City Council Meeting
Tuesday, June 5, 2007
Windom City Council Chambers
7:30 p.m.
AGENDA

Call to Order
Pledge of Allegiance

1. Approval of Minutes
   - Council Minutes – May 15, 2007

2. Consent Agenda
   - Receipt of Board & Commission Minutes
     - Park and Recreation Commission – May 14, 2007
     - Community Center – May 21, 2007
     - Utility Commission – May 29, 2007
   - Correspondence
     - Wenck Associates, Inc.
       - 2006 Seal Coat Update
       - Soil Condition on South End of 4th Avenue
     - Minnesota Pollution Control Letter of Violation (Staff Response Included)

3. Ribbons to Recognize Returning Troops – Kathy Hiley

4. Emergency Medical Services Proclamation – State of MN

5. Department Heads

6. Fire Hall Recommendation and Letter of Agreement for Architectural Services
   - Approval of Agreement
   - Authorization for City Administrator to Execute Agreement

7. Roof Repair for City Hall and Library

8. Authorization for 4th Avenue Right-of-Way Property Acquisition

9. Fire Calls-Uncollectible Accounts

10. Regular Bills

11. Contractor Bill
    - 2007 Street Project - Hjerpe, Inc $285,704.64

12. Unfinished Business

13. New Business

14. Council Concerns

15. Adjourn

P.O. Box 38 • 444 Ninth Street • Windom, MN 56101 • Phone 507-831-6129 • FAX 507-831-6127

City Council Meeting
Windom City Hall, Council Chambers
May 15, 2007
7:30 p.m.

1. Call to Order: The meeting was called to order by Mayor Tom Riordan at 7:30 p.m.

2. Roll Call:

Mayor:	Tom Riordan
Council Members:	Jean Fast, Kirby Kruse, Bob Messer, Bradley Powers and JoAnn Ray
Council Members Absent:	
City Staff Present:	Steve Nasby, City Administrator and Terry Glidden, Telecom
Public:	Dirk Abraham and Rahn Larsen

3. Pledge of Allegiance

4. Approval of Minutes:

Motion by Powers, second by Fast, to approve the Council minutes from May 1, 2007. Motion carried 5 - 0.

5. Consent Agenda:
   - Receipt of Board & Commission Minutes
     a. Planning & Zoning Commission – May 8, 2007
     b. Library Board – May 8, 2007

Motion by Kruse, second by Ray, to approve the Consent Agenda. Motion carried 5 - 0.

6. Proclamation – Peace Officer Memorial Day and National Police Week:

Mayor Riordan read the proclamation.

Council member Messer introduced the Resolution No. 2007-21, entitled "PEACE OFFICER MEMORIAL DAY AND NATIONAL POLICE WEEK PROCLAMATION" and moved its adoption. The resolution was seconded by Fast and on roll call vote: Aye: Ray, Fast, Kruse, Messer and Powers. Nay: None. Absent: None. Resolution passed 5 - 0.

7. Department Heads:

   Baloun said that he wanted to inform the Council and citizens that the HEAT team would be conducting training at the Arena on Wednesday, May 16 so there may be a number of Police or SWAT members present.

8. Introduction of EDA Director – Aaron Backman:

   Backman thanked the City Council and EDA Board for the opportunity to serve as the City's EDA Director. He has found a home in Windom and will be officially starting in his position on May 23. Backman provided a brief background of his professional experience. He said that he believes that Windom has an opportunity to grow and he is looking forward to becoming involved in the community.

9. Planning & Zoning Commission Recommendation – Variance for 760 6th Street:

   Kartes said that the Planning and Zoning Commission had recommended the variance request for this property. The owner is requesting the variance to the side yard for the construction of a garage. The variance would allow a reduced side-yard set back.

   Riordan asked if there was an opposition. Kartes said no one appeared at the public hearing to oppose the project.

   Motion by Powers, second by Kruse, to approve the variance for 760 6th Street as presented. Motion carried 5 – 0.

10. 2nd Reading of Ordinance 128, 2nd Series – Fee for Fire Calls:

    Motion by Kruse, second by Ray, to approve the second reading of Ordinance 128, 2nd Series. Motion carried 5 – 0.

11. Issuance, Sale and Delivery of GO Improvement Bonds 2007B:

    Riordan introduced Jerry Shannon of Ehlers and Associates. Shannon said that there were four bidders on the City's proposed sale of $1,380,000 in General Obligation Bonds that are being issued to finance the 2007 Street project. Shannon said that the bonds would be repaid through special assessments, tax levy and from revenues of the water and sewer funds. Of the four bids received, the lowest bid in Total Interest Cost was from Northland Securities at 4.2201%. The bids ranged from 4.2201% to 4.3401% and Ehlers felt this was a very competitive rate and recommended approval of the bond sale.

Council member Fast introduced the Resolution No. 2007-22, entitled "RESOLUTION PROVIDING FOR THE ISSUANCE, SALE AND DELIVERY OF $1,380,000 GENERAL OBLIGATION IMPROVEMENT BONDS, SERIES 2007B TO PAY A PORTION OF THE COSTS OF LOCAL PUBLIC IMPROVEMENTS; ESTABLISHING THE TERMS AND CONDITIONS THEREFOR; CREATING A CONSTRUCTION ACCOUNT AND A DEBT SERVICE ACCOUNT THEREFOR; AND AWARDING THE SALE THEREOF" and moved its adoption. The resolution was seconded by Powers and on roll call vote: Aye: Fast, Kruse, Messer, Powers and Ray. Nay: None. Absent: None. Resolution passed 5 - 0.

12. Personnel Committee Recommendations:

Riordan asked Nasby to provide an overview of these items that have been recommended for approval by the Personnel Committee on May 14, 2007.

Nasby said that the first recommendation was to approve a new position title for utility billing. He said that there were two positions currently and due to a resignation the office duties were being re-aligned with the possibility of having only one utility billing position at Grade 11. As such, the re-alignment of duties created a new position title of Utility Billing\Payroll\Clerk. Nasby said that the City had discussed this with the Union and everything is in order. He said that the position was internally advertised and one application was received. The new position would be held by Jo Voxland who is currently in utility billing and Nasby asked that she be recognized in this position retro-active to April 2, 2007.

Motion by Messer, second by Powers to approve the new position of Utility Billing\Payroll\Clerk at Grade 11 and that the position be retro-active to April 2, 2007. Motion carried 5 – 0.

Nasby said that the next three items were related to seasonal, temporary help. First, Telecom is requesting an intern position or temporary, seasonal help for approximately 400 hours at a rate of $8.15. Second, the Arena and Rec Department was requesting part-time, seasonal help for the coordination of the concessions and some office help for 15-20 hours per week at a rate of $7 -8\hour for June 1 – September 1. Third, the City Hall office and Planning & Zoning was requesting temporary, part-time help for approximately 200-300 hours at $8 - 9\hour to assist with the Comprehensive Plan, organizing ordinances and general office assistance.

Motion by Kruse, second by Messer to approve the requests for temporary, seasonal help as presented. Motion carried 5 – 0.

13. Regular Bills:

Powers said that one of the descriptions for River Bluff said "Brad Powers" and this was in error. Nasby said that it appeared to be a typographical error and should have said "Brady Powers" as he does some mowing for the EDA.

Motion by Ray, seconded by Fast, to approve the regular bills as revised. Motion carried 5 – 0.

14. Unfinished Business:

None

15. New Business:

16. Council Concerns:

Ray said that she had gotten several calls about loose cats and encouraged everyone with pets to be responsible pet owners.

Messer noted that there were some sample business cards in the Council packets. Nasby said that the City's business cards were going to be coming from a local vendor and he had asked them to provide some alternative designs for the Council's consideration.

Messer said that he preferred the design that closely matched the City's existing logo, but wanted a bold text instead of a script text for "City of Windom". Council consensus to go with the design suggested with the bold text. Nasby would contact the vendor.

17. Adjourn:

Motion by Messer, seconded by Fast, to adjourn. Motion carried 5 – 0.

Meeting adjourned at 8:30 p.m.

_____
Tom Riordan, Mayor

Attest: _____
Steve Nasby, City Administrator

PARK AND RECREATION COMMISSION SPECIAL 2007 BUDGET MEETING
MINUTES MAY 14, 2007

1. Call to Order: The meeting was called to order by Chairman Terry Fredin at 7:00 p.m. in the Council Chambers.

2. Roll Call:

Chair,	Terry Fredin
Commission:	Brenda Muller, Steph Schwalbach, Sherri Zimmerman, Kay Clark, Angie Blanshan & Jeff LaCanne
City Staff Present:	Recreation Director, Al Baloun, Park Director Bruce Caldwell & Council Liaisons; Brad Powers & Jean Fast
Public:	Windom KAUSE group, Girl Scout Swim Team Representative Mary Mohlencamp & Brenda Skrove, Eric Hanson

3. Approve Agenda with changes: **Motion by Blanshan, seconded by Zimmerman Motion Carried 6-0**

5. Approve Minutes April 9th, 2007 **Motion by Schwalbach, seconded by Muller Motion Carried 6-0**

6. Tobacco Free Parks Policy by the Windom KAUSE (Keeping Air Unharmed for a Safe Environment) group. The group representing KAUSE gave a report on the survey they took on April 18th, 2007 during the youth summer recreation sign up day. This survey overwhelmingly supported a tobacco-free policy in all of the city parks.
   Motion by Schwalbach seconded by Clark, establish a committee which would design a City of Windom Tobacco-Free Policy for the parks and report back at the June 11th, 2007 meeting for approval. People on this committee would include the park superintendent, park director, two commission members and two members of KAUSE
   Motion Carried 6-0

7. Girl Scout Swim Team Proposal- Mary Mohlencamp & Brenda Skrove.
   They asked if the city would provide time at the Windom pool for training of a youth swim team on mornings which would not interfere with other functions. They would pay for a lifeguard but asked for free usage during this six week program. Practice would run approximately 2-3 hours weekly beginning June 11th through July 27th.
   Motion by Clark seconded by Muller to permit them to use the facility free of charge for their event.
   Motion Carried 6-0

8. Park Superintendent Report-Bruce Caldwell
   a. Eric Hanson Windom Recreational Park Dugouts. Mr. Hanson stated that he has been working on raising money to enclose the new ball field dugouts through volunteers and contractors. The cost to enclose the dugouts would run around $1350.00 each.

Continued on page 2

This would include a back wall and one side wall enclosure that would match the shelter house color and install a concrete dugout slab. The current benches would then be moved to the back wall of the dugout. All the expenses & installation for this project would be Mr. Hanson's responsibility. The commission stated that if we move forward on this the Park Superintendent & Park Director would be involved for the planning and keeping track of the progress. Mr. Hanson also asked for the usage of the Windom Recreation Park ball fields on June 6th for a fund raiser 100 inning softball game. He also stated that he would like free usage of the concession room for the event. Proceeds would go directly to the new dugout enclosures.

Motion by Clark seconded by Zimmerman to approve the enclosure of the dugouts with concrete slabs on Eagle & Legion Fields at no cost to the city & free usage of the concession room during the June 6th fundraiser.
Motion Carried 6-0

b. Tegel's Park Playground Caldwell handed out two concept proposals for a new playground. The cost would run in the area of $40,000. Currently the commission has donations for a new playground at Tegel's Park totaling $16,921.67 and $55,000 in the CIP account for such projects. The commission instructed Caldwell to talk to the school and see if we could get both concepts posted at Winfair School. We would like to have the kids vote on which playground they would prefer for Tegel's Park. Caldwell will report back at the June meeting for an update.

c. Picnic Table Usage Outside of City Limits & Shelter House Damage Deposits Caldwell stated that there have been several requests for table usage outside the city limits. The commission stated that they would permit this type of rental as long as the moneys get put into an account for repairs and for possible future purchases of new aluminum tables. Also due to the contract that these persons sign for reservations or rentals Caldwell stated that we should drop the damage deposit charge. In order to pay this money back to the individuals it gets to be a book keeping nightmare. In signing this agreement for the reservations or rentals the persons accept the liability of damages.
The commission position is to drop the damage deposits and permit out of town usage of picnic tables. The out of city limit picnic table issue will be re-evaluated in one year.

d. Island Park Softball Fields Improvements Staff is currently working on extending the infield on the south field to permit the baseball pony league usage. The work should be done within two weeks.

9. Recreation Directors Budget Report Al Baloun
   a. Summer Recreation Registration Update Baloun informed the commission of the number of registrations received as of the commission meeting. Al thanked Angie for helping with the recreation

registration. Blanshan would also like to review the scholarship policy for recreation and swimming at a later meeting. Sand Volleyball has sixteen teams registered and play will begin on May 29.

b. Part Time Positions- Baloun has met with the personnel committee and will be advertising for two positions to help with maintenance at the Arena and Concessions and Clerical work.

c. District Hershey's Track Meet- Baloun reminded commission members that Windom is hosting the district Hershey's Track meet on June 16, 2007. Commission members were asked if they could help with concessions or the meet. Volunteers are being sought to help with the running of the meet.

Adjourn at 9:35 p.m.

Community Center Commission Minutes
Monday May 21 , 2007

1. Call to Order: The meeting was called to order by President Bruce Olson at 5:30 p.m

2. Roll Call:

President:	Bruce Olson
CC Director:	Brad Bussa
Commission Members:	Mark Stevens
	Wayne Maras
	La Vonne Swenson
	Connie Knorr-absent
Commission Liaisons:	Kirby Kruse
	Bruce Caldwell - absent
	Jo Ann Ray
Public:	Ron Becker

3. Approval of Minutes:

Motion by Maras, seconded by Swenson to approve the April 23, 2007 Community Center Commission Minutes. Motion carried 4-0

4. Additions to the agenda:

Checking into the policies

5. Correspondence:

Thank-you from the Bolins and prom committee at Windom High School for use of the arches.

6. President's Report:

Check into Room Rental Rates of Room 105. Rate change after 5:00pm Mon-Fri And Sat. and Sun. **Motion made by Wayne and seconded by Mark.**

7. Director's Report:

   a. Liquor Providers Insurance Liability

   b. Review of full Kitchen Rents

   c.

   d.

8. Resource Management:

   Schedule of Events: Booking of Events still coming in "GOOD".

   Income/Expenses: As Shown

.

9. Miscellaneous:

   Nothing to Report

10. Open Forum:

    No New Business

11. Next Meeting:

    Monday June 25, 2007. 5:30 pm

    Sub Committee: 5:00 pm – Seniors – Lavonne and Connie

Adjourn:

Motion by Swenson, seconded by Maras, to adjourn the meeting at 5:52 pm. Motion carried 4-0.

_____
Bruce Olson, CCC President

Attest: _____
Brad Bussa, Community Center Director

UTILITY COMMISSION MINUTES
MAY 29, 2007

Call Meting to Order: The Utility Commission meeting was called to order at 10:00 a.m. in the City of Windom Council Chambers on May 29, 2007 in Windom, Minnesota.

Members Present: Utility Commission Chairperson: Mike Schwalbach

Members Present: Keith Bloomgren
Chris Johnson

City Council Liaison: Jean Fast (absent)

City Staff Present: Steve Nasby, City Administrator; Brigitte Olson, Assistant City Administrator; Marv Grunig, Electric Utility Manager; Mike Haugen, Water/Wastewater Superintendent

Others Present: Dennis Johnson, City Engineer and Dominic Jones, Red Rock Rural Water

APPROVAL OF MINUTES: **Motion by Johnson, seconded by Bloomgren to approve the Utility Commission minutes of the April 25, 2007 meeting.** Motion carried 3-0.

ELECTRIC ITEMS

- Update on Energy Omnibus Bill – Grunig updated the Utility Commission on the Energy Omnibus Bill. Indicating that the bill passed the Minnesota Legislature. The provisions are as follows:
    - Moratorium on new fossil-fueled (coal) power plants, but it would only occur starting on August 1, 2009 in the event that a federal or state carbon regulatory plan is not enacted by then.
    - Climate change stakeholder report due to legislature in February 2008
    - Moratorium language includes MN Public Utility Commission off-ramp for reliability, cost or price volatility problems if they occur.
    - Exemptions from the moratorium: Big Stone II, Mesaba, Nebraska City II, Whelan Energy Center, CAPX transmission, and simple and intermediate cycle natural gas plants including Capline II in Mankato.

- C I P (Conservation Improvement Project) – Grunig informed the Commission that the State of Minnesota will be changing the CIP program from 1.5% of the Utility gross operating revenue as the required expenditure presently, to conserving 1.5% of the Utility kwh sales as the standard for 2010, which will cost considerably more.

- Big Stone II Project – Grunig updated the Commission on the Big Stone II Power Plant Project.

WATER/WASTEWATER ITEMS

- Toxicity Test Results – Haugen, Water/ Wastewater Superintendent reported on the test results for toxicity at the Wastewater Treatment Plant. Summary of the results were determined that the effluent discharged by the City of Windom Wastewater Treatment Plant was not toxic to flathead minnow growth or its survival and was not toxic to Ceriodaphnia dubia reproduction and survival.

