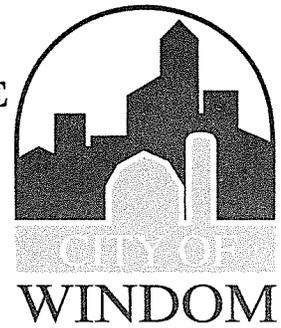


**PLEASE NOTE EARLIER START TIME  
FOR THE MEETING.**

**Council Meeting  
Tuesday, December 2, 2014  
City Council Chambers  
7:00 p.m.  
AGENDA**



Call to Order

Pledge of Allegiance

1. Approval of Minutes
  - Council Minutes–November 18, 2014
2. Consent Agenda
  - Minutes
    - HRA – November 12, 2014
    - Park & Recreation Commission – November 18, 2014
    - Telecom Commission – November 18, 2014
    - Community Center Commission – November 24, 2014
3. Department Heads
4. 2015 City Budget
  - 2015 Budget Presentation
  - Public Comment
5. Telecom Commission Update and Recommendation
  - Special Access Report Authorization
  - Shared Manager Extension Request
  - Request for Building Space
6. Arena – Archery Rates
7. Economic Development Authority
  - NWIP – Authorization to Submit Grant Application
  - Match Commitment
8. New Business
9. Old Business
10. Regular Bills
11. Council Concerns
12. Adjourn



**Regular Council Meeting  
Windom City Hall, Council Chamber  
November 18, 2014  
7:30 p.m.**

1. Call to Order:

The meeting was called to order by Mayor Corey Maricle at 7:30 p.m.

2. Roll Call:

Mayor: Corey Maricle

Council Present: Brian Cooley, Paul Johnson, Dominic Jones, Bradley Powers and JoAnn Ray

Council Absent: Kelsey Fossing

City Staff Present: Steve Nasby, City Administrator; Brent Brown, Electric Superintendent; Chelsie Carlson, Finance Director/Controller; Aaron Backman, EDA Executive Director; Al Baloun, Recreation Director and Jeremy Rolfes, Telecom

3. Pledge of Allegiance

4. Resignation of Council Member Fossing:

Maricle asked that the Agenda be modified to accept the resignation of Kelsey Fossing, Declaring a vacancy, appointing Paul Johnson and administering the oath of office.

**Motion by Jones second by Ray to amend the City Council Agenda for the items requested by the Mayor. Motion carried 4 – 0 (Fossing absent).**

Maricle noted the resignation letter from Kelsey Fossing had been sent out to the City Council and to the media on Monday. Due to changes in his employment and residence Mr. Fossing submitted his resignation. Maricle thanked Fossing for his service and wished him well with future endeavors.

**Motion by Ray second by Powers to accept the resignation of Council Member Fossing. Motion carried 4 – 0 (Fossing absent).**

5. Declaration of City Council Vacancy:

**Council member Powers introduced the Resolution No. 2014-52, entitled “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WINDOM DECLARING A VACANCY IN THE ELECTIVE OFFICE OF COUNCIL MEMBER WARD II HELD BY KELSEY FOSSING” and moved its adoption. The resolution was seconded by Ray and on roll call vote: Aye: Powers, Ray, Jones and Cooley. Nay: None. Absent: Fossing. Abstain: None. Resolution passed 4 – 0.**

Preliminary

6. Appointment of City Council Member Paul Johnson:

Maricle said that the recent City election results were canvassed and Paul A. Johnson had been elected to serve in Ward II at the expiration of Mr. Fossing's term he is nominating Paul A. Johnson to fill the remainder of Mr. Fossing's term.

**Council member Cooley introduced the Resolution No. 2014-53, entitled "A RESOLUTION APPOINTING A CITY COUNCIL MEMBER TO FILL THE UNEXPIRED TERM OF COUNCIL MEMBER WARD II" and moved its adoption. The resolution was seconded by Ray and on roll call vote: Aye: Cooley, Powers, Ray and Jones. Nay: None. Absent: Fossing. Abstain: None. Resolution passed 4 – 0.**

7. Oath of Office – Paul A. Johnson:

Maricle administered the oath to Paul A. Johnson and welcomed him to the City Council.

8. Approval of Minutes:

**Motion by Ray second by Cooley to approve the City Council minutes from October 30, 2014 and November 4, 2014. Motion carried 5 – 0.**

9. Consent Agenda:

Maricle noted the minutes from the following Boards and Commissions.

- Emergency Services Facilities Committee – October 31, 2014
- Economic Development Authority – November 10, 2014
- Library Board – November 10, 2014

**Motion by Powers second by Ray to approve the Consent agenda. Motion carried 5 – 0.**

10. Department Heads:

Aaron Backman, EDA Executive Director, said that South Central Electric had started the extension of the three phase power in the North Windom Industrial Park from the lift station to Trotter Court, which will provide power to the new SCI building and to the edge of the other lots in the NE corner of the park. In addition, GeoTek will be doing some soil borings on all of the lots owned by the EDA which is needed for site assessments for prospective businesses and marketing the lots.

11. Public Hearing – Hospital Bonds 2014A:

Nasby said that the City Council has started the bonding process for the \$11 million of hospital bonds and holding a public hearing was required. A notice had been published in the newspaper. This hearing is to accept comments on that proposed bond sale.

**Maricle opened the public hearing at 7:39 pm.**

No public comments were received.

**Maricle closed the public hearing at 7:40 pm.**

12. GASB 45 Actuarial Valuation – Retiree Medical Benefits Report:

Mark Meyer from VanIwaarden Associates introduced himself as the consulting actuary for the project. Meyer noted that municipalities are required by State law to perform an actuarial review of their Other Post-Employment Benefits (OPEB) and Windom must do this every three years. His firm has an arrangement with the Minnesota League of Cities so there is a cost break for LMC members that Windom gets.

Meyer noted that the only post-employment benefit that Windom provides is the continuation of health insurance for retirees which is required by law. Even though the retirees pay 100% of their health premium they are still on the same plan as the other employees and due to retiree age and higher use of health benefits there are imputed costs to the health plan. This review looks at the current retiree enrollments and those that are available to future retirees. Using actuarial methods for determining health care costs, utilization rates and probability of enrollments the calculation for Windom show an actuarial accrued liability of \$341,188 which translates into an annual required contribution of \$40,957. This amount should be recognized annually in the audit. This is not a direct subsidy or cost for retirees just an implicit subsidy which is calculated due to retirees being in the health insurance pool.

Maricle noted this is not a cash contribution or outlay. It is an accrued liability and accounting note for the audit. Meyer concurred.

Jones said that the City's insurance rate went down for 2015 so the actuarial report is high. Meyers said that is but the calculations were based on years 2013-2015 and given the trends in health care costs the actuarial numbers will be correct over the next 20 years.

Jones noted that with this as an expense there must be a revenue source and asked who got the benefit and if it is taxable. Meyers said that there is revenue source, but the benefits are to current retirees enrolled in the health plan and any future retirees that may be enrolled. There are no taxable benefits being provided.

Maricle thanked Meyers for the information and presentation.

13. License Applications:

Maricle said there are a large number of license applications. These are as follows:

- Application for an Exempt Gaming Permit from the Des Moines River Ducks Unlimited Chapter for bingo and a raffle on April 11, 2015.

Preliminary

- Annual Cigarette License Renewals
  - Casey's General Store
  - Country Pride Services
  - Erickson Oil
  - Riverbend Liquor
  - Center Stop
  - Super America
  - Amoco
  - Hy-Vee
  - Dollar General
  
- Game of Skill License Renewals
  - Phat Pheasant
  - Godfather's Pizza
  - C & N Sales – Phat Pheasant
  - C & N Sales – Sun Bowl
  - Kyle Pillatzki – Windom Arena and Windom Laundromat
  
- Annual Theatre License Renewal
  - Windom State Theatre

**Motion by Ray second by Johnson to approve the Exempt Gaming Permit, Cigarette License Renewals, Game of Skill License Renewals and Annual Theatre License Renewal. Motion carried 5 – 0.**

Maricle said there are a set of liquor licenses for approval as follows:

- Margarita's Ville (includes contiguous outdoor area)
- Sun Bowl
- Phat Pheasant (includes contiguous outdoor area)
- River City Eatery
  - Wine On-Sale
  - Beer On-Sale
  - Strong Beer Authorization
- China Restaurant
  - Wine On-Sale
  - Beer On-Sale
  - Strong Beer Authorization

**Motion by Jones second by Cooley to approve the liquor licenses as presented. Motion carried 5 – 0.**

14. Resolution Supporting the Submission of Fire Dept Grant Application - Pumper Truck:

Nasby said that during the Capital budgeting meeting the Fire Department had requested replacement of a pumper unit that is due for replacement. The federal Department of

## Preliminary

Homeland Security has funds for Assistance to Firefighters and the pumper would be a qualifying application. The federal grant requires a five percent match, which is a great deal on a \$400,000 vehicle. The requested action is a resolution supporting the grant application and agreement to the matching amount.

**Council member Powers introduced the Resolution No. 2014-54, entitled “RESOLUTION SUPPORTING THE SUBMISSION OF A GRANT APPLICATION TO THE ASSISTANCE TO FIREFIGHTERS GRANT PROGRAM ON BEHALF OF THE WINDOM FIRE DEPARTMENT” and moved its adoption. The resolution was seconded by Johnson and on roll call vote: Aye: Jones, Cooley, Powers, Ray and Johnson. Nay: None. Absent: None. Abstain: None. Resolution passed 5 – 0.**

### 15. EDA Commission Recommendation – Use of Pre-1990 TIF Proceeds:

Backman said that there was recent work done to attract a hotel\motel to Windom. Part of this effort included an independent hotel study to determine feasibility. Also, the EDA owns the property south of the City liquor store known as the River Bend Center Phase II that being held for development. On this EDA property there needs to be some engineering work completed and approvals from the DNR. As such, the EDA has recommended approval of \$37,000 from pre-1990 TIF funds in District 1-2 be used to pay for these costs. The use of the TIF funds has been reviewed and approved by the City’s financial advisors.

**Council member Jones introduced the Resolution No. 2014-55, entitled “RESOLUTION APPROVING USE OF TAX INCREMENT PROCEEDS FROM TIF DISTRICT 1-2 FOR THE RIVER BEND CENTER PHASE II PROJECT” and moved its adoption. The resolution was seconded by Cooley and on roll call vote: Aye: Johnson, Jones, Cooley, Powers and Ray. Nay: None. Absent: None. Abstain: None. Resolution passed 5 – 0.**

### 16. New Business:

Maricle said that the Southwest Regional Development Commission is looking for persons to serve on their board representing Cottonwood County municipalities. The representative must be an elected official. They are requesting nominations by December 12, 2014. If any of the Council members are interested they can contact the City Administrator for additional information.

### 17. Old Business:

Maricle said that the Council had received a request from Diane Kruger at the last meeting to waive the nuisance board administrative fee of \$150.

Jones asked if the Nuisance Board should hear this appeal. Nasby replied that the Council is the only one with the authority to change the fee. He noted that the ordinance says there is an administrative fee so the Council cannot wave the whole amount as that would go against the ordinance, but it could reduce the amount as the Council sets the fee.

Preliminary

Powers said that the fee was stated in the letters that were sent to the property owner.

Maricle noted that the City Council does not need to vote if the decision is to leave the fee as is as that is set in policy. Nasby concurred that a vote would be needed if the fee were to be changed.

Consensus of the City Council to leave the fee as is.

18. Regular Bills:

**Motion by Powers seconded by Ray to approve the regular bills. Motion carried 5 – 0.**

19. Council Concerns:

Jones thanked the Finding Windom group for their efforts on adopting a section of Highway 60/71 and picking up litter.

Nasby said that preliminary soil borings were going to be done at Witt Park as part of the research into the site for the Emergency Services facility, and the borings would avoid damaging the playground equipment, tennis courts and hockey rink.

Maricle welcomed Paul Johnson to the City Council.

20. Adjournment:

**Mayor Maricle adjourned the meeting by unanimous consent at 8:15 p.m.**

\_\_\_\_\_  
Corey Maricle, Mayor

Attest: \_\_\_\_\_  
Steve Nasby, City Administrator

REGULAR MEETING OF THE HOUSING AND REDEVELOPMENT AUTHORITY OF WINDOM, MN

November 12, 2014 ~ 4:00 pm

A regular meeting of the Board of Directors was held on Wednesday, November 12, 2014, in the Riverview Community Room. Members present: Frank Dorpinghaus, Margaret McDonald, Jens Hansen, Linda Jaakola, Hillside Liaison, Audrey Knuth. Also present were: Executive Director, DeeAnna Bakken and Director of Operations, Connie Clausen. Not present: Resident Board Member, Ronda Koch and City Liaison, Brad Powers.

The meeting was called to order at 4:05 with the consent agenda approved (Hansen/Jaakola) which included the minutes of the previous meeting, the utility reports, the bills report and the balance report.

Open Forum: The open forum is a portion of the Board meeting where residents will be allowed to address the Board. Persons must register with Connie Clausen, Director of Operations, 48 hours prior to the meeting.

A. Scheduled Guests: None

Old business consisted of:

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1. The director reported that a response to the HUD letter continues to pend for information that has been requested from the Fee Accountant.
2. The PHOP Grant Application has been completed & submitted. A response is expected in January. A motion to retroactively commit \$5,000 of the TIF funds as leverage towards the PHOP Grant was approved (McDonald/Jaakola).
3. A response to the request to reduce the Pilot Payment is expected after the next Windom City Council meeting.
4. The GPNA original report has been received. Changes have been requested and we are currently awaiting the final report.
5. The new parking lot signs have been installed at the Hillside Manor parking lot.
6. Due to the possible redevelopment of Witt Park, the Director has been in contact with the City of Windom regarding the municipal parking lot at Riverside Apartments.

New Business consisted of:

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1. The terms for current board members were reviewed.
2. A notice requesting nominations for a Board Liaison from Hillside Manor has been posted. Nominations are being taken until Monday, December 1, 2014 and will be voted on at the next board meeting.
3. AT&T Contract Amendment #4 has been received and will increase our current rental fee by \$450 per month.
4. A Residential Rehab Loan is currently in default. Details will be confirmed and a decision will be made at the next board meeting.
5. The new Renewal Policy form has been created and we will begin the process in December with the resident who has lived here the longest.
6. A new contract has been received from the fee accountant. The cost is increasing \$10 per month and is the price locked in place for 2 years, however, we are not locked into a contract for these services.
7. Project proposals have been received from Brunton Architects & Engineers for five projects. We will be moving forward with the following three projects this winter not to exceed the set amounts for each: 1) RV Office move & mailboxes x 2; 2) Hillside Porch Renovation; 3) Riverview Parking Lot. A

motion was made to move forward with the topographical survey for the Riverview Parking lot for \$2,000 (McDonald/Jaakola).

8. The Director reported she has taken over as Interim Director for the Fairmont HRA until new staff can be hired. Approval was given by the board to allow Windom HRA staff to help approximately 8 hours per month each for the next six months.
9. Dates for the Christmas parties are: Hillside Manor, Tuesday, December 2, 2014 at 5:30 am and Riverview Apartments, Tuesday, December 16, 2014 at 5:30 am. All board members and their significant others are invited to attend.
10. End-of-Year is 03/31/2015. A public hearing is scheduled for March 11, 2015 with a 45-day comment period prior to the public hearing. In January, we will also be addressing the CFP's for 2015.
11. The upcoming Board Meetings are as follows: Wednesday, December 3 (Hillside) and Tuesday, January 6, 2015 (Riverview).

The meeting was adjourned at 5:20 pm (Hansen/McDonald)

Frank Dorpinghaus, Chairman

DeeAnna Bakken, Executive Director

**PARK AND RECREATION COMMISSION MEETING  
MINUTES  
NOVEMBER 18, 2014**

1. Call to Order: The meeting was called to order by Vice Chair Jeff LaCanne at 5:25 p.m. in the Council Chambers.
  
2. Roll Call:

Commission Present:	Jason Kloss, Jeff LaCanne & Jess Smith
Commission Absent:	Angie Blanshan & Kay Clark
City Staff Present:	Recreation Director Al Baloun, City Administrator Steve Nasby & Park Superintendent Bruce Caldwell
Council Liaisons:	Brian Cooley Attending & Kelsey Fossing Absent
Public:	Windom Public School Athletic Director Dane Nielsen
  
4. Approve Agenda with additions:  
**Motion by Kloss, seconded by Smith, to approve agenda with additions.**  
**Motion Carried Unanimous.**
  
5. Approve Minutes from October 2014 Park & Recreation Commission Meeting with corrections:  
**Motion by Kloss, seconded by Smith, to approve minutes.**  
**Motion Carried Unanimous.**
  
6. Recreation Programming and Community Education - Dane Nielsen:  
Windom Public Schools participation concerning summer recreation programming, Windom Public Schools Athletic Director Dane Nielsen issued a letter to the commission stating due to the resignation and notice of retirement of their Community Education Director, they are unable to provide services for the upcoming season. They will be in the process of reviewing some administrative staffing duties. So the City's summer recreation department will continue operating as is for 2015. The school did offer assistance in ballfield maintenance for the 2015 spring ballfield usage.
  
7. Park Superintendent's Report - Bruce Caldwell:  
Witt Park Update – Caldwell notified the commission due to the possibility of the construction of a new Emergency Services Building at the park site, there will be some soil borings completed in the next couple weeks in the park. Also a commission member stated if the park usage changes, they would like to see the current basketball court relocated to the nearest city park which would be Island Park. Caldwell will get costs to construct a new small basketball court at Island Park. The City Council will have final say concerning the expenditure to build new tennis courts and basketball courts if the park changes usage.
  
8. Recreation Director's Report - Al Baloun:
  - a. Arena: Studio Ice Rink will be in operation the weekend of November 22<sup>nd</sup> if all goes as planned with no leaks.
  - b. Archery Room: Several area residents are now using the facility for archery. Arena Manager Al Baloun and the local Archery Club members have made several improvements to the room. Baloun submitted a list of materials and costs that have been done recently for the improvements to the room totaling \$979.50. Baloun stated that this group started using the facility last winter and numbers are up considerably. Due to the

increase of usage, more improvement will need to be made in the near future. Membership fees for this year should cover the cost of materials for the improvements.

Rates for archery participants have not been changed for many years. Due to the cost for the recent repairs, Baloun requested making the following rate changes for the Archery Room:

Individual Membership - \$30.00  
Family Memberships - \$30.00 and each additional family member \$10.00 per/person  
Youth Membership - \$15.00  
Daily Fee - \$5.00 Adult    Daily Fee- \$3 Youth

**Motion by Kloss, seconded by Smith, to change usage rates as proposed by Baloun.  
Motion Carried Unanimous.**

Due to the improvements and increase of users in the Archery Room, Baloun will notify all the user groups concerning safety, housekeeping and security. Also any youth under the age of 18 in the archery room must be accompanied by an adult.

9. Open Mike: LaCanne stated perhaps we need to look at raising the commission membership back to seven as we are still having issues getting enough participation to the monthly meetings.
10. December Meeting Update: We will not be holding a meeting in December unless Caldwell or Baloun deem necessary.
11. Meeting adjourned at 6:06 p.m.

**Next Park & Recreation Commission Meeting: January 14, 2015  
5:15 p.m. in the City Hall Council Chambers**



# Windom Area Schools

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District Office  
PO Box 177  
Windom, MN 56101

Phone: 507-831-6901  
Fax: 507-831-6919  
Website: [www.windom.k12.mn.us](http://www.windom.k12.mn.us)

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Windom Area Middle/High School Phone: 507-831-6910 Fax: 507-831-6909  
Winfair Elementary Phone: 507-831-6925 Fax: 507-831-6932

November 12, 2014

RE: Partnering for Recreation

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Parks and Recreation Commission:

The Windom Area School District continues to be interested in opportunities in which we can work together. Unfortunately, the district is not in a position to take on the summer recreation duties due to the retirement of our Community Education Director Jean Johnson this spring. Due to this retirement and other needs, the district is in process of reviewing administration realignment due to the retirement and will not be finalizing responsibilities until early spring.

