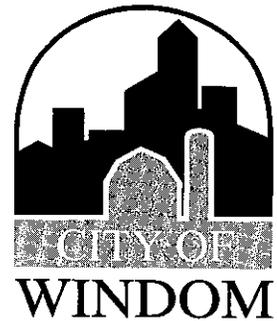


Council Meeting
Tuesday, April 7, 2015
City Council Chambers
7:30 p.m.
AGENDA



Call to Order
Pledge of Allegiance

1. Approval of Minutes
 - Council Minutes–March 17 & 19, 2015
2. Consent Agenda
 - Minutes
 - Street Committee Meeting – March 17 & April 2, 2015
 - Telecom Commission – March 23, 2015
 - Community Center – March 23, 2015
 - Emergency Services Building Committee – March 24, 2015
 - Utility Commission – March 25, 2015
 - Tree Committee – April 1, 2015
 - Housing and Redevelopment Authority – Dec. 2014 – March 2015
3. Department Heads
4. Telecom – Engagement Presentation – Kiesling Associates
 - Proposed Rate Change
 - Proposed Service Packaging/Bundles Presentation
5. Proclamation National Library Week
6. Street Committee Recommendations
 - Limited Street Parking 1500 Block of 2nd Avenue
 - 2015 Projects
7. Community Center Commission Recommendation – Overflow Parking Request
8. Audubon International Sustainable Communities Program
9. Hiring Recommendations
 - Street/Park Seasonal Positions
 - Riverbend Liquor
 - Clerk
 - Liquor Store Manager
10. Disposition of Equipment – SCBA and Truck
11. New Business
12. Old Business
 - Set Date for Long Range Planning and Goal Setting Meeting Continuation
13. Regular Bills
14. Council Concerns
15. Adjourn

Meeting Reminders

2015 Board of Appeal and Equalization Meeting Scheduled for Tuesday, May 12th at 4:30 p.m.

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P.O. Box 38 • 444 Ninth Street • Windom, MN 56101 • Phone 507-831-6129 • FAX 507-831-6127

**Regular Council Meeting
Windom City Hall, Council Chamber
March 17, 2015
7:30 p.m.**

1. Call to Order:

The meeting was called to order by Mayor Corey Maricle at 7:30 p.m.

2. Roll Call: Mayor: Corey Maricle

Council Present: Brian Cooley, Paul Johnson, Dominic Jones, Bryan Joyce and JoAnn Ray

Council Absent: None

City Staff Present: Steve Nasby, City Administrator; Bruce Caldwell, Streets & Parks Superintendent; Aaron Backman, EDA Executive Director; Scott Peterson, Police Chief; Mike Haugen, Water and Wastewater Superintendent; Al Baloun, Recreation Director and Terry Glidden, Telecom

3. Pledge of Allegiance

4. Approval of Minutes:

Motion by Joyce second by Jones to approve the City Council minutes from March 3, 2015. Motion carried 5 – 0.

5. Consent Agenda:

Maricle noted the minutes from the following Boards and Commissions.

- Utility Commission – February 25, 2015
- Economic Development Authority – March 9, 2015
- Library Board – March 10, 2015
- Parks & Recreation Commission – March 11, 2015

Motion by Johnson second by Cooley to accept the Consent agenda board and commission minutes. Motion carried 5 – 0.

6. Department Heads:

Bruce Caldwell, Streets & Parks Superintendent, handed out a memorandum regarding the hiring of Wayne Erickson for the Compost Site Supervisor. Caldwell said Mr. Erickson had done this last year and all went well so he would recommend re-hiring him for 2015 at

Preliminary

\$9.50\hour. The compost site would be open Tuesdays from 3-7 pm and 10 am – 2 pm on Saturdays. The 2015 season would start April 4, 2015.

Cooley asked if the compost site can be open later in the fall as this is a complaint he gets as people sometimes do not have a chance to get there if the leaves drop late in the season. Caldwell replied that the closing date is at the end of October, but if the weather is good the season is extended. Also, if citizens do have late season leaves they can contact the Street Department and make an arrangement for access.

Caldwell added that compost passes for 2015 are now available at City Hall.

Motion by Jones second by Ray to approve the hiring of Wayne Erickson, Compost Site Supervisor at \$9.50\hour. Motion carried 5 – 0.

Caldwell also noted that the person hired for the ball field prep is getting started and will focus on infield prep mainly at the Windom Recreation Area, but would do other fields if there were events scheduled.

Joyce asked if there were still seasonal positions open. Caldwell said that he had some applications to review as there are two spots open, but he did have one returning seasonal worker and is still looking for another person.

Cooley noted that the County is having difficulty recruiting seasonal help too.

Al Baloun, Recreation Director and Aaron Axford introduced themselves.

Axford said he is a high school senior working on his Eagle Achievement project and has an interest in promoting water safety. Axford said that water safety starts with the availability of swimming instructions and facilities. He noted that the Windom pool needs renovations.

Baloun said the Windom pool is 50 years old and he is promoting a community survey to collect data on the community's interest in the pool and possible options as renovations or new construction can range from \$900,000 to \$4.5 million. Baloun reviewed the survey and noted that it is for information only and would not bind the Council into any specific actions. He would like to distribute the survey through the utility bills and on line. Questions about the survey or the pool can be directed to him via email or telephone.

Jones said that the City Council is doing a goal setting and prioritization meeting on March 19 and maybe this survey should wait the outcome of that discussion before it goes to the public as a pool may not be a priority and there may be other priority projects where the input of the citizens needs to be in context with other projects as well. Baloun said that the pool survey is part of the action items contained in his pool SMART goal and the deadline to get items into the March bill is tight.

Preliminary

Joyce said that he agrees the survey could wait until after the March 19 Council discussion and that there may be other ways to look at it with other project discussions.

Baloun said the last item is that the Community Education booklets will be going out in mid-April and the summer recreation programs and swimming information is included.

7. Agenda Request – Nancy Wepplo – Legislative Priorities for Long Term and Senior Care:

Nancy Wepplo, Good Samaritan Society (GSS) Windom Campus Director, said that there are 60,000 more seniors every year and this requires increased services and housing. By 2020 the number of seniors in Minnesota will outnumber school children. There needs to be an array of options for services and housing for seniors and to maintain a high quality of life. More caregivers are needed and increased wages to attract those workers. Reforms to State funding level and payment formulas are needed. Additional information is available at faceagingmn.com.

Cooley said that he gets legislative newsletters and this is an issue that is being worked on by the legislators. Wepplo said that Representatives Hamilton and Schomaker are very supportive.

8. Proclamation for Years of Service – Randy Lyons:

Council member Ray introduced the Resolution No. 2015-07, entitled “A RESOLUTION EXPRESSING SINCERE APPRECIATION TO RANDALL LYONS FOR HONORABLE AND DEVOTED PUBLIC SERVICE TO THE CITY OF WINDOM, MINNESOTA” and moved its adoption as amended. The amended resolution was seconded by Jones and on roll call vote: Aye: Ray, Cooley, Johnson, Jones and Joyce. Nay: None. Absent: None. Abstain: None. Resolution passed 5 – 0.

Maricle and the City Council thanked Mr. Lyons for all his work in the Water and Wastewater Department.

9. EDA Recommendation – Use of Pre-1990 TIF Proceeds:

Aaron Backman, EDA Executive Director, said that the River Bend Center Phase II property lies adjacent to the Des Moines River. To assist with the development of this property the EDA needed to complete a flood study with the goal of having the flood information modified by the DNR. This flood study called a LOMAR is currently being done by an engineering firm and paid for by pre-1990 TIF funds. To expand the study to include additional City property additional funding is needed. He is requesting approval for the expenditure of additional TIF 1-2 funds for the expanded LOMAR.

Jones asked if the EDA budget needed to pay for this cost or if it should come from the City’s General Fund. Backman replied that the EDA could pay for the costs.

Council member Joyce introduced the Resolution No. 2015-08, entitled “RESOLUTION APPROVING USE OF ADDITIONAL TAX INCREMENT PROCEEDS FROM TIF DISTRICT 1-2 FOR THE RIVER BEND CENTER PHASE II PROJECT” and moved its adoption as amended. The amended resolution was seconded by Johnson and on roll call vote: Aye: Cooley, Johnson, Jones, Joyce and Ray. Nay: None. Absent: None. Abstain: None. Resolution passed 5 – 0.

Joyce confirmed that no there new studies since the dam was removed. Backman said that is correct and the last study was in the 1980s. He anticipates the LOMAR will show additional river capacity than the DNR is currently recognizing.

Jones said a redetermination of the flood plain is done by the U.S. Army Corps of Engineers. Nasby said that a letter was sent to the U.S. Army Corps of Engineers asking that Windom be placed on the list for redetermination and this activity is very costly.

Backman said the LOMAR will provide the EDA with the most recent data.

Cooley said that citizen comments indicate that the dam removal has helped reduce water in basements.

10. Parks and Recreation Commission Recommendations:

Caldwell said that the Commission had a request to expand the disc golf course at Mayflower Park to move the fairways out of the flood plain and to increase it from 9 to 18 holes. The disc golf league is providing volunteer labor and some funds for improvements and that this group has been very helpful in improving the park and by their presence the vandalism is down. Caldwell said the new baskets for the disc golf would be \$4,100 and there is \$18,759 in the Park Capital Improvement Fund. The Parks and Recreation Commission have recommended approval.

Johnson asked if the \$4,100 would cover all the costs for the baskets, poles and concrete bases. Caldwell said they will have to put in a bit of park maintenance money, but they are hoping to re-use the existing concrete bases.

Motion by Johnson second by Ray to approve \$4,100 from the Parks Capital Improvement Fund for the improvements in Mayflower Park for disc golf. Motion carried 5 – 0.

Baloun and Samantha Harold introduced themselves as the Recreation Director and Pool Manager respectively. The proposal is to have group swimming lessons, semi-group that will be small group and also private lessons available to parents. These offerings will provide options for parents and help to create additional swimming lesson time slots. The costs would be \$33 for group, \$40 for semi-group and \$50 for private lessons, which has been reviewed and approved by the Parks & Recreation Commission.

Jones asked if the group lesson price is changing. Baloun said it will remain at \$33.

Preliminary

Maricle asked about the ratios for the semi-groups. Baloun said that the normal ratio is 10:1 or more and the semi-group would be 5:1.

Joyce asked about the swimming lesson schedules. Harold said that the lessons are fewer days in length, but longer each day so the amount of instruction is the same.

Baloun noted that there will be a new 5 pm lesson option for parents, which has been requested.

Council member Joyce introduced the Resolution No. 2015-09, entitled “RESOLUTION ESTABLISHING RATES, CHARGES AND FEES FOR SWIMMING LESSONS” and moved its adoption as amended. The amended resolution was seconded by Cooley and on roll call vote: Aye: Johnson, Jones, Joyce, Ray and Cooley. Nay: None. Absent: None. Abstain: None. Resolution passed 5 – 0.

11. Chief of Police Recommendation – Patrol Vehicle:

Scott Peterson, Police Chief, said that the 2011 Crown Victoria squad car is at the end of the state lease and he would like to consider keeping it for Assistant Chief use and other department needs. At present, when the Assistant Chief gets called out he may have to use his personal vehicle but typically goes to the law enforcement center to locate a squad car which adds to response times. Having this additional squad car will help with response, officer safety and provide the department with a back-up unit. The new squad cars are new models as Ford does not make the Crown Victoria anymore so much of the equipment will not transfer so it makes sense to keep the unit. The State has set a cost of \$6,500 for the purchase of the squad car.

Maricle asked if the Assistant Chief takes out his personal vehicle. Peterson said that it can happen.

Johnson said that he can see this saving time and improving response times.

Jones asked if there were sufficient funds in the Police budget or if a budget amendment is needed to transfer funds out of the general fund. Peterson replied that a budget amendment is needed.

Motion by Jones second by Ray to approve the purchase of the 2011 Crown Victoria squad car from the State of Minnesota for \$6,500 and to amend the City budget by transferring \$6,500 to the Police Department from the General Fund. Motion carried 5 – 0.

12. Ambulance Mileage Rate Change:

Nasby said the Windom Ambulance is requesting a rate increase to align with the rates per loaded mile allowed by Medicaid and Medicare. The current rate is \$10.50 for Basic Life and Advanced Life Support whereas the reimbursement rate is \$12.00.

Council member Joyce introduced the Resolution No. 2015-10, entitled “RESOLUTION ESTABLISHING RATES, CHARGES AND FEES FOR WINDOM AMBULANCE SERVICE A SPECIAL REVENUE FUND” and moved its adoption as amended. The amended resolution was seconded by Johnson and on roll call vote: Aye: Jones, Joyce, Ray, Cooley and Johnson. Nay: None. Absent: None. Abstain: None. Resolution passed 5 – 0.

13. New Business:

Johnson said that he noticed an item in the Utility Commission meeting about painting the water towers and question about whether the City logo should be changed. He asked if there are discussions on the logo.

Backman said that a logo is typically used to capture a brand and the existing logo is a mix of business and agriculture. This could certainly be reviewed and some aspect of the community can be highlighted.

Joyce asked if the City has a theme. Nasby said some branding work a number of years ago lead to “Crossroads of Opportunities”.

Caldwell said the existing logo was done through a competition and involved the school. Ray confirmed that is her recollection as well.

Cooley said that he could see doing a logo and slogan review.

Nasby said that the Governor still may propose a bonding bill, but with all the competing interests and transportation funding that maybe the focus of much of the money. The City’s bonding requests have been submitted and bills introduced. Nasby noted that the City’s request for a local option sales tax would be heard on March 18.

14. Old Business:

Cooley said a few people came to the Coffee with Council and he felt it was productive.

15. Regular Bills:

Motion by Joyce seconded by Johnson to approve the regular bills. Motion carried 5 – 0.

16. Council Concerns:

Joyce said he had some items for the March 19 discussion.

Jones noted information in the miscellaneous packet on land use and water quality and he encouraged Water Department and Planning/Zoning staff to attend.

Preliminary

Cooley said he is still looking for public input on City Council goals and priorities and asked citizens to contact him at 822-6504.

Nasby reported on the National League of Cities conference and noted that he had the opportunity to talk with federal officials and the Congressional representatives. Jones said that these activities are important and the contacts can be very valuable. Nasby thanked the Council for their support in allowing him to attend.

17. Adjournment:

Mayor Maricle adjourned the meeting by unanimous consent at 8:35 p.m.

Corey Maricle, Mayor

Attest: _____
Steve Nasby, City Administrator

**Special Council Meeting
Windom City Hall, Council Chamber
March 19, 2015
5:00 p.m.**

1. Call to Order:

The meeting was called to order by Mayor Corey Maricle at 5:00 p.m.

2. Roll Call:

Mayor:

Corey Maricle

Council Present:

Brian Cooley, Paul Johnson, Dominic Jones (5:15 pm), Bryan Joyce and JoAnn Ray

Council Absent:

None

City Staff Present:

Steve Nasby, City Administrator; Jim Kartes, Building Official; Brad Bussa, Community Center Director; Dan Olsen, Telecom Manager; Chelsie Carlson, Finance Director\Controllor; Brent Brown, Electric Superintendent; Mike Haugen, Water and Wastewater Superintendent; Bruce Caldwell, Streets & Parks Superintendent; Scott Peterson, Police Chief; Dawn Aamot, Library Director; Aaron Backman, EDA Executive Director and Al Baloun, Rec Director

3. Long Range Planning, Goal Setting and Priorities:

Building\Zoning Department

Jim Kartes, Building Official said that the Planning Commission is currently reviewing the nuisance ordinance. He is working on the Comprehensive Plan which needs mapping completed and a review of the language and then it would be submitted to the League of Minnesota Cities for review. Kartes said one of the proposed goals would include a program to demolish blighted properties. There could be some grant funds or HRA monies but the Council would need to take actions to designate an area and identify blighted properties. The cost to demolish a house could range from five thousand to tens of thousands depending on the size and any hazardous materials.

Joyce asked about housing rehabilitation. Nasby said that the EDA had applied for and received several Small Cities Development Program grants for housing rehabilitation and another could be applied for in the future.

Cooley asked if Windom has any protections for tenants in our ordinance. Kartes replied that the City does not have a rental housing ordinance but does provide tenant's rights information to anyone who contacts their office. Kartes added that some cities like Jackson and Worthington had done rental housing ordinances but success varied and is expensive.

Preliminary

Windom does not have the staff capacity to implement such a program, but he had done some research of what other cities have done. Cooley thought the Planning and Zoning Commission should research a rental housing ordinance and how it may work in Windom.

It was the consensus of the City Council to add this as a SMART goal for the Building & Zoning Department.

Community Center

Brad Bussa, Community Center Director, reviewed the Community Center's structure and financials. He noted that the staff strives to get 110% satisfaction for the users. There is \$61,000 in reserve funds for equipment which is needed incrementally as the building is over 15 years old. Research is done to keep Windom competitive with other area facilities and there is a benefit to expanding our offerings of rental items. The Community Center has about \$51,000 in donations earmarked for grounds improvements that could include a patio area for outdoor events.

Johnson said he appreciated the goal of improving the outdoor facilities and the work the staff does to keep costs low by doing maintenance and repair.

Telecom Department

Dan Olsen, Telecom Manager, said that the goal is to improve the financial condition of the Telecom fund. An auditing firm is looking at expenses and revenue and new packages will be introduced.

Joyce noted that Olsen had presented 42-47 items listed as preparation for the goals that were to be organized and presented and wondered where that information is for this discussion. Olsen replied that the audit firm is working on packages.

Joyce asked about the status of the City network. Olsen said he is waiting on information. Nasby said the consultant with WW Communications was in Windom on March 18 to meet with department heads and get information on number of cameras, location and type of cameras so the information on location and bandwidth needs can be given to Olsen so the network can be designed and built.

City Office\Financial Department

Chelsie Carlson, Finance Director\Controller, provided an overview of the department functions and staffing. She said that her primary goal is to streamline our financial and billing systems as now there are three systems the staff must use. She is also working to create a back-up plan and procedure manuals so functions can continue.

Jones asked if the back-up is for data or operations. Carlson said it is for staffing emergencies or if staffing changes arise.

Carlson said that her other goals included on-line billing, city network and financial audit improvements to achieve CAFR certification.

Preliminary

Cooley asked about City Hall's IT and who does work when it is needed. Carlson said that it is done by each staff person if they can, but sometimes outside help is needed. Cooley asked if the Telecom Department does the IT work for the City office. Carlson replied occasionally, but others such as the iCitizen have done the work. Cooley felt it is a resource the City has in the Telecom Department and they should be utilized. Carlson said they have been asked. Joyce said that he too would expect the Telecom Department to help out as needed.

Council took a 10 minute break.

Electric Department

Brent Brown, Electric Utility Manager, said that Toro and PM Windom account for 36% of all power sold so they are the biggest customers. In 1978 and 1999 generators were added to the Windom power plant and can cover 8 – 9 megawatts. The City typically uses 11 – 15 megawatts. In 1999 the City joined CMMPA to purchase power, schedule transmission and provide other support services. About 52% of Windom's power comes from the federal WAPA which is hydro power. The City has invested in ownership of transmission lines through CMMPA and the CAPX project to help off-set transmission costs. The annual budget is \$5.4 million, of which 70% is power purchases. Revenues are about \$5.6 million including a \$175,000 transfer to the City's general fund. There is about \$5.7 million in the utility reserve, which is the Commission's goal. His SMART goals include improving department communications through team meetings, increasing training and completion of the current and long-term maintenance plans.

Jones asked if the linemen are required to have continuing education credits. Brown said there are not requirements but it is encouraged as there are changes in the profession. Jones asked about mandatory safety training. Brown said it is not required; however, Windom provides safety training programs through MMUA.

Brown said that on the maintenance goals they want to replace a transformer so the City could operate at peak load even if the primary transformer is not functioning. This project would be 2016 engineering and 2017 construction. Also the substation relays are 30-35 years old and need to be replaced. This is slated for 2018 – 2019.

Johnson asked if there is value in the old equipment. Brown said that there would be very little value. Johnson asked if there would be an efficiency improvement if these items are completed. Brown said there may be, but a study would need to be done to quantify them.

Jones asked what the roles of the transformers are in the system. Brown replied that the transformers step down the power from 69KV to levels that go into our distribution system and then smaller transformers in the neighborhoods step down the power to a level that can be used in homes.

Brown said the department is also looking at the gas turbine to replace or retire the unit. He added that an electric rate study is starting in 2015 that will be conducted by MRES and funded by CMMPA.

Water\Wastewater Departments

Mike Haugen, Water\Wastewater Superintendent, said that the wastewater plant was constructed in 1995 and has a 1.83 million gallon per day capacity. The staff has on-call 24x7 responsibilities and assigned weekends. Haugen reviewed the capital improvement plan items and noted that Windom has applied for its draft permit renewal, which may require some plant upgrades to meet new standards. Other projects will include replacement of the collection systems coinciding with street reconstruction projects.

Cooley asked if the plant can be expanded if needed. Haugen replied that there could be additional clarifiers and aeration basins added to expand capacity.

Haugen said the wastewater plant received a 2014 compliance award.

Haugen said the water facilities provide drinking water to the City of Windom, City of Bingham Lake, POET bio-refinery and Red Rock Rural Water System. The total current use is about 700,000 to 800,000 gallons per day, which is down from past use due to POET developing another water source. He noted that PM Windom is now using water as one of their wells is down for rehabilitation or repair. The water plant was built in 1998. A recent review by the Minnesota Department of Health was positive. The water towers will need to be re-painted in three to five years and the sand filter will need to be rehabilitated. A water meter replacement project has been approved and the work on replacing all the meters will start April 28. The well head protection plan required by the State is underway with phase I already completed.

Johnson asked if the static aquifer levels are staying consistent. Haugen replied that the aquifers have had the normal winter drop, but overall the levels have been holding up well.

Streets and Parks Departments

Bruce Caldwell, Streets & Parks Superintendent, said that the Street Department budget is about \$550,000 and the Parks budget is \$190,000. There are 3.5 FTE for staffing in streets and .5 FTE for Parks plus part-time seasonal staff. His department also has a position that is split 50/50 between mechanic and streets. He noted there are about 25 miles of asphalt streets, three and one half miles of concrete streets, and seven miles of alleys and three miles of gravel roads. There are 95.5 acres of parks with 10 shelters and eight restrooms.

Cooley asked about volunteer help. Caldwell said the garden club does some flowers in the parks and several years ago there was a school activity to help pick up trash.

Joyce said the school event was Community Pride day and it had not been done the last couple of years due to lack of someone to organize it. He asked if an Adopt-a-Park program would be worthwhile. Caldwell said that this is a good idea and it will be passed to the Parks & Recreation Commission for discussion. Joyce noted that it will be important to have year to year consistency in that program.

Mari Harris said that Finding Windom group could help organize Community Pride day.

Preliminary

Caldwell said one goal for the Parks is to expand the camping slots to accommodate larger units. Currently our facility is an overnight for people and not a destination as our amenities are modest and spaces too small. For the Street goals Caldwell said that there is \$75,000 budgeted for 2015 street repairs and other longer-range goals include continuing education for staff, completion of a new pavement management study, complete reconstruction of 6th Avenue from Highway 62 to Highway 60 and reconstruction of the City public parking lot behind City Hall and the businesses on the west side of the square.

Johnson said that there is a lot of traffic on 6th Avenue and the street is narrow.

Police Department

Scott Peterson, Police Chief, said that the department budget is \$944,000 and the department is enforcing federal, state and local laws. There are seven sworn officers and a records clerk.

The goals include purchase of a video simulation unit for training on use of force, creation of a teen leadership program, continuing education for officers, Chiefs Association credentialing and body cameras. Peterson noted the body camera goal is several years in the future. The department has applied for a grant for the video simulation unit and if it were offered there would be a 20% match requirement and the cost of the system is estimated to be around \$16,000.

Library

Dawn Aamot, Library Director, said there are three goals for the library. The first is helping to instill a passion for reading, personal growth and life-long learning.

Joyce said that he wants to see the outreach to kids via electronic means such as Facebook and good reads. Also, by helping parents to become engaged in reading that builds those habits in the children as they are taught to read.

Aamot said the other goals include evaluating the library resources and collections and expanding e-books, e-magazines and having tablets for on-line users. Another goal is to utilize the library space efficiently.

Maricle noted the space study. Aamot said that the Friends of the Library were paying for a consultant to visit our library and make recommendations on ways to maximize the space.

Cooley said that he noticed that the County was discussing a reduction in library funding. Aamot said that the County Commissioners did bring that up and that she is planning on attending their meeting on April 20 with other library supporters to stress the importance of library services.

Johnson said the building the library is housed in is getting older and could use some maintenance. Aamot said that there will be re-painting and the windows do need to be replaced. Nasby noted that the boiler maybe replaced to as part of an efficiency fund.

Economic Development Authority

Aaron Backman, Executive Director, said that the EDA goals were discussed by the EDA Board and approved earlier this year. These goals include completion of the infrastructure for the North Windom Industrial Park (NWIP) that is estimated at \$750,000. Funding would be from a Federal EDA grant or State grants, but both would require about 50% local match that would be paid from land sales or TIF funds. The second goal is related to the expansion of housing and encouraging all types of housing and mixed types. The third goal is working with local employers to expand in the community. Fourth, expand the size of the NWIP now that a number of the lots have been sold. Last, work with the State and others to plan a new residential subdivision.

Ray noted that revitalization of the downtown is a need, but would also benefit from the stated goals.

Joyce asked about redevelopment funds for businesses and housing. Backman said that the EDA had done several rounds of Small Cities Development Program grants for housing rehabilitation and would likely submit another application in a year or so. Commercial redevelopment loans are available through a revolving loan fund the City started to assist women-owned businesses or those in ownership transition.

Backman said that very recently the City had meet with local representatives from the Toro Company and that Toro had provided some funds to the Audubon International organization as part of Toro's 100 year celebration. The Audubon Foundation is offering to work with two communities on community projects such as sustainability. Toro is offering Windom the opportunity to participate. Backman would work with other staffers and community groups to take on this initiative unless the City Council had some concerns.

Arena

Al Baloun, Recreation Director, said that the Arena was built in 1975 and the building is showing its age and many of the capital items for this year and the future totaling \$1.275 million are targeting maintenance. The goals he has are updating the web site to expand the on-line offerings and create a Twitter account for recreation programming updates. Another goal includes updating brochures and advertisements for promotional events to "sell" the Arena. The final goal is to complete a plan to address the R22 ice making system as this must be phased out by 2020 as part of a federal mandate. This will be expensive.

Jones asked if there were any State funds for the R22 system replacement. Baloun said there is a program similar to the Mighty Ducks funds and this could provide some funds.

Pool

Baloun said that the Windom swimming pool is 50 years old in 2015. Due to its age it needs many improvements and maintenance. A first step is the community survey to help determine the wants of the community and interest in supporting the pool.

