

Council Meeting
Monday, June 17, 2013
City Council Chambers

7:30 p.m.

AGENDA



Call to Order

Pledge of Allegiance

1. Approval of Minutes
 - Council Minutes–June 4, 2013
2. Consent Agenda
 - Minutes
 - EDA Commission – June 10, 2013
 - Planning Commission – June 11, 2013
 - Library Board – June 11, 2013
 - License
 - Temporary On-Sale Liquor License – Windom Youth Hockey Assoc.
 - Exempt Gambling Permit – Windom Youth Hockey Association
 - Business Solicitation Application –Hometown Restoration
3. Proclamation Recognizing Baseball Team
4. Public Comments – Windom HRA - Payment In Lieu of Taxes
5. Department Heads
6. Award Bid – Engine Emissions Controls Project
7. 2012 City Audit Report – Dennis Rick LTD
8. Planning Commission Recommendation for Revision of Nuisance Ordinance
9. Resolution Approving Submission of a Capital Budget Request – Arena State Bonding Application
10. Resolutions Accepting Fire Department Donations
 - Northern Border Pipeline Company
 - O'Reilly Auto Parts
11. Personnel Items
 - Hiring Recommendations
 - Street Department
 - Riverbend Liquor Store
12. Airport Change Order #3
13. New Business
14. Old Business
 - Clarification of Insurance Statutory Tort Cap
15. Regular Bills
16. Contractor Bills – Airport Hangar Project – Empire Building Construction \$86,392.90
17. Council Concerns
18. Adjourn

**Regular Council Meeting
Windom City Hall, Council Chamber
June 4, 2013
7:30 p.m.**

1. Call to Order:

The meeting was called to order by Mayor Corey Maricle at 7:30 p.m.

2. Roll Call:

Mayor: Corey Maricle

Council Members:

Brian Cooley, Dominic Jones, Bradley Powers and JoAnn Ray

Council Members Absent:

Kelsey Fossing

City Staff Present:

Steve Nasby, City Administrator; Scott Peterson, Police Chief; Mike Haugen, Water/Wastewater Superintendent; Dan Olsen, Telecom Manager; Al Baloun, Recreation Director and Jeff Dahna, Telecom

3. Pledge of Allegiance

4. Approval of Minutes:

Motion by Powers second by Ray to approve the City Council minutes from May 21, 2013. Motion carried 4 – 0 (Fossing absent).

5. Consent Agenda:

Maricle noted the minutes from the following Boards and Commissions:

- Telecom Commission – May 21, 2013
- Utility Commission – May 29, 2013
-

Motion by Ray second by Cooley to approve the receipt of minutes from Boards and Commissions. Motion carried 4 – 0 (Fossing absent).

Maricle said that solicitation permits were received in relation to the hail storm. Solicitation permits from Purpose Driven Restoration, LLC and the individuals were Ross Hadley, Robert Swanson and Douglas Olson.

Jones asked about the contractor's license information and if a State license was required for contractors. Nasby said that not all work requires a State license, but the contractor license numbers are requested and on the forms.

Motion by Powers second by Ray to approve the solicitation permits for Purpose Driven Restorations, LLC. Motion carried 3 – 1 – 1 (Cooley voting no and Fossing Absent).

Preliminary

Maricle said that solicitation permit was also received from Elite Restoration Pro and the individual listed was Justin Hesse.

Motion by Ray second by Jones to approve the solicitation permits for Elite Restoration Pro. Motion carried 3 – 1 – 1 (Cooley voting no and Fossing Absent).

Ray said it is always good practice for anyone getting work done to have a written estimate, firm cost and contact information of the contractors.

Cooley said he voted no as he likes to see local contractors getting the work.

6. Department Heads:

Al Baloun, Recreation Director, said that the Recreation Department has been working with the School District on arranging a charter bus for fans attending the Windom High School Section Finals Baseball game on June 6th. Cost is \$10 per person for the bus and the game tickets are \$6 for adults and \$4 for students, which is not included in the bus trip. Anyone wishing to ride the bus must register with the High School office prior to the date of departure. The bus will leave the High School parking lot at 2:00 p.m. Donations from Citizen Publishing, Center Stop\American Family, Dick's Welding and himself were solicited to reduce the cost of the bus. He encouraged people to support the team.

7. LMCIT Annual Insurance Renewal:

Ken Hoffman, Bank Midwest Insurance Agent, said that the League of Minnesota Cities Insurance Trust (LMCIT) was able to return \$40,769 in a dividend from the Property & Casualty policy to Windom and the dividend from the Worker's Compensation policy was \$16,513. These dividends are possible as losses were less than anticipated and the return to policy holders is a benefit of being in the LMCIT. The rating methods used by LMCIT changed for 2013 in determining premiums. Using the new rating model the City of Windom's insurance premium was nearly the same as in 2012. One increase was in liquor liability insurance as the Community Center now has on-sale activity. There are two additional policies outside of the LMCIT which are for the gas turbine at the Power House and some Miscellaneous Bond insurance. The City has an option to change their deductible level from the current \$1,000 per claim to \$2,500 or \$5,000 per claim. Due to the City's use of the policy this year he would recommend leaving the \$1,000 in place as there have already been three claims. The break-even point for the \$2,500 deductible is about four claims and the City will likely exceed that in 2013. The tort liability waiver does not affect the policy cost or defense of a claim, but it does allow someone to collect over the \$500,000 statutory tort cap. Some cities keep the tort cap and some waive the cap, so the decision is up to the City Council. Also there is an option for excess liability coverage of \$1,000,000 and the cost of that is an additional \$18,034.

Maricle asked if the \$1,000,000 of excess coverage is in addition to the \$1.5 million of coverage the City has with LMCIT. Hoffman said that is correct.

Preliminary

Maricle asked if there was an interest in changing the deductible. Council consensus to leave the \$1,000 deductible level in place for 2013.

Motion by Jones second by Ray to waive the statutory tort cap. Motion carried 4 – 0 (Fossing absent).

Motion by Jones second by Powers not to take the option for the \$1,000,000 excess liability coverage. Motion carried 4 – 0 (Fossing absent).

8. American Engineering Testing - Agreement:

Nasby said this agreement is for independent testing services for the North Windom Industrial Park project and 2013 Street Project.

Dennis Johnson, Wenck Associates, said the testing is for soils, concrete and other items.

Jones asked who makes the decisions on what to test. Johnson said the engineers take samples at pre-determined thresholds and send them in to the company. Jones asked who pays for the test if the product fails the tests. Johnson said the contractor pays for failed tests and then has to take corrective actions to fix the problem and/or re-do the work.

Powers asked if they do slump tests, beam tests and aggregate tests. Johnson said all of these are done, but the vendor does self-certify the aggregate materials according to MN DOT specifications.

Motion by Powers seconded by Jones, to approve the agreement between American Engineering Testing and the City of Windom. Motion carried 4 – 0 (Fossing absent).

9. School Resource Officer – MOUs and Agreement:

Scott Peterson, Police Chief, provided an overview of the agreement between the City and School to have a School Resource Officer (SRO). This officer would be stationed at the schools for the academic year and work for the City in the summer. The cost will be split between the parties with the School covering 69% and City 31%. He thought this was a positive step and would be beneficial to both parties. The action needed by the Council is to consider the Memorandum of Understanding with the Police union, Law Enforcement Labor Services, the Memorandum of Understanding with the School District and the Agreement with the School District.

Nasby noted the cost to the school is for the replacement officer being hired to re-fill the position vacated by the SRO and not the salary of the SRO as that is a senior officer.

Maricle said that the SRO will be at the school for the 181 contract days of the academic year.

Jones asked if the City Attorney had reviewed the items. Nasby said he had reviewed them.

Motion by Ray second by Cooley to approve the Memorandum of Agreement between the City of Windom and Law Enforcement Labor Services. Motion carried 4 – 0 (Fossing absent).

Motion by Powers second by Ray to approve the Memorandum of Agreement between the City of Windom and Windom Area School District. Motion carried 4 – 0 (Fossing absent).

Motion by Ray second by Cooley to approve the Agreement between the City of Windom and Windom Area School District. Motion carried 4 – 0 (Fossing absent).

Powers asked about the ability to terminate the agreement. Nasby replied that there is a right to terminate the agreement by either party if the termination notice is more than 60 days before the start of the next academic year. The agreement is for two years and it can be re-negotiated at that time if necessary, but it is the intent of the parties that this continues into the future.

10. Telecom Budget Amendment:

Dan Olsen, Telecom Manager, said that he has several projects that will require additional capital expenditures. These include the extension of fiber to the North Windom Industrial Park at \$20,000; Distribution system electronics to support sales to the County, PM Windom and other businesses at \$27,500 and new equipment necessary to continue to provide Fox programming at \$8,300. These capital items total \$55,800. He will also have a future request for equipment to improve the delivery of off-air channels and more high definition (HD) channels. The revenue to cover these capital items and other associated costs will come from new revenues that were unbudgeted in 2013 as they are new sources or higher than anticipated returns. The new revenue is shown to be about \$170,000 over the 2013 budgeted revenue figure. There are about 3,650 Windomnet customers (cable, internet and telephone) and approximately 4,700 SMBS customers (cable, internet and telephone) supported by the Telecom system.

Jones said he is okay with the request as there is additional revenue coming into the utility. He also wanted to know if the off-air and HD upgrades were going to be in 2013. Olsen said he is planning on 2013, but later in the year.

Cooley noted that revenue is added as new customers are obtained throughout the year. Olsen said another larger customer is a possibility and his office continues to work with multiple companies on projects. Cooley said the hard work done on Telecom by the community is paying off. Olsen said that the revenues are still low due to the rates being below market.

Motion by Jones second by Cooley to approve the budget amendment as requested showing an additional capital expenditure of \$55,800 and adding the \$169,597 of unbudgeted revenue. Motion carried 4 – 0 (Fossing absent).

11. Personnel Items:

Nasby said that a memo with the seasonal hiring recommendations for the Parks & Recreation Department was included in the Council packet. This position is for the Hershey's Track coach and the recommendation is for Holly Larson.

Motion by Ray second by Jones to approve Holly Larson as a seasonal, part-time employee. Motion carried 4 – 0 (Fossing absent).

12. New Business:

None.

13. Old Business:

None.

14. Regular Bills:

Motion by Ray seconded by Powers, to approve the regular bills. Motion carried 4 – 0 (Fossing absent).

15. Contractor Payment:

Ray said she would be abstaining from the discussion and vote on the contractor payment for the NWIP.

Mike Haugen, Water/Wastewater Superintendent and Dennis Johnson, Wenck Associates, introduced themselves. Johnson said the NWIP project and 2013 Street projects were well underway.

Haugen noted the water and sewer extensions to the NWIP had been completed. Johnson added that the tile had been relocated, grading was delayed due to the rain and the lift station was completed but the pumps not installed yet.

Motion by Powers second by Jones to approve contractor payment #1 to Holtmeier Construction in the amount of \$516,445.91. Motion carried 3 – 1 – 1 (Ray voting no and Fossing absent).

Johnson said the 2013 Street project crew is working on 6th Avenue so it can be done before school starts. They are on 6th Avenue, between 13th and 17th Streets this week.

Nasby asked if the sequence of streets could be obtained and shared with the public as there are a lot of questions on when the other street work will start. Johnson said he would work

Preliminary

on a schedule and get it to the media and the City so the public had notice. Haugen said the contractors have been good about working with the residents on water services.

Motion by Ray second by Cooley to approve contractor payment #1 to Kuechle Construction in the amount of \$158,964.90. Motion carried 4 – 0 (Fossing absent).

16. Council Concerns:

Maricle noted that the next meeting date is Monday, June 17 and asked that Council members get their July 2 schedules to Nasby.

Jones asked about insect spraying as the gnats were present. Nasby said the Street Department is working and will plan to spray before Riverfest this weekend and the weather is a factor in when they can spray.

Cooley said he reviewed the flyer in the last utility bill regarding upkeep of properties and he found a couple items that he needed to clean up on his own yard. He encouraged the public to look at their properties too and clean up if needed.

17. Adjourn:

Maricle adjourned the meeting by unanimous consent at 8:27 p.m.

Corey Maricle, Mayor

Attest: _____
Steve Nasby, City Administrator

ECONOMIC DEVELOPMENT AUTHORITY OF WINDOM
MINUTES
JUNE 10, 2013

1. Call to Order: The meeting was called to order by President Slette at 12:03 p.m.

2. Roll Call & Guest Introductions:

EDAWN Commissioners: Trevor Slette, Juhl Erickson, Sally Larson, and Kelsey Fossing.
Absent: Dominic Jones.

Also Present: EDA Staff – Aaron Backman, EDA Executive Director, and Mary Hensen, Admin. Asst.; City Administrator Steve Nasby, and Mayor Corey Maricle.

3. Approval of Minutes:

Motion by Commissioner Erickson, seconded by Commissioner Larson, to approve the Minutes of the EDA Meeting held on May 13, 2013. Motion carried 3-0. (Commissioner Fossing arrived after this vote.)

4. North Windom Industrial Park

A. Holtmeier Construction – Status of Project: Director Backman reported that since starting construction on the North Windom Industrial Park (NWIP) Infrastructure Project on April 29, Holtmeier Construction has made good progress in spite of the rainy weather. They have focused on the underground work—water and sewer lines to the industrial park and inside NWIP. At the present time, Holtmeier is approximately 95% complete with the watermain lines, including boring underneath Highway 71 last Friday. They are about 95% complete with the sanitary sewer line, with pumps and other equipment for the lift station yet to be installed. Holtmeier is roughly 40% completed with the installation of stormwater lines and field tile. Work on the large detention pond will start the week of June 10th. Construction of the NWIP streets is only 5% done. It has been affected by inclement weather. Holtmeier expects to progress on the road work during June and July.

B. Svoboda Excavating – Status of Project: The Pre-Construction Meeting for the Highway 71 Turn Lane Project was held with Svoboda Excavating and Wenck Associates on May 28th. Svoboda is estimating a construction start of June 17th for work on Highway 71. That is also the projected timeframe for when Hwy 71 would be temporarily closed. The Hwy 71 project is estimated to be completed on or about August 12, 2013. Construction of the Fast Sprayers building will not be affected since they have a temporary construction access that is one-quarter of a mile north of the County Road 15/Hwy 71 intersection.

C. Fast Sprayers

(1) Groundbreaking and Construction Start: Director Backman reported approximately 25 people attended the Groundbreaking ceremony on May 29, 2013, for the new Fast Sprayers facility to be constructed in the NWIP. The Board received copies of the picture from the Citizen and a picture taken by City Staff. Trevor Slette, Juhl Erickson, and Sally Larson were present at the groundbreaking along with officials from the local MnDOT office, officials from South Central Electric Association, the architect and general contractor, County Commissioner Stevens, City Administrator Steve Nasby, etc. Site preparation for the new 72,000 sq. ft. facility began on June 3rd with the removal of top soil. Everstrong Construction is overseeing site leveling activities and the installation of additional tiling. Holtmeier was hired to install the waterline going from Commerce Boulevard to the building location.

The Windom EDA assisted with the submission of the REDLG Loan Application for the Fast project. The application was sent to Tom Lambrecht, Great River Energy, on May 6, 2013. South Central Electric Association is the sponsor for the application and executed the required forms. On June 4th, Mr. Lambrecht sent the application to USDA. The application is currently being reviewed by USDA Rural Development. Funding nationally looks solid for the applications that were submitted for this round.

D. Project Budget & Expenditures: The Board received a copy of the recap of the NWIP budget, first contractor's draw request, and expenditures to date prepared by Director Backman. On June 4, 2013, the City Council approved the first draw request by Holtmeier Construction in the amount of \$516,445.91. A majority of this first draw request covers water and sewer installation. Director Backman reviewed the recap with the Board and advised that approximately 27% of project expenses have been incurred and paid to date.

5. Small Cities Development Program

A. Owner-Occupied Rehab Project Review: Western Community Action processed and inspected one additional Windom property and one additional Mountain Lake property for the housing rehabilitation program. The Board received recap sheets for these projects that outlined the scope of work, the total project costs, owners' match, and proposed loans of SCDP funds. These SCDP loans are within the funding range and within the designated target areas in Windom and Mountain Lake.

<u>Application No.</u>	<u>Proposed Improvements</u>	<u>Project Costs</u>	<u>SCDP Funds (Maximum for Project)</u>
Mt. Lake No. 110	Roofing, Doors, Windows, Electric Re-Wire of Home	\$50,070	\$18,000
Windom No. 144	Windows, Roofing, Update Electric to Code, Smoke Detectors	\$20,314	\$12,188

Motion by Commissioner Larson, seconded by Commissioner Erickson, approving the SCDP owner-occupied rehab requests for Mt. Lake Project No. 110 and Windom Project No. 144 as submitted by Western Community Action. Motion carried 4-0.

6. Closed Session – Land Sale Negotiations:

A. Closed Session – Negotiations: President Slette announced that the purpose of the closed session was to discuss the negotiations concerning the possible sale of Lots 3 and 4 in Block 2 of the North Windom Industrial Park.

Motion by Commissioner Erickson, seconded by Commissioner Larson, authorizing the Board to go into closed session. Motion carried 4-0.

President Slette closed the meeting to the public at 12:16 p.m.

Motion by Commissioner Larson, seconded by Commissioner Erickson, authorizing the EDA President to re-open the meeting to the public. Motion carried 4-0.

President Slette re-opened the meeting to the public at 12:43 p.m.

It was the consensus of the EDA Board that the EDA Executive Director should continue negotiations with the potential purchaser(s) of Lots 3 and 4 in Block 2 of the North Windom Industrial Park.

7. Unfinished Business

- A. USDA RBEG Application Update & Remick Grant Application: Director Backman updated the Board concerning the application that was submitted to USDA requesting a Rural Business Enterprise Grant (RBEG) to establish a revolving loan fund (RLF). The application requesting a grant of \$99,990 was authorized by the EDA Board and was submitted to USDA on March 1, 2013. This new RLF would be used for small and emerging businesses in our community. The EDA has pledged a match of EDA funds for the grant in the amount of \$26,000. In checking on the status of our RBEG application, Mr. Pierson from USDA indicates that a total of \$370,000 appears to have been allocated for all RBEG applications in Minnesota. If that is correct, the top 3 or 4 applications for this funding program should be fully funded (out of 6 applications). A decision is expected on the RBEG award by the end of June.

Director Backman would like to expand the local match by a further \$25,000 and is requesting authority to submit a grant application to the Remick Foundation for this additional amount. The deadline for the grant application is close of business on June 10, 2013. After further discussion, the following action was taken.

Motion by Commissioner Larson, seconded by Commissioner Fossing, to authorize the EDA Executive Director and staff to submit an application to the Remick Foundation for a grant of \$25,000 to supplement the new EDA Small & Emerging Businesses RLF. Motion carried 4-0.

- B. Points of Interest/Directional Signs – Designs for 4 Locations: The EDA members reviewed preliminary designs for the proposed directional signs at the May 13, 2013, EDA meeting. Each sign would vary slightly depending on its location and whether it was northbound or southbound along Highway 60. Certain sign elements would be the same for continuity, for example, the sign header, the letter font size, colors, etc. The EDA has taken input from the Commissioners, the CVB, and others. The Board reviewed the sign options for: Sign #1 which would be located on a northbound location near the Credit Union on the Staples lot; Sign #2 which would be located on a northbound location possibly in Lommen Park; Sign #3 which would be located on a southbound location near Higley Ford; and Sign #4 would be located on a southbound location near Toro. Director Backman updated the Board concerning his communications with MnDOT and property owners regarding placement and proposed size of the signs. After further discussion, the following action was taken.

Motion by Commissioner Larson, seconded by Commissioner Erickson, to approve the “Discover Windom” heading for the four directional signs, to approve the proposed placement and wording for the two northbound signs and two southbound signs with a change in the destinations shown on the bottom panel of Sign #2 to list Highway 71 locations including the Windom Hospital, North Windom Industrial Park, and Windom Airport. Motion carried 4-0.

- C. Johnson’s Meat Market – Update: Johnson’s Meat Market is expanding from St. James to Windom. Renovation of the former Caviness building is proceeding with Siem Construction as the general contractor. The private well in the building has been replaced with a water service line connected to City water. Glassboard on the walls has been installed, cement floor work accomplished, and restrooms are to be completed next week. Dustin Johnson, the owner, expects to be open on Tuesday, June 25th.

8. New Business

- A. Redevelopment Grant Opportunity: Director Backman advised that during the last legislative

session, the Minnesota Legislature approved and Gov. Dayton signed funding for various economic development programs. One such appropriation was \$6 Million statewide for the Redevelopment Grant Program which helps communities put blighted industrial, residential and commercial sites back into productive uses. These grants pay up to half of redevelopment costs for a qualifying site with a 50% local match. Grants may be used for land acquisition, demolition, infrastructure improvements, soil correction, adaptive reuse, etc. DEED is holding two workshops on the program on June 20th and 21st. The deadline for applying for funding is close of business on August 1, 2013. Director Backman recommended that Windom consider an application. There was a discussion of possible sites that might qualify for this type of program.

- B. Business Meetings, Conferences & Events Report: Director Backman provided a brief summary concerning ongoing discussions with a local business.
- C. Support Letter – Wind Farm: Director Backman requested the addition of this item to the June 10, 2013, EDA agenda. Director Backman reported that he had been contacted by Jordan Burmeister of Geronimo Wind Energy requesting a letter of support from the EDA regarding expansion of Geronimo’s “Odell Wind Farm” Project. The Cottonwood County Commissioners provided their letter of support on May 28, 2013. Director Backman provided a brief description of the proposed project.

Motion by Commissioner Larson, seconded by Commissioner Erickson, authorizing the EDA Executive Director to forward a letter of support to Geronimo Wind Energy concerning the expansion of the Odell Wind Farm Project. Motion carried 4-0.

- 9. Adjourn. By consensus, President Slette adjourned the meeting at 1:17 p.m.

Sally Larson, EDA Secretary-Treasurer

Attest: _____
Aaron A. Backman, EDA Executive Director

**CITY OF WINDOM
PLANNING COMMISSION
MINUTES
JUNE 11, 2013**

1. Call to Order: The meeting was called to order by Chairman Hunter at 7:04 p.m.
2. Roll Call & Guest Introductions:
Planning Commission: Ben Derickson, Krissy Fossing, Gary Hunter, Kevin Rose, Marilyn Wahl, and Lorri Cole.
Absent: Lindsey Cartwright, Greg Pfeffer, and Council Liaison Brad Powers.

