

**Council Meeting**  
**Tuesday, March 4, 2014**  
**City Council Chambers**  
**7:30 p.m.**  
**AGENDA**



Call to Order

Pledge of Allegiance

1. Approval of Minutes
  - Council Minutes–February 18, 2014
2. Consent Agenda
  - Minutes
    - Telecommunication Commission – February 18, 2014
    - Utility Commission – February 19, 2014
    - Community Center Commission – February 24, 2014
  - License Application
    - Windom Fire Department – Dance Permit
3. Department Heads
4. Resolution Authorizing CMMPA to Purchase Electrical Energy
5. Sign Retroreflecting Policy
6. EDA Resolution Authorizing Grant Application and Local Match
7. Additional Mayor Appointments
8. 2014 Board of Appeal and Equalization Meeting Scheduled for Tuesday, May 13<sup>th</sup> at 4:30 p.m.
9. New Business
10. Old Business
11. Regular Bills
12. Contractor Bill – Electric Dept. NESHAP RICE– CSE Enterprises LLC \$17,128.91
13. Council Concerns
14. Adjourn



**Regular Council Meeting  
Windom City Hall, Council Chamber  
February 18, 2014  
7:30 p.m.**

1. Call to Order:

The meeting was called to order by Mayor Pro Tem Bradley Powers at 7:30 p.m.

2. Roll Call Mayor Pro Tem:

Bradley Powers

Council Present:

Brian Cooley and Kelsey Fossing

Council Absent:

Mayor Corey Maricle, Dominic Jones and JoAnn Ray

City Staff Present:

Steve Nasby, City Administrator; Mark Marcy and Roger Winker, Fire Department; Mike Haugen, Water & Wastewater Superintendent; Dawn Aamot, Assistant Librarian and Terry Glidden, Telecom

3. Pledge of Allegiance

4. Approval of Minutes:

**Motion by Fossing second by Cooley to approve the City Council minutes from February 4, 2014. Motion carried 3 – 0 (Jones and Ray absent)**

5. Consent Agenda:

Powers noted the minutes from the following Boards and Commissions.

- Airport Commission – February 3, 2014
- Economic Development Authority – February 10, 2014
- Library Board – February 11, 2014
- Park & Recreation Commission – February 12, 2014
- 

**Motion by Cooley second by Fossing to approve the receipt of minutes from Boards and Commissions as amended. Motion carried 3 – 0 (Jones and Ray absent).**

6. Department Heads:

Mike Haugen, Water and Wastewater Superintendent, noted that there have been some water lines freezing due to the cold weather. He said that if the water is rusty or murky that is the first sign of freezing water lines.

Powers asked if leaving a faucet running helps prevent freeze up. Haugen said that a low flow does help, but that is up to the homeowners as the City is not asking people to do that.

7. Ratification of Fire Department Elections:

Nasby said that a memorandum in the Council packet from Dan Ortman, Fire Chief, presented the following election results to the City Council:

Dan Ortman, Fire Chief	Mark Stevens, 1 <sup>st</sup> Asst Chief
Mark Marcy, 2 <sup>nd</sup> Asst Chief & Training Officer	Roger Winker, 3 <sup>rd</sup> Asst Chief

Nasby noted that these officers are a continuation of the leadership currently in place.

**Motion by Fossing second by Cooley to ratify the Windom Fire Department officer positions as presented. Motion carried 3 – 0 (Jones and Ray absent).**

8. Personnel Committee Recommendation – Library Staffing:

Nasby said that the Personnel Committee met with Dawn Aamot, Assistant Librarian, to discuss the position of Library Director due to Joan Hunter's retirement. Ms. Aamot has over 26 years of experience with the Library and her interview with the Personnel Committee was well received. Along with the Library Board, the Personnel Committee is forwarding its recommendation to the City Council that Dawn Aamot be offered the position of Library Director. The position would be effective March 3, 2014 and recommended to be at Supervisory Grade 9, Step 7. Upon a successful review after six months she would move to Step 8 and then to Step 9 upon completion of one year of employment.

**Motion by Fossing second by Cooley that Dawn Aamot be offered the position of Library Director effective March 3, 2014 at Supervisory Grade 9, Step 7. Upon a successful review after six months she would move to Step 8 and then to Step 9 upon completion of one year of employment. Motion carried 3 – 0 (Jones and Ray absent).**

Nasby noted that upon Ms. Aamot's promotion to Library Director, a vacancy was created for a permanent, part-time Library Assistant. To maintain current programming and staffing the Personnel Committee is recommending that the Assistant Librarian position be re-filled as soon as possible. The position would be for approximately 20\hours per week and continue to be within the IBEW union at Grade 6.

**Motion by Cooley second by Fossing to advertise for a permanent, part-time Library Assistant for approximately 20\hours per week at IBEW Grade 6. Motion carried 3 – 0 (Jones and Ray absent).**

Preliminary

9. Second Reading of Ordinance Enacting & Adopting A Supplement to the Code of Ordinances:

Nasby said that the City had re-codified the City Code a couple years ago and since then there were several ordinance revisions or new ordinances that needed to be updated. This ordinance is adopting these supplements to the City Code. Nasby noted that the ordinance number is 145, 2<sup>nd</sup> Series which is shown on the copy that was handed out and not Number 144, 2<sup>nd</sup> Series as shown in the Council packet.

**Motion by Cooley second by Fossing to approve the second reading of No. 145, Second Series, Enacting and Adopting a Supplement to the Code of Ordinances. Motion carried 3 – 0 (Jones and Ray absent).**

10. 2013 Annual Report:

Nasby said the annual report contains much detailed operations from the City's departments. He thanked City staff for their hard work and to Denise Nichols for assembling the information. The report is available at City Hall or on-line.

Powers thanked the City staff for all of their efforts on behalf of the City.

**Motion by Cooley second by Fossing to accept the 2013 Report. Motion carried 3 – 0 (Jones and Ray absent).**

11. New Business:

Nasby said there was a written request from the Eagle's Club regarding their liquor license for 2014. Since the club closed at the end of 2013 they are requesting to return their 2014 liquor license and seeking reimbursement of the \$2,200 fee.

Fossing confirmed that the City will have a liquor license to re-issue if this one is returned. Nasby replied that is correct.

Nasby noted that the Eagle's Club does have unpaid utilities and any funds returned to them would be applied to those unpaid bills. Fossing asked if this was the intent of the Eagle's Club. Nasby replied that it is stated in the letter from the Eagle's Club and a representative of their organization is present if there are other questions.

**Motion by Cooley second by Fossing to reimburse the Eagle's Club for the 2014 liquor license fee of \$2,200 as they are returning the license and not using it in 2014. Motion carried 3 – 0 (Jones and Ray absent).**

12. Old Business:

None.

Preliminary

13. Regular Bills:

**Motion by Fossing seconded by Cooley, to approve the regular bills. Motion carried 3 – 0 (Jones and Ray absent).**

14. Council Concerns:

None.

15. Adjourn:

**Maricle adjourned the meeting by unanimous consent at 7:48 p.m.**

\_\_\_\_\_  
Bradley Powers, Mayor Pro Tem

Attest: \_\_\_\_\_  
Steve Nasby, City Administrator

# Telecommunications Commission Meeting

Feb. 18<sup>th</sup>, 11:30 a.m.

I. Call to Order :

No Quorum Met

II. Roll Call:

Commissioners Present: Jeremy Lund, Forrest Fosheim

Commissioners Absent: Virgil Meier, Dominic Jones, Brian Cooley

City Staff: Dan Olsen, Londa Fosheim, Steve Nasby

**UTILITY COMMISSION MINUTES**  
**City Hall, Council Chamber**  
**February 19, 2014**

**Call Meeting to Order:** The Utility Commission meeting was called to order at 10:00 a.m. on February 19, 2014 in the City Hall Council Chamber.

**Members Present:** Utility Commission Chairperson: Mike Schwalbach  
Members Present: Glen Francis and Tom Riordan  
Member Absent: None  
City Council Liaison: Dominic Jones, Absent  
Staff Present: Chelsie Carlson, Finance Director, Marv Grunig, Electric Utility Manager; and Mike Haugen, Water / Wastewater Superintendent

**APPROVE MINUTES**

**Motion by Riordan, seconded by Francis, to approve the January 22, 2014, Utility Commission minutes as presented. Motion carried 3 - 0.**

**WATER/WASTEWATER ITEMS**

2012 Water Fluoridation Quality Award – The Water department received the 2012 Water Fluoridation Quality Award presented by the Minnesota Department of Health Oral Health Program and Drinking Water Protection Section. The award recognizes public water systems that adjust fluoride concentration in drinking water and achieve a month average fluoride level that is in the optimal range for 12 consecutive months. Haugen reported the optimal range is under discussion and could be reduced in the future.

2013 Water Usage – Haugen directed the Utility Commission to the Fee Calculation Worksheet for the Annual Water Use Fee. Based on 229 million gallons of water usage in 2013, the annual fee was calculated at \$1,349.52. The cost of usage for the old landfill site was \$140.00 based on annual usage of 37.5 million gallons. Schwalbach reminded Commission members that the current permit is for 420 million gallons.

**OTHER WATER/WASTEWATER ITEMS**

Annexation Special Assessment

The Commission reviewed correspondence regarding the Special Assessment for the Vollan property on County Road 26 to receive water and sewer connections.

Frozen Water Lines

Haugen reported several water service lines have frozen throughout the City during February. The Water Department has been able to thaw most lines and restore water service. Many other communities are experiencing the same issues due to the deep frost level.

## ELECTRIC ITEMS

Generator Emission Project Update – Grunig presented CSE Enterprises, LLC Contractor Change Order Two for the Emissions Controls project. The Change Order is to deduct sales tax from the contract. The City will pay the sales tax directly to the State of Minnesota.

NSP Blend & Extend Power Contract thru 2020 – Grunig reviewed with the Commission the CMMPA Power Supply proposals available for contracts expiring 2015. The projected impact to Residential and Commercial customers was also reviewed for the recommend option.

**Riordan introduced Resolution #UT 2014-02-1 entitled “RESOLUTION AUTHORIZING CMMPA TO PURCHASE ELECTRICAL ENERGY ON BEHALF OF THE CITY OF WINDOM” and moved its adoption. The resolution was seconded by Francis and on a roll call vote: Aye: Francis, Riordan, and Schwalbach. Nay: None. Resolution passed 3-0.**

## OTHER ELECTRIC ITEMS

Battery Back-up System for Street Lights – Grunig provided an update regarding Battery Back-up for Street Lights. Further discussion with MN DOT revealed that installing battery backup for street lights would likely require a 50% match by the City regardless if the project was requested or included as part of a larger planned MN DOT project. If the City requests the project, the work could be completed earlier. This is a safety issue for motorists, but also for any utility personnel or other City employees that need to work in the street or right of ways as cars do not obey stop signs or manual traffic controls as well as the lights. The Commission requested Grunig continue to pursue this project and obtain more definitive numbers.

CMMPA Update – Grunig reported potential changes to administration of Energy Conservation Programs through CMMPA. Due to turnover, the agency will be contracting this service in 2014 using Energy Insight, Inc.

## REGULAR BILLS

**Motion by Riordan second by Francis to pay the regular bills. Motion carried 3 – 0.**

## NEW BUSINESS

None.