- Review Notice of Violation at Wastewater Treatment Plant – Haugen reviewed the notice of violation from MN Pollution Control Agency with the Utility Commission. Corrective action is as follows:
    - City of Windom Wastewater Department must within 30 days submit a detailed report describing what actions were taken to return its facility to compliance with the conditions of its NPDES/SDS Permit.
    - Within 30 days submit a detailed report describing what actions the City of Windom will be taking with the Industrial User, PM Windom, to decrease the amount of Nitrogen and high strength waste discharged to the facility.

The letter was reviewed by the Utility Commission outlining the changes that have taken place for the City of Windom Wastewater Treatment Plant to remain in compliance with the National Pollutant Discharge Elimination System/State Disposal System permit number MN0022217.

Upon discussion of the letter to MPCA, Schwalbach indicated that #7 was similar to #2 and could be omitted. Line #7 states "The City will be prepared to add a lime supplement to the wastewater treatment facility to increase the alkalinity if required." Recommendation was to eliminate line and renumber.

The Utility Commission also discussed if the charges associated with additional testing at PM Windom should be passed onto the PM Windom plant? Haugen was directed to seek additional information from Bolton & Menk on possible charges that may be associated with the testing procedures. And that language should be included in the user agreement between the City of Windom and PM Windom Plant, to enable the City of Windom to re coop continue expenses that are occurred for additional testing and equipment associated with the testing procedures.

- Fish Lake Project Wastewater Project Update – Haugen indicated that Bolton & Menk will be doing a study not to exceed $5,000, and the cost will be born entirely by Fish Lake Association and/or Jackson County. However the City of Windom will receive a complete copy of the study and the rights to use this study at anytime. Haugen did not have a time line for completion of this study.

- Mark & Janet Peterson agreement between the City of Windom and Red Rock Rural Water – The agreement outlines that Red Rock Rural Water System will

tap their main along U.S. Highway 71, and install a service, shut off valve and construct a one (1) inch service line into the residence of Mark and Janet Peterson located at 41204 U.S. Highway 71. Said service line inside of the residence will be plumbed to City of Windom specifications. The following items are included in the agreement:

- The City of Windom will provide and install the water meter for the residence
- The cost of this project will be billed to the City of Windom for "time and materials" with a not to exceed amount of Two Thousand Dollars ($2,000).
- Red Rock Rural Water System will guarantee materials and workmanship for a period of one year.
- The City of Windom will bill the metered usage to the customer.
- No charges for water will be imposed on the City of Windom by Red Rock Rural Water System.
- Project will be completed on or before July 1, 2007

Motion by Johnson, seconded by Bloomgren and carried to approve the agreement between Red Rock Rural Water and the City of Windom to provide water to Mark and Janet Peterson. Motion carried 3-0.

- Marv Johnson water service request at Johnson Auto Service – Dennis Johnson, City Engineer provided information on the costs of providing City water to Johnson Auto. The cost for this project is estimated to be $89,500. Dominic Jones, Red Rock Rural Water indicated that they would be willing to provide Johnson Auto with rural water as this would enable them to provide water to Windom Farm Service, which is across the road from Johnson Auto Service. After discussion it was decided that the City of Windom would allow Red Rock Rural Water to put in a meter pit on the City Limit line in the amount of $3,500, with a $1,500 charge to install the service line directly to the business. Haugen was directed to speak with Johnson and find out if he prefers this assessed on his taxes or if he prefers to pay upon completion of the project.

Motion by Johnson, seconded by Bloomgren to offer Marv Johnson city water at a cost of $3,500 to City limits, or $5,000 to his business. The cost of this project can be assessed or paid upon completion of the project. Motion carried 3-0.

- Dennis Johnson updated the Utility Commission on the 2007 Street Improvement Project. Indicating that they are approximately 10 days ahead of schedule. He also asked the commission if they would prefer to have the sanitary sewer service to be stubbed into the foundation of the businesses on 9th and 10th Street. The general concensous was that they would prefer this be done, however Wenck Associates need to keep track of additional material and extension of time that would need to be assessed back to property owners.

- Eagles Club Sidewalk – Dennis Johnson indicated that the sidewalk at the Eagles Club will be replaced at a cost to the Eagles. They will be utilizing volunteer labor and equipment. The Eagles Club will be responsible for the entire block,

- Water line along Hwy 71 by the Industrial Park – Dominic Jones, Red Rock Rural Water indicated that there is an 8" water service line that goes to the North Industrial Park. The capacity of this line would provide fire protection in the form of sprinkler systems to that site. He indicated that the booster station is designed for 52lbs of pressure, and will pump 1,000 gpm. Jones also indicated Red Rock would like to loop around the City of Windom to South Windom and the East side, when this project is finished the pumping station located near the North Industrial Park would be used primarily as a back up system.

- MPCA Groundwater Sampling Report – Haugen reviewed the data submitted for the spring 2007 Sampling. The report indicated that Recovery Well #9B has a detection of 2.1 Dichloroethene. This is below action limits, so there are no requirements to re-activate the recovery well system. Haugen recommends that the City of Windom Water Department wait until test results from July 2007 have been compiled for a determination on re-activation of the recovery well system. Recovery Well 10C detected a trace of Benzene. Due to this detection the well will be sampled in July 2007.

REGULAR BILLS: **Motion by Bloomgren, seconded by Johnson and carried to approve payment of the bill to Wenck Associates in the amount of $2,860.49.** Motion carried 3-0.

NEW BUSINESS: Schwalbach asked if the cap looks good at the Landfill site. Haugen indicated that it does, however said that the fence surrounding the site for safety on the North side needs to be replaced.

Haugen also requested to implement the odd/even watering ban starting June 1, 2007. This is the same ban that has been implemented in the past. Schwalbach indicated that we would start with the odd/even watering ban, and then go to more aggressive measures if needed.

Haugen said that he had the 150 HP Blowers tested. At this time they replaced bearings in two of the blowers at a cost of $9,000.

Nasby indicated that Steve Byers requested to have the Utility Pre-Payment waived for Alliance Financial. The Utility Commission recommendation was that if Steve Byers would put the Utility bill in his name personally they could waive the fee as he has prior history with the City of Windom. However if he prefers to have it in Alliance Financial a Utility Pre-Payment of $125.00 will be required. Nasby was directed by the Utility Commission to ask legal advice on this issue.

Dominic Jones indicated that Red Rock Rural Water would like to loop a water service on the Truck Route (County 13) & Country Club Drive to County 15. He is requesting permission for an easement to locate this line on Country Club Drive. Schwalbach requested that Red Rock Rural Water submits a formal proposal, and then the City of Windom Utilities, and Water and Wastewater can verify any infrastructure. Chris Johnson indicated that at this time they could not see a problem with allowing this project.

OLD BUSINESS: None

Next meeting was scheduled for June 20, 2007

On motion meeting was adjourned at 12:00 p.m.

_____
Mike Schwalbach, Chairperson

Attest: _____
Steve Nasby, City Administrator

Wenck Associates, Inc.
440 10th Street
P.O. Box 453
Windom, MN 56101

(507) 831-2703
Fax: (507) 831-5271
E-mail: wenck.windom@wenck.com

May 15, 2007

Moorseal, Inc
703 De Schepper
P.O.Box 501
Marshall, MN 56258

Re: 2006 Seal Coat
City of Windom

This letter is sent to inform you that the seal coating performed on Sept. 25, 2006 has been "bleeding" badly. This work was done on 19th Street, Lakeview Avenue and 24th Street. I have been informed this is occurring in Slayton and Lamberton also.

We have been recording the amount of sand we are using to absorb the oil and the time needed for the sanding.

We would recommend that you contact the oil distributor for possible testing that could be completed to determine the cause of the "bleeding" and possible solutions to this problem.

Please contact Bruce Caldwell, Street Supt. at 507-831-6138 or myself at 507-831-2703 with your recommendations.

WENCK ASSOCIATES, INC.

Dennis J. Johnson, P.E.

cc: Steven Nasby
Bruce Caldwell
Old Republic Surety Company

Wenck Associates, Inc.
440 10th Street
P.O. Box 453
Windom, MN 56101

(507) 831-2703
Fax: (507) 831-5271
E-mail: wenck.windom@wenck.com

Wenck

June 1, 2007

City of Windom
444 Ninth Street
Windom, MN 56101

Re: Soils on south end of 4th Ave

Honorable Mayor and Council:

This letter is sent to discuss the soils in the south 500 ft. of Fourth Avenue.The soils encountered in the water main trench (east side-virgin soil) was a wet sandy silt for the top 4 ft. This type of soil can expand and could cause problems with the pavement. The sewer trench was a mixed soil and is not as much of a problem.

The existing water main was on the west side and therefore the soils were mixed also. The rest of Fourth Avenue has been sand.

We had a soils engineer from American Testing give us an opinion as to the extent of correction needed in this area. We are recommended that about 8 inches of additional soil be removed and replaced with class 5 gravel base. He recommended subsurface drainage on both sides of the street.

The storm sewer could be perforated instead of solid pipe on the west side. We are proposing a 5" tile be placed on the east side. If this is acceptable a change order could be issued.

WENCK ASSOCIATES, INC.

Dennis J. Johnson, P.E.

c:windom/project/soils

Minnesota Pollution Control Agency

520 Lafayette Road North | St. Paul, MN 55155-4194 | 651-296-6300 | 800-657-3864 | 651-282-5332 TTY | www.pca.state.mn.us

May 7, 2007

CERTIFIED MAIL NO. 7006 0100 0002 7397 3461
RETURN RECEIPT REQUESTED

The Honorable Tom Riordan
Mayor, City of Windom
444 - 9th Street
PO Box 38
Windom, MN 56101

RE: Notice of Violation - City of Windom Wastewater Treatment Facility
National Pollutant Discharge Elimination System / State Disposal System Permit
Permit Number: MN0022217

Dear Mayor Riordan:

Enclosed is a Notice of Violation (NOV) issued by the Minnesota Pollution Control Agency (MPCA) to the city of Windom (Regulated Party) for alleged violations of National Pollutant Discharge Elimination System (NPDES) / State Disposal System (SDS) Permit Number MN0022217 effluent limits violations at the Regulated Party's Wastewater Treatment Facility located in Windom, Minnesota. By sending this NOV, the MPCA is notifying the Regulated Party of alleged violations that MPCA staff discovered during a Compliance Monitoring Survey (CMS) inspection on April 12, 2007. The CMS report is enclosed. This NOV also provides the Regulated Party an opportunity to respond to the alleged violations.

The first section of the NOV cites the permit conditions which the MPCA alleges that the Regulated Party violated, and describes the actions or omissions constituting the violations. The second section, titled "Corrective Action," contains corrective actions that the Regulated Party is to complete in order to resolve the NOV.

Please note, the Corrective Action section contains dates by which the actions should be completed. Please also note, if the Regulated Party believes the allegations in this NOV are incorrect, the MPCA requests a written response within ten (10) days.

If you have any questions, please contact me at 507-537-6381.

Sincerely,

for Brad Gillingham
Pollution Control Specialist Senior
Municipal Wastewater Section
Municipal Division

BG:bjw:dac

Enclosure

cc: Rick Cool, Assistant Attorney General (w/enclosure)
Enforcement Data Coordinator, MPCA, St. Paul (w/enclosure)

STATE OF MINNESOTA
Minnesota Pollution Control Agency
Municipal Division

NOTICE OF VIOLATION

In the Matter of: City of Windom
Wastewater Treatment Facility, Windom, Minnesota

To: City of Windom
444 - 9th Street
PO Box 38
Windom, Minnesota 56101

April 12, 2007 Inspection
Windom Wastewater Treatment Facility

PLEASE BE ADVISED, that the Minnesota Pollution Control Agency (MPCA) has sufficient information to allege that the city of Windom (hereinafter Regulated Party) has violated the following provisions of federal regulations, state statutes, rules, and permit conditions at its Wastewater Treatment Facility (Facility) located in Windom, Minnesota.

1. **NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) / STATE DISPOSAL SYSTEM (SDS) PERMIT NUMBER MN0022217, Page 5; Limits and Monitoring Requirements, SD 002 Main Discharge Limit.**

Effluent Violations:

Date	Parameter	Reported Value	Limit	Limit Type
June-06	Nitrogen, Ammonia, Total (as N)	1.7 mg/L	1.0 mg/L	Calendar Month Average
	Nitrogen, Ammonia, Total (as N)	8.8 kg/day	7 kg/day	Calendar Month Average
Feb-07	Nitrogen, Ammonia, Total (as N)	28.19 mg/L	8.2 mg/L	Calendar Month Average
	Nitrogen, Ammonia, Total (as N)	99.18 kg/day	57 kg/day	Calendar Month Average
Mar-07	Nitrogen, Ammonia, Total (as N)	9.45 mg/L	8.2 mg/L	Calendar Month Average

Discharge Monitoring Reports (DMRs) were reviewed for the 24-month period of April 2005 through March 2007. The Facility had five "Nitrogen, Ammonia Total (as N)" effluent violations during this period.

CORRECTIVE ACTION

To address the alleged violations cited in this Notice of Violation (NOV), the Regulated Party is to complete the following actions:

1. Within 30 days after receipt of this NOV, the Regulated Party shall submit a detailed report describing what actions the Regulated Party will be taking to return its Facility to compliance with the conditions of its NPDES/SDS Permit.

2. Within 30 days after receipt of this NOV, the Regulated Party shall submit a detailed report describing what actions the Regulated Party will be taking with Significant Industrial Users (SIUs) to decrease the amount of Nitrogen and high strength waste discharged to the Facility. This report shall include a schedule for revising and executing a new SIU Agreement with any problem SIUs identified by the Regulated Party.

NOTICE

THEREFORE, you are hereby given notice that the above alleged violations have been recorded and documented by the MPCA. This NOV and your response does not preclude the MPCA from taking further action with respect to the above alleged violation. The MPCA reserves the right to seek any and all remedies available under Minn. Stat. §§ 115.071, 116.072, 116.073, and 609.671 and all applicable rules or permits for any violation cited in the NOV. If the Regulated Party believes the allegations in this NOV are incorrect, please respond in writing within 30 days after receiving this NOV and explain any inaccuracies. If the Regulated Party does not respond, the MPCA will conclude that the alleged violations occurred as set forth in the NOV.

DATED: May 3, 2007

MUNICIPAL DIVISION

Gene M. Soderbeck, P.E.
Supervisor, Southwest Regional Unit
St. Paul Office
Municipal Division

GMS/BG:bjw:dac

cc: Rick Cool, Assistant Attorney General
Enforcement Data Coordinator, MPCA, St. Paul (w/enclosure)

CERTIFIED MAIL NO. 7006 0100 0002 7397 3461
RETURN RECEIPT REQUESTED

Address Submittals Requested Above To:

Brad Gillingham
Minnesota Pollution Control Agency
1420 East College Drive, Suite 900
Marshall, Minnesota 56258
Telephone: 507-537-6381

INSPECTION SUMMARY

A Compliance Monitoring Survey (CMS) was conducted on April 12, 2007, by Brad Gillingham of the Minnesota Pollution Control Agency (MPCA) to determine the City of Windom (City) Wastewater Treatment Facility's compliance status with the terms and conditions of its National Pollutant Discharge Elimination System (NPDES) / State Disposal System (SDS) Permit. The following is a summary of the findings and comments resulting from that inspection.

COMMENTS:

1. Discharge Monitoring Reports (DMRs) were reviewed for the 24-month period of April 2005 –March 2007. The DMR's were submitted complete and on time.

2. An influent flow review was completed for the 12-month period of January 2006 to December 2006. The NPDES/SDS Permit indicates that the Average Wet Weather Design Flow is 1,830,000 gallons per day. The average daily influent flow was 1,099,093 gallons per day during the review period.

3. The City's 2006 Pretreatment Annual Report (Annual Report) was discussed during the inspection. The City has two Significant Industrial Users (SIU's) that discharge to the Wastewater Treatment Facility (Facility), PM Windom and the Toro Company (Toro). The Annual Report indicated that both of the facilities discharged within limits and no violations were noted. The City is working with PM Windom to reduce the amount of Nitrogen and High Strength Waste discharged to the Facility. The City will be revising the existing SIU agreement with PM Windom to reduce the Nitrogen loading limits in the SIU agreement. A representative from PM Windom, Travis Lang, was present at the inspection to discuss these matters.

4. The Facility had five "Nitrogen, Ammonia" violations during the 24-month review period. The City indicated that these violations can be attributed to loading from PM Windom. The City responded in February 2007 by reducing the amount of total flow allowed from PM Windom. Please see deficiencies and corrective actions below. The Effluent violations were:

Date	Parameter	Reported Value	Limit	Limit Type
June-06	Nitrogen, Ammonia, Total (as N)	1.7 mg/L	1.0 mg/L	Calendar Month Average
	Nitrogen, Ammonia, Total (as N)	8.8 kg/day	7 kg/day	Calendar Month Average
Feb-07	Nitrogen, Ammonia, Total (as N)	28.19 mg/L	8.2 mg/L	Calendar Month Average
	Nitrogen, Ammonia, Total (as N)	99.18 kg/day	57 kg/day	Calendar Month Average
Mar-07	Nitrogen, Ammonia, Total (as N)	9.45 mg/L	8.2 mg/L	Calendar Month Average

5. The City reported one bypass during the review period. The bypass occurred due to a broken sewer main. The City reported an estimated 5,000 gallons were bypassed. The bypass was reported to the Minnesota State Duty Officer (report number 82506); the City was not able to sample the bypass due to its location in a deep trench.

