

**Council Meeting**  
**Tuesday, November 18, 2014**  
**City Council Chambers**

**7:30 p.m.**  
**AGENDA**



Call to Order

Pledge of Allegiance

1. Approval of Minutes
  - Council Minutes–October 30 & November 4, 2014
2. Consent Agenda
  - Minutes
    - Emergency Services Building Committee – October 31, 2014
    - Economic Development Authority – November 10, 2014
    - Library Board – November 10, 2014
3. Department Heads
4. Public Hearing – Hospital Bonds Series 2014A
5. GASB 45 Actuarial Valuation - Retiree Medical Benefits Report
6. License Applications
  - Exempt Permit – Des Moines River Ducks Unlimited
  - Annual Cigarette License Renewals
  - Annual Game of Skill License Renewals
  - Annual Theatre License Renewal
  - Liquor License Renewals
    - Margarita’s Ville (includes contiguous outdoor area)
    - Sunbowl
    - Phat Pheasant Pub (includes contiguous outdoor area)
    - River City Eatery
      - Wine On-Sale
      - Beer On-Sale
      - Strong Beer Authorization
    - China Restaurant
      - Wine On-Sale
      - Beer On-Sale
      - Strong Beer Authorization
      -
7. Resolution Supporting the Submission of Fire Department Grant Application – Pumper Vehicle
8. EDA Commission Recommendation – Use of Pre-1990 TIF Proceeds
  - River Bend Center – Phase II
9. New Business
10. Old Business
11. Regular Bills
  - Council Action Regarding Diane Kruger Request
12. Council Concerns
13. Adjourn



**Special City Council Meeting – Budget Workshop**  
**Windom City Hall, Council Chamber**  
**October 30, 2014**  
**7:00 p.m.**

1. Call to Order:

The meeting was called to order by Mayor Corey Maricle at 7:00 p.m.

2. Roll Call:
- |                     |   |
|---------------------|---|
| Mayor:              | Corey Maricle   |
| Council Present:    | Brian Cooley, Dominic Jones and Bradley Powers  |
| Council Absent:     | Kelsey Fossing and JoAnn Ray  |
| City Staff Present: | Steve Nasby, City Administrator; Aaron Backman, EDA Executive Director; Chelsie Carlson, Finance Director/Controller; Marv Grunig, Electric Utility Manager; Brent Brown, Electric Superintendent; Bruce Caldwell, Streets & Parks Superintendent; Mike Haugen, Water & Wastewater Superintendent; Dawn Aamot, Library Director; Al Baloun, Recreation Director; Dan Ortman, Fire Chief |

3. 2015 Capital Improvement Plan/Budget:

Maricle noted the information had been sent out in the Council packets and if anyone had questions about the capital or operational budgets to raise them for discussion.

**EDA**

Aaron Backman, EDA Executive Director, said that he had researched the options to pay for the existing tax abatements. The way the tax abatements work is that the taxes are paid and then rebated to the business. As such, the taxes need to be certified and collected through the levy process, which has a net effect of increasing the tax levy amount but not the tax rate as there is a higher taxable value created. The 2015 tax abatement amount is estimated to be about \$27,000 which is 1.6% of the tax levy. This would need to be added on to the property tax levy so when the taxes are rebated there are funds to make the payment; otherwise the rebates come out of the operational part of the budget. Essentially it is a net change of zero to the tax levy charged to all property owners.

Nasby said that this tax abatement levy can be shown as a piece of the property tax levy or it could be placed into the EDA operational budget, but additional dollars would be needed in the EDA budget to pay for it so the impact is the same it is just the mechanics that are different.

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Backman said that future projects may have tax abatements tied to them so it would be good to show the public the process and explain the impacts which net out to zero.

Council consensus was to show the tax abatements as part of the tax levy and then to have an explanation of it in the budget document and at the Council meeting.

### **Electric**

Marv Grunig, Electric Utility Manager and Brent Brown, Electric Superintendent, said that they are looking at system improvements for \$300,000 in the capital budget and the replacement of a truck for \$290,000. These items would be paid through the revenues of the electric department.

Jones asked about the meter replacement project. Grunig said that the bids on this would be opened in 2015 and then brought to the Council for consideration. If the Council approved the project then a budget amendment would also need to be approved.

### **Library**

Dawn Aamot, Library Director, said that she is requesting \$5,000 for interior painting. The last painting was done in 1985 and it needs to be refreshed and there are areas of peeling paint in the building. If the costs come in higher she would ask the Friends of the Library for some financial support or look for other grants or gifts.

### **Fire**

Dan Ortman, Fire Chief, said that they desperately need SCBA equipment and have had a number of masks fail. He has two quotes for equipment of \$122,000 and \$129,000 to replace all of the masks. He noted that there was some SCBA funds set-aside in 2014 with the bond proceeds so he is going to look into replacing some masks now and then would like to do the rest of them in 2014.

Jones asked if the SCBA project could be funded with general fund or ambulance reserves and then repaid over several years. Nasby replied that the Council could make that decision as they control those budgets.

Ortman said they have a pumper truck on the capital plan for this year at \$385,000 and this truck goes to all the calls. The time to get a new truck is currently at 15 months.

Powers asked if the specifications for this proposed truck had been done yet as the situation with the proposed emergency services building may change things. Ortman said the specifications have not been done, but they are looking for a unit similar to the current one.

Maricle asked about the delivery for the truck the department ordered in 2014. Ortman replied that the delivery date has been moved from October 2014 to February 2015.

Ortman said that the capital plan should have money for radio replacement as the current ones are several years old and replacements will come up. Nasby said the radios are included in the capital plan for 2019.

**Water\Wastewater**

Mike Haugen, Water & Wastewater Superintendent, said that the wastewater permit scheduled for 2015 may be delayed until 2016 due to the pending lawsuit with MPCA rules. There is a capital project for plant improvements shown but it may not be need this year. The other capital items are the regular plant, distribution system and collection system improvements.

**Arena**

Al Baloun, Recreation Director, said that the 2015 project proposal is for rehabilitation of the racquetball courts. The exterior walls are deteriorated and there was no vapor barrier when constructed so the interior walls warp.

Jones asked about dehumidification and if that is part of the project. Baloun said that there is heating and air conditioning units in this area and they have been operated to address the humidity problem.

Nasby asked about the \$15,000 estimate. Baloun replied that the estimate was from Fredin Construction, but was a couple years old so he would get an updated amount.

**Pool**

Baloun said the two items are for updated feasibility study and deck furniture. The feasibility study would be \$5,000 to have the same firm update the work, but about \$8,000 if a new firm were involved. The deck furniture would also make use of a \$500 gift from the 2014 Windom graduating class.

Jones asked if the deck furniture was metal, wood or plastic. Baloun said that he had not selected it yet, but likely the hard plastic. Jones said there is a good PVC product that can be used to build items and can be welded.

**Recreation**

Baloun said the capital request is for \$5,500 that would be used to purchase two portable pitching mounds. These are needed due to the multiple users of the fields.

Powers asked if it takes long to build a pitching mound. Baloun said that it does take time to build one correctly with a clay base and ag lime top.

**Parks**

Bruce Caldwell, Streets & Parks Superintendent, said that the proposal for lighting the ball fields did go up and the budget request was adjusted.

Jones asked if the lighting was a need and if it is a priority item. Caldwell said that he felt it is a priority as the use of the fields continues to increase so games and practices are going on longer into the evenings.

Caldwell said the Toro workman unit is quite old and needs to be replaced but it still runs. It has been on his capital request list for several years, but priority lower than other items.

## Preliminary

Powers asked if another brand unit would work such as a John Deere gator. Caldwell said he would look into options from other vendors.

Caldwell said that the 328D mower could be moved out two years due to the replacement of the airport mower being delayed.

Caldwell noted that the sealcoating at Tegel's Park is needed as this is new asphalt. The estimate is \$14,607.

Powers asked if there are cracks in the Tegel's Park asphalt. Caldwell said that he had not really done a complete assessment. Powers wondered if crack filling would address the issues just as well as seal coating.

Caldwell said that a future discussion the Council may have is whether or not to relocate the tennis courts if the emergency services building is constructed at Witt Park.

Caldwell said that one of his top priorities is to get security cameras in the parks. There is a multi-department request for security cameras that he supports and strongly agrees with the Police Department that the preferred vendor is the system that was demonstrated.

### Streets

Caldwell said his biggest need and priority is the replacement of the 1987 Case loader as it is leaking oil and would be costly to repair. He has priced a new loader with a snow plow and hitch. The cost of the unit and attachments would be about \$220,000. There are financing and lease to own options available which would allow the City to buy the unit over time and reduce annual costs. If a new loader were ordered it would likely be summer before the unit would be delivered to Windom.

Caldwell noted the 2015 Street Project that is proposed is a repair item from the 2001 Street project as there are settling services and dips in the street. The repairs would include adding fill to yards and then a mill and overlay for the street. The estimate is for \$100,000 but is thought to be high.

Caldwell said that the last item for Streets is a sander unit that fits inside a pick-up box. This is needed for spot sanding and is more efficient than running out the large trucks for just doing some intersections or sidewalks.

Last, Caldwell said that a fund needs to be started for equipment to collect money each year and then save it so there is a pool of funds available to replace large equipment such as the motor grader and dump trucks, which will be coming up for replacement soon.

### Capital Projects Discussion for the General Fund and Special Revenue Funds

Nasby said that a spreadsheet showing the capital requests and property tax information is shown on the screen for the Council's information. The amount of the levy would adjust as the capital projects were funded. The maximum levy was set at 5%. Different items were

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discussed by the Council and funded at various levels to get the property tax levy to a number that the Council found acceptable. Several of the funds such as Community Center and Parks have reserve funds that could be used to pay for projects if issues arise. Also, the airport runway study will not be done until mid-2015 so land acquisition could be postponed to 2016.

The following projects and funding amounts are included in the 2015 budget:

Administration	Computer Replacement	\$1,750
Police	Light Bar	\$1,800
Fire	Pumper Truck	\$0
Fire	SCBA gear	\$98,000
Street	Loader & Attachments	\$29,000 (lease)
Street	Equipment Fund Reserve	\$15,000
Street	2015 Street Project Repair	\$75,000
Street	Pick-up Sanding Unit	\$2,000
Parks	WRA Lighting	\$0
Parks	Toro Workman Replacement	\$0
Parks	Playground Equipment	\$0
Parks	Mower Replacement	Delayed until 2017
Parks	Seal-coating\Crack-filling	\$2,500
Recreation	Portable Pitching Mounds	\$5,500
Airport	Land Acquisition	\$0
Arena	Racquetball Court Rehab	\$15,000
Community Center	Stage	\$0
Community Center	Computer Replacement	\$2,000
Community Center	Mechanical Equipment	\$0
Community Center	Equipment Reserve	\$0
Library	Interior Painting	\$5,000
Pool	Feasibility Study Update	\$0
Pool	Deck Furniture	\$4,000
Multiple Departments	City Network	\$8,000
Multiple Departments	Security Cameras	\$32,000

**Other Budget Items or Questions**

Maricle asked if there were any questions on other parts of the budget.

Jones said that the Telecom fund showed as being in a deficit again and as an enterprise fund the goal is to be self-sustaining and he wondered how this was going to be addressed.

Cooley noted the programming costs are going up so that needs to be looked at soon.

Jones said that he would be in favor of a telecommunications system audit that would look at all aspects of the fund including the contacts, revenues, expenses and use of the equipment. Having an independent view of the operations would give us a good idea of how to proceed with future decisions.

**Motion by Jones second by Cooley to direct the City Administrator and Finance Director\Controller to start the process of obtaining a telecommunications audit and identifying providers that have no connection to Windomnet as a vendor or supplier. Motion carried 3 – 0 (Fossing and Ray absent).**

**Motion by Powers second by Jones to approve the capital projects budget as amended and to set the property tax levy at 3.9%. Motion carried 3 – 0 (Fossing and Ray absent).**

4. New Business:

Jones said that setting priorities is also on the agenda and his priorities would be the emergency services facility and streets.

Maricle said that having a Council goal and priority setting meeting may be better scheduled after the new year as there will be two new council members.

5. Old Business:

Jones said that the discussion on funding projects needs to be completed for large capital projects. Items such as the local option sales tax, bonding, grants and utility fees should be considered.

6. Adjourn:

**Maricle adjourned the meeting by unanimous consent at 9:57 p.m.**

\_\_\_\_\_  
Corey Maricle, Mayor

Attest: \_\_\_\_\_  
Steve Nasby, City Administrator

**Regular Council Meeting  
Windom City Hall, Council Chamber  
November 4, 2014  
8:05 p.m.**

1. Call to Order:

The meeting was called to order by Mayor Corey Maricle at 8:05 p.m.

2. Roll Call:

Mayor:

Corey Maricle

Council Present:

Brian Cooley, Dominic Jones, Bradley Powers and JoAnn Ray

Council Absent:

Kelsey Fossing

City Staff Present:

Steve Nasby, City Administrator; Marv Grunig, Electric Utility Manager; Bruce Caldwell, Streets & Parks Superintendent; Brent Brown, Electric Superintendent; Mike Haugen, Water & Wastewater Superintendent; Chelsie Carlson, Finance Director/Controller; Dan Olsen, Telecom Manager and Jordan Bussa, Telecom

3. Pledge of Allegiance

4. Approval of Minutes:

**Motion by Powers second by Jones to approve the City Council minutes from October 21, 2014. Motion carried 4 – 0 (Fossing absent).**

5. Consent Agenda:

Maricle noted the minutes from the following Boards and Commissions.

- Telecom Commission – October 21, 2014
- Emergency Services Building Committee – October 23, 2014
- Community Center Commission – October 27, 2014
- Utility Commission – October 30, 2014

6. Department Heads:

None.

7. Public Comment – Diane Kruger – Invoice Related to Nuisance Ordinance:

Diane Kruger said she is questioning the invoice for the nuisance hearing she had pertaining to a complaint on her property. The invoice fee appears to be charged regardless of guilt or innocence. She also thought the City inspection had trespassed on her property to take

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photos of the property and that the fee being charged is voluntary according to the City's code. She also noted that no City staff contacted her about the alleged violation.

Powers asked if she had received the letter of notification of the complaint as it states the options for compliance and the fees. Kruger said that she had gotten the letter, but did not understand that there would be a fee if she requested a hearing.

Cooley asked if she was requesting additional contact from City staff. Kruger said that she had not been aware a complaint had been filed against her property. Cooley said that the City does get the complaints, but needs to investigate to see if a complaint is valid before any determination is made and nuisance violation notice is sent.

Kruger said that the City code in Section 10.20 says that the permission of the property owner is necessary before an inspection if the inspector accesses the property. No permission was requested or given, but the City inspector did walk on her property not just in the street and alley. Ron Schramel, City Attorney, said that permission or a warrant is needed to enter a home or garage. Kruger said that she will post no trespassing signs if she feels the City is abusing its authority. Schramel said that he agrees with Kruger if it were access to buildings. Kruger asked what the definition of property and premises is in the code. Schramel replied that the common law is that items that are left in a yard and in plain sight have no expectation of privacy and a City inspector can walk onto a property for the purposes of doing an inspection. Kruger said she disagrees with this interpretation.

Kruger said that she would have had less confusion if the processes were less complex and she was contacted by City staff. She noted that in the City code it also says the payment of an administrative fee is optional and she does not want to pay the \$150 fee and feels the payment should only be paid if the nuisance is upheld.

Maricle said that that fee pertains to the clean-up portion of the nuisance process, but if that fee is not paid then the City Council can assess it to the taxes.

Powers noted that the notification letter had been sent to her on April 16, 2014 and then a follow-up letter in June 2014. Kruger replied that she got the letters but did not understand that she would have to pay the administrative charge.

8. Personnel Recommendations:

Nasby said that the Streets & Parks Department had a vacancy created by Steve Willard internally transferring to the Water\Wastewater Department. The recommendation from the Streets & Parks Superintendent is to hire Mason Anderson as a Parks maintenance worker at Grade 6, Step 3 with an increase to Step 4 upon completion of the probationary period.

**Motion by Ray second by Jones to approve the hiring of Mason Anderson in the Streets & Parks Department at Grade 6, Step 3 with an increase to Step 4 upon successful completion of the probationary period. Motion carried 4 – 0 (Fossing absent).**

Nasby said that the second item is the recommendation to promote Tom Voth to Streets & Parks Department foreman as the position that was vacated by Steve Willard was the foreman's position. Tom Voth has been with the department since 2007 and is being recommended by the Streets & Parks Superintendent. The promotion would be to Grade 7, Step 11 and an increase to Step 12 upon successful completion of the probationary period.

**Motion by Jones second by Cooley to approve the promotion of Tom Voth to Streets & Parks Department foreman at Grade 7, Step 11 with an increase to Step 12 upon successful completion of the probationary period. Motion carried 4 – 0 (Fossing absent).**

Powers asked about the advertising for the positions. Nasby said the foreman position was internally advertised as required by the labor agreement. The Streets & Parks maintenance position was also advertised internally, with no applications, but the City had applications on file from when a maintenance position was advertised last year in the Streets & Parks Department and earlier this year with the Water\Wastewater Department.

9. Utility Prepayment Policy Resolution:

Grunig said that the prepayment policy for utility services established in 2010 pertaining to new rental and contract for deed accounts reduced bad debt and write-offs by 72%. The policy collects a \$300 prepayment and then credits that back to a customer after 24 months of good standing by paying their bills on time. A review of the policy was undertaken as the situation with customers in good standing simply changing status. For example, if a long time homeowner that is in good standing sold their home and changed to a rental property they would currently be subject to the \$300 prepayment. The Utility Commission recommended policy change is to allow utility customers that are in good standing to switch their type of residence without having to make the \$300 prepayment.

Powers acknowledged that most customers understand the need for the prepayment, but \$300 is a lot of money and asked if the \$300 could be collected over a period of time.

Maricle noted that if the prepayment would be collected over six months the City could be at risk if short-term renters or account holders left town without paying the bills.

**Council member Powers introduced the Resolution No. 2014-49, entitled “RESOLUTION ESTABLISHING RATES, CHARGES AND FEES FOR ENTERPRISE FUNDS” and moved its adoption. The resolution was seconded by Ray and on roll call vote: Aye: Jones, Cooley, Powers and Ray. Nay: None. Absent: Fossing. Abstain: None. Resolution passed 4 – 0.**

10. Call for Bids – Water and Electric Meter Replacement Project:

Grunig; Brent Brown, Electric Superintendent; Denise Houston, Billing Contractor and Mike Haugen, Water & Wastewater Superintendent introduced themselves. Grunig said

## Preliminary

that the Utility Commission and staff had been discussing and reviewing information related to meter replacements and automated meter reading (AMR) for about a year. Several presentations had been done by vendors and site visits had been completed to research various systems. The systems considered included two-way communication systems that would use the fiber system or other communications system to report data (aka smart meters). The alternative system is a one-way communication system where the City would collect the meter reads once a month via a drive-by system. The one-way communication meters will be much more cost effective and is the system more often used in the industry. The drive-by AMR will lessen the meter reading time by approximately 120 hours a month by the Electric and Water\Wastewater Departments. Other benefits are that revenues could rise slightly due to more accurate meter readings, less staff time will be needed due to re-reads, fewer errors and work ticket can be processed faster. There will also be a consistent billing cycle due to the meters all being read on the same day and not spread over a number of days as it is currently.

Houston said that the billing system will also be improved with the elimination of multiple reading days, consistent reading dates, fewer human errors, increased accuracy and elimination of estimated reads. A majority of re-reads could be accomplished from the City Hall office which would speed up work tickets such as move outs. Leak detection is also a big benefit to the new meters as the meters will flag leaks and detailed information from the meter will be available to assist the customer and city in documenting the use information.

Haugen said that most of the existing water meters were installed in the 1980s and parts are becoming hard to locate.

Brown said that about 2,000 electric meters will be replaced and the City's crew will be doing the installations of the electric meters over a three to six month period of time.

Grunig noted the City currently uses Itron systems to do meter readings so the bid specifications note that the responses must have Itron equipment or Itron compatible.

Jones asked how the meter replacement project will be paid for by the utilities. Grunig said the Electric Department reserve funds will be used and the water department will pay back the Electric Department through increased revenues and cost-savings. Jones clarified that no direct costs will be passed on to the customers.

Cooley asked if training is needed as it was not specifically mentioned in the bid specifications. Grunig said that the City currently uses the Itron systems and Brown operated a system like this at his former job so the City crew does have a background with the proposed project.

Powers asked what the City does now if utility bills are disputed. Grunig said that the meter is tested for accuracy. Haugen said the water meters have a dial on them that will show movement if there is a flow out of the meter so the customer can see the use.

Maricle noted that meters slow down over time so they are less accurate in measuring use, which is an error in favor of the customers.

**Council member Powers introduced the Resolution No. 2014-50, entitled “RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS FOR THE ELECTRIC AND WATER METER REPLACEMENT PROJECTS” and moved its adoption. The resolution was seconded by Jones and on roll call vote: Aye: Jones, Cooley, Powers and Ray. Nay: None. Absent: Fossing. Abstain: None. Resolution passed 4 – 0.**

11. Employee Wellness Pilot Program Agreement:

Chelsie Carlson, Finance Director\Controllor, said that funds are available from the City’s insurance co-op for wellness. This wellness program would include a health screening and on-line health modules. If an employee were to participate they could get \$100 for the screening and \$10 per module up to \$70. This is a voluntary program with any funds being earned added to that employee’s VEBA account.

Nasby noted that the Council is being asked to approve this agreement as it would apply to the City’s health coverage and that is an item covered by the labor agreement. Since the program is voluntary it has no impact on the labor agreement or the City’s responsibilities. The agreement is signed by both parties.

**Motion by Cooley second by Ray to approve the voluntary employee wellness agreement between the City of Windom and IBEW union. Motion carried 4 – 0 (Fossing absent).**

Cooley asked if there was much employee interest. Carlson said about 20 completed the screening previously and a second round is currently being offered.

12. Lutheran Social Services Site Agreement Renewal:

Nasby said that the LSS meal site lease is up for the annual renewal. The agreement is the same as prior years and the City has an addendum with additional conditions.