## OLD BUSINESS

The AMR Presentation was scheduled for March 26<sup>th</sup> but the Commission rescheduled their meeting to April 2, 2014. Grunig will request the presentation for the meeting on April 2, 2014.

## ADJOURN

Schwalbach adjourned the meeting at 11:05 a.m. Next meeting April 2, 2014.

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Mike Schwalbach, Chairperson

Community Center Commission Minutes  
Monday February 24, 2014

1. Call to Order: The meeting was called to order by President Wayne Maras at 5:35 p.m.

2. Roll Call: President: Wayne Maras  
CC Director: Brad Bussa  
Commission Members: Linda Stuckenbroker-Absent  
Kelly Woizeschke-Absent  
Mitch Voehl  
Lenny Thiner  
Commission Liaisons: Brian Cooley  
Bruce Caldwell-Absent  
Jo Ann Ray-Absent  
EDA Director: Aaron Backman  
Public:

3. Approval of Minutes:

**Motion by Lenny Thiner, seconded by Mitch Voehl to approve the January 27, 2014 Community Center Commission Minutes. Motion carried 3-0**

4. Additions to the agenda:

Nothing to Report

5. Correspondence:

None to report

6. President's Report:

Nothing to Report

7. Director's Report:

- a. Advertising Update-WCC Director Bussa informed the Commission that he had spoken with 3 local radio stations on advertising the upcoming Social Event. Questions were raised on whether it was in best interest to spend that much money on a 3 hour event. WCC Commission decided to spend up to \$ 750.00 at 2 radio stations in Jackson and St. James area hoping to draw in potential customers from areas that do not have a Community Center for activities
- b. Social Hour and Open House Booking Event-WCC Director Bussa stated he had checked into meat and cheese trays for hors d'oeuvre, Commission stated he should spend up to \$250.00 for those items. WCC Director Bussa handed out

flyers to go to outside businesses that would be printed out. WCC Commission expressed this was a booking and potential user event for future income and building usage. Director Bussa to be in contact with Commission on needs arising before gathering.

8. Resource Management:

Schedule of Events: Bookings still coming in

Income & Expense: Commission looked over Income and Expense

9. Miscellaneous:

Mitch Voehl stated he would give direction on name of contractor that specializes in mud jacking of sidewalks and check on price

10. Open Forum:

Nothing to Report

11. Next Meeting:

Monday March 24, 2014 @ 5:30 pm

**Adjourn:**

**Motion by Mitch Voehl, seconded by Lenny Thiner, to adjourn the meeting at 6:35pm. Motion carried 3-0.**

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Wayne Maras, WCC President

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Linda Stuckenbroker, WCC Secretary

Attest: \_\_\_\_\_  
Brad Bussa, WCC Director





# Minnesota Pollution Control Agency

Mankato Office | 12 Civic Center Plaza | Suite 2165 | Mankato, MN 56001-8704 | 507-389-5977  
800-657-3864 | 651-282-5332 TTY | [www.pca.state.mn.us](http://www.pca.state.mn.us) | Equal Opportunity Employer

# COPY

February 24, 2014

The Honorable Corey Maricle  
Mayor, City of Windom  
P.O. Box 38  
Windom, MN 56101-0038

RE: National Pollutant Discharge Elimination System Permit Number MN0022217  
City of Windom Wastewater Treatment Facility

Dear Mayor Maricle:

Thank you for your application for a Minnesota Wastewater Treatment Facility Operational Award. Based on my review of your application and compliance records for the period October 1, 2012, through September 30, 2013, you have been confirmed as the recipient of a Certificate of Commendation for outstanding operation, maintenance, and management of your wastewater treatment system. Congratulations on your efforts to protect the waters of Minnesota!

This award recognizes you for ensuring that:

- Your facility was overseen by a properly certified operator.
- Your facility did not exceed the effluent limits contained in your permit.
- All of your required monthly and annual reports were timely and complete.
- Your facility did not experience any bypasses, enforcement actions or inspections identifying significant compliance concerns.

The Minnesota Pollution Control Agency would like to recognize your accomplishment by presenting the certificate to you and/or a representative of your operating staff at the 2014 77th Annual Wastewater Operations Conference. The conference will be held March 26-28, 2014, at the **Marriott Northwest** (formerly Northland Inn), located at 7025 Northland Drive, Brooklyn Park.

The presentation of the Certificate of Commendation will take place during the Awards Ceremony, beginning at 10:30 a.m. on **Wednesday**, March 26, 2014.

Enclosed is a request for information concerning newspaper notification of your receipt of the certificate. Please complete the form and return it to the address indicated before March 17, 2014.



## Minnesota Pollution Control Agency

Marshall Office | 504 Fairgrounds Road | Suite 200 | Marshall, MN 56258-1688 | 507-537-7146  
800-657-3864 | 651-282-5332 TTY | [www.pca.state.mn.us](http://www.pca.state.mn.us) | Equal Opportunity Employer

February 24, 2014

The Honorable Kirby Kruse  
Mayor, City of Windom  
P.O. Box 38  
Windom, MN 56101-0038

RE: Windom Wastewater Treatment Facility  
NPDES/SDS Permit Number MN0022217  
Compliance Evaluation Inspection

Dear Mayor Kruse:

Enclosed is the Compliance Evaluation Inspection (CEI) report that resulted from an inspection of the Windom Wastewater Treatment Facility (Facility) on February 19, 2014, by Brad Gillingham, and Paul Kimman of the Minnesota Pollution Control Agency (MPCA).

The CEI consisted of a visual inspection of the Facility and a discussion with Mike Haugen, Wastewater Superintendent, Randy Lyons, Wastewater Operator, and Glenn Lund, Wastewater Operator. In addition, there was a review of the monthly Discharge Monitoring Reports (DMRs) for the 24 month period of January 2012 through December 2013. The facility's Biosolids Land Application sites were not inspected. Based on the results of the CEI, no violations of the terms and conditions set forth in the National Pollutant Discharge Elimination System (NPDES)/State Disposal System (SDS) permit were noted. Please see the attached CEI Report for further detail.

If you have questions, please contact me at 507-476-4255 or (800) 657-3864.

Sincerely,

A handwritten signature in black ink, appearing to read "Brad Gillingham", with a long horizontal line extending to the right.

Brad Gillingham  
Pollution Control Specialist, Senior  
Marshall Office  
Municipal Division

Enclosure

BG:svdw

cc: ✓ Mike Haugen, Wastewater Superintendent (w/enclosures)  
Lenny Richards, MPCA (w/enclosures)  
File Copy: MN0022217

**MINNESOTA POLLUTION CONTROL AGENCY  
WATER QUALITY POINT SOURCE PROGRAM  
Compliance Evaluation Inspection Report**

**FACILITY INFORMATION:**

Facility Name: Windom Wastewater Treatment Facility  
Permit Number: MN0022217  
Address: 400 S Drake Ave, Windom, Minnesota  
Permit Expiration Date: August 31, 2015  
Facility Design Flow: 1.83 MGD (AWW)  
Major Minor Classification: Major  
Type of Flow: Domestic  
Plant Class: B  
Land Application Type: Type IV  
24 Hour Contact: Randy Lyons, Wastewater Operator  
Phone: 507-822-3482

**GEOGRAPHIC INFORMATION:**

MPCA Region: Southwest  
County: Cottonwood  
Basin: Des Moines River  
Major Watershed: Des Moines River - Headwaters  
Receiving Water: Des Moines River, West Fork (2B, 3B, 4A, 4B, 5, 6)

**THOSE PRESENT DURING THE INSPECTION:**

Facility Representatives

Mike Haugen, Wastewater Superintendent  
Glenn Lund, Wastewater Operator  
Randy Lyons, Wastewater Operator

MPCA Representatives

Brad Gillingham, Pollution Control Specialist, Senior  
Paul Kimman, Pollution Control Specialist, Senior

**INSPECTION INFORMATION:**

Inspection Date: February 19, 2014  
Inspection Type: CEI, Domestic Municipal without Sampling  
Inspection Category: State

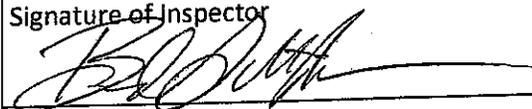
## INSPECTION SUMMARY

A Compliance Evaluation Inspection (CEI) was conducted on February 19, 2014, by Brad Gillingham and Paul Kimman of the Minnesota Pollution Control Agency (MPCA) to determine the City of Windom (City) Wastewater Treatment Facility's (Facility) compliance status with the terms and conditions of its National Pollutant Discharge Elimination System (NPDES)/State Disposal System (SDS) Permit. The following is a summary of the findings and comments resulting from that inspection.

### Areas of Concern or General Comments:

1. Discharge Monitoring Reports (DMRs) were reviewed for the 24 month period of January 2012 through December 2013. The Facility reported no effluent violations noted with the terms and conditions set forth in the NPDES/SDS Permit during the review period.
2. Influent flow reviews were completed for 2012 and 2013. The NPDES/SDS Permit indicates that the average wet weather design flow is 1,830,000 gallons per day (gpd). The Facility reported 961,277 gpd in 2012 and 942,504 gpd in 2013.
3. The City completed the planned upgrade to the main lift-station and back-up generator in 2013. The City also replaced the Supervisory Control and Data Acquisition System. These projects are nice improvements to the Facility.
4. The Facility has failed Whole Effluent Toxicity testing for Ceriodaphnia dubia along with subsequent re-testing. The Facility has submitted a Toxic Reduction Evaluation (TRE) plan to MPCA. Dann White, MPCA Environmental Analysis and Outcomes Division, has approved the TRE. The City should continue to work with Dann White to complete the TRE.
5. The City's 2013 Pretreatment Annual Report (Annual Report) was discussed during the inspection. The City has two Significant Industrial Users that discharge to the Facility: PM Windom and the Toro Company (Toro). The Annual Report indicated that Toro and PM-Windom did not have any violations of their permit limits during the review period.
6. The 2012 and 2013 Biosolids Annual Reports were discussed during the inspection. The reports were submitted complete and on time.
7. The City submitted their January 2014 eDMR using the Sample Values method during the inspection.
8. The City uses Minnesota Valley Testing Laboratory, as their certified testing laboratory. The City monitors for pH, dissolved oxygen and total residual chlorine at the Facility.

Signature of Inspector



Date



Comments and questions should be addressed to:

Minnesota Pollution Control Agency  
Brad Gillingham  
Pollution Control Specialist  
504 Fairgrounds Road, Suite 200  
Marshall, Minnesota 56258

**RESOLUTION #2014-**

**INTRODUCED:**

**SECONDED:**

**VOTED:**

**Aye:**

**Nay:**

**Absent:**

**RESOLUTION AUTHORIZING CMMPA TO PURCHASE  
ELECTRICAL ENERGY ON BEHALF OF THE CITY OF WINDOM**

**WHEREAS**, the Central Minnesota Municipal Power Agency (hereinafter "CMMPA") has received power supply proposals for 5-day by 16-hour fixed price blend and extend energy; and

**WHEREAS**, the Public Utilities Commission of the City of Windom recommends approval of the proposed purchase of electrical energy from CMMPA for the years 2014 thru 2020, inclusive as set forth in the Transaction Specification and Term Sheets; and

**WHEREAS**, the Windom City Council finds it is in the best interest of the City of Windom to purchase such energy and allow CMMPA to utilize its discretion in making optimal purchases for the City of Windom so long as the price of such energy does not exceed \$52.00 per megawatt hour.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, AS FOLLOWS:**

1. The Windom City Council hereby approves, authorizes and ratifies the proposed purchase of electrical energy from CMMPA for the years 2014 thru 2020, inclusive as set forth in the Transaction Specification and Term Sheets.
2. Corey Maricle, as Mayor of the City of Windom, is authorized by the Windom City Council to execute all documents necessary to effectuate the transaction with CMMPA, including the Transaction Specification and Term Sheets evidencing the transaction.