Also Present: Planning/Zoning Staff-James Kartes (Zoning Administrator) and Mary Hensen (Adm. Asst.); City Attorney Ron Schramel, Windom Street & Parks Superintendent Bruce Caldwell; Joanne Kaiser, Joe LaCanne, Mary Ann Anderson, Howard Davis, David Vaupel, Kim Nielsen, and others (not introduced or listed on attendance sheet).
3. Welcome New Commissioner & Oath of Office: Zoning Administrator Jim Kartes welcomed Lorri Cole as the new Planning Commissioner. The oath of office was administered and recited by Lorri Cole.
4. Approval of Minutes: **Motion by Commissioner Wahl, seconded by Commissioner Derickson, and carried to approve the Planning Commission Minutes for the meeting held on April 9, 2013. Motion carried 5-0; (Commissioner Cole abstained.)**
5. Finding Windom – Nuisance Procedures: On April 9, 2013, representatives from the Finding Windom's Beautification Committee met with the Planning Commission. After extensive discussion, the Planning Commissioners requested that Finding Windom's Beautification Committee provide to Zoning Administrator Kartes a summary of information obtained regarding other cities' procedures and contact numbers for representatives they spoke with at these cities. Kim Nielsen subsequently provided this information to Zoning Administrator Kartes who contacted the various cities to obtain information concerning their procedures and copies of their public nuisance ordinances. This material was provided to City Attorney Ron Schramel for review. Following his review, a follow-up meeting was held with City Attorney Ron Schramel, Zoning Administrator Jim Kartes, Police Chief Scott Peterson, City Administrator Steve Nasby, and Admin. Asst. Mary Hensen. Zoning Administrator Kartes read the proposal submitted by City Attorney Schramel and advised that this proposal would remove the process from the district court and remove the criminal fines imposed by the Judge. The Court cannot order property owners to clean up the nuisance, but only issue fines. Zoning Administrator Kartes advised that pictures of the nuisance violations are taken and he outlined the timeline to abate the nuisances which is set forth in the cleanup letters that are sent to violators.

City Attorney Schramel reviewed the framework for a proposed ordinance change which provides as follows:

- (1) Receipt of a written Complaint by the Building & Zoning Office (or City Clerk's Office). (At the April 9th Meeting, the Planning Commission approved the Complaint form currently in use.)
- (2) Jim Kartes, Building & Zoning Official, inspects the property and takes pictures of the property if there is a violation of the City's public nuisance ordinance present.
- (3) A letter is sent to the property owner (and tenant if applicable) setting forth the nature of the violation, required action to remedy the code violation, and the period of time in which the violation is to be remedied.
- (4) If the violation has not been remedied by the deadline set forth in the letter, the matter would be forwarded to City Attorney Ron Schramel for a follow-up letter. This letter will inform the property owner that he/she/they has a period of ten (10) days in which to remove the nuisance(s) from the property or request a hearing before a hearing board (to be appointed by the City Council). If the nuisance is not remedied or if no request for a hearing has been made, the City may come upon the property and abate the nuisance. The costs for the abatement of the nuisance will be assessed against the property as a special assessment.
- (5) If the property owner requests a hearing, then the hearing board will schedule a hearing date and provide notice to the property owner of the time of such hearing.

(6) At the hearing, the City will present its evidence of the existence of a public nuisance on the property and the property owner will be allowed to respond to these allegations. The hearing board will then determine whether a public nuisance is present on the property and the appropriate course of action, which may include abatement of the public nuisance by the City.

City Attorney Schramel further outlined the procedure for adoption of an ordinance change and answered questions. The first step to change the City's public nuisance procedure will be a review of the proposed recommendation by the Planning Commission. If the Commission approves the proposed procedure, the Planning Commission would make a recommendation (by motion) to the City Council. The City Council will then review the proposal and recommendation; and if they approve the proposal, they can authorize the City Attorney to prepare a new ordinance to set forth the new procedure. This new ordinance will require two readings at subsequent City Council meetings and publication in the Citizen newspaper prior to its enactment.

Street & Parks Superintendent Bruce Caldwell outlined the procedure following by his department concerning grass, weed, and tree complaints and code violations and the challenges his department faces with repeat offenders. City Attorney Schramel advised that emergency situations and grass/weed/tree incidents are exempted from the new proposal and would be handled under current procedures. City Attorney Schramel also advised that the new proposal covers only public nuisance matters and does not cover abandoned or blighted residential properties which must be handled pursuant to procedures set forth in Minnesota Statutes.

Due to limitation on available City Staff time and also possible hazmat issues, City Staff is recommending that the City Council hire a private independent contractor or contracting firm to abate the public nuisance on the specific property. The City would pay the contracting firm for its services and landfill fees. These costs and fees would then be billed to the property owner; and if not paid, these amounts would be assessed against the property and the assessment would accrue interest similar to other special assessments. There was a discussion concerning inclusion of an additional minimum fee to recoup the City's administrative costs and legal fees.

Beautification Committee members expressed appreciation for the City's actions to include a reminder on the Channel 3 rollup and a flyer in the May utility bills that referenced the City's public nuisance ordinance and grass/weed ordinance. Zoning Administrator Kartes indicated that the flyer will be sent out in again in utility bills 2 or 3 times during the spring/summer seasons. Committee members requested that the flyer also be translated into Spanish.

There was also a question concerning deteriorating sidewalks and the procedure for sidewalk complaints which are handled by Street Superintendent Bruce Caldwell.

Beautification Committee Member Howard Davis distributed copies of questions concerning the public nuisance procedure and zoning amendments which were answered by Zoning Administrator Kartes and City Attorney Schramel. There was a discussion concerning the need for signed written complaints and confidentiality as the City cannot release the names of the complainants.

Motion by Commissioner Cole, seconded by Commissioner Wahl, and carried to recommend to the City Council preparation and adoption of a new ordinance concerning the public nuisance enforcement procedure using the six steps (set forth herein) as a general framework. Motion carried 5-1. (Commissioner Derickson voted nay.)

Beautification Committee members expressed appreciation for the work that the City is doing concerning review of the public nuisance procedure and felt that progress is being made.

Commissioner Derickson indicated that his objections to the motion were primarily due to the fact that he felt some items need to be worked out first, such as a public nuisance complaint has to be signed and there needs to be a fee to help cover administrative expenses (which is set forth in the initial letter to the violator).

6. Adjourn: By consensus, the meeting was adjourned at 7:51 p.m.

Gary Hunter, Chairman

Attest:

James Kartes, Zoning Administrator

Planning Commission Minutes – June 11, 2013 - Page Two

Windom Library Board Meeting
Windom Library
June 11, 2013
5:05 p.m.

1. Call to order: The meeting was called to order by John Duscher at 5:05 p.m.

2. Roll Call: Members Present: Anita Winkel, Charles Reid, Beth Fleming
John Duscher and Barb Henning

Members Absent: Kathy Hiley

Library Staff Present: Joan Hunter and Dawn Aamot

City Council Member Present: None

3. Agenda and Minutes:

Motion by Anita Winkel and seconded by Barb Henning to approve the Agenda and the Minutes.

4. Financial Report:

Motion by Beth Fleming and seconded by Charles Reid to approve the Financial report.

5. Librarians Report:

Dawn reported on the summer reading program. She has about 40 children signed up for the reading program. 8-10 pre-school children have signed up also. At the Wednesday lunch-a-bunch program, she read to 29 children as they ate their sack lunches. Thursday she offers a story time for the pre-school children.

Motion by Barb Henning and seconded by Charles Reid to accept the librarians report.

6. Old Business:

None

7. New Business:

Anita Winkel and Joan brought up what is happening at Plum Creek. There will be a new fee scale for the libraries. That will be voted on at next week's Plum Creek meeting. Windom should have to pay less fees under this new pay scale. They talked about the policy of book sharing that isn't happening at the Marshall-Lyon library. Right now no holds will be filled for that library. They won't follow procedures and thus their patrons will suffer because of this.

8. New Book Suggestions:

The board presented their suggestions.

9. Adjourn:

Motion by Anita Winkel seconded by Charles Reid to adjourn.

Meeting adjourned at 5:22 p.m.

Respectfully submitted,

Joan Hunter, temp



Minnesota Department of Public Safety
 Alcohol and Gambling Enforcement Division
 444 Cedar Street, Suite 222, St. Paul, MN 55101
 651-201-7500 Fax 651-297-5259 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization		Date organized	Tax exempt number	
WINDOM YOUTH HOCKEY ASSOCIATION		Jan 1, 1969	ES23811	
Address	City	State	Zip Code	
P.O. BOX 41	WINDOM	Minnesota	56101	
Name of person making application		Business phone	Home phone	
LISA FREDIN		507-831-2819	507-830-0383	
Date(s) of event	Type of organization			
AUGUST 14-17	<input checked="" type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input type="checkbox"/> Other non-profit			
Organization officer's name		City	State	Zip
<input checked="" type="checkbox"/> LISA FREDIN, President WYHA	Windom	Minnesota	56101	
<input checked="" type="checkbox"/> JOEL LACANNE, Vice Pres.	Windom	Minnesota	56101	
<input checked="" type="checkbox"/> RYAN MCNAMARA, Treasurer	Windom	Minnesota	56101	
<input type="button" value="Add New Officer"/>				

Location where permit will be used. If an outdoor area, describe.
 Cottonwood County Fairgrounds - East side of Arena

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.
 Bank Midwest Insurance - \$300,000

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City/County	Date Approved
City Fee Amount	Permit Date
Date Fee Paid	

Signature City Clerk or County Official	Approved Director Alcohol and Gambling Enforcement
---	--

NOTE: Submit this form to the city or county 30 days prior to event. Forward application signed by city and/or county to the address above. If the application is approved the Alcohol and Gambling Enforcement Division will return this application to be used as the permit for the event.

MINNESOTA LAWFUL GAMBLING

Paid 25.00
 01/13 #1427
 No. 85565
 1/13 Page 1 of 2

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:
 - conducts lawful gambling on five or fewer days, and
 - awards less than \$50,000 in prizes during a calendar year.
 If total prize value for the year will be \$1,500 or less, contact the licensing specialist assigned to your county.

Application fee (non refundable)

If application is postmarked or received 30 days or more before the event **\$50**; otherwise **\$100**.

ORGANIZATION INFORMATION

Organization name: Windom Youth Hockey Assoc
 Previous gambling permit number: 00998-004

Minnesota tax ID number, if any: _____ Federal employer ID number (FEIN), if any: _____

Type of nonprofit organization. Check one.

Fraternal Religious Veterans Other nonprofit organization

Mailing address: PO Box 41
 City: Windom State: MN Zip code: 56101 County: Cottonwood

Name of chief executive officer [CEO]: Jenny Hedquist
 Daytime phone number: 507-822-1678
 E-mail address: hedquist@mvtvwireless.com

NONPROFIT STATUS

Attach a copy of ONE of the following for proof of nonprofit status.

Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.

Don't have a copy? This certificate must be obtained each year from:
 Secretary of State, Business Services Div., 60 Empire Drive, Suite 100, St. Paul, MN 55103
 Phone: 651-296-2803

IRS income tax exemption [501(c)] letter in your organization's name.

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.

IRS - Affiliate of national, statewide, or international parent nonprofit organization [charter]

If your organization falls under a parent organization, attach copies of both of the following:
 a. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
 b. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted. For raffles, list the site where the drawing will take place.
 Phat Pheasant Pub

Address [do not use PO box]: 2370 Hwy 60 E
 City or township: Windom Zip code: 56101 County: Cottonwood

Date[s] of activity. For raffles, indicate the date of the drawing.
 August 24, 2013

Check each type of gambling activity that your organization will conduct.

Bingo* Raffle Paddlewheels* Pull-tabs* Tipboards*

***Gambling equipment** for bingo paper, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.

To find a licensed distributor, go to www.gcb.state.mn.us and click on **Distributors** under the **WHO'S WHO? LIST OF LICENSEES**, or call 651-639-4000.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT

**CITY APPROVAL
for a gambling premises
located within city limits**

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days [60 days for a 1st class city].
- The application is denied.

Print city name _____

Signature of city personnel _____

Title _____ Date _____

Local unit of government must sign

**COUNTY APPROVAL
for a gambling premises
located in a township**

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days.
- The application is denied.

Print county name _____

Signature of county personnel _____

Title _____ Date _____

TOWNSHIP. If required by the county.

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits.

[A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.166.]

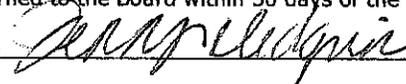
Print township name _____

Signature of township officer _____

Title _____ Date _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief executive officer's signature  Date 06/06/2013

Print name Jenny Hedquist

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days, or
 - all gambling conducted on one day.
- Only one application is required if one or more raffle drawings are conducted on the same day

Send application with:

- a copy of your proof of nonprofit status, and
- application fee (non refundable). Make check payable to "State of Minnesota."

To: Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Financial report and recordkeeping required

A financial report form and instructions will be sent with your permit, or use the online fill-in form available at www.gcb.state.mn.us.

Within 30 days of the event date, complete and return the financial report form to the Gambling Control Board.

Questions?

Call the Licensing Section of the Gambling Control Board at 651-639-4000.

This form will be made available in alternative format (i.e. large print, Braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board.

All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney

General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

Chad

Middle name

Anthony

Last Name

Bateson

Date of Birth

01/19/1977

Driver's License Number

C453002518712

State of Issue

Minnesota

Solicitor's Address

1940 Serendipity Ct
new brighton, Minnesota 55112
United States
[Map It](#)

Phone

(763)494-8695

Email

info@hometownrestoration.net

Name of Business/Organization

hometown restoration

Contractor's License

BC630534

Address of Business/Organization

1940 Serindipity ct
new brighton, Minnesota 55112
United States
[Map It](#)

Business/Organization Phone

(763)494-8695

Purpose of Solicitation

To attend to residence of Windom for their Roofing, siding, and window needs.

If door to door solicitation, indicate area to be solicited

Residential District

If telephone solicitation, state location from which calls will be made

7634948695

Initial Investigation Fee - \$20.00
Annual License Fee - \$40.00

6/12/13

Date

applied on-line

Applicant's Signature

I have on June 12, 13~~th~~ collected from applicant \$ 60.00 as prescribed in Section 6.40 of the City Code.

City Clerk

Referred to the Police Chief on 6/13/13.

Recommendation: Approved Disapproved If disapproved, give reason:

06/13/13
Date

Scott Peter
Police Chief

Approved by the City Council on _____, 19____.

RESOLUTION # 2013-

INTRODUCED:

SECONDED:

VOTED: Aye:

Nay:

Absent:

A RESOLUTION RECOGNIZING THE 2013 WINDOM BASEBALL TEAM

WHEREAS, the 2013 Windom Baseball Team participated in the Minnesota Class A State Baseball Tournament Finals and have represented their school and community admirably; and

WHEREAS, the players and coaches have put forth their best efforts in Section 3A and State tournament baseball competitions; they have acted in a sportsmanlike manner and upheld the honor of their school; and

WHEREAS, the players and coaches of the 2013 Windom Baseball Team deserve the support and the congratulations of the community.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WINDOM, MINNESOTA, AS FOLLOWS:

1. That the 2013 Windom Baseball Team, coaches, and parents of the participating individuals are commended for their successful season in 2013.
2. The City Administrator is authorized and directed to incorporate this Resolution in the City's official records and present a copy to the Windom Area School District as evidence of the admiration and gratitude of the City of Windom.

Adopted this 17th day of June, 2013.

Corey J. Maricle, Mayor

Attest: _____

Steve Nasby, City Administrator

Date/Time received: 6/13/13 3:30 p.m. Due ^{by noon} 6-14-13

Agenda Request Form

(This form can be used only once a month by the same individual(s). It is not a venue to bypass policies and procedures of city commissions and committees.)

Name: DeeAnna Bakken - Executive Director of the Windom HRA Telephone No: 567-831-1016

Address: 605 Tenth Street

Date of Council Meeting: 6-18-13 (Agenda item must be turned into the city office by Friday noon preceding the Tuesday meeting.)

Subject: Payment In Lieu of Taxes

Have you brought this to the attention of the appropriate department head? yes
Committee? _____

Hand-outs, audio-visual materials (These must be simple and set up directly before you speak and taken down directly afterward): _____
Handouts ATTACHED

This format gives citizens an opportunity to express concerns to the council without expectation of discussion or action. No more than two (2) people should speak on the same topic at one meeting. Remarks should not exceed five (5) minutes per person. They should be directed to the council as a whole and not to any individual member or department head.


Signature

OFFICE OF COTTONWOOD COUNTY ASSESSOR

900 THIRD AVENUE, WINDOM, MN 56101

(507)-831-2458

GALE BONDHUS, SAMA
COUNTY ASSESSOR

SUSAN AMUNDSON, CMA
APPRAISER/OFFICE MANAGER

ALAN CONERS, CMAS
APPRAISER

JEAN GODE, CMA
APPRAISER

JILL DEFRIES
TECHNICIAN

April 30, 2013

DeeAnna Bakken
Executive Director Windom HRA
605 10th Street, #104
Windom, MN 56101

Dear Dee Anna:

Currently you have two HRA PILOT housing projects that pay a 10% service fee. This rate was set in December 1966 by the City of Windom. The rate, according to MS 469.040, is at a 5% service charge. Attached is a copy of the 2012 M.S. 469.040 in regard to the 5% service charge rate.

You recently asked me to check on PILOT housing projects in the area to see if any had a PILOT rate at anything other than 5%. In my checking, all in Lyon County: Balaton, Marshall, Tracy, and Cottonwood are at 5%. Lincoln County all are at 5%. Watonwan County has 5 PILOT properties. 4 of the 5 are at 5%. One of the properties in St. James is an old district, similar to Windom. It is at 10%. Redwood County has 7. All are at the 5% tax rate. All in Pipestone County are at 5%. Rock County's PILOT parcels are all at 5%. Murray County PILOT of parcels are all at 5%. Jackson County does not have any at any above 5%. I have not been able to get information from any of the other neighboring counties.

After talking with the Auditor/Treasurer in Watonwan County, he believes their 10% PILOT parcel will also be trying to negotiate a 5% rate.

If the City of Windom decides to change the HRA PILOT rate for these 2 housing projects, I will need a copy of the resolution doing so. The resolution needs to be dated and completed, as well as recorded, prior to January 1, 2014.

Please don't hesitate to contact me if you have any further questions.

Sincerely,



Gale Bondhus
Cottonwood County Assessor

Attachments

2012 Minnesota Statutes

469.040 TAX STATUS.

Subdivision 1. **Declaration, essential public and governmental purposes.** The property of an authority is public property used for essential public and governmental purposes. The property and the authority shall be exempt from all real and personal property taxes of the city, the county, the state, or any political subdivision thereof.

"Taxes" does not include charges for special assessments or for utilities and special services, such as heat, water, electricity, gas, sewage disposal, or garbage removal. For purposes of this subdivision, "special services" means those physical services provided to a project for which the actual cost of the governing body providing the service can be calculated. When the obligations issued by an authority to assist in financing the development of a project have been retired and federal contributions have been discontinued, or the authority is no longer obligated by contracts with the federal government to maintain a project as a low-income housing project, whichever is later, then the exemptions from taxes for that project shall terminate.

Subd. 2. **Leased property, exception.** Notwithstanding the provisions of subdivision 1, any property other than property to be operated as a parking facility that the authority leases to private individuals or corporations for development in connection with a redevelopment project shall have the same tax status as if the leased property were owned by the private individuals or corporations. This subdivision does not apply to leases by the authority to individuals or families for residential use.

Subd. 3. **Statement filed with assessor; percentage tax on rentals.** Notwithstanding the provisions of subdivision 1, after a housing project or a housing development project carried on under sections 469.016 to 469.026 has become occupied, in whole or in part, an authority shall file with the assessor, on or before April 15 of each year, a statement of the aggregate shelter rentals of that project collected during the preceding calendar year. Unless a greater amount has been agreed upon between the authority and the governing body or bodies for which the authority was created, in whose jurisdiction the project is located, five percent of the aggregate shelter rentals shall be charged to the authority as a service charge for the services and facilities to be furnished with respect to that project. The service charge shall be collected from the authority in the manner provided by law for the assessment and collection of taxes. The amount so collected shall be distributed to the several taxing bodies in the same proportion as the tax rate of each bears to the total tax rate of those taxing bodies. The governing body or bodies for which the authority has been created, in whose jurisdiction the project is located, may agree with the authority for the payment of a service charge for a housing project or a housing development project in an amount greater than five percent of the aggregate annual shelter rentals of any project, upon the basis of shelter rentals or upon another basis agreed upon. The service charge may not exceed the amount which would be payable in taxes were the property not exempt. If such an agreement is made, the service charge so agreed upon shall be collected and distributed in the manner above provided. If the project has become occupied, or if the land upon which the project is to be constructed has been acquired, the agreement shall specify the location of the project for which the agreement is made. "Shelter rental" means the total rentals of a housing project exclusive of any charge for utilities and special services such as heat, water, electricity, gas, sewage disposal, or garbage removal. "Service charge" means payment in lieu of taxes. The records of each project shall be open to inspection by the proper assessing officer.

Subd. 4. **Facilities funded from multiple sources.** In the metropolitan area, as defined in section 473.121, subdivision 2, the tax treatment provided in subdivision 3 applies to that portion of any multifamily rental housing facility represented by the ratio of (1) the number of units in the facility that are constructed with funds provided under Section 5 of the United States Housing Act of 1937, and are receiving operating subsidy under Section 9 or rental assistance under Section 8 of the United States Housing Act of 1937 as the result of the implementation of a federal court order or consent decree to (2) the total number of units within the facility.

The housing and redevelopment authority for the city in which the facility is located, any public entity exercising the powers of such housing and redevelopment authority, or the county housing and redevelopment authority for the county in which the facility is located, shall annually certify to the assessor responsible for assessing the facility, at the time and in the manner required by the assessor, the number of units in the facility that are constructed with funds provided under Section 5 of the United States Housing Act of 1937, and are receiving operating subsidy under Section 9 or rental assistance under Section 8 of the United States Housing Act of 1937.