**Motion by Powers second by Cooley to approve the 2015 LSS lease with the Windom Community Center. Motion carried 4 – 0 (Fossing absent).**

13. Northland Securities Letter of Engagement – Hospital Bonds:

Nasby said that the City Council had previously started the process of issuing bonds on behalf of the Windom Area Hospital for their expansion project. This letter of engagement with Northland Securities is needed as the Council has approved them as the issuing agent.

**Motion by Jones second by Cooley to approve the letter of engagement with Northland Securities, Incorporated. Motion carried 4 – 0 (Fossing absent).**

14. Telecom Master Services Agreement:

Dan Olsen, Telecom Manager, said that the master services agreement between the City of Windom and Southwest Minnesota Broadband Services (SMBS) had expired. A new agreement was researched, but his recommendation is to renew the existing agreement for the sale of telephone, internet and television services. The only change is in the pricing of the services as a joint meeting of the SMBS Board and Windom Telecom Commission agreed to a \$9 charge on the internet, which is shown on the pricing page. Olsen added that the agreement has options for either party to terminate the agreement.

Jones asked if the City Attorney had reviewed the agreement. Olsen said that it was reviewed by the City Attorney originally several years ago. Schramel said he looked at the item in the Council packet and nothing stood out.

Schramel noted this is a five year agreement. Olsen replied that the agreement could be terminated and amendments are permitted so he views it as okay.

Nasby asked about the internet price reduction and when that is to be effective. Olsen said it would be effective as of August, which is when it was agreed to by the parties.

**Motion by Jones second by Cooley to approve the Master Services Agreement between the City of Windom and SMBS as presented. Motion carried 4 – 0 (Fossing absent).**

15. New Business:

Schramel said that he wanted to update the City Council on the concrete quality issue with the 2013 Street project. He noted an agreement was worked on between the City, Wicks Construction and the general contractor; however, that deal was withdrawn. He said the City can choose to accept the work with the defects and initiate a process to compensate the City for the defective work. The contract calls for the City to request a change order from the engineer to accept the work and place a deduction for the defective work. That change order would then be sent to the contractor and City to sign. If either party disagrees with the terms of the change order the matter is appealed to the project engineer for a ruling. If either party disagrees with the engineer's decision that party would have 30 days to file a request for arbitration. The City has about \$213,000 in retainage and one quote showing a repair estimate for the defective work of \$295,000. The change order would be prepared showing the \$295,000 reduction.

Jones clarified that the change order would outline both the acknowledgement of the City accepting the defective work and therefore the price reduction. Schramel agreed.

Maricle noted that this would likely end up in arbitration.

Nasby asked if the general contractor had asked for a final pay request. Dennis Johnson, Wenck Associates, said that he had recently gotten a request to final the project. Schramel confirmed that the engineer is not recommending a final pay request. Johnson said that his firm was not signing off on the work.

**Motion by Jones second by Powers to invoke provision 13.8 of the construction contract identifying the work deficiency and corresponding price reduction through the issuance of a change order. Motion carried 4 – 0 (Fossing absent).**

Jones said he had a new business item. He noted that the City had received an offer from Joanne Kaiser and Helen West of land for the proposed emergency services building. The offer was considered by the committee, but determined not to be feasible for their needs. Jones wanted to thank Ms. Kaiser and Ms. West for their generous offer and requested that the City send a formal thank you. Nasby would follow-up.

16. Old Business:

Maricle closed the meeting for attorney-client privilege related to pending litigation between the City and Sherbrooke Turf. City Council went into closed session.

Maricle opened the closed session.

**Motion by Powers second by Ray to approve a litigation settlement with Sherbrooke Turf for \$90,000. Motion carried 4 – 0 (Fossing absent).**

17. Regular Bills:

**Motion by Ray seconded by Powers to approve the regular bills. Motion carried 4 – 0 (Fossing absent).**

18. Council Concerns:

Maricle noted that the Mayor's Metal of Honor is coming up and encouraged citizens to submit nomination forms.

19. Set Date to Canvass Election Returns and Declare Results of the Election:

Nasby said the City Council could meet between November 7 and 14 to canvass and declare the election results, which is typically a very short meeting. Council discussed dates and times and decided to meet at 5:00 p.m. on November 7, 2014.

20. Recess:

**At 9:50 p.m. Maricle recessed the meeting until November 7, 2014 at 5:00 p.m.**

21. Canvassing the 2014 Election Returns for the City of Windom:

**Members Present:** Dominic Jones, Bradley Powers and JoAnn Ray

**Members Absent:** Brian Cooley, Kelsey Fossing and Mayor Corey Maricle

**Staff Present:** Steve Nasby, City Administrator

Preliminary

Mayor Pro Tem Powers reconvened the meeting at 5:00 p.m. on November 7, 2014.

**Council member Ray introduced the Resolution No. 2014-51, entitled “A RESOLUTION CANVASSING THE ELECTION RETURNS FOR THE CITY ELECTION AND DECLARING THE RESULTS OF THE ELECTION” and moved its adoption. The resolution was seconded by Jones and on roll call vote: Aye: Ray, Jones and Powers. Nay: None. Absent: Cooley and Fossing. Abstain: None. Resolution passed 3 – 0.**

**Mayor Pro Tem Powers adjourned the meeting by unanimous consent at 5:02 p.m.**

\_\_\_\_\_  
Corey Maricle, Mayor

\_\_\_\_\_  
Bradley Powers, Mayor Pro Tem

Attest: \_\_\_\_\_  
Steve Nasby, City Administrator

## **Emergency Services Building Committee Minutes October 31, 2014**

The Windom Emergency Services Committee met on October 31, 2014, at 4:00 p.m. at the Windom City Council Chambers. Members present were Dan Ortmann, Mark Stevens, Kevin Heggeseth, Tim Hacker, Brian Cooley and Jim Axford; City Staff Denise Nichols. Absent: Gary Olson and Corey Maricle.

Members of the public attending the meeting included Rahn Larson - Cottonwood County Citizen.

1. **Call to Order** – Chair Ortmann called the meeting to order.
  
2. **Discussion Regarding Architect Selection** – The Committee discussed the current architect's inexperience with new construction fire hall design and questioned if they should consider developing an Architect Request for Proposals for the project. The current architect was selected for his experience in the expansion design of the Luverne Fire Hall. At that time, the fire hall project was a proposed expansion project. However the project has now developed to a new construction project.

The RFP process would allow the Committee to interview the top 3-4 candidates and receive competitive bids for the project.

**M/S/P: Motion by Hacker, seconded by Cooley, to develop a Request for Proposals for architect services for the proposed Emergency Services Building design. Ayes – 6, Nays – 0.**

3. **Other Business** – Cooley noted that the City Council has not set Capital Improvement Project priorities and is waiting until after the elections when the new City Council is in place to set priorities.
  
4. **Adjourn – M/S/P: Motion by Heggeseth, seconded by Stevens, to adjourn the meeting. Ayes –6, Nays – 0.**

ECONOMIC DEVELOPMENT AUTHORITY OF WINDOM  
MINUTES  
NOVEMBER 10, 2014

1. Call to Order: The meeting was called to order by President Erickson at 12:03 p.m.

2. Roll Call & Guest Introductions:

EDAWN Commissioners: Juhl Erickson, Sally Larson, Justin Espenson, and Dominic Jones.  
Absent: Kelsey Fossing.

Also Present: EDA Staff – Aaron Backman, EDA Executive Director, and Mary Hensen, Admin. Asst.; City Administrator Steve Nasby, Mayor Corey Maricle, and WADC Liaison Tara Christensen.

3. Approval of Minutes:

**Motion by Commissioner Larson, seconded by Commissioner Espenson, to approve the Minutes of the EDA Meeting held on October 13, 2014. Motion carried 3-0. (Commissioner Jones arrived after this vote.)**

4. North Windom Industrial Park

A. Data Center Site Assessment Process – Update: Director Backman advised that during 2014 Great River Energy (GRE) has been working on a data center site assessment process and compiling information regarding the best potential sites for data centers in Minnesota. They have contracted with Deloitte to assist them in the site selection process. GRE wishes to locate these data center facilities among their 28 member cooperatives. In early September the EDA was contacted to provide basic site information. Subsequently, the EDA collaborated with South Central Electric Association (SCEA) on a complete application requesting that the North Windom Industrial Park be classified as a preferred site for a data center. The application was submitted by the September 30, 2014, due date. GRE and Deloitte have been reviewing the applications that were submitted and selected at least three sites for onsite review. These sites include the northeast quadrant of NWIP, the Northport Industrial Park in North Mankato, and an industrial park adjacent to I-94 in St. Cloud. On November 4<sup>th</sup>, three representatives from GRE and two from Deloitte were in Windom and met with City officials including the City Administrator, EDA Executive Director, Zoning Administrator, Electrical Superintendents, Water/Wastewater Superintendent, Telecom General Manager, and representatives from SCEA. The review committee also toured the telecom Network Operations Center (NOC) and the North Windom Industrial Park. As a part of their review, the Deloitte representatives recommended that the EDA secure additional specialized documentation concerning NWIP. These additional items are set forth below.

(1) Phase I Environmental Report – Ratification: One of the items requested by the Review Committee was a Phase I Environmental Report for NWIP. Wenck Associates had prepared environmental reports for prior EDA applications, but had not prepared the complete Phase I Environmental Report. Because time was of the essence, the EDA made arrangements with Wenck Associates the last week of October to prepare the requested Phase I Environmental Report. Wenck Associates provided the completed report by Tuesday morning, November 4<sup>th</sup>. The Review Committee appreciated receiving the Phase I report and was impressed with the quick turn-around time for the preparation of the report. It is necessary that the EDA Board ratify the request to Wenck Associates for the preparation of the Phase I Environmental Report and approve payment for this report.

**Motion by Commissioner Espenson, seconded by Commissioner Larson, to ratify the authorization for the preparation of a Phase I Environmental Report for the NWIP by Wenck Associates at a cost not to exceed \$3,000. Motion carried 4-0.**

- (2) Authorizations: Soil Borings, Wetland Delineation, SHPO Letter, ALTA Survey: Director Backman advised that the additional items requested by the Review Committee include soil borings in the available NWIP lots, wetland delineation, SHPO letter, an ALTA survey, and an endangered species analysis. He gave a brief overview of each item and reviewed the preliminary estimates obtained to date.

**Motion by Commissioner Larson, seconded by Commissioner Jones, authorizing the EDA to contract for 14 soil borings in the remaining lots in NWIP and to proceed with arrangements for a wetland delineation, SHPO letter, an ALTA survey by Dennis Esplan of Zieske Land Surveying, the updating of the topography and contours on the maps for the ALTA Survey by Wenck Associates, and the completion of an endangered species analysis for a total cost not to exceed \$16,000. Motion carried 4-0.**

- B. Sale of Property to SCI and Construction Start: Director Backman reported that on Monday, October 20, 2014, the closing on the sale of Lot 4, Block 2 of NWIP to Sioux City Inspection and Weighing Service Company (SCI) was conducted. Since that time, Geotek has performed soil borings on the property. SCI has contracted with Welp Construction from Lakefield, Minnesota, to construct the building. Excavation for the new SCI building began on November 3<sup>rd</sup> and as of November 10<sup>th</sup>, the concrete footings and the foundation had been poured.

5. River Bluff Estates

- A. Sale of Lots 3 & 4, Block 1: Director Backman reported that on Friday, October 17, 2014, the closing on the sale of Lots 3 and 4, Block 1 of Riverbluff Estates Subdivision to Donovan and Sharon Olson was conducted.

- B. Twin Home – Construction Start: Director Backman advised that the Olsons have contracted with Derickson Bros. to construct a twin home on these lots. The twin home will face River Bluff Drive to the east. The contractor has already poured footings.

6. Career Fair – Recap: Director Backman reported that the Windom Career Fair was held on October 29, 2014, at the Windom Community Center. Fifty-one exhibitors were present including manufacturing companies, medical offices, service firms, commercial businesses, military service representatives (US Army and US Marines), non-profit organizations, government entities, and technical colleges. Additional volunteers included Dana Wallace (who directed the bus traffic), Mary Hensen and Denise Nichols (both sessions), Sharon Henning from the Jackson Chamber (afternoon), and Maria Caballero Soco (evening). The student portion of the Career Fair was scheduled from noon to 3:00 p.m. Students from 8 high schools were bused to the Career Fair on a staggered schedule. It is estimated that over 500 students attended the Career Fair. Minnesota West Community College and Ridgewater College both saw considerable activity during the student portion of the fair. Various booths had interactive activities for the students and attendees. The Career Fair was open to the general public from 4:00 p.m. to 7:00 p.m. It is estimated that public attendance was in the range of around 100. The feedback from the exhibitors has been very positive. The Committee will be holding a wrap-up meeting later in November.

7. SEB RLF Request: Director Backman advised that earlier in 2014 the EDA was approached by the owner of a local photography studio about her desire to move her studio to a better location in

Windom. The new location would allow for a larger studio and more options for her customers. During October and November she has been working on her business plan and also with SBDC on projections for her business. She is seeking an \$8,382 loan through the EDA's SEB RLF program (funded by the USDA). This loan would be used for inventory, working capital, signage, and lighting. The proposed security interest would cover the inventory and camera and related equipment that she already owns. Additional financing from another lender would be used for a printer, copier/scanner, and props. Director Backman has reviewed her business plan and requested that she provide additional documentation from her lender. Consideration of this matter was tabled until the December Meeting.

8. Hotel Feasibility Study – Update: Director Backman indicated that since mid-August the EDA has been working with a nationally-recognized hotel chain that has expressed an interest in Windom. At the September 8<sup>th</sup> regular meeting, the EDA Commissioners approved a contract with Spurrier Consulting of Gautier, Mississippi, to conduct a hotel feasibility study for the amount of \$4,700. On October 16<sup>th</sup> the EDA received the hotel feasibility study from Spurrier Consulting. The report is lengthy and includes an Executive Summary, information about the community, tourism, marketing strategy, projections, etc. In the report, Abby Spurrier is indicating that a new hotel in Windom is feasible. Director Backman reviewed Ms. Spurrier's recommendations concerning size, type, room mix, amenities, 5-year projections, and best potential location for the construction of a new hotel. The Commissioners reviewed the potential site selections provided to the consultant. Director Backman continues to work with a prospective developer and local investors on a potential project. He advised that it is necessary to secure a Letter of Map Revision (LOMR) as a portion of the proposed site is in the floodplain and also requires an adjustment of the floodway.

**Motion by Commissioner Larson, seconded by Commissioner Espenson, authorizing the EDA to expend up to \$15,000 of the remaining tax increment proceeds from TIF District 1-2 to pay for eligible expenses for the River Bend Center Phase II property including required cross sections of the Des Moines River, preparation of a LOMR, and related activities, and reimbursement of the EDA for the hotel feasibility study if determined an eligible expense. Motion carried 4-0.**

9. Miscellaneous Information
  - A. EDA Monthly Financial Recap: The Board received a copy of the EDA's Account Activity through October 31, 2014.
  - B. River Bluff Townhomes – Monthly Financial Report: The Board received copies of the financial reports provided by Van Binsbergen & Associates for the period ending September 30, 2014.
10. Adjourn: By consensus, President Erickson adjourned the meeting at 1:11 p.m.

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Justin Espenson, EDA Secretary-Treasurer

Attest: \_\_\_\_\_  
Aaron A. Backman, EDA Executive Director

**Windom Library Board Meeting**  
**Windom Library**  
**Monday 11/10/2014**  
**5:05 p.m.**

1. Call to order: The meeting was called to order by John Duscher at 5:05 p.m.

2. Roll Call: Members Present: Beth Fleming, Anita Winkel, Charles Reid & John Duscher

Members Absent: Kathy Hiley, Barb Henning and Terri Jones

Library Staff Present: Dawn Aamot

City Council Member Present: none

3. Agenda and Minutes:

Motion by Anita Winkel and seconded by Charles Reid to approve the Agenda and the minutes.

4. Financial Report:

Dawn reviewed the Financial Report with the Board.

Motion by Beth Fleming and seconded by Anita Winkel to approve the Financial Report.

5. Librarians Report:

Dawn reported that she painted the outside benches in front of the library. David Vaupel has volunteered to build 2 window boxes for the front windows and the lumber will be paid for by the Friends of the library. The Friends of the library will also assist in maintaining the window boxes during the holiday months and with plants during the summer months. Nancy is hosting the Busy Bee groups during November. Sonshine School, Headstart and Barb Henning's Class are also visiting the library every month. Adrian Lee presented a program on October 30. Eight people were in attendance and they were very enthusiastic about his program. I applied and The adult winter reading program for 2015 is "Book your winter getaway." A student from Luverne submitted and won the contest for the artwork that will be used for the program. The winter reading program will start January 5<sup>th</sup> 2015. The library participated in the Career Fair hosted by the EDA.

Motion by Charles Reid and seconded by Beth Fleming to accept the Librarian's report.

6. Old Business:

Anita Winkel discussed the terms the PCLS Board has set for MLCL(Marshall Lyon County Library)to become members of the Plum Creek Library System. A meeting was held with the PCLS Board and MLCL board members and an agreement was signed for Marshall to rejoin the Plum Creek Library System.

7. New Business:

Anita Winkel informed the board that Mark Ranum, PCLS Director's contract was terminated. The PCLS Board is in the process of obtaining an interim director.

8. New Book Suggestions:

The board presented their suggestions.

9. Adjourn:

Motion by Anita Winkel and seconded by Charles Reid to adjourn.

Meeting adjourned at 5:31 p.m.

Respectfully submitted,

Dawn Aamot, Library Director

NOTICE OF PUBLIC HEARING ON A PROJECT BY WINDOM AREA HOSPITAL  
CITY OF WINDOM, COTTONWOOD COUNTY, MINNESOTA

NOTICE IS HEREBY GIVEN that the City Council of the City of Windom, Cottonwood County, Minnesota (the "City") will meet, in the City Council Chambers in City Hall, 444 Ninth Street in the City, at 7:30 p.m., central time, on Tuesday, November 18, 2014, to conduct a public hearing pursuant to Section 147(f) of the Internal Revenue Code of 1986, as amended (the "Code"), on a proposal that the City issue tax-exempt obligations in an amount currently estimated to be \$5,700,000, but in no event in an amount greater than \$6,000,000 (the "Bonds") pursuant to Minnesota Statutes, Chapter 447 to provide funds to expand by approximately 22,000 square feet, and redesign the Windom Area Hospital and surrounding campus located at 2150 Hospital Drive in the City. Financed activities include, but are not limited to: relocation of guest parking and the helipad; construction of two operating rooms, seven recovery rooms, twelve clinic exam rooms, a new endoscopy procedure room, twelve workstations for use by visiting physicians and staff, clinic space for outreach physicians and staff, a new stress testing and diagnostic room, gift shop and coffee bar; construction of a new lobby, new main entrance, expanded parking, corridor linking the emergency room, an expanded waiting area to serve imaging and lab services, new employee and physician entrances; and general improved facility navigation (all the foregoing referred to as the "Project"). The Project will be owned by the City, a municipal corporation and political subdivision and managed by Sanford Health, or an affiliated entity, each of which is an organization described in Section 501(c)(3) of the Code. The Bonds will be revenue obligations of the City payable from revenues of the City's health care facilities. All persons interested may appear and be heard at the time and place set forth above, or may file written comments at the administrative offices of the City prior to the date set forth above.

## **CITY OF WINDOM**

**January 1, 2013 Actuarial Valuation of  
Other Postemployment Benefits (OPEB)  
Under GASB Statement No. 45  
Alternative Measurement Method  
For Fiscal Years Ending 2013, 2014 and 2015**

**September 18, 2014**

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# CITY OF WINDOM

January 1, 2013 Actuarial Valuation of Other Postemployment Benefits (OPEB)

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## Introduction and Actuarial Certification

This report presents a measurement of Other Postemployment Benefits (OPEB) for the City of Windom. The 'Other' refers to postemployment benefits other than pensions. Accounting for OPEB is required under Government Accounting Standards Board Statement No. 45 (GASB 45).

### Purpose of the valuation

The purpose of this valuation is to provide the City's GASB 45 accounting information. It is important to recognize that calculations performed for other purposes may yield significantly different results. Other considerations are summarized in the Important Notices section of this report.

### Basis for the valuation

In conducting the valuation, we have used the following information as of January 1, 2013:

- the provisions of the substantive OPEB for the medical plan
- census data
- premiums information

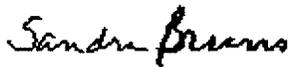
All plan provisions, premiums and census data were provided by the City on September 8, 2014. The premiums and census data used were reviewed and considered to be reasonable, but not formally audited.

A summary of the data, assumptions, methods, and plan provisions used to prepare the results, including changes from the prior valuation, can be found in the Actuarial Basis section of this report.

**Introduction and Actuarial Certification (continued)****Actuarial certification**

To the best of our knowledge, this report is complete and accurate and all costs and liabilities under the plan were determined in accordance with the Alternative Measurement Method (AMM) prescribed by GASB 45 for employers with under 100 plan participants. Subject to the constraints of that method, we have followed generally accepted actuarial principles and practices. For example, the estimates of future healthcare costs were prepared using AMM methods and not developed using health actuarial methods. Upon receipt of the valuation report, the City should notify us if you disagree with any information contained in the report or if you are aware of any information that would affect the results that has not been communicated to us. The report will be deemed final and acceptable to the City unless you notify us otherwise.

The undersigned actuary is a consulting actuary for Van Iwaarden Associates, a Member of the American Academy of Actuaries and meets the Qualification Standards of the Academy to render the actuarial opinion contained herein. I am available to answer questions on the material contained in the report or to provide explanations or further detail, as may be appropriate. I am not aware of any material direct or indirect financial interest or relationship that could create a conflict of interest or impair the objectivity of our work.



