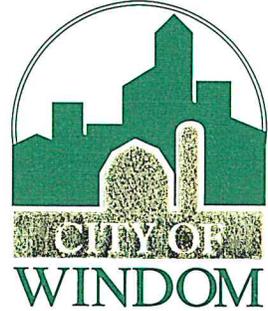


Council Meeting
Tuesday, July 16, 2013
City Council Chambers
7:30 p.m.
AGENDA



Call to Order
Pledge of Allegiance

1. Approval of Minutes
 - Council Minutes–July 2, 2013
2. Consent Agenda
 - Minutes
 - Planning Commission – July 9, 2013
 - Library Board – July 9, 2013
 - License
 - Dance Permit – Windom Youth Hockey Association
3. Department Heads
4. Street Closure Request – Windom Area Chamber of Commerce - August 5, 2013
5. Night to Unite Proclamation
6. Planning Commission Variance Recommendation – 926 4th Avenue
7. EDA Commission Recommendations
 - Approval of TIF Assistance for Holt’s Cleaning Project
 - Resolution to Authorize Acceptance of Remick RLF Grant
8. Land Acquisition- Negotiation
 - Closed Session
 - Purchase Agreement Action
 - Redevelopment Grant Application Submission Authorization
9. Coalition of Greater MN Cities 2013 Legislative Update – Chris Henjum
10. Ordinance Revision Request – Section 111 – Dances
11. Hiring Recommendation – River Bend Liquor Store
12. New Business
13. Old Business
14. Regular Bills
15. Council Concerns
16. Adjourn

**Regular Council Meeting
Windom City Hall, Council Chamber
July 2, 2013
7:30 p.m.**

1. Call to Order:

The meeting was called to order by Mayor Corey Maricle at 7:30 p.m.

2. Roll Call:

Mayor: Corey Maricle

Council Members: Brian Cooley, Kelsey Fossing and Dominic Jones

Council Members Absent: Bradley Powers and JoAnn Ray

City Staff Present: Steve Nasby, City Administrator; Aaron Backman, EDA Executive Director; Mike Haugen, Water & Wastewater Superintendent; Kevin Stevens, Water & Wastewater Department and Jeremy Rolfes, Telecom

3. Pledge of Allegiance

4. Approval of Minutes:

Motion by Cooley second by Jones to approve the City Council minutes from June 17, 2013. Motion carried 3 – 0 (Powers and Ray absent).

5. Consent Agenda:

Maricle noted the minutes from the following Boards and Commissions and correspondence from Hannon Ford and the Minnesota Department of Health.

- Arena Building Committee – June 18, 2013
- Telecommunications Commission – June 20, 2013
- Community Center Commission – June 24, 2013
- Utility Commission – June 26, 2013

Motion by Cooley second by Jones to approve the receipt of minutes from Boards and Commission and correspondence. Motion carried 3 – 0 (Powers and Ray absent).

Maricle said that license request was received for an exempt gambling for a raffle.

Motion by Fossing second by Jones to approve an Exempt Gaming Permit for St. Francis Xavier Church for a raffle to be held September 15, 2013. Motion carried 3 – 0 (Powers and Ray absent).

Preliminary

6. Department Heads:

None.

7. Proclamation for Years of Service – Kevin Stevens:

Jones read the resolution recognizing Kevin Stevens for his years of service.

Council member Jones introduced the Resolution No. 2013-48, entitled “A RESOLUTION EXPRESSING SINCERE APPRECIATION TO KEVIN STEVENS FOR HONORABLE AND DEVOTED PUBLIC SERVICE TO THE CITY OF WINDOM, MINNESOTA” and moved its adoption. The resolution was seconded by Fossing and on roll call vote: Aye: Jones, Cooley and Fossing. Nay: None. Abstain: None. Absent: Powers and Ray. Resolution passed 3 – 0.

Council thanked Mr. Stevens for his 35+ years of service to the City of Windom. Stevens said he enjoyed his employment with the City, co-workers and the public.

8. USDA Rural Business Enterprise Grant (RBEG) – Grant Approval:

Aaron Backman, EDA Executive Director, said that the EDA Board had approved the submission of a grant request to the USDA to capitalize a revolving loan fund. The grant request was for \$99,990 plus \$26,000 of matching funds coming from the Windom EDA. These funds are to be used for revolving loans that can be used to assist small and emerging businesses. USDA has offered the Windom EDA a grant of \$95,360 for this project. Recently, the Remick Foundation has also notified the EDA that it will provide an additional \$25,000 for the revolving loan fund. As such, a total of \$146,360 would be available for loans if this grant is accepted. The RBEG application was one of 5 in Minnesota and was the second ranked application.

Maricle thanked the Remick Foundation for their contribution. Backman said he concurred and noted that the Remick Foundation has helped on many other projects in Windom and specifically the Blandin Grant, Entrance signs and directional signs.

Jones thanked the Remick Foundation for their assistance to the City and to other local organizations.

Council member Fossing introduced the Resolution No. 2013-49, entitled “RESOLUTION AUTHORIZING ACCEPTANCE OF USDA RURAL BUSINESS ENTERPRISE GRANT (RBEG)” and moved its adoption. The resolution was seconded by Jones and on roll call vote: Aye: Fossing, Jones and Cooley. Nay: None. Abstain: None. Absent: Powers and Ray. Resolution passed 3 – 0.

9. Declaration of Surplus and Disposition of Equipment – Community Center:

Nasby said the Community Center Commission is seeking approval to potentially sell 500 padded chairs from the Community Center. These chairs are not used often, whereas the unpadded chairs are used frequently. The idea is to sell the inventory of padded chairs and use the proceeds to purchase additional unpadded chairs for use and inventory. The plan would be to offer the 500 chairs for sale in large lots, not individual chair sales. If the price is good and the chairs can be sold the new chairs would be replaced. If the 500 padded chairs do not sell or the price is too low they will be kept. A memo from the Community Center Director is included in the City Council packet.

Motion by Jones second by Cooley to declare the 500 padded chairs from the Community Center as surplus and authorize the potential sale if the conditions of the sale meet the approval of the Community Center Commission. Motion carried 4 – 0 (Powers and Ray absent).

10. Investment Policy:

Nasby said the proposed investment policy is modeled after the sample from the League of Minnesota Cities. Public investments are targeted to safety first, liquidity second and yield last. The City has only invested in FDIC insured deposits or those that are secured with collateral according to State law. Currently the City has money invested with 4M and Multi-Bank Securities per Council approval. These funds are invested according to State law and are secured with FDIC insurance or collateral. Having an investment policy is necessary to guide the types of City investments and to have formal approval from the City Council. The investment policy will also help the City's internal controls and demonstrate its practices to bond holders, rating agencies and lenders.

Jones asked if the liquidity mentioned in the policy was achieved through staggered time investments. Nasby said that is correct and the time deposits range from three months to two years. Nasby noted that two years is the longest term as he wants to maintain maximum liquidity and hedge against interest rates rising.

Motion by Cooley second by Fossing to approve the investment policy for the City of Windom. Motion carried 3 – 0 (Powers and Ray absent).

11. American Engineering Testing - Agreement:

Nasby said this agreement is for independent testing services for the Highway 71 Improvement project covering the testing is for soils, concrete and other items. Nasby said the Council had previously approved the same type of agreement with American Engineering Testing for the North Windom Industrial Park project and 2013 Street project.

Jones asked if testing had started. Nasby said it had started on this project. Jones noted that the contracts should come before the testing starts. Nasby agreed and replied that American Testing does not send out a contract until they are asked to do a project, and due to timing

Preliminary

of Council meetings the contract arrived last week, testing started this week and then there is a Council meeting so in this case it was a timing issue.

Motion by Cooley seconded by Jones, to approve the agreement between American Engineering Testing and the City of Windom. Motion carried 3 – 0 (Powers and Ray absent).

12. New Business:

None.

13. Old Business:

None.

14. Regular Bills:

Motion by Jones seconded by Fossing, to approve the regular bills. Motion carried 3 – 0 (Powers and Ray absent).

15. Contractor Payments:

Maricle said there were requests from Holtmeier Construction for the North Windom Industrial Park (NWIP), Svoboda Construction for the Highway 71 turn-lanes and Kuechle Construction for the 2013 Street Project. All the projects are currently underway.

North Windom Industrial Park

Dennis Johnson, Wenck Associates, said that all piping is done in the NWIP; they have started grading but have been held up due to the weather. They will grade next week then start placing gravel. The storm sewer work will be done in 1-2 weeks. After this work is done they can do final grading, place curb and then pave. The anticipated completion time is 30 days.

Jones asked if the sub-surface moisture due to the rain had caused a compaction issue. Johnson said that the compaction has been very good and tests have shown high results.

Joes asked about the Fast Distributing building progress. Johnson replied that the plan review for foundation plans is occurring, foundation work in 1-2 weeks and on July 18 there will be 13 semi loads of steel delivered.

Motion by Jones second by Fossing to approve contractor payment for Holtmeier Construction in the amount of \$79,305.81. Motion carried 3 – 0 (Powers and Ray absent).

Highway 71 Turn Lane Project

Johnson said that all of the road surface and sub-grade have been removed on Highway 71. Salvage materials will be crushed for re-use on other projects. The road has been widened and new subgrade completed. The next steps are for the contractor to haul in the road base of 13 inches of Class 3 gravel and 9 inches of Class 6 gravel, which will occur in the next two weeks.

Johnson noted that during the course of the project they found some broken tile in the highway right-of-way and this tile will need to be fixed and hooked into the road crossing so it can connect on the east side of the highway and into the NWIP. A change order will be needed to address this matter and the cost will be about \$12,000.

Motion by Fossing second by Cooley to approve contractor payment for Svoboda Construction in the amount of \$115,700.02. Motion carried 3 – 0 (Powers and Ray absent).

Jones asked if the tile project would add flow to the existing tile system. Johnson said it would have the same flow.

Motion by Jones second by Fossing to approve a change order for the Highway 71 project with Svoboda Construction for \$12,000 for the replacement of tile. Motion carried 3 – 0 (Powers and Ray absent).

2013 Street Project

Johnson said that the water and sewer were complete on 6th Avenue and the tile is done from 10th Street to 14th Street on 6th Avenue. The contractors have also completed the water line on 16th Street and are now doing the sewer on 16th Street.

Jones asked if the services were completed on 6th Avenue. Johnson replied they were completed.

Fossing asked about the project completion timeframe. Johnson said that the plan is to pave 6th Avenue at the end of July or early August so the street is done in time for school to start. Fossing asked for the total project completion date. Johnson said that the contractor had 95 working days so that would put project completion into mid-October.

Johnson said that after the work on 16th Street is done the crew will move to 9th Avenue.

Motion by Cooley second by Fossing to approve contractor payment for Kuechle Construction in the amount of \$461,487.29. Motion carried 3 – 0 (Powers and Ray absent).

Mike Haugen, Water and Wastewater Superintendent, said that there were two water main breaks last week on 17th Street and 3rd Avenue. These were old cast iron lines and they have had problems with the lines previously. He also noted that maintenance work is being

Preliminary

done on the East Water Tower this week, but he anticipates that the tower will be back in operation within 7-10 days.

16. Council Concerns:

Jones congratulated Nasby for his election to the 2nd Vice President position for the Minnesota League of Cities. Nasby thanked the City Council for their support.

17. Adjourn:

Maricle adjourned the meeting by unanimous consent at 8:12 p.m.

Corey Maricle, Mayor

Attest: _____
Steve Nasby, City Administrator

**CITY OF WINDOM
PLANNING COMMISSION
MINUTES
JULY 9, 2013**

1. Call to Order: The meeting was called to order by Vice Chairman Cartwright at 7:22 p.m.
2. Roll Call & Guest Introductions:

Planning Commission: Lindsey Cartwright, Lorri Cole, Ben Derickson, Krissy Fossing, Kevin Rose, and Marilyn Wahl.

Absent: Gary Hunter, Greg Pfeffer, and Brad Powers (Council Liaison).

Also Present: Planning/Zoning Staff-James Kartes (Zoning Administrator), Mary Hensen (Adm. Asst.).

Public Present: Buckwheat Johnson and Joanne Kaiser.

3. Approval of Minutes:

Motion by Commissioner Wahl, seconded by Commissioner Derickson, to approve the Planning Commission Minutes for the meeting held on June 11, 2013. Motion carried 5-0.
(Commissioner Rose arrived after this vote.)

4. Public Hearing – 7:05 P.M.: Zoning Application - Variance – Marquee Sign – 926 Fourth Avenue - (Applicant/Owner: Windom Theater, Inc.): Vice Chairman Cartwright opened the public hearing at 7:24 p.m. The Commissioners had received copies of the application, diagrams and construction plans for the marquee sign. Zoning Administrator Kartes gave a brief history of the removal of the marquee sign from the theater building. He advised that when it is reattached, the marquee sign will be closer to the curb than allowed by City Code Section 152.445(B) which requires a three-foot setback between the curb line and the outside edge of the sign. The Applicant and Owner, Windom Theater, Inc., is requesting a variance of the three-foot setback from the curb line. The original marquee sign had a drop-down opening which allowed water to drain into the gutter and the repaired sign will have that same feature. Buckwheat Johnson, President of the Windom Theater Inc., advised that the sign is currently being repaired. Following its repair, the sign will be repainted by Mr. DeFries, re-wired by Ron's Electric, and Ag Builders and Terry Fredin will assist in the re-attachment of the sign to the building. August 3rd will be the first anniversary of the non-profit theater organization and they would like to have the sign re-attached for August 3rd or as soon thereafter as it is completed. Mr. Johnson further advised that Terry Fredin and Dennis Johnson had prepared a plan to re-attach the sign and the plan had been approved by Building & Zoning Official Jim Kartes. He further related that the sign's letters can be repaired and they are able to obtain replacements for any missing letters. Windom Theater, Inc. received a grant from the Remick Foundation which has assisted with the expenses for repair and re-attachment of the sign.

There were no other comments from anyone else present for the public hearing. Vice Chairman Cartwright closed the public hearing at 7:29 p.m. and referred the matter to the Planning Commission for further discussion. It was the consensus of the Commissioners that having the theater open and the marquee sign reinstalled are positive things for the community. After a brief discussion, the following action was taken.

Motion by Commissioner Derickson, seconded by Commissioner Fossing, and carried to recommend to the City Council the approval of the application, submitted by the Windom Theater, Inc., requesting a variance of the 3-foot setback from the curb line for the marquee sign to be reinstalled on the theater building. The property is located at 926 Fourth Avenue

and is described as: North 6½ Feet of the Alley between Lots 11 and 12; Lot 12, and the South 5 Feet of Lot 13, all in Block 18 of the Original Townsite to the City of Windom, Cottonwood County, Minnesota. (Parcel No. 25-820-1570.) The motion includes that the jurisdictional documents and the findings of fact be made a part of the hearing record.

