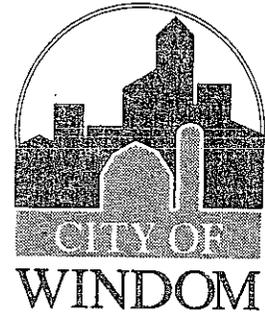


City Council Meeting
Tuesday, October 2, 2007
Windom City Council Chambers
7:30 p.m.
AGENDA



Call to Order
Pledge of Allegiance

1. Approval of Minutes
 - Council Minutes – September 18, 2007
2. Consent Agenda
 - Receipt of Board & Commission Minutes
 - Telecom Commission – September 12, 2007
 - Utility Commission – September 13, 2007
 - Correspondence
 - Jack Kelly – Dam Information
3. Department Heads
4. Coalition of Greater MN Cities Presentation
5. MnDOT – Hwy 60 Intersection Control Evaluation Study
6. Annexation Petition – Sykora Addition
 - Accept Petition
 - Refer to Planning Commission
7. Regular Bills
8. Contractor Payment – 4th Avenue Street Project – Hjerpe \$197,051.80
9. Unfinished Business
10. New Business
11. Council Concerns
12. Adjourn



**City Council Meeting
Windom City Hall, Council Chambers
September 18, 2007
5:30 p.m.**

1. Call to Order: The meeting was called to order by Mayor Riordan at 5:30 p.m.

2. Roll Call: Mayor: Tom Riordan

Council Members: Jean Fast, Kirby Kruse, Bob Messer, Bradley Powers and JoAnn Ray

Council Members Absent: None

City Staff Present: Steve Nasby, City Administrator and Jeff Shirkey, Police Chief

3. Liquor Violation Hearings (Closed Meeting):

Mayor Riordan closed the meeting at 5:36 p.m. Two hearings for liquor violations were conducted. Closed session ended at 6:45 p.m. Mayor Riordan recessed the Council meeting until 7:30 p.m.

Meeting was re-convened at 7:30 p.m. by Mayor Riordan.

4. Pledge of Allegiance

5. Approval of Minutes:

Motion by Fast, second by Powers, to approve the Council minutes from September 4, 2007 as amended. Motion carried 5 - 0.

Ray noted that on item #11 the question about hiring the EDA director should have been "Ray" not "Fast".

6. Consent Agenda:

- Receipt of Board & Commission Minutes
 - a. Utility Commission – August 29 and September 6, 2007
 - b. Park & Recreation Commission – September 10, 2007
 - c. Economic Development Authority – September 10, 2007
 - d. Library Board – September 11, 2007

Motion by Ray, second by Kruse, to approve the Consent Agenda. Motion carried 5 - 0.

7. Public Comment – Des Moines River Dam:

Motion by Powers, second by Fast, to waive Council procedure limiting public comments to 5 minutes and allow 35 minutes for this presentation. Motion carried 5 - 0.

Kruse noted that the Council had asked for citizens to bring in information on this topic.

Presenting for the citizen group were Jack Kelly, Robert Williams and John Galle. Kelly thanked the City Council for the opportunity and said that the citizen group, comprised of property owners has had several meetings. Kelly said that the group had done a lot of research, Williams is an engineer and Galle had visited the project recently completed in Appleton.

Kelly said the group wants the “pond effect” for the enjoyment of the community and this aspect should be part of any solution. Silt infiltration is a problem that compounds the situation and is not going to be resolved by the removal of the dam. Currently the water level in the river is about normal but the water level in the pond is low. With the current situation the east wing walls of the dam are being eroded. If the dam is not repaired before the spring, flood waters could damage the recreational facilities at Island Park. He noted that in 1969 the floods severely damaged this area. Kelly closed by saying this situation needs time, study and grants.

Williams said he had prepared remarks, two photos and a video presentation. Williams said that a State Dam Safety Engineer, in a letter, states that “The City of Windom owns the dam and will ultimately decide its future.” However, on the MN DNR’s web site it shows that the 2008 DNR budget is requesting \$150,000 for the removal of the Windom dam.

Williams showed two photographs of a dam on the Red River and the Riverview Apartments in Windom. Williams said that he thinks a consequence of permanent dam removal is the potential for slope instability and increased erosion of the river banks.

The group is proposing a solution of two phases. First, repair of the existing dam. Second, the reservoir. Williams said that the dam needs to be repaired to its pre-2007 condition while a longer-term solution is underway. The long-term solution favored by the group would be to retro-fit the dam in a similar fashion to the Red River dam in Fargo where that dam was left in place and rock steps were placed on the downstream side. The MN DNR was supportive of this Red River project and it would be a viable solution for Windom. Williams said the group had a video clip from a MN DNR video about the Red River project. The 10 – 12 minute video was played for the Council.

Phase two would focus on the reservoir and restoration. Williams said that the citizen group thinks the reservoir could be a recreational opportunity for the whole community. Sedimentation is a concern that has been raised, but the Total Suspended Solids (TSS)

method for measuring sediment has been questioned by the USGS and the Cottonwood County Environmental Office notes that sediment loadings are getting lighter, not worse. As such, the sediment issue needs to be studied in detail.

One idea this citizen group has discussed is to have a “Riverwalk” trail on the island in the river with a pedestrian bridge. Also, the group is suggesting that the City commission an engineering study using water resource professionals.

Last, the group is asking the City Council to build public awareness and proceed with Phase one, as presented by this group, which is immediate repair of the dam structure.

Williams thanked the City Council for their time and consideration.

Messer noted that in Williams’ presentation the DNR stated that it is the City’s dam and they have the rights to proceed as it wishes.

Riordan said that a permit for repair to maintain the pre-2007 status would be getting out to the DNR in the next couple of days. As the project proceeds there will be community meetings with DNR, engineers and other community representatives.

Kelly said that the Des Moines watershed covers an area from Balaton to Heron Lake to Worthington. Redwood Falls had some issues too and they used the watershed to get funding to address their river problems.

Powers said the City was fortunate to have property owners expressing an interest and he appreciated all of the hard work that has been done by the citizens group.

Riordan thanked the citizens for their efforts and presentation.

8. Department Heads:

Bruce Caldwell, Street Superintendent, Craig Mueller, Wenck Associates, and Dennis Johnson, Wenck Associates, were present to provide an update on the 2007 Street Project. Mueller said that the paving of south 4th Avenue would be done by the end of the week and there are some punch list items left to complete. The roughness on 4th Avenue, between 9th and 10th Streets is being researched, the contractor knows about the issue and there are three options. The options are 1) leave alone; 2) plain off the high spots; and 3) remove the panels and replace them.

Riordan asked if the panels would be removed for the whole block. Mueller said “no” just the affected sections. Riordan asked if they would cut out strips or if it would be the full panel. Johnson said the full panel would be taken out between the existing joints.

Messer asked what caused the problem. Mueller said that it could have been the width of the street as the panels were widest on this block.

Powers asked when they would have the final information and recommendation on action. Johnson said they expected to know by the end of the week.

Riordan asked when the south part of 4th Avenue could be open for traffic. Mueller said approximately 7 – 10 days after the paving is done, which would place opening for September 21 at the earliest.

Powers asked if compaction tests were done on this section of the street. Johnson said that tests were completed. Mueller said that tests were done on the sub grade, over utility trenches and on the backfill.

Riordan asked how many days were left on the original contract. Mueller said they were at 51 days on the 4th Avenue portion and 71 on the total project. Caldwell said there was some additional work requested by the City so that would need to be considered. Nasby noted the additional work was to be documented by the engineer. Johnson indicated that this documentation had been done. Riordan asked if there would be any bonus or penalty. Johnson said it would be close either way.

Powers asked who is responsible for the roughness. Johnson said that the contractor would be responsible. Powers asked if the City is notified of issues. Johnson said that there are weekly construction meetings.

Caldwell handed out a sheet listing streets in the capital improvement plan. He is requesting Council's direction on whether to pursue these projects for 2008 or to wait until 2009. Caldwell said that he had spoken to other department heads and their consensus was to hold off for a year, so the crews could catch up on other projects.

Motion by Kruse, second by Ray, to wait for a year or two on the next phase of street projects. Motion carried 5 – 0.

