Council Meeting
Tuesday, August 7, 2012
City Council Chambers
7:30 p.m.
AGENDA

WINDOM

Call to Order
Pledge of Allegiance

1. Approval of Minutes
   - Council Minutes–July 17 & 24, 2012

2. Consent Agenda
   - Minutes
     - Utility Commission – July 25, 2012
     - Tree Commission- August 1, 2012
   - License Applications
     - Phat Pheasant –Authorization to Dispense Intoxicating Liquor – Cottonwood County Fair
     - Application for Exempt Permit – Windom Education & Collaborative Center

3. Department Heads

4. Tax Forfeited Properties – 2012 Designation

5. Safe Routes to School – 17th Street

6. Proposed 2013 Street Project

7. Citywide Cleanup Event

8. Employee Recognition Event - Update

9. New Business

10. Old Business

11. Regular Bills

12. Contractor Payments
    - 2012 Street Project - Svoboda - $304,549.10

13. Council Concerns

14. Adjourn

P.O. Box 38 • 444 Ninth Street • Windom, MN 56101 • Phone 507-831-6129 • FAX 507-831-6127

Regular Council Meeting
Windom City Hall, Council Chamber
July 17, 2012
7:30 p.m.

1. Call to Order:

   The meeting was called to order by Mayor Kruse at 7:30 p.m.

2. Roll Call:

Mayor:	Kirby Kruse
Council Members:	Kelsey Fossing, Corey Maricle, Bradley Powers and JoAnn Ray
Council Members Absent:	Dominic Jones
City Staff Present:	Steve Nasby, City Administrator; Bruce Caldwell, Streets and Parks Superintendent; Marv Grunig, Electric Utility Manager; Aaron Backman, EDA Executive Director; Dan Olsen, Telecommunications Manager and Terry Glidden, Telecom

3. Pledge of Allegiance

4. Approval of Minutes:

   Motion by Fossing second by Powers, to approve the City Council minutes from July 3, 2012. Motion carried 4 – 0 (Jones absent).

5. Consent Agenda:

   Kruse noted the minutes from the following Boards and Commissions:
   - Utility Commission – June 27, 2012 and July 11, 2012
   - Park & Recreation Commission – July 9, 2012
   - Library Board – July 10, 2012
   - Economic Development Authority – July 12, 2012
   - Street Committee – July 13, 2012

   Kruse said there was an application for an Amplification Permit from the Windom Area Chamber of Commerce for an event on August 4, 2012.

   Motion by Powers second by Ray, to approve the Consent Calendar as presented. Motion carried 4 – 0 (Jones absent).

6. Department Heads:

Aaron Backman, EDA Executive Director, said that the Minnesota Intelligent Rural Communities (MIRC) project was having a wrap up meeting on July 25 from 10 am to 12 noon and the public is invited to attend. RSVP is needed as a lunch will be served. The meeting will highlight the 8 projects that were completed with MIRC funding.

Backman said that the fundraising for the entrance signs was going well and $33,000 had been collected. This is enough to match the Remmick grant and he would be proceeding with the EDA Board on the next steps to get the signs completed in 2012.

7. Final Closeout Report – Des Moines River Dam Removal and Rock Riffle Project:

Rocky Keehn, S.E.H. engineer, said that he had done a final inspection of the project and it looks good. The riverbank reconstruction, rock riffles and rip rap all were reviewed and his recommendation is to final the project. There were two change orders due to additional rip rap for bank stabilization and for work done on the park access road. The details of the change orders are included in the Council packets.

Fossing asked if there were any surprises with the project. Keehn said it all went very well and the timing worked out perfectly as the water level was very low during construction.

Keehn said the road on the back side of the riffles would allow the City to do additional work or add more rock in the future. He added that the decision to use field stone as much as possible really added to the aesthetic value of the project. During the inspection a representative of the DNR did go into the river with waders and found the scour holes created by the riffles.

Nasby said the final pay request is later on the agenda and he is working with the DNR to close out the grants. Powers asked if there were other monies left over. Nasby said that with the reimbursement for engineering he expected the grant balance to be about $19,000 out of the $350,000 total and the DNR is anxious to get the grant closed out.

Motion by Ray seconded by Maricle to approve Change Order #4 and Change Order #5 for the Des Moines River Dam Removal and Rock Riffle contract with Landwehr Construction. Motion carried 4 – 0 (Jones absent).

8. Airport:

Nasby said that there were several items for the Council's consideration. These included an authorization for a grant agreement with MN DOT\FAA for the hanger project, awarding the bid on the hanger project and an amendment to a lease.

The grant agreement with MN DOT\FAA had not been received yet, but the timeframes are very short if the hanger project is going to proceed. Staff is asking the Council to approve

the execution of a grant agreement for up to $450,000 (plus a 10% local match) for the hanger project, subject to approval by the City Attorney.

Powers asked if the local match was budgeted. Nasby said that the 2012 budget included $20,000 and the Airport Commission had come back to the Council requesting additional funds to meet the match obligation and Council had agreed to do so in the form of a loan from the General Fund to the Airport, so the whole match is covered.

Council member Powers introduced the Resolution No. 2012-37, entitled "AUTHORIZATION TO EXECUTE MINNESOTA DEPARTMENT OF TRANSPORTATION GRANT AGREEMENT FOR THE 2012 LARGE AIRCRAFT HANGER PROJECT" and moved its adoption. The resolution was seconded by Fossing and on roll call vote: Aye: Maricle, Powers, Ray and Fossing. Nay: None. Absent: Jones. Resolution passed 4 – 0.

The second item is the awarding of the hanger bid. Bids were opened and the bid tabulation was in the Council packet along with a recommendation from the engineer to award the bid to the lowest bidder. Nasby said the Airport Commission had left it up to the Airport Manager and himself to make the recommendation on the alternates depending on the bid prices. As the low bid was well under the engineer's estimate both the Airport Manager and he were recommending the Council accept the low base bid and award all six of the alternates.

Council member Maricle introduced the Resolution No. 2012-38, entitled "A RESOLUTION AWARDING THE CONTACT FOR THE PROJECT ENTITLED 2012 LARGE AIRCRAFT HANGER PROJECT" and moved its adoption. The resolution was seconded by Ray and on roll call vote: Aye: Maricle, Powers, Ray and Fossing. Nay: None. Absent: Jones. Resolution passed 4 – 0.

Nasby said that the last item was a request from one of the lessors of the airport property to add another party as they assist with the mowing and hay collection. The current lease is with Tim Ketzenberg and the request is to add Myron Peters. The Airport Manager has no objection as both parties have worked well with the Airport.

Motion by Fossing seconded by Powers to approve the addition of Myron Peters to the airport lease currently held by Tim Ketzenberg. Motion carried 4 – 0 (Jones absent).

9. Park and Recreation Commission Recommendation – Island Park Benches:

Bruce Caldwell, Streets & Parks Superintendent, said that the Commission had discussed the addition of three benches at Island Park along the river. The minutes from their last meeting were included in the packet and there is enough money in the Park CIP account to cover the estimated cost of $2,700.

Powers asked if these would be low maintenance benches. Caldwell said they would be the poly benches and they have had good luck with these in other parts of town.

Caldwell said in the past there have been memorials from people to fund benches and this is a much appreciated gift.

Motion by Fossing seconded by Maricle to approve the purchase of three benches for Island Park from existing Park CIP funds for $2,700. Motion carried 4 – 0 (Jones absent).

10. Night to Unite Proclamation:

Kruse said that this is the 6th Annual event and it will be held on the Courthouse Square and the purpose of the program is the prevention of crime, drugs and violence. August 6, 2012 is the evening for the event.

Council member Powers introduced the Resolution No. 2012-39, entitled "WINDOM'S NIGHT TO UNITE PROCLAMATION" and moved its adoption. The resolution was seconded by Fossing and on roll call vote: Aye: Powers, Ray, Fossing and Maricle. Nay: None. Absent: Jones. Resolution passed 4 – 0.

11. Street Closure Requests:

Caldwell said that there were two requests. The first was for the Night to Unite on August 6th and the streets to be closed included 4th Avenue from 9th to 10th Street.

Motion by Fossing seconded by Maricle to approve the street to be closed on 4th Avenue from 9th to 10th Street on August 6, 2012 for the Night to Unite. Motion carried 4 – 0 (Jones absent).

The second closure request is from the Relay for Life. They are asking for Cottonwood Lake Drive to be closed between the entrances to Teagles Park on July 27 from 4 pm until midnight for their event.

Motion by Powers seconded by Ray to approve the street to be closed on Cottonwood Lake Drive by Teagles Park on July 27, 2012 from 4 pm to midnight for the Relay for Life Event. Motion carried 4 – 0 (Jones absent).

12. BDPI Grant Agreement:

Backman noted the City had gotten a grant award from the State for BDPI funds and TED funds for the development of the North Windom Industrial Park (NWIP). The memo in the packet outlines the specifics of the BDPI grant. The agreement is for $549,540 and is a 50/50 match and will cover costs for the development of infrastructure within the NWIP. The Council is being asked to approve the grant agreement and authorize the Mayor and City Administrator to execute the document. The agreement has been reviewed by the City Attorney and the responses to the questions that were raised have been addressed by the State to the satisfaction of the City Attorney and the EDA.

Ray said she has a conflict of interest on this project and would not be voting.

Council member Maricle introduced the Resolution No. 2012-40, entitled "RESOLUTION ACCEPTING GRANT AND AUTHORIZING EXECUTION OF 2011 GREATER MINNESOTA BUSINESS DEVELOPMENT PUBLIC INFRASTRCUTURE GRANT PROGRAM AGREEMENT" and moved its adoption. The resolution was seconded by Powers and on roll call vote: Aye: Fossing, Maricle and Powers. Nay: None. Absent: Jones. Abstain: Ray. Resolution passed 3 – 0 - 1.

Motion by Maricle seconded by Fossing to authorize the Mayor and City Administrator to execute the BDPI grant agreement as presented. Motion carried 3 – 0 – 1 (Ray abstain and Jones absent).

13. Resolution Revising Tariff Rates:

Dan Olsen, Telecom Manager, said that this is a housekeeping item as the rates for the end user services, local transport and end office had very small adjustments to keep us consistent with industry standards. There were no changes to the retail rates for Windomnet customers.

Council member Maricle introduced the Resolution No. 2012-41, entitled "RESOLUTION ESTABLISHING RATES, CHARGES AND FEES FOR TELECOMMUNICATIONS ENTERPRISE FUND" and moved its adoption. The resolution was seconded by Ray and on roll call vote: Aye: Fossing, Maricle, Powers and Ray. Nay: None. Absent: Jones. Resolution passed 4 – 0.

14. Community Center Hiring Recommendation:

Nasby said there is a memorandum in the Council packet from the Community Center Director. There were a good number of applications and he had interviewed several applicants. Two finalists were selected and he is recommending offering the full-time Administrative Assistant position to Lois Eigenberg at Grade 3, Step 1.

Motion by Fossing seconded by Maricle to offer the Community Center Administrative Assistant position to Lois Eigenberg as presented. Motion carried 4 – 0.

15. Data Practices:

Nasby said the State legislature adopted new standards and guidelines for data practices that will be effective August 1, 2012. In the Council packet is a description of the legislation from the League of Minnesota Cities. There are two policies that are required for public data access and data subject rights. Proposed data policies are being presented for the Council's consideration.

Motion by Ray seconded by Powers to adopt the public data access policy and data subject rights policy as presented. Motion carried 4 – 0 (Jones absent).

The next item is the appointment of a "Responsible Authority" that is also required by State statute. The law requires a person be named, not an office such as City Administrator or Mayor. The proposed resolution would name Steve Nasby as the Responsible Authority. Previously both Dennis Nelson and Ted Weeks, former City Administrator\Clerks had been named. Under the statute a Home Rule Charter city such as Windom defaults to the Chief Administrative Officer or Mayor if no Responsible Authority is named.

Council member Powers introduced the Resolution No. 2012-42, entitled "RESOLUTION APPOINTING A RESPONSIBLE AUTHORITY AND ASSIGNING DUTIES" and moved its adoption. The resolution was seconded by Ray and on roll call vote: Aye: Maricle, Powers, Ray and Fossing. Nay: None. Absent: Jones. Resolution passed 4 – 0.

16. Resolution Approving CMMPA WPPI Purchase Power Sales Agreement:

Marv Grunig, Electric Utility Manager, said that the electric utility, through CMMPA, has studied our long term power needs and performed an analysis. The Windom utility needs to secure power supplies for its intermediate term starting in 2015 when another power purchase agreement expires. About 30% of Windom's power is in this intermediate term range and several options are being researched. One option is to purchase power from the Wisconsin Public Power Initiative (WPPI). The power is available due to an expansion of the capacity at this facility. The power price is higher than some other resources in our current power portfolio, but it there are many unknowns in the market such as the price of natural gas, carbon taxes or other federal regulations that would make gas or coal plants more expensive. As such, this is a hedge against these unknowns and diversity of fuels for our utility. One positive is that the transmission of this power will be cost effective as it is a "counter-flow" to the typical transmission.

Windom's current power portfolio is comprised of 50% from the WAPA hydro plant, 13.5% from the Nebraska City II coal plant, 26% from a Time of Day NSP market which is mostly gas generated, 8% Peak Block also from NSP and then 2.5% from the Real Time energy market. The WPPI price is fixed with an escalator clause for the term of the agreement. The recommendation from CMMPA and the Windom Utility Commission is to take .5 megawatts from the WPPI purchase. The impact to residential rates from 2013-2015 would be about $8-12 per year.

The contracts have been reviewed by the City Attorney and City staff. One change in the resolution is that the effective date of the agreement has changed from June 25, 2012 to July 10, 2012.

Fossing asked the term of the purchase agreement. Grunig said it is a 20 year contract, with a 2 year "out" for WPPI but the City is committed to 20 years.

Council member Powers introduced the Resolution No. 2012-43, entitled "RESOLUTION APPROVING THE CENTRAL MINNESOTA MUNICIPAL POWER AGENCY (CMMPA) WPPI PURCHASE POWER SALES AGREEMENT" and moved its adoption. The resolution was seconded by Ray and on roll call vote: Aye: Maricle, Powers, Ray and Fossing. Nay: None. Absent: Jones. Resolution passed 4 – 0.

17. Extension of Telecommunications Shared Manager Agreement:

Dan Olsen, Telecommunications Manager, said that the City had previously approved the extension of the agreement with Southwest Minnesota Broadband Services (SMBS) in June with a rate of $75\hour. The Telecom Commission and Personnel Committee have both continued discussing the agreement as more of a shared position rather than a straight fee for service so the recommendation to the Council is to reduce the rate to SMBS.

Powers asked if the new rate was to be $68\hour. Olsen confirmed that was correct.

Motion by Maricle seconded by Powers to approve the amended agreement between the City of Windom and SMBS as presented. Motion carried 4 – 0 (Jones absent).

18. Personnel Committee:

Powers said that the Personnel Committee was recommending the acceptance of the retirement resignation letter from the Liquor Store Manager and the use of vacation from October – December.

Motion by Powers seconded by Ray to accept the retirement resignation from the Liquor Store Manager and approve the use of vacation time from October 1, 2012 to December 31, 2012 as presented. Motion carried 4 – 0 (Jones absent).

Kruse and the Council thanked Gene Lenning for his many years of service to the City.

Powers said the second item is a request from the Telecom Department for a new position. He asked Olsen to review the request. Olsen said the department is very busy with many projects and the addition of the SMBS business is causing some deferred maintenance and other projects that need to be completed. As such, he is proposing the addition of a new Tech position at Grade 6. Olsen confirmed with Nasby that this job description would need to be created and reviewed by the union. Olsen said the Telecom Commission is supportive.

Motion by Powers seconded by Maricle to approve the addition of a Grade 6 Telecom Tech position and to move forward with filling the position. Motion carried 4 – 0 (Jones absent).

Powers noted that the Personnel Committee was relying on the recommendation from the Telecom Commission.

Powers asked Nasby to talk about the personnel data item. Nasby said the information in the packet is a follow-up to the City Attorney's memorandum on the City Council's access to private employee data. He noted the League of Minnesota Cities information is a good guide and makes some distinctions depending on the type of governmental structure used by cities.

Kruse asked if there were any questions or other follow-up needed. There were no questions or other items requested.

19. New Business:

None.

20. Unfinished Business:

Nasby said the Council had set July 24 as a Special meeting for the CIP at 6:00 p.m.

Fossing asked about an update on the 6th Street and River Road projects. Nasby said the project was on schedule and the water for 6th Street was done and the sewer was nearly done on River Road. The water on River Road would begin next week and the paving would be following with the goal to have it completed by the start of school on August 20, but that may not be possible.

Powers asked about the 18th Street Storm sewer project. Caldwell said that his department was working on the construction and installation of a gate to moderate the intake of storm water and the SWCD project had been funded to move ahead. Powers asked about the plan for a retention pond. Nasby and Caldwell said the land was not sold, but did change ownership so they would need to contact the owner if this were to be pursued. Caldwell said that thought was to try the off-site retention pond being done by the SWCD and the gate before much more expense was incurred with the on-site retention basin and berm. He would also follow-up with the SWCD to inquire about the status of that project.

21. Regular Bills:

Motion by Powers seconded by Fossing, to approve the regular bills. Motion carried 4 – 0 (Jones absent).

22. Contractor Payment:

Kruse said there two pay requests from R.L. Carr Company for $28,005.05 for the 2012 Wastewater Project and $24,424.66 from Landwehr Construction as the final payment for the Windom Dam Removal and Rock Riffle project.

Motion by Powers seconded by Ray to approve the contractor payment to R.L Carr Company for $28,005.05. Motion carried 4 – 0 (Jones absent).

Motion by Powers seconded by Ray to approve the contractor payment to Landwehr Construction for $24,424.66. Motion carried 4 – 0 (Jones absent).

