

Council Meeting
Wednesday, January 2, 2013
City Council Chambers
7:30 p.m.
AGENDA



Call to Order
Pledge of Allegiance

1. Oath of Office
2. Appointment of City Administrator
3. Appointment of Street Superintendent
4. Appointment of City Attorney and Assistant City Attorney
5. Designation of Financial Institutions
6. Designation of Official Newspaper
7. 2013 Mayor Appointments and Reappointments
8. Approval of Minutes
 - Council Minutes–December 18, 2012
9. Consent Agenda
 - Minutes
 - Utility Commission – December 19, 2012
 - Street Committee – December 21, 2012
10. Department Heads
11. License Application – Exempt Permit – Des Moines River Ducks Unlimited
12. Proclamations Years of Service
 - Kirby Kruse
 - Gene Lenning
13. New Business
14. Old Business
15. Regular Bills
16. Council Concerns
17. Adjourn

Reminder: Council Meeting has been moved to Wednesday, January 2, 2013



MEMORANDUM



CITY OF WINDOM
444 9th Street
P. O. Box 38
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127

TO: City Council
FROM: City Administrator
DATE: December 28, 2012
RE: **2013 Appointments and Designations**

The first City Council meeting of the year is primarily an organizational meeting. As such, there are numerous appointments to Boards, Commissions and Council committees. Additionally, appointments for City officers and designations are also made at this time.

To assist the City Council with these tasks the following is a listing of the current City officers and official designations of Financial Institutions and Newspaper.

City Administrator\Clerk and Assistant City Administrator\Clerk
City Administrator\Asst. City Administrator – Steve Nasby

Street & Parks Superintendent
Bruce Caldwell

City Attorney and Assistant City Attorney
City Attorney – Ron Schramel
Assistant City Attorney – Kristi Meyeraan

City Engineer
Dennis Johnson, Wenck Associates

Financial Institutions
Bank of the West
Bank Midwest
United Prairie Bank
Fulda Credit Union
4M Fund

Official Newspaper
Cottonwood County Citizen

**Regular Council Meeting
Windom Community Center
December 18, 2012
7:30 p.m.**

1. Call to Order:

The meeting was called to order by Mayor Kruse at 7:30 p.m.

2. Roll Call: Mayor: Kirby Kruse

Council Members: Kelsey Fossing, Dominic Jones, Corey Maricle and
Bradley Powers

Council Members Absent: JoAnn Ray

City Staff Present: Steve Nasby, City Administrator; Chelsie Carlson,
Finance Director\Controllor; Marv Grunig, Electric
Utility Manager and Jeff Dahna, Telecom

3. Pledge of Allegiance

4. Approval of Minutes:

**Motion by Fossing second by Maricle to approve the City Council minutes from
December 4, 2012. Motion carried 4 – 0 (Ray absent).**

5. Consent Agenda:

Kruse noted the minutes from the following Boards and Commissions:

- EDA Board – December 10, 2012
- Library Board – December 11, 2012
- Telecommunications Commission – December 11, 2012
- Parks & Recreation Commission – December 12, 2012

**Motion by Powers second by Jones, to approve the Consent Calendar as presented.
Motion carried 4 – 0 (Ray absent).**

6. Department Heads:

None.

7. License Application:

Kruse noted the application for a solicitation permit for Andy Preston representing
Insulation USA.

Motion by Maricle seconded by Fossing to approve the solicitation permit for Andy Preston of Insulation USA. Motion carried 4 – 0 (Ray absent).

8. Resolution Approving Decertification of TIF District 1-1:

Nasby said that the time period for TIF District 1-1 has already expired and the State requires formal action to decertify TIF districts. The district was formed in July 1984 as the Harwin-Court Homes-Hardees district. Excess TIF taxes collected will be returned to the County. The EDA Board has reviewed this item and is recommending approval of the decertification.

Council member Powers introduced the Resolution No. 2012-71, entitled “RESOLUTION APPROVING THE DECERTIFICATION OF TAX INCREMENT FINANCING DISTRICT NO. 1-1” and moved its adoption. The resolution was seconded by Jones and on roll call vote: Aye: Fossing, Jones, Maricle and Powers. Nay: None. Absent: Ray. Resolution passed 4 – 0.

9. Approve and Adopt Final Long-Range Plan:

Nasby said that the Council began a long-range planning process at the end of 2011 with a consultant from Springsted, Inc. conducting public meetings, planning meetings with the City Council and performed community survey work with the Finding Windom group. The information from these meetings was placed into five overall strategies. The City Council reviewed the strategies and goals in the first quarter of 2012. The strategies and goals were finalized in April 2012. Following this work staff started the Capital Improvement Plan part of the long-range plan and this section was completed in November 2012 with the City Council’s proposed 2013 CIP as part of the budget. The document in the Council packet contains the strategies, goals and current CIP. He noted that additional discussions on some of the items in the CIP including the future of the Arena and Fire Hall are still pending for additional discussion.

Jones noted that there is work left to implement the long-range plan and to prioritize CIP projects for the future. Discussion is needed on the projects, but also how to finance them and the operations.

Motion by Jones seconded by Fossing to approve the long-range plan as presented. Motion carried 4 – 0 (Ray absent).

10. Tyler Technologies Software Contract:

Nasby said this is the financial management system that is a part of the 2013 Capital Improvement Plan. Tyler Technologies is the City’s current vendor and this will be a significant upgrade from the 1980s version of financial management system the City current is using. A memorandum from the Finance Director/Controller is included in the Council packet with additional information.

Motion by Maricle seconded by Powers to approve the contract for the financial management system between the City of Windom and Tyler Technologies, Inc. as presented. Motion carried 4 – 0 (Ray absent).

11. Resolution Adopting Emergency Operations Plan:

Nasby said the Emergency Management Director, Emily Cenzano, drafted the new EOP for the City to remain in compliance with the applicable State and Federal rules. The current plan was completed in 1999 and needed updating. The new EOP was provided to the applicable Department Heads for review and comment. The comments that were received were incorporated into this document.

Powers asked if the document is flexible enough to make changes and revisions as needed. Nasby said it is a “living” document and changes are anticipated to be made as needed.

Jones asked if the EOP was given to others for review such as the Cottonwood County Emergency Management person and Sheriff to review the contact information. Nasby said the applicable sections on law enforcement were given to the Windom Police Chief, but he did not know if they were shared with the Sheriff’s Dept for review.

Council member Powers introduced the Resolution No. 2012-72, entitled “A RESOLUTION ADOPTING THE CITY OF WINDOM EMERGENCY OPERATIONS PLAN” and moved its adoption. The resolution was seconded by Jones and on roll call vote: Aye: Fossing, Jones, Maricle and Powers. Nay: None. Absent: Ray. Resolution passed 4 – 0.

12. 2012 City of Windom Property Tax Levy – Collectable 2013:

The proposed property tax levy for 2013 is for an increase of 2.98% to \$1,654,328. This was the number set by the City Council in the budget work shop to support the proposed 2013 City budget. This final levy is half of the preliminary levy set in September 2012.

Council member Fossing introduced the Resolution No. 2012-73, entitled “A RESOLUTION APPROVING 2012 TAX LEVY, COLLECTABLE IN 2013” and moved its adoption. The resolution was seconded by Maricle and on roll call vote: Aye: Jones, Maricle, Powers and Fossing. Nay: None. Absent: Ray. Resolution passed 4 – 0.

13. Approve 2013 City of Windom Budget:

Nasby said the public truth in taxation meeting was held at the December 4, 2012 City Council meeting along with the presentation of the proposed budget. No comments were received at that meeting or at City Hall.

Motion by Jones seconded by Powers to approved the 2013 City of Windom Budget as presented. Motion carried 4 – 0 (Ray absent).

