

Council Meeting
Tuesday, February 4, 2014
Windom City Council Chamber
5:15 p.m.
AGENDA



Call to Order

Pledge of Allegiance

1. Approval of Minutes
 - Council Minutes–January 21, 2014
2. Consent Agenda
 - Minutes
 - HRA – December 11, 2013
 - Telecom Commission – January 21, 2014
 - Joint Meeting Telecom Commission & SMBS – January 21, 2014
 - Utility Commission – January 22, 2014
 - Community Center Commission – January 27, 2014
3. Department Heads
4. Economic Development Authority
 - Minnesota Housing Partnership Grant – Housing Study
 - TIF 1-6 Transfer of Increment Proceeds
5. Disposition of Surplus Equipment
6. Liquor Store Hiring Recommendation
7. First Reading of Ordinance Enacting and Adopting A Supplement to the Code of Ordinances
8. Personnel Committee Recommendations
 - Library Director – Update
 - Electric Superintendent Hire
 - Supervisory Employees Vacation Policy
 - Liquor Store Manager Step Increase
9. New Business
10. Old Business
11. Regular Bills
12. Council Concerns
13. Adjourn



**Regular Council Meeting
Windom City Hall, Council Chamber
January 21, 2014
7:30 p.m.**

1. Call to Order:

The meeting was called to order by Mayor Corey Maricle at 7:30 p.m.

2. Roll Call: Mayor: Corey Maricle

Council Present: Brian Cooley, Kelsey Fossing, Dominic Jones and Bradley Powers

Council Absent: JoAnn Ray

City Staff Present: Steve Nasby, City Administrator; Aaron Backman, EDA Executive Director; Al Baloun, Recreation Director and Terry Glidden, Telecom

3. Pledge of Allegiance

4. Approval of Minutes:

Motion by Powers second by Jones to approve the City Council minutes from January 7, 2014. Motion carried 4 – 0 (Ray absent)

5. Consent Agenda:

Maricle noted the minutes from the following Boards and Commissions.

- Park & Recreation Commission – January 8, 2014
- Economic Development Authority – January 13, 2014
- Library Board – January 14, 2014
- Tree Commission – January 15, 2014

Motion by Jones second by Fossing to approve the receipt of minutes from Boards and Commissions as amended. Motion carried 4 – 0 (Ray absent).

6. Department Heads:

Maricle noted the letter of retirement/resignation from the Library Director effective February 28, 2014.

Motion by Jones second by Fossing to accept the retirement resignation from the Library Director and refer the matter to the Personnel Committee. Motion carried 4 – 0.

7. Proclamations Years of Service:

Maricle said that there were several people retiring from Boards and Commissions to recognize for their years of service to the community.

Council member Powers introduced the Resolution No. 2014-02, entitled “A RESOLUTION EXPRESSING SINCERE APPRECIATION TO TERRY FREDIN FOR FAITHFUL SERVICE TO THE CITY OF WINDOM” and moved its adoption. The resolution was seconded by Jones and on roll call vote: Aye: Fossing, Jones, Cooley and Powers. Nay: None. Absent: Ray. Abstain: None. Resolution passed 4 – 0.

Council member Cooley introduced the Resolution No. 2014-03, entitled “A RESOLUTION EXPRESSING SINCERE APPRECIATION TO MARY ERICKSON FOR FAITHFUL SERVICE TO THE CITY OF WINDOM” and moved its adoption. The resolution was seconded by Jones and on roll call vote: Aye: Jones, Cooley, Powers and Fossing. Nay: None. Absent: Ray. Abstain: None. Resolution passed 4 – 0.

Council member Jones introduced the Resolution No. 2014-04, entitled “A RESOLUTION EXPRESSING SINCERE APPRECIATION TO WENDELL WOODCOCK FOR FAITHFUL SERVICE TO THE CITY OF WINDOM” and moved its adoption. The resolution was seconded by Powers and on roll call vote: Aye: Powers, Fossing, Jones and Cooley. Nay: None. Absent: Ray. Abstain: None. Resolution passed 4 – 0.

Council member Fossing introduced the Resolution No. 2014-05, entitled “A RESOLUTION EXPRESSING SINCERE APPRECIATION TO LINDSEY CARTWRIGHT FOR FAITHFUL SERVICE TO THE CITY OF WINDOM” and moved its adoption. The resolution was seconded by Powers and on roll call vote: Aye: Cooley, Powers, Fossing and Jones. Nay: None. Absent: Ray. Abstain: None. Resolution passed 4 – 0.

Maricle and the Council members thanked these and all of the current Board\Commission members for their service and assistance to the City.

8. Economic Development Authority – Annual Report:

Aaron Backman, EDA Executive Director, said that the two largest accomplishments in 2013 included the completion of the North Windom Industrial Park and Fast Sprayers construction of a new manufacturing facility. Backman thanked the EDA Board, retiring EDA Commissioner Trevor Slette for his leadership as President and Mary Hensen,

Administrative Assistant. Other notable projects included the re-development of the Quality Auto Glass site by John Holt for his cleaning business and Johnson's Meat Market as both businesses are expanding. New resources such as the Revolving Fund were established with federal and foundation funds to assist small Windom businesses. Partnerships were enhanced with the Chamber of Commerce, Housing and Redevelopment Authority (HRA), Windom Area Development Corporation (WADC), Cottonwood County and the School District. Directional and informational signage was created with Remick funds. Another project that is just underway is a housing study that the EDA is doing with the HRA.

Maricle agreed that it was an exciting year in 2013 for the City and EDA. He and the Council thanked Backman for all his efforts.

Motion by Jones second by Powers to approve and accept the 2013 EDA Annual Report. Motion carried 4 – 0 (Ray absent).

9. Southwest Minnesota Initiative Fund (SWIF) Update:

Cheryl Glaeser, SWIF Program Officer, introduced herself and provided a background of the organization and representation in SW Minnesota. Glaeser said that SWIF has \$66 million in assets and has an annual budget of about \$5.3 million. Their programs include economic development, early childhood education, community designated giving and education assistance. One new activity is the Keep It Growing program that is designed to keep farm land and its value in SW Minnesota where a trust type arrangement can be set up to provide for the land owner, beneficiaries and retain that value in our region. The land would also provide opportunities to keep some farm families in the area so they do not lose rental land. She said the Otto Bremer Foundation is providing some funding for an early childhood dental program (age 0 – 5). SWIF also has a rural leadership program and has committed \$1.8 million to activities in Cottonwood County over SWIF's lifetime. She asked the City Council to consider a donation to assist them with continuing SWIF's work.

Maricle thanked Glaeser for the information on SWIF and for all the good work they do in the area and County. He noted that City budgets have been difficult over the years to find funding.

10. Resolution Approving Amendments to the Fees and Charges Schedule:

Nasby said that there are two new fees shown on the first page for premise and exempt permits. These licenses require processing the same as other licenses so staff is recommending a \$25 fee for each. Other fees and charges are noted in the document.

Council member Fossing introduced the Resolution No. 2014-06, entitled "RESOLUTION APPROVING AMENDMENTS TO THE FEES AND CHARGES SCHEDULE" and moved its adoption. The resolution was seconded by Powers and on roll call vote: Aye: Jones, Cooley, Powers and Fossing. Nay: None. Absent: Ray. Abstain: None. Resolution passed 4 – 0.

Preliminary

11. Mayor Appointments or Re-Appointments:

Maricle said that he had the following names to place into consideration for appointments to boards and commissions.

- Marilyn Wahl and Andy Harries - Planning and Zoning Commission
- Teri Jones – Library Board
- Mitch Voehl, Kelly Woizeschke and Lenny Thiner – Community Center
- Joanne Kaiser, Craig Zimmerman and Deb Polzin – Tree Commission

Maricle noted that he had openings yet to fill and if anyone is interested in serving please contact him.

Motion by Powers second by Cooley to approve the appointments to boards and commissions as presented. Motion carried 4 – 0 (Ray absent).

12. New Business:

Nasby noted the visit by MN DOT Commissioner Zelle to Windom on February 7, 2014. He asked that the Mayor and Council members attend if their schedules allowed and to let him know as soon as possible so they can get a count of attendees.

13. Old Business:

None.

14. Regular Bills:

Motion by Powers seconded by Fossing, to approve the regular bills. Motion carried 4 – 0 (Ray absent).

15. Council Concerns:

None.

16. Adjourn:

Maricle adjourned the meeting by unanimous consent at 8:15 p.m.

Corey Maricle, Mayor

Attest: _____
Steve Nasby, City Administrator

REGULAR MEETING OF THE HOUSING AND REDEVELOPMENT AUTHORITY OF WINDOM, MN

December 11, 2013 ~ 4:00 pm

A regular meeting of the Board of Directors was held on Wednesday, December 11, 2013, in the Riverview Apartments Community Room. Members present: Chairman, Frank Dorpinghaus; Secretary, Margaret McDonald; At large members: Linda Jaakola, Jens Hansen and Darris Snelling. Also present were: Liaisons, Jim Bartlow (RV), Audrey Knuth (HS) and staff DeeAnna Bakken, Emily Cenzano, Steve Flock and Darin McQuire. Liaison not present: Brad Powers.

The consent agenda was approved (Snelling/McDonald) which included the minutes of the previous meeting, the utility reports, the bills report and the balance report.

Open Forum: The open forum is a portion of the Board meeting where residents will be allowed to address the Board. Persons must register with Emily Cenzano, Director of Operations, 48 hours prior to the meeting.

A. Scheduled Guests:

a. none

The meeting began with old business:

1. HUD response letter sent 9/25. Response received with a 12/16/2013 deadline to answer six questions and suggested changes. The ED drafted a letter requesting an extension for the board chairs to sign. The response will be worked on in January. The director mentioned that we may be able to avoid a response to all items if we sent a letter acknowledging that the Windom and Jackson HRA's wished to withdraw their request for the consortia and the end of year request as well. The board approved (McDonald/Jaakola) to officially withdraw our request for either change and to send such to the HUD office.
2. The PILOT payment reduction request- There is still no response from the city. ED will send an e-mail requesting an update.
3. CFP 2011- close out paperwork has been sent. When received we will have closed 3 years of funding.
4. 2013 CFP - update sent to HUD office and has been approved.
 - a. Striping new parking lot complete and funded.
 - b. Hillside roof repair complete and funded.
 - c. Entry panel replacement complete and funded.
5. PFS (Public Financial Subsidy) submitted on 11/26/2013.
6. Resident Handbook - final copy distributed - goes into effect 1/1/14.
7. Holiday meals approved previously by the board - HS 12/9 (5:30pm); Riverview 12/10 (5:30pm). The meals were well attended and the tenants enjoyed the festivities. A thank you card was received by the staff from the Hillside staff.

New business consisted of:

1. Steve attended a one day training course and has taken the boiler license test.
2. PHAS score received. WHRA received a 96 which puts us in the "high performer" category and we will now have HUD inspections every 3 years. The ED praised the hard work of the staff and recognized the jump from 80 to 96 was due to hard work by all.
3. Staff logo shirts are being ordered. The ED requested additional shirts for a total price of approximately \$500. The Board gave consent on the order.

4. Calculations were made for new utility allowances (\$16.00) and flat rents (\$430) for 2014. The board approved (McDonald/Hansen) to set the utility allowance and flat rents as suggested for 2014.
5. Minnesota Housing community assessment – Housing Study RFP. The Executive Director reviewed with the Board of Commissioners the Excerpt of Minutes of the EDA Meeting on December 9, 2013. There was a discussion regarding the RFP scoring and selection process that was conducted in coordination between the HRA and EDA. The Board of Commissioners was presented with the RFP Proposal Evaluation Worksheet showing the final rankings of the consulting companies in the five areas of: proposed methodology, consultant qualifications, cost of services, understanding Windom's RFP, and timeline/deliverables. Director Bakken advised that upon approval of the proposed consultant by the EDA and HRA boards, EDA Director Backman will submit a grant application to the Minnesota Housing Partnership in St. Paul, on or before December 23rd, requesting assistance for the funding of the study. If awarded, the grant would fund approximately 50% of the cost of the study, 25% would be paid by the HRA, and 25% paid by the EDA. Notification of the grant award would be forthcoming in January and the contract with the consultant could be executed at the end of January 2014 with the housing study to be completed by May of 2014. If the grant was not awarded the HRA and EDA are under no obligation to finalize the consulting contract. However, the HRA and EDA could decide to move forward with a housing study on a 50/50 split between agencies if they so desire in the future. Director Bakken further explained that a housing study would be beneficial in attempting to secure additional grant funding opportunities. The board approved (Hansen/Snelling) the selection of Viewpoint Consulting Group Inc. to complete a comprehensive housing study for the City of Windom for the sum of \$13,600 based on the terms set forth in Viewpoint's proposal with the HRA contribution not to exceed \$3,400.
6. By-laws – The board approved the submitted changes (McDonald/Snelling) the updated by-laws for the WHRA. The approved draft will be submitted to the City Attorney, Ron Schramel, and then to the City Council for review. The State statute for roll-call voting on resolutions will be researched to determine proper procedure before moving forward.
7. Staffing options for 2014—the board received a hand-out with several staffing and benefit options for 2014. The options will be reviewed and discussed at the January Board Meeting.
8. New resident board member(s). Tenant candidates were given a few minutes to introduce themselves and were given the opportunity to submit a written testimony for the board packets. The board voted and approved the following liaisons for the 2014 calendar year.
 - a. Hillside Manor: Audrey Knuth
 - b. Riverview Apartments: Ronda Renee Koch
9. Need to change January & March board meetings – the board agreed to meet in January on the 7th at 4:00 pm at the Riverview building which will also include the annual meeting (February will be the normal date of 2/12 but will be at Hillside) and also agreed to modify the March board meeting to be held on the 5th.
10. Board member Snelling brought up a comment from one of the tenants regarding drinking taking place in the building and the director and staff discussed the procedures used in different scenarios and the need for tenants to inform staff about situations when they take place (which did not happen in this specific incident).

