

City Council Meeting
Windom City Hall, Council Chambers
June 5, 2007
7:30 p.m.

1. Call to Order: The meeting was called to order by Mayor Riordan at 7:30 p.m.

2. Roll Call: Mayor: Tom Riordan

Council Members: Jean Fast, Kirby Kruse, Bob Messer,
Bradley Powers

Council Members Absent: JoAnn Ray

City Staff Present: Steve Nasby, City Administrator; Mike
Haugen, Water\Wastewater Superintendent
and Terry Glidden, Telecom

Public: Kathy Hiley and Emily Prokosch

3. Pledge of Allegiance

4. Approval of Minutes:

Motion by Messer, second by Fast, to approve the Council minutes from May 15, 2007. Motion carried 4 - 0.

5. Consent Agenda:

- Receipt of Board & Commission Minutes
 - a. Park & Recreation Commission – May 14, 2007
 - b. Community Center Commission – May 21, 2007
 - c. Utility Commission – May 29, 2007
- Correspondence
 - a. Wenck Associates, Inc.
 - i. 2006 Seal Coat Update
 - ii. Soil Condition on South End of 4th Avenue
 - b. Minnesota Pollution Control Agency – Letter of Violation (Staff Response Included)

Motion by Powers, second by Fast, to approve the Consent Agenda. Motion carried 4 - 0.

6. Ribbons to Recognize Returning Troops:

Kathy Hiley and Emily Prokosch said that a local unit may be returning from Iraq at the end of July and they encouraged the community to participate in welcoming home these soldiers. Hiley said that the American Lutheran Church was hosting a re-integration meeting on June 7 at 7:00 p.m. and encouraged all members of the public to attend. Yellow ribbons have been going up in Windom as a welcoming\remembering gesture for the troops and encouraged everyone to hang a ribbon. Last, in August an event with the Chamber of Commerce is also being planned to welcome home the troops.

7. State of Minnesota Proclamation – Emergency Medical Services:

Mayor Riordan read the proclamation identifying May 20-26, 2007 as Emergency Medical Services Week. He thanked the local EMS volunteers for their efforts in serving the public.

8. Department Heads:

Haugen said that on June 1 the City started the Watering Ban. As in the past, it is an Odd\Even system depending upon the address of the property. This is a preventive measure and the Water Plant continues to monitor water usage to ensure adequate levels.

Included in the packet was a letter of violation from the Minnesota Pollution Control Agency regarding TKNs going over our allowances in June 2006, February 2007 and March 2007. Haugen said that the violations in 2007 were primarily due to weather impacts at PM Windom's facilities. He said the City is working with PM Windom, MPCA and our engineers to address the violation and that a letter from the City with corrective actions has been sent to MPCA and a copy is included in the packet.

Powers asked if PM Windom's discharge is monitored. Haugen said that his staff does testing and they have their own processes at PM Windom.

Haugen said the water and sewer mains on 4th Avenue from 6th – 10th Streets was done and is currently undergoing testing. He is hopeful that the installation of services will begin shortly. Overall the project appears to be going well.

9. Fire Hall Recommendation & Letter of Agreement for Architectural Service:

Riordan asked Nasby to provide an overview. Nasby said that the City sent out 19 Request for Proposals (RFPs) and that 11 of them were returned by firms seeking to provide architectural services. The Fire Hall Building Committee narrowed the field to five and then selected three firms for on-site interviews. Following the interviews the Fire Hall Building Committee is recommending that

the City award the feasibility design study to Marquis Erickson, Architect at a cost of \$9,500. Nasby noted that if the project proceeded past feasibility and into the design phase the \$9,500 fee would be applied to the additional work being preformed.

Motion by Messer, second by Powers, to approve the Letter of Agreement between Marquis X. Erickson, Architect and the City of Windom. Motion carried 4 – 0.

Motion by Powers, second by Messer, to authorize the City Administrator to execute the Letter of Agreement between Marquis X. Erickson, Architect and the City of Windom. Motion carried 4 – 0.

10. Roof Repair for City Hall and Library:

Riordan asked the Building Committee to present the information. Messer said that several quotes were solicited for the roof repair and that the Building Committee was recommending awarding the City Hall project to Schwikert's for \$20,530.

Kruse asked if there were funds available. Nasby said there were not monies budgeted for the City Hall roof in 2007, but \$12,000 was budgeted for the Library. He said that the City Hall costs may be covered by lower than anticipated expenses at City Hall or that fund would have to borrow from another fund with the monies being made up in the 2008 budget. Riordan said that there may be some savings at City Hall in personnel costs.

Motion by Messer, second by Powers, to approve the City Hall roof repair and award the job to Schwikert's. Motion carried 4 – 0.

Messer said that several quotes were solicited for the Library roof repair and that the Building Committee was recommending awarding the project to Kato Roofing, Inc. for \$12,905.

Motion by Fast, second by Powers, to approve the Library roof repair and award the job to Kato Roofing, Inc. Motion carried 4 – 0.

11. Authorization for 4th Avenue Right-of-Way Property Acquisition:

Nasby said that the next phase of the 4th Avenue project would be the north end of the road and that the preliminary design for the street would include the softening of the curve and bridge replacement at Perkins Creek. To accommodate this design option the City would need to acquire approximately .4 acre ROW. Nasby said that he has a purchase agreement with the owners, subject to City Council approval.

Powers asked if additional ROW would be needed further to the north at the top of the hill. Nasby said that the preliminary designs do not show the need to purchase additional property, but there could be issues with private retaining walls adjacent or in the City ROW.

Messer said the plan is to move the road to the west and change some of the elevations to make it safer.

Motion by Messer, second by Powers, to approve the acquisition of ROW of approximately .4 acres per the legal description and map. Motion carried 4 – 0.

12. Fire Calls - Uncollectible Accounts:

Riordan said there was a memorandum in the packet and listing of unpaid fire bills from 2001 – 2005. He noted that the City's auditors brought this up in their review of the City's accounts. Riordan asked if all efforts had been made to collect the bills. Nasby said that invoices had been sent and follow-up letters, but these accounts remain unpaid. He said that with the new ordinance there will be an ability to collect the fees through the taxes if the invoices are unpaid.

Motion by Fast, second by Messer, to approve writing off uncollected fire bills from 2001-2005 as bad debt. Motion carried 4 – 0.

13. Regular Bills:

Motion by Fast, seconded by Powers, to approve the regular bills. Motion carried 4 – 0.

14. Contractor Bill:

Riordan said there was one bill from Hjerpe, Inc. in the amount of \$285,704.64 for the 2007 Street Project.

Powers asked if the five percent retainage was standard. Nasby said the certification for payment was completed and presented by the City Engineer.

Motion by Messer, seconded by Fast, to approve the contractor bill for Hjerpe, Inc. in the amount of \$285,704.64. Motion carried 4 – 0.

15. Unfinished Business:

None

16. New Business:

Preliminary

None

17. Council Concerns:

Powers said that the portion of 16th Street that is under construction needs to be graded or maintained.

18. Adjourn:

Motion by Messer, seconded by Fast, to adjourn. Motion carried 4 – 0.

Meeting adjourned at 8:00 p.m.

Tom Riordan, Mayor

Attest: _____
Steve Nasby, City Administrator

**ECONOMIC DEVELOPMENT AUTHORITY OF WINDOM
MINUTES
JUNE 11, 2007**

1. Call to Order: The meeting was called to order by President Erickson at 12:07 p.m.

2. Roll Call & Guest Introductions:

EDAWN Commissioners: Juhl Erickson, Kirby Kruse, and Bob Messer.

Absent: Nestor Palm and Trevor Slette.

Also Present: EDA Staff – Aaron Backman, Executive Director, and Mary Hensen, Adm. Asst.; Steve Nasby, City Administrator; Mayor Tom Riordan; and Joel Luitjens – WADC Liaison.

3. Introduction of New Executive Director – Aaron Backman: President Erickson introduced Aaron Backman to the Board and welcomed him to the City. Director Backman expressed appreciation for the Board's support and stated that he looks forward to working with them.

4. Approval of Minutes:

Motion by Commissioner Kruse, seconded by Commissioner Messer, to approve the Minutes of the EDA Meeting held on April 16, 2007. Motion carried 3-0.

(Note: No meeting was held in May.)

5. Tech Spec Building - Update: Big Game Products terminated its lease of the building effective May 1, 2007, because of their purchase of the Kramer property (former "Snapper" distributorship building). On April 30, a walk-thru of the building was completed. Director Backman advised that he has been in the building twice including a walk-through with the general contractor this morning to identify areas that need repair. The contractor will be coordinating with the subcontractors to make those repairs. Administrator Nasby will be talking with the Street Superintendent concerning maintenance of the areas surrounding the building. There was a discussion concerning a sign for the tech spec building. Director Backman was authorized to handle the marketing of the building.
6. Windom Industrial Park – Lot Sale – Update: President Erickson advised that the sale of Lot 1, Block 2 of the Windom Industrial Park Subdivision to Ronald and Suzann Paplow had been completed. The new owners have plans to split the lot to provide space for other businesses. Director Backman reported that construction of the new building for Ron's Electric has started.

7. Unfinished Business

A. Business Visits Report: Director Backman apprised the Board of his activities over the last two weeks since he began work with the City, including five business visits, meeting with Gene Van Binsbergen and tour of several units of the River Bluff Townhomes, meetings with representatives from DEED and the SW MN Private Industry Council, attendance at two Kiwanis Meetings (including one presentation) and Chamber Coffees. Director Backman advised that he plans to make visits to other businesses and also make follow-up visits to continue the dialog with the local businesses.

B. Prospect Update: Director Backman informed the Board concerning preliminary contacts that had been made regarding a referral generated by the MNPRO website. There was a brief discussion concerning other possible projects in the area.

C. Closed Session – Proposed Property Sale – Parts of Lots 5, 6 & 13 of State Subdivision 36-105-36: President Erickson closed the public meeting and opened the closed session at 12:48 p.m. The closed session was closed and the public meeting re-opened at 1:24 p.m. The Board authorized EDA Staff to schedule a public hearing concerning the proposed sale of EDA property for a special meeting of the EDA Board to be held at noon on Monday, June 25, 2007.

8. Miscellaneous Information

A. River Bluff Townhomes – Monthly Financial Report: The Board received copies of the report from VanBinsbergen & Associates for the month ending April 30, 2007.

B. Monthly Budget Recap: The Board received copies of the Budget Recap Year-To-Date thru April 30, 2007.

9. Adjourn: On motion, President Erickson adjourned the meeting at 1:25 p.m.

Juhl Erickson, President

Attest: _____
Aaron Backman, Executive Director

**PARK AND RECREATION COMMISSION SPECIAL 2007 BUDGET MEETING
MINUTES JUNE 11, 2007**

1. Call to Order: The meeting was called to order by Chairman Terry Fredin at 7:00 p.m. in the Council Chambers.

2. Roll Call: Chair, Terry Fredin
Commission: Brenda Muller, Steph Schwalbach, Sherri Zimmerman, Kay Clark & Jeff LaCanne
City Staff Present: Recreation Director, Al Baloun, Park Director Bruce Caldwell & Council Liaisons; Brad Powers & Jean Fast
Public: None

3. Approve Agenda with changes: **Motion by Clark seconded by Zimmerman Motion Carried 5-0**

5. Approve Minutes May 14, 2007 **Motion by Clark seconded by Zimmerman Motion Carried 5-0**

Tobacco Free Parks Policy by the Windom KAUSE (Keeping Air Unharmd for a Safe Environment) group.

6. Park Superintendent Report-Bruce Caldwell
 - a. Tobacco Free Policy Park Properties The commission discussed the issues of having a total Tobacco Free Policy within the city park system at this time.
Motion by Schwalbach seconded by Clark to have the Tobacco Free Committee design a policy for youth only activities within the city park system. This would also include posting the playgrounds & swimming pool. Once this policy has been drafted, it would then be sent to the total commission for approval, at that time it would be forward to city council.
Motion Carried 5-0

 - b. Recreation Scheduling Prior to Riverfest
Caldwell stated that his staff has been having problems getting the parks ready for Riverfest when there is youth recreation ballgames scheduled the week prior. Baloun and Caldwell will work to reduce the amount of activities scheduled during that week so staff can prepare the parks for Riverfest.

 - c. New Playground Tegel's Park
Results of the vote taken by the kids at Winfair for a new playground were reviewed. 310 youth took the poll and 276 of them voted for plan 2#, 31 youth voted for plan 1#, 2 youth didn't write down anything on the ballet and 1 youth voted for number 15#. (We didn't have a number 15# as a choice). Caldwell stated that it would cost \$5000.00 for site prep including curb and gutter around the playground structure.

