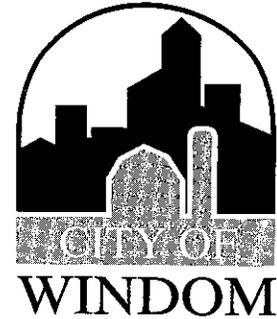


**Council Meeting**  
**Tuesday, March 3, 2015**  
**City Council Chambers**  
**7:30 p.m.**  
**AGENDA**



Call to Order  
Pledge of Allegiance

1. Approval of Minutes
  - Council Minutes–February 17, 2015
2. Consent Agenda
  - Minutes
    - Telecom Commission – February 2 & 23, 2015
    - Community Center Commission – February 23, 2015
3. Department Heads
4. Resolution Supporting Dedicated State Funding For City Streets
5. Spring City Wide Clean-Up Event– Hometown Sanitation
6. Hiring Recommendations
  - Part-Time Seasonal - Parks
7. New Business
8. Old Business
  - Coffee With The Windom City Council – Proposed Schedule
9. Regular Bills
10. Council Concerns
11. Adjourn

**Meeting Reminders**

Long Range Planning and Goal Setting Meeting Scheduled for Thursday, March 19, 2015 at 5:00 p.m.

2015 Board of Appeal and Equalization Meeting Scheduled for Tuesday, May 12<sup>th</sup> at 4:30 p.m.



**Regular Council Meeting  
Windom City Hall, Council Chamber  
February 17, 2015  
7:30 p.m.**

1. Call to Order:

The meeting was called to order by Mayor Corey Maricle at 7:30 p.m.

2. Roll Call:
- |                     |   |
|---------------------|---|
| Mayor:              | Corey Maricle   |
| Council Present:    | Brian Cooley, Paul Johnson, Bryan Joyce and JoAnn Ray   |
| Council Absent:     | Dominic Jones   |
| City Staff Present: | Steve Nasby, City Administrator; Aaron Backman, EDA Executive Director; Al Baloun, Recreation Director; Dan Ortman, Fire Chief, Mark Stevens, Assistant Chief; Mary Marcy, 2 <sup>nd</sup> Assistant Chief; Roger Winker, 3 <sup>rd</sup> Assistant Chief; Scott Peterson, Police Chief; and Terry Glidden, Telecom |

3. Pledge of Allegiance

4. Approval of Minutes:

**Motion by Joyce second by Cooley to approve the City Council minutes from February 3, 2015. Motion carried 4 – 0 (Jones absent).**

5. Consent Agenda:

Maricle noted the minutes from the following Boards and Commissions.

- Economic Development Authority – February 9, 2015
- Library Board – February 10, 2015
- Planning & Zoning – February 10, 2015
- Parks & Recreation Commission – February 11, 2015
- Emergency Services Building Committee – February 12, 2015

**Motion by Ray second by Johnson to accept the Consent agenda board and commission minutes. Motion carried 4 – 0 (Jones absent).**

Maricle said there was an application for a dance license from the Windom Fire Department for an event on April 25, 2015.

**Motion by Ray second by Joyce to approve a dance license for the Windom Fire Department for April 25, 2015. Motion carried 4 – 0 (Jones absent).**

6. Department Heads:

None.

7. Economic Development Authority Annual Report:

Aaron Backman, EDA Executive Director, said that the Annual Report for 2014 had been completed and approved by the EDA Board on January 12, 2015. The highlights from 2014 included work on the EDA's goals as follows:

- Recruit a restaurant -- In May 2014 Margarita's Ville opened in the former Eagles Club location. This project was assisted with a Small Business Revolving Fund loan.
- North Windom Industrial Park (NWIP) Phase II and Shovel Ready Certification – Two rounds of applications were submitted to the U.S. Department of Commerce for grants to complete the infrastructure in the industrial park. Unfortunately these applications were unsuccessful, but staff will continue to seek funding. The NWIP did achieve Shovel Ready Certification from the State in November 2014 and is the only designated site in the SW Regional Development area covering nine counties.
- Complete a Housing Study and Outreach to Developers: The EDA partnered with the Windom HRA to hire a consultant and complete a housing study. That data has been used to reach out to developers and a redevelopment project is pending that would have a mix of apartments and townhouses.
- Work with existing businesses to stay in Windom and expand those businesses. The EDA projects here included a TIF district for GDF to redevelop the former Towlerton lot, two small business loans were completed, work was done on a warehouse project, extensions of streets and infrastructure were done for Big Game's expansion and access for Fast Distributing.
- Collaboration with other community partners to promote Windom. The EDA spearheaded the effort to host a career fair on October 29, 2014. This was very successful with many area school districts and businesses participating.

Maricle thanked Backman and the EDA for all of their work and congratulated them on a great job.

Preliminary

Joyce also thanked them for the work, current activities and appreciated the look ahead to future goals.

**Motion by Cooley second by Joyce to approve the annual report from the Windom Economic Development Authority as presented. Motion carried 4 – 0 (Jones absent).**

8. Ratification of Fire Department Elections:

Dan Ortman, Fire Chief, said that the Department had conducted their annual elections and the following persons had been re-elected.

Dan Ortman	Fire Chief
Mark Stevens	Assistant Chief
Mark Marcy	2 <sup>nd</sup> Assistant Chief – Training Officer
Roger Winker	3 <sup>rd</sup> Assistant Chief - Secretary

**Motion by Ray second by Johnson to ratify the 2015 Election of Windom Fire Department Officers. Motion carried 4 – 0 (Jones absent).**

Joyce and Maricle thanked the officers and Windom Fire Department for their service.

9. Second Reading of Ordinance Amending City Code 33.03–Park & Recreation Commission:

Maricle said that the ordinance revision is to increase the number of persons serving on the board from five to seven.

**Motion by Joyce second by Cooley to approve the second reading of Ordinance #149 2<sup>nd</sup> Series to amend Windom City Code 33.03. Motion carried 4 – 0 (Jones absent).**

10. Additional Mayor Appointments to Park & Recreation Commission:

Maricle said that his two additional appointees were Josh Shrunk and Darrel Tietz.

**Motion by Joyce second by Johnson to approve the appointments to the Parks & Recreation Commission as presented. Motion carried 4 – 0 (Jones absent).**

11. River Bend Liquor Committee Recommendations:

Johnson said that the Liquor Committee met to discuss the upcoming vacancy for the management of the liquor store and explore options. The options included re-hiring a manager, contracting out management services and franchising the business. Research into these options revealed that the City could not contract out management pursuant to a 1981 Attorney General's opinion and that the liquor store could not be franchised by the City. As such, the Liquor Committee is recommending that the Liquor Store Manager position be advertised and filled.

Preliminary

Cooley asked about the revenue at the liquor store. Nasby replied that the City has about \$1.6 million in gross sales and has a profit of about \$150,000 including the transfer amount to the general fund of \$70,000.

**Motion by Cooley second by Johnson to advertise for a Liquor Store Manager. Motion carried 4 – 0 (Jones absent).**

Nasby said the second recommendation is to settle an issue with a paint warranty relating to the roofing that was replaced in 2002. The paint is peeling off the surfaces and this has been inspected by the contractor, materials supplier and paint manufacturer. The City has been offered a settlement of \$10,000 or having the roof repainted. Nasby said the recommendation by staff and the Liquor Committee is to accept the cash settlement.

**Motion by Joyce second by Johnson to approve a \$10,000 settlement for warranty claim on the Liquor Store roof. Motion carried 4 – 0 (Jones absent).**

12. Arena and Swimming Pool Items:

Al Baloun, Recreation Director, said that the City and Hockey Association had purchased some used rink boards in 2011. The primary purpose was to use the glass and plastic caps from the boards, which was done. The remaining boards have been stored at the Street Shop. The City of Alpha has made an offer of \$250 to purchase these boards. The Hockey Association has been notified of the proposal and had no objection. The Parks & Recreation Commission is recommending the sale of the boards to the City of Alpha with them making arrangements for transportation.

**Motion by Johnson second by Joyce to declare the hockey boards as surplus equipment and to authorize the sale to the City of Alpha for \$250 with them hauling. Motion carried 4 – 0 (Jones absent).**

Baloun said the second item is the hiring of a pool manager for 2015. He said that Samantha Harold had been pool manager in 2014 and co-manager in 2013. He noted that the wage had been discussed with the City Administrator and the rate would be \$12.50 per hour, which is an increase of 25 cents over 2014. The Parks & Recreation Commission has recommended the hiring of for 2015 Pool Manager.

**Motion by Joyce second by Ray to hire Samantha Harold as Pool Manager for 2015 at a rate of \$12.50 per hour. Motion carried 4 – 0 (Jones absent).**

13. 2014 Annual Report:

Nasby said the 2014 Annual report is a statistical summary of the services provided by the City of Windom. He thanked staff for all their efforts throughout the year and encouraged the Council to look through the information. The report will be on the City website too.

Preliminary

**Motion by Cooley second by Joyce to accept the 2014 Annual Report. Motion carried 4 – 0 (Jones absent).**

14. New Business:

None.

15. Old Business:

Nasby noted that the legislation allowing the City to place a local option sales tax on the ballot for voters has been introduced, but he is awaiting hearing dates.

Maricle said that the City Council had discussed long range planning and priority setting. He asked for possible dates. Council consensus to meet on March 19<sup>th</sup> with a time to be determined.

Joyce said that he had mentioned a “Coffee with Council” idea as a way to encourage more interaction with the public. He asked if the Council was interested in scheduling a weekend a month and handed out a proposed schedule and locations with the second Saturday of the month designated and a time of 9-10:30 am. Council consensus to try Coffee with Council events and report back how it is received. Joyce would confirm the meeting sites with the businesses.

