

PLEASE NOTE EARLIER START TIME:

**Council Meeting
Tuesday, December 4, 2012
City Council Chambers
7:00 p.m.
AGENDA**



Call to Order
Pledge of Allegiance

1. Approval of Minutes
 - Council Minutes–November 20, 2012
2. Consent Agenda
 - Minutes
 - Utility Commission – November 28, 2012
3. Department Heads
4. 2013 City Budget
 - 2013 Budget Presentation
 - Public Comment
5. License Applications
 - Annual Cigarette License Renewals
 - Annual Game of Skill License Renewals
 - Annual Theatre License Renewal
 - Temporary On-Sale Liquor License
 - Windom Lions Club
 - Liquor License Renewals
 - Eagles Club (includes contiguous outdoor area)
 - Sunbowl
 - Phat Pheasant Pub (includes contiguous outdoor area)
 - River City Eatery
 - Wine On-Sale
 - Beer On-Sale
 - Strong Beer Authorization
 - China Restaurant
 - Wine On-Sale
 - Beer On-Sale
 - Strong Beer Authorization
6. Resolution Approving Electric Service Contract – Western Area Power Agency
7. Disposition of Surplus Equipment – Electric Department Unit #35 (Small bucket Truck)
8. Second Reading – Ordinance Amending Salaries of Mayor and Council Members
9. New Business
 - Set Meeting Date & Time for First Council Meeting in January 2013
10. Old Business
11. Regular Bills
12. Council Concerns
13. Adjourn



**Regular Council Meeting
Windom City Hall, Council Chamber
November 20, 2012
7:30 p.m.**

1. Call to Order:

The meeting was called to order by Mayor Kruse at 8:05 p.m.

2. Roll Call:

Mayor:

Kirby Kruse

Council Members:

Kelsey Fossing, Dominic Jones, Corey Maricle and
Bradley Powers

Council Members Absent:

JoAnn Ray

City Staff Present:

Steve Nasby, City Administrator; Mike Haugen,
Water & Wastewater Superintendent; Marv Grunig,
Electric Utility Manager; Bruce Caldwell, Streets &
Parks Department Superintendent; Aaron Backman,
EDA Director and Terry Glidden, Telecom

3. Pledge of Allegiance

4. Approval of Minutes:

**Motion by Maricle second by Powers to approve the City Council minutes from
November 6, 2012 and November 13, 2012. Motion carried 4 – 0 (Ray absent).**

5. Consent Agenda:

Kruse noted the minutes from the following Boards and Commissions:

- Economic Development Authority – November 13, 2012
- Utility Commission – November 13, 2013
- Library Board – November 13, 2012
- Telecommunications Commission – November 14, 2012

**Motion by Maricle second by Powers, to approve the Consent Calendar as presented.
Motion carried 4 – 0 (Ray absent).**

6. Department Heads:

None.

7. Public Hearing – 2012 River Road and 6th Street Improvement Project Assessments:

Dennis Johnson, Wenck Associates, reviewed the project work that included curb and gutter replacement, street (subgrade and soils) work, water mains and services and sewer mains and services. The project was a joint effort between the City and the County both segments of the streets were County State Aid Highways.

Kruse opened the public hearing.

Diane Kruger said that her assessment is higher than the letter she had received last year. Johnson replied that the assessment numbers for the final assessment were the same as the preliminary. Kruger said she contacted City Hall and talked with the City Administrator about the assessment figure and was told it was a little over \$14\foot. Nasby said that he had not had a conversation about the assessment number with Kruger. Kruger said she had called about the sidewalk and assessment. Nasby acknowledged that conversation, but that the \$14\foot assessment figure was not discussed as staff only had the preliminary assessments from the engineer and those were unchanged.

Sonja Johnson asked about the total cost of the project. Dennis Johnson replied that the project cost was slightly higher but the assessments stayed the same. Sonja Johnson asked if the City had gotten compensation as she felt the road was damaged when it was used as a detour. She indicated that Worthington had gotten money for detour road damages. Nasby said that the City had not gotten any compensation nor were involved in the detour discussions as 6th Street is a County State Aid road, so the question may be better asked of the County.

Sonja Johnson said their water line was only 24 years old and has served them well and did not feel it needed to be replaced. Her husband talked to the City Administrator and the response was that the line was going to be replaced. Nasby agreed that was the decision and that the Utility Commission had discussed it and chose to keep it in the project.

Jones asked if the water main was 3 inch or 4 inch. Mike Haugen, Water\Wastewater Superintendent, said the main in that area is 4 inch. Jones said the 4 inch main is no longer allowed by the State due to concerns for fire protection and 6 inch mains are required now. Also the rationale for replacing the service line is that the street design life is 30+ years and if their water service failed in the near term they would have to be digging up a new street.

Sonja Johnson said that their household did not get a letter about the driveway access other property owners received, the assessments should be itemized, did not get timely temporary water service, trucks were by-passing the barricades and that their yard was not restored in a timely manner and she had to call four weeks in a row to get action. Also, she was upset that the pavement was removed and new pavement was not placed for 4-6 weeks.

Jones noted that the County provided the contractor a 30 day extension on the project and the issue with the delay in re-paving needs to be expressed to them as well.

A citizen on 6th Street (name unknown) said that in future projects more attention should be given to dust control, contractors driving across private property and any damage caused to private property. Nasby asked Dennis Johnson to follow up with that property owner as any damage caused by the contractor needs to be remedied.

Fossing said that he has also noticed the issues with the re-seeding and asked that follow up be done to look at the yards and boulevards. Dennis Johnson said he would double-check and contact the County. Fossing said there is signage in place for Jake Braking and No Trucks on 6th Street.

Sonja Johnson said that the signs help with braking but there are still livestock semis that use the road and they are not local businesses that have facilities in this area of town

Powers asked about the hydro-seeding and if that was going to grow as the fall was very dry. Johnson said that if the grass does not grow the contractors will need to come back to address any problems.

Kruger noted that she thought the roads were County roads and the cost was 80% paid by the County. Johnson said that the City and assessment portion of the costs were for curb and gutter and sub-grade roadway. The City has assessed a portion on past projects on County State Aid roads and that was upheld in a 1986 court decision.

Arnie Cass asked why a water assessment was on his property and not all the neighbors' properties as they share the same mains. Kruse said the charge is for a service. Johnson said the water and sewer mains are paid by the utilities' funds and the service lines are paid by the property owner as they benefit just their property. If a neighbor did not have a water assessment it is because they have a water service off of another street. Cass asked for a copy of the City water maps.

Kruse asked if there were any more comments. Hearing none, Kruse closed the public hearing at 8:05 p.m.

Council member Jones introduced the Resolution No. 2012-68, entitled "RESOLUTION ADOPTING AN ASSESSMENT ROLL FOR THE 2012 RIVER ROAD AND 6TH STREET IMPROVEMENT PROJECT" and moved its adoption. The resolution was seconded by Powers and on roll call vote: Aye: Jones, Maricle, Powers and Fossing. Nay: None. Absent: Ray. Resolution passed 4 – 0.

8. Public Hearing – 2013 Street Improvement Project:

Dennis Johnson, Wenck Associates, reviewed the project and scope of work to be done on each street in the primary area, both alternates and for the school district. The total project is estimated to be \$4.1 million. He said that the Utility Commission and City Council has previously discussed the project and assessment letters had been sent to property owners.

Powers asked if the services are replaced when the mains are replaced. Johnson said yes.

Preliminary

Kruse opened the public hearing.

John Smith wanted to confirm that it is the water being reconstructed on Drake and not the sewer. Johnson said that was correct. Smith asked about the proposed curb replacement as some of it is good, but some of it is in poor condition. Johnson said that replacement of the entire curb is anticipated due to the bad spots and the piecemeal approach issues as there are a number of curb removals for service lines. Smith said the City uses the street for the Wastewater plant and the curbs by his place are in good condition. Bruce Caldwell, Streets & Parks Superintendent said that the City's preference is to replace the entire curb to avoid problems later with patched curbs and future replacements.

Smith asked if the preliminary assessment figure included the water service. Johnson said that the water service was included.

Gilbert Wipf said he lives on Plum Avenue and his assessment includes the lot next to his home that he owns, but questioned the assessment for the vacant lot as he does not think it is a build-able lot due to the State Highway ROW and a drainage stream. Wipf wanted to confirm there is not a water or sewer service line to the vacant lot. Johnson said there were no such services included for that vacant lot.

Jones said that the Building Official could take a look to see if the lot was build-able and that would determine if there is a reduction or elimination of the assessment.

Jones asked if Nasby could explain the maximum assessment. Nasby said that in this preliminary assessment process the amount shown in the listing is a maximum, so the assessments can go down but not up. As such, the engineering estimate and other costs are on the high side.

Virginia Cook said she is on 6th Avenue where the sidewalk is proposed. She asked who is going to clean the snow. Johnson said that discussions have been held with the School District on that topic. Wayne Wormstadt, School Superintendent, said that they have snow removal equipment they move between the schools so they may be able to move the snow, but they are concerned about who would be liable if there was snow during the weekend or holidays when school is in recess.

Cook asked about widening the street. Johnson said that was looked at, along with other options, but it is not feasible due to the presence of utilities in the ROW. Johnson said the placement of a sidewalk by the curb was the solution that was most feasible.

Cook asked if the Safe Routes to School grant can pay for the sidewalk. Johnson said that had been discussed and the grant funder had denied a change in location so the grant cannot be used for this sidewalk.

Jones said he is in favor of the sidewalk and asked for it to be included. The reason to have it in the preliminary assessment at full cost is that the amount can go down if the cost is less or the City picks up some of the cost.

Preliminary

Cook said that if their property is to have a sidewalk then the whole community should have them included. She does not see many children walking in the area either so she questioned the need.

Fossing asked about the Environmental Center as a means to connect the schools. Cook said that is an option that should be looked at. Johnson said that was also discussed by the Safe Routes to School group and a number of problems exist with that option too.

Char Carlson said she too does not see too many children walking and her kids do not walk to school that direction.

Jones said that the City and School are trying to work together on mutually beneficial projects, such as safety, and that the walkers are not only children but also adults.

Carlson suggested the elimination of parking on 6th Avenue from 16th Street to 17th Street and then place walking lanes.

Powers asked if walking lanes could be an option. Johnson said that the street is not wide enough for walking\biking lanes on both sides as required.

Cook said that if the school wants the sidewalks then they should pay for them.

Fossing said there is now good signage in this area and the traffic speeds are not an issue.

Jones said the issue is safety for walkers whether they are school children or adults, and he understands the point of not only doing sidewalks in some areas and not others.

Monica Amundson said her assessment is over \$17,000 and that the cost of her sidewalk is more than the school even though she has 156 feet of frontage and they have 780 feet. Johnson said that the school currently has sidewalk on most of that property and the unfinished section is all they have on the school assessment, which is less than the 156 feet on her property.

Cook said the State has about 44 feet of frontage by the stream and wondered if they are paying for their share and who would move snow on that section.

Jones reminded everyone that to be included in the project it has to be included now and this is a preliminary number. The assessment can go down.

Carlson suggested the City and School have an open forum to discuss the sidewalk issue. She acknowledged that when the "walking school bus" program was done there were some children that walked to school, but not much otherwise.

Powers said that he thinks students use the Environmental Center path more than realized.

Preliminary

Doug Storey said that he sees a number of adult walkers, but wanted property owners to know the assessments cannot be higher than the value added by the improvement. Nasby said the statute includes roads, utilities and sidewalks as improvements and asked if Storey or Johnson understood it differently. Neither replied.

Cook said that she and her husband bought the property because it did not have a sidewalk so this is ironic.

Ron Tibodeau noted that 18th Street is one of the alternates and if the project is not done in 2013, but in the future would the costs be re-calculated or based on the 2013 estimates. Kruse said the costs would be re-calculated and a new hearing required.

Tibodeau asked about the elevation of the new street and if it would match the existing driveways. Johnson said they try to match the existing street elevation as close as possible so there are not driveway problems.

Wayne Mau asked about existing sidewalks and what is the plan for them. Johnson said that existing sidewalks will be left alone and only sections that have to be removed for services will be affected and those costs are already included in the assessment calculations.

Jones said that the process of long range planning is occurring for infrastructure and that future projects will also be on the horizon.

Kruger said that she finds the assessments to be very high and disturbing. Regardless who is paying whether it is the City, school or homeowner we all pay for these projects. With the poor economy and foreclosures these assessments may worsen the situation for many property owners.

Kruse closed the public hearing at 8:57 p.m.

Maricle noted that if the project moves ahead to bid it can be evaluated and then all done, scope reduced or all cancelled.

Jones said that the idea is that these improvements to infrastructure are needed and we are currently in a favorable bidding environment with low interest rates and it makes fiscal sense to be looking at addressing these issues. He also noted that the Council could decide to do a combination of the primary project and/or alternatives.

Powers said the City has taken this approach in the past to take advantage of favorable conditions to complete projects.

Johnson said that if the whole package moved forward there would be discussions on staging the project or other options so that homeowners could maintain access.

Jones asked if the project could be completed in two construction seasons to alleviate the access issues. Johnson said that it is possible, but some cost indexing would need to be

considered for materials costs otherwise the bids could be high due to cost uncertainty from year to year.

Council member Jones introduced the Resolution No. 2012-69, entitled “RESOLUTION ORDERING IMPROVEMENT AND PREPARATON OF PLANS FOR THE 2013 STREET IMPROVEMENT PROJECT” and moved its adoption. The resolution was seconded by Maricle and on roll call vote: Aye: Maricle, Powers, Fossing and Jones. Nay: None. Absent: Ray. Resolution passed 4 – 0.

Jones asked that the revised numbers for the 9th Avenue property owners be available. Nasby said the correct numbers were in the Council packets and that the engineer had some sheets available tonight that have been handed out to some of those owners.

Jones asked when the school may decide on the options and snow removal. Wormstadt said that the deadline is January 14 and they have a board meeting January 12.

Powers asked if that discussion by the School Board was maintenance related or included installation and paying for the sidewalk on 6th Avenue. Wormstadt said it would be related to the maintenance as the grant funding was denied to be used.