In the short term, we are interested in our continued efforts with the City Parks Department and the School Activities Director for maintenance and preparation of ball fields for spring sports. We are open to discussion on how we can meet the needs of the school without putting additional responsibilities on the Parks Department.

The district wishes to continue discussions on how the City of Windom Parks and Recreation Departments can work to provide quality programming and opportunities for our area residents.

Please contact either myself or Dane Nielsen, Activities Director and Community Education Coordinator for any questions you may have.

Best regards,

Wayne Wormstadt  
Superintendent  
Windom Area School District

# Telecommunications Commission Meeting

Nov. 18<sup>th</sup>, 2014

11:30 A.M.

I. Call to Order :

Forrest called the meeting to Order @ 11:29 a.m.

II. Roll Call:

Commissioners Present: Virgil Meier, Forrest Fosheim, Dominic Jones

Commissioners Absent: Brian Cooley, Jeremy Lund

City Staff: Dan Olsen, Londa Fosheim, Denise Nichols, Chelsie

III. Motion to Amend the Agenda:

**Virgil made the motion to amend the current agenda to include MN Public Broadband Alliance and Joint Flow Analyzer.**

**2<sup>nd</sup> by Dominic All in Favor**

IV. Office Space Needs Discussion:

Dan stated that Windomnet needs more office space for staff as we are sitting on top of each other, the kitchen/breakroom is in the garage where the Vans are parked. Dan stated maybe a store front on the square would provide some walk in traffic along with being able to sell items.

Virgil left the meeting @ 11:34 for a phone call, back @ 11:35

Dan took some of the commissioners on a walk thru/tour of the telecom building.

Meeting started again @ 11:45

The commissioners talked of some different options, with Dan stating that the telecom has items all over town that could be moved to one location.

Talk of what the basic info the City council would need to move forward.

There was talk of having a nice tv placed in City Hall that customers could see with Channel 3 running, it was noted that soap operas were not to be played or watched.

The commissioners would like to see some prices on rentals on the square.

V. Organizational Structure:

There was a meeting held with SMBS that Windom Commissioners were invited to attend. It was brought up that Windomnet and SMBS shared resources/people. Discussion was help on the pros and cons of this. Dominic stated that he would like Dan to work for Windomnet and only Windomnet. Dan stated that SMBS would like a more combined unit with Windomnet. Dan stated that Windomnet and SMBS need the shared resources to keep costs down.

Forrest left meeting @ 12:47, back @ 12:50

Dan stated he needed direction on the organizational structure, Dominic thinks it needs another 2 month extension, would like the Chairmen to go to the Dec City Council meeting to ask for this.

Dan stated he could possibly get Chris Mitchell an attorney that Windomnet sometimes uses to come down and meet with the Commissioners to see how Windomnet and SMBS could share resources.

Dan stated he will get in contact with Chris and see what his schedule is.

**Dominic made a motion to hire Chris Mitchell to come down and talk about Organizational Structure.**

**2<sup>nd</sup> by Virgil All in Favor**

Dan left the meeting @ 1:05, back at 1:06

VI. FCC Data Collection Update:

FCC needs a lot of data and maps which is due Dec. 15<sup>th</sup> although the site to submit the data/maps is not up and running yet.

Dominic left the meeting @ 1:07, back @ 1:08.

FCC states that we have to file or big penalties could happen.

Dan stated that he is in contact with a lot of different companies that don't know or have the data needed either. Denise Nichols stated they had a meeting with a few different people and assignments were set up to try and get this done. Telecom does not have the money to pay an attorney to help figure this out. The FCC does not define what they are needing, every company is reading it differently.

Londa left the meeting at 1:26, back @ 1:28

Denise stated she needs direction on how to fill out this form, Dominic stated that the City council needs to ok Steve as the City Administrator to oversee this, Council would need to ok Dan to sign it.

More discussion was held on the FCC Data Collection, it was stated that we need to do a best effort to get it submitted.

**Dominic made the motion to authorize Steve/City Administrator and Dan to sign the form.**

**2<sup>nd</sup> by Virgil All in Favor**

The commissioners stated that it would be ok to go over budget on legal fees to get this done and no reprimand to Dan because of it.

Break in the meeting @ 1:51, back @ 1:55

VII. Retransmission Agreement Update:

Dan has been in discussion with a couple of the programmers. Only a few updates have come in so far.

VIII. Omaha Dark Fiber Project:

Dan stated that he may have Neutral Path come in and talk to the commissioners about this project.

This would help build Windomnet bigger and better with more routes. Dan stated that this would be a money maker for Windomnet. Commissioners stated they would be interested in hearing from Neutral Path about this project.

IX. MN Public Broadband Alliance:

Dan has some draft of bylaws of the MN Public Broadband Alliance. Dan would need a recommendation from the Commissioners to join this Alliance. It would help with getting information out to the public, marketing help and shared expenses.

The draft bylaws will be finalized in mid Dec., Dan stated the Commissioners would need to move on this before that.

ATTACHMENT: Draft ByLaws

X. Joint Flow Analyzer:

The Joint Flow Analyzer would be a shared expense with SMBS as both would use it. This would stop 1 packet that is flying around the internet from shutting down our whole system.

Dan left the meeting @ 2:30, back @ 2:32

**Forrest made the motion to purchase the Joint Flow Analyzer @ a shared rate of 50/50 with SMBS.**

**2<sup>nd</sup> by Dominic            All in Favor**

It was stated that the cost of this needs to be shown in the raise of rates.

XI. Manager's Report:

No manager's report

XII. Adjourn:

Meeting was adjourned @ 2:38

**BYLAWS OF  
MINNESOTA PUBLIC BROADBAND ALLIANCE**

**ARTICLE 1 - NAMES & DEFINITIONS**

Section 1. Name. The organization shall be known as the Minnesota Public Broadband Alliance (“MPBA”).

Section 2. Definitions. The following terms shall have the meanings given here:

Alliance means the Minnesota Public Broadband Alliance.

Board means the Board of Directors of the Alliance.

Official means an elected or appointed representative of an Active Entity.

Member means an Active Member, Associate Member, or Affiliate Member in good standing.

Active Member means a city, county, school district, or other unit of local or regional government, including tribal governments, located within Minnesota, which presently is managing a broadband network which is supported in whole or part by public funding and been granted membership in the Alliance.

Associate Member means a city, county, school district, or other unit of local or regional government, including tribal governments, located within Minnesota, which is contemplating the development of a broadband network which will be supported in whole or part by public funding and been granted membership in the Alliance.

Affiliate Member means a city, county, school district, or other unit of local or regional government, including tribal governments, located outside Minnesota, which presently is managing a broadband network which is supported in whole or part by public funding and been granted membership in the Alliance.

**ARTICLE 2 – MISSION OF THE ALLIANCE**

The mission of the MPBA is to support, assist, and facilitate the development of broadband facilities and services throughout Minnesota by acting as a resource for Members and representing Member interests.

**ARTICLE 3 – FORM AND MEMBERSHIP**

Section 1. Form. The Alliance shall be an unincorporated association operating under Minnesota law.

Section 2. Operations. The Alliance may: purchase or otherwise own or hold real estate and other property, solely or jointly with other organizations; solicit and receive contributions; assess and collect dues; contract with governmental units, persons, firms or other organizations to procure or provide services or to perform functions; and, do all such other things as are incidental and proper or reasonable and desirable to carry into effect the purpose of the Alliance.

Section 3. Membership. The Alliance shall have three classes of membership: Active Members, Affiliate Members, and Associate Members as defined in Article 1. Only Active Members shall be entitled to vote on matters coming before the Alliance. Membership applications shall be reviewed and approved or rejected by the Board.

Section 4. Meetings. A general meeting of the Members shall be held annually on a date and at a time and place set by the Board. At least 20 days written notice shall be given of the annual meeting, and a slate of proposed Board members standing for election shall be included in that

notice. A special meeting may be called at any time by written request of 50% of Members; at least 10 days written notice shall be provided to all members, stating the purpose and proposed action(s) of any special meeting of Members.

Section 5. Member Actions. A 75% majority of the Active Members may, by formal action, take any action which could otherwise be done by the Board.

Section 6. Removal of Member. The Board may remove any Member at any time by an affirmative vote of a majority of the Board, and that Member shall receive a prorated refund of that year's dues.

#### **ARTICLE 4 - BOARD OF DIRECTORS**

Section 1. Duty to Govern; Powers. The affairs of the Alliance shall be overseen by the Board of Directors, which shall have all powers necessary to carry out effectively the management, business and affairs of the Alliance.

Section 2. Board of Directors. The Board shall consist of not more than twenty-one (21) Directors.

Section 3. Election and Term of Office.

Subd. 1. Selection. Board members shall be elected by the Active Members at the annual meeting of Members. At each annual meeting, every Active Member shall have the right to cast a vote for the number of Directors standing for election. Each Member may nominate one person who meets the following qualifications to serve on the Board, and no Member may be represented by more than one Director:

- a. Must be a nominee of a Active Member which member is in good standing at the time of nomination; and
- b. Must be at least 18 years of age.

Subd. 2. Term of Office. The term of office for all Board members shall be three years.

Subd. 3. Election Process. At the first annual meeting of the Alliance, seven Board seats shall be available for election. At the second annual meeting of the Alliance, an additional seven Board seats shall be available for election, and at the third annual meeting of the Alliance, the final seven Board seats shall be available for election. Thereafter, one-third of the Board seats shall become open each year and available for election by the Members.

Subd. 4. Vacancies. If a vacancy occurs by reason of death, removal or resignation, the Board shall select a replacement Director to fill the seat until the next annual meeting.

Subd. 5. Succession. Directors are eligible to serve no more than three consecutive terms. Upon completion of three consecutive terms, Directors must wait three years before being eligible to serve again.

Subd. 6. Alternates. A Member may designate an alternate for the Director which represents that Member. That alternate may act in the absence of the Board member from a particular meeting.

Section 4. Voting. Each Director shall have one vote, and there shall be no proxy voting. All motions shall carry by a simple majority unless otherwise specified in these Bylaws.

Section 5. Regular Meetings. The Board may provide by resolution the time and place for holding regular meetings of the Board. The Board shall hold at least four regular meetings each year. A written notice of every meeting of the Board shall be sent to members of the Board at least ten days in advance of the meeting, with a statement of the business to be addressed at that meeting.

Section 6. Special Meetings of the Board. Special meetings of the Board may be called by or at the request of the Chairperson or any three (3) Directors. The person or persons authorized to call special meetings of the Board may fix the place within the state of Minnesota as a place for holding any special meeting of the Board called by them. Each Director shall receive at least five days prior written notice of any special meeting.

Section 7. Quorum. A majority of the Board shall constitute a quorum for the transaction of business at any meeting of the Board; if less a majority of the Directors are present at the beginning of a Board meeting, a quorum shall continue to exist until the meeting is adjourned, even if one or more Directors shall have left the meeting.

Section 8. Compensation of the Board. Members of the Board shall not receive any compensation for their services but, by resolution of the Board, may be paid their reasonable expenses of attendance at a meeting of the Board.

Section 9. Removal. Except as may be prohibited by law, any Director may be removed from office upon a simple majority vote of either the Board at a regular or special meeting of the Board, or of the Active Members at a regular or special meeting of the Alliance. In either instance, notice of the intended removal must be given prior to the meeting, and a quorum must be present. Unexcused absence of more than two (2) consecutive regular meetings shall be considered just cause for removal.

Article 10. Liability of Directors – No Director shall be answerable for loss in investments made in good faith. No Director shall be liable for the acts or omissions of any other Director, or of any accountant, agent counsel, or custodian selected with reasonable care. Each Director shall be fully protected in acting upon any certificate or paper believed to be genuine and to be signed or presented by the proper persons, and no Director shall be under any duty to make up any investigations or inquiry as to any statement contained in any such writing, but may accept the same as conclusive evidence of the truth and accuracy of the statements therein contained. In no event and under no circumstances is any Director to be answerable, except for his / her willful default or negligence. No bond shall be required of any Director, except as provided herein.

Article 11. Board meetings to be open – All meetings of the Board shall be open to all Members.

## **ARTICLE 5 – OFFICERS AND DUTIES; EXECUTIVE COMMITTEE; COMMITTEES**

Section 1. Officers. The Officers of the Alliance shall be the Chairperson, Vice Chairperson, Secretary, and Treasurer. The Chairperson and Vice Chairperson must be members of the Board, but the Secretary and Treasurer need not be Board members. No one person may hold office of, or perform the duties of, any two offices.

Subd. 1. Chairperson. The Chairperson shall preside at all regular and special Alliance and Board meetings. The Chairperson shall perform the usual duties as the chief elected officer and such other duties as may be prescribed by the Board of Directors from time to time. With concurrence of the Executive Committee, the Chairperson shall make all appointments to standing committees of the Alliance and Board. The Chairperson may sign, with the Treasurer or any other proper officer of the Alliance authorized by the Board, any deeds, mortgages, contracts, or other instruments which the Board has authorized to be executed.

Subd. 2. Vice Chairperson. In the absence of the Chairperson or in event of an inability or refusal of the Chairperson to act, the Vice Chairperson shall perform the duties of the Chairperson and, when so acting, shall have all powers of and be subject to all

restrictions upon the Chairperson. The Vice Chairperson shall perform such other duties as from time to time may be assigned by the Chairperson or by the Board.

Subd. 3. Secretary. The Secretary shall attend all meetings of the Board and of the Executive Committee, and shall cause to be created and preserved in books of the Alliance true minutes of all such meetings.

Subd. 4. Treasurer. The Treasurer shall be responsible for oversight of all Alliance funds and securities and shall ensure that full and accurate accounts of all receipts and disbursements are kept, and shall oversee the deposit of all monies, securities and other valuable effects in the name of the Alliance in such institutions as may be designated for that purpose by the Board. The Treasurer shall render to the Chairperson and the Board at regular meetings and whenever requested by them, an account of all transactions and a report on the financial condition of the Alliance.

Section 2. Term of Office. Each officer of the Board shall serve for a period of one year or until his successor is duly elected or appointed.

Section 4. Election Process The Chairperson and Vice Chairperson shall be elected by the members of the Board of Directors at their first meeting after the annual election of Directors. In the event of a vacancy in any officer position, the Board shall elect a successor to fill the unexpired term of the Chairperson or Vice Chairperson. The Board shall appoint the Secretary and Treasurer at their first meeting after the annual election of Directors.

Section 5. Executive Committee. The Executive Committee shall consist of at least the Chairperson, Vice Chairperson, and Executive Director, and may be expanded to include additional members from the Board by Board action. The Executive Committee shall have the authority to act in those circumstances and on those matters as directed by the Board.

Section 6. Committees. The Alliance shall have such committees as the Board shall determine appropriate and necessary from time to time. Committees shall be appointed by a simple majority vote of the Board at any regular meeting at which a Board of Directors quorum is present. It shall be the function of any such committee to investigate and make recommendations and take such action on projects as the Board may direct, for so long a period as the Board shall specify. The Chairperson shall be a non-voting member of all committees.

## **ARTICLE 6 – FEES AND DUES**

Annual dues shall be established by the Board annually by June 15. Dues may vary by class of membership. Each Member must remit the dues so assessed on or before the date designated by the Board in order to remain in good standing. The rights and privileges of any Member that fails to remit such dues shall thereupon be suspended, or upon determination of the Board, such membership may be revoked.

## **ARTICLE 6 – BUDGET**

The fiscal year of the Alliance shall begin on the first day of January and end on the last day of December in each year. The Board shall adopt an annual budget for the next year not later than December 15 of each year.

## **ARTICLE 7 - MANAGEMENT**

Section 1. Office. The Board may establish and maintain a physical office for the Alliance.

Section 2. Executive Director. The Board may select and appoint an Executive Director to serve at the pleasure of the Board as the chief administrative officer of the Alliance. The Executive

Director shall be chosen on the basis of training, experience and other qualifications in the field of broadband development and Active entity administration. The Executive Director need not be a resident of the state of Minnesota when appointed. The Executive Director shall attend all meetings of the Board but shall not vote, and shall have the following powers and duties to be exercised in accordance with policies declared by the Board.

Subd 1. To see that all resolutions, rules, regulations and orders of the Board are carried out.

Subd. 2. To appoint and remove any subordinate employees of the Alliance.

Subd. 3. To present to the Board plans, studies and reports prepared for Board purposes and action, and recommend to the Board for adoption those measures deemed necessary to enforce or carry out the powers and duties of the Board, or for the efficient administration of the affairs of the Alliance.

Subd. 4. To keep the Board fully advised as to its financial condition and to prepare and submit to the Board a proposed annual budget for the Alliance, and to provide in conjunction with the Treasurer of the Alliance an annual audit and such other financial information as it may request.

Subd. 5. To represent the Alliance's Active policy positions to the Minnesota Legislature, local governments, and the Active.

Subd. 6. To perform such other duties as may be prescribed by the Board.

**ARTICLE 7 – RESIGNATIONS.** Any Member and any officer may resign his / her office at any time by giving written notice of his / her resignation to the Chairperson or the Secretary. Such resignation shall take effect at the time specified therein, or, if no time is specified in the notice than at the time of receipt, and acceptance of the notice shall not be necessary to make it effective.

## **ARTICLE 8 – CONTRACTS, CHECKS, DRAFTS, BANK ACCOUNTS, GENERAL AUTHORITIES**

**Section 1. Execution of Contracts** – The Board may authorize any officer or officers, agent or agents, in the name and on behalf of the Alliance, to enter into any contract or executive and deliver any instrument, and such authority may be general or confined to specific instances. Unless so authorized by the Board or expressly authorized by these By-Laws, no officer or agent or employee shall have any power or authority to bind the Alliance by any contract or engagement or to pledge its credit or to render it pecuniary liable for any purposes or to any amount.

**Section 2. Deposits** – All funds of the Alliance not otherwise employed shall be deposited from time to time to the credit of the Alliance in such banks, trust companies, or other depositories as the Board may select or may be selected by any officer or officers, agent or agents of the Alliance to whom such power may from time to time be delegated by the Board; and for the purpose of such deposit, the Chairperson, Vice-Chairperson, Treasurer, Secretary or other officer or agent or employee of the Alliance to whom such power may be delegated by the Board, may endorse, assign and deliver checks, drafts, or other orders for the payment of monies which are payable to the order of the Alliance.

**ARTICLE 9 –BOOKS AND RECORDS.** The Alliance shall keep correct and complete copies of these By-Laws, accounting records, and minutes of all meetings of Members, the Board of

**DRAFT – November 13, 2014**

Directors, any committees to which any of the authority of the Board has been delegated, and the names of all persons who are members of the Alliance, showing their respective places of residence, for the previous six years at the office of the Alliance or its registered statutory agent in the State. Any Member shall be entitled, upon reasonable notice and during regular business hours, to review the records of the Alliance for any proper purpose.

**ARTICLE 10 – AMENDMENTS.** These Bylaws shall be adopted at the first meeting of Members. Thereafter, these Bylaws may be altered, amended, revised, or new Bylaws may be adopted by vote of the Active Members at any special or annual meeting in which a quorum of the Board is present, provided that this proposed action shall be stated in the notice of such meeting, or that such notice shall be waived, and that such alterations, amendments, revisions, or new Bylaws receive a simple majority vote of approval at said meeting. These By-Laws, and any subsequent revisions thereto, shall become effective the day following the date on which they are adopted.