23. Council Concerns:

None.

24. Adjourn:

Kruse adjourned the meeting by unanimous consent. Meeting adjourned at 8:30 pm

_____
Kirby Kruse, Mayor

Attest: _____
Steve Nasby, City Administrator

Preliminary

Regular Council Meeting
Windom City Hall, Council Chamber
July 24, 2012
6:00 p.m.

1. Call to Order:

The meeting was called to order by Mayor Kruse at 6:00 p.m.

2. Roll Call: Mayor: Kirby Kruse

Council Members:	Kelsey Fossing, Dominic Jones and Bradley Powers
Council Members Absent:	Corey Maricle and JoAnn Ray
City Staff Present:	Steve Nasby, City Administrator; Bruce Caldwell, Streets and Parks Superintendent; Marv Grunig, Electric Utility Manager; Mike Haugen, Water\Wastewater Superintendent; Aaron Backman, EDA Executive Director; Scott Peterson, Police Chief; Joan Hunter, Library Director; Al Baloun, Recreation Director and Chelsie Carlson, Finance Director\Controller

3. Pledge of Allegiance

4. Review of 5 Year Capital Improvement Plan (CIP):

Nasby said Department Heads were present to answer questions and to provide the Council with their top priorities for both 2013 and other projects shown in the CIP. There is not set schedule so the Mayor and\or Council could discuss the items in any order; however, he suggested doing the enterprise funds first as there is not an impact on the tax levy or general fund budget.

Electric – Marv Grunig, Electric Utility Manager, said that his list is prioritized as presented and capital items are paid for out of the revenues generated from the Electric Fund.

Jones asked if the Utility Commission had established the capital project list or signed off on the priorities. Grunig said that he presents the information to the Utility Commission and they provide their input and ultimately make the recommendation to the City Council.

Water\Wastewater – Mike Haugen, Water\Wastewater Superintendent, noted that the Utility Commission would be discussing a proposed 2013 Street Project and this would be a priority item for his departments. The next large item would be any work related to the City's new wastewater permit in 2015. In 2013 the east water tower may be painted and the replacement of the SCADA system is his number two priority in water for 2013.

Jones asked if the 2013 Street Project or other street projects are shown in the water and wastewater CIP. Nasby said the project descriptions are under the Street Department but the funding for the project is shown within the water and wastewater CIP for their share.

Powers asked about the priority areas for water and wastewater related to the proposed 2013 Street Project. Haugen said that 16th Street (between 4th and 6th Avenues) and River Street are the top two. Caldwell said the proposed project is a combination of the Street Condition Information and the input from the Water\Wastewater Departments.

Jones asked if there were some streets that only needed surfacing as compared to reconstruction with or without utilities. Caldwell said there are streets that could be completed with resurfacing only, but there are needs with the utilities as well so he had focused on them. Alternates could be developed for the proposed project list including street overlays only.

Fossing asked if a 10-30 year needs assessment or inventory had been completed. Caldwell said that he has a street condition study and pavement information, but no such inventory was available for water or wastewater.

Jones noted the plan is proposing street projects of about $2 million+ every other year. Caldwell said that getting on an on-going rotation would be in the best interest of the city so not all the streets come due at one time, so he is proposing a project every other year.

Police – Scott Peterson, Chief, said that he would like to add one item to the CIP for printers in the squad cars due to the State moving to an electronic ticketing system. This item would be about $1,700 and come in 2014 or 2015. His other CIP items are as noted in the proposed plan, which include $2,000 for a computer in 2013. He has been fortunate to have some State funds for a light bar, the Tasers were funded by the Council last year and he had gotten some forfeiture money to do a couple other items.

EDA – Aaron Backman, EDA Executive Director, said that his top priority is completing the infrastructure at the North Windom Industrial Park as they had gotten the State TED & BDPI funds for the project. His second priority was the completion of the welcome signs as the Remick grant was received and the $30,000 match has been raised. Both these projects are currently underway and may be done by 2013 or early that year. For 2014 he is requesting that a new Spec Building in the North Windom Industrial Park be considered.

Discussion by the Council on the location, composition, design and lighting of the welcome signs. Backman said the project is ready to proceed and had the approval of the EDA Board and he is working with MN DOT.

Library – Joan Hunter, Library Director, noted the priority list is as presented in the proposed CIP with her 2013 request as funding for window replacement and computers. She said that having some money set-aside annually for computer replacement would be beneficial as they have 11 for public use and three for staff use.

Jones suggested budgeting for three each year and that way they all would be on a 5-year replacement schedule. Powers noted that software and compatibility of hardware such as printers, etc. will also need to be considered and coordinated.

Hunter said the heating system will also need to be replaced, but she does not know when it may give out. Jones asked if a savings in energy use may be an incentive to replace the unit sooner and help cut the costs, thus paying for the unit through savings.

Jones asked how the upper floor of the library is utilized. Hunter said it is primarily for storage, but much of it is empty.

Streets – Bruce Caldwell, Streets & Parks Superintendent, noted that the proposed 2013 Street Project is his priority and that had been discussed under water\wastewater.

His other items include the replacement of equipment. He asked that a stump grinder be added to the CIP for $5,599 plus tax and shipping. This would be a good investment as the City currently contracts out for the service and the stump grinder would be paid for in 3-4 years.

Fossing asked about the expected life of the stump grinder. Caldwell said it depended on use, but thought 10 years.

Jones asked about storm water projects. Caldwell said that work is included in the proposed street projects and not shown as a separate item.

Powers said that the Street Committee had discussed the motor grader and he suggests doing as much maintenance as we can on the existing unit and try to stretch the life 5-10 more years as it is only used about 50 hours a year. Caldwell said he would work with the mechanic to do what is needed.

Jones asked about funding for equipment. Nasby said that Mt. Lake does an equipment fee on their utility bills, which is similar to the way Windom pays for the City-wide Clean Up. This may be one method of building an equipment fund.

Parks – Caldwell noted that the Island Park restroom reconstruction could be moved to 2015 and that the Toro Workman scheduled for 2013 could be moved to 2014 but a groomer needed to be added to the CIP for 2013 in the amount of $27,633. He added that the pick-up trucks will also need to be replaced and there is a rotation of those vehicles in his department and with the Arena.

Arena – Al Baloun, Recreation Director, said that he has a list for the Arena and the 2013 priority items are the replacement of the NE doors as these are emergency exits and some ADA improvements for the restrooms. He realizes there are other priority items, but on-going discussions the City Council is having with user groups may take the proposed CIP list in other directions. He said that rehabilitation of the racquetball courts is also a priority

item as is the painting of the Zamboni, but the Zamboni could be done under the maintenance budget. In 2014 he would look to replace the large overhead door.

There was discussion on the use of the Arena ranging from ice to the livestock\horse shows. Since there are a number of user groups the Council requested that Baloun set up a meeting with the groups for August 14 or 28 and the Council could hear from them directly and have discussion about possible options and the future regarding renovation, new construction or new models of operating the facility.

Pool – Baloun said that the immediate need is for an aquatic lift and this is mandated by federal law for 2013. The cost is approximately $7,000. He noted that the pool was constructed in 1965 and there are many things that need to be addressed. A feasibility study was done in 2006 that considered renovation of the pool or the construction of a new facility.

Jones said the City should look to public\private partnerships on a facility and maybe the City could work with a hotel to bring in a new pool.

Fossing said that the current pool is used by many and he likes to see those types of amenities available to the citizens.

Recreation – Baloun said the only item on the CIP is for updating scheduling software so that it is more compatible with the City's web site and movement to electronic registrations.

Administration – Nasby said the priority projects for 2013 included the e-council packets, which would be the conversion to ipads. The other priority is a renovation\replacement of the City's financial management system. Chelsie Carlson, Finance Director\Controller said that the current system is from the 1980's and has many limitations including a deterioration of available support from the vendor. This system is used for all the accounting functions, financial reporting, accounts payable, payroll and budgeting.

Jones asked about the expense. Nasby said a quote from 2010 was for $82,000 and the price in the CIP showed only $50,000 as this would not include a billing package add-on. He was also anticipating that there would be contributions from the enterprise funds to pay for the system. He acknowledged the timing to move this ahead was beneficial as Carlson was just coming into the position and could take charge of the solicitation of quotes and the conversion of the system if it were approved by the City Council.

Nasby said one item that is not a capital item, but was discussed with the inclusion of an IT audit as recommended by the City's auditor.

City Hall – Nasby said the 2013 CIP item was the replacement of the carpet in City Hall as it is very old and worn, especially in the Clerk's end of the building. He would also like to put in an ADA compliant door on the Clerk's end of the building as the front door is accessible but the inner door is not.

Community Center- Nasby said that the Community Director had left a list of his priorities for 2013 and they included a floor cleaning machine, kitchen equipment and purchase of items for rentals to events\groups.

Fire – Nasby said the items on the CIP were shown in order with nearly all in 2013, including the construction of a new fire hall addition.

Jones asked if the rotation schedule for replacement of some fire trucks could be moved to 25 years compared to the 20 year schedule now used as the quality of equipment has been improved over the years. He also noted that there are funds, low-interest loans, from the USDA for fire halls that have pay back periods up to 40 years.

Liquor – Nasby noted the recent retirement of the Liquor Store Manager so the CIP list was current as of the last data available. The only item on the CIP for 2013 was for a new computer.

Powers said that the coolers have been on the CIP for several years and the Liquor fund has the money to purchase them, so should these be moved up and have the project completed.

Telecom – the list from the Telecom Manager was in order for his request by year and the top priority was the upgrading of the video head end for $175,000. The other two 2013 requests are for replacement of a service van and contribution to a mobile television studio.

Kruse said the next step would be to include these 2013 requests in the upcoming budget and to move ahead with discussions on the larger projects. Then the Council would have to look at funding options.

5. New Business:

None.

6. Unfinished Business:

None.

7. Adjourn:

Kruse adjourned the meeting by unanimous consent. Meeting adjourned at 9:43 pm

_____
Kirby Kruse, Mayor

Attest: _____
Steve Nasby, City Administrator

UTILITY COMMISSION MINUTES
City Hall, Council Chamber
July 25, 2012

Call Meeting to Order: The Utility Commission meeting was called to order at 10:00 a.m. on July 25, 2012 in the City Hall Council Chamber.

Members Present: Utility Commission Chairperson: Mike Schwalbach

Member Present: Tom Riordan

Member Absent: Glen Francis

City Council Liaison: Dominic Jones, Present

Staff Present: Steve Nasby, City Administrator; Chelsie Carlson, Finance Director/Controller; Bruce Caldwell, Street Department; Aaron Backman, EDA Director; Marv Grunig, Electric Utility Manager; and Mike Haugen, Water / Wastewater Superintendent

Others Present: Ryan Baum (Utility Services), Greg Miller (PM Beef Holdings, LLC) and Bill McAllister (Burns & McDonald)

APPROVE MINUTES

Motion by Riordan, seconded by Schwalbach, to approve the July 11, 2012, Utility Commission minutes as presented. Motion carried 2-0 (Francis absent).

WATER/WASTE WATER ITEMS

PM Beef Holdings Request – Greg Miller and Bill McAllister presented a letter written to Aaron Backman requesting to increase fresh water and wastewater discharge at PM Beef Windom. Due to customer requirements and future expansion plans, PM Beef Windom presented a two part request.

The first part of the PM Beef Windom request is to increase their fresh water supply and permitted wastewater discharge to 700,000 gallons per day, up from 600,000 gallons per day currently contracted. Haugen indicated the city has the capacity to accommodate this request but a larger meter would be needed to accommodate the higher flow. The current contracted discharge limitations would also be reviewed along with this request. The TKN limit was incorrect on the original contract and will be reduced. The other limitations will be reviewed but Haugen suggested it is unlikely these limits can be increased beyond the current rates. Miller explained further improvements are planned at the plant which will reduce the current loads.

The Commission was in favor of modifying the existing contract with PM Beef Windom to accommodate their request. Haugen is going to work further with Yanke (Bolton & Menck) and McAllister to draft an amendment to the existing contract.

The second request made by Miller was to obtain a commitment from the City to support future expansion plans at the plant. PM Beef Windom is planning to increase productions and add a second shift at the facility. These expansion plans include PM Beef Windom expanding their existing well system to supply their additional fresh water needs. They are asking the City to have water capacity on standby in case their wells temporarily fail to produce the supply needed for production. Along with providing backup fresh water, they are also requesting an increase of their wastewater flow to 1,600,000 gallons per day. With their current plans, this additional capacity is needed by spring 2014.

Haugen stated the City has the current capacity to accommodate this request, but would not be able to sustain this rate for long periods of time. The Commission mentioned the City has an existing standby contract with another customer and would not have the capacity to fulfill both at the same time if it was needed. The Commission discussed several options for increasing water supply to accommodate this request.

The Commission is supportive of PM Beef Windom's expansion efforts and would like to work further on this request. Haugen will work with the engineers to review different options. The Commission would like to see a commitment from PM Beef Windom before expending any dollars towards increasing water supply and accommodating the additional wastewater flow.

MPCA Spring 2012 Sampling Events – Haugen shared a letter from Minnesota Pollution Control Agency stating they have reviewed the submittal for spring 2012 sampling events and approve the submittal and recommendations included in the submittal. The letter also noted the recovery well system will be reactivated June through October of 2012.

Proposed 2013 Street Project – Caldwell presented a proposal for a 2013 Street/Utility Reconstruction project. Caldwell worked with Grunig and Haugen to develop a priority list of blocks to include in the 2013 Street Project as well as possible alternates to include in the project. Nasby informed the Commission that the school has requested to incorporate modifications to 6th avenue as well as the Winfair parking lot into the project. Caldwell explained that several streets need to be replaced and his long-range plan is to complete a street project every other year.

Motion by Riordan, seconded by Schwalbach, to move forward with 2013 Street Project proposal with the addition of 6th Avenue modifications and Winfair parking lot as requested by the school. Motion carried 2-0 (Francis absent).

The Commission discussed the engineer to hire for this project. The Street Committee does not wish to hold interviews for this project but would like an engineer selected soon.

Motion by Riordan, seconded by Schwalbach, to recommend Wenck as the engineer for the 2013 Street Project. Motion carried 2-0 (Francis absent).

Utility Services Water Tower Analysis – Ryan Baum from Utility Services presented a cost analysis showing the 12 year costs associated with having a contractor perform a one-time project to repaint the water tower at Kastle Kingdom versus purchasing Utility Services Full Service Asset Management Program.

Haugen also distributed a proposal addendum from SEH Design Build.

The Commission thanked Utility Services for providing the information. The Commission decided to review the numbers further and revisit this project over the winter, possibly making a decision in January or February.

6th Street/River Road Project Update – Haugen informed the Commission that water and sewer is complete on 6th Street. Sewer is complete on River Road and water should be complete by the end of the week.

Wastewater Treatment Plant Project – Haugen updated the Commission on the Wastewater Treatment Plant Project. The Bar Screen has been installed. The Hydro-gridder is in and functioning.

ELECTRIC ITEMS

New Electric Transmission Project – Grunig discussed the possibility of pursuing a New Electric Transmission project with two other communities. Grunig suggested tracking transmission rates and waiting to do anything further with the project at this time.

National Emissions Standards for Hazardous Air Pollutants for Reciprocating Internal Combustion Engines (NESHAP RICE) – Grunig gave an update on NESHAP RICE proposed rule changes. Final ruling will be determined in January 2013 with an implementation deadline of May 2013. Grunig suggested waiting for the final ruling before taking any further action.

Powerhouse Window Project – Grunig presented an estimate from Riverside Remodelers on completing work to restore the old look of the powerhouse. The windows at the powerhouse were previously filled in for efficiency. This proposal would replace 4 windows and finish the remaining openings with stucco. The windows are needed to help with airflow and temperature in the powerhouse.

Motion by Riordan, seconded by Schwalbach, to move forward with the Window Project using Riverside Remodelers to complete the work. Motion carried 2-0 (Francis absent).

North Industrial Park Street Light Proposal – The EDA requested a quote from Electric to provide street lighting for the North Industrial Park. Grunig explained the EDA needs to petition the City to install the street lights and the ongoing maintenance would be funded by the Street Department. If the City provides the lights it would contribute to the local match that is needed to receive the grants for the project. The current quote on materials only for five lights is approximately $12,000. The Commission requested the labor costs be included in the quote to get the full cost contributed toward the local match requirement.

Motion by Riordan, seconded by Schwalbach, to approve the City providing 5 street lights in North Industrial Park. Motion carried 2-0 (Francis absent).

2013 Western Area Power Drought Debt Adder – Grunig reported the preliminary review of Pick-Sloan Missouri Basin Program—Easter Division Firm Power Rate Drought Debt Adder component has been completed and currently there is no estimated change to the Power Rate in January 2013. Western will continue to monitor factors affecting the Drought Adder this summer and will make a final rate adjustment determination this fall.

Street Light Shield Request – The City received a customer request to prevent a street light from shining on their backyard. Grunig located a minimal cost product to place inside the lens that may resolve the issue. The Commission approved Grunig trying this product to accommodate the customer request.

Bonus Bucks Update – The Bonus Bucks rebate program is ending July 31. The budget for the program was set at $30,000 with a maximum of 55 units. Currently the program has expended $12,700 on 23 units. There are no plans to extend the deadline on the program but Grunig will contact vendors to remind them the program ends July 31st.

Meter Reader Replacement – Grunig presented a quote for 5 new FC300 Handheld meter readers from Border States for $21,000. The quote includes $330.00 per unit annual maintenance plan on each reader. Grunig stated the current readers are obsolete and costly to repair. Grunig confirmed the FC300 model is commonly used for utilities and is compatible with our current billing software.

Motion by Riordan, seconded by Schwalbach, to approve the purchase of 5 FC300 handheld meter readers as quoted from Border States. Motion carried 2-0 (Francis absent).

