

Council Meeting
Tuesday, February 19, 2013
City Council Chambers

7:30 p.m.
AGENDA



Call to Order
Pledge of Allegiance

1. Approval of Minutes
 - Council Minutes–February 5, 2013
2. Consent Agenda
 - Minutes
 - EDA Commission – February 4, 2013
 - Library Board - February 11, 2013
 - Telecommunication Commission – February 12, 2013
 - Park & Recreation Commission – February 13, 2013
3. Department Heads
4. Des Moines River Dam Project Rock Riffle Recognition Award – SEH Rocky Keehn
5. North Windom Industrial Park – Commerce Boulevard Extension Project
 - Petition for Improvements and Special Assessments
 - Resolution Receiving Petition and Preparation of Report and Plans
 - Resolution Receiving Feasibility Report and Approving Plans
6. Ratification of Fire Department Elections
7. Resolution Approving Water Purchase Agreement with Red Rock Rural Water System
8. First Reading Ordinance Revising City Code 90.4 Regarding Burning
9. Appointment of Arena Building Committee
10. Refuse – Citywide Clean-Up Dates and Refuse Service Bids
11. New Business
12. Old Business
13. Regular Bills
14. Contractor Bill – 2012 Street Project – Svoboda Excavating, Inc.
15. Council Concerns
16. Adjourn



**Regular Council Meeting
Windom City Hall, Council Chamber
February 5, 2013
7:30 p.m.**

1. Call to Order:

The meeting was called to order by Mayor Maricle at 7:30 p.m.

2. Roll Call: Mayor: Corey Maricle

Council Members: Brian Cooley, Kelsey Fossing, Dominic Jones,
Bradley Powers and JoAnn Ray

Council Members Absent: None

City Staff Present: Steve Nasby, City Administrator; Bruce Caldwell,
Streets & Parks Superintendent; Aaron Backman,
EDA Director; Mike Haugen, Water/Wastewater
Superintendent; Al Baloun, Recreation Director; Dan
Ortman, Fire Chief and Jeremy Rolfes, Telecom

3. Pledge of Allegiance

4. Approval of Minutes:

Motion by Ray second by Cooley to approve the City Council minutes from January 15, 2013. Motion carried 5 – 0.

5. Consent Agenda:

Maricle noted the minutes from the following Boards and Commissions:

- Economic Development Authority – January 14, 2013
- Community Center Commission – January 14, 2013
- Utility Commission – January 30, 2013
- Street Committee – January 30, 2013

**Motion by Powers second by Ray, to approve the Consent Calendar as presented.
Motion carried 5 – 0.**

6. Department Heads:

None.

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7. License Applications:

Maricle noted the application for a liquor license from the Windom Country Club.

Motion by Fossing seconded by Cooley to approve the annual liquor license for the Windom Country Club. Motion carried 5 – 0.

Maricle said there were two cigarette license applications, with one from Dollar General and another from the Windom Country Club.

Motion by Ray seconded by Cooley to approve the annual cigarette licenses for Dollar General and the Windom Country Club. Motion carried 5 – 0.

Powers asked if the City had a limit on the number of cigarette licenses like those that it does for liquor licenses. Nasby said there was not a limit.

Maricle noted the application for a solicitation permits for Insulation USA, LLC for Jackson Ferguson, Payden Hathway and Kace Farley.

Motion by Powers seconded by Cooley to approve solicitation permits for Insulation USA, LLC for Jackson Ferguson, Peyden Hathway and Kace Farley. Motion carried 5 – 0.

Powers asked if there had been any feedback or problems with the solicitation permits. Nasby said that City Hall had not received complaints and the solicitation permits are signed off on by the Police Department so he does not anticipate they had gotten complaints either.

8. Public Comment:

Jay Grandprey said he is representing the Windom Country Club. They would like permission for open burning for downed trees and branches from the Country Club property. Grandprey handed out a map showing the proposed burn location, which is about a quarter of a mile from the nearest residence. He has spoken to the Windom Fire Chief and DNR offices about this matter. The Fire Chief noted that the DNR has rules and regulations in place for burning and he was not sure of the City's policy as it relates to this kind of burning and the City ordinance. Grandprey noted that they had obtained a permit from the Sheriff's department.

Nasby provided an overview of the State statutes covering open burning and noted the Windom Code prohibits open burning.

Dan Ortman, Fire Chief, requested that any changes in the ordinance include a provision for fire fighter training. Nasby said there is a provision in Minnesota Statute 88.17 which allows for fire department training.

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Consensus of the City Council for staff to draft a revision to the Windom ordinance on open burning and to have it for action at the next City Council meeting. Nasby asked if the Council wanted to have a special meeting to speed up the process. The Council decided to keep on the regular meeting schedule as the process would only be shortened by a week.

9. North Windom Industrial Park (NWIP) – TED Grant Agreement:

Aaron Backman, EDA Executive Director, said that the Windom EDA has been awarded TED funds for the NWIP project and these funds will be used for the turn lane and pavement replacement on Highway 71 and water\wastewater infrastructure along the highway. The TED grant is for \$815,640 that includes the State funds of \$544,960 and District 7 funds for the pavement replacement of \$270,680. Half of the TED money will be available immediately and the other half will be released when the project is 50% completed. The EDA board has recommended approval of the TED grant.

Maricle asked why the TED monies are a 70/30 split and the District 7 MN DOT funds are 100% paid. Backman said the TED grant program requires a local match and the District 7 MN DOT money is for additional work that they are requiring over and above the proposed NWIP project.

Council member Jones introduced the Resolution No. 2013-06, entitled “RESOLUTION ACCEPTING “TED” GRANT AND AUTHORIZING EXECUTION OF THE COOPERATIVE CONSTRUCTION AGREEMENT WITH THE MINNESOTA DEPARTMENT OF TRANSPORTATION” and moved its adoption. The resolution was seconded by Fossing and on roll call vote: Aye: Powers, Ray, Fossing, Jones and Cooley. Nay: None. Absent: None. Resolution passed 5 – 0.

10. North Windom Industrial Park & TH71 Turn Lane Project – Plans & Specs Review and Call for Bids:

Backman provided an overview on the project. He also noted that MN DOT has given approval to precede on the Highway 71 improvement plans. Backman stated that he is also asking the City Council to approve an alternate in the NWIP plans to extend Commerce Boulevard an additional 500 feet to the north, which would allow access to two additional lots.

Dennis Johnson, Wenck Associates, provided maps and diagrams displaying the proposed routes for the water mains, sewer lines, streets and drainage for the project. Johnson also reported that MN DOT did increase their funding for the projects on the bypass lanes as the City is being required to remove the existing roadway and replace pavement. A map of the Highway 71 detour shows traffic going on the County road past the Airport, over to Bingham Lake and then back into Windom on Highway 60.

Powers asked if there were acceleration lanes. Johnson said there are acceleration lanes included per MN DOT.

Powers asked how long the project is anticipated to take. Johnson said that August 12, 2013 is the date in the bid as the completion date. The thought was to have the date be long enough so the contractors bidding did not increase the costs for a short project window.

Johnson noted that the NWIP project, Highway 71 turn lanes and 2013 City Street Project will be bid together, but contractors can bid on any part of the project independently or together as a whole package.

Johnson said all the utilities in the NWIP will be located behind the curb. The water line will be extended from the City limits to the NWIP and the sewer will go back into town via a force main. The electric service will be provided by South Central Cooperative, but the City of Windom Electric Department will be providing the street lights and wiring for the Street lights as well as maintenance. Power for the lighting and the power hook ups to the park tenants will be from South Central Cooperative.

Johnson reviewed the storm water drainage and noted that the NWIP will have a retention pond to collect water and limit flow. When there is development the lots will also have retention ponds.

Backman said that the new infrastructure will enable the development of about 40% of the NWIP. If the 500 foot alternate is accepted the amount would be about two-thirds. Backman asked if the Council was accepting of adding the alternate. Consensus of the Council to include the 500 foot extension of Commerce Boulevard in the proposed NWIP plans. The EDA board has recommended the approval of the plans and specifications as well as the calling for bids.

Ray said she had a conflict of interest on this item as the adjacent property owners were family members so she would be abstaining from the vote on this item.

Council member Powers introduced the Resolution No. 2013-07, entitled “RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS FOR THE “NORTH WINDOM INDUSTRIAL PARK INFRASTRUCTURE & TH71 TURN LANES PROJECT”” and moved its adoption. The resolution was seconded by Cooley and on roll call vote: Aye: Fossing, Jones, Cooley and Powers. Nay: None. Absent: Ray. Resolution passed 4 – 0 – 1.

11. 2013 Street Project – Plans & Specs Review and Call for Bids:

Dennis Johnson reviewed the plans and specifications for the proposed 2013 Street Project, which included the water, sewer, storm sewer and street designs. Johnson said there are a base project and three alternates, which does include some work for the School District that is being bid out as part of the City’s project but paid for by the School District. There will also be a bid price for concrete and bituminous. Several items were noted for minor modifications by the Utility Commission and Street Committee. Wenck Associates made the revisions as needed. Johnson noted all the mains and hydrants will have tracer wires. The storm water work will include tiling on all the streets and on 7th work will include a

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flood gate to prevent back flow. Residents will be able to tap into the storm water tiling for sump pumps upon getting permission and inspection from the Street Department, which is needed to make sure the connection, is done properly to prevent infiltration.

Bruce Caldwell, Streets & Parks Superintendent, said that the proposed sidewalk on 6th Avenue may have to be 48 inches in width to accommodate utilities. This could cause a problem with snow removal which is anticipated to be done by the school district.

Cooley asked if the school district project included the pick-up\drop off area. Johnson said that it did not. The school did not have the resources to do that at this time and the work being proposed by them is largely the parking lot at Winfair Elementary.

Maricle noted that the Street Committee has recommended against the inclusion of the sidewalk on 6th Avenue and asked if there was a change needed.

Powers said the Street Committee is recommending against the sidewalk for several reasons such as who pays for maintenance and who is liable for accidents.

Johnson said his recollection was that the City Council decision was to leave it in the plans through the bidding process to determine cost and then it could be looked at again and a decision made to keep it or not.

Caldwell said the school had not offered information on snow removal if the sidewalk had to be 48 inches.

Cooley said that he would like to know the school's opinion regarding snow removal.

Johnson said the sidewalk will be listed as an alternate in the project so it can be removed easily if needed.

Johnson said that the schedule is to present the plans to the City Council and then go to bid. The projects (2013 Street, NWIP and TH71 Project) can be bid individually or as a package. Bids will be opened on March 7th and then go to the Council for consideration on March 19.

Council member Powers introduced the Resolution No. 2013-08, entitled "RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS FOR THE "2013 STREET IMPROVEMENT PROJECT"" and moved its adoption. The resolution was seconded by Ray and on roll call vote: Aye: Fossing, Jones, Cooley, Powers and Ray. Nay: None. Absent: None. Resolution passed 5 – 0.

Cooley asked that the 2013 Street project be considerate of access to residents. Johnson said that the plan is to stage the street construction to allow for as much access as possible.

Caldwell noted that the Riverfest Committee has been notified as well and they may need to make some adjustments due to work on 6th Avenue.

12. Resolutions Accepting Donations:

Maricle said there were donations from Coralee Krueger of picture frames for the Council Chamber, from the Sterns Company of ice water rescue gear for the Fire Department and cash for the Fire Department from the Monsanto Company.

Council member Powers introduced the Resolution No. 2013-09, entitled “AUTHORIZATION TO ACCEPT A DONATION FROM CORALEE KRUEGER FOR THE WINDOM CITY COUNCIL” and moved its adoption. The resolution was seconded by Jones and on roll call vote: Aye: Jones, Cooley, Powers, Ray and Fossing. Nay: None. Absent: None. Resolution passed 5 – 0.

Council member Ray introduced the Resolution No. 2013-10, entitled “AUTHORIZATION TO ACCEPT A DONATION FROM THE STEARNS COMPNAY AND MONSANTO FOR THE WINDOM FIRE DEPARTMENT” and moved its adoption. The resolution was seconded by Cooley and on roll call vote: Aye: Cooley, Powers, Ray, Fossing and Jones. Nay: None. Absent: None. Resolution passed 5 – 0.

The City Council thanked Coralee Krueger, Stearns Company and Monsanto Company for the gifts.

Ortman said the Monsanto gift was through their Community Development growth program and was awarded through the donation from Ryan Visker.

13. Resolution to Vacate 18th Street Sewer Easement:

Nasby said that the City Attorney had discovered an unused easement from 1968 and that since the easement was not exercised the easement needs to be formally vacated. The City Departments have been contacted regarding the easement’s use or future value. None of the Departments expressed a need to keep the easement. A map of the easement is show within the Street Committee minutes in the Council packet along with their recommendation to vacate the easement.

Council member Powers introduced the Resolution No. 2013-11, entitled “RESOLUTION APPROVING THE TERMINATION OF A MUNICIPAL SEWER EASEMENT” and moved its adoption. The resolution was seconded by Ray and on roll call vote: Aye: Powers, Ray, Fossing, Jones and Cooley. Nay: None. Absent: None. Resolution passed 5 – 0.

Caldwell said this is for a storm sewer easement and that the easement had been shared with the other Departments and no City use is planned. The Street Committee recommended vacation of the easement.

14. Resolution for Proposal to Impose a Local Option Sales Tax:

Nasby said that the City Council had discussed funding options for various capital projects at the last meeting and the City Council had voted to move ahead with a request for a local option sales tax. Since the last meeting the Governor has presented a proposal to expand the State sales tax to include additional items, as such the City's estimates of a sales tax collection are very much unknown. The City Council had approved moving ahead with a one-percent local sales tax, but due to the changing situation in St. Paul staff has amended the resolution to request "up to a one-percent" sales tax. This approach will enable the City to move ahead and provide flexibility to the City Council to reduce the amount of the sales tax should legislation at the State change. The State rules also require the resolution to set a maximum dollar amount and time for the sales tax to sunset. The proposed resolution includes a maximum collection of \$3 million or a 15 year sales tax and whichever occurs first will terminate the sales tax. The legislature will have to decide to give the City enabling legislation and the matter would come up to a vote by the public.

Maricle reiterated that the local option tax would be up for a public vote and this is a first step on a long road before any local sales taxes are imposed.

Council member Cooley introduced the Resolution No. 2013-12, entitled "RESOLUTION APPROVING SPECIFICS OF A PROPOSAL TO IMPOSE A LOCAL SALES TAX AND EXCISE TAX IN THE CITY OF WINDOM" and moved its adoption. The resolution was seconded by Jones and on roll call vote: Aye: Ray, Fossing, Jones, Cooley and Powers. Nay: None. Absent: None. Resolution passed 5 – 0.

Cooley noted that the City needs to look at other areas of funding due to the cuts to State aid.

15. Discussion – Appointment of Arena Building Committee:

Maricle noted that he had raised the idea of appointing a building committee to start researching a possible Arena project. He is proposing a group consisting of user groups, citizen boards, the Arena Boosters and City Council members. The proposed list would include the following:

Hockey Association	2 members
Figure Skating	1 member
City Council	2 members
School District	1 member
County	1 member
Arena Booster Club	1 member
Livestock\Horse Shows	1 member

Non-voting liaisons – Al Baloun (City), Damon Weingart (Chamber of Commerce) and Steve Nasby (City).

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Jones asked if the County representation would be a County Commissioner or staff. Maricle said he would leave it up to the County to decide whom they wanted to appoint.

Powers asked if there were user groups that were missed on the committee. Maricle said that there are quite a few user groups and not all were represented, but the proposal is for a representative group of users and some of the members could be representing multiple interests.

Cooley noted that the Cottonwood Agricultural Society was represented. Maricle said that could be up to the County to decide.

Nasby said that assistance in providing staff support will likely come from Denise Nichols as she worked on the Community Center project and has an interest in participating.

Maricle noted that Justin Espenson and Joel LaCanne were present at the meeting and would be the Windom Youth Hockey Association representatives.

Maricle said the scope of work for the committee would include, but not limited to the following:

- Explore the lease with the Cottonwood County Ag Society
- Research and evaluate building sites
- Visit other arenas for ideas
- Review current operational costs and future operational costs
- How current user groups would be served
- Identify methods to reduce building and operational costs

Jones said that the group should consider how a proposed arena project would relate to the possible income from a local sales tax. He also suggested the City Council keep on the path for the Fire Hall.

Maricle said that the plans are done for the fire hall and site selected; as such much of the work has been done for this project. The need would be to have the costs updated.

Jones asked if a different group is needed to look at the possibility of using some sales tax funds for the EDA. Nasby said that there would be adequate time prior to a public vote in November 2014 and it would be beneficial to know what the State is going to do with sales taxes and how much the arena project may cost.

