

**Council Meeting**  
**Tuesday, July 2, 2013**  
**City Council Chambers**  
**7:30 p.m.**  
**AGENDA**



Call to Order  
Pledge of Allegiance

1. Approval of Minutes
  - Council Minutes–June 17, 2013
2. Consent Agenda
  - Minutes
    - Arena Building Committee – June 18, 2013
    - Telecommunication Commission – June 20, 2013
    - Community Center Commission – June 24, 2013
    - Utility Commission – June 26, 2013
  - Correspondence
    - Hannon Ford – City Ordinance Revision for Youth Dances
    - MN Dept of Health – Annual Inspection Report – Water Treatment Plant
  - License
    - Exempt Gambling Permit – St Francis Xavier Church
3. Department Heads
4. Proclamation for Years of Service – Kevin Stevens
5. USDA – RBEG Grant Approval
6. Declaration of Surplus and Disposition of Equipment – Community Center
7. Investment Policy
8. American Engineering Testing, Inc. Agreement – Hwy 71 Turn Lanes Project
9. New Business
10. Old Business
11. Regular Bills
12. Contractor Bills
  - North Windom Industrial Park - Holtmeier Construction \$79,305.81
  - Hwy 71 Turn Lanes – Svoboda Construction \$115,700.02
  - 2013 Street Project - Kuechle Construction \$461,487.29
13. Council Concerns
14. Adjourn

**Regular Council Meeting  
Windom City Hall, Council Chamber  
June 17, 2013  
7:30 p.m.**

1. Call to Order:

The meeting was called to order by Mayor Corey Maricle at 7:30 p.m.

2. Roll Call:

Mayor: Corey Maricle

Council Members:

Brian Cooley, Dominic Jones, Bradley Powers and JoAnn Ray

Council Members Absent:

Kelsey Fossing

City Staff Present:

Steve Nasby, City Administrator; Marv Grunig, Electric Utility Manager; Jim Kartes, Building Official; Bruce Caldwell, Streets & Parks Superintendent; Al Baloun, Recreation Director and Jeff Dahna, Telecom

3. Pledge of Allegiance

4. Approval of Minutes:

**Motion by Powers second by Ray to approve the City Council minutes from June 4, 2013. Motion carried 4 – 0 (Fossing absent).**

5. Consent Agenda:

Maricle noted the minutes from the following Boards and Commissions:

- Economic Development Authority – June 10, 2013
- Planning Commission – June 11, 2013
- Library Board – June 11, 2013

**Motion by Jones second by Powers to approve the receipt of minutes from Boards and Commissions. Motion carried 4 – 0 (Fossing absent).**

Maricle said that license requests were received for liquor, gambling and business solicitation.

**Motion by Jones second by Fossing to approve a Temporary On-Sale Liquor license for Windom Youth Hockey for events on August 14-17, 2013; an Exempt Gaming Permit for the Windom Youth Hockey Association for a raffle to be held August 24, 2013; approval of a solicitation permit for Chad Bateson of Hometown Restoration. Motion carried 4 – 0 (Fossing absent).**

6. Proclamation Recognizing Windom Baseball Team:

Jones read the proclamation for recognizing the Windom Baseball team for their participation in the 2013 Class A Tournament.

**Council member Jones introduced the Resolution No. 2013-43, entitled “A RESOLUTION RECOGNIZING THE 2013 WINDOM BASEBALL TEAM” and moved its adoption. The resolution was seconded by Cooley and on roll call vote: Aye: Powers, Ray, Fossing, Jones and Cooley. Nay: None. Abstain: None. Absent: Fossing. Resolution passed 4 – 0.**

Council congratulated the players on their season. The senior captains from the team thanked the Council for the recognition and presented a baseball signed by the team.

7. Public Comments:

DeeAnna Bakken, HRA Executive Director, said that she the Windom HRA is currently making a payment in lieu of taxes (PILOT) amounting to 10% of their net revenues under a 1966 agreement between the HRA and City. The State has established a rate of 5% of aggregate shelter rentals, but the rate may be higher if agreed to by the City and the HRA. Data from surrounding counties collected by the County Assessor shows that most all other HRA properties are taxed at the 5% rate. She is requesting that the Windom HRA tax rate be reduced to be the state statute level. The U.S. Department of Housing and Development (HUD) have reduced reimbursement rates, which places strains on their operations. If there is a change in the PILOT it has to be done prior to January 2014 for the County to make the change on the next tax statements.

Maricle said the Council would take the matter under advisement for Council discussion during budget preparation and thanked Bakken for the presentation.

8. Department Heads:

Bruce Caldwell, Streets & Parks Superintendent, said that there were several requests for street closures that he wanted to have considered since there may not be a July 2 Council meeting. These requests were from the Windom Theatre and Relay for Life.

Caldwell said the Windom Theatre was doing a fund-raiser on July 13 and requested that 4<sup>th</sup> Avenue, between 9<sup>th</sup> and 10<sup>th</sup> Street be closed for several hours approximately 5 -7 pm. The Police Chief and Street Committee had reviewed and recommended approval.

**Motion by Powers second by Ray to approve the 4<sup>th</sup> Avenue Street Closure for the Windom Theatre on July 13 as presented. Motion carried 4 – 0 (Fossing absent).**

Caldwell said Relay for Life is holding their annual event on July 26 and requested that a portion of Cottonwood Lake Drive be closed from 4 pm -12 am. The Police Chief and Street Committee had reviewed and recommended approval.

**Motion by Ray second by Cooley to approve the Cottonwood Lake Drive Closure for the Relay for Life event on July 26 as presented. Motion carried 4 – 0 (Fossing absent).**

Caldwell said that the City crews were working on insect control and were adjusting spraying schedules depending on the weather.

Maricle asked about the progress on the Street projects and what the schedule is for the next streets to be worked on. Caldwell said that the contractor has started milling on some streets and he anticipated that 20<sup>th</sup> Street, 9<sup>th</sup> Avenue and 8<sup>th</sup> Avenue would be the next ones to be worked on.

9. Bid Award – Engine Emissions Control Project:

Marv Grunig, Electric Utility Manager, said that the federal government has enacted stricter laws on emissions from electric generation. These new rules require added emissions equipment on Windom's generators if they are to be used for anything other than emergency generation. The Windom electric utility uses the generators for base load generation, if the power purchased off the market exceeds certain price points. Windom has not used the generators for this reason in the last several years, but it is unknown what the future needs will be and the recommendation is to come into compliance with the new federal rules and keep our generating capacity. The emissions project was bid and there were five bids received. The work schedule is 60 days with the installation part to be approximately 5 weeks.

Grunig said the bid specifications included a testing of the completed project; however, that was not specified as an independent test. The low bidder has included a self-test, but he and the engineers want an independent test completed. To accommodate this separation of duties the low bidder will deduct of \$1,500 and then the added cost for an independent third party test is \$6,600. Even with this change the low bidder is still \$30,000 less expensive. He had obtained two quotes for independent testing and American Testing was the lowest quote at \$6,600.

The Utility Commission has reviewed this project, reviewed the bids and is recommending the award of the bid to CSE Enterprises as the low bidder. The engineering firm has researched CSE Enterprises and they have completed similar projects in Pella, IA and Rolla, MO. The firm is also getting their bond to do business in the State of Minnesota.

Jones said that it appears odd having a change on the bid. He asked the City Attorney if the bid should be awarded as is and then a change order issued or the bid awarded including the change for the testing. Ron Schramel, City Attorney, said it would be preferred to award the low bid and then entertain a change order.

Powers confirmed that CSE Enterprises was still the low bid even with the change order. Grunig said they were still the low bidder.

**Council member Jones introduced the Resolution No. 2013-44, entitled “A RESOLUTION AWARDING THE CONTACT FOR A PROJECT ENTITLED “ENGINE EMISSIONS CONTORLS PROJECT”” and moved its adoption. The resolution was seconded by Cooley and on roll call vote: Aye: Ray, Jones, Cooley and Powers. Nay: None. Abstain: None. Absent: Fossing. Resolution passed 4 – 0.**

**Motion by Jones second by Ray to approve a change order from CSE Enterprises for a \$1,500 deduction for the self-testing of emissions and a \$6,600 addition to the contract for an independent party to do emissions testing. Motion carried 4 – 0 (Fossing absent).**

10. 2012 City Audit Report – Dennis Rick LTD:

Dennis Rick said that his firm recently completed the City’s audit. He reviewed the highlights from the audit. These included the following:

- Unqualified Audit opinion “clean audit”
- Net assets increased \$1,654,489
- City did a good job with budgeting as income and expenses were within small margins
- The general fund balance is at 88% (within the policy of 75-100%)
- The City’s net bonded position decreased
- Standard and Poors affirmed its A+ bond rating for the City
- Main lift station project was substantially completed
- The Telecom debt was refinanced, saving 14% and had first operating profit
- Grants were obtained from TED and BDPI for the industrial park
- The City Council adopted a long range plan and Capital Improvement Plan
- Arena and Community Center operations should be looked at for cost-savings and/or merging some functions
- Government Accounting Standards Board (GASB) rules are changing to include unfunded pension liabilities in the State run pension programs. This will distort local government financial reports.

**Motion by Ray second by Cooley to accept the 2012 Audit Report. Motion carried 4 – 0 (Fossing absent).**

11. Planning Commission Recommendation for Revision of Nuisance Ordinance:

Jim Kartes, Building Official, said that the Planning and Zoning Commission had met again with the Finding Windom group regarding the nuisance ordinance. A discussion was also held with the City Attorney, City Administrator and Police Chief regarding options. An option discussed by the Planning & Zoning Commission is to establish a procedure for an administrative fine and hearing process. This would improve timely compliance with issues and be a more cost-effective option than proceeding through the court system. Kartes is asking the City Council for their direction on moving ahead with drafting an ordinance and establishing new procedures. If approved, a revised ordinance would come

## Preliminary

back to the City Council at a future meeting for consideration. The process would be as follows:

- a. Complaint filed
- b. Inspect and document
- c. If violation – send letter to property owner with timeline for compliance
- d. If violation is not addressed - a letter is sent by City Attorney with deadline to comply or property owner option to appeal the violation
- e. If appeal – then hearing before an appeals board
- f. If no appeal and violation is not addressed, the City may cause the violation to be corrected and the costs certified to the property's taxes

Schramel said that this would eliminate the process of taking the violation to the court system and typically there is also an administrative fee of \$250-300 to cover some staff costs.

Maricle asked if the complaints the City receives should be in writing and signed. Schramel said they should be written\signed complaints for a number of reasons and the information is private unless there is a court order.

Schramel said other cities have this type of administrative review for public nuisances and it works well as it allows the City to be pro-active.

Ray asked if the costs for cleaning up the property and administrative fee were added to the taxes if the property owner does not abate the situation. Schramel said that is correct or it could be paid by the owner.

Jones asked if long grass and snow removal were part of this process. Schramel said no.

Powers noted that hazardous houses or unsafe properties are a separate process than this and would not fall under this proposal. Schramel said that is correct and there are different processes that need to be followed with the court.

Powers asked if the amount assessed to a property was over a one year period. Schramel said that is up to the City Council.

Jones asked if the City Council appoints the members of the appeals board. Schramel said that the Council could appoint itself or make other appointments to the appeals board.

**Motion by Ray second by Cooley to direct staff to draft a proposed ordinance for an administrative public nuisance and administrative review process. Motion carried 4 – 0 (Fossing absent).**

Nasby said that the proposed ordinance would come back to the City Council for discussion and votes following its preparation.

12. Resolution Approving Submission of a Capital Budget Request – Arena State Bonding:

Nasby said that 2014 is a bonding year for the State Legislature and the Arena project is eligible for these funds. The bond request is up to a maximum of 50% of the project cost. At this time the preliminary bonding request would be \$4,000,000 and this would be the maximum amount to match the possible local option sales tax funding if that were approved by the voters in November 2014. The bonding request is due to the State by June 21 and typically is an every-other-year application window. The Arena Building Committee is still working on the options and preferred model, but this bonding deadline is prior to any decisions by this group. The bonding request will be submitted for either a new facility or renovation, but as the final plans are developed the request may need to be modified.

**Council member Cooley introduced the Resolution No. 2013-45, entitled “A LOCAL GOVERNMENT RESOLUTION APPROVING SUBMISSION OF A CAPITAL BUDGET REQUEST TO THE MINNESOTA DEPARTMENT OF FINANCE FOR CONSIDERATION IN THE 2014 LEGISLATIVE SESSION” and moved its adoption. The resolution was seconded by Jones and on roll call vote: Aye: Jones, Cooley, Powers and Ray. Nay: None. Abstain: None. Absent: Fossing. Resolution passed 4 – 0.**

13. Resolutions Accepting Fire Department Donations:

Maricle said that the two donations are from Northern Border Pipeline Company and O’Reilly Auto Parts. The donation from Northern Border will be used for the purchase of a smart board and computer. This money will be match from a donation by the Windom Fire Relief Association and money from the Ambulance Department as they too will use the equipment. The donation from O’Reilly’s Auto Part Store is not for a specific use.

**Council member Powers introduced the Resolution No. 2013-45, entitled “AUTORIZATION TO ACCEPT A DONATION FROM NORTHERN BORDER PIPELINE COMPANY FOR THE WINDOM FIRE DEPARTMENT” and moved its adoption. The resolution was seconded by Ray and on roll call vote: Aye: Jones, Cooley, Powers and Ray. Nay: None. Abstain: None. Absent: Fossing. Resolution passed 4 – 0.**

**Council member Ray introduced the Resolution No. 2013-46, entitled “AUTORIZATION TO ACCEPT A DONATION FROM O’REILLY’S AUTO PARTS FOR THE WINDOM FIRE DEPARTMENT” and moved its adoption. The resolution was seconded by Jones and on roll call vote: Aye: Cooley, Powers, Ray and Jones. Nay: None. Abstain: None. Absent: Fossing. Resolution passed 4 – 0.**

Preliminary

14. Personnel Items:

Nasby said that memos with the hiring recommendations for the Streets & Parks Department and Liquor Store were included in the Council packet. The position in the Streets & Parks Department is to fill a full-time position that was vacated due to a resignation and the one at the Liquor Store is to re-fill a part-time. There is a salary recommendation for the Streets & Parks Department position.

**Motion by Jones second by Ray to approve John Ketzenberg for the full-time position at the recommended salary for the Streets & Parks Department. Motion carried 4 – 0 (Fossing absent).**

**Motion by Jones second by Ray to approve the hiring of Mikayla Bergendahl for the part-time position at the Liquor Store. Motion carried 4 – 0 (Fossing absent).**

15. Airport Change Order:

Nasby said that this change order is for a short asphalt driveway from the rear of the new hanger access door to the existing pavement. The cost is \$2,771 and is eligible for the FAA grant at 90% of the cost.

**Motion by Powers second by Jones to approve the change order with Empire Building Construction in the amount of \$2,771.11. Motion carried 4 – 0 (Fossing absent).**

16. New Business:

None.

17. Old Business:

Nasby noted he wanted to clarify the Council's position on the LMCIT insurance from the last meeting. The action was to waive the tort liability cap and to decline the excess liability umbrella coverage. Is this the intent of the Council?

Schramel asked why the tort cap was waived. Nasby said the discussion last year was that by waiving the tort cap there would be more flexibility in resolving a law suit. Schramel said that he would recommend that the Council re-consider and not waive the tort cap.

**Motion by Powers second by Jones to rescind the prior vote to waive the tort cap and to re-establish the tort cap for the City's insurance policy with LMCIT. Motion carried 4 – 0 (Fossing absent).**

Maricle said that there appears to be a quorum for the July 2<sup>nd</sup> meeting so it will remain on the Council's meeting schedule.

Preliminary

18. Regular Bills:

**Motion by Ray seconded by Powers, to approve the regular bills. Motion carried 4 – 0 (Fossing absent).**

19. Contractor Payment:

Nasby said this project is nearly completed and encouraged the Council to visit the airport and walk through the new hanger.

**Motion by Powers second by Ray to approve contractor payment Empire Building Construction in the amount of \$86,392.90. Motion carried 4 – 0 (Fossing absent).**

20. Council Concerns:

Cooley reminded people to be on alert for the street construction areas, slow down and only drive in the construction areas if there are no alternate routes.

Nasby said he would be at the League of Minnesota Cities annual conference this week.

21. Adjourn:

**Maricle adjourned the meeting by unanimous consent at 8:43 p.m.**

\_\_\_\_\_  
Corey Maricle, Mayor

Attest: \_\_\_\_\_  
Steve Nasby, City Administrator

**Arena Building Committee Meeting  
Windom City Council Chambers  
June 18, 2013  
5:15 p.m.**

1. Call to Order:

The meeting was called to order by Chairperson Espenson at 5:15 p.m.

2. Roll Call:

Members Present:	Justin Espenson, Joel LaCanne, Rick Fredrickson, Kelsey Fossing, Melanie Patterson, Terry Fredin, and Leland Theisen
Members Absent:	Donna Dunse and JoAnn Ray
Liason Present	Damon Weinandt
City Staff Present:	Denise Nichols and Al Baloun, Recreation Director
Public:	Bryan Paulsen, Architect; Dirk Abraham – KDOM Radio

3. Approval of Minutes:

**Motion by LaCanne, seconded by Patterson, to approve the Arena Building Committee Minutes from May 6, 2013. Motion carried 5-0.**

4. Overview on Site Visits:

Committee members Espenson, Fredin, LaCanne and Patterson reviewed for the committee information and observations obtained from the two recent site visits. The sites that were visited varied from the very basic no-frills steel buildings to elaborate amenities in precast buildings. The site visit locations included Sleepy Eye, Redwood Falls, Mankato, Waconia and Victoria. The committee members reviewed pros and cons of all the sites. Items discussed included the number and size of ice sheets, cooling systems, area for ice pit, de-humidification system, size and location of locker rooms & restrooms, lighting, lobby and concession areas, bleachers and viewing areas including the line of site of the rink from these areas.

The committee considered the use of a precast structure for the ice rink. The committee discussed the different types of building construction observed on the site visits. Paulsen explained that pre-engineered systems are 40-year buildings and have more air infiltration which creates more operational costs. Precast buildings have a 70-year life and are tighter buildings that reduce operational costs.

The committee reviewed available coolant systems and types and requirements of coolants that are currently on the market. It was stated that ammonia seems to be the best coolant for the future. However, the building should not be placed in a densely-populated area.

The committee deliberated the possible location of the facility and agreed that a location next to the school would have many benefits and create the opportunity for more user groups for the facility.

5. Bonding Pre-Application – Due June 21, 2013:

Preliminary Planning Discussion and Cost Estimate

Paulsen informed the committee that a renovation of the existing arena could not be included in the bonding application because of the requirement to meet Energy Standard Guidelines. The cost to meet these requirements would not be cost effective. The committee pointed out that the existing arena building could still be used for other purposes including horse shows, storage, county fair events and for other large group events. The committee requested that racquet ball courts be included in the plans for a new facility.

The committee discussed the need for two sheets of ice. The committee agreed that they did not want the new facility to have less than the amount of ice that they currently are using.

They suggested maintaining the main ice in the facility for year-round use and the area designated for additional ice could be used for other activities during the off season. The committee also agreed that the facility should be versatile and provide the opportunity to have as many user groups as possible using the facility. The addition of user groups will help to defray the operational costs. Architect Bryan Paulsen suggested that he could provide preliminary costs for the arena with one sheet of ice and have two alternates. The first alternate would be a studio ice rink and the second alternate would be a full second sheet of ice.

6. Other Business: None

7. Next Meeting Date:

The next scheduled meeting date was not established. Possible dates for the next meeting would be July 15 or 22<sup>nd</sup>. Architect Paulsen indicated that the week of the 22<sup>nd</sup> would allow them sufficient time to prepare information for the next meeting.

8. Adjourn:

**The meeting was adjourned by unanimous consent at 6:50 p.m.**

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Justin Espenson, Chair

**SOUTHWEST MINNESOTA BROADBAND SERVICES**

**BOARD MINUTES**

**June 20, 2013**

**11:30 AM**

**JOINT MEETING WINDOM TELECOMMUNICATION COMMISSION**

**Windom City Hall Council Chambers**

**BOARD MEMBERS PRESENT:**

Jackson – Ken Temple  
Lakefield – Darrell Nissen  
Round Lake – Keith Stubbe

**ALTERNATE BOARD MEMBERS PRESENT:**

**WINDOM TELECOMMUNICATION COMMISSION PRESENT:**

Wendell Woodcock  
Forrest Fosheim  
Virgil Meier  
Dominic Jones

**Others Present:** Dan Olsen, Londa Fosheim, Naomi Pederson

**1 - Open Meeting:** The meeting was called to order at 11:40 AM by Virgil Meier, Windom Telecommunication Commission Chairperson.

**2 – Future of TV:** Dan Olsen reported that the Windom NOC is still working on off-airs. There are options available but some are very expensive. We need to start thinking about the next phase of TV. Programming rates will not go down; they will just continue to rise. We need to be looking at major changes within the next year. The main goal right now is to fix issues with off-airs.

**3 – Master Service Agreement:** Dan recommended that the group get together and review the agreement between SMBS and the City of Windom. Naomi will send a pdf of the agreement out to the group.

**4 – Future Broadband Expansion:** Dan informed the group that there are a lot of opportunities for expansion. Jackson and Cottonwood Counties still have needs. SMBS and Windomnet could reach out to politicians to try and get more funds to finish the two counties. The group discussed the possibility of modeling fiber to the home like rural water. It was suggested that the group go through a long term planning process and lay out a road map for the next three to five years.

A board member questioned if there would be a replacement for fiber; the best thing used to be copper. Dan reported that fiber is still the top of the line and he doesn't expect it to change. Ends or connectors may change but glass is still king.

An SMBS board member questioned if Windomnet had any suggestions for SMBS. It was suggested that SMBS not get behind with programming rates. It is easier to raise them slightly and keep up with expenses.

A question regarding late fees assessed to SMBS by Windomnet was raised. At the rate being calculated, approximately 18% is being charged. A more reasonable rate of 6% was requested. Dan will work with Windom to see what has been paid and what it should be. A *motion* for Dan to clarify late charges with Windomnet and bring to the next board meeting was made by Dominic Jones and seconded by Wendell Woodcock. All were in favor and the motion *carried*.

**5 – Shared Manager’s Contract:** A contract was included in the Board packet. The deadline for Dan Olsen’s shared manager’s contract is coming up quickly. Dan noted that Windomnet staff has also taken on a lot of new duties as included in the Master Service Agreement. Dan recommended that Windomnet staff salaries be reviewed.

Dominic Jones noted that the contract reads as a short-term interim arrangement. The group agreed that we need to look at both Windomnet and SMBS long term needs. A *motion* to recommend to the Windom Personnel Committee the approval of the Shared Manager’s Agreement with the stipulation that a long term planning committee with SMBS be formed was made by Dominic Jones and seconded by Wendell Woodcock. All were in favor and the motion *carried*.

**6 – Open Discussion:** Dan reported that SMBS continues to work with Calix on ONT issues. Calix will be switching out some ONT’s in hopes that it will correct the problem. There will be a Calix user conference in Las Vegas in October. Naomi and Lee from SMBS will be attending. Dan and Jeremy from Windomnet will be attending. Dan asked board members to consider going to the conference and let him know as soon as possible so rooms and flights can be booked.

The group discussed privacy/hacking in the telecommunications industry. Dan reported that we are not cops; we don’t “police” the internet. SMBS and Windomnet provide services for residents to use as they wish. We respond to court orders, subpoena’s, etc. as would any other industry where a crime could be committed.

**7 – Manager’s Update:** A sheet including the number of Cable, Internet and Phone customers was included in the packet. Windomnet currently has 3,658 total customers, SMBS has 4,693. An internet usage graph was reviewed; it continues to rise. Proposed channel changes were reviewed. Speed channel will be moved from 303 to 78, Nat Geo Wild will be on Channel 76, Channel 16 will be the channel guide instead of 78, the shopping channel will move from 76 to 99 on regular TV’s. Shopping channel will be on 138 for TV’s with a set-top box. A *motion* to proceed with signing the Fox Contract and implementing the new channel line-up effective 8/1/13 was made by Wendell Woodcock and seconded by Forrest Fosheim. All were in favor and the motion *carried*.

**8 – Tour of NOC and Headend:** Attendees were invited to receive a tour of the Windomnet NOC and Headend.

**9 – Adjournment:** Having no further business to discuss, the meeting adjourned at 1:25 PM

*Respectfully Submitted By:*

*Naomi Pederson*

*Southwest MN Broadband Services*

Community Center Commission Minutes  
Monday June 24, 2013

1. Call to Order: The meeting was called to order by Vice President Linda Stuckenbroker at 5:35 p.m.

2. Roll Call: President: Wayne Maras-Absent  
CC Director: Brad Bussa  
Commission Members: Linda Stuckenbroker  
Kelly Woizeschke  
Mitch Voehl  
Tom Cowan-Absent  
Commission Liaisons: Brian Cooley-Absent  
Bruce Caldwell-Absent  
Jo Ann Ray-Absent  
EDA Director: Aaron Backman  
Public:

3. Approval of Minutes:

**Motion by Kelly Woizeschke, seconded by Mitch Voehl to approve the April 22, 2013 Community Center Commission Minutes. Motion carried 3-0**

4. Additions to the agenda:

Nothing to Report

5. Correspondence:

Reviewed

6. President's Report:

No Report available

7. Director's Report:

- a. Community Center will be made available as directed by Red Cross Emergency Management and Law Enforcement Center upon disaster declaration
- b. Selling padded upholstery chairs-chairs cleaned and needs approval from City Council
- c. Helicopter Rides during Riverfest- WCC Director Bussa stated it was a success
- d. Brainstorming Ideas- Antique Road Show, Cook Off/Ribfest, Bean Bag Tournament, Pool/Dart Tournament, R and R, Proms

8. Resource Management:

Schedule of Events: Bookings coming in weekly

Income & Expense: Reviewed new format

9. Miscellaneous:

Discussed emailing reminder to members about meetings

10. Open Forum:

Nothing to Report

11. Next Meeting:

Tuesday July 22, 2013 @ 5:30 pm

**Adjourn:**

**Motion by Kelly Woizeschke, seconded by Mitch Voehl, to adjourn the meeting at 6:35pm. Motion carried 3-0.**

\_\_\_\_\_  
Wayne Maras, WCC President

\_\_\_\_\_  
, WCC Secretary

Attest: \_\_\_\_\_  
Brad Bussa, WCC Director

**UTILITY COMMISSION MINUTES**  
**City Hall, Council Chamber**  
**June 26, 2013**

**Call Meeting to Order:** The Utility Commission meeting was called to order at 10:00 a.m. on June 26, 2013 in the City Hall Council Chamber.

**Members Present:** Utility Commission Chairperson: Mike Schwalbach

Members Present: Glen Francis and Tom Riordan

Member Absent: None

City Council Liaison: Dominic Jones, Present

Staff Present: Steve Nasby, City Administrator; Marv Grunig, Electric Utility Manager; and Mike Haugen, Water / Wastewater Superintendent

APPROVE MINUTES

**Motion by Riordan, seconded by Francis, to approve the May 29, 2013, Utility Commission minutes as presented. Motion carried 3 - 0.**

WATER/WASTEWATER ITEMS

Haugen said that the proposals for the well head protection plan update were distributed at the last meeting and discussed. He has had further conversations with MN Rural Water and they are unable to do the plan for Windom. Haugen said there are four tasks including assembly of data, well head area identification, well head vulnerability and reporting. The estimate from Wenck Associates is \$13,000 for all of the tasks. The well head protection plan is due August 2014 and he is recommending moving forward with Wenck Associates as he does not feel the plan can be done with City staff.

Schwalbach asked if all wells within the protection area are identified. Haugen said they are all identified with the data the State and his office has available, but some old wells may be out there as the records do not go back that many years.

**Motion by Riordan second by Francis to engage Wenck Associates to complete the City's well head protection plan as required by the State at a cost not to exceed \$13,000. Motion carried 3 - 0.**

OTHER WATER/WASTEWATER ITEMS

Haugen said that the Street project is moving forward and the contractor is nearly done with water and sewer on 6<sup>th</sup> Avenue. They will go to 16<sup>th</sup> Street next and then to 9<sup>th</sup> Avenue, 20<sup>th</sup> Street and 8<sup>th</sup> Avenue.

Haugen also noted that maintenance work is being done on the east water tower over the next two weeks.

Haugen said that Kevin Steven's last day at the Water\Wastewater Department is Friday, June 28, 2013.

ELECTRIC ITEMS

Transmission Investment - Grunig said that there is an opportunity for participation in another transmission project through CMMPA. The Utility's transmission costs have risen from \$4.54 per megawatt hour in 2003 to \$14.94 per megawatt hour in 2012. Due to this price escalation the Utility Commission and City Council had made the decision to invest in the CAPX transmission line so that some of these costs could be returned through investment in transmission lines. The new project is a 345Kv line from Big Stone to Brookings. CMMPA is eligible to invest in 3.6% of the total for the southern half of the line for a total of \$4 million. Windom's share of CMMPA's load is 13.3%. If Windom invested up to our 13.3% of CMMPA the amount would be \$532,628. If other members of CMMPA were not to take their maximum investment then Windom could possibly get more of the investment. Grunig asked the Commission if they were interested in pursuing this project and at what level would Windom be interested. There is a non-binding letter of interest that needs to be executed. The terms of the non-binding letter of interest included the project achieving FERC's higher rate of return.

**Motion by Francis second by Riordan to approve the non-binding letter of interest for \$532,628 which is Windom's share from CMMPA plus up to an additional \$467,372 if other CMMPA members do not take their maximum investment. Motion carried 3 - 0.**

Energy Conservation Program - Grunig distributed the CMMPA Conservation Improvement Project report for 2012. Windom saved 561,848 kWh at a cost of \$106,293 for energy conservation which is 0.8% of its use. Windom's numbers are aggregated with the other CMMPA utilities and as a whole; CMMPA met the State's 1.5% energy conservation threshold.

REGULAR BILLS

None.

New Business

None.

OLD BUSINESS

None.

ADJOURN

Schwalbach adjourned the meeting at 10:53 p.m.

\_\_\_\_\_  
Mike Schwalbach, Chairperson

Attest: \_\_\_\_\_  
Steve Nasby, City Administrator

## Steve Nasby

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**From:** hannon@mnplans.com  
**Sent:** Friday, June 14, 2013 2:17 PM  
**To:** snasby@windom-mn.com  
**Subject:** New submission from Contact City Council Mini-Form

**Name**

Hannon Ford

**Street Address**

2186 Grant Ct

**City**

Windom

**State/Region**

MN

**Zip/Postal Code**

56101

**Country**

United States

**Phone**

(507)822-6862

**Email**

[hannon@mnplans.com](mailto:hannon@mnplans.com)

**Comment/question**

Council Members, After my recent attempt to hold a youth dance in Windom, I found that our city ordinances are outdated in that area to the point that most youth dances are actually being held against city ordinance. I have taken the time to rewrite that subsection on Dances, and would like to have a member of the council sponsor the amended ordinance. Please contact me with advice on how to move forward. Thank you, Hannon



*Protecting, maintaining and improving the health of all Minnesotans*

June 18, 2013

Windom City Council  
c/o Mr. Steve Nasby, Admin.  
Windom City Hall  
444 Ninth Street, Box 38  
Windom, Minnesota 56101-0038

Dear Council Members:

SUBJECT: Sanitary Survey Report for Windom Public Water System (PWS), Cottonwood County, PWSID 1170006

Enclosed is a copy of the sanitary survey report summarizing an on-site inspection of your Community Public Water System. This report includes a review of the system's water source, facilities, equipment, operation, maintenance, and monitoring compliance for the purpose of evaluating the adequacy of the facilities for producing and distributing safe drinking water. Technical and management information regarding the operation of the system may also be provided. Conducting sanitary surveys on a regular basis is an important element in preventing contamination of drinking water supplies and in maintaining compliance with the National Primary Drinking Water Standards. Kevin Stevens was present during this inspection.

