

Council Meeting
Tuesday, April 21, 2015
City Council Chambers
7:30 p.m.
AGENDA



Call to Order
Pledge of Allegiance

1. Approval of Minutes
 - Council Minutes–April 7, 2015
2. Consent Agenda
 - Minutes
 - Telecom Commission – April 7, 2015
 - Economic Development Authority – April 13, 2015
 - Planning Commission –April 14, 2015
 - Library Board – April 14, 2015
 - Park & Recreation Commission – April 15, 2015
3. Department Heads
4. League of Minnesota Cities Insurance Renewal – Ken Hoffmann
5. Police Department – New Hire Recommendation
6. Fire Department
 - Donation – City of Mt. Lake
 - Engagement Letter for GASB 67/68 Actuarial Services
7. Telecom – Resolution Establishing New Service Package Rates
8. Mayor Appointments/Re-Appointments
 - Hospital Board
 - Joint Government Committee City Representatives
9. New Business
10. Old Business
11. Regular Bills
12. Council Concerns
13. Adjourn

Meeting Reminders

Tuesday, May 12th at 4:30 p.m. - 2015 Board of Appeal and Equalization Meeting

Wednesday, April 29th at 6:00 p.m. – Long Range Planning Priorities Special Meeting



**Regular Council Meeting
Windom City Hall, Council Chamber
April 7, 2015
7:30 p.m.**

1. Call to Order:

The meeting was called to order by Mayor Corey Maricle at 7:30 p.m.

2. Roll Call:

Mayor:

Corey Maricle

Council Present:

Brian Cooley, Paul Johnson, Dominic Jones, Bryan Joyce and JoAnn Ray

Council Absent:

None

City Staff Present:

Steve Nasby, Administrator; Bruce Caldwell, Streets & Parks Superintendent; Aaron Backman, EDA Executive Director; Scott Peterson, Police Chief; Chelsie Carlson, Finance Director/Controller; Dan Olsen, Telecom Manager; Brad Bussa, Community Center Director; and Terry Glidden, Telecom

3. Pledge of Allegiance

4. Approval of Minutes:

Motion by Cooley second by Joyce to approve the City Council minutes from March 17, 2015 and March 19, 2015. Motion carried 5 – 0.

5. Consent Agenda:

Maricle noted the minutes from the following Boards and Commissions.

- Street Committee – March 17, 2015 and April 2, 2015
- Telecom Commission – March 23, 2015
- Community Center Commission – March 23, 2015
- Emergency Services Building Committee – March 24, 2015
- Utility Commission – March 25, 2015
- Tree Committee – April 1, 2015
- Housing & Redevelopment Authority – December 2014 – March 2015

Motion by Jones second by Ray to accept the Consent agenda board and commission minutes. Motion carried 5 – 0.

6. Department Heads:

None.

7. Telecom Engagement Presentation – Kiesling Associates:

Justin Huebner, Kiesling Associates, and Chelsie Carlson, Finance Director/Controller introduced themselves. Huebner said that his firm had been retained to do a review of the Telecom financials related to revenue and expenses, cost benchmarks and margins. Information has been provided to the Telecom Commission at two meetings and an overview of the recommendations is included in the information presented to the City Council. Video is the most expensive service to deliver. There is an immediate need to increase the prices for cable television as the cost for programming has gone up significantly the last few years. The City loses \$16.16 per customer going from Basic to Expanded Basic packages. The recommendations are to increase the cable television price for each package by \$10. The other price adjustment of \$5 is with the internet (data) as there are speed enhancements that can be provided to customers as more and more data is needed to operate today's devices. Huebner said that there is also a recommendation to re-bundle the Windomnet offerings of service to provide value to customers and center the packages around data as there will be more services like Hulu and Netflix that are providing over the top television. These new packages can be set up to include telephone features to give the customer value options.

Johnson confirmed that 25% of the subscribers do not pay the minimum costs needed to make expenses and what is the ideal level of customers as there are some packages that make more money than other packages. Huebner said that the goal is to have the bulk of customers in other services and have a "bell curve" type of distribution of customers in the various package offerings.

Jones asked if there was inclusion of funds for capital improvement projects in the revenue generated from the price increases. Huebner said that there was consideration in the Telecom Department budget for \$100,000 per year in capital.

Joyce asked when the typical price increases are done by other telecom companies. Huebner said that the rates generally change in December as the retransmission and other television programming contracts are re-negotiated or price escalations occur. There have been some telecom companies that have raised video rates at six month intervals due to the rapidly increasing price for programming.

Jones said the Telecom Commission met prior to the City Council meeting and was recommending that the proposed maximum price increase of \$10 to any one customer regardless of the services they receive can be eliminated from the resolution as the fund is already absorbing video programming price increases.

Council member Jones introduced the Resolution No. 2015-11, entitled "RESOLUTION ESTABLISHING RATES, CHARGES AND FEES FOR TELECOMMUNICATIONS ENTERPRISE FUND" and moved its adoption as amended. The amended resolution was seconded by Joyce and on roll call vote: Aye: Joyce, Ray, Cooley, Johnson and Jones. Nay: None. Absent: None. Abstain: None. Resolution passed 5 – 0.

8. Proclamation National Library Week:

Council member Johnson introduced the Resolution No. 2015-12, entitled "2015 NATIONAL LIBRARY WEEK PROCLAMATION" and moved its adoption. The resolution was seconded by Ray and on roll call vote: Aye: Ray, Cooley, Johnson, Jones and Joyce. Nay: None. Absent: None. Abstain: None. Resolution passed 5 – 0.

Nancy Sajban accepted the Proclamation on behalf of the Windom library and noted the library will be hosting an event on April 18 for members of the public to attend.

9. Street Committee Recommendations:

Bruce Caldwell, Streets & Parks Superintendent, said that there was a recommendation from the Street Committee to implement limited parking on the 1500 block of Second Avenue due to concerns from the residents about Toro employees parking and blocking driveways, sidewalks and possibly impeding snow plows and emergency vehicles. Caldwell said that he and other staff had met and talked with representatives from the Toro Company and they are supportive of the parking limits as they do have space available for employee parking in their lots. The Windom Police Department has also been consulted and is in favor of the proposal. The limited parking would allow up to 2 hours between the hours of 6:00 am and 5:00 pm. The two hour limit would allow for the households to have visitors, deliveries, etc. If the proposal is approved the signs would go up April 13 and his staff and the Police would phase in enforcement for a week so people have a chance to make adjustments.

Joyce asked if the 5:00 pm end time was adequate. Caldwell said that there should not be any problems due to the shift structure at Toro.

Jones said he was pleased the City staff worked with Toro on the issue and asked if the limited parking was applicable to both sides of the street. Caldwell said the limited parking would be for both sides of the street.

Johnson asked what the enforcement method would be such as tickets or towing. Chief Scott Peterson said that it would be by citation.

Cooley said that he recognizes this has been a concern and problem for the residents in that area and thinks this is a good solution.

Ray said that she formerly lived in this area of town and the parking was an issue then.

Motion by Joyce second by Ray to approve a two hour parking limitation for both sides of the street on the 1500 block of 2nd Avenue. Motion carried 5 – 0.

Caldwell and Dennis Johnson, Wenck Associates, introduced themselves. Caldwell said the next item is to review and approve the streets for the 2015 seal coating project. An alternate will include driveways and parking areas at the Water and Wastewater Plants. His

crew would do patching work prior to the seal coating. They can add streets to the list if the prices come in low or eliminate streets if the prices are over budget. No crack filling is planned as part of the project, but that may be done where needed as the Street Department may be able to contract for use of the County equipment.

Cooley noted that rock prices are going up and asked if the estimated project cost had accounted for this situation. Dennis Johnson said that he had called quarries for data.

Motion by Johnson second by Cooley to approve the solicitation of quotes for the 2015 Seal Coating project as presented. Motion carried 5 – 0.

Caldwell said that the Council had budgeted \$75,000 for street repair work in 2015 and this will include blocks on Buckwheat Avenue, Bonnie Street and Cindy Street in South Windom and several concrete panel replacements on Prospect Avenue. The work would fix settled areas and street surfaces.

Paul Johnson asked when the street project in this area occur and when did the settling become noticeable. Caldwell replied that it was a 2003 project and the really noticeable settling started a couple years ago. There are many springs in this area and that was a problem during the project.

Jones asked if tile will be installed. Dennis Johnson said the street does have tile on both sides, but an inspection will be done to make sure it is in good condition and working.

Motion by Johnson second by Ray to approve the solicitation of quotes for the 2015 Street Repair project as presented. Motion carried 5 – 0.

10. Community Center Commission Recommendation:

Brad Bussa, Community Center Director, said that the Commission had a recommendation pertaining to the use of the Community Center overflow parking lot by Toro. The Commission is in favor of allowing Toro to use the south one-half of the lot for up to 90 days with an amount to be set by the Council. The Commission discussed if rent should be charged and then how to determine a rate. The recommendation was to have a flat monthly rent if rent was charged. Toro would agree to insure their operations and make any repairs for damage to the parking lot. He added that any funds received through the rental were requested to be placed into the Community Center's revenue fund.

Jones asked if Toro was aware of the discussion. Johnson replied that a Toro representative was at the meeting to answer questions, but not to negotiate a price or have the ability to commit to anything.

Cooley said they did anticipate a small amount of damage to the lot, but nothing unreasonable. Toro would be responsible for any repairs.

Johnson said that Toro anticipates fewer trailers after June 1.

Jones asked how many trailers can be parked on the lot. Nasby replied that the calculations indicate that 50 semi-trailers could be parked on the site.

Joyce asked about the dedication of rental income to the Community Center. Johnson said that the Community Center is making that request as they have some projects they want to complete.

Jones noted that the General Fund could get the revenue and asked how it is handled with other funds. Nasby replied that the Community Center is a Special Revenue Fund so it operates like an Enterprise Fund which generates revenue and tracks income and expenses. What makes it a Special Revenue Fund is that the Community Center also gets tax income.

Joyce said the Council has funds earmarked for special projects and setting aside this parking lot revenue to the Community Center is acceptable to him.

Motion by Johnson second by Ray to approve rental of the South one-half of the Community Center overflow parking lot at a rate of \$2,500 per month for April 8, 2015 to July 10, 2015 with the revenue to the Community Center fund. Motion carried 5 – 0.

11. Audubon International Sustainable Communities Program:

Aaron Backman, EDA Executive Director, said that Audubon International is offering to work with communities on community projects such as sustainability. Focus areas could include economic development, tourism, education, land use, housing and transportation. Toro is offering Windom the opportunity to participate as one of two they are sponsoring. Backman would work with other city staffers and community groups to take on this initiative as part of a steering committee. He reviewed the Audubon International information in the Council packets. Local projects could target water conservation, habitat management, storm water, chemical use reduction, etc.

Joyce asked if Toro had already approved funding for Windom's participation. Backman replied that Toro had paid for the initial set-up and first two years of the program fees.

Motion by Joyce second by Jones to approve the City of Windom's participation in the Audubon International Sustainable Communities program. Motion carried 5 – 0.

Motion by Johnson second by Joyce to approve the creation of a steering committee for the Audubon International program with the appointees to be confirmed at a future time by the City Council. Motion carried 5 – 0.

12. Hiring Recommendations:

Caldwell said that he has two part-time, seasonal positions to hire for working in the parks. The recommendation is to hire Travis Janssen at \$9.75/hour and Jack Mellstrom at \$9.50/hour.

Motion by Johnson second by Joyce to approve the part-time, seasonal hires of Travis Janssen and Jack Mellstrom for the Streets & Parks Department as presented. Motion carried 5 – 0.

Maricle said due to resignations of part-time help the Liquor Store Manager is requesting that Susan Ebeling be hired for part-time liquor store clerk.

Motion by Joyce second by Ray to approve the part-time hire of Susan Ebeling as liquor store clerk. Motion carried 5 – 0.

Johnson said that the Liquor Committee and representatives of the Personnel Committee conducted interviews of candidates for the Liquor Store Manager position on April 1, 2015. There were over 40 applications for the position and a number of qualified candidates. The hiring committee is recommending that Joe Audette be hired as the Liquor Store Manager to replace Gary Kulseth who is retiring on April 30, 2015. Mr. Audette has experience as a liquor store manager at a Cub Foods in the Twin Cities. The terms of employment for Mr. Audette are in the Council packet.

Joe Audette said that he is excited for the opportunity and is looking forward to working with the City and community. He said that he grew up in a small community and held several positions within the Cub Foods stores and has six years as liquor store manager. He has also worked with Cub on store operational support and conversions. The Stillwater, MN store he manages is the highest grossing store in the Cub chain.

Maricle said that Mr. Audette was very highly regarded by the hiring committee and thanked the pool of applicants as there were good candidates.

Nasby mentioned that Mr. Audette has a couple of pre-planned and paid for vacation packages already scheduled and noted the City would need to work with Mr. Audette to work around these as needed.

Motion by Joyce second by Johnson to approve the hiring of Joe Audette as liquor store manager according to the employment terms presented. Motion carried 5 – 0.

13. Disposition of Equipment – Fire Truck and SCBA:

Maricle noted the memorandum in the packet from the Fire Chief.

Nasby said the old 1989 unit can be placed for sale “as is” or for salvage. The department also has some SCBA tanks and related equipment that can also be sold.

Motion by Ray second by Jones to approve the Windom Fire Department to dispose of surplus equipment consisting of out of service Unit #20 (1989) and SCBA equipment. Motion carried 5 – 0.

14. New Business:

Maricle said that he would like to appoint Ann Kuehl to the hospital board.

Motion by Joyce second by Ray to approve appointing Ann Kuehl to the hospital board. Motion carried 5 – 0.

Maricle said the new fire rescue truck arrived this week and the department started training on it at their recent drill.

Maricle said that he is pleased to announce that Windom has been included on Governor Dayton's request for bonding projects for \$2.1 million to design and construct the Emergency Services Facility.

Nasby said the request for funds had been anticipated early in the session so legislation was drafted and submitted by both Senator Weber (SF 1626) and Representative Hamilton (HF 1690). Neither bill has had a hearing, but they were referred to the respective Capital Investment Committees. He noted that there will be some efforts on lobbying needed from the community.

Maricle thanked Nasby for his work in getting the bonding legislation in place.

15. Old Business:

Nasby noted that the City-wide Spring Clean-up is coming up on May 9. This would be a one day event for the whole community. There will be advertisements coming out soon and that tags for appliance and electronic recycling will be available for purchase at City Hall.

Maricle said that there is another Coffee with Council scheduled for April 18 at McDonalds.

Maricle said the Council had decided to set another meeting to discuss the goals and priorities that is a follow up to the March 19, 2015 discussion.

Council consensus to set April 29, 2015 as a special meeting to complete the goals and priorities discussion.

16. Regular Bills:

Motion by Johnson seconded by Ray to approve the regular bills. Motion carried 5-0.

17. Council Concerns:

Joyce said that judges are needed for the Eagle Achievement projects and he handed out a letter to the Council and City Administrator. Joyce also thanked the Windom Fire

Preliminary

Department on their work on the grass fire on River Road. It could have been disastrous for some households, but quick work by the department got it under control.

Johnson encouraged the public to watch out for pedestrians in the community as the weather warms up more people will be walking and biking. Johnson also asked that anyone witnessing vandalism to report it to the Police Department.

Cooley said the Emergency Services Building Committee would be making visits on April 11 and April 18 to facilities designed by the two finalist architect firms.

18. Adjournment:

Mayor Maricle adjourned the meeting by unanimous consent at 9:03 p.m.

Corey Maricle, Mayor

Attest: _____
Steve Nasby, City Administrator

TELECOMMUNICATION COMMISSION MINUTES
COUNCIL CHAMBERS
April 7, 2015
6:00 P.M.

I. Call Meeting to Order

The Telecommunication Commission meeting was called to order at 6:00 P.M in the Council Chamber.

II. Roll Call

Member Present: Jeremy Lund, Forrest Fosheim, Travis Eichstadt, Bryan Joyce, Dominic Jones

Member Absent: None

Staff Present: Dan Olsen, WindomNet Manager, Steve Nasby, City Administrator; Chelsie Carlson, Finance Director/Controller

Others Present: Justin Huebner, Kiesling Associates

III. Agenda Items Added

Olsen requested addition of two agenda items to the meeting.

Windom Baseball Association Service Request
Carl Schneider Fiber Extension.

Motion by Joyce, seconded by Jones, to add the two agenda items noted. Motion carried 5-0.

IV. Baseball Association

Dave Fjeld from the Windom Baseball Association explained to the Commission that there has been vandalism and theft from the concession stand at the ball field. The Baseball Association is looking at options for adding security cameras to monitor the concession area. The cameras they are looking at would require an internet connection and they were wondering if a reduced internet service fee could be negotiated during the baseball season to service only the security cameras. Olsen indicated there is a current internet connection at the ball field to run the score board.

The Commission indicated they would discuss the request at a future meeting. The Commission also suggested other applications that the Baseball Association could consider including Gopher Alarms, Dropcam, and Homeboy.

V. Kiesling Engagement Update

Justin Huebner, Kiesling Associates, was present to discuss any open items related to the service pricing recommendations discussed at the prior meeting.

Olsen indicated that there were no technical issues associated with new packages as recommended. The system will be able to handle the six different internet speeds that will be offered between the grandfathered internet offerings and the new bundles.

Olsen also indicated the internet speeds will be symmetrical for all offerings. Regarding the all-inclusive phone package, Olsen indicated Voice Mail is the only feature that would not be included in the package price. The other Calling Features do not pose technical issues.

Jones asked about the grandfathered price increases and the reason to not move everyone into the new bundles. Huebner explained the original approach was to move all customers to the new bundles but it would have resulted in \$20+ rate increase for some customer groups. The recommendation is to move all customers closer to the new package rates over time instead of with one big jump. Going forward the rate increases for grandfather prices could be different than rate increases for customers under the new packages. The new package rate increases would be a pass through of Windomnet cable programming expenses while the grandfathered customers would have programming increases plus an additional increase to move to the new packages.

The Commission questioned if the rate increases were enough to cover our current costs. Huebner indicated the \$10 cap was set to reduce the total increase to customers in one year and allow the Commission to decide on setting a schedule for future rate increases. He explained several offerings still required significant increases to be in line with the new packages.

Olsen also suggested adding an off-air surcharge on the bill. The Commission decided that may be incorporated into a future rate increase.

Motion by Joyce, seconded by Eichstadt, to remove the \$10 price increase cap included in the grandfathered rate increase recommendation. Motion carried 5-0.

The Commission reviewed the new package offerings as presented at the previous meeting. Huebner clarified the all-inclusive voice does not require a tariff change because the current voice only price would still be available by request. In the future, the Commission could consider a change to the tariff to raise the voice only rate and generate more revenue from the voice only customers.

Motion by Lund, seconded by Joyce, to approve the recommended new package offering as presented to have available to customers for June 2015 billing. Motion carried 5-0.

Forrest Fosheim left the meeting

VI. Carl Schneider Extension

Olsen informed the Commission Big Game has requested extension of the main fiber line in Carl Schneider Parkway to their new building. Olsen estimated the cost at \$7,000-\$8,000. The Commission discussed cost sharing the expense similar to what

is done for Water and Sewer extensions. The Commission would like to develop a policy moving forward to cost share this type of request for service extensions.

Motion by Jones, seconded by Joyce, to authorize the fiber extension to Big Game building transferring funds from repairs and maintenance budget to fund the capital project. Motion carried 5-0.

VII. School/City Partnership – Publicizing Meetings

Nasby explained the School is interested in partnering with the City to advance the technology used for publicizing the Council meetings and School Board meetings. The goal would be to stream the meetings on You Tube. Olsen explained there are technical aspects that need to be considered as the equipment currently used is very old. He is suggesting getting a specialist involved to map out a new setup that would allow for this type of technology. The Commission would like Nasby and Olsen to get an estimate of the cost involved.

Nasby also informed the Commission that students are available and willing to tape future meetings so Telecom staff overtime would not be needed to tape meetings.

VIII. Adjourn

Lund adjourned the meeting at 7:20 P.M.

ECONOMIC DEVELOPMENT AUTHORITY OF WINDOM
MINUTES
APRIL 13, 2015

1. Call to Order: The meeting was called to order by President Larson at 12:06 p.m.

2. Roll Call & Guest Introductions:

EDAWN Commissioners: Sally Larson, Justin Espenson, Dominic Jones, and Paul Johnson.
Absent: Betsy Herding.

Also Present: EDA Staff – Aaron Backman, EDA Executive Director, and Mary Hensen, Admin. Asst.; City Administrator Steve Nasby, and WADC Liaison Tara Christensen.

3. Approval of Minutes:

Motion by Commissioner Jones, seconded by Commissioner Johnson, to approve the Minutes of the EDA Meeting held on March 9, 2015. Motion carried 4-0.