Page Two Park & Recreation Commission Meeting June 11, 2007

Total estimated cost for number this new playground would be in the area of \$40,000.00.

\$10,000.00 was donated by the Windom Eagles Club and \$5000.00 was donated by the Lion's Club for a new playground. Currently in the CIP account there an additional \$55,000.00.

Motion by LaCanne seconded by Muller to approve the purchase of playground option 2 at a cost estimate of \$40,000.00.

Motion Carried 5-0

d. Vandalism Parks

Recently the Windom Recreational Park had vandalism costing just under \$1000.00. The cities insurance deductible is \$1000.00 so it couldn't be turned in. The commission instructed Caldwell to get estimates on video security cameras and report back with options.

e. Disk Golf Course at Mayflower Park

The course has been completed through volunteer and park staff help. Al Baloun will be scheduling a special event that will instruct area youth and adults on how the game is played and he will also schedule tournaments in the future. The Commission would like to thank Brady Lyon's, Jared Baloun and the Disk Golf Committee Members for all their hard work on this project.

f. Coke Policy within City Park Properties

Caldwell & Baloun stated that they have received several complaints concerning vendors in the parks having to sell beverages through our supplier during Riverfest. The city signed a contract in 2006 with Coke that will run for ten years. Because of this contract the city received three electronic scoreboards at an estimate value of \$17,000.00. Caldwell, Baloun & Commission members were encouraged to support this contract in a positive way to all the user groups of our parks.

7. Recreation Directors Budget Report Al Baloun

a. Summer Recreation Update

Summer Recreation programs started on Monday, June 11. Letters were sent home with the schedules for the programs reminding the participants to follow the bike safety and traffic rules when riding bikes to the Windom Recreation Area. Officer Haken also spoke to them on the rules. Tykes and Kindergarten T Ball numbers are higher than they have ever been before. Kindergarten T Ball will be divided into two sections due to about 35 participants. T shirts were handed out to the participants on Monday. The remainder of the T shirts will be handed out to the participants this week

b. Swimming Pool Lessons and Roof improvements

The pool was opened on June 4th and swimming lessons will begin on June 18th. Baloun also stated that the building committee agreed to have the roof repaired on the west end of the building.

- c. Hershey's Track Meet June 23rd
Baloun asked the commission for help in the concession stand during the event. Volunteers should show up around 9:30 a.m. and everything should be completed by 3:00 p.m.
- d. Bylaws Revision
The commission recommended the following revision to the Park and Recreation commission by-laws regarding meeting attendance:
Article V
Section 4 Meeting Attendance Policy
1. Members of the Parks and Recreation Commission are responsible for attending two thirds (8 of 12) of the scheduled Parks and Recreation Commission meetings.
 2. Three unexcused absences in a row will result in the president drafting a letter to the mayor requesting a new appointment to the Parks and Recreation Commission. An unexcused absence is one in which the Parks Superintendent or Recreation Director are not notified by phone or e-mail, of member's absence from the scheduled meeting, by noon on the day of the scheduled meeting.
- Motion by Clark, seconded by Zimmermann to recommend the Meeting Attendance Policy Revision to the council for adoption.**
Motion carried 5-0.

Open Mike:

Zimmerman; asked why know one sold concessions at the Riverfest softball tournament this year. It would have been a great opportunity for a nonprofit group to make some easy money. Baloun stated that he had talked to several people but no one wanted to do it. Baloun also stated that there are fees to use the concession room and the vendors need to acquirer a permit from Brown Nicollet for food services. There were sixteen teams in the hot Riverfest softball tournament. This would have been a good opportunity for the Windom Eagle Booster Club to raise money for the new enclosed dugouts that they agreed to finance and construct at the Windom Recreational Park.

Clark; stated that Baloun should contact the Pipestone athletic director and talk about their concerns with the field prep while they played in the softball tournament at our park facility recently. Baloun will contact them and discuss the problems and try to eliminate any issues they may have in the future.

LaCanne; Ask to have the commission send a special thank you to Jared Baloun & Brady Lyon's for all their hard work on the disk golf course.

Fredin; Asked about how the camping was going and the situation with the dam at Island Park. Caldwell said we have had several campers this year. Powers stated that a group is looking into the issues concerning the dam.

Adjourn at 8:45 p.m.

**CITY OF WINDOM
PLANNING COMMISSION
MINUTES
JUNE 12, 2007**

1. Call to Order: The meeting was called to order by Chairman Hunter at 7:05 p.m.

2. Roll Call & Guest Introductions:

Planning Commission: Loie Grandprey, Greg Holt, Gary Hunter, Greg Pfeffer, and Marilyn Wahl.

Absent: Lindsey Cartwright, Renee Giefer, Tim Hacker and Brad Powers
(Council Liaison).

Also Present: Planning/Zoning Staff-James Kartes (Zoning Administrator), Mary Hensen (Adm. Asst.).

Public Present: Larry and Donna Gravley.

3. Approval of Minutes:

Motion by Commissioner Wahl, seconded by Commissioner Pfeffer, and carried to approve the Planning Commission Minutes for the meeting held on May 8, 2007.

Motion carried 5-0.

4. Public Hearing – 7:05 P.M.: Conditional Use Permit – 1158 Prospect Avenue - (Applicants/Owners: Larry & Donna Gravley):

Chairman Hunter opened the public hearing at 7:06 p.m.

Zoning Administrator Jim Kartes advised that Larry and Donna Gravley are requesting a conditional use permit to allow the construction of an additional 30' X 32' storage building. They have an existing 24'X24' garage. The total floor area of the existing garage and accessory buildings would total 1,536 square feet. Their lot is 10,500 square feet. Pursuant to the Code, they are allowed 900 square feet without a conditional use permit. The total floor area of the existing and proposed new building would be 636 square feet over the maximum stated in the Code. The number of accessory buildings and the total floor area of the existing garage and accessory buildings would require a conditional use permit. The location of the new building has been staked and the Applicant meets all the setback requirements. Jim indicated that he had received no comments from anyone expressing opposition to the proposed building.

The Board had received copies of the application and site plan. Information received from the Application submitted by Larry Gravley and from statements made by the Owners: The property is in an R-2 District. The building would be 40 feet from their house, 10 feet from back lot line, 5 feet from one side yard lot line, and 36' from the other side yard lot line. The building will be used for storage and not for a business of any kind. They own the empty lot beside their home and can drive between the houses on the south side to get to the new building. The utility easement is in the back. (Picture shows a tree and the easement is behind that area.)

Chairman Hunter asked if there were any other questions or comments from anyone in the audience. No other comments were received from anyone present. All public testimony was completed and Chairman Hunter referred the matter to the Planning Commission for consideration at 7:10 p.m. After a brief discussion, the following action was taken.

Motion by Commissioner Grandprey, seconded by Commissioner Wahl, and carried to recommend to the City Council the approval of the conditional use permit application, submitted by Larry Gravley, to allow the construction of an additional 30' X 32' storage building on property situated in an R-2 District. The property is located at 1158 Prospect Avenue and is described as: Lot 2, Block 36, East Addition to the City of Windom, Cottonwood County, Minnesota. (Parcel No. 25.821.1060.)

The motion includes that the jurisdictional documents and the findings of fact be made a part of the hearing record.

Findings of Fact:

- 1. As stated in the narrative herein.**
- 2. That the proposed use is not in conflict with the Comprehensive Plan.**
- 3. That the proposed use is not in conflict with the stated intent of the Zoning District in which it is to be located.**
- 4. That the proposed use will not unreasonably harm the public health, safety, and welfare, create a nuisance, or create unreasonable congestion injurious to nearby properties.**
- 5. That the proposed use does not interfere with the creation of a beneficial environment within its own property boundaries and on adjoining properties.**
- 6. That the proposed use will not interfere with the provision of a reasonable economic benefit to the community.**
- 7. That the provisions for interrelationship between the proposed development and contiguous and noncontiguous adjacent properties will not adversely affect pedestrian and vehicular movement and will not adversely affect the buffering of the service facilities and parking areas.**

Motion was declared carried (5-0).

Chairman Hunter advised that these recommendations will now come before the Windom City Council at its meeting next Tuesday night, June 19; and the Council will make the final decision concerning this application.

5. New Business: Jim Kartes advised that there will be a conditional use permit application to come before the Planning Commission in July.
6. Review of Chapter 13: This matter was tabled as two members of the Commission had other appointments at that time reducing the number of members present to less than a quorum.
7. Adjourn: Chairman Hunter adjourned the meeting at 7:13 p.m.

Gary Hunter, Chairman

Attest: _____
James Kartes, Zoning Administrator

**STREET DEPARTMENT COMMITTEE
MINUTES JUNE 12, 2007**

1. Call to Order: The meeting was called to order at 4:30 a.m. in the council chambers at city hall.

2. Attending: Committee Members: Robert Messer & JoAnn Ray

City Staff Present: Street Superintendent Bruce Caldwell, City Engineer Wenck Representative Dennis Johnson, Mayor Tom Riordan, WWTP Superintendent Mike Haugen and City Administrator Steve Nasby

Public: None

3. Items Discussed

a. 4th ave Street Re-con Project Discussion on Construction Problems

After much discussion concerning the poor sub soils in the south end of 4th ave and looking at our options, the committee agreed on Option #2. The committee also stated that we need to use the crushed concrete, milled asphalt & excess gravel stored at the Liquor Store lot and other sites. This will reduce the cost substantially.

Option #2-Excavate 3' and Tile (Note Using Our Items)

Length ft	650	Storm Sewer	650
Width ft	36	Tile	650
Area S.F.	23400		
Area S.Y.	2600		
Excavation Depth Ft	3		

Item	Unit	Unit Cost	Estimated Quantity	Estimated Amount
Excavation	C.Y.	\$5.00	2600	\$13,000.00
Agg. Base	Ton	\$8.00	5148	\$41,184.00
Tile	L.F.	\$3.00	650	\$1,950.00
Granular Fill	Ton	\$13.00	819	\$10,647.00
Misc	Each	\$1,000	1	\$1,000.00

Total Estimated Construction Cost \$67,781.00

Motion by Ray, seconded by Messer to go with option #2 using our items listed above.

Motion Carried 2-0

b. 2007 Street Project and Eagles Club Sidewalk

Up to this meeting the city had not received any formal request for sidewalk improvements at the Eagles Club. Messer contacted an Eagles Club representative via telephone during the meeting and stated that according to Dennis Johnson the cost to replace their sidewalk and make it ADA compliant would cost them around \$5,000-6,000.00 dollars.

They would have to remove the old sidewalk and take care of the installation of the new one at their expense. They could either use volunteer or hire a contractor to do so. The committee gave them 36 hours to respond to this; otherwise the project will proceed without any changes on their sidewalk.

c. Traffic Sign Change Requests by Police Chief Jeff Shirkey & Resident
Police Chief Requests; change the following signage due to the angle of streets at the intersection.

1. Change Yield Sign at 11th street & River Road to a Stop Sign
2. Change Yield Sign at 12th street & River Road to a Stop Sign

Resident Request; change sign due to traffic
(Request denied by Police Chief Jeff Shirkey)

3. Change Yields Sign at 6th ave & 17th street
(east of Catholic Church)

Motion by Ray, seconded by Messer to permit sign changes for No.# 1 & 2 only, denied for request #3

Motion Carried 2-0

Meeting adjourned 5:35 p.m.

Windom Library Board Meeting
Windom Library
June 12, 2007
5:05 p.m.

1. Call to order: The meeting was called to order by Jan Johnson at 5:05 p.m..
2. Roll Call:
 - Members Present: Freddie Hoppert, Kathy Hiley and Anita Winkel.
 - Members Absent: Charles Reid ,John Duscher, Tina Peiffer and Jan Johnson
 - Library Staff Present: Joan Hunter and Dawn Aamot
 - City Council Member Present: None

3. Agenda and Minutes:

Motion by Anita Winkel, seconded by Freddie Hoppert to approve the Agenda.
Motion by Anita Winkel, seconded by Freddie Hoppert to approve the Minutes.

4. Financial Report:

Motion by Freddie Hoppert, seconded by Anita Winkel to approve the Financial Report.

5. Librarians Report:

Joan went before the personnel committee requesting the library remain open on Saturdays throughout the summer. They approved the request but stated that Joan and Dawn need to keep their bi-weekly hours below 64. The library has received thank you's from people that are grateful to have the library open on Saturdays.

