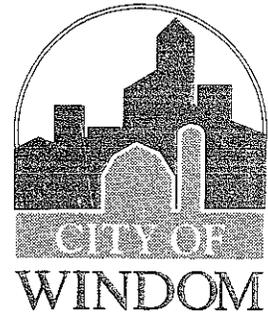


City Council Meeting
Tuesday, October 21, 2008
City Council Chambers
7:30 p.m.
AGENDA



Call to Order

Pledge of Allegiance

1. Approval of Minutes
 - Council Minutes – October 7, 13 & 14, 2008
2. Consent Agenda
 - Receipt of Board & Commission Minutes
 - Utility Commission – October 7 & 16, 2008
 - EDA Commission – October 13, 2008
 - Street Committee – October 14, 2008
 - Library Board – October 14, 2008
 - Correspondence
 - Lutheran Social Service
3. Department Heads
4. 2009/2010 Street Project – Recommendation
5. Regular Bills
6. Unfinished Business
7. New Business
8. Council Concerns
9. Adjourn



**Council Meeting
Windom City Hall, Council Chamber
October 7, 2008
7:30 p.m.**

1. Call to Order: The meeting was called to order by Mayor Tom Riordan at 7:30 p.m.

2. Roll Call: Mayor: Tom Riordan

Council Members: Jean Fast, Kirby Kruse, Robert Messer and JoAnn Ray

Council Members Absent: Bradley Powers

City Staff Present: Steve Nasby, City Administrator; Marv Grunig, Electric Utility Manager; Bruce Caldwell, Street & Park Superintendent; Mike Haugen, Water\Wastewater Superintendent; Craig Mueller and Dennis Johnson, Wenck Associates; Dan Fossing and Mark Stevens, Fire Chiefs and Terry Glidden, Telecom

Public Present: Dirk Abraham and Rahn Larson

3. Pledge of Allegiance

4. Approval of Minutes:

Motion by Fast, second by Ray, to approve the September 16, 2008 and September 30, 2008 minutes. Motion carried 4 – 0.

5. Approval of the Consent Agenda:

Riordan said the Consent agenda contained the minutes from the following Boards and/or Commissions:

- Street Committee – September 25, 2008 and October 1, 2008

Motion by Messer, second by Fast, to approve the Consent Agenda. Motion carried 4 – 0.

6. Department Heads:

Aaron Backman, EDA Executive Director, said that the State award and recognition he received for work in the economic development field is based on teamwork and collaboration as it takes hard work by many to successfully complete projects. Backman thanked the Windom EDA for their efforts.

7. License Applications:

Authorization to Dispense Liquor for the Laker Grill at the Windom Community Center on November 8, 2008.

Motion by Kruse, second by Ray, to approve. Motion carried 4 – 0.

8. CMMPA\NSP – Wholesale Power Arrangement:

Marv Grunig, Electric Utility Manager, said that CMMPA has reached an agreement with NSP regarding changes to the interpretation of their power purchase agreement. The change will produce a reduction in the power cost to CMMPA and its member communities. This contract runs through 2011 and the savings to Windom are anticipated to be \$410,000 in 2008 and could range from \$1.5 - \$2.0 million over the life of the agreement. The savings to a typical customer's cost for power used in July 2008 was \$10 – \$15 lower. The power cost adjustment for July 2008 was the lowest it had been in four years.

Messer said that his bill was higher and inquired if this was common. Grunig said that this was not typical.

Fast noted that the Utility Commission discussed usage levels and this year's numbers were lower and customers have made efforts to reduce power usage.

9. Sykora Addition – Awarding Contract for the Sanitary Sewer Project:

Craig Mueller and Dennis Johnson of Wenck Associates, Bruce Caldwell, Street Superintendent and Mike Haugen, Water\Wastewater Superintendent, introduced themselves. Mueller said that six contractors requested plans for the project, but only one quote was received. The quote that was received was more than double the engineer's estimate.

Motion by Messer, second by Kruse, to reject the quote. Motion carried 4 – 0.

Fast said that the Utilities Commission had also recommended that the quote be rejected and that the project be added to the 2009 Street Project.

Haugen said that he had contacted the Cottonwood County Environmental Office and updated them on the project. As the current systems were compliant the

County was agreeable to holding the project until it could be revisited in the spring.

10. 2009/2010 Street Project – Receipt of Feasibility Report & Set Public Hearing:

Mueller provided an overview of the scope of the project. The estimated cost of the proposed project was \$2,742,993 to \$2,836,813 plus \$52,827 for the City's portion of the Perkins Creek Bridge.

Messer asked what the percentage numbers were at the bottom of the two paragraphs discussing the cost estimates. Mueller replied that these were the differences in cost between asphalt and concrete road surfaces. Caldwell stated that these numbers are construction costs only and do not include life-cycle costs for seal coating.

Messer asked if the engineers had calculated the life cycle costs. Johnson said they had done these calculations and the cost savings of doing concrete vs. asphalt is \$300,000 in today's dollars. The upfront cost of concrete is slightly higher but the return over time due to maintenance is where the savings are realized.

Mueller said that the 16th Street option (between 4th and 6th Avenue) is estimated to cost \$235,595 - \$265,541. Johnson noted that the Street Committee has recommended against the inclusion of 16th Street due to traffic concerns and the Utility Commission concurred that the two projects should not be done at the same time.

Mueller reviewed the assessment information and stated that the anticipated assessment would be about \$59.25 per foot. Johnson said the water and sewer utilities cover the cost of the mains, but the service lines are paid for by the property owners. The City picks up the costs of upgrades to the streets if the design calls for more than a typical residential cross-section.

Mueller stated that other issues such as the Toro storm sewer line and easements for the bridge have been addressed. The preliminary assessment estimates are on pages 21 – 23 and the information from the public meeting were included in the report.

Motion by Fast, second by Kruse, to refer the proposed 2009 Street Project back to the Street Committee. Motion carried 3 – 2 (Kruse, Fast & Riordan voting Aye – Messer and Ray voting Nay).

Fast said that the project is very large with an estimated price of about \$3 million and the last couple of Street projects were in the \$1.0 - \$1.5 million price range. In addition, the timing of the completion of the bridge was a concern of the Utility Commission.

Fast suggested splitting the project into two pieces. Kruse agreed.

Riordan asked what scope of project would Fast consider. Fast replied that something similar to the other projects, which was \$1.0 to \$1.5 million. Fast added that there are other City projects coming and the state of the economy is a concern. Maybe the 4th Avenue portion of the project could be delayed until the bridge was done.

Ray said that the Street Committee discussed this issue. Messer concurred and said that the engineers had worked out the issue with the bridge.

Caldwell asked the Council for direction on their priorities. The Street Committee priorities may be different than the Utility Commission.

Riordan suggested considering 4th Avenue as a separate project. Messer noted that Langley has to be done at the same time as 4th Avenue.

Riordan asked the Street Committee to prioritize the projects within the \$1.0 - \$1.5 million range. The Council could then re-consider.

Messer said that the gas utility (Minnesota Energy Resources) is planning a rebuild at the same time as the proposed Street project and they have already held back in an effort to coordinate the work.

Fast said she recognized the hard work that has been done on this project, it is that price is an issue.

Riordan said that the project should be looked at as some in 2009 and some in 2011.

Caldwell said the condition of 4th Avenue is poor and has been that way for years, he would have preferred to start the re-construction of 4th Avenue at the north end for that reason.

11. Hwy 60\71 Proposed Traffic Control Project – Resolution of Support

Riordan said that this is a follow-up to the SEH\MN DOT presentation and MN DOT had asked for the Council's action on this matter.

Kruse said there is not a lot of support for the proposed roundabout. Fast agreed. She said that everyone that talked to her was not in favor. Riordan said that the people speaking to him have a different opinion.

Messer agreed with Riordan. He said that some people are against it, but when they listen to the alternatives and discuss it they change their minds after having

all of the information. There is a safety factor improvement of a roundabout versus a traffic signal.

Riordan noted that SEH addressed their experience with public opinion on roundabouts and that people were initially opposed, but over time grew to accept or favor the roundabouts.

Fast said that MN DOT has shown that they would move the Highway 60 roadway north to accommodate a roundabout so why not move the roadway north to accommodate a stop light so the service road could remain in place.

Messer said the traffic delays were estimated to be 13.9 seconds with installation of a light. Kruse said there is a stop light in town now and there is not too much delay experienced.

Caldwell noted that loading or stacking area was needed for the light and with the roundabout the access point to the commercial area would line up with 19th Street.

Messer said that he was originally against the roundabout, but due to improvements in the design of roundabouts and consideration of the alternatives he is now supportive of a roundabout.

Caldwell said that the roundabout here is possible in 2013 with the work on Highway 60 and MN DOT has three roundabouts planned for the Highway 60 work in Worthington. He added that the roundabouts are fine once drivers get used to them.

Fast said that if the City supports this project MN DOT indicated that they will be looking for a cost sharing of 25 percent. Messer said the 25% is for a stop light and the participation was unknown for a roundabout.

Riordan said that there is not a funding commitment with this resolution and the Council can vote against it in the future.

Fast said that she drove on some roundabouts after the presentation and did not care for them.

Council member Messer introduced the Resolution No. 2008-34, entitled "RESOLUTION IN SUPPORT OF THE COMPLETION OF SAFETY IMPROVEMENTS TO THE INTERSECTION OF U.S. HIGHWAY 71 AND STATE HIGHWAY 60" and moved its adoption. The resolution was seconded by Ray and on roll call vote: Aye: Ray, Fast and Messer. Nay: Kruse. Absent: Resolution passed 3 - 1.

12. Street Closure Request – Windom Fire Department:

Dan Fossing, Fire Chief and Mark Stevens, Assistant Chief, introduced themselves. Fossing said the Fire Department was holding its annual Fire Prevention Week event and requested that 5th Avenue, between 9th and 10th Streets be closed from 12 noon – 4 p.m. on October 12, 2008. The Street Committee had reviewed the request and recommended the approval of the street closure.

Motion by Messer second by Kruse, to approve the closure of 5th Avenue, between 9th and 10th Streets from 12 noon to 4:00 p.m. on October 12, 2008. Motion carried 4 – 0.

Ray thanked the Fire Department and noted that the kids really enjoy the events.

13. Fire Department – Remick Foundation Grant Application Submission Approval:

Fossing said that the application to the Remick Foundation is for turn-out gear, training and other equipment needed due to the new firefighters. The City's participation would be \$9,000 of the total project cost of \$36,000 and the grant request of \$27,000 would cover the balance.

Kruse asked if the \$9,000 is included in the 2009 budget request. Fossing said it was included.

Motion by Fast, second by Ray, to approve the submission of a grant application by the Fire Department to the Remick Foundation. Motion carried 4 – 0.

14. Letter of Engagement for the 2009 City Audit:

Riordan said that the letter of engagement was from Dennis Rick, LTD, which is the firm that completed the audit last year. Nasby noted that the price for the audit remained the same as last year.

Motion by Messer, second by Fast, to engage Dennis Rick, LTD for the 2008\09 audit. Motion carried 4 – 0.

15. Resolution Appointing Additional Election Judges:

Riordan read the names of the proposed election judges.

Fast noted that one of the proposed election judges lives outside of city limits. Nasby said that is correct, but the State law does not require them to live within the City to be election judges.

Council member Kruse introduced the Resolution No. 2008-35, entitled “A RESOLUTION APPOINTING ADDITIONAL ELECTION JUDGES FOR THE FORTHCOMING GENERAL ELECTION IN 2008” and moved its adoption. The resolution was seconded by Fast and on roll call vote: Aye: Fast, Kruse, Messer and Ray. Nay: none. Absent: Resolution passed 4 - 0.

16. Regular Bills:

Motion by Ray, seconded by Fast, to approve the Regular Bills. Motion carried 4 – 0.

17. Unfinished Business:

None

18. New Business:

Nasby said that the Windom Area Hospital had invited the Council and Council candidates to meet with them concerning the hospital facilities, operations or management.

19. Council Concerns:

None

20. Adjourn:

Riordan adjourned the meeting by unanimous consent.

Meeting adjourned at 8:20 p.m.

Tom Riordan, Mayor

Attest: _____
Steve Nasby, City Administrator

Council Meeting
Windom City Hall, Council Chamber
October 13 & 14, 2008
5:00 p.m.

1. Call to Order: The meeting was called to order by Mayor Tom Riordan at 5:00 p.m.

2. Roll Call: Mayor: Tom Riordan

Council Members: Jean Fast, Kirby Kruse, Robert Messer,
Bradley Powers and JoAnn Ray

Council Members Absent:

City Staff Present: Steve Nasby, City Administrator; Brigitte Olson, Assistant City Administrator; Jim Kartes, Building Official; Aaron Backman, EDA Director; Mike Haugen, Water\Wastewater Superintendent; Dan Olson, Telecommunications Manager; Brad Bussa, Community Center Director; Bruce Caldwell, Street & Park Superintendent; Jeff Shirkey, Police Chief; Dan Fossing, Fire Chief; Mark Stevens, Assistant Fire Chief; Joan Hunter, Library Director; Gene Lenning, Liquor Store Manger; Al Baloun, Park and Recreation Director; Marv Grunig, Electric Utility Manager and Jim Skarphol, Ambulance Director

Public Present: Corey Maricle and Dominic Jones

3. Pledge of Allegiance

4. 2009 Budget – Department Review:

Riordan stated that the purpose of the budget workshop is for the Department Heads to present their proposed budgets and capital requests. Changes or revisions can be discussed.

Presentations By Department Head as follows:

Planning\Zoning	Jim Kartes
Economic Development	Aaron Backman
Water	Mike Haugen

Preliminary

Wastewater	Mike Haugen
City Hall/Office	Steve Nasby
Elections	Steve Nasby
Airport	Steve Nasby

Riordan recessed the meeting at 6:40 p.m. for a dinner break. The Council meeting reconvened at 7:00 p.m. Presentations by Department Heads continued.

Telecommunications	Dan Olson
Community Center	Brad Bussa
Streets	Bruce Caldwell
Parks	Bruce Caldwell

At 8:25 p.m. Riordan recessed the meeting until October 14, 2008 at 5:00 p.m.

October 14, 2008

Riordan reconvened the City Council meeting at 5:00 p.m. The budget workshop would continue with Department Head presentations.

Police	Jeff Shirkey
Fire	Dan Fossing & Mark Stevens
Arena	Al Baloun
Recreation	Al Baloun
Pool	Al Baloun
Library	Joan Hunter
Liquor	Gene Lenning
Electric	Marv Grunig
Ambulance	Jim Skarphol

The Council discussed the date for the next budget workshop and selected November 13, 2008 at 5:00 p.m. as a Special meeting to finalize the 2009 proposed budget.