Findings of Fact:

1. As stated in the narrative herein.
2. The Landowner (Applicant) proposes to use the property in a reasonable manner.
3. The Applicant has established that there are practical difficulties, as defined by state statute, in complying with the ordinance.
4. The unique circumstances of the property were not created by the Landowner.
5. The variance is in harmony with the general purposes and intent of this ordinance.
6. The variance is consistent with the comprehensive plan.
7. The variance will not alter the essential character of the locality.

Motion was declared carried 5-0. (Commissioner Rose arrived after this vote.)

Zoning Administrator Kartes advised that these recommendations will now come before the Windom City Council at its meeting next Tuesday night, July 16, 2013; and the Council will make the final decision concerning this application.

5. Unfinished Business: There was a discussion regarding the status of the ordinance change concerning the public nuisance section of the code. Joanne Kaiser asked if it would be possible that the new ordinance could be in effect prior to the citywide fall cleanup. Zoning Administrator Kartes advised that the old ordinance is still in effect and is being enforced while the updated ordinance is in process.
6. Planning Commission Comments, Concerns, Suggestions: The Commissioners briefly discussed methods to ensure a quorum and the use of e-mail contacts for communications and sending out the meeting packets.
7. Adjourn: By consensus, Vice Chairman Cartwright adjourned the meeting at 7:40 p.m.

Lindsey Cartwright, Vice Chairman

Attest: _____
James Kartes, Zoning Administrator

Windom Library Board Meeting
Windom Library
July 9, 2013
5:05 p.m.

1. Call to order: The meeting was called to order by Beth Fleming at 5:05 p.m.

2. Roll Call: Members Present: Anita Winkel, Kathy Hiley,
Beth Fleming and Charles Reid

Members Absent: Barb Henning and John Duscher

Library Staff Present: Joan Hunter

City Council Member Present: None

3. Agenda and Minutes:

Motion by Anita Winkel and seconded by Charles Reid to approve the Agenda and the Minutes.

4. Financial Report:

Motion by Kathy Hiley and seconded by Charles Reid to approve the Financial Report.

5. Librarians Report:

Joan reported that next year's budget proposal is due this month. She anticipates the total budget amount to remain about the same. Joan does not anticipate having to buy any computers in 2014 and hopes to have the south door replaced with a handicap accessible door.

The summer reading program has been successful and the library has been *very* busy.

Discussion was held on the new restriction that the Plum Creek Library Board has placed on the Marshall Library. The Marshall Library can no longer place holds on books at the other Plum Creek Libraries. That said, 7 libraries have come forward stating that they would honor holds from the Marshall Library. Other librarians have voiced their support of the Plum Creek decision. This came about due to Marshall's policy to not honor holds from other libraries for 90 days on new releases.

Motion by Charles Reid and seconded by Beth Fleming to accept the Librarian's Report.

6. Old Business:

None

7. New Business:

None

8. New Book Suggestions:

The board presented their suggestions.

9. Adjourn:

Motion by Charles Reid seconded by Anita to adjourn.

Meeting adjourned at 5:22 p.m.

Respectfully submitted,

Kathy Hiley, recording secretary

Municipal Dance License Application

Applicants must contact Chief Peterson at least 30 days prior to the date of the dance to schedule Police Officers

To the City Council of the City of Windom located in Cottonwood County of the State of Minnesota:

The applicant below hereby applies for a license to operate a dance in the City of Windom in Cottonwood County in the State of Minnesota in accordance with the information given below and the ordinance(s) of the City of Windom.

• Dance Information

Tell us about the dance you are organizing

- Date the Dance will Start* Aug. 17th
- Time the Dance will Start* 8 pm
- Date the Dance will End* Aug. 17th
- Time the Dance will End* 11⁵⁹ pm
- Where will Dance be held?* ARENA
- Date when last public dance was held —
- Location where last public dance was held*
- Age Limits* NONE
- Band TIM SIGLER BANO

• Applicant Information

- Applicant Name* WINDOM YOUTH HOCKEY ASS'N
- Address* PO BOX 41, WINDOM, MN 56101
- Phone* 507-830-0383
- Email* |fredin@msn.com

Your email address is required for PayPal Payment notifications.

• Cost/Fees:

- Number of Calendar Days Dance will be held* 1

If dance goes past midnight, add one more day to the duration of the dance. For example: if the dance is from 8:00 pm to 1:00 am, this would equal 2 calendar days.

Price: \$10.00 Quantity: 1

- Police Officer Fees:*

\$40.00 per hour per police offer.

Price: \$0.00 # 320 —

2 police officers

- Number of Police Officers you will provide:* 2
- Total Number of Hours of Dance* 4
- Enter total number of hours dance will be open 4
- Total Amount Due with this Application 330⁰⁰



Additional fees may be billed if the dance goes over the number of hours specified on this permit or if the number of officers required increases.

Application APPROVED this 12th day of July, 2013.

Application DISAPPROVED this _____ day of _____, 20____.

Scott Peter
Police Department

Approved by the City Council on _____, 20____

Memo

Date: 7/11/13

To: Windom City Council

From: Bruce Caldwell Street Department Superintendent

Re: Request for Street Closure Windom Chamber of Commerce

The Chamber is requesting closing 4th Avenue from 10th Street to 9th Street on August 5, 2013 for their annual Nite to Unite Event on the downtown square. The time of the street closure would be from 4:00-7:00 p.m.

Police Chief Scott Peterson is fine with the request as they are participating and the Street Committee has been notified with no disagreement.

RESOLUTION #2013-

INTRODUCED:

SECONDED:

VOTED: Aye:
 Nay:
 Absent:

WINDOM'S "NIGHT TO UNITE" PROCLAMATION

WHEREAS, the Minnesota Crime Prevention Association, AAA of Minnesota/Iowa and local law enforcement agencies are sponsoring a unique, nationwide crime, drug and violence awareness program on August 5, 2013, entitled "Night to Unite"; and

WHEREAS, the "Night to Unite" provides a unique opportunity for Windom, Minnesota, to join forces with thousands of other communities across the country in promoting cooperative police-community crime prevention efforts; and

WHEREAS, the Cottonwood County Youth Task Force, Southwest Crisis Center, and MN Department of Corrections play a vital role in assisting the Windom Police Department and Cottonwood County Sheriff's Department through joint crime, drug and violence prevention efforts in Windom and are supporting "Night to Unite 2013" locally; and

WHEREAS, it is essential that all citizens of Windom be aware of the importance of crime prevention programs and the impact that their participation can have on reducing crime, drugs and violence in Windom; and

WHEREAS, police-community partnerships, neighborhood safety, awareness and cooperation are important themes of the "Night to Unite" program.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, that Monday, August 5, 2013, is designated as "**Night to Unite**" in Windom, Minnesota, and citizens of Windom are encouraged to support and participate in Windom's 7th Annual "Night to Unite".

Adopted by the Council this 16th day of July, 2013.

Corey J. Maricle, Mayor

Attest: _____
Steve Nasby, City Administrator



MEMO

To: Mayor and City Council
From: James Kartes, Zoning Administrator
Date: July 12, 2013
Re: Planning Commission Meeting – July 9, 2013

At its regular meeting on July 9, 2013, the Planning Commission held a public hearing and made the following recommendations concerning the application which came before the meeting:

1. **VARIANCE APPLICATION:**

Applicant & Owner: **Windom Theater, Inc.**
Address of Property: **926 Fourth Avenue, Windom, MN**
Legal Description: **North 6½ Feet of the Alley between Lots 11 and 12; Lot 12, and the South 5 Feet of Lot 13, all in Block 18 of the Original Townsite to the City of Windom, Cottonwood County, Minnesota.**
Parcel ID#: **25-820-1570.**

The Applicant proposes to re-attach the marquee sign to the theater building after the repair of the sign is completed. The marquee sign will be closer to the curb line than provided in City Code. Pursuant to City Code Section 152.445(B), the setback would be 3-feet from the curb line. The Applicant is requesting a variance of 3 feet on the required setback to allow placement of the marquee sign in the same location as prior to its removal from the building.

THE PLANNING COMMISSION RECOMMENDS TO THE CITY COUNCIL:

Approval of the application, submitted by Windom Theater, Inc., requesting a 3-foot variance of the setback from the curb line to allow the marquee sign to be re-attached to the theater building at 926 Fourth Avenue.

The motion includes that the jurisdictional documents and findings of fact be made a part of the hearing record.

(Please refer to the Planning Commission Minutes for further details and discussion on these matters.)

I will be present at the City Council Meeting on July 16th to address any questions the Council may have at that time.

Prior to that time if there are any questions, please contact the Planning and Zoning Office at 832-8660.

JK:mah

CITY OF WINDOM, MINNESOTA

444 9th Street
Windom, MN 56101
507-831-6125

APPLICATION FOR CONSIDERATION OF ZONING/SUBDIVISION REQUEST

Applicant(s): Name(s) Windom Theater, Inc
Address 926 4th Ave
City Windom State MN Zip 56101 (Phone: 831/1641)

Owner(s): (If other than Applicant)
Name(s) _____
Address _____
City _____ State _____ Zip _____ (Phone: _____)

Property Address: 926 4th Ave
Legal Description of Property: Lot(s) _____ Block(s) _____ Addition _____
North 6 1/2' of the Alley between Lots 11 & 12;
Lot 12 and South 5' of Lot 13, Block 18, Windom
Original Townsite Parcel No. 25-820-1570
(If metes and bounds, attach description.)

Existing Use of Property: Theater Present Zoning: B-3

Action Requested: Conditional Use Permit _____ Variance X
Subdivision (Sketch Plat) _____ Preliminary Plat _____ Final Plat _____
Planned Unit Development (PUD) _____
Amendment (Text, Rezoning, Comprehensive Plan) – SPECIFY: _____
Other (Specify): _____

Description and Reason for Request (Attach Additional Information if necessary and/or required)
3 foot setback from street, Marquee comes
closer to street than code allows. (Edge of
marquee will be approximately 1 foot from curb line.)

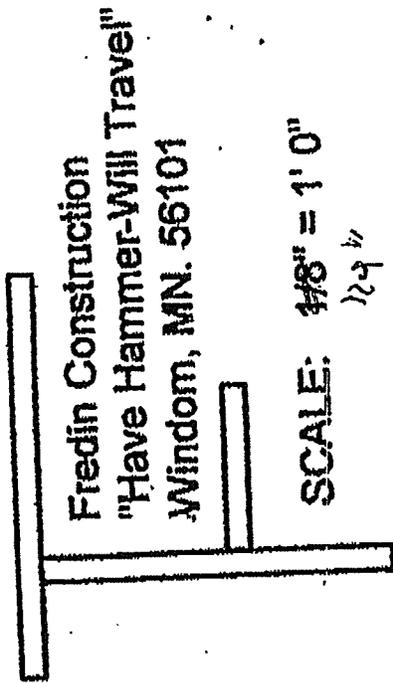
In signing this Application, I/we hereby acknowledge that I/we have been advised concerning the applicable provisions of the Windom Zoning and Subdivision Ordinances, current administrative procedures, and the required filing fee. I/we hereby acknowledge that the information provided in this Application is true and correct to the best of my/our knowledge.

X [Signature] X
Date: June 18, 2013 [SIGNATURES OF APPLICANT(S)]

Fee: \$150.00 Paid: Ck. 1287 Date: 6-18-13 (mkt)

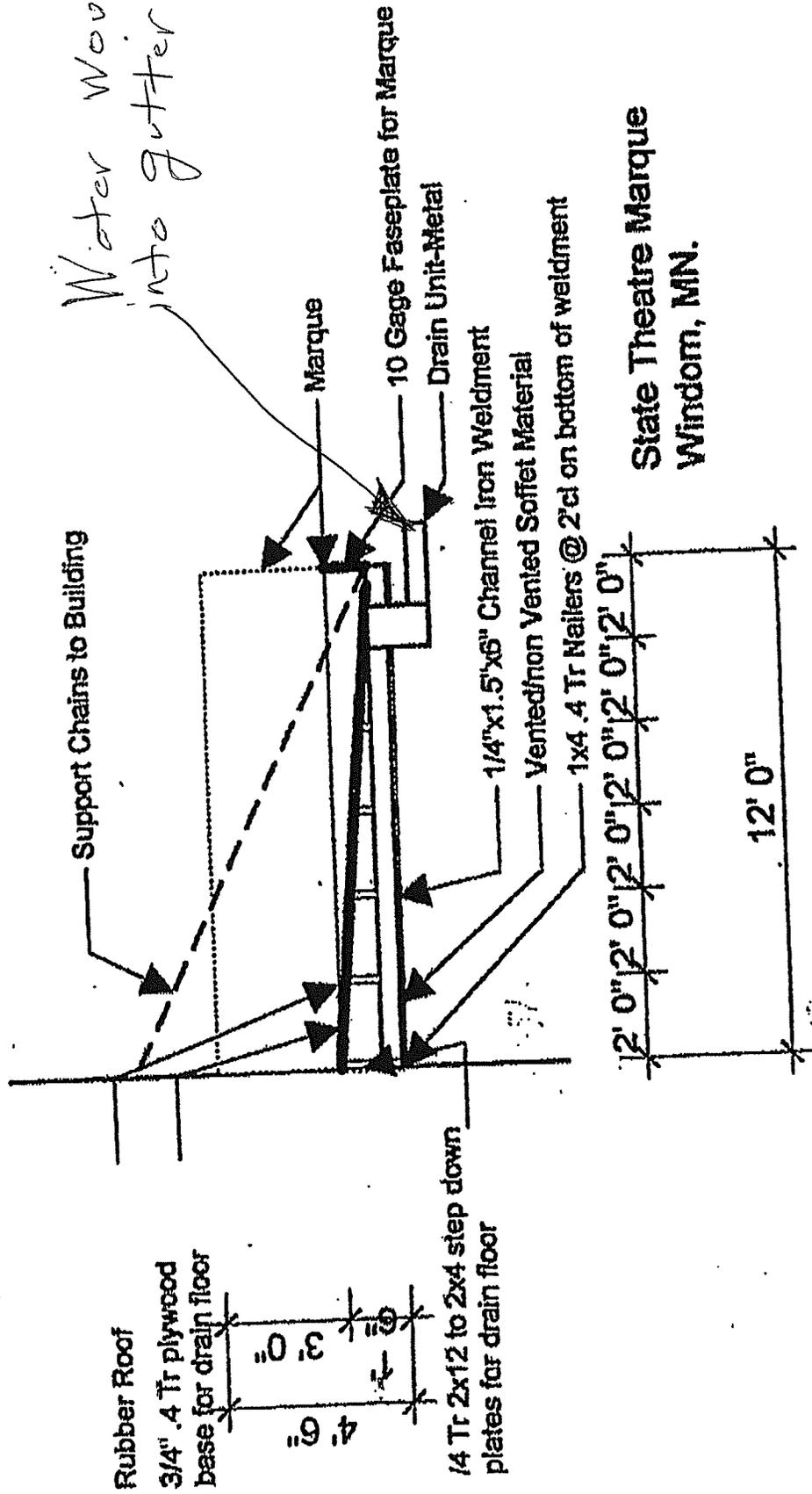
Upon receipt of the Application, all required supporting documents, and the filing fee, this APPLICATION IS ACCEPTED FOR FILING on this _____ day of _____.

