion of the Utility Commission and on consensus at 12:17 p.m. Following a short break, the EDA Board resumed its regular Meeting.

1. Approval of Minutes: June 8, 2015 & June 25, 2015

**Motion by Commissioner Herding, seconded by Commissioner Johnson, to approve the minutes of the EDA Meeting held on June 8, 2015, and the EDA Special Meeting held on June 25, 2015. Motion carried 4-0.**

2. Public Hearing – 12:10 P.M.

A. Sale of Land – Lots 6, 7 & Outlot B, Block 2, North Windom Industrial Park Subd.: Vice President Espenson opened the public hearing at 12:22 p.m. Notice of the public hearing was published in the July 1, 2015, Citizen. The Commissioners received copies of the Notice of Hearing, executed Letter of Intent, and a draft of Resolution 2015-04. Director Backman recapped the history of the events leading up to the public hearing. At a special EDA meeting on June 25, 2015, the EDA Board held a closed session regarding negotiations for the sale of Lots 6, 7 and Outlot B of Block 2 in the NWIP. A developer had presented a letter of intent for the construction of a large warehouse facility in this area of the industrial park. The Board authorized a counteroffer and set a public hearing on the sale of the land for July 13<sup>th</sup>. Following further negotiations, the letter of intent was executed on July 1<sup>st</sup>. A purchase agreement pertaining to the property has been developed and reviewed by both the Developer's attorney and the City Attorney. Director Backman then highlighted key points of the purchase agreement. The purchase price for the property is \$62,320.50. There are also special assessments for this lot concerning the previous extension of Commerce Boulevard. The EDA will pay the special assessments due in 2015 and the Purchaser will pay the remaining special assessments on the property. As a part of the purchase agreement, the Purchaser has requested TIF assistance of \$300,000 over six years. The Purchaser has requested that the closing be held within thirty days of approval of the sale by the EDA Board. The EDA has provided information concerning easements and known existing drainage tile lines. The Purchaser has requested that the utility easement between Lots 6 and 7 be abandoned.

Vice President Espenson asked for public comments and there were no other comments from anyone in the audience. Vice President Espenson closed the public hearing at 12:31 p.m. and referred the matter to the EDA Board. After further discussion, the following action was taken.

B. Follow-up Action to Public Hearing:

1) Resolution No. 2015-04 (Re: Sale of Land – Lots 6, 7 & Outlot B, Blk, 2, NWIP):

**Resolution introduced and motion by Commissioner Johnson, seconded by Commissioner Jones, to adopt EDA Resolution No. 2015-04, entitled “Resolution Approving Sale of Property Described as Lots 6, 7 and Outlot B in Block 2 of North Windom Industrial Park Subdivision to the City of Windom, Cottonwood County, Minnesota”.**

**Upon roll call vote being taken, the following voted in favor thereof: Commissioners Johnson, Herding, Espenson, and Jones; the following voted against the same: None; the following were absent: Commissioner Larson. (The Resolution was adopted.)**

3. North Windom Industrial Park

A. Amended Resolution – Sale of Lot 2, Block 1: Director Backman updated the Board concerning the land sale of Lot 2, Block 1 of NWIP to WASP, Inc. that was approved by the EDA Board on June 8, 2015. Lots 3, 4 and 5 of Block 1 of NWIP are owned by Fast Manufacturing, Inc. Jeanne Kramer from WASP, Inc. has indicated that the title to Lot 2, Block 1 of NWIP should also be in the name of Fast Manufacturing, Inc. It is necessary that the EDA adopt a Revised Resolution No. 2015-03 approving conveyance of the property to Fast Manufacturing, Inc. The Board received a copy of the proposed revised resolution which had been reviewed and approved by the City Attorney.

**Resolution introduced and motion by Commissioner Jones, seconded by Commissioner Herding, to adopt Amended EDA Resolution No. 2015-03, entitled “Amended Resolution Approving Sale of Property Described as Lot 2, Block 1 of North Windom Industrial Park Subdivision to the City of Windom, Cottonwood County, Minnesota”.**

**Upon roll call vote being taken, the following voted in favor thereof: Commissioners Espenson, Jones, Herding, and Johnson; the following voted against the same: None; the following were absent: Commissioner Larson. (The Resolution was adopted.)**

B. Job Creation Fund – Resolution of Support: Director Backman advised that Fast Manufacturing, Inc. has expressed an interest in applying for an award or a rebate in the Job Creation Fund Program administered by the Minnesota Department of Employment and Economic Development (DEED). Jeanne Kramer from WASP, Inc. is assembling the required information for the application. Due to the structure of the program, the EDA will actually be making the final submission of the application to DEED. The Board reviewed the draft Resolution of support for the proposed project and application to the Job Creation Fund Program. After further discussion, the following action was taken.

**Resolution introduced and motion by Commissioner Herding, seconded by Commissioner Johnson, to adopt EDA Resolution No. 2015-05, entitled “Resolution in Support of a Job Creation Fund Application in Connection with Fast Manufacturing, Inc.”.**

**Upon roll call vote being taken, the following voted in favor thereof: Commissioners Johnson, Herding, Espenson, and Jones; the following voted against the same: None; the following were absent: Commissioner Larson. (The Resolution was adopted.)**

4. TIF Districts

A. TIF 1-2 - Use of Proceeds: Director Backman reported that the discussions between the School and the EDA are continuing concerning a potential new residential subdivision adjacent to 17<sup>th</sup> Street. To date, the EDA has incurred expenses for engineering, etc. The EDA proposes to use a portion of the remaining tax increment proceeds from TIF 1-2 for the EDA’s share of eligible expenses in connection with the proposed new residential subdivision, such as engineering, surveying, platting, etc. Ehlers & Associates, the EDA’s TIF advisors, indicate that these expenses for Prairie Meadow Subdivision are eligible TIF expenses.

**Motion by Commissioner Johnson, seconded by Commissioner Herding, approving the use of a portion of the remaining tax increment proceeds from TIF 1-2 for the EDA’s share of eligible expenses in connection with the proposed new residential subdivision and recommending City Council approval of the proposed use of these funds. Motion carried 4-0.**

B. TIF 1-19

(1) Proposed Schedule for New District

- (2) Resolution Requesting Call for Public Hearing: Director Backman advised that the Purchaser of Lots 6, 7 and Outlot B in Block 2 of NWIP has asked for TIF assistance concerning eligible expenses. (Eligible expenses would include site preparation, parking areas, detention pond, etc.) There is a TIF District (1-17) already in place covering the lots in Block 1 of NWIP. After discussions with our TIF consultants, a determination was made that rather than amending the existing TIF 1-17 to include lots in Block 2, it would be better to create a new TIF District (1-19) for this area. The Purchaser has asked that the TIF District be established as soon as possible prior to the issuance of a building permit for the project. The Board received a copy of an expedited schedule for the creation of this new TIF district. To maintain that schedule, it is necessary that the EDA Board adopt a Resolution requesting that the City Council call for a public hearing on August 18, 2015, for the establishment of this new TIF district. It was the consensus of the Board that Lot 5 in Block 2 should also be added to the property in TIF District 1-19. After further discussion, the following action was taken.

**Resolution introduced and motion by Commissioner Johnson, seconded by Commissioner Jones, to adopt EDA Resolution No. 2015-06, entitled “Resolution Requesting the City Council of the City of Windom to Call for a Public Hearing on the Modification of Development District No. 1 and the Establishment of Tax Increment Financing District 1-19”.**

**Upon roll call vote being taken, the following voted in favor thereof: Commissioners Espenson, Herding, Jones, and Johnson; the following voted against the same: None; the following were absent: Commissioner Larson. (The Resolution was adopted.)**

5. Miscellaneous Information

A. EDA Monthly Financial Recap: The Board received a copy of the EDA’s Account Activity through June 30, 2015.

B. River Bluff Townhomes – Monthly Financial Report: The Board received copies of the financial reports for May 2015 provided by Van Binsbergen & Associates.

6. Adjourn: By consensus, Vice President Espenson adjourned the meeting at 12:56 p.m.

---

Betsy Herding, EDA Secretary-Treasurer

Attest:

\_\_\_\_\_  
Aaron A. Backman, EDA Executive Director

**STREET COMMITTEE  
MINUTES JULY 9, 2015**

Call to Order: The meeting was called to order at 4:00 P.M. at the Street Shop

Members Attending: Committee Members Attending - Brian Cooley & JoAnn Ray

City Staff Present: Street Superintendent Bruce Caldwell

Public: None

1. Windom Chamber Street Closure Request

The committee reviewed the request to close 4<sup>th</sup> Avenue between 9<sup>th</sup> Street & 10<sup>th</sup> Street for the Annual Nite to Unite Event on August 3<sup>rd</sup>. Time of the event is 4:30 pm.-7:30 pm.

**Request was approved unanimous**

2. 2016 Street Department Budget Draft Review

The committee reviewed the preliminary budget draft for 2016 including the capital improvement projects for the next couple years. This preliminary budget will be submitted to City Hall at the end of July.

3. Pavement Management Survey Update; staff is currently doing the survey and by the end of the month all numbers will be tabulated. Once this is done we will be able to prioritize the next street reconstruction projects.

4. Mn/Dot Highway 60/71 Project Update Caldwell stated that he along with City Administrator Steve Nasby, EDA Authority Aaron Backmann, and Water/Waste Water Superintendent Mike Haugen & Electric Department Superintendent Brent Brown attended a meeting with some Mn/Dot officials to discuss the road projects that affect the city. Caldwell said he told the group he attended the Access Management Study group back in 2002. He stated at that meeting that the city never agreed to the final draft of that study. The projects along the highway corridor will start with a resurfacing in 2018 along with some project slated for 2020 and beyond. In 2018 the stop lights at the intersection of 10<sup>th</sup> Street & highway 60/71 will be replaced. The cost for the replacement will be a 50% match with the city and Mn/Dot. Estimated city's share is \$150,000.00. The city staff will need to be heavily involved in any decision making that could affect the corridor and residences of our community.

5. Meeting adjourned at 5:15 p.m.

**Denise Nichols**

**From:** windommn@box731.bluehost.com  
**Sent:** Tuesday, July 14, 2015 1:08 PM  
**To:** dnichols@windom-mn.com  
**Subject:** Permit Application for use of Amplification Equipment in Public

<b>Date of Event</b>
08/08/2015
<b>Location of Event</b>
BARC Parking Lot 1012 5th Ave.
<b>Start Time</b>
03:00 pm
<b>End Time</b>
10:00 pm
<b>Type of Event</b>
Community Celebration/Fundraiser
<b>Applicant Information</b>
<b>Applicant Name</b>
John Holt
<b>Address</b>
1012 5th Ave. PO Box 123 Windom, Minnesota 56101 United States <a href="#">Map It</a>
<b>Phone</b>
(507) 831-2375
<b>Email</b>
<a href="mailto:barcwindom@windomnet.com">barcwindom@windomnet.com</a>

License Fee - None \$0.00

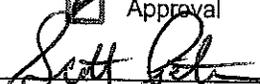
**Street/Park Superintendent Recommends**

Approval     Denial

  
\_\_\_\_\_  
Street/Park Superintendent

**Police Chief Recommends**

Approval     Denial

  
\_\_\_\_\_  
Police Chief

Application APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Application DISAPPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
City Council



**Minnesota Department of Public Safety**  
**Alcohol and Gambling Enforcement Division**  
 445 Minnesota Street, Suite 222, St. Paul, MN 55101  
 651-201-7500 Fax 651-297-5259 TTY 651-282-6555  
**APPLICATION AND PERMIT FOR A 1 DAY**  
**TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization		Date organized	Tax exempt number
Business, Arts, & Recreation Center (BARC)		02/01/2002	41-2022824
Address	City	State	Zip Code
1012 5th Ave., PO Box 123	Windom	Minnesota	56101
Name of person making application		Business phone	Home phone
John Holt		507-831-2375	507-822-1551
Date(s) of event	Type of organization		
August 8, 2015	<input type="checkbox"/> Club <input checked="" type="checkbox"/> Charitable <input type="checkbox"/> Religious <input type="checkbox"/> Other non-profit		
Organization officer's name	City	State	Zip Code
John Holt	Windom	Minnesota	56101
Organization officer's name	City	State	Zip Code
		Minnesota	
Organization officer's name	City	State	Zip Code
		Minnesota	
Organization officer's name	City	State	Zip Code
		Minnesota	

Location where permit will be used. If an outdoor area, describe.  
 Fenced in area of back parking lot and grassy area on corner of 11th St., and 6th Ave. The event will be held in the BARC gym if inclement weather.

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.  
 Minnesota Joint Underwriting Association. limits of 50/100/10/50/100/300

**APPROVAL**

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Date Fee Paid	City or County E-mail Address
	City or County Phone Number

Signature City Clerk or County Official

Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.  
 PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO [AGE.TEMPORARYAPPLICATION@STATE.MN.US](mailto:AGE.TEMPORARYAPPLICATION@STATE.MN.US)

CITY OF WINDOM  
APPLICATION FOR BUSINESS SOLICITATION  
RE: City Code, TITLE XI BUSINESS REGULATIONS, CHAPTER 114

Solicitor's Name: Roark Kevin Bradley  
Last First Middle

Date of Birth: 03/31/1996

Driver's License Number: [REDACTED] State of Issue: TX

Address: (Street, City, State, Zip) 916 3710 Lynnwood Dr  
Arlington, TX 76013

Name of Business or Organization: Kevin Roark Education

Contractor's License Number: 11643067

Address of Business or Organization: 3710 Lynnwood Dr.  
Arlington TX 76013 Phone#(817) 681-1940

Purpose of SOLICITATION: Serve Families' educational needs

If door to door solicitation indicate area to be solicited:  Residential District  
 Commercial District

If Transient merchant - state location from which merchandise will be sold Nashville, TN

If Telephone solicitation - state location from which calls will be made \_\_\_\_\_

Informed Consent Form completed   
Initial Investigation Fee - \$20.00

Annual License Fee - \$40.00

7/15/15  
Date

Kevin Roark  
Applicant's Signature

I have on July 15, 2015 collected from applicant \$ 100.00 as prescribed in City Code,  
TITLE XI BUSINESS REGULATIONS, CHAPTER 114.

\_\_\_\_\_  
City Clerk

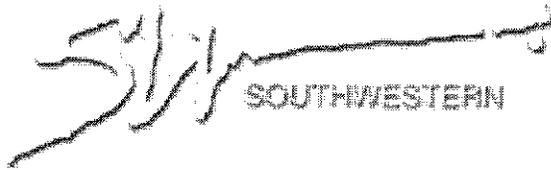
Referred to the Police Chief on July 15, 2015

Recommendation: Approved  Disapproved . If disapproved give reason: \_\_\_\_\_

07/15/15  
Date

Scott [Signature]  
Police Chief

Approved by the City Council on \_\_\_\_\_, 20\_\_\_\_.



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[Home](#) > [The History](#)

## Southwestern History

The history of Southwestern dates back to the first half of the 19th century. There are indications that the company was publishing religious pamphlets as far back as 1840 but the company finally established in the mid-1850s as the Southwestern Publishing House under the leadership of Rev. James Robinson Graves. Initially the company sold its products through the mail but after the Civil War, Rev. Graves developed a new business model by engaging young Southern men to sell the products direct to customers door-to-door.

## Southwestern - Changing With the Times

As the years passed and the business grew, another significant change in the business was adapted by two brothers, J.D. Henderson and W.E. Henderson. They founded the concept of each salesman receiving a commission based on individual sales as opposed to dividing profits among team members. J.B. Henderson, W.E. Henderson, Dortch Oldham, Fred Landers and Rich Penuel developed skills through their involvement in the program that allowed them to keep the company afloat during the Great Depression, World War II, and many years to follow.

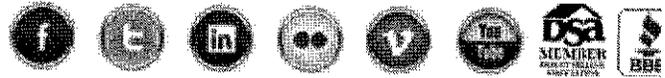
## Southwestern is Employee Owned

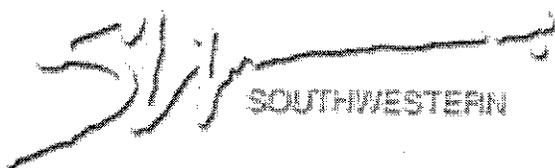
The Southwestern Advantage summer sales and leadership program serves as the platform by which our mission is served and our company grows and flourishes. The Southwestern Advantage mission is: *To be the best organization in the world at helping young people develop the skills and*

*character they need to achieve their goals.* We know that if we help develop great young people, they will be strong and successful people in life and continue to build a great company. Please feel free to visit the home page of our corporate site for a listing of all the Southwestern companies at [www.Southwestern.com](http://www.Southwestern.com).

Come and be a part of the Southwestern Advantage!

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## **Southwestern Advantage Purpose and Values**



### **Purpose**

To be a global leader of personal and professional development in young people

### **Core Values**

We build people. And those people are building great companies.

#### **Building People**

Developing character  
Fostering respect  
Encouraging aspirations  
Expecting excellence

#### **Building our Companies**

Delighting customers  
Creating opportunities  
Nurturing innovation  
Practicing stewardship

**EMPOWERING PEOPLE TO CHANGE THEIR WORLD.**

## RESOLUTION #2015-

**INTRODUCED:**

**SECONDED:**

**VOTED:**     **Aye:**  
              **Nay:**  
              **Absent:**

### WINDOM'S "NIGHT TO UNITE" PROCLAMATION

---

**WHEREAS**, the Minnesota Crime Prevention Association, AAA of Minnesota/Iowa and local law enforcement agencies are sponsoring a unique, nationwide crime, drug and violence awareness program on August 3, 2015, entitled "Night to Unite"; and

**WHEREAS**, the "Night to Unite" provides a unique opportunity for Windom, Minnesota, to join forces with thousands of other communities across the country in promoting cooperative police-community crime prevention efforts; and

**WHEREAS**, the Cottonwood County Youth Task Force, Southwest Crisis Center, and MN Department of Corrections play a vital role in assisting the Windom Police Department and Cottonwood County Sheriff's Department through joint crime, drug and violence prevention efforts in Windom and are supporting "Night to Unite 2015" locally; and

**WHEREAS**, it is essential that all citizens of Windom be aware of the importance of crime prevention programs and the impact that their participation can have on reducing crime, drugs and violence in Windom; and

**WHEREAS**, police-community partnerships, neighborhood safety, awareness and cooperation are important themes of the "Night to Unite" program.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA**, that Monday, August 3, 2015, is designated as "**Night to Unite**" in Windom, Minnesota, and citizens of Windom are encouraged to support and participate in Windom's 9<sup>th</sup> Annual "Night to Unite".

Adopted by the Council this 21<sup>st</sup> day of July, 2015.

Attest: \_\_\_\_\_  
Steve Nasby, City Administrator

\_\_\_\_\_  
Corey J. Maricle, Mayor

# Memo

**To:** City Council  
**From:** Bruce Caldwell Street Department Superintendent  
**Date:** 7/10/15  
**Re:** Request for Street Closure from the Windom Chamber  
"Nite to Unite Event"

The Street Committee reviewed their request at the committee meeting held on 7/9/15.

The Chamber asked to close 4<sup>th</sup> Avenue between 9<sup>th</sup> Street & 10<sup>th</sup> Street for the Annual Nite to Unite Event on August 3<sup>rd</sup>. Time of the event is 4:30 pm.-7:30 pm.

Street Committee approved their request.

Police Chief Scott Peterson had no issues with the request.

# MEMORANDUM



CITY OF WINDOM  
444 9th Street  
P. O. Box 38  
Windom, MN 56101  
Phone: 507-831-6129  
Fax: 507-831-6127

**TO:** City of Windom  
**FROM:** Joe Audette, River Bend Liquor Manager  
**DATE:** July 14, 2015  
**RE:** Reallocation of Capital Budget for 2015

In reviewing the liquor store operations, there are a few changes that are needed. One of these items is to update\upgrade our computer system to insure compliance with credit card services, etc. As such, I am proposing the postponement of work on the liquor store entry doors, and reallocating the budget from the doors to be used for new point of sale software for the liquor store. The Liquor Committee has been involved with these discussions and is supportive of reallocating 2015 Capital budgeted funds.

Attached is a quote for the purchase of the computer hardware and software. Please contact me at 831-6132 if you have any questions.



Zabinski Business Services, Inc.

P.O. Box 15  
Annandale, MN 55302

# Estimate

Phone #	Date	Estimate #
320-286-1494	6/10/2015	E150610357

Name / Address
Riverbend Liquor Attn: Joe 575 2nd Avenue N Windom, MN 56101

			Project
Description	Qty	Cost	Total
Logivision software license per store	1	150.00	150.00T
Logivision L-BOSS back office application	1	750.00	750.00T
Logivision L-BOSS software updates yearly fee	1	100.00	100.00T
Logivision L-POS per lane	2	595.00	1,190.00T
Logivision L-POS software update yearly fee	2	60.00	120.00T
Logivision CC interface per lane	2	200.00	400.00T
Datacap back office central processing software	1	400.00	400.00T
Datacap credit card processing per lane	2	150.00	300.00T
Equinox Payment L5300 signature capture terminal	2	650.00	1,300.00T
Get 1 free optional module for a store with 2 POS	1	-400.00	-400.00T
Logivision 5 pack credit off optional modules	1	-800.00	-800.00T
Logivision batch module for promotions/sales/ads discounts by date	1	400.00	400.00T
Logivision module ordering, receiving, adjustment, physical count, transfers	1	400.00	400.00T
Logivision module label printing and customization	1	400.00	400.00T
Logivision module preferred shopper allows loyalty, discount table, product reward, items/customer tracking	1	400.00	400.00T
Logivision module allows use of portable handheld device for receiving, price check, etc.	1	400.00	400.00T
consulting block time prepaid	2	500.00	1,000.00T
ELO 17" touchscreen USB	2	805.00	1,610.00T
Logivision module accounts receivable	1	400.00	400.00T
Logivision module advertising module for display on customer screen, idle	1	400.00	400.00T
The above estimate valid for 30 days. Actual charges may vary according to many factors.		<b>Subtotal</b>	
Zabinski Business Services, Inc. keeps your bottom line in mind. We will attempt to provide you with the best solution. Actual charges may vary due to multiple factors. We will keep you informed of your options and provide a recommendation of the optimal solution.		<b>Sales Tax (6.875%)</b>	
		<b>Total</b>	



Zabinski Business Services, Inc.

P.O. Box 15  
Annandale, MN 55302

# Estimate

Phone #
320-286-1494

Date	Estimate #
6/10/2015	E150610357

Name / Address
Riverbend Liquor Attn: Joe 575 2nd Avenue N Windom, MN 56101

Project

Description	Qty	Cost	Total
SpacePole monitor pole	2	150.00	300.00T
SpacePole stand for Equinox L5300	2	90.00	180.00T
Honeywell 1300G USB 1D scanner	1	225.00	225.00T
Datacap DialLink Modem for automatic failover to dial-up processing	2	175.00	350.00T
Winbook 10"	1	260.00	260.00T

The above estimate valid for 30 days. Actual charges may vary according to many factors.	<b>Subtotal</b>	\$10,235.00
Zabinski Business Services, Inc. keeps your bottom line in mind. We will attempt to provide you with the best solution. Actual charges may vary due to multiple factors. We will keep you informed of your options and provide a recommendation of the optimal solution.	<b>Sales Tax (6.875%)</b>	\$703.66
	<b>Total</b>	\$10,938.66



## City of Windom Staff Report

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**To:** Windom City Council  
**From:** Aaron Backman, EDA Executive Director  
**Council Meeting Date:** July 21, 2015  
**Item Title/Subject:** **RESOLUTION CALLING FOR PREPARATION OF PLANS AND SPECIFICATIONS FOR THE RIVER BEND CENTER – PARCEL 3 PROJECT**

### **Background:**

On May 19, 2015, the EDA Board approved a Development Agreement with BriMark Builders (the development company for Cobblestone Hotels) for the construction of a two-story 43-room hotel on Parcel 3 of River Bend Center (just south of the Municipal Liquor Store). The Board also called for a public hearing on the sale of Parcel 3, EDA-owned property, on June 8<sup>th</sup>. Following the public hearing, the EDA Board approved the sale and the purchase agreement was executed the same day.

To facilitate the hotel development, it is necessary to replace the 12" water main on the east side of Hwy 60 from the fire hydrant (close to the 6<sup>th</sup> Street intersection) to the "Fisherman's Entrance" which is a distance of approximately 670 feet. The City Water Department has experienced several water main breaks in the area and the condition of the 40+ year-old line is marginal. As an alternate project, Mike Haugen, Water/Wastewater Superintendent, is also requesting the replacement of the 12" water main from the "Fisherman's Entrance" to the Hwy 60/71 Bridge, a distance of about 450 feet.

In addition to replacing the water line, there is a need for the installation of a new sewer line from the 6<sup>th</sup> Street entrance of the medical building to Parcel 3. It is estimated that the extension would need to run approximately 450 feet to a point southeast of the Liquor Store. Given the density of underground utilities along Hwy 60/71 from the corner to the Liquor Store, it is proposed that the sewer line run through the middle of the parking lot (it would be directionally bored). An alternate route for the sewer line is also being considered. It would run along 6<sup>th</sup> Street, then on a sewer easement on the west side of the medical building's property and past the Liquor Store. This option for the sewer line would run about 650 feet.

To keep the hotel development process moving forward in a timely fashion, it is necessary to provide adequate water and sanitary sewer services to the River Bend site. On July 13<sup>th</sup> the Windom EDA Board and the Utility Commission reviewed the project at a joint meeting. The Utility Commission approved a motion calling for plans and specs on water line replacement and sewer line installation. The EDA Board adopted a motion in support of the

Utility Commission's motion and also recommended that the City Council call for plans and specs on this project.

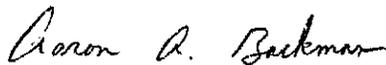
Wenck Associates has estimated the cost for installing the new sewer line to Parcel 3 and replacing the water main from the existing fire hydrant to the "Fisherman's Entrance" to be approximately \$131,000. This includes contingencies and estimated engineering costs. In terms of funding sources for the utility improvements, it is proposed that the Windom EDA pay for all of the sewer line extension costs and that the City's Water Fund pay for all of the water line replacement costs.

The EDA Board will meet on August 10<sup>th</sup> and the Utility Commission will meet on August 12<sup>th</sup> to review and consider approving the River Bend Center – Parcel 3 Project plans and specs. The plans and specs would then come before the Council for approval on August 18<sup>th</sup>. If the Council approves the plans and specs on August 18<sup>th</sup>, the City would advertise for bids.

Requested Action:

- 1) Designate Wenck Associates as the engineer for this improvement project in the River Bend Center area.
- 2) Direct Wenck Associates to prepare the plans and specifications for the River Bend Center – Parcel 3 Project.

Respectfully submitted,



Aaron A. Backman  
EDA Executive Director

Attachment



Responsive partner.  
Exceptional outcomes.

July 14, 2015

**Aaron Backman**  
City of Windom EDA  
PO Box 38  
Windom, MN 56101

RE: Proposal of Services for River Bend Subdivision  
Windom, MN

**Dear Mr. Backman:**

This letter is sent to propose our services for the River Bend Subdivision in Windom, MN. We were informed that services will be needed in parcels 1 and 3.

The proposed 12" PVC watermain replacement will be 670 feet from the valve on 6<sup>th</sup> Street to Fishermans Entrance and an alternate of 450 feet from Fishermans Entrance to the bridge. The proposed sewer will be 450' and 2 manholes and will be 8" gravity sewer.

Based on the lengths above, we are anticipating the construction cost to be about \$107,000 with an additional \$13,000 in contingencies. The schedule to complete the design and bid the project will be short. We have provided you with a tentative schedule via an email.

We are proposing our fees to be \$11,000 which will include all meetings, permits and onsite review.

Should you have any questions, please do not hesitate to call me at 507-831-2703

Sincerely,

Wenck Associates, Inc.

A handwritten signature in black ink, appearing to read 'Dennis Johnson', with a long horizontal flourish extending to the right.

Dennis Johnson, P.E

# RIVER BEND CENTER - PARCEL 3 PROJECT

## SCHEDULE

July 13, 2015	Windom EDA Board & Utility Commission call for plans & specs for utility extensions to serve new hotel & other buildings in River Bend Center
July 21, 2015	City Council calls for plans & specs for River Bend Center - Parcel 3 Project
August 10, 2015	EDA approves the plans & specs for utility extensions & recommends City Council call for bids
August 12, 2015	Utility Commission approves the plans & specs for utility extensions & recommends City Council call for bids
August 18, 2015	City Council approves the plans & specs for utility extensions & calls for bids
August 19, 2015	
August 26, 2015	
September 2, 2015	Advertise for Bids
September 10, 2015	Open Bids for River Bend Center - Parcel 3 Project
September 10, 2015	EDA Board & Utility Commission (Special Meeting) to approve bids for the extension project
September 15, 2015	City Council approves bids for River Bend Center - Parcel 3 Project
September 25, 2015	Estimated Start of Construction
November 1, 2015	Date of Construction Completion

**RESOLUTION #2015-**

**INTRODUCED:**

**SECONDED:**

**VOTED:     Aye:**  
              **Nay:**  
              **Absent:**

**CITY OF WINDOM**

**RESOLUTION CALLING FOR PREPARATION OF PLANS AND SPECIFICATIONS FOR THE WATER MAIN AND SEWER LINE EXTENSIONS TO PARCEL 3 OF RIVER BEND CENTER**

**WHEREAS,** the Economic Development Authority of Windom (“EDA”) owns property south of the River Bend Liquor Store which is referred to as Parcel 3 of River Bend Center; and

**WHEREAS,** on June 8, 2015, the EDA Board approved the sale of Parcel 3 of River Bend Center and it is necessary to install and/or upgrade utilities to Parcel 3; and

**WHEREAS,** the existing water main which would serve Parcel 3 of River Bend Center is located in the highway right-of-way, has experienced three breaks, and is in need of repair; and

**WHEREAS,** it is necessary to install a sewer line from Sixth Street to Parcel 3 of River Bend Center through the use of directional boring under River Bend Plaza’s parking lot; and

**WHEREAS,** on July 13, 2015, the Utility Commission authorized the preparation of plans and specs for the “River Bend Center – Parcel 3 Project”; and

**WHEREAS,** on July 13, 2015, the EDA Board approved a motion in support of the Utility Commission’s motion and further recommended that the City Council adopt a resolution calling for preparation of plans and specs for said project.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, AS FOLLOWS:**

1. Such improvements are necessary and feasible.
2. Wenck Associates, Inc. is hereby designated as the engineer for this improvement project. The engineer is directed to prepare plans and specifications for the making of such improvements and present such plans and specifications to the Utility Commission and EDA Board and thereafter to the City Council on August 18, 2015.

**Adopted this 21st day of July, 2015.**

\_\_\_\_\_  
Corey Maricle, Mayor

ATTEST: \_\_\_\_\_  
Steve Nasby, City Administrator



## City of Windom Staff Report

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**To:** Windom City Council  
**From:** Aaron Backman, EDA Executive Director  
**Council Meeting Date:** July 21, 2015  
**Item Title/Subject:** **RESOLUTION CALLING FOR PREPARATION OF PLANS AND SPECIFICATIONS FOR THE 2015 COMMERCE BOULEVARD EXTENSION PROJECT IN THE NORTH WINDOM INDUSTRIAL PARK (NWIP)**

### Background:

In 2013 the Windom EDA completed the initial \$2.4 Million construction phase of the North Windom Industrial Park (NWIP). That project included 8,200 feet of sanitary sewer lines and a new lift station, 6,300 feet of watermain, 6,000 feet of natural gas main, 3,100 feet of new 10-ton roads in the NWIP, and 1,700 feet of rebuilt roads and turnlanes on U.S. Highway 71. Since that time Fast has completed a 144,000 sq. ft. manufacturing facility and is working on another expansion, SCI has built a laboratory, and Hwy 71 Mini-Storage has constructed storage with climate-controlled units in the park.

In June of this year the Windom EDA Board considered a Letter of Intent (LOI) from Ryan Companies US, Inc. for the purchase of Lots 6, 7, and Outlot B in Block 2 of the NWIP. The proposed lots, encompassing 12.59 acres, are located in the northeast quadrant of the NWIP. On July 13<sup>th</sup> the Windom EDA held a public hearing and subsequently approved the sale of the lots to Ryan Companies, the developer. A purchase agreement has been developed and closing on the property is expected in early August of 2015. Ryan is proposing to begin site work by mid-August and is under a tight schedule to finish the building for occupancy by January 1, 2016.