4. North Windom Industrial Park

A. Data Center Follow-up Requests – Update: Director Backman reported on the three remaining items requested by Deloitte and authorized by the EDA Board in November. On March 18, 2014, Cliff Stemper of Stemper & Associates provided hard copies of the Phase I Archaeological Field Study. This cultural resource management report was forwarded on to both Great River Energy (GRE) and Deloitte Consulting. On April 2nd Dennis Esplan of Zieske Land Surveying provided a final revised ALTA Survey. Original signed copies (and pdfs) were provided to GRE, Deloitte, and other parties. GRE has incorporated this information in the final Data Center Site Assessment Report. On April 8th Susan Nelson, Environmental Scientist with Wenck Associates, undertook a Threatened & Endangered Species Survey of the nine lots pertaining to the Shovel-Ready Certification. The EDA Director responded to questions stemming from her field work. No such species (both plants and animals) were encountered, and no critical habitat for the three endangered species types in Cottonwood County were found. The final report for this item is expected the week of April 13th.

B. Sale of Lot 3, Block 2 – Update: Director Backman advised that the closing on the sale of Lot 3, Block 2 of the NWIP occurred on March 27, 2014. The new owner of the lot, Cheley Smith, is looking forward to the start of construction of the “Hwy 71 Mini Storage of Windom”. She indicates that the pre-engineered building will be arriving on site the week of April 20th. She is also considering installing a pad for a second building.

C. Minnesota Energy Resources – Service Extension: Director Backman reviewed with the Board the communications with Minnesota Energy Resources Corp. (MERC) from last November. MERC had completed its calculations concerning the cost for extension of the natural gas service a distance of 1,740 feet from the park’s entrance on the north side of Opportunity Drive to 4121 Commerce Boulevard. A six-inch main would be installed along Opportunity and a four-inch main along Commerce Blvd. The total project cost (referred to as the “Customer’s Contribution in Aid of Construction”) was shown as \$40,491. Because SCI is a small load, only \$3,341 is to be credited to the project. The result is a local cost of \$37,150. If natural gas installation would have been undertaken during freezing temperatures, there would have been an additional “Frost Charge” of \$8 per linear foot or \$13,920. At the December EDA meeting, it was decided to wait until weather improved and discuss this contract again in April of 2015. In addition, the President of SCI and Welp Construction, the general contractor, agreed to use LP gas during the construction to heat the building and until the natural gas line could be completed. The SCI building is anticipated to be completed in May of 2015 and the contractor

is anxious to install the driveway. Additional businesses in the NWIP, such as the proposed business at the entrance lot, would reduce the EDA's costs as part of the "Customer's Contribution in Aid of Construction". To date, none of the lots that have been sold were allocated any natural gas charge pertaining to the installation of the main line. There was a discussion as to whether sales of NWIP lots in the future should include a prorated charge for installation of the natural gas main line.

Motion by Commissioner Jones, seconded by Commissioner Espenson, approving the installation of a natural gas line from the NWIP entrance on the north side of Opportunity Drive to 4121 Commerce Boulevard for a cost not to exceed \$37,150 and authorizing the EDA Director to enter into a contract with Minnesota Energy Resources Corp. for this installation. Motion carried 4-0.

5. Closed Session – Land Negotiations (NWIP): Director Backman announced that the purpose of this closed session is to discuss potential land sales in the NWIP and Parcel 3 of the River Bend Center property.

Motion by Commissioner Jones, seconded by Commissioner Johnson, authorizing the Board to go into closed session. Motion carried 4-0.

President Larson closed the meeting to the public at 12:30 p.m.

Motion by Commissioner Johnson, seconded by Commissioner Espenson, authorizing the EDA President to re-open the meeting to the public. Motion carried 4-0.

President Larson re-opened the meeting to the public at 1:05 p.m.

Director Backman reaffirmed that there was a consensus of the Board concerning the price pertaining to the potential purchase agreement for Lot 1, Block 1 of the NWIP and that this information is to be conveyed to the prospective buyer, and there was also a discussion regarding holding a special meeting the week of April 27th concerning Parcel 3 of River Bend Center.

6. River Bend Center – Phase II:

A. LOMR Update: At March 9th EDA meeting, the EDA Board authorized the use of additional tax increment proceeds from TIF District 1-2 to complete the LOMR and related activities for River Bend Center – Phase II. The EDA also received a request that the area covered by the LOMR be expanded to include Island Park which will entail additional costs estimated at \$3,500. On March 17th the City Council authorized the use of an additional \$7,000 in TIF proceeds from TIF District 1-2 for purposes of obtaining the required flood plain analysis of the Des Moines River and river banks, creating effective models concerning the floodway and flood plain for River Bend Center and Island Park, creation of maps, preparation of a LOMR, submittal of documents and communications with FEMA, etc. Bryce Cruvey, Water Resources Engineer with Wenck, has been in regular contact with the DNR regarding the LOMR. He has received two models of the area from the DNR that are used as the base for their modeling effort—the "effective" model (that is the basis for the published flood insurance rate map (FIRM) and the "representative" model. The challenge is that none of the elevations in the received models match the published elevations on the FIRM. His model shows lower flood elevations than both the DNR "effective" model and the SEH model put together when the dam was removed. The overall goal would be to provide better flood elevations than the FIRM and to obtain a LOMR to develop the Phase II site.

7. Audubon Int'l Sustainable Communities Program: Director Backman advised that recently the Toro Foundation provided a grant on behalf of the City of Windom to enable the community to

participate in the Audubon International's Sustainable Communities Program. Windom is one of two communities selected through a joint initiative by Audubon Int'l and Toro to further environmental health and sustainability in communities where Toro has production and distribution facilities. If successful, Windom would be the first city in Minnesota to join the Sustainable Communities Program (SCP). The goal of the SCP is to educate, assist, and inspire entire communities, and the homeowners, visitors, and employees, to protect and sustain the land, water, wildlife, and natural resources. The initial grant from Toro pays for a two-year membership for Windom (\$500 per year), Stage 2 participation in the program (\$2,500), a Demonstration Site Grant (\$2,500), and travel expenses for a site visit of Audubon International staff to Windom. There are three SCP stages of involvement—Stage 1: Community Outreach, Education, and Assessment; Stage 2: Sustainable Strategic Planning; and Stage 3: Implementing the Strategic Plan. Focal areas for projects can include: Economic Development, Tourism, Education, Environment, Public Health, Housing, Open Space and Land Use, Planning & Zoning, Recreation, Transportation, etc. The Sustainable Communities Program does involve civic engagement and developing partnerships. A Steering Committee will need to be established representing the community and stakeholders. On April 7th the City Council approved Windom's participation in the Audubon Int'l's Sustainable Communities Program and authorized the creation of a Steering Committee. If anyone wishes to participate in the Steering Committee, he/she should contact Director Backman. The Mayor and City Council will approve the selection of members for the Committee.

8. Private Industry Council – SW MN Job Fair: Director Backman reported that the Southwest Minnesota Private Industry Council (SW MN PIC) is a private non-profit organization which provides career development and job training services for youth, adults, dislocated workers, incumbent workers and assists businesses with workforce development needs. It is a core partner in the WorkForce Center system and is responsible for providing the Title I Workforce Investment services, including Adult, Youth, and Dislocated Worker Services. SWMNPIC is partnering with Hennepin County on a collaborative pilot project to match job seekers with businesses in our region. The idea is to hold a Job Fair in Southwest Minnesota (encompassing 14 counties) that would include busing several hundred people from the Twin Cities who may be interested in relocating to and working in Southwest Minnesota. At the initial conference call discussing this opportunity with various cities on April 6th, the EDA Director suggested holding the Job Fair at the Community Center in Windom. The group, including the Hennepin County reps, agreed to the suggestion. This event would be open to anyone, but would be targeting adults. Businesses throughout the region would be encouraged to have booths at the SW MN Job Fair tentatively scheduled for July 15th or 21st. Hennepin would pay for promotion and the bus transportation costs and PIC would pay for marketing and facility rental costs. John Lafferty from the Chamber submitted a Remick Grant application last week seeking funding for additional advertising and marketing materials for the event.

9. Unfinished Business

- A. Odell Wind Farm – Update: Director Backman advised that a pre-construction meeting was held on March 16, 2015, at the Windom Community Center. Attendees included representatives of Geronimo Energy, the developer; Algonquin Power, the owner; Wanzek Construction, the general contractor; Cottonwood County, City of Windom, etc. The new O&M Facility for this 200 MW project will be located in the project area east of Windom and south of Mountain Lake. The Odell Windom Farm Construction Schedule and Procedures Meeting will be held on April 14th at the Windom Community Center. All indications are that 2015 will be a major year for the project. Trucks and large equipment will likely begin arriving in early May, primarily using I-90 and Hwy. 71, and then traveling on the road north of Bergen.

B. Informational Kiosk – Update: As one of the EDA’s 2015 goals to better market the City and Cottonwood County, an informational kiosk on Courthouse Square was proposed. This sign would provide information to tourists and residents regarding our Historic Courthouse, County services, City and County parks, points of interest in Windom and County, visitors’ guides, etc. The current cost estimate for the proposed double-sided sign is approximately \$9,000. On March 9th the EDA Board authorized the EDA Executive Director to pursue a Remick Foundation grant application on behalf of the County for the construction of an informational kiosk on the Courthouse Square. On March 17th the County Commissioners authorized the Windom EDA to pursue a Remick Grant application for \$6,000 on behalf of the County, and supported providing \$1,500 of local match for the project. On March 24th the EDA Executive Director also presented the project to the Windom CVB. The Committee approved a \$1,500 local match contribution for the Informational Kiosk Project. The EDA submitted the Remick Grant application on March 27th. The Board of Trustees for the Remick Foundation will review applications on April 18th and will notify applicants of their decisions by the end of the month.

10. Miscellaneous Information

A. EDA Monthly Financial Recap: The Board received copies of the EDA’s Account Activity through March 31, 2015.

B. River Bluff Townhomes – Monthly Financial Report: The Board received copies of the financial reports provided by Van Binsbergen & Associates for the period ending February 28, 2015.

11. Adjourn: By consensus, President Larson adjourned the meeting at 1:15 p.m.

Sally Larson, EDA President

Attest:

Aaron A. Backman, EDA Executive Director

CITY OF WINDOM
PLANNING COMMISSION
MINUTES
APRIL 14, 2015

1. Call to Order: The meeting was called to order by Chairperson Wahl at 7:01 p.m.

2. Roll Call & Guest Introductions:

Planning Commission: Marilyn Wahl, Lorri Cole, Ben Derickson, Andy Harries, Brett Mattson, Ryan McNamara, Kevin Rose, and Council Liaison Bryan Joyce. Absent: Greg Pfeffer.

Also Present: Zoning Administrator Jim Kartes and Mary Hensen (Admin Asst.), and Carolyn Torkelson, Mary Ann Anderson, and Judy Vold.

3. Welcome New Commissioner: Chairperson Wahl welcomed new Commissioner Brett Mattson.

4. Oath of Office – Brett Mattson: Brett Mattson took the oath of office.

5. Approval of Minutes:

Motion by Commissioner Derickson, seconded by Commissioner McNamara, and carried to approve the Planning Commission Minutes for the meeting held on February 10, 2015. Motion carried 7-0.

(Thereafter Commissioner Derickson left on a fire call.)

6. Follow-up Review of Nuisance Ordinance: Zoning Administrator Kartes advised that a copy of Chapter 90 incorporating the Planning Commission's recommended revisions was forwarded to the City Attorney's Office for review. Assistant City Attorney Kristi Meyeraan reviewed the proposed revisions to Chapter 90 and approved them as written. After further discussion, the following action was taken.

Motion by Commissioner Cole, seconded by Commissioner Rose, recommending that the Planning Commission's proposed revisions of Chapter 90 be presented to the City Council for review and further recommending City Council approval of said revisions. Motion carried 6-0. (Commissioner Derickson was absent for this vote due to a fire call.)

7. Rental Ordinance Discussion: Chairperson Wahl reviewed with those present the procedure to allow the public to speak on issues before the Planning Commission. Those from the public who were present indicated that they did not wish to speak on any of the topics but were present to listen to the proceedings. Zoning Administrator Kartes advised that during the goal-setting meeting, the City Council had asked that the Planning Commission review whether a rental ordinance would be advisable and feasible for the City of Windom; and if so, to review a proposed ordinance. There was a discussion concerning the number of rentals in Windom; that such an ordinance would apply to all rental units including apartments in buildings that have a management company or are owned by the HRA; that the Planning Commission should research the issue and provide information to the City Council. Zoning Administrator Kartes indicated that he can contact other cities and obtain copies of their ordinances, checklists, and other information such as how the programs have been working in those cities and any issues they have encountered. Commissioner Wahl asked the information be obtained from cities of different sizes, including one smaller, one similar in size, and one larger than Windom. Council Liaison Joyce indicated that he can provide a link for the Jackson rental ordinance. He also suggested that possibly in the future a list of rental properties could be prepared and made available to new people coming to Windom.

Motion by Commissioner Harries, seconded by Commissioner Mattson, that the Planning Commission do further research into the feasibility and advisability of a rental ordinance including review of checklists and information from other cities, and that an estimate of the number of rental units in Windom be provided to the Planning Commission. Motion carried 6-0.

Zoning Administrator Kartes displayed a copy of the pamphlet, entitled "Landlords and Tenants: Rights and Responsibilities", prepared by the Minnesota Attorney General's Office which the Building & Zoning Office provides to any tenants who contact the office seeking information.

8. Other Business/Reports: A copy of a draft of the Spring Cleanup ad was circulated among the Commissioners.
9. New Business: Council Liaison Joyce announced that the League of Minnesota Cities was presenting a webinar in the afternoon of Thursday, April 16th, concerning on how to navigate state agencies and funding sources concerning properties in need of repairs, etc. Liaison Joyce advised that he would e-mail information to the Commissioners on the webinar.
10. Planning Commission Comments, Concerns, Suggestions:
 - A. Bryan Joyce: Council Liaison Joyce sent e-mails to the Building & Zoning Office with questions he was requesting that the Planning Commission consider and these e-mails were included in the Commissioners' packets. The Planning Commission discussed whether it would be advisable to require property owners to install gravel or parking pads if they wished to park vehicles on their lawns. (Commissioner Derickson returned to the meeting.) The Planning Commission and Zoning Administrator also discussed the procedure following receipt of a nuisance complaint and communications with property owners; that there is a source for information for individuals needing assistance in cleaning up their properties; how the Planning Commission responds to new trends; and statutory duties of the Planning Commission.
11. Adjourn: On consensus, Chairperson Wahl adjourned the meeting at 8:18 p.m.

Marilyn Wahl, Chairperson

Attest: _____
James Kartes, Zoning Administrator

Windom Library Board Meeting
Windom Library
04/14/2015
5:05 p.m.

1. Call to order: The meeting was called to order by John Dusher at 5:05 p.m.
2. Roll Call: Members Present: Barb Henning, Kathy Hiley, Steve Fresk,
John Duscher, Anita Winkel and Terri Jones.

Members Absent: Beth Fleming

Library Staff Present: Dawn Aamot

City Council Member Present: None

3. Agenda and Minutes:

Motion by Anita Winkel and seconded by Barb Henning to approve the amended Agenda and the Minutes.

4. Financial Report:

Dawn reviewed the Financial Report.

Motion by Kathy Hiley and seconded by Barb Henning to accept the Financial Report.

5. Librarians Report:

Dawn reported that the Library is celebrating National Library Week this week. She has advertised the event that includes coffee for patrons on Friday and trivia question on the City of Windom website.

Melissa Brechon with Library Consulting LLC will be visiting our library on Thursday, April 16. She will evaluate the space, meet with the staff and give her recommendations in a written report. The fee for her 20 hours of services is \$2,000 plus mileage and expenses not to exceed \$2,500. The Friends of the Windom Library have agreed to cover this fee. Bob Boese, interim director of the Plum Creek Library System has toured all the libraries in the system and reported that the Windom Library is in the most need of space. Steve Fresk informed the Board that he has an acquaintance, Steve Johnson, who specializes in restoring old buildings. He is going to stop in and look at our space as he will be in the area on another job. Discussion was held about grants and funding that are available for these kind of projects and the first step might be applying to have the library building placed on the Register of Historic buildings.

Dawn has completed the state report that was due by April 1. This report includes library statistics including library usage, moneys and E-Book usage during 2014.

On April 22, Author Mary VonOhlen Krull of Kimball Township in Jackson County will be presenting her book, "Memories of Growing Up in Kimball Township", at the Cottonwood County Historical Society at 7 pm. The Windom Friends of the Library will be hosting and pay for advertising of the event.

A week long Spring Book Sale will be held the week of April 27th at the BARC Library. The hours will be Monday 9-7, Thursday thru Friday 9-6 and Saturday 9-1. Volunteers from ACE will be working but Dawn may make some calls to supplement the shifts as needed. People from

the Sentenced to Serve program have emptied the basement and transported the books to BARC.

The Winter Reading program has ended. 86 adults turned in their reading logs and a total of 1436 books were read by those participating.

Nancy is in Slayton today meeting with other librarians learning about the summer reading program, "Readin' to the Rhythm" that will be starting in June.

Each month new books at the library are being reported on the Windom's Cable Rollup and has had a good response.

Motion by Terri Jones and seconded by Barb Henning to accept the Librarian's Report.

6. Old Business:

Dawn and the other 2 librarians in Cottonwood County along with Plum Creek Library System's Bob Boese will be attending the Cottonwood County Commissioners meeting on April 21 @ 9 am. The Commissioners have proposed a cut in funding to the Plum Creek Library System. Cottonwood County currently offers the least amount of support in the Plum Creek System. County Librarians will be presenting the need to keep funding without cuts in place. The company that the City has contacted to install security cameras has toured all the city's facilities. They will be putting a proposal together. The Library is looking at 2 cameras, one in each section of the library. The video feeds from these cameras would be viewed at the city offices and the police station.

7. New Business:

None

8. New Book Suggestions:

Members of the Board suggested that the library purchase books by local authors Doug Wolter and Jerry White.

9. Adjourn:

Motion by Anita Winkel seconded by Kathy Hiley to adjourn.

Meeting adjourned at 5:45 p.m.

Respectfully submitted,
Kathy Hiley, recording secretary

**PARK AND RECREATION COMMISSION MEETING
MINUTES APRIL 15, 2015**

1. Call to Order: The meeting was called to order by Chair Kay Gross at 5:42 p.m. in the Council Chambers.
2. Roll Call:
Commission Present: Kay Gross, Jess Smith, Josh Schunk, Jason Kloss & Shawn Licht
Commission Absent: Jeff LaCanne & Darren Tietz
City Staff Present: Recreation Director Al Baloun & Park Superintendent Bruce Caldwell

Council Liaisons: Bryan Joyce & Paul Johnson Attending
Public: Representing Boy Scouts of American Bobby & Susan Buss,
Representing Cottonwood County Humans Society Joann Kaiser,
Representing Riverfest Committee Michael & Amber Garcia,
Representing Finding Windom Kim Nielsen, Mitch VanNorman,
Dave Vaupel, Howard Davis & resident Karen Knigge
3. Approved Agenda by Chair Kay Gross
4. Minutes from March 11, 2015 Park & Recreation Commission Meeting were approved
5. 2015 Riverfest Update: Mr. Garcia stated changes for Riverfest this year and asked for permission to use Island Park for some of their events and band stages. The preferred area for the large stage was on the east end of the large pool parking lot. It was also stated that they may have a beer garden in the park but details were not available at this time. Recreation Director Al Baloun stated that there is a large youth baseball tournament the same weekend at Island Park. Therefore there will be added traffic in the park. The commission expressed concerns about alcohol being served in the park possibly interfering with the youth baseball event. Some concerns were raised about parking due to all the Riverfest events and the ball tournament. Many details will need to work out prior to the event.
The Commission gave their approval to use Island and Tegel's Park for the 2015 Riverfest events.
6. Group Discussion Items;
 - a. Dog Park; Mrs. Kaiser stated that the area humane society would be extremely interested to help out with the design of a new dog park. She stated that there is several places where funding could come from. For discussion one location for a dog park was in the northwest corner of the WRA by the gravel parking lot or next to the tree farm at that location. The Utility Commission would need to participate as this area is under their jurisdiction.
Several details will need to be discussed therefor Chair Gross received approval to designate a Dog Park Committee in order to sort out questions and answers. Two commission members will be on this committee along with 3-4 members of the public. Commission Members; Jess Smith & Jason Kloss volunteered and Joann Kaiser will find other volunteers that will be willing to serve; their names will be forward at the next Park Commission meeting for approval.
 - b. Adopt a Park Program; Councilmen Joyce issued some examples from other communities that have this type of program. The commission was in agreement that this would help keep our parks cleaner and give the public a chance to show some community pride. Caldwell will work out some examples that relate to our community and report back to the next monthly meeting. Commission members Jess Smith & Josh Schunk will aid Caldwell.
 - c. Windom Area Schools will host Community Pride Day May 15th which area students will cover the town picking up litter and trash. The Parks Department will supply garbage bags and sanitary gloves to the group. Trash bags will be picked up by the city staff following the event.