Caldwell said his main concerns were road surfaces and the north portion of 4th Avenue is in rough shape, but waiting a year would not cause an undue hardship.

Riordan asked about the 4th Avenue bridge replacement. Johnson said that the County is considering the status as functionally obsolete. Messer said he had spoken to the County Engineer as well.

Powers said that Langley Avenue is in bad shape too, but he agrees on waiting a year. He asked Caldwell if Langley is the worst street. Caldwell said "no" and that all on the list were bad. Johnson said that Langley is the worst from a utility aspect. Caldwell said that the road surface is bad, but the sewer is bad at 18th Street.

9. License Application:

Riordan said that there was an application for a raffle from the Windom Youth Hockey Association.

Motion by Messer, seconded by Fast, to approve the gaming permit for the Windom Youth Hockey Association. Motion carried 5 – 0.

10. Rate Change Recommendations:

Riordan said that there were two resolutions for rate changes. The first one is for the Electric Utility and the Utility Commission is recommending a five percent rate increase to cover the increasing cost for materials and to keep up an operating reserve. A memorandum from the Electric Utility Manager was included in the packet.

Riordan asked if anyone would introduce the resolution. The resolution was not introduced by any of the Council members.

Nasby asked for direction from the Council and if this matter was to be referred back to the Utility Commission. Messer said that the Utility Commission reduced the contribution to the General Fund last year by \$50,000 and this year by \$50,000, yet a rate increase is being sought. Nasby said he would refer the matter back to the Utility Commission.

Riordan said there is a second resolution regarding Park and Recreation fees.

Al Baloun, Recreation Director, said that the Park and Recreation Commission has recommended an increase in ice rental and storage fees. Baloun said the storage fees were re-structured to include a Tier for items over 30 feet which would be charged \$150. The storage rates for the other two tiers would go up by \$25 each. Nasby noted that the storage fees are yearly charges not monthly charges.

Riordan asked what is the increase in ice rental. Baloun replied that the ice rental would increase from by \$2.50 per hour in each of the next two years. So the rates would go from \$95 per hour to \$97.50 for 2007-2008 then to \$100 for 2008-2009.

Council member Powers introduced the Resolution No. 2007-32, entitled “RESOLUTION ESTABLISHING RATES, CHARGES AND FEES FOR PARK AND RECREATION FACILITIES” and moved its adoption. The resolution was seconded by Fast and on roll call vote: Aye: Powers, Ray, Fast, Kruse and Messer. Nay: None. Absent: None. Resolution passed 5-0.

11. Change Time for November 5, 2007 City Council Meeting:

Riordan said that due to the election, the City Council time would have to be moved to a time after the polls close.

Motion by Powers, seconded by Ray, to move the starting time for the November 5, 2007 City Council meeting to 8:05 p.m. Motion carried 5 – 0.

12. Regular Bills:

Powers asked if the office supplies were bid out. Nasby said that to his knowledge they were not. Messer said that years ago the City purchased some items through the State Admin contract, but pricing was not always better and service lacked. So he thought paying a little more and getting service was worthwhile.

Motion by Messer, seconded by Fast, to approve the regular bills. Motion carried 5 – 0.

13. Unfinished Business:

Fast said that she had thought about the action taken last meeting regarding the Water\Wastewater Superintendent and the salary adjustment.

Messer asked Fast what basis she used to make this adjustment. Fast said the ranking of other employees, required licenses and longevity.

Riordan asked if this would affect other employees. Fast said that this has already happened. Riordan said there is a range with a step scale in place so what should be done now? Fast said to address each situation individually as the employees are evaluated.

Powers said that employees accepted jobs at specific pay rates and were given copies of the pay plan so they understood the compensation schedules. As such, making these types of changes creates difficulties among the department heads. Fast said that past practices have allowed employees to be moved more than one step at a time.

Messer said this is an issue for the Personnel Committee. Powers said that the Personnel Committee started this problem with the performance pay. Messer and Riordan said the performance pay was done because there were no more steps for the employee.

Kruse called the question.

Motion by Fast, seconded by Kruse, to move the Water\Wastewater Superintendent from Grade 21, Step 10 to Grade 21, Step 12 effective the next pay period. Motion carried 4 – 1 (Messer voting no).

14. New Business:

Riordan said that he wanted to discuss the roll of the Building Committee and standing committees when there are building issues.

Fast said that if there is a committee then that committee should handle building issues. Riordan said then the Library committee would handle the Library building? Fast said yes. Riordan asked if the committees or the Council would then do the budgeting and making the decisions.

Messer said he would like the Building Committee to be in charge of all buildings and the committees be in charge of operations for all non-enterprise funds.

Kruse said that in the past it had been separated into Enterprise and non-enterprise. A question was raised as to the Liquor Store. Kruse said that he would consider it an enterprise as it makes money. Nasby said the audit places the Liquor Store in the Special Revenue Funds, but agrees that it is a business-type activity.

Riordan noted the consensus of the Council is to have the Building Committee in charge of all non-enterprise facilities, excluding the Liquor Store.

15. Council Concerns:

Fast said that there is a welcome home for the troops on Saturday, September 22. There will be a program at BARC at 11 am.

16. Adjourn:

Meeting was reconvened at 9:00 pm.

Motion by Powers, seconded by Ray, to adjourn. Motion carried 5 – 0.

Tom Riordan, Mayor

Attest: _____
Steve Nasby, City Administrator

UTILITY COMMISSION MINUTES
September 13, 2007

Call Meeting to Order: The Utility Commission met on September 6, 2007, which was recessed until September 13, 2007. The meeting was at 11:00 a.m. on September 13, 2007 in the City of Windom Council Chambers.

Members Present: Utility Commission Chairperson: Mike Schwalbach

Members Present: Chris Johnson
Keith Bloomgren

City Council Liaison: Jean Fast

City Staff Present: Steve Nasby, City Administrator; Brigitte Olson,
Assistant City Administrator; Mike Haugen, Water/Wastewater
Superintendent

Others Present: Kelly Yahnke, Bolton & Menk

CAPACITY OF WINDOM WASTEWATER TREATMENT FACILITY

FISH LAKE SEWER PROJECT & PM BEEF INDUSTRIAL TREATMENT AGREEMENT:

Kelly Yahnke, Bolton & Menk reviewed plant usage and capacity material in the packet for the Utility Commission. He said that the pie charts in the packet are calculated using the contracted capacity of Bingham Lake and PM Beef along with historically high monthly usage for the remaining City of Windom customers.

Schwalbach asked if a safety factor is usually figured into the equation by engineering firms. Yahnke indicated that TSS (Total Suspended Solids) does not adversely affect the plant.

It was also noted that filters have been added after the original design of the plant, which were put on line in August 1995. At that time it was decided not to add additional blowers in the control room until they are needed.

Yahnke said that the plant was built for PM Beef to have a maximum of 500 lbs of TKN per day, and this is the amount that was approved by Bolton & Menk, and the plant was designed for. However when the final agreement was implemented the TKN was changed from 500 lbs to 800 lbs per day. Yahnke's recommendation is that the City of Windom add an additional blower to the control room and add nutrients to take care of the additional loadings of PM, this will also provide additional reliability to the Wastewater Treatment Facility at the present time Yahnke said that the Wastewater Department utilizes the back up blower at times when PM's loadings are high.

Yahnke also indicated that the City of Windom may still be fined for the NOV (Notice of Violation) from MPCA. At this time the City of Windom would need to remedy the situation.

He also said that in December 2009 the limits on Phosphorous could possibly be 1 mg per liter. At the present time there are no limits in place. Yahnke recommends that a sludge storage facility be added and additional chemicals be added for that removal process.

Johnson asked how costly the process of reducing the 800 lbs of TKN to 500 lbs per day would be to PM Beef. Yanke said that it would cost PM approximately \$300 -350K, or 1/3 of the cost that it would cost the City to put in a new blower.

Haugen said that the City, DEED and MPCA will meet on Monday, September 17, 2007 to discuss what type of funding is available to the City or PM Beef for treating the wastewater from the PM Beef Plant as they contemplate an expansion.

Discussion was held if funding became available if it would be more beneficial to the City to add additional equipment to the Wastewater Treatment Plant to handle the TKN from PM Beef, or have the funding go to PM Beef to upgrade their treatment facility.