Items discussed at Public
Hearing on Housing Program

Dec. 19, 1966

1. The official minutes disclose a resolution was adopted by the Council determining that there was a need for public housing for the elderly who have low incomes and who now live in undesirable places.
2. The next step for the Council and Mayor will be to appoint a Housing Authority.
3. I am listing below items that were brought out at this meeting that I wrote down, but feel before this information is broadcast to the public in any form it should be more thoroughly checked for accuracy.
 - (a) Meeting was opened by Mayor Heggsted with a letter read from Rev. Cal Peterson supporting the need for this type of housing.
 - (b) Jerry Bloedow touched on the following items before the people that were in attendance asked questions.
 - (1) He requested the resolution be read calling for the hearing.
 - (2) He advised that because this hearing was held, and if a need was determined and an authority appointed, this did not necessarily mean units would be built. This was a step by step procedure and that safeguards along the way could result in the project being dropped. This could happen if for some reason it appeared maybe there was not a need.
 - (3) Rentals are from \$30.00 to \$50.00 per unit. Units cost \$11,000 to \$14,000 each to construct. Bonds are sold by Government and retired in 40 years. Buildings are built that are low cost maintenance with approx 400 sq. ft. with 1 bedroom.
 - (4) Sale of Bonds do not affect city bonded indebtedness limit. Gov't picks up any deficits at end of each year. (for how long I don't know)
 - (5) 10% of rental fees collected less cost of utilities, is paid to the City in lieu of taxes.

(If I understand this correctly it would work as follows:)

	\$480.00	per year
\$40.00 rental unit x 12 months =	\$480.00	per year
Less utilities @ estimated \$15.00 per mo	-180.00	per year
	\$300.00	per year

10% of 300.00 or \$30.00 per year turned over to city per unit.

A residence with market value of \$10,000 now pays about \$50.00 in taxes to the City

- (c) Mrs Veirrege reported on their survey of the people interested in this project:
 - (1) 120 people contacted - 4 had incomes above \$3,000; 43 less than \$1,000; 42 between \$1,000 and \$2,000 and 31 between \$2,000 and \$3,000
 - (2) Found people living upstairs in wheelchairs and many places with narrow halls, et



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-5000

ASSISTANT SECRETARY FOR
PUBLIC AND INDIAN HOUSING

March 7, 2013

Dear PHA Executive Director:

As you are likely aware, due to the inability of Congress to pass legislation on balanced deficit reduction to avoid sequestration, the President was required by law to issue a sequestration order on March 1, 2013, canceling approximately \$85 billion in budgetary resources across the Federal government for the remainder of the Federal fiscal year (FY). Because you are a partner with the Department of Housing and Urban Development, you are entitled to timely and clear information about how these unfortunate budget cuts impact us, and, in turn, what it means for program beneficiaries in the Public Housing program.

At this time, HUD is taking every step possible to mitigate the effects of these cuts. However, due to the sequester, a 5 percent reduction from the FY 2013 annualized Continuing Resolution (CR) will result in a funding proration of 73 percent for the remaining 9 months of calendar year 2013 and 77 percent for the full year. The Department is very concerned that the financial pressures that will be created as a result of this funding level may critically degrade your ability to operate the Public Housing program.

In testimony to Congress earlier this month, Secretary Donovan estimated some of the impact sequestration would have on local residents and the broader economy. The Department is very concerned that the effects of restructuring may include staff reductions which could lead to increased response times for all activities, including addressing simple maintenance issues, turning around vacant units, reviewing applications and making eligibility determinations, as well as weaker financial controls and reduced statutory and regulatory compliance. In addition to delays, given that subsidy amounts taken with rents may be insufficient to cover such mandatory items as utilities, it may be difficult for agencies to maintain their high occupancy rates.

The Department is very concerned about additional impacts that may affect significant recapitalization and sustainability initiatives within the Public Housing program. Specifically, the ability of housing authorities to convert under the Rental Assistance Demonstration could be significantly hampered if PHAs were to convert at this funding level, which is much lower than was originally intended for RAD to function as planned. Additionally, many PHAs have taken on debt in the form of Energy Performance Contracting (EPCs), financing energy retrofits with the future savings from these measures. With these fixed debt payments, reduced funding limits the remaining funds PHAs have to address operating expenses. Some PHAs with EPC debt may be forced to default on that debt.

Once Congress has passed and the President has signed a full-year FY 2013 appropriation for HUD, the exact funding levels you will be receiving for these programs will be set, and, your agency will subsequently be notified of your project-based FY 2013 Operating Subsidy amounts.

**Computation of Payments
in Lieu of Taxes**

**U.S. Department of Housing and Urban Development
Office of Public and Indian Housing**

For Calendar Year Ended 12/31/12

OMB Approval No. 2577-0026 (Exp. 10/31/2009)

Public reporting burden for the collection of information is estimated to average .4 hours. This includes the time for collecting, reviewing, and reporting the data. The information will be used for HUD to ascertain compliance with requirements of Section 6(D) of the U.S. Housing Act, which provides for PHA exemptions from real and personal property taxes, and inclusion in the formula data used to determine public housing operating subsidies. Response to this request for information is required in order to receive the benefits to be derived. This agency may not collect this information, and you are not required to complete this form unless it displays a currently valid OMB control number.

Name of Local Agency:	Location:	Contract Number:	Project Number:
WINDOM HOUSING AUTHORITY	WINDOM, MN 56101	C-893	MN080001

Part I - Computation of Shelter Rent Charged.

1. Tenant Rental Revenue (FDS Line 703)	\$	254,874.86
2. Tenant Revenue Other (FDS Line 704)		1,173.58
3. Total Rental Charged (Lines 1 & 2)	\$	256,048.44
4. Utilities Expense (FDS Line 931 - 939)		97,466.11
5. Shelter Rent Charged (Line 3 minus Line 4)		158,582.33

Part II - Computation of Shelter Rent Collected. To be completed only if Cooperation Agreement provides for payment of PILOT on basis of Shelter Rent Collected.)

1. Shelter Rent Charged (Line 5 of Part 1, above)	\$	
2. Add: Accounts Receivable - Tenants (FDS Lines 126, 126.1 & 126.2) at beginning of fiscal year		
3. Less: Tenant Bad Debt Expense (FDS Line 964)		
4. Less: Accounts Receivable - Tenants (FDS Lines 126, 126.1 & 126.2) at end of fiscal year		
5. Shelter Rent Collected (Line 1 plus Line 2 minus Lines 3 & 4)		-

Part III - Computation of Approximate Full Real Property Taxes

(1) Taxing Districts	(2) Assessable Value	(3) Tax Rate	(4) Approximate Full Real Property Taxes

Total

Part IV - Limitation Based on Annual Contribution. (To be completed if Cooperation Agreement limits PILOT to an amount by which real property taxes exceed 20% of annual contribution.)

1. Approximate full real property taxes	\$	
2. Accruing annual contribution for all projects under the contract	\$	
3. Prorata share of accruing annual contribution*		
4. 20% of accruing annual contribution (20% of Line 3)		
5. Approximate full real property taxes less 20% of accruing annual contribution (Line 1 minus Line 4, if Line 4 exceeds Line 1, enter zero)	\$	

Part V - Payments in Lieu of Taxes

1. 10% of shelter rent (10% of Line 6 of Part I or 10% of Line 5 of Part II, whichever is applicable)**	\$	15,858.23
2. Payments in Lieu of Taxes (If Part IV is not applicable, enter the amount shown on Line 1, above, or the total in Part III, which ever is lower. If Part IV is applicable, enter the amount shown on Line 1, above, or the amount shown on	\$	15,858.23

*Same as Line 2 if the statement includes all projects under the Annual Contributions Contract. If this statement does not include all projects under the Annual Contributions Contract, enter prorata share based upon the development cost of each project.

**If the percentage specified in the Cooperation Agreement or the Annual Contribution Contract with HUD is lower, such lower percentage shall

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C.3729,3802).

Prepared By:	Approved By:
Name: <i>C. Nabez + Associates</i>	Name:
Title: Fee Accountant	Title: Executive Director
Date: 03/15/13	Date:

MINNESOTA • REVENUE

May 28, 2013

Gale Bondhus,
Cottonwood County Assessor
gale.bondhus@co.cottonwood.mn.us

Dear Ms. Bondhus:

Thank you for your question to the Property Tax Division concerning the tax percentage rates of Economic Development Authorities. You have provided the following scenario:

Cottonwood County has two HRA PILT housing districts that have a 10% PILT rate (since 1966). Their funding was cut this year. The HRA is trying to get it changed to 5% like it is in Minnesota Statute 469.060. Watonwan County also has an HRA PILT housing district at the 10% rate.

You have asked if there is a statutory deadline for a city Economic Development Authority to change the tax percentage rates on this type of housing.

In our opinion, changes to the tax percentage rates for this type of housing should happen on the normal assessment date of January 2nd. We assume that at some point in the past an agreement was made to increase the rate to more than the required 5% tax percentage rate. PILT statutes require that the rate be at least 5%, so the rate cannot be changed to anything lower than that.

If you have any further questions, please contact our division at proptax.questions@state.mn.us.

Sincerely,

Drew Imes, State Program Administrator
Information and Education Section
Property Tax Division

Cc: Sherri Kitchenmaster

Property Tax Division
600 North Robert Street
Mail Station 3340
St. Paul, MN 55146

Tel: 651-556-6084
Fax: 651-556-3128
TTY: Call 711 for Minnesota Relay
An equal opportunity employer

www.revenue.state.mn.us

RESOLUTION #2013-

INTRODUCED:

SECONDED:

VOTED: Aye:

Nay:

Absent:

**A RESOLUTION AWARDING THE CONTRACT FOR A PROJECT ENTITLED
"ENGINE EMISSIONS CONTROLS PROJECT"**

WHEREAS, pursuant to an advertisement for bids for the project entitled "Engine Emissions Controls Project", bids were received, opened and tabulated according to law, and the following bids were in compliance with the advertisement:

CSE Enterprises	\$158,000
Fairbanks Morse	\$195,535
Midwest Mech Inc.	\$227,970
FMI	\$231,011
Meier Electric (Ziegler)	\$231,740

AND WHEREAS, it appears that the lowest responsible bidder for the project is as follows:

CSE Enterprises	\$158,000
CSE Enterprises	\$163,100 w/inspection change order

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA,
AS FOLLOWS:**

1. Pursuant to the bid advertisement, the bid of \$163,100 submitted by CSE Enterprises with change order is hereby approved for award; and the Mayor and City Administrator are hereby authorized and directed, on behalf of the City of Windom, to enter into a contract with the above contractor for completion of the components of the project, entitled "Engine Emissions Controls Project".
2. The City Administrator is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except for the deposits of the successful bidder and the next lowest bidder which shall be retained until the contract has been signed.

Adopted by the City Council this 17th day of June, 2013.

Corey J. Maricle, Mayor

Attest: _____
Steven Nasby, City Administrator

BID TABULATION
WINDOM, MN ENGINE EMISSIONS CONTROLS
Project N13031
Bid opening: 9:00 a.m. on May. 29, 2013

Bidder	Bid Security	Bid Item I (\$)	Sales Tax	Completion Time	Addendum #1	Comments
Fairbanks Morse	5%	195,535.00	13,443.00	120	Yes	Exceptions noted
FMI	5%	231,011.00	7,183.00	240	Yes	Clarifications
Midwest Mech Inc.	5%	227,970.00	8,440.00	150	Yes	
Meier Electric (Ziegler)	5%	231,740.00	10,007.00	150	No	
CSE Enterprises	5%	158,000.00	4,000.00	120	Yes	



MEMO

To: Mayor and City Council
From: James Kartes, Zoning Administrator
Date: June 13, 2013
Re: Planning Commission Meeting – June 11, 2013

On March 19, 2013, representatives from the Finding Windom Committee appeared before the Windom City Council to discuss their "Beautification and Cleanup Project" specifically as it relates to public nuisance enforcement, occupied houses that need repair, and unoccupied houses that are dilapidated and uninhabitable. Following their presentation, the City Council referred the matter to the Planning Commission and asked that the Commission meet with representatives from the Committee. On April 9, 2013, the Planning Commission held a meeting with the Committee representatives. A follow-up meeting was to be held after additional information was obtained. Following that meeting, the Committee provided contact information from their inquiries; and James Kartes, Zoning Administrator, contacted neighboring cities concerning their enforcement procedures and secured copies of their public nuisance ordinances. These materials were then reviewed by City Attorney Ron Schramel. Following a meeting of City personnel and the City Attorney, the City Attorney submitted a proposal for changing the enforcement procedure for public nuisance complaints. This information was presented to the Planning Commission at its meeting on June 11, 2013. Representatives of the Beautification Committee were also present for the follow-up meeting.

(Please review the Minutes from the June 11th Planning Commission Meeting for more details.)

THE PLANNING COMMISSION RECOMMENDS TO THE CITY COUNCIL:

- 1. Approval of the proposal for an ordinance change concerning the procedure for enforcement of public nuisance complaints.**
- 2. Authorization to the City Attorney to draft a new ordinance for consideration and adoption by the City Council (using the six steps set forth below as a general framework):**
 - (1) Receipt of a written Complaint by the Building & Zoning Office (or City Clerk's Office). (At the April 9th Meeting, the Planning Commission approved the Complaint form currently in use.)**
 - (2) Jim Kartes, Building & Zoning Official, inspects the property and takes pictures of the property if there is a violation of the City's public nuisance ordinance present.**
 - (3) A letter is sent to the property owner (and tenant if applicable) setting forth the nature of the violation, required action to remedy the code violation, and the period of time in which the violation is to be remedied.**
 - (4) If the violation has not been remedied by the deadline set forth in the letter, the matter**

would be forwarded to City Attorney Ron Schramel for a follow-up letter. This letter will inform the property owner that he/she/they has a period of ten (10) days in which to remove the nuisance(s) from the property or request a hearing before a hearing board (to be appointed by the City Council). If the nuisance is not remedied or if no request for a hearing has been made, the City may come upon the property and abate the nuisance. The costs for the abatement of the nuisance will be assessed against the property as a special assessment.

(5) If the property owner requests a hearing, then the hearing board will schedule a hearing date and provide notice to the property owner of the time of such hearing.

(6) At the hearing, the City will present its evidence of the existence of a public nuisance on the property and the property owner will be allowed to respond to these allegations. The hearing board will then determine whether a public nuisance is present on the property and the appropriate course of action, which may include abatement of the public nuisance by the City.

I will be present at the City Council Meeting on June 17th to address any questions the Council may have at that time.

Prior to that time if there are any questions, please contact me at the Building and Zoning Office at 832-8660.

JK:mah

RESOLUTION #2013-

INTRODUCED:

SECONDED:

VOTED: Aye:
 Nay:
 Absent:

**A LOCAL GOVERNMENT RESOLUTION APPROVING SUBMISSION OF A
CAPITAL BUDGET REQUEST TO THE MINNESOTA DEPARTMENT OF
FINANCE FOR CONSIDERATION IN THE 2014 LEGISLATIVE SESSION**

WHEREAS, the Department of Finance is accepting requests for state appropriations for capital improvement projects from local governments; and

WHEREAS, the City of Windom has identified the Windom Arena project for submission to the Department of Finance for consideration in the 2014 Legislative Session. The project would include the construction of a new arena facility or renovation of the existing arena facility.

WHEREAS, bond proceeds may only be used for qualified capital expenditures including pre-design/design expenses, construction, furnish and equip; and

WHEREAS, the State bond funding for local projects is limited to no more than 50% of the total capital costs for the projects.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Windom, Cottonwood County, Minnesota, as follows:

1. The City Council of Windom supports the above described project; and further approves that a bonding request be submitted to the State of Minnesota Department of Finance.
2. That the City of Windom will act as legal sponsor for the project contained in the capital budget request to be submitted on June 21, 2013.
3. That if funding is provided by State bonding, the Windom City Council will provide a financial commitment up to 50% of the project costs.
4. That the City of Windom has the legal authority to apply for financial assistance, and the institutional, managerial, and financial capability to ensure adequate construction, operation, maintenance and replacement of the proposed project for its design life.

5. That upon approval of its bonding application, the City of Windom may enter into an agreement for the above-referenced project, and that the City of Windom certifies that it will comply with all applicable laws and regulations.
6. That the City Administrator and/or Mayor are hereby authorized to execute such documents as are necessary for the submission of bond requests and the implementation of the project on behalf of the City of Windom.

Adopted by the Council this 17th day of June, 2013.

Corey J. Maricle, Mayor

Attest: _____
Steve Nasby, City Administrator

RESOLUTION #2013-

INTRODUCED:

SECONDED:

VOTED: Aye:
Nay:
Absent:

**AUTHORIZATION TO ACCEPT A DONATION FROM
NORTHERN BORDER PIPELINE COMPANY
FOR THE WINDOM FIRE DEPARTMENT**

WHEREAS, Minnesota State Statute §465.03 requires that any city accepting a grant or gift of real or personal property shall accept such by resolution of the governing body expressing the terms prescribed by the donor; and

WHEREAS, the City of Windom has received a donation from Northern Border Pipeline Company of \$4,000 for the Windom Fire Department; and

WHEREAS, the donation will be used by the department to purchase a smart board and a computer, at an approximate cost of \$8,000; and

WHEREAS, the donation requires matching funds of \$4,000 to purchase the equipment; and

WHEREAS, the Windom Fire and the Windom Ambulance Departments will each donate \$2,000 toward the purchase of the equipment.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, that the City Council accepts the donation of \$4,000.00 offered by Northern Border Pipeline Company for use by the Windom Fire Department for the purchase of a smart board and a computer.

Adopted by the Council this 17th day of June, 2013.

Corey J. Maricle, Mayor

Attest: _____
Steven Nasby, City Administrator

RESOLUTION #2013-

INTRODUCED:

SECONDED:

VOTED: Aye:
 Nay:
 Absent:

**AUTHORIZATION TO ACCEPT A DONATION FROM
O'REILLY AUTO PARTS
FOR THE WINDOM FIRE DEPARTMENT**

WHEREAS, Minnesota State Statute §465.03 requires that any city accepting a grant or gift of real or personal property shall accept such by resolution of the governing body expressing the terms prescribed by the donor; and

WHEREAS, the City of Windom has received a donation from O'Reilly Auto Parts of \$200.00 for the Windom Fire Department; and

WHEREAS, the donation will be used to purchase equipment for the department.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, that the City Council accepts the donation of \$200.00 offered by O'Reilly Auto Parts for use by the Windom Fire Department for the purchase of equipment.

Adopted by the Council this 17th day of June, 2013.

Corey J. Maricle, Mayor

Attest: _____
Steven Nasby, City Administrator

June 4, 2013

Windom Fire Department
444 9th St
Windom, MN 56101

To Whom It May Concern: Dan Ortmann

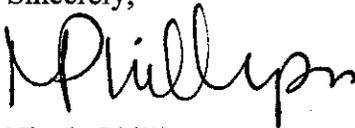
I would like to tell you about some exciting news I have for your organization. I am with O'Reilly Auto Parts and we have recently opened a new location in Windom, MN and are preparing for our grand opening. As part of our grand opening activities we make a \$200.00 donation to a local organization. We have chosen the Windom Fire Department to receive this donation. We do ask that you attend our ribbon-cutting ceremony so that we may present you with the check.

Our ribbon-cutting is scheduled for Wednesday, June 19 at 11am. The address is listed below:
1855 First Ave N, Windom, MN
Jason Heern, Store Manager
Phone Number: 507-831-6998

O'Reilly Auto Parts is proud to be a part of the Windom, MN market and are happy to give back to the community. Again, thank you for your time and we look forward to presenting the Windom Fire Department with a \$200.00 check.

If you have any questions, please feel free to call me at 417-862-2674 ext. 1441.

Sincerely,



Nicole Phillips
Retail Marketing
O'Reilly Auto Parts
nlphillips@oreillyauto.com

nlphillips@oreillyauto.com

Memo

Date: 6/11/13

To: Windom City Council

From: Bruce Caldwell Street & Parks Department Superintendent

Re: FYI- Recommendation to hire new staff to fill the Full Time Street/Parks Maintenance position

This hiring recommendation is scheduled for the June 17, 2013 City Council meeting.

I reviewed 29 applications for the Street/Parks Department Full Time Staff open position.

Following doing a point system on all applicants and allowing for any veteran's points, I conducted interviews with a few of the top applicants. I also had my department foreman Steve Willard assisting me during those interviews and help me make a recommendation to hire.

We considered if the applicants lived within the 30 minute rule for Standby, Call Backs or On Call Status. We had four applicants that met the majority of the job requirements and the response times. As such, I made a few calls to some of the applicant's previous employers, references and/or people that knew them personally. Due to this information we ended up bringing in three applicants for interviews.

Following the interviews both Willard and I agreed to offer the job to the applicant with the most job points as that applicant met the majority of the requirements and had great reviews from their current employer and references. Following our offer, that applicant discussed the situation with his current employer and unfortunately they made a counter offer to keep him. We gave this applicant a deadline to respond as we needed to fill this position ASAP. That applicant failed to reply back by the deadline therefore was withdrawn from consideration and we proceeded to the next candidate.

My recommendation is to hire Jonathan Ketzenberg. He has a degree in automotive technology. He currently works for an automotive business as a mechanic in Worthington and he's been farming in rural Windom for years. He has experience in basic plumbing, electrical repair, concrete construction, grounds keeping, commercial lawn care equipment, chemical application, and operational experience with frontend loaders, skid loaders and dump trucks. He has a class A Commercial Driver's License.

Mr. Ketzenberg said he would accept the position starting at Grade 6, Step 4 \$15.57 along with the following: After satisfactory completing his probationary period move to Grade 6, Step 5 rate \$15.93. At the end of his first year of employment move to Grade 6, Step 6 rate \$16.34 then using the IBEW Union agreement for advancing up on step increases thereafter.

Memo

To: Mayor and City Council Members

From: Gary Kulseth

Date: 6/13/2013

Re: Agenda Item – Liquor Store New Hire Recommendation

The individual that was recently hired for the part-time Liquor Store Clerk position has resigned.

The additional applications that were received when the position was advertised were reviewed and evaluated and interviews were conducted. After completing the interviews for the position, my recommendation is to hire Mikayla Bergendahl.