- d. Audubon Society Opportunity; Councilmen Joyce issued a flyer stating program. Aaron Backmann is looking for volunteers to work in this group. Person's interested need to contact Aaron accordingly.

7. Park Superintendents Report; Bruce Caldwell

- a. Cottonwood County Soil & Water District Request Joint Project "Cottonwood Lake Floating Islands to help water quality"; Chair Kay Gross explained the concept of the manmade floating vegetation islands and how they filter our lakes waters. The Cottonwood County Soil and Water District asked for the commission's approval to install one of these islands along the city park at Cottonwood Lake. This would be anchored and will be out of boating or swimming activity. Please note attachment regarding this project.

**Motion by Kloss, seconded by Smith to approve the request above
Motion Carried Unanimous**

- b. Portable Pitcher's Mounds Usage; the new mounds have been arrived; there was some concerns about large kids using them possibly causing damage to the carpet surface if they use steel spikes. It was determine that the only ones using them would be junior high or 13& older players so we shouldn't have many problems. Following this season we would review their condition and if we need to make any changes in usage. The portable mounds will be placed on the two small ballfields at Island Park prior to the start of our recreation program this summer.
- c. Soccer Field WRA; Caldwell said due to the continued vandalism to the large soccer goals in the WRA he didn't want to place nets on them as replacement runs just under \$600.00. The large goals were placed on the field within the last couple weeks and they already had some vandalism. Caldwell stated that the small youth goals have been placed on the field this week. He told the commission he rarely gets any vandalism to the smaller goals. So at this time no improvements for the large goals.

8. Recreation Director's Report- Al Baloun

- a. Summer Recreation Update: Community Education booklets that have the information for the pool and recreation information were distributed in the April 12 Shopper. On-line registration for recreation programming and pool pass purchases has been available on-line since April 1, 2015. Swimming lesson registration will begin on Wednesday, April 22. Al reviewed the process with commission members that the public goes through when registering on-line. Information for recreation and pool has been translated into Spanish and will be available online next week.
- b. Arena Items; Reviewed horse event dates with the commission. Rink mats are rolled up and setting up of stalls will begin the end of next week.
- c. Other Items; Work is being done on repairing block and mortar on the pool building. Pol Building will need to be repainted. Tentative opening date of the pool is Wednesday, June 3. 175 pool surveys have been returned to city hall

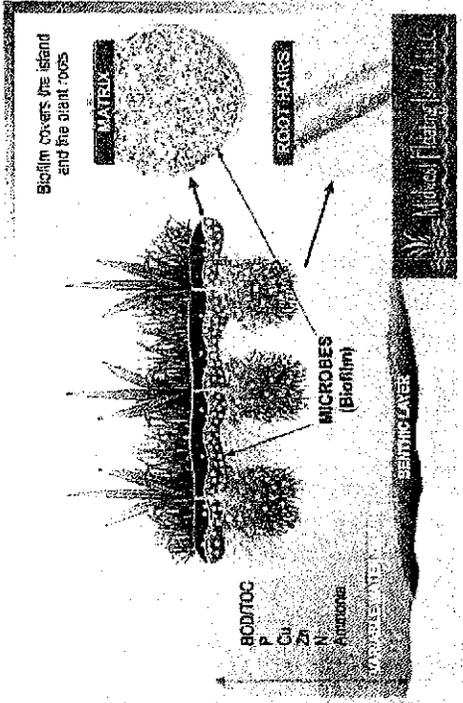
9. Open Mike: none

10. **Change of Monthly Meeting Dates and time due to several conflicts; therefore the commission will meet the third Wednesday of the month unless specified at 5:30 p.m.**

Next Monthly Meeting will be held on May 20, 2015 Council Chambers 5:30 p.m.

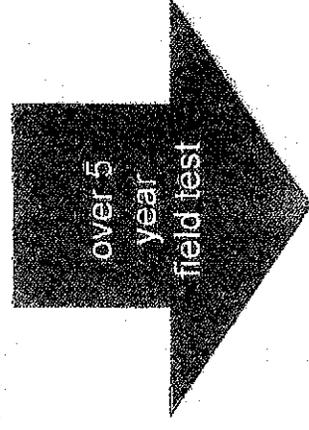
11. Meeting adjourned at 7:02 p.m.

BIOHAVEN® FLOATING TREATMENT WETLANDS: FLOATING ISLAND SOLUTIONS

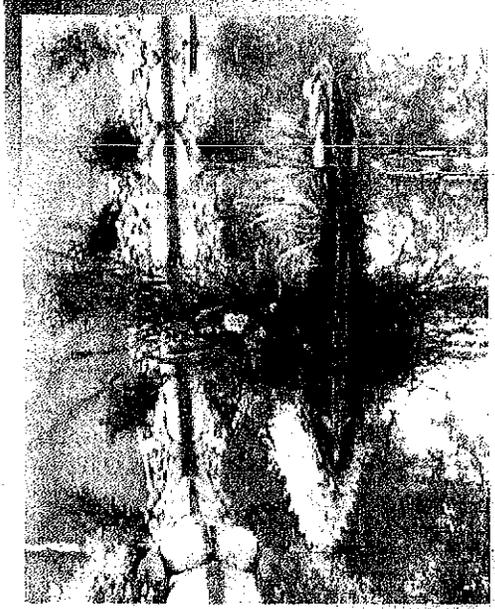


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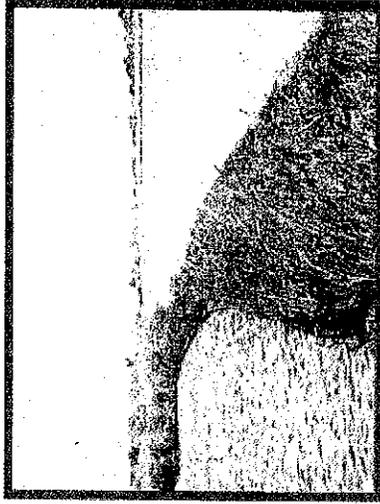


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BioHaven® provides a better approach for protecting shorelines from erosion and restoring natural vegetation.

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- High tensile strength— islands have withstood 90 mph hurricane winds



Wave reduction

BEAUTIFICATION

BioHaven® islands provide visual appeal for waterways.

- Islands can enhance recreational areas or softscape industrial areas
- Most islands are vegetated with native aquatics although non-aquatic plants can also be planted due to wicking channels
- Buoyancy can be adjusted for trees, rocks, and driftwood to enhance island design



Floating gardens

HABITAT CREATION

BioHaven® floating islands are an excellent solution to create habitat for wildlife to thrive.

- Plants provide food, cover, and refuge for wildlife in the waterbody
- The island provides cover, shade, and a rich food source for fish to live
- Can be customized to fit the needs of a specific species



Sustainable habitats for species above and below the water's surface

BioHaven applications include cleaning wastewater, wetland restoration, and swales for ditches. Please contact us for more information.



May 13, 2015

City of Windom
City Officials
444 9th St.
Windom, MN 56101

Re: 2015 Insurance Renewal Summary

Attached is the summary of the renewal premiums and coverages of the policies offered by the LMCIT. I have also included policies secured through other markets for coverages that are either more competitive than the LMCIT or not offered by the LMCIT.

I have listed the previous years premiums for a comparison that indicates what areas are changing.

The LMCIT has declared a dividend to participating cities for 2014. Windom's dividend is \$24,303 and was paid out in December 2014.

Presented by:

A handwritten signature in black ink, appearing to read "Ken Hoffmann".

Ken Hoffmann, CIC
Agent of Record

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CITY OF WINDOM
RENEWAL PREMIUM SUMMARY

Coverage	2015 Prem. Basis	Premium	2014	Premium
Property	\$45,935,143	\$74,231	\$45,266,122	\$75,935
	Property Values			
Mobile Property	\$1,586,924	\$6,401	\$1,312,210	\$5,523
	Equipment Values			
Municipal Liability	Various	\$52,164	Various	\$51,264
	Expenditures, payroll, sq.ft., etc.			
Airport Liability	Various	included	Various	included
Automobile Liability	All Units	\$7,293	All Units	\$6,680
Automobile Physical Damage		\$6,706		\$6,687
	Physical damage is inc. on police, fire, & emerg. veh. No physical damage on other dept. veh. >10 yrs old			
Equipment Breakdown	\$32,796,535	\$4,829	\$32,313,091	\$5,009
	Total bldg value minus municipal power plant			
Open Meeting Law		included		included
	Percent of the municipal liability premium			
Liquor Liability	Receipts	\$3,435	Receipts	\$3,457
Bond Coverage	\$250,000	\$848	\$250,000	\$848
	Total	\$155,907	Total	\$155,403

* Refer to the LMCIT coverage changes, rates, and dividends memo for a summary of changes that are taking place for all cities renewing after 11-15-14. This is only a summary of the premium and values, refer to the policy for complete coverage explanations.

OPTIONAL COVERAGE QUOTES

Deductible options: Deductibles are applied to property, liability, and auto claims

\$1,000 deductible		\$2,500 deductible	\$5,000 deductible
Current	Approx. savings	\$8,723	\$17,644
Year 2012	Total payout	\$19,171	
Cost to the city	\$4,000	\$10,000	\$20,000
	Add'l cost to city	+\$6,000	+\$16,000
Year 2013	Total payout	\$94,246	
Cost to the city	\$5,908	\$13,408	\$25,908
	Add'l cost to city	+\$8,000	+20,000
Year 2014	Total payout	\$8,531	
Cost to the city	\$2,000	\$5,000	\$10,000
	Add'l cost to city	+\$3,000	+\$8,000

3 year average payout at \$2,500 deductible would have been \$9,469 for a savings of \$8,723.

3 year average payout at \$5,000 deductible would have been \$18,636 for a savings of \$17,644.

Future claims activity is always unknown but based on the last three year average the city would pay out more in additional costs than realized in premium savings.

CITY OF WINDOM
RENEWAL OF
OTHER POLICIES

	2015	2014
	Premium	Premium
1. Boiler and Machinery – Municipal Power Plant and Substation	\$54,376	\$51,789
Limit of \$12,344,183		
Deductible: \$100,000 on Detroit Allison Gas Turbine		
\$100,000 on any other object covered by policy		
\$1.50 per maximum KVA – transformers subject to \$100,000 minimum		
2. Miscellaneous bonds as required	\$ 350	\$ 350
Package Premium from summary page	<u>\$155,907</u>	<u>\$155,403</u>
Total Premium	\$210,633	\$207,542

WORKERS COMPENSATION

<u>Year</u>	<u>Payroll</u>	<u>Exp. Mod. Factor</u>	<u>Premium</u>
2011	\$3,178,963	.80	\$73,203
2012	\$2,957,936	.80	\$69,116
2013	\$3,141,542	.70	\$62,654
2014	\$3,266,429	.67	\$75,038
2015	\$3,271,049	.64	\$74,260

The experience modification factor changed to .64 for 2015. The experience modification factor is determined by a formula taking into account the actual losses versus the expected losses in each classification and premiums paid. A three year period is used for this formula not including the most recent year. The experience modification factor for 2015 is determined by using data from years 2011, 2012 and 2013.

2011 claims total cost \$ 1,054.01
2012 claims total cost \$13,176.78
2013 claims total cost \$ 4,893.66
2014 claims total cost \$13,780.76

The city is taking advantage of the 10% non-smoker discount for fire department and police department class rates.

ITEMS NEEDING COUNCIL ACTION

I need a motion to not increase the deductible.

Statutory Limits on Municipal Tort Liability: \$500,000 per claimant and \$2,000,000 per occurrence.

***Waiver of Statutory Tort Limit:** The city elected to not waive the statutory tort limit of \$500,000 per claimant for 2014.

I need a motion to leave this the same or waive the statutory tort limit.

****Excess Liability:** You can add \$1,000,000 excess liability coverage for an annual premium of \$16,338.

The city has made a motion not to accept this coverage in the past.

LMCIT provides a \$2,000,000 liability coverage limit per occurrence to match the statutory limit. However, there are a number of ways in which that coverage could turn out not to be enough: federal civil rights suits, liability assumed by contract, liability for actions in another state, inverse condemnation liability for land use claims, the possibility of the caps being found invalid, and exhaustion of annual aggregate limits on products liability, limited pollution and land use claims are some examples.

I need a motion to accept or reject the Excess Liability coverage for 2015

* The city council in the past has elected to not waive the statutory tort limit. In 2012 the decision was made to waive the statutory tort limit and then in 2013 the council decided to not waive the tort limit and that is the current status of the election.

**The excess liability coverage has been offered each year and the councils in the past have rejected the excess liability coverage.



CONNECTING & INNOVATING
SINCE 1913

November 12, 2014

To: LMCIT Members and Agents

From: Pete Tritz, LMCIT Administrator
Dan Greensweig, LMCIT Assistant Administrator
Liam Biever, LMCIT Underwriting Manager

RE: **2014-15 Coverage Changes, Rates, and Dividends**

The League of Minnesota Cities Insurance Trust (LMCIT) Board has approved rates and several coverage changes for the upcoming underwriting year. In addition, the Board approved returning a \$9.5 million dividend to members of the property/casualty program this year. Following is a summary.

Dividend

- Property/casualty members will share in a \$9.5 million dividend. The dividend will be distributed mid-December to those who are property/casualty members as of Dec. 1, 2014.

Property/Casualty Rates, Effective Nov. 15, 2014

- Liability rates will decrease 4%.
- Property rates will decrease 4%.
- Auto physical damage will decrease 6%.
- Auto liability and bond rates will be unchanged.
- Rates for LMCIT's optional coverages will change as follows: liquor liability will be unchanged, machinery breakdown will decrease 5%, and excess liability will decrease 12%.

Workers' Compensation Rates, Effective Jan. 1, 2015

- Overall premium rates will increase 5%.
- Rates for volunteer firefighters will increase an additional 2%. These rates are based on population served, rather than payroll, and therefore need to be adjusted to account for inflation. This slight increase will allow volunteer firefighter rates to stay in line with other job classes.
- Volunteer accident rates, an optional coverage, will decrease 10%.

Coverage Changes

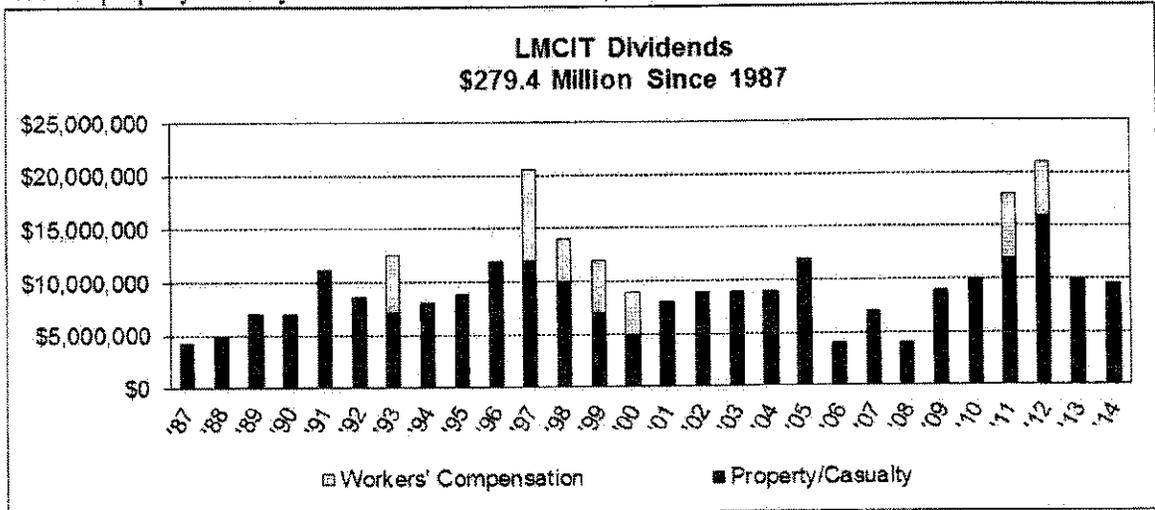
See pages 3-5 to learn more about the coverage changes that will take effect for property/casualty renewals written or renewed on or after Nov. 15, 2014.

Premium Rates

The rate reductions for the coming year don't necessarily mean your premiums will decrease by that amount. In fact, some cities' premiums could still increase. That's because actual premiums are also affected by changes in city expenditures, property values, payrolls, experience rating, the third year of transition to the new liability rating system for some members, and other exposure measures.

Dividend

Members of the property/casualty program will share in a \$9.5 million dividend this year, bringing the total amount of returned dividends since 1987 to \$279.4 million. The dividend will be distributed, along with a detailed explanation of the dividend formula and calculation, in mid-December to those who are property/casualty members as of December 1, 2014.



The dividend amount this year is possible because of some continued good experience in some of LMCIT's more significant loss areas, but it's worth noting that over the past two years there have been a very large number of claims against LMCIT member cities for alleged violations related to the Drivers Privacy Protection Act (DPPA). Because it's very uncertain what these claims might ultimately cost, the LMCIT Board has decided to retain a significant amount of extra funds as a hedge against this potential cost. Hopefully these funds won't be needed to resolve these claims and can be returned to members in the future.

Property/Casualty Rates

Members with renewals on or after November 15, 2014 will see a decrease in rates for most lines of coverage. Auto liability, bond and liquor liability rates will remain flat.

When LMCIT sets premiums rates, the average experience over the past several years is used to project how much loss to expect in the future. The reductions in property, auto physical damage, and machinery breakdown are possible this year because of lower reinsurance costs in these areas of coverage. The reduction in municipal liability rates reflects improved loss experience on land use and steady losses in the areas of sewer backups, auto liability, and other minor liability loss areas. Excluding the effect of claims related to the DPPA, police liability has also been positive.

Rate Setting

LMCIT's practice is to incorporate a solid contingency margin into the premium rates. That margin is meant to cover the extra cost in case losses turn out to be more than what LMCIT projected. By doing so (and then returning the extra funds afterwards if it turns out the fund aren't needed), LMCIT is able to keep premium rates much more stable from year to year. In other words, it helps keep premium rate changes in the range of a few percent up or down each year, rather than the much larger year-to-year premium rate changes that would be seen if LMCIT set lower rates with a much smaller contingency margin.

Changes to the New Liability Premium Rating System

Over the last couple years, some members saw their liability, auto liability and no-fault sewer backup premiums go up while others saw decreases. This was the result of the new liability system's more equitable allocation of premium costs among all members.

To provide a gradual transition to the premium changes, LMCIT has applied a transition mechanism to avoid shock increases for individual members. For the 2014-15 underwriting year, which is the third year of transition to the new system, members will see:

- General liability and auto liability premium increases capped at 15% (50% for drug task forces; 30% for no-fault sewer backup).
- General liability decreases constrained at 15%, with no constraints on all other lines of coverage.

Workers' Compensation Rates

Members with renewals on or after January 1, 2015 will see a 5% increase in overall rate levels. One of the main reasons for this year's rate increase is because of rising medical costs, which now make up 60% of LMCIT's total workers' compensation loss costs. Rates for 2015 assume that medical costs will continue to increase at a rate of about 9% annually, which significantly outpaces the increase in wage levels.

In addition to the overall rate increase, rates for volunteer firefighters will increase an additional 2%. These rates are based on population served, rather than payroll, and therefore lag all other class rates essentially by the amount of annual wage inflation. This slight increase will allow volunteer firefighter rates to stay in line with other job classes.

The LMCIT Board also decided to decrease rates for LMCIT's optional volunteer accident coverage by 10% because of the very low loss experience and the growth in member participation for this line of coverage. The volunteer accident coverage provides disability, death, and impairment benefits to city volunteers who are injured while performing volunteer services for the city. Cities can also add a limited medical benefit as an extra cost option. At the new rate, the basic charge is \$.05 per capita, subject to a minimum premium of \$75 and a maximum premium of \$750.

Coverage Changes

The following coverage changes will take effect for property/casualty coverages renewing on or after November 15, 2014.

Liability Coverage

Liability coverage limits increase

Beginning with renewals on or after November 15, 2014, LMCIT will increase the per-occurrence liability coverage limit from \$1.5 million to \$2 million. The annual aggregate liability limits will also increase from \$2 million to \$3 million for most of the exposures where annual aggregate limits apply, including products liability, failure to supply utilities, data security breaches, electric magnetic fields (EMF), limited pollution, and mold. The only exposures where the annual aggregate will not change is for LMCIT's land use/special risk litigation coverage (\$1 million) and on coverage for claims arising from activities of outside organizations (\$100,000).