Please take appropriate action to address any deficiencies or recommendations identified within this report. A deficiency may lead to a contamination of the water supply or failure of the system to be in compliance with the Safe Drinking Water Act. The enclosed report must be kept on file and made available for public review for not less than ten (10) years.

The Minnesota Department of Health (MDH) continues to monitor your PWS for contaminants identified by state and federal drinking water regulations. The results of such monitoring are not part of this report. They are sent to you under separate cover as they become available.

If you have questions concerning the information contained in the report, please contact me at 507/344-2736.

Sincerely,

A handwritten signature in black ink that reads "Mark D. Sweers". The signature is written in a cursive style with a large, prominent initial "M".

Mark D. Sweers, P.E.  
MDH - Drinking Water Protection  
Environmental Health Division  
12 Civic Center Plaza, Suite 2105  
Mankato, Minnesota 56001

MDS

Enclosures

cc: Water Superintendent



**MINNESOTA DEPARTMENT OF HEALTH  
SECTION OF DRINKING WATER PROTECTION  
Public Water Supply Inventory Report**



System Name: <b>Windom</b>	Survey Date: <b>05/29/2013</b>
PWSID: <b>1170006</b>	Surveyor: <b>Mark D. Sweers, P.E.</b>
System Contact: <b>Mike Haugen</b>	PWS Type: <b>Community</b>

**Contact Information**

<u>Name</u>	<u>Address</u>	<u>Phone/Email</u>
<b>Contact</b>		
Mike Haugen, Water Supt.		Business Phone 1 507/831-6138, Ext. WWTP Business Phone 2 507/831-6155, Ext. WTP Cell Phone 507/822-1675 Email winwater@windom-mn.com

**Owner/Responsible Party**

Windom City Council	c/o Mr. Steve Nasby, Admin. Windom City Hall 444 Ninth Street, Box 38 Windom, MN 561010038	Business Fax 507/831-6127 Business Phone 1 507/831-6129
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**Financial**

Windom City Council	c/o Mr. Steve Nasby, Admin. Windom City Hall 444 Ninth Street, Box 38 Windom, MN 56101
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**Sample Bottles/General Correspondence**

Windom Water Superintendent	City Hall 444 Ninth Street P.O. Box 38 Windom, MN 561010038
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**Emergency Workday**

Mike Haugen	Business Phone 1 507/831-6138, Ext. WWTP Cell Phone 507/822-1675
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**Emergency After-Hours**

On call	Cell Phone 507/822-1674
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**Classification Information**

Owner Type: Municipal	Population: 4,646
System Class: C	Service Connections: 2,005
Service Area Characteristics: Municipal	Class Points: 46

**Certified Operators**

<u>Name</u>	<u>Class</u>	<u>Expiration Date</u>	<u>Name</u>	<u>Class</u>	<u>Expiration Date</u>
Haugen, Michael H.	B	06/30/2015	Stevens, Kevin E.	B	06/30/2014
Lyons, Randy C.	C	04/30/2016	Dunse, Colton C.	D	05/31/2016
Ward, Eric J.	D	08/31/2014			

**Production Totals**

Design Capacity: 3,300,000 Gallons per Day	Emergency Capacity: 650 Gallons per Minute
Average Daily: 711,900 Gallons	Storage Capacity: 1,660,000 Gallons
Highest Daily: 1,486,000 Gallons	



**MINNESOTA DEPARTMENT OF HEALTH  
SECTION OF DRINKING WATER PROTECTION  
Public Water Supply Inventory Report**



System Name: <b>Windom</b>	Survey Date: <b>05/29/2013</b>
PWSID: <b>1170006</b>	Surveyor: <b>Mark D. Sweers, P.E.</b>
System Contact: <b>Mike Haugen</b>	PWS Type: <b>Community</b>

**Source Information**

Well #5

Unique Well No.: 00222652	Source Type: Groundwater
Type: Well	Pump Capacity (gpm):
Status: Active	Pumping Rate (gpm): 160
Availability: Primary	Emergency Capacity:
Year Constructed: 1961	Static Depth:
Well Depth: 124	Drawdown:
Casing Depth: 85	Pump Type: Submersible
Casing Diameter:	
Screen Length:	
Aquifer: Quaternary Water Table	

Well #6

Unique Well No.: 00222651	Source Type: Groundwater
Type: Well	Pump Capacity (gpm):
Status: Active	Pumping Rate (gpm): 290
Availability: Primary	Emergency Capacity:
Year Constructed: 1969	Static Depth:
Well Depth: 121	Drawdown:
Casing Depth: 103	Pump Type: Submersible
Casing Diameter:	
Screen Length:	
Aquifer: Quaternary Buried Artesian	

Well #7

Unique Well No.: 00132251	Source Type: Groundwater
Type: Well	Pump Capacity (gpm): 50
Status: Active	Pumping Rate (gpm): 50
Availability: Primary	Emergency Capacity:
Year Constructed: 1977	Static Depth:
Well Depth: 142	Drawdown:
Casing Depth: 124	Pump Type: Submersible
Casing Diameter:	
Screen Length:	
Aquifer: Quaternary Water Table	



**MINNESOTA DEPARTMENT OF HEALTH  
SECTION OF DRINKING WATER PROTECTION  
Public Water Supply Inventory Report**



System Name: <b>Windom</b>	Survey Date: <b>05/29/2013</b>
PWSID: <b>1170006</b>	Surveyor: <b>Mark D. Sweers, P.E.</b>
System Contact: <b>Mike Haugen</b>	PWS Type: <b>Community</b>

**Storage Information**

East Tower

Type: Storage-Elevated  
Status: Active

Capacity: 1,000,000 Gallons  
Availability: Primary

North Tower

Type: Storage-Elevated  
Status: Active

Capacity: 500,000 Gallons  
Availability: Primary

Water Treatment Plant Clearwell

Type: Storage-Ground  
Status: Active

Capacity: 160,000 Gallons  
Availability: Primary



**MINNESOTA DEPARTMENT OF HEALTH**  
**Section of Drinking Water Protection**  
**Sanitary Survey Report**



System Name: <b>Windom</b>	Survey Date: <b>05/29/2013</b>
PWSID: <b>1170006</b>	Surveyor: <b>Mark D. Sweers, P.E.</b>
System Contact: <b>Mike Haugen</b>	PWS Type: <b>Community</b>

**Requirements and Recommendations**

**Water Source**

As a reminder, it is required that a well for a community public water supply be located according to distances specified in Minn.Rules 4725.4450, including not less than 50 feet from a source of contamination including buried sewers (except as specified in Minn. Rules 4725.5850).

The wells are alternated weekly with the following wells operated together; wells nos. 3, 4, 5, and 9; wells nos. 6 and 8; well no. 10 operates independently.

**Pumps/Pump Facilities and Controls**

To ensure continuous service when the primary power has been interrupted, it is recommended that a standby power source be provided to Well No. 8 through a dedicated portable or in-place auxiliary power of adequate supply and connectivity. [Minn. Rules 4720.3927]

The City of Windom supplies water to the City of Bingham Lake and potable water to Poet Biorefinery through a booster station on the edge of town.

**Treatment**

No deficiencies observed.

**Water Storage**

No deficiencies observed.

**Distribution**

It is recommended that undersized mains, less than 6 inches in diameter, be replaced as the opportunities present themselves.

The city has interconnections on the north and west ends of the distribution system to supply water, as needed, to the Red Rock Rural Water System.



MINNESOTA DEPARTMENT OF HEALTH  
Section of Drinking Water Protection  
Sanitary Survey Report



System Name: <b>Windom</b>	Survey Date: <b>05/29/2013</b>
PWSID: <b>1170006</b>	Surveyor: <b>Mark D. Sweers, P.E.</b>
System Contact: <b>Mike Haugen</b>	PWS Type: <b>Community</b>

**Bacteriological Results and Chlorine Residuals**

<u>Date</u>	<u>Sampling Location</u>	<u>Chlorine Residual Free / Total (mg/L)</u>	<u>Coliform Bacteria</u>	<u>E.Coli</u>
05/29/2013	Well #4	/	Absent	
05/29/2013	Well #6	/	Absent	
05/29/2013	Well #8	/	Absent	
05/29/2013	Treatment Plant Influent	/	Absent	
05/29/2013	Treatment Plant	/	Absent	
05/29/2013	Booster Station	/	Absent	
05/29/2013	Wastewater Treatment Plant	0.85 / 2.00	Absent	

MINNESOTA LAWFUL GAMBLING

**LG220 Application for Exempt Permit**

An exempt permit may be issued to a nonprofit organization that: - conducts lawful gambling on five or fewer days, and - awards less than \$50,000 in prizes during a calendar year. If total prize value for the year will be \$1,500 or less, contact the licensing specialist assigned to your county.	<p><b>Application fee (non refundable)</b></p> If application is postmarked or received 30 days or more before the event <b>\$50</b> ; otherwise <b>\$100</b> .
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**ORGANIZATION INFORMATION**

Organization name St. Francis Xavier Church		Previous gambling permit number X-17001		
Minnesota tax ID number, if any 8504415	Federal employer ID number (FEIN), if any 41-0762922			
<b>Type of nonprofit organization. Check one.</b> <input type="checkbox"/> Fraternal <input checked="" type="checkbox"/> Religious <input type="checkbox"/> Veterans <input type="checkbox"/> Other nonprofit organization				
Mailing address 548 17th St., PO Box 39	City Windom	State MN	Zip code 56101	County Cottonwood
Name of chief executive officer [CEO] Very Rev. Russell Scepaniak		Daytime phone number 507-831-3300	E-mail address stfxavier@windomnet.com	

**NONPROFIT STATUS**

Attach a copy of ONE of the following for proof of nonprofit status.

**Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.**  
 Don't have a copy? This certificate must be obtained each year from:  
 Secretary of State, Business Services Div., 60 Empire Drive, Suite 100, St. Paul, MN 55103  
 Phone: 651-296-2803

**IRS income tax exemption [501(c)] letter in your organization's name.**  
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.

**IRS - Affiliate of national, statewide, or international parent nonprofit organization [charter]**  
 If your organization falls under a parent organization, attach copies of **both** of the following:  
 a. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and  
 b. the charter or letter from your parent organization recognizing your organization as a subordinate.

**GAMBLING PREMISES INFORMATION**

Name of premises where the gambling event will be conducted. For raffles, list the site where the drawing will take place.  
 St. Francis Xavier Church Education Wing

Address [do not use PO box] 532 17th Street	City or township Windom	Zip code MN	County Cottonwood
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Date[s] of activity. For raffles, indicate the date of the drawing.  
 September 15, 2013

Check each type of gambling activity that your organization will conduct.

Bingo\*     Raffle     Paddlewheels\*     Pull-tabs\*     Tipboards\*

**\*Gambling equipment** for bingo paper, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.

To find a licensed distributor, go to [www.gcb.state.mn.us](http://www.gcb.state.mn.us) and click on **Distributors** under the **WHO'S WHO? LIST OF LICENSEES**, or call 651-639-4000.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT

CITY APPROVAL for a gambling premises located within city limits

- The application is acknowledged with no waiting period.
The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days [60 days for a 1st class city].
The application is denied.

Print city name

Signature of city personnel

Title Date



COUNTY APPROVAL for a gambling premises located in a township

- The application is acknowledged with no waiting period.
The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days.
The application is denied.

Print county name

Signature of county personnel

Title Date

TOWNSHIP. If required by the county.

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits.

[A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.166.]

Print township name

Signature of township officer

Title Date

CHIEF EXECUTIVE OFFICER'S SIGNATURE

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the board within 30 days of the event date.

Chief executive officer's signature Date 6/26/13

Print name Fr. Russell Seepaniak

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days, or
all gambling conducted on one day.
Only one application is required if one or more raffle drawings are conducted on the same day

Send application with:

- a copy of your proof of nonprofit status, and
application fee (non refundable). Make check payable to "State of Minnesota."

To: Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Financial report and recordkeeping required

A financial report form and instructions will be sent with your permit, or use the online fill-in form available at www.gcb.state.mn.us.

Within 30 days of the event date, complete and return the financial report form to the Gambling Control Board.

Questions?

Call the Licensing Section of the Gambling Control Board at 651-639-4000.

This form will be made available in alternative format (i.e. large print, Braille) upon request.

Data privacy notice: The Information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board.

All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney

General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

**RESOLUTION #2013-**

**INTRODUCED:**

**SECONDED:**

**VOTED: Aye:**

**Nay:**

**Absent:**

**A RESOLUTION EXPRESSING SINCERE APPRECIATION TO  
KEVIN STEVENS FOR HONORABLE AND DEVOTED PUBLIC SERVICE  
TO THE CITY OF WINDOM, MINNESOTA**

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**WHEREAS**, the City of Windom wishes to express grateful recognition and appreciation to **KEVIN STEVENS** for his untiring and valuable service faithfully rendered to the City of Windom commencing on December 1, 1975, through June 28, 2013.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, AS FOLLOWS:**

1. The City Council, on behalf of its members, City officials, employees of the City of Windom, and the citizens of this community, extends to **KEVIN STEVENS** its expressions of appreciation for serving the City well, and its best wishes for good health, success and prosperity in the years to come.

2. That a copy of this resolution be incorporated in the official records of the City Council of the City of Windom and a copy presented to Kevin Stevens.

Adopted this 2<sup>nd</sup> day of July, 2013.

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Corey J. Maricle, Mayor

Attest: \_\_\_\_\_

Steven Nasby, City Administrator



## City of Windom Staff Report

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**To:** Windom City Council  
**From:** Aaron Backman, EDA Executive Director  
**Council Meeting Date:** July 2, 2013

**Item Title/Subject:** **RECOMMEND CITY COUNCIL APPROVAL OF THE RURAL BUSINESS ENTERPRISE GRANT (RBEG) AWARDED BY THE USDA RURAL DEVELOPMENT**

### **Background:**

On February 4, 2013, the EDA Board of Commissioners adopted a resolution authorizing the EDA to file an application with USDA Rural Development in the Rural Business Enterprise Grant (RBEG) Program. The application period is only offered once a year with a submittal deadline of March 1st. The purpose of the application was to fund a revolving loan fund to assist small and emerging businesses within the City of Windom. The EDA requested a grant of \$99,990 and authorized use of \$26,000 from an existing RLF as the required match for this grant. The businesses that would qualify for assistance from this RLF must have less than 50 employees and \$1 Million or less in annual revenues. On February 25, 2013, the EDA Board adopted basic loan criteria and the application was submitted on March 1, 2013.

On June 24, 2013, the EDA received notification of a grant award in the amount of \$95,360 and was advised that the grant award is in the final stages of the process.

It is necessary that the City Council adopt a resolution accepting this grant and designating signatories for the grant documents. Attached is a proposed Resolution Authorizing Acceptance of USDA Rural Business Enterprise Grant (RBEG) for your review.

### **Requested Action:**

Adopt a resolution accepting the "RBEG" Grant and authorizing the Mayor, City Administrator, and/or EDA Executive Director to execute the grant agreement and any other required documentation to implement the grant.

Respectfully submitted,

*Aaron A. Backman*

Aaron A. Backman, EDA Executive Director

AAB:mah

Attachment

## RESOLUTION #2013-

**INTRODUCED:**

**SECONDED:**

**VOTED:**     **Aye:**  
              **Nay:**  
              **Absent:**

### RESOLUTION AUTHORIZING ACCEPTANCE OF USDA RURAL BUSINESS ENTERPRISE GRANT (RBEG)

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**WHEREAS**, the Economic Development Authority (EDA) has received notification of the awarding of a Rural Business Enterprise Grant (RBEG) from the United States Department of Agriculture, Rural Development, for the purpose of establishing a "Small and Emerging Business Revolving Loan Fund" (SEB RLF); and

**WHEREAS**, said grant is in the amount of Ninety-five Thousand Three Hundred Sixty Dollars (\$95,360); and

**WHEREAS**, the grant requires a local match and the EDA will be providing the approved local match of Twenty-six Thousand Dollars (\$26,000); and

**WHEREAS**, it is necessary that the City of Windom accept this grant and provide appropriate documentation to the USDA, Rural Development, pursuant to the terms of the grant.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, AS FOLLOWS:**

1. The City of Windom hereby accepts the Rural Business Enterprise Grant of Ninety-five Thousand Three Hundred Sixty Dollars (\$95,360) awarded to the Economic Development Authority of Windom by the United States Department of Agriculture, Rural Development, and approves the terms of the grant.
2. The City of Windom certifies that it will comply with applicable laws and regulations and requirements as contained in the grant agreement and any amendments.
3. The required match of Twenty-six Thousand Dollars (\$26,000) will be provided by the EDA.
4. The City Administrator, and/or Windom Mayor, and/or Executive Director of the Economic Development Authority of Windom, individually or jointly as required, are hereby authorized to execute any required grant agreements and any amendments and requested documentation on behalf of the City of Windom and Economic Development Authority of Windom.

Adopted by the Council this 2nd day of July, 2013.

\_\_\_\_\_  
Corey J. Maricle, Mayor

Attest: \_\_\_\_\_  
Steven Nasby, City Administrator

# MEMO

**To:** Mayor and City Council

**FROM:** Windom Community Center Commission and Director Brad Bussa

**CC:** Steve Nasby, City Administrator

**RE:** Chair Replacement

---

## **Background**

On April 22, 2013 the Windom Community Center Commission met and discussed the possibility of looking at the disposition of 500 padded chairs and replacing them with non padded chairs. When the Community Center was opened in 1999, the City had purchased 500 padded and 500 non padded chairs for events. Over the years the padded chairs have not been used as much as the non padded and only as needed. The padded chairs can not be stacked like the non padded and need to be covered when not in use. The padded chairs also require upholstery cleaning after use when used in events with food and beverage.

## **Recommendation:**

Windom Community Center Commission recommends to Windom City Council for approval to look into the possible large quantity sale of these chairs and replace them with non upholstered chairs. **Motion by Tom Cowan, 2<sup>nd</sup> by Mitch Voehl to sell upholstered chairs and replace with comparable non upholstered chairs. Motion carried 4-0.**



# City of Windom – Investment Policy

## I. PURPOSE AND NEED FOR POLICY

It is the policy of the City to invest public funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow requirements of the City and conforming to all state and local statutes governing the investment of public funds. The purpose of this Policy is to develop an overall program for cash investments, designed and managed with a high degree of professionalism, worthy of the public trust; to establish that elected and appointed officials and employees are custodians of a portfolio which shall be subject to public review; to establish cash investment objectives, delegation of authority, standards of prudence, internal controls, authorized investments, selection process for investments, and broker representations.

## II. SCOPE

This Policy applies to the investment and deposit of all funds of the City.

### A. Pooling of Funds

Except for cash in certain restricted and special funds, the City will consolidate cash and reserve balances from all funds to maximize investment earnings and to increase efficiencies with regard to investment pricing, safekeeping and administration. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

## III. OBJECTIVE

At all times, investments of the City shall be in accordance with Minnesota Statutes Chapter 118A and amendments thereto. The primary objectives of the City's investment activities shall be in the following order of priority:

### A. Safety

Safety of principal is the foremost objective of the investment portfolio. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit risk, interest rate risk, and custodial risk.

**Credit Risk:** Credit Risk is the risk of loss due to failure of the security issuer or backer. Thus, designated depositories shall have insurance through the FDIC (Federal Insurance) or the SIPC (Securities Investor Protection Corporation). To ensure safety, it is the policy of the City that when considering an investment, all depositories under consideration be cross-checked against

existing investments to make certain that funds in excess of insurance limits are not made in the same institution unless collateralized as outlined below. Furthermore, the City Council will approve financial institutions, brokers, and advisers with which the City will do business.

***Interest Rate Risk:*** Interest Rate Risk is the risk that the market value of securities in the portfolio will fall due to changes in general interest rates. The City will minimize Interest Rate Risk by structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding as much as possible the need to sell securities on the open market prior to maturity.

***Custodial Risk:*** The City will minimize deposit Custodial Risk, which is the risk of loss due to failure of the depository bank (or credit union), by obtaining collateral or bond for all uninsured amounts on deposit, and by obtaining necessary documentation to show compliance with state law and a perfected security interest under federal law.

## **B. Liquidity**

The investment portfolio shall remain sufficiently liquid to meet projected disbursement requirements. This is accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands. Generally, investments shall have "laddered" maturities so that money becomes available on a regular schedule. Liquid funds will allow the City to meet possible cash emergencies without being penalized on investments.

## **C. Yield**

The investment portfolio shall be designed to manage the funds to maximize returns consistent with items A and B above and within the requirements set forth in this Policy. Subject to the requirements of the above objectives, it is the intent of the City to offer financial institutions and companies within the City the opportunity to bid on investments; however, the City will seek the best investment yields.

## **IV. DELEGATION OF AUTHORITY**

Responsibility for the investment program is hereby delegated from the City Council to the City Administrator. Authority to conduct actual investment transactions is delegated to the City Administrator and Finance Director/Controller, who shall act in accordance with procedures as established with this investment policy. The authorized individuals, when acting in accordance with this Policy and exercising due diligence, shall not be held responsible for losses, provided that the losses are reported immediately and that appropriate action is taken to control further losses.

## **V. PRUDENCE**

The standard of prudence to be used by investment officials shall be the "prudent investor", and shall be applied in the context of managing the investments. All investment transactions shall be made in good faith with the degree of judgment and care, under the circumstances, that a person of prudence, discretion and intelligence would exercise in the management of their own affairs.

This standard of prudence shall mean not for speculation, and with consideration of the probable safety of the capital as well as the probable investment return derived from assets.

## **VI. INTERNAL CONTROLS**

Internal controls are designed to prevent loss of public funds due to fraud, error, misrepresentation, unanticipated market changes, or imprudent actions. Before the City invests any surplus funds, competitive quotations shall be obtained and/or funds may be placed in publically marketed securities. Written quotations from local financial institutions shall be obtained via fax, email or other form of written documentation, with all of them receiving the exact same rate request. Verbal quotations or emails shall be received from all other brokers, along with a subsequent confirmation. If a specific maturity date is required, either for cash flow purposes or for conformance to maturity guidelines, quotations will be requested for instruments that meet the maturity requirement. If no specific maturity is required, a yield analysis will be conducted to determine which maturities would be most advantageous. Quotations will be requested from financial institutions for various options with regard to term and investment type. The City will accept the quotation, which provides the highest rate of return within the maturity required and within the limits of this Policy.

The Finance Director\Controller will report quarterly to the City Council on the total of all funds invested and the total interest received on all securities year to date.

## **VII. AUTHORIZED INVESTMENTS AND COLLATERALIZATION**

All City investments and deposits shall be those allowable by Minnesota Statutes Chapter 118A and amendments thereto. In accordance with MN Statutes 118A, collateralization will be required on all demand deposit accounts, including checking, savings, and money market accounts, and non-negotiable certificates of deposit in excess of federal deposit insurance.

State law defines the types of securities that a financial institution may pledge as collateral for public deposits. These securities include:

- United States Treasury Issues
- Issues of US Government Agencies and Instrumentalities
- Obligations of State and Local Governments
- Time Deposits (Certificates of Deposits fully insured by the federal deposit insurance company or federal agency).

Since the amount a public entity has on deposit will vary from time to time, the financial institution needs sufficient amounts of pledged collateral to cover 110% of the uninsured amount on deposit during peak deposit times.

## **VIII. DIVERSIFICATION**

The City will attempt to diversify its investments according to type and maturity. The portfolio, as much as possible, will contain both short-term and long-term investments. The City will

attempt to match its investments with anticipated cash flow requirements. Extended maturities may be utilized to take advantage of higher yields.

**IX. CONFLICT OF INTEREST**

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. For further details, please refer to the City's policies and ordinances.

**X. BROKER REPRESENTATIONS**

Municipalities must obtain from their brokers certain representations regarding future investments. Pursuant to Minnesota Statutes 118A, the City shall provide each broker with the City's investment policy, and the securities broker shall submit a certification annually to the City stating that the officer has reviewed the investment policies and objectives, as well as applicable state law, and agrees to disclose potential conflicts of interest or risk to public funds that might arise out of business transactions between the firm and the City. All financial institutions shall agree to undertake reasonable efforts to preclude imprudent transactions involving the City's funds. The City Council shall approve the use of brokerage firms prior to any investments being placed.

**ADOPTED BY CITY COUNCIL**

\_\_\_\_\_  
**DATE**

\_\_\_\_\_  
Mayor Corey Maricle

\_\_\_\_\_  
Steve Nasby, City Administrator



AMERICAN  
ENGINEERING  
TESTING, INC.

CONSULTANTS  
• ENVIRONMENTAL  
• GEOTECHNICAL  
• MATERIALS  
• FORENSICS

June 19, 2013

Steven Nasby  
City of Windom  
444 9<sup>th</sup> Street  
Windom, MN 56101

**Acknowledgment and Agreement of Services**  
AET Job #08-11145

The services of American Engineering Testing, Inc., (AET) have been requested for the referenced project by Tony Thurman of Wenck Associates on June 14, 2013.

Understood information from requesting party includes the following:

**Project Name:** Trunk Highway 71 Turnlanes – SP 1706-26  
**Project Address:** Windom, Minnesota

**Service Extent/Communication:** AET's services will be provided on a will-call basis when requested by Client or authorized representative.

**Understood Scope of Services (actual services to be determined by requirements of construction documents or at direction of Client or authorized representative) may include the following:**

- Soil testing to evaluate compaction of fill and suitability of fill soils for use.
- Prepare reports presenting the results of the services provided.

**Fees:** Unit rate basis per the attached Fee Schedule.

**Terms/Conditions:** Per the attached "Construction Testing Services Agreement". Client and its authorized representatives agree that verbal authorization of our services is formal acceptance of the terms and conditions contained herein.

American Engineering Testing, Inc.

Lee J. McLaughlin  
Project Manager  
Phone: (507) 387-2222  
Fax: (507) 387-6999  
Email: [mankato@amengtest.com](mailto:mankato@amengtest.com)

**ACCEPTANCE:**

**Client:** \_\_\_\_\_  
**Authorized Signature:** \_\_\_\_\_  
**Printed Name:** \_\_\_\_\_  
**Date:** \_\_\_\_\_

This document shall not be reproduced, except in full, without written approval of American Engineering Testing, Inc.



## 2013 CONSTRUCTION MATERIALS FEE SCHEDULE

<b>I. Engineering/Technical Personnel Rates</b>			
A. Engineering Technician	65.00/hr.		
B. Senior Engineering Technician	75.00/hr.		
C. Technician Level II CWI/BC	85.00/hr.		
D. Project Manager/Engineering Assistant	105.00/hr.		
E. Engineer I	112.00/hr.		
F. Senior Engineer/Geologist	140.00/hr.		
G. Principal Engineer/Geologist	172.00/hr.		
<b>II. Vehicle Mileage</b>			
A. Personal Automobile/Truck	0.75/mile		
<b>III. Earthwork Observations and Testing</b>			
A. Field Engineering Services	See Section I		
B. Field Density Tests			
1. Trip Charge (Time and Mileage)	See Section I, II		
2. Test Charge, Nuclear	27.00/test		
3. Test Charge, Sand-Cone (Reqd by Client)	50.00/test		
4. Nuclear Gauge Rental	50.00/trip		
C. Compaction Laboratory Testing			
1. Std. Proctor 4" (Method A)	120.00/test		
2. Std. Proctor 4" (Method B)	120.00/test		
3. Std. Proctor 6" (Method C)	130.00/test		
4. Mod Proctor 4" (Method A)	130.00/test		
5. Mod Proctor 6" (Method B)	135.00/test		
6. Mod Proctor 6" (Method C,D)	140.00/test		
7. One Point Proctor Check	60.00/test		
<b>IV. Aggregate Testing</b>			
A. Sieve Analysis			
1. Coarse, Unwashed (ASTM:C136)	55.00/test		
2. Fine	90.00/test		
3. #200 Wash (ASTM:C117)	50.00/test		
4. Coarse and Fine (Base)	90.00/test		
B. Deleterious Materials (ASTM:C123, C40, C142) (MN/DOT 1209)			
1. Fine Aggregate	170.00/test		
2. Coarse Aggregate	130.00/test		
C. Clay Lumps (ASTM:C142)			
1. Fine Aggregate	65.00/test		
2. Coarse Aggregate	90.00/test		
D. Organic Impurities (ASTM:C40)	67.00/test		
E. Specific Gravity and Absorption			
1. Fine Aggregate (ASTM:C128)	95.00/test		
2. Coarse Aggregate (ASTM:C127)	75.00/test		
F. Lightweight Particles Content (ASTM:C123)			
1. Fine Aggregate @ 2.0	100.00/test		
2. Coarse Aggregate @ 2.0	130.00/test		
G. Unit Weight (ASTM:C29) (Loose or Rodded)			
1. Fine Aggregate	55.00/test		
2. Coarse Aggregate or Pit Run	60.00/test		
H. Abrasion-Los Angeles Rattler (ASTM:C131) (gradation extra)	95.00/test		
Abrasion-Los Angeles Rattler (ASTM:C535)	130.00/test		
I. Sulfate Soundness, sodium or magnesium (ASTM:C88)			
1. 5 Cycles on Two Pans	210.00/test		
2. 5 Cycles on Three Pans	225.00/test		
3. 5 Cycles on Four Pans	255.00/test		
5 Cycles on Five Pans	290.00/test		
J. Flat and Elongated Particles (ASTM:D4791/1870)	165.00/test		
K. Total Spall (Visual, Mn/DOT 1209)	175.00/test		
L. % Crushing	55.00/test		
M. Fine Agg Angularity (ASTM:C1252)	115.00/test		
N. Sand Equivalent of Fine Aggregate	120.00/test		
O. Insoluble Residue	240.00/test		
<b>V. Concrete Testing</b>			
A. Observation/Testing	See Section I,II		
B. Compression testing of Std. Cylinders	22.00/test		
1. Preparation of cylinder ends (if required)	10.00/cylinder		
C. Curing&Handling Non-tested cylinders	18.00/cylinder		
D. Plastic Cylinder Molds			
1. Per Case (6 x 12 -20 per case)	50.00/case		
2. Per Case (4 x 8 - 36 per case)	50.00/case		
3. Individual Mold	3.00/each		
E. Absorption on Std Cyl (ASTM:C642)	55.00/test		
F. Testing of Std 6"x6"x30" Conc. Beams (ASTM:C78 and C293)	55.00/test		
1. Beam Mold Rental (includes clean-up)	40.00/mold		
G. Concrete Mix Designs per ACI 211			
1. Initial Mix Design	80.00/mix		
2. Each Additional Mix Design	60.00/mix		
3. Copies of Previous Mix Designs	25.00/mix		
H. Concrete paving unit (ASTM:C936)	200.00/set		
I. Equipment Rental			
1. Schmidt Rebound Hammer	65.00/day		
2. Rebar Locator - rental	125.00/day		
3. Hammer Drill	55.00/day		
J. Density and Compression Testing of Drilled Core (ASTM:C42)			
1. Density or Absorption	55.00/test		
2. Density and Absorption	60.00/test		
3. Compression Test	70.00/test		
4. Saw trimming of Core Ends	16.00/core		
K. Floor Flatness (ASTM:E1155)	See Section I, II		
1. Profilograph Rental	160.00/day		
L. Compressive Strength of Mortar/Grout			
1. 2" x 4" cylinders	25.00/test		
2. Mortar Molds	3.00/mold		
3. Grout Cubes (includes mold)	20.00/cube		
N. Compression Test of Block (ASTM:C140)	155.00/set		
O. Block Prism Compression			
1. Lab Fabrication/Testing	450.00/set		
2. Field fabrication 8" and 10"	100.00/each		
3. Field fabrication 12"	115.00/each		
4. Field fabrication 16"	145.00/each		
<b>VI. Fireproofing</b>			
A. Thickness Tests at Project Site	See Section I, II		
B. Density tests (f.o.b. laboratory)	50.00/test		
<b>VII. Bituminous Testing</b>			
A. Laboratory Mix Design (MN/DOT)	quoted per job		
B. Marshall Properties (ASTMD6926&D2041)	167.00/test		
C. Rice Specific Gravity (ASTM:C2041)	68.00/test		
D. Marshall Stability & Flow (ASTM:D1559)	57.00/test		
E. Pavement Dens&Thickness (ASTM:D2726)	42.00/test		
F. Extraction Only (ASTM:D2172)	170.00/test		
G. Extraction/Gradation (ASTM:D2172)	210.00/test		
H. Mn/DOT Gyrotory Mix Properties	500.00/test		
<b>VIII. Sampling of Hardened Concrete or Bituminous by Coring</b>			
A. Portable Coring Equipment (personnel extra)	65.00/day		
B. Excessive Bit Wear	5.00/inch		
C. Generator (if required)	80.00/day		
<b>IX. Other Services</b>			
A. Report Reproduction	50.00/report		
B. Color Photographs	1.50/page		
C. A minimum charge of \$100.00 per project may be assessed to cover administrative costs.			
D. Patching Material	5.00/core		

**SECTION 1 - RESPONSIBILITIES**

**1.1** - The party to whom the proposal/contract is addressed is considered the Client of American Engineering Testing, Inc. (AET). The terms and conditions stated are binding, upon acceptance, on the Client, its successors, assignees, joint ventures and third-party beneficiaries. **Verbal proposal acceptance or authorizing purchase orders from the Client are considered formal acceptance of AET's terms and conditions. By signing the proposal or verbally authorizing the services, the authorizing party attests that they have the authority to legally bind the Client to agreement.**

**1.2** - Prior to AET performing services, Client will provide AET with all information that may affect the cost, progress, safety and performance of the services. This includes, but is not limited to, information on proposed and existing construction, all pertinent sections of contracts between Client and property owner, site safety plans or other documents which may control or affect AET's services. If new information becomes available or changes are made during AET's services, Client will provide such information to AET in a timely manner. Earthwork and construction activities are done to support a particular structure (type, size, and shape) or facility at a specific location and elevation. If the type of structure or facility (structural type, size, shape, location, elevation, etc.) changes, the earthwork or construction activities completed may no longer provide suitable structural support or be capable of supporting the intended construction. Additional earthwork or redesign of all or a part of the structure or facility may be needed. Failure of client to timely notify AET of changes to the project including, but not limited to, location, elevation, loading, or configuration of the structure or improvement will constitute a release of any liability of AET. Client will provide a representative for timely answers to project-related questions by AET.