Jones asked that property owners be informed and included in discussions.

9. Global Investment Properties Tax Abatement Agreement:

Aaron Backman, EDA Director, said that this project is for the renovation of the former Lewis Drug building which is anticipated to be about \$500,000. The owner, Global Investments, will be leasing the building to Big Game. Big Game is committed to moving 35 employees into the building and the creation of 6-8 new jobs. The City’s share of the tax abatement would be \$76,043 over a 10 year period and the County has committed to \$25,753 over 8 years. The EDA Board is recommending approval of the tax abatement for Global Investments.

Backman said that two actions are needed; one for the tax abatement agreement and one for the pledge agreement between the City and County to insure the tax abatements are properly allocated.

Motion by Fossing seconded by Powers to approve the Tax Abatement Agreement between the City of Windom and Global Investments as presented. Motion carried 4 – 0 (Ray absent).

Motion by Maricle seconded by Jones to approve the Pledge Agreement between the City of Windom and Cottonwood County as presented. Motion carried 4 – 0 (Ray absent).

10. LED Sign Lease Renewal and Adoption of Policies & Guidelines:

Backman and Damon Weinandt, Chamber Director, introduced themselves. Backman said the Chamber's Convention & Visitors Bureau (CVB) and City worked on the construction and placement of the LED sign on the Liquor Store pole several years ago. The lease was due as well as an over-haul of the policies and guidelines. The new lease is for \$1\year and is automatically renewable unless terminated by either party. The guidelines and policies would have to be followed, which are subject to CVB and City approval. The CVB also must carry insurance to protect the City's interests. Two actions are needed for this item as well, to approve the lease and to adopt the policies and guidelines.

Motion by Powers seconded by Maricle to approve the LED Sign Lease Agreement between the City of Windom and the Windom Chamber of Commerce & CVB as presented. Motion carried 4 – 0 (Ray absent)

Motion by Fossing seconded by Powers to approve the LED Sign Policies and Guidelines as presented. Motion carried 4 – 0 (Ray absent).

Powers said the most frequent comment he gets about the LED sign is that it is not large enough. Backman said the LED sign is 10 feet wide and the Liquor Store sign is 28 feet wide so it is a scope of size issue and the LED sign is actually larger than the new LED sign at McDonalds. If a larger sign was placed the costs would be higher, but he would check into options.

Weinandt said that the Chamber just received updated software for the LED sign graphics so this may help with visibility.

Jones asked if there are MN DOT regulations on the sign sizes. Powers said that would be correct and asked if staff can check on the regulations as well.

11. First Reading – Ordinance Amending Salaries of Mayor and Council Members:

Nasby said that the ordinance change for salaries was discussed at the budget meeting as a part of the City going paperless with the Council packet materials. The salary change is the inclusion of a \$700 technology stipend only in the odd numbered years to assist Council members with technology purchases of hardware to view the electronic packets. The hardware would be the individual Council member's property and responsibility. Savings in staff time, printing and delivery costs were anticipated to far exceed the cost of the hardware.

Motion by Jones seconded by Fossing to approve the First Reading of an Ordinance Amending the Salaries of the Mayor and Council Members as presented. Motion carried 4 – 0 (Ray absent).

Preliminary

12. New Business:

None.

13. Unfinished Business:

None.

14. Regular Bills:

Motion by Maricle seconded by Powers, to approve the regular bills. Motion carried 4 – 0 (Ray absent).

15. Contractor Payments:

Kruse said there was a request from the R.L. Carr Company for \$141,570.90.

Haugen said the project is close to completion. Fossing asked if this was the final payment. Nasby said there is a balance shown on the cover sheet of \$163,300.60 yet to be paid but about \$110,000 of that was retainage.

Motion by Jones seconded by Maricle to approve the contractor payment to R.L. Carr Company in the amount of \$141,570.90 as presented. Motion carried 4 – 0 (Ray absent).

16. Council Concerns:

Jones wished everyone a Happy Thanksgiving and safe travels.

Kruse reminded the public about the Mayor's Metals of Honor and that nominations were due by December 3rd.

17. Adjourn:

Kruse adjourned the meeting by unanimous consent. Meeting adjourned at 9:27 pm

Kirby Kruse, Mayor

Attest: _____
Steve Nasby, City Administrator

UTILITY COMMISSION MINUTES
City Hall, Council Chamber
November 28, 2012

Call Meeting to Order: The Utility Commission meeting was called to order at 10:00 a.m. on November 28, 2012 in the City Hall Council Chamber.

Members Present: Utility Commission Chairperson: Mike Schwalbach

Member Present: Glen Francis

Member Absent: Tom Riordan

City Council Liaison: Dominic Jones, Absent

Staff Present: Steve Nasby, City Administrator; Chelsie Carlson, Finance Director/Controller; Marv Grunig, Electric Utility Manager; and Mike Haugen, Water / Wastewater Superintendent

APPROVE MINUTES

Motion by Francis, seconded by Riordan, to approve the November 13, 2012, Utility Commission minutes as presented. Motion carried 3-0.

WATER/WASTE WATER ITEMS

Landfill – October Sampling Results—A memo from Wenck was provided showing the results of the fall sampling event for the Former Windom Municipal dump. The results of the test indicate that Vinyl Chloride was detected at MW-5A at a concentration of 1.1ug/L. This is the fourth consecutive quarter that vinyl chloride has exceeded the 1.0ug/L threshold; however the levels have been declining each quarter. The City of Windom began pumping operations on June 1, 2012 and discontinued pumping on November 1, 2012. The next sampling event will be January 2013. Pumping operations may be resumed in the spring 2013 based on the results of the January sample. RW-A and RW-B wells were also sampled during October and vinyl chloride was not detected in either well.

The next data submittal to MPCA will be by the end of November 2012. The fall data submittal will include a historical review in graphical format of how the pumping system and groundwater levels correspond to the vinyl chloride concentration levels.

Land For Sale – The Commission was notified of 25 acres of land that is for sale to see if there is any interest in purchasing for potential well fields. The Commission expressed limited interest but would like to have an idea on pricing.

Wastewater Treatment Plant Project – The project has been completed. There is a final walkthrough scheduled with the contractors and engineers on Friday November 30th.

ELECTRIC ITEMS

Western Area Power Administration (WAPA) – Firm Electric Service Contract–Grunig presented history on the relationship between WAPA and the City of Windom. Windom receives approximately 50% of its wholesale power supply from Western Area Power and this contract has impacted Windom’s lower electric rates for years. The current contract is set to expire on December 31, 2020. Grunig discussed approving a new Firm Electric Service Contract that would extend the existing contract with WAPA through December 31, 2050. Grunig reviewed the key provisions of the contract with the Commission. Grunig also informed the Commission the contract has been reviewed by the City Administrator, City Attorney, and Steve Thompson from CMMPA. No issues were identified and the contract appears to be essentially an extension to the existing contract. Grunig recommended approving the new contract.

Riordan introduced Resolution #UT 2012-03 entitled “RESOLUTION APPROVING CONTRACT FOR FIRM ELECTRIC SERVICE FROM WESTERN AREA POWER ADMINSTRATION TO CITY OF WINDOM, MINNESOTA” and moved its adoption. The resolution was seconded by Francis and on roll call vote: Aye: Francis, Riordan, and Schwalbach. Nay: None. Resolution passed 3-0.

Review of Bids for Unit 35 (Used Bucket Truck)–Grunig presented the trade-in allowance along with 4 bids received for the sale of the used buck truck. Grunig recommended accepting the bid received from Tri-County Electric, which was the highest bid and higher than the trade-in allowance.

Motion by Riordan, seconded by Francis, to accept bid from Tri-County Electric on sale of Unit 35 (used bucket truck). Motion carried 3-0.

Residential Apartment Rate Discussion – Grunig provided an update to the ongoing discussion of whether residential apartments should receive the residential rate or commercial rate for electric billing. Grunig received guidance from a rate analyst that works with rate studies for several utilities. The recommended practice is to charge single metered apartment buildings, long-term care facilities, and hotels as commercial. Apartment buildings where the apartments are individually metered would be charged residential rates. Grunig recommends following this guidance and said it will have minimal impact to the existing customers. Grunig will incorporate this into the Electric Rate Schedule and present for Commission approval at a future meeting.

REGULAR BILLS

Motion by Francis, seconded by Schwalbach, to approve bills presented. Motion carried 3-0.

OLD BUSINESS

2012 Street Project Public Hearing – Haugen and Nasby shared comments from the public hearing regarding the 2012 Street Project with the Commission. It was recognized that several property owner issues were not known about prior to the public hearing. The Commission suggested having contractors and engineers provide property owners their contact on future projects so property owners can get any questions or issues addressed timely. The Commission also suggested the project engineer follow-up with property owners at the completion of each project to make sure there are no outstanding issues.

Water Tower – Haugen informed the Commission the water tower was inspected by Gary Meyer and his results will be presented at the January meeting.

NEW BUSINESS

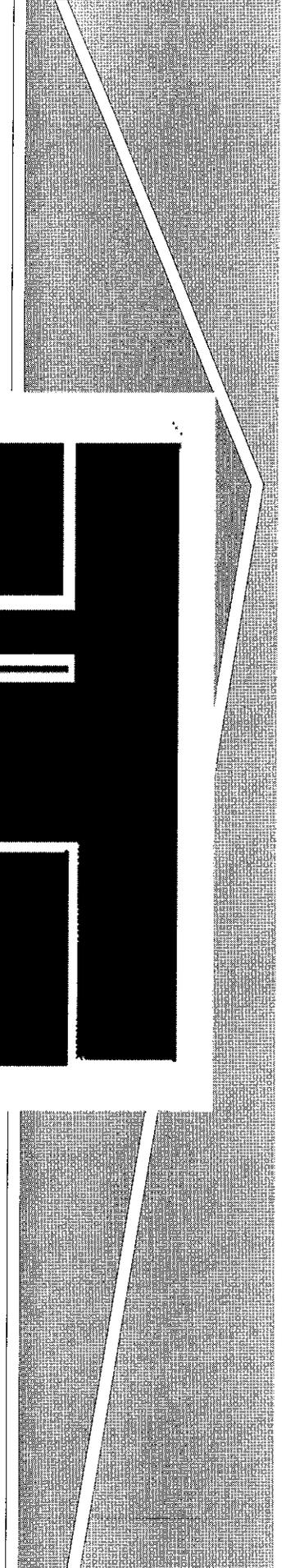
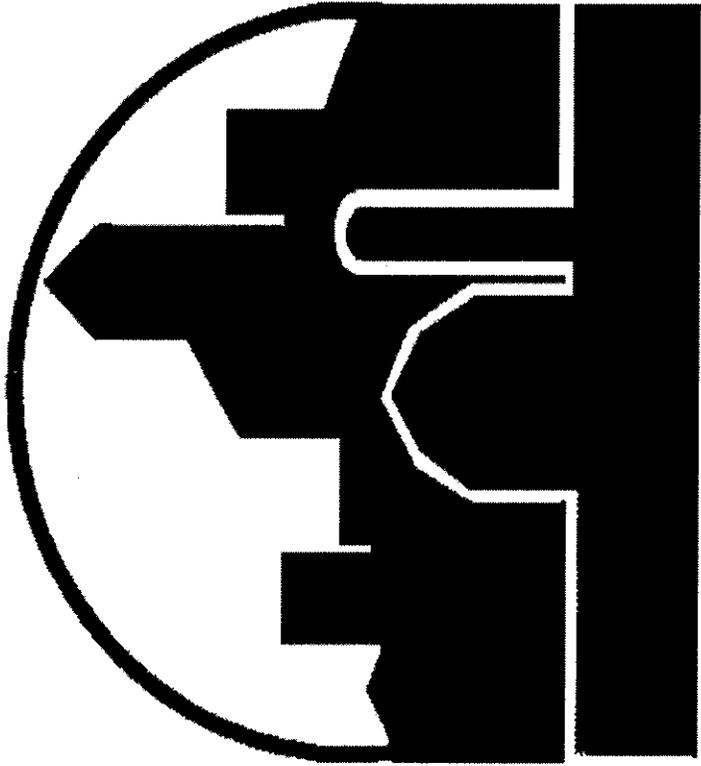
The next regularly scheduled Utility Commission meeting will be held on December 19th at 10:00 a.m.

The meeting was adjourned by unanimous consent at 11:10 a.m.