New Liability Rating System

LMCIT projects it will be nearly fully transitioned to the new liability rating method by the start of the 2015-16 underwriting year. To learn more about the specifics of the new liability system and the changes made to it over the last three years, go to www.lmc.org/rating.

For those members that carry LMCIT's excess liability coverage, there will be \$500,000 more in coverage limits. If you carry \$1 million of excess coverage, you currently have \$2.5 million of total limits available - \$1.5 million under the primary coverage plus \$1 million of excess coverage. When the liability limits increase on November 15, you'll have \$3 million of total limits - \$2 million of primary coverage plus \$1 million of excess coverage.

Airport operations exclusion - helipads

The existing LMCIT liability coverage contains an exclusion for damages arising out of a city's ownership, operation, or maintenance of any airport. It has been clarified to state that this exclusion does not apply to heliports that are not open for public use (i.e. medical facility/public safety-type heliports).

Covered parties – independent contractor exclusion

Coverage has been clarified that reinforces that independent contractors are generally not considered covered parties. The only exceptions are 1) independent contractors acting in the administrative capacity of medical director or medical advisor to the city ambulance service; and 2) independent contractors serving as a member of, or representing the city as a member of, a committee, subcommittee, board, or commission. This exclusion also applies to the Defense Cost Reimbursement Coverage.

Daycare operations

The LMCIT liability coverage contains an exclusion for a number of specialty type operations, including medical facilities and nursing homes. The coverage has been revised to include licensed daycare operations to the list of operation types subject to this exclusion. Note, however, there is an exception - "drop-in" daycare operations (e.g. community centers/gyms) and park and rec summer day camp or holiday camp type operations are covered.

Hazardous stunting activities

The LMCIT liability coverage contains an exclusion for damages arising out of a number of high-risk special event type activities, including motorized amusement devices, vehicle racing and stunting, and rodeos if the city is the owner, sponsor or operator of those activities. The definition of an excluded "stunting activity" has been revised to include any pre-arranged stunting activity or event that involves a significant risk of serious injury to the participant, performer, or others. Common traditional athletic events such as hockey, baseball, softball, basketball, soccer, gymnastics, or track and field events are not subject to this exclusion. Coverage has also been expanded to exclude stunting events or activities like high-wire acts, base or bungee jumping, skydiving, circus type acts, and acts involving dangerous animals.

Data security breach definition

There is a very slight change to the definition of "data security breach". The change entails broadening the definition so that it applies not only to the *actual* unauthorized acquisition of confidential data, but also the *potential* unauthorized acquisition of confidential data. As a result, the \$3 million annual aggregate limit for claims arising out of data security breaches will also apply to these types of claims even if it's not certain whether the security, confidentiality, or integrity of personal information has actually been compromised.

**Liability Coverage
Limit Increase**

A *Questions and Answers* section is attached at the end of this letter explaining why LMCIT is making a change to the liability coverage limits, what the higher limits mean in practice, and how the change will affect those members that carry LMCIT's optional excess liability coverage.

No-fault sewer back up coverage

LMCIT offers member cities an optional no-fault sewer backup (NFSB) coverage. This coverage pays for a property owner's damage caused by a sewer backup or water main break, regardless of whether the city was negligent or legally liable for those damages. This year there are several changes to the NFSB coverage. A separate letter detailing the specifics will be sent to those cities that currently purchase this coverage option. Briefly, the two major changes this year incorporate the following:

- 1) The exclusion for FEMA-declared disasters has been reworded to exclude NFSB coverage in *any weather-related or other event which has been declared by the President of the United States to be a major disaster pursuant to 42 U.S.C. §§ 5121-5206, commonly known as the Stafford Act*. In other words, the NFSB coverage will not apply in any situation which has been declared a disaster by FEMA.
- 2) The exclusion for heavy rainfall events has been revised to apply to any situation in which rainfall or precipitation exceeds the following amounts:

2.0 inches in a 1-hour period; or
2.5 inches in a 3-hour period; or
3.0 inches in a 6-hour period; or
3.5 inches in a 12-hour period; or
4.0 inches in a 24-hour period; or
4.5 inches in a 72-hour period; or
5.5 inches in a 168-hour period.

If rainfall exceeds these amounts, the NFSB coverage will not apply. Formerly, the NFSB coverage excluded events where rainfall exceeded the 100-year rainfall amount. The new provisions are more restrictive.

Property Coverage

Mobile property rental reimbursement limit

The annual aggregate limit for rental reimbursement expenses needed to sustain operations in the event of a covered loss to mobile property will increase from \$25,000 to \$250,000.

Data security breach definition

The definition of "data security breach" has been slightly changed to reflect the same wording as noted above for the liability coverage (i.e. broadening of the definition so it applies to both actual *and potential* unauthorized acquisition of confidential data). The change results in a slight broadening of coverage for the first-party data security breach coverage, which provides coverage for things like legal and information technology consulting, notice to affected persons, credit monitoring and identity theft services, and similar things.

More Information

If you have additional questions about the rate changes, coverage changes, and dividend amount being returned this year, contact your underwriter at 651.281.1200 or 800.925.1122.

Questions and Answers Liability Coverage Limit Increase

What's being changed in the LMCIT liability coverage limits?

There are two changes.

- 1) The basic liability coverage limit is increased from \$1.5 million to \$2 million per occurrence.
- 2) The annual aggregate limits that apply to several specific types of liability are increased from \$2 million to \$3 million per year. This affects coverage for claims for products liability, failure to supply utilities, data security breaches, damage caused by electromagnetic fields, limited pollution, and mold. There are also annual aggregate limits on the land use / special risk coverage (\$1 million), and on coverage for claims arising from activities of outside organizations (\$100,000). These annual aggregate limits don't change.

More Information

Read more about LMCIT's Liability Coverage Options at <http://lmc.org/page/1/P-C-Coverages.jsp>.

When do the changes take effect?

The changes will apply at the city's first renewal after November 15, 2014.

Why did the LMCIT Board decide to make these changes?

The reason is to give member cities better protection. The statutory liability limit caps the city's liability for many types of claims. But some liability claims aren't covered by the statutory limit, so the city's potential liability is unlimited. Claims under the federal civil rights laws are probably the biggest example, but there are a few others as well. The new \$2 million per occurrence coverage limit gives the city better protection for these types of claims, and makes it less likely the city could end up with liability exceeding its coverage limit.

That's also why the various aggregate limits were increased – to give member cities better protection. The higher limits make it less likely the city could run out of coverage if there were a major incident in which many people were injured.

Do the higher coverage limits mean that the city can now be sued for larger amounts?

For the vast majority of LMCIT members, the answer is no. This is because for LMCIT members the statutory liability limits remain in effect unless the city has explicitly chosen to waive the statutory limits. Only about 18% of LMCIT members do so. So for most member cities, even though the city's liability coverage now has a \$2 million limit, the city's liability is still limited by the statute to no more than \$500,000 per claimant and \$1.5 million per occurrence. In other words, the new, higher coverage limits would only come into play on those types of claims that aren't covered by the statutory liability limit.

For cities that do choose to waive the statutory limits, the change will mean the city can now be sued for greater dollar amounts. When the city chooses the "waiver" option, the city waives the protection of the statutory limits, up to the amount of coverage the city has. So someone with a claim against a city that has waived the statutory limits would now be able to recover up to \$2 million. Of course, that claimant would have to show that s/he actually did suffer that much damage.

Our city carries the optional excess liability coverage. How does this change affect us?

There are three effects, all of them positive, for the city that carries the optional excess liability coverage.

- 1) The total coverage limit the city has available will now be greater. For example, suppose the city carries \$1 million of excess coverage. Formerly, that \$1 million of coverage would sit on top of the old \$1.5 million primary limit, so the total limit available was \$2.5 million. Now that \$1 million of excess coverage will sit above the \$2 million per occurrence primary limit, for a total of \$3 million.
- 2) The city will now have better protection for claims relating to mold or to failure to supply utilities. The excess liability coverage doesn't apply to those types of claims, so under the old coverage even if the city carries the excess liability coverage, the city still only had \$2 million of coverage for those claims per year. Now the city will have \$3 million of coverage per year for those claims.
- 3) The excess coverage is now less expensive. Formerly, the excess coverage would come into play on a claim that exceeds \$1.5 million; now, a claim would need to exceed \$2 million for the excess coverage to come into play. That means there's less risk that a claim will hit the excess coverage; and because the risk is less, the cost is less.

So our premium for excess liability coverage will go down at our next renewal?

For many cities it will, but not necessarily for all. The premiums for excess liability coverage are based on the city's premium for the primary liability coverage. Even though premium rates for the primary liability coverage are decreasing 4%, an individual city's primary liability coverage premium could still increase for any of several reasons: if the city's exposures (gross expenditures, number of employees, number of police officers, number of households, number of sewer connections) have increased; if the city's experience rating has increased; or if the city's liability premium is still increasing because of the transition to the new rating system. If the city's primary liability premium increases for any of these reasons, it's possible the excess liability premium could increase as well.

LMCIT Liability Coverage Options
Coverage Written or Renewed On or After November 15, 2014

Coverage structure if the city:	On a liability claim to which the statutory limits apply:		On a liability claim to which the statutory limits do not apply:
	This is the maximum amount a single claimant could recover on an occurrence.	This is the maximum total amount that all claimants could recover on a single occurrence.	This is the maximum amount of damages which LMCIT would pay on the city's behalf for a single occurrence, regardless of the number of claimants.
Does not have excess coverage & Does not waive the statutory limits	\$500,000	\$1,500,000	\$2,000,000
Does not have excess coverage & Waives the statutory limits	\$2,000,000	\$2,000,000	\$2,000,000
Has \$1,000,000 of excess coverage & Does not waive the statutory limits	\$500,000	\$1,500,000	\$3,000,000
Has \$1,000,000 of excess coverage & Waives the statutory limits	\$3,000,000	\$3,000,000	\$3,000,000



WINDOM POLICE DEPARTMENT

PO BOX 38, 444 NINTH STREET
WINDOM, MN 56101

Scott Peterson, Chief

PHONE: (507)831-6134 / FAX: (507)831-1957



April 16, 2015

Dear Mayor and City Council Members:

I am writing this letter to recommend that Luke Landgraf be hired for the position of Windom Police Officer. We feel that Luke will be a fine addition to our agency.

Luke is from St. Paul Park, Minnesota and served as a Reserve Police Officer for their department. He graduated in 2013 with a Bachelor's Degree in Law Enforcement from Minnesota State University at Mankato. He completed his Skills Component at Hibbing Community College in June of 2014. He is also a certified EMT. It is our hope that Luke would begin employment on Thursday, April 23, 2015.

We believe that we have conducted a very thorough hiring process and that we are submitting a fine candidate for approval who will be an asset to the Windom Police Department. I appreciate your consideration of my request.

Sincerely,

Scott Peterson, Chief of Police

RESOLUTION #2015-

INTRODUCED:

SECONDED:

VOTED: Aye:
 Nay:
 Absent:

**AUTHORIZATION TO ACCEPT A DONATION
FROM THE CITY OF MOUNTAIN LAKE FIRE DEPARTMENT
FOR THE WINDOM FIRE DEPARTMENT**

WHEREAS, Minnesota State Statute §465.03 requires that any city accepting a grant or gift of real or personal property shall accept such by resolution of the governing body expressing the terms prescribed by the donor; and

WHEREAS, the Mountain Lake Fire Department is a supporter of the City of Windom and the Windom Fire Department; and

WHEREAS, the City of Windom Fire Department recently provided assistance to the Mountain Lake Fire Department during the New Vision elevator fire in Mountain Lake; and

WHEREAS, the Windom Fire Department has received a donation for the assistance provided to the Mountain Lake Fire Department of \$100.00; and

WHEREAS, City of Mountain Lake has designated that the donation is to be used as deemed appropriate by the Windom Fire Department.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, that the City Council accepts the donation of \$100.00 offered by the City of Mountain Lake for use by the Windom Fire Department.

Adopted by the Council this 21st day of April, 2015.

Corey J. Maricle, Mayor

Attest: _____
Steven Nasby, City Administrator

MEMORANDUM

TO: Windom City Council
FROM: Chelsie Carlson, Finance Director/Controller
SUBJECT: Engagement Letter for GASB 67/68 Actuarial Services

GASB 67 and 68 are new accounting requirements that change how pension costs are reported on financial statements. GASB 67 applies to relief associations while GASB 68 applies to Cities. To fully comply with these new standards requires full actuarial valuations of the total pension liability to be performed at least every two years. In the off years between full valuations a roll forward of the previous valuation will be needed to satisfy measurement standards.

CliftonLarsonAllen, the Cities' external financial auditor, is advising the completion of this actuarial valuation to avoid a GAAP exception on our 2015 and future audit reports.

Attached for your approval is an Engagement Letter from Van Iwaarden Associates, to perform this work for FY2015 and FY2016. This is the same firm that performed the FY2013 valuation for the City. This firm partners with the League of MN cities and is recommended by CliftonLarsonAllen.

This engagement would satisfy the requirements for both the City and the Fire Relief Association. Staff has consulted with Dan Ortman, Fire Chief, and agreed to split the fee for this service equally.

Thanks
Chelsie

April 2, 2015

Ms. Chelsie Carlson
Finance Director/Controller
City of Windom
444 9th Street
Windom, MN 56101

Re: Engagement Letter for GASB 67/68 Actuarial Services

Dear Chelsie:

Thank you for this opportunity to provide GASB 67/68 pension actuarial services to the Windom Fire Relief Association and the City of Windom. This letter documents the services we will provide for the Relief Association's pension plan and our fees for those services.

Background

Governmental Accounting Standards Board (GASB) statements 67 and 68 will significantly impact the financial statements of Volunteer Fire Relief Associations (VFRAs) and their sponsoring cities. In order to fully comply with these new accounting requirements, pension liabilities must be measured according to GASB rules which are significantly different than Minnesota funding statutes.

We've included a sample GASB 67/68 report which illustrates the following:

- Comparison of the City's pension accounting expense and balance sheet liability (page 1);
- Illustration of the change in Net Pension Liability (the difference between Total Pension Liability and assets "Plan Fiduciary Net Position" on page 7);
- Determination of the discount rate used to measure pension liabilities (page 2). The discount rate is based on a "crossover" calculation that takes into account:
 - The Relief Association's current funded status,
 - Expected investment return, which depends on the fund's investment mix,
 - Projected future contributions and benefit payments to/from the fund; and
 - A municipal bond rate, after the "crossover" point (if any) when pension trust assets are depleted.
- Illustration of the Net Pension Liability's sensitivity to 1% changes in the discount rate, and
- Disclosure of investment returns, data sources, actuarial assumptions and calculation details as required by GASB 67/68.

Scope of the Engagement

We will perform the following services, as chosen by the City and Relief Association:

1. GASB 67/68 "Full" Actuarial Valuations

For 2015, we will prepare a GASB 67/68 actuarial valuation report for the Relief Association and the City's financial statements.

2. GASB 67/68 "Off Year" Valuations

A full actuarial valuation of the Total Pension Liability (TPL) is required every two years. In the "off years" between full valuations, the results will be based on actual assets and an estimated TPL "rolled forward" from the previous valuation.

The FYE2016 reports will contain the required GASB 67 information for the Relief Association and the GASB 68 results for the City's financial statements.

The off-year valuations will need to reflect significant changes since the full valuation. A full actuarial valuation may be required two years in a row if there are significant changes like plan amendments, large asset gains/losses or big movements in prevailing interest rates.

3. Future GASB 67/68 Actuarial Reports

Future 2-year reporting cycles will include a full actuarial report and an "off-year" report that contain both GASB 67 and 68 information for the Relief Association and the City.

4. Other

We will prepare other actuarial and consulting projects requested by you from time to time such as attending meetings, presentations, and miscellaneous consulting.

Our Expertise

We've worked with fire relief pension plans for decades, and we are the actuaries for a majority of the Minnesota fire relief annuity pension plans. Over the last few months we've worked closely with audit firms and the Office of the State Auditor (OSA) to clarify how GASB 67/68 applies to fire relief pension plans. **This knowledge leadership ensures that you receive an actuarial report prepared by an expert in fire relief pension plan GASB 67/68 accounting.**

In addition, we work with over 250 school districts, cities, counties, and other public entities to determine GASB 43/45 retiree medical liabilities. We are also the League of Minnesota Cities' actuarial partner. For decades, we have assisted private employers with similar pension accounting calculations.

Fees and Hourly Billing Rates

The fees for the services described above are outlined below..

GASB 67/68 Reporting Billing Rates 2015	
FYE2015 GASB 67/68 actuarial report	\$2,900
FYE2016 GASB 67/68 "off year" report (if no significant changes)	1,200

Each year also includes up to one hour of free consulting to review the reports with you in person. Future actuarial reports will be priced according to a similar schedule

"Early bird" discount: \$100 off 2015 fee for each full month before January 2016 that we receive *complete* 12/31/2014 census data, bylaws and asset information.

This fee quote depends on receiving the census data, asset reconciliation and investment mix in our prescribed format. You can provide census data by updating your MN Schedule Form SC to the valuation date (initially 12/31/2014) and sending that to us.

We are pleased to provide additional consulting services or changes in valuation scope upon request. Additional fees for such requests will be agreed upon by both parties prior to commencement.

Out-of-scope projects are within the City's and Relief Association's control, and time for them will be billed at our normal hourly rates. For 2015, our hourly rates are \$115 to \$195 for actuarial analysts and \$295 for consulting actuaries. Out-of-scope projects include time spent on:

- meetings and preparation,
- significant changes in your plan, accounting or funding arrangements,
- cleanup of inaccurate data or data not provided in the form requested, and
- follow-up for information not provided within 45 days of our first request.

Fees and Hourly Billing Rates (Cont.)

We will notify you if any out-of-scope fees are to apply, and will be happy to estimate fees for additional projects as requested. Out-of-pocket expenses will be passed on to you without markup. Travel time, if it occurs, is billed at 50% of our normal rates.

You have the right to terminate our services at any time, subject to payment of accrued charges for work we have done through the date we receive notice. We will have the same right of termination (including termination for non-payment of fees and expenses), subject to our obligation to give you reasonable notice.

Performance Guarantees

Ever since our firm was founded in 1991, we have operated on three basic principles which shape the way we conduct ourselves with clients, associates, and competitors and give rise to our performance guarantees:

- Do what's right,
- Do the best you can, and
- Treat others as you would like to be treated.

Written Communication

If we send you a document that does not provide the information you need in a way you can easily understand, we will explain it and/or revise it to meet your needs - at no charge.

Peer Review

Every client deliverable is subject to a formal peer review policy to ensure that all of our work products meet the highest consulting and actuarial standards.

Data Security

All staff members sign a formal data security policy that applies to all of our client work. We perform a daily off-site back-up of our network servers to ensure that all client data is protected.

Error Correction

If an error ever makes it through our review process, we will disclose it as soon as we find it and correct it at no charge. This falls under the "Do what's right" heading above.

Overall

It's simple: if it's important to you, it's important to us.

Acknowledgement and Consent

We trust that this letter satisfactorily outlines our services and fees. If you have any questions, please feel free to contact us. Thank you again for choosing Van Iwaarden Associates to assist you with this project.

Sincerely,

Mark D. Meyer, JD, FSA, EA
Consulting Actuary
L/D/C/R: 3/cag/mdm

The undersigned authorized representative of the City of Windom has read this letter from Van Iwaarden Associates, understands its contents, and agrees on behalf of the City and the Relief Association to the terms, conditions and fees set forth above.

Date: _____, 2015

By _____

Title _____

GASB 67/68 for Fire Relief Associations

What You Need to Know!

Governmental Accounting Standards Board (GASB) statements 67 and 68 are nearing implementation and promise to significantly impact the financial statements of Volunteer Fire Relief Associations (VFRAs) and their sponsoring cities. Both should start preparing now for the consequences of the new accounting rules.

FAQ's	Answers
What are they?	GASB 67 and 68 are accounting standards that fundamentally change how pension costs are reported on financial statements. GASB 67 applies to pension plans (relief associations) while GASB 68 applies to employers (cities).
When do they apply?	GASB 67 applies for VFRA's in 2014, and GASB 68 applies for cities in 2015.
What's changing?	Accounting and funding are officially separated. Calculation of the pension liability and expense for financial reporting purposes is now based on different methods and assumptions than the MN statutory funding rules.
Do I need to comply?	<p>It depends on how important a clean audit opinion is to you. If a plan or employer fails to adopt GASB 67/68 reporting on their financial statements, it will likely trigger a qualified audit opinion depending on the materiality.</p> <p>From the VFRA viewpoint, a qualified audit opinion may not cause much alarm because it won't affect your ability to receive State aid.</p> <p>A qualified <i>city</i> audit opinion will make it difficult to receive the GFOA Certificate of Achievement for Excellence in Financial Reporting. A qualified VFRA audit opinion may or may not affect the city's GFOA certificate. It will be up to the leadership of each organization to assess the value of a clean audit opinion in deciding whether to comply with GASB 67/68.</p>
Wait! Can't I just use my current SC form or actuarial report?	Neither of these options will be acceptable, because the GASB-mandated assumptions and actuarial methods are substantially different from the State-mandated assumptions and methods used for funding.
What should I do now?	<p>We recommend the following compliance strategy:</p> <ol style="list-style-type: none"> 1. The city and VFRA should each consult with their auditors to decide how important it is to receive clean audit opinions on their financial statements. 2. If either entity wants to comply with GASB 67/68, then you will need to find an actuary to complete the study and negotiate who will pay for it. 3. A full actuarial study is required every two years, but the GASB rules require an off-year update to reflect new asset values in the intervening year.