Jones said that he was initially unsure of the survey, but is now in favor of proceeding.

Motion by Joyce second by Cooley to approve the Recreation Director to place a community survey regarding the swimming pool into the April 2015 utility bills. Motion carried 5 – 0.

Baloun said there is a need for more Spanish language information in the community education book and other information that is available to residents, especially for the summer programs. He is also looking into a soccer coordinator as this sport is growing.

Jones suggested the men's league soccer participants as a good place to start.

Ray left the meeting.

Airport

Nasby said that the goals of the Airport were to continue on the Capital Improvement Plan as approved by the FAA. While a majority of the projects are 90% federally funded the City could have some expensive items even at the 10% match. Currently, the runway justification study is underway and this will be the first project in the plan to come up pending the outcome of the study.

Administration

Nasby said that the items he had for goals included a community outreach survey to help trend citizen's satisfaction with City services. Another goal included establishing a youth liaison on the City Council, which had been in the Council's 2012 long range goals.

Joyce said with the City and School Board using the video we should look at creating a YouTube channel so the meetings can be posted on-line. A student does the taping for the school and that a student could also be utilized by the City. There would be a cost for equipment upgrades and it may be over \$5,000. He would also like to see all the Agendas for Board and Commission meetings posted on Channel 3 roll-up.

Fire and Ambulance

Nasby said the primary goal for these two services is the construction of the Emergency Services Facility. The other goals include the replacement of equipment and recruitment of new participants.

New Business

Nasby said the City staff had quotes from two recycling firms related to City-wide clean-up. The two quotes were handed out for the Council to review.

Motion by Johnson second by Joyce to accept the quote from SW Recycling. Motion carried 4 – 0 (Ray absent).

4. Old Business:

None.

Preliminary

5. Adjournment:

Mayor Maricle adjourned the meeting by unanimous consent at 10:27 p.m.

Corey Maricle, Mayor

Attest: _____
Steve Nasby, City Administrator

**STREET COMMITTEE
MINUTES MARCH 17, 2015**

Call to Order: The meeting was called to order at 8:45 P.M. in City Hall

Members Attending: Committee Members Attending - JoAnn Ray & Brian Cooley

City Staff Present: Street Superintendent Bruce Caldwell & Police Chief Scott Peterson

Public: None

1. 2nd Avenue Parking in the 1500 Block; Caldwell stated to the committee he has received many complaints the last couple years with a large increase of calls concerning Toro employee's parking on this block in front of their homes. Due to this the residence are unable to park in front of their homes during the day so if they have guests coming over there's nowhere for them to park on the street or in the back alleys.

The residences requested limited parking on the street during the work week so that they could have the opportunity to use on street parking for themselves, guests, deliveries or emergency services.

The committee discussed no parking at all on this block but that wouldn't give the residence an opportunity to occasionally park in front of their residences.

Chief Peterson stated enforcement could be an issue regarding limited a parking options vs a total parking ban. He stated they would be willing to try a limited parking restriction and hopefully the majority of the parking issues will be reduced or eliminated.

Also there was some concern if we reduce parking in the 1500 block of 2nd Avenue will the Toro staff just park on other streets around the plant? That is possibility but we need to entertain the plan to limit parking as stated first on 2nd Avenue then see what happens in the next few months then if needed address those later.

The committee decided this would be a good compromise to help reduce long term parking throughout the work day on this block.

Limit parking as stated below.

2 HOUR PARKING MONDAY-FRIDAY 8:00 a.m.-5:00 p.m.

This concept was discussed earlier in the day with some Toro Supervisors during a joint meeting at the Windom Plant. Attending this meeting other than the Toro staff included city staff Steve Nasby, Aaron Backmann, Bruce Caldwell & Windom Chamber Manager John Lafferty.

The Toro representatives stated they understood the situation and are willing to work with the city to reduce the parking issue on 2nd Avenue. They stated they would instruct their staff accordingly and encourage them to use the Toro parking lots and not to park on the residential streets if at all possible.

Recommendation from the Street Committee is to implement a limited parking restriction on the 1500 block of 2nd Avenue.

**2 HOUR PARKING 8:00 a.m.-5:00 p.m.
MONDAY-FRIDAY**

Meeting adjourned at 9:00 p.m.

**STREET COMMITTEE
MINUTES APRIL 2, 2015**

- Call to Order:** The meeting was called to order at 4:15 P.M. at the Street Shop
- Members Attending:** Committee Members Attending - Brian Cooley attending,
JoAnn Ray absent
- City Staff Present:** Street Superintendent Bruce Caldwell & Street Department Forman Tom Voth.
- Public:** Wenck Engineering Representative Dennis Johnson None

1. 2015 Seal Coat Project

Much of the discussion related to how we can prolong major street reconstruction on some of our older roadways. The following is a list stating the streets that the committee agreed needed seal coating this year due to this discussion. At this time the staff isn't planning on doing any crack repair unless funding becomes available from other sources within the street department budget later in the year. Cottonwood County Highway Department is purchasing crack repair equipment and Mr. Cooley stated he understood they would be interested in renting that equipment to us if we decide to proceed at a later date. Mike Haugen Water/Waste Water Superintendent stated he wanted two of his plants seal coated at his department's expense as an alternate.

<u>Street</u>	<u>From</u>	<u>To</u>
Jamison	17 th Avenue	Dead End
Red Leaf Court	South Red Leaf	North Red Leaf
Maple Park Circle	18 th Avenue	East Dead End
18 th Avenue	River Road	North Red Leaf
17 th Avenue	River Road	Northeast Dead End
17 th Street	18 th Avenue	15 th Avenue
15 th Avenue	River Road	17 th Street

North Industrial Park

Opportunity Drive	Highway 71	East Dead End
Commerce Boulevard	Opportunity Drive	North Dead End
Trotter Court	Commerce Boulevard	East Dead End

Water Department Parking Lots & Roads

Waste Water Treatment Plant on South Drake Avenue
Water Treatment Plant on 16th Street

Street Committee recommendation is to call for plans and specifications to seal coat the streets listed above including the water department asphalt areas for 2015.

2. 2015 Street Project Repairs Buckwheat Avenue & South Prospect Avenue;

The committee instructed Wenck to design a plan for the repairs then Caldwell will submit that to the City Council for approval in order to proceed for project quotes. This project was budgeted for 2015

3. Meeting adjourned at 5:15 p.m.

TELECOMMUNICATION COMMISSION MINUTES
North 71 SWWC Office
March 23, 2015
6:30 P.M.

I. Call Meeting to Order

The Telecommunication Commission meeting was called to order at 6:30 P.M in the North 71 SWWC Office.

II. Roll Call

Member Present: Jeremy Lund, Forrest Fosheim, Travis Eichstedt, Bryan Joyce

Member Absent: Dominic Jones

Staff Present: Dan Olsen, WindomNet Manager, Steve Nasby, City Administrator; Chelsie Carlson, Finance Director/Controller

Others Present: Justin Huebner, Kiesling Associates (Phone)

III. Kiesling Engagement Update

As a follow-up to the Contribution Margin/Bundle Analysis that was performed by Kiesling, Justin Huebner, Kiesling Associates presented a recommended pricing strategy for Windomnet moving forward. First he reviewed the three biggest issues contributing to the cash deficit in the Telecom fund which include significant programming increases for video, very few customers purchasing higher data speeds, and a significant number of customers purchasing one service for a cost that does not cover the overhead rate for the Telecom operation.

To address these issues and position Windomnet for the future, Kiesling recommended price increases of \$5 on the bottom two internet plans as well as price increases on video services of \$5 on Basic and Digital Video and \$10 on Expanded Basic. The price increase would be capped at \$10 per customer. It was also recommended to increase the internet speeds from 1.5MB to 3MB on the Internet Lite and 10MB to 12MB on Internet Basic along with these price increases. The HBO rate would also increase by \$1 to cover the cost to Windomnet of HBO programming.

In conjunction with the price increases, Kiesling recommend a new pricing package for Windomnet moving forward. The existing pricing would not be available to new customers or existing customers adding or changing services. The new packages are based on data and getting customers to purchase higher speeds of data to accommodate their usage. Voice and video would still be offered but would be layered on top of data packages at Windomnet cost or at an increase rate if purchased without data. Kiesling explained that several over the top (OTT) video alternatives will launch in 2015 and this new pricing structure will position Windomnet to a neutral position if customers decide to purchase an OTT solution instead of video services through Windomnet. Also included in the new packages is Unlimited Voice Service which includes unlimited long distance and 5 included calling features for any voice line.

Kiesling estimated the price increase and move to the new packages could produce approximately \$80,000 in additional revenue for 2015 if implemented by June 1, 2015. This is assuming no change in expenses or wholesale revenue generated. Kiesling suggested the Telecom Commission prioritize the use of this cash flow to focus the direction they want to proceed in the future for data service or video service.

In order to implement the price change June 1, 2015 a 30 day notice would need to be given in the May billing. Council approval is needed by April 21, 2015 to get the notice in the May billing and start the new pricing June 1, 2015.

Motion by Joyce, to implement the new billing packages and to approve the price changes on Internet Lite \$5, Internet Basic \$5, Basic Video \$5, Expanded Basic Video \$10, Digital Basic Video \$5, and HBO \$1. No Second. Motion withdrawn.

Olsen indicated possible technical issues with implementation of the changes recommended for data speeds and unlimited voice offering siting the voice mail server as a possible issue and additional internet profiles as another issue. The ability of the billing system to accommodate the unlimited long distance offering also needs to be confirmed. The Commission is supportive of the new packages and would like to move forward if the changes can be done from a technical standpoint.

Olsen asked about tariff changes needed to offer the Unlimited Voice in the new packages. Kiesling indicated no tariff change would be needed as the phone prices could remain unchanged in the billing system and the data price would be adjusted to accommodate the package prices.

Motion by Joyce, seconded by Eichstedt, to approve the price changes on Internet Lite \$5, Internet Basic \$5, Basic Video \$5, Expanded Basic Video \$10, Digital Basic Video \$5, and HBO \$1. The price increase would be capped at \$10 for each customer. Motion carried 4-0.

The Commission requested Olsen to review the technical aspects and report back by April 7th if there are issues in implementing the new packages as presented. The new packages as proposed will be explained to Council on April 7th as something the Commission may approve and request Council approval on during the April 21st meeting in order to implement by June 1, 2015.

The Commission would like Justin from Keisling to provide an overview to the Council of the new packages being recommended and also the procedures performed leading to the recommend new packages, at the April 7th meeting.

IV. SWWC Service Coop Contract:

SWWC Service Coop provides technical support to Telecom staff on an as needed basis for an annual contracted price. The contract renews on April 16th and the annual price is \$11,220. The Commission asked about past usage of the technical support and SWWC reported that the time has not been tracked in the past and it fluctuates based on Windomnet projects.

The contract was not included in the Telecom meeting packet so the Commission would like more time to review the renewal.

Motion by Joyce, seconded by Lund, to table the SWWC COOP contract renewal until the next meeting. Motion carried 4-0

V. Other Items

Carlson informed the Commission that a request is coming in the future to change the monthly bill dates. The Electric, Water, and Sewer Utility is replacing meters and moving to a radio read system. With this change, they would like to read meters on the 1st of each month and have customers receive their bills by the 15th each month. Carlson indicated more details will be presented at a future meeting when approval is needed on the bill date change.

Nasby asked about the programming contract for the Weather Channel and Olsen reported that this is completed and was approved by the Commission via email.

The Commission discussed past practice for programming contract approval as they are time sensitive.

Motion by Joyce, seconded by Lund, to affirm the Weather Channel Contract approval done via email. Motion carried 4-0.

Nasby asked Olsen to provide an update on the SMBS Shared Manager Agreement expiring on March 31, 2015. Olsen confirmed it will end without renewal on March 31, 2015. There is no change known at this time to the services Windomnet provides to SMBS.

VI. Adjourn

Forrest Foshier adjourned the meeting at 9:30 P.M.

Community Center Commission Minutes
Monday March 23, 2015

1. Call to Order: The meeting was called to order by President Wayne Maras at 5:35 p.m.

2. Roll Call: President: Wayne Maras
CC Director: Brad Bussa
Commission Members: Linda Stuckenbroker-Absent
Kelly Woizeschke
Mitch Voehl-Absent
Lenny Thiner
Commission Liaisons: Brian Cooley
Bruce Caldwell-Absent
Paul Johnson
EDA Director: Aaron Backman
Public: Toro-Otto Hart

3. Approval of Minutes:

Motion by Kelly Woizeschke, seconded by Lenny Thiner to approve the February 23, 2015 Community Center Commission Minutes. Motion passed 3-0.

4. Additions to the agenda:

Electronic Sign

5. President's Report:

No Report Available

6. Director's Report:

- a. WCC Director Bussa stated the City had been approached by the Toro Company about usage of overflow parking lot. At that WCC Director Bussa gave the table to EDA Director Aaron Backman for background on that meeting. EDA Director Backman then introduced Otto Hart from the Toro Company. EDA Director Backman and Hart explained the needs of temporary parking space for the expanded usage of Toro semi trailers. WCC Commission and Liaisons had questions about time lines and insurance needs. WCC Director Bussa stated this would have to be looked into through City Hall and a contract would need to be written up. **Motion by Kelly Woizeschke, seconded by Lenny Thiner to allow Toro usage of South one half of overflow parking lot for approximately 90 days, April 8 2015 through July 10, 2015 with Council approval. Motion passed 3-0.** Discussion was held on potential rental rates of South one half of lot. WCC Commission discussed what other areas that Toro were renting and at what costs. WCC Commission discussed if Toro were to be charged, where then would

that income go, to either City General Fund or WCC. WCC Commission stated they would like to see income go to WCC. After no further discussion **Motion by Wayne Maras, seconded by Lenny Thiner to approve rental of South one half of overflow parking area on a monthly basis at a monthly rate to be determined at a later date and if accepted by City Council. Motion passed 3-0.**

- b. Electronic Sign- WCC Director Bussa brought up the idea of an electronic sign that could be placed out by front flag pole. WCC Director Bussa stated he is constantly being asked about what was going on at WCC with all the cars and people out there. WCC Director Bussa said this would be nice to let public know what is going on as far as events and to welcome users of WCC. WCC Commission thought this was a great idea and asked about how this could be funded. Donations were discussed that have been received and thoughts of corporate donations with the company's names placed on sign. Lenny Thiner will contact his son who is employed by Daktronics for ideas and pricing.

7. Resource Management:

Schedule of Events: Reviewed Schedule of Events

Income & Expense: Reviewed Income and Expense

8. Miscellaneous:

Nothing to Report

9. Open Forum:

Nothing to Report

10. Next Meeting:

Monday April 27, 2015 @ 5:30 pm

Adjourn:

Motion by Kelly Woizeschke, seconded by Lenny Thiner, to adjourn the meeting at 6:45 pm. Motion carried 3-0.

Wayne Maras, WCC President

Linda Stuckenbroker, WCC Secretary

Attest: _____
Brad Bussa, WCC Director

Emergency Services Building Committee Minutes March 24, 2015

The Windom Emergency Services Building Committee met on March 24, 2015, at 4:00 p.m. at the Windom City Council Chambers. Members present were Dan Ortmann, Mark Stevens, Gary Olson, Tim Hacker, Brian Cooley and Jim Axford; Mayor Corey Maricle. City Staff Steve Nasby and Denise Nichols. Absent: Kevin Heggeseth arrived at 5:12 p.m.

1. **Call to Order** – Chair Ortmann called the meeting to order.
2. **Approval of Minutes – M/S/P: Motion made by Hacker, seconded by Stevens, to approve the Minutes of the February 12, 2015, meeting as written. Ayes – 6, Nays – 0. (Axford was not present.)**
3. **Architect Interviews** – The Committee reviewed the interview process and standard questions to ask during each interview. The Committee discussed General Contractors versus Construction Management and the process and responsibilities for each type of construction.

The Committee conducted interviews with four architect firms including, I & S Group, Banner Associates, Inc., Brunton Architects & Engineers and Short Elliott Hendrickson, Inc.

Each firm was provided with fifteen minutes to introduce themselves, their project partners and firm experience, fifteen minutes to discuss the proposed Windom Emergency Services Facility and fifteen minutes of questions and answers. Each firm discussed their design process, tools and design phases, estimated size of the building, budget, potential costs and schedules and schedule management.

Following the interviews, the Committee selected two architectural firms, Short Elliott Hendrickson, Inc. and Brunton Architects & Engineers, for further consideration. Before making a final selection and recommendation to the City Council the Committee requested that site visits be organized to obtain additional information and provide an opportunity for the Committee to tour actual emergency service buildings designed by each of the firms. The Committee agreed to schedule the site visits for April 11th and 18th. City Staff will organize the site visits, contact the Committee members to determine their availability to participate in the visits, and finalize transportation plans.

4. **Other Business** – None.
5. **Next Meeting Date** – The next meeting dates were scheduled for April 11th and 18th to conduct site visits with the two architectural firms that are under consideration by the Committee.
6. **Adjourn – M/S/P: Motion by Hacker, seconded by Stevens, to adjourn the meeting. Ayes –7, Nays – 0.**

UTILITY COMMISSION MINUTES
Council Chambers
March 25, 2015

Call Meeting to Order: The Utility Commission meeting was called to order at 10:10 a.m. on February 25, 2015 in the Council Chambers.

Members Present: Utility Commission Chairperson: Mike Schwalbach
Members Present: Tom Riordan
Member Absent: Glen Francis
City Council Liaison: Dominic Jones, Present
Staff Present: Chelsie Carlson, Finance Director, Brent Brown, Electric Superintendent, Mike Haugen, Water / Wastewater Superintendent, Steve Nasby, City Administrator

APPROVE MINUTES

It was noted that the minutes from February 25, 2015 meeting omitted the discussion regarding Utility Organizational Structure. The Commission would like the minutes updated to reflect the discussion.

Motion by Riordan, seconded by Schwalbach, to approve February 25, 2015 Utility Commission minutes with updates related to Utility Organizational Structure Discussion. Motion carried 2 – 0.

WATER/WASTEWATER ITEMS

MPCA National Pollutant Discharge Elimination System/State Disposal System Permit – Haugen reported the Wastewater Treatment Facility has been confirmed as the recipient of the Certificate of Commendation for outstanding operation, maintenance, and management. Glen Lund is attending the 78th Annual Wastewater Operations Conference to accept the award.

The Committee reviewed the 2014 calendar year data submitted for the 2015 NPDES Permit. The Commission inquired regarding the 5 missed items. Haugen reported these were related to missing chlorine reads for 5 months when chlorine is not used so there is nothing to read.

Haugen reported MPCA has received the permit application for Municipal Surface Water Discharge and the application is complete enough for processing. The MPCA has a goal of issuing the permit in 150 days.

Scandia Consulting – Water Tower Maintenance– The Commission received updated Maintenance Schedule and Payment plan from Gary Meyer. The Commission is questioning if the cost of the annual maintenance agreement of approximately \$30,000 is valuable considering the minimal maintenance that has been needed on the water towers in the past. The Commission is also wondering if the payment plan as presented still qualifies for the bid law exception for water tower

maintenance agreements. Nasby is going to discuss with the City Attorney. Haugen is going to review with Kelly Yanke and invite him to the next meeting to review.

Water Meter Replacement Project – Haugen reported approximately 50 meters have been replaced. A meeting was held with Midwest Testing who will be doing the installation. A letter will be sent to residents on April 23rd regarding the installation and directing them to a local phone number to make an appointment for the installation. The installations will start April 28th and are expected to be complete in 4-5 weeks.

ELECTRIC ITEMS

CMMPA Capacity Purchase – Brown reported the CMMPA Purchase was completed and there was an additional purchase fee of \$1950 so the total was \$40,950. This will be allocated to the power cost adjustment over the 12 months covered.

Electric Meter Replacement Project – Electric meter replacement is almost complete. At the end of the week there will be only 20 remaining. These are Toro, PM Windom, and some downtown meters. Brown informed the Commission there will be 6 meters that are not replaced and will be read manually. These meters are scheduled for upgrades and will be replaced when those projects are completed.

Electric Rate Study – Brown is working with Denise Houston and Chelsie Carlson to submit the information requested by Missouri River to complete the electric rate study. The system usage and power cost information has already been submitted. The billing information is being accumulated and the financial information will be submitted when the 2014 audit is completed.

Flame Retardant Clothing Rule Budget Impact – OSHA rules for Flame Retardant Clothing will be enforced starting April 1, 2015. The rules require an ARC Flash Hazard study and the results are used to guide the clothing that is required. The ARC Flash Hazard study has been completed. Brown estimated the cost of compliance without purchasing sub-station suits is \$8,000. The Commission would like Brown to purchase what is needed to be 100% compliant with the rules

REGULAR BILLS

Haugen reported the MPCA will not be reducing the bio action thresholds in the future but may require more quarters below the current threshold levels.

**Motion by Riordan second by Schwalbach to pay the Wenck Landfill bill in the packet.
Motion carried 2-0.**

NEW BUSINESS

None

OLD BUSINESS

Utility Organizational Structure – Riordan reported the Personnel Committee would like the Council to discuss the Utility Organizational Structure. It was going to be discussed at the long-range planning meeting but time did not allow. It will be a topic at the next personnel meeting and also be discussed again when the Council meets to prioritize projects.

Brown inquired about the duties of the Utility Commission quoting the Charter that indicates the Commission has authority on all employee pay issues. Nasby reported the Charter is out of date and laws have changed that conflict with the Charter. Schwalbach indicated the Commission stopped authorizing employee pay when the union was put into place. Jones questioned if the Charter should be updated or the Council should look at the pros/cons related to Statutory versus Home Rule City. Schwalbach would be concerned if major changes were made to the Charter too quickly.

The Commission agreed to keep this item on the Utility Commission agenda for future meetings so updates are given frequently.

ADJOURN

Schwalbach adjourned the meeting at 12:10 a.m. Next meeting will be April 22, 2015 at 10:00 a.m.

Mike Schwalbach, Chairperson

Attest: _____
Steve Nasby, City Administrator

CITY OF WINDOM TREE COMMISSION MEETING MINUTES

April 1, 2015

1. Call to Order: The meeting was called to order at 5:15 p.m. at the City of Windom Officers by Joanne Kaiser, Vice-Chair

2. Roll Call:
Commission Present: Joanne Kaiser, Deborah Polzin, Jim Knigge
Commission Absent: Craig Zimmerman, Eldon Moon
City Staff Present: Bruce Caldwell, City of Windom Tree Inspector
Council Liaisons: JoAnn Ray (Absent)
Public Present: David Bucklin

3. Approve Minutes of January 7, 2015
Motion by Deborah Polzin, seconded by Joanne Kaiser
Motion Carried.

4. Treasurer Report: \$2,000

5. Old Business:
 - a. All the trees have been sold. 29 trees were ordered and sold. Flyers were sent with February utility bills which caused a flurry tree sales.
 - b. The City cut down 13 ash tree at Island Park in 2014. A few replacement trees will be planted this spring.

6. New Business:
 - a. Jim Knigge began his first term on the Tree Commission, replacing Vicki Tucci.
 - b. Dave Bucklin reported the trees ordered from Baileys will be arriving sometime May 4 through 7. The Conservation Corps of Minnesota will be in the area May 11 through the 14 to plant the trees.
 - c. It was suggested by Bruce Caldwell that a motion be made to pay for the trees during this meeting. **Motion by Deborah Polzin and seconded by Jim Knigge. Motion Carried.**

7. Open Mic: David Bucklin shared information about floating islands made of shredded recycled plastic and planted with marsh vegetation. Anchored in place, the islands are planted with vegetation that will purify the water once the plants are established.

8. Meeting adjourned at 6:00 pm.

Next Tree Commission Meeting September 2, 2015 at 5:30 p.m. at Council Chambers.

ATTEST:

Tree Commission Chair _____

Tree Commission Secretary _____

REGULAR MEETING OF THE HOUSING AND REDEVELOPMENT AUTHORITY OF WINDOM, MN

December 3, 2014 ~ 4:00 pm

A regular meeting of the Board of Directors was held on Wednesday, December 3, 2014, in the Hillside Manor Community Room. Members present: Frank Dorpinghaus, Margaret McDonald, Jens Hansen, Linda Jaakola, Hillside Liaison, Audrey Knuth. Also present were: Executive Director, DeeAnna Bakken and Director of Operations, Connie Clausen. Not present: Resident Board Member, Ronda Koch and City Liaison, Brad Powers.

The meeting was called to order at 4:05 with the consent agenda approved (Hansen/Jaakola) which included the minutes of the previous meeting, the utility reports, the bills report and the balance report.

Open Forum: The open forum is a portion of the Board meeting where residents will be allowed to address the Board. Persons must register with Connie Clausen, Director of Operations, 48 hours prior to the meeting.

A. Scheduled Guests: None

Old business consisted of:

1. The director reported that a response to the HUD letter continues to pend for information that has been requested from the Fee Accountant.
2. Pre-inspections are in process at the Fairmont HRA in preparation for the REAC Inspection scheduled for 12/08/2014.
3. The response for the POHP Grant application is expected sometime in January 2015.
4. A response has been received for the request to reduce the Pilot Payment. We will not receive a reduction in payment for 2015.
5. On 12/18/2014, a presentation of information will be held in regards to the recent GPNA study.
6. Contracts have been received from Brunton Architects & Engineers for the five upcoming projects (office move, mailboxes x 2, "The Wall", Riverview parking lot, Hillside porch). A topographical survey has been completed for the Riverview parking lot project.
7. No further information has been received on the Witt Park project. This item will be removed from the agenda.
8. The director confirmed details of our position for the Residential Rehab Loan that is currently in default. No action will be taken at this time.

New Business consisted of:

1. The responses to the Hillside Manor Board Liaison position were reviewed. A motion was made and passed to unanimously accept Audrey Knuth as the Hillside Manor Board Liaison effective January 1, 2015 (Jaakola/McDonald).
2. The Unit Renewal form has been created and plans to begin the renewal process with the resident who has resided with the Windom HRA the longest will begin in December or January.
3. End-of-Year is 03/31/2015. A public hearing is scheduled for March 11, 2015 with a 45-day comment period prior to the public hearing. In January, we will also be addressing the CFP's for 2015.
4. The Hillside Resident Party was held on Tuesday, December 2, 2014.
5. The Riverview Resident Party will be held on Tuesday, December 16, 2014.
6. Upcoming board meetings are scheduled for Tuesday, January 6, 2015 at Riverview and Wednesday, February 11, 2015 at Hillside.

The meeting was adjourned at 4:40 pm (Hansen/Jaakola)

Frank Dorpinghaus, Chairman

DeeAnna Bakken, Executive Director

REGULAR MEETING OF THE HOUSING AND REDEVELOPMENT AUTHORITY OF WINDOM, MN

January 6, 2015 ~ 4:00 pm

A regular meeting of the Board of Directors was held on Tuesday, January 6, 2015, in the Riverview Apartments Community Room. Members present: Frank Dorpinghaus, Margaret McDonald, Jens Hansen, Linda Jaakola and Resident Board Member, Ronda Renee Koch. Also present were: Executive Director, DeeAnna Bakken and Director of Operations, Connie Clausen. Not present: Hillside Liaison, Audrey Knuth and City Liaison, Brad Powers.