14. Designation of General Fund Balance:

Nasby said this resolution designates unexpended 2012 General Fund monies into the General Fund for future use and reserve.

Jones asked about the General Fund reserve. Nasby said the Council policy is to have 75-100% of the General Fund in reserve and at the end of 2011 the audit showed a level of 84%. He expects 2012 to end in the black, but until the books are closed out in December he does not know what the amount will be designated to the General Fund reserve balance.

Council member Maricle introduced the Resolution No. 2012-74, entitled "A RESOLUTION DESIGNATING GENERAL FUND BALANCE" and moved its adoption. The resolution was seconded by Powers and on roll call vote: Aye: Maricle, Powers, Fossing and Jones. Nay: None. Absent: Ray. Resolution passed 4 – 0.

15. Personnel Committee Recommendations:

Powers said there were two items being recommended to the City Council by the Personnel Committee are for the Police Department and Liquor Store. There is a memorandum in the Council packet outlining these items.

Motion by Powers seconded by Jones to approve Officer Hilleshiem to move from Step 9 to Step 12 effective upon his anniversary date (December 29) and to approve Officer Partlow to move from Step 4 to Step 9 effective upon his anniversary date (December 10). Motion carried 4 – 0 (Ray absent).

Motion by Powers seconded by Maricle to promote Gary Kulseth to Liquor Store Manager, effective January 1, 2013 and placed at Grade 17, Step 2 for calendar year 2013. Motion carried 4 – 0 (Ray absent).

Fossing asked where the current Liquor Store Manager was on the pay scale. Nasby said that the current manager is at Grade 17, Step 12 due to longevity in the position. Fossing asked if the position left by Kulseth was going to be filled. Nasby said that is not planned for immediate action as the Council will be discussing the liquor store in the near future.

16. New Business:

Nasby noted that S.E.H. Inc. and the City of Windom are being recognized for an award by the American Council of Engineering Companies of Minnesota for the Des Moines River Dam Removal and Restoration project. An awards ceremony is January 25, 2013 and if anyone from the Council is interested in attending an RSVP is needed by December 28.

17. Unfinished Business:

None.

Preliminary

18. Regular Bills:

Motion by Powers seconded by Maricle, to approve the regular bills. Motion carried 4 – 0 (Ray absent).

19. Contractor Bill:

Kruse said there is a bill from R.L. Carr Company for the Wastewater Treatment Plant project in the amount of \$11,291.70.

Powers asked if this was the final bill. Nasby said that this is not the final bill as there is retainage to pay out yet and the contractor has some spring work to complete such as re-seeding some areas.

Motion by Powers seconded by Fossing to approve the contractor payment to R.L. Carr Company for \$11,291.70 as presented. Motion carried 4 – 0 (Ray absent).

20. Council Concerns:

Fossing wished everyone a Merry Christmas.

Jones thanked Mayor Kruse for his leadership and service to the community as a Council member and Mayor.

Powers thanked Mayor Kruse for his tenure on City Council and wished him well.

Maricle wished everyone a Merry Christmas.

Kruse thanked the citizens of Windom for their support and the opportunity to serve the community as a Council member and Mayor.

21. Adjourn:

Kruse adjourned the meeting by unanimous consent. Meeting adjourned at 7:49 pm

Kirby Kruse, Mayor

Attest: _____
Steve Nasby, City Administrator

UTILITY COMMISSION MINUTES
City Hall, Council Chamber
December 19, 2012

Call Meeting to Order: The Utility Commission meeting was called to order at 10:00 a.m. on December 19, 2012 in the City Hall Council Chamber.

Members Present: Utility Commission Chairperson: Mike Schwalbach

Member Present: Glen Francis, Tom Riordan

Member Absent: None

City Council Liaison: Dominic Jones, Absent

Staff Present: Steve Nasby, City Administrator; Chelsie Carlson, Finance Director/Controller; Marv Grunig, Electric Utility Manager; and Mike Haugen, Water / Wastewater Superintendent

APPROVE MINUTES

Motion by Rirodan, seconded by Francis, to approve the November 28, 2012, Utility Commission minutes as presented. Motion carried 3-0.

WATER/WASTE WATER ITEMS

Red Rock Rural Water Purchase Proposal—Nasby and Haugen informed the Commission that Red Rock Rural Water would like to formalize a contract for water purchase from the City. Nasby and Haugen consulted with Bolton & Menk to develop a rate proposal for the contract with Red Rock Rural Water. The Commission discussed the proposed rate structure, the quantity to contract, and the term of the contract. Nasby and Haugen will work further with Red Rock and Bolton & Menk to develop a contract for approval by the Commission.

Trash Pump & WWTP Project – The Commission was given a memo from Bolton & Menk explaining a possible change order of \$30,728.00 on the WWTP project. Included in the change order is \$7,150.00 for a higher priced Trash Pump than was originally planned and \$23,578.00 for adding a new flow meter and updating controls for Windom PM monitoring manhole. The Trash Pump was included in the project allowance for \$35,000.00 so the Commission discussed taking the Trash Pump out of the project and using the allowance to fund the new flow meter and controls. The City would then request bids for the Trash Pump outside of the project. The Commission also discussed having PM Windom reimburse the City for the flow meter and controls through an adjustment on their rate structure. Haugen will discuss these options with Bolton & Menk and report back to the Commission.

VFD Drive – Haugen reported the main lift station had a VFD drive go out after 600 hours. The drive is under warranty and will be replaced.

ELECTRIC ITEMS

Engineering Services Contract with Utilities Plus Energy Services – NESHAP RICE –

Generator Emissions Reduction Requirements—Grunig presented a proposal from Utilities Plus Energy Services, Inc. to perform engineering work for the installation of emissions controls on 3 diesel engines located in the Windom Power Plant. Grunig explained the deadline for EPA compliance is May 3, 2013, but the EPA is currently revising guidelines and the final guidelines are scheduled to be released by January 14, 2013. Grunig explained even without the final guidelines released, surrounding communities have begun compliance work. Windom's generators are non-emergency and Grunig believes the guidelines will not be changed for non-emergency generators so he recommended starting the compliance efforts. The Commission decided to wait for the final guidelines before incurring any costs for compliance.

Electric Rates for Multiple Family Housing Facilities—Grunig provided the Commission with his recommended statement to add to the Electric Rate Schedule to clarify billing for Multiple Family Housing Facilities.

All multiple family housing facilities such as apartment buildings, hotels and motels, extended-stay care facilities and all other similar establishments, where the metered electric service measures usage for more than or other than one (1) single residential unit, the Commercial electric rate shall be charged.

Motion by Riordan, seconded by Francis, to accept multiple family housing facility statement added to Electric Rate Structure as presented. Motion carried 3-0.

REGULAR BILLS

Motion by Riordan, seconded by Francis, to approve bills presented. Motion carried 3-0.

OLD BUSINESS

License Premiums for Water/Wastewater – Riordan explained to the Commission that the Personnel Committee is reviewing the Union Contract language regarding License premium pay for Water and Wastewater. The two issues being considered are whether stacking/pyramiding should be allowed, and/or whether the existing premium rates should be updated.

NEW BUSINESS

The next regularly scheduled Utility Commission meeting will be held on January 23rd at 10:00 a.m.

The meeting was adjourned by unanimous consent at 11:22 a.m.