**ARTICLE 11 - DISSOLUTION**

Upon an affirmative vote of not less than 75% of the Active Members, dissolution of the Alliance shall be had. Any assets remaining after payment, or provision for payment, of all debts and liabilities of this Alliance shall be distributed to one or more organizations which engage in activities consistent with those of the Alliance and which are then qualified for exemption from federal income taxes as organizations described in Section 501(c)(3) or Section 501(c)(6) of the Internal Revenue Code of 1986 (or corresponding provisions of any subsequent federal tax laws). To the extent possible, such distribution shall be made in accordance with any applicable provisions of the laws of the State of Minnesota.

ADOPTED AT THE \_\_\_\_\_, 2014 MEETING OF MEMBERS.

\_\_\_\_\_  
SECRETARY

\_\_\_\_\_  
DATED

Community Center Commission Minutes  
Monday November 24, 2014

1. Call to Order: The meeting was called to order by President Wayne Maras at 5:30 p.m.

2. Roll Call: President: Wayne Maras  
CC Director: Brad Bussa  
Commission Members: Linda Stuckenbroker-Absent  
Kelly Woizeschke  
Mitch Voehl  
Lenny Thiner  
Commission Liaisons: Brian Cooley-Absent  
Bruce Caldwell-Absent  
Jo Ann Ray-Absent  
EDA Director: Aaron Backman  
Public:

3. Approval of Minutes:

**Motion by Lenny Thiner, seconded by Mitch Voehl to approve the October 27, 2014 Community Center Commission Minutes. Motion carried 3-0**

4. Additions to the agenda:

Nothing to Report

5. Correspondence:

Nothing to Report

6. President's Report:

Nothing to Report

7. Director's Report:

- a. Goals-Look into a variety of ways to increase revenue through liquor sales and specialty drinks, Work/Collaboration with Chamber for more 2015 events, Increase weddings by 3, update rental items, Increase large events by 3, target specific sectors to increase daytime meeting use.
- b. Informed Wayne Maras and Lenny Thiner that their terms are up December 31, 2014

8. Resource Management:

Schedule of Events: Reviewed new bookings

Income & Expense: Commission looked over Income and Expense

9. Miscellaneous:

EDA Director gave summary of Job Fair and participants surveys were positive  
WCC Director Bussa told of accident of falling from icy conditions

10. Open Forum:

Nothing to Report

11. Next Meeting:

Monday December 22, 2014 @ 5:30 pm

**Adjourn:**

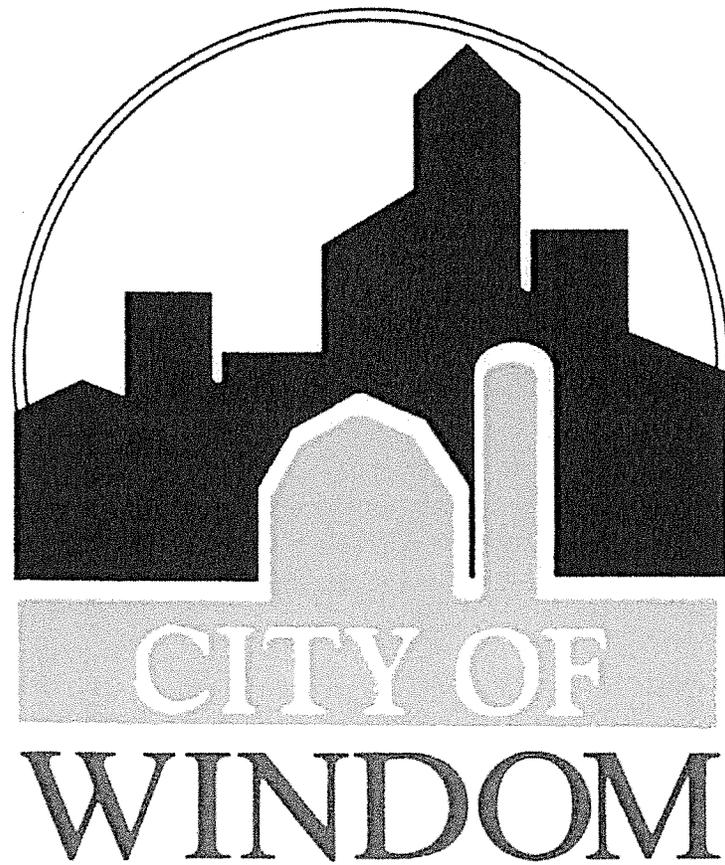
**Motion by Kelly Woizeschke, seconded by Lenny Thiner, to adjourn the meeting at 6:48pm. Motion carried 4-0.**

\_\_\_\_\_  
Wayne Maras, WCC President

\_\_\_\_\_  
Linda Stuckenbroker, WCC Secretary

Attest: \_\_\_\_\_  
Brad Bussa, WCC Director

# 2015 BUDGET



CITY OF WINDOM  
2015 Budget

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Special Revenue/Levy Funds

User Fees	\$ 941,625
Tax Levy (Operations)	\$ 711,900
Tax Levy (Capital Outlay)	\$ 26,000
	\$ 1,679,525

Enterprise Funds

User Fees	\$12,357,550
Special Assessments	\$ 31,200
	\$12,388,750

Debt Service

Special Assessments	\$ 155,900
Inter-fund Transfers for Debt Service	\$ 68,000
Tax Levy - Bonded Projects	\$ 422,214
Tax Levy - Intra-Fund Repayment	\$ 0
	\$ 646,114

Special Projects

TIF Revenues & Revolving Loan Funds	\$ 351,591
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Revenues Grand Total	<u>\$17,686,870</u>
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Expenses

The City maintains consistent assumptions for expenditures. Department budget requests typically account for inflationary increases to maintain current service levels. Service level adjustments and notable budget changes are reflected in the budget at their expected or estimated cost.

Capital spending of \$296,550 represents 17.25% of the property tax levy. Larger capital items in this budget include \$98,000 to replace faulty Self Contained Breathing Apparatus (SCBA) fire equipment, \$40,000 to enhance the fiber network between City facilities and add a Security System, lease\purchase of a front-end loader with attachments and \$75,000 to repair local streets.

Debt service of \$422,214 represents 24.56% of the total property tax levy, which are repayments on bonds that have been used to fund prior year projects. Debt service increased by 10.8% in 2015 due to the start of debt service payments on the 2013 Street project. Debt service on the 1994 General Obligation Bonds (GO Bonds) ended in 2014 and the 1994 Sewer bonds will be retired in 2015.

The property tax levy for General Fund Operations is \$257,723 or 14.99% of the total tax levy. The property tax levy is 10.98% of General Fund Revenues and LGA represents 61.45% of General Fund Revenues with the balance comprised of user fees and inter-fund transfers. The 2015 increase in General Fund expenses is shown to be 1.79%.

Public Safety (Police and Fire) represents 48.69% of all General Fund expenses. Public Works (Street) is also a significant aspect of the budget with 23.69% of General Fund expenses.

In addition to the General Fund, the City also levies monies to fund annual expenditures of amenities within the Special Revenue Fund budget. As one can see below, the property tax levy comprises between 48.8% and 91.4% of these budgets. The property tax levy for these services and amenities totals \$711,900 or 41.42% of the total property tax levy. The City's Ambulance and Airport operations are self-funding.

*Library (91.4%) Pool (60.82%) EDA (51.39%) Arena (48.83%) Community Center (60.43%).*

The assets of the City of Windom exceeded its liabilities by approximately \$28 million as of the 2013 audit. The unrestricted portion of City assets, that is the portion used to meet the City's ongoing obligations to citizens and creditors, is approximately \$11 million.

The proposed 2015 expenses for all funds are as follows. Please note that while the projected expenses are \$1,902,198 higher than revenues, the expense budget below includes non-cash expenses such as depreciation (\$1,881,500) and capital expenses that will be funded using Enterprise Fund reserves. As such, the City is projecting that revenues will be sufficient to meet the proposed budget expenditures and debt obligations.

<u>General Fund</u>	
Operational Expenses	\$ 2,346,840
Capital Outlay	\$ 270,550
Transfers	\$ -
	\$ 2,617,390
<u>Special Revenue/Levy Funds</u>	
Operational Expenses	\$ 1,489,715
Capital Outlay	\$ 26,000
Debt Service	\$ 51,800
Depreciation	\$ 91,500
	\$ 1,659,015
<u>Enterprise Funds</u>	
Operational Expenses	\$ 9,720,180
Capital Outlay	\$ 872,765
Debt Service	\$ 1,694,170
Transfers	\$ 245,000
Depreciation	\$ 1,790,000
	\$ 14,322,115
<u>Debt Service</u>	
Bond/Loan Payments	\$ 709,245
Tax Levy - Intra-Fund Repayment	\$ -
	\$ 709,245
<u>Special Projects</u>	
TIF Revenues & Revolving Loan Funds	\$ 281,303
Expenses Grand Total	<u>\$ 19,589,068</u>

**Truth In Taxation\Public Input**

The City of Windom has long been an advocate of public participation in the budgeting process. The City has provided budget information to citizen boards and commissions, held public meetings prior to adopting each budget and has notified the public regarding budget workshops. In addition, budget and audit information is available within the financial section of the City’s website (www.windom-mn.com). As required by State law, the City also notifies residents through their property tax statements about the public budget meeting on December 2, 2014. The formal budget and corresponding property tax levy will be adopted by the City Council on December 16, 2014.

**Future Budget Considerations**

The City has been actively engaged in planning for the future and has identified several large capital projects. These projects include building a new Emergency Services Facility for Fire and Ambulance Services, Street\Water\Wastewater infrastructure improvements, new or upgraded facilities for the Windom Arena and new or upgraded facilities for the Windom Pool. Other City facilities such as the Community Center and Library are also due for upcoming maintenance or improvements. In addition, major capital equipment items such as fire\rescue vehicles and street department trucks\tractors will be coming up on the capital equipment

replacement list. All of these items will add significant cost to the City's budget. The City Council has committed funding to these items as it is able within the confines of the budget and keeping the property tax levels similar to our peer communities. If these "big ticket" capital facilities and equipment are to be realized, without the elimination of existing services and amenities, additional sources of revenue such as local option sales tax, grants, bonding, franchise fees and user fees will need to be considered to fund these projects.

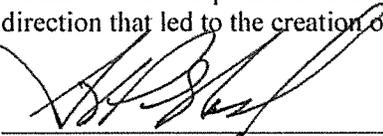
Due to the strong baseline manufacturing in Windom, high number of service-related industries\businesses and the expansions within the new industrial park; housing has emerged as an issue that will limit our future growth. The City's Economic Development Authority and Housing & Redevelopment Authority commissioned a study that showed a housing deficit within the community. To address this issue, partnerships with builders, realtors, lenders, major employers and governmental leaders need to form to plan and promote new housing options within the community.

Windom does find itself in a good position to plan for the future and address these challenges. However, our reliance on LGA could place us in a difficult position should there be cuts to this State program as have occurred in 2003, 2008 and 2010. Our Standard and Poor's Bond rating of A+ with a positive outlook is an example of our community's financial strength.

**Conclusion**

The City Council and staff are pleased to present a budget that enables the City to maintain essential services and provide the full range of amenities that our citizens have enjoyed in Windom. The City Council and staff continue to be forward thinking and planning for growth.

Special thanks are given to the community for their confidence and support of City staff and to the Department Heads for their emphasis on cost containment. Thank you also to the City Council for their dedication and direction that led to the creation of the 2015 budgets for the General, Special Revenue and Enterprise funds.



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City Administrator

**BUDGET  
CITY OF WINDOM  
2015 BUDGET YEAR**

**REVENUE BUDGET**

	<u>2015</u>	<u>2014</u>	<u>Change</u>
<b><u>General Fund</u></b>			
Local Government Aid	\$ 1,442,047	\$ 1,418,008	1.70%
Fees, Fines and Permits	\$ 402,070	\$ 373,670	7.60%
Transfers from Enterprise	\$ 245,000	\$ 245,000	0.00%
Tax Levy (PERA Reimbursement)	\$ 3,500	\$ 3,500	0.00%
Tax Levy (Operations)	\$ 257,723	\$ 265,427	-2.90%
Tax Levy (Capital Outlay)	\$ 270,550	\$ 214,882	25.91%
Bonds (Capital Outlay)	\$ -	\$ 407,864	-100.00%
	<b>\$ 2,620,890</b>	<b>\$ 2,928,351</b>	<b>-10.50%</b>
<b><u>Special Revenue/Levy Funds</u></b>			
User Fees	\$ 941,625	\$ 928,973	1.36%
Tax Levy (Operations)	\$ 711,900	\$ 703,290	1.22%
Tax Levy (Capital Outlay)	\$ 26,000	\$ 70,400	-63.07%
Ambulance Reserve Funds (Capital Outlay)	\$ -	\$ 266,000	-100.00%
	<b>\$ 1,679,525</b>	<b>\$ 1,968,663</b>	<b>-14.69%</b>
<b><u>Enterprise Funds</u></b>			
User Fees	\$ 12,357,550	\$12,169,718	1.54%
Special Assessments	\$ 31,200	\$ 77,400	-59.69%
	<b>\$ 12,388,750</b>	<b>\$12,247,118</b>	<b>1.16%</b>
<b><u>Debt Service</u></b>			
Special Assessments	\$ 155,900	\$ 187,032	-16.65%
Interfund Transfers for Debt Service	\$ 68,000	\$ -	0.00%
Tax Levy - Bonded Projects	\$ 422,214	\$ 381,054	10.80%
Tax Levy - Intra-Fund Repayment	\$ -	\$ 15,775	-100.00%
	<b>\$ 646,114</b>	<b>\$ 583,861</b>	<b>10.66%</b>
<b><u>Special Projects</u></b>			
TIF Revenues & Revolving Loan Funds	\$ 351,591	\$ 248,700	41.37%
<b>Grand Total</b>	<b>\$ 17,686,870</b>	<b>\$17,976,693</b>	<b>-1.61%</b>

**BUDGET  
CITY OF WINDOM  
2015 BUDGET YEAR**

**EXPENSE BUDGET**

	<u>2015</u>	<u>2014</u>	<u>Change</u>
<b><u>General Fund</u></b>			
Operational Expenses	\$ 2,346,840	\$ 2,305,605	1.79%
Capital Outlay	\$ 270,550	\$ 622,746	-56.56%
Transfers	\$ -	\$ -	0.00%
	<b>\$ 2,617,390</b>	<b>\$ 2,928,351</b>	<b>-10.62%</b>
<b><u>Special Revenue/Levy Funds</u></b>			
Operational Expenses	\$ 1,489,715	\$ 1,428,533	4.28%
Capital Outlay	\$ 26,000	\$ 336,400	-92.27%
Debt Service	\$ 51,800	\$ 46,000	12.61%
Depreciation	\$ 91,500	\$ 91,500	0.00%
	<b>\$ 1,659,015</b>	<b>\$ 1,902,433</b>	<b>-12.80%</b>
<b><u>Enterprise Funds</u></b>			
Operational Expenses	\$ 9,720,180	\$ 9,550,310	1.78%
Capital Outlay	\$ 872,765	\$ 786,300	11.00%
Debt Service	\$ 1,694,170	\$ 1,669,500	1.48%
Transfers	\$ 245,000	\$ 245,000	0.00%
Depreciation	\$ 1,790,000	\$ 1,765,000	1.42%
	<b>\$ 14,322,115</b>	<b>\$14,016,110</b>	<b>2.18%</b>
<b><u>Debt Service</u></b>			
Bond/Loan Payments & Fees	\$ 709,245	\$ 396,829	78.73%
Tax Levy - Intra-Fund Repayment	\$ -	\$ -	0.00%
	<b>\$ 709,245</b>	<b>\$ 396,829</b>	<b>78.73%</b>
<b><u>Special Projects</u></b>			
TIF Revenues & Revolving Loan Funds	\$ 281,303	\$ 269,355	4.44%
<b>Grand Total</b>	<b><u>\$ 19,589,068</u></b>	<b><u>\$19,513,078</u></b>	<b>0.39%</b>

**BUDGET  
CITY OF WINDOM  
2015 BUDGET YEAR**

**GENERAL FUND**

**Operational Revenue and Expenses**

<u>Revenue</u>	<u>2015</u>	<u>2014</u>	<u>Change</u>
Local Govt Aid (LGA)	\$ 1,442,047	\$ 1,418,008	1.70%
Operational Tax Levy	\$ 257,723	\$ 265,427	-2.90%
Interfund Transfers	\$ 245,000	\$ 245,000	0.00%
Misc. Revenue	\$ 402,070	\$ 377,170	6.60%
Use of Reserves	\$ -	\$ -	0.00%
<b>TOTAL</b>	<b>\$ 2,346,840</b>	<b>\$ 2,305,605</b>	<b>1.79%</b>

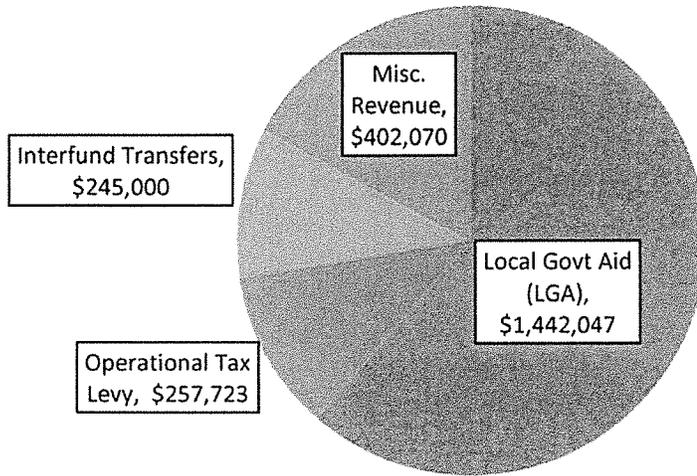
<u>Expenses</u>	<u>2015</u>	<u>2014</u>	<u>Change</u>
Mayor & Council	\$ 100,270	\$ 97,440	2.90%
Elections	\$ -	\$ 6,800	-100.00%
City Office	\$ 116,920	\$ 144,340	-19.00%
Planning & Zoning	\$ 134,775	\$ 135,420	-0.48%
Legal**	\$ -	\$ -	0.00%
City Hall	\$ 34,040	\$ 34,020	0.06%
Police Department	\$ 1,001,480	\$ 944,440	6.04%
Fire Department	\$ 141,175	\$ 137,915	2.36%
Emergency Mgmt	\$ 6,425	\$ 5,925	8.44%
Animal Control	\$ 2,700	\$ 2,700	0.00%
Street Department	\$ 556,010	\$ 549,470	1.19%
Health/Sanitation	\$ 22,000	\$ 22,000	0.00%
Recreation	\$ 36,315	\$ 36,195	0.33%
Parks	\$ 194,730	\$ 188,940	3.06%
Transfers	\$ -	\$ -	0.00%
<b>TOTAL</b>	<b>\$ 2,346,840</b>	<b>\$ 2,305,605</b>	<b>1.79%</b>

<u>General Fund Capital</u>	\$ 270,550	\$ 214,882	25.91%
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# 2015 General Fund