6. The City indicated a long range goal of achieving an average of 4.5 mg/L total phosphorous (TP) in the Phosphorous Management Plan (PMP) that was submitted on December 29, 2004. The City had been making progress in reducing its average effluent TP. The City averaged 7.5 mg/L in 2003, 6.2 mg/L in 2004 and 5.6 mg/L in 2005, but the average increased to 6.54 mg/L in 2006. The City has identified PM Windom and Toro as industrial sources of high phosphorous loading. The City should continue to work with both SIU's to reduce TP loading. This was also discussed with Travis Lang, the PM Windom representative, during the inspection.

7. The 2005 Biosolids Annual Report (Report) was submitted on time and reviewed prior to the inspection. The Report was complete and there were no deficiencies noted during the review.

8. The City only monitors for pH, dissolved oxygen (DO) and total residual chlorine (TRC) at the Facility. The City contracts with Minnesota Valley Testing Laboratory (MVTL) in New Ulm as their certified laboratory.

DEFICIENCIES/CORRECTIVE ACTIONS:

1. Deficiency: The Facility had five "Nitrogen, Ammonia" effluent violations during the review period.
   Corrective Action: The Regulated Party shall respond in writing to the Notice of Violation (NOV) as required in the Corrective Actions.

Signature of Inspector	Date
	4/27/2007

Comments and questions should be addressed to:

Minnesota Pollution Control Agency
Brad Gillingham
Pollution Control Specialist
1420 East College Drive, Suite 900
Marshall, Minnesota 56258

MINNESOTA POLLUTION CONTROL AGENCY
COMPLIANCE MONITORING SURVEY

Facility: City of Windom	Permit Expiration: 1/31/10	Class: B
Address: City of Windom 444 9th Street PO Box 38 Windom, MN 56101	Phone: 507-831-6138	
Responsible Official: The Honorable Tom Riordan	Title: Mayor	

Operator: Mike Haugen Randy Lyons Glenn Steven Lund Jack Rogers Eric Ward	Certifications/Expiration: Class A- 5/1/07--Type 4-5/1/07 Class B- 4/1/07 Class B-5/1/08—Type 4-6/1/08 Class SB-3/1/08 Class SD-2/15/08

Transaction Code: New	NPDES/SDS #: MN0022217	Inspection Date: 4/12/2007
Inspection Type: CMS	Inspector Code: State	Facility Type: Municipal

Facility Representatives Mike Haugen Glenn Steven Lund	Titles Water and Wastewater Superintendent Operator

Inspectors Brad Gillingham MPCA, Southwest Region, Marshall Office

AREAS EVALUATED DURING INSPECTION

S-Satisfactory M-Marginal U-Unsatisfactory

Collection System	S	Process Control	S	Records	S
Lift Stations	S	Laboratory	S	Reporting	S
Flow Measurement/ Instrumentation	S	Maintenance Program	S	Discharge Monitoring Reports	S
Treatment System	M	Sampling	S	Effluent Data	S
Disinfection	N/A	Pretreatment	M	Compliance Schedule	N/A
Dechlorination	N/A	Solids Handling	S	Other	

May 29, 2007

CITY OF WINDOM

Gene M. Soderbeck, P.E., Supervisor, Southwest Regional Unit
Minnesota Pollution Control Agency
Municipal Division
520 Lafayette Rd. N.
St. Paul, MN 55155-4194

RE: Notice of Violation – City of Windom, Minnesota
Wastewater Treatment Facility

Dear Mr. Soderbeck,

This letter is our response to the May 7, 2007 letter of Notice of Violation for the City of Windom, Minnesota Wastewater Treatment Facility. This letter will address the required corrective action items cited in the Notice of Violation.

Our consulting engineering firm, Bolton & Menk, Inc. has reviewed the alleged violations as well as the past wastewater treatment monitoring and sampling data. It appears that the effluent ammonia nitrogen limits were exceeded due to the following reasons

1. Significant increases in Total Kjeldahl Nitrogen (TKN) loading from PM Beef Holding Company in a short period of time (i.e. June 2006: 382 lb/day to 625 lb/day in approximately 7 days; and February 2007: 644 lb/day to 907 lb/day in approximately 7 days). This sudden increase in TKN levels created a deficiency in the amount of alkalinity available in the City's wastewater treatment facility for complete nitrification and started to inhibit the nitrification process.
2. The sudden, significant increases in TKN values from PM Beef Holding Company also decreased the pH levels in the wastewater treatment facility, which contributed to the inhibition of the biological nitrification process.
3. The temperatures in February 2007 were extremely cold (-4 to -11°F) and lasted for an extended period (two weeks). These low temperatures contributed to the slowing down of the biological nitrification process.

Because the City does not receive the laboratory test results for 10-14 days, adjustments in the wastewater treatment operations could not be made in a timely manner to correct for the increased nitrogen loading levels from PM Beef Holding Company. Once the laboratory test results were known, as well as the impacts on the wastewater treatment facility, the City reduced the wastewater flows from the PM Beef Holding Company.

The City of Windom, Minnesota will be taking the following corrective actions to ensure the effluent ammonia nitrogen levels are not exceeded in the future.

P.O. Box 38 • 444 Ninth Street • Windom, MN 56101 • Phone 507-831-6129 • FAX 507-831-6127

1. Monitor and track the wastewater influent pH for changes and to make sure the pH levels do not drop below 7.0.
2. Monitor and track the wastewater influent alkalinity levels for changes and make sure the alkalinity levels do not drop below 100 mg/L. If the alkalinity or pH levels start to decrease to the 100 mg/L range or 7.0 respectively, the City will start adding a lime supplement to the wastewater treatment facility to increase the alkalinity levels.
3. Monitor and track the wastewater dissolved oxygen level changes more closely to ensure the levels are not declining and that adequate D.O. levels (2-3 mg/L) are maintained in the aeration basins.
4. Purchase portable ammonia nitrogen monitoring equipment so that trends in both the PM Beef Holding wastewater and the City's wastewater treatment facility can be detected early so corrective actions can be taken immediately.
5. Review the TKN loading parameters contained in the Industrial User Agreement with PM Beef Holding Company. Reducing the TKN loading parameters contained in the Industrial User Agreement will be discussed. Initial discussions with PM Beef Holding Company have already been initiated. Additional discussion will be held in June 2007 and any modifications to the industrial user agreement will be completed by August 1, 2007. In addition, discussion with PM Beef Holding will be included to determine what improvements can be made at the PM Beef Holding Company pretreatment facility to reduce the TKN values.
6. The City will monitor and track more closely the wastewater treatment facility temperatures and reduce the PM Beef Holding Company's wastewater if the City notices the TKN values are increasing.
7. The City will be prepared to increase the amount of oxygen by running additional blowers if required.

Based on the corrective action items listed above, we feel confident that this will address the ammonia nitrogen violations and help to avoid or significantly mitigate any future problems.

If you have any questions, please contact Mike Haugen, Wastewater/Water Superintendent, at 507-831-6138.

Sincerely,

CITY OF WINDOM

Steve Nasby
City Administrator

cc: Mike Haugen, Wastewater/Water Supt.
Tom Riordan, Mayor
Robert Brown, Bolton & Menk, Inc.

C:\Steve Nasby\Sewer Fund\Soderbeck letter May 2007.doc

STATE *of* MINNESOTA

WHEREAS: Providing emergency medical services (EMS) is a vital public service; and

WHEREAS: The lead agency for EMS in Minnesota is the Emergency Medical Services Regulatory Board; and

WHEREAS: Access to quality emergency care dramatically improves the survival and recovery rates of those who experience sudden illness or injury; and

WHEREAS: Injury prevention and the appropriate use of the EMS system will help reduce health care costs; and

WHEREAS: Members of EMS teams – many of them volunteers – are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS: EMS teams in Minnesota include emergency physicians, emergency nurses, paramedics, emergency medical technicians, first responders, firefighters, law enforcement personnel, medical dispatchers, educators, administrators, and others.

NOW, THEREFORE, I, TIM PAWLENTY, Governor of Minnesota, do hereby proclaim the week of May 20-26, 2007, as:

EMERGENCY MEDICAL SERVICES WEEK

in the State of Minnesota.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Minnesota to be affixed at the State Capitol this 20th day of May in the year of our Lord two thousand and seven, and of the State the one hundred forty-ninth.

GOVERNOR

Mark Ritchie

SECRETARY OF STATE

EMSRB
Minnesota Emergency Medical Services Regulatory Board

2829 University Ave. S.E., Suite 310
Minneapolis, MN 55414-3222

(651) 201-2800 (800) 747-2011 FAX (651) 201-2812 TTY (800) 627-3529

www.emsrb.state.mn.us

May 16, 2007

Dear Ambulance Service Director:

Governor Tim Pawlenty is recognizing the efforts of the many dedicated EMS personnel in Minnesota by issuing the enclosed EMS Week proclamation. The Emergency Medical Services Regulatory Board would also like to take this opportunity to thank EMS personnel and recognize the invaluable contributions you make to the citizens of Minnesota.

National Emergency Medical Services Week, May 20-26, 2007, recognizes the lifesaving care EMS providers offer on a 24-hours-a-day, 7 days-a-week basis.

This year's EMS Week theme "Extraordinary People – Extraordinary Service" emphasizes that no matter what the emergency or when it occurs, EMS responders are there to provide immediate lifesaving care and transportation.

Sincerely,

Mary Hedges

Mary Hedges
Executive Director
EMS Regulatory Board

Enclosure

cc: EMSRB Members
Regional Directors
Interested Parties

MEMORANDUM

CITY OF WINDOM
444 9th Street
P. O. Box 38
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127

TO: City Council

FROM: Fire Hall Building Committee

DATE: May 31, 2007

RE: Recommendation for Architectural Services and Letter of Agreement

On May 15, 2007, the Fire Hall Building Committee conducted on-site interviews with three firms (SEH, Mahler & Associates and Marquis X. Erickson). These three firms were selected out of the 11 that had replied to Windom's Request for Proposals (RFP). Copies of the responses to the RFP for these three firms are included for your information.

The Fire Hall Building Committee recommends to the City Council that Marquis X. Erickson, Architect, be hired to provide architectural services for the first design phase of the proposed Fire Hall addition\renovation.

Enclosed for your review is a Letter of Agreement between Marquis X. Erickson and the City of Windom. The City Attorney has reviewed and approved the Letter of Agreement and requests that the Council authorize the City Administrator to sign it, if approved by the City Council.

If you have any questions please contact me at 831-6129 or Dan Fossing, Fire Chief, at 822-1098.

MARQUIS X ERICKSON
ARCHITECT

LETTER OF AGREEMENT

May 24, 2007

Steve Nasby, City Administrator
City of Windom, Minnesota
444 Ninth St.
Windom, MN 56101

re: **Feasibility Study Design Services** for Proposed Building Expansion and Remodeling; Windom Fire Hall, Windom, Minnesota

Dear Mr. Nasby:

Thank you for the opportunity to work with the City of Windom and Fire Department on your building project.

The Feasibility Design Study scope of work shall be as follows:

A: Development of a comprehensive schematic design package for your proposed building expansion and remodeling.

1. **Site Plan** showing vehicle access, parking and relationship to existing buildings and property lines.

2. **Floor Plans** showing all proposed program spaces and traffic flow of the new addition and remodeled existing building.

3. **Building Elevations** that illustrate the design continuity of the architecture of existing fire hall and city hall next to the new building addition.

B: Design review meetings with building committee members, as many times as necessary, to resolve all design plan issues for a consensus of opinion on a design plan that best suites the needs of The City and Fire Department.

C: Provide compiled area tabulation and statement of probable costs, based on the schematic site plan and floor plans.

D: Provide assistance in targeted construction costs, schematic plans, project description and related information for funding request submittal.

101 S. MAIN AVE. SUITE 601
SIOUX FALLS, SD 57104
(605) 338-8424
AIA

Fee: As stated in my Proposal to The City, dated April 12, 2007, the stipulated fee for The Work shall be $9,500.00 inclusive of travel and reproduction costs. It shall be understood that should The Project proceed into construction document/contract administration phases, the cost of the feasibility study would be deducted from the total fee for a full service Architect/Engineer Contract.

OWNER

Signed:_____ Date:_____

Steve Nasby, City Administrator

ARCHITECT

Signed: Marquis X Erickson Date: 5/24/07

Marquis X Erickson, Architect

MEMORANDUM

CITY OF WINDOM
444 9th Street
P. O. Box 38
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127

TO: City Council

FROM: City Administrator Steven

DATE: June 1, 2007

RE: Roof Repair for City Hall and Library

The roofs at City Hall and the Library are currently leaking and need to be addressed to prevent further interior damage. In the 2007 City budget there were was $12,000 set-aside for the repair of the Library roof, however, no funding was budgeted for the City Hall roof.

We have solicited quotes for roof repair and the results are as follows:

City Hall Roof

Schwikert's	$20,530	Bid for 60 mil material, 15 year warranty, new flashing and builder's risk insurance
Kato Roofing, Inc.	$23,459	Base bid for 60 mil material, 15 year warranty and new flashing
Tri-State	$29,334	Base bid for 60 mil material, 15 year warranty and new flashing

Library Roof

Schwikert's	$14,460	Bid for 60 mil material and 15 year warranty
Kato Roofing, Inc.	$12,905	Base bid for 60 mil material and 15 year warranty
Tri-State	$17,537	Base bid for 60 mil material and 15 year warranty

The Building Committee met on June 1, 2007 to review the quotes and recommends awarding the City Hall roof project to Schwikert's and that the Library roof project is awarded to Kato Roofing, Inc. If you want copies of the bids or to review them they are available in the City Hall office.

MEMORANDUM

CITY OF WINDOM
444 9th Street
P. O. Box 38
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127

TO: City Council

FROM: City Administrator

DATE: May 31, 2007

RE: Authorization for Acquisition of Right-of-Way – 4th Avenue

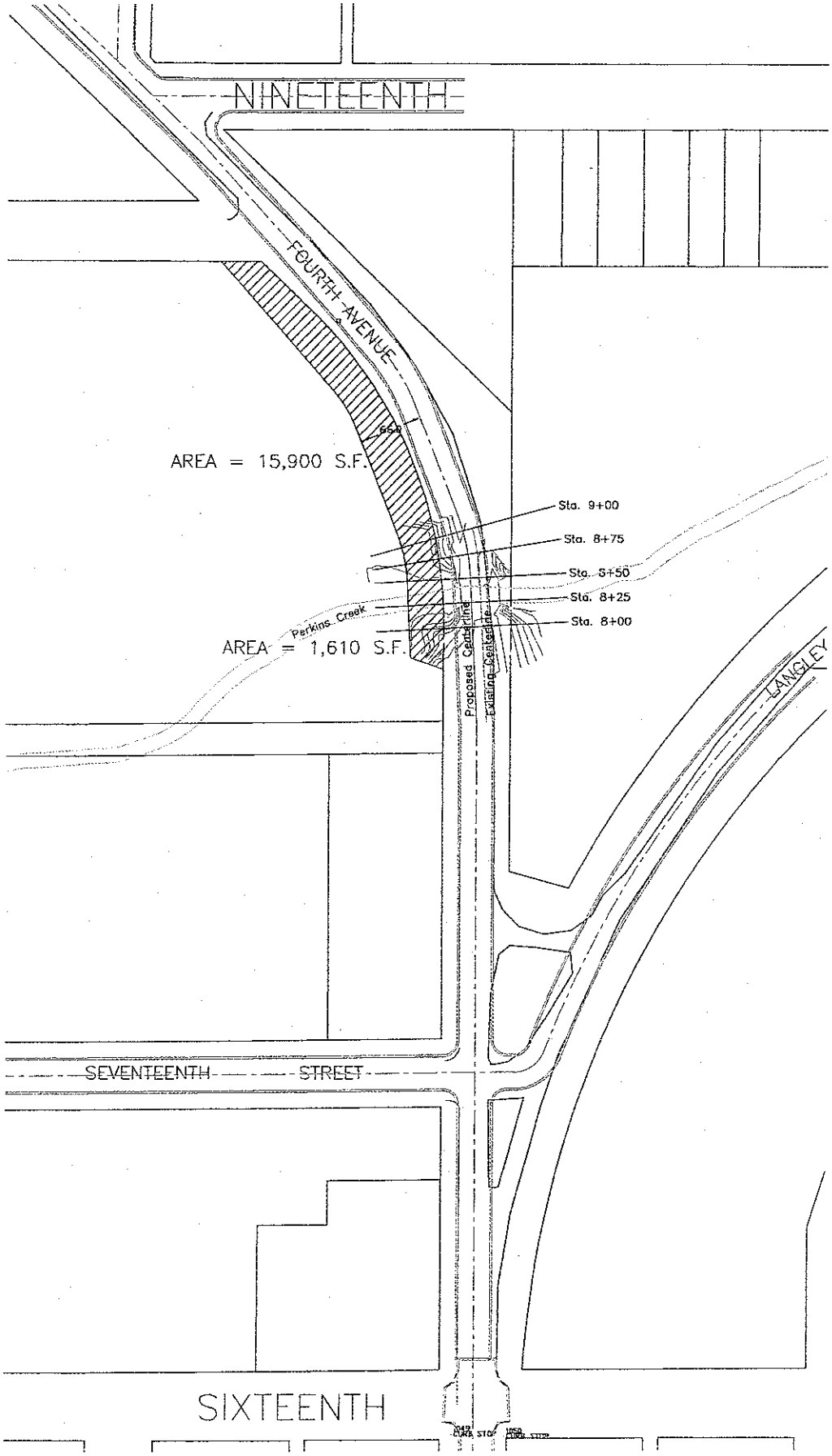
Preliminary plans for the improvement of the northern section of 4th Avenue include a re-alignment of the road and replacement of the Perkins Creek bridge. The Street Committee and City Engineer have recommended the acquisition of Right-of-Way (ROW) on north 4th Avenue on the west-side of the Perkins Creek bridge (see attached map).