Sandra L. Bruns, FSA, EA, MAAA  
Consulting Actuary

September 18, 2014  
L/D/C/R: 4/ad/sb/ms

**CITY OF WINDOM**

January 1, 2013 Actuarial Valuation of Other Postemployment Benefits (OPEB)

**Summary of Results**

	<u>1/1/2013</u>
<b>A. Participants</b>	
1. Active employees electing coverage	47
2. Actives waiving coverage	0
3. Retirees electing coverage	4
4. Total	<u>51</u>
<b>B. Funded Status</b>	
1. Actuarial Accrued Liability (AAL)	\$ 341,188
2. Market value of assets	0
3. Unfunded Actuarial Accrued Liability (UAAL) (1. - 2.)	<u>341,188</u>
4. Estimated payroll for the year	3,100,000
5. UAAL as a percentage of payroll	11.0%
	<b>FYE 2013</b>
<b>C. Annual Required Contribution (ARC)<sup>(1)</sup></b>	\$ 40,957
	<b>FYE 2013</b>
<b>D. Reconciliation of Net OPEB Obligation<sup>(2)</sup></b>	
1. Net OPEB Obligation as of January 1	\$ 0
2. Annual OPEB Cost	40,957
3. Estimated employer contributions	13,162
4. Net OPEB Obligation as of December 31 (1. + 2. - 3.)	\$ 27,795
	<b>FYE 2014</b>
5. Net OPEB Obligation as of January 1	\$ 27,795
6. Annual OPEB Cost	41,702
7. Estimated employer contributions	20,290
8. Net OPEB Obligation as of December 31 (5. + 6. - 7.)	\$ 49,207
	<b>FYE 2015</b>
9. Net OPEB Obligation as of January 1	\$ 49,207
10. Annual OPEB Cost	42,190
11. Estimated employer contributions	21,749
12. Net OPEB Obligation as of December 31 (9. + 10. - 11.)	\$ 69,648
	<b>1/1/2013</b>
<b>E. Key Assumptions (see pages 12 through 21)</b>	
1. Healthcare trend rates (Year 1, Year 2 to Ultimate)	7.50% to 5.00% in 8 years
2. Discount rate for liabilities (expected long-term investment return)	4.00%

(1) Note that Annual Required Contribution is a misleading term; no annual cash contribution is required to fund OPEB benefits. The ARC is a component of the Annual OPEB Cost, and the latter is the annual expense the City is required to recognize in its financial statements. See page 6 for more detail on the City's Annual OPEB Cost.

**CITY OF WINDOM**

4

January 1, 2013 Actuarial Valuation of Other Postemployment Benefits (OPEB)

**Benefit Liabilities, Assets and Funded Status**

	<u>1/1/2013</u>
<b>A. Benefit Liabilities</b>	
1. Present value of benefits paid by the employer	\$ 572,789
2. Present value of benefits attributed to future service	231,601
3. Actuarial Accrued Liability (AAL) (1. - 2.)	<u>\$ 341,188</u>
<b>B. Market Value of Assets</b>	\$ 0
<b>C. Funded Status</b>	
1. Actuarial Accrued Liability	\$ 341,188
2. Market value of assets	0
3. Unfunded Actuarial Accrued Liability (UAAL) (1. - 2.)	<u>\$ 341,188</u>
<b>D. Effect of a 1% Increase in Discount Rate (expected asset return)</b>	
1. Percent change in Actuarial Accrued Liability	-8.6%
2. Percent change in Annual OPEB Cost	-5.3%

CITY OF WINDOM

January 1, 2013 Actuarial Valuation of Other Postemployment Benefits (OPEB)

Actuarial Accrued Liability

	<u>1/1/2013</u>
<b>A. By Status and Subsidy Type</b>	
1. Actives	
a. Implicit Subsidy	\$ 238,717
b. Direct Subsidy	<u>0</u>
c. Total	238,717
2. Retirees	
a. Implicit Subsidy	102,471
b. Direct Subsidy	<u>0</u>
c. Total	102,471
3. All participants	
a. Implicit Subsidy	341,188
b. Direct Subsidy	<u>0</u>
c. Total	\$ 341,188

CITY OF WINDOM

January 1, 2013 Actuarial Valuation of Other Postemployment Benefits (OPEB)

**Annual Required Contribution and Annual OPEB Cost**

	<u>FYE 2013</u>	<u>Projected<sup>(1)</sup> FYE 2014</u>	<u>Projected<sup>(1)</sup> FYE 2015</u>
<b>A. Annual Required Contribution</b>			
1. Normal Cost	\$ 20,410	\$ 20,410	\$ 20,410
2. Amortization of the UAAL	18,972	20,165	21,001
3. Interest to end of fiscal year on 1. and 2.	1,575	1,623	1,656
4. Annual Required Contribution (not < 0)	<u>\$ 40,957</u>	<u>\$ 42,198</u>	<u>\$ 43,067</u>
<b>B. Annual OPEB Cost</b>			
1. Annual Required Contribution (ARC)	\$ 40,957	\$ 42,198	\$ 43,067
2. Interest on the Net OPEB Obligation (NOO)	0	1,112	1,968
3. Adjustment to the ARC (NOO amortization)	0	(1,608)	(2,845)
4. Annual OPEB Cost (1. + 2. + 3.)	<u>\$ 40,957</u>	<u>\$ 41,702</u>	<u>\$ 42,190</u>

(1) FYE 2014 and 2015 results are projected using current plan provisions, census data and funding presented in this valuation. If significant changes in provisions, census or funding occur, then a new valuation is required under GASB accounting rules.

CITY OF WINDOM

January 1, 2013 Actuarial Valuation of Other Postemployment Benefits (OPEB)

**Valuation Results - Net OPEB Obligation and Schedule of Employer Contributions**

	FYE 2013	Projected <sup>(1)</sup> FYE 2014	Projected <sup>(1)</sup> FYE 2015
<b>A. Net OPEB Obligation (NOO)</b>			
1. Annual Required Contribution (ARC)	\$ 40,957	\$ 42,198	\$ 43,067
2. Interest on NOO	0	1,112	1,968
3. Adjustment to ARC	0	(1,608)	(2,845)
4. Annual OPEB Cost	<u>40,957</u>	<u>41,702</u>	<u>42,190</u>
5. Estimated employer contributions			
a. OPEB trust	n/a	n/a	n/a
b. Implicit subsidy benefits	13,162	20,290	21,749
c. Direct subsidy benefits	0	0	0
d. Total	<u>13,162</u>	<u>20,290</u>	<u>21,749</u>
6. Increase (decrease) in NOO (4. - 5.d.)	27,795	21,412	20,441
7. Net OPEB Obligation at fiscal year beginning	0	27,795	49,207
8. Net OPEB Obligation at fiscal year end	<u>\$ 27,795</u>	<u>\$ 49,207</u>	<u>\$ 69,648</u>

**B. Schedule of Employer Contributions**

Fiscal Year Ending	Annual OPEB Cost	Estimated Employer Contributions	% of Annual OPEB Cost Contributed	Net OPEB Obligation
2013	\$ 40,957	\$ 13,162	32.1%	\$ 27,795
2014	41,702	20,290	48.7%	49,207
2015	42,190	21,749	51.6%	69,648

**Valuation Results - Required Supplementary Information**

(a) Actuarial Valuation Date	(b) Actuarial Value of Assets	(c) Actuarial Accrued Liability	(d)=(c)-(b) Unfunded Actuarial Accrued Liability	(e)=(b)/(c) Funded Ratio	(f) Estimated Covered Payroll	(g)=(d)/(f) UAAL as a % of Payroll
1/1/2013	\$ 0	\$ 341,188	\$ 341,188	0.0%	\$ 3,100,000	11.0%

(1) FYE 2014 and 2015 results are projected using current plan provisions, census data and funding presented in this valuation. If significant changes in provisions, census or funding occur, then a new valuation is required under GASB accounting rules.

**Summary of Plan Participants**

This section presents the demographic information for the active employees and retired participants included in the OPEB valuation. The actuarial valuation was based on January 1, 2013 census data provided by the City. The following exhibits summarize the personnel characteristics of the data used for the valuation.

**A. Medical<sup>(1)</sup>**

	Single	Single+1	Family	Total
1. Benefits-eligible active employees				
a. Plan 1	15	0	32	47
b. Total with coverage	15	0	32	47
c. Total without coverage				0
d. Total active employees				47
e. Average age				46.0
f. Average service				14.6
2. Benefits-eligible retirees				
a. Plan 1	3	0	1	4
b. Total with coverage	3	0	1	4
c. Total without coverage				0
d. Total retirees				4
e. Average age with coverage				58.3

(1) Participant count summaries only include medical plans available as of January 1, 2013.

**Summary of Plan Provisions**

**A. Eligibility**

At retirement, employees of the City receiving a retirement or disability benefit, or eligible to receive a benefit, from a Minnesota public pension plan may continue to participate in the City's group insurance plan that the employee was enrolled immediately prior to retirement.

City employees are participants in either the PERA of Minnesota General Employees Retirement Plan or the PERA of Minnesota Public Employees Police & Fire Plan. Retirement and disability eligibility for these pension plans are as follows:

PERA of Minnesota General Employees Retirement Plan

Retirement:

- Hired before 7/1/1989: The earlier of 1) age 65 and at least 1 year of service, 2) age 55 and vested, 3) any age and at least 30 years of service, or 4) age plus service total at least 90
- Hired after 6/30/1989: The earlier of 1) the age when first eligible for full Social Security benefits (not to exceed age 66) and at least 1 year of service or 2) age 55 and vested

Disability: Total and permanent disability and vested

Vesting:

- Hired before July 1, 2010: vested after 3 years
- Hired after June 30, 2010: vested after 5 years

PERA of Minnesota Public Employees Police & Fire Plan

Retirement:

- The earlier of 1) age 65 and at least 1 year of service, 2) age 50 and

In the line of duty disability: Any age and any service

Regular disability: Any age and 1 year of service

Vesting:

- Hired before July 1, 2010: vested after 3 years
- Hired after June 30, 2010: vested after 5 years

**B. Plan Premiums**

Eligible participants and their dependents are allowed access to the health plan and contribute the following plan premiums effective January 1, 2013. The City does not subsidize any premiums unless the participant is a public safety officer disabled in the line of duty as required under MN Statute 299A.465.

	Plan 1
	<hr/>
Single	\$ 390.50
Family	1,042.50

**Summary of Plan Provisions (continued)****C. Implicit Subsidy**

The implicit subsidy is provided to all retirees and dependents who elect non-Medicare medical coverage, provided the retiree has satisfied the applicable pension plan requirements described in item A. Eligibility.

The implicit subsidy is the difference between the actual and apparent cost of OPEB coverage. The actual cost for early retirees is usually higher than the average per-person premium for the active/retiree group. Plans in which retirees pay the average active/retiree rate (the apparent cost) give rise to an implicit rate subsidy: the employer pays the difference between the actual and apparent cost.

**Summary of Actuarial Methods**

- A. Actuarial Cost Method** OPEB liability and annual costs were calculated using the Projected Unit Credit cost method. This method attributes OPEB linearly to each assumed decrement age based on the ratio of a participant's accrued service on the valuation date to their projected service at each decrement age.
- B. Amortization Method** GASB accounting rules allow several options for amortizing an OPEB plan's Unfunded Actuarial Accrued Liability (UAAL). The City has chosen to amortize the entire UAAL as a level dollar amount over a 30-year (the maximum period allowed) open period. This method will re-amortize the UAAL each year over 30 years. The City should be aware that absent actuarial gains, the UAAL will never be fully recognized under this method.
- C. Funding Policy** Pay-as-you-go method under which the contributions to the plan are generally made at the same time and in the same amount as retiree benefits and expenses become due.
- D. Data Methods** The City provided census and financial information for the valuation and we have relied on this data in preparing the results in this report. The data was reviewed for reasonableness and consistency, but we have not performed a complete audit.
- To the extent that census data was collected as of a date later than January 1, 2013, we have assumed that it is reasonably representative of the plan census on the valuation date and used it with only minor adjustments.
- E. Covered Payroll** Covered payroll information for the fiscal year ending December 31, 2013 was provided by the City.

### Summary of Healthcare Assumptions and Methods

#### A. Per Capita Claims Costs

Non-Medicare  
Eligible

When premiums for non-Medicare (pre-65) retirees are determined using a blend of active employee and pre-65 retiree experience, it creates an implicit subsidy to the pre-65 retirees. The subsidy is equal to the difference between the pre-65 retiree's expected true costs (claims and administration fees) and apparent costs (blended premium charged) of coverage.

To develop the non-Medicare (pre-65) retiree medical per capita claims costs for the plan(s), we adjusted the single premium for (1) increases in medical costs due to aging and (2) different premium plan year and valuation year, if applicable. The age-adjustment reflects the difference in all participants' (employees and pre-65 retirees) current age and their expected average age during retirement with medical coverage. If applicable, premiums that have plan years which are different than the valuation year are adjusted with healthcare trend to the valuation year.

Medicare  
Eligible

Per capita claims costs for Medicare eligible retirees are not applicable because there currently are no Medicare eligible retirees and future retirees are assumed to waive coverage at Medicare eligibility (age 65).

#### B. Healthcare Cost Trend

Trend is a forecast of per capita claims cost increases due to factors such as price inflation, utilization, government-mandated benefits, and new treatments, therapies and technology. Trend is not the same as annual changes in plan costs which reflect group demographics, changes in plan design, administrative fees, reinsurance costs and changes in participant contributions.

The trend assumption is comprised of three elements: (1) the initial trend rate, (2) the grade-down period to the ultimate trend rate, and (3) the ultimate trend rate itself. The medical trend rates are based on published survey data, medical plan type and long-term expectations. Actual plan sponsor healthcare costs will differ from the assumption since we cannot precisely predict the factors affecting trend and annual plan costs in the future. This assumption is merely one estimate among a wide range of possibilities.

**Summary of Actuarial Assumptions**

**A. General Information**

Valuation Date	January 1, 2013	
Census Date	January 1, 2013	
Benefits Valued	Medical coverage	
Cost Method	Projected Unit Credit	
Amortization Method	Unfunded Actuarial Accrued Liability (UAAL) is amortized as a level dollar amount over a 30-year Open period	
Retiree Medical Costs		Plan 1
	Monthly Cost	<u>\$ 662</u>

**B. Economic Assumptions**

Discount Rate	4.00% (Assumed investment return)		
Inflation Rate	3.00%		
Medical Trend Rates	Initial:	7.50%	Ultimate: 5.00%    Years to Ultimate: 8

**C. Demographic Assumptions**

Withdrawal	The probability that an employee will remain employed until the assumed retirement age was determined using non-group specific age-based turnover data provided in Table 1 in Paragraph 35b of GASB 45.
Retirement Age	Latest of age 53, plan eligibility or current age for Police Latest of age 61, plan eligibility or current age for Non-Police Employees
Life Expectancy	Life expectancies are based on mortality tables at the National Center for Health Statistics website. The 2000 United States Life Tables for Males and United States Life Tables for Females was used.
Spouse Age Difference	Actual spouse date of birth used if provided, otherwise husbands are assumed to be 3 years older than their wives.

**D. Coverage Elections**

50% of the Police/Fire employees and 57% of Non-Police/Fire employees expected to retire in the future are assumed to elect coverage at retirement, continue coverage to age 65 and then waive coverage. Employees currently waiving coverage are assumed to waive coverage at retirement. Employees assumed to elect coverage at retirement are assumed to cover their spouse if their spouse is currently covered.

### Important Notices

#### **Purpose and Scope of the Valuation**

This valuation has been prepared exclusively for the City and solely to provide GASB 45 accounting information. It is important to recognize that calculations performed for other purposes (such as benefit design, investment policy, or plan funding) may yield significantly different results.

A valuation report is only a snapshot of a plan's estimated financial condition at a single point in time. A plan's total cost will depend on many factors and variables that are uncertain and unknowable at the current valuation date.

Actuarial valuations are extremely complex and it's possible that data, computer coding, and mathematical errors could occur during the valuation process. Errors in a valuation discovered after its preparation may be corrected by revising the current valuation or in a subsequent year's valuation.

#### **Assumptions and Methods**

Since modeling all possible future outcomes is not possible or practical, the valuation is based on a single set of data, assumptions, methods, and plan provisions which satisfy current GASB 45 accounting requirements. We may also use estimates or simplifications to model future events in an efficient and cost-effective manner, so long as we believe that these simplifying techniques do not affect the reasonableness of the valuation results.

The City is responsible for selecting the assumptions, methods, and funding policies used to prepare the valuation. The selections used in this report are only one of a wide range of possibilities (each of which may be considered reasonable), but have been chosen as a single "best estimate" by the City. If the City is interested in analyzing the effect of different assumption sets on the valuation results, then we suggest a sensitivity analysis to be performed at a later date.

To the extent that actual plan experience differs from the valuation assumptions, actuarial gains and losses will occur and be amortized over future periods. A summary of the actuarial assumptions and methods used in this valuation are summarized in the Actuarial Basis section of the report.

#### **Impact of Amortization Method**

GASB 45 accounting rules require selection of a method for amortizing the unfunded actuarial accrued liability (UAAL) when calculating the ARC and Annual OPEB Cost. For the current valuation, the City has elected to amortize the UAAL as a level dollar amount over a 30-year open period (i.e. the entire UAAL is re-amortized over a new 30-year period each year). Amortization over an open period means that, absent actuarial gains, the current UAAL will never be fully recognized.

**Important Notices (continued)****Accuracy of Substantive Plan Information and Census Data**

For purposes of this valuation, we have assumed that the City has validated our summary of the substantive plan provisions and has provided us with any relevant information regarding interpretation of the plan provisions and changes to the plan terms since the prior valuation.

The City is solely responsible for the validity, accuracy and comprehensiveness of this information. If any data or plan provisions supplied are not accurate and complete, the valuation results may differ significantly. Moreover, different interpretations of the substantive plan may produce substantially different valuation results.

**Funding Considerations**

The City is solely responsible for selecting funding and investment policies. Actuarial valuations do not affect the ultimate cost of a plan, only the timing of contributions and Annual OPEB Cost. If contributions over time are lower or higher than necessary, then future contribution levels can be adjusted to fund the plan at the desired level.

This report has not been prepared to develop a funding policy for the City's OPEB plan. For example, the Annual Required Contribution (ARC) calculated under GASB rules is an accounting term and may or may not be the appropriate level of funding for the plan. If the City would like to analyze different funding policies, then we suggest a separate funding policy study to be completed at a later date.

### Accounting Requirements and Valuation Considerations

This section summarizes the applicable accounting requirements for the plan and describes important considerations and methods used to complete the valuation.

#### Accounting Information under GASB 43 and GASB 45

The Governmental Accounting Standards Board (GASB) finalized Statements No. 43 (GASB 43 for funded OPEB plans) and 45 (GASB 45 for employers) in 2004. The statements' objectives are to establish uniform standards of financial reporting by state and local governmental entities for postemployment benefit plans other than pension benefits (OPEB plans). This includes benefits such as postemployment medical, dental, vision and life insurance benefits.

For OPEB plans sponsored by governmental entities, these GASB Statements require certain standards and disclosures of plan and fund information including financial reporting of plan assets, liabilities of plan, changes in net assets, funded status and funding progress of the plan, and contributions to the plan in comparison to the annual required contributions of the employer (ARC).

#### Valuing Postretirement Health Benefits

Determining the value of future healthcare benefits is challenged by the fact that assumptions must be made about many future events that are especially hard to predict. Future increases in healthcare costs are affected by many factors, including:

- OPEB inflation
- Utilization
- Technological advances
- Cost shifting (i.e., increases in private plans' costs in non-managed programs due to uninsured claims, changes in the Medicare payment structure, and increased emphasis on managed care programs)
- Cost leveraging (i.e., erosion of fixed deductibles and out-of-pocket maximums)

OPEB obligations are also heavily influenced by demographic assumptions such as:

- Withdrawal rates (i.e., employees terminating before receiving benefits)
- Retirement rates (i.e., employees retiring at various ages and subsidy levels)
- Mortality rates (i.e., how long employees and spouses will receive benefits)
- Election rates (i.e., retirees electing to participate, electing which plan, and electing spouse coverage or not)

The Summary of Actuarial Assumptions and Methods section outlines the assumptions used in this valuation.

**Accounting Requirements and Valuation Considerations (continued)****Estimating Healthcare Costs and Implicit Subsidy**

Estimating future healthcare costs involves calculating a starting claims plus administration cost on a per-covered-individual basis, as well as developing an assumption regarding future rate increases in healthcare costs.

For insured plans, the premiums represent a blended average cost of both active and retired individuals. Since older, pre-65 retirees generally incur higher claims than younger active employees, GASB requires employers to value retiree liability based on retirees' estimated true costs rather than anticipated premium costs. Age-adjusted claims are developed and used to value the OPEB liability.

Another important concept is "community rating" where premiums are developed based on a large pool of commingled participating employers. In this case, it is current actuarial practice to not value an implicit subsidy so long as the participating employer in question is a small proportion of the entire pool population and their specific claims experience, good or bad, is assumed to not affect the community-rated premiums. It should be noted, though, that this implicit subsidy exclusion for community-rated plans is under review and may be eliminated upon the issuance of revised actuarial standards of practice in the near future.

**Impact of Legislative Changes**

The legislative and regulatory environment have many implications for OPEB plans. Changes to current rules and implementation of new legislation are difficult to predict but could have a dramatic impact on the value of future plan benefits. These include:

- Changes to government medical programs, such as Medicare, when applicable. Under the Medicare Modernization Act of 2003 (MMA), a new prescription drug program called Medicare Part D was established. GASB requirements state that the determination of the actuarial accrued liabilities, the annual required contribution, and the annual OPEB cost should be done without reduction for Medicare Part D payments.
- Effect of the Patient Protection Affordable Care Act. Many of the Act's provisions and methods of implementation have not yet been clarified. Effectively estimating specific provisions of the Act at this time is not feasible. As guidance is released we will reflect any potential impact to your plan.

### Glossary of Selected Terms

This section provides the definitions of applicable terminology in the actuarial valuation, with references to both the Governmental Accounting Standards Nos. 43 (GASB 43) and 45 (GASB 45).

**Actuarial Cost Method** - a procedure for determining the actuarial present value of benefits and for developing an allocation of such value to time periods.