Since the hard-surfaced road of Commerce Blvd ends at the border of Lots 5/6, the developer has requested that Commerce Blvd be extended to serve the remaining lots. Preliminarily, the EDA would need to extend the road by 875 feet, the storm sewer by 750 feet, and the water and sanitary sewer by 500 feet each. According to Wenck Associates, the estimated cost for the Commerce Blvd Extension Project is \$399,000 (See attached memo). Given the aggressive schedule for the building, the EDA needs to bid out this project by August 18<sup>th</sup> and complete it by November 1, 2015 (See attached schedule for the 2015 Commerce Blvd Extension Project).

On July 13<sup>th</sup> the Windom EDA Board and the Utility Commission reviewed the project at a joint meeting. The Utility Commission approved a motion calling for plans and specs on extension of Commerce Boulevard and extension of water, sanitary sewer, and storm sewer to serve the new development. The proposed extension project would be paid for from four

different funding sources (See attached "Sources & Uses" Table). The EDA will seek a Greater MN Business Development Public Infrastructure Program (BDPI) grant for \$199,500; and utilize \$39,300 in EDA PM RLF monies, \$137,900 in TIF 1-17 (NWIP-1) funds, and \$22,300 Water & Sewer Enterprise Funds. No G.O. Bonding would be required for this project.

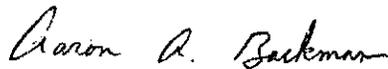
Also attached is a copy of a proposed Resolution calling for plans and specs for your review.

For purposes of considering the project plans and specs: The City's Street Commission will review the plans and specs, the EDA Board is scheduled to meet August 10<sup>th</sup>, and the Utility Commission is scheduled to meet on August 12<sup>th</sup>.

Requested Action:

- 1) Designate Wenck Associates as the engineer for this improvement project in the North Windom Industrial Park.
- 2) Direct Wenck Associates to prepare the plans and specifications for the 2015 Commerce Boulevard Extension Project.

Respectfully submitted,



Aaron A. Backman  
EDA Executive Director

Attachment



Responsive partner.  
Exceptional outcomes.

July 17, 2015

**Aaron Backman**  
City of Windom EDA  
PO Box 38  
Windom, MN 56101

RE: Proposal of Services for North Windom Industrial Park  
Windom, MN

**Dear Mr. Backman:**

This letter is sent to propose our services for an extension of Commerce Boulevard in the North Windom Industrial Park. We were informed that a new building will be constructed in Lots 6, 7 and outlot B of Block 2 of the subdivision and could use funding that would require prevailing wages.

The proposed road extension would be about 875 feet which could be longer upon review of the proposed layout of the building. We are anticipating the sanitary sewer to only be extended about 500 feet. The watermain is expected to extend an additional 500 feet. The proposed layout of the building shows a detention pond on the north end of the lot and so we are anticipating about 750 feet of the storm sewer.

Based on the lengths of the extensions above, we are anticipating the construction cost to be about \$338,000 with an additional \$34,000 in contingencies. The schedule to complete the design and bid the project will be short. We have provided you with a tentative schedule via an email.

We are proposing our fees to be \$27,000 which will include all meetings, permits and onsite review.

Should you have any questions, please do not hesitate to call me at 507-831-2703

Sincerely,

Wenck Associates, Inc.

A handwritten signature in black ink, appearing to read 'Dennis Johnson', is written over the printed name.

Dennis Johnson, P.E

# 2015 COMMERCE BOULEVARD EXTENSION PROJECT

## SCHEDULE

July 13, 2015	Windom EDA Board & Utility Commission call for plans & specs for road & utility extensions to serve new warehouse in the NWIP
July 21, 2015	City Council calls for plans & specs for Commerce Boulevard Extension Project
August 10, 2015	EDA approves the plans & specs for road/utility extensions & recommends City Council call for bids
August 12, 2015	Utility Commission approves the plans & specs for road/utility extensions & recommends City Council call for bids
August 18, 2015	City Council approves the plans & specs for road/utility extensions & calls for bids
August 19, 2015	
August 26, 2015	
September 2, 2015	Advertise for Bids
September 10, 2015	Open Bids for Commerce Boulevard Extension Project
September 10, 2015	EDA Board & Utility Commission (Special Meeting) to approve bids for the extension project
September 15, 2015	City Council approves bids for Commerce Boulevard Extension Project
September 25, 2015	Estimated Start of Construction
November 1, 2015	Date of Construction Completion

7/17/15

COMMERCE BOULEVARD EXTENSION PROJECT

SOURCES

DEED – BDPI Grant	\$199,500
EDA PM RLF	39,300
TIF 1-17 (NWIP-1)	137,900
Water & Sewer Funds	<u>22,300</u>
TOTAL	\$399,000

USES

Extend Asphalt Road (875')	(Station 2600)	\$225,000
Storm Sewer/Catch Basins (750')	(Station 2331)	46,000
Sanitary Sewer (500')	(Station 2325)	29,000
Water Line (500')	(Station 2325)	38,000
Contingencies		34,000
Engineering & Onsite Review		<u>27,000</u>
TOTAL		\$399,000

## RESOLUTION #2015-

**INTRODUCED:**

**SECONDED:**

**VOTED: Aye:**

**Nay:**

**Abstained:**

**Absent:**

### CITY OF WINDOM

#### **RESOLUTION CALLING FOR PREPARATION OF PLANS AND SPECIFICATIONS FOR THE 2015 COMMERCE BOULEVARD EXTENSION PROJECT**

**WHEREAS**, the Economic Development Authority of Windom (“EDA”) platted the North Windom Industrial Park (“NWIP”) and in 2013 installed Phase I of the road and utility infrastructure; and

**WHEREAS**, it is necessary that Commerce Boulevard in the NWIP be extended to the north and the water, sewer, and storm sewer lines adjacent to Commerce Boulevard be extended to serve three additional lots in the NWIP; and

**WHEREAS**, on July 13, 2015, the Utility Commission authorized the preparation of plans and specs for the “2015 Commerce Boulevard Extension Project”; and

**WHEREAS**, on July 13, 2015, the EDA Board approved a motion in support of the Utility Commission’s motion and further recommended that the City Council adopt a resolution calling for preparation of plans and specs for said project.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, AS FOLLOWS:**

1. Such improvements are necessary.
2. Wenck Associates, Inc. is hereby designated as the engineer for this improvement project. The engineer is directed to prepare plans and specifications for the making of such improvements and present such plans and specifications to the Utility Commission and EDA Board and thereafter to the City Council on August 18, 2015.

**Adopted this 21st day of July, 2015.**

\_\_\_\_\_  
Corey Maricle, Mayor

ATTEST: \_\_\_\_\_

Steve Nasby, City Administrator



## City of Windom Staff Report

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**To:** Mayor and Windom City Council  
**From:** Aaron Backman, EDA Executive Director  
**Council Meeting Date:** July 21, 2015  
**Item Title/Subject:** **AUTHORIZE SUBMISSION OF THE CITY OF WINDOM'S/EDA'S GRANT APPLICATION IN THE GREATER MINNESOTA BUSINESS DEVELOPMENT PUBLIC INFRASTRUCTURE (BDPI) PROGRAM FOR 2015 COMMERCE BOULEVARD EXTENSION PROJECT IN THE NORTH WINDOM INDUSTRIAL PARK (NWIP)**

### **Background:**

During the past two years the Windom EDA has sought additional funding to complete the remaining infrastructure necessary for the North Windom Industrial Park. With the signed Letter of Intent with Ryan Companies to construct a large warehouse in the northeast quadrant of the park, there is an immediate need to extend Commerce Boulevard to provide access to the remaining lots. EDA staff has been working on putting together the grant application for the Greater MN Business Development Public Infrastructure (BDPI) program offered by the Minnesota Department of Employment and Economic Development. BDPI funds can be used for public infrastructure projects that support economic development projects in rural communities that spur future job growth and increase local tax base.

EDA staff has been working with Wenck Associates on preliminary concepts of the project, as well as estimated costs for the project. It is estimated that the Commerce Boulevard and related utilities improvements will cost approximately \$399,000, with \$199,500 or 50% of that cost covered by the BDPI grant through the State. The EDA Executive Director has had recent discussions with program staff in St. Paul. BDPI staff suggested submitting a grant application quickly. They have indicated that given it is July and the State is at the beginning of its fiscal year and the level of capital investment involved with the warehouse project is significant (approximately \$7+ million), that this would be an auspicious time to submit the grant application.

**Requested Action:** Adopt the Resolution in support of the City's/EDA's application for a grant from the State of Minnesota in the BDPI Program to assist with costs associated with the 2015 Commerce Boulevard Extension Project in the northern portion of the North Windom Industrial Park.

Respectfully submitted,

*Aaron A. Backman*

Aaron A. Backman, EDA Executive Director

Attachments

## RESOLUTION #2015-

**INTRODUCED:**

**SECONDED:**

**VOTED:**     **Aye:**  
              **Nay:**  
              **Abstained:**  
              **Absent:**

### **RESOLUTION AUTHORIZING SUBMISSION OF GRANT APPLICATION IN THE GREATER MINNESOTA BUSINESS DEVELOPMENT PUBLIC INFRASTRUCTURE (“BDPI”) PROGRAM**

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WHEREAS, in 2012 and 2013, the Economic Development Authority of Windom (“EDA”) participated in the BDPI Grant Program and received funds to assist with costs for the installation of Phase I infrastructure improvements in the North Windom Industrial Park (“NWIP”); and

WHEREAS, it is necessary for the EDA to extend Commerce Boulevard and City utilities adjacent to Commerce Boulevard to provide service for three additional lots in the NWIP; and

WHEREAS, the Minnesota Department of Employment and Economic Development (“DEED”) has received appropriations for the Greater Minnesota Business Development Public Infrastructure Program (“BDPI”), and the proposed extension of infrastructure is eligible for this funding source; and

WHEREAS, it is estimated that project costs will total approximately Three Hundred Ninety-nine Thousand Dollars (\$399,000); and

WHEREAS, if the grant is awarded, a fifty percent (50%) local match will be required; and

WHEREAS, should this grant be awarded, the EDA/City have committed funds from tax increment generated by TIF District 1-17, interfund loans, and other available sources in a sufficient amount for the local match; and

WHEREAS, on July 13, 2015, the Board of Commissioners of the EDA authorized the EDA Executive Director to submit an application for a grant to assist with costs for this infrastructure extension; and

WHEREAS, the EDA would be designated to submit the application and also to complete all required activities if the grant is awarded; and

WHEREAS, it is necessary that the City of Windom and EDA act as the legal sponsors for the application and the EDA requests that the City of Windom also act in such capacity.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of Windom, Minnesota, as follows:

1. The EDA is authorized to submit an application to the Minnesota Department of Employment & Economic Development (“DEED”), for the project entitled “2015 Commerce Boulevard Extension Project”, requesting a grant of One Hundred Ninety-Nine Thousand Five Hundred

Dollars (\$199,500) through the "Greater Minnesota Business Development Public Infrastructure Program" ("BDPI").

2. The City of Windom and EDA shall act as the legal sponsors and co-applicants for the project outlined in the application to be submitted on or before July 24, 2015; and the City Administrator is authorized on behalf of the City of Windom, and the EDA Executive Director is authorized on behalf of the EDA, to execute the grant application for submission to DEED for funding of this project.

3. The City of Windom and EDA have the legal authority to apply for financial assistance, and the institutional, managerial, and financial capacity to ensure adequate project administration.

4. The City of Windom and EDA have not violated any Federal, State, or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.

5. The City of Windom and EDA commit tax increment generated by TIF District 1-17, interfund loans, and other available funds for the required fifty percent (50%) local match.

6. Upon approval of the grant application by DEED, the City of Windom/EDA is/are authorized to enter into agreements for the above-referenced project; and the City of Windom and EDA certify that they will comply with all applicable laws and regulations as stated in all contract agreements.

7. The City Administrator is authorized on behalf of the City of Windom, and the EDA Executive Director is authorized on behalf of the EDA, to execute such agreements as are necessary to implement the project on behalf of the EDA and the City of Windom, Minnesota.

Adopted this 21<sup>st</sup> day of July, 2015.

\_\_\_\_\_  
Corey Maricle, Mayor

ATTEST: \_\_\_\_\_  
Steven Nasby, City Administrator

STATE OF MINNESOTA :

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SS

COUNTY OF COTTONWOOD:

The undersigned, being the duly qualified and acting City Administrator of the City of Windom, Cottonwood County, Minnesota, hereby certifies that I have carefully reviewed the foregoing Resolution with the original thereof on file and of record in my office, and find the same to be a full, true and complete transcript of the Resolution adopted by the Windom City Council at its meeting on July 21, 2015.

DATED this \_\_\_\_\_ day of July, 2015.

\_\_\_\_\_  
Steven Nasby, City Administrator

Subscribed and sworn to before me this \_\_\_\_\_ day of July, 2015, by the said Steven Nasby.

\_\_\_\_\_  
Notary Public in and for the State of Minnesota

**RESOLUTION # 2015-**

**INTRODUCED:**

**SECONDED:**

**VOTED:     AYE:**

**NAY:**

**ABSENT:**

**CITY OF WINDOM  
STATE OF MINNESOTA**

**RESOLUTION CALLING FOR A PUBLIC HEARING BY THE CITY OF WINDOM ON THE PROPOSED MODIFICATION TO THE DEVELOPMENT PROGRAM FOR DEVELOPMENT DISTRICT NO. 1, AND THE PROPOSED ESTABLISHMENT OF TAX INCREMENT FINANCING DISTRICT NO. 1-19 (“NWIP-2”) THEREIN, AND THE PROPOSED ADOPTION OF THE TAX INCREMENT FINANCING PLAN THEREFOR**

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**WHEREAS**, the City of Windom has received a request from the Economic Development Authority of Windom to consider the establishment of a new economic development tax increment financing (TIF) district and to call for a public hearing on said proposed district.

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL (the “Council”) FOR THE CITY OF WINDOM, MINNESOTA (the “CITY”), AS FOLLOWS:**

1. Public Hearing. This Council shall meet on August 18, 2015, at approximately 7:30 p.m., to hold a public hearing on the proposed modification of the Development Program for Development District No. 1, the proposed establishment of Tax Increment Financing District No. 1-19 (“NWIP-2”), and the proposed adoption of a Tax Increment Financing Plan therefor, all pursuant to and accordance with Minnesota Statutes, Sections 469.090 through 469.1082, Sections 469.124 through 469.133, and Sections 469.174 through 469.1794, all inclusive, as amended, in an effort to encourage the development and redevelopment of certain designated areas within the City; and

2. Notice of Public Hearing, Filing of Program and Plan. City staff is authorized and directed to work with Ehlers and Associates, Inc., to prepare the modification to the Development Program and the Tax Increment Financing Plan (the "Program and Plan") and to forward documents to the appropriate taxing jurisdictions including Cottonwood County and Independent School District No. 177. The City Administrator is authorized and directed to cause notice of the hearing, together with an appropriate map as required by law, to be published at least once in the official newspaper of the City not later than 10, nor more than 30, days prior to August 18, 2015, and to place a copy of the Program and Plan on file in the Economic Development Authority’s Office at City Hall and to make such copy available for inspection by the public.

ADOPTED this 21st day of July, 2015.

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Corey Maricle, Mayor

ATTEST:

\_\_\_\_\_  
Steven Nasby, City Administrator



## City of Windom Staff Report

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**To:** Mayor and Windom City Council  
**From:** Aaron Backman, EDA Executive Director  
**Council Meeting Date:** July 21, 2015  
**Item Title/Subject:** **PUBLIC HEARING FOR THE MODIFICATION TO DEVELOPMENT DISTRICT NO. 1 AND ESTABLISHMENT OF TAX INCREMENT FINANCING (TIF) DISTRICT 1-19 (NWIP-2)**

### **Background:**

In June of 2015 the Windom EDA Board considered a Letter of Intent (LOI) from Ryan Companies US, Inc. for the purchase of Lots 6, 7, and Outlot B in Block 2 of the North Windom Industrial Park (NWIP). The proposed lots, encompassing 12.59 acres, are located in the northeast quadrant of the NWIP. On July 13<sup>th</sup> the Windom EDA held a public hearing and subsequently approved the sale of the lots. A purchase agreement has been developed and closing on the property is expected in early August of 2015.

Ryan would acquire the lots from the EDA and start construction in mid-August. They would develop the site for a large warehouse and convey it to the end-user by January of 2016. This pre-cast concrete building would be approximately 126,504 sq. ft. in size, with the ability to be expanded by an additional 50,400 sq. ft. The proposed warehouse facility would include about 2,000 sq. ft. of office, lunch room, and utility room space, 16 loading docks, and parking for 55 employee vehicles and 50+ semi-trailers.

The developer and end-user are interested in pursuing the establishment of an Economic Development Tax Increment Financing (ED TIF) district pursuant to Minnesota Statutes Sections 469.174 through 469.179. The end-user has requested \$300,000 in pay-as-you-go TIF assistance over a six-year term for reimbursement of a portion of the developer costs associated with this project. Eligible expenses would include: site preparation, parking areas, and the stormwater retention pond. At the July 13<sup>th</sup> meeting the EDA also adopted a resolution requesting that the City Council call for a public hearing on August 18<sup>th</sup> for the establishment of the new TIF district, referred to as TIF 1-19 (NWIP-2) that would include Lots 5, 6, 7, and Outlot B in Block 2 of the NWIP.

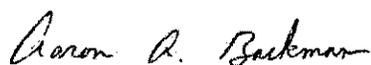
On July 17<sup>th</sup> fiscal and economic implications were sent to the School Board Clerk and the County Auditor. On August 11, 2015, the Windom Planning Commission will review the Modification of the Development District No. 1 (the whole city) and the Tax Increment Financing District and Financing Plan for TIF District 1-19 to determine if they are in conformity with the general plans for the development and redevelopment of the City as described in the Comprehensive Plan.

Attached is a copy of the proposed resolution calling for a public hearing on the Modification to the Development Program for Development District No. 1 and the proposed establishment of Tax Increment Financing District No. 1-19 (an economic development district) within the Development District for your review. Also attached are the proposed schedule and a map showing the location of the proposed district.

During the public hearing, the EDA Executive Director can respond to questions regarding the proposed development and the proposed TIF District 1-19 (NWIP-2).

Requested Action: Adopt the Resolution calling for a public hearing on the proposed Modification to Development District No. 1 and the establishment of Tax Increment Financing (TIF) District 1-19 that would encompass the northeast quadrant of North Windom Industrial Park.

Respectfully submitted,



Aaron A. Backman  
EDA Executive Director

Attachments

# SCHEDULE OF EVENTS

## WINDOM ECONOMIC DEVELOPMENT AUTHORITY AND THE CITY OF WINDOM COTTONWOOD COUNTY, MINNESOTA

### FOR THE MODIFICATION TO THE DEVELOPMENT PROGRAM FOR DEVELOPMENT DISTRICT NO. 1

### AND THE ESTABLISHMENT OF TAX INCREMENT FINANCING DISTRICT NO. 1-19 (NWIP-2) (an economic development district)

(draft as of July 7, 2015)

- ASAP Project information (property identification numbers and legal descriptions, detailed project description, maps, but/for statement, and list of sources and uses of funds) for drafting necessary documentation sent to Ehlers.
- ASAP Ehlers confirms with the City whether building permits have been issued on the property to be included in Tax Increment Financing District No. 1-19.
- N/A County receives TIF Plan for review for County Road impacts (at least 45 days prior to public hearing). *\*The County Board, by law, has 45 days to review the TIF Plan to determine if any county roads will be impacted by the development. Because the City staff believes that the proposed tax increment financing district will not require unplanned county road improvements, the TIF Plan will not be forwarded to the County Board 45 days prior to the public hearing. Please be aware that the County Board could claim that tax increment should be used for county roads, even after the public hearing*
- July 13, 2015 EDA requests that the City Council call for a public hearing.
- July 17, 2015 Fiscal/economic implications received by School Board Clerk and County Auditor (at least 30 days prior to public hearing). *[Ehlers will fax & mail on or before July 17, 2015.]*
- July 21, 2015 City Council calls for public hearing on the proposed Modification to the Development Program for Development District No. 1 and the proposed establishment of Tax Increment Financing District No. 1-19.
- July 27, 2015 Ehlers conducts internal review of Modified Program and TIF Plan.
- July 29, 2015 Date of publication of hearing notice and map (at least 10 days but not more than 30 days prior to hearing). *[Cottonwood County Citizen publication deadline, July 24, 2015 – Ehlers will submit legal notice and map to the Cottonwood County Citizen on or before July 24, 2015 at citizen@windomnews.com.]*



## SCHEDULE OF EVENTS – PAGE 2

### WINDOM ECONOMIC DEVELOPMENT AUTHORITY AND THE CITY OF WINDOM COTTONWOOD COUNTY, MINNESOTA

#### FOR THE MODIFICATION TO THE DEVELOPMENT PROGRAM FOR DEVELOPMENT DISTRICT NO. 1

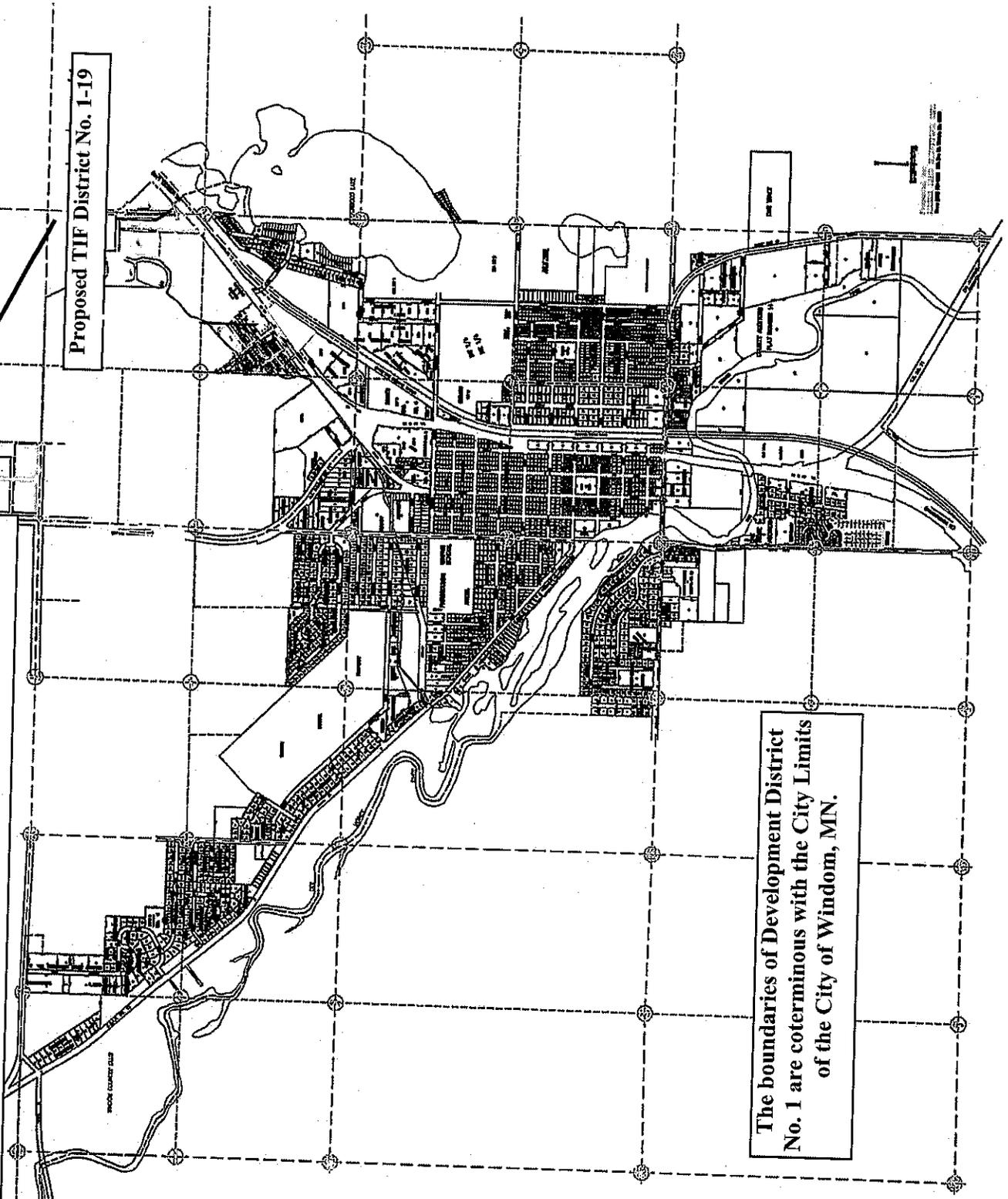
#### AND THE ESTABLISHMENT OF TAX INCREMENT FINANCING DISTRICT NO. 1-19 (NWIP-2) (an economic development district)

- August 10, 2015     EDA considers the Modified Program and TIF Plan.
- August 11, 2015     Planning Commission reviews Modified Program and TIF Plan to determine if they are in compliance with City's comprehensive plan.
- August 18, 2015     City Council holds public hearing at 7:30 P.M. on a Modification to the Development Program for Development District No. 1 and the establishment of Tax Increment Financing District No. 1-19 and passes resolution approving the Modified Program and TIF Plan. *[Ehlers will email final Council packet information to the City on or before August 11, 2015]*
- \_\_\_\_\_, 2015     Ehlers files Modified Program and TIF Plan with the MN Department of Revenue, requests certification of the TIF District with Cottonwood County.

**City of Windom, MN  
Development District No. 1  
Tax Increment Financing District No. 19 (NWIP-2)**

Proposed TIF District No. 1-19

The boundaries of Development District No. 1 are coterminous with the City Limits of the City of Windom, MN.





## City of Windom Staff Report

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**To:** Mayor and Windom City Council  
**From:** Aaron Backman, EDA Executive Director  
**Council Meeting Date:** July 21, 2015

**Item Title/Subject:** **APPROVAL OF EXPENDITURE FROM TIF DISTRICT NO. 1-2  
TAX INCREMENT PROCEEDS FOR ELIGIBLE COSTS  
ASSOCIATED WITH PRAIRIE MEADOW HOUSING  
SUBDIVISION**

### **Background:**

During the past several months the Windom Area Schools and the Windom EDA have been having discussions concerning a proposed new residential subdivision adjacent to 17<sup>th</sup> Street and 17<sup>th</sup> Avenue (northwest of the Windom H.S.). This potential single-family subdivision, tentatively called Prairie Meadow, would contain 23 lots for development in two phases. Under the proposed concept ISD 177 would retain ownership of the lots until sold and EDA would assist with the sale of the property and development of the infrastructure. Executive Director Backman has met with the Superintendent, the School's Building & Grounds Committee and the School Board. Feedback has been positive. A development agreement between the parties is being reviewed and discussed.

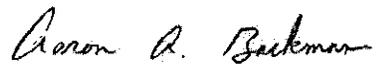
To date, the EDA has incurred expenses for engineering, etc. The EDA proposes to use a portion of the remaining tax increment proceeds from TIF 1-2 for the EDA's share of eligible expenses in connection with the proposed new residential subdivision, such as engineering, surveying, platting, etc. Ehlers & Associates, the EDA's TIF advisors, indicate that these expenses for the Prairie Meadow Subdivision are eligible TIF expenses.

At the regular EDA meeting on July 13, 2013, the EDA commissioners unanimously approved and recommended that the City Council authorize the use of proceeds from TIF District 1-2 for costs associated with the proposed Prairie Meadow housing subdivision.

Attached for your review is a copy of the proposed resolution. The EDA Executive Director can respond to questions regarding the proposed project, the use of TIF District 1-2 funds, and next steps.

**Requested Action:** Approve the resolution and the expenditure of up to \$15,000 from the proceeds of TIF District 1-2 to pay for eligible expenses pertaining to a new single-family housing subdivision to be developed at 17<sup>th</sup> Street and 17<sup>th</sup> Avenue. These costs would include engineering, surveying, platting, etc.

Respectfully submitted,

A handwritten signature in cursive script that reads "Aaron A. Backman".

Aaron A. Backman  
EDA Executive Director

Attachments

## RESOLUTION # 2015-

**INTRODUCED:**

**SECONDED:**

**VOTED:     AYE:**

**NAY:**

**ABSENT:**

### CITY OF WINDOM, MINNESOTA

#### RESOLUTION APPROVING USE OF TAX INCREMENT PROCEEDS FROM TIF DISTRICT NO. 1-2 FOR EXPENSES INCURRED RELATING TO PRAIRIE MEADOW SUBDIVISION

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**WHEREAS**, Tax Increment Financing (TIF) District 1-2 was established in 1986 and the tax increment received from said district has been utilized for the purposes described in the program and plan for said district; and

**WHEREAS**, TIF District 1-2 is classified as a “pre-1990” TIF district and Minnesota Statutes allow use of proceeds from pre-1990 districts for redevelopment, renewal and/or renovation projects outside the geographic area of the district; and

**WHEREAS**, TIF District 1-2 was decertified as of December 31, 2013, and there is an accumulated balance of tax increment in said district that may be utilized for redevelopment, renewal and renovation pursuant to Minnesota Statutes; and

**WHEREAS**, the Economic Development Authority of Windom (“EDA”) has been interacting with ISD # 177 concerning a possible new residential subdivision (“Prairie Meadow Subdivision”); and

**WHEREAS**, the EDA has incurred engineering expenses and may incur additional expenses for further engineering and a portion of the surveying and platting costs for the subdivision; and

**WHEREAS**, such activities are eligible for use of tax increment proceeds from TIF District 1-2; and

**WHEREAS**, on July 13, 2015, the EDA Board of Commissioners approved use of tax increment proceeds from TIF District 1-2 for the aforementioned eligible expenses; and

**WHEREAS**, the proposed activities, set forth above, would not require the establishment of a new tax increment financing district and would not affect the real estate taxes to be paid on any property; and

**WHEREAS**, this expenditure is within the overall TIF budget for TIF District 1-2; and

**WHEREAS**, use of the TIF proceeds, as set forth herein, will assist in the redevelopment of real property, increase or preserve the tax base of the City, and retain or provide employment opportunities in the City; and

**WHEREAS**, it is in the best interests of the City/EDA to utilize these available funds for the proposed project as set forth herein and the EDA is qualified to use tax increment proceeds from TIF District 1-2.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council for the City of Windom that:

1. The EDA is authorized to use an amount not to exceed Fifteen Thousand Dollars (\$15,000) for its share of engineering, surveying, platting costs, and other eligible expenses for Prairie Meadow Subdivision.

Dated this 21st day of July, 2015.

\_\_\_\_\_  
Corey Maricle, Mayor

ATTEST: \_\_\_\_\_  
Steven Nasby, City Administrator

## **RESOLUTION #2015-**

**INTRODUCED:**

**SECONDED:**

**VOTED:**     **Aye:**  
                  **Nay:**  
                  **Absent:**

### **AUTHORIZATION TO ACCEPT A DONATION FROM THE CITY OF WINDOM FIRE RELIEF ASSOCIATION FOR THE WINDOM FIRE DEPARTMENT**

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**WHEREAS**, Minnesota State Statute §465.03 requires that any city accepting a grant or gift of real or personal property shall accept such by resolution of the governing body expressing the terms prescribed by the donor; and

**WHEREAS**, the City of Windom Fire Relief Association is a supporter of the City of Windom and the Windom Fire Department; and

**WHEREAS**, the City of Windom has recently received a donation from the City of Windom Fire Relief Association of cabinets for Unit 20- Rescue Truck with a retail value of \$3,904.69 for the Windom Fire Department.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA**, that the City Council accepts the donation of cabinets for the Unit 20- Rescue Truck with a retail value of \$3,904.69 offered by the City of Windom Fire Relief Association for use by the Windom Fire Department.

Adopted by the Council this 21st day of July, 2015.

\_\_\_\_\_  
Corey J. Maricle, Mayor

Attest: \_\_\_\_\_  
Steven Nasby, City Administrator

**RESOLUTION #2015-**

**INTRODUCED:**

**SECONDED:**

**VOTED:     Aye:**  
              **Nay:**  
              **Absent:**

**AUTHORIZATION TO ACCEPT A DONATION FROM  
SCHWARTZ FARMS FOR THE  
WINDOM FIRE DEPARTMENT**

---

**WHEREAS**, Minnesota State Statute §465.03 requires that any city accepting a grant or gift of real or personal property shall accept such by resolution of the governing body expressing the terms prescribed by the donor; and

**WHEREAS**, Schwartz Farms is a supporter of the City of Windom and the Windom Fire Department; and

**WHEREAS**, the City of Windom has recently received a donation from Schwartz Farms of \$100.00 for the Windom Fire Department; and

**WHEREAS**, Schwartz Farms designated the donation is to be used as deemed appropriate by the fire department.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA**, that the City Council accepts the donation of \$100.00 offered by Schwartz Farms for use by the Windom Fire Department.