Adopted this 4<sup>th</sup> day of March, 2014.

\_\_\_\_\_  
Corey J. Maricle, Mayor

Attest: \_\_\_\_\_  
Steven Nasby, City Administrator

# Exhibit X5: Transaction Spec Sheet



Transaction Name:  
 Purchasing Entity:  
 Selling Entity:  
 Financial Delivery Point:  
 Transaction Number:

Blend and Extend 5x16  
 Windom  
 NSP  
 MINN.HUB  
 8

Transaction Start Date:  
 Transaction Stop Date:  
 Capacity Transaction:  
 Energy Transaction:  
 REC Transaction:

3/1/2014  
 12/31/2020  
 X

### Capacity Transaction

Year/Month	January	February	March	April	May	June	July	August	September	October	November	December	Total/Avg
2014													
Quantity	0	0	504	528	504	504	528	504	504	552	456	528	5,112
Price **	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50
2015													
Quantity	504	480	528	528	480	528	528	504	504	528	480	528	6,120
Price **	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50
2016													
Quantity	480	504	552	504	504	528	480	552	504	504	504	504	6,120
Price **	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50
2017													
Quantity	504	480	552	480	528	528	480	552	480	528	504	480	6,096
Price **	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50
2018													
Quantity	528	460	528	504	528	504	504	562	466	552	504	480	6,120
Price **	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50
2019													
Quantity	528	460	504	528	528	480	528	528	480	552	480	504	6,120
Price **	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50
2020													
Quantity	528	480	528	528	480	528	528	504	504	528	480	528	6,144
Price **	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50

### Energy Transaction

Year/Month	January	February	March	April	May	June	July	August	September	October	November	December	Total/Avg
2014													
Quantity	0	0	504	528	504	504	528	504	504	552	456	528	5,112
Price **	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50
2015													
Quantity	504	480	528	528	480	528	528	504	504	528	480	528	6,120
Price **	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50
2016													
Quantity	480	504	552	504	504	528	480	552	504	504	504	504	6,120
Price **	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50
2017													
Quantity	504	480	552	480	528	528	480	552	480	528	504	480	6,096
Price **	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50
2018													
Quantity	528	460	528	504	528	504	504	562	466	552	504	480	6,120
Price **	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50
2019													
Quantity	528	460	504	528	528	480	528	528	480	552	480	504	6,120
Price **	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50
2020													
Quantity	528	480	528	528	480	528	528	504	504	528	480	528	6,144
Price **	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50

### Additional Information

Capacity Quantity: MW	Capacity Price: \$(/KW-month)
Energy Quantity: 1.5 MWh	Energy Price: \$/MWh. ** Price floats until upstream contract is executed
REC Quantity: MWh	REC Price: \$/MWh
March 1, 2014 through December 31, 2020	
** 1.5 MW Blend and Extend of existing 5x16 contract quantity	
Firm LD Energy, on-peak hours	
There is no capacity associated with this transaction. There are no ancillary services associated with this transaction.	
All schedules for energy under this Agreement shall be made in the MISO Energy Market.	
The Parties shall arrange a Financial Bilateral Transaction at the Delivery Point using standard MISO Day Ahead scheduling practices.	

Mayor - City of Windom (Signature & Date)

Board President (Signature & Date)

# **City of Windom, Minnesota Sign Retroreflectivity Policy**

## **Article I. Purpose and Goal.**

The purpose of this policy is to establish how the city will implement an assessment or management method, or combination of methods, to meet the minimum sign retroreflectivity requirements in the Minnesota Manual on Uniform Traffic Control Devices (MN MUTCD).

Substantial conformance with the MN MUTCD is achieved by having a method in place to maintain minimum retroreflectivity levels. Conformance does not require or guarantee that every individual sign in the city will meet or exceed the minimum retroreflective levels at every point in time.

The goal of this policy is to improve public safety on the city's streets and roads and prioritize the city's limited resources to replace signs.

## **Article II. Applicable Signs.**

### **Applicable Signs**

The sign retroreflectivity requirements apply to all signs in the city except the following:

Parking, Standing, and Stopping signs (R7 and R8 series). Signs governing the parking, stopping, and standing of vehicles cover a wide variety of regulations, and only general guidance can be provided here. The word "standing" when used on the R7 and R8 series of signs refers to the practice of a driver keeping the vehicle in a stationary position while continuing to occupy the vehicle. Typical examples of parking, stopping, and standing signs are as follows:

- NO PARKING ANY TIME
- NO PARKING 8:30 AM TO 5:30 PM
- NO PARKING EXCEPT SUNDAYS AND HOLIDAYS
- ONE HOUR PARKING
- NO PARKING LOADING ZONE
- NO PARKING BUS STOP
- NO PARKING ON PAVEMENT
- NO PARKING EXCEPT ON SHOULDER
- NO STOPPING ON PAVEMENT

Walking/Hitchhiking/Crossing signs (R9 series, R10-1 through R10-4b).

Adopt-A-Highway signs.

All signs with blue (motor services) or brown (recreational) backgrounds.

Bikeway signs that are intended for exclusive use by bicyclists or pedestrians.

### **Article III. Resource Materials**

The city has reviewed and relied on numerous resources in adopting this policy. These resource materials include, but are not limited to the following:

- LMCIT Sign Retroreflectivity Memo and Model Policy, League of Minnesota Cities (August 2011).

### **Article IV. Approved Sign Evaluation Method.**

#### **Nighttime Visual Inspection.**

The retroreflectivity of the City's signs is assessed by a trained sign inspector following a formal visual inspection procedure from a moving vehicle during nighttime conditions. Signs that are visually identified by the inspector to have retroreflectivity below the minimum levels will be replaced.

The City will visually inspect all signs on City owned public streets during even-numbered years.

### **Article V. Modification and Deviation from Policy.**

The City Council reserves the right to modify this Sign Retroreflectivity Policy if deemed to be in the best interests of the City, including a change in the resources available to the City. The Director of Public Works, or his or her designee, may authorize a deviation from the implementation of this policy in regard to a particular sign when deemed to be in the best interests of the City. Such deviation shall be documented in a written record stating the reason for the deviation and other information supporting the deviation. The deviation shall be reported to the City Council who shall consider whether this policy should be amended.

Adopted by the City Council of the City of Windom on \_\_\_\_\_, 2014.

\_\_\_\_\_  
City Administrator



## City of Windom Staff Report

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**To:** Mayor and Windom City Council  
**From:** Aaron Backman, EDA Executive Director  
**Council Meeting Date:** March 4, 2014

**Item Title/Subject:** **AUTHORIZATION TO SUBMIT GRANT APPLICATION TO FEDERAL EDA**

### **Background:**

The City of Windom and Windom EDA have an opportunity to pursue a grant from the U. S. Economic Development Administration ("Federal EDA") through the Public Works and Economic Development Act. If awarded, the grant proceeds would be used towards the costs for Phase II of the infrastructure improvements in the North Windom Industrial Park (NWIP).

The Southwest Minnesota Regional Development Commission (SWRDC) based in Slayton is providing technical assistance to the EDA in the preparation and filing of this grant application with the Federal EDA.

The Grant would be used to assist in the payment of costs for extension of the streets, watermain, sewer lines, storm sewer and rip-rap on the main detention pond in NWIP, soil balancing on several of the lots, other utilities and a possible fiber optic extension. (See attached NWIP Map B-3.) Assuming that grant approval occurs in August 2014, Phase II Plans and Specs could be completed in September, bidletting in October, and completion of construction by July of 2015. The estimated costs for the project total \$704,650. The application would request a grant of \$352,325 and the remaining fifty percent of the project costs would be paid by the required local match. In the Spring of 2013, the City/EDA established Tax Increment Financing (TIF) District 1-17 in the North Windom Industrial Park. The required local match of \$352,325 would be funded by tax increment generated by TIF District 1-17, interfund loans, and/or the city's reserve.

At the regular EDA meeting on February 10, 2014, the EDA Commissioners authorized and recommended that the City Council authorize the EDA Executive Director to submit an application to the SWRDC requesting a grant from the Federal EDA to be used towards costs for Phase II infrastructure in the North Windom Industrial Park.

The deadline for submittal of the application is March 13, 2014. The City of Windom would act as the legal sponsor for the application. The City Council would need to adopt a resolution on March 4<sup>th</sup> authorizing the application and committing sources for the local match if the grant is awarded.

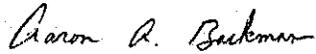
Attached for your review is a copy of the proposed Resolution. Please contact the EDA Office if you have any questions concerning this application. The EDA Executive Director

will also be present at the March 4<sup>th</sup> City Council Meeting to answer questions regarding the proposed grant application and next steps in the process.

Requested Actions:

Adopt the Resolution (a) authorizing the Windom EDA to submit an application to the Southwest Minnesota Regional Development Commission for a grant from the Federal EDA to be used towards the costs for completion of Phase II infrastructure improvements in the NWIP, and (b) committing the local match for the project.

Respectfully submitted,



Aaron A. Backman, EDA Executive Director

AAB:mah

Attachments



## RESOLUTION #2014-

**INTRODUCED:**

**SECONDED:**

**VOTED:**     **Aye:**  
              **Nay:**  
              **Absent:**

### **RESOLUTION AUTHORIZING SUBMISSION OF GRANT APPLICATION TO FEDERAL EDA**

---

WHEREAS, the U. S. Economic Development Administration (“Federal EDA”) received appropriations through the “Public Works and Economic Development Act”; and

WHEREAS, the Economic Development Authority of Windom (“EDA”) has been advised that completion of Phase II of the infrastructure improvements in the North Windom Industrial Park is an eligible activity for this funding source; and

WHEREAS, the Southwest Minnesota Regional Development Commission of Slayton (SWRDC) has offered to provide technical assistance to the EDA in the preparation and filing of this grant application with the Federal EDA; and

WHEREAS, on February 10, 2014, the Board of Commissioners of the Economic Development Authority of Windom authorized the EDA Executive Director to submit an application to the SWRDC requesting a grant from the Federal EDA to be used towards costs for Phase II of the North Windom Industrial Park; and

WHEREAS, it is estimated that project costs will total approximately Seven Hundred Four Thousand Six Hundred Fifty Dollars (\$704,650); and

WHEREAS, if the grant is awarded, a fifty percent (50%) local match will be required; and

WHEREAS, in 2013 the EDA/City established TIF District 1-17 (“NWIP I”) for the purpose of providing funding and reimbursement for infrastructure expenses in the North Windom Industrial Park; and

WHEREAS, should this grant be awarded, the EDA/City have committed funds from tax increment generated by TIF District 1-17, interfund loans, and/or the City’s reserve in a sufficient amount for the local match; and

WHEREAS, the EDA would be designated to work with the SWRDC and submit the application and also to complete all required activities if the grant is awarded; and

WHEREAS, it is necessary that the City of Windom act as the legal sponsor for the application and the EDA requests that the City of Windom act in such capacity.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of Windom, Minnesota, as follows:

1. The EDA is authorized to submit an application to the SWRDC, for the project entitled "North Windom Industrial Park (NWIP) Phase II Street & Utility Expansion Project", requesting a grant of Three Hundred Fifty-two Thousand Three Hundred Twenty-five Dollars (\$352,325) from the Federal EDA through the "Public Works and Economic Development Act".
2. The City of Windom shall act as the legal sponsor for the project outlined in the application to be submitted on or before March 13, 2014; and the City Administrator, and/or Windom Mayor, and/or EDA Executive Director, individually or jointly as required, are hereby authorized, on behalf of the City of Windom, to execute the grant application for submission to the Federal EDA for funding of this project.
3. The City of Windom has the legal authority to apply for financial assistance, and the institutional, managerial, and financial capacity to ensure adequate project administration.
4. The City of Windom has not violated any Federal, State, or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.
5. The City of Windom commits tax increment generated by TIF District 1-17, interfund loans, and/or City's reserve funds for the required fifty percent (50%) local match.
6. Upon approval of its grant application by the Federal EDA, the City of Windom is authorized to enter into agreements for the above-referenced project; and the City of Windom certifies that it will comply with all applicable laws and regulations as stated in all contract agreements.
7. The City Administrator, and/or Windom Mayor, and/or EDA Executive Director, individually or jointly as required, are hereby authorized, on behalf of the City of Windom, to execute such agreements as are necessary to implement the project on behalf of the City of Windom, Minnesota.