CHANGE ORDER

Change Order No. 3 Airport TKDA AIP. 3-27-0113-09-12
Windom Municipal Project No. 15104.001 SAP. A1701-34

<u>Sponsor</u>	<u>Sponsor's Address</u>	<u>Date Prepared</u>	<u>Amount of Contract</u>
City of Windom	444 9 th Street, PO Box 38 Windom, MN 56101	06/07/2013	\$430,987.25 (original) \$437,312.25 (C.O. #1) \$441,812.25 (C.O. #2) \$444,583.36 (proposed)

<u>Contractor</u>	<u>Contractor's Address</u>	<u>Completion Dates</u>	
		<u>Contract</u>	<u>Revised</u>
Empire Building Construction	1709 North Industrial Ave Sioux Falls, SD 57104	120 Days	120 Days

CHANGES ORDERED

REAR ACCESS DRIVE PAVING: Construct 34' long x 12' wide bituminous access driveway to rear overhead door in accordance with the attached drawing, CO3. Work to be performed at contract unit prices as follows:

Item 51-1: COMMON EXCAVATION	10 CY @ \$16.00/CY = \$160.00
Item 51-2: SUBGRADE EXCAVATION	20 CY @ \$10.70/CY = \$214.00
Item 51-4: GRANULAR MATERIAL	20 CY @ \$24.00/CY = \$480.00
Item 72-1: 6" AGGREGATE BASE	45 SY @ \$17.80/SY = \$801.00
Item 82-1: WEARING COURSE MIXTURE	6 TN @ \$84.07/TN = \$504.42
Item 82-2: BINDER COURSE MIXTURE	6 TN @ \$75.36/TN = \$452.16
Item 82-5: BITUMINOUS MATERIAL FOR MIX	1 TN @ \$131.23/TN = \$131.23
Item 82-6: BITUMINOUS TACK COAT	5 GAL @ \$5.66/GAL = \$28.30

Total Cost of Change Order No. 3 \$2,771.11

The foregoing is in accordance with your contract dated August 22, 2012 and the aforementioned change, and the work affected thereby is subject to all contract stipulations and covenants.

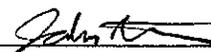
APPROVED:
CITY OF WINDOM

ACCEPTED:
Empire Building Construction
Contractor

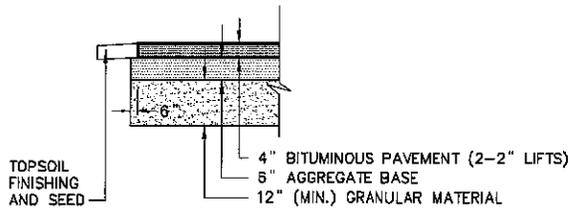
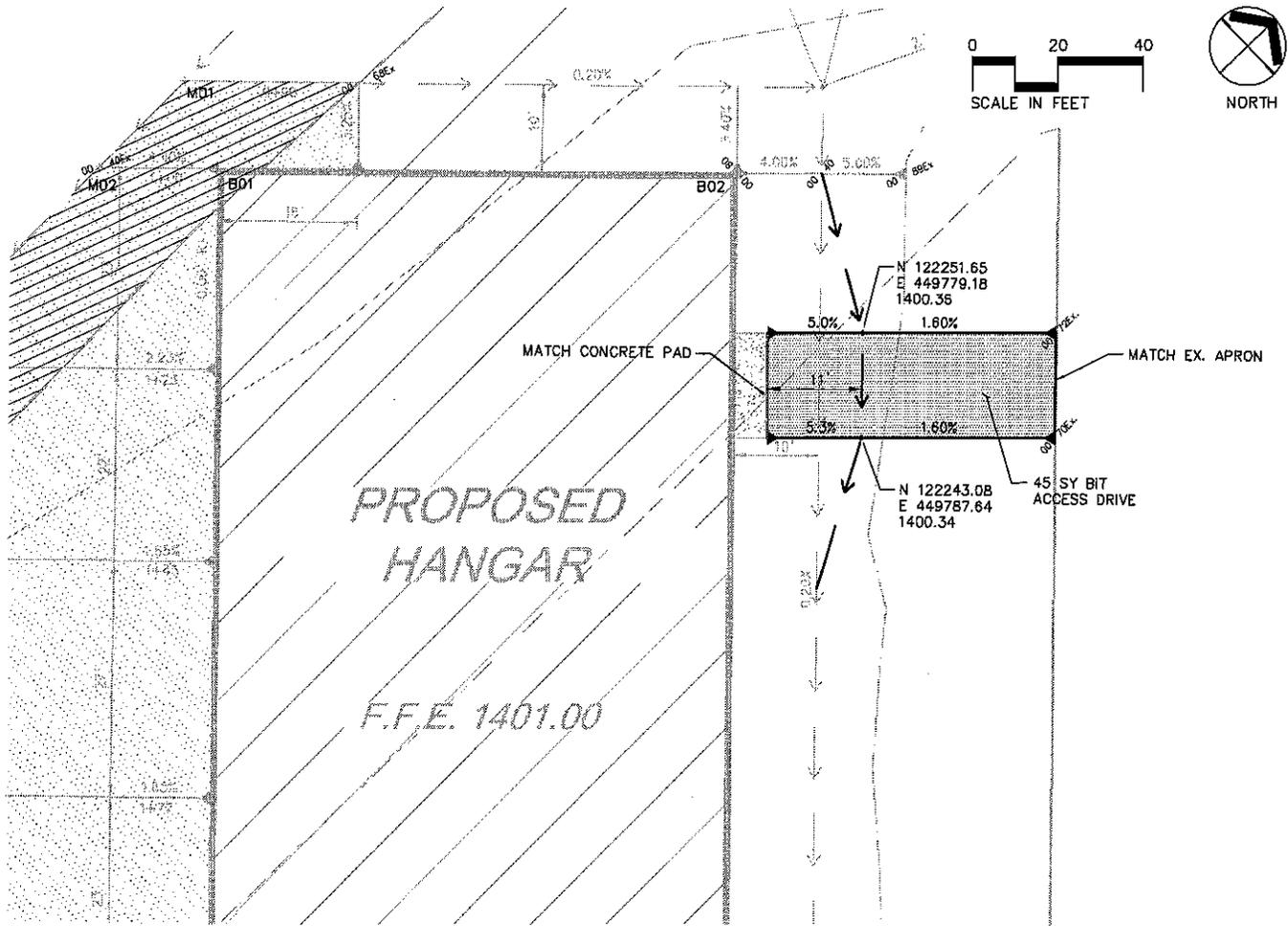
By _____
Title: _____ Date _____

By _____
Title: _____ Date _____

TKDA
ENGINEERS-ARCHITECTS-PLANNERS

By 
Project Manager

6/7/13
Date



TYPICAL PAVEMENT SECTION

CHANGE ORDER QUANTITIES

NOTE	ITEM NO.	DESCRIPTION	UNIT	ESTIMATED	FINAL
	51-1	COMMON EXCAVATION	CUBIC YARD	10	
	51-2	SUBGRADE EXCAVATION	CUBIC YARD	20	
	51-4	GRANULAR MATERIAL	CUBIC YARD	20	
	72-1	6" AGGREGATE BASE	SQUARE YARD	45	
	82-1	WEARING COURSE MIXTURE	TON	6	
	82-2	BINDER COURSE MIXTURE	TON	6	
	82-5	BITUMINOUS MATERIAL FOR MIXTURE	TON	1	
	82-6	BITUMINOUS TACK COAT	GALLON	5	



444 Cedar Street, Suite 1500
 Saint Paul, MN 55101
 651.292.4400
 tkda.com



WINDOM MUNICIPAL AIRPORT
 CITY OF WINDOM, MINNESOTA

CHANGE ORDER 3

LARGE AIRCRAFT HANGAR

PROJ. NO. 15104 MWM

DRAWING NO.

CO3



Windom, MN

Expense Approval Report

By Fund

Payment Dates 6/6/2013 - 6/12/2013

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL					
MN REVENUE	MAY2013	06/07/2013	SALES TAX	100-20202	89.27
					89.27
Activity: 41310 - Administration					
VOYAGER FLEET SYSTEMS INC	869233270321	06/07/2013	GAS	100-41310-212	228.35
MAIL FINANCE	H3987682	05/29/2013	LEASE PAYMENT	100-41310-217	22.67
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	100-41310-321	259.35
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	100-41310-326	37.95
INTERNAL REVENUE SERVICE	2013ANNUAL PCORI	06/06/2013	ANNUAL PCORI TAXES - 2013	100-41310-480	122.00
					Activity 41310 - Administration Total: 670.32
Activity: 41910 - Planning & Zoning					
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	100-41910-321	50.35
VERIZON WIRELESS	9705205732	06/04/2013	TELEPHONE	100-41910-321	17.68
MAIL FINANCE	H3987682	05/29/2013	LEASE PAYMENT	100-41910-480	22.67
					Activity 41910 - Planning & Zoning Total: 90.70
Activity: 41940 - City Hall					
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	100-41940-381	486.08
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	100-41940-382	49.19
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	100-41940-385	75.60
SCHWALBACH HARDWARE	72861MAY	06/11/2013	MAINTENANCE	100-41940-402	49.15
SCHWALBACH HARDWARE	72861MAY	06/11/2013	WATER SOFTNER	100-41940-409	900.00
MN REVENUE	MAY2013	06/07/2013	SALES TAX	100-41940-460	48.58
CULLIGAN	103-238	06/06/2013	WATER	100-41940-480	28.14
					Activity 41940 - City Hall Total: 1,636.74
Activity: 42120 - Crime Control					
INDOFF, INC	2283150	06/03/2013	SUPPLIES	100-42120-200	1.69
VOYAGER FLEET SYSTEMS INC	869233270321	06/07/2013	GAS	100-42120-212	719.10
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	100-42120-321	68.68
VERIZON WIRELESS	9705205732	06/04/2013	TELEPHONE	100-42120-321	201.65
ALPHA WIRELESS - MANKATO	663069	06/06/2013	MAINTENANCE	100-42120-323	153.00
HIGLEY FORD	58954	06/11/2013	REPAIR	100-42120-405	68.13
SCHWALBACH HARDWARE	72861MAY	06/11/2013	MAINTENANCE	100-42120-480	38.92
MAIL FINANCE	H3987682	05/29/2013	LEASE PAYMENT	100-42120-480	22.67
					Activity 42120 - Crime Control Total: 1,273.84
Activity: 42220 - Fire Fighting					
INDOFF, INC	2283098	05/29/2013	SUPPLIES	100-42220-200	73.73
VOYAGER FLEET SYSTEMS INC	869233270321	06/07/2013	GAS	100-42220-212	157.64
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	100-42220-321	28.29
EMERGENCY APPARATUS MAI	66738	06/03/2013	MAINTENANCE	100-42220-405	2,846.92
EMERGENCY APPARATUS MAI	66739	06/03/2013	MAINTENANCE	100-42220-405	912.02
EMERGENCY APPARATUS MAI	66742	06/03/2013	MAINTENANCE	100-42220-405	170.20
EMERGENCY APPARATUS MAI	66743	06/03/2013	MAINTENANCE	100-42220-405	170.20
RUNNING'S SUPPLY	71920MAY	06/12/2013	MAINTENANCE	100-42220-405	53.42
					Activity 42220 - Fire Fighting Total: 4,412.42
Activity: 42500 - Civil Defense					
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	100-42500-381	20.39
					Activity 42500 - Civil Defense Total: 20.39
Activity: 43100 - Streets					
VOYAGER FLEET SYSTEMS INC	869233270321	06/07/2013	GAS	100-43100-212	102.84
COUNTRY PRIDE SERVICE	970744MAY	06/11/2013	MAINTENANCE	100-43100-212	-35.04
COUNTRY PRIDE SERVICE	970744MAY	06/11/2013	MAINTENANCE	100-43100-212	712.88
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	100-43100-217	37.95

Expense Approval Report

Payment Dates: 6/6/2013 - 6/12/2013

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SCHWALBACH HARDWARE	72861MAY	06/11/2013	MAINTENANCE	100-43100-217	21.27
MAIL FINANCE	H3987682	05/29/2013	LEASE PAYMENT	100-43100-217	22.67
LAMPERTS YARDS, INC.	3902020MAY	06/11/2013	MAINTENANCE	100-43100-224	37.36
RUNNING'S SUPPLY	71920MAY	06/12/2013	MAINTENANCE	100-43100-224	33.96
SCHWALBACH HARDWARE	72861MAY	06/11/2013	MAINTENANCE	100-43100-224	18.16
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	100-43100-321	59.33
VERIZON WIRELESS	9705205732	06/04/2013	TELEPHONE	100-43100-321	54.61
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	100-43100-381	253.64
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	100-43100-381	2,615.07
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	100-43100-382	15.85
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	100-43100-385	25.20
JERRY'S REPAIR	16698	06/07/2013	REPAIR	100-43100-404	3,307.99
DICKS WELDING INC	56776	06/06/2013	MAINTENANCE	100-43100-404	7.75
COUNTRY PRIDE SERVICE	970744MAY	06/11/2013	MAINTENANCE	100-43100-404	862.73
MN REVENUE	MAY2013	06/07/2013	SALES TAX	100-43100-460	4.27
Activity 43100 - Streets Total:					8,158.49

Activity: 45120 - Recreation

SCHWALBACH HARDWARE	72861MAY	06/11/2013	MAINTENANCE	100-45120-217	6.38
MAIL FINANCE	H3987682	05/29/2013	LEASE PAYMENT	100-45120-217	22.67
Activity 45120 - Recreation Total:					29.05

Activity: 45202 - Park Areas

SCHWALBACH HARDWARE	72861MAY	06/11/2013	MAINTENANCE	100-45202-211	39.84
GDF ENTERPRISES, INC	14269	06/11/2013	EQUIPMENT	100-45202-241	357.39
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	100-45202-381	187.40
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	100-45202-382	906.99
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	100-45202-385	126.00
LAMPERTS YARDS, INC.	3902020MAY	06/11/2013	MAINTENANCE	100-45202-402	530.27
RUNNING'S SUPPLY	71920MAY	06/12/2013	MAINTENANCE	100-45202-404	30.96
BSN SPORTS COLLEGIATE PAC	95359490	06/05/2013	MAINTENANCE	100-45202-404	499.93
THE SEED CENTER	4834	06/11/2013	MAINTENANCE	100-45202-406	652.50
SCHWALBACH HARDWARE	72861MAY	06/11/2013	MAINTENANCE	100-45202-406	54.48
SCHWALBACH HARDWARE	72861MAY	06/11/2013	MAINTENANCE	100-45202-409	105.39
MN REVENUE	MAY2013	06/07/2013	SALES TAX	100-45202-460	32.64
RUNNING'S SUPPLY	71920MAY	06/12/2013	MAINTENANCE	100-45202-480	60.41
RUNNING'S SUPPLY	71920MAY	06/12/2013	MAINTENANCE	100-45202-480	68.40
SCHWALBACH HARDWARE	72861MAY	06/11/2013	MAINTENANCE	100-45202-480	48.06
MAIL FINANCE	H3987682	05/29/2013	LEASE PAYMENT	100-45202-480	22.67
Activity 45202 - Park Areas Total:					3,723.33
Fund 100 - GENERAL Total:					20,104.55

Fund: 211 - LIBRARY**Activity: 45501 - Library**

SCHWALBACH HARDWARE	72861MAY	06/11/2013	MAINTENANCE	211-45501-211	96.18
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	211-45501-321	28.24
JOAN HUNTER	20130611	06/11/2013	POSTAGE	211-45501-322	43.15
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	211-45501-326	42.95
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	211-45501-381	144.60
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	211-45501-382	14.79
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	211-45501-385	25.20
SEBCO BOOKS	167685	05/29/2013	BOOKS	211-45501-435	481.29
MICROMARKETING	480701	06/12/2013	BOOKS & AUDIO	211-45501-435	154.94
MICROMARKETING	481276	06/12/2013	BOOKS & AUDIO	211-45501-435	22.99
MICROMARKETING	481707	06/12/2013	BOOKS & AUDIO	211-45501-435	56.00
MICROMARKETING	483346	06/12/2013	BOOKS & AUDIO	211-45501-435	53.95
MICROMARKETING	483853	06/12/2013	BOOKS & AUDIO	211-45501-435	220.92
MICROMARKETING	484662	06/12/2013	BOOKS & AUDIO	211-45501-435	183.87
Activity 45501 - Library Total:					1,569.07
Fund 211 - LIBRARY Total:					1,569.07

Expense Approval Report

Payment Dates: 6/6/2013 - 6/12/2013

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 225 - AIRPORT					
TKDA ENGINEERS	0015184.000	06/07/2013	JET FUEL	225-19306	650.00
TKDA ENGINEERS	002013001502	06/07/2013	HANGAR	225-19306	2,843.47
					3,493.47
Activity: 45127 - Airport					
JAVENS ELECTRIC	23074	06/12/2013	REPAIR	225-45127-406	352.22
					Activity 45127 - Airport Total: 352.22
					Fund 225 - AIRPORT Total: 3,845.69
Fund: 230 - POOL					
Activity: 45124 - Pool					
SCHWALBACH HARDWARE	72861MAY	06/11/2013	MAINTENANCE	230-45124-200	50.65
SCHWALBACH HARDWARE	72861MAY	06/11/2013	MAINTENANCE	230-45124-211	7.50
HEARTLAND PAPER COMPAN	G299492-1	06/11/2013	SUPPLIES	230-45124-211	52.70
HORIZON COMMERCIAL POO	20130607	06/10/2013	REGISTRATION	230-45124-308	250.00
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	230-45124-381	8.21
RECREATION SUPPLY COMPA	257472	06/07/2013	SUPPLIES	230-45124-401	749.32
SCHWALBACH HARDWARE	72861MAY	06/11/2013	MAINTENANCE	230-45124-401	199.41
SCHWALBACH HARDWARE	72861MAY	06/11/2013	MAINTENANCE	230-45124-409	22.17
MN REVENUE	MAY2013	06/07/2013	SALES TAX	230-45124-460	218.00
					Activity 45124 - Pool Total: 1,557.96
					Fund 230 - POOL Total: 1,557.96
Fund: 235 - AMBULANCE					
Activity: 42153 - Ambulance					
JOLYNN NERHUS	20130611	06/11/2013	EXPENSE	235-42153-200	4.28
VOYAGER FLEET SYSTEMS INC	869233270321	06/07/2013	GAS	235-42153-212	119.25
ARROW MANUFACTURING IN	1770	06/06/2013	SUPPLIES	235-42153-217	42.11
PRAXAIR DISTRIBUTION INC	46298480	06/07/2013	SUPPLIES	235-42153-217	259.40
SCHWALBACH HARDWARE	72861MAY	06/11/2013	MAINTENANCE	235-42153-217	14.95
MAIL FINANCE	H3987682	05/29/2013	LEASE PAYMENT	235-42153-217	22.66
CREATIVE DESIGN	351	06/11/2013	SERVICE - A.R. -CLOTHING	235-42153-218	32.06
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	235-42153-321	25.05
VERIZON WIRELESS	9705205732	06/04/2013	TELEPHONE	235-42153-321	68.84
REAL TIME TRANSLATION, INC	RTT101280	06/07/2013	SERVICE	235-42153-321	34.00
APRIL HARRINGTON	20130610	06/10/2013	SUPPLIES	235-42153-334	14.22
JIM AXFORD	20130611	06/11/2013	EXPENSE	235-42153-334	106.90
ROBIN SHAW	20130611	06/11/2013	EXPENSE	235-42153-334	47.41
KATE AXFORD	20130611	06/11/2013	EXPENSE	235-42153-334	6.42
TIM HACKER	20130611	06/11/2013	EXPENSE	235-42153-334	14.19
					Activity 42153 - Ambulance Total: 811.74
					Fund 235 - AMBULANCE Total: 811.74
Fund: 250 - EDA GENERAL					
Activity: 46520 - EDA					
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	250-46520-321	50.35
VERIZON WIRELESS	9705205732	06/04/2013	TELEPHONE	250-46520-321	52.67
AARON BACKMAN	20130607	06/07/2013	EXPENSE	250-46520-331	92.66
COUNTY WIDE DIRECTORY	41789	06/06/2013	ADVERTISING	250-46520-340	98.33
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	250-46520-381	20.95
GODFATHER'S PIZZA	137570	06/11/2013	MEETING EXPENSE	250-46520-438	25.90
MAIL FINANCE	H3987682	05/29/2013	LEASE PAYMENT	250-46520-480	22.66
					Activity 46520 - EDA Total: 363.52
					Fund 250 - EDA GENERAL Total: 363.52
Fund: 252 - EDA SCDP					
Activity: 46520 - EDA					
SW MN HOUSING PARTNERS	CDAP-10-0058-O-FY11	06/12/2013	CDAP-10-0058-O-FY11	252-46520-491	2,513.00
					Activity 46520 - EDA Total: 2,513.00
					Fund 252 - EDA SCDP Total: 2,513.00

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Fund: 254 - NORTH IND PARK						
Activity: 46520 - EDA						
WENCK ASSOCIATES, INC.	1302103	06/11/2013	NORTH INDUSTRIAL PARK #004	254-46520-303	15,366.89	
					Activity 46520 - EDA Total:	15,366.89
					Fund 254 - NORTH IND PARK Total:	15,366.89
Fund: 263 - TIF 1-4 TORO						
Activity: 46530 - TIF Districts						
EDA	20130611	06/11/2013	ADMIN FEE-TIF DIST NO.1-4 C	263-46530-307	2,876.52	
TORO	20130611	06/11/2013	TIF DISTRICT NO 1-4 CO #7 TOR	263-46530-482	25,888.64	
					Activity 46530 - TIF Districts Total:	28,765.16
					Fund 263 - TIF 1-4 TORO Total:	28,765.16
Fund: 264 - TIF 1-6 RIVERBEND						
Activity: 46530 - TIF Districts						
EDA	20130611D	06/11/2013	TIF DIST NO 1-6 CO #28 RIVER	264-46530-482	17,914.25	
					Activity 46530 - TIF Districts Total:	17,914.25
					Fund 264 - TIF 1-6 RIVERBEND Total:	17,914.25
Fund: 265 - TIF 1-8 DOWNTOWN						
Activity: 46530 - TIF Districts						
EDA	20130611A	06/11/2013	TIF DIST NO. 1-8 CO #15	265-46530-482	3,018.98	
					Activity 46530 - TIF Districts Total:	3,018.98
					Fund 265 - TIF 1-8 DOWNTOWN Total:	3,018.98
Fund: 266 - TIF 1-10 RUNNINGS						
Activity: 46530 - TIF Districts						
EDA	20130611B	06/11/2013	TIF DIST NO 1-10-#16 RUNNIN	266-46530-307	1,704.17	
J & R PARTNERSHIP	20130611	06/11/2013	TIF DIST NO 1-10 CO #16-RUN	266-46530-482	15,337.57	
					Activity 46530 - TIF Districts Total:	17,041.74
					Fund 266 - TIF 1-10 RUNNINGS Total:	17,041.74
Fund: 268 - TIF 1-12 PM WINDOM						
Activity: 46530 - TIF Districts						
EDA	20130611C	06/11/2013	ADMIN FEE-TIF DIST NO 1-12	268-46530-307	754.42	
PM WINDOM	20130611	06/11/2013	TIF DIST NO 1-12 CO #21 PM	268-46530-482	6,789.80	
					Activity 46530 - TIF Districts Total:	7,544.22
					Fund 268 - TIF 1-12 PM WINDOM Total:	7,544.22
Fund: 269 - TIF 1-14 SPEC BLDG II						
Activity: 46530 - TIF Districts						
EDA	20130611E	06/11/2013	TIF DIST NO 1-14 CO #25 SPEC	269-46530-482	5,686.19	
					Activity 46530 - TIF Districts Total:	5,686.19
					Fund 269 - TIF 1-14 SPEC BLDG II Total:	5,686.19
Fund: 306 - 2013 STREET IMPROVEMENT						
Activity: 41000 - General Government						
WENCK ASSOCIATES, INC.	1302105B	06/07/2013	2013 STREET EXPENSE	306-41000-500	12,518.15	
					Activity 41000 - General Government Total:	12,518.15
					Fund 306 - 2013 STREET IMPROVEMENT Total:	12,518.15
Fund: 401 - GENERAL CAPITAL PROJECTS						
RUNNING'S SUPPLY	71920MAY	06/12/2013	MAINT-STREET PICKUP TRUCK	401-16403	555.73	
					Fund 401 - GENERAL CAPITAL PROJECTS Total:	555.73
Fund: 601 - WATER						
WENCK ASSOCIATES, INC.	1302105	06/07/2013	2013 WATER EXPENSE	601-16300	4,667.78	
					Activity: 49400 - Water	
JIFFY-JR. PRODUCTS	156663	06/03/2013	SUPPLIES	601-49400-211	379.14	
VOYAGER FLEET SYSTEMS INC	869233270321	06/07/2013	GAS	601-49400-212	402.34	
HP SUDS CLUB, LLC	20130611	06/11/2013	BILLING CONTRACT SERVICE	601-49400-217	187.50	