Mike Schwalbach, Chairperson

Attest: _____
Steve Nasby, City Administrator

CITY OF WINDOM 2013 BUDGET



2013 BUDGET

TOTAL REVENUES

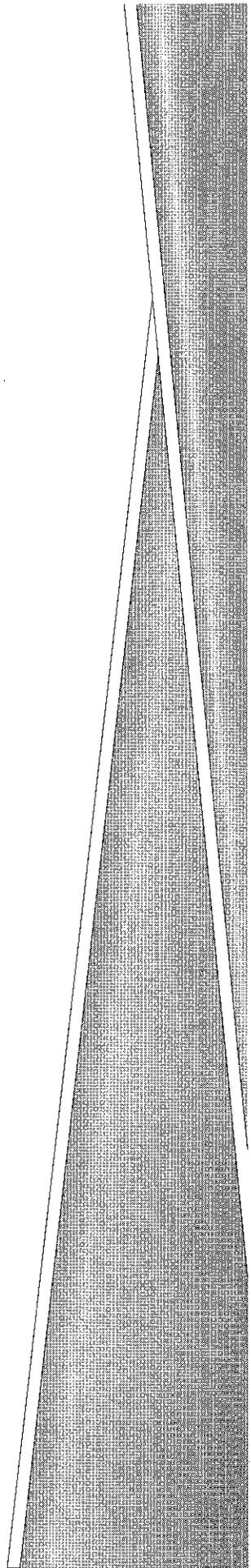
▶ Enterprise Fund Operations	\$11,842,776
▶ General Fund	\$ 2,355,920
▶ Special Revenue Funds	\$ 1,669,645
▶ Special Assessments (Non-enterprise)	\$ 170,935
▶ Special Assessments (Enterprise Funds)	\$ 77,500
▶ Tax Levy for Debt Service	\$ 313,175
▶ Miscellaneous Projects	\$ <u>339,450</u>

TOTAL **\$16,769,401**

2013 BUDGET TOTAL EXPENSES

▶ Enterprise Fund	\$9,289,575
▶ General Fund	\$2,151,865
▶ Debt Service	\$1,752,135
▶ Special Revenue Funds	\$1,435,795
▶ Capital Outlay	\$ 845,805
▶ Miscellaneous Projects	<u>\$ 345,150</u>

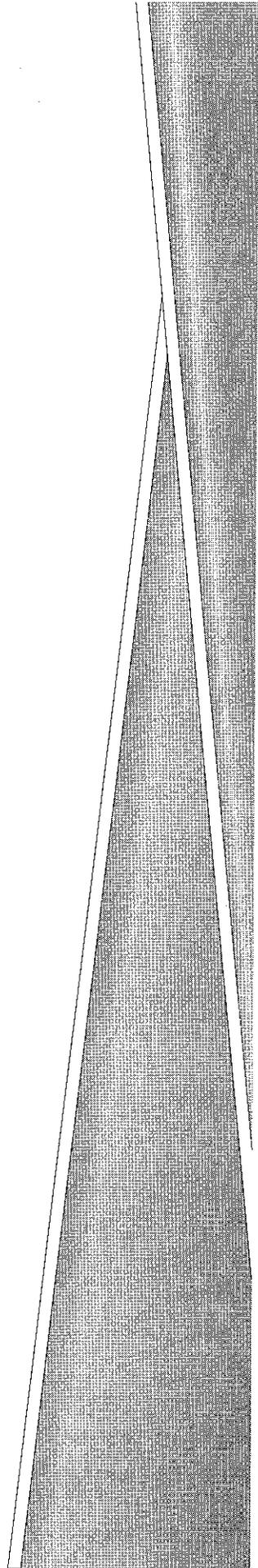
TOTAL **\$15,820,325**



2013 BUDGET

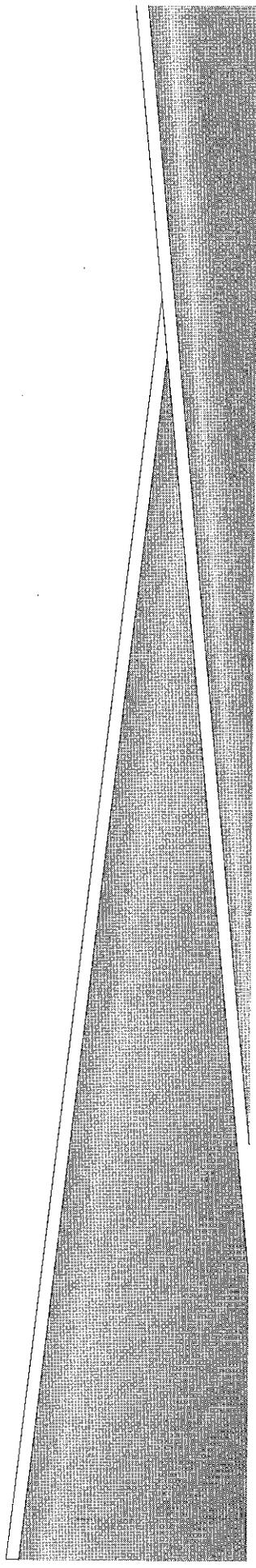
ENTERPRISE FUNDS

- ▶ Telecommunications
- ▶ Water
- ▶ Sewer
- ▶ Electric
- ▶ Liquor



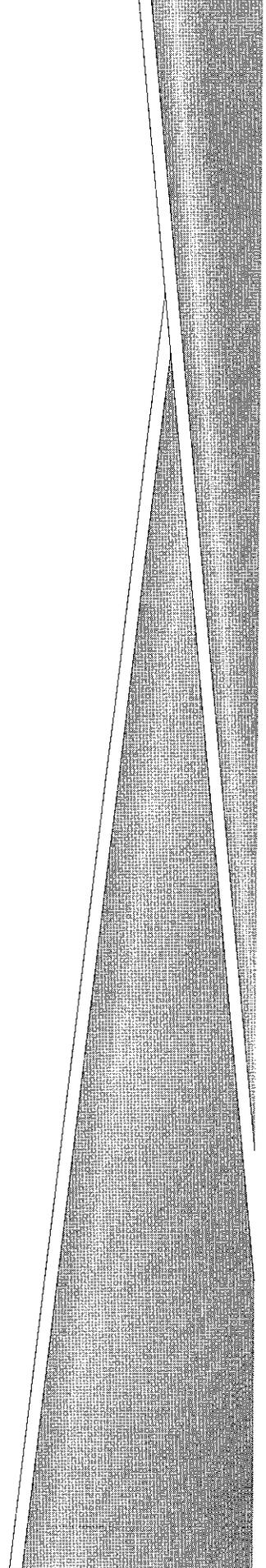
2013 BUDGET - TELECOM

- ▶ \$ 2,402,076 Revenue
- ▶ (\$1,554,000) Expenses
- ▶ (\$ 26,500) Capital Outlay
- ▶ (\$ 587,961) Debt Service (refinanced bond. D\S goes to \$795k in 2014)
- \$ 233,615 Total**



2013 BUDGET – WATER

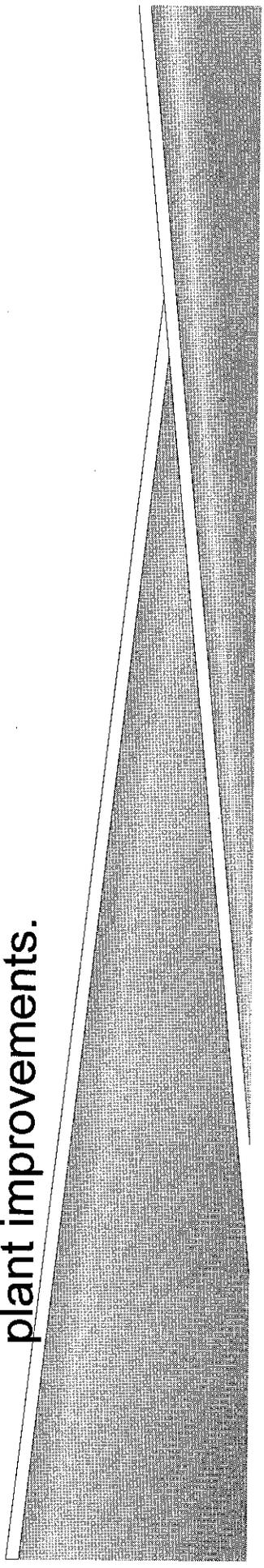
- ▶ \$ 943,500 Revenue
- ▶ \$ 46,825 Special Assessments
- ▶ (\$546,000) Expenses
- ▶ (\$ 53,500) Capital Outlay
- ▶ (\$438,740) Debt Service
- (\$47,915) Total**



2013 BUDGET – SEWER

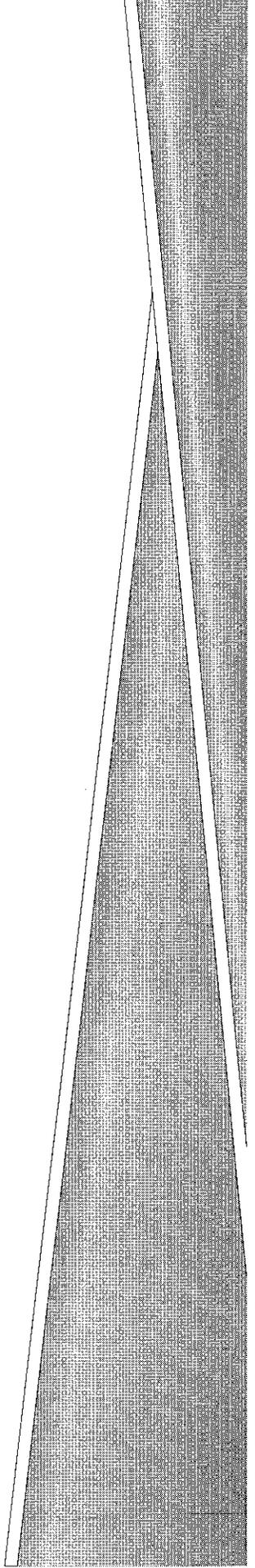
- ▶ \$1,342,800 Revenue
- ▶ \$ 30,675 Special Assessments
- ▶ (\$742,900) Expenses
- ▶ (\$ 82,750) Capital Outlay
- ▶ (\$412,259) Debt Service
- \$9,665 Total**

Note: 5% rate increase in 2013 to accommodate the debt service payments for the new main lift station and wastewater plant improvements.



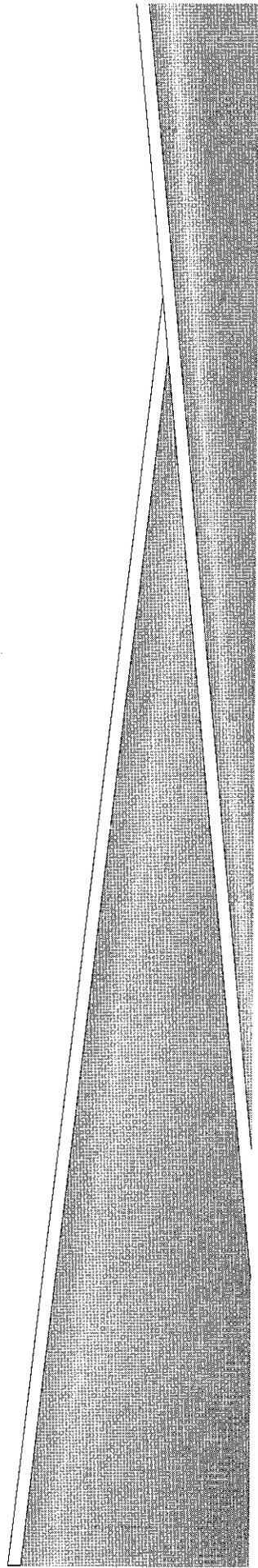
2013 BUDGET - ELECTRIC

- ▶ \$5,685,600 Revenue
- ▶ (\$4,841,275) Expenses
- ▶ (\$ 175,000) Transfer to General Fund
- ▶ (\$ 361,250) Capital Outlay
- \$308,075 Total**



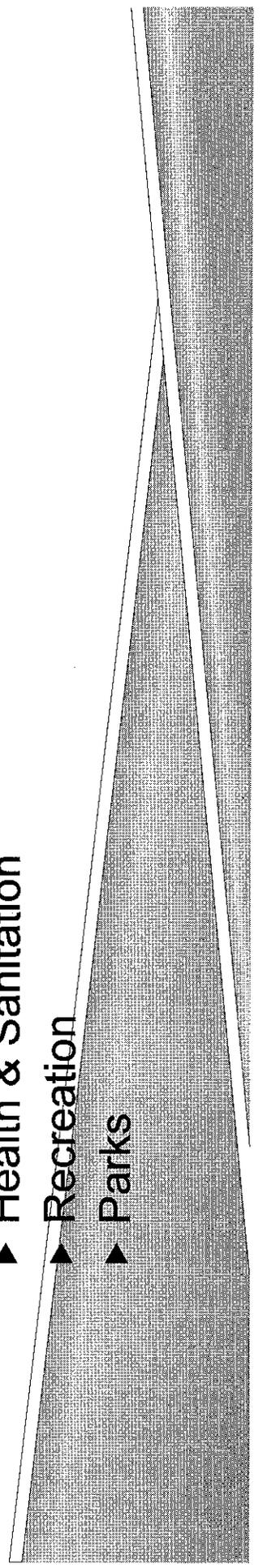
2013 BUDGET - LIQUOR

- ▶ \$1,468,800 Revenue
 - ▶ (\$1,360,400) Expenses
 - ▶ (\$ 70,000) Transfer to General Fund
 - ▶ (\$ 33,950) Capital Outlay
- \$4,450 Total**



2013 BUDGET

GENERAL FUND OPERATIONS

- ▶ Mayor & Council
 - ▶ Elections
 - ▶ City Office
 - ▶ Planning & Zoning
 - ▶ Legal Services
 - ▶ City Hall
 - ▶ Police
 - ▶ Fire
 - ▶ Emergency Management (a.k.a. Civil Defense)
 - ▶ Animal Control
 - ▶ Streets
 - ▶ Health & Sanitation
 - ▶ Recreation
 - ▶ Parks
- 

2013 BUDGET – GENERAL FUND OPERATIONS

\$2,151,865 = 2013 Proposed Budget

- ▶ \$2,144,015 = 2012 Budgeted Amount
- ▶ \$2,135,675 = 2011 Budgeted Amount
- ▶ \$2,110,734 = 2010 Budgeted Amount (as Revised)
- ▶ \$2,260,282 = 2009 Budgeted Amount
- ▶ \$2,286,160 = 2008 Budgeted Amount
- ▶ \$2,218,080 = 2007 Budgeted Amount

2013 Proposed General Fund Budget is up 0.20%

- ▶ 2011-2012 General Fund Budget up 0.39%
- ▶ 2010-2011 General Fund Budget up 1.18%
- ▶ 2009-2010 General Fund Budget down 6.6%
- ▶ 2008-2009 General Fund Budget down 1.1%
- ▶ 2007-2008 General Fund Budget up 3.1%
- ▶ 2006-2007 General Fund Budget up 10.8%