16. Regular Bills:

**Motion by Ray seconded by Joyce to approve the regular bills. Motion carried 4 – 0 (Jones absent).**

17. Council Concerns:

Cooley said that the Emergency Services Building Committee had met to discuss the 11 RFPs received and the committee selected four for interviews. The tentative interview date with the shortlisted firms is March 24<sup>th</sup>.

18. Adjournment:

**Mayor Maricle adjourned the meeting by unanimous consent at 8:10 p.m.**

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Corey Maricle, Mayor

Attest: \_\_\_\_\_  
Steve Nasby, City Administrator

# Telecommunications Commission Meeting

Feb. 2<sup>nd</sup> , 2015

6:30 P.M.

I. Call to Order :

Called the meeting to Order @ 6:31 p.m.

II. Roll Call:

Commissioners Present: Forrest Fosheim, Dominic Jones, Bryan Joyce, Travis Eichstadt

Commissioners Absent: Jeremy Lund

City Staff: Dan Olsen, Jeff Dahna, Steve Nasby

III. Election of Officers:

Forrest Fosheim swore in Travis Eichstadt to the Telecom Commission.

**Bryan Joyce made motion for Forrest Fosheim to remain Chair.**

**Dominic Jones 2<sup>nd</sup> , All in Favor**

**Dominic Jones made motion for Jeremy Lund to Vice Chair.**

**Bryan Joyce 2<sup>nd</sup> , All in Favor**

**Bryan Joyce made motion for Travis Eichstadt to Secretary**

**Dominic Jones 2<sup>nd</sup> , All in Favor**

IV. 2015 Smart Goals:

A partial list of on-going projects was presented by Olsen. Each item was discussed. It was decided the goals for the year would be to provide good service and obtain profitability

V. Finley Engineering – FCC Data Collection Maps:

Motion by Jones seconded by Eicstadt to approve Finley engineering to prepare maps for data collection report.

VI. City Network Installation update:

Olsen provided an update as to the project. Waiting on others to determine needs.

VII. Adjourn:

Meeting was adjourned

**TELECOMMUNICATION COMMISSION MINUTES**  
**North 71 SWWC Office**  
**February 23, 2015**  
**6:30 P.M.**

**I. Call Meeting to Order**

The Telecommunication Commission meeting was called to order at 6:30 P.M in the North 71 SWWC Office.

**II. Roll Call**

**Member Present:** Jeremy Lund, Forrest Fosheim, Travis Eichstedt, Dominic Jones

**Member Absent:** Bryan Joyce

**Staff Present:** Dan Olsen, WindomNet Manager, Steve Nasby, City Administrator; Chelsie Carlson, Finance Director/Controller

**Others Present:** Justin Huebner, Kiesling Associates (Phone)

**III. Kiesling Engagement Update**

Justin Huebner, Kiesling Associates presented to a Contribution Margin/Bundle Analysis of services offered by WindomNet. The analysis included the revenues generated by each line of service along with the associated expenses as well as the expenses that are shared by all services. The analysis used 2014 financial results and 2015 pro forma information and will be used by the Commission to review WindomNet rate structure and make recommendations regarding future price changes and bundle offerings.

The results of the analysis reinforced the need for cable rate increase in order for WindomNet to cover current costs of providing cable service. Additionally WindomNet is not covering their costs with several current offerings and needs to create packages that are attractive to customers and produce enough margins to cover their costs.

During the presentation, Kiesling presented several suggestions for additional services that could be offered or packaged together to increase margin for WindomNet and match the service needs of residents. Kiesling discussed packaging vertical services such as Caller Id, Call Forwarding, and Long Distance with bundles since they carry higher margins and add value to customers. They also suggested including DVR in a bundle. Cable alternatives such as Netflix/Sling TV were noted as possible additions to increase data usage by customers and move away from traditional cable which has little or no margin.

The overall recommendation by Kiesling was to offer more value added bundles in conjunction with the needed rate increases to give customers a cable alternative in order to avoid the rate increases. Creating bundles with higher internet speeds was discussed as a possibility. These higher speeds will be needed by customers that are using cable alternative solutions.

The rate increases needed on cable are due to increased programming costs charged to WindomNet including off-air costs of providing channels. The rate increases could be done in steps and customers would be encouraged at each step to look at alternative options. Dan Olsen also mentioned putting off-air costs directly on customer bills to explain the need for the rate increase. WindomNet is not making money providing cable. WindomNet would increase margin if customers found cable alternatives and used WindomNet data services to access those alternatives.

The Commission discussed Dan and Chelsie working with Kiesling to create pricing scenarios/package offerings that would potentially produce enough margin to cover WindomNet costs and provide dollars for needed capital improvements. The Commission would review the scenarios and make a recommendation on pricing/bundle offering.

**Motion by Jones, seconded by Eichstedt, to authorize up to \$1,500 additional spending with Keisling to create pricing/packaging scenarios that potentially produce positive cash flow for WindomNet. This would also include a high level presentation to the City Council. Motion carried 4-0.**

#### IV. SMBS Billing Error:

Chelsie Carlson informed the Commission that during the Kiesling engagement discrepancies were discovered between Exhibit D of the SMBS Master Services Agreement and the SMBS billing invoice. Exhibit D indicates Set-Top Box Licensing to be \$3.00 and Feature Set to be \$2.50. SMBS has been charged \$1.00 for Set Top Boxes and \$2.00 for Feature Sets. Dan Olsen indicated the Exhibit D of the contract was incorrect and the invoice price of \$1.00 is correct. Alternatively Exhibit D for feature set at \$2.50 is correct and the SMBS Invoice template was incorrect at \$2.00. The Commission recommended Steve Nasby, City Administrator initiate notification with SMBS to correct Exhibit D of the contract and also correct the SMBS billing invoice for feature set to \$2.50. Nasby will also pursue recovery of the under billed amount.

#### V. Customer Request for Internet Rate

Dan Olsen has a request from a customer for 1GB internet service. Olsen is recommending \$399/month as the rate for this service. The Commission discussed future changes to bundle offerings may include faster internet but authorized Olsen to offer this pricing to the customer and move forward with City Council approval if the customer agrees to the service and pricing.

#### VI. City Network Update

Dan is working with department heads to map out the City Network. The security vendor will be visiting next week to review the needs of each department so capacity and design of the network can be defined.

**VII.** Ice Warp

**Motion by Lund, seconded by Eichstedt, to renew annual maintenance agreement for Ice Warp, email server, for \$1,133.33. Motion carried 4-0.**

**VIII.** Adjourn

Forrest Foshiem adjourned the meeting at 9:00 P.M.

Community Center Commission Minutes  
Monday February 23, 2015

1. Call to Order: The meeting was called to order by President Wayne Maras at 5:35 p.m.

2. Roll Call:

President:	Wayne Maras
CC Director:	Brad Bussa
Commission Members:	Linda Stuckenbroker Kelly Woizeschke Mitch Voehl-Absent Lenny Thiner
Commission Liaisons:	Brian Cooley Bruce Caldwell-Absent Paul Johnson
EDA Director:	Aaron Backman-Absent
Public:	

3. Approval of Minutes:

**Motion by Kelly Woizeschke, seconded by Lenny Thiner to approve the January 25, 2015 Community Center Commission Minutes. Motion passed.**

4. Additions to the agenda:

Correspondence- Nice Comments, always nice to see these positive comments coming in. It shows that building and staff are working well with patrons.

5. President's Report:

No Report Available

6. Director's Report:

- a. WCC Director Bussa handed out Smart Goals that are being given to City Council and discussed goals and will be working at future Commission Meetings on accomplishing them.

7. Resource Management:

Schedule of Events: Reviewed schedule of events and WCC Director Bussa stated that March was going to be a very busy month with 27 events scheduled besides Senior Dining and of those, 8 being major events.

Income & Expense: Reviewed Income and Expense

8. Miscellaneous:

Nothing to Report

9. Open Forum:

Nothing to Report

10. Next Meeting:

Monday March 23, 2015 @ 5:30 pm

**Adjourn:**

**Motion by Kelly Woizeschke, seconded by Lenny Thiner, to adjourn the meeting at 6:25 pm. Motion carried 4-0.**

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Wayne Maras, WCC President

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Linda Stuckenbroker, WCC Secretary

Attest: \_\_\_\_\_  
Brad Bussa, WCC Director

## RESOLUTION #2015-

**INTRODUCED:**

**SECONDED:**

**VOTED: Aye:**

**Nay:**

**Absent:**

### CITY OF WINDOM

#### **A RESOLUTION SUPPORTING DEDICATED STATE FUNDING FOR CITY STREETS**

**WHEREAS**, Minnesota contains over 141,000 miles of roadway, and over 19,000 miles—or 13 percent—are owned and maintained by Minnesota’s 852 cities; and

**WHEREAS**, over 80 percent of municipal streets are ineligible for dedicated Highway User Tax Distribution Fund dollars; and

**WHEREAS**, the more than 700 Minnesota cities with populations below 5,000 are ineligible for dedicated Highway User Tax Distribution Fund dollars; and

**WHEREAS**, city streets are a separate but integral piece of the network of roads supporting movement of people and goods; and

**WHEREAS**, existing funding mechanisms, such as Municipal State Aid (MSA), property taxes and special assessments, have limited applications, leaving cities under-equipped to address growing needs; and

**WHEREAS**, city cost participation in state and county highway projects diverts resources from city-owned streets; and

**WHEREAS**, maintenance costs increase as road systems age, and no city—large or small—is spending enough on roadway capital improvements to maintain a 50-year lifecycle; and

**WHEREAS**, for every one dollar spent on maintenance, a road authority—and therefore taxpayers—save seven dollars in repairs; and

**WHEREAS**, cities need greater resources, including an additional dedicated state funding source for transportation, and flexible policies in order to meet growing demands for street improvements and maintenance.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA**, that the City of Windom supports an omnibus transportation funding bill that provides additional dedicated state funding for city streets including funding that can be used for non-MSA city street maintenance, construction and reconstruction.