Adopted by the Council this 21st day of July, 2015.

\_\_\_\_\_  
Corey J. Maricle, Mayor

Attest: \_\_\_\_\_  
Steven Nasby, City Administrator



# Schwartz Farms

*"Producing quality pork and creating opportunities for rural communities"*

---

June 26, 2015

City of Windom Volunteer Fire Department  
PO BOX 38  
Windom MN 56101

To whom it may concern:

Good day! I hope all is going well for you!

Over the years, Schwartz Farms, Inc. has had the opportunity to witness firsthand the expertise, dedication and commitment of various volunteer fire departments. We would like to use this opportunity to recognize our area fire departments which share in the preservation of our rural communities.

As such, please accept the enclosed donation of \$100 as a small token of our appreciation for the City of Windom Volunteer Fire Department. **Please note this money is to be used as designated by the volunteers of the fire department.**

In humbled gratitude of your service to our communities,

Sheila Schmid

32296 190<sup>th</sup> St • Sleepy Eye MN 56085  
507.794.8905 phone • 507.794.5572 fax

## **ORDINANCE NO. 150, 2<sup>ND</sup> SERIES**

### **AN ORDINANCE OF THE CITY OF WINDOM, MINNESOTA, AMENDING CITY CODE TITLE XI: BUSINESS REGULATIONS, CHAPTER 118: ALCOHOLIC BEVERAGES**

**THE CITY COUNCIL OF THE CITY OF WINDOM, MINNESOTA, DOES ORDAIN:  
TO REVISE CHAPTER 118: ALCOHOLIC BEVERAGES,  
SECTIONS 118.023, 118.041, 118.043 (B), 118.045, 118.049 AND 118.105 (B) (2) (f)  
BY REMOVING THESE EXISTING SECTIONS AND REPLACING ALL THE  
SECTIONS WITH THE FOLLOWING  
AND BY PERMANENTLY REMOVING SECTION 118.046 (C) (7) .**

#### **§ 118.023 NUMBER OF LICENSES.**

The number of private on-sale liquor licenses issued shall be governed by Minnesota State Statute Chapter 340A.413 "Restrictions on the number of intoxicating liquor licenses that may be issued", as amended from time to time, including all restrictions, exclusions and exceptions as stated therein regarding the number of licenses allowed for cities of the fourth class.  
(Prior Code, § 5.03)

#### **§ 118.041 HOURS AND DAYS OF BEER SALES.**

No sale of beer shall be made between the hours of 1:00 a.m. and 8:00 a.m. on Monday through Sunday.  
(Prior Code, § 5.32) (Ord. 41, 2nd Series, eff. 4-10-1986) Penalty, see § 118.999

#### **§ 118.043 SUNDAY ON-SALE INTOXICATING LIQUOR LICENSE.**

(B) *Conditions.* A restaurant, club, bowling center or hotel with seating capacity for at least 30 persons and which holds an on-sale intoxicating liquor license may sell intoxicating liquor for consumption on its premises in conjunction with the sale of food between the hours of 8:00 a.m. on Sunday and 1:00 a.m. on Monday; provided that the licensee is in conformance with the State Clean Indoor Act being M.S. §§ 144.411 et seq.  
(Prior Code, § 5.34) (Ord. 110, 2nd Series, eff. 12-15-1998)

#### **§ 118.045 HOURS AND DAYS OF LIQUOR SALES.**

No on-sale of liquor shall be made between the hours of 1:00 a.m. and 8:00 a.m. on the days of Monday through Sunday, nor between the hours of 8:00 p.m. on December 24 and 8:00 a.m. on December 25. Notwithstanding the preceding, a restaurant, club, bowling center or hotel with a valid Sunday on-sale intoxicating liquor license may sell intoxicating liquor for consumption on the premises in conjunction with the sale of food between the hours of 8:00 a.m. on Sunday and 1:00 a.m. on Monday; provided that, the licensee is in conformance with the State Clean Air Act.

(Prior Code, § 5.52) (Ord. 110, 2nd Series, eff. 12-15-1998) Penalty, see § 118.999

**§ 118.049 HOURS AND DAYS OF SALES BY ON-SALE WINE LICENSEES.**

No on-sale of wine shall be made between 1:00 a.m. and 8:00 a.m. on Monday through Sunday, nor between the hours of 8:00 p.m. on December 24 and 8:00 a.m. on December 25.  
(Prior Code, § 5.62) (Ord. 105, 2nd Series, eff. 7-29-1998) Penalty, see § 118.999

**§ 118.105 CONSUMPTION AND DISPLAY.**

(B) (2) (f) *Hours and days.* No licensee may permit a person to consume or display liquor, and no person may consume or display liquor, between 1:00 a.m. and 8:00 a.m. on Monday through Sunday.  
(Prior Code, § 5.85)

**SECTION 118.046 (C) (7) WILL BE PERMANENTLY REMOVED**

**§ 118.046 TEMPORARY LIQUOR LICENSE.**

(C) (7) No more than one temporary license may be issued to any one organization or registered political committee or for any one location within any 30-day period.

**EFFECTIVE DATE.**

This ordinance becomes effective on the date of its publication, or upon the publication of a summary of the ordinance as provided by Minn. Stat., § 412.191, subd. 4, as it may be amended from time to time, which meets the requirements of Minn. Stat. § 331A.01, subd. 10, as it may be amended from time to time.

Adopted by the City Council of the City of Windom, Minnesota, this 21st day of July, 2015.

\_\_\_\_\_  
Corey J. Maricle, Mayor

Attest: \_\_\_\_\_  
Steve Nasby, City Administrator

1<sup>st</sup> Reading: June 16, 2015  
2<sup>nd</sup> Reading: July 21, 2015  
Adoption: July 21, 2015  
Published: July 29, 2015

**TITLE AND SUMMARY  
OF  
ORDINANCE NO. 150, 2<sup>ND</sup> SERIES**

**AN ORDINANCE OF THE CITY OF WINDOM, MINNESOTA, AMENDING CITY CODE  
TITLE XI: BUSINESS REGULATIONS, CHAPTER 118: ALCOHOLIC BEVERAGES**

**THE CITY COUNCIL OF THE CITY OF WINDOM, MINNESOTA, DOES ORDAIN:  
TO REVISE CHAPTER 118: ALCOHOLIC BEVERAGES,  
SECTIONS 118.023, 118.041, 118.043 (B), 118.045, 118.049 AND 118.105 (B) (2) (f)  
BY REMOVING THESE EXISTING SECTIONS AND REPLACING ALL THE  
SECTIONS WITH THE FOLLOWING  
AND BY PERMANENTLY REMOVING SECTION 118.046 (C) (7) .**

**118.023 NUMBER OF LICENSES.**

The number of private on-sale liquor licenses issued shall be governed by Minnesota State Statute Chapter 340A.413 "Restrictions on the number of intoxicating liquor licenses that may be issued", as amended from time to time, including all restrictions, exclusions and exceptions as stated therein regarding the number of licenses allowed for cities of the fourth class.

**118.041 HOURS AND DAYS OF BEER SALES.**

**118.043 SUNDAY ON-SALE INTOXICATING LIQUOR LICENSE.**

**118.045 HOURS AND DAYS OF LIQUOR SALES.**

**118.049 HOURS AND DAYS OF SALES BY ON-SALE WINE LICENSEES.**

**118.105 CONSUMPTION AND DISPLAY.**

No sale of beer, liquor, wine or consumption or display of liquor shall be made between the hours of 1:00 a.m. and 8:00 a.m. on the days of Monday through Sunday, nor between the hours of 8:00 p.m. on December 24 and 8:00 a.m. on December 25.

**SECTION 118.046 (C) (7) WILL BE PERMANENTLY REMOVED:**

(C) (7) No more than one temporary license may be issued to any one organization or registered political committee or for any one location within any 30-day period.

Adopted by the City Council of Windom, Minnesota, on the 21<sup>st</sup> day of July, 2015. Publication and effective date: July 29, 2015.

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**NOTICE:** A PRINTED COPY OF THE ENTIRE TEXT OF ORDINANCE NO. 150, 2<sup>ND</sup> SERIES AND A COPY OF THE ENTIRE CODE OF ORDINANCES FOR THE CITY OF WINDOM, MINNESOTA, ARE AVAILABLE ON THE CITY'S WEBSITE AT

WWW.WINDOM-MN.COM OR PRINTED COPIES ARE AVAILABLE FOR INSPECTION  
BY ANY PERSON AT:

Windom City Hall  
444 9<sup>th</sup> Street  
Windom, MN 56101

During regular office hours (Monday through Friday from 8:00 a.m. to 5:00 p.m.)

AND AT: Windom Public Library  
904 4<sup>th</sup> Avenue  
Windom, MN 56101

During regular library hours: Monday – 9:00 a.m. to 7:00 p.m.  
Tuesday through Friday – 9:00 a.m. to 5:30 p.m.  
Saturday – 9:00 a.m. to 1:00 p.m.

This “Title and Summary” approved for publication by the Windom City Council on July 21,  
2015.

# MEMORANDUM



CITY OF WINDOM  
444 9th Street  
P. O. Box 38  
Windom, MN 56101  
Phone: 507-831-6129  
Fax: 507-831-6127

**TO:** City Council  
**FROM:** Steve Nasby, City Administrator  
**DATE:** July 17, 2015  
**RE:** Personnel Committee Recommendations

On June 29, 2015 met to discuss several items. Their recommendations and summary of the items are as follows:

### **Employee Assistance Program**

Through the City's health care provider (Blue Cross Blue Shield) the City has the opportunity to make employee assistance services (e.g. mental health counseling, dependency counseling, etc. available to our employees for a minimal cost. The cost to the City is \$21.00 or \$30.00 per month depending if it is basic or enhanced programming for an annual total cost of \$252 – \$360 covering all of the employees that have health coverage (approximately 35). Although the City is not required to make this offering or obtain union approval, as it is an added optional service the staff recommendation is to consult with the two unions. If the City Council were to make this Employee Assistance Program available we would ask that a letter of understanding from the unions be agreed to as not to add this to our overall health insurance costs and create an "aggregate value" issue for the future.

Recently a wellness committee of three employees had been formed to take advantage of free wellness services from Blue Cross Blue Shield and our administrator SW\WC Coop. The wellness committee consists of Chelsie Carlson, Finance Director\Controllor, Leesa Arndt (IBEW rep) and Dana Wallace (LELS rep).

**The Personnel Committee is recommending to the City Council that the City make available an Employee Assistance Program through the health insurance provider contingent on approval and agreement with IBEW and LELS.**

### **Ambulance Director Time and Salary**

The City Administrator brought this to the Personnel Committee's attention about all the hours that the Ambulance Director is putting into operating the service. In August 2014 he asked Tim Hacker, Ambulance Director, to keep a daily log of his activities when not officially "on call" and that log shows about 33.75 hours for the month and 77 miles traveled. These duties and time spent are in addition to the Ambulance Directors on-call time which is compensated differently. At present, the Ambulance Director is compensated about \$150 per month for those duties, which is a very low level for the responsibilities of the position. The City Administrator also noted that as the rules and responsibilities for this position increase the need for a full time director may not be too far into the future and the City of Jackson already has a full time person. The Personnel Committee also reviewed a listing of the whole Ambulance crew's compensation for the year

**The Personnel Committee recommends to the City Council that the Ambulance Director's pay be increased from \$37.50 bi-monthly to \$525 monthly.**

**Finance Director\Controller – Step Increase**

The City Administrator asked the Personnel Committee to consider a step advancement due to the outstanding initiative Chelsie Carlson, Finance Director\Controller, has shown in undertaking changes to the audit process (saving the City money) and taking on the re-invention of the telecom service offerings Chelsie Carlson's work anniversary was May 29<sup>th</sup> where she received the normal one-step advancement from Grade 21, Step 9 to Grade 21, Step 10. If an additional step were approved this would take her to Grade 21, Step 11 and be retro-active to May 29, 2015.

**Recommendation to the City Council that Chelsie Carlson, Finance Director\Controller be advanced to Grade 21, Step 11 effective May 29, 2015.**

**Street & Parks Department\Maintenance Worker – Step Increase**

Bruce Caldwell, Streets & Parks Superintendent requested a two-step advancement for Jon Ketzenburg to Grade 6B, Step 8 instead of the normal one step annual adjustment of due to his superior work ethic and job performance. The Personnel Committee noted that one of the other employees at the Street Shop that was hired about the same time was given a step advancement as a retention measure so this request would also help equal out those two employees.

**Recommendation to the City Council for a two-step advance to IBEW Grade 6B, Step 8 effective July 15, 2015 for Jon Ketzenburg, Streets & Parks Department.**

# YOU DON'T HAVE TO DO IT ALONE.

Everyone faces challenges in life from time to time. Experienced Employee Assistance Program (EAP) counselors will listen to your concerns and help you explore your options.

No problem is too big or small.

## WHEN YOU FEEL GOOD, YOU DO MORE

No matter what kind of difficulty you face, you've got a place to start with EAP. When you call EAP, you and any member of your household can speak confidentially with a master's-degreed EAP counselor who can assess your situation and help you take the next steps.

EAP provides support for all of life's issues, including:

- Financial matters
- Marriage and relationship problems
- Work-related issues
- Substance abuse
- Legal concerns
- Stress
- Mental health
- Child care and elder care services

## Available by phone or online, 24/7

Problems occur both day and night. No matter when you need assistance, you have 24/7, 365 day access to counselors and resources by calling the toll-free number or visiting [bluecrossmn.com/eap](http://bluecrossmn.com/eap). The mobile-accessible website provides articles, videos and other web resources in English and Spanish to assist you with your issue, such as:

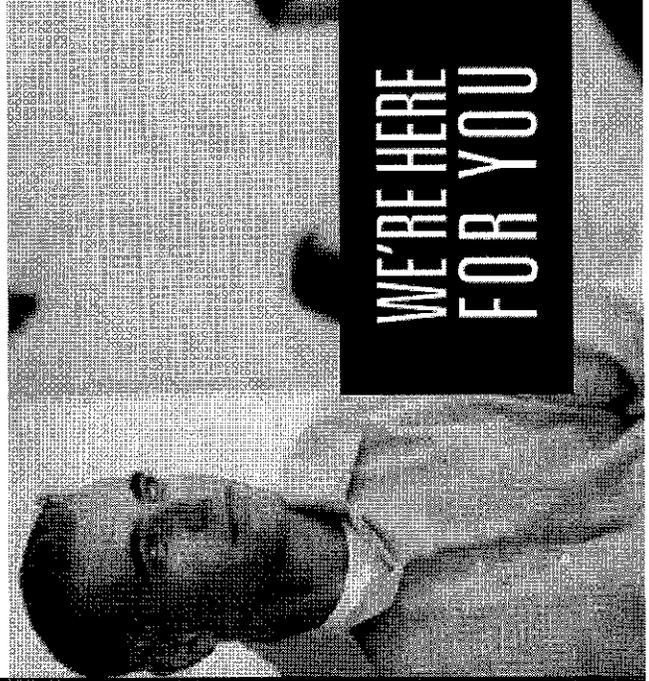
- Educational materials regarding behavioral health issues such as depression, anxiety, money as well as legal concerns, stress and relationship issues
- More than 6,000 articles on 200 different topics
- Connections with community services near you
- Quizzes and calculators

## NO ADDITIONAL COST TO YOU\*

The EAP is an added benefit of your health plan to ensure you have the support you need when you need it. Counselors can offer additional assistance by referring you to another resource such as a community agency, support group or professional counselor.

If you do see someone outside of the EAP, you may be responsible for the cost of services you receive.

\*Cost is included with the health plan premium paid by you or your employer.



WE'RE HERE  
FOR YOU



Windom, MN

# Expense Approval Report

## By Fund

Payment Dates 7/3/2015 - 7/15/2015

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Fund: 100 - GENERAL</b>					
US BANK	20150708	07/08/2015	CREDIT CARD- QUARTERLY PU	100-36200	-428.77
					<u>-428.77</u>
<b>Activity: 41110 - Mayor &amp; Council</b>					
SCHRAMEL LAW OFFICE	20150714	07/14/2015	LEGAL FEES - MAYOR & COUN	100-41110-304	735.00
				<b>Activity 41110 - Mayor &amp; Council Total:</b>	<u>735.00</u>
<b>Activity: 41310 - Administration</b>					
INDOFF, INC	2643744	06/23/2015	SUPPLIES	100-41310-200	48.84
SELECTACCOUNT	20150707	07/07/2015	PARTICIPANT FEE	100-41310-217	159.21
TOSHIBA FINANCIAL SERVICES	281730044	07/06/2015	COPIER LEASE 6/20-7/20	100-41310-217	29.45
ELECTRIC FUND	20150715	07/15/2015	MONTHLY UTILITY & TELECO	100-41310-321	97.31
US BANK	20150708	07/08/2015	CREDIT CARD- SITE LOCK	100-41310-326	10.00
US BANK	20150708	07/08/2015	CREDIT CARD- CRASH PLAN B	100-41310-326	9.99
ELECTRIC FUND	20150715	07/15/2015	MONTHLY UTILITY & TELECO	100-41310-326	42.95
BLUE CROSS/BLUE SHIELD	20150706	07/06/2015	PREMIUM INS. - JULY 2015	100-41310-480	351.50
				<b>Activity 41310 - Administration Total:</b>	<u>749.25</u>
<b>Activity: 41910 - Building &amp; Zoning</b>					
WEX BANK	41400898	07/08/2015	FUEL - JUNE - P / Z	100-41910-212	69.84
ELECTRIC FUND	20150715	07/15/2015	MONTHLY UTILITY & TELECO	100-41910-321	99.56
VERIZON WIRELESS	9747640079	06/20/2015	TELEPHONE -	100-41910-321	16.67
US BANK	20150708	07/08/2015	CREDIT CARD- ENERGY CODE	100-41910-435	114.00
MN DEPT OF LABOR & INDUS	22850033125	07/14/2015	QUARTERLY BLDG PERMIT -JA	100-41910-443	424.27
				<b>Activity 41910 - Building &amp; Zoning Total:</b>	<u>724.34</u>
<b>Activity: 41940 - City Hall</b>					
ELECTRIC FUND	20150715	07/15/2015	MONTHLY UTILITY & TELECO	100-41940-381	522.28
ELECTRIC FUND	20150715	07/15/2015	MONTHLY UTILITY & TELECO	100-41940-382	63.80
ELECTRIC FUND	20150715	07/15/2015	MONTHLY UTILITY & TELECO	100-41940-385	83.18
JOE HARVEY	7602	07/15/2015	6-6-15 MOW - CITY	100-41940-406	20.00
JOE HARVEY	7605	07/15/2015	6-28-15 - MOW - CITY	100-41940-406	20.00
JOE HARVEY	7705	07/15/2015	7-5-15 MOW - CITY	100-41940-406	20.00
				<b>Activity 41940 - City Hall Total:</b>	<u>729.26</u>
<b>Activity: 42120 - Crime Control</b>					
INDOFF, INC	2644985	06/30/2015	SUPPLIES	100-42120-200	6.29
WEX BANK	41400898	07/08/2015	FUEL - JUNE - POLICE	100-42120-212	-20.93
WEX BANK	41400898	07/08/2015	FUEL - JUNE - POLICE	100-42120-212	1,295.66
STREICHER'S	1159392	07/14/2015	UNIFORMS	100-42120-218	54.99
SCHRAMEL LAW OFFICE	20150714	07/14/2015	LEGAL FEES - POLICE	100-42120-304	4,597.25
US BANK	20150708	07/08/2015	CREDIT CARD- ALEX TECH NO	100-42120-308	550.00
ELECTRIC FUND	20150715	07/15/2015	MONTHLY UTILITY & TELECO	100-42120-321	66.12
VERIZON WIRELESS	9747640079	06/20/2015	TELEPHONE -	100-42120-321	227.01
ALPHA WIRELESS - MANKATO	677730	07/13/2015	SERVICE	100-42120-323	222.00
COTTONWOOD CO AUD/TRE	20150706	07/06/2015	DISPATCHING	100-42120-325	275.00
US BANK	20150708	07/08/2015	CREDIT CARD- EASY ID CARD	100-42120-350	18.00
TOSHIBA FINANCIAL SERVICES	281730044	07/06/2015	COPIER LEASE 6/20-7/20	100-42120-404	14.73
COTTONWOOD CO AUD/TRE	20150706	07/06/2015	RENT	100-42120-412	1,850.00
BLUE CROSS/BLUE SHIELD	20150706	07/06/2015	PREMIUM INS. - JULY 2015	100-42120-480	351.50
WINDOM TOWING CO	83107	06/30/2015	SERVICE	100-42120-480	150.00
				<b>Activity 42120 - Crime Control Total:</b>	<u>9,657.62</u>
<b>Activity: 42220 - Fire Fighting</b>					
INDOFF, INC	2643758	06/30/2015	SUPPLIES	100-42220-200	68.99
WEX BANK	41400898	07/08/2015	FUEL - JUNE - FIRE	100-42220-212	175.03
US BANK	20150708	07/08/2015	CREDIT CARD- SCHWALBACHS	100-42220-217	62.22

## Expense Approval Report

Payment Dates: 7/3/2015 - 7/15/2015

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MN FIRE SERVICE CERTIFICATI	3558	07/06/2015	TRAINING	100-42220-308	200.00
ELECTRIC FUND	20150715	07/15/2015	MONTHLY UTILITY & TELECO	100-42220-321	27.53
COTTONWOOD CO AUD/TRE	20150706	07/06/2015	DISPATCHING	100-42220-325	212.50
TOSHIBA FINANCIAL SERVICES	281730044	07/06/2015	COPIER LEASE 6/20-7/20	100-42220-404	23.56
<b>Activity 42220 - Fire Fighting Total:</b>					<b>769.83</b>
<b>Activity: 42500 - Civil Defense</b>					
COTTONWOOD CO AUD/TRE	20150706	07/06/2015	DISPATCHING	100-42500-325	12.50
ELECTRIC FUND	20150715	07/15/2015	MONTHLY UTILITY & TELECO	100-42500-381	9.99
<b>Activity 42500 - Civil Defense Total:</b>					<b>22.49</b>
<b>Activity: 42700 - Animal Control</b>					
COTTONWOOD VET CLINIC	144315	07/06/2015	CITY POUND #144315	100-42700-300	11.00
COTTONWOOD VET CLINIC	145409	07/06/2015	CITY POUND #145409	100-42700-300	22.00
COTTONWOOD VET CLINIC	145491	07/06/2015	CITY POUND #145491	100-42700-300	70.00
<b>Activity 42700 - Animal Control Total:</b>					<b>103.00</b>
<b>Activity: 43100 - Streets</b>					
COUNTRY PRIDE SERVICE	20150708	07/08/2015	MAINTENANCE	100-43100-212	60.43
WEX BANK	41400898	07/08/2015	FUEL - JUNE - STREET	100-43100-212	-20.93
WEX BANK	41400898	07/08/2015	FUEL - JUNE - STREET	100-43100-212	1,714.51
COUNTRY PRIDE SERVICE	20150708	07/08/2015	MAINTENANCE	100-43100-215	455.80
RUNNING'S SUPPLY	20150714	07/14/2015	MAINTENANCE -	100-43100-215	47.99
SCHWALBACH HARDWARE	20150707	07/07/2015	MAINTENANCE - STREET	100-43100-217	57.93
RUNNING'S SUPPLY	20150714	07/14/2015	MAINTENANCE -	100-43100-217	39.96
KULSETH LAWN LANDSCAPE	20150715	07/15/2015	SERVICE - MOW	100-43100-217	65.00
ELECTRIC FUND	20150715	07/15/2015	MONTHLY UTILITY & TELECO	100-43100-217	42.95
GRAPHIC EDGE	877777	07/06/2015	SUPPLIES	100-43100-217	137.98
MILLS & MILLER, INC	18563	07/06/2015	SUPPLIES-MATERIALS	100-43100-224	5,544.00
DIAMOND VOGEL PAINT	295161807	07/13/2015	MAINTENANCE MATERIALS	100-43100-224	553.00
SCHWALBACH HARDWARE	20150707	07/07/2015	MAINTENANCE - STREET	100-43100-225	61.98
SCHWALBACH HARDWARE	20150707	07/07/2015	MAINTENANCE - STREET	100-43100-241	132.98
SOUTH CENTRAL COLLEGE	20150715	07/15/2015	REGISTRATION-PAUL MARSH	100-43100-308	90.00
ELECTRIC FUND	20150715	07/15/2015	MONTHLY UTILITY & TELECO	100-43100-321	57.36
VERIZON WIRELESS	9747640079	06/20/2015	TELEPHONE -	100-43100-321	72.30
COTTONWOOD CO AUD/TRE	20150706	07/06/2015	DISPATCHING	100-43100-325	125.00
ELECTRIC FUND	20150715	07/15/2015	MONTHLY UTILITY & TELECO	100-43100-381	1,945.99
ELECTRIC FUND	20150715	07/15/2015	MONTHLY UTILITY & TELECO	100-43100-381	212.46
ELECTRIC FUND	20150715	07/15/2015	MONTHLY UTILITY & TELECO	100-43100-382	18.87
ELECTRIC FUND	20150715	07/15/2015	MONTHLY UTILITY & TELECO	100-43100-385	26.74
SCHWALBACH HARDWARE	20150707	07/07/2015	MAINTENANCE - STREET	100-43100-402	6.49
GRAHAM TIRE	8458118	07/07/2015	MAINTENANCE	100-43100-405	150.40
BLUE CROSS/BLUE SHIELD	20150706	07/06/2015	PREMIUM INS. - JULY 2015	100-43100-480	938.50
<b>Activity 43100 - Streets Total:</b>					<b>12,537.69</b>
<b>Activity: 43210 - Sanitation</b>					
WAYNE ERICKSON	20150707	07/07/2015	COMPOST SITE MANAGER	100-43210-307	308.75
<b>Activity 43210 - Sanitation Total:</b>					<b>308.75</b>
<b>Activity: 45120 - Recreation</b>					
NGSW PARTNERSHIP, LLC	1439	06/30/2015	SUPPLIES	100-45120-215	150.00
GRAPHIC EDGE	887443	06/30/2015	MATERIALS & EQUIP	100-45120-215	195.82
GRAPHIC EDGE	887499	06/30/2015	MATERIALS & EQUIP	100-45120-215	148.09
GRAPHIC EDGE	889425	06/30/2015	MATERIALS & EQUIPMENT	100-45120-215	157.68
GRAPHIC EDGE	889432	07/06/2015	SUPPLIES	100-45120-215	436.40
GRAPHIC EDGE	889455	06/30/2015	MATERIALS & EQUIP	100-45120-215	397.84
GRAPHIC EDGE	889459	06/30/2015	MATERIALS & EQUIP	100-45120-215	454.15
GRAPHIC EDGE	889479	06/30/2015	MATERIALS & EQUIP	100-45120-215	315.36
GRAPHIC EDGE	891935	06/30/2015	MATERIALS & EQUIP	100-45120-215	23.42
TOSHIBA FINANCIAL SERVICES	281730044	07/06/2015	COPIER LEASE 6/20-7/20	100-45120-217	14.73
COCA-COLA BOTTLING COMP	0458503214	07/13/2015	MERCHANDISE	100-45120-254	139.01
WINDOM AREA GIRLS FASTPI	20150630	06/30/2015	CONCESSION ITEMS	100-45120-260	189.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
AH HERMEL COMPANY	511011	06/30/2015	MERCHANDISE	100-45120-260	215.85
<b>Activity 45120 - Recreation Total:</b>					<b>2,837.35</b>
<b>Activity: 45202 - Park Areas</b>					
SCHWALBACH HARDWARE	20150707	07/07/2015	MAINTENANCE - PARKS	100-45202-211	64.44
RUNNING'S SUPPLY	20150714	07/14/2015	MAINTENANCE -	100-45202-211	35.96
COUNTRY PRIDE SERVICE	20150708	07/08/2015	MAINTENANCE	100-45202-212	1,178.73
WEX BANK	41400898	07/08/2015	FUEL - JUNE - PARK	100-45202-212	13.47
SCHRAMMEL LAW OFFICE	20150714	07/14/2015	LEGAL FEES - PARK	100-45202-304	180.00
COTTONWOOD CO AUD/TRE	20150706	07/06/2015	DISPATCHING	100-45202-325	37.50
ELECTRIC FUND	20150715	07/15/2015	MONTHLY UTILITY & TELECO	100-45202-381	435.47
ELECTRIC FUND	20150715	07/15/2015	MONTHLY UTILITY & TELECO	100-45202-382	170.16
ELECTRIC FUND	20150715	07/15/2015	MONTHLY UTILITY & TELECO	100-45202-385	151.94
SCHWALBACH HARDWARE	20150707	07/07/2015	MAINTENANCE - PARKS	100-45202-402	51.34
LAMPERTS YARDS, INC.	39153181	06/30/2015	MAINTENANCE	100-45202-402	26.14
ELECTRIC FUND	20150706A	07/06/2015	MAINTENANCE	100-45202-404	26.15
SCHWALBACH HARDWARE	20150707	07/07/2015	MAINTENANCE - PARKS	100-45202-404	12.99
US BANK	20150708	07/08/2015	CREDIT CARD- GEMPLER	100-45202-404	191.55
RUNNING'S SUPPLY	20150714	07/14/2015	MAINTENANCE -	100-45202-404	46.50
NICKLASSON ATHLETIC/A+ DE	22765	06/17/2015	MAINTENANCE	100-45202-404	182.40
BSN SPORTS, LLC	97012118	06/30/2015	MAINTENANCE	100-45202-404	325.00
BSN SPORTS, LLC	97017069	06/30/2015	MAINTENANCE	100-45202-404	137.50
<b>Activity 45202 - Park Areas Total:</b>					<b>3,267.24</b>
<b>Fund 100 - GENERAL Total:</b>					<b>32,013.05</b>

## Fund: 211 - LIBRARY

## Activity: 45501 - Library

US BANK	20150708	07/08/2015	CREDIT CARD- AMAZON - BO	211-45501-200	40.29
INDOFF, INC	2643753	06/30/2015	SUPPLIES	211-45501-200	72.70
SCHWALBACH HARDWARE	20150707	07/07/2015	MAINTENANCE - LIBRARY	211-45501-217	8.99
TOSHIBA FINANCIAL SERVICES	281730044	07/06/2015	COPIER LEASE 6/20-7/20	211-45501-217	7.36
PLUM CREEK LIBRARY	IV24070	07/06/2015	SUPPLIES	211-45501-217	670.00
ELECTRIC FUND	20150715	07/15/2015	MONTHLY UTILITY & TELECO	211-45501-321	35.90
ELECTRIC FUND	20150715	07/15/2015	MONTHLY UTILITY & TELECO	211-45501-326	42.95
ELECTRIC FUND	20150715	07/15/2015	MONTHLY UTILITY & TELECO	211-45501-381	150.29
ELECTRIC FUND	20150715	07/15/2015	MONTHLY UTILITY & TELECO	211-45501-382	17.18
ELECTRIC FUND	20150715	07/15/2015	MONTHLY UTILITY & TELECO	211-45501-385	26.74
US BANK	20150708	07/08/2015	CREDIT CARD- BOTTOM LINE	211-45501-433	39.00
US BANK	20150708	07/08/2015	CREDIT CARD- DECORATE CEL	211-45501-433	24.00
US BANK	20150708	07/08/2015	CREDIT CARD- AMAZON REFU	211-45501-435	-9.32
US BANK	20150708	07/08/2015	CREDIT CARD- AMAZON - DV	211-45501-435	73.51
US BANK	20150708	07/08/2015	CREDIT CARD- AMAZON - BO	211-45501-435	175.29
US BANK	20150708	07/08/2015	CREDIT CARD- AMAZON - BO	211-45501-435	150.01
INGRAM	20150713	07/13/2015	BOOKS	211-45501-435	1,033.56
GALE	55382696	07/06/2015	BOOKS	211-45501-435	61.72
MICROMARKETING	578688	07/06/2015	BOOKS	211-45501-435	93.49
MICROMARKETING	579591	07/13/2015	BOOKS	211-45501-435	174.98
<b>Activity 45501 - Library Total:</b>					<b>2,888.64</b>
<b>Fund 211 - LIBRARY Total:</b>					<b>2,888.64</b>