16. Request for Contract Revisions for the 2012 Large Aircraft Hanger Project:

Nasby said there are two change order requests. The first one is for the installation of water service to the new hanger. This is needed for washing the aircraft and other maintenance needs. The second change order is for an upgrade of the hanger insulation. The additional insulation will be a long-term cost savings to the tenants as they will be paying to heat the hanger. The cost for the added insulation can be recovered through an increase in the rent.

Motion by Fossing seconded by Jones to approve Changer Order #1 for the water line and Change order #2 for additional insulation relating to the 2012 Large Aircraft Hanger Project. Motion carried 5 – 0.

17. Personnel Committee Recommendation:

Maricle asked Jones as Chair of the Personnel Committee to present the recommendation. Jones said the recommendation is for a step change for the Finance Director\Controller who has passed the probationary period. The Personnel Committee is recommending a change in Grade 21 from Step 6 to Step 7 effective November 29, 2012 and adjustment to Grade 21, Step 8 on May 29, 2013.

Motion by Jones seconded by Fossing to approve a salary change for the Finance Director\Controller from Grade 21 Step 6 to Grade 21, Step 7 effective November 29, 2012 and adjustment to Grade 21, Step 8 on May 29, 2013. Motion carried 5 – 0.

18. Resolution – Charter Commission Appointments:

Nasby said these appointments were approved at the last meeting, but a formal resolution is needed to complete the process of submitting the Charter Commission appointees to the District Court for approval.

Council member Powers introduced the Resolution No. 2013-13, entitled “A RESOLUTION SELECTING CERTAIN FREEHOLDERS IN THE CITY OF WINDOM FOR PRESENTATION TO THE DISTRICT JUDGE FOR APPOINTMENT TO A CHARTER COMMISSION” and moved its adoption. The resolution was seconded by Jones and on roll call vote: Aye: Fossing, Jones, Cooley, Powers and Ray. Nay: None. Absent: None. Resolution passed 5 – 0.

Jones asked about the meeting schedule for the Charter Commission. Maricle noted that the Charter Commission had not met since 2003.

19. New Business:

None.

20. Old Business:

Maricle said that he is requesting that Lorri Cole be appointed to the Planning and Zoning Commission. This is the last remaining vacancy on this Commission.

Motion by Powers second by Fossing to appoint Lorri Cole to the Planning and Zoning Commission. Motion carried 5 – 0.

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21. Regular Bills:

Motion by Ray seconded by Cooley, to approve the regular bills. Motion carried 5 – 0.

22. Contractor Bill – 2012 Large Aircraft Hanger Project – Empire Building Construction:

Nasby said that the City's engineers, TKDA, had approved and submitted the first pay request for Empire Building Construction in the amount of \$147,201.50.

Motion by Cooley seconded by Ray, to approve the contractor bill from Empire Building Construction in the amount of \$147,201.50. Motion carried 5 – 0.

23. Council Concerns:

None.

24. Adjourn:

Maricle adjourned the meeting by unanimous consent. Meeting adjourned at 9:28 p.m.

Corey Maricle, Mayor

Attest: _____
Steve Nasby, City Administrator

**ECONOMIC DEVELOPMENT AUTHORITY OF WINDOM
MINUTES
SPECIAL MEETING
FEBRUARY 4, 2013**

1. Call to Order: The meeting was called to order by President Slette at 12:06 p.m.

2. Roll Call & Guest Introductions:

EDAWN Commissioners: Trevor Slette, Juhl Erickson, Dominic Jones, and Kelsey Fossing.
Absent: Sally Larson.

Also Present: EDA Staff – Aaron Backman, EDA Executive Director, and Mary Hensen, Admin. Asst.; City Administrator Steve Nasby, Mayor Corey Maricle, Dennis Johnson of Wenck Associates, City Attorney Ron Schramel, Verlyn Fast and Clay Roll, and Rahn Larson.

3. North Windom Industrial Park

A. TED Grant Agreement

(1) Review & Approval: The EDA Board received a copy of the proposed Cooperative Construction Agreement for the Transportation Economic Development (“TED”) grant for the Highway 71 portion of the North Windom Industrial Park Project. The grant is comprised of TED Bond funding in the maximum amount of \$544,960 which requires a thirty (30%) match from the EDA and MnDOT District 7 funding in the maximum amount of \$270,680 for a total maximum grant of \$815,640. The EDA has the required match available. This grant covers the State’s share of the project’s construction, design engineering and construction engineering costs for the industrial park entrance, turn lane and acceleration lane construction and other associated construction upon, along and adjacent to Trunk Highway No. 71. Pursuant to the grant agreement, payment will be made as follows: 50 percent of the State’s total share upon the awarding of the construction contract and the balance upon completion of 50 percent of the contract construction. After further review of the agreement, the following action was taken.

Motion by Commissioner Erickson, seconded by Commissioner Jones, approving the Cooperative Construction Agreement for the Transportation Economic Development grant in the total amount of \$815,640 and recommending City Council approval of the grant and Cooperative Construction Agreement. Motion carried 4-0.

B. Plans and Specs

(1) Review & Approval: Dennis Johnson of Wenck Associates reviewed the plans for the North Windom Industrial Park infrastructure project with the Board.

Motion by Commissioner Jones, seconded by Commissioner Fossing, approving the plans and specs for the North Windom Industrial Park Infrastructure Project and recommending City Council approval of these plans and specs. Motion carried 4-0.

4. USDA Rural Development

A. Rural Business Enterprise Grant (RBEG) – Application: Director Backman advised that the EDA has an opportunity to file an application with USDA Rural Development in its “Rural Business Enterprise Grant” (RBEG) Program. This application period is only offered once a year with a submittal deadline of late February. The EDA proposes to submit

an application for the purpose of funding a Revolving Loan Fund (RLF) “to assist small and emerging businesses” within the City of Windom. The application would request a grant of \$99,990.00. The EDA proposes to use its existing RLF as the required match for this grant. The proposed match amount would be \$26,000. Director Backman provided additional information concerning the application process.

- B. Revolving Load Fund – Small/Emerging Businesses: The EDA proposes to establish a Small and/or Emerging Businesses (SEB) Revolving Loan Fund. Pursuant to USDA requirements, the businesses that would qualify for assistance from this RLF must have less than 50 employees and \$1 Million or less in annual revenues. If the EDA receives an award in the RBEG Program, the EDA Board will establish criteria for approval of these loans, interest rates, and loan repayment terms.

Resolution introduced and motion by Commissioner Fossing, seconded by Commissioner Jones, to adopt EDA Resolution No. 2013-01, entitled “Resolution Establishing Revolving Loan Fund and Authorizing Application for USDA Rural Business Enterprise Grant”.

Upon roll call vote being taken, the following voted in favor thereof: Commissioners Fossing, Erickson, Slette, and Jones; the following voted against the same: None; the following were absent: Commissioner Larson. (The Resolution was adopted.)

5. Closed Session – Land Sale Negotiations: President Slette announced that the purpose of the closed session was to discuss a potential sale of Lots 2, 3 and 4 in Block 1 of the North Windom Industrial Park.

Motion by Commissioner Erickson, seconded by Commissioner Fossing, authorizing the Board to go into closed session. Motion carried 4-0.

President Slette closed the meeting to the public at 12:42 p.m.

Motion by Commissioner Erickson, seconded by Commissioner Fossing, authorizing the EDA President to re-open the meeting to the public. Motion carried 4-0.

President Slette re-opened the meeting to the public at 12:55 p.m.

The EDA Board received a copy of a letter of intent submitted by Fast Distributing Inc. Verlyn Fast, owner of Fast Distributing Inc., and Clay Roll, General Manager, provided an overview of the company’s plans and responded to questions from the Board.

President Slette announced that the purpose of this closed session was to discuss the terms of a potential sale of Lots 2, 3 and 4 in Block 1 of the North Windom Industrial Park.

Motion by Commissioner Erickson, seconded by Commissioner Jones, authorizing the Board to go into closed session. Motion carried 4-0.

President Slette closed the meeting to the public at 1:28 p.m.

Motion by Commissioner Erickson, seconded by Commissioner Jones, authorizing the EDA President to re-open the meeting to the public. Motion carried 4-0.

President Slette re-opened the meeting to the public at 1:51 p.m.

Motion by Commissioner Jones, seconded by Commissioner Erickson, accepting the Letter of Intent submitted by Fast Distributing Inc. for the purchase of Lots 2, 3 and 4 in Block 1 of the North Windom Industrial Park for the sales price of \$1.00 each for Lots 2 and 3 and \$5,500 per acre for the 7.23 acres of Lot 4 for a total purchase price of \$39,767 subject to a right of first refusal for the EDA to repurchase the property from Fast Distributing Inc. for the same price if the manufacturing facility is not constructed within eighteen (18) months from the date of approval of the purchase agreement by the EDA Board; and authorizing EDA Executive Director Aaron Backman to proceed to negotiate the terms of the purchase agreement with Fast Distributing Inc. Motion carried 4-0.

President Slette thanked Mr. Fast and Mr. Roll for bringing their proposal to the EDA.

6. Adjourn: The meeting was adjourned by unanimous consent at 2:05 p.m.

Trevor Slette, President

Attest: _____
Aaron Backman, EDA Executive Director

Windom Library Board Meeting
Windom Library
February 12, 2013
5:05 p.m.

1. Call to order: The meeting was called to order by John Duscher at 5:05 p.m.
2. Roll Call: Members Present: Anita Winkel, Kathy Hiley, Charles Reid, Beth Fleming, John Duscher, Barb Henning and Mary Erickson

Members Absent: None

Library Staff Present: Joan Hunter and Dawn Aamot

City Council Member Present: Brian Cooley

John Duscher welcomed our new member, Barb Henning and our new City Council Representative, Brian Cooley. The Board introduced themselves.

3. Agenda and Minutes:

Motion by Charles Reid and seconded by Anita Winkel to approve the Agenda and the Minutes.

4. Financial Report:

Joan reported that \$4,000 of the 2012 budget was not spent. Under bills for January, the \$5,000 annual payment to Plum Creek Library System was paid. Motion by Beth Fleming and seconded by Mary Erickson to approve the Financial Report.

5. Librarians Report:

Joan reported that she was compiling year end statistics. She shared a report on the OverDrive (e-book provider) system. This service has been available through Plum Creek Library System for 6 months and the Windom Library ranks 4th in the number of books downloaded out of 27 libraries. 1% of the Windom Libraries book budget is sent to Plum Creek to buy e-books. E-books can be found by going to the Plum Creek website and clicking on OverDrive.

Discussion was held on the possibility of purchasing E-Readers or iPads to be lent out. Funding for these could come from The Windom Friends of the Library or the Remick Foundation. The Board voiced concerns of loss, damage or these devices not being returned. The Board leaned towards trying a couple of E-readers and see how that goes. This will be explored more at future meetings.

Discussion was held on increasing communication with the members of the Friends of the Library. How can we better support them and in return how they can continue to support the library.

Dawn reported that she will host a Spring Story Time starting in March. She continues to host

the Bridges Preschool on Thursdays. She is working with Head Start to schedule future visits to the library.

February is Fine Free Month.

A donation of \$100 was received from Grant Johnson.

Motion by Charles Reid and seconded by Anita Winkel to accept the Librarian's Report.

6. Old Business:

Brian Cooley asked about the future of the current library boiler. Joan responded that it is 25 years and is inspected daily. At this time, there are no problems. Brian informed the Board that he has a boiler license and if the need ever arises that he would lend his expertise regarding repairs or the need to replace the boiler.

7. New Business:

None

8. New Book Suggestions:

The board presented their suggestions.

9. Adjourn:

Motion by Charles Reid, seconded by Barb Henning to adjourn.

Meeting adjourned at 5:32 p.m.

Respectfully submitted,

Kathy Hiley, recording secretary

**Telecommunication Commission
Minutes
City Council Chambers
February 12, 2013**

1. Call to Order:

Chair Wendell Woodcock called the meeting to order at 11:37 a.m.

2. Roll Call:

Commission Members Present: Wendell Woodcock, Forrest Fosheim, Virgil Meier, Brian Cooley

Commission Members Absent: Dominic Jones

City Staff Present: Dan Olsen, Steve Nasby and Denise Nichols

Public Present: None

3. Election of Officers:

Motion by Woodcock, seconded by Fosheim, to nominate Virgil Meier as Chairman. Motion carried 3-0.

Motion by Meier, seconded by Woodcock, to nominate Forrest Fosheim as Vice-Chairman. Motion carried 3-0.

Motion by Meier, seconded by Fosheim, to nominate Wendell Woodcock as Secretary. Motion carried 3-0.

4. SMBS Update:

Dan updated the Telecom Commissioners on SMBS and RUS Funding. SMBS continues to hook-up new customers. The payment to the City of Windom was one day late due to an error in calculations. Additional payments can be made to the City of Windom in February when SMBS receives the RUS reimbursement of \$300,000.

5. Telecom Meeting Dates:

Item was tabled until all members are in attendance to review their schedule and determine future meeting dates.

6. Aaron Backman North Windom Industrial Park Request for Facilities

EDA Director Aaron Backman reviewed with the Commission plans and specs and funding sources for the North Windom Industrial Park Project. He informed the Commission that the EDA has received a letter of intent from a business prospect that would locate in the park.

The business would require access to high speed internet. Backman distributed maps and plans detailing the locations and easements for fiber lines and vaults within the park. Work for the project would need to be completed in August of 2013. To provide better access to the equipment, Olsen requested that the vaults be replaced with pedestals. Olsen indicated that an engineer would need to be hired to design the system and state permits would be required. Since the project

was not part of the 2013 Telecom budget, funding for the project would need to be identified. Backman noted that all other City utilities have provided funding for the infrastructure project.

7. Refuse Service Discussion

Olsen informed the Commission that the City is obtaining bids for refuse services. He would like the Commission to consider supporting Hometown Sanitation for refuse services as they are a customer of WindomNet.

Motion by Woodcock, seconded by Fosheim, to recommend to the City Council to contract with Hometown Sanitation for refuse service. Motion carried 4-0.

8. Hwy 60-90 Technology Corridor Marketing Grant Application

SMBS has applied for a grant from Blandin as a joint project with local EDA's and SMBS for \$10,000 to market and promote fiber-to-the premise. The goal of the project is to leverage the advantages of the fiber-to-the premise networks deployed by WindomNet and Southwest MN Broadband Services to bring economic development opportunities to the region.

9. Upcoming Cable Agreements

Olsen is working on new cable programming agreements. Programming costs are projected to increase 15%-30% per contract. Many companies are trying to bypass NCTC and obtain direct contracts. It is anticipated that cable package rates will increase \$5.00 per month. The Commission discussed possible public relations strategies to disclose the increases in cable TV programming costs.

10. 1 GIG Project

The FCC Chair has set a goal to have one community in every state offering 1 GIG internet service. Olsen requested the Commission's thoughts and concerns with offering and promoting Windom as the first community in Minnesota to offer 1 Gig internet service. He suggested a rate of \$499 per month. Following discussion, the Commission authorized Olsen create a package and pricing and submit the package and rate to the City Council for approval.

11. Managers Update:

Olsen reviewed information regarding retransmission agreements for off air channels using an IP interface that could solve off air channel issues. Next month Olsen will provide project and equipment costs.

WindomNet is working with Cottonwood County regarding a County IT position.

Olsen reviewed with the Commission several other projects that he and the Telecom Department are working on.

12. Commissioner's Comments & Concerns

None.

13. Adjourn:

Meier adjourned the meeting at 1:16 p.m.

**PARK AND RECREATION COMMISSION MEETING
MINUTES FEBRUARY 13, 2013**

1. Call to Order: The meeting was called to order by Chairman Terry Fredin 5:18 p.m. at City Hall.

2. Roll Call:

Commission Present:	Terry Fredin, Jeff LaCanne & Jason Kloss
Commission Absent:	Kay Clark & Angie Blanshan
City Staff Present:	Recreation Director Al Baloun & Park Superintendent Bruce Caldwell
Council Liaisons:	Brian Cooley Attending & Kelsey Fossing Absent
Public:	None

4. Approve Agenda

Motion by LaCanne, seconded by Kloss to approve agenda with additions

Motion Carried Unanimous

6. Reviewed Memo from January 9, 2013 Park & Recreation Commission Discussion

7. Commission Election of Officers and Sub Committees for 2013

- a. Chair- Terry Fredin
- b. Vice-Chair Kay Clark
- c. Secretary Angie Blanshan

8. Appointment of Sub-Committees:

- a. Ice Hockey- Kay Clark
- b. Racquetball/Wallyball- Jason Kloss
- c. Archery-OPEN
- d. High School- Angie Blanshan
- e. Summer Programs- Jason Kloss
- f. Fall Programs- Jeff LaCanne
- g. Swim Lessons/Swimming Pool- Jason Kloss
- h. Horse Shows- Kay Clark
- i. Building and Grounds- Terry Fredin & Jeff LaCanne
- j. Figure Skating- Angie Blanshan

Motion to Approve 2013 Appointments: LaCanne, seconded by Jason Kloss

Motion Carried Unanimous

9. Park Superintendent Bruce Caldwell Report

- a. FYI to Commission that the City Council approved the rate changes for shelter house rental to \$60.00 and table rental to \$10.00 per/table per/day.
- b. The new Toro infield groomer has been delivered.
- c. Advertising for the Part Time Seasonal Staff for ball field grooming has been ongoing but as of this date no one has applied.