**Actuarial Present Value of Benefits** - the value of an amount or series of amounts payable or receivable at various times, determined as of a given date by the application of a set of actuarial assumptions.

**Actuarial Accrued Liability (AAL)** - the portion of the actuarial present value which is not provided for by future normal costs, determined under the actuarial cost method.

**Annual OPEB Cost** - the OPEB expense recognized in the employer's financial statements.

**Annual Required Contribution (ARC)** - the basis for the annual OPEB cost shown in the employer's financial statements. This term is misleading: no annual cash contribution is actually required to fund OPEB.

**Direct Subsidy** - OPEB explicitly provided by employer.

**Discount Rate** - the interest rate used to adjust liabilities and obligations for the time value of money.

**GASB Statement No. 43** - the Governmental Accounting Standards Statement Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans

**GASB Statement No. 45** - the Governmental Accounting Standards Statement Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions

**Implicit Subsidy or Implicit Rate Subsidy** - the difference between the actual and apparent cost of OPEB coverage. The actual cost for early retirees is higher than the average per-person premium for the active/retiree group. Plans in which retirees pay the average active/retiree rate (the apparent cost) give rise to an implicit rate subsidy: the employer pays the difference between the actual and apparent cost.

**Net OPEB Obligation (NOO)** - the OPEB liability (asset) at transition, if any and the cumulative difference since the effective date of Statement No. 45 between annual OPEB cost and the employer's contributions.

**Normal Cost** - the portion of the actuarial present value which is allocated to the valuation year by the actuarial cost method.

**Valuation Date** - the date as of which assets and liabilities are measured for this OPEB valuation.

Paid Ck #301  
 #25.00 11/14/14  
 #89,236  
 8/14

MINNESOTA LAWFUL GAMBLING

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:  
 conducts lawful gambling on five or fewer days, and  
 awards less than \$50,000 in prizes during a calendar year.  
 If total prize value for the year will be \$1,500 or less, contact the Licensing Specialist assigned to your county.

Application fee (nonrefundable)  
 If the application is postmarked or received 30 days or more before the event, the application fee is \$50; otherwise the fee is \$100.

Organization Information

Organization Name: Des Moines River Ducks Unlimited Previous Gambling Permit Number: X-17002-14-006  
 Minnesota Tax ID Number, if any: 3358833 Federal Employer ID Number (FEIN), if any: 13-5643799

Type of Nonprofit Organization (check one):  
 Fraternal  Religious  Veterans  Other Nonprofit Organization

Mailing Address: P.O. Box 142 City: Windom State and Zip: MN 56101 County: Cottonwood

Name of Chief Executive Officer (CEO): Ryan Knigge Daytime Phone: 509-822-3293 Email: RyanKnigge@Biggametreestand.com

Nonprofit Status

Attach a copy of ONE of the following for proof of nonprofit status:

Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.  
 Don't have a copy? This certificate must be obtained each year from:  
 Minnesota Secretary of State  
 Business Services Division  
 60 Empire Drive, Suite 100  
 St. Paul, MN 55103  
 Phone: 651-296-2803

IRS income tax exemption (501(c)) letter in your organization's name.  
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.

IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter).  
 If your organization falls under a parent organization, attach copies of both of the following:  
 a. an IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and  
 b. the charter or letter from your parent organization recognizing your organization as a subordinate.

Gambling Premises Information

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place):  
Windom Community Center

Address (do not use PO box): 1750 Cottonwood Lake Drive City or Township: Windom Zip Code: 56101 County: Cottonwood

Date(s) of activity (for raffles, indicate the date of the drawing):  
April 11, 2015

Check each type of gambling activity that your organization will conduct:  
 Bingo\*  Paddlewheels\*  Pull-Tabs\*  Tipboards\*  
 Raffle (total value of raffle prizes awarded for the year: \$ 9,926.19)

\* Gambling equipment for bingo paper, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.

To find a licensed distributor, go to [www.mn.gov/gcb](http://www.mn.gov/gcb) and click on Distributors under the LIST OF LICENSEES, or call 651-539-1900.

**Local Unit of Government Acknowledgment**

**CITY APPROVAL**  
for a gambling premises  
located within city limits

The application is acknowledged with no waiting period.

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).

The application is denied.

Print City Name: \_\_\_\_\_

Signature of City Personnel: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

Local unit of government must sign.

**COUNTY APPROVAL**  
for a gambling premises  
located in a township

The application is acknowledged with no waiting period.

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.

The application is denied.

Print County Name: \_\_\_\_\_

Signature of County Personnel: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

TOWNSHIP (if required by the county).  
On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.166.)

Print Township Name: \_\_\_\_\_

Signature of Township Officer: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**Chief Executive Officer's Signature**

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: Ryan Knigge

**Requirements**

Complete a separate application for:

- all gambling conducted on two or more consecutive days, or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Send application with:

\_\_\_\_\_ a copy of your proof of nonprofit status, and

\_\_\_\_\_ application fee (nonrefundable). If the application is postmarked or received 30 days or more before the event, the application fee is \$50; otherwise the fee is \$100. Make check payable to State of Minnesota.

To: Gambling Control Board  
1711 West County Road B, Suite 300 South  
Roseville, MN 55113

Financial report and recordkeeping required. A financial report form and instructions will be sent with your permit, or use the online fill-in form available at [www.mn.gov/gcb](http://www.mn.gov/gcb).

Within 30 days of the event date, complete and return the financial report form to the Gambling Control Board. Your organization must keep all exempt raffle records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

Questions?  
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

This form will be made available in alternative format (i.e. large print, Braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

## **2014 License Applications**

### **Cigarette License \$20.00**

Casey's General Store  
Country Pride Services  
Erickson Oil  
Riverbend Liquor  
Center Stop  
Super America  
Amoco  
Hy-Vee  
Dollar General

### **Game of Skill \$50 first game \$15.00 each additional game**

Phat Pheasant  
Godfathers Pizza  
C & N Sales – Phat Pheasant  
C & N Sales – Sun Bowl  
Kyle Pillatzki – Arena, Windom Laundromat

### **Theatre \$25.00**

Windom State Theatre



Minnesota Department of Public Safety

Alcohol and Gambling Enforcement

445 Minnesota Street, Suite 222

St. Paul, MN 55101

651-201-7500

RENEWAL OF LIQUOR, WINE, CLUB OR 3.2% LICENSES

No license will be approved or released until the \$20 Retailer ID Card fee is received by Alcohol and Gambling Enforcement

Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. City Clerk/County Auditor are also required by M.S. 340A.404 S.3 to report any license cancellation.

License Code ONSS License Period Ending 12/31/2014 ID# 40570

ISSUING AUTHORITY Windom

Licensee Name Los Potros Mexican Restaurant and C

Trade Name Margarita's Ville Mexican Bar & Gri

City, State, Zip Code 821 4th Ave

Windom MN 56101

Business Phone 5078328199

License Fees: Off Sale \$0 On Sale \$2,000 Sunday \$200

By signing this renewal application, applicant certifies that there has been no change in ownership on the above named licensee. For changes in ownership, the licensee named above, or for new licensees, full applications should be used. See back of this application for further information needed to complete this renewal.

Applicant's signature on this renewal confirms the following: Failure to report any of the following may result in civil penalties.

- 1. Licensee confirms it has no interest whatsoever, directly or indirectly in any other liquor establishments in Minnesota. If so, give details on back of this application.
2. Licensee confirms that it has never had a liquor license rejected by any city/township/county in the state of Minnesota. If ever rejected, please give details on the back of this renewal, then sign below.
3. Licensee confirms that for the past five years it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
4. Licensee confirms that during the past five years it or its employees have not been cited for any civil or criminal liquor law violations. If violations have occurred, please give details on back of this renewal, then sign below.
5. Licensee confirms that during the past license year, a summons has not been issued under the Liquor Liability Law (Dram Shop) MS 340A.802. If yes, attach a copy of the summons, then sign below.
6. Licensee confirms that Workers Compensation insurance will be kept in effect during the license period.

Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued. \$100,000 in cash or securities or \$100,000 surety bond may be submitted in lieu of liquor liability. (3.2& liquor licenses are exempt if sales are less than \$25,000 at on sale, or \$50,000 at off sale).

Licensee Signature [Signature] DOB 5-18-80 SS# 450-91-2939 Date 11-14-14
(Signature certifies all above information to be correct and license has been approved by city/county.)

City Clerk/County Auditor Signature [Signature] Date
(Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

County Attorney Signature \_\_\_\_\_ Date \_\_\_\_\_
County Board issued licenses only (Signature certifies licensee is eligible for license).

Police/Sheriff Signature [Signature] Chief of Police Date 11/14/14
(Signature certifies licensee or associates have not been cited during the past five years for any state/local liquor law violations(criminal/civil). Report violations on back, then sign here.

**Indicate below changes of corporate officers, partners, home addresses or telephone numbers:**

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**Indicate below any direct or indirect interest in other liquor establishments:**

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**Report below details of liquor law violations (civil or criminal) that have occurred within the last five years. (Dates, offenses fines or other penalties, including alcohol penalties):**

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**Report below details involving any license rejections or revocations:**

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**City/County Comments:**

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**Minnesota Department of Public Safety**  
**Alcohol and Gambling Enforcement**  
445 Minnesota Street, Suite 222  
St. Paul, MN 55101  
651-201-7500

**RENEWAL OF LIQUOR, WINE, CLUB OR 3.2% LICENSES**

No license will be approved or released until the \$20 Retailer ID Card fee is received by Alcohol and Gambling Enforcement

Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. City Clerk/County Auditor are also required by M.S. 340A.404 S.3 to report any license cancellation.

License Code ONSL License Period Ending 12/31/2014 ID# 6776

ISSUING AUTHORITY Windom

Licensee Name Porath, Gordon

Trade Name Sunbowl

City, State, Zip Code 111 1st Ave S  
Windom MN 56101

Business Phone 5078314250

License Fees: Off Sale \$0 On Sale \$2,000 Sunday \$0

By signing this renewal application, applicant certifies that there has been no change in ownership on the above named licensee. For changes in ownership, the licensee named above, or for new licensees, full applications should be used. See back of this application for further information needed to complete this renewal.

Applicant's signature on this renewal confirms the following: Failure to report any of the following may result in civil penalties.

1. Licensee confirms it has no interest whatsoever, directly or indirectly in any other liquor establishments in Minnesota. If so, give details on back of this application.
2. Licensee confirms that it has never had a liquor license rejected by any city/township/county in the state of Minnesota. If ever rejected, please give details on the back of this renewal, then sign below.
3. Licensee confirms that for the past five years it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
4. Licensee confirms that during the past five years it or its employees have not been cited for any civil or criminal liquor law violations. If violations have occurred, please give details on back of this renewal, then sign below.
5. Licensee confirms that during the past license year, a summons has not been issued under the Liquor Liability Law (Dram Shop) MS 340A.802. If yes, attach a copy of the summons, then sign below.
6. Licensee confirms that Workers Compensation insurance will be kept in effect during the license period.

Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued. \$100,000 in cash or securities or \$100,000 surety bond may be submitted in lieu of liquor liability. (3.2& liquor licenses are exempt if sales are less than \$25,000 at on sale, or \$50,000 at off sale).

Licensee Signature Gordon Porath DOB [REDACTED] SS# [REDACTED] Date 10-30-14  
(Signature certifies all above information to be correct and license has been approved by city/county.)

City Clerk/County Auditor Signature \_\_\_\_\_ Date \_\_\_\_\_  
(Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

County Attorney Signature \_\_\_\_\_ Date \_\_\_\_\_  
County Board issued licenses only (Signature certifies licensee is eligible for license).

Police/Sheriff Signature Scott Peters Chief of Police Date 11/05/14  
(Signature certifies licensee or associates have not been cited during the past five years for any state/local liquor law violations (criminal/civil). Report violations on back, then sign here.)

**Indicate below changes of corporate officers, partners, home addresses or telephone numbers:**

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**Indicate below any direct or indirect interest in other liquor establishments:**

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**Report below details of liquor law violations (civil or criminal) that have occurred within the last five years.  
(Dates, offenses fines or other penalties, including alcohol penalties):**

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**Report below details involving any license rejections or revocations:**

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**City/County Comments:**

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**Minnesota Department of Public Safety  
Alcohol and Gambling Enforcement**  
445 Minnesota Street, Suite 222  
St. Paul, MN 55101  
651-201-7500

**RENEWAL OF LIQUOR, WINE, CLUB OR 3.2% LICENSES**

**No license will be approved or released until the \$20 Retailer ID Card fee is received by Alcohol and Gambling Enforcement**

Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. City Clerk/County Auditor are also required by M.S. 340A.404 S.3 to report any license cancellation.

**License Code** ONSS      **License Period Ending** 12/31/2014      **ID#** 10046

**ISSUING AUTHORITY**      Windom

**Licensee Name**      Phat Pheasant Pub Inc.

**Trade Name**      Phat Pheasant Bar et al

**City, State, Zip Code**      2370 Hwy 60 East  
Windom      MN      56101

**Business Phone**      5078313977

**License Fees:**    **Off Sale**      \$0    **On Sale**      \$2,000    **Sunday**      \$200

**By signing this renewal application, applicant certifies that there has been no change in ownership on the above named licensee. For changes in ownership, the licensee named above, or for new licensees, full applications should be used. See back of this application for further information needed to complete this renewal.**

**Applicant's signature on this renewal confirms the following: Failure to report any of the following may result in civil penalties.**

1. Licensee confirms it has no interest whatsoever, directly or indirectly in any other liquor establishments in Minnesota. If so, give details on back of this application.
2. Licensee confirms that it has never had a liquor license rejected by any city/township/county in the state of Minnesota. If ever rejected, please give details on the back of this renewal, then sign below.
3. Licensee confirms that for the past five years it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
4. Licensee confirms that during the past five years it or its employees have not been cited for any civil or criminal liquor law violations. If violations have occurred, please give details on back of this renewal, then sign below.
5. Licensee confirms that during the past license year, a summons has not been issued under the Liquor Liability Law (Dram Shop) MS 340A.802. If yes, attach a copy of the summons, then sign below.
6. Licensee confirms that Workers Compensation insurance will be kept in effect during the license period.

**Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued. \$100,000 in cash or securities or \$100,000 surety bond may be submitted in lieu of liquor liability. (3.2& liquor licenses are exempt if sales are less than \$25,000 at on sale, or \$50,000 at off sale).**

Licensee Signature *[Signature]*      DOB [REDACTED]      SS# [REDACTED]      Date 10-31-14  
(Signature certifies all above information to be correct and license has been approved by city/county.)

City Clerk/County Auditor Signature \_\_\_\_\_ Date \_\_\_\_\_  
(Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

County Attorney Signature \_\_\_\_\_ Date \_\_\_\_\_  
County Board issued licenses only (Signature certifies licensee is eligible for license).

Police/Sheriff Signature *Scott Peterson Chief*      Date 11/12/14  
(Signature certifies licensee or associates have not been cited during the past five years for any state/local liquor law violations (criminal/civil). Report violations on back, then sign here.)

**Indicate below changes of corporate officers, partners, home addresses or telephone numbers:**

— none —

**Indicate below any direct or indirect interest in other liquor establishments:**

— none —

**Report below details of liquor law violations (civil or criminal) that have occurred within the last five years. (Dates, offenses fines or other penalties, including alcohol penalties):**

— none —

**Report below details involving any license rejections or revocations:**

— none —

**City/County Comments:**



**Minnesota Department of Public Safety  
Alcohol and Gambling Enforcement**

445 Minnesota Street, Suite 222  
St. Paul, MN 55101  
651-201-7500

**RENEWAL OF LIQUOR, WINE, CLUB OR 3.2% LICENSES**

No license will be approve or released until the \$20 Retailer ID Card fee is received by Alcohol and Gambling Enforcement

Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. City Clerk/County Auditor are also required by M.S. 340A.404 S.3 to report any license cancellation.

License Code MWNONSL License Period Ending 12/31/2014 ID# 32679

ISSUING AUTHORITY Windom

Licensee Name River City Eatery LLC

Trade Name River City Eatery

City, State, Zip Code 344 10th St  
Windom MN 56101

Business Phone 5078328383

License Fees: **Off Sale** **On Sale** \$150 **Sunday**

By signing this renewal application, applicant certifies that there has been no change in ownership on the above named licensee. For changes in ownership, the licensee named above, or for new licensees, full applications should be used. See back of this application for further information needed to complete this renewal.

Applicant's signature on this renewal confirms the following: Failure to report any of the following may result in civil penalties.

1. Licensee confirms it has no interest whatsoever, directly or indirectly in any other liquor establishments in Minnesota. If so, give details on back of this application.
2. Licensee confirms that it has never had a liquor license rejected by any city/township/county in the state of Minnesota. If ever rejected, please give details on the back of this renewal, then sign below.
3. Licensee confirms that for the past five years it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
4. Licensee confirms that during the past five years it or its employees have not been cited for any civil or criminal liquor law violations. If violations have occurred, please give details on back of this renewal, then sign below.
5. Licensee confirms that during the past license year, a summons has not been issued under the Liquor Liability Law (Dram Shop) MS 340A.802. If yes, attach a copy of the summons, then sign below.
6. Licensee confirms that Workers Compensation insurance will be kept in effect during the license period.

Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued. \$100,000 in cash or securities or \$100,000 surety bond may be submitted in lieu of liquor liability. (3.2& liquor licenses are exempt if sales are less than \$25,000 at on sale, or \$50,000 at off sale).

Licensee Signature [Signature] DOB [Redacted] SSN [Redacted] Date 11/11/14  
(Signature certifies all above information to be correct and license has been approved by city/county.)

City Clerk/County Auditor Signature \_\_\_\_\_ Date \_\_\_\_\_  
(Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

County Attorney Signature \_\_\_\_\_ Date \_\_\_\_\_  
County Board issued licenses only(Signature certifies licensee is eligible for license).

Police/Sheriff Signature [Signature] Chief of Police Date 11/06/14  
(Signature certifies licensee or associates have not been cited during the past five years for any state/local liquor law violations(criminal/civil). Report violations on back, then sign here.

**Indicate below changes of corporate officers, partners, home addresses or telephone numbers:**

n/a

**Indicate below any direct or indirect interest in other liquor establishments:**

n/a

**Report below details of liquor law violations (civil or criminal) that have occurred within the last five years.  
(Dates, offenses fines or other penalties, including alcohol penalties):**

n/a

**Report below details involving any license rejections or revocations:**

n/a

**City/County Comments:**



**Minnesota Department of Public Safety  
Alcohol and Gambling Enforcement**

445 Minnesota Street, Suite 222  
St. Paul, MN 55101  
651-201-7500

**RENEWAL OF LIQUOR, WINE, CLUB OR 3.2% LICENSES**

No license will be approve or released until the \$20 Retailer ID Card fee is received by Alcohol and Gambling Enforcement

Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. City Clerk/County Auditor are also required by M.S. 340A.404 S.3 to report any license cancellation.

License Code 3.2ONSS License Period Ending 12/31/2014 ID# 32964

ISSUING AUTHORITY Windom

Licensee Name River City Eatery LLC

Trade Name River City Eatery

City, State, Zip Code 344 10th St  
Windom MN 56101

Business Phone 5078328383

License Fees: **Off Sale** **On Sale** \$100 **Sunday**

By signing this renewal application, applicant certifies that there has been no change in ownership on the above named licensee. For changes in ownership, the licensee named above, or for new licensees, full applications should be used. See back of this application for further information needed to complete this renewal.

Applicant's signature on this renewal confirms the following: Failure to report any of the following may result in civil penalties.

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2. Licensee confirms that it has never had a liquor license rejected by any city/township/county in the state of Minnesota. If ever rejected, please give details on the back of this renewal, then sign below.
3. Licensee confirms that for the past five years it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
4. Licensee confirms that during the past five years it or its employees have not been cited for any civil or criminal liquor law violations. If violations have occurred, please give details on back of this renewal, then sign below.
5. Licensee confirms that during the past license year, a summons has not been issued under the Liquor Liability Law (Dram Shop) MS 340A.802. If yes, attach a copy of the summons, then sign below.
6. Licensee confirms that Workers Compensation insurance will be kept in effect during the license period.

Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued. \$100,000 in cash or securities or \$100,000 surety bond may be submitted in lieu of liquor liability. (3.2& liquor licenses are exempt if sales are less than \$25,000 at on sale, or \$50,000 at off sale).

Licensee Signature M. Harries DOB [REDACTED] SS# [REDACTED] Date 11/11/14  
(Signature certifies all above information to be correct and license has been approved by city/county.)

City Clerk/County Auditor Signature \_\_\_\_\_ Date \_\_\_\_\_  
(Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

County Attorney Signature \_\_\_\_\_ Date \_\_\_\_\_  
County Board issued licenses only (Signature certifies licensee is eligible for license)

Police/Sheriff Signature Scott Peterson Chief of Police Date 11/06/14  
(Signature certifies licensee or associates have not been cited during the past five years for any state/local liquor law violations (criminal/civil). Report violations on back, then sign here.)

**Indicate below changes of corporate officers, partners, home addresses or telephone numbers:**

n/a

**Indicate below any direct or indirect interest in other liquor establishments:**

n/a

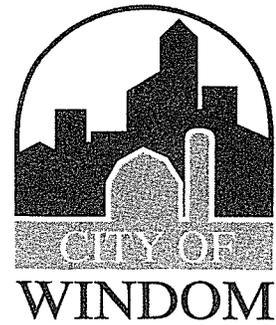
**Report below details of liquor law violations (civil or criminal) that have occurred within the last five years. (Dates, offenses fines or other penalties, including alcohol penalties):**

n/a

**Report below details involving any license rejections or revocations:**

n/a

**City/County Comments:**



**INTOXICATING MALT LIQUOR  
(STRONG BEER) LICENSE AUTHORIZATION**

Name of Applicant: Mari Harries

Home Address: 1224 3<sup>rd</sup> Ave Windom, MN 56101

Business in connection with which the proposed license will operate:

River City Eatery

Address of Business: 344 10<sup>th</sup> St. Windom, MN 56101

Minnesota Tax ID #: 2136121

Applicant is (Owner), (Operator)

Name and address of Manager (if applicable) \_\_\_\_\_

License fee of \$100.00 must accompany this application.