The ROW to be purchased includes approximately .4 of an acre. We have negotiated the purchase of this ROW with the owners for a sum of $4,000 and have signed purchase agreement, which is contingent upon City Council approval. The item on this agenda is requesting City Council approval to purchase this property.

If you have any questions please contact Dennis Johnson at 831-2703 or myself at 831-6129.

Cc: Bruce Caldwell, Street Superintendent

Attachment


NINETEENTH
FOURTH AVENUE
AREA = 15,900 S.F.
AREA = 1,610 S.F.
Perkins Creek
Sta. 9+00
Sta. 8+75
Sta. 8+50
Sta. 8+25
Sta. 8+00
Proposed Centerline
Existing Centerline
LANGLEY
SEVENTEENTH STREET
SIXTEENTH

RECORD DESCRIPTION (Amended Caption)

That part of Lots Ten (10), Eleven (11) and Twelve (12) in County Auditor's Subdivision Number Four (4) in the City of Windom, Cottonwood County, Minnesota, described as follows:

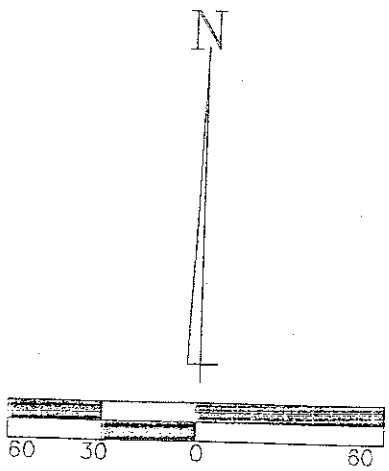
TRACT #1: Lot Ten (10), except the following tracts:

a. The West Thirty-three (33) feet of said Lot Ten (10).
b. The North One Hundred Seventy (170) feet of said Lot Ten (10).
c. The South One Hundred Ten (110) feet of the North Two Hundred Eighty (280) feet of the West Three Hundred Three (303) feet of said Lot Ten (10).
d. Beginning at a point Thirty-Three (33) feet East and Two Hundred Eighty-Eight (288) feet South of the Northwest corner of said Lot Ten (10) and running thence East parallel with the North line of said Lot Ten (10) a distance of Ninety (90) feet; thence South parallel with the West line of said Lot Ten (10) a distance of One Hundred Eighteen (118) feet; thence West parallel with the North line of said lot Ten (10) a distance of Ninety (90) feet to a point Thirty-Three (33) feet East of the West line of said Section Twenty-Five (25); thence North parallel with the West line of said Section Twenty-Five (25) a distance of One Hundred Eighteen (118) feet to the point of beginning.
e. Tracts deeded to the State of Minnesota by conveyances recorded in Book 57 of Deeds, Page 287 and Book 57 of Deeds, Page 290.

TRACT #2: All that part of Lot Eleven (11) lying North of Perkins Creek.

TRACT #3: The North Thirty-Three (33) feet of Lot Twelve (12), except the following described tract: Beginning at the most Westerly Corner of Lot Eleven (11) in said Subdivision; thence East along the South line of said Lot Eleven (11) to the West line of the highway; thence South along the West line of the highway Thirty-Three (33) feet; thence West parallel with the North line of said Lot Twelve (12) to the center of Perkins Creek; thence Northeasterly along the center of Perkins Creek to the point of beginning.

NOTE
ID IN THIS AREA TAKEN FROM
OTTONWOOD COUNTY FEMA
270090 MANUAL DATED JUNE 5,
FEET. WITH 1 FOOT FREEBOARD
E 1358. CONTACT WINDOM
ZONING AT 507-831-6125 FOR
T AND SETBACK REGULATIONS.



SCALE 1" = 60'

⊕ = MONUMENTS FOUND
O = MONUMENTS SET

MINNESOTA CITIES
Building
Quality
Communities

WINDOM
MINNESOTA

Memo

To: Mayor and City Council Members

From: Steve Nasby

Date: June 1, 2007

Re: Fire Calls-Uncollected Accounts

Attached for the Council's review is a list of uncollected Fire Call invoices for 2001-2005, totaling $21,700.50. Due to the age of the invoices, the City Auditor (Dennis Rick & Associates) is recommending that the Council consider writing off these accounts as bad debts.

A formal action by the Council is needed to approve the write off of bad debt.

CITY OF WINDOM
12/31/2006

	INVOICE DATE	DESCRIPTION		AMOUNT	
2005					
	06/01/05	Dale Gaustad	Fire call 5/23/05	500.00	
	06/01/05	Barb Reade	Fire call 5/23/05	500.00	
	06/01/05	Alvin Soleta	Fire call 3/5/05	500.00	
	06/01/05	Russell Maras	Fire call 5/8/05	500.00	
	01/21/05	Craig Zimmerman	Fire call 9/5,10,11/03	1,030.00	3,030.00
2004					
	01/13/05	Ed Schuemaker	Fire call 12/9/04	500.00	
	11/17/04	Vickie Flatgard	Fire call 10/6/04	500.00	
	10/07/04	Henry Joe Gabriel	Fire call 9/12/04	500.00	
	09/08/04	Tri State Mechanical	Fire call 7/7/04	500.00	
	02/09/04	Jon A Paden	Fire call 1/13/04	500.00	2,500.00
2003					
	11/18/03	Charles D Gove	Fire call 10/21/03	500.00	
	11/18/03	Steve Borer	Fire call 10/21/03	500.00	
	10/08/03	Alan French	Fire call 9/04/03	500.00	
	08/02/03	Kim Miller	Fire call 8/17/03	500.00	
	08/02/03	Tim Nelson	Fire call 7/17/03	500.00	
	08/02/03	BARC	Fire call 7/9/03	500.00	
	07/09/03	Cottonwood Cty Solid Waste	Fire call 6/5/03	500.00	
	07/09/03	Peggy Lee Ober	Fire call 6/26/03	500.00	
	06/25/03	Richard Schoneman	Fire call 5/6/03	500.00	
	06/12/03	Mark Courts	Fire call 5/16/03	500.00	
	06/12/03	Windom Area High School	Fire call 5/3/03	500.00	
	06/12/03	Bambi Peters	Fire call 5/2/03	500.00	
	05/08/03	Stanley Thom	Fire call 4/26/03	500.00	
	05/08/03	Gerald Frantsen	Fire call 4/16/03	500.00	
	05/08/03	Curt Nelson	Fire call 4/12/03	888.50	
	05/08/03	Dean Wenisch	Fire call 4/12/03	782.00	
	03/25/03	Union Pacific Railroad	Fire call 1/7/03	500.00	
	02/11/03	Donal Marcy	Fire call 1/13/03	500.00	9,670.50
2002					
	01/23/03	David Miranda	Fire call 11/10/02	500.00	
	01/08/03	Dale Gaustad	Fire call 11/17/02	500.00	
	01/08/03	Hilside Manor	Fire call 11/19/02	500.00	
	10/08/02	Bruce Mews	Fire call 9/24/02	500.00	
	10/08/02	Lynn Spolarich	Fire call 8/24/02	500.00	
	10/08/02	Brian Thompson	Fire call 8/24/02	500.00	
	10/08/02	Linda Gerdes	Fire call 8/4/02	500.00	
	04/09/02	Sogge Memorial Good Sam	Fire call 1/12/02	500.00	
	04/09/02	Sogge Memorial Good Sam	Fire call 1/22/02	500.00	4,500.00
2001					
	01/18/02	Dale McDaniel	Fire call 10/05/01	500.00	
	01/18/02	Anthony Bauer	Fire call 11/11/01	500.00	
	01/18/02	Bonnabel Hanson	Fire call 11/20/01	500.00	
	01/18/02	Craig Hettenbach	Fire call 12/20/01	500.00	2,000.00
					21,700.50

CITY OF WINDOM

FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
MAYOR & COUNCIL	COALITION OF GREATER	REGISTRATION	60.00
	Total for Department 101		60.00*
CITY OFFICE	COALITION OF GREATER	REGISTRATION	120.00
CITY OFFICE	LEAGUE OF MN CITIES	REGISTRATION	340.00
	Total for Department 103		460.00*
POLICE	CELLULARONE - ALLTEL	TELEPHONE	212.16
POLICE	MN D.A.R.E INC.	TRAINING	85.00
POLICE	DANA WALLACE	EXPENSE	35.70
	Total for Department 120		332.86*
FIRE DEPARTMENT	QUEST	TELEPHONE	58.67
	Total for Department 125		58.67*
STREET	MIDWEST WIRELESS	TELEPHONE	69.57
STREET	QUEST	TELEPHONE	58.67
STREET	MN ENERGY RESOURCES	HEATING	522.17
	Total for Department 140		650.41*
HEALTH & SANITATION	NEAL GRUNEWALD	COMPOST SITE MANAGER	160.00
	Total for Department 145		160.00*
PARKS	THE SEED CENTER	SERVICE	3,259.00
	Total for Department 165		3,259.00*
	Total for Fund 01		4,980.94*
LIBRARY	READERS DIGEST - AUD	SUBSCRIPTION	27.96
	Total for Department 171		27.96*
	Total for Fund 03		27.96*
AMBULANCE	COTTONWOOD COUNTY FA	AMBULANCE SERVICE REFUND	1,335.60
AMBULANCE	LINDY'S COLLECTION S	COLLECTION SERVICE	150.00
AMBULANCE	MIDWEST WIRELESS	TELEPHONE	90.15
AMBULANCE	QUEST	TELEPHONE	58.66
	Total for Department 176		1,634.41*
	Total for Fund 13		1,634.41*
MULTI-PURPOSE BUILDI	MIDWEST WIRELESS	TELEPHONE	12.39
	Total for Department 177		12.39*
	Total for Fund 14		12.39*
LIQUOR	BEVERAGE WHOLESALERS	MERCHANDISE	2,212.15
LIQUOR	BRAU BROTHERS BREWIN	MERCHANDISE	46.00
LIQUOR	WASTE MANAGEMENT OF	HAUL GARBAGE	54.76
LIQUOR	LOCHER BROTHERS INC	MERCHANDISE	2,910.15
LIQUOR	GRIGGS COOPER	MERCHANDISE	4,853.06

CITY OF WINDOM

FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
LIQUOR	HAGEN DISTRIBUTING	MERCHANDISE	1,777.60
LIQUOR	JOHNSON BROS.	MERCHANDISE	827.65
LIQUOR	QUALITY WINE SPIRITS	MERCHANDISE	7,948.85
	Total for Department 180		20,630.22*
	Total for Fund 60		20,630.22*
WATER	GOPHER STATE ONE CAL	LOCATE	12.01
WATER	MIDWEST WIRELESS	TELEPHONE	39.38
WATER	QUEST	TELEPHONE	58.66
	Total for Department 181		110.05*
	Total for Fund 61		110.05*
ELECTRIC	GOPHER STATE ONE CAL	LOCATE	12.01
ELECTRIC	QUEST	TELEPHONE	55.20
ELECTRIC	UTILITIES PLUS	CAPACITY	1,000.00
ELECTRIC	UTILITIES PLUS	POWER COSTS	222,831.17
ELECTRIC	DEPARTMENT OF ENERGY	POWER COST	47,400.16
	Total for Department 182		271,298.54*
	Total for Fund 62		271,298.54*
SEWER	GOPHER STATE ONE CAL	LOCATE	12.01
SEWER	MIDWEST WIRELESS	TELEPHONE	39.37
SEWER	QUEST	TELEPHONE	259.68
SEWER	MN ENERGY RESOURCES	HEATING	323.37
	Total for Department 183		634.43*
	Total for Fund 63		634.43*
ECONOMIC DEVELOPMENT	BRADLEY & DEIKE, P.A	PROFESSIONAL SERVICE	135.00
ECONOMIC DEVELOPMENT	MN ENERGY RESOURCES	HEATING	22.64
	Total for Department 187		157.64*
	Total for Fund 67		157.64*
TELECOMMUNICATIONS	GOPHER STATE ONE CAL	LOCATE	36.02
TELECOMMUNICATIONS	LIFETIME	SUBSCRIBER	579.92
TELECOMMUNICATIONS	lIFETIME MOVIE NETWO	SUBSCRIBER	30.00
TELECOMMUNICATIONS	MN ENERGY RESOURCES	HEATING	67.51
TELECOMMUNICATIONS	TOWER DISTRIBUTION C	SUBSCRIBER	200.01
	Total for Department 199		913.46*
	Total for Fund 69		913.46*
	AFLAC	INSURANCE	190.68
	INTERNAL REVENUE SER	WITHHOLDING TAX	445.81
	Total for Department		636.49*

CITY OF WINDOM

FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
		Total for Fund 70	636.49*
		Grand Total	301,036.53*

CITY OF WINDOM

FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
MAYOR & COUNCIL	ADMIN MINNESOTA	MEMBERSHIP DUES	500.00
MAYOR & COUNCIL	COMMUNITY CENTER	VETERANS DAY PROGRAM	300.00
MAYOR & COUNCIL	LEAGUE OF MN CITIES	WORKERS COMP	50.00
	Total for Department 101		850.00*
CITY OFFICE	LEAGUE OF MN CITIES	WORKERS COMP	50.00
CITY OFFICE	SECR REV FUND/CITY O	POSTAGE	82.41
CITY OFFICE	SELECTACCOUNT	FLEX SPENDING	254.80
	Total for Department 103		387.21*
P & Z / BUILDING OFF	MIDWEST WIRELESS	TELEPHONE	19.84
	Total for Department 106		19.84*
CITY HALL	MN ENERGY RESOURCES	HEATING	329.00
	Total for Department 115		329.00*
POLICE	LEAGUE OF MN CITIES	WORKERS COMP	50.00
POLICE	SECR REV FUND/CITY O	POSTAGE	42.16
POLICE	SECR REV FUND/CITY O	SUPPLIES	10.67
POLICE	JEFF SHIRKEY	EXPENSE	10.42
POLICE	CPR HEALTH CARE PROV	REGISTRATION	260.00
	Total for Department 120		373.25*
FIRE DEPARTMENT	LEAGUE OF MN CITIES	WORKERS COMP	200.00
	Total for Department 125		200.00*
ANIMALS	LEAGUE OF MN CITIES	WORKERS COMP	20.00
	Total for Department 135		20.00*
STREET	LEAGUE OF MN CITIES	WORKERS COMP	2,500.00
	Total for Department 140		2,500.00*
PARKS	LEAGUE OF MN CITIES	WORKERS COMP	200.00
	Total for Department 165		200.00*
	Total for Fund 01		4,879.30*
LIBRARY	LEAGUE OF MN CITIES	WORKERS COMP	50.00
LIBRARY	MN ENERGY RESOURCES	HEATING	352.53
	Total for Department 171		402.53*
	Total for Fund 03		402.53*
POOL	LEAGUE OF MN CITIES	WORKERS COMP	250.00
POOL	SALLY OLTMANNS	PETTY CASH	75.00
POOL	SECR REV FUND/CITY O	REFUND -COVERTER DEPOSIT	.72
	Total for Department 175		325.72*
	Total for Fund 12		325.72*
AMBULANCE	VAUGHN CORWIN	EXPENSE	107.82