5. 2003 Street Project – Settlement with Gaub, Inc.:

Nasby said that there was a dispute on this project regarding quantities and timeliness. In the Council packet is a copy of the adjusting change order and final pay request. The City is holding \$27,000 in liquidated damages in addition to some retainage and payment for extra work. A settlement on this issue has been reached with the engineer, contractor and attorneys. The proposed settlement includes the payment of retainage, payment for additional quantities and \$5,000 of the liquidated damages to Gaub, Inc. This final payment totals \$50,368.85. The City Attorney will be handling the settlement and getting the needed releases.

Motion by Messer, seconded by Ray, to approve the proposed settlement between the City and Gaub, Inc. for the 2003 Street Project. Motion carried 5 – 0.

6. Unfinished Business:

Nasby noted that the Windom Dam Stakeholder group had met to provide input to the engineers on what four options to include in the feasibility study. The second public meeting was set for October 28, but due to the extra time needed to collect survey information this meeting needed to be moved. Nasby said the Stakeholder group had discussed November 3rd as a possible date. Council concurred that November 3rd would be okay and suggested the meeting time of 7:00 p.m.

7. Adjourn:

Riordan adjourned the meeting by unanimous consent.

Meeting adjourned at 7:30 p.m.

Tom Riordan, Mayor

Attest: _____
Steve Nasby, City Administrator

UTILITY COMMISSION MINUTES
City Hall, Council Chamber
October 7, 2008

Call Meeting to Order: The Utility Commission meeting was called to order at 10:00 a.m., on October 7, 2008 in the City Hall Council Chamber.

Members Present: Utility Commission Chairperson: Mike Schwalbach

Members Present: Keith Bloomgren and Chris Johnson

Member Absent: None

City Council Liaison: Jean Fast

City Staff Present: Steve Nasby, City Administrator; Marv Grunig, Electric Utility Manager; Mike Haugen, Water/Wastewater Superintendent and Aaron Backman, EDA Executive Director

Others Present: Craig Mueller, Wenck Associates

APPROVAL OF MINUTES:

Motion by Bloomgren, seconded by Johnson, to approve the September 11, 2008 minutes as presented. Motion carried 3-0.

WATER/WASTEWATER ITEMS:

Sykora Addition Sewer Project – Craig Mueller, Wenck Associates stated that the quotes for this project were solicited and only one was received. The amount of the quote was \$87,169.66 from GM Contracting, Inc. for the boring option. The quote was over 200% of the original estimate. Several contractors looked at the project, but the timing of the project at the end of the year and prior commitments kept some from submitting quotes. The engineer's recommendation was to reject the quote due to the cost. Other option included the City acting as the general contractor or waiting until 2009 to re-advertise the project.

Motion by Johnson, seconded by Bloomgren, to reject quote from GM Contracting, Inc. for the 2008 Sykora Addition Sewer Project. Motion carried 3 – 0.

Haugen said that he would contact the Cottonwood County Environmental Office to update them on the project and discuss the options. The Commission could then discuss it again at a future meeting.

2009 Street Project Feasibility Study – Mueller provided an overview of the project scope relating to water mains, sewer lines and street surfaces. A public meeting was held on August 19 and the comments and engineer's recommendations from that meeting were included in the report. Most of the comments related to street alignments. The feasibility study also included options for asphalt or concrete paving.

PRELIMINARY

Fast asked about the placement of curb on the north part of 4th Avenue as there is not curb present currently. Mueller said that the curb was included to mitigate erosion and improve storm water drainage. Schwalbach noted that there is erosion along the street were there is not curb presently.

Johnson noted the change in the street alignment at Perkins Creek bridge. Mueller said that the road is shifting to the west to accommodate better visibility which would enhance safety. Schwalbach indicated that a wider bridge would help as well.

Mueller reviewed the other alignment issue with the Langley Street\4th Avenue intersection. Changes to this intersection would include a new square intersection for safety.

Mueller stated that the report included the 16th Street option for discussion as directed by the City Council. Bloomgren said that the inclusion of 16th Street could cause a traffic concern. Mueller concurred and noted that the project would likely last four months and would impact school traffic. Mike Haugen, Water\Wastewater Superintendent, said that his intent of looking at 16th Street was based upon the uncertainty of the 4th Avenue bridge part of the project. Mueller said that the timing of the project could be adjusted to minimize the impact to the schools. Fast asked if there is an issue with using 15th Street vs. 16th Street. Schwalbach said the gutters are different and he would like to see 16th or 17th Street open if 4th Avenue is done. Schwalbach added that the project comes down to the bridge replacement and that timeline is unknown.

Mueller said that the anticipated assessment cost is between \$59-60 per foot.

Schwalbach asked if the project could be done without 4th Avenue or Pflughaupt should the bridge money not be available. Mueller said that it could, but the change in scope could impact the bids as the 4th Avenue part of the project is estimated to be \$1.1 million.

Motion by Johnson, seconded by Bloomgren, to add the Sykora Addition Sewer Project to the 2009 Street Project. Motion carried 3 – 0.

Schwalbach asked if there would be extra costs to the Utilities Departments if the bridge were done at a different time than the rest of the 2009 Street Project. Mueller said that would be possible as there may be mobilization costs and the cost could be higher as it would be a smaller project if done separately. Schwalbach inquired about safety if the new road were built prior to the bridge being replaced. Mueller said the speeds would be the same and he does not anticipate a safety issue. Bloomgren asked about the grade or elevation of the bridge. Mueller said the new road surface would be about 1 foot higher. The Commission then discussed the project options with or without the bridge being completed at the same time.

Motion by Bloomgren, seconded by Johnson, to eliminate the 16th Street portion of the project if 4th Avenue is re-constructed; however, if 4th Avenue is not re-constructed as part of the 2009 Street Project then the 16th Street project should be included. Motion carried 3 – 0.

The Commission discussed the issues, concerns and possible extra costs to the Utilities Departments if the bridge were done at a different time than the rest of the 2009 Street Project. Having the bridge done prior to the 4th Avenue re-construction would be cleaner for the Street project and reduce the risk and cost to the utilities.

PRELIMINARY

Motion by Johnson, seconded by Bloomgren, stating that the Utility Commission is opposed to doing the 4th Avenue portion of the 2009 Street Project prior to the completion of the Perkins Creek bridge replacement. Motion carried 3 – 0.

Landform Proposal – Aaron Backman, EDA Executive Director, said that the Utility Commission and the EDA Board had approved funding for a study to be done regarding possible improvements to the wastewater system as they relate to PM Windom. PM Windom has declined to participate financially in the \$6,000 study. Backman has discussed the study with Landform and it can be amended to include two options vs. three options so the cost would be reduced by \$2,000. He asked that the Utility Commission consider keeping their \$2,000 commitment to the study as the information will be needed should PM Windom expand.

Schwalbach said that he would prefer that PM Windom participate in the study and he is concerned that if the study were done now the data may be unusable if the study is done too soon. Haugen said he would like to pursue the issue, but shares Schwalbach's concerns.

Fast asked what happens if PM Windom adds to the waste stream and the City cannot handle the load? Haugen said that the City would have to upgrade facilities or turn down the additional load.

Johnson said that the information is valuable and we should be proactive. Fast said that PM Windom is likely doing their own research on its facilities. Schwalbach said that the timing of the study is important to keep the information current. Backman said the study timeframe is 45 days.

Haugen noted that PM Windom is doing monitoring of its wells at the present time.

Motion by Johnson, seconded by Bloomgren, to proceed with the Landform study as amended to two options. Motion carried 2 – 1 (Schwalbach).

Haugen stated that the City Council budget meetings are scheduled for next week. Highlights of the water and wastewater budget included sewer plant maintenance increasing by \$4,000; replacement of a pick-up for the Water Department and budgeting for the re-construction of the main lift station. Nasby noted that the Commission may be discussing rates in the near future. Haugen indicated that information on rate recommendations would be for the next meeting.

Haugen said that he authorized some work this week by the Good Samaritan Center for a connection and fire hydrant as there was a crew in town working in the immediate area. A 150 horsepower blower motor needed replacing and the cost was \$4,800 for a replacement or \$5,600 for a high efficiency replacement motor. Due to the energy savings the Electric Department could cover the extra \$800 expense out of their conservation funds.

ELECTRIC ITEMS:

CMMPA Power Arrangement - Marv Grunig, Electric Utility Manager, said that the cost of wholesale power from NSP is lower due to this new arrangement. He estimates that the Windom utility will save \$1.5 - \$2.0 million over the next four years.

PRELIMINARY

Electric Department Budget – Grunig said that the capital expenses were for the distribution system and supplies. Two vehicles are scheduled to be replaced which are the digger\derrick truck and bucket truck. The cost of the vehicles is about \$350,000 with trades. Grunig would continue to look into the options regarding these vehicles.

2008 CIP Report Overview – Grunig noted that CMMPA and MRES have energy saving or conservation plans that are required. The CMMPA filing was in the packet and the MRES information was handed out. The projections of cost to the Windom utility range from \$69,206 to \$124,439 in 2009 and 2010 respectively. The 2010 changes are due to the change in standards from 1.5% of expenditures for conservation to saving 1.5% of the usage. There are 9 new conservation programs and one existing program. Grunig reviewed each of the programs.

Motion by Johnson, seconded by Bloomgren, to approve the CMMPA\MRES CIP programs as presented and included in the proposed 2009 City budget. Motion carried 3 – 0.

Customer Information Protection Policy – Nasby said that the Fair and Accurate Credit Transactions Act of 2003 (FASTA) required utilities to address identity fraud. As such, the City needs to adopt a policy.

Motion by Johnson, second by Bloomgren, to authorize the City staff to implement a policy adhering to FASTA. Motion carried 3 – 0.

REGULAR BILLS:

None

OLD BUSINESS:

None

NEW BUSINESS:

Next meeting date was scheduled for October 22, 2008 at 10:00 in the City Council Chambers.

Meeting was adjourned at 1:20 p.m.

Mike Schwalbach, Chairperson

Attest: _____
Steve Nasby, City Administrator

SPECIAL UTILITY COMMISSION MINUTES

City Hall

October 16, 2008

Call Meeting to Order: The Utility Commission meeting was called to order at 12:10 p.m., on October 16, 2008 in the City Hall Council Chamber.

Members Present: Utility Commission Chairperson: Mike Schwalbach

Members Present: Keith Bloomgren

Absent: Chris Johnson

City Council Liaison: Jean Fast

City Staff Present: Steve Nasby, City Administrator; Brigitte Olson, Assistant City Administrator; Marv Grunig, Electric Utility Manager; Mike Haugen, Water/Wastewater Superintendent

Others Present: Dennis Johnson, Wenck Associates

2009 Street Project – Discussion of Priorities:

Jean Fast, member of the City Council informed the Utility Commission that the 2009 Street Improvement Project was referred back to the Street Committee to prioritize the individual items on the project, as it was too large a project with the economy as it is today. Dennis Johnson, Wenck Associates informed the Utility Commission that the Street Committee is requesting that the Utility Commission look at eliminating the water loop on 4th Avenue. The main is not necessary and has little effect on the four (4) homes. Also it is not needed to serve an area of the City that is not developable. The approximate loop is about six hundred (600) feet. Items that were discussed are as follows:

- Protect the residents in this area from low water pressure
- If this looping would be able to be completed at a later date if the need arises

Motion by Bloomgren, seconded by Schwalbach to recommend to the City Council the approval of the 2009 Street Improvement Project, and to take out the approximate six hundred (600) foot water main loop on 4th Avenue, at the bridge site. Motion carried 2-0, absent Johnson.

The next meeting date of October 22, 2008 was approved.

On motion the meeting was adjourned at 12:30 p.m.

Mike Schwalbach, Chairperson

Attest: _____
Brigitte Olson, Assistant City Adm.

**ECONOMIC DEVELOPMENT AUTHORITY OF WINDOM
MINUTES
OCTOBER 13, 2008**

1. Call to Order: The meeting was called to order by President Erickson at 12:05 p.m.
2. Roll Call & Guest Introductions:
EDAWN Commissioners: Juhl Erickson, Trevor Slette, Nestor Palm, Kirby Kruse, and Bob Messer.

Also Present: EDA Staff – Aaron Backman, Executive Director, and Mary Hensen, Adm. Asst.; Steve Nasby, City Administrator; and Joel Luitjens, WADC Liaison.

3. Approval of Minutes:

Motion by Commissioner Messer, seconded by Commissioner Slette, to approve the Minutes of the EDA Meeting held on September 8, 2008. Motion carried 4-0.
(Commissioner Kruse was not present for the vote.)

4. Minnesota Momentum Driver Award: Director Backman attended the Annual Development Conference, sponsored by the Minnesota Department of Employment and Economic Development (DEED), held on September 24 and 25, 2008. On September 24th, Director Backman received the Minnesota Momentum Driver Award in Economic Development. He was nominated for this award by both DEED and EDAM (Economic Development Association of Minnesota) for his work in Windom and Mounds View and also service as Co-Chair of the EDAM Legislative Committee. Director Backman acknowledged the work by the EDA Board, City Council, and the business owners who have expanded their businesses. President Erickson expressed appreciation for what Director Backman has done for the community.

5. Windom Industrial Park

A. Big Game Expansion Project Update: Director Backman circulated pictures of the construction project and advised that the crew has begun work on the inside of the building and the owner is pleased with the progress.

B. Manhole Installation – Lot 5, Block 2: Director Backman reported that a manhole was installed on Tract A in Lot 5, Block 2. This manhole serves both Tract A (currently owned by the EDA) and Tract B (owned by Tod Quiring). The cost of the project is approximately \$3,800.00 and is to be split equally between the EDA and Tod Quiring.

Motion by Commissioner Palm, seconded by Commissioner Messer, to approve the installation of a manhole on Tract A in Lot 5, Block 2, Windom Industrial Park Subdivision, and authorizing the EDA's payment of one-half of the costs of this project. Motion carried 5-0.

There was a discussion concerning the possibility of borings for soil tests and to check for fill in Tract A of Lot 5, Block 2. Director Backman will contact the Electrical Department concerning their availability.

C. Spec Building Update: Director Backman indicated that he has shown the spec building to various prospects in the last few weeks and gave a brief overview concerning the status of earlier prospects.