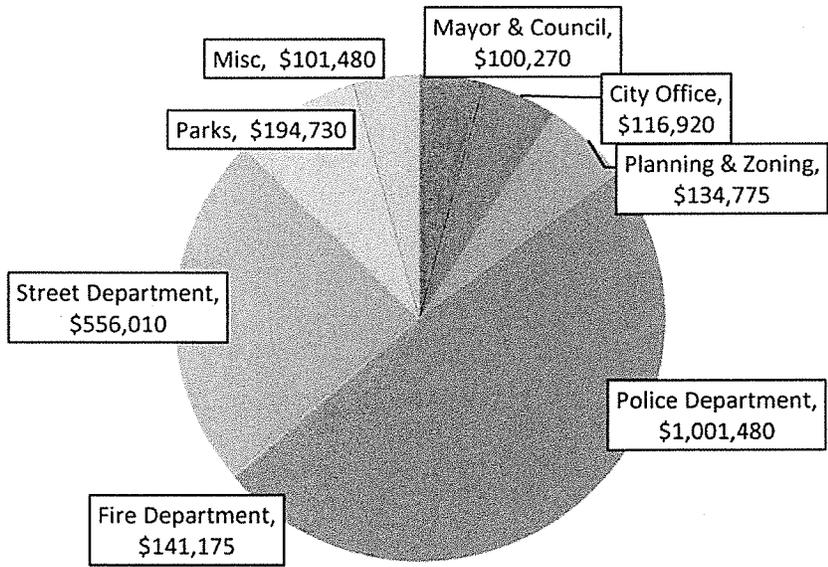
## Operational Revenues

Budgeted Revenue \$2,346,840



## Operational Expenses

Budgeted Expenses \$2,346,840



**BUDGET  
CITY OF WINDOM  
2015 CAPITAL OUTLAY  
(General Fund)**

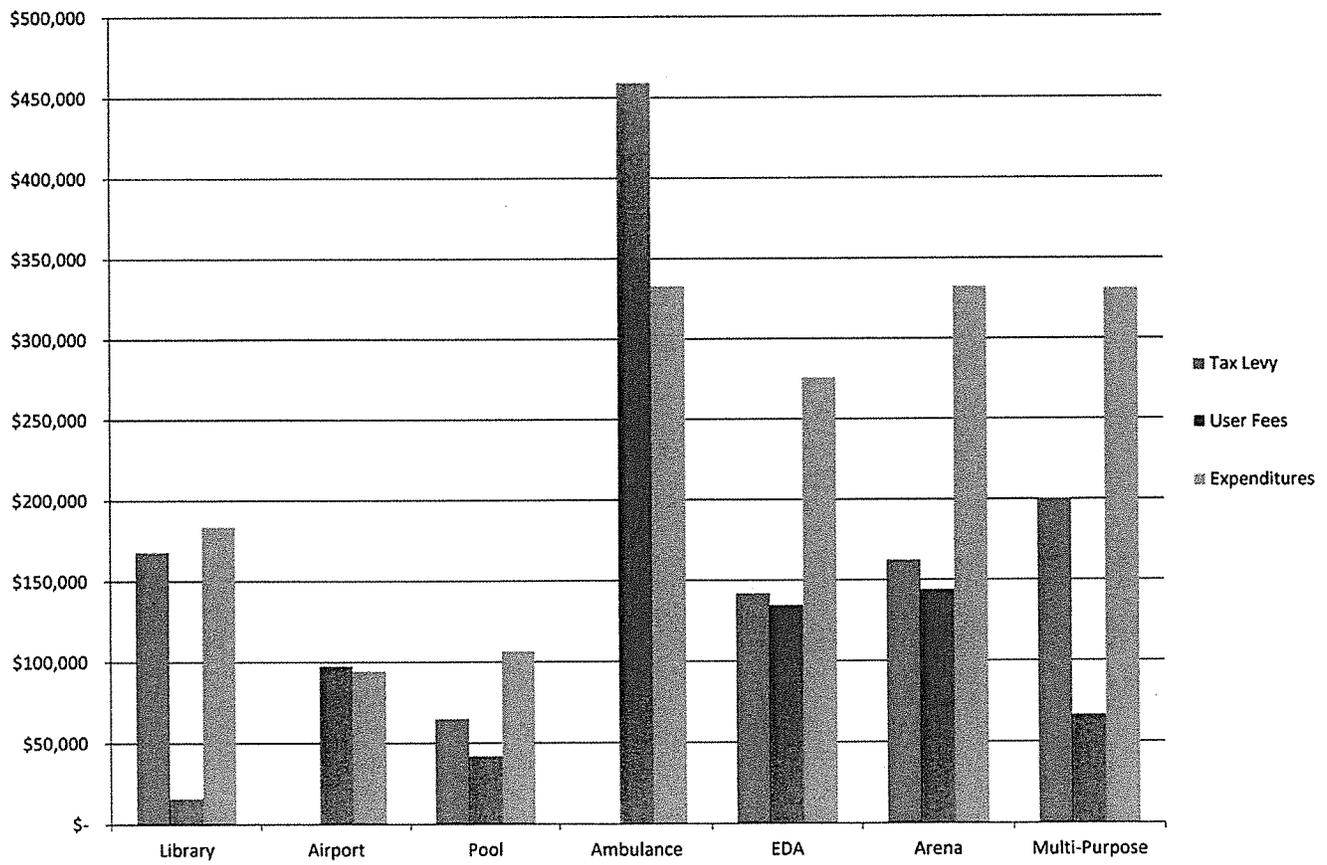
<u>CAPITAL\EQUIPMENT FUND</u>	<u>Amount</u>	<u>Tax Levy</u>
<b>Administration:</b>		
Computer Replacement	\$ 1,750	
<b>Sub-total</b>	<b>\$ 1,750</b>	<b>\$ 1,750</b>
<b>Parks:</b>		
Seal Coating - Tegel's Park	\$ 2,500	
<b>Sub-total</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>
<b>Multiple Departments:</b>		
City Network	\$ 8,000	
Security System	\$ 32,000	
<b>Sub-total</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>
<b>Police:</b>		
Light Bar	\$ 1,800	
<b>Sub-total</b>	<b>\$ 1,800</b>	<b>\$ 1,800</b>
<b>Fire:</b>		
Self-contained Breathing Apparatus (SCBA)	\$ 98,000	
<b>Sub-total</b>	<b>\$ 98,000</b>	<b>\$ 98,000</b>
<b>Recreation:</b>		
Portable Pitching Mounds	\$ 5,500	
<b>Sub-total</b>	<b>\$ 5,500</b>	<b>\$ 5,500</b>
<b>Streets:</b>		
Pick-up Sander Unit	\$ 2,000	
Loader Unit & Attachments	\$ 29,000	
2015 Street Project	\$ 75,000	
Equipment Fund	\$ 15,000	
<b>Sub-total</b>	<b>\$ 121,000</b>	<b>\$ 121,000</b>
<b>TOTAL CAPITAL FUND</b>		<b>\$ 270,550</b>
Less GO Equipment Bond Proceeds		<u>\$ -</u>
<b>General Fund Capital Subject to Levy</b>		<b>\$ 270,550</b>

**BUDGET  
CITY OF WINDOM  
2015 BUDGET YEAR**

**SPECIAL REVENUE/LEVY FUNDS**

<u>Library</u>	<u>2015</u>	<u>2014</u>	<u>Change</u>
+ Tax Levy	\$ 168,240	\$ 164,150	2.49%
+ Other Revenue	\$ 15,750	\$ 14,250	10.53%
- Expenses	\$ (178,990)	\$ (174,400)	2.63%
- Capital Outlay	\$ (5,000)	\$ (4,000)	25.00%
- Debt Service	\$ -	\$ -	
	<u>\$ -</u>	<u>\$ -</u>	
 <u>Airport</u>			
+ Tax Levy	\$ -	\$ 4,500	-100.00%
+ Other Revenue	\$ 97,200	\$ 96,700	0.52%
- Expenses	\$ (94,480)	\$ (79,910)	18.23%
- Capital Outlay	\$ -	\$ (4,500)	-100.00%
- Debt Service	\$ -	\$ -	
	<u>\$ 2,720</u>	<u>\$ 16,790</u>	
 <u>Pool</u>			
+ Tax Levy	\$ 64,895	\$ 38,875	66.93%
+ Other Revenue	\$ 41,800	\$ 43,600	-4.13%
- Expenses	\$ (102,695)	\$ (82,475)	24.52%
- Capital Outlay	\$ (4,000)	\$ -	0.00%
- Debt Service	\$ -	\$ -	
	<u>\$ -</u>	<u>\$ -</u>	
 <u>Ambulance</u>			
+ Tax Levy	\$ -	\$ -	0.00%
+ Other Revenue	\$ 459,250	\$ 459,250	0.00%
- Expenses	\$ (333,410)	\$ (318,310)	4.74%
- Capital Outlay	\$ -	\$ (266,000)	0.00%
- Debt Service	\$ -	\$ -	
	<u>\$ 125,840</u>	<u>\$ (125,060)</u>	
 <u>EDA</u>			
+ Tax Levy	\$ 141,905	\$ 151,175	-6.13%
+ Other Revenue	\$ 117,705	\$ 115,728	1.71%
+ Interfund Loan Receipt	\$ 16,550	\$ -	0.00%
- Expenses	\$ (224,360)	\$ (220,903)	1.56%
- Capital Outlay	\$ -	\$ -	0.00%
- Debt Service	\$ (51,800)	\$ (46,000)	12.61%
	<u>\$ -</u>	<u>\$ -</u>	
 <u>Arena</u>			
+ Tax Levy	\$ 162,470	\$ 170,120	-4.50%
+ Other Revenue	\$ 143,725	\$ 133,150	7.94%
- Expenses	\$ (317,695)	\$ (314,770)	0.93%
- Capital Outlay	\$ (15,000)	\$ (15,000)	0.00%
- Debt Service	\$ -	\$ -	0.00%
+ Depreciation	\$ 26,500	\$ 26,500	
	<u>\$ -</u>	<u>\$ -</u>	
 <u>Multi-Purpose</u>			
+ Tax Levy	\$ 200,390	\$ 244,870	-18.16%
+ Other Revenue	\$ 66,195	\$ 66,295	-0.15%
- Expenses	\$ (329,585)	\$ (329,265)	0.10%
- Capital Outlay	\$ (2,000)	\$ (46,900)	-95.74%
- Debt Service	\$ -	\$ -	0.00%
+ Depreciation	\$ 65,000	\$ 65,000	
	<u>\$ -</u>	<u>\$ -</u>	
 <b>Total Levy</b>	 <b>\$ 737,900</b>	 <b>\$ 773,690</b>	 <b>-4.63%</b>

### 2015 Special Revenue Funds



**BUDGET  
CITY OF WINDOM  
2015 CAPITAL OUTLAY  
Special Revenue - Funds**

<u>Fund</u>	<u>Description</u>	<u>Amount</u>	
<b>Arena:</b>			
	Raquetball Court Rehab	<u>\$15,000</u>	<b><i>Sub-total</i></b> \$15,000
<b>Library:</b>			
	Repaint	<u>\$5,000</u>	<b><i>Sub-total</i></b> \$5,000
<b>Multi-purpose:</b>			
	Computer Replacement	<u>\$2,000</u>	<b><i>Sub-total</i></b> \$2,000
<b>Pool:</b>			
	Deck Furniture	<u>\$4,000</u>	<b><i>Sub-total</i></b> \$4,000
	Less: Ambulance Funds*	<u>\$ -</u>	
<b>Total Subject to Levy</b>		<u><u>\$26,000</u></u>	

\* Ambulance - capital expenditures will be funded through Ambulance revenue, reserve funds or grants.

**BUDGET  
CITY OF WINDOM  
2015 BUDGET YEAR**

**ENTERPRISE FUNDS**

<u>Telecom</u>		<u>2015</u>	<u>2014</u>	<u>Change</u>
+ Revenue	\$	2,593,050	\$ 2,594,010	-0.04%
+ Special Assessments	\$	-	\$ -	0.00%
- Expenses	\$	(2,666,805)	\$ (2,310,150)	15.44%
- Capital Outlay	\$	(154,500)	\$ (247,000)	-37.45%
- Debt Service	\$	(785,900)	\$ (789,056)	-0.40%
- Transfer to General	\$	-	\$ -	0.00%
+ Depreciation	\$	738,050	\$ 738,050	0.00%
Cash Flow	\$	<b>(276,105)</b>	\$ <b>(14,146)</b>	

<u>Water</u>				
+ Revenue	\$	1,068,500	\$ 993,500	7.55%
+ Special Assessments	\$	15,600	\$ 44,500	-64.94%
- Expenses	\$	(858,360)	\$ (846,480)	1.40%
- Capital Outlay	\$	(43,000)	\$ (96,000)	-55.21%
- Debt Service	\$	(487,060)	\$ (472,831)	3.01%
- Transfer to General	\$	-	\$ -	0.00%
+ Depreciation	\$	298,730	\$ 298,730	0.00%
Cash Flow	\$	<b>(5,590)</b>	\$ <b>(78,581)</b>	

<u>Sewer</u>				
+ Revenue	\$	1,440,300	\$ 1,332,800	8.07%
+ Special Assessments	\$	15,600	\$ 32,900	-52.58%
- Expenses	\$	(1,238,320)	\$ (1,079,520)	14.71%
- Capital Outlay	\$	(45,000)	\$ (93,000)	-51.61%
- Debt Service	\$	(421,210)	\$ (407,613)	3.34%
- Transfer to General	\$	-	\$ -	0.00%
+ Depreciation	\$	317,220	\$ 317,220	0.00%
Cash Flow	\$	<b>68,590</b>	\$ <b>102,787</b>	

<u>Electric</u>				
+ Revenue	\$	5,611,000	\$ 5,713,208	-1.79%
+ Special Assessments	\$	-	\$ -	0.00%
- Expenses	\$	(5,271,550)	\$ (5,668,820)	-7.01%
- Capital Outlay	\$	(590,000)	\$ (290,000)	103.45%
- Debt Service	\$	-	\$ -	0.00%
- Transfer to General	\$	(175,000)	\$ (175,000)	0.00%
+ Depreciation	\$	425,000	\$ 396,000	0.00%
Cash Flow	\$	<b>(550)</b>	\$ <b>(24,612)</b>	

<u>Liquor</u>				
+ Revenue	\$	1,644,700	\$ 1,536,200	7.06%
+ Special Assessments	\$	-	\$ -	0.00%
- Expenses	\$	(1,475,145)	\$ (1,410,340)	4.59%
- Capital Outlay	\$	(40,265)	\$ (60,300)	-33.23%
- Debt Service	\$	-	\$ -	0.00%
- Transfer to General	\$	(70,000)	\$ (70,000)	0.00%
+ Depreciation	\$	11,000	\$ 15,000	0.00%
Cash Flow	\$	<b>70,290</b>	\$ <b>10,560</b>	

City of Windom, Minnesota  
*City of Windom -- Capital Improvement Plan*  
 2015 thru 2019

**PROJECTS BY DEPARTMENT**

Department	Project#	Priority	2015	2016	2017	2018	2019	Total
<b>Administration</b>								
Computer Replacement	ADMIN 002	1	1,750	4,000	4,000	4,000		13,750
<b>Administration Total</b>			<b>1,750</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>		<b>13,750</b>
<b>Airport</b>								
Runway Extension Study and Environmental Review	AIRPORT 002	3		70,000				70,000
Land Acquisition - Runway	AIRPORT 003	2		200,000				200,000
Runway Extension - Construction	AIRPORT 004	2			1,000,000			1,000,000
Instrument Landing Equipment	AIRPORT 005	1			250,000			250,000
Runway Extension Design	AIRPORT 006	1		100,000				100,000
Crosswind Runway Design	AIRPORT 007	3				150,000		150,000
Crosswind Runway Land Acquisition	AIRPORT 008	2					900,000	900,000
Mower Replacement	AIRPORT 009	3		17,000				17,000
<b>Airport Total</b>				<b>387,000</b>	<b>1,250,000</b>	<b>150,000</b>	<b>900,000</b>	<b>2,687,000</b>
<b>Ambulance</b>								
Unit 29 - Ambulance Replacement	AMB 003	1				200,000		200,000
Unit 27 - Ambulance Replacement	AMB 005	1		200,000				200,000
Radio Equipment Replacement	AMB 006	1					100,000	100,000
<b>Ambulance Total</b>				<b>200,000</b>		<b>200,000</b>	<b>100,000</b>	<b>500,000</b>
<b>Arena</b>								
Racquetball Court Rehabilitation	ARENA 004	2	15,000					15,000
Locker Room Expansion	ARENA 006	2		75,000				75,000
Rink Panel Replacement	ARENA 007	2		70,000				70,000
Install Rink Floor	ARENA 008	3			350,000			350,000
Roof Repair/Rehabilitation	ARENA 009	1				160,000		160,000
Parking Lot Rehabilitation	ARENA 010	2			55,000			55,000
Livestock Building/Riding Rink	ARENA 011	3					200,000	200,000
Ice System Replacement	ARENA 013	1					350,000	350,000
<b>Arena Total</b>			<b>15,000</b>	<b>145,000</b>	<b>405,000</b>	<b>160,000</b>	<b>550,000</b>	<b>1,275,000</b>
<b>City Hall</b>								
Window Replacement	CH 001	2		20,000				20,000
Television & Sound System - Council Chambers	CH 007	2		25,000				25,000
Tuckpointing	CH 008	2			50,000			50,000
<b>City Hall Total</b>				<b>45,000</b>	<b>50,000</b>			<b>95,000</b>
<b>Community Center</b>								
Meeting Room Maintenance/Improvements	COMM 001	2		21,512				21,512

Department	Project#	Priority	2015	2016	2017	2018	2019	Total
Dance Floor Replacement	COMM 002	3			14,800			14,800
Sound System	COMM 003	3		14,000	14,000			28,000
Stage	COMM 006	3		8,500				8,500
Equipment Replacement/Upgrades	COMM 007	1	0	20,000	7,252			27,252
Mechanical Systems	COMM 009	1	0	30,000	30,000			60,000
Roof Replacement	COMM 010	1			85,000			85,000
Garage Doors w/ Openers	COMM 011	2			9,800			9,800
Gym Renovation	COMM 012	2			85,000			85,000
Outdoor - Grounds and Equipment	COMM 014	2		17,200				17,200
Office Computer Replacement	COMM 015	1	2,000					2,000
<b>Community Center Total</b>			<b>2,000</b>	<b>111,212</b>	<b>245,852</b>			<b>359,064</b>
<b>EDA</b>								
Spec Building Expansion	EDA 003	2			1,700,000			1,700,000
N. Windom Industrial Park Infrastructure - Phase 2	EDA 004	3	720,000					720,000
<b>EDA Total</b>			<b>720,000</b>		<b>1,700,000</b>			<b>2,420,000</b>
<b>Electric</b>								
Distribution System Upgrades	ELE 001	1	300,000	300,000	300,000	300,000		1,200,000
Misc Equipment - Unidentified	ELE 004	3	40,000	40,000	40,000	40,000		160,000
Digger Derrcik Truck	ELE 005	2	250,000					250,000
<b>Electric Total</b>			<b>590,000</b>	<b>340,000</b>	<b>340,000</b>	<b>340,000</b>		<b>1,610,000</b>
<b>Fire</b>								
Emergency Services Building	FIRE 001	1		2,200,000				2,200,000
Engine Pumper Truck (rural)	FIRE 003	1		385,000				385,000
First Response Truck	FIRE 005	3		150,000				150,000
City Engine/Pumper	FIRE 006	1				400,000		400,000
Radio Replacement	FIRE 007	1					75,000	75,000
Turn Out Gear	FIRE 008	1			0	0	0	0
SCBA Equipment	FIRE 009	2	98,000					98,000
<b>Fire Total</b>			<b>98,000</b>	<b>2,735,000</b>	<b>0</b>	<b>400,000</b>	<b>75,000</b>	<b>3,308,000</b>
<b>Library</b>								
Heating System	LIB 001	2		6,000				6,000
Window Replacement	LIB 002	2			20,000			20,000
Repaint Library - Interior	LIB 004	2	5,000					5,000
Computer Replacement	LIB 007	1	0	2,000				2,000
<b>Library Total</b>			<b>5,000</b>	<b>8,000</b>	<b>20,000</b>			<b>33,000</b>
<b>Liquor</b>								
HVAC - Heating	LIQUOR 002	1	20,000					20,000
Parking Lot - Seal Coat additional Asphalt	LIQUOR 003	3		18,500				18,500
Computer Replacement	LIQUOR 004	1			2,000			2,000
Entrance Interior Doors	LIQUOR 008	1	12,015					12,015
Roof Repair/Maintenace	LIQUOR 009	1	7,250					7,250
Non-display Area Flooring Replacement	LIQUOR 010	3	1,000					1,000
<b>Liquor Total</b>			<b>40,265</b>	<b>18,500</b>	<b>2,000</b>			<b>60,765</b>