OLD BUSINESS

Utility Pre-Payment – The Commission reviewed the meeting minutes from January 2010 where the Utility Pre-Payment Policy was discussed. The meeting minutes specify all renters are required to make a $300 Pre-Payment and the payment will only be returned after two years of good credit rating with the City of Windom.

The Commission addressed the question on charging a home owner in good credit standing the $300 if they became a renter. The Commission decided no exceptions would be made to the Pre-Payment policy. All renters will be required to make the Pre-Payment.

The Commission also clarified two years of good credit rating to mean two years without any late payments.

NEW BUSINESS

The Commission will be scheduling a special meeting to further discuss the request by PM Beef Windom.

_____
Mike Schwalbach, Chairperson

Attest: _____
Steve Nasby, City Administrator

CITY OF WINDOM TREE COMMISSION MEETING
MINUTES August 1, 2012

1. Call to Order: The meeting was called to order by Eldon Moon, chairperson at 5:15 p.m. in the council chambers at city hall.

2. Roll Call:

Commission Present:	Joanne Kaiser, Vicky Tucci, Deborah Polzin Eldon Moon, Craig Zimmerman
Commission Absent:	
City Staff Present:	Bruce Caldwell, City of Windom Tree Inspector
Council Liaisons:	Kelsey Fossing (Absent)
Public Present:	David Bucklin

3 Approve Minutes of May 2, 2012:
Motion by Joanne Kaiser, seconded by Vicky Tucci
Motion Carried.

4. Treasurer Report: $300.00 balance. No activity since the March meeting.

5. Old Business:
   a. New trees planted this spring are being watered on a regular basis and are looking good. American Lutheran Church reported one tree was broken off by an errant automobile. They might be requesting another tree in 2013.

6. New Business:
   a. Remaining budget of $300 has been earmarked to purchase more trees.
      Motion made by Deborah Polzin, seconded by Craig Zimmerman
      Motion Carried
   b. It was decided to purchase larger protective tubes to surround the trunks of the growing 2nd year trees. Dave Bucklin will order these for 2013.
   c. Money amounting to $4,000 for river bank restoration following the dam removal project is available by the Minnesota DNR. A proposal will be written up and application made for the funds. The cost of approximately 32 trees plus maintenance costs will be covered.

7. Open Mic: The Street Department wants to purchase a stump chipper. The costs are expensive when removing tree stumps using private companies. Savings can be had by owning and operating the equipment by City personnel. The Committee will look into adding Emerald Ash Borer damage to the City Ordinance Code addressing the removal of trees dying from Dutch Elm and Oak Wilt diseases. Removal of dangerous trees from private property was discussed. Election of officers will be held at the next meeting which will be January 2, 2013.

8. Meeting adjourned at 5:54 pm.

Next Tree Commission Meeting January 2, 2013 at 5:15 p.m. at Council Chambers.

ATTEST:

Tree Commission President _____

Tree Commission Secretary _____

City of Windom
Windom, Minnesota
Application
For Authorization to Dispense Intoxicating Liquor

To the Windom City Council :

The undersigned hereby applies for authorization to dispense intoxicating liquor on City owned property during a City sponsored event in the City of Windom in accordance with the information given below, City of Windom Code Chapter 5 and Minnesota Statute 340A.404:

Location of Event Windom City Arena NE Corner

Date of Event August 15, 16, 17, 18 2012

Hours 4 pm - 12 Am

Type of Event Fair Beer Garden

Phat Pheasant Pub
Name of Individual/Organization

Licensee Officers Signature

2370 Hwy 60 E
Street Address

Windom Mn 56101
City State

507-831-3977
Telephone Number

Application ☐ Approved ☐ Disapproved

this _____ day of _____, 20_____.

_____
City Administrator

License Fee - None $0.00

- [x] Copy of On-sale license attached
- [x] Proof of insurance attached
- [x] City named as additional insured
- [x] Licensee has signed the Hold Harmless Agreement

Hold Harmless and Indemnification Agreement

IN CONSIDERATION OF authorization by the Windom City Council to dispense intoxicating liquor on City-owned property or during a City sponsored event, the undersigned licensee hereby agrees to hold harmless the City of Windom, its employees and its agents, from any and all claims for any damages whatsoever arising out of the licensee providing intoxicating liquor under said authorization on the 15-18th day of August, 20 12. Further, the undersigned licensee agrees to indemnify the City of Windom for any such claims for damages whatsoever arising out of licensee's dispensing of said intoxicating liquor, including the reimbursement of the City of Windom's costs and disbursements, including reasonable attorneys' fees in defending any such action for claims and damages.

Licensee Officers Signature

7-30-12
Date

07/28/2012

To the Windom City Council:

This letter is concerning the beer garden at the Cottonwood County fair. The Cottonwood County Agriculture Society recognizes and supports the Phat Pheasant Pub Inc. handling The beer garden.

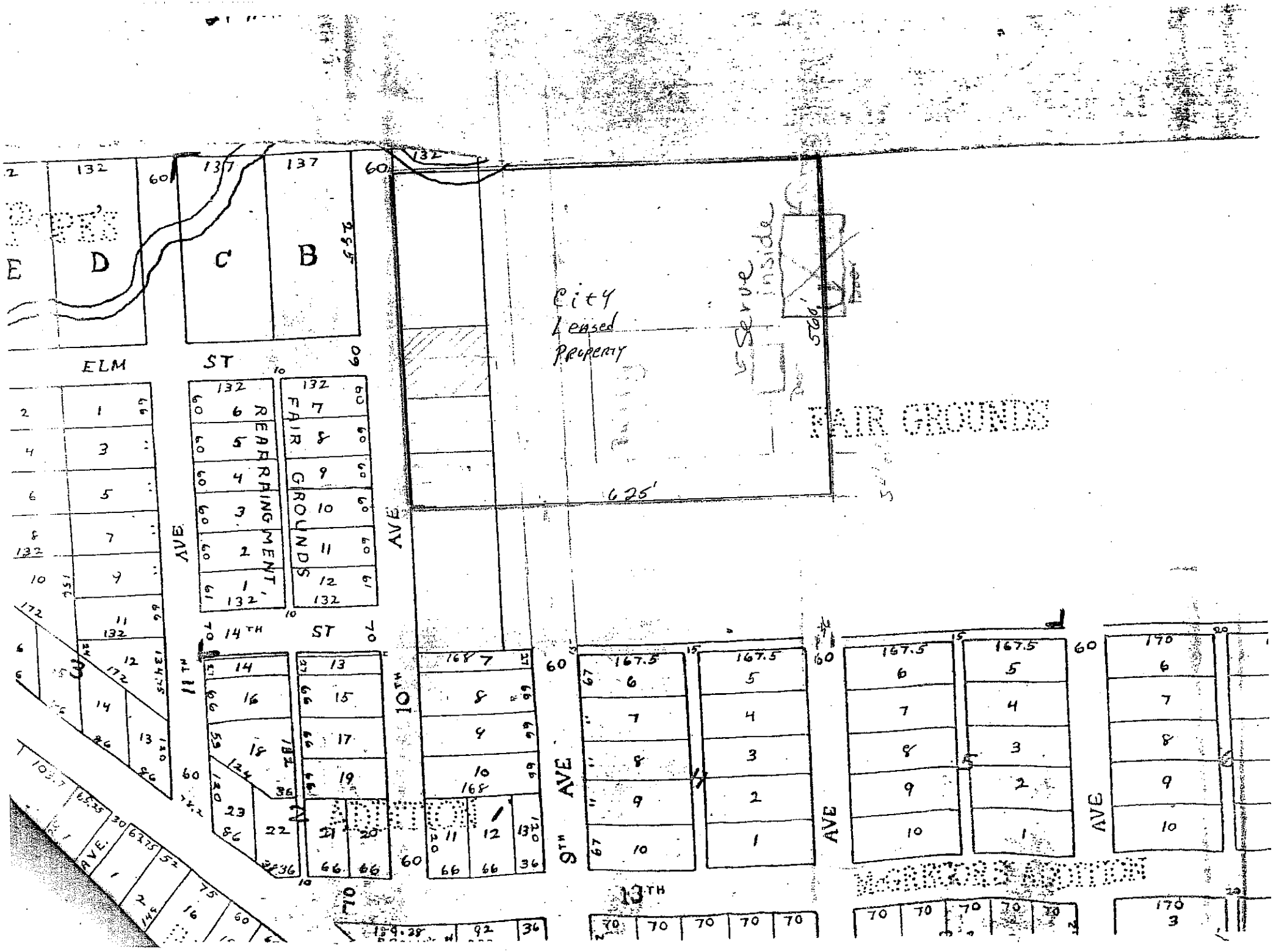
During the course of the fair, the Cottonwood County Ag Society has use of the Windom Arena through our lease agreement. We are planning the beer garden to be in the northeast corner of the Windom Arena.

We are looking forward to working with Clark and the Phat Pheasant Pub Inc. during the fair. Thank you for your consideration. Both the Phat Pheasant Pub Inc. and Cottonwood County Ag Society have liability insurance and will be responsible for the beer garden.

If you need any further information please call 507-822-0499.

Sally Larson

Sally Larson
Secretary Cottonwood County Agriculture Society



City Leased Property
Serve inside
FAIR GROUNDS
625'
ELM ST
14TH ST
13TH
11TH AVE
10TH AVE
9TH AVE
REARRAINGMENT
FAIR GROUNDS
McGREGOR'S ADDITION

Paid 7/20/12
#25.00 Ck 1624
83448

MINNESOTA LAWFUL GAMBLING

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:
- conducts lawful gambling on five or fewer days, and
- awards less than $50,000 in prizes during a calendar year.

If total prize value for the year will be $1,500 or less, contact the licensing specialist assigned to your county.

Application fee	
If application posted or received:	
less than 30 days before the event	more than 30 days before the event
$100	**$50**

ORGANIZATION INFORMATION

Organization name: Windom Education & Collaborative Center

Previous gambling permit number: X-92155-11-001

Minnesota tax ID number, if any: 2233169

Federal employer ID number (FEIN), if any: 26-2777456

Type of nonprofit organization. Check one.

☐ Fraternal ☐ Religious ☐ Veterans ☑ Other nonprofit organization

Mailing address	City	State	Zip code	County
P.O. Box 123	Windom	MN	56101	Cottonwood

Name of chief executive officer [CEO]	Daytime phone number	E-mail address
Wayne Wormstadt - President	507-831-6901	wwormstadt@isd177.org

NONPROFIT STATUS

Attach a copy of ONE of the following for proof of nonprofit status.

☐ **Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.**
Don't have a copy? This certificate must be obtained each year from:
Secretary of State, Business Services Div., 60 Empire Drive, Suite 100, St. Paul, MN 55103
Phone: 651-296-2803

☑ **IRS income tax exemption [501(c)] letter in your organization's name.**
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization [charter]**
If your organization falls under a parent organization, attach copies of **both** of the following:
a. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
b. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted. For raffles, list the site where the drawing will take place.
Business, Arts & Recreation Center

Address [do not use PO box]	City or township	Zip code	County
1012 5th Ave.	Windom	56101	Cottonwood

Date[s] of activity. For raffles, indicate the date of the drawing.
September 24, 2012

Check each type of gambling activity that your organization will conduct.

____ Bingo* X Raffle ____ Paddlewheels* ____ Pull-tabs* ____ Tipboards*

***Gambling equipment** for bingo paper, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.

To find a licensed distributor, go to ***www.gcb.state.mn.us*** and click on ***Distributors*** under the ***WHO'S WHO? LIST OF LICENSEES***, or call 651-639-4000.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT

CITY APPROVAL
for a gambling premises
located within city limits

___The application is acknowledged with no waiting period.

___The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days [60 days for a 1st class city].

___The application is denied.

Print city name _____

Signature of city personnel

_____

Title _____ Date_____

Local unit of government must sign

COUNTY APPROVAL
for a gambling premises
located in a township

____The application is acknowledged with no waiting period.

____The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days.

____The application is denied.

Print county name _____

Signature of county personnel

_____

Title _____ Date_____

TOWNSHIP -If required by county. On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits.
[A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.166.]
Print township name _____

Signature of township officer _____

Title _____ Date _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief executive officer's signature [signature] Date 7/19/12

Print name Wayne Wormstadt

Print form and have CEO sign

REQUIREMENTS

Reset form

Complete a separate application for:
- all gambling conducted on two or more consecutive days, or
- all gambling conducted on one day.
  Only one application is required if one or more raffle drawings are conducted on the same day.

Send application with:
__ a copy of your proof of nonprofit status, and
__ application fee. Make check payable to "State of Minnesota."

To: Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Financial report and recordkeeping required
A financial report form and instructions will be sent with your permit, or use the online fill-in form available at www.gcb.state.mn.us.

Within 30 days of the event date, complete and return the financial report form to the Gambling Control Board.

Questions?
Call the Licensing Section of the Gambling Control Board at 651-639-4000.

This form will be made available in alternative format (i.e. large print, Braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board.

All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

RESOLUTION #2012-

INTRODUCED:

SECONDED:

VOTED: **Aye:**
Nay:
Absent:

A RESOLUTION APPROVING THE SALE OF TAX-FORFEITED PARCELS AT PUBLIC AUCTION

WHEREAS, the City Council of the City of Windom has received correspondence from the Cottonwood County Auditor/Treasurer listing tax-forfeited parcels; and

WHEREAS, four of the parcels on the list are located in the City of Windom and are described as follows:

Parcel # 25-160-0590 - 845 12th Street
Parcel # 25-352-0410 - 724 Collins Avenue
Parcel # 25-820-0640 - 753 3rd Avenue
Parcel # 25-822-0740 - 1224 2nd Avenue

WHEREAS, the City Council has considered the value of these parcels to the City of Windom in terms of location, size, and desirability; and

WHEREAS, it would be in the best interest of the City that the parcels be sold at a public auction.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WINDOM, MINNESOTA, AS FOLLOWS:

1. That the tax-forfeited parcels listed above are approved for public auction pursuant to Minnesota Statute 282.01.

2. The City of Windom waives any statutory time requirements contained therein.

3. The City of Windom reserves the right to reassess special assessments, if applicable.

Adopted this 7th day of August, 2012.

_____
Kirby G. Kruse, Mayor

ATTEST:_____
Steven Nasby, City Administrator

OFFICE OF
JAN JOHNSON
COTTONWOOD COUNTY AUDITOR/TREASURER

JULY 10, 2012

900 THIRD AVENUE
WINDOM MN 56101
AUDITOR (507) 831-1905
PROPERTY TAX (507) 831-1342
FAX (507 831-4553

TO: City of Windom

FROM: Jan Johnson

RE: Tax Forfeited Property

Enclosed is a classification list of non-conservation land located in your municipality. The described parcels have been forfeited to the State of Minnesota for non-payment of property taxes.

As provided in MN. Statues 282.01, I request that you either approve the parcels for public auction or request a conveyance to your municipality for public use. Statute gives you 60 days to make this approval or request, but due to the minimum number of parcels involved, I am requesting you to waive this 60 day period and make your approval or request as soon as possible. If this is acceptable, please indicate that in your resolution, along with your intention to reassess special assessments, if applicable.

Sincerely,

Karla Ambrose
Deputy Auditor-Treasurer

LIST OF TAX-FORFEITED LAND #13 FOR PUBLIC SALE

MUNICIPALITY ADDRESS	PID #	VALUE	ASSESSMENTS BEFORE FORFEITURE
City of Jeffers 108 Stewart Ave N	21-173-0250	50.00	Trunk Sewer Imp. 350.00 Mowing 498.76
City of Mountain Lake Lot 17	22-161-0222	50.00	2006 Street & Utility 5,120.80
City of Mountain Lake 550 4th Ave	22-413-0390	50.00	City Misc. 1,200.00 Mowing 2,250.00
City of Mountain Lake 800 1st Ave S	22-445-0060	50.00	Street & Utility 5,669.61
City of Westbrook 1006 1st Ave	24-790-0020	50.00	2010 Street 115.48 Mowing 1,575.00
#1 City of Windom 845 12th Street	25-160-0590	50.00	2011 Misc. 468.60
#2 City of Windom 724 Collins Ave	25-352-0410	50.00	0
#3 City of Windom 753 3rd Ave	25-820-0640	50.00	0
#4 City of Windom 1224 2nd Ave	25-822-0740	50.00	2001 Sidewalk 1,148.83

Complete legal descriptions are available at the Cottonwood County Auditor/Treasurer Office located in Cottonwood County Court House 900 3rd Ave, Windom, MN. 56101 or call (507) 831-1905.

PLAT No. 8

CLARK'S ADDITION
to
VILLAGE OF WINDOM, MINNESOTA

Scale 100 ft. to inch.

25.160.0590

#1

No.99.
State of Minnesota
) County of Cottonwood ss

I, C.H.Anderson, Register of Deeds in and for said County do hereby certify that on this twentieth day of May, in the year of our Lord one thousand, eight hundred and eighty-seven, at one o'clock in the afternoon, this the Plat of Clark's Addition to Windom was filed in the office of the Register of Deeds of said County, and on the same day was incorporated by me into this Volume, provided by the County Commissioners of said County of Cottonwood for that purpose, as is provided in Sections Seven and Eight, Chapter Twenty-nine, Page Three Hundred Twenty-three of Young's Statutes at Large of the State of Minnesota, Volume One.