**1.3** - AET observes and tests earthwork and other construction operations and materials, and may provide opinions, conclusions and recommendations regarding the same. However, AET's work does not relieve the contractors of their contractual responsibility to perform their work in accordance with approved plans, specifications and building code requirements.

**1.4** - AET personnel do not have authority to accept, reject, direct or otherwise approve the work of the contractor. AET cannot stop work or waive or alter the requirements of the project documents. Any authority given to AET by Client must be in writing prior to the start of work.

**1.5** - AET does not perform construction management, general contracting or surveying services and our involvement with the project does not constitute any assumption of those responsibilities.

**1.6** - Services performed by AET often include sampling at specific locations. Inherent with such sampling is variation of conditions between sampling locations. Client recognizes this uncertainty and the associated risk, and acknowledges that opinions developed by AET, based on samples so taken, are qualified to that extent.

**1.7** - AET is not responsible for interpretations or modifications of AET's recommendations by other persons.

**1.8** - Should changed conditions be alleged, Client agrees to notify AET before evidence of alleged change is no longer accessible for evaluation.

**1.9** - Test borings and/or cone penetration test soundings to a proper depth below foundation grade and the base of suitable bearing soils are recommended for projects where supporting soils will be subjected to increased loads to explore the deeper unseen soil and ground water conditions. Judgments made by AET personnel regarding the suitability of materials and ground water conditions below the bottom of an excavation are limited if sufficiently deep test borings/soundings are not provided by the Client prior to our observations and judgments. AET's opinions, conclusions and recommendations are qualified to that extent.

**1.10** - AET reserves the right to charge for time to negotiate new terms and conditions from those portrayed in our proposal or should the Client require the use of their contract format. If mutually acceptable terms cannot be established, AET shall have the right to withdraw their proposal without any liability to the Client, Owner or other parties and assigns associated with the project. If Client requests use of their contract format after the services have already been authorized, AET will be compensated for services rendered prior to approval of the Client's contract by both parties according to the AET Terms and Conditions.

**1.11** - The AET proposal accompanying these terms and conditions is valid for sixty (60) days after the proposal issuance date to the Client. If Client authorizes the services after the expiration date, AET reserves the right to review and revise the proposal as necessary.

**SECTION 2 - WILL CALL SERVICES**

**2.1** - Unless specifically directed, AET's services will be performed on a will-call basis at the direction of the Client or their authorized representatives. The client and its authorized representatives accept that there are inherent risks associated with performing engineering judgments and testing services on a will-call basis. Work performed on a will-call basis does not permit complete evaluation of the work being performed. AET can not, with certainty, document or provide complete judgments regarding work which we did not observe or test. Our opinions, conclusions, and recommendations are qualified to that extent.

**2.2** - Density tests of fill and soil represent conditions only at the locations and elevations tested and do not necessarily represent conditions elsewhere. Judgments made regarding the engineering capability of the entire fill sequence should not be based on random, non-representative tests.

**2.3** - AET requires a minimum of 24 hours notice of the need for services. AET will not be liable for claims, damages, or delays related to failure of Client to provide adequate advance notice to AET.

**SECTION 3 - SITE ACCESS, UNDERGROUND FACILITIES AND CONSTRUCTION STAKING**

**3.1** - Client will furnish AET safe and legal site access.

**3.2** - AET is not responsible for locating underground facilities on construction sites. We proceed on the assumption that underground facilities have been located and cleared, and we will not accept liability for damaging same. An underground facility is an underground line, fixture, system, and its appurtenances used to produce, store, convey, transmit, or distribute communications, data, electrical power, heat, gas, oil, petroleum products, water including storm water, steam, sewage, and other similar substances.

**3.3** - Normally, the location and elevation of a proposed structure or facility is staked (with offsets) by others or provided by use of their GPS equipment. Our measurements are made in relation to those stakes or the GPS information provided by others. The reliability of any opinions, conclusions, and recommendations based on those measurements is strictly dependent on the accuracy of the staking or GPS information provided by others.

**3.4** - During construction, observations and testing services are based on the positioning of the formwork by the contractor or their subcontractor. AET will not be held responsible for any errors that result due to improper location or positioning of the formwork.

**SECTION 4 - SAFETY**

**4.1** - Client shall inform AET of any known or suspected hazardous materials or unsafe conditions at the site. If, during the course of AET's services, such materials or conditions are discovered, AET reserves the right to take measures to protect AET personnel and equipment or to immediately terminate services. Client shall be responsible for payment of such additional protection costs.

**4.2** - AET shall only be responsible for the safety of AET employees at the site. The Client or other persons shall be responsible for the safety of all other persons at the site.

**SECTION 5 - SAMPLES**

**5.1** - Client is responsible for informing AET of any known or suspected hazardous materials prior to submittal to AET. All samples obtained by or submitted to AET remain the property of the Client during and after the services. Any known or suspected hazardous material samples will be returned to the Client at AET's discretion.

**5.2** - Non-hazardous samples will be held for 30 days and then discarded unless, within 30 days of the report date, the Client provides a written request that AET store or ship the samples, at the Client's expense.

**SECTION 6 - PROJECT RECORDS**

The original project records prepared by AET will remain the property of AET. AET shall retain these original records for a period of three years following submission of the report, during which period the project records can be made available to Client at AET's office at reasonable times.

**SECTION 7 - STANDARD OF CARE**

AET performs its services consistent with the level of care and skill normally performed by other firms in the profession at the time of this service and in this geographic area, under similar budgetary constraints.

**SECTION 8 - INSURANCE**

AET maintains Worker's Compensation, Comprehensive General Liability, Automobile Liability and Professional Liability Insurance, as described below. Upon request, prior to commencing the Services, AET can furnish Client with Certificates of Insurance evidencing that the insurance is in effect and in full force.

**8.1** - Commercial General Liability Insurance will include coverage for Products/Completed Operations (extending two (2) years after final acceptance of the Project by Owner or such longer period as the Contract Documents may require), Broad Form Property Damage including Completed Operations, Personal Injury, and Blanket Contractual Liability Insurance applicable to AET's indemnity obligations under this Agreement.

**8.2** - Automobile Liability Insurance shall include coverage for all owned, hired and non-owned automobiles.

**8.3** - Professional Liability Insurance is written on a claims-made basis and coverage will be maintained for two years after final acceptance of the Project by Owner or such longer period as the Contract Documents may require. Renewal policies during this period shall maintain the same retroactive date.

**8.4** - AET can, if requested by client and permitted by AET's insurer, endorse its Commercial General Liability (including Products/Completed Operations coverage) to add Client and Owner as an "additional insured" with respect to liability arising out of the Services performed for Client or Owner by AET. Such insurance afforded to Client and Owner as an additional insured under AET's policies shall be primary insurance and not excess over, or contributing with, any insurance purchased or maintained by Client or Owner.

**8.5** - AET will maintain in effect all insurance coverage required by this Agreement at its sole expense, provided such insurance is reasonably available, and with insurance carriers licensed to do business in the state in which the Project is located and having a current A.M. Best rating of no less than A minus (A-).

**8.6** - AET reserves the right to charge Client for additional coverage, coverage limits or policy modification including waiver of subrogation and other project specific requirements not known at the time of our proposal, subject to approval by AET's insurance providers.

**SECTION 9 - DELAYS**

If delays to AET's services are caused by Client or Owner, work of others, strikes, natural causes, weather, or other items beyond AET's control, a reasonable time extension for performance of work shall be granted, and AET shall receive an equitable fee adjustment.

**SECTION 10 - PAYMENT, INTEREST AND BREACH**

**10.1** - Invoices are due on receipt. Client will inform AET of invoice questions or disagreements within 15 days of invoice date; unless so informed, invoices are deemed correct. In any case, Client shall pay for services of AET within 30 days of invoice.

**10.2** - Client agrees to pay interest on unpaid invoice balances at a rate of 1.5% per month, or the maximum allowed by law, whichever is less, beginning 30 days after invoice date.

**10.3** - If any invoice remains unpaid for 60 days, such non-payment shall be a material breach of this agreement. As a result of such material breach, AET may, at its sole option, terminate all duties to the Client or other persons, without liability as well as withhold any and all data from Client until such invoice payments are restored to a current status.

**10.4** - Client will pay all AET collection expenses and attorney fees relating to past due fees which the Client owes under this agreement.

**SECTION 11 - MEDIATION**

**11.1** - Except for enforcement of AET's rights to payment for services rendered or to assert and/or enforce its lien rights, including without limitation assertion and enforcement of mechanic's lien rights and foreclosure of the same, Client and AET agree that any claim, dispute or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent to arbitration or the institution of legal or equitable proceedings by either party; provided however that if either party should fail to respond to a request for mediation within 60 days after the request, this requirement for mediation as a condition precedent to arbitration or the institution of legal or equitable proceedings shall be of no force and effect.

**11.2** - Unless Client and AET mutually agree otherwise, mediation shall be in accordance with the Construction Industry Mediation Rules of the American Arbitration Association. Request for mediation shall be in writing and the parties shall share the mediator's fee and any filing fees equally. The mediator shall be acceptable to both parties and shall have experience in commercial construction matters.

#### **SECTION 12 - LITIGATION REIMBURSEMENT**

Payment of AET costs for Client lawsuits against AET which are dismissed or are judged substantially in AET's favor will be the Client's responsibility. Applicable costs include, but are not limited to, attorney and expert witness fees, court costs, and AET costs.

#### **SECTION 13 - MUTUAL INDEMNIFICATION**

**13.1** - AET agrees to indemnify Client from and against liability arising out of AET's negligent performance of the services, subject to Section 14 and any other limitations, other indemnifications or other provisions Client and AET have agreed to in writing.

**13.2** - Client agrees to indemnify AET from and against liability arising from the negligent conduct of the Client, Owner, Client's Contractors/Subcontractors or other third parties, subject to any limitations, other indemnifications or other provisions Client and AET have agreed to in writing.

**13.3** - If Client has indemnity agreement with other persons, the Client shall include AET as a beneficiary.

**13.4** - AET's indemnification to the Client is limited solely to losses or damages caused by its failure to meet the standard of care and only to the extent of its negligence

**13.5** - AET will not accept any obligation to defend Client other than to meet the standard of care. If a court of competent jurisdiction rules that defense is implied or if required by law, AET's obligation for the costs of defense is only to the extent due to AET's negligent acts, errors or omissions.

#### **SECTION 14 - LIMITATION OF LIABILITY**

Client agrees to limit AET's liability to Client arising from AET's negligent acts, errors or omissions, such that **the total liability of AET shall not exceed \$20,000.**

#### **SECTION 15 - UNIONIZATION**

AET reserves the right to renegotiate an appropriate fee increase or to terminate its contract on three (3) days written notice to Client and will not accept any liability for any penalties or costs from Client, Owner and their successors, assignees, joint-venturers, Contractors and Subcontractors, or any other parties involved with the project for claims, liabilities, damages or consequential damages directly or indirectly related to AET being required to provide unionized personnel on the project. Reservation of this right on the part of AET represents neither approval nor disapproval of unions in general or the use of collective bargaining agreements.

#### **SECTION 16 - POSTING OF NOTICES ON EMPLOYEE RIGHTS**

Effective June 21, 2010, prime contracts with a value of \$100,000 or more and signed by federal contractors on projects with any agency of the United States government must comply with 29 CFR Part 471, which requires physical posting of a notice to employees of their rights under Federal labor laws. The required notice may be found at *29 Code of Federal Regulations Part 471, Appendix A to Subpart A*. The regulation also has a "flow-down" requirement for subcontractors under the prime agreement for subcontracts with a value of \$10,000 or more. AET requires strict compliance of its subcontractors working on federal contracts subject to this regulation. The regulation has specific requirements for location of posting and language(s) for the poster.

#### **SECTION 17 - TERMINATION**

After 7 days written notice, either party may elect to terminate work for justifiable reasons. In this event, the Client shall pay AET for all work performed, including demobilization and reporting costs to complete the file.

#### **SECTION 18 - SEVERABILITY**

Any provisions of this agreement later held to violate a law or regulation shall be deemed void, and all remaining provisions shall continue in force. However, Client and AET will in good faith attempt to replace an invalid or unenforceable provision with one that is valid and enforceable, and which comes as close as possible to expressing the intent of the original provision.

#### **SECTION 19 - GOVERNING LAW**

This Agreement shall be construed, and the rights of the parties shall be determined, in accordance with the Laws of the State of Minnesota.

#### **SECTION 20 - ENTIRE AGREEMENT**

This agreement, including attached appendices, is the entire agreement between AET and Client. Regardless of method of acceptance of AET's proposal and general conditions by the Client, this agreement nullifies any previous written or oral agreements, including purchase/work orders. Any modifications to this agreement must be mutually acceptable to both parties and accepted in writing. No considerations will be given to revisions to AET's general conditions or alternate contract format submitted by the Client as a condition for payment of AET's accrued services.



Windom, MN

# Expense Approval Report

By Fund

Payment Dates 6/6/2013 - 6/19/2013

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Fund: 100 - GENERAL</b>					
MN REVENUE	MAY2013	06/07/2013	SALES TAX	100-20202	89.27
					<b>89.27</b>
<b>Activity: 41110 - Mayor &amp; Council</b>					
SCHRAMMEL LAW OFFICE	2013MAY	06/17/2013	LEGAL FEES	100-41110-304	630.00
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	100-41110-365	794.00
					<b>Activity 41110 - Mayor &amp; Council Total: 1,424.00</b>
<b>Activity: 41310 - Administration</b>					
INDOFF, INC	2286963	06/03/2013	SUPPLIES	100-41310-200	88.67
VOYAGER FLEET SYSTEMS INC	869233270321	06/07/2013	GAS	100-41310-212	228.35
MAIL FINANCE	H3987682	05/29/2013	LEASE PAYMENT	100-41310-217	22.67
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	100-41310-321	259.35
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	100-41310-326	37.95
STEVE NASBY	20130619	06/19/2013	EXPENSE-CGMC CONFERENCE	100-41310-331	107.35
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	100-41310-361	482.37
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	100-41310-365	355.00
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	100-41310-365	108.00
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	100-41310-365	322.47
TYLER TECHNOLOGIES, INC	025-68694	06/17/2013	ANNUAL SUBSCRIPTION	100-41310-480	2,797.26
BLUE CROSS/BLUE SHIELD	1650JULY'13	06/07/2013	C1916-VO 1 JULY 2013 PREMI	100-41310-480	390.50
INTERNAL REVENUE SERVICE	2013ANNUAL PCORI	06/06/2013	ANNUAL PCORI TAXES - 2013	100-41310-480	122.00
					<b>Activity 41310 - Administration Total: 5,321.94</b>
<b>Activity: 41910 - Planning &amp; Zoning</b>					
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	100-41910-321	50.35
VERIZON WIRELESS	9705205732	06/04/2013	TELEPHONE	100-41910-321	17.68
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	100-41910-365	322.47
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	100-41910-365	87.00
MAIL FINANCE	H3987682	05/29/2013	LEASE PAYMENT	100-41910-480	22.67
					<b>Activity 41910 - Planning &amp; Zoning Total: 500.17</b>
<b>Activity: 41940 - City Hall</b>					
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	100-41940-362	377.00
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	100-41940-381	486.08
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	100-41940-382	49.19
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	100-41940-385	75.60
SCHWALBACH HARDWARE	72861MAY	06/11/2013	MAINTENANCE	100-41940-402	49.15
SCHWALBACH HARDWARE	72861MAY	06/11/2013	WATER SOFTNER	100-41940-409	900.00
MN REVENUE	MAY2013	06/07/2013	SALES TAX	100-41940-460	48.58
CULLIGAN	103-238	06/06/2013	WATER	100-41940-480	28.14
					<b>Activity 41940 - City Hall Total: 2,013.74</b>
<b>Activity: 42120 - Crime Control</b>					
SCHRAMMEL LAW OFFICE	2013MAY	06/17/2013	LEGAL SUPPLIES	100-42120-200	75.00
INDOFF, INC	2283150	06/03/2013	SUPPLIES	100-42120-200	1.69
INDOFF, INC	2286960	06/06/2013	SUPPLIES	100-42120-200	41.15
VOYAGER FLEET SYSTEMS INC	869233270321	06/07/2013	GAS	100-42120-212	719.10
SCHRAMMEL LAW OFFICE	2013MAY	06/17/2013	LEGAL FEES	100-42120-304	5,910.00
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	100-42120-321	68.68
VERIZON WIRELESS	9705205732	06/04/2013	TELEPHONE	100-42120-321	201.65
ALPHA WIRELESS - MANKATO	663069	06/06/2013	MAINTENANCE	100-42120-323	153.00
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	100-42120-361	2,780.43
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	100-42120-363	432.00
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	100-42120-363	1,156.00
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	100-42120-365	50.00
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	100-42120-365	322.47

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
HIGLEY FORD	58954	06/11/2013	REPAIR	100-42120-405	68.13
BLUE CROSS/BLUE SHIELD	1650JULY'13	06/07/2013	C1916-VO 1 JULY 2013 PREMI	100-42120-480	390.50
SCHWALBACH HARDWARE	72861MAY	06/11/2013	MAINTENANCE	100-42120-480	38.92
MAIL FINANCE	H3987682	05/29/2013	LEASE PAYMENT	100-42120-480	22.67
<b>Activity 42120 - Crime Control Total:</b>					<b>12,431.39</b>

**Activity: 42220 - Fire Fighting**

INDOFF, INC	2283098	05/29/2013	SUPPLIES	100-42220-200	73.73
VOYAGER FLEET SYSTEMS INC	869233270321	06/07/2013	GAS	100-42220-212	157.64
HARTBERG MEDICAL CLINIC	105681MAY	06/03/2013	MEDICAL TESTING	100-42220-310	207.00
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	100-42220-321	28.29
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	100-42220-361	470.73
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	100-42220-363	398.00
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	100-42220-363	1,904.00
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	100-42220-365	168.13
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	100-42220-365	902.00
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	100-42220-365	322.47
EMERGENCY APPARATUS MAI	66738	06/03/2013	MAINTENANCE	100-42220-405	2,846.92
EMERGENCY APPARATUS MAI	66739	06/03/2013	MAINTENANCE	100-42220-405	912.02
EMERGENCY APPARATUS MAI	66742	06/03/2013	MAINTENANCE	100-42220-405	170.20
EMERGENCY APPARATUS MAI	66743	06/03/2013	MAINTENANCE	100-42220-405	170.20
RUNNING'S SUPPLY	71920MAY	06/12/2013	MAINTENANCE	100-42220-405	53.42
<b>Activity 42220 - Fire Fighting Total:</b>					<b>8,784.75</b>

**Activity: 42500 - Civil Defense**

ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	100-42500-381	20.39
<b>Activity 42500 - Civil Defense Total:</b>					<b>20.39</b>

**Activity: 43100 - Streets**

VOYAGER FLEET SYSTEMS INC	869233270321	06/07/2013	GAS	100-43100-212	102.84
COUNTRY PRIDE SERVICE	970744MAY	06/11/2013	MAINTENACE	100-43100-212	712.88
COUNTRY PRIDE SERVICE	970744MAY	06/11/2013	MAINTENACE	100-43100-212	-35.04
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	100-43100-217	37.95
SCHWALBACH HARDWARE	72861MAY	06/11/2013	MAINTENANCE	100-43100-217	21.27
MAIL FINANCE	H3987682	05/29/2013	LEASE PAYMENT	100-43100-217	22.67
LAMPERTS YARDS, INC.	3902020MAY	06/11/2013	MAINTENANCE	100-43100-224	37.36
RUNNING'S SUPPLY	71920MAY	06/12/2013	MAINTENANCE	100-43100-224	33.96
SCHWALBACH HARDWARE	72861MAY	06/11/2013	MAINTENANCE	100-43100-224	18.16
SCHRAMEL LAW OFFICE	2013MAY	06/17/2013	LEGAL FEES	100-43100-304	225.00
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	100-43100-321	59.33
VERIZON WIRELESS	9705205732	06/04/2013	TELEPHONE	100-43100-321	54.61
JON JURGENS	20130612	06/19/2013	EXPENSE	100-43100-334	8.10
STEVE WILLARD	2013JUNE	06/17/2013	EXPENSE	100-43100-334	6.46
TOM VOTH	2013JUNE	06/17/2013	EXPENSE	100-43100-334	6.08
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	100-43100-361	1,817.67
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	100-43100-362	2,657.00
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	100-43100-363	969.00
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	100-43100-363	866.00
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	100-43100-365	2,314.00
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	100-43100-365	168.13
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	100-43100-365	322.47
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	100-43100-381	2,615.07
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	100-43100-381	253.64
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	100-43100-382	15.85
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	100-43100-385	25.20
JERRY'S REPAIR	16698	06/07/2013	REPAIR	100-43100-404	3,307.99
FOX BROTHERS OF SANBORN,	388307	06/19/2013	PARTS	100-43100-404	112.30
DICKS WELDING INC	56776	06/06/2013	MAINTENANCE	100-43100-404	7.75
COUNTRY PRIDE SERVICE	970744MAY	06/11/2013	MAINTENACE	100-43100-404	862.73
RDO EQUIPMENT	P37908	06/07/2013	EQUIPMENT	100-43100-404	288.92
MN REVENUE	MAY2013	06/07/2013	SALES TAX	100-43100-460	4.27

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BLUE CROSS/BLUE SHIELD	1650JULY'13	06/07/2013	C1916-VO 1 JULY 2013 PREMI	100-43100-480	1,042.50
				<b>Activity 43100 - Streets Total:</b>	<b>18,962.12</b>
<b>Activity: 43210 - Sanitation</b>					
NEAL GRUNEWALD	20130615	06/19/2013	COMPOST SITE MANAGER	100-43210-307	170.00
				<b>Activity 43210 - Sanitation Total:</b>	<b>170.00</b>
<b>Activity: 45120 - Recreation</b>					
GRAPHIC EDGE	688612	06/06/2013	SUMMER REC CLOTHING	100-45120-215	719.76
GRAPHIC EDGE	688620	06/06/2013	SUMMER REC CLOTHING	100-45120-215	258.73
GRAPHIC EDGE	688623	06/06/2013	SUMMER REC CLOTHING	100-45120-215	248.19
GRAPHIC EDGE	688625	06/06/2013	SUMMER REC CLOTHING	100-45120-215	322.42
GRAPHIC EDGE	688626	06/06/2013	SUMMER REC CLOTHING	100-45120-215	206.84
GRAPHIC EDGE	689164	06/06/2013	SUMMER REC CLOTHING	100-45120-215	220.46
SCHWALBACH HARDWARE	72861MAY	06/11/2013	MAINTENANCE	100-45120-217	6.38
MAIL FINANCE	H3987682	05/29/2013	LEASE PAYMENT	100-45120-217	22.67
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	100-45120-361	111.88
				<b>Activity 45120 - Recreation Total:</b>	<b>2,117.33</b>
<b>Activity: 45202 - Park Areas</b>					
SCHWALBACH HARDWARE	72861MAY	06/11/2013	MAINTENANCE	100-45202-211	39.84
GDF ENTERPRISES, INC	14269	06/11/2013	EQUIPMENT	100-45202-241	357.39
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	100-45202-361	568.40
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	100-45202-362	12,521.00
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	100-45202-363	51.00
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	100-45202-363	264.00
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	100-45202-365	168.13
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	100-45202-365	488.00
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	100-45202-365	322.47
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	100-45202-381	187.40
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	100-45202-382	906.99
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	100-45202-385	126.00
LAMPERTS YARDS, INC.	3902020MAY	06/11/2013	MAINTENANCE	100-45202-402	530.27
RUNNING'S SUPPLY	71920MAY	06/12/2013	MAINTENANCE	100-45202-404	30.96
BSN SPORTS COLLEGIATE PAC	95359490	06/05/2013	MAINTENANCE	100-45202-404	499.93
AJ HENRY FENCE CO. LLC	13017	06/06/2013	MAINTENANCE	100-45202-406	1,978.26
THE SEED CENTER	4834	06/11/2013	MAINTENANCE	100-45202-406	652.50
SCHWALBACH HARDWARE	72861MAY	06/11/2013	MAINTENANCE	100-45202-406	54.48
SCHWALBACH HARDWARE	72861MAY	06/11/2013	MAINTENANCE	100-45202-409	105.39
MN REVENUE	MAY2013	06/07/2013	SALES TAX	100-45202-460	32.64
RUNNING'S SUPPLY	71920MAY	06/12/2013	MAINTENANCE	100-45202-480	60.41
RUNNING'S SUPPLY	71920MAY	06/12/2013	MAINTENANCE	100-45202-480	68.40
SCHWALBACH HARDWARE	72861MAY	06/11/2013	MAINTENANCE	100-45202-480	48.06
MAIL FINANCE	H3987682	05/29/2013	LEASE PAYMENT	100-45202-480	22.67
				<b>Activity 45202 - Park Areas Total:</b>	<b>20,084.59</b>
				<b>Fund 100 - GENERAL Total:</b>	<b>71,919.69</b>
<b>Fund: 211 - LIBRARY</b>					
<b>Activity: 45501 - Library</b>					
SCHWALBACH HARDWARE	72861MAY	06/11/2013	MAINTENANCE	211-45501-211	96.18
DEMCO	4983159	06/03/2013	SUPPLIES	211-45501-217	73.51
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	211-45501-321	28.24
JOAN HUNTER	20130611	06/11/2013	POSTAGE	211-45501-322	43.15
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	211-45501-326	42.95
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	211-45501-361	585.93
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	211-45501-362	2,046.00
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	211-45501-365	322.47
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	211-45501-381	144.60
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	211-45501-382	14.79
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	211-45501-385	25.20
J & K WINDOWS	4111-10	06/19/2013	SERVICE	211-45501-402	20.00
DISCOVER MAGAZINE	DCR32006B	06/19/2013	SUBSCRIPTION	211-45501-433	24.95
CENTER POINT LARGE PRINT	1099251	06/18/2013	BOOKS	211-45501-435	44.34

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SEBCO BOOKS	167685	05/29/2013	BOOKS	211-45501-435	481.29
MICROMARKETING	480701	06/12/2013	BOOKS & AUDIO	211-45501-435	154.94
MICROMARKETING	481276	06/12/2013	BOOKS & AUDIO	211-45501-435	22.99
MICROMARKETING	481707	06/12/2013	BOOKS & AUDIO	211-45501-435	56.00
MICROMARKETING	483346	06/12/2013	BOOKS & AUDIO	211-45501-435	53.95
MICROMARKETING	483853	06/12/2013	BOOKS & AUDIO	211-45501-435	220.92
MICROMARKETING	484662	06/12/2013	BOOKS & AUDIO	211-45501-435	183.87
AUDIO GO	489510	06/03/2013	BOOKS & AUDIO	211-45501-435	93.55
DISNEY MOVIE CLUB	A2297098-00001	06/19/2013	MOVIES	211-45501-435	25.90
DISNEY MOVIE CLUB	A2989100-00001	06/19/2013	MOVIES	211-45501-435	29.95

Activity 45501 - Library Total: 4,835.67

Fund 211 - LIBRARY Total: 4,835.67

## Fund: 225 - AIRPORT

TKDA ENGINEERS	0015184.000	06/07/2013	JET FUEL	225-19306	650.00
TKDA ENGINEERS	002013001502	06/07/2013	HANGAR	225-19306	2,843.47
EMPIRE BUILDING CONSTRUC	20130619	06/19/2013	HANGAR CONSTRUCTION	225-19306	86,392.90