Department	Project#	Priority	2015	2016	2017	2018	2019	Total
<b>Multiple Depts</b>								
Citywide Network	MULTI 001	1	20,000					20,000
Security Camera System	MULTI 002	1	66,669					66,669
<b>Multiple Depts Total</b>			<b>86,669</b>					<b>86,669</b>
<b>Parks</b>								
Windom Rec Area - Lighting	PARK 005	4		205,300				205,300
Toro Workman	PARK 008	1		20,000				20,000
Toro Groundsmaster Mower (4000D)	PARK 009	1		60,000				60,000
Toro Groundsmaster Mower (328D)	PARK 010	1			25,000			25,000
Unit 70 Pick-up Truck	PARK 011	2				32,000		32,000
Playground Equipment Replacement Fund	PARK 014	3	0	10,000	10,000	10,000		30,000
Seal Coating\Crack-filling Tegel's Park	PARK 016	2	2,500					2,500
<b>Parks Total</b>			<b>2,500</b>	<b>295,300</b>	<b>35,000</b>	<b>42,000</b>		<b>374,800</b>
<b>Police</b>								
Light Bar - Squad Car	POLICE 002	3	1,800					1,800
Taser Replacement	POLICE 003	1		5,800				5,800
Taser Replacement	POLICE 004	1			5,800			5,800
SUV Replacement	POLICE 005	3					35,000	35,000
<b>Police Total</b>			<b>1,800</b>	<b>5,800</b>	<b>5,800</b>		<b>35,000</b>	<b>48,400</b>
<b>Pool</b>								
Pool Feasibility Study	POOL 002	1		5,000				5,000
Renovated Pool or New Aquatic Center	POOL 003	3		3,500,000				3,500,000
Deck Furniture	POOL 004	3	4,500					4,500
<b>Pool Total</b>			<b>4,500</b>	<b>3,505,000</b>				<b>3,509,500</b>
<b>Recreation</b>								
Portable Pitching Mounds	REC 002	3	5,500					5,500
<b>Recreation Total</b>			<b>5,500</b>					<b>5,500</b>
<b>Streets</b>								
2017 Street Project	STR 002	1			2,236,000			2,236,000
Equipment Fund Reserve	STR 005	2	15,000	50,000	50,000	50,000		165,000
Pick-up Replacement 3/4 Ton with Snow Plow	STR 009	2		27,000				27,000
2.5 Ton Dump Truck Replacement	STR 010	1				180,000	180,000	360,000
Street Sweeper Replacement	STR 011	1			180,000			180,000
Loader Unit & Attachments	STR 015	1	29,000	29,000	29,000	29,000	29,000	145,000
2015 Street Project	STR 018	2	75,000					75,000
Pick-up Sander Unit	STR 020	2	2,000					2,000
Grader Replacement	STR 021	2		190,000				190,000
Skid Loader Replacement	STR 022	2				50,000		50,000
<b>Streets Total</b>			<b>121,000</b>	<b>296,000</b>	<b>2,495,000</b>	<b>309,000</b>	<b>209,000</b>	<b>3,430,000</b>
<b>Telecom</b>								
Headend Building Addition	TEL 006	2	0					0
Satellite Farm Rebuild	TEL 007	1	0					0
Meta Switch Rebuild	TEL 008	1	62,000					62,000

Department	Project#	Priority	2015	2016	2017	2018	2019	Total
Test Equipment Replacement	TEL 009	2			30,000			30,000
Telecom Office Phone System	TEL 011	2	4,600					4,600
Telecom Security System	TEL 012	1	5,900					5,900
Transport Project	TEL 013	1	36,000					36,000
Office Space Upgrade	TEL 014	2	5,000					5,000
<b>Telecom Total</b>			<b>113,500</b>		<b>30,000</b>			<b>143,500</b>
<b>Wastewater</b>								
General Plant Improvement/Maintenance	SEWER 001	2		5,000	5,000			10,000
Treatment Plant Upgrade	SEWER 002	1		760,000				760,000
Toro Lawnmower Replacement	SEWER 003	3	15,000					15,000
General Equipment	SEWER 006	3	15,000	20,000				35,000
Interceptor/Collection System Improvements	SEWER 007	1	10,000	10,000	10,000			30,000
Lift Station Improvements	SEWER 010	1	5,000	5,000	5,000			15,000
Bio-Solids Storage Facility	SEWER 011	2		1,500,000				1,500,000
<b>Wastewater Total</b>			<b>45,000</b>	<b>2,300,000</b>	<b>20,000</b>			<b>2,365,000</b>
<b>Water</b>								
Wells and Well Site	WATER 001	1	5,000	5,000	5,000			15,000
Pumping Equipment	WATER 002	1	5,000	5,000				10,000
Filter Plant Improvements	WATER 004	1	15,000	15,000				30,000
Water Main Improvements	WATER 005	1	5,000	5,000	5,000			15,000
Water Meters	WATER 007	1	8,000	8,000	8,000			24,000
Hydrants	WATER 008	2	5,000	5,000	5,000			15,000
Water Plant Improvements	WATER 009	1				145,000		145,000
<b>Water Total</b>			<b>43,000</b>	<b>43,000</b>	<b>23,000</b>	<b>145,000</b>		<b>254,000</b>
<b>GRAND TOTAL</b>			<b>1,895,484</b>	<b>10,438,812</b>	<b>6,625,652</b>	<b>1,750,000</b>	<b>1,869,000</b>	<b>22,578,948</b>

**BUDGET  
CITY OF WINDOM  
2015 BUDGET YEAR  
SPECIAL PROJECTS**

(Tax Increment Finance, Revolving Loan Funds and Other)

<u>Name</u>	<u>Revenue</u>	<u>Expense</u>
256 River Bluff Estates Revolving Loan	\$ -	\$ 250
252 Small Cities Development Program	\$ 500	\$ 30,400
254 North Industrial Park Project	\$ 51,705	\$ 42,905
253 RiverBluff Estates	\$ 10,000	\$ 2,100
251 RBEG\Remick Revolving Loan	\$ 31,000	\$ -
651 Riverbluff Townhomes	\$ -	\$ 500
1-2 Pamida TIF	\$ -	\$ 32,500
1-8 Downtown TIF	\$ 5,366	\$ 926
1-10 Runnings TIF	\$ 30,450	\$ 28,808
1-12 PM Windom TIF	\$ 86,700	\$ 82,008
1-13 River Bluff TIF	\$ 20,000	\$ 30,000
1-14 Spec Building II TIF	\$ 10,050	\$ 2,266
1-16 GDF Tax Abatement District	\$ 7,000	\$ 6,300
1-17 NWIP TIF	<u>\$ 98,820</u>	<u>\$ 22,340</u>
<b>TOTAL</b>	<b>\$ 351,591</b>	<b>\$ 281,303</b>
	-	-

**BUDGET  
CITY OF WINDOM  
2015 BUDGET YEAR**

	<u>2015 Levy Uses</u>	<u>Percent Of Levy</u>
General Fund Operational	\$ 257,723	14.99%
General Fund Capital	\$ 270,550	15.74%
Less: Use of General Fund Reserves	\$ -	0.00%
PERA Reimbursement Levy	\$ 3,500	0.20%
Special Revenue Fund Operational	\$ 711,900	41.42%
Special Revenue Fund Capital	<u>\$ 26,000</u>	1.51%
<i>Sub Total</i>	<i>\$ 1,269,673</i>	
Tax Abatement	\$ 27,000	1.57%
Plus Debt Service*	<u>\$ 422,214</u>	24.56%
<b>Levy Total</b>	<b>\$ 1,718,887</b>	<b>100.00%</b>

<i>2014 Levy Total</i>	<i>\$ 1,654,328</i>	<i>96.24%</i>
<i>Tax Abatement Levy Addition</i>	<i>\$ 27,000</i>	<i>1.63%</i>
<i>City Operation Levy Addition</i>	<u><i>\$ 37,559</i></u>	<i>2.27%</i> ** ←
<i>2015 Levy Total</i>	<i>\$ 1,718,887</i>	
<b>*Total Levy Increase</b>	<b>\$ 64,559</b>	<b>3.90%</b>

<u>Debt Service Levy</u>	
304 2006A Equipment Bond/June Court	\$ 17,648
401 Street Shop - LMC Loan Payment	\$ 54,645
301 2003 Street Project	\$ 80,034
302 2005 Street Project	\$ 55,900
303 2007 Street Project	\$ 27,525
305 2009 Street Project	\$ 53,771
306 2013 Street Project	\$ 98,378
406 2012 Ref/2013 Equip Bond - Fire Truck & SCBA	<u>\$ 34,313</u>
<b>Total</b>	<b>\$ 422,214</b>

\* The total levy increase includes taxes collected and rebated to qualifying businesses.  
As such, the true net tax levy increase for property taxes in Windom is \*\* 2.27%

**CITY OF WINDOM  
DEBT SCHEDULE/STATEMENT OF BOND INDEBTEDNESS  
YEAR ENDING DECEMBER 31, 2014**

Issue Date	Maturity Date	Interest Rate	Original Issue	New Issue	Outstanding December 31, 2013	Principal Payment	Interest Payment	Outstanding December 31, 2014
<b>GENERAL OBLIGATION BONDS</b>								
1 GO Improvement Bonds of 1994	1994	2014	2.44%	352,380.00	0.00	8,291.49	8,291.49	101.16
7 GO Improvement Bonds Series 2005A	2005	2021	3.0-4.4%	1,440,000.00	0.00	-	-	-
17 GO Improvement Bonds & Refunding Bonds, Series 2006A (June Ct)	2006	2017	4.01%	103,000.00	0.00	46,000.00	11,000.00	1,638.00
18 GO Improvement Bonds & Refunding Bonds, Series 2006A (Matthew)	2006	2018	4.01%	97,000.00	0.00	51,000.00	10,000.00	1,871.50
20 GO Improvement Bonds & Refunding Bonds, Series 2006A (PM Windom)	2006	2016	4.01%	175,000.00	0.00	80,000.00	26,000.00	2,694.00
26 GO Improvement Bonds Series 2009A	2009	2025	2.0-4.25%	1,510,000.00	0.00	1,265,000.00	85,000.00	45,682.50
30 GO Improvement Refunding Bonds, Series 2011B (2003 St)	2011	2019	0.5-1.85%	795,000.00	0.00	690,000.00	110,000.00	8,337.50
31 GO Crossover Refunding Bonds, Series 2012A (2005A & 2007B)	2012	2023	55-2.2	277,200.00	0.00	277,200.00	42,350.00	2,846.11
31 GO Crossover Refunding Bonds, Series 2012A (2005A & 2007B)	2012	2023	55-2.2	82,800.00	0.00	82,800.00	12,650.00	850.14
31 GO Crossover Refunding Bonds, Series 2012A (2005A & 2007B)	2012	2023	55-2.2	620,000.00	0.00	620,000.00	-	9,437.50
33 GO Improvement Bonds Series 2013A	2013	2034	2.43%	2,590,000.00	0.00	2,590,000.00	-	70,556.99
<b>TOTAL GENERAL OBLIGATION BONDS</b>					<b>0.00</b>	<b>5,710,291.49</b>	<b>305,291.49</b>	<b>144,015.40</b>
<b>GENERAL OBLIGATION EQUIPMENT CERTIFICATES</b>								
19 GO Improvement Bonds & Refunding Bonds, Series 2006A (Equipment)	2006	2016	4.01%	111,000.00	0.00	39,000.00	13,000.00	1,306.50
24 GO Temporary Equipment Certificates, Series 2007B	2007	2023	3.75-4.3%	970,000.00	0.00	705,000.00	60,000.00	27,785.00
34 GO Equipment Bonds, Series 2013B	2013	2023	1.60%	425,000.00	0.00	425,000.00	-	6,179.71
<b>TOTAL GENERAL EQUIPMENT CERTIFICATES</b>					<b>0.00</b>	<b>1,169,000.00</b>	<b>73,000.00</b>	<b>35,271.21</b>
<b>EDA/HOUSING DEVELOPMENT BONDS</b>								
21 GO Improvement Bonds & Refunding Bonds, Series 2006A (Riverbluff)	2006	2018	4.01%	227,000.00	0.00	136,000.00	26,000.00	5,005.00
34 GO Improvement NWIP 2013B	2013	2023	1.60%	190,000.00	0.00	190,000.00	-	2,791.58
<b>TOTAL EDA/HOUSING DEVELOPMENT BONDS</b>					<b>0.00</b>	<b>326,000.00</b>	<b>26,000.00</b>	<b>7,796.58</b>
<b>GENERAL FUND NOTES</b>								
28 Street Shop Loan	2011	2016	2.145%	250,000.00	0.00	154,410.06	49,956.34	4,632.30
<b>GENERAL OBLIGATION REVENUE BONDS</b>								
12 GO Sewer Bonds 1994	1994	2015	2.71%	3,888,969.77	0.00	489,334.35	241,374.00	11,636.00
13 GO Revenue Series 1999 (Water Filter)	1999	2016	2.57%	3,151,838.00	0.00	504,439.94	187,000.00	12,964.10
14 GO Revenue Note Series 1999A (Water Tower - East)	1999	2019	2.29%	1,319,713.68	0.00	477,000.00	75,000.00	10,924.00
22 GO Imp & Refunding Bonds, Series 2006A (Water Tower N)	2006	2016	4.01%	227,000.00	0.00	103,000.00	34,000.00	3,457.50
24 GO Temporary Equipment Certificates, Series 2007B - Water	2007	2023	3.75-4.3%	213,200.00	0.00	156,000.00	13,000.00	6,155.50
24 GO Temporary Equipment Certificates, Series 2007B - Sewer	2007	2023	3.75-4.3%	196,800.00	0.00	144,000.00	12,000.00	5,682.00
29 GO Water & Sewer Revenue Bonds, 2011A - Water	2011	2029	2.65%	520,000.00	0.00	520,000.00	35,000.00	10,857.50
29 GO Water & Sewer Revenue Bonds, 2011A - Sewer	2011	2029	2.65%	2,570,000.00	0.00	2,570,000.00	-	68,215.00
31 GO Crossover Refunding Bonds, Series 2012A (2005A & 2007B) - Water	2012	2023	55-2.2	382,200.00	0.00	382,200.00	34,100.00	4,614.82
31 GO Crossover Refunding Bonds, Series 2012A (2005A & 2007B) - Sewer	2012	2023	55-2.2	277,600.00	0.00	277,600.00	20,900.00	3,489.93
33 GO Improvement Bonds Series 2013A - Sewer	2013	2034	2.43%	840,000.00	0.00	840,000.00	-	24,230.89
33 GO Improvement Bonds Series 2013A - Water	2013	2034	2.43%	970,000.00	0.00	970,000.00	-	27,944.79
32 Communication System Refunding Bonds	2012	2032	3-3.625%	11,205,000.00	0.00	10,985,000.00	435,000.00	354,056.26
<b>TOTAL GENERAL OBLIGATION REVENUE BONDS</b>					<b>0.00</b>	<b>18,418,774.29</b>	<b>1,087,374.00</b>	<b>544,227.29</b>
<b>EDA NOTES</b>								
Spec Building Note with Fulda Area Credit	2011	2016	4.40%	442,098.41	0.00	383,953.06	23,905.36	16,414.64
NOTE PAYABLE OTHER-TORO FOUNDATION NOTE PAY-2015	2001			15,000.00	0.00	15,000.00	-	15,000.00
NOTE PAYABLE OTHER-PMDBEP NOTE PAYABLE- 2015	2001			15,000.00	0.00	15,000.00	-	15,000.00
NOTE PAYABLE OTHER-MHFA NOTE PAYABLE	2001			353,305.00	0.00	353,305.00	-	353,305.00
NOTE PAYABLE OTHER-GMHF NOTE PAYABLE	2001			180,000.00	0.00	127,138.00	-	129,693.47
NOTE PAYABLE BANK OF THE WEST	2001			488,847.00	0.00	379,426.67	17,734.00	361,694.67
<b>TOTAL EDA NOTES PAYABLE</b>					<b>0.00</b>	<b>1,273,824.73</b>	<b>41,639.36</b>	<b>26,082.11</b>
<b>TOTAL OBLIGATIONS</b>					<b>27,052,300.57</b>	<b>1,583,261.19</b>	<b>762,024.89</b>	<b>25,471,594.85</b>

20



November 19, 2014

Memo: Archery Rates

To: Windom City Council

From: Al Baloun, Recreation Director

The Windom Archery Association has worked with the Windom Arena to make improvements to the Archery Area. The backstop has been replaced with new materials that should last 3-4 years. The Arena paid for the materials and the Archery Association provided the labor for installation. The project was completed last week. Membership fees for this year should cover the cost of materials for the improvements.

The existing rates for the archery area are as follows:

- Individual membership \$25 plus \$5 for each individual in the family added to the membership.
- \$3 Daily fee for use of the area

In all my years here these rates have not been increased; the increases would help to supplement the maintenance and improvements. I proposed the following new rates for Archery at the November 18, 2014 Parks and Recreation Commission Meeting:

- **Individual Membership \$30 w\additional family members at \$10 per person**
- **Youth Membership \$15**
- **Daily Adult Fee \$5**
- **Daily Youth Fee \$3**

All youth Under 18 must be accompanied by an adult.

**Motion by Kloss, seconded by Smith to change usage rates as proposed by Baloun**  
**Motion Carried Unanimous**





## City of Windom Staff Report

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**To:** Mayor and Windom City Council  
**From:** Aaron Backman, EDA Executive Director  
**Council Meeting Date:** December 2, 2014

**Item Title/Subject:** **AUTHORIZATION TO SUBMIT GRANT APPLICATION TO FEDERAL EDA**

### **Background:**

The City of Windom and Windom EDA have an opportunity to pursue a grant from the U. S. Economic Development Administration ("Federal EDA") through the Public Works and Economic Development Act. If awarded, the grant proceeds would be used towards the costs for Phase II of the infrastructure improvements in the North Windom Industrial Park (NWIP).

The Southwest Minnesota Regional Development Commission (SWRDC) based in Slayton is providing technical assistance to the EDA in the preparation and filing of this grant application with the Federal EDA.

The grant would be used to assist in the payment of costs for extension of the streets, watermain, sewer lines, storm sewer and rip-rap on the main detention pond in NWIP, soil balancing on several of the lots, and other utilities. In March and again in June of 2014, the City Council authorized submitting this grant application. Following both submissions, the Federal EDA indicated that while the applications were found to be complete and consistent with the Federal EDA's investment priorities, the Windom project was not funded. During the Fall, the City connected with Congressman Collin Peterson's office. On October 14<sup>th</sup> Rep. Peterson toured Fast Manufacturing. At lunch with councilmembers there was an opportunity to discuss the challenges with the Federal EDA grant program. On October 23<sup>rd</sup> staff had an opportunity to meet with Toni Merdan, Rep. Peterson's Senior ED Officer, regarding funding for Phase II of the NWIP. She, in turn, talked to the Federal EDA staff person in Chicago. The Federal EDA Rep for MN is now planning to visit Windom on December 1<sup>st</sup> to discuss the project.

The estimated costs for the project total \$720,000. The application would request a grant of \$360,000 and the remaining fifty percent of the project costs would be paid by the required local match. In the Spring of 2013, the City/EDA established Tax Increment Financing (TIF) District 1-17 in the North Windom Industrial Park. The required local match of \$360,000 would be funded by tax increment generated by TIF District 1-17, interfund loans, and/or the city's reserve.

At the EDA meeting on August 25, 2014, the EDA Commissioners again authorized pursuing a grant application of \$360,000 for Phase II of the NWIP. It is recommended that the City Council authorize the EDA Executive Director to resubmit an application to the

SWRDC requesting a grant from the Federal EDA to be used towards costs for Phase II infrastructure in the North Windom Industrial Park.

