

Council Meeting
Tuesday, June 3, 2014
City Council Chambers
7:30 p.m.
AGENDA



Call to Order

Pledge of Allegiance

1. Approval of Minutes
 - Council Minutes–May 20, 2014
2. Consent Agenda
 - Minutes
 - Telecommunications Commission –April 9 and May 13, 2014
 - Community Center Commission – May 27, 2014
 - Street Committee – May 29, 2014
3. Department Heads
4. Seal Coat Bids
5. NWIP Phase II
 - Authorization to Submit Grant Application
 - Local Match Commitment
6. First Reading Ordinance No. 146, 2nd Series Amending Chapter 72 Recreational Vehicles
7. First Reading Ordinance No. 147, 2nd Series Amending Chapter 96 Abandoned, Unclaimed, Excess Property
8. First Reading Ordinance No. 148, 2nd Series Amending Chapter 71 Bicycles
9. HRA Board Appointment
10. Personnel New Hire Recommendations
 - Swimming Pool & Recreation
11. New Business
12. Old Business
13. Regular Bills
14. Council Concerns
15. Adjourn



**Regular Council Meeting
Windom City Hall, Council Chamber
May 20, 2014
7:30 p.m.**

1. Call to Order:

The meeting was called to order by Mayor Corey Maricle at 7:30 p.m.

2. Roll Call: Mayor: Corey Maricle

Council Present: Brian Cooley, Kelsey Fossing, Dominic Jones,
Bradley Powers and JoAnn Ray

City Staff Present: Steve Nasby, City Administrator; Aaron Backman,
EDA Executive Director; Jim Kartes, Building
Official; and Jordan Bussa, Telecom

3. Pledge of Allegiance

4. Approval of Minutes:

Motion by Powers second by Ray to approve the City Council minutes from May 6, 2014 and May 13, 2014. Motion carried 4 – 0 (Fossing absent).

5. Consent Agenda:

Maricle noted the minutes from the following Boards and Commissions.

- Economic Development Authority – May 12, 2014
- Library Board – May 13, 2014
- Planning & Zoning Commission – May 13, 2014
- Parks & Recreation Commission – May 14, 2014

Motion by Ray second by Cooley to approve the receipt of minutes from the Boards and Commissions. Motion carried 4 – 0 (Fossing absent).

Maricle said there were two applications from the Phat Pheasant for amplification permits.

Motion by Powers second by Ray to approve the amplification permits for the Phat Pheasant Pub. Motion carried 4 – 0 (Fossing absent).

Fossing arrives 7:32 p.m.

6. Department Heads:

None.

7. 2014 Emergency Medical Services Week Proclamation:

Council member Cooley introduced the Resolution No. 2014-20, entitled “CITY OF WINDOM 2014 EMS WEEK PROCLAMATION” and moved its adoption. The resolution was seconded by Jones and on roll call vote: Aye: Cooley, Powers, Ray, Fossing and Jones. Nay: None. Absent: None. Abstain: None. Resolution passed 5 – 0.

Tim Hacker, Ambulance Director, said that the ambulance crew had about 48,000 miles driven last year using 5,257 gallons of fuel. There were 229 transfers and 379 local patient pick-ups. The calls averaged 1.8 per day along with the community service events and stand-by such as athletic events, community functions and promotions. He thanked the employers that are allowing their employees to serve on the ambulance crews along with the families for supporting those that serve. He thanked Dr. Tabor as the medical director for all the work he does to support the ambulance.

Ray thanked the EMS crew for all of their work. The Council thanked them for all their time and efforts serving the community.

8. Planning Commission Recommendation – Variance for 2315 Cottonwood Lake Drive:

Jim Kartes, Building Official, said that the property owners at 2315 Cottonwood Lake Drive had requested a variance for the reduction of the side yard set-back as they are building an addition. The recommendation from the Planning & Zoning Commission is to approve the variance request and there had not been any concerns from the neighbors.

Jones asked if variances are denied by the Commission and if so what are the criteria used for a denial. Kartes said that most people come in and discuss the project prior to submitting an application for a variance and if it does appear to be problematic or is not feasible he informs them as such and most often the property owners come up with another option or decide against seeking a variance. Kartes added that the set-back reduction requests are only considered if there is at least three feet remaining as a set-back.

Fossing asked if the standard for set-backs should be reduced to the three foot standard so variances were not needed. Kartes replied that the standard for set-back is ten percent of the lot width and having a three foot standard may be acceptable in a small lot residential area but would not be compatible with most other uses so the standard should remain.

Motion by Fossing second by Cooley to approve the variance for 2315 Cottonwood Lake Drive as presented. Motion carried 5 – 0.

9. League of Minnesota Cities Insurance Trust (LMCIT) - Renewal:

Ken Hoffman said that he is the agent of record for the City’s LMCIT insurance policy. Hoffman noted the City received a \$25,454 dividend last year. The total premium for the City is up about \$5,500 due to higher values on property and new items covered. Under a

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separate policy for the Electric Utility that policy premium is up \$3,200 that is about four percent.

Jones asked if the insurance premium is split up among the different departments as the policy covers all of the City's properties and equipment. Nasby and Hoffman replied that the cost is allocated based on several factors so the departments are charged accordingly.

Hoffman said that the workers compensation experience for the City has been good, but the cost for coverage is going up as medical costs continue to rise.

Hoffman noted that the City Council will need to have two actions on the policy regarding the waiver of the tort liability cap and whether or not to accept additional coverage. The additional \$1 million in liability coverage would cost an additional \$16,750. He said that about half of the cities waive the tort cap and half do not. Windom did not waive the tort cap last year under the recommendation of the City Attorney.

Motion by Jones second by Cooley not to waive the tort liability cap. Motion carried 5 – 0.

Motion by Powers second by Ray not to accept the additional \$1 million of excess liability coverage. Motion carried 5 – 0.

10. EDA Housing Study Presentation:

Aaron Backman, EDA Executive Director, introduced Jay Thompson from Viewpoint Consulting who had completed the 2014 Windom Housing Study. Backman noted that the study was a partnership between the Minnesota Housing Finance Agency that paid for 50% of the study and the Windom HRA/Windom EDA who paid for the other 50%.

Thompson said that the study was conducted from January – May 2014 and included a number of interviews with local employers, realtors and others related to the housing market. His findings and recommendations are detailed within the report which is available on the City web site. Thompson reviewed the highlights of the report with the City Council.

Powers asked how the City can help encourage builders and developers to construct new housing. Thompson said that the study is a needed first step to identify and quantify demand. The City may also need to consider some incentives through a public/private partnership. Backman added that the developers that were in town last year had requested the housing study as a precursor to them undertaking a project.

Cooley asked about the impact to Windom regarding senior citizens and retiring baby boomers. Thompson said that there will need to be a continuum of housing options that would include some housing with services.

Jones noted that a previous study was done in 1989 or early 1990s and were the goals of that study obtained. Thompson said that he worked on that study when he was with a different firm and that study was limited to looking at the rental housing market and was used as the basis for the River Bluff Townhouse development done by the EDA, so the goals of that study were achieved.

Fossing asked for clarification on the mention of the Windom School site. Thompson replied that in discussions with builders and realtors they mentioned that buyers are looking for locations near schools and for lots with views. The property north of the high school site is a possible housing development location or other areas close to the school. Fossing asked if the school is in the flood plain. Wayne Wormstadt, Superintendent, replied that the middle school is not in the flood plain.

Fossing noted that FEMA had significantly increased their flood insurance premiums as they are losing money. Backman said that a new flood plain study should be done for Windom and the cost is estimated to be \$50,000 - \$60,000, but this may be worthwhile if properties can be removed from the flood plain thus saving the insurance costs.

Jones suggested having a pre-flood plain analysis done so that information can be obtained prior to a new flood plain map as the City does not want to make matters worse for people.

The Council thanked Thompson for the work on the housing study and the informational presentation.

Backman said that a consultant will be in town on June 4 to look at the industrial park regarding "shovel ready" certification. There will be an EDA meeting at 2:00 pm that day and he invited the Council to attend.

11. Resolution Calling for a Public Hearing – Establishment of TIF District No 1-18:

Backman said that this proposed TIF district is for redevelopment of the former Towlerton Motors site. The EDA has recommended setting a public hearing, which is scheduled for June 17, 2014. Backman said that the new owner is renovating the building in phases and the first phase will be the front half of the building.

Council member Powers introduced the Resolution No. 2014-21, entitled "RESOLUTION CALLING FOR A PUBLIC HEARING BY THE CITY OF WINDOM ON THE PROPOSED MODIFICATION TO THE DEVELOPMENT PROGRAM FOR DEVELOPMENT DISTRICT NO. 1, AND THE PROPOSED ESTABLISHMENT OF TAX INCREMENT FINANCEING DISTRICT 1-18 THEREIN, AND THE PROPOSED ADOPTION OF THE TAX INCREMENT FINANCING PLAN THEREFOR" and moved its adoption. The resolution was seconded by Jones and on roll call vote: Aye: Jones, Cooley, Powers, Ray and Fossing. Nay: None. Absent: None. Abstain: None. Resolution passed 5 – 0.

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12. Donations to the Windom Fire Dept:

Maricle said that a donation from the Windom Women of Today is valued at \$100. He and the City Council thanked the Windom Women of Today for the donation.

Council member Ray introduced the Resolution No. 2014-22, entitled “AUTHORIZATION TO ACCEPT A DONATION FROM THE WINDOM WOMEN OF TODAY FOR THE WINDOM FIRE DEPARTMENT” and moved its adoption. The resolution was seconded by Fossing and on roll call vote: Aye: Fossing, Jones, Cooley, Powers and Ray. Nay: None. Absent: None. Abstain: None. Resolution passed 5 – 0.

Maricle said that a donation from Schwartz Farms is valued at \$100. He and the City Council thanked Schwartz Farms for the donation.

Council member Powers introduced the Resolution No. 2014-23, entitled “AUTHORIZATION TO ACCEPT A DONATION FROM SCHWARTZ FARMS FOR THE WINDOM FIRE DEPARTMENT” and moved its adoption. The resolution was seconded by Ray and on roll call vote: Aye: Ray, Fossing, Jones, Cooley and Powers. Nay: None. Absent: None. Abstain: None. Resolution passed 5 – 0.

13. Personnel – New Hire Recommendations:

Nasby said that City Hall is requesting to hire Amanda Larson for part-time, seasonal work, which would be for the intern position. This position will be assisting the Building Office at least half-time until August 21.

Motion by Powers second by Cooley to approve the hiring of Amanda Larson for a part-time, seasonal position at \$9.00/hour. Motion carried 5 – 0.

Nasby said that the Pool and Recreation programs are requesting to hire pool and recreation program staff for part-time, seasonal work. A list of the positions and hiring recommendations was presented.

Jones asked if the two hiring recommendations that were listed separately were contingent upon them passing concussion training. Nasby replied that is correct.

Motion by Powers second by Cooley to approve the hiring of staff for part-time, seasonal positions at the pool and for recreation programs as presented. Motion carried 5 – 0.

14. New Business:

A citizen asked to speak as to new business. Maricle explained there is a Council rule in place for getting on the agenda and asked the citizen to complete the form for the next meeting.

Preliminary

15. Old Business:

None.

16. Regular Bills:

Motion by Ray seconded by Fossing, to approve the regular bills. Motion carried 5 – 0.

17. Council Concerns:

Jones said that the season for mowing yards is here and he encouraged citizens and others to take care of their properties. He noted that the City\County and School District need to keep their properties in mind as well for general appearance and upkeep.

Maricle asked about the progress on the concrete issues and punch list items. Nasby said that he had contacted the engineer's office as the contractors were to be here this last week, but he did not have a response. Nasby noted that he is meeting with the engineer and City Attorney on May 21st and action would be taken to move this forward.

Maricle asked about an update on the Arena bonding bill and working to re-start the fire hall building committee. Nasby said the bonding bill did not include any funds for the Windom Ice Arena. He said that the other legislation the City had sought was for a local option sales tax. The City Council had passed the resolution for the local option sales tax as a method to fund public facilities so it could have been used for the arena and\or fire hall. The sales tax discussion needs to be included in the Council's decision-making process as a ballot question would need to be provided to the County Auditor by August.

Jones said he would still like to have the discussion on the sales tax and that the public may have other ideas for projects.

18. Adjourn:

Maricle adjourned the meeting by unanimous consent at 8:57 p.m.

Corey Maricle, Mayor

Attest: _____
Steve Nasby, City Administrator

Telecommunications Commission Meeting

Apr. 9th, 2014

11:30 A.M.

I. Call to Order :

Forrest called the meeting to Order @ 11:34 p.m.

II. Roll Call:

Commissioners Present: Virgil Meier, Forrest Fosheim, Dominic Jones, Jeremy Lund

Commissioners Absent: Brian Cooley

City Staff: Dan Olsen, Steve Nasby

I. Review Viacom Contract:

Action needed to accept or decline NCTC agreement:

Discussion was held on new terms of the Viacom Agreement. Was decided to continue with the Viacom contract and channels while monitoring program rates. Will look into raising rates for the Windomnet Cable customers during the Oct budget.

Olsen stated a rate increase is inevitable in the near future. Olsen state that there are at least 4 more big contracts coming up in the near future with all having high rate increases.

Dominic made the motion to continue with Viacom Contract while monitoring the program rates.

2nd by Virgil

All in Favor

IV. Adjourn:

Meeting was adjourned at 12:20 pm by Forrest

Telecommunications Commission Meeting

May 13th, 2014

11:30 A.M.

I. Call to Order :

Forrest called the meeting to Order @ 11:39 a.m.

II. Roll Call:

Commissioners Present: Virgil Meier, Forrest Fosheim, Dominic Jones, Jeremy Lund

Commissioners Absent: Brian Cooley

City Staff: Dan Olsen, Londa Fosheim, Steve Nasby

III. MN Municipal Telecommunications Alliance

Request for Motion of Support:

Dan is stating that MMTA and Communities involved are in talks about forming a group to have as a means to come together as a place to get Telecom messages out. It would be a chance for Windomnet to stay involved. Windomnet would have a chance of selling more services, belonging would help with lowering costs (ordering in bulk). It would be a group of MN Telecom operator's, true operators such as Telecom Managers who can stay on top problems as they arise. Dan stated it would be a group that Windomnet could possibly get more partnering services with.

Dominic would like assurance that it won't take Windomnet's Manager Dan Olsen away from his work here.

Dan is contracted to work with a few other companies in his own time. Outside of Windom business

The commissioners asked Dan if the Alliance is already established and Dan answered them that NO it is not, that is why he is talking to his Telecom board to ask for the ok to go ahead and investigate the Alliance option.

Dan stated there are 5 or 6 people involved right now, with approximately 9 all together to start the Alliance

Dominic suggested to the Telecom board that they should go onto the internet and read about the Alliance before doing any motions.

A motion to support Dan to futher look into the MMTA

Motion withdrawn by Dominic

A consensus to authorize Dan to investigate and get back to the Windomnet Telecom board with a presentation as to what MMTA will be.

All Ok'd the consensus

IV. Internet Bandwidth Update:

Dan stated that he has some quotes for more bandwidth out. Dan stated that Windomnet will be needing more bandwidth in the near future.

V. Digital Headend Update:

Dan stated that this is going slower than planned. The plans are still in motion to move forward with the update.

VI. Remote Off Air Site Update:

Dan stated he is still looking for ways to go about updating this. He is making progress as how go about making the off airs signal better.