Adopted this 4th day of March, 2014.

\_\_\_\_\_  
Corey J. Maricle, Mayor

ATTEST: \_\_\_\_\_  
Steven Nasby, City Administrator

STATE OF MINNESOTA : \_\_\_\_\_  
SS  
COUNTY OF COTTONWOOD:

The undersigned, being the duly qualified and acting City Administrator of the City of Windom, Cottonwood County, Minnesota, hereby certifies that I have carefully reviewed the foregoing Resolution with the original thereof on file and of record in my office, and find the same to be a full, true and complete transcript of the Resolution adopted by the Windom City Council at its meeting on March 4, 2014.

DATED this \_\_\_\_\_ day of March, 2014.

\_\_\_\_\_  
Steven Nasby, City Administrator

Subscribed and sworn to before me this \_\_\_\_\_ day of March, 2014, by the said Steven Nasby.

\_\_\_\_\_  
Notary Public in and for the State of Minnesota

**ASSESSMENT NOTICE**

NOTICE IS HEREBY GIVEN, THAT THE BOARD OF REVIEW OF THE CITY OF WINDOM, COTTONWOOD COUNTY, MINNESOTA, WILL MEET AT THE WINDOM CITY HALL IN SAID TOWNSHIP OR CITY, AT 4:30 TO 5:00 O'CLOCK PM ON TUESDAY THE 13TH DAY OF MAY, 2014, FOR THE PURPOSE OF REVIEWING AND CORRECTING THE ASSESSMENT OF SAID TOWNSHIP OR CITY FOR THE YEAR 2014.

NO COMPLAINT THAT ANOTHER PERSON IS ASSESSED TOO LOW WILL BE ACTED UPON UNTIL THE PERSON SO ASSESSED, OR HIS AGENT, HAS BEEN NOTIFIED OF SUCH COMPLAINT.

GIVEN UNDER MY HAND THIS \_\_\_\_\_ 14TH \_\_\_\_\_ DAY OF \_\_\_\_\_ FEBRUARY \_\_\_\_\_, 2014



\_\_\_\_\_  
COTTONWOOD COUNTY ASSESSOR

February 14, 2014

TO: Township Boards, City Councils, and Local Assessors  
 SUBJECT: 2014 Local Boards of Appeal and Equalization

Below is the schedule of the dates and times for the 2014 Local Boards of Appeal and Equalization Meetings. If the date assigned to your board of equalization will not work for your district, please let me know immediately and we can reschedule it. Please make sure your board members are aware of the district's meeting date and are able to attend.

You will need to post three (3) notices of the meeting in three conspicuous locations at least ten (10) days prior to the scheduled meeting date (enclosed). Each notice should contain the meeting date, time, and location. Please make note of the date that you post these notices for the Board of Equalization record.

As in the past, my office will be taking care of the newspaper advertising for all of the districts. If you have any questions, contact my office.

Gale Bondhus  
 Cottonwood County Assessor

<b>Cottonwood County 2014 Local Boards of Appeal and Equalization</b>				
<b>Day</b>	<b>Date</b>	<b>Township/City</b>	<b>Time</b>	<b>Location/Assessor</b>
Monday	April 14, 2014	Amboy Township	9:00-9:30 a.m.	Amboy Town Hall
Friday	April 18, 2014	Amo Township	2:00-2:30 p.m.	Storden Community Center
Thursday	April 17, 2014	Ann Township	9:00-9:30 a.m.	Storden Community Center
Wednesday	April 16, 2014	Carson Township	3:00-3:30 p.m.	Laurie Bartsch Home
Tuesday	April 15, 2014	Dale Township	6:30-7:00 p.m.	Charles Dewanz Home
Tuesday	April 15, 2014	Delton Township	5:00-5:30 p.m.	Delton Town Hall
Thursday	April 17, 2014	Germantown Township	5:00-5:30 p.m.	Sanborn ADM Elevator
Thursday	April 17, 2014	Great Bend Township	1:00-1:30 p.m.	Cottonwood County LEC
Thursday	April 17, 2014	Highwater Township	10:00-10:30 a.m.	Storden Community Center
Wednesday	April 16, 2014	Lakeside Township	10:00-10:30 a.m.	Lakeside Town Hall
Wednesday	April 16, 2014	Midway Township	1:00-1:30 p.m.	Mountain Lake Fire Department
Wednesday	April 16, 2014	Mountain Lake Township	11:00-11:30 a.m.	Mountain Lake Town Hall
Friday	April 18, 2014	Rosehill Township	4:00-4:30 p.m.	Storden Community Center
Monday	April 14, 2014	Selma Township	10:30-11:00 a.m.	Selma Town Hall
Tuesday	April 15, 2014	Southbrook Township	9:00-9:30 a.m.	Ann Harms Home
Tuesday	April 15, 2014	Springfield Township	11:00-11:30 a.m.	Springfield Town Hall
Friday	April 18, 2014	Storden Township	3:00-3:30 p.m.	Storden Community Center
Friday	April 18, 2014	Westbrook Township	5:00-5:30 p.m.	Westbrook Town Hall
Monday	April 14, 2014	Bingham Lake City	6:00-6:30 p.m.	Bingham Lake City Hall
Monday	April 21, 2014	Comfrey	7:00-7:30 p.m.	Comfrey City Hall
Wednesday	May 7, 2014	Jeffers	5:00-5:30 p.m.	Jeffers City Hall
Thursday	May 8, 2014	Mountain Lake City	5:30-6:00 p.m.	Mountain Lake City Hall
Tuesday	May 6, 2014	Storden City	5:00-5:30 p.m.	Storden Community Center
Monday	May 5, 2014	Westbrook City	5:30-6:00 p.m.	Westbrook City Hall
Tuesday	May 13, 2014	Windom	4:30-5:00 p.m.	Windom City Hall
Tuesday	June 17, 2014	County Equalization	6:00 p.m.	Cottonwood County Courthouse



Windom, MN

# Expense Approval Report

By Fund

Payment Dates 2/27/2014 - 2/27/2014

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount	
<b>Fund: 235 - AMBULANCE</b>						
Activity: 42153 - Ambulance						
WDR - DEPUTY REGISTRAR #5	20140227	02/27/2014	VEHICLE TITLE - 2008 FORD	235-42153-217	47.75	
					<b>Activity 42153 - Ambulance Total:</b>	<b>47.75</b>
					<b>Fund 235 - AMBULANCE Total:</b>	<b>47.75</b>
 <b>Fund: 401 - GENERAL CAPITAL PROJECTS</b>						
Activity: 49950 - Capital Outlay						
HIGLEY FORD	D62221	02/27/2014	2014 PLANNING & ZONING T	401-49950-506	25,039.71	
					<b>Activity 49950 - Capital Outlay Total:</b>	<b>25,039.71</b>
					<b>Fund 401 - GENERAL CAPITAL PROJECTS Total:</b>	<b>25,039.71</b>
					<b>Grand Total:</b>	<b>25,087.46</b>

**Report Summary****Fund Summary**

Fund	Payment Amount
235 - AMBULANCE	47.75
401 - GENERAL CAPITAL PROJECTS	<u>25,039.71</u>
<b>Grand Total:</b>	<b>25,087.46</b>

**Account Summary**

Account Number	Account Name	Payment Amount
235-42153-217	Other Operating Supplie	47.75
401-49950-506	Capital Outlay - Building	<u>25,039.71</u>
	<b>Grand Total:</b>	<b>25,087.46</b>

**Project Account Summary**

Project Account Key	Payment Amount
**None**	<u>25,087.46</u>
<b>Grand Total:</b>	<b>25,087.46</b>