10. Recreation Director's Report- Al Baloun

- a. Ice Season Update, Youth Hockey season will be done for the season in the next few weeks. Arena will have games the weekend of Feb 15th-16th and a Squirt District Tourney with twelve teams attending the weekend of 22nd - 24th. On March 4th staff will begin the process of taking down the rink glass panels and they will remove the hockey team benches for the Ice Show. On March 9th & 10th the Figure Skating Show will be held. The last day the rinks will be open for usage is March 11th.

Continued page 2

Continued Page 2 Park & Recreation Commission Meeting February 13, 2013

- b. Arena Marketing, Baloun stated he is working on updating the Arena brochure which will have the calendar of events listed. The Community Education Booklet will be out in April and Baloun will be placing several items in it. He is also working on placing some advertising and information in the Cottonwood County Travel Guide Booklet.
- c. Reviewed the Bids for Handicap Ramp and Bleacher Updates in the Arena, there were only two companies that send in bids for the project. There were a couple options on the bid form which were deleted due to the additional costs. The project will consist of a Wheelchair Access and 16 Railings on the existing bleachers. Fredin Construction was the low bidder at \$13,040.48. The second bid was from Tristate Construction for \$14,588.00.
Motion from LaCanne, seconded to accept the low bid from Fredin Construction for the Wheelchair Access and 16 Railings. Motion Carried Unanimous
- d. Customer Usage Surveys were reviewed, all were extremely positive.
- e. An AED Grant was awarded to the Arena. This was a contribution from MN NHL Alumni and the Arena will receive a AED. Staff will be train how to use it and Baloun is planning on attending a ceremony in the future for the formal presentation.
- f. Advertising for Pool Manager, Lifeguards and Water Safety Instructors will be advertised in March.
- g. The nine member Arena Committee set up by Mayor Maricle will be announced at the February 19th City Council meeting.

11 Open Mike:

LaCanne; he commented on the communities that will participate in the 30/60 league this year. He has some concerns about one community that doesn't have the best participants and at times they don't make the commitment to play games outside of their own community therefore he questioned if they should stay in the league.

Kloss; he asked Baloun to schedule more open hockey for the north rink and title it as hockey so there isn't any conflict with other skaters when nothing is scheduled during those periods.

12 Meeting Adjourned at 6:10 p.m.



City of Windom Staff Report

To: Mayor and Windom City Council
From: Aaron Backman, EDA Executive Director
Council Meeting Date: February 19, 2013
Item Title/Subject: **ACCEPT ASSESSMENT PETITION – PROPOSED STREET
EXTENSION IMPROVEMENTS FOR COMMERCE
BOULEVARD IN THE NORTH WINDOM INDUSTRIAL PARK**

Background:

The Windom EDA is working closely with Fast Distributing, Inc. (also referred to as Fast Sprayers) to locate a significant manufacturing facility in the new North Windom Industrial Park (NWIP). Both the NWIP Infrastructure Improvements and the Fast facility would be constructed in 2013. Fast Sprayers is intending to acquire Lots 3, 4, and 5 in Block 1 of NWIP within 60 days. That necessitates extending Commerce Boulevard approximately 500 feet to the north. The estimated cost for that improvement, including water and sewer service, is roughly \$400,000.

The Windom EDA currently owns 100% of the property in the Subdivision. The EDA is requesting that a portion of the \$400,000 street improvement be paid through assessment and through bonding. Any time a City has ordered the improvements, the City may issue General Obligation (G.O.) bonds to finance the cost of the improvements as long as at least 20% of the cost of each improvement project will be specially assessed against benefitted property. This requirement is necessary in order for the bonds to be issued without an election.

Improvement proceedings for assessments may be initiated in any one of three following ways: 1) by a petition signed by the owners of not less than 35% in frontage of the real property abutting on the streets named as the location of the improvement; 2) by a petition signed by all of the owners of real property abutting any street named as the location of the improvement; or 3) by the initiative of the governing body. An improvement project which is initiated by a 100% petition may be ordered without a public hearing if the petitioner requests the hearing to be waived. The attached petition from the EDA waives the statutory hearing.

Assessing a minimum of \$80,000, or a 20% assessment of the estimated \$400,000 cost for the extension, would leave approximately \$320,000 to be paid by through the G.O. Bond that will be issued by the City for the 2013 Street Project. An Economic Development Tax Increment Financing District would then be established to pay for the bond debt service.

Attached is a signed 100% Petition for Improvements from the Windom EDA. The EDA requests that the Windom City Council accept the petition and waive the public hearing requirement regarding the proposed street extension improvements for Commerce Boulevard in the North Windom Industrial Park.

Requested Action:

Adopt the Resolution receiving and declaring adequacy of the petition requesting the installation of the public improvements set forth above and approving the assessment of the costs of said improvements for extending Commerce Boulevard in the North Windom Industrial Park.

Respectfully submitted,



Aaron A. Backman
EDA Executive Director

Attachments

**PETITION AND WAIVER
(100% OF PROPERTY OWNERS)**

The undersigned constitute all the owners (all referred to in this Petition as "Owner") of all the real property described as follows:

Lots 1, 2, 3, 4, and 5 of Block 1 and Lots 1, 2, 3, 4, 5, 6,

LEGAL DESCRIPTION:	7, Outlot A and Outlot B in Block 2 of the North Windom Industrial
PROPERTY IDENTIFICATION NUMBERS:	Park Subdivision to the City of Windom, Cottonwood County, Minnesota. (Parcel Nos. 25-556-0010, 25-556-0020, 25-556-0030, 25-556-0040, 25-556-0050, 25-556-0060, 25-556-0070, 25-556-0080, *
ADDRESS:	4102, 4110, 4130, 4140, 4150 Commerce Boulevard AND **

*25-556-0090, 25-556-0100, 25-556-0110, 25-556-0120, 25-556-0130, and 25-556-0140.)

The Owner hereby petitions and requests the City of Windom, Cottonwood County, Minnesota (the "City"), to undertake without a public hearing under Minnesota Statutes, Section 429.031 and install the public improvements pursuant to Minnesota Statutes, Chapter 429 and described below (referred to as the "Improvements") and to assess a portion of the costs for the Improvements to the Owner (the "Special Assessment").

Improvements: Extension of Commerce Boulevard within the NWIP.-Approximately 500 feet from Station 1100 to Station 1600 as shown on the 2013 NWIP Improvement Plans and identified as the "Commerce Boulevard Extension Project".

The Owner expressly waives objection to any procedural irregularity with regard to the Improvements and the Special Assessment. The Owner further waives any rights to or need for the public hearing required by Minnesota Statutes, Section 429.031 and further waives any rights of objection, as may otherwise be provided pursuant to Minnesota Statutes, Chapter 429 with respect to the following:

- (a) receipt of notice of the improvement hearing required under Minnesota Statutes, Section 429.031;
- (b) right to appeal under Minnesota Statutes, Section 429.036; and
- (c) right to file any objection it might have regarding the procedure used by the City in levying the Special Assessment.

The Owner additionally agrees as follows:

- (1) not to seek administrative review or judicial review of the applicability of any statute applicable to the collection of the Special Assessment or raise the inapplicability of any such statute as a defense in any proceeding, including delinquent assessment proceedings; and

** 4103, 4111, 4121, 4139, 4145 and 4151 Commerce Boulevard AND 570 Trotter Court, all in Windom, Minnesota 56101

RESOLUTION #2013-

INTRODUCED:

SECONDED:

VOTED: Aye:

Nay:

Absent:

RESOLUTION RECEIVING AND DECLARING ADEQUACY OF PETITION AND ORDERING PREPARATION OF REPORT AND PLANS FOR THE "COMMERCE BOULEVARD EXTENSION PROJECT"

WHEREAS, the Economic Development Authority of Windom (EDA) is the owner of the North Windom Industrial Park Subdivision (NWIP) located in the City of Windom, Minnesota; and

WHEREAS, the EDA filed a Petition and Waiver (as 100% of the Property Owners of the NWIP) with the City of Windom on February 15, 2013, requesting that the City of Windom install an extension to Commerce Boulevard of approximately 500 feet which will abut all or a portion of Lots 3 and 4 of Block 1 of the North Windom Industrial Park Subdivision; and

WHEREAS, in said Petition the EDA has requested that the City Council waive a public hearing on the petition and assess a portion of the costs for the improvements to the Owner.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA:

1. That the Petition and Waiver, set forth above, is hereby declared to be signed by 100% of the property owners, the required percentage of owners of the property affected thereby, and no public hearing under Minnesota Statutes, Section 429.031, shall be required.

2. The Petition is hereby referred to Wenck & Associates, City Engineer, and they are instructed to report to the Council, with all convenient speed, in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible and as to whether it is best to make said improvement as proposed or in connection with some other improvement, and the estimated cost of the improvement as recommended.

3. Wenck Associates, Inc. is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.

4. The City Council declares its official intent to reimburse itself for the costs of the improvement from the proceeds of the tax-exempt bond.

Adopted by the Council this 19th day of February, 2013.

Corey J. Maricle, Mayor

Attest: _____
Steven Nasby, City Administrator

RESOLUTION #2013-

INTRODUCED:

SECONDED:

VOTED: Aye:
 Nay:
 Absent:

**RESOLUTION RECEIVING THE FEASIBILITY REPORT,
APPROVING PLANS AND SPECIFICATIONS
AND AMENDING NORTH WINDOM INDUSTRIAL PARK PROJECT
ADVERTISEMENT FOR BIDS TO INCLUDE
THE "COMMERCE BOULEVARD EXTENSION PROJECT"**

WHEREAS, pursuant to a resolution adopted by the City Council on February 19, 2013, a feasibility report has been prepared by Wenck and Associates, City Engineer, with reference to installation of infrastructure improvements, specifically road base work, curb and gutter, storm sewer and bituminous paving or concrete surfacing, sewer and water lines for the extension of Commerce Boulevard; and

WHEREAS, the report provides information regarding whether the proposed project is necessary, cost-effective, and feasible; and

WHEREAS, pursuant to a resolution adopted by the City Council on February 19, 2013, City Engineer Wenck and Associates has prepared plans and specifications for the proposed "Commerce Boulevard Extension Project" and has presented such plans and specifications to the Council for approval.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, AS FOLLOWS:

1. The Council will consider such improvement in accordance with the report and assess properties for a portion of the costs of the improvements, estimated at \$400,000.00, pursuant to Minnesota Statutes, Chapter 429.
2. Such plans and specifications, which are made a part hereof by reference as if fully set forth herein, are hereby approved and shall be filed in the office of the City Clerk/Administrator.
3. The City Clerk/Administrator shall include said extension within the advertisement for bids for the making of such improvements in the North Windom Industrial Park Project, pursuant to the approved plans and specifications, and cause such advertisement to be published in the official paper.
4. Bids for the North Windom Industrial Park Project will be received and accepted by the City Clerk/Administrator until 2:00 p.m. on March 7, 2013. At said time, the bids will be publicly opened by the City Clerk/Administrator and City Engineer in the City Hall Council Chambers. Bids will then be tabulated and will thereafter be considered by the City Council. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the Council on the issue of responsibility. The bid for such improvements will be awarded on or before March 19, 2013, at the City Council Meeting scheduled for 7:30 p.m.

Adopted by the Council this 19th day of February, 2013.

Corey J. Maricle, Mayor

Attest: _____
Steven Nasby, City Administrator



Wenck Associates, Inc.

440 10th St
P.O. Box 453
Windom, 56101

(507)831-5969
Fax (507) 831-5271
E-mail: wenckwin@wenck.com

February 14, 2013

City of Windom
444 9th Street
Windom, Minnesota 56101

Re: Preliminary Report
Commerce Boulevard Extension
Wenck Project Number 0045-38

This letter presents our preliminary finding on the proposed street and utility improvements for the extension of Commerce Boulevard in the North Windom Industrial Park in the City of Windom, Minnesota. This project was initiated by a purchase agreement being signed by the Windom Economic Development Authority for lots 3, 4, and 5 of Block 1 of the North Windom Industrial Park and was requested during the City Council meeting on February 5, 2013.

Field Observations and Measurements -

Our work consisted of extending the proposed utilities and street about 550 feet past the present proposed length of 1100 feet north of 410th Street. The first 1100 feet is being bid as part of the overall improvements in the North Windom Industrial Park

The area is presently a farm field and was platted for an industrial park in 2003. The City has received funding to develop the industrial park. The funds are for providing water, sanitary sewer, streets including storm sewer, and turn lanes on T.H. 71 into the park.

Proposed Improvements -

The following improvements should be considered:

- 1) Extend 10" watermain along Commerce Boulevard from Station 11+00 to 16+50.
- 2) Install 8" sanitary sewer along Commerce Boulevard from Station 11+00 to 16+50
- 3) Install 24" storm sewer along Commerce Boulevard from Station 11+00 to 16+50
- 4) Install a 10 ton design road along Commerce Boulevard from Station 11+00 to 16+50

Refer to attached drawing for proposed extensions.

Cost Estimate –

The estimated cost of all the improvements is \$213,576.00.

We have attached a complete cost estimate for your reference.

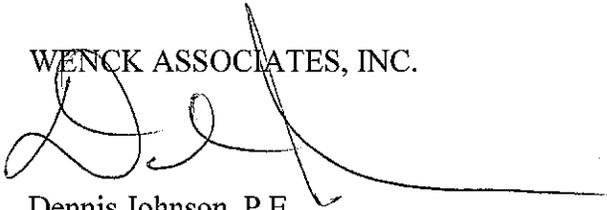
Conclusion and Recommendations–

Based on our field observations and measurements, our comments are as follows:

- 1) The utility and street improvements can be completed as shown. The improvements are feasible as outlined.

We would be available to discuss this report at your convenience.

WENCK ASSOCIATES, INC.

A handwritten signature in black ink, appearing to read 'Dennis Johnson', with a long horizontal flourish extending to the right.