## Fund: 225 - AIRPORT

## Activity: 45127 - Airport

RED ROCK RURAL WATER	2015	07/06/2015	SERVICE	225-45127-200	38.20
MN DEPT OF PUBLIC SAFETY	1712500262014	06/12/2015	HAZARDOUS CHEM INV FEE F	225-45127-217	25.00
SOUTH CENTRAL ELECTRIC	20150706	07/06/2015	ELECTRIC #26-12-112-04	225-45127-381	191.00
SOUTH CENTRAL ELECTRIC	20150706A	07/06/2015	ELECTRIC #26-12-116-04 - AIR	225-45127-381	148.53
<b>Activity 45127 - Airport Total:</b>					<b>402.73</b>

## Activity: 49950 - Capital Outlay

TKDA ENGINEERS	0015581.001	07/14/2015	WINDOM RWY JUSTIFICATIO	225-49950-500	4,074.16
<b>Activity 49950 - Capital Outlay Total:</b>					<b>4,074.16</b>
<b>Fund 225 - AIRPORT Total:</b>					<b>4,476.89</b>

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Fund: 230 - POOL</b>					
YVETTE HUNTER	20150713	07/13/2015	REFUND - SWIM LESSONS (SE	230-34721	7.00
					<b>7.00</b>
<b>Activity: 45124 - Pool</b>					
HAWKINS, INC	3740165	06/30/2015	CHEMICALS	230-45124-216	87.26
HAWKINS, INC	3741869	06/30/2015	CHEMICALS	230-45124-216	710.50
ELECTRIC FUND	20150715	07/15/2015	MONTHLY UTILITY & TELECO	230-45124-217	72.45
TOSHIBA FINANCIAL SERVICES	281730044	07/06/2015	COPIER LEASE 6/20-7/20	230-45124-217	7.36
MN DEPT OF LABOR & INDUS	ABI00152181	06/30/2015	111430 BOILER #0000042177	230-45124-217	55.00
COCA-COLA BOTTLING COMP	0458503214	07/13/2015	MERCHANDISE	230-45124-260	165.76
AH HERMEL COMPANY	509521	06/30/2015	MERCHANDISE	230-45124-260	856.75
AH HERMEL COMPANY	511014	06/30/2015	MERCHANDISE	230-45124-260	519.75
AH HERMEL COMPANY	512327	06/30/2015	MERCHANDISE	230-45124-260	855.07
AH HERMEL COMPANY	514010	06/30/2015	MERCHANDISE	230-45124-260	586.03
AH HERMEL COMPANY	C44317	06/30/2015	CREDIT - MERCHANDISE	230-45124-260	-89.61
AH HERMEL COMPANY	C44423	06/30/2015	CREDIT - MERCHANDISE	230-45124-260	-41.04
ELECTRIC FUND	20150715	07/15/2015	MONTHLY UTILITY & TELECO	230-45124-321	172.20
US BANK	20150708	07/08/2015	CREDIT CARD- SUBWAY	230-45124-334	74.90
ELECTRIC FUND	20150715	07/15/2015	MONTHLY UTILITY & TELECO	230-45124-381	2,155.78
ELECTRIC FUND	20150715	07/15/2015	MONTHLY UTILITY & TELECO	230-45124-382	2,302.97
WINDOM QUICK PRINT	20150630	06/30/2015	MAINTENANCE	230-45124-401	162.12
SCHWALBACH HARDWARE	20150707	07/07/2015	MAINTENANCE - POOL	230-45124-401	833.73
HORIZON CHEMICAL CO. INC	150529063	06/30/2015	MAINTENANCE	230-45124-404	1,004.49
HORIZON CHEMICAL CO. INC	150610044	06/30/2015	MAINTENANCE	230-45124-404	304.84
SCHWALBACH HARDWARE	20150707	07/07/2015	MAINTENANCE - POOL	230-45124-404	81.08
FEDER MECHANICAL INC	77210	07/08/2015	MAINTENANCE	230-45124-404	145.00
<b>Activity 45124 - Pool Total:</b>					<b>11,022.39</b>
<b>Fund 230 - POOL Total:</b>					<b>11,029.39</b>
<b>Fund: 235 - AMBULANCE</b>					
<b>Activity: 42153 - Ambulance</b>					
WEX BANK	41400898	07/08/2015	FUEL - JUNE - AMBULANCE	235-42153-212	1,748.20
WEX BANK	41400898	07/08/2015	FUEL - JUNE - AMBULANCE	235-42153-212	-20.94
US BANK	20150708	07/08/2015	CREDIT CARD- ROBERTS AWA	235-42153-217	193.90
PRAXAIR DISTRIBUTION INC	53081035	07/14/2015	SUPPLIES	235-42153-217	436.83
LEWIS FAMILY DRUG, LLC	56-077457000	07/14/2015	SUPPLIES	235-42153-217	5.99
BOUND TREE MEDICAL, LLC	81820843	06/23/2015	SUPPLIES	235-42153-217	362.64
US BANK	20150708	07/08/2015	CREDIT CARD- GRAPHIC EDGE	235-42153-218	521.61
RITA HACKER	464	07/01/2015	CLOTHING	235-42153-218	21.00
SCHRAMMEL LAW OFFICE	20150714	07/14/2015	LEGAL FEES - AMBULANCE	235-42153-304	240.00
MEMSA	20150714	07/14/2015	MEMSA -SERVICE MEMBERSH	235-42153-308	250.00
ELECTRIC FUND	20150715	07/15/2015	MONTHLY UTILITY & TELECO	235-42153-321	23.99
VERIZON WIRELESS	9747640079	06/20/2015	TELEPHONE -	235-42153-321	65.28
COTTONWOOD CO AUD/TRE	20150706	07/06/2015	DISPATCHING	235-42153-325	200.00
EXPERT T BILLING	2137	06/12/2015	SERVICE	235-42153-326	1,530.00
REAL TIME TRANSLATION, INC	107107	07/14/2015	SERVICE	235-42153-327	34.00
KATE AXFORD	20150706	07/06/2015	EXPENSE	235-42153-334	57.36
TIM HACKER	20150706	07/06/2015	EXPENSE	235-42153-334	47.66
JIM AXFORD	20150706	07/06/2015	EXPENSE	235-42153-334	6.75
BUCKWHEAT JOHNSON	20150706	07/06/2015	EXPENSE	235-42153-334	8.87
WINDOM FARM SERVICE	157141	07/14/2015	MAINTENANCE - HOSE & NOZ	235-42153-404	13.99
FRANKS SHOE REPAIR	394214	07/14/2015	SERVICE	235-42153-404	6.00
WINDOM FARM SERVICE	157118	07/14/2015	MAINTENANCE #29	235-42153-405	12.95
MEL CARLSON CHEVROLET, IN	240017	07/14/2015	SERVICE	235-42153-405	2,267.28
O'REILLY AUTOMOTIVE, INC	4425-145344	07/06/2015	MAINTENANCE	235-42153-405	25.00
GRAHAM TIRE	8457613	07/07/2015	CREDIT - TIRE PKG	235-42153-405	-82.40
MN REVENUE	20150713	07/13/2015	MINN CARE TAX - 2012	235-42153-460	3,052.68
MN REVENUE	20150713A	07/13/2015	MINN CARE TAX - 2013	235-42153-460	3,682.24

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MN REVENUE	20150713B	07/13/2015	MINN CARE TAX - 2014	235-42153-460	4,383.19
			<b>Activity 42153 - Ambulance Total:</b>		<b>19,094.07</b>
			<b>Fund 235 - AMBULANCE Total:</b>		<b>19,094.07</b>
<b>Fund: 250 - EDA GENERAL</b>					
ELECTRIC FUND	20150706C	07/06/2015	EDA LOAN TO ELECTRIC FUND	250-23900	877.37
					<b>877.37</b>
<b>Activity: 46520 - EDA</b>					
WENCK ASSOCIATES, INC.	11503745	07/14/2015	SERVICE - EDA GENERAL ASSIS	250-46520-303	765.00
SCHRAMEL LAW OFFICE	20150714	07/14/2015	LEGAL FEES - EDA	250-46520-304	1,380.00
SRDC - SOUTHWEST REGIONA	20150707	07/07/2015	REGISTRATION - AARON BACK	250-46520-308	15.00
ELECTRIC FUND	20150715	07/15/2015	MONTHLY UTILITY & TELECO	250-46520-321	99.56
VERIZON WIRELESS	9747640079	06/20/2015	TELEPHONE -	250-46520-321	50.49
AARON BACKMAN	20150714	07/14/2015	EXPENSE -SW REG DEV COM	250-46520-331	14.38
KDOM RADIO	KDOM0361150636500	07/07/2015	ADVERTISING - ECONOMIC DE	250-46520-340	423.00
ELECTRIC FUND	20150715	07/15/2015	MONTHLY UTILITY & TELECO	250-46520-381	44.85
US BANK	20150708	07/08/2015	CREDIT CARD- MEETING MEA	250-46520-438	32.13
SUBWAY	813065	07/06/2015	ANNUAL MTG	250-46520-438	49.88
MN DEPT OF TRANSPORTATI	20150706	07/06/2015	INFORMATIONAL SIGNAGE	250-46520-439	3,000.00
JOURNAL COMMUNICATIONS	20150715	07/15/2015	ADVERTISING	250-46520-439	1,435.00
			<b>Activity 46520 - EDA Total:</b>		<b>7,309.29</b>
<b>Activity: 49980 - Debt Service</b>					
FULDA CREDIT UNION	20150706	07/06/2015	SPEC BLDG LOAN	250-49980-602	2,102.66
FULDA CREDIT UNION	20150706	07/06/2015	SPEC BLDG LOAN	250-49980-612	1,257.34
ELECTRIC FUND	20150706C	07/06/2015	EDA LOAN TO ELECTRIC FUND	250-49980-612	72.12
			<b>Activity 49980 - Debt Service Total:</b>		<b>3,432.12</b>
			<b>Fund 250 - EDA GENERAL Total:</b>		<b>11,618.78</b>
<b>Fund: 254 - NORTH IND PARK</b>					
<b>Activity: 46520 - EDA</b>					
WENCK ASSOCIATES, INC.	11503745	07/14/2015	SERVICE - EDA GENERAL ASSIS	254-46520-303	45.00
SCHRAMEL LAW OFFICE	20150714	07/14/2015	LEGAL FEES - NWIP	254-46520-304	240.00
COTTONWOOD CO AUD/TRE	20150715A	07/15/2015	R.E. TAX LOT 2, BLK 1 NWIP -2	254-46520-462	1,362.00
SCHRAMEL LAW OFFICE	20150714A	07/14/2015	WASP, INC. - TITLE INSURANC	254-46520-480	680.00
COTTONWOOD CO AUD/TRE	20150715	07/15/2015	DEED TAX -LOT 2, BLK 1 NWIP	254-46520-480	261.36
COTTONWOOD CO ABSTRACT	9976-C	07/14/2015	ABSTRACT OF TITLE - 9976-C	254-46520-480	750.00
			<b>Activity 46520 - EDA Total:</b>		<b>3,338.36</b>
<b>Activity: 49980 - Debt Service</b>					
BOND TRUST SERVICE CORP	26117	06/12/2015	BOND - 2013B -NWIP INT	254-49980-611	1,135.00
			<b>Activity 49980 - Debt Service Total:</b>		<b>1,135.00</b>
			<b>Fund 254 - NORTH IND PARK Total:</b>		<b>4,473.36</b>
<b>Fund: 301 - 2003 IMPROVEMENT BOND</b>					
<b>Activity: 47000 - Debt Service</b>					
BOND TRUST SERVICE CORP	26117	06/12/2015	BOND - 2011B ADMIN FEE	301-47000-480	450.00
			<b>Activity 47000 - Debt Service Total:</b>		<b>450.00</b>
<b>Activity: 49980 - Debt Service</b>					
BOND TRUST SERVICE CORP	26117	06/12/2015	BOND - 2011B PROJECT-INT	301-49980-611	3,508.75
			<b>Activity 49980 - Debt Service Total:</b>		<b>3,508.75</b>
			<b>Fund 301 - 2003 IMPROVEMENT BOND Total:</b>		<b>3,958.75</b>
<b>Fund: 302 - 4TH AVENUE IMPROVEMENT</b>					
<b>Activity: 49980 - Debt Service</b>					
BOND TRUST SERVICE CORP	26117	06/12/2015	BOND - 2012A PROJ- INT 302	302-49980-611	1,227.19
			<b>Activity 49980 - Debt Service Total:</b>		<b>1,227.19</b>
			<b>Fund 302 - 4TH AVENUE IMPROVEMENT Total:</b>		<b>1,227.19</b>

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount	
<b>Fund: 303 - 2007 STREET IMPROVEMENT</b>						
<b>Activity: 49980 - Debt Service</b>						
BOND TRUST SERVICE CORP	26117	06/12/2015	BOND - 2012A PROJ- INT 303	303-49980-611	4,718.75	
					<b>Activity 49980 - Debt Service Total:</b>	<b>4,718.75</b>
					<b>Fund 303 - 2007 STREET IMPROVEMENT Total:</b>	<b>4,718.75</b>
<b>Fund: 305 - 2009 STREET IMPROVEMENT</b>						
BOND TRUST SERVICE CORP	26117	06/12/2015	BOND - 2009A -2009 STREET	305-39202	-2,856.85	
BOND TRUST SERVICE CORP	26117	06/12/2015	BOND - 2009A -2009 STREET	305-39202	-3,221.55	
					<b>Activity 49980 - Debt Service</b>	
BOND TRUST SERVICE CORP	26117	06/12/2015	BOND - 2009A -2009 STREET	305-49980-611	2,856.85	
BOND TRUST SERVICE CORP	26117	06/12/2015	BOND - 2009A -2009 STREET	305-49980-611	14,881.60	
BOND TRUST SERVICE CORP	26117	06/12/2015	BOND - 2009A -2009 STREET	305-49980-611	3,221.55	
					<b>Activity 49980 - Debt Service Total:</b>	<b>20,960.00</b>
					<b>Fund 305 - 2009 STREET IMPROVEMENT Total:</b>	<b>14,881.60</b>
<b>Fund: 306 - 2013 STREET IMPROVEMENT</b>						
<b>Activity: 49980 - Debt Service</b>						
BOND TRUST SERVICE CORP	26117	06/12/2015	BOND - 2013A GEN OB BOND-	306-49980-611	16,846.88	
BOND TRUST SERVICE CORP	26117	06/12/2015	BOND - 2013A GEN OB BOND-	306-49980-611	12,359.38	
					<b>Activity 49980 - Debt Service Total:</b>	<b>29,206.26</b>
					<b>Fund 306 - 2013 STREET IMPROVEMENT Total:</b>	<b>29,206.26</b>
<b>Fund: 406 - PIR</b>						
<b>Activity: 49980 - Debt Service</b>						
BOND TRUST SERVICE CORP	26117	06/12/2015	BOND - 2013B EQUIP INT	406-49980-611	2,510.00	
BOND TRUST SERVICE CORP	26117	06/12/2015	BOND - 2012A PROJ- INT 406	406-49980-611	366.56	
					<b>Activity 49980 - Debt Service Total:</b>	<b>2,876.56</b>
					<b>Fund 406 - PIR Total:</b>	<b>2,876.56</b>
<b>Fund: 601 - WATER</b>						
HD SUPPLY WATERWORKS LT	E109568	07/06/2015	INVENTORY	601-14200	107.10	
					<b>Activity: 49400 - Water</b>	
WEX BANK	41400898	07/08/2015	FUEL - JUNE - WATER	601-49400-212	436.91	
US BANK	20150708	07/08/2015	CREDIT CARD- PAY PAL	601-49400-217	7.50	
SCHWALBACH HARDWARE	20150707	07/07/2015	MAINTENANCE - WATER	601-49400-241	48.58	
ELECTRIC FUND	20150715	07/15/2015	MONTHLY UTILITY & TELECO	601-49400-321	49.36	
VERIZON WIRELESS	9747640079	06/20/2015	TELEPHONE -	601-49400-321	58.58	
SOURCE ONE SOLUTIONS, LLC	5035A	07/13/2015	POSTAGE	601-49400-322	248.65	
COTTONWOOD CO AUD/TRE	20150706	07/06/2015	DISPATCHING	601-49400-325	100.00	
SOURCE ONE SOLUTIONS, LLC	5035	07/13/2015	UTILITY BILL - SERVICES -	601-49400-326	808.78	
FEDERATED RURAL ELECTRIC	20150707	07/07/2015	SERVICE #28-35-18	601-49400-381	21.60	
ELECTRIC FUND	20150715	07/15/2015	MONTHLY UTILITY & TELECO	601-49400-381	4,628.28	
ELECTRIC FUND	20150715	07/15/2015	MONTHLY UTILITY & TELECO	601-49400-382	15.46	
ELECTRIC FUND	20150715	07/15/2015	MONTHLY UTILITY & TELECO	601-49400-385	26.74	
ELECTRIC FUND	20150715	07/15/2015	MONTHLY UTILITY & TELECO	601-49400-386	1,150.32	
RON'S ELECTRIC INC	130879	07/08/2015	MAINTENANCE	601-49400-404	1,469.45	
SCHWALBACH HARDWARE	20150707	07/07/2015	MAINTENANCE - WATER	601-49400-404	111.57	
TOSHIBA FINANCIAL SERVICES	281730044	07/06/2015	COPIER LEASE 6/20-7/20	601-49400-404	29.45	
SCHWALBACH HARDWARE	20150707	07/07/2015	MAINTENANCE - WATER	601-49400-408	65.37	
					<b>Activity 49400 - Water Total:</b>	<b>9,276.60</b>
<b>Activity: 49980 - Debt Service</b>						
BOND TRUST SERVICE CORP	26117	06/12/2015	BOND - 2012A PROJ- WATER I	601-49980-611	1,064.70	
BOND TRUST SERVICE CORP	26117	06/12/2015	BOND - 2011A PROJECT 2011	601-49980-611	5,166.25	
BOND TRUST SERVICE CORP	26117	06/12/2015	BOND - 2012A PROJ- WATER I	601-49980-611	1,085.00	
BOND TRUST SERVICE CORP	26117	06/12/2015	BOND - 2013A GEN OB BOND-	601-49980-611	11,662.50	

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BOND TRUST SERVICE CORP	26117	06/12/2015	BOND - 2009A -2009 STREET	601-49980-720	2,856.85
				<b>Activity 49980 - Debt Service Total:</b>	<b>21,835.30</b>
				<b>Fund 601 - WATER Total:</b>	<b>31,219.00</b>

Fund: 602 - SEWER

Activity: 49450 - Sewer

WEX BANK	41400898	07/08/2015	FUEL - JUNE - SEWER	602-49450-212	564.26
US BANK	20150708	07/08/2015	CREDIT CARD- PAY PAL	602-49450-217	7.50
RUNNING'S SUPPLY	20150714	07/14/2015	MAINTENANCE -	602-49450-241	139.99
US BANK	20150708	07/08/2015	CREDIT CARD- ANNUAL WAST	602-49450-308	600.00
MN VALLEY TESTING	759552	06/17/2015	TESTING	602-49450-310	133.00
MN VALLEY TESTING	759565	06/17/2015	TESTING	602-49450-310	120.00
MN VALLEY TESTING	759796	06/30/2015	TESTING	602-49450-310	238.00
MN VALLEY TESTING	759840	06/23/2015	TESTING	602-49450-310	158.00
MN VALLEY TESTING	760109	06/23/2015	TESTING	602-49450-310	118.60
MN VALLEY TESTING	760472	06/30/2015	TESTING	602-49450-310	238.00
MN VALLEY TESTING	760918	06/30/2015	TESTING	602-49450-310	158.00
MN VALLEY TESTING	761104	06/30/2015	TESTING	602-49450-310	133.00
MN VALLEY TESTING	761274	06/30/2015	TESTING	602-49450-310	347.80
ELECTRIC FUND	20150715	07/15/2015	MONTHLY UTILITY & TELECO	602-49450-321	151.39
VERIZON WIRELESS	9747640079	06/20/2015	TELEPHONE -	602-49450-321	58.58
SOURCE ONE SOLUTIONS, LLC	5035A	07/13/2015	POSTAGE	602-49450-322	248.65
COTTONWOOD CO AUD/TRE	20150706	07/06/2015	DISPATCHING	602-49450-325	100.00
ELECTRIC FUND	20150715	07/15/2015	MONTHLY UTILITY & TELECO	602-49450-326	42.95
SOURCE ONE SOLUTIONS, LLC	5035	07/13/2015	UTILITY BILL - SERVICES -	602-49450-326	808.78
ELECTRIC FUND	20150715	07/15/2015	MONTHLY UTILITY & TELECO	602-49450-381	16,663.88
ELECTRIC FUND	20150715	07/15/2015	MONTHLY UTILITY & TELECO	602-49450-382	162.54
RON'S ELECTRIC INC	130916	07/08/2015	MAINTENANCE	602-49450-404	95.96
JIFFY-JR. PRODUCTS	160184	06/17/2015	MAINTENANCE	602-49450-404	157.63
ELECTRIC FUND	20150706B	07/06/2015	MAINTENANCE	602-49450-404	74.13
SCHWALBACH HARDWARE	20150707	07/07/2015	MAINTENANCE - SEWER	602-49450-404	102.42
RUNNING'S SUPPLY	20150714	07/14/2015	MAINTENANCE -	602-49450-404	269.85
TOSHIBA FINANCIAL SERVICES	281730044	07/06/2015	COPIER LEASE 6/20-7/20	602-49450-404	23.56
PLUNKETT'S PEST CONTROL	4819717	07/07/2015	MAINTENANCE	602-49450-404	138.94
WINDOM TOWING CO	82921	07/07/2015	MAINTENANCE	602-49450-404	111.95
RUNNING'S SUPPLY	20150714	07/14/2015	MAINTENANCE -	602-49450-406	19.99
SCHWALBACH HARDWARE	20150707	07/07/2015	MAINTENANCE - SEWER	602-49450-439	4.79
RUNNING'S SUPPLY	20150714	07/14/2015	MAINTENANCE -	602-49450-439	133.78
MN VALLEY TESTING	759797	06/23/2015	TESTING	602-49450-439	126.40
MN VALLEY TESTING	760216	06/23/2015	TESTING	602-49450-439	126.40
MN VALLEY TESTING	761125	06/30/2015	TESTING	602-49450-439	126.40
BLUE CROSS/BLUE SHIELD	20150706	07/06/2015	PREMIUM INS. - JULY 2015	602-49450-480	351.50
BLUE CROSS/BLUE SHIELD	20150706	07/06/2015	PREMIUM INS. - JULY 2015	602-49450-480	351.50
BOND TRUST SERVICE CORP	26117	06/12/2015	BOND - 2011A ADMIN FEE	602-49450-480	450.00
				<b>Activity 49450 - Sewer Total:</b>	<b>23,858.12</b>

Activity: 49980 - Debt Service

BOND TRUST SERVICE CORP	26117	06/12/2015	BOND - 2012A PROJ- SEWER I	602-49980-611	982.80
BOND TRUST SERVICE CORP	26117	06/12/2015	BOND - 2012A PROJ- SEWER I	602-49980-611	665.00
BOND TRUST SERVICE CORP	26117	06/12/2015	BOND - 2013A GEN OB BOND-	602-49980-611	10,109.38
BOND TRUST SERVICE CORP	26117	06/12/2015	BOND - 2011A PROJECT -SEW	602-49980-611	34,107.50
BOND TRUST SERVICE CORP	26117	06/12/2015	BOND - 2009A -2009 STREET	602-49980-720	3,221.55
				<b>Activity 49980 - Debt Service Total:</b>	<b>49,086.23</b>
				<b>Fund 602 - SEWER Total:</b>	<b>72,944.35</b>

Fund: 604 - ELECTRIC

GRAYBAR ELECTRIC CO	979402305	06/29/2015	INVENTORY	604-14200	385.69
GRAYBAR ELECTRIC CO	979453779	06/23/2015	INVENTORY	604-14200	6,707.58
SHAY BRAMSTEDT	20150713	07/13/2015	REFUND-BALANCE OF UTILITY	604-22000	288.86
ELECTRIC FUND	20150713	07/13/2015	REF UTIL PREPAY-SHAY BRAM	604-22000	11.14
CHRISTINA MESNER	20150713	07/13/2015	REFUND - UTILITY PREPAYME	604-22000	300.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
CLINK KREOFSKY	20150713	07/13/2015	REFUND - UTILITY PREPAYME	604-22000	300.00
					<b>7,993.27</b>
<b>Activity: 49550 - Electric</b>					
US BANK	20150708	07/08/2015	CREDIT CARD- MICROSOFT	604-49550-200	37.40
OFFICEMAX - HSBC BUS SOLU	469704	07/08/2015	SUPPLIES	604-49550-200	30.73
OFFICEMAX - HSBC BUS SOLU	708927	07/13/2015	SUPPLIES	604-49550-200	121.77
OFFICEMAX - HSBC BUS SOLU	709033	07/13/2015	SUPPLIES	604-49550-200	14.90
SCHWAAB, INC	E59144	07/07/2015	SUPPLIES	604-49550-200	43.55
WEX BANK	41400898	07/08/2015	FUEL - JUNE - ELECTRIC	604-49550-212	572.84
US BANK	20150708	07/08/2015	CREDIT CARD- PAY PAL	604-49550-217	7.50
US BANK	20150708	07/08/2015	CREDIT CARD- O'REILLY	604-49550-241	51.28
RUNNING'S SUPPLY	20150714	07/14/2015	MAINTENANCE -	604-49550-241	135.83
SKARSHAUG TESTING LAB	199440	06/17/2015	SERVICE	604-49550-310	184.16
RUNNING'S SUPPLY	20150714	07/14/2015	MAINTENANCE -	604-49550-310	57.01
ELECTRIC FUND	20150715	07/15/2015	MONTHLY UTILITY & TELECO	604-49550-321	200.68
VERIZON WIRELESS	9747640079	06/20/2015	TELEPHONE -	604-49550-321	87.01
SOURCE ONE SOLUTIONS, LLC	5035A	07/13/2015	POSTAGE	604-49550-322	248.65
COTTONWOOD CO AUD/TRE	20150706	07/06/2015	DISPATCHING	604-49550-325	187.50
ELECTRIC FUND	20150715	07/15/2015	MONTHLY UTILITY & TELECO	604-49550-326	107.85
SOURCE ONE SOLUTIONS, LLC	5035	07/13/2015	UTILITY BILL - SERVICES -	604-49550-326	1,668.12
ELECTRIC FUND	20150715	07/15/2015	MONTHLY UTILITY & TELECO	604-49550-381	70.08
ELECTRIC FUND	20150715	07/15/2015	MONTHLY UTILITY & TELECO	604-49550-382	20.24
ELECTRIC FUND	20150715	07/15/2015	MONTHLY UTILITY & TELECO	604-49550-385	26.74
RUNNING'S SUPPLY	20150714	07/14/2015	MAINTENANCE -	604-49550-404	8.31
TOSHIBA FINANCIAL SERVICES	281730044	07/06/2015	COPIER LEASE 6/20-7/20	604-49550-404	29.45
BANK OF THE WEST - DITCHW	P12147	07/06/2015	MAINTENANCE	604-49550-404	41.10
US BANK	20150708	07/08/2015	CREDIT CARD- SCHWALBACH	604-49550-405	33.99
US BANK	20150708	07/08/2015	CREDIT CARD- AUTO VALU	604-49550-405	32.59
US BANK	20150708	07/08/2015	CREDIT CARD- CARQUEST	604-49550-405	27.88
BORDER STATES	909628219	07/14/2015	MAINTENANCE	604-49550-405	238.55
CAMPUS CLEANERS	05-010174	07/07/2015	SERVICE	604-49550-406	34.17
CAMPUS CLEANERS	05-010970	07/07/2015	SERVICE	604-49550-406	34.17
CAMPUS CLEANERS	06-012505	07/01/2015	SERVICE	604-49550-406	34.17
CAMPUS CLEANERS	20150707A	07/07/2015	FINANCE CHARGE #CC18841	604-49550-406	0.94
RUNNING'S SUPPLY	20150714	07/14/2015	MAINTENANCE -	604-49550-406	144.98
OVERHEAD DOOR COMPANY	43772	07/06/2015	MAINTENANCE	604-49550-406	292.00
US BANK	20150708	07/08/2015	CREDIT CARD- PSI ENGINEERI	604-49550-410	191.46
STAPLES OIL CO	86563	07/07/2015	MAINTENANCE	604-49550-410	3,774.43
MN DEPT OF COMMERCE	1000032878	07/06/2015	WINDOM #330 1ST QUART FY	604-49550-433	239.22
MN DEPT OF HEALTH	20150706	07/06/2015	PERMIT: #540897, #540898, #	604-49550-433	150.00
MN DEPT OF COMMERCE	1000032878	07/06/2015	WINDOM #330 1ST QUART FY	604-49550-450	920.92
BLUE CROSS/BLUE SHIELD	20150706	07/06/2015	PREMIUM INS. - JULY 2015	604-49550-480	938.50
WINDOM AREA DEVELOPME	20150707	07/07/2015	INDUSTRIAL DEVELOPMENT	604-49550-491	1,200.00
<b>Activity 49550 - Electric Total:</b>					<b>12,240.67</b>
<b>Fund 604 - ELECTRIC Total:</b>					<b>20,233.94</b>

**Fund: 609 - LIQUOR STORE****Activity: 49751 - Liquor Store**

US BANK	20150708	07/08/2015	CREDIT CARD- RUNNINGS - SA	609-49751-217	587.80
US BANK	20150708	07/08/2015	CREDIT CARD- SCHWALBACH	609-49751-217	22.86
US BANK	20150708	07/08/2015	CREDIT CARD- SMITH - VAC	609-49751-217	747.06
ENVIROMASTER, INC	522397	06/23/2015	SERVICE	609-49751-217	40.88
TOTAL REGISTER SYSTEMS	53276	06/30/2015	SUPPLIES	609-49751-217	81.25
VINOCOPIA, INC	0126283-IN	06/17/2015	MERCHANDISE	609-49751-251	1,702.50
WIRTZ BEVERAGE MN WINE	1080337120	06/23/2015	MERCHANDISE	609-49751-251	2,403.20
SOUTHERN WINE & SPIRITS O	1294639	06/17/2015	MERCHANDISE	609-49751-251	2,619.36
PHILLIPS WINE & SPIRITS	2805162	06/23/2015	MERCHANDISE	609-49751-251	2,107.28
PHILLIPS WINE & SPIRITS	2808778	06/30/2015	MERCHANDISE	609-49751-251	1,747.00
PHILLIPS WINE & SPIRITS	2808779	06/30/2015	MERCHANDISE	609-49751-251	542.10
JOHNSON BROS.	5188051	06/23/2015	MERCHANDISE	609-49751-251	2,468.50