Windom, MN

# Expense Approval Report By Fund

Payment Dates 2/14/2014 - 2/26/2014

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Fund: 100 - GENERAL</b>					
MN REVENUE	20140218	02/15/2014	SALES TAX - JANUARY 2014	100-20202	9.30
ELECTRIC FUND	20140225	12/31/2013	REF-LIQ LIC 2013 FEE -EAGLES	100-32110	2,200.00
					<u>2,209.30</u>
<b>Activity: 41110 - Mayor &amp; Council</b>					
BRIAN COOLEY	20140219	02/19/2014	EXPENSE -ELECTED LEADERSH	100-41110-331	311.63
CITIZEN PUBLISHING CO	20140204	02/04/2014	ADVERTISING	100-41110-350	484.20
PETERSON JEWELRY	2038	02/25/2014	ENGRAVE MEDALS-MAYOR'S	100-41110-480	14.00
CONVENT. & VISTOR BUREAU	20140218	02/18/2014	LODGING TAX-GUARDIAN INN	100-41110-491	1,573.78
CONVENT. & VISTOR BUREAU	20140219	02/19/2014	LODGING TAX - SUPER 8 JAN	100-41110-491	377.58
			<b>Activity 41110 - Mayor &amp; Council Total:</b>		<u>2,761.19</u>
<b>Activity: 41310 - Administration</b>					
NCPERS MINNESOTA	8446314	02/25/2014	INSURANCE 844600 3-2014	100-41310-133	80.00
CULLIGAN	111-243	02/04/2014	SUPPLIES #1957	100-41310-200	35.50
INDOFF, INC	2404259	02/04/2014	SUPPLIES - CITY OFFICE	100-41310-200	37.38
INDOFF, INC	2407613	02/10/2014	SUPPLIES	100-41310-200	16.19
VOYAGER FLEET SYSTEMS INC	20140131	02/11/2014	GAS	100-41310-212	46.75
SELECTACCOUNT	20140225	02/25/2014	PARTICIPANT FEE	100-41310-217	292.32
EHLERS & ASSOC., INC.	64660	02/18/2014	SERVICE	100-41310-301	500.00
LEAGUE OF MN CITIES	196614	02/25/2014	REGISTRATION-STEVE NASBY	100-41310-308	20.00
STRATEGIC INSIGHTS INC	14PLAN-IT-029	01/31/2014	LICENSE TO PLAN-IT	100-41310-444	499.50
			<b>Activity 41310 - Administration Total:</b>		<u>1,527.64</u>
<b>Activity: 41910 - Building &amp; Zoning</b>					
NCPERS MINNESOTA	8446314	02/25/2014	INSURANCE 844600 3-2014	100-41910-133	24.00
WEX BANK	35679626	02/11/2014	DEC GAS #0496-00-204057-4	100-41910-212	119.72
			<b>Activity 41910 - Building &amp; Zoning Total:</b>		<u>143.72</u>
<b>Activity: 41940 - City Hall</b>					
HOMETOWN SANITATION SE	0000069204	02/04/2014	GARBAGE	100-41940-384	85.04
MN REVENUE	20140218	02/15/2014	SALES TAX - JANUARY 2014	100-41940-406	46.04
			<b>Activity 41940 - City Hall Total:</b>		<u>131.08</u>
<b>Activity: 42120 - Crime Control</b>					
NCPERS MINNESOTA	8446314	02/25/2014	INSURANCE 844600 3-2014	100-42120-133	160.00
INDOFF, INC	2407615	02/11/2014	SUPPLIES	100-42120-200	45.97
VOYAGER FLEET SYSTEMS INC	20140131	02/11/2014	GAS	100-42120-212	814.86
WEX BANK	35679626	02/11/2014	DEC GAS #0496-00-204057-4	100-42120-212	1,711.06
WEX BANK	35679626	02/11/2014	DEC GAS #0496-00-204057-4	100-42120-212	-42.33
NORTHEAST WISCONSIN TEC	SFT0000089209	02/05/2014	REGISTRATION-CORY HILLES	100-42120-308	350.00
VERIZON WIRELESS	9719695416	02/18/2014	SERVICE FOR LAP TOPS	100-42120-326	81.40
WINDOM AUTO VALU	20140218	02/18/2014	MAINTENANCE #3400540	100-42120-405	20.07
WDR - DEPUTY REGISTRAR #5	20140224	02/24/2014	LICENSE TABS 2012 CHEV TAH	100-42120-444	12.00
WINDOM TOWING CO	20131231	12/31/2013	SERVICE	100-42120-480	122.91
			<b>Activity 42120 - Crime Control Total:</b>		<u>3,275.94</u>
<b>Activity: 42220 - Fire Fighting</b>					
WEX BANK	35679626	02/11/2014	DEC GAS #0496-00-204057-4	100-42220-212	317.41
LUCAN COMMUNITY TV INC	2115	02/18/2014	SUPPLIES	100-42220-215	50.00
VERIZON WIRELESS	9719695416	02/18/2014	SERVICE FOR LAP TOPS	100-42220-321	81.41
ROGER WINKER	20140225	02/25/2014	EXPENSE-ALEX TRAINING	100-42220-331	180.32
MARK MARCY	20140225	02/25/2014	EXPENSE	100-42220-331	188.16
ROGER WINKER	20140225	02/25/2014	EXPENSE-ALEX TRAINING	100-42220-334	233.00
MARK MARCY	20140225	02/25/2014	EXPENSE	100-42220-334	5.76
VERIZON WIRELESS	9719695416	02/18/2014	SERVICE FOR LAP TOPS	100-42220-404	10.02
			<b>Activity 42220 - Fire Fighting Total:</b>		<u>1,066.08</u>

## Expense Approval Report

Payment Dates: 2/14/2014 - 2/26/2014

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Activity: 42700 - Animal Control</b>					
COTTONWOOD VET CLINIC	125459	02/04/2014	CITY POUND	100-42700-300	64.89
COTTONWOOD VET CLINIC	125618	02/04/2014	CITY POUND	100-42700-300	46.35
<b>Activity 42700 - Animal Control Total:</b>					<b>111.24</b>
<b>Activity: 43100 - Streets</b>					
NCPERS MINNESOTA	8446314	02/25/2014	INSURANCE 844600 3-2014	100-43100-133	80.00
WINDOM AUTO VALU	20140218	02/18/2014	MAINTENANCE #3400540	100-43100-211	7.49
CARQUEST AUTO PARTS STOR	2789-263145	02/05/2014	SUPPLIES	100-43100-211	5.79
WEX BANK	35679626	02/11/2014	DEC GAS #0496-00-204057-4	100-43100-212	-42.33
WEX BANK	35679626	02/11/2014	DEC GAS #0496-00-204057-4	100-43100-212	5,141.84
GEMPLERS	1019968762	02/05/2014	SUPPLIES #SC10651131	100-43100-215	109.30
COTTONWOOD COUNTY LAN	140241	02/18/2014	DISPOSAL	100-43100-225	5.00
COTTONWOOD COUNTY LAN	140243	02/18/2014	DISPOSAL	100-43100-225	5.00
COTTONWOOD COUNTY LAN	140244	02/18/2014	DISPOSAL	100-43100-225	5.00
RYAN TREE SERVICE	197675	02/25/2014	SERVICE-STUMP REMOVAL	100-43100-225	75.00
PAUL MARSH	20140225	02/25/2014	EXPENSE-ASE RECERTIFICATIO	100-43100-334	130.92
HOMETOWN SANITATION SE	0000069205	02/04/2014	GARBAGE	100-43100-384	84.73
HOMETOWN SANITATION SE	0000069206	02/04/2014	GARBAGE	100-43100-384	46.12
WINDOM AUTO VALU	20140218	02/18/2014	MAINTENANCE #3400540	100-43100-404	310.89
JOHNSON HARDWARE	20140218	02/18/2014	MAINTENANCE	100-43100-404	15.16
<b>Activity 43100 - Streets Total:</b>					<b>5,979.91</b>
<b>Activity: 45202 - Park Areas</b>					
NCPERS MINNESOTA	8446314	02/25/2014	INSURANCE 844600 3-2014	100-45202-133	16.00
WEX BANK	35679626	02/11/2014	DEC GAS #0496-00-204057-4	100-45202-212	1,398.79
WINDOM AUTO VALU	20140218	02/18/2014	MAINTENANCE #3400540	100-45202-405	60.06
MTI DISTRIBUTING, INC	924797-00	02/10/2014	MAINTENANCE	100-45202-405	665.51
RYAN TREE SERVICE	197751	02/25/2014	SERVICE-TREE REMOVAL	100-45202-406	1,100.00
<b>Activity 45202 - Park Areas Total:</b>					<b>3,240.36</b>
<b>Fund 100 - GENERAL Total:</b>					<b>20,446.46</b>
<b>Fund: 211 - LIBRARY</b>					
<b>Activity: 45501 - Library</b>					
PLUM CREEK LIBRARY	IV23599	02/25/2014	SUPPLIES	211-45501-217	25.00
KDOM RADIO	KDOM0788140131546	02/10/2014	ADVERTISING-PUBLIC LIBRAR	211-45501-350	237.00
J & K WINDOWS	20140224	02/24/2014	CLEANING	211-45501-402	20.00
WORTHINGTON DAILY GLOBE	177925082	02/25/2014	SUBSCRIPTION #177925082-LI	211-45501-433	176.15
COOK'S COUNTRY	21529813FEB	02/04/2014	SUBSCRIPTION #21529813	211-45501-433	24.95
CENTER POINT LARGE PRINT	1151881	02/24/2014	BOOKS	211-45501-435	44.34
INGRAM	20140211	02/11/2014	BOOKS #2004243	211-45501-435	1,385.93
DISNEY MOVIE CLUB	A8377856-00001	02/24/2014	SUBSCRIPTION #A8377856-00	211-45501-435	39.95
DISNEY MOVIE CLUB	A9025647-00001	02/24/2014	SUBSCRIPTION #A9025647-00	211-45501-435	45.64
PLUM CREEK LIBRARY	IV23580	02/25/2014	BOOKS	211-45501-435	1,784.68
<b>Activity 45501 - Library Total:</b>					<b>3,783.64</b>
<b>Fund 211 - LIBRARY Total:</b>					<b>3,783.64</b>
<b>Fund: 225 - AIRPORT</b>					
<b>Activity: 49950 - Capital Outlay</b>					
TKDA ENGINEERS	002014000240	02/11/2014	WINDOM 2011 AIRPORT LAY	225-49950-500	238.92
<b>Activity 49950 - Capital Outlay Total:</b>					<b>238.92</b>
<b>Fund 225 - AIRPORT Total:</b>					<b>238.92</b>
<b>Fund: 235 - AMBULANCE</b>					
<b>Activity: 42153 - Ambulance</b>					
WEX BANK	35679626	02/11/2014	DEC GAS #0496-00-204057-4	235-42153-212	1,565.60
WEX BANK	35679626	02/11/2014	DEC GAS #0496-00-204057-4	235-42153-212	-42.34
BOUND TREE MEDICAL, LLC	81331928	02/10/2014	SUPPLIES	235-42153-217	804.79
BOUND TREE MEDICAL, LLC	81331929	02/10/2014	SUPPLIES	235-42153-217	27.96
WINDOM AREA HOSPITAL	20140218	02/18/2014	NURSING SERVICE	235-42153-312	1,933.39
VERIZON WIRELESS	9719695416	02/18/2014	SERVICE FOR LAP TOPS	235-42153-321	81.39
ALPHA WIRELESS - MANKATO	668469	02/18/2014	EQUIPMENT	235-42153-323	257.88
BRAD POWERS	20140218	02/18/2014	EXPENSE	235-42153-334	27.97

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
KIM POWERS	20140218	02/18/2014	EXPENSE	235-42153-334	53.88
JIM AXFORD	20140218	02/18/2014	EXPENSE	235-42153-334	64.72
BUCKWHEAT JOHNSON	20140218	02/18/2014	EXPENSE	235-42153-334	32.86
DONNA MARCY	20140218	02/18/2014	EXPENSE	235-42153-334	53.53
ARROW MANUFACTURING IN	2124	01/31/2014	PARTS	235-42153-404	172.94
SANFORD USD MEDICAL CENT	S-000831-FEB	02/18/2014	SERVICE #S-000831	235-42153-404	47.28
WINDOM AUTO VALU	34054433	02/18/2014	SERVICE-MAINTENANCE WIN	235-42153-405	10.49
SOUTH CENTRAL COLLEGE	00128327	02/18/2014	REFRESHER	235-42153-435	1,968.90
<b>Activity 42153 - Ambulance Total:</b>					<b>7,061.24</b>
<b>Activity: 49950 - Capital Outlay</b>					
ARROW MANUFACTURING IN	1962	02/18/2014	NEW UNIT #29	235-49950-500	104,973.00
<b>Activity 49950 - Capital Outlay Total:</b>					<b>104,973.00</b>
<b>Fund 235 - AMBULANCE Total:</b>					<b>112,034.24</b>