Dennis Johnson, P.E.
License number 15051

Attachments:
Estimate of Probable Cost
Improvements Plans

Statement of Estimated Quantities (Bituminous Alternate)

Item No.	Item	Unit	Total Estimated Quantity	Unit Price	Total Amount
Street					
2105.501	COMMON EXCAVATION (CV)	C.Y.	1,200	\$2.00	\$2,400.00
2105.535	SALVAGE TOPSOIL (CV)	C.Y.	1,000	\$2.00	\$2,000.00
2211.501	AGGREGATE BASE, CLASS 5	TON	1,016	\$16.00	\$16,262.40
2211.501	AGGREGATE BASE, CLASS 3	TON	1,016	\$16.00	\$16,262.40
2360.502	TYPE MV B NON WEARING COURSE MIXTURE (C	TON	226	\$75.00	\$16,940.00
2360.503	TYPE MV B NON WEARING COURSE MIXTURE (C	TON	169	\$75.00	\$12,705.00
2360.501	TYPE MV A WEARING COURSE MIXTURE (C	TON	169	\$75.00	\$12,705.00
2357.502	BITUMINOUS MATERIAL FOR TACK COAT	GAL	411	\$2.50	\$1,026.67
2531.501	CONCRETE CURB AND GUTTER B618	L.F.	1,100	\$10.00	\$11,000.00
2573.502	SILT FENCE	L.F.	100	\$3.00	\$300.00
2573.530	STORM DRAIN INLET PROTECTION	EACH	2	\$100.00	\$200.00
2575.501	SEEDING	ACRE	0.4	\$1,500.00	\$643.94
	EROSION CONTROL MONITORING	EACH	1	\$1,000.00	\$1,000.00
Storm Sewer					
2503.541	12" PIPE SEWER, DESIGN HDPE DUAL WALL	L.F.	35	\$28.00	\$980.00
2503.541	24" PIPE SEWER, DESIGN HDPE DUAL WALL	L.F.	450	\$40.00	\$18,000.00
2506.501	CATCH BASIN (48")	L.F.	8	\$225.00	\$1,800.00
2506.501	CATCH BASIN (72")	L.F.	8	\$400.00	\$3,200.00
2506.516	CATCH BASIN CASTING (48")	Each	2	\$500.00	\$1,000.00
2506.516	CATCH BASIN CASTING (72")	Each	2	\$500.00	\$1,000.00
*0543.516	ROCK SUBFOUNDATION	C.Y.	49	\$15.00	\$727.50
Sanitary Sewer					
2503.511	8" SDR 35 SEWER 10-12' DEEP	L.F.	550	\$32.00	\$17,600.00
2506.501	MANHOLE	L.F.	19	\$250.00	\$4,750.00
2506.516	MANHOLE CASTING	Each	2	\$450.00	\$900.00
0503.602	8"X6" WYE	Each	2	\$300.00	\$600.00
0503.602	8" CAP	Each	1	\$200.00	\$200.00
0503.602	6" CAP	Each	2	\$100.00	\$200.00
2503.511	6" SEWER SERVICE	L.F.	70	\$18.00	\$1,260.00
0543.516	ROCK SUBFOUNDATION	C.Y.	58	\$15.00	\$866.25
Watermain					
0504.603	10" WATERMAIN	L.F.	550	\$25.00	\$13,750.00
0504.603	6" WATERMAIN	L.F.	10	\$20.00	\$200.00
0504.602	10" VALVE AND BOX	Each	2	\$2,000.00	\$4,000.00
0504.602	6" VALVE AND BOX	Each	1	\$1,300.00	\$1,300.00
0504.602	10" X 6" TEE	Each	1	\$600.00	\$600.00
0504.602	10" PLUG	Each	1	\$600.00	\$600.00
0504.602	HYDRANT	Each	1	\$3,000.00	\$3,000.00
0543.516	ROCK SUBFOUNDATION (CV)	C.Y.	59	\$15.00	\$882.00
Total Construction Cost					\$170,861.16
Contingencies, Engineering and Legal					\$42,715.00
Total Cost					\$213,576.16



Memo

To: Mayor and City Council Members
From: Dan Ortmann, Fire Chief
Date: February 14, 2013
Re: Fire Department Elections

The Fire Department conducted its annual election on February 7, 2013. The results of the election are listed below.

Chief – Dan Ortmann

1st Assistant Chief – Mark Stevens

2nd Assistant Chief – Mark Marcy

3rd Assistant Chief – Roger Winker

The Department requests that the City Council approve and ratify the 2013 Fire Department election results.

RESOLUTION #2013-

INTRODUCED:

SECONDED:

VOTED: **Aye:**
 Nay:
 Absent:

CITY OF WINDOM RESOLUTION APPROVING WATER PURCHASE AGREEMENT WITH RED ROCK RURAL WATER SYSTEM (RRRWS)

WHEREAS, Red Rock Rural Water System (RRRWS), a rural water distribution system in Cottonwood County and surrounding counties, anticipates extending its water supply system to serve existing and new users; and

WHEREAS, in 1997, the City of Windom entered into a "Water Purchase Agreement" with Red Rock Rural Water System for the sale of water to RRRWS; and

WHEREAS, in order to serve existing and new users, RRRWS needs to purchase additional water from the City of Windom; and

WHEREAS, RRRWS and the Windom Utility Commission have negotiated a modified "Water Purchase Agreement"; and

WHEREAS, the modified "Water Purchase Agreement" has been approved by the Windom Utility Commission and recommended for approval by the Windom City Council.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Windom, Minnesota, as follows:

1. That the Windom City Council approves the modified "Water Purchase Agreement" between Red Rock Rural Water System and the City of Windom which becomes effective August 1, 2013.
2. The Mayor and City Administrator are authorized to execute said agreement on behalf of the City of Windom.

Adopted by the Council this 19th day of February, 2013.

Corey J. Maricle, Mayor

Attest: _____
Steven Nasby, City Administrator

Water Purchase Agreement

This Agreement, for the purchase of water is entered into as of the 1st day of August, 2013 by and between the City of Windom, Minnesota, hereinafter referred to as "City" and Red Rock Rural Water System, a public body organized under M.S. 116 A et. seq., hereinafter referred to as "RRRWS."

Whereas, City is a municipal corporation under the laws of the State of Minnesota and operates a water supply system; and

Whereas, RRRWS currently owns and operates a water supply system in Cottonwood County, Minnesota and other adjacent counties; and

Whereas, RRRWS, anticipates extending its water supply system to serve existing and new users; and

Whereas, City and RRRWS routinely work together to serve the best interests of the public and activities to benefit both parties; and

Whereas, RRRWS, in order to serve existing and/or new users' needs additional water from City; and

Whereas, it is the intent of RRRWS and the City to extend this water purchase agreement after its expiration in 2018; and

Whereas, by Resolution #2013-___ the City Council of Windom approved this Agreement; and

Whereas, by Resolution 13-2-7B, the Board of Directors of RRRWS approved this Agreement;

NOW THEREFORE, in consideration of the mutual promises, covenants, conditions and terms contained hereinafter, the receipt and sufficiency of which is hereby acknowledged, the City and RRRWS, hereby agree as follows:

1. **Term:**

- A. Subject to the terms of paragraph 1B of this Agreement, this Agreement shall commence on August 1, 2013, and shall terminate at midnight on December 31, 2018.
- B. Notwithstanding any other terms or conditions of this agreement to the contrary, RRRWS or City may terminate this contract for any reason, or for no reason, by delivering written notice to the other party which informs them that they are terminating the contract. The contract shall terminate twelve months after the written termination notice is delivered.

2. **Quality/Quantity of Water and Time of Delivery** – City shall furnish RRRWS at the “point of delivery” (as herein after specified) potable water meeting applicable purity standards of the State of Minnesota and the United States of America in the following quantities:

- A. From August 1, 2013 through November 30, 2013, RRRWS may purchase a maximum of 25 million gallons of water. Thereafter, RRRWS may purchase a maximum of 60 million gallons of water from December 1 through November 30 each year.
- B. RRRWS may purchase a maximum of 7 million gallons of water per calendar month.
- C. RRRWS may purchase a maximum of 300,000 gallons per calendar day. The calendar day shall commence at midnight and terminate 24 hours later.
- D. RRRWS shall not be obligated to purchase a minimum amount of water on a daily, monthly or yearly basis.
- E. City shall have the sole and exclusive discretion to determine when the water is delivered to RRRWS and the flowage rate.

3. **Water Rates** –Starting August 1, 2013, RRRWS shall pay the following water rates:

<u>Annual Gallons Purchased</u>	<u>Price</u>
0-10 million	\$1.80 per 1000 gallons
10-20 million	\$1.85 per 1000 gallons
20-30 million	\$1.90 per 1000 gallons
30-40 million	\$2.00 per 1000 gallons
40-50 million	\$2.15 per 1000 gallons
50-60 million	\$2.25 per 1000 gallons

“Annual Gallons Purchased” shall be defined as the volume of water passing through the meters from December 1 through November 30. Notwithstanding any other terms or conditions of this Agreement to the contrary, RRRWS shall only be responsible to pay for water which has passed through the meter which will be located near the intersection of US Highway 71 and Cottonwood County Road 15 in the NW Quarter of 24-105N-36W Cottonwood County Minnesota; **and** the meter located near the intersection of 440th Street and 6th Avenue in the SE ¼ SE ¼ 35-105N-36W Cottonwood County Minnesota.

4. **Rate Adjustments** – At any time during this Agreement, City, at City’s sole and exclusive discretion, may adjust the water rates. City shall give RRRWS a minimum of 90 calendar day notice of any rate increase before the rate increase goes into effect.

5. **No Connection Fee** - RRRWS shall not have to pay a connection fee, capacity fee or any other charges or fees to receive water from City. RRRWS's only costs shall be for the water it purchases from City.

6. **Construction of South Meter Station**

- A. The City, at City's sole expense, shall construct a meter station which shall be located near the intersection of 440th Street and 6th Avenue in the SE ¼ SE ¼ of 35-105N-36W Cottonwood County Minnesota.
- B. The meter station shall consist of an approximate 8 foot x 10 foot building, meter, pumps, pipes and all ancillary equipment necessary to operate a standard meter station. All designs and specifications shall be approved by City with consultation by RRRWS. The meter station shall be completed by August 1, 2013.
- C. The City and RRRWS may enter into an agreement for RRRWS to construct the South Meter Station.
- D. Cost of the South Meter Station shall not exceed \$30,000 and this capital cost shall be added to the water rate shown in paragraph 3. Said capital cost will be charged to RRRWS over a 10-year period at the rate of \$250.00 per month. If this Agreement is terminated, and at the time it is terminated, RRRWS has not fully paid for the South Meter Station, City shall deduct all of the payments provided by RRRWS from the sum of \$30,000 and RRRWS shall pay the balance to City within sixty (60) calendar days of the date this Agreement was terminated.
- E. The City shall at all times be deemed the owner of the South Meter Station and be responsible for its operation and maintenance.
- F. The City and RRRWS agree that if RRRWS wants to install a SCADA monitoring system or communications connection to South Meter Station it shall be at RRRWS sole expense for installation, operation and maintenance. City shall permit RRRWS reasonable access to South Meter Station.

7. **Sale/Purchase of North Water Line**

- A. RRRWS currently owns an 8 inch water line which starts at RRRWS's booster station located near the intersection of U.S. Highway 71 and Cottonwood County Road 15, and then proceeds southerly along U.S. Highway 71 for approximately 2,640.00 feet until it connects with the City's water main. This water line shall be referred to as the "North Water Line."
- B. RRRWS hereby agrees to sell the North Water Line to City for the price of \$160,000.00.
- C. The City shall pay for the North Water Line by issuing RRRWS a monthly credit of \$1,333.33 on each monthly invoice during the term of this Agreement and on each

monthly invoice during of any renewal or extension of this Agreement until the entire amount of \$160,000.00 is paid in full. No interest shall accrue on the \$160,000.00. The credits are based on a 10-year schedule.

- D. If this Agreement is terminated, and at the time it is terminated, the City has not fully paid for the North Water Line; City shall deduct all credits provided to RRRWS from the sum of \$160,000.00 and pay the balance to RRRWS within sixty (60) calendar days of the date this Agreement was terminated.
- E. RRRWS shall sign and deliver to City a Bill of Sale and any other legal documents necessary to transfer ownership of the North Water Line to City by no later than July 31, 2013.

8. Sale/Purchase of South Water Line

- A. RRRWS currently owns an 8 inch water line which will start by the meter station RRRWS will be constructing on the SE ¼ SE ¼ 35-105N-36W Cottonwood County Minnesota and then will proceed Easterly and then Southerly for approximately 1,320.00 feet to a point where it connects to the City's water line. This water line shall be referred to as the "South Water Line."
- B. RRRWS hereby agrees to sell the South Water Line to City for the price of \$70,000.00.
- C. The City shall pay for the South Water Line by issuing RRRWS a monthly credit of \$583.33 on each monthly invoice during the term of this Agreement and on each monthly invoice during of any renewal or extension of this Agreement until the entire amount of \$70,000.00 is paid in full. No interest shall accrue on the \$70,000.00. The credits are based on a 10-year schedule.
- D. If this Agreement is terminated, and at the time it is terminated, City has not fully paid for the South Water Line, the City shall deduct all credits provided to RRRWS from the sum of \$70,000.00 and pay the balance to RRRWS within sixty (60) calendar days of the date this Agreement was terminated.
- E. RRRWS shall sign and deliver to City a Bill of Sale and any other legal documents necessary to transfer ownership of the South Water Line to City by no later than July 31, 2013.

9. Billing:

- A. The City shall submit a monthly invoice to RRRWS in the amount of \$5,000.00 plus the \$250.00 per month charge for the capital expense of the South Meter Station. This subtotal will then subtract all monthly credits RRRWS is receiving for the sale of the North Water Line and South Water Line to City. RRRWS shall pay the invoice in full within 15 calendar days from the date it was mailed by City.
- B. In December of each year, City shall complete a "true up" to determine the amount RRRWS owes for the water RRRWS received since the previous "true up." The true up

shall factor in the volume of water which has passed through both meters since the most recent true up and capital cost of the South Meter Station, the monthly credits RRRWS received for selling the North Water Line and South Water Line to City, since the most recent "true up" and the amount of money RRRWS paid to City since the most recent true up.

- C. RRRWS shall pay the "true up" invoice on or before December 21st of each year. If RRRWS disputes the true up invoice, RRRWS shall still be required to pay the amount City claims it is owed by December 21st; however RRRWS reserves the right to dispute the amount which is owed notwithstanding the fact that it has paid the invoice by December 21st.

10. Water Shortage/Failure to Deliver

- A. The City shall reasonably, at all times, operate and maintain its system in an efficient manner and will take such action as may be necessary to furnish the RRRWS with the quantities of water specified above. Temporary or partial failures to deliver water shall be remedied with all possible dispatch.
- B. If the City places restrictions on its residential customers, RRRWS shall place the same restrictions on its residential customers effective at the same time the City places the restrictions on its residential customers.
- C. If the City places restrictions on its industrial users\commercial customers, the City may restrict water sold to RRRWS at the same percent of reduction\restriction placed on the City's industrial users\commercial customers.

11. Point of Delivery and Pressure

- A. The "point of delivery" will be at two locations. The first location is at the meter located at RRRWS's booster station which is near the intersection of U.S. Highway 71 and Cottonwood County Road 15 in the NW Quarter of 24-105N-36 Cottonwood County Minnesota.

The second location is at the meter located near the intersection of 440th Street and 6th Avenue in the SE ¼ SE ¼ 35-105N-36W Cottonwood County Minnesota.

- B. The City shall provide RRRWS with water at a reasonably constant pressure of 40 PSI or higher, which shall be calculated at both meters.
- C. If RRRWS desires a pressure greater than 40 PSI, RRRWS shall be solely responsible for all costs of providing greater pressure. However, the City is not obligated to modify any of its existing facilities and/or infrastructures to provide greater pressure to RRRWS.
- D. Emergency failures of pressure or supply due to supply line breaks, power failure, flood, fire and use of water to fight fire, earthquake or other catastrophe shall excuse the City for this provision for such reasonable periods of time as may be necessary to restore service.

12. Maintenance of Metering Equipment at North Meter Station

- A. RRRWS shall be solely and exclusively responsible to provide and maintain the necessary metering equipment at the booster station located near the intersection of US Highway 71 and County Road 15 in the NW ¼ 24-105N-36W Cottonwood County, Minnesota. The necessary metering equipment shall include a meter house, and metering equipment of a standard type for properly measuring the quantity of water delivered to RRRWS.
- B. City shall, at all reasonable times, have access to the meter for the purposes of reading the meter and verifying the accuracy of the meter readings. A meter registering not more than 2% above or below the test result shall be deemed to be accurate.
- C. If any meter fails to register for any period, the amount of water furnished during such period shall be deemed to be the amount of water delivered in the corresponding period immediately prior to the failure, unless the City and RRRWS shall agree upon a different amount.

13. Maintenance of Metering Equipment at South Meter Station:

- A. City shall be solely and exclusively responsible to provide and maintain the necessary metering equipment at the facility located near the intersection of 440th Street and 6th Avenue in the SE ¼ SE ¼ 35-105N-36W Cottonwood County Minnesota. The necessary metering equipment shall include a meter house, and metering equipment of a standard type for properly measuring the quantity of water delivered to RRRWS.
- B. RRRWS shall, at all reasonable times, have access to the meter for the purposes of verifying the accuracy of the meter readings. A meter registering not more than 2% above or below the test result shall be deemed to be accurate.
- C. If any meter fails to register for any period, the amount of water furnished during such period shall be deemed to be the amount of water delivered in the corresponding period immediately prior to the failure, unless the City and RRRWS shall agree upon a different amount.

14. Improvements to Water Systems:

- A. It is understood between the City and RRRWS, that the City, at its sole discretion, may undertake improvements to its water treatment plant, that are needed in order for the City to fulfill its obligations and responsibilities under this contract and for the service of its citizens. Future capital projects undertaken by the City to accomplish this task may result in additional cost for water sold to RRRWS under this contract to cover new debt service and/or significant operational/maintenance.
- B. RRRWS expresses a willingness to discuss participation in the cost of distribution improvements within the City of Windom if needed to deliver water to a point(s) of inter-connection between the City and RRRWS.