2007 vs. 2013 General Fund Budget change is -3.1%

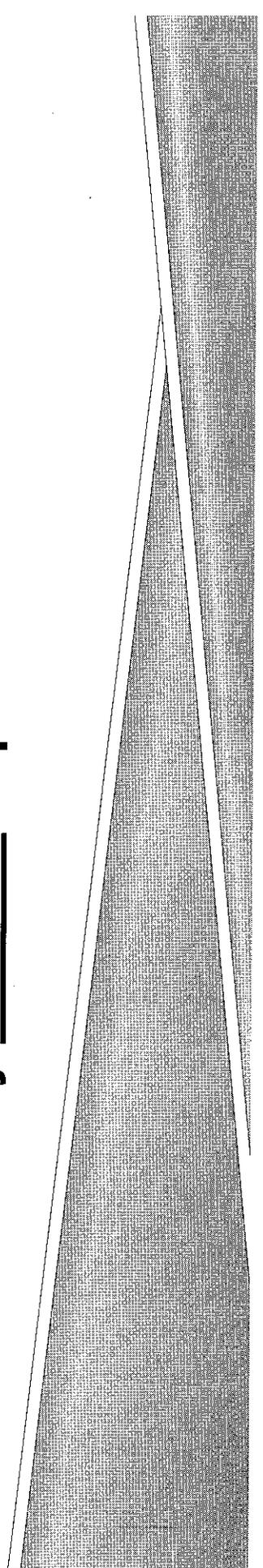
2013 GENERAL FUND CAPITAL

▶ City Hall Flooring Replacement	\$10,000
▶ Administration: Financial Management Software	\$30,000
▶ Park Dept: Cottonwood Lake & Tegels Park Road	\$78,000
▶ Park Dept: Ball Field Groomer	\$28,000
▶ Park Dept: Restroom Fixtures	\$4,000
▶ Police Dept: Computer Replacement	\$2,000
▶ Police Dept: Sidearm Replacement	\$1,500
▶ Fire Dept: Turn-out Gear Replacement	\$28,500
▶ Fire Dept: Quick Attack Truck Rehab (City share)	\$6,000
▶ Street Dept: Shop Tools	\$5,600
▶ Street Dept: Stump Grinder	\$6,155
▶ Street Dept: 18 th Street Storm water Project	\$15,775 (Payment #2)
▶ Street Dept: ¾ ton Pick-up Replacement	\$27,500

2013 SPECIAL REVENUE FUNDS – TAX LEVY

<u>FUND</u>	<u>TAX LEVY*</u>
▶ Library	\$161,850
▶ Airport	\$ 15,000
▶ Pool	\$ 51,200
▶ Ambulance	\$ 0
▶ Arena	\$193,100
▶ Economic Dev. Authority	\$102,825
▶ Community Center	\$225,995

***Tax Levy Includes Capital Items**

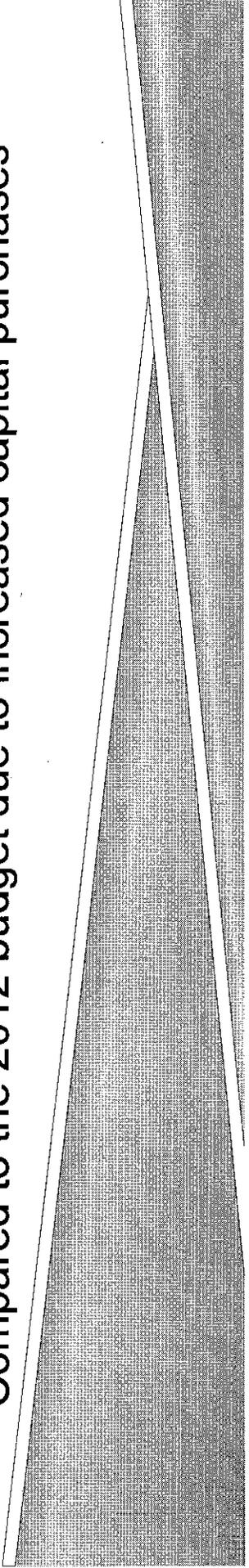


2013 BUDGET SPECIAL REVENUE FUND TOTALS

- ▶ \$ 914,675 Revenues
- ▶ \$1,435,795 Expenses (without Depreciation)
- ▶ \$ 0 Debt Service
- ▶ \$ 83,800 Capital Outlay
- ▶ \$ 5,000 Reserves (use of Ambulance Reserves for Capital Purchase)

\$749,970

Tax Levy for Special Revenue Funds is up 1.4%
Compared to the 2012 budget due to increased capital purchases



2013 SPECIAL REVENUE FUND CAPITAL

▶ Community Center: Equipment Fund	\$10,000
▶ Community Center: Floor Cleaning Machine	\$6,500
▶ Community Center: Rental Items	\$9,300
▶ Arena: Door Replacement	\$7,000
▶ Arena: Restroom Remodel	\$10,000
▶ Arena: Seating & Accessibility	\$10,000
▶ Airport: Jet A Fuel System (FAA Match)	\$15,000
▶ Ambulance: Commercial Scanner	\$5,000
▶ Library: ADA Door Opener	\$2,000
▶ Library: Computer Replacement	\$2,000
▶ Pool: Aquatic Lift	\$7,000

2013 BUDGET

TAX LEVY FOR DEBT SERVICE

▶ 1994 Project Series #1 (River Road)	\$10,118
▶ Equipment Bond (2007 Dump truck)	\$15,295
▶ June Court Street Construction	\$3,320
▶ 2003 Street Project	\$43,460
▶ 2005 Street Project	\$45,300
▶ 2007 Street Project	\$46,347
▶ 2009 Street Project	\$56,606
▶ Street Shop: LMC Loan Payment #2	\$54,589
▶ Pay Loader: Payment #5 of 5	<u>\$22,365</u>

Total General Fund Debt Service = \$297,400

2013 BUDGET

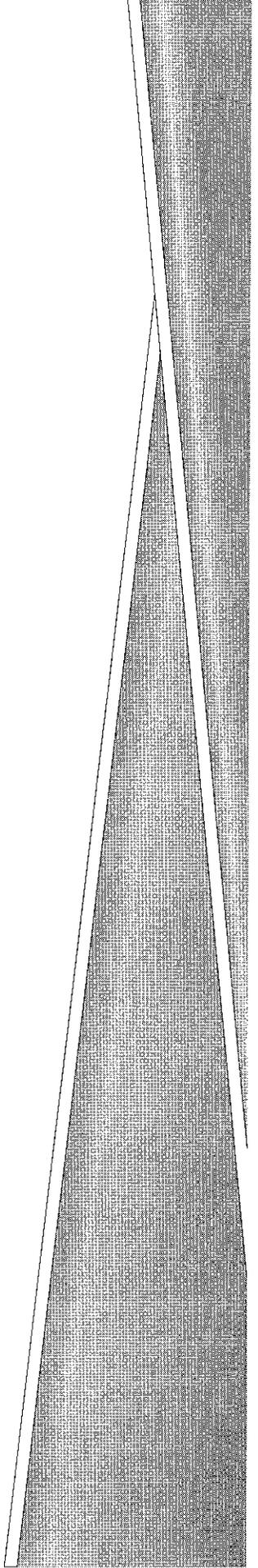
Miscellaneous Projects

- ▶ PM Windom Revolving Loan Fund
- ▶ Lindaman Revolving Loan Fund
- ▶ Small Cities Development Program
- ▶ N. Industrial Park
- ▶ Harwin TIF (1-1)
- ▶ Pamida TIF (1-2)
- ▶ Toro TIF (1-4)
- ▶ Riverbend Strship TIF (1-6)
- ▶ Downtown TIF (1-8)
- ▶ Runnings TIF (1-10)
- ▶ PM Windom TIF (1-12)
- ▶ River Bluff TIF (1-13)
- ▶ Spec Building II TIF (1-14)
- ▶ Highway 60 East TIF (1-15)
- ▶ GDF Tax Abatement District (1-16)

**2013 BUDGET - MISCELLANEOUS
PROJECTS**

Total Miscellaneous Project Budget

\$339,450	Revenue
<u>(\$345,450)</u>	Expense
(\$5,700)	

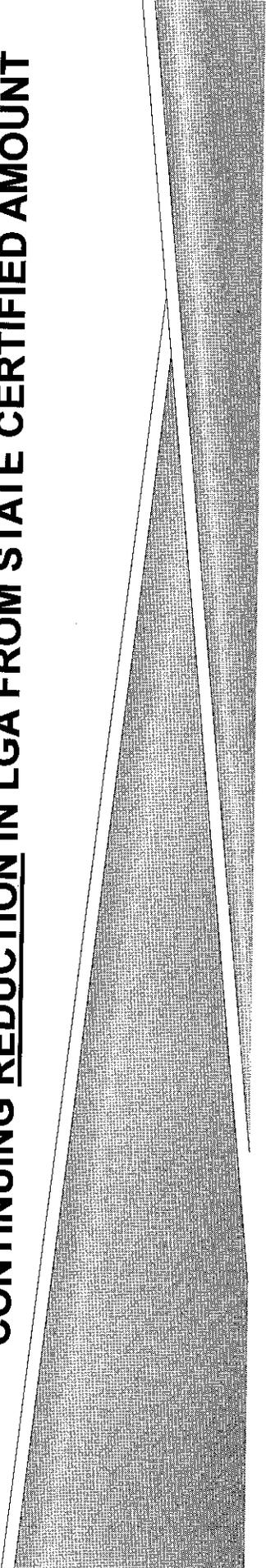


2013 BUDGET WORKSHOPS

Budget Revisions

- ▶ Reductions in Operational Costs in Several Departments
- ▶ No contribution to Park Capital Improvement Account
- ▶ Capital Project Requests – Unfunded
 - ▶ New Fire Hall
 - ▶ Replacement of Fire Rescue Unit #20 (Maybe Grant or Bond in 2013)
 - ▶ New/Remodeled pool
 - ▶ Replace Street Department Motor Grader
 - ▶ Replace Street Department Mechanic Pick-up
 - ▶ Library Window Replacement
 - ▶ Recreation: Software Upgrade
 - ▶ Arena: Carpet Replacement

CONTINUING REDUCTION IN LGA FROM STATE CERTIFIED AMOUNT



2013 BUDGET SUMMARY

Proposed Tax Levy

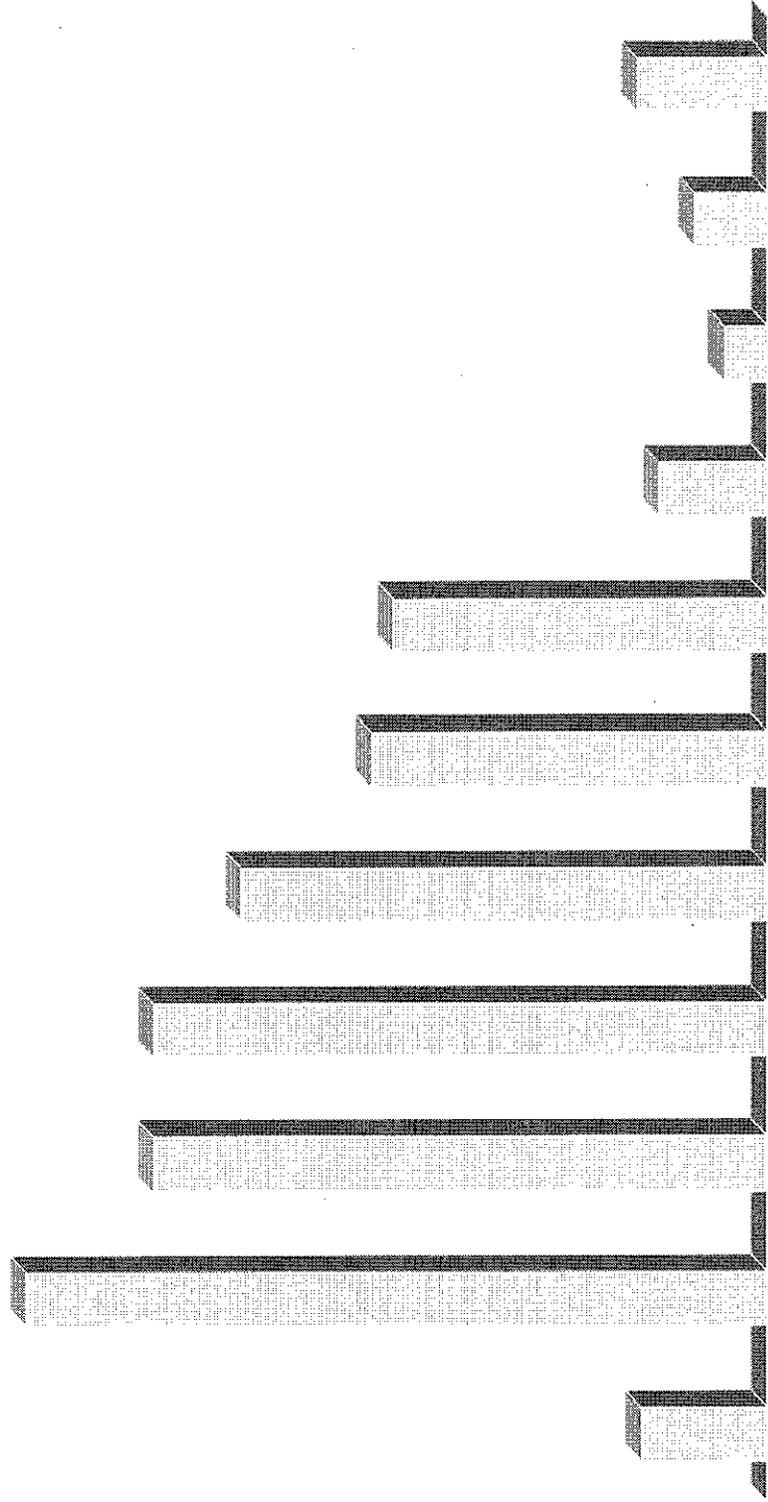
- ▶ \$383,628 General Fund Operations = 23.2% of Tax Levy
- ▶ \$204,055 General Fund Capital = 12.3% of Tax Levy
- ▶ \$671,170 Special Revenue Funds = 40.6% of Tax Levy
- ▶ \$ 78,800 Special Revenue Fund Capital = 4.8% of Tax Levy
- ▶ \$ 3,500 PERA Reimbursement = .2% of Tax Levy
- ▶ \$ 22,365 Pay loader Lease\Purchase = 1.4% of Tax Levy
- ▶ \$ 54,589 Street Shop : LMC Loan Repayment = 3.3% of Tax Levy
- ▶ \$ 15,775 18th Street Storm water Project Internal Fund Payment = 1.0% of Tax Levy
- ▶ \$220,446 Debt Service Levy = 13.3% of Tax Levy