Consult with auditors



Decide on compliance



Prepare actuarial report

RESOLUTION #2015-

INTRODUCED:

SECONDED:

VOTED: Aye:

Nay:

Absent:

CITY OF WINDOM

RESOLUTION ESTABLISHING RATES, CHARGES AND FEES FOR TELECOMMUNICATIONS ENTERPRISE FUND

WHEREAS, City Code Section 3.02 authorizes the City Council to establish rates and charges for municipal utilities (including, but not limited to, services, permit fees, connection and meter reading and checking fees, disconnection fees, reconnection fees including penalties for non-payment); and

WHEREAS, the City Council periodically establishes rates and fees for municipal utilities; and

WHEREAS, the Windom Telecommunications Commission recommends to the Windom City Council to change the monthly rate for Telecommunications services; and

WHEREAS, it is in the best interests of the City of Windom and its citizens to operate the city enterprise funds in a cost-effective manner.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Windom, Minnesota, as follows:

Change the monthly combined voice, data and video packages offered by WindomNet, effective May 15, 2015. (Existing customers can remain in current WindomNet packages. Packages previously offered by WindomNet will no longer be available to new customers or if any package changes are made by an existing customer.)

All-In Residential Voice Package		\$30.00
Basic Video + All-In Voice Package		\$40.00
Expanded Video + All-In Voice Package		\$75.00
Digital Basic Video + All-In Voice Package		\$95.00

Data & Voice Packages

Starter All-In	10 Mbps Data + All-In Voice	\$60.00
Starter Plus	15 Mbps Data	\$60.00
Deluxe All-In	30 Mbps Data + All-In Voice	\$70.00
Premium All-In	60 Mbps Data + All-In Voice	\$80.00

Add Video to Data & Voice Packages

Basic	\$20.00
Expanded	\$55.00
Digital	\$75.00

Adopted this 21st day of April, 2015.

Corey J. Maricle, Mayor

ATTEST:

Steven Nasby, City Administrator

Match Your Data Needs...
Basic Web Surfing, Email, and
Streaming Music

\$60.00 Starter All-In Pkg
10 Mbps with *All-In Voice
OR
\$60.00 Starter Plus Pkg
15 Mbps Data Only (No Voice included)

Add your video...

Starter Basic All-In \$80.00 =
Basic Video \$20 + Data Pkg \$60

Starter Expanded All-In \$115.00 =
Expanded Video \$55 + Data Pkg \$60

Starter Digital All-In \$135.00 =
Digital Video \$75 + Data Pkg \$60

*** All-In Voice Pkg -**

Includes: Unlimited Long Distance and
these Enhanced Calling Features

Enhanced Features

- Caller ID
- Call Waiting
- Call Forwarding
- Speed Dialing
- Selective Call Rejection
- Busy Call Transfer
- Sim Ring

* All-In Voice can be removed from
package with no change in retail pricing

Add Voice Mail to any Voice Pkg for
\$3.50 a month

Match Your Data Needs...
Home Office, HD Video,
Streaming Video, Chatting

\$80.00 Premium All-In Pkg
60 Mbps with *All-In Voice

Add your video...

Premium Basic All-In \$100.00 =
Basic Video \$20 + Data Pkg \$80

Premium Expanded All-In \$135.00 =
Expanded Video \$55 + Data Pkg +\$80

Premium Digital All-In \$155.00 =
Digital Video \$75 + Data \$80

\$70.00 Deluxe All-In Pkg
30 Mbps with *All-In Voice

Add your video...

Deluxe Basic All-In \$90.00 =
Basic Video \$20 + Data Pkg \$70

Deluxe Expanded All-In \$125.00 =
Expanded Video \$55 + Data Pkg +\$70

Deluxe Digital All-In \$145.00 =
Digital Video \$75 + Data \$70

Data service includes 5 email address
and free email and spam virus.

* Symmetrical Internet Speeds

Add-ons for any Digital Video Package

HD Package	\$12.95
HBO	\$15.99
Streaming TVC / Box	\$12.95
Starz Encore	\$12.95

All prices are subject to applicable taxes.
\$15/ Service Install fee applied to New Data
and Video Services.

**Or take video or
voice without Data...**

\$30.00 = * All-In Residential Voice Pkg

\$40.00 = Basic Video + * All-In Voice Pkg

\$75.00 = Expanded Video + * All-In Voice

\$95.00 = Digital Video + *All-In Voice

Windom Telecommunications
PO Box 38
Windom, MN 56101
Service: 507-832-8000
Billing: 507-831-6129
www.windomnet.com

Windomnet
CONNECTING OUR COMMUNITY

All-In Voice Rates apply to Residential Customers only.
Contact Sales at 507-831-6129 For Voice Business Rates.

Windomnet Channel Guide Monthly Rate

Standard box included with service. All prices are in dollars.

BASIC CABLE \$40.00

- 2 PBS St. Paul
- 3 Local Access - City of Windom
- 4 WCCO
- 5 KSTP
- 6 KTTW
- 7 KMWB
- 8 WFTC
- 9 KMSP
- 10 KELO
- 11 KARE 11
- 12 KEYC
- 13 KSFY
- 14 KSMN-PBS
- 15 KSTC
- 16 SCROLLING GUIDE
- 17 C-Span
- 18 C-Span II Government
- 19 Weather Channel 20 MnSAT
- 21 KEYC Fox
- 22 Windom Schools
- 23 Lakefield Access
- 24 Jackson Access
- 25 RL, HL & Brewster Access

DIGITAL PACKAGE \$81.95

- 80 WCCO HD
- 81 KSTP HD
- 82 KARE HD
- 83 WUCW HD
- 84 METV
- 85 Country
- 86 KSTC HD
- 87 KSTC2
- 88 WFTC HD
- 89 KMSP FOX HD
- 90 KSMN PBS
- 91 KSMN PBS
- 92 KSMN PBS Create
- 93 KSMN PBS HD
- 94 KELO HD
- 95 UTV UPN HD
- 96 KSFY HD
- 97 KEYC HD
- 98 KEYC FOX HD
- 99 KDLT
- 101 WE
- 102 OWN
- 103 HUB
- 104 Discovery Home

HD Equipment Package \$12.95

- 401 AXS-TV
- 402 HD Net Movies
- 403 Speed HD
- 404 ESPN HD
- 405 ESPN 2 HD
- 406 MLB HD
- 407 WFM JD
- 409 FSN HD
- 410 Big 10 HD
- 411 Discovery HD
- 412 Animal Planet HD
- 413 Science Channel HD
- 414 Planet Green HD
- 415 Velocity TV
- 416 National Geo HD
- 417 FX HD
- 418 USA HD
- 419 SCY FY HD
- 420 A & E HD
- 421 Universal HD
- 422 History HD
- 423 HGTV HD
- 424 Food HD
- 425 Fox News HD
- 426 Disney HD
- 427 ABC Family HD
- 428 MSMBBC HD
- 429 BRA HD
- 430 LIFE HD
- 431 TLC HD
- 432 TNT HD
- 433 TBS HD
- 434 AMC HD
- 435 Nat Geo Wild HD

- 80 WCCO HD
- 81 KSTP HD
- 82 KARE HD
- 83 WUCW HD
- 84 METV
- 85 Country
- 86 KSTC HD
- 87 KSTC2
- 88 WFTC HD
- 89 KMSP FOX HD
- 90 KSMN PBS
- 91 KSMN PBS
- 92 KSMN PBS Create
- 93 KSMN PBS HD
- 94 KELO HD
- 95 UTV UPN
- 96 KSFY HD
- 97 KEYC HD
- 98 KEYC FOX
- 99 KDLT

EXPANDED CABLE \$75.00

- 26 WGN - Chicago
- 27 WTBS - Atlanta
- 28 TNT
- 29 Bravo
- 30 Spike
- 31 ESPN
- 32 ESPN II
- 33 ESPN Classic
- 35 MLB
- 36 Discovery
- 37 Disney
- 38 Nickelodeon
- 38 Family
- 39 Fox Sports
- 40 Fox News
- 41 FX
- 42 USA Network
- 43 A&E
- 44 Lifetime
- 45 History Channel
- 46 Home & Garden
- 47 Animal Planet
- 48 TCM
- 49 TV Land
- 50 AMC
- 51 Comedy Central
- 52 The Travel Channel
- 53 CNN
- 54 CNN Headlines
- 55 TLC
- 56 MTV
- 57 CMT
- 58 VH 1
- 59 SciFi
- 60 Trinity
- 61 Bloomberg
- 62 RFD
- 63 Food
- 64 National Geo
- 65 EWTN
- 66 Big Ten
- 67 Blue Hwys
- 68 Gospel Music
- 69 FSNPL
- 70 DIY Network
- 71 KARE Weather
- 72 MSNBC
- 73 G4
- 74 Hallmark
- 75 FBN
- 76 Nat GEO Wild
- 77 Cartoon Network
- 78 Fox Sports 1
- 79 QVC

ADD-ONS FOR ANY DIGITAL VIDEO PACKAGE:

- HBO \$15.99**
- 311 HBO East
- 312 HBO Family East
- 313 HBO Comedy East
- 314 HBO Zone
- 315 HBO 2 East
- 316 HBO 3 Signature East
- 317 HBO Latino

Showtime / TMC / Flix \$12.95

- 321 Showtime East
- 322 Showtime Extreme East
- 323 Showtime Showcase East
- 324 Showtime Next East
- 325 Showtime Family East
- 326 Showtime Women East
- 327 Showtime Too East
- 328 TMC East
- 329 TMC Extra East
- 330 Flix East

Starz/Encore \$12.95

- 331 Starz East
- 332 Starz Cinema East
- 333 Starz Family East
- 334 Starz Edge East
- 335 Starz Comedy East
- 336 Encore East
- 337 Encore Black East
- 338 Encore Action East
- 339 Encore Westerns East
- 340 Encore Family
- 341 Encore Classic East
- 342 Encore Mystery East
- 343 Starz HD

Windom Telecommunications PO Box 38 Windom, MN 56101

Service: 507-832-8000 Billing: 507-831-6129 Fax:

507-831-6127 www.windomnet.com

Windomnet
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Windom, MN

Expense Approval Report

By Fund

Payment Dates 4/2/2015 - 4/15/2015

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL					
MN REVENUE	20150410	04/10/2015	SALES TAX - MAR 2015	100-11500	-38.15
MN REVENUE	20150410	04/10/2015	SALES TAX - MAR 2015	100-20202	86.17
					<u>48.02</u>
Activity: 41110 - Mayor & Council					
WINDOM QUICK PRINT	20150403	04/03/2015	SUPPLIES	100-41110-200	54.95
SCHRAMMEL LAW OFFICE	20150407A	04/07/2015	SERVICE - MAYOR & COUNCI	100-41110-304	75.00
SECR REV FUND/CITY OF WD	20150403	04/03/2015	PETTY CASH - COUNCIL PLAN	100-41110-331	8.00
PJ'S II	20150413	04/13/2015	EMPLOYEE RECOGNITION EVE	100-41110-434	624.37
			Activity 41110 - Mayor & Council Total:		<u>762.32</u>
Activity: 41310 - Administration					
CULLIGAN	125-233	04/06/2015	SERVICE	100-41310-200	13.50
ROBIN SHAW	20150403	04/03/2015	EXPENSE	100-41310-200	24.83
INDOFF, INC	2601615	03/23/2015	SUPPLIES	100-41310-200	325.46
INDOFF, INC	2601640	03/23/2015	SUPPLIES	100-41310-200	44.45
TOSHIBA FINANCIAL SERVICES	275906576	04/06/2015	COPIER LEASE 3/20 - 4/20	100-41310-217	29.45
TOSHIBA FINANCIAL SERVICES	275906576A	04/06/2015	USAGE 10/1/2014 - 2/20/15	100-41310-217	41.87
CLIFTON-LARSON-ALLEN, LLP	1009276	04/10/2015	SERVICE #094-082822	100-41310-301	73.52
CHELSIE CARLSON	243439	04/13/2015	CPE SOLUTIONS LLC REIMBUR	100-41310-308	239.20
ELECTRIC FUND	20150403	04/03/2015	MONTHLY UTILITY & TELECO	100-41310-321	215.63
ELECTRIC FUND	20150403	04/03/2015	MONTHLY UTILITY & TELECO	100-41310-326	37.95
STEVE NASBY	20150408	04/08/2015	EXPENSE-CMCIT LOSS CONTR	100-41310-331	60.95
BLUE CROSS/BLUE SHIELD	20150403	04/03/2015	PREMIUM INS. - MAY 2015	100-41310-480	351.50
			Activity 41310 - Administration Total:		<u>1,458.31</u>
Activity: 41910 - Building & Zoning					
INDOFF, INC	2601612	03/24/2015	SUPPLIES	100-41910-200	9.02
WEX BANK	40359224	04/06/2015	CREDIT CARD-MAR- P/Z	100-41910-212	70.75
SCHRAMMEL LAW OFFICE	20150407A	04/07/2015	SERVICE - PZ	100-41910-304	75.00
ELECTRIC FUND	20150403	04/03/2015	MONTHLY UTILITY & TELECO	100-41910-321	50.13
VERIZON WIRELESS	9742592785	04/01/2015	TELEPHONE 2-21 TO 3-20	100-41910-321	16.68
SOURCE ONE SOLUTIONS, LLC	20150408	04/08/2015	UTILITY BILL -MISC - NUISANC	100-41910-326	334.55
MN DEPT OF LABOR & INDUS	22252033125	04/10/2015	QUART BLDG PERMIT SURCH	100-41910-443	240.16
			Activity 41910 - Building & Zoning Total:		<u>796.29</u>
Activity: 41940 - City Hall					
ELECTRIC FUND	20150403	04/03/2015	MONTHLY UTILITY & TELECO	100-41940-381	503.25
ELECTRIC FUND	20150403	04/03/2015	MONTHLY UTILITY & TELECO	100-41940-382	62.27
ELECTRIC FUND	20150403	04/03/2015	MONTHLY UTILITY & TELECO	100-41940-385	81.77
			Activity 41940 - City Hall Total:		<u>647.29</u>
Activity: 42120 - Crime Control					
INDOFF, INC	2599545	03/18/2015	SUPPLIES	100-42120-200	28.38
INDOFF, INC	2601607	03/26/2015	SUPPLIES	100-42120-200	60.49
WEX BANK	40359224	04/06/2015	CREDIT CARD-MAR- POLICE	100-42120-212	1,336.29
WEX BANK	40359224	04/06/2015	CREDIT CARD-MAR- POLICE	100-42120-212	-49.33
SCHRAMMEL LAW OFFICE	20150407A	04/07/2015	SERVICE - POLICE	100-42120-304	3,937.50
ELECTRIC FUND	20150403	04/03/2015	MONTHLY UTILITY & TELECO	100-42120-321	66.06
VERIZON WIRELESS	9742592785	04/01/2015	TELEPHONE 2-21 TO 3-20	100-42120-321	216.82
SECR REV FUND/CITY OF WD	20150403	04/03/2015	PETTY CASH - POLICE	100-42120-322	3.04
SECR REV FUND/CITY OF WD	20150403	04/03/2015	PETTY CASH - POLICE	100-42120-322	2.86
SECR REV FUND/CITY OF WD	20150403	04/03/2015	PETTY CASH - POLICE	100-42120-322	3.04
SECR REV FUND/CITY OF WD	20150403	04/03/2015	PETTY CASH - POLICE	100-42120-322	5.75
SECR REV FUND/CITY OF WD	20150403	04/03/2015	PETTY CASH - POLICE	100-42120-322	2.68
COTTONWOOD CO AUD/TRE	20150403	04/03/2015	APRIL 2015 DISPTACHING - RE	100-42120-325	275.00
DONNA MARCY	20150415	04/15/2015	EXPENSE-ICAC CONF	100-42120-334	53.75

Expense Approval Report

Payment Dates: 4/2/2015 - 4/15/2015

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
STREICHER'S	1145190	04/06/2015	MAINTENANCE	100-42120-404	205.00
TOSHIBA FINANCIAL SERVICES	275906576	04/06/2015	COPIER LEASE 3/20 - 4/20	100-42120-404	14.73
INTOXIMETERS	493757	03/31/2015	MAINTENANCE	100-42120-404	212.14
GRAFIX SHOPPE	99522	03/24/2015	MAINTENANCE	100-42120-404	640.00
COTTONWOOD CO AUD/TRE	20150403	04/03/2015	APRIL 2015 DISPTACHING - RE	100-42120-412	1,850.00
BLUE CROSS/BLUE SHIELD	20150403	04/03/2015	PREMIUM INS. - MAY 2015	100-42120-480	351.50
SCHWALBACH HARDWARE	20150408	04/08/2015	MAINTENANCE - POLICE	100-42120-480	12.48
WDR - DEPUTY REGISTRAR #5	20150408	04/08/2015	TRANSFER TITLE-2011 FORD C	100-42120-480	20.75
RUNNING'S SUPPLY	20150408	04/08/2015	MAINTENANCE	100-42120-480	10.86
Activity 42120 - Crime Control Total:					9,259.79
Activity: 42220 - Fire Fighting					
INDOFF, INC	2603107	03/24/2015	SUPPLIES	100-42220-200	53.98
WEX BANK	40359224	04/06/2015	CREDIT CARD-MAR- FIRE	100-42220-212	170.38
CENTER STOP	4187	04/06/2015	FUEL	100-42220-212	35.30
MUNICIPAL EMERGENCY SER	00614363_SNV	04/01/2015	SUPPLIES	100-42220-215	72.74
HEIMAN FIRE EQUIP. CO	0832917-IN	04/03/2015	SUPPLIES-EQUIPMENT	100-42220-215	650.80
SCHWALBACH HARDWARE	20150408	04/08/2015	MAINTENANCE - FIRE	100-42220-215	43.98
MN WEST COLLEGE - CANBY	00188795	03/23/2015	TRAINING - NFPA 1001 COUR	100-42220-308	691.50
AVERA MEDICAL GROUP	ST2150900007XB	04/06/2015	SERVICE-TESTING	100-42220-310	256.00
ELECTRIC FUND	20150403	04/03/2015	MONTHLY UTILITY & TELECO	100-42220-321	27.70
COTTONWOOD CO AUD/TRE	20150403	04/03/2015	APRIL 2015 DISPTACHING - RE	100-42220-325	212.50
JOHNSON HARDWARE	2052	04/10/2015	MAINTENANCE	100-42220-404	70.75
TOSHIBA FINANCIAL SERVICES	275906576	04/06/2015	COPIER LEASE 3/20 - 4/20	100-42220-404	23.56
O'REILLY AUTOMOTIVE, INC	20150407	04/07/2015	MAINTENANCE - FIRE	100-42220-405	17.80
SECR REV FUND/CITY OF WD	20150403	04/03/2015	PETTY CASH - EMERGENCY SE	100-42220-439	7.50
ALEC BOYCE	20150415	04/15/2015	EXPENSE-EM SERVICE BLDG-5	100-42220-439	62.45
HEIMAN FIRE EQUIP. CO	08294909-IN	04/03/2015	MISC - SERVICE PINS	100-42220-480	28.69
RUNNING'S SUPPLY	20150408	04/08/2015	MAINTENANCE	100-42220-480	2.99
WDR - DEPUTY REGISTRAR #5	20150413	04/13/2015	2014 ROSENBAUER MOTORS	100-42220-480	22.75
Activity 42220 - Fire Fighting Total:					2,451.37
Activity: 42500 - Civil Defense					
COTTONWOOD CO AUD/TRE	20150403	04/03/2015	APRIL 2015 DISPTACHING - RE	100-42500-325	12.50
ELECTRIC FUND	20150403	04/03/2015	MONTHLY UTILITY & TELECO	100-42500-381	9.25
Activity 42500 - Civil Defense Total:					21.75
Activity: 43100 - Streets					
COUNTRY PRIDE SERVICE	20150413	04/13/2015	MAINTENANCE	100-43100-212	656.35
WEX BANK	40359224	04/06/2015	CREDIT CARD-MAR- STREET	100-43100-212	-49.33
WEX BANK	40359224	04/06/2015	CREDIT CARD-MAR- STREET	100-43100-212	1,640.04
M-R SIGNS CO., INC	185007	03/23/2015	SUPPLIES	100-43100-215	215.00
M-R SIGNS CO., INC	185026	03/23/2015	SUPPLIES	100-43100-215	62.15
RUNNING'S SUPPLY	20150408	04/08/2015	MAINTENANCE	100-43100-215	9.77
CLARKE MOSQUITO CONTROL	5064706	03/31/2015	SERVICE-2015 FOG CHEMICAL	100-43100-215	8,533.86
ELECTRIC FUND	20150403	04/03/2015	MONTHLY UTILITY & TELECO	100-43100-217	37.95
RUNNING'S SUPPLY	20150408	04/08/2015	MAINTENANCE	100-43100-217	19.99
SCHWALBACH HARDWARE	20150408	04/08/2015	MAINTENANCE - STREET	100-43100-217	121.98
COUNTRY PRIDE SERVICE	20150413	04/13/2015	MAINTENANCE	100-43100-217	64.50
O'REILLY AUTOMOTIVE, INC	20150407	04/07/2015	MAINTENANCE - STREET	100-43100-241	7.49
RUNNING'S SUPPLY	20150408	04/08/2015	MAINTENANCE	100-43100-241	62.80
ELECTRIC FUND	20150403	04/03/2015	MONTHLY UTILITY & TELECO	100-43100-321	60.16
VERIZON WIRELESS	9742592785	04/01/2015	TELEPHONE 2-21 TO 3-20	100-43100-321	72.33
COTTONWOOD CO AUD/TRE	20150403	04/03/2015	APRIL 2015 DISPTACHING - RE	100-43100-325	125.00
ELECTRIC FUND	20150403	04/03/2015	MONTHLY UTILITY & TELECO	100-43100-381	2,425.59
ELECTRIC FUND	20150403	04/03/2015	MONTHLY UTILITY & TELECO	100-43100-381	272.09
ELECTRIC FUND	20150403	04/03/2015	MONTHLY UTILITY & TELECO	100-43100-382	20.69
ELECTRIC FUND	20150403	04/03/2015	MONTHLY UTILITY & TELECO	100-43100-385	26.74
RUNNING'S SUPPLY	20150408	04/08/2015	MAINTENANCE	100-43100-404	51.43
MACQUEEN EQUIP. CO.	2151481	03/31/2015	MAINTENANCE	100-43100-404	4,021.45
MACQUEEN EQUIP. CO.	2151755	03/17/2015	MAINTENANCE	100-43100-404	7.17
MACQUEEN EQUIP. CO.	2152171	03/31/2015	MAINTENANCE	100-43100-404	550.92