It was decided by the Utility Commission that if funding became available the City should upgrade its system at that time. PM Beef has a large turn over of management, and because the City is ultimately responsible, and it is easier to maintain it properly.

Schwalbach asked if the City could maintain the system at PM Beef. The Engineer indicated that this would allow PM Beef to not take ownership of their system.

Haugen said that at the present time the Wastewater Staff monitors PM Beef's holding ponds twice a week. However it takes ten (10) days to get the test results, and by this time could possibly be in another NOV situation. Yanke indicated that there is additional equipment that the City could purchase so that they could do "Process Testing" that does not give actual test results but will indicate if there is a problem with the test material, rather than waiting for ten (10) days for official test results.

It was agreed by general consensus that the City of Windom does not have extra capacity for additional industry, but would not have even it Fish Lake Sewer Project was not accepted by the Utility Commission, and that the PM Beef issue will need to be addressed in the near future. Johnson indicated that he felt if funding were available he was in favor of keeping this funding for improvements in the City rather than sending the money to PM Beef for improvements to their system.

The "Memorandum of Understanding" was reviewed, and several changes were requested. They are as follows:

- *Second Bullet Item:* change an "average design capacity", so the sentence reads, "Iowa Lakes Regional Water requested a usage of not more than 27,000 gpd which matches the allocated capacity of residents of Bingham Lake which currently has a treatment agreement with the City of Windom."

- *Third Bullet Item:* strike the word “commercial” in the last line, so that sentence reads. “Future plant upgrades and the associated costs will be reflected in changes to the rate structure.”

Motion by Johnson, seconded by Bloomgren, to approve the “Memorandum of Understanding” with the above modifications. Motion carried 3-0.

On motion adjourned at 12:15 p.m.

Mike Schwalbach, Chairperson

Attest: _____
Steve Nasby, City Administrator

Telecommunication Commission Minutes
September 12, 2007

1. Call to Order: The meeting was called to order by Chair Wendell Woodcock.

2. Roll Call:

Commission Members Present: Wendell Woodcock, Robert Messer, Forrest Fosheim and Jean Fast.

Commission Members Absent: Paul Voth, Jr.

City Staff Present: Dan Olsen, Telecom Operations Manager, Sally Oltmanns, Marketing Specialist, Steve Nasby, City Administrator.

Public Present: none

3. Approval of Minutes:

Motion made by Fast, seconded by Messer, to approve the August 15, 2007, Minutes as written. Motion carried 4-0.

4. Personnel – Employee Request:

Olsen requested that he have an employee review done due to the fact that he has been in his current position for almost three years and has not had a review. Olsen also requested to review the current job description for his position and rewrite it to his current duties. This will be reviewed by the commission.

5. Auditor's Discrepancy Report:

Auditor's have requested that inventory be done for all items in the telecom department. Olsen stated that we would need someone for approximately 8 hours per month to do the inventory as there are many items large and small to inventory. It was brought to Olsen's attention that possibly the DAC might be able to do this task. Nasby agreed to contact Don Pankratz at the DAC to see if this is a possibility.

6. Turner Media Group:

Turner Media Group has filed bankruptcy. They are the company that had our satellite from the Twin Cities. UVTV has taken over for 30 days with Echo Star looking at the final takeover. If we do not have satellite then there could be spotty reception.

7. UHF Tower:

Olsen contacted the railroad to see if they are still in need of the tower and they have replied that they will not need this as the first of the year. Olsen also contacted Pastor Sajban to see if they were interested in the tower. He is looking into possibly buying the tower for their radio station needs.

Olsen reported that the tower has many repairs that need to be done to it. He stated that he has a report that has been completed by National Tank and Tower on the structure of the Windom based tower. Messer and Nasby have requested to have a copy of the report.

More research will be done on the tower to decide what the final outcome will be.

8. Director's Report:

ONVOY sold out to ZAYO, a company in Colorado.

Olsen reported that we are still picking up new customers in all areas.

9. 2008 Budget:

Olsen presented the budget for 2008 and this was discussed by the commission. This will now be presented to the City Council.

Discussion on raising the price of expanded basis cable package to \$39.95. Rate change to take effect January 1, 2008.

Motion made by Woodcock, seconded by Fast, to raise the price of expanded basic cable package to \$39.95. Rate change to take effect January 1, 2008. Motion carried 4-0.

Discussion that all cable packages and premiums go up \$1.00.

Motion made by Fast, seconded by Woodcock, to raise all cable and premiums by \$1.00. Motion failed 2-2.

Discussion to raise the rate \$1.00 for silver cable package, gold cable package, sports package and the Spanish premium package.

Motion made by Fast, seconded by Fosheim, to raise the rate \$1.00 for silver cable package, gold cable package, sports package and the Spanish premium package. Motion carried 4-0.

Discussion on internet and telephone rates. It was decided at this time to keep the current rates.

10. Next Meeting Date:

The next meeting will be held on Wednesday October 10, 2007, 11:30 a.m.

11. Adjourn:

Motion made by Woodcock, seconded by Fast, to adjourn the meeting. Motion Carried 4-0.

Wendell Woodcock, Chairman

Attest: _____
Steven Nasby, City Administrator\Clerk



Weekly
Feature

Interactive
Expedition

What's
New?

Mississippi Adventure Weekly Features

Mississippi
Adventure

Watershed
Atlas Project

Teacher
Support

Students

Inquiry
Projects

River of
Resources

Midtown Dam
Red River of the North
Conversion of a dam to a rapids
Fargo, ND/Moorhead, MN

Dams cause environmental and societal damage. They can create dangerous hydraulic rollers that trap and drown people; they prevent fish and other aquatic animals from migrating upstream to high-gradient habitats; they prevent sediment from moving downstream; and they act as barriers to people traveling up or down the river.

Removing these dams eliminates all of these problems, but when that is not an option, converting the dam to a rapids is the next best thing. This fills the scour hole below the dam, eliminating the hydraulic roller and making the dam safer, and enables fish to migrate upstream. Midtown Dam, which was built in 1960, was not removed because the city wanted to maintain a water intake pipe in the pool above the dam. Therefore, work began in February 1998 to convert Midtown Dam to a rapids. After delays caused by high water, the project was completed in February 1999. Since that time, this site has become a popular kayak run. This project is part of a larger effort to "Reconnect the Red", which will make all of the dams along the Red River of the North-from Winnipeg, Canada to Fergus Falls, MN-passable to fish.

FACT SHEET

Date started: Feb. 1998

Date completed: Feb. 1999

Materials used: 4400 cubic yards of rock, ranging from crushed rock to 5' boulders

Equipment used: two large excavators, dragline, front end loader

Total cost: \$228,234

Partners: MN DNR, City of Fargo, City of Moorhead, Buffalo and Red River Watershed Boards, ND Dept. of Game and Fish, River Keepers

For more information, contact:
Stream Habitat Program
Division of Ecological Services

at of low head dams in North Dakota and Colorado

see the picture is of a former low head dam that now has a rock rapids built on the front. (Midtown dam, Fargo ND (see fact sheet))

Here's some info that might be of interest to CCB directors:

Subject: American Fisheries Society and artificial rapids

Dakota Chapter Newsletter November 1999 5 Rock Rapids Below Low-Head Dams Increase Human Safety & Fish Habitat (NDGF News Release)

Low-head dams. Their purpose: to store river water for times of drought. During normal flows, water rolls lazily over them to the river's natural level below. These structures may appear unthreatening, but over the years they have claimed so many lives they have been dubbed "drowning machines." Additionally, they seriously impact the fishery by preventing fish from swimming upstream to spawn.

Just below Kidder Dam, on the Red River at Wahpeton, the North Dakota Game and Fish Department and Minnesota Department of Natural Resources are constructing an artificial rock incline or rock rapids to alleviate these problems. The artificial rapids will not only reduce the danger to humans but also will improve the fishery by lessening the impediment to fish movement, reports Lynn Schlueter, western district fisheries supervisor, Devils Lake. Low-head dams are dangerous because of the hydraulic effect created when water flows over them. As water drops over the dam into the plunge pool below, an undertow is created, rolling the water toward the face of the dam, then pulling objects from downstream into the turbulence. These effects multiply as the volume of water increases. The hydraulic also extends farther downstream. Low-head dams are not viewed as a safety hazard by many people, Schlueter said. "I've watched a gallon jug go over in a plunge pool and pop up downstream below the dam a few minutes later. Then it is sucked back upstream where it goes through hydraulic again. This repeats over and over. A human has no chance when this happens."