Dawn reported that the summer reading program, "Go Bananas at your Library", started this week. She is pleased that 30 kids, kindergarten and up have signed up for the reading portion of the summer program. Seven kids have signed up for the "Book a Lunch" on Wednesdays, four families have signed up for the every other Monday night "Family Night" and the pre-school storytime that has been moved to Thursday mornings at 11:00 to 11:30 is filling up.

Motion by Kathy Hiley and seconded by Anita Winkel to approve the librarian's report.

6. Old Business:

None

7. New Business:

Joan is going to consult with the Friends of the Library about the future of the used book sales. The library no longer has the room to host these sales. She is going to suggest that they find someone such as those that are sentenced to serve to bring up the boxes of books and have them taken to the landfill. The basement needs to be cleaned out (some boxes of books have

gotten wet) and we need a fresh start as there are books that are brought up every year and then returned to the basement after the book sale is over. Presently Joan has set up a sale table in the back entrance area to sell the books that she is currently pulling off the shelves.

Anita Winkel inquired as to when the next Minnesota Library Association Annual Convention was going to be held. Joan informed us that it will be on October 24-26 in Mankato. Joan will let us know when she has more information on that.

8. New Book Suggestions

The board presented new book suggestions.

9. Adjourn:

Motion by Anita Winkel, seconded by Kathy Hiley to adjourn.

Meeting adjourned at 5:30 p.m..

Telecommunication Commission Minutes
June 13, 2007

1. Call to Order: The meeting was called to order by Chair Wendell Woodcock.

2. Roll Call:

Commission Members Present: Wendell Woodcock, Robert Messer,
Jean Fast and Forrest Fosheim.

Commission Members Absent: Paul Voth, Jr.

City Staff Present: Steve Nasby, City Administrator, Dan Olsen, Telecom
Operations Manager, Sally Oltmanns, Marketing Specialist.

Public: Rhonda Kelly, Dan Kelly

3. Approval of Minutes:

**Motion made by Fosheim, seconded by Messer, to approve the April 18,
2007, Minutes as written. Motion carried 4-0.**

4. Public Agenda Items:

Ronda Kelly presented a letter to the board on adding EWTN to the channel line
line up. Ronda has collected over 150 signatures within the Windom city limits
for this petition.

**Motion made by Messer, seconded by Fast, to approve the addition of EWTN to the
expanded basic package. Motion carried 4-0.**

5. Cable TV Programming:

Olsen presented possible HD channels to add to the line up. The channels that
were suggested to be added are: A & E, History channel , HGTV, Food Network and
FSN HD. National Geographic would be added to the expanded basic package at no
charge.

**Motion made by Fosheim, seconded by Messer, to approve the addition of A & E,
History Channel, HGTV, Food Network and FSN HD. National Geographic will be
added to the expanded basic package at no charge. Motion Carried 4-0.**

6. Director's Report:

Olsen reported that Windomnet received a certificate of appreciation from Cottonwood
County Emergency Management for providing emergency communication services,
equipment and designs for the Emergency Operations Center.

Olsen reported that the Windomnet Riverfest activities went well. Windomnet held a medallion hunt during the week and it was found by Brannon Peterson. He will receive 1 year expanded basic cable for finding the medallion. Windomnet also had a float in the parade and assisted with the live coverage of the parade.

The expansion area for Fortune Transportation has been granted and construction has been started.

7. Other Business: None

8. Next Meeting Date:

The next meeting will be held on Tuesday July 10, 2007, at 11:30 a.m.

Adjourn:

Motion made by Fast, seconded by Fosheim, to adjourn the meeting. Motion Carried 4-0.

Wendell Woodcock, Chairman

Attest: _____
Steven Nasby, City Administrator\Clerk

**STREET COMMITTEE SPECIAL MEETING
MINUTES JUNE 19, 2007**

1. Call to Order: The meeting was called to order at 12:00 p.m. in the Council Chambers at City Hall.

2. Attending: Committee Members: Robert Messer & JoAnn Ray

City Staff Present: Street Superintendent Bruce Caldwell, City Engineer Wenck
Representatives Dennis Johnson & Craig Mueller, Mayor Tom
Riordan, Administrator Steve Nasby

Public: None

3. 4th Ave Street Re-con Project South End From 8th Street to 6th Street Discussion:

The discussion was based on the failure of getting the sub-contractor here early to crush the old concrete so we could use that product in the bad areas on the south end of 4th ave. The committee examined the cost differences between the two options. Option #2 Use all new materials at a total cost of \$67,781.00. This option would be done much earlier than the following proposal. If we would wait until the contractor can crush the concrete and use our materials, that would extend the project approximately 4-6 weeks but it would also save approximately \$17,000.00 less of option #2.

Mr. Kurt Hjerpe stated to Mr. Johnson that he would be willing to do everything from 10th street south to the middle of 8th & 7th street on 4th ave now. Then at that time the city would place a stop order on the south portion until the contractor is finished crushing the concrete. Hjerpe would then come back to take care of the remaining items on 4th ave.

Mr. Messer's had concerns dealing with the possibility of bad weather as we get into the late summer and early fall and also what happens if the soils under the three foot level don't meet the compaction standards. He also stated that he is not happy with the engineering on the project. Mr. Johnson said he felt Wenck's staff has been doing a good job and they would keep checking the compaction and if the sub soils still don't make the standards, we would have to deal with that issue at that time.

Motion by Ray to proceed with Option #2 but wait until the sub-contractor can come to crush the concrete then use our materials. In addition we would need to receive to a written guarantee from Hjerpe that the mobilization fees wouldn't run over \$1000.00.

Motion did not carry.

Item will be referred to City Council Meeting on June 19, 2007.

Meeting adjourned at 12:38 p.m.

Date/Time received: 6/11/07

6/14/07
1:45

Agenda Request Form

(This form can be used only once a month by the same individual(s). It is not a venue to bypass policies and procedures of city commissions and committees.)

Name: ~~Jeff~~ Angie Blanshan Telephone No: 831-6134
831-2244
Address: Jenny Quade
P.O. Box 11 - Windom MN 56101
831-6975

-830-
6078

Date of Council Meeting: 6-19-07 (Agenda item must be turned into the city office by Friday noon preceding the Tuesday meeting.)

Subject: National Night Out Proclamation

~~_____~~

Have you brought this to the attention of the appropriate department head? Y
Committee? N/A

Hand-outs, audio-visual materials (These must be simple and set up directly before you speak and taken down directly afterward): _____

This format gives citizens an opportunity to express concerns to the council without expectation of discussion or action. No more than two (2) people should speak on the same topic at one meeting. Remarks should not exceed five (5) minutes per person. They should be directed to the council as a whole and not to any individual member or department head.

Angie Blanshan
Signature

What is National Night Out?

It's America's *Night Out* Against Crime!

The "24th Annual National Night Out" (NNO), a unique crime/drug prevention event sponsored by the National Association of Town Watch (NATW), has been scheduled for **Tuesday, August 7, 2007**. We cordially invite you and your community to be a part of our NIGHT OUT 2007 team.

Last year's National Night Out campaign involved citizens, law enforcement agencies, civic groups, businesses, neighborhood organizations and local officials from over 10,000 communities from all 50 states, U.S. territories, Canadian cities and military bases worldwide. In all, over **34 million** people participated in NNO 2006.

NATIONAL NIGHT OUT is designed to:

- Heighten crime and drug prevention awareness;
- Generate support for, and participation in, local anticrime programs;
- Strengthen neighborhood spirit and police-community partnerships; and
- Send a message to criminals letting them know that neighborhoods are organized and fighting back.

Windom's NNO will be Tuesday, August 7, 2007 from 6PM- 9PM

Thank You for Your Support!

Contact Angie at 831-2244 or Jenny at 831-6975

RESOLUTION #2007-

INTRODUCED:

SECONDED:

VOTED: **Aye:**
 Nay:
 Absent:

WINDOM'S "NATIONAL NIGHT OUT" PROCLAMATION

WHEREAS, the National Association of Town Watch (NATW) is sponsoring a unique, nationwide crime, drug and violence awareness program on August 7, 2007, entitled "National Night Out"; and

WHEREAS, the "24th Annual National Night Out" provides a unique opportunity for Windom, Minnesota, to join forces with thousands of other communities across the country in promoting cooperative, police-community crime prevention efforts; and

WHEREAS, the Cottonwood County Youth Task Force, Southwest Crisis Center, and MN Department of Corrections play a vital role in assisting the Windom Police Department and Cottonwood County Sheriff's Department through joint crime, drug and violence prevention efforts in Windom and are supporting "National Night Out 2007" locally; and

WHEREAS, it is essential that all citizens of Windom be aware of the importance of crime prevention programs and the impact that their participation can have on reducing crime, drugs and violence in Windom; and

WHEREAS, police-community partnerships, neighborhood safety, awareness and cooperation are important themes of the "National Night Out" program.

NOW, THEREFORE, I, Mayor of the City of Windom, do hereby proclaim Tuesday, August 7, 2007 as "**NATIONAL NIGHT OUT**" in Windom, Minnesota.

FURTHER, BE IT RESOLVED THAT, I, MAYOR RIORDAN, Mayor of the City of Windom, do hereby call upon all citizens of Windom, to join in and support Windom's 1st Annual National Night Out on Tuesday, August 7, 2007.

Adopted by the Council this 19th day of June, 2007.

Tom Riordan, Mayor

Attest: _____
Steve Nasby, City Administrator

For Board Use Only
Fee Paid _____
Check No. _____

Organization Information

Organization name St. Francis Xavier Church		Previous lawful gambling exemption number 17001	
Street (mailing address) 548 17th St.	City Windom	State/zip code MN 56101	County Cottonwood
Name of chief executive officer (CEO) First name: Andrew Last name: Olsem		Daytime phone number of CEO Include area code (507) 831-3300	
Name of treasurer First name: Marlene Last name: Staloch		Daytime phone number of treasurer. Include area code (507) 831-3300	

Type of Nonprofit Organization

Check the item that best describes your organization:

Fraternal Religious
 Veteran Other nonprofit organization

Check the item that indicates the type of proof your organization attached to this application:

IRS letter indicating income tax exempt status (501(c) letter designation)
 Certificate of Good Standing from the Minnesota Secretary of State's Office (must be current)
 A charter showing you are an affiliate of a parent nonprofit organization
 Proof previously submitted and on file with the Gambling Control Board

on file Catholic Directory

Gambling Premises Information

Name of premises where gambling activity will be conducted (for raffles, list the site where the drawing will take place)
St. Francis Xavier Church Education Wing

Address (do not use PO box) 532 17th St.	City Windom	State/zip code MN 56101	County Cottonwood
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Date(s) of activity (for raffles, indicate the date of the drawing)
September 9, 2007

Check the item(s) that indicate the type of gambling activity your organization will be conducting:

*Bingo Raffles (cash prizes may not exceed \$12,000) *Paddlewheels *Pull-tabs *Tipboards

*Equipment for these activities must be obtained from a licensed distributor.

This form will be made available in alternative format (i.e. large print, Braille) upon request. The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your qualifications to be involved in lawful gambling activities in Minnesota. You have the right to refuse to supply the information requested; however, if you refuse to supply this information, the Board may not be able to determine your qualifications and, as a consequence, may refuse to issue you a permit. If you supply the information requested, the Board will be able to process your application. Your name and and your organization's

name and address will be public information when received by the Board. All the other information that you provide will be private data about you until the Board issues your permit. When the Board issues your permit, all of the information that you have provided to the Board in the process of applying for your permit will become public. If the Board does not issue you a permit, all the information you have provided in the process of applying for a permit remains private, with the exception of your name and your organization's name and address which will remain public. Private data about you are available only to the following: Board members, staff of the

Board whose work assignment requires that they have access to the information; the Minnesota Department of Public Safety; the Minnesota Attorney General; the Minnesota Commissioners of Administration, Finance, and Revenue; the Minnesota Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies that are specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this Notice was given; and anyone with your consent.

Organization Name St. Francis Xavier Church

Local Unit of Government Acknowledgment

If the gambling premises is within city limits, the city must sign this application.

On behalf of the city, I acknowledge this application.

Check the action that the city is taking on this application.

- The city approves the application with no waiting period.
- The city approves the application with a 30 day waiting period, and allows the Board to issue a permit after 30 days (60 days for a first class city).
- The city denies the application.

Print name of city _____

(Signature of city personnel receiving application)

Title _____

Date ____/____/____

If the gambling premises is located in a township, both the county and township must sign this application.

On behalf of the county, I acknowledge this application.

Check the action that the county is taking on this application.

- The county approves the application with no waiting period.
- The county approves the application with a 30 day waiting period, and allows the Board to issue a permit after 30 days.
- The county denies the application.