VII. MSA:

Dan stated that the Master Service Agreement still needs some work done on it before it can be approved.

VIII. Adjourn:

Meeting was adjourned at 12:53

Community Center Commission Minutes
Tuesday May 27, 2014

1. Call to Order: The meeting was called to order by President Wayne Maras at 5:35 p.m.

2. Roll Call:

President:	Wayne Maras
CC Director:	Brad Bussa
Commission Members:	Linda Stuckenbroker
	Kelly Woizeschke-Absent
	Mitch Voehl
	Lenny Thiner
Commission Liaisons:	Brian Cooley-Absent
	Bruce Caldwell-Absent
	Jo Ann Ray-Absent
EDA Director:	Aaron Backman-Absent
Public:	

3. Approval of Minutes:

Motion by Lenny Thiner, seconded by Mitch Voehl to approve the April 28, 2014 Community Center Commission Minutes. Motion carried 4-0

4. Additions to the agenda:

Damage Policy Report under Director's Report

5. Correspondence:

Nothing to Report

6. President's Report:

Nothing to Report

7. Director's Report:

- a. Sound Level for Band/DJ Music-Reviewed Lake Crystal and Robbinsdale Policies- 85 decibel safety OSHA range in 8 hour period. Accept decibel level at 85 OSHA recommendation at the discretion of Community Center Director pending event testing in May and June 2014
- b. Building deposit for damage/trash left after events-excessive trash cleanup add excessive post event cleanup to damage deposit policy

8. Resource Management:

Schedule of Events: Reviewed new bookings

Income & Expense: Commission looked over Income and Expense

9. Miscellaneous:

Nothing to Report

10. Open Forum:

Nothing to Report

11. Next Meeting:

Monday June 23, 2014 @ 5:30 pm

Adjourn:

Motion by Linda Stuckenbroker, seconded by Mitch Voehl, to adjourn the meeting at 6:30pm. Motion carried 4-0.

Wayne Maras, WCC President

Linda Stuckenbroker, WCC Secretary

Attest: _____
Brad Bussa, WCC Director

**STREET COMMITTEE
MINUTES MAY 29, 2014**

Call to Order: The meeting was called to order at 4:10 P.M. in City Hall

Members Attending: Committee Members Attending - Brad Powers & JoAnn Ray

City Staff Present: Street Superintendent Bruce Caldwell & City Administrator Steve Nasby

Public: Wenck Engineering Representative Dennis Johnson

1. 2013 Street Project Update on Warranty Items: the contractor is in town doing repairs to the boulevards. We are still waiting for the report concerning the concrete surface issues on streets and on a few driveway approaches. There was some discussion about holding back final payment until late fall in order to make sure the grass is growing following re-seeding and making sure the concrete repairs are done correctly. Johnson staff took some sample dirt cores so we could compare the dirt from the project along with the dirt in the yards outside the project work area. All the cores were basically similar and met the standards with the exception of one property. City Hall and Caldwell have received several complaints from property owners and they asked Johnson to get back to those people and reply to their questions and concerns ASAP.
2. 2014 Seal Coat Project Review Bids and Recommendation to Award Contract we received four bids for this year's project. Pearson Brothers was the low bid at \$44,875.00 which was \$1,350.00 under the engineers estimate.
Other bids received as follows; Caldwell Asphalt \$46,566.50, McLaughin Schultz \$50,470.00 & Astech \$56,050.00.
Recommendation from Street Committee to award the 2014 Seal Coat Project to the low bid received from Pearson Brothers for the amount of \$44,875.00
3. North Industrial Park Parking Restrictions
Aaron Backmann requested that No Parking Signs be posted on north side of Opportunity Drive and on the west side of Commerce Boulevard. This is due to the projected truck traffic to the business in the park. If we permit parking on both sides of the street there could be problems when trucks are meeting. Therefore reducing parking to one side of the street will help reduce the majority of issues. Estimated costs to post the ten No Parking Signs \$750.00.
Recommendation from Street Committee is to grant this request.
4. MR Paving repairs to water main repairs Caldwell said he has contacted this company as they will be in town doing work at Toro, perhaps when they are here they can make the asphalt repairs prior to Riverfest. The street staff will be busy getting the town ready for Riverfest.
5. Meeting adjourned at 5:10 p.m.

2014 SEAL COAT IMPROVEMENTS WINDOM, MINNESOTA 56101												
ITEM	ENGINEER'S ESTIMATED COST			Caldwell Asphalt		McLaughlin Schultzf		Pearson Brothers		Astech		
	APPROX. QUANTITY	UNIT	UNIT COST	AMOUNT	BIDDER Bid Bond	UNIT COST	AMOUNT	BIDDER Bid Bond	UNIT COST	AMOUNT	BIDDER Bid Bond	
BITUMINOUS MAT'L FOR SEAL COAT	8500	GAL	\$ 3.85	\$ 32,725.00	\$ 4.04	\$ 34,340.00	\$ 3.10	\$ 26,350.00	\$ 4.75	\$ 40,375.00	\$ 4.00	\$ 34,000.00
RED ROCK	450	TON	\$ 30.00	\$ 13,500.00	\$ 27.17	\$ 12,226.50	\$ 53.60	\$ 24,120.00	\$ 10.00	\$ 4,500.00	\$ 49.00	\$ 22,050.00
BID TOTAL				\$ 46,225.00		\$ 46,566.50		\$ 50,470.00		\$ 44,875.00		\$ 56,050.00



City of Windom Staff Report

To: Mayor and Windom City Council
From: Aaron Backman, EDA Executive Director
Council Meeting Date: March 4, 2014

Item Title/Subject: **AUTHORIZATION TO SUBMIT GRANT APPLICATION TO FEDERAL EDA**

Background:

The City of Windom and Windom EDA have an opportunity to pursue a grant from the U. S. Economic Development Administration ("Federal EDA") through the Public Works and Economic Development Act. If awarded, the grant proceeds would be used towards the costs for Phase II of the infrastructure improvements in the North Windom Industrial Park (NWIP).

The Southwest Minnesota Regional Development Commission (SWRDC) based in Slayton is providing technical assistance to the EDA in the preparation and filing of this grant application with the Federal EDA.

The grant would be used to assist in the payment of costs for extension of the streets, watermain, sewer lines, storm sewer and rip-rap on the main detention pond in NWIP, soil balancing on several of the lots, and other utilities. In March of 2014 the City Council authorized submitting this grant application. On April 30th the Federal EDA indicated that while the application was found to be complete and consistent with the Federal EDA's investment priorities, the Windom project was not funded. However, the Chicago office encouraged Windom to reapply in the next cycle and make some changes to the application. Among the changes are making the Windom EDA a co-applicant, expanding narratives related to Fast Manufacturing and commuting patterns, and deleting a fiber optic extension to Fast's Mountain Lake plant.

The estimated costs for the project total \$720,000. The application would request a grant of \$360,000 and the remaining fifty percent of the project costs would be paid by the required local match. In the Spring of 2013, the City/EDA established Tax Increment Financing (TIF) District 1-17 in the North Windom Industrial Park. The required local match of \$360,000 would be funded by tax increment generated by TIF District 1-17, interfund loans, and/or the city's reserve.

At the regular EDA meeting on May 12, 2014, the EDA Commissioners authorized and recommended that the City Council authorize the EDA Executive Director to re-submit an application to the SWRDC requesting a grant from the Federal EDA to be used towards costs for Phase II infrastructure in the North Windom Industrial Park.

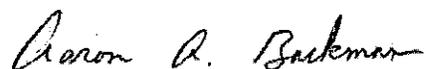
The deadline for submittal of the application is June 13, 2014. The City of Windom and the Windom EDA would act as co-applicants. The City Council would need to adopt a resolution on June 3rd authorizing the application and committing sources for the local match if the grant is awarded.

Attached for your review is a copy of the proposed Resolution. Please contact the EDA Office if you have any questions concerning this application.

Requested Actions:

Adopt the Resolution (a) authorizing the Windom EDA to submit an application to the Southwest Minnesota Regional Development Commission for a grant from the Federal EDA to be used towards the costs for completion of Phase II infrastructure improvements in the NWIP, and (b) committing the local match for the project.

Respectfully submitted,



Aaron A. Backman, EDA Executive Director

AAB:mah

Attachments

RESOLUTION #2014-

INTRODUCED:

SECONDED:

VOTED: **Aye:**
 Nay:
 Absent:

RESOLUTION AUTHORIZING SUBMISSION OF GRANT APPLICATION TO FEDERAL EDA

WHEREAS, the U. S. Economic Development Administration (“Federal EDA”) received appropriations through the “Public Works and Economic Development Act”; and

WHEREAS, the Economic Development Authority of Windom (“EDA”) has been advised that completion of Phase II of the infrastructure improvements in the North Windom Industrial Park is an eligible activity for this funding source; and

WHEREAS, the Southwest Minnesota Regional Development Commission of Slayton (SWRDC) has offered to provide technical assistance to the EDA in the preparation and filing of this grant application with the Federal EDA; and

WHEREAS, on May 12, 2014, the Board of Commissioners of the Economic Development Authority of Windom authorized the EDA Executive Director to resubmit an application to the SWRDC requesting a grant from the Federal EDA to be used towards costs for Phase II of the North Windom Industrial Park and to act as a co-applicant (co-sponsor) for said application; and

WHEREAS, it is estimated that project costs will total approximately Seven Hundred Twenty Thousand Dollars (\$720,000); and

WHEREAS, if the grant is awarded, a fifty percent (50%) local match will be required; and

WHEREAS, in 2013 the EDA/City established TIF District 1-17 (“NWIP I”) for the purpose of providing funding and reimbursement for infrastructure expenses in the North Windom Industrial Park; and

WHEREAS, should this grant be awarded, the EDA/City have committed funds from tax increment generated by TIF District 1-17, interfund loans, and/or the City’s reserve in a sufficient amount for the local match; and

WHEREAS, the EDA would be designated to work with the SWRDC and submit the application and also to complete all required activities if the grant is awarded; and

WHEREAS, it is necessary that the City of Windom and EDA act as the legal sponsors for the application and the EDA requests that the City of Windom also act in such capacity.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Windom, Minnesota, as follows:

1. The EDA is authorized to submit an application to the SWRDC, for the project entitled “North Windom Industrial Park (NWIP) Phase II Street & Utility Expansion Project”, requesting

a grant of Three Hundred Sixty Thousand Dollars (\$360,000) from the Federal EDA through the "Public Works and Economic Development Act".

2. The City of Windom and EDA shall act as the legal sponsors and co-applicants for the project outlined in the application to be submitted on or before June 13, 2014; and the City Administrator, and/or Windom Mayor, and/or EDA Executive Director, individually or jointly as required, are hereby authorized, on behalf of the City of Windom and EDA, to execute the grant application for submission to the Federal EDA for funding of this project.

3. The City of Windom and EDA have the legal authority to apply for financial assistance, and the institutional, managerial, and financial capacity to ensure adequate project administration.

4. The City of Windom and EDA have not violated any Federal, State, or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.

5. The City of Windom and EDA commit tax increment generated by TIF District 1-17, interfund loans, and/or City's reserve funds for the required fifty percent (50%) local match.

6. Upon approval of its grant application by the Federal EDA, the City of Windom and/or EDA is authorized to enter into agreements for the above-referenced project; and the City of Windom and EDA certify that they will comply with all applicable laws and regulations as stated in all contract agreements.

7. The City Administrator, and/or Windom Mayor, and/or EDA Executive Director, individually or jointly as required, are hereby authorized, on behalf of the EDA and City of Windom, to execute such agreements as are necessary to implement the project on behalf of the EDA and the City of Windom, Minnesota.

Adopted this 3rd day of June, 2014.

Corey J. Maricle, Mayor

ATTEST: _____
Steven Nasby, City Administrator

STATE OF MINNESOTA :
SS
COUNTY OF COTTONWOOD:

The undersigned, being the duly qualified and acting City Administrator of the City of Windom, Cottonwood County, Minnesota, hereby certifies that I have carefully reviewed the foregoing Resolution with the original thereof on file and of record in my office, and find the same to be a full, true and complete transcript of the Resolution adopted by the Windom City Council at its meeting on June 3, 2014.

DATED this _____ day of June, 2014.

Steven Nasby, City Administrator

Subscribed and sworn to before me this _____ day of June, 2014, by the said Steven Nasby.

Notary Public in and for the State of Minnesota

MEMORANDUM



CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: City Administrator *Joel*
DATE: May 30, 2014
RE: Summary of Proposed Ordinance Revisions

Ordinance #146, Second Series – Chapter 72 City Code

This ordinance change incorporates the authorization for golf carts and other special vehicles to operate on City streets as allowed under state statute. There are requirements for these vehicles defined in the code that include registration, safety equipment and proof of insurance. The vehicles will require a City of Windom permit to be renewed annually at a proposed cost of \$25.

At present, golf carts and other special vehicles used to assist persons with disabilities are not allowed under state statute unless specifically permitted by municipalities. Any allowance of these vehicles in Windom pertains to City streets, but not to Federal\State Highways or County Highways. There are limited allowances for these roadways permitted by state statute generally for crossings.

Ordinance #147, Second Series – Chapter 96 City Code

Staff is requesting a modification of the City Code for disposition of surplus or excess City equipment. The current code sets standards for negotiated sales, auctions and sales to the highest bidder depending on the estimated market value of the surplus items. To make the process more efficient and less costly the proposed ordinance would allow for negotiated sales of items to interested parties valued up to \$1,000 and items valued over \$1,000 would be advertised in the newspaper and then sold to the highest bidder via sealed bids.

Ordinance #148, Second Series – Chapter 71 City Code

Windom's current City Code requires that bicycles be registered with the State of Minnesota. The registration requirement was eliminated by the State so the language is no longer required in the City Code so staff is recommending the elimination of the registration section of this Chapter, but keeps the definition of bicycle as it may relate to other language in the City Code.

The City Attorney has reviewed these revisions and has approved them for action by the City Council. If you have any questions please call me at 831-6129.

ORDINANCE NO. 146, 2ND SERIES

**AN ORDINANCE OF THE CITY OF WINDOM, MINNESOTA, AMENDING CITY CODE
TITLE VII: TRAFFIC CODE, CHAPTER 72: RECREATIONAL VEHICLES**

**THE CITY COUNCIL OF THE CITY OF WINDOM, MINNESOTA, DOES ORDAIN:
TO REVISE CHAPTER 72 RECREATIONAL VEHICLES BY REMOVING THE
EXISTING CHAPTER 72 AND REPLACING IT WITH THE FOLLOWING:**

72.01 PURPOSE AND INTENT.

- (A) (1) The purpose of this chapter is to provide reasonable regulations for the use of special and recreational motor vehicles on public roadways and, in conformance with private property, in the city.
- (2) This chapter is not intended to allow what the Minnesota Statutes prohibit or to prohibit what the Minnesota Statutes expressly allow.
- (B) It is intended to ensure the public safety and prevent a public nuisance.

SNOWMOBILES & MOTORIZED TWO-WHEEL VEHICLES

72.02 DEFINITIONS.

For the purpose of this subchapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

MOTORIZED TWO-WHEEL VEHICLE. Refers to trail bikes, mini bikes, and similar devices other than snowmobiles used at least partially for travel on natural terrain, but not "special mobile equipment", defined in M.S. § 168.002, Subd. 31, as amended from time to time, which is hereby incorporated herein by reference.