The Kidder Dam project field stone and large rocks will be placed in the plunge pool to build a five percent incline extending to the base of the dam. The incline will dissipate some of the energy created when water drops over the dam, effectively eliminating the undertow. In fact, it simulates a rapid in a high mountain river, a natural impediment for sudden change in stream bed elevation. And, fish can swim up the man-made rapids and over the dam except when river flows extremely low. According to Schlueter, the game and fish department would consider putting rock rapids in other rivers, "where they could be an asset to aesthetics, people use, and fish passage."

The rock dam at Wahpeton is considered Class 2 rapids, and there are warning signs that the boater is approaching a rock dam.. There is a portage trail and access points above and below the dam. No boat chute or whitewater course here, but paddlers may and do run the rapids.

The fisherman complained a little, but the dam has not harmed the fishing and the fish can move more freely in the river, he said. The rock dam creates nice holes for the fish and most stay put.

An engineer with Minnesota DNR has designed the rock dam at Wahpeton and in Fargo. He is Luther Aadland, 218-739-7576.

Who says this would cost a million \$? We could do all the low head dams on the Des Moines for that. Plus, put in boat chutes and a whitewater course.

Gerry Rowland
Des Moines

Union Ave. boat chutes, Englewood, CO

I watched the Union Ave. boat chute video, very interesting. It's about 15 minutes long.

The boat chutes are in the Denver area, actually in the city of Englewood.

There was a low head dam where 2 kayakers and a fisherman died in the mid to late 80's.

A community petition with hundreds of signatures led to a project with the Colorado Conservation Board and the Dept. of the Interior Bureau of Reclamation based on a design by Gary Hale (sp)

The project was completed in the mid-90's. There are a series of chutes, each with a rock covered "ramp" and a gentle chute. There appear to be wave features at the end of some of the chutes. There are a series of pools, each progressively lower, after each chute.

The video shows rafters and paddlers going down the chutes, plus people holding on to float boards. It also shows people walking across the ramps and swimming below the chutes. It looks as though each ramp/chute drops only a few feet. The "rules and regulations" sign shown at the end says that only expert boaters can use the chutes in high-water conditions.

I think I'll show this video at expo, I really appreciate the concern for safe boating shown by the officials at the dedication.

This is such a contrast to "the stupid kayakers deserve to die" approach that some Iowans seem to relish.

Low head dams are not an act of God or an act of nature. They are something we can and should fix.

Gerry Rowland

RESOLUTION #2007-

INTRODUCED:

SECONDED:

VOTED: Aye:
 Nay:
 Absent:

CITY OF WINDOM

RESOLUTION COMMITTING PARTICIPATION AND FUNDING FOR THE TRUNK HIGHWAY 60 INTERSECTION CONTROL EVALUATION STUDY

WHEREAS, the City of Windom and Minnesota Department of Transportation (Mn/DOT) are interested in providing safe access onto and across Trunk Highway (TH) 60 at its intersections with TH 71 and 16th Street; and

WHEREAS, Mn/DOT has proposed development of an Intersection Control Evaluation Study for safe and operationally acceptable access to TH 60; and

WHEREAS, the City of Windom and Mn/DOT have met with Short Elliott Hendrickson Inc. to discuss the scope of the proposed project, and an estimated cost and work program have been submitted to Mn/DOT by Short Elliott Hendrickson Inc; and

WHEREAS, Mn/DOT is requesting a committment from the City of Windom to provide a lump sum payment of 25% of the total project cost of \$30,030; and

WHEREAS, the City has reviewed this proposed project and Mn/DOT's request for participation and funding and has determined that it is in the best interest of the citizens of Windom for the City to participate in this project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WINDOM, MINNESOTA, AS FOLLOWS:

1. The City Council approves participation in the TH 60 Intersection Control Evaluation Study and will provide a lump sum funding for the project not to exceed \$7,507.50.
2. City of Windom staff will participate in the work program for the project and the City will receive copies of all drafts and final reports.

Adopted this 2nd day of October, 2007.

Tom Riordan, Mayor

ATTEST: _____
Steven Nasby, City Administrator

Denise Nichols

From: "Steve Nasby" <snasby@windom-mn.com>
To: "Bruce Caldwell" <winst@windomnet.com>; "JoAnn Ray" <jray1217@yahoo.com>; "Bob Messer" <messermfg@windomnet.com>
Cc: "Denise Nichols (E-mail)" <denise@windom-mn.com>
Sent: Monday, September 17, 2007 2:16 PM
Attach: 20070914114226.pdf
Subject: Fw: TH 60 Revised Project Scope

FYI -- the info and proposed contract from SEH and MN DOT. What I have indicated to Mr. Williams is that this item (a resolution committing to the City's share) will be on the October 2 City Council agenda for consideration.

----- Original Message -----

From: Robert Williams
To: Nasby, Steve
Cc: Riordan, Thomas ; Williams, Robert
Sent: Friday, September 14, 2007 2:23 PM
Subject: Fwd: TH 60 Revised Project Scope

Regarding the MnDOT-City traffic study around on Highway 60 around Toro.....attached is a revised contract from SEH to perform this work. "ICE" stands for Intersection Control Evaluation....evaluate geometrics, traffic signal design, roundabout, etc. alternatives and make a recommendation.

At this point I believe what MnDOT would want from the City is a Resolution agreeing to 25% "lump sum" financial support of the original contract "TOTAL SEH INC. COST" (25% of \$30,030). Using City FY 2008 dollars. Once we receive that resolution I will then process the SEH proposal through our contract approval process (having never done it before I would guess it would take a couple weeks...maybe a month) and then the next move would be up to SEH and they will essentially be the leader.

"Lump Sum" would mean just one payment from the City to MnDOT, and if the final consultant billing increases, the extra amount would all be paid by MnDOT.

Once the City does their resolution, MnDOT would also plan on obtaining the traffic count information after Toro's shutdown, which would be done using our MnDOT inspection staff.

I won't be expecting that this item will make it onto the next council meeting which is fine - I got enough stuff on my desk anyhow.

Thanks, BOB

Bob Williams, Mn/DOT Project Engineer
Mn/DOT District 7 West
180 County Road 26
Windom MN 56101
phone (507) 831-1213
effective 9-17-07 my office phone number will be:
(507)831-8026
cell (507) 822-0806
fax (507) 831-1238
reply to: bob.williams@dot.state.mn.us

>>> Tom Sohrweide <tsohrweide@sehinc.com> 9/14/2007 11:42 AM >>>

9/18/2007



September 14, 2007

RE: Mn/DOT District 7
TH 60 Access Study
City of Windom, Minnesota
SEH No. P-MNDOT0808.00

Robert J. Williams, PE
Senior Professional Engineer
Minnesota Department of Transportation
180 County Road 26
Windom, MN 56101-1868

Dear Mr. Williams:

I appreciated the opportunity to meet with you, Mn/DOT, and the City of Windom staff to discuss the scope of a project to develop a safe and operationally acceptable access of Trunk Highway (TH) 60 in Windom, Minnesota.

It is our understanding that Mn/DOT and the City of Windom as a follow-up to the TH 60 Inter-regional Corridor Access Management Plan, of October 2002, are interested in providing safe access onto and across TH 60 at its intersection with TH 71 and at 16th Street in the City of Windom. Both intersections, border the Toro Manufacturing facility on its north and south side. Following is our proposed work program to address the issues on this project.

1. Meetings. We propose three separate trips to Windom for meetings. On the first trip we will meet with City and Mn/DOT representatives to review concept alternatives. Also on that trip we will meet with up to five businesses individually and conduct a public open house for review of the concepts with the public. With comments received at those meetings, refinements will be made to those alternatives.

A second trip will be made to review a recommended concept with Mn/DOT and the City of Windom. This meeting will serve to gain consensus on the recommendations.

A third trip will be made to conduct a public open-house to present the recommendations to the public.

Deliverable: Meeting Minutes.