I, the applicant, state that all statements in this application are true and correct. I hereby verify gross receipts are at least 60 percent attributable to the sale of food and hereby grant the City of Windom access to information to verify annual intoxicating liquor (strong beer) sales. I further acknowledge that I am in receipt of section **118.048 ON-SALE WINE LICENSE REQUIRED** of the Windom City Code detailing license requirements.

Signed: Mari Harries

Date: 11/1/04

Report of Investigation: \_\_\_\_\_

Approved by the City Council \_\_\_\_\_





Minnesota Department of Public Safety
Alcohol and Gambling Enforcement
445 Minnesota Street, Suite 222
St. Paul, MN 55101
651-201-7500

RENEWAL OF LIQUOR, WINE, CLUB OR 3.2% LICENSES

No license will be approve or released until the \$20 Retailer ID Card fee is received by Alcohol and Gambling Enforcement

Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. City Clerk/County Auditor are also required by M.S. 340A.404 S.3 to report any license cancellation.

License Code MWNONSB License Period Ending 12/31/2014 ID# 8682

ISSUING AUTHORITY Windom

Licensee Name Zhou, Yi-Xiang

Trade Name China Restaurant

City, State, Zip Code 302 10th St
Windom MN 56101

Business Phone 5078315998

License Fees: Off Sale \$0 On Sale \$150 Sunday \$0

By signing this renewal application, applicant certifies that there has been no change in ownership on the above named licensee. For changes in ownership, the licensee named above, or for new licensees, full applications should be used. See back of this application for further information needed to complete this renewal.

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5. Licensee confirms that during the past license year, a summons has not been issued under the Liquor Liability Law (Dram Shop) MS 340A.802. If yes, attach a copy of the summons, then sign below.
6. Licensee confirms that Workers Compensation insurance will be kept in effect during the license period.

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Licensee Signature Yi Xiang Zhou DOB [redacted] SS# [redacted] Date 10/23/14
(Signature certifies all above information to be correct and license has been approved by city/county.)

City Clerk/County Auditor Signature \_\_\_\_\_ Date \_\_\_\_\_
(Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

County Attorney Signature \_\_\_\_\_ Date \_\_\_\_\_
County Board issued licenses only(Signature certifies licensee is eligible for license).

Police/Sheriff Signature Scott Peters, Chief Date 10/23/14
(Signature certifies licensee or associates have not been cited during the past five years for any state/local liquor law violations(criminal/civil). Report violations on back, then sign here.

**Indicate below changes of corporate officers, partners, home addresses or telephone numbers:**

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**Indicate below any direct or indirect interest in other liquor establishments:**

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**Report below details of liquor law violations (civil or criminal) that have occurred within the last five years. (Dates, offenses fines or other penalties, including alcohol penalties):**

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**Report below details involving any license rejections or revocations:**

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**City/County Comments:**

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**Minnesota Department of Public Safety**

**Alcohol and Gambling Enforcement**

445 Minnesota Street, Suite 222

St. Paul, MN 55101

651-201-7500

**RENEWAL OF LIQUOR, WINE, CLUB OR 3.2% LICENSES**

No license will be approve or released until the \$20 Retailer ID Card fee is received by Alcohol and Gambling Enforcement

Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. City Clerk/County Auditor are also required by M.S. 340A.404 S.3 to report any license cancellation.

License Code 3.2ONSS License Period Ending 12/31/2014 ID# 34001

ISSUING AUTHORITY Windom

Licensee Name Zhou, Yi-Xiang

Trade Name China Restaurant

City, State, Zip Code 302 10th St

Windom MN 56101

Business Phone 5078315998

License Fees: **Off Sale** \$0 **On Sale** \$100 **Sunday** \$0

By signing this renewal application, applicant certifies that there has been no change in ownership on the above named licensee. For changes in ownership, the licensee named above, or for new licensees, full applications should be used. See back of this application for further information needed to complete this renewal.

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5. Licensee confirms that during the past license year, a summons has not been issued under the Liquor Liability Law (Dram Shop) MS 340A.802. If yes, attach a copy of the summons, then sign below.
6. Licensee confirms that Workers Compensation insurance will be kept in effect during the license period.

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Licensee Signature Yi Xiang Zhou DOB [REDACTED] ISS# [REDACTED] Date 10/23/14  
(Signature certifies all above information to be correct and license has been approved by city/county.)

City Clerk/County Auditor Signature \_\_\_\_\_ Date \_\_\_\_\_  
(Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

County Attorney Signature \_\_\_\_\_ Date \_\_\_\_\_  
County Board issued licenses only(Signature certifies licensee is eligible for license).

Police/Sheriff Signature Scott Peterson, Chief Date 10/23/14  
(Signature certifies licensee or associates have not been cited during the past five years for any state/local liquor law violations(criminal/civil). Report violations on back, then sign here.

**Indicate below changes of corporate officers, partners, home addresses or telephone numbers:**

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**Indicate below any direct or indirect interest in other liquor establishments:**

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**Report below details of liquor law violations (civil or criminal) that have occurred within the last five years. (Dates, offenses fines or other penalties, including alcohol penalties):**

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**Report below details involving any license rejections or revocations:**

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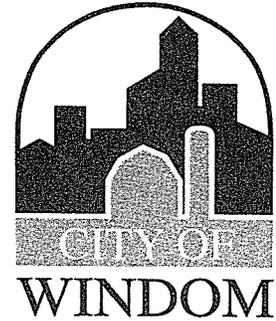
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**City/County Comments:**

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**INTOXICATING MALT LIQUOR  
(STRONG BEER) LICENSE AUTHORIZATION**

Name of Applicant: China Restaurant yi xiang zhou

Home Address: 302 10th st Windom

Business in connection with which the proposed license will operate:

Address of Business: 302 10th st Windom

Minnesota Tax ID #: 4867817

Applicant is (Owner) (Operator)

Name and address of Manager (if applicable) \_\_\_\_\_

License fee of \$100.00 must accompany this application.

I, the applicant, state that all statements in this application are true and correct. I hereby verify gross receipts are at least 60 percent attributable to the sale of food and hereby grant the City of Windom access to information to verify annual intoxicating liquor (strong beer) sales. I further acknowledge that I am in receipt of section **118.048 ON-SALE WINE LICENSE REQUIRED** of the Windom City Code detailing license requirements.

Signed: yi xiang zhou

Date: 10/23/14

Report of Investigation: \_\_\_\_\_

Approved by the City Council \_\_\_\_\_



## **RESOLUTION #2014-**

**INTRODUCED:**

**SECONDED:**

**VOTED:     Aye:**

**Nay:**

**Abstained:**

**Absent:**

### **RESOLUTION SUPPORTING THE SUBMISSION OF A GRANT APPLICATION TO THE “ASSISTANCE TO FIREFIGHTERS” GRANT PROGRAM ON BEHALF OF THE WINDOM FIRE DEPARTMENT**

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**WHEREAS**, the City of Windom is committed to the health, safety and welfare of the citizens of Windom with respect to fire and all other hazards; and

**WHEREAS**, the City of Windom is also committed to the health, safety and welfare of the Windom Fire Department members and other emergency response personnel with respect to fire and all other hazards; and

**WHEREAS**, the purchase of a new pumper vehicle would enhance the department’s capabilities with respect to firefighting and other emergency related hazards; and

**WHEREAS**, funding to purchase a new pumper vehicle may be available through the Assistance to Firefighters Grant Program through the US Department of Homeland Security; and

**WHEREAS**, it is in the best interests of the City of Windom, its residents and firefighters to submit an application to the Assistance to Firefighters Grant Program, through the US Department of Homeland Security, requesting funding for the replacement of the Fire Department’s pumper; and

**WHEREAS**, the City of Windom understands that there is a five percent (5%) match requirement for grants to fire departments serving areas with a population of 20,000 or less, as stated in the Federal Register, and sources for these matches are available.

#### **NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. The City Council of Windom, Minnesota, on behalf of the citizens and firefighters of Windom, supports the Windom Fire Department’s efforts in pursuing funding through the Assistance to Firefighters Grant Program through the US Department of Homeland Security.
2. If the City of Windom receives a grant award, the City agrees to match the federal grant funds with an amount of non-federal funds equal to 5% of the total project cost.

3. The City of Windom has legal authority to apply for financial assistance, and the institutional, managerial, and financial capacity to ensure compliance with the grant requirements and completion of the proposed project.
4. The City of Windom has not violated any Federal, State, or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.
5. The City of Windom shall act as legal sponsor for the grant application; and the Mayor and the City Administrator are hereby authorized, on behalf of the City of Windom, to submit a grant application to the Assistance to Firefighters Grant Program, through the US Department of Homeland Security, for the funding of this project.
6. Upon approval of the application, the City of Windom and the Windom Fire Department certify that they will comply with all applicable laws, policies and regulations as stated in the application and subsequent agreements.
7. The Mayor and City Administrator are hereby authorized, on behalf of the City of Windom, to execute such agreements and contracts as are necessary to implement the project.

ADOPTED this 18th day of November, 2014.

\_\_\_\_\_  
Corey J. Maricle, Mayor

ATTEST: \_\_\_\_\_  
Steve Nasby, City Administrator



## City of Windom Staff Report

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**To:** Mayor and Windom City Council  
**From:** Aaron Backman, EDA Executive Director  
**Council Meeting Date:** November 18, 2014  
**Item Title/Subject:** **RESOLUTION APPROVING AN EXPENDITURE FROM TIF DISTRICT 1-2 TAX INCREMENT PROCEEDS FOR THE RIVER BEND CENTER PHASE II PROJECT**

Background:

The Economic Development Authority of Windom (“EDA”) owns property situated in parts of Lots 5, 6, and 13 in State Subdivision 36-105-36 in the City of Windom locally referred to as “River Bend Center Phase II”. This property is located south of the River Bend Liquor Store.

To assist with a potential future redevelopment project in the River Bend Center Phase II, the EDA secured a hotel feasibility study at a total cost of \$4,700. For purposes of the potential project, it is also necessary that the EDA make arrangements for engineering and other services necessary to obtain the required cross sections of the Des Moines River and bank areas adjacent to River Bend Center Phase II and secure a Letter of Map Revision (LOMR) together with related activities. These activities would be undertaken by Wenck Associates.

TIF District 1-2 is a pre-1990 district that expired effective December 31, 2013, and has tax increment proceeds remaining. The laws allow tax increment proceeds from pre-1990 TIF districts to be used for redevelopment, renewal and/or renovation projects outside the geographic area of the district.

The EDA has verified with its TIF consultants that the use of tax increment proceeds from TIF District 1-2 for payment of the costs of the hotel feasibility study and costs associated with the required cross sections of the river area and the LOMR and related activities are eligible uses of these proceeds.

On November 10, 2014, the EDA Board approved and recommends approval by the City Council of the use of TIF 1-2 proceeds for these proposed activities and reimbursement of the costs for the hotel feasibility study.

Attached for your review is the proposed Resolution approving these expenditures from the TIF 1-2 proceeds.

**Requested Action:** Adopt the resolution approving the expenditure of TIF District 1-2 proceeds to reimburse the EDA for the costs of the hotel feasibility study and the payment of costs for cross sections of the Des Moines River, preparation of a LOMR, and related activities for River Bend Center Phase II.

Respectfully submitted,

*Aaron A. Backman*

Aaron A. Backman, EDA Executive Director

Attachment

## RESOLUTION # 2014-

**INTRODUCED:**

**SECONDED:**

**VOTED:     AYE:**

**NAY:**

**ABSENT:**

### CITY OF WINDOM, MINNESOTA

#### RESOLUTION APPROVING USE OF TAX INCREMENT PROCEEDS FROM TIF DISTRICT NO. 1-2 FOR THE RIVER BEND CENTER PHASE II PROJECT

---

**WHEREAS**, Tax Increment Financing (TIF) District 1-2 was established in 1986 and the tax increment received from said district has been utilized for the purposes described in the program and plan for said district; and

**WHEREAS**, TIF District 1-2 is classified as a “pre-1990” TIF district and Minnesota Statutes allow use of proceeds from pre-1990 districts for redevelopment, renewal and/or renovation projects outside the geographic area of the district; and

**WHEREAS**, TIF District 1-2 was decertified as of December 31, 2013, and there is an accumulated balance of tax increment in said district that may be utilized for redevelopment, renewal and renovation pursuant to Minnesota Statutes; and

**WHEREAS**, the Economic Development Authority of Windom (“EDA”) has acted as a redeveloper for the property owned by the EDA situated in parts of Lots 5, 6, and 13 in State Subdivision 36-105-36 in the City of Windom and locally referred to as “River Bend Center Phase II”; and

**WHEREAS**, to assist with a potential future redevelopment project in River Bend Center Phase II, the EDA secured a hotel feasibility study; and

**WHEREAS**, for this potential project it is also necessary that the EDA make arrangements for engineering and other services necessary to obtain the required cross sections of the Des Moines River and river bank areas adjacent to the River Bend Center Phase II and secure a Letter of Map Revision (LOMR) together with related activities; and

**WHEREAS**, such activities would be eligible for use of tax increment proceeds from TIF District 1-2; and

**WHEREAS**, on November 10, 2014, the EDA Board of Commissioners approved and recommends City Council approval of the use of tax increment proceeds from TIF District 1-2 in an amount up to \$15,000 for the aforementioned eligible expenses associated with River Bend Center Phase II; and

**WHEREAS**, the proposed activities, set forth above, would not require the establishment of a new tax increment financing district and would not affect the real estate taxes to be paid on any property; and

**WHEREAS**, this expenditure is within the overall TIF budget for TIF District 1-2; and

**WHEREAS**, use of the TIF proceeds, as set forth herein, will assist in the redevelopment of real property, increase or preserve the tax base of the City, and retain or provide employment opportunities in the City; and

**WHEREAS**, it is in the best interests of the City/EDA to utilize these available funds for the proposed project as set forth herein and the EDA is qualified to use tax increment proceeds from TIF District 1-2.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council for the City of Windom that:

1. The EDA is authorized to use TIF proceeds of TIF District 1-2 in an amount up to Fifteen Thousand Dollars (\$15,000) for the purposes of reimbursement of the EDA for the costs of the hotel feasibility study and costs to obtain the required cross sections of the Des Moines River and river banks, preparation of a LOMR, and related activities for the River Bend Center Phase II property.

Dated this 18<sup>th</sup> day of November, 2014.

\_\_\_\_\_  
Corey J. Maricle, Mayor

ATTEST: \_\_\_\_\_  
Steven Nasby, City Administrator



Windom, MN

# Expense Approval Report By Fund

Payment Dates 10/30/2014 - 11/12/2014

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Fund: 100 - GENERAL</b>					
US BANK	20141105	11/05/2014	CREDIT CARD - TAX	100-11500	35.01
US BANK	20141105	11/05/2014	CREDIT CARD - TAX	100-11500	3.06
US BANK	20141105	11/05/2014	CREDIT CARD - TAX	100-11500	4.74
					<b>42.81</b>
<b>Activity: 41310 - Administration</b>					
PAYGOV	20141112	11/12/2014	ACA REINSURANCE FEE	100-41310-131	219.77
CULLIGAN	20141107	11/07/2014	SERVICE	100-41310-200	29.00
INDOFF, INC	2528754	10/21/2014	SUPPLIES	100-41310-200	64.86
INDOFF, INC	2531867	10/28/2014	SUPPLIES	100-41310-200	13.58
WINDOM AREA CHAMBER OF	967	11/03/2014	CAREER FAIR-TABLECLOTH	100-41310-200	5.00
STOREY KENWORTHY	PINV241157	11/04/2014	SUPPLIES #201601	100-41310-200	104.35
WEX BANK	38641274	11/07/2014	CREDIT CARD- CITY	100-41310-212	27.33
SELECTACCOUNT	20141031	10/31/2014	PARTICIPANT FEE- OCTOBER 2	100-41310-217	148.77
AGC NETWORKS INC	111816	11/05/2014	ANNUAL MAINTENANCE	100-41310-321	666.18
ELECTRIC FUND	20141107	11/07/2014	MONTHLY UTILITY & TELECO	100-41310-321	218.76
US BANK	20141105	11/05/2014	CREDIT CARD -CRASH PLAN B	100-41310-326	9.99
ELECTRIC FUND	20141107	11/07/2014	MONTHLY UTILITY & TELECO	100-41310-326	37.95
BLUE CROSS/BLUE SHIELD	20141107	11/07/2014	PREMIUM- DEC 2014	100-41310-480	390.50
					<b>Activity 41310 - Administration Total: 1,936.04</b>
<b>Activity: 41910 - Building &amp; Zoning</b>					
PAYGOV	20141112	11/12/2014	ACA REINSURANCE FEE	100-41910-131	89.96
INDOFF, INC	2531865	10/29/2014	SUPPLIES	100-41910-200	10.61
WEX BANK	38641274	11/07/2014	CREDIT CARD- P/Z	100-41910-212	82.31
AGC NETWORKS INC	111816	11/05/2014	ANNUAL MAINTENANCE	100-41910-321	111.03
ELECTRIC FUND	20141107	11/07/2014	MONTHLY UTILITY & TELECO	100-41910-321	51.66
VERIZON WIRELESS	9734068097	11/04/2014	TELEPHONE	100-41910-321	16.67
					<b>Activity 41910 - Building &amp; Zoning Total: 362.24</b>
<b>Activity: 41940 - City Hall</b>					
ELECTRIC FUND	20141107	11/07/2014	MONTHLY UTILITY & TELECO	100-41940-381	405.61
ELECTRIC FUND	20141107	11/07/2014	MONTHLY UTILITY & TELECO	100-41940-382	54.15
ELECTRIC FUND	20141107	11/07/2014	MONTHLY UTILITY & TELECO	100-41940-385	77.88
MELISSA PENAS	20141104	11/04/2014	CLEANING	100-41940-406	410.00
SANDRA HERDER	20141104	11/04/2014	CLEANING	100-41940-406	410.00
SCHWALBACH HARDWARE	20141105	11/05/2014	MAINTENANCE -CITY HALL	100-41940-409	868.16
					<b>Activity 41940 - City Hall Total: 2,225.80</b>
<b>Activity: 42120 - Crime Control</b>					
PAYGOV	20141112	11/12/2014	ACA REINSURANCE FEE	100-42120-131	1,397.01
INDOFF, INC	2528752	10/23/2014	SUPPLIES	100-42120-200	76.99
WEX BANK	38641274	11/07/2014	CREDIT CARD- POLICE CREDIT	100-42120-212	-24.42
WEX BANK	38641274	11/07/2014	CREDIT CARD- POLICE	100-42120-212	1,054.90
ITL PATCH COMPANY, INC	31793	11/07/2014	SERVICE	100-42120-218	222.95
SCHRAMEL LAW OFFICE	20141107	11/07/2014	LEGAL FEES- POLICE	100-42120-304	5,015.25
ELECTRIC FUND	20141107	11/07/2014	MONTHLY UTILITY & TELECO	100-42120-321	66.03
VERIZON WIRELESS	9734068097	11/04/2014	TELEPHONE	100-42120-321	228.33
ALPHA WIRELESS - MANKATO	673287	11/07/2014	SERVICE	100-42120-323	165.00
COTTONWOOD CO AUD/TRE	20141104	11/04/2014	DISPATCHING - NOV 2014	100-42120-325	275.00
DONNA MARCY	20141031	11/03/2014	EXPENSE-TRAFFICKING CONF	100-42120-334	26.91
US BANK	20141105	11/05/2014	CREDIT CARD - SHERATON	100-42120-334	242.72
KDOM RADIO	KDOM0787141034111	11/07/2014	ADVERTISING-POLICE DEPT	100-42120-340	115.00
WINDOM AUTO VALU	20141105	11/05/2014	MAINTENANCE W/2% DISC	100-42120-405	34.43
COTTONWOOD CO AUD/TRE	20141104	11/04/2014	RENT - NOV 2014	100-42120-412	1,650.00
US BANK	20141105	11/05/2014	CREDIT CARD - SECRETARY OF	100-42120-433	120.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MARK MARCY	20141031	11/03/2014	EXPENSE-SUPPLIES	100-42120-480	70.00
SCHWALBACH HARDWARE	20141105	11/05/2014	MAINTENANCE - POLICE	100-42120-480	45.51
BLUE CROSS/BLUE SHIELD	20141107	11/07/2014	PREMIUM- DEC 2014	100-42120-480	390.50
<b>Activity 42120 - Crime Control Total:</b>					<b>11,172.11</b>

**Activity: 42220 - Fire Fighting**

WEX BANK	38641274	11/07/2014	CREDIT CARD- FIRE	100-42220-212	73.67
HEIMAN FIRE EQUIP. CO	0828318-IN	11/03/2014	MATERIALS & EQUIPMENT	100-42220-215	568.90
HEIMAN FIRE EQUIP. CO	0828226-IN	10/24/2014	SUPPLIES	100-42220-217	57.31
US BANK	20141105	11/05/2014	CREDIT CARD - HY-VEE	100-42220-217	12.37
AVERA MEDICAL GROUP	ST2143040007XB	11/07/2014	SERVICE #XB1081	100-42220-310	200.00
ELECTRIC FUND	20141107	11/07/2014	MONTHLY UTILITY & TELECO	100-42220-321	27.03
COTTONWOOD CO AUD/TRE	20141104	11/04/2014	DISPATCHING - NOV 2014	100-42220-325	212.50
HEIMAN FIRE EQUIP. CO	0828357-IN	11/03/2014	MAINTENANCE	100-42220-404	155.15
EMERGENCY APPARATUS MAI	77320	11/07/2014	MAINTENANCE	100-42220-405	613.53
EMERGENCY APPARATUS MAI	77321	11/07/2014	MAINTENANCE	100-42220-405	655.59
KDOM RADIO	KDOM0781141034116	11/07/2014	ADVERTISING-VOL FIRE DEPT	100-42220-480	266.00
<b>Activity 42220 - Fire Fighting Total:</b>					<b>2,842.05</b>