DEADMAN THROTTLE OR SAFETY THROTTLE. A device which, when pressure is removed from the engine accelerator or throttle, causes the motor to be disengaged from the driving mechanism.

NATURAL TERRAIN. Areas other than roadways or driveways (private or public), parking lots and other areas the surface of which has been intentionally modified for motor vehicle operation thereon.

OPERATE. To ride in or on and control the operation of a snowmobile or motorized two-wheel vehicle.

OPERATOR. Every person who operates or is in actual physical control of a snowmobile or motorized two-wheel vehicle.

OWNER. A person, other than a lien holder having the property in or title to snowmobile or motorized two-wheel vehicle, entitled to the use or possession thereof.

SNOWMOBILE. A self-propelled vehicle designed for travel on snow or ice steered by skis or runners.

(Prior Code, § 8.30) (Ord. 69, 2nd Series, eff. 7-25-1991)

72.03 SCOPE OF APPLICATION.

Notwithstanding provisions of this subchapter to the contrary, this section shall apply to control of traffic and regulation of that certain class of vehicles falling within the definition of snowmobiles and motorized two-wheel vehicles as to matters set forth herein. All provisions of this subchapter, not relating to matters herein stated, apply as equally to snowmobiles as other vehicles.

(Prior Code, § 8.30) (Ord. 69, 2nd Series, eff. 7-25-1991)

72.04 OPERATION.

Except as otherwise herein permitted, it is unlawful for any person to operate a snowmobile or motorized two-wheel vehicle, not licensed as a motor vehicle, as follows:

- (A) On the portion of any right-of-way of any public highway, street, road, trail or alley used for motor vehicle travel, except upon the most right-hand lane of a street or alley and may in passing or making a left-hand turn, operate on other lanes which are used for vehicle traffic in the same direction;
- (B) On a public sidewalk provided for pedestrian travel;
- (C) On boulevards within any public right-of-way;
- (D) On private property of another without specific permission of the owner or person in control of the property;
- (E) At a rate of speed greater than reasonable or proper under all surrounding circumstances;
- (F) At any place in a careless, reckless or negligent manner or heedlessly in disregard of the rights or safety of others, or in a manner so as to endanger or be likely to endanger or cause injury or damage to any person or property;

- (G) Except as otherwise herein permitted, it is unlawful to operate a snowmobile during the hours from 11:00 p.m. to 6:00 a.m. of any day, closer than 100 feet to any dwelling which is usually occupied by one or more persons; provided, however, that, snowmobile operation shall be permitted during the hours when traveling directly to or from the residence of the operator and the nearest city limits line at a rate of speed not in excess of ten mph;
- (H) So as to tow any person or thing, except through use of a rigid towbar attached to the rear of the snowmobile;
- (I) In a manner so as to create a loud, unnecessary or unusual noise which disturbs, annoys or interferes with the peace and quiet of other persons;
- (J) At any place while under the influence of alcohol or drugs, as defined in M.S. § 169.A, as amended from time to time, which is hereby incorporated herein by reference; and
- (K) Within 100 feet of any pedestrian, fisher, skating rink or sliding area where the operation would conflict with the use or endanger other persons or property.
(Prior Code, § 8.30) (Ord. 69, 2nd Series, eff. 7-25-1991) Penalty, see § 72.99

72.05 DIRECT CROSSINGS.

(A) A snowmobile may make a direct crossing of a street or highway, except at an interstate highway or freeway; provided:

- (1) The crossing is made at an angle of approximately 90 degrees to the direction of the street or highway and at a place where no obstruction prevents a quick and safe crossing;
- (2) The vehicle is brought to a complete stop before crossing the shoulder or main traveled way;
- (3) The driver yields the right-of-way to all on-coming traffic which constitutes an immediate hazard;
- (4) In crossing a divided street or highway, the crossing is made only at an intersection of the street or highway with another public street or highway; and
- (5) If the crossing is made between the hours of one-half hour after sunset to one-half hour before sunrise or in conditions of reduced visibility, only if both front and rear lights are on.

(B) Motorized two-wheel vehicles not licensed as a motor vehicle are forbidden to cross highways or streets, except when they are pushed across by human power. Motorized two-wheel vehicles, when pushed across highways or streets, shall be subject to all the regulations of this section.

(Prior Code, § 8.30) (Ord. 69, 2nd Series, eff. 7-25-1991) Penalty, see § 72.99

72.06 YIELDING THE RIGHT-OF-WAY.

It is unlawful for any person operating a snowmobile or motorized two-wheel vehicle to enter any intersection without yielding the right-of-way to any vehicles or pedestrians at the intersection, or so close to the intersection as to constitute an immediate hazard.

(Prior Code, § 8.30) (Ord. 69, 2nd Series, eff. 7-25-1991) Penalty, see § 72.99

72.07 PERSONS UNDER 18.

(A) It is unlawful for any person under the age of 14 years to operate a snowmobile or motorized two-wheel vehicle on streets, in city parks or other public land, or the roadway surface of highways, or make a direct crossing of a trunk, county state-aid or county highway as the operator of the vehicle. A person 14 years of age or older, but less than 18 years of age, may operate a snowmobile or motorized two-wheel vehicle as permitted under this section, only if he or she has in his or her possession, a safety certificate issued by the Commissioner, as provided by M.S. § 84.872, as amended from time to time.

(B) It is unlawful for the owner of a snowmobile or motorized two-wheel vehicle to permit the snowmobile or motorized two-wheel vehicle to be operated contrary to the provisions of this section.

(Prior Code, § 8.30) (Ord. 69, 2nd Series, eff. 7-25-1991) Penalty, see § 72.99

72.08 CERTAIN STATUTES ADOPTED.

M.S. §§ 84.81 through 84.928, inclusive, as amended from time to time, together with rules and regulations promulgated thereunder, are hereby adopted by reference, incorporated herein and made a part hereof, except as otherwise provided herein.

(Prior Code, § 8.30) (Ord. 69, 2nd Series, eff. 7-25-1991)

MOTORIZED GOLF CARTS, ALL-TERRAIN VEHICLES, AND MINI-TRUCKS.

72.09 DEFINITIONS.

(A) For the purpose of this section, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

ALL TERRAIN VEHICLE. A motorized flotation-tired vehicle of not less than three low pressure tires, but not more than six tires, that is limited in engine displacement of less than 1,000 cubic centimeters and included a class 1 all-terrain vehicle and class 2 all-terrain vehicle.

DRIVER. The person driving and having physical control over the motorized golf cart, all-terrain vehicle, or mini-truck and being the licensee.

MOTORIZED GOLF CART. Any passenger conveyance being driven with three or four wheels with three or four low-pressure tires that is limited in engine displacement of less than 800 cubic centimeters and total dry weight less than 800 pounds.

MINI-TRUCK. As defined in Minn. Stat. § 169.011, subd. 40(a), a motor vehicle that has four wheels; is propelled by an electric motor with a rated power of 7,500 watts or less or an internal combustion engine with a piston displacement capacity of 660 cubic centimeters or less; has a total dry weight of 900 to 2,200 pounds; contains an enclosed cabin and a seat for the vehicle operator; commonly resembles a pickup truck or van, including a cargo area or bed located at the rear of the vehicle; and was not originally manufactured to meet federal motor vehicle safety standards required of motor vehicles in the Code of Federal Regulations, title 49, sections 571.101 to 571.404, and successor requirements. A mini-truck does not include: a neighborhood electric vehicle or a medium-speed electric vehicle as defined by § 169.011; or a motor vehicle that meets or exceeds the regulations in the Code of Federal Regulations, title 49, section 571.500, as it may be amended from time to time.

- (B) Authorized city staff may operate city owned motorized golf carts and mini-trucks without obtaining a permit within the city on city streets, sidewalks, trails, rights-of-way, and public property when conducting city business.
- (C) Mini-truck equipment requirements:
 - (1) A mini-truck may be operated under permit on designated roadways if it is equipped with all of the following:
 - (a) At least two headlamps.
 - (b) At least two tail lamps.
 - (c) Front and rear turn-signal lamps.
 - (d) An exterior mirror mounted on the driver's side of the vehicle and either an exterior mirror mounted on the passenger's side of the vehicle or an interior mirror.
 - (e) A windshield.

(f) A seat belt for the driver and front passenger.

(g) A parking brake.

72.10. OPERATION.

Except as otherwise herein permitted, it is unlawful for any person to operate a motorized golf cart, all-terrain vehicle, or mini-truck, not licensed as a motor vehicle, as follows:

- (A) On the portion of any right-of-way of any public highway, street, road, trail or alley used for motor vehicle travel, except upon the most right-hand lane of a street or alley and may in passing or making a left-hand turn, operate on other lanes which are used for vehicle traffic in the same direction;
- (B) On a public sidewalk provided for pedestrian travel;
- (C) On boulevards within any public right-of-way;
- (D) On private property of another without specific permission of the owner or person in control of the property;
- (E) At a rate of speed greater than reasonable or proper under all surrounding circumstances;
- (F) At any place in a careless, reckless or negligent manner or heedlessly in disregard of the rights or safety of others, or in a manner so as to endanger or be likely to endanger or cause injury or damage to any person or property;
- (G) In a manner so as to create a loud, unnecessary or unusual noise which disturbs, annoys or interferes with the peace and quiet of other persons;
- (H) At any place while under the influence of alcohol or drugs, as defined in M.S. § 169.A, as amended from time to time, which is hereby incorporated herein by reference; and
- (I) Within 100 feet of any pedestrian, fisher, skating rink or sliding area where the operation would conflict with the use or endanger other persons or property.

(Prior Code, § 8.30) (Ord. 69, 2nd Series, eff. 7-25-1991) Penalty, see § 72.99

72.11. SPECIAL VEHICLES: MOTORIZED GOLF CARTS, ALL-TERRAIN VEHICLES, AND MINI-TRUCKS PERMITS.

- (A) No person shall operate a motorized golf cart, all-terrain vehicle, or mini-truck on streets, alleys, sidewalks or other public property without obtaining a permit as provided herein.

- (B) Every application for a permit shall be made on a form supplied by the city and shall contain all of the following information:
 - (1) The name and address of the applicant.
 - (2) The nature of the applicant's physical disability, if any.
 - (3) Model name, make, and year and number of the motorized golf cart, all-terrain vehicle, or mini-truck.
 - (4) Current driver's license or reason for not having a current license.
 - (5) Other information as the city may require.

- (C) The annual permit fee shall be as set forth by the City Council and adopted by resolution as that fee schedule may be amended from time to time.

- (D) Following the year of adoption of this ordinance, permits shall be granted for a period of one year and may be renewed annually Jan. 1 to Dec. 31.

- (E) No permit shall be granted or renewed unless the following conditions are met:
 - (1) The applicant must demonstrate that he or she currently holds or has held a valid Minnesota driver's license to operate a mini-truck.
 - (2) The applicant may be required to submit a certificate signed by a physician that the applicant is able to safely operate a motorized golf cart or all-terrain vehicle on the roadways designated.
 - (3) The applicant must provide evidence of insurance in compliance with the provisions of Minnesota Statutes concerning insurance coverage for the golf cart, all-terrain vehicle, or mini-truck.
 - (4) The applicant has not had his or her driver's license revoked as the result of criminal proceedings.

- (F) Motorized golf carts, all-terrain vehicles, and mini-trucks are permitted to operate only on city streets, not state or federal highways, except to cross at designated intersections.
- (G) Motorized golf carts and four-wheel, all-terrain vehicles, and mini-trucks may only be operated on designated roadways from sunrise to sunset. They shall not be operated in inclement weather, except during emergency conditions as provided in the ordinance, or when visibility is impaired by weather, smoke, fog, or other conditions, or at any time when there is insufficient light visibility to clearly see persons and vehicles on the roadway at a distance of 500 feet.
- (H) Motorized golf carts shall display the slow-moving vehicle emblem provided for in Minn. Stat. § 169.045, as it may be amended from time to time, when operated on designated roadways.
- (I) Motorized golf carts, all-terrain vehicles, and mini-trucks shall be equipped with a rear-view mirror to provide the driver with adequate vision from behind as required by Minn. Stat. § 169.70.
- (J) The operator of a motorized golf cart, all-terrain vehicle, or mini-truck may cross any street or highway intersecting a designated roadway.
- (K) Every person operating a motorized golf cart, an all-terrain vehicle, or a mini-truck under permit on designated roadways has all the rights and duties applicable to the driver of any other vehicle under the provisions of Minn. Stat., ch. 169, as it may be amended from time to time, except when these provisions cannot reasonably be applied to motorized golf carts or mini-trucks and except as otherwise specifically provided in Minn. Stat. § 169.045(7), as it may be amended from time to time.
- (L) The City Council may suspend or revoke a permit granted hereunder upon a finding that the holder thereof has violated any of the provisions of this section or Minn. Stat., ch. 169, as it may be amended from time to time, or if there is evidence that the permit holder cannot safely operate the motorized golf cart, all-terrain vehicle, or mini-truck on the designated roadways.
- (M) The number of occupants on the golf cart, all-terrain vehicle, or mini-truck may not exceed the design occupant load.

Penalty, see § 72.99

MEDIUM-SPEED ELECTRIC VEHICLES AND NEIGHBORHOOD ELECTRIC VEHICLES

72.12. MEDIUM-SPEED ELECTRIC VEHICLES AND NEIGHBORHOOD ELECTRIC VEHICLES

(A) Definitions

- (1) **MEDIUM SPEED ELECTRIC VEHICLE** means an electrically powered four-wheeled motor vehicle, equipped with a roll cage or crushproof body design, that can attain a maximum speed of 35 miles per hour on a paved level surface, is fully enclosed and has at least one door for entry, has a wheelbase of 40 inches or greater and a wheel diameter of 10 inches or greater, and except with respect to maximum speed, otherwise meets or exceeds regulations in the Code of Federal Regulations, title 49, section 571.500, and successor requirements.
 - (2) **NEIGHBORHOOD ELECTRIC VEHICLE** means an electrically powered motor vehicle that has four wheels, and has a speed attainable in one mile of at least 20 miles per hour, but not more than 25 miles per hour on a paved level surface.
- (B) Operation of neighborhood electric vehicles on city streets is prohibited except as provided in (C) below.
- (C) *Use on designated exclusive city streets.* The City Council may, by resolution, designate exclusive city streets within its jurisdiction where the operation of neighborhood electric vehicles or medium-speed electric vehicles is permissible, provided that no street so designated has a speed limit of more than 35 miles per hour.
- (D) A neighborhood electric vehicle or a medium-speed electric vehicle may be operated on public streets and highways only if it meets all equipment and vehicle safety requirements in Code of Federal Regulations, title 49, section 571.500, as it may be amended from time to time.
- (E) Authorized city staff may operate city owned neighborhood electric vehicles and medium-speed electric vehicles within the city on city streets, sidewalks, trails, rights-of-way, and public property when conducting city business.

MOTORIZED FOOT SCOOTERS

72.13. MOTORIZED FOOT SCOOTERS

- (A) **MOTORIZED FOOT SCOOTER** means a device with handlebars designed to be stood or sat upon by the operator, and powered by an internal combustion engine or electric motor that is capable of propelling the device with or without human propulsion, and that has no more than two 12-inch or smaller diameter wheels and has an engine or motor that is capable of a maximum speed of 15 miles per hour on a flat surface with not more than 1 percent grade in any direction when the motor is engaged. An electric personal assistive mobility device, a motorized bicycle, an electric-assisted bicycle, or a motorcycle is not a motorized foot scooter.