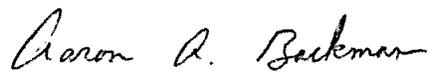
The deadline for submittal of the application is December 13, 2014. The City of Windom and the Windom EDA would act as co-applicants. The City Council would need to adopt a resolution on December 2<sup>nd</sup> authorizing the application and committing sources for the local match if the grant is awarded.

Attached for your review is a copy of the proposed Resolution. Please contact the EDA Office if you have any questions concerning this application.

Requested Actions:

Adopt the Resolution (a) authorizing the Windom EDA to submit an application to the Southwest Minnesota Regional Development Commission for a grant from the Federal EDA to be used towards the costs for completion of Phase II infrastructure improvements in the NWIP, and (b) committing the local match for the project.

Respectfully submitted,



Aaron A. Backman, EDA Executive Director

Attachment

## RESOLUTION #2014-

**INTRODUCED:**

**SECONDED:**

**VOTED:**     **Aye:**  
              **Nay:**  
              **Absent:**

### RESOLUTION AUTHORIZING SUBMISSION OF GRANT APPLICATION TO FEDERAL EDA

---

WHEREAS, the U. S. Economic Development Administration (“Federal EDA”) received appropriations through the “Public Works and Economic Development Act”; and

WHEREAS, the Economic Development Authority of Windom (“EDA”) has been advised that completion of Phase II of the infrastructure improvements in the North Windom Industrial Park is an eligible activity for this funding source; and

WHEREAS, the Southwest Minnesota Regional Development Commission of Slayton (SWRDC) has offered to provide technical assistance to the EDA in the preparation and filing of this grant application with the Federal EDA; and

WHEREAS, the Board of Commissioners of the Economic Development Authority of Windom authorized the EDA Executive Director to again submit an application for a grant to assist with costs for Phase II of the North Windom Industrial Park and further authorized the EDA to act as a co-applicant (co-sponsor) for said application; and

WHEREAS, it is estimated that project costs will total approximately Seven Hundred Twenty Thousand Dollars (\$720,000); and

WHEREAS, if the grant is awarded, a fifty percent (50%) local match will be required; and

WHEREAS, in 2013 the EDA/City established TIF District 1-17 (“NWIP I”) for the purpose of providing funding and reimbursement for infrastructure expenses in the North Windom Industrial Park; and

WHEREAS, should this grant be awarded, the EDA/City have committed funds from tax increment generated by TIF District 1-17, interfund loans, and/or the City’s reserve in a sufficient amount for the local match; and

WHEREAS, the EDA would be designated to work with the SWRDC and submit the application and also to complete all required activities if the grant is awarded; and

WHEREAS, it is necessary that the City of Windom and EDA act as the legal sponsors for the application and the EDA requests that the City of Windom also act in such capacity.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of Windom, Minnesota, as follows:

1. The EDA is authorized to submit an application to the SWRDC, for the project entitled “North Windom Industrial Park (NWIP) Phase II Street & Utility Expansion Project”, requesting

a grant of Three Hundred Sixty Thousand Dollars (\$360,000) from the Federal EDA through the "Public Works and Economic Development Act".

2. The City of Windom and EDA shall act as the legal sponsors and co-applicants for the project outlined in the application to be submitted on or before December 13, 2014; and the City Administrator, and/or Windom Mayor, and/or EDA Executive Director, individually or jointly as required, are hereby authorized, on behalf of the City of Windom and EDA, to execute the grant application for submission to the Federal EDA for funding of this project.

3. The City of Windom and EDA have the legal authority to apply for financial assistance, and the institutional, managerial, and financial capacity to ensure adequate project administration.

4. The City of Windom and EDA have not violated any Federal, State, or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.

5. The City of Windom and EDA commit tax increment generated by TIF District 1-17, interfund loans, and/or City's reserve funds for the required fifty percent (50%) local match.

6. Upon approval of its grant application by the Federal EDA, the City of Windom and/or EDA is authorized to enter into agreements for the above-referenced project; and the City of Windom and EDA certify that they will comply with all applicable laws and regulations as stated in all contract agreements.

7. The City Administrator, and/or Windom Mayor, and/or EDA Executive Director, individually or jointly as required, are hereby authorized, on behalf of the EDA and City of Windom, to execute such agreements as are necessary to implement the project on behalf of the EDA and the City of Windom, Minnesota.

Adopted this 2nd day of December, 2014.

\_\_\_\_\_  
Corey J. Maricle, Mayor

ATTEST: \_\_\_\_\_  
Steven Nasby, City Administrator

STATE OF MINNESOTA :  
SS  
COUNTY OF COTTONWOOD:

The undersigned, being the duly qualified and acting City Administrator of the City of Windom, Cottonwood County, Minnesota, hereby certifies that I have carefully reviewed the foregoing Resolution with the original thereof on file and of record in my office, and find the same to be a full, true and complete transcript of the Resolution adopted by the Windom City Council at its meeting on December 2, 2014.

DATED this \_\_\_\_\_ day of December, 2014.

\_\_\_\_\_  
Steven Nasby, City Administrator

Subscribed and sworn to before me this \_\_\_\_\_ day of December, 2014, by the said Steven Nasby.

\_\_\_\_\_  
Notary Public in and for the State of Minnesota



Windom, MN

# Expense Approval Report

By Fund

Payment Dates 11/13/2014 - 11/26/2014

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Fund: 100 - GENERAL</b>					
MN REVENUE	20141114A	11/14/2014	SALES TAX - OCT 2014	100-11500	-22.36
MN REVENUE	20141114A	11/14/2014	SALES TAX - OCT 2014	100-20202	14.68
					<u>-7.68</u>
<b>Activity: 41110 - Mayor &amp; Council</b>					
CITIZEN PUBLISHING CO	20141117	11/17/2014	ADVERTISING	100-41110-350	111.60
CITIZEN PUBLISHING CO	20141117	11/17/2014	ADVERTISING	100-41110-480	102.90
CONVENT. & VISTOR BUREAU	20141121	11/21/2014	LODGING TAX-RED CARPET IN	100-41110-491	561.87
					<u>776.37</u>
<b>Activity: 41310 - Administration</b>					
ROBIN SHAW	20141125	11/25/2014	EXPENSE-OFFICE REMODEL	100-41310-200	25.71
INDOFF, INC	2533366	11/04/2014	SUPPLIES	100-41310-200	27.94
INDOFF, INC	2537077	11/04/2014	SUPPLIES	100-41310-200	6.78
MANTRONICS MAILING SYSTE	33004	10/21/2014	CREDIT - RETURN POSTAGE	100-41310-200	-5.75
MANTRONICS MAILING SYSTE	33166	11/07/2014	SERVICE CONTRACT	100-41310-200	44.00
STAPLES ADVANTAGE	8031977571	11/18/2014	SUPPLIES-REPLACE WRONG T	100-41310-200	267.96
STAPLES ADVANTAGE	8032079670	11/18/2014	CREDIT-WRONG TONER RETU	100-41310-200	-263.45
COALITION OF GREATER MN	20141125	11/25/2014	REGISTRATION-STEVE NASBY	100-41310-308	150.00
STEVE NASBY	20141125	11/25/2014	EXPENSE-CGMC FALL CONFER	100-41310-331	285.95
CHELSIE CARLSON	20141125	11/25/2014	EXPENSE-OSA TRAINING	100-41310-331	155.93
STEVE NASBY	20141125A	11/25/2014	EXPENSE-MN ASSN COUNTIES	100-41310-331	86.24
TOSHIBA FINANCIAL SERVICES	264268855	11/18/2014	LEASE/MAINTENANCE CONTR	100-41310-401	21.70
RIVER VALLEY FITNESS	1115	11/26/2014	2014 WELLNESS EXPENSE	100-41310-480	175.00
WINDOM AREA HOSPITAL	20141125	11/25/2014	WELLNESS HEALTH SCREENIN	100-41310-480	210.00
					<u>1,188.01</u>
<b>Activity: 41910 - Building &amp; Zoning</b>					
CENTURY BUSINESS PRODUCT	250489	11/13/2014	SUPPLIES	100-41910-200	44.25
INDOFF, INC	2535685	11/04/2014	SUPPLIES	100-41910-200	35.13
					<u>79.38</u>
<b>Activity: 41940 - City Hall</b>					
MN ENERGY RESOURCES	20141119C	11/19/2014	HEATING #4069619-7 CITY OF	100-41940-383	367.50
HOMETOWN SANITATION SE	0000100696	11/04/2014	GARBAGE SERVICE - CITY HAL	100-41940-384	85.04
					<u>452.54</u>
<b>Activity: 42120 - Crime Control</b>					
MN WEST COLLEGE - CANBY	00183764	10/23/2014	TRAIING-L.NORELL	100-42120-308	250.00
VERIZON WIRELESS	9735070165	11/18/2014	SERVICE FOR LAP TOPS	100-42120-321	55.29
SECR REV FUND/CITY OF WD	20141126	11/26/2014	PETTY CASH -POLICE-POSTAG	100-42120-322	2.86
LEASE FINANCE PARTNERS	20141126	11/26/2014	LEASE -	100-42120-326	887.65
VERIZON WIRELESS	9735070165	11/18/2014	SERVICE FOR LAP TOPS	100-42120-326	81.40
VERIZON WIRELESS	9735070165	11/18/2014	SERVICE FOR LAP TOPS	100-42120-326	168.00
TOSHIBA FINANCIAL SERVICES	264268855	11/18/2014	LEASE/MAINTENANCE CONTR	100-42120-404	10.85
FLEET SERVICES DIVISION	2015040003	11/26/2014	SERVICE	100-42120-419	1,756.77
					<u>3,212.82</u>
<b>Activity: 42220 - Fire Fighting</b>					
INDOFF, INC	2535635	11/07/2014	SUPPLIES	100-42220-200	36.88
VERIZON WIRELESS	9735070165	11/18/2014	SERVICE FOR LAP TOPS	100-42220-321	81.39
ALPHA WIRELESS - MANKATO	673429	11/17/2014	SERVICE	100-42220-323	148.00
CITIZEN PUBLISHING CO	20141117	11/17/2014	ADVERTISING	100-42220-350	676.00
TOSHIBA FINANCIAL SERVICES	264268855	11/18/2014	LEASE/MAINTENANCE CONTR	100-42220-404	17.36
VERIZON WIRELESS	9735070165	11/18/2014	SERVICE FOR LAP TOPS	100-42220-404	10.02
					<u>969.65</u>

## Expense Approval Report

Payment Dates: 11/13/2014 - 11/26/2014

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Activity: 43100 - Streets</b>					
COUNTRY PRIDE SERVICE	20141117	11/17/2014	MAINTENANCE	100-43100-212	278.25
LOCATORS & SUPPLIES, INC	0229445-IN	11/21/2014	MAINTENANCE	100-43100-215	55.36
LOCATORS & SUPPLIES, INC	0229247-IN	11/13/2014	MAINTENANCE	100-43100-217	93.12
MCLAUGHLIN & SCHULZ, INC	009403	11/13/2014	MAINTENANCE	100-43100-224	222.71
HOMETOWN SANITATION SE	0000100697	11/03/2014	GARBAGE SERVICE-STREET DE	100-43100-384	84.73
HOMETOWN SANITATION SE	0000100698	11/03/2014	GARBAGE SERVICE-SQUARE	100-43100-384	46.12
JERRY'S REPAIR	8215	11/17/2014	MAINTENANCE	100-43100-404	63.10
PAUL MARSH	20141125	11/25/2014	SERVICE-MAINTENANCE	100-43100-405	42.00
PAUL MARSH	20141125A	11/25/2014	SERVICE-MAINTENANCE	100-43100-405	50.00
MN ENERGY RESOURCES	20141118	11/18/2014	HEATING #4090846-9 ST GAR	100-43100-409	95.51
WINDOM AREA HOSPITAL	239209057	11/14/2014	SERVICE #30005293	100-43100-480	35.00
<b>Activity 43100 - Streets Total:</b>					<b>1,065.90</b>
<b>Activity: 45120 - Recreation</b>					
MN RECREATION & PARK ASS	20141125	11/25/2014	2015 DUES	100-45120-217	92.00
TOSHIBA FINANCIAL SERVICES	264268855	11/18/2014	LEASE/MAINTENANCE CONTR	100-45120-217	10.85
<b>Activity 45120 - Recreation Total:</b>					<b>102.85</b>
<b>Activity: 45202 - Park Areas</b>					
WINDOM AUTO VALU	20141126	11/26/2014	CREDIT - FROM LAST STMT PA	100-45202-211	-0.98
WINDOM AUTO VALU	34073791	11/25/2014	MAINTENANCE	100-45202-211	20.94
COUNTRY PRIDE SERVICE	20141117	11/17/2014	MAINTENANCE	100-45202-212	251.25
<b>Activity 45202 - Park Areas Total:</b>					<b>271.21</b>
<b>Fund 100 - GENERAL Total:</b>					<b>8,111.05</b>
<b>Fund: 211 - LIBRARY</b>					
<b>Activity: 45501 - Library</b>					
INDOFF, INC	2535696	11/13/2014	SUPPLIES	211-45501-211	34.98
DEMCO	5445549	11/13/2014	SUPPLIES #222363000	211-45501-211	134.14
PLUM CREEK LIBRARY	IV23807	11/14/2014	SUPPLIES	211-45501-211	21.00
TOSHIBA FINANCIAL SERVICES	264268855	11/18/2014	LEASE/MAINTENANCE CONTR	211-45501-217	5.42
KDOM RADIO	KDOM0788141034112	11/19/2014	ADVERTISING-LIBRARY	211-45501-350	79.00
MN ENERGY RESOURCES	20141126	11/26/2014	HEATING #4081276-0 LIBRAR	211-45501-383	112.22
INGRAM	2014111914	11/19/2014	BOOKS #2004243	211-45501-435	875.94
GALE	53546418	11/13/2014	BOOKS	211-45501-435	45.73
MICROMARKETING	541299	11/13/2014	BOOKS	211-45501-435	211.98
MICROMARKETING	548682	11/26/2014	BOOKS	211-45501-435	85.00
<b>Activity 45501 - Library Total:</b>					<b>1,605.41</b>
<b>Fund 211 - LIBRARY Total:</b>					<b>1,605.41</b>
<b>Fund: 225 - AIRPORT</b>					
<b>Activity: 45127 - Airport</b>					
SOUTHWEST MN BROADBAN	20141125	11/25/2014	SERVICE	225-45127-321	25.55
<b>Activity 45127 - Airport Total:</b>					<b>25.55</b>
<b>Fund 225 - AIRPORT Total:</b>					<b>25.55</b>
<b>Fund: 230 - POOL</b>					
<b>Activity: 45124 - Pool</b>					
MN RECREATION & PARK ASS	20141125	11/25/2014	2015 DUES	230-45124-217	92.00
TOSHIBA FINANCIAL SERVICES	264268855	11/18/2014	LEASE/MAINTENANCE CONTR	230-45124-217	5.42
<b>Activity 45124 - Pool Total:</b>					<b>97.42</b>
<b>Fund 230 - POOL Total:</b>					<b>97.42</b>
<b>Fund: 235 - AMBULANCE</b>					
<b>Activity: 42153 - Ambulance</b>					
MANTRONICS MAILING SYSTE	33166	11/07/2014	SERVICE CONTRACT	235-42153-200	44.00
HEATHER PAULSON	20141121	11/21/2014	EXPENSE - CLOTHING	235-42153-218	189.95
WINDOM AREA HOSPITAL	20141119	11/19/2014	NURSING SERVICE	235-42153-312	3,124.70
VERIZON WIRELESS	9735070165	11/18/2014	SERVICE FOR LAP TOPS	235-42153-321	81.39
ALPHA WIRELESS - MANKATO	673390	11/17/2014	SERVICE	235-42153-323	280.00
EXPERT T BILLING	1728	11/13/2014	SERVICE	235-42153-326	1,632.00
BUCKWHEAT JOHNSON	20141125	11/25/2014	EXPENSE	235-42153-334	88.65

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
KATE AXFORD	20141125	11/25/2014	EXPENSE	235-42153-334	83.01
KIM POWERS	20141125	11/25/2014	EXPENSE	235-42153-334	10.71
TIM HACKER	20141125	11/25/2014	EXPENSE	235-42153-334	42.59
APRIL HARRINGTON	20141125	11/25/2014	EXPENSE	235-42153-334	25.58
PAPIK MOTORS	297163	11/14/2014	MAINTENANCE	235-42153-405	189.55
<b>Activity 42153 - Ambulance Total:</b>					<b>5,792.13</b>
<b>Fund 235 - AMBULANCE Total:</b>					<b>5,792.13</b>

**Fund: 250 - EDA GENERAL**

**Activity: 46520 - EDA**

CITIZEN PUBLISHING CO	20141117	11/17/2014	ADVERTISING	250-46520-200	20.00
CENTURY BUSINESS PRODUCT	250489	11/13/2014	SUPPLIES	250-46520-200	132.76
INDOFF, INC	2535685	11/04/2014	SUPPLIES	250-46520-200	15.14
MANTRONICS MAILING SYSTE	33166	11/07/2014	SERVICE CONTRACT	250-46520-200	44.00
EHLERS & ASSOC., INC.	66066	11/17/2014	SERVICE-TIF 1-17 -USE OF PR	250-46520-301	102.50
CITIZEN PUBLISHING CO	20141117	11/17/2014	ADVERTISING	250-46520-340	75.65
WINDOM AREA CHAMBER OF	981	11/26/2014	EXPENSE - CAREER FAIR	250-46520-340	2,340.84
CITIZEN PUBLISHING CO	20141117	11/17/2014	ADVERTISING	250-46520-350	79.50
BUILDING SPRINKLER INC.	62022	11/07/2014	SERVICE	250-46520-402	318.78
WORTHINGTON DAILY GLOBE	20141114	11/14/2014	SUBSCRIPTION #177922276	250-46520-433	184.20
WINDOM AREA CHAMBER OF	20141126	11/26/2014	ANNUAL MEMBERSHIP - EDA	250-46520-433	260.00
EDAM	20141126	11/26/2014	DUES	250-46520-433	250.00
SECR REV FUND/CITY OF WD	20141126	11/26/2014	PETTY CASH -EDA - POP	250-46520-438	4.00
WINDOM AREA CHAMBER OF	981	11/26/2014	EXPENSE - CAREER FAIR	250-46520-480	300.00
WINDOM AREA CHAMBER OF	981	11/26/2014	EXPENSE - CAREER FAIR	250-46520-480	218.87
WINDOM AREA CHAMBER OF	981	11/26/2014	EXPENSE - CAREER FAIR	250-46520-480	229.00
<b>Activity 46520 - EDA Total:</b>					<b>4,575.24</b>
<b>Fund 250 - EDA GENERAL Total:</b>					<b>4,575.24</b>

**Fund: 262 - TIF 1-2 PAMIDA**

**Activity: 46530 - TIF Districts**

WENCK ASSOCIATES, INC.	20141125	11/25/2014	RIVER BEND CENTER PHASE II	262-46530-303	1,363.40
M R PAVING & EXCAVATING I	20141119	11/19/2014	N REDDING AVE EXTENSION-P	262-46530-592	20,187.50
<b>Activity 46530 - TIF Districts Total:</b>					<b>21,550.90</b>
<b>Fund 262 - TIF 1-2 PAMIDA Total:</b>					<b>21,550.90</b>