15. **Excess Water Usage:** In the event RRRWS wants water in excess of the levels specified at Paragraph 2 of this Agreement, the City, at City's sole and exclusive discretion, may provide excess water in any amount and at any time the City deems appropriate. If the City provides excess water to RRRWS, the City shall have the option of either providing the excess water at the rates in effect at the time the excess water is provided, or at the rates in effect at the time the excess water is provided plus a 10% surcharge.

16. **RRRWS May Provide Water to City**

RRRWS at its sole and exclusive discretion may provide water to City. The price City pays for the water shall be the identical rates City is charging to RRRWS at the time the water is provided to City. If RRRWS provides water to City, City is not obligated to purchase a minimum or maximum amount of water and RRRWS is not required to provide a minimum or maximum amount of water to City. RRRWS shall have sole discretion to determine the time the water is delivered.

17. **Notices:** All written notices between the parties (including billing) will be addressed as follows:

City of Windom
Attention: City Administrator
444 9th Street
P.O. Box 38
Windom, MN 56101

Red Rock Rural Water System
Attention: Manager
P.O. Box 160
Jeffers, MN 56145

18. **Indemnification:** The City agrees to defend and indemnify RRRWS, and its employees, officials, and agents from and against all claims, actions, damages, losses and expenses arising out of the City's performance or failure to perform under this contract. RRRWS agrees to defend and indemnify the City, and its employees, officials, and agents from and against all claims, actions, damages, losses and expenses arising out of its performance or failure to perform under this contract.

19. **Confidentiality:** Each party will treat as confidential all confidential information of the other party; will implement reasonable procedures to prohibit the disclosure, unauthorized duplication, use misuse, or removal of the other party's confidential information; and will comply with the provisions of the Minnesota Data Practices Act.

20. **No Partnership or Joint Venture:** The parties hereby specifically declare that the legal relationship created hereby shall not, under any circumstances, constitute a partnership, joint venture, or employee relationship.

21. **No Third Party Beneficiaries:** Nothing in this contract is intended to confer rights or remedies under or by reason of this contract on any person, other than the parties hereto. Nothing in this contract is intended to relieve or discharge the obligations or liabilities of any third persons to any party hereto or to give any third party any right of subrogation or action over or against any party hereto.

22. **Assignment Prohibited:** This contract may not be assigned by either party for any purpose without the prior written consent of the other party.

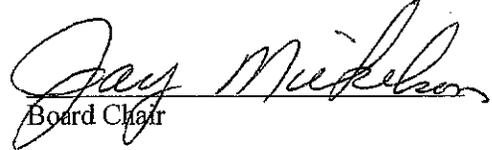
23. **Severability:** If any provision of this contract is held illegal, invalid, or unenforceable, that provision will be fully severable and this contract will be construed and enforced as if the illegal, invalid, or unenforceable provision had never been part of this contract, and the remaining provisions of this contract will remain in full force and effect, and there will be added automatically to this contract a legal, valid, and enforceable provision that is as similar to the severed provision as possible.

24. **Paragraph Headings:** The paragraph headings are for convenience only and shall not be used to interpret or construe any provisions of this Agreement.

City of Windom

Red Rock Rural Water System

Mayor


Board Chair

Windom Utility Commission, Chair


Secretary

City Administrator

2-7-13
Date

Date

ORDINANCE NO. 140, 2ND SERIES

AN ORDINANCE OF THE CITY OF WINDOM, MINNESOTA, AMENDING CITY CODE TITLE IX:
GENERAL REGULATIONS,

CHAPTER 90: NUISANCES; HEALTH AND SAFETY

SECTION 90.40 ENTITLED "UNAUTHORIZED, UNLAWFUL BURNING"

THE CITY COUNCIL OF THE CITY OF WINDOM, MINNESOTA, DOES ORDAIN: TO REVISE
SECTION 90.40 UNAUTHORIZED, UNLAWFUL BURNING AS FOLLOWS:

(A) It is unlawful for any person to burn or permit burning of any grass, weeds, leaves, rubbish or other substance upon premises owned or occupied by him or her, except as otherwise provided by this code and as identified in M.S. §88.16 STARTING AND REPORTING FIRES, M.S. §88.17 PERMISSION TO START FIRES; PROSECUTION FOR UNLAWFULLY STARTING FIRES, and M.S. §88.171 OPEN BURNING PROHIBITIONS.

(1) Exceptions allowed for open burning of permitted materials include:

- (a) A fire started when the ground is snow-covered. "Snow-covered" means that the ground has a continuous unbroken cover of snow, to a depth of three (3) inches or more, surrounding the immediate area of the fire sufficient to keep the fire from spreading. Between 24 and 48 hours prior to starting a fire permitted pursuant to this Section 90.40 (A) (1) (a), the owner or occupant of the premises where the fire is going to occur shall notify the Cottonwood County Sheriff's Department or the Windom fire chief of the exact location where the fire will occur and the time the fire will start.
- (b) A campfire.
- (c) A fire contained in a charcoal grill, camp stove, or other device designed for the purpose of cooking or heating.
- (d) A fire to burn dried vegetative materials and other materials allowed by Minnesota Statutes or official state rules and regulations in a burner of a design which has been approved by the Commissioner of Natural Resources and with which there is no combustible material within five feet of the base of the burner and is in use only between the hours of 6:00 p.m. and 8:00 a.m. of the following day, when the ground is not snow-covered.

(2) Written permission required. Excluding the previous exceptions allowed for open burning, it shall be unlawful to start or have any open fire without written permission.

(3) Burning of the following materials is prohibited:

- (a) Rubber, plastics, chemically treated materials, or other materials which produce excessive or noxious smoke.
- (b) Hazardous wastes.
- (c) Industrial solid waste.
- (d) Demolition debris.
- (e) Salvage operations.
- (f) Motor vehicles
- (g) Garbage

All other provisions of Section 90.40 shall remain unchanged.

EFFECTIVE DATE OF ORDINANCE. This ordinance becomes effective from and after its passage and publication.

Adopted by the City Council of the City of Windom, Minnesota, this 5th day of March, 2013.

Corey J. Maricle, Mayor

Attest: _____
Steve Nasby, City Administrator

1st Reading: February 19, 2013
2nd Reading: March 5, 2013
Adoption: March 5, 2013
Published: March 6, 2013

Memo

To: City Council Members

From: Corey Maricle, Mayor

Date: 2/15/2013

Re: Agenda Item -- Appointment of Arena Building Committee

Hockey	Joel LaCanne
	Justin Espenson
Council	Kelsey Fossing
	JoAnn Ray
Ag Society	Sally Larson or Leland Theissen determined by Ag Society
Figure Skating	Melanie Patterson
Horseshow	Donna Dunse
School	Rick Fredrickson
Arena Booster	Terry Fredin

Liaisons - Al Baloun, Denise Nichols, Damon Weinandt and other City Staff as needed.

HOMETOWN

SANITATION SERVICES LLC

Windom Office: 1041 3rd Avenue • PO Box 68 • Windom, MN 56101 • Phone: 507-832-8946
Fairmont Office: 1031 Fairview Avenue • Fairmont, MN 56031 • Phone: 507-235-5665

TO: Windom City Council Members
RE: Request for Proposal for Garbage Services
DATE: February 15, 2013

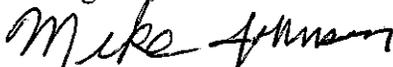
Dear Council Members:

Thank you for the opportunity to respond to the RFP for the City of Windom. Since we started service in August of 2009, the City has been a supporter of Hometown, and we truly appreciate it. Nearly ½ of the Hometown workforce – including an owner - are all proud to call Windom home. Here are a few comments before we get to the bid itself:

1. **Hometown Delivers Friendly Local Service at affordable pricing.** We hope that over the years the City has been happy with our friendly, local service. We answer our own phones just a few blocks away, and we solve problems quickly. There's no need to wait on hold on an out-of-state call or to hunt for the phone number – it's on our containers, so you can easily reach us.
2. **Hometown Supports the Community.** Hometown is based right here in Windom. We care about Windom because we live here. We support the local community in all kinds of ways – we buy local, we hire local, we communicate using local media, we support local community groups and sports teams, and lots of other things too. We believe being active in our community – including our recent donation to the new City signs - is a large part of what we do.
3. **Hometown has a track record with the City.** When we made a proposal to the City in 2009, we agreed to provide a service that saved the City 5% on its sanitation expenses. We have not implemented one increase over the 3+ year period, and we won't now. As you'll see on the attached bid form, we are bidding exactly what we did in 2009. We hope you find the bid to your satisfaction – serving the City is extremely important to us. To Hometown, you won't be just a number, we can promise you that.

If you have any questions or comments, please let us know. It's mere minutes from our office door to City Hall, so if you want to talk face-to-face, we can be there quickly.

Best regards,



Mike Johnson
General Manager and Co-Owner

City of Windom Refuse Service Collection & Spring Clean Up Bid Form

Quantity	Dumpster Size	Quantity	Carts/Containers	Frequency per week
1	1.5 yd.			Call as needed
1	1.5 yd.			1
12	trash containers			2
1	1.5 yd.	4	carts/containers	1
1	1.5 yd.	4	carts/containers	1
1	1.5 yd.	4	carts/containers	1
1	1.5 yd.	2	carts/containers	1
1	1.5 yd.	1	carts/containers	1
1	1.5 yd.			1
1	6 yd.			Call as needed
1	1.5 yd.			1
1	1.5 yd.			1
1	1.5 yd.			1
1	1.5 yd.	May- Aug		Call as needed
1	6yd			1

Monthly Cost	Annual Cost
\$ -	\$ -
\$ 72.42	\$ 869.04
\$ 39.42	\$ 473.04
\$ 31.62	\$ 379.44
\$ 31.62	\$ 379.44
\$ 31.62	\$ 379.44
\$ 21.37	\$ 256.44
\$ 10.26	\$ 123.12
\$ 72.68	\$ 872.16
\$ -	\$ -
\$ 72.68	\$ 872.16
\$ 72.44	\$ 869.28
\$ 63.18	\$ 758.16
\$ -	\$ -
\$ 111.86	\$ 1,342.32
\$ 631.17	\$ 7,574.04
\$ 107.30	\$ 1,287.59
\$ -	\$ -
\$ 738.47	\$ 8,861.63

*Cost is \$48.06/dump, including tax

*Cost is \$51.52/dump including tax

*Cost is \$48.06/dump, including tax

*This bid includes tax; there are no additional charges

Subtotal
 State Sales Tax
 All Other Fees & Charges
Total Bid Price
All bids must include complete charges, additional fuel charges will not be accepted.

Spring Clean up
 Dates April 27 & May 4, 2013
 (Tipping fees should not be included in per ton bid amount)

Cost Per Ton \$ _____
 *Unfortunately, due to a scheduling conflict, we cannot bid this portion of the RFP

Firm Name: Hometown Sanitation
 Contact: Mike Johnson
 Phone Number: 507-822-2337
 Address: 1041 3rd Avenue, Windom

Bids for Refuse Service & Spring Clean Up are separate bids and maybe awarded together or separate.

Michael Johnson
 Signature

Feb 15, 2013
 Date

Denise Nichols

From: Heinzig, Gary <gheinzig@wm.com>
Sent: Friday, February 15, 2013 2:05 PM
To: Denise Nichols
Subject: Cleanup bid
Attachments: REFUSE HAULING QUOTES FOR SPRING CLEAN UP_2013 doc.xlsx

Denise,

I attached the bid form for the cleanup. This would be for the dates I provided earlier.

Waste Management

Gary Heinzig
Public Sector Services
739 Beaver Ave.
P.O. Box 336
Mankato, MN 56001
507-344-2257
507-380-2300 cell
gheinzig@wm.com

Waste Management recycles enough paper every year to save 41 million trees. Please recycle any printed emails.

City of Windom

Refuse Service Collection & Spring Clean Up Bid Form

		Dumpster		Quantity	Size	Quantity	Carts/Containers	Frequency	per week	Monthly	Annual
										Cost	Cost
Liquor Store		1	1.5 yd.					Call as needed		\$ _____	\$ _____
Street Shop		1	1.5 yd.					1		\$ _____	\$ _____
Downtown		12	trash containers					2		\$ _____	\$ _____
Island Park		1	1.5 yd.	4			carts/containers	1		\$ _____	\$ _____
Cottonwood Lake		1	1.5 yd.	4			carts/containers	1		\$ _____	\$ _____
Recreational Area		1	1.5 yd.	4			carts/containers	1		\$ _____	\$ _____
Kastle Kingdom				2			carts/containers	1		\$ _____	\$ _____
Skate Park				1			carts/containers	1		\$ _____	\$ _____
City Hall		1	1.5 yd.					1		\$ _____	\$ _____
Community Center		1	6 yd.					Call as needed		\$ _____	\$ _____
Water Treatment Plant		1	1.5 yd.					1		\$ _____	\$ _____
Electric Dept.		1	1.5 yd.					1		\$ _____	\$ _____
Telecom		1	1.5 yd.					1		\$ _____	\$ _____
Swimming Pool		1	1.5 yd.					Call as needed		\$ _____	\$ _____
Arena		1	6yd					May- Aug		\$ _____	\$ _____
Subtotal										\$ _____	\$ _____
State Sales Tax										\$ _____	\$ _____
All Other Fees & Charges										\$ _____	\$ _____
Total Bid Price										\$ _____	\$ _____

All bids must include complete charges, additional fuel charges will not be accepted.

Spring Clean up **Cost Per Ton** **\$80**
 Dates March 16th and 23rd or August 10th and 17th, 2013
 (Tipping fees should not be included in per ton bid amount)

Firm Name: _____ Waste Management
 Contact: _____ Gary Heinzig
 Phone Number: _____ 507-344-5786
 Address: _____ 1st Ave., Mankato, MN 56001

Bids for Refuse Service & Spring Clean Up are separate bids and may be awarded together or separate.