- (B) Every person operating a motorized foot scooter shall have all rights and duties applicable to the operator of a bicycle, except in respect to those provisions relating expressly to motorized foot scooters and in respect to those provisions of law that by their nature cannot reasonably be applied to motorized foot scooters.
- (C) No person may operate a motorized foot scooter upon a sidewalk, except when necessary to enter or leave adjacent property. No person may operate a motorized foot scooter that is carrying any person other than the operator.
- (D) No person under the age of 12 years may operate a motorized foot scooter.
- (E) No person under the age of 18 years may operate a motorized foot scooter without wearing properly fitted and fastened protective headgear that complies with standards established by the Commissioner of Public Safety.
- (F) A motorized foot scooter must be equipped with a headlight and a taillight that comply with standards established by the Commissioner of Public Safety if the vehicle is operated under conditions when vehicle lights are required by law.
- (G) A person operating a motorized foot scooter on a roadway shall ride as close as practicable to the right-hand curb or edge of the roadway, except in the following situations:
 - (1) When overtaking and passing another vehicle proceeding in the same direction.
 - (2) When preparing for a left turn, in which case the operator shall stop and dismount at the right-hand curb or right edge of the roadway, and shall complete the turn by crossing the roadway on foot, subject to restrictions placed by law on pedestrians.
 - (3) When reasonably necessary to avoid impediments or conditions that make it unsafe to continue along the right-hand curb or edge, including, but not limited to, fixed or moving objects, vehicles, bicycles, pedestrians, animals, surface hazards, or narrow lanes.

ELECTRIC PERSONAL ASSISTIVE MOBILITY DEVICES

72.14. OPERATION OF ELECTRIC PERSONAL ASSISTIVE MOBILITY DEVICES.

- (A) ***ELECTRIC PERSONAL ASSISTIVE MOBILITY DEVICE*** means a self-balancing device with two non-tandem wheels, designed to transport not more than one person, and operated by an electric propulsion system that limits the maximum speed of the device to 15 miles per hour.

(B) Except as otherwise provided by law, a person operating an electric personal assistive mobility device has the rights and responsibilities of a pedestrian.

(C) *Operation.*

- (1) An electric personal assistive mobility device may be operated on a bicycle path.
- (2) No person may operate an electric personal assistive mobility device on a roadway, sidewalk, or bicycle path at a rate of speed that is not reasonable and prudent under the conditions. Every person operating an electric personal assistive mobility device on a roadway, sidewalk, or bicycle path is responsible for becoming and remaining aware of the actual and potential hazards then existing on the roadway or sidewalk and must use due care in operating the device.
- (3) An electric personal assistive mobility device may be operated on a roadway only under the following circumstances:
 - (a) While making a direct crossing of a roadway in a marked or unmarked crosswalk.
 - (b) Where no sidewalk is available.
 - (c) Where a sidewalk is so obstructed as to prevent safe use.
 - (d) When so directed by a traffic control device or by a peace officer.
 - (e) Temporarily in order to gain access to a motor vehicle.
 - (f) As provided in division (6) below by Council resolution.
- (4) An electric personal assistive mobility device may not be operated at any time on a roadway with a speed limit of more than 35 miles per hour except to make a direct crossing of the roadway in a marked crosswalk.
- (5) An electric personal assistive mobility device may not be operated at any time while carrying more than one person.
- (6) *Designated exclusive city streets.* The City Council may, by resolution, designate exclusive city streets within its jurisdiction where the operation of electric personal assistive mobility devices is not permitted, provided that any street so designated has a speed limit of more than 35 miles per hour.

- (7) A person operating an electric personal assistive mobility device on a sidewalk must yield the right-of-way to pedestrians at all times. A person operating an electric personal assistive mobility device on a bicycle path must yield the right-of-way to bicycles at all times.
- (8) An electric personal assistive mobility device may not be operated unless the device bears reflectorized material on the front, back, and wheels, visible at night from 600 feet when illuminated by the lower beams of headlamps of a motor vehicle.

ROLLER SKATES/BLADES, SKATEBOARDS AND OTHER NON-MOTORIZED TOY VEHICLES

72.25 DEFINITIONS.

For the purpose of this subchapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

CENTRAL BUSINESS DISTRICT. The area of the city bound by the following lines:

- (1) 10th Street from 5th Avenue to 2nd Avenue;
- (2) 9th Street from 5th Avenue to 2nd Avenue;
- (3) 3rd Avenue from 8th Street to 11th Street; and
- (4) 4th Avenue from 8th Street to 11th Street.

OPERATE. To ride on or control the operation of a skateboard, roller skates/blades or scooter.

OPERATOR. Every person who operates or is in actual physical control of a skateboard, roller skates/blades or scooter.

ROLLER SKATES/BLADES. A shoe with wheels attached or a device with wheels which is designated to be attached to a shoe.

SCOOTER. A foot-operated vehicle consisting of a narrow board mounted between two wheels, tandem, with an upright steering handle attached to the front wheel.

SKATEBOARDS. A wheeled device designed to transport a rider in a standing position, which device is not otherwise secured to the rider's feet or shoes.

(Prior Code, § 8.40) (Ord. 58, 2nd Series, eff. 8-16-1991)

72.26 UNLAWFUL OPERATION.

It is unlawful for any person to ride or use a skateboard, roller skates/blades or scooter:

- (A) On any public sidewalk, street or other public parking lot situated in the central business district;
- (B) On private property of another without the express permission to do so by the owner or occupant of the property; or
- (C) In any careless, reckless or negligent manner so as to endanger or be likely to endanger the safety of any person or property of any other person.

(Prior Code, § 8.40) (Ord. 58, 2nd Series, eff. 8-16-1991) Penalty, see § 72.99

72.27 YIELDING THE RIGHT-OF-WAY.

The operator of a skateboard, roller skates/blades or scooter emerging from any alley, driveway or building upon approaching a sidewalk or the sidewalk area extending across any alleyway shall yield the right-of-way to all pedestrians approaching the sidewalk or sidewalk area upon entering the roadway shall yield the right-of-way to all vehicles approaching on the roadway.

(Prior Code, § 8.40) (Ord. 58, 2nd Series, eff. 8-16-1991) Penalty, see § 72.99

72.28 ATTACHING TO MOVING VEHICLE.

It is unlawful for any person operating a skateboard, roller skates/blades or scooter to attach the same or the person of the operator to any vehicle upon a roadway.

(Prior Code, § 8.40) (Ord. 58, 2nd Series, eff. 8-16-1991) Penalty, see § 72.99

72.29 RIDING AS CLOSE AS POSSIBLE TO RIGHT-HAND CURB.

Every person operating a skateboard, roller skates/blades or scooter upon a roadway shall ride as close as possible to the right-hand curb or edge of the roadway.

(Prior Code, § 8.40) (Ord. 58, 2nd Series, eff. 8-16-1991) Penalty, see § 72.99

72.30 HOURS OF OPERATION.

It is unlawful for any person to use a skateboard, roller skates/blades or scooter upon a public street, sidewalk or other roadway after sunset and before sunrise.

(Prior Code, § 8.40) (Ord. 58, 2nd Series, eff. 8-16-1991) Penalty, see § 72.99

72.31 OPERATION ON STATE HIGHWAYS.

It is unlawful for any person to use a skateboard, roller skates/blades or scooter upon a state highway in the city.

(Prior Code, § 8.40) (Ord. 58, 2nd Series, eff. 8-16-1991) Penalty, see § 72.99

72.32 VIOLATION.

It is unlawful for any person to violate any provision of this subchapter. In addition, any peace officer who observes any person violating any provisions of this subchapter is authorized to seize the offender's roller skates, skateboard or scooter and to hold same at the Police Department. In the event of the seizure, the offender, if an adult, may secure the return of this article seized after 24 hours have elapsed since the seizure. In the case of a minor, the article seized shall be returned only to the parent or guardian of the minor offender after 24 hours have elapsed since the seizure.

(Prior Code, § 8.40) (Ord. 58, 2nd Series, eff. 8-16-1991) Penalty, see § 72.99

72.33 EQUIPMENT.

It is unlawful for any person to operate any vehicle or device referenced in this chapter any place within the city unless it is equipped with the following (if said equipment is available for that vehicle):

- (A) Standard mufflers which are properly attached and which reduce the noise of operation of the motor to the minimum necessary for operation. No person shall use a muffler cutout, by-pass, straight pipe or similar device;
- (B) Brakes adequate to control the movement of and to stop and hold the vehicle under any condition of operation;
- (C) A safety or so-called "deadman" throttle in operating condition;
- (D)
 - (1) When operated between the hours of one-half hour after sunset to one-half hour before sunrise or at a time of reduced visibility, at least one clear lamp attached to the front, with sufficient intensity to reveal persons and vehicles at a distance of at least 100 feet ahead during the hours of darkness and under normal atmospheric conditions;
 - (2) The head lamp shall be so aimed that glaring rays are not projected into the eyes of an oncoming vehicle operator; and
 - (3) It shall also be equipped with at least one red tail lamp having a minimum candlepower of sufficient intensity to exhibit a red light plainly visible from a distance of 500 feet to the rear during the hours of darkness under normal atmospheric conditions.
- (E) Reflective material at least 16 square inches on each side, forward of the handlebars, or steering device of a vehicle and at the highest practical point on any towed object, as to reflect light at a 90-degree angle.

(Prior Code, § 8.30) (Ord. 69, 2nd Series, eff. 7-25-1991) Penalty, see § 72.99

72.34 LOCKING VEHICLES.

It is unlawful for any person to leave any vehicle or device referenced in this chapter on a public place unless he or she shall lock the ignition, remove the key and take the same with him or her.

(Prior Code, § 8.30) (Ord. 69, 2nd Series, eff. 7-25-1991) Penalty, see § 72.99

72.35 EMERGENCIES.

Notwithstanding the prohibition of operating any vehicle referenced in this chapter upon a roadway to the contrary, the vehicle or device may be operated on a public thoroughfare in an emergency during the period of time when, at locations where, snow upon the roadway renders travel by automobile impractical.

(Prior Code, § 8.30) (Ord. 69, 2nd Series, eff. 7-25-1991)

72.36 ANIMALS.

It is unlawful to intentionally drive, chase, run over or kill any animal with any vehicle or device referenced in this chapter.

(Prior Code, § 8.30) (Ord. 69, 2nd Series, eff. 7-25-1991) Penalty, see § 72.99

72.37 SIGNAL FROM OFFICER TO STOP.

It is unlawful for any vehicle or device operator, after having received a visual or audible signal from any law enforcement officer to come to a stop, to:

- (A) Operate the vehicle or device in willful or wanton disregard of the signal;
- (B) Interfere with or endanger the law enforcement officer or any other person or vehicle; or
- (C) Increase his or her speed or attempt to flee or elude the officer.

(Prior Code, § 8.30) (Ord. 69, 2nd Series, eff. 7-25-1991) Penalty, see § 72.99

72.38 SPECIAL ORDERS.

In addition to the regulations provided herein, it is unlawful to operate any vehicle or device referenced in this chapter on any public place where prohibited by order of the city. The City Administrator shall have the power, by written order, to prohibit the operation whenever, in his or her discretion, the same would be likely to produce damage to property or endanger the safety or repose of other persons. The areas shall be appropriately signposted before the order shall become effective.

(Prior Code, § 8.30) (Ord. 69, 2nd Series, eff. 7-25-1991) Penalty, see § 72.99

72.99 PENALTY.

Every person violates a section, division, paragraph or provision of this chapter when he or she performs an act thereby prohibited or declared unlawful, or fails to act when the failure is thereby prohibited or declared unlawful and, upon conviction thereof, shall be punished as follows.

- (A) Where the specific section, division, paragraph or provision specifically makes violation a misdemeanor, he or she shall be punished as for a misdemeanor; where a violation is committed in a manner or under circumstances so as to endanger or be likely to endanger any person or property, he or she shall be punished as for a misdemeanor; where he or she stands convicted of violation of any provision of this chapter, exclusive of violations relating to the standing or parking of an unattended vehicle, within the immediate preceding 12-month period for the third or subsequent time, he or she shall be punished as for a misdemeanor.

- (B) As to any violations not constituting a misdemeanor under the provisions of division (A) above, he or she shall be punished as for a petty misdemeanor.

- (C) As to any violation of a provision adopted by reference, he or she shall be punished as specified in the provision, so adopted.

(Prior Code, § 8.99)

SEVERABILITY.

If any provision of this ordinance is found to be invalid for any reason by a court of competent jurisdiction, the validity of the remaining provisions shall not be affected.

EFFECTIVE DATE.

This ordinance becomes effective on the date of its publication, or upon the publication of a summary of the ordinance as provided by Minn. Stat., § 412.191, subd. 4, as it may be amended from time to time, which meets the requirements of Minn. Stat. § 331A.01, subd. 10, as it may be amended from time to time.

Adopted by the City Council of the City of Windom, Minnesota, this 17th day of June, 2014.

Corey J. Maricle, Mayor

Attest: _____
Steve Nasby, City Administrator

1st Reading: June 3, 2014
2nd Reading: June 17, 2014
Adoption: June 17, 2014
Published: June 25, 2014

ORDINANCE NO. 147, 2ND SERIES

**AN ORDINANCE OF THE CITY OF WINDOM, MINNESOTA, AMENDING CITY CODE
TITLE IX: GENERAL REGULATIONS, CHAPTER 96: ABANDONED, UNCLAIMED, EXCESS
PROPERTY**

**THE CITY COUNCIL OF THE CITY OF WINDOM, MINNESOTA, DOES ORDAIN: TO
REVISE CHAPTER 96: ABANDONED, UNCLAIMED, EXCESS PROPERTY,
SECTIONS 96.71-96.73 BY REMOVING THESE EXISTING SECTIONS AND REPLACING
THEM WITH THE FOLLOWING:**

96.71 SURPLUS PROPERTY WITH A TOTAL ESTIMATED VALUE OF LESS THAN \$1,000.

The City Administrator may sell surplus property with a total value of less than \$1,000 through negotiated sale.

(Prior Code, § 2.70)

96.72 RESERVED

96.73 SURPLUS PROPERTY WITH A TOTAL ESTIMATED VALUE OVER \$1,000.

The City Administrator shall offer for public sale, to the highest bidder, surplus property with a total estimated value over \$1,000. Notice of the public sale shall be given stating time and place of sale and generally describing property to be sold at least ten days prior to the date of sale by publication once in the official newspaper. The sale shall be to the person submitting the highest bid.

(Prior Code, § 2.70)

All other existing sections under "Excess Property" shall remain as stated in the existing City Code.

EFFECTIVE DATE.

This ordinance becomes effective on the date of its publication, or upon the publication of a summary of the ordinance as provided by Minn. Stat., § 412.191, subd. 4, as it may be amended from time to time, which meets the requirements of Minn. Stat. § 331A.01, subd. 10, as it may be amended from time to time.

Adopted by the City Council of the City of Windom, Minnesota, this 17th day of June, 2014.