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
JOHNSON BROS.	5193504	06/29/2015	MERCHANDISE	609-49751-251	3,940.59
DAY DISTRIBUTING CO	10049	06/29/2015	MERCHANDISE	609-49751-252	338.00
DAY DISTRIBUTING CO	20150708	07/08/2015	MERCHANDISE	609-49751-252	676.00
ARTISAN BEER COMPANY	3037795	06/23/2015	MERCHANDISE	609-49751-252	693.90
ARTISAN BEER COMPANY	316931	06/29/2015	CREDIT - MERCHANDISE	609-49751-252	-44.75
DOLL DISTRIBUTING, LLC	411511	07/06/2015	MERCHANDISE	609-49751-252	13,084.50
DOLL DISTRIBUTING, LLC	415632	07/14/2015	MERCHANDISE	609-49751-252	8,375.80
BEVERAGE WHOLESALERS	556871	07/06/2015	MERCHANDISE	609-49751-252	11,237.10
BEVERAGE WHOLESALERS	557914	07/14/2015	MERCHANDISE	609-49751-252	7,869.17
VINOCOPIA, INC	0126283-IN	06/17/2015	MERCHANDISE	609-49751-253	264.00
VINOCOPIA, INC	0127291-IN	07/07/2015	MERCHANDISE	609-49751-253	752.00
WIRTZ BEVERAGE MN WINE	1080337120	06/23/2015	MERCHANDISE	609-49751-253	352.00
SOUTHERN WINE & SPIRITS O	1294640	06/17/2015	MERCHANDISE	609-49751-253	1,948.45
PHILLIPS WINE & SPIRITS	2805163	06/23/2015	MERCHANDISE	609-49751-253	371.70
JOHNSON BROS.	5188052	06/23/2015	MERCHANDISE	609-49751-253	1,917.10
JOHNSON BROS.	5188053	06/23/2015	MERCHANDISE	609-49751-253	165.96
JOHNSON BROS.	5193505	06/29/2015	MERCHANDISE	609-49751-253	1,711.50
JOHNSON BROS.	5193506	06/29/2015	MERCHANDISE	609-49751-253	47.99
WINE MERCHANTS	7034879	06/23/2015	MERCHANDISE	609-49751-253	491.00
PAUSTIS & SONS	8504010-IN	06/30/2015	MERCHANDISE	609-49751-253	342.00
WIRTZ BEVERAGE MN WINE	1080337120	06/23/2015	MERCHANDISE	609-49751-254	119.84
PBC - PEPSI BEVERAGES COM	34946458	06/30/2015	MERCHANDISE	609-49751-254	333.20
DOLL DISTRIBUTING, LLC	411511	07/06/2015	MERCHANDISE	609-49751-254	45.00
DOLL DISTRIBUTING, LLC	415632	07/14/2015	MERCHANDISE	609-49751-254	45.00
JOHNSON BROS.	5193505	06/29/2015	MERCHANDISE	609-49751-254	64.00
AMERICAN BOTTLING CO	5459333410	06/23/2015	MERCHANDISE	609-49751-254	159.96
BEVERAGE WHOLESALERS	556871	07/06/2015	MERCHANDISE	609-49751-254	75.00
BELLBOY CORP	6554600	06/29/2015	MERCHANDISE	609-49751-256	1,312.49
DOLL DISTRIBUTING, LLC	411511	07/06/2015	MERCHANDISE	609-49751-259	19.55
DOLL DISTRIBUTING, LLC	415632	07/14/2015	MERCHANDISE	609-49751-259	126.30
BEVERAGE WHOLESALERS	557914	07/14/2015	MERCHANDISE	609-49751-259	19.00
ELECTRIC FUND	20150715	07/15/2015	MONTHLY UTILITY & TELECO	609-49751-321	109.67
ELECTRIC FUND	20150715	07/15/2015	MONTHLY UTILITY & TELECO	609-49751-326	101.85
VINOCOPIA, INC	0126283-IN	06/17/2015	MERCHANDISE	609-49751-333	63.00
VINOCOPIA, INC	0127291-IN	07/07/2015	MERCHANDISE	609-49751-333	21.00
WIRTZ BEVERAGE MN WINE	1080337120	06/23/2015	MERCHANDISE	609-49751-333	48.08
SOUTHERN WINE & SPIRITS O	1294639	06/17/2015	MERCHANDISE	609-49751-333	53.50
SOUTHERN WINE & SPIRITS O	1294640	06/17/2015	MERCHANDISE	609-49751-333	66.00
PHILLIPS WINE & SPIRITS	2805162	06/23/2015	MERCHANDISE	609-49751-333	28.81
PHILLIPS WINE & SPIRITS	2805163	06/23/2015	MERCHANDISE	609-49751-333	16.70
PHILLIPS WINE & SPIRITS	2808778	06/30/2015	MERCHANDISE	609-49751-333	39.25
PHILLIPS WINE & SPIRITS	2808779	06/30/2015	MERCHANDISE	609-49751-333	25.05
JOHNSON BROS.	5188051	06/23/2015	MERCHANDISE	609-49751-333	47.33
JOHNSON BROS.	5188052	06/23/2015	MERCHANDISE	609-49751-333	66.38
JOHNSON BROS.	5193504	06/29/2015	MERCHANDISE	609-49751-333	55.39
JOHNSON BROS.	5193505	06/29/2015	MERCHANDISE	609-49751-333	85.17
TOTAL REGISTER SYSTEMS	53276	06/30/2015	SUPPLIES	609-49751-333	6.64
BELLBOY CORP	6554600	06/29/2015	MERCHANDISE	609-49751-333	16.33
WINE MERCHANTS	7034879	06/23/2015	MERCHANDISE	609-49751-333	6.68
PAUSTIS & SONS	8504010-IN	06/30/2015	MERCHANDISE	609-49751-333	7.00
KDOM RADIO	KDOM0229150636431	07/08/2015	ADVERTISING - RIVER BEND LI	609-49751-340	665.00
ELECTRIC FUND	20150715	07/15/2015	MONTHLY UTILITY & TELECO	609-49751-381	856.18
ELECTRIC FUND	20150715	07/15/2015	MONTHLY UTILITY & TELECO	609-49751-382	103.65
ELECTRIC FUND	20150715	07/15/2015	MONTHLY UTILITY & TELECO	609-49751-385	96.67
TOSHIBA FINANCIAL SERVICES	281730044	07/06/2015	COPIER LEASE 6/20-7/20	609-49751-404	29.45
Activity 49751 - Liquor Store Total:					74,537.92
Fund 609 - LIQUOR STORE Total:					74,537.92

## Fund: 614 - TELECOM

CALIX	1112949	06/15/2015	GPON INTERNET CARDS	614-16400	4,505.60
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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
CALIX	1114827	07/15/2015	ONT REPLACEMENTS	614-16400	6,124.13
					<b>10,629.73</b>
<b>Activity: 49870 - Telecom</b>					
WEX BANK	41400898	07/08/2015	FUEL - JUNE - TELECOM	614-49870-212	305.06
CENTER STOP	7206	07/15/2015	FUEL	614-49870-212	13.10
CENTER STOP	8978	07/15/2015	FUEL	614-49870-212	57.40
US BANK	20150708	07/08/2015	CREDIT CARD- PAY PAL	614-49870-217	7.50
CHRIS ZIMMERMAN	20150715	07/15/2015	SERVICE - MOWING	614-49870-223	150.00
SCHWALBACH HARDWARE	20150707	07/07/2015	MAINTENANCE - TELECOM	614-49870-227	118.64
RUNNING'S SUPPLY	20150714	07/14/2015	MAINTENANCE -	614-49870-227	21.44
POWER & TEL	5816440-00	06/30/2015	MAINTENANCE	614-49870-227	1,067.35
POWER & TEL	5817604-00	06/30/2015	MAINTENANCE	614-49870-227	2,082.00
NATIONAL CABLE TV COOP	SI-449669	07/15/2015	SERVICE-MAINTENANCE	614-49870-227	2,247.81
MN DEPT OF COMMERCE	20150630	06/30/2015	1ST QUART FY 2016 INDIRECT	614-49870-304	185.64
ELECTRIC FUND	20150715	07/15/2015	MONTHLY UTILITY & TELECO	614-49870-321	368.95
VERIZON WIRELESS	9747640079	06/20/2015	TELEPHONE -	614-49870-321	297.52
SOURCE ONE SOLUTIONS, LLC	5035A	07/13/2015	POSTAGE	614-49870-322	248.65
SOURCE ONE SOLUTIONS, LLC	5035	07/13/2015	UTILITY BILL - SERVICES -	614-49870-326	1,769.22
WINDOM QUICK PRINT	20150715	07/15/2015	SUPPLIES	614-49870-340	398.20
KDOM RADIO	KDOM0073150636504	07/15/2015	ADVERTISING - WINDOMNET	614-49870-340	913.00
ELECTRIC FUND	20150715	07/15/2015	MONTHLY UTILITY & TELECO	614-49870-381	1,816.58
ELECTRIC FUND	20150715	07/15/2015	MONTHLY UTILITY & TELECO	614-49870-382	15.93
ELECTRIC FUND	20150715	07/15/2015	MONTHLY UTILITY & TELECO	614-49870-385	26.74
TOSHIBA FINANCIAL SERVICES	281730044	07/06/2015	COPIER LEASE 6/20-7/20	614-49870-404	44.18
HIGLEY FORD	123588	07/15/2015	SERVICE	614-49870-405	88.84
CENTURY LINK	417446	06/23/2015	DIRECTORY LISTINGS	614-49870-441	227.34
CENTURY LINK	L040021021-15168	06/17/2015	CABS SERVICE #507-L04-0021	614-49870-441	65.64
NATIONAL CABLE TV COOP	15061100	07/06/2015	SUBSCRIBER	614-49870-442	85,504.90
YOUNG BROADCASTING LLC	20150708	07/08/2015	SUBSCRIBER	614-49870-442	5,388.40
UNITED COMMUNICATIONS C	20150708	07/08/2015	SUBSCRIBER	614-49870-442	709.00
HUBBARD BROADCASTING IN	20150708	07/08/2015	SUBSCRIBER	614-49870-442	6,381.00
DISH NETWORK	20150715	07/15/2015	#8255-2900-1001-1833 WIND	614-49870-442	3,400.00
CBS TELEVISION STATIONS	20150715	07/15/2015	SUBSCRIBER	614-49870-442	4,537.60
RFD TV	2163-1743	06/23/2015	SUBSCRIBER	614-49870-442	433.26
DISPLAY SYSTEMS INTERNATI	24186	07/15/2015	SERVICE	614-49870-442	163.88
SHOWTIME NETWORKS INC	9002731-0515	06/05/2015	SUBSCRIBER	614-49870-442	592.92
FOX SPORTS	J18625	07/08/2015	SUBSCRIBER	614-49870-442	19,014.02
BTN - BIG TEN NETWORK	J20621	07/08/2015	SUBSCRIBER	614-49870-442	4,073.40
FOX TELEVISION STATIONS, IN	JUN-15	07/08/2015	SUBSCRIBER	614-49870-442	5,104.80
UNIVERSAL SERVICE ADMIN C	UBDI0000778388	06/30/2015	SERVICE #825807	614-49870-443	1,398.10
JASON HANKE	2015-0049	06/23/2015	SERVICE	614-49870-444	312.00
NORTH AMERICAN NUMBERI	IN075995	06/30/2015	SERVICE JULY 2015 TO SEPT 2	614-49870-444	25.00
ONVOY VOICE SERVICES	150702009021	07/15/2015	MAINTENANCE	614-49870-445	3,919.02
E-911 - INDEPENDENT EMERG	20150715	07/15/2015	SERVICE	614-49870-445	40.00
WOODSTOCK COMMUNICATI	20150715	07/15/2015	SERVICE	614-49870-445	205.10
COGENT COMMUNICATIONS,	20150715	07/15/2015	SERVICE	614-49870-447	1,750.00
JASON HANKE	387087	07/15/2015	SERVICE	614-49870-447	4,890.00
HURRICANE ELECTRIC LLC	9799517-IN	07/15/2015	SERVICE	614-49870-447	4,000.00
GOLDEN WEST TECH & INT SO	150600431	07/15/2015	SERVICE	614-49870-448	189.50
JEREMY ROLFES	20150715	07/15/2015	EXPENSE - INTERNET	614-49870-448	52.94
ONVOY VOICE SERVICES	150702008508	07/15/2015	SERVICE	614-49870-451	1,442.12
<b>Activity 49870 - Telecom Total:</b>					<b>166,063.69</b>
<b>Fund 614 - TELECOM Total:</b>					<b>176,693.42</b>
<b>Fund: 615 - ARENA</b>					
<b>Activity: 49850 - Arena</b>					
CAMPUS CLEANERS	05-011838	07/07/2015	SERVICE	615-49850-211	9.56
CAMPUS CLEANERS	06-011794	07/07/2015	SERVICE	615-49850-211	9.56
CAMPUS CLEANERS	20150707B	07/07/2015	FINANCE CHARGE #CC18949	615-49850-211	0.50
WEX BANK	41400898	07/08/2015	FUEL - JUNE - ARENA	615-49850-212	283.81

Expense Approval Report

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
GREAT AMERICAN LUMBER, I	52366	07/13/2015	MATERIALS-EQUIP	615-49850-215	4,259.60
COTTONWOOD VET CLINIC	144705	07/06/2015	HORSE SHOW #144705	615-49850-217	180.00
COTTONWOOD VET CLINIC	145624	07/06/2015	HORSE SHOWS #145624	615-49850-217	120.00
COTTONWOOD VET CLINIC	145752	07/06/2015	HORSE SHOWS #145752	615-49850-217	120.00
RUNNING'S SUPPLY	20150714	07/14/2015	MAINTENANCE -	615-49850-217	47.85
TOSHIBA FINANCIAL SERVICES	281730044	07/06/2015	COPIER LEASE 6/20-7/20	615-49850-217	26.51
LAMPERTS YARDS, INC.	39153575	06/30/2015	SUPPLIES	615-49850-217	91.83
LAMPERTS YARDS, INC.	39154015	06/30/2015	SUPPLIES	615-49850-217	16.31
DICKS WELDING INC	60602	07/06/2015	MAINTENANCE	615-49850-217	105.50
MESSER MACHINE & MFG. CO	8596	07/13/2015	SUPPLIES	615-49850-217	27.00
GRAPHIC EDGE	877777	07/06/2015	SUPPLIES	615-49850-217	369.88
SCHWALBACH HARDWARE	20150707	07/07/2015	MAINTENANCE - ARENA	615-49850-241	26.98
COCA-COLA BOTTLING COMP	0458501416	07/13/2015	MERCHANDISE	615-49850-254	177.46
COCA-COLA BOTTLING COMP	0458501416	07/13/2015	MERCHANDISE	615-49850-260	36.62
US BANK	20150708	07/08/2015	CREDIT CARD- HY-VEE	615-49850-260	201.21
AH HERMEL COMPANY	506740	06/30/2015	MERCHANDISE	615-49850-260	325.38
AH HERMEL COMPANY	511011	06/30/2015	MERCHANDISE	615-49850-260	77.57
AH HERMEL COMPANY	512577	06/30/2015	MERCHANDISE	615-49850-260	84.50
AH HERMEL COMPANY	512577	06/30/2015	MERCHANDISE	615-49850-260	105.61
ELECTRIC FUND	20150715	07/15/2015	MONTHLY UTILITY & TELECO	615-49850-321	123.35
VERIZON WIRELESS	9747640079	06/20/2015	TELEPHONE -	615-49850-321	48.74
ELECTRIC FUND	20150715	07/15/2015	MONTHLY UTILITY & TELECO	615-49850-326	107.85
KDOM RADIO	KDOM0113150636498	07/06/2015	ADVERTISING - ARENA	615-49850-340	82.00
ELECTRIC FUND	20150715	07/15/2015	MONTHLY UTILITY & TELECO	615-49850-381	370.38
ELECTRIC FUND	20150715	07/15/2015	MONTHLY UTILITY & TELECO	615-49850-382	164.98
MN ENERGY RESOURCES	20150630A	06/30/2015	HEATING #4070858-8 ARENA	615-49850-383	59.00
ELECTRIC FUND	20150715	07/15/2015	MONTHLY UTILITY & TELECO	615-49850-385	26.74
SCHWALBACH HARDWARE	20150707	07/07/2015	MAINTENANCE - ARENA	615-49850-401	10.48
WINDOM PAINTING	20150713	07/13/2015	MAINTENANCE	615-49850-402	68.95
SCHWALBACH HARDWARE	20150707	07/07/2015	MAINTENANCE - ARENA	615-49850-404	5.79
RUNNING'S SUPPLY	20150714	07/14/2015	MAINTENANCE - ARENA	615-49850-404	14.34
GDF ENTERPRISES, INC	A8448	06/30/2015	MAINTENANCE	615-49850-404	38.86
SCHWALBACH HARDWARE	20150707	07/07/2015	MAINTENANCE - ARENA	615-49850-406	2.99
RUNNING'S SUPPLY	20150714	07/14/2015	MAINTENANCE -	615-49850-406	15.97
POWER & TEL	5811666-00	06/30/2015	MAINTENANCE	615-49850-406	198.78
FCA CO-OP	153867	06/30/2015	MAINTENANCE	615-49850-409	110.00
ELECTRIC FUND	20150706	07/06/2015	EXPENSE	615-49850-409	33.24
SCHWALBACH HARDWARE	20150707	07/07/2015	MAINTENANCE - ARENA	615-49850-409	359.43
				<b>Activity 49850 - Arena Total:</b>	<b>8,545.11</b>
				<b>Fund 615 - ARENA Total:</b>	<b>8,545.11</b>
<b>Fund: 617 - M/P CENTER</b>					
COLBERT'S SERVICES	3127	07/07/2015	SKY JACK LIFT	617-16400	5,343.75
					<u>5,343.75</u>
<b>Activity: 49860 - M/P Center</b>					
WEX BANK	41400898	07/08/2015	FUEL - JUNE - MP	617-49860-212	80.71
RIVER BEND LIQUOR	20150707	07/07/2015	MERCHANDISE	617-49860-217	49.31
AH HERMEL COMPANY	510755	07/07/2015	MERCHANDISE	617-49860-217	31.65
RIVER BEND LIQUOR	20150707	07/07/2015	MERCHANDISE	617-49860-251	483.70
RIVER BEND LIQUOR	20150707	07/07/2015	MERCHANDISE	617-49860-252	557.36
COCA-COLA BOTTLING COMP	0458503214	07/13/2015	MERCHANDISE	617-49860-254	66.51
RIVER BEND LIQUOR	20150707	07/07/2015	MERCHANDISE	617-49860-254	4.29
US BANK	20150708	07/08/2015	MERCHANDISE	617-49860-254	115.98
AH HERMEL COMPANY	510755	07/07/2015	CREDIT CARD- HY-VEE	617-49860-254	26.75
RIVER BEND LIQUOR	20150707	07/07/2015	MERCHANDISE	617-49860-254	6.00
US BANK	20150708	07/08/2015	MERCHANDISE	617-49860-259	13.98
ELECTRIC FUND	20150715	07/15/2015	CREDIT CARD- HY-VEE	617-49860-261	113.00
VERIZON WIRELESS	9747640079	06/20/2015	MONTHLY UTILITY & TELECO	617-49860-321	28.34
ELECTRIC FUND	20150715	07/15/2015	TELEPHONE -	617-49860-321	42.95
KDOM RADIO	KDOM0563150636499	07/06/2015	MONTHLY UTILITY & TELECO	617-49860-326	157.00
			ADVERTISING-COMM CENTER	617-49860-340	

Expense Approval Report

Payment Dates: 7/3/2015 - 7/15/2015

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ELECTRIC FUND	20150715	07/15/2015	MONTHLY UTILITY & TELECO	617-49860-381	1,402.53
ELECTRIC FUND	20150715	07/15/2015	MONTHLY UTILITY & TELECO	617-49860-382	51.04
ELECTRIC FUND	20150715	07/15/2015	MONTHLY UTILITY & TELECO	617-49860-385	62.59
TOSHIBA FINANCIAL SERVICES	281730044	07/06/2015	COPIER LEASE 6/20-7/20	617-49860-404	14.73
TOSHIBA FINANCIAL SERVICES	281730044	07/06/2015	COPIER LEASE 6/20-7/20 - CO	617-49860-404	60.00
CAMPUS CLEANERS	05-010175	07/07/2015	SERVICE	617-49860-406	59.32
CAMPUS CLEANERS	05-010971	07/07/2015	SERVICE	617-49860-406	59.32
CAMPUS CLEANERS	05-012578	07/07/2015	SERVICE	617-49860-406	59.32
CAMPUS CLEANERS	06-011011	07/07/2015	SERVICE	617-49860-406	59.32
CAMPUS CLEANERS	20150707	07/07/2015	FINANCE CHG #CC18842	617-49860-406	1.64
US BANK	20150708	07/08/2015	CREDIT CARD- RUNNINGS	617-49860-406	170.95
PLUNKETT'S PEST CONTROL	4219664	07/06/2015	MAINTENANCE	617-49860-406	363.64
US BANK	20150708	07/08/2015	CREDIT CARD- RUNNINGS	617-49860-409	46.98
FEDER MECHANICAL INC	77208	07/08/2015	MAINTENANCE	617-49860-409	145.00
<b>Activity 49860 - M/P Center Total:</b>					<b>4,333.91</b>

**Fund 617 - M/P CENTER Total: 9,677.66**

**Fund: 700 - PAYROLL**

Internal Revenue Service-Payr	INV0000584	07/10/2015	Federal Tax Withholding	700-21701	11,629.19
Minnesota Department of Re	INV0000583	07/10/2015	State Withholding	700-21702	4,765.83
Internal Revenue Service-Payr	INV0000585	07/10/2015	Social Security	700-21703	11,809.70
MN Pera	INV0000576	07/10/2015	PERA	700-21704	12,489.58
MN Pera	INV0000577	07/10/2015	PERA	700-21704	5,478.32
MN Pera	INV0000578	07/10/2015	PERA	700-21704	553.90
Minnesota State Deferred	INV0000579	07/10/2015	Deferred Compensation	700-21705	4,275.00
Minnesota State Deferred	INV0000580	07/10/2015	Deferred Roth	700-21705	875.00
BLUE CROSS/BLUE SHIELD	20150706	07/06/2015	PREMIUM INS. - JULY 2015	700-21706	34,130.50
COLLECTION SERVICES CENTE	20150706	07/06/2015	#CDDM013726	700-21709	930.23
MN Child Support Payment C	INV0000581	07/10/2015	Child Support Payment	700-21709	407.47
Internal Revenue Service-Payr	INV0000582	07/10/2015	Medicare Withholding	700-21711	3,581.40
SELECTACCOUNT	20150714	07/14/2015	FLEX SPENDING	700-21712	384.67
COLONIAL LIFE INSURANCE	20150706	07/06/2015	BCN E8182644 INSURANCE	700-21714	8.82
MN BENEFIT ASSOCIATION	20150715	07/15/2015	INSURANCE	700-21717	159.65
MN BENEFIT ASSOCIATION	20150715	07/15/2015	INSURANCE	700-21719	121.17
<b>91,600.43</b>					

**Fund 700 - PAYROLL Total: 91,600.43**

**Grand Total: 627,915.12**

## Report Summary

## Fund Summary

Fund	Payment Amount
100 - GENERAL	32,013.05
211 - LIBRARY	2,888.64
225 - AIRPORT	4,476.89
230 - POOL	11,029.39
235 - AMBULANCE	19,094.07
250 - EDA GENERAL	11,618.78
254 - NORTH IND PARK	4,473.36
301 - 2003 IMPROVEMENT BOND	3,958.75
302 - 4TH AVENUE IMPROVEMENT	1,227.19
303 - 2007 STREET IMPROVEMENT	4,718.75
305 - 2009 STREET IMPROVEMENT	14,881.60
306 - 2013 STREET IMPROVEMENT	29,206.26
406 - PIR	2,876.56
601 - WATER	31,219.00
602 - SEWER	72,944.35
604 - ELECTRIC	20,233.94
609 - LIQUOR STORE	74,537.92
614 - TELECOM	176,693.42
615 - ARENA	8,545.11
617 - M/P CENTER	9,677.66
700 - PAYROLL	91,600.43
<b>Grand Total:</b>	<b>627,915.12</b>

## Account Summary

Account Number	Account Name	Payment Amount
100-36200	Other Income	-428.77
100-41110-304	Legal Fees	735.00
100-41310-200	Office Supplies	48.84
100-41310-217	Other Operating Supplie	188.66
100-41310-321	Telephone	97.31
100-41310-326	Data Processing	62.94
100-41310-480	Other Miscellaneous	351.50
100-41910-212	Motor Fuels	69.84
100-41910-321	Telephone	116.23
100-41910-435	Books and Pamphlets	114.00
100-41910-443	Intergovernmental Fees	424.27
100-41940-381	Electric Utility	522.28
100-41940-382	Water Utility	63.80
100-41940-385	Sewer Utility	83.18
100-41940-406	Repairs & Maint - Groun	60.00
100-42120-200	Office Supplies	6.29
100-42120-212	Motor Fuels	1,274.73
100-42120-218	Uniforms	54.99
100-42120-304	Legal Fees	4,597.25
100-42120-308	Training & Registrations	550.00
100-42120-321	Telephone	293.13
100-42120-323	Radio Units	222.00
100-42120-325	Dispatching	275.00
100-42120-350	Printing & Design	18.00
100-42120-404	Repairs & Maint - M&E	14.73
100-42120-412	Rentals - Building	1,850.00
100-42120-480	Other Miscellaneous	501.50
100-42220-200	Office Supplies	68.99
100-42220-212	Motor Fuels	175.03
100-42220-217	Other Operating Supplie	62.22
100-42220-308	Training & Registrations	200.00
100-42220-321	Telephone	27.53

## Account Summary

Account Number	Account Name	Payment Amount
100-42220-325	Dispatching	212.50
100-42220-404	Repairs & Maint - M&E	23.56
100-42500-325	Dispatching	12.50
100-42500-381	Electric Utility	9.99
100-42700-300	Charges for Services	103.00
100-43100-212	Motor Fuels	1,754.01
100-43100-215	Materials & Equipment	503.79
100-43100-217	Other Operating Supplie	343.82
100-43100-224	Street Maint Materials	6,097.00
100-43100-225	Landscaping Materials	61.98
100-43100-241	Small Tools	132.98
100-43100-308	Training & Registrations	90.00
100-43100-321	Telephone	129.66
100-43100-325	Dispatching	125.00
100-43100-381	Electric Utility	2,158.45
100-43100-382	Water Utility	18.87
100-43100-385	Sewer Utility	26.74
100-43100-402	Repairs & Maint - Struct	6.49
100-43100-405	Repairs & Maint - Vehicl	150.40
100-43100-480	Other Miscellaneous	938.50
100-43210-307	Management Fees	308.75
100-45120-215	Materials & Equipment	2,278.76
100-45120-217	Other Operating Supplie	14.73
100-45120-254	Soft Drinks & Mix	139.01
100-45120-260	Concessions	404.85
100-45202-211	Cleaning Supplies	100.40
100-45202-212	Motor Fuels	1,192.20
100-45202-304	Legal Fees	180.00
100-45202-325	Dispatching	37.50
100-45202-381	Electric Utility	435.47
100-45202-382	Water Utility	170.16
100-45202-385	Sewer Utility	151.94
100-45202-402	Repairs & Maint - Struct	77.48
100-45202-404	Repairs & Maint - M&E	922.09
211-45501-200	Office Supplies	112.99
211-45501-217	Other Operating Supplie	686.35
211-45501-321	Telephone	35.90
211-45501-326	Data Processing	42.95
211-45501-381	Electric Utility	150.29
211-45501-382	Water Utility	17.18
211-45501-385	Sewer Utility	26.74
211-45501-433	Dues & Subscriptions	63.00
211-45501-435	Books and Pamphlets	1,753.24
225-45127-200	Office Supplies	38.20
225-45127-217	Other Operating Supplie	25.00
225-45127-381	Electric Utility	339.53
225-49950-500	Capital Outlay	4,074.16
230-34721	Pool Instruction	7.00
230-45124-216	Chemicals and Chemical	797.76
230-45124-217	Other Operating Supplie	134.81
230-45124-260	Concessions	2,852.71
230-45124-321	Telephone	172.20
230-45124-334	Meals/Lodging	74.90
230-45124-381	Electric Utility	2,155.78
230-45124-382	Water Utility	2,302.97
230-45124-401	Repairs & Maint - Buildi	995.85
230-45124-404	Repairs & Maint - M&E	1,535.41
235-42153-212	Motor Fuels	1,727.26

## Account Summary

Account Number	Account Name	Payment Amount
235-42153-217	Other Operating Supplie	999.36
235-42153-218	Uniforms	542.61
235-42153-304	Legal Fees	240.00
235-42153-308	Training & Registrations	250.00
235-42153-321	Telephone	89.27
235-42153-325	Dispatching	200.00
235-42153-326	Data Processing	1,530.00
235-42153-327	Interpretation Fees	34.00
235-42153-334	Meals/Lodging	120.64
235-42153-404	Repairs & Maint - M&E	19.99
235-42153-405	Repairs & Maint - Vehicl	2,222.83
235-42153-460	Miscellaneous Taxes	11,118.11
250-23900	Notes Payable - Noncurr	877.37
250-46520-303	Engineering and Surveyi	765.00
250-46520-304	Legal Fees	1,380.00
250-46520-308	Training & Registrations	15.00
250-46520-321	Telephone	150.05
250-46520-331	Travel Expense	14.38
250-46520-340	Advertising & Promotion	423.00
250-46520-381	Electric Utility	44.85
250-46520-438	Meeting Expense	82.01
250-46520-439	Special Projects	4,435.00
250-49980-602	Other Long-Term Obliga	2,102.66
250-49980-612	Other Interest	1,329.46
254-46520-303	Engineering and Surveyi	45.00
254-46520-304	Legal Fees	240.00
254-46520-462	Real Estate Taxes	1,362.00
254-46520-480	Other Miscellaneous	1,691.36
254-49980-611	Bond Interest	1,135.00
301-47000-480	Other Miscellaneous	450.00
301-49980-611	Bond Interest	3,508.75
302-49980-611	Bond Interest	1,227.19
303-49980-611	Bond Interest	4,718.75
305-39202	Contribution from Enter	-6,078.40
305-49980-611	Bond Interest	20,960.00
306-49980-611	Bond Interest	29,206.26
406-49980-611	Bond Interest	2,876.56
601-14200	Inventory	107.10
601-49400-212	Motor Fuels	436.91
601-49400-217	Other Operating Supplie	7.50
601-49400-241	Small Tools	48.58
601-49400-321	Telephone	107.94
601-49400-322	Postage	248.65
601-49400-325	Dispatching	100.00
601-49400-326	Data Processing	808.78
601-49400-381	Electric Utility	4,649.88
601-49400-382	Water Utility	15.46
601-49400-385	Sewer Utility	26.74
601-49400-386	Landfill	1,150.32
601-49400-404	Repairs & Maint - M&E	1,610.47
601-49400-408	Repairs & Maint - Distrib	65.37
601-49980-611	Bond Interest	18,978.45
601-49980-720	Transfers - Debt Service	2,856.85
602-49450-212	Motor Fuels	564.26
602-49450-217	Other Operating Supplie	7.50
602-49450-241	Small Tools	139.99
602-49450-308	Training & Registrations	600.00
602-49450-310	Lab Testing	1,644.40

## Account Summary

Account Number	Account Name	Payment Amount
602-49450-321	Telephone	209.97
602-49450-322	Postage	248.65
602-49450-325	Dispatching	100.00
602-49450-326	Data Processing	851.73
602-49450-381	Electric Utility	16,663.88
602-49450-382	Water Utility	162.54
602-49450-404	Repairs & Maint - M&E	974.44
602-49450-406	Repairs & Maint - Groun	19.99
602-49450-439	Special Projects	517.77
602-49450-480	Other Miscellaneous	1,153.00
602-49980-611	Bond interest	45,864.68
602-49980-720	Transfers - Debt Service	3,221.55
604-14200	Inventory	7,093.27
604-22000	Prepayments	900.00
604-49550-200	Office Supplies	248.35
604-49550-212	Motor Fuels	572.84
604-49550-217	Other Operating Supplie	7.50
604-49550-241	Small Tools	187.11
604-49550-310	Lab Testing	241.17
604-49550-321	Telephone	287.69
604-49550-322	Postage	248.65
604-49550-325	Dispatching	187.50
604-49550-326	Data Processing	1,775.97
604-49550-381	Electric Utility	70.08
604-49550-382	Water Utility	20.24
604-49550-385	Sewer Utility	26.74
604-49550-404	Repairs & Maint - M&E	78.86
604-49550-405	Repairs & Maint - Vehicl	333.01
604-49550-406	Repairs & Maint - Groun	540.43
604-49550-410	Repairs & Maint - Gener	3,965.89
604-49550-433	Dues & Subscriptions	389.22
604-49550-450	Conservation	920.92
604-49550-480	Other Miscellaneous	938.50
604-49550-491	Payments to Other Orga	1,200.00
609-49751-217	Other Operating Supplie	1,479.85
609-49751-251	Liquor	17,530.53
609-49751-252	Beer	42,229.72
609-49751-253	Wine	8,363.70
609-49751-254	Soft Drinks & Mix	842.00
609-49751-256	Tobacco Products	1,312.49
609-49751-259	Non- Alcoholic	164.85
609-49751-321	Telephone	109.67
609-49751-326	Data Processing	101.85
609-49751-333	Freight and Express	652.31
609-49751-340	Advertising & Promotion	665.00
609-49751-381	Electric Utility	856.18
609-49751-382	Water Utility	103.65
609-49751-385	Sewer Utility	96.67
609-49751-404	Repairs & Maint - M&E	29.45
614-16400	Machinery & Equipment	10,629.73
614-49870-212	Motor Fuels	375.56
614-49870-217	Other Operating Supplie	7.50
614-49870-223	Buidling Repair Supplies	150.00
614-49870-227	Utility System Maint Sup	5,537.24
614-49870-304	Legal Fees	185.64
614-49870-321	Telephone	666.47
614-49870-322	Postage	248.65
614-49870-326	Data Processing	1,769.22