The meeting was called to order at 4:05 with the consent agenda approved (Koch/McDonald) which included the minutes of the previous meeting, the utility reports, the bills report and the balance report.

Open Forum: The open forum is a portion of the Board meeting where residents will be allowed to address the Board. Persons must register with Connie Clausen, Director of Operations, 48 hours prior to the meeting.

A. Scheduled Guests: None

Old business consisted of:

1. The REAC Inspections at Fairmont HRA have been completed.
2. The \$20M PHOP bonding grant was submitted and award will be announced in February.
3. The board agreed to follow up with the city on the PILOT payment again in August.
4. The GPNA report and been received for review.
5. The 5 projects ("The Wall", Office Move and Mailboxes x2, Riverview Parking Lot and Hillside Porch) are in process and drawings will come shortly from Brunton Architects.
6. The Unit Renewals have begun starting with the resident who has resided with the WHRA the longest. In order for the renewal process to continue to progress timely, part-time maintenance staff may temporarily increase work hours after signing an agreement that it is temporary and no additional benefits such as insurance or vacation will be made available (McDonald/Koch).

New Business consisted of:

1. The End-of-Year is 03/31/2015. CFP's need to be determined after the results from the POHP grant are received. A public hearing will then be held on 03/11/15 at 3:00pm after a 45 day comment period.
2. Thank you's were expressed to board members for attending the December Resident Events.
3. Section 3 reporting and EPIC (Energy Performance Contracting) continues to be offline.
4. The ED reports that the subsidy reports have been submitted as of today.
5. The PHAS score has been received and even though it is a non-scoring year, we remain a high performer at 94/100.
6. Upcoming board meetings are scheduled for Wednesday, February 11, 2015 at Hillside and Wednesday, March 11, 2015 at Riverview.

The meeting was adjourned at 4:55 pm (Hansen/Jaakola)

Frank Dorpinghaus, Chairman

DeeAnna Bakken, Executive Director

REGULAR MEETING OF THE HOUSING AND REDEVELOPMENT AUTHORITY OF WINDOM, MN
February 11, 2015 ~ 4:00 pm

A regular meeting of the Board of Directors was held on Wednesday, February 11, 2015, in the Hillside Manor Community Room. Members present: Frank Dorpinghaus, Margaret McDonald, Jens Hansen, Linda Jaakola and Resident Board Member, Ronda Renee Koch. Also present were: Executive Director, DeeAnna Bakken, Director of Operations, Connie Clausen and City Liaison, Bryan Joyce. Not present: Hillside Liaison, Audrey Knuth.

The meeting was called to order at 4:05 with the consent agenda approved (McDonald/Jaakola) which included the minutes of the previous meeting, the utility reports, the bills report and the balance report.

Open Forum: The open forum is a portion of the Board meeting where residents will be allowed to address the Board. Persons must register with Connie Clausen, Director of Operations, 48 hours prior to the meeting.

A. Scheduled Guests: Bob Langland (he did not show up to the meeting).

Old business consisted of:

1. The new Executive Director has been hired at the Fairmont HRA and will be starting 03/02/15. The contract with the Fairmont HRA ends 04/30/15.
2. The results for the PHOP Grant are expected on 02/19/15.
3. The GPNA results have been received and reviewed. We are currently in the process of making corrections for the final review. The director would like the board members to review the documents and forward any questions or concerns about the information as soon as possible. In April we will take a Regional View.
4. The ED gave an update on the current capital funds projects being worked on by Brunton Architects & Engineers including the office move/mailboxes and "the wall" project.
5. The unit renewal process has been started and the first unit has been completed as of 02/12/15. The second unit renewal will begin next week.

New Business consisted of:

1. The End-of-Year for Windom is 03/31/15 and the public hearing for the 2015 PHA plan was held 02/11/15 at the Hillside Manor Community Room at 3:30pm. There were no attendees for the event.
2. Bid packets for the office move/mailbox project will be going out by the end of February. A motion was made and approved to have the ED review and approve the bid packet from Brunton Architects & Engineers before sending it out for bids (McDonald/Hansen).
3. Three potential layouts for the Riverview parking lot project were presented and discussed. This project has been postponed until 2016.
4. CFP 2011 close out paperwork was submitted to the HUD office in September of 2011 and has finally been received as complete.
5. Upcoming board meetings: Wednesday, March 11th (Riverview) and Wednesday, April 8th (Hillside).

The meeting was adjourned at 4:50 pm (Jaakola/Hansen)

Frank Dorpinghaus, Chairman

DeeAnna Bakken, Executive Director

REGULAR MEETING OF THE HOUSING AND REDEVELOPMENT AUTHORITY OF WINDOM, MN

March 11, 2015 ~ 4:00 pm

A regular meeting of the Board of Directors was held on Wednesday, March 11, 2015, in the Riverview Apartments Community Room. Members present: Frank Dorpinghaus, Margaret McDonald, Jens Hansen, Linda Jaakola, Resident Board Member, Ronda Renee Koch and Hillside Liaison, Audrey Knuth. Also present were: Executive Director, DeeAnna Bakken, Director of Operations, Connie Clausen and City Liaison, Bryan Joyce.

The meeting was called to order at 4:05 with the consent agenda approved (Jaakola/McDonald/) which included the minutes of the previous meeting, the utility reports, the bills report and the balance report.

Open Forum: The open forum is a portion of the Board meeting where residents will be allowed to address the Board. Persons must register with Connie Clausen, Director of Operations, 48 hours prior to the meeting.

A. Scheduled Guests: None

Old business consisted of:

1. An update was given for the Fairmont HRA. Staff will be done there as of March 31st and the Jackson HRA contract ends April 30th. A new Executive Director has been hired and started on March 2nd.
2. An update on the GPNA was given and currently there have been no changes.
3. Brunton Architects have been working on the following projects: Office/Mailboxes x 2, Hillside Porch and the Riverview Parking Lot. Drawings have been received for the Hillside Porch project. The Riverview Parking Lot has been put on hold until 2016. The Office/Mailboxes x 2 project is progressing with reviewing bids.

New Business consisted of:

1. The Windom HRA was awarded \$706,000 from the POHP Grant. The next step meeting is scheduled for Wednesday, March 25th in St. Paul. DeeAnna Bakken and Connie Clausen will be attending.
2. Bids have been received for the Office/Mailboxes x 2 project and have been reviewed. The bids are currently pending new information from Brunton Architects. A special board meeting will be held on Thursday, March 26th at 4:00 pm at Riverview Apartments Community Room to review bid amendments.
3. The current Animal Policy has been updated and presented to the board to review for approval (McDonald/Hansen). A notice regarding the changes will be sent to current residents.
4. End-of-Year for Windom HRA is 03/31/2015. The PHA Plan has been presented and approved (Hansen/McDonald) for submission.
5. The 2015 Budget has also been presented for review and approval (McDonald/Jaakola).
6. The ACC's were presented for review and approval for submission (Hansen/McDonald). This includes 2015 and the 5 year plan.
7. The SAM registration has been completed for another year.
8. Staff has upcoming training in April at the Working Together Conference and also at MN NAHRO.
9. EPIC reporting is due but the reporting system remains unavailable
10. Upcoming board meetings: Wednesday, April 8th (Hillside) and Wednesday, May 13th (Riverview).
11. The meeting was closed at 5:00 pm for discussion due to an employee issue. The meeting re-opened at 5:05 pm.

The meeting was adjourned at 5:10 pm (Hansen/Jaakola)

Frank Dorpinghaus, Chairman

DeeAnna Bakken, Executive Director

How?



Why?



What?

Windom
CONNECTING OUR COMMUNITY

Why?

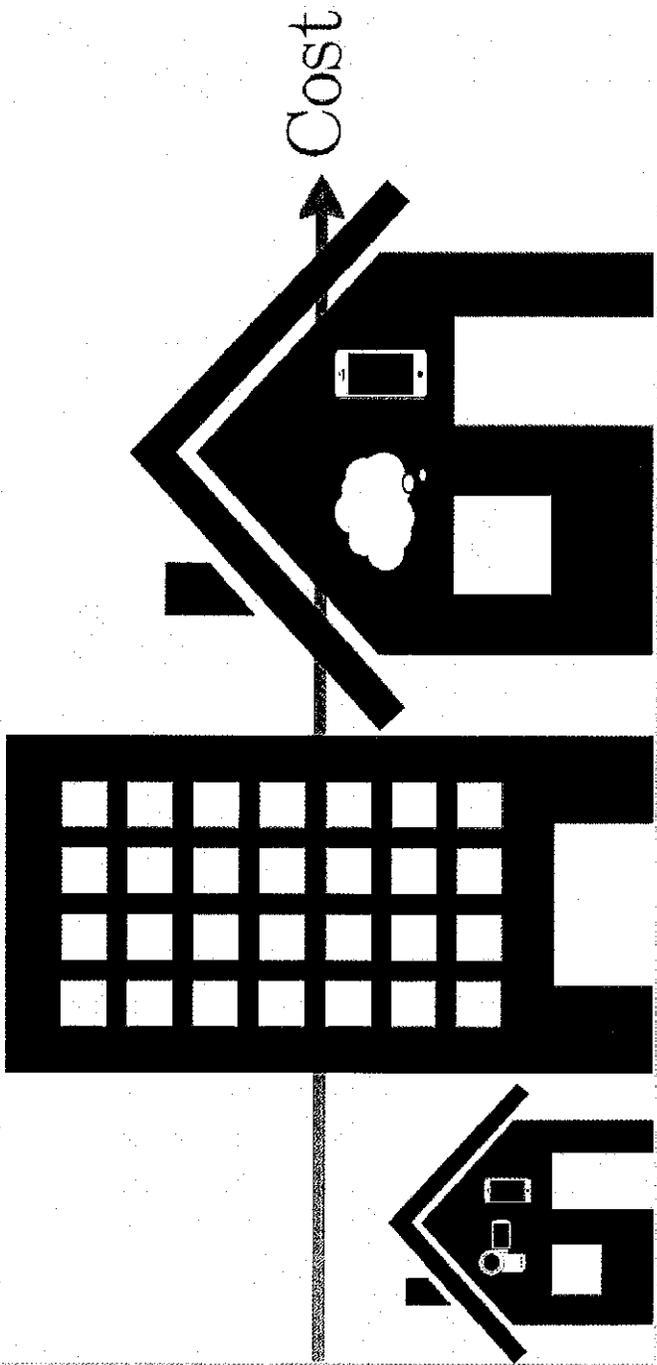


HOW?

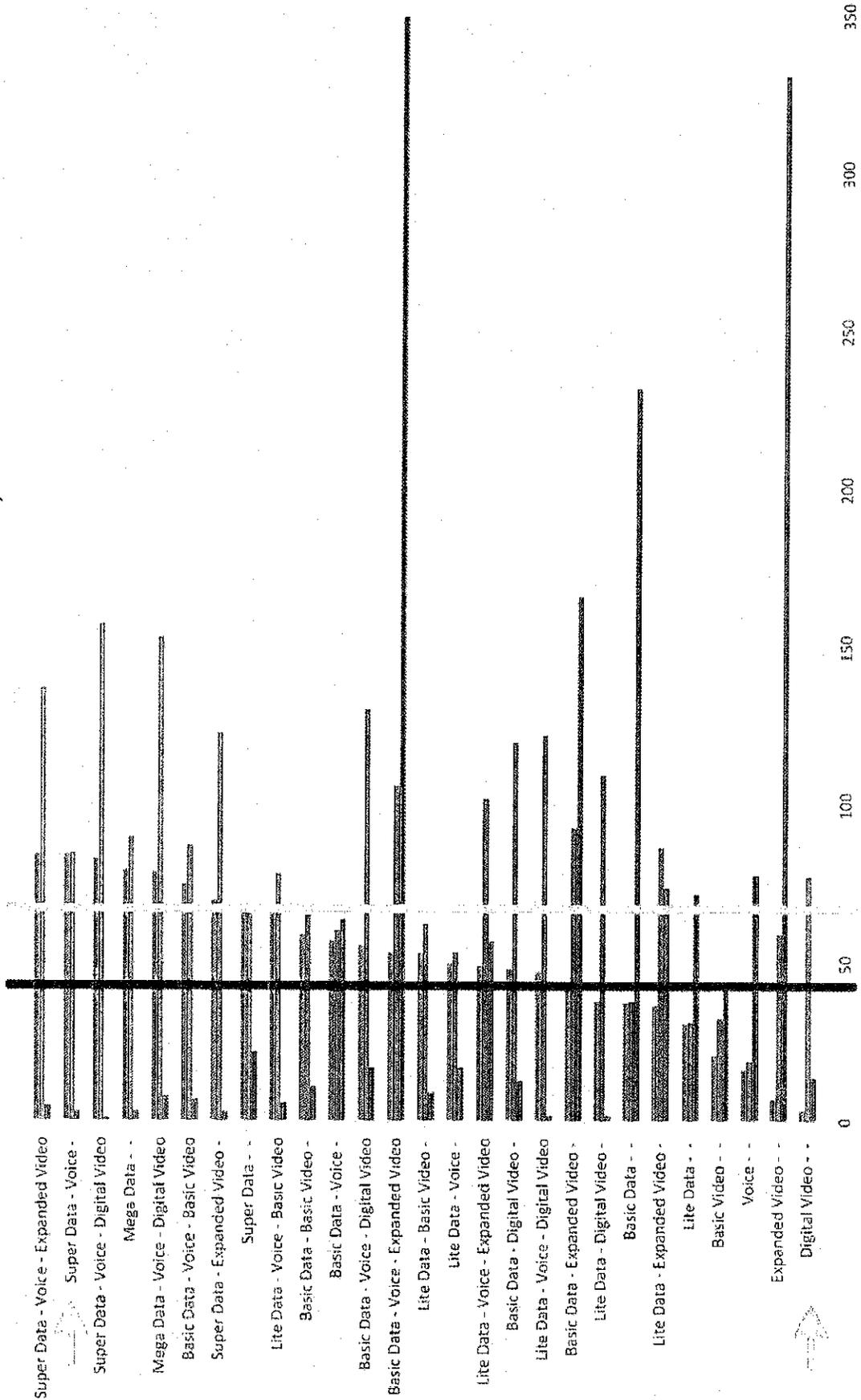
- Reviewed the operations
- Separated the costs structures
- Measured service offerings against the cost structures
- Determined margin per household

Video Programming
vs. Wholesale Internet

Household Analysis



Windomnet Summary



Wholesale Revenue \$45 \$62

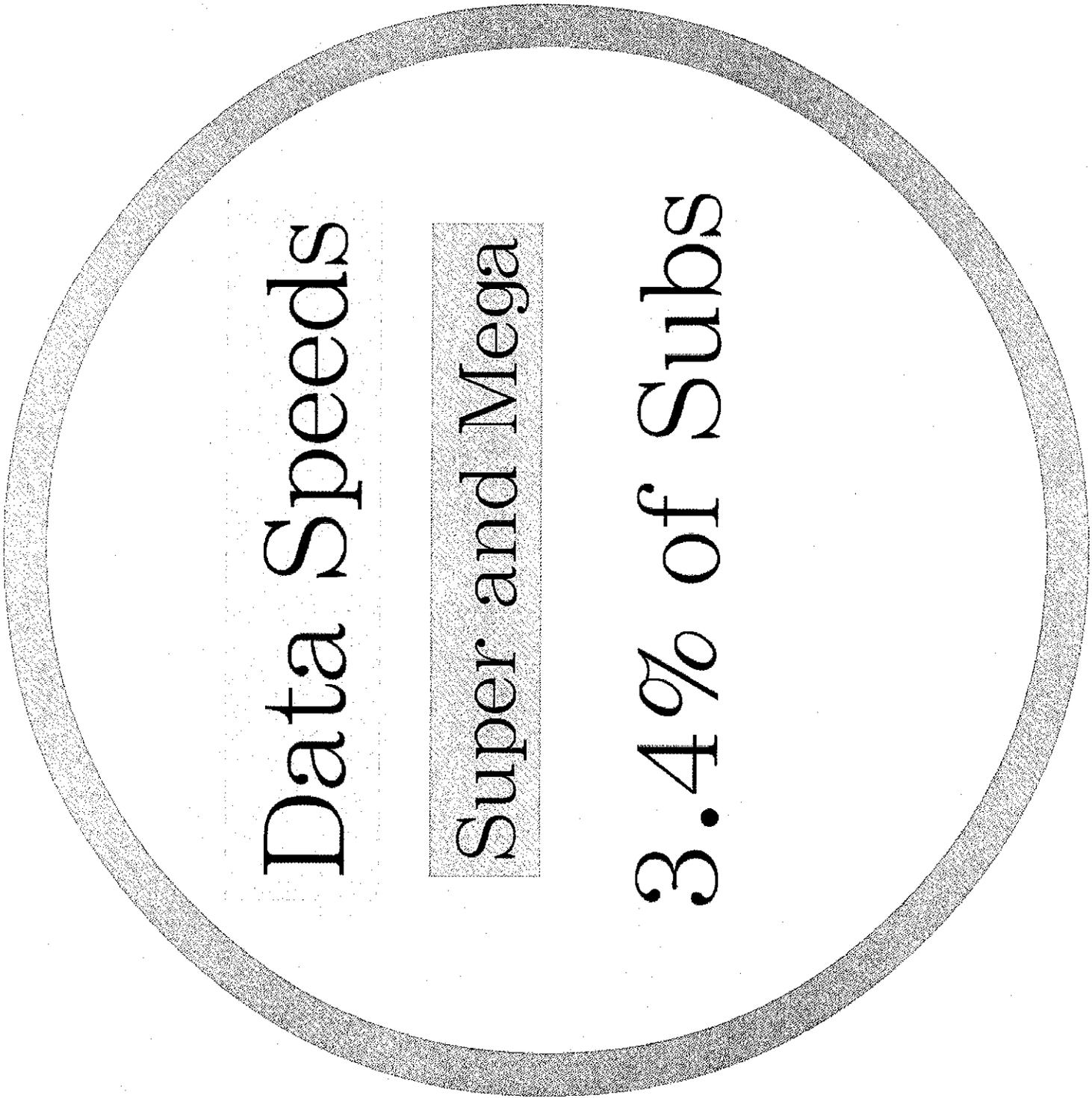
Helps cover Overheads Telephone average is \$35 - \$55

Margin Revenue Customers

Programming

Basic to Expanded

- Change in cost - \$40.56
- Change in price - \$24.40
- Change in margin - (\$16.16)



Data Speeds

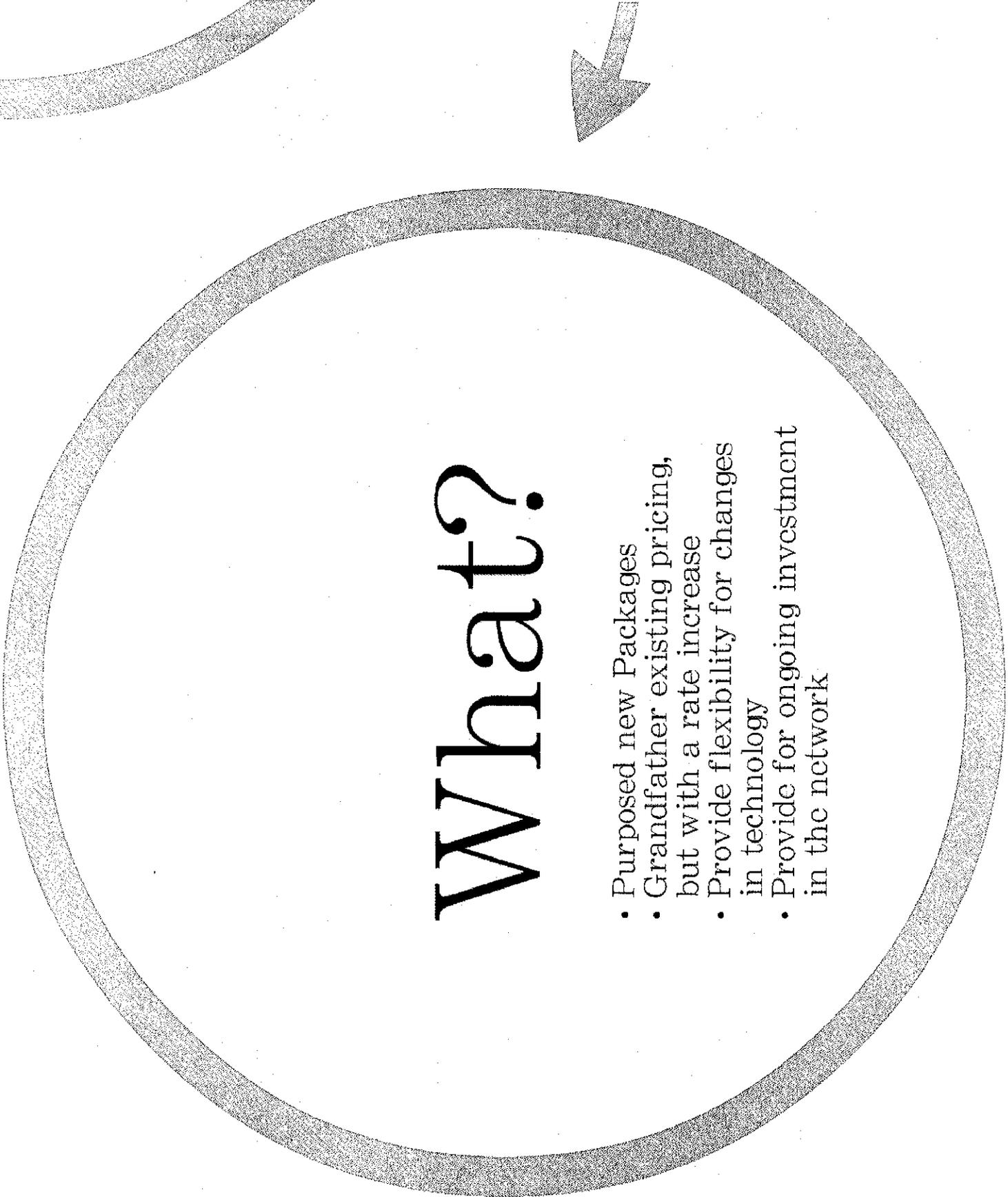
Super and Mega

3.4% of Subs

Minimum Pay-to-Play

Overhead = \$45

25% of Subs under
with Average
Revenue of \$32



What?

- Purposed new Packages
- Grandfather existing pricing, but with a rate increase
- Provide flexibility for changes in technology
- Provide for ongoing investment in the network

Windomnet Voice / Data / Video Service Selection Guide

**Match Your Data Needs...
Basic Web Surfing, Email, and
Streaming Music**

\$60.00
10 Mbps with *Unlimited Voice
OR
15 Mbps Data Only (No Voice included)

Add your video...

**\$80.00 = Basic Video \$20
+ Data Pkg \$60**

**\$115.00 = Expanded Video \$55
+ Data Pkg \$60**

**\$135.00 = Digital Basic Video \$75
+ Data Pkg \$60**

**Match Your Data Needs...
Multiple Device Household,
Streaming Video**

\$70.00
30 Mbps
with *Unlimited Voice

Add your video...

**\$90.00 = Basic Video \$20
+ Data Pkg \$70**

**\$125.00 = Expanded Video \$55
+ Data Pkg +\$70**

**\$145.00 = Digital Basic Video \$75
+ Data \$70**

**Match Your Data Needs...
Home Office, HD Video,
Streaming Video, Chatting**

\$80.00
60 Mbps
with *Unlimited Voice

Add your video...

**\$100.00 = Basic Video \$20
+ Data Pkg \$80**

**\$135.00 = Expanded Video \$55
+ Data Pkg +\$80**

**\$155.00 = Digital Basic Video \$75
+ Data \$80**

* Unlimited Voice Pkg -

Includes Unlimited Long Distance and
these Enhanced Calling Features

Enhanced Features:

- Caller ID/Call Waiting
- Call Forwarding
- Speed Dialing
- Selective Call
Rejection
- Busy Call Transfer
- Sim Ring

Additional Voice Services are available for
purchase with no charge in select pricing
packages.

**Add Voice Mail to any Voice Pkg for
\$3.50 a month**

Data service includes 5 email address
and free email and spam virus.

Additional Digital Video Package

HD Package	\$12.95
HBO	\$15.99
Showtime/TMC/Fox	\$12.95
Starz/Encore	\$12.95

All prices are subject to applicable taxes.
\$15/ Service Install fee applied to New Data
and Video Services.

Or take video or voice without Data...

\$30.00 = * Unlimited Residential Voice Pkg

\$40.00 = Basic Video + * Unlimited Voice Pkg

\$75.00 = Expanded Video + * Unlimited Voice

\$95.00 = Digital Basic Video + * Unlimited Voice

Windom Telecommunications
PO Box 38
Windom, MN 56101
Service: 507-832-8000
Billing: 507-831-6129

Windomnet

CONNECTING OUR COMMUNITY

www.windomnet.com

Unlimited Voice Rates apply to Residential Customers only.
Additional charges may apply.

New Packages

Windomnet Voice/Data/Video Service Selection Guide

Match Your Data Needs...
Basic Web Surfing, Email, and
Streaming Music

\$50.00

10 Mbps with *Unlimited Voice
OR

15 Mbps Data Only (No Voice included)

Add your video...

\$80.00 = Basic Video \$20
+ Data Pkg \$60

\$115.00 = Expanded Video \$55
+ Data Pkg \$60

\$155.00 = Digital Basic Video \$75
+ Data Pkg \$60

Match Your Data Needs...
Multiple Device Household,
Streaming Video

\$70.00

30 Mbps

with *Unlimited Voice

Add your video...

\$99.00 = Basic Video \$20
+ Data Pkg \$70

\$125.00 = Expanded Video \$55
+ Data Pkg \$70

\$145.00 = Digital Basic Video \$75
+ Data \$70

Match Your Data Needs...
Home Office, HD Video,
Streaming Video, Gaming

\$80.00

60 Mbps

with *Unlimited Voice

Add your video...

\$100.00 = Basic Video \$20
+ Data Pkg \$80

\$135.00 = Expanded Video \$55
+ Data Pkg \$80

\$155.00 = Digital Basic Video \$75
+ Data \$80

* Unlimited Voice Pkg -

Includes: Unlimited Long Distance and
New's Enhanced Calling Features

Enhanced Features

Call Forwarding

Call Forwarding

Speed Dialing

Call Forwarding

Add-ons for any Digital Video Package

HD Package \$12.95

HD Package \$15.99

Streaming/TMC/Pk \$12.95

Streaming/TMC/Pk \$12.95

Data service includes 5 email address
and free email and spam virus.