With no further business, the meeting was adjourned at 6:15 p.m. (Hansen/McDonald).

Frank Dorpinghaus, Chairman

DeeAnna Bakken, Executive Director

Telecommunications Commission Meeting

Jan. 21st 11:30 a.m.

I. Call to Order :

Virgil called the meeting to Order @ 11:37 a.m.

II. Roll Call:

Commissioners Present: Virgil Meier, Forrest Fosheim, Dominic Jones, Brian Cooley

Commissioners Absent:

City Staff: Dan Olsen, Londa Fosheim, Steve Nasby

III. Cable Channel Selection Sub Committee:

Dan stated with the digital upgrade in the near future that Windomnet will need to take a look at rearranging the channel lineup. Need to look at what channels to move where and what new channels to add in the future. Dan stated that Windomnet has had a few requests for certain new channels that Windomnet will look into. Dan stated that Bloomberg Channel 61 will be dropped at the end of Jan. and Windomnet will look into replacing that channel with MAV TV.

Forrest made the motion to add MAV TV to be placed on Channel 61 at the beginning of Feb.

Dominic 2nd, All in Favor

IV. Installation of New Commissioner:

Due to conflict of schedule, new commissioner unavailable at this time.

V. Election of Officers:

Dominic made the motion to elect Forrest as Chair.

2nd Virgil, All in favor

Dominic made the motion to elect Virgil as Vice Chair.

2nd Brian, All in favor

The Secretary election will take place at next regular meeting.

VI. 2014 Goals:

Head end change to digital upgrade in near future. Dan stated head end land getting crowded with satellites

May need to think about acquiring some land for that. Dan talked about RBC/UTC Rural Broadband Council, thinking Windomnet should join to keep someone lobbying on our behalf. Dan stated the dues for Windomnet to join would run at \$500 per year.

Dominic made the motion to approve paying RBC dues.

VII. Managers Report:

Dan stated there are some big projects coming up this year. Commissioners talked about some of the upcoming projects pro's and con's.

Dan brought to Commissioners the GSN Game Show Network renewal.

Dominic made the motion to renew the contract with GSN.

2nd by Forrest, All in favor

VIII. Adjourn:

Meeting was suspended at 1:28. Meeting was adjourned at 3:50 per Dominic.

Joint

Telecommunications Commission Meeting

Windomnet & SMBS

Jan. 21st 1:30 p.m.

I. Call to Order :

Forrest called the meeting to Order @ 1:37 p.m.

II. Roll Call:

Commissioners Present: Virgil Meier, Forrest Fosheim, Dominic Jones, Brian Cooley

Commissioners Absent:

City Staff: Dan Olsen, Londa Fosheim, Steve Nasby, Ron Schramel

SMBS Present: Curt ?, Keith Stubbe, Darrell Nissen

III. Master Service Agreement:

SMBS was asked if they were ok with Windom Attorney drafting the MSA, SMBS was ok with that.

Dan went over basic information with them. Dan drew out on the white board the NOC and how SMBS fits into Windomnet's system. Dan explained the POI's, Racks, Clouds and how it is all set up and fits together. Dan explained what routes to where and how it is all done. Dan explained what Windomnet does to help SMBS and what SMBS can do on their own.

Dan explained how and what gets billed to SMBS, he also explained the breakdown of pricing for SMBS.

Both Windomnet and SMBS members discussing the pricing that SMBS pays to Windomnet. All stated they would like to keep it simple with easy math.

SMBS/Dan states it is hard to predict future of installs at SMBS.

Darrell brought up the issue of interest rates on late payments from SMBS to Windomnet.

Dominic made the motion to recommend to City Council to change the internet rate from \$10 to \$9 for SMBS per agreement.

2nd by Virgil, All in favor

Dominic made the motion to authorize Ron Schramel, City Attorney to prepare MSA between Windomnet/City of Windom and SMBS

2nd Virgil, All in favor.

Ron Schramel will revise MSA with Dan's help in the near future.

IV. Adjourn:

Meeting was adjourned at 3:50 per Dominic.

UTILITY COMMISSION MINUTES
City Hall, Council Chamber
January 22, 2014

Call Meeting to Order: The Utility Commission meeting was called to order at 10:00 a.m. on January 22, 2014 in the City Hall Council Chamber.

Members Present: Utility Commission Chairperson: Mike Schwalbach
Members Present: Glen Francis and Tom Riordan
Member Absent: None
City Council Liaison: Dominic Jones, Present
Staff Present: Steve Nasby, City Administrator; Marv Grunig, Electric Utility Manager; and Mike Haugen, Water / Wastewater Superintendent

APPROVE MINUTES

Riordan noted that the vote on the bills was 2 - 0 and not 3 - 0 as there were just the two voting members present at the meeting. **Motion by Francis, seconded by Riordan, to approve the November 27, 2013, Utility Commission minutes as amended. Motion carried 3 - 0.**

NEW BUSINESS

Nasby said that the HRA Director Brakken had called to postpone her presentation due to the poor driving conditions. She would like to re-schedule in a month or two. Schwalbach said that he would like to have some background on the request from the HRA and the specific request in writing in the packet so the Commission could study it prior to being asked to make a decision. Nasby said that he would request the information. Grunig noted that survey information from other communities was used as a basis for our utility pre-payment when it was changed several years ago. Schwalbach thought that this comparison data and the history of why Windom needed the \$300 utility pre-payment would also be useful to have for consideration of this item.

WATER/WASTEWATER ITEMS

Toxicity Testing - Haugen said that Kelly Yanke, Bolton & Menk, was present to discuss the toxicity testing and the current situation. Yanke said that the plant had some issues passing the C. dubia test last year, but had recently passed the last two quarters before failing the most recent test. In reviewing the data it appears that a larger level of production at PM Beef causing an increased level of nitrates may be the primary factor. Yanke said the state will be looking at even tighter standards for the Windom plant if this continues to be an issue. The permit for Windom's system is due in 2015. Schwalbach asked what actions can be undertaken to address the nitrate issue. Yanke said that some carbon would need to be added to the system and maybe some aeration reductions to give the process more time to process the waste. He said that the City may need to add some basins. The improvements or added processes could be added at the PM Beef Plant or at the City's wastewater treatment plant.

Yanke said that his firm is working on a new nitrate study and the Windom plant would be a good test case and data collection situation. He asked for the Commission's permission for his firm to work with the Windom staff and plant to do this pilot study. Schwalbach asked if there would be any cost to the Windom plant. Yanke said that his company would pay for any

hardware and do the data analysis, but they may request the Windom staff to pull some samples from time to time. Consensus of the Commission was to proceed with the project.

Yanke said that he is working with Haugen to get the Windom water towers placed on the State's PPL list that would make it eligible for state funding. Nasby said that getting on the PPL list is necessary to access state low interest loans, but it does not commit Windom to the project or the financing and is simply an option should the City choose to do water tower painting or other work. The financing from the state is comparable or lower than issuing bonds as there is no bond issuance expense for bond counsel, brokers, etc.

SCADA System – Haugen said that the computerized control system at the water plant is 20 years old and the pcs with their software (Windows NT 4.0) is not supported any longer. Haugen researched the two available systems and has obtained a quote from Automatic Systems Company for the work to replace the SCADA system in the water treatment plant. He also got quotes for adding on a historical logging component software (\$3,840), upgraded emergency alarm system (\$7,886) and for a new control panel (maintenance fix) at the Bingham Lake booster station (\$7,776). The price for the SCADA system is \$49,986. Haugen said the Automatic Systems Company product is what is currently in the plant and if they used a different vendor then there would be significant expense changing the monitoring equipment, sensors, etc.

Motion by Francis second by Riordan to approve the quote for the SCADA system replacement, historical logging software addition and to do the maintenance work at the Bingham Lake Booster Station as proposed. Motion carried 3 -0.

Landfill Sampling Report – Haugen said the report in the packet showed that the January testing results indicated a higher amount of vinyl chloride in Monitoring Well 5-A. The level was 1.4 vs a .86 threshold. The recommendation from Wenck Associates is to follow the approved protocol and re-start the aeration pumps in the spring. Schwalbach asked that the Water/Wastewater Department notify adjacent property owners that the aeration pumps will be re-started.

Annexation Special Assessment

Haugen said that the Vollan property on County Road 26 had officially been annexed into the City and the owners are requesting water and possibly sewer connections. The estimate from the engineer for all of the work and related costs is \$30,409. Haugen asked if the manhole portion of the project could be part of the City's cost as it has the future potential to be used by another property. Schwalbach replied that allowing a shared service line is something the Utility Commission and City have been working 15 years to eliminate, so he did not see the potential for the manhole to be used by more than the one property so it would be the responsibility of that owner and not the City. Consensus of the Commission to adhere to existing policies on requiring separate service lines and to leave the manhole as a cost to the property owner as shown in the estimate. Schwalbach noted that the estimate cost could go down if the prices are lower.

OTHER WATER/WASTEWATER ITEMS

Haugen said that the well head protection plan is moving forward and the due date is November 2014 and the state is allowing Windom to use the same geological model as the last plan with changes for any differences in use or anticipated use.

Haugen noted that at the next meeting he would bring information related to hiring another person in his Department along with the costs for hiring the sewer jetting as the current contract for that service has expired.

ELECTRIC ITEMS

Generator Emission Project - Grunig said that construction work has been completed along with the testing. The test results showed that the emissions are now well within the federal guidelines. The maximum is 23 parts per million and the testing results show ranges of 12-16 parts per million. There are a few punch list items left pertaining to paperwork and training.

Battery Back-up System for Street Lights – Grunig mentioned that he had contacted MN DOT about maintaining the street lights in the event of an emergency or power outage. MN DOT replied that they are working on installing battery back-up systems on some highways and Windom is on the list. Grunig suggested that the Electric Utility consider a 50% contribution to the cost, which would move MN DOT ahead in a more timely fashion. This is a safety issue for motorists, but also for any utility personnel or other City employees that need to work in the street or right of ways as cars do not obey stop signs or manual traffic controls as well as the lights. Schwalbach asked that Grunig continue to work with MN DOT and was reluctant to fund the project if MN DOT is doing this work at their expense in other communities.

Other Electric Items – Grunig announced that he will be retiring at the end of 2014. The Commission members thanked him for his many years of dedicated service. Grunig and Nasby suggested that the vacant position of Electric Superintendent should be filled so that a new person could train with Grunig prior to his retirement.

REGULAR BILLS

Motion by Riordan second by Francis to pay the regular bills. Motion carried 3 – 0.

NEW BUSINESS

None.

OLD BUSINESS

None.

ADJOURN

Schwalbach adjourned the meeting at 11:30 p.m. Next meeting February 19, 2014.

Mike Schwalbach, Chairperson

Attest: _____
Steve Nasby, City Administrator

Community Center Commission Minutes
Monday January 27, 2014

1. Call to Order: The meeting was called to order by President Wayne Maras at 5:35 p.m.

2. Roll Call: President: Wayne Maras
CC Director: Brad Bussa
Commission Members: Linda Stuckenbroker
Kelly Woizeschke
Mitch Voehl
Lenny Thiner
Commission Liaisons: Brian Cooley-Absent
Bruce Caldwell-Absent
Jo Ann Ray-Absent
EDA Director: Aaron Backman
Public:

3. Swearing in of Appointed Commission Member and Election of New Officers:

Lenny Thiner was welcomed to the Commission.

Election of Officers-Motion by Kelly Woizeschke, seconded by Mitch Voehl to re-elect Wayne Maras as President. Motion carried 4-0. Motion by Kelly Woizeschke, seconded by Wayne Maras to elect Mitch Voehl as Vice President. Motion carried 4-0. Motion by Wayne Maras, seconded by Kelly Woizeschke to elect Linda Stuckenbroker as Secretary. Motion carried 4-0.

President – Wayne Maras
Vice-President – Mitch Voehl
Secretary – Linda Stuckenbroker

4. Approval of Minutes:

Motion by Kelly Woizeschke, seconded by Mitch Voehl to approve the November 25, 2013 Community Center Commission Minutes. Motion carried 5-0

5. Additions to the agenda:

Under d. in Directors Report-Parking Lot Suggestions

6. President's Report:

No Report Available

7. Director's Report:

- a. Social Gathering to Show Case Community Center for Future Clients- an Open House Date was picked Friday March 14, 2014 from 5-8pm. WCC Director Bussa stated he had contacted radio stations in the area and will be trying a month long radio blitz. WCC Commission trying to target groups with no Community Center. WCC Director Bussa will look into cost of meat trays for the event.
- b. 2014 Goal Setting-WCC Director Bussa expressed interest in reaching out to group for money making fund raising event, will pursue.
- c. Long Term Goals-WCC Director Bussa stated Community Center should look forward to future with thoughts of expansion ideas such as the Pool, Arena, or Outdoor Wedding Patio Area
- d. Parking Lot Suggestion-WCC Director Bussa stated he had been asked to have some Senior Dining only areas. Discussion followed that with all of Senior Center and Senior Dining and other Seniors using Facility would leave parking as it is.