6. Sykora Addition – Infrastructure Update: Director Backman advised that there was one bid for this project and it came in over double the estimate. The Utility Commission recommended that the bid be rejected and this project be included in the 2009 Street Improvement Project. On Tuesday, October 7, the City Council rejected the bid and referred further discussion of the 2009 Street Improvement Project to the Street Committee.
7. Landform – Revised Proposal: Director Backman reported to the Board on the status of the proposal received from Landform, a Minneapolis engineering and consulting firm. Their proposal was to provide three options for upgrading wastewater facilities to accommodate a potential expansion or additional shift at PM Windom. During the summer, the EDA and Utility Commission each agreed to provide \$2,000 towards the cost of this study. The estimated cost for a study with three options is the sum of \$6,000. Director Backman advised the Board regarding his communications with PM Windom. He has also been in contact with Landform and they have agreed to provide two options at a cost of \$4,000. The Utility Commission has agreed to pay \$2,000 of these costs. After further discussion, the following action was taken.

Motion by Commissioner Palm, seconded by Commissioner Slette, to approve a contribution by the EDA of a maximum of \$2,000 to Landform to conduct a study and provide two options for upgrading the City’s wastewater facilities. Motion carried 5-0.

8. Windom Education & Collaborative Center (WECC) Update: Director Backman updated the Board on progress concerning WECC. A WECC sign has been installed in front of the BARC building. An open house was held at the WECC facilities on Monday, September 29th. The computer lab is up and running and the first classes have been held in the facility. ABE (Adult Basic Education) will be moving into Room 115 at BARC through an agreement between the Windom School District and WECC. There is an ongoing discussion concerning installation of interactive TV in the WECC facilities.
9. New Business
 - A. Sears’ Prospective Dealer Open House: Director Backman reported to the Board that discussions began in August with a Regional Development Manager for Sears Authorized Dealer Stores. Sears is expanding its dealer network and Windom is one of the several locations in Minnesota considered for a possible retail store. The representative visited Windom on September 7th and toured two building locations. The preferred size for the retail building is 8,000-9,000 square feet. The Sears marketing people have been placing ads in the Citizen and Shopper seeking applicants for the authorized dealer program. Sears has scheduled an open house to meet with individuals interested in this dealership opportunity. The open house will be held from 11:00 a.m. to 1:00 p.m. and from 4:00 p.m. to 6:00 p.m. on Wednesday, October 29, 2008, at the Windom Area Chamber of Commerce Office.
 - B. Business Visits Report: Director Backman updated the Board concerning business visits, area contacts, meetings and events since the September meeting.
10. Miscellaneous Information
 - A. Monthly Budget Recap: The Board received a copy of the monthly budget recap for the period ending August 31, 2008.
 - B. River Bluff Townhomes – Monthly Financial Report: The Board received a copy of the financial report provided by Van Binsbergen & Associates for the period ending August 31, 2008.

11. Adjourn: By consensus, President Erickson adjourned the meeting at 12:54 p.m.
12. Business Tour – Staples Oil Company: Brent Staples provided a tour of Staples Oil Company's new location at 1680 North Redding Avenue for the EDA Board.

Nestor Palm, Secretary

Attest: _____
Aaron Backman, Executive Director

**SPECIAL MEETING
STREET DEPARTMENT COMMITTEE
MINUTES OCTOBER 14, 2008**

Call to Order: The meeting was called to order at 6:00 am.

Attending: Committee Members: JoAnn Ray & Bob Messer

City Staff Present: Street Superintendent Bruce Caldwell, City Administrator Steve Nasby, Wenck Reps Dennis Johnson & Craig Mueller, Water Dept Superintendent Mike Haugen

Public: None

Items Discussed:

- a. Prioritize 2009 Street Reconstruction Project to Reduce Costs as Directed by City Council
The Committee discussed the project and they proposed completing 4th Avenue from 16th Street to Highway 71, Langley Avenue, North 3rd Avenue & Phlughaupt Drive in 2009. The engineers, Mike Haugen and Committee members discussed the proposal for the new water main loop for 4th Avenue. Mike Haugen and the engineers stated that the loop would cost approximately \$20,000. Discussion regarding the intended benefits of the loop. Determinations that as no services are on the line it does not serve any purpose other than looping the water main in the north part of Windom. They stated if the loop wasn't installed it wouldn't make any difference for future expansion in north Windom. The City Council stated at the October 7, 2009 meeting to trim costs on the project therefore; the Street Committee unanimously agreed that the water main loop should be taken out of the 4th Avenue project. As for the bridge funding, the Committee is confident that we will receive aid from the state and that shouldn't hold up this much needed Street reconstruction.

The Committee unanimously agreed on the following recommendation

2009 Street Reconstruction Project Costs with Changes Excluding 4th Avenue Water Main Loop

All of 4th Avenue & Bridge, Langley Avenue, North 3rd Avenue, & Phlughaupt Drive with an estimated cost of \$1,894,590.50 and that the Sykora Addition Sewer be a separate option on this portion of the 2009 project.

Future Street Reconstruction following 2009 Project

Drake Avenue, 5th Street, 20th Street & 16th Street with an estimated cost of \$1,240,588. It was also stated that 6th Avenue from 10th Street north to 17th Street will need an asphalt overlay and could be added to this portion of the project. It is possible that there would most likely be other Streets needing overlays as well that we may want to consider adding during this phase.

Mike Haugen & the Wenck staff were directed by the Street Committee to contact the Utility Commission members ASAP and discuss this proposal with them so that the Council can get a recommendation before the October 21, 2009 Council Meeting. Time is of the essence for getting the plans & specifications completed and the other procedures before bidding in January or February 2009.

Meeting adjourned 6:40 a.m.

Windom Library Board Meeting
Windom Library
October 14, 2008
5:05 p.m.

1. Call to order: The meeting was called to order by Freddie Hoppert at 5:05 p.m..

2. Roll Call: Members Present: Freddie Hoppert, Mary Erickson, Kathy Hiley, Anita Winkel and John Duscher.

Members Absent: Charles Reid and Jan Johnson

Library Staff Present: Joan Hunter

City Council Member Present: None

3. Agenda and Minutes:

Motion by John Duscher, seconded by Anita Winkel to approve the Agenda and Minutes as corrected.

4. Financial Report

Motion by Anita Winkel seconded by Mary Erickson to approve the Financial Report.

5. Librarians Report:

Joan reported that the Friends of the Library had their "best book sale ever" this summer.

Joan is working with the Chamber to have Santa visit the library in December.

The library was closed on Oct. 2. The day was spent cleaning the computers, computer furniture and installing 2 new computers.

Plum Creek Library held their annual meeting with librarians and the governing board in September..

Joan did not attend that meeting but will go to Slayton on Oct. 15 for the Plum Creek's librarians meeting.

Dawn and Rosie are updating the books for the school's accelerated reading program.

Motion by Kathy Hiley and seconded by John Duscher to approve the librarian's report.

6. Old Business:

The board decided to vote on proposed change in library hours at the November meeting.

The proposal is to close at 8 pm on Monday nights (1 hour earlier than the current hours) and stay open until 6:30 pm on Thursdays (1 hour later than the current hours).

7. New Business:

The library meeting in November will be on Monday, November 10 at 5:05 pm as the library will be closed on Tuesday, November 11 for Veteran's Day.

8. New Book Suggestions

The board presented their suggestions.

9. Adjourn:

Motion by John Duscher, seconded by Anita Winkel to adjourn.

Meeting adjourned at 5:16 p.m..

Respectfully submitted,

Kathy Hiley, recording secretary



Lutheran Social Service
for changing lives



LSS Senior Nutrition
Meeting the Nutritional Needs
of Minnesota Seniors

FOR IMMEDIATE RELEASE
October 8, 2008

FOR MORE INFORMATION:
CONTACT Margie French
PHONE 831-6161

SENIOR NUTRITION PROGRAMS CELEBRATE 35 YEARS!
Local celebration and fundraiser planned

Across Minnesota, Senior Nutrition Programs – often referred to as “Senior Dining” and “Meals on Wheels” – are celebrating their 35th year of service in the state.

In honor of the 35th Anniversary, the local Senior Dining site in Windom located at Community Center invites the public to a “Meal of Celebration” on Tues. Oct. 28. Meal reservations will be required. A suggested donation is requested of those who are 60+; for guests under 60 the price of the meal is \$6.30. To join us or to find out more about the program, please call Windom Senior Dining at 831-6161.

In July of 1973, the Governor’s Citizen’s Action Council on Aging awarded its first Older American’s Act grants for the purpose of establishing “nutrition programs for the elderly.” Lutheran Social Service of MN was one of the first agencies to receive a grant and opened its first site in Moorhead. During the first year of operation, 4 sites were opened and service included airline style meals. In 1985, LSS added another region in Northwest Minnesota and two more regions in 2000. Meal service now, has added the creative service delivery methods of central kitchens, home-delivered meals, catered sites, diners clubs and much more.

In 2007, the LSS Senior Nutrition Program was awarded contracts by the Minnesota River Area Agency on Aging in an additional 22 southern counties of Minnesota. Today LSS serves over 1.2 million meals per year in 39 counties of Minnesota and 225 locations. Across Minnesota 3.3 million meals per year are served at 600 meal sites.

(more)

“LSS has been honored and successful in serving southern Minnesota’s seniors thus far. Our goal is to help elders and others who need assistance to remain independent at home. Our service helps people 60+ to remain healthy by providing hot, nutritious meal and is quite economical given that a year’s worth of meals costs less than a one-day hospital stay,” remarked Sarah Anderson, LSS Senior Nutrition Program Assistant Director for Cottonwood County.

“Continuing our service to local community’s seniors is not without challenges,” Anderson continued. “Because the purpose of our program is to prepare and transport meals in a rural part of the state, we have been feeling the effects of higher food and gas prices, with our food costs up 8% instead of a usual 3%, and being charged a fuel surcharge on our food delivery.”

To help LSS continue this program for local seniors, LSS Senior Nutrition Program sites will be teaming up with local stores soon for a fundraiser in conjunction with the 35th anniversary celebrations.

Within the next few weeks customers may donate whatever amount for what looks like a brown, home-delivered meal lunch sack. Customers can write their names on the sacks which will be displayed in the stores’ windows. This Brown Bag fundraiser will show the community’s support of their Senior Nutrition Program.

LSS Senior Nutrition is funded in part with federal funds through the Older Americans Act which is administered by the Minnesota Board on Aging through the Minnesota River Area Agency on Aging in Regions 6E, 8 and 9. LSS Senior Nutrition is also funded by state funds, donations, site sponsorships, local United Ways and discretionary funds through Lutheran Social Service. LSS offers a wide variety of older adult support services. Information about services and the location of nutrition sites can be found at www.lssmn.org/nutrition or by calling 1-800-488-4146.

###

**LSS Senior Dining
1750 Cottonwood Lake Drive
Windom, MN 56101
507-831-6161**

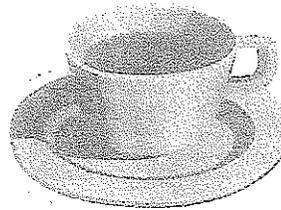
The Windom LSS Senior Meal Center would like to invite you to join us for the 35th Anniversary Celebration of the Senior Nutrition Program in the State of Minnesota.

We will hold our celebration at the Community Center on Tuesday October 28th at 11 AM.

A wonderful meal of a pork chop, mashed potato and gravy, carrots and dessert is planned, as well as entertainment by Kraft Varsity Music at 11 AM for the enjoyment by all.

Please RSVP to Windom Senior Dining on or before October 20th by calling 507-831-6161 to reserve your seat today!

The cost of the meal for those 60 and older is a suggested donation of \$3.50. For those under 60 the cost of the meal is \$6.30 (the full cost of the meal).



Can't wait to see you there!!

**Margie French
Site Manager**

RESOLUTION #2008-

INTRODUCED:

SECONDED:

VOTED: Aye:
 Nay:

RESOLUTION RECEIVING FEASIBILITY REPORT AND CALLING FOR A PUBLIC HEARING FOR THE 2009-2010 STREET IMPROVEMENT PROJECT

WHEREAS, the City Council referred the proposed 2009-2010 Street Project back to the Street Committee for cost reductions; and

WHEREAS, the Street Committee met on October 1 and 14, 2008, and reviewed a list of proposed streets and the estimated costs for the project and made a recommendation to approve the revised 2009-2010 Street Improvement Project; and

WHEREAS, the Utility Commission met on October 7 and 16, 2008, and reviewed a revised list of proposed streets and the estimated costs for the project and made the recommendation to approve the improvements included in the revised 2009-2010 Street Improvement Project; and

WHEREAS, pursuant to a resolution of the Council adopted June 17, 2008, a revised feasibility report has been prepared by Wenck Associates, City Engineer, with reference to installation of infrastructure improvements, specifically replacement of the sanitary sewer, watermains, and street upgrades for the 2009-2010 Street Improvement Project, and this report was received by the Council on October 21, 2008; and

WHEREAS, the feasibility report provides information regarding whether the proposed project is necessary, cost-effective, and feasible.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, AS FOLLOWS:

1. The Council will consider such improvements in accordance with the report and assess the benefited properties for all or a portion of the costs of the improvements, estimated at \$1,900,000, pursuant to Minnesota Statutes, Chapter 429.
2. The Sykora Addition Sanitary Sewer project, which was petitioned by the property owners, will be included as an alternate in the plans and specifications, but will not be part of the assessed 2009-2010 Street Improvement Project costs.
3. A public hearing shall be held on such proposed improvements on the 2nd day of December, 2008, in the Council Chambers of the City Hall at 7:35 p.m. during the regular City Council meeting; and the City Administrator shall give mailed and published notice of such hearing and proposed improvements as required by law.

Adopted by the Council this 21st day of October, 2008.

Tom Riordan, Mayor

Attest: _____
Steven Nasby, City Administrator



Wenck Associates, Inc.
440 10th Street
P.O. Box 453
Windom, MN 56101

(507) 831-2703
Fax: (507) 831-5271
E-mail: wenck.windom@wenck.com

October 21, 2008

City of Windom
444 Ninth Street
Windom, Minnesota 56101

Re: Supplement to 2009 Street Improvements Feasibility Study

Honorary Mayor and Council:

Summary

This letter is to serve as a supplement to the 2009 Street Improvements Feasibility Study presented to the Windom City Council on October 7, 2008. Following discussions during a Street Committee meeting on October 14, 2008, the scope of the Feasibility Study has been reduced to include 1) Fourth Avenue from 16th Street to Trunk Highway 71, 2) Langley Avenue from Fourth Avenue to Trunk Highway 71, 3) Third Avenue from Langley Avenue to 225 feet south, and 4) Pflughaupf Road from 20th Street to Fourth Avenue to be included with the 2009 Street Improvement Project.

Determination of Scope

The proposed project scope was determined based upon a prioritization by Mike Haugen and Bruce Caldwell of water, sewer, and street conditions. The average of this prioritizing indicated that Fourth Avenue and Langley Avenue were high priorities. Pflughaupf Road was included due to proposed changes at the intersection with Fourth Avenue.