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MAIL FINANCE	H3987682	05/29/2013	LEASE PAYMENT	601-49400-217	22.66
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	601-49400-321	51.78
VERIZON WIRELESS	9705205732	06/04/2013	TELEPHONE	601-49400-321	-2.91
VERIZON WIRELESS	9705205732	06/04/2013	TELEPHONE	601-49400-321	56.48
COUNTY WIDE DIRECTORY	41789	06/06/2013	ADVERTISING	601-49400-340	49.17
WINDOM QUICK PRINT	5219	06/12/2013	SERVICE	601-49400-350	389.94
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	601-49400-381	4,356.87
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	601-49400-382	14.32
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	601-49400-385	25.20
RUNNING'S SUPPLY	71920MAY	06/12/2013	MAINTENANCE	601-49400-404	538.64
SCHWALBACH HARDWARE	72861MAY	06/11/2013	MAINTENANCE	601-49400-404	31.17
A & B BUSINESS	CNIN271540	06/11/2013	COPIER MAINTENANCE	601-49400-404	87.40
WINDOM TOWING CO	662924	06/07/2013	SERVICE	601-49400-405	35.00
RON'S ELECTRIC INC	126972	06/12/2013	REPAIR	601-49400-409	273.32
MINNESOTA PIPE & EQUIPME	0297741	06/07/2013	HANSON PLUMBING ORDER	601-49400-480	589.73
Activity 49400 - Water Total:					7,487.75
Fund 601 - WATER Total:					12,155.53
Fund: 602 - SEWER					
WENCK ASSOCIATES, INC.	1302105A	06/07/2013	2013 SEWER EXPENSE	602-16300	4,031.27
					4,031.27
Activity: 49450 - Sewer					
VOYAGER FLEET SYSTEMS INC	869233270321	06/07/2013	GAS	602-49450-200	3.57
VOYAGER FLEET SYSTEMS INC	869233270321	06/07/2013	GAS	602-49450-212	114.09
HP SUDS CLUB, LLC	20130611	06/11/2013	BILLING CONTRACT SERVICE	602-49450-217	187.50
MAIL FINANCE	H3987682	05/29/2013	LEASE PAYMENT	602-49450-217	22.66
SCHWALBACH HARDWARE	72861MAY	06/11/2013	MAINTENANCE	602-49450-241	58.20
MN VALLEY TESTING	654669	05/29/2013	TESTING	602-49450-310	173.40
MN VALLEY TESTING	654810	05/29/2013	TESTING	602-49450-310	124.80
MN VALLEY TESTING	655078	05/29/2013	TESTING	602-49450-310	924.80
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	602-49450-321	161.87
VERIZON WIRELESS	9705205732	06/04/2013	TELEPHONE	602-49450-321	56.48
VERIZON WIRELESS	9705205732	06/04/2013	TELEPHONE	602-49450-321	-2.91
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	602-49450-326	37.95
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	602-49450-381	20,492.21
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	602-49450-382	298.51
JERRY'S REPAIR	16685	06/07/2013	REPAIR	602-49450-404	699.00
LAMPERTS YARDS, INC.	3902020MAY	06/11/2013	MAINTENANCE	602-49450-404	8.29
RUNNING'S SUPPLY	71920MAY	06/12/2013	MAINTENANCE	602-49450-404	34.05
RUNNING'S SUPPLY	71920MAY	06/12/2013	MAINTENANCE	602-49450-404	601.89
SCHWALBACH HARDWARE	72861MAY	06/11/2013	MAINTENANCE	602-49450-404	56.49
P.M. REPAIR & DETAILING	20130607	06/07/2013	SERVICE	602-49450-405	25.14
RUNNING'S SUPPLY	71920MAY	06/12/2013	MAINTENANCE	602-49450-406	143.19
MN REVENUE	MAY2013	06/07/2013	SALES TAX	602-49450-460	14.00
COUNTY WIDE DIRECTORY	41789	06/06/2013	ADVERTISING	602-49450-480	49.17
Activity 49450 - Sewer Total:					24,284.35
Fund 602 - SEWER Total:					28,315.62
Fund: 604 - ELECTRIC					
MN REVENUE	MAY2013	06/07/2013	SALES TAX	604-20202	13.95
MN REVENUE	MAY2013	06/07/2013	SALES TAX	604-20202	13.50
MN REVENUE	MAY2013	06/07/2013	SALES TAX	604-20202	16,365.00
BRIAN GIVENS	20130605B.GIVENS	06/06/2013	REFUND BALANCE OF UTILITY	604-22000	30.46
ELECTRIC FUND	20130606B.GIVENS	06/06/2013	UTILITY PREPAY TO FINAL BILL	604-22000	269.54
JESSICA LENSING	20130611	06/11/2013	REFUND-UTILITY PREPAYMEN	604-22000	300.00
ALVARO RUIZ	20130612	06/12/2013	REFUND BAL OF UTILITY PREP	604-22000	169.93
ROBERT & LORI SCHLAEGER	20130612	06/12/2013	REFUND BAL OF UTILITY PREP	604-22000	29.76
ELECTRIC FUND	20130612	06/12/2013	R.SCHLAEGER-UT PREPAY TO	604-22000	270.24
JEFF CARLSON	20130612	06/12/2013	REFUND UTILITY PREPAYMEN	604-22000	300.00

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ELECTRIC FUND	20130612A	06/12/2013	A.RUIZ-UTIL PREPAY TO PAY B	604-22000	130.07
					<u>17,892.45</u>
Activity: 49550 - Electric					
RUNNING'S SUPPLY	71920MAY	06/12/2013	MAINTENANCE	604-49550-211	12.28
HP SUDS CLUB, LLC	20130611	06/11/2013	BILLING CONTRACT SERVICE	604-49550-217	187.50
MAIL FINANCE	H3987682	05/29/2013	LEASE PAYMENT	604-49550-217	22.66
RUNNING'S SUPPLY	71920MAY	06/12/2013	MAINTENANCE	604-49550-310	28.38
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	604-49550-321	193.37
VERIZON WIRELESS	9705205732	06/04/2013	TELEPHONE	604-49550-321	-2.91
VERIZON WIRELESS	9705205732	06/04/2013	TELEPHONE	604-49550-321	30.10
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	604-49550-326	37.95
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	604-49550-381	143.96
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	604-49550-382	14.67
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	604-49550-385	25.20
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	604-49550-386	382.73
H D ELECTRONICS, INC	3277	05/29/2013	SERVICE	604-49550-404	211.26
RUNNING'S SUPPLY	71920MAY	06/12/2013	MAINTENANCE	604-49550-404	22.70
STONER INDUSTRIAL, INC.	20130611	06/11/2013	SERVICE	604-49550-406	68.20
SCHWALBACH HARDWARE	72861MAY	06/11/2013	MAINTENANCE	604-49550-406	39.51
MN REVENUE	MAY2013	06/07/2013	SALES TAX	604-49550-460	4.78
					<u>Activity 49550 - Electric Total: 1,422.34</u>
					<u>Fund 604 - ELECTRIC Total: 19,314.79</u>
Fund: 609 - LIQUOR STORE					
MN REVENUE	MAY2013	06/07/2013	SALES TAX	609-20202	13,025.00
					<u>13,025.00</u>
Activity: 49751 - Liquor Store					
ENVIROMASTER, INC	503827	05/28/2013	CLEANING SUPPLIES	609-49751-217	40.88
CAMPUS CLEANERS	CC16234JUNE	06/05/2013	SERVICE	609-49751-217	41.22
MAIL FINANCE	H3987682	05/29/2013	LEASE PAYMENT	609-49751-217	22.66
SOUTHERN WINE & SPIRITS O	1035458	05/29/2013	MERCHANDISE	609-49751-251	449.25
JOHNSON BROS.	1576796	06/03/2013	MERCHANDISE	609-49751-251	1,744.83
PHILLIPS WINE & SPIRITS	2426063	06/04/2013	MERCHANDISE	609-49751-251	3,110.00
BEVERAGE WHOLESALERS	0457390	06/05/2013	MERCHANDISE	609-49751-252	4,530.05
HAGEN BEVERAGE DIST. INC.	252618	06/07/2013	MERCHANDISE	609-49751-252	1,328.40
HAGEN BEVERAGE DIST. INC.	252707	06/07/2013	MERCHANDISE	609-49751-252	8,778.25
HAGEN BEVERAGE DIST. INC.	252833	06/07/2013	MERCHANDISE	609-49751-252	523.40
INDIAN ISLAND WINERY	1489	06/07/2013	MERCHANDISE	609-49751-253	593.76
JOHNSON BROS.	1576797	06/03/2013	MERCHANDISE	609-49751-253	312.60
JOHNSON BROS.	1576798	06/03/2013	MERCHANDISE	609-49751-253	26.00
PHILLIPS WINE & SPIRITS	2426064	06/04/2013	MERCHANDISE	609-49751-253	2,205.80
WINE MERCHANTS	456326	06/04/2013	MERCHANDISE	609-49751-253	192.00
EXTREME BEVERAGE, LLC	W-755416	05/28/2013	MERCHANDISE	609-49751-254	67.00
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	609-49751-321	62.64
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	609-49751-326	90.62
SOUTHERN WINE & SPIRITS O	1035458	05/29/2013	MERCHANDISE	609-49751-333	11.10
JOHNSON BROS.	1576796	06/03/2013	MERCHANDISE	609-49751-333	19.33
JOHNSON BROS.	1576797	06/03/2013	MERCHANDISE	609-49751-333	12.80
PHILLIPS WINE & SPIRITS	2426063	06/04/2013	MERCHANDISE	609-49751-333	62.67
PHILLIPS WINE & SPIRITS	2426064	06/04/2013	MERCHANDISE	609-49751-333	75.20
WINE MERCHANTS	456326	06/04/2013	MERCHANDISE	609-49751-333	3.20
ST JAMES PUBLISHING	131181-03	06/07/2013	ADVERTISING	609-49751-340	40.00
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	609-49751-381	733.53
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	609-49751-382	16.45
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	609-49751-385	25.20
PEICHEL LAWN IRRIGATION	780929	06/07/2013	SERVICE	609-49751-406	49.00
					<u>Activity 49751 - Liquor Store Total: 25,167.84</u>
					<u>Fund 609 - LIQUOR STORE Total: 38,192.84</u>

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Fund: 614 - TELECOM					
MN REVENUE	MAY2013	06/07/2013	SALES TAX	614-20202	6,985.00
					6,985.00

Activity: 49870 - Telecom

STONER INDUSTRIAL, INC.	20130611	06/11/2013	SERVICE	614-49870-200	19.13
STONER INDUSTRIAL, INC.	20130611	06/11/2013	SERVICE	614-49870-211	19.13
COLE PAPERS INC.	8857618	05/20/2013	SUPPLIES	614-49870-211	103.10
VOYAGER FLEET SYSTEMS INC	869233270321	06/07/2013	GAS	614-49870-212	558.31
HP SUDS CLUB, LLC	20130611	06/11/2013	BILLING CONTRACT SERVICE	614-49870-217	187.50
SCHWALBACH HARDWARE	72861MAY	06/11/2013	MAINTENANCE	614-49870-217	20.82
MAIL FINANCE	H3987682	05/29/2013	LEASE PAYMENT	614-49870-217	22.66
CREATIVE DESIGN	348	06/06/2013	SERVICE	614-49870-218	26.72
MANKATO NETWORKS LLC	386431	06/06/2013	SERVICE	614-49870-227	5,920.00
LAMPERTS YARDS, INC.	39123589	05/22/2013	MAINTENANCE	614-49870-227	317.38
RUNNING'S SUPPLY	71920MAY	06/12/2013	MAINTENANCE	614-49870-227	53.42
SCHWALBACH HARDWARE	72861MAY	06/11/2013	MAINTENANCE	614-49870-227	354.58
TECHNOLOGY PLANNERS, LLC	5357	06/04/2013	SERVICE	614-49870-301	330.00
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	614-49870-321	369.86
VERIZON WIRELESS	9705205732	06/04/2013	TELEPHONE	614-49870-321	264.39
VERIZON WIRELESS	9705205732	06/04/2013	TELEPHONE	614-49870-321	-2.91
AZAR COMPUTER SOFTWARE	1207538	06/06/2013	SOFTWARE SUPPORT	614-49870-326	1,950.00
COUNTY WIDE DIRECTORY	41789	06/06/2013	ADVERTISING	614-49870-340	98.33
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	614-49870-381	1,751.06
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	614-49870-382	14.90
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	614-49870-385	25.20
LAMPERTS YARDS, INC.	39123751	06/03/2013	MAINTENANCE	614-49870-402	34.03
RUNNING'S SUPPLY	71920MAY	06/12/2013	MAINTENANCE	614-49870-406	11.75
BTN - BIG TEN NETWORK	20130528	05/28/2013	SUBSCRIBER	614-49870-442	887.75
SHOWTIME NETWORKS INC	9002731-0413	05/15/2013	SUBSCRIBER	614-49870-442	522.08
FOX SPORTS	F01253	06/06/2013	SUBSCRIBER	614-49870-442	16,511.25
BTN - BIG TEN NETWORK	F01256	06/06/2013	SUBSCRIBER	614-49870-442	3,940.50
FOX TELEVISION STATIONS, IN	MAY-13	06/06/2013	SUBSCRIBER	614-49870-442	4,972.48
WOODSTOCK TELEPHONE CO	00017668-1JUNE	06/07/2013	SPECIAL ACCESS CIRCUITS	614-49870-445	205.10
NATIONAL EMERGENCY NUM	1820	06/07/2013	SUBSCRIPTION	614-49870-445	250.00
OOKLA	139160	06/07/2013	SERVICE	614-49870-447	495.00
MANKATO NETWORKS LLC	386431	06/06/2013	SERVICE	614-49870-447	3,223.75
HURRICANE ELECTRIC LLC	9749058-IN	06/06/2013	TRANSIT SERVICE	614-49870-447	1,000.00
CENTURY LINK	386182	05/22/2013	LISTINGS	614-49870-480	184.80
Activity 49870 - Telecom Total:					44,642.07
Fund 614 - TELECOM Total:					51,627.07

Fund: 615 - ARENA**Activity: 49850 - Arena**

STONER INDUSTRIAL, INC.	20130611	06/11/2013	SERVICE	615-49850-211	9.55
HEARTLAND PAPER COMPAN	G299492-1	06/11/2013	SUPPLIES	615-49850-211	187.74
RUNNING'S SUPPLY	71920MAY	06/12/2013	MAINTENANCE	615-49850-217	41.65
MAIL FINANCE	H3987682	05/29/2013	LEASE PAYMENT	615-49850-217	22.66
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	615-49850-321	129.84
VERIZON WIRELESS	9705205732	06/04/2013	TELEPHONE	615-49850-321	50.62
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	615-49850-326	96.62
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	615-49850-381	2,416.43
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	615-49850-382	46.65
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	615-49850-385	25.20
RUNNING'S SUPPLY	71920MAY	06/12/2013	MAINTENANCE	615-49850-404	48.08
LAMPERTS YARDS, INC.	3902020MAY	06/11/2013	MAINTENANCE	615-49850-406	12.83
RUNNING'S SUPPLY	71920MAY	06/12/2013	MAINTENANCE	615-49850-409	39.79
MN DEPT OF HEALTH	SHF UID#159	06/07/2013	HOSPITALITY FEE	615-49850-444	35.00
MN REVENUE	MAY2013	06/07/2013	SALES TAX	615-49850-460	83.00
Activity 49850 - Arena Total:					3,245.66
Fund 615 - ARENA Total:					3,245.66

Expense Approval Report

Payment Dates: 6/6/2013 - 6/12/2013

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 617 - M/P CENTER					
Activity: 49860 - M/P Center					
SCHWALBACH HARDWARE	72861MAY	06/11/2013	MAINTENANCE	617-49860-211	25.63
COLE PAPERS INC.	8857618	05/20/2013	SUPPLIES	617-49860-211	51.55
RIVER BEND LIQUOR	20130607	06/07/2013	MERCHANDISE	617-49860-217	23.31
SCHWALBACH HARDWARE	72861MAY	06/11/2013	MAINTENANCE	617-49860-217	8.54
MAIL FINANCE	H3987682	05/29/2013	LEASE PAYMENT	617-49860-217	22.66
RIVER BEND LIQUOR	20130607	06/07/2013	MERCHANDISE	617-49860-251	324.13
RIVER BEND LIQUOR	20130607	06/07/2013	MERCHANDISE	617-49860-252	594.38
RIVER BEND LIQUOR	20130607	06/07/2013	MERCHANDISE	617-49860-254	43.12
RUNNING'S SUPPLY	71920MAY	06/12/2013	MAINTENANCE	617-49860-261	4.80
SCHWALBACH HARDWARE	72861MAY	06/11/2013	MAINTENANCE	617-49860-261	41.64
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	617-49860-321	116.33
VERIZON WIRELESS	9705205732	06/04/2013	TELEPHONE	617-49860-321	30.10
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	617-49860-326	37.95
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	617-49860-381	1,032.65
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	617-49860-382	53.83
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	617-49860-385	63.67
SCHWALBACH HARDWARE	72861MAY	06/11/2013	MAINTENANCE	617-49860-404	2.98
STONER INDUSTRIAL, INC.	20130611	06/11/2013	SERVICE	617-49860-406	119.50
MN REVENUE	MAY2013	06/07/2013	SALES TAX	617-49860-460	20.01
MN REVENUE	MAY2013	06/07/2013	SALES TAX	617-49860-460	545.00
Activity 49860 - M/P Center Total:					3,161.78
Fund 617 - M/P CENTER Total:					3,161.78
Fund: 700 - PAYROLL					
SELECTACCOUNT	061113	06/12/2013	FLEX SPENDING	700-21712	461.58
MII LIFE	2013JUNE	06/06/2013	SELECT ACCOUNT - VEBA	700-21720	9,951.44
					10,413.02
Fund 700 - PAYROLL Total:					10,413.02
Grand Total:					305,603.15

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL	20,104.55
211 - LIBRARY	1,569.07
225 - AIRPORT	3,845.69
230 - POOL	1,557.96
235 - AMBULANCE	811.74
250 - EDA GENERAL	363.52
252 - EDA SCDP	2,513.00
254 - NORTH IND PARK	15,366.89
263 - TIF 1-4 TORO	28,765.16
264 - TIF 1-6 RIVERBEND	17,914.25
265 - TIF 1-8 DOWNTOWN	3,018.98
266 - TIF 1-10 RUNNINGS	17,041.74
268 - TIF 1-12 PM WINDOM	7,544.22
269 - TIF 1-14 SPEC BLDG II	5,686.19
306 - 2013 STREET IMPROVEMENT	12,518.15
401 - GENERAL CAPITAL PROJECTS	555.73
601 - WATER	12,155.53
602 - SEWER	28,315.62
604 - ELECTRIC	19,314.79
609 - LIQUOR STORE	38,192.84
614 - TELECOM	51,627.07
615 - ARENA	3,245.66
617 - M/P CENTER	3,161.78
700 - PAYROLL	10,413.02
Grand Total:	305,603.15

Account Summary

Account Number	Account Name	Payment Amount
100-20202	Sales Tax Payable	89.27
100-41310-212	Motor Fuels	228.35
100-41310-217	Other Operating Supplie	22.67
100-41310-321	Telephone	259.35
100-41310-326	Data Processing	37.95
100-41310-480	Other Miscellaneous	122.00
100-41910-321	Telephone	68.03
100-41910-480	Other Miscellaneous	22.67
100-41940-381	Electric Utility	486.08
100-41940-382	Water Utility	49.19
100-41940-385	Sewer Utility	75.60
100-41940-402	Repairs & Maint - Struct	49.15
100-41940-409	Repairs & Maint - Utilitie	900.00
100-41940-460	Miscellaneous Taxes	48.58
100-41940-480	Other Miscellaneous	28.14
100-42120-200	Office Supplies	1.69
100-42120-212	Motor Fuels	719.10
100-42120-321	Telephone	270.33
100-42120-323	Radio Units	153.00
100-42120-405	Repairs & Maint - Vehicl	68.13
100-42120-480	Other Miscellaneous	61.59
100-42220-200	Office Supplies	73.73
100-42220-212	Motor Fuels	157.64
100-42220-321	Telephone	28.29
100-42220-405	Repairs & Maint - Vehicl	4,152.76
100-42500-381	Electric Utility	20.39
100-43100-212	Motor Fuels	780.68
100-43100-217	Other Operating Supplie	81.89
100-43100-224	Street Maint Materials	89.48