2. Data and Warrant Analysis. Mn/DOT will conduct turning movement counts at the intersections of TH 60/TH 71 and TH60/16th Street. These turning movement counts should be conducted from 6 AM to 6 PM. The counts should contain vehicle classification and pedestrian counts and be recorded in 15 minute increments. In addition, Mn/DOT will conduct approach counts for 48 hours on each approach to each intersection.

We will obtain vehicle crash information from Mn/DOT records.

We will review the traffic count and crash information and compare them to warrants for intersection control.

Deliverable: Warrant Analysis.

3. Analysis. We will prepare 20-year traffic forecasts for the project area. Assumptions for these forecasts will be confirmed with Mn/DOT and the City. We will analyze each intersection for traffic and pedestrian operations with stop control, signal control, and as a roundabout.

Deliverable: Operations Analysis Summary.

4. Concept Development. Based on the information obtained to date, the access management plan, and the traffic counts, up to three concepts will be developed. These concepts will be presented as hand drawn concepts on aerial mapping. The concepts will be refined based on input from Mn/DOT, the City, and the public and a final preferred concept will be recommended. A preferred concept electronic drawing will be prepared

Deliverable: Improvement Concepts; Preferred Concept Drawing

5. ICE Report. We will prepare two ICE Reports to justify improvements at two intersections.

Deliverable: ICE Reports.

6. Reports. We will provide a draft report for review, which summarizes the study analysis and findings. Based on comments of the draft report, we will provide a final report and provide the City and Mn/DOT with electronic copies.

Deliverable: Draft and Final Reports.

We are prepared to begin work on this project immediately. Tom Sohrweide, will serve as Project Manager and conduct public meetings for the project. He will also take the lead in developing the concepts.

We estimate this project to take three to four months depending on when counts are taken and when meetings can be held with regard to the year-end holidays. The estimated cost for this project is \$30,030 which includes expenses.

If you have any questions or need any additional information, please contact me at 800.325.2055 or email at tsohrweide@sehinc.com.

Sincerely,

SHORT ELLIOTT HENDRICKSON INC.



Thomas A. Sohrweide, PE, PTOE
Project Manager

Attachment

C: Steve Robinson, SEH

TH 60 Access Study

Client: Mn/DOT District 7

	Project Manager	Prof. Engineer	EIT Engineer	Technician	Word Processor	TOTAL	
Work Tasks							
1.0 Project Management							
<i>Purpose: To provide project coordination.</i>							
1.1 Prepare invoices, review schedule and budget.	12					12	
Subtotal: Project Management Hours	12	0	0	0	0	12	
Deliverables: Correspondence, Invoices							
2.0 Meetings							
<i>Purpose: Attend/Conduct meetings.</i>							
2.1 Meet with City and Mn/DOT representatives to review alternatives (trip 1)	10				1	11	
2.2 Meet with up to five businesses (trip 1)	5				1	6	
2.3 Hold public open house (trip 1)	5			6	1	12	
2.4 Meet with City and Mn/DOT representatives to review recommendation (trip 2)	10				1	11	
2.5 Hold public open house (trip 3)	10			6	1	17	
Subtotal Meeting Hours	40	0	0	12	5	57	
Deliverables: Meeting Minutes							
3.0 Data and Warrant Analysis							
<i>Purpose: Develop the basis for Concept Development.</i>							
3.1 Review traffic count and crash data provided by Mn/DOT	2		6			8	
3.2 Compare traffic counts and crash data to warrants for intersection control	2		6			8	
Subtotal: Data and Warrant Analysis Hours	4	0	12	0	0	16	
Deliverables: Warrant Analysis							
4.0 Analysis							
<i>Purpose: Data collection</i>							
4.1 Prepare 20 year traffic forecasts for the project area	4	16				20	
4.2 Analyze traffic and pedestrian operations for stop, signal, and roundabout	4		8			12	
Subtotal: Analysis Hours	8	16	8	0	0	32	
Deliverables: Operations Analysis Summary							
5.0 Concept Development							
<i>Purpose: Develop improvement concepts</i>							
5.1 Develop up to 3 concepts which provide access and pedestrian safety	8	4	4	6		22	
5.2 Refine concepts based on input from Mn/DOT, City of Wadsworth, and the public	3	1	2			6	
5.3 Work with Mn/DOT and the City to gain consensus on preferred alternative	8	2	4	4		18	
5.4 Recommend preferred concept based on analysis and input	2	1	1			4	
5.4 Prepare preferred alternative drawing suitable to lead to final design	4		2	12		18	
Subtotal: Concept Development Hours	25	8	13	22	0	68	
Deliverables: Improvement Concepts; Preferred Alternative Drawing							
6.0 ICE Report							
<i>Purpose: Report for proposed intersection control improvements.</i>							
6.1 Prepare 2 ICE Reports to justify intersection improvement recommendations	8		24	8	6	46	
Subtotal: ICE Report Hours	8	0	24	8	6	46	
Deliverables: ICE Report							
7.0 Report							
<i>Purpose: Prepare final report</i>							
7.1 Provide draft report	8		6	4	3	21	
7.2 Provide final report	4		2	2	2	10	
7.3 Provide electronic copies of reports	1					1	
Subtotal: Report Hours	13	0	8	6	5	32	
Deliverables: Draft and Final Reports							
TOTAL PROJECT HOURS:							
	110	24	65	48	16	263	
	41.8%	9.1%	24.7%	18.3%	6.1%		
Average Hourly Rates:							
	\$57.00	\$39.00	\$26.00	\$22.00	\$19.00		
TOTAL ESTIMATED LABOR:							
			1.5500			\$10,256	
TOTAL LABOR AND OVERHEAD:							
						\$15,897	
TOTAL LABOR, OVERHEAD AND PROFIT:							
			11.0%			\$26,153	
TOTAL SEH INC COST:							
						\$29,030	
Reimbursable Expenses:							
Mileage							\$600
Travel Expenses							\$300
Copies							\$100

IN THE MATTER OF THE PETITION OF CERTAIN PERSONS ANNEXATION TO
THE CITY OF WINDOM, COTTONWOOD COUNTY, MINNESOTA

The undersigned petitioners hereby represent and show to the City Council of the City of Windom,
Cottonwood County, Minnesota:

1. That the petitioners hereby petition the City Council of the City of Windom, Minnesota, to
annex to said City the following described premises abutting said City.
 - a) Lot 1, Block 1, Sykora Addition, being in part of SW1/4, Section 24, Township 105,
Range 36 (Parcel No. 08-719-0010)
 - b) Lot 2, Block 1, Sykora Addition, being in part of SW1/4, Section 24, Township 105,
Range 36 (Parcel No. 08-719-0020)
 - c) Lot 3, Block 1, Sykora Addition, being in part of SW1/4, Section 24, Township 105,
Range 36 (Parcel No. 08-719-0030)
 - d) Lot 4, Block 1, Sykora Addition, being in part of SW1/4, Section 24, Township 105,
Range 36 (Parcel No. 08-719-0040)
2. That the petitioners are of the contract holders in the property above described and proposed
for annexation.
3. That the area proposed for annexation is not presently served by public sewer, but
public sewer is immediately adjacent to said property's border, and that the City of Windom
has indicated that said property will be allowed to permanently connect to the public sewer in
the event that it is annexed.
4. That the petitioners will sign a petition for improvements waiving all notices and hearings
required by law before ordering sewer improvements across said property.
5. That said area is urban in character and is so conditioned as to be property subject to
municipal government.

Date: 9/27/07

Petitioner Signatures:

Alan Ohlrich

Diane Ohlrich

Boya Adhiammo gardlow/consortor Mary Adhiammo

Patricia K. P.

GS

6

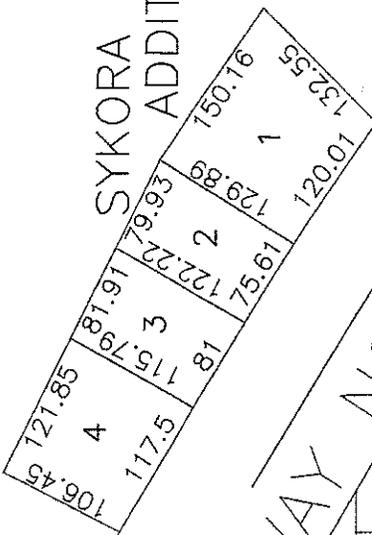
5
82.5

654.24

401.6

557.8

SYKORA
ADDITION



U.S. HIGHWAY NO. 77

NO.