## Fund: 250 - EDA GENERAL

## Activity: 46520 - EDA

NCPERS MINNESOTA	8446314	02/25/2014	INSURANCE 844600 3-2014	250-46520-133	24.00
EHLERS & ASSOC., INC.	347892	02/18/2014	SERVICE	250-46520-301	350.00
BRADLEY & DEIKE, P.A.	33377	02/11/2014	SERVICE	250-46520-304	68.00
BRADLEY & DEIKE, P.A.	33378	02/11/2014	SERVICE	250-46520-304	51.00
AARON BACKMAN	20140218	02/18/2014	EXPENSE-EHLERS FINANCE SE	250-46520-331	184.80
AARON BACKMAN	20140218A	02/18/2014	EXPENSE-WINDOM HOUSING	250-46520-331	21.28
CITIZEN PUBLISHING CO	20140204	02/04/2014	ADVERTISING	250-46520-340	84.55
CITIZEN PUBLISHING CO	20140204	02/04/2014	ADVERTISING	250-46520-350	79.50
SUBWAY	469085	02/18/2014	EXPENSE - MEETING	250-46520-438	43.61
<b>Activity 46520 - EDA Total:</b>					<b>906.74</b>
<b>Fund 250 - EDA GENERAL Total:</b>					<b>906.74</b>

## Fund: 401 - GENERAL CAPITAL PROJECTS

## Activity: 49950 - Capital Outlay

HIGLEY FORD	20140225	02/25/2014	2014 FORD TRUCK	401-49950-503	28,227.26
<b>Activity 49950 - Capital Outlay Total:</b>					<b>28,227.26</b>
<b>Fund 401 - GENERAL CAPITAL PROJECTS Total:</b>					<b>28,227.26</b>

## Fund: 601 - WATER

## Activity: 49400 - Water

NCPERS MINNESOTA	8446314	02/25/2014	INSURANCE 844600 3-2014	601-49400-133	40.00
VOYAGER FLEET SYSTEMS INC	20140131	02/11/2014	GAS	601-49400-212	162.87
WEX BANK	35679626	02/11/2014	DEC GAS #0496-00-204057-4	601-49400-212	539.28
WENCK ASSOCIATES, INC.	11400447	02/25/2014	WELLHEAD PROTECTION PLA	601-49400-303	6,218.40
FEDERATED RURAL ELECTRIC	28-35-18FEB	02/19/2014	SERVICE #28-35-18	601-49400-381	70.01
HOMETOWN SANITATION SE	0000069208	02/04/2014	GARBAGE	601-49400-384	85.04
WENCK ASSOCIATES, INC.	11400182	02/25/2014	WINDOM LANDFILL 1-31-14	601-49400-386	1,697.85
RIVERSIDE LAUNDRY	20140225	02/25/2014	SERVICE	601-49400-404	30.00
HACH COMPANY	8670115	02/04/2014	MAINTENANCE	601-49400-404	202.14
<b>Activity 49400 - Water Total:</b>					<b>9,045.59</b>
<b>Fund 601 - WATER Total:</b>					<b>9,045.59</b>

## Fund: 602 - SEWER

## Activity: 49450 - Sewer

NCPERS MINNESOTA	8446314	02/25/2014	INSURANCE 844600 3-2014	602-49450-133	56.00
VOYAGER FLEET SYSTEMS INC	20140131	02/11/2014	GAS	602-49450-212	138.69
WEX BANK	35679626	02/11/2014	DEC GAS #0496-00-204057-4	602-49450-212	216.30
LEAGUE OF MN CITIES INS TR	20140218	02/18/2014	CLAIM DEDUCTIBEL-#C00232	602-49450-217	1,000.00
MN VALLEY TESTING	688472	01/27/2014	TESTING	602-49450-310	223.60
MN VALLEY TESTING	688520	01/27/2014	TESTING	602-49450-310	143.60
MN VALLEY TESTING	688931	02/04/2014	TESTING	602-49450-310	133.00
MN VALLEY TESTING	689301	02/04/2014	TESTING	602-49450-310	223.60
MN VALLEY TESTING	689357	02/04/2014	TESTING	602-49450-310	143.60
HACH COMPANY	8673973	02/04/2014	MAINTENANCE	602-49450-404	47.80
WINDOM AUTO VALU	20140218	02/18/2014	MAINTENANCE #3400540	602-49450-405	56.95

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WINDOM TOWING CO	393979	02/05/2014	SUPPLIES	602-49450-405	119.95
				<b>Activity 49450 - Sewer Total:</b>	<b>2,503.09</b>
				<b>Fund 602 - SEWER Total:</b>	<b>2,503.09</b>
<b>Fund: 604 - ELECTRIC</b>					
J. H. LARSON	S100578423.001	01/27/2014	PARTS & SUPPLIES	604-14200	178.05
J. H. LARSON	S100578423.002	02/04/2014	PARTS #34714	604-14200	289.67
J. H. LARSON	S100580660.001	01/27/2014	PARTS	604-14200	122.44
WERNER ELECTRIC	S7858363.001	02/05/2014	PARTS & SUPPLIES	604-14200	145.46
MN REVENUE	20140218	02/15/2014	SALES TAX - JANUARY 2014	604-20202	17,743.00
SHIRLEY MARCY	20140218	02/18/2014	REFUND - UTILITY PREPAYME	604-22000	300.00
ELECTRIC FUND	20140218	02/18/2014	UTIL PREPAY-CHRISTINA HAN	604-22000	147.57
BRITTANY PITTS	20140218	02/18/2014	REFUND - BAL OF UTILITY PRE	604-22000	209.86
BRUCE BELLAND	20140218	02/18/2014	REFUND - UTILITY PREPAYME	604-22000	300.00
CHRISTINA HANSON	20140218	02/18/2014	REFUND-BAL OF UTILITY PREP	604-22000	152.43
AMANDA ZIMMER	20140218	02/18/2014	REFUND - UTILITY PREPAYME	604-22000	125.00
TIMOTEO MARROQUINN	20140218	02/18/2014	REFUND - UTILITY PREPAYME	604-22000	300.00
RYAN OTTEN	20140218	02/18/2014	REFUND-BAL OF UTILITY PREP	604-22000	144.29
JOSH MATIMO	20140218	02/18/2014	REFUND - UTILITY PREPAYME	604-22000	300.00
ROGER NERHUS	20140218	02/18/2014	REFUND - UTILITY PREPAYME	604-22000	300.00
PAUL & VICKI NELSON	20140218	02/18/2014	REFUND - UTILITY PREPAYME	604-22000	125.00
ELECTRIC FUND	20140218A	02/18/2014	UTIL PREPAY-BRITTANY PITTS	604-22000	90.14
ELECTRIC FUND	20140218B	02/18/2014	REFUND-TYLER HENNINGS-TO	604-22000	300.00
ELECTRIC FUND	20140218C	02/18/2014	REFUND-UTIL PREPAY-RYAN	604-22000	155.71
ELECTRIC FUND	20140218D	02/18/2014	REFUND-RACHEL COURTS TO	604-22000	300.00
ANDREA HERNANDEZ	20140225	02/25/2014	REFUND- UTILITY PREPAYME	604-22000	300.00
SOUTHWEST HEARING AID CE	20140226	02/26/2014	REFUND - UTILITY PREPAYME	604-22000	300.00
ALICIA GONZALEZ	20140226	02/26/2014	REFUND - UTILITY PREPAYME	604-22000	300.00
					<b>22,628.62</b>

## Activity: 49550 - Electric

NCPERS MINNESOTA	8446314	02/25/2014	INSURANCE 844600 3-2014	604-49550-133	96.00
HY-VEE, INC.	20140225	02/25/2014	MERCHANDISE #62863	604-49550-200	3.84
OFFICEMAX - HSBC BUS SOLU	669668	02/18/2014	SUPPLIES	604-49550-200	165.19
OFFICEMAX - HSBC BUS SOLU	670062	02/11/2014	SUPPLIES	604-49550-200	20.47
COLE PAPERS INC.	8940640	01/27/2014	SUPPLIES	604-49550-211	166.81
VOYAGER FLEET SYSTEMS INC	20140131	02/11/2014	GAS	604-49550-212	49.21
WEX BANK	35679626	02/11/2014	DEC GAS #0496-00-204057-4	604-49550-212	736.20
OFFICEMAX - HSBC BUS SOLU	551654	02/11/2014	SUPPLIES	604-49550-217	19.02
CENTRAL MINNESOTA MUNIC	4345	02/18/2014	ENERGY - TRANSMISSION	604-49550-263	93,863.04
CENTRAL MINNESOTA MUNIC	4345	02/18/2014	ENERGY - TRANSMISSION	604-49550-263	76,028.58
IOWA ASSOCIATION OF MUNI	20140218	02/18/2014	AD - ELECTRIC SUPER	604-49550-340	50.00
HOMETOWN SANITATION SE	0000069209	02/04/2014	GARBAGE	604-49550-384	84.75
DITCH WITCH OF MINNESOTA	P05624	02/07/2014	MAINTENANCE	604-49550-405	330.50
MN REVENUE	20140218	02/15/2014	SALES TAX - JANUARY 2014	604-49550-406	5.85
J. H. LARSON	S100578430.001	01/27/2014	PARTS	604-49550-406	64.61
MN DEPT OF PUBLIC SAFETY	1712500242013M-62208	01/27/2014	INVENTORY FEE	604-49550-408	25.00
J. H. LARSON	S100578423.001	01/27/2014	PARTS & SUPPLIES	604-49550-408	134.64
WDR - DEPUTY REGISTRAR #5	20140220	02/20/2014	LICENSE TABS - #180592	604-49550-444	16.00
CENTRAL MINNESOTA MUNIC	4360	02/18/2014	ASSESSMENT	604-49550-450	2,140.00
CANNON TECHNOLOGIES	918605009	02/04/2014	ANNUAL SUPPORT #0040009	604-49550-450	4,440.23
IRBY ELECTRICAL DISTRIBUTO	S008090477.001	02/04/2014	SUPPLIES #114464	604-49550-450	503.70
OFFICEMAX - HSBC BUS SOLU	551654	02/11/2014	SUPPLIES	604-49550-480	19.03
				<b>Activity 49550 - Electric Total:</b>	<b>178,962.67</b>
				<b>Fund 604 - ELECTRIC Total:</b>	<b>201,591.29</b>