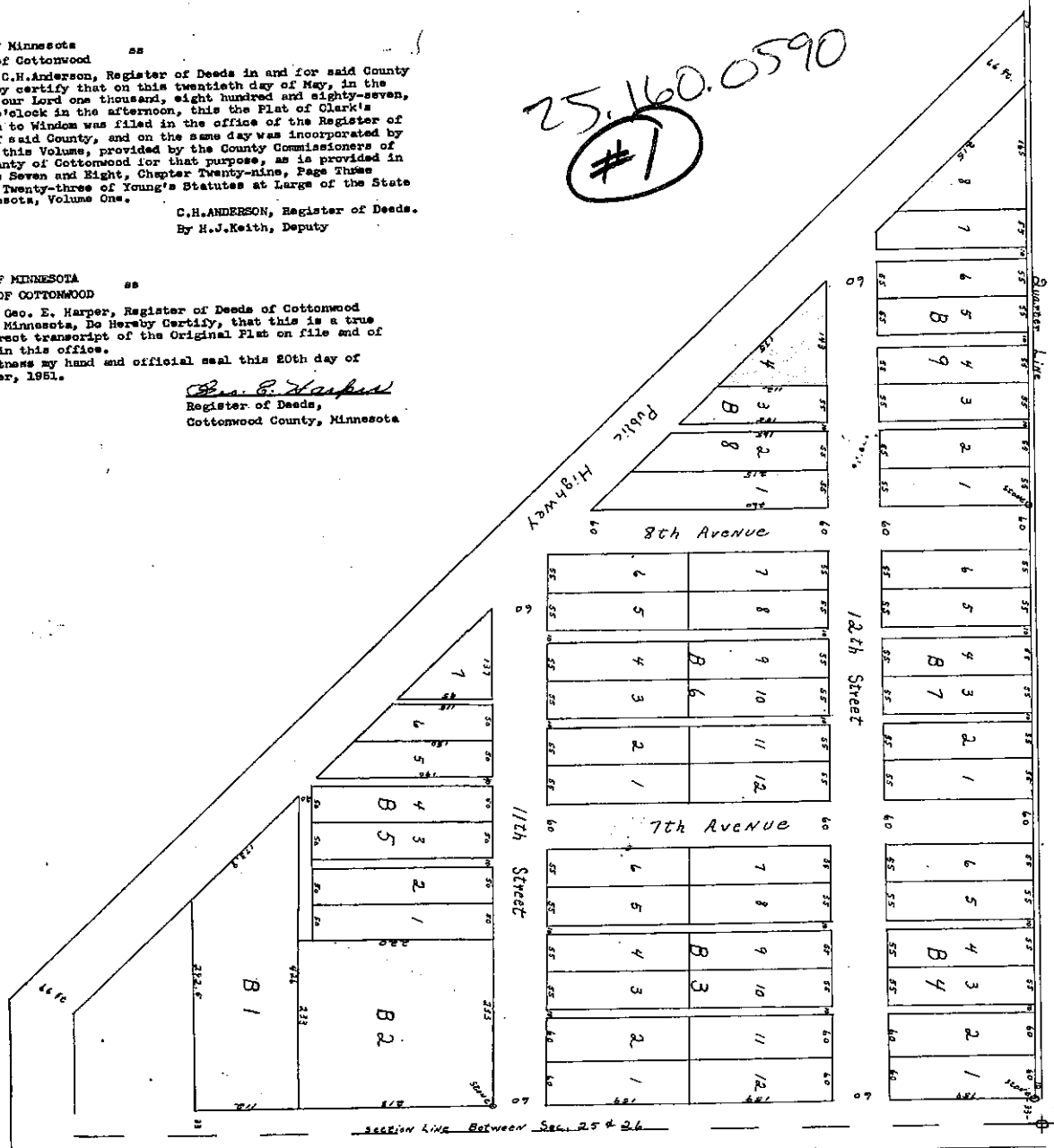
C.H.ANDERSON, Register of Deeds.
By H.J.Keith, Deputy

STATE OF MINNESOTA ss
COUNTY OF COTTONWOOD

I, Geo. E. Harper, Register of Deeds of Cottonwood County, Minnesota, Do Hereby Certify, that this is a true and correct transcript of the Original Plat on file and of record in this office.

Witness my hand and official seal this 20th day of September, 1951.

Geo. E. Harper
Register of Deeds,
Cottonwood County, Minnesota



I, Orrin Nason, Civil Engineer & Surveyor, hereby certify that I have surveyed that portion of the SE¼ of Section 26, Township 105, North of range 36, West of the 5th Principal Meridian embraced in the annexed map, designated therein as Blocks No. 1 to 9 inclusive and by measurement divided the same into Town Blocks lots and streets and alleys. That the annexed is a correct plat of said survey; that each of said lots and blocks is to be identified by the numbers marked thereon; that the length and width of said lots and Blocks indicated on said plat in feet, by numerical figures is in accordance with the survey made thereof; that the width of said streets and alleys is indicated by like figures; that the location of said lots, blocks and streets and alleys with reference to the section in which they are situated is indicated on said plat, and that stakes are planted at the corner of each lot and block, and that stone monuments are set at places indicated on said plat.

Witness(Frank Stedman
T.C.Collins

ORRIN NASON
Civil Engineer & Surveyor

STATE OF MINNESOTA ss.
COUNTY OF COTTONWOOD

On this 19th day of May A.D. 1887 personally appeared before me a Notary Public in and for Cottonwood Co. Minnesota Orrin Nason to me known to be the person who executed the foregoing instrument and acknowledged the same to be his free act and deed.

FRANK STEDMAN, Notary Public
Cottonwood Co. Minn.

(NOTARIAL SEAL)

Know all men by these presents that I, John Clark being the owner and proprietor of certain lands in the South East quarter of Section Twenty six (26) in Township One hundred and five (105) north of Range Thirty Six West of the 5th Principal Meridian, in Cottonwood County State of Minnesota embraced in the annexed map have caused an addition to the plat of the Village of Windom to be surveyed and laid out thereon to be known as Clark's Addition to Windom and that the annexed plat is acknowledged and filed in accordance with the requirements of an Act providing for the record of Town Plats now in force. The parts of Streets and the alleys indicated on this plat are dedicated to the use of the Public for streets and alleys only.

Witness my hand and seal this 20 day of May A.D. 1887.

S.M.Espey (Witnesses
H.J.Keith

JOHN CLARK (SEAL)

STATE OF MINNESOTA ss
COUNTY OF COTTONWOOD

On this 20 day of May A.D. 1887, personally appears John Clark to me known to be the same persoñ described in and who executed the foregoing instrument and he acknowledged that he executed the same as his free act & deed.

S.M.ESPEY, County Auditor
Cottonwood County, Minnesota

(COUNTY AUDITOR'S SEAL)

Plat No 18,

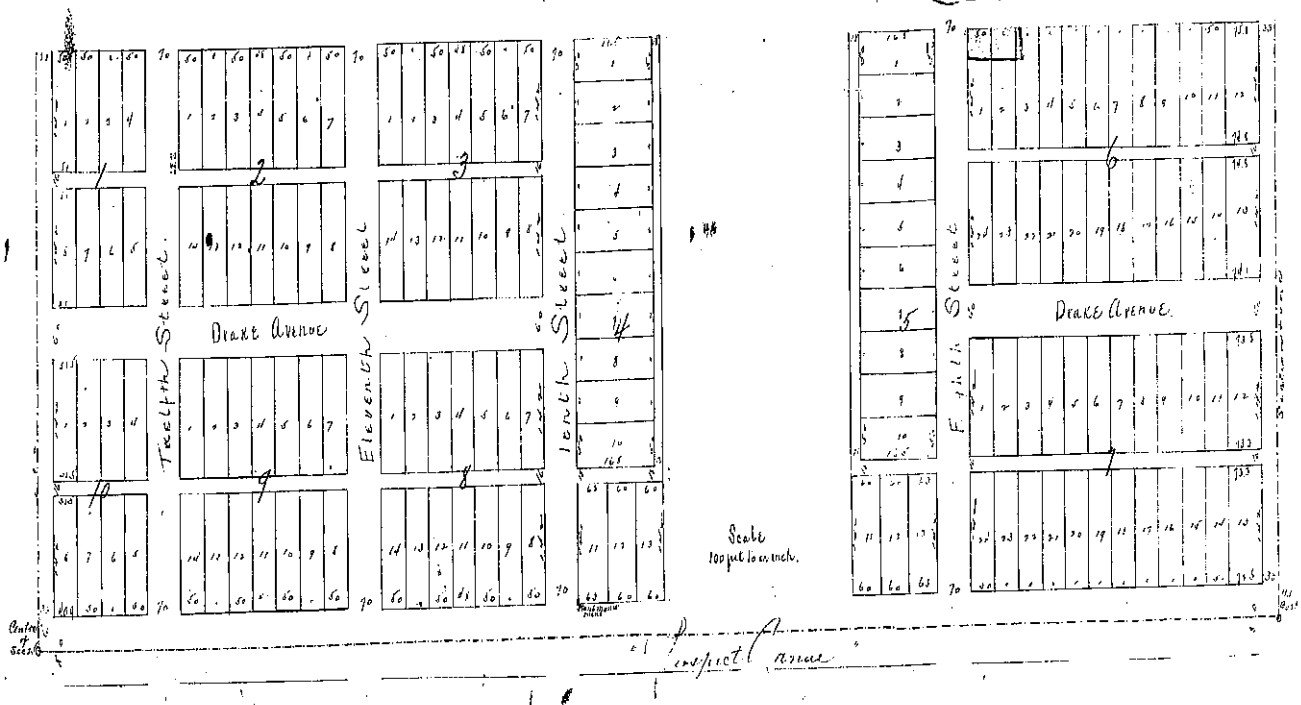
25.352.0410

#2

Hutton & Collins' Sub-division

of Block Number 38 and Lots Number 1-2-3 & 4 of Block Number 39 and Lots Number 2-3-4-5 & 6 of Block Number 40 in the East Addition to the Village of Windom

Collins Ave



Know all men by these presents that we John Hutton & C. Jane Hutton his wife & T. C. Collins & Ada Belle Collins his wife, being the owners and proprietors of the land in the South East Quarter (S.E.¼) of Section No. Twenty Five (25) in Township No. One Hundred Five (105) North of Range No. Thirty Six (36) West of the 5th principal Meridian in Cottonwood County, State of Minnesota, embraced in the annexed map, have caused an addition to the plat of the village of Windom to be surveyed and laid out thereon to be known as "Hutton & Collins' Sub-division of Block No. 38 & Lots No. 1-2-3 & 4 of Block No. 39 & Lots No. 2-3-4-5 & 6 of Block No. 40 in the East Addition to the Village of Windom" and that the annexed plat is a correct plat and it is in accordance with the requirements of an act providing for the record of Town plats now in force, the parts of the streets and the alleys indicated on the plat are dedicated to the use of the public for streets and alleys only.

Witness our hands and seals this twenty seventh day of May A.D. 1892

Witnesses of

Jno. C. Smith
Jno. J. Rupp

John Hutton (Seal)
C. Jane Hutton (Seal)
T. C. Collins (Seal)
Ada Belle Collins (Seal)

State of Minnesota } ss
County of Cottonwood }

On this twenty seventh (27th) day of May A.D. 1892 personally appeared before me John Hutton & C. Jane Hutton his wife & T. C. Collins & Ada Belle Collins his wife to me known to be the persons described in and who executed the foregoing instrument and acknowledged that they executed the same as their free act and deed.

Jno. C. Smith
Notary Public
Cottonwood County, Minnesota

I, Orin Mason Civil Engineer and County Surveyor, hereby certify that I have surveyed that portion of the South East Quarter (S.E.¼) of Section number Twenty Five (25) in township number One Hundred Five (105) North of range number Thirty Six (36) West of the 5th principal Meridian embraced in the annexed map designated thereon as Blocks number One (1) Two (2) Three (3) Four (4) Five (5) Six (6) Seven (7) Eight (8) Nine (9) & Ten (10) and by measurement divided the same into Town Blocks, Lots, Streets and alleys, that the annexed map is a correct plat of said survey; that each of said Lots and Blocks is to be identified by the number inscribed thereon; that the length and width of said Lots and Blocks indicated on said plat in feet by numerical figures are in accordance with the survey made; that of the width of said streets and alleys as indicated by like figures. That the location of said Lots, Blocks, streets & alleys with reference to the section in which they are situated are shown on said plat and that stakes are planted at the corner of each lot and block and that stone monuments are set at places indicated on said plat.

In presence of Jno. C. Smith
Jno. J. Rupp

Orin Mason
Civil Engineer and
Ex-Cottonwood County Surveyor

State of Minnesota } ss
County of Cottonwood }

On this twenty seventh (27th) day of May A.D. 1892 personally appeared Orin Mason to me known to be the same person described in and who executed the foregoing instrument and acknowledged that he executed the same as his free act and deed.

Jno. C. Smith
Notary Public
Cottonwood County, Minnesota

State of Minnesota } ss
County of Cottonwood }

I, H. C. Hanson Register of Deeds in and for said County, do hereby certify that on this twenty seventh (27th) day of May A.D. 1892 at first o'clock P.M. there was filed in my office for record a copy of Hutton & Collins' Sub-division of Block No. 38 & Lots No. 1-2-3 & 4 of Block No. 39 & Lots No. 2-3-4-5 & 6 of Block No. 40 in the East Addition to the Village of Windom" and that the same was duly recorded in Book "A" of Plats on page 27 in said County and on the same day was incorporated by me into the records as provided in Sections Seven (7) and Eight (8) Chapter Twenty Five (25) Page 323 of Young's Statutes at Large of the State of Minnesota Volume (1).

H. C. Hanson
Register of Deeds - Cottonwood County - Minnesota.

Recorded in Book "A" of Plats page 27
Jno. C. Smith
County Auditor
By [illegible]
Deputy

OUNTY

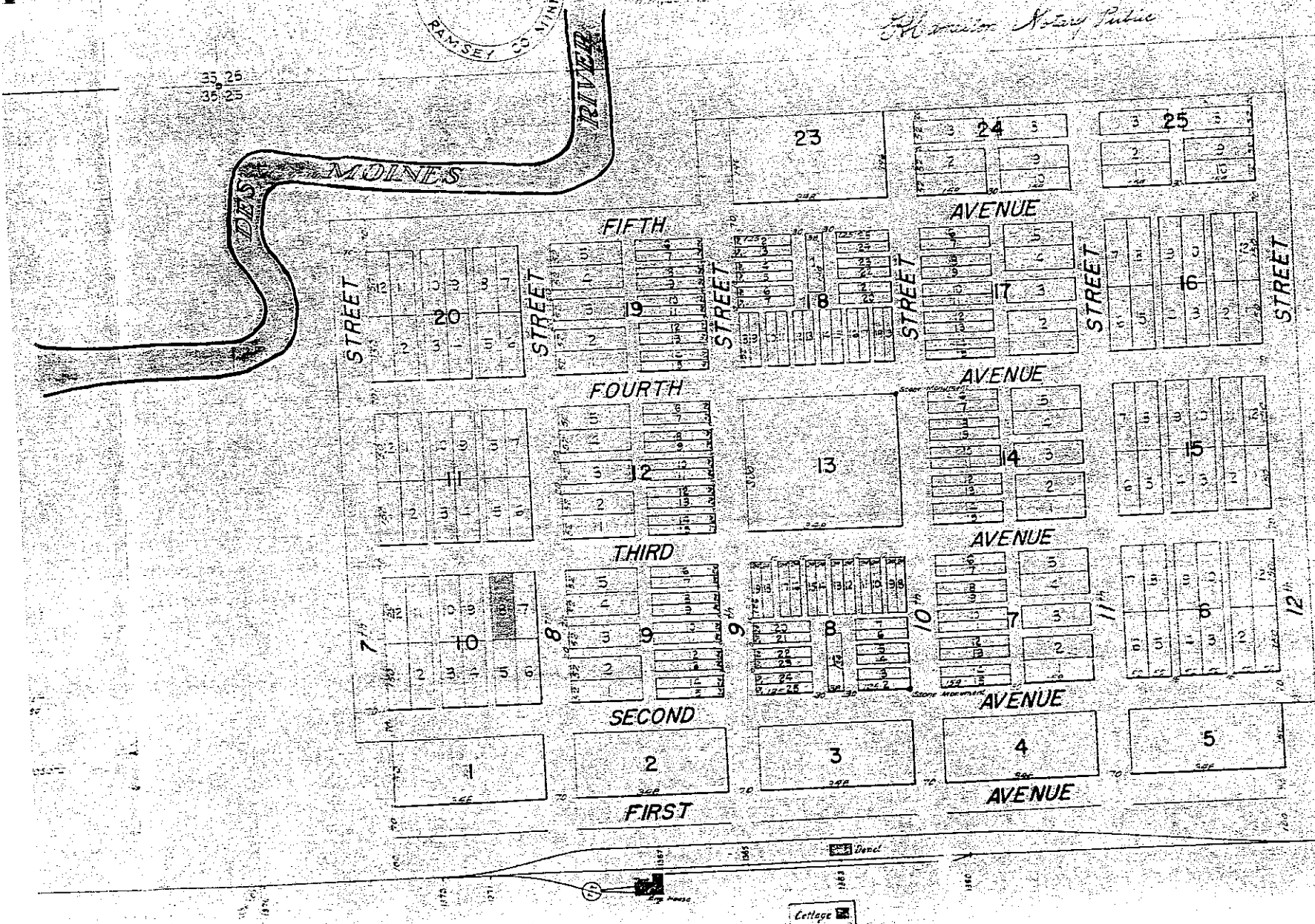
[illegible] Company and is acknowledged [illegible] in accordance [illegible] made by said Company [illegible] for the record of town plats [illegible] with the requirements of [illegible] for the record of town plats [illegible] The streets and alleys indicated on said plat are dedicated to the use of the public for streets and alleys only and [illegible] of such streets or alleys by any competent authority, the reversion and title in fee of such vacated streets or alleys is hereby expressly reserved and declared to be in said Company and the fee of any part of any street or alley is declared not to be included in or as part of any lots hereon.

Elias F. Drake Pres.

E. F. Drake, President of the Sioux City and St. Paul Rd. Road Company personally appeared before me this 22nd day of April 1872 and acknowledged that he executed the foregoing certificate, signed by him as the act of said Company for the purposes therein expressed.