32.5

70

7

6

5

4

3

2

1

70

82.5

82.5

82.5

82.5

82.5

NINETEENTH

51

35

35

51 | 37 | 47 | 47 | 37 | 37 | 79

STREET

DRIVE

HOSPITAL

431

416

162.2

15

62.8



COTTONWOOD COUNTY ENVIRONMENTAL OFFICE

Agriculture Inspector ** Environmental Health ** Parks ** Planning & Zoning ** Water Planning
C. Michael Hanson, Administrator ** Assistants: Marlene J. Smith; Gregory G. Johnson
Leslie Makovsky, Secretary ** Karen Boysen, TMDL Project Coordinator
c.michael.hanson@co.cottonwood.mn.us marlene.smith@co.cottonwood.mn.us greg.g.johnson@co.cottonwood.mn.us

Cottonwood County Office Building; 235 Ninth Street; Windom, MN 56101-1642
Phone: 507-831-2060 Fax: 507-831-4024

September 10, 2007

RE: Property Transfer Septic System Disclosure

In June of 2006 the Cottonwood County Zoning Ordinance No 28 was amended to require that the Individual Septic Treatment System (ISTS) serving a specific piece of property be brought into compliance with MN Chapter 7080 standards and Cottonwood County Zoning Ordinance standards upon property transfer.

The property described as: Lots 2 & 3 Block 1 Sykora Addition, Section 24, Township 105 North Range 36 West (Greatbend), does not meet this requirement. The two parcels that are adjacent to each side of this property do not have complying ISTS's either. There are a number of factors that will not allow a complying ISTS to be installed on these properties. Therefore our office has been working with the City of Windom to hook these properties up to City sewer. The City of Windom is receptive to this plan.

The next step in this process is for the Environmental Office to work with these property owners to petition to the City for orderly annexation. **As this process will require an unknown amount of time the Environmental Office will allow the property transfer to occur with the stipulation that the annexation process and connection to the City of Windom sewer line will be completed by October 1, 2008.** This will meet the requirement of Box # 4 on Cottonwood County's PROPERTY TRANSFER SEPTIC SYSTEM DISCLOSURE/AGREEMENT FORM (Copy attached)

If you need more information or have any questions please feel free to contact me at the Cottonwood County Environmental Office.

Sincerely,

A handwritten signature in cursive script that reads "C. Michael Hanson".

C. Michael Hanson, Administrator
Cottonwood County Environmental Office

**COTTONWOOD COUNTY ENVIRONMENTAL OFFICE**

Agriculture Inspector ** Environmental Health ** Parks ** Planning & Zoning ** Water Planning
C. Michael Hanson, Administrator ** Assistants: Marlene J. Smith; Gregory G. Johnson
Leslie Makovsky, Secretary ** Karen Boysen, TMDL Project Coordinator
c.michael.hanson@co.cottonwood.mn.us marlene.smith@co.cottonwood.mn.us greg.g.johnson@co.cottonwood.mn.us
Cottonwood County Office Building, 235 Ninth Street, Windom, MN 56101-1642
Phone: 507-831-2060 Fax: 507-831-4024

September 18, 2007

Dear Mr and Mrs. Arlen Ohlrich:

RE: Property Transfer Septic System Disclosure

In June of 2006 the Cottonwood County Zoning Ordinance No. 28 was amended to require that the Individual Septic Treatment System (ISTS) serving a specific piece of property be brought into compliance with MN Chapter 7080 standards and Cottonwood County Zoning Ordinance standards upon property transfer.

The property described as: Lots 2 & 3, Block 1, Sykora Addition, Section 24, Township 105 North Range 36 West (Great Bend Township), does not meet this requirement. The two parcels that are adjacent to each side of this property do not have complying ISTS's either. There are a number of factors that will not allow a complying ISTS to be installed on these properties. Therefore, our office has been working with the City of Windom to hook these properties up to City sewer. The City of Windom is receptive to this plan.

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A "Petition of Certain Persons Annexation" will be presented to the Property Owners following the mailing of this letter.

If you need more information or have any questions please feel free to contact me at the Cottonwood County Environmental Office.

Sincerely,

A handwritten signature in cursive script that reads "C. Michael Hanson".

C. Michael Hanson, Administrator
Cottonwood County Environmental Office

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c.michael.hanson@co.cottonwood.mn.us marlene.smith@co.cottonwood.mn.us greg.g.johnson@co.cottonwood.mn.us

Cottonwood County Office Building, 235 Ninth Street, Windom, MN 56101-1642
Phone: 507-831-2060 Fax: 507-831-4024

September 18, 2007

Dear Tonya Eidhammer, Personal Representative for Gary Eidhammer:

RE: Property Transfer Septic System Disclosure

In June of 2006 the Cottonwood County Zoning Ordinance No. 28 was amended to require that the Individual Septic Treatment System (ISTS) serving a specific piece of property be brought into compliance with MN Chapter 7080 standards and Cottonwood County Zoning Ordinance standards upon property transfer.

The property described as: Lot 4, Block 1, Sykora Addition, Section 24, Township 105 North Range 36 West (Great Bend Township), does not meet this requirement. The parcel that is adjacent to this property does not comply with ISTS either. There are a number of factors that will not allow a complying ISTS to be installed on this property. Therefore, our office has been working with the City of Windom to hook these properties up to City sewer. The City of Windom is receptive to this plan.

The next step in this process is for the Environmental Office to work with the property owner to petition to the City for orderly annexation. **As this process will require an unknown amount of time the Environmental Office will allow the property transfer to occur with the stipulation that the annexation process and connection to the City of Windom sewer line will be completed by October 1, 2008.** This will meet the requirement of Box #4 on Cottonwood County's PROPERTY TRANSFER SEPTIC SYSTEM DISCLOSURE/AGREEMENT FORM (Copy attached)

A "Petition of Certain Persons Annexation" will be presented to the Property Owners following the mailing of this letter.

If you need more information or have any questions please feel free to contact me at the Cottonwood County Environmental Office.

Sincerely,

Handwritten signature of C. Michael Hanson in black ink.

C. Michael Hanson, Administrator
Cottonwood County Environmental Office

**COTTONWOOD COUNTY ENVIRONMENTAL OFFICE**

Agriculture Inspector ** Environmental Health ** Parks ** Planning & Zoning ** Water Planning
C. Michael Hanson, Administrator ** Assistants: Marlene J. Smith; Gregory G. Johnson
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c.michael.hanson@co.cottonwood.mn.us marlene.smith@co.cottonwood.mn.us greg.g.johnson@co.cottonwood.mn.us
Cottonwood County Office Building, 235 Ninth Street, Windom, MN 56101-1642
Phone: 507-831-2060 Fax: 507-831-4024

September 18, 2007

Dear Patricia K. Perry:

RE: Property Transfer Septic System Disclosure

In June of 2006 the Cottonwood County Zoning Ordinance No. 28 was amended to require that the Individual Septic Treatment System (ISTS) serving a specific piece of property be brought into compliance with MN Chapter 7080 standards and Cottonwood County Zoning Ordinance standards upon property transfer.

The property described as: Lot 1, Block 1, Sykora Addition, Section 24, Township 105 North Range 36 West (Great Bend Township), does not meet this requirement. The parcel that is adjacent to this property does not comply with ISTS either. There are a number of factors that will not allow a complying ISTS to be installed on this property. Therefore, our office has been working with the City of Windom to hook these properties up to City sewer. The City of Windom is receptive to this plan.

The next step in this process is for the Environmental Office to work with the property owner to petition to the City for orderly annexation. **As this process will require an unknown amount of time the Environmental Office will allow the property transfer to occur with the stipulation that the annexation process and connection to the City of Windom sewer line will be completed by October 1, 2008.** This will meet the requirement of Box #4 on Cottonwood County's PROPERTY TRANSFER SEPTIC SYSTEM DISCLOSURE/AGREEMENT FORM (Copy attached)

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If you need more information or have any questions please feel free to contact me at the Cottonwood County Environmental Office.

Sincerely,

A handwritten signature in cursive script that reads "C. Michael Hanson".