Corey J. Maricle, Mayor

Attest: _____
Steve Nasby, City Administrator

1st Reading: June 3, 2014
2nd Reading: June 17, 2014
Adoption: June 17, 2014
Published: June 25, 2014

ORDINANCE NO. 148, 2ND SERIES

AN ORDINANCE OF THE CITY OF WINDOM, MINNESOTA, AMENDING CITY CODE

TITLE VII: TRAFFIC CODE, CHAPTER 71: BICYCLES

**THE CITY COUNCIL OF THE CITY OF WINDOM, MINNESOTA, DOES ORDAIN:
TO REVISE CHAPTER 71 BICYCLES, SECTION 71.01 BY REMOVING THE
EXISTING SECTION AND REPLACING IT WITH THE FOLLOWING:**

71.01 DEFINITION. The term BICYCLE, as used in this section, means every device propelled by human power upon which a person may ride, having two tandem wheels, either of which is over 14 inches in diameter, and including any device generally recognized as a BICYCLE, though equipped with two front or rear wheels.

(Prior Code, § 7.41) Penalty, see § 71.99

EFFECTIVE DATE.

This ordinance becomes effective on the date of its publication, or upon the publication of a summary of the ordinance as provided by Minn. Stat., § 412.191, subd. 4, as it may be amended from time to time, which meets the requirements of Minn. Stat. § 331A.01, subd. 10, as it may be amended from time to time.

Adopted by the City Council of the City of Windom, Minnesota, this 17th day of June, 2014.

Corey J. Maricle, Mayor

Attest: _____

Steve Nasby, City Administrator

1st Reading: June 3, 2014
2nd Reading: June 17, 2014
Adoption: June 17, 2014
Published: June 25, 2014

**Housing & Redevelopment Authority of Windom
605 Tenth Street
Windom MN 56101**



507-831-1016

Fax- 507-831-3970

Email: winhra@windomnet.com

April 23, 2014

To: Mayor Corey Maricle

RE: Housing & Redevelopment Authority Board of Directors

I would like to respectfully request a resolution to approve the appointment of Ronda Renee Koch to the Housing & Redevelopment Authority's Board of Commissioners. She is replacing Commissioner Darris Snelling who resigned at the March board meeting.

Thank you for your anticipated assistance and we look forward to hearing from you.

Sincerely,

A handwritten signature in black ink, appearing to read "DeeAnna Bakken". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

DeeAnna Bakken
Executive Director
Windom HRA



Memo: Recreation and Pool Seasonal Hires

To: Windom City Council

From: Al Baloun, Recreation Director

The following is an updated list of seasonal hires for the pool and recreation programs as of 5/30/2014:

SEASONAL SUMMER EMPLOYEES 2014 POOL

Head Lifeguards

Emily Turner

Lifeguards

Rachel Dukes

Carmen Syverson

Brooke Fast

RECREATION

Substitute Recreation Program Helper

Noah Kloss





Windom, MN

Expense Approval Report By Fund

Payment Dates 5/17/2014 - 5/30/2014

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL					
A-Z RECYCLING	20140520	05/20/2014	CITY CLEAN UP-APPLIANCE &	100-34403	2,550.00
ROBERT ELWELL	20140515	05/15/2014	REFUND - BOULEVARD TREE	100-34950	25.00
					<u>2,575.00</u>
Activity: 41110 - Mayor & Council					
LEAGUE OF MN CITIES INS TR	27382	05/05/2014	INSURANCE - WORKERS COM	100-41110-480	4.47
CONVENT. & VISTOR BUREAU	20140515	05/15/2014	LODGING TAX-GUARDIAN INN	100-41110-491	1,497.20
					<u>1,501.67</u>
Activity 41110 - Mayor & Council Total:					
Activity: 41310 - Administration					
NCPERS MINNESOTA	8446614	05/28/2014	INSURANCE 844600 6-2014	100-41310-133	80.00
KEMSKE	261688	05/15/2014	SUPPLIES	100-41310-200	125.06
KEMSKE	262130	05/15/2014	CREDIT - SUPPLIES	100-41310-200	-31.98
KEMSKE	262131	05/13/2014	CREDIT - SUPPLIES	100-41310-200	-47.48
ELAN	20140527	05/27/2014	CREDIT CARD EXP- JEEP GAS	100-41310-212	61.00
SELECTACCOUNT	20140528	05/28/2014	PARTICIPANT FEE	100-41310-217	146.16
ELAN	20140527	05/27/2014	CREDIT CARD EXP- ASTD-GUI	100-41310-308	36.95
ELAN	20140527	05/27/2014	CREDIT CARD EXP- CRASH PLA	100-41310-326	9.99
CHELSE CARLSON	20140519	05/21/2014	EXPENSE -GFOA	100-41310-334	60.13
CITIZEN PUBLISHING CO	20140506	05/06/2014	ADVERTISING -	100-41310-350	339.90
LEAGUE OF MN CITIES INS TR	27382	05/05/2014	INSURANCE - WORKERS COM	100-41310-364	93.27
MN CITY/COUNTY MANAGEM	20140528	05/28/2014	MEMBERSHIP	100-41310-433	124.80
TYLER TECHNOLOGIES,INC	025-95031	05/16/2014	ANNUAL SUBSCRIPTION	100-41310-444	2,617.30
ELAN	20140527	05/27/2014	CREDIT CARD EXP-TO BE REFU	100-41310-480	9.99
					<u>3,625.09</u>
Activity 41310 - Administration Total:					
Activity: 41910 - Building & Zoning					
NCPERS MINNESOTA	8446614	05/28/2014	INSURANCE 844600 6-2014	100-41910-133	24.00
CENTURY BUSINESS PRODUCT	224282	05/13/2014	SUPPLIES	100-41910-200	30.85
INDOFF, INC	2455570	05/20/2014	SUPPLIES	100-41910-200	10.08
CITIZEN PUBLISHING CO	20140506	05/06/2014	ADVERTISING -	100-41910-350	72.10
LEAGUE OF MN CITIES INS TR	27382	05/05/2014	INSURANCE - WORKERS COM	100-41910-364	23.32
					<u>160.35</u>
Activity 41910 - Building & Zoning Total:					
Activity: 41940 - City Hall					
COLE PAPERS INC.	8972858	05/13/2014	SUPPLIES	100-41940-211	275.27
MN ENERGY RESOURCES	20140520C	05/20/2014	HEATING #4069619-7	100-41940-383	628.25
HOMETOWN SANITATION SE	0000080446	05/05/2014	GARBAGE SERVICE-CITY HALL	100-41940-384	85.04
SECR REV FUND/CITY OF WD	20140528	05/28/2014	PETTY CASH-OFFICE	100-41940-406	4.25
					<u>992.81</u>
Activity 41940 - City Hall Total:					
Activity: 42120 - Crime Control					
NCPERS MINNESOTA	8446614	05/28/2014	INSURANCE 844600 6-2014	100-42120-133	160.00
INDOFF, INC	2448451	05/06/2014	SUPPLIES	100-42120-200	18.14
ELAN	20140527	05/27/2014	CREDIT CARD EXP-ALICE TRAI	100-42120-308	495.00
SECR REV FUND/CITY OF WD	20140528	05/28/2014	PETTY CASH - POLICE	100-42120-322	5.72
SECR REV FUND/CITY OF WD	20140528	05/28/2014	PETTY CASH - POLICE	100-42120-322	2.68
SECR REV FUND/CITY OF WD	20140528	05/28/2014	PETTY CASH - POLICE	100-42120-322	0.63
LEASE FINANCE PARTNERS	20140527	05/27/2014	SERVICE	100-42120-326	433.00
VERIZON WIRELESS	9724839656	05/16/2014	SERVICE FOR LAP TOPS	100-42120-326	81.40
LANGUAGE LINE SERVICE	3372492	05/15/2014	SERVICE	100-42120-327	130.87
CORY HILLESHEIM	20140515	05/15/2014	EXPENSE - TASER COURSE	100-42120-334	44.84
DONNA MARCY	20140527A	05/27/2014	EXPENSE-TRAINING	100-42120-334	11.77
CITIZEN PUBLISHING CO	20140506	05/06/2014	ADVERTISING -	100-42120-340	123.60
LEAGUE OF MN CITIES INS TR	27382	05/05/2014	INSURANCE - WORKERS COM	100-42120-364	776.76
STREICHER'S	11088870	05/16/2014	SUPPLIES	100-42120-404	26.99
STREICHER'S	11089263	05/16/2014	SUPPLIES	100-42120-404	92.00

Expense Approval Report

Payment Dates: 5/17/2014 - 5/30/2014

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
STREICHER'S	11090123	05/16/2014	SUPPLIES	100-42120-404	66.00
WINDOM TOWING CO	81480	05/28/2014	SERVICE	100-42120-405	116.00
SECR REV FUND/CITY OF WD	20140528	05/28/2014	PETTY CASH - POLICE	100-42120-460	30.75
Activity 42120 - Crime Control Total:					2,616.15

Activity: 42220 - Fire Fighting

CHUCK'S AUTO CENTER	61207	05/20/2014	FUEL - UNIT #25	100-42220-212	13.06
SANFORD HEALTH	218586960	05/15/2014	SERVICE	100-42220-310	95.00
AVERA MEDICAL GROUP	ST2141200008XB	05/15/2014	SERVICE	100-42220-310	396.00
VERIZON WIRELESS	9724839656	05/16/2014	SERVICE FOR LAP TOPS	100-42220-321	81.39
LEAGUE OF MN CITIES INS TR	27382	05/05/2014	INSURANCE - WORKERS COM	100-42220-364	414.47
HEIMAN FIRE EQUIP. CO	0822651-IN	05/15/2014	MAINTENANCE	100-42220-404	430.38
JOHNSON HARDWARE	342	05/23/2014	MAINTENANCE	100-42220-404	57.11
VERIZON WIRELESS	9724839656	05/16/2014	SERVICE FOR LAP TOPS	100-42220-404	10.02
RIVERSIDE LAUNDRY	20140528	05/28/2014	SERVICE	100-42220-480	60.00
Activity 42220 - Fire Fighting Total:					1,557.43

Activity: 42700 - Animal Control

LEAGUE OF MN CITIES INS TR	27382	05/05/2014	INSURANCE - WORKERS COM	100-42700-480	15.54
Activity 42700 - Animal Control Total:					15.54

Activity: 43100 - Streets

NCPERS MINNESOTA	8446614	05/28/2014	INSURANCE 844600 6-2014	100-43100-133	80.00
GEMPLERS	1020097261	04/29/2014	SUPPLIES	100-43100-217	187.80
GEMPLERS	1020108782	05/13/2014	CREDIT - OF SHIPPING CHARG	100-43100-217	-28.50
GEMPLERS	20140430	04/30/2014	SUPPLIES	100-43100-217	59.40
GEMPLERS	20140430A	04/30/2014	SUPPLIES	100-43100-217	27.31
GEMPLERS	20140506	05/06/2014	MAINTENANCE	100-43100-217	190.00
COTTONWOOD CO SWDC	20140513	05/13/2014	TREES	100-43100-225	2,200.53
CITIZEN PUBLISHING CO	20140506	05/06/2014	ADVERTISING -	100-43100-350	206.00
LEAGUE OF MN CITIES INS TR	27382	05/05/2014	INSURANCE - WORKERS COM	100-43100-364	722.53
MN ENERGY RESOURCES	20140513	05/13/2014	HEATING #4090846-9	100-43100-383	504.78
HOMETOWN SANITATION SE	0000080447	05/06/2014	GARBAGE SERVICE - STREET D	100-43100-384	84.73
HOMETOWN SANITATION SE	0000080448	05/06/2014	GARBAGE SERVICE - SQUARE	100-43100-384	46.12
Activity 43100 - Streets Total:					4,280.70

Activity: 43210 - Sanitation

WAYNE ERICKSON	20140516	05/16/2014	COMPOST SITE MANAGER	100-43210-307	144.00
CITIZEN PUBLISHING CO	20140506	05/06/2014	ADVERTISING -	100-43210-480	1,802.31
Activity 43210 - Sanitation Total:					1,946.31

Activity: 45202 - Park Areas

NCPERS MINNESOTA	8446614	05/28/2014	INSURANCE 844600 6-2014	100-45202-133	16.00
CITIZEN PUBLISHING CO	20140506	05/06/2014	ADVERTISING -	100-45202-340	209.25
LEAGUE OF MN CITIES INS TR	27382	05/05/2014	INSURANCE - WORKERS COM	100-45202-364	162.86
HOMETOWN SANITATION SE	0000080457	05/06/2014	GARBAGE SERVICE- ISLAND P	100-45202-384	147.98
HOMETOWN SANITATION SE	0000080458	05/06/2014	GARBAGE SERVICE - TEGELS P	100-45202-384	73.99
HOMETOWN SANITATION SE	0000080459	05/06/2014	GARBAGE SERVICE - WRA	100-45202-384	73.99
HOMETOWN SANITATION SE	0000080460	05/06/2014	GARBAGE SERVICE - KASTLE K	100-45202-384	74.02
MARK PETERSON	550518	05/20/2014	SERVICE-VANDALISM TEGEL'S	100-45202-406	3,030.00
DAKTRONICS, INC	6596424	05/13/2014	L30 INDICATOR - MAINTENAN	100-45202-406	117.57
SANFORD LABORATORIES	218067985	05/05/2014	TESTING	100-45202-480	39.97
Activity 45202 - Park Areas Total:					3,945.63

Fund 100 - GENERAL Total: 23,216.68**Fund: 211 - LIBRARY****Activity: 45501 - Library**

NCPERS MINNESOTA	8446614	05/28/2014	INSURANCE 844600 6-2014	211-45501-133	16.00
AMAZON / GEGRB	004318583281	05/20/2014	SUPPLIES	211-45501-200	108.50
INDOFF, INC	2452783	05/20/2014	SUPPLIES	211-45501-200	91.99
CITIZEN PUBLISHING CO	20140506	05/06/2014	ADVERTISING -	211-45501-350	83.70
LEAGUE OF MN CITIES INS TR	27382	05/05/2014	INSURANCE - WORKERS COM	211-45501-364	46.63
SPORTS ILL FOR KIDS	20140516	05/16/2014	SUBSCRIPTION - 2 YRS	211-45501-433	40.00
NATIONAL GEOGRAPHIC TRA	20140520	05/20/2014	SUBSCRIPTION	211-45501-433	32.95

Expense Approval Report

Payment Dates: 5/17/2014 - 5/30/2014

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
CENTER POINT LARGE PRINT	1169856	05/20/2014	BOOKS	211-45501-435	44.34
INGRAM	20140513	05/13/2014	BOOKS	211-45501-435	2,096.59
				Activity 45501 - Library Total:	2,560.70
				Fund 211 - LIBRARY Total:	2,560.70

Fund: 225 - AIRPORT

Activity: 45127 - Airport

SOUTHWEST MN BROADBAN	20140520	05/20/2014	PHONE SERVICE	225-45127-321	27.25
LEAGUE OF MN CITIES INS TR	27382	05/05/2014	INSURANCE - WORKERS COM	225-45127-365	15.50
				Activity 45127 - Airport Total:	42.75
				Fund 225 - AIRPORT Total:	42.75

Fund: 230 - POOL

Activity: 45124 - Pool

ELAN	20140527	05/27/2014	CREDIT CARD EXP- HOLIDAY I	230-45124-334	42.14
CITIZEN PUBLISHING CO	20140506	05/06/2014	ADVERTISING -	230-45124-350	185.40
LEAGUE OF MN CITIES INS TR	27382	05/05/2014	INSURANCE - WORKERS COM	230-45124-364	86.02
				Activity 45124 - Pool Total:	313.56
				Fund 230 - POOL Total:	313.56