Account Summary

Account Number	Account Name	Payment Amount
100-43100-321	Telephone	113.94
100-43100-381	Electric Utility	2,868.71
100-43100-382	Water Utility	15.85
100-43100-385	Sewer Utility	25.20
100-43100-404	Repairs & Maint - M&E	4,178.47
100-43100-460	Miscellaneous Taxes	4.27
100-45120-217	Other Operating Supplie	29.05
100-45202-211	Cleaning Supplies	39.84
100-45202-241	Small Tools	357.39
100-45202-381	Electric Utility	187.40
100-45202-382	Water Utility	906.99
100-45202-385	Sewer Utility	126.00
100-45202-402	Repairs & Maint - Struct	530.27
100-45202-404	Repairs & Maint - M&E	530.89
100-45202-406	Repairs & Maint - Groun	706.98
100-45202-409	Repairs & Maint - Utilitie	105.39
100-45202-460	Miscellaneous Taxes	32.64
100-45202-480	Other Miscellaneous	199.54
211-45501-211	Cleaning Supplies	96.18
211-45501-321	Telephone	28.24
211-45501-322	Postage	43.15
211-45501-326	Data Processing	42.95
211-45501-381	Electric Utility	144.60
211-45501-382	Water Utility	14.79
211-45501-385	Sewer Utility	25.20
211-45501-435	Books and Pamphlets	1,173.96
225-19306	Improvements Other Th	3,493.47
225-45127-406	Repairs & Maint - Groun	352.22
230-45124-200	Office Supplies	50.65
230-45124-211	Cleaning Supplies	60.20
230-45124-308	Training & Registrations	250.00
230-45124-381	Electric Utility	8.21
230-45124-401	Repairs & Maint - Buildi	948.73
230-45124-409	Repairs & Maint - Utilitie	22.17
230-45124-460	Miscellaneous Taxes	218.00
235-42153-200	Office Supplies	4.28
235-42153-212	Motor Fuels	119.25
235-42153-217	Other Operating Supplie	339.12
235-42153-218	Uniforms	32.06
235-42153-321	Telephone	127.89
235-42153-334	Meals/Lodging	189.14
250-46520-321	Telephone	103.02
250-46520-331	Travel Expense	92.66
250-46520-340	Advertising	98.33
250-46520-381	Electric Utility	20.95
250-46520-438	Meeting Expense	25.90
250-46520-480	Other Miscellaneous	22.66
252-46520-491	Payments to Other Orga	2,513.00
254-46520-303	Engineering and Surveyi	15,366.89
263-46530-307	Management Fees	2,876.52
263-46530-482	TIF Payments	25,888.64
264-46530-482	TIF Payments	17,914.25
265-46530-482	TIF Payments	3,018.98
266-46530-307	Management Fees	1,704.17
266-46530-482	TIF Payments	15,337.57
268-46530-307	Management Fees	754.42
268-46530-482	TIF Payments	6,789.80
269-46530-482	TIF Payments	5,686.19

Account Summary

Account Number	Account Name	Payment Amount
306-41000-500	Capital Outlay	12,518.15
401-16403	Machinery & Equipment	555.73
601-16300	Improvements Other Th	4,667.78
601-49400-211	Cleaning Supplies	379.14
601-49400-212	Motor Fuels	402.34
601-49400-217	Other Operating Supplie	210.16
601-49400-321	Telephone	105.35
601-49400-340	Advertising	49.17
601-49400-350	Printing & Binding	389.94
601-49400-381	Electric Utility	4,356.87
601-49400-382	Water Utility	14.32
601-49400-385	Sewer Utility	25.20
601-49400-404	Repairs & Maint - M&E	657.21
601-49400-405	Repairs & Maint - Vehicl	35.00
601-49400-409	Repairs & Maint - Utilitie	273.32
601-49400-480	Other Miscellaneous	589.73
602-16300	Improvements Other Th	4,031.27
602-49450-200	Office Supplies	3.57
602-49450-212	Motor Fuels	114.09
602-49450-217	Other Operating Supplie	210.16
602-49450-241	Small Tools	58.20
602-49450-310	Lab Testing	1,223.00
602-49450-321	Telephone	215.44
602-49450-326	Data Processing	37.95
602-49450-381	Electric Utility	20,492.21
602-49450-382	Water Utility	298.51
602-49450-404	Repairs & Maint - M&E	1,399.72
602-49450-405	Repairs & Maint - Vehicl	25.14
602-49450-406	Repairs & Maint - Groun	143.19
602-49450-460	Miscellaneous Taxes	14.00
602-49450-480	Other Miscellaneous	49.17
604-20202	Sales Tax Payable	16,392.45
604-22000	Deposits	1,500.00
604-49550-211	Cleaning Supplies	12.28
604-49550-217	Other Operating Supplie	210.16
604-49550-310	Lab Testing	28.38
604-49550-321	Telephone	220.56
604-49550-326	Data Processing	37.95
604-49550-381	Electric Utility	143.96
604-49550-382	Water Utility	14.67
604-49550-385	Sewer Utility	25.20
604-49550-386	Landfill	382.73
604-49550-404	Repairs & Maint - M&E	233.96
604-49550-406	Repairs & Maint - Groun	107.71
604-49550-460	Miscellaneous Taxes	4.78
609-20202	Sales Tax Payable	13,025.00
609-49751-217	Other Operating Supplie	104.76
609-49751-251	Liquor	5,304.08
609-49751-252	Beer	15,160.10
609-49751-253	Wine	3,330.16
609-49751-254	Soft Drinks & Mix	67.00
609-49751-321	Telephone	62.64
609-49751-326	Data Processing	90.62
609-49751-333	Freight and Express	184.30
609-49751-340	Advertising	40.00
609-49751-381	Electric Utility	733.53
609-49751-382	Water Utility	16.45
609-49751-385	Sewer Utility	25.20

Account Summary

Account Number	Account Name	Payment Amount
609-49751-406	Repairs & Maint - Groun	49.00
614-20202	Sales Tax Payable	6,985.00
614-49870-200	Office Supplies	19.13
614-49870-211	Cleaning Supplies	122.23
614-49870-212	Motor Fuels	558.31
614-49870-217	Other Operating Supplie	230.98
614-49870-218	Uniforms	26.72
614-49870-227	Utility System Maint Sup	6,645.38
614-49870-301	Auditing & Consulting Se	330.00
614-49870-321	Telephone	631.34
614-49870-326	Data Processing	1,950.00
614-49870-340	Advertising	98.33
614-49870-381	Electric Utility	1,751.06
614-49870-382	Water Utility	14.90
614-49870-385	Sewer Utility	25.20
614-49870-402	Repairs & Maint - Struct	34.03
614-49870-406	Repairs & Maint - Groun	11.75
614-49870-442	Subscriber Fees	26,834.06
614-49870-445	Switch Fees	455.10
614-49870-447	Internet Expense	4,718.75
614-49870-480	Other Miscellaneous	184.80
615-49850-211	Cleaning Supplies	197.29
615-49850-217	Other Operating Supplie	64.31
615-49850-321	Telephone	180.46
615-49850-326	Data Processing	96.62
615-49850-381	Electric Utility	2,416.43
615-49850-382	Water Utility	46.65
615-49850-385	Sewer Utility	25.20
615-49850-404	Repairs & Maint - M&E	48.08
615-49850-406	Repairs & Maint - Groun	12.83
615-49850-409	Repairs & Maint - Utilitie	39.79
615-49850-444	License Fees	35.00
615-49850-460	Miscellaneous Taxes	83.00
617-49860-211	Cleaning Supplies	77.18
617-49860-217	Other Operating Supplie	54.51
617-49860-251	Liquor	324.13
617-49860-252	Beer	594.38
617-49860-254	Soft Drinks & Mix	43.12
617-49860-261	Other Merchandise	46.44
617-49860-321	Telephone	146.43
617-49860-326	Data Processing	37.95
617-49860-381	Electric Utility	1,032.65
617-49860-382	Water Utility	53.83
617-49860-385	Sewer Utility	63.67
617-49860-404	Repairs & Maint - M&E	2.98
617-49860-406	Repairs & Maint - Groun	119.50
617-49860-460	Miscellaneous Taxes	565.01
700-21712	Flex Account	461.58
700-21720	VEBA Contributions	9,951.44
	Grand Total:	305,603.15

Project Account Summary

Project Account Key	Payment Amount
None	280,892.48
2013StExp	12,518.15
2013SwExp	4,031.27
2013WaExp	4,667.78
HangarExp	3,493.47

Project Account Summary

Project Account Key
HangarExp

Payment Amount

Grand Total:

305,603.15



Windom, MN

Expense Approval Report

By Fund

Payment Dates 6/5/2013 - 6/5/2013

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL					
LYNETT YONKER	20130605	06/05/2013	REFUND-UNUSED TABLES	100-34780	20.00
					20.00
Activity: 41310 - Administration					
INDOFF, INC	2279486	05/22/2013	SUPPLIES	100-41310-200	13.66
CMRS - TMS #256704	20130605	06/05/2013	POSTAGE #256704	100-41310-322	535.15
ELAN	2013JUNE	06/05/2013	LODGING CITY MGR ASSN	100-41310-334	489.32
TOSHIBA FINANCIAL SERVICES	228759197	05/29/2013	LEASE/MAINTENANCE CONTR	100-41310-401	22.16
					Activity 41310 - Administration Total:
					1,060.29
Activity: 41910 - Planning & Zoning					
SA FLEET	20130605	06/05/2013	GAS	100-41910-212	139.65
CMRS - TMS #256704	20130605	06/05/2013	POSTAGE #256704	100-41910-322	31.96
ELECTRIC FUND	20130603	06/03/2013	MAINTENANCE	100-41910-405	18.00
					Activity 41910 - Planning & Zoning Total:
					189.61
Activity: 41940 - City Hall					
WINDOM AUTO VALU	3400540MAY	06/05/2013	MAINTENANCE #3400540	100-41940-405	176.65
MELISSA PENAS	20130603	06/03/2013	CLEANING	100-41940-406	372.45
SANDRA HERDER	20130604	06/04/2013	CLEANING	100-41940-406	372.45
JOE'S LAWN CARE	JB283	06/03/2013	SERVICE	100-41940-406	10.00
JOE'S LAWN CARE	JB283	06/03/2013	SERVICE	100-41940-409	20.73
					Activity 41940 - City Hall Total:
					952.28
Activity: 42120 - Crime Control					
SA FLEET	20130605	06/05/2013	GAS	100-42120-212	477.07
CMRS - TMS #256704	20130605	06/05/2013	POSTAGE #256704	100-42120-322	1.32
ALPHA WIRELESS - MANKATO	191910	06/03/2013	MAINTENANCE	100-42120-323	214.10
ALPHA WIRELESS - MANKATO	191911	06/03/2013	MAINTENANCE	100-42120-323	3,418.45
COTTONWOOD CO TREASURE	2013MAY	06/05/2013	DISPATCHING	100-42120-325	275.00
TOSHIBA FINANCIAL SERVICES	228759197	05/29/2013	LEASE/MAINTENANCE CONTR	100-42120-404	11.08
COTTONWOOD CO TREASURE	2013MAY	06/05/2013	DISPATCHING	100-42120-412	1,650.00
FLEET SERVICES DIVISION	2013100003	06/03/2013	MONTHLY LEASE	100-42120-419	2,323.95
SIRCHIE FINGER PRINT LABOR	0121740-IN	05/22/2013	SUPPLIES	100-42120-480	59.38
NORTHERN SAFETY TECHNOL	33438	05/22/2013	EQUIPMENT	100-42120-480	154.66
					Activity 42120 - Crime Control Total:
					8,585.01
Activity: 42220 - Fire Fighting					
AMOCO OIL COMPANY	20130528	05/28/2013	GAS	100-42220-212	63.52
SA FLEET	20130605	06/05/2013	GAS	100-42220-212	295.96
STREICHER'S	11021953	06/04/2013	EQUIPMENT	100-42220-218	1,429.68
CMRS - TMS #256704	20130605	06/05/2013	POSTAGE #256704	100-42220-322	3.88
COTTONWOOD CO TREASURE	2013MAY	06/05/2013	DISPATCHING	100-42220-325	212.50
WINDOM AUTO VALU	3400540MAY	06/05/2013	MAINTENANCE #3406129	100-42220-405	73.98
FIRE RELIEF ASSOC.	20130603	06/05/2013	RELIEF PAYMENT	100-42220-491	1,000.00
					Activity 42220 - Fire Fighting Total:
					3,079.52
Activity: 42500 - Civil Defense					
ALPHA WIRELESS - MANKATO	663068	06/05/2013	MAINTENANCE	100-42500-323	150.00
COTTONWOOD CO TREASURE	2013MAY	06/05/2013	DISPATCHING	100-42500-325	12.50
					Activity 42500 - Civil Defense Total:
					162.50
Activity: 42700 - Animal Control					
COTTONWOOD VET CLINIC	328MAY	06/05/2013	CITY POUND	100-42700-300	44.04
					Activity 42700 - Animal Control Total:
					44.04
Activity: 43100 - Streets					
CMRS - TMS #256704	20130605	06/05/2013	POSTAGE #256704	100-43100-322	31.12
COTTONWOOD CO TREASURE	2013MAY	06/05/2013	DISPATCHING	100-43100-325	125.00

Expense Approval Report

Payment Dates: 6/5/2013 - 6/5/2013

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WINDOM FARM SERVICE	146999	06/05/2013	MAINTENANCE	100-43100-404	154.41
WINDOM FARM SERVICE	146999	06/05/2013	MAINTENANCE	100-43100-404	292.73
MILLER SELLNER EQUIP	20130605	06/05/2013	MAINTENANCE	100-43100-404	144.36
FOX BROTHERS OF SANBORN,	391087	06/05/2013	MAINTENANCE	100-43100-404	73.17
ELAN	2013JUNE	06/05/2013	GPS CAMERA	100-43100-480	479.99
Activity 43100 - Streets Total:					1,300.78
Activity: 43210 - Sanitation					
NEAL GRUNEWALD	510119	06/04/2013	COMPOST SITE MANAGER	100-43210-307	136.00
Activity 43210 - Sanitation Total:					136.00
Activity: 45120 - Recreation					
CMRS - TMS #256704	20130605	06/05/2013	POSTAGE #256704	100-45120-217	0.92
TOSHIBA FINANCIAL SERVICES	228759197	05/29/2013	LEASE/MAINTENANCE CONTR	100-45120-217	11.08
WINDOM COMMUNITY EDUC	20130605	06/05/2013	ADVERTISING	100-45120-340	300.00
Activity 45120 - Recreation Total:					312.00
Activity: 45202 - Park Areas					
COTTONWOOD CO TREASURE	2013MAY	06/05/2013	DISPATCHING	100-45202-325	37.50
CARQUEST AUTO PARTS STOR	2789-247528	06/05/2013	MAINTENANCE	100-45202-404	18.35
WINDOM AUTO VALU	3400540MAY	06/05/2013	MAINTENANCE #3400540	100-45202-404	63.51
Activity 45202 - Park Areas Total:					119.36
Fund 100 - GENERAL Total:					15,961.39
Fund: 211 - LIBRARY					
Activity: 45501 - Library					
TOSHIBA FINANCIAL SERVICES	228759197	05/29/2013	LEASE/MAINTENANCE CONTR	211-45501-217	5.54
DAWN AAMOT	657466090	06/04/2013	SUPPLIES #13235237	211-45501-217	76.25
MELISSA PENAS	20130603	06/03/2013	CLEANING	211-45501-402	382.00
SANDRA HERDER	20130604	06/04/2013	CLEANING	211-45501-402	382.00
JOE'S LAWN CARE	JB283	06/03/2013	SERVICE	211-45501-406	10.00
JOE'S LAWN CARE	JB283	06/03/2013	SERVICE	211-45501-409	20.72
PAPER CRAFTS	20130604	06/04/2013	SUBSCRIPTION	211-45501-433	19.97
MOTOR TREND	20130604	06/04/2013	SUBSCRIPTION	211-45501-433	14.00
READERS SERVICE	135REGQ	06/04/2013	SUBSCRIPTION	211-45501-435	22.26
GALE	99265672	05/28/2013	BOOKS	211-45501-435	79.46
Activity 45501 - Library Total:					1,012.20
Fund 211 - LIBRARY Total:					1,012.20
Fund: 225 - AIRPORT					
Activity: 45127 - Airport					
RED ROCK RURAL WATER	2013JUNE	06/05/2013	WATER	225-45127-200	29.50
CMRS - TMS #256704	20130605	06/05/2013	POSTAGE #256704	225-45127-217	24.58
SO. CENTRAL ELECTRIC	26-12-112-04JUNE	06/05/2013	POWER COST	225-45127-381	761.51
SO. CENTRAL ELECTRIC	26-12-116-04JUNE	06/05/2013	POWER COST	225-45127-381	202.94
ELECTRIC FUND	20130603B	06/03/2013	ELECTRICAL MAINTENANCE	225-45127-409	64.79
Activity 45127 - Airport Total:					1,083.32
Fund 225 - AIRPORT Total:					1,083.32
Fund: 230 - POOL					
Activity: 45124 - Pool					
POOL PETTY CASH	20130603	06/05/2013	PETTY CASH FOR POOL	230-45124-217	75.00
TOSHIBA FINANCIAL SERVICES	228759197	05/29/2013	LEASE/MAINTENANCE CONTR	230-45124-217	5.54
CMRS - TMS #256704	20130605	06/05/2013	POSTAGE #256704	230-45124-322	20.16
WINDOM COMMUNITY EDUC	20130605	06/05/2013	ADVERTISING	230-45124-340	300.00
WINDOM PAINTING	20130604	06/04/2013	REPAIR SERVICE	230-45124-401	7,412.00
Activity 45124 - Pool Total:					7,812.70
Fund 230 - POOL Total:					7,812.70
Fund: 235 - AMBULANCE					
Activity: 42153 - Ambulance					
SA FLEET	20130605	06/05/2013	GAS	235-42153-212	1,381.41
CMRS - TMS #256704	20130605	06/05/2013	POSTAGE #256704	235-42153-322	43.84
COTTONWOOD CO TREASURE	2013MAY	06/05/2013	DISPATCHING	235-42153-325	200.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WINDOM AUTO VALU	3400540MAY	06/05/2013	MAINTENANCE #3400540	235-42153-405	18.35
				Activity 42153 - Ambulance Total:	1,643.60
				Fund 235 - AMBULANCE Total:	1,643.60
Fund: 250 - EDA GENERAL					
ELECTRIC FUND	20130603A	06/03/2013	LOAN PAYMENT FOR 2008 SP	250-23900	790.74
FULDA CREDIT UNION	2013MAY	06/05/2013	SPEC BLDG LOAN	250-23903	1,875.04
					2,665.78
Activity: 46520 - EDA					
CMRS - TMS #256704	20130605	06/05/2013	POSTAGE #256704	250-46520-322	10.82
COUNTY WIDE DIRECTORY	41769	05/20/2013	ADVERTISING	250-46520-340	98.33
				Activity 46520 - EDA Total:	109.15
Activity: 49980 - Interest Expense					
ELECTRIC FUND	20130603A	06/03/2013	LOAN PAYMENT FOR 2008 SP	250-49980-612	158.75
FULDA CREDIT UNION	2013MAY	06/05/2013	SPEC BLDG LOAN	250-49980-612	1,484.96
				Activity 49980 - Interest Expense Total:	1,643.71
				Fund 250 - EDA GENERAL Total:	4,418.64
Fund: 254 - NORTH IND PARK					
Activity: 46520 - EDA					
SO. CENTRAL ELECTRIC	26-13-108-04JUNE	06/05/2013	POWER COST	254-46520-381	45.95
HOLTMEIER CONSTRUCTION	20130605	06/05/2013	NWIP DEVELOPMENT	254-46520-500	516,445.91
				Activity 46520 - EDA Total:	516,491.86
				Fund 254 - NORTH IND PARK Total:	516,491.86
Fund: 306 - 2013 STREET IMPROVEMENT					
Activity: 41000 - General Government					
KUECHLE UNDERGROUND, IN	20130605	06/05/2013	2013 STREET EXP	306-41000-500	93,789.29
				Activity 41000 - General Government Total:	93,789.29
				Fund 306 - 2013 STREET IMPROVEMENT Total:	93,789.29
Fund: 401 - GENERAL CAPITAL PROJECTS					
TYLER TECHNOLOGIES,INC	02566916	06/05/2013	IMPLEMENTATION COSTS	401-16300	85.00
TYLER TECHNOLOGIES,INC	025-67692	06/05/2013	IMPLEMENTATION COSTS	401-16300	629.57
TYLER TECHNOLOGIES,INC	025-67696	06/04/2013	IMPLEMENTATION COSTS	401-16300	-10.20
TYLER TECHNOLOGIES,INC	02568385	06/04/2013	IMPLEMENTATION COSTS	401-16300	561.00
TYLER TECHNOLOGIES,INC	025-69512	05/29/2013	IMPLEMENTATION COSTS	401-16300	976.70
TYLER TECHNOLOGIES,INC	025-69606	06/04/2013	CREDIT-IMPLEMENTATION C	401-16300	-37.40
TYLER TECHNOLOGIES,INC	025-69607	06/04/2013	CREDIT-IMPLEMENTATION C	401-16300	-37.40
TYLER TECHNOLOGIES,INC	025-69608	06/04/2013	CREDIT-IMPLEMENTATION C	401-16300	-398.94
TYLER TECHNOLOGIES,INC	025-69609	06/04/2013	CREDIT-IMPLEMENTATION C	401-16300	-230.63
TYLER TECHNOLOGIES,INC	025-69612	06/04/2013	CREDIT-IMPLEMENTATION C	401-16300	-548.54
TYLER TECHNOLOGIES,INC	025-69614	06/04/2013	CREDIT-IMPLEMENTATION C	401-16300	-112.20
					876.96
				Fund 401 - GENERAL CAPITAL PROJECTS Total:	876.96
Fund: 601 - WATER					
TYLER TECHNOLOGIES,INC	02566916	06/05/2013	IMPLEMENTATION COSTS	601-16300	34.38
TYLER TECHNOLOGIES,INC	025-67692	06/05/2013	IMPLEMENTATION COSTS	601-16300	254.60
TYLER TECHNOLOGIES,INC	025-67696	06/04/2013	IMPLEMENTATION COSTS	601-16300	-4.13
TYLER TECHNOLOGIES,INC	02568385	06/04/2013	IMPLEMENTATION COSTS	601-16300	226.88
TYLER TECHNOLOGIES,INC	025-69512	05/29/2013	IMPLEMENTATION COSTS	601-16300	394.99
TYLER TECHNOLOGIES,INC	025-69606	06/04/2013	CREDIT-IMPLEMENTATION C	601-16300	-15.13
TYLER TECHNOLOGIES,INC	025-69607	06/04/2013	CREDIT-IMPLEMENTATION C	601-16300	-15.13
TYLER TECHNOLOGIES,INC	025-69608	06/04/2013	CREDIT-IMPLEMENTATION C	601-16300	-161.33
TYLER TECHNOLOGIES,INC	025-69609	06/04/2013	CREDIT-IMPLEMENTATION C	601-16300	-93.27
TYLER TECHNOLOGIES,INC	025-69612	06/04/2013	CREDIT-IMPLEMENTATION C	601-16300	-221.83
TYLER TECHNOLOGIES,INC	025-69614	06/04/2013	CREDIT-IMPLEMENTATION C	601-16300	-45.38
KUECHLE UNDERGROUND, IN	20130605	06/05/2013	2013 WATER EXP	601-16300	34,972.28
					35,326.93