Adopted this 3rd day of March, 2015.

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Corey J. Maricle, Mayor

ATTEST:

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Steven Nasby, City Administrator

## **League Board passes city street funding resolution, urges cities to consider adoption**

The League of Minnesota Cities Board of Directors on Feb. 19 adopted a resolution demonstrating support for new dedicated state funding for city streets. The resolution, which is aimed at formalizing a directive enacted by the Board in January, supports “an omnibus transportation funding bill that provides additional dedicated state funding for city streets including funding that can be used for non-MSA (municipal state aid) city street maintenance, construction and reconstruction.”

The resolution will be presented to legislators, Governor Mark Dayton and other stakeholders. A similar model resolution is available to cities at [http://www.lmc.org/media/document/1/sampleres\\_citystreetfunding.doc](http://www.lmc.org/media/document/1/sampleres_citystreetfunding.doc)

Cities that are interested in supporting this effort are encouraged to consider adopting the resolution as soon as possible and sharing it with their legislators. Copies of resolutions that have been adopted should also be submitted to Assistant Intergovernmental Relations Director Anne Finn at the League at [afinn@lmc.org](mailto:afinn@lmc.org) or by mail to:

Anne Finn  
Assistant Intergovernmental Relations Director  
League of Minnesota Cities  
145 University Ave. W.  
St. Paul, MN 55103

**From:** Ziegler, Laura <lziegler@lmc.org>  
**Sent:** Friday, February 20, 2015 3:29 PM  
**To:** Transportation  
**Subject:** ADV: [transportation] LMC Action Alert: Cities Encouraged to Pass Transportation Resolution

***League of Minnesota Cities  
Resolution Action Alert***

***Resolutions Needed! Consider passing  
a city resolution at your next council  
meeting.***

Yesterday, the League's Board of Directors passed a resolution demonstrating support for new dedicated state funding for city streets. The League is encouraging cities to consider passing the same resolution of support at their next city council meeting.

The resolution supports "an omnibus transportation funding bill that provides additional dedicated state funding for city streets including funding that can be used for non-MSA (municipal state aid) city street maintenance, construction and reconstruction."

**View the model resolution and more information here:**  
**<http://www.lmc.org/citystreets>**

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**Share Passed Resolutions**

If your city passes the resolution, be sure to send it to your legislators and League staff.

Find out who your legislators are & get their contact information.

Send resolutions to: [liaison@lmc.org](mailto:liaison@lmc.org) or to  
Anne Finn  
145 University Ave W.

St. Paul, MN 55103

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Thank you for your help in advocating for your city and other cities across the state!

**If you receive feedback from your Senators, Representatives, or if you have questions about the resolution, please contact Anne Finn at [afinn@lmc.org](mailto:afinn@lmc.org) or (651) 281-1263.**

This message has been sent to members of the legislative listserv, mayors-legislative listserv, and transportation listserv.

*Copyright © League of Minnesota Cities, All rights reserved.*

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You are currently subscribed to transportation as: [snasby@windom-mn.com](mailto:snasby@windom-mn.com)  
To unsubscribe send a blank email to [leave-255382-19041.8d297a658bd8918ca2428789005950df@listserv.lmc.org](mailto:leave-255382-19041.8d297a658bd8918ca2428789005950df@listserv.lmc.org)



# Memo

**To:** Mayor & City Council

**From:** Denise Nichols

**CC:** Steve Nasby

**Date:** February 27, 2015

**Re:** Spring Cleanup

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Included in the packet please find a letter from Kyle Pillatzki, Solid Waste Administrator, with Cottonwood County Waste Management. A request to the Cottonwood County Commissioners for a reduction in tipping fees was again made for the City's annual City Wide Cleanup event. The Commissioners have approved the request and will be offering half price tipping fees for all cities in Cottonwood County during their City Wide Cleanup events. The City was also notified that there has been a change in fees for the County's charge for mattresses. The new fee is \$11/per mattress.

Mike Johnson and Tom White from Hometown Sanitation have several questions regarding the new fee and have been working with the County regarding the new fee and process. Mike and Tom would like to discuss their questions with the Council, including how this new fee would be adapted to the city wide cleanup fees? If the Council should consider charging each household directly for this new fee similar to the purchase of recycling tags? They would also like to discuss conducting the event for the entire city on one day, Saturday, May 9<sup>th</sup>.

During the clean-up last year, the City also offered curbside recycling for appliances and electronics. City staff is in the process of contacting possible recyclers that would conduct curbside recycling and will be obtaining price quotes. Once this information is received, it will be provided to the Council.



## COTTONWOOD COUNTY SOLID WASTE DEPARTMENT

Landfill \*\* Household Hazardous Waste \*\* Recycling

Kyle Pillatzki, Solid Waste Administrator

Kyle.Pillatzki@co.cottonwood.mn.us

1355 9<sup>th</sup> Ave. Windom, MN 56101

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Ph. (507) 831-1389

Fax (507) 831-2367

February 20<sup>th</sup>, 2015

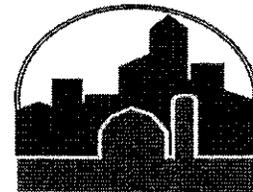
City of Windom  
PO Box 38  
444 9<sup>th</sup> Street  
Windom, MN 56101

The Cottonwood County Landfill is pleased to announce that we are offering a half price tipping fee for cities in Cottonwood County towards a city wide clean-up for use in 2015. The rate will be \$37.87/ton this includes the garbage surcharge of \$6.67 and 17% MSW tax. The charges will be billed directly to the city. The city has the option to hire a private contractor at their own expense to pick up the garbage. A new fee structure for the landfill starts March 1<sup>st</sup> of this year, and one of the new things on there is a charge for Mattresses, we now charge \$11/each and we will be sending them to get recycled. The mattresses, like the electronics and appliances will need to be charged to the homeowner separately.

Please feel free to contact me with any questions.

Sincerely,

Kyle Pillatzki  
Solid Waste Administrator



February 27, 2015

Memo: Part Time Seasonal Park Department Position Hire: Jessica Smith

To: Windom City Council

From: Bruce Caldwell Parks Superintendent

We received an application from Jessica Smith regarding the Part Time Park Department Ballfield Maintenance Staff Position. She has indicated she would be able to perform ballfield maintenance beginning mid to late March through end of May of 2015 prior to the start of the summer recreation program. She also stated she might be willing to assist us periodically throughout our summer recreation program if we need extra help or are shorthanded.

Note: Once the colleges and high schools are dismissed for the summer in mid to late May we hire two other part time seasonal workers for the parks. In the past we have not been successful finding a person to perform the ballfield maintenance duties so early in season when the school practices and games are scheduled.

Her duties would include all infield ground maintenance for ballgames & practices that are scheduled during this time frame. The city will supply equipment and materials as needed.

Employment Hours will be determined according to ballfield schedules and regulated by the Parks Superintendent and or the Recreation Director.

Ballfield prep work takes around 1- 1 ½ hours per/field depending on what needs to be done for a given event. With that she could work 2-4 hours daily with the possibility of working some weekends if tournaments or games are scheduled.

Rate of pay as follows: \$9.00 per/hour with no more than 25 hours per/week.

In 2014 she volunteered to help our park department with some of these duties when we were shorthanded. This year our full time staff will be extremely busy performing spring maintenance making it difficult to perform the ballfield prep work as needed or in a timely manner.

Recommendation is to hire Jessica Smith as the Park Department Ballfield Maintenance Staff Person for 2015 as stated above.

Proposed plan for Coffee with the Windom City Council

\*Mayor & City Administrator always welcome

\*\*City Council Members May Change Based on Availability

Goals: To encourage dialogue with the public in an informal setting.  
To inform and engage the public and listen to the people of Windom.

Date	Location	Council Members**
March 14, 2015	<b>Hardees</b>	Cooley, Ray
April 18, 2015	<b>McDonalds</b>	Jones, Johnson
May 16, 2015	<b>HyVee</b>	Joyce, Cooley
June 13, 2015	Golf Course	Ray, Jones
July 18, 2015	River City Eatery	Johnson, Cooley
August 15, 2015	<b>Hardees</b>	Joyce, Ray
September 12, 2015	<b>McDonalds</b>	Joyce, Johnson
October 17, 2015	<b>HyVee</b>	Jones, Joyce
November 14, 2015	River City Eatery	Johnson, Ray
December 12, 2015	<b>Hardees</b>	Cooley, Jones