**Activity: 42500 - Civil Defense**

COTTONWOOD CO AUD/TRE	20141104	11/04/2014	DISPATCHING - NOV 2014	100-42500-325	12.50
ELECTRIC FUND	20141107	11/07/2014	MONTHLY UTILITY & TELECO	100-42500-381	18.69
<b>Activity 42500 - Civil Defense Total:</b>					<b>31.19</b>

**Activity: 42700 - Animal Control**

J. P. COOKE CO	310126	10/21/2014	SUPPLIES	100-42700-217	57.44
COTTONWOOD VET CLINIC	135742	11/05/2014	SERVICE	100-42700-300	68.60
COTTONWOOD VET CLINIC	136005	11/04/2014	SERVICE	100-42700-300	77.00
COTTONWOOD VET CLINIC	136166	11/04/2014	SERVICE	100-42700-300	50.00
COTTONWOOD VET CLINIC	136171	11/04/2014	SERVICE	100-42700-300	11.00
<b>Activity 42700 - Animal Control Total:</b>					<b>264.04</b>

**Activity: 43100 - Streets**

PAYGOV	20141112	11/12/2014	ACA REINSURANCE FEE	100-43100-131	798.11
US BANK	20141105	11/05/2014	CREDIT CARD - NORTON	100-43100-200	54.99
SCHWALBACH HARDWARE	20141105	11/05/2014	MAINTENANCE -STREET	100-43100-200	118.48
WEX BANK	38641274	11/07/2014	CREDIT CARD- STREET CREDIT	100-43100-212	-24.42
WEX BANK	38641274	11/07/2014	CREDIT CARD- STREET	100-43100-212	2,397.16
RUNNING'S SUPPLY	20141105	11/05/2014	MAINTENANCE -	100-43100-217	90.80
ELECTRIC FUND	20141107	11/07/2014	MONTHLY UTILITY & TELECO	100-43100-217	37.95
PRAXAIR DISTRIBUTION INC	50924781	11/05/2014	SUPPLIES	100-43100-217	121.85
VALLEY ASPHALT PRODUCTS,	7428	11/05/2014	MAINTENANCE	100-43100-224	2,050.65
US BANK	20141105	11/05/2014	CREDIT CARD - NORTHSTAR S	100-43100-241	454.18
AGC NETWORKS INC	111816	11/05/2014	ANNUAL MAINTENANCE	100-43100-321	74.02
ELECTRIC FUND	20141107	11/07/2014	MONTHLY UTILITY & TELECO	100-43100-321	57.07
VERIZON WIRELESS	9734068097	11/04/2014	TELEPHONE	100-43100-321	51.60
COTTONWOOD CO AUD/TRE	20141104	11/04/2014	DISPATCHING - NOV 2014	100-43100-325	125.00
ELECTRIC FUND	20141107	11/07/2014	MONTHLY UTILITY & TELECO	100-43100-381	2,418.56
ELECTRIC FUND	20141107	11/07/2014	MONTHLY UTILITY & TELECO	100-43100-381	187.73
ELECTRIC FUND	20141107	11/07/2014	MONTHLY UTILITY & TELECO	100-43100-382	16.92
ELECTRIC FUND	20141107	11/07/2014	MONTHLY UTILITY & TELECO	100-43100-385	25.96
RUNNING'S SUPPLY	20141105	11/05/2014	MAINTENANCE -	100-43100-404	7.80
WINDOM AUTO VALU	20141105	11/05/2014	MAINTENANCE W/2% DISC	100-43100-404	834.78
MACQUEEN EQUIP. CO.	2146378	10/21/2014	MAINTENANCE	100-43100-404	103.33
O'REILLY AUTOMOTIVE, INC	20141105	11/05/2014	MAINTENANCE - STREET	100-43100-405	25.59
RUNNING'S SUPPLY	20141105	11/05/2014	MAINTENANCE -	100-43100-409	35.96
BLUE CROSS/BLUE SHIELD	20141107	11/07/2014	PREMIUM- DEC 2014	100-43100-480	1,042.50
SANFORD LABORATORIES	239019123	11/07/2014	SERVICE #70000675-TV	100-43100-480	39.97
<b>Activity 43100 - Streets Total:</b>					<b>11,146.54</b>

**Activity: 43210 - Sanitation**

WAYNE ERICKSON	20141104	11/04/2014	COMPOST SITE MANAGER	100-43210-307	184.50
<b>Activity 43210 - Sanitation Total:</b>					<b>184.50</b>

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<b>Activity: 45120 - Recreation</b>					
JACOB JOHNSON	20141105	11/05/2014	UMPIRE	100-45120-217	225.00
<b>Activity 45120 - Recreation Total:</b>					<b>225.00</b>
<b>Activity: 45202 - Park Areas</b>					
PAYGOV	20141112	11/12/2014	ACA REINSURANCE FEE	100-45202-131	159.36
RUNNING'S SUPPLY	20141105	11/05/2014	MAINTENANCE -	100-45202-211	36.17
RUNNING'S SUPPLY	20141105	11/05/2014	MAINTENANCE -	100-45202-241	7.91
COTTONWOOD CO AUD/TRE	20141104	11/04/2014	DISPATCHING - NOV 2014	100-45202-325	37.50
ELECTRIC FUND	20141103	11/03/2014	MAINTENANCE	100-45202-381	23.23
ELECTRIC FUND	20141107	11/07/2014	MONTHLY UTILITY & TELECO	100-45202-381	245.46
ELECTRIC FUND	20141107	11/07/2014	MONTHLY UTILITY & TELECO	100-45202-382	2,390.68
ELECTRIC FUND	20141107	11/07/2014	MONTHLY UTILITY & TELECO	100-45202-385	129.80
LAMPERTS YARDS, INC.	20141104	11/04/2014	MAINTENANCE #3902020- PA	100-45202-402	1,697.99
RUNNING'S SUPPLY	20141105	11/05/2014	MAINTENANCE -	100-45202-404	9.99
TRI-STATE RENTAL CENTER	77014	11/04/2014	MAINTENANCE #77014	100-45202-406	125.00
<b>Activity 45202 - Park Areas Total:</b>					<b>4,863.09</b>
<b>Fund 100 - GENERAL Total:</b>					<b>35,295.41</b>
<b>Fund: 211 - LIBRARY</b>					
<b>Activity: 45501 - Library</b>					
WINDOM QUICK PRINT	7985	11/07/2014	SUPPLIES	211-45501-217	13.50
ELECTRIC FUND	20141107	11/07/2014	MONTHLY UTILITY & TELECO	211-45501-321	32.98
ELECTRIC FUND	20141107	11/07/2014	MONTHLY UTILITY & TELECO	211-45501-326	37.95
ELECTRIC FUND	20141107	11/07/2014	MONTHLY UTILITY & TELECO	211-45501-381	162.62
ELECTRIC FUND	20141107	11/07/2014	MONTHLY UTILITY & TELECO	211-45501-382	16.69
ELECTRIC FUND	20141107	11/07/2014	MONTHLY UTILITY & TELECO	211-45501-385	25.96
MELISSA PENAS	20141104	11/04/2014	CLEANING	211-45501-402	420.00
SANDRA HERDER	20141104	11/04/2014	CLEANING	211-45501-402	420.00
J & K WINDOWS	20141107	11/07/2014	SERVICE-MAINTENANCE	211-45501-402	20.00
US BANK	20141105	11/05/2014	CREDIT CARD - USA TODAY	211-45501-433	275.04
US BANK	20141105	11/05/2014	CREDIT CARD - SOUTHERN LIV	211-45501-433	36.00
US BANK	20141105	11/05/2014	CREDIT CARD - VANITY FAIR	211-45501-433	28.00
US BANK	20141105	11/05/2014	CREDIT CARD - BUSINESS WEE	211-45501-433	80.00
US BANK	20141105	11/05/2014	CREDIT CARD - CUISINE	211-45501-433	39.00
US BANK	20141105	11/05/2014	CREDIT CARD - CRAFT IDEAS	211-45501-433	21.99
THE WEEK	20141107	11/07/2014	SUBSCRIPTION	211-45501-433	84.00
WALL STREET JOURNAL	20141107	11/07/2014	SUBSCRIPTION	211-45501-433	448.40
GARDEN GATE	20141107	11/07/2014	SUBSCRIPTION GDT 0107041	211-45501-433	39.00
US BANK	20141105	11/05/2014	CREDIT CARD - AMAZON	211-45501-435	55.80
MICROMARKETING	382684	11/03/2014	BOOKS	211-45501-435	64.99
MICROMARKETING	384047	11/03/2014	BOOKS	211-45501-435	193.50
<b>Activity 45501 - Library Total:</b>					<b>2,515.42</b>
<b>Fund 211 - LIBRARY Total:</b>					<b>2,515.42</b>
<b>Fund: 225 - AIRPORT</b>					
<b>Activity: 45127 - Airport</b>					
RED ROCK RURAL WATER	20141104	11/04/2014	SERVICE #106026	225-45127-200	32.10
SOUTH CENTRAL ELECTRIC	20141104	11/04/2014	SERVICE #26-12-112-04	225-45127-381	207.25
SOUTH CENTRAL ELECTRIC	20141104A	11/04/2014	SERVICE #26-12-116-04	225-45127-381	148.51
<b>Activity 45127 - Airport Total:</b>					<b>387.86</b>
<b>Activity: 49950 - Capital Outlay</b>					
TKDA ENGINEERS	002014003804	11/12/2014	WINDOM 2013 JET-A FUELIN	225-49950-500	1,013.82
TKDA ENGINEERS	002014003805	11/12/2014	WINDOM 2011 AIRPORT LAY	225-49950-500	825.62
<b>Activity 49950 - Capital Outlay Total:</b>					<b>1,839.44</b>
<b>Fund 225 - AIRPORT Total:</b>					<b>2,227.30</b>
<b>Fund: 230 - POOL</b>					
<b>Activity: 45124 - Pool</b>					
BROWN-NICOLLET COMMUNI	20141103B	11/03/2014	LICENSE APP-WINDOM SWIM	230-45124-217	338.00
MN RECREATION & PARK ASS	8339	11/05/2014	MRPA ANNUAL CONFERENCE	230-45124-308	192.50
US BANK	20141105	11/05/2014	CREDIT CARD - MRPA ROOM	230-45124-334	147.03

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ELECTRIC FUND	20141107	11/07/2014	MONTHLY UTILITY & TELECO	230-45124-382	14.66
ELECTRIC FUND	20141107	11/07/2014	MONTHLY UTILITY & TELECO	230-45124-385	25.96
				<b>Activity 45124 - Pool Total:</b>	<b>718.15</b>
				<b>Fund 230 - POOL Total:</b>	<b>718.15</b>

## Fund: 235 - AMBULANCE

## Activity: 42153 - Ambulance

WEX BANK	38641274	11/07/2014	CREDIT CARD- AMBULANCE	235-42153-212	2,107.16
WEX BANK	38641274	11/07/2014	CREDIT CARD- AMBULANCE C	235-42153-212	-24.41
VETS OIL COMPANY	12907730	11/07/2014	SUPPLIES	235-42153-217	7.34
LEWIS FAMILY DRUG, LLC	16243	11/12/2014	SUPPLIES	235-42153-217	8.53
PRAXAIR DISTRIBUTION INC	50924784	11/05/2014	SUPPLIES	235-42153-217	426.51
BOUND TREE MEDICAL, LLC	81530522	11/12/2014	SUPPLIES	235-42153-217	462.30
BOUND TREE MEDICAL, LLC	81577801	10/24/2014	SUPPLIES	235-42153-217	180.82
BOUND TREE MEDICAL, LLC	81585288	11/03/2014	SUPPLIES	235-42153-217	25.38
JOHN MEYER	20141031	11/03/2014	EXPENSE-AMB CLOTHING	235-42153-218	190.00
RITA HACKER	20141031	11/03/2014	AMBULANCE CLOTHING	235-42153-218	80.00
RITA HACKER	20141031A	11/03/2014	AMBULANCE CLOTHING	235-42153-218	40.00
MN WEST COMMUNITY	20141031	11/03/2014	EMT READINESS EXAM-JON J	235-42153-308	30.00
ELECTRIC FUND	20141107	11/07/2014	MONTHLY UTILITY & TELECO	235-42153-321	23.99
VERIZON WIRELESS	9734068097	11/04/2014	TELEPHONE	235-42153-321	65.21
COTTONWOOD CO AUD/TRE	20141104	11/04/2014	DISPATCHING - NOV 2014	235-42153-325	200.00
EXPERT T BILLING	1664	10/13/2014	BILLING SERVICE	235-42153-326	1,096.50
REAL TIME TRANSLATION, INC	106065	11/05/2014	SERVICE	235-42153-327	34.00
TIM HACKER	20141112	11/12/2014	EXPENSE	235-42153-334	88.19
JOHN MEYER	20141112	11/12/2014	EXPENSE	235-42153-334	15.69
APRIL HARRINGTON	20141112	11/12/2014	EXPENSE	235-42153-334	35.67
KIM POWERS	20141112	11/12/2014	EXPENSE	235-42153-334	10.37
O'REILLY AUTOMOTIVE, INC	20141105	11/05/2014	MAINTENANCE - AMBULANCE	235-42153-405	8.86
WINDOM AUTO VALU	20141105	11/05/2014	MAINTENANCE W/2% DISC	235-42153-405	72.43
ARROW MANUFACTURING IN	2511	11/05/2014	MAINTENANCE #27	235-42153-405	135.00
				<b>Activity 42153 - Ambulance Total:</b>	<b>5,319.54</b>
				<b>Fund 235 - AMBULANCE Total:</b>	<b>5,319.54</b>

## Fund: 250 - EDA GENERAL

ELECTRIC FUND	20141104B	11/04/2014	EDA LOAN TO ELECTRIC FUND	250-23900	848.66
					<b>848.66</b>

## Activity: 46520 - EDA

PAYGOV	20141112	11/12/2014	ACA REINSURANCE FEE	250-46520-131	89.96
AARON BACKMAN	20141107	11/07/2014	EXPENSE-SUPPLIES	250-46520-200	12.83
INDOFF, INC	2531865	10/29/2014	SUPPLIES	250-46520-200	10.61
AGC NETWORKS INC	111816	11/05/2014	ANNUAL MAINTENANCE	250-46520-321	111.03
ELECTRIC FUND	20141107	11/07/2014	MONTHLY UTILITY & TELECO	250-46520-321	51.66
VERIZON WIRELESS	9734068097	11/04/2014	TELEPHONE	250-46520-321	50.40
AARON BACKMAN	20141105A	11/05/2014	EXPENSE-CAREER FAIR-TRAVE	250-46520-331	21.51
AARON BACKMAN	20141107A	11/07/2014	EXPENSE-6090 CORRIDOR EV	250-46520-331	21.51
AARON BACKMAN	20141105	11/05/2014	EXPENSE-NWIP DATA CENTER	250-46520-334	103.51
AARON BACKMAN	20141107A	11/07/2014	EXPENSE-6090 CORRIDOR EV	250-46520-334	8.54
KIMBERLY BLACKFORD	20141107	11/07/2014	SERVICE	250-46520-340	1,250.00
BROWN & SAENGER	1904895-0	11/03/2014	CAREER FAIR-PRINTING	250-46520-350	689.64
WINDOM QUICK PRINT	20141031	11/03/2014	CAREER FAIR-PRINTING	250-46520-350	1,212.24
ELECTRIC FUND	20141107	11/07/2014	MONTHLY UTILITY & TELECO	250-46520-381	47.19
US BANK	20141105	11/05/2014	CREDIT CARD - HY VEE	250-46520-438	30.58
SUBWAY	813055	11/07/2014	EXPENSE	250-46520-438	45.53
				<b>Activity 46520 - EDA Total:</b>	<b>3,756.74</b>

## Activity: 49980 - Debt Service

FULDA CREDIT UNION	20141104	11/04/2014	SPEC BLDG LOAN	250-49980-602	1,999.37
FULDA CREDIT UNION	20141104	11/04/2014	SPEC BLDG LOAN	250-49980-612	1,360.63

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ELECTRIC FUND	20141104B	11/04/2014	EDA LOAN TO ELECTRIC FUND	250-49980-612	100.83	
					<b>Activity 49980 - Debt Service Total:</b>	<b>3,460.83</b>
					<b>Fund 250 - EDA GENERAL Total:</b>	<b>8,066.23</b>
<b>Fund: 254 - NORTH IND PARK</b>						
<b>Activity: 46520 - EDA</b>						
SCHRAMEL LAW OFFICE	20141107	11/07/2014	LEGAL FEES- NWIP	254-46520-304	30.00	
SOUTH CENTRAL ELECTRIC	20141031A	11/03/2014	SERVICE 26-24-123-04	254-46520-381	105.84	
					<b>Activity 46520 - EDA Total:</b>	<b>135.84</b>
					<b>Fund 254 - NORTH IND PARK Total:</b>	<b>135.84</b>
<b>Fund: 262 - TIF 1-2 PAMIDA</b>						
<b>Activity: 46530 - TIF Districts</b>						
WENCK ASSOCIATES, INC.	20141112	11/12/2014	NORTH REDDING AVE EXTENS	262-46530-303	473.00	
					<b>Activity 46530 - TIF Districts Total:</b>	<b>473.00</b>
					<b>Fund 262 - TIF 1-2 PAMIDA Total:</b>	<b>473.00</b>
<b>Fund: 306 - 2013 STREET IMPROVEMENT</b>						
<b>Activity: 41000 - General Government</b>						
SHERBROOKE TURF	20141105	11/05/2014	SHERBROOKE SETTLEMENT	306-41000-480	90,000.00	
					<b>Activity 41000 - General Government Total:</b>	<b>90,000.00</b>
<b>Activity: 49950 - Capital Outlay</b>						
SCHRAMEL LAW OFFICE	20141107	11/07/2014	LEGAL FEES- 2013 STREET PR	306-49950-304	405.00	
					<b>Activity 49950 - Capital Outlay Total:</b>	<b>405.00</b>
					<b>Fund 306 - 2013 STREET IMPROVEMENT Total:</b>	<b>90,405.00</b>
<b>Fund: 601 - WATER</b>						
<b>Activity: 49400 - Water</b>						
PAYGOV	20141112	11/12/2014	ACA REINSURANCE FEE	601-49400-131	494.16	
WEX BANK	38641274	11/07/2014	CREDIT CARD- WATER	601-49400-212	252.70	
HAWKINS, INC	3656245	10/21/2014	CHEMICALS	601-49400-216	4,407.01	
HP SUDS CLUB, LLC	20141103	11/03/2014	BILLING CONTRACT SERVICE	601-49400-217	1,170.00	
US BANK	20141105	11/05/2014	CREDIT CARD - PAY PAL	601-49400-217	7.50	
SANFORD LABORATORIES	239019123	11/07/2014	SERVICE #70000675 - RA	601-49400-310	39.97	
MN VALLEY TESTING	724341	10/14/2014	TESTING	601-49400-310	56.25	
AGC NETWORKS INC	111816	11/05/2014	ANNUAL MAINTENANCE	601-49400-321	185.05	
ELECTRIC FUND	20141107	11/07/2014	MONTHLY UTILITY & TELECO	601-49400-321	49.26	
VERIZON WIRELESS	9734068097	11/04/2014	TELEPHONE	601-49400-321	48.80	
COTTONWOOD CO AUD/TRE	20141104	11/04/2014	DISPATCHING - NOV 2014	601-49400-325	100.00	
KDOM RADIO	KDOM0791141034117	11/07/2014	ADVERTISING - WATER & WA	601-49400-340	200.00	
ELECTRIC FUND	20141107	11/07/2014	MONTHLY UTILITY & TELECO	601-49400-381	4,686.66	
ELECTRIC FUND	20141107	11/07/2014	MONTHLY UTILITY & TELECO	601-49400-382	15.45	
ELECTRIC FUND	20141107	11/07/2014	MONTHLY UTILITY & TELECO	601-49400-385	25.96	
RUNNING'S SUPPLY	20141105	11/05/2014	MAINTENANCE -	601-49400-386	23.96	
ELECTRIC FUND	20141107	11/07/2014	MONTHLY UTILITY & TELECO	601-49400-386	1,054.06	
SCHWALBACH HARDWARE	20141105	11/05/2014	MAINTENANCE - WATER	601-49400-404	84.08	
RUNNING'S SUPPLY	20141105	11/05/2014	MAINTENANCE -	601-49400-404	261.03	
ITRON INC.	348556	10/15/2014	MAINTENANCE	601-49400-404	1,104.62	
US BANK	20141105	11/05/2014	CREDIT CARD - WINDOM TO	601-49400-405	25.00	
WESTRUM LEAK DETECTION I	2792	10/21/2014	MAINTENANCE	601-49400-408	1,300.00	
SCHWALBACH HARDWARE	20141105	11/05/2014	MAINTENANCE - WATER	601-49400-409	6.99	
					<b>Activity 49400 - Water Total:</b>	<b>15,598.51</b>
					<b>Fund 601 - WATER Total:</b>	<b>15,598.51</b>
<b>Fund: 602 - SEWER</b>						
<b>Activity: 49450 - Sewer</b>						
PAYGOV	20141112	11/12/2014	ACA REINSURANCE FEE	602-49450-131	453.68	
WEX BANK	38641274	11/07/2014	CREDIT CARD- SEWER	602-49450-212	483.34	
HP SUDS CLUB, LLC	20141103	11/03/2014	BILLING CONTRACT SERVICE	602-49450-217	1,170.00	
US BANK	20141105	11/05/2014	CREDIT CARD - PAY PAL	602-49450-217	7.50	
SANFORD LABORATORIES	239019123	11/07/2014	SERVICE #70000675 CD	602-49450-310	39.97	
MN VALLEY TESTING	724585	10/15/2014	TESTING	602-49450-310	158.00	