CITY OF WINDOM

FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
AMBULANCE	TIM HACKER	EXPENSE	125.48
AMBULANCE	LEAGUE OF MN CITIES	WORKERS COMP	250.00
AMBULANCE	PAULA RAVERTY	EXPENSE	6.32
AMBULANCE	WINDOM AREA HOSPITAL	SERVICE	304.04
	Total for Department 176		793.66*
	Total for Fund 13		793.66*
	ZED'S VOLLEYBALL	DAMAGE DEPOSIT REFUND	500.00
	Total for Department		500.00*
MULTI-PURPOSE BUILDI	LEAGUE OF MN CITIES	WORKERS COMP	500.00
MULTI-PURPOSE BUILDI	MN ENERGY RESOURCES	HEATING	482.64
	Total for Department 177		982.64*
	Total for Fund 14		1,482.64*
LIQUOR	BEVERAGE WHOLESALERS	MERCHANDISE	4,389.30
LIQUOR	LOCHER BROTHERS INC	MERCHANDISE	2,939.00
LIQUOR	HAGEN DISTRIBUTING	MERCHANDISE	6,223.35
LIQUOR	HOLINKA DISTR. CO.	MERCHANDISE	33.50
LIQUOR	JOHNSON BROS.	MERCHANDISE	829.20
LIQUOR	LEAGUE OF MN CITIES	WORKERS COMP	250.00
LIQUOR	PHILLIPS WINE & SPIR	MERCHANDISE	1,006.48
LIQUOR	QUALITY WINE SPIRITS	MERCHANDISE	2,033.51
	Total for Department 180		17,704.34*
	Total for Fund 60		17,704.34*
WATER	MN AWWA	REGISTRATION	60.00
WATER	LEAGUE OF MN CITIES	WORKERS COMP	300.00
WATER	MN ENERGY RESOURCES	HEATING	501.59
WATER	SECR REV FUND/CITY O	POSTAGE	5.60
WATER	WINDOM PUBLIC SCHOOL	OVER BILLED	8.00
	Total for Department 181		875.19*
	Total for Fund 61		875.19*
	SECR REV FUND/CITY O	REFUND - UTILITY PREPAYM	920.00
	WINDOM PUBLIC SCHOOL	OVER BILLED	1.76
	PAUL A JOHNSON	REFUND - UTILITY PREPAYM	125.00
	JOHNNY ROSALES	REFUND - UTILITY PREPAYM	125.00
	Total for Department		1,171.76*
ELECTRIC	MARV GRUNIG	EXPENSE	115.43
ELECTRIC	LEAGUE OF MN CITIES	WORKERS COMP	313.00
ELECTRIC	MIDWEST WIRELESS	TELEPHONE	78.03
ELECTRIC	HSBC BUSINESS SOLUTI	SUPPLIES	134.46
ELECTRIC	MN ENERGY RESOURCES	HEATING	48.05
ELECTRIC	SECR REV FUND/CITY O	POSTAGE	3.81

CITY OF WINDOM

FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
ELECTRIC	WINDOM QUICK PRINT	SUPPLIES	131.69
ELECTRIC	BANK MIDWEST	NSF CHECK - PAUL VOTH	234.00
ELECTRIC	BANK MIDWEST	NSF CHECK - TERA WIENS	214.33
ELECTRIC	COLLEEN ERBES	ENERGY REBATE	50.00
ELECTRIC	MARK HENSEN	ENERGY REBATE	50.00
ELECTRIC	WAYNE MAU	ENERGY REBATE	100.00
ELECTRIC	STACIE WINKER	ENERGY REBATE	100.00
	Total for Department 182		1,572.80*
	Total for Fund 62		2,744.56*
SEWER	MICHEAL HAUGEN	REGISTRATION	60.00
SEWER	J&M WASTE APPLICATOR	HAUL SLUDGE	4,560.00
SEWER	LEAGUE OF MN CITIES	WORKERS COMP	300.00
SEWER	MN ENERGY RESOURCES	HEATING	45.60
SEWER	SECR REV FUND/CITY O	POSTAGE	1.65
SEWER	WINDOM PUBLIC SCHOOL	OVER BILLED	7,472.12
	Total for Department 183		12,439.37*
	Total for Fund 63		12,439.37*
ARENA	LEAGUE OF MN CITIES	WORKERS COMP	200.00
ARENA	MIDWEST WIRELESS	TELEPHONE	41.68
ARENA	MN ENERGY RESOURCES	HEATING	320.05
	Total for Department 184		561.73*
	Total for Fund 64		561.73*
	SECR REV FUND/CITY O	REFUND - CONVERTER DEPOS	115.00
	SECR REV FUND/CITY O	REFUND -COVERTER DEPOSIT	265.00
	Total for Department		380.00*
	Total for Fund 65		380.00*
ECONOMIC DEVELOPMENT	MIDWEST WIRELESS	TELEPHONE	67.76
ECONOMIC DEVELOPMENT	MN ENERGY RESOURCES	HEATING	31.41
ECONOMIC DEVELOPMENT	SECR REV FUND/CITY O	SUPPLIES	5.50
ECONOMIC DEVELOPMENT	BOB YSKER	MOWING	90.00
	Total for Department 187		194.67*
	Total for Fund 67		194.67*
RIVERBLUFF ESTATES	BRADY POWERS	MOWING	456.00
	Total for Department 166		456.00*
	Total for Fund 68		456.00*
	INTERNAL REVENUE SER	EXCISE TAX POSTING	13.05
	Total for Department		13.05*

CITY OF WINDOM

FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
TELECOMMUNICATIONS	CREATIVE DESIGN	SHIRTS	897.00
TELECOMMUNICATIONS	E-911	MONTHLY 911 SERVICE	43.80
TELECOMMUNICATIONS	GODFATHER'S PIZZA	EXPENSE	34.59
TELECOMMUNICATIONS	LEAGUE OF MN CITIES	WORKERS COMP	900.00
TELECOMMUNICATIONS	DAN OLSEN	EXPENSE	28.20
TELECOMMUNICATIONS	SALLY OLTMANNS	SUPPLIES	14.80
TELECOMMUNICATIONS	ONVOY	BANDWIDTH BILLING	1,584.91
TELECOMMUNICATIONS	SECR REV FUND/CITY O	SUPPLIES	16.00
TELECOMMUNICATIONS	WINDOM QUICK PRINT	SUPPLIES	132.75
	Total for Department 199		3,652.05*
	Total for Fund 69		3,665.10*
	MN BENEFIT ASSOCIATI	INSURANCE	96.18
	Total for Department		96.18*
	Total for Fund 70		96.18*
	Grand Total		47,000.99*

CITY OF WINDOM

FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
CITY OFFICE	LEAGUE OF MN. CITIES	DIRECTORY	89.10
CITY OFFICE	STEVE NASBY	EXPENSE	147.44
CITY OFFICE	MN NCPERS LIFE INSUR	INSURANCE	96.00
CITY OFFICE	QUILL CORP	SUPPLIES	57.49
	Total for Department 103		390.03*
P & Z / BUILDING OFF	COTTONWOOD CTY RECOR	RECORD DOCUMENT	46.00
P & Z / BUILDING OFF	MN NCPERS LIFE INSUR	INSURANCE	24.00
	Total for Department 106		70.00*
POLICE	MN NCPERS LIFE INSUR	INSURANCE	144.00
	Total for Department 120		144.00*
FIRE DEPARTMENT	MIDWEST WIRELESS	TELEPHONE	25.17
	Total for Department 125		25.17*
STREET	MN NCPERS LIFE INSUR	INSURANCE	89.00
STREET	RYAN TREE SERVICE	SERVICE	1,150.20
	Total for Department 140		1,239.20*
PARKS	MN NCPERS LIFE INSUR	INSURANCE	16.00
	Total for Department 165		16.00*
	Total for Fund 01		1,884.40*
POOL	JULIE LEAMAN	SWIMMING LESSON REFUND	50.00
	Total for Department 175		50.00*
	Total for Fund 12		50.00*
AMBULANCE	CELLULARONE - ALLTEL	TELEPHONE	25.07
	Total for Department 176		25.07*
	Total for Fund 13		25.07*
MULTI-PURPOSE BUILDI	MN NCPERS LIFE INSUR	INSURANCE	32.00
	Total for Department 177		32.00*
	Total for Fund 14		32.00*
PM REVOLVING LOAN FU	BANK MIDWEST	LOAN PAYMENT	3,830.79
	Total for Department 172		3,830.79*
	Total for Fund 15		3,830.79*
LIQUOR	BEVERAGE WHOLESALERS	MERCHANDISE	4,456.10
LIQUOR	LOCHER BROTHERS INC	MERCHANDISE	4,234.65
LIQUOR	GRIGGS COOPER	MERCHANDISE	202.97
LIQUOR	HAGEN DISTRIBUTING	MERCHANDISE	8,395.25
LIQUOR	JOHNSON BROS.	MERCHANDISE	452.00
LIQUOR	MN NCPERS LIFE INSUR	INSURANCE	28.00

CITY OF WINDOM

FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
LIQUOR	MN ENERGY RESOURCES	HEATING	53.48
	Total for Department 180		17,822.45*
	Total for Fund 60		17,822.45*
WATER	MN NCPERS LIFE INSUR	INSURANCE	40.00
WATER	WENCK ASSOCIATES, IN	SERVICE	2,860.49
	Total for Department 181		2,900.49*
	Total for Fund 61		2,900.49*
ELECTRIC	MN NCPERS LIFE INSUR	INSURANCE	89.00
ELECTRIC	RYAN TREE SERVICE	SERVICE	251.61
	Total for Department 182		340.61*
	Total for Fund 62		340.61*
SEWER	MN NCPERS LIFE INSUR	INSURANCE	72.00
	Total for Department 183		72.00*
	Total for Fund 63		72.00*
ARENA	MN NCPERS LIFE INSUR	INSURANCE	25.00
	Total for Department 184		25.00*
	Total for Fund 64		25.00*
	BANK MIDWEST	LOAN PAYMENT	4,585.50
	Total for Department		4,585.50*
ECONOMIC DEVELOPMENT	LEAGUE OF MN. CITIES	DIRECTORY	44.55
ECONOMIC DEVELOPMENT	MN NCPERS LIFE INSUR	INSURANCE	8.00
	Total for Department 187		52.55*
	Total for Fund 67		4,638.05*
RIVERBLUFF ESTATES	BRADY POWERS	MOWING	228.00
RIVERBLUFF ESTATES	BANK MIDWEST	LOAN PAYMENT	1,873.78
	Total for Department 166		2,101.78*
	Total for Fund 68		2,101.78*
TELECOMMUNICATIONS	AT & T	USAGE CHARGES	195.00
TELECOMMUNICATIONS	WASTE MANAGEMENT OF	HAUL GARBAGE	70.20
TELECOMMUNICATIONS	GLOBAL GOV'T/EDUCATI	MAINTENANCE	102.98
TELECOMMUNICATIONS	MIDWEST DATA, INC	CABS PROCESSING	580.49
TELECOMMUNICATIONS	MIDWEST WIRELESS	TELEPHONE	190.51
TELECOMMUNICATIONS	CINNAMON MUELLER	SERVICE	112.50
TELECOMMUNICATIONS	MN NCPERS LIFE INSUR	INSURANCE	80.00
TELECOMMUNICATIONS	QWEST	TELEPHONE	112.50

CITY OF WINDOM

FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
TELECOMMUNICATIONS	ONVOY	DEDICATED FACILITIES	92.96
TELECOMMUNICATIONS	TURNER MEDIA GROUP	SUBSCRIBER	1,708.00
TELECOMMUNICATIONS	GLOBAL EUIPMENT CO	EQUIPMENT	536.27
	Total for Department 199		3,781.41*
	Total for Fund 69		3,781.41*
	AFSCME	UNION DUES	214.50
	LOCAL UNION #949	UNION DUES	1,434.44
	MN NCPERS LIFE INSUR	INSURANCE	32.00
	Total for Department		1,680.94*
	Total for Fund 70		1,680.94*
	Grand Total		39,184.99*

USDA-FmHA
Form FmHA 1924-18

PARTIAL PAYMENT ESTIMATE

( )

CONTRACT NO. 0045-15
PARTIAL PAYMENT ESTIMATE #1

OWNER: CITY OF WINDOM 2007 STREETS	CONTRACTOR: HJERPE, INC HUTCHINSON,MN 55350	PERIOD OF ESTIMATE FROM 5/8/2007 TO 6/1/2007

CONTRACT CHANGE ORDER SUMMARY

NO.	FmHA Approval Date	Amount Additions	Amount Deductions
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
TOTALS		$0.00	$0.00
NET CHANGE		$0.00	

ESTIMATE

1. Original Contract	$1,203,383.90
2. Change Orders	$0.00
3. Revised Contract (1+2)	$1,203,383.90
4. Work Completed*	$201,941.00
5. Stored Materials*	$98,800.73
6. Subtotal (4+5)	$300,741.73
7. Retainage*	$15,037.09
8. Previous Payments	$0.00
9. Amount Due (6-7-8)	$285,704.64

** Detailed breakdown attachment*

CONTRACT TIME

Original (days) 50		Starting Date 5/8/2007
Revised	On Schedule ☐ Yes	Projected Completion
Remaining 32.5	☐ No	

CONTRACTOR'S CERTIFICATION:

The undersigned Contractor certifies that to the best of their knowledge, information and belief the work covered by this payment estimate has been completed in accordance with the contract documents, that all amounts have been paid by the contractor for work which previous payment estimates was issued and payments received from the owner, and that current payment shown herein is now due.

HJERPE, INC
HUTCHINSON, MN
By: [signature]
Date: 5/31/07

ARCHITECT OR ENGINEER'S CERTIFICATION:

The undersigned certifies that the work has been carefully inspected and to the best of their knowledge and belief, the quantities shown in this estimate are correct and the work has been performed in accordance with the contract documents.

Architect or Engineer: WENCK ASSOCIATES
By: [signature]
Date: 6/1/07

APPROVED BY OWNER

Owner: CITY OF WINDOM
By:
Date:

ACCEPTED BY FmHA:

The review and acceptance of this estimate by FmHA does not attest to the correctness of the quantities shown or that the work has been performed in accordance with the contract documents.

By:
Date:

2007 STREET IMPROVEMENTS
WINDOM, MINNESOTA 56101

PAY REQUEST #1

	CONTRACT				THIS PERIOD		PREVIOUS TOTAL		TOTAL TO DATE	
ITEM	APPROX. QUANTITY	UNIT	UNIT COST	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT
WATERMAIN										
F & I 6" PVC WATERMAIN	3100	L.F.	$ 20.00	$ 62,000.00	1145	$ 22,900.00	0	$ -	1145	$ 22,900.00
F & I 6" VALVE & BOX	23	EACH	$ 900.00	$ 20,700.00	11	$ 9,900.00	0	$ -	11	$ 9,900.00
F & I 4" CAP	4	EACH	$ 100.00	$ 400.00	1	$ 100.00	0	$ -	1	$ 100.00
F & I 6" CROSS	1	EACH	$ 300.00	$ 300.00	1	$ 300.00	0	$ -	1	$ 300.00
F & I 12" X 6" TEE	2	EACH	$ 300.00	$ 600.00	0	$ -	0	$ -	0	$ -
F & I 6" TEE	12	EACH	$ 200.00	$ 2,400.00	5	$ 1,000.00	0	$ -	5	$ 1,000.00
F & I 6" ELBOW	2	EACH	$ 150.00	$ 300.00	1	$ 150.00	0	$ -	1	$ 150.00
F & I 6" 45 BEND	2	EACH	$ 150.00	$ 300.00	2	$ 300.00	0	$ -	2	$ 300.00
F & I 6"CAP	4	EACH	$ 100.00	$ 400.00	0	$ -	0	$ -	0	$ -
F & I 6"X 4" REDUCER	8	EACH	$ 100.00	$ 800.00	0	$ -	0	$ -	0	$ -
F & I 6" X 1" REDUCER	2	EACH	$ 100.00	$ 200.00	0	$ -	0	$ -	0	$ -
F & I 4" SLEEVE	8	EACH	$ 550.00	$ 4,400.00	0	$ -	0	$ -	0	$ -
F & I 6" SLEEVE	2	EACH	$ 600.00	$ 1,200.00	0	$ -	0	$ -	0	$ -
F & I 1" CORP STOP	64	EACH	$ 250.00	$ 16,000.00	0	$ -	0	$ -	0	$ -
F & I 2" CORP STOP	4	EACH	$ 400.00	$ 1,600.00	0	$ -	0	$ -	0	$ -
F & I 1" CURB STOP	64	EACH	$ 250.00	$ 16,000.00	0	$ -	0	$ -	0	$ -
F & I 2 " CURB STOP	4	EACH	$ 400.00	$ 1,600.00	0	$ -	0	$ -	0	$ -
F & I HYDRANT	5	EACH	$ 2,500.00	$ 12,500.00	2	$ 5,000.00	0	$ -	2	$ 5,000.00
F & I 1"COPPER SERVICE	2400	L.F.	$ 14.00	$ 33,600.00	0	$ -	0	$ -	0	$ -
F & I 2"COPPER SERVICE	180	L.F.	$ 30.00	$ 5,400.00	0	$ -	0	$ -	0	$ -
ROCK SUBFOUNDATION	300	C.Y.	$ 0.01	$ 3.00	0	$ -	0	$ -	0	$ -
F & I 12" X 6" LIVE TAP	2	EACH	$ 3,000.00	$ 6,000.00	0	$ -	0	$ -	0	$ -
WATERMAIN SUBTOTAL				$ 186,703.00		$ 39,650.00		$ -		$ 39,650.00
SANITARY SEWER										
F & I 8" SEWER PIPE										
8-10' DEEP	2500	L.F.	$ 24.00	$ 60,000.00	1141	$ 27,384.00	0	$ -	1141	$ 27,384.00
10-12' DEEP	500	L.F.	$ 26.00	$ 13,000.00	0	$ -	0	$ -	0	$ -
F & I 12" FORCEMAIN	40	L.F.	$ 40.00	$ 1,600.00	37	$ 1,480.00	0	$ -	37	$ 1,480.00
F & I 12" CAP	1	EACH	$ 200.00	$ 200.00	1	$ 200.00	0	$ -	1	$ 200.00
F & I MANHOLE	110	L.F.	$ 200.00	$ 22,000.00	35	$ 7,000.00	0	$ -	35	$ 7,000.00