## Fund: 609 - LIQUOR STORE

MN REVENUE	20140218	02/15/2014	SALES TAX - JANUARY 2014	609-20202	9,953.00
					<b>9,953.00</b>

## Activity: 49751 - Liquor Store

NCPERS MINNESOTA	8446314	02/25/2014	INSURANCE 844600 3-2014	609-49751-133	16.00
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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ENVIROMASTER, INC	510570	01/31/2014	SUPPLIES	609-49751-217	40.88
WIRTZ BEVERAGE MN WINE	1080138039	02/10/2014	MERCHANDISE	609-49751-251	1,983.77
SOUTHERN WINE & SPIRITS O	1124471	01/27/2014	MERCHANDISE	609-49751-251	1,079.39
JOHNSON BROS.	1770567	02/04/2014	MERCHANDISE	609-49751-251	3,880.06
WIRTZ BEVERAGE MN WINE	2080028718	02/15/2014	CREDIT - MERCHANDISE	609-49751-251	-175.45
WIRTZ BEVERAGE MN WINE	20800300063	02/18/2014	CREDIT - MERCHANDISE	609-49751-251	-109.16
WIRTZ BEVERAGE MN WINE	2080030077	02/18/2014	CREDIT - MERCHANDISE	609-49751-251	-104.66
WIRTZ BEVERAGE MN WINE	2080030097	02/18/2014	CREDIT - MERCHANDISE	609-49751-251	-109.16
PHILLIPS WINE & SPIRITS	2552298	02/05/2014	MERCHANDISE	609-49751-251	902.33
BEVERAGE WHOLESALERS	0490106	02/18/2014	MERCHANDISE	609-49751-252	2,444.90
BEVERAGE WHOLESALERS	0490825	02/24/2014	MERCHANDISE	609-49751-252	3,574.02
BEVERAGE WHOLESALERS	0731747	02/18/2014	MERCHANDISE	609-49751-252	290.00
HAGEN BEVERAGE DIST. INC.	260466	02/18/2014	MERCHANDISE	609-49751-252	427.00
HAGEN BEVERAGE DIST. INC.	260673	02/18/2014	MERCHANDISE	609-49751-252	10,662.15
HAGEN BEVERAGE DIST. INC.	260748	02/24/2014	CREDIT -MERCHANDISE	609-49751-252	-5.70
HAGEN BEVERAGE DIST. INC.	260780	02/24/2014	MERCHANDISE	609-49751-252	2,152.05
VINOCOPIA, INC	0092395-IN	02/18/2014	MERCHANDISE	609-49751-253	104.00
BEVERAGE WHOLESALERS	0490106	02/18/2014	MERCHANDISE	609-49751-253	123.60
WIRTZ BEVERAGE MN WINE	1080138039	02/10/2014	MERCHANDISE	609-49751-253	150.00
JOHNSON BROS.	1770568	02/04/2014	MERCHANDISE	609-49751-253	997.94
PHILLIPS WINE & SPIRITS	2552299	02/05/2014	MERCHANDISE	609-49751-253	148.95
PAUSTIS & SONS	8435321-IN	02/05/2014	MERCHANDISE	609-49751-253	520.00
COCA-COLA BOTTLING COMP	0456549322	01/31/2014	MERCHANDISE	609-49751-254	282.78
PBC - PEPSI BEVERAGES COM	86912261	02/10/2014	MERCHANDISE	609-49751-254	193.45
VINOCOPIA, INC	0092395-IN	02/18/2014	MERCHANDISE	609-49751-333	3.50
WIRTZ BEVERAGE MN WINE	1080138039	02/10/2014	MERCHANDISE	609-49751-333	36.07
SOUTHERN WINE & SPIRITS O	1124471	01/27/2014	MERCHANDISE	609-49751-333	22.39
JOHNSON BROS.	1770567	02/04/2014	MERCHANDISE	609-49751-333	64.41
JOHNSON BROS.	1770568	02/04/2014	MERCHANDISE	609-49751-333	36.80
WIRTZ BEVERAGE MN WINE	20800300063	02/18/2014	CREDIT - MERCHANDISE	609-49751-333	-1.85
PHILLIPS WINE & SPIRITS	2552298	02/05/2014	MERCHANDISE	609-49751-333	11.20
PHILLIPS WINE & SPIRITS	2552299	02/05/2014	MERCHANDISE	609-49751-333	4.80
PAUSTIS & SONS	8435321-IN	02/05/2014	MERCHANDISE	609-49751-333	8.75
CITIZEN PUBLISHING CO	20140204	02/04/2014	ADVERTISING	609-49751-340	74.40
HOMETOWN SANITATION SE	0000069207	02/05/2014	GARBAGE	609-49751-384	96.13
GOPHER ALARMS	34631	02/04/2014	SERVICE	609-49751-404	51.30
DOUG'S LAWN & LANDSCAP	20140224	02/24/2014	2014 LAWN CARE CONTRACT-	609-49751-406	267.88
PEICHEL LAWN IRRIGATION	20140225	02/25/2014	ANNUAL SERVICE AGREEMEN	609-49751-406	135.00
<b>Activity 49751 - Liquor Store Total:</b>					<b>30,279.92</b>
<b>Fund 609 - LIQUOR STORE Total:</b>					<b>40,232.92</b>

Fund: 614 - TELECOM

MN REVENUE	20140218	02/15/2014	SALES TAX - JANUARY 2014	614-20202	6,817.00
					<b>6,817.00</b>

Activity: 49870 - Telecom

NCPERS MINNESOTA	8446314	02/25/2014	INSURANCE 844600 3-2014	614-49870-133	96.00
HY-VEE, INC.	20140225	02/25/2014	MERCHANDISE #62863	614-49870-211	8.48
VOYAGER FLEET SYSTEMS INC	20140131	02/11/2014	GAS	614-49870-212	166.01
WEX BANK	35679626	02/11/2014	DEC GAS #0496-00-204057-4	614-49870-212	297.65
MN REVENUE	20140218	02/15/2014	SALES TAX - JANUARY 2014	614-49870-227	12.66
POWER & TEL	5507413-00	02/18/2014	EQUIPMENT	614-49870-227	251.27
NATIONAL CABLE TV COOP	SI-379147	02/18/2014	EQUIPMENT	614-49870-227	3,636.89
INTERSTATE TRS FUND	82580702148	02/25/2014	ASSESSMENT FOR 499-A FILIN	614-49870-304	124.90
NECA	NECA105265	02/05/2014	ANNUAL SUB	614-49870-304	150.00
GOPHER STATE ONE CALL	91696	02/05/2014	SERVICE	614-49870-321	2.90
VOYAGER FLEET SYSTEMS INC	20140131	02/11/2014	GAS - MISC MERCHANDISE	614-49870-334	15.13
HY-VEE, INC.	20140225	02/25/2014	MERCHANDISE #62863	614-49870-334	26.33
KDOM RADIO	KDOM0073140131545	02/18/2014	ADVERTISING - WINDOMNET	614-49870-340	99.00
HOMETOWN SANITATION SE	0000069210	02/04/2014	GARBAGE	614-49870-384	73.92
HY-VEE, INC.	20140225	02/25/2014	MERCHANDISE #62863	614-49870-404	1.27

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BBC WORLDWIDE AMERICA I	066732	02/18/2014	SUBSCRIBER	614-49870-442	79.27
DISCOVERY DIGITAL NETWOR	20140131	02/11/2014	SUBSCRIBER	614-49870-442	139.29
DISH NETWORK	20140218	02/18/2014	SERVICE #8255-2900-1001-18	614-49870-442	3,400.00
KARE GANNETT CO., INC	264-1042	02/18/2014	SUBSCRIBER	614-49870-442	2,524.50
OWN LLC	4445757	02/11/2014	SUBSCRIBER	614-49870-442	75.60
HUB TELEVISION NETWORKS	4446242	02/11/2014	SUBSCRIBER	614-49870-442	35.86
ONVOY VOICE SERVICES	140203010567	02/18/2014	SWITCH SERVICE	614-49870-445	3,593.36
COGENT COMMUNICATIONS,	20140218	02/18/2014	SERVICE #CITYOFWII00001	614-49870-445	1,750.00
CENTURY LINK - LIS ACCTS	L040021021-14026	02/18/2014	SWITCH FEES	614-49870-445	84.84
SDN COMMUNICATIONS	00000104:000614	02/18/2014	SERVICE	614-49870-447	2,839.79
ZAYO BANDWIDTH	114184-002376-FEB	02/18/2014	BANDWIDTH SERVICE	614-49870-447	3,343.20
GOLDEN WEST TECH & INT SO	140110434	02/18/2014	SERVICE	614-49870-448	69.83
E-911	100-0141-FEB	02/18/2014	911 SERVICE	614-49870-451	40.00
ONVOY VOICE SERVICES	140203008508	02/18/2014	SS7 SERVICE	614-49870-451	1,352.22
SOUTHWEST/WEST CENTRAL	42189	02/18/2014	SERVICE	614-49870-480	875.00
<b>Activity 49870 - Telecom Total:</b>					<b>25,165.17</b>
<b>Fund 614 - TELECOM Total:</b>					<b>31,982.17</b>

## Fund: 615 - ARENA

## Activity: 49850 - Arena

NCPERS MINNESOTA	8446314	02/25/2014	INSURANCE 844600 3-2014	615-49850-133	32.00
WEX BANK	35679626	02/11/2014	DEC GAS #0496-00-204057-4	615-49850-212	67.05
KDOM RADIO	KDOM0113140131540	02/05/2014	ADVERTISING - ARENA	615-49850-340	82.00
HOMETOWN SANITATION SE	0000069211	02/05/2014	GARBAGE	615-49850-384	130.88
WINDOM AUTO VALU	20140218	02/18/2014	MAINTENANCE #3400540	615-49850-405	5.49
MN REVENUE	20140218	02/15/2014	SALES TAX - JANUARY 2014	615-49850-460	42.00
<b>Activity 49850 - Arena Total:</b>					<b>359.42</b>

Fund 615 - ARENA Total: 359.42

## Fund: 617 - M/P CENTER

MN REVENUE	20140218	02/15/2014	SALES TAX - JANUARY 2014	617-20202	118.43
					<b>118.43</b>

## Activity: 49860 - M/P Center

NCPERS MINNESOTA	8446314	02/25/2014	INSURANCE 844600 3-2014	617-49860-133	48.00
MN REVENUE	20140218	02/15/2014	SALES TAX - JANUARY 2014	617-49860-211	2.15
HY-VEE, INC.	20140225	02/25/2014	MERCHANDISE #62863	617-49860-211	16.38
HEARTLAND PAPER COMPAN	G378820-1	02/19/2014	MAINTENANCE	617-49860-211	191.63
HY-VEE, INC.	20140225	02/25/2014	MERCHANDISE #62863	617-49860-217	5.85
HY-VEE, INC.	20140225	02/25/2014	MERCHANDISE #62863	617-49860-254	138.55
HY-VEE, INC.	20140225	02/25/2014	MERCHANDISE #62863	617-49860-254	8.17
WORTHINGTON DAILY GLOBE	1345068	02/05/2014	ADVERTISING # 253236	617-49860-340	251.50
CITIZEN PUBLISHING CO	20140204	02/04/2014	ADVERTISING	617-49860-340	160.00
KDOM RADIO	KDOM0563140131541	02/04/2014	ADVERTISING - COMM CENTE	617-49860-340	155.40
HOMETOWN SANITATION SE	0000069212	02/04/2014	GARBAGE	617-49860-384	51.52
MN REVENUE	20140218	02/15/2014	SALES TAX - JANUARY 2014	617-49860-460	46.57
<b>Activity 49860 - M/P Center Total:</b>					<b>1,075.72</b>

Fund 617 - M/P CENTER Total: 1,194.15

## Fund: 700 - PAYROLL

Internal Revenue Service-Payr	INV0000214	02/21/2014	Federal Tax Withholding	700-21701	9,804.13
Minnesota Department of Re	INV0000213	02/21/2014	State Withholding	700-21702	4,243.32
Internal Revenue Service-Payr	INV0000215	02/21/2014	Social Security	700-21703	11,259.32
MN Pera	INV0000207	02/21/2014	PERA	700-21704	12,288.56
MN Pera	INV0000208	02/21/2014	PERA	700-21704	4,588.75
MN Pera	INV0000209	02/21/2014	PERA	700-21704	619.88
Minnesota State Deferred	INV0000210	02/21/2014	Deferred Compensation	700-21705	5,035.00
Minnesota State Deferred	INV0000211	02/21/2014	Deferred Roth	700-21705	650.00
LOCAL UNION #949	20140225	02/25/2014	UNION DUES	700-21707	1,675.90
LAW ENFORCMENT LABOR SE	20140225	02/25/2014	UNION DUES	700-21708	302.31
Internal Revenue Service-Payr	INV0000212	02/21/2014	Medicare Withholding	700-21711	3,136.30
SELECTACCOUNT	20140215	02/15/2014	FLEX SPENDING	700-21712	1,401.05