F. Hamilton Notary Public

NOTARIAL SEAL
SEAL
RAMSEY CO. MINN.

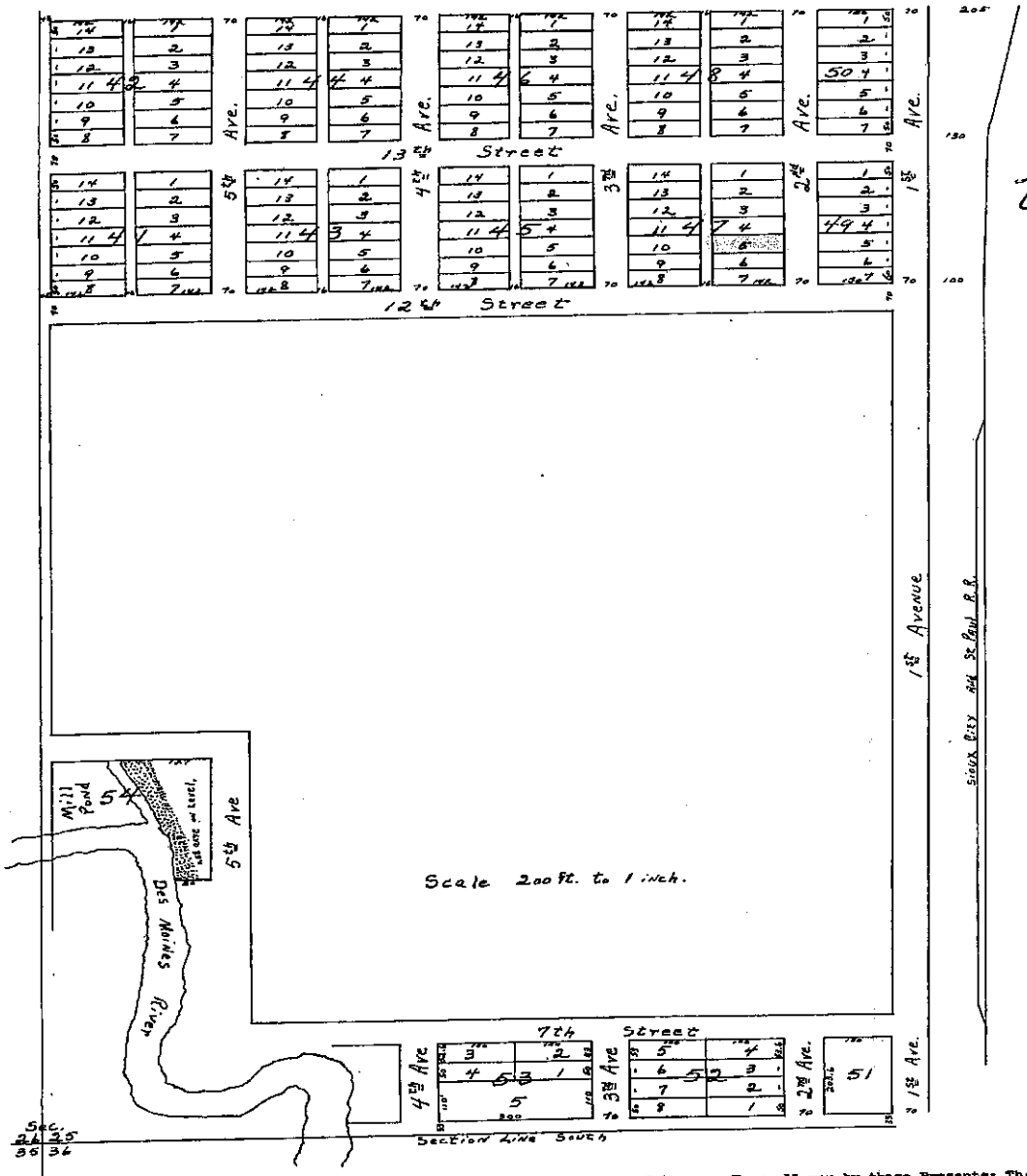


25.820.0640 #3

North

PLAT NO. 7

WINDOM
SECOND ADDITION
In Sec. 25, T. 105, R. 36 W.



25.822.0740
#4

I, John O. Brunius, a Civil Engineer and Surveyor hereby certify that I have surveyed that portion of Section Twenty five (25) in Township One Hundred Five (105) North of Range Thirty Six (36) West of the fifth principal Meridian embraced in the annexed Map and comprising Blocks 41 to 54 inclusive and by measurement divided the same into Town Blocks, lots and streets; that the annexed is a correct plat of said survey, that each of said lots and blocks is to be identified by the numbers marked thereon; that the length and width of said lots and blocks indicated on said plat in feet by numerical figures is in accordance with the survey made thereof; that the width of said Streets is indicated by like figures; that the location of said lots, blocks and streets with reference to the Section in which they are situated is indicated on said plat and that stakes are planted at the corner of each lot and block.

Witnesses (W.B.Dix
(W.F.von Deyer

JOHN O. BRUNIUS

State of Minnesota
County of Cottonwood ss

I, F. Riis Register of Deeds in and for said County do hereby certify that on this 30th day of July A.D. 1880 this the original "Plat" of the "Second Addition" of the Village of Windom, was filed in the office of the Register of Deeds of said County, and on the same day was by me incorporated into this volume, provided by the County Commissioners of said County of Cottonwood for that purpose, as is provided in Sec. 8 Page 525 of G.B.Youngs statutes at large of the State of Minnesota, Volume 1.

F. RIIS
Register of Deeds

STATE OF MINNESOTA
COUNTY OF COTTONWOOD ss

I, Geo.E.Harper, Register of Deeds of Cottonwood County, Minnesota, Do Hereby Certify, that this is a true and correct transcript of the Original Plat on file and of record in this office.

Witness my hand and official seal this 5th day of October, 1951.

Geo. E. Harper
Register of Deeds
Cottonwood County, Minn.

Know all men by these Presents; That the Sioux City and St. Paul Railroad Company, being the owner and proprietor of Section Twenty Five (25) in Township One Hundred and Five (105) North of Range Thirty Six West (36) of the fifth principal Meridian, being in the County of Cottonwood and State of Minnesota have caused an addition to the Village plat to be laid out thereon, to be known as the Second Addition to Windom and that the annexed plat is acknowledged and filed in accordance with the requirements of "An Act providing for the record of Town Plats" now in force. The streets indicated on this plat are dedicated to the use of the Public only for streets and in case of the vacation of any such streets by any competent authority the reversion and title in fee of such vacated streets is hereby expressly reserved and declared to be in said Company and the fee and any part of any street is declared not to be included in or as any part of any lot thereon.

E.F.DRAKE Prst.
(CORPORATE SEAL) GEO.A.HAMILTON Secretary

State of Minnesota
County of Ramsey ss

I hereby certify, that on this Sixteenth day of July A.D. 1880 before me, a Notary Public in and for said County personally came E.F.Drake to me well known to be the President of the Sioux City and St. Paul Rail Road Co. and freely and voluntarily executed the above instrument for the uses and purposes therein expressed.

G.A.HAMILTON
(NOTARIAL SEAL) Notary Public.

MEMORANDUM

CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council

FROM: Streets & Parks Superintendent

DATE: August 3, 2012

RE: Safe Routes to School Project – Proposal for 17th Street

Recently the Street Committee became aware of a proposal from the Safe Routes to School group about painting walking\biking lanes on 17th Street from 6th Avenue to 15th Avenue.

Attached is a letter sent from the Street Department to property owners on 17th Street to obtain their input on the proposal. Staff will review the proposed project and share the information that is received from the public.

If you have any questions please contact me at 831-6137.

City of Windom

July 31, 2012

Name----------

RE: Safe Routes to School Project -- Pedestrian Walking/Biking/Parking Lanes on 17th Street

The City of Windom Street Committee would like you're input on the proposed "Safe Routes to School Pedestrian Walking/Biking/Parking Lanes" that are proposed to be painted on the street in front of your property. There is no additional cost to property owners nor is there any maintenance needed from the property owners. The lines would be done at this time instead of the possible placement of a sidewalk.

The walking lanes would be identified by either white or yellow painted lines beginning at 6th Avenue going west on 17th Street to 15th Avenue. As you know, 17th Street is much wider than most of the conventional residential streets in town which makes it possible for the addition of the painted Walking/Bike/Parking Lanes.

The area on the street proposed to be painted is as follows:

- Two solid double yellow lines indicating the center of the street and no passing zone.
- A solid white or possibly yellow solid line eight feet out from the curb. This area would indicate the driving lanes.
- The eight foot area between the curb and the single line would represent the safe zone for Walking/Biking and on street residential parking.

In order to visualize the lines it would be similar to lines painted on River Road north of Perkin's Creek Bridge by the County Highway Department. The only exception would be the addition of the two solid yellow no passing center lines. The shoulders would be for Walking/Biking/Parking.

Your input may determine whether or not the City moves forward on this proposal so please contact the City of Windom Street Department by email winst@windomnet.com or call office at 507-831-6137, fax 507-831-6157 or mail to City of Windom P.O. Box 38 Windom, MN 56101 before August 7, 2012.

Sincerely,

Bruce Caldwell
City of Windom Street Department Superintendent

2013 Recon Street Proposal

8/3/2012

NAME	Block	DATE CONSTR	2013 AGE	LENGTH IN FEET	IN MILES	WIDTH IN FT	Right Away	Utilities Update
5th Street	Drake to Dead End	1950	63	350	0.07	32	55	all
Drake Avenue	6th Street to South End	1960	53	400	0.08	30	60	all
20th Street	Les Avenue to Abby Park	1979	34	2355	0.45	36	70	all
16th Street	6th Avenue to 4th Avenue	1970	43	750	0.14	36	70	all
6th Avenue	10th Street to Perkins Creek Bridge	1984	29	2900	0.55	36	66	all
6th Avenue	New Sidewalk from North Winfair Property going North 17th Street							
River Ave	River Road to River	1960	53	400	0.08	30	30	all

City of Windom Alternate 1# 2013

NAME	Block	DATE CONSTR	2013 AGE	LENGTH IN FEET	IN MILES	WIDTH IN FT	Right Away	
9th Avenue	20th Street to 17th Street	1979	34	825	0.16	36	60	all
18th Street	6th Avenue to 9th Avenue	1967	46	1250	0.24	36	70	all
17th Street	6th Avenue to 9th Avenue	1969	44	1250	0.24	42	70	mill/overlay?
					0.64			

City of Windom Alternate 2# 2013

NAME	Block	DATE CONSTR	2013 AGE	LENGTH IN FEET	IN MILES	WIDTH IN FT	Right Away	
7th Street	3rd Avenue to West Dead End	1970	43	600	0.11	36	70	all
7th Street	Hwy 60/71 east to 1st Avenue	1970	43	200	0.04	36	70	all
Plum ave	Highway 62 to end of old pavement	1971	42	475	0.09	36	60	all

City of Windom Alternate 3# 2013

Perkin's Creek Bridge Replacement

Windom Public Schools Alternate 4# 2013

Winfair Parking Lot

Winfair Unloading Lane on 6th Avenue

Winfair Sidewalk from 14th Street to 16th Street?

Memo

To: Mayor and City Council Members

From: Denise Nichols

Date: 8/3/2012

Re: Citywide Cleanup Update

The County is awaiting final approval from MPCA on the construction of their new landfill cell. The County's tentative completion date for the Landfill Project is the end of September. Andy Geiger, Cottonwood County Planning & Zoning Administrator, suggested waiting to schedule cleanup events until October.

I have contacted Hometown Sanitation and Waste Management to obtain dates in October they are available to schedule the Citywide Cleanup event. I have not yet received any information from either company concerning possible dates for the cleanup activities.

I also contacted Eagle Recycling and currently they would be available for any dates in October for the cleanup event.

Steve Nasby

From: Andy Geiger <Andy.Geiger@co.cottonwood.mn.us>
Sent: Thursday, August 02, 2012 10:06 AM
To: Steve Nasby
Subject: RE: Landfill Cell & City of Windom Clean-up

Hello Steve,

Yes we are currently awaiting approval from MPCA. Once it has been approved we have to move 5 feet of waste and an additional foot of earthen material over the top of the new cell for a frost protection layer. Our tentative completion date for that project is the third week in September.

I would say that an early October date would work. I have a letter ready to go, that I plan on sending out to all the cities within the county, but I too am waiting for the MPCA to give their final approval.

I appreciate your patience with this process.

Thanks and have a good day!

Andy Geiger

Cottonwood County
Planning & Zoning Administrator
Parks Director
41385 US Highway 71
Windom, MN 56101
(507)-831-2060

andy.geiger@co.cottonwood.mn.us

From: Steve Nasby [mailto:snasby@windom-mn.com]
Sent: Thursday, August 02, 2012 9:41 AM
To: Andy Geiger
Subject: Landfill Cell & City of Windom Clean-up

Good Morning Andy –

I am inquiring about the completion of the Cottonwood County landfill cell and the potential for the City of Windom to schedule our city-wide clean up. As you may know, the City postponed our Spring clean-up due to the construction of the new landfill cell. I am aware the cell is completed and pending MPCA approval for use.

At our Council meeting on August 7 I would like to be able to update the City Council and schedule the dates for our clean-up. What I am thinking is to look at September or October dates. Do you think that would be reasonable?

Thank you.

Steve

City of Windom

MEMORANDUM

CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council

FROM: Personnel Committee

DATE: July 31, 2012

RE: Employee Recognition Event - Budget

In December 2011 the City Council approved the establishment of an Employee Recognition event and authorized up to $2,500 annually. Attached are the program parameters that were adopted. The planning for this event has taken awhile longer than anticipated; however, staff has prepared several options for the Council's consideration (please see attached).

Since this is the first formal recognition event the Personnel Committee felt it was important to recognize all of the employees, not just those with an actual 5, 10, 15, 20, 25, 30 35 year anniversary. The cost to do this type of event is estimated at about $4,000, which is more than the amount previously authorized by the City Council. The Personnel Committee is recommending that the budget for this event be raised to $4,500 for 2012 to allow for recognition to all employees. In 2013 the recognition event will include a meal for all employees and then recognition of those with milestone anniversaries.

The event will be scheduled within the next 60 days and the City Council is encouraged to participate as a recognition of all the hard work and efforts of the City employees.

City of Windom
Employee Recognition Program

The City Council believes it is important to recognize employees for their service to the citizens of Windom through an employee recognition program. Minnesota Statute 15.46 gives the City authority for an employee recognition program. Said program is herein adopted as part of the City's compensation for its employees. Effective January 1, 2012, City employees (full-time and permanent part-time), paid-on-call fire fighters and EMTs achieving five (5) or more years of service, will receive a recognition award to thank and honor them for their service to the City and its citizens. Initial awards will recognize eligible employees at their highest year of service completed according to the schedule herein.

Objective

1. At an Annual Employee Appreciation event, employees will be recognized for their years of service to the City of Windom and its citizens. The Annual Employee Appreciation event will be held the second quarter of each calendar year.

2. Milestone anniversaries are five year, ten year, fifteen year, twenty year, twenty-five year, and each five year increment beyond.

3. All non-temporary City Employees (full-time, permanent part-time), paid-on-call fire fighters and EMTs are eligible for this recognition program.

4. Awards shall be as follows:

   Five (5) Year Service Anniversary:
   a. A certificate recognizing years of services
   b. A City logo coffee cup.

   Ten (10) Year Service Anniversary:
   a. A certificate recognizing years of services
   b. A City logo shirt or gift certificate or equivalent (approximately a $25.00 value).

   Fifteen (15) Year Service Anniversary:
   a. A certificate recognizing years of services
   b. Pen & Pencil Set, gift certificate or equivalent (approximately a $40.00 value). The pen & pencil set will be engraved with the City name.

   Twenty (20) Year Service Anniversary:
   a. A Certificate recognizing years of services
   b. Plaque, Desk clock, gift certificate or equivalent (approximately a $50.00 value). The desk clock will be engraved with the City name.

   Twenty Five (25) Year Service Anniversary:
   a. A Certificate recognizing years of services
   b. Watch, gift certificate or equivalent (approximately a $75.00 value). The watch will be engraved with the City name.

