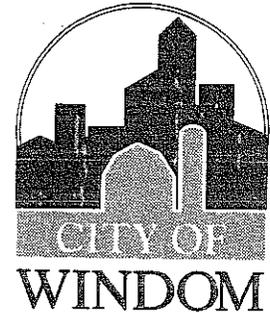


City Council Meeting  
Tuesday, March 3, 2009  
City Council Chambers  
7:30 p.m.  
AGENDA



Call to Order  
Pledge of Allegiance

1. Approval of Minutes
  - Council Minutes – February 17, 2009
2. Consent Agenda
  - Receipt of Board & Commission Minutes
    - Community Center Commission – February 23, 2009
    - Utility Commission – February 25, 2009
3. Department Heads
4. Public Comment
  - Mitch Voehl
5. Ratification of Fire Department Elections
6. License Application
  - Authorization to Dispense Intoxicating Liquor – Windom Community Center
    - Laker Grill – Ducks Unlimited Banquet
7. 2009 Street Improvement Project – Bid Award
8. Fees & Charges Schedule
9. 2008 Annual Report
10. Airport Stimulus Funding for Runway Reconstruction
11. Board of Review – Scheduled for May 11<sup>th</sup> at 4:30 p.m.
12. Regular Bills
13. Unfinished Business
14. New Business
15. Council Concerns
16. Adjourn



**Council Meeting  
Windom City Hall, Council Chamber  
February 17, 2009  
6:00 p.m.**

1. Call to Order: The meeting was called to order by Mayor Kruse at 6:00 p.m.

2. Roll Call: Mayor: Kirby Kruse

Council Members: Corey Maricle, Bradley Powers and JoAnn Ray

Council Members Absent: Jean Fast and Robert Messer

City Staff Present: Steve Nasby, City Administrator; Marv Grunig, Electric Utility Manager; Jeff Shirkey, Police Chief; Bruce Caldwell, Street Superintendent; Mike Haugen, Water\Wastewater Superintendent; Aaron Backman, EDA Executive Director; Al Baloun, Recreation Director; Dana Wallace, Police Officer; Craig Mueller, Wenck & Associates and Jeremy Rolfes, Telecom

Public Present: Frank Dorpinghaus

3. Budget Workshop:

Kruse said that the purpose of this budget workshop is to discuss the anticipated shortfall in Local Government Aid (LGA) for 2009 and 2010. A memorandum from staff was included in the packet. Nasby said that the memorandum outlined a number of line item adjustments within the adopted 2009 City budget. These reductions total \$72,230, of which \$21,375 is from the elimination of all part-time help for the Parks Department and \$18,230 in savings from lower Worker's Compensation Insurance costs. The balance of reductions is predominately small reductions in individual line items from the General and Special Revenue Fund departments.

Bruce Caldwell, Street & Park Superintendent, discussed the elimination of the seasonal, part-time Park Department employees. Park maintenance was discussed during the budget workshops. Due to changes with the required maintenance at the Windom Recreation Area and elimination of the construction of the salt\sand shed Caldwell is anticipating the utilization of existing Street Department staff to assist with the Park maintenance duties. All efforts will be made to minimize the impacts but Caldwell noted that there would need to be changes in mowing schedules, etc.

Jeff Shirkey, Police Chief, provided a brief overview of the reductions in his Department. Most of the savings was in insurance and delaying purchases of uniform items. He noted that staff cuts are not feasible due to the number of calls the Department handles each year and the potential of concerns with officer safety.

Maricle asked about the vacation and sick leave line items within the budget. Nasby said that these items are now required due to changes in the audit standards. In the past these were unfunded liabilities, but he is working with the City's auditor to see if this has to be budgeted in all funds.

Maricle noted that the hospitalization and VEBA lines in the Police budget appeared to be high in relation to the past 3-year actual expenditures. Nasby said that he would check with Brigitte Olson, Assistant City Administrator on these items, but the higher numbers could have been budgeted to account for an officer changing health plan status or the provision of pro-rata benefits for the part-time police officer that was being considered.

Maricle noted the aviation fuel line in the budget was higher than in the past. Nasby noted the change was due to the unknowns with the cost of fuel and that the history shows a higher fuel cost about every other year due to timing on filling the storage tank and 2009 was projected to be a higher cost year.

Nasby said that all of the Department Heads had been made aware of the proposed reductions, asked for input and suggestions for any other items that could be reviewed.

**Motion by Ray, second by Powers, to approve the entire list of 2009 budget reductions as proposed in the memorandum dated February 11, 2009. Motion carried 3 – 0.**

**Kruse recessed the meeting at 7:10 p.m.**

**Kruse re-convened the City Council Meeting at 7:30 p.m. to resume with the regular business.**

4. Pledge of Allegiance
5. Approval of Minutes:

**Motion by Maricle, second by Powers, to approve the February 3, 2009 minutes. Motion carried 3 – 0.**

6. Consent Agenda:

Kruse said the Consent agenda contained the minutes from the following Boards and/or Commissions:

- Economic Development Authority – February 9, 2009
- Library Board – February 10, 2009
- Street Committee – February 12, 2009

**Motion by Ray, second by Maricle, to approve the Consent Agenda. Motion carried 3 – 0.**

7. Public Comment:

Frank Dorpinghaus addressed the City Council regarding the Patriot Act, John Warner Defense Authorization, Real ID Act and H.R. 45 (a.k.a. Economic Stimulus bill). Information relating to these items was included within the City Council packet. Dorpinghaus requested that the City Council consider a resolution to uphold sovereign and “God-given” rights.

Kruse thanked Dorpinghaus and asked for the wishes of the Council. Consensus of the Council was to leave the item as a public comment at this time.

8. Department Heads:

None

9. License Applications:

Kruse stated that an application for a liquor license had been received from the Windom Country Club.

**Motion by Powers, seconded by Ray, to approve a liquor license for the Windom Country Club. Motion carried 3 – 0.**

Kruse stated that an application for a temporary liquor license had been received from the Eagles Club for the Deer Hunter’s event at the Community Center on February 28, 2009.

**Motion by Maricle, seconded by Ray, to approve a temporary liquor license for the Eagles Club for an event on February 28, 2009. Motion carried 3 – 0.**

10. 2008 Economic Development Authority Annual Report:

Aaron Backman, EDA Executive Director, said that the EDA Board had recently approved the 2008 Annual Report. There were five goals established for 2008 as follows: 1) increase marketing activities; 2) sell or lease the Spec Building; 3) sell at least one home in the River Bluff Estates; 4) recruit a business for the North Windom Industrial Park and 5) undertake a SCDP application for rehabilitation funding. Backman said all of the goals except for recruiting a business for the North Windom

Industrial Park had been achieved. The top goal for 2009 is to recruit a business for the North Windom Industrial Park.

**Motion by Maricle, second by Powers, to accept the 2008 EDA Annual Report. Motion carried 3 – 0.**

11. 2009 Seal-coating\Crack-filling Project – Call for Plans and Specifications:

Craig Mueller, Wenck Associates and Bruce Caldwell, Street Superintendent introduced themselves. Mueller provided an overview of the streets included in the project. The seal-coating would focus on the older streets and the crack-filling would be performed on the newer (post 2001) streets. Discussions had been held with the County Engineer regarding the use of the County's resources for the crack-filling portion of the project. This cooperation could result in a savings for the City and benefit the County. Nasby noted that discussion had also been held with the School District as they were looking at seal-coating their parking lots, which would create a larger project and potentially create a good economy of scale and save both parties money. Caldwell said if there were enough savings, it may be possible to add some streets to the project list that had been put off due to budget cuts.

Maricle asked if the funds for the seal-coating and crack-filling were budgeted. Caldwell said they were, but the total funds available were reduced from \$60,000 to \$45,000 in the December 2008 round of budget cuts.

Caldwell said that the Council would be asked to call for bids at the March 3 meeting. Mueller said the timing for the bids appears to be working out well as contractors are able to better gage their costs closer to the time of the project than too far out.

**Motion by Powers, second by Ray, to request the preparation of plans and specifications for the 2009 Seal-coat\Crack-filling Project. Motion carried 3 – 0.**

12. Fees & Charges Schedule:

Nasby said that in the packet was a master list of fees and charges. This was the first comprehensive list of these items, which should make it easier for everyone to review and find important information. Within the fee schedule there were a number of fees that had not been reviewed or revised for years.

Powers said he would like to see a listing of all of the fees where changes had been made so these changes could be reviewed. Nasby said that would not be a problem and staff would have it ready for the next meeting.

**Motion by Powers, second by Maricle, to table the adoption of the Fee & Charges Schedule until March 3, 2009. Motion carried 3 – 0.**

13. Regular Bills:

**Motion by Ray, seconded by Maricle, to approve the regular bills. Motion carried 3 – 0.**

14. Unfinished Business:

None.

15. Council Concerns:

16. Adjourn:

**Kruse adjourned the meeting by unanimous consent.**

Meeting adjourned at 8:00 p.m.

---

Kirby Kruse, Mayor

Attest: \_\_\_\_\_  
Steve Nasby, City Administrator

Community Center Commission Minutes  
Monday February 23, 2009

1. Call to Order: The meeting was called to order by President Wayne Maras at 5:30 p.m

2. Roll Call: President: Wayne Maras  
CC Director: Brad Bussa  
Commission Members: Kelly Woizeschke  
Dick Jeffrey  
Hilary Mathis  
Connie Knorr  
  
Commission Liaisons: Corey Maricle  
Bruce Caldwell-Absent  
Jo Ann Ray  
  
EDA Director: Aaron Backman-Absent

3. Approval of Minutes:

**Motion by Dick Jeffrey, seconded by Kelly Woizeschke to approve the January 26, 2009 Community Center Commission Minutes. Motion carried 5-0**

4. Additions to the agenda:

Under Presidents Report 4b Election of Secretary  
Under Directors Report 5d League of MN Townships and 5e Wedding Backdrop

5. Correspondence:

Rental survey from Jackson/Hamilton Wedding was good.  
Rental Survey from Pioneer Hi-Bred thought price of days event was a little expensive.  
WCC Director stated that they had rented whole building and with all add ins price was very reasonable.

6. President's Report:

- A. Sub-Committee Report: Seniors-Special Interest Groups / Policies, no problems but discussed profit/nonprofit rates with no changes.
- B. Election of WCC Commission secretary- **Motion by Kelly Woizeschke to re-elect Connie Knorr as secretary was seconded by Hilary Mathis. Motion carried 5-0.**

7. Director's Report:

- a. Employer/Employee Christmas Party-Community Center Director reported working on a letter to be sent to businesses asking for their commitment and input on ideas for party.
- b. Room 105-Community Center Director reported that room rental rate for Room 105 had been tabled until full Commission was present. After discussion **Motion by Dick Jeffrey and seconded by Hilary Mathis to increase rental rate for after hours and weekends be increased from \$20.00/hr to \$30.00/hr. After further discussion, motion was withdrawn by Dick Jeffrey. Kelly Woizeschke then made motion to increase rental rates for room 105 on weekends from \$20.00/hr to \$30.00/hr. Motion was seconded by Connie Knorr. Motion carried 5-0**
- c. Budget Review- Community Center Director informed Commission City Council had removed from budget \$1000.00 for overtime and \$800.00 from electric.
- d. MN Assoc. of Townships- all day meeting March 19, 2009.Event uses the entire building with approx. 300 in attendance. This will also include various vendors. Community Center Director asked Commission on this day in the past the Senior Center has been closed that day and senior dining picks up meals from the back door. We will do as in the past. Community Center Director informed Commission the League has already booked for 2010.
- e. Wedding Backdrop- Community Center Director informed Commission that Kevin Jackson had donated a wedding backdrop that he had made for his daughters wedding . **Motion by Kelly Woizeschke , seconded by Hilary Mathis to rent backdrop to wedding parties for \$75.00 per use. Motion carried 5-0**

8. Resource Management:

Schedule of Events: Summer meetings and booking of weddings down a bit

Income/Expenses: Reviewed income expense and noticed personal services down from last year. Community Center Director reported it was due to we are down one full time person

9. Miscellaneous:

Community Center Director reported he had talked with Stan Wendland from the Stag on the Bridal Fair. Stan said they were thinking of changing day from Sunday to Saturday.

Community Center Director informed Commission he is going to talk to AG Groups on ideas on bringing back Ag-Stag Night.

10. Open Forum:

Nothing to report

11. Next Meeting:

Monday March 23, 2009 @ 5:30 pm

Sub Committee: 5:00 pm – Rates/Events Connie and Hilary

**Adjourn:**

**Motion by Dick Jeffrey, seconded by Hilary Mathis, to adjourn the meeting at 6:35 pm. Motion carried 5-0.**

\_\_\_\_\_  
Wayne Maras, WCC President

\_\_\_\_\_  
Connie Knorr, WCC Secretary

Attest: \_\_\_\_\_  
Brad Bussa, Community Center Director

**UTILITY COMMISSION MINUTES**  
**City Hall, Council Chamber**  
**February 25, 2009**

**Call Meeting to Order:** The Utility Commission meeting was called to order at 7:30 a.m., on February 25, 2009 in the City Hall Council Chamber.

**Members Present:** Utility Commission Chairperson: Mike Schwalbach

Members Present: Chris Johnson and Keith Bloomgren

Members Absent: None

City Council Liaison: Jean Fast

City Staff Present: Steve Nasby, City Administrator; Brigitte Olson, Assistant City Administrator; Marv Grunig, Electric Utility Manager and Mike Haugen, Water/Wastewater Superintendent; Bruce Caldwell, Street Superintendent; Aaron Backman, EDA Executive Director

Others Present: Craig Mueller, Wenck & Associates

APPROVAL OF MINUTES:

**Motion by Bloomgren, seconded by Johnson, to approve the January 16, 2009 minutes as presented. Motion carried 3-0.**

WATER & WASTEWATER ITEMS:

*Review 4<sup>th</sup> Avenue Bids* – Craig Mueller, Engineer from Wenck Associates, informed the Utility Commission that there were six (6) bidders for phase three (3) of the 4<sup>th</sup> Avenue Improvement Project, he also said that the M & R Paving bid was rejected for the 4<sup>th</sup> Avenue portion of the project but was left in for the Sykora Addition Sewer project for Option #1 and #2. Mueller noted that M & R was not the low bidder on the street project.

The low bidder for the 4<sup>th</sup> Avenue Improvement Project was Hjerpe Construction in the amount of \$1,144,319.95 for Bituminous and \$1,158,294.95 for Concrete. The low bidder for the Sykora Addition Project for directional boring was Hjerpe Construction in the amount of \$55,280.32 and direct bury main was M & R Construction in the amount of \$49,042.79.

Johnson asked why in the bid specifications it listed quantities of 1694 feet of water main, but 1750 feet were bid. Mueller said that bidders typically cover all bases and bid additional amounts, but will only bill for the actual quantities installed.

Schwalbach asked if there would be a traffic control plan for the LaCanne Funeral Home. Mueller said that there is a plan in place, and each resident and business would have to be maintained and access allowed.

The Utility Commission also spoke with Caldwell about the concrete sub that Hjerpe Construction had for the 2007 4<sup>th</sup> Avenue Improvement Project. The Commission felt that his sub contractor was not up to acceptable standards. Caldwell agreed with the Commission and said that this was an issue that he would be discussing this with the Street Commission and Hjerpe Construction.

The Utility Commission directed Mueller to itemize the bid for the Sykora Addition, to find out the dollar cost for the EDA, City of Windom and the property owners. The property owners said that they would only be willing to do the project if costs did not exceed \$32,662 which was the engineer's estimate of what they would need to comply with the counties standards. The Utility Commission is not willing to have the Wastewater Fund pay any costs that they are not responsible for. Once this information is obtained the City will need to present that to the property owners for their approval. The EDA has previously committed \$8,000 towards the project for over sizing the main and locating it on the east side of the highway. Because of the EDA commitment the Utility Commission wants to make sure they are committing an adequate amount since the bids are higher than the Engineer estimate. Backman said that he was willing to go back to the EDA Commission with a request for a larger commitment if necessary.

The Utility Commission directed Staff to talk with Mike Hanson from Cottonwood County to see if they have funding available for compliance of sanitary sewer services.

**Motion by Schwalbach, seconded by Johnson to inform the City Council that the Utility Commission is in support of the 4<sup>th</sup> Avenue Improvement Project with Hjerpe Construction as the low bidder, but are willing to wait if the City Council does not want to approve the project to move forward in 2009. Motion is also to include recommendation to the City Council that the Sykora Addition project be approved if the project costs are covered by the EDA, property owners, and or Cottonwood County. Motion carried 3-0.**

*Landfill Report from Wenck Associates* – Haugen and Mueller reviewed the January 2009 water sampling event. They reported that the vinyl Chloride and Dichloroethene in both the RW-A and City Well 7 were below actionable levels. Because the vinyl chloride was below detection limits for the sampled wells, the recovery well system does not have to be run at this time. MW-5A was unable to be sampled due to insufficient water in the well. The next sampling event will take place in April 2009.

*Review Minnesota Pollution Control Agency (MPCA) Bio-Solid Report* – MPCA acknowledged receipt of the Bio-solids Annual Report.

*Underground Storage Tank* – Haugen inform the Utility Commission that New Vision is requesting to install a 10,000 gallon underground fuel storage tank, at a site that is within the wellhead protection area. Minnesota Department of Health (MDH) said that while the general area proposed for the tank was mapped during the wellhead protection planning process to be

highly vulnerable to contamination from underlying land uses, it is beyond the 100-foot isolation distance required by MDH rules. As a result, MDH has no direct regulatory authority over this land use, and their role must be advisory. Haugen said that he and Jim Kartes, Planning and Zoning Administrator met with Stephen Robertson, Hydrologist, Mark Eisfeld, New Vision Co-Op, Mark Wettlaufer, MN Rural Water Assn, and Jo Hauger, MPCA, and the rules for placement of this tank are as follows:

- Installation of Concrete Surrounding the Pump – A concrete slab shall surround the pump. The slab shall be ten feet wide on the fill sides of the pump and not less than five feet wide on the non-fill sides of the pump. All concrete shall be sloped towards the pump. The sloping shall not be less than a one inch slope from the outside edge of the concrete towards the pump or curb shall be installed.
- Annual Inspection Report – An annual inspection of all aspects of the tank and pump shall be completed by New Vision, at its own expense, and a copy of the report shall be forwarded to the Windom Water/Wastewater Department.
- Copies of MPCA Reports - MPCA inspection reports of the tank and pump shall be forwarded to the Windom Water/Wastewater Department.

*Easements – Consolidated Ready Mix* – Nasby reviewed the Access and Utility Easement with the Utility Commission. It was determined by the Commission that the contract was referring to monitoring wells in the Consolidated Ready Mix area and not production wells. The Utility Commission directed Staff to propose the purchase of the property by the City of Windom Utilities rather than have an easement. If Consolidated Ready Mix is not interested in selling this property, they feel the contract needs to be re-written to include the production well and a longer term.

#### ELECTRIC ITEMS:

*Discussion on Gas Turbine Generator* – Grunig said the gas turbine was installed in 1978, and was installed as an emergency (black start) generator. It has been used as a peaking generator to off-set high market energy prices. However because of high fuel costs and high maintenance costs produce megawatt hour prices that are higher than most demand high market energy costs, its value is limited. Grunig went on to list the negative impact the gas turbine has on Windom Utilities, they are as follows:

1. The primary electric distribution system has been converted to 13.8 KV; the turbine generates 2.4KV and requires a step-up transformer to connect the bus. The required step-up transformer has dissolved gas in oil issues that will have to be address. SEH, Inc. estimates replacement of transformer would cost \$100,000.
2. The 2.4KV switchgear required to make bus connection has safety issues associated with it.
3. Insurance costs for the turbine and the transformer are high.
4. Turbine requires maintenance thru Rolls Royce Energy System; a technician flies in from New York. Controls system is obsolete, and some parts need to be re-manufactured because they are no longer available.

5. Fuel costs alone make the turbine unaffordable. It takes 350 gallons/hour to generate 3 megawatt hours of electricity.

Grunig provided recommendations from SEH, Inc. for the turbine and transformer, they are as follows:

### **Phase 1 Recommendation**

1. The 2.4KV switchgear and bus-tie transformer should be de-energized and removed from service to prevent possible failure due to a fault on the 2.4KV system A breaker failure on the 2.4KV switchgear could result in a fire which could damage the diesel generators and possibly disable the entire 13.8 KV system.
2. The 2.4KV switchgear, bus-tie transformer and gas turbine generator should be removed by a demolition contract and scrapped out.
3. The utility should install one or two Caterpillar 3516B, 2250 kW diesel generators, depending upon capacity requirements for the utility with CMMPA. The new generators should be connected to the 13.8 KV bus on the Westinghouse outdoors switchgear bus to increase system reliability.

Grunig also provided information to the Utility Commission for capacity costs *with out the turbine* and *with the turbine*. Grunig said that Steve Thompson, CMMPA, suggests Windom Utilities keep the unit for at least one year until June 2010 to see where MISO factors in on all of this, and purchase replacement capacity when and if turbine is removed after that date.

*Review International Transmission Company Midwest (ITC) Rate Increase* – Grunig provided information for the transmission rate increases that went into effect on the January 2009 utility bills. The increase was 64.3%

*Review CAPX Transmission Investment* – Grunig said that Windom has presently committed to invest \$881,520 into the CAPX Transmission lines, and Grunig discussed the possibility of additional transmission investment to off-set rising transmission cost by using investment revenue. Grunig said that he would provide additional information in the April 2009 meeting.

*2009/2010 Conservation Program* – Grunig informed the Utility Commission that the Conservation Improvement Program (CIP) remains the same for 2009 with only a change to the appliance rebate program. The change is when applying for a rebate on a new energy star rated refrigerator; a verification of disposal on the old refrigerator will be required before a rebate can be issued. Grunig also informed the Commission that he and two energy conservation entities are working with Toro and PM Beef in identifying applicable conservation measures at those sites.

Grunig said that he and CMMPA are working with Rochester Public Utilities (RPU) to develop an agreement to use RPU's Conservation Programs, their staff and experience in the field of energy conservation measures.

*2008 Conservation Improvement Program Report (CIP) of the Office of Energy Security (OES) –* Grunig reviewed with the Commission the 2008 CIP Report of the Office of Energy Security. Grunig said that the goals of conservation remain the same. First it helps Utilities and their customers avoid operating costs; second, it helps Utilities and their customers avoid or delay capital costs; and third, conservation reduces carbon dioxide and other emissions.

Grunig also reviewed the OES Report for 2007, and informed the Utility Commission that Minnesota has the fourth most cost effective CIP Program in the Country, and that the Windom Utility had the second most cost effective CIP Program among the Municipal Utilities in Minnesota. The Windom Utility spent \$.05 for every kwh saved, and \$74,856 was spent on programs that saved the customer 1,480,922 kwh's.

REGULAR BILLS:

**Motion by Johnson, seconded by Bloomgren, to approve the bills as presented. Motion carried 3-0.**

<b>Wenck Associates</b>	<b>\$948.70</b>
<b>Wenck Associates</b>	<b>\$140.00</b>

OATH OF OFFICE:

Mike Schwalbach was administered the oath of office as being the newly re-appointed member of the Utility Commission.

OLD BUSINESS:

None

NEW BUSINESS:

The next regularly scheduled meeting will be set via e-mails as to the availability of dates.

On motion the meeting was adjourned at 10:30 a.m.

---

Mike Schwalbach, Chairperson

Attest: \_\_\_\_\_  
Steve Nasby, City Administrator

Date/Time received: 2-27-09 9:35 a.m.

Agenda Request Form

(This form can be used only once a month by the same individual(s). It is not a venue to bypass policies and procedures of city commissions and committees.)

Name: Mitchell Voehl Telephone No: 507-317-1520

Address: 733 16<sup>th</sup> St, Window

Date of Council Meeting: March 3, 2009 (Agenda item must be turned into the city office by Friday noon preceding the Tuesday meeting.)

Subject: Promotion of the choice of concrete for the streets involved in the next phase of 4<sup>th</sup> Ave Reconstruction

Have you brought this to the attention of the appropriate department head? Yes  
Committee? \_\_\_\_\_

Hand-outs, audio-visual materials (These must be simple and set up directly before you speak and taken down directly afterward): \_\_\_\_\_

Information provided for the Council packet to be reviewed.

This format gives citizens an opportunity to express concerns to the council without expectation of discussion or action. No more than two (2) people should speak on the same topic at one meeting. Remarks should not exceed five (5) minutes per person. They should be directed to the council as a whole and not to any individual member or department head.

Mitchell M. Voehl  
Signature

# Choosing concrete streets

# SAVES \$\$\$

On February 24 bids were accepted by the City of Windom to complete the 4th Avenue reconstruction process. With proper design work by Wenck Associates of Windom the concrete and blacktop options were very close. Concrete was less than 2% more than blacktop at a difference of \$13,975.

At first glance it might appear best to choose blacktop but this unfortunate choice would doom the City of Windom to \$490,844 of black top maintenance in the next 30 years. If you believe it is better to spend \$13,975 today to save \$490,844 over 30 years, call your council member before Tuesday's vote.

## BENEFITS OF CONCRETE:

- Lowest cost of ownership.
- Longest life—original road was paved with concrete in 1930.
- Produced by a Windom business located here since 1947.
- Ingredients in concrete will not contaminate our ground water or the Des Moines River.
- Recommended for all types of construction to conserve energy, reduce air pollution and slow global warming.
- About 50% brighter than black top.

## 30-YEAR OWNERSHIP OF ASPHALT

(Four seal coats, One 2" mill & overlay, Patching & crack filling)

<b>Total cost to maintain</b>	<b>\$490,844</b>
<b>Less Bid Difference</b>	<b>- \$13,975</b>
<b>Less 30-year concrete maintenance (assumed)</b>	<b>- \$29,468</b>
<b>Total additional cost to the City of Windom to choose asphalt .....</b>	<b>\$447,401</b>

Call your council member **BEFORE** Tuesday, March 3 to express your opinion.

At Large ..... Brad Powers, 831-3323  
West of 4th Ave ..... Jean Fast, 831-4869  
West of 4th Ave ..... Corey Maricle, 831-5630  
East of 4th Ave. .... JoAnn Ray, 831-3595  
East of 4th Ave. .... Bob Messer, 831-4663

# GCC WINDOM READY MIX

507-831-3263 • 1405 Cottonwood Lake Dr. • Windom, MN

Cost Summary for Recommended Concrete Design (ACI-330)

Page 1 of 2

Project Information

Date: 2/25/2009

Prepared by: Mitch Voehl - GCC Windom Ready Mix  
Prepared for: City of Windom  
Project Name: 4th Avenue Street Improvements 2009

Total square footage including curb & gutter: 174,300

Initial Bid Difference: \$13,975.00

Annual Maintenance Cost for Concrete for Minor repairs: \$ 581.00

Cost Summary for Recommended Concrete Design (ACI-330)

Interest Rate: 5.00%

Inflation Rate: 3.20%

Service Life: 30 years

Total Additional Ownership Costs of Concrete beyond Initial Bid,  
Assuming minor repairs are required at 3.2% inflation:

\$29,468.00

Asphalt Analysis

Page 2 of 2

Project Information

Date: 2/25/2009

Prepared by: Mitch Voehl - GCC Windom Ready Mix  
Prepared for: City of Windom  
Project Name: 4th Avenue Street Improvements 2009

Total square footage including curb & gutter: 174,300

Initial Bid Difference: \$13,975.00

Maintenance Cost Summary (Including Engineer Fees)

Annual Maintenance for small repairs \$ 1,162.00  
Cost for one seal coat \$ 19,800.00  
Cost for milling & 2" overlay \$175,320.00

Cost Summary for Recommended Asphalt Design:

Interest Rate: 5.00%  
Inflation Rate: 3.20%  
Service Life: 30 years

Total Ownership Costs of Asphalt including scheduled maintenance and minor repairs at 3.2% inflation:

<u>Maintenance Type</u>	<u>Year</u>	<u>Cost</u>
Seal Coat	3	\$21,762.00
Seal Coat	10	\$27,131.00
Mill & Overlay	17	\$299,493.00
Seal Coat	20	\$37,176.00
Seal Coat	27	\$46,347.00
Total Annual Maintenance All		\$58,937.00

Total Additional Ownership Costs  
Beyond Initial Bid: \$490,844.00

Less Bid difference between Concrete & Asphalt: \$ 13,975.00

Less 30 year concrete maintenance: \$ 29,468.00

Additional Cost for this project for Windom  
to choose Asphalt over 30 years: \$447,401.00

## EPA WATER QUALITY CONCERNS

- According to the US Environmental Protection Agency, 90 percent of pollutants are typically carried by the first 1-1/2 in. of rainfall through traditional horizontal runoff into rivers and streams.
  - Total Suspended Solids
  - Total Phosphorus
  - Total Nitrogen
  - Chemical Oxygen Demand
  - Bacteria
  - Metals
  - Hydrocarbons – Oil and Gas
  
- The U.S. Geological Survey participated in a congressional briefing late in 2005 concerning PAH toxins found in a biological study conducted in Austin, TX. These toxins are detrimental to aquatic life and are suspected human carcinogens. The increase of PAH toxins are directly related to asphalt sealcoating.

*Source: U.S. Geological Survey press release – 11/30/05*

- The findings of a preliminary study done by Dr. Heather Brown at Middle Tennessee State shows:

### THE BIG THREE

- The “big three” pollutants in urban runoff are sediment (dirt & debris), heavy metals (from the brake linings of cars), and hydrocarbons.
- One source of hydrocarbons is the oil that drips onto pavements from vehicles, but the primary contributor is asphalt. “Studies have shown that 90 to 95 percent of the hydrocarbons in urban runoff are from the binder and sealer used for asphalt pavements.”

*Source: National Ready Mix Concrete Association*

# WINDOM FIRE DEPARTMENT

444 9th St  
WINDOM MN.56101

To: Windom City Council

Subject: Election Results of the Windom Fire Department

Do to the resignation of 1<sup>st</sup> Asst. Fire Chief Mark Stevens, dated Monday, February 9<sup>th</sup> 2009. The following people have been appointed to the following positions.

1<sup>st</sup>. Asst Fire Chief – Dan Ortmann  
3<sup>rd</sup> Asst Fire Chief – Eric Ward

Listed below will be the Windom Fire Department Chiefs for 2009

Fire Chief – Dan Fossing  
1<sup>st</sup> Asst. Chief – Dan Ortmann  
2<sup>nd</sup> Asst. Chief – Craig Wolter  
3<sup>rd</sup> Asst. Chief – Eric Ward

Thanks,

Dan Fossing  
Fire Chief  
Windom Fire Department

# WINDOM FIRE DEPARTMENT

444 9th St.  
WINDOM MN 56101

## MINUTES for February 5, 2009 Elections

Chief Dan Fossing called the Windom Fire Department Officer Election Meeting to order at 7:00 PM.

Election chairpersons Mike LaMaack and Monty Rabbe led the meeting.

### Election of Officers is as Follows:

**\*3<sup>rd</sup> Assistant Chief:** Nominated for 3<sup>rd</sup> Assistant Chief are Craig Wolter and Mark Marcy. A motion was made to cease nominations from the floor and to cast a ballot, Craig Wolter was elected as 3<sup>rd</sup> asst. Chief.