## Account Summary

Account Number	Account Name	Payment Amount
614-49870-340	Advertising & Promotion	1,311.20
614-49870-381	Electric Utility	1,816.58
614-49870-382	Water Utility	15.93
614-49870-385	Sewer Utility	26.74
614-49870-404	Repairs & Maint - M&E	44.18
614-49870-405	Repairs & Maint - Vehicl	88.84
614-49870-441	Transmission Fees	292.98
614-49870-442	Subscriber Fees	135,303.18
614-49870-443	Intergovernmental Fees	1,398.10
614-49870-444	License Fees	337.00
614-49870-445	Switch Fees	4,164.12
614-49870-447	Internet Expense	10,640.00
614-49870-448	On-Call Support	242.44
614-49870-451	Call Completion	1,442.12
615-49850-211	Cleaning Supplies	19.62
615-49850-212	Motor Fuels	283.81
615-49850-215	Materials & Equipment	4,259.60
615-49850-217	Other Operating Supplie	1,104.88
615-49850-241	Small Tools	26.98
615-49850-254	Soft Drinks & Mix	177.46
615-49850-260	Concessions	830.89
615-49850-321	Telephone	172.09
615-49850-326	Data Processing	107.85
615-49850-340	Advertising & Promotion	82.00
615-49850-381	Electric Utility	370.38
615-49850-382	Water Utility	164.98
615-49850-383	Gas Utility	59.00
615-49850-385	Sewer Utility	26.74
615-49850-401	Repairs & Maint - Buildi	10.48
615-49850-402	Repairs & Maint - Struct	68.95
615-49850-404	Repairs & Maint - M&E	58.99
615-49850-406	Repairs & Maint - Groun	217.74
615-49850-409	Repairs & Maint - Utilitie	502.67
617-16400	Machinery & Equipment	5,343.75
617-49860-212	Motor Fuels	80.71
617-49860-217	Other Operating Supplie	80.96
617-49860-251	Liquor	483.70
617-49860-252	Beer	557.36
617-49860-254	Soft Drinks & Mix	213.53
617-49860-259	Non- Alcoholic	6.00
617-49860-261	Other Merchandise	13.98
617-49860-321	Telephone	141.34
617-49860-326	Data Processing	42.95
617-49860-340	Advertising & Promotion	157.00
617-49860-381	Electric Utility	1,402.53
617-49860-382	Water Utility	51.04
617-49860-385	Sewer Utility	62.59
617-49860-404	Repairs & Maint - M&E	74.73
617-49860-406	Repairs & Maint - Groun	773.51
617-49860-409	Repairs & Maint - Utilitie	191.98
700-21701	Federal Withholding	11,629.19
700-21702	State Withholding	4,765.83
700-21703	FICA Tax Withholding	11,809.70
700-21704	PERA Contributions	18,521.80
700-21705	Retirement	5,150.00
700-21706	Medical Insurance	34,130.50
700-21709	Wage Levy	1,337.70
700-21711	Medicare Tax Withholdi	3,581.40

**Account Summary**

Account Number	Account Name	Payment Amount
700-21712	Flex Account	384.67
700-21714	Individual Insurance-Col	8.82
700-21717	Individual Insurance-MB	159.65
700-21719	Individual Insurance-MB	121.17
<b>Grand Total:</b>		<b>627,915.12</b>

**Project Account Summary**

Project Account Key	Payment Amount
**None**	499,439.48
2009AInt	20,960.00
2011AIntSw	34,107.50
2011AIntWa	5,166.25
2011BInt	3,508.75
2012AIntFund302	1,227.19
2012AIntFund303	4,718.75
2012AIntFund406	366.56
2012AIntSw	1,647.80
2012AIntWa	2,149.70
2013AIntAssessment	12,359.38
2013AIntStr	16,846.88
2013AIntSw	10,109.38
2013AIntWa	11,662.50
2013BIntEquip	2,510.00
2013BIntNWIP	1,135.00
<b>Grand Total:</b>	<b>627,915.12</b>

7/16/15  




Windom, MN

# Expense Approval Report By Fund

Payment Dates 6/11/2015 - 7/2/2015

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Fund: 100 - GENERAL</b>					
4M FUND	20150617	06/17/2015	ACH FUNDS TO 4M	100-10400	200,000.00
MN REVENUE	20150612	06/12/2015	SALES TAX - MAY 2015	100-20202	64.12
MN REVENUE	20150612A	06/12/2015	SALES TAX - JUNE 2015 - ACCE	100-22000	34,000.00
JOHN VEENKER	20150617	06/17/2015	REFUND - RIVERFEST FUNCTI	100-34780	100.00
					<b>234,164.12</b>

**Activity: 41110 - Mayor & Council**

CITIZEN PUBLISHING CO	20150612	06/12/2015	ADVERTISING -	100-41110-350	198.50
ETHAN CLERC FILMS	20150617	06/17/2015	FILM COUNCIL MEETINGS	100-41110-350	25.00
CONVENT. & VISTOR BUREAU	20150612	06/12/2015	LODGING TAX-GUARDIAN INN	100-41110-491	1,684.60
CONVENT. & VISTOR BUREAU	20150623	06/23/2015	LODGING TAX - RED CARPET I	100-41110-491	1,002.51
					<b>Activity 41110 - Mayor &amp; Council Total: 2,910.61</b>

**Activity: 41310 - Administration**

NCPERS MINNESOTA	20150630	06/30/2015	INSURANCE 844600 - JULY 20	100-41310-133	80.00
HARLAND TECHNOLOGY SERV	13702742	06/23/2015	SUPPLIES	100-41310-200	88.47
INDOFF, INC	2636939	06/08/2015	SUPPLIESW	100-41310-200	8.99
INDOFF, INC	2640265	06/17/2015	SUPPLIES	100-41310-200	16.50
SELECTACCOUNT	20150623A	06/23/2015	PARTICIPANT FEE	100-41310-217	159.21
TOSHIBA FINANCIAL SERVICES	279588271	06/12/2015	COPIER LEASE - 5/20 - 6/20	100-41310-217	29.45
COALITION OF GREATER MN	20150623	06/23/2015	2015 CGMC LABOR-EMP SEMI	100-41310-308	60.00
LEAGUE OF MN CITIES	218913	06/17/2015	STEVE NASBY-CONFERENCE	100-41310-308	375.00
ELECTRIC FUND	20150612B	06/12/2015	MONTHLY UTILITY & TELECO	100-41310-321	80.16
SECR REV FUND/CITY OF WD	20150630	06/30/2015	PETTY CASH - OFFICE POSTA	100-41310-322	2.85
ELECTRIC FUND	20150612B	06/12/2015	MONTHLY UTILITY & TELECO	100-41310-326	42.95
STEVE NASBY	20150612	06/12/2015	EXPENSE-APPA NAT'L CONF	100-41310-331	166.75
STEVE NASBY	20150612	06/12/2015	EXPENSE-APPA NAT'L CONF	100-41310-331	6.00
STEVE NASBY	20150612A	06/12/2015	EXPENSE-CGMC LABOR	100-41310-331	141.45
LEESA ARNDT	20150630	06/30/2015	EXPENSE- HEALTH CONF - MIL	100-41310-331	80.73
STEVE NASBY	20150612	06/12/2015	EXPENSE-APPA NAT'L CONF	100-41310-334	14.00
STEVE NASBY	20150630	06/30/2015	EXPENSE-LMC ANNUAL CONF	100-41310-334	377.39
CITIZEN PUBLISHING CO	20150612	06/12/2015	ADVERTISING -	100-41310-350	283.50
INTERNAL REVENUE SERVICE	20150630	06/30/2015	ANNUAL PCORI TAXES -2015	100-41310-480	278.72
					<b>Activity 41310 - Administration Total: 2,292.12</b>

**Activity: 41910 - Building & Zoning**

NCPERS MINNESOTA	20150630	06/30/2015	INSURANCE 844600 - JULY 20	100-41910-133	24.00
INDOFF, INC	2640489	06/17/2015	SUPPLIES	100-41910-200	2.59
CENTURY BUSINESS PRODUCT	279792	06/11/2015	SUPPLIES	100-41910-200	45.14
ELECTRIC FUND	20150612B	06/12/2015	MONTHLY UTILITY & TELECO	100-41910-321	89.07
					<b>Activity 41910 - Building &amp; Zoning Total: 160.80</b>

**Activity: 41940 - City Hall**

ELECTRIC FUND	20150612B	06/12/2015	MONTHLY UTILITY & TELECO	100-41940-381	413.60
ELECTRIC FUND	20150612B	06/12/2015	MONTHLY UTILITY & TELECO	100-41940-382	58.83
MN ENERGY RESOURCES	20150617	06/17/2015	HEATING #4069619-7	100-41940-383	202.33
HOMETOWN SANITATION SE	0000129037	06/03/2015	GARBAGE SERVICE - CITY HAL	100-41940-384	85.04
ELECTRIC FUND	20150612B	06/12/2015	MONTHLY UTILITY & TELECO	100-41940-385	80.22
JOE HARVEY	1501	06/17/2015	6-13-15 MOW - CITY	100-41940-406	20.00
MELISSA PENAS	20150701	07/01/2015	CLEANING	100-41940-406	390.00
SANDRA HERDER	20150701	07/01/2015	CLEANING	100-41940-406	390.00
JOE HARVEY	7464	06/17/2015	5-27-15 MOW - CITY	100-41940-406	25.00
					<b>Activity 41940 - City Hall Total: 1,665.02</b>

**Activity: 42120 - Crime Control**

NCPERS MINNESOTA	20150630	06/30/2015	INSURANCE 844600 - JULY 20	100-42120-133	144.00
INDOFF, INC	2621004	06/29/2015	SUPPLIES	100-42120-200	38.50

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Payment Dates: 6/11/2015 - 7/2/2015

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
INDOFF, INC	2637306	06/12/2015	SUPPLIES	100-42120-200	21.50
INDOFF, INC	2640487	06/17/2015	SUPPLIES	100-42120-200	85.38
SCHWAAB, INC	911425	06/30/2015	SUPPLIES	100-42120-200	18.99
UNIFORMS UNLIMITED, INC	251024	06/30/2015	UNIFORMS	100-42120-218	999.75
ELECTRIC FUND	20150612B	06/12/2015	MONTHLY UTILITY & TELECO	100-42120-321	67.73
VERIZON WIRELESS	9746942198	06/17/2015	SERVICE FOR LAP TOPS	100-42120-321	79.43
VERIZON WIRELESS	SMS (ELERT)-150122142	06/17/2015	SMS PRESERVATION FOR TAR	100-42120-321	100.00
SECR REV FUND/CITY OF WD	20150630	06/30/2015	PETTY CASH - POLICE POSTA	100-42120-322	26.91
LEASE FINANCE PARTNERS	20150630	06/30/2015	SERVICE #3250	100-42120-326	433.00
DONNA MARCY	20150629	06/29/2015	EXPENSE -	100-42120-334	6.09
DONNA MARCY	20150630	06/30/2015	EXPENSE-EVOC INSTRUCTOR	100-42120-334	162.13
F & G SPECIAL TEES	20150617	06/17/2015	SERVICE	100-42120-340	161.00
TOSHIBA FINANCIAL SERVICES	279588271	06/12/2015	COPIER LEASE - 5/20 - 6/20	100-42120-404	14.73
WINDOM TOWING CO	83018	06/17/2015	SERVICE	100-42120-405	20.00
WINDOM TOWING CO	83021	06/17/2015	SERVICE	100-42120-405	20.00
FLEET SERVICES DIVISION	2015110003	06/17/2015	SERVICE	100-42120-419	1,789.01
WINDOM TOWING CO	82955	06/30/2015	SERVICE	100-42120-480	326.00
<b>Activity 42120 - Crime Control Total:</b>					<b>4,514.15</b>

**Activity: 42220 - Fire Fighting**

HEIMAN INC	0835107-IN	06/03/2015	MATERIALS-EQUIPMENT	100-42220-215	234.36
HEIMAN INC	0835912-IN	06/30/2015	MATERIALS & EQUIP	100-42220-215	832.02
HEIMAN FIRE EQUIP. CO	0836009-IN	06/30/2015	SUPPLIES #0006074	100-42220-217	17.43
BRITTANY ESPENSON	20150623	06/23/2015	SERVICE	100-42220-218	228.00
MN WEST COLLEGE - CANBY	00190372	06/12/2015	TRAINING- TRENCH RESCUE	100-42220-308	900.00
MN WEST COLLEGE - CANBY	00190679	06/30/2015	SCBA	100-42220-308	325.00
ELECTRIC FUND	20150612B	06/12/2015	MONTHLY UTILITY & TELECO	100-42220-321	27.66
VERIZON WIRELESS	9746942198	06/17/2015	SERVICE FOR LAP TOPS	100-42220-321	424.39
VERIZON WIRELESS	9746942198	06/17/2015	SERVICE FOR LAP TOPS	100-42220-326	10.03
JEREMY JOHNSON	20150630	06/30/2015	EXPENSE-FIRE FIGHTER CLASS	100-42220-331	46.00
MUNICIPAL EMERGENCY SER	00636980	06/05/2015	MAINTENANCE	100-42220-404	415.97
TOSHIBA FINANCIAL SERVICES	279588271	06/12/2015	COPIER LEASE - 5/20 - 6/20	100-42220-404	23.56
JOHNSON AUTO SERVICE	47103	06/30/2015	MAINTENANCE	100-42220-404	139.50
WINDOM FIRE & SAFETY	5740	06/23/2015	SERVICE	100-42220-480	60.00
DERICKSON BROS CONSTRUC	834	06/12/2015	FIRE CALL MATERIALS	100-42220-480	98.92
<b>Activity 42220 - Fire Fighting Total:</b>					<b>3,782.84</b>

**Activity: 42500 - Civil Defense**

ELECTRIC FUND	20150612B	06/12/2015	MONTHLY UTILITY & TELECO	100-42500-381	9.14
<b>Activity 42500 - Civil Defense Total:</b>					<b>9.14</b>

**Activity: 43100 - Streets**

NCPERS MINNESOTA	20150630	06/30/2015	INSURANCE 844600 - JULY 20	100-43100-133	80.00
RUNNING'S SUPPLY	20150617	06/17/2015	MAINTENANCE -	100-43100-211	38.97
RUNNING'S SUPPLY	20150617	06/17/2015	MAINTENANCE -	100-43100-215	9.87
ELECTRIC FUND	20150612B	06/12/2015	MONTHLY UTILITY & TELECO	100-43100-217	42.95
MCLAUGHLIN & SCHULZ, INC	009502	06/08/2015	SERVICE	100-43100-224	572.40
SOUTHERN MINN CONSTRUC	1245880	06/17/2015	MATERIALS-MAINTENANCE	100-43100-224	618.75
RUNNING'S SUPPLY	20150617	06/17/2015	MAINTENANCE -	100-43100-241	30.83
ELECTRIC FUND	20150612B	06/12/2015	MONTHLY UTILITY & TELECO	100-43100-321	58.61
CITIZEN PUBLISHING CO	20150612	06/12/2015	ADVERTISING -	100-43100-350	145.60
ELECTRIC FUND	20150612B	06/12/2015	MONTHLY UTILITY & TELECO	100-43100-381	1,921.00
ELECTRIC FUND	20150612B	06/12/2015	MONTHLY UTILITY & TELECO	100-43100-381	201.23
ELECTRIC FUND	20150612B	06/12/2015	MONTHLY UTILITY & TELECO	100-43100-382	19.54
MN ENERGY RESOURCES	20150617D	06/17/2015	HEATING #4090846-9 ST GAR	100-43100-383	17.78
HOMETOWN SANITATION SE	000012039	06/04/2015	GARBAGE SERVICE - SQUARE	100-43100-384	46.12
HOMETOWN SANITATION SE	0000129038	06/04/2015	GARBAGE SERVICE -STREET D	100-43100-384	84.73
ELECTRIC FUND	20150612B	06/12/2015	MONTHLY UTILITY & TELECO	100-43100-385	26.74
RUNNING'S SUPPLY	20150617	06/17/2015	MAINTENANCE -	100-43100-402	8.94
MILLER SELLNER EQUIP	13459B	05/26/2015	MAINTENANCE	100-43100-404	1,578.63
RUNNING'S SUPPLY	20150617	06/17/2015	MAINTENANCE -	100-43100-404	29.10
MACQUEEN EQUIP. CO.	2151754	06/12/2015	MAINTENANCE	100-43100-404	612.84

Expense Approval Report

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MACQUEEN EQUIP. CO.	2153337	06/08/2015	MAINTENANCE	100-43100-404	76.87
SCOTT VEENKER	23398	06/17/2015	SERVICE	100-43100-404	1,200.00
<b>Activity 43100 - Streets Total:</b>					<b>7,421.50</b>
<b>Activity: 43210 - Sanitation</b>					
WAYNE ERICKSON	20150617	06/17/2015	COMPOST SITE MANAGER	100-43210-307	144.00
WAYNE ERICKSON	20150623	06/23/2015	COMPOST SITE MANAGER	100-43210-307	8.00
HOMETOWN SANITATION SE	0000127670	06/08/2015	GARBAGE SERVICE -CITY WID	100-43210-384	8,409.28
CITIZEN PUBLISHING CO	20150612	06/12/2015	ADVERTISING -	100-43210-480	726.75
<b>Activity 43210 - Sanitation Total:</b>					<b>9,288.03</b>
<b>Activity: 45120 - Recreation</b>					
TOSHIBA FINANCIAL SERVICES	279588271	06/12/2015	COPIER LEASE - 5/20 - 6/20	100-45120-217	14.73
<b>Activity 45120 - Recreation Total:</b>					<b>14.73</b>
<b>Activity: 45202 - Park Areas</b>					
NCPERS MINNESOTA	20150630	06/30/2015	INSURANCE 844600 - JULY 20	100-45202-133	16.00
ELECTRIC FUND	20150612B	06/12/2015	MONTHLY UTILITY & TELECO	100-45202-381	133.82
ELECTRIC FUND	20150612B	06/12/2015	MONTHLY UTILITY & TELECO	100-45202-382	146.56
HOMETOWN SANITATION SE	000012050	06/04/2015	GARBAGE SERVICE - KASTLE K	100-45202-384	25.00
HOMETOWN SANITATION SE	0000129047	06/04/2015	GARBAGE SERVICE - ISLAND P	100-45202-384	74.00
HOMETOWN SANITATION SE	0000129048	06/04/2015	GARBAGE SERVICE - TEGELS P	100-45202-384	37.00
HOMETOWN SANITATION SE	0000129049	06/04/2015	GARBAGE SERVICE	100-45202-384	75.49
ELECTRIC FUND	20150612B	06/12/2015	MONTHLY UTILITY & TELECO	100-45202-385	106.96
MTI DISTRIBUTING, INC	1013887.00	06/02/2015	MAINTENANCE	100-45202-405	235.93
MTI DISTRIBUTING, INC	1015026-00	06/08/2015	MAINTENANCE	100-45202-405	21.74
MTI DISTRIBUTING, INC	1016434-00	06/12/2015	MAINTENANCE	100-45202-405	120.88
PAUL MARSH	1681	07/01/2015	MAINTENANCE	100-45202-405	13.00
GDF ENTERPRISES, INC	A8382	06/30/2015	MAINTENANCE	100-45202-405	23.00
<b>Activity 45202 - Park Areas Total:</b>					<b>1,029.38</b>
<b>Fund 100 - GENERAL Total:</b>					<b>267,252.44</b>
<b>Fund: 211 - LIBRARY</b>					
<b>Activity: 45501 - Library</b>					
NCPERS MINNESOTA	20150630	06/30/2015	INSURANCE 844600 - JULY 20	211-45501-133	16.00
SECR REV FUND/CITY OF WD	20150630	06/30/2015	PETTY CASH - LIBRARY SUPPL	211-45501-200	9.80
DEMCO	5616733	06/17/2015	SUPPLIES	211-45501-200	123.98
PLUM CREEK LIBRARY	IV24046	06/30/2015	SUPPLIES	211-45501-200	115.00
SECR REV FUND/CITY OF WD	20150630	06/30/2015	PETTY CASH - LIBRARY SUPPL	211-45501-211	10.68
CITIZEN PUBLISHING CO	20150612A	06/12/2015	COMPUTER SUPPORT	211-45501-217	314.41
TOSHIBA FINANCIAL SERVICES	279588271	06/12/2015	COPIER LEASE - 5/20 - 6/20	211-45501-217	7.36
ELECTRIC FUND	20150612B	06/12/2015	MONTHLY UTILITY & TELECO	211-45501-321	31.18
SECR REV FUND/CITY OF WD	20150630	06/30/2015	PETTY CASH - LIBRARY POSTA	211-45501-322	30.76
ELECTRIC FUND	20150612B	06/12/2015	MONTHLY UTILITY & TELECO	211-45501-326	47.95
ELECTRIC FUND	20150612B	06/12/2015	MONTHLY UTILITY & TELECO	211-45501-381	126.50
ELECTRIC FUND	20150612B	06/12/2015	MONTHLY UTILITY & TELECO	211-45501-382	17.36
MN ENERGY RESOURCES	20150617A	06/17/2015	HEATING #4081276-0 LIBRAR	211-45501-383	30.86
ELECTRIC FUND	20150612B	06/12/2015	MONTHLY UTILITY & TELECO	211-45501-385	26.74
J & K WINDOWS	20150630	06/30/2015	SERVICE	211-45501-402	20.00
SANDRA HERDER	20150701	07/01/2015	CLEANING	211-45501-402	400.00
MELISSA PENAS	20150701	07/01/2015	CLEANING	211-45501-402	400.00
AGRI NEWS	20150617	06/17/2015	SUBSCRIPTION #20837	211-45501-433	30.00
INGRAM	20150617	06/17/2015	BOOKS #2004243	211-45501-435	1,467.68
GALE	55270695	06/29/2015	BOOKS	211-45501-435	117.60
MICROMARKETING	576233	06/30/2015	BOOKS	211-45501-435	192.97
MICROMARKETING	576869	06/30/2015	BOOKS	211-45501-435	44.99
MICROMARKETING	577304	06/30/2015	BOOKS	211-45501-435	40.00
<b>Activity 45501 - Library Total:</b>					<b>3,621.82</b>
<b>Fund 211 - LIBRARY Total:</b>					<b>3,621.82</b>

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Payment Dates: 6/11/2015 - 7/2/2015

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount	
<b>Fund: 225 - AIRPORT</b>						
<b>Activity: 45127 - Airport</b>						
SOUTHWEST MN BROADBAN	20150630	06/30/2015	SERVICE #WIND-001-0018	225-45127-321	25.63	
					<b>Activity 45127 - Airport Total:</b>	<b>25.63</b>
<b>Activity: 49950 - Capital Outlay</b>						
TKDA ENGINEERS	002015001659	06/17/2015	RWY JUSTIFICATION STUDY	225-49950-500	9,093.52	
TKDA ENGINEERS	002015001726	06/17/2015	AIRPORT LAYOUT PLAN	225-49950-500	2,993.36	
					<b>Activity 49950 - Capital Outlay Total:</b>	<b>12,086.88</b>
					<b>Fund 225 - AIRPORT Total:</b>	<b>12,112.51</b>
<b>Fund: 230 - POOL</b>						
JILL ENDERSON	20150629	06/29/2015	REFUND - SWIMMING LESSO	230-34721	33.00	
KATIE SLETTE	20150630	06/30/2015	REFUND-SWIM LESSONS	230-34721	40.00	
					<b>73.00</b>	
<b>Activity: 45124 - Pool</b>						
JCL SOLUTIONS - JANITORS CL	1042892	06/02/2015	SUPPLIES	230-45124-211	58.14	
HAWKINS, INC	3735285	06/12/2015	CHEMICALS	230-45124-216	297.00	
TOSHIBA FINANCIAL SERVICES	279588271	06/12/2015	COPIER LEASE - 5/20 - 6/20	230-45124-217	7.36	
ELECTRIC FUND	20150612B	06/12/2015	MONTHLY UTILITY & TELECO	230-45124-381	703.80	
HOMETOWN SANITATION SE	0000129051	06/04/2015	GARBAGE SERVICE -SWIMMI	230-45124-384	113.61	
RECREATION SUPPLY CO. INC	285091	06/12/2015	POOL FURNITURE	230-45124-401	115.66	
RECREATION SUPPLY CO. INC	285091	06/12/2015	POOL FURNITURE	230-45124-401	723.92	
WINDOM FARM SERVICE	20150612	06/12/2015	MAINTENANCE	230-45124-404	1.52	
MN REVENUE	20150612	06/12/2015	SALES TAX - MAY 2015	230-45124-460	230.00	
SECR REV FUND/CITY OF WD	20150630	06/30/2015	PETTY CASH - POOL PETTY CA	230-45124-480	75.00	
					<b>Activity 45124 - Pool Total:</b>	<b>2,326.01</b>
<b>Activity: 49950 - Capital Outlay</b>						
RECREATION SUPPLY CO. INC	285091	06/12/2015	POOL FURNITURE	230-49950-500	3,950.20	
					<b>Activity 49950 - Capital Outlay Total:</b>	<b>3,950.20</b>
					<b>Fund 230 - POOL Total:</b>	<b>6,349.21</b>
<b>Fund: 235 - AMBULANCE</b>						
<b>Activity: 42153 - Ambulance</b>						
LEWIS FAMILY DRUG, LLC	20150612	06/12/2015	SUPPLIES #102826-9	235-42153-217	6.81	
BOUND TREE MEDICAL, LLC	81803926	06/17/2015	SUPPLIES	235-42153-217	260.61	
BOUND TREE MEDICAL, LLC	81806436	06/08/2015	SUPPLIES	235-42153-217	161.50	
BOUND TREE MEDICAL, LLC	81813752	06/17/2015	SUPPLIES	235-42153-217	45.49	
WINDOM AREA HOSPITAL	20150612	06/12/2015	NURSING SERVICE	235-42153-312	1,973.77	
ELECTRIC FUND	20150612B	06/12/2015	MONTHLY UTILITY & TELECO	235-42153-321	24.63	
VERIZON WIRELESS	9746942198	06/17/2015	SERVICE FOR LAP TOPS	235-42153-321	109.39	
REAL TIME TRANSLATION, INC	106995	06/17/2015	SERVICE	235-42153-327	34.00	
TIM HACKER	20150612	06/12/2015	MILEAGE -WGTM MTG	235-42153-331	37.20	
TIM HACKER	20150617	06/17/2015	EXPENSE	235-42153-334	17.34	
TIM HACKER	20150623	06/23/2015	EXPENSE	235-42153-334	59.45	
BUCKWHEAT JOHNSON	20150623	06/23/2015	EXPENSE	235-42153-334	46.06	
ROBIN SHAW	20150630	06/30/2015	EXPENSE-PARADE CANDY	235-42153-340	54.36	
ARROW MANUFACTURING IN	2824	06/02/2015	MAINTENANCE	235-42153-404	50.00	
JOHNSON AUTO SERVICE	47141	06/08/2015	SERVICE #27	235-42153-405	133.00	
NORTH MEMORIAL EMS EDU	M2171	06/08/2015	EMT CLASS-KRISTEN PORATH	235-42153-435	1,290.00	
					<b>Activity 42153 - Ambulance Total:</b>	<b>4,303.61</b>
					<b>Fund 235 - AMBULANCE Total:</b>	<b>4,303.61</b>
<b>Fund: 250 - EDA GENERAL</b>						
<b>Activity: 46520 - EDA</b>						
NCPERS MINNESOTA	20150630	06/30/2015	INSURANCE 844600 - JULY 20	250-46520-133	24.00	
INDOFF, INC	2640489	06/17/2015	SUPPLIES	250-46520-200	2.60	
CENTURY BUSINESS PRODUCT	279792	06/11/2015	SUPPLIES	250-46520-200	90.29	
WENCK ASSOCIATES, INC.	11502907	06/17/2015	EDA GENERAL ASSISTANCE B3	250-46520-303	90.00	
ELECTRIC FUND	20150612B	06/12/2015	MONTHLY UTILITY & TELECO	250-46520-321	89.07	
SECR REV FUND/CITY OF WD	20150630	06/30/2015	PETTY CASH - EDA POSTAGE	250-46520-322	5.75	

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AARON BACKMAN	20150629	06/29/2015	EXPENSE- MN SHOVEL READY	250-46520-331	197.45	
AARON BACKMAN	20150629	06/29/2015	EXPENSE- MN SHOVEL READY	250-46520-334	14.44	
CITIZEN PUBLISHING CO	20150612	06/12/2015	ADVERTISING -	250-46520-350	79.50	
ELECTRIC FUND	20150612B	06/12/2015	MONTHLY UTILITY & TELECO	250-46520-381	45.02	
GODFATHER'S PIZZA	141127	06/12/2015	EXPENSE	250-46520-438	25.09	
SECR REV FUND/CITY OF WD	20150630	06/30/2015	PETTY CASH - EDA POP	250-46520-438	4.00	
SECR REV FUND/CITY OF WD	20150630	06/30/2015	PETTY CASH - EDA POP	250-46520-438	4.00	
GLOBAL INVESTMENT PROPE	20150617	06/17/2015	2015 TAX ABATEMENT-CITY	250-46520-481	5,259.38	
NEW VISION COOP	20150617	06/17/2015	2015 TAX ABATEMENT - CITY	250-46520-481	5,270.53	
NEW VISION COOP	20150617A	06/17/2015	2015 TAX ABATEMENT - COU	250-46520-481	1,626.00	
GLOBAL INVESTMENT PROPE	20150617A	06/17/2015	2015 TAX ABATEMENT - COU	250-46520-481	1,622.89	
					<b>Activity 46520 - EDA Total:</b>	<b>14,450.01</b>
					<b>Fund 250 - EDA GENERAL Total:</b>	<b>14,450.01</b>
<b>Fund: 254 - NORTH IND PARK</b>						
Activity: 46520 - EDA						
WENCK ASSOCIATES, INC.	11502907	06/17/2015	EDA GENERAL ASSISTANCE B3	254-46520-303	880.00	
SOUTH CENTRAL ELECTRIC	20150630A	06/30/2015	26-24-123-04 - NWIP LIGHTS	254-46520-381	90.81	
CITIZEN PUBLISHING CO	20150612	06/12/2015	ADVERTISING -	254-46520-480	154.70	
COTTONWOOD CO ABSTRACT	9962-C	06/17/2015	NEW ABSTRACT OF TITLE 996	254-46520-480	750.00	
					<b>Activity 46520 - EDA Total:</b>	<b>1,875.51</b>
					<b>Fund 254 - NORTH IND PARK Total:</b>	<b>1,875.51</b>
<b>Fund: 260 - TIF 1-13 RIVER BLUFF</b>						
Activity: 49980 - Debt Service						
NORTHLAND TRUST SERVICE	20150630	06/30/2015	2006A BOND # WIND06A	260-49980-720	1,722.50	
					<b>Activity 49980 - Debt Service Total:</b>	<b>1,722.50</b>
					<b>Fund 260 - TIF 1-13 RIVER BLUFF Total:</b>	<b>1,722.50</b>
<b>Fund: 262 - TIF 1-2 PAMIDA</b>						
Activity: 46530 - TIF Districts						
WENCK ASSOCIATES, INC.	11502815	06/30/2015	DES MOINES RIVER LOMR	262-46530-303	3,235.70	
					<b>Activity 46530 - TIF Districts Total:</b>	<b>3,235.70</b>
					<b>Fund 262 - TIF 1-2 PAMIDA Total:</b>	<b>3,235.70</b>
<b>Fund: 265 - TIF 1-8 DOWNTOWN</b>						
EDA	20150617A	06/17/2015	TIF DIST 1-8 CO #15 1ST HALF	265-20702	2,717.19	
					<b>Fund 265 - TIF 1-8 DOWNTOWN Total:</b>	<b>2,717.19</b>
<b>Fund: 266 - TIF 1-10 RUNNINGS</b>						
Activity: 46530 - TIF Districts						
J & R PARTNERSHIP	20150617	06/17/2015	1ST HALF -TIF DIST 1-10 CO #1	266-46530-482	13,657.89	
					<b>Activity 46530 - TIF Districts Total:</b>	<b>13,657.89</b>
					<b>Fund 266 - TIF 1-10 RUNNINGS Total:</b>	<b>13,657.89</b>
<b>Fund: 268 - TIF 1-12 PM WINDOM</b>						
Activity: 46530 - TIF Districts						
PM WINDOM	20150617	06/17/2015	1ST HALF TIF DIST 1-12 CO #2	268-46530-482	38,600.35	
					<b>Activity 46530 - TIF Districts Total:</b>	<b>38,600.35</b>
					<b>Fund 268 - TIF 1-12 PM WINDOM Total:</b>	<b>38,600.35</b>
<b>Fund: 269 - TIF 1-14 SPEC BLDG II</b>						
EDA	20150617	06/17/2015	TIF DIST 1-14 CO #25 - 1ST HA	269-20702	5,004.37	
					<b>Fund 269 - TIF 1-14 SPEC BLDG II Total:</b>	<b>5,004.37</b>
<b>Fund: 270 - TIF 1-16 GDF DISTRICT</b>						
Activity: 46530 - TIF Districts						
GDF PROPERTIES LLC	20150630	06/30/2015	TIF DIST 1-16 CO #30	270-46530-482	3,999.57	
					<b>Activity 46530 - TIF Districts Total:</b>	<b>3,999.57</b>
					<b>Fund 270 - TIF 1-16 GDF DISTRICT Total:</b>	<b>3,999.57</b>