Windom, MN

# Expense Approval Report By Fund

Payment Dates 2/12/2015 - 2/25/2015

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Fund: 100 - GENERAL</b>					
DONNA HANCOCK	20150224	02/24/2015	REFUND - SHELTER HOUSE RE	100-20202	3.86
DONNA HANCOCK	20150224	02/24/2015	REFUND - SHELTER HOUSE RE	100-34780	56.14
					<b>60.00</b>
<b>Activity: 41110 - Mayor &amp; Council</b>					
COALITION OF GREATER MN	20150224	02/24/2015	2015 GEN ASSMT-CITY OF WI	100-41110-433	7,423.00
CONVENT. & VISTOR BUREAU	20150223	02/23/2015	LODGING TAX	100-41110-491	192.54
CONVENT. & VISTOR BUREAU	20150224	02/24/2015	LODGING TAX-GUARDIAN INN	100-41110-491	1,007.47
					<b>Activity 41110 - Mayor &amp; Council Total: 8,623.01</b>
<b>Activity: 41310 - Administration</b>					
INDOFF, INC	2580916	02/10/2015	SUPPLIES	100-41310-200	200.66
MYRON CORP	92825413	02/10/2015	SUPPLIES-PROMO PENS	100-41310-200	138.64
SELECTACCOUNT	20150220	02/20/2015	PARTICIPANT FEE	100-41310-217	315.81
COALITION OF GREATER MN	20150217	02/17/2015	REGISTRATION - STEVE NASBY	100-41310-308	65.00
U S POSTAL SERVICE	20150204	02/04/2015	POST OFFICE BOX #38	100-41310-322	12.80
U S POSTAL SERVICE	20150204	02/04/2015	POST OFFICE BOX #38	100-41310-322	12.80
SECR REV FUND/CITY OF WD	20150225	02/25/2015	PETTY CASH	100-41310-322	2.85
SECR REV FUND/CITY OF WD	20150225	02/25/2015	PETTY CASH	100-41310-322	0.57
					<b>Activity 41310 - Administration Total: 749.13</b>
<b>Activity: 41910 - Building &amp; Zoning</b>					
INDOFF, INC	2579499	02/10/2015	SUPPLIES	100-41910-200	1.97
SCHRAMEL LAW OFFICE	20150217	02/17/2015	LEGAL FEES - PZ	100-41910-304	225.00
WINDOM AUTO VALU	20150217	02/17/2015	MAINTENANCE #3400540 -	100-41910-405	4.78
					<b>Activity 41910 - Building &amp; Zoning Total: 231.75</b>
<b>Activity: 41940 - City Hall</b>					
MN ENERGY RESOURCES	20150217A	02/17/2015	HEATING #4069619-7	100-41940-383	1,239.91
HOMETOWN SANITATION SE	0000112310	02/10/2015	GARBAGE SERVICE - CITY HAL	100-41940-384	85.04
JOE HARVEY	JB7279	02/20/2015	SNOW REMOVAL 2-3-15 - CIT	100-41940-406	60.00
					<b>Activity 41940 - City Hall Total: 1,384.95</b>
<b>Activity: 42120 - Crime Control</b>					
SCHRAMEL LAW OFFICE	20150217	02/17/2015	LEGAL FEES - LEGAL SUPPLIES	100-42120-200	200.00
INDOFF, INC	2575889	02/10/2015	SUPPLIES	100-42120-200	41.16
INDOFF, INC	2578956	02/10/2015	SUPPLIES	100-42120-200	13.17
INDOFF, INC	2580597	02/10/2015	SUPPLIES	100-42120-200	323.40
INDOFF, INC	2580909	02/10/2015	SUPPLIES	100-42120-200	58.49
STREICHER'S	1137467	02/20/2015	UNIFORMS	100-42120-218	24.99
ITL PATCH COMPANY, INC	31864	02/20/2015	UNIFORMS	100-42120-218	471.20
SCHRAMEL LAW OFFICE	20150217	02/17/2015	LEGAL FEES - POLICE	100-42120-304	4,488.75
SOUTHWEST CRISIS CENTER	20150223	02/23/2015	CONFERENCE-SAFE HARBOR	100-42120-308	35.00
LEAGUE OF MN CITIES	213534	02/24/2015	WORKSHOP - KEVIN PATTERS	100-42120-308	20.00
LEAGUE OF MN CITIES	213541	02/24/2015	WORKSHOP-SCOTT PETERSO	100-42120-308	20.00
VERIZON WIRELESS	9740190750	02/20/2015	SERVICE #986701203-00001	100-42120-321	30.08
U S POSTAL SERVICE	20150204	02/04/2015	POST OFFICE BOX #38	100-42120-322	12.80
SECR REV FUND/CITY OF WD	20150225	02/25/2015	PETTY CASH	100-42120-322	3.40
SECR REV FUND/CITY OF WD	20150225	02/25/2015	PETTY CASH	100-42120-322	12.00
SECR REV FUND/CITY OF WD	20150225	02/25/2015	PETTY CASH	100-42120-322	2.86
SECR REV FUND/CITY OF WD	20150225	02/25/2015	PETTY CASH	100-42120-322	98.00
VERIZON WIRELESS	9740190750	02/20/2015	SERVICE #986701203-00001	100-42120-326	39.17
NORTHERN SAFETY TECHNOL	37922	02/10/2015	MAINTENANCE	100-42120-404	600.33
FLEET SERVICES DIVISION	2015070003	02/20/2015	SERVICE	100-42120-419	1,756.77
COTTONWOOD CO GAME AN	20150224	02/24/2015	MEMBERSHIP DUES-WINDO	100-42120-433	90.00
					<b>Activity 42120 - Crime Control Total: 8,341.57</b>

## Expense Approval Report

Payment Dates: 2/12/2015 - 2/25/2015

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Activity: 42220 - Fire Fighting</b>					
MARK MARCY	20150217	02/17/2015	EXPENSE	100-42220-212	195.50
VERIZON WIRELESS	9740190750	02/20/2015	SERVICE #986701203-00001	100-42220-321	97.06
U S POSTAL SERVICE	20150204	02/04/2015	POST OFFICE BOX #38	100-42220-322	12.80
ROGER WINKER	20150223	02/23/2015	EXPENSE-POSTAGE	100-42220-322	9.80
SECR REV FUND/CITY OF WD	20150225	02/25/2015	PETTY CASH	100-42220-322	7.70
VERIZON WIRELESS	9740190750	02/20/2015	SERVICE #986701203-00001	100-42220-326	10.02
JEREMY JOHNSON	20150223	02/23/2015	EXPENSE-MILEAGE	100-42220-331	51.75
MARK MARCY	20150217	02/17/2015	EXPENSE	100-42220-334	20.52
WINDOM AUTO VALU	20150217	02/17/2015	MAINTENANCE #3400540 -	100-42220-405	8.31
<b>Activity 42220 - Fire Fighting Total:</b>					<b>413.46</b>
<b>Activity: 43100 - Streets</b>					
INDOFF, INC	2575141	01/28/2015	SUPPLIES	100-43100-200	558.04
M-R SIGNS CO., INC	184662	02/02/2015	MATERIALS-EQUIPMENT	100-43100-215	892.78
GROUND ZERO SERVICES, LLC	9267	02/17/2015	MAINTENANCE	100-43100-224	586.20
CARQUEST AUTO PARTS STOR	20150204	02/04/2015	MAINTENANCE - STREET	100-43100-241	84.40
WINDOM AUTO VALU	20150217	02/17/2015	MAINTENANCE #3400540 -	100-43100-241	9.99
MN ENERGY RESOURCES	20150217	02/17/2015	HEATING #4090846-9 ST GAR	100-43100-383	1,257.04
HOMETOWN SANITATION SE	0000112311	02/10/2015	GARBAGE SERVICE -STREET D	100-43100-384	84.73
HOMETOWN SANITATION SE	0000112312	02/10/2015	GARBAGE SERVICE - SQUARE	100-43100-384	46.12
RON'S ELECTRIC INC	130152	02/10/2015	MAINTENANCE	100-43100-401	96.16
RON'S ELECTRIC INC	130153	02/10/2015	MAINTENANCE	100-43100-401	195.27
WINDOM AUTO VALU	20150217	02/17/2015	MAINTENANCE #3400540 -	100-43100-404	256.62
DICKS WELDING INC	59977	02/10/2015	MAINTENANCE	100-43100-404	77.66
CRYSTEEL TRUCK EQUIPMENT	LP166769	01/30/2015	MAINTENANCE	100-43100-404	328.00
WINDOM AUTO VALU	20150217	02/17/2015	MAINTENANCE #3400540 -	100-43100-405	229.97
<b>Activity 43100 - Streets Total:</b>					<b>4,702.98</b>
<b>Activity: 45202 - Park Areas</b>					
U S POSTAL SERVICE	20150204	02/04/2015	POST OFFICE BOX #38	100-45202-200	12.80
SCHRAMEL LAW OFFICE	20150217	02/17/2015	LEGAL FEES - PARK	100-45202-304	105.00
M-R SIGNS CO., INC	184641	01/30/2015	MAINTENANCE	100-45202-402	183.10
WINDOM AUTO VALU	20150217	02/17/2015	MAINTENANCE #3400540 -	100-45202-405	20.65
<b>Activity 45202 - Park Areas Total:</b>					<b>321.55</b>
<b>Fund 100 - GENERAL Total:</b>					<b>24,828.40</b>
<b>Fund: 211 - LIBRARY</b>					
<b>Activity: 45501 - Library</b>					
PLUM CREEK LIBRARY	IV23963	02/13/2015	BOOKS	211-45501-217	1,155.00
PLUM CREEK LIBRARY	IV23963	02/13/2015	BOOKS	211-45501-326	3,850.71
MN ENERGY RESOURCES	20150224	02/24/2015	HEATING #4081276-0 LIBRAR	211-45501-383	1,765.49
JOE HARVEY	JB7240	02/24/2015	1-21-15 LIBRARY SNOW REM	211-45501-406	40.00
JOE HARVEY	JB7259	02/24/2015	2-1-15 LIBRARY SNOW REMO	211-45501-406	40.00
RON'S ELECTRIC INC	130163	02/13/2015	MAINTENANCE	211-45501-409	84.84
WORTHINGTON DAILY GLOBE	20150224	02/24/2015	SUBSCRIPTION #177925082	211-45501-433	176.15
INGRAM	20150213	02/13/2015	BOOKS #2004243	211-45501-435	1,076.60
CITIZEN PUBLISHING CO	20150213	02/13/2015	SUBSCRIPTION	211-45501-435	76.00
MICROMARKETING	559014	02/13/2015	BOOKS #9985	211-45501-435	35.99
MICROMARKETING	560547	02/24/2015	BOOKS	211-45501-435	265.94
PLUM CREEK LIBRARY	IV23991	02/13/2015	BOOKS	211-45501-435	1,784.68
<b>Activity 45501 - Library Total:</b>					<b>10,351.40</b>
<b>Fund 211 - LIBRARY Total:</b>					<b>10,351.40</b>
<b>Fund: 225 - AIRPORT</b>					
<b>Activity: 45127 - Airport</b>					
SOUTHWEST MN BROADBAN	20150220	02/20/2015	TELEPHONE	225-45127-321	25.59
<b>Activity 45127 - Airport Total:</b>					<b>25.59</b>