**\*2<sup>nd</sup> Assistant Chief:** There were no nominations made from the floor. A motion was made by Tom Zimmerman and Todd Janssen to cease nominations from the floor and to cast a unanimous ballot for Dan Ortmann for 2<sup>nd</sup> Asst. Chief. The motion carried.

**\*1<sup>st</sup> Assistant Chief:** There were no nominations made from the floor. A motion was made by Tom Zimmerman and Corey Maricle to cease nominations from the floor and to cast a unanimous ballot for Mark Stevens for 1<sup>st</sup> Asst. Chief. The motion carried.

**\*Fire Chief:** There were no nominations made from the floor. A motion was made by Tom Zimmerman and Kjell Turner to cease nominations from the floor and to cast a unanimous ballot for Dan Fossing as Fire Chief. The motion carried.

2008 Fire Chiefs Are:

Chief:	Dan Fossing
1 <sup>st</sup> Assistant Chief	Mark Stevens
2 <sup>nd</sup> Assistant Chief	Dan Ortmann
3 <sup>rd</sup> Assistant Chief	Craig Wolter

Chief Dan Fossing adjourned the meeting at 7:45 pm.

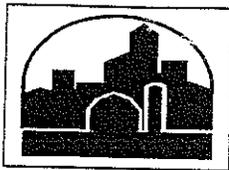
Respectfully submitted:

Dan Ortmann (3<sup>rd</sup> Asst. Chief)  
Windom Fire Department

**Windom Fire Department**

**Phone List 2009**

Truck	Name	Home	Work	Cell	E-Mail
<b>Chief</b>	<b>Dan Fossing</b>	<b>831-1401</b>	<b>831-1401</b>	<b>822-1098</b>	<a href="mailto:pamfossing@yahoo.com">pamfossing@yahoo.com</a>
<b>1st. Asst. Chief</b>	<b>Dan Ortmann</b>	<b>831-1364</b>	<b>831-3050</b>		<a href="mailto:sunshinefoods10@windomnet.com">sunshinefoods10@windomnet.com</a>
<b>2nd Asst. Chief</b>	<b>Craig Wolter</b>	<b>831-2042</b>	<b>831-6910</b>	<b>822-1594</b>	<a href="mailto:cpwolter@windomnet.com">cpwolter@windomnet.com</a>
<b>3rd Asst. Chief</b>	<b>Eric Ward</b>	<b>831-5401</b>	<b>831-6138</b>	<b>822-1378</b>	<a href="mailto:elward@windomnet.com">elward@windomnet.com</a>
<b>Unit 20</b>					
<b>Captin</b>	<b>Roger Winker</b>	<b>831-3857</b>	<b>831-2793</b>	<b>822-1605</b>	<a href="mailto:rswinker@windomnet.com">rswinker@windomnet.com</a>
	Buckwheat Johnson	831-2023	831-2651	830-1128	<a href="mailto:bjvideo@juno.com">bjvideo@juno.com</a>
	Kevin Gotto	831-1886	712-255-8801	712-259-2098	<a href="mailto:keving@ibnl.com">keving@ibnl.com</a>
	Todd Janssen	831-1064	831-3333	822-2288	<a href="mailto:tdjanssen@windomnet.com">tdjanssen@windomnet.com</a>
	Corey Maricle	831-5630	831-6129	830-1209	<a href="mailto:coreym@staplesoil.com">coreym@staplesoil.com</a>
<b>Unit 21</b>					
<b>Captin</b>	<b>Jordan Bussa</b>	<b>831-5542</b>		<b>612-790-0955</b>	<a href="mailto:bruskie7@hotmail.com">bruskie7@hotmail.com</a>
	Mike LaMaack	831-4972	831-1322		<a href="mailto:lamaacks@federatedwildblue.com">lamaacks@federatedwildblue.com</a>
	Doug Westerman	831-1496	628-4201	822-5200	<a href="mailto:westerman@windomnet.com">westerman@windomnet.com</a>
	Ben Derickson	831-5317		920-9003	<a href="mailto:DBC95@windomnet.com">DBC95@windomnet.com</a>
<b>Unit 22</b>					
<b>Captin</b>	<b>Mark Macy</b>	<b>831-2594</b>	<b>831-1375</b>	<b>822-0885</b>	<a href="mailto:Mark.Marcy@co.cottonwood.mn.us">Mark.Marcy@co.cottonwood.mn.us</a>
	Nestor Palm	831-4949	831-0311	830-0048	<a href="mailto:nestor.palm@toro.com">nestor.palm@toro.com</a>
<b>Unit 23</b>					
<b>Captin</b>	<b>Preston Rossow</b>	<b>831-1670</b>	<b>831-6151</b>	<b>822-1456</b>	<a href="mailto:rossow@windomnet.com">rossow@windomnet.com</a>
	Monty Rabbe	831-1767		507-848-1061	<a href="mailto:mkrabbe@windomnet.com">mkrabbe@windomnet.com</a>
	Jeremy Lund	831-0095	831-2703	605-254-8811	<a href="mailto:jlund@wenck.com">jlund@wenck.com</a>
	Brady Lyons	822-2382	831-3333		<a href="mailto:bj-lyons@hotmail.com">bj-lyons@hotmail.com</a>
<b>Unit 24</b>					
<b>Captin</b>	<b>Lonny Vollan</b>	<b>831-5381</b>	<b>831-3131</b>		<a href="mailto:lisanlonnyv@hotmail.com">lisanlonnyv@hotmail.com</a>
	Jay Grandprey	831-2290	831-2290	822-1314	<a href="mailto:jgrandprey@msn.com">jgrandprey@msn.com</a>
	Cody Anderson	221-0640		221-0640	<a href="mailto:canderson37@hotmail.com">canderson37@hotmail.com</a>
	Deric Zimmerman	830-0335	831-4450	830-0335	<a href="mailto:daricz@staplesoil.com">daricz@staplesoil.com</a>
<b>Unit 25</b>					
<b>Captin</b>	<b>Kjell Turner</b>	<b>831-0136</b>	<b>831-4938</b>	<b>822-1385</b>	<a href="mailto:klturner@windomnet.com">klturner@windomnet.com</a>
	Gene Lovell	831-3708		830-1533	<a href="mailto:lovellfam@windomnet.com">lovellfam@windomnet.com</a>
<b>Unit 26</b>					
<b>Captin</b>	<b>Mike Haugen</b>	<b>831-1136</b>	<b>831-6138</b>	<b>822-1675</b>	<a href="mailto:winwater@windom-mn.com">winwater@windom-mn.com</a>
	Tom Zimmerman	831-5671	831-1203	221-0156	<a href="mailto:zbison@windomnet.com">zbison@windomnet.com</a>
<b>Boat</b>					
<b>Captin</b>	<b>Tom Voth</b>	<b>831-4911</b>	<b>831-6137</b>	<b>822-1002</b>	<a href="mailto:ToJovo@msn.com">ToJovo@msn.com</a>
<b>Six Wheeler</b>					
<b>Captin</b>	<b>Tom Voth</b>	<b>831-4911</b>	<b>831-6137</b>	<b>822-1002</b>	<a href="mailto:ToJovo@msn.com">ToJovo@msn.com</a>
<b>HazMat Lights</b>					
<b>Captin</b>	<b>Mark Macy</b>	<b>831-2594</b>	<b>831-1375</b>	<b>822-0885</b>	<a href="mailto:marcym79@hotmail.com">marcym79@hotmail.com</a>
<b>S.C.B.A.</b>					
<b>Lead</b>	<b>Jordon Bussa</b>	<b>831-5542</b>		<b>612-790-0955</b>	<a href="mailto:bruskie7@hotmail.com">bruskie7@hotmail.com</a>
	Tom Voth	831-4911	831-6137	822-1002	<a href="mailto:ToJovo@msn.com">ToJovo@msn.com</a>
	Ben Derickson	831-5317		920-9003	<a href="mailto:DBC95@windomnet.com">DBC95@windomnet.com</a>
	Jeremy Lund	831-0095	831-2703	605-254-8811	<a href="mailto:jlund@wenck.com">jlund@wenck.com</a>
	Brady Lyons	822-2382	831-3333		<a href="mailto:bj-lyons@hotmail.com">bj-lyons@hotmail.com</a>
	Cody Anderson	221-0640		221-0640	<a href="mailto:canderson37@hotmail.com">canderson37@hotmail.com</a>
	Deric Zimmerman	830-0335	831-4450	830-0335	<a href="mailto:daricz@staplesoil.com">daricz@staplesoil.com</a>



City of Windom  
Windom, Minnesota

Application

For Authorization to Dispense Intoxicating Liquor

To the Windom City Council :

The undersigned hereby applies for authorization to dispense intoxicating liquor on City owned property during a City sponsored event in the City of Windom in accordance with the information given below, City of Windom Code Chapter 5 and Minnesota Statute 340A.404:

Location of Event COMMUNITY CENTER

Date of Event SAT APRIL 4TH

Hours 4-11

Type of Event D. U. BANQUET

LAKER GRILL  
Name of Individual/Organization

[Signature]  
Licensee Officers Signature

999 2ND AVE  
Street Address

MT. LAKE MN  
City State

507-427-2450  
Telephone Number

Application  Approved  Disapproved  
this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
City Administrator

**License Fee - None \$0.00**

- Copy of On-sale license attached
- Proof of insurance attached
- City named as additional insured
- Licensee has signed the Hold Harmless Agreement

**Hold Harmless and Indemnification Agreement**

IN CONSIDERATION OF authorization by the Windom City Council to dispense intoxicating liquor on City-owned property or during a City sponsored event, the undersigned licensee hereby agrees to hold harmless the City of Windom, its employees and its agents, from any and all claims for any damages whatsoever arising out of the licensee providing intoxicating liquor under said authorization on the 4th day of April, 2009. Further, the undersigned licensee agrees to indemnify the City of Windom for any such claims for damages whatsoever arising out of licensee's dispensing of said intoxicating liquor, including the reimbursement of the City of Windom's costs and disbursements, including reasonable attorneys' fees in defending any such action for claims and damages.

[Signature]  
Licensee Officers Signature

2-16-2009  
Date

# RESOLUTION #2009-

INTRODUCED:

SECONDED:

VOTED: Aye:

Nay:

Absent:

## A RESOLUTION AWARDING THE CONTRACT FOR A PROJECT ENTITLED "2009 STREET IMPROVEMENT PROJECT"

WHEREAS, pursuant to an advertisement for bids for the project entitled "2009 Street Improvement Project", bids were received, opened and tabulated according to law, and the following bids were in compliance with the advertisement:

	Bituminous	Concrete
Hjerpe Contracting, Inc.	\$1,144,319.95	\$1,158,294.95
Svoboda Excavating Inc.	\$1,162,576.50	\$1,196,968.50
GM Contracting Inc.	\$1,195,214.75	\$1,251,061.13
Holtmeier Construction	\$1,229,593.45	\$1,275,060.95
Duinick Brothers	\$1,308,715.00	\$1,304,312.50

AND WHEREAS, it appears that the lowest responsible bidder for the project is as follows:

	Concrete
Hjerpe Contracting, Inc.	\$1,158,294.95

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, AS FOLLOWS:

1. Pursuant to the bid advertisement, the bid of \$1,158,294.95 submitted by Hjerpe Contracting, Inc. for **concrete** is hereby approved for award; and the Mayor and City Administrator are hereby authorized and directed, on behalf of the City of Windom, to enter into a contract with the above contractor for completion of the components of the project, entitled "2009 Street Improvement Project", according to the plans and specifications heretofore approved by the City Council and on file in the office of the City Administrator.
2. The City Administrator is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except for the deposits of the successful bidder and the next lowest bidder which shall be retained until the contract has been signed.

Adopted by the City Council this 3rd day of March, 2009.

\_\_\_\_\_  
Kirby G. Kruse, Mayor

Attest: \_\_\_\_\_  
Steven Nasby, City Administrator

# RESOLUTION #2009-

**INTRODUCED:**

**SECONDED:**

**VOTED: Aye:**

**Nay:**

**Absent:**

**A RESOLUTION AWARDING THE CONTRACT FOR A PROJECT ENTITLED  
"2009 STREET IMPROVEMENT PROJECT"**

---

**WHEREAS**, pursuant to an advertisement for bids for the project entitled "2009 Street Improvement Project", bids were received, opened and tabulated according to law, and the following bids were in compliance with the advertisement:

	<b>Bituminous</b>	<b>Concrete</b>
Hjerpe Contracting, Inc.	\$1,144,319.95	\$1,158,294.95
Svoboda Excavating Inc.	\$1,162,576.50	\$1,196,968.50
GM Contracting Inc.	\$1,195,214.75	\$1,251,061.13
Holtmeier Construction	\$1,229,593.45	\$1,275,060.95
Duinick Brothers	\$1,308,715.00	\$1,304,312.50

**AND WHEREAS**, it appears that the lowest responsible bidder for the project is as follows:

	<b>Bituminous</b>
Hjerpe Contracting, Inc.	\$1,144,319.95

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, AS FOLLOWS:**

1. Pursuant to the bid advertisement, the bid of \$1,144,319.95 submitted by Hjerpe Contracting, Inc. for **bituminous** is hereby approved for award; and the Mayor and City Administrator are hereby authorized and directed, on behalf of the City of Windom, to enter into a contract with the above contractor for completion of the components of the project, entitled "2009 Street Improvement Project", according to the plans and specifications heretofore approved by the City Council and on file in the office of the City Administrator.
2. The City Administrator is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except for the deposits of the successful bidder and the next lowest bidder which shall be retained until the contract has been signed.

Adopted by the City Council this 3rd day of March, 2009.

\_\_\_\_\_  
Kirby G. Kruse, Mayor

Attest: \_\_\_\_\_  
Steven Nasby, City Administrator

# RESOLUTION #2009-

**INTRODUCED:**

**SECONDED:**

**VOTED: Aye:**

**Nay:**

**Absent:**

**A RESOLUTION AWARDING THE CONTRACT FOR A PROJECT ENTITLED  
"SYKORA ADDITION STREET IMPROVEMENT PROJECT"**

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**WHEREAS**, pursuant to an advertisement for bids for the project entitled "2009 Street Improvement Project", bids were received, opened and tabulated according to law, and the following bids were in compliance with the advertisement:

	<b>Option #1 Direct Bury</b>	<b>Option #2 Direct Bore</b>
Hjerpe Contracting, Inc.	\$55,775.00	\$55,280.32
Holtmeier Construction	\$49,295.47	\$60,880.32
M R Paving	\$49,042.79	\$61,687.56
GM Contracting Inc.	No Bid	\$62,255.90
Duinick Brothers	\$63,459.00	\$68,379.00

**AND WHEREAS**, it appears that the lowest responsible bidder for the project is as follows:

	<b>Option #1 Direct Bury</b>
M R Paving	\$49,042.79

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, AS FOLLOWS:**

1. Pursuant to the bid advertisement, the bid of \$49,042.79 submitted by M R Paving for **Option #1** is hereby approved for award; and the Mayor and City Administrator are hereby authorized and directed, on behalf of the City of Windom, to enter into a contract with the above contractor for completion of the components of the project, entitled "Sykora Addition Project", according to the plans and specifications heretofore approved by the City Council and on file in the office of the City Administrator.
2. The City Administrator is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except for the deposits of the successful bidder and the next lowest bidder which shall be retained until the contract has been signed.

Adopted by the City Council this 3rd day of March, 2009.

\_\_\_\_\_  
Kirby G. Kruse, Mayor

Attest: \_\_\_\_\_  
Steven Nasby, City Administrator

# RESOLUTION #2009-

INTRODUCED:

SECONDED:

VOTED:     Aye:  
              Nay:  
              Absent:

**A RESOLUTION AWARDING THE CONTRACT FOR A PROJECT ENTITLED  
"SYKORA ADDITION STREET IMPROVEMENT PROJECT"**

---

WHEREAS, pursuant to an advertisement for bids for the project entitled "2009 Street Improvement Project", bids were received, opened and tabulated according to law, and the following bids were in compliance with the advertisement:

	<b>Option #1 Direct Bury</b>	<b>Option #2 Direct Bore</b>
Hjerpe Contracting, Inc.	\$55,775.00	\$55,280.32
Holtmeier Construction	\$49,295.47	\$60,880.32
M R Paving	\$49,042.79	\$61,687.56
GM Contracting Inc.	No Bid	\$62,255.90
Duinick Brothers	\$63,459.00	\$68,379.00

AND WHEREAS, it appears that the lowest responsible bidder for the project is as follows:

Hjerpe Contracting, Inc.	<b>Option #2 Direct Bore</b> \$55,280.32
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**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, AS FOLLOWS:**

1. Pursuant to the bid advertisement, the bid of \$55,280.32 submitted by Hjerpe Contracting, Inc. for **Option #2** is hereby approved for award; and the Mayor and City Administrator are hereby authorized and directed, on behalf of the City of Windom, to enter into a contract with the above contractor for completion of the components of the project, entitled "Sykora Addition Project", according to the plans and specifications heretofore approved by the City Council and on file in the office of the City Administrator.
2. The City Administrator is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except for the deposits of the successful bidder and the next lowest bidder which shall be retained until the contract has been signed.

Adopted by the City Council this 3rd day of March, 2009.

\_\_\_\_\_  
Kirby G. Kruse, Mayor

Attest: \_\_\_\_\_  
Steven Nasby, City Administrator







3/3/2009

CITY OF WINDOM  
2009 4TH AVENUE STREET IMPROVEMENT PROJECT

COMPARISON BETWEEN BITUMINOUS AND CONCRETE

BITUMINOUS ESTIMATED COST	\$ 909,904.00
CHANGE ORDER	\$ -
TOTAL ESTIMATED COST	\$ 909,904.00
CONCRETE BID PRICE	\$ 923,879.00
CHANGE ORDER	\$ -
TOTAL COST	\$ 923,879.00
DIFFERENCE IN COST	\$ 13,975.00

PRESENT WORTH CALCULATIONS

ASSUMPTIONS

25 YEAR LIFE BITUMINOUS  
35 YEAR LIFE CONCRETE  
SEAL COAT EVERY 7-8 YEARS  
CRACK SEAL EVERY 15 YEARS  
25 YR OVERLAY  
18000 S.Y. SURFACING  
40745 L.F. CRACK SEALING  
\$1.15/S.Y. SEALCOAT \$ 20,700.00 SEAL COST PRESENT  
\$11.55/S.Y. OVERLAY \$ 207,900.00 OVERLAY COST PRESENT  
\$1.50/ FT CRACK FILLING \$ 27,000.00 CRACK FILLING PRESENT  
4.5 % INTEREST  
0 % INFLATION

	BITUMINOUS	CONCRETE
YR		
0	\$ 909,904.00	\$ 923,879.00
4	\$ 24,685.14	
12	\$ 35,104.75	
15		\$ 52,252.63
20	\$ 49,922.48	
25	\$ 624,829.82	
30		\$ 101,123.59
32	\$ 84,662.61	
TOTAL OUTLAY	\$ 1,729,108.79	\$ 1,077,255.22
SALVAGE VALUE	(\$383,683.00)	\$ (230,969.75)
TOTAL	\$ 1,345,425.79	\$ 846,285.47

# ASSESSMENTS FROM THE FEASIBILITY STUDY

## ASSESSMENTS

TOTAL STREET COST \$1,308,070.00  
 STORM SEWER \$106,170.00  
 CONCRETE REMOVAL \$103,100.00  
 NINE TON EXTRA COST \$389,380.00  
 RESIDENTIAL EQUIVALENT \$729,420.00  
 ESTIMATED COST PER FOOT \$117.77  
 CHARGEABLE COST PER FOOT \$68.88  
 ESTIMATED COST PER SEWER SERVICE \$1,187.50  
 ESTIMATED COST PER WATER SERVICE \$1,325.00

PARCEL NUMBER	LOT	DEVELOPMENT	FRONT	SIDE	TOTAL FT	FRONT FOOT COST	SEWER COST	WATER COST	TOTAL COST	NAME	ADDRESS	
<b>Fourth Avenue</b>												
25-362-0010	Lot 1 Blk 1	Hoffman Lacanne Subd	267.92	0.00	267.92	\$ 15,776.46	\$1,187.50	\$1,325.00	\$18,288.96	LatCanne Funeral Homes LLC	2280 6th Ave	Windom MN
25-324-0010	Lot 1 Blk 1	Grant Heights Add	120.84	0.00	120.84	\$ 7,115.66	\$1,187.50	\$1,325.00	\$9,628.16	Margery Grant	1746 St. Mary's St	Falcon Heights MN
25-324-0050	Lot 1 Blk 2 & N	Grant Heights Add	88.75	0.00	88.75	\$ 5,226.04	\$0.00	\$0.00	\$5,226.04	Richard & Phyllis Elness	625 22nd St	Windom MN
25-324-0110	Lot 7 Blk 2	Grant Heights Add	47.50	0.00	47.50	\$ 2,797.04	\$0.00	\$0.00	\$2,797.04	Margery Grant	1746 St. Mary's St	Falcon Heights MN
25-324-0120	Lot 8 Blk 2	Grant Heights Add	81.75	0.00	81.75	\$ 4,813.85	\$0.00	\$0.00	\$4,813.85	Margery Grant	1746 St. Mary's St	Falcon Heights MN
25-132-0110	Lot 7	Billing's Subd	151.80	0.00	151.80	\$ 8,938.74	\$1,187.50	\$1,325.00	\$10,126.24	Delbert & Janice Pomeranke	PO Box 51	Windom MN
25-447-0040	Lot 6 Blk 1	Konrad's Subd	86.00	0.00	86.00	\$ 5,652.96	\$1,187.50	\$1,325.00	\$8,165.46	Orville Wojahn	37395 US Hwy 71	Windom MN
25-164-0390	Lot 10 & 11	Only Aud Subd 4	444.00	0.00	444.00	\$ 26,144.93	\$0.00	\$0.00	\$26,144.93	Justin Augustin	25 Upton Ave S	Minneapolis MN
25-164-0410	Lot 11 & 12	Only Aud Subd 4	132.00	0.00	132.00	\$ 7,772.82	\$1,187.50	\$1,325.00	\$10,285.32	Richard Seydel	1746 4th Ave	Windom MN
25-164-0470	Lot 12	Only Aud Subd 4	54.00	0.00	54.00	\$ 3,179.79	\$1,187.50	\$1,325.00	\$5,692.29	Aron Koch	1724 4th Ave	Windom MN
25-164-0460	Lot 12	Only Aud Subd 4	60.00	0.00	60.00	\$ 3,533.10	\$1,187.50	\$1,325.00	\$6,045.60	Robert & Mary Ann Keffeler	1724 4th Ave	Windom MN
25-164-0480	Lot 12	Only Aud Subd 4	60.00	0.00	60.00	\$ 3,533.10	\$1,187.50	\$1,325.00	\$6,045.60	Brian Zebadee	1710 4th Ave	Windom MN
25-164-0460	Lot 12	Only Aud Subd 4	60.00	0.00	60.00	\$ 3,533.10	\$1,187.50	\$1,325.00	\$6,045.60	Gloria Sharpe	1704 4th Ave	Windom MN
25-164-0440	Lot 12	Only Aud Subd 4	60.00	0.00	60.00	\$ 3,533.10	\$1,187.50	\$1,325.00	\$6,045.60	Florence Beyer	1702 4th Ave	Windom MN
25-164-0420	Lot 12	Only Aud Subd 4	75.00	0.00	75.00	\$ 4,416.37	\$1,187.50	\$1,325.00	\$6,928.87	Larry & Ruth Smith	1650 4th Ave	Windom MN
25-360-0010	Lot 7, 8, 9 Blk 1	Horkey's Twinhse Subd	0.00	27.85	13.93	\$ 819.97	\$0.00	\$0.00	\$819.97	Raymond & Arlene Oriske	428 16th St	Windom MN
25-360-0020	Lot 7, 8, 9 Blk 1	Horkey's Twinhse Subd	0.00	27.85	13.93	\$ 819.97	\$0.00	\$0.00	\$819.97	Crestler & Lavonne Bennet	424 16th St	Windom MN
25-360-0030	Lot 7, 8, 9 Blk 1	Horkey's Twinhse Subd	0.00	27.85	13.93	\$ 819.97	\$0.00	\$0.00	\$819.97	Gregory Rossow	420 16th St	Windom MN
25-360-0040	Lot 7, 8, 9 Blk 1	Horkey's Twinhse Subd	0.00	27.85	13.93	\$ 819.97	\$0.00	\$0.00	\$819.97	Betty Mammen	412 16th St	Windom MN
25-360-0050	Lot 7, 8, 9 Blk 1	Horkey's Twinhse Subd	0.00	27.85	13.93	\$ 819.97	\$0.00	\$0.00	\$819.97	Marvin & Mary Erickson	412 16th St	Windom MN
25-360-0060	Lot 7, 8, 9 Blk 1	Horkey's Twinhse Subd	0.00	27.85	13.93	\$ 819.97	\$0.00	\$0.00	\$819.97	Theresa Black	408 16th St	Windom MN
25-360-0070	Lot 7, 8, 9 Blk 1	Horkey's Twinhse Subd	0.00	27.85	13.93	\$ 819.97	\$0.00	\$0.00	\$819.97	Irene Plantz	404 16th St	Windom MN
25-164-0260	Lot 7	Only Aud Subd 4	72.00	0.00	72.00	\$ 2,119.86	\$1,187.50	\$1,325.00	\$4,632.36	Esther Larson	356 16th St	Windom MN
25-164-0250	Lot 7	Only Aud Subd 4	35.00	0.00	35.00	\$ 2,060.97	\$1,187.50	\$1,325.00	\$4,573.47	Dale Gaustad	400 12th St #1	Windom MN
25-164-0280	Lot 7	Only Aud Subd 4	49.00	0.00	49.00	\$ 2,885.36	\$1,187.50	\$1,325.00	\$5,397.86	Chad Noft	49552 344th St	Windom MN
25-164-0240	Lot 7	Only Aud Subd 4	80.00	0.00	80.00	\$ 4,710.80	\$0.00	\$1,325.00	\$6,035.80	Joyce Nielsen	1745 4th Ave	Windom MN
25-621-0020	Lot 11 Blk 1	Perkin's Bluff Subd	66.49	0.00	66.49	\$ 3,915.26	\$0.00	\$0.00	\$3,915.26	Joyce Nielsen	1745 4th Ave	Windom MN
25-757-0060	Blk 2	Tanglewood Subd	205.47	0.00	205.47	\$ 12,099.10	\$1,187.50	\$1,325.00	\$14,611.60	JD Property Mngmnt LLC	16825 Blenheim Way	Minnetonka MN
25-164-0310	Lot 8 & 9	Only Aud Subd 4	35.00	0.00	35.00	\$ 2,060.97	\$1,187.50	\$1,325.00	\$4,573.47	John Lange	22843 230th Ave	Glenwood MN
25-164-0295	Lot 9	Only Aud Subd 4	101.00	0.00	101.00	\$ 5,947.38	\$0.00	\$0.00	\$5,947.38	D.A. Doekendorff Estates		
25-164-0500	Lot 9	Only Aud Subd 4	151.00	0.00	151.00	\$ 8,891.63	\$1,187.50	\$1,325.00	\$11,404.13	David Lightner	1751 4th Ave	Windom MN
25-164-0340	Lot 9	Only Aud Subd 4	84.00	0.00	84.00	\$ 4,946.34	\$1,187.50	\$1,325.00	\$7,458.84	Tina L Peiffer	475 19th St	Windom MN
25-132-0010	Lot 1	Wojahn Subd	20.08	40.16	60.24	\$ 1,182.41	\$1,187.50	\$1,325.00	\$3,694.91	Jack & Nancy Steinke	490 19th St	Windom MN
25-132-0040	Lot 1	Billing's Subd	178.50	0.00	178.50	\$ 10,510.97	\$1,187.50	\$1,325.00	\$13,023.47	Raymond & Cheryl Harrison	1945 4th Ave	Windom MN
25-132-0030	Lot 1	Billing's Subd	103.50	0.00	103.50	\$ 6,094.60	\$1,187.50	\$1,325.00	\$8,607.10	Patricia Rupp	1965 4th Ave	Windom MN
25-132-0020	Lot 1	Billing's Subd	135.10	42.00	177.10	\$ 9,181.95	\$1,187.50	\$1,325.00	\$11,704.45	Evelyn Lohre	2011 4th Ave	Windom MN
25-133-0008	Lot 1	Billing's Subd 2	124.00	0.00	124.00	\$ 7,301.74	\$1,187.50	\$1,325.00	\$9,814.24	Lyman Holmes	660 17th St	Windom MN
25-133-0010	Lot 2	Billing's Subd 2	82.50	0.00	82.50	\$ 4,856.01	\$1,187.50	\$1,325.00	\$7,370.51	Brian & Kristi Hedman	2027 4th Ave	Windom MN
25-133-0020	Lot 3	Billing's Subd 2	90.00	0.00	90.00	\$ 5,289.65	\$1,187.50	\$1,325.00	\$7,812.15	Paul & Patricia Reinhardt	2031 4th Ave	Windom MN
25-133-0040	Lot 3	Billing's Subd 2	75.00	0.00	75.00	\$ 4,416.37	\$1,187.50	\$1,325.00	\$6,928.87	Nelda Rehmet	2051 4th Ave	Windom MN
25-133-0050	Lot 4, 5, 6, 7	Billing's Subd 2	247.50	0.00	247.50	\$ 14,574.03	\$1,187.50	\$1,325.00	\$17,086.53	Troy Hoyt	45213 County Rd 15	Windom MN
Total			3395.62	858.11	4253.73	\$ 225,215.90	\$ 32,062.50	\$ 35,775.00	\$ 293,053.40			



ASSESSMENTS BASED ON BID UNIT PRICES

ASSESSMENTS

TOTAL STREET COST \$1,154,848.80  
 STORM SEWER \$123,465.94  
 CONCRETE REMOVAL \$43,125.00  
 NINE TON EXTRA COST \$345,989.29  
 RESIDENTIAL EQUIVALENT \$642,668.57  
 ESTIMATED COST PER FOOT \$103.76  
 CHARGEABLE COST PER FOOT \$51.88  
 ESTIMATED COST PER SEWER SERVICE \$987.50  
 ESTIMATED COST PER WATER SERVICE \$1,368.75