The proposed watermain extension beneath the Perkins Creek bridge was removed from the project as there can be no services connected to this extension. The property to the west is located within a flood plain and the properties to the east are developed and their services connect to 19th Street. This watermain extension would have created a loop between Nineteenth Street and the dead-end watermain located south of the Perkins Creek bridge.

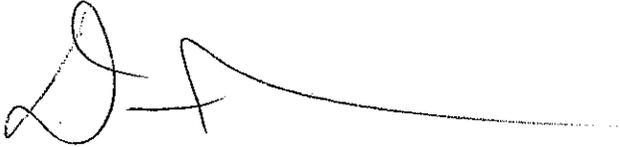
Cost

The reduction in scope of the project will reduce the probable cost to **\$1,839,763.75** for a concrete option and **\$1,811,209.75** for a bituminous option. In addition, the estimated cost to the city from non-participating portions of the Perkins Creek Bridge is **\$52,827**. A revised Table of Probable Costs and a revised Assessment Table is attached reflecting the changes to the project scope.

We would be available to discuss this report at your convenience. If you have any questions or require additional information, please call us at (507) 831-2703.

Sincerely,

WENCK ASSOCIATES, INC.

A handwritten signature in black ink, appearing to be 'Dennis Johnson', with a long horizontal line extending to the right.

Dennis Johnson, P.E.
Principal

A handwritten signature in black ink, appearing to be 'Craig Mueller'.

Craig Mueller, P.E.
Associate

City of Windom, Minnesota
 Table of Probable Costs
 2009 Street Improvements

Street	Concrete Street	Concrete Street Bituminous Equivalent	Bituminous Street	Storm Sewer	Sanitary Sewer	Watermain	Total Cost per Street Bituminous Option	Total Cost per Street Concrete
4th Avenue	\$810,303.00	\$810,303.00	\$797,194.00	\$70,000.00	\$98,268.75	\$113,963.00	\$1,079,425.75	\$1,092,534.75
Langley Street	\$469,250.00	\$469,250.00	\$461,766.00	\$33,750.00	\$111,825.00	\$72,913.00	\$680,254.00	\$687,738.00
Pflughaupf Road	\$57,071.00	\$54,071.00	\$49,110.00	\$2,420.00	\$0.00	\$0.00	\$51,530.00	\$59,491.00
Totals	\$1,336,624.00	\$1,333,624.00	\$1,308,070.00	\$106,170.00	\$210,093.75	\$186,876.00	\$1,811,209.75	\$1,839,763.75
					Total Project Cost			

Assessments

Street	Total Cost per Street	Amount Assessed	Percent Assessed	City's Portion	Comments
4th Avenue	\$1,079,425.75	\$308,343.26	28.57	\$771,082.49	
Langley Street	\$680,254.00	\$147,204.55	21.64	\$533,049.45	
Pflughaupf Road	\$51,530.00	\$11,124.89	21.59	\$40,405.11	
Totals	\$1,811,209.75	\$466,672.70	25.77	\$1,344,537.05	
		Total Project Cost			

Bridge Replacement

Participating (County) Cost	\$153,306.00
Non-Participating (City) Cost	\$52,826.50

ASSESSMENTS

TOTAL STREET COST \$1,308,070.00
 STORM SEWER \$106,170.00
 CONCRETE REMOVAL \$103,100.00
 NINE TON EXTRA COST \$369,380.00
 RESIDENTIAL EQUIVALENT \$729,420.00
 ESTIMATED COST PER FOOT \$112.41
 CHARGEABLE COST PER FOOT \$56.21
 ESTIMATED COST PER SEWER SERVICE \$1,187.50
 ESTIMATED COST PER WATER SERVICE \$1,325.00

PARCEL NUMBER	LOT	DEVELOPMENT	FRONT	SIDE	TOTAL FT	FRONT FOOT COST	SEWER COST	WATER COST	TOTAL COST	NAME	ADDRESS	CITY	STATE			
Fourth Avenue																
25-362-00	Lot 1 Blk 1	Hoffman Laccanne Subd	267.92	0.00	267.92	\$ 15,058.87	\$1,187.50	\$1,325.00	\$17,571.37	LaCarme Funeral Homes LLC	2280 6th Ave	Windom	MIN			
25-324-00	Lot 1 Blk 1	Grant Heights Add	120.84	0.00	120.84	\$ 6,792.01	\$1,187.50	\$1,325.00	\$9,304.51	Margery Grant	1746 St. Mary's St	Falcon Heights	MIN			
25-324-00	Lot 1 Blk 2 & N	Grant Heights Add	130.00	0.00	130.00	\$ 7,306.86	\$1,187.50	\$1,325.00	\$9,819.36	Richard & Phyllis Elness	625 22nd St	Windom	MIN			
25-324-01	Lot 7 Blk 2	Grant Heights Add	95.00	0.00	95.00	\$ 5,339.63	\$1,187.50	\$1,325.00	\$7,852.13	Margery Grant	1746 St. Mary's St	Falcon Heights	MIN			
25-324-01	Lot 8 Blk 2	Grant Heights Add	163.50	131.96	295.46	\$ 12,898.29	\$1,187.50	\$1,325.00	\$15,410.79	Margery Grant	1746 St. Mary's St	Falcon Heights	MIN			
25-132-01	Lot 7	Billings Subd	151.80	0.00	151.80	\$ 8,532.16	\$1,187.50	\$1,325.00	\$11,044.66	Delbert & Janice Pomeroy	PO Box 51	Windom	MIN			
25-447-00	Lot 6 Blk 1	Konrad's Subd	96.00	0.00	96.00	\$ 5,395.93	\$1,187.50	\$1,325.00	\$7,908.33	Orville Wojahn	37395 US Hwy 71	Windom	MIN			
25-164-03	Lot 10 & 11	Cnty Aud Subd 4	444.00	0.00	444.00	\$ 24,955.73	\$0.00	\$0.00	\$24,955.73	Justin Augustin	25 Upton Ave S	Minneapolis	MIN			
25-164-04	Lot 11 & 12	Cnty Aud Subd 4	132.00	0.00	132.00	\$ 7,419.27	\$1,187.50	\$1,325.00	\$9,931.77	Richard Seydel	1746 4th Ave	Windom	MIN			
25-164-04	Lot 12	Cnty Aud Subd 4	54.00	0.00	54.00	\$ 3,035.16	\$1,187.50	\$1,325.00	\$5,547.66	Aron Koch	1734 4th Ave	Windom	MIN			
25-164-04	Lot 12	Cnty Aud Subd 4	60.00	0.00	60.00	\$ 3,372.40	\$1,187.50	\$1,325.00	\$5,884.90	Robert & Mary Ann Keffeler	1724 4th Ave	Windom	MIN			
25-164-04	Lot 12	Cnty Aud Subd 4	60.00	0.00	60.00	\$ 3,372.40	\$1,187.50	\$1,325.00	\$5,884.90	Brian Zebedee	1710 4th Ave	Windom	MIN			
25-164-04	Lot 12	Cnty Aud Subd 4	60.00	0.00	60.00	\$ 3,372.40	\$1,187.50	\$1,325.00	\$5,884.90	Gloria Sharpe	1704 4th Ave	Windom	MIN			
25-164-04	Lot 12	Cnty Aud Subd 4	75.00	0.00	75.00	\$ 4,215.49	\$1,187.50	\$1,325.00	\$6,727.99	Florence Beyer	1702 4th Ave	Windom	MIN			
25-360-00	Lot 1 Blk 1	Horkey's Twynsee Subd	0.00	27.85	27.85	\$ 782.68	\$0.00	\$0.00	\$782.68	Larry & Ruth Smith	1650 4th Ave	Windom	MIN			
25-360-00	Lot 2 Blk 1	Horkey's Twynsee Subd	0.00	27.85	27.85	\$ 782.68	\$0.00	\$0.00	\$782.68	Raymond & Arlene Orloske	428 16th St	Windom	MIN			
25-360-00	Lot 3 Blk 1	Horkey's Twynsee Subd	0.00	27.85	27.85	\$ 782.68	\$0.00	\$0.00	\$782.68	Chester & Lavonne Bennet	424 16th St	Windom	MIN			
25-360-00	Lot 4 Blk 1	Horkey's Twynsee Subd	0.00	27.85	27.85	\$ 782.68	\$0.00	\$0.00	\$782.68	Gregory Rossov	420 16th St	Windom	MIN			
25-360-00	Lot 5 Blk 1	Horkey's Twynsee Subd	0.00	27.85	27.85	\$ 782.68	\$0.00	\$0.00	\$782.68	Betty Marmen	416 16th St	Windom	MIN			
25-360-00	Lot 6 Blk 1	Horkey's Twynsee Subd	0.00	27.85	27.85	\$ 782.68	\$0.00	\$0.00	\$782.68	Theresa Black	408 16th St	Windom	MIN			
25-360-00	Lot 7 Blk 1	Horkey's Twynsee Subd	0.00	27.85	27.85	\$ 782.68	\$0.00	\$0.00	\$782.68	Irene Plantz	404 16th St	Windom	MIN			
25-164-02	Lot 7	Cnty Aud Subd 4	35.00	0.00	35.00	\$ 2,023.44	\$1,187.50	\$1,325.00	\$4,535.94	Esther Larson	356 16th St	Windom	MIN			
25-164-02	Lot 7	Cnty Aud Subd 4	49.00	0.00	49.00	\$ 1,967.23	\$1,187.50	\$1,325.00	\$4,479.73	Dale Gaustad	400 12th St #1	Windom	MIN			
25-164-02	Lot 7	Cnty Aud Subd 4	80.00	0.00	80.00	\$ 4,496.53	\$0.00	\$0.00	\$4,496.53	Chad Nolt	49552 344th St	Windom	MIN			
25-621-00	Lot 11 Blk 1	Perkin's Bluff Subd	66.49	0.00	66.49	\$ 3,737.18	\$1,187.50	\$1,325.00	\$4,496.53	Joyce Nielsen	1745 4th Ave	Windom	MIN			
25-757-00	Blk 2	Tanglewood Subd	205.47	0.00	205.47	\$ 11,546.77	\$1,187.50	\$1,325.00	\$6,249.68	Joyce Nielsen	1745 4th Ave	Windom	MIN			
25-164-03	Lot B & 9	Cnty Aud Subd 4	35.00	0.00	35.00	\$ 2,023.44	\$1,187.50	\$1,325.00	\$4,479.73	JD Property Mgmt LLC	16825 Blenheim Way	Minnetonka	MIN			
25-164-03	Lot 9	Cnty Aud Subd 4	294.22	0.00	294.22	\$ 1,967.23	\$1,187.50	\$1,325.00	\$4,479.73	John Lange	22643 230th Ave	Glenwood	MIN			
25-164-03	Lot 9	Cnty Aud Subd 4	126.00	0.00	126.00	\$ 7,082.03	\$1,187.50	\$1,325.00	\$19,049.51	David Lightner	1761 4th Ave	Windom	MIN			
25-819-00	Lot 1 Blk 1	Wojahn Subd	40.16	0.00	40.16	\$ 2,257.26	\$1,187.50	\$1,325.00	\$9,594.53	Tina L Pfeiffer	475 18th St	Windom	MIN			
25-132-00	Lot 1	Billings Subd	132.80	0.00	132.80	\$ 7,464.24	\$1,187.50	\$1,325.00	\$9,776.74	Jack & Nancy Sleinke	490 19th St	Windom	MIN			
25-132-00	Lot 1	Billings Subd	58.00	0.00	58.00	\$ 3,259.98	\$1,187.50	\$1,325.00	\$5,772.48	Raymond & Cheryl Harrison	1945 4th Ave	Windom	MIN			
25-132-00	Lot 1	Billings Subd	141.00	54.00	195.00	\$ 9,274.09	\$1,187.50	\$1,325.00	\$11,786.59	Patricia Rupp	1965 4th Ave	Windom	MIN			
25-132-00	Lot 1	Billings Subd	138.00	0.00	138.00	\$ 7,925.13	\$1,187.50	\$1,325.00	\$10,437.63	Lyman Holmes	660 17th St	Windom	MIN			
25-133-00	Lot 1	Billings Subd 2	82.50	0.00	82.50	\$ 4,637.04	\$1,187.50	\$1,325.00	\$7,149.54	Brian & Kristi Hedman	2027 4th Ave	Windom	MIN			
25-133-00	Lot 2	Billings Subd 2	90.00	0.00	90.00	\$ 5,058.99	\$1,187.50	\$1,325.00	\$7,571.09	Paul & Patricia Reinhardt	2031 4th Ave	Windom	MIN			
25-133-00	Lot 3	Billings Subd 2	7.50	0.00	7.50	\$ 421.55	\$0.00	\$0.00	\$421.55	Nelda Rehmet	2051 4th Ave	Windom	MIN			
25-133-00	Lot 3	Billings Subd 2	75.00	0.00	75.00	\$ 4,215.49	\$1,187.50	\$1,325.00	\$6,727.99	Nelda Rehmet	2051 4th Ave	Windom	MIN			
25-133-00	Lot 7	Billings Subd 2	247.50	0.00	247.50	\$ 13,911.13	\$1,187.50	\$1,325.00	\$16,423.63	Troy Holt	45213 County Rd 15	Windom	MIN			
Total												4100.16	\$ 230,455.76	\$ 36,812.50	\$ 41,075.00	\$ 308,343.26