**Total Proposed Tax Levy \$1,654,328 = 2.98% Levy
Increase over 2012**

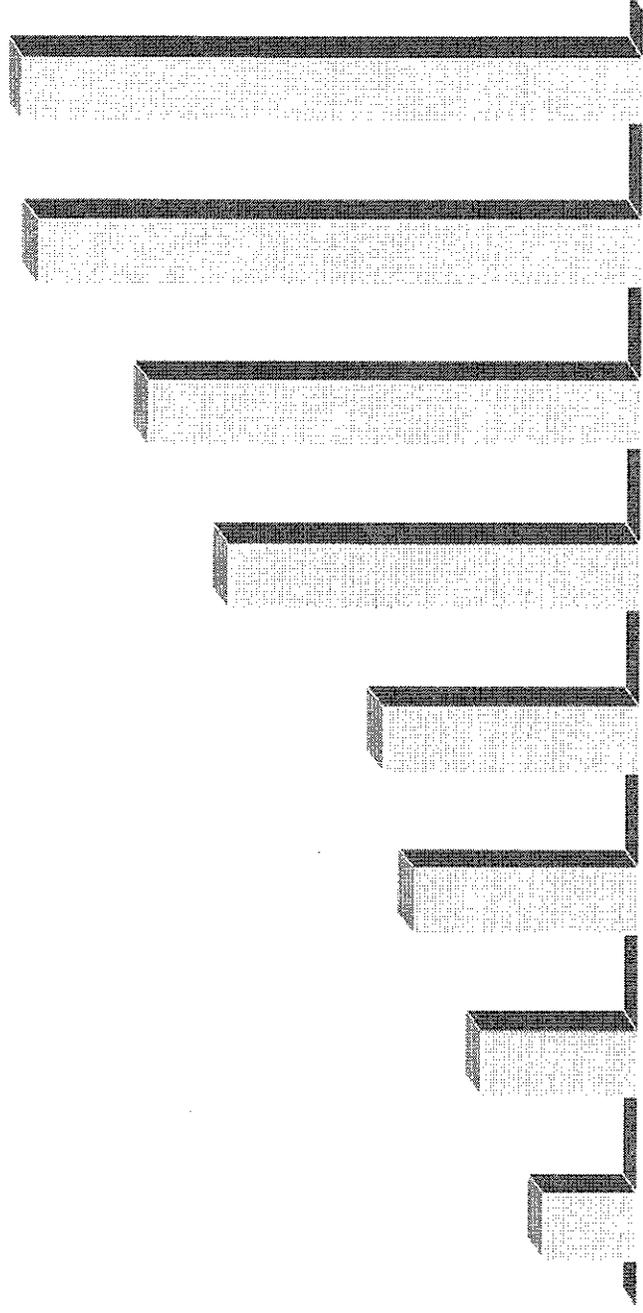
2003 – 2013 TAX LEVY HISTORY

PERCENT OF CHANGE

2003 2004 2005 2006 2007 2008 2009 2010 2011 2012 2013



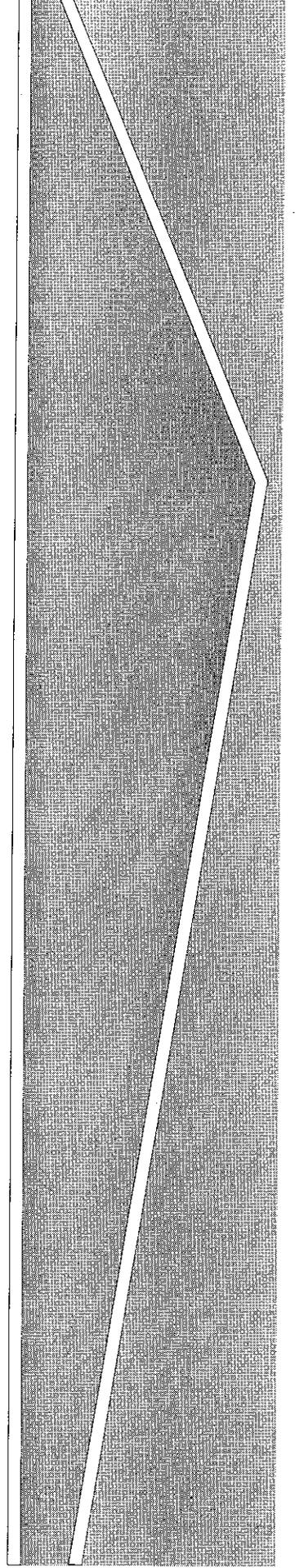
2005 – 2012 GENERAL FUND YEAR END RESERVE BALANCE



Policy is to maintain 75 -100% of General Fund Budget as a Reserve as
Local Government Aid from the State Comprises 56% of the City's
General Fund Budget. Year end 2011 Reserve Fund was 84%

THANK YOU

Questions and Comments Welcome



2013 License Applications

Cigarette License \$20.00

Casey's General Store
Country Pride Services
Erickson Oil
Riverbend Liquor
Center Stop
Super America
Amoco
Hy-Vee

Game of Skill \$50 first game \$15.00 each additional game

Phat Pheasant
Godfathers Pizza
C & N Sales – Phat Pheasant
C & N Sales – Sun Bowl
FOE Aerie 3891 – Eagles Club
Kyle Pillatzki – Arena, Windom Laundromat

Theatre \$25.00

Windom State Theatre



Minnesota Department of Public Safety
 Alcohol and Gambling Enforcement Division
 444 Cedar Street, Suite 222, St. Paul, MN 55101
 651-201-7500 Fax 651-297-5259 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Taj 112a112
 #25.2
 Cr 2270
 #84327

Name of organization Windom Lions Club		Date organized 4/14/1971	Tax exempt number E41-6175799
Address PO Box 72	City Windom	State Minnesota	Zip Code 56101
Name of person making application Dave Brockman		Business phone (507) 831-0336	Home phone (507) 831-5435
Date(s) of event 1/5/2013	Type of organization <input checked="" type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input type="checkbox"/> Other non-profit		
Organization officer's name		City	State
<input checked="" type="checkbox"/> Daniel Steenhoek, President	Windom	Minnesota	56101
<input checked="" type="checkbox"/> Deloy King, Secretary	Windom	Minnesota	56101
<input checked="" type="checkbox"/> Dave Brockman, Treasurer	Windom	Minnesota	56101

Add New Officer

Location where permit will be used. If an outdoor area, describe.
 BARC (Business, Arts, & Recreation Center) Windom, MN

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.
 N/A

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.
 Christensen Group Insurance, Minnetonka MN (Berkley Assurance Company) \$1M/\$2M

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City of Windom City/County	Date Approved 1/5/2013
\$25.00 City Fee Amount	Permit Date
November 29, 2012 Date Fee Paid	

Signature City Clerk or County Official

Approved Director Alcohol and Gambling Enforcement

NOTE: Submit this form to the city or county 30 days prior to event. Forward application signed by city and/or county to the address above. If the application is approved the Alcohol and Gambling Enforcement Division will return this application to be used as the permit for the event.



Minnesota Department of Public Safety

Alcohol and Gambling Enforcement

444 Cedar Street, Suite 222

St. Paul, MN 55101

651-201-7507 • TTY 651-282-6555 • Fax 651-297-5259



RENEWAL OF LIQUOR, WINE, CLUB OR 3.2% LICENSES

No license will be approved or released until the \$20 Retailer ID Card fee is received by MN Liquor Control • (3.2% Licenses exempt)

Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. **City Clerk/County Auditor are also required by M.S. 340A.404 S. 3 to report any license cancellation.**

License Code ONSL License Period Ending 12/31/2012 ID# 1517
 City/County where license approved. Windom
 Licensee Name FOE Aerie 3891
 Trade Name Eagles Club
 Licensed Location address 821 4th Ave
 City, State, Zip Code Windom, MN 56101
 Business Phone 507/831-3891

LICENSE FEES: Off Sale \$ 0.00 On Sale \$ 2000.00 Sunday \$ 200.00

By signing this renewal application, applicant certifies that there has been no change in ownership on the above named licensee. For changes in ownership, the licensee named above, or for new licensees, full applications should be used. See back of this application for further information needed to complete this renewal.

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1. Licensee confirms it has no interest whatsoever, directly or indirectly in any other liquor establishments in Minnesota. If so, give details on back of this application.
2. Licensee confirms that it has never had a liquor license rejected by any city/township/county in the state of Minnesota. If ever rejected, please give details on the back of this renewal, then sign below.
3. Licensee confirms that for the past five years it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
4. Licensee confirms that during the past five years it or its employees have not been cited for any civil or criminal liquor law violations. If violations have occurred, please give details on back of this renewal, then sign below.
5. Licensee confirms that during the past license year, a summons has not been issued under the Liquor Liability Law (Dram Shop) MS 340A.802. If yes, attach a copy of the summons, then sign below.
6. Licensee confirms that Workers Compensation insurance will be kept in effect during the license period.

Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued. \$100,000 in cash or securities or \$100,000 surety bond may be submitted in lieu of liquor liability. (3.2% liquor licenses are exempt if sales are less than \$25,000 at on sale, or \$50,000 at off sale).

Licensee Signature Tony Shalom DOB 9-18-57 SS# 503-70-4688 Date 11-9-12
 (Signature certifies all above information to be correct and license has been approved by city/county.)

City Clerk/County Auditor Signature _____ Date _____
 (Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

County Attorney Signature _____ Date _____
 County Board issued licenses only (Signature certifies licensee is eligible for license).

Police/Sheriff Signature Scott Peter Date 11/13/12
 (Signature certifies licensee or associates have not been cited during the past five years for any state/local liquor law violations (criminal/civil). Report violations on back, then sign here.)

Indicate below changes of corporate officers, partners, home addresses or telephone numbers:

Indicate below any interest whatsoever, directly or indirectly in other liquor establishments:

Report below details of liquor law violations (civil or criminal) that have occurred within the last five years. (Dates, offenses, fines or other penalties, including Liquor Control Penalties):

Report below details involving any license rejections or revocations:

City/County Comments:



Minnesota Department of Public Safety

Alcohol and Gambling Enforcement

444 Cedar Street, Suite 222

St. Paul, MN 55101

651-201-7507 • TTY 651-282-6555 • Fax 651-297-5259



RENEWAL OF LIQUOR, WINE, CLUB OR 3.2% LICENSES

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License Code ONSL License Period Ending 12/31/2012 ID# 6776
 City/County where license approved. Window
 Licensee Name Porath, Gordon
 Trade Name Sunbowl
 Licensed Location address 111 1st Ave S
 City, State, Zip Code Window, MN 56101
 Business Phone 507/831-4250

LICENSE FEES: Off Sale \$ 0.00 On Sale \$ 2000.00 Sunday \$ 0.00

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6. Licensee confirms that Workers Compensation insurance will be kept in effect during the license period.

Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued. \$100,000 in cash or securities or \$100,000 surety bond may be submitted in lieu of liquor liability. (3.2% liquor licenses are exempt if sales are less than \$25,000 at on sale, or \$50,000 at off sale).

Licensee Signature Gordon Porath DOB 5/30/48 SS# 475-56-1395 Date 11-9-12
 (Signature certifies all above information to be correct and license has been approved by city/county.)

City Clerk/County Auditor Signature _____ Date _____
 (Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

County Attorney Signature _____ Date _____
 County Board issued licenses only (Signature certifies licensee is eligible for license).

Police/Sheriff Signature Scott Petersen Date 11/13/12
 (Signature certifies licensee or associates have not been cited during the past five years for any state/local liquor law violations (criminal/civil). Report violations on back, then sign here.)

Indicate below changes of corporate officers, partners, home addresses or telephone numbers:

Indicate below any interest whatsoever, directly or indirectly in other liquor establishments:

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Report below details involving any license rejections or revocations:

City/County Comments:



Minnesota Department of Public Safety

Alcohol and Gambling Enforcement

444 Cedar Street, Suite 222

St. Paul, MN 55101

651-201-7507 • TTY 651-282-6555 • Fax 651-297-5259



RENEWAL OF LIQUOR, WINE, CLUB OR 3.2% LICENSES

No license will be approved or released until the \$20 Retailer ID Card fee is received by MN Liquor Control • (3.2% Licenses exempt)

Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. **City Clerk/County Auditor are also required by M.S. 340A.404 S. 3 to report any license cancellation.**

License Code ONSS License Period Ending 12/31/2012 ID# 10046
 City/County where license approved. Windom

Licensee Name Phat Pheasant Pub Inc.
 Trade Name Phat Pheasant Bar et al
 Licensed Location address 2370 Hwy 60 East
 City, State, Zip Code Windom, MN 56101
 Business Phone 507/831-3977

LICENSE FEES: Off Sale \$ 0.00 On Sale \$ 2000.00 Sunday \$ 200.00

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6. Licensee confirms that Workers Compensation insurance will be kept in effect during the license period.

Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued. \$100,000 in cash or securities or \$100,000 surety bond may be submitted in lieu of liquor liability. (3.2% liquor licenses are exempt if sales are less than \$25,000 at on sale, or \$50,000 at off sale).

Licensee Signature Chad G. [Signature] DOB 11-14-60 SS# 493-82-9068 Date 10-23-12
 (Signature certifies all above information to be correct and license has been approved by city/county.)

City Clerk/County Auditor Signature _____ Date _____
 (Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

County Attorney Signature _____ Date _____
 County Board issued licenses only (Signature certifies licensee is eligible for license).

Police/Sheriff Signature Scott [Signature] Date 11/13/12
 (Signature certifies licensee or associates have not been cited during the past five years for any state/local liquor law violations (criminal/civil). Report violations on back, then sign here.)