9. Resource Management:

Schedule of Events: Reviewed Schedule of Events

Income & Expense: Reviewed Income and Expense

10. Miscellaneous:

Nothing to Report

11. Open Forum:

Nothing to Report

12. Next Meeting:

Monday February 24, 2014 @ 5:30 pm

Adjourn:

Motion by Mitch Voehl, seconded by Lenny Thiner, to adjourn the meeting at 6:40 pm. Motion carried 5-0.

Wayne Maras, WCC President

Linda Stuckenbroker, WCC Secretary

Attest: _____
Brad Bussa, WCC Director



City of Windom Staff Report

To: Mayor and Windom City Council
From: Aaron Backman, EDA Executive Director
Council Meeting Date: February 4, 2014

Item Title/Subject: **RESOLUTION ACCEPTING MINNESOTA HOUSING PARTNERSHIP GRANT AWARD TO UNDERTAKE WINDOM HOUSING STUDY**

Background:

There is a need for a variety of housing options in the City of Windom as evidenced by the waiting lists for the River Bluff Townhomes and Good Samaritan facilities. To enhance efforts in working with housing developers and to access various state and federal housing programs, it is necessary for the City of Windom to undertake a new housing study. The last housing studies were undertaken in the 1990's and now are quite out-of-date.

This past fall DeeAnna Bakken, the Executive Director of the Windom HRA, and the EDA Executive Director collaborated on a Request for Proposal (RFP) for a comprehensive housing study. It is intended to answer questions, such as: Is housing adequate in Windom? What are critical gaps and issues of the housing stock? What strategies should be used to address these issues? What types of housing development should be pursued or supported? The RFP was finalized on November 4, 2013 and sent out to seven companies in Minnesota. Four companies responded by the November 25th deadline.

During the week of December 9th, both the EDA and HRA Boards approved the selection of Viewpoint Consulting Group, Inc. of Brooklyn Park, MN, to conduct the Windom housing study at a cost of \$13,600. To keep the EDA's costs down and to leverage other resources a grant application to the MN Housing Partnership in St. Paul, MN was prepared and submitted on December 23, 2013. The grant would pay for 50% of the cost of the study. The HRA and EDA would each pay 25% of the cost of the study. The end goal would be to have the housing study completed by May of 2014.

Requested Action:

Approve the resolution accepting the grant of \$6,800 from the Minnesota Housing Partnership for the purpose of undertaking a housing study of the Windom area.

Respectfully submitted,

Aaron A. Backman

Aaron A. Backman
EDA Executive Director

Attachment

RESOLUTION #2014-

INTRODUCED:

SECONDED:

VOTED: **Aye:**
 Nay:
 Absent:

RESOLUTION AUTHORIZING ACCEPTANCE OF MINNESOTA HOUSING PARTNERSHIP GRANT

WHEREAS, the last Windom housing studies were completed in 1994 and 1999; and

WHEREAS, to begin to address housing issues in Windom, to enhance efforts to work with housing developers, and to access various state and federal housing programs, the EDA and HRA Boards have determined that it is necessary that a new housing study be conducted; and

WHEREAS, the EDA and HRA Executive Directors collaborated on a Request for Proposal (RFP) in November; and from the proposals submitted, the respective Boards selected Viewpoint Consulting Group, Inc. of Brooklyn Park, Minnesota, to conduct the housing study; and

WHEREAS, on December 23, 2013, following authorization by the EDA Board, the EDA Executive Director submitted an application to the Minnesota Housing Partnership in St. Paul, Minnesota, for a grant to assist in the costs for the housing study; and

WHEREAS, the Economic Development Authority (EDA) has now received notification of the awarding of a grant from the Minnesota Housing Partnership in the amount of _____ Dollars (\$) for the purpose of assisting with the costs for a housing study for Windom; and

WHEREAS, the grant will cover fifty percent (50%) of the costs of the study and the EDA and HRA will each provide twenty-five percent (25%) of the costs of the study; and

WHEREAS, it is necessary that the City of Windom accept this grant.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, AS FOLLOWS:

1. The City of Windom hereby accepts the grant from the Minnesota Housing Partnership in the amount of _____ Dollars (\$) awarded to the Economic Development Authority of Windom and approves the terms of the grant.
2. The City of Windom certifies that it will comply with applicable laws and regulations and requirements of the grant.
3. The balance of the costs of the housing study will be paid by the EDA and HRA.
4. The City Administrator, and/or Windom Mayor, and/or Executive Director of the Economic Development Authority of Windom, individually or jointly as required, are hereby authorized to

execute any required grant agreements and any amendments and requested documentation on behalf of the City of Windom and Economic Development Authority of Windom.

Adopted by the Council this 4th day of February, 2014.

Corey J. Maricle, Mayor

Attest: _____
Steven Nasby, City Administrator



City of Windom Staff Report

To: Mayor and Windom City Council
From: Aaron Backman, EDA Executive Director
Council Meeting Date: February 4, 2014
Item Title/Subject: **RESOLUTION APPROVING A TRANSFER OF TAX INCREMENT PROCEEDS FROM TIF DISTRICT 1-2 TO TIF DISTRICT 1-6 ("RIVER BEND – STREET SHOP")**

Background:

On November 19, 2013, the City Council adopted Resolution # 2013-77 which acknowledged the expiration of TIF District 1-6 as of December 31, 2013; directed the City/EDA staff to return any excess tax increment from the District to the Cottonwood County Auditor/Treasurer before December 31, 2013; and authorized City/EDA Staff to provide all necessary documentation for the County Auditor to decertify TIF District 1-6.

It has since been determined that there were no outstanding obligations for TIF District 1-6 as of December 31, 2011, and that the 2012 tax increment for TIF District 1-6 should be returned to the County Auditor for redistribution. The 2012 increment was in the amount of \$29,693.29. There are remaining funds from previous years' increment that are on account in TIF District 1-6. However, it is necessary to supplement these funds to allow for this repayment.

TIF District 1-2 is a pre-1990 district that expired effective December 31, 2013, and has tax increment proceeds remaining. The laws allow tax increment proceeds from pre-1990 TIF districts to be used for redevelopment, renewal and/or renovation projects outside the geographic area of the district.

The EDA has verified with its TIF consultants that the use of tax increment proceeds from TIF District 1-2 to assist in with the repayment of outstanding obligations in TIF District 1-6 is an eligible use of these proceeds. The sum of \$17,884.17 from TIF District 1-2, combined with proceeds on account in TIF District 1-6, will be sufficient to repay the 2012 increment to the County Auditor.

Requested Action: Adopt the resolution approving the transfer of tax increment proceeds in the amount of \$17,884.17 from TIF District 1-2 to TIF District 1-6 to assist with repayment of outstanding tax increment from 2012 for said district.

Respectfully submitted,

Aaron A. Backman

Aaron A. Backman, EDA Executive Director

Attachment

RESOLUTION # 2014-

INTRODUCED:

SECONDED:

VOTED: AYE:

NAY:

ABSENT:

CITY OF WINDOM, MINNESOTA

**RESOLUTION APPROVING TRANSFER OF TAX INCREMENT
PROCEEDS FROM TIF DISTRICT 1-2 TO TIF DISTRICT 1-6**

WHEREAS, on March 4, 1996, the Economic Development Authority of Windom (the "EDA") and the City of Windom, Minnesota, (the "City") created Tax Increment Financing District No. 1-6, (locally known as "River Bend – Street Shop" District); and

WHEREAS, it had been determined that the obligations of the District were satisfied as of 2012 and all costs of the Project had been paid; and

WHEREAS, in Resolution # 2013-77, the City of Windom acknowledged the expiration of TIF District 1-6 effective as of December 31, 2013, pursuant to the TIF Plan and statutory requirements; directed the City/EDA staff to take all action necessary to return any excess tax increment from this District to the Cottonwood County Auditor/Treasurer before December 31, 2013; and authorized City/EDA staff to take all action and provide all necessary documentation to the County Auditor of Cottonwood County for the County Auditor to discontinue collection and remittance to the City of any tax increment from this District and to decertify TIF District No. 1-6 as a tax increment district; and

WHEREAS, the excess tax increment received for the District in 2013 was returned to the Cottonwood County Auditor/Treasurer before December 31, 2013, and City/EDA staff provided the required documentation to the County Auditor for decertification of TIF District 1-6; and

WHEREAS, it has been determined that because there were no outstanding obligations for TIF District 1-6 as of December 31, 2011, an additional amount covering the tax increment for 2012 should be returned to the County Auditor for redistribution; and

WHEREAS, it is necessary that additional funds be transferred to TIF District 1-6 to allow this repayment; and

WHEREAS, Tax Increment Financing (TIF) District 1-2 was established in 1986 and the tax increment received from said district has been utilized for the purposes described in the program and plan for said district; and

WHEREAS, TIF District 1-2 is classified as a "pre-1990" TIF district and Minnesota Statutes allow use of proceeds from pre-1990 districts for redevelopment, renewal and/or renovation projects outside the geographic area of the district; and

WHEREAS, TIF District 1-2 was allowed to expire as of December 31, 2013, and there is an accumulated balance of tax increment in said district that may be utilized for eligible TIF purposes; and

WHEREAS, use of tax increment proceeds from TIF District 1-2 to assist in the payment of obligations in TIF District 1-6 is an eligible use of said proceeds; and

WHEREAS, it is in the best interests of the City/EDA to transfer these available funds from TIF District 1-2 for use by the City/EDA in the payment of outstanding obligations in TIF District 1-6.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Windom that:

1. The transfer of Seventeen Thousand Eight Hundred Eighty-four Dollars and Seventeen Cents (\$17,884.17) of TIF proceeds from TIF District 1-2 to TIF District 1-6 (“River Bend - Street Shop”) is hereby authorized for use by the City/EDA to return to the Cottonwood County Auditor the outstanding tax increment from 2012.

Dated this 4th day of February, 2014.

Corey J. Maricle, Mayor

ATTEST: _____
Steven Nasby, City Administrator

MEMORANDUM



CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: Liquor Store Manager
DATE: January 30, 2014
RE: Disposition of Surplus Equipment

As the RiverBend Liquor Store starts the project of updating the coolers there will be changes in the shelving configuration, thus leaving much of the current cooler shelving obsolete. Staff is asking for the Council's permission to dispose of the surplus shelving and any related equipment. The value of these items is unknown but could be as much as \$500. City Code Section 96.73 states that for equipment valued at \$500 or more requires that a public notice of the sale be published in the official newspaper and sold to the party submitting the highest bid.

Memo

To: Mayor and City Council Members

From: Gary Kulseth

Date: 1/31/2014

Re: Agenda Item – Liquor Store New Hire Recommendation

I have received a notice of resignation from a current part-time Liquor Store employee.

To fill the position I reviewed the additional applications that were received when the part-time Liquor Store Clerk position was recently advertised. After completing the interviews for the position, my recommendation is to hire Patricia Kazemba for the part-time Clerk position.

ORDINANCE NO. 144, 2ND SERIES

**AN ORDINANCE ENACTING AND ADOPTING A CODIFIED SUPPLEMENT TO THE
CODE OF ORDINANCES FOR THE CITY OF WINDOM**

WHEREAS, American Legal Publishing Corporation of Cincinnati, Ohio, has completed the 2013 codified supplement to the Code of Ordinances of the City of Windom, which contains all ordinances of a general and permanent nature enacted since the adoption of the codified and printed City Code of Ordinances Book; and

WHEREAS, it is necessary to adopt an ordinance to authorize the inclusion of the 2013 codified supplement in the codified and printed City Code of Ordinances Book.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WINDOM,
MINNESOTA, DOES ORDAIN:**

Section 1. That the 2013 codified supplement to the Code of Ordinances of the City of Windom, as submitted by American Legal Publishing Corporation of Cincinnati, Ohio, be and the same is hereby adopted by reference as if set out herein in its entirety.

Section 2. Such codified supplement shall be deemed published as of the day of its adoption and approval by the Windom City Council and the City Administrator is hereby authorized and ordered to insert such supplement into the copy of the Code of Ordinances kept on file in the Office of the City Administrator.

Adopted by the City Council of the City of Windom, Minnesota, this 18th day of February, 2014.

Corey J. Maricle, Mayor

Attest: _____
Steve Nasby, City Administrator

1st Reading: February 4, 2014
2nd Reading: February 18, 2014
Adoption: February 18, 2014
Published: February 26, 2014

MEMORANDUM



CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: Personnel Committee
DATE: January 29, 2014
RE: Agenda Items for February 4, 2014 City Council Meeting

Library Director Retirement

Joan Hunter submitted her retirement letter and her last day is scheduled to be February 28, 2014. As the Library Board and Library Director have recommended Dawn Aamot for the position of Library Director the Personnel Committee has requested that Dawn Aamot meet with the Committee to discuss the position, library operations and other items. Following the meeting between Ms. Aamot and the Personnel Committee a recommendation will be forwarded to the City Council as to a recommended action.

Electric Utility Manager Retirement and Electric Superintendent Hire

Marv Grunig, Electric Utility Manager, formally announced his retirement for the end of 2014. This timeframe provides the opportunity for the City to hire someone to train for about six months before Mr. Grunig leaves City employment. The Personnel Committee, with concurrence of the Utility Commission, is recommending the advertisement for an Electric Superintendent. The Electric Superintendent position in the department is currently vacant but has been budgeted for 2014. A job description for the position is attached for your information.