PARCEL NUMBER	LOT	DEVELOPMENT	FRONT	SIDE	TOTAL FT	FRONT FOOT COST	SEWER COST	WATER COST	TOTAL COST	NAME	ADDRESS	
<b>Fourth Avenue</b>												
25-362-0010	Lot 1 Blk 1	Hoffman Lacanne Subd	267.92	0.00	267.92	\$ 13,900.14	\$987.50	\$1,368.75	\$16,256.39	LaCanne Funeral Homes LLC	2280 6th Ave	Windom MN
25-324-0010	Lot 1 Blk 1	Grant Heights Add	120.84	0.00	120.84	\$ 6,259.38	\$987.50	\$1,368.75	\$8,625.63	Margery Grant	1746 St. Mary's St	Windom MN
25-324-0050	Lot 1 Blk 2 & N	Grant Heights Add	88.75	177.50	266.25	\$ 4,604.50	\$0.00	\$0.00	\$4,604.50	Richard & Phyllis Etness	625 22nd St	Windom MN
25-324-0110	Lot 7 Blk 2	Grant Heights Add	47.50	0.00	47.50	\$ 2,464.38	\$0.00	\$0.00	\$2,464.38	Margery Grant	1746 St. Mary's St	Windom MN
25-324-0120	Lot 5 Blk 2	Grant Heights Add	81.75	163.50	245.25	\$ 4,241.33	\$0.00	\$0.00	\$4,241.33	Margery Grant	1746 St. Mary's St	Windom MN
25-132-0110	Lot 7	Billing's Subd	151.80	0.00	151.80	\$ 7,875.64	\$987.50	\$0.00	\$8,863.14	Delbert & Janice Pomeroy	PO Box 51	Windom MN
25-447-0040	Lot 6 Blk 1	Konrad's Subd	96.00	0.00	96.00	\$ 4,980.64	\$987.50	\$1,368.75	\$7,336.89	Orville Wojahn	37995 US Hwy 71	Windom MN
25-164-0390	Lot 10 & 11	Crty Aud Subd 4	444.00	0.00	444.00	\$ 23,035.46	\$0.00	\$0.00	\$23,035.46	Justin Augustin	25 Upton Ave S	Minneapolis MN
25-164-0410	Lot 11 & 12	Crty Aud Subd 4	132.00	0.00	132.00	\$ 6,848.38	\$987.50	\$1,368.75	\$9,204.63	Richard Seydel	1746 4th Ave	Windom MN
25-164-0470	Lot 12	Crty Aud Subd 4	54.00	0.00	54.00	\$ 2,801.61	\$987.50	\$1,368.75	\$5,157.86	Aron Koch	1734 4th Ave	Windom MN
25-164-0450	Lot 12	Crty Aud Subd 4	60.00	0.00	60.00	\$ 3,112.90	\$987.50	\$1,368.75	\$5,469.15	Robert & Mary Ann Keffeler	1724 4th Ave	Windom MN
25-164-0480	Lot 12	Crty Aud Subd 4	60.00	0.00	60.00	\$ 3,112.90	\$987.50	\$1,368.75	\$5,469.15	Brian Zebede	1710 4th Ave	Windom MN
25-164-0460	Lot 12	Crty Aud Subd 4	60.00	0.00	60.00	\$ 3,112.90	\$987.50	\$1,368.75	\$5,469.15	Gloria Sharpe	1704 4th Ave	Windom MN
25-164-0440	Lot 12	Crty Aud Subd 4	60.00	0.00	60.00	\$ 3,112.90	\$987.50	\$1,368.75	\$5,469.15	Florence Beyer	1702 4th Ave	Windom MN
25-164-0420	Lot 12	Crty Aud Subd 4	75.00	0.00	75.00	\$ 3,891.12	\$987.50	\$1,368.75	\$6,247.37	Larry & Ruth Smith	1650 4th Ave	Windom MN
25-360-0010	Lot 7, 8, 9 Blk 1	Horkey's Twinhse Subd	0.00	27.85	27.85	\$ 722.45	\$0.00	\$0.00	\$722.45	Raymond & Arlene Orloska	428 16th St	Windom MN
25-360-0020	Lot 7, 8, 9 Blk 1	Horkey's Twinhse Subd	0.00	27.85	27.85	\$ 722.45	\$0.00	\$0.00	\$722.45	Chester & Lavonne Bennet	424 16th St	Windom MN
25-360-0030	Lot 7, 8, 9 Blk 1	Horkey's Twinhse Subd	0.00	27.85	27.85	\$ 722.45	\$0.00	\$0.00	\$722.45	Gregory Rossow	420 16th St	Windom MN
25-360-0040	Lot 7, 8, 9 Blk 1	Horkey's Twinhse Subd	0.00	27.85	27.85	\$ 722.45	\$0.00	\$0.00	\$722.45	Betty Mammen	418 16th St	Windom MN
25-360-0050	Lot 7, 8, 9 Blk 1	Horkey's Twinhse Subd	0.00	27.85	27.85	\$ 722.45	\$0.00	\$0.00	\$722.45	Mervin & Mary Erickson	412 16th St	Windom MN
25-360-0060	Lot 7, 8, 9 Blk 1	Horkey's Twinhse Subd	0.00	27.85	27.85	\$ 722.45	\$0.00	\$0.00	\$722.45	Theresa Black	408 16th St	Windom MN
25-360-0070	Lot 7, 8, 9 Blk 1	Horkey's Twinhse Subd	0.00	27.85	27.85	\$ 722.45	\$0.00	\$0.00	\$722.45	Irene Plantz	404 16th St	Windom MN
25-164-0260	Lot 7	Crty Aud Subd 4	35.00	0.00	35.00	\$ 1,867.74	\$987.50	\$1,368.75	\$4,223.99	Esther Larson	358 16th St	Windom MN
25-164-0250	Lot 7	Crty Aud Subd 4	35.00	0.00	35.00	\$ 1,815.86	\$987.50	\$1,368.75	\$4,172.11	Dale Gausstad	400 12th St #1	Windom MN
25-164-0280	Lot 7	Crty Aud Subd 4	48.00	0.00	48.00	\$ 2,542.20	\$987.50	\$1,368.75	\$4,898.45	Chad Nolt	49552 344th St	Windom MN
25-164-0210	Lot 7	Crty Aud Subd 4	80.00	0.00	80.00	\$ 4,150.53	\$0.00	\$0.00	\$5,475.53	Joyce Nielsen	1745 4th Ave	Windom MN
25-621-0020	Lot 11 Blk 1	Perkitt's Bluff Subd	66.49	0.00	66.49	\$ 3,449.61	\$0.00	\$0.00	\$3,449.61	Joyce Nielsen	1745 4th Ave	Windom MN
25-757-0060	Blk 2	Tanglewood Subd	205.47	0.00	205.47	\$ 10,680.13	\$987.50	\$1,368.75	\$13,016.38	JD Property Mngmnt LLC	16825 Blenheim Way	Minnetonka MN
25-164-0310	Lot 8 & 9	Crty Aud Subd 4	35.00	0.00	35.00	\$ 1,815.86	\$987.50	\$1,368.75	\$4,172.11	John Lange	22843 230th Ave	Glenwood MN
25-164-0295	Lot 9	Crty Aud Subd 4	101.00	0.00	101.00	\$ 5,240.05	\$0.00	\$0.00	\$5,240.05	D.A. Dockendorf Estates		
25-164-0300	Lot 9	Crty Aud Subd 4	151.00	0.00	151.00	\$ 7,834.13	\$987.50	\$1,368.75	\$10,190.38	Tina Lightner	1761 4th Ave	Windom MN
25-164-0340	Lot 9	Crty Aud Subd 4	84.00	168.00	252.00	\$ 4,358.06	\$987.50	\$1,368.75	\$6,714.31	Jack & Nancy Steinke	475 19th St	Windom MN
25-819-0010	Lot 1 Blk 1	Wojahn Subd	0.00	40.16	40.16	\$ 1,041.78	\$987.50	\$1,368.75	\$3,398.03	Raymond & Cheryl Harrison	1945 4th Ave	Windom MN
25-132-0010	Lot 1	Billing's Subd	178.50	0.00	178.50	\$ 9,260.86	\$987.50	\$1,368.75	\$11,617.13	Patricia Rupp	1965 4th Ave	Windom MN
25-132-0040	Lot 1	Billing's Subd	103.50	0.00	103.50	\$ 5,368.75	\$987.50	\$1,368.75	\$7,726.00	Evelyn Lohre	2011 4th Ave	Windom MN
25-132-0030	Lot 1	Billing's Subd	135.10	42.00	177.10	\$ 8,098.73	\$987.50	\$1,368.75	\$10,464.98	Lyman Holmes	660 17th St	Windom MN
25-132-0020	Lot 1	Billing's Subd	124.00	0.00	124.00	\$ 6,433.33	\$987.50	\$1,368.75	\$8,789.58	Brian & Kristi Hedman	2027 4th Ave	Windom MN
25-133-0009	Lot 1	Billing's Subd 2	82.50	0.00	82.50	\$ 4,689.35	\$987.50	\$1,368.75	\$7,025.60	Paul & Patricia Reinhardt	2031 4th Ave	Windom MN
25-133-0010	Lot 2	Billing's Subd 2	90.00	0.00	90.00	\$ 4,399.11	\$0.00	\$0.00	\$4,399.11	Nelda Rehmet	2051 4th Ave	Windom MN
25-133-0020	Lot 3	Billing's Subd 2	75.00	0.00	75.00	\$ 3,891.12	\$987.50	\$1,368.75	\$6,247.37	Troy Hoff	2051 4th Ave	Windom MN
25-133-0040	Lot 3	Billing's Subd 2	247.50	0.00	247.50	\$ 12,840.71	\$0.00	\$0.00	\$12,840.71		45213 County Rd 15	Windom MN
25-133-0050	Lot 4,5,6,7	Billing's Subd 2	3395.62	858.11	4253.73	\$ 198,430.51	\$ 25,675.00	\$ 35,543.75	\$ 259,649.26			
Total												





**City of Windom, Minnesota**

**Cash Flow Analysis/Debt Service Schedule**  
(2009 Street and Utility Project)  
Full Competitive Sale/15-Year Level/Assuming S&P "A"



**EHLERS**  
TODD HAGEN, CIPFA  
Public Finance Advisor  
651-697-4508  
1-800-552-1171

**Sale Details**

Sale Date	TBD	Par Amount of Bonds	1,490,000	Amount	468,667
Closing Date	1-May	Total Sources	1,490,000	Term	6.00% <sup>2</sup>
Dated Date	1-May	Total Underwriter's Discount (1.250%)	18,625	Start Year (Levy/Collect)	15
1st Interest Pmt Date	1-Feb-10	Costs of Issuance	26,000	Assessed Bond Issue	2009/2010
Interest Payment Dates	Feb/Apr	Deposit to Capitalized Interest (CIF) Fund	44,768	Assessed Project Costs	31%
Payment Option	01-Feb-18	Residual to Project Construction Fund	1,400,000 <sup>1</sup>	Calculation Method	Equal P&I
Register/Paying Agent	TBD	Renting Amount	900	Street Portion	1,485,000
Insurance Authority	475/628	Total Uses	1,490,000	Utility Portion	215,000
Sale Type	Full			Total Project Costs	1,400,000
Project Completion	TBD				
Average Coupon	4.37%				
True Interest Cost (TIC)	4.49%				

**Special Assessments**

Amount	468,667
Term	6.00% <sup>2</sup>
Start Year (Levy/Collect)	15
Assessed Bond Issue	2009/2010
Assessed Project Costs	31%
Calculation Method	Equal P&I
Street Portion	1,485,000
Utility Portion	215,000
Total Project Costs	1,400,000

**General Obligation Improvement Bonds, Series 2009**

Tax Levy Year	Bond Collect Year	Bond Payment Date	Bond Principal	Bond Interest	Bond Funded Interest	Total P & I	Total	Assmt Principal	Assmt Interest	Total Revenue	Period Change	Gross Tax Levy	15.36% Applied Revenue	51.36% Net City Levy	09 MYC + 0.00% Growth	Tax Rate Increase	Estimated Annual Tax Increase
2009	2010	5/1/2009	-	44,768	(44,768)	23,945	31,337	(10,025)	(14,000)	(24,025)	7,313	93,375	(22,170)	71,205	2,006,638	3.55%	35.48
2009	2010	5/1/2010	75,000	28,945	28,945	104,945	110,667	(10,025)	(14,000)	(24,025)	86,663	93,375	(22,170)	71,205	2,006,638	3.55%	44.36
2010	2011	5/1/2011	80,000	28,970	28,970	108,970	114,314	(10,025)	(13,389)	(24,025)	86,289	96,578	(22,170)	74,407	2,006,638	3.71%	46.35
2011	2012	5/1/2012	80,000	27,770	27,770	107,770	113,159	(11,284)	(12,781)	(24,025)	85,134	94,268	(22,170)	72,097	2,006,638	3.59%	44.91
2012	2013	5/1/2013	85,000	26,610	26,610	111,610	117,191	(11,540)	(12,085)	(24,025)	93,168	97,052	(22,170)	74,911	2,006,638	3.73%	46.66
2013	2014	5/1/2014	85,000	25,314	25,314	110,314	115,829	(12,656)	(11,389)	(24,025)	97,805	94,360	(22,170)	72,189	2,006,638	3.60%	44.97
2014	2015	5/1/2015	90,000	23,933	23,933	113,933	119,629	(13,415)	(10,609)	(24,025)	1,104	96,709	(22,170)	74,539	2,006,638	3.71%	46.43
2015	2016	5/1/2016	95,000	22,360	22,360	117,360	123,289	(14,220)	(9,804)	(24,025)	(626)	99,699	(22,170)	76,528	2,006,638	3.61%	47.67
2016	2017	5/1/2017	95,000	20,923	20,923	116,923	121,404	(15,073)	(9,951)	(24,025)	(2,371)	95,005	(22,170)	72,839	2,006,638	3.63%	45.37
2017	2018	5/1/2018	100,000	18,770	18,770	118,770	124,709	(15,878)	(6,047)	(24,025)	(4,316)	96,368	(22,170)	74,197	2,006,638	3.70%	46.22
2018	2019	5/1/2019	105,000	16,745	16,745	121,745	127,832	(16,596)	(7,068)	(24,025)	(6,442)	97,365	(22,170)	75,195	2,006,638	3.75%	46.84
2019	2020	5/1/2020	110,000	14,468	14,468	124,468	130,772	(17,553)	(6,072)	(24,025)	(8,813)	97,874	(22,170)	75,704	2,006,638	3.77%	47.16
2020	2021	5/1/2021	115,000	11,868	11,868	126,868	133,354	(18,030)	(4,395)	(24,025)	(11,440)	97,689	(22,170)	75,689	2,006,638	3.77%	47.16
2021	2022	5/1/2022	120,000	8,254	8,254	128,254	135,716	(20,172)	(3,853)	(24,025)	(14,309)	97,384	(22,170)	75,219	2,006,638	3.75%	46.22
2022	2023	5/1/2023	125,000	5,344	5,344	130,344	137,911	(21,362)	(2,943)	(24,025)	(17,364)	96,523	(22,170)	74,352	2,006,638	3.71%	46.32
2023	2024	5/1/2024	130,000	2,560	2,560	132,560	140,473	(22,665)	(1,360)	(24,025)	(20,672)	95,276	(22,170)	73,105	2,006,638	3.64%	45.54
2023	2024	2/1/2025	1,490,000	67,125	(44,768)	2,052,358	2,156,475	(458,657)	(25,073)	(720,739)	1,444,736	1,444,736	332,555	1,112,181	Averages:	3.70%	46.19

<sup>1</sup> Includes engineering, administration, and contingency expenses.  
<sup>2</sup> Based on 1.5% above the average interest rate of the bonds rounded to the nearest half percent.  
<sup>3</sup> Based on current estimates. Actual rates are determined on the day of sale.  
<sup>4</sup> It is essential that the City conduct the assessment hearing and certify the assessments to the County by November 30, 2009 for initial collection in 2010.  
<sup>5</sup> The final assessment hearing has not been held by the end of 2009 and the amount of the assessment for the project changes, the City will need to adjust the levy certified to the County.  
<sup>6</sup> The preliminary/maximum levy must be made by September 15, 2009 for taxes payable in 2010.  
<sup>7</sup> If significant prepayments of assessments are received before the call date, the tax levy may need to be increased.  
<sup>8</sup> Provided by the County Auditor.  
<sup>9</sup> Lease tax increment, if any.

Prepared by Ehlers & Associates, Inc.

Preliminary - For Discussion Purposes ONLY  
 Please Note!



# Memo

**To:** Mayor and City Council Members  
**From:** Denise Nichols  
**Date:** February 27, 2009  
**Re:** Fee & Charge Schedule

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Attached is a copy of the proposed Fee & Charge Schedule which the Council reviewed at the February 17, 2009, Meeting. As requested by the Council, this schedule has now been revised to indicate any proposed changes in fees currently charged by the City and proposed new fees.

If a change is proposed in an existing fee, the proposed increased fee for that service is shown in the fee column. There is also a notation in the right column as to the current fee for that service.

There are various existing and new services for which fees have never been established. All such proposed new fees are listed as a "New Rate" in the right column of the schedule.

**RESOLUTION #2009-**

**INTRODUCED:**

**SECONDED:**

**VOTED: Aye:**

**Nay:**

**Absent:**

**CITY OF WINDOM**

**RESOLUTION ESTABLISHING  
FEES AND CHARGES AND APPROVING SCHEDULE**

**WHEREAS**, the City Council has the authority to establish fees and charges for municipal services, admissions and rentals; and

**WHEREAS**, the City Council periodically establishes fees and charges for municipal services; and

**WHEREAS**, a "Fees and Charges Schedule" has been created to consolidate the service fees and charges for all city departments into one document; and

**WHEREAS**, City Staff have reviewed current fees and charges for their departments and have, if applicable, included recommended adjustments of such fees and charges in the schedule; and

**WHEREAS**, it is in the best interests of the City of Windom and its citizens to operate the city in a cost-effective manner.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of Windom, Minnesota, as follows:

The "Fees and Charges Schedule" dated February 17, 2009, is hereby adopted and all fees and charges are amended as set forth in said schedule.

Adopted this 3rd day of March, 2009.

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Kirby G. Kruse, Mayor

ATTEST:

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Steven Nasby, City Administrator

# CITY OF WINDOM FEES & CHARGES SCHEDULE

February 17, 2009

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
<b>GENERAL GOVERNMENT</b>			
	Liquor License On Sale Sunday	2,000.00 200.00	
	Wine License On Sale	150.00	
	Beer License On-Sale (3.2 Only) Temporary On-Sale Liquor – Per Day	100.00 25.00	
	Set-Up License	250.00	
	Spring Cleanup	1.00/per month/all residential utility customers	**NEW RATE**
	<b>Other Business Licenses/Permits</b> Dance Permit – Per Day Police fee for Dance – Per Hour/Per Officer Cigarette Game of Skill Peddler/Solicitor/Transient Merchant – Annual Initial Investigation fee	10.00 40.00 20.00 50.00 first game 15.00 each additional game 40.00 20.00	
	<b>Sales of Maps, etc.</b> 8 1/2"x11" Map - 24"x24"	.00 2.00	**NEW RATE**



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\$2,001-\$25,000	\$62.25 for the first \$2,000, plus \$12.50 for each additional \$1,000 or fraction thereof, to and including \$25,000.		
\$25,001-\$50,000	\$349.75 for the first \$25,000, plus \$9.00 for each additional \$1,000 or fraction thereof, to and including \$50,000.		
\$50,001-\$100,000	\$574.75 for the first \$50,000, plus \$6.25 for each additional \$1,000 or fraction thereof, to and including \$100,000.		
\$100,001-\$500,000	\$887.25 for the first \$100,000, plus \$5.00 for each additional \$1,000 or fraction thereof, to and including \$500,000.		
\$500,001-\$1,000,000	\$2,887.25 for the first \$500,000 plus \$4.25 for each additional \$1,000 or fraction thereof, to and including \$1,000,000.		
\$1,000,001+	\$5012.25 for the first \$1,000,000 plus \$2.75 for each additional \$1,000 or fraction thereof.		
State Surcharge Fee	.0005 x total value of construction		
Plan Review Fee	65% of City's building permit fee for Commercial 35% of City's building permit fee for Residential		
Connection Fees	Sewer Connection: \$75.00 Water Connection: \$75.00 + 4.88 sales tax = \$79.88		
Refunds	Written request; refunds at discretion of Building Official. <u>If project not started:</u> Within 5 days of application date - City's permit fee, state surcharge and 80% of plan review fee; within thirty (30) days of application date -80% of City's permit fee, no refund of state surcharge or plan review fee.		
Manufactured Home Installation Fee	\$150.00		
Inspection Fee	Outside City (Minimum Charge = 2hrs)	45.00/hour	
	<b>Conditional Use Permits/Variances (Includes Recording Fee)</b> Appeals	150.00 25.00	
	<b>Zoning &amp; Subdivision Fees</b> Subdivision (Chapter 12) – Platting (Developer responsible for recording fees) P.U.D. (includes recording fees) Minor Subdivisions (Developer responsible for recording fees) Preliminary Staff Review Amendment to Zoning Ordinance (Rezoning) (includes recording fee) Zoning Amendment (Re: Text) (does not include recording fees) Vacation of Public Way (includes recording fee)	120.00 120.00 50.00 0.00 150.00 70.00 70.00	<b>**Current rate \$50.00**</b>

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
	<b>Other Permits</b> Excavation in City black top or concrete street Wall Signs Ground and pedestal signs/billboard signs Portable signs/temporary signs/misc. Demolition Permit Moving Permit Fireworks (sales & storage)	300.00 9.50 (each) 9.50 (each/per period) .00 25.00 50.00 50.00	
	<b>Reimbursements</b> Weed Control	Labor cost + \$10 administration fee	
	Recording/Satisfaction Fees	Actual cost	
	Document Preparation & Attorney Review for Initial Loan, Assumptions, Subordinations and Refinancing	Actual cost	
<b>PUBLIC SAFETY:</b>			
	<b>Animal License (Cat &amp; Dog)</b> Unspayed Female All others	8.00 5.00	
	<b>Accident &amp; investigation Report</b> First copy (if not directly involved party) Each additional picture Mail	5.00 + .25 per page (after 2 pages) .25 Actual cost	
	<b>Parking Tickets</b> General Parking -- No Parking (2:00 a.m- 6:00 a.m.) No Parking in Alley Parking over 36 hours Time Limit on Parking Truck Parking Vehicle Repair on Street Parking for Advertising or Selling	33.00 33.00 33.00 33.00 33.00 30.00 33.00	Section 9.02 Section 9.20 Section 9.20(1) Section 9.20(2) Section 9.21 Section 9.25 Section 9.26

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
	Parking Restrictions on Co. Rd. 13 Snow Emergency	33.00 30.00	Section 9.27 Section 9.30
	<b>Animal (Cat &amp; Dog) Impound, Boarding</b> Impound No License With License Boarding No License With License	40.00 20.00 15.00 (per day) 10.00 (per day)	**Current rate \$5.00** **Current rate \$5.00** **Current rate \$10.00**
	<b>Administrative Fees:</b> Vehicle Impound storage	15.00/day	
	<b>Fire Department</b> Fire Call	500.00	
<b>PUBLIC WORKS:</b>			
	<b>Street Use Permits</b> (service cuts) - work performed by city staff Cold mix bituminous Hot mix bituminous Main Street and all state-aid streets	Actual cost Actual cost Actual cost	
	<b>Street Equipment Labor &amp; Rental Rates</b> (Equipment rentals are 1-hour min.) Labor rate Unit 50 - 2004 Bobcat Loader w/attach - 2004 Bobcat & Asphalt Milling Attachment - 2004 Bobcat & Sweeper Broom Attachment Unit 42 - 2004 International Dump Truck - Falls Snow Plow, Falls Sander & Dump Body Unit 43 - 2004 International Dump Truck - Falls Snow Plow, Falls Sander & Dump Body Unit 44 - 2007 International Dump Truck - Falls Reversible Snow Plow, Sander & Dump Body Unit 45 - 1987 Case W-30 Front end Loader Unit 81 - 2004 Sno-Go Snow Blower for Unit 45 Unit 46 - 1987 Fiat Grader	50.00/hour 80.00/per hr 100.00/per hr 100.00/per hr 90.00/per hr 135.00/per hr 90.00/per hr 135.00/per hr 90.00/per hr 135.00/per hr 125.00/per hr 185.00/per hr 150.00/per hr	

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
	Unit 47 - 544G Front End Loader w/2.25 Yard 4 in 1 Bucket - Snow Ranger plow for Unit 47 Unit 48 - Portable Air Compressor w/attachments Unit 49 - 2005 Elgin Street Sweeper 328D Toro Grounds Master 72" mower 4000D Toro Grounds Master 11' Mower 3520 John Deere Utility Tractor John Deere 3 Point Hitch 72" Mower w/Tractor Homemade Barricade Trailer 75 - 10-12' wood homemade barricades 200 - 12" to 3' tall traffic cones 300 lin feet orange construction plastic fencing Homemade 6x20 Trailer Road Boss 3-point grader Homemade portable welder/generator Jonsered 20" chainsaw Jonsered 14" chainsaw	125.00/per hr 160.00/per hr 95.00/per hr 125.00/per hr 60.00/per hr 85.00/per hr 75.00/per hr 90.00/per hr 50.00/daily 10.00 each/daily 1.00 each/daily \$10.00 per 50' /daily 35.00/per hr 280.00/dly 45.00/per hr 360.00/dy 35.00/per hr 250.00/dly 25.00/per hr 250.00/dly 25.00/per hr 150.00/dly	
	<b>Street Materials Sold to Public</b> Recycled bituminous Recycled crushed concrete Material Gravel Class 5 Blacktop (cold mix/hot mix) Black Dirt Winter salt/sand mix	10.00/ton 12.00/ton 20.00/ton 110.00/ton 25.00/ton 30.00/ton	
<b>COMPOST &amp; LEAF BURNING PERMIT FEES:</b>			
	Commercial Compost Permit-Annual	58.58	Res #2007-15
	Resident Compost Permit-Annual	15.98	Res #2007-15
	Leaf Burning Permit	5.00	<b>**NEW RATE**</b>
<b>CULTURE &amp; RECREATION:</b>			
	Commercial Tent Usage in Park	25.00/daily	
	Shelter House Rental Cottonwood Lake or Island Park	80.00/daily	

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
	Island Park Campgrounds Nightly	8.00	
	Picnic Table Rental – Within City Parks	10.00/per/table per day	
	Picnic Table Rental – City hauls Additional day usage rate Non-Profit Group Rental – City hauls Non-Profit Additional day usage rate	20.00/per/table per-day 10.00/per/table per-day 10.00/per/table per-day 5.00/per/table per-day	
	Picnic Table Rental - Permit holder hauls Additional day usage rate Non-Profit Group Rental – Permit holder hauls Non-Profit Additional day usage rate	15.00/per/table per-day 10.00/per/table per-day 5.00/per/table per-day 5.00/per/table per-day	
	Bleacher Rental – City hauls Bleacher Rental – Renter hauls	50.00/each/per day 35.00/each/per day	
	Labor Cost Sweeper Dump Truck Sidewalk snow removal	50.00/hour 100.00/hour 85.00/hour 100.00/hour	1 hour minimum
	<b>COMMUNITY CENTER RATES</b> Room 105 – Small Multi Use Room Room 117 – Senior Center/Kitchenette (1 to 4 hrs) 5 hrs After 5 hrs Room 120 – Senior Dining Room 5 hrs After 5 hrs Half Room Rates	20.00/hr weekday 30.00/hr/weekend 45.00/hr (1 to 4 hrs) 200.00 \$40/hr for each hr after 5 hrs 35.00/hr (1 to 4 hrs) 150.00 \$30/hr for each hr after 5 hrs 20.00/hr (1 to 4 hrs)	<b>**Current rate \$20.00 hour**</b>

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
	5 hrs After 5 hrs	75.00 \$15/hr for each hr after 5 hrs	
	Room 127/128 - Large Multi-Purpose Room 9-10 hrs After 10 hrs	60.00/hr (1 to 8 hrs) 500.00 50.00/hr for each hr after 10 hrs	
	Half Room Rates 9-10 hrs After 10 hrs	40.00/hr (1 to 8 hrs) 350.00 35.00/hr for each hr after 10 hrs	
	Caterer Kitchen – Partial Kitchen Use	\$100.00	
	<b>EQUIPMENT FEE PER EVENT/PER DAY</b>		
	Podium	N/C with room rental	
	Podium/Microphone (Room 127/128)	5.00	
	Portable Sound System (Room 120)	Sm 25.00 Large 125.00	
	Grease Board/Flip Chart (Dry Erase markers & Eraser included)	5.00	
	Overhead Projector (Screen included Rooms 105 & 120)	20.00	
	Portable Projector Screen	15.00	
	TV/VCR	25.00	
	Power Point Projector	St 100.00 or HD200.00	
	12x16 screen	50.00	
	Portable Bar – 2 available	25.00/bar	
	Dance Floor	75.00	
	Stage	100.00	
	Piano	25.00	
	Wedding Back Drop	75.00	
	Lattice Arches	1-25.00	
	Dumpster Fee (rooms 127 & 128)	3-50.00	
	Up to 300 people	25.00	
	301-600 people	50.00	
	601-1000 people	75.00	
			<b>**NEW RATE**</b>

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
	45 cup Coffee Pot (includes coffee, cups, napkins, cream & sugar)	15.00	
	100 cup Coffee Pot (includes coffee, cups, napkins, cream & sugar)	25.00	
	Set-up & Take Down Fees (Chairs & Tables)	75.00	
	Multi-Use Room (Half room)	125.00	
	Multi-Use Room Large - Less than 500 people	150.00	
	Multi-Use Room Large - More than 500 people	2.00/per page	
	Fax fee	25¢ per page	
	Photocopies	10.00 each	
	Lattice panels (4 available)	40.00	
	Bar Tables (set of 5)	40.00	
	8' pillar (set of 4)	20.00	
	4' pillar (set of 4)	15.00	
	Wooden Post (set of 6)	10.00	
	Potted sticks	10.00	
	Sm. children table w/benches		
	Ceiling swag		
	Full room	300.00	
	½ room	150.00	
	<b>ARENA RATES</b>		
	Season Skating Pass		
	Family	60.00	
	Individual	35.00	
	Old-Timers Hockey (Sundays)	60.00	
	Daily Admission		
	Individual	3.00	
	Old-Timers Hockey	6.00	
	Skate Rental		
	Daily	2.50	
	Seasonal	40.00	
	Hourly Ice Rate (over 100 hrs during ice season)	100.00	
	<b>STORAGE</b>		
	Units under 20 ft	100.00	
	Units between 20-30 feet	125.00	
	Units over 30 feet	150.00	

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
	<b>BUILDING RENT</b> 1 <sup>st</sup> Day 2 <sup>nd</sup> Day 3 <sup>rd</sup> Day Additional Days  <b>STALL RENT</b> 1 <sup>st</sup> Day 2 <sup>nd</sup> Day 3 <sup>rd</sup> Day Additional Days	350.00 325.00 200.00  16.00 12.50 10.00	
	<b>RACQUETBALL/WALLY BALL/BASKETBALL COURT FEES</b> Non-Member Adult hrly racquetball Non-Member Youth hrly racquetball Wally ball Basketball	3.00 per person/per hr 1.50 per person/per hr 20.00 per hour/court 12.50 per hour	
	<b>POOL FEES</b> <b>Pool Passes</b> Season Pass Family after May 31 Individual after May 31 Wading Pool/Non-Swimmer Individual pass Student Daily Admission Adult Daily Admission Family Hour Swimming Lessons Private Pool Rental	85.00 95.00 50.00 55.00 25.00 3.00 3.50 5.00 28.00 75.00 minimum (up to party of 40 additional fee based on number in party/hour	<b>**Current rate \$25.00**</b>