Mike Schwalbach, Chairperson

**STREET COMMITTEE
MINUTES DECEMBER 21, 2012**

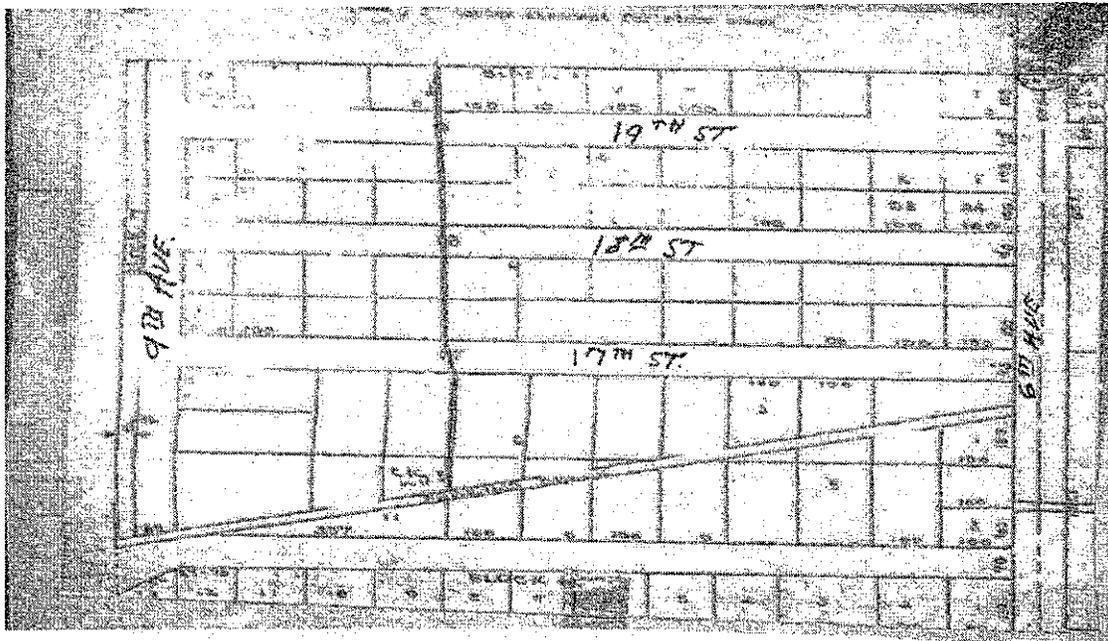
Call to Order: The meeting was called to order at 4:30 P.M. at the Street Shop

Members Attending: Committee Members Attending - Brad Powers, JoAnn Ray absent

City Staff Present: Street Superintendent Bruce Caldwell

Public: None

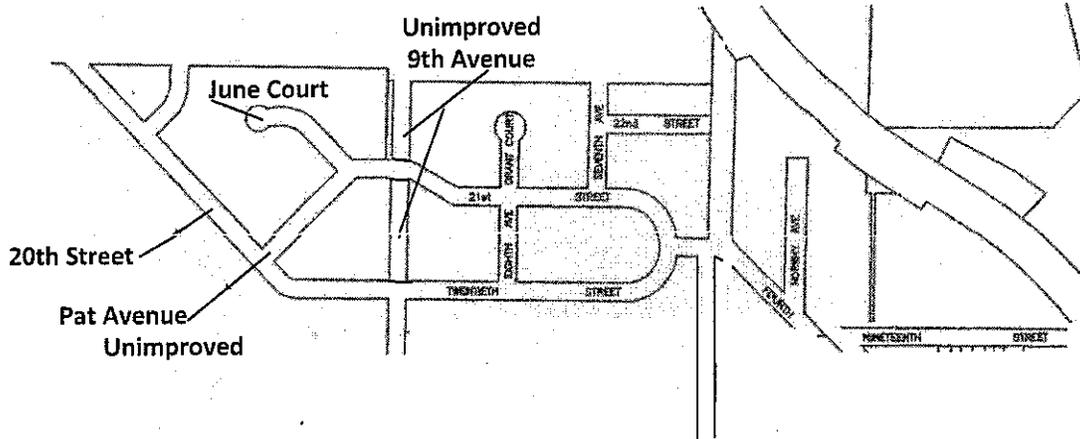
1. Request Discussion on Possible Vacation of Storm Sewer Easement 18th Street; this easement is 44 years old and has never been utilized by the City and the City Attorney Ron Schremel said it could be abandoned as a matter of law. This was brought to the cities attention due to the sales of a property on the north side of 18th Avenue where it currently runs through. Note photo below;



Recommendation from Powers is to vacate the unused storm water easement from 19th Street south to Perkins Creek.

2. Discussion on Property for Sale by River Road; Property owners are thinking of selling the property and they have offered it to the city. Currently the city storm sewer mains off River Road and 18th Avenue flow into this property. Power's stated we should do more research on the property to see if it still qualifies for the agricultural programs which it is currently enrolled in then report back to the committee and Nasby accordingly.

3. 2013 Street Project – 20th Street Intersection Radius Design for Plotted Unimproved Streets:
Wenck engineers asked if we wanted radius designed on two of the unimproved plotted streets on 20th street. Those intersections on 20th Street would be for Pat Avenue and 9th Avenue north of 20th Street. Currently the radius at 9th Avenue was made several years ago but there hasn't been any requests to construct the street going north to June Court. On Pat Avenue currently there isn't any radius at the 20th Street intersection, again there hasn't been any requests to build Pat Avenue going northeast to June Court. Note Map below;



Power's recommendation was to leave the two radius the same as they are currently.

4. Equipment Item: Unit 47# John Deere Pay Loader needs new tires which wasn't budgeted for 2012 or the 2013 line item. Currently the 2012 budget final yearend total should be well in the black so the purchase could be made before the end of the year. Caldwell shared two quotes and he stated both used state contract purchasing for the tires and the only difference was the cost for installation and the service call. Low bid was Graham Tire in Worthington for \$12,047.00.
Power's recommendation was to purchase the new tires for unit 47# before the end of 2012 from Graham Tire.
5. Employee Annual Evaluations; Caldwell reviewed his annual staff report.
6. Meeting adjourned at 5:10 p.m.

Paid 12/26/12
 \$ 25.00 CK 2525
 # 84497
 6/12 Page 1 of 2

MINNESOTA LAWFUL GAMBLING

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that: - conducts lawful gambling on five or fewer days, and - awards less than \$50,000 in prizes during a calendar year. If total prize value for the year will be \$1,500 or less, contact the licensing specialist assigned to your county.	Application fee	
	If application posted or received: less than 30 days before the event \$100	more than 30 days before the event \$50

ORGANIZATION INFORMATION

Organization name: Des Moines River Ducks Unlimited Previous gambling permit number: X-17002-12-001
 Minnesota tax ID number, if any: _____ Federal employer ID number (FEIN), if any: _____

Type of nonprofit organization. Check one.
 Fraternal Religious Veterans Other nonprofit organization

Mailing address: P.O. Box 142 City: Windom State: MN Zip code: 56101 County: Cottonwood

Name of chief executive officer [CEO]: John Anderson Daytime phone number: 822-0286 E-mail address: _____

NONPROFIT STATUS

Attach a copy of ONE of the following for proof of nonprofit status.

Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.
 Don't have a copy? This certificate must be obtained each year from:
 Secretary of State, Business Services Div., 60 Empire Drive, Suite 100, St. Paul, MN 55103
 Phone: 651-296-2803

IRS income tax exemption [501(c)] letter in your organization's name.
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.

IRS - Affiliate of national, statewide, or international parent nonprofit organization [charter]
 If your organization falls under a parent organization, attach copies of both of the following:
 a. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
 b. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted. For raffles, list the site where the drawing will take place.
Windom Community Center

Address [do not use PO box]: 1750 Cottonwood Lake Drive City or township: Windom Zip code: 56101 County: Cottonwood

Date[s] of activity. For raffles, indicate the date of the drawing.
April 6, 2013

Check each type of gambling activity that your organization will conduct.
 Bingo* Raffle Paddlewheels* Pull-tabs* Tipboards*

*Gambling equipment for bingo paper, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.