Vacation Carryover – Supervisory Employees

The Personnel Committee is recommending that the carryover of vacation time for Supervisory employees be amended in the Windom Personnel Policy to be consistent with the terms of the current IBEW labor agreement, with the revised policy effective January 1, 2014. The new policy would be as follows:

Starting January 1, 2014 the maximum vacation that may be carried over and/or accrued at any time is limited to 200 hours. Upon separation by resignation, death, serious illness or retirement the maximum pay out of vacation time shall be 80 hours.

NOTE: Employees reaching the maximum accrual level of 200 hours at any time shall not accrue or have credited to their account any additional vacation time until their vacation balance is under the maximum allowed herein. Any exception to the maximum accrual shall be only by approval prior to the employee reaching the maximum 200 hour threshold. Vacation may be used as it is accrued, but not in anticipation of accruals. No vacation may be used before completion of the probationary period.

Liquor Store Manager – Step Increase

Gary Kulseth completed his first year as manager of the liquor store. He started at Step 2, Grade 17 when he was promoted. In January 2014 he received the general one-step increase to Step 3 for longevity. Based on the successful transition to manager and his ability to maintain operations without re-filling an Assistant Manager position Gary has taken on additional duties and time as manager. As such, the Personnel Committee is recommending that he be provided an additional one-step increase to Step 4, Grade 17 effective on January 1, 2014, with the possibility of an another step in six to nine months based on continued performance and completion of the planned capital project upgrades at the liquor store.

Electric Superintendent City of Windom

Job Title: Electric Superintendent
Department: Electric
Supervisor: Public Utilities Manager

Hours Worked: 40 Hrs. (Additional hours may be necessary to fulfill requirements of the job.)

DESCRIPTION OF WORK:

General Purpose-of Duties:

Performs day to day on-site supervisory and administrative and professional work for the operation of the Electric Department in planning, organizing and directing of related duties and work within the electric department on projects, including in the field or on-call, as required.

SUPERVISION RECEIVED:

Work under the immediate direction of the Public Utility Manager, policy guidance and direction of the Utility Commission\City Council.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Assists with the operation, maintenance, and compliance of the electric department facilities.

Helps supervise the Department support staff, assists in determining work procedures, preparation of work schedules and participates in the work of employees engaged in service, operation and maintenance of the public utility facilities, distribution, the generation, contract administration and delivery of services.

Daily oversight of the operation of plant equipment, maintains detailed operating, monitoring or use records, prepares summary of activities\projects and reports to the Public Utility Manager and\or Utility Commission.

Works with Public Utility Manager to assign, train, supervise, examine work for exactness, neatness and conformance to policies and evaluate the work of each department employee.

Assists the Public Utility Manager in the preparation of budgets and capital improvement plans as needed or directed.

May help evaluate public works needs and formulates short and long range plans to meet needs in all areas of responsibility, and the review of private project development plans for compliance with code, regulations and standard, adequacy of application for permits and compliance with approved plans.

Responds to requests and complaints, provides information concerning department operations and determines action to be taken and schedule repairs that have to be made.

In association with Public Utility Manager maintains regular contact with consulting engineers, construction projects engineer and with County, State and Federal Agencies.

Responds to public or the engineers relative to department policies and procedures, evaluates issues and options regarding municipal public work and makes recommendations.

Performs all other duties as directed by City Council, Utility Commission, City Administrator or Public Utility Manager.

SPECIAL REQUIREMENTS:

- A. Must possess a valid Minnesota Class B Drivers' License.
- B. Minimum of 6 (six) years with public works experience in the operation and maintenance of electric equipment and operation.
- C. High School Diploma or equivalent plus a 2 or 4 year degree in a field of study complimentary to the requirements of this position.

KNOWLEDGE, SKILL AND ABILITIES:

Thorough knowledge of the principles, practices, methods, techniques, tool and equipment used in electric generation, distribution systems and facility operations.

Thorough knowledge of the testing performed for electric equipment, distribution, generation and overall performance.

Considerable knowledge of occupational hazards and safe working practices, supervision of training, the ability to keep accurate records and prepares reports.

Knowledge to read and operate a computer, computer screens and keyboards, including word processing, spreadsheets and database. The working ability to communicate effectively in oral and written form with employees, consultants, city officials and the general public.

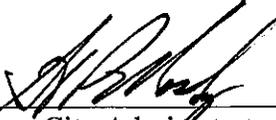
The employee must occasionally lift and move up to 40 pounds.

While performing the duties of this job, the employee will work in outside weather conditions. The employee will work near moving mechanical parts in high precarious places and is exposed to wet and/or humid conditions, fumes, airborne particles, toxic and caustic chemical.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the portion if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employed agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Approval: _____
Mayor

Approval:  _____
City Administrator



Windom, MN

Expense Approval Report

By Fund

Payment Dates 1/16/2014 - 1/30/2014

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL					
Activity: 41110 - Mayor & Council					
HY-VEE, INC.	20131231	12/31/2013	MERCHANDISE - MAYOR'S ME	100-41110-200	71.92
CITIZEN PUBLISHING CO	20131231	12/31/2013	ADVERTISING	100-41110-350	279.00
AMERICAN LEGAL PUBLISH C	96644	12/31/2013	CITY CODE	100-41110-350	1,314.00
AMERICAN LEGAL PUBLISH C	96899	12/31/2013	CITY CODE	100-41110-350	203.00
COALITION OF GREATER MN	20140110	01/10/2014	2014 DUES	100-41110-433	7,028.00
Activity 41110 - Mayor & Council Total:					8,895.92
Activity: 41310 - Administration					
CITIZEN PUBLISHING CO	1485	12/26/2013	LAPTOP	100-41310-200	320.61
CHELSEIE CARLSON	20140121	01/21/2014	WELLNESS 2014 TELEPHONE	100-41310-200	30.05
INDOFF, INC	2394280	01/14/2014	SUPPLIES	100-41310-200	17.99
MANTRONICS MAILING SYSTE	31509	01/21/2014	SUPPLIES	100-41310-200	227.65
ELAN	9765-JAN	01/24/2014	CREDIT CARD - SERVER REPAI	100-41310-217	403.23
LEAGUE OF MN CITIES	194526	01/21/2014	REGISTRATION - STEVE NASBY	100-41310-308	99.00
EHLERS & ASSOC., INC.	20140124	01/24/2014	2014 FINANCE SEMINAR	100-41310-308	270.00
CITIZEN PUBLISHING CO	20131231A	12/31/2013	COMPUTER SUPPORT	100-41310-326	405.00
ELAN	9765-JAN	01/24/2014	CREDIT CARD - ANTIVIRUS-SE	100-41310-326	320.62
STEVE NASBY	20140127	01/27/2014	EXPENSE-CGMC	100-41310-331	15.00
ELAN	9765-JAN	01/24/2014	CREDIT CARD - STEVE - LMC S	100-41310-334	95.81
WINDOM AREA HOSPITAL	20140127	01/27/2014	SCREENINGS 2014	100-41310-480	550.00
Activity 41310 - Administration Total:					2,754.96
Activity: 41910 - Building & Zoning					
CENTURY BUSINESS PRODUCT	206360	01/10/2014	SUPPLIES	100-41910-200	28.72
ZIESKE LAND SURVEYING	20140110	01/10/2014	SERVICE	100-41910-350	250.00
Activity 41910 - Building & Zoning Total:					278.72
Activity: 41940 - City Hall					
MN ENERGY RESOURCES	4069619-7JAN	01/22/2014	HEATING #4069619-7	100-41940-383	1,806.61
HOMETOWN SANITATION SE	0000068108	12/31/2013	GARBAGE SERVICE	100-41940-384	85.04
JOSH SAFFERT	20131231	12/31/2013	SNOW REMOVAL -CITY	100-41940-406	150.00
JOE HARVEY	jb724	01/27/2014	SNOW REMOVAL 1-15-14 CIT	100-41940-406	30.00
JOE HARVEY	JB741	01/21/2014	SNOW REMOVAL 1-14-14 - CI	100-41940-406	100.00
JOE HARVEY	JB760	01/17/2014	SNOW REMOVAL 1-17-14 CIT	100-41940-406	60.00
JOE HARVEY	JB783	01/27/2014	SNOW REMOVAL 1-19-14 CIT	100-41940-406	60.00
JOE HARVEY	JB806	01/27/2014	SNOW REMOVAL 1-21-14 CIT	100-41940-406	60.00
Activity 41940 - City Hall Total:					2,351.65
Activity: 42120 - Crime Control					
INDOFF, INC	2392197	01/14/2014	SUPPLIES	100-42120-200	19.49
INDOFF, INC	2394253	01/21/2014	SUPPLIES	100-42120-200	11.79
INDOFF, INC	2394278	01/21/2014	SUPPLIES	100-42120-200	73.18
LEAGUE OF MN CITIES	194336	01/27/2014	SUBSCRIPTION - PATROL	100-42120-308	765.00
LOUIS NORELL	20140121	01/21/2014	EXPENSE - TRAINING	100-42120-308	195.00
LEASE FINANCE PARTNERS	00040030596JAN	01/27/2014	CAMERA LEASE #0004003059	100-42120-326	293.00
LEASE FINANCE PARTNERS	00040030596JAN	01/27/2014	CAMERA LEASE #0004003059	100-42120-326	293.00
LEASE FINANCE PARTNERS	30874QT-JAN	01/21/2014	CAMERA LEASE #30874QT	100-42120-326	194.00
VERIZON WIRELESS	9717983198	01/22/2014	TELEPHONE #986701203-000	100-42120-326	81.40
KEVIN L. PATTERSON	20140122	01/22/2014	EXPENSE	100-42120-334	23.69
ELAN	9765-JAN	01/24/2014	CREDIT CARD - KETCHALL	100-42120-404	193.75
FLEET SERVICES DIVISION	2014060003	01/24/2014	SERVICE	100-42120-419	1,756.77
MN CHIEF OF POLICE ASSN	2014	01/10/2014	2014 MEMBERSHIP	100-42120-433	230.00
Activity 42120 - Crime Control Total:					4,130.07
Activity: 42220 - Fire Fighting					
KDOM RADIO	KDOM0781131231264	12/31/2013	ADVERTISING - FIRE DEPT	100-42220-215	40.00

Expense Approval Report

Payment Dates: 1/16/2014 - 1/30/2014

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MN BOARD OF FIREFIGHTER T	20140122	01/22/2014	FIREFIGHTER LICENSE RENEW	100-42220-308	75.00
WINDOM EDUCATION & COLL	20140122	01/22/2014	SERVICE - RENTAL	100-42220-308	440.00
VERIZON WIRELESS	9717983198	01/22/2014	TELEPHONE #986701203-000	100-42220-321	81.39
VERIZON WIRELESS	9717983198	01/22/2014	TELEPHONE #986701203-000	100-42220-404	10.02
MN STATE FIRE CHEF ASSOC	20140122	01/22/2014	DUES-WINDOM FIRE DEPT	100-42220-433	241.00
SW REGIONAL FIRE DEPT ASS	20140122	01/22/2014	2014 ANNUAL DUES-WINDO	100-42220-433	60.00

Activity 42220 - Fire Fighting Total: 947.41

Activity: 42700 - Animal Control

COTTONWOOD VET CLINIC	124738	12/31/2013	VET SERVICE 124738	100-42700-300	46.35
COTTONWOOD VET CLINIC	124739	12/31/2013	VET SERVICE #124739	100-42700-300	46.35

Activity 42700 - Animal Control Total: 92.70

Activity: 43100 - Streets

MILLS & MILLER, INC	17962	01/27/2014	SUPPLIES	100-43100-224	3,331.58
MN ENERGY RESOURCES	4090846-9JAN	01/22/2014	HEATING #4090846-9	100-43100-383	1,257.49
HOMETOWN SANITATION SE	0000068109	12/31/2013	GARBAGE SERVICE-STREET DE	100-43100-384	84.73
HOMETOWN SANITATION SE	0000068110	12/31/2013	GARBAGE SERVICE- SQUARE	100-43100-384	46.12
WINDOM FIRE SAFETY	5381	01/27/2014	ANNUAL INSPECTION	100-43100-404	383.95