Expense Approval Report

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SCHAEFFER MANUFACTURIN	3231	04/13/2015	MAINTENANCE	100-43100-404	87.36
STAPLES OIL CO	85276	04/07/2015	FUEL	100-43100-404	344.46
RUNNING'S SUPPLY	20150408	04/08/2015	MAINTENANCE	100-43100-405	-2.00
BLUE CROSS/BLUE SHIELD	20150403	04/03/2015	PREMIUM INS. - MAY 2015	100-43100-480	938.50
Activity 43100 - Streets Total:					20,384.44
Activity: 45120 - Recreation					
TOSHIBA FINANCIAL SERVICES	275906576	04/06/2015	COPIER LEASE 3/20 - 4/20	100-45120-217	14.73
JESSICA MCKIBBIN	00100	04/15/2015	SERVICE	100-45120-340	265.00
Activity 45120 - Recreation Total:					279.73
Activity: 45202 - Park Areas					
COTTONWOOD CO AUD/TRE	20150403	04/03/2015	APRIL 2015 DISPTACHING - RE	100-45202-325	37.50
ELECTRIC FUND	20150403	04/03/2015	MONTHLY UTILITY & TELECO	100-45202-381	194.69
RUNNING'S SUPPLY	20150408	04/08/2015	MAINTENANCE	100-45202-405	23.99
RUNNING'S SUPPLY	20150408	04/08/2015	MAINTENANCE	100-45202-406	38.96
SCOTT VEENKER	23303	04/03/2015	SERVICE	100-45202-406	628.40
ELECTRIC FUND	20150403B	04/03/2015	MAINTENANCE	100-45202-409	33.17
Activity 45202 - Park Areas Total:					956.71
Fund 100 - GENERAL Total:					37,066.02
Fund: 211 - LIBRARY					
Activity: 45501 - Library					
ILLINOIS LIBRARY ASSOCIATIO	1934630	04/15/2015	SUPPLIES	211-45501-200	42.40
ORIENTAL TRADING CO	670796264-01	04/03/2015	SUPPLIES	211-45501-200	72.30
TOSHIBA FINANCIAL SERVICES	275906576	04/06/2015	COPIER LEASE 3/20 - 4/20	211-45501-217	7.36
ELECTRIC FUND	20150403	04/03/2015	MONTHLY UTILITY & TELECO	211-45501-321	30.21
ELECTRIC FUND	20150403	04/03/2015	MONTHLY UTILITY & TELECO	211-45501-326	42.95
ELECTRIC FUND	20150403	04/03/2015	MONTHLY UTILITY & TELECO	211-45501-381	216.76
ELECTRIC FUND	20150403	04/03/2015	MONTHLY UTILITY & TELECO	211-45501-382	16.67
ELECTRIC FUND	20150403	04/03/2015	MONTHLY UTILITY & TELECO	211-45501-385	26.74
J & K WINDOWS	2062-17	04/15/2015	EXPENSE-CLEANING	211-45501-402	20.00
LIVE OAK MEDIA	106169	04/01/2015	BOOKS	211-45501-435	68.85
INGRAM	20150415	04/15/2015	BOOKS #2004243	211-45501-435	1,181.41
MICROMARKETING	567368	04/15/2015	BOOKS	211-45501-435	119.99
MICROMARKETING	568281	04/15/2015	BOOKS	211-45501-435	32.95
CLIFTON-LARSON-ALLEN, LLP	1009276	04/10/2015	SERVICE #094-082822	211-45501-480	730.00
Activity 45501 - Library Total:					2,608.59
Fund 211 - LIBRARY Total:					2,608.59
Fund: 225 - AIRPORT					
Activity: 45127 - Airport					
RED ROCK RURAL WATER	20150403	04/03/2015	SERVICE	225-45127-200	35.15
SOUTH CENTRAL ELECTRIC	20150403	04/03/2015	SERVICE #26-12-112-04	225-45127-381	512.51
SOUTH CENTRAL ELECTRIC	20150403A	04/03/2015	SERVICE #25-12-116-04	225-45127-381	451.56
SCHWALBACH HARDWARE	20150408	04/08/2015	MAINTENANCE - AIRPORT	225-45127-406	1,254.17
SCHWALBACH HARDWARE	20150408	04/08/2015	MAINTENANCE - AIRPORT	225-45127-409	17.56
CLIFTON-LARSON-ALLEN, LLP	1009276	04/10/2015	SERVICE #094-082822	225-45127-480	730.00
Activity 45127 - Airport Total:					3,000.95
Activity: 49950 - Capital Outlay					
TKDA ENGINEERS	002015000883	04/13/2015	SERVICE	225-49950-500	1,135.67
TKDA ENGINEERS	002015000985	04/13/2015	WINDOM 2013 JET-A FUELIN	225-49950-500	1,500.00
Activity 49950 - Capital Outlay Total:					2,635.67
Fund 225 - AIRPORT Total:					5,636.62
Fund: 230 - POOL					
Activity: 45124 - Pool					
TOSHIBA FINANCIAL SERVICES	275906576	04/06/2015	COPIER LEASE 3/20 - 4/20	230-45124-217	7.36
SOURCE ONE SOLUTIONS, LLC	20150408	04/08/2015	UTILITY BILL -MISC -POOL SUR	230-45124-326	351.82
JESSICA MCKIBBIN	00100	04/15/2015	SERVICE	230-45124-350	265.00
HAWKINS, INC	3704037	04/06/2015	MAINTENANCE	230-45124-404	1,350.00
MN REVENUE	20150410	04/10/2015	SALES TAX - MAR 2015	230-45124-460	13.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
CLIFTON-LARSON-ALLEN, LLP	1009276	04/10/2015	SERVICE #094-082822	230-45124-480	730.00
MN DEPT OF EMPLOY & ECON	20150413	04/13/2015	#07973084 QUARTER 1, 2015	230-45124-480	335.55
				Activity 45124 - Pool Total:	3,052.73
				Fund 230 - POOL Total:	3,052.73

Fund: 235 - AMBULANCE

Activity: 42153 - Ambulance

WEX BANK	40359224	04/06/2015	CREDIT CARD-MAR- AMBULA	235-42153-212	-49.33
WEX BANK	40359224	04/06/2015	CREDIT CARD-MAR- AMBULA	235-42153-212	1,571.44
ZOLL MEDICAL CORPORATION	2226301	04/01/2015	SUPPLIES	235-42153-217	86.86
EMSRB	4220	04/15/2015	MN FORMS - #4220	235-42153-217	201.40
PRAXAIR DISTRIBUTION INC	52256829	04/03/2015	SERVICE	235-42153-217	436.28
SELECT BIOMEDICAL	67773	04/01/2015	EQUIPMENT - IV PUMPS	235-42153-217	905.00
WINDOM AREA HOSPITAL	20150410	04/10/2015	NURSING SERVICE - MARCH 2	235-42153-312	1,463.93
ELECTRIC FUND	20150403	04/03/2015	MONTHLY UTILITY & TELECO	235-42153-321	24.65
VERIZON WIRELESS	9742592785	04/01/2015	TELEPHONE 2-21 TO 3-20	235-42153-321	65.37
ALPHA WIRELESS - MANKATO	676116	04/06/2015	SERVICE-ANNUAL MAINTENA	235-42153-323	1,089.00
COTTONWOOD CO AUD/TRE	20150403	04/03/2015	APRIL 2015 DISPTACHING - RE	235-42153-325	200.00
REAL TIME TRANSLATION, INC	106757	04/06/2015	SERVICE	235-42153-327	34.00
BUCKWHEAT JOHNSON	20150413	04/13/2015	EXPENSE	235-42153-334	75.82
KATE AXFORD	20150413	04/13/2015	EXPENSE	235-42153-334	116.33
DONNA MARCY	20150413	04/13/2015	EXPENSE	235-42153-334	17.17
HEATHER PAULSON	20150413	04/13/2015	EXPENSE	235-42153-334	65.19
WINDOM FARM SERVICE	155907	04/06/2015	FREIGHT-MONITORS	235-42153-404	47.15
O'REILLY AUTOMOTIVE, INC	20150407	04/07/2015	MAINTENANCE - AMBULANC	235-42153-405	80.40
SCHWALBACH HARDWARE	20150408	04/08/2015	MAINTENANCE - AMBULANCE	235-42153-405	49.94
COUNTRY PRIDE SERVICE	20150413	04/13/2015	MAINTENANCE	235-42153-405	413.76
JORDAN BUSSA	20150403	04/03/2015	REIMBURSE -EMT REFRESHER	235-42153-435	377.36
CLIFTON-LARSON-ALLEN, LLP	1009276	04/10/2015	SERVICE #094-082822	235-42153-480	730.00
				Activity 42153 - Ambulance Total:	8,001.72
				Fund 235 - AMBULANCE Total:	8,001.72

Fund: 250 - EDA GENERAL

ELECTRIC FUND	20150403A	04/03/2015	EDA LOAN TO ELECTRIC	250-23900	866.49
					866.49

Activity: 46520 - EDA

INDOFF, INC	2601612	03/24/2015	SUPPLIES	250-46520-200	9.02
CLIFTON-LARSON-ALLEN, LLP	1009276	04/10/2015	SERVICE #094-082822	250-46520-301	1,000.00
ELECTRIC FUND	20150403	04/03/2015	MONTHLY UTILITY & TELECO	250-46520-321	50.14
VERIZON WIRELESS	9742592785	04/01/2015	TELEPHONE 2-21 TO 3-20	250-46520-321	50.49
SECR REV FUND/CITY OF WD	20150403	04/03/2015	PETTY CASH - EDA	250-46520-322	3.94
AARON BACKMAN	20150415	04/15/2015	EXPENSE-11TH ANNUAL REG	250-46520-331	69.00
AARON BACKMAN	20150415A	04/15/2015	EXPENSE-2015 COBBLESTONE	250-46520-331	528.43
ELECTRIC FUND	20150403	04/03/2015	MONTHLY UTILITY & TELECO	250-46520-381	49.04
				Activity 46520 - EDA Total:	1,760.06

Activity: 49980 - Debt Service

FULDA CREDIT UNION	20150403	04/03/2015	SPEC BLDG LOAN - PRINCIPAL	250-49980-602	2,037.66
FULDA CREDIT UNION	20150403	04/03/2015	SPEC BLDG LOAN - INTEREST	250-49980-612	1,322.34
ELECTRIC FUND	20150403A	04/03/2015	EDA LOAN TO ELECTRIC	250-49980-612	83.00
				Activity 49980 - Debt Service Total:	3,443.00
				Fund 250 - EDA GENERAL Total:	6,069.55

Fund: 254 - NORTH IND PARK

Activity: 46520 - EDA

WENCK ASSOCIATES, INC.	11501639	04/13/2015	SERVICE-EDA PROPERTIES N	254-46520-303	391.50
SCHRAMMEL LAW OFFICE	20150407	04/07/2015	SERVICE - WINDOM EDA/A RE	254-46520-304	350.00
				Activity 46520 - EDA Total:	741.50
				Fund 254 - NORTH IND PARK Total:	741.50

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount	
Fund: 306 - 2013 STREET IMPROVEMENT						
Activity: 49950 - Capital Outlay						
SCHRAMMEL LAW OFFICE	20150407A	04/07/2015	SERVICE - 2013 STREET PROJ	306-49950-304	1,200.00	
					Activity 49950 - Capital Outlay Total:	1,200.00
					Fund 306 - 2013 STREET IMPROVEMENT Total:	1,200.00
Fund: 601 - WATER						
DAKOTA SUPPLY GROUP	B198988	03/23/2015	NEW ELECTRIC METERS	601-16400	102.00	
					102.00	
Activity: 49400 - Water						
WEX BANK	40359224	04/06/2015	CREDIT CARD-MAR- WATER	601-49400-212	185.64	
CLIFTON-LARSON-ALLEN, LLP	1009276	04/10/2015	SERVICE #094-082822	601-49400-301	1,000.00	
MN DEPT OF HEALTH	20150407	04/07/2015	REGISTRATION - MIKE HAUGE	601-49400-308	105.00	
ELECTRIC FUND	20150403	04/03/2015	MONTHLY UTILITY & TELECO	601-49400-321	49.39	
VERIZON WIRELESS	9742592785	04/01/2015	TELEPHONE 2-21 TO 3-20	601-49400-321	48.92	
SOURCE ONE SOLUTIONS, LLC	20150408	04/08/2015	UTILITY BILL - POSTAGE	601-49400-322	254.68	
COTTONWOOD CO AUD/TRE	20150403	04/03/2015	APRIL 2015 DISPTACHING - RE	601-49400-325	100.00	
SOURCE ONE SOLUTIONS, LLC	20150408	04/08/2015	UTILITY BILL - SERVICES	601-49400-326	816.18	
SOURCE ONE SOLUTIONS, LLC	20150408	04/08/2015	UTILITY BILL -MISC - WATER P	601-49400-326	310.53	
FEDERATED RURAL ELECTRIC	20150403	04/03/2015	SERVICE #28-35-18 WATER	601-49400-381	43.23	
ELECTRIC FUND	20150403	04/03/2015	MONTHLY UTILITY & TELECO	601-49400-381	4,430.29	
ELECTRIC FUND	20150403	04/03/2015	MONTHLY UTILITY & TELECO	601-49400-382	15.53	
ELECTRIC FUND	20150403	04/03/2015	MONTHLY UTILITY & TELECO	601-49400-385	26.74	
ELECTRIC FUND	20150403	04/03/2015	MONTHLY UTILITY & TELECO	601-49400-386	0.08	
MN DEPT OF HEALTH	20150407	04/07/2015	#462056 MAINTENANCE PER	601-49400-386	50.00	
SCHWALBACH HARDWARE	20150408	04/08/2015	MAINTENANCE - WATER	601-49400-386	44.27	
SCHWALBACH HARDWARE	20150408	04/08/2015	MAINTENANCE - WATER	601-49400-404	45.26	
RUNNING'S SUPPLY	20150408	04/08/2015	MAINTENANCE	601-49400-404	21.99	
TOSHIBA FINANCIAL SERVICES	275906576	04/06/2015	COPIER LEASE 3/20 - 4/20	601-49400-404	29.45	
TOSHIBA FINANCIAL SERVICES	275906576A	04/06/2015	USAGE 10/1/2014 - 2/20/15	601-49400-404	41.89	
SCHWALBACH HARDWARE	20150408	04/08/2015	MAINTENANCE - WATER	601-49400-408	119.99	
MN DEPT OF HEALTH	20150403	04/03/2015	WATER SURCHARGE	601-49400-443	3,194.00	
					Activity 49400 - Water Total:	10,933.06
					Fund 601 - WATER Total:	11,035.06
Fund: 602 - SEWER						
DAKOTA SUPPLY GROUP	B198988	03/23/2015	NEW ELECTRIC METERS	602-16400	102.00	
					102.00	
Activity: 49450 - Sewer						
WEX BANK	40359224	04/06/2015	CREDIT CARD-MAR- SEWER	602-49450-212	421.43	
RUNNING'S SUPPLY	20150408	04/08/2015	MAINTENANCE	602-49450-241	184.98	
CLIFTON-LARSON-ALLEN, LLP	1009276	04/10/2015	SERVICE #094-082822	602-49450-301	1,000.00	
MN VALLEY TESTING	745703	03/17/2015	TESTING	602-49450-310	223.60	
MN VALLEY TESTING	745756	03/17/2015	TESTING	602-49450-310	143.60	
MN VALLEY TESTING	746242	03/20/2015	TESTING	602-49450-310	118.60	
MN VALLEY TESTING	746243	03/20/2015	TESTING	602-49450-310	347.80	
MN VALLEY TESTING	746711	03/24/2015	TESTING	602-49450-310	143.60	
MN VALLEY TESTING	746881	03/24/2015	TESTING	602-49450-310	223.60	
MN VALLEY TESTING	747022	04/01/2015	TESTING	602-49450-310	133.00	
ELECTRIC FUND	20150403	04/03/2015	MONTHLY UTILITY & TELECO	602-49450-321	153.81	
VERIZON WIRELESS	9742592785	04/01/2015	TELEPHONE 2-21 TO 3-20	602-49450-321	48.92	
SECR REV FUND/CITY OF WD	20150403	04/03/2015	PETTY CASH - WASTEWATER	602-49450-322	9.43	
SOURCE ONE SOLUTIONS, LLC	20150408	04/08/2015	UTILITY BILL - POSTAGE	602-49450-322	254.68	
COTTONWOOD CO AUD/TRE	20150403	04/03/2015	APRIL 2015 DISPTACHING - RE	602-49450-325	100.00	
ELECTRIC FUND	20150403	04/03/2015	MONTHLY UTILITY & TELECO	602-49450-326	37.95	
SOURCE ONE SOLUTIONS, LLC	20150408	04/08/2015	UTILITY BILL - SERVICES	602-49450-326	816.18	
ELECTRIC FUND	20150403	04/03/2015	MONTHLY UTILITY & TELECO	602-49450-381	15,684.74	
ELECTRIC FUND	20150403	04/03/2015	MONTHLY UTILITY & TELECO	602-49450-382	247.93	
SCHWALBACH HARDWARE	20150408	04/08/2015	MAINTENANCE - SEWER	602-49450-404	7.78	
RUNNING'S SUPPLY	20150408	04/08/2015	MAINTENANCE	602-49450-404	28.95	

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
TOSHIBA FINANCIAL SERVICES	275906576	04/06/2015	COPIER LEASE 3/20 - 4/20	602-49450-404	23.56
CARQUEST AUTO PARTS STOR	2789-283239	04/06/2015	MAINTENANCE	602-49450-404	18.04
ENVIRONMENTAL RESOURCE	747778	03/31/2015	MAINTENANCE #C442501	602-49450-404	316.71
HACH COMPANY	9295071	04/07/2015	MAINTENANCE	602-49450-404	191.79
GDF ENTERPRISES, INC	A7951	04/03/2015	MAINTENANCE	602-49450-404	100.30
SCHWALBACH HARDWARE	20150408	04/08/2015	MAINTENANCE - SEWER	602-49450-439	126.46
BLUE CROSS/BLUE SHIELD	20150403	04/03/2015	PREMIUM INS. - MAY 2015	602-49450-480	351.50
BLUE CROSS/BLUE SHIELD	20150403	04/03/2015	PREMIUM INS. - MAY 2015	602-49450-480	1,054.50