2/15/2013
Date

Gary Heinzig
Signature

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
MAYOR & COUNCIL	CONVENT. & VISTOR BU	LODGING TAX-FINAL 2012	1,941.02
MAYOR & COUNCIL	STRATEGIC INSIGHTS I	CAPITAL PLANNING RENEWAL	533.84
	Total for Department 101		2,474.86*
CITY OFFICE	CHELSIE CARLSON	LABEL MAKER/REFILLS	32.32
CITY OFFICE	INDOFF, INC	SUPPLIES	40.67
CITY OFFICE	WDR - DEPUTY REGISTR	LICENSES	71.00
CITY OFFICE	U S POSTAL SERVICE	POST OFFICE BOX RENT	12.00
CITY OFFICE	TOSHIBA FINANCIAL SE	LEASE/MAINT CONTRACT	22.16
CITY OFFICE	WINDOM QUICK PRINT	SUPPLIES	471.91
	Total for Department 103		650.06*
P & Z / BUILDING OFF	INDOFF, INC	SUPPLIES	32.05
P & Z / BUILDING OFF	Verizon Wireless	TELEPHONE	17.66
P & Z / BUILDING OFF	SA FLEET - FLEET ONE	GAS	110.03
P & Z / BUILDING OFF	WINDOM QUICK PRINT	SUPPLIES	63.97
	Total for Department 106		223.71*
CITY HALL	ELECTRIC FUND	REPAIR	10.30
CITY HALL	SANDRA HERDER	CLEANING	353.35
CITY HALL	JOE'S LAWN CARE	SERVICE-BOILERS	100.19
CITY HALL	JAY KUEHL	SNOW REMOVAL	140.00
CITY HALL	MELISSA PENAS	CLEANING	353.35
	Total for Department 115		957.19*
POLICE	COTTONWOOD CO TREASU	DISPATCHING	275.00
POLICE	COTTONWOOD CO TREASU	RENT	1,650.00
POLICE	INDOFF, INC	SUPPLIES	55.57
POLICE	WDR - DEPUTY REGISTR	LICENSES	497.00
POLICE	Verizon Wireless	TELEPHONE	201.87
POLICE	U S POSTAL SERVICE	POST OFFICE BOX RENT	12.00
POLICE	SA FLEET - FLEET ONE	GAS	226.42
POLICE	SCHWALBACH HARDWARE	MAINTENANCE	131.43
POLICE	TOSHIBA FINANCIAL SE	LEASE/MAINT CONTRACT	11.08
POLICE	VOYAGER FLEET SERVIC	GAS	686.31
POLICE	WATONWAN COUNTY	SERVICE	266.72
	Total for Department 120		4,013.40*
FIRE DEPARTMENT	AMOCO OIL COMPANY	GAS	43.87
FIRE DEPARTMENT	COTTONWOOD CO TREASU	DISPATCHING	212.50
FIRE DEPARTMENT	HEIMAN FIRE EQUIP. C	SUPPLIES	62.50
FIRE DEPARTMENT	L & L SERVICE, INC	SERVICE	19.34
FIRE DEPARTMENT	MARK MARCY	EXPENSE	47.46
FIRE DEPARTMENT	Verizon Wireless	TELEPHONE	-10.20
FIRE DEPARTMENT	U S POSTAL SERVICE	POST OFFICE BOX RENT	12.00
FIRE DEPARTMENT	RIDGEWATER COLLEGE	TRAINING	800.00
FIRE DEPARTMENT	SA FLEET - FLEET ONE	GAS	76.03
FIRE DEPARTMENT	SCHWALBACH HARDWARE	MAINTENANCE	29.96
FIRE DEPARTMENT	WINDOM FARM SERVICE	SHIPPING	19.00
	Total for Department 125		1,312.46*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
EMERGENCY MANAGEMENT	COTTONWOOD CO TREASU	DISPATCHING	12.50
EMERGENCY MANAGEMENT	ALPHA WIRELESS - MAN	MAINTENANCE	150.00
	Total for Department 130		162.50*
ANIMALS	COTTONWOOD VET CLINI	CITY POUND	135.83
	Total for Department 135		135.83*
STREET	COTTONWOOD CO TREASU	DISPATCHING	125.00
STREET	FOX BROTHERS	PARTS	171.35
STREET	GDF ENTERPRISES, INC	PARTS	60.68
STREET	GRAHAM TIRE	REPAIR	71.44
STREET	KRUEGER BODY SHOP	MAINTENANCE	50.00
STREET	LAMPERTS YARDS, INC.	MAINTENANCE	552.44
STREET	LEAGUE OF MN CITIES	DEDUCTIBLE	1,000.00
STREET	Verizon Wireless	TELEPHONE	54.68
STREET	M-R SIGNS CO., INC	SIGNS	1,598.37
STREET	PETERSON SMITH GRAVE	SERVICE	125.00
STREET	U S POSTAL SERVICE	POST OFFICE BOX RENT	12.00
STREET	SA FLEET - FLEET ONE	GAS	20.84
STREET	SANFORD LABORATORIES	TESTING	38.43
STREET	SCHWALBACH HARDWARE	MAINTENANCE	891.37
STREET	VOYAGER FLEET SERVIC	GAS	92.82
STREET	COUNTRY PRIDE SERVIC	MAINTENANCE	568.43
STREET	WINDOM FARM SERVICE	PARTS	467.03
	Total for Department 140		5,899.88*
RECREATION	TOSHIBA FINANCIAL SE	LEASE/MAINT CONTRACT	11.08
	Total for Department 150		11.08*
PARKS	COTTONWOOD CO TREASU	DISPATCHING	37.50
PARKS	ELECTRIC FUND	MAINTENANCE	4.13
PARKS	U S POSTAL SERVICE	POST OFFICE BOX RENT	12.00
	Total for Department 165		53.63*
	Total for Fund 01		15,894.60*
	MN PUBLIC FACILITIES	BOND PAYMENTS	10,818.00
	Total for Department		10,818.00*
EQUIPMENT/F.A.	MN PUBLIC FACILITIES	BOND PAYMENTS	367.00
	Total for Department 170		367.00*
	Total for Fund 02		11,185.00*
LIBRARY	CREATIVE PRODUCT SOU	SUPPLIES	161.13
LIBRARY	GALE	BOOKS	125.94
LIBRARY	SANDRA HERDER	CLEANING	362.90
LIBRARY	J & K WINDOWS	JANUARY CLEANING	20.00
LIBRARY	JOE'S LAWN CARE	SERVICE-BOILERS	100.20
LIBRARY	JAY KUEHL	SNOW REMOVAL	140.00

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
LIBRARY	MICROMARKETING	BOOKS & AUDIO	417.73
LIBRARY	MELISSA PENAS	CLEANING	362.90
LIBRARY	SELCO	BOOKS	43.00
LIBRARY	TOSHIBA FINANCIAL SE	LEASE/MAINT CONTRACT	5.54
LIBRARY	WOODWORKER'S JOURNAL	SUBSCRIPTION	19.95
	Total for Department 171		1,759.29*
	Total for Fund 03		1,759.29*
	EMPIRE BUILDING CONS	HANGAR CONSTRUCTION	147,201.50
	Total for Department		147,201.50*
AIRPORT	RED ROCK RURAL WATER	WATER	24.00
AIRPORT	SCHWALBACH HARDWARE	MAINTENANCE	18.14
AIRPORT	SO. CENTRAL ELECTRIC	POWER COST	1,253.43
	Total for Department 174		1,295.57*
	Total for Fund 11		148,497.07*
POOL	U S POSTAL SERVICE	POST OFFICE BOX RENT	12.00
POOL	TOSHIBA FINANCIAL SE	LEASE/MAINT CONTRACT	5.54
	Total for Department 175		17.54*
	Total for Fund 12		17.54*
AMBULANCE	COTTONWOOD CO TREASU	DISPATCHING	200.00
AMBULANCE	VAUGHN CORWIN	EXPENSE	46.38
AMBULANCE	EMERGENCY MEDICAL PR	SUPPLIES	150.70
AMBULANCE	LEWIS FAMILY DRUG #5	SUPPLIES	746.63
AMBULANCE	GODFATHER'S PIZZA	EMT REFRESHER CLASS	51.26
AMBULANCE	HIGLEY FORD SALES	SERVICE	675.57
AMBULANCE	BUCKWHEAT JOHNSON	EXPENSE	33.22
AMBULANCE	Verizon Wireless	TELEPHONE	69.02
AMBULANCE	JOLYNN NERHUS	EXPENSE	5.89
AMBULANCE	KIM POWERS	EXPENSE	18.17
AMBULANCE	PRAXAIR DISTRIBUTION	RENTAL	645.02
AMBULANCE	U S POSTAL SERVICE	POST OFFICE BOX RENT	12.00
AMBULANCE	SA FLEET - FLEET ONE	GAS	1,583.72
AMBULANCE	SCHWALBACH HARDWARE	MAINTENANCE	59.52
AMBULANCE	WINDOM FARM SERVICE	PARTS	16.46
	Total for Department 176		4,313.56*
	Total for Fund 13		4,313.56*
MULTI-PURPOSE BUILDI	HEARTLAND PAPER COMP	SUPPLIES	50.60
MULTI-PURPOSE BUILDI	KDOM RADIO	ADVERTISING	166.50
MULTI-PURPOSE BUILDI	Verizon Wireless	TELEPHONE	30.14
MULTI-PURPOSE BUILDI	U S POSTAL SERVICE	POST OFFICE BOX RENT	12.00
MULTI-PURPOSE BUILDI	RIVER BEND LIQUOR	INVENTORY	831.45
MULTI-PURPOSE BUILDI	SCHWALBACH HARDWARE	MAINTENANCE	172.49

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
MULTI-PURPOSE BUILDI	STONER INDUSTRIAL, I	SERVICE	119.50
MULTI-PURPOSE BUILDI	TOSHIBA FINANCIAL SE	LEASE/MAINT CONTRACT	11.08
	Total for Department 177		1,393.76*
	Total for Fund 14		1,393.76*
SCDP	SW MN HOUSING PARTNE	CDAP 10-0058-0-FY11	13,306.00
	Total for Department 163		13,306.00*
	Total for Fund 17		13,306.00*
N IND PARK	SO. CENTRAL ELECTRIC	POWER COST	52.87
	Total for Department 147		52.87*
	Total for Fund 18		52.87*
LIQUOR	BEVERAGE WHOLESALERS	MERCHANDISE	2,098.62
LIQUOR	WIRTZ BEVERAGE MN WI	MERCHANDISE	137.40
LIQUOR	HAGEN DISTRIBUTING	MERCHANDISE	11,429.85
LIQUOR	AH HERMEL COMPANY	MERCHANDISE	34.53
LIQUOR	U S POSTAL SERVICE	POST OFFICE BOX RENT	12.00
LIQUOR	SCHWALBACH HARDWARE	MAINTENANCE	182.23
LIQUOR	TOSHIBA FINANCIAL SE	LEASE/MAINT CONTRACT	22.16
LIQUOR	BANK MIDWEST	NSF CHECK-HARNACK	27.30
LIQUOR	CAMPUS CLEANERS	SERVICE	40.10
	Total for Department 180		13,984.19*
	Total for Fund 60		13,984.19*
	HD SUPPLY WATERWORKD	PARTS	358.86
	Total for Department		358.86*
WATER	AMUNDSON DIG	MAINTENANCE	340.00
WATER	COTTONWOOD CO TREASU	DISPATCHING	100.00
WATER	GODFATHER'S PIZZA	MTG EXPENSE	11.75
WATER	GOPHER STATE ONE CAL	LOCATES	25.00
WATER	HP SUDS CLUB, LLC.	BILLING CONTRACT SERVICE	95.83
WATER	Verizon Wireless	TELEPHONE	52.14
WATER	MN PUBLIC FACILITIES	BOND PAYMENTS	15,118.25
WATER	MN VALLEY TESTING	TESTING	56.25
WATER	U S POSTAL SERVICE	POST OFFICE BOX RENT	12.00
WATER	SCHWALBACH HARDWARE	MAINTENANCE	28.82
WATER	HD SUPPLY WATERWORKD	PARTS	192.38
WATER	TOSHIBA FINANCIAL SE	LEASE/MAINT CONTRACT	22.16
WATER	VOYAGER FLEET SERVIC	GAS	197.54
WATER	FERGUSON WATERWORKS	SUPPLIES	56.51
	Total for Department 181		16,308.63*
	Total for Fund 61		16,667.49*

CITY OF WINDOM
 FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
	ELECTRIC FUND	REF UTIL PREPAY TO BILL-	125.00
	JOE KNUZSON	REFUND-UTILITY PREPAYMEN	125.00
	Total for Department		250.00*
ELECTRIC	AMOCO OIL COMPANY	GAS	156.71
ELECTRIC	COTTONWOOD COUNTY LA	DISPOSAL	8.00
ELECTRIC	COTTONWOOD CO TREASU	DISPATCHING	187.50
ELECTRIC	GODFATHER'S PIZZA	MTG EXPENSE	11.75
ELECTRIC	GOPHER STATE ONE CAL	LOCATES	25.00
ELECTRIC	MARV GRUNIG	EXPENSE	76.84
ELECTRIC	APRIL HARRINGTON	ENERGY REBATE	75.00
ELECTRIC	HIGLEY FORD SALES	SERVICE	161.05
ELECTRIC	HP SUDS CLUB, LLC.	BILLING CONTRACT SERVICE	95.83
ELECTRIC	ALPHA WIRELESS - MAN	PARTS	79.13
ELECTRIC	Verizon Wireless	TELEPHONE	30.14
ELECTRIC	U S POSTAL SERVICE	POST OFFICE BOX RENT	12.00
ELECTRIC	SCHWALBACH HARDWARE	MAINTENANCE	311.64
ELECTRIC	DEAN SMESTAD	ENERGY REBATE	50.00
ELECTRIC	STONER INDUSTRIAL, I	SERVICE	68.20
ELECTRIC	THE STAG CLOTHIERS	UNIFORMS	362.00
ELECTRIC	TOSHIBA FINANCIAL SE	LEASE/MAINT CONTRACT	22.16
ELECTRIC	VOYAGER FLEET SERVIC	GAS	147.73
ELECTRIC	WINDOM AREA DEVELOPM	INDUSTRIAL DEVELOPMENT	1,200.00
ELECTRIC	WINDOM QUICK PRINT	SUPPLIES	29.71
ELECTRIC	CRAIG HETTENBACH	ENERGY REBATE	150.00
ELECTRIC	JACK MALMGREN	ENERGY REBATE	50.00
ELECTRIC	MONTE & BETH SCRIVEN	ENERGY REBATE	50.00
ELECTRIC	REBECCA WIENS	ENERGY REBATE	50.00
	Total for Department 182		3,410.39*
	Total for Fund 62		3,660.39*
	MN PUBLIC FACILITIES BOND PAYMENTS		116,691.41
	Total for Department		116,691.41*
SEWER	AMOCO OIL COMPANY	GAS	253.09
SEWER	COTTONWOOD CO TREASU	DISPATCHING	100.00
SEWER	GODFATHER'S PIZZA	MTG EXPENSE	11.74
SEWER	GOPHER STATE ONE CAL	LOCATES	25.00
SEWER	HP SUDS CLUB, LLC.	BILLING CONTRACT SERVICE	95.85
SEWER	LAMPERTS YARDS, INC.	MAINTENANCE	71.98
SEWER	Verizon Wireless	TELEPHONE	52.14
SEWER	MN PUBLIC FACILITIES	BOND PAYMENTS	9,814.24
SEWER	MN VALLEY TESTING	TESTING	670.80
SEWER	U S POSTAL SERVICE	POST OFFICE BOX RENT	12.00
SEWER	SCHWALBACH HARDWARE	MAINTENANCE	334.18
SEWER	TOSHIBA FINANCIAL SE	LEASE/MAINT CONTRACT	35.46
SEWER	VOYAGER FLEET SERVIC	GAS	86.57
SEWER	FERGUSON WATERWORKS	SUPPLIES	56.50
	Total for Department 183		11,619.55*

CITY OF WINDOM
 FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
Total for Fund 63			128,310.96*
ARENA	CONNEY SAFETY	SUPPLIES	116.94
ARENA	FERRELLGAS	GAS	160.31
ARENA	AH HERMEL COMPANY	MERCHANDISE	349.17
ARENA	JANITOR'S CLOSET, LT	SUPPLIES	55.92
ARENA	KDOM RADIO	ADVERTISING	78.00
ARENA	LAMPERTS YARDS, INC.	MAINTENANCE	894.45
ARENA	LUCAN COMMUNITY TV I	MAINTENANCE	146.88
ARENA	Verizon Wireless	TELEPHONE	50.80
ARENA	U S POSTAL SERVICE	POST OFFICE BOX RENT	12.00
ARENA	SCHWALBACH HARDWARE	MAINTENANCE	374.17
ARENA	STONER INDUSTRIAL, I	SERVICE	9.55
ARENA	TOSHIBA FINANCIAL SE	LEASE/MAINT CONTRACT	19.94
ARENA	COUNTRY PRIDE SERVIC	MAINTENANCE	13.89
ARENA	WINDOM YOUTH HOCKEY	ADVERTISING	30.00
ARENA	TANYA SMITH	RENTAL SKATES	40.00
Total for Department 184			2,352.02*
Total for Fund 64			2,352.02*
ELECTRIC FUND	LOAN-EDA TO ELECTRIC FUN		780.94
Total for Department			780.94*
ECONOMIC DEVELOPMENT	INDOFF, INC	SUPPLIES	32.04
ECONOMIC DEVELOPMENT	ELECTRIC FUND	LOAN-EDA TO ELECTRIC FUN	168.55
ECONOMIC DEVELOPMENT	Verizon Wireless	TELEPHONE	52.72
ECONOMIC DEVELOPMENT	U S POSTAL SERVICE	POST OFFICE BOX RENT	12.00
Total for Department 187			265.31*
Total for Fund 67			1,046.25*
MN 9-1-1 PROGRAM	911 SERVICE		1,056.45
Total for Department			1,056.45*
TELECOMMUNICATIONS	CP REDI	REPAIR	2,009.60
TELECOMMUNICATIONS	GOPHER STATE ONE CAL	LOCATES	25.00
TELECOMMUNICATIONS	HP SUDS CLUB, LLC.	BILLING CONTRACT SERVICE	287.49
TELECOMMUNICATIONS	Verizon Wireless	TELEPHONE	208.86
TELECOMMUNICATIONS	MLB NETWORK	SUBSCRIBER	739.50
TELECOMMUNICATIONS	U S POSTAL SERVICE	POST OFFICE BOX RENT	12.00
TELECOMMUNICATIONS	RFD TV	SUBSCRIBER	410.55
TELECOMMUNICATIONS	SCHWALBACH HARDWARE	MAINTENANCE	70.97
TELECOMMUNICATIONS	SHOWTIME NETWORKS IN	SUBSCRIBER	442.06
TELECOMMUNICATIONS	SOUTHWEST/WEST CENTR	SUPPORT SERVICE	833.33
TELECOMMUNICATIONS	STONER INDUSTRIAL, I	SERVICE	38.26
TELECOMMUNICATIONS	TOSHIBA FINANCIAL SE	LEASE/MAINT CONTRACT	33.22
TELECOMMUNICATIONS	UNIVERSAL SERVICE AD	FEES	1,104.05
TELECOMMUNICATIONS	VOYAGER FLEET SERVIC	GAS	347.60
TELECOMMUNICATIONS	WOODSTOCK TELEPHONE	SPECIAL ACCESS CIRCUITS	205.10