C. Michael Hanson, Administrator
Cottonwood County Environmental Office

USDA-FmHA Form FmHA 1024-10 PARTIAL PAYMENT ESTIMATE		CONTRACT NO. 0045-15 PARTIAL PAYMENT ESTIMATE #5 PAGE 1 OF 4			
OWNER: CITY OF WINDOM 2007 STREETS		CONTRACTOR: HJERPE, INC HUTCHINSON, MN 55350			
		PERIOD OF ESTIMATE FROM 8/30/2007 TO 9/27/2007			
CONTRACT CHANGE ORDER SUMMARY			ESTIMATE		
NO.	FmHA Approval Date	Amount			
		Additions	Deductions		
1		\$49,230.00		1. Original Contract.....	\$1,203,389.90
2				2. Change Orders.....	\$49,230.00
3				3. Revised Contract (1+2).....	\$1,252,613.90
4				4. Work Completed*.....	\$1,192,024.00
5				5. Stored Materials*.....	\$0.00
6				6. Subtotal (4+5).....	\$1,192,024.00
7				7. Retainage*.....	\$59,601.20
8				8. Previous Payments.....	\$836,371.00
9				9. Amount Due (6-7-8).....	\$197,051.80
10					
TOTALS		\$49,230.00	\$0.00		
NET CHANGE		\$49,230.00	\$0.00	* Detailed breakdown attachment	
CONTRACT TIME					
Original (days) 50		On Schedule <input type="checkbox"/> Yes		Starting Date 5/8/2007	
Revised		<input type="checkbox"/> No		Projected Completion	
Remaining 7.75					
CONTRACTOR'S CERTIFICATION: The undersigned Contractor certifies that to the best of their knowledge, information and belief the work covered by this payment estimate has been completed in accordance with the contract documents, that all amounts have been paid by the contractor for work which previous payment estimates were issued and payments received from the owner, and that current payment shown herein is now due.			ARCHITECT OR ENGINEER'S CERTIFICATION: The undersigned certifies that the work has been carefully inspected and to the best of their knowledge and belief, the quantities shown in this estimate are correct and the work has been performed in accordance with the contract documents.		
HJERPE, INC HUTCHINSON, MN By: <u>[Signature]</u> Date: <u>9/28/07</u>			Architect or Engineer: WENCK ASSOCIATES By: <u>[Signature]</u> Date: <u>9/28/07</u>		
APPROVED BY OWNER Owner: CITY OF WINDOM By: _____ Date: _____			ACCEPTED BY FmHA: The review and acceptance of this estimate by FmHA does not attest to the correctness of the quantities shown or that the work has been performed in accordance with the contract documents. By: _____ Date: _____		

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
MAYOR & COUNCIL	LEAGUE OF MN CITIES	DUES	3,764.00
		Total for Department 101	3,764.00*
P & Z / BUILDING OFF	MIDWEST WIRELESS	TELEPHONE	21.37
		Total for Department 106	21.37*
CITY HALL	HEARTLAND PAPER COMP	SUPPLIES	29.01
CITY HALL	MN ENERGY RESOURCES	HEATING	20.70
		Total for Department 115	49.71*
POLICE	CELLULARONE - ALLTEL	TELEPHONE	212.04
POLICE	LUCIA BARRON DE MEHR	INTERPRETER SERVICE	34.00
POLICE	KENT F. KELLY	COMPUTER	530.99
POLICE	SECR REV FUND/CITY O	POSTAGE	44.79
		Total for Department 120	821.82*
STREET	MN ENERGY RESOURCES	HEATING	34.88
STREET	CARQUEST MOTOR PARTS	MAINTENANCE	20.50
		Total for Department 140	55.38*
		Total for Fund 01	4,712.28*
LIBRARY	HEARTLAND PAPER COMP	SUPPLIES	60.32
		Total for Department 171	60.32*
		Total for Fund 03	60.32*
AIRPORT	CARQUEST MOTOR PARTS	MAINTENANCE	10.52
		Total for Department 174	10.52*
		Total for Fund 11	10.52*
MULTI-PURPOSE BUILDI	HEARTLAND PAPER COMP	SUPPLIES	275.14
		Total for Department 177	275.14*
		Total for Fund 14	275.14*
PM REVOLVING LOAN FU	BANK MIDWEST	LOAN PAYMENT	3,830.79
		Total for Department 172	3,830.79*
		Total for Fund 15	3,830.79*
LIQUOR	BEVERAGE WHOLESALERS	MERCHANDISE	2,076.15
LIQUOR	LOCHER BROTHERS INC	MERCHANDISE	1,012.00
LIQUOR	EVER-GREEN	SERVICE	49.57
LIQUOR	GRIGGS COOPER	MERCHANDISE	3,620.11
LIQUOR	HAGEN DISTRIBUTING	MERCHANDISE	2,519.05
LIQUOR	MN ENERGY RESOURCES	HEATING	41.80
LIQUOR	QUALITY WINE SPIRITS	MERCHANDISE	6,032.21
		Total for Department 180	15,350.89*

CITY OF WINDOM
 FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
Total for Fund 60			15,350.89*
WATER	GOPHER STATE ONE CAL LOCATE		12.08
WATER	H P SUDS	BILLING CONTRACT SERVICE	108.67
Total for Department 181			120.75*
Total for Fund 61			120.75*
SECR REV FUND/CITY O REFUND - UTILITY PREPAYM			375.00
Total for Department			375.00*
ELECTRIC	COTTONWOOD COUNTY LA GARBAGE		9.45
ELECTRIC	DITCH WITCH OF MN	MAINTENANCE	76.83
ELECTRIC	GOPHER STATE ONE CAL LOCATE		12.09
ELECTRIC	H P SUDS	BILLING CONTRACT SERVICE	108.66
ELECTRIC	HSBC BUSINESS SOLUTI	SUPPLIES	142.93
ELECTRIC	SECR REV FUND/CITY O	POSTAGE	3.00
ELECTRIC	SEH	SERVICE	6,132.04
ELECTRIC	BANK MIDWEST	NSF CHECK - P.VOTH	212.00
Total for Department 182			6,697.00*
Total for Fund 62			7,072.00*
SEWER	GOPHER STATE ONE CAL LOCATE		12.09
SEWER	H P SUDS	BILLING CONTRACT SERVICE	108.66
SEWER	QUEST	TELEPHONE	136.32
SEWER	MN ENERGY RESOURCES	HEATING	35.80
Total for Department 183			292.87*
Total for Fund 63			292.87*
ARENA	MIDWEST WIRELESS	TELEPHONE	42.46
Total for Department 184			42.46*
Total for Fund 64			42.46*
SECR REV FUND/CITY O REFUND -CONVERTER DEPOSI			310.00
Total for Department			310.00*
Total for Fund 65			310.00*
BANK MIDWEST LOAN PAYMENT			4,585.50
Total for Department			4,585.50*
ECONOMIC DEVELOPMENT	MIDWEST WIRELESS	TELEPHONE	46.90
ECONOMIC DEVELOPMENT	MN ENERGY RESOURCES	HEATING	23.43
ECONOMIC DEVELOPMENT	BOB YSKER	MOWING	75.00
ECONOMIC DEVELOPMENT	LAMAR COMPANIES	SIGN AND INSTALLATION	805.00
Total for Department 187			950.33*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