89,886.37

## Activity: 45127 - Airport

LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	225-45127-361	280.07
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	225-45127-362	6,543.00
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	225-45127-365	436.00
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	225-45127-365	503.00
JAVENS ELECTRIC	23074	06/12/2013	REPAIR	225-45127-406	352.22

Activity 45127 - Airport Total: 8,114.29

Fund 225 - AIRPORT Total: 98,000.66

## Fund: 230 - POOL

HORIZON COMMERCIAL POO	13051462	06/11/2013	POOL LIFT	230-16400	6,262.88
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6,262.88

## Activity: 45124 - Pool

SCHWALBACH HARDWARE	72861MAY	06/11/2013	MAINTENANCE	230-45124-200	50.65
SCHWALBACH HARDWARE	72861MAY	06/11/2013	MAINTENANCE	230-45124-211	7.50
JCL SOLUTIONS - JANITORS CL	989824	06/06/2013	SUPPLIES	230-45124-211	159.22
HEARTLAND PAPER COMPAN	G299492-1	06/11/2013	SUPPLIES	230-45124-211	52.70
HAWKINS, INC	3472675	06/06/2013	CHEMICALS	230-45124-216	1,425.97
HORIZON COMMERCIAL POO	20130607	06/10/2013	REGISTRATION	230-45124-308	250.00
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	230-45124-361	306.61
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	230-45124-365	857.00
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	230-45124-381	8.21
RECREATION SUPPLY COMPA	257472	06/07/2013	SUPPLIES	230-45124-401	749.32
RECREATION SUPPLY COMPA	257993	06/07/2013	SUPPLIES	230-45124-401	6.79
SCHWALBACH HARDWARE	72861MAY	06/11/2013	MAINTENANCE	230-45124-401	199.41
SCHWALBACH HARDWARE	72861MAY	06/11/2013	MAINTENANCE	230-45124-409	22.17
MN REVENUE	MAY2013	06/07/2013	SALES TAX	230-45124-460	218.00

Activity 45124 - Pool Total: 4,313.55

Fund 230 - POOL Total: 10,576.43

## Fund: 235 - AMBULANCE

RV-IMAGING SOLUTIONS	12346	06/07/2013	SCANNER	235-16400	4,598.83
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4,598.83

## Activity: 42153 - Ambulance

JOLYNN NERHUS	20130611	06/11/2013	EXPENSE	235-42153-200	4.28
VOYAGER FLEET SYSTEMS INC	869233270321	06/07/2013	GAS	235-42153-212	119.25
ARROW MANUFACTURING IN	1770	06/06/2013	SUPPLIES	235-42153-217	42.11
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	235-42153-217	322.47
PRAXAIR DISTRIBUTION INC	46298480	06/07/2013	SUPPLIES	235-42153-217	259.40
SCHWALBACH HARDWARE	72861MAY	06/11/2013	MAINTENANCE	235-42153-217	14.95
MAIL FINANCE	H3987682	05/29/2013	LEASE PAYMENT	235-42153-217	22.66
ROBIN SHAW	20130619	06/19/2013	CLOTHING	235-42153-218	104.98

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
CREATIVE DESIGN	351	06/11/2013	SERVICE - A.R. -CLOTHING	235-42153-218	32.06
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	235-42153-321	25.05
VERIZON WIRELESS	9705205732	06/04/2013	TELEPHONE	235-42153-321	68.84
REAL TIME TRANSLATION, INC	RTT101280	06/07/2013	SERVICE	235-42153-321	34.00
EXPERT T BILLING	2013MAY	06/19/2013	BILLING SERVICE	235-42153-326	1,509.75
APRIL HARRINGTON	20130610	06/10/2013	SUPPLIES	235-42153-334	14.22
TIM HACKER	20130611	06/11/2013	EXPENSE	235-42153-334	14.19
ROBIN SHAW	20130611	06/11/2013	EXPENSE	235-42153-334	47.41
JIM AXFORD	20130611	06/11/2013	EXPENSE	235-42153-334	106.90
KATE AXFORD	20130611	06/11/2013	EXPENSE	235-42153-334	6.42
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	235-42153-361	1,066.39
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	235-42153-363	653.00
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	235-42153-363	378.00
ARROW MANUFACTURING IN	1692	06/18/2013	MAINTENANCE	235-42153-405	249.40
				<b>Activity 42153 - Ambulance Total:</b>	<b>5,095.73</b>
				<b>Fund 235 - AMBULANCE Total:</b>	<b>9,694.56</b>

## Fund: 250 - EDA GENERAL

## Activity: 46520 - EDA

SCHRAMEL LAW OFFICE	2013MAY	06/17/2013	LEGAL FEES	250-46520-304	480.00
SCHRAMEL LAW OFFICE	2013MAY	06/17/2013	POSTAGE	250-46520-304	7.37
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	250-46520-321	50.35
VERIZON WIRELESS	9705205732	06/04/2013	TELEPHONE	250-46520-321	52.67
AARON BACKMAN	20130607	06/07/2013	EXPENSE	250-46520-331	92.66
WINDOM QUICK PRINT	2013JUNE	06/18/2013	ADVERTISING	250-46520-340	199.00
COUNTY WIDE DIRECTORY	41789	06/06/2013	ADVERTISING	250-46520-340	98.33
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	250-46520-362	2,930.00
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	250-46520-365	322.47
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	250-46520-365	748.22
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	250-46520-365	39.00
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	250-46520-381	20.95
GODFATHER'S PIZZA	137570	06/11/2013	MEETING EXPENSE	250-46520-438	25.90
MAIL FINANCE	H3987682	05/29/2013	LEASE PAYMENT	250-46520-480	22.66
				<b>Activity 46520 - EDA Total:</b>	<b>5,089.58</b>
				<b>Fund 250 - EDA GENERAL Total:</b>	<b>5,089.58</b>

## Fund: 252 - EDA SCDP

## Activity: 46520 - EDA

SW MN HOUSING PARTNERS	CDAP-10-0058-O-FY11	06/12/2013	CDAP-10-0058-O-FY11	252-46520-491	2,513.00
				<b>Activity 46520 - EDA Total:</b>	<b>2,513.00</b>
				<b>Fund 252 - EDA SCDP Total:</b>	<b>2,513.00</b>

## Fund: 254 - NORTH IND PARK

## Activity: 46520 - EDA

WENCK ASSOCIATES, INC.	1302103	06/11/2013	NORTH INDUSTRIAL PARK #004	254-46520-303	15,366.89
M-R SIGNS CO., INC	176522	06/07/2013	SIGNS	254-46520-480	207.32
MN POLLUTION CONTROL AG	20130617	06/18/2013	TURN LANE PERMIT	254-46520-480	400.00
				<b>Activity 46520 - EDA Total:</b>	<b>15,974.21</b>
				<b>Fund 254 - NORTH IND PARK Total:</b>	<b>15,974.21</b>

## Fund: 263 - TIF 1-4 TORO

## Activity: 46530 - TIF Districts

EDA	20130611	06/11/2013	ADMIN FEE-TIF DIST NO.1-4 C	263-46530-307	2,876.52
TORO	20130611	06/11/2013	TIF DISTRICT NO 1-4 CO #7 TOR	263-46530-482	25,888.64
				<b>Activity 46530 - TIF Districts Total:</b>	<b>28,765.16</b>
				<b>Fund 263 - TIF 1-4 TORO Total:</b>	<b>28,765.16</b>

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount	
<b>Fund: 264 - TIF 1-6 RIVERBEND</b>						
Activity: 46530 - TIF Districts						
EDA	20130611D	06/11/2013	TIF DIST NO 1-6 CO #28 RIVER	264-46530-482	17,914.25	
					Activity 46530 - TIF Districts Total:	17,914.25
					Fund 264 - TIF 1-6 RIVERBEND Total:	17,914.25
<b>Fund: 265 - TIF 1-8 DOWNTOWN</b>						
Activity: 46530 - TIF Districts						
EDA	20130611A	06/11/2013	TIF DIST NO. 1-8 CO #15	265-46530-482	3,018.98	
					Activity 46530 - TIF Districts Total:	3,018.98
					Fund 265 - TIF 1-8 DOWNTOWN Total:	3,018.98
<b>Fund: 266 - TIF 1-10 RUNNINGS</b>						
Activity: 46530 - TIF Districts						
EDA	20130611B	06/11/2013	TIF DIST NO 1-10-#16 RUNNIN	266-46530-307	1,704.17	
J & R PARTNERSHIP	20130611	06/11/2013	TIF DIST NO 1-10 CO #16-RUN	266-46530-482	15,337.57	
					Activity 46530 - TIF Districts Total:	17,041.74
					Fund 266 - TIF 1-10 RUNNINGS Total:	17,041.74
<b>Fund: 268 - TIF 1-12 PM WINDOM</b>						
Activity: 46530 - TIF Districts						
EDA	20130611C	06/11/2013	ADMIN FEE-TIF DIST NO 1-12	268-46530-307	754.42	
PM WINDOM	20130611	06/11/2013	TIF DIST NO 1-12 CO #21 PM	268-46530-482	6,789.80	
					Activity 46530 - TIF Districts Total:	7,544.22
					Fund 268 - TIF 1-12 PM WINDOM Total:	7,544.22
<b>Fund: 269 - TIF 1-14 SPEC BLDG II</b>						
Activity: 46530 - TIF Districts						
EDA	20130611E	06/11/2013	TIF DIST NO 1-14 CO #25 SPEC	269-46530-482	5,686.19	
					Activity 46530 - TIF Districts Total:	5,686.19
					Fund 269 - TIF 1-14 SPEC BLDG II Total:	5,686.19
<b>Fund: 306 - 2013 STREET IMPROVEMENT</b>						
Activity: 41000 - General Government						
WENCK ASSOCIATES, INC.	1302105B	06/07/2013	2013 STREET EXPENSE	306-41000-500	12,518.15	
					Activity 41000 - General Government Total:	12,518.15
					Fund 306 - 2013 STREET IMPROVEMENT Total:	12,518.15
<b>Fund: 401 - GENERAL CAPITAL PROJECTS</b>						
METRO FIRE	47378	06/07/2013	LOCKERS	401-16402	9,741.66	
RUNNING'S SUPPLY	71920MAY	06/12/2013	MAINT-STREET PICKUP TRUCK	401-16403	555.73	
					Fund 401 - GENERAL CAPITAL PROJECTS Total:	10,297.39
<b>Fund: 601 - WATER</b>						
WENCK ASSOCIATES, INC.	1302105	06/07/2013	2013 WATER EXPENSE	601-16300	4,667.78	
HIGLEY FORD	20130613	06/13/2013	Vehicle Purchase	601-16440	28,426.42	
WDR - DEPUTY REGISTRAR #5	20130613	06/13/2013	Tax and Reg on 2013 Chevy Sil	601-16440	1,607.73	
POLAR CHEVROLET	DZ359740	06/17/2013	2013 CHEV SILVERADO 2500	601-16440	24,107.32	
					Fund 601 - WATER Total:	58,809.25
Activity: 49400 - Water						
JIFFY-JR. PRODUCTS	156663	06/03/2013	SUPPLIES	601-49400-211	379.14	
VOYAGER FLEET SYSTEMS INC	869233270321	06/07/2013	GAS	601-49400-212	402.34	
HP SUDS CLUB, LLC	20130611	06/11/2013	BILLING CONTRACT SERVICE	601-49400-217	187.50	
HP SUDS CLUB, LLC	2013061913	06/19/2013	BILLING CONTRACT SERVICE	601-49400-217	276.56	
MAIL FINANCE	H3987682	05/29/2013	LEASE PAYMENT	601-49400-217	22.66	
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	601-49400-321	51.78	
VERIZON WIRELESS	9705205732	06/04/2013	TELEPHONE	601-49400-321	56.48	
VERIZON WIRELESS	9705205732	06/04/2013	TELEPHONE	601-49400-321	-2.91	
SOURCE ONE SOLUTIONS, LLC	3286	06/17/2013	UTILITY BILL - POSTAGE	601-49400-322	239.97	
SOURCE ONE SOLUTIONS, LLC	3286	06/17/2013	UTILITY BILL - SERVICES	601-49400-326	815.49	
COUNTY WIDE DIRECTORY	41789	06/06/2013	ADVERTISING	601-49400-340	49.17	

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WINDOM QUICK PRINT	5219	06/12/2013	SERVICE	601-49400-350	389.94
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	601-49400-361	3,257.40
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	601-49400-362	3,840.00
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	601-49400-363	259.50
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	601-49400-363	873.00
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	601-49400-365	322.47
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	601-49400-365	168.13
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	601-49400-381	4,356.87
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	601-49400-382	14.32
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	601-49400-385	25.20
CALIFORNIA CONTRACTORS S	69748	06/06/2013	MAINTENANCE	601-49400-404	164.65
RUNNING'S SUPPLY	71920MAY	06/12/2013	MAINTENANCE	601-49400-404	538.64
SCHWALBACH HARDWARE	72861MAY	06/11/2013	MAINTENANCE	601-49400-404	31.17
A & B BUSINESS	CNIN271540	06/11/2013	COPIER MAINTENANCE	601-49400-404	87.40
WINDOM TOWING CO	662924	06/07/2013	SERVICE	601-49400-405	35.00
RON'S ELECTRIC INC	126972	06/12/2013	REPAIR	601-49400-409	273.32
TYLER TECHNOLOGIES, INC	025-68694	06/17/2013	ANNUAL SUBSCRIPTION	601-49400-480	1,131.25
MINNESOTA PIPE & EQUIPME	0297741	06/07/2013	HANSON PLUMBING ORDER	601-49400-480	589.73
AMERICAN PAYMENT CENTER	14675	06/03/2013	PURCHASE DROP BOX	601-49400-480	88.97
<b>Activity 49400 - Water Total:</b>					<b>18,925.14</b>
<b>Fund 601 - WATER Total:</b>					<b>77,734.39</b>

**Fund: 602 - SEWER**

WENCK ASSOCIATES, INC.	1302105A	06/07/2013	2013 SEWER EXPENSE	602-16300	4,031.27
					<b>4,031.27</b>

**Activity: 49450 - Sewer**

VOYAGER FLEET SYSTEMS INC	869233270321	06/07/2013	GAS	602-49450-200	3.57
VOYAGER FLEET SYSTEMS INC	869233270321	06/07/2013	GAS	602-49450-212	114.09
HAWKINS, INC	3472674	06/06/2013	CHEMICALS	602-49450-216	1,266.91
HP SUDS CLUB, LLC	20130611	06/11/2013	BILLING CONTRACT SERVICE	602-49450-217	187.50
HP SUDS CLUB, LLC	2013061913	06/19/2013	BILLING CONTRACT SERVICE	602-49450-217	276.56
MAIL FINANCE	H3987682	05/29/2013	LEASE PAYMENT	602-49450-217	22.66
SCHWALBACH HARDWARE	72861MAY	06/11/2013	MAINTENANCE	602-49450-241	58.20
MN VALLEY TESTING	654669	05/29/2013	TESTING	602-49450-310	173.40
MN VALLEY TESTING	654810	05/29/2013	TESTING	602-49450-310	124.80
MN VALLEY TESTING	655078	05/29/2013	TESTING	602-49450-310	924.80
MN VALLEY TESTING	655682	06/04/2013	TESTING	602-49450-310	146.20
MN VALLEY TESTING	655683	06/04/2013	TESTING	602-49450-310	111.20
MN VALLEY TESTING	655988	06/04/2013	TESTING	602-49450-310	115.20
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	602-49450-321	161.87
VERIZON WIRELESS	9705205732	06/04/2013	TELEPHONE	602-49450-321	-2.91
VERIZON WIRELESS	9705205732	06/04/2013	TELEPHONE	602-49450-321	56.48
SOURCE ONE SOLUTIONS, LLC	3286	06/17/2013	UTILITY BILL - POSTAGE	602-49450-322	239.97
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	602-49450-326	37.95
SOURCE ONE SOLUTIONS, LLC	3286	06/17/2013	UTILITY BILL - SERVICES	602-49450-326	815.49
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	602-49450-361	3,774.46
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	602-49450-362	4,477.00
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	602-49450-363	477.50
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	602-49450-363	213.00
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	602-49450-365	168.13
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	602-49450-365	148.00
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	602-49450-365	322.47
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	602-49450-381	20,492.21
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	602-49450-382	298.51
JERRY'S REPAIR	16685	06/07/2013	REPAIR	602-49450-404	699.00
LAMPERTS YARDS, INC.	3902020MAY	06/11/2013	MAINTENANCE	602-49450-404	8.29
CALIFORNIA CONTRACTORS S	69748	06/06/2013	MAINTENANCE	602-49450-404	164.65
RUNNING'S SUPPLY	71920MAY	06/12/2013	MAINTENANCE	602-49450-404	601.89
RUNNING'S SUPPLY	71920MAY	06/12/2013	MAINTENANCE	602-49450-404	34.05
SCHWALBACH HARDWARE	72861MAY	06/11/2013	MAINTENANCE	602-49450-404	56.49

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
P.M. REPAIR & DETAILING	20130607	06/07/2013	SERVICE	602-49450-405	25.14
RUNNING'S SUPPLY	71920MAY	06/12/2013	MAINTENANCE	602-49450-406	143.19
MN REVENUE	MAY2013	06/07/2013	SALES TAX	602-49450-460	14.00
TYLER TECHNOLOGIES, INC	025-68694	06/17/2013	ANNUAL SUBSCRIPTION	602-49450-480	1,131.25
AMERICAN PAYMENT CENTER	14675	06/03/2013	PURCHASE DROP BOX	602-49450-480	88.97
BLUE CROSS/BLUE SHIELD	1650JULY'13	06/07/2013	C1916-VO 1 JULY 2013 PREMI	602-49450-480	390.50
COUNTY WIDE DIRECTORY	41789	06/06/2013	ADVERTISING	602-49450-480	49.17
<b>Activity 49450 - Sewer Total:</b>					<b>38,611.81</b>
<b>Fund 602 - SEWER Total:</b>					<b>42,643.08</b>

## Fund: 604 - ELECTRIC

TELECOM FUND	2013JUNE	06/18/2013	MONTHLY TRANSFERS-JUNE	604-11500	21.14
RESCO	541288-00	06/17/2013	PARTS	604-14200	1,967.02
WESCO DISTRIBUTION, INC	554980	06/07/2013	PARTS & SUPPLIES	604-14200	1,681.36
BORDER STATES	905778423	06/17/2013	PARTS	604-14200	1,120.58
J. H. LARSON	S100400826.001	06/03/2013	PARTS & SUPPLIES	604-14200	225.87
MN REVENUE	MAY2013	06/07/2013	SALES TAX	604-20202	13.95
MN REVENUE	MAY2013	06/07/2013	SALES TAX	604-20202	13.50
MN REVENUE	MAY2013	06/07/2013	SALES TAX	604-20202	16,365.00
BRIAN GIVENS	20130605B.GIVENS	06/06/2013	REFUND BALANCE OF UTILITY	604-22000	30.46
ELECTRIC FUND	20130606B.GIVENS	06/06/2013	UTILITY PREPAY TO FINAL BILL	604-22000	269.54
JESSICA LENSING	20130611	06/11/2013	REFUND-UTILITY PREPAYMEN	604-22000	300.00
ROBERT & LORI SCHLAEGER	20130612	06/12/2013	REFUND BAL OF UTILITY PREP	604-22000	29.76
ELECTRIC FUND	20130612	06/12/2013	R.SCHLAEGER-UT PREPAY TO	604-22000	270.24
JEFF CARLSON	20130612	06/12/2013	REFUND UTILITY PREPAYMEN	604-22000	300.00
ALVARO RUIZ	20130612	06/12/2013	REFUND BAL OF UTILITY PREP	604-22000	169.93
ELECTRIC FUND	20130612A	06/12/2013	A.RUIZ-UTIL PREPAY TO PAY B	604-22000	130.07
					<b>22,908.42</b>

## Activity: 49550 - Electric

OFFICEMAX - HSBC BUS SOLU	137787	06/12/2013	SUPPLIES	604-49550-200	327.48
RUNNING'S SUPPLY	71920MAY	06/12/2013	MAINTENANCE	604-49550-211	12.28
HP SUDS CLUB, LLC	20130611	06/11/2013	BILLING CONTRACT SERVICE	604-49550-217	187.50
HP SUDS CLUB, LLC	2013061913	06/19/2013	BILLING CONTRACT SERVICE	604-49550-217	276.57
MAIL FINANCE	H3987682	05/29/2013	LEASE PAYMENT	604-49550-217	22.66
BORDER STATES	905745343	06/06/2013	SUPPLIES	604-49550-241	208.41
SCHRAMEL LAW OFFICE	2013MAY	06/17/2013	LEGAL FEES	604-49550-304	75.00
SKARSHAUG TESTING LAB	178530	06/07/2013	SUPPLIES	604-49550-310	30.32
SKARSHAUG TESTING LAB	178571	06/07/2013	SUPPLIES	604-49550-310	283.30
RUNNING'S SUPPLY	71920MAY	06/12/2013	MAINTENANCE	604-49550-310	28.38
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	604-49550-321	193.37
VERIZON WIRELESS	9705205732	06/04/2013	TELEPHONE	604-49550-321	-2.91
VERIZON WIRELESS	9705205732	06/04/2013	TELEPHONE	604-49550-321	30.10
SOURCE ONE SOLUTIONS, LLC	3286	06/17/2013	UTILITY BILL - POSTAGE	604-49550-322	239.97
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	604-49550-326	37.95
SOURCE ONE SOLUTIONS, LLC	3286	06/17/2013	UTILITY BILL - SERVICES	604-49550-326	1,681.95
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	604-49550-361	17,988.15
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	604-49550-362	14,435.00
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	604-49550-363	637.00
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	604-49550-363	1,101.00
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	604-49550-365	168.13
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	604-49550-365	322.47
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	604-49550-365	388.00
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	604-49550-381	143.96
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	604-49550-382	14.67
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	604-49550-385	25.20
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	604-49550-386	382.73
H D ELECTRONICS, INC	3277	05/29/2013	SERVICE	604-49550-404	211.26
RUNNING'S SUPPLY	71920MAY	06/12/2013	MAINTENANCE	604-49550-404	22.70
MESSER MACHINE & MFG. CO	0006896	06/19/2013	MAINTENANCE	604-49550-405	700.57
STONER INDUSTRIAL, INC.	20130611	06/11/2013	SERVICE	604-49550-406	68.20

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SCHWALBACH HARDWARE	72861MAY	06/11/2013	MAINTENANCE	604-49550-406	39.51
J. H. LARSON	S100387222.001	05/22/2013	MAINTENANCE	604-49550-408	148.42
MN REVENUE	MAY2013	06/07/2013	SALES TAX	604-49550-460	4.78
TYLER TECHNOLOGIES, INC	025-68694	06/17/2013	ANNUAL SUBSCRIPTION	604-49550-480	4,627.82
AMERICAN PAYMENT CENTER	14675	06/03/2013	PURCHASE DROP BOX	604-49550-480	88.97
				<b>Activity 49550 - Electric Total:</b>	<b>45,150.87</b>
				<b>Fund 604 - ELECTRIC Total:</b>	<b>68,059.29</b>

## Fund: 609 - LIQUOR STORE

MN REVENUE	MAY2013	06/07/2013	SALES TAX	609-20202	13,025.00
					<b>13,025.00</b>

## Activity: 49751 - Liquor Store

HAMCO DATA PRODUCTS	117636	06/07/2013	SUPPLIES	609-49751-200	138.94
INDOFF, INC	2285034	06/03/2013	SUPPLIES	609-49751-200	101.52
AH HERMEL COMPANY	367536	06/03/2013	MERCHANDISE	609-49751-217	66.21
ENVIROMASTER, INC	503827	05/28/2013	CLEANING SUPPLIES	609-49751-217	40.88
CAMPUS CLEANERS	CC16234JUNE	06/05/2013	SERVICE	609-49751-217	41.22
MAIL FINANCE	H3987682	05/29/2013	LEASE PAYMENT	609-49751-217	22.66
SOUTHERN WINE & SPIRITS O	1035458	05/29/2013	MERCHANDISE	609-49751-251	449.25
SOUTHERN WINE & SPIRITS O	1037365	06/04/2013	MERCHANDISE	609-49751-251	704.36
WIRTZ BEVERAGE MN WINE	1080042198	06/04/2013	MERCHANDISE	609-49751-251	3,667.15
JOHNSON BROS.	1576796	06/03/2013	MERCHANDISE	609-49751-251	1,744.83
JOHNSON BROS.	1581821	06/03/2013	MERCHANDISE	609-49751-251	5,165.22
WIRTZ BEVERAGE MN WINE	2080007867	06/11/2013	CREDIT-MERCHANDISE	609-49751-251	-345.01
PHILLIPS WINE & SPIRITS	2426063	06/04/2013	MERCHANDISE	609-49751-251	3,110.00
BEVERAGE WHOLESALERS	0457390	06/05/2013	MERCHANDISE	609-49751-252	4,530.05
BEVERAGE WHOLESALERS	0458355	06/18/2013	MERCHANDISE	609-49751-252	8,549.60
WIRTZ BEVERAGE MN WINE	1080042199	06/04/2013	MERCHANDISE	609-49751-252	110.75
HAGEN BEVERAGE DIST. INC.	252618	06/07/2013	MERCHANDISE	609-49751-252	1,328.40
HAGEN BEVERAGE DIST. INC.	252707	06/07/2013	MERCHANDISE	609-49751-252	8,778.25
HAGEN BEVERAGE DIST. INC.	252833	06/07/2013	MERCHANDISE	609-49751-252	523.40
HAGEN BEVERAGE DIST. INC.	252895	06/19/2013	MERCHANDISE	609-49751-252	6,690.15
SOUTHERN WINE & SPIRITS O	1037366	06/04/2013	MERCHANDISE	609-49751-253	144.00
WIRTZ BEVERAGE MN WINE	1080042198	06/04/2013	MERCHANDISE	609-49751-253	248.00
INDIAN ISLAND WINERY	1489	06/07/2013	MERCHANDISE	609-49751-253	593.76
JOHNSON BROS.	1576797	06/03/2013	MERCHANDISE	609-49751-253	312.60
JOHNSON BROS.	1576798	06/03/2013	MERCHANDISE	609-49751-253	26.00
JOHNSON BROS.	1581822	06/03/2013	MERCHANDISE	609-49751-253	1,650.05
JOHNSON BROS.	1581823	06/03/2013	MERCHANDISE	609-49751-253	62.97
PHILLIPS WINE & SPIRITS	2426064	06/04/2013	MERCHANDISE	609-49751-253	2,205.80
WINE MERCHANTS	456326	06/04/2013	MERCHANDISE	609-49751-253	192.00
JOHNSON BROS.	578093	06/11/2013	CREDIT- MERCHANDISE	609-49751-253	-93.80
HAGEN BEVERAGE DIST. INC.	252895	06/19/2013	MERCHANDISE	609-49751-254	173.00
AH HERMEL COMPANY	367536	06/03/2013	MERCHANDISE	609-49751-254	9.95
EXTREME BEVERAGE, LLC	W-755416	05/28/2013	MERCHANDISE	609-49751-254	67.00
BEVERAGE WHOLESALERS	0458355	06/18/2013	MERCHANDISE	609-49751-259	19.00
HAGEN BEVERAGE DIST. INC.	252895	06/19/2013	MERCHANDISE	609-49751-259	67.25
HAGEN BEVERAGE DIST. INC.	252895	06/19/2013	MERCHANDISE	609-49751-261	63.75
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	609-49751-321	62.64
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	609-49751-326	90.62
SOUTHERN WINE & SPIRITS O	1035458	05/29/2013	MERCHANDISE	609-49751-333	11.10
SOUTHERN WINE & SPIRITS O	1037365	06/04/2013	MERCHANDISE	609-49751-333	12.95
SOUTHERN WINE & SPIRITS O	1037366	06/04/2013	MERCHANDISE	609-49751-333	3.70
WIRTZ BEVERAGE MN WINE	1080042198	06/04/2013	MERCHANDISE	609-49751-333	93.12
JOHNSON BROS.	1576796	06/03/2013	MERCHANDISE	609-49751-333	19.33
JOHNSON BROS.	1576797	06/03/2013	MERCHANDISE	609-49751-333	12.80
JOHNSON BROS.	1581821	06/03/2013	MERCHANDISE	609-49751-333	59.20
JOHNSON BROS.	1581822	06/03/2013	MERCHANDISE	609-49751-333	72.00
PHILLIPS WINE & SPIRITS	2426063	06/04/2013	MERCHANDISE	609-49751-333	62.67
PHILLIPS WINE & SPIRITS	2426064	06/04/2013	MERCHANDISE	609-49751-333	75.20

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Payment Dates: 6/6/2013 - 6/19/2013

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
AH HERMEL COMPANY	367536	06/03/2013	MERCHANDISE	609-49751-333	3.95
WINE MERCHANTS	456326	06/04/2013	MERCHANDISE	609-49751-333	3.20
JOHNSON BROS.	578093	06/11/2013	CREDIT- MERCHANDISE	609-49751-333	-3.20
ST JAMES PUBLISHING	131181-03	06/07/2013	ADVERTISING	609-49751-340	40.00
WINDOM QUICK PRINT	20130619	06/19/2013	ADVERTISING-RIVER BEND	609-49751-340	159.00
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	609-49751-361	4,370.28
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	609-49751-361	4,809.24
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	609-49751-362	1,513.00
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	609-49751-365	322.47
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	609-49751-381	733.53
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	609-49751-382	16.45
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	609-49751-385	25.20
PEICHEL LAWN IRRIGATION	780929	06/07/2013	SERVICE	609-49751-406	49.00
TYLER TECHNOLOGIES, INC	025-68694	06/17/2013	ANNUAL SUBSCRIPTION	609-49751-480	802.15

Activity 49751 - Liquor Store Total: 64,578.76

Fund 609 - LIQUOR STORE Total: 77,603.76

## Fund: 614 - TELECOM

VANESSA CASTILLEJA	2013JUNE	06/17/2013	REFUND-STATEMENT CREDIT	614-11500	2.45
MILDRED CROWELL	2013JUNE	06/17/2013	REFUND-STATEMENT CREDIT	614-11500	8.27
ELECTRIC FUND	2013JUNE	06/18/2013	MONTHLY TRANSFERS-JUNE	614-11500	255.55
VIVIAN DOWNS	2013JUNE	06/18/2013	REFUND-STATEMENT CREDIT	614-11500	0.68
GOOD SAMARITAN SOCIETY	JUNE2013	06/17/2013	REFUND-STATEMENT CREDIT	614-11500	12.76
MN REVENUE	MAY2013	06/07/2013	SALES TAX	614-20202	6,985.00
					<u>7,264.71</u>