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
	<p><b>RECREATION FEES</b></p> <p>Tykes, Kindergarten T-Ball, T-Ball and Overhand Nite Baseball (30/60 League)  Softball K-6<sup>th</sup> Grade  Fast pitch (Girls)  12 &amp; Under  14 &amp; Under  18 &amp; Under</p> <p>Pony League  Fall Flag Football &amp; Soccer  Hershey's Track &amp; Field Games  Sand Volleyball Team Entry Fee  Ball Field Usage Rates</p> <p>Men's Softball League Annual Rate per/team  Co-Ed Softball League Annual Rate per/team  Sunday Church League Annual Rate per/team</p> <p>Sand Volleyball Court – Non-League Special Events Rate for entire complex regardless of how many courts used. City will Prepare courts during week days only prior to event unless pre-arranged</p>	<p>35.00  25.00  35.00  35.00  55.00  60.00  50.00  30.00  35.00  150.00</p> <p>150.00  150.00  50.00  150.00</p>	<p><b>**Current rate \$100.00**</b></p>
<b>PUBLIC UTILITIES - WATER/SEWER FUND:</b>			
	<p><b>Residential Charges</b></p> <p>Water – Monthly minimum  300-1000  Excess 1000</p> <p>Sewer – Monthly minimum  1<sup>st</sup> 1500 cu. ft  2<sup>nd</sup> 1500 cu. ft</p> <p>Sewer Only –</p>	<p>\$12.13  \$2.48/100 cu ft  \$2.76/100 cu. ft  \$21.44  .84¢/100 cu. ft  .42¢/100 cu. ft  \$21.44</p>	

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
	<b>Commercial Charges</b> Water – Monthly minimum 300-1000 Excess 1000 Sewer – Monthly minimum (includes the first 800 cu. ft)	\$12.13 \$2.48/100 cu ft \$2.76/100 cu. ft \$22.86 \$2.86/100 cu. ft	
	<b>Request for Utility Account Info</b> Picked up – (1 month) 12 months Mailed Faxed	5.00 30.00 5.50 6.00	<b>**NEW RATE**</b> <b>**Current rate 25¢per page**</b> <b>**NEW RATE**</b> <b>**NEW RATE**</b>
	<b>Service Charges</b> Late Fee per unpaid water/sewer bill Meter Bottom Replacement 3/4" 1" Labor Cost Retrieval of Information/Records Search Reconnect Fee Reconnect After Hrs Water at pump house Jetter & Operator Vac Unit	5% 75.00 100.00 50.00/hour Hourly rate of staff 40.00 each 75.00 each 4.00/1,000 gallons 150.00/hour 150.00/hour	\$15.00 minimum
	<b>Sales Tax (Commercial accounts only)</b>	6.5%	
<b>ELECTRIC FUND</b>			
	<b>Meter Pre-Payment-</b> Required of all renters before utilities can be transferred into renter's name	125.00	
	<b>Residential:</b> All Kwh's @.0699/kwh City Customer Charge Out of City Charge Security Light Charge - 100 watt HPS	3.52/month 10.54/month 5.00/month	

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
	- 400 watt MH	10.00/month	
	<b>Commercial Charges:</b> 2,000 KWH's @ .0807/kwh Next 6,000 KWH's @ .0753/kwh Excess KWH's @ .0699/kwh Customer charge	11.74/month	
	<b>Industrial:</b> 30,000 KWH's @ .0591/kwh Excess KWH's @ .0559/kwh Demand charge @4.87/kw		
	<b>Municipal:</b> All KWH's @.0655/kwh		
	<b>Green Power Rate:</b> Per 100 kwh's (1 block)	3.50/tag	
	<b>Service Charges</b> Late Fee Reconnect Fee Reconnect Fee After Hrs Restocking Fee	5% 25.00 75.00 20%	
	<b>Electric Dept Labor and Rental Equipment Rates</b> Labor rate Overtime labor rate Unit 30 Pickup Truck Unit 31 Line Truck Unit 32 Bucket Truck Unit 33 Digger Truck Unit 34 Flatbed Truck Unit 35 Small Bucket Truck Unit 35A Case Trencher Unit 36 Ditch Witch Trencher Boring Tool Lifting Units to roof top or light bulb replacement	42.64/per hr 63.96/per hr 10.00/per hr 20.00/per hr Minimum 100.00 per hr Minimum 100.00 per hr 20.00/per hr 50.00/per hr 50.00/per hr 50.00/per hr 8.00 a foot 50.00 plus 1/2 of labor rate charge 21.32	

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
<b>AIRPORT FUND</b>	Hangar Rental Fee	25.00-80.00/month	
<b>TELECOM FUND</b>			
	<b>TELEPHONE *</b> Residential Basic Service Business Basic Service Non-published Non-listed <b>DOUBLE PLAY</b> – Telephone/Expanded Video <b>TRIPLE PLAY</b> – Telephone/Expanded Video/Basic Internet <small>* additional items are included in the telephone tariff</small>	14.45 26.45 2.50 1.25 55.95 91.95	
	<b>VACATION RATE – Absence exceeding 90 days</b> Telephone Internet TV	10.00/month + taxes and US fee 5.00 per month + tax – No reconnection fee .00/month – 20.00 reconnect fee	
	<b>ENHANCED CALLING FEATURES</b> Voice Mail Caller ID Call Waiting Call Forwarding Speed Dialing Selective Call Rejection Busy Call Transfer Sim Ring  <b>LONG DISTANCE CALLING</b> Basic Long-Distance Calling Rate Long Distance Pkg 1-800	3.50 3.00 2.00 2.00 2.00 2.00 2.00 2.00 4.00  10¢/min \$1.99/month + 6¢/min \$3.95/month 6¢/min	

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
	<b>INTERNET SERVICES</b> Dial-up Internet Internet Lite Internet Basic Internet Super	21.95 31.95 37.95 67.95	
	<b>CABLE TV SERVICES</b> Basic Expanded Silver Gold <b>Featured Plans</b> HD Sports HBO Showtime/TMC/Flix Starz/Encore Spanish Additional Set-Top Box HD Box DVR Remote Commercial Multi-Unit Facilities with 10 or more units and a common connection as established December 29, 2008 Expanded Basic HBO	23.20 43.95 53.20 64.20 12.95 6.95 12.95 12.95 12.95 4.95 2.99 4.99 14.99 20.00 8.00 per unit 4.50 per unit	
	<b>MISC. SERVICES</b> Wire Maintenance Plan – Monthly rate New customer installation fee (Installation fee is waived for all competitor services that switch to WindomNet) Additional Outlet Service Call	2.95 per service or 7.95 for all three services 15.00 per service 55.00 55.00	

Draft Subject to Change  
Feb. 12, 2009

### Minnesota Department of Transportation Airport Infrastructure Candidate Projects

The following is a list of projects or program categories the Department of Transportation has compiled for consideration in the event an economic stimulus package is approved by Congress in 2009. Please note that this information is subject to change once the details of the economic stimulus package are known and it is important to recognize that not all projects or programs listed will be able to be funded. This compilation has not been prioritized and flexibility is important in order to meet the rules of eligibility and to use the stimulus dollars to their greatest extent.

	Project	Economic Recovery Amount Needed
Albert Lea Municipal	Construct Runway 16/34 - Ph 3	\$4,200,000.00
Albert Lea Municipal	Rehabilitate Runway 4/22 & Apron	\$950,000.00
Baudette International	Rwy 12/30 - Pavement Rehabilitation	\$200,000.00
Bemidji-Beltrami County	Terminal Expansion - Construct Phase 1	\$4,000,000.00
Bemidji-Beltrami County	Terminal Expansion - Construct Phase 2	\$3,500,000.00
Bemidji-Beltrami County	Concrete Apron Repairs	\$432,000.00
Brainerd Lakes Regional	Extend Runway 16/34	\$2,000,000.00
Brainerd Lakes Regional	Rehabilitate Apron	\$1,000,000.00
Chisholm-Hibbing Municipal	Truck with spreader	\$350,000.00
Chisholm-Hibbing Municipal	Taxiway C and HITLs (lighting)	\$120,000.00
Chisholm-Hibbing	Rehabilitate Runway 13/31	\$4,000,000.00
Chisholm-Hibbing	Rehabilitate Runway 4/22	\$440,000.00
Duluth International	Terminal Passenger Loading Bridge	\$800,000.00
Duluth International	Construct Terminal Building - Ph 1	\$6,000,000.00
Duluth International	Acquire Snow Removal Equipment	\$570,000.00
Elbow Lake Municipal	Automated Vehicle Access Gate	\$50,000.00
Elbow Lake Municipal	Security Fencing	\$12,000.00
Ely Municipal	Expand Apron	\$350,000.00
Ely Municipal	Resurface Entrance Road & Parking Lot	\$100,000.00
Flying Cloud	Rehabilitate Taxiway - Alleyway	\$400,000.00
Flying Cloud	Extend Runway 10R/28L	\$1,700,000.00
Fosston Municipal	Single-Axle Dump Truck w/ Plow	\$165,000.00
Fosston Municipal	Ramp Lighting	\$35,000.00
Lake Elmo	Rehabilitate Apron	\$475,000.00
Longville Municipal	Resurface Runway 13/31	\$350,000.00
Longville Municipal	Resurface Taxiway & Apron	\$100,000.00
Mahnomen County	Extend Runway 17/35	\$500,000.00
Mankato Regional - Sohler Field	Resurface Runway 4/22 and instal PAPI lights	\$1,368,421.05
Minneapolis-St Paul International/Wold-Chamberlain	Rehabilitate Runway 12L 30R	\$5,700,000.00
Minneapolis-St Paul International/Wold-Chamberlain	Rehabilitate Taxiway P	\$1,100,000.00
Mora Municipal	Construct Runway 11/29	\$2,000,000.00
Redwood Falls Municipal	Drainage Improvements - South Watershed	\$1,810,526.32

Redwood Falls Municipal	Overlay Pavements (Runway 12/30, Taxiway, Apron)	\$1,473,684.21
South St Paul Municipal-Richard E Fleming Field	Acquire Snow Removal Equipment	\$140,000.00
South St Paul Municipal-Richard E Fleming Field	Construct Snow Removal Equipment Building	\$380,000.00
St. Cloud Regional	Terminal Passenger Loading Bridge	
St. Cloud Regional	Inset Pavement Lighting - Runway 13/31	\$1,000,000.00
Tower Municipal	PAPI Lights - Runway Approach 8 on 8/26	\$75,000.00
Willmar Municipal-John L Rice Field	Relocate RCO	\$300,000.00
Windom Municipal	Rehabilitate Runway 17/35	\$1,275,000.00
Winona Municipal - Max Conrad Field	Seal Coat & Repair Runways 12/30, 17/35, Taxiways & Apron	\$500,000.00
Airlake	Rehabilitate Runway 12/30 & Taxiway	\$200,000.00
Albert Lea Municipal	Construct Runway 16/34	\$2,000,000.00
Anoka County-Blaine Airport(Janes Field)	Rehabilitate Taxiway	\$1,000,000.00
Baudette International	Extend Taxiway	\$570,000.00
Blue Earth Municipal	Extend Runway 16/34	\$5,700,000.00
Buffalo Municipal	Extend Runway 17/35 and Taxiway	\$4,500,000.00
Canby Municipal - Myers Field	Construct Runway 12 Turn - Around	\$100,000.00
Cook Municipal	Reconstruct Rwy 13/31 [3,200' x 75']	\$800,000.00
Cook Municipal	Expand Apron	\$50,000.00
Cook Municipal	Construct Taxiway to Hangar Area	\$150,000.00
Crystal	Rehabilitate Apron	\$600,000.00
Crystal	Rehabilitate Runway 14R/32L	\$1,000,000.00
Duluth International	Construct Terminal Building	\$10,000,000.00
Fairmont Municipal	Overlay Runway 13/31, Taxiway, Apron, Entr. Rd	\$3,473,684.21
Falls International	Expand Terminal Building	\$6,500,000.00
Faribault	Rehabilitate Runway 12/30	\$1,300,000.00
Flying Cloud	Rehabilitate Apron	\$700,000.00
Glenwood Municipal	Security Fencing	\$55,000.00
Long Prairie Municipal - Todd Field	Reconstruct Runway 16/34, Taxiway, and Apron	\$1,200,000.00
Minneapolis-St Paul International/Wold-Chamberlain	Rehabilitate Apron	\$1,900,000.00
Minneapolis-St Paul International/Wold-Chamberlain	Install Perimeter Fencing	\$3,000,000.00
New Ulm Municipal	Extend Runway 15/33	\$4,735,000.00
Orr Regional	Rehabilitate Runway 13/31 Taxiway & Apron	\$400,000.00
Park Rapids Municipal - Konshok Field	Storm Sewer	\$155,000.00
Rush City	Construct Runway	\$4,150,000.00
Sauk Centre Municipal	Mill & Overlay Rwy 14/32	\$235,000.00
Southwest Minnesota Regional-Marshall/Ryan Field	Maintenance Equipment Building	\$750,000.00
Southwest Minnesota Regional Marshall/Ryan Field	Construct Access Road	\$2,200,000.00
St Paul Downtown Holman Field	Rehabilitate Taxiway	\$1,200,000.00
Staples Municipal	Pavement Rehabilitation Taxiway and Apron	\$150,000.00
Thief River Falls Regional	Rehabilitate Runway 13/31 & RSA	\$8,200,000.00
Thief River Falls Regional	Rehabilitate Taxiway	\$2,500,000.00
Tower Municipal	Resurface Runway 8/26, Taxiways & Apron	\$710,000.00

Two Harbors - Richard B. Helgeson	Resurface Runway 6/24, Taxiway & Apron	\$1,100,000.00
Walker Municipal	Fencing	\$250,000.00
Walker Municipal	Construct Taxiway	\$300,000.00
Willmar Municipal	Perimeter Fencing - Phase 1	\$243,000.00
Willmar Municipal	Extend Main Apron - Phase 1	\$300,000.00
	<b>Total</b>	<b>\$122,298,315.79</b>

**NOTICE OF MEETING OF BOARD OF REVIEW**

TO THE CLERK OF THE TOWNSHIP OR CITY OF **WINDOM**  
COTTONWOOD COUNTY:

NOTICE IS HEREBY GIVEN, THAT THE 11TH DAY OF MAY AT 4:30 TO 5:00 O'CLOCK P.M. HAS BEEN FIXED AS THE DATE FOR THE MEETING OF THE BOARD OF REVIEW IN YOUR TOWNSHIP OR CITY FOR SAID YEAR. THIS MEETING SHOULD BE HELD IN YOUR OFFICE AS PROVIDED BY LAW.

PURSUANT TO THE PROVISIONS OF MINNESOTA STATUTES SECTION 274.03, YOU ARE REQUIRED TO GIVE NOTICE OF SAID MEETING BY PUBLICATION AND POSTING, NOT LATER THAN TEN DAYS PRIOR TO THE DATE OF SAID MEETING.

GIVEN UNDER MY HAND THIS 13th DAY OF FEBRUARY, 2009

  
\_\_\_\_\_

COUNTY ASSESSOR

COTTONWOOD COUNTY, MINNESOTA

February 13, 2009

TO: Township Boards, City Councils and Local Assessors  
SUBJECT: 2009 Local Boards of Appeal and Equalization

Below is the schedule of the dates and times for the 2009 Local Boards of Appeal and Equalization Meetings. If the date assigned to your Board of Equalization will not work for your district, please let me know immediately and we can reschedule it. Please make sure your board members are aware of the district's meeting date and are able to attend.

You will need to post three (3) notices (enclosed) of the meeting in three conspicuous locations at least ten (10) days prior to the scheduled meeting date. Each notice should contain the meeting date, time and location. Please make note of the date that you post these notices for the Board of Equalization record.

As in the past, my office will be taking care of the newspaper advertising for all of the districts. If you have any questions, please contact my office @ (507) 831-2458.

Gale Bondhus  
Cottonwood County Assessor

**COTTONWOOD COUNTY 2009 LOCAL  
BOARDS OF APPEAL AND EQUALIZATION SCHEDULE**

DAY	DATE	TOWNSHIP/CITY	TIME	LOCATION/ASSESSOR
Monday	April 13, 2009	Amboy Township	9:00-9:30 a.m.	Amboy Town Hall
Thursday	April 16, 2009	Amo Township	11:00-11:30 a.m.	Storden Community Center
Friday	April 17, 2009	Ann Township	3:00-3:30 p.m.	Ann Town Hall
Wednesday	April 15, 2009	Carson Township	9:00-9:30 a.m.	JoAnn Nickel Home
Wednesday	April 15, 2009	Dale Township	6:30-7:00 p.m.	Gale Maras Home
Monday	April 13, 2009	Delton Township	5:00-5:30 p.m.	Delton Town Hall
Friday	April 17, 2009	Germantown Township	1:00-1:30 p.m.	Sanborn ADM Elevator
Monday	April 20, 2009	Great Bend Township	1:00-1:30 p.m.	Cottonwood County LEC
Thursday	April 16, 2009	Highwater Township	1:00-1:30 p.m.	Storden Community Center
Wednesday	April 15, 2009	Lakeside Township	1:00-1:30 p.m.	Lakeside Town Hall
Wednesday	April 15, 2009	Midway Township	11:00-11:30 a.m.	Mountain Lake Fire Department
Wednesday	April 15, 2009	Mountain Lake Township	3:00-3:30 p.m.	Mountain Lake Town Hall
Thursday	April 16, 2009	Rosehill Township	5:00-5:30 p.m.	Rosehill Town Hall
Monday	April 13, 2009	Selma Township	10:30-11:00 a.m.	Selma Town Hall
Monday	April 27, 2009	Southbrook Township	1:00-1:30 p.m.	John Tibodeau Home
Friday	April 17, 2009	Springfield Township	9:00-9:30 a.m.	Springfield Town Hall
Thursday	April 16, 2009	Storden Township	9:00-9:30 a.m.	Storden Community Center
Friday	April 17, 2009	Westbrook Township	5:00-5:30 p.m.	Westbrook Town Hall
Monday	April 20, 2009	Bingham Lake City	5:30-6:00 p.m.	Bingham Lake City Hall
Monday	April 13, 2009	Comfrey City	7:00-7:30 p.m.	Comfrey City Hall
Wednesday	May 6, 2009	Jeffers	5:00-5:30 p.m.	Jeffers City Hall
Wednesday	May 13, 2009	Mountain Lake City	5:30-6:00 p.m.	Mountain Lake City Hall
Tuesday	May 5, 2009	Storden City	5:00-5:30 p.m.	Storden Community Center
Monday	May 4, 2009	Westbrook City	5:30-6:00 p.m.	Westbrook City Hall
Monday	May 11, 2009	Windom	4:30-5:00 p.m.	Windom City Hall
Tuesday	June 16, 2009	County Equalization	6:00 p.m.	Cottonwood County Courthouse Commissioners' Room

CITY OF WINDOM  
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
CITY OFFICE	STEVE NASBY	EXPENSE	80.34
CITY OFFICE	SECR REV FUND/CITY O	POSTAGE	18.23
	Total for Department 103		98.57*
POLICE	SECR REV FUND/CITY O	POSTAGE	10.35
	Total for Department 120		10.35*
STREET	WINDOM AUTO VALU	MAINTENANCE	85.48
STREET	MIDWEST WIRELESS	TELEPHONE	98.01
STREET	MN ENERGY RESOURCES	HEATING	2,241.15
	Total for Department 140		2,424.64*
	Total for Fund 01		2,533.56*
AMBULANCE	TIM HACKER	EXPENSE	15.47
AMBULANCE	MIDWEST WIRELESS	TELEPHONE	92.32
AMBULANCE	WINDOM AREA CHAMBER	BOOTH RENTAL-FARM & HOME	50.00
AMBULANCE	DAVE LONG	SPEAKER FOR TRAINING	800.00
	Total for Department 176		957.79*
	Total for Fund 13		957.79*
MULTI-PURPOSE BUILDI	MIDWEST WIRELESS	TELEPHONE	13.81
	Total for Department 177		13.81*
	Total for Fund 14		13.81*
	WESTERN COMMUNITY AC COMM SDCP ADM PAYMENT		5,800.00
	Total for Department		5,800.00*
	Total for Fund 17		5,800.00*
LIQUOR	ABC HORSE PRIZE FUND	ADVERTISING	85.00
LIQUOR	BEVERAGE WHOLESALERS	MERCHANDISE	2,410.61
LIQUOR	FIELDSTONE VINEYARDS	MERCHANDISE	279.30
LIQUOR	GRIGGS COOPER	MERCHANDISE	81.32
LIQUOR	HAGEN DISTRIBUTING	MERCHANDISE	4,974.70
LIQUOR	JOHNSON BROS.	MERCHANDISE	948.15
LIQUOR	QUALITY WINE SPIRITS	MERCHANDISE	518.33
LIQUOR	BANK MIDWEST	NSF CHECKS-RIVER BEND LI	74.85
LIQUOR	WINE MERCHANTS	MERCHANDISE	571.50
	Total for Department 180		9,943.76*
	Total for Fund 60		9,943.76*
WATER	H P SUDS	BILLING CONTRACT SERVICE	136.88
WATER	QUALITY GLASS	MAINTENANCE	58.97
WATER	SECR REV FUND/CITY O	POSTAGE	2.19
	Total for Department 181		198.04*
	Total for Fund 61		198.04*

CITY OF WINDOM  
 FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
	SECR REV FUND/CITY O	REFUND UTILITY PREPAYMEN	375.00
	MELISSA RICHARDSON	REFUND - UTILITY PREPAYM	125.00
		Total for Department	500.00*
ELECTRIC	CENTRAL MINNESOTA MU	CAPX2020 ASSMT-FINAL 08	2,110.00
ELECTRIC	CENTRAL MINNESOTA MU	ENERGY DEVELOPMENT	1,505.00
ELECTRIC	CENTRAL MINNESOTA MU	MRES TRANS ASSMNT	4,640.00
ELECTRIC	CENTRAL MINNESOTA MU	POWER COST	243,766.29
ELECTRIC	CENTRAL MINNESOTA MU	TRANSMISSION	1,917.00
ELECTRIC	FRANKS SHOE REPAIR	MAINTENANCE	3.00
ELECTRIC	MARV GRUNIG	EXPENSE	77.00
ELECTRIC	H P SUDS	BILLING CONTRACT SERVICE	136.88
ELECTRIC	JERRY'S REPAIR	MAINTENANCE	30.19
ELECTRIC	SECR REV FUND/CITY O	EXPENSE	3.00
		Total for Department 182	254,188.36*
		Total for Fund 62	254,688.36*
SEWER	H P SUDS	BILLING CONTRACT SERVICE	136.88
SEWER	WINDOM AUTO VALU	MAINTENANCE	37.60
SEWER	MN ENERGY RESOURCES	HEATING	1,439.30
		Total for Department 183	1,613.78*
		Total for Fund 63	1,613.78*
ECONOMIC DEVELOPMENT	LAMAR COMPANIES	SIGN	325.00
ECONOMIC DEVELOPMENT	SECR REV FUND/CITY O	EXPENSE	10.00
		Total for Department 187	335.00*
		Total for Fund 67	335.00*
TELECOMMUNICATIONS	B B C AMERICA	SUBSCRIBER	7.54
TELECOMMUNICATIONS	BLUEHIGHWAYS	SUBSCRIBER	27.59
TELECOMMUNICATIONS	DISCOVERY DIGITAL NE	SUBSCRIBER	60.83
TELECOMMUNICATIONS	DISH NETWORK	SERVICE	3,400.00
TELECOMMUNICATIONS	H P SUDS	BILLING CONTRACT SERVICE	410.61
TELECOMMUNICATIONS	LIFETIME MOVIE NETWO	SUBSCRIBER	30.00
TELECOMMUNICATIONS	WINDOM QUICK PRINT	SUPPLIES	85.04
TELECOMMUNICATIONS	NECA	TELE RELAY SERVICE	241.28
		Total for Department 199	4,262.89*
		Total for Fund 69	4,262.89*
		Grand Total	280,346.99*

CITY OF WINDOM  
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
MAYOR & COUNCIL	CONVENT. & VISTOR BU	LODGING TAX FOR FAM INN/	2,832.68
MAYOR & COUNCIL	KIRBY KRUSE	EXPENSE	146.30
	Total for Department 101		2,978.98*
CITY OFFICE	STEVE NASBY	EXPENSE	35.20
CITY OFFICE	SELECTACCOUNT	PARTICIPANT FEE	84.18
	Total for Department 103		119.38*
P & Z / BUILDING OFF	MIDWEST WIRELESS	TELEPHONE	25.22
P & Z / BUILDING OFF	MN DEPT OF LABOR & I	REGISTRATION	50.00
	Total for Department 106		75.22*
CITY HALL	KATO ROOFING, INC	CITY HALL ROOF	17,531.75
CITY HALL	MN ENERGY RESOURCES	HEATING	2,139.25
	Total for Department 115		19,671.00*
POLICE	KENT F. KELLY	EXPENSE	151.50
POLICE	UNICEL	TELEPHONE	281.21
POLICE	WATONWAN COUNTY TREA	SERVICE	113.70
	Total for Department 120		546.41*
FIRE DEPARTMENT	SANFORD HEALTH	EXAM	365.00
	Total for Department 125		365.00*
	Total for Fund 01		23,755.99*
LIBRARY	MN ENERGY RESOURCES	HEATING	1,475.73
LIBRARY	WORTHINGTON DAILY GL	SUBSCRIPTION	153.15
	Total for Department 171		1,628.88*
	Total for Fund 03		1,628.88*
	REED BUSINESS INFORM	ADVERTISING	317.34
	Total for Department		317.34*
	Total for Fund 09		317.34*
AMBULANCE	JORDAN BUSSA	EXPENSE	12.21
AMBULANCE	BUCKWHEAT JOHNSON	EXPENSE	14.66
AMBULANCE	KIM POWERS	EXPENSE	24.79
AMBULANCE	PAULA RAVERTY	EXPENSE	40.66
AMBULANCE	ALLAN REMPEL	EXPENSE	30.30
AMBULANCE	JIM SKARPHOL	EXPENSE	70.20
AMBULANCE	JIM SKARPHOL	SUPPLIES	18.91
AMBULANCE	MN WEST COMMUNITY	REGISTRATION	320.62
	Total for Department 176		532.35*
	Total for Fund 13		532.35*
MULTI-PURPOSE BUILDI	MN ENERGY RESOURCES	HEATING	2,864.51
	Total for Department 177		2,864.51*

CITY OF WINDOM  
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
Total for Fund 14			2,864.51*
LIQUOR	BEVERAGE WHOLESALERS	MERCHANDISE	3,373.00
LIQUOR	HAGEN DISTRIBUTING	MERCHANDISE	3,620.00
LIQUOR	A H HERMEL CANDY & T	MERCHANDISE	369.58
LIQUOR	HOLINKA DISTR. CO.	MERCHANDISE	68.50
LIQUOR	JOHNSON BROS.	MERCHANDISE	2,804.70
LIQUOR	PEICHEL LAWN IRRIGAT	LAWN SERVICE	125.00
LIQUOR	PHILLIPS WINE & SPIR	MERCHANDISE	2,642.89
Total for Department 180			13,003.67*
Total for Fund 60			13,003.67*
WATER	H P SUDS	BILLING CONTRACT SERVICE	143.43
WATER	MN ENERGY RESOURCES	HEATING	883.55
Total for Department 181			1,026.98*
Total for Fund 61			1,026.98*
	ESTHER BRUGMAN	REFUND UTILITY PREPAYMEN	125.00
	BRIAN MAZNIO	REFUND - UTILITY PREPAYM	125.00
	MARIA MORALES	REFUND - UTILITY PREPAYM	125.00
	JERRY PARKER	REFUND - UTILITY PREPAYM	20.00
	ANNA BELL PEREZ	REFUND - UTILITY PREPAYM	125.00
Total for Department			520.00*
ELECTRIC	H P SUDS	BILLING CONTRACT SERVICE	143.48
ELECTRIC	MIDWEST DATA, INC	SPECIAL SERVICES	26.50
ELECTRIC	MIDWEST WIRELESS	TELEPHONE	88.83
ELECTRIC	MN ENERGY RESOURCES	HEATING	947.61
ELECTRIC	DEPARTMENT OF ENERGY	POWER COST	67,866.54
ELECTRIC	BANK MIDWEST	AUTO PAY-INVALID ROUTING	25.03
Total for Department 182			69,097.99*
Total for Fund 62			69,617.99*
SEWER	MICHEAL HAUGEN	EXPENSE	60.00
SEWER	H P SUDS	BILLING CONTRACT SERVICE	143.43
SEWER	MN ENERGY RESOURCES	HEATING	157.91
SEWER	JOHNSON HARDWARE	REFUND - SEWER CHARGE	264.07
Total for Department 183			625.41*
Total for Fund 63			625.41*
ARENA	MIDWEST WIRELESS	TELEPHONE	81.93
ARENA	MN ENERGY RESOURCES	HEATING	2,481.01
Total for Department 184			2,562.94*
Total for Fund 64			2,562.94*

CITY OF WINDOM  
 FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
ECONOMIC DEVELOPMENT	MIDWEST WIRELESS	TELEPHONE	46.73
ECONOMIC DEVELOPMENT	MN ENERGY RESOURCES	HEATING	104.32
	Total for Department 187		151.05*
	Total for Fund 67		151.05*
TELECOMMUNICATIONS	H P SUDS	BILLING CONTRACT SERVICE	430.29
TELECOMMUNICATIONS	MIDWEST DATA, INC	SPECIAL SERVICES	54.64
TELECOMMUNICATIONS	QUEST	TELEPHONE	97.96
TELECOMMUNICATIONS	QWEST COMMUNICATIONS	LEXIS BILLING SERVICE	71.27
TELECOMMUNICATIONS	MN ENERGY RESOURCES	HEATING	345.15
	Total for Department 199		999.31*
	Total for Fund 69		999.31*
	AFSCME	UNION DUES	234.90
	AFLAC	INSURANCE	332.72
	JOHNSON COUNTY COURT	PAYROLL DEDUCTION CDDMO1	1,202.00
	LOCAL UNION #949	UNION DUES	1,461.46
	MN BENEFIT ASSOCIATI	INSURANCE	114.18
	Total for Department		3,345.26*
	Total for Fund 70		3,345.26*
	Grand Total		120,431.68*

**Main Identity**

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**From:** "Strub, Brian" <BStrub@lmc.org>  
**To:** "Transportation" <transportation@listserv.lmc.org>  
**Sent:** Wednesday, February 25, 2009 2:24 PM  
**Attach:** 02 25 09 Federal Stimulus-Greater MN Projects.pdf  
**Subject:** [transportation] TRANSPORTATION STIMULUS PROJECTS FOR GREATER MINNESOTA

**GOVERNOR PAWLENTY ANNOUNCES TRANSPORTATION STIMULUS PROJECTS FOR GREATER MINNESOTA**

Utilizing transportation funds from the federal stimulus package, Governor Tim Pawlenty today announced 60 state highway projects that are slated to begin construction in Greater Minnesota as early as this spring. Stimulus funds targeted for the Greater Minnesota highway construction, paving, bridge and safety projects totals \$180 million.

"These projects will mean jobs in Greater Minnesota and lasting improvements in our state's transportation infrastructure," Governor Pawlenty said.

The Federal Highway Administration estimates that the Greater Minnesota transportation projects will create approximately 5,000 jobs. Projects in the Twin Cities metro area are being finalized and will be announced in March.

Greater Minnesota projects in the package range from concrete rehabilitation on Interstate 94 near Monticello, to repaving Highway 75 north of Ortonville, to heavy asphalt and concrete replacement work on stretches of Interstate 90 in southern Minnesota. A COMPLETE LIST IS ATTACHED.

Contractors for the first round of projects will be selected March 13, with work to begin in May.

"We will make sure that Minnesota's share of the federal stimulus funds is used efficiently and effectively on shovel-ready transportation projects around the state," said Minnesota Transportation Commissioner Tom Sorel said. "We are optimistic that Minnesota will meet the required federal deadlines and we appreciate the support of our local partners and stakeholders."