To find a licensed distributor, go to www.gcb.state.mn.us and click on **Distributors** under the **WHO'S WHO? LIST OF LICENSEES**, or call 651-639-4000.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT

**CITY APPROVAL
for a gambling premises
located within city limits**

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days [60 days for a 1st class city].
- The application is denied.

Print city name _____

Signature of city personnel _____

Title _____ Date _____

Local unit of government must sign

**COUNTY APPROVAL
for a gambling premises
located in a township**

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days.
- The application is denied.

Print county name _____

Signature of county personnel _____

Title _____ Date _____

TOWNSHIP -If required by county. On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits.

[A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.166.]

Print township name _____

Signature of township officer _____

Title _____ Date _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief executive officer's signature Jonathan R Anderson Date _____

Print name Jonathan R Anderson

Print form and have CEO sign

REQUIREMENTS

Reset form

Complete a separate application for:

- all gambling conducted on two or more consecutive days, or
 - all gambling conducted on one day.
- Only one application is required if one or more raffle drawings are conducted on the same day.

Send application with:

- a copy of your proof of nonprofit status, and
- application fee. Make check payable to "State of Minnesota."

To: Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Financial report and recordkeeping required

A financial report form and instructions will be sent with your permit, or use the online fill-in form available at www.gcb.state.mn.us.

Within 30 days of the event date, complete and return the financial report form to the Gambling Control Board.

Questions?

Call the Licensing Section of the Gambling Control Board at 651-639-4000.

This form will be made available in alternative format (i.e. large print, Braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board.

All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney

General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

RESOLUTION 2013-

INTRODUCED:

SECONDED:

VOTED: Aye:
 Nay:
 Absent:

**A RESOLUTION EXPRESSING SINCERE APPRECIATION TO
KIRBY KRUSE FOR SIXTEEN YEARS OF FAITHFUL SERVICE TO THE
CITY OF WINDOM**

WHEREAS, the City of Windom wishes to express grateful recognition to Kirby Kruse for outstanding public service faithfully rendered to the City of Windom as Council Member from January 1, 1997, to December 31, 2008, and Mayor from January 1, 2009, through December 31, 2012; and

WHEREAS, the City also wishes to express recognition of his splendid abilities, of his time, and unselfish efforts; and

WHEREAS, KIRBY KRUSE has rendered faithful and efficient service to this community as a public official and leader of civic affairs.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, AS FOLLOWS:

1. That this City Council, on behalf of its members, the City officials and the employees of the City of Windom and the citizens of this community, extends to Kirby Kruse its humble expressions of esteem for serving the City well, and its best wishes for good health, success and prosperity.
2. That a copy of this resolution be spread on the official minutes of the City Council of the City of Windom and a copy presented to Kirby Kruse.

Adopted this 2nd day of January, 2013.

Corey J. Maricle, Mayor

Attest: _____
Steve Nasby, City Administrator

RESOLUTION #2013-

INTRODUCED:

SECONDED:

VOTED: Aye:

Nay:

Absent:

**A RESOLUTION EXPRESSING SINCERE APPRECIATION TO
GENE LENNING FOR HONORABLE AND DEVOTED PUBLIC SERVICE
TO THE CITY OF WINDOM, MINNESOTA**

WHEREAS, the City of Windom wishes to express grateful recognition and appreciation to **GENE LENNING** for his untiring and valuable service faithfully rendered to the City of Windom commencing on January 3, 1984, through December 31, 2012.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, AS FOLLOWS:

1. The City Council, on behalf of its members, City officials, employees of the City of Windom, and the citizens of this community, extends to **GENE LENNING** its expressions of appreciation for serving the City well, and its best wishes for good health, success and prosperity in the years to come.

2. That a copy of this resolution be incorporated in the official records of the City Council of the City of Windom and a copy presented to Gene Lenning.

Adopted this 2nd day of January, 2013.

Corey J. Maricle, Mayor

Attest:

Steven Nasby, City Administrator

ELECTRONIC DISBURSEMENTS

Date	Vendor	Amount	Description
12/3/2012	MN Dept of Revenue	\$ (4,293.01)	State Tax Withholding
12/5/2012	Cardmember Services	\$ (1,478.38)	Credit Card Payment
12/6/2012	MII FSA	\$ (1,927.00)	Flex Spending
12/10/2012	MN Dept of Revenue	\$ (33,021.00)	Sales Tax
12/13/2012	Ascent Aviation	\$ (34,159.46)	Gas Purchase
12/13/2012	MII FSA	(403.86)	Flex Spending
12/14/2012	MII FSA	\$ (10,611.62)	Flex Spending
12/14/2012	Payroll	\$ (85,231.04)	Net Pay
12/15/2012	Liquor Credit Card Fees	\$ (1,428.62)	Credit Card Fees
		\$ (172,553.99)	

Recap Totals for Journal # 20052

Account #	Description	Fiscal	Debit	Credit

Main				
01-101-4712	GEN-MAYOR & COUNCIL HOTEL/MEALS	12/2012	11.22	
01-101-4871	GEN - MAYOR & COUNCIL EMPLOYEE APPRECI	12/2012	30.00	
01-101-4899	GEN-MAYOR & COUNCIL OTHER SUPP/SERV	12/2012	59.34	
01-103-4710	GEN-CITY OFFICE MILEAGE	12/2012	164.28	
01-103-4810	GEN-CITY OFFICE SUPPLIES	12/2012	121.39	
01-115-4412	GEN-CITY HALL ELECTRICAL MAINT	12/2012	10.99	
01-120-4661	GEN-POLICE DEPT TELEPHONE/TELEGRAPH	12/2012	19.05	
01-120-4662	GEN-POLICE DEPT DISPATCHING	12/2012	275.00	
01-120-4810	GEN-POLICE DEPT OFFICE SUPPLIES	12/2012	23.51	
01-120-4820	GEN-POLICE DEPT DUES	12/2012	80.00	
01-120-4823	GEN-POLICE DEPT BLDG RENT	12/2012	1,500.00	
01-120-4826	GEN-POLICE DATA PROCESSING	12/2012	78.06	
01-120-4999	GEN-POLICE DEPT MISC NON-EXPENSE	12/2012	245.82	
01-125-4117	GEN-FIRE DEPT TRUCK MAINT	12/2012	187.72	
01-125-4661	GEN-FIRE DEPT TELEPHONE/TELEGRAPH	12/2012	87.05	
01-125-4662	GEN-FIRE DEPT DISPATCHING	12/2012	271.37	
01-125-4827	GEN-FIRE DEPT UNIFORMS	12/2012	32.06	
01-130-4662	GEN-CIVIL DEFENSE DISPATCHING	12/2012	12.50	
01-140-4113	GEN-STR DEPT DUMP TRUCK MAINTENANCE	12/2012	280.09	
01-140-4115	GEN-STR DEPT GRADER MAINTENANCE	12/2012	66.75	
01-140-4662	GEN-STR DEPT DISPATCHING	12/2012	183.87	
01-140-4863	GEN-STR DEPT INSECT CONTROL	12/2012	30.00	
01-165-4415	GEN-PARKS GROUNDS MAINTENANCE	12/2012	363.72	
01-165-4662	GEN-PARKS DISPATCHING	12/2012	37.50	
	Fund Totals:		4,171.29	.00
03-171-4819	LIBRARY BOOKS	12/2012	361.19	
03-171-4844	LIBRARY PERIODICALS	12/2012	52.50	
	Fund Totals:		413.69	.00
11-174-4412	AIRPORT ELECTRICAL MAINT.	12/2012	32.07	
11-174-4899	AIRPORT OTHER SUPPLIES/SERVICES	12/2012	8.00	
	Fund Totals:		40.07	.00
12-175-4899	POOL OTHER SUPPLIES/SERVICES	12/2012	300.00	
	Fund Totals:		300.00	.00
13-176-4124	AMBULANCE VEHICLE MIANT.	12/2012	212.24	
13-176-4299	AMBULANCE OTHER EQUIP. MAINT.	12/2012	33.00	
13-176-4661	AMBULANCE TELEPHONE	12/2012	78.06	
13-176-4662	AMBULANCE DISPATCHING	12/2012	258.87	
13-176-4827	AMBULANCE UNIFORMS/CLOHTING	12/2012	520.00	