Activity 43100 - Streets Total: 5,103.87

Fund 100 - GENERAL Total: 24,555.30

Fund: 211 - LIBRARY

Activity: 45501 - Library

PLUNKETT'S PEST CONTROL	3416253	01/08/2014	SERVICE	211-45501-217	452.58
MN ENERGY RESOURCES	4081276-0JAN	01/22/2014	HEATING #4081276-0	211-45501-383	1,311.45
JOSH SAFFERT	20131231A	12/31/2013	SNOW REMOVAL - LIBRARY	211-45501-406	150.00
JOE HARVEY	JB708	01/27/2014	SNOW REMOVAL 1-10-14 LIB	211-45501-406	20.00
JOE HARVEY	JB725	01/27/2014	SNOW REMOVAL 1-15-14 LIB	211-45501-406	40.00
JOE HARVEY	JB740	01/16/2014	SNOW REMOVAL 1-16-14-LIB	211-45501-406	80.00
JOE HARVEY	JB749	01/27/2014	SNOW REMOVAL 1-14-14 LIB	211-45501-406	40.00
JOE HARVEY	JB761	01/27/2014	SNOW REMOVAL 1-17-14 LIB	211-45501-406	40.00
JOE HARVEY	JB776	01/27/2014	SNOW REMOVAL 1-18-14 LIB	211-45501-406	20.00
JOE HARVEY	JB776	01/27/2014	SNOW REMOVAL 1-18-14 LIB	211-45501-406	40.00
JOE HARVEY	JB784	01/27/2014	SNOW REMOVAL 1-19-14 LIB	211-45501-406	40.00
JOE HARVEY	JB789	01/27/2014	SNOW REMOVAL 1-20-14 LIB	211-45501-406	20.00
JOE HARVEY	JB805	01/27/2014	SNOW REMOVAL 1-21-14 LIB	211-45501-406	50.00
JOE HARVEY	JB722	01/27/2014	BOILER INSPECTIONS-1-4, 1-1	211-45501-409	120.00
BLOOMBERG BUSINESSWEEK	0007261977JAN	01/21/2014	SUBSCRIPTION #0007261977	211-45501-433	75.00
CRAFT IDEAS	20140121	01/21/2014	SUBSCRIPTION	211-45501-433	21.99
GLAMOUR	20140121	01/21/2014	SUBSCRIPTION	211-45501-433	15.00
MAYO CLINIC HEALTH LETTER	20140121	01/21/2014	SUBSCRIPTION	211-45501-433	29.55
SOUND & VISION	20140122	01/22/2014	SUBSCRIPTION	211-45501-433	24.97
CUISINE AT HOME	20140128	01/28/2014	SUBSCRIPTION	211-45501-433	29.00
STAR TRIBUNE	9905542	01/22/2014	SUBSCRIPTION #9905542	211-45501-433	74.75
CENTER POINT LARGE PRINT	1145798	01/21/2014	BOOKS	211-45501-435	44.34
INGRAM	2004243DEC	12/31/2013	BOOKS	211-45501-435	656.87
GALE	50957954	12/31/2013	CREDIT - BOOKS	211-45501-435	-115.00
GALE	51067383	01/28/2014	BOOKS #196895	211-45501-435	164.38
GALE	51067671	01/28/2014	BOOKS #196895	211-45501-435	65.62

Activity 45501 - Library Total: 3,510.50

Fund 211 - LIBRARY Total: 3,510.50

Fund: 225 - AIRPORT

Activity: 45127 - Airport

SOUTHWEST MN BROADBAN	WIND-001-0018JAN	01/22/2014	PHONE WIND-001-0018	225-45127-321	27.24
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Activity 45127 - Airport Total: 27.24

Fund 225 - AIRPORT Total: 27.24

Fund: 235 - AMBULANCE

Activity: 42153 - Ambulance

ZOLL MEDICAL CORPORATION	2086896	01/22/2014	SUPPLIES	235-42153-217	773.34
ELAN	9765-JAN	01/24/2014	CREDIT CARD - STREICHERS	235-42153-218	119.98

Expense Approval Report

Payment Dates: 1/16/2014 - 1/30/2014

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
VERIZON WIRELESS	9717983198	01/22/2014	TELEPHONE #986701203-000	235-42153-321	81.39
DONNA MARCY	20140121	01/21/2014	EXPENSE	235-42153-334	9.49
JIM AXFORD	20140121	01/21/2014	EXPENSE	235-42153-334	26.04
TIM HACKER	20140122	01/22/2014	EXPENSE	235-42153-334	25.25
KDOM RADIO	KDOM0281131231250	12/31/2013	ADVERTISING - AMBULANCE	235-42153-340	198.00
ZOLL MEDICAL CORPORATION	2082950	01/13/2014	SUPPLIES	235-42153-404	386.13
LEESA ARNDT	20131231A	12/31/2013	TRAINING - EXAM & TEST FEE	235-42153-435	100.00
Activity 42153 - Ambulance Total:					1,719.62
Fund 235 - AMBULANCE Total:					1,719.62

Fund: 250 - EDA GENERAL

Activity: 46520 - EDA

CENTURY BUSINESS PRODUCT	206360	01/10/2014	SUPPLIES	250-46520-200	57.44
EHLERS & ASSOC., INC.	347802	12/31/2013	SERVICE	250-46520-301	7,100.00
EHLERS & ASSOC., INC.	20140121	01/21/2014	REGISTRATION - AARON BACK	250-46520-308	270.00
AARON BACKMAN	20140121	01/21/2014	EXPENSE	250-46520-331	16.80
CITIZEN PUBLISHING CO	20131231	12/31/2013	ADVERTISING	250-46520-340	58.00
WINDOM AREA CHAMBER OF	693	01/22/2014	ADVERTISING - EDA	250-46520-340	50.00
KDOM RADIO	KDOM0361131231256	12/31/2013	ADVERTISING - ECONOMIC DE	250-46520-340	40.00
CITIZEN PUBLISHING CO	20131231	12/31/2013	ADVERTISING	250-46520-350	79.50
Activity 46520 - EDA Total:					7,671.74
Fund 250 - EDA GENERAL Total:					7,671.74

Fund: 252 - EDA SCDP

Activity: 46520 - EDA

SW MN HOUSING PARTNERS	20140122	01/22/2014	CDAP-10-0058-O-FY11	252-46520-491	35,796.00
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Activity 46520 - EDA Total: 35,796.00

Fund 252 - EDA SCDP Total: 35,796.00

Fund: 254 - NORTH IND PARK

Activity: 49980 - Debt Service

BOND TRUST SERVICE CORP	21533	01/21/2014	BOND PAYMENT-2013B-INT N	254-49980-611	1,586.58
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Activity 49980 - Debt Service Total: 1,586.58

Fund 254 - NORTH IND PARK Total: 1,586.58

Fund: 260 - TIF 1-13 RIVER BLUFF

Activity: 49980 - Debt Service

NORTHLAND TRUST SERVICE	WIND06AJAN	01/07/2014	2006A BOND PAYMENT	260-49980-720	2,762.50
NORTHLAND TRUST SERVICE	WIND06AJAN	01/07/2014	2006A BOND PAYMENT	260-49980-720	26,000.00

Activity 49980 - Debt Service Total: 28,762.50

Fund 260 - TIF 1-13 RIVER BLUFF Total: 28,762.50

Fund: 268 - TIF 1-12 PM WINDOM

Activity: 46530 - TIF Districts

EDA	20140127	12/31/2013	TIF PAYMENT-PM - MANAGE	268-46530-307	3,927.96
PM WINDOM	20140127	12/31/2013	TIF PAYMENT #13004	268-46530-482	35,351.59

Activity 46530 - TIF Districts Total: 39,279.55

Fund 268 - TIF 1-12 PM WINDOM Total: 39,279.55

Fund: 301 - 2003 IMPROVEMENT BOND

Activity: 49980 - Debt Service

BOND TRUST SERVICE CORP	21533	01/21/2014	BOND PAYMENT-2011B-PRIN	301-49980-601	110,000.00
BOND TRUST SERVICE CORP	21533	01/21/2014	BOND PAYMENT-2011B INT	301-49980-611	4,361.25

Activity 49980 - Debt Service Total: 114,361.25

Fund 301 - 2003 IMPROVEMENT BOND Total: 114,361.25

Fund: 302 - 4TH AVENUE IMPROVEMENT

BOND TRUST SERVICE CORP	21533	01/21/2014	BOND PAYMENT-2012A -PD B	302-10250	-930.62
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-930.62

Activity: 49980 - Debt Service

BOND TRUST SERVICE CORP	21533	01/21/2014	BOND PAYMENT-2012A PRIN	302-49980-601	42,350.00
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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BOND TRUST SERVICE CORP	21533	01/21/2014	BOND PAYMENT-2012A INT 3	302-49980-611	1,481.29
Activity 49980 - Debt Service Total:					43,831.29
Fund 302 - 4TH AVENUE IMPROVEMENT Total:					42,900.67
Fund: 303 - 2007 STREET IMPROVEMENT					
BOND TRUST SERVICE CORP	21533	01/21/2014	BOND PAYMENT-2012A -PD B	303-10250	-2,964.55
					-2,964.55
Activity: 47000 - Debt Service					
BOND TRUST SERVICE CORP	21533	01/21/2014	BOND PAYMENT-2007B ADMI	303-47000-480	550.00
BOND TRUST SERVICE CORP	21533	01/21/2014	BOND PAYMENT-2012A ADMI	303-47000-480	450.00
Activity 47000 - Debt Service Total:					1,000.00
Activity: 49980 - Debt Service					
BOND TRUST SERVICE CORP	21533	01/21/2014	BOND PAYMENT-2007B GEN	303-49980-601	60,000.00
BOND TRUST SERVICE CORP	21533	01/21/2014	BOND PAYMENT-2007B GEN	303-49980-611	14,477.50
BOND TRUST SERVICE CORP	21533	01/21/2014	BOND PAYMENT-2012A INT 3	303-49980-611	4,718.75
Activity 49980 - Debt Service Total:					79,196.25
Fund 303 - 2007 STREET IMPROVEMENT Total:					77,231.70
Fund: 304 - 2006A REFUNDING BOND					
NORTHLAND TRUST SERVICE	WIND06AJAN	01/07/2014	2006A BOND PAYMENT	304-39202	-2,762.50
NORTHLAND TRUST SERVICE	WIND06AJAN	01/07/2014	2006A BOND PAYMENT	304-39202	-26,000.00
					-28,762.50
Activity: 47000 - Debt Service					
NORTHLAND TRUST SERVICE	WIND06AJAN	01/07/2014	2006A BOND PAYMENT - AD	304-47000-480	495.00
Activity 47000 - Debt Service Total:					495.00
Activity: 49980 - Debt Service					
NORTHLAND TRUST SERVICE	WIND06AJAN	01/07/2014	2006A BOND PAYMENT-PRIN	304-49980-601	26,000.00
NORTHLAND TRUST SERVICE	WIND06AJAN	01/07/2014	2006A BOND PAYMENT - PRI	304-49980-601	26,000.00
NORTHLAND TRUST SERVICE	WIND06AJAN	01/07/2014	2006A BOND PAYMENT-PRIN	304-49980-601	10,000.00
NORTHLAND TRUST SERVICE	WIND06AJAN	01/07/2014	2006A BOND PAYMENT-PRIN	304-49980-601	13,000.00
NORTHLAND TRUST SERVICE	WIND06AJAN	01/07/2014	2006A BOND PAYMENT - PRI	304-49980-601	11,000.00
NORTHLAND TRUST SERVICE	WIND06AJAN	01/07/2014	2006A BOND PAYMENT- INT P	304-49980-611	1,607.00
NORTHLAND TRUST SERVICE	WIND06AJAN	01/07/2014	2006A BOND PAYMENT- INT	304-49980-611	1,035.75
NORTHLAND TRUST SERVICE	WIND06AJAN	01/07/2014	2006A BOND PAYMENT- INT J	304-49980-611	929.00
NORTHLAND TRUST SERVICE	WIND06AJAN	01/07/2014	2006A BOND PAYMENT- INT T	304-49980-611	2,762.50
NORTHLAND TRUST SERVICE	WIND06AJAN	01/07/2014	2006A BOND PAYMENT-INT E	304-49980-611	783.25
Activity 49980 - Debt Service Total:					93,117.50
Fund 304 - 2006A REFUNDING BOND Total:					64,850.00
Fund: 305 - 2009 STREET IMPROVEMENT					
BOND TRUST SERVICE CORP	21533	01/21/2014	BOND PAYMENT-2009A 09 ST	305-39202	-11,585.50
BOND TRUST SERVICE CORP	21533	01/21/2014	BOND PAYMENT-2009A 09 ST	305-39202	-3,185.67
BOND TRUST SERVICE CORP	21533	01/21/2014	BOND PAYMENT-2009A 09 ST	305-39202	-13,064.50
BOND TRUST SERVICE CORP	21533	01/21/2014	BOND PAYMENT-2009A 09 ST	305-39202	-3,592.35
					-31,428.02
Activity: 47000 - Debt Service					
BOND TRUST SERVICE CORP	21533	01/21/2014	BOND PAYMENT-2009A ADMI	305-47000-480	450.00
Activity 47000 - Debt Service Total:					450.00
Activity: 49980 - Debt Service					
BOND TRUST SERVICE CORP	21533	01/21/2014	BOND PAYMENT-2009A 09 ST	305-49980-601	11,585.50
BOND TRUST SERVICE CORP	21533	01/21/2014	BOND PAYMENT-2009A 09 ST	305-49980-601	13,064.50
BOND TRUST SERVICE CORP	21533	01/21/2014	BOND PAYMENT-2009A-09 ST	305-49980-601	60,350.00
BOND TRUST SERVICE CORP	21533	01/21/2014	BOND PAYMENT-2009A 09 ST	305-49980-611	3,185.67
BOND TRUST SERVICE CORP	21533	01/21/2014	BOND PAYMENT-2009A 09 ST	305-49980-611	16,594.48
BOND TRUST SERVICE CORP	21533	01/21/2014	BOND PAYMENT-2009A 09 S	305-49980-611	3,592.35
Activity 49980 - Debt Service Total:					108,372.50
Fund 305 - 2009 STREET IMPROVEMENT Total:					77,394.48