Costs

Food

Hy-Vee

Option A) $685.68

Option B) $787.68

Option C) $814.98

Godfather's

Option A) $667

Option B) $683

Option C) $689

Hy-Vee

- Option A) Boxed Lunch, Includes a sandwich, chips, cookie and whole fruit and 30 2 Liter Sodas[1]
- Option B) Buffet 1, 2 pc chicken, two side dishes, roll and butter 30 2 Liter Sodas[2]
- Option C) Buffet 2, 1 entrée (probably bbq pork sandwiches), two side dishes, roll and butter 30 2 Liter Sodas[3]

Godfather's[4]

- Option A) 31 Lg 1 topping pizzas, 21 desert pizzas, 26 Bread Sticks, 30 2 liter sodas
- Option B) 41 Lg 1 topping pizzas, 21 desert pizzas, 30 2 liter sodas
- Option C) 36 Lg 1 topping pizzas, 21 desert pizzas, 17 Bread Sticks, 30 2 liter sodas

Awards

Total cost: $3090

Breakdown

Years	Award Number	Total Cost
35	6	$750
30	3	$300
25	7	$525
20	6	$300
15	20	$800
10	14	$350
5	13	$65

Total Cost:

$3757-$3904.98

[1] Calculated as 5.99 per person without the cost of Soda and assuming we can get Godfather's Deal on Soda

[2] Calculated as 6.99 per person without the cost of Soda and assuming we can get Godfather's Deal on Soda

[3] Calculated as 7.99 per person without the cost of Soda and assuming we can get Godfather's Deal on Soda

[4] All Godfather's costs are calculated at $10.68 per pizza (after a $3 reduction) 10 slices, $8.54 per desert pizza 10 slices, $3.49 per bread sticks 12 pieces, and $2.49 per 2 liter

Employee List*

35 Years

1. Gary Kulseth 38
2. Brigitte Olson 38[ii]
3. Kevin Stevens 37
4. Joan Hunter 36
5. Marv Grunig 35
6. Cheryl Lillegaard 35

30 Years

1. Bruce Caldwell 34
2. Buckwheat Johnson 33
3. Jeff Gilbertson 32

25 Years

1. Dean Smestad 29
2. Gene Lenning 28
3. Mike Haugen 28
4. Randy Lyons 28
5. Debra Nesseth 26
6. Kevin Patterson 25
7. Dawn Aamot 25

20 Years

1. Daren Elness 22
2. Allan Rempel 22
3. Gene Lovell 21
4. Shawn Veenker 20
5. Timothy Hacker 20
6. Bradley Powers 20

15 Years

1. Alan Baloun 19
2. Mark Marcy 19
3. Kimberly Powers 19
4. Mike LaMaack 19
5. Nestor Palm 19
6. Eric Ward 19
7. Monty Rabbe 19
8. Craig Wolter 17
9. Kjell Turner 17
10. Kathleen Axford 16
11. Michael Bregel 16
12. Vaughn Corwin 16
13. Glenn Lund 16
14. Preston Rossow 15
15. Terry Glidden 15
16. Jay Grandprey 15
17. Todd Janssen 15
18. Dan Ortman 15
19. Mark Stevens 15
20. Tom Zimmerman 15

10 Years

1. Denise Nichols 14
2. Wanda Byam 13
3. Bradley Bussa 13
4. Mary Hensen 12
5. Todd Hyatt 12
6. Steve Theesfeld 12
7. Donna Marcy 11
8. James Kartes 11
9. Paul Marsh 11
10. Jolynn Nerhus 11
11. Corey Maricle 11
12. Kevin Gotto 11
13. Dana Wallace 10
14. Jordan Bussa 10

5 Years

1. Brian Underwood 8
2. Dana Olsen 8
3. Jeff Dahna 7
4. Stephen Willard 7
5. JoAnn Pankonin 7
6. Jeremy Rolfes 7
7. Jason Sykora 7
8. Lonny Vollan 7
9. Roger Winker 7
10. Steven Nasby 6
11. Robin Shaw 6
12. Leesa Arndt 6
13. Thomas Voth 5

Less than 5 years

1. Ben Derickson 4
2. Aaron Backman 4
3. Emily Prokosch 4
4. James Axford 4
5. Jeremy Lund 4
6. Brady Lyons 4
7. Deric Zimmerman 4
8. Julie Vandewiele 3
9. Londa Fosheim 4
10. Cory Hillesheim 3
11. Peter Edwards 2
12. Shane Soleta 2
13. Cody Lundquist 2
14. Joshua Partlow 2
15. Mary Holman 2
16. Joe Jurgens 2
17. Kristen Porath 2
18. Jonathan Jurgens 1
19. April Harrington
20. Scott Peterson 1
21. Colton Dunse 1
22. Louis Norell 1
23. Jodi Johnson 1
24. John Meyer 1
25. Nancy MacGregor
26. Margaret Horkey
27. Chelsie Carlson

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* Written as the employee followed by number of years worked

[ii] We may not be including Brigitte, which would result in a cost reduction of $125

CITY OF WINDOM

FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
POOL	A H HERMEL CANDY & T	MERCHANDISE	670.39
	Total for Department 175		670.39*
	Total for Fund 12		670.39*
LIQUOR	BEVERAGE WHOLESALERS	MERCHANDISE	4,970.30
LIQUOR	WIRTZ BEVERAGE MN WI	MERCHANDISE	2,076.20
LIQUOR	HAGEN DISTRIBUTING	MERCHANDISE	7,873.80
LIQUOR	JOHNSON BROS.	MERCHANDISE	9,689.39
LIQUOR	SOUTHERN WINE & SPIR	MERCHANDISE	972.22
	Total for Department 180		25,581.91*
	Total for Fund 60		25,581.91*
	Grand Total		26,252.30*

CITY OF WINDOM

FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
CITY OFFICE	ELECTRIC FUND	MAINTENANCE	15.78
CITY OFFICE	SELECTACCOUNT	PARTICIPANT FEE	116.50
	Total for Department 103		132.28*
P & Z / BUILDING OFF	ELECTRIC FUND	MAINTENANCE	15.78
P & Z / BUILDING OFF	CENTURY BUSINESS PRO	COPY METER	22.62
	Total for Department 106		38.40*
POLICE	Verizon Wireless	SERVICE FOR LAP TOPS	78.10
POLICE	911 INSTALLS	NEW VEHICLE SETUP	1,449.47
	Total for Department 120		1,527.57*
FIRE DEPARTMENT	Verizon Wireless	SERVICE FOR LAP TOPS	52.04
FIRE DEPARTMENT	CENTURY LINK	TELEPHONE SERVICE	58.87
	Total for Department 125		110.91*
STREET	ELECTRIC FUND	MAINTENANCE	704.36
STREET	CENTURY LINK	TELEPHONE SERVICE	58.87
STREET	MN ENERGY RESOURCES	SERVICE	50.17
	Total for Department 140		813.40*
HEALTH & SANITATION	NEAL GRUNEWALD	COMPOST SITE MANAGER	99.00
	Total for Department 145		99.00*
PARKS	ELECTRIC FUND	MAINTENANCE	77.84
	Total for Department 165		77.84*
	Total for Fund 01		2,799.40*
LIBRARY	MN ENERGY RESOURCES	SERVICE	42.13
LIBRARY	BON APPETIT	SUBSCRIPTION	15.00
	Total for Department 171		57.13*
	Total for Fund 03		57.13*
	TKDA ENGINEERS	ENGINEERING - DESIGN	11,587.09
	Total for Department		11,587.09*
AIRPORT	ELECTRIC FUND	MAINTENANCE	15.78
	Total for Department 174		15.78*
	Total for Fund 11		11,602.87*
POOL	SALLY OLTMANNS	TRAINING	207.00
POOL	PETTY CASH	SPLASH BASH TREASURE HUN	200.00
	Total for Department 175		407.00*
	Total for Fund 12		407.00*
AMBULANCE	ELECTRIC FUND	INVENTORY USED FROM STR	265.28
AMBULANCE	Verizon Wireless	SERVICE FOR LAP TOPS	78.06

CITY OF WINDOM

FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
AMBULANCE	CENTURY LINK	TELEPHONE SERVICE	58.87
AMBULANCE	SANFORD USD MEDICAL	LABOR	44.48
	Total for Department 176		446.69*
	Total for Fund 13		446.69*
SCDP	SW MN HOUSING PARTNE	PROG INCOME F/WINDOM/MT	16,470.97
	Total for Department 163		16,470.97*
	Total for Fund 17		16,470.97*
N IND PARK	SEH	TED GRANT APPLICATION	26,739.79
	Total for Department 147		26,739.79*
	Total for Fund 18		26,739.79*
LIQUOR	MN BUREAU OF CRIMINA	ANNUAL RENEWAL	12.00
LIQUOR	BANK MIDWEST	NSF CHECK-RIVER BEND LIQ	9.70
	Total for Department 180		21.70*
	Total for Fund 60		21.70*
WATER	ELECTRIC FUND	MAINTENANCE	31.20
WATER	H P SUDS CLUB, LLC.	BILLING CONTRACT SERVICE	172.92
WATER	SOURCE ONE SOLUTIONS	POSTAGE	4.00
WATER	SOURCE ONE SOLUTIONS	UTILITY BILL - SERVICES	808.34
WATER	CENTURY LINK	TELEPHONE SERVICE	58.87
	Total for Department 181		1,075.33*
	Total for Fund 61		1,075.33*
	ELECTRIC FUND	REF-UT PREPAY-DEBRA BROW	300.00
	ELECTRIC FUND	REF-UT PREPAY-LISA HERNA	300.00
	ELECTRIC FUND	REF-UT PREPAY-MARY HARVE	165.35
	ELECTRIC FUND	REF-UT PREPAY-NATHAN PER	271.99
	MARY HARVEY	REF-BAL OF UTILITY PREPA	129.65
	NATHAN PERKINS	REF-UTILITY PREPAYMENT	28.01
	Total for Department		1,195.00*
ELECTRIC	ELECTRIC FUND	MAINTENANCE	91.41
ELECTRIC	H P SUDS CLUB, LLC.	BILLING CONTRACT SERVICE	172.92
ELECTRIC	SOURCE ONE SOLUTIONS	POSTAGE	4.00
ELECTRIC	SOURCE ONE SOLUTIONS	SPECIAL SERVICE	.19
ELECTRIC	SOURCE ONE SOLUTIONS	UTILITY BILL - SERVICES	1,667.19
ELECTRIC	CENTURY LINK	TELEPHONE SERVICE	55.40
ELECTRIC	SAGE	DAC EASY	192.38
	Total for Department 182		2,183.49*
	Total for Fund 62		3,378.49*

CITY OF WINDOM

FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
SEWER	ELECTRIC FUND	MAINTENANCE	64.27
SEWER	H P SUDS CLUB, LLC.	BILLING CONTRACT SERVICE	172.90
SEWER	SOURCE ONE SOLUTIONS	POSTAGE	4.00
SEWER	SOURCE ONE SOLUTIONS	UTILITY BILL - SERVICES	808.34
SEWER	CENTURY LINK	SERVICE	205.20
SEWER	CENTURY LINK	TELEPHONE SERVICE	55.40
SEWER	MN ENERGY RESOURCES	SERVICE	28.63
	Total for Department 183		1,338.74*
	Total for Fund 63		1,338.74*
ARENA	SHAWN VEENKER	EXPENSE	44.52
	Total for Department 184		44.52*
	Total for Fund 64		44.52*
ECONOMIC DEVELOPMENT	AARON BACKMAN	DUCT TAPE	7.49
ECONOMIC DEVELOPMENT	EHLERS & ASSOC., INC	TIF 1-16	5,750.00
ECONOMIC DEVELOPMENT	GODFATHER'S PIZZA	MEETING	30.17
ECONOMIC DEVELOPMENT	CENTURY BUSINESS PRO	COPY METER	45.22
	Total for Department 187		5,832.88*
	Total for Fund 67		5,832.88*
TELECOMMUNICATIONS	H P SUDS CLUB, LLC.	BILLING CONTRACT SERVICE	518.76
TELECOMMUNICATIONS	SOURCE ONE SOLUTIONS	POSTAGE	4.01
TELECOMMUNICATIONS	SOURCE ONE SOLUTIONS	UTILITY BILL - SERVICES	1,768.23
	Total for Department 199		2,291.00*
	Total for Fund 69		2,291.00*
	LAW ENFORCMENT LABOR	UNION DUES	270.00
	LOCAL UNION #949	UNION DUES	1,551.80
	Total for Department		1,821.80*
	Total for Fund 70		1,821.80*
	Grand Total		74,328.31*

CITY OF WINDOM

FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
CITY OFFICE	HY-VEE FOOD STORE	MERCHANDISE	9.50
	Total for Department 103		9.50*
CITY HALL	MN ENERGY RESOURCES	SERVICE	19.88
	Total for Department 115		19.88*
POLICE	COTTONWOOD COUNTY AG FAIR - BOOTH RENTAL		75.00
	Total for Department 120		75.00*
FIRE DEPARTMENT	HY-VEE FOOD STORE	MERCHANDISE	52.50
FIRE DEPARTMENT	LUCAN COMMUNITY TV I	SERVICE	417.19
	Total for Department 125		469.69*
ANIMALS	COTTONWOOD VET CLINI	CITY POUND	99.14
	Total for Department 135		99.14*
STREET	GEMPLER'S	PAINT	149.79
STREET	SHANE SOLETA	BOOTS	45.00
	Total for Department 140		194.79*
RECREATION	SAM HUSKA	UMPIRE	60.00
RECREATION	NEIL LITFIN	UMPIRE	305.00
RECREATION	RYAN VESEY	UMPIRE	25.00
	Total for Department 150		390.00*
GENERAL	WINDOM AREA HOSPITAL	PERA AID	7,002.00
GENERAL	EVELYN DEUTSCHMANN	REFUND-PARK RENTAL FEE	80.00
	Total for Department 201		7,082.00*
	Total for Fund 01		8,340.00*
POOL	HY-VEE FOOD STORE	SUPPLIES FOR SPLASH BASH	214.22
POOL	MN ENERGY RESOURCES	SERVICE	1,068.62
POOL	KATIE AXFORD	REIMBURSE-SPLASH BASH	787.36
POOL	TK'S TUNES	DJ - SPLASH BASH	200.00
	Total for Department 175		2,270.20*
	Total for Fund 12		2,270.20*
AMBULANCE	TIM HACKER	SWEMS MGRS MEETING	78.81
	Total for Department 176		78.81*
	Total for Fund 13		78.81*
	MN MANAGEMENT & BUDG	DUPLICATE PAYMENT	65.00
	Total for Department		65.00*
MULTI-PURPOSE BUILDI	HY-VEE FOOD STORE	MERCHANDISE	201.46
MULTI-PURPOSE BUILDI	MN ENERGY RESOURCES	SERVICE	261.73
	Total for Department 177		463.19*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
	Total for Fund 14		528.19*
SCDP	SW MN HOUSING PARTNE	GENERAL ADMIN	4,480.00
	Total for Department 163		4,480.00*
	Total for Fund 17		4,480.00*
	LANDWEHR CONSTRUCTIO	WINDOM DAM PROJECT-FINAL	24,424.66
	Total for Department		24,424.66*
	Total for Fund 20		24,424.66*
LIQUOR	BEVERAGE WHOLESALERS	MERCHANDISE	6,738.85
LIQUOR	COCA-COLA BOTTLING C	MERCHANDISE	150.26
LIQUOR	EXTREME BEVERAGE, LL	MERCHANDISE	67.00
LIQUOR	HAGEN DISTRIBUTING	MERCHANDISE	3,874.25
LIQUOR	A H HERMEL CANDY & T	MERCHANDISE	451.68
LIQUOR	JOHNSON BROS.	MERCHANDISE	3,022.09
LIQUOR	MN ENERGY RESOURCES	SERVICE	37.82
LIQUOR	PHILLIPS WINE & SPIR	MERCHANDISE	2,251.95
LIQUOR	S&K LINES	FREIGHT	135.30
	Total for Department 180		16,729.20*
	Total for Fund 60		16,729.20*
WATER	H P SUDS CLUB, LLC.	BILLING CONTRACT SERVICE	167.71
WATER	MN RURAL WATER ASSOC	MEMBERSHIP	225.00
WATER	ERIC WARD	BOOTS	50.00
	Total for Department 181		442.71*
	Total for Fund 61		442.71*
	BORDER STATES ELECTR	SUPPLIES	253.40
	TREVOR & PAULETTE AN	REFUND-STATEMENT CREDIT	.72
	PERKINS CREEK	REFUND - STATEMENT CREDI	.60
	BRIAN LEIDNER	REFUND-UTIL PREPAY & STM	300.00
	LESLIE MCCUE	REFUND-UTILITY PREPAYMEN	300.00
	Total for Department		854.72*
ELECTRIC	MARV GRUNIG	CMMPA BOARD	128.76
ELECTRIC	H P SUDS CLUB, LLC.	BILLING CONTRACT SERVICE	167.71
ELECTRIC	MN ENERGY RESOURCES	SERVICE	19.88
ELECTRIC	TREVOR & PAULETTE AN	REFUND-STATEMENT CREDIT	10.50
ELECTRIC	PERKINS CREEK	REFUND - STATEMENT CREDI	8.87
ELECTRIC	LISA SPRAGUE	REFUND-STATEMENT CREDIT	.85
	Total for Department 182		336.57*
	Total for Fund 62		1,191.29*
	ROBERT L. CARR	WASTE WATER TREATMENT IM	28,005.05

CITY OF WINDOM

FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
	Total for Department		28,005.05*
SEWER	EMPIRE PIPE SERVICES	JETTING	12,665.52
SEWER	H P SUDS CLUB, LLC.	BILLING CONTRACT SERVICE	167.70
SEWER	MN ENERGY RESOURCES	SERVICE	624.40
	Total for Department 183		13,457.62*
	Total for Fund 63		41,462.67*
ARENA	HY-VEE FOOD STORE	MERCHANDISE	160.48
ARENA	MN ENERGY RESOURCES	SERVICE	113.39
	Total for Department 184		273.87*
	Total for Fund 64		273.87*
	FULDA AREA CREDIT UN	SPEC BLDG LOAN	1,802.70
	Total for Department		1,802.70*
ECONOMIC DEVELOPMENT	FULDA AREA CREDIT UN	SPEC BLDG LOAN	1,557.30
ECONOMIC DEVELOPMENT	HY-VEE FOOD STORE	MERCHANDISE	30.00
	Total for Department 187		1,587.30*
	Total for Fund 67		3,390.00*
	DAWN BECKER	REFUND-STATEMENT CREDIT	.85
	PAUL BUSSE	REFUND - STATEMENT CREDI	2.50
	NEVA HENGTGEN	REFUND - STATEMENT CREDI	.33
	ELIZABETH LOEWEN	REFUND-STATEMENT CREDIT	1.13
	JOYCE YSKER	REFUND-STATEMENT CREDIT	2.34
	Total for Department		7.15*
TELECOMMUNICATIONS	B B C WORLDWIDE AMER	SUBSCRIBER	28.04
TELECOMMUNICATIONS	BIG TEN NETWORK	SUBSCRIBER	2,448.59
TELECOMMUNICATIONS	BLUEHIGHWAYS	SUBSCRIBER	171.27
TELECOMMUNICATIONS	COMCAST MEDIA CENTER	SUBSCRIBER	17.00
TELECOMMUNICATIONS	DISCOVERY DIGITAL NE	SUBSCRIBER	70.03
TELECOMMUNICATIONS	FOX SPORTS	SUBSCRIBER	10,504.56
TELECOMMUNICATIONS	FOX TELEVISION STATI	SUBSCRIBER	3,243.62
TELECOMMUNICATIONS	H P SUDS CLUB, LLC.	BILLING CONTRACT SERVICE	503.13
TELECOMMUNICATIONS	HUB TELEVISION NETWO	SUBSCRIBER	18.73
TELECOMMUNICATIONS	HUBBARD BROADCASTING	SUBSCRIBER	619.30
TELECOMMUNICATIONS	KARE GANNETT CO., IN	SUBSCRIBER	1,549.50
TELECOMMUNICATIONS	LIFETIME	SUBSCRIBER	1,141.80
TELECOMMUNICATIONS	lIFETIME MOVIE NETWO	SUBSCRIBER	30.00
TELECOMMUNICATIONS	MLB NETWORK	SUBSCRIBER	551.87
TELECOMMUNICATIONS	NATIONAL CABLE TV CO	SUBSCRIBER	39,768.83
TELECOMMUNICATIONS	CENTURY LINK	SERVICE	106.00
TELECOMMUNICATIONS	OWN	SUBSCRIBER	39.30
TELECOMMUNICATIONS	MN ENERGY RESOURCES	SERVICE	9.86
TELECOMMUNICATIONS	RFD TV	SUBSCRIBER	306.38