WINDOM BUILDING & ZONING OFFICIAL: [Signature]



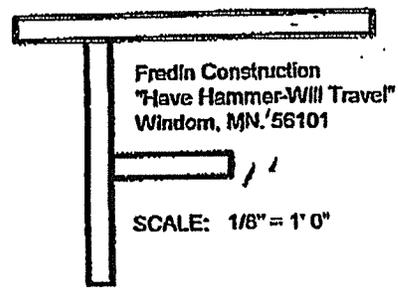
SCALE: 1/8" = 1' 0"
 2 1/2"

Water would drain into gutter



State Theatre Marque
 Window, MN.

Curb



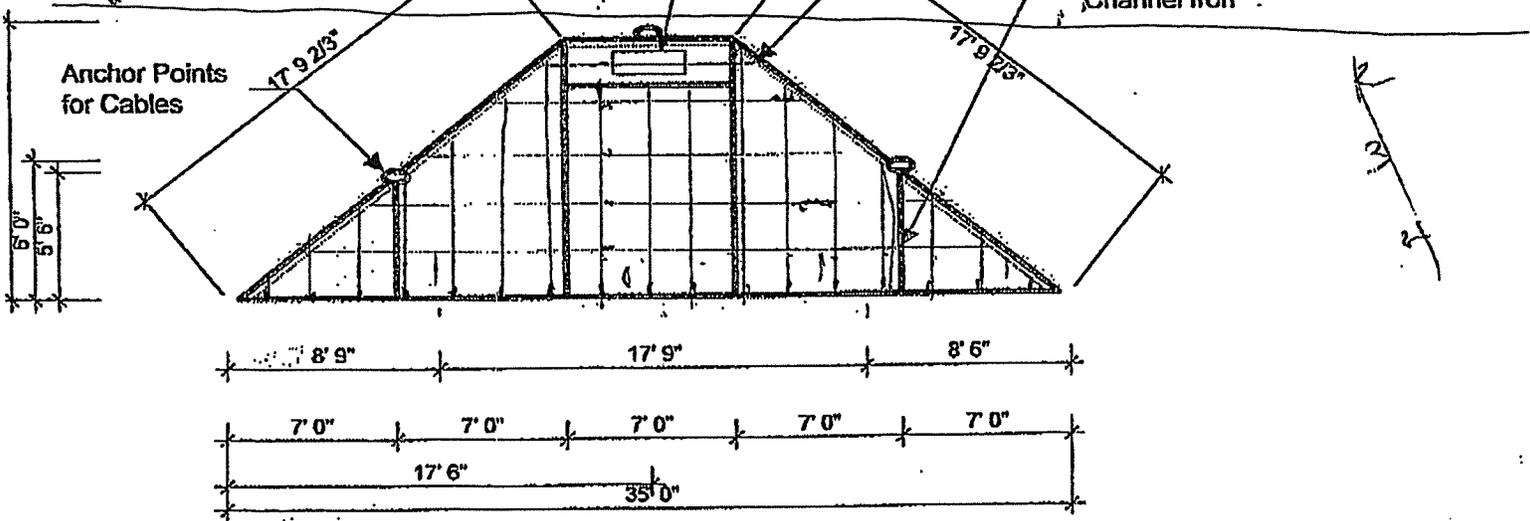
State Theatre Marque
Windom, MN.

Drain Unit

1/8" Bent Plate Stock

1/4"x1.5"x6"
Channel Iron

Anchor Points
for Cables



Handwritten notes:
 1/2" x 1/2" x 1/2"
 1/2" x 1/2" x 1/2"



City of Windom Staff Report

To: Mayor and Windom City Council
From: Aaron Backman, EDA Executive Director
Council Meeting Date: July 16, 2013

Item Title/Subject: RESOLUTION APPROVING REDEVELOPMENT LOAN FROM TIF DISTRICT NO. 1-2 TAX INCREMENT PROCEEDS

Background:

The Windom EDA has been in discussions with John Holt, President of Holt's Cleaning Service, over the past several months regarding the potential redevelopment of the former Quality Glass property north of the Downtown and directly west of Highway 60. The intent would be to redevelop the parcel for commercial use over several phases. The owners of Holt's Cleaning are seeking Tax Increment Financing (TIF) assistance from the City to help facilitate and defray the costs for demolition, site clearance, preparation and cleanup, etc. The property includes three lots (all of Block 49 of Windom 2nd Addition) encompassing .35 acres of land.

On June 14th Mr. Holt acquired the property formerly occupied by Quality Glass from Bank Midwest. Mr. Holt intends to utilize the main commercial building for his cleaning business. This location allows him to own his property, expand his business, and eventually transition the business to his son Zack. In addition to the main building, there are three other structures on the property (two residential buildings and a small commercial building). All three of these buildings are substandard and tightly situated on the property. Mr. Holt, acting as developer, seeks to redevelop and clean up the entire City block. He wishes to demolish the substandard structures, put in a parking lot for off-street parking and potentially add an addition to the main commercial building.

At the regular EDA meeting on July 8, 2013, Mr. Holt presented his plans and the EDA Board discussed the potential redevelopment. The commissioners unanimously approved and recommended that the City Council approve a forgivable loan of up to \$40,000 from the TIF proceeds of TIF District 1-2 to John and Judy Holt for the purposes of demolition of the two existing homes and the small commercial building on the property, site cleanup and preparation, soil remediation, tree removal, and parking lot expenses. Disbursements would be made to the developer upon submission of invoices evidencing payment of approved costs, and all documentation regarding expenses would need to be submitted by November 29, 2013.

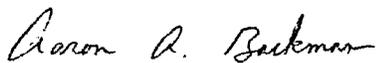
The loan would be forgivable at the rate of 20.0% per year over a period of five years as long as Mr. Holt continues to use the property as his main business location and does not

sell the property within the five-year period. If the Developer sells the property within five years, the City will be paid back the unforgiven portion of the \$40,000 loan plus accrued interest at the rate of 4.0% per year. The EDA's financial assistance will be secured by a first position on the property until the expiration of five years or the sale of the property, whichever occurs first.

Attached for your review is a copy of the proposed resolution. The EDA Executive Director can respond to questions regarding the proposed redevelopment, the use of TIF District 1-2 funds, and next steps.

Requested Action: Approve the Resolution authorizing a loan in an amount up to \$40,000 from the TIF proceeds of TIF District 1-2 to John and Judy Holt as developers of the property at 195 13th Street, also known as the former Quality Glass property. Authorize the City Administrator and/or Mayor to execute any required agreements and documentation between the parties to effectuate the loan.

Respectfully submitted,



Aaron A. Backman
EDA Executive Director

Attachments

RESOLUTION # 2013-

INTRODUCED:

SECONDED:

VOTED: AYE:

NAY:

ABSENT:

CITY OF WINDOM, MINNESOTA

RESOLUTION APPROVING REDEVELOPMENT LOAN FROM TIF DISTRICT NO. 1-2 TAX INCREMENT PROCEEDS

WHEREAS, Tax Increment Financing (TIF) District 1-2 was established in 1986 and the tax increment received from said district has been utilized for the purposes described in the program and plan for said district; and

WHEREAS, TIF District 1-2 is classified as a “pre-1990” TIF district and Minnesota Statutes allow use of proceeds from pre-1990 districts for redevelopment, renewal and/or renovation projects outside the geographic area of the district; and

WHEREAS, TIF District 1-2 will be decertified as of December 31, 2013, and there is an accumulated balance of tax increment in said district that may be utilized for redevelopment, renewal and renovation pursuant to Minnesota Statutes; and

WHEREAS, in June, 2013, John W. Holt and Judy K. Holt purchased property described as Lots 1, 2 and 3 in Block 49 in the Second Addition to the City of Windom, Cottonwood County, Minnesota, (formerly known as the “Quality Glass” property); and

WHEREAS, over 70 percent of the area in this parcel is occupied by buildings, utilities, and gravel parking lots; and

WHEREAS, there is a main commercial building on the property which will be used for the property owners’ business (Holt’s Cleaning Service, Inc.); and

WHEREAS, there is overcrowding of buildings on the land including one residential home that has been condemned, another residential home that is substandard, and a small commercial building that is structurally substandard; and these three buildings have been infested by termites and are hazards to the health, safety, and general well-being of surrounding properties and the community; and

WHEREAS, the property owners (Developers) plan to demolish and remove these three structures to allow for expansion of the main commercial building and creation of additional off-street parking for the business; and

WHEREAS, this property would be eligible for use of tax increment proceeds from TIF District 1-2 for clearance and removal of the obsolete and structurally substandard buildings and site preparation; and

WHEREAS, the Board of Commissioners of the Economic Development Authority has approved and recommends City Council approval of a forgivable loan of up to Forty Thousand Dollars (\$40,000), from the TIF proceeds of TIF District 1-2, to John W. Holt and Judy K. Holt for the purposes of demolition of the two existing houses and small commercial building on the property, site cleanup and preparation, soil remediation, tree removal, and parking lot expenses; and

WHEREAS, the terms of said loan provide that disbursements would be made to the Developers upon submission of invoices evidencing payment of approved costs. The Developers shall submit documentation regarding all eligible expenses by November 29, 2013; and

WHEREAS, the loan would be forgivable at the rate of twenty percent (20%) per year over a period of five (5) years if the Developers continue to use the property as their business location and do not sell the property within the five-year period; and

WHEREAS, in the event that the Developers default on any of these conditions, they would be required to repay the EDA/City for the unforgiven portion of the loan plus accrued interest. The interest would accrue on the unforgiven portion at the rate of 4.0% per annum from the last anniversary date of the loan until repayment of the principal balance of the loan. The EDA's financial assistance would be secured by a first position on the property until the expiration of the loan period or sale of the property, whichever occurs first. The Developers would be responsible for all legal and consultant fees and expenses and filing fees; and

WHEREAS, the loan proposed herein would not require the establishment of a new tax increment financing district and would not affect the real estate taxes to be paid on said property; and

WHEREAS, this expenditure is within the overall TIF budget for TIF District 1-2; and

WHEREAS, use of the TIF proceeds, as set forth herein, will assist in the development of real property, increase or preserve the tax base of the City, and retain or provide employment opportunities in the City; and

WHEREAS, the property proposed for redevelopment is located in a highly visible location along Highways 60/71 in the City of Windom; and

WHEREAS, it is in the best interests of the City/EDA to utilize these available funds for site clearance and redevelopment as set forth herein and the Developers are qualified applicants for the above-described loan.

NOW, THEREFORE, BE IT RESOLVED by the City Council for the City of Windom that:

1. The City/EDA are authorized to loan an amount up to Forty Thousand Dollars (\$40,000) from the TIF proceeds of TIF District 1-2 to JOHN W. HOLT and JUDY K. HOLT as Developers of the above-described property upon the terms set forth herein.

2. The City Administrator and/or Windom Mayor, individually or jointly as required, are hereby authorized to execute any required agreements and documentation between the parties, on behalf of the City of Windom, to effectuate this loan.

Dated this 16th day of July, 2013.

Corey J. Maricle, Mayor

ATTEST: _____
Steven Nasby, City Administrator



City of Windom Staff Report

To: Windom City Council
From: Aaron Backman, EDA Executive Director
Council Meeting Date: July 16, 2013

Item Title/Subject: **RECOMMEND CITY COUNCIL ACCEPTANCE OF THE GRANT FROM THE REMICK FOUNDATION FOR THE EDA SEB REVOLVING LOAN FUND**

Background:

On July 2, 2013, the Windom City Council accepted a grant of \$95,360 from USDA Rural Development pertaining to the Rural Business Enterprise Grant (RBEG) Program for the purpose of establishing an EDA revolving loan fund for small and emerging businesses.

On June 10, 2013, the EDA Board of Commissioners authorized EDA Staff to submit an application to The Robert and Helen Remick Charitable Foundation Trust (Remick Foundation) for a grant of \$25,000 to supplement the new EDA Small & Emerging Businesses Revolving Loan Fund (SEB RLF). On July 1, 2013, the EDA received notification that the grant had been approved by the Trustees of the Remick Foundation and the funds are expected to be released in mid-July. Attached is a copy of the notification letter dated July 1, 2013, from Candace Riordan on behalf of the Remick Foundation.

It is necessary that the City Council adopt a resolution accepting this grant. Attached is a proposed "Resolution Accepting Grant from Remick Foundation for EDA SEB Revolving Loan Fund" for your review.

Requested Action:

Adopt a resolution accepting the \$25,000 Grant from the Remick Foundation and authorizing the Mayor, City Administrator, and/or EDA Executive Director to execute any required grant agreements and any other required documentation to implement the grant.

Respectfully submitted,

Aaron A. Backman

Aaron A. Backman, EDA Executive Director

AAB:mah

Attachment

The Robert and Helen Remick Charitable Foundation Trust
Windom, Minnesota

John Remick
Lynel Nelson
Cheryl Holthe Rients
Howard Davis
Trustees

Address correspondence to:
Patrick Costello
P. O. Box 123
Lakefield, MN 56150
(507) 662-6621

July 1, 2013

VIA E-MAIL ONLY

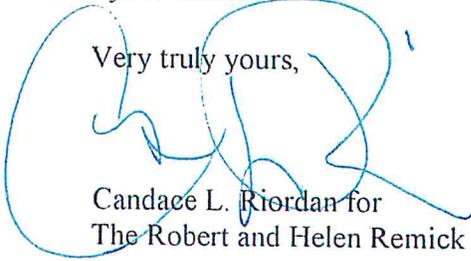
Aaron Backman, Executive Director
Windom Economic Development Authority
444 9th Street
P. O. Box 38
Windom, MN 56101
abackman@windom-mn.com

Dear Aaron:

On behalf of the trustees of the Foundation, I am pleased to inform you the grant application submitted was approved in the amount of \$25,000.00 toward the establishment of an EDA Revolving Loan Fund. We are currently planning to disburse these funds in mid-July.

If you have any questions, please do not hesitate to contact my office. May I extend my good wishes for the continued success of your endeavors.