Fund: 235 - AMBULANCE

Activity: 42153 - Ambulance

BOUND TREE MEDICAL, LLC	81411228	05/02/2014	SUPPLIES	235-42153-217	370.48
VERIZON WIRELESS	9724839656	05/16/2014	SERVICE FOR LAP TOPS	235-42153-321	81.39
TIM HACKER	20140520	05/20/2014	EXPENSE	235-42153-331	203.84
TIM HACKER	20140528	05/28/2014	EXPENSE	235-42153-331	83.44
MARK MARCY	20140527	05/27/2014	EXPENSE	235-42153-334	8.91
JOHN MEYER	20140527	05/27/2014	EXPENSE	235-42153-334	22.83
JIM AXFORD	20140527	05/27/2014	EXPENSE	235-42153-334	30.78
BUCKWHEAT JOHNSON	20140527	05/27/2014	EXPENSE	235-42153-334	21.01
APRIL HARRINGTON	20140527	05/27/2014	EXPENSE	235-42153-334	38.76
HEATHER PAULSON	20140527	05/27/2014	EXPENSE	235-42153-334	47.03
DONNA MARCY	20140527	05/27/2014	EXPENSE	235-42153-334	9.50
LEAGUE OF MN CITIES INS TR	27382	05/05/2014	INSURANCE - WORKERS COM	235-42153-364	336.80
ZOLL MEDICAL CORPORATION	2123836	05/13/2014	SUPPLIES	235-42153-404	855.53
CARQUEST AUTO PARTS STOR	20140520	05/20/2014	MAINTENANCE -AMBULANCE	235-42153-405	28.18
				Activity 42153 - Ambulance Total:	2,138.48
				Fund 235 - AMBULANCE Total:	2,138.48

Fund: 250 - EDA GENERAL

Activity: 46520 - EDA

NCPERS MINNESOTA	8446614	05/28/2014	INSURANCE 844600 6-2014	250-46520-133	24.00
CENTURY BUSINESS PRODUCT	224282	05/13/2014	SUPPLIES	250-46520-200	61.71
INDOFF, INC	2455570	05/20/2014	SUPPLIES	250-46520-200	10.08
EHLERS & ASSOC., INC.	348236	05/20/2014	SERVICE	250-46520-301	5,000.00
SECR REV FUND/CITY OF WD	20140528	05/28/2014	PETTY CASH - EDA	250-46520-322	5.80
AARON BACKMAN	20140520	05/20/2014	EXPENSE -PUC HEARING	250-46520-331	38.08
CITIZEN PUBLISHING CO	20140506	05/06/2014	ADVERTISING -	250-46520-340	371.10
COUNTY WIDE DIRECTORY	45690	05/13/2014	ADVERTISING	250-46520-340	98.33
MN DEPT OF TRANSPORTATI	78282	05/21/2014	ADVERTISING PERMIT RENEW	250-46520-340	90.00
CITIZEN PUBLISHING CO	20140506	05/06/2014	ADVERTISING -	250-46520-350	79.50
LEAGUE OF MN CITIES INS TR	27382	05/05/2014	INSURANCE - WORKERS COM	250-46520-364	23.32
LUCAN COMMUNITY TV INC	2155	05/20/2014	MAINTENANCE	250-46520-402	25.00
SECR REV FUND/CITY OF WD	20140528	05/28/2014	PETTY CASH - EDA	250-46520-438	3.50
VIEWPOINT CONSULTING GR	14015	05/28/2014	SERVICE #14020047	250-46520-439	14,019.82
MARY HENSEN	20140520	05/21/2014	EXPENSE - SHRED	250-46520-480	18.50
				Activity 46520 - EDA Total:	19,868.74
				Fund 250 - EDA GENERAL Total:	19,868.74

Expense Approval Report

Payment Dates: 5/17/2014 - 5/30/2014

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 251 - EDA REVOLVING					
Activity: 46520 - EDA					
LOS POTROS MEXICAN RESTA	20140528	05/28/2014	EDA SEB RLF - BUSINESS LOA	251-46520-491	10,000.00
					Activity 46520 - EDA Total:
					10,000.00
					Fund 251 - EDA REVOLVING Total:
					10,000.00
Fund: 306 - 2013 STREET IMPROVEMENT					
Activity: 41000 - General Government					
EHLERS & ASSOC., INC.	64879	05/15/2014	ARBITRAGE SERVICES	306-41000-301	3,000.00
					Activity 41000 - General Government Total:
					3,000.00
Activity: 49950 - Capital Outlay					
COTTONWOOD CO SWDC	20140513A	05/13/2014	TREES	306-49950-500	1,456.60
					Activity 49950 - Capital Outlay Total:
					1,456.60
					Fund 306 - 2013 STREET IMPROVEMENT Total:
					4,456.60
Fund: 401 - GENERAL CAPITAL PROJECTS					
Activity: 49950 - Capital Outlay					
ROCKER CONSTRUCTION, LLC	1053	05/20/2014	SERVICE	401-49950-504	7,180.00
					Activity 49950 - Capital Outlay Total:
					7,180.00
					Fund 401 - GENERAL CAPITAL PROJECTS Total:
					7,180.00
Fund: 601 - WATER					
COTTONWOOD CO SWDC	20140513A	05/13/2014	TREES	601-16300	543.14
					543.14
Activity: 49400 - Water					
NCPERS MINNESOTA	8446614	05/28/2014	INSURANCE 844600 6-2014	601-49400-133	40.00
ELAN	20140527	05/27/2014	CREDIT CARD EXP- STAR EZ IN	601-49400-200	42.95
ELAN	20140527	05/27/2014	CREDIT CARD EXP- PAY PAL	601-49400-217	7.50
GOPHER STATE ONE CALL	104031	05/06/2014	LOCATES	601-49400-321	23.20
SECR REV FUND/CITY OF WD	20140528	05/28/2014	PETTY CASH - WATER	601-49400-322	11.20
SECR REV FUND/CITY OF WD	20140528	05/28/2014	PETTY CASH - WATER	601-49400-322	54.80
CITIZEN PUBLISHING CO	20140506	05/06/2014	ADVERTISING -	601-49400-340	274.20
COUNTY WIDE DIRECTORY	45690	05/13/2014	ADVERTISING	601-49400-340	49.17
LEAGUE OF MN CITIES INS TR	27382	05/05/2014	INSURANCE - WORKERS COM	601-49400-364	246.94
MN ENERGY RESOURCES	20140528	05/28/2014	HEATING # 4095252-5	601-49400-383	748.09
HOMETOWN SANITATION SE	0000080450	05/06/2014	GARBAGE SERVICE - WASTEWA	601-49400-384	85.04
USA BLUE BOOK	344458	05/20/2014	MAINTENANCE	601-49400-404	1,531.49
DICKS WELDING INC	58142	05/15/2014	MAINTENANCE	601-49400-408	312.00
TYLER TECHNOLOGIES, INC	025-95031	05/16/2014	ANNUAL SUBSCRIPTION	601-49400-444	1,058.48
					Activity 49400 - Water Total:
					4,485.06
					Fund 601 - WATER Total:
					5,028.20
Fund: 602 - SEWER					
COTTONWOOD CO SWDC	20140513A	05/13/2014	TREES	602-16300	469.07
					469.07
Activity: 49450 - Sewer					
NCPERS MINNESOTA	8446614	05/28/2014	INSURANCE 844600 6-2014	602-49450-133	56.00
HAWKINS, INC	3591843	05/13/2014	CHEMICALS	602-49450-216	879.50
ELAN	20140527	05/27/2014	CREDIT CARD EXP- PAY PAL	602-49450-217	7.50
ENVIRON INTERNATIONAL CO	336736	05/23/2014	TESTING #2028344A DATED	602-49450-310	2,255.30
ENVIRON INTERNATIONAL CO	355022	05/23/2014	TESTING #2028344A DATED	602-49450-310	1,087.40
ENVIRON INTERNATIONAL CO	365986	05/23/2014	TESTING #2028344A DATED 1	602-49450-310	1,152.95
MN VALLEY TESTING	699403	04/29/2014	TESTING	602-49450-310	238.00
MN VALLEY TESTING	699683	04/30/2014	TESTING	602-49450-310	118.60
MN VALLEY TESTING	699726	04/30/2014	TESTING	602-49450-310	158.00
MN VALLEY TESTING	700079	05/06/2014	TESTING	602-49450-310	118.60
MN VALLEY TESTING	700313	05/06/2014	TESTING	602-49450-310	238.00
MN VALLEY TESTING	70060	05/06/2014	TESTING	602-49450-310	133.00
MN VALLEY TESTING	700865	05/13/2014	TESTING	602-49450-310	133.00
MN VALLEY TESTING	700916	05/13/2014	TESTING	602-49450-310	158.00
MN VALLEY TESTING	700917	05/13/2014	TESTING	602-49450-310	118.60

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MN VALLEY TESTING	701345	05/13/2014	TESTING	602-49450-310	133.00
MN VALLEY TESTING	701552	05/13/2014	TESTING	602-49450-310	238.00
MN VALLEY TESTING	702542	05/20/2014	TESTING	602-49450-310	133.00
GOPHER STATE ONE CALL	104031	05/06/2014	LOCATES	602-49450-321	23.20
LEAGUE OF MN CITIES INS TR	27382	05/05/2014	INSURANCE - WORKERS COM	602-49450-364	356.64
MN ENERGY RESOURCES	20140515	05/15/2014	HEATING #4325313-7	602-49450-383	236.69
MN ENERGY RESOURCES	20140528A	05/28/2014	HEATING #4335469-5	602-49450-383	27.28
MN ENERGY RESOURCES	20140528B	05/28/2014	HEATING #4222768-6	602-49450-383	43.67
MARK STEVEN DYKES - DUAN	11221	05/16/2014	SERVICE-MAINTENANCE	602-49450-404	653.40
RON'S ELECTRIC INC	128675	05/15/2014	MAINTENANCE	602-49450-404	217.90
CARQUEST AUTO PARTS STOR	20140520	05/20/2014	MAINTENANCE -SEWER	602-49450-404	5.05
TYLER TECHNOLOGIES, INC.	025-95031	05/16/2014	ANNUAL SUBSCRIPTION	602-49450-444	1,058.48
SCHIEFFERT FARMS	802	05/28/2014	SERVICE	602-49450-446	10,196.45
COUNTY WIDE DIRECTORY	45690	05/13/2014	ADVERTISING	602-49450-480	49.17
				Activity 49450 - Sewer Total:	20,224.38
				Fund 602 - SEWER Total:	20,693.45

Fund: 604 - ELECTRIC

RESCO	570944-00	05/28/2014	ELECTRIC INVENTORY	604-14200	734.44
DAKOTA SUPPLY GROUP	8520666	05/13/2014	ELECTRIC INVENTORY	604-14200	3,524.73
WERNER ELECTRIC	57951379.001	04/15/2014	INVENTORY & MAINTENANCE	604-14200	109.74
MORGAN GLANZER	20140515	05/15/2014	REFUND BALANCE UTILITY PR	604-22000	294.85
ELECTRIC FUND	20140515	05/15/2014	REFUND UTIL PREPAY-D.HANS	604-22000	300.00
ELECTRIC FUND	20140515A	05/15/2014	REFUN UTIL PREPAY-J.VAZQU	604-22000	300.00
ELECTRIC FUND	20140515B	05/15/2014	REFUND UTIL PREPAY-MORG	604-22000	5.15
ELECTRIC FUND	20140515C	05/15/2014	REFUND UTIL PREPAY-M.VAN	604-22000	300.00
ELECTRIC FUND	20140515D	05/15/2014	REFUND UTIL PREPAY-M.FLES	604-22000	300.00
JAMIE SANDOVAL	20140523	05/23/2014	REFUND - UTILITY PREPAYME	604-22000	300.00
TRAVELER'S HAVEN	20140528	05/28/2014	REFUND - UTILITY PREPAYME	604-22000	300.00
JIM BOLIN	20140528	05/28/2014	REFUND - UTILITY PREPAYME	604-22000	300.00
					6,768.91

Activity: 49550 - Electric

NCPERS MINNESOTA	8446614	05/28/2014	INSURANCE 844600 6-2014	604-49550-133	96.00
ELAN	20140527	05/27/2014	CREDIT CARD EXP-DELL-COM	604-49550-200	541.46
ELAN	20140527	05/27/2014	CREDIT CARD EXP- PAY PAL	604-49550-217	7.50
PRESTON ROSSOW	20140520	05/20/2014	EXPENSE - SHOES	604-49550-218	50.00
CENTRAL MINNESOTA MUNIC	4462	05/13/2014	ENERGY-TRANSMISSION	604-49550-263	112,732.06
CENTRAL MINNESOTA MUNIC	4462	05/13/2014	ENERGY-TRANSMISSION	604-49550-263	103,871.73
CENTRAL MINNESOTA MUNIC	4478	05/20/2014	ENERGY	604-49550-263	2,800.00
DEPARTMENT OF ENERGY	BFPB000800414	05/13/2014	ENERGY	604-49550-263	82,349.23
GOPHER STATE ONE CALL	104031	05/06/2014	LOCATES	604-49550-321	23.20
SECR REV FUND/CITY OF WD	20140528	05/28/2014	PETTY CASH- ELECTRIC	604-49550-322	1.71
MARV GRUNIG	20140515	05/15/2014	EXPENSE	604-49550-331	156.80
CITIZEN PUBLISHING CO	20140506	05/06/2014	ADVERTISING -	604-49550-340	56.65
LEAGUE OF MN CITIES INS TR	27382	05/05/2014	INSURANCE - WORKERS COM	604-49550-364	15.22
LEAGUE OF MN CITIES INS TR	27382	05/05/2014	INSURANCE - WORKERS COM	604-49550-364	643.51
MN ENERGY RESOURCES	20140520	05/20/2014	HEATING #4355412-0	604-49550-383	141.24
HOMETOWN SANITATION SE	0000080451	05/05/2014	GARBAGE SERVICE - ELECTRIC	604-49550-384	84.75
CARQUEST AUTO PARTS STOR	20140520	05/20/2014	MAINTENANCE -ELECTRIC	604-49550-405	31.15
BRAD BUSSA	20140527	05/27/2014	CLEANING	604-49550-406	184.60
WERNER ELECTRIC	S8018202.002	05/28/2014	MAINTENANCE	604-49550-406	195.11
CARQUEST AUTO PARTS STOR	20140520	05/20/2014	MAINTENANCE - ELECTRIC	604-49550-408	22.44
WERNER ELECTRIC	57951379.001	04/15/2014	INVENTORY & MAINTENANCE	604-49550-408	755.61
WERNER ELECTRIC	57951379.002	04/22/2014	MAINTENANCE	604-49550-408	755.61
WERNER ELECTRIC	57951379.003	05/01/2014	CREDIT - RETURNED DAMAGE	604-49550-408	-748.54
WERNER ELECTRIC	S8018202.001	05/20/2014	MAINTENANCE	604-49550-409	45.05
TYLER TECHNOLOGIES, INC	025-95031	05/16/2014	ANNUAL SUBSCRIPTION	604-49550-444	4,330.13
CENTRAL MINNESOTA MUNIC	4477	05/13/2014	CIP MONTHLY ASSMT	604-49550-450	2,140.00
LEOTEK ELECTRONICS USA CO	UCI13002624	05/13/2014	SUPPLIES	604-49550-450	2,601.00
BANK MIDWEST	20140522	05/22/2014	NSF-JANET HERMAN - UTILITI	604-49550-480	155.85