Print name of county _____

(Signature of county personnel receiving application)

Title _____

Date ____/____/____

TOWNSHIP: On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. [A township has no statutory authority to approve or deny an application (Minn. Stat. sec. 349.213, subd. 2).]

Print name of township _____

(Signature of township official acknowledging application)

Title _____

Date ____/____/____

Chief Executive Officer's Signature

The information provided in this application is complete and accurate to the best of my knowledge.

Chief executive officer's signature Rev. Andrew D. Olsem

Name (please print) Rev. Andrew D. Olsem Date 6 / 8 / 07

Mail Application and Attachments

At least 45 days prior to your scheduled activity date send: *or when you want to print tickets for raffle*

- the completed application,
- a copy of your proof of nonprofit status, and
- a check for \$50. Make check payable to "State of Minnesota".

Application fees are not prorated, refundable, or transferable.

Send to: **Gambling Control Board**
1711 West County Road B, Suite 300 South
Roseville, MN 55113

LG220 Application for Exempt Permit

For Board Use Only
 Fee Paid _____
 Check No. _____

An exempt permit may be issued to a nonprofit organization conducting lawful gambling activity on five or fewer days, and awarding less than \$50,000 in prizes during a calendar year.

**Fee \$50
for each event**

ORGANIZATION INFORMATION

Organization name <i>Windom Country Club, Inc.</i>		Previous lawful gambling exemption number <i>X32853-04-001</i>	
Type of nonprofit organization. Check (✓) one. <input type="checkbox"/> Fraternal <input type="checkbox"/> Religious <input type="checkbox"/> Veterans <input checked="" type="checkbox"/> Other nonprofit organization			
Mailing address <i>2825 Country Club Dr.</i>	City <i>Windom</i>	State/Zip Code <i>Mn 56101</i>	County <i>Cottonwood</i>
Name of chief executive officer (CEO)		Daytime phone number	

PROOF OF NONPROFIT STATUS

Check one of the following and attach a copy of your proof of nonprofit status.
 NOTE: Sales tax exempt status or federal ID employer numbers are not proof of income tax exempt status.

<p><input checked="" type="checkbox"/> 1. Nonprofit Articles of Incorporation OR Certificate of Good Standing.</p> <p>Attach a copy of your organization's Nonprofit Articles of Incorporation OR current Certificate of Good Standing.</p> <p>This certificate must be obtained each year from: Secretary of State Business Services Div. 180 State Office Building St. Paul, MN 55155 Phone: 651-296-2803</p>	<p><input type="checkbox"/> 2. Internal Revenue Service - national organization</p> <p><input type="checkbox"/> Check if proof previously submitted to Gambling Control Board. OR</p> <p><input type="checkbox"/> Attach a copy of the IRS income tax exemption [501(c)] letter in your organization's name. To obtain a copy of your federal income tax exempt letter, send your federal ID number and the date your organization initially applied for tax exempt status to: IRS P.O. Box 2508, Room 4010 Cincinnati, OH 45201</p> <hr/> <p><input type="checkbox"/> 3. Internal Revenue Service - Affiliate of parent nonprofit organization (charter)</p> <p><input type="checkbox"/> Check if proof previously submitted to Gambling Control Board. OR</p> <p><input type="checkbox"/> If your organization falls under a national organization, attach both of the following:</p> <ol style="list-style-type: none"> a copy of the IRS letter showing that your national organization has been a registered nonprofit 501(c) organization and carries a group ruling, and a copy of the charter, or letter from your national organization, recognizing your organization as a subordinate.
--	--

GAMBLING PREMISES INFORMATION

Name of premises where gambling activity will be conducted (for raffles, list the site where the drawing will take place)
Windom Country Club, Inc.

Address (do not use PO box) <i>2825 Country Club Dr</i>	City <i>Windom</i>	Zip Code <i>Mn 56101</i>	County <i>Cottonwood</i>
--	-----------------------	-----------------------------	-----------------------------

Date(s) of activity (for raffles, indicate the date of the drawing)
July 8th 2007

Check the box or boxes that indicate the type of gambling activity your organization will be conducting:

*Bingo Raffles *Paddlewheels *Pull-Tabs *Tipboards

*Gambling equipment for pull-tabs, tipboards, paddlewheels, and bingo (bingo paper, hard cards, and bingo number selection device) must be obtained from a distributor licensed by the Gambling Control Board. To find a licensed distributor, go to www.gcb.state.mn.us and click on List of Licensed Distributors. Or call 651-639-4000.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT

If the gambling premises is within city limits, the city must sign this application.

- Check (✓) the action that the city is taking on this application.
- The application is acknowledged with no waiting period.
 - The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
 - The application is denied.

Print name of city _____
On behalf of the city, I acknowledge this application.
Signature of city personnel receiving application

Title _____ Date ____/____/____

If the gambling premises is located in a township, both the county and township must sign this application.

- Check (✓) the action that the county is taking on this application.
- The application is acknowledged with no waiting period.
 - The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days.
 - The application is denied.

Print name of county _____
On behalf of the county, I acknowledge this application.
Signature of county personnel receiving application

Title _____ Date ____/____/____

TOWNSHIP: On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. [A township has no statutory authority to approve or deny an application (Minnesota Statute 349.213, subd. 2).]

Print name of township _____

Signature of township official acknowledging application

Title _____ Date ____/____/____

CHIEF EXECUTIVE OFFICER'S SIGNATURE

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the date of our gambling activity.

Chief executive officer's signature *Steven R. Beikoff*

Name (please print) Steven R. Beikoff Date 6/4/07

Complete an application for each gambling activity:

- one day of gambling activity
- two or more consecutive days of gambling activity
- each day a raffle drawing is held

Send with the completed application:

- a copy of your proof of nonprofit status, and
- \$50 application fee. Make check payable to "State of Minnesota".

To: Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Financial report and recordkeeping required

A financial report form and instructions will be sent with your permit. Within 30 days of your date of activity the financial report form must be completed and returned to the Gambling Control Board.

Questions?

Call the Licensing Section of the Gambling Control Board at 651-639-4076.

If you use a TTY, call the Board by using the Minnesota Relay Service and ask to place a call to 651-639-4000. Or, check our web site at www.gcb.state.mn.us.

Data privacy. This form will be made available in alternative format (i.e. large print, Braille) upon request. The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your qualifications to be involved in lawful gambling activities in Minnesota. You have the right to refuse to supply the information requested; however, if you refuse to supply this information, the Board may not be able to determine your qualifications and, as a consequence, may refuse to issue you a permit. If you supply the information requested, the Board will be able to process your application.

Your name and your organization's name and address will be public information when received by the Board. All the other information that you provide will be private data about you until the Board issues your permit. When the Board issues your permit, all of the information that you have provided to the Board in the process of applying for your permit will become public. If the Board does not issue you a permit, all the information you have provided in the process of applying for a permit remains private, with the exception of your name and your organization's name and address which will remain public. Private data about you are available only to the following:

Board members, staff of the Board whose work assignment requires that they have access to the information; the Minnesota Department of Public Safety; the Minnesota Attorney General; the Minnesota Commissioners of Administration, Finance, and Revenue; the Minnesota Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies that are specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your consent.



MEMO

To: Mayor and City Council
From: James Kartes, Zoning Administrator
Date: June 13, 2007
Re: Planning Commission Meeting – June 12, 2007

At its regular meeting on June 12, 2007, the Planning Commission held a public hearing and made the following recommendations concerning the application which came before the meeting:

1. CONDITIONAL USE PERMIT APPLICATION:

Applicant & Owners: Larry Gravley and Donna Gravley
Address of Property: 1158 Prospect Avenue, Windom, MN
**Legal Description: Lot 2, Block 36 of East Addition to the City of Windom,
Cottonwood County, Minnesota.**
Parcel ID#: 25.821.1060

The Applicant proposes to construct an additional 30'X32' storage building on the property. Pursuant to the City Code section on R-2 Districts, a conditional use permit is needed because of the number of accessory buildings (including existing garage) and the total floor area of the existing garage and new storage building.

THE PLANNING COMMISSION RECOMMENDS TO THE CITY COUNCIL:

Approval of the application, submitted by Larry Gravley, requesting a conditional use permit to construct an additional 30' X 32' storage building on the property at 1158 Prospect Avenue.

The motion includes that the jurisdictional documents and findings of fact be made a part of the hearing record.

(Please refer to the Planning Commission Minutes for further details and discussion on these matters.)

I will be present at the City Council Meeting on June 19th to address any questions the Council may have at that time.

Prior to that time if there are any questions, please contact the Planning and Zoning Office at 831-6125.

JK:mah

CITY OF WINDOM, MINNESOTA

444 9th Street
Windom, MN 56101
507-831-6125

Case No.: _____
Parcel No.: 25.821.1060
Fee: \$ 150.00
Paid: Ck. 6610 Date: 5-15-07
Date Filed: 5-15-07

APPLICATION FOR CONSIDERATION OF ZONING/SUBDIVISION REQUEST

Applicant(s): Name(s) Larry Gravley
Address 1158 Prospect Ave
City Windom State MN Zip 56101 (Phone: 507-831-3638)

Owner(s): (If other than Applicant)
Name(s) Larry G. Gravley & Donna L. Gravley
Address _____
City _____ State _____ Zip _____ (Phone: _____)

Property Address: 1158 Prospect Ave

Legal Description of Property: Lot(s) 2 Block(s) 36 Addition Windom East
Addition
(If metes and bounds, attach description.)

Existing Use of Property: Home Present Zoning: R-2

Action Requested: Conditional Use Permit Variance _____
Subdivision (Sketch Plat) _____ Preliminary Plat _____ Final Plat _____
Planned Unit Development (PUD) _____
Amendment (Text, Rezoning, Comprehensive Plan) – SPECIFY: _____
Other (Specify): _____

Description and Reason for Request (Attach Additional Information if necessary and required)
Storage Shed for additional
Storage. 30x32
Existing Garage 24'x24'

In signing this Application, I/we hereby acknowledge that I/we have read and fully understand the applicable provisions of the Zoning and Subdivision Ordinances and current administrative procedures. I/we further acknowledge the fee explanation, as outlined in the application procedures, and hereby agree to pay the required fee and all statements received from the City pertaining to additional application expenses.

x Larry Gravley Date: 5/14/07
[Signature(s) of Applicant(s)]

**Building & Zoning Office
City Hall, 444 9th Street, P.O. Box 38
Windom, MN 56101
Phone: 507-831-6125**

**CITY OF WINDOM PLANNING COMMISSION
PUBLIC HEARING NOTICE
CONDITIONAL USE PERMIT APPLICATION**

Pursuant to City of Windom, City Code Sections 11.58 and 11.59, notice is hereby given that the Applicant, Larry Gravley, on behalf of Owners, Larry Gravley and Donna Gravley, of 1158 Prospect Avenue, Windom, Minnesota, has submitted an application for the granting of a conditional use permit for property located at 1158 Prospect Avenue. The Applicant requests a conditional use permit to allow the construction of an additional accessory building to be used as a storage building on the property. The area is zoned as "R-2 Urban Residential District" (Section 11.19). The number of accessory buildings and the total floor area of the garage and accessory buildings would exceed the maximums set forth in City Code Section 11.43 (Accessory Structures in Residential Districts). The setbacks, lot area, and proposed placement of structures are shown on the plot plan which is on file in the Building & Zoning Office in City Hall.

A public hearing to consider this zoning application requesting a conditional use permit will be held before the Planning Commission in the City Council Chambers at City Hall, 444 9th Street, Windom, MN 56101 on Tuesday, June 12, 2007, at 7:05 p.m.

Those persons wishing to be heard on this application for consideration of a zoning request for a conditional use permit are requested to be at this meeting. Copies of the application and plot plan and additional information may be reviewed in the Building & Zoning Office at City Hall prior to the Public Hearing.

Legally described as follows: Real Estate located in the City of Windom, described as:
Lot 2, Block 36, East Addition to the City of Windom,
Cottonwood County, Minnesota.