Very truly yours,



Candace L. Riordan for

The Robert and Helen Remick Charitable Foundation Trust

CLR:clr

RESOLUTION #2013-

INTRODUCED:

SECONDED:

VOTED: **Aye:**
 Nay:
 Absent:

RESOLUTION ACCEPTING GRANT FROM REMICK FOUNDATION FOR EDA SEB REVOLVING LOAN FUND

WHEREAS, on July 2, 2013, the Windom City Council accepted a grant of Ninety-five Thousand Three Hundred Sixty Dollars (\$95,360) from the USDA, Rural Development, on behalf of the Economic Development Authority of Windom (EDA), for the purpose of establishing a “Small and Emerging Business Revolving Loan Fund” (SEB RLF); and

WHEREAS, the EDA will be providing the approved local match of Twenty-six Thousand Dollars (\$26,000) for said grant; and

WHEREAS, the EDA has received notification of the awarding of a grant from the Robert and Helen Remick Charitable Foundation Trust (“Remick Foundation”) in the amount of Twenty-five Thousand Dollars (\$25,000) for the purpose of assisting in the establishment of the EDA’s SEB RLF; and

WHEREAS, the Remick Grant does not require any other local match; and

WHEREAS, it is necessary that the City of Windom accept this grant.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, AS FOLLOWS:

1. The City of Windom hereby accepts the grant of Twenty-five Thousand Dollars (\$25,000) awarded to the Economic Development Authority of Windom by the Robert and Helen Remick Charitable Foundation Trust and approves the terms of the grant.
2. The City of Windom certifies that it will comply with applicable laws and regulations and requirements of the grant.
3. The City Administrator, and/or Windom Mayor, and/or Executive Director of the Economic Development Authority of Windom, individually or jointly as required, are hereby authorized to execute any required grant agreements and any amendments and requested documentation on behalf of the City of Windom and Economic Development Authority of Windom.

Adopted by the Council this 16th day of July, 2013.

Corey J. Maricle, Mayor

Attest: _____
Steven Nasby, City Administrator



City of Windom Staff Report

To: Mayor and Windom City Council
From: Aaron Backman, EDA Executive Director
Council Meeting Date: July 16, 2013

Item Title/Subject: **AUTHORIZATION TO SUBMIT REDEVELOPMENT GRANT APPLICATION TO FACILITATE REDEVELOPMENT OF PROPERTY**

Background:

The City of Windom / Windom EDA have an opportunity to pursue a Redevelopment Grant through the State of Minnesota that will help redevelop a property located within a major transportation corridor. Potential development on the site could be facilitated by the grant.

The Redevelopment Grant through the MN Dept. of Employment & Economic Development (DEED) could pay for demolition of any potentially substandard structures and potential infrastructure. It is estimated that demolition, site preparation, and other costs could run between \$40,000 and \$60,000.

At the regular EDA meeting on July 8, 2013, the EDA Commissioners approved and recommended that the City Council approve authorizing the EDA to submit a Redevelopment Grant application through DEED for demolition of buildings and construction of infrastructure. The 50% local match for the grant program would not come from the City General Fund, City Enterprise funds, or EDA funds. The deadline for application submittal is August 1, 2013. The eligible applicant is the City of Windom and the Council would need to adopt a resolution of support on July 16th.

Attached for your review is a copy of the proposed resolution. The EDA Executive Director is available to respond to questions regarding the Redevelopment Grant Program and next steps in the process.

Requested Actions:

Adopt the Resolution (a) supporting the application and authorizing the Windom EDA to submit an application to the Minnesota Department of Employment and Economic Development (DEED) for the Redevelopment Grant Program, (b) authorizing use of any grant funds received for the demolition of any potentially substandard buildings and construction of infrastructure, and (c) committing to the local match for the project.

Respectfully submitted,

Aaron A. Backman, EDA Executive Director

RESOLUTION #2013-

INTRODUCED:

SECONDED:

VOTED: **Aye:**
 Nay:
 Absent:

RESOLUTION AUTHORIZING SUBMISSION OF REDEVELOPMENT GRANT APPLICATION

WHEREAS, the Minnesota Department of Employment and Economic Development (DEED) received appropriations for a Redevelopment Grant Program; and

WHEREAS, the Redevelopment Grant Program can pay up to fifty percent (50%) of eligible redevelopment costs for a qualifying site; and

WHEREAS, there is a local project that would be classified as a qualifying site and could benefit from assistance with demolition expenses, site preparation, and infrastructure; and

WHEREAS, on July 8, 2013, the Board of Commissioners of the Economic Development Authority of Windom approved submission of an application for the Redevelopment Grant Program and recommended City Council approval of said submission; and

WHEREAS, a home rule charter city is an eligible applicant to act as the legal sponsor for the application to be submitted to DEED, and the parties have requested that the City of Windom act in such capacity; and

WHEREAS, the City of Windom understands that there is a fifty percent (50%) match requirement for a Redevelopment Grant and a match is available and in place from a municipally-owned entity within the City of Windom, Minnesota.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Windom, Minnesota, as follows:

1. An application shall be submitted to DEED in the Redevelopment Grant Program requesting a grant of Sixty Thousand Dollars (\$60,000).
2. The City of Windom shall act as the legal sponsor for the project contained in the Redevelopment Grant Program Application to be submitted on or before August 1, 2013.
3. The City of Windom shall act as legal sponsor for this grant application; and the Mayor and the City Administrator are hereby authorized, on behalf of the City of Windom, to execute the grant application for submission to the Minnesota Department of Employment and Economic Development for funding of this project on behalf of the City of Windom.

4. The City of Windom has the legal authority to apply for financial assistance, and the institutional, managerial, and financial capacity to ensure adequate project administration.
5. The sources and amounts of the local match identified in the application are committed to the project identified.
6. The City of Windom has not violated any Federal, State, or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.
7. Upon approval of its grant application by the State, the City of Windom is authorized to enter into agreements with the State of Minnesota for the above-referenced project; and the City of Windom certifies that it will comply with all applicable laws and regulations as stated in all contract agreements.
8. The Mayor and the City Administrator are hereby authorized, on behalf of the City of Windom, to execute such agreements as are necessary to implement the project on behalf of the City of Windom, Minnesota.

Adopted this 16th day of July, 2013.

Corey J. Maricle, Mayor

ATTEST: _____
Steven Nasby, City Administrator

STATE OF MINNESOTA :
SS
COUNTY OF COTTONWOOD:

The undersigned, being the duly qualified and acting City Administrator of the City of Windom, Cottonwood County, Minnesota, hereby certifies that I have carefully reviewed the foregoing Resolution with the original thereof on file and of record in my office, and find the same to be a full, true and complete transcript of the Resolution adopted by the Windom City Council at its meeting on July 16, 2013.

DATED this _____ day of July, 2013.

Steven Nasby, City Administrator

Subscribed and sworn to before me this _____ day of July, 2013, by the said Steven Nasby.

Notary Public in and for the State of Minnesota

Steve Nasby

From: Hannon T. Ford <ford@mnplans.com>
Sent: Wednesday, June 19, 2013 4:06 PM
To: snasby@windom-mn.com
Subject: Windom Dance Ordinance Proposal
Attachments: TITLE XI DANCES City Ordinance Amended 2013.pdf

Steve,

Thanks for your help passing this to the Council. If they would like to discuss it, or any of its nuances, I'd be happy to oblige.

I would like them to note, that under current ordinance provisions a three hour youth dance held anywhere would cost \$257.50 just to the city according to the form online. I would like the youth of our city to be able to have summer dances and school or private dances without that extra cost. Of course, they can set a fee if they choose to, as described in the ordinance, but hopefully it would be reasonable for a club, city organization or others having a public youth dance.

Most of the language added was stolen from other city ordinances that are more up to date. (note the lighting section for example.)

Thank you,

Hannon

Steve Nasby

From: Kristi Meyeraan <kmeyeraan@windomnet.com>
Sent: Friday, June 28, 2013 11:18 AM
To: snasby@windom-mn.com
Subject: Windom Ordinance - Youth Dances

Hello Steve,

I have reviewed the proposed ordinance sections submitted by Hannon Ford. It appears that Mr. Ford is suggesting the addition of sections 111.054, 111.055, 111.056, and 111.057. The other sections are identical to what already appears in the Windom Code. These additional four sections would apply only to the Youth Dances. After review, I do not see any issue with revising the current ordinance to include these additional sections.

Should you have any questions, please do not hesitate to contact me. Thank you.

Kristi L. Meyeraan

Assistant Windom City Attorney

Schramel Law Office

906 Fourth Avenue

PO Box 505

Windom, MN 56101

Telephone: (507) 831-1301

Facsimile: (507) 831-4200

Current Windom Code

DANCES

§ 111.045 DEFINITIONS.

For the purpose of this subchapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

PUBLIC DANCE. Any dance wherein the public may participate by payment, directly or indirectly, of an admission fee or price for dancing, which fee may be in the form of a club membership, or payment of money, directly or indirectly.

PUBLIC DANCING PLACE. Any room, place or space open to public patronage in which dancing, wherein the public may participate, is carried on and to which admission may be had by the public by payment, directly or indirectly, of an admission fee or price for dancing.
(Prior Code, § 6.23)

§ 111.046 LICENSE REQUIRED.

(A) It is unlawful for any person to operate a public dancing place, or hold a public dance, without first having obtained a license therefor from the city.

(B) No license shall be issued to any applicant under the age of 18 years.
(Prior Code, § 6.23) Penalty, see § 110.99

§ 111.047 LICENSE FEE.

The license fee shall be fixed and determined by the Council at the time the application is approved by it, which fee shall include the cost of any investigation and the fees and expenses of providing attendance of two police officers.
(Prior Code, § 6.23)

§ 111.048 APPLICATION AND LICENSE.

(A) A verified application for a dance license shall be filed with the city and shall specify the names and addresses of the person, persons, committee or organization that is to hold the dance, time and place thereof, and area of the dance floor.

(B) All applications shall be accompanied by affidavits of two residents showing that the applicant is of good character and reputation in the community in which he or she lives, that he or she has not been convicted of a felony, gross misdemeanor or violation of any public dance laws within the past five years. No license shall be issued to any person who has been so convicted.

(C) No license shall be granted by the Council for any place having so-called "private apartments" or "private rooms" furnished or used for any purposes other than a legitimate business purpose which adjoins the dancing place, or which may be reached by stairs, elevators or passageways leading from the dancing place. Nor shall a license be granted for any place which is not properly ventilated and equipped with necessary toilets, washrooms or lighting facilities.

(D) Applications shall be referred to the Chief of Police for investigation prior to being acted upon by the Council.

(E) The Council shall act upon all dance license applications at a regular or special meeting thereof, whether or not it is included in the call or agenda of the meeting.

(F) At least two officers of the law shall be designated by the Chief of Police to be present at every public dance during the entire time the dance is being held. For purposes of this division (F), the term **OFFICER OF THE LAW** means any person who is a full-time peace officer, part-time peace officer or person deputized by the Chief of Police.

(G) (1) The dance license shall be posted in the public dancing place and shall state the name of the licensee, the amount paid therefor and the time and place licensed.

(2) The license shall also state that the licensee is responsible for the manner of conducting the dance.

(Prior Code, § 6.23)

§ 111.049 OBSCENITY AND IMMORALITY PROHIBITED.

It is unlawful for any person to dance, or for a licensee to permit or suffer any person to dance at any public dance in an indecent or immodest manner. It is also unlawful for any person at a public dance to speak in a rude, boisterous, obscene or indecent manner that is calculated to or likely to lead to an imminent breach of peace or for any licensee to suffer or permit any person so to act or speak in any public dancing place.

(Prior Code, § 6.23) Penalty, see § 110.99

§ 111.050 ILLUMINATION.

Every public dancing place shall be brightly illuminated while in public use, and dancing therein while the lights are extinguished, dimmed or turned low so as to give imperfect illumination is prohibited.

(Prior Code, § 6.23) Penalty, see § 110.99

§ 111.051 CERTAIN PERSONS PROHIBITED.

No licensee shall permit any unmarried person under the age of 16 years, unless the unmarried person is accompanied by his or her parent or guardian, to remain in a public dancing place. Nor shall any licensee permit any intoxicated person, or other person who persists in violating the law, to be or remain in a public dancing place.

(Prior Code, § 6.23) Penalty, see § 110.99

§ 111.052 HOURS OF DANCING.

No public dance shall be held on Sunday between the hours of 1:00 a.m. and 12:00 noon. No public dance shall be held on any day between the hours of 1:00 a.m. and 6:00 a.m.

(Prior Code, § 6.23) Penalty, see § 110.99

§ 111.053 YOUTH DANCES.

Notwithstanding any provision of this subchapter to the contrary, it is lawful for a citizen of the city or a civic organization, having its principal office or carrying on its principal activity within the city, to sponsor, and obtain a license for, a strictly supervised public dance for persons under the age of 19 and over the age of 12. The dances shall be held between the hours of 12:00 noon and 12:00 midnight. Possession or consumption of alcoholic beverages (as that term is defined in Ch. 118 of this code of ordinances) shall be forbidden on the premises on which the dance is held, and the Council may impose additional terms of supervision or conditions on issuance of the license.

(Prior Code, § 6.23) (Ord. 38, 2nd Series, eff. 4-24-1986) Penalty, see § 110.99

Proposed Code

TITLE XI, DANCES

§ 111.045 DEFINITIONS.

For the purpose of this subchapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

PUBLIC DANCE. Any dance wherein the public may participate by payment, directly or indirectly, of an admission fee or price for dancing, which fee may be in the form of a club membership, or payment of money, directly or indirectly.

PUBLIC DANCING PLACE. Any room, place or space open to public patronage in which dancing, wherein the public may participate, is carried on and to which admission may be had by the public by payment, directly or indirectly, of an admission fee or price for dancing. (Prior Code, § 6.23)

PUBLIC PROPERTY. Any property owned or managed by city, county or state government agencies.

ADULT DANCE. Any public dance for persons of legal adult age and over.

YOUTH DANCE. Any public dance for persons under the age of 19 and over the age of 12

§ 111.046 LICENSE REQUIRED FOR ADULT DANCES AND FOR DANCES HELD ON PUBLIC PROPERTY.

(A) It is unlawful for any person to operate a public dancing place for adults, or hold a public dance for adults, or hold a dance on public property without first having obtained a license therefore from the city. All public dances held for adults or held on public property shall comply with §111.046 through §111.052.

(B) No license shall be issued to any applicant under the age of 18 years. (Prior Code, § 6.23) Penalty, see § 110.99

§ 111.047 LICENSE FEE.

The license fee shall be fixed and determined by the Council at the time the application is approved by it, which fee shall include the cost of any investigation and the fees and expenses of providing attendance of two police officers. (Prior Code, § 6.23) Amusements and Recreation 15

§ 111.048 APPLICATION AND LICENSE.

(A) A verified application for a dance license shall be filed with the city and shall specify the names and addresses of the person, persons, committee or organization that is to hold the dance, time and place thereof, and area of the dance floor. (B) All applications shall be accompanied by affidavits of two residents showing that the applicant is of good character and reputation in the community in which he or she lives, that he or she has not been convicted of a felony, gross misdemeanor or violation of any public dance laws within the past five years. No license shall be issued to any person who has been so convicted.

(C) No license shall be granted by the Council for any place having so-called "private apartments" or "private rooms" furnished or used for any purposes other than a legitimate business purpose which

adjoins the dancing place, or which may be reached by stairs, elevators or passageways leading from the dancing place. Nor shall a license be granted for any place which is not properly ventilated and equipped with necessary toilets, washrooms or lighting facilities.

(D) Applications shall be referred to the Chief of Police for investigation prior to being acted upon by the Council.