Activity 49450 - Sewer Total: 22,513.44

Fund 602 - SEWER Total: 22,615.44

Fund: 604 - ELECTRIC

B & B TRANSFORMER	21730	03/31/2015	ELECTRIC INVENTORY-PAD M	604-14200	9,725.63
B & B TRANSFORMER	21737	03/31/2015	ELECTRIC INVENTORY-PAD M	604-14200	454.22
DAKOTA SUPPLY GROUP	B196061	03/17/2015	ELECTRIC NEW METERING	604-16400	118.27
DAKOTA SUPPLY GROUP	B198988	03/23/2015	NEW ELECTRIC METERS	604-16400	102.10
DAKOTA SUPPLY GROUP	B210677	03/31/2015	NEW METERING	604-16400	189.92
MN REVENUE	20150410	04/10/2015	SALES TAX - MAR 2015	604-20202	16,710.00
ELECTRIC FUND	20150410	04/10/2015	UTIL PREPAY-MATT LOTHERT	604-22000	300.00
JUAN J & CARA PEREZ	20150413	04/13/2015	REFUND-BAL OF UTIL PREPAY	604-22000	153.51
ELECTRIC FUND	20150413	04/13/2015	REFUND-BAL OF UTIL PREPAY	604-22000	146.49

27,900.14

Activity: 49550 - Electric

BRENT BROWN	20150407	04/07/2015	EXPENSE-DSG MTG	604-49550-200	31.77
OFFICEMAX - HSBC BUS SOLU	207619	04/07/2015	SUPPLIES	604-49550-200	208.50
OFFICEMAX - HSBC BUS SOLU	207965	04/07/2015	SUPPLIES	604-49550-200	8.55
WEX BANK	40359224	04/06/2015	CREDIT CARD-MAR- ELECTRIC	604-49550-212	551.31
RUNNING'S SUPPLY	20150408	04/08/2015	MAINTENANCE	604-49550-241	146.04
CENTRAL MINNESOTA MUNIC	4994	03/17/2015	POWER COST	604-49550-263	40,950.00
CLIFTON-LARSON-ALLEN, LLP	1009276	04/10/2015	SERVICE #094-082822	604-49550-301	1,000.00
RUNNING'S SUPPLY	20150408	04/08/2015	MAINTENANCE	604-49550-310	65.20
ELECTRIC FUND	20150403	04/03/2015	MONTHLY UTILITY & TELECO	604-49550-321	193.68
VERIZON WIRELESS	9742592785	04/01/2015	TELEPHONE 2-21 TO 3-20	604-49550-321	87.05
SECR REV FUND/CITY OF WD	20150403	04/03/2015	PETTY CASH - ELECTRIC	604-49550-322	0.57
SECR REV FUND/CITY OF WD	20150403	04/03/2015	PETTY CASH - ELECTRIC	604-49550-322	0.57
SOURCE ONE SOLUTIONS, LLC	20150408	04/08/2015	UTILITY BILL - POSTAGE	604-49550-322	254.68
COTTONWOOD CO AUD/TRE	20150403	04/03/2015	APRIL 2015 DISPTACHING - RE	604-49550-325	187.50
ELECTRIC FUND	20150403	04/03/2015	MONTHLY UTILITY & TELECO	604-49550-326	96.62
SOURCE ONE SOLUTIONS, LLC	20150408	04/08/2015	UTILITY BILL - SERVICES	604-49550-326	1,683.37
BRENT BROWN	20150407	04/07/2015	EXPENSE-DSG MTG	604-49550-331	211.60
J. H. LARSON	S100879900.001	03/17/2015	CREDIT - SUPPLIES	604-49550-333	-67.11
ELECTRIC FUND	20150403	04/03/2015	MONTHLY UTILITY & TELECO	604-49550-381	192.65
ELECTRIC FUND	20150403	04/03/2015	MONTHLY UTILITY & TELECO	604-49550-382	19.62
ELECTRIC FUND	20150403	04/03/2015	MONTHLY UTILITY & TELECO	604-49550-385	26.74
TOSHIBA FINANCIAL SERVICES	275906576	04/06/2015	COPIER LEASE 3/20 - 4/20	604-49550-404	29.45
TOSHIBA FINANCIAL SERVICES	275906576A	04/06/2015	USAGE 10/1/2014 - 2/20/15	604-49550-404	41.89
HIGLEY FORD	68245	04/13/2015	MAINTENANCE	604-49550-405	302.81
GRAHAM TIRE	8451774	03/31/2015	MAINTENANCE	604-49550-405	637.04
BRAD BUSSA	20150403	04/03/2015	CLEANING	604-49550-406	184.60
STONER INDUSTRIAL, INC.	20150410	04/10/2015	SERVICE	604-49550-406	69.26
SCHWALBACH HARDWARE	20150408	04/08/2015	MAINTENANCE - ELECTRIC	604-49550-408	5.99
J. H. LARSON	S100879895.001	03/23/2015	MAINTENANCE	604-49550-408	117.90
AMERICAN PUBLIC POWER AS	261981	03/17/2015	DUES - CITY OF WINDOM #35	604-49550-433	3,155.88
AMERICAN PUBLIC POWER AS	262606	03/17/2015	DEED PROGRAM ANNUAL DU	604-49550-433	631.18
RETROFIT RECYCLING, INC	0078340-IN	04/03/2015	CONSERVATION	604-49550-450	475.44
JIM VELLEMA	20150406	04/06/2015	ENERGY REBATE	604-49550-450	23.97
TRAVIS RUPP	20150406	04/06/2015	ENERGY REBATE	604-49550-450	36.59
HARVEY NERNESS	20150406	04/06/2015	ENERGY REBATE	604-49550-450	25.00
ROBERT SNELLER	20150406	04/06/2015	ENERGY REBATE	604-49550-450	25.00
PRESTON ROSSOW	20150406	04/06/2015	ENERGY REBATE	604-49550-450	40.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
KATHLEEN BRANDT	20150406	04/06/2015	ENERGY REBATE	604-49550-450	25.00
MN REVENUE	20150410	04/10/2015	SALES TAX - MAR 2015	604-49550-460	1,479.52
BLUE CROSS/BLUE SHIELD	20150403	04/03/2015	PREMIUM INS. - MAY 2015	604-49550-480	938.50
WINDOM AREA DEVELOPME	20150403	04/03/2015	INDUSTRIAL DEVELOPMENT	604-49550-491	1,200.00
				Activity 49550 - Electric Total:	55,293.93
				Fund 604 - ELECTRIC Total:	83,194.07

Fund: 609 - LIQUOR STORE

MN REVENUE	20150410	04/10/2015	SALES TAX - MAR 2015	609-20202	12,998.00
					12,998.00

Activity: 49751 - Liquor Store

ADVERTISING PRODUCTS	16216	04/06/2015	SUPPLIES	609-49751-217	856.98
CAMPUS CLEANERS	20150403	04/03/2015	SERVICE	609-49751-217	40.10
AH HERMEL COMPANY	493904	03/23/2015	MERCHANDISE	609-49751-217	139.94
ENVIROMASTER, INC	519959	03/31/2015	SERVICE	609-49751-217	40.88
VINOCOPIA, INC	0120284-IN	03/23/2015	MERCHANDISE	609-49751-251	216.75
WIRTZ BEVERAGE MN WINE	1080298197	03/17/2015	MERCHANDISE	609-49751-251	4,442.37
SOUTHERN WINE & SPIRITS O	1263707	03/17/2015	MERCHANDISE	609-49751-251	355.10
SOUTHERN WINE & SPIRITS O	1266010	03/23/2015	MERCHANDISE	609-49751-251	1,571.28
PHILLIPS WINE & SPIRITS	2759002	03/23/2015	MERCHANDISE	609-49751-251	2,533.36
JOHNSON BROS.	5117560	03/23/2015	MERCHANDISE	609-49751-251	2,644.47
JOHNSON BROS.	5120820	04/06/2015	MERCHANDISE	609-49751-251	43.35
JOHNSON BROS.	5122450	03/31/2015	MERCHANDISE	609-49751-251	3,677.99
WIRTZ BEVERAGE MN WINE	108298198	03/17/2015	MERCHANDISE	609-49751-252	43.85
HAGEN BEVERAGE DIST. INC.	273378	04/06/2015	MERCHANDISE	609-49751-252	4,852.45
HAGEN BEVERAGE DIST. INC.	273633	04/13/2015	MERCHANDISE	609-49751-252	10,549.50
ARTISAN BEER COMPANY	3022481	03/23/2015	MERCHANDISE	609-49751-252	47.00
ARTISAN BEER COMPANY	3024618	04/06/2015	MERCHANDISE	609-49751-252	131.00
BEVERAGE WHOLESALERS	543963	04/06/2015	MERCHANDISE	609-49751-252	3,826.55
BEVERAGE WHOLESALERS	544907	04/13/2015	MERCHANDISE	609-49751-252	6,754.10
VINOCOPIA, INC	0120284-IN	03/23/2015	MERCHANDISE	609-49751-253	320.00
SOUTHERN WINE & SPIRITS O	1266011	03/23/2015	MERCHANDISE	609-49751-253	266.00
INDIAN ISLAND WINERY	2482	04/06/2015	MERCHANDISE	609-49751-253	826.08
PHILLIPS WINE & SPIRITS	2759003	03/23/2015	MERCHANDISE	609-49751-253	683.00
JOHNSON BROS.	5117561	03/23/2015	MERCHANDISE	609-49751-253	762.84
JOHNSON BROS.	5117562	03/23/2015	MERCHANDISE	609-49751-253	52.00
JOHNSON BROS.	5122451	03/31/2015	MERCHANDISE	609-49751-253	941.50
JOHNSON BROS.	5122452	03/31/2015	MERCHANDISE	609-49751-253	47.99
JOHNSON BROS.	518480	03/23/2015	CREDIT - MERCHANDISE	609-49751-253	-49.60
BEVERAGE WHOLESALERS	543963	04/06/2015	MERCHANDISE	609-49751-253	230.40
COCA-COLA BOTTLING COMP	0448508516	03/31/2015	MERCHANDISE	609-49751-254	351.84
EXTREME BEVERAGE, LLC	267-4358	03/26/2015	MERCHANDISE	609-49751-254	69.80
AH HERMEL COMPANY	493904	03/23/2015	MERCHANDISE	609-49751-254	45.84
JOHNSON BROS.	5117561	03/23/2015	MERCHANDISE	609-49751-254	60.50
AMERICAN BOTTLING CO	5459316628	03/31/2015	MERCHANDISE	609-49751-254	209.24
AH HERMEL COMPANY	493904	03/23/2015	MERCHANDISE	609-49751-256	77.66
HAGEN BEVERAGE DIST. INC.	273633	04/13/2015	MERCHANDISE	609-49751-259	76.25
BEVERAGE WHOLESALERS	544907	04/13/2015	MERCHANDISE	609-49751-259	16.80
AH HERMEL COMPANY	493904	03/23/2015	MERCHANDISE	609-49751-261	59.96
CLIFTON-LARSON-ALLEN, LLP	1009276	04/10/2015	SERVICE #094-082822	609-49751-301	1,000.00
SCHRAMMEL LAW OFFICE	20150407A	04/07/2015	SERVICE - LIQUOR	609-49751-304	105.00
ELECTRIC FUND	20150403	04/03/2015	MONTHLY UTILITY & TELECO	609-49751-321	62.72
ELECTRIC FUND	20150403	04/03/2015	MONTHLY UTILITY & TELECO	609-49751-326	90.62
VINOCOPIA, INC	0120284-IN	03/23/2015	MERCHANDISE	609-49751-333	18.00
WIRTZ BEVERAGE MN WINE	1080298197	03/17/2015	MERCHANDISE	609-49751-333	82.63
SOUTHERN WINE & SPIRITS O	1263707	03/17/2015	MERCHANDISE	609-49751-333	10.00
SOUTHERN WINE & SPIRITS O	1266010	03/23/2015	MERCHANDISE	609-49751-333	18.17
SOUTHERN WINE & SPIRITS O	1266011	03/23/2015	MERCHANDISE	609-49751-333	12.00
PHILLIPS WINE & SPIRITS	2759002	03/23/2015	MERCHANDISE	609-49751-333	48.85
PHILLIPS WINE & SPIRITS	2759003	03/23/2015	MERCHANDISE	609-49751-333	20.04

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
AH HERMEL COMPANY	493904	03/23/2015	MERCHANDISE	609-49751-333	3.95
JOHNSON BROS.	5117560	03/23/2015	MERCHANDISE	609-49751-333	30.61
JOHNSON BROS.	5117561	03/23/2015	MERCHANDISE	609-49751-333	28.39
JOHNSON BROS.	5122450	03/31/2015	MERCHANDISE	609-49751-333	70.02
JOHNSON BROS.	5122451	03/31/2015	MERCHANDISE	609-49751-333	35.07
JOHNSON BROS.	518480	03/23/2015	CREDIT - MERCHANDISE	609-49751-333	-1.67
WORTHINGTON DAILY GLOBE	1538063	04/06/2015	SUBSCRIPTION #299981 - RIV	609-49751-340	69.00
ELECTRIC FUND	20150403	04/03/2015	MONTHLY UTILITY & TELECO	609-49751-381	593.20
ELECTRIC FUND	20150403	04/03/2015	MONTHLY UTILITY & TELECO	609-49751-382	19.62
ELECTRIC FUND	20150403	04/03/2015	MONTHLY UTILITY & TELECO	609-49751-385	26.74
TOSHIBA FINANCIAL SERVICES	275906576	04/06/2015	COPIER LEASE 3/20 - 4/20	609-49751-404	29.45
TOSHIBA FINANCIAL SERVICES	275906576A	04/06/2015	USAGE 10/1/2014 - 2/20/15	609-49751-404	41.89
ELECTRIC FUND	20150406	04/06/2015	EXPENSE-MAINTENANCE	609-49751-409	19.02
BANK MIDWEST	20150407	04/07/2015	NSF-JEFFREY GOODMUND JR-	609-49751-480	25.00
BANK MIDWEST	20150409	04/09/2015	NSF-JEFFREY GOODMUND JR-	609-49751-480	25.00
BANK MIDWEST	20150413	04/13/2015	NSF-BILLIE LOPEZ-MARTIN -RI	609-49751-480	67.53
Activity 49751 - Liquor Store Total:					50,365.97
Fund 609 - LIQUOR STORE Total:					63,363.97

Fund: 614 - TELECOM

INTERNAL REVENUE SERVICE	20150403	04/03/2015	EXCISE TAX POSTING - MAR 2	614-20201	748.06
MN REVENUE	20150410	04/10/2015	SALES TAX - MAR 2015	614-20202	6,521.00
MN 9-1-1 PROGRAM	20150403	04/03/2015	MAR 2015 911 SERVICE	614-20206	1,007.51
Activity: 49870 - Telecom					8,276.57

STONER INDUSTRIAL, INC.	20150410	04/10/2015	SERVICE	614-49870-211	38.26
WEX BANK	40359224	04/06/2015	CREDIT CARD-MAR- TELECOM	614-49870-212	177.84
CALIX	10004889	04/01/2015	SERVICE-SUPPLIES	614-49870-217	6,000.00
SCHWALBACH HARDWARE	20150408	04/08/2015	MAINTENANCE - TELECOM	614-49870-223	148.31
SCHWALBACH HARDWARE	20150408	04/08/2015	MAINTENANCE - TELECOM	614-49870-227	25.26
POWER & TEL	5751261-00	04/01/2015	MAINTENANCE	614-49870-227	281.70
CLIFTON-LARSON-ALLEN, LLP	1009276	04/10/2015	SERVICE #094-082822	614-49870-301	1,000.00
ELECTRIC FUND	20150403	04/03/2015	MONTHLY UTILITY & TELECO	614-49870-321	378.19
VERIZON WIRELESS	9742592785	04/01/2015	TELEPHONE 2-21 TO 3-20	614-49870-321	297.50
SOURCE ONE SOLUTIONS, LLC	20150408	04/08/2015	UTILITY BILL - POSTAGE	614-49870-322	254.66
SOURCE ONE SOLUTIONS, LLC	20150408	04/08/2015	UTILITY BILL - SERVICES	614-49870-326	1,785.39
SOURCE ONE SOLUTIONS, LLC	20150408	04/08/2015	UTILITY BILL -MISC -RECON	614-49870-326	50.00
KDOM RADIO	KDOM0073150335636	04/10/2015	ADVERTISING	614-49870-340	564.50
ELECTRIC FUND	20150403	04/03/2015	MONTHLY UTILITY & TELECO	614-49870-381	2,048.48
ELECTRIC FUND	20150403	04/03/2015	MONTHLY UTILITY & TELECO	614-49870-382	17.04
ELECTRIC FUND	20150403	04/03/2015	MONTHLY UTILITY & TELECO	614-49870-385	26.74
TOSHIBA FINANCIAL SERVICES	275906576	04/06/2015	COPIER LEASE 3/20 - 4/20	614-49870-404	44.18
TOSHIBA FINANCIAL SERVICES	275906576A	04/06/2015	USAGE 10/1/2014 - 2/20/15	614-49870-404	41.89
BLUEHIGHWAYS	012-021015	04/03/2015	SUBSCRIBER - FEB 2015	614-49870-442	248.25
BLUEHIGHWAYS	012-031015	04/03/2015	SUBSCRIBER - MARCH 2015	614-49870-442	248.54
MLB NETWORK	049217	03/23/2015	SUBSCRIBER	614-49870-442	1,056.40
UNITED COMMUNICATIONS C	20150403	04/03/2015	SUBSCRIBER	614-49870-442	719.00
YOUNG BROADCASTING LLC	20150403	04/03/2015	SUBSCRIBER	614-49870-442	5,464.40
CBS TELEVISION STATIONS	20150413	04/13/2015	SUBSCRIBER	614-49870-442	4,604.80
RFD TV	2144-1740	03/24/2015	SUBSCRIBER	614-49870-442	438.41
DISPLAY SYSTEMS INTERNATI	23606	04/10/2015	SUBSCRIBER	614-49870-442	163.88
KARE GANNETT CO., INC	460-1040	04/10/2015	SUBSCRIBER	614-49870-442	4,936.40
FOX SPORTS	I67660	04/03/2015	SUBSCRIBER	614-49870-442	19,380.52
BTN - BIG TEN NETWORK	I69832	04/03/2015	SUBSCRIBER	614-49870-442	4,098.20
FOX TELEVISION STATIONS, IN	MAR-15	04/03/2015	SUBSCRIBER	614-49870-442	5,176.80
UNIVERSAL SERVICE ADMIN C	UBDI0000755440	04/01/2015	SERVICE	614-49870-443	1,260.22
ONVOY VOICE SERVICES	150402008508	04/10/2015	SERVICE	614-49870-445	1,306.37
DREAM HOST WEB HOSTING	1473097-2015-03-25-1	04/10/2015	SERVICE - SERVICE THRO 4-24	614-49870-447	139.00
JASON HANKE	387015	04/10/2015	SERVICE	614-49870-447	3,375.00
HURRICANE ELECTRIC LLC	9793007-IN	04/10/2015	SERVICE	614-49870-447	4,000.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
GOLDEN WEST TECH & INT SO	150310425	04/10/2015	SERVICE	614-49870-448	166.93
SDN COMMUNICATIONS	0639-04-2015	04/10/2015	SERVICE	614-49870-451	2,839.79
WOODSTOCK TELEPHONE CO	10041310	04/10/2015	SERVICE	614-49870-451	205.10
ONVOY VOICE SERVICES	150402009021	04/10/2015	SERVICE	614-49870-451	4,285.10
E-911 - INDEPENDENT EMERG	20150410	04/10/2015	911 SERVICE #0010143	614-49870-451	40.00
MN REVENUE	20150410	04/10/2015	SALES TAX - MAR 2015	614-49870-460	398.46
B & B IMC, LLC	D10462449	04/01/2015	PARTS FOR TORO-BILLED OUT	614-49870-480	788.00
Activity 49870 - Telecom Total:					78,519.51
Fund 614 - TELECOM Total:					86,796.08