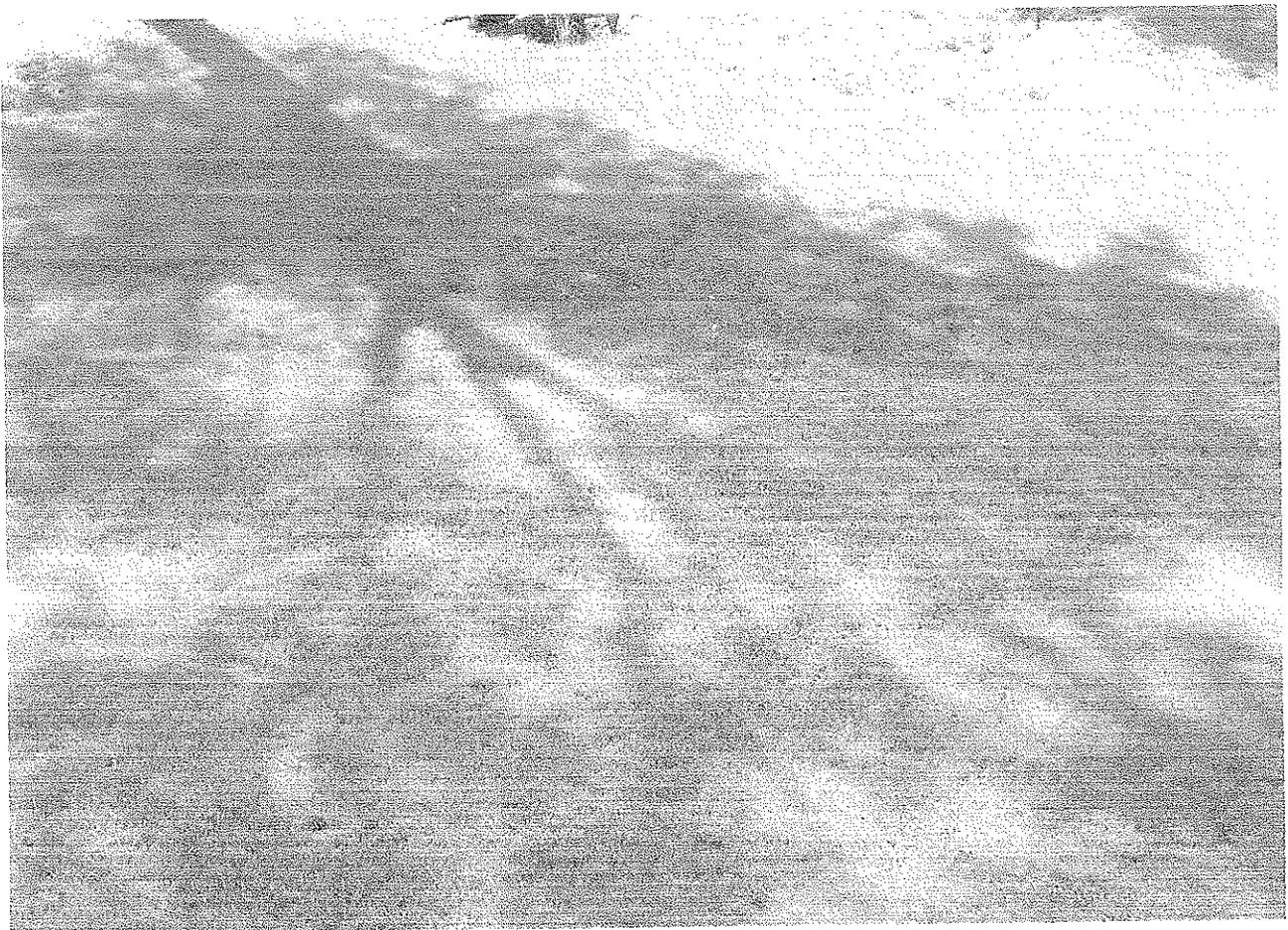
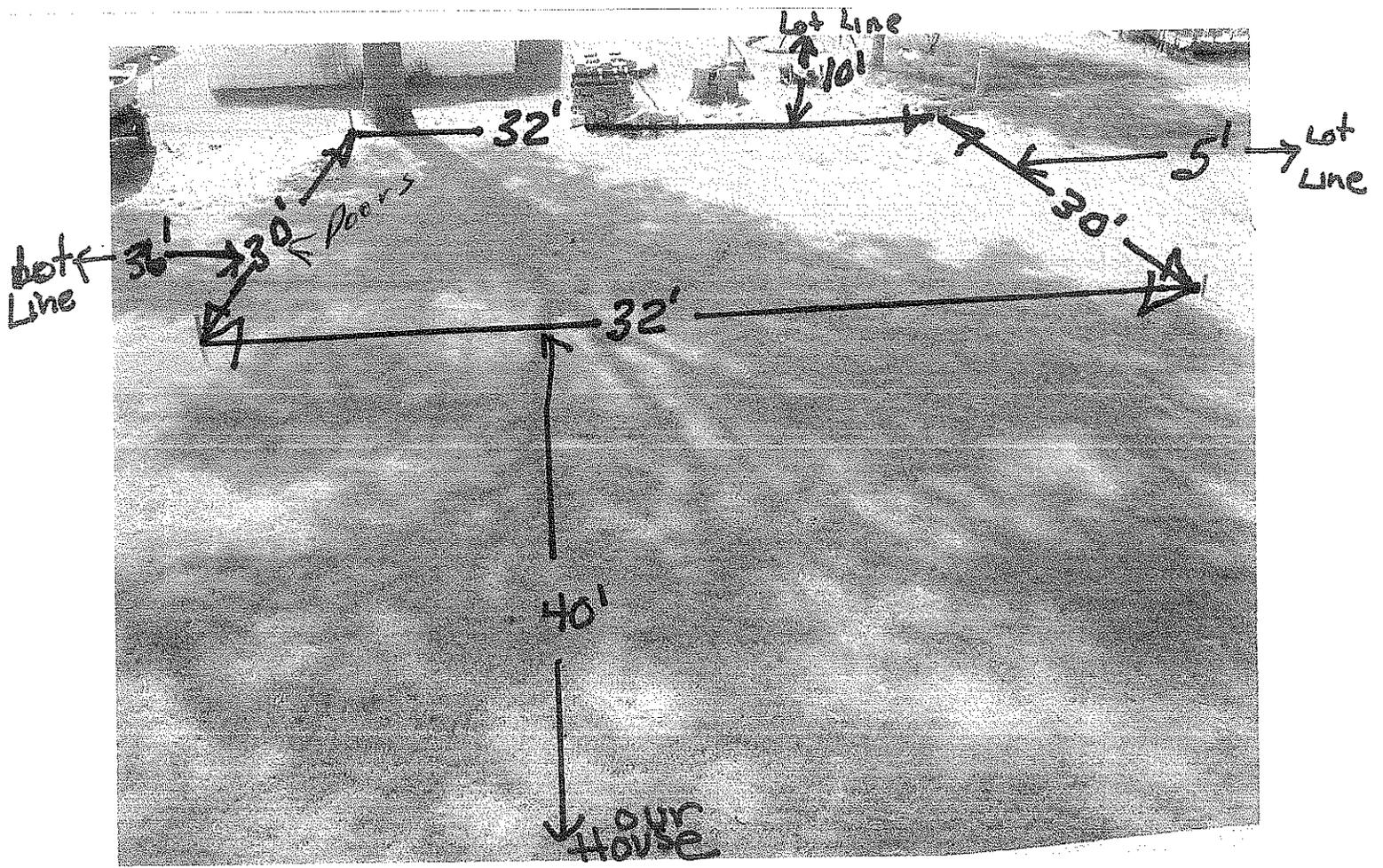
Parcel ID #: 25.821.1060

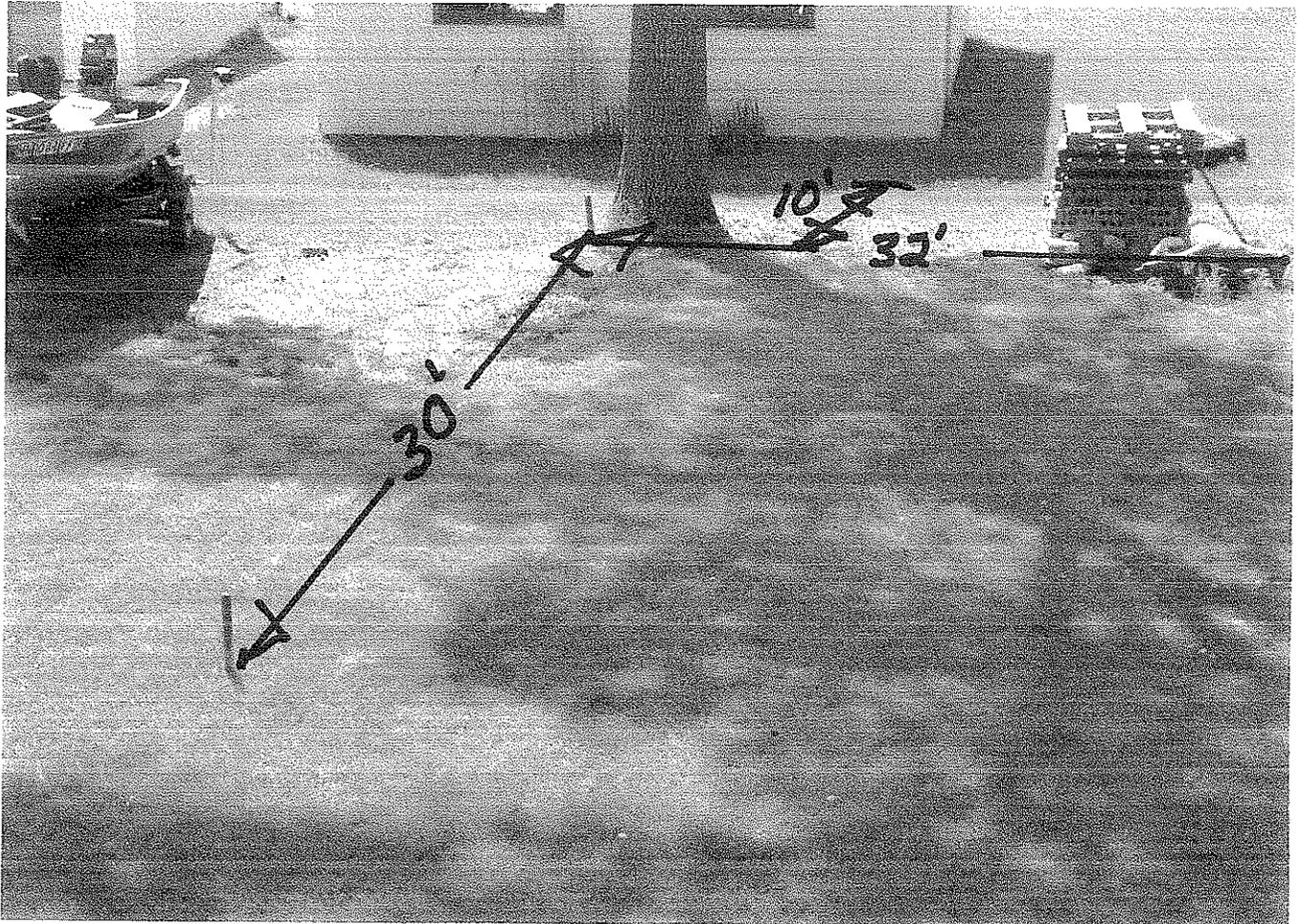
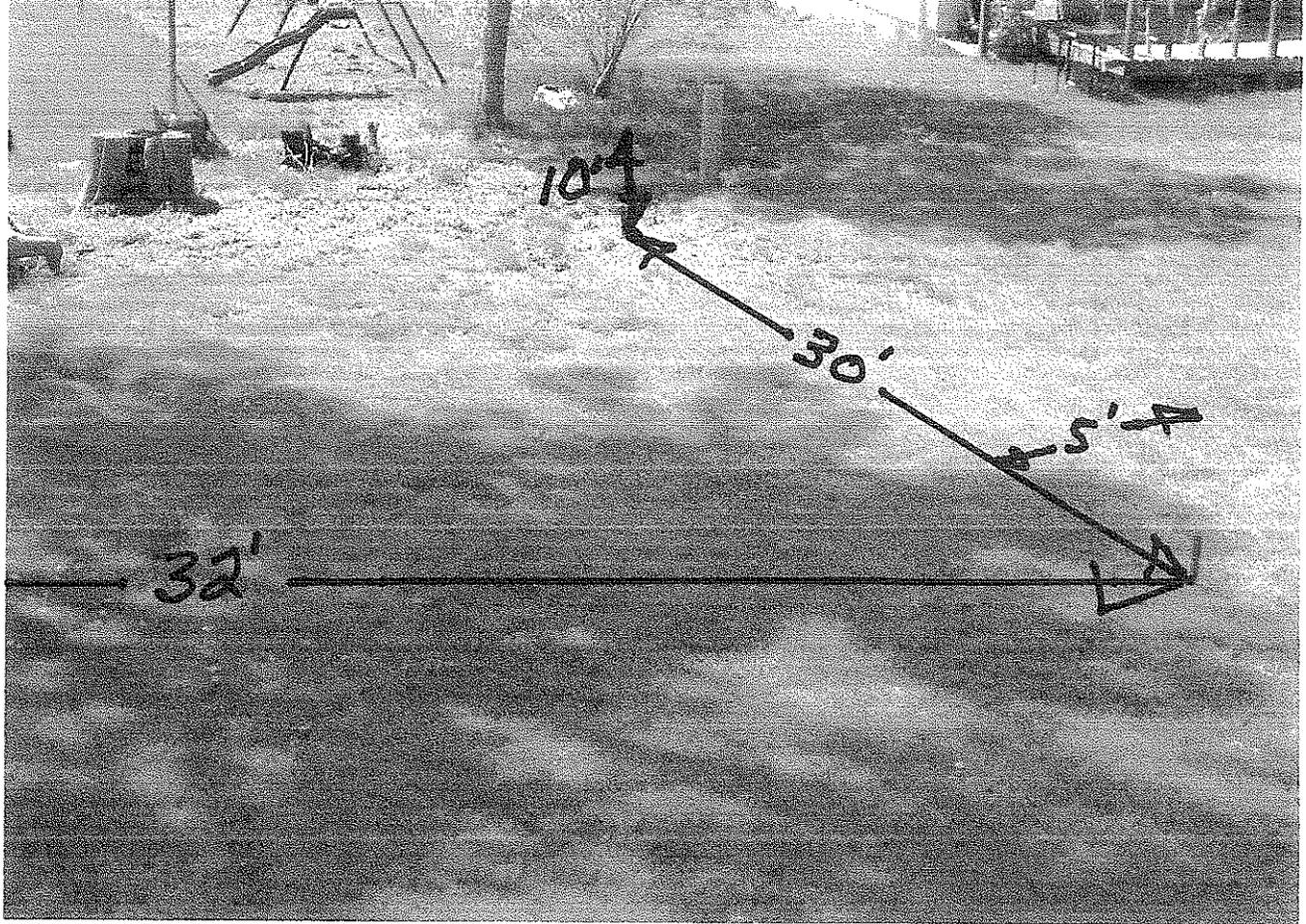
Address of the Property is: 1158 Prospect Avenue, Windom, MN 56101