(E) The Council shall act upon all dance license applications at a regular or special meeting thereof, whether or not it is included in the call or agenda of the meeting.

(F) At least two officers of the law shall be designated by the Chief of Police to be present at every public dance during the entire time the dance is being held. For purposes of this division (F), the term OFFICER OF THE LAW means any person who is a full-time peace officer, part-time peace officer or person deputized by the Chief of Police.

(G) (1) The dance license shall be posted in the public dancing place and shall state the name of the licensee, the amount paid therefor and the time and place licensed.

(2) The license shall also state that the licensee is responsible for the manner of conducting the dance. (Prior Code, § 6.23)

§ 111.049 OBSCENITY AND IMMORALITY PROHIBITED.

It is unlawful for any person to dance, or for a licensee to permit or suffer any person to dance at any public dance in an indecent or immodest manner. It is also unlawful for any person at a public dance to speak in a rude, boisterous, obscene or indecent manner that is calculated to or likely to lead to an imminent breach of peace or for any licensee to suffer or permit any person so to act or speak in any public dancing place. (Prior Code, § 6.23) Penalty, see § 110.9916 Windom - Business Regulations

§ 111.050 ILLUMINATION.

Every public dancing place shall be illuminated in a manner allowing unimpaired viewing of the entire dance area, and dancing therein. Dimming the lighting is allowed so long as the licensee, officers of the law or supervisors can see across the dance floor. (Prior Code, § 6.23) Penalty, see § 110.99

§ 111.051 CERTAIN PERSONS PROHIBITED.

No licensee shall permit any unmarried person under the age of 18 years to an adult dance, unless the unmarried person is accompanied by his or her parent or guardian, to remain in a public dancing place. Nor shall any licensee permit any intoxicated person, or other person who persists in violating the law, to be or remain in a public dancing place. (Prior Code, § 6.23) Penalty, see § 110.99

§ 111.052 HOURS OF DANCING.

No public dance shall be held on Sunday between the hours of 1:00 a.m. and 12:00 noon. No public dance shall be held on any day between the hours of 1:00 a.m. and 6:00 a.m. with the exception of New Year's Day with approval of the council. (Prior Code, § 6.23) Penalty, see § 110.99

§ 111.053 YOUTH DANCES.

Notwithstanding any provision of this subchapter to the contrary, it is lawful for a citizen of the city, school, school club, church or a civic organization, having its principal office or carrying on its principal activity within the city, to sponsor, and obtain a permit for, a strictly supervised public dance for persons under the age of 19 and over the age of 12. The dances shall be held between the hours of 12:00 noon and 12:00 midnight with the exception of New Years Day and the prior approval of the council. Possession or consumption of alcoholic beverages (as that term is defined in Ch. 118 of this code of ordinances) shall be forbidden on the premises on which the dance is held, and the Police Chief or Council as necessary may impose additional terms of supervision or conditions on issuance of the permit. (Prior Code, § 6.23) (Ord. 38, 2nd Series, eff. 4-24-1986) Penalty, see § 110.99

All public dances held for youth shall comply with §111.053 through §111.057 and are not subject to the requirements of §111.046 through §111.052.

§ 111.054 APPLICATION AND PERMIT.

(A) An application for a youth dance permit shall be filed with the chief of police of the city and shall specify the names and addresses of the person, persons, committee or organization that is to hold the dance, time and place thereof, and area of the dance floor. The permit form shall be approved by the Council and may be changed to collect other information necessary for the approval of the youth dance permit as the Council or Chief of Police determine.

(B) All applications for a youth dance permit shall be made by an organization leader, citizen or club representative of good standing and reputation in the community in which he or she lives, and shall state that he or she has not been convicted of a felony, gross misdemeanor or violation of any public dance laws within the past five years. No permit shall be issued to any person who has been so convicted.

(C) No permit shall be granted by the Council for any place having so-called "private apartments" or "private rooms" furnished or used for any purposes other than a legitimate business purpose which adjoins the dancing place, or which may be reached by stairs, elevators or passageways leading from the dancing place. Nor shall a license be granted for any place which is not properly ventilated and equipped with necessary toilets, washrooms or lighting facilities and is a safe and proper place for the purpose for which it is to be used.

(D) Applications shall be approved by the Chief of Police or by the Council should the Chief of Police feel additional approval or investigation is necessary prior to being approved and issued.

(E) Should council approval be sought by the Chief of Police, the Council shall act upon all youth dance permit applications at a regular or special meeting thereof, whether or not it is included in the call or agenda of the meeting.

(F) Each Youth Dance must be strictly supervised by adults in good standing in the community. At least two adults shall be designated as responsible for supervision upon the application for the youth dance permit. In no way does the requirement for two responsible adult supervisors limit the amount of adult supervision available at the youth dance.

(G) (1) The youth dance permit shall be posted in the public dancing place and shall state the name of the applicant, the two designated adults and the amount paid therefore and the time and place licensed.

(2) The license shall also state that the applicant is responsible for the manner of conducting the dance. (Prior Code, § 6.23)

§ 111.055 OBSCENITY AND IMMORALITY PROHIBITED.

It is unlawful for any person to dance, or for a licensee to permit or suffer any person to dance at any public dance in an indecent or immodest manner. It is also unlawful for any person at a public dance to speak in a rude, boisterous, obscene or indecent manner that is calculated to or likely to lead to an imminent breach of peace or for any applicant or responsible party to suffer or permit any person so to act or speak in any public dancing place. (Prior Code, § 6.23) Penalty, see § 110.9916 Windom - Business Regulations

§ 111.056 ILLUMINATION.

Every public dancing place shall be illuminated in a manner allowing unimpaired viewing of the entire dance area, and dancing therein. Dimming the lighting is allowed so long as the licensee, officers of the law or supervisors can see across the dance floor. (Prior Code, § 6.23) Penalty, see § 110.99

§ 111.057 HOURS OF DANCING.

No public dance shall be held on Sunday between the hours of 1:00 a.m. and 12:00 noon. No public dance shall be held on any day between the hours of 1:00 a.m. and 6:00 a.m. with the exception of New Year's Day with approval of the council (Prior Code, § 6.23) Penalty, see § 110.99

§ 111.057 NON-PUBLIC DANCE

Any dance wherein the public may participate without payment and that is not held on public property shall be exempt from the license or permit requirements for a public dance. Further, dances conducted and sponsored by public or private schools and churches for the students or members thereof, even though an admission fee is charged, and dances conducted in private homes or facilities on a private basis, shall not be deemed to be public dances and shall be exempt from the license or permit requirements for a public dance. However, the responsible parties must comply with all laws regarding excessive noise or sound amplification. See § 90.20 - § 90.23.

Memo

To: Mayor and City Council Members

From: Gary Kulseth

Date: 7/10/2013

Re: Agenda Item – Liquor Store New Hire Recommendation

I have received a notice of resignation from a current part-time Liquor Store employee.

To fill the position I reviewed the additional applications that were received when the part-time Liquor Store Clerk position was recently advertised. After completing the interviews for the position, my recommendation is to hire Amanda Bondhus for the part-time Clerk position.



Windom, MN

Expense Approval Report By Fund

Payment Dates 7/4/2013 - 7/12/2013

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL					
Activity: 41310 - Administration					
SECR REV FUND/CITY OF WD	2013JUNE	07/09/2013	PETTY CASH	100-41310-200	14.73
QUILL CORP	3425356	06/26/2013	SUPPLIES	100-41310-200	91.95
VOYAGER FLEET SYSTEMS INC	869233270326	07/05/2013	GAS	100-41310-212	66.54
SELECTACCOUNT	20130708	07/09/2013	FLEX SPENDING	100-41310-217	123.49
DENNIS L.RICK LTD	3252	06/26/2013	AUDIT SERVICE	100-41310-301	2,400.00
ELECTRIC FUND	2013JULY3	07/09/2013	MONTHLY UTILITY & TELECO	100-41310-321	242.13
ELECTRIC FUND	2013JULY3	07/09/2013	MONTHLY UTILITY & TELECO	100-41310-326	37.95
TOSHIBA FINANCIAL SERVICES	230870511	06/25/2013	LEASE/MAINTENANCE CONTR	100-41310-401	22.16
BLUE CROSS/BLUE SHIELD	2013AUGUST	07/09/2013	PREMIUM-B.OLSON	100-41310-480	390.50
Activity 41310 - Administration Total:					3,389.45
Activity: 41910 - Planning & Zoning					
ELECTRIC FUND	2013JULY3	07/09/2013	MONTHLY UTILITY & TELECO	100-41910-321	49.01
VERIZON WIRELESS	9706874029	07/02/2013	TELEPHONE	100-41910-321	17.64
Activity 41910 - Planning & Zoning Total:					66.65
Activity: 41940 - City Hall					
ELECTRIC FUND	2013JULY3	07/09/2013	MONTHLY UTILITY & TELECO	100-41940-381	409.47
ELECTRIC FUND	2013JULY3	07/09/2013	MONTHLY UTILITY & TELECO	100-41940-382	49.70
ELECTRIC FUND	2013JULY3	07/09/2013	MONTHLY UTILITY & TELECO	100-41940-385	75.60
SCHWALBACH HARDWARE	72861JUNE	07/05/2013	MAINTENANCE	100-41940-402	30.96
SCHWALBACH HARDWARE	72861JUNE	07/05/2013	MAINTENANCE	100-41940-409	196.56
Activity 41940 - City Hall Total:					762.29
Activity: 42120 - Crime Control					
INDOFF, INC	2297886	07/01/2013	SUPPLIES	100-42120-200	80.77
VOYAGER FLEET SYSTEMS INC	869233270326	07/05/2013	GAS	100-42120-212	929.06
ELECTRIC FUND	2013JULY3	07/09/2013	MONTHLY UTILITY & TELECO	100-42120-321	69.20
VERIZON WIRELESS	9706874029	07/02/2013	TELEPHONE	100-42120-321	203.04
SECR REV FUND/CITY OF WD	2013JUNE	07/09/2013	PETTY CASH	100-42120-322	2.24
SECR REV FUND/CITY OF WD	2013JUNE	07/09/2013	PETTY CASH	100-42120-322	0.60
SECR REV FUND/CITY OF WD	2013JUNE	07/09/2013	PETTY CASH	100-42120-322	2.41
SECR REV FUND/CITY OF WD	2013JUNE	07/09/2013	PETTY CASH	100-42120-322	8.03
SECR REV FUND/CITY OF WD	2013JUNE	07/09/2013	PETTY CASH	100-42120-322	2.58
SECR REV FUND/CITY OF WD	2013JUNE	07/09/2013	PETTY CASH	100-42120-322	6.11
RUNNING'S SUPPLY	71920JUNE	07/05/2013	MAINTENANCE	100-42120-322	15.47
ALPHA WIRELESS - MANKATO	663775	07/09/2013	MAINTENANCE	100-42120-323	153.00
TOSHIBA FINANCIAL SERVICES	230870511	06/25/2013	LEASE/MAINTENANCE CONTR	100-42120-404	11.08
BLUE CROSS/BLUE SHIELD	2013AUGUST	07/09/2013	PREMIUM-J.SHIRKEY	100-42120-480	390.50
SCHWALBACH HARDWARE	72861JUNE	07/05/2013	MAINTENANCE	100-42120-480	22.96
Activity 42120 - Crime Control Total:					1,897.05
Activity: 42220 - Fire Fighting					
ELECTRIC FUND	2013JULY3	07/09/2013	MONTHLY UTILITY & TELECO	100-42220-321	29.03
ALPHA WIRELESS - MANKATO	192095	07/09/2013	EQUIPMENT	100-42220-323	182.78
HEIMAN FIRE EQUIP. CO	0811829-IN	06/26/2013	EQUIPMENT	100-42220-404	94.17
BRANDT GARMENT LETTERIN	21175	07/09/2013	EQUIPMENT	100-42220-404	121.00
HEIMAN FIRE EQUIP. CO	0811715-IN	06/26/2013	EQUIPMENT	100-42220-480	106.30
SCHWALBACH HARDWARE	72861JUNE	07/05/2013	MAINTENANCE	100-42220-480	184.81
Activity 42220 - Fire Fighting Total:					718.09
Activity: 42500 - Civil Defense					
ALPHA WIRELESS - MANKATO	663774	07/09/2013	MAINTENANCE	100-42500-323	150.00
ELECTRIC FUND	2013JULY3	07/09/2013	MONTHLY UTILITY & TELECO	100-42500-381	21.40
Activity 42500 - Civil Defense Total:					171.40