Minnesota is expected to receive more than \$596 million for state and local highway and transit projects over the next two years as a result of the federal legislation. Approximately 30 percent of the highway funds are available for local units of government and the remaining 70 percent is for projects identified by Mn/DOT to meet the goal of the federal legislation to create jobs and improve the nation's infrastructure. The bulk of the money will go for roads and bridges, with half of the funds targeted for projects that must start within 120 days.

These projects are in addition to the usual annual list of projects that Mn/DOT unveils each spring.

More information is available on Mn/DOT's Web at <http://www.mndot.gov>.

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You are currently subscribed to transportation as: snasby@windom-mn.com  
To unsubscribe send a blank email to leave-139430-19041.8d297a658bd8918ca24287890059

Minnesota Department of Transportation  
Federal Economic Stimulus Projects in Greater Minnesota

County	T.H.	Location	Project Description (including type of work)	Construction Cost	Local Share (if Applicable)	Construction start estimate 2009
Aitkin	65	north of McGregor	JCT 210 TO 1.1 MILE SOUTH OF BIG SANDY RIVER (BR # 5920) - PAVEMENT RECLAMATION, CENTER 7 RT TURN LANES BYPASS LANES, CULVERT REPLACEMENT (BR # 6339)	\$6,700,000		July
Beltrami	2	Bemidji	EB & WB - Remove bridges 04003 & 04004 (over abandoned railroad track) 0.5 mi W of Jct TH 89 (RP 107.3 to 108.1) Lowering grade to improve safety. (20% Eng., 20% Cont.)	\$2,500,000		June
Beltrami	197	Bemidji	Signal replacement at Ridgeway in Bemidji	\$66,000	\$66,000	June
Big Stone	75	Graceville to Ortonville	Ortonville to Graceville - milling and bituminous surfacing	\$7,000,000		May
Carlton	35	Atkinson Bridge	Living snow fence landscaping	\$100,000		June
Carlton	35	Atkinson Bridge	Living snow fence landscaping	\$100,000		June
Chippewa	7	West of Montevideo	An unbonded concrete overlay from Montevideo to Clara City	\$13,700,000		June
Douglas	27	Alexandria	Install signal at junction TH 27 and CSAH 45	\$350,000	\$75,000	October
Faribault	90	Alden	EB/WB CPR NEAR ALDEN (RP 138.811-RP 145.925)	\$3,900,000		July
Freeborn	90	Alden to Albert Lea	Heavy Bituminous Overlay on I-90 WB and Unbonded Concrete Overlay on I-90 EB From W. Limits Alden to T.H. 13 tied to Concrete	\$14,000,000	\$4,000,000	May
Goodhue	19	Cannon Falls	Bridge 9487 over TH 52 in Cannon Falls	\$3,000,000		September
Goodhue	61	Red Wing	Bridge 6483 over Hay Creek; rehabilitation	\$225,000		September
Grant	94 & 10	southeast of Fergus Falls	North Jct TH 59 to Grant County Line (EB & WB)-concrete rehabilitation. Rest Area Parking/Site Preservation (Iverson, Hansel)	\$10,000,000		June
Isanti	95	east of Cambridge	BITUMINOUS MILL AND OVERLAY FROM 0.4 MI. E. OF ISANTI CO. CSAH 2 TO ISANTI/CHISAGO CO. LINE INCLUDES REPLACEMENT OF BRIDGE #92089 OVER STREAM	\$2,200,000		May

Minnesota Department of Transportation  
Federal Economic Stimulus Projects in Greater Minnesota

County	T.H.	Location	Project Description (including type of work)	Construction Cost	Local Share (If Applicable)	Construction start estimate 2009
Isanti	95	west of Cambridge	REPLACE BR. 9075 OVER RUM RIVER AT 3.7 MI. W. OF W. LIMITS OF CAMBRIDGE	\$2,046,120		July
Itasca	2	Deer River	On TH 2 - add 3rd lane from RP 167.922 to 168.262, (can be added separately or be included with TH 2 & TH 6)	\$1,237,917		July
Itasca	2	Deer River	On TH 2 from CSAH 18 to Deer River; 4.5" mill and 4.5" overlay; (RP 163.8-167.922)	\$1,784,562		July
Itasca	6	Deer River	On TH 6 from Jct TH 2 (MP 89.8 to MP 102.3); 1.5" mill and 3" overlay; and Inlay Deer River.	\$2,733,926		August
Jackson	90	Jackson	OVERLAY PARKING LOT & REHAB CURB/WALK(ADA) AT 2 REST AREAS - CLEAR LAKE & DES MOINES REST AREA	\$320,000		September
Kanabec	107	Grasston	REPLACE BR. 6419 OVER SNAKE RIVER AT S. LIMITS OF GRASSTON	\$1,824,280		July
Kandiyohi	23	near New London	Mill and overlay from end of 4-lane near CSAH 31 to CSAH 6 (begin Paynesville bypass)	\$1,600,000		May
Lake	61	north of Two Harbors	SILVER CLIFF TUNNEL AND LAFAYETTE TUNNELS NORTH OF TWO HARBORS; SKID TREATMENT	\$110,000		May
Marshall	1	east of Thief River Falls	Warren to Thief River Falls (reclaim) (RP 17.6-45.4)	\$8,600,920		May
Mille Lacs	23	Milaca	REPLACE BR. 6673 OVER RUM RIVER IN MILACA	\$1,500,000		July
Mille Lacs	169	Princeton to Milaca	MILL AND OVERLAY FROM 0.3 MI. N. OF MILLE LACS CO. CSAH 13 N. OF PRINCETON TO 0.4 MI. S. OF CSAH 11, INCL MILACA BYPASS (NB & SB), INCLUDES SHOULDER PAVING	\$4,332,141		May
Mille Lacs	169	south of Onamia	UBO (SB ONLY) FROM 0.5 MI N OF RUM RIVER TO 0.3 MI N OF CR 103/CSAH 19 S OF ONAMIA	\$7,000,000		July
Morrison	371	north of Little Falls	Living snow fence landscaping	\$214,000		October or 2010
Morrison	371	north of Little Falls	Living snow fence landscaping	\$214,000		October or 2010
Mower	90	Austin	Bridge 9176 (local street flyover 90) in Austin	\$3,000,000		June

Minnesota Department of Transportation  
Federal Economic Stimulus Projects in Greater Minnesota

County	T.H.	Location	Project Description (including type of work)	Construction Cost	Local Share (If Applicable)	Construction start estimate 2009
Mower	218	Austin	Austin (1.5 Mi N), install four gate system	\$364,000		September
Mower	90	Near Stewartville	Medium Mill and Overlay - From 2.5 mi. E. CSAH 1 to 0.9 mi. E. T.H. 63 - EB Lanes	\$3,000,000		May
Nicollet	169	St. Peter	REPLACE UTILITIES, RECONSTRUCT PAVEMENT AND SAFETY IMPROVEMENTS IN CITY OF ST PETER; CONCRETE FROM SOUTH TH-22 TO BROADWAY AVE, BITUMINOUS FROM BROADWAY AVE TO UNION STREET AND S JUCT TH22 TO JEFFERSON ST	\$11,000,000	\$300,000	June
Otter Tail	210	Fergus Falls	Install signal at junction TH 210 and Redwood Lane	\$350,000	\$175,000	September
Polk	220	Mallory	Low slump overlay on Br 60518, 0.5 mi SW of TH 2, over Red Lake River. (RP 23.300) (Mallory)	\$750,000		September
Redwood	68	east of Milroy	Mill and overlay from Milroy to Wabasso, rural sections only	\$2,500,000		June
Region-wide	2	Cass Lake	Signal replacement at Grant/Utley in Cass Lake	\$66,000	\$66,000	June
Region-wide	VAR	Region-wide	CURVE CHEVRONS	\$100,600		May
Region-wide	VAR	Region-wide	Guardrail - new and replacement (MAX PRICE)	\$2,000,000		May
Region-wide	VAR	Region-wide	GUARDRAIL REPLACEMENTS (MAX PRICE)	\$600,000		May
Region-wide	VAR	St. Cloud	UPGRADE THE ICONS TRAFFIC MANAGEMENT SYSTEM IN ST CLOUD METRO AREA	\$320,000		June
Region-wide	VAR	Region-wide	APPROACH AND JOINT BRIDGE WORK ON 22803, 22804, 22806, 22810, 22811, 22813, 22814, 22815, 22816, 22820, 22825, 22826 (RP 118.748-RP135.455)	\$1,500,000		June
Region-wide	2	Region-wide	Rest area and interchange sign replacement	\$120,000		July
Region-wide	VAR	Region-wide	COORDINATE NINE SIGNALIZED CORRIDORS IN DISTRICT 3	\$400,000		June

Minnesota Department of Transportation  
Federal Economic Stimulus Projects in Greater Minnesota

County	T.H.	Location	Project Description (including type of work)	Construction Cost	Local Share (If Applicable)	Construction start estimate 2009
Rice	36	near Faribault	Rice CSAH 48 SB Entrance Ramp to 0.1 mi. N. T.H. 21 - NB and SB Lanes - Thick Bituminous Overlay and Median Guardrail	\$4,000,000		May
Roseau	310	north of Roseau	Low slump overlay on Br 68002, 5.2 Mi N of TH 11 over Roseau River	\$450,000		September
Sibley	93	LeSueur	REPLACE CONCRETE PAVEMENT UNDER RR BRIDGE AT LESUEUR & MILL/OVERLAY TO TH 169 (RP 0.00-RP 0.83)	\$480,000		May
St. Louis	53	Canasia and Grand Lake Townships north of Duluth	FROM 1.1 MILE NORTH OF JCT TH 194 TO 1.5 MILE NORTH OF JCT TH 33 (PORTIONS); THIN UNBONDED CONCRETE OVERLAY NB FROM 1 MILE NORTH OF CSAH 7 TO 2.6 MI NORTH OF CSAH 7 AND SB FROM 0.3 MI NORTH OF CSAH 8 TO 0.4 MI SOUTH OF THE JCT TH 33; GRADE AND SURFACE (ALTERNATE BID)	\$18,000,000		June
St. Louis	194	Duluth	ANDERSON RD TO MESABA AVE IN DULUTH; MILL AND OVERLAY	\$1,600,000		May
St. Louis	23	Duluth	FOND DU LAC TO GARY; MILL AND OVERLAY, DRAINAGE, LIGHTING	\$3,660,000	\$900,000	May
St. Louis	169	west of Chisholm	CHISHOLM SUBSIDENCE; CONTINUOUS REINFORCED CONCRETE PAVEMENT	\$7,700,000	\$200,000	May
Stearns	94	east of Sauk Centre	INSTALL HIGH TENSION MEDIAN CABLE GUARDRAIL FROM SAUK CENTRE TO DOUGLAS/TODD CO. LINE	\$1,671,000		May
Stearns	94	Monticello	CONCRETE PAVEMENT REHAB AND DIAMOND GRIND FROM STEARNS CSAH 75 TO 1.5 MILES WEST OF JCT TH 23 AND FROM STEARNS/WRIGHT CO LINE TO TH 25 IN MONTICELLO WRIGHT/HENNEPIN COUNTY LINE	\$5,500,000		June
Stearns	94	southwest of St. Cloud	REPLACE DECK AND PAINT BR. 73842 UNDER STEARNS CO. CR 143 11.7 MI. SW OF ST. CLOUD	\$1,200,000		May
Stearns	94	west of Clearwater	REPLACE DECK AND PAINT BR. 73806 UNDER STEARNS CO. CR 186 1.3 MI. E. OF JCT TH 71	\$1,800,000		May
Stevens	28	Morris	Morris, install cantilevers and gates	\$275,000.0		September

Minnesota Department of Transportation  
Federal Economic Stimulus Projects in Greater Minnesota

County	T.H.	Location	Project Description (including type of work)	Construction Cost	Local Share (If Applicable)	Construction start estimate 2009
Todd	10	west of Motley	BIT MILL & OVERLAY FROM BEGIN 4-LANE E OF WADENA TO STAPLES (EB & WB) INCLUDES RUMBLE STRIPS FROM E OF STAPLES TO W OF MOTLEY	\$7,091,090	\$28,000	May
Wilkin	9	west of Nashua	Nashua (2 mi W), install gates	\$225,000.0		September
Winona	90	from St. Charles to Winona	Heavy Bituminous Overlay on I-90 WB From 2.3 mi. E. T.H 74 to 0.5 mi. W. W. Jct. T.H. 43	\$4,650,000		May
Winona	90	Nordine Hill	Bituminous Mill and Overlay from 0.69 mi. W. CSAH 12 Overpass to Near T.H. 61 - EB and WB Lanes	\$3,600,000		May
Wright	94	Monticello	Two miles living snow fence landscaping	\$107,000		May
Wright	94	Monticello	Two miles living snow fence landscaping	\$107,000		May
Statewide			ADA improvements	\$2,000,000		September
Statewide			Landscape rehabilitation at 10 Type I state entry sign locations	\$500,000		August
Statewide			Rest areas - primarily building, site preservation work	\$4,000,000		TBD
Statewide			Landscape rehabilitation at 10 Type I state entry sign locations	\$600,000		August
Statewide			Rest areas - primarily building, site preservation work	\$4,000,000		TBD



# CITIES BULLETIN

ONLINE EDITION

## Cities speak out at budget town hall meetings

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Issue 8

Published: February 25, 2009

By *Brian Strub*

“Cities take the brunt of the anger,” said Pequot Lakes Mayor Nancy Adams, as she addressed legislators in Brainerd on Feb 20. Adams spoke about the public reaction to police department positions in her city that may remain vacant due to the proposed cuts to local government aid (LGA).

Comments like these were echoed in packed meeting rooms and city halls at state budget town hall meetings held by legislators over the past week across Minnesota. There will be four more budget town hall meetings this Thursday evening. City leaders are encouraged to attend. The locations and times are listed below. In total, there will be hearings in 24 Minnesota cities.

### **City-state partnership is critical**

At the meeting in Albert Lea, Austin City Administrator Jim Hurm testified that LGA has been a successful policy and urged legislators not to further reduce the one statewide program “that is there to even the playing field” among cities. In Worthington, Windom City Administrator Steve Nasby testified about the challenges of providing an adequate quality of life for the seniors, children, and all city residents through basic services like senior centers, libraries, and parks and recreation programs.

And in Duluth, Floodwood Mayor Jeff Kletscher joined Duluth Mayor Don Ness in addressing legislators about the importance of the city-state partnership to the success of Minnesota’s cities as they provide both quality of life and critical health and public safety services to millions of Minnesotans.

### **Residents also speak up**

In addition to the city, county, school, and township officials testifying, legislators heard from doctors, lawyers, college students, single mothers, and parents with special needs children.

Front and center at these town hall meetings were the concerns of residents of Minnesota’s 855 cities. Legislators heard about the cuts cities have already made, about cuts and reductions cities are currently making, and about the impacts on core city services based on projected reductions as a result of the proposed state budget cuts to state aids.

### **Essential services at risk**

Cities discussed the projected cuts to cities in terms of specific services at risk. For example, Austin’s proposed LGA cut equals the reduction of 50 percent of its sworn police officers, and Windom’s projected cuts would equal the loss of two-thirds of its police department. Cuts to both cities’ state aids would be equal to or greater than the entire fire department budget. Plowing, street repair and maintenance, libraries, park and recreation services, code enforcement, municipal airports, sidewalk repair, and street lights, would all be impacted by the current level of proposed cuts, and each of these reductions has a visible impact for city residents.

“The ability to pay for services has diminished, but the need for services has not,” Albert Lea City Manager Victoria Simonsen told the legislators, echoing sentiment heard around the state at these meetings.

Cities speak out at budget town hall meetings

These forums have provided unique and highly visible opportunities to make positive impressions on lawmakers and to speak up for the residents of Minnesota cities. Final decisions about cuts to state aids have not been made, and these opportunities to make a direct and significant difference in the decision-making process have made a difference.

### **Other opportunities to speak out**

The ability to connect with state legislators continues through the duration of the 2009 legislative session. If your city was not able to attend the budget town hall meetings, there is still time to contact legislators. Plan to attend the 2009 Joint Legislative Conference and local government advocacy day at the Capitol on April 29. City advocates can also call, visit, write, or e-mail legislators at any time.

For more information, contact **Brian Strub**, LMC, at [bstrub@lmc.org](mailto:bstrub@lmc.org) or (651) 281-1256.

### **Thanks to city officials for attending state budget meetings**

The League of Minnesota Cities wishes to thank all the city officials—both elected and appointed—who have taken time to prepare testimony, attend the budget town hall meetings, and tell their city story. These include, but are not limited to, the following individuals:

- Aitken Councilmember Matthew Hill
- Albert Lea Mayor Mike Murtaugh, City Manager Victoria Simonsen, EDA Director Dan Dorman
- Alexandria Mayor Dan Ness
- Austin Mayor Tom Stiehm, City Administrator Jim Hurm
- Bemidji City Manager John Chattin
- Brainerd City Councilmember Mary Koep, City Administrator Dan Vogt
- Cottonwood Administrator Gregory Isaackson
- Cromwell City Clerk/Treasurer, Scott Warner
- Crosby City Administrator Joel Peck
- Duluth Mayor Don Ness
- Floodwood Mayor Jeff Kletscher
- Granite Falls Mayor David Smiglewski
- Hastings City Administrator Dave Osberg
- Kasson Finance Director Nancy Richardson
- Lake City Councilmember Andru Peters
- Lakeland Shores Mayor Randy Kopesky
- Little Falls Finance Director Lori Kasella
- Luverne City Administrator John Call
- New London Councilmember John Bergman
- New Ulm City Manager Brian Gramentz
- Mankato City Manager Pat Hentges
- Maple Plain City Administrator Jason Ziemer
- Marshall City Manager Ben Martig
- Minneapolis Councilmember Betsy Hodges
- Mountain Lake City Administrator Wendy Meyer
- Pequot Lakes Mayor Nancy Adams
- Perham City Manager Kelcey Klemm
- Moorhead Mayor Mark Voxland, Councilmember Laurie Winterfelt, City Manager Michael Redlinger
- Rochester Councilmember Bob Nowicki
- Saint Paul Mayor Chris Coleman
- Silver Bay City Administrator Lana Fralich
- Tyler Mayor Darwin Lutterman
- Winona Mayor Jerry Miller, Councilmember Tim Breza, City Manager Eric Sorenson
- Waterville Councilmember Val Vail, City Administrator Teresa Hill
- Willmar Mayor Les Heitke, City Administrator Michael Schmit
- Windom City Administrator Steve Nasby
- Worthington Mayor Alan Oberloh, Alderman Lyle Ten Haken, City Administrator Craig Clark

**Budget town hall meetings happening this week**

The following are the last of the town hall meetings, which are all taking place this Thursday:

**Coon Rapids**

7 p.m.  
Coon Rapids City Hall  
11155 Robinson Dr.

**Forest Lake**

6:30 p.m.  
Forest Lake City Hall  
220 N. Lake St.

**Plymouth**

7 p.m.  
Plymouth City Hall  
3400 Plymouth Blvd.

**St. Paul**

6 p.m.  
West Minnehaha Recreation Center in Frogtown  
685 Minnehaha Ave. W.

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[Return to Home](#)



Coalition of Greater Minnesota Cities

# CGMC in Brief

February 27, 2009

Contact: Tim Flaherty  
651-225-8840

## CGMC to launch "Thank LGA" campaign today

CGMC, along with the City of St. Paul, is holding a press conference Friday to launch a major media campaign called "Thank LGA." The media campaign will consist of a new website, [www.thanklga.org](http://www.thanklga.org), and several web videos. For the press conference, CGMC President Wayne Wolden, Mayor of Wadena, and St. Paul Mayor Chris Coleman will be joined by firefighters, police officers, librarians, city prosecutors, and families who value city services to speak out against the governor's proposed LGA cuts and urge legislators to protect the program.

We strongly encourage you to visit [www.thanklga.org](http://www.thanklga.org) and send the link around to your city employees, residents, and anyone else who may be affected by potential LGA cuts. **If you have the ability, please also provide a link to [www.thanklga.org](http://www.thanklga.org) on your city's website.** The purpose of the website is to educate the public about the LGA program (see "LGA Basics") and inform both the public and legislators about actions cities may take to account for LGA reductions (see "City Stories"). Many CGMC cities provided very compelling information in a recent LGA Survey that is reflected on the "City Stories" pages. If your city has not yet completed a survey and would like to be listed on our website, please contact Erin Flaherty at [enflaherty@flaherty-hood.com](mailto:enflaherty@flaherty-hood.com).

Another feature of [www.thanklga.org](http://www.thanklga.org) is an online forum where citizens can share their thoughts about the city services they value, and offer other suggestions for fixing the state's budget deficit (see "Tell Your Story"). These responses may be shared with legislators at some point in time, so please encourage your citizens to post their thoughts. The website also urges residents to contact their legislators and the governor about protecting LGA, and provides easy access to contact information. **It is critical that legislators hear from your residents, so please promote the website within your community.**

## Mark your calendars for March 26 membership meeting and lobbying day

CGMC will be holding a membership meeting in St. Paul Thursday, March 26 to discuss our LGA lobbying efforts and strategy. The membership meeting will be followed by a rally on the Capitol front steps with firefighters, librarians, trades workers, city officials, regular citizens, and others affected by potential LGA cuts. We need as many bodies at the Capitol as possible, so please send the word around to your city's employees about the rally. More details will be available in the coming weeks, but for now, please reserve March 26 on your calendars for this event.



## **Need ideas for reaching out to your legislators?**

The LGA discussion is now in the Legislature's court, and it's imperative that cities get out this message: cutting LGA is the wrong policy for the state and will devastate our communities. Legislators need to hear your story—how did the December unallotment affect your city's operations, and how will 2009 and 2010's proposed cuts impact your residents? If you haven't already written a letter to your legislators, now is the time. Attached is an excellent example from the City of Dilworth, which was sent to the city's legislators, all legislative leaders, and tax committee chairs. If you have already completed CGMC's LGA Survey, you can simply put your answers in letter form and send it off to your legislators.

## **CGMC Land Use Bill Introduced in House and Senate**

*First Hearings are Next Week*

The CGMC land use bill, which seeks to help the state meet its greenhouse gas emissions goals while also making development more efficient, was introduced in the House and Senate on Monday. H.F. 1035 is being carried by Rep. Larry Hosch (DFL-St. Joseph) and has 12 co-authors from around the state. The Senate version S.F. 913 is being carried by Sen. Tom Bakk (DFL-Cook) and has strong co-authors representing Minneapolis, the suburbs, and greater Minnesota.

Among other things, the bill gives cities tools to create growth areas into which development will be directed. It also discourages most forms of growth in unincorporated areas, preserving agricultural land and open space. The bill will receive its first hearings in front of House and Senate committees early next week. Check our latest video on the connection between land use planning and greenhouse gas emissions on the CGMC website at [www.greatermncities.org/land\\_use\\_reform.html](http://www.greatermncities.org/land_use_reform.html).

## **Lake Pepin TMDL Update**

The CGMC is monitoring the stakeholder discussions that will develop the Lake Pepin TMDL. Several years ago Lake Pepin was identified as impaired by excess nutrients and sediment. This set off one of the largest TMDL projects in the country, as Lake Pepin drains the Mississippi, Minnesota, Cannon and St. Croix River basins—about 2/3 of Minnesota's land area. This process is important to many of our cities because if developed incorrectly, the TMDL could substantially increase costs of wastewater treatment for cities in greater Minnesota. The MPCA, working in concert with other state agencies and the Wisconsin Department of Natural Resources, hopes to have the TMDL report finished and approved by the EPA by the end of 2009. For more information regarding the TMDL, please visit <http://www.pca.state.mn.us/water/tmdl/tmdl-lakepepin.html>.

A CGMC staff member was among those who met with MPCA staff on February 19 to discuss concerns regarding the Lake Pepin nutrient and turbidity TMDL model. The participants agreed to remain in touch as the TMDL progresses. The MPCA expressed particular interest in the regulated community's reactions to the Minnesota River permit—what works, what doesn't, and what can be improved. If you would like more detailed information regarding the meeting, please contact Elizabeth Wefel at [eawefel@flaherty-hood.com](mailto:eawefel@flaherty-hood.com).



February 20, 2009

TO: Senate Majority Leader Larry Pogemiller  
Senate Minority Leader David Senjem  
Speaker of the House Margaret Anderson Kelliher  
House Minority Leader Marty Seifert  
Senate Tax Committee Chair Tom Bakk  
House Tax Committee Chair Ann Lenczewski  
Senator Keith Langseth  
Representative Paul Marquart

FROM: Dilworth City Administrator Ken L. Parke

RE: Governor's Budget Proposal Recommending LGA Cuts

The City of Dilworth is located to the immediate East of the City of Moorhead and has an estimated 2008 population of 3,625. We are classified as being part of the Fargo-Moorhead metropolitan area and have always been known as a bedroom community to Fargo and Moorhead. Since 2001, we've had excellent residential growth due to our proximity to the bigger cities, our quality of life, excellent services and reasonable property taxes. With very limited revenue sources (mainly property taxes and state aid) and having a strong desire to continue to grow, we know we must be very frugal in our spending so property taxes remain somewhat competitive with the surrounding communities. We utilize a very itemized budgeting system and monitor it closely throughout the year.

We were aware the State of Minnesota was facing a multi-billion dollar budget deficit and we realized that we would have to do our part in helping the State balance their budget by having our LGA reduced. However, the action taken by the State in 2008 and what is now proposed by the Governor is quite shocking and troublesome. To lose \$63,852 (10.7%) in State Aid at the end of 2008 **after** the money was spent with basically no notice was very disappointing. We had no option but to utilize reserves to cover the loss. This is not good financial management! Now the Governor is proposing to cut our LGA by \$89,278 for 2009 **after** the tax levy was certified is very frustrating. This proposed 14.5% cut in LGA for 2009 will have a major impact on our community. If this reduction stands, we will not be able to hire a much needed police officer, all capital improvements will be eliminated including a new squad car, new turn out gear for the Fire Department personnel will not be purchased and we are even considering not opening our municipal swimming pool this summer. The Governor's proposal also calls for a \$186,428 reduction in LGA for 2010 which is a 30.2% reduction in aid. If this becomes a reality, it would truly be disastrous. If levy limits remained for payable 2010 on top of the aid reduction, cities like Dilworth would not be able to provide adequate basic services that a community needs. Even if levy limits are lifted for payable 2010, we would need to increase taxes 16.2% in 2010 just to cover the lost aid that year. Putting

that on top of increased bond payments and general operating costs, we would drive numerous people out of our community and make it impossible to entice new growth. The Governor quickly downplays the amount of impact of these reductions by utilizing the percentage that is applied to our levy plus aid for determining our LGA reduction. For example, he states that for 2009 we should be able to withstand a 5.1% reduction in revenues which relates to \$89,278. In reality, this is a 14.5% cut in aid. Also, by factoring in our total levy to determine the overall aid reduction, it doesn't recognize that 34% of our 2009 tax levy is designated strictly for bonded debt payments. So the net impact of the aid reduction is even greater on our general operating budget. This is very misleading! The State's financial pain needs to be more equally distributed with other areas of the State budget.

Again, we are aware of the State's financial crisis and know we need to do our part in helping you resolve this difficult issue. However, we believe that the Governor's proposed cuts in LGA are not fair and are unreasonable. The total intent behind the LGA program will be shattered. If it is the legislature's intent to reduce or eliminate this excellent program, I believe recipients of LGA deserve the courtesy from the State to be properly notified in a **timely** manner when reductions will be made so damage control measures can be implemented. Also, when severe cuts in state aid become a necessity to balance the State's budget, they should be phased in over longer periods of time so we do not inherit the State's hardship all at once. Remember, we must also be financially accountable to our people.