Indicate below changes of corporate officers, partners, home addresses or telephone numbers:

NONE

Indicate below any interest whatsoever, directly or indirectly in other liquor establishments:

NONE

Report below details of liquor law violations (civil or criminal) that have occurred within the last five years. (Dates, offenses, fines or other penalties, including Liquor Control Penalties):

NONE in last 5 years

Report below details involving any license rejections or revocations:

~~2003~~ 2003 I believe suspended for alleged violation
and in 2007 I believe for Todd Rhoads serving to
minors in sting

City/County Comments:



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement
 444 Cedar Street, Suite 222
 St. Paul, MN 55101
 651-201-7507 • TTY 651-282-6555 • Fax 651-297-5259



RENEWAL OF LIQUOR, WINE, CLUB OR 3.2% LICENSES

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Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. **City Clerk/County Auditor are also required by M.S. 340A.404 S. 3 to report any license cancellation.**

License Code MWNONSL License Period Ending 12/31/2012 ID# 32679
 City/County where license approved. Windom
 Licensee Name River City Eatery LLC
 Trade Name River City Eatery
 Licensed Location address 344 10th St
 City, State, Zip Code Windom, MN 56101
 Business Phone 507/832-8383

LICENSE FEES: Off Sale \$ 0.00 On Sale \$ 150.00 Sunday \$ 0.00

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Licensee Signature M. Haines DOB 11/30/82 SS# 468-15-1559 Date 11/10/12
 (Signature certifies all above information to be correct and license has been approved by city/county.)

City Clerk/County Auditor Signature _____ Date _____
 (Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

County Attorney Signature _____ Date _____
 County Board issued licenses only (Signature certifies licensee is eligible for license).

Police/Sheriff Signature Scott Peters Date 11/29/12
 (Signature certifies licensee or associates have not been cited during the past five years for any state/local liquor law violations (criminal/civil). Report violations on back, then sign here.)

Indicate below changes of corporate officers, partners, home addresses or telephone numbers:

Mari Harries, owner, president, LLC

Indicate below any interest whatsoever, directly or indirectly in other liquor establishments:

Report below details of liquor law violations (civil or criminal) that have occurred within the last five years. (Dates, offenses, fines or other penalties, including Liquor Control Penalties):

Report below details involving any license rejections or revocations:

City/County Comments:



Minnesota Department of Public Safety
 Alcohol and Gambling Enforcement
 444 Cedar Street, Suite 222
 St. Paul, MN 55101



651-201-7507 • TTY 651-282-6555 • Fax 651-297-5259

RENEWAL OF LIQUOR, WINE, CLUB OR 3.2% LICENSES

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Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. **City Clerk/County Auditor are also required by M.S. 340A.404 S. 3 to report any license cancellation.**

License Code 3.20NSS License Period Ending 12/31/2012 ID# 32964
 City/County where license approved. Windom

Licensee Name River City Eatery LLC

Trade Name River City Eatery

Licensed Location address 344 10th St

City, State, Zip Code Windom, MN 56101

Business Phone 507/832-8383

LICENSE FEES: Off Sale \$ 0.00 On Sale \$ 100.00 Sunday \$ 0.00

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Licensee Signature M. Mauer DOB 11/30/82 SS# 468-15-1569 Date 11/10/12

(Signature certifies all above information to be correct and license has been approved by city/county.)

City Clerk/County Auditor Signature _____ Date _____

(Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

County Attorney Signature _____ Date _____

County Board issued licenses only (Signature certifies licensee is eligible for license).

Police/Sheriff Signature Scott Peterson Date 11/29/12

(Signature certifies licensee or associates have not been cited during the past five years for any state/local liquor law violations (criminal/civil). Report violations on back, then sign here.)

Parcel 112812
 CK 1749 \$100.00
 #54315

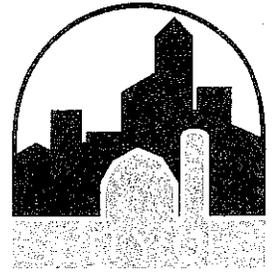
Indicate below changes of corporate officers, partners, home addresses or telephone numbers:

Indicate below any interest whatsoever, directly or indirectly in other liquor establishments:

Report below details of liquor law violations (civil or criminal) that have occurred within the last five years. (Dates, offenses, fines or other penalties, including Liquor Control Penalties):

Report below details involving any license rejections or revocations:

City/County Comments:



WINDOM

**INTOXICATING MALT LIQUOR
(STRONG BEER) LICENSE AUTHORIZATION**

Name of Applicant: Mari Harries

Home Address: 1224 3rd Ave, Windom

Business in connection with which the proposed license will operate:

River City Eatery

Address of Business: 344 10th St.

Minnesota Tax ID #: 2136121

Applicant is Owner ~~(Operator)~~

Name and address of Manager (if applicable) _____

License fee of \$100.00 must accompany this application.

I, the applicant, state that all statements in this application are true and correct. I hereby verify gross receipts are at least 60 percent attributable to the sale of food and hereby grant the City of Windom access to information to verify annual intoxicating liquor (strong beer) sales. I further acknowledge that I am in receipt of section **118.048 ON-SALE WINE LICENSE REQUIRED** of the Windom City Code detailing license requirements.

Signed: M Harries

Date: 11/30/12

Report of Investigation: _____

Approved by the City Council _____





RENEWAL OF LIQUOR, WINE, CLUB OR 3.2% LICENSES

No license will be approved or released until the \$20 Retailer ID Card fee is received by MN Liquor Control • (3.2% Licenses exempt)

Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. **City Clerk/County Auditor are also required by M.S. 340A.404 S. 3 to report any license cancellation.**

License Code MWINDNSE License Period Ending 12/31/2012 ID# 8682
 City/County where license approved. Windom
 Licensee Name Zhou, Yi-Xiang
 Trade Name China Restaurant
 Licensed Location address 302 10th St
 City, State, Zip Code Windom, MN 56101
 Business Phone 507/831-5998

LICENSE FEES: Off Sale \$ 0.00 On Sale \$ 150.00 Sunday \$ 0.00

By signing this renewal application, applicant certifies that there has been no change in ownership on the above named licensee. For changes in ownership, the licensee named above, or for new licensees, full applications should be used. See back of this application for further information needed to complete this renewal.

Applicant's signature on this renewal confirms the following: Failure to report any of the following will result in fines.

1. Licensee confirms it has no interest whatsoever, directly or indirectly in any other liquor establishments in Minnesota. If so, give details on back of this application.
2. Licensee confirms that it has never had a liquor license rejected by any city/township/county in the state of Minnesota. If ever rejected, please give details on the back of this renewal, then sign below.
3. Licensee confirms that for the past five years it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
4. Licensee confirms that during the past five years it or its employees have not been cited for any civil or criminal liquor law violations. If violations have occurred, please give details on back of this renewal, then sign below.
5. Licensee confirms that during the past license year, a summons has not been issued under the Liquor Liability Law (Dram Shop) MS 340A.802. If yes, attach a copy of the summons, then sign below.
6. Licensee confirms that Workers Compensation insurance will be kept in effect during the license period.

Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued. \$100,000 in cash or securities or \$100,000 surety bond may be submitted in lieu of liquor liability. (3.2% liquor licenses are exempt if sales are less than \$25,000 at on sale, or \$50,000 at off sale).

Licensee Signature Yi Xiang Zhou DOB 9/30/1954 # 197722071 Date 11/30/12
 (Signature certifies all above information to be correct and license has been approved by city/county.)

City Clerk/County Auditor Signature _____ Date _____
 (Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

County Attorney Signature _____ Date _____
 County Board issued licenses only (Signature certifies licensee is eligible for license).

Police/Sheriff Signature _____ Date _____
 (Signature certifies licensee or associates have not been cited during the past five years for any state/local liquor law violations (criminal/civil). Report violations on back, then sign here.)

Indicate below changes of corporate officers, partners, home addresses or telephone numbers:

Indicate below any interest whatsoever, directly or indirectly in other liquor establishments:

Report below details of liquor law violations (civil or criminal) that have occurred within the last five years. (Dates, offenses, fines or other penalties, including Liquor Control Penalties):

Report below details involving any license rejections or revocations:

City/County Comments:



RENEWAL OF LIQUOR, WINE, CLUB OR 3.2% LICENSES

No license will be approved or released until the \$20 Retailer ID Card fee is received by MN Liquor Control • (3.2% Licenses exempt)

Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. **City Clerk/County Auditor are also required by M.S. 340A.404 S. 3 to report any license cancellation.**

License Code 3.20NSS License Period Ending 12/31/2012 ID# 34001
City/County where license approved. WINDOM

Licensee Name Zhou, Yi-Xiang
Trade Name China Restaurant

Licensed Location address 302 10th St
City, State, Zip Code Windom, MN 56101

Business Phone 507/831-5998

LICENSE FEES: Off Sale \$ 0.00 On Sale \$ 100.00 Sunday \$ 0.00

By signing this renewal application, applicant certifies that there has been no change in ownership on the above named licensee. For changes in ownership, the licensee named above, or for new licensees, full applications should be used. See back of this application for further information needed to complete this renewal.

Applicant's signature on this renewal confirms the following: Failure to report any of the following will result in fines.

1. Licensee confirms it has no interest whatsoever, directly or indirectly in any other liquor establishments in Minnesota. If so, give details on back of this application.
2. Licensee confirms that it has never had a liquor license rejected by any city/township/county in the state of Minnesota. If ever rejected, please give details on the back of this renewal, then sign below.
3. Licensee confirms that for the past five years it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
4. Licensee confirms that during the past five years it or its employees have not been cited for any civil or criminal liquor law violations. If violations have occurred, please give details on back of this renewal, then sign below.
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6. Licensee confirms that Workers Compensation insurance will be kept in effect during the license period.

Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued. \$100,000 in cash or securities or \$100,000 surety bond may be submitted in lieu of liquor liability. (3.2% liquor licenses are exempt if sales are less than \$25,000 at on sale, or \$50,000 at off sale).

Licensee Signature Yi Xiang Zhou DOB 9/30/1954 SSN 197722071 Date 11/30/12
(Signature certifies all above information to be correct and license has been approved by city/county.)

City Clerk/County Auditor Signature _____ Date _____
(Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

County Attorney Signature _____ Date _____
County Board issued licenses only (Signature certifies licensee is eligible for license).

Police/Sheriff Signature _____ Date _____
(Signature certifies licensee or associates have not been cited during the past five years for any state/local liquor law violations (criminal/civil). Report violations on back, then sign here.)

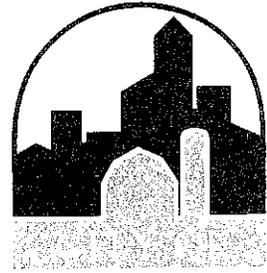
Indicate below changes of corporate officers, partners, home addresses or telephone numbers:

Indicate below any interest whatsoever, directly or indirectly in other liquor establishments:

Report below details of liquor law violations (civil or criminal) that have occurred within the last five years. (Dates, offenses, fines or other penalties, including Liquor Control Penalties):

Report below details involving any license rejections or revocations:

City/County Comments:



WINDOM

**INTOXICATING MALT LIQUOR
(STRONG BEER) LICENSE AUTHORIZATION**

Name of Applicant: YI XIANG ZHOU

Home Address: 302 10th ST

Business in connection with which the proposed license will operate:
China RESTAURANT

Address of Business: 302 10th ST

Minnesota Tax ID #: 4867817

Applicant is (Owner), (Operator)

Name and address of Manager (if applicable) _____

License fee of \$100.00 must accompany this application.

I, the applicant, state that all statements in this application are true and correct. I hereby verify gross receipts are at least 60 percent attributable to the sale of food and hereby grant the City of Windom access to information to verify annual intoxicating liquor (strong beer) sales. I further acknowledge that I am in receipt of section 118.048 ON-SALE WINE LICENSE REQUIRED of the Windom City Code detailing license requirements.

Signed: YI XIANG ZHOU

Date: 11/30/12

Report of Investigation: _____

Approved by the City Council _____



RESOLUTION #2012-

INTRODUCED:

SECONDED:

VOTED: **Aye:**
 Nay:
 Absent:

RESOLUTION APPROVING CONTRACT FOR FIRM ELECTRIC SERVICE FROM WESTERN AREA POWER ADMINISTRATION TO THE CITY OF WINDOM, MINNESOTA

WHEREAS, Windom's Firm Electric Service Contract No. 90-BAO-631, as amended or supplemented, (Original Contract) is set to expire on December 31, 2020; and

WHEREAS, the 2021 Power Marketing Initiative (2021 PMI) provides for Western Area Power Administration ("Western") to extend the existing Contract Rates of Delivery (CROD) with associated energy to existing long-term firm power customers; and

WHEREAS, the proposed contract provides that firm electric service will be furnished from January 1, 2021, through December 31, 2050; and

WHEREAS, the Utility Commission has reviewed the proposed Firm Electric Service Contract No. 12-UGPR-1077 and finds such contract to be acceptable; and

WHEREAS, the Windom Public Utility Commission, by its own resolution, recommends that the Windom City Council approve the Contract for Firm Electric Service with Western Area Power Administration; and

WHEREAS, the City Council finds it is in the best interest of the City to approve the proposed contract extension with Western Area Power Administration.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, AS FOLLOWS:

The Western Area Power Administration Firm Electric Service Contract No. 12-UGPR-1077, is hereby approved. The Mayor and City Administrator are hereby authorized and directed to execute such contract for and on behalf of the City, the same to be exclusively evidenced by such execution.

Adopted this 4th day of December, 2012.

Kirby G. Kruse, Mayor

Attest: _____
Steve Nasby, City Administrator

CERTIFICATE

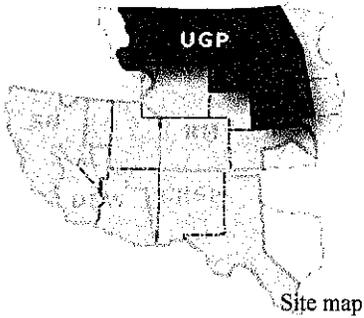
I, Steve Nasby, the City Administrator of the City of Windom, Minnesota, on behalf of the Windom City Council, do hereby certify that attached hereto is a true and correct copy of a resolution (other than the exhibits thereto) duly adopted by the Windom City Council at a meeting duly held on the 4th day of December, 2012, notice of such meeting having been given in accordance with law and at which meeting a quorum was present and acting throughout.

I also do hereby certify that such resolution has not been amended in any way from the date of such adoption to the date hereof.

IN WITNESS WHEREOF, I have hereunto set my hand this 4th day of
December, 2012.