**Fund: 601 - WATER**

MN REVENUE	20141114A	11/14/2014	SALES TAX - OCT 2014	601-20202	5.16
					<b>5.16</b>

**Activity: 49400 - Water**

INDOFF, INC	2518191	11/26/2014	SUPPLIES	601-49400-200	317.92
INDOFF, INC	2535693	11/04/2014	SUPPLIES	601-49400-200	194.50
MANTRONICS MAILING SYSTE	33166	11/07/2014	SERVICE CONTRACT	601-49400-200	44.00
WINDOM AREA HOSPITAL	239209057	11/14/2014	SERVICE #30005293	601-49400-310	35.00
GOPHER STATE ONE CALL	126373	11/07/2014	LOCATES	601-49400-321	18.48
SOURCE ONE SOLUTIONS, LLC	4523A	11/18/2014	POSTAGE	601-49400-322	246.26
SOURCE ONE SOLUTIONS, LLC	4523	11/18/2014	UTILITY BILL SERVICES	601-49400-326	811.39
CITIZEN PUBLISHING CO	20141117	11/17/2014	ADVERTISING	601-49400-340	167.40
MN ENERGY RESOURCES	20141125D	11/25/2014	HEATING #4095252-5 WATER	601-49400-383	572.66
AUTOMATIC SYSTEMS CO	200014	11/19/2014	MAINTENANCE	601-49400-402	1,296.89
TOSHIBA FINANCIAL SERVICES	264268855	11/18/2014	LEASE/MAINTENANCE CONTR	601-49400-404	21.70
CONTINENTAL RESEACH COR	412472-CRC-2	11/14/2014	MAINTENANCE	601-49400-404	112.35
CONTINENTAL RESEACH COR	412472-CRC-4	11/19/2014	MAINTENANCE	601-49400-404	37.58
LYNETTE YONKER	615405	11/26/2014	SERVICE	601-49400-404	15.00
DAKOTA SUPPLY GROUP	8882105	11/13/2014	ITRON UPGRADE	601-49400-404	867.47
ANTHONY NICHOLS	557657	11/14/2014	SERVICE-1153 MILLER AVE	601-49400-408	150.00
HD SUPPLY WATERWORKS LT	D102413	11/17/2014	MAINTENANCE	601-49400-408	445.31
HD SUPPLY WATERWORKS LT	D215785	11/17/2014	MAINTENANCE	601-49400-480	155.67
<b>Activity 49400 - Water Total:</b>					<b>5,509.58</b>
<b>Fund 601 - WATER Total:</b>					<b>5,514.74</b>

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Fund: 602 - SEWER</b>					
<b>Activity: 49450 - Sewer</b>					
INDOFF, INC	2518191	11/26/2014	SUPPLIES	602-49450-200	317.92
INDOFF, INC	2535693	11/04/2014	SUPPLIES	602-49450-200	194.50
INDOFF, INC	2535708	11/04/2014	SUPPLIES	602-49450-200	37.90
MANTRONICS MAILING SYSTE	33166	11/07/2014	SERVICE CONTRACT	602-49450-200	44.00
HAWKINS, INC	3661782	11/07/2014	CHEMICALS	602-49450-216	276.50
MIKE HAUGEN	20141126	11/26/2014	EXPENSE-BOOTS	602-49450-217	50.00
MN VALLEY TESTING	726547	10/28/2014	TESTING	602-49450-310	285.20
MN VALLEY TESTING	726736	11/03/2014	TESTING	602-49450-310	120.00
MN VALLEY TESTING	726748	11/03/2014	TESTING	602-49450-310	158.00
MN VALLEY TESTING	726749	11/03/2014	TESTING	602-49450-310	118.60
MN VALLEY TESTING	726822	10/29/2014	TESTING	602-49450-310	35.00
MN VALLEY TESTING	727333	11/03/2014	TESTING	602-49450-310	238.00
GOPHER STATE ONE CALL	126373	11/07/2014	LOCATES	602-49450-321	18.49
SOURCE ONE SOLUTIONS, LLC	4523A	11/18/2014	POSTAGE	602-49450-322	246.26
SOURCE ONE SOLUTIONS, LLC	4523	11/18/2014	UTILITY BILL SERVICES	602-49450-326	811.39
MN ENERGY RESOURCES	20141119	11/19/2014	HEATING #4335469-5 CITY OF	602-49450-383	16.36
MN ENERGY RESOURCES	20141119A	11/19/2014	HEATING #4325313-7 CITY OF	602-49450-383	50.36
MN ENERGY RESOURCES	20141125B	11/25/2014	HEATING #4222768-6 CITY OF	602-49450-383	23.90
HOMETOWN SANITATION SE	0000100700	11/04/2014	GARBAGE SERVICE - WASTEW	602-49450-384	85.04
TOSHIBA FINANCIAL SERVICES	264268855	11/18/2014	LEASE/MAINTENANCE CONTR	602-49450-404	17.37
COLBERT'S SERVICES	2887	11/19/2014	MAINTENANCE	602-49450-404	360.22
CONTINENTAL RESEACH COR	412472-CRC-2	11/14/2014	MAINTENANCE	602-49450-404	112.35
CONTINENTAL RESEACH COR	412472-CRC-3	11/19/2014	MAINTENANCE	602-49450-404	59.58
DICKS WELDING INC	59520	11/12/2014	MAINTENANCE	602-49450-404	493.66
DICKS WELDING INC	59548	11/12/2014	MAINTENANCE	602-49450-404	488.52
LYNETTE YONKER	615405	11/26/2014	SERVICE	602-49450-404	45.00
DAKOTA SUPPLY GROUP	8882105	11/13/2014	ITRON UPGRADE	602-49450-404	867.47
AUTOMATIC SYSTEMS CO	200014	11/19/2014	MAINTENANCE	602-49450-408	864.59
<b>Activity 49450 - Sewer Total:</b>					<b>6,436.18</b>
<b>Fund 602 - SEWER Total:</b>					<b>6,436.18</b>
<b>Fund: 604 - ELECTRIC</b>					
TELECOM FUND	20141118	11/18/2014	MONTHLY TRANSFERS-UTIL T	604-11500	8.74
MARY HUEBERT	20141125A	11/25/2014	REFUND -STATEMENT CREDIT	604-11500	6.45
WESCO DISTRIBUTION, INC	683005	11/05/2014	ELECTRIC INVENTORY	604-14200	272.18
ODDSON UNDERGROUND INC	2014-107	11/19/2014	ELECTRIC NEW CONSTRUCTIO	604-16300	2,002.00
DAKOTA SUPPLY GROUP	8878685	11/03/2014	NEW METERS	604-16400	5,946.01
DAKOTA SUPPLY GROUP	8903073	11/03/2014	NEW METERS	604-16400	5,850.77
DAKOTA SUPPLY GROUP	8934044	11/14/2014	ELECTRIC NEW METERS	604-16400	5,850.77
MN REVENUE	20141114A	11/14/2014	SALES TAX - OCT 2014	604-20202	15,347.00
MUSIC STREET	20141114	11/14/2014	REFUND -UTILITY PREPAYME	604-22000	300.00
ELECTRIC FUND	20141121	11/21/2014	UTIL PREPAY-RILEY ARMENDA	604-22000	26.05
MARY HUEBERT	20141125	11/25/2014	REFUND - UTILITY PREPAYME	604-22000	300.00
RILEY ARMENDARIZ	20141125	11/25/2014	REFUND - BAL OF UTILITY PRE	604-22000	273.95
					<b>36,183.92</b>
<b>Activity: 49550 - Electric</b>					
MANTRONICS MAILING SYSTE	33166	11/07/2014	SERVICE CONTRACT	604-49550-200	44.00
CENTRAL MINNESOTA MUNIC	4663	11/13/2014	TRANSMISSION	604-49550-263	79,625.27
CENTRAL MINNESOTA MUNIC	4663	11/13/2014	ENERGY	604-49550-263	127,657.70
DEPARTMENT OF ENERGY	BFFB000801014	11/07/2014	POWER COST	604-49550-263	85,561.38
MN MUNICIPAL UTILITIES ASS	44064	11/26/2014	REGISTRATION-BRENT BROW	604-49550-308	440.00
GOPHER STATE ONE CALL	126373	11/07/2014	LOCATES	604-49550-321	18.49
SECR REV FUND/CITY OF WD	20141126	11/26/2014	PETTY CASH -ELECTRIC - POST	604-49550-322	5.13
SOURCE ONE SOLUTIONS, LLC	4523A	11/18/2014	POSTAGE	604-49550-322	246.26
SOURCE ONE SOLUTIONS, LLC	4523	11/18/2014	UTILITY BILL SERVICES	604-49550-326	1,673.49
MARV GRUNIG	20141114	11/14/2014	EXPENSE-CMMPA DIRECTOR'	604-49550-331	78.40
MN ENERGY RESOURCES	20141125E	11/25/2014	HEATING #4355412-0 CITY OF	604-49550-383	41.16
HOMETOWN SANITATION SE	0000100701	11/07/2014	GARBAGE SERVICE-ELECTRIC	604-49550-384	84.75

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
TOSHIBA FINANCIAL SERVICES	264268855	11/18/2014	LEASE/MAINTENANCE CONTR	604-49550-404	21.70
DAKOTA SUPPLY GROUP	8882105	11/13/2014	ITRON UPGRADE	604-49550-404	867.47
BRAD BUSSA	20141126	11/26/2014	EXPENSE-CLEANING	604-49550-406	184.60
RETROFIT RECYCLING, INC	0075342-IN	11/07/2014	SUPPLIES	604-49550-450	462.09
AG BUILDER OF SOUTHERN M	20141121	11/21/2014	ENERGY REBATE	604-49550-450	2,536.60
CENTRAL MINNESOTA MUNIC	4678	11/13/2014	CIP MONTHLY ASSESSMENT	604-49550-450	2,140.00
DAKOTA SUPPLY GROUP	8934042	11/13/2014	SERVICE-MAINTENANCE	604-49550-450	168.86
MN REVENUE	20141114A	11/14/2014	SALES TAX - OCT 2014	604-49550-460	41.25
BANK MIDWEST	20141126	11/26/2014	NSF-MARIA HIDALGO-ELECTRI	604-49550-480	92.74
<b>Activity 49550 - Electric Total:</b>					<b>301,991.34</b>
<b>Fund 604 - ELECTRIC Total:</b>					<b>338,175.26</b>
<b>Fund: 609 - LIQUOR STORE</b>					
MN REVENUE	20141114A	11/14/2014	SALES TAX - OCT 2014	609-20202	11,964.00
					<b>11,964.00</b>

## Activity: 49751 - Liquor Store

MANTRONICS MAILING SYSTE	33166	11/07/2014	SERVICE CONTRACT	609-49751-200	44.00
GOPHER ALARMS	35975	11/03/2014	SERVICE	609-49751-217	51.30
ENVIROMASTER, INC	516927	11/07/2014	SERVICE	609-49751-217	40.88
WIRTZ BEVERAGE MN WINE	1080243458	10/27/2014	MERCHANDISE	609-49751-251	627.26
WIRTZ BEVERAGE MN WINE	1080249151	11/07/2014	MERCHANDISE	609-49751-251	2,761.70
SOUTHERN WINE & SPIRITS O	1219597	11/03/2014	MERCHANDISE	609-49751-251	667.12
PHILLIPS WINE & SPIRITS	200444	10/24/2014	CREDIT - MERCHANDISE	609-49751-251	-7.71
PHILLIPS WINE & SPIRITS	2693789	11/07/2014	MERCHANDISE	609-49751-251	1,883.79
JOHNSON BROS.	5014013	11/03/2014	MERCHANDISE	609-49751-251	1,189.01
WIRTZ BEVERAGE MN WINE	1080243458	10/27/2014	MERCHANDISE	609-49751-252	21.15
BEVERAGE WHOLESALERS	20456	11/17/2014	CREDIT - MERCHANDISE	609-49751-252	-88.00
BEVERAGE WHOLESALERS	20475	11/17/2014	CREDIT - MERCHANDISE	609-49751-252	-40.00
HAGEN BEVERAGE DIST. INC.	269162	11/17/2014	MERCHANDISE	609-49751-252	8,760.90
HAGEN BEVERAGE DIST. INC.	269262	11/21/2014	MERCHANDISE	609-49751-252	-4.00
HAGEN BEVERAGE DIST. INC.	269355	11/21/2014	MERCHANDISE	609-49751-252	3,738.05
BEVERAGE WHOLESALERS	526272	11/17/2014	MERCHANDISE	609-49751-252	4,393.97
BEVERAGE WHOLESALERS	527144	11/21/2014	MERCHANDISE	609-49751-252	5,701.58
VINOCOPIA, INC	0110091-IN	11/03/2014	MERCHANDISE	609-49751-253	421.00
WIRTZ BEVERAGE MN WINE	1080249151	11/07/2014	MERCHANDISE	609-49751-253	120.00
SOUTHERN WINE & SPIRITS O	1219598	11/03/2014	MERCHANDISE	609-49751-253	545.28
INDIAN ISLAND WINERY	2247	11/21/2014	MERCHANDISE	609-49751-253	447.36
PHILLIPS WINE & SPIRITS	2690066	11/03/2014	MERCHANDISE	609-49751-253	80.00
PHILLIPS WINE & SPIRITS	2693790	11/07/2014	MERCHANDISE	609-49751-253	714.60
JOHNSON BROS.	5014014	11/03/2014	MERCHANDISE	609-49751-253	2,026.52
PAUSTIS & SONS	8473907-IN	11/13/2014	MERCHANDISE	609-49751-253	542.00
COCA-COLA BOTTLING COMP	0438508515	11/07/2014	MERCHANDISE	609-49751-254	250.80
WIRTZ BEVERAGE MN WINE	1080243458	10/27/2014	MERCHANDISE	609-49751-254	25.51
WIRTZ BEVERAGE MN WINE	1080249151	11/07/2014	MERCHANDISE	609-49751-254	59.13
AH HERMEL COMPANY	467104	11/03/2014	MERCHANDISE	609-49751-254	173.20
PBC - PEPSI BEVERAGES COM	87591207	11/03/2014	MERCHANDISE	609-49751-254	209.95
AH HERMEL COMPANY	C40106	11/03/2014	CREDIT - MERCHANDISE	609-49751-254	-21.33
AH HERMEL COMPANY	467104	11/03/2014	MERCHANDISE	609-49751-256	377.54
HAGEN BEVERAGE DIST. INC.	269162	11/17/2014	MERCHANDISE	609-49751-259	76.25
HAGEN BEVERAGE DIST. INC.	269355	11/21/2014	MERCHANDISE	609-49751-259	19.55
BEVERAGE WHOLESALERS	527144	11/21/2014	MERCHANDISE	609-49751-259	35.80
VINOCOPIA, INC	0110091-IN	11/03/2014	MERCHANDISE	609-49751-333	14.00
WIRTZ BEVERAGE MN WINE	1080243458	10/27/2014	MERCHANDISE	609-49751-333	14.95
WIRTZ BEVERAGE MN WINE	1080249151	11/07/2014	MERCHANDISE	609-49751-333	80.17
SOUTHERN WINE & SPIRITS O	1219597	11/03/2014	MERCHANDISE	609-49751-333	14.00
SOUTHERN WINE & SPIRITS O	1219598	11/03/2014	MERCHANDISE	609-49751-333	14.00
PHILLIPS WINE & SPIRITS	2690066	11/03/2014	MERCHANDISE	609-49751-333	1.67
PHILLIPS WINE & SPIRITS	2693789	11/07/2014	MERCHANDISE	609-49751-333	23.38
PHILLIPS WINE & SPIRITS	2693790	11/07/2014	MERCHANDISE	609-49751-333	16.70
AH HERMEL COMPANY	467104	11/03/2014	MERCHANDISE	609-49751-333	3.95

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
JOHNSON BROS.	5014013	11/03/2014	MERCHANDISE	609-49751-333	18.37
JOHNSON BROS.	5014014	11/03/2014	MERCHANDISE	609-49751-333	78.49
PAUSTIS & SONS	8473907-IN	11/13/2014	MERCHANDISE	609-49751-333	10.50
CITIZEN PUBLISHING CO	20141117	11/17/2014	ADVERTISING	609-49751-340	81.00
MN ENERGY RESOURCES	20141125	11/25/2014	HEATING #4290426-8 RIVER B	609-49751-383	48.33
HOMETOWN SANITATION SE	0000100699	11/07/2014	GARBAGE SERVICE-RIVER BEN	609-49751-384	48.06
TOSHIBA FINANCIAL SERVICES	264268855	11/18/2014	LEASE/MAINTENANCE CONTR	609-49751-404	21.70
BANK MIDWEST	20141126B	11/26/2014	NSF-THOMAS NELSON-RIVER	609-49751-480	56.00
<b>Activity 49751 - Liquor Store Total:</b>					<b>36,389.43</b>
<b>Fund 609 - LIQUOR STORE Total:</b>					<b>48,353.43</b>

**Fund: 614 - TELECOM**

ELECTRIC FUND	20141118	11/18/2014	MONTHLY TRANSFERS-TEL TO	614-11500	646.76
MARIA TORRES	20141118	11/18/2014	REFUND - STATEMENT CREDI	614-11500	11.36
MILDRED NICKEL	20141118	11/18/2014	REFUND - STATEMENT CREDI	614-11500	5.36
SMITH APPLIANCE SERVICE	20141118	11/18/2014	REFUND - STATEMENT CREDI	614-11500	2.17
PAT HEDQUIST & TERI SCOTT	20141118	11/18/2014	REFUND - STATEMENT CREDI	614-11500	19.15
SARAH LAMAACK	20141118	11/18/2014	REFUND - STATEMENT CREDI	614-11500	11.58
LORRAINE FINSTAD TUFFS	20141118	11/18/2014	REFUND - STATEMENT CREDI	614-11500	13.42
JUDY SLOMA	20141119	11/19/2014	REFUND - STATEMENT CREDI	614-11500	4.26
LOOSBROCK DIGGING SERVIC	20141121	11/21/2014	CAPITAL PROJECT HEADEND	614-16300	375.00
GOLDFIELD TELECOM LC	51085	11/14/2014	CAPITAL-HEADEND	614-16300	41,436.32
BUFFALO RIDGE CONCRETE, I	AD218719	11/14/2014	CAPITAL-HEADEND	614-16300	322.00
MN REVENUE	20141114A	11/14/2014	SALES TAX - OCT 2014	614-20202	6,901.00
					<b>49,748.38</b>