All prices are subject to applicable taxes.
\$15/ Service Install fee applied to New Data
and Video Services.

Or take video or voice without Data...

\$30.00 = * Unlimited Residential Voice Pkg

\$40.00 = Basic Video + * Unlimited Voice Pkg

\$75.00 = Expanded Video + * Unlimited Voice

\$95.00 = Digital Basic Video + * Unlimited Voice

Windom Telecommunications
PO Box 38

Windom, MN 56101

Service: 507-832-8000

Billing: 507-831-6129

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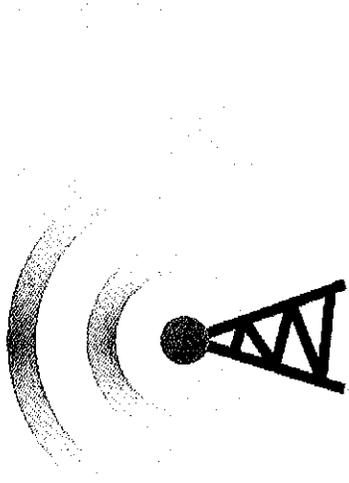
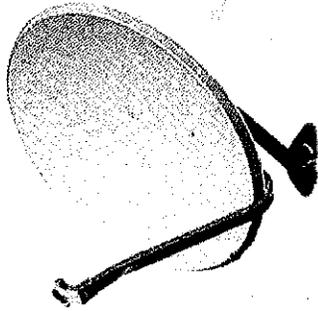
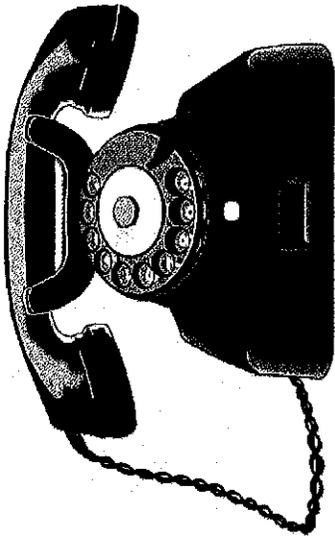
Windomnet

CONNECTING OUR COMMUNITY

- Data Centric
- Video is an add-on
- Reduced price and higher value for higher data speeds

Windomnet Service Area: Subject to Regulatory Customer only.
© 2008 Windomnet, Inc.

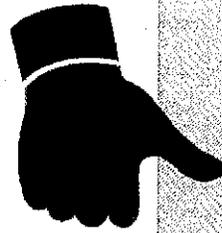
Competition



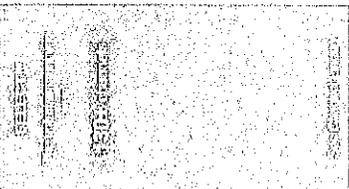
Service Plan	Features	Specials	Price
Home Phone Plus + High-Speed Internet with Connection. Speeds up to 1.5 Mbps 	Unlimited local calling Select Domestic Long Distance Choose from 10 popular calling features High-Speed Internet with Connection. Speeds up to 1.5 Mbps Speed upgrade may be available!	12 Mo. Promotion w/ 12 Mo. Commitment	Starting at \$64.95 per month
High Speed Internet + Home Phone Unlimited + DIRECTV® CHOICE XTRA™ 	Unlimited local calling Unlimited Domestic Long Distance Choose from 10 popular calling features DIRECTV service with more than 200 channels Free HD DVR upgrade	\$31/mo Off For 12 Month (DIRECTV Offer)	Starting at \$94.95 per month

\$30

Data



Data Caps
5 - 15 GB =
1-5 Hours of HD
per month



included in this package
 A perfect selection of the entertainment you love at an unbeatable price.

- ✓ **FREE Genie® HD DVR Upgrade**
 FREE Genie HD DVR upgrade at no extra charge.
- ✓ **FREE premiums for 3 months**
 FREE SUITS, BROOKLYN SOUTH and STREET STORIES.
 See Price \$29.95

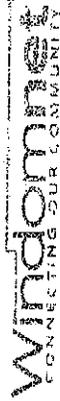
Example

Grandfathered Pricing Increase

\$5 Increase - Lite Data - 3MB
 Basic Data - 12MB
 Basic Video
 Digital Video

\$10 Increase - Expanded Video

Max increase is \$10



Voice ~ Internet ~ Video Guide

~ Telephone Pricing ~

Residential Basic Service.....\$14.45
 Enhanced Calling Features

Voice Mail.....\$3.50
 Call Forwarding.....\$2.00
 Call Transfer.....\$2.00
 Call Waiting.....\$2.00
 Call Redirection.....\$2.00
 Call Forward.....\$2.00
 Call Transfer.....\$4.00
 Long Distance......10c/min
 Long Distance Plus......6c/min \$1.99 fee
 International Services.....\$26.45
 Windomnet offers comprehensive customized packages for telephone and data needs.
 Ask for a price quote.
 6c/min \$3.95 fee.

Change your current phone number!

Number porting of local phone service from a competitor is FREE
 Standard new/existing service is subject to a \$39.99 install fee • Additional ports \$35.00 ea.
 State and local taxes will be added to monthly billings.
 Includes universal service fees and access fees for Extended Area Service (EAS).

~ Internet Pricing ~

High Speed Internet Lite.....\$6.95
 Includes 5 e-mail addresses
 Free e-mail spam & virus filtering

High Speed Internet Basic.....\$12.95
 Includes 5 e-mail addresses
 10 Mbps down/2 Mbps upload
 Free e-mail spam & virus filtering

High Speed Internet Super.....\$67.95
 Includes 5 e-mail addresses
 30 Mbps down/20 Mbps upload
 Free e-mail spam & virus filtering

High Speed Internet Mega.....\$89.95
 Includes 5 e-mail addresses
 60 Mbps down/40 Mbps upload
 (Residential Only)
 Free e-mail spam & virus filtering

Customized High Speed Needs
 Includes 5 e-mail addresses
 Service available up to 1000 Mbps
 Call and ask for a price quote.

~ Video Pricing ~

Basic.....\$5.50
 24 Channels

Expanded Basic.....\$14.90
 Basic + 54 Additional Channels

Digital Basic.....\$82.60
 Basic + Expanded Basic + 49 Additional Channels +
 30 Music Channels + 9 Sports Channels

Add - On for any Digital Video Packages

HD Equipment Package.....\$12.95
 HD.....\$16.99
 Showtime/TWC/Fox.....\$12.95
 Sports.....\$12.95

Additional Equipment Rentals

Set-top Box.....\$2.99
 HD Box.....\$4.99
 DVR.....\$14.99
 *packages other than basic & expanded basic require a digital set-top box.
 HD channels require a HD capable set-top box.

~ Package Prices ~

Basic.....\$56.90
 Residential Basic Phone + Basic Video

Simply Basic.....\$16.55
 Residential Basic Phone + Basic Video

Simply Basic Plus.....\$65.75
 Residential Basic Phone + Basic Video + 254K/56K

Expanded Basic.....\$102.90
 Residential Basic Phone + Basic Video + 254K/56K

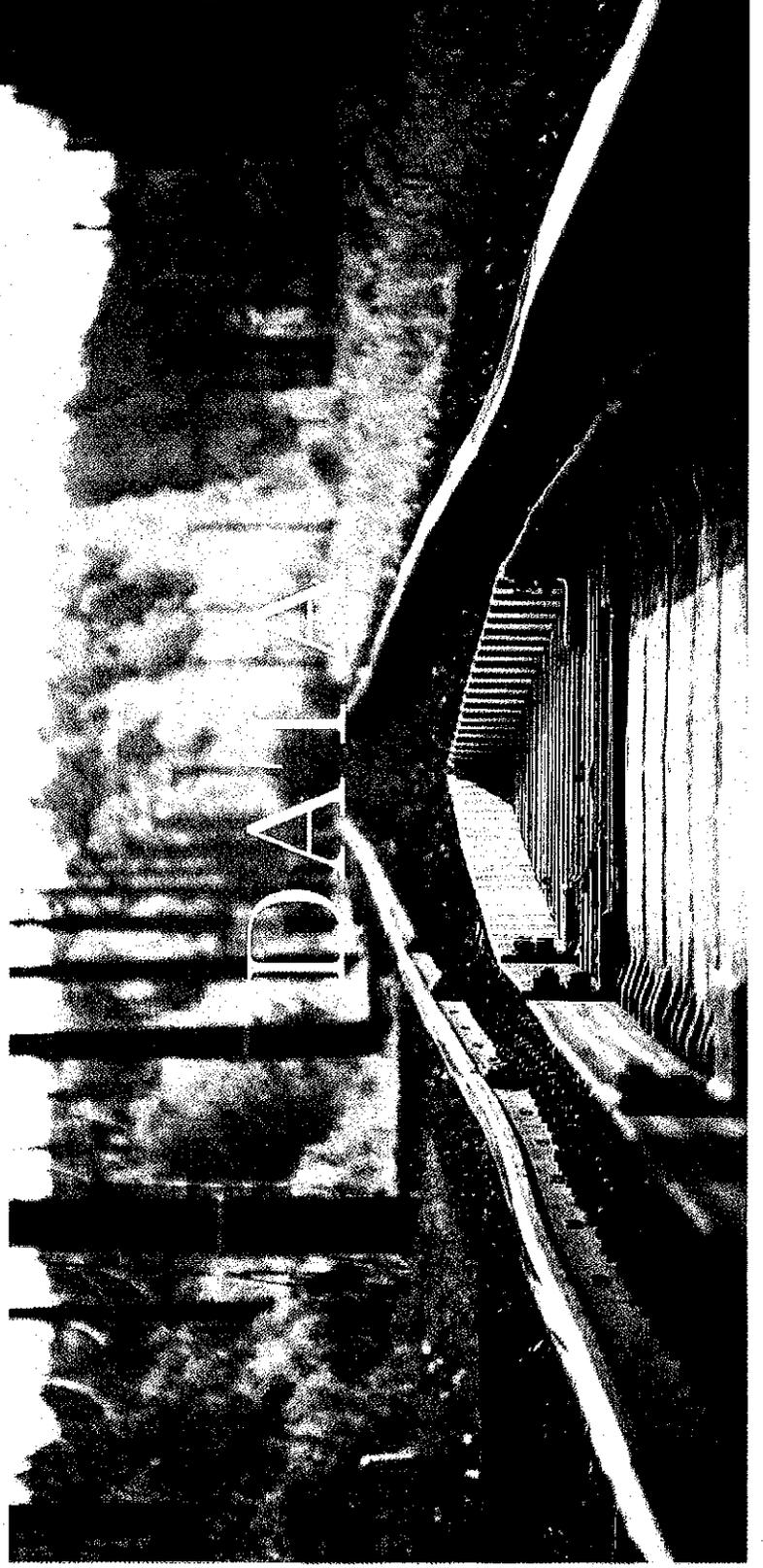
Internet Basic 10 Mbps.....\$18.90
 Ultra High Speed.....\$18.90
 Basic Phone with Internet + Basic Video + 254K/56K
 * Digital Back Video + Basic Video + Internet + Sports Channel +



www.windomnet.com 304-307-831-5139 Service (307) 832-3000

Looking Forward

- Programming will continue to increase
- More and more over-the-top video offerings
- More consumer products will need Wi-Fi
- More picture and video production by customers



RESOLUTION #2015-

INTRODUCED:

SECONDED:

VOTED: Aye:

Nay:

Absent:

CITY OF WINDOM
RESOLUTION ESTABLISHING
RATES, CHARGES AND FEES FOR
TELECOMMUNICATIONS ENTERPRISE FUND

WHEREAS, City Code Section 3.02 authorizes the City Council to establish rates and charges for municipal utilities (including, but not limited to, services, permit fees, connection and meter reading and checking fees, disconnection fees, reconnection fees including penalties for non-payment); and

WHEREAS, the City Council periodically establishes rates and fees for municipal utilities; and

WHEREAS, the Windom Telecommunications Commission recommends to the Windom City Council to change the monthly rate for Telecommunications services; and

WHEREAS, it is in the best interests of the City of Windom and its citizens to operate the city enterprise funds in a cost-effective manner.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Windom, Minnesota, as follows:

Change the monthly cable TV/Video package and Internet/Data rates, effective June 1, 2015, as follows:

TV/Video

Basic	\$35.50
Expanded Basic	\$64.90
Digital Basic	\$82.60
Silver	\$60.65
Gold	\$71.65
HBO	\$15.99

Internet/Data

Lite	\$36.95
Basic	\$42.95

Price increases would be capped at \$10.00 per customer (existing customers only).

Adopted this 7th day of April, 2015.

Corey J. Maricle, Mayor

ATTEST:

Steven Nasby, City Administrator

RESOLUTION #2015-

INTRODUCED:

SECONDED:

VOTED: **Aye:**
 Nay:
 Absent:

2015 NATIONAL LIBRARY WEEK PROCLAMATION

WHEREAS, libraries create potential and possibilities within their communities, campuses and schools; and

WHEREAS; libraries level the playing field for all who seek information and access to technologies; and

WHEREAS, libraries continuously grow and evolve in how they provide for the needs of every member of their communities; and

WHEREAS, libraries and librarians open up a world of possibilities through innovative STEAM programing, Makerspaces, job-seeking resources and the power of reading; and

WHEREAS, librarians are trained, tech-savvy professionals, providing technology training and access to downloadable content like e-books; and

WHEREAS, libraries support democracy and effect social change through their commitment to provide equitable access to information for all library users regardless of race, ethnicity, creed, ability, sexual orientation, gender identity or socio-economic status; and

WHEREAS, libraries, librarians, library workers and supporters across America are celebrating National Library Week.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, that the week of April 12-18, 2015, is proclaimed National Library Week. All residents are encouraged to visit the library this week to take advantage of the wonderful library resources available @ your library and thank your librarians and library workers for making information accessible to all who walk through the library's doors. Unlimited possibilities @ your library.

Adopted by the Council this 7th day of April, 2015.

Corey J. Maricle, Mayor

Attest: _____
Steve Nasby, City Administrator

Memo

To: City Council

From: Bruce Caldwell Street Department Superintendent & Street Committee

Date: 3/24/15

Re: Request for Limited on Street Parking in the 1500 Block of 2nd Avenue

The Street Committee and Police Chief Peterson met on March 17, 2015 to discuss the complaints we received from residences in the 1500 block of 2nd Avenue concerning Toro employee parking on the street.

Caldwell stated he has received many complaints concerning Toro employee's parking on this block in front of their homes. Due to this the residence are unable to park in front on the street during the work week.

The residences requested limited parking on the street during the work week so that they could have the opportunity to use on street parking for themselves, guests, deliveries or emergency services and street maintenance.

The committee discussed having a complete no parking restriction on this block. That wouldn't give residence an opportunity to park in front of their properties what so ever.

Chief Peterson stated enforcement could be an issue regarding limited parking options vs a total parking ban. He stated they would be willing to try a limited parking restriction and hopefully the majority of the parking issues will be resolved.

There were some concerns if we reduce parking in the 1500 block of 2nd Avenue will the Toro staff just park on other streets around the plant? That is possible but we need to entertain the plan to limit parking as stated on 2nd Avenue then see what happens in the next few months and if needed address those parking issues later.

The committee decided they would prefer 2 Hour Parking Only Monday-Friday 6:00 a.m.-5:00 p.m.

Toro representatives were contacted concerning this parking restriction proposal and they were in agreement. They said they would instruct their staff accordingly and encourage them to use the Toro parking lots and not to park on the residential streets if at all possible.

Recommendation from the Street Committee is to implement a limited parking restriction on the 1500 block of 2nd Avenue.

2 HOUR PARKING 6:00 a.m.-5:00 p.m. MONDAY-FRIDAY

Technical Memo



Responsive partner.
Exceptional outcomes.

To: City of Windom

From: Dennis Johnson, Wenck Associates, Inc.

A handwritten signature in black ink, appearing to read 'D. Johnson', is written over the 'From:' line.

Copy:

Date: April 3, 2015

Subject: City of Windom Street Repairs to South Windom

Brief Description of Project:

The streets which are being considered for repairs are Buckwheat Avenue, Bonnie Street and Cindy Street in South Windom. There has been some settling of the curbs at 20 locations and at a catch basin on the streets mentioned above. Also, two concrete panels have cracked on the south end of Prospect Avenue.

The recommended repairs would consist of milling the surface at the settled locations for approximately 20 ft and 15 ft wide, remove the curb for about 20', excavate to a depth of 16", compact the subgrade, replace the gravel base(12"), replace the curb and gutter, and replace the bituminous surfacing(4"). The catch basin would be repaired prior to the surfacing repairs outlined above.

The concrete panels would be removed and replaced.

We have included a cost estimate for the repairs for your review.

CITY OF WINDOM
 ESTIMATE OF PROBABLE COST
 SOUTH WINDOM

20 Areas to Be Repaired

STREET RECONSTRUCTION

ITEM	UNIT	UNIT COST	ESTIMATED QUANTITY	AMOUNT
EXCAVATION	C.Y.	\$12.00	400	\$4,800.00
MILLING	S.Y.	\$5.00	600	\$3,000.00
AGG. BASE	TON	\$20.00	360	\$7,200.00
WEAR	TON	\$150.00	66	\$9,900.00
BIT BASE	TON	\$150.00	66	\$9,900.00
TACK	GAL	\$5.00	60	\$300.00
CATCH BASIN	EACH	\$2,000.00	1	\$2,000.00
CURB	L.F.	\$30.00	400	\$12,000.00
MISC	EACH	\$5,000.00	1	\$5,000.00
TOTAL ESTIMATED CONSTRUCTION COST				\$54,100.00
ENGINEERING, CONTINGENCIES, ETC.				\$13,525.00
TOTAL ESTIMATED COST				\$67,625.00

CONCRETE RECONSTRUCTION

ITEM	UNIT	UNIT COST	ESTIMATED QUANTITY	AMOUNT
REMOVE CONCRETE	S.Y.	\$10.00	72	\$720.00
CONCRETE	S.Y.	\$50.00	72	\$3,600.00
MISC	EACH	\$2,500.00	1	\$2,500.00
TOTAL ESTIMATED CONSTRUCTION COST				\$6,820.00
ENGINEERING, CONTINGENCIES, ETC.				\$1,705.00
TOTAL ESTIMATED COST				\$8,525.00

2015 City of Windom Seal Coat

2015 Seal Coat Street	4/2/2015 From	To	Length	Width	Area, S.F.	Area S.Y.	Oil,gal	Rock, Ton
Jamison Drive	17th Ave	Dead End	225	32	7200	800	200.0	8.80
Jamison Drive	17th Ave	Dead End	45		6358.5	707	176.6	7.77
Red Leaf Court	18th St	18th St	1370	32	43840	4871	1217.8	53.58
Maple Park Circle	18th St	East End	200	32	6400	711	177.8	7.82
Maple Park Circle	18th St	East End	45		6358.5	707	176.6	7.77
18th Ave	River Road	North End	1500	26	39000	4333	1083.3	47.67
17th Ave	River Road	North End	900	32	28800	3200	800.0	35.20
17th St	18th Ave	15th Ave	2600	32	83200	9244	2311.1	101.69
15th Ave	River Road	17th St	410	32	13120	1458	364.4	16.04
Opportunity Drive	T.H. 71	East End	1050	32	33600	3733	933.3	41.07
Commerce Blvd	South End	North End	1750	32	56000	6222	1555.6	68.44
Trotter Court	Commerce Blvd	East End	290	32	9280	1031	257.8	11.34
Trotter Court	Commerce Blvd	East End	45		6358.5	707	176.6	7.77
Total					339515.5	37724	9431.0	415.0

Water/Wastewater Waste Water Plant

300	22	6600	733	183.3	8.07
220	22	4840	538	134.4	5.92
150	22	3300	367	91.7	4.03
220	25	5500	611	152.8	6.72
150	90	13500	1500	375.0	16.50
100	80	8000	889	222.2	9.78
Total		41740	4638	1159.4	51.0

City Streets Sealcoat ITEM

Bituminous Material for Seal
Red Rock

UNIT	PRICE	EST QUANT.	AMOUNT
Gallon	\$4.00	9997	\$39,987.38
Ton	\$34.00	456	\$15,519.63
Subtotal			\$55,507.01
Total with Engineering			\$59,947.57

Water/Wastewater Sealcoat ITEM

Bituminous Material for Seal
Red Rock

UNIT	PRICE	EST QUANT.	AMOUNT
Gallon	\$4.00	1217	\$4,868.67
Ton	\$34.00	56	\$1,907.98



City of Windom Staff Report

To: Mayor and Windom City Council
From: Brad Bussa, Community Center Director
Meeting Date: April 7, 2015
Item Title/Subject: Rental of South Half of Overflow Parking Lot to Toro for Trailer Parking

Background: Over the past several months, Toro has increased its usage of semi trailers and is parking these trailers in various locations in Windom. At the present time, Toro has limited space for parking the trailers. The City and the Community Center staff were approached by the Toro Company concerning usage of the overflow parking lot to the south of the Community Center as temporary parking space. The matter was then referred to the Community Center Commission. On March 23, 2015, Otto Hart from the Toro Company was present at the Community Center Commission's Meeting and explained Toro's needs for temporary parking space for its expanded usage of semi trailers. The Commission and liaisons reviewed the amount of space available to rent, time lines, insurance needs, effect on the condition of the overflow parking lot, potential usage rates, disposition of the rental income, and the need for a written agreement. The Commission members determined that the south half of the overflow parking lot could be used as a temporary parking space for Toro's semi trailers.

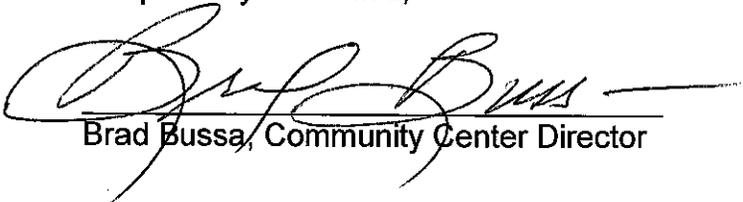
The Community Center Commission approved a motion to allow Toro usage of the South one-half of the overflow parking lot for approximately 90 days (April 8, 2015, through July 10, 2015) with Council approval.

The Commission members discussed whether or not to charge rent and methods for calculation of rent including per trailer or as a flat rate. Averaging the number of trailers and a per diem rate, the flat rate sum of \$2,500 per month was suggested. The Commission members stated that if there is a rental charge, they would like any rental income from the overflow parking area to be applied to the Windom Community Center account.

The Community Center Commission also approved a motion to allow rental of the South one-half of the overflow parking area (by Toro) on a monthly basis at a monthly rate to be determined at a later date if accepted by the City Council.

Should you have any questions concerning this matter, please do not hesitate to contact me. I will also be present at the April 7th City Council Meeting to answer any additional questions that the City Council may have at that time.

Respectfully submitted,



Brad Bussa, Community Center Director



City of Windom Staff Report

To: Windom City Council
From: Aaron Backman, EDA Executive Director
Council Meeting Date: April 7, 2015

Item Title/Subject: **RECOMMEND CITY COUNCIL APPROVE PARTICIPATION IN THE AUDUBON INTERNATIONAL'S SUSTAINABLE COMMUNITIES PROGRAM.**

Background:

The Toro Foundation has provided a grant on behalf of the City of Windom to enable the community to participate in the Audubon International's Sustainable Communities Program. Windom is one of two communities selected through a joint initiative by Audubon Int'l and Toro to further environmental health and sustainability in communities where Toro has production and distribution facilities. We would be the first city in Minnesota to join the Sustainable Communities Program (SCP). The goal of the SCP is to educate, assist, and inspire entire communities, and the homeowners, visitors, and employees, to protect and sustain the land, water, wildlife, and natural resources.

The initial grant from Toro pays for a two-year membership for Windom (\$500 per year), Stage 2 participation in the program (\$2,500), a Demonstration Site Grant (\$2,500), and travel expenses for a site visit of Audubon International staff to Windom. There are three SCP stages of involvement—Stage 1: Community Outreach, Education, and Assessment; Stage 2: Sustainable Strategic Planning; Stage 3: Implementing the Strategic Plan. Focal areas for projects can include: Economic Development, Tourism, Education, Environment, Public Health, Housing, Open Space and Land Use, Planning & Zoning, Recreation, Transportation, etc.

The Sustainable Communities Program does involve civic engagement and developing partnerships. A Steering Committee will need to be established representing the community and stakeholders. If members of the public would like to participate, please contact Aaron Backman, EDA Executive Director, at 507-832-8661 or e-mail abackman@windom-mn.com. The Mayor and City Council will approve the selection of members for the Committee.

Requested Action:

Approve the City of Windom's participation in the Audubon International's Sustainable Communities Program, and authorize the creation of a Steering Committee.

Respectfully submitted,

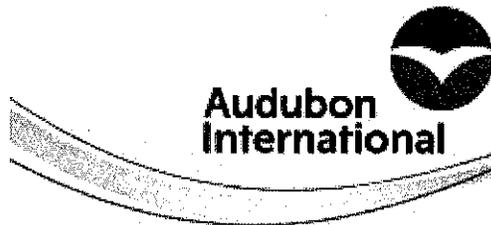
Aaron A. Backman

Aaron A. Backman, EDA Executive Director

Aaron Backman

From: Audubon International <AudubonInternational@wildapricot.org>
Sent: Thursday, April 02, 2015 3:17 PM
To: Aaron A. Backman
Subject: ADV: Welcome to the AI Sustainable Communities program!

 [Facebook](#)  [Twitter](#)



Dear Aaron A. Backman,

Welcome to Audubon International's Sustainable Communities Program. Congratulations to Windom for being selected by The Toro Foundation for your commitment to good environmental stewardship to join the program! You now are a member of a network of individuals from many walks of life, including golf courses, schools, businesses and communities that are protecting the environment close to home and around the world.

We encourage you to actively participate in the process, first by completing the Green Communities Handbook. This is the first stage of the Sustainable Communities Program. Eventually, we will help you choose or refine goals, create or update a long-term vision plan, and choose how you will measure progress. Implementing your plan and documenting your efforts earns your community the designation of an *Audubon International Certified Sustainable Community*.

There are awards Windom can earn during the process. Complete the first stage to be eligible for an *Audubon Green Community Award*. Due to your ongoing efforts, chances are that you already are practicing many of our recommended environmental management practices. [Here's what to do next:](#)

- [Provide us with a quote](#) for inclusion in the press release.
- [Skim though the Green Communities Handbook \(SCP GC Handbook- Public 2014.pdf\)](#) so that you are familiar with the educational resources provided. Don't feel you need to read everything at once! We know you're busy, so we've

designed the program to enable you to move forward at your own pace.

- Begin to complete the materials. We strongly recommend that you return your initial materials to us within the next four to six weeks to take full advantage of the program. Once we receive your materials, we'll send you a letter with feedback on your plans.