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Activity: 43100 - Streets					
RUNNING'S SUPPLY	71920JUNE	07/05/2013	MAINTENANCE	100-43100-211	90.77
COUNTRY PRIDE SERVICE	2013JUNE	07/09/2013	MAINTENANCE	100-43100-212	-43.96
COUNTRY PRIDE SERVICE	2013JUNE	07/09/2013	MAINTENANCE	100-43100-212	1,086.98
VOYAGER FLEET SYSTEMS INC	869233270326	07/05/2013	GAS	100-43100-212	110.88
COUNTRY PRIDE SERVICE	2013JUNE	07/09/2013	MAINTENANCE	100-43100-215	95.77
RUNNING'S SUPPLY	71920JUNE	07/05/2013	MAINTENANCE	100-43100-215	17.15
SCHWALBACH HARDWARE	72861JUNE	07/05/2013	MAINTENANCE	100-43100-216	17.05
GEMPLERS	1019546137	07/09/2013	SUPPLIES	100-43100-217	46.50
ELECTRIC FUND	2013JULY3	07/09/2013	MONTHLY UTILITY & TELECO	100-43100-217	37.95
PRAXAIR DISTRIBUTION INC	46568537	07/09/2013	SUPPLIES	100-43100-217	33.54
SCHWALBACH HARDWARE	72861JUNE	07/05/2013	MAINTENANCE	100-43100-217	51.55
COTTONWOOD COUNTY LAN	131958	07/09/2013	DISPOSAL	100-43100-225	5.00
COTTONWOOD COUNTY LAN	131959	07/09/2013	DISPOSAL	100-43100-225	5.00
ELECTRIC FUND	2013JULY3	07/09/2013	MONTHLY UTILITY & TELECO	100-43100-321	61.00
VERIZON WIRELESS	9706874029	07/02/2013	TELEPHONE	100-43100-321	54.60
ELECTRIC FUND	2013JULY3	07/09/2013	MONTHLY UTILITY & TELECO	100-43100-381	210.30
ELECTRIC FUND	2013JULY3	07/09/2013	MONTHLY UTILITY & TELECO	100-43100-381	2,561.85
ELECTRIC FUND	2013JULY3	07/09/2013	MONTHLY UTILITY & TELECO	100-43100-382	17.00
ELECTRIC FUND	2013JULY3	07/09/2013	MONTHLY UTILITY & TELECO	100-43100-385	25.20
JERRY'S REPAIR	7896	07/09/2013	MAINTENANCE	100-43100-404	72.65
SCHWALBACH HARDWARE	72861JUNE	07/05/2013	MAINTENANCE	100-43100-409	27.77
BLUE CROSS/BLUE SHIELD	2013AUGUST	07/09/2013	PREMIUM-B.MARCY	100-43100-480	1,042.50
Activity 43100 - Streets Total:					5,627.21
Activity: 45120 - Recreation					
TOSHIBA FINANCIAL SERVICES	230870511	06/25/2013	LEASE/MAINTENANCE CONTR	100-45120-217	11.00
Activity 45120 - Recreation Total:					11.00
Activity: 45202 - Park Areas					
COUNTRY PRIDE SERVICE	2013JUNE	07/09/2013	MAINTENANCE	100-45202-212	1,160.55
ELECTRIC FUND	2013JULY3	07/09/2013	MONTHLY UTILITY & TELECO	100-45202-381	439.95
ELECTRIC FUND	2013JULY3	07/09/2013	MONTHLY UTILITY & TELECO	100-45202-382	829.20
ELECTRIC FUND	2013JULY3	07/09/2013	MONTHLY UTILITY & TELECO	100-45202-385	255.00
COUNTRY PRIDE SERVICE	2013JUNE	07/09/2013	MAINTENANCE	100-45202-404	53.30
RUNNING'S SUPPLY	71920JUNE	07/05/2013	MAINTENANCE	100-45202-404	42.20
RUNNING'S SUPPLY	71920JUNE	07/05/2013	MAINTENANCE	100-45202-409	13.15
SCHWALBACH HARDWARE	72861JUNE	07/05/2013	MAINTENANCE	100-45202-409	42.80
SCHWALBACH HARDWARE	72861JUNE	07/05/2013	MAINTENANCE	100-45202-480	286.95
Activity 45202 - Park Areas Total:					3,123.50
Fund 100 - GENERAL Total:					15,766.71
Fund: 211 - LIBRARY					
Activity: 45501 - Library					
TOSHIBA FINANCIAL SERVICES	230870511	06/25/2013	LEASE/MAINTENANCE CONTR	211-45501-217	5.50
DEMCO	4975697	07/09/2013	SUPPLIES	211-45501-217	96.50
ELECTRIC FUND	2013JULY3	07/09/2013	MONTHLY UTILITY & TELECO	211-45501-321	32.80
ELECTRIC FUND	2013JULY3	07/09/2013	MONTHLY UTILITY & TELECO	211-45501-326	37.95
KDOM RADIO	KDOM0788130629268	07/09/2013	ADVERTISING	211-45501-350	69.00
ELECTRIC FUND	2013JULY3	07/09/2013	MONTHLY UTILITY & TELECO	211-45501-381	120.30
ELECTRIC FUND	2013JULY3	07/09/2013	MONTHLY UTILITY & TELECO	211-45501-382	14.90
ELECTRIC FUND	2013JULY3	07/09/2013	MONTHLY UTILITY & TELECO	211-45501-385	25.20
POPULAR SCIENCE	089133700016157649	07/09/2013	SUBSCRIPTION	211-45501-433	14.97
SPORTS ILL FOR KIDS	2013JULY	07/09/2013	SUBSCRIPTION	211-45501-433	20.00
FAMILY CIRCLE	2013JULY	07/09/2013	SUBSCRIPTION	211-45501-433	19.98
READERS SERVICE	135REGP3B4163	07/09/2013	SUBSCRIPTION	211-45501-435	22.20
MICROMARKETING	485216	07/09/2013	BOOKS	211-45501-435	48.20
MICROMARKETING	485459	07/09/2013	BOOKS	211-45501-435	87.85
MICROMARKETING	486785	07/09/2013	BOOKS	211-45501-435	25.40
MICROMARKETING	487106	07/09/2013	BOOKS	211-45501-435	475.30
MICROMARKETING	487785	07/09/2013	BOOKS	211-45501-435	274.95
PLUM CREEK LIBRARY	IV23341	07/09/2013	BOOKS	211-45501-435	23.30

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount	
DENNIS L.RICK LTD	3252	06/26/2013	AUDIT SERVICE	211-45501-480	800.00	
					Activity 45501 - Library Total:	2,214.76
					Fund 211 - LIBRARY Total:	2,214.76
Fund: 225 - AIRPORT						
Activity: 45127 - Airport						
SCHWALBACH HARDWARE	72861JUNE	07/05/2013	MAINTENANCE	225-45127-409	49.65	
DENNIS L.RICK LTD	3252	06/26/2013	AUDIT SERVICE	225-45127-480	800.00	
					Activity 45127 - Airport Total:	849.65
					Fund 225 - AIRPORT Total:	849.65
Fund: 230 - POOL						
Activity: 45124 - Pool						
SCHWALBACH HARDWARE	72861JUNE	07/05/2013	MAINTENANCE	230-45124-211	127.65	
ELECTRIC FUND	2013JULY3	07/09/2013	MONTHLY UTILITY & TELECO	230-45124-217	31.95	
TOSHIBA FINANCIAL SERVICES	230870511	06/25/2013	LEASE/MAINTENANCE CONTR	230-45124-217	5.54	
ELECTRIC FUND	2013JULY3	07/09/2013	MONTHLY UTILITY & TELECO	230-45124-321	79.73	
ELECTRIC FUND	2013JULY3	07/09/2013	MONTHLY UTILITY & TELECO	230-45124-381	475.75	
HORIZON COMMERCIAL POOL	13060559	07/03/2013	MAINTENANCE	230-45124-401	635.78	
RECREATION SUPPLY COMPA	259808	07/05/2013	EQUIPMENT	230-45124-401	201.16	
RUNNING'S SUPPLY	71920JUNE	07/05/2013	MAINTENANCE	230-45124-401	44.15	
SCHWALBACH HARDWARE	72861JUNE	07/05/2013	MAINTENANCE	230-45124-401	262.77	
SCHWALBACH HARDWARE	72861JUNE	07/05/2013	MAINTENANCE	230-45124-402	25.17	
HAWKINS, INC	3482076	07/03/2013	CHEMICALS	230-45124-404	92.45	
SCHWALBACH HARDWARE	72861JUNE	07/05/2013	MAINTENANCE	230-45124-404	4.26	
SCHWALBACH HARDWARE	72861JUNE	07/05/2013	MAINTENANCE	230-45124-409	240.47	
DENNIS L.RICK LTD	3252	06/26/2013	AUDIT SERVICE	230-45124-480	800.00	
					Activity 45124 - Pool Total:	3,026.82
					Fund 230 - POOL Total:	3,026.82
Fund: 235 - AMBULANCE						
Activity: 42153 - Ambulance						
SCHWALBACH HARDWARE	72861JUNE	07/05/2013	MAINTENANCE	235-42153-217	1.97	
ELECTRIC FUND	2013JULY3	07/09/2013	MONTHLY UTILITY & TELECO	235-42153-321	25.80	
VERIZON WIRELESS	9706874029	07/02/2013	TELEPHONE	235-42153-321	68.84	
HIGLEY FORD	59554	07/03/2013	MAINTENANCE	235-42153-405	1,448.35	
DENNIS L.RICK LTD	3252	06/26/2013	AUDIT SERVICE	235-42153-480	800.00	
					Activity 42153 - Ambulance Total:	2,345.00
					Fund 235 - AMBULANCE Total:	2,345.00
Fund: 250 - EDA GENERAL						
ELECTRIC FUND	2013JULY2	07/09/2013	EDA-2008 SPEC BLDG PROJ-T	250-23900	794.00	
FULDA CREDIT UNION	2013JULY	07/09/2013	SPEC BLDG LOAN	250-23903	1,929.71	
					Activity 46520 - EDA	
DENNIS L.RICK LTD	3252	06/26/2013	AUDIT SERVICE	250-46520-301	2,400.00	
ELECTRIC FUND	2013JULY3	07/09/2013	MONTHLY UTILITY & TELECO	250-46520-321	49.00	
VERIZON WIRELESS	9706874029	07/02/2013	TELEPHONE	250-46520-321	52.67	
ELECTRIC FUND	2013JULY3	07/09/2013	MONTHLY UTILITY & TELECO	250-46520-381	20.97	
SUBWAY	20130709	07/09/2013	MEETING MEALS	250-46520-438	39.76	
SECR REV FUND/CITY OF WD	2013JUNE	07/09/2013	PETTY CASH	250-46520-438	4.00	
					Activity 46520 - EDA Total:	2,566.41
Activity: 49980 - Interest Expense						
ELECTRIC FUND	2013JULY2	07/09/2013	EDA-2008 SPEC BLDG PROJ-T	250-49980-612	155.45	
FULDA CREDIT UNION	2013JULY	07/09/2013	SPEC BLDG LOAN	250-49980-612	1,430.28	
					Activity 49980 - Interest Expense Total:	1,585.73
					Fund 250 - EDA GENERAL Total:	6,875.99
Fund: 252 - EDA SCDP						
Activity: 46520 - EDA						
DENNIS L.RICK LTD	3252	06/26/2013	AUDIT SERVICE	252-46520-480	400.00	

Expense Approval Report

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SW MN HOUSING PARTNERS	20130709	07/09/2013	CDAP-10-0058-O-FY11 22	252-46520-491	900.00
				Activity 46520 - EDA Total:	1,300.00
				Fund 252 - EDA SCDP Total:	1,300.00
Fund: 253 - EDA RIVERBLUFF ESTATES					
Activity: 46520 - EDA					
DENNIS L.RICK LTD	3252	06/26/2013	AUDIT SERVICE	253-46520-480	400.00
				Activity 46520 - EDA Total:	400.00
				Fund 253 - EDA RIVERBLUFF ESTATES Total:	400.00
Fund: 254 - NORTH IND PARK					
Activity: 46520 - EDA					
WENCK ASSOCIATES, INC.	1302555	07/09/2013	NORTH INDUSTRIAL PARK	254-46520-303	8,405.21
DENNIS L.RICK LTD	3252	06/26/2013	AUDIT SERVICE	254-46520-480	400.00
				Activity 46520 - EDA Total:	8,805.21
				Fund 254 - NORTH IND PARK Total:	8,805.21
Fund: 256 - EDA RIVERBLUFF RLF					
Activity: 46520 - EDA					
DENNIS L.RICK LTD	3252	06/26/2013	AUDIT SERVICE	256-46520-480	400.00
				Activity 46520 - EDA Total:	400.00
				Fund 256 - EDA RIVERBLUFF RLF Total:	400.00
Fund: 306 - 2013 STREET IMPROVEMENT					
Activity: 41000 - General Government					
WENCK ASSOCIATES, INC.	1302556	07/09/2013	PROJECT 2013 ST - STREET	306-41000-500	22,745.51
				Activity 41000 - General Government Total:	22,745.51
				Fund 306 - 2013 STREET IMPROVEMENT Total:	22,745.51
Fund: 601 - WATER					
WENCK ASSOCIATES, INC.	1302556	07/09/2013	PROJECT 2013 ST - WATER	601-16300	8,481.44
Minnesota State Deferred	INV0000061	07/12/2013	Kevin Steven Sick Pay	601-23600	10,800.00
					19,281.44
Activity: 49400 - Water					
VOYAGER FLEET SYSTEMS INC	869233270326	07/05/2013	GAS	601-49400-212	329.51
HAWKINS, INC	3481036	07/03/2013	CHEMICALS	601-49400-216	4,582.54
HP SUDS CLUB, LLC	20130710	07/09/2013	BILLING CONTRACT SERVICE	601-49400-217	201.51
RUNNING'S SUPPLY	71920JUNE	07/05/2013	MAINTENANCE	601-49400-241	193.97
DENNIS L.RICK LTD	3252	06/26/2013	AUDIT SERVICE	601-49400-301	2,000.00
MN VALLEY TESTING	658598	06/19/2013	TESTING	601-49400-310	56.21
ELECTRIC FUND	2013JULY3	07/09/2013	MONTHLY UTILITY & TELECO	601-49400-321	51.77
VERIZON WIRELESS	9706874029	07/02/2013	TELEPHONE	601-49400-321	55.21
SECR REV FUND/CITY OF WD	2013JUNE	07/09/2013	PETTY CASH	601-49400-322	2.71
ELECTRIC FUND	2013JULY3	07/09/2013	MONTHLY UTILITY & TELECO	601-49400-381	3,798.71
ELECTRIC FUND	2013JULY3	07/09/2013	MONTHLY UTILITY & TELECO	601-49400-382	14.01
ELECTRIC FUND	2013JULY3	07/09/2013	MONTHLY UTILITY & TELECO	601-49400-385	25.21
ELECTRIC FUND	2013JULY3	07/09/2013	MONTHLY UTILITY & TELECO	601-49400-386	1,267.61
TOSHIBA FINANCIAL SERVICES	230870511	06/25/2013	LEASE/MAINTENANCE CONTR	601-49400-404	22.11
MN MANURE SPECIALISTS	464	07/09/2013	MAINTENANCE	601-49400-404	293.41
RUNNING'S SUPPLY	71920JUNE	07/05/2013	MAINTENANCE	601-49400-404	451.61
SCHWALBACH HARDWARE	72861JUNE	07/05/2013	MAINTENANCE	601-49400-404	197.51
USA BLUE BOOK	990723	07/01/2013	MAINTENANCE-SUPPLIES	601-49400-404	593.61
SCHWALBACH HARDWARE	72861JUNE	07/05/2013	MAINTENANCE	601-49400-406	27.71
				Activity 49400 - Water Total:	14,165.51
				Fund 601 - WATER Total:	33,446.91
Fund: 602 - SEWER					
WENCK ASSOCIATES, INC.	1302556	07/09/2013	PROJECT 2013 ST - SEWER	602-16300	7,324.84
					7,324.84
Activity: 49450 - Sewer					
VOYAGER FLEET SYSTEMS INC	869233270326	07/05/2013	MISC MERCHANDISE	602-49450-200	13.71
VOYAGER FLEET SYSTEMS INC	869233270326	07/05/2013	GAS	602-49450-212	156.21