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 306 - 2013 STREET IMPROVEMENT					
Activity: 41000 - General Government					
BOND TRUST SERVICE CORP	21533	01/21/2014	BOND PAYMENT-2013A ADMI	306-41000-480	450.00
Activity 41000 - General Government Total:					450.00
Activity: 49980 - Debt Service					
BOND TRUST SERVICE CORP	21533	01/21/2014	BOND PAYMENT-2013A GEN	306-49980-611	22,905.89
BOND TRUST SERVICE CORP	21533	01/21/2014	BOND PAYMENT-2013A- GEN	306-49980-611	17,194.84
Activity 49980 - Debt Service Total:					40,100.73
Fund 306 - 2013 STREET IMPROVEMENT Total:					40,550.73
Fund: 406 - PIR					
BOND TRUST SERVICE CORP	21533	01/21/2014	BOND PAYMENT-2012A - PD	406-10250	-277.98
					-277.98
Activity: 41000 - General Government					
BOND TRUST SERVICE CORP	21533	01/21/2014	BOND PAYMENT-2013A ADMI	406-41000-480	450.00
Activity 41000 - General Government Total:					450.00
Activity: 49980 - Debt Service					
BOND TRUST SERVICE CORP	21533	01/21/2014	BOND PAYMENT-2012A PRIN	406-49980-601	12,650.00
BOND TRUST SERVICE CORP	21533	01/21/2014	BOND PAYMENT-2012A INT 4	406-49980-611	442.46
BOND TRUST SERVICE CORP	21533	01/21/2014	BOND PAYMENT-2013B INT E	406-49980-611	3,512.21
Activity 49980 - Debt Service Total:					16,604.67
Fund 406 - PIR Total:					16,776.69
Fund: 601 - WATER					
BOND TRUST SERVICE CORP	21533	01/21/2014	BOND PAYMENT-2012A -PD B	601-10250	-1,479.09
BOND TRUST SERVICE CORP	21533	01/21/2014	BOND PAYMENT-2011A PRIN	601-29107	35,000.00
BOND TRUST SERVICE CORP	21533	01/21/2014	BOND PAYMENT-2012 PRIN	601-29108	34,100.00
BOND TRUST SERVICE CORP	21533	01/21/2014	BOND PAYMENT-2007B GEN	601-29110	13,000.00
NORTHLAND TRUST SERVICE	WIND06AJAN	01/07/2014	2006A BOND PAYMENT-PRIN	601-29111	34,000.00
					114,620.91
Activity: 49400 - Water					
HAWKINS, INC	3549975	01/07/2014	CHEMICALS	601-49400-216	4,597.27
RED ROCK RURAL WATER	104328JAN	01/27/2014	WATER #104328	601-49400-217	86.56
HP SUDS CLUB, LLC	20140121	01/21/2014	BILLING CONTRACT SERVICE	601-49400-217	81.25
ELAN	9765-JAN	01/24/2014	CREDIT CARD - PAY PAL	601-49400-217	7.50
WENCK ASSOCIATES, INC.	1306341	12/31/2013	WELLHEAD PROTECTION PLA	601-49400-303	1,476.10
GOPHER STATE ONE CALL	86770	12/31/2013	LOCATES	601-49400-321	2.56
MN ENERGY RESOURCES	4095252-5JAN	01/27/2014	HEATING 34095252-5	601-49400-383	1,028.61
WENCK ASSOCIATES, INC.	1306045	12/31/2013	WINDOM LANDFILL 0045-01	601-49400-386	519.54
CUMMINGS NPOWER	100-8190	12/31/2013	MAINTENANCE	601-49400-404	1,485.32
HOLT'S CLEANING SERVICE IN	1729	01/21/2014	SERVICE	601-49400-404	250.00
HAWKINS, INC	3549914	01/07/2014	CHEMICALS	601-49400-404	28.91
TOWN 'N COUNTRY	5707	01/27/2014	PARTS	601-49400-404	58.99
CALIFORNIA CONTRACTORS S	6373	12/31/2013	MAINTENANCE	601-49400-404	486.30
HD SUPPLY WATERWORKS LT	B900498	12/31/2013	MAINTENANCE	601-49400-404	39.29
HD SUPPLY WATERWORKS LT	B898848	12/31/2013	MAINTENANCE	601-49400-480	165.53
Activity 49400 - Water Total:					10,313.73
Activity: 49960 - Interfund Transfers					
BOND TRUST SERVICE CORP	21533	01/21/2014	BOND PAYMENT-2009A 09 ST	601-49960-720	11,585.50
BOND TRUST SERVICE CORP	21533	01/21/2014	BOND PAYMENT-2009A 09 S	601-49960-720	3,185.67
Activity 49960 - Interfund Transfers Total:					14,771.17
Activity: 49980 - Debt Service					
BOND TRUST SERVICE CORP	21533	01/21/2014	BOND PAYMENT-2012A INT	601-49980-611	1,064.70
BOND TRUST SERVICE CORP	21533	01/21/2014	BOND PAYMENT-2013A GEN	601-49980-611	15,882.29
BOND TRUST SERVICE CORP	21533	01/21/2014	BOND PAYMENT-2011A-INT	601-49980-611	5,516.25
BOND TRUST SERVICE CORP	21533	01/21/2014	BOND PAYMENT-2012A INT	601-49980-611	1,289.60
BOND TRUST SERVICE CORP	21533	01/21/2014	BOND PAYMENT-2007B GEN	601-49980-611	3,204.50

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NORTHLAND TRUST SERVICE	WIND06AJAN	01/07/2014	2006A BOND PAYMENT- INT	601-49980-611	2,068.75
				Activity 49980 - Debt Service Total:	29,026.09
				Fund 601 - WATER Total:	168,731.90

Fund: 602 - SEWER

BOND TRUST SERVICE CORP	21533	01/21/2014	BOND PAYMENT-2012A -PD B	602-10250	-1,114.01
BOND TRUST SERVICE CORP	21533	01/21/2014	BOND PAYMENT-2012A PRIN	602-29106	20,900.00
BOND TRUST SERVICE CORP	21533	01/21/2014	BOND PAYMENT-2007B GEN	602-29113	12,000.00
					31,785.99

Activity: 49450 - Sewer

HP SUDS CLUB, LLC	20140121	01/21/2014	BILLING CONTRACT SERVICE	602-49450-217	81.25
ELAN	9765-JAN	01/24/2014	CREDIT CARD - PAY PAL	602-49450-217	7.50
MN VALLEY TESTING	685776	12/31/2013	TESTING	602-49450-310	207.80
MN VALLEY TESTING	685853	12/31/2013	TESTING	602-49450-310	111.20
MN VALLEY TESTING	686391	01/07/2014	TESTING	602-49450-310	124.80
MN VALLEY TESTING	686406	01/07/2014	TESTING	602-49450-310	132.60
MN VALLEY TESTING	686593	01/10/2014	TESTING	602-49450-310	207.80
MN VALLEY TESTING	686597	01/10/2014	TESTING	602-49450-310	132.60
MN VALLEY TESTING	686715	01/10/2014	TESTING	602-49450-310	111.20
GOPHER STATE ONE CALL	86770	12/31/2013	LOCATES	602-49450-321	2.56
SOUTH CENTRAL ELECTRIC	90935	01/27/2014	NEW SERVICE-LIFT PUMP	602-49450-381	15.00
MN ENERGY RESOURCES	4222768-6JAN	01/27/2014	HEATING #4222768-6	602-49450-383	160.94
MN ENERGY RESOURCES	4325313-7JAN	01/22/2014	HEATING #4325313-7	602-49450-383	688.82
MN ENERGY RESOURCES	4335469-5JAN	01/22/2014	HEATING #4335469-5	602-49450-383	14.94
HOMETOWN SANITATION SE	0000068112	12/31/2013	GARBAGE SERVICE	602-49450-384	85.04
CUMMINGS NPOWER	100-8191	12/31/2013	MAINTENANCE	602-49450-404	1,627.03
CALIFORNIA CONTRACTORS S	6373	12/31/2013	MAINTENANCE	602-49450-404	486.30
ELECTRIC FUND	20140121D	01/21/2014	EXPENSE-SEWER	602-49450-405	66.75
DEFRIES COLLISION CENTER	6385	01/24/2014	PARTS & SERVICE	602-49450-405	146.94
CUMMINGS NPOWER	100-8189	12/31/2013	MAINTENANCE	602-49450-408	1,627.03
BOND TRUST SERVICE CORP	21533	01/21/2014	BOND PAYMENT-2011A ADMI	602-49450-480	100.00
				Activity 49450 - Sewer Total:	6,138.10

Activity: 49960 - Interfund Transfers

BOND TRUST SERVICE CORP	21533	01/21/2014	BOND PAYMENT-2009A 09 ST	602-49960-720	13,064.50
BOND TRUST SERVICE CORP	21533	01/21/2014	BOND PAYMENT-2009A 09 ST	602-49960-720	3,592.35
				Activity 49960 - Interfund Transfers Total:	16,656.85

Activity: 49980 - Debt Service

BOND TRUST SERVICE CORP	21533	01/21/2014	BOND PAYMENT-2012A INT S	602-49980-611	982.80
BOND TRUST SERVICE CORP	21533	01/21/2014	BOND PAYMENT-2011A-SEW	602-49980-611	34,107.50
BOND TRUST SERVICE CORP	21533	01/21/2014	BOND PAYMENT-2012A INT S	602-49980-611	790.40
BOND TRUST SERVICE CORP	21533	01/21/2014	BOND PAYMENT-2007B GEN	602-49980-611	2,958.00
BOND TRUST SERVICE CORP	21533	01/21/2014	BOND PAYMENT-2013A GEN	602-49980-611	13,771.51
				Activity 49980 - Debt Service Total:	52,610.21

Fund 602 - SEWER Total: 107,191.15

Fund: 604 - ELECTRIC

TELECOM FUND	20140122	01/22/2014	MONTHLY TRANSFERS 20140	604-11500	0.36
TELECOM FUND	20140123	01/23/2014	MONTHLY TRANSFER AMT	604-11500	39.85
ODDSON UNDERGROUND INC	2014-007	01/27/2014	ELEC NEW CONSTRUCTION	604-16300	3,339.00
CARRIE PETERSON	20140117	01/17/2014	REFUND-BALANCE OF UTILITY	604-22000	173.46
ASHLEY RUNGE	20140117	01/17/2014	REFUND BALANCE OF UTILITY	604-22000	100.54
ELECTRIC FUND	20140121	01/21/2014	REF-BAL OF UTIL PREPAY-A.R	604-22000	199.46
ELECTRIC FUND	20140121A	01/21/2014	REF-BAL OF UTIL PREPAY-J.TIR	604-22000	126.54
ELECTRIC FUND	20140121B	01/21/2014	REF-UTIL PREPAY-S. FLESHMA	604-22000	300.00
ELECTRIC FUND	20140121C	01/21/2014	REF-BAL OF UTIL PREPAY-T.M	604-22000	45.53
TIM MELLSTROM	20140122	01/22/2014	REFUND - UTILITY PREPAYME	604-22000	300.00
PRAIRIEVIEW AGENCY	20140122	01/22/2014	REF-UTIL PREPAY-T.MOHAME	604-22000	254.47
TONYA MORTENSEN	20140122	01/22/2014	REFUND - UTILITY PREPAYME	604-22000	300.00
DANIEL LUGO	20140122	01/22/2014	REFUND - UTILITY PREPAYME	604-22000	300.00
GREG BECK	20140122	01/22/2014	REFUND - UTILITY PREPAYME	604-22000	300.00

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JOSHUA ELSTON & MATT EISE	20140122	01/22/2014	REFUND - UTILITY PREPAYME	604-22000	300.00
TRAVIS & TRICIA BRINK	20140122	01/22/2014	REFUND - UTILITY PREPAYME	604-22000	300.00
LEONA FENSKE	20140122	01/22/2014	REFUND - UTILITY PREPAYME	604-22000	300.00
JULIE DONCHEZ	20140122	01/22/2014	REFUND - UTILITY PREPAYME	604-22000	300.00
BRIAN KOERNER	20140124	01/24/2014	REFUND - UTILITY PREPAYME	604-22000	300.00
STEPHANIE FARBER	20140127	01/27/2014	REFUND - UTILITY PREPAYME	604-22000	300.00
MARK & KIMBERLY MCCUTCH	20140127	01/27/2014	REFUND - UTILITY PREPAYME	604-22000	300.00
WILLIAM SELLS	20140127	01/27/2014	REFUND - UTILITY PREPAYME	604-22000	300.00
JOHN & SUSAN LEE	20140127	01/27/2014	REFUND - UTILITY PREPAYME	604-22000	300.00
					8,479.21

Activity: 49550 - Electric

OFFICEMAX - HSBC BUS SOLU	968929	01/14/2014	SUPPLIES	604-49550-200	455.29
HY-VEE, INC.	20131231	12/31/2013	MERCHANDISE	604-49550-211	3.71
HP SUDS CLUB, LLC	20140121	01/21/2014	BILLING CONTRACT SERVICE	604-49550-217	81.25
ELAN	9765-JAN	01/24/2014	CREDIT CARD - PAY PAL	604-49550-217	7.50
CENTRAL MINNESOTA MUNIC	4311	12/31/2013	POWER COST	604-49550-263	102,014.38
CENTRAL MINNESOTA MUNIC	4311	12/31/2013	POWER COST	604-49550-263	139,635.46
DEPARTMENT OF ENERGY	BFPB000801213	12/31/2013	POWER COST	604-49550-263	89,786.64
GOPHER STATE ONE CALL	86770	12/31/2013	LOCATES	604-49550-321	2.56
HOMETOWN SANITATION SE	0000068113	12/31/2013	GARBAGE SERVICE	604-49550-384	84.75
GDF ENTERPRISES, INC	A5902	01/28/2014	MAINTANCE/ PARTS	604-49550-404	59.91
CARQUEST AUTO PARTS STOR	091380DEC	12/31/2013	MAINTENANCE	604-49550-405	34.39
WINDOM PAINTING	20140127	01/27/2014	SUPPLIES	604-49550-406	85.00
MN ENERGY RESOURCES	4355412-0JAN	01/27/2014	HEATING #4355412-0	604-49550-409	1,175.67
MN DEPT OF COMMERCE	LEC2014330	01/22/2014	ENERGY COMMISSION ASSMT	604-49550-433	90.18
RETROFIT RECYCLING, INC	0069652-IN	12/31/2013	SUPPLIES	604-49550-450	608.68
CENTRAL MINNESOTA MUNIC	4327	12/31/2013	ASSESSMENT	604-49550-450	3,184.00
Activity 49550 - Electric Total:					337,309.37
Fund 604 - ELECTRIC Total:					345,788.58