- Log on to the members only section of the website <https://www.auduboninternational.org/members-sustainable-communities/>. Your username is your **email address** and the password is what you selected when you first logged in. Here you can find the Green Communities Handbook, technical resources, reporting forms, and access to your account information.

You should receive your New Member Packet in the mail within the next week. The New Member Packet will contain ecological information about your region, an Audubon art print for your display, and a copy of the final press release.

At this point, you may also want consider whether to schedule an initial site visit. The site visit will play several important roles:

- It can serve to help identify potential Steering Committee members and other stakeholders,
- It will familiarize Audubon International with Windom, providing us with a foundational understanding of your project that will enable us to move forward intelligently in the program,
- It offers the opportunity to meet face-to-face and build relationships, and
- It offers an opportunity to host a press event highlighting Windom's commitment to and participation in the program, if you so choose.

The staff time for two site visits (the initial site visit and the verification site visit) is included in your program registration fee, as well as travel costs for the first visit. However, the travel expenses associated with a second visit are not covered by your Toro sponsorship, and will be billed on an individual basis based upon actual expenses incurred. The initial site visit is voluntary, but a final verification site visit is required for certification.

Through this program, we look to you and your community to implement this education process. The goal of the Sustainable Communities program is to educate, assist, and inspire entire communities, and the homeowners, guests, and employees, to protect and sustain the land, water, wildlife, and natural resources around them. With your help, we'll make certain that goal is met.

Finally, I would once again like to welcome you to the program. We very much look forward to working with you and everyone at Windom to make your participation in the Sustainable Communities Program a success! Please don't hesitate to call or e-mail us should you have any questions. We are here to make your job easier when it comes to environmental management.

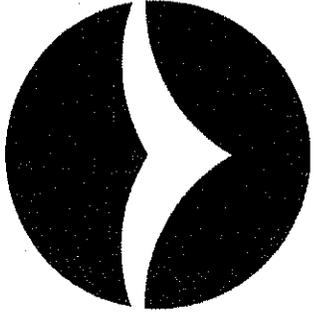
Sincerely,

Joanna Nadeau
Director of Community Programs
Audubon International

Copyright © 2012 Audubon International. All rights reserved.
Contact email: delphine@auduboninternational.org

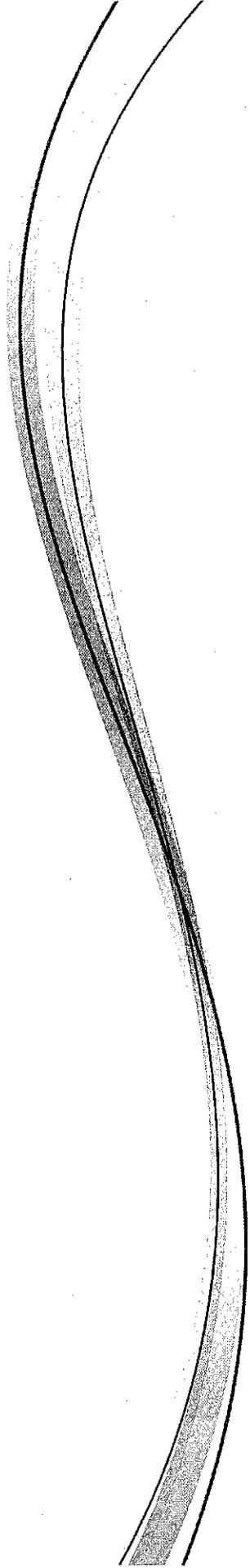
You are receiving this message because of your program membership
<http://www.auduboninternational.org/>

[Unsubscribe](#)



**Audubon
International**

**Sustainable Communities
Program: Toro Pilot**





Audubon
International

Who is Audubon International?

our mission: To deliver high-quality environmental education and to facilitate the sustainable management of land, water, wildlife, and other natural resources in all places people live, work, and play.

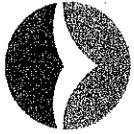




Audubon
International

Our Environmental Certification Programs

- Audubon Cooperative Sanctuary Program
 - **Existing** property-scale facilities
- Audubon Signature & Classic Program
 - **Planned** property-scale facilities and developments
 - **Redesigned** facilities and developments
- Audubon Green Lodging Program
 - **Existing** hotels, resorts and other lodging facilities
- Audubon Sustainable Communities Program
 - **Existing** Municipalities, private communities, lake associations, universities, etc.



Audubon
International

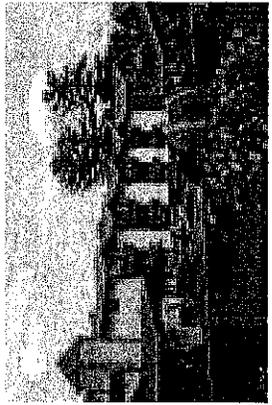
What exactly is "Sustainability?"

"Meeting the needs of the present without
compromising the ability of future generations to
meet their own needs."

-1987 Brantland Commission Report

"Improving quality of life within the limits of nature."

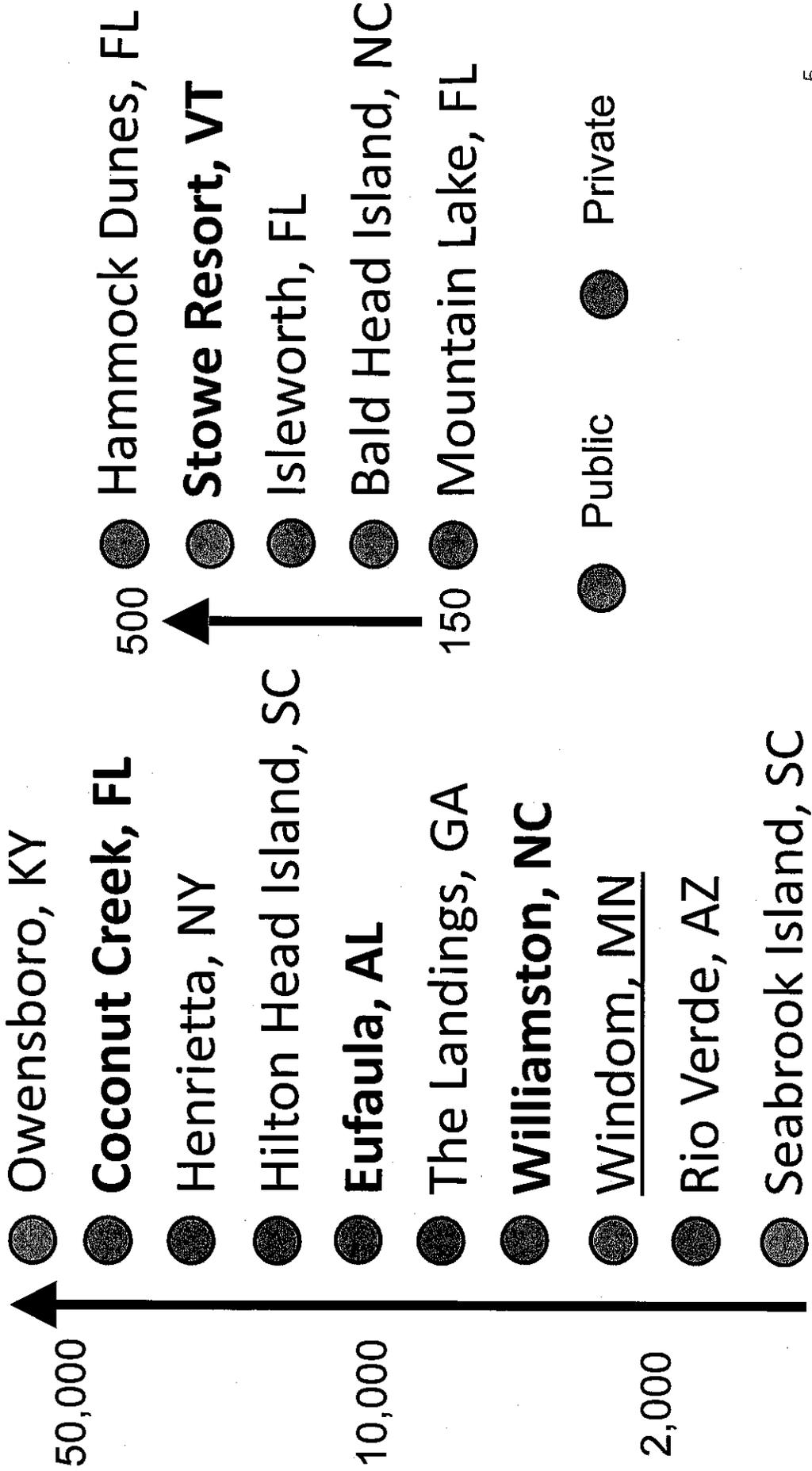
-Mathis Wackernagel, *Ecological Footprint*





Audubon International

SCP Communities: Population Size



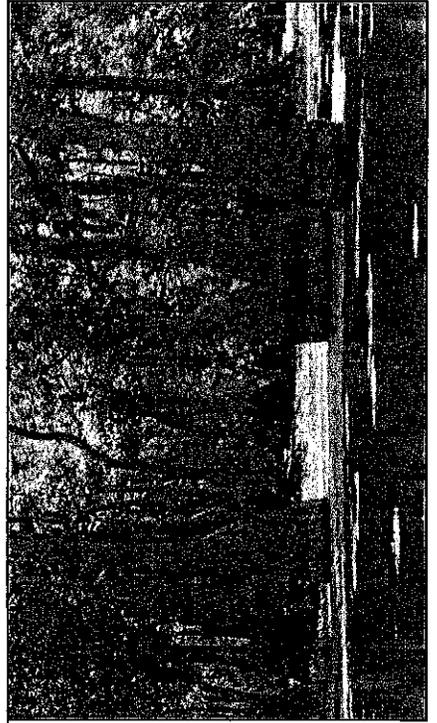


**Audubon
International**

Community Programs

place-based partnerships

- Environmental education
- Planning
- Technical Assistance
- Measuring Results
- Verification & Certification





Audubon
International

SCP Stages of Involvement

STAGE ONE:

Community Outreach, Education, and Assessment



STAGE TWO:

Sustainable Strategic Planning



STAGE THREE:

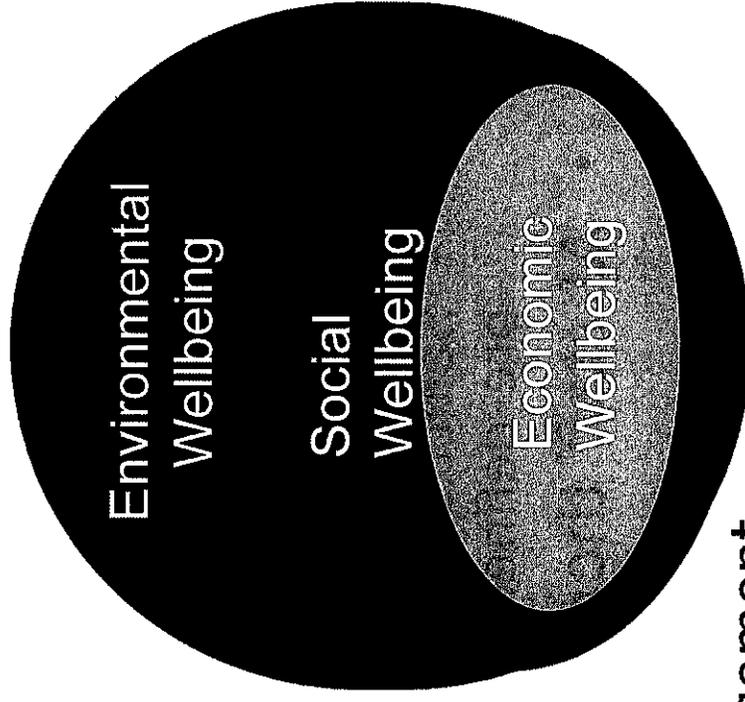
Implementing the Strategic Plan



**Audubon
International**

At the Heart: Focal Areas

1. Agriculture
2. Economic Development/Tourism
3. Education
4. Environment
5. Governance
6. Public Health
7. Housing
8. Open Space and Land Use
9. Planning, Zoning, Building and Development
10. Population
11. Public Safety and Emergency Management
12. Recreation
13. Resource Use (water, energy, waste)
14. Volunteerism and Civic Engagement
15. Transportation



Stage 2: Planning for the Future



Planning for Sustainability

- Develop comprehensive plan or revise existing comprehensive plan
 - Community wide vision and goals
 - Set specific, time-bound objectives & deadlines
 - Select sustainability "indicators" tied to each of 15 pre-defined focal areas
- AI staff thoroughly review proposed plan

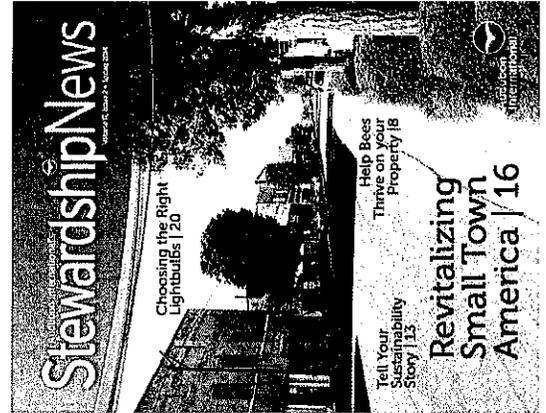


Audubon International Planning Award

Stage 3: Sustainability in Action



- Implementation – strategies, policies, practices
- Measuring indicators and progress toward targets
- Designation as a *Certified Audubon International Sustainable Community*





**Audubon
International**

Community Benefits

“Many people now seek out homes and communities that are more resource efficient and sensitive to the environment.”

-Gary Thomas, National Association of Realtors

“Regions with amenities attract and retain more talent, which is necessary to compete effectively in a national and world marketplace.”
-Richard Florida, *The Rise of the Creative Class*



**Audubon
International**

2 Year Sponsorship

Includes:

Annual \$500 membership
Stage 2 (one-time): \$2,500
Demo site grant: \$2,500
+ Travel expenses for site visit



Count on it.



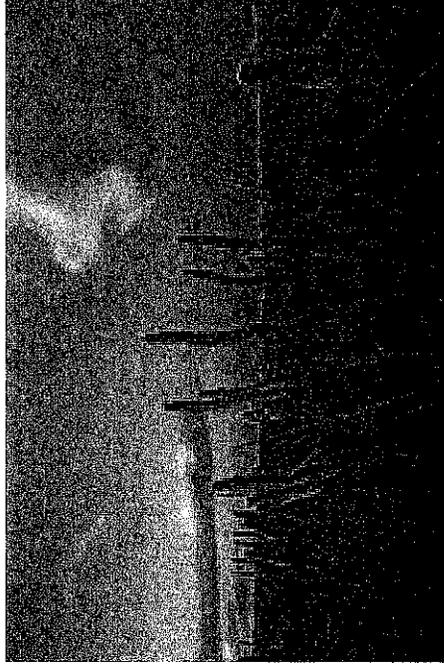
benefits

- Engagement tools
- Planning assistance
- Fewer maintenance costs
- Economic development
- Sense of place
- Distinguish town as leader



Audubon
International

Ecotourism Industry



- In global market:
 - 7% of market
 - \$77 billion
 - Growing, will accelerate
- In United States:
 - \$400 billion tourism industry; \$200 billion for adventure travel
 - \$113 billion government tax revenue generated
 - 43% vacations included ecotourism activities



**Audubon
International**

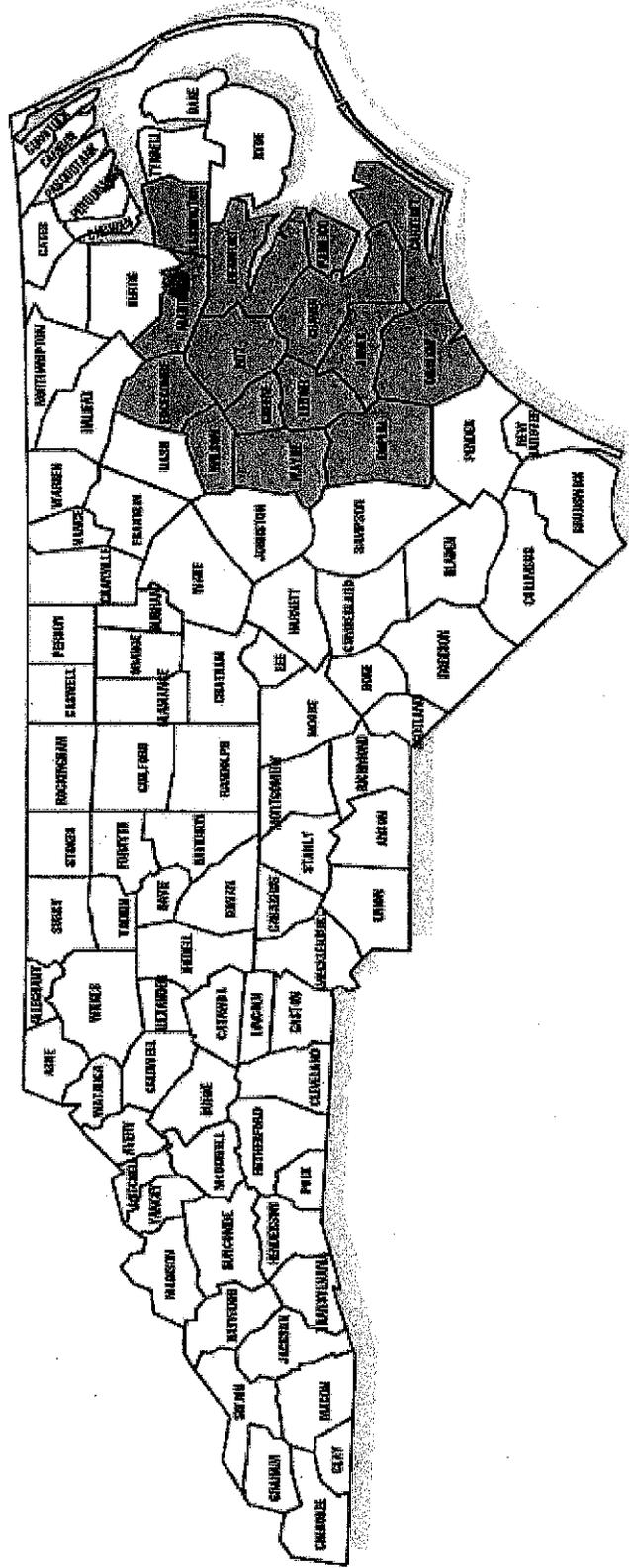
Case Study



**Audubon
International**

Williamston, NC

Where is Williamston?



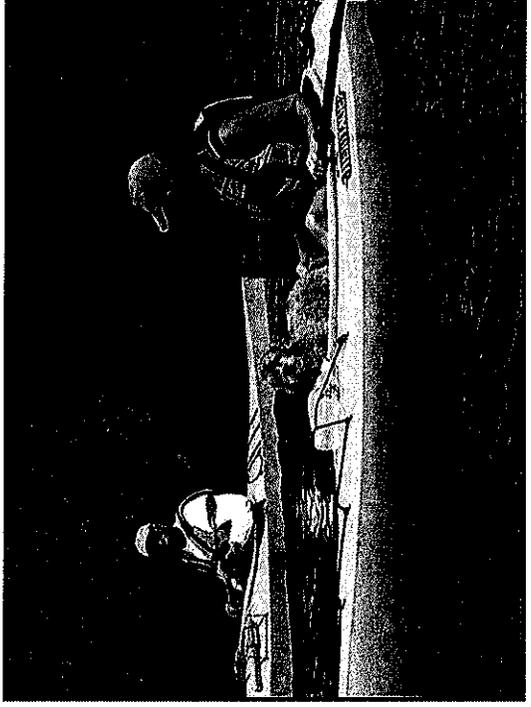
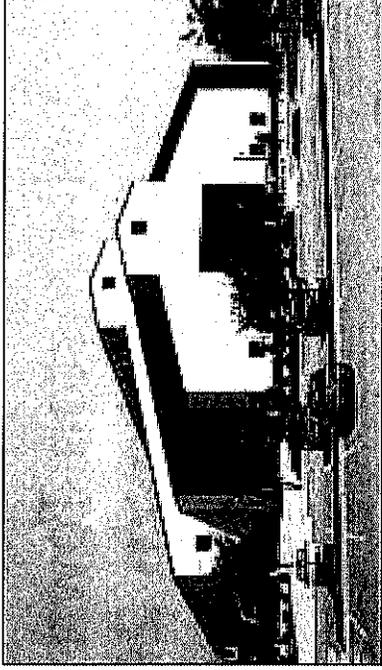


**Audubon
International**

Williamston, NC

motivating factors

- Economic
- Agriculture and Preservation of Rural Heritage
- Natural Resources
 - Roanoke River
 - Forests and Open Space
 - Water!
- Historic Downtown
- Population Challenges (Pop: 6,000)
 - De-population
 - Out-migration





Audubon
International

Williamston: Town Actions

- Williamston Town Council passed the **Williamstown 2020 Vision plan**
- Comprehensive set of goals aligned with the focus areas
- Selected indicators to measure their success
- Received designation as a Certified Audubon Sustainable Community in 2009!



**Audubon
International**

Williamston: Town Actions

- Passed water conservation ordinance and implemented incentive program for homeowner rebates and retrofits for low-flow fixtures
- Obtained more than \$1M in grant money to fund projects including stormwater demonstration at Williamston High School (rainwater capture, gray water reuse, groundwater recharge, biofilters, native plant landscaping, permeable pavement)
- Adopted environmentally-responsible management practices and policies on Town-owned land



**Audubon
International**

Economic Development & Tourism

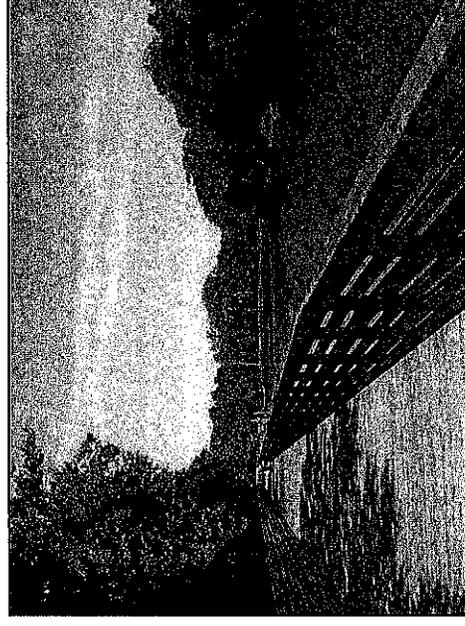
- goal:**
- Encourage tourism by expanding tourist opportunities near Roanoke River

indicator:

- % profit increase in local businesses along the river corridor.

example:

- Camping platforms and new boat ramps and boardwalks were installed to improve access along River Trail. Mayor Roberson encouraged businesses to extend operating days and hours and record profits for the first three years and record profit change, if at all. Bait shops, Coffee shops, and refreshment stands recorded a significant increase in profit margins.





**Audubon
International**

What is a "Sustainable Community?"

- Low-impact, low maintenance, low resource-use
- Planning and development tailored to fit a particular ecological site or climate
- A management approach that seeks to enhance and preserve natural and cultural resources
- Emphasis on citizen engagement and developing a shared vision



**Audubon
International**

A Sustainable Community:

- Conserves water and promotes water quality
- Promotes good air quality and is not a source of air pollution
- Employs renewable forms of energy
- Maximizes recycling and reuse of solid waste, and minimizes solid waste generation
- Promotes compact forms of development
- Maximizes the amount of open space and wildlife habitat conserved/protected



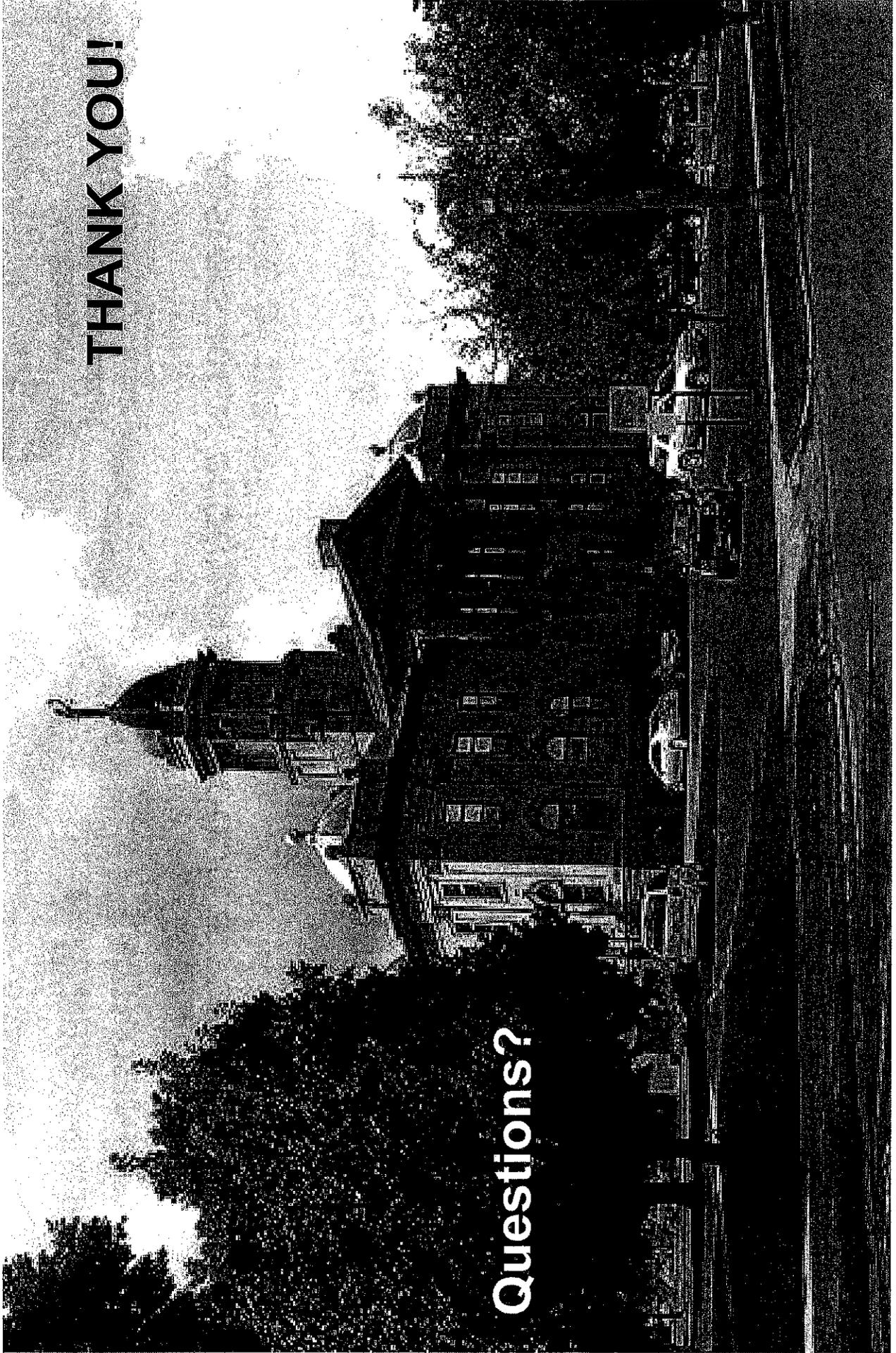
**Audubon
International**

A Sustainable Community:

- Bolsters local ecotourism through a strong "sense of place"
- Educates its residents about environmental issues and the impacts of various behaviors
- Promotes "walkable" neighborhoods and uses alternative modes of transportation to reduce energy use and encourage healthy, active lifestyles
- Offers a variety of outdoor recreational opportunities

THANK YOU!