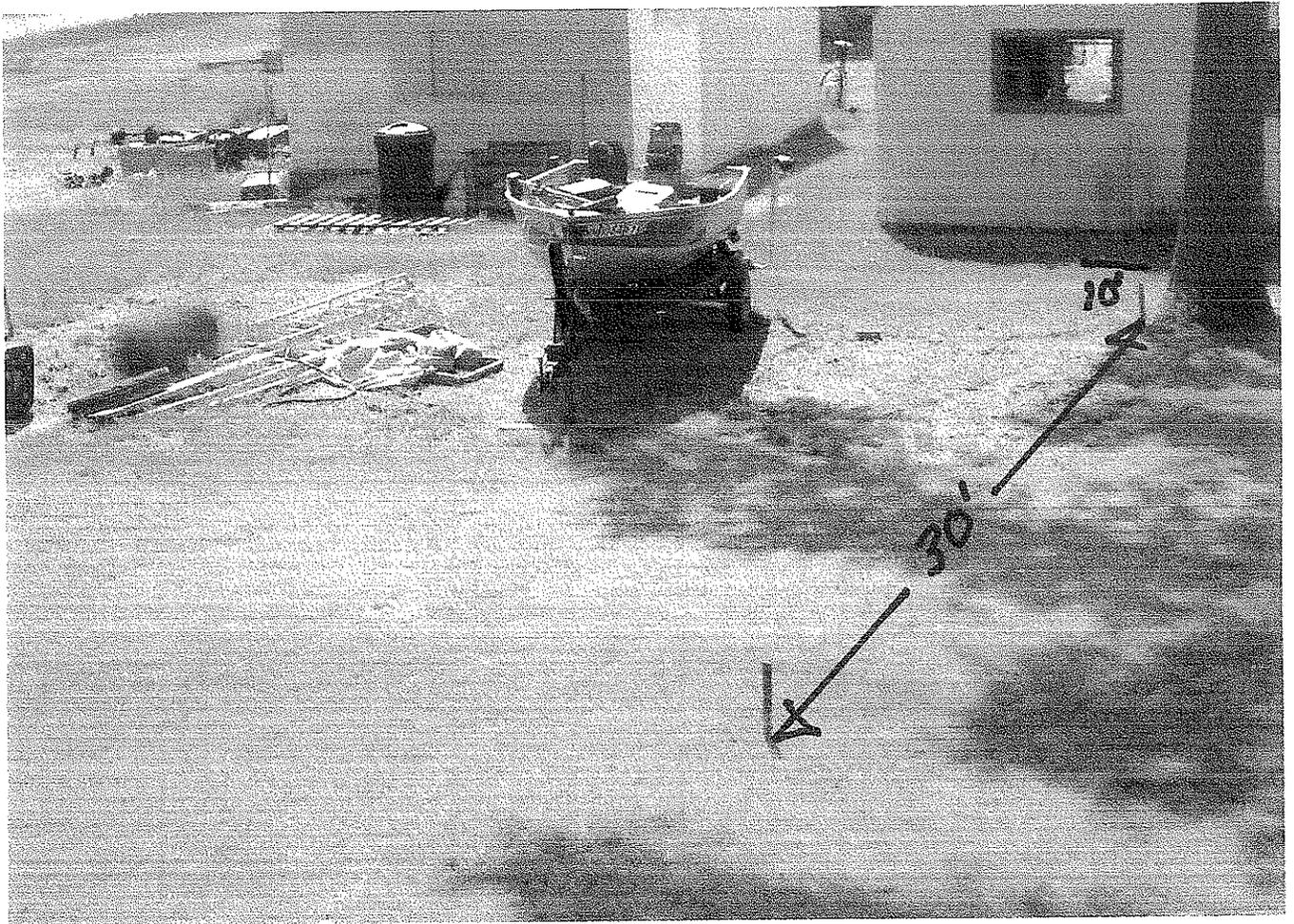
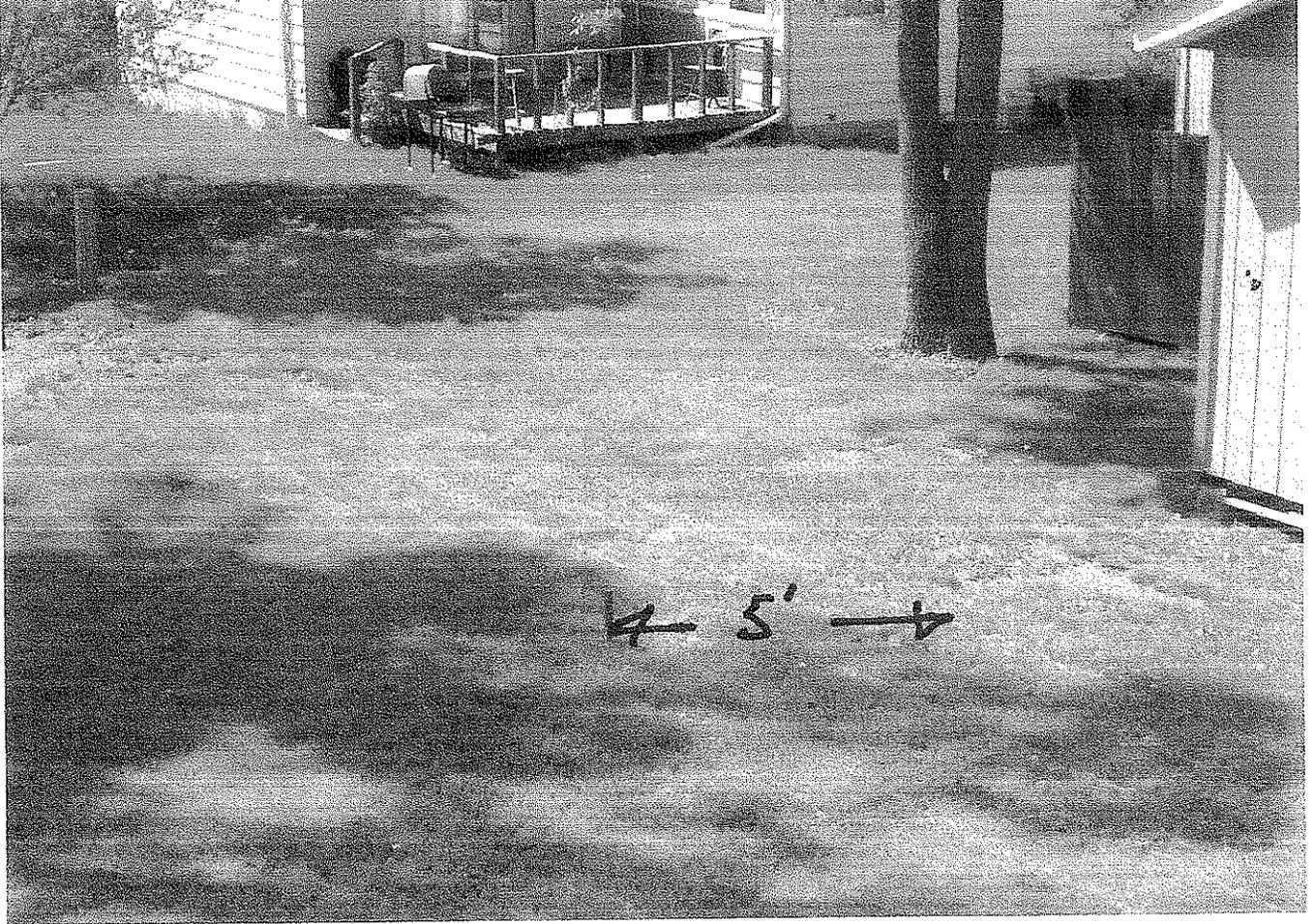
By Order of the City of Windom:

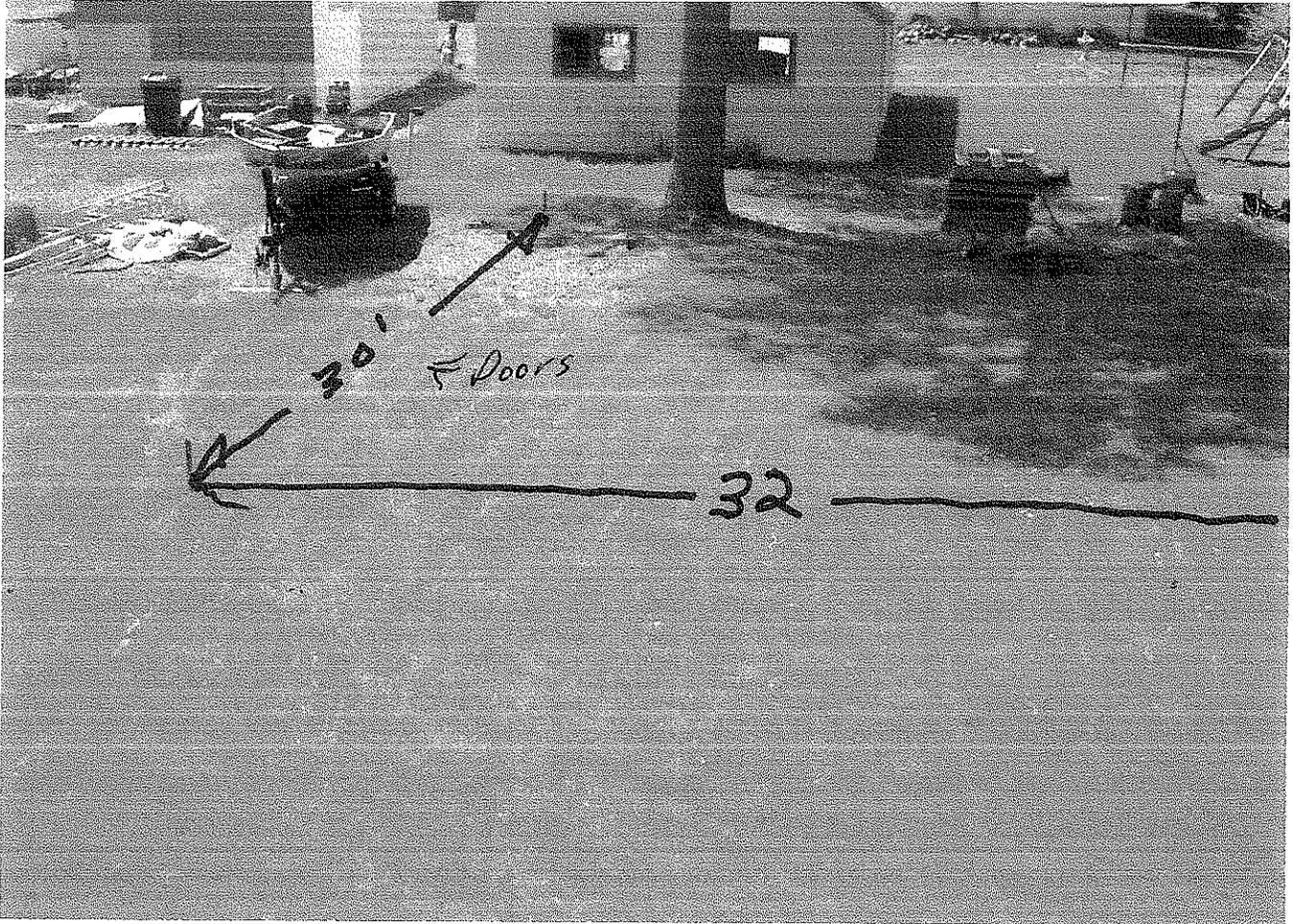
James Kartes, Zoning Administrator

Published: Cottonwood County Citizen (May 30, 2007)











Memo

To: Mayor and City Council
From: Park & Street Superintendent Bruce Caldwell
CC: Steve Nasby
Date: June 13, 2007
Re: Recommendation for Street Sign Changes

Street Committee Request 6/12/07

Traffic Sign Change Request by Police Chief Jeff Shirkey & Recommendation to approve by Street Committee during their June 12, 2007 meeting.