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
CITY OFFICE	ELECTRIC FUND	UTILITY BILLING	192.42
CITY OFFICE	MII LIFE	VEBA	194.30
CITY OFFICE	STEVE NASBY	EXPENSE	153.86
Total for Department 103			540.58*
P & Z / BUILDING OFF	ELECTRIC FUND	UTILITY BILLING	41.50
P & Z / BUILDING OFF	MII LIFE	VEBA	145.72
P & Z / BUILDING OFF	MN DEPT OF LABOR & I	BLDG PERMIT SURCHARGE	243.01
P & Z / BUILDING OFF	VET'S WHOA N'GO	GAS	127.45
Total for Department 106			557.68*
CITY HALL	ELECTRIC FUND	MAINTENANCE	8.75
CITY HALL	SANDRA HERDER	CLEANING	343.90
CITY HALL	MELISSA PENAS	CLEANING	343.90
Total for Department 115			696.55*
POLICE	ELECTRIC FUND	UTILITY BILLING	76.78
POLICE	SHAWN HAKEN	EXPENSE	6.64
POLICE	KENT F. KELLY	EXPENSE	88.69
POLICE	MII LIFE	VEBA	1,372.76
POLICE	VOYAGER FLEET SERVIC	GAS	114.79
Total for Department 120			1,659.66*
FIRE DEPARTMENT	AMOCO OIL COMPANY	GAS	150.03
FIRE DEPARTMENT	ELECTRIC FUND	UTILITY BILLING	86.69
FIRE DEPARTMENT	VET'S WHOA N'GO	GAS	266.40
Total for Department 125			503.12*
STREET	AMOCO OIL COMPANY	GAS	414.03
STREET	BRUCE CALDWELL	MAINTENANCE ON CAMERA	87.52
STREET	ELECTRIC FUND	MAINTENANCE	51.82
STREET	ELECTRIC FUND	UTILITY BILLING	2,570.29
STREET	ERICKSON OIL CO	GAS	1,032.71
STREET	MII LIFE	VEBA	923.22
STREET	VET'S WHOA N'GO	GAS	1,693.89
STREET	VOYAGER FLEET SERVIC	GAS	272.02
Total for Department 140			7,045.50*
HEALTH & SANITATION	NEAL GRUNEWALD	COMPOST SITE MANAGER	128.00
Total for Department 145			128.00*
RECREATION	RICK MANTHEI	UMPIRE	390.00
Total for Department 150			390.00*
PARKS	ELECTRIC FUND	MAINTENANCE	34.19
PARKS	ELECTRIC FUND	UTILITY BILLING	3,645.79
PARKS	ERICKSON OIL CO	GAS	215.04
PARKS	MII LIFE	VEBA	182.23
PARKS	REDWOOD FALLS NURSER	TREES	762.54
Total for Department 165			4,839.79*

CITY OF WINDOM
 FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount

		Total for Fund 01	16,360.88*
LIBRARY	ELECTRIC FUND	UTILITY BILLING	387.99
LIBRARY	SANDRA HERDER	CLEANING	343.90
LIBRARY	MELISSA PENAS	CLEANING	343.90
		Total for Department 171	1,075.79*
		Total for Fund 03	1,075.79*
AIRPORT	ELECTRIC FUND	MAINTENANCE	61.31
AIRPORT	RED ROCK RURAL WATER	WATER	25.30
AIRPORT	SO. CENTRAL ELECTRIC	POWER COST	304.89
		Total for Department 174	391.50*
		Total for Fund 11	391.50*
POOL	ELECTRIC FUND	UTILITY BILLING	633.03
POOL	SALLY OLTMANN	CONTRACT - POOL MANAGER	3,250.00
		Total for Department 175	3,883.03*
		Total for Fund 12	3,883.03*
AMBULANCE	ELECTRIC FUND	UTILITY BILLING	23.16
AMBULANCE	TIM HACKER	EXPENSE	18.51
AMBULANCE	ALLAN REMPEL	EXPENSE	17.03
AMBULANCE	VET'S WHOA N'GO	GAS	1,276.52
		Total for Department 176	1,335.22*
		Total for Fund 13	1,335.22*
MULTI-PURPOSE BUILDI	ELECTRIC FUND	UTILITY BILLING	1,733.96
MULTI-PURPOSE BUILDI	MII LIFE	VEBA	279.38
MULTI-PURPOSE BUILDI	VOYAGER FLEET SERVIC	GAS	108.30
		Total for Department 177	2,121.64*
		Total for Fund 14	2,121.64*
LIQUOR	BEVERAGE WHOLESALERS	MERCHANDISE	2,724.80
LIQUOR	ELECTRIC FUND	UTILITY BILLING	1,114.05
LIQUOR	HAGEN DISTRIBUTING	MERCHANDISE	1,097.85
LIQUOR	HOLINKA DISTR. CO.	MERCHANDISE	68.50
LIQUOR	JOHNSON BROS.	MERCHANDISE	880.75
LIQUOR	MII LIFE	VEBA	364.46
LIQUOR	QUALITY WINE SPIRITS	MERCHANDISE	10,674.36
		Total for Department 180	16,924.77*
		Total for Fund 60	16,924.77*
WATER	ELECTRIC FUND	UTILITY BILLING	6,738.54
WATER	GOPHER STATE ONE CAL	LOCATES	13.73

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
WATER	H P SUDS	BILLING CONTRACT SERVICE	133.33
WATER	MIDWEST DATA, INC	UTILITY BILL - SERVICES	794.10
WATER	MII LIFE	VEBA	549.72
WATER	MN DEPT OF HEALTH	WA SUR CHARGE	3,229.00
WATER	VOYAGER FLEET SERVIC	GAS	318.13
	Total for Department 181		11,776.55*
	Total for Fund 61		11,776.55*
	TOM WHITE	.STATEMENT CREDIT REFUND	.33
	BLANCHE CROWELL	REFUND - STATEMENT CREDI	.18
	BETH ANN LUND	REFUND - UTILITY PREPAYM	125.00
	AMY RIIHL	REFUND STATEMENT CREDIT-	.69
	TANGLEWOOD APTS	REFUND ON #6-STATEMENT C	.74
	Total for Department		126.94*
ELECTRIC	AMOCO OIL COMPANY	GAS	404.72
ELECTRIC	ELECTRIC FUND	UTILITY BILLING	259.91
ELECTRIC	GOPHER STATE ONE CAL	LOCATES	13.73
ELECTRIC	H P SUDS	BILLING CONTRACT SERVICE	133.33
ELECTRIC	MIDWEST DATA, INC	SPECIAL SERVICES	13.35
ELECTRIC	MIDWEST DATA, INC	UTILITY BILL - SERVICES	794.10
ELECTRIC	MII LIFE	VEBA	1,029.43
ELECTRIC	VET'S WHOA N'GO	GAS	58.80
ELECTRIC	VOYAGER FLEET SERVIC	GAS	204.75
ELECTRIC	TOM WHITE	STATEMENT CREDIT REFUND-	5.00
ELECTRIC	IDA BETH AMUNDSON	ENERGY REBATE	100.00
ELECTRIC	GARY BURMEISTER	NERGY REBATE	100.00
ELECTRIC	BOY SCOUTS TROOP 10	DISTRIBUTION OF LIGHT BU	300.00
ELECTRIC	BOB BYERS	ENERGY REBATE	100.00
ELECTRIC	MARK CAVINESS	ENERGY REBATE	200.00
ELECTRIC	BLANCHE CROWELL	REFUND - STATEMENT CREDI	2.84
ELECTRIC	KEVIN DONAHUE	ENERGY REBATE	100.00
ELECTRIC	RICHARD ELNESS	ENERGY REBATE	100.00
ELECTRIC	FAMILY SERVICE	REFUND UTILITY PREPAY ON	62.11
ELECTRIC	BRENDA FARBER	ENERGY REBATE	100.00
ELECTRIC	TERRY FREDIN	ENERGY REBATE	100.00
ELECTRIC	GIRL SCOUTS	DISTRIBUTION OF LIGHT BU	600.00
ELECTRIC	CUB SCOUTS PACK 10	DISTRIBUTION OF LIGHT BU	300.00
ELECTRIC	ERIC HANSON	ENERGY REBATE	275.00
ELECTRIC	LORRI LOKKEN	ENERGY REBATE	100.00
ELECTRIC	ROBERT LUDVIGSON	ENERGY REBATE	100.00
ELECTRIC	HERB NAGORSKE	ENERGY REBATE	50.00
ELECTRIC	AMY RIIHL	REFUND STATEMENT CREDIT-	10.74
ELECTRIC	NORMA SCHOENENBERGER	ENERGY REBATE	200.00
ELECTRIC	TANGLEWOOD APTS	REFUND ON #6-STATEMENT C	12.38
ELECTRIC	LORRAINE TUFFS	ENERGY REBATE	100.00
ELECTRIC	DEAN VAN RIESEN	ENERGY REBATE	100.00
ELECTRIC	WAYNE WORMSTADT	ENERGY REBATE	50.00
	Total for Department 182		6,080.19*

CITY OF WINDOM
 FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount

	Total for Fund 62		6,207.13*
SEWER	AMOCO OIL COMPANY	GAS	407.80
SEWER	ELECTRIC FUND	UTILITY BILLING	11,194.44
SEWER	ERICKSON OIL CO	GAS	84.07
SEWER	GOPHER STATE ONE CAL	LOCATES	13.71
SEWER	H P SUDS	BILLING CONTRACT SERVICE	133.34
SEWER	MIDWEST DATA, INC	UTILITY BILL - SERVICES	794.10
SEWER	MII LIFE	VEBA	914.14
SEWER	VOYAGER FLEET SERVIC	GAS	95.72
SEWER	JAMES HARDIN	REFUND-STATEMENT CREDIT	9.79
	Total for Department 183		13,647.11*
	Total for Fund 63		13,647.11*
ARENA	AMERIPRIDE LINEN CO	SERVICE	94.25
ARENA	AMOCO OIL COMPANY	GAS	58.90
ARENA	ELECTRIC FUND	UTILITY BILLING	1,983.61
ARENA	MII LIFE	VEBA	182.23
ARENA	VOYAGER FLEET SERVIC	GAS	52.22
	Total for Department 184		2,371.21*
	Total for Fund 64		2,371.21*
ECONOMIC DEVELOPMENT	AARON BACKMAN	EXPENSE	192.46
ECONOMIC DEVELOPMENT	ELECTRIC FUND	UTILITY BILLING	304.52
ECONOMIC DEVELOPMENT	MII LIFE	VEBA	230.81
ECONOMIC DEVELOPMENT	SO. CENTRAL ELECTRIC	POWER COST	34.53
	Total for Department 187		762.32*
	Total for Fund 67		762.32*
	SHEAT STYLE	REFUND-STATEMENT CREDIT-	2.77
	TRICIA SUESS	REFUND - STATEMENT CREDI	2.81
	Total for Department		5.58*
TELECOMMUNICATIONS	AT & T	USAGE CHARGES	115.00
TELECOMMUNICATIONS	BIG TEN NETWORK	SUBSCRIBER	1,622.21
TELECOMMUNICATIONS	ELECTRIC FUND	UTILITY BILLING	1,385.64
TELECOMMUNICATIONS	FOX SPORTS	SUBSCRIBER	4,905.10
TELECOMMUNICATIONS	GOPHER STATE ONE CAL	LOCATES	41.13
TELECOMMUNICATIONS	H P SUDS	BILLING CONTRACT SERVICE	400.00
TELECOMMUNICATIONS	LIFETIME MOVIE NETWO	SUBSCRIBER	30.00
TELECOMMUNICATIONS	MIDWEST DATA, INC	SPECIAL SERVICES	24.33
TELECOMMUNICATIONS	MIDWEST DATA, INC	UTILITY BILL - SERVICES	2,382.30
TELECOMMUNICATIONS	MII LIFE	VEBA	652.90
TELECOMMUNICATIONS	NATIONAL CABLE TV CO	SUBSCRIBER	23,117.83
TELECOMMUNICATIONS	TOWER DISTRIBUTION C	SUBSCRIBER	213.97
TELECOMMUNICATIONS	VET'S WHOA N'GO	GAS	110.74
TELECOMMUNICATIONS	VOYAGER FLEET SERVIC	GAS	145.67

CITY OF WINDOM
 FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
TELECOMMUNICATIONS	WINDOM BAKERY	EXPENSE	50.69
TELECOMMUNICATIONS	WOODSTOCK TELEPHONE	SERVICE	186.67
TELECOMMUNICATIONS	SHEAT STYLE	REFUND-STATEMENT CREDIT-	36.61
TELECOMMUNICATIONS	TRICIA SUESS	REFUND - STATEMENT CREDI	43.22
	Total for Department 199		35,464.01*
	Total for Fund 69		35,469.59*
	Grand Total		112,326.74*

CITY OF WINDOM
 FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
STREET	MIDWEST WIRELESS	TELEPHONE	99.64
		Total for Department 140	99.64*
		Total for Fund 01	99.64*
AMBULANCE	MIDWEST WIRELESS	TELEPHONE	92.82
AMBULANCE	JIM SKARPHOL	EXPENSE	97.42
AMBULANCE	FRATERNAL ORDER OF E	SUPPLIES	113.40
		Total for Department 176	303.64*
		Total for Fund 13	303.64*
MULTI-PURPOSE BUILDI	MIDWEST WIRELESS	TELEPHONE	13.73
		Total for Department 177	13.73*
		Total for Fund 14	13.73*
LIQUOR	BEVERAGE WHOLESALERS	MERCHANDISE	1,569.95
LIQUOR	GRIGGS COOPER	MERCHANDISE	2,936.20
LIQUOR	HAGEN DISTRIBUTING	MERCHANDISE	1,054.50
LIQUOR	A H HERMEL CANDY & T	MERCHANDISE	596.34
LIQUOR	JOHNSON BROS.	MERCHANDISE	2,623.66
LIQUOR	MIDWEST MARKETING	ADVERTISING	180.00
LIQUOR	PHILLIPS WINE & SPIR	MERCHANDISE	2,809.43
LIQUOR	WINE MERCHANTS	MERCHANDISE	158.50
		Total for Department 180	11,928.58*
		Total for Fund 60	11,928.58*
WATER	H P SUDS	BILLING CONTRACT SERVICE	133.33
WATER	MIDWEST WIRELESS	TELEPHONE	42.88
WATER	CENTURY 21 NORTHLAND	REFUND - STATEMENT CREDI	20.00
		Total for Department 181	196.21*
		Total for Fund 61	196.21*
	RICHARD HEDRINGTON	REFUND - UTILITY PREPAYM	125.00
	HEATHER MALMANGER	REFUND -UTILITY PREPAYME	20.00
	CENTURY 21 NORTHLAND	REFUND - STATEMENT CREDI	.66
		Total for Department	145.66*
ELECTRIC	MARV GRUNIG	EXPENSE	81.90
ELECTRIC	H P SUDS	BILLING CONTRACT SERVICE	133.33
ELECTRIC	CENTURY 21 NORTHLAND	REFUND - STATEMENT CREDI	10.13
		Total for Department 182	225.36*
		Total for Fund 62	371.02*
SEWER	H P SUDS	BILLING CONTRACT SERVICE	133.34
SEWER	MIDWEST WIRELESS	TELEPHONE	42.88
SEWER	QUEST	TELEPHONE	204.48