Recap Totals for Journal # 20052

Account #	Description	Fiscal	Debit	Credit
			Fund Totals:	1,102.17 .00
14-177-4924	M/P BLDG - POP	12/2012	121.74	
14-277-3205	M/P BLDG - VOLLEYBALL RENT	12/2012	25.00	
			Fund Totals:	146.74 .00
60-180-4920	LIQUOR LIQUOR PURCHASED	12/2012	6,389.04	
60-180-4921	LIQUOR BEER PURCHASED	12/2012	9,886.70	
60-180-4922	LIQUOR WINE PURCHASED	12/2012	3,086.81	
60-180-4924	LIQUOR POP	12/2012	358.50	
60-180-4926	LIQUOR NON ALCOHOLIC PURCHASES	12/2012	17.35	
60-180-4999	LIQUOR - MISC. NON-EXPENSE	12/2012	71.97	
			Fund Totals:	19,810.37 .00
61-181-4662	WATER DISPATCHING	12/2012	158.87	
61-181-4816	WATER SMALL TOOLS	12/2012	183.75	
61-181-4899	WATER OTHER SUPPLIES/SERVICES	12/2012	169.79	
			Fund Totals:	512.41 .00
62-1061	ELECTRIC - ACCOUNTS RECEIVABLE	12/2012	10.12	
62-1116	ELECTRIC - INVENTORY CENTRAL STORES	12/2012	1,441.66	
62-1265	ELECTRIC - TRUCKS	12/2012	23,538.71	
62-182-4222	ELECTRIC DISTRIBUTION SYSTEM	11/2012	242.50	
62-182-4662	ELECTRIC DISPATCHING	12/2012	242.90	
62-182-4710	ELECTRIC MILEAGE	12/2012	155.40	
62-182-4820	ELECTRIC DUES	12/2012	204.77	
62-182-4827	ELECTRIC-UNIFORMS	12/2012	50.00	
62-182-4899	ELECTRIC OTHER SUPPLIES/SERVICES	12/2012	169.79	
62-182-4993	ELECTRIC ENERGY CONSERVATION	12/2012	869.19	
62-2013	ELECTRIC - METER DEPOSITS	12/2012	125.00	
			Fund Totals:	27,050.04 .00
63-183-4661	SEWER TELEPHONE/TELEGRAPH	12/2012	205.20	
63-183-4662	SEWER DISPATCHING	12/2012	155.40	
63-183-4816	SEWER SMALL TOOLS	12/2012	183.75	
63-183-4829	SEWER LAB TESTING	11/2012	528.40	
63-183-4899	SEWER OTHER SUPPLIES/SERVICES	12/2012	169.80	
			Fund Totals:	1,242.55 .00
64-184-4410	ARENA JANITOR SUPPLIES	12/2012	112.47	
64-184-4820	ARENA DUES	12/2012	145.00	

Recap Totals for Journal # 20052

Account #	Description	Fiscal	Debit	Credit
64-184-4924	ARENA POP	12/2012	78.84	
		Fund Totals:	336.31	.00
67-187-4999	EDA - MISC NON EXPENSE	12/2012	966.75	
67-2044	EDA - '12 SIGN PROJECT EXPENSE	12/2012	3,950.00	
		Fund Totals:	4,916.75	.00
68-166-4499	RIVERBLUFF ESTATES - BLDG/GROUNDS MISC M	12/2012	990.40	
		Fund Totals:	990.40	.00
69-1061	TELECOM - DUE FROM CUST ACCT (RECEIV)	12/2012	687.98	
69-199-4222	TELECOM - MAINT. DISTRIBUTION S	12/2012	12,503.03	
69-199-4231	TELECOM - CATV HEADEND EQUIP	12/2012	1,950.00	
69-199-4660	TELECOM - POSTAGE	12/2012	99.11	
69-199-4899	TELECOM - OTHER SUPP/SERV	12/2012	169.79	
69-199-4938	TELECOM - CATV BASIC	12/2012	5,344.75	
69-199-4939	TELECOM - CATV EXPANDED BASIC	12/2012	215.37	
69-199-5899	TELECOM - INET OTHER SUPP/SERVICE	12/2012	169.79	
69-199-5902	TELECOM - INET INTERNT EXP HIGH SPEED	12/2012	4,589.78	
69-199-6128	TELECOM - CENTRAL OFFICE TRANSM	12/2012	3,745.26	
69-199-6222	TELECOM - TELE MAINT DISTRIBUTION	12/2012	346.59	
69-199-6613	TELECOM - PRODUCT ADVERTISING	12/2012	296.00	
69-199-6724	TELECOM - LEGAL	12/2012	301.05	
69-199-6899	TELECOM - TELE OTHER SUPPLIES & SERVICE	12/2012	169.79	
		Fund Totals:	30,588.29	.00
70-5050	PAYROLL--INSURANCE	12/2012	476.06	
70-5053	PAYROLL--UNION DUES	12/2012	1,818.46	
		Fund Totals:	2,294.52	.00
		Grand Totals:	93,915.60	.00
A/P				
01-2001	GEN.- ACCOUNTS PAYABLE	12/2012		4,171.29
		Fund Totals:	.00	4,171.29
03-2001	LIBRARY - ACCOUNTS PAYABLE	12/2012		413.69

Recap Totals for Journal # 20052

Account #	Description	Fiscal	Debit	Credit
		Fund Totals:	.00	413.69
11-2001	AIRPORT - ACCOUNTS PAYABLE	12/2012		40.07
		Fund Totals:	.00	40.07
12-2001	POOL/OPERATING - ACCOUNTS PAYABLE	12/2012		300.00
		Fund Totals:	.00	300.00
13-2001	AMBULANCE - ACCOUNTS PAYABLE	12/2012		1,102.17
		Fund Totals:	.00	1,102.17
14-2001	M/P BLDG - ACCOUNTS PAYABLE	12/2012		146.74
		Fund Totals:	.00	146.74
60-2001	LIQUOR - ACCOUNTS PAYABLE	12/2012		19,738.40
		Fund Totals:	.00	19,738.40
61-2001	WATER - ACCOUNTS PAYABLE	12/2012		512.41
		Fund Totals:	.00	512.41
62-2001	ELECTRIC - ACCOUNTS PAYABLE	12/2012		26,807.54
62-2001	ELECTRIC - ACCOUNTS PAYABLE	11/2012		242.50
		Fund Totals:	.00	27,050.04
63-2001	SEWER - ACCOUNTS PAYABLE	12/2012		714.15
63-2001	SEWER - ACCOUNTS PAYABLE	11/2012		528.40
		Fund Totals:	.00	1,242.55
64-2001	ARENA - ACCOUNTS PAYABLE	12/2012		336.31
		Fund Totals:	.00	336.31
67-2001	EDA - ACCOUNTS PAYABLE	12/2012		4,916.75