Fund: 609 - LIQUOR STORE

Activity: 49751 - Liquor Store

INDOFF, INC	2391642	12/31/2013	SUPPLIES	609-49751-200	102.27
AH HERMEL COMPANY	409196	01/07/2014	MERCHANDISE	609-49751-217	25.67
ENVIROMASTER, INC	509947	01/07/2014	SUPPLIES	609-49751-217	40.88
WIRTZ BEVERAGE MN WINE	1080128335	01/08/2014	MERCHANDISE	609-49751-251	2,527.08
SOUTHERN WINE & SPIRITS O	1115625	12/26/2013	MERCHANDISE	609-49751-251	1,625.89
SOUTHERN WINE & SPIRITS O	1115627	12/31/2013	MERCHANDISE	609-49751-251	89.91
JOHNSON BROS.	1750857	12/31/2013	MERCHANDISE	609-49751-251	1,721.78
JOHNSON BROS.	1756325	01/13/2014	MERCHANDISE	609-49751-251	1,373.91
PHILLIPS WINE & SPIRITS	2539298	12/31/2013	MERCHANDISE	609-49751-251	5,968.54
PHILLIPS WINE & SPIRITS	2542856	01/13/2014	MERCHANDISE	609-49751-251	1,215.64
BEVERAGE WHOLESALERS	0486583	01/17/2014	MERCHANDISE	609-49751-252	3,225.45
BEVERAGE WHOLESALERS	0487392	01/27/2014	MERCHANDISE	609-49751-252	3,748.30
HAGEN BEVERAGE DIST. INC.	259717	01/21/2014	MERCHANDISE	609-49751-252	54.30
HAGEN BEVERAGE DIST. INC.	259742	01/21/2014	MERCHANDISE	609-49751-252	1,572.80
HAGEN BEVERAGE DIST. INC.	259841	01/27/2014	MERCHANDISE	609-49751-252	2,636.80
HAGEN BEVERAGE DIST. INC.	259957	01/27/2014	MERCHANDISE	609-49751-252	8,305.45
BEVERAGE WHOLESALERS	0486583	01/17/2014	MERCHANDISE	609-49751-253	103.00
WIRTZ BEVERAGE MN WINE	1080128335	01/08/2014	MERCHANDISE	609-49751-253	128.00
SOUTHERN WINE & SPIRITS O	1115627	12/31/2013	MERCHANDISE	609-49751-253	142.00
JOHNSON BROS.	1750858	12/31/2013	MERCHANDISE	609-49751-253	674.10
JOHNSON BROS.	1750859	12/31/2013	MERCHANDISE	609-49751-253	46.99
JOHNSON BROS.	1756326	01/13/2014	MERCHANDISE	609-49751-253	1,092.85
PHILLIPS WINE & SPIRITS	2539299	12/31/2013	MERCHANDISE	609-49751-253	226.70
PHILLIPS WINE & SPIRITS	2542857	01/13/2014	MERCHANDISE	609-49751-253	560.00
PAUSTIS & SONS	8431446-IN	01/08/2014	MERCHANDISE	609-49751-253	475.01
COCA-COLA BOTTLING COMP	0456546512	01/07/2014	MERCHANDISE	609-49751-254	318.96
SOUTHERN WINE & SPIRITS O	1115626	12/26/2013	MERCHANDISE	609-49751-254	40.00
JOHNSON BROS.	1756326	01/13/2014	MERCHANDISE	609-49751-254	32.25

Expense Approval Report

Payment Dates: 1/16/2014 - 1/30/2014

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
AMERICAN BOTTLING CO	2459319757	01/13/2014	MERCHANDISE	609-49751-254	194.42
AH HERMEL COMPANY	409196	01/07/2014	MERCHANDISE	609-49751-254	151.20
AH HERMEL COMPANY	409196	01/07/2014	MERCHANDISE	609-49751-256	35.77
BEVERAGE WHOLESALERS	0486583	01/17/2014	MERCHANDISE	609-49751-259	19.00
HAGEN BEVERAGE DIST. INC.	259957	01/27/2014	MERCHANDISE	609-49751-259	145.00
WIRTZ BEVERAGE MN WINE	1080128335	01/08/2014	MERCHANDISE	609-49751-333	41.78
SOUTHERN WINE & SPIRITS O	1115625	12/26/2013	MERCHANDISE	609-49751-333	26.09
SOUTHERN WINE & SPIRITS O	1115626	12/26/2013	MERCHANDISE	609-49751-333	1.85
SOUTHERN WINE & SPIRITS O	1115627	12/31/2013	MERCHANDISE	609-49751-333	5.55
JOHNSON BROS.	1750857	12/31/2013	MERCHANDISE	609-49751-333	15.73
JOHNSON BROS.	1750858	12/31/2013	MERCHANDISE	609-49751-333	22.40
JOHNSON BROS.	1756325	01/13/2014	MERCHANDISE	609-49751-333	20.80
JOHNSON BROS.	1756326	01/13/2014	MERCHANDISE	609-49751-333	36.80
PHILLIPS WINE & SPIRITS	2539298	12/31/2013	MERCHANDISE	609-49751-333	77.99
PHILLIPS WINE & SPIRITS	2539299	12/31/2013	MERCHANDISE	609-49751-333	8.00
PHILLIPS WINE & SPIRITS	2542856	01/13/2014	MERCHANDISE	609-49751-333	14.40
PHILLIPS WINE & SPIRITS	2542857	01/13/2014	MERCHANDISE	609-49751-333	25.60
AH HERMEL COMPANY	409196	01/07/2014	MERCHANDISE	609-49751-333	3.95
PAUSTIS & SONS	8431446-IN	01/08/2014	MERCHANDISE	609-49751-333	20.50
CITIZEN PUBLISHING CO	20131231	12/31/2013	ADVERTISING	609-49751-340	287.70
MN ENERGY RESOURCES	4290426-8JAN	01/27/2014	HEATING #4290426-8	609-49751-383	223.04
HOMETOWN SANITATION SE	0000068111	12/31/2013	GARBAGE SERVICE - RIVER BE	609-49751-384	48.06
BANK MIDWEST	20140121	01/21/2014	NSF CHK-LEONA THOMPSON-	609-49751-480	38.80

Activity 49751 - Liquor Store Total: 39,538.96

Fund 609 - LIQUOR STORE Total: 39,538.96

Fund: 614 - TELECOM

ELECTRIC FUND	20140122	01/22/2014	MONTHLY TRANSFERS 20140	614-11500	719.89
CANDACE ZOOK	20140122	01/22/2014	REFUND - STATEMENT CREDI	614-11500	30.61
SANDRA HANSEN	20140122	01/22/2014	REFUND-STATEMENT CREDIT	614-11500	7.70
ELECTRIC FUND	20140123	01/23/2014	MONTHLY TRANSFER AMT	614-11500	8.34
					766.54

Activity: 49870 - Telecom

HY-VEE, INC.	20131231	12/31/2013	MERCHANDISE	614-49870-211	14.90
HP SUDS CLUB, LLC	20140121	01/21/2014	BILLING CONTRACT SERVICE	614-49870-217	81.25
ELAN	9765-JAN	01/24/2014	CREDIT CARD - DREAM HOST	614-49870-217	139.00
ELAN	9765-JAN	01/24/2014	CREDIT CARD - PAY PAL	614-49870-217	7.50
INTERSTATE ALL BATTERY CE	1907201007959	01/27/2014	MAINTENANCE	614-49870-227	184.00
POWER & TEL	5488417-00	12/31/2013	EQUIPMENT	614-49870-227	174.36
NATIONAL CABLE TV COOP	SI-376398	01/22/2014	EQUIPMENT	614-49870-227	10,792.14
INTERSTATE TRS FUND	82580701147	01/22/2014	ASSESSMENT FOR 499-A FILIN	614-49870-304	124.90
GOPHER STATE ONE CALL	86770	12/31/2013	LOCATES	614-49870-321	2.57
MN TELECOM ALLIANCE	200000226	01/22/2014	REGISTRATION - DAN OLSEN	614-49870-334	165.00
NEW STAR SALES & SERVICE	41491	12/31/2013	COPIER MAINTENANCE	614-49870-340	37.41
MN ENERGY RESOURCES	4098343-9JAN	01/27/2014	HEATING #4098343-9	614-49870-383	403.88
HOMETOWN SANITATION SE	0000068114	12/31/2013	GARBAGE SERVICE-TELECOM	614-49870-384	73.92
GREEN TECH RECYCLING	2056	12/31/2013	SERVICE	614-49870-439	98.00
ONVOY VOICE SERVICES	001553603305	12/31/2013	SWITCH SERVICE	614-49870-441	3,695.80
ONVOY VOICE SERVICES	140102008508	12/31/2013	SS7 SERVICE	614-49870-441	1,323.81
CENTURY LINK	507.831.1075JAN	01/28/2014	SERVICE #507.831.1075.104	614-49870-441	69.28
BLUEHIGHWAYS	012-120313	12/31/2013	SUBSCRIBER	614-49870-442	253.09
BBC WORLDWIDE AMERICA I	064299	12/31/2013	SUBSCRIBER	614-49870-442	73.44
DISCOVERY DIGITAL NETWOR	20131231	12/31/2013	SUBSCRIBER	614-49870-442	129.19
KARE GANNETT CO., INC	259-1042	12/31/2013	SUBSCRIBER	614-49870-442	2,383.20
OWN LLC	4406834	12/31/2013	SUBSCRIBER	614-49870-442	69.12
HUB TELEVISION NETWORKS	4407320	12/31/2013	SUBSCRIBER	614-49870-442	33.26
DISH NETWORK	8255-2900-1001-1833JAN	01/24/2014	SERVICE #8255-2900-1001-18	614-49870-442	3,400.00
SDN COMMUNICATIONS	00000086:000596	12/31/2013	SERVICE	614-49870-447	2,839.79
ZAYO BANDWIDTH	114184-002376JAN	01/27/2014	SERVICE	614-49870-447	3,293.80
COGENT COMMUNICATIONS,	20140122	12/31/2013	SERVICE	614-49870-447	1,750.00

Expense Approval Report

Payment Dates: 1/16/2014 - 1/30/2014

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SOUTHWEST/WEST CENTRAL E-911	41818	12/31/2013	DEC SUPPORT	614-49870-447	875.00
NEUSTAR, INC.	100-0141JAN	01/22/2014	911 SERVICE	614-49870-451	40.00
ELAN	L-0000009916	12/31/2013	SERVICE	614-49870-451	45.75
	9765-JAN	01/24/2014	CREDIT CARD - PRINTER & CA	614-49870-480	228.37
Activity 49870 - Telecom Total:					32,801.73
Fund 614 - TELECOM Total:					33,568.27
Fund: 615 - ARENA					
WINDOM QUICK PRINT	20140122A	01/22/2014	2014 ARENA SIGN RENTAL	615-38110	-150.00
					-150.00
Activity: 49850 - Arena					
WINDOM QUICK PRINT	20140122	01/22/2014	SUPPLIES / LESS ARENA SIGN	615-49850-200	239.28
HEARTLAND PAPER COMPAN	G370445-1	01/21/2014	SUPPLIES	615-49850-211	506.62
CITIZEN PUBLISHING CO	20131231	12/31/2013	ADVERTISING	615-49850-340	334.80
MN ENERGY RESOURCES	4070858-8JAN	01/27/2014	HEATING #4070858-8	615-49850-383	2,294.52
HOMETOWN SANITATION SE	0000068115	12/31/2013	GARBAGE SERVICE-ARENA	615-49850-384	130.88
R & R SPECIALTIES	0053830-IN	01/08/2014	MAINTENANCE	615-49850-404	300.96
CARQUEST AUTO PARTS STOR	091380DEC	12/31/2013	MAINTENANCE	615-49850-404	35.64
Activity 49850 - Arena Total:					3,842.70
Fund 615 - ARENA Total:					3,692.70
Fund: 617 - M/P CENTER					
Activity: 49860 - M/P Center					
KDOM RADIO	KDOM0563131231277	12/31/2013	ADVERTISING - COMM CENTE	617-49860-340	169.50
MN ENERGY RESOURCES	4271541-7JAN	01/27/2014	HEATING #4271541-7	617-49860-383	2,488.55
HOMETOWN SANITATION SE	0000068116	12/31/2013	GARBAGE SERVICE	617-49860-384	51.52
Activity 49860 - M/P Center Total:					2,709.57
Fund 617 - M/P CENTER Total:					2,709.57
Fund: 700 - PAYROLL					
Internal Revenue Service-Payr	INV0000196	01/24/2014	Federal Tax Withholding	700-21701	9,724.66
Minnesota Department of Re	INV0000195	01/24/2014	State Withholding	700-21702	4,186.47
Internal Revenue Service-Payr	INV0000197	01/24/2014	Social Security	700-21703	11,199.74
MN Pera	INV0000189	01/24/2014	PERA	700-21704	12,127.87
MN Pera	INV0000190	01/24/2014	PERA	700-21704	4,674.36
MN Pera	INV0000191	01/24/2014	PERA	700-21704	623.64
Minnesota State Deferred	INV0000192	01/24/2014	Deferred Compensation	700-21705	5,015.00
Minnesota State Deferred	INV0000193	01/24/2014	Deferred Roth	700-21705	650.00
LOCAL UNION #949	20140127	01/27/2014	UNION DUES	700-21707	1,675.28
LAW ENFORCMENT LABOR SE	20140127	01/27/2014	UNION DUES	700-21708	302.32
Internal Revenue Service-Payr	INV0000194	01/24/2014	Medicare Withholding	700-21711	3,114.80
SELECTACCOUNT	20140121	01/21/2014	FLEX SPENDING	700-21712	3,280.34
SELECTACCOUNT	20140128	01/28/2014	FLEX SPENDING	700-21712	1,852.34
AFLAC	224960	01/21/2014	INSURANCE	700-21715	98.22
AFLAC	224960	01/21/2014	INSURANCE	700-21716	377.84
MN BENEFIT ASSOCIATION	20140121	01/21/2014	INSURANCE	700-21717	159.65
MN BENEFIT ASSOCIATION	20140121	01/21/2014	INSURANCE	700-21719	117.26
					59,179.79
Fund 700 - PAYROLL Total:					59,179.79
Grand Total:					1,337,375.47