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
SEWER	CENTURY 21 NORTHLAND	REFUND - STATEMENT CREDI	22.67
		Total for Department 183	403.37*
		Total for Fund 63	403.37*
ECONOMIC DEVELOPMENT	AARON BACKMAN	EXPENSE	171.41
ECONOMIC DEVELOPMENT	LAMAR	SIGN	690.00
		Total for Department 187	861.41*
		Total for Fund 67	861.41*
RIVERBLUFF ESTATES	UNITED PRAIRIE BANK	LOAN PAYMENT	620.78
		Total for Department 166	620.78*
		Total for Fund 68	620.78*
	GARY & LINDA AHRENS	REFUND-STATEMENT CREDIT-	3.44
	RICHARD HEDRINGTON	REFUND - STATEMENT CREDI	1.34
	MADONNA HULLERMAN	REFUND -STATEMENT CREDIT	.95
		Total for Department	5.73*
TELECOMMUNICATIONS	BBC AUDIO	SUBSCRIBER	7.56
TELECOMMUNICATIONS	BLUEHIGHWAYS	SUBSCRIBER	27.10
TELECOMMUNICATIONS	H P SUDS	BILLING CONTRACT SERVICE	400.00
TELECOMMUNICATIONS	KARE 11 TELEVISION	SUBSCRIBER	286.80
TELECOMMUNICATIONS	ONVOY, INC	SS7 SERVICE	3,459.94
TELECOMMUNICATIONS	RFD TV	SUBSCRIBER	203.25
TELECOMMUNICATIONS	GARY & LINDA AHRENS	REFUND-STATEMENT CREDIT-	87.78
TELECOMMUNICATIONS	RICHARD HEDRINGTON	REFUND - STATEMENT CREDI	20.77
TELECOMMUNICATIONS	MADONNA HULLERMAN	REFUND -STATEMENT CREDIT	14.23
TELECOMMUNICATIONS	HEATHER MALMANGER	REFUND -STATEMENT CREDIT	2.34
		Total for Department 199	4,509.77*
		Total for Fund 69	4,515.50*
		Grand Total	19,313.88*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
MAYOR & COUNCIL	CITIZEN PUBLISHING C	ADVERTISING	145.80
MAYOR & COUNCIL	MCDONALD & SCHRAMEL	LEGAL FEES	1,444.00
	Total for Department 101		1,589.80*
CITY OFFICE	CITIZEN PUBLISHING C	BATTERY BACK UP	69.99
CITY OFFICE	COTTONWOOD COUNTY AS	ASSESSING	28,541.39
CITY OFFICE	DAN'S OFFICE SUPPLY	SUPPLIES	167.60
CITY OFFICE	FLAHERTY & HOOD, PA	SERVICE	95.32
CITY OFFICE	SUNSHINE FOODS	SUPPLIES	45.96
CITY OFFICE	HEARTLAND TECHNOLOGY	BILLING SYSTEM FIRE WALL	40.00
CITY OFFICE	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	5.78
CITY OFFICE	MN MUNICIPAL UTILITI	SAFETY COMP	1,380.48
CITY OFFICE	SCHWALBACH HARDWARE	MAINTENANCE	25.54
CITY OFFICE	WINDOM QUICK PRINT	SUPPLIES	2.66
	Total for Department 103		30,374.72*
P & Z / BUILDING OFF	DAN'S OFFICE SUPPLY	SUPPLIES	7.35
P & Z / BUILDING OFF	DAVIS TYPEWRITER	MAINTENANCE CONTRACT	76.80
P & Z / BUILDING OFF	HEARTLAND TECHNOLOGY	BILLING SYSTEM FIRE WALL	40.00
P & Z / BUILDING OFF	MCDONALD & SCHRAMEL	LEGAL FEES	19.00
P & Z / BUILDING OFF	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	5.78
P & Z / BUILDING OFF	MN MUNICIPAL UTILITI	SAFETY COMP	517.68
	Total for Department 106		666.61*
CITY HALL	AMERIGAS - WORTHINGT	WATER TREATMENT	23.38
CITY HALL	COTTONWOOD COUNTY SO	RECYCLING PICK UP	12.00
CITY HALL	WASTE MANAGEMENT OF	HAUL GARBAGE	81.47
CITY HALL	LUCAN COMMUNITY TV I	MAINTENANCE	133.13
CITY HALL	MN DEPT OF LABOR & I	LICENSE	10.00
CITY HALL	SCHWALBACH HARDWARE	MAINTENANCE	86.41
CITY HALL	WINDOM FIRE SAFETY	MAINTENANCE	127.69
	Total for Department 115		474.08*
POLICE	COTTONWOOD CO TREASU	DISPATCHING	275.00
POLICE	COTTONWOOD CO TREASU	RENT	1,200.00
POLICE	DAN'S OFFICE SUPPLY	SUPPLIES	45.84
POLICE	GALLS	SUPPLIES	80.14
POLICE	MCDONALD & SCHRAMEL	LEGAL FEES	4,626.50
POLICE	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	77.50
POLICE	PAMIDA	SUPPLIES	25.54
POLICE	RUNNING'S SUPPLY	MAINTENANCE	120.85
POLICE	WINDOM AREA HOSPITAL	TESTING	51.00
POLICE	COUNTRY PRIDE SERVIC	MAINTENANCE	20.00
POLICE	DOUG RICKE	SUPPLIES	169.97
	Total for Department 120		6,692.34*
FIRE DEPARTMENT	COTTONWOOD CO TREASU	DISPATCHING	212.50
FIRE DEPARTMENT	HEIMAN FIRE EQUIP. C	MAINTENANCE	1,160.50
FIRE DEPARTMENT	KKOJ	ADVERTISING	49.50
FIRE DEPARTMENT	LAB SAFETY SUPPLY IN	MAINTENANCE	118.47
FIRE DEPARTMENT	LUCAN COMMUNITY TV I	MAINTENANCE	110.41

CITY OF WINDOM
 FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
FIRE DEPARTMENT	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	5.78
FIRE DEPARTMENT	RIVERSIDE LAUNDRY	SERVICE	38.34
FIRE DEPARTMENT	RUNNING'S SUPPLY	MAINTENANCE	37.79
FIRE DEPARTMENT	WINDOM AREA HOSPITAL	TESTING	187.00
FIRE DEPARTMENT	WINDOM FIRE SAFETY	MAINTENANCE	105.00
	Total for Department 125		2,025.29*
EMERGENCY MANAGEMENT	COTTONWOOD CO TREASU	DISPATCHING	12.50
EMERGENCY MANAGEMENT	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	200.00
	Total for Department 130		212.50*
ANIMALS	COTTONWOOD-SLAYTON V	VETERINARY SERVICE	297.44
ANIMALS	SUNSHINE FOODS	SUPPLIES	6.06
	Total for Department 135		303.50*
STREET	COTTONWOOD CO TREASU	DISPATCHING	125.00
STREET	WASTE MANAGEMENT OF	HAUL GARBAGE	124.94
STREET	DICKS WELDING	MAINTENANCE	19.04
STREET	WINDOM AUTO VALU	MAINTENANCE	113.01
STREET	JOHNSON HARDWARE	MAINTENANCE	425.47
STREET	LAMPERTS YARDS, INC.	MAINTENANCE	41.12
STREET	MCDONALD & SCHRAMEL	LEGAL FEES	25.00
STREET	MACQUEEN EQUIP. CO.	INCORRECT PAYMT ON LAST	52.43
STREET	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	5.78
STREET	MESSER MACHINE & MFG	MAINTENANCE	99.14
STREET	MN DEPT OF LABOR & I	LICENSE	20.00
STREET	MN MUNICIPAL UTILITI	SAFETY COMP	2,070.72
STREET	PRAXAIR DISTRIBUTION	SERVICE	139.17
STREET	RUNNING'S SUPPLY	MAINTENANCE	54.81
STREET	SCHWALBACH HARDWARE	MAINTENANCE	143.15
STREET	HD SUPPLY WATERWORKD	MAINTENANCE	279.74
STREET	UNION PACIFIC RAILRO	FLAGGING SERVICE	540.15
STREET	UNITED RENTALS	SUPPLIES	117.67
STREET	WINDOM AREA HOSPITAL	TESTING	34.00
STREET	COUNTRY PRIDE SERVIC	MAINTENANCE	123.27
STREET	WINDOM FARM SERVICE	MAINTENANCE	126.25
STREET	WINDOM FIRE SAFETY	MAINTENANCE	20.00
STREET	CARQUEST AUTO PARTS	MAINTENANCE	400.17
	Total for Department 140		5,100.03*
RECREATION	HEARTLAND IMAGE	SHIRTS	473.00
	Total for Department 150		473.00*
PARKS	BRYAN ROCK PRODUCTS,	MAINTENANCE	1,112.47
PARKS	COLE PAPER INC.	SUPPLIES	208.33
PARKS	COTTONWOOD CO TREASU	DISPATCHING	37.50
PARKS	WASTE MANAGEMENT OF	HAUL GARBAGE	286.65
PARKS	WINDOM AUTO VALU	MAINTENANCE	4.15
PARKS	LAMPERTS YARDS, INC.	MAINTENANCE	710.00
PARKS	MESSER MACHINE & MFG	MAINTENANCE	95.59

CITY OF WINDOM
 FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
PARKS	MILLER SELLNER EQUIP	MAINTENANCE	5.33
PARKS	MN MUNICIPAL UTILITI	SAFETY COMP	690.24
PARKS	MTI DISTRIBUTING, IN	MAINTENANCE	230.68
PARKS	RUNNING'S SUPPLY	MAINTENANCE	257.61
PARKS	SCHWALBACH HARDWARE	MAINTENANCE	831.64
PARKS	COUNTRY PRIDE SERVIC	MAINTENANCE	2,650.65
PARKS	WINDOM QUICK PRINT	SUPPLIES	390.17
PARKS	CONSOLIDATED READY M	MAINTENANCE	954.23
PARKS	ZIESKE LAND SURVEYIN	SERVICE	665.00
PARKS	MEAN GREEN HAND SCR	SUPPLIES	108.63
	Total for Department 165		9,238.87*
	Total for Fund 01		57,150.74*
	CITIZEN PUBLISHING C	ADVERTISING	187.20
	Total for Department		187.20*
	Total for Fund 02		187.20*
LIBRARY	AMERICAN GIRL	SUBSCRIPTION	22.95
LIBRARY	BBC AUDIO	BOOKS	112.26
LIBRARY	CENTER POINT LARGE P	BOOKS	82.68
LIBRARY	CITIZEN PUBLISHING C	ADVERTISING	105.00
LIBRARY	COTTONWOOD COUNTY SO	RECYCLING PICK UP	12.00
LIBRARY	DAN'S OFFICE SUPPLY	SUPPLIES	200.00
LIBRARY	DEMCO	SUPPLIES	331.98
LIBRARY	GALE	BOOKS	280.53
LIBRARY	INGRAM	BOOKS	2,528.43
LIBRARY	J & K WINDOWS	CLEANING	15.00
LIBRARY	MICROMARKETING	BOOKS/AUDIO	375.50
LIBRARY	MN DEPT OF LABOR & I	LICENSE	10.00
LIBRARY	PLUM CREEK LIBRARY	SUPPLIES	110.00
LIBRARY	READERS SERVICE	BOOKS	26.94
LIBRARY	SPORTS AFIELD	SUBSCRIPTION	29.97
LIBRARY	TASTE OF HOME	BOOK	28.98
LIBRARY	BETTER HOMES & GARDE	SUBSCRIPTION	25.96
LIBRARY	ASSET RECOVERY CORP	COMP PICK UP	308.50
LIBRARY	DOMINO	SUBSCRIPTION	8.00
LIBRARY	MIDWEST LIVING MAGAZ	SUBSCRIPTION	19.97
LIBRARY	MIDWEST TAPE	MOVIES	14.99
LIBRARY	SOUND & VISION	SUBSCRIPTION	8.00
LIBRARY	UNION PEN COMPANY	CALENDARS	206.31
LIBRARY	DISNEY MOVIE CLUB	MOVIES	61.85
	Total for Department 171		4,925.80*
	Total for Fund 03		4,925.80*
	COTTONWOOD CTY SHERI	CITY SHARE OF COMP UPDAT	7,056.00
	Total for Department		7,056.00*

CITY OF WINDOM
 FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount

		Total for Fund 04	7,056.00*
	WENCK ASSOCIATES, IN RUNWAY JUSTIFICATION		239.20
		Total for Department	239.20*
AIRPORT	RUNNING'S SUPPLY	MAINTENANCE	35.32
		Total for Department 174	35.32*
		Total for Fund 11	274.52*
POOL	MN DEPT OF LABOR & I LICENSE		10.00
POOL	SCHWALBACH HARDWARE	MAINTENANCE	20.39
		Total for Department 175	30.39*
		Total for Fund 12	30.39*
AMBULANCE	BOUND TREE	EQUIPMENT	578.83
AMBULANCE	COTTONWOOD CO TREASU	DISPATCHING	200.00
AMBULANCE	HIGLEY FORD	MAINTENANCE	274.19
AMBULANCE	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	5.78
AMBULANCE	PRAXAIR DISTRIBUTION	SERVICE	89.85
AMBULANCE	WINDOM AREA HOSPITAL	SERVICE	1,276.58
AMBULANCE	WINDOM AREA HOSPITAL	TESTING	85.00
		Total for Department 176	2,510.23*
		Total for Fund 13	2,510.23*
MULTI-PURPOSE BUILDI	CITIZEN PUBLISHING C	ADVERTISING	128.25
MULTI-PURPOSE BUILDI	COLE PAPER INC.	SUPPLIES	192.04
MULTI-PURPOSE BUILDI	WASTE MANAGEMENT OF	HAUL GARBAGE	108.46
MULTI-PURPOSE BUILDI	KDOM RADIO	ADVERTISING	154.00
MULTI-PURPOSE BUILDI	MARTIN'S FLAG COMPAN	FLAGS	301.16
MULTI-PURPOSE BUILDI	MN MUNICIPAL UTILITI	SAFETY COMP	862.80
MULTI-PURPOSE BUILDI	PAMIDA	SUPPLIES	52.42
MULTI-PURPOSE BUILDI	SCHWALBACH HARDWARE	MAINTENANCE	80.30
MULTI-PURPOSE BUILDI	STONER INDUSTRIAL, I	SERVICE	125.91
MULTI-PURPOSE BUILDI	WINDOM AREA HOSPITAL	SERVICE	34.00
		Total for Department 177	2,039.34*
		Total for Fund 14	2,039.34*
LIQUOR	ENVIROMASTER, INC.	SERVICE	39.41
LIQUOR	CITIZEN PUBLISHING C	ADVERTISING	89.00
LIQUOR	COCA-COLA BOTTLING C	MERCHANDISE	361.60
LIQUOR	CULLIGAN	SERVICE	8.67
LIQUOR	WASTE MANAGEMENT OF	HAUL GARBAGE	45.79
LIQUOR	DAN'S OFFICE SUPPLY	SUPPLIES	199.85
LIQUOR	A H HERMEL CANDY & T	MERCHANDISE	671.44
LIQUOR	MN MUNICIPAL UTILITI	SAFETY COMP	1,380.48
LIQUOR	S&K LINES	FREIGHT	443.30