## Activity: 49870 - Telecom

STONER INDUSTRIAL, INC.	20130611	06/11/2013	SERVICE	614-49870-200	19.13
STONER INDUSTRIAL, INC.	20130611	06/11/2013	SERVICE	614-49870-211	19.13
COLE PAPERS INC.	8857618	05/20/2013	SUPPLIES	614-49870-211	103.10
VOYAGER FLEET SYSTEMS INC	869233270321	06/07/2013	GAS	614-49870-212	558.31
GOLDEN WEST TECH & INT SO	130510475	06/06/2013	SERVICE	614-49870-217	325.70
HP SUDS CLUB, LLC	20130611	06/11/2013	BILLING CONTRACT SERVICE	614-49870-217	187.50
HP SUDS CLUB, LLC	2013061913	06/19/2013	BILLING CONTRACT SERVICE	614-49870-217	276.56
SCHWALBACH HARDWARE	72861MAY	06/11/2013	MAINTENANCE	614-49870-217	20.82
MAIL FINANCE	H3987682	05/29/2013	LEASE PAYMENT	614-49870-217	22.66
CREATIVE DESIGN	348	06/06/2013	SERVICE	614-49870-218	26.72
ELITE MECHANICAL SYSTEMS,	2497	06/19/2013	AIR CONDITIONER IN SERVER	614-49870-227	20,859.80
MANKATO NETWORKS LLC	386431	06/06/2013	SERVICE	614-49870-227	5,920.00
LAMPERTS YARDS, INC.	39123589	05/22/2013	MAINTENANCE	614-49870-227	317.38
RUNNING'S SUPPLY	71920MAY	06/12/2013	MAINTENANCE	614-49870-227	53.42
SCHWALBACH HARDWARE	72861MAY	06/11/2013	MAINTENANCE	614-49870-227	354.58
TECHNOLOGY PLANNERS, LLC	5357	06/04/2013	SERVICE	614-49870-301	330.00
SOURCE ONE SOLUTIONS, LLC	3286	06/17/2013	UTILITY BILL - SERVICES	614-49870-313	662.60
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	614-49870-321	369.86
VERIZON WIRELESS	9705205732	06/04/2013	TELEPHONE	614-49870-321	264.39
VERIZON WIRELESS	9705205732	06/04/2013	TELEPHONE	614-49870-321	-2.91
SOURCE ONE SOLUTIONS, LLC	3286	06/17/2013	UTILITY BILL - POSTAGE	614-49870-322	79.99
SOURCE ONE SOLUTIONS, LLC	3286	06/17/2013	UTILITY BILL - POSTAGE	614-49870-322	79.97
SOURCE ONE SOLUTIONS, LLC	3286	06/17/2013	UTILITY BILL - POSTAGE	614-49870-322	79.99
AZAR COMPUTER SOFTWARE	1207538	06/06/2013	SOFTWARE SUPPORT	614-49870-326	1,950.00
SOURCE ONE SOLUTIONS, LLC	3286	06/17/2013	UTILITY BILL - SERVICES	614-49870-326	560.65
SOURCE ONE SOLUTIONS, LLC	3286	06/17/2013	UTILITY BILL - SERVICES	614-49870-326	560.65
COUNTY WIDE DIRECTORY	41789	06/06/2013	ADVERTISING	614-49870-340	98.33
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	614-49870-361	8,740.74
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	614-49870-362	1,785.33
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	614-49870-362	1,785.33
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	614-49870-362	1,785.33
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	614-49870-363	388.92
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	614-49870-365	168.13
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	614-49870-365	322.47

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Payment Dates: 6/6/2013 - 6/19/2013

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	614-49870-381	1,751.06
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	614-49870-382	14.90
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	614-49870-385	25.20
CHRIS ZIMMERMAN	20130618	06/19/2013	SERVICE	614-49870-402	124.00
ELITE MECHANICAL SYSTEMS, LAMPERTS YARDS, INC.	2497 39123751	06/19/2013 06/03/2013	AIR CONDITIONER IN SERVER MAINTENANCE	614-49870-402	10,000.00 34.03
INTERSTATE ALL BATTERY CE	1907201005421	06/19/2013	SUPPLIES	614-49870-404	241.11
RUNNING'S SUPPLY	71920MAY	06/12/2013	MAINTENANCE	614-49870-406	11.75
FIBER INSTRUMENT SALES IN	575880	06/06/2013	EQUIPMENT	614-49870-408	184.16
CENTURY LINK	L040021021-13146	06/06/2013	CARRIER ACCESS BILLING	614-49870-441	71.68
BTN - BIG TEN NETWORK	20130528	05/28/2013	SUBSCRIBER	614-49870-442	887.75
DISH NETWORK	8255290010011833JUNE	06/19/2013	SERVICE	614-49870-442	3,400.00
SHOWTIME NETWORKS INC	9002731-0413	05/15/2013	SUBSCRIBER	614-49870-442	522.08
FOX SPORTS	F01253	06/06/2013	SUBSCRIBER	614-49870-442	16,511.25
BTN - BIG TEN NETWORK	F01256	06/06/2013	SUBSCRIBER	614-49870-442	3,940.50
FOX TELEVISION STATIONS, IN	MAY-13	06/06/2013	SUBSCRIBER	614-49870-442	4,972.48
HUBBARD BROADCASTING IN	MAY2013	06/06/2013	SUBSCRIBER	614-49870-442	1,152.16
WOODSTOCK TELEPHONE CO	00017668-1JUNE	06/07/2013	SPECIAL ACCESS CIRCUITS	614-49870-445	205.10
NATIONAL EMERGENCY NUM	1820	06/07/2013	SUBSCRIPTION	614-49870-445	250.00
SDN COMMUNICATIONS	116360	06/19/2013	REG FEE	614-49870-447	2,839.78
OOKLA	139160	06/07/2013	SERVICE	614-49870-447	495.00
MANKATO NETWORKS LLC	386431	06/06/2013	SERVICE	614-49870-447	3,223.75
HURRICANE ELECTRIC LLC	9749058-IN	06/06/2013	TRANSIT SERVICE	614-49870-447	1,000.00
COGENT COMMUNICATIONS, E-911	CITYOFWI00001-5 100-0141JUNE	06/18/2013 06/19/2013	SERVICE SERVICE	614-49870-447 614-49870-451	1,750.00 43.95
ONVOY VOICE SERVICES	130603008508	06/19/2013	SERVICE-S57	614-49870-451	1,350.17
ONVOY VOICE SERVICES	130603010512	06/19/2013	SWITCH SERVICE	614-49870-451	3,063.77
TYLER TECHNOLOGIES, INC	025-68694	06/17/2013	ANNUAL SUBSCRIPTION	614-49870-480	1,851.13
AMERICAN PAYMENT CENTER	14675	06/03/2013	PURCHASE DROP BOX	614-49870-480	88.98
CENTURY LINK	386182	05/22/2013	LISTINGS	614-49870-480	184.80

Activity 49870 - Telecom Total: 109,265.12

Fund 614 - TELECOM Total: 116,529.83

## Fund: 615 - ARENA

## Activity: 49850 - Arena

SHOPKO	90000046130010MAY	06/11/2013	SUPPLIES	615-49850-200	68.36
STONER INDUSTRIAL, INC.	20130611	06/11/2013	SERVICE	615-49850-211	9.55
HEARTLAND PAPER COMPAN	G299492-1	06/11/2013	SUPPLIES	615-49850-211	187.74
RUNNING'S SUPPLY	71920MAY	06/12/2013	MAINTENANCE	615-49850-217	41.65
MAIL FINANCE	H3987682	05/29/2013	LEASE PAYMENT	615-49850-217	22.66
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	615-49850-321	129.84
VERIZON WIRELESS	9705205732	06/04/2013	TELEPHONE	615-49850-321	50.62
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	615-49850-326	96.62
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	615-49850-361	1,085.52
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	615-49850-362	2,673.00
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	615-49850-363	132.00
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	615-49850-365	322.47
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	615-49850-365	642.00
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	615-49850-365	168.13
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	615-49850-381	2,416.43
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	615-49850-382	46.65
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	615-49850-385	25.20
RUNNING'S SUPPLY	71920MAY	06/12/2013	MAINTENANCE	615-49850-404	48.08
LAMPERTS YARDS, INC.	3902020MAY	06/11/2013	MAINTENANCE	615-49850-406	12.83
RUNNING'S SUPPLY	71920MAY	06/12/2013	MAINTENANCE	615-49850-409	39.79
MN DEPT OF HEALTH	SHF UID#159	06/07/2013	HOSPITALITY FEE	615-49850-444	35.00
MN REVENUE	MAY2013	06/07/2013	SALES TAX	615-49850-460	83.00

Activity 49850 - Arena Total: 8,337.14

Fund 615 - ARENA Total: 8,337.14

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Payment Dates: 6/6/2013 - 6/19/2013

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Fund: 617 - M/P CENTER</b>					
<b>Activity: 49860 - M/P Center</b>					
SCHWALBACH HARDWARE	72861MAY	06/11/2013	MAINTENANCE	617-49860-211	25.63
COLE PAPERS INC.	8857618	05/20/2013	SUPPLIES	617-49860-211	51.55
RIVER BEND LIQUOR	20130607	06/07/2013	MERCHANDISE	617-49860-217	23.31
SCHWALBACH HARDWARE	72861MAY	06/11/2013	MAINTENANCE	617-49860-217	8.54
MAIL FINANCE	H3987682	05/29/2013	LEASE PAYMENT	617-49860-217	22.66
RIVER BEND LIQUOR	20130607	06/07/2013	MERCHANDISE	617-49860-251	324.13
RIVER BEND LIQUOR	20130607	06/07/2013	MERCHANDISE	617-49860-252	594.38
RIVER BEND LIQUOR	20130607	06/07/2013	MERCHANDISE	617-49860-254	43.12
RUNNING'S SUPPLY	71920MAY	06/12/2013	MAINTENANCE	617-49860-261	4.80
SCHWALBACH HARDWARE	72861MAY	06/11/2013	MAINTENANCE	617-49860-261	41.64
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	617-49860-321	116.33
VERIZON WIRELESS	9705205732	06/04/2013	TELEPHONE	617-49860-321	30.10
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	617-49860-326	37.95
WINDOM QUICK PRINT	20130618	06/19/2013	ADVERTISING-COMM CENTER	617-49860-340	199.00
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	617-49860-361	1,113.79
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	617-49860-362	2,729.00
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	617-49860-363	132.00
LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	617-49860-365	72.72
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	617-49860-381	1,032.65
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	617-49860-382	53.83
ELECTRIC FUND	20130607	06/07/2013	MONTHLY UTILITY & TELECO	617-49860-385	63.67
SCHWALBACH HARDWARE	72861MAY	06/11/2013	MAINTENANCE	617-49860-404	2.98
STONER INDUSTRIAL, INC.	20130611	06/11/2013	SERVICE	617-49860-406	119.50
MN REVENUE	MAY2013	06/07/2013	SALES TAX	617-49860-460	20.01
MN REVENUE	MAY2013	06/07/2013	SALES TAX	617-49860-460	545.00
<b>Activity 49860 - M/P Center Total:</b>					<b>7,408.29</b>
<b>Fund 617 - M/P CENTER Total:</b>					<b>7,408.29</b>

**Fund: 651 - RIVERLBUFF TOWNHOMES**

**Activity: 46520 - EDA**

LEAGUE OF MN CITIES INS TR	43835/43836	06/07/2013	CMC 35197 / LLC 2702	651-46520-480	6,943.00
<b>Activity 46520 - EDA Total:</b>					<b>6,943.00</b>
<b>Fund 651 - RIVERLBUFF TOWNHOMES Total:</b>					<b>6,943.00</b>

**Fund: 700 - PAYROLL**

Internal Revenue Service-Payr	INV0000040	06/14/2013	Federal Tax Withholding	700-21701	10,301.60
Minnesota Department of Re	INV0000039	06/14/2013	State Withholding	700-21702	4,470.35
Internal Revenue Service-Payr	INV0000041	06/14/2013	Social Security	700-21703	12,293.98
MN Pera	INV0000034	06/14/2013	PERA	700-21704	11,893.44
MN Pera	INV0000035	06/14/2013	PERA	700-21704	4,348.25
MN Pera	INV0000036	06/14/2013	PERA	700-21704	494.74
Minnesota State Deferred	INV0000037	06/14/2013	Deferred Compensation	700-21705	5,500.00
BLUE CROSS/BLUE SHIELD	1650JULY'13	06/07/2013	C1916-VO 1 JULY 2013 PREMI	700-21706	37,394.00
LOCAL UNION #949	2013JUNE	06/17/2013	UNION DUES	700-21707	1,593.96
LAW ENFORCMENT LABOR SE	2013JUNE	06/17/2013	UNION DUES	700-21707	270.00
Internal Revenue Service-Payr	INV0000038	06/14/2013	Medicare Withholding	700-21711	3,371.00
SELECTACCOUNT	061113	06/12/2013	FLEX SPENDING	700-21712	461.58
SELECTACCOUNT	20130618	06/19/2013	FLEX SPENDING	700-21712	207.59
MII LIFE	2013JUNE	06/06/2013	SELECT ACCOUNT - VEBA	700-21720	9,951.44
					<b>102,551.93</b>
<b>Fund 700 - PAYROLL Total:</b>					<b>102,551.93</b>

**Grand Total: 829,200.59**

## Report Summary

## Fund Summary

Fund	Payment Amount
100 - GENERAL	71,919.69
211 - LIBRARY	4,835.67
225 - AIRPORT	98,000.66
230 - POOL	10,576.43
235 - AMBULANCE	9,694.56
250 - EDA GENERAL	5,089.58
252 - EDA SCDP	2,513.00
254 - NORTH IND PARK	15,974.21
263 - TIF 1-4 TORO	28,765.16
264 - TIF 1-6 RIVERBEND	17,914.25
265 - TIF 1-8 DOWNTOWN	3,018.98
266 - TIF 1-10 RUNNINGS	17,041.74
268 - TIF 1-12 PM WINDOM	7,544.22
269 - TIF 1-14 SPEC BLDG II	5,686.19
306 - 2013 STREET IMPROVEMENT	12,518.15
401 - GENERAL CAPITAL PROJECTS	10,297.39
601 - WATER	77,734.39
602 - SEWER	42,643.08
604 - ELECTRIC	68,059.29
609 - LIQUOR STORE	77,603.76
614 - TELECOM	116,529.83
615 - ARENA	8,337.14
617 - M/P CENTER	7,408.29
651 - RIVERLBUFF TOWNHOMES	6,943.00
700 - PAYROLL	102,551.93
<b>Grand Total:</b>	<b>829,200.59</b>

## Account Summary

Account Number	Account Name	Payment Amount
100-20202	Sales Tax Payable	89.27
100-41110-304	Legal Fees	630.00
100-41110-365	Insurance - Misc	794.00
100-41310-200	Office Supplies	88.67
100-41310-212	Motor Fuels	228.35
100-41310-217	Other Operating Supplie	22.67
100-41310-321	Telephone	259.35
100-41310-326	Data Processing	37.95
100-41310-331	Travel Expense	107.35
100-41310-361	Insurance - General Liabi	482.37
100-41310-365	Insurance - Misc	785.47
100-41310-480	Other Miscellaneous	3,309.76
100-41910-321	Telephone	68.03
100-41910-365	Insurance - Misc	409.47
100-41910-480	Other Miscellaneous	22.67
100-41940-362	Insurance - Property	377.00
100-41940-381	Electric Utility	486.08
100-41940-382	Water Utility	49.19
100-41940-385	Sewer Utility	75.60
100-41940-402	Repairs & Maint - Struct	49.15
100-41940-409	Repairs & Maint - Utilitie	900.00
100-41940-460	Miscellaneous Taxes	48.58
100-41940-480	Other Miscellaneous	28.14
100-42120-200	Office Supplies	117.84
100-42120-212	Motor Fuels	719.10
100-42120-304	Legal Fees	5,910.00
100-42120-321	Telephone	270.33
100-42120-323	Radio Units	153.00

## Account Summary

Account Number	Account Name	Payment Amount
100-42120-361	Insurance - General Liabi	2,780.43
100-42120-363	Insurance - Automotive	1,588.00
100-42120-365	Insurance - Misc	372.47
100-42120-405	Repairs & Maint - Vehicl	68.13
100-42120-480	Other Miscellaneous	452.09
100-42220-200	Office Supplies	73.73
100-42220-212	Motor Fuels	157.64
100-42220-310	Lab Testing	207.00
100-42220-321	Telephone	28.29
100-42220-361	Insurance - General Liabi	470.73
100-42220-363	Insurance - Automotive	2,302.00
100-42220-365	Insurance - Misc	1,392.60
100-42220-405	Repairs & Maint - Vehicl	4,152.76
100-42500-381	Electric Utility	20.39
100-43100-212	Motor Fuels	780.68
100-43100-217	Other Operating Supplie	81.89
100-43100-224	Street Maint Materials	89.48
100-43100-304	Legal Fees	225.00
100-43100-321	Telephone	113.94
100-43100-334	Meals/Lodging	20.64
100-43100-361	Insurance - General Liabi	1,817.67
100-43100-362	Insurance - Property	2,657.00
100-43100-363	Insurance - Automotive	1,835.00
100-43100-365	Insurance - Misc	2,804.60
100-43100-381	Electric Utility	2,868.71
100-43100-382	Water Utility	15.85
100-43100-385	Sewer Utility	25.20
100-43100-404	Repairs & Maint - M&E	4,579.69
100-43100-460	Miscellaneous Taxes	4.27
100-43100-480	Other Miscellaneous	1,042.50
100-43210-307	Management Fees	170.00
100-45120-215	Materials & Equipment	1,976.40
100-45120-217	Other Operating Supplie	29.05
100-45120-361	Insurance - General Liabi	111.88
100-45202-211	Cleaning Supplies	39.84
100-45202-241	Small Tools	357.39
100-45202-361	Insurance - General Liabi	568.40
100-45202-362	Insurance - Property	12,521.00
100-45202-363	Insurance - Automotive	315.00
100-45202-365	Insurance - Misc	978.60
100-45202-381	Electric Utility	187.40
100-45202-382	Water Utility	906.99
100-45202-385	Sewer Utility	126.00
100-45202-402	Repairs & Maint - Struct	530.27
100-45202-404	Repairs & Maint - M&E	530.89
100-45202-406	Repairs & Maint - Groun	2,685.24
100-45202-409	Repairs & Maint - Utilitie	105.39
100-45202-460	Miscellaneous Taxes	32.64
100-45202-480	Other Miscellaneous	199.54
211-45501-211	Cleaning Supplies	96.18
211-45501-217	Other Operating Supplie	73.51
211-45501-321	Telephone	28.24
211-45501-322	Postage	43.15
211-45501-326	Data Processing	42.95
211-45501-361	Insurance - General Liabi	585.93
211-45501-362	Insurance - Property	2,046.00
211-45501-365	Insurance - Misc	322.47
211-45501-381	Electric Utility	144.60

## Account Summary

Account Number	Account Name	Payment Amount
211-45501-382	Water Utility	14.79
211-45501-385	Sewer Utility	25.20
211-45501-402	Repairs & Maint - Struct	20.00
211-45501-433	Dues & Subscriptions	24.95
211-45501-435	Books and Pamphlets	1,367.70
225-19306	Improvements Other Th	89,886.37
225-45127-361	Insurance - General Liabi	280.07
225-45127-362	Insurance - Property	6,543.00
225-45127-365	Insurance - Misc	939.00
225-45127-406	Repairs & Maint - Groun	352.22
230-16400	Machinery & Equipment	6,262.88
230-45124-200	Office Supplies	50.65
230-45124-211	Cleaning Supplies	219.42
230-45124-216	Chemicals and Chemical	1,425.97
230-45124-308	Training & Registrations	250.00
230-45124-361	Insurance - General Liabi	306.61
230-45124-365	Insurance - Misc	857.00
230-45124-381	Electric Utility	8.21
230-45124-401	Repairs & Maint - Buildi	955.52
230-45124-409	Repairs & Maint - Utilitie	22.17
230-45124-460	Miscellaneous Taxes	218.00
235-16400	Machinery & Equipment	4,598.83
235-42153-200	Office Supplies	4.28
235-42153-212	Motor Fuels	119.25
235-42153-217	Other Operating Supplie	661.59
235-42153-218	Uniforms	137.04
235-42153-321	Telephone	127.89
235-42153-326	Data Processing	1,509.75
235-42153-334	Meals/Lodging	189.14
235-42153-361	Insurance - General Liabi	1,066.39
235-42153-363	Insurance - Automotive	1,031.00
235-42153-405	Repairs & Maint - Vehicl	249.40
250-46520-304	Legal Fees	487.37
250-46520-321	Telephone	103.02
250-46520-331	Travel Expense	92.66
250-46520-340	Advertising	297.33
250-46520-362	Insurance - Property	2,930.00
250-46520-365	Insurance - Misc	1,109.69
250-46520-381	Electric Utility	20.95
250-46520-438	Meeting Expense	25.90
250-46520-480	Other Miscellaneous	22.66
252-46520-491	Payments to Other Orga	2,513.00
254-46520-303	Engineering and Surveyi	15,366.89
254-46520-480	Other Miscellaneous	607.32
263-46530-307	Management Fees	2,876.52
263-46530-482	TIF Payments	25,888.64
264-46530-482	TIF Payments	17,914.25
265-46530-482	TIF Payments	3,018.98
266-46530-307	Management Fees	1,704.17
266-46530-482	TIF Payments	15,337.57
268-46530-307	Management Fees	754.42
268-46530-482	TIF Payments	6,789.80
269-46530-482	TIF Payments	5,686.19
306-41000-500	Capital Outlay	12,518.15
401-16402	Machinery & Equipment	9,741.66
401-16403	Machinery & Equipment	555.73
601-16300	Improvements Other Th	4,667.78
601-16440	Motor Vehicles	54,141.47

## Account Summary

Account Number	Account Name	Payment Amount
601-49400-211	Cleaning Supplies	379.14
601-49400-212	Motor Fuels	402.34
601-49400-217	Other Operating Supplie	486.72
601-49400-321	Telephone	105.35
601-49400-322	Postage	239.97
601-49400-326	Data Processing	815.49
601-49400-340	Advertising	49.17
601-49400-350	Printing & Binding	389.94
601-49400-361	Insurance - General Liabi	3,257.40
601-49400-362	Insurance - Property	3,840.00
601-49400-363	Insurance - Automotive	1,132.50
601-49400-365	Insurance - Misc	490.60
601-49400-381	Electric Utility	4,356.87
601-49400-382	Water Utility	14.32
601-49400-385	Sewer Utility	25.20
601-49400-404	Repairs & Maint - M&E	821.86
601-49400-405	Repairs & Maint - Vehicl	35.00
601-49400-409	Repairs & Maint - Utilitie	273.32
601-49400-480	Other Miscellaneous	1,809.95
602-16300	Improvements Other Th	4,031.27
602-49450-200	Office Supplies	3.57
602-49450-212	Motor Fuels	114.09
602-49450-216	Chemicals and Chemical	1,266.91
602-49450-217	Other Operating Supplie	486.72
602-49450-241	Small Tools	58.20
602-49450-310	Lab Testing	1,595.60
602-49450-321	Telephone	215.44
602-49450-322	Postage	239.97
602-49450-326	Data Processing	853.44
602-49450-361	Insurance - General Liabi	3,774.46
602-49450-362	Insurance - Property	4,477.00
602-49450-363	Insurance - Automotive	690.50
602-49450-365	Insurance - Misc	638.60
602-49450-381	Electric Utility	20,492.21
602-49450-382	Water Utility	298.51
602-49450-404	Repairs & Maint - M&E	1,564.37
602-49450-405	Repairs & Maint - Vehicl	25.14
602-49450-406	Repairs & Maint - Groun	143.19
602-49450-460	Miscellaneous Taxes	14.00
602-49450-480	Other Miscellaneous	1,659.89
604-11500	Accounts Receivable	21.14
604-14200	Inventory	4,994.83
604-20202	Sales Tax Payable	16,392.45
604-22000	Deposits	1,500.00
604-49550-200	Office Supplies	327.48
604-49550-211	Cleaning Supplies	12.28
604-49550-217	Other Operating Supplie	486.73
604-49550-241	Small Tools	208.41
604-49550-304	Legal Fees	75.00
604-49550-310	Lab Testing	342.00
604-49550-321	Telephone	220.56
604-49550-322	Postage	239.97
604-49550-326	Data Processing	1,719.90
604-49550-361	Insurance - General Liabi	17,988.15
604-49550-362	Insurance - Property	14,435.00
604-49550-363	Insurance - Automotive	1,738.00
604-49550-365	Insurance - Misc	878.60
604-49550-381	Electric Utility	143.96

## Account Summary

Account Number	Account Name	Payment Amount
604-49550-382	Water Utility	14.67
604-49550-385	Sewer Utility	25.20
604-49550-386	Landfill	382.73
604-49550-404	Repairs & Maint - M&E	233.96
604-49550-405	Repairs & Maint - Vehicl	700.57
604-49550-406	Repairs & Maint - Groun	107.71
604-49550-408	Repairs & Maint - Distrib	148.42
604-49550-460	Miscellaneous Taxes	4.78
604-49550-480	Other Miscellaneous	4,716.79
609-20202	Sales Tax Payable	13,025.00
609-49751-200	Office Supplies	240.46
609-49751-217	Other Operating Supplie	170.97
609-49751-251	Liquor	14,495.80
609-49751-252	Beer	30,510.60
609-49751-253	Wine	5,341.38
609-49751-254	Soft Drinks & Mix	249.95
609-49751-259	Non- Alcoholic	86.25
609-49751-261	Other Merchandise	63.75
609-49751-321	Telephone	62.64
609-49751-326	Data Processing	90.62
609-49751-333	Freight and Express	426.02
609-49751-340	Advertising	199.00
609-49751-361	Insurance - General Liabi	9,179.52
609-49751-362	Insurance - Property	1,513.00
609-49751-365	Insurance - Misc	322.47
609-49751-381	Electric Utility	733.53
609-49751-382	Water Utility	16.45
609-49751-385	Sewer Utility	25.20
609-49751-406	Repairs & Maint - Groun	49.00
609-49751-480	Other Miscellaneous	802.15
614-11500	Accounts Receivable	279.71
614-20202	Sales Tax Payable	6,985.00
614-49870-200	Office Supplies	19.13
614-49870-211	Cleaning Supplies	122.23
614-49870-212	Motor Fuels	558.31
614-49870-217	Other Operating Supplie	833.24
614-49870-218	Uniforms	26.72
614-49870-227	Utility System Maint Sup	27,505.18
614-49870-301	Auditing & Consulting Se	330.00
614-49870-313	Billing Service	662.60
614-49870-321	Telephone	631.34
614-49870-322	Postage	239.95
614-49870-326	Data Processing	3,071.30
614-49870-340	Advertising	98.33
614-49870-361	Insurance - General Liabi	8,740.74
614-49870-362	Insurance - Property	5,355.99
614-49870-363	Insurance - Automotive	388.92
614-49870-365	Insurance - Misc	490.60
614-49870-381	Electric Utility	1,751.06
614-49870-382	Water Utility	14.90
614-49870-385	Sewer Utility	25.20
614-49870-402	Repairs & Maint - Struct	10,158.03
614-49870-404	Repairs & Maint - M&E	241.11
614-49870-406	Repairs & Maint - Groun	11.75
614-49870-408	Repairs & Maint - Distrib	184.16
614-49870-441	Transmission Fees	71.68
614-49870-442	Subscriber Fees	31,386.22
614-49870-445	Switch Fees	455.10

**Account Summary**

<b>Account Number</b>	<b>Account Name</b>	<b>Payment Amount</b>
614-49870-447	Internet Expense	9,308.53
614-49870-451	Call Completion	4,457.89
614-49870-480	Other Miscellaneous	2,124.91
615-49850-200	Office Supplies	68.36
615-49850-211	Cleaning Supplies	197.29
615-49850-217	Other Operating Supplie	64.31
615-49850-321	Telephone	180.46
615-49850-326	Data Processing	96.62
615-49850-361	Insurance - General Liabi	1,085.52
615-49850-362	Insurance - Property	2,673.00
615-49850-363	Insurance - Automotive	132.00
615-49850-365	Insurance - Misc	1,132.60
615-49850-381	Electric Utility	2,416.43
615-49850-382	Water Utility	46.65
615-49850-385	Sewer Utility	25.20
615-49850-404	Repairs & Maint - M&E	48.08
615-49850-406	Repairs & Maint - Groun	12.83
615-49850-409	Repairs & Maint - Utilitie	39.79
615-49850-444	License Fees	35.00
615-49850-460	Miscellaneous Taxes	83.00
617-49860-211	Cleaning Supplies	77.18
617-49860-217	Other Operating Supplie	54.51
617-49860-251	Liquor	324.13
617-49860-252	Beer	594.38
617-49860-254	Soft Drinks & Mix	43.12
617-49860-261	Other Merchandise	46.44
617-49860-321	Telephone	146.43
617-49860-326	Data Processing	37.95
617-49860-340	Advertising	199.00
617-49860-361	Insurance - General Liabi	1,113.79
617-49860-362	Insurance - Property	2,729.00
617-49860-363	Insurance - Automotive	132.00
617-49860-365	Insurance - Misc	72.72
617-49860-381	Electric Utility	1,032.65
617-49860-382	Water Utility	53.83
617-49860-385	Sewer Utility	63.67
617-49860-404	Repairs & Maint - M&E	2.98
617-49860-406	Repairs & Maint - Groun	119.50
617-49860-460	Miscellaneous Taxes	565.01
651-46520-480	Other Miscellaneous	6,943.00
700-21701	Federal Withholding	10,301.60
700-21702	State Withholding	4,470.35
700-21703	FICA Tax Withholding	12,293.98
700-21704	PERA Contributions	16,736.43
700-21705	Retirement	5,500.00
700-21706	Medical Insurance	37,394.00
700-21707	Union Dues	1,863.96
700-21711	Medicare Tax Withholdi	3,371.00
700-21712	Flex Account	669.17
700-21720	VEBA Contributions	9,951.44
	<b>Grand Total:</b>	<b>829,200.59</b>

**Project Account Summary**

<b>Project Account Key</b>	<b>Payment Amount</b>
**None**	804,489.92
2013StExp	12,518.15
2013SwExp	4,031.27
2013WaExp	4,667.78

Project Account Summary

Project Account Key  
HangarExp

Payment Amount  
3,493.47  
829,200.59

Grand Total:

Packets 40  
39  
36  
33  
32  
35

OK 6/19/13  
GA



Windom, MN

# Expense Approval Report

By Fund

Payment Dates 6/20/2013 - 6/27/2013

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Fund: 100 - GENERAL</b>					
<b>Activity: 41110 - Mayor &amp; Council</b>					
CITIZEN PUBLISHING CO	MAY2013	06/10/2013	ADVERTISING	100-41110-350	60.90
CONVENT. & VISTOR BUREAU	20130624	06/24/2013	LODGING TAX	100-41110-491	2,049.83
CONVENT. & VISTOR BUREAU	20130624	06/24/2013	LODGING TAX	100-41110-491	1,607.71
<b>Activity 41110 - Mayor &amp; Council Total:</b>					<b>3,718.44</b>
<b>Activity: 41310 - Administration</b>					
COALITION OF GREATER MN	20130621	06/26/2013	REGISTRATION-S.NASBY	100-41310-308	60.00
CITIZEN PUBLISHING CO	MAY2013	06/10/2013	SUPPORT	100-41310-326	249.95
STEVE NASBY	20130624	06/26/2013	EXPENSE	100-41310-331	65.00
<b>Activity 41310 - Administration Total:</b>					<b>374.95</b>
<b>Activity: 41910 - Planning &amp; Zoning</b>					
CITIZEN PUBLISHING CO	MAY2013	06/10/2013	SUPPORT	100-41910-404	74.99
CITIZEN PUBLISHING CO	MAY2013	06/10/2013	SUPPORT	100-41910-404	202.50
<b>Activity 41910 - Planning &amp; Zoning Total:</b>					<b>277.49</b>
<b>Activity: 41940 - City Hall</b>					
MN ENERGY RESOURCES	4069619-7JUNE	06/25/2013	HEATING	100-41940-383	37.41
HOMETOWN SANITATION SE	0000051602	06/03/2013	GARBAGE SERVICE	100-41940-384	85.04
<b>Activity 41940 - City Hall Total:</b>					<b>122.45</b>
<b>Activity: 42120 - Crime Control</b>					
INDOFF, INC	2289522	06/11/2013	SUPPLIES	100-42120-200	7.98
WINDOM AREA HOSPITAL	30005319	06/19/2013	TESTING	100-42120-305	40.00
VERIZON WIRELESS	9706167904	06/19/2013	SERVICE FOR LAP TOPS	100-42120-326	108.51
HY-VEE, INC.	62863JUNE	06/26/2013	MERCHANDISE	100-42120-340	49.99
CITIZEN PUBLISHING CO	MAY2013	06/10/2013	ADVERTISING	100-42120-350	153.00
<b>Activity 42120 - Crime Control Total:</b>					<b>359.48</b>
<b>Activity: 42220 - Fire Fighting</b>					
INDOFF, INC	2289517	06/17/2013	SUPPLIES	100-42220-200	36.31
ERICKSON OIL CO	009628MAY	06/12/2013	GAS	100-42220-212	20.57
MN WEST COLLEGE - CANBY	00167593	05/22/2013	TRAINING	100-42220-308	675.00
SANFORD HEALTH	183883811	06/17/2013	TESTING	100-42220-310	134.00
VERIZON WIRELESS	9706167904	06/19/2013	SERVICE FOR LAP TOPS	100-42220-321	127.07
<b>Activity 42220 - Fire Fighting Total:</b>					<b>992.95</b>
<b>Activity: 43100 - Streets</b>					
ERICKSON OIL CO	009628MAY	06/12/2013	GAS	100-43100-212	1,201.41
GEMPLERS	1019520337	06/26/2013	SUPPLIES	100-43100-217	122.28
LEAGUE OF MN CITIES INS TR	C0019476	06/06/2013	CLAIM DEDUCTIBLE	100-43100-217	1,000.00
COTTONWOOD COUNTY SWD	20130606	06/06/2013	TREES	100-43100-225	2,120.75
CITIZEN PUBLISHING CO	MAY2013	06/10/2013	ADVERTISING	100-43100-350	545.40
MN ENERGY RESOURCES	4090846-9JUNE	06/25/2013	HEATING	100-43100-383	197.23
HOMETOWN SANITATION SE	0000051603	06/06/2013	GARBAGE SERVICE	100-43100-384	84.73
HOMETOWN SANITATION SE	0000051604	06/06/2013	GARBAGE SERVICE	100-43100-384	46.12
SANFORD LABORATORIES	183664538	06/07/2013	TESTING	100-43100-480	38.43
<b>Activity 43100 - Streets Total:</b>					<b>5,356.35</b>
<b>Activity: 45120 - Recreation</b>					
GRAPHIC EDGE	691636	06/11/2013	REC - CLOTHING	100-45120-215	202.90
<b>Activity 45120 - Recreation Total:</b>					<b>202.90</b>
<b>Activity: 45202 - Park Areas</b>					
ERICKSON OIL CO	009628MAY	06/12/2013	GAS	100-45202-212	222.44
HOMETOWN SANITATION SE	0000051612	06/06/2013	GARBAGE SERVICE	100-45202-384	74.00
HOMETOWN SANITATION SE	0000051614	06/06/2013	GARBAGE SERVICE	100-45202-384	37.00
HOMETOWN SANITATION SE	0000051615	06/06/2013	GARBAGE SERVICE	100-45202-384	37.00

## Expense Approval Report

Payment Dates: 6/20/2013 - 6/27/2013

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
HOMETOWN SANITATION SE	000051613	06/06/2013	GARBAGE SERVICE	100-45202-384	37.00
				<b>Activity 45202 - Park Areas Total:</b>	<b>407.44</b>
				<b>Fund 100 - GENERAL Total:</b>	<b>11,812.45</b>
<b>Fund: 211 - LIBRARY</b>					
<b>Activity: 45501 - Library</b>					
CITIZEN PUBLISHING CO	MAY2013	06/10/2013	SUPPORT	211-45501-326	243.80
MN ENERGY RESOURCES	4081276-0JUNE	06/26/2013	HEATING SERVICE	211-45501-383	154.22
BON APPETIT	20130626	06/26/2013	SUBSCRIPTION	211-45501-433	24.00
INGRAM	2004243MAY	06/11/2013	BOOKS	211-45501-435	1,608.00
READERS SERVICE	228REGQ	06/26/2013	SUBSCRIPTION	211-45501-435	21.46
GALE	99274144	06/26/2013	BOOKS	211-45501-435	46.48
GALE	99279225	06/26/2013	BOOKS	211-45501-435	93.70
GALE	99293325	06/26/2013	BOOKS	211-45501-435	24.74
GALE	99385373	06/26/2013	BOOKS	211-45501-435	45.48
GALE	99394895	06/26/2013	BOOKS	211-45501-435	254.69
GALE	99402122	06/26/2013	BOOKS	211-45501-435	24.74
GALE	99451427	06/26/2013	BOOKS	211-45501-435	-46.78
				<b>Activity 45501 - Library Total:</b>	<b>2,494.53</b>
				<b>Fund 211 - LIBRARY Total:</b>	<b>2,494.53</b>
<b>Fund: 225 - AIRPORT</b>					
<b>Activity: 45127 - Airport</b>					
SOUTHWEST MN BROADBAN	WIND.001.0018JUNE	06/26/2013	PHONE SERVICE	225-45127-321	26.15
COOPER CROUSE - HINDS	916678049	06/11/2013	REPAIR	225-45127-406	905.00
				<b>Activity 45127 - Airport Total:</b>	<b>931.15</b>
				<b>Fund 225 - AIRPORT Total:</b>	<b>931.15</b>
<b>Fund: 230 - POOL</b>					
<b>Activity: 45124 - Pool</b>					
HAWKINS, INC	3475596	06/11/2013	CHEMICALS	230-45124-216	108.46
LEWIS FAMILY DRUG #56	102826-9MAY	06/11/2013	SUPPLIES	230-45124-217	26.37
RECREATION SUPPLY COMPA	258288	06/11/2013	MAINTENANCE	230-45124-401	829.62
AQUA LOGIC, INC.	40671	06/10/2013	MAINTENANCE	230-45124-404	52.10
				<b>Activity 45124 - Pool Total:</b>	<b>1,016.55</b>
				<b>Fund 230 - POOL Total:</b>	<b>1,016.55</b>
<b>Fund: 235 - AMBULANCE</b>					
WATKINS AMBULANCE	20130625	06/25/2013	CHECK SENT IN ERROR - REIM	235-34205	525.13
				<b>Activity 42153 - Ambulance</b>	<b>525.13</b>
LEWIS FAMILY DRUG #56	105865-3MAY	06/11/2013	SUPPLIES	235-42153-217	245.42
BOUND TREE MEDICAL, LLC	81105925	06/10/2013	SUPPLIES	235-42153-217	322.79
WINDOM AREA HOSPITAL	734-05-2013-06	06/26/2013	NURSING SERVICE	235-42153-312	1,568.76
VERIZON WIRELESS	9706167904	06/19/2013	SERVICE FOR LAP TOPS	235-42153-321	78.06
BRAD POWERS	20130626	06/26/2013	EXPENSE	235-42153-334	21.47
KIM POWERS	20130626	06/26/2013	EXPENSE	235-42153-334	114.91
KDOM RADIO	KDOMO281130528333	06/06/2013	ADVERTISING	235-42153-340	69.00
				<b>Activity 42153 - Ambulance Total:</b>	<b>2,420.41</b>
				<b>Fund 235 - AMBULANCE Total:</b>	<b>2,945.54</b>
<b>Fund: 250 - EDA GENERAL</b>					
<b>Activity: 46520 - EDA</b>					
CITIZEN PUBLISHING CO	MAY2013	06/10/2013	ADVERTISING	250-46520-350	70.00
CITIZEN PUBLISHING CO	MAY2013	06/10/2013	SUPPORT	250-46520-404	25.00
CITIZEN PUBLISHING CO	MAY2013	06/10/2013	SUPPORT	250-46520-404	67.50
HY-VEE, INC.	62863JUNE	06/26/2013	MERCHANDISE	250-46520-438	46.85
CITIZEN PUBLISHING CO	MAY2013	06/10/2013	ADVERTISING	250-46520-480	104.50
				<b>Activity 46520 - EDA Total:</b>	<b>313.85</b>
				<b>Fund 250 - EDA GENERAL Total:</b>	<b>313.85</b>

## Expense Approval Report

Payment Dates: 6/20/2013 - 6/27/2013

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Fund: 401 - GENERAL CAPITAL PROJECTS</b>					
TYLER TECHNOLOGIES,INC	025-69940	06/25/2013	IMPLEMENTATION COSTS	401-16300	605.63
TYLER TECHNOLOGIES,INC	025-71367	06/25/2013	CREDIT-IMPLEMENTATION C	401-16300	-363.38
					<u>242.25</u>
<b>Fund 401 - GENERAL CAPITAL PROJECTS Total:</b>					<b>242.25</b>
<b>Fund: 601 - WATER</b>					
TYLER TECHNOLOGIES,INC	025-69940	06/25/2013	IMPLEMENTATION COSTS	601-16300	244.92
TYLER TECHNOLOGIES,INC	025-71367	06/25/2013	CREDIT-IMPLEMENTATION C	601-16300	-146.95
					<u>97.97</u>
<b>Activity: 49400 - Water</b>					
SANFORD LABORATORIES	183664538	06/07/2013	TESTING	601-49400-310	76.86
WINDOM AREA HOSPITAL	30005293	06/19/2013	TESTING	601-49400-310	70.00
CITIZEN PUBLISHING CO	MAY2013	06/10/2013	ADVERTISING	601-49400-340	169.65
CITIZEN PUBLISHING CO	MAY2013	06/10/2013	ADVERTISING	601-49400-340	127.40
MN ENERGY RESOURCES	4095252-5JUNE	06/25/2013	HEATING	601-49400-383	507.46
HOMETOWN SANITATION SE	0000051606	06/06/2013	GARBAGE SERVICE	601-49400-384	85.04
MTI DISTRIBUTING, INC	903743-00	06/07/2013	PARTS	601-49400-404	151.80
FLAGSHOOTER LLC	WEB4177	06/24/2013	SUPPLIES	601-49400-404	224.68
					<u>1,412.89</u>
<b>Activity 49400 - Water Total:</b>					<b>1,412.89</b>
<b>Fund 601 - WATER Total:</b>					<b>1,510.86</b>
<b>Fund: 602 - SEWER</b>					
TYLER TECHNOLOGIES,INC	025-69940	06/25/2013	IMPLEMENTATION COSTS	602-16300	244.92
TYLER TECHNOLOGIES,INC	025-71367	06/25/2013	CREDIT-IMPLEMENTATION C	602-16300	-146.95
					<u>97.97</u>
<b>Activity: 49450 - Sewer</b>					
ERICKSON OIL CO	009628MAY	06/12/2013	GAS	602-49450-212	107.18
HAWKINS, INC	3475595	06/11/2013	CHEMICALS	602-49450-216	577.13
SANFORD LABORATORIES	183664538	06/07/2013	TESTING	602-49450-310	38.43
MN VALLEY TESTING	656375	06/04/2013	TESTING	602-49450-310	173.40
MN VALLEY TESTING	656376	06/04/2013	TESTING	602-49450-310	124.80
MN VALLEY TESTING	656405	06/04/2013	TESTING	602-49450-310	146.20
MN VALLEY TESTING	656962	06/07/2013	TESTING	602-49450-310	111.20
MN ENERGY RESOURCES	4222768-6JUNE	06/25/2013	HEATING	602-49450-383	30.73
MN ENERGY RESOURCES	4325313-7JUNE	06/25/2013	HEATING	602-49450-383	184.05
MN ENERGY RESOURCES	4335469-5JUNE	06/25/2013	HEATING	602-49450-383	15.50
CONTINENTAL RESEACH COR	387459-CRC-2	06/07/2013	SUPPLIES	602-49450-404	149.03
WINDOM TOWING CO	663003	06/26/2013	REPAIR	602-49450-404	20.00
MTI DISTRIBUTING, INC	903743-00	06/07/2013	PARTS	602-49450-404	151.81
FLAGSHOOTER LLC	WEB4177	06/24/2013	SUPPLIES	602-49450-404	112.34
GRAHAM TIRE	8400837	06/07/2013	PARTS	602-49450-405	261.07
MN VALLEY TESTING	657088	06/25/2013	INVOICED BILLED TO TORO	602-49450-480	445.60
					<u>2,648.47</u>
<b>Activity 49450 - Sewer Total:</b>					<b>2,648.47</b>
<b>Fund 602 - SEWER Total:</b>					<b>2,746.44</b>
<b>Fund: 604 - ELECTRIC</b>					
RESCO	544114-00	06/19/2013	PARTS & SUPPLIES	604-14200	315.61
RESCO	544115-00	06/19/2013	PARTS & SUPPLIES	604-14200	2,155.32
TYLER TECHNOLOGIES,INC	025-69940	06/25/2013	IMPLEMENTATION COSTS	604-16300	1,001.96
TYLER TECHNOLOGIES,INC	025-71367	06/25/2013	CREDIT-IMPLEMENTATION C	604-16300	-601.17
					<u>2,871.72</u>
<b>Activity: 49550 - Electric</b>					
ERICKSON OIL CO	009628MAY	06/12/2013	GAS	604-49550-212	615.40
WERNER ELECTRIC	S7502377.001	06/04/2013	SUPPLIES	604-49550-217	431.42
CENTRAL MINNESOTA MUNIC	4073	06/17/2013	POWER COST	604-49550-263	145,371.52
DEPARTMENT OF ENERGY	BFPB000800513	06/07/2013	POWER COST	604-49550-263	110,736.77
SANFORD LABORATORIES	183664538	06/07/2013	TESTING	604-49550-310	38.43
CITIZEN PUBLISHING CO	MAY2013	06/10/2013	ADVERTISING	604-49550-340	548.10
MN ENERGY RESOURCES	4355412-0JUNE	06/25/2013	HEATING	604-49550-383	138.45

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
HOMETOWN SANITATION SE	0000051607	06/06/2013	GARBAGE SERVICE	604-49550-384	84.75
UTILITIES PLUS ENERGY SERVI	7916	06/04/2013	STORM DAMAGE BREAKER	604-49550-402	1,779.82
WERNER ELECTRIC	S7464055.001	05/22/2013	MAINTENANCE	604-49550-408	39.39
MN DEPT OF COMMERCE	1000022280	06/07/2013	ASSESSMENT	604-49550-433	294.35
CENTRAL MINNESOTA MUNIC	4073	06/17/2013	POWER COST	604-49550-441	99,616.95
RETROFIT RECYCLING, INC	0065308-IN	06/12/2013	SUPPLIES	604-49550-450	425.26
MN DEPT OF COMMERCE	1000022280	06/07/2013	ASSESSMENT	604-49550-450	869.19
FIRST PRESBYTERIAN CHURCH	20130624	06/24/2013	ENERGY REBATE	604-49550-450	850.00
GERALD GREINER	20130626	06/26/2013	ENERGY REBATE	604-49550-450	35.00
STEVEN & KAREN HARTBERG	20130626	06/26/2013	ENERGY REBATE	604-49550-450	25.00
ALVIN B. CARTER	20130626	06/26/2013	ENERGY REBATE	604-49550-450	35.00
LELAND ERICKSON	20130626	06/26/2013	ENERGY REBATE	604-49550-450	50.00
KEITH BLOOMGREN	20130626	06/26/2013	ENERGY REBATE	604-49550-450	22.47
GALEN DERKSEN	20130626	06/26/2013	ENERGY REBATE	604-49550-450	30.00
EUGENE ENGLER	20130626	06/26/2013	ENERGY REBATE	604-49550-450	35.00
BUCKWHEAT JOHNSON	20130626	06/26/2013	ENERGY REBATE	604-49550-450	25.00
BILL FREDIN	20130626	06/26/2013	ENERGY REBATE	604-49550-450	50.00
KEN WINKER	20130626	06/26/2013	ENERGY REBATE	604-49550-450	10.00
ORVILLE BERKNESS	20130626	06/26/2013	ENERGY REBATE	604-49550-450	35.00
WAYNE C PETERSON	20130626	06/26/2013	ENERGY REBATE	604-49550-450	119.90
TODD JANSSEN	20130626	06/26/2013	ENERGY REBATE	604-49550-450	75.00
CENTRAL MINNESOTA MUNIC	4090	06/17/2013	ASSESSMENT	604-49550-450	3,184.00
KDOM RADIO	KDOMO236130528095	06/06/2013	ADVERTISING	604-49550-450	149.60
MICHAELS ENERGY	MJ811AAN-001	06/17/2013	CIP PROGRAM-PROFESSIONA	604-49550-450	500.00
BANK MIDWEST	20130624NSF	06/24/2013	NSF-NORTH STAR UNDERGRO	604-49550-480	164.14
<b>Activity 49550 - Electric Total:</b>					<b>366,384.91</b>
<b>Fund 604 - ELECTRIC Total:</b>					<b>369,256.63</b>

**Fund: 609 - LIQUOR STORE**

TYLER TECHNOLOGIES, INC	025-69940	06/25/2013	IMPLEMENTATION COSTS	609-16300	173.67
TYLER TECHNOLOGIES, INC	025-71367	06/25/2013	CREDIT-IMPLEMENTATION C	609-16300	-104.21
					<b>69.46</b>

**Activity: 49751 - Liquor Store**

JOHNSON BROS.	1588297	06/11/2013	MERCHANDISE	609-49751-251	2,034.32
PHILLIPS WINE & SPIRITS	2433210	06/11/2013	MERCHANDISE	609-49751-251	5,370.98
PHILLIPS WINE & SPIRITS	3505345	06/11/2013	CREDIT-MERCHANDISE	609-49751-251	-13.32
BEVERAGE WHOLESALERS	0459301	06/24/2013	MERCHANDISE	609-49751-252	6,303.10
HAGEN BEVERAGE DIST. INC.	253183	06/25/2013	MERCHANDISE	609-49751-252	8,319.60
BEVERAGE WHOLESALERS	731572	06/26/2013	MERCHANDISE	609-49751-252	75.00
VINOPIA, INC	0078014-IN	06/04/2013	MERCHANDISE	609-49751-253	1,210.50
JOHNSON BROS.	1588298	06/11/2013	MERCHANDISE	609-49751-253	862.30
PHILLIPS WINE & SPIRITS	2433211	06/11/2013	MERCHANDISE	609-49751-253	1,138.20
WINE MERCHANTS	458091	06/11/2013	MERCHANDISE	609-49751-253	104.00
AH HERMEL COMPANY	368602	06/07/2013	MERCHANDISE	609-49751-254	15.30
PBC - PEPSI BEVERAGES COM	98712162	06/04/2013	MERCHANDISE	609-49751-254	204.95
BEVERAGE WHOLESALERS	0459301	06/24/2013	MERCHANDISE	609-49751-259	34.50
HAGEN BEVERAGE DIST. INC.	253183	06/25/2013	MERCHANDISE	609-49751-259	101.95
VINOPIA, INC	0078014-IN	06/04/2013	MERCHANDISE	609-49751-333	27.00
JOHNSON BROS.	1588297	06/11/2013	MERCHANDISE	609-49751-333	30.67
JOHNSON BROS.	1588298	06/11/2013	MERCHANDISE	609-49751-333	33.60
PHILLIPS WINE & SPIRITS	2433210	06/11/2013	MERCHANDISE	609-49751-333	110.93
PHILLIPS WINE & SPIRITS	2433211	06/11/2013	MERCHANDISE	609-49751-333	38.40
PHILLIPS WINE & SPIRITS	3505345	06/11/2013	CREDIT-MERCHANDISE	609-49751-333	-0.13
WINE MERCHANTS	458091	06/11/2013	MERCHANDISE	609-49751-333	1.60
CITIZEN PUBLISHING CO	MAY2013	06/10/2013	ADVERTISING	609-49751-340	214.80
MN ENERGY RESOURCES	4098343-9JUNE	06/25/2013	HEATING	609-49751-383	14.55
MN ENERGY RESOURCES	4290426-8JUNE	06/25/2013	HEATING	609-49751-383	47.14
HOMETOWN SANITATION SE	0000051605	06/07/2013	GARBAGE SERVICE	609-49751-384	48.06
<b>Activity 49751 - Liquor Store Total:</b>					<b>26,328.00</b>
<b>Fund 609 - LIQUOR STORE Total:</b>					<b>26,397.46</b>

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Fund: 614 - TELECOM</b>					
TYLER TECHNOLOGIES,INC	025-69940	06/25/2013	IMPLEMENTATION COSTS	614-16300	400.78
TYLER TECHNOLOGIES,INC	025-71367	06/25/2013	CREDIT-IMPLEMENTATION C	614-16300	-240.47
ELITE MECHANICAL SYSTEMS,	2515	06/26/2013	SERVER ROOM A/C	614-16410	14,144.68
ELITE MECHANICAL SYSTEMS,	2516	06/26/2013	COOLING EQUIPMENT	614-16410	13,145.02
					<b>27,450.01</b>

**Activity: 49870 - Telecom**

RUSHMORE INDUSTRIES, INC	20130626	06/26/2013	SHIPPING	614-49870-200	14.15
NEW STAR SALES & SERVICE	40360	06/26/2013	COPIER MAINTENANCE	614-49870-200	35.00
HY-VEE, INC.	62863JUNE	06/26/2013	MERCHANDISE	614-49870-200	48.89
PLUNKETT'S PEST CONTROL	3225320	06/07/2013	SERVICE	614-49870-211	465.62
POWER & TEL	5382505-00	06/19/2013	SUPPLIES	614-49870-227	294.61
GLOBAL GOV'T/EDUCATION S	J42907890101	06/26/2013	EQUIPMENT	614-49870-240	728.99
GLOBAL GOV'T/EDUCATION S	J42947580101	06/26/2013	EQUIPMENT	614-49870-241	256.13
MN DEPT OF COMMERCE	1000021935	06/07/2013	INDIRECT ASSESSMENT	614-49870-304	181.31
KDOM RADIO	KDOMO073130528096	06/06/2013	ADVERTISING	614-49870-340	165.00
HOMETOWN SANITATION SE	0000051608	06/06/2013	GARBAGE SERVICE	614-49870-384	73.92
CENTURY LINK	507.831.1075JUNE	06/26/2013	CARRIER ACCESS BILLING	614-49870-441	105.22
BLUEHIGHWAYS	012-050313	06/26/2013	SUBSCRIBER	614-49870-442	255.30
BBC WORLDWIDE AMERICA I	050650	06/17/2013	SUBSCRIBER	614-49870-442	76.84
DISCOVERY DIGITAL NETWOR	05-2013	06/17/2013	SUBSCRIBER	614-49870-442	135.05
DISPLAY SYSTEMS INTERNATI	19483	06/26/2013	SERVICE	614-49870-442	77.31
KARE GANNETT CO., INC	208-1042	06/17/2013	SUBSCRIBER	614-49870-442	2,425.60
TOWER DISTRIBUTION COMP	324801	06/07/2013	SUBSCRIBER	614-49870-442	533.16
OWN	4206443	06/17/2013	SUBSCRIBER	614-49870-442	72.32
HUB TELEVISION NETWORKS	4206942	06/17/2013	SUBSCRIBER	614-49870-442	34.80
ADARA TECHNOLOGIES INC	AP100223CW-14	06/18/2013	HOSTING SERVICE	614-49870-442	10,500.00
IP NETWORKS	20133175	06/26/2013	ANNUAL MAINTENANCE	614-49870-447	5,222.00
ZAYO BANDWIDTH	114184-002376JUNE	06/19/2013	SERVICE	614-49870-451	3,378.20
NEUSTAR, INC.	L-0000008025	06/26/2013	MONTHLY SERVICE	614-49870-451	16.75

**Activity 49870 - Telecom Total: 25,096.17**  
**Fund 614 - TELECOM Total: 52,546.18**

**Fund: 615 - ARENA****Activity: 49850 - Arena**

HY-VEE, INC.	62863JUNE	06/26/2013	MERCHANDISE	615-49850-260	182.33
HOMETOWN SANITATION SE	0000051609	06/06/2013	GARBAGE SERVICE	615-49850-384	130.88
JUSTIN ESPENSON	20130625	06/25/2013	EXPENSE REIMBURSEMENT	615-49850-439	142.95
TERRY FREDIN	20130626	06/26/2013	SUPPLIES	615-49850-439	42.09
HY-VEE, INC.	62863JUNE	06/26/2013	MERCHANDISE	615-49850-439	29.95

**Activity 49850 - Arena Total: 528.20**  
**Fund 615 - ARENA Total: 528.20**

**Fund: 617 - M/P CENTER****Activity: 49860 - M/P Center**

HY-VEE, INC.	62863JUNE	06/26/2013	MERCHANDISE	617-49860-254	201.77
CITIZEN PUBLISHING CO	MAY2013	06/10/2013	SUPPORT	617-49860-326	99.98
KDOM RADIO	KDOMO563130528093	06/06/2013	ADVERTISING	617-49860-340	152.40
MN ENERGY RESOURCES	4271541-7JUNE	06/25/2013	HEATING	617-49860-383	135.81
MN DEPT OF HEALTH	514783	05/29/2013	FEES	617-49860-480	35.00

**Activity 49860 - M/P Center Total: 624.96**  
**Fund 617 - M/P CENTER Total: 624.96**

**Fund: 700 - PAYROLL**

Internal Revenue Service-Payr	INV0000050	06/28/2013	Federal Tax Withholding	700-21701	9,878.85
Minnesota Department of Re	INV0000049	06/28/2013	State Withholding	700-21702	4,277.21
Internal Revenue Service-Payr	INV0000051	06/28/2013	Social Security	700-21703	12,061.12
MN Pera	INV0000044	06/28/2013	PERA	700-21704	11,890.70
MN Pera	INV0000045	06/28/2013	PERA	700-21704	4,014.29
MN Pera	INV0000046	06/28/2013	PERA	700-21704	524.18
Minnesota State Deferred	INV0000047	06/28/2013	Deferred Compensation	700-21705	5,500.00

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<b>Vendor Name</b>	<b>Payable Number</b>	<b>Post Date</b>	<b>Description (Item)</b>	<b>Account Number</b>	<b>Amount</b>
Internal Revenue Service-Payr	INVO000048	06/28/2013	Medicare Withholding	700-21711	3,280.50
SELECTACCOUNT	20130625	06/26/2013	FLEX SPENDING	700-21712	90.90
AFLAC	2013JUNE	06/18/2013	INSURANCE	700-21714	476.06
MN BENEFIT ASSOCIATION	20130624	06/25/2013	INSURANCE	700-21717	134.65
MN BENEFIT ASSOCIATION	20130624	06/25/2013	INSURANCE	700-21719	109.67
					<b>52,238.13</b>
<b>Fund 700 - PAYROLL Total:</b>					<b>52,238.13</b>
<b>Grand Total:</b>					<b>525,605.18</b>

## Report Summary

## Fund Summary

Fund	Payment Amount
100 - GENERAL	11,812.45
211 - LIBRARY	2,494.53
225 - AIRPORT	931.15
230 - POOL	1,016.55
235 - AMBULANCE	2,945.54
250 - EDA GENERAL	313.85
401 - GENERAL CAPITAL PROJECTS	242.25
601 - WATER	1,510.86
602 - SEWER	2,746.44
604 - ELECTRIC	369,256.63
609 - LIQUOR STORE	26,397.46
614 - TELECOM	52,546.18
615 - ARENA	528.20
617 - M/P CENTER	624.96
700 - PAYROLL	52,238.13
<b>Grand Total:</b>	<b>525,605.18</b>

## Account Summary

Account Number	Account Name	Payment Amount
100-41110-350	Printing & Binding	60.90
100-41110-491	Payments to Other Orga	3,657.54
100-41310-308	Training & Registrations	60.00
100-41310-326	Data Processing	249.95
100-41310-331	Travel Expense	65.00
100-41910-404	Repairs & Maint - M&E	277.49
100-41940-383	Gas Utility	37.41
100-41940-384	Refuse Disposal	85.04
100-42120-200	Office Supplies	7.98
100-42120-305	Medical & Dental Fees	40.00
100-42120-326	Data Processing	108.51
100-42120-340	Advertising	49.99
100-42120-350	Printing & Binding	153.00
100-42220-200	Office Supplies	36.31
100-42220-212	Motor Fuels	20.57
100-42220-308	Training & Registrations	675.00
100-42220-310	Lab Testing	134.00
100-42220-321	Telephone	127.07
100-43100-212	Motor Fuels	1,201.41
100-43100-217	Other Operating Supplie	1,122.28
100-43100-225	Landscaping Materials	2,120.75
100-43100-350	Printing & Binding	545.40
100-43100-383	Gas Utility	197.23
100-43100-384	Refuse Disposal	130.85
100-43100-480	Other Miscellaneous	38.43
100-45120-215	Materials & Equipment	202.90
100-45202-212	Motor Fuels	222.44
100-45202-384	Refuse Disposal	185.00
211-45501-326	Data Processing	243.80
211-45501-383	Gas Utility	154.22
211-45501-433	Dues & Subscriptions	24.00
211-45501-435	Books and Pamphlets	2,072.51
225-45127-321	Telephone	26.15
225-45127-406	Repairs & Maint - Groun	905.00
230-45124-216	Chemicals and Chemical	108.46
230-45124-217	Other Operating Supplie	26.37
230-45124-401	Repairs & Maint - Buildi	829.62
230-45124-404	Repairs & Maint - M&E	52.10