Recap Totals for Journal # 20052

Account #	Description	Fiscal	Debit	Credit
			Fund Totals:	4,916.75
68-2001	RIVERBLUFF ESTATES - ACCOUNTS PAYABLE	12/2012		990.40
			Fund Totals:	990.40
69-2001	TELECOM - ACCOUNTS PAYABLE	12/2012		30,588.29
			Fund Totals:	30,588.29
70-2001	ACCOUNTS PAYABLE	12/2012		2,294.52
			Fund Totals:	2,294.52
			A/P Grand Totals:	93,843.63
Discount				
			Discount Grand Totals:	.00
Manual Checks - Cash				
60-1001	LIQUOR - TREASURERS CASH	12/2012		71.97
			Fund Totals:	71.97
			Cash Grand Totals:	71.97

0.00 *
 93 843.63 +
 71.97 +
 93 915.60 *

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
MAYOR & COUNCIL	CITIZEN PUBLISHING C	ADVERTISING	178.00
MAYOR & COUNCIL	SECR REV FUND/CITY O	PETTY CASH	6.41
MAYOR & COUNCIL	WINDOM AREA CHAMBER	EMPLOYEE CHAMBER BUCKS	10.00
	Total for Department 101		194.41*
CITY OFFICE	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	16.80
CITY OFFICE	CITIZEN PUBLISHING C	ADVERTISING	85.00
	Total for Department 103		101.80*
CITY HALL	COLE PAPERS INC.	SUPPLIES	101.85
CITY HALL	AMERIGAS PROPANE L.P	WATER TREATMENT	23.46
CITY HALL	HEARTLAND PAPER COMP	SUPPLIES	45.16
CITY HALL	HOMETOWN SANITATION	GARBAGE SERVICE	85.04
CITY HALL	JOE'S LAWN CARE	BOILER	96.19
CITY HALL	MN ENERGY RESOURCES	HEATING	760.28
CITY HALL	A & M LAUNDRY	OFFICE RUG	192.42
	Total for Department 115		1,304.40*
POLICE	INDOFF, INC	SUPPLIES	72.98
POLICE	LUCIA BARRON DE MEHR	INTERP SERVICE	175.00
POLICE	SECR REV FUND/CITY O	PETTY CASH	13.02
POLICE	WINDOM AREA HOSPITAL	TESTING	79.00
	Total for Department 120		340.00*
FIRE DEPARTMENT	CITIZEN PUBLISHING C	SUPPLIES	26.71
FIRE DEPARTMENT	SECR REV FUND/CITY O	PETTY CASH	5.75
	Total for Department 125		32.46*
STREET	ELECTRIC FUND	#128645 NOT CASHED-PUT O	55.42
STREET	ERICKSON OIL CO	GAS	989.81
STREET	HOMETOWN SANITATION	GARBAGE SERVICE	130.85
STREET	MACQUEEN EQUIP. CO.	SUPPLIES / MAINTENANCE	2,579.54
STREET	MN ENERGY RESOURCES	HEATING	568.08
STREET	WINDOM FIRE SAFETY	ANNUAL INSPECTION	263.99
	Total for Department 140		4,587.69*
RECREATION	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	16.80
RECREATION	CITIZEN PUBLISHING C	ADVERTISING	80.10
	Total for Department 150		96.90*
PARKS	ERICKSON OIL CO	GAS	174.93
	Total for Department 165		174.93*
GENERAL	WINDOM AREA HOSPITAL	PERA AID	7,002.00
	Total for Department 201		7,002.00*
	Total for Fund 01		13,834.59*
LIBRARY	HEARTLAND PAPER COMP	SUPPLIES	11.45
LIBRARY	JOE'S LAWN CARE	BOILER	96.19
LIBRARY	MN HISTORICAL SOC PR	SUBSCRIPTION	20.00