I have been involved with municipal government for close to 30 years. When asked by Council how we will handle the combination of these cuts (\$339,558) in our already streamlined budget, I am truly lost for words. We are in a sense penalized for monitoring spending too closely and keeping taxes down. I can only hope that you find a better way to balance your budget than what the Governor is proposing. Raising city taxes and reducing city services will not be good news for residents that are already struggling during these difficult economic times. Also, if we are forced to raise taxes and cut services to cover these extreme proposed cuts, it will be very difficult to draw future growth to our border city. Why would anyone want to invest in a home in a small highly taxed community when they can shelter themselves in a city with a large tax base and numerous revenue sources? As I'm sure you know, when Dilworth benefits from growth, so does the State of Minnesota.

cc: Tim Flaherty, Coalition of Greater Mn. Cities  
Gary Carlson, League of Mn. Cities

# Minnesota Legislature

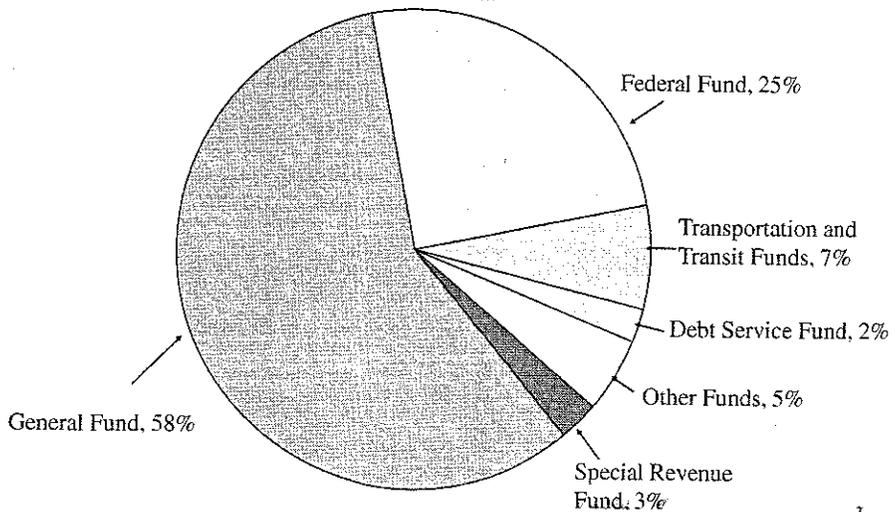


- Minnesota Budget
- Overview of Minnesota State Budget and Governor's Budget Recommendations
- February 2009
- Information Prepared by House and Senate Fiscal Staff

## Budget Overview



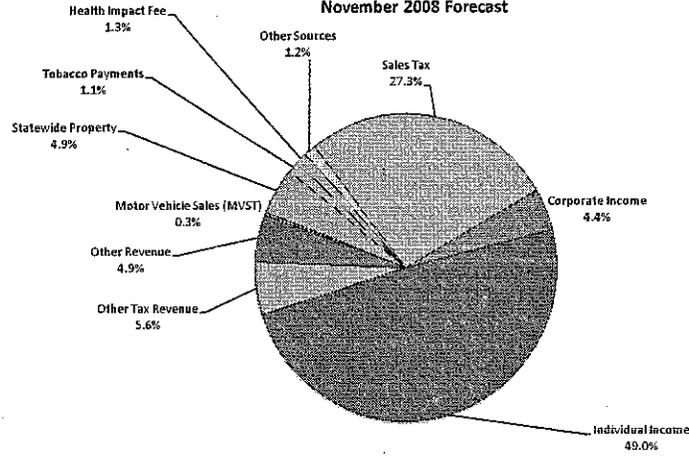
Budget Structure—All State Spending by Fund, FY 2010-11  
Total Projected Spending = \$60.6 Billion  
November 2008 Forecast



## Budget Overview



**Where General Fund Resources Come From**  
**FY 2010-11 General Fund Revenues = \$31.9 Billion**  
 November 2008 Forecast



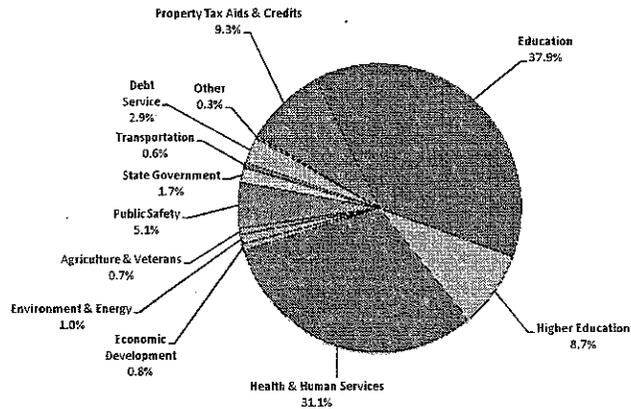
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## Budget Overview



**Allocation of General Fund Resources FY 2010-11 By Program**  
**FY 2010-11 General Fund Projected Spending = \$36.7 Billion**  
 November 2008 Forecast

Note: Spending exceeds revenue by \$4.8 billion

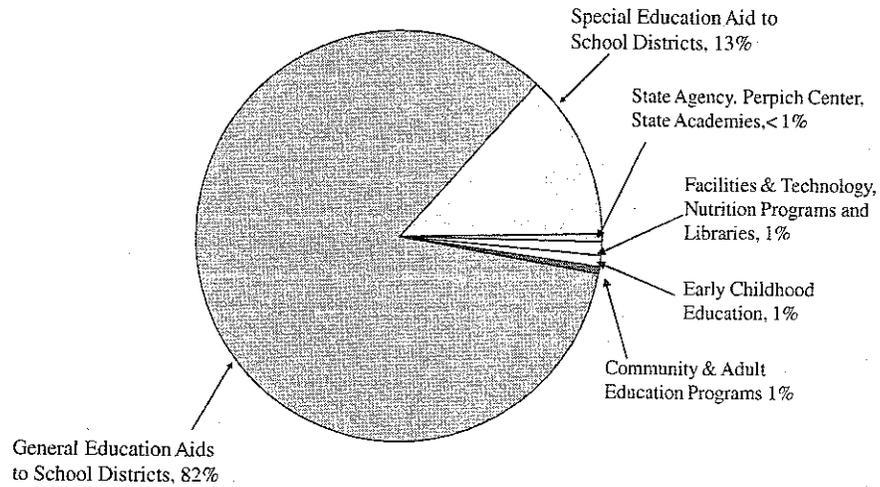


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## Budget Overview



**E -12 Education Funding**  
Total General Fund for FY 2010-11 = \$13.9 Billion  
November 2008 Forecast

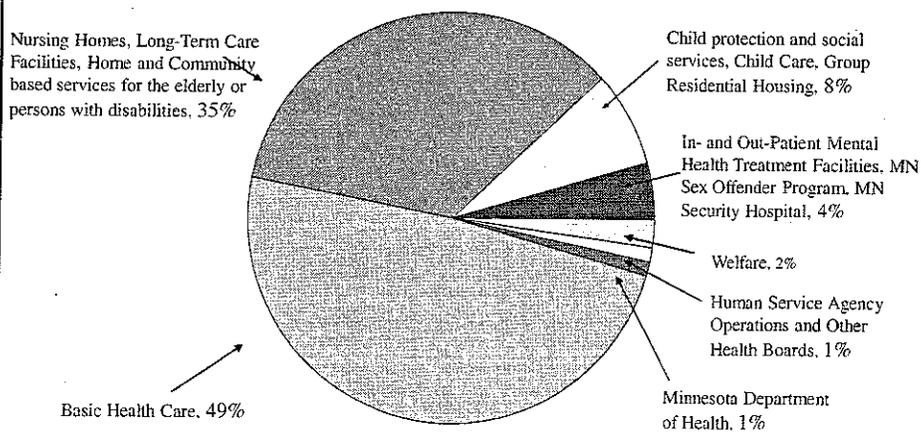


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## Budget Overview



**Health & Human Services Funding**  
Total General Fund for FY 2010-11 = \$11.5 Billion  
November 2008 Forecast

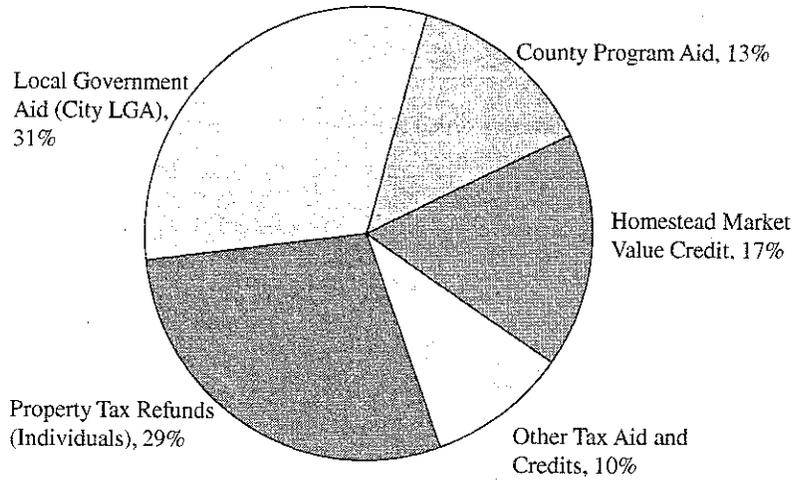


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### Budget Overview



**Property Tax Aids and Credits Funding**  
Total General Fund for FY 2010-11 = \$3.4 Billion  
November 2008 Forecast

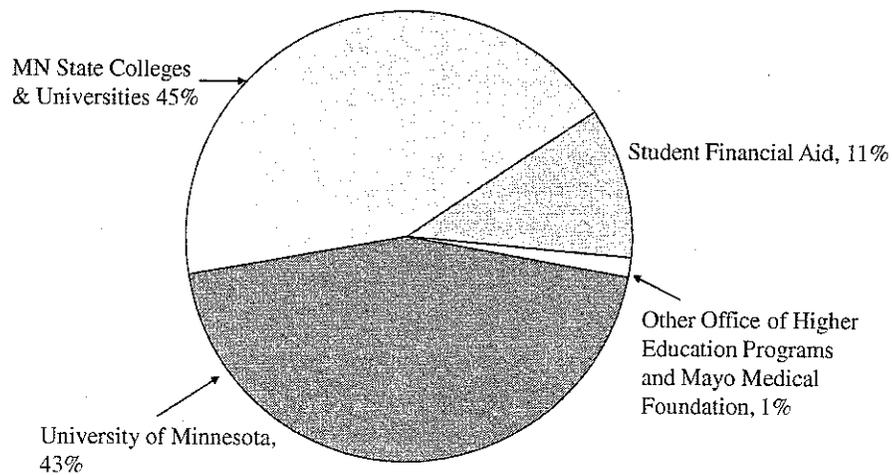


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### Budget Overview



**Higher Education Funding**  
Total General Fund for FY 2010-11 = \$3.2 Billion  
November 2008 Forecast

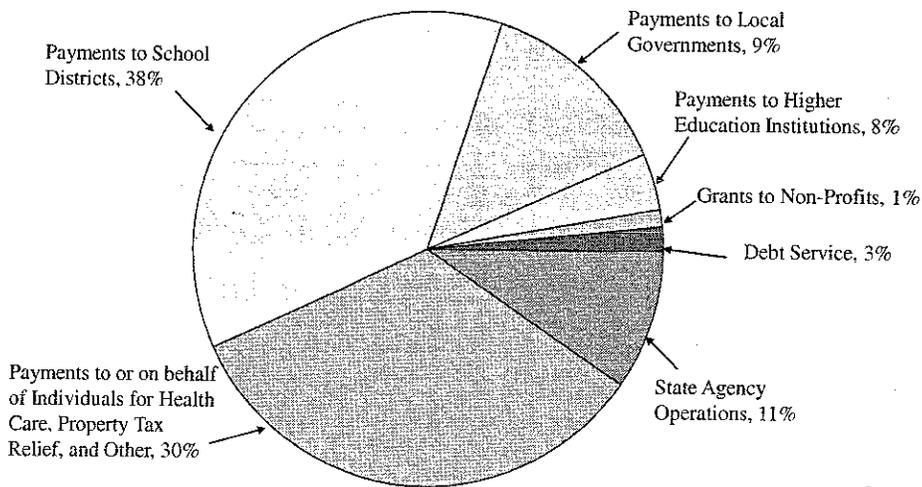


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## Budget Overview



**General Fund Spending by Type**  
 Total General Fund for FY 2010-11 = \$36.7 Billion  
 November 2008 Forecast



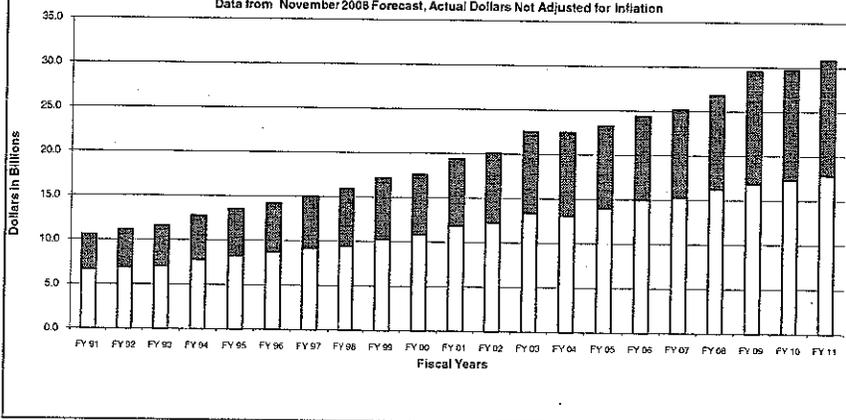
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## Trends in State Spending



### Expenditures - All Funds

General Fund and Other Funds  
 Data from November 2008 Forecast, Actual Dollars Not Adjusted for Inflation

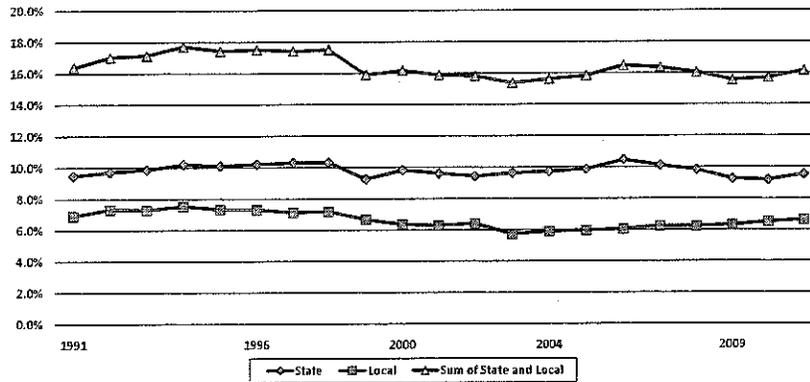


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## Minnesota Government Revenue



**Price of Government**  
**State & Local Revenue as Percent of Personal Income**  
 November 2008 Forecast Data

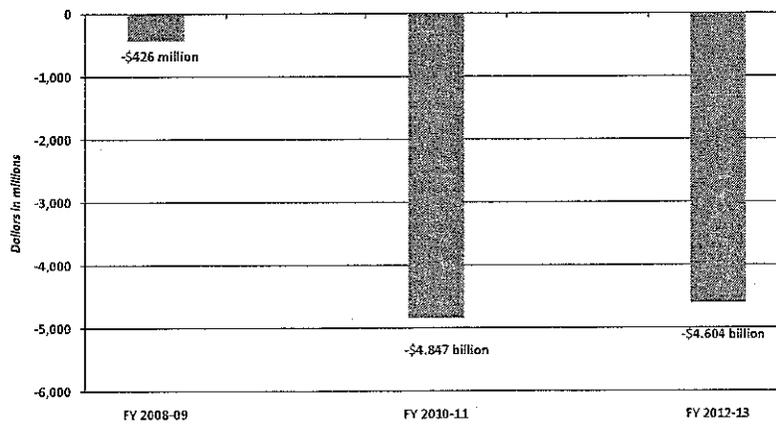


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## November 2008 State Budget Forecast



**Projected General Fund Budget Balance**

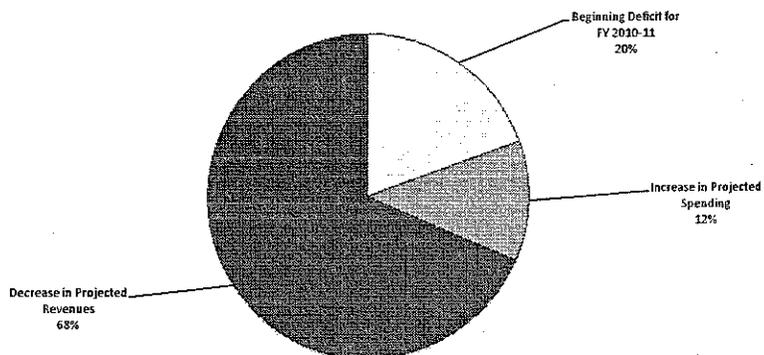


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## November 2008 State Budget Forecast



Changes in FY 2010-11 Budget Since End of the 2008 Legislative Session = \$4.847 Billion

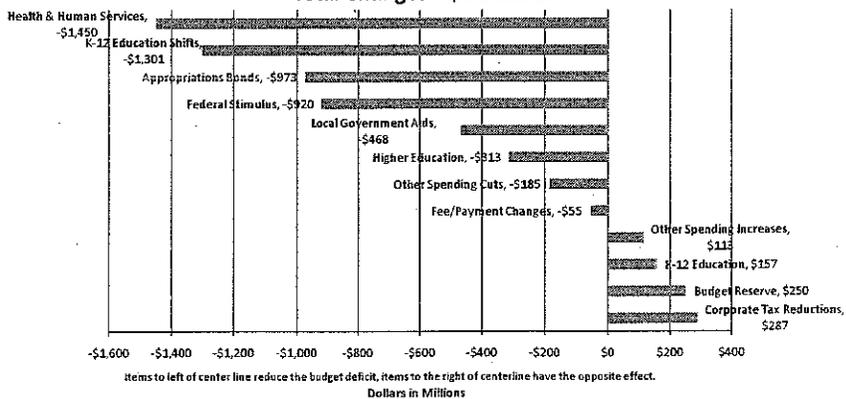


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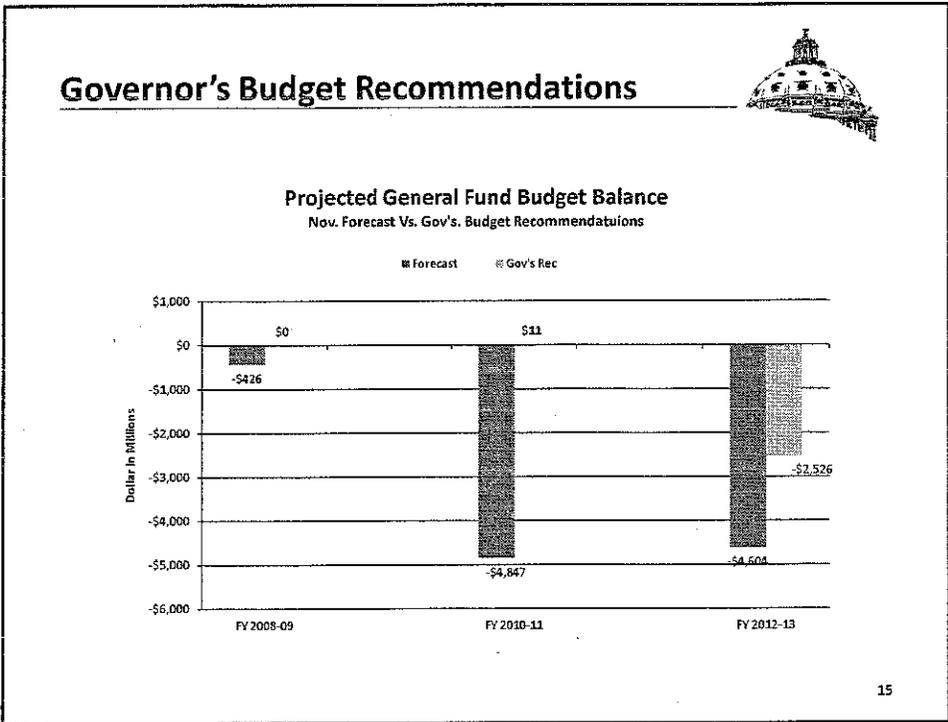
## Governor's Budget Recommendations



Changes Proposed in Governor's Budget  
Total Changes = \$4.8 Billion



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### Current Budget Situation



**What has happened since the November state budget forecast:**

- General Fund revenue in Nov. Dec. and Jan. was \$133 million below the November forecast.
- Projections for economic growth (Real GDP) have declined since state economists completed the November forecast.
- Federal government has enacted a stimulus package that will send substantial dollars to the state, a portion of which can be used to help balance the state budget assuming maintenance of effort requirements are met.

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**Minnesota Legislature**



**Budget Recommendations and Suggestions**

**Minnesota House of Representatives**

<http://www.house.leg.state.mn.us/budgetsuggestions.asp>

**Minnesota Senate**

<http://budgetforum.senate.mn/>



# -FridayFax-

*A weekly legislative update from the League of Minnesota Cities*

February 20, 2009

Page 1

## League President, First VP meet with House Speaker

On Thursday, Apple Valley Mayor and League President Mary Hamann-Roland along with Rochester Mayor and First Vice President Ardell Brede met with House Speaker Margaret Anderson Kelliher (DFL-Minneapolis) to discuss the state budget deficit and the governor's proposed cuts in local government aid (LGA) and market value homestead credit (MVHC) reimbursement.

Mayor Hamann-Roland reminded the Speaker about the deep December unallotments of city aid and credit programs, and the challenges created by the extremely tight levy limits. She and Mayor Brede highlighted their concerns about the magnitude of the deficit and the governor's proposed 2009 and 2010 reductions for cities, and discussed the need for flexibility for cities to address not only the December reductions but the potential for additional deep reductions in 2009.

Speaker Anderson Kelliher responded by agreeing that, similar to the state, cities need to have "all the tools in the toolbox" to address the challenges of the weak economy and the state deficit. She indicated that House and Senate members are looking for input and ideas at the meetings that have been scheduled around the state and she encouraged local officials to participate in those meetings.

*Questions? Contact Gary Carlson at 651.281.1255 or [gcarlson@lmc.org](mailto:gcarlson@lmc.org).*

## Emergency borrowing bill considered

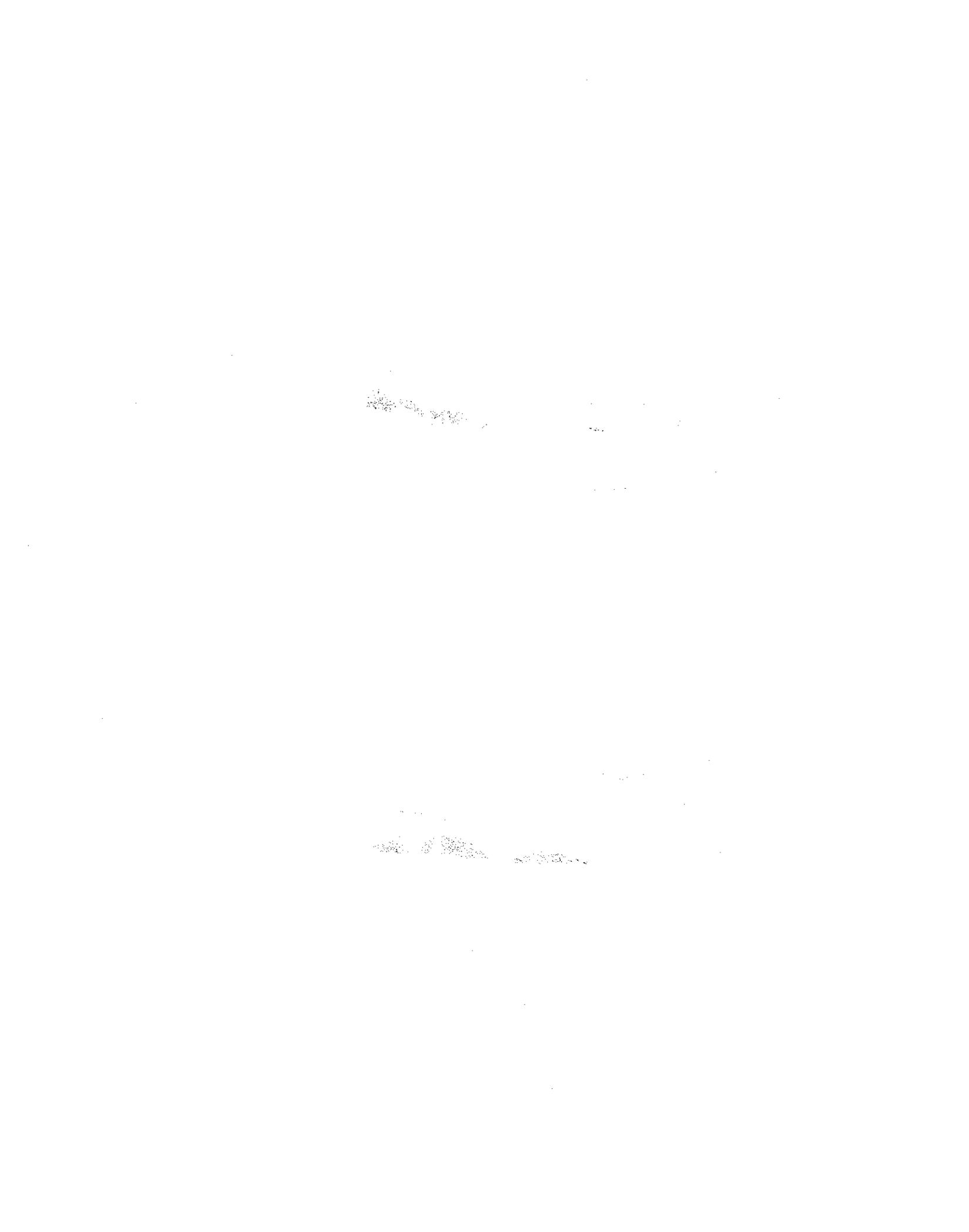
A League-sponsored bill that authorizes all cities, counties and townships to issue

emergency debt certificates for unexpected revenue shortfalls was considered by the House Property Tax and Sales Tax Division on Wednesday. The bill, HF 686, is authored by Rep. Ann Lenczewski (DFL-Bloomington) and Rep. Paul Marquart (DFL-Dilworth).

Rep. Lenczewski offered an amendment to clarify the interaction of the proposed emergency debt authority and the special levy authority enacted last session for loss of state aid due to unallotment. Her amendment clarifies that a local unit of government could declare a special levy for either the unallotment cuts or for the debt service for emergency debt certificates, but not both. Committee members supported the legislation and it will be considered for inclusion in the omnibus tax bill.

The legislation will provide local units of government with a tool to cope with the December unallotment of \$66 million in city aid and credit reimbursements and the potential for further, significant aid and credit reimbursement reductions for 2009. Under the bill, if the receipts of a local government are reasonably expected to be reduced below the amount provided in the local government's budget when the final property tax levy to be collected during the fiscal year was certified and the receipts are insufficient to meet the expenses incurred or to be incurred during the fiscal year, the governing body of the local government may authorize and sell certificates of indebtedness to mature within two years or less from the end of the fiscal year in which the certificates are issued.

The maximum principal amount of the certificates that it may issue in a fiscal year is limited to the expected reduction in receipts plus the cost of issuance. The certificates may





# -FridayFax-

*A weekly legislative update from the League of Minnesota Cities*

February 20, 2009

Page 2

be issued in the manner and on the terms the governing body determines by resolution. The governing body of the local government shall levy taxes for the payment of principal and interest on the certificates in accordance with Minn.Stat. § 475.61, the statute governing property tax levies for debt. The bill would not include these certificates in the calculation of net debt of the issuing local government.

The bill defines loss of receipts to include amounts scheduled to be received by the local government for the fiscal year from a) taxes, b) aid payments previously certified by the state to be paid to the local government, c) state reimbursement payments for property tax credits and d) any other source.

The companion bill, SF 520, has been introduced in the Senate by Sen. Tom Bakk (DFL-Cook), Sen. Linda Scheid (DFL-Brooklyn Park), Sen. Yvonne Pretzner-Solon (DFL-Duluth) and Sen. Ann Rest (DFL-New Hope). We expect a hearing on that bill in the near future.

*Questions? Contact Gary Carlson at 651.281.1255 or [gcarlson@lmc.org](mailto:gcarlson@lmc.org).*

## **GASB pooling relief?**

Among the mandate relief ideas being suggested by the League is a proposal that could reduce the cost of employee health care as well as reduce the cost of complying with the Government Accounting Standards Board (GASB) Statement No. 45, which addresses Other Post-Employment Benefits (OPEB).

Although most cities do not provide employer-paid health care benefits to retirees, a state law requires cities to allow retirees to purchase

health insurance under the city's group health care plan which triggers an accounting requirement under the GASB Statement No. 45 that forces cities and other local units of government to conduct costly actuarial studies every two to three years, depending on the size of the governmental unit.

Minn. Stat. § 471.61, subd. 2B, requires local units of government to pool early retirees with active employees for purposes of determining premiums and coverage for group medical and dental insurance. When retirees and active employees are pooled together, as required under Minnesota law, the overall premium paid by the city and the active employees is likely higher than it would be if the retirees were insured separately. The increase in the cost to the city is termed "implicit rate subsidy." Under the GASB standards, this rate subsidy should be calculated and accounted for on city financial statements as a long-term liability even though the city covers these costs on a pay-as-you-go basis.

The League has worked closely with an actuarial firm to conduct some benchmark studies of the implicit rate subsidy. In a city with less than 100 employees and a population of about 12,700, the results showed a total liability for the implicit rate subsidy of over \$800,000.

The League is proposing legislation to allow cities the option of separately pooling retirees. As a result, cities would potentially have lower health insurance costs and would not have to incur the costs of an actuarial valuation or reflect a liability on their financial statements, which could impact their bond rating or ability to raise capital.



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Under the proposed legislative change, cities would still be required to offer the retirees the option to continue health and/or dental benefits indefinitely. However, the city would have the option of charging retirees a different premium and different benefit options than what is provided to active employees, thereby eliminating the implicit rate subsidy.

The proposed legislation is not without critics. Several potential authors have asked the League to float the idea with employee groups, including the American Federation of State, County and Municipal Employees (AFSCME), before they would introduce the legislation. The initial AFSCME reaction was to strongly oppose the legislation. We have floated the legislation to the House mandate relief effort being chaired by Rep. Morrie Lanning (R-Moorhead), and will know early next week if the language is included in his mandate relief bill.

*Questions? Contact Gary Carlson at 651.281.1255 or [gcarlson@lmc.org](mailto:gcarlson@lmc.org).*

## **Senate Transportation Committee briefed on plan for federal stimulus funds**

The Senate Transportation Committee was briefed Thursday by representatives of the Minnesota Department of Transportation (Mn/DOT) on how the department intends to use the approximately \$500 million in federal stimulus funds the state expects to receive for transportation projects.

According to documents provided at the hearing, about 30 percent (or \$155 million) of Minnesota's American Recovery and Reinvestment highway funds will be distributed

to local units of government. The timeline is challenging in that half of the funds for projects must be committed within 120 days. The remainder must be committed within one year. Mn/DOT's State Aid Division will develop and manage the local program for these funds. Project costs will be covered 100 percent by the federal funds, with no match required.

One important detail for cities that was previously unclear is that the distribution of funds for local units of government will closely resemble the state aid formula. This means that cities under 5,000 population will not be eligible to directly apply for funds and will have to work with Mn/DOT district offices and counties to secure stimulus funds.

Mn/DOT has provided lists of local projects that have been approved in Greater Minnesota. The department is deferring decisions about Metropolitan Area projects to the Metropolitan Council's Transportation Advisory Board.

The department has also launched an effort to keep the public informed of developments. This information, as well as a link to subscribe to updates, is available at [www.dot.state.mn.us/federalrecovery/](http://www.dot.state.mn.us/federalrecovery/).

*Questions? Contact Anne Finn at 651.281.1263 or [afinn@lmc.org](mailto:afinn@lmc.org).*

## **Street improvement district bill introduced**

Rep. Frank Hornstein (DFL-Minneapolis) this week introduced legislation that would allow cities to establish street improvement districts. The bill, HF 956, which was initiated by the League, would authorize cities to collect fees from property owners within a district to fund municipal street



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maintenance, construction, reconstruction and facility upgrades.

Under the proposal, the municipality would be required to adopt a street improvement plan that identifies and estimates the costs of proposed construction, reconstruction, facility upgrades and maintenance for the following five years. Fees would then be apportioned to all parcels located in the street improvement district on a uniform basis within each classification of real estate.

The League believes this authority would provide an additional funding mechanism that is fair to property owners. It requires a relationship between who pays fees and where projects occur, but stops short of the benefit test that sometimes makes special assessments vulnerable to legal challenges. It also does not prohibit cities from collecting fees from tax exempt properties within a district.

This tool would also allow cities to perform maintenance and reconstruction on schedule. Timely maintenance is essential to preserving streets and thereby protecting taxpayer investments. Finally, street improvement fees would allow property owners to fund expensive projects by paying relatively small fees over time. The tool could be used to mitigate or eliminate the need for special assessments.

The League is also encouraging cities to consider seeking special legislation to establish street improvement districts. This will be helpful in making the case that cities have specific needs for this tool; and, in the event the bill that would grant broad authority to cities does not become law, individual cities might still have a chance at securing authority. The League has developed a [resource kit](#) to assist cities interested in pursuing individual authority, and will assist those cities in

requesting the bill draft and hearings, and with working with key legislators. To view the [resource kit](#), go to <http://www.lmc.org/page/1/street-improvement.jsp>.

The League is seeking support for this initiative among city officials and legislators. Watch for further information in the coming weeks.

*Questions? Contact Anne Finn, at 651.281.1263 or [afinn@lmc.org](mailto:afinn@lmc.org).*

## **Library MOE discussed in House committees**

On Wednesday, a panel made up of four legislative committees took time to gain a better understanding of the library maintenance of effort (MOE), and the various health MOEs that are applied to counties. The four committees brought together about 45 legislators, more than one-third of the entire House of Representatives for the presentation by House Research staff and the [Department of Human Services](#). The members came from the [House Tax Committee](#), [Property and Local Sales Tax Division](#), the [Health Care and Human Services Policy and Oversight Committee](#) and the [Health Care and Human Services Finance Division](#). The four-committee overview was unique when compared to typical legislative committee structures.

Public testimony was very limited due to the volume of committee member questions. Three different counties testified together and used only about three minutes of time in the allotted remainder for the committee. The League was prepared to testify in support of flexibility for the library funding MOE, or an actual outright



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repeal. Mike Martin, Community Development Director for the city of Kasson was on hand to present as well. The League has submitted this idea to address various mandate relief efforts taking place in the early days of session, as legislators grapple with how to make local government delivery easier in an age of likely aid reductions.