Fund: 615 - ARENA

Activity: 49850 - Arena

CULLIGAN	20150406	04/06/2015	SERVICE	615-49850-200	428.25
STONER INDUSTRIAL, INC.	20150410	04/10/2015	SERVICE	615-49850-211	18.00
TOSHIBA FINANCIAL SERVICES	275906576	04/06/2015	COPIER LEASE 3/20 - 4/20	615-49850-217	26.51
COCA-COLA BOTTLING COMP	0448500714	04/15/2015	MERCHANDISE	615-49850-254	299.48
CLIFTON-LARSON-ALLEN, LLP	1009276	04/10/2015	SERVICE #094-082822	615-49850-301	730.00
ELECTRIC FUND	20150403	04/03/2015	MONTHLY UTILITY & TELECO	615-49850-321	123.53
VERIZON WIRELESS	9742592785	04/01/2015	TELEPHONE 2-21 TO 3-20	615-49850-321	47.84
ELECTRIC FUND	20150403	04/03/2015	MONTHLY UTILITY & TELECO	615-49850-326	92.85
KDOM RADIO	KDOM0113150335630	04/06/2015	ADVERTISING - ARENA	615-49850-340	82.00
ELECTRIC FUND	20150403	04/03/2015	MONTHLY UTILITY & TELECO	615-49850-381	5,504.60
ELECTRIC FUND	20150403	04/03/2015	MONTHLY UTILITY & TELECO	615-49850-382	321.79
ELECTRIC FUND	20150403	04/03/2015	MONTHLY UTILITY & TELECO	615-49850-385	26.74
SCHWALBACH HARDWARE	20150408	04/08/2015	MAINTENANCE - ARENA	615-49850-402	3.49
PAUL MARSH	1349	04/07/2015	MAINTENANCE	615-49850-404	636.00
RUNNING'S SUPPLY	20150408	04/08/2015	MAINTENANCE	615-49850-404	10.99
MILLER SELLNER EQUIP	62401B	04/06/2015	MAINTENANCE	615-49850-404	78.05
GDF ENTERPRISES, INC	A7912	04/06/2015	MAINTENANCE	615-49850-404	6.45
O'REILLY AUTOMOTIVE, INC	20150407	04/07/2015	MAINTENANCE - ARENA	615-49850-405	125.93
COTTONWOOD CO AGRICULT	20150406	04/06/2015	RENTAL- BLDG	615-49850-412	4,150.00
MN REVENUE	20150410	04/10/2015	SALES TAX - MAR 2015	615-49850-460	113.00
Activity 49850 - Arena Total:					12,825.50
Fund 615 - ARENA Total:					12,825.50

Fund: 617 - M/P CENTER

MN REVENUE	20150410	04/10/2015	SALES TAX - MAR 2015	617-20202	100.24
					100.24

Activity: 49860 - M/P Center

SECR REV FUND/CITY OF WD	20150403	04/03/2015	PETTY CASH - COMM CENTER	617-49860-217	10.00
RIVER BEND LIQUOR	20150407	04/07/2015	COMM CENTER	617-49860-251	203.49
RIVER BEND LIQUOR	20150407	04/07/2015	COMM CENTER	617-49860-252	417.55
RIVER BEND LIQUOR	20150407	04/07/2015	COMM CENTER	617-49860-254	8.39
RIVER BEND LIQUOR	20150407	04/07/2015	COMM CENTER	617-49860-261	3.60
CLIFTON-LARSON-ALLEN, LLP	1009276	04/10/2015	SERVICE #094-082822	617-49860-301	730.00
ELECTRIC FUND	20150403	04/03/2015	MONTHLY UTILITY & TELECO	617-49860-321	110.35
VERIZON WIRELESS	9742592785	04/01/2015	TELEPHONE 2-21 TO 3-20	617-49860-321	28.38
ELECTRIC FUND	20150403	04/03/2015	MONTHLY UTILITY & TELECO	617-49860-326	37.95
KDOM RADIO	KDOM 563150335631	04/03/2015	ADVERTISING - COMM CENTE	617-49860-340	377.50
ELECTRIC FUND	20150403	04/03/2015	MONTHLY UTILITY & TELECO	617-49860-381	1,323.32
ELECTRIC FUND	20150403	04/03/2015	MONTHLY UTILITY & TELECO	617-49860-382	42.65
ELECTRIC FUND	20150403	04/03/2015	MONTHLY UTILITY & TELECO	617-49860-385	53.48
TOSHIBA FINANCIAL SERVICES	275906576	04/06/2015	COPIER LEASE 3/20 - 4/20	617-49860-404	14.73
TOSHIBA FINANCIAL SERVICES	275906576	04/06/2015	COPIER LEASE 3/20 - 4/20	617-49860-404	60.00
TOSHIBA FINANCIAL SERVICES	275906576A	04/06/2015	USAGE 10/1/2014 - 2/20/15	617-49860-404	45.00
STONER INDUSTRIAL, INC.	20150410	04/10/2015	SERVICE	617-49860-406	119.50
ELECTRIC FUND	20150403C	04/03/2015	MAINTENANCE	617-49860-409	44.16
MN REVENUE	20150410	04/10/2015	SALES TAX - MAR 2015	617-49860-460	476.76

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
DEFRIES COLLISION CENTER	7800	04/03/2015	KARTES VEHICLE REPAIR	617-49860-480	764.58
Activity 49860 - M/P Center Total:					4,871.39
Fund 617 - M/P CENTER Total:					4,971.63
Fund: 651 - RIVERLBUFF TOWNHOMES					
Activity: 46520 - EDA					
CLIFTON-LARSON-ALLEN, LLP	1009276	04/10/2015	SERVICE #094-082822	651-46520-480	730.00
Activity 46520 - EDA Total:					730.00
Fund 651 - RIVERLBUFF TOWNHOMES Total:					730.00
Fund: 700 - PAYROLL					
Internal Revenue Service-Payr	INV0000509	04/03/2015	Federal Tax Withholding	700-21701	9,849.68
Minnesota Department of Re	INV0000508	04/03/2015	State Withholding	700-21702	4,021.98
Internal Revenue Service-Payr	INV0000510	04/03/2015	Social Security	700-21703	11,152.42
MN Pera	INV0000501	04/03/2015	PERA	700-21704	12,530.20
MN Pera	INV0000502	04/03/2015	PERA	700-21704	4,933.32
MN Pera	INV0000503	04/03/2015	PERA	700-21704	572.86
Minnesota State Deferred	INV0000504	04/03/2015	Deferred Compensation	700-21705	4,460.00
Minnesota State Deferred	INV0000505	04/03/2015	Deferred Roth	700-21705	900.00
BLUE CROSS/BLUE SHIELD	20150403	04/03/2015	PREMIUM INS. - MAY 2015	700-21706	35,656.00
COLLECTION SERVICES CENTE	20150403	04/03/2015	#CDDM013726	700-21709	930.23
MN Child Support Payment C	INV0000506	04/03/2015	Child Support Payment	700-21709	407.47
Internal Revenue Service-Payr	INV0000507	04/03/2015	Medicare Withholding	700-21711	3,110.76
SELECTACCOUNT	20150407	04/07/2015	FLEX SPENDING	700-21712	1,422.12
SELECTACCOUNT	20150415	04/15/2015	FLEX SPENDING	700-21712	1,123.26
COLONIAL LIFE INSURANCE	8182644-0412013	04/03/2015	BCN E8182644 INSURANCE	700-21714	8.82
MII LIFE	20150413	04/13/2015	VEBA	700-21720	10,077.28
					101,156.40
Fund 700 - PAYROLL Total:					101,156.40
Grand Total:					451,064.88

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL	37,066.02
211 - LIBRARY	2,608.59
225 - AIRPORT	5,636.62
230 - POOL	3,052.73
235 - AMBULANCE	8,001.72
250 - EDA GENERAL	6,069.55
254 - NORTH IND PARK	741.50
306 - 2013 STREET IMPROVEMENT	1,200.00
601 - WATER	11,035.06
602 - SEWER	22,615.44
604 - ELECTRIC	83,194.07
609 - LIQUOR STORE	63,363.97
614 - TELECOM	86,796.08
615 - ARENA	12,825.50
617 - M/P CENTER	4,971.63
651 - RIVERLBUFF TOWNHOMES	730.00
700 - PAYROLL	101,156.40
Grand Total:	451,064.88

Account Summary

Account Number	Account Name	Payment Amount
100-11500	Accounts Receivable	-38.15
100-20202	Sales Tax Payable	86.17
100-41110-200	Office Supplies	54.95
100-41110-304	Legal Fees	75.00
100-41110-331	Travel Expense	8.00
100-41110-434	Employee Appreciation	624.37
100-41310-200	Office Supplies	408.24
100-41310-217	Other Operating Supplie	71.32
100-41310-301	Auditing & Consulting Se	73.52
100-41310-308	Training & Registrations	239.20
100-41310-321	Telephone	215.63
100-41310-326	Data Processing	37.95
100-41310-331	Travel Expense	60.95
100-41310-480	Other Miscellaneous	351.50
100-41910-200	Office Supplies	9.02
100-41910-212	Motor Fuels	70.75
100-41910-304	Legal Fees	75.00
100-41910-321	Telephone	66.81
100-41910-326	Data Processing	334.55
100-41910-443	Intergovernmental Fees	240.16
100-41940-381	Electric Utility	503.25
100-41940-382	Water Utility	62.27
100-41940-385	Sewer Utility	81.77
100-42120-200	Office Supplies	88.87
100-42120-212	Motor Fuels	1,286.96
100-42120-304	Legal Fees	3,937.50
100-42120-321	Telephone	282.88
100-42120-322	Postage	17.37
100-42120-325	Dispatching	275.00
100-42120-334	Meals/Lodging	53.75
100-42120-404	Repairs & Maint - M&E	1,071.87
100-42120-412	Rentals - Building	1,850.00
100-42120-480	Other Miscellaneous	395.59
100-42220-200	Office Supplies	53.98
100-42220-212	Motor Fuels	205.68
100-42220-215	Materials & Equipment	767.52

Account Summary

Account Number	Account Name	Payment Amount
100-42220-308	Training & Registrations	691.50
100-42220-310	Lab Testing	256.00
100-42220-321	Telephone	27.70
100-42220-325	Dispatching	212.50
100-42220-404	Repairs & Maint - M&E	94.31
100-42220-405	Repairs & Maint - Vehicl	17.80
100-42220-439	Special Projects	69.95
100-42220-480	Other Miscellaneous	54.43
100-42500-325	Dispatching	12.50
100-42500-381	Electric Utility	9.25
100-43100-212	Motor Fuels	2,247.06
100-43100-215	Materials & Equipment	8,820.78
100-43100-217	Other Operating Supplie	244.42
100-43100-241	Small Tools	70.29
100-43100-321	Telephone	132.49
100-43100-325	Dispatching	125.00
100-43100-381	Electric Utility	2,697.68
100-43100-382	Water Utility	20.69
100-43100-385	Sewer Utility	26.74
100-43100-404	Repairs & Maint - M&E	5,062.79
100-43100-405	Repairs & Maint - Vehicl	-2.00
100-43100-480	Other Miscellaneous	938.50
100-45120-217	Other Operating Supplie	14.73
100-45120-340	Advertising & Promotion	265.00
100-45202-325	Dispatching	37.50
100-45202-381	Electric Utility	194.69
100-45202-405	Repairs & Maint - Vehicl	23.99
100-45202-406	Repairs & Maint - Groun	667.36
100-45202-409	Repairs & Maint - Utilitie	33.17
211-45501-200	Office Supplies	114.70
211-45501-217	Other Operating Supplie	7.36
211-45501-321	Telephone	30.21
211-45501-326	Data Processing	42.95
211-45501-381	Electric Utility	216.76
211-45501-382	Water Utility	16.67
211-45501-385	Sewer Utility	26.74
211-45501-402	Repairs & Maint - Struct	20.00
211-45501-435	Books and Pamphlets	1,403.20
211-45501-480	Other Miscellaneous	730.00
225-45127-200	Office Supplies	35.15
225-45127-381	Electric Utility	964.07
225-45127-406	Repairs & Maint - Groun	1,254.17
225-45127-409	Repairs & Maint - Utilitie	17.56
225-45127-480	Other Miscellaneous	730.00
225-49950-500	Capital Outlay	2,635.67
230-45124-217	Other Operating Supplie	7.36
230-45124-326	Data Processing	351.82
230-45124-350	Printing & Design	265.00
230-45124-404	Repairs & Maint - M&E	1,350.00
230-45124-460	Miscellaneous Taxes	13.00
230-45124-480	Other Miscellaneous	1,065.55
235-42153-212	Motor Fuels	1,522.11
235-42153-217	Other Operating Supplie	1,629.54
235-42153-312	Nursing	1,463.93
235-42153-321	Telephone	90.02
235-42153-323	Radio Units	1,089.00
235-42153-325	Dispatching	200.00
235-42153-327	Interpretation Fees	34.00

Account Summary

Account Number	Account Name	Payment Amount
235-42153-334	Meals/Lodging	274.51
235-42153-404	Repairs & Maint - M&E	47.15
235-42153-405	Repairs & Maint - Vehicl	544.10
235-42153-435	Books and Pamphlets	377.36
235-42153-480	Other Miscellaneous	730.00
250-23900	Notes Payable - Noncurr	866.49
250-46520-200	Office Supplies	9.02
250-46520-301	Auditing & Consulting Se	1,000.00
250-46520-321	Telephone	100.63
250-46520-322	Postage	3.94
250-46520-331	Travel Expense	597.43
250-46520-381	Electric Utility	49.04
250-49980-602	Other Long-Term Obliga	2,037.66
250-49980-612	Other Interest	1,405.34
254-46520-303	Engineering and Surveyi	391.50
254-46520-304	Legal Fees	350.00
306-49950-304	Legal Fees	1,200.00
601-16400	Machinery & Equipment	102.00
601-49400-212	Motor Fuels	185.64
601-49400-301	Auditing & Consulting Se	1,000.00
601-49400-308	Training & Registrations	105.00
601-49400-321	Telephone	98.31
601-49400-322	Postage	254.68
601-49400-325	Dispatching	100.00
601-49400-326	Data Processing	1,126.71
601-49400-381	Electric Utility	4,473.52
601-49400-382	Water Utility	15.53
601-49400-385	Sewer Utility	26.74
601-49400-386	Landfill	94.35
601-49400-404	Repairs & Maint - M&E	138.59
601-49400-408	Repairs & Maint - Distrib	119.99
601-49400-443	Intergovernmental Fees	3,194.00
602-16400	Machinery & Equipment	102.00
602-49450-212	Motor Fuels	421.43
602-49450-241	Small Tools	184.98
602-49450-301	Auditing & Consulting Se	1,000.00
602-49450-310	Lab Testing	1,333.80
602-49450-321	Telephone	202.73
602-49450-322	Postage	264.11
602-49450-325	Dispatching	100.00
602-49450-326	Data Processing	854.13
602-49450-381	Electric Utility	15,684.74
602-49450-382	Water Utility	247.93
602-49450-404	Repairs & Maint - M&E	687.13
602-49450-439	Special Projects	126.46
602-49450-480	Other Miscellaneous	1,406.00
604-14200	Inventory	10,179.85
604-16400	Machinery & Equipment	410.29
604-20202	Sales Tax Payable	16,710.00
604-22000	Prepayments	600.00
604-49550-200	Office Supplies	248.82
604-49550-212	Motor Fuels	551.31
604-49550-241	Small Tools	146.04
604-49550-263	Merchandise for Resale	40,950.00
604-49550-301	Auditing & Consulting Se	1,000.00
604-49550-310	Lab Testing	65.20
604-49550-321	Telephone	280.73
604-49550-322	Postage	255.82

Account Summary

Account Number	Account Name	Payment Amount
604-49550-325	Dispatching	187.50
604-49550-326	Data Processing	1,779.99
604-49550-331	Travel Expense	211.60
604-49550-333	Freight and Express	-67.11
604-49550-381	Electric Utility	192.65
604-49550-382	Water Utility	19.62
604-49550-385	Sewer Utility	26.74
604-49550-404	Repairs & Maint - M&E	71.34
604-49550-405	Repairs & Maint - Vehicl	939.85
604-49550-406	Repairs & Maint - Groun	253.86
604-49550-408	Repairs & Maint - Distrib	123.89
604-49550-433	Dues & Subscriptions	3,787.06
604-49550-450	Conservation	651.00
604-49550-460	Miscellaneous Taxes	1,479.52
604-49550-480	Other Miscellaneous	938.50
604-49550-491	Payments to Other Orga	1,200.00
609-20202	Sales Tax Payable	12,998.00
609-49751-217	Other Operating Supplie	1,077.90
609-49751-251	Liquor	15,484.67
609-49751-252	Beer	26,204.45
609-49751-253	Wine	4,080.21
609-49751-254	Soft Drinks & Mix	737.22
609-49751-256	Tobacco Products	77.66
609-49751-259	Non- Alcoholic	93.05
609-49751-261	Other Merchandise	59.96
609-49751-301	Auditing & Consulting Se	1,000.00
609-49751-304	Legal Fees	105.00
609-49751-321	Telephone	62.72
609-49751-326	Data Processing	90.62
609-49751-333	Freight and Express	376.06
609-49751-340	Advertising & Promotion	69.00
609-49751-381	Electric Utility	593.20
609-49751-382	Water Utility	19.62
609-49751-385	Sewer Utility	26.74
609-49751-404	Repairs & Maint - M&E	71.34
609-49751-409	Repairs & Maint - Utilitie	19.02
609-49751-480	Other Miscellaneous	117.53
614-20201	Excise Tax Payable	748.06
614-20202	Sales Tax Payable	6,521.00
614-20206	911 TAP & TACIP Fees CI	1,007.51
614-49870-211	Cleaning Supplies	38.26
614-49870-212	Motor Fuels	177.84
614-49870-217	Other Operating Supplie	6,000.00
614-49870-223	Buidling Repair Supplies	148.31
614-49870-227	Utility System Maint Sup	306.96
614-49870-301	Auditing & Consulting Se	1,000.00
614-49870-321	Telephone	675.69
614-49870-322	Postage	254.66
614-49870-326	Data Processing	1,835.39
614-49870-340	Advertising & Promotion	564.50
614-49870-381	Electric Utility	2,048.48
614-49870-382	Water Utility	17.04
614-49870-385	Sewer Utility	26.74
614-49870-404	Repairs & Maint - M&E	86.07
614-49870-442	Subscriber Fees	46,535.60
614-49870-443	Intergovernmental Fees	1,260.22
614-49870-445	Switch Fees	1,306.37
614-49870-447	Internet Expense	7,514.00

Account Summary

Account Number	Account Name	Payment Amount
614-49870-448	On-Call Support	166.93
614-49870-451	Call Completion	7,369.99
614-49870-460	Miscellaneous Taxes	398.46
614-49870-480	Other Miscellaneous	788.00
615-49850-200	Office Supplies	428.25
615-49850-211	Cleaning Supplies	18.00
615-49850-217	Other Operating Supplie	26.51
615-49850-254	Soft Drinks & Mix	299.48
615-49850-301	Auditing & Consulting Se	730.00
615-49850-321	Telephone	171.37
615-49850-326	Data Processing	92.85
615-49850-340	Advertising & Promotion	82.00
615-49850-381	Electric Utility	5,504.60
615-49850-382	Water Utility	321.79
615-49850-385	Sewer Utility	26.74
615-49850-402	Repairs & Maint - Struct	3.49
615-49850-404	Repairs & Maint - M&E	731.49
615-49850-405	Repairs & Maint - Vehicl	125.93
615-49850-412	Rentals - Building	4,150.00
615-49850-460	Miscellaneous Taxes	113.00
617-20202	Sales Tax Payable	100.24
617-49860-217	Other Operating Supplie	10.00
617-49860-251	Liquor	203.49
617-49860-252	Beer	417.55
617-49860-254	Soft Drinks & Mix	8.39
617-49860-261	Other Merchandise	3.60
617-49860-301	Auditing & Consulting Se	730.00
617-49860-321	Telephone	138.73
617-49860-326	Data Processing	37.95
617-49860-340	Advertising & Promotion	377.50
617-49860-381	Electric Utility	1,323.32
617-49860-382	Water Utility	42.65
617-49860-385	Sewer Utility	53.48
617-49860-404	Repairs & Maint - M&E	119.73
617-49860-406	Repairs & Maint - Groun	119.50
617-49860-409	Repairs & Maint - Utilitie	44.16
617-49860-460	Miscellaneous Taxes	476.76
617-49860-480	Other Miscellaneous	764.58
651-46520-480	Other Miscellaneous	730.00
700-21701	Federal Withholding	9,849.68
700-21702	State Withholding	4,021.98
700-21703	FICA Tax Withholding	11,152.42
700-21704	PERA Contributions	18,036.38
700-21705	Retirement	5,360.00
700-21706	Medical Insurance	35,656.00
700-21709	Wage Levy	1,337.70
700-21711	Medicare Tax Withholdi	3,110.76
700-21712	Flex Account	2,545.38
700-21714	Individual Insurance-Col	8.82
700-21720	VEBA Contributions	10,077.28
	Grand Total:	451,064.88

4.16.15

Project Account Summary

Project Account Key	Payment Amount
None	451,064.88
Grand Total:	451,064.88