**Activity: 49870 - Telecom**

SECR REV FUND/CITY OF WD	20141126	11/26/2014	PETTY CASH - TELECOM - OFFI	614-49870-200	12.81
MANTRONICS MAILING SYSTE	33166	11/07/2014	SERVICE CONTRACT	614-49870-200	44.00
NEW STAR SALES & SERVICE	43171	11/25/2014	SERVICE	614-49870-200	37.41
B & B IMC, LLC	D10451282	11/21/2014	SERVICE-MAINTENANCE	614-49870-227	278.00
NATIONAL CABLE TV COOP	SI-419668	11/25/2014	SERVICE	614-49870-227	1,251.46
CINNAMON MUELLER	30700	11/13/2014	SERVICE #1502.001	614-49870-304	144.00
COMMUNITY AGENCY	6208	11/13/2014	OMAHA PROJECT	614-49870-304	1,183.33
SOURCE ONE SOLUTIONS, LLC	4523B	11/18/2014	PROGRAMMING TV ANYWHE	614-49870-313	500.00
GOPHER STATE ONE CALL	126373	11/07/2014	LOCATES	614-49870-321	18.49
SOURCE ONE SOLUTIONS, LLC	4523A	11/18/2014	POSTAGE	614-49870-322	246.24
SOURCE ONE SOLUTIONS, LLC	4523	11/18/2014	UTILITY BILL SERVICES	614-49870-326	1,774.91
NEUSTAR, INC.	L-0000012725	11/25/2014	SERVICE	614-49870-326	33.75
SOUTHWEST MN BROADBAN	CALIX.14	11/25/2014	EXPENSE-CALIX	614-49870-331	659.49
HY-VEE, INC.	20141117	11/17/2014	MERCHANDISE	614-49870-334	5.85
SUBWAY	20141125	11/25/2014	EXPENSE	614-49870-334	35.59
KDOM RADIO	KDOM0073141034110	11/13/2014	ADVERTISING-WINDOM NET	614-49870-340	299.00
MN ENERGY RESOURCES	20141125A	11/25/2014	HEATING #4098343-9 TELECO	614-49870-383	19.86
HOMETOWN SANITATION SE	0000100702	11/04/2014	GARBAGE SERVICE - TELECOM	614-49870-384	73.92
TOSHIBA FINANCIAL SERVICES	264268855	11/18/2014	LEASE/MAINTENANCE CONTR	614-49870-404	32.55
SABRE INDUSTRIES SITE SOLU	339282	11/04/2014	SERVICE-MAINTENANCE	614-49870-404	224.72
CENTURY LINK - LIS ACCTS	407517	11/21/2014	DIRECTORY LISTINGS	614-49870-441	232.03
CENTURY LINK - LIS ACCTS	408898	11/21/2014	DIRECTORY LISTING	614-49870-441	190.94
BLUEHIGHWAYS	012-101014	11/19/2014	SUBSCRIBER	614-49870-442	246.92
MLB NETWORK	045333	11/19/2014	SUBSCRIBER	614-49870-442	1,008.90
BBC WORLDWIDE AMERICA I	090517	11/14/2014	SUBSCRIBER	614-49870-442	85.14
DISCOVERY DIGITAL NETWOR	20141113	11/13/2014	SUBSCRIBER	614-49870-442	149.89
HUBBARD BROADCASTING IN	20141113	11/13/2014	SUBSCRIBER	614-49870-442	1,324.80
DISH NETWORK	20141121	11/21/2014	SERVICE #8255-2900-1001-18	614-49870-442	3,400.00
RFD TV	2114-1708	11/19/2014	SUBSCRIBER	614-49870-442	438.08
DISPLAY SYSTEMS INTERNATI	22665	11/04/2014	SERVICE	614-49870-442	163.88
KARE GANNETT CO., INC	387-1042	11/18/2014	SUBSCRIBER	614-49870-442	2,448.00
TOWER DISTRIBUTION COMP	392148	11/14/2014	SUBSCRIBER	614-49870-442	530.50
OWN LLC	4765425	11/13/2014	SUBSCRIBER	614-49870-442	81.20
HUB TELEVISION NETWORKS	4765924	11/13/2014	SUBSCRIBER	614-49870-442	38.51

Expense Approval Report

Payment Dates: 11/13/2014 - 11/26/2014

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SHOWTIME NETWORKS INC	9002731-1014	11/14/2014	SUBSCRIBER	614-49870-442	503.52
BTN - BIG TEN NETWORK	H89626	11/13/2014	SUBSCRIBER	614-49870-442	4,115.25
DREAM HOST WEB HOSTING	20141121	11/21/2014	SERVICE OCT 26 - NOV 25	614-49870-444	139.00
SDN COMMUNICATIONS	0609-11-2014	11/14/2014	SERVICE	614-49870-445	2,839.79
E-911 - INDEPENDENT EMERG	20141113	11/13/2014	SERVICE	614-49870-445	40.00
ZAYO BANDWIDTH	20141114	11/14/2014	SERVICE #114184-002376	614-49870-445	3,268.78
COGENT COMMUNICATIONS,	20141113	11/13/2014	SERVICE #CITYOFWIO0001	614-49870-447	1,750.00
HURRICANE ELECTRIC LLC	9784192-IN	11/13/2014	SERVICE	614-49870-447	2,600.00
GOLDEN WEST TECH & INT SO	141010417	11/04/2014	SERVICE #990802522	614-49870-448	47.70
JEREMY ROLFES	20141113	11/13/2014	INTERNET EXPENSE	614-49870-448	50.94
CENTURY LINK	L040021021-14299	11/13/2014	TELEPHONE 507-L04-0021-02	614-49870-448	68.33
ONVOY VOICE SERVICES	141103008508	11/13/2014	SERVICE #001555600262	614-49870-451	1,418.51
ONVOY VOICE SERVICES	141103009017	11/13/2014	SERVICE #001553603305	614-49870-451	5,624.04
MN REVENUE	20141114A	11/14/2014	SALES TAX - OCT 2014	614-49870-460	30.27
SW/WC SERVICE COOPERATIV	20141118	11/18/2014	USAC "BEAR" PAYMENT	614-49870-480	2,694.09
BANK MIDWEST	20141121	11/21/2014	NSF-MARY LOU PETERSON-TE	614-49870-480	25.26
BANK MIDWEST	20141121A	11/21/2014	NSF-DAVID MEYERS -TELECO	614-49870-480	96.62
BANK MIDWEST	20141126A	11/26/2014	NSF-MARIA HIDALGO-TELECO	614-49870-480	37.95
<b>Activity 49870 - Telecom Total:</b>					<b>42,564.22</b>
<b>Fund 614 - TELECOM Total:</b>					<b>92,312.60</b>

Fund: 615 - ARENA

Activity: 49850 - Arena

MANTRONICS MAILING SYSTE	33166	11/07/2014	SERVICE CONTRACT	615-49850-200	44.00
TOSHIBA FINANCIAL SERVICES	264268855	11/18/2014	LEASE/MAINTENANCE CONTR	615-49850-217	19.53
MN ENERGY RESOURCES	20141125C	11/25/2014	HEATING #4070858-8 ARENA	615-49850-383	412.51
HOMETOWN SANITATION SE	0000100703	11/03/2014	GARBAGE SERVICE-ARENA	615-49850-384	130.88
SHOPKO STORES OPERATING	05484	11/25/2014	SUPPLIES #900000046130010	615-49850-402	16.87
BLUE LINE SHARPENING & SA	147936	11/05/2014	MAINTENANCE	615-49850-404	288.00
CARQUEST AUTO PARTS STOR	2789-276964	11/21/2014	MAINTENANCE	615-49850-404	4.41
CARQUEST AUTO PARTS STOR	2789-277817	11/21/2014	MAINTENANCE	615-49850-404	15.02
DICKS WELDING INC	60399	11/21/2014	MAINTENANCE	615-49850-409	3.00
MN RECREATION & PARK ASS	20141125	11/25/2014	2015 DUES	615-49850-433	93.00
MN REVENUE	20141114A	11/14/2014	SALES TAX - OCT 2014	615-49850-460	226.00
<b>Activity 49850 - Arena Total:</b>					<b>1,253.22</b>
<b>Fund 615 - ARENA Total:</b>					<b>1,253.22</b>

Fund: 617 - M/P CENTER

MN REVENUE	20141114A	11/14/2014	SALES TAX - OCT 2014	617-20202	56.18
<b>56.18</b>					

Activity: 49860 - M/P Center

MANTRONICS MAILING SYSTE	33166	11/07/2014	SERVICE CONTRACT	617-49860-200	44.00
SECR REV FUND/CITY OF WD	20141126	11/26/2014	PETTY CASH - MULTI PURPOS	617-49860-261	5.00
CITIZEN PUBLISHING CO	20141117	11/17/2014	ADVERTISING	617-49860-340	275.88
MN ENERGY RESOURCES	20141119B	11/19/2014	HEATING #4271541-7 COMM	617-49860-383	377.66
HOMETOWN SANITATION SE	0000100704	11/03/2014	GARBAGE SERVICE-COMM CE	617-49860-384	103.03
TOSHIBA FINANCIAL SERVICES	264268855	11/18/2014	LEASE/MAINTENANCE CONTR	617-49860-404	10.85
WINDOM FIRE & SAFETY	5528	11/14/2014	SERVICE	617-49860-404	36.00
GDF ENTERPRISES, INC	A7386	11/21/2014	MAINTENANCE	617-49860-404	11.29
MN REVENUE	20141114A	11/14/2014	SALES TAX - OCT 2014	617-49860-460	534.82
<b>Activity 49860 - M/P Center Total:</b>					<b>1,398.53</b>
<b>Fund 617 - M/P CENTER Total:</b>					<b>1,454.71</b>

Fund: 700 - PAYROLL

Internal Revenue Service-Payr	INV0000400	11/14/2014	Federal Tax Withholding	700-21701	9,907.44
Internal Revenue Service-Payr	INV0000404	11/14/2014	Federal Tax Withholding	700-21701	4,287.07
Minnesota Department of Re	INV0000399	11/14/2014	State Withholding	700-21702	4,299.77
Minnesota Department of Re	INV0000403	11/14/2014	State Withholding	700-21702	1,919.26
Internal Revenue Service-Payr	INV0000401	11/14/2014	Social Security	700-21703	11,410.70
Internal Revenue Service-Payr	INV0000405	11/14/2014	Social Security	700-21703	5,029.16
MN Pera	INV0000392	11/14/2014	PERA	700-21704	12,555.21

Expense Approval Report

Payment Dates: 11/13/2014 - 11/26/2014

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MN Pera	INV0000393	11/14/2014	PERA	700-21704	4,928.57
MN Pera	INV0000394	11/14/2014	PERA	700-21704	446.42
Minnesota State Deferred	INV0000395	11/14/2014	Deferred Compensation	700-21705	4,685.00
Minnesota State Deferred	INV0000396	11/14/2014	Deferred Roth	700-21705	750.00
Minnesota Child Support Pay	INV0000397	11/14/2014	Child Support Payment	700-21709	407.47
Internal Revenue Service-Payr	INV0000398	11/14/2014	Medicare Withholding	700-21711	3,191.18
Internal Revenue Service-Payr	INV0000402	11/14/2014	Medicare Withholding	700-21711	1,176.22
SELECTACCOUNT	20141119	11/19/2014	FLEX SPENDING	700-21712	192.31
SELECTACCOUNT	20141126	11/26/2014	FLEX SPENDING	700-21712	2,000.00
AFLAC	555221	11/19/2014	INSURANCE	700-21715	98.22
AFLAC	555221	11/19/2014	INSURANCE	700-21716	389.97
MN BENEFIT ASSOCIATION	20141118	11/18/2014	INSURANCE	700-21717	159.65
MN BENEFIT ASSOCIATION	20141118	11/18/2014	INSURANCE	700-21719	124.84
					<b>67,958.46</b>
<b>Fund 700 - PAYROLL Total:</b>					<b>67,958.46</b>
<b>Grand Total:</b>					<b>603,216.30</b>

## Report Summary

## Fund Summary

Fund	Payment Amount
100 - GENERAL	8,111.05
211 - LIBRARY	1,605.41
225 - AIRPORT	25.55
230 - POOL	97.42
235 - AMBULANCE	5,792.13
250 - EDA GENERAL	4,575.24
262 - TIF 1-2 PAMIDA	21,550.90
601 - WATER	5,514.74
602 - SEWER	6,436.18
604 - ELECTRIC	338,175.26
609 - LIQUOR STORE	48,353.43
614 - TELECOM	92,312.60
615 - ARENA	1,253.22
617 - M/P CENTER	1,454.71
700 - PAYROLL	67,958.46
<b>Grand Total:</b>	<b>603,216.30</b>

## Account Summary

Account Number	Account Name	Payment Amount
100-11500	Accounts Receivable	-22.36
100-20202	Sales Tax Payable	14.68
100-41110-350	Printing & Design	111.60
100-41110-480	Other Miscellaneous	102.90
100-41110-491	Payments to Other Orga	561.87
100-41310-200	Office Supplies	103.19
100-41310-308	Training & Registrations	150.00
100-41310-331	Travel Expense	528.12
100-41310-401	Repairs & Maint - Buildi	21.70
100-41310-480	Other Miscellaneous	385.00
100-41910-200	Office Supplies	79.38
100-41940-383	Gas Utility	367.50
100-41940-384	Refuse Disposal	85.04
100-42120-308	Training & Registrations	250.00
100-42120-321	Telephone	55.29
100-42120-322	Postage	2.86
100-42120-326	Data Processing	1,137.05
100-42120-404	Repairs & Maint - M&E	10.85
100-42120-419	Vehicle Lease	1,756.77
100-42220-200	Office Supplies	36.88
100-42220-321	Telephone	81.39
100-42220-323	Radio Units	148.00
100-42220-350	Printing & Design	676.00
100-42220-404	Repairs & Maint - M&E	27.38
100-43100-212	Motor Fuels	278.25
100-43100-215	Materials & Equipment	55.36
100-43100-217	Other Operating Supplie	93.12
100-43100-224	Street Maint Materials	222.71
100-43100-384	Refuse Disposal	130.85
100-43100-404	Repairs & Maint - M&E	63.10
100-43100-405	Repairs & Maint - Vehicl	92.00
100-43100-409	Repairs & Maint - Utilitie	95.51
100-43100-480	Other Miscellaneous	35.00
100-45120-217	Other Operating Supplie	102.85
100-45202-211	Cleaning Supplies	19.96
100-45202-212	Motor Fuels	251.25
211-45501-211	Cleaning Supplies	190.12
211-45501-217	Other Operating Supplie	5.42

## Account Summary

Account Number	Account Name	Payment Amount
211-45501-350	Printing & Design	79.00
211-45501-383	Gas Utility	112.22
211-45501-435	Books and Pamphlets	1,218.65
225-45127-321	Telephone	25.55
230-45124-217	Other Operating Supplie	97.42
235-42153-200	Office Supplies	44.00
235-42153-218	Uniforms	189.95
235-42153-312	Nursing	3,124.70
235-42153-321	Telephone	81.39
235-42153-323	Radio Units	280.00
235-42153-326	Data Processing	1,632.00
235-42153-334	Meals/Lodging	250.54
235-42153-405	Repairs & Maint - Vehicl	189.55
250-46520-200	Office Supplies	211.90
250-46520-301	Auditing & Consulting Se	102.50
250-46520-340	Advertising & Promotion	2,416.49
250-46520-350	Printing & Design	79.50
250-46520-402	Repairs & Maint - Struct	318.78
250-46520-433	Dues & Subscriptions	694.20
250-46520-438	Meeting Expense	4.00
250-46520-480	Other Miscellaneous	747.87
262-46530-303	Engineering and Surveyi	1,363.40
262-46530-592	TIF Site Imprpvements	20,187.50
601-20202	Sales Tax Payable	5.16
601-49400-200	Office Supplies	556.42
601-49400-310	Lab Testing	35.00
601-49400-321	Telephone	18.48
601-49400-322	Postage	246.26
601-49400-326	Data Processing	811.39
601-49400-340	Advertising & Promotion	167.40
601-49400-383	Gas Utility	572.66
601-49400-402	Repairs & Maint - Struct	1,296.89
601-49400-404	Repairs & Maint - M&E	1,054.10
601-49400-408	Repairs & Maint - Distrib	595.31
601-49400-480	Other Miscellaneous	155.67
602-49450-200	Office Supplies	594.32
602-49450-216	Chemicals and Chemical	276.50
602-49450-217	Other Operating Supplie	50.00
602-49450-310	Lab Testing	954.80
602-49450-321	Telephone	18.49
602-49450-322	Postage	246.26
602-49450-326	Data Processing	811.39
602-49450-383	Gas Utility	90.62
602-49450-384	Refuse Disposal	85.04
602-49450-404	Repairs & Maint - M&E	2,444.17
602-49450-408	Repairs & Maint - Distrib	864.59
604-11500	Accounts Receivable	15.19
604-14200	Inventory	272.18
604-16300	Improvements Other Th	2,002.00
604-16400	Machinery & Equipment	17,647.55
604-20202	Sales Tax Payable	15,347.00
604-22000	Prepayments	900.00
604-49550-200	Office Supplies	44.00
604-49550-263	Merchandise for Resale	292,844.35
604-49550-308	Training & Registrations	440.00
604-49550-321	Telephone	18.49
604-49550-322	Postage	251.39
604-49550-326	Data Processing	1,673.49

## Account Summary

Account Number	Account Name	Payment Amount
604-49550-331	Travel Expense	78.40
604-49550-383	Gas Utility	41.16
604-49550-384	Refuse Disposal	84.75
604-49550-404	Repairs & Maint - M&E	889.17
604-49550-406	Repairs & Maint - Groun	184.60
604-49550-450	Conservation	5,307.55
604-49550-460	Miscellaneous Taxes	41.25
604-49550-480	Other Miscellaneous	92.74
609-20202	Sales Tax Payable	11,964.00
609-49751-200	Office Supplies	44.00
609-49751-217	Other Operating Supplie	92.18
609-49751-251	Liquor	7,121.17
609-49751-252	Beer	22,483.65
609-49751-253	Wine	4,896.76
609-49751-254	Soft Drinks & Mix	697.26
609-49751-256	Tobacco Products	377.54
609-49751-259	Non- Alcoholic	131.60
609-49751-333	Freight and Express	290.18
609-49751-340	Advertising & Promotion	81.00
609-49751-383	Gas Utility	48.33
609-49751-384	Refuse Disposal	48.06
609-49751-404	Repairs & Maint - M&E	21.70
609-49751-480	Other Miscellaneous	56.00
614-11500	Accounts Receivable	714.06
614-16300	Improvements Other Th	42,133.32
614-20202	Sales Tax Payable	6,901.00
614-49870-200	Office Supplies	94.22
614-49870-227	Utility System Maint Sup	1,529.46
614-49870-304	Legal Fees	1,327.33
614-49870-313	Billing Service	500.00
614-49870-321	Telephone	18.49
614-49870-322	Postage	246.24
614-49870-326	Data Processing	1,808.66
614-49870-331	Travel Expense	659.49
614-49870-334	Meals/Lodging	41.44
614-49870-340	Advertising & Promotion	299.00
614-49870-383	Gas Utility	19.86
614-49870-384	Refuse Disposal	73.92
614-49870-404	Repairs & Maint - M&E	257.27
614-49870-441	Transmission Fees	422.97
614-49870-442	Subscriber Fees	14,534.59
614-49870-444	License Fees	139.00
614-49870-445	Switch Fees	6,148.57
614-49870-447	Internet Expense	4,350.00
614-49870-448	On-Call Support	166.97
614-49870-451	Call Completion	7,042.55
614-49870-460	Miscellaneous Taxes	30.27
614-49870-480	Other Miscellaneous	2,853.92
615-49850-200	Office Supplies	44.00
615-49850-217	Other Operating Supplie	19.53
615-49850-383	Gas Utility	412.51
615-49850-384	Refuse Disposal	130.88
615-49850-402	Repairs & Maint - Struct	16.87
615-49850-404	Repairs & Maint - M&E	307.43
615-49850-409	Repairs & Maint - Utilitie	3.00
615-49850-433	Dues & Subscriptions	93.00
615-49850-460	Miscellaneous Taxes	226.00
617-20202	Sales Tax Payable	56.18

**Account Summary**

Account Number	Account Name	Payment Amount
617-49860-200	Office Supplies	44.00
617-49860-261	Other Merchandise	5.00
617-49860-340	Advertising & Promotion	275.88
617-49860-383	Gas Utility	377.66
617-49860-384	Refuse Disposal	103.03
617-49860-404	Repairs & Maint - M&E	58.14
617-49860-460	Miscellaneous Taxes	534.82
700-21701	Federal Withholding	14,194.51
700-21702	State Withholding	6,219.03
700-21703	FICA Tax Withholding	16,439.86
700-21704	PERA Contributions	17,930.20
700-21705	Retirement	5,435.00
700-21709	Wage Levy	407.47
700-21711	Medicare Tax Withholdi	4,367.40
700-21712	Flex Account	2,192.31
700-21715	Individual Insurance-Afla	98.22
700-21716	Individual Insurance-Afla	389.97
700-21717	Individual Insurance-MB	159.65
700-21719	Individual Insurance-MB	124.84
	<b>Grand Total:</b>	<b>603,216.30</b>

**Project Account Summary**

Project Account Key	Payment Amount
**None**	599,742.59
ADMINISTRATIVE	300.00
ADVERTISING	2,340.84
BANNERS & SIGNS	229.00
Exp	385.00
OTHER SUPPLY/SERVICE	218.87
	<b>Grand Total:</b>
	<b>603,216.30</b>