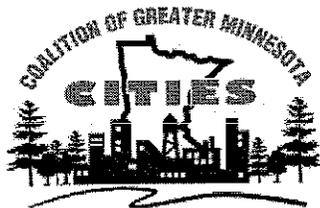
Department	Vendor Name	Description	Amount
Total for Fund 67			5,535.83*
RIVERBLUFF ESTATES	BRADY POWERS	MOWING	495.00
RIVERBLUFF ESTATES	BANK MIDWEST	LOAN PAYMENT	1,873.78
Total for Department 166			2,368.78*
Total for Fund 68			2,368.78*
TELECOMMUNICATIONS	B B C AMERICA	SUBSCRIBER	6.48
TELECOMMUNICATIONS	DISCOVERY DIGITAL NE	SUBSCRIBER	48.57
TELECOMMUNICATIONS	DISCOVERY HEALTH CHA	SUBSCRIBER	14.95
TELECOMMUNICATIONS	FEDERAL COMMUNICATIO	FCC DUES	1,182.63
TELECOMMUNICATIONS	FOX SPORTS	SUBSCRIBER	4,823.28
TELECOMMUNICATIONS	GOPHER STATE ONE CAL	LOCATE	36.24
TELECOMMUNICATIONS	H P SUDS	BILLING CONTRACT SERVICE	326.01
TELECOMMUNICATIONS	KARE 11 TELEVISION	SUBSCRIBER	294.80
TELECOMMUNICATIONS	NATIONAL CABLE TV CO	SUBSCRIBER	22,376.07
TELECOMMUNICATIONS	OLSEN THIELEN & CO.,	FCC/REPORTING	1,477.50
TELECOMMUNICATIONS	MN ENERGY RESOURCES	HEATING	11.26
TELECOMMUNICATIONS	SECR REV FUND/CITY O	POSTAGE	16.25
TELECOMMUNICATIONS	TOWER DISTRIBUTION C	SUBSCRIBER	213.83
Total for Department 199			30,827.87*
Total for Fund 69			30,827.87*
AFLAC		INSURANCE	457.38
JOHNSON COUNTY COURT		PAYROLL DEDUCTION - CDDM	1,302.00
Total for Department			1,759.38*
Total for Fund 70			1,759.38*
Grand Total			72,569.88*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
MAYOR & COUNCIL	GODFATHER'S PIZZA	EXPENSE	44.96
		Total for Department 101	44.96*
CITY OFFICE	BANK MIDWEST	SURETY BOND	144.00
		Total for Department 103	144.00*
P & Z / BUILDING OFF	DOUG SCRIVENS	BUILDING PERMIT REFUND	40.75
		Total for Department 106	40.75*
POLICE	JEFFREY SHIRKEY	EXPENSE	9.47
POLICE	TRAVEL MANAGEMENT	LEASE CAR	2,511.00
		Total for Department 120	2,520.47*
STREET	UNIQUE PAVING MATERI	MAINTENANCE	433.61
		Total for Department 140	433.61*
HEALTH & SANITATION	NEAL GRUNEWALD	COMPOST SITE MANAGER	160.00
		Total for Department 145	160.00*
		Total for Fund 01	3,343.79*
LIBRARY	READERS DIGEST - AUD CD		22.33
		Total for Department 171	22.33*
		Total for Fund 03	22.33*
AIRPORT	HARTLAND AVIATION	AVIATION GAS	1,225.49
		Total for Department 174	1,225.49*
		Total for Fund 11	1,225.49*
	BOUND TREE	COTS	24,053.70
		Total for Department	24,053.70*
		Total for Fund 13	24,053.70*
MULTI-PURPOSE BUILDI	MN ENERGY RESOURCES	HEATING	88.46
MULTI-PURPOSE BUILDI	PRAXAIR DISTRIBUTION SERVICE		11.25
		Total for Department 177	99.71*
		Total for Fund 14	99.71*
WATER	MN DEPT OF HEALTH	REGISTRATION	75.00
WATER	MN ENERGY RESOURCES	HEATING	456.13
		Total for Department 181	531.13*
		Total for Fund 61	531.13*
	ALMA ROSA MARMOLEJO	REFUND - UTILITY PREPAYM	125.00
		Total for Department	125.00*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
ELECTRIC	CENTRAL MINNESOTA MU DUES		1,000.00
ELECTRIC	CENTRAL MINNESOTA MU ENERGY DEVELOPMENT		8,818.94
ELECTRIC	CENTRAL MINNESOTA MU TRANSMISSION		41,635.08
ELECTRIC	CENTRAL MINNESOTA MU UP POWER		254,160.00
ELECTRIC	MN ENERGY RESOURCES	HEATING	14.91
ELECTRIC	SUBWAY	REBATE FOR ENERGY CONS	517.80
ELECTRIC	BANK MIDWEST	NSF CHECK	294.13
	Total for Department 182		306,440.86*
	Total for Fund 62		306,565.86*
SEWER	MN ENERGY RESOURCES	HEATING	14.80
	Total for Department 183		14.80*
	Total for Fund 63		14.80*
ECONOMIC DEVELOPMENT	STAR TRIBUNE	SUBSCRIPTION	234.00
	Total for Department 187		234.00*
	Total for Fund 67		234.00*
	MN BENEFIT ASSOCIATI	INSURANCE	96.18
	Total for Department		96.18*
	Total for Fund 70		96.18*
	Grand Total		336,186.99*



Coalition of Greater Minnesota Cities
CGMC in Brief

September 20, 2007

Contact: Sarah Kleppe
651.225.8840

**Special Session
misses opportunity
to address property
tax relief/LGA**

The Legislature held a one-day special session September 11 to address disaster relief for southeastern Minnesota and other parts of the state. In the lead up to the special session there appeared to be some momentum to revisit the property tax relief that was part of the regular session's vetoed tax bill.

The governor, however, closed the door to a wider special session agenda with a letter to all legislators urging them to only address disaster relief. Consequently, the special session came and went with no attention to property tax relief.

The letter is online: www.greatermncities.org/2007_special_session.htm.

**With no action on
transportation bill,
pressure builds for
2008 session**

A comprehensive transportation funding bill could well be a big issue for the 2008 session because of the governor's veto of the regular session's transportation bill and no action taken on transportation in the special session.

The attached *Crookston Times* guest column by **House Transportation Finance Committee Chair Bernie Lieder** sums up the growing need for a comprehensive funding package, as well as the growing frustration with the lack of action on this issue. The column is available online: www.crookstontimes.com/articles/2007/09/19/opinion/15opin3.txt.

**CGMC testifies on
MPCA's proposed
water quality rules**

Joseph Sullivan, Flaherty & Hood, P.A. attorney/lobbyist, testified on behalf of the CGMC at the Minnesota Pollution Control Agency's water quality hearings in Rochester on September 12. The CGMC's testimony focused on why the agency's proposed phosphorus rule will not have any environmental benefit over the current rule and how it will waste both local and state resources.

Sullivan told the hearing that the proposed phosphorus rule likely violates both state and federal law. The CGMC concluded by proposing various language changes that, if implemented, would make the proposed rule better and would bring it into compliance with state and federal requirements.



**CGMC Annexation
Committee to meet
October 25, 2007**

Last session was quiet on the annexation front, but 2008 may be a different story. The CGMC's Annexation Committee is tentatively scheduled to meet **October 25, at 10 a.m. at the Flaherty & Hood, P.A. offices**, 525 Park Street, Suite 470, St. Paul. The committee will review proposals for substantial reforms to Minnesota's annexation laws.

The committee is co-chaired by **Sartell City Administrator Patti Gartland** and **Rochester Assistant City Administrator Gary Neumann**. If you are interested in serving on the committee please contact Bradley Peterson at bmpeterson@flaherty-hood.com.

**Flaherty & Hood,
P.A. continues city
visits**

Since the end of the regular legislative session in May, Flaherty & Hood, P.A. staff have visited 40 CGMC cities to update mayors, councils, and city staff on CGMC legislative activity.

The cities of **Benson, Brainerd, Fergus Falls, Kenyon, Luverne, Montevideo, New Ulm, Owatonna, Red Wing, Redwood Falls, Rushford, Staples, Wadena, Willmar, and Winona** have all received visits during the last three weeks.

Thank you to all city staff and elected officials who have welcomed us to your cities throughout the summer and fall!

**Save the date –
Fall Conference in
Alexandria**

The CGMC's Fall Conference is **Nov. 7–9 at Arrowwood Conference Center in Alexandria**. An agenda, registration form, and maps are attached. The agenda and maps are also online: www.greatermncities.org/calendar.htm.

The Senate Capital Investment Committee will be joining us at a dessert reception November 7.

The following speakers will be featured November 8:

- **Dane Smith, Growth & Justice president**
- **Matt Entenza, Minnesota 2020 chair and founder**
- **Lee Egerstrom, Minnesota 2020 fellow**
- **Sen. Ann Lynch, DFL-Rochester**
- **Sen. Bill Ingebrigtsen, R-Alexandria**
- **Lori Sturdevant, Star Tribune columnist**

Please call Arrowwood (1.866.386.5263) to book your hotel room at the special CGMC rate (starting at \$84 plus tax).