1. Change Yield Sign to Stop Sign at 11th street & River Road
2. Change Yield Sign to Stop Sign at 12th street & River Road

Changes are due to the angle in which the two streets enter River Road that creates visibility issues and high speeds when vehicle enter River Road going north

Motion by Ray, seconded by Messer to approve sign change requests.

Requested Council Action:

The Street Committee recommends that the City Council approve the street sign changes on 11th and 12 Streets at River Road.



Memo

To: Mayor and City Council
From: Park & Street Superintendent Bruce Caldwell
CC: Steve Nasby
Date: June 13, 2007
Re: Recommendation for Capital Improvement Expenditures

Park & Recreation Commission Request for CIP Expenditure 6/11/07

New Playground at Tegel's Park Request

Total estimated cost for new playground \$40,000.00.
(Note; \$10,000.00 was donated by the Windom Eagles Club and \$5000.00 was donated by the Lion's Club). Currently the CIP account has an additional \$55,000.00.

Motion by LaCanne seconded by Muller to approve the purchase of playground option 2 at a cost estimate of \$40,000.00.

Motion Carried 5-0

Company Supplying Playground Equipment Clearwater Recreation, LLC
Waconia, Mn

Contact Sales & Design Person; Bill Livingston,

Requested Council Action:

The Park and Recreation Commission recommends that the City Council approve the purchase of playground equipment for Tegel's Park at an estimated cost of \$40,000.

PROPOSAL

TO: Park & Recreation Department
 80 County Road 26
 Windom, Mn. 56101

ATTN: Bruce Caldwell
 PHONE: 507-831-6137
 FAX: 507-831-6127
 DATE: May, 2007
 PROJECT: Tegel's Park
 Option Two

FROM: Clearwater Recreation
 329 East Lake Street
 Waconia, Mn. 55387

PHONE: 952-442-1820
 FAX: 952-442-4439
 REFERENCE:
 TERMS: Net 30 days

QUANTITY	DESCRIPTION	PRICE EACH	TOTAL
Lump Sum	Series 3000 Playstructure And Independents As Shown On Drawing See Itemized List For Components All Equipment IPEMA Certified		\$32,037
140 Cu Yd	Engineered Wood Fiber Delivered IPEMA Certified To ASTM-F1292 & ASTM-F2075		\$3,851
	Discount		(\$3,844)
<p>NOTE: This quotation is valid for 30 days. Please call for confirmation after that date. Prices are NOT based on prevailing wages.</p> <p>Do you need a 24-hour call prior to delivery notice? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>		SUBTOTAL	\$32,044
		SALES TAX	\$2,119.13
		FREIGHT	\$558
		INSTALLATION	Not Included
		TOTAL	\$34,721.13

DISCLAIMER FOR UNKNOWN CONDITIONS: The following disclaimer applies only when installation is quoted.

This quotation is based on the area being free of all debris such as, but not limited to the following: *Concrete footings or blocks of any type. *Bedrock or rocky conditions of any type. *Tree stumps, trees, cans, bottles, metal or any other debris. *Utilities requiring any holes to be dug by hand. *If area is not accessible to a bobcat and other equipment necessary for installation. *If water exists in site area or footings after they are dug. *Or any other unknown conditions not listed or visible.

FOB Factory

Shipment approx. after receipt of order.

Signed by:



 Bill Livingston

18



Windom Tegel's Park Option Two

May 01, 2007
2007 Pricing

Proposal Prepared for:
Bruce Caldwell
Park & Recreation Department
80 County Road 26
Windom, Mn 56101
Phone: 507-831-6137

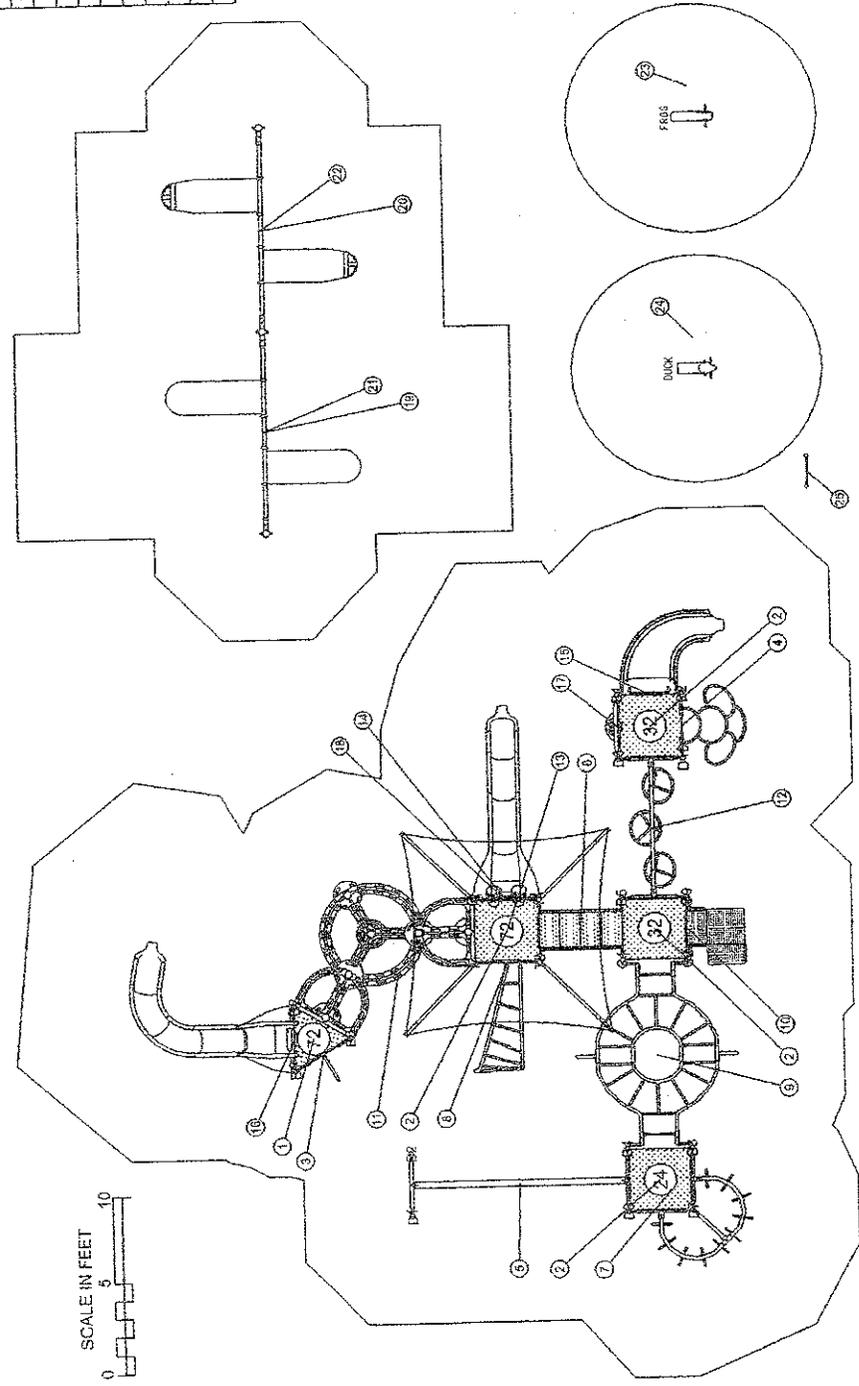
Project Location:
Tegel's Park Option Two
80 County Road 26
Windom, Mn 56101

Proposal Prepared by:
Clearwater Recreation, LLC
329 East Lake Street
Waconia, Mn 55387
Phone: 952-442-1820
Fax: 952-442-4439
clearwaterrec@msn.com

Bill Livingston
Phone: 952-442-1820
Fax: 952-442-4439
clearwaterrec@msn.com

Component No.	Description	Qty	Weight	Ext. Weight	Price	Ext. Price
2000						
600-0103	MAINTENANCE KIT	1	0	0	\$0	\$0
600-0104	NPPS SUPERVISN SAFETY KIT	1	2	2	\$0	\$0
				Discount: 30%		Discount Price: \$0
3000						
230-0129	TRIANGLE PLATFORM S3P	1	42	42	\$325	\$325
230-0130	SQUARE PLATFORM S3P	4	102	408	\$387	\$1,548
330-0154	SLIDING POLE 56-72	1	59	59	\$559	\$559
330-0212	RING MOUNTAIN 32-40	1	65	65	\$635	\$635
330-0320	12' KID KOASTER PLATFORM - PL...	1	158	158	\$2,198	\$2,198
330-0360	40IN TRANSITION W/BARRIER	1	258	258	\$1,815	\$1,815
330-0367	WRAP-AROUND LOOP OVERHEAD	1	110	110	\$939	\$939
330-0417	TWIST N TURN CLIMBER 64-72	1	127	127	\$868	\$868
330-0485	OVERHEAD ROUND-A-BOUT	1	202	202	\$1,204	\$1,204
330-0486	TRANSFER STATION 32"	1	160	160	\$1,044	\$1,044
330-0511	SATELLITE WALKWAY, DK-DK, 72"	1	564 ^	564	\$3,699	\$3,699
330-0516	TRIPLE WHEEL DEAL DK TO DK	1	96	96	\$1,029	\$1,029
430-0385	SHADE CANOPY 12 x 12	1	176	176	\$2,762	\$2,762
430-0401	STRAIGHT PLUNGE CHUTE SLIDE 6...	1	177	177	\$1,680	\$1,680
430-0437	QUARTERTURN SLIDE 32-40"	1	117	117	\$900	\$900
430-0456	90 DEGREE RIGHT CHUTE SLIDE 6...	1	198	198	\$1,693	\$1,693
530-1566	PADDLE BALL PANEL	1	37	37	\$1,015	\$1,015
530-2617	DRUM ACCESSIBLE REACH PANEL	1	28	28	\$342	\$342
630-0002	POST ASSY 3 1/2 X 107	2	39	79	\$155	\$310
630-0003	POST ASSY 3 1/2 X 123	2	45	90	\$170	\$340
630-0004	POST ASSY 3 1/2 X 139	10	51	508	\$186	\$1,860
630-0005	POST ASSY 3 1/2 X 147	3	54	161	\$197	\$591
630-0017	ROOF POST 3 1/2 X 171	4	62	247	\$205	\$820
630-0096	MODULAR HARDWARE	1	5	5	\$339	\$339
630-0099	3000 INSTALLATION KIT	1	2	2	\$0	\$0
				Discount: 30%		Discount Price: \$19,960
Burke Basics						
550-0033	2 3/8" SINGLE POST SWING	1	178	178	\$865	\$865
550-0035	2 3/8" SINGLE POST ADD-ON	1	109	109	\$598	\$598
550-0051	7' BELT W/PVC CHAIN 2	1	17	17	\$167	\$167

ITEM	COMP.	DESCRIPTION
1	230-0129	TRIANGLE PLATFORM S3P
2	230-0130	SQUARE PLATFORM SSP
3	330-0154	SLIDING POLE 65-72
4	330-0212	RING MOUNTAIN 32-40
5	330-0320	17' KID KOASTER PLATFORM - P
6	330-0360	40IN TRANSITION W/BARRIER
7	330-0367	WRAP-AROUND LOOP OVERHEAD
8	330-0417	TWIST N TURN CLIMBER 64-72
9	330-0485	OVERHEAD ROUND-ABOUT
10	330-0486	TRANSFER STATION 32'
11	330-0511	SATELLITE WALKWAY, DK-DK, 12
12	330-0516	TRIPLE WHEEL DEAL, DK TO DK
13	430-0385	SHADE CANOPY 12 x 12
14	430-0401	STRAIGHT PLUNGE CHUTE SLIDE
15	430-0437	QUARTERTURN SLIDE 32-40"
16	430-0456	90 DEGREE RIGHT CHUTE SLIDE
17	530-1568	PADDLE BALL PANEL
18	530-2617	DRUM ACCESSIBLE REACH PAN
19	550-0033	23/8" SINGLE POST SWING
20	550-0035	23/8" SINGLE POST ADD-ON
21	550-0051	7 BELT WPVC CHAIN 2
22	550-0053	7 INFANT WPVC CHAIN 2
23	570-0026	FROG ROCK N RIDE
24	570-0028	DUCK ROCK N RIDE
25	580-0266	FS SIGN FOR 5-12



SERIES: 3000, Burke Basics
 COMPONENT PLAN
 DRAWN BY: Bill

Tegel's Park Option Two
 80 County Road 26
 Windom, Mn 56101

May 01, 2007
 Clearwater Recreation, LLC
 Windom Tegel's Park Option Two

22

MIN. FALL ZONE SURFACED WITH RESILIENT MATERIAL

AREA 2635 SQ.FT.