## Expense Approval Report

Payment Dates: 2/12/2015 - 2/25/2015

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Activity: 49950 - Capital Outlay</b>					
TKDA ENGINEERS	002015000258	02/20/2015	WINDOM RWY JUSTIFICATIO	225-49950-500	474.03
<b>Activity 49950 - Capital Outlay Total:</b>					<b>474.03</b>
<b>Fund 225 - AIRPORT Total:</b>					<b>499.62</b>
<b>Fund: 230 - POOL</b>					
<b>Activity: 45124 - Pool</b>					
U S POSTAL SERVICE	20150204	02/04/2015	POST OFFICE BOX #38	230-45124-322	12.80
<b>Activity 45124 - Pool Total:</b>					<b>12.80</b>
<b>Fund 230 - POOL Total:</b>					<b>12.80</b>
<b>Fund: 235 - AMBULANCE</b>					
<b>Activity: 42153 - Ambulance</b>					
ZOLL MEDICAL CORPORATION	2208232	02/10/2015	SUPPLIES	235-42153-217	72.26
BOUND TREE MEDICAL, LLC	81677104	01/30/2015	SUPPLIES	235-42153-217	115.90
BOUND TREE MEDICAL, LLC	81678429	02/02/2015	SUPPLIES	235-42153-217	27.36
BOUND TREE MEDICAL, LLC	81686390	02/09/2015	SUPPLIES	235-42153-217	55.14
JODI JOHNSON	20150224	02/24/2015	CLOTHING	235-42153-218	46.58
VERIZON WIRELESS	9740190750	02/20/2015	SERVICE #986701203-00001	235-42153-321	97.06
U S POSTAL SERVICE	20150204	02/04/2015	POST OFFICE BOX #38	235-42153-322	12.80
HEATHER PAULSON	20150217	02/17/2015	EXPENSE	235-42153-334	20.42
JOHN MEYER	20150217	02/17/2015	EXPENSE	235-42153-334	81.56
JIM AXFORD	20150217	02/17/2015	EXPENSE	235-42153-334	7.47
APRIL HARRINGTON	20150217	02/17/2015	EXPENSE	235-42153-334	10.89
BUCKWHEAT JOHNSON	20150217	02/17/2015	EXPENSE	235-42153-334	95.05
KIM POWERS	20150217	02/17/2015	EXPENSE	235-42153-334	30.86
WINDOM AUTO VALU	20150217	02/17/2015	MAINTENANCE #3400540 -	235-42153-405	73.91
SOUTH CENTRAL COLLEGE	00136556	02/10/2015	EMT REFRESHER	235-42153-435	394.28
MIN WEST COMMUNITY	00187915	02/17/2015	EMT REFRESHER X 10	235-42153-435	3,773.60
<b>Activity 42153 - Ambulance Total:</b>					<b>4,915.14</b>
<b>Fund 235 - AMBULANCE Total:</b>					<b>4,915.14</b>
<b>Fund: 250 - EDA GENERAL</b>					
<b>Activity: 46520 - EDA</b>					
INDOFF, INC	2577786	02/02/2015	SUPPLIES	250-46520-200	36.90
INDOFF, INC	2579499	02/10/2015	SUPPLIES	250-46520-200	1.98
EHLERS & ASSOC., INC.	66883	02/20/2015	SERVICE	250-46520-301	512.50
U S POSTAL SERVICE	20150204	02/04/2015	POST OFFICE BOX #38	250-46520-322	12.80
SECR REV FUND/CITY OF WD	20150225	02/25/2015	PETTY CASH	250-46520-322	5.95
AARON BACKMAN	20150217	02/17/2015	EXPENSE-EDAM'S DAY -CAPIT	250-46520-331	178.25
AARON BACKMAN	20150220	02/20/2015	EXPENSE-6090 CORRIDOR-RID	250-46520-331	17.25
RON'S ELECTRIC INC	130103	02/10/2015	MAINTENANCE	250-46520-402	89.41
RON'S ELECTRIC INC	130166	02/10/2015	MAINTENANCE	250-46520-402	316.16
BACKUP POWER SOURCE	1500115	02/17/2015	SUPPLIES-MAINTENANCE	250-46520-402	1,600.00
HY-VEE, INC.	20150217	02/17/2015	MERCHANDISE #62863	250-46520-438	31.69
<b>Activity 46520 - EDA Total:</b>					<b>2,802.89</b>
<b>Fund 250 - EDA GENERAL Total:</b>					<b>2,802.89</b>
<b>Fund: 306 - 2013 STREET IMPROVEMENT</b>					
<b>Activity: 49950 - Capital Outlay</b>					
SCHRADEL LAW OFFICE	20150217	02/17/2015	LEGAL FEES - 2013 STREET PR	306-49950-304	1,005.00
<b>Activity 49950 - Capital Outlay Total:</b>					<b>1,005.00</b>
<b>Fund 306 - 2013 STREET IMPROVEMENT Total:</b>					<b>1,005.00</b>
<b>Fund: 401 - GENERAL CAPITAL PROJECTS</b>					
<b>Activity: 49950 - Capital Outlay</b>					
MUNICIPAL EMERGENCY SER	00597222_SNV	02/04/2015	SCBA EQUIPMENT	401-49950-502	35,904.00
MUNICIPAL EMERGENCY SER	00597226_SNV	02/04/2015	SCBA EQUIP	401-49950-502	62,136.00
CRYSTEEL TRUCK EQUIPMENT	L24989	01/28/2015	2015 CIP PICKUP TRUCK SAND	401-49950-503	1,991.13
<b>Activity 49950 - Capital Outlay Total:</b>					<b>100,031.13</b>
<b>Fund 401 - GENERAL CAPITAL PROJECTS Total:</b>					<b>100,031.13</b>

## Expense Approval Report

Payment Dates: 2/12/2015 - 2/25/2015

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Fund: 601 - WATER</b>					
<b>Activity: 49400 - Water</b>					
HAWKINS, INC	3692596	02/10/2015	CHEMICALS	601-49400-216	6,032.99
GOPHER STATE ONE CALL	131847	02/04/2015	LOCATES	601-49400-321	2.56
U S POSTAL SERVICE	20150204	02/04/2015	POST OFFICE BOX #38	601-49400-322	12.80
COLBERT'S SERVICES	002955	02/09/2015	MAINTENANCE	601-49400-404	655.72
<b>Activity 49400 - Water Total:</b>					<b>6,704.07</b>
<b>Fund 601 - WATER Total:</b>					<b>6,704.07</b>
<b>Fund: 602 - SEWER</b>					
<b>Activity: 49450 - Sewer</b>					
RYAN ANDERSON	20150223	02/23/2015	BOOTS	602-49450-217	100.00
MN VALLEY TESTING	739170	01/28/2015	TESTING	602-49450-310	143.60
MN VALLEY TESTING	739171	01/28/2015	TESTING	602-49450-310	118.60
MN VALLEY TESTING	739565	01/30/2015	TESTING	602-49450-310	223.60
MN VALLEY TESTING	739566	01/30/2015	TESTING	602-49450-310	133.00
MN VALLEY TESTING	739790	02/04/2015	TESTING	602-49450-310	143.60
MN VALLEY TESTING	740158	02/04/2015	TESTING	602-49450-310	118.60
MN VALLEY TESTING	740166	02/04/2015	TESTING	602-49450-310	223.60
MN VALLEY TESTING	740643	02/10/2015	TESTING	602-49450-310	143.60
MN VALLEY TESTING	740815	02/10/2015	TESTING	602-49450-310	133.00
GOPHER STATE ONE CALL	131847	02/04/2015	LOCATES	602-49450-321	2.56
U S POSTAL SERVICE	20150204	02/04/2015	POST OFFICE BOX #38	602-49450-322	12.80
MN ENERGY RESOURCES	20150220A	02/20/2015	HEATING #4325313-7	602-49450-383	765.02
MN ENERGY RESOURCES	20150220B	02/20/2015	HEATING #4335469-5	602-49450-383	16.69
HOMETOWN SANITATION SE	0000112314	02/10/2015	GARBAGE SERVICE- WASTE	602-49450-384	85.04
WINDOM AUTO VALU	20150217	02/17/2015	MAINTENANCE #3400540 -	602-49450-404	14.94
WINDOM AUTO VALU	20150217	02/17/2015	MAINTENANCE #3400540 -	602-49450-405	12.93
ELECTRIC PUMP INC	0054610-IN	02/17/2015	MAINTENANCE	602-49450-408	1,458.10
ELECTRIC PUMP INC	0054611-IN	02/17/2015	MAINTENANCE	602-49450-408	464.40
ELECTRIC PUMP INC	0054612-IN	02/17/2015	MAINTENANCE	602-49450-408	981.80
BOLTON & MENK, INC.	0174950	02/17/2015	MPCA NITRATE PILOT STUDY	602-49450-439	19,113.00
MN POLLUTION CONTROL AG	20150220	02/20/2015	PERMIT REISSUANCE	602-49450-444	1,240.00
<b>Activity 49450 - Sewer Total:</b>					<b>25,648.48</b>
<b>Fund 602 - SEWER Total:</b>					<b>25,648.48</b>
<b>Fund: 604 - ELECTRIC</b>					
TELECOM FUND	20150218	02/18/2015	MONTHLY TRANSFERS-FEB 20	604-11500	149.50
STEVE HARTBERG	20150220	02/20/2015	REFUND - STATEMENT CREDI	604-11500	118.66
MILLERBERND MANUFACTURI	115403	02/17/2015	ELECTRIC INVENTORY-ST LIGH	604-14200	5,352.00
WESCO DISTRIBUTION, INC	702455	02/17/2015	ELECTRIC INVENTORY	604-14200	2,948.04
DAKOTA SUPPLY GROUP	B097401	02/02/2015	ELECTRIC METER REPLACEME	604-16400	10,391.24
DAKOTA SUPPLY GROUP	B107920	01/29/2015	ELECTRIC METERS	604-16400	438.19
DAKOTA SUPPLY GROUP	B111025	02/04/2015	ELECTRIC METERS	604-16400	3,724.59
DAKOTA SUPPLY GROUP	B125710	02/17/2015	ELECTRIC NEW METERS	604-16400	1,077.30
DAKOTA SUPPLY GROUP	B125712	02/17/2015	ELECTRIC NEW METERS	604-16400	876.38
REBECCA ALEXANDER	20150220	02/20/2015	REFUND - UTILITY PREPAYME	604-22000	300.00
					<b>25,375.90</b>
<b>Activity: 49550 - Electric</b>					
OFFICEMAX - HSBC BUS SOLU	244331	02/17/2015	SUPPLIES	604-49550-200	165.21
CENTRAL MINNESOTA MUNIC	4920	02/17/2015	POWER COST - TRANSMISSIO	604-49550-263	122,923.40
CENTRAL MINNESOTA MUNIC	4920	02/17/2015	POWER COST - ENERGY	604-49550-263	146,796.07
DEPARTMENT OF ENERGY	BFPB000800115	02/11/2015	POWER COST	604-49550-263	93,291.63
GOPHER STATE ONE CALL	131847	02/04/2015	LOCATES	604-49550-321	2.56
U S POSTAL SERVICE	20150204	02/04/2015	POST OFFICE BOX #38	604-49550-322	12.80
SECR REV FUND/CITY OF WD	20150225	02/25/2015	PETTY CASH	604-49550-322	6.27
HOMETOWN SANITATION SE	0000112315	02/10/2015	GARBAGE SERVICE -ELECTRIC	604-49550-384	84.75
WINDOM AUTO VALU	20150217	02/17/2015	MAINTENANCE #3400540 -	604-49550-405	25.06
WESCO DISTRIBUTION, INC	703752	02/17/2015	MAINTENANCE	604-49550-405	20.04
STONER INDUSTRIAL, INC.	20150210	02/10/2015	SERVICE -	604-49550-406	69.26
J. H. LARSON	S100853420.001	02/02/2015	MAINTENANCE	604-49550-408	123.11