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
LIBRARY	MN ENERGY RESOURCES	HEATING	646.80
LIBRARY	WINDOM FIRE SAFETY	ANNUAL INSPECTION	29.00
	Total for Department 171		803.44*
	Total for Fund 03		803.44*
POOL	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	16.80
POOL	DUSTIN GALER	RE-ISSUE CHK-#128747 NOT	35.00
	Total for Department 175		51.80*
	Total for Fund 12		51.80*
AMBULANCE	KATE AXFORD	RE-ISSUE CHK-#133603 NOT	25.66
AMBULANCE	JIM AXFORD	EXPENSE	13.79
AMBULANCE	JIM AXFORD	RE-ISSUE CHK-#129934 NOT	17.96
AMBULANCE	JIM AXFORD	RE-ISSUE CHK-#135628 NOT	13.02
AMBULANCE	BOUND TREE MEDICAL,	MEDICAL SUPPLIES	29.90
AMBULANCE	CREATIVE DESIGN	CLOTHING	130.00
AMBULANCE	DONNA MARCY	EXPENSE	61.56
AMBULANCE	APRIL HARRINGTON	EXPENSE	47.52
AMBULANCE	MARK MARCY	EXPENSE	46.31
AMBULANCE	JOHN MEYER	CLOTHING EXPENSE	99.96
AMBULANCE	ROBIN SHAW	EXPENSE	26.04
AMBULANCE	BRAD POWERS	EXPENSE-CLOTHING	185.60
AMBULANCE	KIM POWERS	CLOTHING EXPENSE	154.30
AMBULANCE	KIM POWERS	EXPENSE	14.94
AMBULANCE	PAULA RAVERTY	RE-ISSUE CHK-#128645 NOT	61.93
AMBULANCE	ALLAN REMPEL	EXPENSE	71.99
	Total for Department 176		1,000.48*
	Total for Fund 13		1,000.48*
	GDF ENTERPRISES, INC	SNOW BLOWER	908.44
	Total for Department		908.44*
MULTI-PURPOSE BUILDI	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	16.80
MULTI-PURPOSE BUILDI	COLE PAPERS INC.	SUPPLIES	101.85
MULTI-PURPOSE BUILDI	HEARTLAND PAPER COMP	SUPPLIES	460.41
MULTI-PURPOSE BUILDI	HOMETOWN SANITATION	GARBAGE SERVICE	51.52
MULTI-PURPOSE BUILDI	HY-VEE FOOD STORE	SUPPLIES	66.03
MULTI-PURPOSE BUILDI	MN ENERGY RESOURCES	HEATING	855.63
	Total for Department 177		1,552.24*
	Total for Fund 14		2,460.68*
SCDP	SW MN HOUSING PARTNE	CDAP-10-0058-0-FY11	17,513.00
	Total for Department 163		17,513.00*
	Total for Fund 17		17,513.00*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
N IND PARK	WENCK ASSOCIATES, IN NORTH INDUSTRIAL PARK		1,632.00
	Total for Department 147		1,632.00*
	Total for Fund 18		1,632.00*
'13 STREET PROJECT	CITIZEN PUBLISHING C ADVERTISING		595.00
'13 STREET PROJECT	WENCK ASSOCIATES, IN 2013 STREET IMPROVEMENTS		9,498.65
	Total for Department 121		10,093.65*
	Total for Fund 21		10,093.65*
LIQUOR	A & B BUSINESS EQUIP MAINTENANCE CONTRACT		16.80
LIQUOR	ENVIROMASTER, INC. RUG CLEANING		39.54
LIQUOR	BEVERAGE WHOLESALERS MERCHANDISE		7,185.50
LIQUOR	CITIZEN PUBLISHING C ADVERTISING		82.90
LIQUOR	WIRTZ BEVERAGE MN WI MERCHANDISE		5,327.03
LIQUOR	HAGEN DISTRIBUTING MERCHANDISE		8,502.80
LIQUOR	AH HERMEL COMPANY CREDIT-MERCHANDISE		-116.94
LIQUOR	AH HERMEL COMPANY MERCHANDISE		337.56
LIQUOR	HOMETOWN SANITATION GARBAGE SERVICE		48.06
LIQUOR	INDIAN ISLAND WINERY MERCHANDISE		240.96
LIQUOR	JOHNSON BROS. CREDIT - MERCHANDISE		-115.31
LIQUOR	JOHNSON BROS. MERCHANDISE		8,664.67
LIQUOR	PAUSTIS & SONS MERCHANDISE		475.01
LIQUOR	MN ENERGY RESOURCES HEATING		199.96
LIQUOR	PHILLIPS WINE & SPIR MERCHANDISE		2,469.92
LIQUOR	SOUTHERN WINE & SPIR MERCHANDISE		724.47
LIQUOR	WINDOM FIRE SAFETY ANNUAL INSPECTION		12.00
LIQUOR	BANK MIDWEST NSF CHECK-JONATHAN WESTM		50.25
LIQUOR	BANK MIDWEST NSF CHKS-MOREHOUSE & KNU		90.09
	Total for Department 180		34,235.27*
	Total for Fund 60		34,235.27*
	WENCK ASSOCIATES, IN 2013 STREET IMPROVEMENTS		4,403.92
	WENCK ASSOCIATES, IN PROFESSIONAL SERVICES		1,279.80
	Total for Department		5,683.72*
WATER	A & B BUSINESS EQUIP MAINTENANCE CONTRACT		16.80
WATER	CITIZEN PUBLISHING C ADVERTISING		38.40
WATER	GOPHER STATE ONE CAL LOCATES		9.06
WATER	HOMETOWN SANITATION GARBAGE SERVICE		85.04
WATER	HP SUDS CLUB, LLC. BILLING CONTRACT SERVICE		150.00
WATER	MN VALLEY TESTING TESTING		25.00
WATER	SECR REV FUND/CITY O PETTY CASH		2.63
WATER	WENCK ASSOCIATES, IN LANDFILL COSTS		3,659.40
	Total for Department 181		3,986.33*
	Total for Fund 61		9,670.05*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
	WERNER ELECTRIC	PARTS & SUPPLIES	977.60
	KATHY HENDRICKSON	RE-ISSUE CHK-#131549 NOT	20.00
	Total for Department		997.60*
ELECTRIC	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	16.80
ELECTRIC	AMERICAN PUBLIC POWE	NEWSLETTER	1,008.62
ELECTRIC	CENTRAL MINNESOTA MU	ASSESSMENT	3,287.00
ELECTRIC	CENTRAL MINNESOTA MU	POWER COST	185,741.37
ELECTRIC	CITIZEN PUBLISHING C	ADVERTISING	306.16
ELECTRIC	ERICKSON OIL CO	GAS	91.60
ELECTRIC	GOPHER STATE ONE CAL	LOCATES	9.06
ELECTRIC	HOMETOWN SANITATION	GARBAGE SERVICE	84.75
ELECTRIC	HP SUDS CLUB, LLC.	BILLING CONTRACT SERVICE	150.00
ELECTRIC	LOCATORS & SUPPLIES,	MAINTENANCE	62.91
ELECTRIC	MN ENERGY RESOURCES	HEATING	213.61
ELECTRIC	RAILROAD MANAGEMENT	2013 RENT	8,288.69
ELECTRIC	SECR REV FUND/CITY O	PETTY CASH	6.00
ELECTRIC	DEPARTMENT OF ENERGY	POWER COST	87,032.01
ELECTRIC	WINDOM FIRE SAFETY	ANNUAL INSPECTION	111.00
ELECTRIC	WINDOM TOWING CO	MAINTENANCE	25.00
	Total for Department 182		286,434.58*
	Total for Fund 62		287,432.18*
	ROBERT L. CARR	WASTEWATER TREATMENT PRO	11,291.70
	WENCK ASSOCIATES, IN	2013 STREET IMPROVEMENTS	3,367.71
	WENCK ASSOCIATES, IN	PROFESSIONAL SERVICES	853.20
	Total for Department		15,512.61*
SEWER	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	33.63
SEWER	CITIZEN PUBLISHING C	ADVERTISING	38.40
SEWER	DICKS WELDING INC	MAINTENANCE	727.19
SEWER	GOPHER STATE ONE CAL	LOCATES	9.06
SEWER	HP SUDS CLUB, LLC.	BILLING CONTRACT SERVICE	150.00
SEWER	MN VALLEY TESTING	TESTING	528.40
SEWER	MN ENERGY RESOURCES	HEATING	1,214.59
	Total for Department 183		2,701.27*
	Total for Fund 63		18,213.88*
ARENA	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	16.80
ARENA	HEARTLAND PAPER COMP	SUPPLIES	103.30
ARENA	HOMETOWN SANITATION	GARBAGE SERVICE	130.88
	Total for Department 184		250.98*
	Total for Fund 64		250.98*
	SNICKS SIGNS	EDA 2012 SIGN PROJECT EX	25,320.00
	Total for Department		25,320.00*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
ECONOMIC DEVELOPMENT	CITIZEN PUBLISHING C	ADVERTISING	104.50
ECONOMIC DEVELOPMENT	SECR REV FUND/CITY O	PETTY CASH	16.46
	Total for Department 187		120.96*
	Total for Fund 67		25,440.96*
	NATIONAL CABLE TV CO	PARTS/SUPPLIES	4,796.92
	HILLSIDE GREENHOUSE	RE-ISSUE CHK-#132562 NOT	3.17
	HILLSIDE GREENHOUSE	RE-ISSUE CHK-#132719 NOT	.49
	Total for Department		4,800.58*
TELECOMMUNICATIONS	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	16.80
TELECOMMUNICATIONS	ADARA TECHNOLOGIES I	SERVICE DEC '12-FEB '13	10,500.00
TELECOMMUNICATIONS	BBC WORLDWIDE AMERIC	SUBSCRIBER	56.70
TELECOMMUNICATIONS	CITIZEN PUBLISHING C	ADVERTISING	38.40
TELECOMMUNICATIONS	DISCOVERY DIGITAL NE	SUBSCRIBER	98.96
TELECOMMUNICATIONS	DISPLAY SYSTEMS INTE	SERVICE	163.88
TELECOMMUNICATIONS	E-911	MONTHLY 911	43.95
TELECOMMUNICATIONS	ELECTRIC FUND	VEHICLE MAINTENANCE	28.93
TELECOMMUNICATIONS	GODFATHER'S PIZZA	EXPENSE- MTG MEAL	25.63
TELECOMMUNICATIONS	GOPHER STATE ONE CAL	LOCATES	9.07
TELECOMMUNICATIONS	HOMETOWN SANITATION	GARBAGE SERVICE	73.92
TELECOMMUNICATIONS	HP SUDS CLUB, LLC.	BILLING CONTRACT SERVICE	450.00
TELECOMMUNICATIONS	HUB TELEVISION NETWO	SUBSCRIBER	25.74
TELECOMMUNICATIONS	NATIONAL CABLE TV CO	SUPPLIES	931.19
TELECOMMUNICATIONS	NEW STAR SALES & SER	COPIER MAINTENANCE	35.00
TELECOMMUNICATIONS	CENTURY LINK	TELEPHONE	100.48
TELECOMMUNICATIONS	NEUSTAR, INC.	MAINTENANCE	56.75
TELECOMMUNICATIONS	OWN	SUBSCRIBER	54.00
TELECOMMUNICATIONS	MN ENERGY RESOURCES	HEATING	48.41
TELECOMMUNICATIONS	RUSHMORE INDUSTRIES,	FREIGHT	24.79
TELECOMMUNICATIONS	SECR REV FUND/CITY O	PETTY CASH	10.19
TELECOMMUNICATIONS	SOUTHWEST/WEST CENTR	SUPPORT SERVICE	833.33
TELECOMMUNICATIONS	TOWER DISTRIBUTION C	SUBSCRIBER	442.08
TELECOMMUNICATIONS	BANK MIDWEST	A/C CLOSED-ROBERT WINDEL	67.95
TELECOMMUNICATIONS	ZAYO BANDWIDTH	BANDWIDTH BILLING	5,591.72
TELECOMMUNICATIONS	MODERN ENTERPRISE SO	SUPPLIES	1,425.34
TELECOMMUNICATIONS	HILLSIDE GREENHOUSE	RE-ISSUE CHK-#132562 NOT	46.25
TELECOMMUNICATIONS	HILLSIDE GREENHOUSE	RE-ISSUE CHK-#132719 NOT	7.27
	Total for Department 199		21,206.73*
	Total for Fund 69		26,007.31*
	MN BENEFIT ASSOCIATI	INSURANCE	297.67
	Total for Department		297.67*
	Total for Fund 70		297.67*
	Grand Total		448,937.94*