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Activity: 49400 - Water					
HAWKINS, INC	3467750	05/29/2013	CHEMICALS	601-49400-216	5,365.45
HP SUDS CLUB, LLC	20130603	06/03/2013	BILLING CONTRACT SERVICE	601-49400-217	259.38
RYAN ANDERSON	20130605	06/05/2013	EQUIPMENT - BOOTS	601-49400-217	50.00
ELAN	2013JUNE	06/05/2013	PAY PAL	601-49400-217	7.50
MN VALLEY TESTING	653637	05/20/2013	TESTING	601-49400-310	56.25
GOPHER STATE ONE CALL	72410	06/05/2013	LOCATES	601-49400-321	49.30
CMRS - TMS #256704	20130605	06/05/2013	POSTAGE #256704	601-49400-322	19.42
CMRS - TMS #256704	20130605	06/05/2013	POSTAGE #256704	601-49400-322	189.62
COTTONWOOD CO TREASURE	2013MAY	06/05/2013	DISPATCHING	601-49400-325	100.00
COUNTY WIDE DIRECTORY	41769	05/20/2013	ADVERTISING	601-49400-340	49.17
KDOM RADIO	KDOMO791130528098	06/05/2013	ADVERTISING	601-49400-340	271.50
AMUNDSON DIG	04251301	05/14/2013	SERVICE	601-49400-386	350.00
TOSHIBA FINANCIAL SERVICES	228759197	05/29/2013	LEASE/MAINTENANCE CONTR	601-49400-404	22.16
Activity 49400 - Water Total:					6,789.75
Fund 601 - WATER Total:					42,116.68
Fund: 602 - SEWER					
TYLER TECHNOLOGIES,INC	02566916	06/05/2013	IMPLEMENTATION COSTS	602-16300	34.38
TYLER TECHNOLOGIES,INC	025-67692	06/05/2013	IMPLEMENTATION COSTS	602-16300	254.60
TYLER TECHNOLOGIES,INC	025-67696	06/04/2013	IMPLEMENTATION COSTS	602-16300	-4.13
TYLER TECHNOLOGIES,INC	02568385	06/04/2013	IMPLEMENTATION COSTS	602-16300	226.88
TYLER TECHNOLOGIES,INC	025-69512	05/29/2013	IMPLEMENTATION COSTS	602-16300	394.99
TYLER TECHNOLOGIES,INC	025-69606	06/04/2013	CREDIT-IMPLEMENTATION C	602-16300	-15.13
TYLER TECHNOLOGIES,INC	025-69607	06/04/2013	CREDIT-IMPLEMENTATION C	602-16300	-15.13
TYLER TECHNOLOGIES,INC	025-69608	06/04/2013	CREDIT-IMPLEMENTATION C	602-16300	-161.33
TYLER TECHNOLOGIES,INC	025-69609	06/04/2013	CREDIT-IMPLEMENTATION C	602-16300	-93.27
TYLER TECHNOLOGIES,INC	025-69612	06/04/2013	CREDIT-IMPLEMENTATION C	602-16300	-221.83
TYLER TECHNOLOGIES,INC	025-69614	06/04/2013	CREDIT-IMPLEMENTATION C	602-16300	-45.38
KUECHLE UNDERGROUND, IN	20130605	06/05/2013	2013 SEWER EXP	602-16300	30,203.33
					30,557.98
Activity: 49450 - Sewer					
AMOCO OIL COMPANY	20130528	05/28/2013	GAS	602-49450-212	291.36
HAWKINS, INC	3464678	05/22/2013	CHEMICALS	602-49450-216	810.12
HP SUDS CLUB, LLC	20130603	06/03/2013	BILLING CONTRACT SERVICE	602-49450-217	259.38
ELAN	2013JUNE	06/05/2013	PAY PAL	602-49450-217	7.50
CONTINENTAL RESEACH COR	387459-CRC-1	06/03/2013	SUPPLIES	602-49450-241	212.19
MN VALLEY TESTING	653501	05/20/2013	TESTING	602-49450-310	173.40
MN VALLEY TESTING	653656	05/20/2013	TESTING	602-49450-310	111.20
MN VALLEY TESTING	653675	05/20/2013	TESTING	602-49450-310	124.80
MN VALLEY TESTING	654144	05/22/2013	TESTING	602-49450-310	146.20
MN VALLEY TESTING	654145	05/22/2013	TESTING	602-49450-310	111.20
GOPHER STATE ONE CALL	72410	06/05/2013	LOCATES	602-49450-321	49.30
CMRS - TMS #256704	20130605	06/05/2013	POSTAGE #256704	602-49450-322	189.62
CMRS - TMS #256704	20130605	06/05/2013	POSTAGE #256704	602-49450-322	18.92
COTTONWOOD CO TREASURE	2013MAY	06/05/2013	DISPATCHING	602-49450-325	100.00
SUNSHINE FILTERS	111580	06/04/2013	MAINTENANCE PARTS	602-49450-404	367.57
WINDOM FARM SERVICE	146999	06/05/2013	MAINTENANCE	602-49450-404	122.85
FLEXIBLE PIPE TOOL CO	16268	05/20/2013	MAINTENANCE	602-49450-404	391.85
TOSHIBA FINANCIAL SERVICES	228759197	05/29/2013	LEASE/MAINTENANCE CONTR	602-49450-404	17.73
TOSHIBA FINANCIAL SERVICES	228759197	05/29/2013	LEASE/MAINTENANCE CONTR	602-49450-404	17.73
WINDOM AUTO VALU	3400540MAY	06/05/2013	MAINTENANCE #3400540	602-49450-404	62.40
A & B BUSINESS	INV0000032	06/03/2013	COPIER MAINTENANCE	602-49450-404	72.86
WINDOM AUTO VALU	3400540MAY	06/05/2013	MAINTENANCE #3400540	602-49450-405	1.23
COUNTY WIDE DIRECTORY	41769	05/20/2013	ADVERTISING	602-49450-480	49.17
Activity 49450 - Sewer Total:					3,708.58
Fund 602 - SEWER Total:					34,266.56
Fund: 604 - ELECTRIC					
TYLER TECHNOLOGIES,INC	02566916	06/05/2013	IMPLEMENTATION COSTS	604-16300	140.61
TYLER TECHNOLOGIES,INC	025-67692	06/05/2013	IMPLEMENTATION COSTS	604-16300	1,041.56

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
TYLER TECHNOLOGIES,INC	025-67696	06/04/2013	IMPLEMENTATION COSTS	604-16300	-16.86
TYLER TECHNOLOGIES,INC	02568385	06/04/2013	IMPLEMENTATION COSTS	604-16300	928.11
TYLER TECHNOLOGIES,INC	025-69512	05/29/2013	IMPLEMENTATION COSTS	604-16300	1,615.87
TYLER TECHNOLOGIES,INC	025-69606	06/04/2013	CREDIT-IMPLEMENTATION C	604-16300	-61.86
TYLER TECHNOLOGIES,INC	025-69607	06/04/2013	CREDIT-IMPLEMENTATION C	604-16300	-61.86
TYLER TECHNOLOGIES,INC	025-69608	06/04/2013	CREDIT-IMPLEMENTATION C	604-16300	-660.00
TYLER TECHNOLOGIES,INC	025-69609	06/04/2013	CREDIT-IMPLEMENTATION C	604-16300	-381.56
TYLER TECHNOLOGIES,INC	025-69612	06/04/2013	CREDIT-IMPLEMENTATION C	604-16300	-907.50
TYLER TECHNOLOGIES,INC	025-69614	06/04/2013	CREDIT-IMPLEMENTATION C	604-16300	-185.61
ODDSON UNDERGROUND INC	2013-154	06/04/2013	DISTRIB SYSTEM IMPROVEME	604-16300	8,062.00
EUNICE ERPSTAD	20130603	06/03/2013	REFUND-UTILITY PREPAYMEN	604-22000	300.00
RICHARD LECKIE	20130604	06/04/2013	REFUND-UTILITY PREPAYMEN	604-22000	300.00
ELECTRIC FUND	20130605ETPISONG	06/05/2013	APPLY UTIL PREPAY TO BILLIN	604-22000	300.00
					10,412.90

Activity: 49550 - Electric

OFFICEMAX - HSBC BUS SOLU	837526	05/29/2013	SUPPLIES	604-49550-200	365.99
AMOCO OIL COMPANY	20130528	05/28/2013	GAS	604-49550-212	311.09
HP SUDS CLUB, LLC	20130603	06/03/2013	BILLING CONTRACT SERVICE	604-49550-217	259.36
ELAN	2013JUNE	06/05/2013	PAY PAL	604-49550-217	7.50
GOPHER STATE ONE CALL	72410	06/05/2013	LOCATES	604-49550-321	49.30
CMRS - TMS #256704	20130605	06/05/2013	POSTAGE #256704	604-49550-322	18.88
CMRS - TMS #256704	20130605	06/05/2013	POSTAGE #256704	604-49550-322	189.62
COTTONWOOD CO TREASURE	2013MAY	06/05/2013	DISPATCHING	604-49550-325	187.50
ELAN	2013JUNE	06/05/2013	SAGE	604-49550-404	192.38
TOSHIBA FINANCIAL SERVICES	228759197	05/29/2013	LEASE/MAINTENANCE CONTR	604-49550-404	22.16
BRAD BUSSA	20130606	06/05/2013	CLEANING	604-49550-406	184.60
HILLSIDE GREENHOUSE	83	06/03/2013	MAINTENANCE	604-49550-406	481.26
CHASE FESTER	20130530	06/03/2013	ENERGY REBATE	604-49550-450	25.00
DALE BOYER	20130603	06/03/2013	ENERGY REBATE	604-49550-450	600.00
ERIC HUBBARD	20130603	06/03/2013	ENERGY REBATE	604-49550-450	50.00
EVA MORGAN	20130603	06/03/2013	ENERGY REBATE	604-49550-450	150.00
JUHL ERICKSON	20130603	06/03/2013	ENERGY REBATE	604-49550-450	35.00
ROBIN SHAW	20130604	06/04/2013	ENERGY REBATE	604-49550-450	35.00
SHAWN HAKEN	20130604	06/04/2013	ENERGY REBATE	604-49550-450	35.00
VAY RODMAN	20130604	06/04/2013	ENERGY REBATE	604-49550-450	25.00
CHERYL LILLEGAARD	20130605	06/05/2013	ENERGY REBATE	604-49550-450	60.00
WINDOM AREA DEVELOPME	2013JUNE	06/04/2013	INDUSTRIAL DEVELOPMENT	604-49550-491	1,200.00
Activity 49550 - Electric Total:					4,484.64
Fund 604 - ELECTRIC Total:					14,897.54

Fund: 609 - LIQUOR STORE

TYLER TECHNOLOGIES,INC	02566916	06/05/2013	IMPLEMENTATION COSTS	609-16300	24.38
TYLER TECHNOLOGIES,INC	025-67692	06/05/2013	IMPLEMENTATION COSTS	609-16300	180.54
TYLER TECHNOLOGIES,INC	025-67696	06/04/2013	IMPLEMENTATION COSTS	609-16300	-2.93
TYLER TECHNOLOGIES,INC	02568385	06/04/2013	IMPLEMENTATION COSTS	609-16300	160.88
TYLER TECHNOLOGIES,INC	025-69512	05/29/2013	IMPLEMENTATION COSTS	609-16300	280.08
TYLER TECHNOLOGIES,INC	025-69606	06/04/2013	CREDIT-IMPLEMENTATION C	609-16300	-10.73
TYLER TECHNOLOGIES,INC	025-69607	06/04/2013	CREDIT-IMPLEMENTATION C	609-16300	-10.73
TYLER TECHNOLOGIES,INC	025-69608	06/04/2013	CREDIT-IMPLEMENTATION C	609-16300	-114.40
TYLER TECHNOLOGIES,INC	025-69609	06/04/2013	CREDIT-IMPLEMENTATION C	609-16300	-66.14
TYLER TECHNOLOGIES,INC	025-69612	06/04/2013	CREDIT-IMPLEMENTATION C	609-16300	-157.30
TYLER TECHNOLOGIES,INC	025-69614	06/04/2013	CREDIT-IMPLEMENTATION C	609-16300	-32.18
					251.47

Activity: 49751 - Liquor Store

AH HERMEL COMPANY	364818	05/20/2013	MERCHANDISE	609-49751-217	161.37
SOUTHERN WINE & SPIRITS O	1033073	05/22/2013	MERCHANDISE	609-49751-251	1,665.85
SOUTHERN WINE & SPIRITS O	1033074	05/22/2013	MERCHANDISE	609-49751-251	89.91
WIRTZ BEVERAGE MN WINE	1080036826	05/15/2013	MERCHANDISE	609-49751-251	1,460.85
JOHNSON BROS.	1571322	05/22/2013	MERCHANDISE	609-49751-251	1,652.60
BELLBOY CORP	78061300	05/10/2013	MERCHANDISE	609-49751-251	840.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BEVERAGE WHOLESALERS	0456414	06/03/2013	MERCHANDISE	609-49751-252	3,105.90
HAGEN BEVERAGE DIST. INC.	252452	06/03/2013	MERCHANDISE	609-49751-252	2,111.50
BEVERAGE WHOLESALERS	0456414	06/03/2013	MERCHANDISE	609-49751-253	230.40
WIRTZ BEVERAGE MN WINE	1080036826	05/15/2013	MERCHANDISE	609-49751-253	104.00
JOHNSON BROS.	1571323	05/22/2013	MERCHANDISE	609-49751-253	730.80
JOHNSON BROS.	1571324	05/22/2013	MERCHANDISE	609-49751-253	52.00
PAUSTIS & SONS	8399670-IN	05/22/2013	MERCHANDISE	609-49751-253	490.00
COCA-COLA BOTTLING COMP	0436546021	05/20/2013	MERCHANDISE	609-49751-254	288.94
WIRTZ BEVERAGE MN WINE	1080036826	05/15/2013	MERCHANDISE	609-49751-254	60.71
AH HERMEL COMPANY	364818	05/20/2013	MERCHANDISE	609-49751-254	46.00
AH HERMEL COMPANY	364818	05/20/2013	MERCHANDISE	609-49751-256	286.49
BEVERAGE WHOLESALERS	0456414	06/03/2013	MERCHANDISE	609-49751-259	19.00
WIRTZ BEVERAGE MN WINE	1080036826	05/15/2013	MERCHANDISE	609-49751-259	40.00
JOHNSON BROS.	1571323	05/22/2013	MERCHANDISE	609-49751-259	68.00
HAGEN BEVERAGE DIST. INC.	252452	06/03/2013	MERCHANDISE	609-49751-259	67.25
AH HERMEL COMPANY	C30690	05/22/2013	MER	609-49751-259	-15.81
AH HERMEL COMPANY	364818	05/20/2013	MERCHANDISE	609-49751-261	62.31
AH HERMEL COMPANY	C30896	05/29/2013	CREDIT- MERCHANDISE	609-49751-261	-63.92
CMRS - TMS #256704	20130605	06/05/2013	POSTAGE #256704	609-49751-322	7.36
SOUTHERN WINE & SPIRITS O	1033073	05/22/2013	MERCHANDISE	609-49751-333	24.67
SOUTHERN WINE & SPIRITS O	1033074	05/22/2013	MERCHANDISE	609-49751-333	1.85
WIRTZ BEVERAGE MN WINE	1080036826	05/15/2013	MERCHANDISE	609-49751-333	40.09
JOHNSON BROS.	1571322	05/22/2013	MERCHANDISE	609-49751-333	19.60
JOHNSON BROS.	1571323	05/22/2013	MERCHANDISE	609-49751-333	30.40
BELLBOY CORP	78061300	05/10/2013	MERCHANDISE	609-49751-333	28.00
PAUSTIS & SONS	8399670-IN	05/22/2013	MERCHANDISE	609-49751-333	8.75
TOSHIBA FINANCIAL SERVICES	228759197	05/29/2013	LEASE/MAINTENANCE CONTR	609-49751-404	22.16
MN DEPT OF AGRICULTURE	20006567	06/04/2013	LICENSE RENEWAL	609-49751-444	84.70

Activity 49751 - Liquor Store Total: 13,821.73

Fund 609 - LIQUOR STORE Total: 14,073.20

Fund: 614 - TELECOM

TYLER TECHNOLOGIES,INC	02566916	06/05/2013	IMPLEMENTATION COSTS	614-16300	56.25
TYLER TECHNOLOGIES,INC	025-67692	06/05/2013	IMPLEMENTATION COSTS	614-16300	416.63
TYLER TECHNOLOGIES,INC	025-67696	06/04/2013	IMPLEMENTATION COSTS	614-16300	-6.75
TYLER TECHNOLOGIES,INC	02568385	06/04/2013	IMPLEMENTATION COSTS	614-16300	371.25
TYLER TECHNOLOGIES,INC	025-69512	05/29/2013	IMPLEMENTATION COSTS	614-16300	646.35
TYLER TECHNOLOGIES,INC	025-69606	06/04/2013	CREDIT-IMPLEMENTATION C	614-16300	-24.75
TYLER TECHNOLOGIES,INC	025-69607	06/04/2013	CREDIT-IMPLEMENTATION C	614-16300	-24.75
TYLER TECHNOLOGIES,INC	025-69608	06/04/2013	CREDIT-IMPLEMENTATION C	614-16300	-264.00
TYLER TECHNOLOGIES,INC	025-69609	06/04/2013	CREDIT-IMPLEMENTATION C	614-16300	-152.63
TYLER TECHNOLOGIES,INC	025-69612	06/04/2013	CREDIT-IMPLEMENTATION C	614-16300	-363.00
TYLER TECHNOLOGIES,INC	025-69614	06/04/2013	CREDIT-IMPLEMENTATION C	614-16300	-74.25
INTERNAL REVENUE SERVICE	720FEDEXCISE	06/05/2013	EXCISE TAX POSTING	614-20201	727.95
MN 9-1-1 PROGRAM	20130603	06/03/2013	911 SERVICE	614-20206	1,060.39
					2,368.69

Activity: 49870 - Telecom

NEW STAR SALES & SERVICE	40217	06/04/2013	COPIER MAINTENANCE	614-49870-200	35.00
HP SUDS CLUB, LLC	20130603	06/03/2013	BILLING CONTRACT SERVICE	614-49870-217	259.38
ELAN	2013JUNE	06/05/2013	PAY PAL	614-49870-217	7.50
ELAN	2013JUNE	06/05/2013	CLOTHING	614-49870-218	165.45
POWER & TEL	5369856-00	05/22/2013	EQUIPMENT	614-49870-227	990.48
POWER & TEL	5371271-00	06/04/2013	SUPPLIES	614-49870-227	55.04
OLSEN THIELEN & CO.,LTD	8743	05/15/2013	FCC ACCESS TARIFF SERVICES	614-49870-304	810.00
ELAN	2013JUNE	06/05/2013	SHORTEL CONF	614-49870-308	612.13
GOPHER STATE ONE CALL	72410	06/05/2013	LOCATES	614-49870-321	49.30
CMRS - TMS #256704	20130605	06/05/2013	POSTAGE #256704	614-49870-322	383.73
SUBWAY	20130604	06/04/2013	MEETING MEALS	614-49870-334	53.87
ELAN	2013JUNE	06/05/2013	CLOTHING	614-49870-340	999.70
COUNTY WIDE DIRECTORY	41769	05/20/2013	ADVERTISING	614-49870-340	98.33

Expense Approval Report

Payment Dates: 6/5/2013 - 6/5/2013

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
TOSHIBA FINANCIAL SERVICES	228759197	05/29/2013	LEASE/MAINTENANCE CONTR	614-49870-404	33.22
BLUEHIGHWAYS	012-040313	05/28/2013	SUBSCRIBER	614-49870-442	254.38
MLB NETWORK	028691	05/29/2013	SUBSCRIBER	614-49870-442	829.50
RFD TV	1923-1677	05/20/2013	SUBSCRIBER	614-49870-442	450.70
NATIONAL CABLE TV COOP	MAY2013	06/05/2013	SUBSCRIBER	614-49870-442	67,320.72
SOUTHWEST/WEST CENTRAL	39370	05/15/2013	SUPPORT SERVICE	614-49870-447	833.33
ELAN	2013JUNE	06/05/2013	PLT SERVICE TRAINING	614-49870-448	370.00
ZAYO BANDWIDTH	114184-002376MAY	06/04/2013	BANDWIDTH BILLING	614-49870-451	3,328.28
UNIVERSAL SERVICE ADMIN C	UBDI0000623410	06/04/2013	FEES	614-49870-451	963.75
ELAN	2013JUNE	06/05/2013	EQUIPMENT/AMAZON	614-49870-480	80.19
Activity 49870 - Telecom Total:					78,983.98
Fund 614 - TELECOM Total:					81,352.67

Fund: 615 - ARENA

Activity: 49850 - Arena

AMERIPRIDE SERVICES, INC	2800275318	05/28/2013	SUPPLIES	615-49850-211	102.22
AMOCO OIL COMPANY	20130528	05/28/2013	GAS	615-49850-212	100.96
SA FLEET	20130605	06/05/2013	GAS	615-49850-212	251.40
ELAN	2013JUNE	06/05/2013	HORSE EXPO	615-49850-212	63.00
TOSHIBA FINANCIAL SERVICES	228759197	05/29/2013	LEASE/MAINTENANCE CONTR	615-49850-217	19.94
CMRS - TMS #256704	20130605	06/05/2013	POSTAGE #256704	615-49850-322	55.20
ELAN	2013JUNE	06/05/2013	HORSE EXPO	615-49850-334	150.74
WINDOM FIGURE SKATING CL	0000001	06/05/2013	ADVERTISING	615-49850-340	50.00
WINDOM COMMUNITY EDUC	20130605	06/05/2013	ADVERTISING	615-49850-340	47.00
KDOM RADIO	KDOMO113130528092	06/05/2013	ADVERTISING	615-49850-340	78.00
WINDOM AUTO VALU	3400540MAY	06/05/2013	MAINTENANCE #3400540	615-49850-404	21.43
WINDOM AUTO VALU	3400540MAY	06/05/2013	MAINTENANCE #3400540	615-49850-406	16.82
JUSTIN ESPENSON	20130605	06/05/2013	EXPENSE-MILEAGE	615-49850-439	69.21
Activity 49850 - Arena Total:					1,025.92
Fund 615 - ARENA Total:					1,025.92