## Account Summary

Account Number	Account Name	Payment Amount
235-34205	Ambulance Revenues -	525.13
235-42153-217	Other Operating Supplie	568.21
235-42153-312	Nursing	1,568.76
235-42153-321	Telephone	78.06
235-42153-334	Meals/Lodging	136.38
235-42153-340	Advertising	69.00
250-46520-350	Printing & Binding	70.00
250-46520-404	Repairs & Maint - M&E	92.50
250-46520-438	Meeting Expense	46.85
250-46520-480	Other Miscellaneous	104.50
401-16300	Improvements Other Th	242.25
601-16300	Improvements Other Th	97.97
601-49400-310	Lab Testing	146.86
601-49400-340	Advertising	297.05
601-49400-383	Gas Utility	507.46
601-49400-384	Refuse Disposal	85.04
601-49400-404	Repairs & Maint - M&E	376.48
602-16300	Improvements Other Th	97.97
602-49450-212	Motor Fuels	107.18
602-49450-216	Chemicals and Chemical	577.13
602-49450-310	Lab Testing	594.03
602-49450-383	Gas Utility	230.28
602-49450-404	Repairs & Maint - M&E	433.18
602-49450-405	Repairs & Maint - Vehicl	261.07
602-49450-480	Other Miscellaneous	445.60
604-14200	Inventory	2,470.93
604-16300	Improvements Other Th	400.79
604-49550-212	Motor Fuels	615.40
604-49550-217	Other Operating Supplie	431.42
604-49550-263	Merchandise for Resale	256,108.29
604-49550-310	Lab Testing	38.43
604-49550-340	Advertising	548.10
604-49550-383	Gas Utility	138.45
604-49550-384	Refuse Disposal	84.75
604-49550-402	Repairs & Maint - Struct	1,779.82
604-49550-408	Repairs & Maint - Distrib	39.39
604-49550-433	Dues & Subscriptions	294.35
604-49550-441	Transmission Fees	99,616.95
604-49550-450	Conservation	6,525.42
604-49550-480	Other Miscellaneous	164.14
609-16300	Improvements Other Th	69.46
609-49751-251	Liquor	7,391.98
609-49751-252	Beer	14,697.70
609-49751-253	Wine	3,315.00
609-49751-254	Soft Drinks & Mix	220.25
609-49751-259	Non- Alcoholic	136.45
609-49751-333	Freight and Express	242.07
609-49751-340	Advertising	214.80
609-49751-383	Gas Utility	61.69
609-49751-384	Refuse Disposal	48.06
614-16300	Improvements Other Th	160.31
614-16410	A/D - Machinery & Equi	27,289.70
614-49870-200	Office Supplies	98.04
614-49870-211	Cleaning Supplies	465.62
614-49870-227	Utility System Maint Sup	294.61
614-49870-240	Equipment	728.99
614-49870-241	Small Tools	256.13
614-49870-304	Legal Fees	181.31

**Account Summary**

<b>Account Number</b>	<b>Account Name</b>	<b>Payment Amount</b>
614-49870-340	Advertising	165.00
614-49870-384	Refuse Disposal	73.92
614-49870-441	Transmission Fees	105.22
614-49870-442	Subscriber Fees	14,110.38
614-49870-447	Internet Expense	5,222.00
614-49870-451	Call Completion	3,394.95
615-49850-260	Concessions	182.33
615-49850-384	Refuse Disposal	130.88
615-49850-439	Special Projects	214.99
617-49860-254	Soft Drinks & Mix	201.77
617-49860-326	Data Processing	99.98
617-49860-340	Advertising	152.40
617-49860-383	Gas Utility	135.81
617-49860-480	Other Miscellaneous	35.00
700-21701	Federal Withholding	9,878.85
700-21702	State Withholding	4,277.21
700-21703	FICA Tax Withholding	12,061.12
700-21704	PERA Contributions	16,429.17
700-21705	Retirement	5,500.00
700-21711	Medicare Tax Withholdi	3,280.50
700-21712	Flex Account	90.90
700-21714	Individual Insurance-Col	476.06
700-21717	Individual Insurance-MB	134.65
700-21719	Individual Insurance-MB	109.67
	<b>Grand Total:</b>	<b>525,605.18</b>

**Project Account Summary**

<b>Project Account Key</b>	<b>Payment Amount</b>
**None**	525,390.19
Expense	214.99
	<b>Grand Total:</b>
	<b>525,605.18</b>

USDA-FmHA Form FmHA 1924-18 <p style="text-align: center;"><b>PARTIAL PAYMENT ESTIMATE</b></p>	CONTRACT NO. 0045-38 PARTIAL PAYMENT ESTIMATE #2 <hr/> PAGE 1 OF 5
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OWNER: CITY OF WINDOM 2013 NORTH INDUSTRIAL PARK	CONTRACTOR: HOLTMEIER CONSTRUCTION, INC MANKATO, MN 56001	PERIOD OF ESTIMATE FROM 5/31/2013 TO 6/28/2013
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CONTRACT CHANGE ORDER SUMMARY				ESTIMATE	
NO.	FmHA Approval Date	Amount			
		Additions	Deductions		
1	5/21/13	\$7,039.10		1. Original Contract.....	\$1,307,482.47
2	6/11/13	\$4,640.00		2. Change Orders.....	\$11,679.10
3				3. Revised Contract (1+2).....	\$1,319,161.57
4				4. Work Completed*.....	\$627,107.07
5				5. Stored Materials*.....	\$0.00
6				6. Subtotal (4+5).....	\$627,107.07
7				7. Retainage*.....	\$31,355.35
8				8. Previous Payments.....	\$516,445.91
9				9. Amount Due (6-7-8).....	\$79,305.81
<b>TOTALS</b>		\$11,679.10	\$0.00		
<b>NET CHANGE</b>		\$11,679.10		* Detailed breakdown attachment	

<b>CONTRACT TIME</b>	
Original (days) October 25, 2013 Revised Remaining	On Schedule <input type="checkbox"/> Yes <input type="checkbox"/> No Starting Date 5/13/2013 Projected Completion

**CONTRACTOR'S CERTIFICATION:**

The undersigned Contractor certifies that to the best of their knowledge, information and belief the work covered by this payment estimate has been completed in accordance with the contract documents, that all amounts have been paid by the contractor for work which previous payment estimates was issued and payments received from the owner, and that current payment shown herein is now due.

HOLTMEIER CONSTRUCTION, INC.  
 MANKATO MN  
 By: [Signature]  
 Date: 6-27-13

**ARCHITECT OR ENGINEER'S CERTIFICATION:**

The undersigned certifies that the work has been carefully inspected and to the best of their knowledge and belief, the quantities shown in this estimate are correct and the work has been performed in accordance with the contract documents.

Architect or Engineer WENCK ASSOCIATES  
 By: [Signature]  
 Date: 6/28/13

**APPROVED BY OWNER**

Owner: CITY OF WINDOM  
 By: \_\_\_\_\_  
 Date: \_\_\_\_\_

**ACCEPTED BY FmHA:**

The review and acceptance of this estimate by FmHA does not attest to the correctness of the quantities shown or that the work has been performed in accordance with the contract documents.

By: \_\_\_\_\_  
 Date: \_\_\_\_\_

2013 NORTH INDUSTRIAL PARK IMPROVEMENTS  
 WINDOM, MINNESOTA 56101  
 PAY REQUEST #2

ITEM	APPROX. QUANTITY	UNIT	CONTRACT			THIS PERIOD		PREVIOUS TOTAL		TOTAL TO DATE	
			UNIT COST	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	
<b>Watermain (Bituminous Option)</b>											
12" WATERMAIN	3490	L.F.	\$31.60	\$ 110,284.00	376	\$ 11,881.60	3450	\$ 109,020.00	3826	\$ 120,901.60	
10" WATERMAIN	1025	L.F.	\$24.80	\$ 25,420.00	0	\$ -	1025	\$ 25,420.00	1025	\$ 25,420.00	
8" WATERMAIN	462	L.F.	\$21.50	\$ 9,933.00	64	\$ 1,376.00	396	\$ 8,514.00	460	\$ 9,890.00	
6" WATERMAIN	150	L.F.	\$18.10	\$ 2,715.00	0	\$ -	58	\$ 1,049.80	58	\$ 1,049.80	
12" VALVE AND BOX	6	Each	\$2,660.20	\$ 15,961.20	1	\$ 2,660.20	6	\$ 15,961.20	7	\$ 18,621.40	
10" VALVE AND BOX	2	Each	\$2,213.00	\$ 4,426.00	0	\$ -	2	\$ 4,426.00	2	\$ 4,426.00	
8" VALVE AND BOX	3	Each	\$1,579.50	\$ 4,738.50	2	\$ 3,159.00	2	\$ 3,159.00	4	\$ 6,318.00	
6" VALVE AND BOX	9	Each	\$1,212.00	\$ 10,908.00	0	\$ -	9	\$ 10,908.00	9	\$ 10,908.00	
12" TEE	1	Each	\$985.20	\$ 985.20	1	\$ 985.20	1	\$ 985.20	2	\$ 1,970.40	
8" TEE	1	Each	\$540.10	\$ 540.10	1	\$ 540.10	0	\$ -	1	\$ 540.10	
12" BEND 90 DEG.	1	Each	\$682.90	\$ 682.90	3	\$ 2,048.70	0	\$ -	3	\$ 2,048.70	
12" X 10" TEE	1	Each	\$951.10	\$ 951.10	0	\$ -	0	\$ -	0	\$ -	
12" X 6" TEE	5	Each	\$767.00	\$ 3,835.00	0	\$ -	6	\$ 4,602.00	6	\$ 4,602.00	
10" X 8" TEE	1	Each	\$746.50	\$ 746.50	0	\$ -	1	\$ 746.50	1	\$ 746.50	
10" X 6" TEE	1	Each	\$684.40	\$ 684.40	0	\$ -	2	\$ 1,368.80	2	\$ 1,368.80	
12" CROSS	4	Each	\$1,232.40	\$ 4,929.60	0	\$ -	2	\$ 2,464.80	2	\$ 2,464.80	
12" PLUG	3	Each	\$217.30	\$ 651.90	0	\$ -	3	\$ 651.90	3	\$ 651.90	
10" PLUG	1	Each	\$171.10	\$ 171.10	0	\$ -	1	\$ 171.10	1	\$ 171.10	
12" X 8" REDUCER	1	Each	\$295.80	\$ 295.80	0	\$ -	0	\$ -	0	\$ -	
12" X 6" REDUCER	1	Each	\$419.60	\$ 419.60	0	\$ -	1	\$ 419.60	1	\$ 419.60	
8" X 6" REDUCER	1	Each	\$281.70	\$ 281.70	0	\$ -	1	\$ 281.70	1	\$ 281.70	
HYDRANT	9	Each	\$3,131.90	\$ 28,187.10	0	\$ -	9	\$ 28,187.10	9	\$ 28,187.10	
ROCK SUBFOUNDATION (CV)	538	C.Y.	\$0.01	\$ 5.38	0	\$ -	538	\$ 5.38	538	\$ 5.38	
BORE 20" STEEL CASING	87	L.F.	\$205.00	\$ 17,835.00	0	\$ -	0	\$ -	0	\$ -	
F & I 18" STEEL CASING	100	L.F.	\$75.00	\$ 7,500.00	0	\$ -	0	\$ -	0	\$ -	
DIRECTIONAL BORE 12" WATERMAIN	440	L.F.	\$37.00	\$ 16,280.00	0	\$ -	377	\$ 13,949.00	377	\$ 13,949.00	
DITCH RESTORATION	2400	L.F.	\$1.00	\$ 2,400.00	0	\$ -	1200	\$ 1,200.00	1200	\$ 1,200.00	
<b>WATERMAIN SUBTOTAL (BITUMINOUS OPTION)</b>				\$ 271,768.08		\$ 22,650.80		\$ 233,491.08		\$ 256,141.88	
<b>Sanitary Sewer (Bituminous Option)</b>											
12" SDR 35 SEWER 8-10' DEEP	500	L.F.	\$25.90	\$ 12,950.00	0	\$ -	500	\$ 12,950.00	500	\$ 12,950.00	
12" SDR 35 SEWER 10-12' DEEP	350	L.F.	\$25.90	\$ 9,065.00	0	\$ -	623	\$ 16,135.70	623	\$ 16,135.70	
12" SDR 35 SEWER 12-14' DEEP	300	L.F.	\$27.90	\$ 8,370.00	0	\$ -	300	\$ 8,370.00	300	\$ 8,370.00	
8" SDR 35 SEWER 10-12' DEEP	310	L.F.	\$21.40	\$ 6,634.00	0	\$ -	310	\$ 6,634.00	310	\$ 6,634.00	
6" FORCEMAIN 6-8' DEEP	5,230	L.F.	\$14.80	\$ 77,404.00	438	\$ 6,482.40	4792	\$ 70,921.60	5230	\$ 77,404.00	
6" FORCEMAIN 8-12' DEEP	550	L.F.	\$14.80	\$ 8,140.00	0	\$ -	550	\$ 8,140.00	550	\$ 8,140.00	
MANHOLE	39	L.F.	\$243.70	\$ 9,504.30	0	\$ -	22	\$ 5,361.40	22	\$ 5,361.40	
FORCEMAIN VALVE MANHOLE	1	Each	\$11,345.00	\$ 11,345.00	0.00	\$ -	0.50	\$ 5,672.50	0.5	\$ 5,672.50	

AIR RELIEF MANHOLE	8	L.F.	\$1,085.00	\$ 8,680.00	0.50	\$ 542.50	0	\$	0	\$	-	0.5	\$ 542.50
CONNECT TO MANHOLE	1	Each	\$500.00	\$ 500.00	0	\$	1	\$	1	\$	500.00	1	\$ 500.00
MANHOLE CASTING	5	Each	\$610.00	\$ 3,050.00	0	\$	5	\$	5	\$	3,050.00	5	\$ 3,050.00
12"X8" WYE	6	Each	\$277.50	\$ 1,665.00	0	\$	6	\$	6	\$	1,665.00	6	\$ 1,665.00
8" CAP	3	Each	\$68.20	\$ 204.60	0	\$	3	\$	3	\$	204.60	3	\$ 204.60
6" CAP	6	Each	\$55.30	\$ 331.80	0	\$	7	\$	7	\$	387.10	7	\$ 387.10
6" SEWER SERVICE	325	L.F.	\$17.30	\$ 5,622.50	0	\$	400	\$	400	\$	6,920.00	400	\$ 6,920.00
LIFT STATION - 96"	19	L.F.	\$4,672.40	\$ 88,775.60	0	\$	9	\$	9	\$	42,051.60	9	\$ 42,051.60
DITCH RESTORATION	5,780	L.F.	\$1.00	\$ 5,780.00	500	\$	2,000.00	\$	2,000.00	\$	2,000.00	2,500	\$ 2,500.00
ROCK SUBFOUNDATION	149	C.Y.	\$0.01	\$ 1.49	0	\$	149	\$	149	\$	1.49	149	\$ 1.49
<b>BITARY SEWER SUBTOTAL (BITUMINOUS OPTION)</b>						\$ 7,524.90		\$		\$	\$ 190,964.99		\$ 198,489.99
<b>Storm Sewer (Bituminous Option)</b>													
12" HDPE CULVERT	75	L.F.	\$21.50	\$ 1,612.50	0	\$	0	\$	0	\$	-	0	\$
15" RCP CULVERT	300	L.F.	\$30.30	\$ 9,090.00	0	\$	0	\$	0	\$	-	0	\$
12" CMP APRON	2	EACH	\$191.10	\$ 382.20	0	\$	0	\$	0	\$	-	0	\$
24" CMP APRON	4	EACH	\$333.20	\$ 1,332.80	0	\$	0	\$	0	\$	-	0	\$
15" RCP APRON	10	EACH	\$573.00	\$ 5,730.00	0	\$	0	\$	0	\$	-	0	\$
6" TILE DRAIN	100	L.F.	\$8.20	\$ 820.00	0	\$	0	\$	0	\$	-	0	\$
8" TILE DRAIN	306	L.F.	\$9.30	\$ 2,845.80	0	\$	306	\$	306	\$	2,845.80	306	\$ 2,845.80
10" TILE DRAIN	1,065	L.F.	\$10.20	\$ 10,863.00	0	\$	1,286	\$	1,286	\$	13,117.20	1,286	\$ 13,117.20
FLAP GATE FOR 6" PVC	1	EACH	\$153.40	\$ 153.40	0	\$	0	\$	0	\$	-	0	\$
FLAP GATE FOR 12" PVC	1	EACH	\$217.40	\$ 217.40	0	\$	0	\$	0	\$	-	0	\$
6" PIPE SEWER	75	L.F.	\$12.60	\$ 945.00	0	\$	0	\$	0	\$	-	0	\$
12" PIPE SEWER, DESIGN HDPE DUAL V	170	L.F.	\$20.00	\$ 3,400.00	0	\$	0	\$	0	\$	-	0	\$
15" PIPE SEWER, DESIGN HDPE DUAL V	190	L.F.	\$21.10	\$ 4,009.00	0	\$	0	\$	0	\$	-	0	\$
18" PIPE SEWER, DESIGN HDPE DUAL V	945	L.F.	\$23.95	\$ 22,632.75	0	\$	675	\$	675	\$	16,166.25	675	\$ 16,166.25
24" PIPE SEWER, DESIGN HDPE DUAL V	400	L.F.	\$30.60	\$ 12,240.00	0	\$	0	\$	0	\$	-	0	\$
30" PIPE SEWER, DESIGN HDPE DUAL V	440	L.F.	\$39.20	\$ 17,248.00	0	\$	0	\$	0	\$	-	0	\$
36" PIPE SEWER, DESIGN HDPE DUAL V	400	L.F.	\$44.95	\$ 17,980.00	0	\$	0	\$	0	\$	-	0	\$
CATCH BASIN (48")	23	L.F.	\$276.00	\$ 6,348.00	0	\$	0	\$	0	\$	-	0	\$
CATCH BASIN (72")	36	L.F.	\$496.00	\$ 17,856.00	0	\$	0	\$	0	\$	-	0	\$
CATCH BASIN CASTING (48")	7	EACH	\$594.60	\$ 4,162.20	0	\$	0	\$	0	\$	-	0	\$
CATCH BASIN CASTING (72")	7	EACH	\$594.60	\$ 4,162.20	0	\$	0	\$	0	\$	-	0	\$
SPECIAL MANHOLE	1	EACH	\$1,737.00	\$ 1,737.00	0	\$	1	\$	1	\$	1,737.00	1	\$ 1,737.00
ROCK SUBFOUNDATION	189	C.Y.	\$0.01	\$ 1.89	0	\$	189	\$	189	\$	1.89	189	\$ 1.89
RANDOM RIPRAP, CLASS 2	30	C.Y.	\$45.55	\$ 1,366.50	0	\$	0	\$	0	\$	-	0	\$
SPILL WAY	35	L.F.	\$115.00	\$ 4,025.00	0	\$	0	\$	0	\$	-	0	\$
GEOTEXTILE FILTER, TYPE	20	S.Y.	\$2.50	\$ 50.00	0	\$	0	\$	0	\$	-	0	\$
<b>FORM SEWER SUBTOTAL (BITUMINOUS OPTION)</b>						\$ 151,210.64		\$		\$	\$ 33,868.14		\$ 33,868.14
<b>Street (Bituminous Option)</b>													
COMMON EXCAVATION (CV)	24,500	C.Y.	\$3.00	\$ 73,500.00	9,000	\$	27,000.00	\$	5,000	\$	15,000.00	14,000	\$ 42,000.00
PLACE SALVAGE FROM TH71 (CV)	2,900	C.Y.	\$5.75	\$ 16,675.00	0	\$	-	\$	0	\$	-	0	\$
SALVAGE TOPSOIL (CV)	9,715	C.Y.	\$2.45	\$ 23,801.75	4,000	\$	9,800.00	\$	3,000	\$	7,350.00	7,000	\$ 17,150.00
AGGREGATE BASE, CLASS 5	1,800	TON	\$13.45	\$ 24,210.00	0	\$	-	\$	0	\$	-	0	\$
AGGREGATE BASE, CLASS 3	1,800	TON	\$12.00	\$ 21,600.00	0	\$	-	\$	0	\$	-	0	\$





USDA-FmHA  
Form FmHA 1924-18

**PARTIAL PAYMENT ESTIMATE**

CONTRACT NO. 0045-38  
PARTIAL PAYMENT ESTIMATE #1

PAGE 1 OF 3

OWNER: CITY OF WINDOM  
TH 71 TURN LANES

CONTRACTOR:  
SVOBODA EXCAVATING, INC.  
JACKSON, MN 56143

PERIOD OF ESTIMATE  
FROM TO  
6/1/2013 6/27/2013

**CONTRACT CHANGE ORDER SUMMARY**

**ESTIMATE**

NO.	FmHA Approval Date	Amount			
		Additions	Deductions		
1				1. Original Contract.....	\$719,184.02
2				2. Change Orders.....	\$0.00
3				3. Revised Contract (1+2).....	\$719,184.02
4				4. Work Completed*.....	\$121,789.50
5				5. Stored Materials*.....	\$0.00
6				6. Subtotal (4+5).....	\$121,789.50
7				7. Retainage*.....	\$6,089.48
8				8. Previous Payments.....	\$0.00
9				9. Amount Due (6-7-8).....	\$115,700.02
10					
TOTALS		\$0.00	\$0.00		
NET CHANGE		\$0.00		* Detailed breakdown attachment	

**CONTRACT TIME**

Original (days) August 12, 2013  
Revised  
Remaining

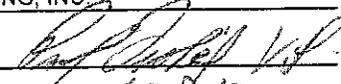
On Schedule  Yes  
 No

Starting Date 5/13/2013  
Projected Completion

**CONTRACTOR'S CERTIFICATION:**

The undersigned Contractor certifies that to the best of their knowledge, information and belief the work covered by this payment estimate has been completed in accordance with the contract documents, that all amounts have been paid by the contractor for work which previous payment estimates was issued and payments received from the owner, and that current payment shown herein is now due.

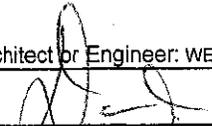
SVOBODA EXCAVATING, INC  
JACKSON MN

By:   
Date: 6/20/13

**ARCHITECT OR ENGINEER'S CERTIFICATION:**

The undersigned certifies that the work has been carefully inspected and to the best of their knowledge and belief, the quantities shown in this estimate are correct and the work has been performed in accordance with the contract documents.

Architect or Engineer: WENCK ASSOCIATES

By:   
Date: 6/27/13

**APPROVED BY OWNER**

Owner: CITY OF WINDOM

By:  
Date:

**ACCEPTED BY FmHA:**

The review and acceptance of this estimate by FmHA does not attest to the correctness of the quantities shown or that the work has been performed in accordance with the contract documents.

By:  
Date:

TH 71 TURN LANES  
 WINDOM, MINNESOTA 56101  
 PAY REQUEST #1

ITEM	APPROX. QUANTITY	CONTRACT			THIS PERIOD			PREVIOUS TOTAL			TOTAL TO DATE		
		UNIT	UNIT COST	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	
MOBILIZATION	1	L.S.	\$17,000.00	\$ 17,000.00	0.5	\$ 8,500.00	0	\$ -	0.5	\$ 8,500.00			
REMOVE CONCRETE PAVEMENT	4488	S.Y.	\$5.00	\$ 22,440.00	4488	\$ 22,440.00	0	\$ -	4488	\$ 22,440.00			
REMOVE SIGN TYPE C	2	EACH	\$25.00	\$ 50.00	0	\$ -	0	\$ -	0	\$ -			
SAWING CONCRETE PAVEMENT	52	L.F.	\$15.00	\$ 780.00	0	\$ -	0	\$ -	0	\$ -			
SAWING BITUMINOUS PAVEMENT	56	L.F.	\$10.00	\$ 560.00	0	\$ -	0	\$ -	0	\$ -			
REMOVE 15" CS CULVERT	46	L.F.	\$20.00	\$ 920.00	0	\$ -	0	\$ -	0	\$ -			
SALVAGE SIGN TYPE C	14	Each	\$25.00	\$ 350.00	0	\$ -	0	\$ -	0	\$ -			
SALVAGE 24" RCP APRON	2	Each	\$350.00	\$ 700.00	2	\$ 700.00	0	\$ -	2	\$ 700.00			
SALVAGE 30" RCP APRON	2	Each	\$350.00	\$ 700.00	2	\$ 700.00	0	\$ -	2	\$ 700.00			
COMMON EXCAVATION (P)	11132	C.Y.	\$6.00	\$ 66,792.00	9000	\$ 54,000.00	0	\$ -	9000	\$ 54,000.00			
AGGREGATE BASE, CLASS 6	5471	TON	\$16.50	\$ 90,271.50	0	\$ -	0	\$ -	0	\$ -			
AGGREGATE BASE, CLASS 3	7386	TON	\$12.00	\$ 88,632.00	0	\$ -	0	\$ -	0	\$ -			
AGGREGATE SHOULDERING, CLASS 1	1911	TON	\$18.00	\$ 34,398.00	0	\$ -	0	\$ -	0	\$ -			
MILL BITUMINOUS SURFACE 4 1/2"	5244	S.Y.	\$1.50	\$ 7,866.00	5244	\$ 7,866.00	0	\$ -	5244	\$ 7,866.00			
MILL BITUMINOUS SURFACE 7"	1678	S.Y.	\$2.25	\$ 3,775.50	1678	\$ 3,775.50	0	\$ -	1678	\$ 3,775.50			
BITUMINOUS MATERIAL FOR TACK COA	3979	GAL.	\$1.50	\$ 5,968.50	0	\$ -	0	\$ -	0	\$ -			
TYPE SP 12.5 WEARING COURSE MIXTU	2188	TON	\$86.00	\$ 188,168.00	0	\$ -	0	\$ -	0	\$ -			
TYPE SP 12.5 NON WEARING COURSE	1368	TON	\$83.00	\$ 113,544.00	0	\$ -	0	\$ -	0	\$ -			
TRAFFIC CONTROL	1	L.S.	\$20,000.00	\$ 20,000.00	0.8	\$ 16,000.00	0	\$ -	0.8	\$ 16,000.00			
18" RC PIPE CULVERT	100	L.F.	\$35.00	\$ 3,500.00	0	\$ -	0	\$ -	0	\$ -			
24" RC PIPE CULVERT	39	L.F.	\$50.00	\$ 1,950.00	39	\$ 1,950.00	0	\$ -	39	\$ 1,950.00			
30" RC PIPE CULVERT	12	L.F.	\$145.00	\$ 1,740.00	12	\$ 1,740.00	0	\$ -	12	\$ 1,740.00			
18" RC SAFETY APRON	2	EACH	\$750.00	\$ 1,500.00	0	\$ -	0	\$ -	0	\$ -			
INSTALL 24" RC APRON	2	EACH	\$250.00	\$ 500.00	2	\$ 500.00	0	\$ -	2	\$ 500.00			
INSTALL 30" RC APRON	2	EACH	\$250.00	\$ 500.00	2	\$ 500.00	0	\$ -	2	\$ 500.00			
4" PRECAST CONCRETE HEADWALL	8	EACH	\$125.00	\$ 1,000.00	0	\$ -	0	\$ -	0	\$ -			
4" TP PIPE DRAIN	200	L.F.	\$6.95	\$ 1,390.00	0	\$ -	0	\$ -	0	\$ -			
4" PERFORATED PE PIPE DRAIN	3,380	L.F.	\$6.35	\$ 21,463.00	0	\$ -	0	\$ -	0	\$ -			
SIGN PANELS TYPE C	41	S.Y.	\$40.00	\$ 1,640.00	0	\$ -	0	\$ -	0	\$ -			
INSTALL SIGN TYPE C	14	EACH	\$125.00	\$ 1,750.00	0	\$ -	0	\$ -	0	\$ -			
SILT FENCE, TYPE MACHINE SLICED	1,600	L.F.	\$1.60	\$ 2,560.00	1,480	\$ 2,368.00	0	\$ -	1,480	\$ 2,368.00			
TEMPORARY DITCH CHECK TYPE 3	700	L.F.	\$3.00	\$ 2,100.00	0	\$ -	0	\$ -	0	\$ -			
TEMPORARY ROCK CONSTRUCTION EN	2	EACH	\$1,500.00	\$ 3,000.00	0	\$ -	0	\$ -	0	\$ -			
CULVERT PROTECTION	3	ACRE	\$250.00	\$ 750.00	3	\$ 750.00	0	\$ -	3	\$ 750.00			
SEEDING	3	ACRE	\$800.00	\$ 2,400.00	0	\$ -	0	\$ -	0	\$ -			
SEED MIXTURE 280	264	L.B.	\$4.00	\$ 1,056.00	0	\$ -	0	\$ -	0	\$ -			
MULCH MATERIAL TYPE 3	5	TON	\$225.00	\$ 1,125.00	0	\$ -	0	\$ -	0	\$ -			
DISK ANCHORING	3	ACRE	\$125.00	\$ 375.00	0	\$ -	0	\$ -	0	\$ -			
FERTILIZER TYPE 3	924	L.B.	\$0.60	\$ 554.40	0	\$ -	0	\$ -	0	\$ -			

PAVEMENT MESSAGE (RIGHT ARROW)	4	EACH	\$125.00	\$	500.00	0	\$	0	\$	0	\$	-
PAVEMENT MESSAGE (LEFT ARROW)	4	EACH	\$125.00	\$	500.00	0	\$	0	\$	0	\$	-
4" SOLID LINE YELLOW EPOXY	800	L.F.	\$0.36	\$	288.00	0	\$	0	\$	0	\$	-
4" BROKEN LINE YELLOW EPOXY	800	L.F.	\$0.07	\$	56.00	0	\$	0	\$	0	\$	-
4" DOUBLE SOLID LINE YELLOW EPOXY	1,997	L.F.	\$0.72	\$	1,437.84	0	\$	0	\$	0	\$	-
4" BROKEN LINE WHITE EPOXY	66	L.F.	\$0.07	\$	4.62	0	\$	0	\$	0	\$	-
4" SOLID LINE WHITE EPOXY	4,981	L.F.	\$0.36	\$	1,793.16	0	\$	0	\$	0	\$	-
24" SOLID LINE YELLOW EPOXY	600	L.F.	\$1.50	\$	900.00	0	\$	0	\$	0	\$	-
24" SOLID LINE WHITE EPOXY	28	L.F.	\$8.50	\$	238.00	0	\$	0	\$	0	\$	-
TOTAL				\$	719,184.02		\$	121,789.50			\$	121,789.50

STORED MATERIAL

USDA-FmHA Form FmHA 1924-18 <p style="text-align: center;"><b>PARTIAL PAYMENT ESTIMATE</b></p>	CONTRACT NO. 0045-39 PARTIAL PAYMENT ESTIMATE #2 <hr/> PAGE 1 OF 4
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OWNER: CITY OF WINDOM 2013 STREETS	CONTRACTOR: KUECHLE UNDERGROUND, INC KIMBALL, MN 55353	PERIOD OF ESTIMATE FROM 5/31/2013 TO 6/27/2013
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CONTRACT CHANGE ORDER SUMMARY				ESTIMATE	
NO.	FmHA Approval Date	Amount			
		Additions	Deductions		
1				1. Original Contract.....	\$3,753,365.03
2				2. Change Orders.....	\$0.00
3				3. Revised Contract (1+2).....	\$3,753,365.03
4				4. Work Completed*.....	\$653,107.57
5				5. Stored Materials*.....	\$0.00
6				6. Subtotal (4+5).....	\$653,107.57
7				7. Retainage*.....	\$32,655.38
8				8. Previous Payments.....	\$158,964.90
9				9. Amount Due (6-7-8).....	\$461,487.29
10					
TOTALS		\$0.00	\$0.00		
NET CHANGE		\$0.00		* Detailed breakdown attachment	

CONTRACT TIME			
Original (days)80		Starting Date	5/15/2013
Revised		On Schedule <input type="checkbox"/> Yes	Projected Completion
Remaining		<input type="checkbox"/> No	

**CONTRACTOR'S CERTIFICATION:**

The undersigned Contractor certifies that to the best of their knowledge, information and belief the work covered by this payment estimate has been completed in accordance with the contract documents, that all amounts have been paid by the contractor for work which previous payment estimates was issued and payments received from the owner, and that current payment shown herein is now due.

KUECHLE UNDERGROUND, INC.  
KIMBALL MN  
 By: *Dan...*  
 Date: 6-27-13

**ARCHITECT OR ENGINEER'S CERTIFICATION:**

The undersigned certifies that the work has been carefully inspected and to the best of their knowledge and belief, the quantities shown in this estimate are correct and the work has been performed in accordance with the contract documents.