CITY OF WINDOM

FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
TELECOMMUNICATIONS	SHOWTIME NETWORKS IN	SUBSCRIBER	384.40
TELECOMMUNICATIONS	TOWER DISTRIBUTION C	SUBSCRIBER	351.56
TELECOMMUNICATIONS	DAWN BECKER	REFUND-STATEMENT CREDIT	12.43
TELECOMMUNICATIONS	PAUL BUSSE	REFUND - STATEMENT CREDI	36.51
TELECOMMUNICATIONS	NEVA HENGTGEN	REFUND - STATEMENT CREDI	4.89
TELECOMMUNICATIONS	BRIAN LEIDNER	REFUND-UTIL PREPAY & STM	1.50
TELECOMMUNICATIONS	ELIZABETH LOEWEN	REFUND-STATEMENT CREDIT	16.44
TELECOMMUNICATIONS	MATT RICHARDSON	REFUND-STATEMENT CREDIT	18.98
TELECOMMUNICATIONS	JOYCE YSKER	REFUND-STATEMENT CREDIT	34.14
	Total for Department 199		61,988.66*
	Total for Fund 69		61,995.81*
	AFLAC	INSURANCE	476.06
	JOHNSON COUNTY COURT	PAYROLL DEDUCTION #CDDM0	1,202.00
	MN BENEFIT ASSOCIATI	INSURANCE	291.16
	Total for Department		1,969.22*
	Total for Fund 70		1,969.22*
	Grand Total		167,576.63*

CITY OF WINDOM

FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
ELECTIONS	CMRS - TMS #256704	POSTAGE 256704	34.65
	Total for Department 102		34.65*
CITY OFFICE	CMRS - TMS #256704	POSTAGE 256704	784.31
CITY OFFICE	STEVE NASBY	CGMC CONFERENCE	5.97
CITY OFFICE	NCPERS MINNESOTA	GROUP LIFE INS	64.00
CITY OFFICE	TOSHIBA FINANCIAL SE	JUN/JUL MAINTENANCE CONT	42.42
	Total for Department 103		896.70*
P & Z / BUILDING OFF	CMRS - TMS #256704	POSTAGE 256704	24.75
P & Z / BUILDING OFF	NCPERS MINNESOTA	GROUP LIFE INS	24.00
	Total for Department 106		48.75*
POLICE	NCPERS MINNESOTA	GROUP LIFE INS	144.00
POLICE	SOUTH CENTRAL COLLEG	TRAINING	200.00
POLICE	TOSHIBA FINANCIAL SE	JUN/JUL MAINTENANCE CONT	21.20
	Total for Department 120		365.20*
FIRE DEPARTMENT	CMRS - TMS #256704	POSTAGE 256704	45.50
	Total for Department 125		45.50*
STREET	CMRS - TMS #256704	POSTAGE 256704	19.80
STREET	NCPERS MINNESOTA	GROUP LIFE INS	80.00
	Total for Department 140		99.80*
RECREATION	CENTER SPORTS	EQUIPMENT	297.11
RECREATION	CMRS - TMS #256704	POSTAGE 256704	1.35
RECREATION	COCA-COLA BOTTLING C	MERCHANDISE	594.78
RECREATION	COCA-COLA BOTTLING C	MERCHANDISE POP MACHINE	58.55
RECREATION	A H HERMEL CANDY & T	MERCHANDISE	144.32
RECREATION	TOSHIBA FINANCIAL SE	JUN/JUL MAINTENANCE CONT	21.20
RECREATION	ISAAC HAUGE	UMPIRE	260.00
RECREATION	ABBY HAYENGA	UMPIRE	40.00
RECREATION	DEVIN HOMER	UMPIRE	80.00
RECREATION	MRPA	REGISTRATION MRPA	110.00
	Total for Department 150		1,607.31*
PARKS	NCPERS MINNESOTA	GROUP LIFE INS	16.00
	Total for Department 165		16.00*
	Total for Fund 01		3,113.91*
LIBRARY	DAWN AAMOT	SUPPLIES	33.50
LIBRARY	STAR TRIBUNE	SUBSCRIPTION	62.40
LIBRARY	TOSHIBA FINANCIAL SE	JUN/JUL MAINTENANCE CONT	10.60
	Total for Department 171		106.50*
	Total for Fund 03		106.50*
AIRPORT	CMRS - TMS #256704	POSTAGE 256704	31.80
	Total for Department 174		31.80*

CITY OF WINDOM

FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
	Total for Fund 11		31.80*
POOL	CMRS - TMS #256704	POSTAGE 256704	106.60
POOL	COCA-COLA BOTTLING C	MERCHANDISE POP MACHINE	139.71
POOL	A H HERMEL CANDY & T	MERCHANDISE	461.86
POOL	TOSHIBA FINANCIAL SE	JUN/JUL MAINTENANCE CONT	10.60
POOL	TRINA CHESTER	REFUND SWIMMING LESSONS	30.00
POOL	JENNY HEDQUIST	SWIMMING LESSON REFUND	60.00
POOL	MRPA	REGISTRATION MRPA	120.00
POOL	LARISSA RASMUSSEN	AQUA ZUMBA	833.00
	Total for Department 175		1,761.77*
	Total for Fund 12		1,761.77*
AMBULANCE	KATE AXFORD	EXPENSE	106.08
AMBULANCE	JIM AXFORD	EXPENSE	35.96
AMBULANCE	CMRS - TMS #256704	POSTAGE 256704	65.40
AMBULANCE	APRIL HARRINGTON	EXPENSE	21.26
AMBULANCE	BUCKWHEAT JOHNSON	EXPENSE	17.70
AMBULANCE	MARK MARCY	EXPENSE	15.56
AMBULANCE	KIM POWERS	EXPENSE	21.69
AMBULANCE	BERGEN BAR & GRILL	EMT MEETING	151.81
	Total for Department 176		435.46*
	Total for Fund 13		435.46*
MULTI-PURPOSE BUILDI	CMRS - TMS #256704	POSTAGE 256704	60.50
MULTI-PURPOSE BUILDI	HEARTLAND PAPER COMP	SUPPLIES	319.80
MULTI-PURPOSE BUILDI	A H HERMEL CANDY & T	MERCHANDISE	135.72
MULTI-PURPOSE BUILDI	NCPERS MINNESOTA	GROUP LIFE INS	48.00
MULTI-PURPOSE BUILDI	TOSHIBA FINANCIAL SE	JUN/JUL MAINTENANCE CONT	10.60
MULTI-PURPOSE BUILDI	STEVEN THEESFELD	JURY DUTY MILEAGE	2.70
	Total for Department 177		577.32*
	Total for Fund 14		577.32*
LIQUOR	BEVERAGE WHOLESALERS	MERCHANDISE	4,751.50
LIQUOR	CMRS - TMS #256704	POSTAGE 256704	6.30
LIQUOR	WIRTZ BEVERAGE MN WI	MERCHANDISE	5,619.87
LIQUOR	HAGEN DISTRIBUTING	MERCHANDISE	16,989.10
LIQUOR	A H HERMEL CANDY & T	MERCHANDISE	62.37
LIQUOR	JOHNSON BROS.	MERCHANDISE	5,991.44
LIQUOR	NCPERS MINNESOTA	GROUP LIFE INS	32.00
LIQUOR	PAUSTIS & SONS	MERCHANDISE	436.01
LIQUOR	PBC - PEPSI BEVERAGE	MERCHANDISE	175.80
LIQUOR	PHILLIPS WINE & SPIR	MERCHANDISE	467.94
LIQUOR	SOUTHERN WINE & SPIR	MERCHANDISE	1,507.99
LIQUOR	THE AMERICAN BOTTLIN	MERCHANDISE	140.08
LIQUOR	TOSHIBA FINANCIAL SE	JUN/JUL MAINTENANCE CONT	46.02
	Total for Department 180		36,226.42*

CITY OF WINDOM

FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
	Total for Fund 60		36,226.42*
WATER	CMRS - TMS #256704	POSTAGE 256704	293.17
WATER	H P SUDS CLUB, LLC.	CONTRACT BILLING	163.54
WATER	NCPERS MINNESOTA	GROUP LIFE INS	40.00
WATER	TOSHIBA FINANCIAL SE	JUN/JUL MAINTENANCE CONT	46.02
	Total for Department 181		542.73*
	Total for Fund 61		542.73*
	PHILIP CENZANO	UTILITY PREPAYMENT	300.00
	ROBERT DASHNER	REFUND UTILITY PREPAYMEN	300.00
	LEAH GARMS	REFUND UTILITY PREPAYMEN	300.00
	Total for Department		900.00*
ELECTRIC	AMOCO OIL COMPANY	GAS	591.52
ELECTRIC	CMRS - TMS #256704	POSTAGE 256704	319.96
ELECTRIC	H P SUDS CLUB, LLC.	CONTRACT BILLING	163.54
ELECTRIC	NCPERS MINNESOTA	GROUP LIFE INS	96.00
ELECTRIC	BRAD BUSSA	JULY CLEANING	184.60
ELECTRIC	TOSHIBA FINANCIAL SE	JUN/JUL MAINTENANCE CONT	46.02
ELECTRIC	BANK MIDWEST	NSF - STUDIO ONE	250.52
ELECTRIC	MICHAEL ANDERSON	ENERGY REBATE	950.00
ELECTRIC	RICHARD BLOOMQUIST	ENERGY REBATE	50.00
ELECTRIC	ROBERT DAVIS	ENERGY REBATE	950.00
ELECTRIC	TRAVIS EICHSTADT	ENERGY REBATE	950.00
ELECTRIC	MARY FINKE	ENERGY REBATE	15.00
ELECTRIC	ROBERT HALVORSON	ENERGY REBATE	50.00
ELECTRIC	DONALD HARVEY	ENERGY REBATE	25.00
ELECTRIC	JOE LACANNE	ENERGY REBATE	15.00
ELECTRIC	MELVIN C LUDVIGSON	ENERGY REBATE	700.00
ELECTRIC	LUTHERAN CHURCH OF O	ENERGY REBATE	750.00
ELECTRIC	COLLEEN ORTMAN	ENERGY REBATE	950.00
ELECTRIC	SCOTT & KATHRYN RALS	ENERGY REBATE	700.00
ELECTRIC	PAIGE SCHOLL	ENERGY REBATE	35.00
ELECTRIC	DAN STEENHOEK	ENERGY REBATE	1,000.00
ELECTRIC	MARILEE STROM	ENERGY REBATE	50.00
ELECTRIC	ROD & MARY THEESFELD	ENERGY REBATE	50.00
ELECTRIC	STEVE TRITZ	ENERGY REBATE	950.00
	Total for Department 182		9,842.16*
	Total for Fund 62		10,742.16*
SEWER	AMOCO OIL COMPANY	GAS	261.54
SEWER	CMRS - TMS #256704	POSTAGE 256704	264.61
SEWER	H P SUDS CLUB, LLC.	CONTRACT BILLING	163.55
SEWER	NCPERS MINNESOTA	GROUP LIFE INS	56.00
SEWER	TOSHIBA FINANCIAL SE	JUN/JUL MAINTENANCE CONT	67.88
SEWER	USA BLUE BOOK	TESTING	595.96
	Total for Department 183		1,409.54*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
	Total for Fund 63		1,409.54*
ARENA	CMRS - TMS #256704	POSTAGE 256704	34.05
ARENA	COCA-COLA BOTTLING C	MERCHANDISE	60.87
ARENA	A H HERMEL CANDY & T	MERCHANDISE	76.46
ARENA	NCPERS MINNESOTA	GROUP LIFE INS	32.00
ARENA	TOSHIBA FINANCIAL SE	JUN/JUL MAINTENANCE CONT	38.18
ARENA	MRPA	REGISTRATION MRPA	110.00
	Total for Department 184		351.56*
	Total for Fund 64		351.56*
ECONOMIC DEVELOPMENT	CMRS - TMS #256704	POSTAGE 256704	25.20
ECONOMIC DEVELOPMENT	NCPERS MINNESOTA	GROUP LIFE INS	24.00
	Total for Department 187		49.20*
	Total for Fund 67		49.20*
	MAXIMINO BARRERA	REFUND STMT CREDIT	.17
	ELIZABETH HUEBSCH	REFUND STMT CREDIT	.34
	Total for Department		.51*
TELECOMMUNICATIONS	CMRS - TMS #256704	POSTAGE 256704	310.05
TELECOMMUNICATIONS	H P SUDS CLUB, LLC.	CONTRACT BILLING	490.62
TELECOMMUNICATIONS	NCPERS MINNESOTA	GROUP LIFE INS	80.00
TELECOMMUNICATIONS	DENISE NICHOLS	MIRC MEETING FOOD	40.64
TELECOMMUNICATIONS	TOSHIBA FINANCIAL SE	JUN/JUL MAINTENANCE CONT	63.60
TELECOMMUNICATIONS	BANK MIDWEST	NSF - STUDIO ONE	196.13
TELECOMMUNICATIONS	MAXIMINO BARRERA	REFUND STMT CREDIT	2.49
TELECOMMUNICATIONS	ELIZABETH HUEBSCH	REFUND STMT CREDIT	5.05
	Total for Department 199		1,188.58*
	Total for Fund 69		1,189.09*
	NCPERS MINNESOTA	GROUP LIFE INS	32.00
	Total for Department		32.00*
	Total for Fund 70		32.00*
	Grand Total		56,569.46*

USDA-FmHA
Form FmHA 1924-18

PARTIAL PAYMENT ESTIMATE
( )

CONTRACT NO. 0045-35
PARTIAL PAYMENT ESTIMATE #2
PAGE 1 OF 4

OWNER: CITY OF WINDOM
2012 STREETS

CONTRACTOR:
SVOBODA EXCAVATING, INC
JACKSON,MN 56143

PERIOD OF ESTIMATE
FROM 6/29/2012 TO 8/2/2012

CONTRACT CHANGE ORDER SUMMARY

NO.	FmHA Approval Date	Amount Additions	Amount Deductions
1		$3,471.00	
2			
3			
4			
5			
6			
7			
8			
9			
10			
TOTALS		$3,471.00	$0.00
NET CHANGE		$3,471.00	

ESTIMATE

1. Original Contract	$597,926.00
2. Change Orders	$3,471.00
3. Revised Contract (1+2)	$601,397.00
4. Work Completed*	$426,208.00
5. Stored Materials*	$0.00
6. Subtotal (4+5)	$426,208.00
7. Retainage*	$21,310.40
8. Previous Payments	$100,348.50
9. Amount Due (6-7-8)	$304,549.10

** Detailed breakdown attachment*

CONTRACT TIME

Original (days) 75
Revised
Remaining 35

On Schedule ☐ Yes ☐ No

Starting Date 6/12/2012
Projected Completion

CONTRACTOR'S CERTIFICATION:

The undersigned Contractor certifies that to the best of their knowledge, information and belief the work covered by this payment estimate has been completed in accordance with the contract documents, that all amounts have been paid by the contractor for work which previous payment estimates was issued and payments received from the owner, and that current payment shown herein is now due.

Svoboda Excavating, Inc
JACKSON, MN
By: [signature]
Date: 8-3-12

ARCHITECT OR ENGINEER'S CERTIFICATION:

The undersigned certifies that the work has been carefully inspected and to the best of their knowledge and belief, the quantities shown in this estimate are correct and the work has been performed in accordance with the contract documents.

Architect or Engineer: WENCK ASSOCIATES
By: [signature]
Date: 8/3/12

APPROVED BY OWNER

Owner: CITY OF WINDOM
By:
Date:

ACCEPTED BY FmHA:

The review and acceptance of this estimate by FmHA does not attest to the correctness of the quantities shown or that the work has been performed in accordance with the contract documents.