## Expense Approval Report

Payment Dates: 2/12/2015 - 2/25/2015

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
STORAGE BATTERY SYSTEMS,	547427	02/04/2015	MAINTENANCE	604-49550-410	655.14
RETROFIT RECYCLING, INC	0077034-IN	02/02/2015	SUPPLIES-CONSERVATION	604-49550-450	368.58
CENTRAL MINNESOTA MUNIC	4935	02/17/2015	CIP MONTHLY ASSESSMENT	604-49550-450	1,133.00
<b>Activity 49550 - Electric Total:</b>					<b>365,676.88</b>
<b>Fund 604 - ELECTRIC Total:</b>					<b>391,052.78</b>

## Fund: 609 - LIQUOR STORE

## Activity: 49751 - Liquor Store

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
AH HERMEL COMPANY	483489	01/23/2015	MERCHANDISE	609-49751-217	88.82
AH HERMEL COMPANY	485687	02/09/2015	MERCHANDISE	609-49751-217	47.60
ENVIROMASTER, INC	518759	02/02/2015	SUPPLIES	609-49751-217	40.88
VINOCOPIA, INC	0116527-IN	01/23/2015	MERCHANDISE	609-49751-251	293.83
WIRTZ BEVERAGE MN WINE	1080281886	02/02/2015	MERCHANDISE	609-49751-251	2,848.53
SOUTHERN WINE & SPIRITS O	1247572	01/23/2015	MERCHANDISE	609-49751-251	2,288.15
PHILLIPS WINE & SPIRITS	2734877	02/02/2015	MERCHANDISE	609-49751-251	10,137.41
PHILLIPS WINE & SPIRITS	2738286	02/10/2015	MERCHANDISE	609-49751-251	1,378.12
BELLBOY CORP	46820100	02/09/2015	MERCHANDISE	609-49751-251	733.00
JOHNSON BROS.	5081381	02/02/2015	MERCHANDISE	609-49751-251	2,190.26
JOHNSON BROS.	5086619	02/10/2015	MERCHANDISE	609-49751-251	1,935.91
HAGEN BEVERAGE DIST. INC.	271855	02/17/2015	MERCHANDISE	609-49751-252	6,778.00
HAGEN BEVERAGE DIST. INC.	272038	02/23/2015	MERCHANDISE	609-49751-252	6,833.35
ARTISAN BEER COMPANY	3016132	02/09/2015	MERCHANDISE	609-49751-252	89.00
BEVERAGE WHOLESALERS	537609	02/17/2015	MERCHANDISE	609-49751-252	3,028.95
BEVERAGE WHOLESALERS	538489	02/23/2015	MERCHANDISE	609-49751-252	4,831.95
BEVERAGE WHOLESALERS	538632	02/23/2015	MERCHANDISE	609-49751-252	159.60
VINOCOPIA, INC	0116527-IN	01/23/2015	MERCHANDISE	609-49751-253	80.00
WIRTZ BEVERAGE MN WINE	1080281886	02/02/2015	MERCHANDISE	609-49751-253	60.00
PHILLIPS WINE & SPIRITS	2734878	02/02/2015	MERCHANDISE	609-49751-253	507.50
PHILLIPS WINE & SPIRITS	2738287	02/10/2015	MERCHANDISE	609-49751-253	365.11
BELLBOY CORP	46820100	02/09/2015	MERCHANDISE	609-49751-253	192.00
JOHNSON BROS.	5081382	02/02/2015	MERCHANDISE	609-49751-253	745.75
JOHNSON BROS.	5081383	02/02/2015	MERCHANDISE	609-49751-253	41.98
JOHNSON BROS.	5086620	02/10/2015	MERCHANDISE	609-49751-253	904.60
JOHNSON BROS.	5086621	02/10/2015	MERCHANDISE	609-49751-253	296.50
BEVERAGE WHOLESALERS	537609	02/17/2015	MERCHANDISE	609-49751-253	20.60
PAUSTIS & SONS	8485262-IN	02/10/2015	MERCHANDISE	609-49751-253	432.00
WIRTZ BEVERAGE MN WINE	1080281886	02/02/2015	MERCHANDISE	609-49751-254	59.13
AMERICAN BOTTLING CO	2459326199	02/02/2015	MERCHANDISE	609-49751-254	119.58
HAGEN BEVERAGE DIST. INC.	271855	02/17/2015	MERCHANDISE	609-49751-254	45.00
PBC - PEPSI BEVERAGES COM	30684716	01/23/2015	MERCHANDISE	609-49751-254	153.05
AH HERMEL COMPANY	485687	02/09/2015	MERCHANDISE	609-49751-254	16.81
AH HERMEL COMPANY	485687	02/09/2015	MERCHANDISE	609-49751-256	35.97
WIRTZ BEVERAGE MN WINE	1080281886	02/02/2015	MERCHANDISE	609-49751-259	36.00
AH HERMEL COMPANY	485687	02/09/2015	MERCHANDISE	609-49751-261	16.31
U S POSTAL SERVICE	20150204	02/04/2015	POST OFFICE BOX #38	609-49751-322	12.80
VINOCOPIA, INC	0116527-IN	01/23/2015	MERCHANDISE	609-49751-333	17.50
WIRTZ BEVERAGE MN WINE	1080281886	02/02/2015	MERCHANDISE	609-49751-333	50.88
SOUTHERN WINE & SPIRITS O	1247572	01/23/2015	MERCHANDISE	609-49751-333	48.00
PHILLIPS WINE & SPIRITS	2734877	02/02/2015	MERCHANDISE	609-49751-333	159.77
PHILLIPS WINE & SPIRITS	2734878	02/02/2015	MERCHANDISE	609-49751-333	26.72
PHILLIPS WINE & SPIRITS	2738286	02/10/2015	MERCHANDISE	609-49751-333	15.65
PHILLIPS WINE & SPIRITS	2738287	02/10/2015	MERCHANDISE	609-49751-333	8.20
BELLBOY CORP	46820100	02/09/2015	MERCHANDISE	609-49751-333	24.00
AH HERMEL COMPANY	485687	02/09/2015	MERCHANDISE	609-49751-333	3.95
JOHNSON BROS.	5081381	02/02/2015	MERCHANDISE	609-49751-333	31.73
JOHNSON BROS.	5081382	02/02/2015	MERCHANDISE	609-49751-333	28.39
JOHNSON BROS.	5086619	02/10/2015	MERCHANDISE	609-49751-333	25.33
JOHNSON BROS.	5086620	02/10/2015	MERCHANDISE	609-49751-333	38.41
PAUSTIS & SONS	8485262-IN	02/10/2015	MERCHANDISE	609-49751-333	10.50
HOMETOWN SANITATION SE	0000112313	02/10/2015	GARBAGE SERVICE - RIVER BE	609-49751-384	96.13
GOPHER ALARMS	36433	02/02/2015	SERVICE-MAINTENANCE	609-49751-404	51.30

## Expense Approval Report

Payment Dates: 2/12/2015 - 2/25/2015

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
PEICHEL LAWN IRRIGATION	20150210	02/10/2015	SERVICE - RIVER BEND LIQ	609-49751-406	135.00
ADRIAN'S PLUMBING & HEATI	29619	02/17/2015	MAINTENANCE	609-49751-409	114.31
				<b>Activity 49751 - Liquor Store Total:</b>	<b>48,729.82</b>
				<b>Fund 609 - LIQUOR STORE Total:</b>	<b>48,729.82</b>