Expense Approval Report

Payment Dates: 2/14/2014 - 2/26/2014

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SELECTACCOUNT	20140218	02/18/2014	FLEX SPENDING	700-21712	1,450.24
AFLAC	664869	02/24/2014	INSURANCE #0EQP3	700-21715	98.22
AFLAC	664869	02/24/2014	INSURANCE #0EQP3	700-21716	377.84
MN BENEFIT ASSOCIATION	20140218	02/18/2014	INSURANCE GROUP #351	700-21717	159.65
NCPERS MINNESOTA	8446314	02/25/2014	INSURANCE 844600 3-2014	700-21718	32.00
MN BENEFIT ASSOCIATION	20140218	02/18/2014	INSURANCE GROUP #351	700-21719	112.92
MII LIFE	20140218	02/18/2014	VEBA	700-21720	10,581.36
					<u>67,816.75</u>
				<b>Fund 700 - PAYROLL Total:</b>	<b>67,816.75</b>
				<b>Grand Total:</b>	<b>520,362.64</b>

## Report Summary

## Fund Summary

Fund	Payment Amount
100 - GENERAL	20,446.46
211 - LIBRARY	3,783.64
225 - AIRPORT	238.92
235 - AMBULANCE	112,034.24
250 - EDA GENERAL	906.74
401 - GENERAL CAPITAL PROJECTS	28,227.26
601 - WATER	9,045.59
602 - SEWER	2,503.09
604 - ELECTRIC	201,591.29
609 - LIQUOR STORE	40,232.92
614 - TELECOM	31,982.17
615 - ARENA	359.42
617 - M/P CENTER	1,194.15
700 - PAYROLL	67,816.75
<b>Grand Total:</b>	<b>520,362.64</b>

## Account Summary

Account Number	Account Name	Payment Amount
100-20202	Sales Tax Payable	9.30
100-32110	License - Alcoholic Bever	2,200.00
100-41110-331	Travel Expense	311.63
100-41110-350	Printing & Binding	484.20
100-41110-480	Other Miscellaneous	14.00
100-41110-491	Payments to Other Orga	1,951.36
100-41310-133	Employer Paid Insurance	80.00
100-41310-200	Office Supplies	89.07
100-41310-212	Motor Fuels	46.75
100-41310-217	Other Operating Supplie	292.32
100-41310-301	Auditing & Consulting Se	500.00
100-41310-308	Training & Registrations	20.00
100-41310-444	License Fees	499.50
100-41910-133	Employer Paid Insurance	24.00
100-41910-212	Motor Fuels	119.72
100-41940-384	Refuse Disposal	85.04
100-41940-406	Repairs & Maint - Groun	46.04
100-42120-133	Employer Paid Insurance	160.00
100-42120-200	Office Supplies	45.97
100-42120-212	Motor Fuels	2,483.59
100-42120-308	Training & Registrations	350.00
100-42120-326	Data Processing	81.40
100-42120-405	Repairs & Maint - Vehicl	20.07
100-42120-444	License Fees	12.00
100-42120-480	Other Miscellaneous	122.91
100-42220-212	Motor Fuels	317.41
100-42220-215	Materials & Equipment	50.00
100-42220-321	Telephone	81.41
100-42220-331	Travel Expense	368.48
100-42220-334	Meals/Lodging	238.76
100-42220-404	Repairs & Maint - M&E	10.02
100-42700-300	Charges for Services	111.24
100-43100-133	Employer Paid Insurance	80.00
100-43100-211	Cleaning Supplies	13.28
100-43100-212	Motor Fuels	5,099.51
100-43100-215	Materials & Equipment	109.30
100-43100-225	Landscaping Materials	90.00
100-43100-334	Meals/Lodging	130.92
100-43100-384	Refuse Disposal	130.85

## Account Summary

Account Number	Account Name	Payment Amount
100-43100-404	Repairs & Maint - M&E	326.05
100-45202-133	Employer Paid Insurance	16.00
100-45202-212	Motor Fuels	1,398.79
100-45202-405	Repairs & Maint - Vehicl	725.57
100-45202-406	Repairs & Maint - Groun	1,100.00
211-45501-217	Other Operating Supplie	25.00
211-45501-350	Printing & Binding	237.00
211-45501-402	Repairs & Maint - Struct	20.00
211-45501-433	Dues & Subscriptions	201.10
211-45501-435	Books and Pamphlets	3,300.54
225-49950-500	Capital Outlay	238.92
235-42153-212	Motor Fuels	1,523.26
235-42153-217	Other Operating Supplie	832.75
235-42153-312	Nursing	1,933.39
235-42153-321	Telephone	81.39
235-42153-323	Radio Units	257.88
235-42153-334	Meals/Lodging	232.96
235-42153-404	Repairs & Maint - M&E	220.22
235-42153-405	Repairs & Maint - Vehicl	10.49
235-42153-435	Books and Pamphlets	1,968.90
235-49950-500	Capital Outlay	104,973.00
250-46520-133	Employer Paid Insurance	24.00
250-46520-301	Auditing & Consulting Se	350.00
250-46520-304	Legal Fees	119.00
250-46520-331	Travel Expense	206.08
250-46520-340	Advertising	84.55
250-46520-350	Printing & Binding	79.50
250-46520-438	Meeting Expense	43.61
401-49950-503	Capital Outlay - Streets	28,227.26
601-49400-133	Employer Paid Insurance	40.00
601-49400-212	Motor Fuels	702.15
601-49400-303	Engineering and Surveyi	6,218.40
601-49400-381	Electric Utility	70.01
601-49400-384	Refuse Disposal	85.04
601-49400-386	Landfill	1,697.85
601-49400-404	Repairs & Maint - M&E	232.14
602-49450-133	Employer Paid Insurance	56.00
602-49450-212	Motor Fuels	354.99
602-49450-217	Other Operating Supplie	1,000.00
602-49450-310	Lab Testing	867.40
602-49450-404	Repairs & Maint - M&E	47.80
602-49450-405	Repairs & Maint - Vehicl	176.90
604-14200	Inventory	735.62
604-20202	Sales Tax Payable	17,743.00
604-22000	Prepayments	4,150.00
604-49550-133	Employer Paid Insurance	96.00
604-49550-200	Office Supplies	189.50
604-49550-211	Cleaning Supplies	166.81
604-49550-212	Motor Fuels	785.41
604-49550-217	Other Operating Supplie	19.02
604-49550-263	Merchandise for Resale	169,891.62
604-49550-340	Advertising	50.00
604-49550-384	Refuse Disposal	84.75
604-49550-405	Repairs & Maint - Vehicl	330.50
604-49550-406	Repairs & Maint - Groun	70.46
604-49550-408	Repairs & Maint - Distrib	159.64
604-49550-444	License Fees	16.00
604-49550-450	Conservation	7,083.93

## Account Summary

Account Number	Account Name	Payment Amount
604-49550-480	Other Miscellaneous	19.03
609-20202	Sales Tax Payable	9,953.00
609-49751-133	Employer Paid Insurance	16.00
609-49751-217	Other Operating Supplie	40.88
609-49751-251	Liquor	7,347.12
609-49751-252	Beer	19,544.42
609-49751-253	Wine	2,044.49
609-49751-254	Soft Drinks & Mix	476.23
609-49751-333	Freight and Express	186.07
609-49751-340	Advertising	74.40
609-49751-384	Refuse Disposal	96.13
609-49751-404	Repairs & Maint - M&E	51.30
609-49751-406	Repairs & Maint - Groun	402.88
614-20202	Sales Tax Payable	6,817.00
614-49870-133	Employer Paid Insurance	96.00
614-49870-211	Cleaning Supplies	8.48
614-49870-212	Motor Fuels	463.66
614-49870-227	Utility System Maint Sup	3,900.82
614-49870-304	Legal Fees	274.90
614-49870-321	Telephone	2.90
614-49870-334	Meals/Lodging	41.46
614-49870-340	Advertising	99.00
614-49870-384	Refuse Disposal	73.92
614-49870-404	Repairs & Maint - M&E	1.27
614-49870-442	Subscriber Fees	6,254.52
614-49870-445	Switch Fees	5,428.20
614-49870-447	Internet Expense	6,182.99
614-49870-448	On-Call Support	69.83
614-49870-451	Call Completion	1,392.22
614-49870-480	Other Miscellaneous	875.00
615-49850-133	Employer Paid Insurance	32.00
615-49850-212	Motor Fuels	67.05
615-49850-340	Advertising	82.00
615-49850-384	Refuse Disposal	130.88
615-49850-405	Repairs & Maint - Vehicl	5.49
615-49850-460	Miscellaneous Taxes	42.00
617-20202	Sales Tax Payable	118.43
617-49860-133	Employer Paid Insurance	48.00
617-49860-211	Cleaning Supplies	210.16
617-49860-217	Other Operating Supplie	5.85
617-49860-254	Soft Drinks & Mix	146.72
617-49860-340	Advertising	566.90
617-49860-384	Refuse Disposal	51.52
617-49860-460	Miscellaneous Taxes	46.57
700-21701	Federal Withholding	9,804.13
700-21702	State Withholding	4,243.32
700-21703	FICA Tax Withholding	11,259.32
700-21704	PERA Contributions	17,497.19
700-21705	Retirement	5,685.00
700-21707	Union Dues	1,675.90
700-21708	PD Union Dues	302.31
700-21711	Medicare Tax Withholdi	3,136.30
700-21712	Flex Account	2,851.29
700-21715	Individual Insurance-Afla	98.22
700-21716	Individual Insurance-Afla	377.84
700-21717	Individual Insurance-MB	159.65
700-21718	Individual Insurance-NC	32.00
700-21719	Individual Insurance-MB	112.92

**Account Summary**

Account Number	Account Name	Payment Amount
700-21720	VEBA Contributions	10,581.36
	<b>Grand Total:</b>	<u>520,362.64</u>

**Project Account Summary**

Project Account Key	Payment Amount
**None**	520,362.64
<b>Grand Total:</b>	<u>520,362.64</u>

2/27/14  
*[Signature]*

CSE ENTERPRISES LLC

104 E. 11TH STREET

ROLLA, MO 65401

PHONE: 573-341-5488 - FAX 573-364-5324

Invoice

Date	Invoice #
2/20/2014	3085-2

Bill To
WINDOM MUNICIPAL UTILITIES 444 7TH STREET WINDOM, MN 56101

Description	Amount
INSTALLATION OF SILENCERS, CATALYTIC CONVERTORS, CRANKCASE VENTILATION FILTERS AND BACK PRESSURE MONITOR PANELS FOR THREE CATERPILLAR 2 MW GENERATORS  CONTRACT PRICE \$ 158,000.00 - 100% COMPLETE MOD #1 - \$5100.00 - ADD MOD #2 - \$3771.09 - DEDUCT NEW CONTRACT PRICE \$ 159328.91  PREVIOUSLY PAID/BILLED \$142,200.00  TOTAL AMOUNT DUE	17,128.91
NESHAP Rice 604-16400 Maij J. Dwig 2-25-2014	Approved 2/25/14 Utilities Plus Energy Services Michael Sheelen
	<b>Total</b> \$17,128.91