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<b>Fund: 304 - 2006A REFUNDING BOND</b>					
NORTHLAND TRUST SERVICE	20150630	06/30/2015	2006A BOND # WIND06A	304-39202	-1,722.50
					<b>-1,722.50</b>
<b>Activity: 49980 - Debt Service</b>					
NORTHLAND TRUST SERVICE	20150630	06/30/2015	2006A BOND # WIND06A- INT	304-49980-611	489.00
NORTHLAND TRUST SERVICE	20150630	06/30/2015	2006A BOND # WIND06A - IN	304-49980-611	567.00
NORTHLAND TRUST SERVICE	20150630	06/30/2015	2006A BOND # WIND06A- INT	304-49980-611	635.75
NORTHLAND TRUST SERVICE	20150630	06/30/2015	2006A BOND # WIND06A - IN	304-49980-611	1,722.50
NORTHLAND TRUST SERVICE	20150630	06/30/2015	2006A BOND # WIND06A- INT	304-49980-611	263.25
<b>Activity 49980 - Debt Service Total:</b>					<b>3,677.50</b>
<b>Fund 304 - 2006A REFUNDING BOND Total:</b>					<b>1,955.00</b>
<b>Fund: 401 - GENERAL CAPITAL PROJECTS</b>					
<b>Activity: 49950 - Capital Outlay</b>					
RECREATION SUPPLY CO. INC	285091	06/12/2015	POOL FURNITURE	401-49950-504	545.80
<b>Activity 49950 - Capital Outlay Total:</b>					<b>545.80</b>
<b>Fund 401 - GENERAL CAPITAL PROJECTS Total:</b>					<b>545.80</b>
<b>Fund: 601 - WATER</b>					
DAKOTA SUPPLY GROUP	B343258	06/02/2015	INVENTORY	601-14200	311.59
HD SUPPLY WATERWORKS LT	E014274	07/01/2015	INVENTORY	601-14200	1,034.79
DAKOTA SUPPLY GROUP	B270610	06/17/2015	NEW METERS	601-16400	31,616.93
DAKOTA SUPPLY GROUP	B333547	06/02/2015	LABOR - METER INSTALLS	601-16400	24,297.72
DAKOTA SUPPLY GROUP	B355624	06/17/2015	NEW METERS	601-16400	21,539.06
DAKOTA SUPPLY GROUP	B361757	06/17/2015	NEW METERS	601-16400	15,895.20
DAKOTA SUPPLY GROUP	B367774	06/17/2015	NEW METERS	601-16400	7,833.22
DAKOTA SUPPLY GROUP	B379272	06/17/2015	NEW METERS	601-16400	12,283.03
					<b>114,811.54</b>
<b>Activity: 49400 - Water</b>					
NCPERS MINNESOTA	20150630	06/30/2015	INSURANCE 844600 - JULY 20	601-49400-133	40.00
HAWKINS, INC	3735286	06/08/2015	CHEMICALS	601-49400-216	4,607.74
MN VALLEY TESTING	758993	06/12/2015	TESTING	601-49400-310	56.25
GOPHER STATE ONE CALL	136994	06/03/2015	LOCATES	601-49400-321	22.84
ELECTRIC FUND	20150612B	06/12/2015	MONTHLY UTILITY & TELECO	601-49400-321	49.39
SECR REV FUND/CITY OF WD	20150630	06/30/2015	PETTY CASH - WATER POSTA	601-49400-322	58.41
HP SUDS CLUB, LLC	20150701	07/01/2015	BILLING CONTRACT SERVICE	601-49400-326	1,170.00
CITIZEN PUBLISHING CO	20150612	06/12/2015	ADVERTISING -	601-49400-340	72.10
ELECTRIC FUND	20150612B	06/12/2015	MONTHLY UTILITY & TELECO	601-49400-381	4,290.67
ELECTRIC FUND	20150612B	06/12/2015	MONTHLY UTILITY & TELECO	601-49400-382	15.63
MN ENERGY RESOURCES	20150623A	06/23/2015	HEATING #4095252-5 WATER	601-49400-383	383.99
ELECTRIC FUND	20150612B	06/12/2015	MONTHLY UTILITY & TELECO	601-49400-385	26.74
WENCK ASSOCIATES, INC.	11502828	06/30/2015	WINDOM LANDFILL	601-49400-386	4,131.07
ELECTRIC FUND	20150612B	06/12/2015	MONTHLY UTILITY & TELECO	601-49400-386	1,003.06
RUNNING'S SUPPLY	20150617	06/17/2015	MAINTENANCE -	601-49400-404	26.92
TOSHIBA FINANCIAL SERVICES	279588271	06/12/2015	COPIER LEASE - 5/20 - 6/20	601-49400-404	29.45
AUTOMATIC SYSTEMS CO	29289	06/11/2015	MAINTENANCE	601-49400-404	717.56
AMUNDSON DIG	06021501	06/17/2015	MAINTENANCE	601-49400-408	385.00
AMUNDSON DIG	06181501	06/30/2015	SERVICE	601-49400-408	465.00
MELVIN DUERKSEN, CONTRA	20150630	06/19/2015	SERVICE-633 MILLER AVE	601-49400-408	308.00
HD SUPPLY WATERWORKS LT	D985500	07/01/2015	MAINTENANCE	601-49400-408	412.32
MN DEPT OF HEALTH	20150630	06/30/2015	WATER SURCHARGE #117000	601-49400-443	3,217.00
<b>Activity 49400 - Water Total:</b>					<b>21,489.14</b>
<b>Activity: 49980 - Debt Service</b>					
NORTHLAND TRUST SERVICE	20150630	06/30/2015	2006A BOND # WIND06A - IN	601-49980-611	708.75
<b>Activity 49980 - Debt Service Total:</b>					<b>708.75</b>
<b>Fund 601 - WATER Total:</b>					<b>137,009.43</b>
<b>Fund: 602 - SEWER</b>					
AUTOMATIC SYSTEMS CO	29280	06/11/2015	SCADA PROCESSOR	602-16460	5,043.90

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COTTONWOOD CO AUD/TRE	20150701	07/01/2015	REFUND-SPRINKLER SEWER C	602-37220	3,812.39
					<b>8,856.29</b>
<b>Activity: 49450 - Sewer</b>					
NCPERS MINNESOTA	20150630	06/30/2015	INSURANCE 844600 - JULY 20	602-49450-133	56.00
INDOFF, INC	2632423	06/02/2015	SUPPLIES	602-49450-200	72.36
HAWKINS, INC	1938865	06/02/2015	CHEMICALS	602-49450-216	882.00
RUNNING'S SUPPLY	20150617	06/17/2015	MAINTENANCE -	602-49450-241	292.05
MN WASTEWATER OPERATO	20150630	06/30/2015	CONF-RYAN ANDERSON	602-49450-308	250.00
MN WASTEWATER OPERATO	20150630A	06/30/2015	CONF-GLENN LUND	602-49450-308	250.00
MN VALLEY TESTING	756423	06/02/2015	TESTING	602-49450-310	238.00
MN VALLEY TESTING	756448	06/02/2015	TESTING	602-49450-310	158.00
MN VALLEY TESTING	756811	06/02/2015	TESTING	602-49450-310	133.00
MN VALLEY TESTING	757061	06/02/2015	TESTING	602-49450-310	238.00
MN VALLEY TESTING	757292	06/02/2015	TESTING	602-49450-310	118.60
MN VALLEY TESTING	757342	06/02/2015	TESTING	602-49450-310	158.00
MN VALLEY TESTING	757974	06/08/2015	TESTING	602-49450-310	133.00
MN VALLEY TESTING	758191	06/08/2015	TESTING	602-49450-310	238.00
MN VALLEY TESTING	758393	06/08/2015	TESTING	602-49450-310	118.60
MN VALLEY TESTING	758590	06/12/2015	TESTING	602-49450-310	133.00
MN VALLEY TESTING	758609	06/12/2015	TESTING	602-49450-310	158.00
MN VALLEY TESTING	758846	06/12/2015	TESTING	602-49450-310	118.60
GOPHER STATE ONE CALL	136994	06/03/2015	LOCATES	602-49450-321	22.84
ELECTRIC FUND	20150612B	06/12/2015	MONTHLY UTILITY & TELECO	602-49450-321	151.39
ELECTRIC FUND	20150612B	06/12/2015	MONTHLY UTILITY & TELECO	602-49450-326	42.95
HP SUDS CLUB, LLC	20150701	07/01/2015	BILLING CONTRACT SERVICE	602-49450-326	1,170.00
RYAN ANDERSON	20150617	06/17/2015	EXPENSE-MPCA	602-49450-331	215.05
ELECTRIC FUND	20150612B	06/12/2015	MONTHLY UTILITY & TELECO	602-49450-381	15,108.84
SOUTH CENTRAL ELECTRIC	20150630	06/30/2015	#26-24-125-04 SEWER LIFT	602-49450-381	76.77
ELECTRIC FUND	20150612B	06/12/2015	MONTHLY UTILITY & TELECO	602-49450-382	118.98
MN ENERGY RESOURCES	20150617B	06/17/2015	HEATING 4325313-7	602-49450-383	15.19
MN ENERGY RESOURCES	20150617C	06/17/2015	HEATING #4335469-5	602-49450-383	8.04
MN ENERGY RESOURCES	20150623B	06/23/2015	HEATING #4222768-6	602-49450-383	6.50
HOMETOWN SANITATION SE	0000129041	06/08/2015	GARBAGE SERVICE - WASTEW	602-49450-384	85.04
SUNSHINE FILTERS	119580	06/04/2015	MAINTENANCE	602-49450-404	507.40
RUNNING'S SUPPLY	20150617	06/17/2015	MAINTENANCE -	602-49450-404	286.88
LYNETTE YONKER	20150630	06/30/2015	CLEANING	602-49450-404	45.00
TOSHIBA FINANCIAL SERVICES	279588271	06/12/2015	COPIER LEASE - 5/20 - 6/20	602-49450-404	23.56
BOLTON & MENK, INC.	0178687	06/11/2015	MPCA NITRATE PILOT STUDY	602-49450-439	3,122.50
RUNNING'S SUPPLY	20150617	06/17/2015	MAINTENANCE -	602-49450-439	6.97
MN VALLEY TESTING	756146	06/02/2015	TESTING	602-49450-439	194.40
MN VALLEY TESTING	757341	06/02/2015	TESTING	602-49450-439	100.80
MN VALLEY TESTING	757603	06/04/2015	TESTING	602-49450-439	126.40
MN VALLEY TESTING	758141	06/08/2015	TESTING	602-49450-439	194.40
<b>Activity 49450 - Sewer Total:</b>					<b>25,375.11</b>
<b>Fund 602 - SEWER Total:</b>					<b>34,231.40</b>
<b>Fund: 604 - ELECTRIC</b>					
4M FUND	20150617	06/17/2015	ACH FUNDS TO 4M	604-10400	500,000.00
MBS - MULTI-BANK SECURITIE	20150630	07/01/2015	ACH FUND TO MBS	604-10400	94,311.33
NATHAN & ELIZABETH STIERE	20150630	06/30/2015	REFUND-STATEMENT CREDIT-	604-11500	3.93
TRI-STATE BATTERY CO	1912999011856	06/02/2015	ELECTRIC INVENTORY	604-14200	89.78
WESCO DISTRIBUTION, INC	727003	05/27/2015	ELECTRIC INVENTORY	604-14200	1,418.77
BORDER STATES	909551767	07/01/2015	INVENTORY-WIRE REPAIR SLE	604-14200	650.87
GRAYBAR ELECTRIC CO	979314337	06/23/2015	INVENTORY	604-14200	13,100.74
DAKOTA SUPPLY GROUP	B380606	06/23/2015	ELECTRIC INVENTORY	604-14200	337.73
IRBY ELECTRICAL DISTRIBUTO	S008983732.001	06/12/2015	ELECTRIC INVENTORY	604-14200	14,414.21
IRBY ELECTRICAL DISTRIBUTO	S009006190.001	06/17/2015	ELECTRIC INVENTORY	604-14200	56.40
MN REVENUE	20150612	06/12/2015	SALES TAX - MAY 2015	604-20202	14,285.00
CHRISTINE BARBER	20150108	01/08/2015	REFUND-BAL OF UTILITY PREP	604-22000	56.05
ELECTRIC FUND	20150617	06/17/2015	UTIL PREPAY-JESSICA CORNEJ	604-22000	300.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SALVATION ARMY	20150623	06/23/2015	REFUND-BAL OF DEPOSIT FOR	604-22000	244.09
ELECTRIC FUND	20150623	06/23/2015	UTIL PREPAY-MITCHELL FISHE	604-22000	55.91
LAUREN THIESSEN	20150630	06/30/2015	REFUND - UTILITY PREPAYME	604-22000	300.00
TRIPLE M COUNSELING	20150630	06/30/2015	REFUND - UTILITY PREPAYME	604-22000	300.00
					639,924.81

## Activity: 49550 - Electric

NCPERS MINNESOTA	20150630	06/30/2015	INSURANCE 844600 - JULY 20	604-49550-133	96.00
OFFICEMAX - HSBC BUS SOLU	468575	06/23/2015	SUPPLIES	604-49550-200	133.78
RUNNING'S SUPPLY	20150617	06/17/2015	MAINTENANCE -	604-49550-211	24.48
OFFICEMAX - HSBC BUS SOLU	469703	06/23/2015	SUPPLIES	604-49550-211	31.30
BORDER STATES	909451677	06/11/2015	SUPPLIES	604-49550-217	943.51
BORDER STATES	909460131	06/17/2015	UNIFORMS	604-49550-218	134.00
BORDER STATES	909463267	06/17/2015	CREDIT - UNIFORMS	604-49550-218	-146.00
BORDER STATES	909551768	07/01/2015	CREDIT - UNIFORMS	604-49550-218	-97.26
RUNNING'S SUPPLY	20150617	06/17/2015	MAINTENANCE -	604-49550-241	77.98
CENTRAL MINNESOTA MUNIC	5109	06/12/2015	POWER COST - ENERGY	604-49550-263	116,451.50
CENTRAL MINNESOTA MUNIC	5109	06/12/2015	POWER COST - TRANSMISSIO	604-49550-263	127,331.74
DEPARTMENT OF ENERGY	BFPB000800515	06/08/2015	POWER COST	604-49550-263	110,736.77
WINDOM AREA HOSPITAL	20150701	07/01/2015	MANAGEMENT TRNG-JUNE 1	604-49550-308	336.00
SKARSHAUG TESTING LAB	198914	06/02/2015	SERVICE	604-49550-310	124.89
RUNNING'S SUPPLY	20150617	06/17/2015	MAINTENANCE -	604-49550-310	57.59
GOPHER STATE ONE CALL	136994	06/03/2015	LOCATES	604-49550-321	22.84
ELECTRIC FUND	20150612B	06/12/2015	MONTHLY UTILITY & TELECO	604-49550-321	196.20
SECR REV FUND/CITY OF WD	20150630	06/30/2015	PETTY CASH - ELECTRIC POST	604-49550-322	15.48
ELECTRIC FUND	20150612B	06/12/2015	MONTHLY UTILITY & TELECO	604-49550-326	112.31
HP SUDS CLUB, LLC	20150701	07/01/2015	BILLING CONTRACT SERVICE	604-49550-326	1,170.00
BRENT BROWN	20150629	06/29/2015	EXPENSE-	604-49550-334	33.44
BANK MIDWEST INSURANCE	20150617	06/17/2015	RENEWAL-BOILER & MACHIN	604-49550-362	54,346.00
BANK MIDWEST INSURANCE	20150630	06/30/2015	POLICY #M5JBM611X4689TI	604-49550-362	30.00
ELECTRIC FUND	20150612B	06/12/2015	MONTHLY UTILITY & TELECO	604-49550-381	92.96
ELECTRIC FUND	20150612B	06/12/2015	MONTHLY UTILITY & TELECO	604-49550-382	17.16
MN ENERGY RESOURCES	20150623	06/23/2015	CREDIT - HEATING #4355412-	604-49550-383	-24.43
HOMETOWN SANITATION SE	0000129042	06/08/2015	GARBAGE SERVICE - ELECTRIC	604-49550-384	84.75
ELECTRIC FUND	20150612B	06/12/2015	MONTHLY UTILITY & TELECO	604-49550-385	26.74
TOSHIBA FINANCIAL SERVICES	279588271	06/12/2015	COPIER LEASE - 5/20 - 6/20	604-49550-404	29.45
CAMPUS CLEANERS	06-011010	06/17/2015	SERVICE	604-49550-406	34.17
RUNNING'S SUPPLY	20150617	06/17/2015	MAINTENANCE -	604-49550-406	569.64
BRAD BUSSA	20150701	07/01/2015	CLEANING	604-49550-406	184.60
AMUNDSON DIG	06021502	06/17/2015	SERVICE-MAINTENANCE	604-49550-408	448.88
TRI-STATE BATTERY CO	1912999011856	06/02/2015	ELECTRIC INVENTORY	604-49550-408	35.69
RUNNING'S SUPPLY	20150617	06/17/2015	MAINTENANCE -	604-49550-408	139.99
WERNER ELECTRIC	58636726.001	07/01/2015	MAINTENANCE	604-49550-408	247.21
ZIEGLER, INC.	SW050237752	06/17/2015	MAINTENANCE	604-49550-410	5,134.30
CENTRAL MINNESOTA MUNIC	5124	06/12/2015	CIP MONTHLY ASSESSMENT	604-49550-450	1,133.00
MISSOURI RIVER ENERGY SER	UR-0609	06/30/2015	SERVICE	604-49550-450	557.50
MN REVENUE	20150612	06/12/2015	SALES TAX - MAY 2015	604-49550-460	37.49
BANK MIDWEST	20150616	06/16/2015	NSF -LISA ANDERSON -UTIL &	604-49550-480	150.00
BANK MIDWEST	20150616A	06/16/2015	NSF- HENRY TEICHRROEW - UTI	604-49550-480	91.41
BANK MIDWEST	20150623A	06/23/2015	NSF-NORBERTO OREA - UTILIT	604-49550-480	336.40
BANK MIDWEST	20150623A	06/23/2015	NSF-NORBERTO OREA - UTILIT	604-49550-480	180.28
BANK MIDWEST	20150623B	06/23/2015	NSF-R.SELLNER/J.DUERKSEN-	604-49550-480	153.69
BANK MIDWEST	20150623C	06/23/2015	NSF-CHELSIE RIGGERT-UTIL -B	604-49550-480	104.50

Activity 49550 - Electric Total: 421,927.93

Fund 604 - ELECTRIC Total: 1,061,852.74

## Fund: 609 - LIQUOR STORE

MN REVENUE	20150612	06/12/2015	SALES TAX - MAY 2015	609-20202	14,087.00
					14,087.00

## Activity: 49751 - Liquor Store

SCHWAAB, INC	E58896	06/30/2015	SUPPLIES	609-49751-200	49.43
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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
CAMPUS CLEANERS	06-011758	06/29/2015	SERVICE	609-49751-217	20.05
CAMPUS CLEANERS	06-101527	06/17/2015	SERVICE	609-49751-217	20.05
CULLIGAN	20150611	06/11/2015	SERVICE	609-49751-217	8.98
CITIZEN PUBLISHING CO	20150612A	06/12/2015	COMPUTER SUPPORT	609-49751-217	265.11
AH HERMEL COMPANY	507990	06/01/2015	MERCHANDISE	609-49751-217	126.42
AH HERMEL COMPANY	510757	06/17/2015	MERCHANDISE	609-49751-217	69.93
VINOCOPIA, INC	0125246-IN	06/03/2015	MERCHANDISE	609-49751-251	1,134.00
WIRTZ BEVERAGE MN WINE	1080326009	06/03/2015	MERCHANDISE	609-49751-251	2,615.25
WIRTZ BEVERAGE MN WINE	1080331422	06/12/2015	MERCHANDISE	609-49751-251	5,269.43
PHILLIPS WINE & SPIRITS	2794370	06/03/2015	MERCHANDISE	609-49751-251	4,446.57
PHILLIPS WINE & SPIRITS	2797918	06/12/2015	MERCHANDISE	609-49751-251	6,458.85
BELLBOY CORP	48513100	06/11/2015	MERCHANDISE	609-49751-251	719.00
JOHNSON BROS.	5171306	06/03/2015	MERCHANDISE	609-49751-251	3,159.25
JOHNSON BROS.	5171309	06/03/2015	MERCHANDISE	609-49751-251	168.25
JOHNSON BROS.	5176951	06/12/2015	MERCHANDISE	609-49751-251	3,417.09
JOHNSON BROS.	5182766	06/17/2015	MERCHANDISE	609-49751-251	1,464.51
WIRTZ BEVERAGE MN WINE	1080326010	05/26/2015	MERCHANDISE	609-49751-252	96.90
WIRTZ BEVERAGE MN WINE	1080331423	06/12/2015	MERCHANDISE	609-49751-252	230.50
DAY DISTRIBUTING CO	20150617	06/17/2015	MERCHANDISE	609-49751-252	101.40
ARTISAN BEER COMPANY	3034425	06/03/2015	MERCHANDISE	609-49751-252	641.00
ARTISAN BEER COMPANY	3035398	06/11/2015	MERCHANDISE	609-49751-252	178.20
ARTISAN BEER COMPANY	3036623	06/17/2015	MERCHANDISE	609-49751-252	119.20
ARTISAN BEER COMPANY	316342	06/17/2015	CREDIT - MERCHANDISE	609-49751-252	-89.50
DOLL DISTRIBUTING, LLC	398594	06/17/2015	MERCHANDISE	609-49751-252	8,643.20
DOLL DISTRIBUTING, LLC	402901	06/23/2015	MERCHANDISE	609-49751-252	8,515.10
DOLL DISTRIBUTING, LLC	402902	06/23/2015	MERCHANDISE	609-49751-252	1.00
DOLL DISTRIBUTING, LLC	407212	06/29/2015	MERCHANDISE	609-49751-252	10,882.90
BEVERAGE WHOLESALERS	553808	06/17/2015	MERCHANDISE	609-49751-252	8,214.35
BEVERAGE WHOLESALERS	554814	06/23/2015	MERCHANDISE	609-49751-252	8,419.40
BEVERAGE WHOLESALERS	555809	06/29/2015	MERCHANDISE	609-49751-252	8,739.39
BEVERAGE WHOLESALERS	731961	06/29/2015	MERCHANDISE	609-49751-252	588.70
HOHENSTEINS INC	768161	06/23/2015	MERCHANDISE	609-49751-252	1,146.50
VINOCOPIA, INC	0122417-IN	06/12/2015	MERCHANDISE	609-49751-253	48.00
VINOCOPIA, INC	0125246-IN	06/03/2015	MERCHANDISE	609-49751-253	128.00
WIRTZ BEVERAGE MN WINE	1080326009	06/03/2015	MERCHANDISE	609-49751-253	398.00
CARLOS CREEK WINERY	11357	06/17/2015	MERCHANDISE	609-49751-253	564.00
SOUTHERN WINE & SPIRITS O	1288952	06/02/2015	MERCHANDISE	609-49751-253	1,070.66
SOUTHERN WINE & SPIRITS O	1288953	06/02/2015	MERCHANDISE	609-49751-253	442.00
PHILLIPS WINE & SPIRITS	2794371	06/03/2015	MERCHANDISE	609-49751-253	564.05
PHILLIPS WINE & SPIRITS	2797919	06/12/2015	MERCHANDISE	609-49751-253	1,188.10
PHILLIPS WINE & SPIRITS	2801668	06/17/2015	MERCHANDISE	609-49751-253	400.00
JOHNSON BROS.	5171307	06/03/2015	MERCHANDISE	609-49751-253	1,243.75
JOHNSON BROS.	5171308	06/03/2015	MERCHANDISE	609-49751-253	414.47
JOHNSON BROS.	517310	06/03/2015	MERCHANDISE	609-49751-253	336.00
JOHNSON BROS.	5176952	06/12/2015	MERCHANDISE	609-49751-253	681.10
JOHNSON BROS.	517953	06/12/2015	MERCHANDISE	609-49751-253	286.49
JOHNSON BROS.	5182767	06/17/2015	MERCHANDISE	609-49751-253	1,379.96
JOHNSON BROS.	5182768	06/17/2015	MERCHANDISE	609-49751-253	78.00
WINE MERCHANTS	7032025	06/03/2015	MERCHANDISE	609-49751-253	84.00
PAUSTIS & SONS	8500086-IN	06/02/2015	MERCHANDISE	609-49751-253	175.00
PAUSTIS & SONS	8500666-CM	06/12/2015	CREDIT - MERCHANDISE	609-49751-253	-104.25
COCA-COLA BOTTLING COMP	0458506415	06/23/2015	MERCHANDISE	609-49751-254	157.36
WIRTZ BEVERAGE MN WINE	1080326009	06/03/2015	MERCHANDISE	609-49751-254	113.90
WIRTZ BEVERAGE MN WINE	1080331422	06/12/2015	MERCHANDISE	609-49751-254	36.00
EXTREME BEVERAGE, LLC	267-5271	06/15/2015	MERCHANDISE	609-49751-254	349.00
AH HERMEL COMPANY	510757	06/17/2015	MERCHANDISE	609-49751-254	52.49
JOHNSON BROS.	5176951	06/12/2015	MERCHANDISE	609-49751-254	73.50
ARNESON DISTRIBUTING CO	54285	06/29/2015	MERCHANDISE	609-49751-254	162.00
BEVERAGE WHOLESALERS	554814	06/23/2015	MERCHANDISE	609-49751-254	289.00
BEVERAGE WHOLESALERS	555809	06/29/2015	MERCHANDISE	609-49751-254	135.00

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Payment Dates: 6/11/2015 - 7/2/2015

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
AH HERMEL COMPANY	507990	06/01/2015	MERCHANDISE	609-49751-256	114.98
AH HERMEL COMPANY	510757	06/17/2015	MERCHANDISE	609-49751-256	193.36
DOLL DISTRIBUTING, LLC	398594	06/17/2015	MERCHANDISE	609-49751-259	106.75
DOLL DISTRIBUTING, LLC	407212	06/29/2015	MERCHANDISE	609-49751-259	106.75
JOHNSON BROS.	5171307	06/03/2015	MERCHANDISE	609-49751-259	34.25
BEVERAGE WHOLESALERS	553808	06/17/2015	MERCHANDISE	609-49751-259	33.60
BEVERAGE WHOLESALERS	554814	06/23/2015	MERCHANDISE	609-49751-259	57.10
BEVERAGE WHOLESALERS	555809	06/29/2015	MERCHANDISE	609-49751-259	35.80
AH HERMEL COMPANY	510757	06/17/2015	MERCHANDISE	609-49751-261	141.54
WINDOM AREA HOSPITAL	100	06/30/2015	MANAGEMENT TRAINING-JU	609-49751-308	336.00
ELECTRIC FUND	20150612B	06/12/2015	MONTHLY UTILITY & TELECO	609-49751-321	140.73
ELECTRIC FUND	20150612B	06/12/2015	MONTHLY UTILITY & TELECO	609-49751-326	106.31
JOE AUDETTE	20150612	06/12/2015	EXPENSE - RELOCATION ASSIS	609-49751-331	1,000.00
JOE AUDETTE	20150623	06/23/2015	EXPENSE-MILEAGE - BEER TR	609-49751-331	35.77
VINOCOPIA, INC	0122417-IN	06/12/2015	MERCHANDISE	609-49751-333	3.50
VINOCOPIA, INC	0125246-IN	06/03/2015	MERCHANDISE	609-49751-333	24.00
WIRTZ BEVERAGE MN WINE	1080326009	06/03/2015	MERCHANDISE	609-49751-333	56.88
WIRTZ BEVERAGE MN WINE	1080331422	06/12/2015	MERCHANDISE	609-49751-333	135.82
SOUTHERN WINE & SPIRITS O	1288952	06/02/2015	MERCHANDISE	609-49751-333	8.00
SOUTHERN WINE & SPIRITS O	1288953	06/02/2015	MERCHANDISE	609-49751-333	14.00
PHILLIPS WINE & SPIRITS	2794370	06/03/2015	MERCHANDISE	609-49751-333	76.83
PHILLIPS WINE & SPIRITS	2794371	06/03/2015	MERCHANDISE	609-49751-333	22.55
PHILLIPS WINE & SPIRITS	2797918	06/12/2015	MERCHANDISE	609-49751-333	105.19
PHILLIPS WINE & SPIRITS	2797919	06/12/2015	MERCHANDISE	609-49751-333	40.08
PHILLIPS WINE & SPIRITS	2801668	06/17/2015	MERCHANDISE	609-49751-333	5.01
AH HERMEL COMPANY	507990	06/01/2015	MERCHANDISE	609-49751-333	3.95
AH HERMEL COMPANY	510757	06/17/2015	MERCHANDISE	609-49751-333	3.95
JOHNSON BROS.	5171306	06/03/2015	MERCHANDISE	609-49751-333	48.44
JOHNSON BROS.	5171307	06/03/2015	MERCHANDISE	609-49751-333	39.25
JOHNSON BROS.	5171309	06/03/2015	MERCHANDISE	609-49751-333	1.67
JOHNSON BROS.	517310	06/03/2015	MERCHANDISE	609-49751-333	11.69
JOHNSON BROS.	5176951	06/12/2015	MERCHANDISE	609-49751-333	41.75
JOHNSON BROS.	5176952	06/12/2015	MERCHANDISE	609-49751-333	30.06
JOHNSON BROS.	5182766	06/17/2015	MERCHANDISE	609-49751-333	20.61
JOHNSON BROS.	5182767	06/17/2015	MERCHANDISE	609-49751-333	35.90
WINE MERCHANTS	7032025	06/03/2015	MERCHANDISE	609-49751-333	1.67
PAUSTIS & SONS	8500086-IN	06/02/2015	MERCHANDISE	609-49751-333	4.50
CITIZEN PUBLISHING CO	20150612	06/12/2015	ADVERTISING -	609-49751-340	226.50
ST JAMES PUBLISHING	20150612	06/12/2015	ADVERTISING #131181-03	609-49751-340	45.00
ELECTRIC FUND	20150612B	06/12/2015	MONTHLY UTILITY & TELECO	609-49751-381	603.67
ELECTRIC FUND	20150612B	06/12/2015	MONTHLY UTILITY & TELECO	609-49751-382	43.16
MN ENERGY RESOURCES	20150630B	06/30/2015	HEATING #4290426-8	609-49751-383	29.95
HOMETOWN SANITATION SE	0000129040	06/12/2015	GARBAGE SERVICE - RIVER BE	609-49751-384	96.13
ELECTRIC FUND	20150612B	06/12/2015	MONTHLY UTILITY & TELECO	609-49751-385	40.07
LYNETTE YONKER	20150630	06/30/2015	CLEANING	609-49751-404	15.00
TOSHIBA FINANCIAL SERVICES	279588271	06/12/2015	COPIER LEASE - 5/20 - 6/20	609-49751-404	29.45
				<b>Activity 49751 - Liquor Store Total:</b>	<b>100,893.16</b>
				<b>Fund 609 - LIQUOR STORE Total:</b>	<b>114,980.16</b>
<b>Fund: 614 - TELECOM</b>					
ROLAND GEHRLS	20150612	06/12/2015	REFUND - STATEMENT CREDI	614-11500	23.93
LINDA L JOHNSON	20150612	06/12/2015	REFUND- STATEMENT CREDIT	614-11500	11.23
KARLY ADAMS	20150612	06/12/2015	REFUND - STATEMENT CREDI	614-11500	6.45
DOROTHY VOLLAN	20150612	06/12/2015	REFUND - STATEMENT CREDI	614-11500	22.99
ELECTRIC FUND	20150612A	06/12/2015	MONTHLY TRANSFERS-JUNE	614-11500	107.81
CALIX	1111365	06/02/2015	GPON-4 CARD-INTERNET	614-16400	8,070.75
INTERNAL REVENUE SERVICE	20150630A	06/30/2015	EXCISE TAX POSTING - JUNE 2	614-20201	893.14
MN REVENUE	20150612	06/12/2015	SALES TAX - MAY 2015	614-20202	7,114.00
MN 9-1-1 PROGRAM	20150630	06/30/2015	JUNE 911 SERVICE	614-20206	1,017.61
					<b>17,267.91</b>

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Payment Dates: 6/11/2015 - 7/2/2015