Coalition of Greater Minnesota Cities

CGMC in Brief

December 20, 2012

Contact: Tim Flaherty
651-225-8840

CGMC Response Highlights LGA's City-State Partnership

The Star Tribune recently published an [article](#) about how cities are weaning themselves off of LGA. To emphasize that the LGA program is a partnership that helps create strong cities and a prosperous state, the CGMC prepared a [guest column](#) response that was submitted by Bemidji Mayor-elect Rita Albrecht and Richfield Mayor Debbie Goettel. Click on the links to read the both pieces.

CGMC Talks Economic Development in Northern MN

Last week, Tim Flaherty and Mike Miller travelled throughout northern Minnesota, talking to elected officials, city administrators, Economic Development Authorities and local Chambers of Commerce about the need for economic development policies that benefit Greater Minnesota. The CGMC Economic Development Partnership will advocate at the Capitol for legislation that addresses the most common issues faced by businesses in Greater Minnesota by encouraging internships, assisting with job training, and spurring investment. For this partnership to work, the groups listed above must work together, and the CGMC Economic Development Partnership provides a forum and focus for achieving these goals.

Thank you to leadership in East Grand Forks, Crookston, Thief River Falls, Roseau, Bemidji, and Bagley for listening and participating in these important discussions. Only by joining the Economic Development Partnership can you have a hand in shaping the economy of the future. We are still looking for leaders to take part in our Task Force that will guide responses and future legislation in this important policy area. Please contact Mike Miller at mjmillier@flaherty-hood.com with any questions or to set up a meeting with your Chamber of Commerce or EDA.

Slayton Joins CGMC

The CGMC would like to welcome another new member! The City of Slayton included CGMC membership in its 2013 budget. We look forward to working with Slayton to advocate for a strong Greater Minnesota.

Thank LGA Willmar

On Tuesday, Dec.18, a Thank LGA Community Leader Roundtable was held in Willmar. Mayor Frank Yanish was joined by Minneapolis Mayor R.T. Rybak, Granite Falls Mayor Dave Smiglewski, Olivia Mayor Suzanne Hilgert, other area city officials, local state legislators, and citizens for a discussion on the importance of the LGA program. This well-attended event focused on how LGA successfully helps cities keep property tax rates reasonable and provide needed services.

The Willmar Thank LGA event received good press coverage both in [newspaper](#) and [radio](#), which is helpful in the CGMC's advocacy for this important program. Additional Thank LGA events will be held Owatonna and Winona in January.



Steve Peterson Joining Dept. of Revenue

Flaherty & Hood Senior Policy Analyst Steve Peterson has accepted a position with the Minnesota Department of Revenue, where he will serve as Director of Tax Policy Research in Commissioner Myron Frans' office. His last day with the firm will be December 21. The CGMC would like to thank Steve for the tax expertise he has provided our organization for the past eight years. While he will be greatly missed, we know he will be a great addition to the Department of Revenue.

CGMC Legislative Action Day!

CGMC's Legislative Action Day will be held on Wednesday, February 6, 2013. This event is always a great opportunity to build connections between local officials and state legislators and advocate for the priorities of Greater Minnesota cities! We will be sending the registration form out to cities in early January.

Mayor Baustian Receives Commendation

Luverne Mayor Pat Baustian, who is a senior master sergeant with the South Dakota Air National Guard in Sioux Falls, South Dakota, recently received an Air Force Commendation Medal. He was recognized for his excellent leadership as the Plans Flight Superintendent of the 380 Expeditionary Communications Squadron, which was deployed in Southwest Asia this summer. An article from the Rock County Star Herald detailing his commendation is attached. Congratulations, Mayor Baustian!

Media Round Up

- Rep. Terry Morrow (St. Peter) is stepping down from the Legislature
- Gov. Dayton appointed Charlie Zelle as the new MnDOT commissioner



Baustian receives Air Force commendation

By Lori Ehde

Luverne's Pat Baustian was nominated for and recently received an Air Force Commendation Medal from Lieutenant General David Goldfein, U.S. Air Force Commander.



Baustian is a senior master sergeant in the South Dakota Air National Guard in StouxFalls, where he is a cyber systems flight superintendent and information technology specialist supervisor.

He received this Air Force Commendation Medal as the Plans Flight Superintendent of the 380 Expeditionary Communications Squadron while deployed to Southwest Asia this summer.

"Sgt. Baustian's exemplary leadership proved instrumental in managing 19 communications projects worth \$16 million that provided command and control capabilities for the execution of over 2,800 combat sorties," the commendation certificate reads.

Furthermore he partnered with United States Central Command and Host Nation to resolve a three-year delay in a Foreign Military Sales case, resolving the issue in three months.

"Sgt. Baustian's modernization coalition network solution was 50 times faster and provided first secure communications with Southwest Asia, critical to war plan execution."

The final line in the commendation reads, "The distinctive accomplishments of Sgt. Baustian reflect credit upon himself and the United States Air Force."

Baustian said he was honored to receive the commendation, but he deferred credit to his fellow airmen.

"If it wasn't for the outstanding deployed airmen that I worked with, none of these accomplishments would have been possible," Baustian said.

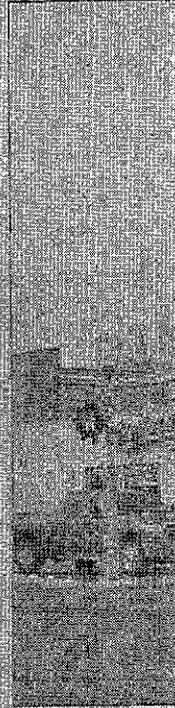
It also helped to have a very understanding wife and family back home, because without their support, encouragement, and understanding, it would have been very difficult to deploy.

He said everyone worked long hard days from April through July — 6 1/2 days per week, 14-plus hours per day in very hot weather.

Baustian said temperatures ranged from 105 to 122 degrees with the heat index ranging from 110 in April to 142 degrees in July.

"It was a very rewarding deployment knowing what the deployed Communications Squadron I was assigned to accomplished for theatre-wide communications projects and how they supported the war fighter down range for Operation Enduring Freedom and Operation New Dawn," he said.

"I was very humbled by receiving this award."



The Sturdevant

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By Lori Ehde

The craft bre another step for week with a deal vant's building o

Luverne Bre ing a craft browe nell Car Care ar ings, with the fir expected in the

Luke Rensir and former part has been hired s

Bo Belanger South Shore Bre is a master bre

County abates New Vision taxes

By Brenda Winter

Rock County Commissioners voted unanimously to approve a five-year, 100-percent abatement of the county's portion of property taxes owed by Magnolia's New Vision Corp.

authorized to grant property tax abatements for economic development (e.g. to encourage a business to locate or expand at a location or to redevelop an area.)

Abatements may be either permanent forgiveness or tem

office.

Oldre said, "We mnd that we wanted to su their development kn it would benefit all th payers."

The facility was con ed this year west of Ma