By:
Date:

2012 STREET IMPROVEMENTS
WINDOM, MINNESOTA 56101
PAY REQUEST #2

ITEM	CONTRACT APPROX. QUANTITY	UNIT	UNIT COST	AMOUNT	THIS PERIOD QUANTITY	THIS PERIOD AMOUNT	PREVIOUS TOTAL QUANTITY	PREVIOUS TOTAL AMOUNT	TOTAL TO DATE QUANTITY	TOTAL TO DATE AMOUNT
TH 71										
WATERMAIN										
F & I 6" Valve & Box	4	EACH	$ 1,300.00	$ 5,200.00		$ -	2	$ 2,600.00	2	$ 2,600.00
F & I 6" Tee	1	EACH	$ 500.00	$ 500.00		$ -	1	$ 500.00	1	$ 500.00
F & I 6" Plug/Cap	3	EACH	$ 175.00	$ 525.00		$ -	1	$ 175.00	1	$ 175.00
F & I 4" Sleeve	1	EACH	$ 200.00	$ 200.00		$ -	2	$ 400.00	2	$ 400.00
F & I 6" Sleeve	2	EACH	$ 250.00	$ 500.00		$ -		$ -	0	$ -
F & I Hydrant	1	EACH	$ 3,500.00	$ 3,500.00		$ -	1	$ 3,500.00	1	$ 3,500.00
F & I 6" 45 Deg. Bend	4	EACH	$ 250.00	$ 1,000.00		$ -		$ -	0	$ -
F & I 10" Valve & Box	2	EACH	$ 2,500.00	$ 5,000.00		$ -		$ -	0	$ -
F & I 10" Sleeve	2	EACH	$ 500.00	$ 1,000.00		$ -		$ -	0	$ -
F & I 10" Plug/Cap	2	EACH	$ 300.00	$ 600.00		$ -		$ -	0	$ -
F & I 4"x6" Tee	1	EACH	$ 800.00	$ 800.00		$ -	1	$ 800.00	1	$ 800.00
F & I 10" 45 Deg. Bend	4	EACH	$ 500.00	$ 2,000.00		$ -		$ -	0	$ -
F & I Tracing Wire Box	6	EACH	$ 150.00	$ 900.00		$ -	6	$ 900.00	6	$ 900.00
F & I 1" Corp Stop	5	EACH	$ 250.00	$ 1,250.00		$ -	5	$ 1,250.00	5	$ 1,250.00
F & I 1" Curb Stop	5	EACH	$ 300.00	$ 1,500.00		$ -	6	$ 1,800.00	6	$ 1,800.00
F & I 6" C900 Watermain	90	L.F.	$ 20.00	$ 1,800.00		$ -	20	$ 400.00	20	$ 400.00
F & I 6" PVC C900 Directional Bore	260	L.F.	$ 37.00	$ 9,620.00		$ -	230	$ 8,510.00	230	$ 8,510.00
F & I 10" C900 Watermain	90	L.F.	$ 37.00	$ 3,330.00		$ -		$ -	0	$ -
F & I 1" Type K copper service -Open Trench	450	L.F.	$ 16.00	$ 7,200.00		$ -	0	$ -	0	$ -
F & I 1" Type K copper service -Directional Bore	360	L.F.	$ 20.00	$ 7,200.00		$ -	875	$ 17,500.00	875	$ 17,500.00
Remove Curb and Gutter	60	L.F.	$ 20.00	$ 1,200.00		$ -	10	$ 200.00	10	$ 200.00
Remove Sidewalk	325	SQ. FT.	$ 5.00	$ 1,625.00		$ -	325	$ 1,625.00	325	$ 1,625.00
Remove Hydrant	2	EACH	$ 250.00	$ 500.00		$ -		$ -	0	$ -
Remove Valve	2	EACH	$ 100.00	$ 200.00		$ -		$ -	0	$ -
Select Topsoil Borrow (CV)	15	C.Y.	$ 50.00	$ 750.00		$ -		$ -	0	$ -
Aggregate Base Class 5	150	TON	$ 15.00	$ 2,250.00		$ -		$ -	0	$ -
4" Bituminious Patching	350	SQ. YD.	$ 65.00	$ 22,750.00		$ -		$ -	0	$ -
F & I 12" Casing (Bore)	80	L.F.	$ 150.00	$ 12,000.00		$ -		$ -	0	$ -
F & I 20" Casing (Bore)	80	L.F.	$ 175.00	$ 14,000.00		$ -		$ -	0	$ -
Rock Subfoundation (CV)	100	C.Y.	$ 5.00	$ 500.00		$ -		$ -	0	$ -
4" Walk Replacement	75	SQ. FT.	$ 1.00	$ 75.00		$ -		$ -	0	$ -
6" Walk Replacement	150	SQ. FT.	$ 1.00	$ 150.00		$ -		$ -	0	$ -
Concrete Curb and Gutter Design B618	60	L.F.	$ 1.00	$ 60.00		$ -		$ -	0	$ -
WATERMAIN SUBTOTAL				$ 109,685.00		$ -		$ 40,160.00		$ 40,160.00
Service Connections										
Connect Service to Casey's	1	EACH	$ 600.00	$ 600.00		$ -	1	$ 600.00	1	$ 600.00
Connect Service to Freedom	1	EACH	$ 600.00	$ 600.00		$ -	1	$ 600.00	1	$ 600.00
Connect Service to H&W	1	EACH	$ 600.00	$ 600.00		$ -	1	$ 600.00	1	$ 600.00
Connect Service to Three Son's	1	EACH	$ 600.00	$ 600.00		$ -	1	$ 600.00	1	$ 600.00
Connect Service to Car Quest	1	EACH	$ 600.00	$ 600.00		$ -	1	$ 600.00	1	$ 600.00
SERVICE CONNECTIONS SUBTOTAL				$ 3,000.00		$ -		$ 3,000.00		$ 3,000.00
Hansen Connections										
F & I 1" Corp Stop	1	EACH	$ 200.00	$ 200.00		$ -	1	$ 200.00	1	$ 200.00
F & I 1" Curb Stop	1	EACH	$ 200.00	$ 200.00		$ -	1	$ 200.00	1	$ 200.00
F & I 1" Type K copper service -Open Trench	30	L.F.	$ 25.00	$ 750.00		$ -	30	$ 750.00	30	$ 750.00
F & I 1" Type K copper service -Directional Bore	50	L.F.	$ 25.00	$ 1,250.00		$ -	50	$ 1,250.00	50	$ 1,250.00
Select Topsoil Borrow (CV)	2	C.Y.	$ 50.00	$ 100.00		$ -		$ -	0	$ -
Connect Service to Hansen	1	EACH	$ 1,000.00	$ 1,000.00		$ -	1	$ 1,000.00	1	$ 1,000.00
HANSEN'S CONNECTIONS SUBTOTAL				$ 3,500.00		$ -		$ 3,400.00		$ 3,400.00
River Road										
SANITARY SEWER										
F & I 8"x4" Wye	39	EACH	$ 400.00	$ 15,600.00	39	$ 15,600.00	0	$ -	39	$ 15,600.00
Remove Sewer Pipe	1684	L.F.	$ 2.00	$ 3,368.00	1554	$ 3,108.00	0	$ -	1554	$ 3,108.00
Remove Services	1330	L.F.	$ 2.00	$ 2,660.00	1030	$ 2,060.00	0	$ -	1030	$ 2,060.00
Remove Manholes	7	EACH	$ 350.00	$ 2,450.00	7	$ 2,450.00	0	$ -	7	$ 2,450.00
Bituminous Repairs	111	S.Y.	$ 70.00	$ 7,770.00	0	$ -	0	$ -	0	$ -
F & I Rock Subfoundation	183	C.Y.	$ 5.00	$ 915.00	0	$ -	0	$ -	0	$ -
F & I 8" PVC Sewer Pipe SDR 35 8'-10' Deep	160	L.F.	$ 30.00	$ 4,800.00	160	$ 4,800.00	0	$ -	160	$ 4,800.00
Dewatering Sewer	1000	L.F.	$ 50.00	$ 50,000.00	0	$ -	0	$ -	0	$ -
F & I 4" Service	1365	L.F.	$ 15.00	$ 20,475.00	1030	$ 15,450.00	0	$ -	1030	$ 15,450.00
F & I 12" PVC Sewer Pipe SDR 35 8'-10' Deep	1383	L.F.	$ 32.00	$ 44,256.00	1413	$ 45,216.00	0	$ -	1413	$ 45,216.00

F & I 12" PVC Sewer Pipe SDR 35 10'-12' Deep	141	L.F.	$ 32.00	$ 4,512.00	141	$ 4,512.00	0	$ -	141	$ 4,512.00
F & I Manhole Type 4007	63	L.F.	$ 335.00	$ 21,105.00	63	$ 21,105.00	0	$ -	63	$ 21,105.00
F & I Manhole Casting	7	EACH	$ 750.00	$ 5,250.00	7	$ 5,250.00	0	$ -	7	$ 5,250.00
4" Walk Replacement	1500	SQ. FT.	$ 1.00	$ 1,500.00	0	$ -	0	$ -	0	$ -
6" Drive Replacement	400	SQ. FT.	$ 1.00	$ 400.00	0	$ -	0	$ -	0	$ -
Curb and Gutter Replacement	220	L.F.	$ 1.00	$ 220.00	0	$ -	0	$ -	0	$ -
Valley Gutter Replacement	40	L.F.	$ 15.00	$ 600.00	0	$ -	0	$ -	0	$ -
Storm Drain Inlet Protection	1	LUMP SUM	$ 500.00	$ 500.00	1	$ 500.00	0	$ -	1	$ 500.00
Seeding-turf Type	0.25	ACRE	$ 6,000.00	$ 1,500.00	0	$ -	0	$ -	0	$ -
Seed-turf Type 260	25	LB.	$ 10.00	$ 250.00	0	$ -	0	$ -	0	$ -
Mulch-Type 1	0.5	TON	$ 1,000.00	$ 500.00	0	$ -	0	$ -	0	$ -
Commercial Fertilizer (12-12-12)	125	LB.	$ 2.00	$ 250.00	0	$ -	0	$ -	0	$ -
SANITARY SEWER SUBTOTAL				$ 188,881.00		$120,051.00		$ -		$120,051.00
WATERMAIN										
F & I 8" Valve & Box	5	EACH	$ 2,000.00	$ 10,000.00	5	$ 10,000.00	0	$ -	5	$ 10,000.00
F & I 6" Valve & Box	6	EACH	$ 1,250.00	$ 7,500.00	6	$ 7,500.00	0	$ -	6	$ 7,500.00
F & I 4" Sleeve	2	EACH	$ 200.00	$ 400.00	1	$ 200.00	0	$ -	1	$ 200.00
F & I 6" Sleeve	4	EACH	$ 250.00	$ 1,000.00	4	$ 1,000.00	0	$ -	4	$ 1,000.00
F & I 8" Sleeve	2	EACH	$ 400.00	$ 800.00	2	$ 800.00	0	$ -	2	$ 800.00
F & I Hydrant	2	EACH	$ 3,500.00	$ 7,000.00	3	$ 10,500.00	0	$ -	3	$ 10,500.00
F & I 8" Tee	1	EACH	$ 550.00	$ 550.00	2	$ 1,100.00	0	$ -	2	$ 1,100.00
F & I 8" 90 Deg. Bend	2	EACH	$ 400.00	$ 800.00	1	$ 400.00	0	$ -	1	$ 400.00
F & I 6" 45 Deg. Bend	6	EACH	$ 250.00	$ 1,500.00	1	$ 250.00	0	$ -	1	$ 250.00
F & I 8"x6" Tee	6	EACH	$ 500.00	$ 3,000.00	5	$ 2,500.00	0	$ -	5	$ 2,500.00
F & I 1" Corp Stop	40	EACH	$ 200.00	$ 8,000.00	38	$ 7,600.00	0	$ -	38	$ 7,600.00
F & I 1" Curb Stop	40	EACH	$ 250.00	$ 10,000.00	38	$ 9,500.00	0	$ -	38	$ 9,500.00
F & I 4" Valve & Box	1	EACH	$ 1,000.00	$ 1,000.00	1	$ 1,000.00	0	$ -	1	$ 1,000.00
F & I 6" C900 Watermain	180	L.F.	$ 25.00	$ 4,500.00	30	$ 750.00	0	$ -	30	$ 750.00
F & I 1" Type K copper Service	1500	EACH	$ 12.00	$ 18,000.00	1200	$ 14,400.00	0	$ -	1200	$ 14,400.00
F & I 8" C900 Watermain	1665	L.F.	$ 26.00	$ 43,290.00	1590	$ 41,340.00	0	$ -	1590	$ 41,340.00
Bituminous Repairs	106	S.Y.	$ 70.00	$ 7,420.00	0	$ -	0	$ -	0	$ -
Rock Subfoundation (CV)	199	C.Y.	$ 5.00	$ 995.00	0	$ -	0	$ -	0	$ -
4" Walk Replacement	1425	SQ. FT.	$ 1.00	$ 1,425.00	0	$ -	0	$ -	0	$ -
6" Drive Replacement	400	SQ. FT.	$ 1.00	$ 400.00	0	$ -	0	$ -	0	$ -
Curb and Gutter Replacement	230	L.F.	$ 1.00	$ 230.00	0	$ -	0	$ -	0	$ -
Valley Gutter Replacement	40	L.F.	$ 15.00	$ 600.00	0	$ -	0	$ -	0	$ -
WATERMAIN SUBTOTAL				$ 128,410.00		$108,840.00		$ -		$108,840.00
6th Street										
WATERMAIN										
F & I 8" Valve & Box	2	EACH	$ 1,500.00	$ 3,000.00	0	$ -	2	$ 3,000.00	2	$ 3,000.00
F & I 6" Valve & Box	18	EACH	$ 1,000.00	$ 18,000.00	12	$ 12,000.00	6	$ 6,000.00	18	$ 18,000.00
F & I 6" Tee	14	EACH	$ 350.00	$ 4,900.00	8	$ 2,800.00	6	$ 2,100.00	14	$ 4,900.00
F & I 4" Plug/Cap	1	EACH	$ 150.00	$ 150.00	0	$ -	3	$ 450.00	3	$ 450.00
F & I 6" Plug/Cap	2	EACH	$ 175.00	$ 350.00	1	$ 175.00	1	$ 175.00	2	$ 350.00
F & I 6"x4" Reducer	7	EACH	$ 225.00	$ 1,575.00	7	$ 1,575.00		$ -	7	$ 1,575.00
F & I 4" Sleeve	10	EACH	$ 200.00	$ 2,000.00	13	$ 2,600.00		$ -	13	$ 2,600.00
F & I 6" Sleeve	3	EACH	$ 250.00	$ 750.00	3	$ 750.00		$ -	3	$ 750.00
F & I 8" Sleeve	2	EACH	$ 400.00	$ 800.00	1	$ 400.00	1	$ 400.00	2	$ 800.00
F & I Hydrant	6	EACH	$ 3,250.00	$ 19,500.00	4	$ 13,000.00	2	$ 6,500.00	6	$ 19,500.00
Remove and Reinstall 6" Valve and Box	1	EACH	$ 750.00	$ 750.00	1	$ 750.00		$ -	1	$ 750.00
Remove Valve and Box	2	EACH	$ 250.00	$ 500.00	0	$ -	2	$ 500.00	2	$ 500.00
Remove Tee	1	EACH	$ 200.00	$ 200.00	0	$ -	1	$ 200.00	1	$ 200.00
F & I 8"x6" Tee	1	EACH	$ 600.00	$ 600.00	0	$ -	1	$ 600.00	1	$ 600.00
F & I 1" Corp Stop	28	EACH	$ 200.00	$ 5,600.00	28	$ 5,600.00		$ -	28	$ 5,600.00
F & I 1" Curb Stop	28	EACH	$ 250.00	$ 7,000.00	28	$ 7,000.00		$ -	28	$ 7,000.00
F & I 4" Valve & Box	5	EACH	$ 1,000.00	$ 5,000.00	6	$ 6,000.00		$ -	6	$ 6,000.00
F & I 6" C900 Watermain	2490	L.F.	$ 25.00	$ 62,250.00	1090	$ 27,250.00	1400	$ 35,000.00	2490	$ 62,250.00
F & I 1" Type K copper Service	900	L.F.	$ 11.00	$ 9,900.00	756	$ 8,316.00		$ -	756	$ 8,316.00
F & I 8" C900 Watermain	60	L.F.	$ 45.00	$ 2,700.00	0	$ -	81	$ 3,645.00	81	$ 3,645.00
Bituminous Repairs	200	S.Y.	$ 70.00	$ 14,000.00	0	$ -		$ -	0	$ -
Rock Subfoundation (CV)	278	C.Y.	$ 5.00	$ 1,390.00	0	$ -		$ -	0	$ -
4" Walk Replacement	225	SQ. FT.	$ 1.00	$ 225.00	0	$ -		$ -	0	$ -
6" Drive Replacement	100	SQ. FT.	$ 1.00	$ 100.00	0	$ -		$ -	0	$ -
Curb and Gutter Replacement	210	L.F.	$ 1.00	$ 210.00	0	$ -		$ -	0	$ -
Storm Drain Inlet Protection	1	LUMP SUM	$ 500.00	$ 500.00	0	$ -	1	$ 500.00	1	$ 500.00
Seeding-turf Type	0.25	ACRE	$ 6,000.00	$ 1,500.00	0	$ -		$ -	0	$ -
Seed-turf Type 260	25	LB.	$ 10.00	$ 250.00	0	$ -		$ -	0	$ -
Mulch-Type 1	0.5	TON	$ 1,000.00	$ 500.00	0	$ -		$ -	0	$ -
Commercial Fertilizer (12-12-12)	125	LB.	$ 2.00	$ 250.00	0	$ -		$ -	0	$ -
WATERMAIN SUBTOTAL				$ 164,450.00		$ 88,216.00		$ 59,070.00		$147,286.00
MATERIAL ON HAND								$ -		$ -
BASE BID TOTAL				$ 597,926.00		$317,107.00		$105,630.00		$422,737.00

CHANGE ORDER #1

8" x 4" Wye to 12" x 4" Wye	39	EACH	$	89.00	$ 3,471.00	39	$ 3,471.00	0	$	-	39	$ 3,471.00
TOTAL CHANGE ORDER #1					$ 3,471.00		$ 3,471.00					$ 3,471.00
TOTAL PROJECT COST					$ 601,397.00		$320,578.00					$426,208.00