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Activity: 49870 - Telecom</b>					
NCBERS MINNESOTA	20150630	06/30/2015	INSURANCE 844600 - JULY 20	614-49870-133	96.00
NEW STAR SALES & SERVICE	44236	06/30/2015	SUPPLIES	614-49870-200	37.41
CAMPUS CLEANERS	06-011012	06/30/2015	SERVICE	614-49870-211	21.33
CAMPUS CLEANERS	06-012507	06/30/2015	SERVICE	614-49870-211	21.33
RUNNING'S SUPPLY	20150617	06/17/2015	MAINTENANCE -	614-49870-217	49.99
RITA HACKER	461	06/30/2015	SERVICE	614-49870-218	30.00
ELITE MECHANICAL SYSTEMS,	1476	06/30/2015	SERVICE	614-49870-223	21.88
CHRIS ZIMMERMAN	20150611	06/11/2015	SERVICE - MOWING	614-49870-223	150.00
ELECTRIC FUND	20150612	06/12/2015	MAINTENANCE	614-49870-223	60.35
PLUNKETT'S PEST CONTROL	4168338	06/12/2015	SERVICE	614-49870-223	453.09
CALIX	1111365	06/02/2015	GPON-4 CARD-INTERNET	614-49870-227	3,712.57
RUNNING'S SUPPLY	20150617	06/17/2015	MAINTENANCE -	614-49870-227	1.35
POWER & TEL	5775925-00	06/02/2015	MAINTENANCE	614-49870-227	2,560.00
POWER & TEL	5797643-00	06/02/2015	SERVICE-MAINTENANCE	614-49870-227	247.38
GLOBAL GOV'T/EDUCATION S	R23570780101	06/12/2015	SERVICE-MAINTENANCE	614-49870-227	18.73
RUNNING'S SUPPLY	20150617	06/17/2015	MAINTENANCE -	614-49870-241	90.37
GLOBAL GOV'T/EDUCATION S	R24979460101	06/30/2015	TOOLS #0074136359	614-49870-241	537.28
GLOBAL GOV'T/EDUCATION S	R24979460102	06/30/2015	TOOLS #0074136359	614-49870-241	709.61
GLOBAL GOV'T/EDUCATION S	R24979460103	06/30/2015	TOOLS #0074136359	614-49870-241	34.46
INTERSTATE TRS FUND	82580706153	06/23/2015	ASSESSMENT FOR 499-A FILIN	614-49870-304	117.69
GOPHER STATE ONE CALL	136994	06/03/2015	LOCATES	614-49870-321	22.83
ELECTRIC FUND	20150612B	06/12/2015	MONTHLY UTILITY & TELECO	614-49870-321	377.17
CENTURY LINK	20150630	06/30/2015	507-831-1075-104	614-49870-321	73.51
SECR REV FUND/CITY OF WD	20150630	06/30/2015	PETTY CASH - TELECOM POST	614-49870-322	1.71
HP SUDS CLUB, LLC	20150701	07/01/2015	BILLING CONTRACT SERVICE	614-49870-326	1,170.00
CITIZEN PUBLISHING CO	20150612	06/12/2015	ADVERTISING -	614-49870-340	299.25
WINDOM BOOSTER CLUB	20150630	06/30/2015	WINDOMNET - FULL SIZE AD	614-49870-340	225.00
KDOM RADIO	KDOM0073150536200	06/12/2015	ADVERTISING-WINDOMNET	614-49870-340	168.00
ELECTRIC FUND	20150612B	06/12/2015	MONTHLY UTILITY & TELECO	614-49870-381	2,054.22
ELECTRIC FUND	20150612B	06/12/2015	MONTHLY UTILITY & TELECO	614-49870-382	17.31
MN ENERGY RESOURCES	20150630	06/30/2015	CREDIT -HEATING #4098343-9	614-49870-383	-12.88
HOMETOWN SANITATION SE	0000129043	06/12/2015	GARBAGE SERVICE - TELECOM	614-49870-384	73.92
ELECTRIC FUND	20150612B	06/12/2015	MONTHLY UTILITY & TELECO	614-49870-385	26.74
TOSHIBA FINANCIAL SERVICES	279588271	06/12/2015	COPIER LEASE - 5/20 - 6/20	614-49870-404	44.18
BLUEHIGHWAYS	012-041015	06/02/2015	SUBSCRIBER	614-49870-442	247.03
BLUEHIGHWAYS	012-051015	06/05/2015	SUBSCRIBER	614-49870-442	245.34
MLB NETWORK	052929	06/12/2015	SUBSCRIBER	614-49870-442	1,044.00
AZAR COMPUTER SOFTWARE	140506	06/11/2015	SERVICE	614-49870-442	2,145.00
CBS TELEVISION STATIONS	20150611	06/11/2015	SUBSCRIBER	614-49870-442	4,571.20
DISH NETWORK	20150611	06/11/2015	SERVICE #8255-2900-1001-18	614-49870-442	3,400.00
DISPLAY SYSTEMS INTERNATI	23990	06/11/2015	SERVICE	614-49870-442	163.88
TOWER DISTRIBUTION COMP	439145	06/12/2015	SUBSCRIBER	614-49870-442	542.36
KARE GANNETT CO., INC	480-1042	06/17/2015	SUBSCRIBER	614-49870-442	4,914.04
ADARA TECHNOLOGIES INC	AP100223CW-22	06/11/2015	SERVICE-JUNE - AUGUST	614-49870-442	10,500.00
ONVOY VOICE SERVICES	150602008508	06/12/2015	SERVICE #001555600262	614-49870-445	1,368.85
DREAM HOST WEB HOSTING	1473097-2015-06-25-1	06/30/2015	SERVICE 5-26-15 TO 6-25-15	614-49870-447	139.00
ENVENTIS	20150612	06/12/2015	#1160904	614-49870-447	3,229.53
ENVENTIS	20150630	06/30/2015	SERVICE #1059263	614-49870-447	4,342.24
COGENT COMMUNICATIONS,	20150630	06/30/2015	REPLACEMENT CHK-REF BAL	614-49870-447	1,750.00
JASON HANKE	387066	06/12/2015	SERVICE	614-49870-447	3,152.50
HURRICANE ELECTRIC LLC	9797305-IN	06/12/2015	EXPENSE - INTERNET	614-49870-447	4,000.00
GOLDEN WEST TECH & INT SO	150510390	06/12/2015	SERVICE	614-49870-448	127.06
ONVOY VOICE SERVICES	150602009021	06/12/2015	SERVICE #001553603305	614-49870-451	3,779.94
E-911 - INDEPENDENT EMERG	20150611	06/11/2015	SERVICE #0010143	614-49870-451	40.00
ZAYO BANDWIDTH	20150612	06/12/2015	SERVICE	614-49870-451	3,318.55
MN REVENUE	20150612	06/12/2015	SALES TAX - MAY 2015	614-49870-460	27.39
BANK MIDWEST	20150616	06/16/2015	NSF-LISA ANDERSON -UTIL &	614-49870-480	250.00
BANK MIDWEST	20150623	06/23/2015	NSF-MELISSA SWARD -TELEC	614-49870-480	42.95
BANK MIDWEST	20150623A	06/23/2015	NSF-NORBERTO OREA -TELEC	614-49870-480	92.14

## Expense Approval Report

Payment Dates: 6/11/2015 - 7/2/2015

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BANK MIDWEST	20150623A	06/23/2015	NSF-NORBERTO OREA - TELEC	614-49870-480	67.70
BANK MIDWEST	20150623B	06/23/2015	NSF-R.SELLNER/J.DUERKSEN-	614-49870-480	112.31
BANK MIDWEST	20150623C	06/23/2015	NSF-CHELSIE RIGGERT-TEL RE	614-49870-480	37.41
BANK MIDWEST	20150623C	06/23/2015	NSF-CHELSIE RIGGERT-TEL - BI	614-49870-480	126.29
BANK MIDWEST	20150623C	06/23/2015	NSF-CHELSIE RIGGERT- TELEC	614-49870-480	20.10
SOUTHWEST MN BROADBAN	20150630A	06/30/2015	QVC COMMISSIONS-MAY 201	614-49870-480	116.81
<b>Activity 49870 - Telecom Total:</b>					<b>67,425.40</b>
<b>Fund 614 - TELECOM Total:</b>					<b>84,693.31</b>

**Fund: 615 - ARENA**

FREDIN CONSTRUCTION/CABI	20150612	06/12/2015	RAQUETBALL COURTS	615-16200	15,837.75
					<b>15,837.75</b>

**Activity: 49850 - Arena**

NCPERS MINNESOTA	20150630	06/30/2015	INSURANCE 844600 - JULY 20	615-49850-133	32.00
RUNNING'S SUPPLY	20150617	06/17/2015	MAINTENANCE -	615-49850-217	84.94
PETERSON SMITH GRAVEL IN	2099	06/12/2015	MAINTENANCE	615-49850-217	883.50
TOSHIBA FINANCIAL SERVICES	279588271	06/12/2015	COPIER LEASE - 5/20 - 6/20	615-49850-217	26.51
ELECTRIC FUND	20150612B	06/12/2015	MONTHLY UTILITY & TELECO	615-49850-321	123.30
ELECTRIC FUND	20150612B	06/12/2015	MONTHLY UTILITY & TELECO	615-49850-326	107.85
CITIZEN PUBLISHING CO	20150612	06/12/2015	ADVERTISING -	615-49850-340	189.00
ELECTRIC FUND	20150612B	06/12/2015	MONTHLY UTILITY & TELECO	615-49850-381	4,214.97
ELECTRIC FUND	20150612B	06/12/2015	MONTHLY UTILITY & TELECO	615-49850-382	251.44
HOMETOWN SANITATION SE	0000129044	06/04/2015	GARBAGE SERVICE - ARENA	615-49850-384	130.88
ELECTRIC FUND	20150612B	06/12/2015	MONTHLY UTILITY & TELECO	615-49850-385	26.74
FREDIN CONSTRUCTION/CABI	20150612	06/12/2015	RAQUETBALL COURTS	615-49850-402	2,338.53
RUNNING'S SUPPLY	20150617	06/17/2015	MAINTENANCE -	615-49850-409	18.36
KDOM RADIO	KDOM0113150536195	06/12/2015	ADVERTISING-ARENA	615-49850-433	82.00
MN REVENUE	20150612	06/12/2015	SALES TAX - MAY 2015	615-49850-460	437.00
<b>Activity 49850 - Arena Total:</b>					<b>8,947.02</b>
<b>Fund 615 - ARENA Total:</b>					<b>24,784.77</b>

**Fund: 617 - M/P CENTER**

MN REVENUE	20150612	06/12/2015	SALES TAX - MAY 2015	617-20202	182.20
					<b>182.20</b>

**Activity: 49860 - M/P Center**

NCPERS MINNESOTA	20150630	06/30/2015	INSURANCE 844600 - JULY 20	617-49860-133	48.00
INDOFF, INC	2636916	06/08/2015	SUPPLIES	617-49860-200	50.34
INDOFF, INC	2636926	06/08/2015	SUPPLIES	617-49860-217	159.99
ELECTRIC FUND	20150612B	06/12/2015	MONTHLY UTILITY & TELECO	617-49860-321	112.58
SECR REV FUND/CITY OF WD	20150630	06/30/2015	PETTY CASH - COMM CENTER	617-49860-322	1.15
ELECTRIC FUND	20150612B	06/12/2015	MONTHLY UTILITY & TELECO	617-49860-326	42.95
ELECTRIC FUND	20150612B	06/12/2015	MONTHLY UTILITY & TELECO	617-49860-381	1,156.90
ELECTRIC FUND	20150612B	06/12/2015	MONTHLY UTILITY & TELECO	617-49860-382	73.76
MN ENERGY RESOURCES	20150623C	06/23/2015	HEATING #4271541-7 COMM	617-49860-383	86.19
HOMETOWN SANITATION SE	0000129045	06/03/2015	GARBAGE SERVICE - COMM C	617-49860-384	51.52
ELECTRIC FUND	20150612B	06/12/2015	MONTHLY UTILITY & TELECO	617-49860-385	85.31
TOSHIBA FINANCIAL SERVICES	279588271	06/12/2015	COPIER LEASE - 5/20 - 6/20	617-49860-404	14.73
TOSHIBA FINANCIAL SERVICES	279588271A	06/12/2015	LEASE STUDIO 357-COMM CE	617-49860-404	60.00
FEDER MECHANICAL INC	77080	06/17/2015	SERVICE	617-49860-409	637.55
MN REVENUE	20150612	06/12/2015	SALES TAX - MAY 2015	617-49860-460	351.80
<b>Activity 49860 - M/P Center Total:</b>					<b>2,932.77</b>
<b>Fund 617 - M/P CENTER Total:</b>					<b>3,114.97</b>

**Fund: 700 - PAYROLL**

Internal Revenue Service-Payr	INV0000563	06/12/2015	Federal Tax Withholding	700-21701	11,675.86
Internal Revenue Service-Payr	INV0000574	06/26/2015	Federal Tax Withholding	700-21701	11,589.56
Minnesota Department of Re	INV0000562	06/12/2015	State Withholding	700-21702	4,754.05
Minnesota Department of Re	INV0000573	06/26/2015	State Withholding	700-21702	4,794.78
Internal Revenue Service-Payr	INV0000564	06/12/2015	Social Security	700-21703	13,125.92
Internal Revenue Service-Payr	INV0000575	06/26/2015	Social Security	700-21703	13,731.78
MN Pera	INV0000554	06/12/2015	PERA	700-21704	12,730.27

Expense Approval Report

Payment Dates: 6/11/2015 - 7/2/2015

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MN Pera	INV0000555	06/12/2015	PERA	700-21704	5,646.01
MN Pera	INV0000556	06/12/2015	PERA	700-21704	717.34
MN Pera	INV0000557	06/12/2015	PERA	700-21704	10.00
MN Pera	INV0000565	06/26/2015	PERA	700-21704	12,620.95
MN Pera	INV0000566	06/26/2015	PERA	700-21704	5,319.10
MN Pera	INV0000567	06/26/2015	PERA	700-21704	512.32
MN Pera	INV0000568	06/26/2015	PERA	700-21704	415.00
Minnesota State Deferred	INV0000558	06/12/2015	Deferred Compensation	700-21705	4,275.00
Minnesota State Deferred	INV0000559	06/12/2015	Deferred Roth	700-21705	875.00
Minnesota State Deferred	INV0000569	06/26/2015	Deferred Compensation	700-21705	4,275.00
Minnesota State Deferred	INV0000570	06/26/2015	Deferred Roth	700-21705	875.00
LOCAL UNION #949	20150630	06/30/2015	UNION DUES	700-21707	1,703.66
LAW ENFORCMENT LABOR SE	20150630	06/30/2015	UNION DUES	700-21708	282.00
COLLECTION SERVICES CENTE	20150602	06/02/2015	#CDDM013726	700-21709	930.23
MN Child Support Payment C	INV0000560	06/12/2015	Child Support Payment	700-21709	407.47
MN Child Support Payment C	INV0000571	06/26/2015	Child Support Payment	700-21709	407.47
Internal Revenue Service-Payr	INV0000561	06/12/2015	Medicare Withholding	700-21711	3,607.28
Internal Revenue Service-Payr	INV0000572	06/26/2015	Medicare Withholding	700-21711	3,708.84
SELECTACCOUNT	20150617	06/17/2015	FLEX SPENDING	700-21712	153.85
SELECTACCOUNT	20150623	06/23/2015	FLEX SPENDING	700-21712	636.51
SELECTACCOUNT	20150630	06/30/2015	FLEX SPENDING	700-21712	820.94
AFLAC	567469	06/17/2015	INSURANCE #OEQP3	700-21715	204.00
AFLAC	567469	06/17/2015	INSURANCE #OEQP3	700-21716	389.97
MN BENEFIT ASSOCIATION	20150617	06/17/2015	INSURANCE	700-21717	159.65
NCPERS MINNESOTA	20150630	06/30/2015	INSURANCE 844600 - JULY 20	700-21718	16.00
MN BENEFIT ASSOCIATION	20150617	06/17/2015	INSURANCE	700-21719	121.17
MII LIFE	20150617	06/17/2015	VEBA	700-21720	10,329.14
					<b>131,821.12</b>
				<b>Fund 700 - PAYROLL Total:</b>	<b>131,821.12</b>
				<b>Grand Total:</b>	<b>1,973,891.38</b>

## Report Summary

## Fund Summary

Fund	Payment Amount
100 - GENERAL	267,252.44
211 - LIBRARY	3,621.82
225 - AIRPORT	12,112.51
230 - POOL	6,349.21
235 - AMBULANCE	4,303.61
250 - EDA GENERAL	14,450.01
254 - NORTH IND PARK	1,875.51
260 - TIF 1-13 RIVER BLUFF	1,722.50
262 - TIF 1-2 PAMIDA	3,235.70
265 - TIF 1-8 DOWNTOWN	2,717.19
266 - TIF 1-10 RUNNINGS	13,657.89
268 - TIF 1-12 PM WINDOM	38,600.35
269 - TIF 1-14 SPEC BLDG II	5,004.37
270 - TIF 1-16 GDF DISTRICT	3,999.57
304 - 2006A REFUNDING BOND	1,955.00
401 - GENERAL CAPITAL PROJECTS	545.80
601 - WATER	137,009.43
602 - SEWER	34,231.40
604 - ELECTRIC	1,061,852.74
609 - LIQUOR STORE	114,980.16
614 - TELECOM	84,693.31
615 - ARENA	24,784.77
617 - M/P CENTER	3,114.97
700 - PAYROLL	131,821.12
<b>Grand Total:</b>	<b>1,973,891.38</b>

## Account Summary

Account Number	Account Name	Payment Amount
100-10400	Investments - Current	200,000.00
100-20202	Sales Tax Payable	64.12
100-22000	Prepayments	34,000.00
100-34780	Park Fees	100.00
100-41110-350	Printing & Design	223.50
100-41110-491	Payments to Other Orga	2,687.11
100-41310-133	Employer Paid Insurance	80.00
100-41310-200	Office Supplies	113.96
100-41310-217	Other Operating Supplie	188.66
100-41310-308	Training & Registrations	435.00
100-41310-321	Telephone	80.16
100-41310-322	Postage	2.85
100-41310-326	Data Processing	42.95
100-41310-331	Travel Expense	394.93
100-41310-334	Meals/Lodging	391.39
100-41310-350	Printing & Design	283.50
100-41310-480	Other Miscellaneous	278.72
100-41910-133	Employer Paid Insurance	24.00
100-41910-200	Office Supplies	47.73
100-41910-321	Telephone	89.07
100-41940-381	Electric Utility	413.60
100-41940-382	Water Utility	58.83
100-41940-383	Gas Utility	202.33
100-41940-384	Refuse Disposal	85.04
100-41940-385	Sewer Utility	80.22
100-41940-406	Repairs & Maint - Groun	825.00
100-42120-133	Employer Paid Insurance	144.00
100-42120-200	Office Supplies	164.37
100-42120-218	Uniforms	999.75

## Account Summary

Account Number	Account Name	Payment Amount
100-42120-321	Telephone	247.16
100-42120-322	Postage	26.91
100-42120-326	Data Processing	433.00
100-42120-334	Meals/Lodging	168.22
100-42120-340	Advertising & Promotion	161.00
100-42120-404	Repairs & Maint - M&E	14.73
100-42120-405	Repairs & Maint - Vehicl	40.00
100-42120-419	Vehicle Lease	1,789.01
100-42120-480	Other Miscellaneous	326.00
100-42220-215	Materials & Equipment	1,066.38
100-42220-217	Other Operating Supplie	17.43
100-42220-218	Uniforms	228.00
100-42220-308	Training & Registrations	1,225.00
100-42220-321	Telephone	452.05
100-42220-326	Data Processing	10.03
100-42220-331	Travel Expense	46.00
100-42220-404	Repairs & Maint - M&E	579.03
100-42220-480	Other Miscellaneous	158.92
100-42500-381	Electric Utility	9.14
100-43100-133	Employer Paid Insurance	80.00
100-43100-211	Cleaning Supplies	38.97
100-43100-215	Materials & Equipment	9.87
100-43100-217	Other Operating Supplie	42.95
100-43100-224	Street Maint Materials	1,191.15
100-43100-241	Small Tools	30.83
100-43100-321	Telephone	58.61
100-43100-350	Printing & Design	145.60
100-43100-381	Electric Utility	2,122.23
100-43100-382	Water Utility	19.54
100-43100-383	Gas Utility	17.78
100-43100-384	Refuse Disposal	130.85
100-43100-385	Sewer Utility	26.74
100-43100-402	Repairs & Maint - Struct	8.94
100-43100-404	Repairs & Maint - M&E	3,497.44
100-43210-307	Management Fees	152.00
100-43210-384	Refuse Disposal	8,409.28
100-43210-480	Other Miscellaneous	726.75
100-45120-217	Other Operating Supplie	14.73
100-45202-133	Employer Paid Insurance	16.00
100-45202-381	Electric Utility	133.82
100-45202-382	Water Utility	146.56
100-45202-384	Refuse Disposal	211.49
100-45202-385	Sewer Utility	106.96
100-45202-405	Repairs & Maint - Vehicl	414.55
211-45501-133	Employer Paid Insurance	16.00
211-45501-200	Office Supplies	248.78
211-45501-211	Cleaning Supplies	10.68
211-45501-217	Other Operating Supplie	321.77
211-45501-321	Telephone	31.18
211-45501-322	Postage	30.76
211-45501-326	Data Processing	47.95
211-45501-381	Electric Utility	126.50
211-45501-382	Water Utility	17.36
211-45501-383	Gas Utility	30.86
211-45501-385	Sewer Utility	26.74
211-45501-402	Repairs & Maint - Struct	820.00
211-45501-433	Dues & Subscriptions	30.00
211-45501-435	Books and Pamphlets	1,863.24

## Account Summary

Account Number	Account Name	Payment Amount
225-45127-321	Telephone	25.63
225-49950-500	Capital Outlay	12,086.88
230-34721	Pool Instruction	73.00
230-45124-211	Cleaning Supplies	58.14
230-45124-216	Chemicals and Chemical	297.00
230-45124-217	Other Operating Supplie	7.36
230-45124-381	Electric Utility	703.80
230-45124-384	Refuse Disposal	113.61
230-45124-401	Repairs & Maint - Buildi	839.58
230-45124-404	Repairs & Maint - M&E	1.52
230-45124-460	Miscellaneous Taxes	230.00
230-45124-480	Other Miscellaneous	75.00
230-49950-500	Capital Outlay	3,950.20
235-42153-217	Other Operating Supplie	474.41
235-42153-312	Nursing	1,973.77
235-42153-321	Telephone	134.02
235-42153-327	Interpretation Fees	34.00
235-42153-331	Travel Expense	37.20
235-42153-334	Meals/Lodging	122.85
235-42153-340	Advertising & Promotion	54.36
235-42153-404	Repairs & Maint - M&E	50.00
235-42153-405	Repairs & Maint - Vehicl	133.00
235-42153-435	Books and Pamphlets	1,290.00
250-46520-133	Employer Paid Insurance	24.00
250-46520-200	Office Supplies	92.89
250-46520-303	Engineering and Surveyi	90.00
250-46520-321	Telephone	89.07
250-46520-322	Postage	5.75
250-46520-331	Travel Expense	197.45
250-46520-334	Meals/Lodging	14.44
250-46520-350	Printing & Design	79.50
250-46520-381	Electric Utility	45.02
250-46520-438	Meeting Expense	33.09
250-46520-481	Tax Abatement	13,778.80
254-46520-303	Engineering and Surveyi	880.00
254-46520-381	Electric Utility	90.81
254-46520-480	Other Miscellaneous	904.70
260-49980-720	Transfers - Debt Service	1,722.50
262-46530-303	Engineering and Surveyi	3,235.70
265-20702	Due to EDA Fund	2,717.19
266-46530-482	TIF Payments	13,657.89
268-46530-482	TIF Payments	38,600.35
269-20702	Due to EDA Fund	5,004.37
270-46530-482	TIF Payments	3,999.57
304-39202	Contribution from Enter	-1,722.50
304-49980-611	Bond Interest	3,677.50
401-49950-504	Capital Outlay - Parks	545.80
601-14200	Inventory	1,346.38
601-16400	Machinery & Equipment	113,465.16
601-49400-133	Employer Paid Insurance	40.00
601-49400-216	Chemicals and Chemical	4,607.74
601-49400-310	Lab Testing	56.25
601-49400-321	Telephone	72.23
601-49400-322	Postage	58.41
601-49400-326	Data Processing	1,170.00
601-49400-340	Advertising & Promotion	72.10
601-49400-381	Electric Utility	4,290.67
601-49400-382	Water Utility	15.63

## Account Summary

Account Number	Account Name	Payment Amount
601-49400-383	Gas Utility	383.99
601-49400-385	Sewer Utility	26.74
601-49400-386	Landfill	5,134.13
601-49400-404	Repairs & Maint - M&E	773.93
601-49400-408	Repairs & Maint - Distrib	1,570.32
601-49400-443	Intergovernmental Fees	3,217.00
601-49980-611	Bond Interest	708.75
602-16460	Furniture & Fixtures	5,043.90
602-37220	Sewer Commercial	3,812.39
602-49450-133	Employer Paid Insurance	56.00
602-49450-200	Office Supplies	72.36
602-49450-216	Chemicals and Chemical	882.00
602-49450-241	Small Tools	292.05
602-49450-308	Training & Registrations	500.00
602-49450-310	Lab Testing	1,942.80
602-49450-321	Telephone	174.23
602-49450-326	Data Processing	1,212.95
602-49450-331	Travel Expense	215.05
602-49450-381	Electric Utility	15,185.61
602-49450-382	Water Utility	118.98
602-49450-383	Gas Utility	29.73
602-49450-384	Refuse Disposal	85.04
602-49450-404	Repairs & Maint - M&E	862.84
602-49450-439	Special Projects	3,745.47
604-10400	Investments - Current	594,311.33
604-11500	Accounts Receivable	3.93
604-14200	Inventory	30,068.50
604-20202	Sales Tax Payable	14,285.00
604-22000	Prepayments	1,256.05
604-49550-133	Employer Paid Insurance	96.00
604-49550-200	Office Supplies	133.78
604-49550-211	Cleaning Supplies	55.78
604-49550-217	Other Operating Supplie	943.51
604-49550-218	Uniforms	-109.26
604-49550-241	Small Tools	77.98
604-49550-263	Merchandise for Resale	354,520.01
604-49550-308	Training & Registrations	336.00
604-49550-310	Lab Testing	182.48
604-49550-321	Telephone	219.04
604-49550-322	Postage	15.48
604-49550-326	Data Processing	1,282.31
604-49550-334	Meals/Lodging	33.44
604-49550-362	Insurance - Property	54,376.00
604-49550-381	Electric Utility	92.96
604-49550-382	Water Utility	17.16
604-49550-383	Gas Utility	-24.43
604-49550-384	Refuse Disposal	84.75
604-49550-385	Sewer Utility	26.74
604-49550-404	Repairs & Maint - M&E	29.45
604-49550-406	Repairs & Maint - Groun	788.41
604-49550-408	Repairs & Maint - Distrib	871.77
604-49550-410	Repairs & Maint - Gener	5,134.30
604-49550-450	Conservation	1,690.50
604-49550-460	Miscellaneous Taxes	37.49
604-49550-480	Other Miscellaneous	1,016.28
609-20202	Sales Tax Payable	14,087.00
609-49751-200	Office Supplies	49.43
609-49751-217	Other Operating Supplie	510.54

## Account Summary

Account Number	Account Name	Payment Amount
609-49751-251	Liquor	28,852.20
609-49751-252	Beer	56,428.24
609-49751-253	Wine	9,377.33
609-49751-254	Soft Drinks & Mix	1,368.25
609-49751-256	Tobacco Products	308.34
609-49751-259	Non- Alcoholic	374.25
609-49751-261	Other Merchandise	141.54
609-49751-308	Training & Registrations	336.00
609-49751-321	Telephone	140.73
609-49751-326	Data Processing	106.31
609-49751-331	Travel Expense	1,035.77
609-49751-333	Freight and Express	735.30
609-49751-340	Advertising & Promotion	271.50
609-49751-381	Electric Utility	603.67
609-49751-382	Water Utility	43.16
609-49751-383	Gas Utility	29.95
609-49751-384	Refuse Disposal	96.13
609-49751-385	Sewer Utility	40.07
609-49751-404	Repairs & Maint - M&E	44.45
614-11500	Accounts Receivable	172.41
614-16400	Machinery & Equipment	8,070.75
614-20201	Excise Tax Payable	893.14
614-20202	Sales Tax Payable	7,114.00
614-20206	911 TAP & TACIP Fees Cl	1,017.61
614-49870-133	Employer Paid Insurance	96.00
614-49870-200	Office Supplies	37.41
614-49870-211	Cleaning Supplies	42.66
614-49870-217	Other Operating Supplie	49.99
614-49870-218	Uniforms	30.00
614-49870-223	Buidling Repair Supplies	685.32
614-49870-227	Utility System Maint Sup	6,540.03
614-49870-241	Small Tools	1,371.72
614-49870-304	Legal Fees	117.69
614-49870-321	Telephone	473.51
614-49870-322	Postage	1.71
614-49870-326	Data Processing	1,170.00
614-49870-340	Advertising & Promotion	692.25
614-49870-381	Electric Utility	2,054.22
614-49870-382	Water Utility	17.31
614-49870-383	Gas Utility	-12.88
614-49870-384	Refuse Disposal	73.92
614-49870-385	Sewer Utility	26.74
614-49870-404	Repairs & Maint - M&E	44.18
614-49870-442	Subscriber Fees	27,772.85
614-49870-445	Switch Fees	1,368.85
614-49870-447	Internet Expense	16,613.27
614-49870-448	On-Call Support	127.06
614-49870-451	Call Completion	7,138.49
614-49870-460	Miscellaneous Taxes	27.39
614-49870-480	Other Miscellaneous	865.71
615-16200	Buildings	15,837.75
615-49850-133	Employer Paid Insurance	32.00
615-49850-217	Other Operating Supplie	994.95
615-49850-321	Telephone	123.30
615-49850-326	Data Processing	107.85
615-49850-340	Advertising & Promotion	189.00
615-49850-381	Electric Utility	4,214.97
615-49850-382	Water Utility	251.44

## Account Summary

Account Number	Account Name	Payment Amount
615-49850-384	Refuse Disposal	130.88
615-49850-385	Sewer Utility	26.74
615-49850-402	Repairs & Maint - Struct	2,338.53
615-49850-409	Repairs & Maint - Utilitie	18.36
615-49850-433	Dues & Subscriptions	82.00
615-49850-460	Miscellaneous Taxes	437.00
617-20202	Sales Tax Payable	182.20
617-49860-133	Employer Paid Insurance	48.00
617-49860-200	Office Supplies	50.34
617-49860-217	Other Operating Supplie	159.99
617-49860-321	Telephone	112.58
617-49860-322	Postage	1.15
617-49860-326	Data Processing	42.95
617-49860-381	Electric Utility	1,156.90
617-49860-382	Water Utility	73.76
617-49860-383	Gas Utility	86.19
617-49860-384	Refuse Disposal	51.52
617-49860-385	Sewer Utility	85.31
617-49860-404	Repairs & Maint - M&E	74.73
617-49860-409	Repairs & Maint - Utilitie	637.55
617-49860-460	Miscellaneous Taxes	351.80
700-21701	Federal Withholding	23,265.42
700-21702	State Withholding	9,548.83
700-21703	FICA Tax Withholding	26,857.70
700-21704	PERA Contributions	37,970.99
700-21705	Retirement	10,300.00
700-21707	Union Dues	1,703.66
700-21708	PD Union Dues	282.00
700-21709	Wage Levy	1,745.17
700-21711	Medicare Tax Withholdi	7,316.12
700-21712	Flex Account	1,611.30
700-21715	Individual Insurance-Afla	204.00
700-21716	Individual Insurance-Afla	389.97
700-21717	Individual Insurance-MB	159.65
700-21718	Individual Insurance-NC	16.00
700-21719	Individual Insurance-MB	121.17
700-21720	VEBA Contributions	10,329.14
	<b>Grand Total:</b>	<b>1,973,891.38</b>

## Project Account Summary

Project Account Key	Payment Amount
**None**	1,969,505.13
2006AIntEquip	263.25
2006AIntJunCt	489.00
2006AIntMatthew	635.75
2006AIntPMWindom	567.00
2006AIntTIF	1,722.50
2006AIntWaterTower	708.75
	<b>Grand Total:</b>
	<b>1,973,891.38</b>