CITY OF WINDOM
 FM Entry - Invoice Payment - Department Report

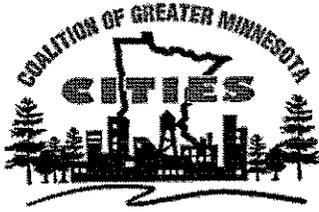
Department	Vendor Name	Description	Amount
		Total for Department 180	3,239.54*
		Total for Fund 60	3,239.54*
	HD SUPPLY	WATERWORKD MAINTENANCE	93.60
		Total for Department	93.60*
WATER	AMERICAN WATER WORKS	DUES	294.00
WATER	COTTONWOOD CO TREASU	DISPATCHING	100.00
WATER	MELVIN DUERKSEN	SERVICE	770.41
WATER	HAWKINS, INC	CHEMICALS	5,000.31
WATER	GODFATHER'S PIZZA	EXPENSE	9.22
WATER	SUNSHINE FOODS	SUPPLIES	6.80
WATER	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	5.78
WATER	MN MUNICIPAL UTILITI	SAFETY COMP	862.80
WATER	MN VALLEY TESTING	TESTING	56.25
WATER	RUNNING'S SUPPLY	MAINTENANCE	35.08
WATER	SCHWALBACH HARDWARE	MAINTENANCE	22.87
WATER	WINDOM FARM SERVICE	MAINTENANCE	25.77
WATER	WINDOM FIRE SAFETY	MAINTENANCE	45.27
WATER	CONSOLIDATED READY M	MAINTENANCE	169.91
		Total for Department 181	7,404.47*
		Total for Fund 61	7,498.07*
	B & B TRANSFORMER	INVENTORY	12,247.50
	BORDER STATES ELECTR	MAINTENANCE	3,310.90
	DAKOTA SUPPLY GROUP	MAINTENANCE	2,656.32
	DIRECT ELECTRIC SUPP	MAINTENANCE	420.85
	SECR REV FUND/CITY O	REFUNDS - UTILITY PREPAY	500.00
	WERNER ELECTRIC	MAINTENANCE	-4.84
	WESCO DISTRIBUTION,	SUPPLIES	382.97
		Total for Department	19,513.70*
ELECTRIC	CENTRAL MINNESOTA MU	POWER COST	153,731.05
ELECTRIC	CITIZEN PUBLISHING C	ADVERTISING	204.00
ELECTRIC	COLE PAPER INC.	SUPPLIES	146.32
ELECTRIC	CONDUX INTERNATIONAL	MAINTENANCE	382.04
ELECTRIC	COTTONWOOD CO TREASU	DISPATCHING	187.50
ELECTRIC	WASTE MANAGEMENT OF	HAUL GARBAGE	81.08
ELECTRIC	DAKOTA SUPPLY GROUP	MAINTENANCE	6,802.48
ELECTRIC	DIRECT ELECTRIC SUPP	MAINTENANCE	59.76
ELECTRIC	ENGINEERING UNLIMITE	MAINTENANCE	652.95
ELECTRIC	GODFATHER'S PIZZA	EXPENSE	9.23
ELECTRIC	HIGH VOLTAGE	MAINTENANCE	3,248.50
ELECTRIC	KDOM RADIO	ADVERTISING	13.20
ELECTRIC	MCDONALD & SCHRAMEL	LEGAL FEES	237.50
ELECTRIC	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	5.78
ELECTRIC	MESSER MACHINE & MFG	MAINTENANCE	7.26
ELECTRIC	MN MUNICIPAL UTILITI	JOB TRAINING SAFETY	2,200.00

CITY OF WINDOM
 FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
ELECTRIC	MN MUNICIPAL UTILITI	SAFETY COMP	1,725.88
ELECTRIC	MMUA	CONNECTOR LAYOUT	250.00
ELECTRIC	RESCO	INVENTORY	64.43
ELECTRIC	RETROFIT RECYCLING,	SUPPLIES	161.93
ELECTRIC	RUNNING'S SUPPLY	MAINTENANCE	647.27
ELECTRIC	SCHWALBACH HARDWARE	MAINTENANCE	219.88
ELECTRIC	SKARSHAUG TESTING LA	SUPPLIES	137.47
ELECTRIC	STONER INDUSTRIAL, I	SERVICE	101.94
ELECTRIC	WERNER ELECTRIC	MAINTENANCE	109.61
ELECTRIC	DEPARTMENT OF ENERGY	POWER COST	81,559.21
ELECTRIC	WINDOM AREA DEVELOPM	INDUSTRIAL DEVELOPMENT	1,200.00
ELECTRIC	WINDOM AREA HOSPITAL	TESTING	17.00
ELECTRIC	WINDOM FARM SERVICE	MAINTENANCE	7.33
ELECTRIC	CARQUEST AUTO PARTS	MAINTENANCE	95.01
	Total for Department 182		254,265.61*
	Total for Fund 62		273,779.31*
SEWER	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	64.53
SEWER	COTTONWOOD CO TREASU	DISPATCHING	100.00
SEWER	WASTE MANAGEMENT OF	HAUL GARBAGE	81.47
SEWER	MELVIN DUEBKSEN	SERVICE	472.43
SEWER	HAWKINS, INC	CHEMICALS	914.06
SEWER	GDF ENTERPRISES, INC	MAINTENANCE	49.93
SEWER	GODFATHER'S PIZZA	EXPENSE	9.22
SEWER	WINDOM AUTO VALU	MAINTENANCE	42.10
SEWER	KEMNA-ASA AUTO PLAZA	MAINTENANCE	96.41
SEWER	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	5.77
SEWER	MN DEPT OF LABOR & I	LICENSE	10.00
SEWER	MN MUNICIPAL UTILITI	SAFETY COMP	1,553.04
SEWER	MN VALLEY TESTING	TESTING	2,318.00
SEWER	NORTH SHORE ANALYTIC	TESTING	125.00
SEWER	RUNNING'S SUPPLY	MAINTENANCE	82.33
SEWER	SCHWALBACH HARDWARE	MAINTENANCE	772.03
SEWER	HD SUPPLY WATERWORKD	MAINTENANCE	295.89
	Total for Department 183		6,992.21*
	Total for Fund 63		6,992.21*
ARENA	CARLSON & STEWART	MAINTENANCE	2,808.25
ARENA	COTTONWOOD-SLAYTON V	VETERINARY SERVICE	165.00
ARENA	WASTE MANAGEMENT OF	HAUL GARBAGE	633.11
ARENA	FORTUNE TRANSPORTATI	FREIGHT	700.00
ARENA	SUNSHINE FOODS	SUPPLIES	28.15
ARENA	JOHNSON HARDWARE	MAINTENANCE	3.80
ARENA	KDOM RADIO	ADVERTISING	70.00
ARENA	LAMPERTS YARDS, INC.	MAINTENANCE	114.57
ARENA	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	5.77
ARENA	MN MUNICIPAL UTILITI	SAFETY COMP	1,207.92
ARENA	RUNNING'S SUPPLY	MAINTENANCE	15.96

CITY OF WINDOM
 FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
ARENA	SCHWALBACH HARDWARE	MAINTENANCE	21.27
ARENA	STONER INDUSTRIAL, I	SERVICE	9.52
	Total for Department 184		5,783.32*
	Total for Fund 64		5,783.32*
ECONOMIC DEVELOPMENT	CITIZEN PUBLISHING C	ADVERTISING	284.00
ECONOMIC DEVELOPMENT	DAN'S OFFICE SUPPLY	SUPPLIES	7.35
ECONOMIC DEVELOPMENT	DAVIS TYPEWRITER	MAINTENANCE CONTRACT	76.81
ECONOMIC DEVELOPMENT	HEARTLAND TECHNOLOGY	BILLING SYSTEM FIRE WALL	40.00
ECONOMIC DEVELOPMENT	MCDONALD & SCHRAMEL	LEGAL FEES	28.50
ECONOMIC DEVELOPMENT	MN MUNICIPAL UTILITI	SAFETY COMP	517.68
ECONOMIC DEVELOPMENT	SW MN HOUSING PARTNE	FINAL BILL-CONTR GRANT W	1,772.00
ECONOMIC DEVELOPMENT	SW MN HOUSING PARTNE	RETAINER FOR GRANT DEV A	1,335.00
ECONOMIC DEVELOPMENT	SVOBODA EXCAVATING,	MAINTENANCE	1,026.25
ECONOMIC DEVELOPMENT	HANCOCK CONCRETE PRO	MAINTENANCE	851.79
	Total for Department 187		5,939.38*
	Total for Fund 67		5,939.38*
	MN 9-1-1 PROGRAM	911 SERVICE	853.35
	Total for Department		853.35*
TELECOMMUNICATIONS	DATA CONNECTION	CPU CARD	3,000.00
TELECOMMUNICATIONS	DISCOVERY DIGITAL NE	SUBSCRIBER	58.18
TELECOMMUNICATIONS	GRAYBAR ELECTRIC CO	MAINTENANCE	490.12
TELECOMMUNICATIONS	LIFETIME	SUBSCRIBER	636.85
TELECOMMUNICATIONS	MIDWEST DATA, INC	SPECIAL SERVICES	24.00
TELECOMMUNICATIONS	MN MUNICIPAL UTILITI	SAFETY COMP	1,380.28
TELECOMMUNICATIONS	NEW STAR SALES & SER	COPIER MAINTENANCE	35.00
TELECOMMUNICATIONS	RUSHMORE INDUSTRIES,	FREIGHT	29.09
TELECOMMUNICATIONS	SCHWALBACH HARDWARE	MAINTENANCE	149.73
TELECOMMUNICATIONS	STONER INDUSTRIAL, I	SERVICE	57.21
TELECOMMUNICATIONS	WINDOM AREA HOSPITAL	TESTING	51.00
TELECOMMUNICATIONS	WINDOM QUICK PRINT	SUPPLIES	36.21
TELECOMMUNICATIONS	ZAYO BANDWIDTH	SERVICE	3,360.77
TELECOMMUNICATIONS	DAY BY DAY, INC.	SUPPLIES	756.00
	Total for Department 199		10,064.44*
	Total for Fund 69		10,917.79*
	COLONIAL LIFE INSURA	INSURANCE	22.05
	Total for Department		22.05*
	Total for Fund 70		22.05*
	Grand Total		388,345.89*



Coalition of Greater Minnesota Cities

CGMC in Brief

October 16, 2008

Contact: Tim Flaherty
651- 225-8840

Join a CGMC Committee!

The CGMC is still accepting members for the 2009 CGMC policy committees: Property Tax/LGA, Land Use and Infrastructure (annexation, transportation, energy/environment), Economic Development, and Labor & Employee Relations. Committee members have an active role in crafting the CGMC legislative policies, setting the CGMC agenda and advocating for CGMC at the Capitol. Time commitment is minimal. Don't miss this great opportunity to play a critical role in the upcoming legislative session.

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Reminder: Register for the CGMC Fall Conference

Space is filling up quickly for the 2008 CGMC Fall Conference in Willmar, November 20-21. **Don't forget** to send the attached registration form to Erin Flaherty via email or fax (651-225-9088). CGMC reduced hotel room rates are guaranteed through 11/6, so **reserve your room today** by contacting the Holiday Inn, Willmar, at 877-405-4466.

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Minnesota Public Radio Seeks Input from Greater Minnesota Cities

Minnesota Public Radio recently approached the CGMC for an upcoming story about the credit crunch and greater Minnesota cities. Specifically, MPR is seeking a snapshot of the challenges facing greater Minnesota cities in the wake of the financial slowdown, including examples of cities facing enhanced challenges in funding their local infrastructure projects. **If you would like to share your city's story with MPR**, or for more details, please contact Erin Flaherty via email or 651-225-8840.



***Growing Green for
Growing Cities: Oct.
20-21, 2008***

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To join a committee, please complete this form and return to Colleen Millard via:

Email: cfmillard@flaherty-hood.com

Phone: 651-225-8840

Fax: 651-225-9088

Yes! I would like to join: (please circle)

Property Tax/LGA Committee

Land Use & Infrastructure Management Committee

Economic Development Committee

Labor & Employee Relations Committee

Name _____ Title _____

Mailing Address _____

Phone _____ Fax _____ Email _____

2008 CGMC Fall Conference Registration

Willmar Conference Center, Willmar



City: _____ Phone: _____

Name/Title: _____ Guest(s): _____

Name/Title: _____ Guest(s): _____

Name/Title: _____ Guest(s): _____

Please indicate the number of people attending each event in the spaces provided.

Thursday, November 20

- ____ 1:30 p.m. Labor & Employee Relations Report and Discussion
- ____ 2:45 p.m. CGMC's Land Use Reform Proposal
- ____ 4:00 p.m. Overview of CGMC's Proposed Legislative Positions, Strategy, and Budget
- ____ 5:00 p.m. Board of Directors Meeting
- # 6:00 p.m. Reception
- # 7:00 p.m. Dinner & Program
Please indicate # of entrées below:
8 oz. Sirloin
Walleye
Vegetarian Meal
- # 9:00 p.m. Hospitality Room

Friday, November 21

- # 7:30 a.m. Breakfast
- ____ 8:30 a.m. Membership Meeting

Registration Fees:

The registration fee includes conference materials, Thursday dinner, hospitality room beverages and food, and Friday deluxe continental breakfast. Beverages at Thursday's reception hour and dinner are not included.

\$ _____ \$115 per member

\$ _____ \$25 per Thursday guest dinner

\$ _____ **Total**

Please make checks payable to CGMC.

- Bill me
- Payment enclosed
- I'll pay at the conference

Hotel Reservations

Holiday Inn
2100 East Hwy 12
Willmar, MN 56201

Please call 877-405-4466 to book your hotel room.
CGMC Rates: \$79.99 (+ tax). Room rates are guaranteed through 11/06/08.

Please send registration form to Erin Flaherty by November 13, 2008.