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BANK MIDWEST	20140522	05/22/2014	NSF- SONYA SARGENT -UTILIT	604-49550-480	124.36
BANK MIDWEST	20140522	05/22/2014	NSF-SUPER 8 - UTILITIES	604-49550-480	1,056.11
LEOTEK ELECTRONICS USA CO	UCI13002624	05/13/2014	SUPPLIES	604-49550-480	578.00
				Activity 49550 - Electric Total:	315,797.54
				Fund 604 - ELECTRIC Total:	322,566.45

Fund: 609 - LIQUOR STORE

CARLSON & STEWART REFRIG	24828	05/27/2014	COOLER DOORS	609-16460	9,630.00
CARLSON & STEWART REFRIG	24831	05/27/2014	COOLER DOORS	609-16460	434.06
CARLSON & STEWART REFRIG	24832	05/27/2014	COOLER	609-16460	19,216.13
CARLSON & STEWART REFRIG	24833	05/27/2014	COOLER	609-16460	13,073.35
					42,353.54

Activity: 49751 - Liquor Store

NCPERS MINNESOTA	8446614	05/28/2014	INSURANCE 844600 6-2014	609-49751-133	16.00
AH HERMEL COMPANY	430186	05/01/2014	MERCHANDISE	609-49751-217	140.38
VINOCOPIA, INC	0097644-IN	05/05/2014	MERCHANDISE	609-49751-251	133.75
WIRTZ BEVERAGE MN WINE	1080176183	05/13/2014	MERCHANDISE	609-49751-251	2,643.31
WIRTZ BEVERAGE MN WINE	1080181917	05/28/2014	MERCHANDISE	609-49751-251	2,076.35
SOUTHERN WINE & SPIRITS O	1157002	05/05/2014	MERCHANDISE	609-49751-251	1,516.08
JOHNSON BROS.	1834750	05/05/2014	MERCHANDISE	609-49751-251	469.78
JOHNSON BROS.	1838510	05/05/2014	MECHANDISE	609-49751-251	1,998.01
JOHNSON BROS.	1844118	05/13/2014	MERCHANDISE	609-49751-251	2,403.42
PHILLIPS WINE & SPIRITS	2600245	05/13/2014	MERCHANDISE	609-49751-251	5,608.59
PHILLIPS WINE & SPIRITS	3525829	05/05/2014	MERCHANDISE	609-49751-251	-84.54
BELLBOY CORP	42781500	05/02/2014	MERCHANDISE	609-49751-251	560.00
JOHNSON BROS.	617610	05/13/2014	CREDIT - MERCHANDISE	609-49751-251	-209.99
BEVERAGE WHOLESALERS	0501215	05/21/2014	MERCHANDISE	609-49751-252	7,069.62
BEVERAGE WHOLESALERS	0502200	05/27/2014	MERCHANDISE	609-49751-252	12,057.60
WIRTZ BEVERAGE MN WINE	1080176234	05/13/2014	MERCHANDISE	609-49751-252	103.85
WIRTZ BEVERAGE MN WINE	1080181918	05/28/2014	MERCHANDISE	609-49751-252	46.15
HAGEN BEVERAGE DIST. INC.	263371	05/20/2014	MERCHANDISE	609-49751-252	8,566.95
HAGEN BEVERAGE DIST. INC.	263483	05/27/2014	MERCHANDISE	609-49751-252	119.00
HAGEN BEVERAGE DIST. INC.	263603	05/27/2014	MERCHANDISE	609-49751-252	8,022.65
HAGEN BEVERAGE DIST. INC.	263721	05/28/2014	MERCHANDISE	609-49751-252	51.70
VINOCOPIA, INC	0097644-IN	05/05/2014	MERCHANDISE	609-49751-253	184.00
BEVERAGE WHOLESALERS	0502200	05/27/2014	MERCHANDISE	609-49751-253	123.60
WIRTZ BEVERAGE MN WINE	1080176183	05/13/2014	MERCHANDISE	609-49751-253	872.00
WIRTZ BEVERAGE MN WINE	1080181917	05/28/2014	MERCHANDISE	609-49751-253	241.40
JOHNSON BROS.	1838511	05/05/2014	MERCHANDISE	609-49751-253	1,038.65
JOHNSON BROS.	1844119	05/13/2014	MERCHANDISE	609-49751-253	1,118.55
PHILLIPS WINE & SPIRITS	2600246	05/13/2014	MERCHANDISE	609-49751-253	1,494.75
WINE MERCHANTS	502177	05/13/2014	MERCHANDISE	609-49751-253	192.00
WIRTZ BEVERAGE MN WINE	1080176183	05/13/2014	MERCHANDISE	609-49751-254	95.13
WIRTZ BEVERAGE MN WINE	1080181917	05/28/2014	MERCHANDISE	609-49751-254	84.64
PBC - PEPSI BEVERAGES COM	31900261	05/05/2014	MERCHANDISE	609-49751-254	219.45
AH HERMEL COMPANY	430186	05/01/2014	MERCHANDISE	609-49751-254	191.27
AH HERMEL COMPANY	430186	05/01/2014	MERCHANDISE	609-49751-256	185.41
BEVERAGE WHOLESALERS	0502200	05/27/2014	MERCHANDISE	609-49751-259	51.00
PHILLIPS WINE & SPIRITS	2600246	05/13/2014	MERCHANDISE	609-49751-259	168.00
HAGEN BEVERAGE DIST. INC.	263371	05/20/2014	MERCHANDISE	609-49751-259	19.55
HAGEN BEVERAGE DIST. INC.	263603	05/27/2014	MERCHANDISE	609-49751-259	92.05
AH HERMEL COMPANY	430186	05/01/2014	MERCHANDISE	609-49751-261	89.22
VINOCOPIA, INC	0097644-IN	05/05/2014	MERCHANDISE	609-49751-333	10.50
WIRTZ BEVERAGE MN WINE	1080176183	05/13/2014	MERCHANDISE	609-49751-333	73.54
WIRTZ BEVERAGE MN WINE	1080181917	05/28/2014	MERCHANDISE	609-49751-333	47.08
SOUTHERN WINE & SPIRITS O	1157002	05/05/2014	MERCHANDISE	609-49751-333	29.60
JOHNSON BROS.	1834750	05/05/2014	MERCHANDISE	609-49751-333	9.00
JOHNSON BROS.	1838510	05/05/2014	MECHANDISE	609-49751-333	27.20
JOHNSON BROS.	1838511	05/05/2014	MERCHANDISE	609-49751-333	35.20
JOHNSON BROS.	1844118	05/13/2014	MERCHANDISE	609-49751-333	25.87

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
JOHNSON BROS.	1844119	05/13/2014	MERCHANDISE	609-49751-333	37.20
PHILLIPS WINE & SPIRITS	2600245	05/13/2014	MERCHANDISE	609-49751-333	94.00
PHILLIPS WINE & SPIRITS	2600246	05/13/2014	MERCHANDISE	609-49751-333	39.20
PHILLIPS WINE & SPIRITS	3525829	05/05/2014	MERCHANDISE	609-49751-333	-0.27
AH HERMEL COMPANY	430186	05/01/2014	MERCHANDISE	609-49751-333	3.95
WINE MERCHANTS	502177	05/13/2014	MERCHANDISE	609-49751-333	3.20
JOHNSON BROS.	617610	05/13/2014	CREDIT - MERCHANDISE	609-49751-333	-1.60
COUNTY WIDE DIRECTORY	45686	05/13/2014	ADVERTISING	609-49751-340	240.00
WINDOM AREA CHAMBER OF	796	05/20/2014	ADVERTISING	609-49751-340	30.00
LEAGUE OF MN CITIES INS TR	27382	05/05/2014	INSURANCE - WORKERS COM	609-49751-364	158.59
MN ENERGY RESOURCES	20140528C	05/28/2014	HEATING #4290426-8	609-49751-383	81.46
HOMETOWN SANITATION SE	0000080449	05/13/2014	GARBAGE SERVICE -RIVERBEN	609-49751-384	48.06
RON'S ELECTRIC INC	128658	05/20/2014	MAINTENANCE	609-49751-402	104.00
INDOFF, INC	2445891	05/05/2014	SUPPLIES	609-49751-404	95.69
MN DEPT OF AGRICULTURE	20140528	05/28/2014	2015 FOOD LICENSE RENEWA	609-49751-433	77.00
TYLER TECHNOLOGIES,INC	025-95031	05/16/2014	ANNUAL SUBSCRIPTION	609-49751-444	750.56
BANK MIDWEST	20140520	05/20/2014	NSF-MICHAEL GOLINGHORST-	609-49751-480	20.77
Activity 49751 - Liquor Store Total:					61,809.13
Fund 609 - LIQUOR STORE Total:					104,162.67

Fund: 614 - TELECOM

ELECTRIC FUND	20140520	05/20/2014	TRANSFERS-TEL TO UTIL	614-11500	42.89
					42.89

Activity: 49870 - Telecom

NCPERS MINNESOTA	8446614	05/28/2014	INSURANCE 844600 6-2014	614-49870-133	96.00
NEW STAR SALES & SERVICE	42184	05/28/2014	SUPPLIES	614-49870-200	37.41
ELAN	20140527	05/27/2014	CREDIT CARD EXP- PAY PAL	614-49870-217	7.50
ELAN	20140527	05/27/2014	CREDIT CARD EXP- STAR EZ IN	614-49870-217	29.00
ELAN	20140527	05/27/2014	CREDIT CARD EXP- DREAM H	614-49870-217	139.00
LONDA FOSHEIM	20140528	05/28/2014	EXPENSE - REIMBURSE FOR C	614-49870-223	50.00
NATIONAL CABLE TV COOP	SI-394273	05/28/2014	MAINTENANCE	614-49870-227	229.01
LOCATORS & SUPPLIES, INC	0222901-IN	05/13/2014	SUPPLIES	614-49870-241	86.21
INTERSTATE TRS FUND	82580705142	05/21/2014	ASSESSMENT FOR 499-A FILIN	614-49870-304	124.90
GOPHER STATE ONE CALL	104031	05/06/2014	LOCATES	614-49870-321	23.20
CENTURY LINK	20140528	05/28/2014	SERVICE #507-831-1075	614-49870-321	71.87
SECR REV FUND/CITY OF WD	20140528	05/28/2014	PETTY CASH - ELECTRIC	614-49870-322	1.14
GODFATHER'S PIZZA	138744	05/28/2014	EXPENSE - MEETING	614-49870-334	27.77
HY-VEE, INC.	20140520	05/20/2014	MERCHANDISE	614-49870-334	18.39
COUNTY WIDE DIRECTORY	45690	05/13/2014	ADVERTISING	614-49870-340	98.33
LEAGUE OF MN CITIES INS TR	27382	05/05/2014	INSURANCE - WORKERS COM	614-49870-364	527.52
MN ENERGY RESOURCES	20140528D	05/28/2014	HEATING #4098343-9	614-49870-383	94.13
HOMETOWN SANITATION SE	0000080452	05/05/2014	GARBAGE SERVICE - TELECOM	614-49870-384	73.92
ONVOY VOICE SERVICES	140502008508	05/13/2014	SERVICE #001555600262	614-49870-441	1,390.68
ONVOY VOICE SERVICES	140502010569	05/13/2014	SERVICE	614-49870-441	3,728.92
BLUEHIGHWAYS	012-040514	05/13/2014	SUBSCRIBER	614-49870-442	253.80
BBC WORLDWIDE AMERICA I	074945	05/20/2014	SUBSCRIBER	614-49870-442	81.47
DISCOVERY DIGITAL NETWOR	20140513	05/13/2014	SUBSCRIBER	614-49870-442	143.25
DISPLAY SYSTEMS INTERNATI	21526	05/13/2014	SERVICE	614-49870-442	163.88
KARE GANNETT CO., INC	277-1041	05/20/2014	SUBSCRIBER	614-49870-442	2,518.55
TOWER DISTRIBUTION COMP	360870	05/13/2014	SUBSCRIBER	614-49870-442	545.28
OWN LLC	4532925	05/13/2014	SUBSCRIBER	614-49870-442	77.70
HUB TELEVISION NETWORKS	4533409	05/13/2014	SUBSCRIBER	614-49870-442	36.85
TYLER TECHNOLOGIES,INC	025-95031	05/16/2014	ANNUAL SUBSCRIPTION	614-49870-444	1,732.05
CENTURY LINK - LIS ACCTS	L040021021-14116	05/13/2014	LIS ACCTS	614-49870-445	73.11
DREAM HOST WEB HOSTING	1473097-2014-05-25-1	05/28/2014	#1473097 APR 26 - MAY 25,	614-49870-447	139.00
ZAYO BANDWIDTH	20140513	05/13/2014	SERVICE	614-49870-447	3,268.78
JEREMY ROLFES	20140528	05/28/2014	EXPENSE - INTERNET	614-49870-448	50.94
SOUTHWEST/WEST CENTRAL	43110	05/13/2014	SERVICE	614-49870-448	915.00
NEUSTAR, INC.	L-0000010953	05/28/2014	SERVICE	614-49870-451	23.50
BANK MIDWEST	20140523	05/23/2014	NSF - JANET HERMAN	614-49870-480	81.62

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BANK MIDWEST	20140523	05/23/2014	NSF -ANDREW DOEDEN	614-49870-480	65.50
				Activity 49870 - Telecom Total:	17,025.18
				Fund 614 - TELECOM Total:	17,068.07

Fund: 615 - ARENA

Activity: 49850 - Arena

NCPERS MINNESOTA	8446614	05/28/2014	INSURANCE 844600 6-2014	615-49850-133	32.00
SHOPKO STORES OPERATING	20140516	05/16/2014	SUPPLIES	615-49850-200	47.97
ELAN	20140527	05/27/2014	CREDIT CARD EXP-BWW-HOR	615-49850-334	13.92
ELAN	20140527	05/27/2014	CREDIT CARD EXP-HOLIDAY IN	615-49850-334	126.59
CITIZEN PUBLISHING CO	20140506	05/06/2014	ADVERTISING -	615-49850-340	185.40
LEAGUE OF MN CITIES INS TR	27382	05/05/2014	INSURANCE - WORKERS COM	615-49850-364	110.41
MN ENERGY RESOURCES	20140520A	05/20/2014	HEATING #4070858-8	615-49850-383	574.92
HOMETOWN SANITATION SE	0000080453	05/05/2014	GARBAGE SERVICE - ARENA	615-49850-384	130.88
CARQUEST AUTO PARTS STOR	20140520	05/20/2014	MAINTENANCE -ARENA	615-49850-404	36.75
CARQUEST AUTO PARTS STOR	20140520	05/20/2014	MAINTENANCE -ARENA	615-49850-406	11.57
MN DEPT OF HEALTH	SHF UID:159	05/20/2014	HOSPITALITY FEE	615-49850-444	35.00
				Activity 49850 - Arena Total:	1,305.41
				Fund 615 - ARENA Total:	1,305.41