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
TELECOMMUNICATIONS	HURRICANE ELECTRIC	L TRANSIT SERVICE	1,000.00
TELECOMMUNICATIONS	POWER & TEL	EQUIPMENT	90.14
TELECOMMUNICATIONS	TITAN ENERGY SYSTEMS	SERVICE	900.00
		Total for Department 199	8,757.73*
		Total for Fund 69	9,814.18*
		Grand Total	372,255.17*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
MAYOR & COUNCIL	SCHRAMEL LAW OFFICE	LEGAL FEES	1,170.00
	Total for Department 101		1,170.00*
CITY OFFICE	CHELSIE CARLSON	REIMBURSEMENT-FUEL	58.22
CITY OFFICE	STEVE NASBY	EXPENSE	182.14
CITY OFFICE	SELECTACCOUNT	PARTICIPANT FEE	251.64
	Total for Department 103		492.00*
P & Z / BUILDING OFF	SCHRAMEL LAW OFFICE	LEGAL FEES	390.00
P & Z / BUILDING OFF	SHOPKO	SUPPLIES	15.45
	Total for Department 106		405.45*
CITY HALL	CULLIGAN	SERVICE	35.50
	Total for Department 115		35.50*
POLICE	INDOFF, INC	SUPPLIES	45.05
POLICE	GALLS, LLC	SUPPLIES	15.99
POLICE	KEEPERS, INC.	SUPPLIES	306.00
POLICE	SCHRAMEL LAW OFFICE	LEGAL FEES	5,685.00
	Total for Department 120		6,052.04*
FIRE DEPARTMENT	MN WEST COLLEGE - CA	TRAINING	785.00
FIRE DEPARTMENT	CENTURY LINK	TELEPHONE	58.87
FIRE DEPARTMENT	RUNNING'S SUPPLY	MAINTENANCE	202.06
FIRE DEPARTMENT	ATLAS	EQUIPMENT	492.00
	Total for Department 125		1,537.93*
STREET	GDF ENTERPRISES, INC	SERVICE	330.00
STREET	JOHNSON HARDWARE	MAINTENANCE	74.36
STREET	MILLER SELLNER EQUIP	PARTS	131.76
STREET	MILLS & MILLER, INC	SALT	1,753.42
STREET	CENTURY LINK	TELEPHONE	58.87
STREET	RUNNING'S SUPPLY	MAINTENANCE	197.74
STREET	SHOPKO	SUPPLIES	15.47
	Total for Department 140		2,561.62*
PARKS	MESSER MACHINE & MFG	SERVICE	49.68
	Total for Department 165		49.68*
	Total for Fund 01		12,304.22*
LIBRARY	READERS SERVICE	SUBSCRIPTION	20.76
LIBRARY	DISNEY MOVIE CLUB	MOVIES	28.90
	Total for Department 171		49.66*
	Total for Fund 03		49.66*
	MTI DISTRIBUTING, IN	FIELD GROOMER	28,902.94
	Total for Department		28,902.94*
	Total for Fund 04		28,902.94*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
AMBULANCE	EXPERT T BILLING	SERVICE	1,386.00
AMBULANCE	LEWIS FAMILY DRUG #5	SUPPLIES -AMBULANCE	428.78
AMBULANCE	CENTURY LINK	TELEPHONE	58.87
AMBULANCE	WINDOM AREA CHAMBER	FARM & HOME SHOW REGISTR	50.00
AMBULANCE	WINDOM AREA HOSPITAL	NURSING SERVICE	1,281.39
AMBULANCE	WINDOM YOUTH HOCKEY	ADVERTISING	30.00
	Total for Department 176		3,235.04*
	Total for Fund 13		3,235.04*
N IND PARK	SCHRAMEL LAW OFFICE	LEGAL FEES	390.00
	Total for Department 147		390.00*
	Total for Fund 18		390.00*
LIQUOR	BEVERAGE WHOLESALERS	MERCHANDISE	3,328.80
LIQUOR	COCA-COLA BOTTLING C	MERCHANDISE	322.98
LIQUOR	CULLIGAN	SERVICE	27.77
LIQUOR	WIRTZ BEVERAGE MN WI	MERCHANDISE	1,463.51
LIQUOR	HAGEN DISTRIBUTING	MERCHANDISE	4,763.20
LIQUOR	HAMCO DATA PRODUCTS	SUPPLIES	113.18
LIQUOR	AH HERMEL COMPANY	MERCHANDISE	452.47
LIQUOR	JOHNSON BROS.	MERCHANDISE	2,427.63
LIQUOR	PHILLIPS WINE & SPIR	MERCHANDISE	4,871.59
LIQUOR	SOUTHERN WINE & SPIR	MERCHANDISE	1,916.94
LIQUOR	BANK MIDWEST	NSF CHECK	12.30
LIQUOR	BANK MIDWEST	NSF CHECK-RIVER BEND	11.05
LIQUOR	BANK MIDWEST	NSF-RIVER BEND (K.KNUTH)	37.64
	Total for Department 180		19,749.06*
	Total for Fund 60		19,749.06*
WATER	HP SUDS CLUB, LLC.	BILLING CONTRACT SERVICE	121.88
WATER	SCHRAMEL LAW OFFICE	LEGAL FEES	1,410.00
WATER	CENTURY LINK	TELEPHONE	58.87
WATER	RON'S ELECTRIC INC	SERVICE	50.00
WATER	RUNNING'S SUPPLY	MAINTENANCE	168.41
	Total for Department 181		1,809.16*
	Total for Fund 61		1,809.16*
	ELECTRIC FUND	K.VANDERLINDEN-UTIL PP T	156.31
	ELECTRIC FUND	YVETTE GLOVER-UTIL PP TO	175.11
	RESCO	PARTS & SUPPLIES	1,967.02
	RIVERSIDE REMODELERS	POWER HOUSE WINDOWS	7,836.34
	KAREN VANDER LINDEN	K.VANDERLINDEN-REF UT PP	143.69
	KEVIN & MOLLY COTHRA	REFUND-UTILITY PREPAYMEN	300.00
	YVETTE GLOVER	REF-UTIL PREPAY MINUS BI	124.89
	Total for Department		10,703.36*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
ELECTRIC	COTTONWOOD COUNTY LA	DISPOSAL	8.00
ELECTRIC	ENGINEERING UNLIMITE	SUPPLIES	671.35
ELECTRIC	HIGLEY FORD SALES	MAINTENANCE	1.52
ELECTRIC	HP SUDS CLUB, LLC.	BILLING CONTRACT SERVICE	121.88
ELECTRIC	CENTURY LINK	TELEPHONE	55.40
ELECTRIC	OFFICEMAX - HSBC BUS	SUPPLIES	188.30
ELECTRIC	DENNIS L. RICK LTD	ENERGY REBATE	40.00
ELECTRIC	RUNNING'S SUPPLY	MAINTENANCE	138.58
ELECTRIC	JOY PANKONIN	SERVICE	17.00
	Total for Department 182		1,242.03*
	Total for Fund 62		11,945.39*
SEWER	INDOFF, INC	SUPPLIES	22.43
SEWER	MICHEAL HAUGEN	REGISTRATION	60.00
SEWER	HP SUDS CLUB, LLC.	BILLING CONTRACT SERVICE	121.85
SEWER	MN VALLEY TESTING	TESTING	417.20
SEWER	CENTURY LINK	TELEPHONE	260.60
SEWER	RON'S ELECTRIC INC	SERVICE	539.79
SEWER	RUNNING'S SUPPLY	MAINTENANCE	474.24
	Total for Department 183		1,896.11*
	Total for Fund 63		1,896.11*
ARENA	AL BALOUN	SUPPLIES	76.21
ARENA	FERRELLGAS	GAS	160.31
ARENA	RON'S ELECTRIC INC	SERVICE	572.09
ARENA	RUNNING'S SUPPLY	MAINTENANCE	2.97
ARENA	WORTHINGTON GLASS IN	REPAIR	316.68
	Total for Department 184		1,128.26*
	Total for Fund 64		1,128.26*
ECONOMIC DEVELOPMENT	INDOFF, INC	SUPPLIES	33.34
ECONOMIC DEVELOPMENT	SHOPKO	SUPPLIES	15.46
	Total for Department 187		48.80*
	Total for Fund 67		48.80*
TELECOMMUNICATIONS	BTN - BIG TEN NETWOR	SUBSCRIBER	3,421.99
TELECOMMUNICATIONS	COMCAST MEDIA CENTER	SUBSCRIBER	23.80
TELECOMMUNICATIONS	ENGINEERING UNLIMITE	SUPPLIES	268.54
TELECOMMUNICATIONS	FOX SPORTS	SUBSCRIBER	14,238.35
TELECOMMUNICATIONS	FOX TELEVISION STATI	SUBSCRIBER	4,449.38
TELECOMMUNICATIONS	GOLDEN WEST TECH & I	SERVICE	157.18
TELECOMMUNICATIONS	HP SUDS CLUB, LLC.	BILLING CONTRACT SERVICE	365.64
TELECOMMUNICATIONS	HUBBARD BROADCASTING	SUBSCRIBER	850.20
TELECOMMUNICATIONS	NATIONAL CABLE TV CO	SUBSCRIBER	60,158.10
TELECOMMUNICATIONS	CENTURY LINK	BILLING SERVICE	184.80
	Total for Department 199		84,117.98*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount

		Total for Fund 69	84,117.98*
	COLLECTION SERVICES #CDDM013726		930.23
	COLONIAL LIFE INSURA BCN E8182644	INSURANCE	8.82
		Total for Department	939.05*
		Total for Fund 70	939.05*
		Grand Total	166,515.67*

USDA-FmHA
Form FmHA 1924-18

PARTIAL PAYMENT ESTIMATE

CONTRACT NO. 0045-35
PARTIAL PAYMENT ESTIMATE #5

PAGE 1 OF 4

OWNER: CITY OF WINDOM
2012 STREETS

CONTRACTOR:
SVOBODA EXCAVATING, INC
JACKSON, MN 56143

PERIOD OF ESTIMATE
FROM TO
10/30/2012 12/21/2012

CONTRACT CHANGE ORDER SUMMARY

ESTIMATE

NO.	FmHA Approval Date	Amount			
		Additions	Deductions		
1		\$3,471.00		1. Original Contract.....	\$597,926.00
2				2. Change Orders.....	\$3,471.00
3				3. Revised Contract (1+2).....	\$601,397.00
4				4. Work Completed*.....	\$564,480.31
5				5. Stored Materials*.....	\$0.00
6				6. Subtotal (4+5).....	\$564,480.31
7				7. Retainage*.....	\$0.00
8				8. Previous Payments.....	\$529,406.79
9				9. Amount Due (6-7-8).....	\$35,073.52
10					
TOTALS		\$3,471.00	\$0.00		
NET CHANGE		\$3,471.00			

CONTRACT TIME

Original (days) 75
Revised
Remaining 35

On Schedule Yes No

Starting Date 6/12/2012
Projected Completion

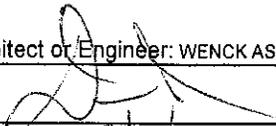
CONTRACTOR'S CERTIFICATION:

The undersigned Contractor certifies that to the best of their knowledge, information and belief the work covered by this payment estimate has been completed in accordance with the contract documents, that all amounts have been paid by the contractor for work which previous payment estimates was issued and payments received from the owner, and that current payment shown herein is now due.

Svoboda Excavating, Inc
JACKSON, MN
By: 
Date: 1/5/13

ARCHITECT OR ENGINEER'S CERTIFICATION:

The undersigned certifies that the work has been carefully inspected and to the best of their knowledge and belief, the quantities shown in this estimate are correct and the work has been performed in accordance with the contract documents.

Architect or Engineer: WENCK ASSOCIATES
By: 
Date: 2/14/13

APPROVED BY OWNER

Owner: CITY OF WINDOM
By:
Date:

ACCEPTED BY FmHA:

The review and acceptance of this estimate by FmHA does not attest to the correctness of the quantities shown or that the work has been performed in accordance with the contract documents.
By:
Date:

2012 STREET IMPROVEMENTS
WINDOM, MINNESOTA 56101
PAY REQUEST #4

ITEM	CONTRACT			THIS PERIOD		PREVIOUS TOTAL		TOTAL TO DATE		
	APPROX. QUANTITY	UNIT	UNIT COST	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT
TH 71										
WATERMAIN										
F & I 6" Valve & Box	4	EACH	\$ 1,300.00	\$ 5,200.00	0	\$ -	4	\$ 5,200.00	4	\$ 5,200.00
F & I 6" Tee	1	EACH	\$ 500.00	\$ 500.00	0	\$ -	1	\$ 500.00	1	\$ 500.00
F & I 6" Plug/Cap	3	EACH	\$ 175.00	\$ 525.00	0	\$ -	3	\$ 525.00	3	\$ 525.00
F & I 4" Sleeve	1	EACH	\$ 200.00	\$ 200.00	0	\$ -	2	\$ 400.00	2	\$ 400.00
F & I 6" Sleeve	2	EACH	\$ 250.00	\$ 500.00	0	\$ -	2	\$ 500.00	2	\$ 500.00
F & I Hydrant	1	EACH	\$ 3,500.00	\$ 3,500.00	0	\$ -	1	\$ 3,500.00	1	\$ 3,500.00
F & I 6" 45 Deg. Bend	4	EACH	\$ 250.00	\$ 1,000.00	0	\$ -	4	\$ 1,000.00	4	\$ 1,000.00
F & I 10" Valve & Box	2	EACH	\$ 2,500.00	\$ 5,000.00	0	\$ -	2	\$ 5,000.00	2	\$ 5,000.00
F & I 10" Sleeve	2	EACH	\$ 500.00	\$ 1,000.00	0	\$ -	2	\$ 1,000.00	2	\$ 1,000.00
F & I 10" Plug/Cap	2	EACH	\$ 300.00	\$ 600.00	0	\$ -	2	\$ 600.00	2	\$ 600.00
F & I 4"x6" Tee	1	EACH	\$ 800.00	\$ 800.00	0	\$ -	1	\$ 800.00	1	\$ 800.00
F & I 10" 45 Deg. Bend	4	EACH	\$ 500.00	\$ 2,000.00	0	\$ -	4	\$ 2,000.00	4	\$ 2,000.00
F & I Tracing Wire Box	6	EACH	\$ 150.00	\$ 900.00	0	\$ -	6	\$ 900.00	6	\$ 900.00
F & I 1" Corp Stop	5	EACH	\$ 250.00	\$ 1,250.00	0	\$ -	5	\$ 1,250.00	5	\$ 1,250.00
F & I 1" Curb Stop	5	EACH	\$ 300.00	\$ 1,500.00	0	\$ -	6	\$ 1,800.00	6	\$ 1,800.00
F & I 6" C900 Watermain	90	L.F.	\$ 20.00	\$ 1,800.00	0	\$ -	130	\$ 2,600.00	130	\$ 2,600.00
F & I 6" PVC C900 Directional Bore	260	L.F.	\$ 37.00	\$ 9,620.00	0	\$ -	230	\$ 8,510.00	230	\$ 8,510.00
F & I 10" C900 Watermain	90	L.F.	\$ 37.00	\$ 3,330.00	0	\$ -	152	\$ 5,624.00	152	\$ 5,624.00
F & I 1" Type K copper service -Open Trench	450	L.F.	\$ 16.00	\$ 7,200.00	0	\$ -	0	\$ -	0	\$ -
F & I 1" Type K copper service -Directional Bore	360	L.F.	\$ 20.00	\$ 7,200.00	0	\$ -	875	\$ 17,500.00	875	\$ 17,500.00
Remove Curb and Gutter	60	L.F.	\$ 20.00	\$ 1,200.00	0	\$ -	30	\$ 600.00	30	\$ 600.00
Remove Sidewalk	325	SQ. FT.	\$ 5.00	\$ 1,625.00	0	\$ -	495	\$ 2,475.00	495	\$ 2,475.00
Remove Hydrant	2	EACH	\$ 250.00	\$ 500.00	0	\$ -	2	\$ 500.00	2	\$ 500.00
Remove Valve	2	EACH	\$ 100.00	\$ 200.00	0	\$ -	2	\$ 200.00	2	\$ 200.00
Select Topsoil Borrow (CV)	15	C.Y.	\$ 50.00	\$ 750.00	15	\$ 750.00	0	\$ -	15	\$ 750.00
Aggregate Base Class 5	150	TON	\$ 15.00	\$ 2,250.00	150	\$ 2,250.00	0	\$ -	150	\$ 2,250.00
4" Bituminous Patching	350	SQ. YD.	\$ 65.00	\$ 22,750.00	6	\$ 390.00	392	\$ 25,480.00	398	\$ 25,870.00
F & I 12" Casing (Bore)	80	L.F.	\$ 150.00	\$ 12,000.00	0	\$ -	100	\$ 15,000.00	100	\$ 15,000.00
F & I 20" Casing (Bore)	80	L.F.	\$ 175.00	\$ 14,000.00	0	\$ -	100	\$ 17,500.00	100	\$ 17,500.00
Rock Subfoundation (CV)	100	C.Y.	\$ 5.00	\$ 500.00	0	\$ -	100	\$ 500.00	100	\$ 500.00
4" Walk Replacement	75	SQ. FT.	\$ 1.00	\$ 75.00	0	\$ -	50	\$ 50.00	50	\$ 50.00
6" Walk Replacement	150	SQ. FT.	\$ 1.00	\$ 150.00	0	\$ -	120	\$ 120.00	120	\$ 120.00
Concrete Curb and Gutter Design B618	60	L.F.	\$ 1.00	\$ 60.00	0	\$ -	20	\$ 20.00	20	\$ 20.00
WATERMAIN SUBTOTAL				\$ 109,685.00		\$ 3,390.00		\$ 121,654.00		\$ 125,044.00
Service Connections										
Connect Service to Casny's	1	EACH	\$ 600.00	\$ 600.00	0	\$ -	1	\$ 600.00	1	\$ 600.00
Connect Service to Freedom	1	EACH	\$ 600.00	\$ 600.00	0	\$ -	1	\$ 600.00	1	\$ 600.00
Connect Service to H&W	1	EACH	\$ 600.00	\$ 600.00	0	\$ -	1	\$ 600.00	1	\$ 600.00
Connect Service to Three Son's	1	EACH	\$ 600.00	\$ 600.00	0	\$ -	1	\$ 600.00	1	\$ 600.00
Connect Service to Car Quest	1	EACH	\$ 600.00	\$ 600.00	0	\$ -	1	\$ 600.00	1	\$ 600.00
SERVICE CONNECTIONS SUBTOTAL				\$ 3,000.00		\$ -		\$ 3,000.00		\$ 3,000.00
Hansen Connections										
F & I 1" Corp Stop	1	EACH	\$ 200.00	\$ 200.00	0	\$ -	1	\$ 200.00	1	\$ 200.00
F & I 1" Curb Stop	1	EACH	\$ 200.00	\$ 200.00	0	\$ -	1	\$ 200.00	1	\$ 200.00
F & I 1" Type K copper service -Open Trench	30	L.F.	\$ 25.00	\$ 750.00	0	\$ -	30	\$ 750.00	30	\$ 750.00
F & I 1" Type K copper service -Directional Bore	50	L.F.	\$ 25.00	\$ 1,250.00	0	\$ -	50	\$ 1,250.00	50	\$ 1,250.00
Select Topsoil Borrow (CV)	2	C.Y.	\$ 50.00	\$ 100.00	2	\$ 100.00	0	\$ -	2	\$ 100.00
Connect Service to Hansen	1	EACH	\$ 1,000.00	\$ 1,000.00	0	\$ -	1	\$ 1,000.00	1	\$ 1,000.00
HANSEN'S CONNECTIONS SUBTOTAL				\$ 3,500.00		\$ 100.00		\$ 3,400.00		\$ 3,500.00
River Road										
SANITARY SEWER										
F & I 8"x4" Wye	39	EACH	\$ 400.00	\$ 15,600.00	0	\$ -	39	\$ 15,600.00	39	\$ 15,600.00
Remove Sewer Pipe	1684	L.F.	\$ 2.00	\$ 3,368.00	0	\$ -	1554	\$ 3,108.00	1554	\$ 3,108.00
Remove Services	1330	L.F.	\$ 2.00	\$ 2,660.00	0	\$ -	1030	\$ 2,060.00	1030	\$ 2,060.00
Remove Manholes	7	EACH	\$ 350.00	\$ 2,450.00	0	\$ -	7	\$ 2,450.00	7	\$ 2,450.00
Bituminous Repairs	111	S.Y.	\$ 70.00	\$ 7,770.00	0	\$ -	142	\$ 9,940.00	142	\$ 9,940.00
F & I Rock Subfoundation	183	C.Y.	\$ 5.00	\$ 915.00	183	\$ 915.00	0	\$ -	183	\$ 915.00
F & I 8" PVC Sewer Pipe SDR 35 8'-10' Deep	160	L.F.	\$ 30.00	\$ 4,800.00	0	\$ -	160	\$ 4,800.00	160	\$ 4,800.00
Dewatering Sewer	1000	L.F.	\$ 50.00	\$ 50,000.00	0	\$ -	0	\$ -	0	\$ -
F & I 4" Service	1365	L.F.	\$ 15.00	\$ 20,475.00	0	\$ -	1030	\$ 15,450.00	1030	\$ 15,450.00
F & I 12" PVC Sewer Pipe SDR 35 8'-10' Deep	1383	L.F.	\$ 32.00	\$ 44,256.00	0	\$ -	1413	\$ 45,216.00	1413	\$ 45,216.00

F & I 12" PVC Sewer Pipe SDR 35 10'-12" Deep	141	L.F.	\$ 32.00	\$ 4,512.00	0	\$ -	141	\$ 4,512.00	141	\$ 4,512.00
F & I Manhole Type 4007	63	L.F.	\$ 335.00	\$ 21,105.00	0	\$ -	63	\$ 21,105.00	63	\$ 21,105.00
F & I Manhole Casting	7	EACH	\$ 750.00	\$ 5,250.00	0	\$ -	7	\$ 5,250.00	7	\$ 5,250.00
4" Walk Replacement	1500	SQ. FT.	\$ 1.00	\$ 1,500.00	0	\$ -	490	\$ 490.00	490	\$ 490.00
6" Drive Replacement	400	SQ. FT.	\$ 1.00	\$ 400.00	0	\$ -	400	\$ 400.00	400	\$ 400.00
Curb and Gutter Replacement	220	L.F.	\$ 1.00	\$ 220.00	0	\$ -	324	\$ 324.00	324	\$ 324.00
Valley Gutter Replacement	40	L.F.	\$ 15.00	\$ 600.00	0	\$ -	77	\$ 1,155.00	77	\$ 1,155.00
Storm Drain Inlet Protection	1	LUMP SUM	\$ 500.00	\$ 500.00	0	\$ -	1	\$ 500.00	1	\$ 500.00
Seeding-turf Type	0.25	ACRE	\$ 6,000.00	\$ 1,500.00	0	\$ -	0.25	\$ 1,500.00	0.25	\$ 1,500.00
Seed-turf Type 260	25	LB.	\$ 10.00	\$ 250.00	0	\$ -	25	\$ 250.00	25	\$ 250.00
Mulch-Type 1	0.5	TON	\$ 1,000.00	\$ 500.00	0	\$ -	0.5	\$ 500.00	0.5	\$ 500.00
Commercial Fertilizer (12-12-12)	125	LB.	\$ 2.00	\$ 250.00	0	\$ -	125	\$ 250.00	125	\$ 250.00

SANITARY SEWER SUBTOTAL \$ 188,881.00 \$ 915.00 \$134,860.00 \$135,775.00

WATERMAIN

F & I 8" Valve & Box	5	EACH	\$ 2,000.00	\$ 10,000.00	0	\$ -	5	\$ 10,000.00	5	\$ 10,000.00
F & I 6" Valve & Box	6	EACH	\$ 1,250.00	\$ 7,500.00	0	\$ -	6	\$ 7,500.00	6	\$ 7,500.00
F & I 4" Sleeve	2	EACH	\$ 200.00	\$ 400.00	0	\$ -	1	\$ 200.00	1	\$ 200.00
F & I 6" Sleeve	4	EACH	\$ 250.00	\$ 1,000.00	0	\$ -	4	\$ 1,000.00	4	\$ 1,000.00
F & I 8" Sleeve	2	EACH	\$ 400.00	\$ 800.00	0	\$ -	2	\$ 800.00	2	\$ 800.00
F & I Hydrant	2	EACH	\$ 3,500.00	\$ 7,000.00	0	\$ -	3	\$ 10,500.00	3	\$ 10,500.00
F & I 6" Tee	1	EACH	\$ 550.00	\$ 550.00	0	\$ -	2	\$ 1,100.00	2	\$ 1,100.00
F & I 8" 90 Deg. Bend	2	EACH	\$ 400.00	\$ 800.00	0	\$ -	1	\$ 400.00	1	\$ 400.00
F & I 6" 45 Deg. Bend	6	EACH	\$ 250.00	\$ 1,500.00	0	\$ -	1	\$ 250.00	1	\$ 250.00
F & I 8"x6" Tee	6	EACH	\$ 500.00	\$ 3,000.00	0	\$ -	5	\$ 2,500.00	5	\$ 2,500.00
F & I 1" Corp Stop	40	EACH	\$ 200.00	\$ 8,000.00	0	\$ -	38	\$ 7,600.00	38	\$ 7,600.00
F & I 1" Curb Stop	40	EACH	\$ 250.00	\$ 10,000.00	0	\$ -	38	\$ 9,500.00	38	\$ 9,500.00
F & I 4" Valve & Box	1	EACH	\$ 1,000.00	\$ 1,000.00	0	\$ -	1	\$ 1,000.00	1	\$ 1,000.00
F & I 8" C900 Watermain	180	L.F.	\$ 25.00	\$ 4,500.00	0	\$ -	30	\$ 750.00	30	\$ 750.00
F & I 1" Type K copper Service	1500	EACH	\$ 12.00	\$ 18,000.00	0	\$ -	1200	\$ 14,400.00	1200	\$ 14,400.00
F & I 8" C900 Watermain	1665	L.F.	\$ 26.00	\$ 43,290.00	0	\$ -	1590	\$ 41,340.00	1590	\$ 41,340.00
Bituminous Repairs	106	S.Y.	\$ 70.00	\$ 7,420.00	6	\$ 420.00	143	\$ 10,010.00	149	\$ 10,430.00
Rock Subfoundation (CV)	199	C.Y.	\$ 5.00	\$ 995.00	199	\$ 995.00	0	\$ -	199	\$ 995.00
4" Walk Replacement	1425	SQ. FT.	\$ 1.00	\$ 1,425.00	0	\$ -	955	\$ 955.00	955	\$ 955.00
6" Drive Replacement	400	SQ. FT.	\$ 1.00	\$ 400.00	0	\$ -	400	\$ 400.00	400	\$ 400.00
Curb and Gutter Replacement	230	L.F.	\$ 1.00	\$ 230.00	0	\$ -	324	\$ 324.00	324	\$ 324.00
Valley Gutter Replacement	40	L.F.	\$ 15.00	\$ 600.00	0	\$ -	66	\$ 990.00	66	\$ 990.00

WATERMAIN SUBTOTAL \$ 128,410.00 \$ 1,415.00 \$121,519.00 \$122,934.00

6th Street

WATERMAIN

F & I 8" Valve & Box	2	EACH	\$ 1,500.00	\$ 3,000.00	0	\$ -	2	\$ 3,000.00	2	\$ 3,000.00
F & I 6" Valve & Box	18	EACH	\$ 1,000.00	\$ 18,000.00	0	\$ -	18	\$ 18,000.00	18	\$ 18,000.00
F & I 6" Tee	14	EACH	\$ 350.00	\$ 4,900.00	0	\$ -	14	\$ 4,900.00	14	\$ 4,900.00
F & I 4" Plug/Cap	1	EACH	\$ 150.00	\$ 150.00	0	\$ -	3	\$ 450.00	3	\$ 450.00
F & I 6" Plug/Cap	2	EACH	\$ 175.00	\$ 350.00	0	\$ -	2	\$ 350.00	2	\$ 350.00
F & I 6"x4" Reducer	7	EACH	\$ 225.00	\$ 1,575.00	0	\$ -	7	\$ 1,575.00	7	\$ 1,575.00
F & I 4" Sleeve	10	EACH	\$ 200.00	\$ 2,000.00	0	\$ -	13	\$ 2,600.00	13	\$ 2,600.00
F & I 6" Sleeve	3	EACH	\$ 250.00	\$ 750.00	0	\$ -	3	\$ 750.00	3	\$ 750.00
F & I 8" Sleeve	2	EACH	\$ 400.00	\$ 800.00	0	\$ -	2	\$ 800.00	2	\$ 800.00
F & I Hydrant	6	EACH	\$ 3,250.00	\$ 19,500.00	0	\$ -	6	\$ 19,500.00	6	\$ 19,500.00
Remove and Reinstall 6" Valve and Box	1	EACH	\$ 750.00	\$ 750.00	0	\$ -	1	\$ 750.00	1	\$ 750.00
Remove Valve and Box	2	EACH	\$ 250.00	\$ 500.00	0	\$ -	2	\$ 500.00	2	\$ 500.00
Remove Tee	1	EACH	\$ 200.00	\$ 200.00	0	\$ -	1	\$ 200.00	1	\$ 200.00
F & I 8"x6" Tee	1	EACH	\$ 600.00	\$ 600.00	0	\$ -	1	\$ 600.00	1	\$ 600.00
F & I 1" Corp Stop	28	EACH	\$ 200.00	\$ 5,600.00	0	\$ -	28	\$ 5,600.00	28	\$ 5,600.00
F & I 1" Curb Stop	28	EACH	\$ 250.00	\$ 7,000.00	0	\$ -	28	\$ 7,000.00	28	\$ 7,000.00
F & I 4" Valve & Box	5	EACH	\$ 1,000.00	\$ 5,000.00	0	\$ -	6	\$ 6,000.00	6	\$ 6,000.00
F & I 8" C900 Watermain	2490	L.F.	\$ 25.00	\$ 62,250.00	0	\$ -	2490	\$ 62,250.00	2490	\$ 62,250.00
F & I 1" Type K copper Service	900	L.F.	\$ 11.00	\$ 9,900.00	0	\$ -	756	\$ 8,316.00	756	\$ 8,316.00
F & I 8" C900 Watermain	60	L.F.	\$ 45.00	\$ 2,700.00	0	\$ -	81	\$ 3,645.00	81	\$ 3,645.00
Bituminous Repairs	200	S.Y.	\$ 70.00	\$ 14,000.00	0	\$ -	243	\$ 17,010.00	243	\$ 17,010.00
Rock Subfoundation (CV)	278	C.Y.	\$ 5.00	\$ 1,390.00	278	\$ 1,390.00	0	\$ -	278	\$ 1,390.00
4" Walk Replacement	225	SQ. FT.	\$ 1.00	\$ 225.00	0	\$ -	120	\$ 120.00	120	\$ 120.00
6" Drive Replacement	100	SQ. FT.	\$ 1.00	\$ 100.00	0	\$ -	262	\$ 262.00	262	\$ 262.00
Curb and Gutter Replacement	210	L.F.	\$ 1.00	\$ 210.00	0	\$ -	255	\$ 255.00	255	\$ 255.00
Storm Drain Inlet Protection	1	LUMP SUM	\$ 500.00	\$ 500.00	0	\$ -	1	\$ 500.00	1	\$ 500.00
Seeding-turf Type	0.25	ACRE	\$ 6,000.00	\$ 1,500.00	0	\$ -	0.25	\$ 1,500.00	0.25	\$ 1,500.00
Seed-turf Type 260	25	LB.	\$ 10.00	\$ 250.00	0	\$ -	25	\$ 250.00	25	\$ 250.00
Mulch-Type 1	0.5	TON	\$ 1,000.00	\$ 500.00	0	\$ -	0.5	\$ 500.00	0.5	\$ 500.00
Commercial Fertilizer (12-12-12)	125	LB.	\$ 2.00	\$ 250.00	0	\$ -	125	\$ 250.00	125	\$ 250.00

WATERMAIN SUBTOTAL \$ 164,450.00 \$ 1,390.00 \$167,433.00 \$168,823.00

MATERIAL ON HAND

BASE BID TOTAL \$ 597,926.00 \$ 7,210.00 \$551,866.00 \$559,076.00

Hook up to Houses	1	LS	\$ 1,933.31	\$ 1,933.31	0	\$ -	1	\$ 1,933.31	1	\$ 1,933.31
8" x 4" Wye to 12" x 4" Wye	39	EACH	\$ 89.00	\$ 3,471.00	0	\$ 3,471.00	39	\$ 3,471.00	39	\$ 3,471.00
TOTAL CHANGE ORDER #1				\$ 3,471.00		\$ 3,471.00		\$ 3,471.00		\$ 3,471.00
TOTAL PROJECT COST				\$ 601,397.00		\$ 10,681.00		\$555,337.00		\$564,480.31