F & I MANHOLE CASTING	11	EACH	$ 500.00	$ 5,500.00	0	$ -	0	$ -	0	$ -
F & I 8" X 4" WYE	76	EACH	$ 250.00	$ 19,000.00	26	$ 6,500.00	0	$ -	26	$ 6,500.00
F & I 4" SERVICE	2500	L.F.	$ 17.00	$ 42,500.00	215	$ 3,655.00	0	$ -	215	$ 3,655.00
ROCK SUBFOUNDATION	300	C.Y.	$ 0.01	$ 3.00	0	$ -	0	$ -	0	$ -
REMOVE SEWER PIPE	3000	L.F.	$ 2.00	$ 6,000.00	1141	$ 2,282.00	0	$ -	1141	$ 2,282.00
REMOVE SERVICE	2500	L.F.	$ 1.00	$ 2,500.00	215	$ 215.00	0	$ -	215	$ 215.00
REMOVE MANHOLE	11	EACH	$ 250.00	$ 2,750.00	35	$ 8,750.00	0	$ -	35	$ 8,750.00
SANITARY SEWER SUBTOTAL				$ 175,053.00		$ 57,466.00		$ -		$ 57,466.00
STORM SEWER										
F & I 12" PIPE SEWER	1250	L.F.	$ 20.00	$ 25,000.00	0	$ -	0	$ -	0	$ -
F & I 18" PIPE SEWER	90	L.F.	$ 25.00	$ 2,250.00	0	$ -	0	$ -	0	$ -
CONSTRUCT CATCH BASIN	50	L.F.	$ 375.00	$ 18,750.00	0	$ -	0	$ -	0	$ -
F & I CATCH BASIN CASTING	14	EACH	$ 525.00	$ 7,350.00	0	$ -	0	$ -	0	$ -
CONSTRUCT MANHOLE	30	L.F.	$ 400.00	$ 12,000.00	0	$ -	0	$ -	0	$ -
F & I MANHOLE CASTING	4	EACH	$ 450.00	$ 1,800.00	0	$ -	0	$ -	0	$ -
ROCK SUBFOUNDATION	150	C.Y.	$ 0.01	$ 1.50	0	$ -	0	$ -	0	$ -
CONNECT TO CATCH BASIN	2	EACH	$ 600.00	$ 1,200.00	0	$ -	0	$ -	0	$ -
REMOVE PIPE	1200	L.F.	$ 3.00	$ 3,600.00	0	$ -	0	$ -	0	$ -
REMOVE CATCH BASIN	13	EACH	$ 200.00	$ 2,600.00	0	$ -	0	$ -	0	$ -
REMOVE MANHOLE	3	EACH	$ 250.00	$ 750.00	0	$ -	0	$ -	0	$ -
STORM SEWER SUBTOTAL				$ 75,301.50		$ -		$ -		$ -
STREET										
TRAFFIC CONTROL	1	L.S.	$ 55,000.00	$ 55,000.00	0.75	$ 41,250.00	0	$ -	0.75	$ 41,250.00
REMOVE CURB & GUTTER	5600	L.F.	$ 3.00	$ 16,800.00	2600	$ 7,800.00	0	$ -	2600	$ 7,800.00
REMOVE SIDEWALK	800	S.Y.	$ 11.50	$ 9,200.00	0	$ -	0	$ -	0	$ -
REMOVE CONCRETE DRIVE	200	S.Y.	$ 12.50	$ 2,500.00	0	$ -	0	$ -	0	$ -
REMOVE & RECYCLE CONC.	2300	C.Y.	$ 13.50	$ 31,050.00	1150	$ 15,525.00	0	$ -	1150	$ 15,525.00
SELECT TOPSOIL BORROW	1200	C.Y.	$ 10.00	$ 12,000.00	0	$ -	0	$ -	0	$ -
SALVAGE AGGREGATE	2300	C.Y.	$ 4.50	$ 10,350.00	0	$ -	0	$ -	0	$ -
AGGREGATE BASE CL.5	1600	TON	$ 13.00	$ 20,800.00	0	$ -	0	$ -	0	$ -
MILL BITUMINOUS SURFACE	14000	S.Y.	$ 2.75	$ 38,500.00	14000	$ 38,500.00	0	$ -	14000	$ 38,500.00
CONCRETE PAVEMENT	14000	S.Y.	$ 9.50	$ 133,000.00	0	$ -	0	$ -	0	$ -
STRUCTURAL CONCRETE	2700	C.Y.	$ 91.00	$ 245,700.00	0	$ -	0	$ -	0	$ -
REIN BARS	10500	LB	$ 0.75	$ 7,875.00	0	$ -	0	$ -	0	$ -
WEAR COURSE MIXTURE	150	TON	$ 110.00	$ 16,500.00	0	$ -	0	$ -	0	$ -
BASE COURSE MIXTURE	150	TON	$ 100.00	$ 15,000.00	0	$ -	0	$ -	0	$ -
BIT. MAT'L FOR TACK	50	GAL	$ 6.00	$ 300.00	0	$ -	0	$ -	0	$ -
ADJUST MANHOLE	1	EACH	$ 300.00	$ 300.00	0	$ -	0	$ -	0	$ -
4" SIDEWALK	4000	S.F.	$ 3.30	$ 13,200.00	0	$ -	0	$ -	0	$ -

4" SIDEWALK, 1' WIDE	840	S.F.	$ 8.50	$ 7,140.00	0	$ -	0	$ -	0	$ -
4" SIDEWALK, DOWELED	2260	S.F.	$ 6.50	$ 14,690.00	0	$ -	0	$ -	0	$ -
SIGNS	7	EACH	$ 90.00	$ 630.00	0	$ -	0	$ -	0	$ -
CURB AND GUTTER, B-618	5600	L.F.	$ 11.00	$ 61,600.00	0	$ -	0	$ -	0	$ -
CURB AND GUTTER,HAND	60	L.F.	$ 16.50	$ 990.00	0	$ -	0	$ -	0	$ -
VALLEY GUTTER	850	S.F.	$ 5.50	$ 4,675.00	0	$ -	0	$ -	0	$ -
FLOWABLE FILL	30	C.Y.	$ 155.00	$ 4,650.00	0	$ -	0	$ -	0	$ -
6" CONCRETE DRIVE	2000	S.F.	$ 5.00	$ 10,000.00	0	$ -	0	$ -	0	$ -
SEEDING	2	ACRE	$ 1,400.00	$ 2,800.00	0	$ -	0	$ -	0	$ -
SEEDING	200	L.B.	$ 2.20	$ 440.00	0	$ -	0	$ -	0	$ -
MULCH	3	TON	$ 900.00	$ 2,700.00	0	$ -	0	$ -	0	$ -
FERTILIZER	700	LB	$ 1.10	$ 770.00	0	$ -	0	$ -	0	$ -
EROSION CONTROL	1	L.S.	$ 3,500.00	$ 3,500.00	0.5	$ 1,750.00	0	$ -	0.5	$ 1,750.00
STREET SUBTOTAL				$ 742,660.00	0	$ 104,825.00		$ -		$ 104,825.00
MATERIAL ON HAND						$ 98,800.73		$ -		$ -
BASE BID TOTAL				$ 1,179,717.50		$ 300,741.73		$ -		$ 300,741.73

HJERPE Contracting, Inc.

Monthly Construction Schedule **6/1/2007** Project:__ 2007 Street Improvements Windom, MN 4th Ave

ID #	Activity Description	Respond. Party	WEEK OF: 6/4					WEEK OF:6/11					WEEK OF:6/18					WEEK OF:6/25				
			M	T	W	TH	F	M	T	W	TH	F	M	T	W	TH	F	M	T	W	TH	F
1	Water main 6th-9th	Hjerpe																				
2	Sanitary Sewer 9th-10th	Hjerpe																				
3	Sewer and Water services 6th-9th	Hjerpe																				
4	Storm Sewer 6th -9th	Hjerpe																				
5	Common Ex 6th -9th	Hjerpe																				
6	Install class 5 6th - 9th	MR																				
7	Install curb and gutter 6th-9th	Precision																				
8	Install driveway and sidewalk 6th-9th	Precision																				
9	Install concrete pavement	BCC																				
10	Restore Blvds	Prairie																				
11	Water main 9th-10th	Hjerpe																				
12	Sewer and Water services 9th-10th	Hjerpe																				
13	Common EX 9th-10	Hjerpe																				
14	Class 5 9th - 10th	MR																				
15	Install curb and gutter 9th-10th	Precision																				
16	Install driveway and sidewalk 9th-10th	Precision																				
17	16th Street Utilities	Hjerpe																				
18	16th street common	Hjerpe																				
19	16th street class 5	MR																				
20	Install curb and gutter 16th	Precision																				
21	Install driveway 16th	Precision																				

Coalition of Greater Minnesota Cities

CGMC in Brief

May 18, 2007

Contact: Sarah Kleppe
651.225.8840

Minnesota Supreme Court Rules in Favor of Cities in Annandale Maple Lake Case

The Minnesota Supreme Court ruled Thursday in favor of the cities of Annandale and Maple Lake and the Minnesota Pollution Control Agency (MPCA).

The court's ruling overturned the Minnesota Court of Appeals decision that had been holding up the issuance of new wastewater permits throughout greater Minnesota. In a very strongly worded 4-2 opinion, the court stated that it would defer to the agency's interpretation of an ambiguous water quality regulation provided this interpretation seemed reasonable.

The ruling means the MPCA can now issue new wastewater permits for discharges to impaired waters provided an offset is available and reasonable. The ruling lifts an economic development moratorium that has hobbled cities for two years.

Phosphorus Delay Included in Conference Report; Expected to Pass House Floor Today

The CGMC's phosphorus rule delay passed out of a conference committee Wednesday night and is expected to pass the House and Senate floors today. Sen. Satveer Chaudhary, DFL-Fridley, amended the delay to change the rule's implementation date from July 1, 2007 to May 1, 2008. The CGMC was amenable to the date change. Joe Sullivan and Nancy Larson of Flaherty & Hood, P.A. spoke in favor of the delay. **The committee unanimously voted in support of the phosphorus delay**.

Although staunch proponents of the phosphorus rule will probably speak against the bill on the House and Senate floors, it is expected to pass both bodies and be signed into law by the governor.

Property Tax Relief Passes Senate

The Senate passed a smaller Omnibus Tax Bill Tuesday that contains an $80 million increase in Local Government Aid (LGA). The bill removes the taconite aid offset and an increase in the maximum aid caps. Other than those exceptions, the bill uses the current aid distribution formula. The bill closes Foreign Operating Corporation tax loopholes to pay for the increase in LGA and other spending. It is unknown if this version of the bill will be acceptable to the governor.

Annexation Bill Passes

The CGMC's annexation bill passed through the Legislature this week. The bill, consensus legislation between city and township advocates, was passed unanimously in the Senate and on a 129-2 vote in the House.

The bill reestablishes the Municipal Boundary Adjustment Advisory Taskforce, a group consisting of city and township officials and legislators appointed to meet and present a report to the Legislature on annexation and land use issues. The same group was established last session and was due to make a report by January 2007, but for various reasons, the taskforce failed to meet.

The bill also removes the July 1, 2007 sunset of the 120 acre provision, since the temporary changes in last year's bill seem to be working for both cities and townships. Some changes to the annexation notification process were also agreed to by all the organizations.

The CGMC looks forward to participating in the taskforce, and moving Minnesota's annexation policy forward.

Legislature Set To Attempt Veto Override On Transportation Funding Package

The transportation funding package passed by the House and Senate was vetoed by the governor earlier this week. The Legislature is expected to attempt to override the veto on Sunday or Monday.

The CGMC supports the bill and the attempt to override. It is still unclear if there will be another transportation bill this session if the governor's veto is upheld.

Thank you CGMC Members!

The CGMC held a successful lobbying day Wednesday. We would like to give a special thank you to the following members who attended: **Steve Nasby, Windom City Administrator; Mark Sievert, Fergus Falls City Administrator; Mayor Larry Buboltz, Detroit Lakes; and Gary Stumbo, Fergus Falls Councilmember.**

Coalition of Greater Minnesota Cities

CGMC in Brief

May 23, 2007

Contact: Sarah Kleppe
651.225.8840

$70 Million Increase in Local Government Aid in Jeopardy With Governor's Veto Threat

The House and Senate sent the governor a tax bill on the final day of session that increases Local Government Aid (LGA) by $70 million. While the LGA increase is short of the CGMC's $100 million goal, it will still provide significant aid to most cities.

A computer simulation showing the effect of the increased aid and what happens if the tax bill is vetoed is on the coalition's website at: www.greatermncities.org/2007_FinalTaxBill052207.pdf.

Gov. Pawlenty is threatening to veto the tax bill because it contains a provision requiring the state to include the cost of inflation when it projects future expenditures. The governor claims that the provision puts government spending on "autopilot."

The governor's spin of the issue is wrong and misleading. Including the cost of inflation for expenditures in the budget forecast does not put state spending on "autopilot." The budget forecast does not appropriate money; that job still belongs to the Legislature and the governor. By including the cost of inflation in state spending projections, the budget forecast paints a more accurate picture of the costs the state will incur if the state maintains the same level of services in the coming years.

The former Finance Commissioners under Govs. Jesse Ventura, Arne Carlson and Rudy Perpich all agree that inflation should be factored into state budget forecasts, as it was until 2002. John Gunyou, finance commissioner under former Gov. Carlson, told the Mankato Free Press that by not including inflation you assume that "the teachers will never get raises. The price of gasoline for school buses will never go up…This is, I think, close to criminal. You're lying with the forecast."

The fact is inflation is on "autopilot." The budget forecast was created to allow for our elected officials to have a sound foundation for discussions of what programs to fund and how much to fund them. If the state lacks the revenue needed to maintain its current level of services it is up to the elected officials to either raise the necessary revenue or cut funding for its programs.

CGMC Achieves Annexation Goals

The CGMC achieved its annexation objectives this year with the passage of a bill that re-establishes the Municipal Boundary Adjustment Advisory Taskforce and removes the July 1, 2007 sunset of the 120-acre limitation on annexations.

Transportation Funding Stopped By Governor; Veto Override Fails

Just minutes before the Legislature adjourned Monday night, the House tried and failed to override the governor's veto of a comprehensive transportation package that would have provided an additional $8.4 billion funding.

A "lights on" transportation funding proposal did pass the Legislature and was signed by the governor. Aside from the Motor Vehicle Sales Tax (MVST) allocation, the bill provides no new funding for transportation, a cause for great concern because the bonding package passed by the Legislature in 2003 has provided most of the state's additional highway revenue in recent years. Larger amounts of highway funding will now be needed to pay the debt service on previous borrowing and the Minnesota Department of Transportation will be left with less funding for highway projects.

The bill, however, will give transit programs in greater Minnesota 4 percent of the MVST proceeds when the program is fully phased in; the remaining 36 percent is earmarked for the Twin Cities Metropolitan Council. The allocation will provide greater Minnesota an additional $81 million in transit funding over the next five years.

The "lights on" bill also gives the Met Council in the Twin Cities an additional $20 million for operating deficits in 2008.

CGMC Delays Arbitrary Rule On Phosphorus, Preserves Nutrient Offset

Both of the CGMC's environmental policy goals were achieved during the 2007 legislative session. Despite many roadblocks, legislation delaying implementation of the 1mg/Liter statewide phosphorus limit for wastewater treatment facilities was passed and signed by the governor. Also, the CGMC stopped a last-minute attempt to repeal the nutrient offset that was passed as part of the 2006 Clean Water Legacy Act to address the Annandale/Maple Lake case.

Thank you CGMC Members!

Throughout the legislative session, we have asked for lobbying assistance from members. The CGMC lobbying days were crucial to our success this session; we heard numerous times from legislators that they received phone calls from city officials urging them to support a particular position. We could not have been successful without you. Thank you!

Save the dates!

A CGMC meeting during the League of Minnesota Cities conference in Duluth on will be held Thursday, June 28 at 7:30 a.m.

The coalition's summer conference is **July 25-27 in Detroit Lakes.** Registration materials were mailed to all CGMC city administrators/managers and were emailed to all members. Materials are also available online: www.greatermncities.org/calendar.htm.

The CGMC in Brief is prepared for the 69 member cities of the Coalition of Greater Minnesota Cities by Flaherty & Hood, P.A.