Steve Nasby, City Administrator

11/29/2012



From: Marv Grunig
Windom Electric Utility Department
444 9th St. PO Box 38
Windom, MN 56101

To: Mayor and City Council

RE: Western Area Power Administration contract extension
Eastern Division of Upper Great Plains Region

Council Members,

If you remember back to earlier this spring, the Utility Commission and City Council approved an interim document from Western Area Power Administration called *Contract to Reserve Firm Electric Service*. The purpose of this *Reserve Contract* was to affirm the commitment Western made to their existing customers including Windom, through their completed 2021 Power Marketing Initiative.

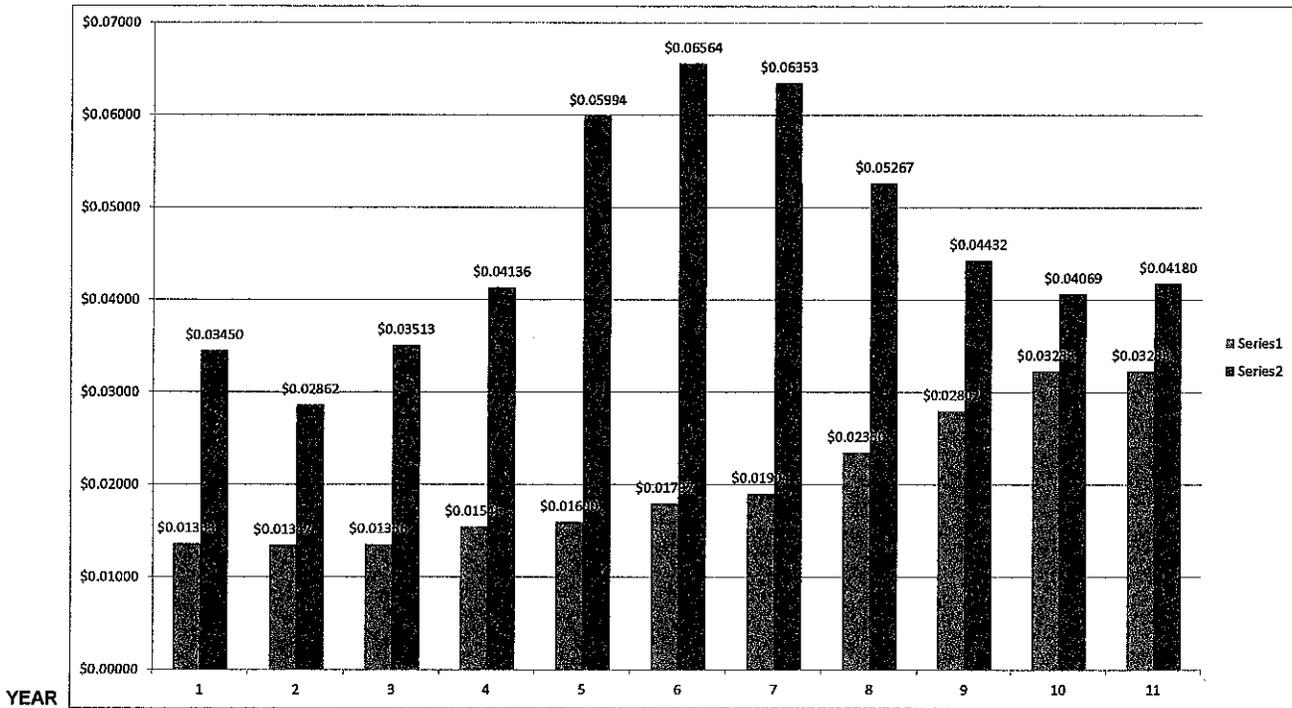
While Western initially thought that completion of an extension document to the existing *Firm Electric Service contract* that expires January 1st 2021 would be several years away, it has been completed and is ready for your approval. Because Western Area Power Administration is a Federal Power Marketing Agency, offering the same contracts to customers in many, many states, our ability to influence language and make changes is limited.

Historically, this is the power contract that has impacted Windom's lower electric rates for years. Windom receives approximately 50% of its wholesale power supply from Western Area Power. This new Western contract (extension) is for 30 years, from January 1, 2021 thru December 31, 2050.

Respectfully,

Marv Grunig
Electric Utility Mgr. (507) 831-6151

YEAR	WAPA	WAPA	COST PER	YEAR	UTL. PLUS	UTL. PLUS	COST PER
	KWH'S	COST	KWH		KWH'S	COST	KWH
		DOLLARS	WAPA		DOLLARS	UTL. PLUS	
2001	34,295,437	\$467,455	\$0.01363	2001	29,722,358	\$1,025,423	\$0.03450
2002	35,892,238	\$483,629	\$0.01347	2002	32,142,372	\$920,004	\$0.02862
2003	35,962,956	\$487,702	\$0.01356	2003	35,769,121	\$1,256,446	\$0.03513
2004	36,669,000	\$566,412	\$0.01545	2004	34,702,771	\$1,435,141	\$0.04136
2005	36,562,000	\$584,861	\$0.01600	2005	35,926,248	\$2,153,485	\$0.05994
2006	36,494,000	\$655,733	\$0.01797	2006	35,735,128	\$2,345,625	\$0.06564
2007	36,494,000	\$694,695	\$0.01904	2007	37,866,971	\$2,405,855	\$0.06353
2008	36,600,000	\$860,264	\$0.02350	2008	35,692,207	\$1,879,801	\$0.05267
2009	36,494,000	\$1,022,734	\$0.02802	2009	34,026,725	\$1,507,934	\$0.04432
2010	36,494,000	\$1,179,673	\$0.03233	2010	36,965,509	\$1,504,044	\$0.04069
2011	36,494,000	\$1,179,673	\$0.03233	2011	36,874,934	\$1,541,506	\$0.04180



Wholesales costs from Western Area Power*
 Wholesale costs from Utilities Plus/CMMPA (includes contracts with NCII, NSP On Peak Block, NSP TOD, MISO DA and MISO RT Energy Markets)*

*These numbers do not include transmission (delivery) charges.

Review Bids for Unit 35 - Used Bucket Truck for sale by Utility

<u>Bidder</u>	<u>Amount</u>	
Truck Utilities Inc.	\$ 13,949.00	(Trade-in allowance)
Keith Scheidt 44107 State Hwy 30 Jeffers MN. 56145 507.327.1701	\$ 8,250.00	
Tri-County Electric PO Box 753 414 Main Street Lakefield, MN 56150 507.662.6767	\$ 19,125.00	
Oddson Underground 50 16th Street PO Box 233 Windom, MN 56101 507.831.2040	\$ 14,100.00	
Holt Electric 49547 440th Street Windom, MN 56101 507.831.4776	\$ 15,600.00	

ORDINANCE No. 139, 2ND SERIES

**AN ORDINANCE OF THE CITY OF WINDOM, MINNESOTA,
AMENDING CITY CODE CHAPTER 32, SECTION 32.02, ENTITLED "SALARIES
OF MAYOR AND COUNCIL MEMBERS"**

THE COUNCIL OF THE CITY OF WINDOM, MINNESOTA, ORDAINS:

Sec. 32.02. SALARIES OF MAYOR AND COUNCIL MEMBERS.

Salaries of the Mayor and Council Members are hereby fixed as follows:

- (A) The annual salary of the Mayor shall be \$4,600.
- (B) The annual salary of the Council Members shall be \$4,000.
- (C) To reduce the cost of distribution of Council material and to facilitate the dissemination of council documents through the use of electronic technology, an additional technology payment in the amount of \$700.00 shall be made to the Mayor and each Council Member in January of each odd numbered year.
- (D) The annual salary shall be paid at such intervals as the Council shall from time to time determine by resolution.
- (E) Such salaries provided for herein shall be effective January 1, 2013.

Adopted by the City Council of the City of Windom, Minnesota, this 4th day of December, 2012.

Kirby G. Kruse, Mayor

Attest: _____
Steven Nasby, City Administrator

1st Reading: November 20, 2012
2nd Reading: December 4, 2012
Adoption: December 4, 2012
Published: December 12, 2012

CITY OF WINDOM
 FM Entry - Invoice - Payment Processing - Council

Ranges: Check Date: (A)
 Check #: (R) 138120 - 138202
 Schedule Journal: (A)
 Bank#: (A)

Options: # of copies: 1 Sort: C Detail/Summary: S

Check#	Vendor Name	Description	Dept	Amount
138120	BANK MIDWEST	NSF CHECK-SMITH -TO RIVE	60-180-4	20.00
		Check Total:		20.00
138121	BANK MIDWEST	NSF CHECK-OAKLAND	62-182-4	156.50
		NSF CHECK-OAKLAND	69-199-4	59.37
		Check Total:		215.87
138122	BANK MIDWEST	RETURNED CHK-AMBULANCE	13-176-4	497.25
		Check Total:		497.25
138123	A & B BUSINESS	SERVICE	60-180-4	328.64
		Check Total:		328.64
138124	AH HERMEL COMPANY	MERCHANDISE	64-184-4	292.15
		Check Total:		292.15
138125	AMERICAN BOTTLING CO	MERCHANDISE	60-180-4	127.52
		Check Total:		127.52
138126	AMERIGAS PROPANE L.P.	WATER TREATMENT	01-115-4	23.46
		Check Total:		23.46
138127	ASHLEY SCHESSLER	REFUND-STATEMENT CREDIT	69--1061	347.88
		Check Total:		347.88
138128	BBC WORLDWIDE AMERICA IN	SUBSCRIBER	69-199-4	54.81
		Check Total:		54.81
138129	BELLBOY CORP	MERCHANDISE	60-180-4	750.20
		Check Total:		750.20
138130	BERNICE MULLER/RON JORGE	REFUND-STATEMENT CREDIT	69--1061	14.32
		Check Total:		14.32
138131	BEVERAGE WHOLESALERS	MERCHANDISE	60-180-4	7,813.60
		Check Total:		7,813.60
138132	BOB'S BIFFYS	EQUIPMENT	64-184-4	450.00
		Check Total:		450.00
138133	BORDER STATES	PARTS & INVENTORY	62--1115	5,024.90
		Check Total:		5,024.90
138134	CARQUEST AUTO PARTS STOR	MAINTENANCE	01-125-4	21.71

CITY OF WINDOM
FM Entry - Invoice - Payment Processing - Council

Check#	Vendor Name	Description	Dept	Amount
		MAINTENANCE	01-140-4	56.36
		MAINTENANCE	61-181-4	10.50
		MAINTENANCE	62-182-4	170.27
		MAINTENANCE	64-184-4	33.84
		Check Total:		292.68
138135	CENTER POINT LARGE PRINT BOOKS		03-171-4	43.74
		Check Total:		43.74
138136	CENTRAL MINNESOTA MUNICI	POWER COST	62-182-4	201,903.98
		Check Total:		201,903.98
138137	CHRISTOPHER & JESSICA SV	REFUND-STATEMENT CREDIT	69--1061	328.10
		Check Total:		328.10
138138	CITIZEN PUBLISHING CO	ADVERTISING	01-101-4	276.80
		FIRE PREVENTION	01-125-4	264.20
		ADVERTISING	01-145-4	861.08
		ADVERTISING	03-171-4	25.00
		ADVERTISING	14-177-4	150.00
		ADVERTISING	60-180-4	84.72
		ADVERTISING	61-181-4	160.20
		ADVERTISING	67-187-4	173.50
		Check Total:		1,995.50
138139	COCA-COLA BOTTLING COMPA	MERCHANDISE	60-180-4	439.04
		Check Total:		439.04
138140	COGENT COMMUNICATIONS	SERVICE -	69-199-5	1,750.00
		Check Total:		1,750.00
138141	COMCAST MEDIA CENTER	SUBSCRIBER	69-199-4	23.80
		Check Total:		23.80
138142	CONDUX INTERNATIONAL, IN	NEW CONSTRUCTION	62--1301	453.46
		Check Total:		453.46
138143	COTTONWOOD CO TREASURER	RENT	01-120-4	1,775.00
		DISPATCHING	01-125-4	212.50
		DISPATCHING	01-130-4	12.50
		DISPATCHING	01-140-4	125.00
		DISPATCHING	01-165-4	37.50
		DISPATCHING	13-176-4	200.00
		DISPATCHING	61-181-4	100.00
		DISPATCHING	62-182-4	187.50
		DISPATCHING	63-183-4	100.00
		Check Total:		2,750.00
138144	COTTONWOOD VET CLINIC	CITY POUND	01-135-4	256.69
		Check Total:		256.69

CITY OF WINDOM
FM Entry - Invoice - Payment Processing - Council

Check#	Vendor Name	Description	Dept	Amount
138145	DALE MANN	REFUND-STATEMENT CREDIT	69--1061	18.79
		Check Total:		18.79
138146	DISCOVERY DIGITAL NETWOR	SUBSCRIBER	69-199-4	95.52
		Check Total:		95.52
138147	DISH NETWORK	SERVICE	69-199-4	3,400.00
		Check Total:		3,400.00
138148	E-911	SERVICE	69-199-6	43.95
		Check Total:		43.95
138149	ELDON & LORNA NAGORSKE	REFUND-STATEMENT CREDIT	69--1061	134.90
		Check Total:		134.90
138150	ELECTRIC FUND	REF-UTIL PREPAY TO UTILI	62--2013	1,249.71
		Check Total:		1,249.71
138151	ELECTRIC PUMP INC	ANNUAL MAINTENANCE	63-183-4	1,150.00
		Check Total:		1,150.00
138152	ERICKSON OIL CO	GAS	01-103-4	46.98
		GAS	01-140-4	1,348.28
		GAS	01-165-4	175.34
		GAS	62-182-4	165.56
		Check Total:		1,736.16
138153	BRIN J SMITH	REFUND - STATEMENT CREDI	69--1061	.08
		Check Total:		.08
138154	FIBER INSTRUMENT SALES I	PARTS & SUPPLIES	69-199-5	127.71
		Check Total:		127.71
138155	GALE	BOOKS	03-171-4	20.24
		Check Total:		20.24
138156	GE CAPITAL RETAIL - AMAZ	BOOKS	03-171-4	43.49
		Check Total:		43.49
138157	GLOBAL GOV'T/EDUCATION S	SUPPLIES	69-199-4	535.11
		Check Total:		535.11
138158	GOPHER ALARMS	ALARM MONITORING	60-180-4	51.30
		Check Total:		51.30
138159	HAGEN DISTRIBUTING	MERCHANDISE	60-180-4	7,609.35
		Check Total:		7,609.35
138160	HAWKINS, INC	CHEMICALS	63-183-4	681.33
		Check Total:		681.33