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
HP SUDS CLUB, LLC	20130710	07/09/2013	BILLING CONTRACT SERVICE	602-49450-217	201.56
RUNNING'S SUPPLY	71920JUNE	07/05/2013	MAINTENANCE	602-49450-241	316.76
DENNIS L.RICK LTD	3252	06/26/2013	AUDIT SERVICE	602-49450-301	2,000.00
MN VALLEY TESTING	658198	06/19/2013	TESTING	602-49450-310	146.26
MN VALLEY TESTING	658390	06/19/2013	TESTING	602-49450-310	111.26
MN VALLEY TESTING	658430	06/19/2013	TESTING	602-49450-310	173.46
MN VALLEY TESTING	658431	06/19/2013	TESTING	602-49450-310	124.86
MN VALLEY TESTING	658824	06/26/2013	TESTING	602-49450-310	146.26
ELECTRIC FUND	2013JULY3	07/09/2013	MONTHLY UTILITY & TELECO	602-49450-321	158.86
VERIZON WIRELESS	9706874029	07/02/2013	TELEPHONE	602-49450-321	55.26
ELECTRIC FUND	2013JULY3	07/09/2013	MONTHLY UTILITY & TELECO	602-49450-326	37.96
ELECTRIC FUND	2013JULY3	07/09/2013	MONTHLY UTILITY & TELECO	602-49450-381	18,307.36
ELECTRIC FUND	2013JULY3	07/09/2013	MONTHLY UTILITY & TELECO	602-49450-382	374.56
FLEXIBLE PIPE TOOL CO	16395	06/19/2013	MAINTENANCE/PARTS	602-49450-404	560.56
TOSHIBA FINANCIAL SERVICES	230870511	06/25/2013	LEASE/MAINTENANCE CONTR	602-49450-404	17.76
TOSHIBA FINANCIAL SERVICES	230870511	06/25/2013	LEASE/MAINTENANCE CONTR	602-49450-404	17.76
RUNNING'S SUPPLY	71920JUNE	07/05/2013	MAINTENANCE	602-49450-404	489.66
SCHWALBACH HARDWARE	72861JUNE	07/05/2013	MAINTENANCE	602-49450-404	47.16
BLUE CROSS/BLUE SHIELD	2013AUGUST	07/09/2013	PREMIUM-J.ROGERS	602-49450-480	390.56
Activity 49450 - Sewer Total:					23,847.26
Fund 602 - SEWER Total:					31,172.06

Fund: 604 - ELECTRIC

WESCO DISTRIBUTION, INC	560710	06/25/2013	PARTS & SUPPLIES	604-14200	297.76
ODDSON UNDERGROUND INC	2013-170	07/02/2013	DISTRIBUTION	604-16300	5,359.56
ELECTRIC FUND	2013JULY1	07/09/2013	MEGAN CHAPMAN-UTIL PREP	604-22000	218.06
KELLY KNUTH	2013JULY	07/09/2013	REFUND-BAL OF UTIL PREPAY	604-22000	105.96
ELECTRIC FUND	2013JULY	07/09/2013	KELLY KNUTH-UTIL PREPAY T	604-22000	194.06
MEGAN CHAPMAN	2013JULY	07/09/2013	REFUND-BAL OF UTILITY PREP	604-22000	81.96
					6,257.26

Activity: 49550 - Electric

QUILL CORP	3427712	06/26/2013	SUPPLIES	604-49550-200	263.66
VOYAGER FLEET SYSTEMS INC	869233270326	07/05/2013	GAS	604-49550-212	15.26
HP SUDS CLUB, LLC	20130710	07/09/2013	BILLING CONTRACT SERVICE	604-49550-217	201.56
DENNIS L.RICK LTD	3252	06/26/2013	AUDIT SERVICE	604-49550-301	2,000.00
ELECTRIC FUND	2013JULY3	07/09/2013	MONTHLY UTILITY & TELECO	604-49550-321	193.06
VERIZON WIRELESS	9706874029	07/02/2013	TELEPHONE	604-49550-321	30.06
SECR REV FUND/CITY OF WD	2013JUNE	07/09/2013	PETTY CASH	604-49550-322	2.26
SECR REV FUND/CITY OF WD	2013JUNE	07/09/2013	PETTY CASH	604-49550-322	3.36
SECR REV FUND/CITY OF WD	2013JUNE	07/09/2013	PETTY CASH	604-49550-322	0.56
SECR REV FUND/CITY OF WD	2013JUNE	07/09/2013	PETTY CASH	604-49550-322	0.56
ELECTRIC FUND	2013JULY3	07/09/2013	MONTHLY UTILITY & TELECO	604-49550-326	37.96
ELECTRIC FUND	2013JULY3	07/09/2013	MONTHLY UTILITY & TELECO	604-49550-381	80.86
ELECTRIC FUND	2013JULY3	07/09/2013	MONTHLY UTILITY & TELECO	604-49550-382	15.86
ELECTRIC FUND	2013JULY3	07/09/2013	MONTHLY UTILITY & TELECO	604-49550-385	25.26
TOSHIBA FINANCIAL SERVICES	230870511	06/25/2013	LEASE/MAINTENANCE CONTR	604-49550-404	22.16
SCHWALBACH HARDWARE	72861JUNE	07/05/2013	MAINTENANCE	604-49550-405	3.46
STONER INDUSTRIAL, INC.	20130709	07/09/2013	SERVICE	604-49550-406	68.26
RUNNING'S SUPPLY	71920JUNE	07/05/2013	MAINTENANCE	604-49550-406	53.46
RUNNING'S SUPPLY	71920JUNE	07/05/2013	MAINTENANCE	604-49550-408	66.26
WINDOM AREA DEVELOPME	2013JULY	07/09/2013	INDUSTRIAL DEVELOPMENT	604-49550-491	1,200.06
Activity 49550 - Electric Total:					4,283.46
Fund 604 - ELECTRIC Total:					10,540.76

Fund: 609 - LIQUOR STORE

Activity: 49751 - Liquor Store

CAMPUS CLEANERS	2013JUNE	07/09/2013	SERVICE	609-49751-217	42.36
ENVIROMASTER, INC	504656	06/24/2013	CLEANING	609-49751-217	40.86
WIRTZ BEVERAGE MN WINE	1080052800	06/25/2013	MERCHANDISE	609-49751-251	5,246.56
JOHNSON BROS.	1599493	06/25/2013	MERCHANDISE	609-49751-251	2,920.86
PHILLIPS WINE & SPIRITS	2440469	06/25/2013	MERCHANDISE	609-49751-251	3,879.86

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BEVERAGE WHOLESALERS	0461122	07/03/2013	MERCHANDISE	609-49751-252	4,542.6
HAGEN BEVERAGE DIST. INC.	253588	07/05/2013	MERCHANDISE	609-49751-252	9,075.0
HAGEN BEVERAGE DIST. INC.	253658	07/05/2013	MERCHANDISE	609-49751-252	9,738.3
WIRTZ BEVERAGE MN WINE	1080052800	06/25/2013	MERCHANDISE	609-49751-253	344.0
JOHNSON BROS.	1599494	06/25/2013	MERCHANDISE	609-49751-253	492.4
JOHNSON BROS.	1599495	06/25/2013	MERCHANDISE	609-49751-253	46.9
PHILLIPS WINE & SPIRITS	2440470	06/25/2013	MERCHANDISE	609-49751-253	1,392.2
PHILLIPS WINE & SPIRITS	2440472	06/25/2013	MERCHANDISE	609-49751-253	80.0
WINE MERCHANTS	459997	06/25/2013	MERCHANDISE	609-49751-253	120.0
PAUSTIS & SONS	8404318-IN	06/25/2013	MERCHANDISE	609-49751-253	1,023.0
WIRTZ BEVERAGE MN WINE	1080052800	06/25/2013	MERCHANDISE	609-49751-254	36.0
EXTREME BEVERAGE, LLC	221-375	06/19/2013	MERCHANDISE	609-49751-254	67.0
PHILLIPS WINE & SPIRITS	2440470	06/25/2013	MERCHANDISE	609-49751-254	133.7
HAGEN BEVERAGE DIST. INC.	253658	07/05/2013	MERCHANDISE	609-49751-259	17.3
DENNIS L.RICK LTD	3252	06/26/2013	AUDIT SERVICE	609-49751-301	2,000.0
ELECTRIC FUND	2013JULY3	07/09/2013	MONTHLY UTILITY & TELECO	609-49751-321	121.9
ELECTRIC FUND	2013JULY3	07/09/2013	MONTHLY UTILITY & TELECO	609-49751-326	31.9
WIRTZ BEVERAGE MN WINE	1080052800	06/25/2013	MERCHANDISE	609-49751-333	88.1
JOHNSON BROS.	1599493	06/25/2013	MERCHANDISE	609-49751-333	38.9
JOHNSON BROS.	1599494	06/25/2013	MERCHANDISE	609-49751-333	17.6
PHILLIPS WINE & SPIRITS	2440469	06/25/2013	MERCHANDISE	609-49751-333	61.2
PHILLIPS WINE & SPIRITS	2440470	06/25/2013	MERCHANDISE	609-49751-333	52.8
PHILLIPS WINE & SPIRITS	2440471	06/25/2013	MERCHANDISE	609-49751-333	0.1
PHILLIPS WINE & SPIRITS	2440472	06/25/2013	MERCHANDISE	609-49751-333	1.6
WINE MERCHANTS	459997	06/25/2013	MERCHANDISE	609-49751-333	1.6
PAUSTIS & SONS	8404318-IN	06/25/2013	MERCHANDISE	609-49751-333	12.5
KDOM RADIO	KDOM0229130629198	07/09/2013	ADVERTISING	609-49751-340	144.0
ELECTRIC FUND	2013JULY3	07/09/2013	MONTHLY UTILITY & TELECO	609-49751-381	825.0
ELECTRIC FUND	2013JULY3	07/09/2013	MONTHLY UTILITY & TELECO	609-49751-382	15.8
ELECTRIC FUND	2013JULY3	07/09/2013	MONTHLY UTILITY & TELECO	609-49751-385	25.2
TOSHIBA FINANCIAL SERVICES	230870511	06/25/2013	LEASE/MAINTENANCE CONTR	609-49751-404	22.1
MN MUNICIPAL BEVERAGE AS	2013JULY	07/10/2013	DUES	609-49751-433	925.0
MN REVENUE	CT215	07/09/2013	CT215 CIGARETTE FLOOR STO	609-49751-460	195.6
BANK MIDWEST	2013K.BYAM	07/11/2013	NSF-KEITH BYAM-RIVER BEND	609-49751-480	172.9
Activity 49751 - Liquor Store Total:					43,993.4
Fund 609 - LIQUOR STORE Total:					43,993.4

Fund: 614 - TELECOM

Activity: 49870 - Telecom

STONER INDUSTRIAL, INC.	20130709	07/09/2013	SERVICE	614-49870-200	19.1
STONER INDUSTRIAL, INC.	20130709	07/09/2013	SERVICE	614-49870-200	19.1
VOYAGER FLEET SYSTEMS INC	869233270326	07/05/2013	GAS	614-49870-212	415.8
HP SUDS CLUB, LLC	20130710	07/09/2013	BILLING CONTRACT SERVICE	614-49870-217	201.5
SOUTHWEST/WEST CENTRAL	39879	06/07/2013	SERVICE	614-49870-217	916.6
LOCATORS & SUPPLIES, INC	0214269-IN	06/26/2013	SUPPLIES	614-49870-227	649.6
RUNNING'S SUPPLY	71920JUNE	07/05/2013	MAINTENANCE	614-49870-227	36.0
SCHWALBACH HARDWARE	72861JUNE	07/05/2013	MAINTENANCE	614-49870-227	249.4
DENNIS L.RICK LTD	3252	06/26/2013	AUDIT SERVICE	614-49870-301	2,800.0
ELECTRIC FUND	2013JULY3	07/09/2013	MONTHLY UTILITY & TELECO	614-49870-321	368.2
VERIZON WIRELESS	9706874029	07/02/2013	TELEPHONE	614-49870-321	277.3
VOYAGER FLEET SYSTEMS INC	869233270326	07/05/2013	MISC MERCHANDISE	614-49870-334	117.6
WINDOM BOOSTER CLUB	20130705	07/05/2013	ADVERTISING	614-49870-340	225.0
ELECTRIC FUND	2013JULY3	07/09/2013	MONTHLY UTILITY & TELECO	614-49870-381	2,013.4
ELECTRIC FUND	2013JULY3	07/09/2013	MONTHLY UTILITY & TELECO	614-49870-382	14.6
ELECTRIC FUND	2013JULY3	07/09/2013	MONTHLY UTILITY & TELECO	614-49870-385	25.2
RUNNING'S SUPPLY	71920JUNE	07/05/2013	MAINTENANCE	614-49870-401	16.0
RUNNING'S SUPPLY	71920JUNE	07/05/2013	MAINTENANCE	614-49870-402	31.9
TOSHIBA FINANCIAL SERVICES	230870511	06/25/2013	LEASE/MAINTENANCE CONTR	614-49870-404	33.2
POWER & TEL	5385601-00	06/26/2013	SUPPLIES	614-49870-404	299.0
MLB NETWORK	029491-2	06/19/2013	SUBSCRIBER	614-49870-442	832.5
NATIONAL CABLE TV COOP	13061028	07/10/2013	SUBSCRIBER	614-49870-442	67,655.7

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
RFD TV	1926-1681	06/19/2013	SUBSCRIBER	614-49870-442	452.3
SHOWTIME NETWORKS INC	9002731-0513	06/07/2013	SUBSCRIBER	614-49870-442	512.0
HURRICANE ELECTRIC LLC	9750809-IN	07/03/2013	SERVICE	614-49870-447	1,000.0
WOODSTOCK TELEPHONE CO	10020124	07/05/2013	SPECIAL ACCESS CIRCUITS	614-49870-451	205.1
UNIVERSAL SERVICE ADMIN C	UBDI0000629399	06/26/2013	FEES	614-49870-451	1,033.9
Activity 49870 - Telecom Total:					80,420.8
Fund 614 - TELECOM Total:					80,420.8

Fund: 615 - ARENA

Activity: 49850 - Arena

STONER INDUSTRIAL, INC.	20130709	07/09/2013	SERVICE	615-49850-211	9.5
JERRY'S REPAIR	2013JUNE	07/05/2013	MAINTENANCE	615-49850-217	378.3
TOSHIBA FINANCIAL SERVICES	230870511	06/25/2013	LEASE/MAINTENANCE CONTR	615-49850-217	19.9
RUNNING'S SUPPLY	71920JUNE	07/05/2013	MAINTENANCE	615-49850-217	4.7
DENNIS L.RICK LTD	3252	06/26/2013	AUDIT SERVICE	615-49850-301	800.0
ELECTRIC FUND	2013JULY3	07/09/2013	MONTHLY UTILITY & TELECO	615-49850-321	188.4
VERIZON WIRELESS	9706874029	07/02/2013	TELEPHONE	615-49850-321	52.3
ELECTRIC FUND	2013JULY3	07/09/2013	MONTHLY UTILITY & TELECO	615-49850-326	37.9
KDOM RADIO	KDOM01131306296262	07/09/2013	ADVERTISING	615-49850-340	78.0
ELECTRIC FUND	2013JULY3	07/09/2013	MONTHLY UTILITY & TELECO	615-49850-381	1,437.7
ELECTRIC FUND	2013JULY3	07/09/2013	MONTHLY UTILITY & TELECO	615-49850-382	43.1
ELECTRIC FUND	2013JULY3	07/09/2013	MONTHLY UTILITY & TELECO	615-49850-385	25.2
RUNNING'S SUPPLY	71920JUNE	07/05/2013	MAINTENANCE	615-49850-406	21.9
SCHWALBACH HARDWARE	72861JUNE	07/05/2013	MAINTENANCE	615-49850-409	435.5
PAULSEN ARCHITECTS	13057.001.00-000001	07/09/2013	DESIGN SERVICE	615-49850-439	2,310.0
SECR REV FUND/CITY OF WD	2013JUNE	07/09/2013	PETTY CASH	615-49850-439	3.5
Activity 49850 - Arena Total:					5,846.4
Fund 615 - ARENA Total:					5,846.4