Mail: 525 Park Street, Suite 470, St. Paul, MN 55103 **Fax:** 651-225-9088

Email: enflaherty@flaherty-hood.com

Phone: 651-225-8840



2008 CGMC Fall Conference Agenda

Thursday, November 20 – Friday, November 21, 2008 • Willmar, Minnesota
 Tentative agenda as of 9/25/08

Thursday, November 20

- 12:00 – 3:00 p.m. **Conference Registration**
Holiday Inn
- 1:30 – 2:30 p.m. **Welcome, Preview of Conference, and Labor & Employee Relations Report and Discussion**
- 2:30 – 2:45 p.m. **BREAK**
- 2:45 – 3:45 p.m. **CGMC's Land Use Reform Proposal**
- 3:45 – 4:00 p.m. **BREAK**
- 4:00 – 4:45 p.m. **Overview of CGMC's Proposed Legislative Positions, Strategy, and Budget**
- 5:00 – 6:00 p.m. **Board of Directors Meeting**
- 6:00 – 7:00 p.m. **Reception**
- 7:00 – 9:00 p.m. **Dinner & Program**
Keynote Speaker: Prof. David Schultz, Hamline University, 2008 State & Federal Election Results: *What Do They Mean?*
- 9:00 – 10:30 p.m. **Hospitality Room**

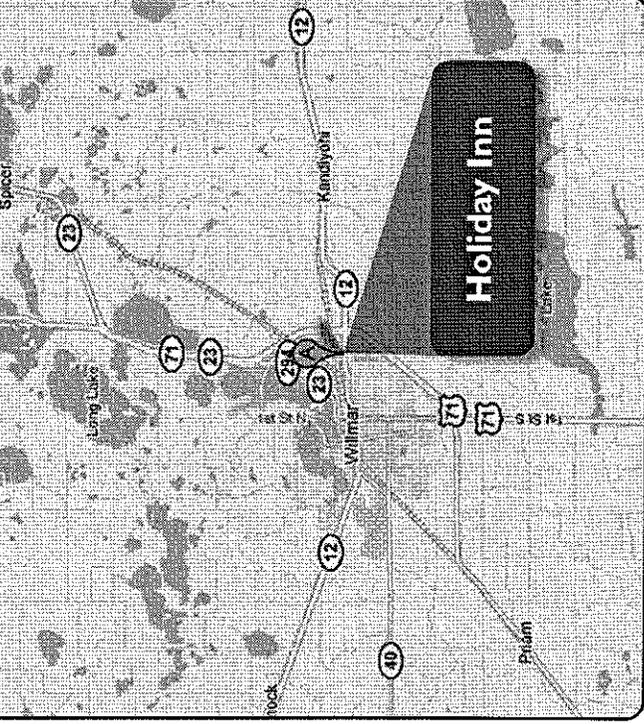
Friday, November 21

- 7:30 – 8:30 a.m. **Breakfast**
- 8:30 – 11:30 a.m. **Membership Meeting**
 - Consideration and Adoption of 2009 Positions, Strategy, and Budget
 - Action Needed and Message for Legislators
 - Other Business
- 11:30 a.m. **Adjourn**

Conference Hotel Information

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 2100 East Hwy 12
 Willmar, MN 56201

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Directions to Willmar

From the East or West:
 Follow Hwy 12 toward Willmar.

From the South:
 Follow Hwy 71 North. Take the exit ramp for Hwy 12. Turn Left onto Hwy 12.

From the North:
 Follow Hwy 71 South. Take the Hwy 12 ramp toward Willmar/Litchfield. Turn Right at Hwy 12.

Questions?

Contact Erin Flaherty at erinflaherty@flaherty-hood.com, or 651-225-8840.



Coalition of Greater Minnesota Cities

CGMC in Brief

October 9, 2008

Contact: Tim Flaherty
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CGMC PARTICIPATES IN LMC'S LOCAL GOV'T AID SUMMITS

Many CGMC members, along with staff from *Flaherty & Hood, P.A.*, attended the League of Minnesota Cities Local Government Aid Summits held over the last month. These summits are a sounding board for local officials to express their concerns about the LGA program and share possible ideas for improvement. Some of the more popular ideas for improving the program include: Defining what are essential or core services to measure need; include minimum aids for all cities; the use of personal income within the formula. We will discuss these and other ideas for improving the LGA formula at the Fall Conference in Willmar.

OTHER LGA NEWS

LGA Still Underfunded Compared to 2003

According to the newest LGA article by *Minnesota 2020's* Jeff VanWycken, despite the recent increase in LGA funding, the program, along with county aid, is still well below its 2003 level. To read the whole article, visit the News section of the CGMC website.

Consequences of the Fiscal Crisis on the State Budget Still Unknown

There is great concern among CGMC members over the impact the national fiscal crisis will have on Minnesota's state budget. Unfortunately, at this time there is no concrete information on what the crisis has done to the fiscal health of the state. As of the last Economic Update from the State Finance Department in July, the state had actually collected \$389 million more revenue than forecasted. The true impact, however, will not be known until the November forecast.



**CLIMATE CHANGE
DISCUSSION HEATS
UP ACROSS THE
NATION**

Many officials from around the country—including right here in Minnesota—are exploring ways to reduce our greenhouse gas emissions by encouraging people to drive less. In many ways, this discussion involves how we think about land use and miles traveled. Earlier this month, California passed an ambitious law to cut the frequency and length of car trips through changes in housing policy, transportation planning, and redevelopment incentives.

The *New York Times* recently published an editorial on California's efforts, which can be found [here](#). Take a look!

**RESERVE YOUR
ROOM TODAY FOR
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**MINNESOTA PUBLIC
RADIO SEEKS INPUT
FROM GREATER
MINNESOTA CITIES**

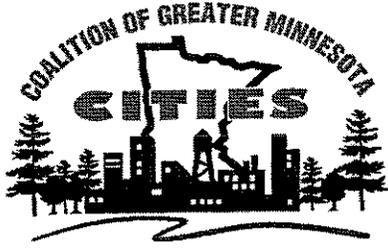
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Land Use & Infrastructure Management Committee

Economic Development Committee

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Willmar Conference Center, Willmar



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- 2:30 – 2:45 p.m. **BREAK**
- 2:45 – 3:45 p.m. **CGMC's Land Use Reform Proposal**
- 3:45 – 4:00 p.m. **BREAK**
- 4:00 – 4:45 p.m. **Overview of CGMC's Proposed Legislative Positions, Strategy, and Budget**
- 5:00 – 6:00 p.m. **Board of Directors Meeting**
- 6:00 – 7:00 p.m. **Reception**
- 7:00 – 9:00 p.m. **Dinner & Program**
Keynote Speaker: Prof. David Schultz, Hamline University, *2008 State & Federal Election Results: What Do They Mean?*
- 9:00 – 10:30 p.m. **Hospitality Room**

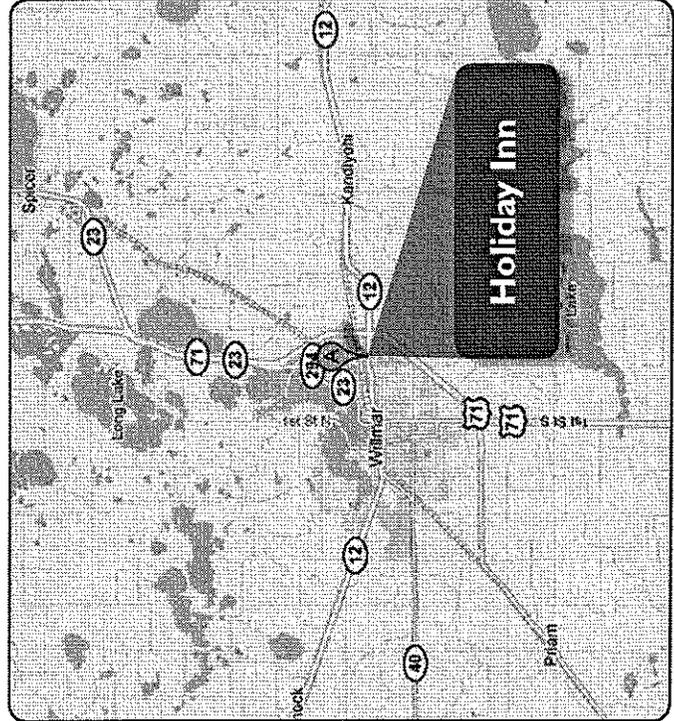
Friday, November 21

- 7:30 – 8:30 a.m. **Breakfast**
- 8:30 – 11:30 a.m. **Membership Meeting**
 - Consideration and Adoption of 2009 Positions, Strategy, and Budget
 - Action Needed and Message for Legislators
 - Other Business
- 11:30 a.m. **Adjourn**

Conference Hotel Information

Holiday Inn
 2100 East Hwy 12
 Willmar, MN 56201

Please call 877-405-4466 to book your hotel room. CGMC Rates: \$79.99 (+ tax). Room rates are guaranteed through 11/10/08.



Directions to Willmar

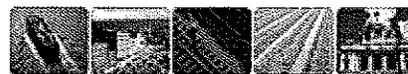
From the East or West:
 Follow Hwy 12 toward Willmar.

From the South:
 Follow Hwy 71 North. Take the exit ramp for Hwy 12. Turn Left onto Hwy 12.

From the North:
 Follow Hwy 71 South. Take the Hwy 12 ramp toward Willmar/Litchfield. Turn Right at Hwy 12.

Questions?

Contact Erin Flaherty at enflaherty@flaherty-hood.com, or 651-225-8840.



Newsletter for the
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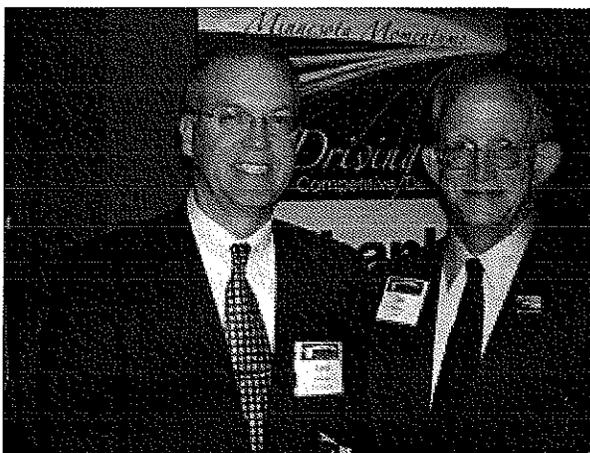
News from *positively*
Minnesota

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The Developer

In the Positively Minnesota Section:

"On the Move" Development
Professionals Honored By State
at Annual Conference

Minnesota Employers Cut 8,600
Jobs in July



"On the Move" Development Professionals Honored By State at Annual Conference

Three Minnesotans received Minnesota Mover Awards Wednesday, September 24 during the 13th annual Minnesota Development Conference in Brooklyn Park. The annual fall conference focuses on economic and workforce development and education.

"The three winners, champions in their respective fields, have achieved an unmatched level of economic development momentum," said Minnesota Department of Employment and Economic Development (DEED) Commissioner Dan McElroy. "Each of them embodies the spirit of innovation and entrepreneurship in economic development, workforce development, and education."

This is the fifth year that development conference partners have presented the awards, which recognize Minnesotans who constantly seek new ways to innovate and who bring an entrepreneurial spirit to their professional activities.

The three winners were:

Aaron Backman, executive director of the Windom Economic Development Authority, is responsible for promoting existing and new business development in the City of Windom, located in southwest Minnesota. His first significant project was a \$2.1 million medical building including Sanford Clinic, Sanford Home Medical

Equipment, a pharmacy, and an orthodontist. During Backman's tenure, the EDA has also provided commercial rehabilitation loans to five businesses; raised funds from eight organizations for the first LED sign in Windom promoting community events; and led efforts to form the Windom Education & Collaborative Center, a regional multicultural education and technology center to upgrade the skills and educational attainment of the workforce. WECC will include a public computer lab and space for ABE/ESL classes and customized training for businesses--and their first classes begin this fall.

Previously, Backman was the economic development coordinator for the City of Mounds View where he led the effort to recruit the new Medtronic Cardiac Rhythm Disease Management facility and redevelop County Highway 10 in Mounds View. In 2006, Backman won the Economic Development Association of Minnesota award for best overall economic development project in the state for the Medtronic campus. Backman serves on the Windom Area Chamber of Commerce Board of Directors and is co-chair of EDAM's Legislative Committee.

Backman was nominated by the Economic Development Association of Minnesota and the Minnesota Department of Employment and Economic Development.

Joe Graba is the Hamline University Senior Policy Fellow of Education/Evolving, a Minnesota-based virtual organization working nationally on the redesign of K-12 and higher education. His 40-year career in public education includes positions as dean, Hamline University's Graduate School of Education; vice president, Minnesota Federation of Teachers; and science teacher, Wadena Public Schools. He also served three terms in the Minnesota House of Representatives and four years as chair, School Aid Committee. Following his legislative career, he was appointed Deputy Commissioner of Education for the State of Minnesota; director of Minnesota's Technical College System; deputy executive director, Minnesota Higher Education Coordinating Board; and interim executive director, Minnesota Higher Education Services Office. Graba has also chaired the Education Committee of the Midwest Conference of the Council of State Governments and was a member of the Education Task Force of the National Conference of State Legislatures. He earned his undergraduate degree from Bemidji State University and has done graduate-level work at Northern Colorado University and Bemidji State University.

Graba was nominated by the University of Minnesota, Minnesota Department of Education, Minnesota State Colleges and Universities, and Minnesota Department of Employment and

Economic Development.

Bud Stone, a member of the Grand Rapids area community for almost forty years, is president and CEO of the Grand Rapids Chamber of Commerce. Retail was his training ground: Stone began his retail career in the late-1960s with the local Ford dealership, and from 1996 to 2000, he worked as an account retention specialist for Waste Management. He was an active volunteer for the Grand Rapids Area Chamber of Commerce, membership committee chair, and has served on more than two dozen community boards and steering committees. In 2000 he became president and CEO and actively lobbies for the interests of the Grand Rapids Chamber of Commerce at all levels of government. His numerous efforts to coalesce diverse groups in Itasca County to focus on workforce development issues have resulted in the literacy initiative Project Read; education and business connector, Career/College Pathways; CEOs in the schools; Employer Toolkit; Workforce Exchange for Learning and Development, a one-stop for bringing employers and employee training and development together; workforce development mini-grants and scholarships; and early childhood development initiative, Invest Early.

Stone was nominated by the Minnesota Workforce Council Association, Governor's Workforce Development Council, and Minnesota Department of Employment and Economic Development.

Minnesota Employers Cut 8,600 Jobs in July State unemployment rate at 5.8 percent

Minnesota employers cut 8,600 jobs in July, according to figures released by the Minnesota Department of Employment and Economic Development.

The state has lost about 900 jobs (down 0.03 percent) over the past year, compared with a U.S. loss of 174,000 jobs (down 0.13 percent). Minnesota has added 112,900 jobs (up 4.25 percent) since January 2004.

The state's seasonally adjusted unemployment rate stood at 5.8 percent for the month, while the U.S. rate was 5.7 percent.

"Segments of the state economy are being tested by the nation's economic slowdown, including construction and other industries heavily exposed to the housing market," said DEED Commissioner Dan McElroy. "But there are pockets of growth in Minnesota, such as