CITY OF WINDOM
FM Entry - Invoice - Payment Processing - Council

Check#	Vendor Name	Description	Dept	Amount
138161	HP SUDS CLUB, LLC	BILLING CONTRACT SERVICE	61-181-4	153.13
		BILLING CONTRACT SERVICE	62-182-4	153.13
		BILLING CONTRACT SERVICE	63-183-4	153.10
		BILLING CONTRACT SERVICE	69-199-6	459.39
		Check Total:		918.75
138162	HUB TELEVISION NETWORKS	SUBSCRIBER	69-199-4	24.88
		Check Total:		24.88
138163	INDIAN ISLAND WINERY	MERCHANDISE	60-180-4	602.40
		Check Total:		602.40
138164	INDOFF, INC	SUPPLIES	01-103-4	158.36
		SUPPLIES	01-106-4	53.43
		SUPPLIES	01-120-4	41.15
		Check Total:		252.94
138165	J. H. LARSON	PARTS & SUPPLIES	62--1115	1,016.10
		Check Total:		1,016.10
138166	JIFFY-JR. PRODUCTS	EQUIPMENT MAINTENANCE	63-183-4	133.25
		Check Total:		133.25
138167	JOHNSON BROS.	MERCHANDISE	60-180-4	5,323.41
		Check Total:		5,323.41
138168	KARE GANNETT CO., INC	SUBSCRIBER	69-199-4	1,875.00
		Check Total:		1,875.00
138169	L & L SERVICE, INC	SUPPLIES	01-125-4	18.12
		Check Total:		18.12
138170	LAW ENFORCMENT LABOR SER	UNION DUES	70--5053	270.00
		Check Total:		270.00
138171	LOCAL UNION #949	UNION DUES	70--5053	1,548.46
		Check Total:		1,548.46
138172	M-R SIGNS CO., INC	SIGNS	01-140-4	147.62
		Check Total:		147.62
138173	MARSHA HUGHES	REFUND - STATEMENT CREDI	69--1061	22.01
		Check Total:		22.01
138174	MARV GRUNIG	EXPENSE	62-182-4	155.40
		Check Total:		155.40
138175	MATT PARROTT/STOREY KENW	W-2'S	01-103-4	97.81
		Check Total:		97.81

CITY OF WINDOM
FM Entry - Invoice - Payment Processing - Council

Check#	Vendor Name	Description	Dept	Amount
138176	MIKE HAUGEN	REIMBURSE FOR REGISTRATI	63-183-4	60.00
		Check Total:		60.00
138177	MN BENEFIT ASSOCIATION	INSURANCE	70--5050	297.67
		Check Total:		297.67
138178	MN DEPT OF EMPLOY & ECON	UNEMPLOYMENT BENEFIT	01-125-4	-4.23
		UNEMPLOYMENT BENEFIT	13-176-4	6.76
		UNEMPLOYMENT BENEFIT	60-180-4	481.19
		UNEMPLOYMENT BENEFIT	67-187-4	1,242.81
		Check Total:		1,726.53
138179	MN ENERGY RESOURCES	HEATING	01-140-4	170.75
		HEATING	63-183-4	320.84
		Check Total:		491.59
138180	MN VALLEY TESTING	TESTING	63-183-4	753.00
		Check Total:		753.00
138181	NATIONAL CABLE TV COOP	EQUIPMENT	69-199-4	3,251.41
		Check Total:		3,251.41
138182	NEGEN CONSTRUCTION LLC	CONCRETE	63--1369	5,009.25
		Check Total:		5,009.25
138183	ODDSON UNDERGROUND INC	NEW CONSTRUCTION	62--1301	3,640.00
		Check Total:		3,640.00
138184	ONVOY VOICE SERVICES	SS7 SERVICE	69-199-6	3,724.07
		Check Total:		3,724.07
138185	OWN	SUBSCRIBER	69-199-4	52.20
		Check Total:		52.20
138186	PHILLIPS WINE & SPIRITS	CREDIT - MERCHANDISE	60-180-4	2,249.51
		Check Total:		2,249.51
138187	QUILL CORP	SUPPLIES	01-103-4	124.83
		Check Total:		124.83
138188	SELECTACCOUNT	PARTICIPANT FEES	01-103-4	121.16
		Check Total:		121.16
138189	SO. CENTRAL ELECTRIC	AIRPORT 2012 HANGAR PROJ	11--2043	2,778.75
		Check Total:		2,778.75
138190	SOURCE ONE SOLUTIONS, LL	UTILITY BILL SERVICES	61-181-4	950.66
		UTILITY BILL SERVICES	62-182-4	1,960.74
		UTILITY BILL SERVICES	63-183-4	950.66
		UTILITY BILL SERVICES	69-199-6	2,079.57

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Check#	Vendor Name	Description	Dept	Amount
		Check Total:		5,941.63
138191	SOUTHERN WINE & SPIRITS	MERCHANDISE	60-180-4	871.98
		Check Total:		871.98
138192	STEVE NASBY	EXPENSE	01-103-4	188.70
		Check Total:		188.70
138193	STREICHER'S	EQUIPMENT	01-120-4	20.30
		Check Total:		20.30
138194	SUBWAY	EXPENSE	69-199-4	45.32
		Check Total:		45.32
138195	TELECOM FUND	MONTHLY TRANSFERS - UTIL	62--1061	23.13
		Check Total:		23.13
138196	UNIFORMS UNLIMITED	EQUIPMENT	01-120-4	189.99
		Check Total:		189.99
138197	WENCK ASSOCIATES, INC.	2012 STREETS, 6TH ST & R	63--2182	1,060.50
		NORTH INDUSTRIAL PARK	18-147-4	1,009.50
		WINDOM LANDFILL	61-181-4	1,575.00
		Check Total:		3,645.00
138198	WERNER ELECTRIC	PARTS & SUPPLIES	62--1115	1,159.60
		Check Total:		1,159.60
138199	WINDOM FIRE SAFETY	SERVICE	14-177-4	208.00
		Check Total:		208.00
138200	WINTER EQUIPMENT COMPANY	EQUIPMENT MAINTENANCE	01-140-4	5,070.99
		Check Total:		5,070.99
138201	WIRTZ BEVERAGE MN WINE & CREDIT-MERCHANDISE		60-180-4	2,386.58
		Check Total:		2,386.58
138202	ZAYO BANDWIDTH	BANDWIDTH BILLING	69-199-5	5,591.72
		Check Total:		5,591.72
		Report Total:		305,124.29

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Check#	Vendor Name	Description	Dept	Amount
138217	EXTREME BEVERAGE, LLC	MERCHANDISE	60-180-4	167.50
		Check Total:		167.50
138218	FERRELL GAS	FUEL	64-184-4	128.25
		Check Total:		128.25
138219	FLEET SERVICES DIVISION	LEASE CAR -- OCTOBER	01-120-4	1,979.35
		Check Total:		1,979.35
138220	FORTUNE TRANSPORTATION	MAINTENANCE	01-140-4	20.00
		Check Total:		20.00
138221	GCC READY MIX	MAINTENANCE	01-165-4	754.00
		Check Total:		754.00
138222	GFI SOFTWARE FLORIDA, IN	MAINTENANCE	62-182-4	193.80
		Check Total:		193.80
138223	GOPHER STATE ONE CALL	LOCATES	61-181-4	14.14
		LOCATES	62-182-4	14.14
		LOCATES	63-183-4	14.14
		LOCATES	69-199-6	14.13
		Check Total:		56.55
138224	GRAYBAR ELECTRIC CO	SUPPLIES	69-199-5	317.13
		Check Total:		317.13
138225	HAGEN DISTRIBUTING	MERCHANDISE	60-180-4	9,145.35
		Check Total:		9,145.35
138226	HOMETOWN SANITATION SERV	GARBAGE SERVICE	01-115-4	85.04
		GARBAGE SERVICE	01-140-4	130.85
		GARBAGE SERVICE	14-177-4	51.52
		GARBAGE SERVICE	60-180-4	48.06
		GARBAGE SERVICE	61-181-4	104.67
		GARBAGE SERVICE	62-182-4	84.75
		GARBAGE SERVICE	64-184-4	130.88
		GARBAGE SERVICE	69-199-4	73.92
		Check Total:		709.69
138227	HP SUDS CLUB, LLC	BILLING CONTRACT SERVICE	61-181-4	153.13
		BILLING CONTRACT SERVICE	62-182-4	153.13
		BILLING CONTRACT SERVICE	63-183-4	153.10
		BILLING CONTRACT SERVICE	69-199-6	459.39
		Check Total:		918.75
138228	HY-VEE, INC.	MERCHANDISE	01-103-4	12.81
		MERCHANDISE	01-125-4	83.21
		MERCHANDISE	14-177-4	19.11
		MERCHANDISE	61-181-4	7.92

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Check#	Vendor Name	Description	Dept	Amount
		MERCHANDISE	69-199-5	14.09
		Check Total:		137.14
138229	INDOFF, INC	SUPPLIES	01-103-4	27.90
		SUPPLIES	01-106-4	90.07
		SUPPLIES	01-120-4	33.00
		SUPPLIES	67-187-4	19.96
		Check Total:		170.93
138230	INGRAM	BOOKS	03-171-4	1,906.40
		Check Total:		1,906.40
138231	IRBY ELECTRICAL DISTRIBU	SUPPLIES & PARTS	62--1115	14,653.65
		Check Total:		14,653.65
138232	J. H. LARSON	PARTS & SUPPLIES	62--1115	236.31
		Check Total:		236.31
138233	JOHNSON BROS.	CREDIT - MERCHANDISE	60-180-4	1,507.41
		Check Total:		1,507.41
138234	KIM POWERS	EXPENSE	13-176-4	5.56
		Check Total:		5.56
138235	LOCATORS & SUPPLIES, INC	SUPPLIES	62-182-4	182.62
		Check Total:		182.62
138236	MANTRONICS MAILING SYSTE	SERVICE CONTRACT	01-103-4	29.33
		SERVICE CONTRACT	01-106-4	29.33
		SERVICE CONTRACT	01-120-4	29.33
		SERVICE CONTRACT	01-140-4	29.33
		SERVICE CONTRACT	01-150-4	29.33
		SERVICE CONTRACT	01-165-4	29.33
		SERVICE CONTRACT	13-176-4	29.33
		SERVICE CONTRACT	14-177-4	29.33
		SERVICE CONTRACT	60-180-4	29.33
		SERVICE CONTRACT	61-181-4	29.33
		SERVICE CONTRACT	62-182-4	29.33
		SERVICE CONTRACT	63-183-4	29.33
		SERVICE CONTRACT	64-184-4	29.33
		SERVICE CONTRACT	67-187-4	29.33
		SERVICE CONTRACT	69-199-6	29.38
		Check Total:		440.00
138237	MN ENERGY RESOURCES	HEATING SERVICE	01-115-4	553.28
		HEATING	03-171-4	436.12
		HEATING	14-177-4	534.51
		HEATING	60-180-4	42.98
		HEATING	62-182-4	82.75
		HEATING SERVICE	63-183-4	353.71

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Check#	Vendor Name	Description	Dept	Amount
		HEATING SERVICE	64-184-4	478.76
		HEATING	69-199-6	17.57
		Check Total:		2,499.68
138238	MN SOUTH CENTRAL INVESTI	REGISTRATION	01-120-4	120.00
		Check Total:		120.00
138239	MN VALLEY TESTING	TESTING	63-183-4	415.80
		Check Total:		415.80
138240	PAUSTIS & SONS	MERCHANDISE	60-180-4	699.98
		Check Total:		699.98
138241	PHILLIPS WINE & SPIRITS	MERCHANDISE	60-180-4	3,983.57
		Check Total:		3,983.57
138242	ROBERT L. CARR	WASTEWATER TREATMENT PRO	63--1368	141,570.90
		Check Total:		141,570.90
138243	ROBIN SHAW	EXPENSE	13-176-4	64.69
		Check Total:		64.69
138244	S&K TRUCK LINE, INC.	FREIGHT	60-180-4	467.25
		Check Total:		467.25
138245	STAPLES OIL CO	MAINTENANCE	63-183-4	1,108.22
		Check Total:		1,108.22
138246	STREICHER'S	EQUIPMENT	01-120-4	147.49
		Check Total:		147.49
138247	SW MN HOUSING PARTNERSHI	WINDOM SCDP PROJECT #105	62-182-4	3,500.00
		Check Total:		3,500.00
138248	TECHNOLOGY PLANNERS, LLC	SERVICE	69-199-4	142.50
		Check Total:		142.50
138249	THE J.P. COOKE CO.	PET LICENSES	01-135-4	60.55
		Check Total:		60.55
138250	TOWER DISTRIBUTION COMPA	SUBSCRIBER	69-199-4	426.20
		Check Total:		426.20
138251	U S DEPT OF ENERGY	POWER COST	62-182-4	85,561.38
		Check Total:		85,561.38
138252	VANITY FAIR	SUBSCRIPTION	03-171-4	21.99
		Check Total:		21.99
138253	VERIZON WIRELESS	SERVICE FOR LAP TOPS	01-120-4	78.10

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Check#	Vendor Name	Description	Dept	Amount
		SERVICE FOR LAP TOPS	01-125-4	87.05
		SERVICE FOR LAP TOPS	13-176-4	78.08
		Check Total:		243.23
138254	WENCK ASSOCIATES, INC.	2013 STREET IMPROVEMENT	63--1380	8,764.63
		2013 STREET IMPROVEMENT	21-121-4	14,923.57
		Check Total:		23,688.20
138255	WINDOM AREA CHAMBER OF C	BUSINESS INVESTMENT	67-187-4	280.00
		Check Total:		280.00
138256	WIRTZ BEVERAGE MN WINE &	MERCHANDISE	60-180-4	1,797.75
		Check Total:		1,797.75
		Report Total:		308,815.99