Fund: 617 - M/P CENTER

Activity: 49860 - M/P Center

CMRS - TMS #256704	20130605	06/05/2013	POSTAGE #256704	617-49860-322	29.88
TOSHIBA FINANCIAL SERVICES	228759197	05/29/2013	LEASE/MAINTENANCE CONTR	617-49860-404	11.08
WINDOM AUTO VALU	3400540MAY	06/05/2013	MAINTENANCE #3400540	617-49860-404	48.44
Activity 49860 - M/P Center Total:					89.40
Fund 617 - M/P CENTER Total:					89.40

Fund: 700 - PAYROLL

COLLECTION SERVICES CENTE	20130603	06/03/2013	#CDD,013726	700-21709	930.23
SELECTACCOUNT	20130604	06/05/2013	FLEX SPENDING	700-21712	348.82
					1,279.05
Fund 700 - PAYROLL Total:					1,279.05
Grand Total:					832,190.98

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL	15,961.39
211 - LIBRARY	1,012.20
225 - AIRPORT	1,083.32
230 - POOL	7,812.70
235 - AMBULANCE	1,643.60
250 - EDA GENERAL	4,418.64
254 - NORTH IND PARK	516,491.86
306 - 2013 STREET IMPROVEMENT	93,789.29
401 - GENERAL CAPITAL PROJECTS	876.96
601 - WATER	42,116.68
602 - SEWER	34,266.56
604 - ELECTRIC	14,897.54
609 - LIQUOR STORE	14,073.20
614 - TELECOM	81,352.67
615 - ARENA	1,025.92
617 - M/P CENTER	89.40
700 - PAYROLL	1,279.05
Grand Total:	832,190.98

Account Summary

Account Number	Account Name	Payment Amount
100-34780	Park Fees	20.00
100-41310-200	Office Supplies	13.66
100-41310-322	Postage	535.15
100-41310-334	Meals/Lodging	489.32
100-41310-401	Repairs & Maint - Buildi	22.16
100-41910-212	Motor Fuels	139.65
100-41910-322	Postage	31.96
100-41910-405	Repairs & Maint - Vehicl	18.00
100-41940-405	Repairs & Maint - Vehicl	176.65
100-41940-406	Repairs & Maint - Groun	754.90
100-41940-409	Repairs & Maint - Utilitie	20.73
100-42120-212	Motor Fuels	477.07
100-42120-322	Postage	1.32
100-42120-323	Radio Units	3,632.55
100-42120-325	Dispatching	275.00
100-42120-404	Repairs & Maint - M&E	11.08
100-42120-412	Rentals - Building	1,650.00
100-42120-419	Vehicle Lease	2,323.95
100-42120-480	Other Miscellaneous	214.04
100-42220-212	Motor Fuels	359.48
100-42220-218	Uniforms	1,429.68
100-42220-322	Postage	3.88
100-42220-325	Dispatching	212.50
100-42220-405	Repairs & Maint - Vehicl	73.98
100-42220-491	Payments to Other Orga	1,000.00
100-42500-323	Radio Units	150.00
100-42500-325	Dispatching	12.50
100-42700-300	Charges for Services	44.04
100-43100-322	Postage	31.12
100-43100-325	Dispatching	125.00
100-43100-404	Repairs & Maint - M&E	664.67
100-43100-480	Other Miscellaneous	479.99
100-43210-307	Management Fees	136.00
100-45120-217	Other Operating Supplie	12.00
100-45120-340	Advertising	300.00
100-45202-325	Dispatching	37.50

Account Summary

Account Number	Account Name	Payment Amount
100-45202-404	Repairs & Maint - M&E	81.86
211-45501-217	Other Operating Supplie	81.79
211-45501-402	Repairs & Maint - Struct	764.00
211-45501-406	Repairs & Maint - Groun	10.00
211-45501-409	Repairs & Maint - Utilitie	20.72
211-45501-433	Dues & Subscriptions	33.97
211-45501-435	Books and Pamphlets	101.72
225-45127-200	Office Supplies	29.50
225-45127-217	Other Operating Supplie	24.58
225-45127-381	Electric Utility	964.45
225-45127-409	Repairs & Maint - Utilitie	64.79
230-45124-217	Other Operating Supplie	80.54
230-45124-322	Postage	20.16
230-45124-340	Advertising	300.00
230-45124-401	Repairs & Maint - Buildi	7,412.00
235-42153-212	Motor Fuels	1,381.41
235-42153-322	Postage	43.84
235-42153-325	Dispatching	200.00
235-42153-405	Repairs & Maint - Vehicl	18.35
250-23900	Notes Payable - Noncurr	790.74
250-23903	Note Payable - Fulda Are	1,875.04
250-46520-322	Postage	10.82
250-46520-340	Advertising	98.33
250-49980-612	Other Interest	1,643.71
254-46520-381	Electric Utility	45.95
254-46520-500	Capital Outlay	516,445.91
306-41000-500	Capital Outlay	93,789.29
401-16300	Improvements Other Th	876.96
601-16300	Improvements Other Th	35,326.93
601-49400-216	Chemicals and Chemical	5,365.45
601-49400-217	Other Operating Supplie	316.88
601-49400-310	Lab Testing	56.25
601-49400-321	Telephone	49.30
601-49400-322	Postage	209.04
601-49400-325	Dispatching	100.00
601-49400-340	Advertising	320.67
601-49400-386	Landfill	350.00
601-49400-404	Repairs & Maint - M&E	22.16
602-16300	Improvements Other Th	30,557.98
602-49450-212	Motor Fuels	291.36
602-49450-216	Chemicals and Chemical	810.12
602-49450-217	Other Operating Supplie	266.88
602-49450-241	Small Tools	212.19
602-49450-310	Lab Testing	666.80
602-49450-321	Telephone	49.30
602-49450-322	Postage	208.54
602-49450-325	Dispatching	100.00
602-49450-404	Repairs & Maint - M&E	1,052.99
602-49450-405	Repairs & Maint - Vehicl	1.23
602-49450-480	Other Miscellaneous	49.17
604-16300	Improvements Other Th	9,512.90
604-22000	Deposits	900.00
604-49550-200	Office Supplies	365.99
604-49550-212	Motor Fuels	311.09
604-49550-217	Other Operating Supplie	266.86
604-49550-321	Telephone	49.30
604-49550-322	Postage	208.50
604-49550-325	Dispatching	187.50

Account Summary

Account Number	Account Name	Payment Amount
604-49550-404	Repairs & Maint - M&E	214.54
604-49550-406	Repairs & Maint - Groun	665.86
604-49550-450	Conservation	1,015.00
604-49550-491	Payments to Other Orga	1,200.00
609-16300	Improvements Other Th	251.47
609-49751-217	Other Operating Supplie	161.37
609-49751-251	Liquor	5,709.21
609-49751-252	Beer	5,217.40
609-49751-253	Wine	1,607.20
609-49751-254	Soft Drinks & Mix	395.65
609-49751-256	Tobacco Products	286.49
609-49751-259	Non- Alcoholic	178.44
609-49751-261	Other Merchandise	-1.61
609-49751-322	Postage	7.36
609-49751-333	Freight and Express	153.36
609-49751-404	Repairs & Maint - M&E	22.16
609-49751-444	License Fees	84.70
614-16300	Improvements Other Th	580.35
614-20201	Excise Tax Payable	727.95
614-20206	911 TAP & TACIP Fees Cl	1,060.39
614-49870-200	Office Supplies	35.00
614-49870-217	Other Operating Supplie	266.88
614-49870-218	Uniforms	165.45
614-49870-227	Utility System Maint Sup	1,045.52
614-49870-304	Legal Fees	810.00
614-49870-308	Training & Registrations	612.13
614-49870-321	Telephone	49.30
614-49870-322	Postage	383.73
614-49870-334	Meals/Lodging	53.87
614-49870-340	Advertising	1,098.03
614-49870-404	Repairs & Maint - M&E	33.22
614-49870-442	Subscriber Fees	68,855.30
614-49870-447	Internet Expense	833.33
614-49870-448	On-Call Support	370.00
614-49870-451	Call Completion	4,292.03
614-49870-480	Other Miscellaneous	80.19
615-49850-211	Cleaning Supplies	102.22
615-49850-212	Motor Fuels	415.36
615-49850-217	Other Operating Supplie	19.94
615-49850-322	Postage	55.20
615-49850-334	Meals/Lodging	150.74
615-49850-340	Advertising	175.00
615-49850-404	Repairs & Maint - M&E	21.43
615-49850-406	Repairs & Maint - Groun	16.82
615-49850-439	Special Projects	69.21
617-49860-322	Postage	29.88
617-49860-404	Repairs & Maint - M&E	59.52
700-21709	Wage Levy	930.23
700-21712	Flex Account	348.82
	Grand Total:	832,190.98

Project Account Summary

Project Account Key	Payment Amount
None	726,637.93
2013StExp	93,789.29
Distribution	8,062.00
Equipment	3,632.55

Project Account Summary

Project Account Key
Expense

Payment Amount
69.21
832,190.98

Grand Total:

*Matches
Check Register
6/6/13 AS*

State of Minnesota
Department of Transportation
Office of Aeronautics
Airport Development Section

Construction Report and Cost Estimate

State Project Number: 1701-34

Municipality: WINDOM

Project Description: Construct Hangar, Fuel Farm EA 09-12

Contractor's Name: Empire Bldg Constr.

Agreement: 02655

Region: S FAA Proj Number: 3-27-0113-09-12

FY: 2013 Estimate Number: 4

Construction Costs Through: May 24, 2013

CERTIFICATION OF WORK PERFORMED

I have examined the materials furnished and work performed by the Contractor on the above project. To the best of my knowledge the quantities are correct and in accordance with the plans and specifications. I recommend this estimate for payment. If a Statement of Engineering Services is attached, I certify the engineering costs shown are correct.

Dated: 6/11/13 Title: Project Manager - TKDA


Engineer's Signature

This is to certify that the quantities as shown herein are a fair estimate for the period covered by this Report.

Dated: _____ Title: _____

CERTIFICATION BY AN OFFICIAL OF WINDOM

I hereby certify this report (and the attached Statement of Engineering Services) was approved for payment by the Municipal Council at the regular (special) meeting held on the _____ Day of _____.

Title: _____

WINDOM

Approval

June 11, 2013

State of Minnesota
 Department of Transportation
 Office of Aeronautics
 Airport Development Section

STATEMENT OF CONSTRUCTION WORK PERFORMED

State Project Number: 1701-34

Municipality: WINDOM

Project Description: Construct Hangar, Fuel Farm EA 09-12

Agreement: 02655

Region: S FAA Proj Number: 3-27-0113-09-12

FY: 2013 Estimate Number: 4

Construction Costs Through: May 24, 2013

Item Number	Construction Item	Unit Measure	Funding Rate FAA-ST-MUN	Unit Price	Quantity	Amount	Previously Completed Quantity	Completed This Report Quantity	Completed to Date Quantity	Completed to Date Amount
1	S Central Electric 11\29\12	dollars	090 000 010	1.00		0.00	16.030	0.000	16.030	16.03
2	S Central Electric 11\13\12	dollars	090 000 010	1.00		0.00	2,778.750	0.000	2,778.750	2,778.75
3	Knickrehm Electric 2355	dollars	090 000 010	1.00		0.00	1,169.560	0.000	1,169.560	1,169.56
4	JH Larson S100236457 001	dollars	090 000 010	1.00		0.00	526.440	0.000	526.440	526.44
5	**** EMPIRE CONSTRUCTION ****		***: ***: ****			0.00		0.000		0.00
6	MOBILIZATION	LS	090 000 010	12,000.00	1,000	12,000.00	1,000	0.000	1,000	12,000.00
7	ELECTRICAL UTILITY ENCASUREMENT	LF	090 000 010	12.00	330.000	3,960.00		0.000		0.00
8	REMOVE BITUMINOUS PAVEMENT	SY	090 000 010	7.31	205.000	1,498.55	205.000	0.000	205.000	1,498.55
9	REMOVE SUBDRAIN	LF	090 000 010	5.35	100.000	535.00	100.000	0.000	100.000	535.00
10	REMOVE CONCRETE PAD	LS	090 000 010	400.00	1,000	400.00	1,000	0.000	1,000	400.00
11	REMOVE AIRCRAFT ANCHOR	EACH	090 000 010	150.00	9,000	1,350.00	0.000	9,000	9,000	1,350.00
12	COMMON EXCAVATION	CY	090 000 010	16.00	50.000	800.00	50.000	0.000	50.000	800.00
13	SUBGRADE EXCAVATION	CY	090 000 010	10.70	100.000	1,070.00		0.000		0.00
14	GRANULAR MATERIAL (CV)	CY	090 000 010	24.00	175.000	4,200.00	84.000	0.000	84.000	2,016.00
15	WATER	MGAL	090 000 010	100.00	25.000	2,500.00		0.000		0.00
16	TOPSOIL PLACEMENT	SY	090 000 010	4.50	712.000	3,204.00	712.000	0.000	712.000	3,204.00
17	6" AGGREGATE BASE	SY	090 000 010	17.80	550.000	9,790.00		0.000		0.00
18	WEARING COURSE MIXTURE	TON	090 000 010	84.07	70.000	5,884.90		0.000		0.00
19	BINDER COURSE MIXTURE	TON	090 000 010	75.36	70.000	5,275.20		0.000		0.00
20	BITUMINOUS MATERIAL FOR MIXTUR	TON	090 000 010	131.23	10.000	1,312.30		0.000		0.00
21	BITUMINOUS TACK COAT	GAL	090 000 010	5.66	55.000	311.30		0.000		0.00
22	AIRCRAFT ANCHOR IN BITUMINOUS	EACH	090 000 010	150.00	9,000	1,350.00	0.000	9,000	9,000	1,350.00
23	PAVEMENT MARKING	LS	090 000 010	1,000.00	1,000	1,000.00		0.000		0.00
24	MARKING OBLITERATION	LS	090 000 010	1,000.00	1,000	1,000.00		0.000		0.00
25	SODDING	SY	090 000 010		750.000	0.00		0.000		0.00
26	WATER	MGAL	090 000 010	100.00	45.000	4,500.00		0.000		0.00
27	SILT FENCE, HEAVY DUTY	LF	090 000 010	3.00	400.000	1,200.00	400.000	0.000	400.000	1,200.00

State of Minnesota
Department of Transportation
Office of Aeronautics
Airport Development Section

STATEMENT OF CONSTRUCTION WORK PERFORMED

State Project Number: 1701-34

Municipality: WINDOM

Project Description: Construct Hangar, Fuel Farm EA 09-12

Agreement: 02655

Region: S FAA Proj Number: 3-27-0113-09-12

FY: 2013 Estimate Number: 4

Construction Costs Through: May 24, 2013

Item Number	Construction Item	Unit of Measure	Funding Rate FAA-ST-MUN	Unit Price	Quantity	Amount	Previously Completed Quantity	Completed This Report Quantity	Completed to Date Quantity	Completed to Date Amount
28	HANGAR ELECTRICAL CONSTRUCTION	LS	090 000 010	40,000.00	1.000	40,000.00	0.400	0.500	0.900	36,000.00
29	HANGAR MECHANICAL CONSTRUCTION	LS	090 000 010	25,500.00	1.000	25,500.00	0.000	0.900	0.900	22,950.00
30	PREFABRICATED METAL HANGAR BUI	LS	090 000 010	236,159.00	1.000	236,159.00	0.870	0.100	0.970	229,074.23
31	LIGHTING UPGRADE	LS	090 000 010	5,000.00	1.000	5,000.00	0.000	1.000	1.000	5,000.00
32	IN-FLOOR HEATING UPGRADE	LS	090 000 010	11,300.00	1.000	11,300.00	0.000	1.000	1.000	11,300.00
33	BI-FOLD DOOR INSULATION	LS	090 000 010	1,200.00	1.000	1,200.00	1.000	0.000	1.000	1,200.00
34	LINER PANEL - FULL HEIGHT AND	LS	090 000 010	11,500.00	1.000	11,500.00	0.800	0.200	1.000	11,500.00
35	EPOXY FLOORING AND VAPOR BARRI	LS	090 000 010	3,074.00	1.000	3,074.00	0.000	0.000	0.000	0.00
36	OVERHEAD DOOR	LS	090 000 010	3,074.00	1.000	3,074.00	0.000	1.000	1.000	3,074.00
Contract Totals:						396,874.25				348,942.56

Construction Prorates:	TOTAL	FEDERAL	STATE	LOCAL
Previously Completed:	258,002.66	90.0000 %	0.0000 %	10.0000 %
Completed This Report:	90,939.90	232,202.03	0.00	25,800.63
Completed to Date:	348,942.56	81,845.30	0.00	9,094.60
		314,047.33	0.00	34,895.23
Retainage Computation for Payment to				
Total Completed to Date:	348,942.56	314,047.33	0.00	34,895.23
Less 4 % Retainage:	17,222.59	15,500.33	0.00	1,722.26
Sub Total Payment:	331,719.97	298,547.00	0.00	33,172.97
Less Previous Payments:	245,327.07	220,794.00	0.00	24,533.07
Contractors Payment This Estimate:	86,392.90	77,753.00	0.00	8,639.90

2012 LARGE AIRCRAFT HANGAR CONSTRUCTION PROJECT
 WINDOM MUNICIPAL AIRPORT
 SCHEDULE OF PAYMENTS

FAA AIP NO. 3-27-0113-09-12
 STATE PROJECT NO. A1701-34
 TKDA PROJECT NO. 15104

CONTRACTOR: EMPIRE BUILDING CONSTRUCTION

ITEM NO.	DESCRIPTION	PLAN QUANTITY	UNIT PRICE	BID TOTAL	PARTIAL PAYMENT #1 THRU 12/28/13		PARTIAL PAYMENT #2 THRU 3/20/13		PARTIAL PAYMENT #3 THRU 4/26/13		PARTIAL PAYMENT #4 THRU 5/24/13		COMPLETE TO DATE	
					QUANTITY	TOTAL	QUANTITY	TOTAL	QUANTITY	TOTAL	QUANTITY	TOTAL	QUANTITY	TOTAL
46-1	MOBILIZATION	1 LS	12,000.00	12,000.00	0.30	3,600.00	0.40	4,800.00	0.00	0.00	0.00	0.00	1.00	12,000.00
236H	ELECTRICAL UTILITY ENCASUREMENT	330 LF	12.00	3,960.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0	0.00
43-1	REMOVE BITUMINOUS PAVEMENT	205 SY	7.31	1,498.55	205.0	1,498.55	0.00	0.00	0.00	0.00	0.00	0.00	205.0	1,498.55
43-2	REMOVE SUBDRAN	100 LF	5.35	535.00	100.0	535.00	0.00	0.00	0.00	0.00	0.00	0.00	100.0	535.00
43-3	REMOVE CONCRETE PAD	1 LS	400.00	400.00	1.0	400.00	0.00	0.00	0.00	0.00	0.00	0.00	1.0	400.00
43-4	REMOVE AIRCRAFT ANCHOR	9 EA	150.00	1,350.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9.0	1,350.00
51-1	COMMON EXCAVATION	80 CY	10.00	800.00	80.0	800.00	0.00	0.00	0.00	0.00	0.00	0.00	80.0	800.00
51-2	SUBGRADE EXCAVATION	100 CY	10.70	1,070.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0	0.00
51-4	GRANULAR MATERIAL (GV)	175 CY	24.00	4,200.00	84.0	2,016.00	0.00	0.00	0.00	0.00	0.00	0.00	84.0	2,016.00
51-7	WATER	25 MGAL	100.00	2,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0	0.00
51-12	TOPSOIL PLACEMENT	712 SY	4.50	3,204.00	712.0	3,204.00	0.00	0.00	0.00	0.00	0.00	0.00	712.0	3,204.00
72-1	6" AGGREGATE BASE	560 SY	17.80	9,992.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0	0.00
82-1	WEARING COURSE MIXTURE	70 TN	84.07	5,884.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0	0.00
82-2	BINDER COURSE MIXTURE	70 TN	75.36	5,275.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0	0.00
92-6	BITUMINOUS MATERIAL FOR MIXTURE	10 TN	131.23	1,312.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0	0.00
92-6	BITUMINOUS TACK COAT	55 GAL	5.66	311.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0	0.00
108-1	AIRCRAFT ANCHOR IN BITUMINOUS	9 EA	150.00	1,350.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9.0	1,350.00
108-1	PAVEMENT MARKING	1 LS	1,000.00	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0	0.00
108-2	MARKING OBLITERATION	1 LS	1,000.00	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0	0.00
111-1	SODDING	750 SY	6.80	5,100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0	0.00
111-2	WATER	45 MGAL	100.00	4,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0	0.00
112-1	SILT FENCE, HEAVY DUTY	400 LF	3.00	1,200.00	400.0	1,200.00	0.00	0.00	0.00	0.00	0.00	0.00	400.0	1,200.00
200-1	HANGAR ELECTRICAL CONSTRUCTION	1 LS	40,000.00	40,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0	0.00
300-1	HANGAR MECHANICAL CONSTRUCTION	1 LS	25,500.00	25,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0	0.00
500-1	PREFABRICATED METAL HANGAR BUILDING	1 LS	236,159.00	236,159.00	0.60	141,695.40	0.07	16,531.13	0.40	16,000.00	0.50	20,000.00	0.90	86,000.00
200-2	LIGHTING UPGRADE	1 LS	5,000.00	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.0	5,000.00
300-2	INFLOOR HEATING UPGRADE	1 LS	11,300.00	11,300.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.0	11,300.00
500-2	BIFOLD DOOR INSULATION	1 LS	1,200.00	1,200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.0	1,200.00
500-3	LINER PANEL - FULL HEIGHT AND CEILING	1 LS	11,500.00	11,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0	0.00
500-4	EPOXY FLOORING AND VAPOR BARRIER	1 LS	29,013.00	29,013.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0	0.00
500-5	OVERHEAD DOOR	1 LS	3,074.00	3,074.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.0	3,074.00
TOTAL				\$430,887.25	\$154,948.95	\$61,231.80	\$37,331.13	\$90,335.90	\$344,451.78	\$17,747.45	\$3,061.59	\$54,617.00	\$17,222.59	\$327,229.19
					LESS 6% RETAINAGE									
					\$147,201.50	\$58,170.21		\$35,464.57						\$86,392.30
					TOTAL THIS ESTIMATE									\$327,229.19