Questions?





**Audubon
International**

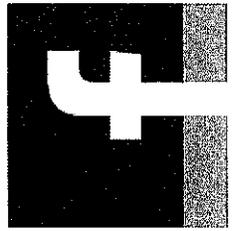
Contact Information:

Joanna Nadeau
Director of Community Programs
Troy, NY

518-767-9051 Ext. 124

joanna@auduboninternational.org

www.auduboninternational.org



LinkedIn[®]

YouTube

Memo

To: City Council
Re: Street & Park Department Seasonal Staffing Hire
Date: 3/25/15
From: Bruce Caldwell Street/Parks Dept. Superintendent

Following reviewing the applications for the Street/Parks Department seasonal staffing my recommendations is to hire;

Travis Janssen; hourly rate \$9.75

(He was employment with us in 2014)

Note; currently enrolled in college and he can start on or around May 11, 2015.

Jack Mellstrom; hourly rate \$9.50

Note; he is graduating from Windom Public Schools this spring and is planning on attending college in Alexandria MN in the fall of 2015.

Both Seasonal Workers above can start on or around May 18, 2015

Memo

To: Mayor and City Council Members

From: Gary Kulseth

Date: 4/3/2015

Re: Agenda Item – Liquor Store New Hire Recommendation

I have received a notice of resignation from a current part-time Liquor Store employee. To fill the position, I have reviewed applications that were on file and my recommendation is to hire Susan Ebeling for the part-time Liquor Store Clerk position.

MEMORANDUM



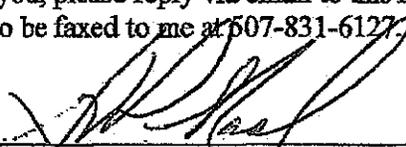
CITY OF WINDOM
444 9th Street
P. O. Box 38
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127

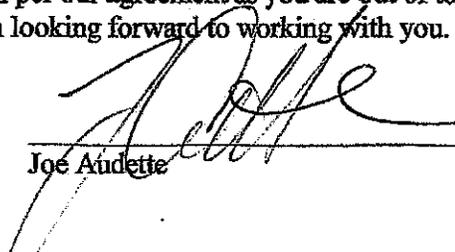
TO: Joe Audette
FROM: Steve Nasby, City Administrator
DATE: April 3, 2015
RE: Liquor Store Manager – Terms of Employment

The Liquor Store Manager Hiring Committee and I are excited about you joining the City of Windom! Per our discussion, I have outlined terms of the employment offer. These terms and the formal offer of employment are subject to final approval by the City Council on April 7, 2015.

Salary	\$51,625.60 (Grade 17/Step 5) + Salary Review after probation period
Starting Date	on or before April 27, 2015
Council Introduction	April 7, 2015
Vacation Accrual	3 weeks (120 hours) per year until the 5 th Year of Employment on the Vacation Schedule (City Policy)
Holidays	11 paid holidays (City Policy)
Sick Leave	1 day per month (City Policy)
Retirement	State of Minnesota – PERA (Employee 6.5% & City 7.5%)
Deferred Compensation	State of Minnesota (employee's option – no City matching)
Health Insurance	City Health Plan w/ VEBA (City pays 75% of Premium – Employee 25%)
Medical/Dependent Care Flex Acct	Available (employee's option – no City contribution)
Life Insurance	City Plan (decreasing term life policy for employee & family)
Probation Period	6 months (all terms according to City Policy)
Relocation Assistance	Up to \$1,000 reimbursement upon presentation of receipts

Please let me know if you have questions about this matter or the City of Windom. If these terms are acceptable to you, please reply via email to this memorandum per our agreement as you are out of town today. This can also be faxed to me at 507-831-6127. Again, I am looking forward to working with you.


Steve Nasby, City Administrator


Joe Audette

Holidays

The following days are hereby declared holidays for all City employees:

New Years Day**	January 1
Martin Luther King Day	3 rd Monday in January
President's Day	3 rd Monday in February
Memorial Day	Last Monday in May
Independence Day**	July 4
Labor Day	1 st Monday in September
Veteran's Day**	November 11
Thanksgiving Day	4 th Thursday in November
Christmas Eve	December 24
Christmas Day**	December 25
Free Day	<i>(Chosen by employee subject to Approval by Department Head)</i>

** If this holiday falls on a Saturday, the City will be closed the proceeding Friday; if the holiday falls on a Sunday, the City will be closed the following Monday.

Sick Leave

Sick Leave will be accumulated at a rate of one working day per month up to a maximum of 125 working days with pay for all permanent full-time employees.

Vacation

Vacation for full time employees (non-law enforcement) of the City of Windom will accrue as follows:

<u>Years of Continuous Employment Completed</u>	<u>Accrued Vacation Time</u>
1 year	5 days (40 hours)
2 years	10 days (80 hours)
5 years	15 days (120 hours)
Over 5 years	15 days (120 hours) plus one day (8 hours) per year worked over 5 years to maximum 25 days (200 hours)

Compensation

Pay plans for IBEW union positions and LELS union positions are as stated by the applicable labor agreement. The pay plan for Supervisory/Management employees is established by the City Council. Payday for all employees shall be on bi-weekly basis (every other Friday) via electronic deposit to the financial institutions (up to 2) of the employee's choice.

Life Insurance Program

A decreasing \$50,000 term policy, for all full time employees, with premium paid by employer.

Health Insurance Program

BlueCross BlueShield – VEBA 100 Plan (with/Health Savings Plan) & VEBA 100 - \$1,200 deductible (Maximum deductible of \$2,400/family)

The City of Windom pays for 75% of the monthly health insurance premium and the employee is responsible for 25% of the monthly premium (which is deducted from payroll). The City also makes a monthly contribution to each employee's Health Savings Plan (HSA) as shown below.

	2015	2015
	<u>Single</u>	<u>Family</u>
<u>Total</u> Monthly Premium for VEBA 100 Plan	\$351.50	\$938.50
Employee Contribution	\$112.64	\$250.60
Employer Contribution	<u>\$238.86</u>	<u>\$687.90</u>
	\$351.50	\$938.50
Monthly VEBA Trust Account – HSA Contribution	\$125.93	\$ 251.95
		<u>X 12 months</u>
Annual Contribution to HSA by City of Windom	\$1,511.16	\$3,023.40

Retirement

Public Employees Retirement Association of Minnesota (PERA)

Employee Contribution	6.5%
Employer Contribution	7.5%

Probationary Period

The probationary period is used for observing the employee's work, for securing the most effective adjustment of a new employee to the position and for rejecting any employee whose performance does not meet the required work standards. The probationary period begins immediately upon employment and lasts for 6 months.

Pre-tax Options

The City of Windom offers employees an opportunity annually to take advantage of pre-tax deductions for their health insurance premiums, medical flex accounts, dependent care and retirement savings.



Memo

To: Mayor and Council Members
From: Dan Ortmann, Windom Fire Chief
CC: Steve Nasby
Date: 4/3/2015
Re: Disposition of Equipment

The Fire Department is recommending that the old Rescue vehicle and surplus SCBA units be sold. The Department has replaced the equipment listed below and no longer requires the use of the equipment.

Unit 20 Rescue Truck -1989 GMC Rescue Truck -- Salvage value of \$2500.00 (Estimate)

26- ISA 4500 PSI 30-minute SCBA Cylinders - Estimated value of \$100 to \$150.00 per tank. (These are the old tanks that are being replaced by new units.)

If approved for disposition, the above items will be advertised with the League of Minnesota Cities and SW Minnesota Regional Fire Association.

Requested Action: Approve the Fire Chief's recommendation to dispose of the vehicle and SCBA equipment listed above.



Windom, MN

Expense Approval Report By Fund

Payment Dates 3/12/2015 - 4/1/2015

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL					
STAPLES OIL CO	84940	03/17/2015	INVENTORY	100-14200	1,837.67
SANDIE DELAROSA	20140602	06/02/2014	REFUND	100-34780	60.00
US BANK	20150401	04/01/2015	CREDIT CARD #8263 -QUARTE	100-36200	-226.23
					1,671.44
Activity: 41110 - Mayor & Council					
SUBWAY	20150318	03/18/2015	EXPENSE	100-41110-334	56.64
CONVENT. & VISTOR BUREAU	20150323	03/23/2015	LODGING TAX - RED CARPET I	100-41110-491	203.74
CONVENT. & VISTOR BUREAU	20150326	03/26/2015	LODGING TAX - GUARDIAN IN	100-41110-491	1,336.18
					Activity 41110 - Mayor & Council Total: 1,596.56
Activity: 41310 - Administration					
NCPERS MINNESOTA	8446415	04/01/2015	INSURANCE 844600 - APRIL 2	100-41310-133	80.00
ROBIN SHAW	20150317	03/17/2015	EXPENSE	100-41310-200	32.62
WINDOM QUICK PRINT	20150317	03/17/2015	SUPPLIES	100-41310-200	908.70
INDOFF, INC	2594362	03/09/2015	SUPPLIES	100-41310-200	35.99
CHELSIE CARLSON	20150320	03/20/2015	TV & TV MOUNT	100-41310-217	558.27
WINDOM AMBULANCE SERVI	20150320	03/20/2015	SUPPLIES - FIRST AID KIT	100-41310-217	30.00
LEESA ARNDT	20150331	03/31/2015	EXPENSE - CLOCK	100-41310-217	30.00
ELECTRIC FUND	20150313	03/13/2015	MONTHLY UTILITY & TELECO	100-41310-321	216.99
ELECTRIC FUND	20150313	03/13/2015	MONTHLY UTILITY & TELECO	100-41310-326	37.95
US BANK	20150401	04/01/2015	CREDIT CARD #8263 - K9 COM	100-41310-326	69.95
US BANK	20150401	04/01/2015	CREDIT CARD #8263 - CRASH	100-41310-326	9.99
					Activity 41310 - Administration Total: 2,010.46
Activity: 41910 - Building & Zoning					
NCPERS MINNESOTA	8446415	04/01/2015	INSURANCE 844600 - APRIL 2	100-41910-133	24.00
INDOFF, INC	2589248	02/26/2015	SUPPLIES	100-41910-200	19.57
INDOFF, INC	2591377	03/03/2015	SUPPLIES	100-41910-200	5.68
INDOFF, INC	2598159	03/17/2015	SUPPLIES	100-41910-200	7.32
CENTURY BUSINESS PRODUCT	267416	03/17/2015	SUPPLIES	100-41910-200	35.47
ELECTRIC FUND	20150313	03/13/2015	MONTHLY UTILITY & TELECO	100-41910-321	52.26
					Activity 41910 - Building & Zoning Total: 144.30
Activity: 41940 - City Hall					
ELECTRIC FUND	20150313	03/13/2015	MONTHLY UTILITY & TELECO	100-41940-381	469.45
ELECTRIC FUND	20150313	03/13/2015	MONTHLY UTILITY & TELECO	100-41940-382	59.54
MN ENERGY RESOURCES	20150320E	03/20/2015	HEATING #4069619-7	100-41940-383	1,475.12
HOMETOWN SANITATION SE	0000116613	03/04/2015	GARBAGE SERVICE - CITY HAL	100-41940-384	85.04
ELECTRIC FUND	20150313	03/13/2015	MONTHLY UTILITY & TELECO	100-41940-385	80.22
MELISSA PENAS	20150401	04/01/2015	EXPENSE - CLEANING	100-41940-406	400.00
SANDRA HERDER	20150401	04/01/2015	EXPENSE - CLEANING	100-41940-406	400.00
JOE HARVEY	JB7102	03/31/2015	12-27-14 SNOW REMOVAL-CI	100-41940-406	60.00
					Activity 41940 - City Hall Total: 3,029.37
Activity: 42120 - Crime Control					
NCPERS MINNESOTA	8446415	04/01/2015	INSURANCE 844600 - APRIL 2	100-42120-133	144.00
INDOFF, INC	2589307	02/24/2015	SUPPLIES	100-42120-200	46.18
INDOFF, INC	2592416	03/06/2015	SUPPLIES	100-42120-200	81.48
INDOFF, INC	2592416A	03/25/2015	SUPPLIES #2592416	100-42120-200	1.00
INDOFF, INC	2595599	03/13/2015	SUPPLIES	100-42120-200	229.00
INDOFF, INC	2595841	03/13/2015	SUPPLIES	100-42120-200	47.98
INDOFF, INC	2598149	03/18/2015	SUPPLIES	100-42120-200	8.29
SOUTHWESTERN MENTAL HE	33888	03/18/2015	SERVICE	100-42120-305	375.00
MN BUREAU OF CRIMINAL AP	6835	03/26/2015	CE COURSES REF #32302	100-42120-308	150.00
ELECTRIC FUND	20150313	03/13/2015	MONTHLY UTILITY & TELECO	100-42120-321	65.43
VERIZON WIRELESS	9741880206	03/17/2015	SERVICE FOR LAP TOPS	100-42120-321	79.41

Expense Approval Report

Payment Dates: 3/12/2015 - 4/1/2015

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ALPHA WIRELESS - MANKATO	197762	03/24/2015	SERVICE	100-42120-323	162.50
ALPHA WIRELESS - MANKATO	675663	03/24/2015	SERVICE	100-42120-323	157.15
LEASE FINANCE PARTNERS	20150326	03/26/2015	LEASE #3250	100-42120-326	433.00
KEVIN L. PATTERSON	20150324	03/24/2015	EXPENSE	100-42120-334	33.43
DANA WALLACE	20150324	03/24/2015	EXPENSE	100-42120-334	10.12
GALLS, LLC	003202292	03/18/2015	MAINTENANCE	100-42120-404	118.94
STREICHER'S	1143507	03/26/2015	MAINTENANCE	100-42120-404	130.97
STREICHER'S	1143528	03/26/2015	MAINTENANCE	100-42120-404	11.99
STREICHER'S	1143762	04/01/2015	SUPPLIES	100-42120-404	165.00
US BANK	20150401	04/01/2015	CREDIT CARD #8263 - GALLS	100-42120-404	304.97
UNIFORMS UNLIMITED, INC	238974	03/06/2015	MAINTENANCE	100-42120-404	615.90
NORTHERN SAFETY TECHNOL	38295	03/20/2015	MAINTENANCE	100-42120-404	508.96
WINDOM TOWING CO	82611	02/24/2015	SERVICE	100-42120-405	128.00
WINDOM TOWING CO	82630	03/06/2015	SERVICE-MAINTENANCE	100-42120-405	25.00
WINDOM TOWING CO	82651	03/06/2015	SERVICE-MAINTENANCE	100-42120-405	27.00
GRAHAM TIRE	8450292	03/06/2015	MAINTENANCE	100-42120-405	137.41
FLEET SERVICES DIVISION	2015080003	03/18/2015	LEASE RENT	100-42120-419	1,586.76
MN BOARD OF PEACE OFFICE	20150324	03/24/2015	LICENSES #20490, #9345, #16	100-42120-433	270.00
US BANK	20150401	04/01/2015	CREDIT CARD #8263 - LOCK W	100-42120-480	129.99
Activity 42120 - Crime Control Total:					6,184.86
Activity: 42220 - Fire Fighting					
BRITTANY ESPENSON	20150401	04/01/2015	SERVICE	100-42220-218	60.00
ELECTRIC FUND	20150313	03/13/2015	MONTHLY UTILITY & TELECO	100-42220-321	27.65
VERIZON WIRELESS	9741880206	03/17/2015	SERVICE FOR LAP TOPS	100-42220-321	109.39
ALPHA WIRELESS - MANKATO	675683	03/20/2015	SERVICE	100-42220-323	30.00
VERIZON WIRELESS	9741880206	03/17/2015	SERVICE FOR LAP TOPS	100-42220-326	10.03
HEIMAN FIRE EQUIP. CO	0832092-IN	03/06/2015	MAINTENANCE	100-42220-405	476.45
GODFATHER'S PIZZA	141117	03/31/2015	EXPENSE - ACH REVIEW MTG	100-42220-439	43.79
US BANK	20150401	04/01/2015	CREDIT CARD #8263 - HY VEE	100-42220-480	80.09
Activity 42220 - Fire Fighting Total:					837.40
Activity: 42500 - Civil Defense					
ELECTRIC FUND	20150313	03/13/2015	MONTHLY UTILITY & TELECO	100-42500-381	9.30
Activity 42500 - Civil Defense Total:					9.30
Activity: 42700 - Animal Control					
COTTONWOOD VET CLINIC	140388	03/09/2015	SERVICE	100-42700-300	77.00
Activity 42700 - Animal Control Total:					77.00
Activity: 43100 - Streets					
NCPERS MINNESOTA	8446415	04/01/2015	INSURANCE 844600 - APRIL 2	100-43100-133	80.00
INDOFF, INC	2597898	03/17/2015	SUPPLIES	100-43100-200	377.00
CONTINENTAL RESEACH COR	417864-CRC-2	03/31/2015	MAINTENANCE - CHEMICALS	100-43100-216	485.38
CONTINENTAL RESEACH COR	417864-CRC-3	03/31/2015	MAINTENANCE-CHEMICALS	100-43100-216	197.38
ELECTRIC FUND	20150313	03/13/2015	MONTHLY UTILITY & TELECO	100-43100-217	37.95
LAMPERTS YARDS, INC.	20150401	04/01/2015	MAINTENANCE - STREET	100-43100-217	139.20
US BANK	20150401	04/01/2015	CREDIT CARD #8263 - GRAING	100-43100-217	335.00
MN MUNICIPAL UTILITIES ASS	44809	03/17/2015	SUPPLIES	100-43100-217	66.50
MN MUNICIPAL UTILITIES ASS	44929	03/20/2015	ANNUAL PARTICIPANT FEE 20	100-43100-217	77.50
ELECTRIC FUND	20150313	03/13/2015	MONTHLY UTILITY & TELECO	100-43100-321	56.57
ELECTRIC FUND	20150313	03/13/2015	MONTHLY UTILITY & TELECO	100-43100-381	280.40
ELECTRIC FUND	20150313	03/13/2015	MONTHLY UTILITY & TELECO	100-43100-381	4,260.20
ELECTRIC FUND	20150313	03/13/2015	MONTHLY UTILITY & TELECO	100-43100-382	20.69
MN ENERGY RESOURCES	20150317	03/17/2015	HEATING - ST GARAGE #4090	100-43100-383	1,385.74
HOMETOWN SANITATION SE	0000116614	03/06/2015	GARBAGE SERVICE - STREET D	100-43100-384	84.73
HOMETOWN SANITATION SE	0000116615	03/06/2015	GARBAGE SERVICE - SQUARE	100-43100-384	46.12
ELECTRIC FUND	20150313	03/13/2015	MONTHLY UTILITY & TELECO	100-43100-385	26.74
RON'S ELECTRIC INC	130295	03/17/2015	MAINTENANCE	100-43100-401	384.36
MILLER SELLNER EQUIP	12948B	03/03/2015	MAINTENANCE	100-43100-404	351.60
MILLER SELLNER EQUIP	61546B	03/03/2015	MAINTENANCE	100-43100-404	69.76
FORTUNE TRANSPORTATION	WIN-00011416	03/06/2015	MAINTENANCE	100-43100-404	67.00
Activity 43100 - Streets Total:					8,829.82

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Activity: 45202 - Park Areas					
NCPERS MINNESOTA	8446415	04/01/2015	INSURANCE 844600 - APRIL 2	100-45202-133	16.00
INDOFF, INC	2597898	03/17/2015	SUPPLIES	100-45202-200	377.00
COLE PAPERS INC.	9069095	03/11/2015	SUPPLIES	100-45202-211	650.66
MN MUNICIPAL UTILITIES ASS	44929	03/20/2015	ANNUAL PARTICIPANT FEE 20	100-45202-217	77.50
ELECTRIC FUND	20150313	03/13/2015	MONTHLY UTILITY & TELECO	100-45202-381	200.28
US BANK	20150401	04/01/2015	CREDIT CARD #8263 - BSN SP	100-45202-406	795.65
LAMPERTS YARDS, INC.	20150401	04/01/2015	MAINTENANCE - PARK	100-45202-406	16.58
Activity 45202 - Park Areas Total:					2,133.67
Fund 100 - GENERAL Total:					26,524.18
Fund: 211 - LIBRARY					
Activity: 45501 - Library					
NCPERS MINNESOTA	8446415	04/01/2015	INSURANCE 844600 - APRIL 2	211-45501-133	16.00
DEMCO	5540377	03/11/2015	SUPPLIES	211-45501-200	163.45
ELECTRIC FUND	20150313	03/13/2015	MONTHLY UTILITY & TELECO	211-45501-321	28.83
ELECTRIC FUND	20150313	03/13/2015	MONTHLY UTILITY & TELECO	211-45501-326	42.95
ELECTRIC FUND	20150313	03/13/2015	MONTHLY UTILITY & TELECO	211-45501-381	197.88
ELECTRIC FUND	20150313	03/13/2015	MONTHLY UTILITY & TELECO	211-45501-382	16.90
MN ENERGY RESOURCES	20150326	03/26/2015	HEATING #4081276-0 LIBRAR	211-45501-383	158.27
ELECTRIC FUND	20150313	03/13/2015	MONTHLY UTILITY & TELECO	211-45501-385	26.74
SANDRA HERDER	20150401	04/01/2015	EXPENSE - CLEANING	211-45501-402	390.00
MELISSA PENAS	20150401	04/01/2015	EXPENSE - CLEANING	211-45501-402	390.00
J & K WINDOWS	6060-45	03/13/2015	SERVICE	211-45501-402	20.00
JOE HARVEY	JB7099	04/01/2015	12-16-14 - SNOW - LIBRARY	211-45501-402	40.00
JOE HARVEY	JB7104	04/01/2015	1-6-15 SNOW-LIBRARY	211-45501-402	40.00
JOE HARVEY	JB7208	04/01/2015	1-9-15 SNOW - LIBRARY	211-45501-402	40.00
JOE HARVEY	JB7209	04/01/2015	1-5-15 - SNOW - LIBRARY	211-45501-402	40.00
US BANK	20150401	04/01/2015	CREDIT CARD #8263 - SEVENT	211-45501-433	9.00
US BANK	20150401	04/01/2015	CREDIT CARD #8263 - COUNT	211-45501-433	59.95
US BANK	20150401	04/01/2015	CREDIT CARD #8263 - BAZAAR	211-45501-433	21.97
US BANK	20150401	04/01/2015	CREDIT CARD #8263 - COUNT	211-45501-433	18.00
CENTER POINT LARGE PRINT	1270792	03/26/2015	BOOKS	211-45501-435	120.95
INGRAM	20150313	03/13/2015	BOOKS	211-45501-435	1,555.76
MARY'S BOOKS - MARY KRULL	20150331	03/31/2015	BOOKS	211-45501-435	15.00
US BANK	20150401	04/01/2015	CREDIT CARD #8263 - AMAZO	211-45501-435	35.85
US BANK	20150401	04/01/2015	CREDIT CARD #8263 - AMAZO	211-45501-435	225.43
US BANK	20150401	04/01/2015	CREDIT CARD #8263 - AMAZO	211-45501-435	47.77
GALE	54724531	03/18/2015	BOOKS	211-45501-435	46.78
MICROMARKETING	564159	03/18/2015	BOOKS	211-45501-435	293.93
MICROMARKETING	565131	03/26/2015	BOOKS	211-45501-435	40.00
MICROMARKETING	565957	04/01/2015	BOOKS	211-45501-435	122.97
Activity 45501 - Library Total:					4,224.38
Fund 211 - LIBRARY Total:					4,224.38
Fund: 225 - AIRPORT					
Activity: 45127 - Airport					
MN POLLUTION CONTROL AG	4400124466	03/03/2015	WQ ANNUAL IND STORM WA	225-45127-217	400.00
SOUTHWEST MN BROADBAN	20150320	03/20/2015	TELEPHONE SERVICE	225-45127-321	25.59
O'DAY EQUIPMENT, LLC	INV065846	03/20/2015	MAINTENANCE	225-45127-404	174.34
Activity 45127 - Airport Total:					599.93
Activity: 49950 - Capital Outlay					
TKDA ENGINEERS	002015000434	03/17/2015	WINDOM RWY JUSTIFICATIO	225-49950-500	6,872.28
TKDA ENGINEERS	002015000460	03/17/2015	WINDOM 2011 AIRPORT LAY	225-49950-500	645.27
TKDA ENGINEERS	002015000563	03/17/2015	WINDOM 2013 JET-A FUELIN	225-49950-500	600.00
Activity 49950 - Capital Outlay Total:					8,117.55
Fund 225 - AIRPORT Total:					8,717.48
Fund: 230 - POOL					
Activity: 45124 - Pool					
ELECTRIC FUND	20150313	03/13/2015	MONTHLY UTILITY & TELECO	230-45124-381	6.12

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HORIZON CHEMICAL CO. INC	SV140902010	03/13/2015	MAINTENANCE	230-45124-404	1,588.99
				Activity 45124 - Pool Total:	1,595.11
				Fund 230 - POOL Total:	1,595.11

Fund: 235 - AMBULANCE

Activity: 42153 - Ambulance

BOUND TREE MEDICAL, LLC	81711838	03/06/2015	SUPPLIES	235-42153-217	405.87
BOUND TREE MEDICAL, LLC	81722772	03/17/2015	SUPPLIES	235-42153-217	87.92
MN WEST COMMUNITY	00187959	02/17/2015	EMT-BRIDGE-JUSTIN HARRIN	235-42153-308	998.57
ELECTRIC FUND	20150313	03/13/2015	MONTHLY UTILITY & TELECO	235-42153-321	24.63
VERIZON WIRELESS	9741880206	03/17/2015	SERVICE FOR LAP TOPS	235-42153-321	109.39
ALPHA WIRELESS - MANKATO	675947	03/31/2015	SERVICE	235-42153-323	367.65
EXPERT T BILLING	1941	03/09/2015	SERVICE	235-42153-326	1,122.00
APRIL HARRINGTON	20140728	07/28/2014	EMT PICNIC EXP	235-42153-334	11.97
BUCKWHEAT JOHNSON	20150317	03/17/2015	EXPENSE	235-42153-334	11.67
TIM HACKER	20150317	03/17/2015	EXPENSE	235-42153-334	10.41
JOHN MEYER	20150317	03/17/2015	EXPENSE	235-42153-334	123.94
JOLYNN NERHUS	20150331	03/31/2015	EXPENSE	235-42153-334	11.87
BRAD POWERS	20150331	03/31/2015	EXPENSE	235-42153-334	14.64
KIM POWERS	20150331	03/31/2015	EXPENSE	235-42153-334	104.81
TIM HACKER	20150401	04/01/2015	EXPENSE	235-42153-334	7.70
GRAHAM TIRE	8451039	03/13/2015	MAINTENANCE - UNIT #27	235-42153-405	87.95
				Activity 42153 - Ambulance Total:	3,500.99
				Fund 235 - AMBULANCE Total:	3,500.99