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL	24,555.30
211 - LIBRARY	3,510.50
225 - AIRPORT	27.24
235 - AMBULANCE	1,719.62
250 - EDA GENERAL	7,671.74
252 - EDA SCDP	35,796.00
254 - NORTH IND PARK	1,586.58
260 - TIF 1-13 RIVER BLUFF	28,762.50
268 - TIF 1-12 PM WINDOM	39,279.55
301 - 2003 IMPROVEMENT BOND	114,361.25
302 - 4TH AVENUE IMPROVEMENT	42,900.67
303 - 2007 STREET IMPROVEMENT	77,231.70
304 - 2006A REFUNDING BOND	64,850.00
305 - 2009 STREET IMPROVEMENT	77,394.48
306 - 2013 STREET IMPROVEMENT	40,550.73
406 - PIR	16,776.69
601 - WATER	168,731.90
602 - SEWER	107,191.15
604 - ELECTRIC	345,788.58
609 - LIQUOR STORE	39,538.96
614 - TELECOM	33,568.27
615 - ARENA	3,692.70
617 - M/P CENTER	2,709.57
700 - PAYROLL	59,179.79
Grand Total:	1,337,375.47

Account Summary

Account Number	Account Name	Payment Amount
100-41110-200	Office Supplies	71.92
100-41110-350	Printing & Binding	1,796.00
100-41110-433	Dues & Subscriptions	7,028.00
100-41310-200	Office Supplies	596.30
100-41310-217	Other Operating Supplie	403.23
100-41310-308	Training & Registrations	369.00
100-41310-326	Data Processing	725.62
100-41310-331	Travel Expense	15.00
100-41310-334	Meals/Lodging	95.81
100-41310-480	Other Miscellaneous	550.00
100-41910-200	Office Supplies	28.72
100-41910-350	Printing & Binding	250.00
100-41940-383	Gas Utility	1,806.61
100-41940-384	Refuse Disposal	85.04
100-41940-406	Repairs & Maint - Groun	460.00
100-42120-200	Office Supplies	104.46
100-42120-308	Training & Registrations	960.00
100-42120-326	Data Processing	861.40
100-42120-334	Meals/Lodging	23.69
100-42120-404	Repairs & Maint - M&E	193.75
100-42120-419	Vehicle Lease	1,756.77
100-42120-433	Dues & Subscriptions	230.00
100-42220-215	Materials & Equipment	40.00
100-42220-308	Training & Registrations	515.00
100-42220-321	Telephone	81.39
100-42220-404	Repairs & Maint - M&E	10.02
100-42220-433	Dues & Subscriptions	301.00
100-42700-300	Charges for Services	92.70
100-43100-224	Street Maint Materials	3,331.58

Account Summary

Account Number	Account Name	Payment Amount
100-43100-383	Gas Utility	1,257.49
100-43100-384	Refuse Disposal	130.85
100-43100-404	Repairs & Maint - M&E	383.95
211-45501-217	Other Operating Supplie	452.58
211-45501-383	Gas Utility	1,311.45
211-45501-406	Repairs & Maint - Groun	540.00
211-45501-409	Repairs & Maint - Utilitie	120.00
211-45501-433	Dues & Subscriptions	270.26
211-45501-435	Books and Pamphlets	816.21
225-45127-321	Telephone	27.24
235-42153-217	Other Operating Supplie	773.34
235-42153-218	Uniforms	119.98
235-42153-321	Telephone	81.39
235-42153-334	Meals/Lodging	60.78
235-42153-340	Advertising	198.00
235-42153-404	Repairs & Maint - M&E	386.13
235-42153-435	Books and Pamphlets	100.00
250-46520-200	Office Supplies	57.44
250-46520-301	Auditing & Consulting Se	7,100.00
250-46520-308	Training & Registrations	270.00
250-46520-331	Travel Expense	16.80
250-46520-340	Advertising	148.00
250-46520-350	Printing & Binding	79.50
252-46520-491	Payments to Other Orga	35,796.00
254-49980-611	Bond Interest	1,586.58
260-49980-720	Transfers - Debt Service	28,762.50
268-46530-307	Management Fees	3,927.96
268-46530-482	TIF Payments	35,351.59
301-49980-601	Bond Principal	110,000.00
301-49980-611	Bond Interest	4,361.25
302-10250	Cash with Fiscal Agent	-930.62
302-49980-601	Bond Principal	42,350.00
302-49980-611	Bond Interest	1,481.29
303-10250	Cash with Fiscal Agent	-2,964.55
303-47000-480	Other Miscellaneous	1,000.00
303-49980-601	Bond Principal	60,000.00
303-49980-611	Bond Interest	19,196.25
304-39202	Contribution from Enter	-28,762.50
304-47000-480	Other Miscellaneous	495.00
304-49980-601	Bond Principal	86,000.00
304-49980-611	Bond Interest	7,117.50
305-39202	Contribution from Enter	-31,428.02
305-47000-480	Other Miscellaneous	450.00
305-49980-601	Bond Principal	85,000.00
305-49980-611	Bond Interest	23,372.50
306-41000-480	Other Miscellaneous	450.00
306-49980-611	Bond Interest	40,100.73
406-10250	Cash with Fiscal Agent	-277.98
406-41000-480	Other Miscellaneous	450.00
406-49980-601	Bond Principal	12,650.00
406-49980-611	Bond Interest	3,954.67
601-10250	Cash with Fiscal Agent	-1,479.09
601-29107	Bond Payable - Noncurr	35,000.00
601-29108	Bond Payable - Noncurr	34,100.00
601-29110	Bond Payable - Noncurr	13,000.00
601-29111	Bond Payable - Noncurr	34,000.00
601-49400-216	Chemicals and Chemical	4,597.27
601-49400-217	Other Operating Supplie	175.31

Account Summary

Account Number	Account Name	Payment Amount
601-49400-303	Engineering and Surveyi	1,476.10
601-49400-321	Telephone	2.56
601-49400-383	Gas Utility	1,028.61
601-49400-386	Landfill	519.54
601-49400-404	Repairs & Maint - M&E	2,348.81
601-49400-480	Other Miscellaneous	165.53
601-49960-720	Transfers	14,771.17
601-49980-611	Bond Interest	29,026.09
602-10250	Cash with Fiscal Agent	-1,114.01
602-29106	Bond Payable - Noncurr	20,900.00
602-29113	Bond Payable - Noncurr	12,000.00
602-49450-217	Other Operating Supplie	88.75
602-49450-310	Lab Testing	1,028.00
602-49450-321	Telephone	2.56
602-49450-381	Electric Utility	15.00
602-49450-383	Gas Utility	864.70
602-49450-384	Refuse Disposal	85.04
602-49450-404	Repairs & Maint - M&E	2,113.33
602-49450-405	Repairs & Maint - Vehicl	213.69
602-49450-408	Repairs & Maint - Distrib	1,627.03
602-49450-480	Other Miscellaneous	100.00
602-49960-720	Transfers	16,656.85
602-49980-611	Bond Interest	52,610.21
604-11500	Accounts Receivable	40.21
604-16300	Improvements Other Th	3,339.00
604-22000	Prepayments	5,100.00
604-49550-200	Office Supplies	455.29
604-49550-211	Cleaning Supplies	3.71
604-49550-217	Other Operating Supplie	88.75
604-49550-263	Merchandise for Resale	331,436.48
604-49550-321	Telephone	2.56
604-49550-384	Refuse Disposal	84.75
604-49550-404	Repairs & Maint - M&E	59.91
604-49550-405	Repairs & Maint - Vehicl	34.39
604-49550-406	Repairs & Maint - Groun	85.00
604-49550-409	Repairs & Maint - Utilitie	1,175.67
604-49550-433	Dues & Subscriptions	90.18
604-49550-450	Conservation	3,792.68
609-49751-200	Office Supplies	102.27
609-49751-217	Other Operating Supplie	66.55
609-49751-251	Liquor	14,522.75
609-49751-252	Beer	19,543.10
609-49751-253	Wine	3,448.65
609-49751-254	Soft Drinks & Mix	736.83
609-49751-256	Tobacco Products	35.77
609-49751-259	Non- Alcoholic	164.00
609-49751-333	Freight and Express	321.44
609-49751-340	Advertising	287.70
609-49751-383	Gas Utility	223.04
609-49751-384	Refuse Disposal	48.06
609-49751-480	Other Miscellaneous	38.80
614-11500	Accounts Receivable	766.54
614-49870-211	Cleaning Supplies	14.90
614-49870-217	Other Operating Supplie	227.75
614-49870-227	Utility System Maint Sup	11,150.50
614-49870-304	Legal Fees	124.90
614-49870-321	Telephone	2.57
614-49870-334	Meals/Lodging	165.00

Account Summary

Account Number	Account Name	Payment Amount
614-49870-340	Advertising	37.41
614-49870-383	Gas Utility	403.88
614-49870-384	Refuse Disposal	73.92
614-49870-439	Special Projects	98.00
614-49870-441	Transmission Fees	5,088.89
614-49870-442	Subscriber Fees	6,341.30
614-49870-447	Internet Expense	8,758.59
614-49870-451	Call Completion	85.75
614-49870-480	Other Miscellaneous	228.37
615-38110	Arena Sign Advertising	-150.00
615-49850-200	Office Supplies	239.28
615-49850-211	Cleaning Supplies	506.62
615-49850-340	Advertising	334.80
615-49850-383	Gas Utility	2,294.52
615-49850-384	Refuse Disposal	130.88
615-49850-404	Repairs & Maint - M&E	336.60
617-49860-340	Advertising	169.50
617-49860-383	Gas Utility	2,488.55
617-49860-384	Refuse Disposal	51.52
700-21701	Federal Withholding	9,724.66
700-21702	State Withholding	4,186.47
700-21703	FICA Tax Withholding	11,199.74
700-21704	PERA Contributions	17,425.87
700-21705	Retirement	5,665.00
700-21707	Union Dues	1,675.28
700-21708	PD Union Dues	302.32
700-21711	Medicare Tax Withholdi	3,114.80
700-21712	Flex Account	5,132.68
700-21715	Individual Insurance-Afla	98.22
700-21716	Individual Insurance-Afla	377.84
700-21717	Individual Insurance-MB	159.65
700-21719	Individual Insurance-MB	117.26
	Grand Total:	1,337,375.47

Project Account Summary

Project Account Key	Payment Amount
None	605,328.74
2006AIntEquip	783.25
2006AIntJunCt	929.00
2006AIntMatthew	1,035.75
2006AIntPMWindow	1,607.00
2006AIntTIF	2,762.50
2006AIntWaterTower	2,068.75
2006APrinEquip	13,000.00
2006APrinJunCt	11,000.00
2006APrinMatthew	10,000.00
2006APrinPMWindow	26,000.00
2006APrinTIF	26,000.00
2006APrinWaterTower	34,000.00
2007BIntFund303	14,477.50
2007BIntSw	2,958.00
2007BIntWa	3,204.50
2007BPrinFund303	60,000.00
2007BPrinSw	12,000.00
2007BPrinWa	13,000.00
2009AInt	23,372.50
2009APrin	85,000.00
2011AIntSw	34,107.50

Project Account Summary

Project Account Key	Payment Amount
2011AIntWa	5,516.25
2011APrinWa	35,000.00
2011BInt	4,361.25
2011BPrin	110,000.00
2012AIntFund302	1,481.29
2012AIntFund303	4,718.75
2012AIntFund406	442.46
2012AIntSw	1,773.20
2012AIntWa	2,354.30
2012APrinFund302	42,350.00
2012APrinFund406	12,650.00
2012APrinSw	20,900.00
2012APrinWa	34,100.00
2013AIntAssessment	17,194.84
2013AIntStr	22,905.89
2013AIntSw	13,771.51
2013AIntWa	15,882.29
2013BIntEquip	3,512.21
2013BIntNWIP	1,586.58
Distribution	3,339.00
Exp	900.66
Grand Total:	1,337,375.47

1/30/14
AS