**Fund: 614 - TELECOM**

ELECTRIC FUND	20150218	02/18/2015	MONTHLY TRANSFERS-FEB 20	614-11500	442.28
BETH E NELSON	20150220	02/20/2015	REFUND - STATEMENT CREDI	614-11500	20.23
TYSON FOODS	20150220	02/20/2015	REFUND - STATEMENT CREDI	614-11500	136.81
DEAN ROTHMEYER	20150223	02/23/2015	REFUND - INTERNET INSTALL	614-11500	15.00
JESSICA EASTWOOD	20150223	02/23/2015	REFUND - INTERNET INSTALL	614-11500	15.00
INTERNAL REVENUE SERVICE	20150215	02/15/2015	EXCISE TAX POSTING -FEB 201	614-20201	4.98
					<b>634.30</b>

**Activity: 49870 - Telecom**

HY-VEE, INC.	20150217	02/17/2015	MERCHANDISE #62863	614-49870-200	5.85
INDOFF, INC	2578959	02/20/2015	SUPPLIES	614-49870-200	134.37
NEW STAR SALES & SERVICE	43620	02/20/2015	SUPPLIES	614-49870-200	37.41
STONER INDUSTRIAL, INC.	20150210	02/10/2015	SERVICE -	614-49870-211	38.26
METASWITCH NETWORKS LT	DCL22478	02/10/2015	SERVICE 2-28-15 TO 2-27-16	614-49870-217	20,461.00
NATIONAL CABLE TV COOP	SI-429931	02/20/2015	SUPPLIES	614-49870-227	169.68
NATIONAL CABLE TV COOP	SI-430349	02/20/2015	SUPPLIES-MAINTENANCE	614-49870-227	2,709.60
CINNAMON MUELLER	31097	02/20/2015	SERVICE	614-49870-304	283.50
INTERSTATE TRS FUND	82580702158	02/24/2015	ASSESSMENT FOR 499-A FILIN	614-49870-304	117.85
GOPHER STATE ONE CALL	131847	02/04/2015	LOCATES	614-49870-321	2.57
U S POSTAL SERVICE	20150204	02/04/2015	POST OFFICE BOX #38	614-49870-322	12.80
MN ENERGY RESOURCES	20150220	02/20/2015	HEATING #4098343-9 TELECO	614-49870-383	254.62
HOMETOWN SANITATION SE	0000112316	02/10/2015	GARBAGE SERVICE - TELECOM	614-49870-384	73.92
ENVENTIS	20150210	02/10/2015	SERVICE	614-49870-441	1,862.07
BLUEHIGHWAYS	012-011015	02/20/2015	SUBSCRIBER	614-49870-442	247.97
CBS TELEVISION STATIONS	20150211	02/11/2015	SUBSCRIBER JAN 2015	614-49870-442	4,593.60
DISH NETWORK	20150220	02/20/2015	SERVICE #8255-2900-1001-18	614-49870-442	3,400.00
HUBBARD BROADCASTING IN	20150220	02/20/2015	SUBSCRIBER	614-49870-442	6,459.75
DISPLAY SYSTEMS INTERNATI	23225	02/10/2015	SERVICE	614-49870-442	163.88
TOWER DISTRIBUTION COMP	411886	02/10/2015	SUBSCRIBER	614-49870-442	548.18
KARE GANNETT CO., INC	450-1040	02/17/2015	SUBSCRIBER	614-49870-442	4,938.12
SHOWTIME NETWORKS INC	9002731-0115	02/13/2015	SUBSCRIBER	614-49870-442	566.46
FOX TELEVISION STATIONS, IN	JAN-15	02/17/2015	SUBSCRIBER	614-49870-442	5,167.80
SOUTHWEST MN BROADBAN	1096816	02/13/2015	SERVICE #1096816	614-49870-444	750.00
JASON HANKE	2015-0012	02/20/2015	SERVICE	614-49870-444	110.00
ONVOY VOICE SERVICES	150202008508	02/10/2015	SERVICE #001555600262	614-49870-445	1,753.63
ZAYO BANDWIDTH	20150220	02/20/2015	SERVICE #114184-002376	614-49870-445	375.91
ENVENTIS	20150210	02/10/2015	SERVICE	614-49870-447	1,862.06
ZAYO BANDWIDTH	20150220	02/20/2015	SERVICE #114184-002376	614-49870-447	2,941.90
ENVENTIS	20150220	02/20/2015	SERVICE #1059263	614-49870-447	5,078.28
COGENT COMMUNICATIONS,	20150220	02/20/2015	SERVICE	614-49870-447	1,750.00
GOLDEN WEST TECH & INT SO	150110404	02/10/2015	SERVICE	614-49870-448	199.28
ONVOY VOICE SERVICES	150202009019	02/10/2015	SERVICE #001553603305	614-49870-451	4,191.00
CENTURY LINK	1040021021-15026	02/10/2015	SERVICE #507-L04-0021-021	614-49870-451	66.30
BANK MIDWEST	20150224	02/24/2015	NSF-M.HIDALGO & MARGARI	614-49870-480	37.95
BANK MIDWEST	20150224	02/24/2015	NSF-M.HIDALGO & MARGARI	614-49870-480	67.95
				<b>Activity 49870 - Telecom Total:</b>	<b>71,433.52</b>
				<b>Fund 614 - TELECOM Total:</b>	<b>72,067.82</b>

**Fund: 615 - ARENA****Activity: 49850 - Arena**

CARQUEST AUTO PARTS STOR	20150204	02/04/2015	MAINTENANCE - ARENA	615-49850-200	3.98
HEARTLAND PAPER COMPAN	114672-0	02/23/2015	SUPPLIES	615-49850-211	365.59
STONER INDUSTRIAL, INC.	20150210	02/10/2015	SERVICE -	615-49850-211	9.52
AH HERMEL COMPANY	485689	02/09/2015	MERCHANDISE	615-49850-211	24.85
AH HERMEL COMPANY	485689	02/09/2015	MERCHANDISE	615-49850-260	186.97
U S POSTAL SERVICE	20150204	02/04/2015	POST OFFICE BOX #38	615-49850-322	12.80

## Expense Approval Report

Payment Dates: 2/12/2015 - 2/25/2015

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
HOMETOWN SANITATION SE	0000112317	02/10/2015	GARBAGE SERVICE - ARENA	615-49850-384	130.88
CARQUEST AUTO PARTS STOR	20150204	02/04/2015	MAINTENANCE - ARENA	615-49850-404	5.88
RON'S ELECTRIC INC	130150	02/10/2015	MAINTENANCE	615-49850-409	269.17
				<b>Activity 49850 - Arena Total:</b>	<b>1,009.64</b>
				<b>Fund 615 - ARENA Total:</b>	<b>1,009.64</b>

## Fund: 617 - M/P CENTER

## Activity: 49860 - M/P Center

HEARTLAND PAPER COMPAN	111880-0	02/17/2015	SUPPLIES	617-49860-211	194.43
U S POSTAL SERVICE	20150204	02/04/2015	POST OFFICE BOX #38	617-49860-322	12.80
WORTHINGTON DAILY GLOBE	1199874	02/02/2015	ADVERTISING	617-49860-340	229.50
HOMETOWN SANITATION SE	0000112318	02/10/2015	GARBAGE SERVICE - COMM C	617-49860-384	51.52
STONER INDUSTRIAL, INC.	20150210	02/10/2015	SERVICE -	617-49860-406	119.50
				<b>Activity 49860 - M/P Center Total:</b>	<b>607.75</b>
				<b>Fund 617 - M/P CENTER Total:</b>	<b>607.75</b>

## Fund: 700 - PAYROLL

Internal Revenue Service-Payr	INV0000478	02/20/2015	Federal Tax Withholding	700-21701	10,234.97
Minnesota Department of Re	INV0000477	02/20/2015	State Withholding	700-21702	4,171.21
Internal Revenue Service-Payr	INV0000479	02/20/2015	Social Security	700-21703	11,588.14
MN Pera	INV0000470	02/20/2015	PERA	700-21704	12,961.71
MN Pera	INV0000471	02/20/2015	PERA	700-21704	4,728.33
MN Pera	INV0000472	02/20/2015	PERA	700-21704	576.82
Minnesota State Deferred	INV0000473	02/20/2015	Deferred Compensation	700-21705	4,260.00
Minnesota State Deferred	INV0000474	02/20/2015	Deferred Roth	700-21705	750.00
LOCAL UNION #949	20150220	02/20/2015	UNION DUES	700-21707	1,668.88
LAW ENFORCEMENT LABOR SE	20150220	02/20/2015	UNION DUES	700-21708	235.00
MN Child Support Payment C	INV0000475	02/20/2015	Child Support Payment	700-21709	407.47
Internal Revenue Service-Payr	INV0000476	02/20/2015	Medicare Withholding	700-21711	3,191.12
SELECTACCOUNT	20150217	02/17/2015	FLEX SPENDING	700-21712	2,530.70
SELECTACCOUNT	20150224	02/24/2015	FLEX SPENDING	700-21712	697.00
AFLAC	20150220	02/20/2015	INSURANCE	700-21715	98.22
AFLAC	20150220	02/20/2015	INSURANCE	700-21716	389.97
MN BENEFIT ASSOCIATION	20150217	02/17/2015	INSURANCE	700-21717	159.65
MN BENEFIT ASSOCIATION	20150217	02/17/2015	INSURANCE	700-21719	121.17
					<b>58,770.36</b>
				<b>Fund 700 - PAYROLL Total:</b>	<b>58,770.36</b>