Coalition of Greater Minnesota Cities

CGMC in Brief

May 31, 2007

Contact: Sarah Kleppe
651.225.8840

Governor Vetoes Tax Bill, Local Government Aid Increase

Governor Pawlenty vetoed the tax bill on Wednesday and his veto message highlighted major conflicts between his positions on property tax relief and building inflation into budget forecasting and the CGMC's positions on these issues. **The CGMC supports the property tax bill, which received bipartisan support in the Legislature.**

The governor's message acknowledged that he believed more of the property tax relief should go directly to homeowners, not to local governments. The governor's reference to benefits for "only half the population" clearly takes aim at LGA, **ignoring the fact that the program was developed to provide equity in services and property tax fairness throughout the state**. His statement that the bill "is not properly balanced geographically," is a direct assault on greater Minnesota.

The governor also made a connection between including inflation in spending forecasts and putting government on autopilot. This is untrue. **Including inflation in budget forecasting does not authorize or require *any* spending**. The CGMC supports using inflation in spending forecasting because it is necessary to have an accurate picture of the state budget. Businesses, cities, and most other units of government routinely include inflation in the budgets because it is fiscally prudent to do so.

A spreadsheet that shows how much LGA each CGMC member city will receive without the tax bill is on the CGMC's website at: www.greatermncities.org/2007_LGA_veto_CGMC053107.pdf.

Pogemiller, Seifert to speak at CGMC Summer Conference

The following legislative leaders have confirmed their attendance on panels at the summer conference in Detroit Lakes: **House Property Tax Division Chair Paul Marquart, DFL-Dilworth; Senate Majority Leader Larry Pogemiller, DFL-Minneapolis; Senate Property Tax Chair Rod Skoe, DFL-Clearbrook; and House Minority Leader Marty Seifert, R-Marshall.** The panel discussions are sure to be lively, opinionated, and fun. In addition, the city has many great events planned for CGMC members and guests **Wednesday, July 25 to Friday, July 27** so be sure to register today: www.greatermncities.org/calendar.htm.

Holiday Inn Lakeside - www.dlinn.com
Phone: 218.847.2121 - CGMC rate ($84.95 plus taxes)

The Lodge on Lake Detroit - www.thelodgeonlakedetroit.com
Phone: 218.847.8439 - CGMC rate ($129 plus taxes)

CGMC City Visits to Start in June

Coalition lobbyists will be traveling the state to visit with mayors, city administrators/managers, and city councils to review the 2007 session and to look ahead to the 2008 session.

Flaherty & Hood, P.A. will be contacting you soon to set up a meeting. City visits are a great way to voice concerns about your city and greater Minnesota. We look forward to meeting with you!

Reminder: League of Minnesota Cities Meeting June 28th in Duluth

The annual CGMC membership meeting held during the League of Minnesota Cities conference in Duluth will be held on Thursday, June 28 at 7:30 a.m.

If you plan to attend, please RSVP to Sarah Kleppe at Flaherty & Hood, P.A. by email slkleppe@flaherty-hood.com or by phone at 651.259.1919.

Dedicated to a Strong Greater Minnesota

MEMORANDUM

TO: CGMC cities

FROM: Tim Flaherty and Nancy Larson

RE: Governor's veto of the tax bill

DATE: May 31, 2007

Yesterday, Governor Pawlenty vetoed the tax bill, putting special emphasis on his concern over the property tax relief portion of the bill. His veto message demonstrated his continued dislike of the Local Government Aid program and his preference for using levy limits as a way to hold down property taxes. It also demonstrated his bias toward the suburbs and against Greater Minnesota, as witnessed in the following quotes from his veto letter. (The entire veto letter is attached)

> *"I also have concerns over the distribution of the property tax relief in the bill as it is not properly balanced geographically. Too much relief would be provided through local government aid programs that benefit only half the population. More relief should have flowed directly to all homeowners.*
>
> *Buying down property taxes through local government aid programs has never proven to be a long-term solution to property tax pressures. The only way to truly hold down local property tax increases is by capping them."*

Contact your legislators and your local press now and tell them that you are extremely disappointed with the veto and how it will affect your city and its residents. Tell them:

- The governor's veto will stop much needed property tax relief, causing service cuts and property tax increases in many Greater Minnesota cities. (See attached computer simulation)
- It is still unclear as to whether or not the governor will call a special session, but tell them CGMC opposes the special session unless the LGA increases in the bill remains the same.
- Factoring inflation into the spending forecast does not authorize or require spending. It is fiscally prudent and something that businesses, cities and most other units of government do on a routine basis. It is fiscally imprudent for the governor to veto the tax bill over this issue.

- The governor's reference to benefits for "only half the population" clearly takes aim at LGA, ignoring the fact that the program was developed to provide equity in services and property tax fairness throughout the state.
- The governor's statement that the property tax relief in the bill "is not properly balanced geographically" is a direct assault on Greater Minnesota.
- The LGA program has greatly strengthened the economy and well-being of all parts of Minnesota, and CGMC supports the property tax bill, which received bipartisan support in the Legislature.

STATE OF MINNESOTA

Office of Governor Tim Pawlenty

130 State Capitol ♦ 75 Rev. Dr. Martin Luther King Jr. Boulevard ♦ Saint Paul, MN 55155

May 30, 2007

The Honorable Margaret Anderson Kelliher
Speaker, Minnesota House of Representatives
463 State Office Building
St. Paul, MN 55155

Dear Speaker Anderson Kelliher:

I have vetoed and am returning House File 2268, Chapter 149, the omnibus tax bill.

I am supportive of many of the tax provisions in the bill such as increases in direct property tax relief to homeowners, sales tax exemptions for agriculture products, acceleration of the single sales factor for corporate income tax and the increase for the military combat credit.

Unfortunately, the bill contains a policy provision that would put government growth on autopilot. I was very clear in communicating my opposition to this measure. DFL leadership and staff were aware prior to the end of session that its inclusion would result in the entire bill being vetoed. This provision could have been removed from the bill prior to final passage, but DFL leadership made a different choice.

When legislators and the Governor assemble the state budget, we shouldn't assume that every program should automatically grow. We need to examine every taxpayer dollar that will be spent and ensure that we are streamlining and keeping government efficient and effective. For some programs, increases will be warranted. Other programs, however, may deserve a smaller increase or perhaps no increase at all. Each program should be evaluated on its merits and the overall growth in the budget should reflect that type of approach rather than assuming autopilot increases.

I also have concerns over the distribution of the property tax relief in the bill as it is not properly balanced geographically. Too much relief would be provided through local government aid programs that benefit only half the population. More relief should have flowed directly to all homeowners.

Voice: (651) 296-3391 or (800) 657-3717 Fax: (651) 296-2089 TDD: (651) 296-0075 or (800) 657-3598
Web site: http://www.governor.state.mn.us An Equal Opportunity Employer

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Buying down property taxes through local government aid programs has never proven to be a long-term solution to property tax pressures. The only way to truly hold down local property tax increases is by capping them.

The class rate increases for utilities and pipelines contained in the bill are also a concern. I recommended aid replacement for the few communities most impacted by the Department of Revenue utility market valuation rule change. This bill instead increases the class rate on these properties to offset the market valuation changes. The result will likely be a windfall increase in revenues for some of these communities above and beyond the impact of the rule change. Ultimately, consumers will pay the increased cost.

Another problematic provision is the use of the fiscal disparities program to fund the expansion at the Mall of America. I support having the state assist with public infrastructure improvements related to the Mall of America expansion and would encourage the legislature to explore another funding source that will allow the project to move forward.

I am hopeful that some of the positive attributes of this bill will be passed into law in a form that can be signed in the future.

Sincerely,

Tim Pawlenty
Governor

cc: Senator Lawrence J. Pogemiller, Majority Leader
Senator James Metzen, President of the Senate
Senator David Senjem, Minority Leader
Senator Thomas Bakk
Representative Ann Lenczewski
Representative Marty Seifert, Minority Leader
Mr. Patrick E. Flahaven, Secretary of the Senate
Mr. Al Mathiowetz, Chief Clerk of the House of Representatives
Mr. Mark Ritchie, Secretary of State

2008 Estimated LGA after Gov. Pawlenty's Veto May 30, 2007

No Appropriation Increase

CGMC Members

City	LGA 07	LGA 08 (no appropriation increase)	LGA 08 - LGA 07	LGA 08 Final Tax Bill	LGA 08 Final Tax Bill - LGA 07	LGA 08 Final Tax Bill - LGA 08 Current Law
Albert Lea	$5,620,736	$5,355,770	-$264,966	$6,075,475	$454,739	$719,705
Alexandria	$1,638,757	$1,398,744	-$240,013	$1,617,810	-$20,947	$219,066
Austin	$7,303,280	$7,626,530	$323,250	$8,273,030	$969,750	$646,500
Babbitt	$293,073	$343,073	$50,000	$437,379	$144,306	$94,306
Bemidji	$3,327,034	$3,137,373	-$189,661	$3,565,112	$238,078	$427,739
Benson	$1,014,669	$944,288	-$70,381	$1,051,801	$37,132	$107,513
Brainerd	$3,904,428	$3,962,799	$58,371	$4,508,096	$603,668	$545,297
Breckenridge	$1,239,446	$1,295,981	$56,535	$1,419,495	$180,049	$123,514
Chisholm	$2,406,186	$2,250,728	-$155,458	$2,872,559	$466,373	$621,831
Cokato	$501,492	$460,578	-$40,914	$530,589	$29,097	$70,011
Crookston	$2,997,344	$3,159,121	$161,777	$3,682,674	$685,330	$523,553
Detroit Lakes	$1,142,856	$919,431	-$223,425	$1,020,216	-$122,640	$100,785
Dilworth	$624,059	$606,009	-$18,050	$697,585	$73,526	$91,576
East Grand Forks	$2,701,018	$2,718,768	$17,750	$3,146,435	$445,417	$427,667
Ely	$1,621,228	$1,534,210	-$87,018	$1,997,823	$376,595	$463,613
Eveleth	$1,937,730	$2,041,812	$104,082	$2,249,977	$312,247	$208,165
Faribault	$6,251,586	$6,029,228	-$222,358	$6,831,030	$579,444	$801,802
Fergus Falls	$4,086,565	$4,005,799	-$80,766	$4,561,503	$474,938	$555,704
Gilbert	$658,725	$613,508	-$45,217	$851,551	$192,826	$238,043
Glencoe	$1,198,938	$1,157,983	-$40,955	$1,339,860	$140,922	$181,877
Glenwood	$782,600	$735,935	-$46,665	$849,822	$67,222	$113,887
Grand Rapids	$1,410,810	$1,243,119	-$167,691	$1,437,347	$26,537	$194,228
Granite Falls	$744,124	$694,853	-$49,271	$805,565	$61,441	$110,712
Hawley	$407,039	$441,539	$34,500	$510,539	$103,500	$69,000
Hibbing	$7,553,987	$8,007,516	$453,529	$8,914,575	$1,360,588	$907,059
Hoyt Lakes	$304,931	$281,043	-$23,888	$529,533	$224,602	$248,490
International Falls	$3,185,895	$3,386,936	$201,041	$3,789,017	$603,122	$402,081
Janesville	$617,329	$674,960	$57,631	$790,223	$172,894	$115,263
Kenyon	$518,706	$519,563	$857	$599,738	$81,032	$80,175
La Crescent	$589,082	$569,431	-$19,651	$658,787	$69,705	$89,356
Le Sueur	$969,041	$962,090	-$6,951	$1,109,069	$140,028	$146,979
Litchfield	$1,730,012	$1,767,896	$37,884	$2,045,897	$315,885	$278,001
Little Falls	$2,252,519	$2,190,867	-$61,652	$2,537,297	$284,778	$346,430
Luverne	$1,350,978	$1,268,883	-$82,095	$1,464,173	$113,195	$195,290
Mankato	$7,805,433	$7,187,120	-$618,313	$8,067,323	$261,890	$880,203
Marshall	$2,555,322	$2,467,361	-$87,961	$2,780,919	$225,597	$313,558
Melrose	$760,286	$734,167	-$26,119	$846,473	$86,187	$112,306
Montevideo	$1,761,362	$1,742,000	-$19,362	$2,017,495	$256,133	$275,495
Moorhead	$7,832,982	$7,599,938	-$233,044	$8,536,347	$703,365	$936,409
Mora	$677,214	$727,286	$50,072	$827,429	$150,215	$100,143
Mountain Iron	$718,350	$825,650	$107,300	$1,040,251	$321,901	$214,601
New Ulm	$4,068,713	$4,157,887	$89,174	$4,729,936	$661,223	$572,049
North Mankato	$1,606,057	$1,620,744	$14,687	$1,809,702	$203,645	$188,958
Owatonna	$4,337,655	$4,228,367	-$109,288	$4,723,186	$385,531	$494,819

Source: MN House Research Run:lgacc70alt1 b

Prepared by Flaherty and Hood, P.A. for the Coalition of Greater MN Cities, 5/31/2007.

City	LGA 07	LGA 08 (no appropriation increase)	LGA 08 - LGA 07	LGA 08 Final Tax Bill	LGA 08 Final Tax Bill - LGA 07	LGA 08 Final Tax Bill - LGA 08 Current Law
Park Rapids	$509,399	$476,600	-$32,799	$548,309	$38,910	$71,709
Perham	$562,678	$520,313	-$42,365	$559,748	-$2,930	$39,435
Princeton	$771,267	$765,248	-$6,019	$880,708	$109,441	$115,460
Red Wing	$1,241,269	$1,471,885	$230,616	$1,753,202	$511,933	$281,317
Redwood Falls	$1,223,023	$1,159,621	-$63,402	$1,341,993	$118,970	$182,372
Rochester	$6,343,929	$7,826,876	$1,482,947	$8,633,157	$2,289,228	$806,281
Roseau	$621,561	$660,194	$38,633	$761,474	$139,913	$101,280
Rushford	$518,226	$573,226	$55,000	$683,226	$165,000	$110,000
Sartell	$62,468	$0	-$62,468	$0	-$62,468	$0
Sauk Rapids	$2,131,899	$2,042,918	-$88,981	$2,314,828	$182,929	$271,910
St. Charles	$682,939	$747,517	$64,578	$876,673	$193,734	$129,156
St. James	$1,333,378	$1,384,698	$51,320	$1,522,946	$189,568	$138,248
St. Joseph	$841,993	$761,591	-$80,402	$881,221	$39,228	$119,630
St. Peter	$2,216,431	$2,405,108	$188,677	$2,782,463	$566,032	$377,355
Staples	$1,010,908	$1,030,484	$19,576	$1,184,702	$173,794	$154,218
Thief River Falls	$2,339,780	$2,415,148	$75,368	$2,795,612	$455,832	$380,464
Virginia	$3,916,779	$3,983,811	$67,032	$4,611,582	$694,803	$627,771
Wadena	$1,155,081	$1,225,388	$70,307	$1,366,001	$210,920	$140,613
Waite Park	$0	$134,311	$134,311	$154,005	$154,005	$19,694
Warren	$469,959	$497,519	$27,560	$552,639	$82,680	$55,120
Warroad	$560,226	$624,486	$64,260	$753,006	$192,780	$128,520
Waseca	$2,545,933	$2,395,239	-$150,694	$2,772,544	$226,611	$377,305
Willmar	$4,614,068	$4,333,369	-$280,699	$4,886,000	$271,932	$552,631
Windom	$1,259,302	$1,272,476	$13,174	$1,468,370	$209,068	$195,894
Winona	$10,056,088	$9,999,377	-$56,711	$11,367,120	$1,311,032	$1,367,743
Worthington	$2,980,671	$3,035,433	$54,762	$3,453,502	$472,831	$418,069
Total	$154,978,832	$155,339,720	$360,888	$177,055,674	$22,076,842	$21,715,954

Source: MN House Research Run:lgacc70alt1 b
Prepared by Flaherty and Hood, P.A. for the Coalition of Greater MN Cities, 5/31/2007.

COALITION OF GREATER MINNESOTA CITIES

Dedicated to a Strong Greater Minnesota

May 18, 2007

Mr. Steve Nasby, City Administrator
City of Windom
P.O. Box 38
Windom, MN 56101-0038

Dear Mr. Nasby:

We would like to encourage you to attend the Coalition of Greater Minnesota Cities 2007 summer conference in **Detroit Lakes Wednesday, July 25 – Friday, July 27.** As you may know, our conference is a time for city officials from across the state to form policy decisions, learn about our host community, and hear from legislative leaders about issues important to our cities. While legislative policies are the focus of the conference, there are several informal activities offered for members and their spouses and guests; please see the enclosed blue handout for an overview of hotel options and guest activities. Some highlights include:

- Wednesday night features pontoon boat rides and a pig roast on Lake Detroit.
- **State Auditor Rebecca Otto,** featured lunch speaker Thursday, July 26, will discuss her first six months in office and what her vision is for the future.
- **Major General Larry W. Shellito, Adjutant General of the Minnesota National Guard,** featured speaker at our Legislative Awards Dinner, will speak about the reintegration and adjustments of the returning troops as well as to what we can do as communities to assist the troops.

This year, in addition to encouraging each CGMC member city to send at least one representative to this important event, we would like to challenge each city to invite a non-member city to be our guest at the conference to learn more about the coalition.