Fund: 250 - EDA GENERAL

Activity: 46520 - EDA

NCPERS MINNESOTA	8446415	04/01/2015	INSURANCE 844600 - APRIL 2	250-46520-133	24.00
INDOFF, INC	2589248	02/26/2015	SUPPLIES	250-46520-200	19.57
INDOFF, INC	2591377	03/03/2015	SUPPLIES	250-46520-200	5.69
INDOFF, INC	2598159	03/17/2015	SUPPLIES	250-46520-200	7.32
CENTURY BUSINESS PRODUCT	267416	03/17/2015	SUPPLIES	250-46520-200	70.95
EHLERS & ASSOC., INC.	67026	03/17/2015	SERVICE	250-46520-301	105.00
US BANK	20150401	04/01/2015	CREDIT CARD #8263 - BIOSCIE	250-46520-308	100.00
ELECTRIC FUND	20150313	03/13/2015	MONTHLY UTILITY & TELECO	250-46520-321	52.26
AARON BACKMAN	20150326	03/26/2015	EXPENSE-60/90 MTG-BLANDI	250-46520-331	17.25
ELECTRIC FUND	20150313	03/13/2015	MONTHLY UTILITY & TELECO	250-46520-381	49.17
US BANK	20150401	04/01/2015	CREDIT CARD #8263 - DEED M	250-46520-433	625.00
US BANK	20150401	04/01/2015	CREDIT CARD #8263 - HY-VEE	250-46520-438	21.43
GODFATHER'S PIZZA	SEPT 2014	02/02/2015	CREDIT-PAID #138763 TWICE	250-46520-438	-32.04
				Activity 46520 - EDA Total:	1,065.60
				Fund 250 - EDA GENERAL Total:	1,065.60

Fund: 253 - EDA RIVERBLUFF ESTATES

Activity: 46520 - EDA

DOUG'S LAWN & LANDSCAPI	20150324	03/24/2015	2015 LAWN CONTRACT-6TH A	253-46520-406	645.16
				Activity 46520 - EDA Total:	645.16
				Fund 253 - EDA RIVERBLUFF ESTATES Total:	645.16

Fund: 254 - NORTH IND PARK

Activity: 46520 - EDA

SOUTH CENTRAL ELECTRIC	20150401	04/01/2015	SERVICE #26-24-123-04 NWIP	254-46520-381	115.63
COTTONWOOD CO AUD/TRE	20150324A	03/24/2015	REAL ESTATE TAXES-PARCEL #	254-46520-462	174.86
WINDOM AREA CHAMBER OF	1166	04/01/2015	NWIP DATA CENTER BROCHU	254-46520-480	250.00
COTTONWOOD CO AUD/TRE	20150324	03/24/2015	DEED TAX - NWIP LOT	254-46520-480	87.45
STEMPER AND ASSOCIATES	568	03/20/2015	SERVICE	254-46520-480	1,700.00
EHLERS & ASSOC., INC.	67063	03/24/2015	SERVICE	254-46520-480	108.00
				Activity 46520 - EDA Total:	2,435.94
				Fund 254 - NORTH IND PARK Total:	2,435.94

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 306 - 2013 STREET IMPROVEMENT					
Activity: 41000 - General Government					
EHLERS & ASSOC., INC.	67063	03/24/2015	SERVICE	306-41000-301	2,640.00
Activity 41000 - General Government Total:					2,640.00
Fund 306 - 2013 STREET IMPROVEMENT Total:					2,640.00
Fund: 401 - GENERAL CAPITAL PROJECTS					
Activity: 49950 - Capital Outlay					
MN DEPT OF ADMINISTRATIO	03201501	03/24/2015	LEASE BUYOUT-POLICE INTER	401-49950-501	6,500.00
HEIMAN INC	2442	03/24/2015	PUMPER TRUCK	401-49950-502	192,752.00
Activity 49950 - Capital Outlay Total:					199,252.00
Fund 401 - GENERAL CAPITAL PROJECTS Total:					199,252.00
Fund: 406 - PIR					
Activity: 41000 - General Government					
EHLERS & ASSOC., INC.	67063	03/24/2015	SERVICE	406-41000-480	252.00
Activity 41000 - General Government Total:					252.00
Fund 406 - PIR Total:					252.00
Fund: 601 - WATER					
DAKOTA SUPPLY GROUP	B151501	03/03/2015	WATER METERS	601-16400	16,772.90
DAKOTA SUPPLY GROUP	B180058	03/17/2015	ITRON READING KIT	601-16400	3,150.00
					19,922.90
Activity: 49400 - Water					
NCPERS MINNESOTA	8446415	04/01/2015	INSURANCE 844600 - APRIL 2	601-49400-133	40.00
HAWKINS, INC	3701702	03/13/2015	CHEMICALS	601-49400-216	1,987.70
HAWKINS, INC	3703526	03/17/2015	CHEMICALS	601-49400-216	2,599.53
US BANK	20150401	04/01/2015	CREDIT CARD #8263 - PAY PAL	601-49400-217	7.50
MN MUNICIPAL UTILITIES ASS	44929	03/20/2015	ANNUAL PARTICIPANT FEE 20	601-49400-217	77.50
MN VALLEY TESTING	745427	03/13/2015	TESTING	601-49400-310	56.25
GOPHER STATE ONE CALL	132483	03/04/2015	LOCATES	601-49400-321	4.35
ELECTRIC FUND	20150313	03/13/2015	MONTHLY UTILITY & TELECO	601-49400-321	49.33
HP SUDS CLUB, LLC	20150401	04/01/2015	BILLING CONTRACT SERVICE	601-49400-326	1,170.00
US BANK	20150401	04/01/2015	CREDIT CARD #8263 - CONF	601-49400-334	11.36
ELECTRIC FUND	20150313	03/13/2015	MONTHLY UTILITY & TELECO	601-49400-381	5,135.56
ELECTRIC FUND	20150313	03/13/2015	MONTHLY UTILITY & TELECO	601-49400-382	15.75
MN ENERGY RESOURCES	20150320A	03/20/2015	HEATING #4095252-5 WATER	601-49400-383	875.82
HOMETOWN SANITATION SE	0000116617	03/09/2015	GARBAGE SERVICE - WASTEW	601-49400-384	85.04
ELECTRIC FUND	20150313	03/13/2015	MONTHLY UTILITY & TELECO	601-49400-385	26.74
WENCK ASSOCIATES, INC.	11500708	03/26/2015	WINDOM LANDFILL	601-49400-386	2,138.26
LYNETTE YONKER	20150331	03/31/2015	CLEANING	601-49400-404	15.00
HAWKINS, INC	3704343	03/23/2015	MAINTENANCE	601-49400-404	133.32
CONTINENTAL RESEACH COR	417840-CRC-2	03/24/2015	MAINTENANCE	601-49400-404	159.20
VESSCO INC.	62708	03/20/2015	MAINTENANCE	601-49400-404	3,765.00
HD SUPPLY WATERWORKS LT	D574086	03/13/2015	MAINTENANCE	601-49400-408	590.15
Activity 49400 - Water Total:					18,943.36
Fund 601 - WATER Total:					38,866.26
Fund: 602 - SEWER					
DAKOTA SUPPLY GROUP	B180058	03/17/2015	ITRON READING KIT	602-16400	3,150.00
					3,150.00
Activity: 49450 - Sewer					
NCPERS MINNESOTA	8446415	04/01/2015	INSURANCE 844600 - APRIL 2	602-49450-133	56.00
HAWKINS, INC	3703527	03/17/2015	CHEMICALS	602-49450-216	927.50
US BANK	20150401	04/01/2015	CREDIT CARD #8263 - PAY PAL	602-49450-217	7.50
MN MUNICIPAL UTILITIES ASS	44929	03/20/2015	ANNUAL PARTICIPANT FEE 20	602-49450-217	77.50
US BANK	20150401	04/01/2015	CREDIT CARD #8263 - MPCA C	602-49450-308	300.00
MN VALLEY TESTING	742957	02/24/2015	TESTING	602-49450-310	223.60
MN VALLEY TESTING	743305	02/26/2015	TESTING	602-49450-310	118.60
MN VALLEY TESTING	743318	02/26/2015	TESTING	602-49450-310	133.00
MN VALLEY TESTING	743329	02/26/2015	TESTING	602-49450-310	143.60

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MN VALLEY TESTING	743836	03/03/2015	TESTING	602-49450-310	223.60
MN VALLEY TESTING	744272	03/09/2015	TESTING	602-49450-310	118.60
MN VALLEY TESTING	744288	03/09/2015	TESTING	602-49450-310	143.60
MN VALLEY TESTING	744372	03/09/2015	TESTING	602-49450-310	133.00
MN VALLEY TESTING	744527	03/09/2015	TESTING	602-49450-310	118.60
MN VALLEY TESTING	745024	03/06/2015	TESTING	602-49450-310	223.60
MN VALLEY TESTING	745035	03/06/2015	TESTING	602-49450-310	123.60
MN VALLEY TESTING	745325	03/13/2015	TESTING	602-49450-310	133.00
MN VALLEY TESTING	745340	03/13/2015	TESTING	602-49450-310	120.00
MN VALLEY TESTING	745498	03/13/2015	TESTING	602-49450-310	118.60
MN VALLEY TESTING	745513	03/13/2015	TESTING	602-49450-310	118.60
GOPHER STATE ONE CALL	132483	03/04/2015	LOCATES	602-49450-321	4.35
ELECTRIC FUND	20150313	03/13/2015	MONTHLY UTILITY & TELECO	602-49450-321	153.18
ELECTRIC FUND	20150313	03/13/2015	MONTHLY UTILITY & TELECO	602-49450-326	37.95
HP SUDS CLUB, LLC	20150401	04/01/2015	BILLING CONTRACT SERVICE	602-49450-326	1,170.00
ELECTRIC FUND	20150313	03/13/2015	MONTHLY UTILITY & TELECO	602-49450-381	17,070.64
SOUTH CENTRAL ELECTRIC	20150401A	04/01/2015	SERVICE #26-24-125-04 SEWE	602-49450-381	129.19
ELECTRIC FUND	20150313	03/13/2015	MONTHLY UTILITY & TELECO	602-49450-382	253.88
MN ENERGY RESOURCES	20150317A	03/17/2015	HEATING - #4325313-7	602-49450-383	1,902.53
MN ENERGY RESOURCES	20150320B	03/20/2015	HEATING #4335469-5	602-49450-383	16.36
MN ENERGY RESOURCES	20150320C	03/20/2015	HEATING #4222768-6	602-49450-383	112.45
LYNETTE YONKER	20150331	03/31/2015	CLEANING	602-49450-404	45.00
US BANK	20150401	04/01/2015	CREDIT CARD #8263 - HACH	602-49450-404	825.23
HOLT'S CLEANING SERVICE IN	2084	03/20/2015	SERVICE-MAINTENANCE	602-49450-404	469.00
INDOFF, INC	2598154	03/17/2015	SUPPLIES	602-49450-404	21.97
COLBERT'S SERVICES	3016	03/31/2015	MAINTENANCE	602-49450-404	804.26
VESSCO INC.	62730	03/20/2015	MAINTENANCE	602-49450-404	1,308.91
BOLTON & MENK, INC.	0175873	03/13/2015	PROFESSIONAL SERVICES 1-17	602-49450-439	7,691.00
RON'S ELECTRIC INC	130304	03/17/2015	SPECIAL PROJECT	602-49450-439	928.61

Activity 49450 - Sewer Total: 36,506.61

Fund 602 - SEWER Total: 39,656.61

Fund: 604 - ELECTRIC

TELECOM FUND	20150318	03/18/2015	MONTHLY TRANSFERS -MAR	604-11500	11.94
SERGIO VIRAMONTES	20150318	03/18/2015	REFUND - STATEMENT CREDI	604-11500	49.72
MINN INVESTMENT PROPERTI	20150318	03/18/2015	REFUND - STATEMENT CREDI	604-11500	196.66
MIKAYLA BERGENDAHL	20150318A	03/18/2015	REFUND - STATEMENT CREDI	604-11500	11.72
WERNER ELECTRIC	S8460556.001	03/06/2015	METER SOCKETS -COVER PLAT	604-14200	224.46
WERNER ELECTRIC	S8460556.002	03/06/2015	METER SOCKET COVER PLATE	604-14200	20.93
DAKOTA SUPPLY GROUP	B155170	03/04/2015	ELECTRIC NEW METERS	604-16400	2,342.01
DAKOTA SUPPLY GROUP	B164452	03/06/2015	ELECTRIC METERS	604-16400	44,866.13
DAKOTA SUPPLY GROUP	B180058	03/17/2015	ITRON READING KIT	604-16400	3,150.00
THOMAS MABWOGA	20140430	04/30/2014	REFUND-BAL OF UTILITY PREP	604-22000	5.15
RIVER VALLEY FITNESS	20150318	03/18/2015	REFUND - UTILITY PREPAYME	604-22000	300.00
FERMIN ROMERO	20150318	03/18/2015	REFUND - UTILITY PREPAYME	604-22000	300.00
BRANDON PALM	20150318	03/18/2015	REFUND - UTILITY PREPAYME	604-22000	300.00
JAMESON PALM	20150320	03/20/2015	REFUND - UTILITY PREPAYME	604-22000	300.00
DAPHNE COMEAU	20150323	03/23/2015	REFUND - UTILITY PREPAYME	604-22000	300.00
RHONDA FOWLER	20150323	03/23/2015	REFUND - UTILITY PREPAYME	604-22000	300.00
MIKAYLA BERGENDAHL	20150323	03/23/2015	REFUND - UTILITY PREPAYME	604-22000	300.00
MARY LOU PETERSON	20150323	03/23/2015	REFUND - UTILITY PREPAYME	604-22000	300.00

53,278.72

Activity: 49550 - Electric

NCPERS MINNESOTA	8446415	04/01/2015	INSURANCE 844600 - APRIL 2	604-49550-133	96.00
OFFICEMAX - HSBC BUS SOLU	722055	03/17/2015	SUPPLIES	604-49550-200	66.60
OFFICEMAX - HSBC BUS SOLU	722320	03/17/2015	SUPPLIES	604-49550-200	10.68
US BANK	20150401	04/01/2015	CREDIT CARD #8263 - PAY PAL	604-49550-217	7.50
MN MUNICIPAL UTILITIES ASS	44929	03/20/2015	ANNUAL PARTICIPANT FEE 20	604-49550-217	124.00
CENTRAL MINNESOTA MUNIC	4962	03/17/2015	TRANSMISSION	604-49550-263	112,131.07
CENTRAL MINNESOTA MUNIC	4962	03/17/2015	ENERGY	604-49550-263	145,904.45

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
DEPARTMENT OF ENERGY	BFPB000800215	03/06/2015	POWER COST	604-49550-263	91,100.92
OLSEN THIELEN & CO.,LTD	19561	03/17/2015	SERVICE	604-49550-304	232.00
SKARSHAUG TESTING LAB	196550	04/01/2015	TESTING	604-49550-310	184.28
GOPHER STATE ONE CALL	132483	03/04/2015	LOCATES	604-49550-321	4.35
ELECTRIC FUND	20150313	03/13/2015	MONTHLY UTILITY & TELECO	604-49550-321	193.67
ELECTRIC FUND	20150313	03/13/2015	MONTHLY UTILITY & TELECO	604-49550-326	96.62
HP SUDS CLUB, LLC	20150401	04/01/2015	BILLING CONTRACT SERVICE	604-49550-326	1,170.00
J. H. LARSON	S100879180.001	03/17/2015	SUPPLIES	604-49550-333	80.95
US BANK	20150401	04/01/2015	CREDIT CARD #8263 - MARSH	604-49550-334	183.60
ELECTRIC FUND	20150313	03/13/2015	MONTHLY UTILITY & TELECO	604-49550-381	175.58
ELECTRIC FUND	20150313	03/13/2015	MONTHLY UTILITY & TELECO	604-49550-382	19.62
MN ENERGY RESOURCES	20150320	03/20/2015	HEATING #4355412-0 ELECTRI	604-49550-383	1,054.39
HOMETOWN SANITATION SE	0000116618	03/06/2015	GARBAGE SERVICE - ELECTRIC	604-49550-384	84.75
ELECTRIC FUND	20150313	03/13/2015	MONTHLY UTILITY & TELECO	604-49550-385	26.74
US BANK	20150401	04/01/2015	CREDIT CARD #8263 - CARQU	604-49550-404	30.96
US BANK	20150401	04/01/2015	CREDIT CARD #8263 - GDF	604-49550-404	160.31
PAUL MARSH	1318	04/01/2015	MAINTENANCE	604-49550-405	52.00
LAMPERTS YARDS, INC.	39149929	03/17/2015	MAINTENANCE	604-49550-406	1,145.19
WINDOM AREA SCHOOLS	20150317	03/17/2015	ENERGY REBATE	604-49550-450	1,032.33
TORO	20150317	03/17/2015	ENERGY REBATE	604-49550-450	1,887.44
CENTRAL MINNESOTA MUNIC	4977	03/17/2015	CIP MONTHLY ASSESSMENT	604-49550-450	2,140.00
BANK MIDWEST	20150324	03/24/2015	NSF-ANGIE SWAN-UTILITIES	604-49550-480	168.71
BANK MIDWEST	20150324A	03/24/2015	NSF-FORREST FOSHEIM -UTILI	604-49550-480	588.07
BANK MIDWEST	20150330	03/30/2015	NSF-RON HARRINGTON-UTILI	604-49550-480	107.97
Activity 49550 - Electric Total:					360,260.75
Fund 604 - ELECTRIC Total:					413,539.47

Fund: 609 - LIQUOR STORE

Activity: 49751 - Liquor Store

NCPERS MINNESOTA	8446415	04/01/2015	INSURANCE 844600 - APRIL 2	609-49751-133	16.00
CAMPUS CLEANERS	03-010846	03/23/2015	SERVICE	609-49751-217	20.05
US BANK	20150401	04/01/2015	CREDIT CARD #8263 - SCHWA	609-49751-217	6.40
AH HERMEL COMPANY	491128	03/09/2015	MERCHANDISE	609-49751-217	70.55
ENVIROMASTER, INC	519364	03/03/2015	SERVICE	609-49751-217	40.88
VINOCOPIA, INC	0119298-IN	03/09/2015	MERCHANDISE	609-49751-251	349.50
WIRTZ BEVERAGE MN WINE	1080292978	03/03/2015	MERCHANDISE	609-49751-251	3,198.17
SOUTHERN WINE & SPIRITS O	1256711	02/23/2015	MERCHANDISE	609-49751-251	421.35
SOUTHERN WINE & SPIRITS O	1261313	03/09/2015	MERCHANDISE	609-49751-251	1,094.94
PHILLIPS WINE & SPIRITS	2748341	03/03/2015	MERCHANDISE	609-49751-251	2,447.85
PHILLIPS WINE & SPIRITS	2751782	03/09/2015	MERCHANDISE	609-49751-251	1,934.51
BELLBOY CORP	47232500	03/09/2015	MERCHANDISE	609-49751-251	481.00
BELLBOY CORP	47307000	03/17/2015	CREDIT - MERCHANDISE	609-49751-251	-10.00
JOHNSON BROS.	5101706	03/03/2015	MERCHANDISE	609-49751-251	2,337.20
JOHNSON BROS.	5106987	03/09/2015	MERCHANDISE	609-49751-251	4,016.02
JOHNSON BROS.	5111989	03/17/2015	MERCHANDISE	609-49751-251	2,926.78
JOHNSON BROS.	5111990	03/17/2015	MERCHANDISE	609-49751-251	2,441.60
JOHNSON BROS.	517648	03/23/2015	CREDIT - MERCHANDISE	609-49751-251	-141.75
WIRTZ BEVERAGE MN WINE	1080292979	03/03/2015	MERCHANDISE	609-49751-252	41.50
HAGEN BEVERAGE DIST. INC.	272677	03/17/2015	MERCHANDISE	609-49751-252	10,606.05
HAGEN BEVERAGE DIST. INC.	272914	03/23/2015	MERCHANDISE	609-49751-252	6,998.35
HAGEN BEVERAGE DIST. INC.	273123	03/31/2015	MERCHANDISE	609-49751-252	6,161.50
HAGEN BEVERAGE DIST. INC.	273227	03/31/2015	MERCHANDISE	609-49751-252	464.70
ARTISAN BEER COMPANY	3020266	03/09/2015	MERCHANDISE	609-49751-252	131.00
BEVERAGE WHOLESALERS	541189	03/17/2015	MERCHANDISE	609-49751-252	5,743.55
BEVERAGE WHOLESALERS	542103	03/23/2015	MERCHANDISE	609-49751-252	7,645.03
BEVERAGE WHOLESALERS	542729	03/24/2015	MERCHANDISE	609-49751-252	208.00
BEVERAGE WHOLESALERS	543065	03/31/2015	MERCHANDISE	609-49751-252	5,740.00
VINOCOPIA, INC	0119298-IN	03/09/2015	MERCHANDISE	609-49751-253	384.00
SOUTHERN WINE & SPIRITS O	1256712	02/23/2015	MERCHANDISE	609-49751-253	874.00
PHILLIPS WINE & SPIRITS	2751783	03/09/2015	MERCHANDISE	609-49751-253	884.00
BELLBOY CORP	47232500	03/09/2015	MERCHANDISE	609-49751-253	168.00

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JOHNSON BROS.	5101707	03/03/2015	MERCHANDISE	609-49751-253	649.00
JOHNSON BROS.	5101708	03/03/2015	MERCHANDISE	609-49751-253	21.99
JOHNSON BROS.	5106988	03/09/2015	MERCHANDISE	609-49751-253	684.20
JOHNSON BROS.	5106989	03/09/2015	MERCHANDISE	609-49751-253	21.99
JOHNSON BROS.	516648	03/17/2015	CREDIT - MERCHANDISE	609-49751-253	-12.41
WINE MERCHANTS	7020571	03/09/2015	MERCHANDISE	609-49751-253	115.00
PAUSTIS & SONS	8489072-IN	03/09/2015	MERCHANDISE	609-49751-253	829.54
WIRTZ BEVERAGE MN WINE	1080292978	03/03/2015	MERCHANDISE	609-49751-254	27.09
AH HERMEL COMPANY	491128	03/09/2015	MERCHANDISE	609-49751-254	126.71
BEVERAGE WHOLESALERS	541189	03/17/2015	MERCHANDISE	609-49751-254	122.00
BELLBOY CORP	91648500	03/09/2015	MERCHANDISE	609-49751-254	98.00
WIRTZ BEVERAGE MN WINE	1080292978	03/03/2015	MERCHANDISE	609-49751-259	22.51
HAGEN BEVERAGE DIST. INC.	272914	03/23/2015	MERCHANDISE	609-49751-259	76.25
BEVERAGE WHOLESALERS	541189	03/17/2015	MERCHANDISE	609-49751-259	52.60
BEVERAGE WHOLESALERS	542103	03/23/2015	MERCHANDISE	609-49751-259	16.80
BEVERAGE WHOLESALERS	543065	03/31/2015	MERCHANDISE	609-49751-259	16.80
AH HERMEL COMPANY	491128	03/09/2015	MERCHANDISE	609-49751-261	57.59
ELECTRIC FUND	20150313	03/13/2015	MONTHLY UTILITY & TELECO	609-49751-321	62.80
ELECTRIC FUND	20150313	03/13/2015	MONTHLY UTILITY & TELECO	609-49751-326	90.62
VINOCOPIA, INC	0119298-IN	03/09/2015	MERCHANDISE	609-49751-333	21.00
WIRTZ BEVERAGE MN WINE	1080292978	03/03/2015	MERCHANDISE	609-49751-333	70.91
SOUTHERN WINE & SPIRITS O	1256711	02/23/2015	MERCHANDISE	609-49751-333	8.20
SOUTHERN WINE & SPIRITS O	1256712	02/23/2015	MERCHANDISE	609-49751-333	26.00
SOUTHERN WINE & SPIRITS O	1261313	03/09/2015	MERCHANDISE	609-49751-333	28.33
PHILLIPS WINE & SPIRITS	2748341	03/03/2015	MERCHANDISE	609-49751-333	49.55
PHILLIPS WINE & SPIRITS	2751782	03/09/2015	MERCHANDISE	609-49751-333	20.59
PHILLIPS WINE & SPIRITS	2751783	03/09/2015	MERCHANDISE	609-49751-333	28.39
AH HERMEL COMPANY	491128	03/09/2015	MERCHANDISE	609-49751-333	3.95
JOHNSON BROS.	5101706	03/03/2015	MERCHANDISE	609-49751-333	26.72
JOHNSON BROS.	5101707	03/03/2015	MERCHANDISE	609-49751-333	25.05
JOHNSON BROS.	5106987	03/09/2015	MERCHANDISE	609-49751-333	73.76
JOHNSON BROS.	5106988	03/09/2015	MERCHANDISE	609-49751-333	23.51
JOHNSON BROS.	5111989	03/17/2015	MERCHANDISE	609-49751-333	38.54
JOHNSON BROS.	5111990	03/17/2015	MERCHANDISE	609-49751-333	108.55
JOHNSON BROS.	517648	03/23/2015	CREDIT - MERCHANDISE	609-49751-333	-1.67
WINE MERCHANTS	7020571	03/09/2015	MERCHANDISE	609-49751-333	1.67
PAUSTIS & SONS	8489072-IN	03/09/2015	MERCHANDISE	609-49751-333	10.00
BELLBOY CORP	91648500	03/09/2015	MERCHANDISE	609-49751-333	2.46
ELECTRIC FUND	20150313	03/13/2015	MONTHLY UTILITY & TELECO	609-49751-381	594.84
ELECTRIC FUND	20150313	03/13/2015	MONTHLY UTILITY & TELECO	609-49751-382	18.39
MN ENERGY RESOURCES	20150323	03/23/2015	HEATING #4290426-8 RIVER B	609-49751-383	222.02
HOMETOWN SANITATION SE	0000116616	03/09/2015	GARBAGE SERVICE - RIVER BE	609-49751-384	48.06
ELECTRIC FUND	20150313	03/13/2015	MONTHLY UTILITY & TELECO	609-49751-385	26.74
DOUG'S LAWN & LANDSCAPI	20150309	03/09/2015	SERVICE	609-49751-406	275.19
RON'S ELECTRIC INC	130327	03/23/2015	MAINTENANCE	609-49751-409	1,295.00
RON'S ELECTRIC INC	130347	03/23/2015	MAINTENANCE	609-49751-409	153.70
BANK MIDWEST	20150326	03/26/2015	NSF-BILLY LOPEZ-MARTIN -RI	609-49751-480	30.59
BANK MIDWEST	20150331	03/31/2015	NSF-DAVID ERICKSON-RIVER	609-49751-480	18.58