Members of the panel asked the right questions of the various MOEs, and Tax Chair Rep. Lenczewski (DFL-Bloomington) summed it up by reminding members that while it's hard to look at these complicated formulas and make changes, the timing is right because of the historic deficit situation.

According to House Research runs, only 119 cities have a library MOE commitment.

*Questions? Contact Jennifer O'Rourke at 651.281.1261 or [jorourke@lmc.org](mailto:jorourke@lmc.org).*

## **Bill to direct federal funds to energy programs fast-tracked**

A bill that would lay the groundwork for spending federal stimulus dollars on energy efficiency projects for state and local governments and school districts is rapidly making its way through several House committees. Since introduction one week ago, HF 680/ SF 657 authored by Rep. Jeremy Kalin (DFL- North Branch) and Sen. Yvonne Prettner Solon (DFL-Duluth) has been heard and passed by four House committees and still has several more stops to go before making its way to the House floor. The Senate Energy, Utilities, Technology, and Communications Committee heard the bill on Tuesday and laid it over.

The bill directs the state to use federal energy program dollars included in the stimulus bill to maximize job creation and energy conservation and leverage existing funds such as utility conservation programs. The bill also uses federal funds to assist local governments and school districts to make energy conservation enhancements in public buildings.

In addition to funding energy conservation enhancement projects, the bill would also direct some of the stimulus money toward weatherizing the homes of low- and medium-income Minnesotans. The bill also contains provision on how the state should train and certify new energy auditors and other workers to aid in the implementation of energy conservation projects.

*Questions? Contact Hue Nguyen at 651.281.1260 or [hnguyen@lmc.org](mailto:hnguyen@lmc.org) or Craig Johnson at 651-281-1259 or [cjohnson@lmc.org](mailto:cjohnson@lmc.org).*

## **Use deed reform on the table**

The Department of Revenue (DOR) has included use deed reform in their annual policy/technical/clarifying bill, HF 885, Rep. Ann Lenczewski (DFL-Bloomington) and SF 681, Sen. Tom Bakk (DFL-Cook). SF 681 was presented in the full Senate Tax Committee last week, and Sen. Bakk signaled that there was room for reform of this complicated system, which the Department has said is difficult to administer and track. While testimony was not taken on this provision during the hearing, cities will be asked to comment on use deed reform at a later date.

The League developed a position on Use Deeds for the Improving Local Economies Committee



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in LE 17, recognizing that use deeds provide cities with an important tool that allows tax forfeit property to be acquired for public uses at no cost. The League's position would oppose changes to use deeds that would narrowly define "public use" to be situations where the public can *directly* use the property.

For those looking for a primer on this complicated issue, the DOR has prepared a six-page handout outlining the issue and its legislation. Jason Nord, of the department's Property Tax Division testified that their legislation was in draft form and that they were open to working on changes to the current system. We will work to have a more complete summary in next week's *Cities Bulletin*.

*Questions? Contact Jennifer O'Rourke at 651.281.1261 or [jorourke@lmc.org](mailto:jorourke@lmc.org).*

## **New park funding to be discussed**

The Parks and Trails Legacy Subcommittee will hold its first hearing on Friday, February 27 from 8:30 AM - 11:30 AM at the Como Lake Pavilion (1360 Lexington Pkwy N., St. Paul). Chairwoman Sen. Patricia Torres Ray (DFL-Minneapolis) will convene the three hour long meeting in order to hear presentations from selected organizations responsible for parks and trails and facilitate a conversation to define priorities in regards to legacy funding.

The Clean Water, Land and Legacy Amendment, approved by Minnesota voters Nov. 4, 2008, amends the state Constitution to increase the state sales tax by three-eighths of one percent for the next 25 years. It also creates a dedicated Park and Trail Fund that will receive 14.25 percent of those proceeds (approximately \$39 million in fiscal year 2010-

2011) to be invested in parks and trails of regional or statewide significance. This meeting will provide an opportunity for city officials to hear more about how these resources are likely to be appropriated.

*Questions? Contact Sen. Patricia Torres Ray at 651.296.4274 or Craig Johnson at 651.281.1259 or [cjohnson@lmc.org](mailto:cjohnson@lmc.org).*

## **Legislative budget town hall meeting dates and locations**

Cities were front and center at the first nine legislative town hall meetings held Thursday night and today across Minnesota to discuss proposed state budget cuts. In total, there will be hearings in 24 Minnesota cities across the state, including nine hearings next week in the metro area.

These forums provide unique and highly-visible opportunities to make positive impressions on lawmakers and to speak-up for your city. Final decisions about cuts to state aids have not been made, and this is your opportunity to make a direct and significant difference in the decision-making process. **Thank you to all the city officials—both elected and appointed—who have taken time already to prepare testimony and tell their city story. It will make a difference.**

It is important for city leaders to attend these meetings, both to testify and to be seen. Even if you do not testify, you can still shake hands with legislators and briefly tell your city story before and after the formal hearing. **Having a strong city presence at these meetings is critical to blunting the proposed cuts that will affect Minnesota city residents.**



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The hearings scheduled for later today and next week are listed below.

## **Alexandria**

Friday, February 20, 4 PM

Alexandria City Hall

704 Broadway

## **Bemidji**

Friday, February 20, 3:30 PM

Bemidji State University

American Indian Resource Ctr Gathering Place

1620 Birchmont Dr.

## **Bloomington**

Tuesday, February 24, 7 PM

Bloomington City Hall

1800 W Old Shakopee Rd.

## **Burnsville**

Wednesday, February 25, 7:30 PM

Fairview Ridges Hospital

201 E Nicollet Blvd.

## **Coon Rapids**

Thursday, February 26, 7 PM

Coon Rapids City Hall

11155 Robinson Dr.

## **Forest Lake**

Thursday, February 26, 6:30 PM

Forest Lake City Hall

220 N. Lake St

## **Marshall**

Friday, February 20, 2:30 PM

Southwest Minnesota State University

Lecture Hall

1501 State St.

## **Minneapolis**

Tuesday, February 24, 6 PM

Minneapolis Park Board

2117 W River Rd.

## **Plymouth**

Thursday, February 26, 7 PM

Plymouth City Hall

3400 Plymouth Blvd.

## **St. Paul**

Thursday, February 26, 6 PM

West Minnehaha Rec Center in Frogtown

685 Minnehaha Ave. W

## **White Bear Lake**

Wednesday, February 25, 6:30 PM

White Bear Lake High School

South Campus

3551 McKnight Rd. N

## **Winona**

Friday, February 20, 3:30 PM

Winona City Hall- Council Chambers

207 Lafayette

## **Woodbury**

Monday, February 23, 6 PM

Central Park Amphitheater

8595 Central Park Place

*Questions? Contact Brian Strub at  
651.281.1256 or [bstrub@lmc.org](mailto:bstrub@lmc.org).*





# CITIES BULLETIN

ONLINE EDITION

## The federal economic stimulus package: What's in it for cities?

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Issue 7

Published: February 19, 2009

*By IGR staff*

Now that President Obama has signed the American Recovery and Reinvestment Act, cities are wondering what this means for them. The League of Minnesota Cities' (LMC) intergovernmental relations (IGR) staff has done some early analysis on certain aspects of the package that may benefit cities. (For information about how the stimulus package might affect the Minnesota state budget, see the article, "Impact of the federal stimulus package on state budget.")

### **Water and energy projects**

State drinking water revolving loan funds received \$2 billion, and state wastewater and stormwater infrastructure revolving loan funds were given \$4 billion. A program providing block grants for local government energy efficiency projects received \$2.8 billion, with an additional \$400 million in competitive grants for the same type of projects. The amount that each state receives is determined by federal formulas generally weighted by population. It also includes \$1.4 billion for the U.S. Department of Agriculture (USDA) rural water and waste grant and loan program, which cities apply to directly through USDA Rural Development.

### **Water programs**

For water-related financing programs managed at the state level, Minnesota will receive approximately \$35 million for the drinking water revolving loan fund and \$60 million for the clean water revolving loan fund, all of which must be under contract within 12 months or it reverts back to the federal government. Neither of these programs will require the state to match the federal contribution, which is normally needed.

These funds will be allocated through the existing programs at the Minnesota Public Facilities Authority (PFA) and will go for projects that are on the current Project Priority List (PPL). Funding is expected to reach down to wastewater and stormwater projects scoring 35 points or higher on the PPL. According to the PFA, there is a shortage of eligible drinking water projects available that may result in Minnesota not being able to expend all of the money. Communities that are ready to move forward on a drinking water infrastructure project should submit their applications to the PFA for the next funding cycle as soon as possible.

Fifty percent of each of these awards must be used as grants in some manner. The PFA will use a means test that expands eligibility beyond those communities that currently qualify for the Wastewater Infrastructure Fund to determine which projects on the PPL will be eligible for a grant component to their project funding. The grant award will likely have a cap (\$2 million has been mentioned) to make sure that as many communities benefit from a grant as possible. The federal package also requires that 20 percent of the total funds be used for "green infrastructure," water efficiency, or other environmentally innovative projects. Some projects may qualify for funding under this provision that would not be based solely on the PPL scoring system.

### **Energy programs**

For energy programs, the federal energy efficiency block grant program will be sending roughly \$47.5 million to Minnesota. Sixty-eight percent of that amount (about \$32.3 million) will be direct grants awarded to counties with populations above 200,000 and cities with populations above 35,000 for projects to improve

the energy efficiency technologies or materials in their buildings. Sixteen percent (about \$7.6 million) will pass through the state Office of Energy Security (OES) in the Department of Commerce as competitive grants to non-formula cities and counties for similar projects.

There will also be roughly \$1 million more available through competitive grants. The OES will also receive over \$60 million for the State Energy Program, which it can use for a wide range of energy efficiency, conservation, and renewable energy projects, including residential energy efficiency and renewable energy rebate programs. Finally, the state will receive \$120 million for its weatherization assistance program, which normally has received \$10 million per year. The income limitations for that program are being expanded to increase the number of eligible households.

All of the federal stimulus programs will have additional eligibility and federal reporting requirements to maximize and track economic benefits. These include requirements such as using U.S. produced steel and using federal prevailing wage rates under the Davis-Bacon Act.

For more information about the water, energy, and other environmental portions of the stimulus package, contact **Craig Johnson**, LMC, at [cjohnson@lmc.org](mailto:cjohnson@lmc.org) or (651) 281-1259.

### **Foreclosure remediation**

The federal economic stimulus package also contains appropriations for foreclosure remediation and economic development. The Community Development Block Grant program will be increased by \$1 billion. It is estimated that Minnesota will receive an additional \$15 million.

The Neighborhood Stabilization Program (NSP), which was created as part of the Housing and Economic Recovery bill the federal government passed last summer, will receive an additional \$2 billion. Unlike the previous round of NSP, which was based on a formula, these funds will be awarded on a competitive basis and open to nonprofits. The award criteria include areas with the greatest number and percentage of foreclosures, ability to expend funds in the allotted time, leveraging potential, and concentration of investment to achieve stabilization. The Minnesota Housing Finance Agency (MHFA) will be meeting with other entitlements of NSP funds to discuss a joint application to the federal government.

The stimulus plan also allocates \$1.5 billion to the Homelessness Prevention Fund. It is estimated that the state of Minnesota and local governments will receive roughly \$23 million of the homelessness prevention funds.

Public housing authorities (PHAs) will also see a much needed infusion. A total of \$4 billion will be allocated—\$3 billion to PHAs using the same formula used in 2008 and \$1 billion by competition for “priority investments” to be obligated by September 2009.

For more information about the foreclosure and housing portions of the stimulus package, contact **Hue Nguyen**, LMC, at [hnguyen@lmc.org](mailto:hnguyen@lmc.org) or (651) 281-1260.

### **Broadband program**

Title VI of the federal economic stimulus package directs the assistant secretary of Commerce, along with the Federal Communications Commission (FCC), to establish a “national broadband service development and expansion program.” The program, officially titled the Broadband Technology Opportunities Program, is intended to:

- Provide access to broadband services to unserved areas throughout the country.
- Improve access to such services for consumers who reside in underserved locations.
- Support broadband education, awareness training, access, and equipment for schools; libraries; healthcare providers; community colleges and other higher education institutions; community organizations; job-creating facilities located within state-designated economic zones and districts; U.S. Department of Housing and Urban Development renewal community or empowerment zones; U.S.

Department of Agriculture enterprise communities; and other entities that provide outreach and support services for low-income, unemployed, older, and otherwise vulnerable groups in order to increase the use of broadband.

- Improve access to and use of broadband services by public safety agencies.
- Stimulate broadband demand, economic growth, and job creation through improved access to broadband services.

The provisions call on the assistant secretary of Commerce to consult with states to identify areas where consumers are unserved and underserved with broadband services and to decide on the allocation of grant funds for projects. The objective is to ensure that all grant awards are made before the end of fiscal year 2010.

### **Requirements for applicants**

Eligible grant applicants include state governments, local units of government, Indian tribes, nonprofit organizations, foundations, corporations, institutions, and associations. Providers of broadband services or infrastructure may also be eligible if they are found to be in the public interest.

Applicants must also explain how funds received will be used to carry out the purposes of the program “in an efficient and expeditious manner, including demonstrating that the project would not be implemented within the grant period without such funding and that the applicant is capable of carrying out the project. Further, local governments that apply for grants must demonstrate that they will provide 20 percent of the funds from other federal or state fund sources for the project. (Federal funds are generally to provide up to an 80 percent match.)

Additional federal program funding may be provided if the applicant petitions for a waiver and it is determined that the petition demonstrates financial need. The program is designed to award at least one grant in each state. The goal is to award funds for projects that will deploy infrastructure in an area that will increase affordability and subscriptions to services to the greatest population of users in the area; provide the highest broadband speed possible to that population, as well as to children; and to enhance health care service delivery and educational opportunities.

The request for proposals for grant applications will also include network interconnection obligations that will constitute contractual conditions of the grant awards. Those awarded grants must assure that projects will be substantially complete within two years. Reports on the status of the program must be made to Congress every 90 days.

Within a year after the enactment of the federal stimulus legislation, the FCC is required to submit to Congress a report that sets forth a national broadband plan to ensure that all people in the nation have access to broadband capability, and that establishes benchmarks for meeting that goal.

For more information about the broadband and telecommunications portions of the stimulus package, contact **Ann Higgins**, LMC, at [ahiggins@lmc.org](mailto:ahiggins@lmc.org) or (651) 281-1257.

### **Public safety**

The stimulus package also includes funding for local crime prevention activities—\$1 billion for the Community Oriented Policing Services (COPS) program, and \$2.25 billion for the Byrne Justice Assistance Grant program. Representatives of the Minnesota Department of Public Safety testified in a hearing on Tuesday that the department is not yet clear about what this will mean for Minnesota.

### **Transportation**

The federal stimulus package also includes funds for transportation and other projects. For more information about that, see the article, “Cities encouraged to connect with state agencies about stimulus funding.”

There will be more information on the federal stimulus package in future issues of the *Cities Bulletin*. Also,

the League will be conducting a webinar on this issue in the near future.

View the [American Recovery and Reinvestment Act of 2009](#) (pdf).

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# CITIES BULLETIN

ONLINE EDITION

## Cities encouraged to connect with state agencies about stimulus funding

Issue 7

Published: February 19, 2009

While the American Recovery and Reinvestment Act has just been passed by Congress and signed into law, details of potential funding opportunities are emerging. While groups, including the National League of Cities, had advocated that some funds be distributed directly to cities, it appears that all funds to local governments will be distributed through existing programs.

### Transportation-related projects

The Minnesota Department of Transportation (MnDOT) held a forum last Friday to update the transportation community on known details and how the agency plans to handle the anticipated funds.

Forum presenters stressed the importance of transparency and accountability placed on the funding program by the Obama administration. Reporting requirements will be imposed on funding recipients. The importance of timing was also stressed. Funds that are not authorized within the timeframe will be returned to MnDOT for the discretionary fund. It is important to note that despite the quick timeline, existing laws, regulations, and policies are not waived.

MnDOT has dedicated a portion of its web site to details on the act and urges local governments to get in contact with their local MnDOT and Federal Highway Administration district offices. Local projects must be eligible under Title 23. MnDOT representatives emphasized that all project lists on their web site are draft lists and may change. Visit the MnDOT web site for more information.

### MnDOT contacts

To get information about federal stimulus funds available through MnDOT, contact the following:

- **State Aid:** Rick Kjonaas, (651) 366-3802, [rick.kjonaas@dot.state.mn.us](mailto:rick.kjonaas@dot.state.mn.us)
- **Freight:** Bill Gardner, (651) 366-3665, [william.gardner@dot.state.mn.us](mailto:william.gardner@dot.state.mn.us)
- **Highways:** Jon Chiglo, (651) 366-4826, [jon.chiglo@dot.state.mn.us](mailto:jon.chiglo@dot.state.mn.us)
- **Transit:** Tom Gottfried, (651) 366-4171, [tom.gottfried@dot.state.mn.us](mailto:tom.gottfried@dot.state.mn.us)
- **Bike and pedestrian:** Tim Mitchell, (651) 366-4162, [tim.mitchell@dot.state.mn.us](mailto:tim.mitchell@dot.state.mn.us)
- **Passenger rail:** Mike Schadauer, (651) 366-4161, [mike.schadauer@dot.state.mn.us](mailto:mike.schadauer@dot.state.mn.us)
- **Aeronautics:** Peter Buchen, (651) 234-7242, [peter.buchen@dot.state.mn.us](mailto:peter.buchen@dot.state.mn.us)
- **Communication:** Kevin Gutknecht, (651) 366-4266, [kevin.gutknecht@dot.state.mn.us](mailto:kevin.gutknecht@dot.state.mn.us)

### Other agency contacts

Gov. Pawlenty and Tom Hanson, state federal stimulus coordinator, have provided the following list of contacts at various state agencies that anticipate federal stimulus funds:

- **Administration:** Wayne Waslaski, (651) 201-2548, [wayne.waslaski@state.mn.us](mailto:wayne.waslaski@state.mn.us)
- **Agriculture:** Jim Boerboom, (651) 201-6395, [jim.boerboom@state.mn.us](mailto:jim.boerboom@state.mn.us)
- **Commerce:** Alberto Quintela, (651) 297-2117, [alberto.quintela@state.mn.us](mailto:alberto.quintela@state.mn.us)
- **Corrections:** Lisa Cornelius, (651) 361-7260, [lisa.cornelius@state.mn.us](mailto:lisa.cornelius@state.mn.us)
- **Employment and Economic Development:** Paul Moe, (651) 259-7111, [paul.a.moe@state.mn.us](mailto:paul.a.moe@state.mn.us)
- **Education:** Michelle Weber, (651) 582-8292, [michelle.weber@state.mn.us](mailto:michelle.weber@state.mn.us)

- **Enterprise Technology:** Sara Schlauderaff, (651) 556-8026, [sara.schlauderaff@state.mn.us](mailto:sara.schlauderaff@state.mn.us)
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- **Higher Education:** Mark Misukanis, (651) 259-3960, [mark.misukanis@state.mn.us](mailto:mark.misukanis@state.mn.us)
- **Housing Finance:** Jim Cegla, (651) 297 3126, [jim.cegla@state.mn.us](mailto:jim.cegla@state.mn.us)
- **Human Rights:** James Kirkpatrick, (651) 296-8882, [james.kirkpatrick@state.mn.us](mailto:james.kirkpatrick@state.mn.us)
- **Human Services:** Jayne Rankin, (651) 431-3432, [jayne.rankin@state.mn.us](mailto:jayne.rankin@state.mn.us)
- **Iron Range Resources and Rehab:** Sandy Layman, (218) 744-7461, [sandy.layman@state.mn.us](mailto:sandy.layman@state.mn.us)
- **Labor & Industry:** Cecelia Jackson, (651) 284-5528, [cecelia.jackson@state.mn.us](mailto:cecelia.jackson@state.mn.us)
- **Military Affairs:** Terry Palmer, (651) 268-8948, [terry.palmer@mn.ngb.army.mil](mailto:terry.palmer@mn.ngb.army.mil)
- **Management & Budget:** Curt Yoakum, (651) 201-8014, [curt.yoakum@state.mn.us](mailto:curt.yoakum@state.mn.us)
- **Met Council:** Tom Weaver, (651) 602-1723, [tom.weaver@metc.state.mn.us](mailto:tom.weaver@metc.state.mn.us)
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- **Pollution Control:** Amy Rudolph, (651) 757-2681, [amy.rudolph@pca.state.mn.us](mailto:amy.rudolph@pca.state.mn.us)
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# CITIES BULLETIN

ONLINE EDITION

## 15-Minute Advocate: Would wage freeze bill make a difference?

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Issue 7

Published: February 19, 2009

### 1. Get Informed

The long-held principle of local control, the belief that most government functions are carried out more efficiently and with greater accountability at the local level, is being seriously challenged once again as legislators and the governor grapple for strategies to chip away at the state's looming budget deficit.

Sen. Geoff Michel (R-Edina) introduced a bill that would impose a mandated freeze on state and local salaries through 2011 and claimed that the legislation could save Minnesota \$1 billion over the next two years. The bill formalizes a wage freeze suggestion made in Gov. Pawlenty's State of the State address in January.

Under this legislation, cities and other units of government would be prohibited from increasing any employee's rate of salary or wages. The definition of "employee" under this legislation is expansive and includes local government elected officials. Although the legislation does not specify a penalty if a city does not comply with the freeze, the author said that the state could enforce the wage freeze on cities, counties, and school districts by cutting state funding to local governments that violate the prohibition.

The questions for Minnesota cities are whether a state-imposed wage freeze is the silver bullet sought to resolve the deficit, what difference this maneuver could actually make if enacted, and is this discussion diverting attention away from the larger debate about state aid cuts?

### 2. Take Action

First, examine what difference a state-mandated wage freeze would make to your city. Would your city be at a competitive disadvantage when hiring city employees? Would there be savings, and would any possible savings approach the \$1 billion mark noted by the bill sponsors? Would this maneuver be more sound bite than solution?

Second, contact the League of Minnesota Cities (LMC) with your answers. Send your thoughts on the proposed wage freeze legislation to **Brian Strub** at [bstrub@lmc.org](mailto:bstrub@lmc.org), or Gary Carlson at the e-mail address below. Having testimony from Minnesota cities will help the League as this legislation continues in the process.

### 3. Stay Involved

Most city officials that have contacted the League have expressed the desire to handle their budget situation on a city-by-city basis, not through the imposition of statewide mandates. The League will oppose this legislation based on issues of local control.

The League will continue to monitor this legislation and update members in the League's publications. For more information, contact **Gary Carlson**, LMC, at [gcarlson@lmc.org](mailto:gcarlson@lmc.org) or (651) 281-1255.

### FAST FACTS: Wage freeze bill

The following are talking points for city advocates on the topic of wage freeze legislation:

- Local control, and the belief that a locally elected body can best make decisions for its community, is a core belief of city leaders and a frequently espoused value of numerous politicians.
- Local government is the cornerstone of government in the United States.
- City officials believe in municipal authority over municipal issues.
- The League of Minnesota Cities will oppose state legislation requiring a local government wage freeze based on issues of local control.
- Most city officials that have contacted the League have expressed the desire to handle their budget situation on a city-by-city basis, not through the imposition of statewide mandates.
- Unionized employees, under collectively bargained contracts, are not bound by the wage freeze if their agreement is in effect before the effective date of this bill.
- Wage increases resulting from union contracts that exist before this legislation is enacted are allowed to continue, creating a risk of non-union public employees rushing to unionize. This may also result in substantial wage inequities between union and non-union employees that will have to be corrected after the freeze.
- During the wage freeze, a government employer may not enter into a new contract or collective bargaining agreement that increases salary or wages, nor may an employer enter into a contract after June 30, 2011, that retroactively increases wages during the wage freeze period.
- The legislation prevents an employer from skirting the freeze by moving compensation to medical and dental coverage.
- The legislation does not take into account the fact that cities are required to comply with the pay equity statute and may have to increase wages of female job classes during the freeze in order to comply.
- Under the Public Employment Labor Relations Act, cities bargain with unionized groups over wages and other terms and conditions of employment. Taking away the ability to bargain on a crucial aspect of a contract may derail the ability of cities to settle contracts, force concessions on crucial management rights issues, prolong negotiations and result in a higher number of arbitrations.
- The state constitution bars legislators from imposing a wage freeze at the University of Minnesota. Michel's bill "strongly recommends" that the university comply with a freeze. If it doesn't, he said, lawmakers could cut its state appropriations.

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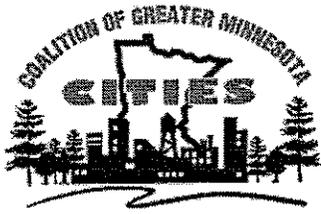
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Coalition of Greater Minnesota Cities

# CGMC in Brief

February 19, 2009

Contact: Tim Flaherty  
651-225-8840

## Governor tours state, attempts to sway public opinion against budget critics

Recently, Governor Pawlenty made several stops in greater Minnesota to discuss his budget proposal (see attached article from the Owatonna People's Press for an example). The governor's common refrain at these tour stops is that local governments need to "tighten their belts" and stop "bemoaning" state aid cuts. This is usually followed by one of the governor's favorite anecdotes: county commissioners are giving themselves pay increases, so they have no right to demand state aid while private sector workers are getting laid off.

It's a valid point, but glosses over several important facts. First, the governor's county commissioner anecdote is just that—a rare example used to rile up a crowd; it is far from the norm statewide. Second, as many of you have responded in your LGA surveys, cities *have* frozen public employee wages when possible (and many of you have frozen or reduced your own pay), understanding that in an economic crisis such as this, keeping people employed is more important than ever. Third, and most important, what attempts has the state made to freeze its own public employees' wages?

The governor is working very hard to sway public opinion against anyone who is critical of LGA cuts—more so than groups critical of his other proposed cuts. This is a good indicator that our LGA media campaign is successfully driving home the point that fair property taxation and essential services are a top priority for our residents. Moving forward, it is important to continue being vocal with your residents, the media, and legislators so that we can command the LGA conversation. Below are some direct counterpoints to some of the governor's recent assertions:

1. **Tell the whole story.** The governor claims that his proposal merely requires local governments to take a reduction of no more than 5% of their levy plus aid. He fails to mention that the 5% reduction is only for 2009. In 2010, cities will be cut up to 10.5% of their levy plus aid. Furthermore, 2009's cut will actually approach 9% for some cities after factoring in 2008's year-end unallotment.
2. **Shared sacrifice?** Although LGA makes up only 2.8% of the state's general fund, cuts to LGA account for 9.8% of the governor's total proposed cuts. It's difficult for the governor to make the case that his budget requires a shared sacrifice from all state-funded programs when some programs such as education and health and human services will actually receive increases. Cities and our residents



believe fair property taxation and essential services should be a top priority for the state. We are willing to help the state in its budget crises, but after already experiencing a significant cut in 2008, we believe that the state needs to take a more balanced approach.

3. **When is the state planning to tighten *its* belt?** Opening up union contracts and negotiating wage freezes is no easier for cities than it is for the state. The state needs to lead by example instead of shifting blame to local governments.

Most importantly, we must emphasize that **disproportionally cutting LGA is the wrong policy** and the state needs to take a more balanced approach to solving its budget crisis.

### **Rep. Marquart looks to measure city performance, decrease mandates**

Rep. Paul Marquart (DFL- Dilworth), chair of the Property Tax Division of the House Tax Committee, has been working overtime early in this session. Rep. Marquart set up three working groups to discuss mandate relief for local governments, lead by Rep. Lanning (R-Moorhead); property tax measurements, lead by Rep. Dittrich (DFL-Champlin); and local government performance measures, lead by Rep. Marquart. Each group has its own charge, but all are focused on improving the property tax system and the state and local government relationship.

Of Rep. Marquart's working groups, local governments are perhaps expressing the most apprehension with the group on performance measures for local governments. In a discussion with Steve Peterson, Rep. Marquart stated that he wants to increase accountability of local governments without putting arbitrary limits on them, such as levy limits. Rep. Marquart believes that local governments are doing a good job and wants a way to showcase this through a series of critical indicators that signify the performance of local governments. In exchange for providing information regarding critical indicators, local governments would have levy limits removed and other mandate relief, along with a small aid to pay for the cost of collecting data. Rep. Marquart believes there would be no need for levy limits if residents and legislators can look at performance indicators to see the value of their local governments.

Rep. Marquart is looking to setup a best practices taskforce after the session to determine what indicators should be used to measure local government performance. The taskforce will consist of local governments, some of which have already instituted a performance measuring system. The goal of the taskforce will be to find indicators that local governments already collect or are easily available, are relevant to services provided, and are mindful of limited resources. Rep. Marquart also believes that state and federal funding should also be included as an indicator.



## **Bill would issue emergency debt certificates to local governments**

Rep. Ann Lenczewski (DFL-Bloomington) recently sponsored HF686, which would give cities, counties, and towns the authority to issue emergency debt certificates to finance unexpected revenue shortfalls during the fiscal year.

The bill came about as a result of Governor Pawlenty's unallotment of state aid payments in December after local levies had already been set. The certificates would be issued without voter approval. Certificates would have to be paid off within two years of the end of the fiscal year that they were issued.

It was held over by the House Property and Local Sales Tax Division for possible inclusion in its division report.

A companion, SF520, sponsored by Sen. Tom Bakk (DFL-Cook), awaits action by the Senate Taxes Committee.

## **Stimulus Bill Update**

On Tuesday, President Obama signed into law the American Recovery and Reinvestment Act of 2009. Included is over \$502 billion in funding for Minnesota highways and bridges, of which approximately \$345 million will be split between MnDOT and local governments, and \$155 million will be distributed to local governments directly. Minnesota's share of the transit capital assistance grants is \$73 million for urban areas and \$19 million for rural areas.

The stimulus bill includes an additional \$1.5 billion in "supplemental discretionary grants" for surface transportation infrastructure, available through 9/30/2011. This grant program will be managed by the U.S. DOT and will distribute funds to state and local governments or transit agencies on a competitive basis. Each grant must total between \$20 million and \$300 million. U.S. DOT will publish grant criteria in the next three months, with grant applications required not later than 180 days after publication.

The state will next develop a framework for funding the projects (which may have to be approved by the Legislature), as well as establish a grant process. The State Budget Director has laid out a tentative three-month timeline for stimulus activities.

## **CGMC casting call**

As part of our LGA media campaign, CGMC is looking for several greater Minnesota families with young children to join us in St. Paul for a press conference on the importance of strong cities. If you know a family that is concerned about funding for public safety, libraries, parks, and fire protection, and could join us later in February, please contact [Erin Flaherty](#).





Pawlenty to local government: Tighten your belt

CLARE KENNEDY

Posted: Tuesday, February 17, 2009 10:33 pm

OWATONNA — Local officials should put their money where their mouth is and enact a wage freeze.

That was the challenge Minnesota Gov. Tim Pawlenty set out Tuesday during a stop in Owatonna as part of statewide tour to promote his plan to solve the state budget crisis.

“I’ve got county commissioners who are bemoaning the reductions in state aid, and at the very same meeting they voted to raise their pay and the pay of the county employees,” Pawlenty said before a crowd at the Eagles Club.



Gov. Tim Pawlenty speaks to a crowd at the Eagles Club in Owatonna Tuesday. Pawlenty’s stop was during a tour to promote his plan to solve the state’s budget crisis.