Grand Total: 749,037.10

## Report Summary

## Fund Summary

Fund	Payment Amount
100 - GENERAL	24,828.40
211 - LIBRARY	10,351.40
225 - AIRPORT	499.62
230 - POOL	12.80
235 - AMBULANCE	4,915.14
250 - EDA GENERAL	2,802.89
306 - 2013 STREET IMPROVEMENT	1,005.00
401 - GENERAL CAPITAL PROJECTS	100,031.13
601 - WATER	6,704.07
602 - SEWER	25,648.48
604 - ELECTRIC	391,052.78
609 - LIQUOR STORE	48,729.82
614 - TELECOM	72,067.82
615 - ARENA	1,009.64
617 - M/P CENTER	607.75
700 - PAYROLL	58,770.36
<b>Grand Total:</b>	<b>749,037.10</b>

## Account Summary

Account Number	Account Name	Payment Amount
100-20202	Sales Tax Payable	3.86
100-34780	Park Fees	56.14
100-41110-433	Dues & Subscriptions	7,423.00
100-41110-491	Payments to Other Orga	1,200.01
100-41310-200	Office Supplies	339.30
100-41310-217	Other Operating Supplie	315.81
100-41310-308	Training & Registrations	65.00
100-41310-322	Postage	29.02
100-41910-200	Office Supplies	1.97
100-41910-304	Legal Fees	225.00
100-41910-405	Repairs & Maint - Vehicl	4.78
100-41940-383	Gas Utility	1,239.91
100-41940-384	Refuse Disposal	85.04
100-41940-406	Repairs & Maint - Groun	60.00
100-42120-200	Office Supplies	636.22
100-42120-218	Uniforms	496.19
100-42120-304	Legal Fees	4,488.75
100-42120-308	Training & Registrations	75.00
100-42120-321	Telephone	30.08
100-42120-322	Postage	129.06
100-42120-326	Data Processing	39.17
100-42120-404	Repairs & Maint - M&E	600.33
100-42120-419	Vehicle Lease	1,756.77
100-42120-433	Dues & Subscriptions	90.00
100-42220-212	Motor Fuels	195.50
100-42220-321	Telephone	97.06
100-42220-322	Postage	30.30
100-42220-326	Data Processing	10.02
100-42220-331	Travel Expense	51.75
100-42220-334	Meals/Lodging	20.52
100-42220-405	Repairs & Maint - Vehicl	8.31
100-43100-200	Office Supplies	558.04
100-43100-215	Materials & Equipment	892.78
100-43100-224	Street Maint Materials	586.20
100-43100-241	Small Tools	94.39
100-43100-383	Gas Utility	1,257.04
100-43100-384	Refuse Disposal	130.85

## Account Summary

Account Number	Account Name	Payment Amount
100-43100-401	Repairs & Maint - Buildi	291.43
100-43100-404	Repairs & Maint - M&E	662.28
100-43100-405	Repairs & Maint - Vehicl	229.97
100-45202-200	Office Supplies	12.80
100-45202-304	Legal Fees	105.00
100-45202-402	Repairs & Maint - Struct	183.10
100-45202-405	Repairs & Maint - Vehicl	20.65
211-45501-217	Other Operating Supplie	1,155.00
211-45501-326	Data Processing	3,850.71
211-45501-383	Gas Utility	1,765.49
211-45501-406	Repairs & Maint - Groun	80.00
211-45501-409	Repairs & Maint - Utilitie	84.84
211-45501-433	Dues & Subscriptions	176.15
211-45501-435	Books and Pamphlets	3,239.21
225-45127-321	Telephone	25.59
225-49950-500	Capital Outlay	474.03
230-45124-322	Postage	12.80
235-42153-217	Other Operating Supplie	270.66
235-42153-218	Uniforms	46.58
235-42153-321	Telephone	97.06
235-42153-322	Postage	12.80
235-42153-334	Meals/Lodging	246.25
235-42153-405	Repairs & Maint - Vehicl	73.91
235-42153-435	Books and Pamphlets	4,167.88
250-46520-200	Office Supplies	38.88
250-46520-301	Auditing & Consulting Se	512.50
250-46520-322	Postage	18.75
250-46520-331	Travel Expense	195.50
250-46520-402	Repairs & Maint - Struct	2,005.57
250-46520-438	Meeting Expense	31.69
306-49950-304	Legal Fees	1,005.00
401-49950-502	Capital Outlay - Fire	98,040.00
401-49950-503	Capital Outlay - Streets	1,991.13
601-49400-216	Chemicals and Chemical	6,032.99
601-49400-321	Telephone	2.56
601-49400-322	Postage	12.80
601-49400-404	Repairs & Maint - M&E	655.72
602-49450-217	Other Operating Supplie	100.00
602-49450-310	Lab Testing	1,381.20
602-49450-321	Telephone	2.56
602-49450-322	Postage	12.80
602-49450-383	Gas Utility	781.71
602-49450-384	Refuse Disposal	85.04
602-49450-404	Repairs & Maint - M&E	14.94
602-49450-405	Repairs & Maint - Vehicl	12.93
602-49450-408	Repairs & Maint - Distrib	2,904.30
602-49450-439	Special Projects	19,113.00
602-49450-444	License Fees	1,240.00
604-11500	Accounts Receivable	268.16
604-14200	Inventory	8,300.04
604-16400	Machinery & Equipment	16,507.70
604-22000	Prepayments	300.00
604-49550-200	Office Supplies	165.21
604-49550-263	Merchandise for Resale	363,011.10
604-49550-321	Telephone	2.56
604-49550-322	Postage	19.07
604-49550-384	Refuse Disposal	84.75
604-49550-405	Repairs & Maint - Vehicl	45.10

## Account Summary

Account Number	Account Name	Payment Amount
604-49550-406	Repairs & Maint - Groun	69.26
604-49550-408	Repairs & Maint - Distrib	123.11
604-49550-410	Repairs & Maint - Gener	655.14
604-49550-450	Conservation	1,501.58
609-49751-217	Other Operating Supplie	177.30
609-49751-251	Liquor	21,805.21
609-49751-252	Beer	21,720.85
609-49751-253	Wine	3,646.04
609-49751-254	Soft Drinks & Mix	393.57
609-49751-256	Tobacco Products	35.97
609-49751-259	Non- Alcoholic	36.00
609-49751-261	Other Merchandise	16.31
609-49751-322	Postage	12.80
609-49751-333	Freight and Express	489.03
609-49751-384	Refuse Disposal	96.13
609-49751-404	Repairs & Maint - M&E	51.30
609-49751-406	Repairs & Maint - Groun	135.00
609-49751-409	Repairs & Maint - Utilitie	114.31
614-11500	Accounts Receivable	629.32
614-20201	Excise Tax Payable	4.98
614-49870-200	Office Supplies	177.63
614-49870-211	Cleaning Supplies	38.26
614-49870-217	Other Operating Supplie	20,461.00
614-49870-227	Utility System Maint Sup	2,879.28
614-49870-304	Legal Fees	401.35
614-49870-321	Telephone	2.57
614-49870-322	Postage	12.80
614-49870-383	Gas Utility	254.62
614-49870-384	Refuse Disposal	73.92
614-49870-441	Transmission Fees	1,862.07
614-49870-442	Subscriber Fees	26,085.76
614-49870-444	License Fees	860.00
614-49870-445	Switch Fees	2,129.54
614-49870-447	Internet Expense	11,632.24
614-49870-448	On-Call Support	199.28
614-49870-451	Call Completion	4,257.30
614-49870-480	Other Miscellaneous	105.90
615-49850-200	Office Supplies	3.98
615-49850-211	Cleaning Supplies	399.96
615-49850-260	Concessions	186.97
615-49850-322	Postage	12.80
615-49850-384	Refuse Disposal	130.88
615-49850-404	Repairs & Maint - M&E	5.88
615-49850-409	Repairs & Maint - Utilitie	269.17
617-49860-211	Cleaning Supplies	194.43
617-49860-322	Postage	12.80
617-49860-340	Advertising & Promotion	229.50
617-49860-384	Refuse Disposal	51.52
617-49860-406	Repairs & Maint - Groun	119.50
700-21701	Federal Withholding	10,234.97
700-21702	State Withholding	4,171.21
700-21703	FICA Tax Withholding	11,588.14
700-21704	PERA Contributions	18,266.86
700-21705	Retirement	5,010.00
700-21707	Union Dues	1,668.88
700-21708	PD Union Dues	235.00
700-21709	Wage Levy	407.47
700-21711	Medicare Tax Withholdi	3,191.12

**Account Summary**

Account Number	Account Name	Payment Amount
700-21712	Flex Account	3,227.70
700-21715	Individual Insurance-Afla	98.22
700-21716	Individual Insurance-Afla	389.97
700-21717	Individual Insurance-MB	159.65
700-21719	Individual Insurance-MB	121.17
	<b>Grand Total:</b>	<u>749,037.10</u>

**Project Account Summary**

Project Account Key	Payment Amount
**None**	749,037.10
<b>Grand Total:</b>	<u>749,037.10</u>

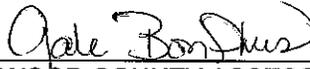
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**ASSESSMENT NOTICE**

NOTICE IS HEREBY GIVEN, THAT THE BOARD OF REVIEW OF THE CITY OF WINDOM, COTTONWOOD COUNTY, MINNESOTA, WILL MEET AT THE WINDOM CITY HALL IN SAID TOWNSHIP OR CITY, AT 4:30 TO 5:00 O'CLOCK PM ON TUESDAY THE 12TH DAY OF MAY, 2015, FOR THE PURPOSE OF REVIEWING AND CORRECTING THE ASSESSMENT OF SAID TOWNSHIP OR CITY FOR THE YEAR 2015.

NO COMPLAINT THAT ANOTHER PERSON IS ASSESSED TOO LOW WILL BE ACTED UPON UNTIL THE PERSON SO ASSESSED, OR HIS AGENT, HAS BEEN NOTIFIED OF SUCH COMPLAINT.

GIVEN UNDER MY HAND THIS 13TH DAY OF FEBRUARY, 2015



\_\_\_\_\_  
COTTONWOOD COUNTY ASSESSOR