Activity 49751 - Liquor Store Total: 74,028.43

Fund 609 - LIQUOR STORE Total: 74,028.43

Fund: 614 - TELECOM

JIM BARTLOW	20140912	09/12/2014	REFUND - STATEMENT CREDI	614-11500	1.57
ALAN WISDORF	20150318	03/18/2015	REFUND - STATEMENT CREDI	614-11500	22.34
MAXINE WALEN	20150318	03/18/2015	REFUND - STATEMENT CREDI	614-11500	2.13
MYRON & LORETTA HANSON	20150318	03/18/2015	REFUND - STATEMENT CREDI	614-11500	32.59
MARTHA GOERTZEN	20150318	03/18/2015	REFUND - STATEMENT CREDI	614-11500	36.23
ELECTRIC FUND	20150318	03/18/2015	MONTHLY TRANSFERS- MAR	614-11500	321.65
MIKAYLA BERGENDAHL	20150318	03/18/2015	REFUND -STATEMENT CREDIT	614-11500	22.04
					438.55

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Activity: 49870 - Telecom					
NCPERS MINNESOTA	8446415	04/01/2015	INSURANCE 844600 - APRIL 2	614-49870-133	96.00
CITY OF MONTICELLO	0017519	03/03/2015	SERVICE	614-49870-217	7,800.00
US BANK	20150401	04/01/2015	CREDIT CARD #8263 - PAY PAL	614-49870-217	7.50
MN MUNICIPAL UTILITIES ASS	44929	03/20/2015	ANNUAL PARTICIPANT FEE 20	614-49870-217	124.00
CALIX	1101359	03/03/2015	SERVICE	614-49870-227	1,214.28
TRI-STATE BATTERY CO	1912999010238	03/17/2015	MAINTENANCE	614-49870-227	14.79
JASON HANKE	386984	03/17/2015	SERVICE	614-49870-227	1,454.69
POWER & TEL	5710040-00	03/17/2015	SERVICE-MAINTENANCE	614-49870-227	1,364.72
GLOBAL GOV'T/EDUCATION S	J96757720101	03/17/2015	SERVICE #0074136359	614-49870-227	357.00
OLSEN THIELEN & CO.,LTD	19900	04/01/2015	SERVICE	614-49870-301	2,937.50
FINLEY ENGINEERING	1	04/01/2015	WINDOMNET-FCC SP ACCESS	614-49870-303	637.93
OLSEN THIELEN & CO.,LTD	19561	03/17/2015	SERVICE	614-49870-304	116.00
CINNAMON MUELLER	31210	03/17/2015	PROFESSIONAL SERVICES	614-49870-304	525.32
INTERSTATE TRS FUND	82580703150	03/25/2015	ASSESSMENT FOR 499-A FILIN	614-49870-304	117.85
GOPHER STATE ONE CALL	132483	03/04/2015	LOCATES	614-49870-321	4.35
ELECTRIC FUND	20150313	03/13/2015	MONTHLY UTILITY & TELECO	614-49870-321	437.74
CENTURY LINK	20150401	04/01/2015	SERVICE-TELEPHONE	614-49870-321	72.35
RUSHMORE INDUSTRIES, INC	20150401	04/01/2015	FREIGHT	614-49870-322	6.45
HP SUDS CLUB, LLC	20150401	04/01/2015	BILLING CONTRACT SERVICE	614-49870-326	1,170.00
KDOM RADIO	KDOM0073150235343	03/17/2015	ADVERTISING - WINDOM NET	614-49870-340	99.00
ELECTRIC FUND	20150313	03/13/2015	MONTHLY UTILITY & TELECO	614-49870-381	1,693.94
ELECTRIC FUND	20150313	03/13/2015	MONTHLY UTILITY & TELECO	614-49870-382	16.91
MN ENERGY RESOURCES	20150401A	04/01/2015	HEATING #4098343-9 TELECO	614-49870-383	279.09
HOMETOWN SANITATION SE	0000116619	03/17/2015	GARBAGE SERVICE -TELECOM	614-49870-384	73.92
ELECTRIC FUND	20150313	03/13/2015	MONTHLY UTILITY & TELECO	614-49870-385	26.74
NATIONAL CABLE TV COOP	15032609	04/01/2015	SUBSCRIBER	614-49870-442	85,385.51
HUBBARD BROADCASTING IN	20150306	03/06/2015	SUBSCRIBER	614-49870-442	6,457.50
DISH NETWORK	20150317	03/17/2015	SERVICE #8255-2900-1001-18	614-49870-442	3,400.00
ENVENTIS	20150317	03/17/2015	#1160904	614-49870-442	3,723.92
YOUNG BROADCASTING LLC	20150401	04/01/2015	SUBSCRIBER - JAN 2015	614-49870-442	5,454.90
YOUNG BROADCASTING LLC	20150401A	04/01/2015	SUBSCRIBER - FEB 2015	614-49870-442	5,453.00
TOWER DISTRIBUTION COMP	417622	03/23/2015	SUBSCRIBER	614-49870-442	548.80
SHOWTIME NETWORKS INC	9002731-0215	03/09/2015	SUBSCRIBER	614-49870-442	608.42
ADARA TECHNOLOGIES INC	AP100223CW-21	03/16/2015	SERVICE	614-49870-442	10,500.00
SDN COMMUNICATIONS	0636-03-2015	03/17/2015	SERVICE	614-49870-447	2,839.79
DREAM HOST WEB HOSTING	1473097-2015-02-25-1	04/01/2015	SERVICE #1473097-2015-02-2	614-49870-447	139.00
COGENT COMMUNICATIONS,	20150401	04/01/2015	SERVICE: 1-21-15 TO 3-30-15	614-49870-447	1,750.00
ENVENTIS	20150401	04/01/2015	SERVICE #1059263	614-49870-447	5,078.07
SOUTHWEST/WEST CENTRAL	45884	03/17/2015	SERVICE	614-49870-447	915.00
JEREMY ROLFES	20150317	03/17/2015	INTERNET EXPENSE	614-49870-448	50.94
JEFFREY DAHNA	20150401	04/01/2015	EXPENSE-INTERNET	614-49870-448	94.90
JEFFREY DAHNA	20150401A	04/01/2015	EXPENSE -INTERNET	614-49870-448	56.94
ONVOY VOICE SERVICES	150302008508	03/17/2015	SERVICE	614-49870-451	1,381.24
ONVOY VOICE SERVICES	150302009019	03/17/2015	SERVICE	614-49870-451	3,650.36
ZAYO BANDWIDTH	20150317	03/17/2015	SERVICE	614-49870-451	3,318.55
SOUTHWEST MN BROADBAN	20150317	03/17/2015	CR ON ONVOY -SMBS WORLD	614-49870-451	286.59
E-911 - INDEPENDENT EMERG	20150317	03/17/2015	SERVICE	614-49870-451	40.00
CENTURY LINK	413871	03/23/2015	TELEPHONE - SERVICE	614-49870-451	174.47
CENTURY LINK	L040021021-15057	03/17/2015	#507-L04-0021-021	614-49870-451	67.61
BANK MIDWEST	20150324	03/24/2015	NSF-ANGIE SWAN- TELECOM	614-49870-480	90.62
BANK MIDWEST	20150330	03/30/2015	NSF-RON HARRINGTON-TELE	614-49870-480	123.68
SOUTHWEST MN BROADBAN	20150401	04/01/2015	QVC COMMISSIONS-FEB 2015	614-49870-480	138.43
Activity 49870 - Telecom Total:					162,376.31
Fund 614 - TELECOM Total:					162,814.86
Fund: 615 - ARENA					
Activity: 49850 - Arena					
NCPERS MINNESOTA	8446415	04/01/2015	INSURANCE 844600 - APRIL 2	615-49850-133	32.00
HEARTLAND PAPER COMPAN	117694-0	03/13/2015	SUPPLIES	615-49850-211	58.77
US BANK	20150401	04/01/2015	CREDIT CARD #8263 - COUNT	615-49850-212	135.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ELECTRIC FUND	20150313	03/13/2015	MONTHLY UTILITY & TELECO	615-49850-321	123.25
ELECTRIC FUND	20150313	03/13/2015	MONTHLY UTILITY & TELECO	615-49850-326	92.85
ELECTRIC FUND	20150313	03/13/2015	MONTHLY UTILITY & TELECO	615-49850-381	7,349.75
ELECTRIC FUND	20150313	03/13/2015	MONTHLY UTILITY & TELECO	615-49850-382	445.74
MN ENERGY RESOURCES	20150401	04/01/2015	HEATING #4070858-8 ARENA	615-49850-383	2,102.28
HOMETOWN SANITATION SE	0000116620	03/06/2015	GARBAGE SERVICE - ARENA	615-49850-384	130.88
ELECTRIC FUND	20150313	03/13/2015	MONTHLY UTILITY & TELECO	615-49850-385	26.74
WINDOM FIRE & SAFETY	5664	04/01/2015	SERVICE	615-49850-402	105.90
Activity 49850 - Arena Total:					10,603.16
Fund 615 - ARENA Total:					10,603.16

Fund: 617 - M/P CENTER

Activity: 49860 - M/P Center

NCPERS MINNESOTA	8446415	04/01/2015	INSURANCE 844600 - APRIL 2	617-49860-133	48.00
COLE PAPERS INC.	9069095	03/11/2015	SUPPLIES	617-49860-211	224.88
US BANK	20150401	04/01/2015	CREDIT CARD #8263 - HY VEE	617-49860-254	67.84
US BANK	20150401	04/01/2015	CREDIT CARD #8263 - HY VEE	617-49860-261	17.98
ELECTRIC FUND	20150313	03/13/2015	MONTHLY UTILITY & TELECO	617-49860-321	112.72
ELECTRIC FUND	20150313	03/13/2015	MONTHLY UTILITY & TELECO	617-49860-326	37.95
NEW CENTURY PRESS	300040597	04/01/2015	ADVERTISING	617-49860-340	80.00
ELECTRIC FUND	20150313	03/13/2015	MONTHLY UTILITY & TELECO	617-49860-381	1,118.32
ELECTRIC FUND	20150313	03/13/2015	MONTHLY UTILITY & TELECO	617-49860-382	53.32
MN ENERGY RESOURCES	20150320D	03/20/2015	HEATING #4271541-7 COMM	617-49860-383	2,099.08
HOMETOWN SANITATION SE	0000116621	03/04/2015	GARBAGE SERVICE -COMM CE	617-49860-384	51.52
ELECTRIC FUND	20150313	03/13/2015	MONTHLY UTILITY & TELECO	617-49860-385	64.87
LEAGUE OF MN CITIES INS TR	C0035549	03/31/2015	CLAIM #C0035549	617-49860-480	1,000.00
Activity 49860 - M/P Center Total:					4,976.48
Fund 617 - M/P CENTER Total:					4,976.48

Fund: 651 - RIVERLBUFF TOWNHOMES

Activity: 46520 - EDA

DOUG'S LAWN & LANDSCAPI	20150324A	03/24/2015	2015 LAWN CONTRACT-RIVER	651-46520-480	1,192.05
Activity 46520 - EDA Total:					1,192.05
Fund 651 - RIVERLBUFF TOWNHOMES Total:					1,192.05

Fund: 700 - PAYROLL

Internal Revenue Service-Payr	INV0000499	03/20/2015	Federal Tax Withholding	700-21701	10,503.74
Minnesota Department of Re	INV0000498	03/20/2015	State Withholding	700-21702	4,328.38
Internal Revenue Service-Payr	INV0000500	03/20/2015	Social Security	700-21703	12,145.58
MN Pera	INV0000490	03/20/2015	PERA	700-21704	12,459.56
MN Pera	INV0000491	03/20/2015	PERA	700-21704	4,639.03
MN Pera	INV0000492	03/20/2015	PERA	700-21704	642.86
MN Pera	INV0000493	03/20/2015	PERA	700-21704	725.00
Minnesota State Deferred	INV0000494	03/20/2015	Deferred Compensation	700-21705	4,210.00
Minnesota State Deferred	INV0000495	03/20/2015	Deferred Roth	700-21705	900.00
LOCAL UNION #949	20150320	03/20/2015	UNION DUES	700-21707	1,700.62
LAW ENFORCMENT LABOR SE	20150320	03/20/2015	UNION DUES	700-21708	235.00
MN Child Support Payment C	INV0000496	03/20/2015	Child Support Payment	700-21709	407.47
Internal Revenue Service-Payr	INV0000497	03/20/2015	Medicare Withholding	700-21711	3,317.88
SELECTACCOUNT	20150317	03/17/2015	FLEX SPENDING	700-21712	582.31
SELECTACCOUNT	20150323	03/23/2015	FLEX SPENDING	700-21712	156.60
SELECTACCOUNT	20150324	03/24/2015	FLEX SPENDING	700-21712	2,929.91
SELECTACCOUNT	20150401	04/01/2015	FLEX SPENDING	700-21712	1,531.59
AFLAC	277632	03/23/2015	INSURANCE	700-21715	98.22
AFLAC	277632	03/23/2015	INSURANCE	700-21716	389.97
MN BENEFIT ASSOCIATION	20150317	03/17/2015	INSURANCE	700-21717	159.65
NCPERS MINNESOTA	8446415	04/01/2015	INSURANCE 844600 - APRIL 2	700-21718	16.00

Expense Approval Report

Payment Dates: 3/12/2015 - 4/1/2015

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MN BENEFIT ASSOCIATION	20150317	03/17/2015	INSURANCE	700-21719	121.17
					<u>62,200.54</u>
				Fund 700 - PAYROLL Total:	62,200.54
				Grand Total:	<u>1,058,730.70</u>

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL	26,524.18
211 - LIBRARY	4,224.38
225 - AIRPORT	8,717.48
230 - POOL	1,595.11
235 - AMBULANCE	3,500.99
250 - EDA GENERAL	1,065.60
253 - EDA RIVERBLUFF ESTATES	645.16
254 - NORTH IND PARK	2,435.94
306 - 2013 STREET IMPROVEMENT	2,640.00
401 - GENERAL CAPITAL PROJECTS	199,252.00
406 - PIR	252.00
601 - WATER	38,866.26
602 - SEWER	39,656.61
604 - ELECTRIC	413,539.47
609 - LIQUOR STORE	74,028.43
614 - TELECOM	162,814.86
615 - ARENA	10,603.16
617 - M/P CENTER	4,976.48
651 - RIVERLBUFF TOWNHOMES	1,192.05
700 - PAYROLL	62,200.54
Grand Total:	1,058,730.70

Account Summary

Account Number	Account Name	Payment Amount
100-14200	Inventory - Central Store	1,837.67
100-34780	Park Fees	60.00
100-36200	Other Income	-226.23
100-41110-334	Meals/Lodging	56.64
100-41110-491	Payments to Other Orga	1,539.92
100-41310-133	Employer Paid Insurance	80.00
100-41310-200	Office Supplies	977.31
100-41310-217	Other Operating Supplie	618.27
100-41310-321	Telephone	216.99
100-41310-326	Data Processing	117.89
100-41910-133	Employer Paid Insurance	24.00
100-41910-200	Office Supplies	68.04
100-41910-321	Telephone	52.26
100-41940-381	Electric Utility	469.45
100-41940-382	Water Utility	59.54
100-41940-383	Gas Utility	1,475.12
100-41940-384	Refuse Disposal	85.04
100-41940-385	Sewer Utility	80.22
100-41940-406	Repairs & Maint - Groun	860.00
100-42120-133	Employer Paid Insurance	144.00
100-42120-200	Office Supplies	413.93
100-42120-305	Medical & Dental Fees	375.00
100-42120-308	Training & Registrations	150.00
100-42120-321	Telephone	144.84
100-42120-323	Radio Units	319.65
100-42120-326	Data Processing	433.00
100-42120-334	Meals/Lodging	43.55
100-42120-404	Repairs & Maint - M&E	1,856.73
100-42120-405	Repairs & Maint - Vehicl	317.41
100-42120-419	Vehicle Lease	1,586.76
100-42120-433	Dues & Subscriptions	270.00
100-42120-480	Other Miscellaneous	129.99
100-42220-218	Uniforms	60.00

Account Summary

Account Number	Account Name	Payment Amount
100-42220-321	Telephone	137.04
100-42220-323	Radio Units	30.00
100-42220-326	Data Processing	10.03
100-42220-405	Repairs & Maint - Vehicl	476.45
100-42220-439	Special Projects	43.79
100-42220-480	Other Miscellaneous	80.09
100-42500-381	Electric Utility	9.30
100-42700-300	Charges for Services	77.00
100-43100-133	Employer Paid Insurance	80.00
100-43100-200	Office Supplies	377.00
100-43100-216	Chemicals and Chemical	682.76
100-43100-217	Other Operating Supplie	656.15
100-43100-321	Telephone	56.57
100-43100-381	Electric Utility	4,540.60
100-43100-382	Water Utility	20.69
100-43100-383	Gas Utility	1,385.74
100-43100-384	Refuse Disposal	130.85
100-43100-385	Sewer Utility	26.74
100-43100-401	Repairs & Maint - Buildi	384.36
100-43100-404	Repairs & Maint - M&E	488.36
100-45202-133	Employer Paid Insurance	16.00
100-45202-200	Office Supplies	377.00
100-45202-211	Cleaning Supplies	650.66
100-45202-217	Other Operating Supplie	77.50
100-45202-381	Electric Utility	200.28
100-45202-406	Repairs & Maint - Groun	812.23
211-45501-133	Employer Paid Insurance	16.00
211-45501-200	Office Supplies	163.45
211-45501-321	Telephone	28.83
211-45501-326	Data Processing	42.95
211-45501-381	Electric Utility	197.88
211-45501-382	Water Utility	16.90
211-45501-383	Gas Utility	158.27
211-45501-385	Sewer Utility	26.74
211-45501-402	Repairs & Maint - Struct	960.00
211-45501-433	Dues & Subscriptions	108.92
211-45501-435	Books and Pamphlets	2,504.44
225-45127-217	Other Operating Supplie	400.00
225-45127-321	Telephone	25.59
225-45127-404	Repairs & Maint - M&E	174.34
225-49950-500	Capital Outlay	8,117.55
230-45124-381	Electric Utility	6.12
230-45124-404	Repairs & Maint - M&E	1,588.99
235-42153-217	Other Operating Supplie	493.79
235-42153-308	Training & Registrations	998.57
235-42153-321	Telephone	134.02
235-42153-323	Radio Units	367.65
235-42153-326	Data Processing	1,122.00
235-42153-334	Meals/Lodging	297.01
235-42153-405	Repairs & Maint - Vehicl	87.95
250-46520-133	Employer Paid Insurance	24.00
250-46520-200	Office Supplies	103.53
250-46520-301	Auditing & Consulting Se	105.00
250-46520-308	Training & Registrations	100.00
250-46520-321	Telephone	52.26
250-46520-331	Travel Expense	17.25
250-46520-381	Electric Utility	49.17
250-46520-433	Dues & Subscriptions	625.00

Account Summary

Account Number	Account Name	Payment Amount
250-46520-438	Meeting Expense	-10.61
253-46520-406	Repairs & Maint - Groun	645.16
254-46520-381	Electric Utility	115.63
254-46520-462	Real Estate Taxes	174.86
254-46520-480	Other Miscellaneous	2,145.45
306-41000-301	Auditing & Consulting Se	2,640.00
401-49950-501	Capital Outlay - Police	6,500.00
401-49950-502	Capital Outlay - Fire	192,752.00
406-41000-480	Other Miscellaneous	252.00
601-16400	Machinery & Equipment	19,922.90
601-49400-133	Employer Paid Insurance	40.00
601-49400-216	Chemicals and Chemical	4,587.23
601-49400-217	Other Operating Supplie	85.00
601-49400-310	Lab Testing	56.25
601-49400-321	Telephone	53.68
601-49400-326	Data Processing	1,170.00
601-49400-334	Meals/Lodging	11.36
601-49400-381	Electric Utility	5,135.56
601-49400-382	Water Utility	15.75
601-49400-383	Gas Utility	875.82
601-49400-384	Refuse Disposal	85.04
601-49400-385	Sewer Utility	26.74
601-49400-386	Landfill	2,138.26
601-49400-404	Repairs & Maint - M&E	4,072.52
601-49400-408	Repairs & Maint - Distrib	590.15
602-16400	Machinery & Equipment	3,150.00
602-49450-133	Employer Paid Insurance	56.00
602-49450-216	Chemicals and Chemical	927.50
602-49450-217	Other Operating Supplie	85.00
602-49450-308	Training & Registrations	300.00
602-49450-310	Lab Testing	2,193.60
602-49450-321	Telephone	157.53
602-49450-326	Data Processing	1,207.95
602-49450-381	Electric Utility	17,199.83
602-49450-382	Water Utility	253.88
602-49450-383	Gas Utility	2,031.34
602-49450-404	Repairs & Maint - M&E	3,474.37
602-49450-439	Special Projects	8,619.61
604-11500	Accounts Receivable	270.04
604-14200	Inventory	245.39
604-16400	Machinery & Equipment	50,358.14
604-22000	Prepayments	2,405.15
604-49550-133	Employer Paid Insurance	96.00
604-49550-200	Office Supplies	77.28
604-49550-217	Other Operating Supplie	131.50
604-49550-263	Merchandise for Resale	349,136.44
604-49550-304	Legal Fees	232.00
604-49550-310	Lab Testing	184.28
604-49550-321	Telephone	198.02
604-49550-326	Data Processing	1,266.62
604-49550-333	Freight and Express	80.95
604-49550-334	Meals/Lodging	183.60
604-49550-381	Electric Utility	175.58
604-49550-382	Water Utility	19.62
604-49550-383	Gas Utility	1,054.39
604-49550-384	Refuse Disposal	84.75
604-49550-385	Sewer Utility	26.74
604-49550-404	Repairs & Maint - M&E	191.27

Account Summary

Account Number	Account Name	Payment Amount
604-49550-405	Repairs & Maint - Vehicl	52.00
604-49550-406	Repairs & Maint - Groun	1,145.19
604-49550-450	Conservation	5,059.77
604-49550-480	Other Miscellaneous	864.75
609-49751-133	Employer Paid Insurance	16.00
609-49751-217	Other Operating Supplie	137.88
609-49751-251	Liquor	21,497.17
609-49751-252	Beer	43,739.68
609-49751-253	Wine	4,619.31
609-49751-254	Soft Drinks & Mix	373.80
609-49751-259	Non- Alcoholic	184.96
609-49751-261	Other Merchandise	57.59
609-49751-321	Telephone	62.80
609-49751-326	Data Processing	90.62
609-49751-333	Freight and Express	565.51
609-49751-381	Electric Utility	594.84
609-49751-382	Water Utility	18.39
609-49751-383	Gas Utility	222.02
609-49751-384	Refuse Disposal	48.06
609-49751-385	Sewer Utility	26.74
609-49751-406	Repairs & Maint - Groun	275.19
609-49751-409	Repairs & Maint - Utilitie	1,448.70
609-49751-480	Other Miscellaneous	49.17
614-11500	Accounts Receivable	438.55
614-49870-133	Employer Paid Insurance	96.00
614-49870-217	Other Operating Supplie	7,931.50
614-49870-227	Utility System Maint Sup	4,405.48
614-49870-301	Auditing & Consulting Se	2,937.50
614-49870-303	Engineering and Surveyi	637.93
614-49870-304	Legal Fees	759.17
614-49870-321	Telephone	514.44
614-49870-322	Postage	6.45
614-49870-326	Data Processing	1,170.00
614-49870-340	Advertising & Promotion	99.00
614-49870-381	Electric Utility	1,693.94
614-49870-382	Water Utility	16.91
614-49870-383	Gas Utility	279.09
614-49870-384	Refuse Disposal	73.92
614-49870-385	Sewer Utility	26.74
614-49870-442	Subscriber Fees	121,532.05
614-49870-447	Internet Expense	10,721.86
614-49870-448	On-Call Support	202.78
614-49870-451	Call Completion	8,918.82
614-49870-480	Other Miscellaneous	352.73
615-49850-133	Employer Paid Insurance	32.00
615-49850-211	Cleaning Supplies	58.77
615-49850-212	Motor Fuels	135.00
615-49850-321	Telephone	123.25
615-49850-326	Data Processing	92.85
615-49850-381	Electric Utility	7,349.75
615-49850-382	Water Utility	445.74
615-49850-383	Gas Utility	2,102.28
615-49850-384	Refuse Disposal	130.88
615-49850-385	Sewer Utility	26.74
615-49850-402	Repairs & Maint - Struct	105.90
617-49860-133	Employer Paid Insurance	48.00
617-49860-211	Cleaning Supplies	224.88
617-49860-254	Soft Drinks & Mix	67.84

Account Summary

Account Number	Account Name	Payment Amount
617-49860-261	Other Merchandise	17.98
617-49860-321	Telephone	112.72
617-49860-326	Data Processing	37.95
617-49860-340	Advertising & Promotion	80.00
617-49860-381	Electric Utility	1,118.32
617-49860-382	Water Utility	53.32
617-49860-383	Gas Utility	2,099.08
617-49860-384	Refuse Disposal	51.52
617-49860-385	Sewer Utility	64.87
617-49860-480	Other Miscellaneous	1,000.00
651-46520-480	Other Miscellaneous	1,192.05
700-21701	Federal Withholding	10,503.74
700-21702	State Withholding	4,328.38
700-21703	FICA Tax Withholding	12,145.58
700-21704	PERA Contributions	18,466.45
700-21705	Retirement	5,110.00
700-21707	Union Dues	1,700.62
700-21708	PD Union Dues	235.00
700-21709	Wage Levy	407.47
700-21711	Medicare Tax Withholdi	3,317.88
700-21712	Flex Account	5,200.41
700-21715	Individual Insurance-Afla	98.22
700-21716	Individual Insurance-Afla	389.97
700-21717	Individual Insurance-MB	159.65
700-21718	Individual Insurance-NC	16.00
700-21719	Individual Insurance-MB	121.17
Grand Total:		1,058,730.70

Project Account Summary

Project Account Key	Payment Amount
None	1,058,730.70
Grand Total:	1,058,730.70

4/2/15
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