Fund: 617 - M/P CENTER

Activity: 49860 - M/P Center

SCHWALBACH HARDWARE	72861JUNE	07/05/2013	MAINTENANCE	617-49860-211	5.3
DENNIS L.RICK LTD	3252	06/26/2013	AUDIT SERVICE	617-49860-301	800.0
ELECTRIC FUND	2013JULY3	07/09/2013	MONTHLY UTILITY & TELECO	617-49860-321	116.8
VERIZON WIRELESS	9706874029	07/02/2013	TELEPHONE	617-49860-321	30.1
ELECTRIC FUND	2013JULY3	07/09/2013	MONTHLY UTILITY & TELECO	617-49860-326	37.9
ELECTRIC FUND	2013JULY3	07/09/2013	MONTHLY UTILITY & TELECO	617-49860-381	1,339.0
ELECTRIC FUND	2013JULY3	07/09/2013	MONTHLY UTILITY & TELECO	617-49860-382	64.4
ELECTRIC FUND	2013JULY3	07/09/2013	MONTHLY UTILITY & TELECO	617-49860-385	73.2
TOSHIBA FINANCIAL SERVICES	230870511	06/25/2013	LEASE/MAINTENANCE CONTR	617-49860-404	11.0
STONER INDUSTRIAL, INC.	20130709	07/09/2013	SERVICE	617-49860-406	119.5
RUNNING'S SUPPLY	71920JUNE	07/05/2013	MAINTENANCE	617-49860-406	71.1
SCHWALBACH HARDWARE	72861JUNE	07/05/2013	MAINTENANCE	617-49860-406	51.4
Activity 49860 - M/P Center Total:					2,720.1
Fund 617 - M/P CENTER Total:					2,720.1

Fund: 651 - RIVERLBUFF TOWNHOMES

Activity: 46520 - EDA

DENNIS L.RICK LTD	3252	06/26/2013	AUDIT SERVICE	651-46520-480	800.0
Activity 46520 - EDA Total:					800.0
Fund 651 - RIVERLBUFF TOWNHOMES Total:					800.0

Fund: 700 - PAYROLL

Internal Revenue Service-Payr	INV0000059	07/12/2013	Federal Tax Withholding	700-21701	10,438.2
Minnesota Department of Re	INV0000058	07/12/2013	State Withholding	700-21702	4,476.3
Internal Revenue Service-Payr	INV0000060	07/12/2013	Social Security	700-21703	12,215.3
MN Pera	INV0000053	07/12/2013	PERA	700-21704	11,842.2
MN Pera	INV0000054	07/12/2013	PERA	700-21704	4,319.5
MN Pera	INV0000055	07/12/2013	PERA	700-21704	540.7
Minnesota State Deferred	INV0000056	07/12/2013	Deferred Compensation	700-21705	5,500.0
BLUE CROSS/BLUE SHIELD	2013AUGUST	07/09/2013	PREMIUM	700-21706	41,564.0
Internal Revenue Service-Payr	INV0000057	07/12/2013	Medicare Withholding	700-21711	3,348.3

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SELECTACCOUNT	20130711	07/10/2013	FLEX SPENDING	700-21712	22.3
COLONIAL LIFE INSURANCE	8182644-0612051	07/09/2013	BCN E8182644 INSURANCE	700-21714	8.8
COLONIAL LIFE INSURANCE	8182644-0712980	07/09/2013	BCN E8182644 INSURANCE	700-21714	8.8
					<u>94,284.8</u>
				Fund 700 - PAYROLL Total:	94,284.8
				Grand Total:	<u>367,955.2</u>

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL	15,766.76
211 - LIBRARY	2,214.76
225 - AIRPORT	849.65
230 - POOL	3,026.82
235 - AMBULANCE	2,345.00
250 - EDA GENERAL	6,875.90
252 - EDA SCDP	1,300.00
253 - EDA RIVERBLUFF ESTATES	400.00
254 - NORTH IND PARK	8,805.28
256 - EDA RIVERBLUFF RLF	400.00
306 - 2013 STREET IMPROVEMENT	22,745.56
601 - WATER	33,446.98
602 - SEWER	31,172.08
604 - ELECTRIC	10,540.77
609 - LIQUOR STORE	43,993.42
614 - TELECOM	80,420.83
615 - ARENA	5,846.45
617 - M/P CENTER	2,720.16
651 - RIVERBLUFF TOWNHOMES	800.00
700 - PAYROLL	94,284.80
Grand Total:	367,955.22

Account Summary

Account Number	Account Name	Payment Amount
100-41310-200	Office Supplies	106.68
100-41310-212	Motor Fuels	66.54
100-41310-217	Other Operating Supplie	123.49
100-41310-301	Auditing & Consulting Se	2,400.00
100-41310-321	Telephone	242.13
100-41310-326	Data Processing	37.95
100-41310-401	Repairs & Maint - Buildi	22.16
100-41310-480	Other Miscellaneous	390.50
100-41910-321	Telephone	66.65
100-41940-381	Electric Utility	409.47
100-41940-382	Water Utility	49.70
100-41940-385	Sewer Utility	75.60
100-41940-402	Repairs & Maint - Struct	30.96
100-41940-409	Repairs & Maint - Utilitie	196.56
100-42120-200	Office Supplies	80.77
100-42120-212	Motor Fuels	929.06
100-42120-321	Telephone	272.24
100-42120-322	Postage	37.44
100-42120-323	Radio Units	153.00
100-42120-404	Repairs & Maint - M&E	11.08
100-42120-480	Other Miscellaneous	413.46
100-42220-321	Telephone	29.03
100-42220-323	Radio Units	182.78
100-42220-404	Repairs & Maint - M&E	215.17
100-42220-480	Other Miscellaneous	291.11
100-42500-323	Radio Units	150.00
100-42500-381	Electric Utility	21.40
100-43100-211	Cleaning Supplies	90.77
100-43100-212	Motor Fuels	1,153.87
100-43100-215	Materials & Equipment	112.92
100-43100-216	Chemicals and Chemical	17.09
100-43100-217	Other Operating Supplie	169.58
100-43100-225	Landscaping Materials	10.00

Account Summary

Account Number	Account Name	Payment Amount
100-43100-321	Telephone	115.67
100-43100-381	Electric Utility	2,772.21
100-43100-382	Water Utility	17.02
100-43100-385	Sewer Utility	25.20
100-43100-404	Repairs & Maint - M&E	72.65
100-43100-409	Repairs & Maint - Utilitie	27.77
100-43100-480	Other Miscellaneous	1,042.50
100-45120-217	Other Operating Supplie	11.08
100-45202-212	Motor Fuels	1,160.59
100-45202-381	Electric Utility	439.98
100-45202-382	Water Utility	829.24
100-45202-385	Sewer Utility	255.05
100-45202-404	Repairs & Maint - M&E	95.64
100-45202-409	Repairs & Maint - Utilitie	56.01
100-45202-480	Other Miscellaneous	286.99
211-45501-217	Other Operating Supplie	102.04
211-45501-321	Telephone	32.88
211-45501-326	Data Processing	37.95
211-45501-350	Printing & Binding	69.00
211-45501-381	Electric Utility	120.36
211-45501-382	Water Utility	14.90
211-45501-385	Sewer Utility	25.20
211-45501-433	Dues & Subscriptions	54.95
211-45501-435	Books and Pamphlets	957.48
211-45501-480	Other Miscellaneous	800.00
225-45127-409	Repairs & Maint - Utilitie	49.65
225-45127-480	Other Miscellaneous	800.00
230-45124-211	Cleaning Supplies	127.65
230-45124-217	Other Operating Supplie	37.49
230-45124-321	Telephone	79.73
230-45124-381	Electric Utility	475.79
230-45124-401	Repairs & Maint - Buildi	1,143.81
230-45124-402	Repairs & Maint - Struct	25.17
230-45124-404	Repairs & Maint - M&E	96.71
230-45124-409	Repairs & Maint - Utilitie	240.47
230-45124-480	Other Miscellaneous	800.00
235-42153-217	Other Operating Supplie	1.97
235-42153-321	Telephone	94.64
235-42153-405	Repairs & Maint - Vehicl	1,448.39
235-42153-480	Other Miscellaneous	800.00
250-23900	Notes Payable - Noncurr	794.04
250-23903	Note Payable - Fulda Are	1,929.72
250-46520-301	Auditing & Consulting Se	2,400.00
250-46520-321	Telephone	101.68
250-46520-381	Electric Utility	20.97
250-46520-438	Meeting Expense	43.76
250-49980-612	Other Interest	1,585.73
252-46520-480	Other Miscellaneous	400.00
252-46520-491	Payments to Other Orga	900.00
253-46520-480	Other Miscellaneous	400.00
254-46520-303	Engineering and Surveyi	8,405.28
254-46520-480	Other Miscellaneous	400.00
256-46520-480	Other Miscellaneous	400.00
306-41000-500	Capital Outlay	22,745.56
601-16300	Improvements Other Th	8,481.40
601-23600	Compensated Absences	10,800.00
601-49400-212	Motor Fuels	329.56
601-49400-216	Chemicals and Chemical	4,582.54

Account Summary

Account Number	Account Name	Payment Amount
601-49400-217	Other Operating Supplie	201.56
601-49400-241	Small Tools	193.97
601-49400-301	Auditing & Consulting Se	2,000.00
601-49400-310	Lab Testing	56.25
601-49400-321	Telephone	107.00
601-49400-322	Postage	2.75
601-49400-381	Electric Utility	3,798.79
601-49400-382	Water Utility	14.08
601-49400-385	Sewer Utility	25.20
601-49400-386	Landfill	1,267.67
601-49400-404	Repairs & Maint - M&E	1,558.43
601-49400-406	Repairs & Maint - Groun	27.78
602-16300	Improvements Other Th	7,324.84
602-49450-200	Office Supplies	13.76
602-49450-212	Motor Fuels	156.21
602-49450-217	Other Operating Supplie	201.56
602-49450-241	Small Tools	316.70
602-49450-301	Auditing & Consulting Se	2,000.00
602-49450-310	Lab Testing	701.80
602-49450-321	Telephone	214.08
602-49450-326	Data Processing	37.95
602-49450-381	Electric Utility	18,307.33
602-49450-382	Water Utility	374.56
602-49450-404	Repairs & Maint - M&E	1,132.79
602-49450-480	Other Miscellaneous	390.50
604-14200	Inventory	297.79
604-16300	Improvements Other Th	5,359.50
604-22000	Deposits	600.00
604-49550-200	Office Supplies	263.66
604-49550-212	Motor Fuels	15.20
604-49550-217	Other Operating Supplie	201.57
604-49550-301	Auditing & Consulting Se	2,000.00
604-49550-321	Telephone	223.11
604-49550-322	Postage	6.60
604-49550-326	Data Processing	37.95
604-49550-381	Electric Utility	80.85
604-49550-382	Water Utility	15.85
604-49550-385	Sewer Utility	25.20
604-49550-404	Repairs & Maint - M&E	22.16
604-49550-405	Repairs & Maint - Vehicl	3.46
604-49550-406	Repairs & Maint - Groun	121.63
604-49550-408	Repairs & Maint - Distrib	66.24
604-49550-491	Payments to Other Orga	1,200.00
609-49751-217	Other Operating Supplie	83.22
609-49751-251	Liquor	12,047.22
609-49751-252	Beer	23,355.95
609-49751-253	Wine	3,498.71
609-49751-254	Soft Drinks & Mix	236.75
609-49751-259	Non- Alcoholic	17.35
609-49751-301	Auditing & Consulting Se	2,000.00
609-49751-321	Telephone	121.91
609-49751-326	Data Processing	31.95
609-49751-333	Freight and Express	274.56
609-49751-340	Advertising	144.00
609-49751-381	Electric Utility	825.06
609-49751-382	Water Utility	15.82
609-49751-385	Sewer Utility	25.20
609-49751-404	Repairs & Maint - M&E	22.16

Account Summary

Account Number	Account Name	Payment Amount
609-49751-433	Dues & Subscriptions	925.00
609-49751-460	Miscellaneous Taxes	195.60
609-49751-480	Other Miscellaneous	172.96
614-49870-200	Office Supplies	38.26
614-49870-212	Motor Fuels	415.81
614-49870-217	Other Operating Supplie	1,118.23
614-49870-227	Utility System Maint Sup	935.22
614-49870-301	Auditing & Consulting Se	2,800.00
614-49870-321	Telephone	645.58
614-49870-334	Meals/Lodging	117.63
614-49870-340	Advertising	225.00
614-49870-381	Electric Utility	2,013.47
614-49870-382	Water Utility	14.67
614-49870-385	Sewer Utility	25.20
614-49870-401	Repairs & Maint - Buildi	16.02
614-49870-402	Repairs & Maint - Struct	31.93
614-49870-404	Repairs & Maint - M&E	332.24
614-49870-442	Subscriber Fees	69,452.57
614-49870-447	Internet Expense	1,000.00
614-49870-451	Call Completion	1,239.00
615-49850-211	Cleaning Supplies	9.55
615-49850-217	Other Operating Supplie	403.06
615-49850-301	Auditing & Consulting Se	800.00
615-49850-321	Telephone	240.81
615-49850-326	Data Processing	37.95
615-49850-340	Advertising	78.00
615-49850-381	Electric Utility	1,437.78
615-49850-382	Water Utility	43.14
615-49850-385	Sewer Utility	25.20
615-49850-406	Repairs & Maint - Groun	21.90
615-49850-409	Repairs & Maint - Utilitie	435.56
615-49850-439	Special Projects	2,313.50
617-49860-211	Cleaning Supplies	5.33
617-49860-301	Auditing & Consulting Se	800.00
617-49860-321	Telephone	146.93
617-49860-326	Data Processing	37.95
617-49860-381	Electric Utility	1,339.03
617-49860-382	Water Utility	64.44
617-49860-385	Sewer Utility	73.25
617-49860-404	Repairs & Maint - M&E	11.08
617-49860-406	Repairs & Maint - Groun	242.15
651-46520-480	Other Miscellaneous	800.00
700-21701	Federal Withholding	10,438.27
700-21702	State Withholding	4,476.31
700-21703	FICA Tax Withholding	12,215.30
700-21704	PERA Contributions	16,702.57
700-21705	Retirement	5,500.00
700-21706	Medical Insurance	41,564.00
700-21711	Medicare Tax Withholdi	3,348.32
700-21712	Flex Account	22.39
700-21714	Individual Insurance-Col	17.64
	Grand Total:	367,955.22

Project Account Summary

Project Account Key	Payment Amount
None	321,730.42
2013StExp	22,745.56
2013SwExp	7,324.84

Project Account Summary

Project Account Key	Payment Amount
2013WaExp	8,481.40
Distribution	5,359.50
Expense	<u>2,313.50</u>
Grand Total:	367,955.22