Fund: 617 - M/P CENTER

Activity: 49860 - M/P Center

NCPERS MINNESOTA	8446614	05/28/2014	INSURANCE 844600 6-2014	617-49860-133	48.00
CITIZEN PUBLISHING CO	20140506	05/06/2014	SUPPORT	617-49860-200	267.18
INDOFF, INC	2452751	05/13/2014	SUPPLIES	617-49860-200	29.98
COLE PAPERS INC.	8972858	05/13/2014	SUPPLIES	617-49860-211	209.48
MN DEPT OF HEALTH	562919	05/28/2014	HOSPITALITY FEE - SHF UID: 1	617-49860-217	35.00
HY-VEE, INC.	20140520	05/20/2014	MERCHANDISE	617-49860-254	183.36
CITIZEN PUBLISHING CO	20140506	05/06/2014	ADVERTISING -	617-49860-340	314.51
LEAGUE OF MN CITIES INS TR	27382	05/05/2014	INSURANCE - WORKERS COM	617-49860-364	80.68
MN ENERGY RESOURCES	20140520B	05/20/2014	HEATING #4271541-7	617-49860-383	822.83
HOMETOWN SANITATION SE	0000080454	05/05/2014	GARGAGE SERVICE-COMM CE	617-49860-384	103.03
KEMNA-ASA AUTO PLAZA	124142	05/20/2014	MAINTENANCE	617-49860-404	441.39
HY-VEE, INC.	20140520	05/20/2014	MERCHANDISE	617-49860-404	3.56
TOWN 'N COUNTRY	5986	05/20/2014	MAINTNANCE	617-49860-404	371.60
MARTIN'S FLAG COMPANY	72358	05/20/2014	MAINTENANCE	617-49860-406	510.86
				Activity 49860 - M/P Center Total:	3,421.46
				Fund 617 - M/P CENTER Total:	3,421.46

Fund: 700 - PAYROLL

Internal Revenue Service-Payr	INV0000280	05/30/2014	Federal Tax Withholding	700-21701	9,632.41
Internal Revenue Service-Payr	INV0000283	05/30/2014	Federal Tax Withholding	700-21701	60.00
Minnesota Department of Re	INV0000279	05/30/2014	State Withholding	700-21702	4,145.27
Minnesota Department of Re	INV0000282	05/30/2014	State Withholding	700-21702	21.40
Internal Revenue Service-Payr	INV0000281	05/30/2014	Social Security	700-21703	11,227.56
MN Pera	INV0000273	05/30/2014	PERA	700-21704	11,928.45
MN Pera	INV0000274	05/30/2014	PERA	700-21704	4,612.96
MN Pera	INV0000275	05/30/2014	PERA	700-21704	555.36
Minnesota State Deferred	CM0000011	05/30/2014	Deferred Compensation	700-21705	-400.00
Minnesota State Deferred	INV0000276	05/30/2014	Deferred Compensation	700-21705	4,650.00
Minnesota State Deferred	INV0000277	05/30/2014	Deferred Roth	700-21705	750.00
Internal Revenue Service-Payr	INV0000278	05/30/2014	Medicare Withholding	700-21711	3,114.66
SELECTACCOUNT	20140520	05/20/2014	FLEX SPENDING	700-21712	93.89
SELECTACCOUNT	20140528A	05/28/2014	FELX SPENDING	700-21712	87.00
COLONIAL LIFE INSURANCE	8182644-0512188	05/27/2014	INSURANCE #BCN E8182644	700-21714	8.82
AFLAC	951220	05/15/2014	INSURANCE #OEQP3	700-21715	98.22
AFLAC	951220	05/15/2014	INSURANCE #OEQP3	700-21716	389.97
MN BENEFIT ASSOCIATION	20140520	05/20/2014	INSURANCE	700-21717	159.65
NCPERS MINNESOTA	8446614	05/28/2014	INSURANCE 844600 6-2014	700-21718	16.00

Expense Approval Report

Payment Dates: 5/17/2014 - 5/30/2014

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MN BENEFIT ASSOCIATION	20140520	05/20/2014	INSURANCE	700-21719	87.92
					<u>51,239.54</u>
				Fund 700 - PAYROLL Total:	51,239.54
				Grand Total:	595,262.76

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL	23,216.68
211 - LIBRARY	2,560.70
225 - AIRPORT	42.75
230 - POOL	313.56
235 - AMBULANCE	2,138.48
250 - EDA GENERAL	19,868.74
251 - EDA REVOLVING	10,000.00
306 - 2013 STREET IMPROVEMENT	4,456.60
401 - GENERAL CAPITAL PROJECTS	7,180.00
601 - WATER	5,028.20
602 - SEWER	20,693.45
604 - ELECTRIC	322,566.45
609 - LIQUOR STORE	104,162.67
614 - TELECOM	17,068.07
615 - ARENA	1,305.41
617 - M/P CENTER	3,421.46
700 - PAYROLL	51,239.54
Grand Total:	595,262.76

Account Summary

Account Number	Account Name	Payment Amount
100-34403	Spring Clean-up	2,550.00
100-34950	Other Charges for Servic	25.00
100-41110-480	Other Miscellaneous	4.47
100-41110-491	Payments to Other Orga	1,497.20
100-41310-133	Employer Paid Insurance	80.00
100-41310-200	Office Supplies	45.60
100-41310-212	Motor Fuels	61.00
100-41310-217	Other Operating Supplie	146.16
100-41310-308	Training & Registrations	36.95
100-41310-326	Data Processing	9.99
100-41310-334	Meals/Lodging	60.13
100-41310-350	Printing & Binding	339.90
100-41310-364	Insurance - Worker's Co	93.27
100-41310-433	Dues & Subscriptions	124.80
100-41310-444	License Fees	2,617.30
100-41310-480	Other Miscellaneous	9.99
100-41910-133	Employer Paid Insurance	24.00
100-41910-200	Office Supplies	40.93
100-41910-350	Printing & Binding	72.10
100-41910-364	Insurance - Worker's Co	23.32
100-41940-211	Cleaning Supplies	275.27
100-41940-383	Gas Utility	628.25
100-41940-384	Refuse Disposal	85.04
100-41940-406	Repairs & Maint - Groun	4.25
100-42120-133	Employer Paid Insurance	160.00
100-42120-200	Office Supplies	18.14
100-42120-308	Training & Registrations	495.00
100-42120-322	Postage	9.03
100-42120-326	Data Processing	514.40
100-42120-327	Interpretation Fees	130.87
100-42120-334	Meals/Lodging	56.61
100-42120-340	Advertising	123.60
100-42120-364	Insurance - Worker's Co	776.76
100-42120-404	Repairs & Maint - M&E	184.99
100-42120-405	Repairs & Maint - Vehicl	116.00
100-42120-460	Miscellaneous Taxes	30.75

Account Summary

Account Number	Account Name	Payment Amount
100-42220-212	Motor Fuels	13.06
100-42220-310	Lab Testing	491.00
100-42220-321	Telephone	81.39
100-42220-364	Insurance - Worker's Co	414.47
100-42220-404	Repairs & Maint - M&E	497.51
100-42220-480	Other Miscellaneous	60.00
100-42700-480	Other Miscellaneous	15.54
100-43100-133	Employer Paid Insurance	80.00
100-43100-217	Other Operating Supplie	436.01
100-43100-225	Landscaping Materials	2,200.53
100-43100-350	Printing & Binding	206.00
100-43100-364	Insurance - Worker's Co	722.53
100-43100-383	Gas Utility	504.78
100-43100-384	Refuse Disposal	130.85
100-43210-307	Management Fees	144.00
100-43210-480	Other Miscellaneous	1,802.31
100-45202-133	Employer Paid Insurance	16.00
100-45202-340	Advertising	209.25
100-45202-364	Insurance - Worker's Co	162.86
100-45202-384	Refuse Disposal	369.98
100-45202-406	Repairs & Maint - Groun	3,147.57
100-45202-480	Other Miscellaneous	39.97
211-45501-133	Employer Paid Insurance	16.00
211-45501-200	Office Supplies	200.49
211-45501-350	Printing & Binding	83.70
211-45501-364	Insurance - Worker's Co	46.63
211-45501-433	Dues & Subscriptions	72.95
211-45501-435	Books and Pamphlets	2,140.93
225-45127-321	Telephone	27.25
225-45127-365	Insurance - Misc	15.50
230-45124-334	Meals/Lodging	42.14
230-45124-350	Printing & Binding	185.40
230-45124-364	Insurance - Worker's Co	86.02
235-42153-217	Other Operating Supplie	370.48
235-42153-321	Telephone	81.39
235-42153-331	Travel Expense	287.28
235-42153-334	Meals/Lodging	178.82
235-42153-364	Insurance - Worker's Co	336.80
235-42153-404	Repairs & Maint - M&E	855.53
235-42153-405	Repairs & Maint - Vehicl	28.18
250-46520-133	Employer Paid Insurance	24.00
250-46520-200	Office Supplies	71.79
250-46520-301	Auditing & Consulting Se	5,000.00
250-46520-322	Postage	5.80
250-46520-331	Travel Expense	38.08
250-46520-340	Advertising	559.43
250-46520-350	Printing & Binding	79.50
250-46520-364	Insurance - Worker's Co	23.32
250-46520-402	Repairs & Maint - Struct	25.00
250-46520-438	Meeting Expense	3.50
250-46520-439	Special Projects	14,019.82
250-46520-480	Other Miscellaneous	18.50
251-46520-491	Payments to Other Orga	10,000.00
306-41000-301	Auditing & Consulting Se	3,000.00
306-49950-500	Capital Outlay	1,456.60
401-49950-504	Capital Outlay - Parks	7,180.00
601-16300	Improvements Other Th	543.14
601-49400-133	Employer Paid Insurance	40.00

Account Summary

Account Number	Account Name	Payment Amount
601-49400-200	Office Supplies	42.95
601-49400-217	Other Operating Supplie	7.50
601-49400-321	Telephone	23.20
601-49400-322	Postage	66.00
601-49400-340	Advertising	323.37
601-49400-364	Insurance - Worker's Co	246.94
601-49400-383	Gas Utility	748.09
601-49400-384	Refuse Disposal	85.04
601-49400-404	Repairs & Maint - M&E	1,531.49
601-49400-408	Repairs & Maint - Distrib	312.00
601-49400-444	License Fees	1,058.48
602-16300	Improvements Other Th	469.07
602-49450-133	Employer Paid Insurance	56.00
602-49450-216	Chemicals and Chemical	879.50
602-49450-217	Other Operating Supplie	7.50
602-49450-310	Lab Testing	6,413.45
602-49450-321	Telephone	23.20
602-49450-364	Insurance - Worker's Co	356.64
602-49450-383	Gas Utility	307.64
602-49450-404	Repairs & Maint - M&E	876.35
602-49450-444	License Fees	1,058.48
602-49450-446	Sludge Hauling	10,196.45
602-49450-480	Other Miscellaneous	49.17
604-14200	Inventory	4,368.91
604-22000	Prepayments	2,400.00
604-49550-133	Employer Paid Insurance	96.00
604-49550-200	Office Supplies	541.46
604-49550-217	Other Operating Supplie	7.50
604-49550-218	Uniforms	50.00
604-49550-263	Merchandise for Resale	301,753.02
604-49550-321	Telephone	23.20
604-49550-322	Postage	1.71
604-49550-331	Travel Expense	156.80
604-49550-340	Advertising	56.65
604-49550-364	Insurance - Worker's Co	658.73
604-49550-383	Gas Utility	141.24
604-49550-384	Refuse Disposal	84.75
604-49550-405	Repairs & Maint - Vehicl	31.15
604-49550-406	Repairs & Maint - Groun	379.71
604-49550-408	Repairs & Maint - Distrib	785.12
604-49550-409	Repairs & Maint - Utilitie	45.05
604-49550-444	License Fees	4,330.13
604-49550-450	Conservation	4,741.00
604-49550-480	Other Miscellaneous	1,914.32
609-16460	Furniture & Fixtures	42,353.54
609-49751-133	Employer Paid Insurance	16.00
609-49751-217	Other Operating Supplie	140.38
609-49751-251	Liquor	17,114.76
609-49751-252	Beer	36,037.52
609-49751-253	Wine	5,264.95
609-49751-254	Soft Drinks & Mix	590.49
609-49751-256	Tobacco Products	185.41
609-49751-259	Non- Alcoholic	330.60
609-49751-261	Other Merchandise	89.22
609-49751-333	Freight and Express	433.67
609-49751-340	Advertising	270.00
609-49751-364	Insurance - Worker's Co	158.59
609-49751-383	Gas Utility	81.46

Account Summary

Account Number	Account Name	Payment Amount
609-49751-384	Refuse Disposal	48.06
609-49751-402	Repairs & Maint - Struct	104.00
609-49751-404	Repairs & Maint - M&E	95.69
609-49751-433	Dues & Subscriptions	77.00
609-49751-444	License Fees	750.56
609-49751-480	Other Miscellaneous	20.77
614-11500	Accounts Receivable	42.89
614-49870-133	Employer Paid Insurance	96.00
614-49870-200	Office Supplies	37.41
614-49870-217	Other Operating Supplie	175.50
614-49870-223	Buidling Repair Supplies	50.00
614-49870-227	Utility System Maint Sup	229.01
614-49870-241	Small Tools	86.21
614-49870-304	Legal Fees	124.90
614-49870-321	Telephone	95.07
614-49870-322	Postage	1.14
614-49870-334	Meals/Lodging	46.16
614-49870-340	Advertising	98.33
614-49870-364	Insurance - Worker's Co	527.52
614-49870-383	Gas Utility	94.13
614-49870-384	Refuse Disposal	73.92
614-49870-441	Transmission Fees	5,119.60
614-49870-442	Subscriber Fees	3,820.78
614-49870-444	License Fees	1,732.05
614-49870-445	Switch Fees	73.11
614-49870-447	Internet Expense	3,407.78
614-49870-448	On-Call Support	965.94
614-49870-451	Call Completion	23.50
614-49870-480	Other Miscellaneous	147.12
615-49850-133	Employer Paid Insurance	32.00
615-49850-200	Office Supplies	47.97
615-49850-334	Meals/Lodging	140.51
615-49850-340	Advertising	185.40
615-49850-364	Insurance - Worker's Co	110.41
615-49850-383	Gas Utility	574.92
615-49850-384	Refuse Disposal	130.88
615-49850-404	Repairs & Maint - M&E	36.75
615-49850-406	Repairs & Maint - Groun	11.57
615-49850-444	License Fees	35.00
617-49860-133	Employer Paid Insurance	48.00
617-49860-200	Office Supplies	297.16
617-49860-211	Cleaning Supplies	209.48
617-49860-217	Other Operating Supplie	35.00
617-49860-254	Soft Drinks & Mix	183.36
617-49860-340	Advertising	314.51
617-49860-364	Insurance - Worker's Co	80.68
617-49860-383	Gas Utility	822.83
617-49860-384	Refuse Disposal	103.03
617-49860-404	Repairs & Maint - M&E	816.55
617-49860-406	Repairs & Maint - Groun	510.86
700-21701	Federal Withholding	9,692.41
700-21702	State Withholding	4,166.67
700-21703	FICA Tax Withholding	11,227.56
700-21704	PERA Contributions	17,096.77
700-21705	Retirement	5,000.00
700-21711	Medicare Tax Withholdi	3,114.66
700-21712	Flex Account	180.89
700-21714	Individual Insurance-Col	8.82

Account Summary

Account Number	Account Name	Payment Amount
700-21715	Individual Insurance-Afla	98.22
700-21716	Individual Insurance-Afla	389.97
700-21717	Individual Insurance-MB	159.65
700-21718	Individual Insurance-NC	16.00
700-21719	Individual Insurance-MB	87.92
	Grand Total:	<u>595,262.76</u>

Project Account Summary

Project Account Key	Payment Amount
None	571,242.94
Business Loans	10,000.00
CONSULTANT FEES	14,019.82
	<u>595,262.76</u>
Grand Total:	