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MN VALLEY TESTING	724701	10/17/2014	TESTING	602-49450-310	118.60
MN VALLEY TESTING	725213	10/21/2014	TESTING	602-49450-310	238.00
MN VALLEY TESTING	725214	10/21/2014	TESTING	602-49450-310	133.00
MN VALLEY TESTING	725652	10/23/2014	TESTING	602-49450-310	158.00
MN VALLEY TESTING	725882	10/24/2014	TESTING	602-49450-310	118.60
MN VALLEY TESTING	725915	10/24/2014	TESTING	602-49450-310	238.00
MN VALLEY TESTING	725916	10/24/2014	TESTING	602-49450-310	133.00
AGC NETWORKS INC	111816	11/05/2014	ANNUAL MAINTENANCE	602-49450-321	185.05
ELECTRIC FUND	20141107	11/07/2014	MONTHLY UTILITY & TELECO	602-49450-321	151.38
VERIZON WIRELESS	9734068097	11/04/2014	TELEPHONE	602-49450-321	48.80
COTTONWOOD CO AUD/TRE	20141104	11/04/2014	DISPATCHING - NOV 2014	602-49450-325	100.00
ELECTRIC FUND	20141107	11/07/2014	MONTHLY UTILITY & TELECO	602-49450-326	37.95
SOUTH CENTRAL ELECTRIC	20141031	11/03/2014	SERVICE #26-24-125-04	602-49450-381	76.76
ELECTRIC FUND	20141107	11/07/2014	MONTHLY UTILITY & TELECO	602-49450-381	14,155.84
ELECTRIC FUND	20141107	11/07/2014	MONTHLY UTILITY & TELECO	602-49450-382	299.26
ELECTRIC FUND	20141104A	11/04/2014	MAINTENANCE	602-49450-404	23.92
SCHWALBACH HARDWARE	20141105	11/05/2014	MAINTENANCE - SEWER	602-49450-404	198.92
US BANK	20141105	11/05/2014	CREDIT CARD - WINDOM AUT	602-49450-404	44.95
WINDOM AUTO VALU	20141105	11/05/2014	MAINTENANCE W/2% DISC	602-49450-404	47.99
RUNNING'S SUPPLY	20141105	11/05/2014	MAINTENANCE -	602-49450-404	286.94
ITRON INC.	348556	10/15/2014	MAINTENANCE	602-49450-404	1,104.61
RUNNING'S SUPPLY	20141105	11/05/2014	MAINTENANCE -	602-49450-405	37.98
WENNER HOLDINGS LLC	1802	11/07/2014	SERVICE-MAINTENANCE	602-49450-408	24,466.70
WENNER HOLDINGS LLC	1817	11/07/2014	SERVICE-MAINTENANCE	602-49450-408	4,000.00
STAPLES OIL CO	81404	11/07/2014	MAINTENANCE	602-49450-408	1,076.98
BLUE CROSS/BLUE SHIELD	20141107	11/07/2014	PREMIUM- DEC 2014	602-49450-480	390.50

Activity 49450 - Sewer Total: 50,184.22

Fund 602 - SEWER Total: 50,184.22

## Fund: 604 - ELECTRIC

B & B TRANSFORMER	21458	10/24/2014	ELECTRIC INVENTORY	604-14200	4,542.19
WERNER ELECTRIC	S8259000.002	11/07/2014	ELECTRIC INVENTORY	604-14200	365.51
WERNER ELECTRIC	S8283999.001	11/07/2014	ELECTRIC INVENTORY	604-14200	59.85
STAPLES OIL CO	82980	11/07/2014	INVENTORY	604-14202	1,706.02
ELECTRIC FUND	20141031	11/03/2014	UTIL PREPAY-FRANCES BROW	604-22000	125.00
ELECTRIC FUND	20141031A	11/03/2014	UTIL PREAY-JOSEPH WOODAL	604-22000	300.00
					<b>7,098.57</b>

## Activity: 49550 - Electric

PAYGOV	20141112	11/12/2014	ACA REINSURANCE FEE	604-49550-131	1,012.74
OFFICEMAX - HSBC BUS SOLU	941222	10/24/2014	SUPPLIES	604-49550-200	61.75
OFFICEMAX - HSBC BUS SOLU	941495	10/28/2014	SUPPLIES	604-49550-200	35.14
OFFICEMAX - HSBC BUS SOLU	950292	10/28/2014	SUPPLIES	604-49550-200	25.20
US BANK	20141105	11/05/2014	CREDIT CARD - AERUS DIRECT	604-49550-211	48.44
WEX BANK	38641274	11/07/2014	CREDIT CARD- ELECTRIC	604-49550-212	791.76
HP SUDS CLUB, LLC	20141103	11/03/2014	BILLING CONTRACT SERVICE	604-49550-217	1,170.00
US BANK	20141105	11/05/2014	CREDIT CARD - PAY PAL	604-49550-217	7.50
THE STAG CLOTHIERS	404388	11/07/2014	CLOTHING	604-49550-218	2,417.00
RUNNING'S SUPPLY	20141105	11/05/2014	MAINTENANCE -	604-49550-241	11.99
SCHRAMMEL LAW OFFICE	20141107	11/07/2014	LEGAL FEES- ELECTRIC	604-49550-304	120.00
SANFORD LABORATORIES	239019123	11/07/2014	SERVICE #70000675 - JS	604-49550-310	39.97
AGC NETWORKS INC	111816	11/05/2014	ANNUAL MAINTENANCE	604-49550-321	370.10
ELECTRIC FUND	20141107	11/07/2014	MONTHLY UTILITY & TELECO	604-49550-321	193.18
VERIZON WIRELESS	9734068097	11/04/2014	TELEPHONE	604-49550-321	86.88
COTTONWOOD CO AUD/TRE	20141104	11/04/2014	DISPATCHING - NOV 2014	604-49550-325	187.50
ELECTRIC FUND	20141107	11/07/2014	MONTHLY UTILITY & TELECO	604-49550-326	37.95
ELECTRIC FUND	20141107	11/07/2014	MONTHLY UTILITY & TELECO	604-49550-381	87.98
ELECTRIC FUND	20141107	11/07/2014	MONTHLY UTILITY & TELECO	604-49550-382	20.11
ELECTRIC FUND	20141107	11/07/2014	MONTHLY UTILITY & TELECO	604-49550-385	25.96
RUNNING'S SUPPLY	20141105	11/05/2014	MAINTENANCE -	604-49550-404	15.32
ITRON INC.	348556	10/15/2014	MAINTENANCE	604-49550-404	1,104.62

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
US BANK	20141105	11/05/2014	CREDIT CARD - CARQUEST	604-49550-405	33.45
GRAHAM TIRE	8440157	10/24/2014	MAINTENANCE	604-49550-405	522.60
SCHWALBACH HARDWARE	20141105	11/05/2014	MAINTENANCE - ELECTRIC	604-49550-406	17.47
STONER INDUSTRIAL, INC.	20141107	11/07/2014	SERVICE	604-49550-406	69.26
BRAD BUSSA	20141107	11/07/2014	CLEANING	604-49550-406	184.60
GCC READY MIX	8182777	10/21/2014	MAINTENANCE	604-49550-408	187.00
WERNER ELECTRIC	58283999.001	11/07/2014	ELECTRIC INVENTORY	604-49550-408	78.96
ROBERT WILLIAMS	20141031	11/03/2014	ENERGY REBATE	604-49550-450	25.00
TIM MELLSTROM	20141031	11/03/2014	ENERGY REBATE	604-49550-450	450.00
GENE PANKONIN	20141031	11/03/2014	ENERGY REBATE	604-49550-450	25.00
DEVERA WARNER	20141031	11/03/2014	ENERGY REBATE	604-49550-450	25.00
KAREN & BILL KREMMIN	20141031	11/03/2014	ENERGY REBATE	604-49550-450	150.00
KARLENE HUNTER	20141031	11/03/2014	ENERGY REBATE	604-49550-450	60.00
TORO	20141104	11/04/2014	ENERGY REBATE	604-49550-450	20,316.37
EUGENE HANCHETT	20141104	11/04/2014	ENERGY REBATE	604-49550-450	150.00
DAVID BLACKSTAD	20141104	11/04/2014	ENERGY REBATE	604-49550-450	150.00
ROGER ELZENGA	20141105	11/05/2014	ENERGY REBATE	604-49550-450	150.00
WESTERN COMM ACTION	20141105	11/05/2014	ENERGY EFFICIENT IMPROVE	604-49550-450	3,500.00
DAKOTA SUPPLY GROUP	8888213	10/24/2014	SUPPLIES	604-49550-450	337.73
WERNER ELECTRIC	58259000.001	11/07/2014	SUPPLIES	604-49550-450	133.42
WERNER ELECTRIC	58259000.002	11/07/2014	ELECTRIC INVENTORY	604-49550-450	911.50
WERNER ELECTRIC	58259000.003	11/07/2014	SUPPLIES	604-49550-450	129.97
BANK MIDWEST	20141112	11/12/2014	NSF-SARAH VEENKER-UTIITIES	604-49550-480	221.75
WINDOM AREA DEVELOPME	20141105	11/05/2014	INDUSTRIAL DEVELOPMENT	604-49550-491	1,200.00
<b>Activity 49550 - Electric Total:</b>					<b>36,900.17</b>
<b>Fund 604 - ELECTRIC Total:</b>					<b>43,998.74</b>

## Fund: 609 - LIQUOR STORE

## Activity: 49751 - Liquor Store

PAYGOV	20141112	11/12/2014	ACA REINSURANCE FEE	609-49751-131	159.36
CAMPUS CLEANERS	20141103	11/03/2014	SERVICE	609-49751-217	63.51
CULLIGAN	20141112	11/12/2014	SERVICE #15331	609-49751-217	10.05
AH HERMEL COMPANY	464341	10/17/2014	MERCHANDISE	609-49751-217	71.38
VINOCOPIA, INC	0108944-IN	10/20/2014	MERCHANDISE	609-49751-251	973.50
WIRTZ BEVERAGE MN WINE	1080237554	10/14/2014	MERCHANDISE	609-49751-251	2,686.18
SOUTHERN WINE & SPIRITS O	1214555	10/20/2014	MERCHANDISE	609-49751-251	2,930.24
PHILLIPS WINE & SPIRITS	2686510	11/03/2014	MERCHANDISE	609-49751-251	3,879.63
JOHNSON BROS.	5003276	10/20/2014	MERCHANDISE	609-49751-251	1,441.59
JOHNSON BROS.	5008634	10/27/2014	MERCHANDISE	609-49751-251	3,424.92
WIRTZ BEVERAGE MN WINE	1080237555	10/14/2014	MERCHANDISE	609-49751-252	41.50
HAGEN BEVERAGE DIST. INC.	268757	11/03/2014	MERCHANDISE	609-49751-252	5,004.60
HAGEN BEVERAGE DIST. INC.	268960	11/07/2014	MERCHANDISE	609-49751-252	7,188.00
BEVERAGE WHOLESALERS	524486	11/03/2014	MERCHANDISE	609-49751-252	6,065.52
BEVERAGE WHOLESALERS	525376	11/07/2014	MERCHANDISE	609-49751-252	3,956.55
WIRTZ BEVERAGE MN WINE	1080237554	10/14/2014	MERCHANDISE	609-49751-253	56.00
PHILLIPS WINE & SPIRITS	2686511	10/24/2014	MERCHANDISE	609-49751-253	561.10
JOHNSON BROS.	5003277	10/20/2014	MERCHANDISE	609-49751-253	647.40
JOHNSON BROS.	5003278	10/20/2014	MERCHANDISE	609-49751-253	26.00
JOHNSON BROS.	5008635	10/24/2014	MERCHANDISE	609-49751-253	831.90
BEVERAGE WHOLESALERS	525376	11/07/2014	MERCHANDISE	609-49751-253	230.40
WIRTZ BEVERAGE MN WINE	1080237554	10/14/2014	MERCHANDISE	609-49751-254	137.24
AMERICAN BOTTLING CO	2459324416	10/17/2014	MERCHANDISE	609-49751-254	191.76
HAGEN BEVERAGE DIST. INC.	268960	11/07/2014	MERCHANDISE	609-49751-254	181.00
AH HERMEL COMPANY	464341	10/17/2014	MERCHANDISE	609-49751-254	51.27
AH HERMEL COMPANY	464348	10/17/2014	MERCHANDISE	609-49751-254	34.67
AH HERMEL COMPANY	464341	10/17/2014	MERCHANDISE	609-49751-256	151.49
BEVERAGE WHOLESALERS	524486	11/03/2014	MERCHANDISE	609-49751-259	19.00
AH HERMEL COMPANY	464341	10/17/2014	MERCHANDISE	609-49751-261	10.11
ELECTRIC FUND	20141107	11/07/2014	MONTHLY UTILITY & TELECO	609-49751-321	66.03
ELECTRIC FUND	20141107	11/07/2014	MONTHLY UTILITY & TELECO	609-49751-326	86.85
VINOCOPIA, INC	0108944-IN	10/20/2014	MERCHANDISE	609-49751-333	21.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WIRTZ BEVERAGE MN WINE	1080237554	10/14/2014	MERCHANDISE	609-49751-333	62.44
SOUTHERN WINE & SPIRITS O	1214555	10/20/2014	MERCHANDISE	609-49751-333	43.43
PHILLIPS WINE & SPIRITS	2686510	11/03/2014	MERCHANDISE	609-49751-333	81.00
PHILLIPS WINE & SPIRITS	2686511	10/24/2014	MERCHANDISE	609-49751-333	13.08
AH HERMEL COMPANY	464341	10/17/2014	MERCHANDISE	609-49751-333	3.95
JOHNSON BROS.	5003276	10/20/2014	MERCHANDISE	609-49751-333	15.03
JOHNSON BROS.	5003277	10/20/2014	MERCHANDISE	609-49751-333	26.72
JOHNSON BROS.	5008634	10/27/2014	MERCHANDISE	609-49751-333	40.37
JOHNSON BROS.	5008635	10/24/2014	MERCHANDISE	609-49751-333	25.05
WINDOM THEATER, INC.	20141107	11/07/2014	ADVERTISING-RIVER BEND LI	609-49751-340	50.00
ELECTRIC FUND	20141107	11/07/2014	MONTHLY UTILITY & TELECO	609-49751-381	806.12
ELECTRIC FUND	20141107	11/07/2014	MONTHLY UTILITY & TELECO	609-49751-382	19.25
ELECTRIC FUND	20141107	11/07/2014	MONTHLY UTILITY & TELECO	609-49751-385	25.96
AUTOMATIC DOOR GROUP IN	21185	10/23/2014	MAINTENANCE	609-49751-404	620.54
WINDOM AREA CHAMBER OF	20141103	11/03/2014	MEMBERSHIP-RIVER BEND LI	609-49751-433	260.00
<b>Activity 49751 - Liquor Store Total:</b>					<b>43,292.69</b>
<b>Fund 609 - LIQUOR STORE Total:</b>					<b>43,292.69</b>

## Fund: 614 - TELECOM

ABDULAHI MOHAMEDAHME	20141112	11/12/2014	REFUND - STATEMENT CREDI	614-11500	13.47
SABRE INDUSTRIES SITE SOLU	337160	10/23/2014	HEADEND DIGITAL CONVERSI	614-16300	2,253.00
INTERNAL REVENUE SERVICE	20141105	11/05/2014	EXCISE TAX - OCT 2014	614-20201	739.05
MN 9-1-1 PROGRAM	20141105	11/05/2014	911 SERVICE - OCT 2014	614-20206	1,012.45
					<b>4,017.97</b>

## Activity: 49870 - Telecom

PAYGOV	20141112	11/12/2014	ACA REINSURANCE FEE	614-49870-131	853.39
JORDAN BUSSA	20141104	11/04/2014	EXPENSE-SUPPLIES	614-49870-200	25.63
STONER INDUSTRIAL, INC.	20141107	11/07/2014	SERVICE	614-49870-211	38.26
WEX BANK	38641274	11/07/2014	CREDIT CARD- TELECOM	614-49870-212	339.90
HP SUDS CLUB, LLC	20141103	11/03/2014	BILLING CONTRACT SERVICE	614-49870-217	1,170.00
US BANK	20141105	11/05/2014	CREDIT CARD - PAY PAL	614-49870-217	7.50
RUNNING'S SUPPLY	20141105	11/05/2014	MAINTENANCE -	614-49870-217	35.35
CHRIS ZIMMERMAN	20141103	11/03/2014	MOWING	614-49870-223	50.00
LAMPERTS YARDS, INC.	20141104	11/04/2014	MAINTENANCE #3902020 TEL	614-49870-227	12.54
RUNNING'S SUPPLY	20141105	11/05/2014	MAINTENANCE -	614-49870-227	8.34
SCHRAMMEL LAW OFFICE	20141107	11/07/2014	LEGAL FEES- TELECOM	614-49870-304	105.00
UNIVERSAL SERVICE ADMIN C	UBDI0000725432	11/04/2014	SERVICE	614-49870-304	1,227.69
CENTURY LINK	20141104	11/04/2014	TELEPHONE #507-831-1075	614-49870-321	72.21
ELECTRIC FUND	20141107	11/07/2014	MONTHLY UTILITY & TELECO	614-49870-321	367.45
VERIZON WIRELESS	9734068097	11/04/2014	TELEPHONE	614-49870-321	297.05
RUSHMORE INDUSTRIES, INC	20141104	11/04/2014	FREIGHT	614-49870-322	5.45
GODFATHER'S PIZZA	138766	11/04/2014	EXPENSE	614-49870-334	30.17
ELECTRIC FUND	20141107	11/07/2014	MONTHLY UTILITY & TELECO	614-49870-381	1,874.63
ELECTRIC FUND	20141107	11/07/2014	MONTHLY UTILITY & TELECO	614-49870-382	16.48
ELECTRIC FUND	20141107	11/07/2014	MONTHLY UTILITY & TELECO	614-49870-385	25.96
AMERICAN LIGHTING SERVICE	2855	10/21/2014	MAINTENANCE	614-49870-401	559.66
SCHWALBACH HARDWARE	20141105	11/05/2014	MAINTENANCE - TELECOM	614-49870-402	76.45
ELECTRIC FUND	20141104	11/04/2014	MAINTENANCE	614-49870-405	18.00
O'REILLY AUTOMOTIVE, INC	20141105	11/05/2014	MAINTENANCE - TELECOM	614-49870-405	16.35
MLB NETWORK	044355	10/17/2014	SUBSCRIBER	614-49870-442	1,016.88
NATIONAL CABLE TV COOP	14101247	11/04/2014	SUBSCRIBER	614-49870-442	79,517.33
REGISTER OF COPYRIGHTS	2013-2	10/31/2014	ROYALTY PAYMENT 2013-2	614-49870-442	9,663.75
YOUNG BROADCASTING LLC	20141112	11/12/2014	SUBSCRIBER	614-49870-442	2,915.94
REGISTER OF COPYRIGHTS	2014-1	10/31/2014	ROYALTY PAYMENT 2014-1	614-49870-442	15,814.18
SHOWTIME NETWORKS INC	9002731-0914	10/14/2014	SUBSCRIBER	614-49870-442	534.99
FOX SPORTS	H88429	11/12/2014	SUBSCRIBER	614-49870-442	17,018.55
FOX TELEVISION STATIONS, IN	OCT-14	11/12/2014	SUBSCRIBER	614-49870-442	4,924.80
WOODSTOCK TELEPHONE CO	10036418	11/05/2014	TELEPHONE	614-49870-445	205.10
DREAM HOST WEB HOSTING	1473097-2014-10-25-1	11/04/2014	SERVICE - WINDOM TELECOM	614-49870-447	139.00
US BANK	20141105	11/05/2014	CREDIT CARD - GODADDY WE	614-49870-447	54.95

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
JASON HANKE	386854	11/04/2014	SERVICE	614-49870-447	2,850.00
SOUTHWEST/WEST CENTRAL	44784	11/04/2014	SERVICE #2053	614-49870-447	915.00
HURRICANE ELECTRIC LLC	9782282-IN	11/04/2014	SERVICE	614-49870-447	1,000.00
AGC NETWORKS INC	111816	11/05/2014	ANNUAL MAINTENANCE	614-49870-480	518.14
SOUTHWEST MN BROADBAN	20141107	11/07/2014	QVC SEPT COMMISSIONS	614-49870-480	94.83
<b>Activity 49870 - Telecom Total:</b>					<b>144,416.90</b>

**Activity: 49980 - Debt Service**

BOND TRUST SERVICE CORP	23576	10/24/2014	2012B INTEREST	614-49980-611	173,765.63
<b>Activity 49980 - Debt Service Total:</b>					<b>173,765.63</b>

**Fund 614 - TELECOM Total: 322,200.50****Fund: 615 - ARENA**

OVERHEAD DOOR COMPANY	41578	11/04/2014	WEST OVERHEAD DOOR	615-16200	5,459.00
OVERHEAD DOOR COMPANY	41579	11/04/2014	WEST OVERHEAD DOOR	615-16200	1,170.00
					<b>6,629.00</b>