The state faces a looming \$4.8 billion deficit in the fiscal year to come. To fill the shortfall, Pawlenty has proposed to cut spending by 2.2 percent, from \$34.36 billion in 2008-2009 to \$33.61 billion in 2010-2011.

In the mix of cuts and transfers, the City of Owatonna stands to lose more than \$2 million in Local Government Aid (LGA) — tax money the state collects and redistributes among cities and counties twice a year.

The proposal cuts \$708,835 from the \$4.2 million in LGA the city expected in 2009 and another \$1.48 million in 2010.

“We’re asking our local government partners to tighten their belts,” Pawlenty said. “We’re asking them to take a reduction of no more than 5 percent of their total budget, or levy plus aid. I think that’s reasonable in the circumstances and the times in which we live.”

Pawlenty pointed to a total pay freeze as the simplest way to tighten up.

“I don’t know how many of you are in the private sector, but if you are, how many of you expect to have pay raises next year?” Pawlenty asked the crowd, which was made up of members of the Owatonna Area Chamber of Commerce and Tourism.

The audience answered Pawlenty’s question with deafening silence.

“That’s the same answer I get all over the state,” Pawlenty said. “The point is this, in the world outside of government, no one is getting pay raises. It’s reasonable and it’s better than layoffs.”

However, Pawlenty said unions must be on board to implement



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the wage freeze he recommended, which has proved problematic for the City of Owatonna in the recent past.

In Owatonna, city officials have long said they have established a wage freeze in 2009. However, in early February the city council approved a .25 percent wage increase for 51 no-union employees, on the grounds that they had to even the score with the police supervisors.

The police supervisors are union employees who were granted a 3.25 raise for 2008 after almost a year of negotiations and arbitration.

During arbitration the city pushed for a 2.75 percent increase. The union asked for 29.35 percent and 32.95 percent for the

sergeants and corporals they represent. The arbitrator awarded a 3.25 percent wage increase retroactive to Jan. 1, 2008.

The city is still in negotiations with two other labor units for pay raises in 2008.

City Administrator Kris Busse said city officials had spoken with union reps about the intended wage freeze and that they had seemed open to discussing it, though nothing has been finalized.

Busse emphasized that a wage freeze is already in place for non-union workers, and that the recent wage hike was for 2008 not 2009. When asked, Busse said the city would not approve any further wage increases for non-union workers even if union members were granted higher raises for 2008.

Clare Kennedy can be reached at 444-2376.

## Legislative Tour Stops

Thursday, February 19 <sup>th</sup>			
<b>Mankato, 6:00PM</b> Mankato Intergovernmental Center- Mankato River Room 10 Civic Center Plaza	<b>Rochester, 6:00PM</b> Rochester Community and Technical College Heintz Center Commons 1926 Collegeview Road SE Note: This is an address correction.	<b>St Cloud, 6:00PM</b> St. Cloud City Hall- Council Chambers 400-2nd Street South	<b>Willmar, 6:00PM</b> Kennedy Elementary School 824- 7th Street W

Friday, February 20 <sup>th</sup>			
<b>Albert Lea, 10:00AM</b> Albert Lea City Hall Council Chambers 221 E. Clark Street	<b>Winona, 3:30PM</b> Winona City Hall- Council Chambers 207 Lafayette	<b>Marshall, 2:30PM</b> Southwest State Lecture Hall 1501 State Street	<b>Bemidji, 3:30PM</b> Bemidji State University- American Indian Resource Center Gathering Place 1620 Birchmont Drive
<b>Worthington, 10:30AM</b> Worthington City Hall Council Chambers 303 Ninth Street	<b>Little Falls, 9:30AM</b> Morrison County Government Center- Garden Level Meeting Room 213 -1st Avenue SE	<b>Alexandria, 4:00PM</b> Note: This is a time Change Alexandria City Hall 704 Broadway	<b>Moorhead, 12:30PM</b> Senate Tax Committee Minnesota State University Moorhead- Comstock Union 1104 - 7th Avenue S.
<b>Duluth, 9:30AM</b> Duluth City Hall-Council Chambers 411 W 1st Street	<b>Virginia, 1:30PM</b> Mesabi Range Community and Technical College- small auditorium 1001 Chestnut Street W.	<b>Brainerd, 10:30AM</b> Washington Educational Services Building- Board Room 804 Oak Street	

Metro Stops			
<b>Woodbury</b> Monday, Feb. 23 6:00 p.m. Central Park Amphitheater, 8595 Central Park Place	<b>Bloomington</b> Tuesday, Feb. 24 7:00 p.m. Bloomington City Hall, 1800 W Old Shakopee Rd	<b>Minneapolis</b> Tuesday, Feb. 24 6:00 p.m. Minneapolis Park Board, 2117 West River Road	<b>Burnsville</b> Wednesday, Feb. 25 7:30 p.m. Fairview Ridges Hospital, 201 E. Nicollet Blvd
<b>White Bear Lake</b> Wednesday, Feb. 25 6:30 p.m. White Bear Lake High School - South Campus, 3551 McKnight Rd N	<b>St. Paul</b> Thursday, Feb. 26 6:00 p.m. West Minnehaha Rec Center in Frogtown, 685 Minnehaha Ave W	<b>Plymouth</b> Thursday, Feb. 26 7:00 p.m. Plymouth City Hall, 3400 Plymouth Blvd.	<b>Coon Rapids</b> Thursday, Feb. 26 7:00 p.m. Coon Rapids City Hall, 11155 Robinson Drive
<b>Forest Lake</b> Thursday, Feb. 26 6:30 p.m. Forest Lake City Hall 220 N. Lake Street			

## **Talking Points**

It is critical that your city speak up about the governor's proposed LGA cuts at these four stops. Legislators need to hear from you about the real impact these cuts would have on your ability to provide services, keep public workers employed, and ensure property taxes are affordable to your residents. CGMC has prepared the following talking points for you to use when speaking with legislators.

- 1. Cutting LGA will result in thousands of job losses across the state.** In order to balance budgets, many cities will have to cut services and lay off public employees. Because many cities will be delaying projects, private contractors will also lose work. Cities highly value their employees, and layoffs are always a last resort; however, the governor's proposed LGA cuts are too severe and, in many cases, layoffs are unavoidable.
- 2. Cutting LGA is a backhanded property tax increase from a "no new taxes" governor.** Cities will be unable to provide the current level and quality of services to residents without increasing levies. The purpose of the LGA program is to protect residents in all cities from huge spikes in property taxes; cutting LGA will unequally increase property taxes across the state, making some cities less affordable than others.
- 3. The governor's proposed LGA cuts WILL affect our city.** Provide specific examples of equivalent service cuts and possible service cuts. For an equivalent service cut, take your city's proposed LGA cut and compare it to an equivalent expenditure (i.e. "our cut equals closing all city parks"). For possible cuts, describe the actual actions your city is considering for making up the lost funds (i.e. freezing wages, reducing staff, closing library, etc).



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## What if the deficit reaches \$7 billion?

Earlier this week, Governor Tim Pawlenty warned a group of township officials that the state's deficit could grow from the current estimate of \$4.8 billion to as much as \$7 billion for the next two year state budget cycle. Some legislators have privately expressed concern that the deficit could even exceed the governor's gloomy \$7 billion prediction. If the March 3 forecast projects a deficit in that range of magnitude, the governor and legislators will almost certainly be forced to dig even deeper into the state budget—including aids and credits paid to cities. But solving the deficit through cuts alone will be difficult and we will likely see a scramble to find other ways to help address it.

Clearly, legislators are hoping the federal stimulus package will help. On Thursday, the Legislative Commission on Planning and Fiscal Policy received a briefing from the staff at the National Conference of State Legislatures on the emerging details of the conference committee compromise on the massive \$789 billion federal stimulus package. That federal legislation will provide Minnesota with resources for education, transportation and transit, water and wastewater and human services. Although most of the funding in the stimulus package will be broadly targeted to job creation and general economic stimulus, a portion of these funds will effectively be available to the state to use at their discretion—which can include deficit reduction.

In his January budget proposal, the governor estimated that the state would receive \$920 million in flexible funding that could be directed toward the general fund deficit. Without a full accounting of the final federal stimulus package available at this time, it is unclear whether the state will have more or less flexible federal funding. We expect that more details will emerge in the next few days as the actual language of the package is finalized and analyzed.

To date, there has been only limited discussion of tax increases to address the state budget deficit, due

in part to the governor's insistence that taxes should not be raised under the current economic circumstances. That said, legislators are combing through a report called the *State of Minnesota: Tax Expenditure Budget*, looking for current "tax expenditures", which are statutory provisions that reduce the amount of revenue that would otherwise be generated by existing taxes, including exemptions, deductions, credits and lower tax rates.

An example of a tax expenditure would be the sales tax exemption for clothing, which according to the report would generate roughly \$400 million per year. Although there is currently no specific proposal to eliminate the clothing exemption, or any other tax expenditure, the mounting state budget deficit will almost certainly lead to more discussions of revenue increases.

We may also eventually see legislative proposals to increase income taxes, perhaps by instituting a new fourth-tier income tax bracket as was proposed during the 2003 budget crisis. But income tax increases will almost assuredly be opposed by the governor and could be viewed by economists as diluting the economic benefits of the federal stimulus package.

Without obvious or easy solutions to the budget crisis, be prepared for a wide array of very creative proposals—some of which could involve local units of government.

*Questions? Contact Gary Carlson at 651.281.1255 or [gcarlson@lmc.org](mailto:gcarlson@lmc.org).*

## Will local taxes be the budget backfill?

In addition to potential deep budget cuts and exploring the elimination of state tax expenditures or increasing other state tax revenues, legislators are beginning to discuss the idea of moving a greater share of school finance back to the property tax. In 2001, a large share of general education funding was assumed by the state and local school property



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taxes were commensurately reduced. With the \$4.8 billion state deficit, a shift of school funding back to the property tax could free up general fund resources for deficit reduction. We have heard rumors that as much as \$1 billion of school funding could return to the property tax.

Such a move for school finance could place enormous pressure on the property tax, especially when added to other local government pressures. The December unallotment of \$110 million in city and county aid and credit reimbursements, coupled with the governor's January budget recommendations propose to reduce city, county and township aid and credit reimbursement programs by an additional \$449 million in 2009 and 2010, will only exacerbate the pressures on the property tax for 2010 and beyond.

City organizations, including the League, the Minnesota Association of Small Cities, the Coalition of Greater Minnesota Cities and Metro Cities have been aggressively working to protect LGA and market value homestead credit reimbursement funding. However, beyond protecting and minimizing cuts to state aid and credit reimbursement programs, cities are being asked to identify mandates and streamlining ideas to provide savings opportunities as well as potential new sources of revenue for municipal operations. With the assistance of our members, we have updated and expanded our list of state and federal mandates and we have been participating in mandate relief exercises with Rep. Paul Marquart (DFL-Dilworth), Rep. Morrie Lanning (R-Moorhead) and Rep. Mike Nelson (DFL-Brooklyn Park). Although these efforts will be helpful, mandate relief will likely yield only a modicum of savings relative to the potential cuts that cities are facing.

The League is also pushing for new revenue authority for cities through a tool called the street improvement districts that would allow cities to generate funds for local road construction, maintenance and repair. But that tool will only yield

revenues for a limited portion of city budgets. In addition, we are trying to secure a clarification on the use of administrative fines for low level traffic offenses.

Some cities are beginning to look more aggressively for new revenues. Last year's local sales tax moratorium does not prevent legislators from introducing legislation and on Thursday, Sen. Dick Day (R-Owatonna) introduced a bill that would authorize the city of Medford to impose a local sales tax to fund the city's wastewater treatment facility. Medford has unsuccessfully sought that authority for the past couple of years. Although the Medford sales tax authorization will not generate general fund revenues for the city, it will reduce the pressure on the city's property tax. We may see additional local sales tax bills introduced by legislators in the coming weeks.

*Questions? Contact Gary Carlson at 651.281.1255 or [gcarlson@lmc.org](mailto:gcarlson@lmc.org).*

## Local governments given responsibilities for greenhouse gas reduction efforts

A bill to include reductions in greenhouse gas emission and vehicle miles traveled in local environmental and planning decisions had its first hearing in the Senate Committee on Environment and Natural Resources Policy last Wednesday. SF 549 (Sen. Scott Dibble, DFL-Minneapolis), as introduced, included a number of provisions that address various aspects of this issue. The League, with the Association of Minnesota Counties and Metro Cities, testified about portions of the bill that were supported and that raised concerns.

Specifically, support was stated for a new grants program for the creation of local ordinances aimed at achieving a set of specific goals (Sec.3). The two areas mentioned as problematic were Sections 4 and 12. Section 4 changes environmental review laws to require the responsible governmental unit (RGU) to



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include an analysis of alternatives and mitigation of all greenhouse gases that would result from a given project in any form of environmental review. The League testified that, while such an evaluation of cumulative effects and mitigation options is appropriate for environmental impact statements and alternative urban area reviews, it goes far beyond what is included in the requirements of an environmental assessment worksheet (EAW) and could result in a significant increase in staff time and consulting costs for many EAWs. That section was removed through an amendment by the committee.

Section 12 includes a requirement that all local governments in the metropolitan area amend their comprehensive plans by July 2013 to demonstrate that the land uses and development in their plans and their official controls, fiscal devices and other local actions are sufficient to achieve their allocated portion of 15 percent reduction from 1990 levels in the vehicle miles traveled in the metropolitan area, as determined by the Metropolitan Council, who would need to change their metropolitan development guide and metropolitan system plans accordingly prior to that local effort (by July 2012). The League raised concerns about both the time and cost of such an effort when comprehensive plans were just completed, including the expenses of changing zoning, ordinances, and other local controls to meet this requirement. The author amended the bill to allow cities to apply to have the costs incurred in amending their comprehensive plans funds covered by the metropolitan livable communities fund. The League will continue to work to find the appropriate timetable for this change in comprehensive plan requirements and to research the adequacy of the metropolitan livable communities fund as a mechanism to fund this effort.

The bill will be heard again in the Senate Committee on Energy, Utilities, Technology and Communications on Tuesday, February 17 at 3:00 pm in Room 123 of the state Capitol. The House

companion bill has not been introduced yet, but is expected to be introduced next week.

*Questions? Contact Craig Johnson at 651.281.1259 or [cjohnson@lmc.org](mailto:cjohnson@lmc.org).*

## League emergency borrowing bill up next Wednesday

HF 686, Rep Ann Lenczewski (DFL-Bloomington), is a League-sponsored bill that would authorize any city, county or township to issue emergency debt certificates for unexpected revenue shortfalls. The bill was introduced this week and will be up for a hearing next week in the House Property Tax and Local Sales Tax Division on Wednesday February 18 at 10:30 a.m. in room 10 of the State Office Building. The Senate companion is SF 520, Sen. Tom Bakk (DFL-Cook).

The bill is intended to provide local units of government with a tool to cope with the December unallotment of \$66 million in city aid and credit reimbursements and the potential for significant aid and credit reimbursement reductions for 2009. A longer description of this bill was published in the League's *Cities Bulletin* on February 11, 2009.

*Questions? Contact Gary Carlson at 651.281.1255 or [gcarlson@lmc.org](mailto:gcarlson@lmc.org).*

## Federal stimulus bill funds city water and energy projects

The US House and Senate have agreed to a compromise package for economic stimulus. State drinking water revolving loan funds received \$2 billion and state wastewater and stormwater infrastructure revolving loan funds were given \$4 billion. A program providing block grants for local government energy efficiency projects received \$2.8 billion, with an additional \$400 million in competitive grants for the same type of projects. The amount that each state receives is determined by federal formulas generally weighted by



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population. It also includes \$1.4 billion for the USDA rural water and waste grant and loan programs, which cities apply to directly through the USDA Rural Development.

For water-related financing programs managed at the state level, Minnesota will receive approximately \$35 million for the drinking water revolving loan fund and \$60 million for the clean water revolving loan fund, all of which must be under contract within 12 months or it reverts back to the federal government. Neither of these programs will require the state to match the federal contribution, which is normally needed. Those funds will be allocated through the existing programs at the Public Facilities Authority (PFA) and will go for projects that are on the current Project Priority List (PPL). Funding is expected to reach down to wastewater and stormwater projects scoring 35 points or higher on the PPL. According to the PFA there is a shortage of eligible drinking water projects available that may result in us not being able to expend all of the money.

Communities that are ready to move forward on a drinking water infrastructure project should get their application in to the PFA for inclusion in the next funding cycle as soon as possible.

Fifty percent of each of these awards must be used as grants in some manner. The PFA will use a means test that expands eligibility beyond those communities that currently qualify for the Wastewater Infrastructure Fund to determine which projects on the PPL will be eligible for a grant component to their project funding. The grant award will likely have a cap (\$2 million has been mentioned) to make sure that as many communities benefit from a grant as possible. The federal package also requires that 20 percent of the total funds be used for 'green infrastructure', water efficiency or other environmentally innovative projects. Some projects may qualify for funding under this provision that would not be based solely on the PPL scoring system.

For energy programs, the federal energy efficiency block grant program will be sending roughly \$47.5 million to Minnesota. Sixty-eight percent of that amount (about \$32.3 million) will be direct grants awarded to counties with populations above 200,000 and cities with populations above 35,000 for projects to improve the energy efficiency technologies or materials in their buildings. Sixteen percent (about \$7.6 million) will pass through the state Office of Energy Security (OES) in the Department of Commerce as competitive grants to non-formula cities and counties for similar projects. There will also be roughly an additional \$1 million available through competitive grants. The OES will also receive over \$60 million to the State Energy Program, which they can use for a wide range of energy efficiency, conservation and renewable energy projects, including residential energy efficiency and renewable energy rebate programs. Finally, the state will receive \$120 million for its weatherization assistance program, which normally has received \$10 million per year. The income limitations for that program are being expanded to increase the number of eligible households.

All of the federal stimulus programs will have additional eligibility and federal reporting requirements to maximize and track economic benefits. These include using U.S. produced steel to using federal prevailing wage rates under the Davis-Bacon Act

There will be more extensive information on the federal stimulus package in the next *Cities Bulletin* and League will be conducting a Webinar on this issue in the near future.

*Questions? Contact Craig Johnson 651.281.1259 or [cjohnson@lmc.org](mailto:cjohnson@lmc.org).*

## **Pension Commission welcomes new members, elects Sen. Betzold as chair**

The Legislative Commission on Pensions and Retirement (LCPR), the group of legislators that considers and oversees all aspects of public pension



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planning in Minnesota, met Tuesday evening to finalize "Principles of Pension Policy" recommendations developed during the interim and to elect new officers.

The commission makes recommendations to the Legislature including financing of the various pension funds and financing of accrued liabilities. All public pension legislation is reviewed by the commission before action in policy making committees. The Principles of Pension Policy serve as guiding principles when the LCPR makes decisions pertaining to individual plan members or plans.

The commission consists of five members of the Senate and five members of the House of Representatives. Members are appointed at the commencement of each biennium, and the chair of the commission alternates between the Senate and the House on a biennial basis.

The Senate reappointed three of the body's existing members—Sen. Don Betzold (DFL-Fridley), Sen. Ann Lynch (DFL-Rochester), and Sen. Marv A. Olson (DFL-Bemidji). The Senate filled two vacancies that were created by early retirements by appointing Sen. Sandra L. Pappas (DFL-St. Paul) and Sen. Julie A. Rosen (R-Fairmont).

All of the House appointees are returning members. They are Rep. Mary Murphy (DFL-Hermantown), Rep. Phyllis Kahn (DFL-Minneapolis), Rep. Michael V. Nelson (DFL-Brooklyn Park), Rep. Steve Smith (R-Mound) and Rep. Paul Thissen (DFL-Minneapolis).

During the past two year, Rep. Mary Murphy (DFL-Hermantown) has chaired the LCPR. At Tuesday's meeting, Sen. Don Betzold (DFL-Fridley) was elected to chair the Commission for the current biennium. Betzold also chaired the Commission during the biennium prior to Murphy's election. Rep. Murphy will now serve as vice-chair, with longtime LCPR member and past chair Rep. Steve Smith (R-Mound) serving as secretary.

Betzold framed his vision for the work of the LCPR during the current session. He stated he would like the Commission to complete its work well in advance of the busy end of session so that members can turn their attention to other pressing matters. He urged members to plan to have bills heard by the LCPR within the next six weeks. He also said he would prefer to convene the Commission on Fridays as opposed to late evenings when other committees have adjourned. Fridays are typically quieter than other week days at the Capitol.

*Questions? Contact Anne Finn at 651.281.1263 or [afinn@lmc.org](mailto:afinn@lmc.org).*

## Performance measurements for state aids?

Property Tax chair Rep. Paul Marquart (DFL-Dilworth) confirmed on Thursday during his Performance Measurements working group that he intends to roll out a bill late next week (February 16<sup>th</sup>) that would lay out performance measures, or some standards or goals for cities and counties to strive towards in their efforts to deliver services locally. Chairman Marquart's working group is called the Local Government Performance Measurement and Improvement Program Work Group—and is a subset of his Property Tax division in the House. The group plans to meet twice a week through the end of February.

Three city officials were on hand to explain their city's locally-designed processes for measuring performance. Michael Williams, St. Cloud city administrator, Steven Bosacker, Minneapolis city coordinator and Matt Stenwedel, Woodbury administration analyst each gave a short presentation to legislators, staff, and others. The working group heard from a few counties last week on county process.

If there are other cities using performance measures of any kind, we'd like to hear from you! Additionally, if a city has attempted this and run



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into problems, it would be good to hear about that experience as well. Chairman Marquart is curious, and any input will be helpful as his legislation moves forward.

Questions? Contact Jennifer O'Rourke at 651.281.1261 or [jorourke@lmc.org](mailto:jorourke@lmc.org).

## Bill would allow creation of statewide volunteer fire relief plan

Newly elected Pension Commission chair Sen. Don Betzold (DFL-Fridley) this week introduced a bill that would create a voluntary statewide lump-sum volunteer firefighter retirement plan and fund. The bill, SF 504, would not require any community to participate in the plan, but would provide those that opt in with a process for joining. The framework for the plan was developed over the last several months by a workgroup including stakeholders from the League of Minnesota Cities, the Public Employees Retirement Association (PERA) and the volunteer fire community.

The bill as introduced would require the voluntary statewide lump-sum volunteer firefighter retirement plan and fund to be managed and administered by a board of trustees and the executive director of PERA. The bill provides for certification of good time service credit annually and specifies funding and disbursements requirements.

The idea behind the legislation is to provide an alternative to local units of government that may find it challenging or inefficient to manage a standalone fire relief plan.

The House companion to SF 504 has not been introduced, and SF 504 has not yet been scheduled for a hearing.

Questions? Contact Anne Finn at 651.281.1263 or [afinn@lmc.org](mailto:afinn@lmc.org).

## Sustainability efforts underway

Green seems to be the new it word this legislative session. With the state facing a \$4.5 billion deficit and differing ideas on how to close the budget gap, green job creation and energy efficiency appear to be areas most legislators can get behind.

Several pieces of legislation have been introduced or proposed to create new green jobs and to assist local governments in sustainability efforts, with funds coming from the federal stimulus package.

HF 680/SF 657 authored by Rep. Jeremy Kalin (DFL- North Branch) and Sen. Yvonne Prettner Solon (DFL-Duluth) directs federal stimulus funding allocated for energy programs be used to maximize job creation and energy conservation, to be geographically distributed across the state, and to leverage existing funds such as utility conservation programs. Components of the bill include, allocating all federal weatherization funds to the Office of Energy Security and that the program includes rental units. Federal funds would also be directed to programs that assist local governments, school districts and state agencies make energy efficiency enhancements. It is the hope of the House to have this bill on the House floor by early March.

Rep. Kalin will also be the author of legislation based on the GreenStep Cities report legislators received earlier this month. The report provides recommendations on how to assist and recognize local governments that take actions to reduce greenhouse gas emissions by providing technical assistance, identifying financial assistance, and finding best practices. The plan for this program was collaboratively developed by a broad group of stakeholders consisting of nonprofits, utilities, state agencies and the League. Sen. John Doll (DFL-Burnsville) will be the author in the Senate. A bill is currently being drafted.

The Green Jobs Task Force met today to finalize the recommendations of an action plan on how to



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create and support green jobs in Minnesota. A list of legislative initiatives and strategies were discussed, amended and adopted, many unanimously. These initiatives may become the framework for future legislation. Work completed by the Green Jobs Task Force can be found at [www.greenjobs.com](http://www.greenjobs.com) or to link directly to the initiatives

<http://www.mnngreenjobs.com/sites/default/files/downloads/Legislative%20Initiatives%20Based%20Upon%20Survey%20Response.pdf>

Stakeholder meetings have also been held regarding Minnesota's readiness to receive and spend federal dollars aimed at energy efficiency. It appears that legislation will be introduced to direct federal dollars, simplify or make Minnesota regulations more consistent with federal requirements, expand eligibility, leverage current efforts by private and nonprofit entities and provide support local governments with technical assistance.

The League will follow these and other proposals throughout the legislative session.

*Questions? Contact Hue Nguyen at 651.281.1260 or [hnguyen@lmc.org](mailto:hnguyen@lmc.org)*

## Election meeting

Below is the agenda for Monday's Senate Elections Subcommittee meeting and the legislation that is to be heard. The subcommittee will be expected to act on each bill and either vote to recommend legislation to pass or to move bills to the full Senate Committee on State & Local Government Operations & Oversight which Sen. Ann Rest (DFL-New Hope) chairs.

**Monday, February 16, 2009 - 3:00 PM**  
State and Local Government Operations and Oversight - Subcommittee on Elections

Chair: Sen. Katie Sieben (DFL-Newport)  
3 p.m. Room 123 Capitol

## Agenda:

SF 661-Sen. Sandra Pappas (DFL-St.Paul)  
Postsecondary institutions resident student information report to secretary of state for voter registration purposes expansion; voter registration enhanced access to voter registration records and records of returned absentee ballots on the world wide.

SF 660-Sen. John Marty (DFL-Roseville)  
Automatic voter registration for drivers license applicants; secretary of state additional data requirement from public officials for voter registration system maintenance.

SF 157-Sen. Ann Rest (DFL-New Hope)  
Presidential primary establishment; campaign finance and public disclosure public official definition expansion; soil and water conservation district supervisor's election provisions modifications; primary election voter eligibility requirements.

SF 278-Sen. Ann Rest (DFL-New Hope)  
United States senate or representative in congress and state Legislature vacancy election procedures modifications.

*Question? Contact Ann Higgins at 651.281.1257 or [ahiggins@lmc.org](mailto:ahiggins@lmc.org)*

## Foreclosure Date Collection Work Group releases report

A report on the most efficient and cost effective way to develop and implement an electronic system to submit, collect and retrieve statewide foreclosure information is due to the Legislature February 15. The League participated in a work group in hopes of making it easier for cities to obtain foreclosure information earlier in the process to address vacant and abandoned homes. With the exception of a few counties, foreclosure information is not accessible electronically or available online, and the state does not currently have a system that tracks comprehensive foreclosure data.



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The working group, which was created by the Legislature and called together by the Secretary of State, met numerous times over the summer and fall to accomplish their charge. The working group organized itself into three working subgroups. The Mission and Impact Review subgroup was charged with answering why the information is needed, for whose use the data is intended, where funding will come from, and what new tasks would be created by implementing an electronic system. The Design subgroup was charged with proposing a design for the electronic system by reviewing various models currently available and what counties are currently using. The Data Collection subgroup was responsible for making recommendations on what data elements are needed, the sources of each element and at what time in the foreclosure process the information should be entered into the database.

A draft report was released to members of the working group which summarized the work of the group and recommendations and options laid out by the group. Among other things, the report acknowledged the need for cities to have foreclosure information for public safety and foreclosure mitigation reasons. The League argued that information is needed so that cities can act to mitigate problems such as vandalism, theft and neighborhood deterioration. The inadequacy of the current process in notifying cities when a property is foreclosed on and potentially abandoned was identified and a key reason why the recommendations in the report state that information should be included in the data beginning at the beginning of the foreclosure process rather than after a sheriff's sale is completed. The report recognizes that cities want information on the location of properties in foreclosure, the contact information for the responsible parties with respect to maintenance of the property and the name of the mortgage servicer or lender.

The final report will be presented to the Legislature on Monday. The report will be available on the Secretary of State's Website in the future.

*Question? Contact Hue Nguyen at 651.281.1260 or [hnguyen@lmc.org](mailto:hnguyen@lmc.org).*

## Town hall meetings

Town hall meetings are a great chance to meet with your legislators and tell your city story, sometimes right inside city hall. Upcoming meetings in a city near you include:

February 14 in **Brownsdale** (Community Center, 103 East Main Street, 8 a.m.) with Sen. Dan Sparks and Rep. Jeanne Poppe

February 14 in **Rochester** (Dunn Brothers Coffee, 120 Elton Hills Drive NW, 8:30 a.m.) with Rep. Kim Norton

February 14 in **Little Falls** (Royal Café, 9 a.m.) with Rep. Al Doty

February 14 in **LeRoy** (Community Center, 204 West Main Street, 9:30 a.m.) with Sen. Dan Sparks and Rep. Jeanne Poppe

February 14 in **Oak Park Heights** (Boutwell's Landing, 5600 Norwich Parkway 10 a.m.) with Rep. Julie Bunn and Sen. Kathy Saltzman

February 14 in **Wykoff** (Kingsland Middle School cafeteria, 201 West Bartlett Street, 11:15 a.m.) with Sen. Dan Sparks and Rep. Jeanne Poppe

February 14 in **Belle Plaine** (City Hall, 218 North Meridian St., 11:30 a.m.) with Sen. Kevin Dahle and Rep. David Bly

February 14 in **Princeton** (Public Library, 1004<sup>th</sup> Ave South, 12 noon) with Rep. Gail Kulick Jackson

February 14 in **Randall** (Randall Café on 10, 12:30 p.m.) with Rep. Al Doty



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February 14 in **New Prague** (City Hall, 118 Central Avenue North, 1 p.m.) with Sen. Kevin Dahle and Rep. David Bly

February 14 in **Montgomery** (City Hall, 201 Ash Ave. W, 2:30 p.m.) with Sen. Kevin Dable and Rep. David Bly

February 14 in **Genola** (Red Rooster, 3 p.m.) with Rep. Al Doty

February 19 in **Benson** (Benson Town Hall, 3 p.m.) with Rep. Andrew Falk and Sen. Gary Kubly

February 20 in **Appleton** (City Hall, 9:30 a.m.) with Rep. Andrew Falk and Sen. Gary Kubly

February 20 in **Albert Lea** (City council chambers, 10 a.m.) with Sen. Dan Sparks and Rep. Jeanne Poppe

February 21 in **Goodview** (City Hall, 10:30 a.m.) with Rep. Steve Drazkowski

February 21 in **St. Charles** (City Hall, 2 p.m.) with Rep. Steve Drazkowski

Check your local newspaper or radio station for additional dates. To receive e-mail notice of upcoming town hall meetings near you, subscribe online at

<http://www.house.leg.state.mn.us/maillist/maillinglist.asp> and

<http://www.senate.leg.state.mn.us/schedule/listserv.htm>

Questions? Contact Brian Strub at 651.281.1256 or [bstrub@lmc.org](mailto:bstrub@lmc.org).