Architect or Engineer: WENCK ASSOCIATES  
 By: *[Signature]*  
 Date: 6/27/13

**APPROVED BY OWNER**

Owner: CITY OF WINDOM  
 By: \_\_\_\_\_  
 Date: \_\_\_\_\_

**ACCEPTED BY FmHA:**

The review and acceptance of this estimate by FmHA does not attest to the correctness of the quantities shown or that the work has been performed in accordance with the contract documents.

By: \_\_\_\_\_  
 Date: \_\_\_\_\_

2013 STREET IMPROVEMENTS  
 WINDOM, MINNESOTA 56101  
 PAY REQUEST #2

ITEM	CONTRACT				THIS PERIOD		PREVIOUS TOTAL		TOTAL TO DATE	
	APPROX. QUANTITY	UNIT	UNIT COST	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT
<b>Street</b>										
REMOVE CURB AND GUTTER	16,020	L.F.	\$2.25	\$ 36,045.00	2,620	\$ 5,895.00	6000	\$ 13,500.00	8620	\$ 19,395.00
REMOVE SIDEWALK	5,300	S.F.	\$1.30	\$ 6,890.00	0	\$ -	300	\$ 390.00	300	\$ 390.00
REMOVE DRIVE	9,550	S.F.	\$1.75	\$ 16,712.50	0	\$ -	1000	\$ 1,750.00	1000	\$ 1,750.00
REMOVE 4- 5' D TREE	4	EACH	\$1,000.00	\$ 4,000.00	0	\$ -	4	\$ 4,000.00	4	\$ 4,000.00
REMOVE AND REINSTALL MAILBOX	84	EACH	\$50.00	\$ 4,200.00	0	\$ -	0	\$ -	0	\$ -
REMOVE AND REINSTALL SIGN	35	EACH	\$100.00	\$ 3,500.00	0	\$ -	0	\$ -	0	\$ -
COMMON EXCAVATION (CV)	7,750	C.Y.	\$3.50	\$ 27,125.00	0	\$ -	0	\$ -	0	\$ -
CRUSHING (CV)	967	C.Y.	\$14.00	\$ 13,538.00	0	\$ -	0	\$ -	0	\$ -
TOPSOIL BORROW (CV)	1,790	C.Y.	\$14.00	\$ 25,060.00	0	\$ -	0	\$ -	0	\$ -
SHAPE BOULEVARD (S.Y.)	18,690	S.Y.	\$0.50	\$ 9,345.00	0	\$ -	0	\$ -	0	\$ -
EXPLORATORY DIGGING	20	HR	\$560.00	\$ 11,200.00	0.0	\$ -	1.5	\$ 840.00	1.5	\$ 840.00
AGGREGATE BASE, CLASS 5	4,242	TON	\$12.00	\$ 50,904.00	0	\$ -	0	\$ -	0	\$ -
MILLING 3"	25,930	S.Y.	\$2.00	\$ 51,860.00	7,000	\$ 14,000.00	11000	\$ 22,000.00	18000	\$ 36,000.00
TYPE MV B NON WEARING COURSE	100	TON	\$125.00	\$ 12,500.00	0	\$ -	0	\$ -	0	\$ -
TYPE MV A WEARING COURSE MIXT	100	TON	\$135.00	\$ 13,500.00	0	\$ -	0	\$ -	0	\$ -
BITUMINOUS MATERIAL FOR TACK CO	50	GAL	\$10.00	\$ 500.00	0	\$ -	0	\$ -	0	\$ -
TRAFFIC CONTROL	1	L.S.	\$33,000.00	\$ 33,000.00	0.25	\$ 8,250.00	0.25	\$ 8,250.00	0.5	\$ 16,500.00
ADJUST MANHOLE	28	EACH	\$400.00	\$ 11,200.00	0	\$ -	0	\$ -	0	\$ -
ADJUST CATCH BASIN	20	EACH	\$150.00	\$ 3,000.00	0	\$ -	0	\$ -	0	\$ -
STRUCTURAL CONCRETE	4,686	C.Y.	\$124.00	\$ 581,064.00	0	\$ -	0	\$ -	0	\$ -
PLACE CONCRETE	27,716	S.Y.	\$13.00	\$ 360,308.00	0	\$ -	0	\$ -	0	\$ -
REINFORCING BARS	5,631	L.B.	\$0.78	\$ 4,392.18	0	\$ -	0	\$ -	0	\$ -
DOWEL BARS	8,315	L.F.	\$4.00	\$ 33,260.00	0	\$ -	0	\$ -	0	\$ -
CONCRETE CURB AND GUTTER B618	15,700	L.F.	\$5.55	\$ 87,135.00	0	\$ -	0	\$ -	0	\$ -
CONCRETE CURB AND GUTTER S512	320	L.F.	\$5.00	\$ 1,600.00	0	\$ -	0	\$ -	0	\$ -
CONCRETE SIDEWALK	1,800	S.F.	\$9.00	\$ 16,200.00	0	\$ -	0	\$ -	0	\$ -
CONCRETE DRIVE	9,550	S.F.	\$5.90	\$ 56,345.00	0	\$ -	0	\$ -	0	\$ -
SILT FENCE	600	L.F.	\$2.00	\$ 1,200.00	0	\$ -	0	\$ -	0	\$ -
STORM DRAIN INLET PROTECTION	54	EACH	\$150.00	\$ 8,100.00	29	\$ 4,350.00	17	\$ 2,550.00	46	\$ 6,900.00
SEEDING	3.9	ACRE	\$600.00	\$ 2,340.00	0	\$ -	0	\$ -	0	\$ -
SEED	386	LB	\$6.00	\$ 2,316.00	0	\$ -	0	\$ -	0	\$ -
MULCH	7.7	TON	\$550.00	\$ 4,235.00	0	\$ -	0	\$ -	0	\$ -
COMMERCIAL FERTILIZER	1931	LB	\$2.00	\$ 3,862.00	0	\$ -	0	\$ -	0	\$ -
EROSION CONTROL MONITORING	1	EACH	\$23,000.00	\$ 23,000.00	0.00	\$ -	0.25	\$ 5,750.00	0.25	\$ 5,750.00
STREET SUBTOTAL				\$ 1,520,786.68		\$ 32,495.00		\$ 59,030.00		\$ 91,525.00
<b>Storm Sewer</b>										
4" TILE DRAIN	15,590	L.F.	\$2.25	\$ 35,077.50	0	\$ -	0	\$ -	0	\$ -
12" PIPE SEWER, DESIGN HOPE DUAL	1,480	L.F.	\$32.00	\$ 46,720.00	800	\$ 25,600.00	0	\$ -	800	\$ 25,600.00
18" PIPE SEWER, DESIGN HOPE DUAL	340	L.F.	\$37.00	\$ 12,580.00	340	\$ 12,580.00	0	\$ -	340	\$ 12,580.00
72" PIPE SEWER, CONCRETE CLASS	80	L.F.	\$360.00	\$ 28,800.00	0	\$ -	0	\$ -	0	\$ -
72" PIPE APRON,	2	L.F.	\$2,700.00	\$ 5,400.00	0	\$ -	0	\$ -	0	\$ -
CATCH BASIN	129	L.F.	\$450.00	\$ 58,050.00	85	\$ 38,250.00	0	\$ -	85	\$ 38,250.00
CATCH BASIN CASTING R-3067	29	EACH	\$400.00	\$ 11,600.00	18	\$ 7,200.00	0	\$ -	18	\$ 7,200.00
CONNECT TO CATCH BASIN	35	EACH	\$1,100.00	\$ 38,500.00	0	\$ -	0	\$ -	0	\$ -
CONNECT TO MANHOLE	7	EACH	\$1,100.00	\$ 7,700.00	3	\$ 3,300.00	0	\$ -	3	\$ 3,300.00
ROCK SUBFOUNDATION	188	C.Y.	\$32.00	\$ 6,016.00	0	\$ -	0	\$ -	0	\$ -
RANDOM RIPRAP, CLASS 2	115	C.Y.	\$67.00	\$ 7,705.00	0	\$ -	0	\$ -	0	\$ -
GEOTEXTILE FILTER, TYPE IV	50	S.Y.	\$6.00	\$ 300.00	0	\$ -	0	\$ -	0	\$ -
STORM SUBTOTAL				\$ 258,448.50		\$ 86,930.00		\$ -		\$ 86,930.00
<b>Sanitary Sewer</b>										
REMOVE SEWER	4,146	L.F.	\$4.60	\$ 19,071.60	2,086	\$ 9,595.60	607	\$ 2,792.20	2693	\$ 12,387.80
REMOVE MANHOLE	19	EACH	\$142.00	\$ 2,698.00	9	\$ 1,278.00	4	\$ 568.00	13	\$ 1,846.00
REMOVE SERVICE	3,565	L.F.	\$0.01	\$ 35.65	950	\$ 9.50	27	\$ 0.27	977	\$ 9.77
REMOVE AND REINSTALL 6" SERVICE	1	EACH	\$1,200.00	\$ 1,200.00	0	\$ -	0	\$ -	0	\$ -
12" SDR 35 SEWER 8-10' DEEP	1,520	L.F.	\$41.00	\$ 62,320.00	1,000	\$ 41,000.00	389	\$ 15,949.00	1389	\$ 56,949.00
12" SDR 35 SEWER 10-12' DEEP	466	L.F.	\$41.00	\$ 19,106.00	400	\$ 16,400.00	0	\$ -	400	\$ 16,400.00
8" SDR 35 SEWER 6-8' DEEP	250	L.F.	\$30.00	\$ 7,500.00	0	\$ -	218	\$ 6,540.00	218	\$ 6,540.00
8" SDR 35 SEWER 8-10' DEEP	850	L.F.	\$33.00	\$ 28,050.00	0	\$ -	0	\$ -	0	\$ -
8" SDR 35 SEWER 10-12' DEEP	1,060	L.F.	\$36.00	\$ 38,160.00	0	\$ -	0	\$ -	0	\$ -
8" SDR 35 SEWER 12-14' DEEP	100	L.F.	\$36.00	\$ 3,600.00	0	\$ -	0	\$ -	0	\$ -
MANHOLE	181	L.F.	\$380.00	\$ 68,780.00	85	\$ 32,300.00	18	\$ 6,840.00	103	\$ 39,140.00
DROP MANHOLE	33	L.F.	\$450.00	\$ 14,850.00	2	\$ 900.00	0	\$ -	2	\$ 900.00
MANHOLE CASTING	18	EACH	\$290.00	\$ 5,220.00	0	\$ -	3	\$ 870.00	3	\$ 870.00
12"x4" WYE SDR 26	29	EACH	\$330.00	\$ 9,570.00	20	\$ 6,600.00	5	\$ 1,650.00	25	\$ 8,250.00
12"x6" WYE SCHEDULE 80	1	EACH	\$1,200.00	\$ 1,200.00	1	\$ 1,200.00	0	\$ -	1	\$ 1,200.00
8"x4" WYE SDR 26	73	EACH	\$170.00	\$ 12,410.00	10	\$ 1,700.00	4	\$ 680.00	14	\$ 2,380.00
4" SEWER SERVICE SDR 26	3,565	L.F.	\$19.00	\$ 67,735.00	950	\$ 18,050.00	27	\$ 513.00	977	\$ 18,563.00
6" SEWER SERVICE SCHEDULE 80	40	L.F.	\$30.00	\$ 1,200.00	44	\$ 1,320.00	0	\$ -	44	\$ 1,320.00
ROCK SUBFOUNDATION	425	C.Y.	\$32.00	\$ 13,600.00	100	\$ 3,200.00	100	\$ 3,200.00	200	\$ 6,400.00
SANITARY SUBTOTAL				\$ 376,306.25		\$ 133,653.10		\$ 39,602.47		\$ 173,155.57
<b>Water</b>										
REMOVE WATERMAIN	3,250	L.F.	\$1.00	\$ 3,250.00	240	\$ 240.00	0	\$ -	240	\$ 240.00
REMOVE VALVE AND BOX	43	EACH	\$77.00	\$ 3,311.00	10	\$ 770.00	4	\$ 308.00	14	\$ 1,078.00
SALVAGE HYDRANT	14	EACH	\$230.00	\$ 3,220.00	6	\$ 1,380.00	3	\$ 690.00	9	\$ 2,070.00
12" WATERMAIN	740	L.F.	\$45.00	\$ 33,300.00	740	\$ 33,300.00	0	\$ -	740	\$ 33,300.00
DIRECTIONAL BORE 12" WATERMAIN	60	L.F.	\$190.00	\$ 11,400.00	100	\$ 19,000.00	0	\$ -	100	\$ 19,000.00
6" WATERMAIN	6,555	L.F.	\$31.00	\$ 203,205.00	1,528	\$ 47,368.00	1318	\$ 40,858.00	2846	\$ 88,226.00
12" VALVE AND BOX	6	EACH	\$2,900.00	\$ 17,400.00	4	\$ 11,600.00	0	\$ -	4	\$ 11,600.00
6" VALVE AND BOX	37	EACH	\$1,500.00	\$ 55,500.00	18	\$ 27,000.00	9	\$ 13,500.00	27	\$ 40,500.00

12" TEE	5	EACH	\$940.00	\$ 4,700.00	2	\$ 1,880.00	0	\$ -	2	\$ 1,880.00
12" TEE LIVE TAP	1	EACH	\$5,900.00	\$ 5,900.00	1	\$ 5,900.00	0	\$ -	1	\$ 5,900.00
12" x 6" REDUCER	7	EACH	\$390.00	\$ 2,730.00	1	\$ 390.00	0	\$ -	1	\$ 390.00
12" ELBOW	1	EACH	\$670.00	\$ 670.00	1	\$ 670.00	0	\$ -	1	\$ 670.00
6" X 4" REDUCER	1	EACH	\$190.00	\$ 190.00	6	\$ 1,140.00	1	\$ 190.00	7	\$ 1,330.00
6" CROSS	1	EACH	\$990.00	\$ 990.00	1	\$ 990.00	0	\$ -	1	\$ 990.00
6" TEE	20	EACH	\$370.00	\$ 7,400.00	9	\$ 3,330.00	5	\$ 1,850.00	14	\$ 5,180.00
6" 90° ELBOW	2	EACH	\$260.00	\$ 520.00	0	\$ -	0	\$ -	0	\$ -
6" 45° BEND	11	EACH	\$250.00	\$ 2,750.00	0	\$ -	0	\$ -	0	\$ -
6" SLEEVE	16	EACH	\$220.00	\$ 3,520.00	9	\$ 1,980.00	4	\$ 880.00	13	\$ 2,860.00
4" SLEEVE	4	EACH	\$170.00	\$ 680.00	4	\$ 680.00	0	\$ -	4	\$ 680.00
1" CORP STOP	125	EACH	\$260.00	\$ 32,500.00	35	\$ 9,100.00	0	\$ -	35	\$ 9,100.00
1" CURB STOP	125	EACH	\$180.00	\$ 22,500.00	35	\$ 6,300.00	1	\$ 180.00	36	\$ 6,480.00
1 1/2" CORP STOP	1	EACH	\$510.00	\$ 510.00	0	\$ -	0	\$ -	0	\$ -
1 1/2" CURB STOP	1	EACH	\$400.00	\$ 400.00	0	\$ -	0	\$ -	0	\$ -
1" SERVICE	4,505	L.F.	\$23.00	\$ 103,615.00	1,260	\$ 28,980.00	41	\$ 943.00	1301	\$ 29,923.00
1 1/2" SERVICE	35	L.F.	\$33.00	\$ 1,155.00	0	\$ -	0	\$ -	0	\$ -
HYDRANT	14	Each	\$3,100.00	\$ 43,400.00	6	\$ 18,600.00	3	\$ 9,300.00	9	\$ 27,900.00
ROCK SUBFOUNDATION (CV)	772	C.Y.	\$32.00	\$ 24,704.00	0	\$ -	0	\$ -	0	\$ -
WATER SUBTOTAL				\$ 589,420.00	0	\$ 220,598.00	0	\$ 68,699.00	0	\$ 289,297.00
TOTAL BASE BID - CONCRETE				\$ 2,744,961.43	0	\$ 473,576.10	0	\$ 167,331.47	0	\$ 640,907.57

**ALTERNATE #1**

<b>Street</b>										
REMOVE CURB AND GUTTER	4,310	L.F.	\$2.35	\$ 10,128.50	0	\$ -	0	\$ -	0	\$ -
REMOVE DRIVE	2,700	S.F.	\$1.85	\$ 4,995.00	0	\$ -	0	\$ -	0	\$ -
REMOVE AND REINSTALL MAILBOX	29	EACH	\$50.00	\$ 1,450.00	0	\$ -	0	\$ -	0	\$ -
REMOVE AND REINSTALL SIGN	8	EACH	\$100.00	\$ 800.00	0	\$ -	0	\$ -	0	\$ -
MILLING 3"	7,810	S.Y.	\$2.00	\$ 15,620.00	0	\$ -	0	\$ -	0	\$ -
COMMON EXCAVATION (CV)	2,010	C.Y.	\$3.60	\$ 7,236.00	0	\$ -	0	\$ -	0	\$ -
CRUSHING (CV)	249	C.Y.	\$14.00	\$ 3,486.00	0	\$ -	0	\$ -	0	\$ -
TOPSOIL BORROW (CV)	480	C.Y.	\$14.20	\$ 6,816.00	0	\$ -	0	\$ -	0	\$ -
SHAPE BOULEVARD (S.Y.)	5,028	S.Y.	\$0.50	\$ 2,514.00	0	\$ -	0	\$ -	0	\$ -
EXPLORATORY DIGGING	5	HR	\$580.00	\$ 2,900.00	0	\$ -	0	\$ -	0	\$ -
AGGREGATE BASE, CLASS 5	1,046	TON	\$12.20	\$ 12,771.20	0	\$ -	0	\$ -	0	\$ -
TYPE MV B NON WEARING COURSE	100	TON	\$125.00	\$ 12,500.00	0	\$ -	0	\$ -	0	\$ -
TYPE MV A WEARING COURSE MIXT	100	TON	\$135.00	\$ 13,500.00	0	\$ -	0	\$ -	0	\$ -
BITUMINOUS MATERIAL FOR TACK CO	50	GAL	\$10.00	\$ 500.00	0	\$ -	0	\$ -	0	\$ -
ADJUST MANHOLE	7	EACH	\$400.00	\$ 2,800.00	0	\$ -	0	\$ -	0	\$ -
ADJUST CATCH BAIN	10	EACH	\$150.00	\$ 1,500.00	0	\$ -	0	\$ -	0	\$ -
STRUCTURAL CONCRETE	1,239	C.Y.	\$124.00	\$ 153,636.00	0	\$ -	0	\$ -	0	\$ -
PLACE CONCRETE	7,431	S.Y.	\$9.00	\$ 66,879.00	0	\$ -	0	\$ -	0	\$ -
REINFORCING BARS	1,510	L.B.	\$0.78	\$ 1,177.80	0	\$ -	0	\$ -	0	\$ -
DOWEL BARS	2,229	L.F.	\$4.00	\$ 8,916.00	0	\$ -	0	\$ -	0	\$ -
CONCRETE CURB AND GUTTER B618	4,310	L.F.	\$5.55	\$ 23,920.50	0	\$ -	0	\$ -	0	\$ -
CONCRETE DRIVE	2,700	S.F.	\$6.75	\$ 18,225.00	0	\$ -	0	\$ -	0	\$ -
SILT FENCE	300	L.F.	\$6.00	\$ 1,800.00	0	\$ -	0	\$ -	0	\$ -
STORM DRAIN INLET PROTECTION	14	EACH	\$120.00	\$ 1,680.00	0	\$ -	0	\$ -	0	\$ -
SEEDING	0.9	ACRE	\$2,500.00	\$ 2,250.00	0	\$ -	0	\$ -	0	\$ -
SEED	91	LB	\$8.00	\$ 728.00	0	\$ -	0	\$ -	0	\$ -
MULCH	1.8	TON	\$1,000.00	\$ 1,800.00	0	\$ -	0	\$ -	0	\$ -
COMMERCIAL FERTILIZER	454	LB	\$3.00	\$ 1,362.00	0	\$ -	0	\$ -	0	\$ -
EROSION CONTROL MONITORING	1	EACH	\$11,000.00	\$ 11,000.00	0	\$ -	0	\$ -	0	\$ -
STREET SUBTOTAL				\$ 392,881.00		\$ -		\$ -		\$ -
<b>Storm Sewer</b>										
4" TILE DRAIN	4,180	L.F.	\$2.25	\$ 9,405.00	0	\$ -	0	\$ -	0	\$ -
12" PIPE SEWER, DESIGN HDPE DUAL	120	L.F.	\$32.00	\$ 3,840.00	0	\$ -	0	\$ -	0	\$ -
15" PIPE SEWER, DESIGN HDPE DUAL	400	L.F.	\$34.00	\$ 13,600.00	0	\$ -	0	\$ -	0	\$ -
18" PIPE SEWER, DESIGN HDPE DUAL	600	L.F.	\$37.00	\$ 22,200.00	0	\$ -	0	\$ -	0	\$ -
CATCH BASIN	25	L.F.	\$450.00	\$ 11,250.00	0	\$ -	0	\$ -	0	\$ -
CATCH BASIN CASTING R-3057	5	EACH	\$400.00	\$ 2,000.00	0	\$ -	0	\$ -	0	\$ -
CONNECT TO CATCH BASIN	7	EACH	\$860.00	\$ 6,020.00	0	\$ -	0	\$ -	0	\$ -
CONNECT TO MANHOLE	1	EACH	\$1,100.00	\$ 1,100.00	0	\$ -	0	\$ -	0	\$ -
ROCK SUBFOUNDATION	112	C.Y.	\$32.00	\$ 3,584.00	0	\$ -	0	\$ -	0	\$ -
STORM SUBTOTAL				\$ 72,999.00		\$ -		\$ -		\$ -
<b>Sanitary Sewer</b>										
REMOVE SEWER	2,122	L.F.	\$4.60	\$ 9,761.20	0	\$ -	0	\$ -	0	\$ -
REMOVE MANHOLE	7	EACH	\$142.00	\$ 994.00	0	\$ -	0	\$ -	0	\$ -
REMOVE SERVICE	840	L.F.	\$0.01	\$ 8.40	0	\$ -	0	\$ -	0	\$ -
8" SDR 35 SEWER 10-12' DEEP	1,862	L.F.	\$36.00	\$ 67,032.00	0	\$ -	0	\$ -	0	\$ -
8" SDR 35 SEWER 12-14' DEEP	50	L.F.	\$36.00	\$ 1,800.00	0	\$ -	0	\$ -	0	\$ -
8" SDR 35 SEWER 14-16' DEEP	50	L.F.	\$40.00	\$ 2,000.00	0	\$ -	0	\$ -	0	\$ -
8" SDR 35 SEWER 16-18' DEEP	50	L.F.	\$46.00	\$ 2,300.00	0	\$ -	0	\$ -	0	\$ -
8" SDR 35 SEWER 18-20' DEEP	50	L.F.	\$64.00	\$ 3,200.00	0	\$ -	0	\$ -	0	\$ -
8" SDR 35 SEWER 20-22' DEEP	60	L.F.	\$88.00	\$ 5,280.00	0	\$ -	0	\$ -	0	\$ -
MANHOLE	93	L.F.	\$380.00	\$ 35,340.00	0	\$ -	0	\$ -	0	\$ -
DROP MANHOLE	3	L.F.	\$450.00	\$ 1,350.00	0	\$ -	0	\$ -	0	\$ -
MANHOLE CASTING	7	EACH	\$290.00	\$ 2,030.00	0	\$ -	0	\$ -	0	\$ -
8"X4" WYE SDR 26	24	EACH	\$139.00	\$ 3,336.00	0	\$ -	0	\$ -	0	\$ -
4" SEWER SERVICE SDR 26	840	L.F.	\$19.00	\$ 15,960.00	0	\$ -	0	\$ -	0	\$ -
ROCK SUBFOUNDATION	223	C.Y.	\$32.00	\$ 7,136.00	0	\$ -	0	\$ -	0	\$ -
SANITARY SUBTOTAL				\$ 157,527.60		\$ -		\$ -		\$ -
<b>Water</b>										
REMOVE WATERMAIN	2,180	L.F.	\$1.00	\$ 2,180.00	0	\$ -	0	\$ -	0	\$ -
REMOVE VALVE AND BOX	8	EACH	\$77.00	\$ 616.00	0	\$ -	0	\$ -	0	\$ -
SALVAGE HYDRANT	4	EACH	\$230.00	\$ 920.00	0	\$ -	0	\$ -	0	\$ -
8" WATERMAIN	860	L.F.	\$33.00	\$ 28,380.00	0	\$ -	0	\$ -	0	\$ -
6" WATERMAIN	1,320	L.F.	\$31.00	\$ 40,920.00	0	\$ -	0	\$ -	0	\$ -

8" VALVE AND BOX	1	EACH	\$1,900.00	\$ 1,900.00	1	\$ 1,900.00	0	\$ -	1	\$ 1,900.00
6" VALVE AND BOX	7	EACH	\$1,500.00	\$ 10,500.00	1	\$ 1,500.00	0	\$ -	1	\$ 1,500.00
8" X 8" TEE	3	EACH	\$420.00	\$ 1,260.00	0	\$ -	0	\$ -	0	\$ -
8" TEE	1	EACH	\$470.00	\$ 470.00	0	\$ -	0	\$ -	0	\$ -
8" x 6" REDUCER	2	EACH	\$240.00	\$ 480.00	0	\$ -	0	\$ -	0	\$ -
6" TEE	4	EACH	\$360.00	\$ 1,440.00	0	\$ -	0	\$ -	0	\$ -
6" 45o BEND	2	EACH	\$230.00	\$ 460.00	0	\$ -	0	\$ -	0	\$ -
6" SLEEVE	4	EACH	\$230.00	\$ 920.00	0	\$ -	0	\$ -	0	\$ -
1" CORP STOP	23	EACH	\$220.00	\$ 5,060.00	0	\$ -	0	\$ -	0	\$ -
1" CURB STOP	23	EACH	\$180.00	\$ 4,140.00	0	\$ -	0	\$ -	0	\$ -
1" SERVICE	605	L.F.	\$23.00	\$ 18,515.00	0	\$ -	0	\$ -	0	\$ -
HYDRANT	4	Each	\$2,900.00	\$ 11,600.00	0	\$ -	0	\$ -	0	\$ -
ROCK SUBFOUNDATION (CV)	229	C.Y.	\$32.00	\$ 7,328.00	0	\$ -	0	\$ -	0	\$ -
WATER SUBTOTAL				\$ 137,989.00		\$ 3,400.00		\$ -		\$ 3,400.00
TOTAL ALTERNATE 1 -CONCRETE				\$ 760,496.60		\$ 3,400.00		\$ -		\$ 3,400.00
CITY TOTAL				\$ 3,505,458.03		\$ 478,976.10		\$ 167,331.47		\$ 644,307.57
<b>WINFAIR</b>										
REMOVE CURB AND GUTTER	500	L.F.	\$3.00	\$ 1,500.00	500	\$ 1,500.00	0	\$ -	500	\$ 1,500.00
REMOVE SIDEWALK	500	S.F.	\$3.00	\$ 1,500.00	0	\$ -	0	\$ -	0	\$ -
REMOVE DRIVE	600	S.F.	\$2.00	\$ 1,200.00	0	\$ -	0	\$ -	0	\$ -
COMMON EXCAVATION (CV)	1,730	C.Y.	\$5.00	\$ 8,650.00	0	\$ -	0	\$ -	0	\$ -
TOPSOIL BORROW (CV)	50	C.Y.	\$15.00	\$ 750.00	0	\$ -	0	\$ -	0	\$ -
SALVAGE AGGREGATE BASE (CV)	510	C.Y.	\$13.00	\$ 6,630.00	0	\$ -	0	\$ -	0	\$ -
AGGREGATE BASE, CLASS 5	2,100	TON	\$12.20	\$ 25,620.00	0	\$ -	0	\$ -	0	\$ -
MILLING 3"	3,650	S.Y.	\$2.00	\$ 7,300.00	3,650	\$ 7,300.00	0	\$ -	3,650	\$ 7,300.00
TYPE MV B NON WEARING COURSE	660	TON	\$90.00	\$ 59,400.00	0	\$ -	0	\$ -	0	\$ -
TYPE MV A WEARING COURSE MIXT	660	TON	\$94.00	\$ 62,040.00	0	\$ -	0	\$ -	0	\$ -
BITUMINOUS MATERIAL FOR TACK CO	920	GAL	\$3.00	\$ 2,760.00	0	\$ -	0	\$ -	0	\$ -
CONCRETE CURB AND GUTTER B618	800	L.F.	\$18.00	\$ 14,400.00	0	\$ -	0	\$ -	0	\$ -
CONCRETE SIDEWALK	1,300	S.F.	\$6.79	\$ 8,827.00	0	\$ -	0	\$ -	0	\$ -
CONCRETE DRIVE	830	S.F.	\$8.00	\$ 6,640.00	0	\$ -	0	\$ -	0	\$ -
SEEDING	0.2	ACRE	\$6,700.00	\$ 1,340.00	0	\$ -	0	\$ -	0	\$ -
SEED	20	LB	\$8.00	\$ 160.00	0	\$ -	0	\$ -	0	\$ -
MULCH	0.2	TON	\$1,000.00	\$ 200.00	0	\$ -	0	\$ -	0	\$ -
COMMERCIAL FERTILIZER	100	LB	\$3.00	\$ 300.00	0	\$ -	0	\$ -	0	\$ -
EROSION CONTROL MONITORING	1	EACH	\$3,000.00	\$ 3,000.00	0	\$ -	0	\$ -	0	\$ -
WINFAIR SUBTOTAL				\$ 212,217.00		\$ 8,800.00		\$ -		\$ 8,800.00
<b>WINFAIR SCHOOL OPTION</b>										
COMMON EXCAVATION (CV)	280	C.Y.	\$5.00	\$ 1,450.00	0	\$ -	0	\$ -	0	\$ -
TOPSOIL BORROW (CV)	50	C.Y.	\$15.00	\$ 750.00	0	\$ -	0	\$ -	0	\$ -
AGGREGATE BASE, CLASS 5	410	TON	\$14.00	\$ 5,740.00	0	\$ -	0	\$ -	0	\$ -
TYPE MV B NON WEARING COURSE	130	TON	\$95.00	\$ 12,350.00	0	\$ -	0	\$ -	0	\$ -
TYPE MV A WEARING COURSE MIXT	130	TON	\$100.00	\$ 13,000.00	0	\$ -	0	\$ -	0	\$ -
BITUMINOUS MATERIAL FOR TACK CO	160	GAL	\$5.00	\$ 800.00	0	\$ -	0	\$ -	0	\$ -
CONCRETE CURB AND GUTTER B618	80	L.F.	\$20.00	\$ 1,600.00	0	\$ -	0	\$ -	0	\$ -
WINFAIR OPTION SUBTOTAL				\$ 35,690.00		\$ -		\$ -		\$ -
WINFAIR TOTAL				\$ 247,907.00		\$ 8,800.00		\$ -		\$ 8,800.00
TOTAL CITY AND WINFAIR				\$ 3,753,365.03		\$ 485,776.10		\$ 167,331.47		\$ 653,107.57

STORED MATERIAL