**Activity: 49850 - Arena**

PAYGOV	20141112	11/12/2014	ACA REINSURANCE FEE	615-49850-131	319.37
US BANK	20141105	11/05/2014	CREDIT CARD - SHOPKO	615-49850-200	50.97
RUNNING'S SUPPLY	20141105	11/05/2014	MAINTENANCE -	615-49850-211	18.47
SCHWALBACH HARDWARE	20141105	11/05/2014	MAINTENANCE - ARENA	615-49850-211	14.98
STONER INDUSTRIAL, INC.	20141107	11/07/2014	SERVICE	615-49850-211	9.55
RED FEATHER PAPER CO	77473	11/05/2014	SUPPLIES	615-49850-211	290.50
HEARTLAND PAPER COMPAN	83717-0	11/12/2014	SUPPLIES	615-49850-211	96.63
STATE CHEMICAL SOLUTIONS	97024441	11/04/2014	SUPPLIES #760022	615-49850-211	460.62
WEX BANK	38641274	11/07/2014	CREDIT CARD- ARENA	615-49850-212	54.19
RUNNING'S SUPPLY	20141105	11/05/2014	MAINTENANCE -	615-49850-241	4.18
COCA-COLA BOTTLING COMP	0438507716	11/05/2014	MERCHANDISE	615-49850-254	129.12
AH HERMEL COMPANY	464345	11/05/2014	MERCHANDISE	615-49850-260	237.02
MN RECREATION & PARK ASS	8339	11/05/2014	MRPA ANNUAL CONFERENCE	615-49850-308	192.50
ELECTRIC FUND	20141107	11/07/2014	MONTHLY UTILITY & TELECO	615-49850-321	123.06
VERIZON WIRELESS	9734068097	11/04/2014	TELEPHONE	615-49850-321	47.61
ELECTRIC FUND	20141107	11/07/2014	MONTHLY UTILITY & TELECO	615-49850-326	92.85
US BANK	20141105	11/05/2014	CREDIT CARD - MRPA ROOM	615-49850-334	147.03
KDOM RADIO	KDOM0113141034104	11/04/2014	ADVERTISING-ARENA	615-49850-340	82.00
ELECTRIC FUND	20141107	11/07/2014	MONTHLY UTILITY & TELECO	615-49850-381	4,524.29
ELECTRIC FUND	20141107	11/07/2014	MONTHLY UTILITY & TELECO	615-49850-382	256.10
ELECTRIC FUND	20141107	11/07/2014	MONTHLY UTILITY & TELECO	615-49850-385	25.96
WINDOM PAINTING	20141105	11/05/2014	MAINTENANCE	615-49850-402	68.95
SCHWALBACH HARDWARE	20141105	11/05/2014	MAINTENANCE - ARENA	615-49850-402	10.97
BECKER ARENA PRODUCTS, IN	00095551	10/07/2013	MAINTENANCE	615-49850-404	203.06
BECKER ARENA PRODUCTS, IN	00095576	10/07/2013	MAINTENANCE	615-49850-404	-314.97
BECKER ARENA PRODUCTS, IN	00095619	10/16/2013	SUPPLIES	615-49850-404	105.27
BECKER ARENA PRODUCTS, IN	00099943	11/05/2014	MAINTENANCE	615-49850-404	17.03
BECKER ARENA PRODUCTS, IN	00100300	11/05/2014	MAINTENANCE	615-49850-404	80.00
SCHWALBACH HARDWARE	20141105	11/05/2014	MAINTENANCE - ARENA	615-49850-404	33.46
RUNNING'S SUPPLY	20141105	11/05/2014	MAINTENANCE -	615-49850-404	171.47
US BANK	20141105	11/05/2014	CREDIT CARD - O'REILLY	615-49850-404	17.98
CARLSON & STEWART REFRIG	27593	11/03/2014	MAINTENANCE	615-49850-404	8,060.28
LAMPERTS YARDS, INC.	20141104	11/04/2014	MAINTENANCE #3902020 AR	615-49850-406	15.28
ELECTRIC FUND	20141103A	11/03/2014	MAINTENANCE	615-49850-409	54.21
SCHWALBACH HARDWARE	20141105	11/05/2014	MAINTENANCE - ARENA	615-49850-409	14.99
BROWN-NICOLLET COMMUNI	20141103	11/03/2014	LICENSE APP -WINDOM AREN	615-49850-444	120.00
<b>Activity 49850 - Arena Total:</b>					<b>15,834.98</b>

**Fund 615 - ARENA Total: 22,463.98****Fund: 617 - M/P CENTER****Activity: 49860 - M/P Center**

PAYGOV	20141112	11/12/2014	ACA REINSURANCE FEE	617-49860-131	379.13
COLE PAPERS INC.	9027367	10/24/2014	SUPPLIES	617-49860-211	179.64
BROWN-NICOLLET COMMUNI	20141103A	11/03/2014	LICENSE APP-WINDOM COM	617-49860-217	164.00

## Expense Approval Report

Payment Dates: 10/30/2014 - 11/12/2014

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
US BANK	20141105	11/05/2014	CREDIT CARD -	617-49860-217	6.99
SCHWALBACH HARDWARE	20141105	11/05/2014	MAINTENANCE - MP	617-49860-217	45.95
RIVER BEND LIQUOR	20141107	11/07/2014	MERCHANDISE	617-49860-217	31.48
RIVER BEND LIQUOR	20141107	11/07/2014	MERCHANDISE	617-49860-251	600.38
RIVER BEND LIQUOR	20141107	11/07/2014	MERCHANDISE	617-49860-252	413.99
COCA-COLA BOTTLING COMP	0438507716	11/05/2014	MERCHANDISE	617-49860-254	86.08
US BANK	20141105	11/05/2014	CREDIT CARD - HY VEE	617-49860-254	66.74
RIVER BEND LIQUOR	20141107	11/07/2014	MERCHANDISE	617-49860-254	16.74
US BANK	20141105	11/05/2014	CREDIT CARD - HY VEE	617-49860-261	24.84
ELECTRIC FUND	20141107	11/07/2014	MONTHLY UTILITY & TELECO	617-49860-321	112.01
VERIZON WIRELESS	9734068097	11/04/2014	TELEPHONE	617-49860-321	28.30
ELECTRIC FUND	20141107	11/07/2014	MONTHLY UTILITY & TELECO	617-49860-326	37.95
KDOM RADIO	KDOM0563141034105	11/04/2014	ADVERTISING-COMM CENTER	617-49860-340	155.40
ELECTRIC FUND	20141107	11/07/2014	MONTHLY UTILITY & TELECO	617-49860-381	1,033.75
ELECTRIC FUND	20141107	11/07/2014	MONTHLY UTILITY & TELECO	617-49860-382	138.90
ELECTRIC FUND	20141107	11/07/2014	MONTHLY UTILITY & TELECO	617-49860-385	148.77
US BANK	20141105	11/05/2014	CREDIT CARD - DELTA AUDIO	617-49860-404	250.00
TOWN 'N COUNTRY	6290	11/07/2014	SERVICE	617-49860-404	90.00
STONER INDUSTRIAL, INC.	20141107	11/07/2014	SERVICE	617-49860-406	119.50

**Activity 49860 - M/P Center Total: 4,130.54**

**Fund 617 - M/P CENTER Total: 4,130.54**

**Fund: 700 - PAYROLL**

Internal Revenue Service-Payr	INV0000390	10/31/2014	Federal Tax Withholding	700-21701	10,114.37
Minnesota Department of Re	INV0000389	10/31/2014	State Withholding	700-21702	4,335.80
Internal Revenue Service-Payr	INV0000391	10/31/2014	Social Security	700-21703	11,385.98
MN Pera	INV0000382	10/31/2014	PERA	700-21704	12,391.80
MN Pera	INV0000383	10/31/2014	PERA	700-21704	4,909.61
MN Pera	INV0000384	10/31/2014	PERA	700-21704	539.88
Minnesota State Deferred	INV0000385	10/31/2014	Deferred Compensation	700-21705	4,625.00
Minnesota State Deferred	INV0000386	10/31/2014	Deferred Roth	700-21705	750.00
BLUE CROSS/BLUE SHIELD	20141107	11/07/2014	PREMIUM- DEC 2014	700-21706	41,954.50
LOCAL UNION #949	20141112	11/12/2014	UNION DUES	700-21707	1,635.94
LAW ENFORCMENT LABOR SE	20141112	11/12/2014	UNION DUES	700-21708	315.00
COLLECTION SERVICES CENTE	20141104	11/04/2014	#CDDM013726	700-21709	930.23
Minnesota Child Support Pay	INV0000387	10/31/2014	Child Support Payment	700-21709	407.47
Internal Revenue Service-Payr	INV0000388	10/31/2014	Medicare Withholding	700-21711	3,190.30
SELECTACCOUNT	20141104	11/04/2014	FLEX SPENDING	700-21712	197.10
COLONIAL LIFE INSURANCE	8182644-1112015	11/07/2014	BCN E8182644 INSURANCE	700-21714	8.82
MII LIFE	20141112	11/12/2014	VEBA	700-21720	10,581.27

**108,273.07**

**Fund 700 - PAYROLL Total: 108,273.07**

**Grand Total: 755,298.14**

## Report Summary

## Fund Summary

Fund	Payment Amount
100 - GENERAL	35,295.41
211 - LIBRARY	2,515.42
225 - AIRPORT	2,227.30
230 - POOL	718.15
235 - AMBULANCE	5,319.54
250 - EDA GENERAL	8,066.23
254 - NORTH IND PARK	135.84
262 - TIF 1-2 PAMIDA	473.00
306 - 2013 STREET IMPROVEMENT	90,405.00
601 - WATER	15,598.51
602 - SEWER	50,184.22
604 - ELECTRIC	43,998.74
609 - LIQUOR STORE	43,292.69
614 - TELECOM	322,200.50
615 - ARENA	22,463.98
617 - M/P CENTER	4,130.54
700 - PAYROLL	108,273.07
<b>Grand Total:</b>	<b>755,298.14</b>

## Account Summary

Account Number	Account Name	Payment Amount
100-11500	Accounts Receivable	42.81
100-41310-131	Employer Paid Insurance	219.77
100-41310-200	Office Supplies	216.79
100-41310-212	Motor Fuels	27.33
100-41310-217	Other Operating Supplie	148.77
100-41310-321	Telephone	884.94
100-41310-326	Data Processing	47.94
100-41310-480	Other Miscellaneous	390.50
100-41910-131	Employer Paid Insurance	89.96
100-41910-200	Office Supplies	10.61
100-41910-212	Motor Fuels	82.31
100-41910-321	Telephone	179.36
100-41940-381	Electric Utility	405.61
100-41940-382	Water Utility	54.15
100-41940-385	Sewer Utility	77.88
100-41940-406	Repairs & Maint - Groun	820.00
100-41940-409	Repairs & Maint - Utilitie	868.16
100-42120-131	Employer Paid Insurance	1,397.01
100-42120-200	Office Supplies	76.99
100-42120-212	Motor Fuels	1,030.48
100-42120-218	Uniforms	222.95
100-42120-304	Legal Fees	5,015.25
100-42120-321	Telephone	294.36
100-42120-323	Radio Units	165.00
100-42120-325	Dispatching	275.00
100-42120-334	Meals/Lodging	269.63
100-42120-340	Advertising & Promotion	115.00
100-42120-405	Repairs & Maint - Vehicl	34.43
100-42120-412	Rentals - Building	1,650.00
100-42120-433	Dues & Subscriptions	120.00
100-42120-480	Other Miscellaneous	506.01
100-42220-212	Motor Fuels	73.67
100-42220-215	Materials & Equipment	568.90
100-42220-217	Other Operating Supplie	69.68
100-42220-310	Lab Testing	200.00
100-42220-321	Telephone	27.03

## Account Summary

Account Number	Account Name	Payment Amount
100-42220-325	Dispatching	212.50
100-42220-404	Repairs & Maint - M&E	155.15
100-42220-405	Repairs & Maint - Vehicl	1,269.12
100-42220-480	Other Miscellaneous	266.00
100-42500-325	Dispatching	12.50
100-42500-381	Electric Utility	18.69
100-42700-217	Other Operating Supplie	57.44
100-42700-300	Charges for Services	206.60
100-43100-131	Employer Paid Insurance	798.11
100-43100-200	Office Supplies	173.47
100-43100-212	Motor Fuels	2,372.74
100-43100-217	Other Operating Supplie	250.60
100-43100-224	Street Maint Materials	2,050.65
100-43100-241	Small Tools	454.18
100-43100-321	Telephone	182.69
100-43100-325	Dispatching	125.00
100-43100-381	Electric Utility	2,606.29
100-43100-382	Water Utility	16.92
100-43100-385	Sewer Utility	25.96
100-43100-404	Repairs & Maint - M&E	945.91
100-43100-405	Repairs & Maint - Vehicl	25.59
100-43100-409	Repairs & Maint - Utilitie	35.96
100-43100-480	Other Miscellaneous	1,082.47
100-43210-307	Management Fees	184.50
100-45120-217	Other Operating Supplie	225.00
100-45202-131	Employer Paid Insurance	159.36
100-45202-211	Cleaning Supplies	36.17
100-45202-241	Small Tools	7.91
100-45202-325	Dispatching	37.50
100-45202-381	Electric Utility	268.69
100-45202-382	Water Utility	2,390.68
100-45202-385	Sewer Utility	129.80
100-45202-402	Repairs & Maint - Struct	1,697.99
100-45202-404	Repairs & Maint - M&E	9.99
100-45202-406	Repairs & Maint - Groun	125.00
211-45501-217	Other Operating Supplie	13.50
211-45501-321	Telephone	32.98
211-45501-326	Data Processing	37.95
211-45501-381	Electric Utility	162.62
211-45501-382	Water Utility	16.69
211-45501-385	Sewer Utility	25.96
211-45501-402	Repairs & Maint - Struct	860.00
211-45501-433	Dues & Subscriptions	1,051.43
211-45501-435	Books and Pamphlets	314.29
225-45127-200	Office Supplies	32.10
225-45127-381	Electric Utility	355.76
225-49950-500	Capital Outlay	1,839.44
230-45124-217	Other Operating Supplie	338.00
230-45124-308	Training & Registrations	192.50
230-45124-334	Meals/Lodging	147.03
230-45124-382	Water Utility	14.66
230-45124-385	Sewer Utility	25.96
235-42153-212	Motor Fuels	2,082.75
235-42153-217	Other Operating Supplie	1,110.88
235-42153-218	Uniforms	310.00
235-42153-308	Training & Registrations	30.00
235-42153-321	Telephone	89.20
235-42153-325	Dispatching	200.00

## Account Summary

Account Number	Account Name	Payment Amount
235-42153-326	Data Processing	1,096.50
235-42153-327	Interpretation Fees	34.00
235-42153-334	Meals/Lodging	149.92
235-42153-405	Repairs & Maint - Vehicl	216.29
250-23900	Notes Payable - Noncurr	848.66
250-46520-131	Employer Paid Insurance	89.96
250-46520-200	Office Supplies	23.44
250-46520-321	Telephone	213.09
250-46520-331	Travel Expense	43.02
250-46520-334	Meals/Lodging	112.05
250-46520-340	Advertising & Promotion	1,250.00
250-46520-350	Printing & Design	1,901.88
250-46520-381	Electric Utility	47.19
250-46520-438	Meeting Expense	76.11
250-49980-602	Other Long-Term Obliga	1,999.37
250-49980-612	Other Interest	1,461.46
254-46520-304	Legal Fees	30.00
254-46520-381	Electric Utility	105.84
262-46530-303	Engineering and Surveyi	473.00
306-41000-480	Other Miscellaneous	90,000.00
306-49950-304	Legal Fees	405.00
601-49400-131	Employer Paid Insurance	494.16
601-49400-212	Motor Fuels	252.70
601-49400-216	Chemicals and Chemical	4,407.01
601-49400-217	Other Operating Supplie	1,177.50
601-49400-310	Lab Testing	96.22
601-49400-321	Telephone	283.11
601-49400-325	Dispatching	100.00
601-49400-340	Advertising & Promotion	200.00
601-49400-381	Electric Utility	4,686.66
601-49400-382	Water Utility	15.45
601-49400-385	Sewer Utility	25.96
601-49400-386	Landfill	1,078.02
601-49400-404	Repairs & Maint - M&E	1,449.73
601-49400-405	Repairs & Maint - Vehicl	25.00
601-49400-408	Repairs & Maint - Distrib	1,300.00
601-49400-409	Repairs & Maint - Utilitie	6.99
602-49450-131	Employer Paid Insurance	453.68
602-49450-212	Motor Fuels	483.34
602-49450-217	Other Operating Supplie	1,177.50
602-49450-310	Lab Testing	1,335.17
602-49450-321	Telephone	385.23
602-49450-325	Dispatching	100.00
602-49450-326	Data Processing	37.95
602-49450-381	Electric Utility	14,232.60
602-49450-382	Water Utility	299.26
602-49450-404	Repairs & Maint - M&E	1,707.33
602-49450-405	Repairs & Maint - Vehicl	37.98
602-49450-408	Repairs & Maint - Distrib	29,543.68
602-49450-480	Other Miscellaneous	390.50
604-14200	Inventory	4,967.55
604-14202	Inventory - Central Store	1,706.02
604-22000	Prepayments	425.00
604-49550-131	Employer Paid Insurance	1,012.74
604-49550-200	Office Supplies	122.09
604-49550-211	Cleaning Supplies	48.44
604-49550-212	Motor Fuels	791.76
604-49550-217	Other Operating Supplie	1,177.50

## Account Summary

Account Number	Account Name	Payment Amount
604-49550-218	Uniforms	2,417.00
604-49550-241	Small Tools	11.99
604-49550-304	Legal Fees	120.00
604-49550-310	Lab Testing	39.97
604-49550-321	Telephone	650.16
604-49550-325	Dispatching	187.50
604-49550-326	Data Processing	37.95
604-49550-381	Electric Utility	87.98
604-49550-382	Water Utility	20.11
604-49550-385	Sewer Utility	25.96
604-49550-404	Repairs & Maint - M&E	1,119.94
604-49550-405	Repairs & Maint - Vehicl	556.05
604-49550-406	Repairs & Maint - Groun	271.33
604-49550-408	Repairs & Maint - Distrib	265.96
604-49550-450	Conservation	26,513.99
604-49550-480	Other Miscellaneous	221.75
604-49550-491	Payments to Other Orga	1,200.00
609-49751-131	Employer Paid Insurance	159.36
609-49751-217	Other Operating Supplie	144.94
609-49751-251	Liquor	15,336.06
609-49751-252	Beer	22,256.17
609-49751-253	Wine	2,352.80
609-49751-254	Soft Drinks & Mix	595.94
609-49751-256	Tobacco Products	151.49
609-49751-259	Non- Alcoholic	19.00
609-49751-261	Other Merchandise	10.11
609-49751-321	Telephone	66.03
609-49751-326	Data Processing	86.85
609-49751-333	Freight and Express	332.07
609-49751-340	Advertising & Promotion	50.00
609-49751-381	Electric Utility	806.12
609-49751-382	Water Utility	19.25
609-49751-385	Sewer Utility	25.96
609-49751-404	Repairs & Maint - M&E	620.54
609-49751-433	Dues & Subscriptions	260.00
614-11500	Accounts Receivable	13.47
614-16300	Improvements Other Th	2,253.00
614-20201	Excise Tax Payable	739.05
614-20206	911 TAP & TACIP Fees CI	1,012.45
614-49870-131	Employer Paid Insurance	853.39
614-49870-200	Office Supplies	25.63
614-49870-211	Cleaning Supplies	38.26
614-49870-212	Motor Fuels	339.90
614-49870-217	Other Operating Supplie	1,212.85
614-49870-223	Buidling Repair Supplies	50.00
614-49870-227	Utility System Maint Sup	20.88
614-49870-304	Legal Fees	1,332.69
614-49870-321	Telephone	736.71
614-49870-322	Postage	5.45
614-49870-334	Meals/Lodging	30.17
614-49870-381	Electric Utility	1,874.63
614-49870-382	Water Utility	16.48
614-49870-385	Sewer Utility	25.96
614-49870-401	Repairs & Maint - Buildi	559.66
614-49870-402	Repairs & Maint - Struct	76.45
614-49870-405	Repairs & Maint - Vehicl	34.35
614-49870-442	Subscriber Fees	131,406.42
614-49870-445	Switch Fees	205.10

**Account Summary**

<b>Account Number</b>	<b>Account Name</b>	<b>Payment Amount</b>
614-49870-447	Internet Expense	4,958.95
614-49870-480	Other Miscellaneous	612.97
614-49980-611	Bond Interest	173,765.63
615-16200	Buildings	6,629.00
615-49850-131	Employer Paid Insurance	319.37
615-49850-200	Office Supplies	50.97
615-49850-211	Cleaning Supplies	890.75
615-49850-212	Motor Fuels	54.19
615-49850-241	Small Tools	4.18
615-49850-254	Soft Drinks & Mix	129.12
615-49850-260	Concessions	237.02
615-49850-308	Training & Registrations	192.50
615-49850-321	Telephone	170.67
615-49850-326	Data Processing	92.85
615-49850-334	Meals/Lodging	147.03
615-49850-340	Advertising & Promotion	82.00
615-49850-381	Electric Utility	4,524.29
615-49850-382	Water Utility	256.10
615-49850-385	Sewer Utility	25.96
615-49850-402	Repairs & Maint - Struct	79.92
615-49850-404	Repairs & Maint - M&E	8,373.58
615-49850-406	Repairs & Maint - Groun	15.28
615-49850-409	Repairs & Maint - Utilitie	69.20
615-49850-444	License Fees	120.00
617-49860-131	Employer Paid Insurance	379.13
617-49860-211	Cleaning Supplies	179.64
617-49860-217	Other Operating Supplie	248.42
617-49860-251	Liquor	600.38
617-49860-252	Beer	413.99
617-49860-254	Soft Drinks & Mix	169.56
617-49860-261	Other Merchandise	24.84
617-49860-321	Telephone	140.31
617-49860-326	Data Processing	37.95
617-49860-340	Advertising & Promotion	155.40
617-49860-381	Electric Utility	1,033.75
617-49860-382	Water Utility	138.90
617-49860-385	Sewer Utility	148.77
617-49860-404	Repairs & Maint - M&E	340.00
617-49860-406	Repairs & Maint - Groun	119.50
700-21701	Federal Withholding	10,114.37
700-21702	State Withholding	4,335.80
700-21703	FICA Tax Withholding	11,385.98
700-21704	PERA Contributions	17,841.29
700-21705	Retirement	5,375.00
700-21706	Medical Insurance	41,954.50
700-21707	Union Dues	1,635.94
700-21708	PD Union Dues	315.00
700-21709	Wage Levy	1,337.70
700-21711	Medicare Tax Withholdi	3,190.30
700-21712	Flex Account	197.10
700-21714	Individual Insurance-Col	8.82
700-21720	VEBA Contributions	10,581.27
	<b>Grand Total:</b>	<b>755,298.14</b>

**Project Account Summary**

<b>Project Account Key</b>	<b>Payment Amount</b>
**None**	578,359.12
2012Blnt	173,765.63

**Project Account Summary**

<b>Project Account Key</b>	<b>Payment Amount</b>
OTHER SUPPLY/SERVICE	21.51
PRINTING	1,901.88
PROMO ITEMS	1,250.00
<b>Grand Total:</b>	<u>755,298.14</u>

11-12-14  
*WA*