We hope that you will join us. Enclosed are two sets of handouts regarding the formal agenda and informal events for guests along with one copy of the registration form. Electronic versions are online at: www.greatermncities.org. If you have any questions, please contact Sarah Kleppe at 651.225.8840 or slkleppe@flaherty-hood.com.

We look forward to seeing members from Windom in Detroit Lakes July 25-27!

Sincerely,

Mayor H. Dan Ness, City of Alexandria
President, Coalition of Greater Minnesota Cities

Sincerely,

Mayor Larry G. Buboltz, City of Detroit Lakes
CGMC Conference Host City

2007 CGMC Summer Conference
Detroit Lakes Registration

Please mark how many people will attend each event; note: some options require an extra cost.
Please make additional copies of the registration as needed.

City:_____

Name/title:_____ **Guest(s)**_____

Wednesday, July 25

___1:30 p.m. Meeting: Board of Directors
___3:30 p.m. The good, the bad and the ugly in the 2007 session
___5-6 p.m. Pontoon Boat Rides on Big Detroit Lake
___6:30 p.m. Pig Roast

Entertainment options for members and guests

___7-11 p.m. Casino Packages
$20 at own cost, transportation provided
___8-11 p.m. Jazz music - The Lodge on Lake Detroit

Dietary restrictions:_____

Thursday, July 26

Morning options for members and guests

___7 a.m. Golf *cost and transportation on own*
___9-11 a.m. Economic Development Tour
___9-11 a.m. Annexation and Housing Tour
___9-11:30 a.m. Pampering - Holiday Inn *free*
___12-3:30 p.m. Lunch and Shopping Tour
shuttle provided, lunch/shop at own cost

___12 p.m. Lunch – State Auditor Rebecca Otto
___5:45 p.m. Social Hour
___7 p.m. Legislative Awards Dinner

Name/title:_____ **Guest(s)**_____

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Hotel Reservations

Holiday Inn Lakeside
Phone: 218.847.2121
CGMC rate: $84.95 + tax
1155 Highway 10 East
www.dlinn.com

The Lodge on Lake Detroit
Phone: 218.847.8439
CGMC rate: $129 + tax
1200 East Shore Drive
www.thelodgeonlakedetroit.com

Members Attending	
1	$245
2	$480
3	$705
4	$920

Total $_____

Please make checks payable to CGMC:

☐ **Bill me**
☐ **Payment enclosed**
☐ **I'll pay at the conference**

Please include $25 for each guest dinner

Please send registration form to Shelly Walsh by July 18 via:
mail - 525 Park Street, Suite 470, Saint Paul, MN 55103, **fax** - 651.225.9088, or **e-mail** - slwalsh@flaherty-hood.com

2007 CGMC Summer Conference
Detroit Lakes

Preliminary Agenda

Wednesday, July 25

1 p.m. **Check In and Registration**
Holiday Inn

1:30 p.m. **Board of Directors Meeting**
Holiday Inn

2:45 p.m. **BREAK**

3 p.m. **Hotel Check In**
Holiday Inn and
The Lodge on Lake Detroit

3:30 p.m. **The good, the bad and the ugly in the 2007 session**
Holiday Inn

5 p.m. **Pontoon Boat Rides - Big Detroit Lake and Hospitality Room**
Holiday Inn
Sponsored by City of Detroit Lakes

6:30 p.m. **Pig Roast**
Holiday Inn Beach

7 p.m. **Evening Event Options**

Thursday, July 26

Breakfast on own

9 a.m. **City Tour Options**
- Economic Development
- Annexation and Housing

12 p.m. **Lunch with featured speaker State Auditor Rebecca Otto** (confirmed)
Holiday Inn

1 p.m. **CGMC Labor & Employee Relations Program**
- Success and outlook
- Budget and assessment recommendations

1:45 p.m. **BREAK**

2 p.m. **Property Tax Relief and Local Sales Taxes: what next?**
- House Property Tax Division Chair Paul Marquart
- House Tax Chair Ann Lenczewski
- Senate Tax Chair Tom Bakk

3:15 p.m. **BREAK**

3:30 p.m. **Assessment of the 2007 legislative session**
- Senate Majority Leader Larry Pogemiller
- Senate Minority Leader David Senjem
- Speaker Margaret Anderson Kelliher
- House Minority Leader Marty Seifert (confirmed)

4:45 p.m. **BREAK**

5:45 p.m. **Social Hour**

7 p.m. **Legislative Awards Dinner**
Major General Larry W. Shellito, Adjutant General of the Minnesota National Guard (confirmed)

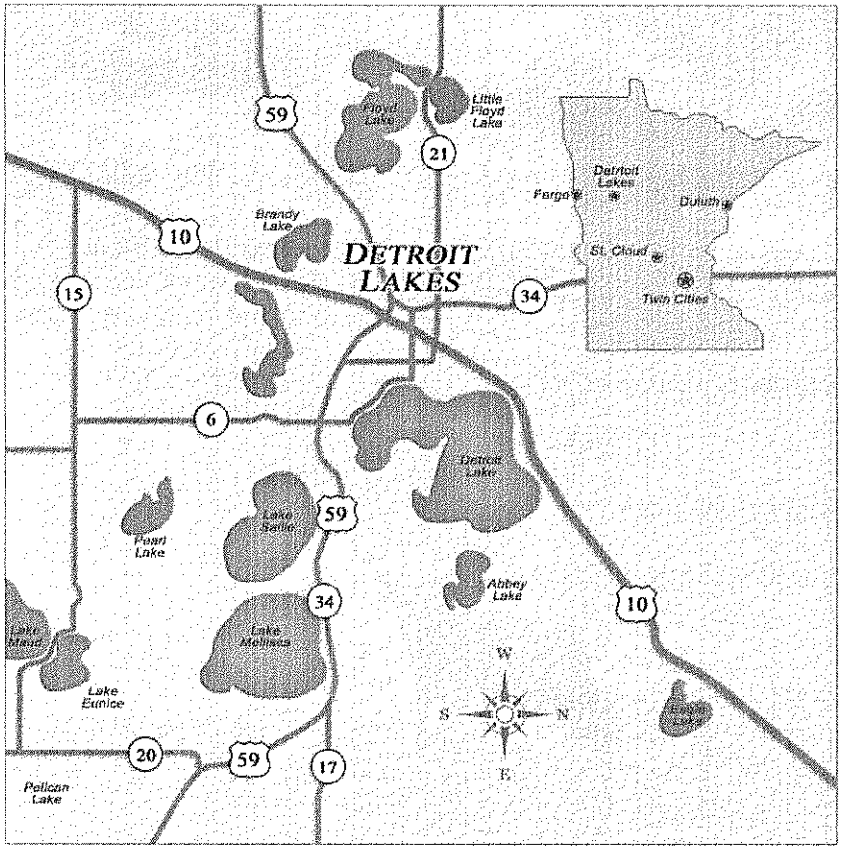
9:30 p.m. **Hospitality Room at the Holiday Inn**
Sponsored by 2008 Host Cities –
Mankato, North Mankato, and New Ulm

Friday, July 27

8 a.m. **Full Membership Meeting and Continental Breakfast**
- CGMC committee updates
- Preview of 2008 legislative issues & positions
- Approval of CGMC budget and assessments

11 a.m. **Adjourn**

All events at the Holiday Inn unless otherwise noted. Speakers invited unless otherwise noted.



Holiday Inn Lakeside
1155 Highway 10 East
Detroit Lakes, MN 56501
www.dlinn.com
Phone: 218.847.2121
CGMC rate: $84.95 plus tax

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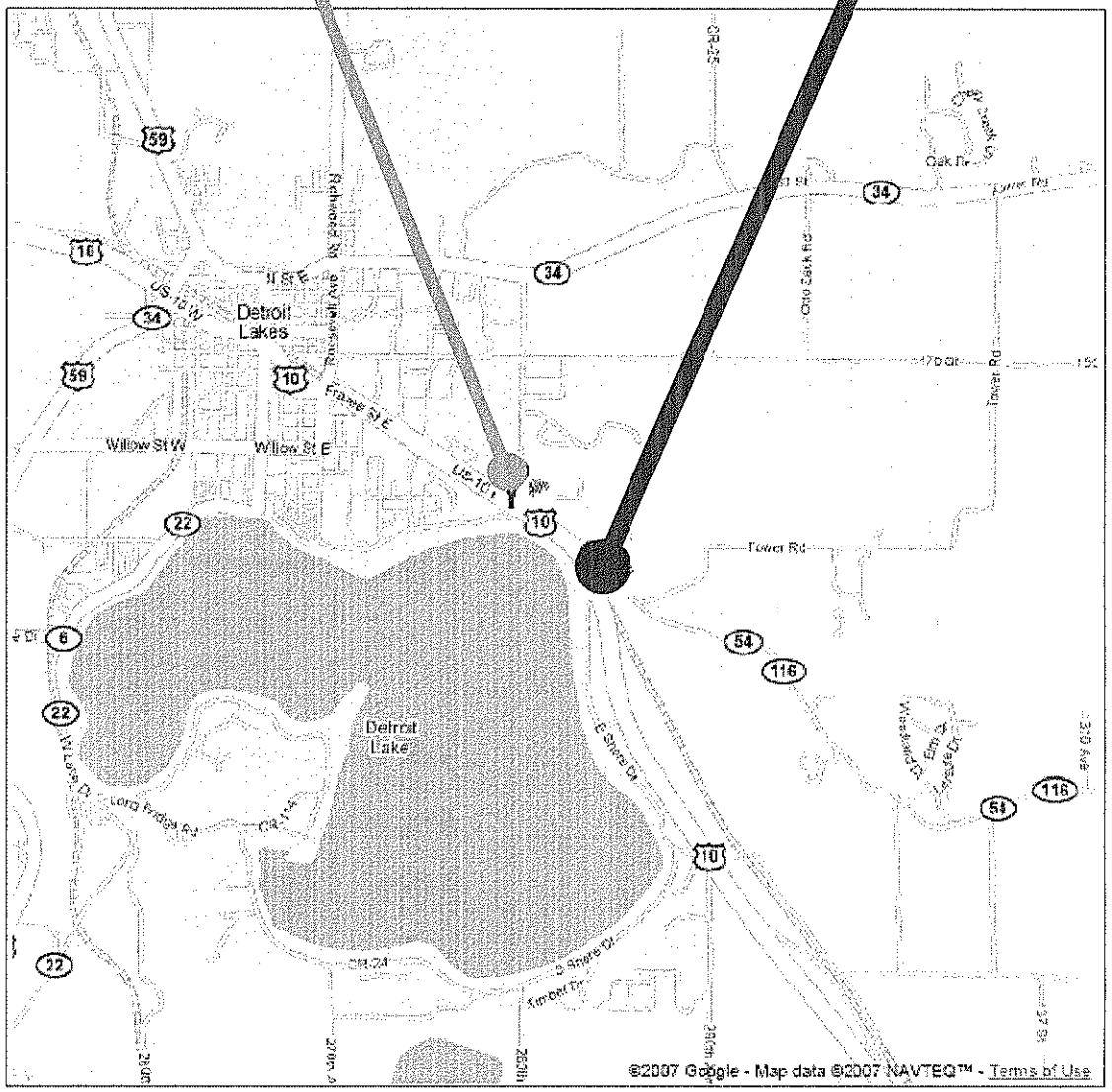


Please note:

There will be significant construction on Highway 10. Updates will be distributed to CGMC members closer to the conference dates.

Map of hotel locations: maps.google.com
Map of area: www.dlinn.com/location.html

2007 CGMC Summer Conference

Detroit Lakes Guest/Spouse Events

The City of Detroit Lakes would like to invite you to have some fun on **Thursday, July 26 with activities arranged exclusively for coalition spouses/guests:**

9 - 11:30 a.m. **Pampering Yourself** (Free)

Start out your busy day with a relaxing pampering spa created just for you at the Holiday Inn Lakeside. Grab your comfortable clothing, a pair of flip flops, and get ready to relax. No make-up required for this fun!

Detroit Lakes professionals will offer:

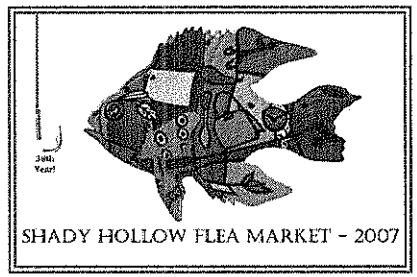
- Fascial facials (myofascial release is a technique used by therapists to relax your tense muscles and tissue)
- Chair massages
- Foot soaks and scrubs
- Face mask & scrubs
- Make-overs

12 - 1:30 p.m. **Lunch** (at own cost)

Join us for a fabulous lunch at the *Speak Easy*, an Italian restaurant known for their food and unique ambiance.

1:30 - 3:30 p.m. **Exclusive Shady Hollow Shopping** (at own cost)

You are invited to step onto our coach bus for a one of a kind shopping experience. Shady Hollow Flea Market is nestled in a quaint little hollow right outside of Detroit Lakes. Usually open weekends only, we have arranged for a special shopping afternoon just for coalition spouses & guests. Here's a taste of the 10+ vendors arranged to be open for your leisurely shopping experience:



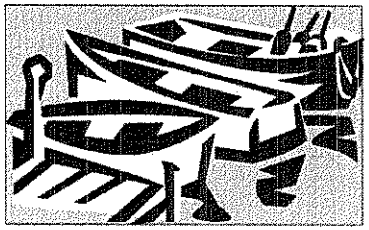
- Kitty Kelli's QVC Clothing Outlet – A new shopping experience offering women's clothing and accessories at outlet store pricing from TV's number one shopping channel! Handbags—as well as jewelry from Joan Rivers, Nolan Miller, and Kirk's Folly—will accessorize your every need!

- Patina White – "less-than-serious-goods for self, soul, and surroundings" to peruse: Jewelry is re-imagined in the form of typewriter bracelets & necklaces in addition to glass collage pendants. Whimsical wearables, an eclectic array of charming goods for your home, & unique gift giving ideas are waiting!

- Others Shops: Shabby Gabby, Hugs & Stitches, Cheryl Lynn, and The Honey Shack are just a sampling of some of the fun!

In courtesy to the participating vendors, **please be sure to register using the enclosed form** for each activity.
Graphics: http://www.shadyhollowmarket.com/ and http://patinawhite.com/

Holiday Inn Lakeside 1155 Highway 10 East
Phone: 218.847.2121 www.dlinn.com



MARINA RENTALS

Holiday Inn Lakeside
Marina Hours 8am to 8pm
(All Motorized boats include gas)

20 FT. DELUXE PONTOONS

Cruising or fishing 25 hp motor
All Pontoons have a depth/fish locator
Maximum capacity 10 people

Full Day—Weekend	$250.00
Full Day—Weekday	$200.00
4 Hours	$125.00
2 Hours	$100.00

16 FT. DELUXE FISHING BOAT

25hp motor, trolling motor, depth/fish locator
3 swivel seats & live well
Maximum capacity 4 people

Full Day—Weekend	$195.00
Full Day—Weekday	$150.00
4 Hours	$85.00
2 Hours	$50.00

- A $250.00 deposit is required.
- 21 years of age for motorized equipment.
- 18 years of age for non-motorized equipment.
- 24 hour cancellation required. Cancellations made after that will be charged amount of rental.
- Guests of the hotel have 1st option of rentals.

Prices Subject to Change

CANOES/KAYAKS/ PADDLE BOATS

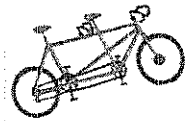
Hotel Guests—Free 2 Hours

Public Rentals
$8.00/1 Hour
$15.00/4 Hour
$25.00/Full Day

BICYCLES

Hotel Guests
Free 2 Hours

Public Rentals
$8.00/1 Hour
$15.00/4 Hour
$25.00/Full Day



Tandem Bike

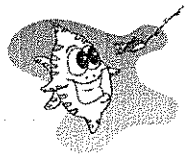
Hotel Guests
Free-2 Hours

Public Rentals
$10.00/1 Hour
$20.00/4 Hour
$30.00/Full Day

FISHING POLES

Hotel Guests
Free 2 Hours

Public Rentals
$8.00/1 Hour
$15.00/4 Hour
$25.00/Full Day



Holiday Inn

HOLIDAY INN LAKESIDE
1155 Hwy 10 East - Detroit Lakes, MN 56506
218-847-2121 - Fax 218-847-2121 ext.142
www.dlinn.com / info@dlinn.com

Hey Kids!

The Holiday Inn – Lakeside has a Camp Holiday program with fun activities just for you!! More information will be available at the hotel. Most activities are free, but some have a small cost. You can find out more when you check in!

The Lodge on Lake Detroit 1200 East Shore Drive
Phone: 218.847.8439 www.thelodgeonlakedetroit.com

Amenities

- day spa
- fitness center
- 550 ft private lakefront
- 150 ft wide sandy beach
- private dock
- sunning & swimming
- fish from shore or dock
- boat slips for rent (call to reserve)
- paddleboats, canoes, kayaks
- fire pits near beach
- lakeside jogging trails nearby
- martini bar
- business center and library