PERIMETER 382 FT.

STRUCTURE SIZE 48' x 80'

THIS STRUCTURE IS DESIGNED FOR CHILDREN AGE:

2-5 YEAR OLDS

5-12 YEAR OLDS

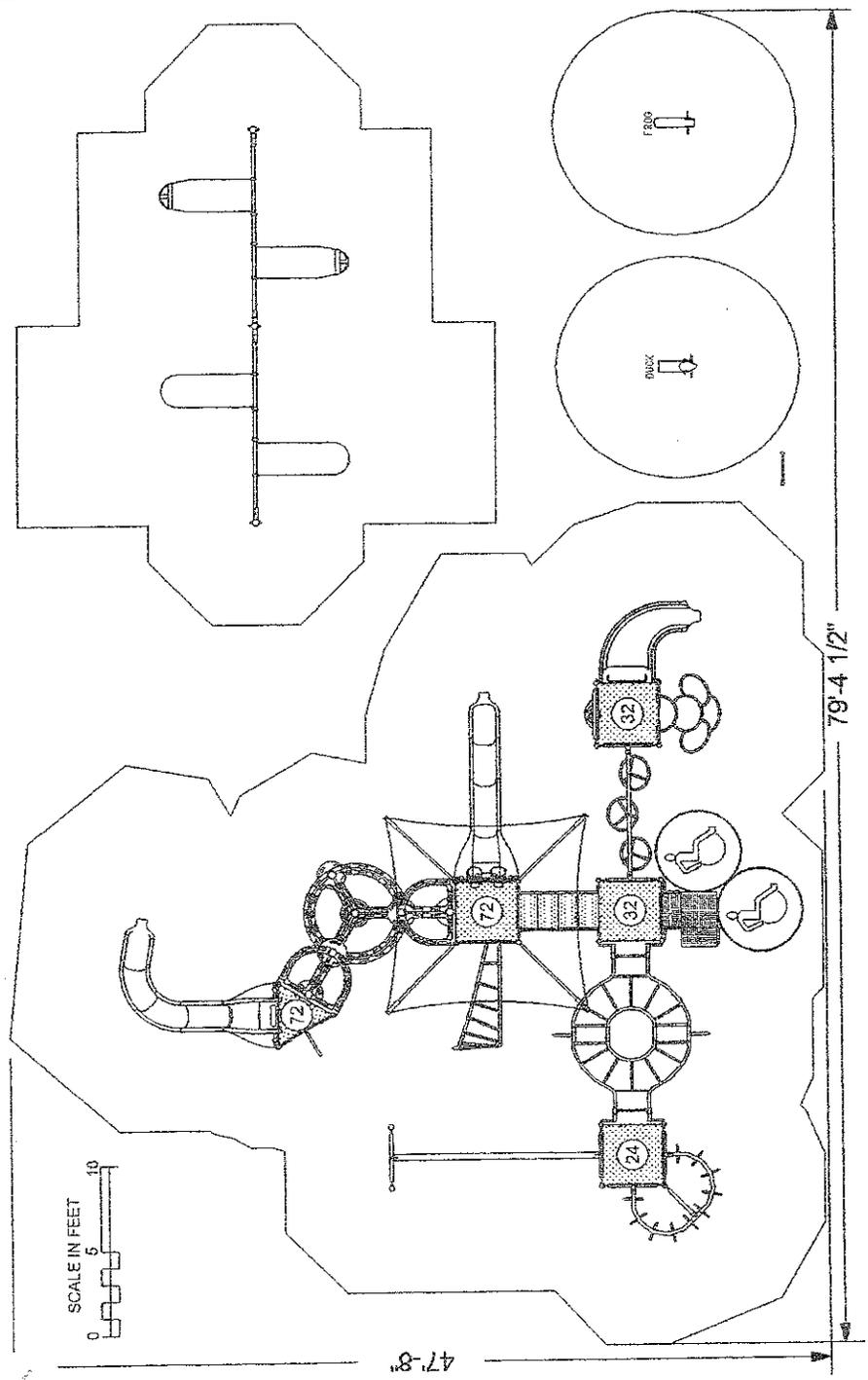
ISO 9001:2000 CERTIFIED COMPANY



The play components identified in this plan are IPEMA certified. The use and layout of these components conform to the requirements of ASTM F1487. To verify product certification, visit www.ipema.org

The space requirements shown here are to ASTM standards. Requirements for other standards may be different.

The use and layout of play components identified in this plan conforms to the CPSC guidelines.



WARNING!

ACCESSIBLE SAFETY SURFACING MATERIAL IS REQUIRED BENEATH AND AROUND THIS EQUIPMENT.
FOR SLIDE FALL ZONE SURFACING AREA SEE CPSC's Handbook for Public Playground Safety.
PLATFORM HEIGHTS ARE IN INCHES ABOVE RESILIENT MATERIAL.

ADA ACCESSIBILITY GUIDELINE (ADAAG CONFORMANCE)

NUMBER OF PLAY EVENTS:	19	RECD: 6
NUMBER OF ELEVATED PLAY EVENTS:	PROVIDED: 12	RECD: 0
NUMBER OF ELEVATED PLAY EVENTS ACCESSIBLE BY RAMP:	PROVIDED: 0	RECD: 0
NUMBER OF ELEVATED PLAY EVENTS ACCESSIBLE BY TRANSFER SYSTEM:	PROVIDED: 5	RECD: 6
NUMBER OF ELEVATED PLAY EVENTS ACCESSIBLE BY RAMP OR TRANSFER SYSTEM:	PROVIDED: 7	RECD: 4
NUMBER OF GROUND LEVEL PLAY EVENTS:	PROVIDED: 3	RECD: 3



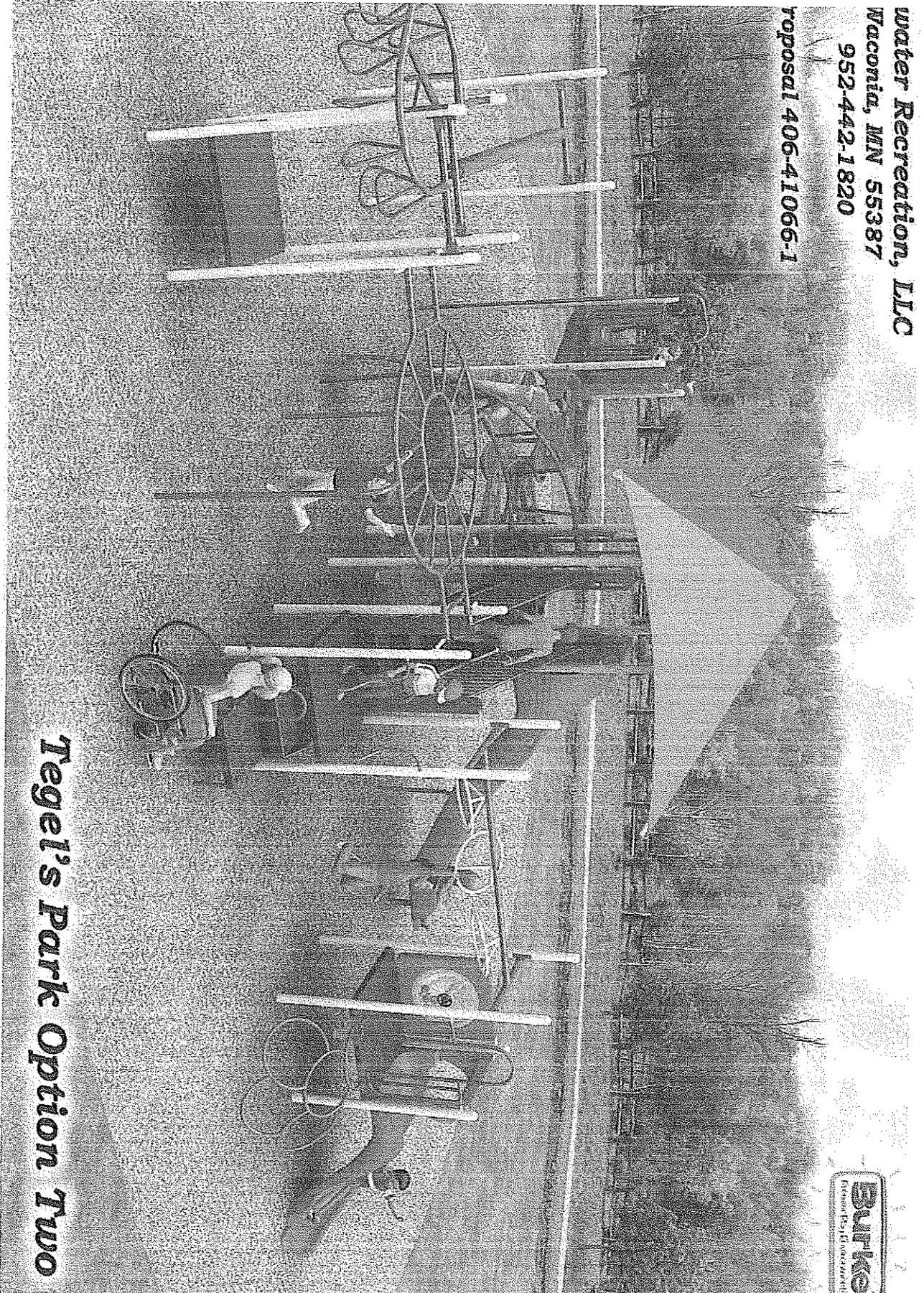
SERIES: 3000, Burke Basics
SITE PLAN
DRAWN BY: Bill

Tegel's Park Option Two
80 County Road 26
Windom, Mn 56101

Clearwater Recreation, LLC
Windom Tegel's Park Option Two

May 01, 2007

Water Recreation, LLC
Waconia, MN 55387
952-442-1820
proposal 406-41066-1



Tegel's Park Option Two

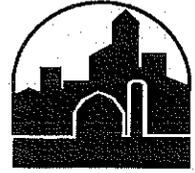
Water Recreation, LLC
Vaconia, MN 55387
952-442-1820

Proposal 406-41066-1



Tegel's Park Option Two

MEMORANDUM



CITY OF WINDOM
444 9th Street
P. O. Box 38
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127

TO: City Council
FROM: City Administrator 
DATE: June 13, 2007
RE: Request for Donation – SW Minnesota Arts & Humanity Council

In the Council packet is a request from the SW Minnesota Arts & Humanity Council for a donation. The City Council approved a similar donation request from this organization in 2006.

Typically, donations by cities to organizations are not allowed. However, cities may appropriate money to support artistic organizations (Minnesota Statute 471.941). The request by the SW Minnesota Arts & Humanity Council appears to meet the requirements of this statute. Regardless of meeting the statutory requirement, the decision to appropriate funding to the SW Minnesota Arts & Humanity Council is completely within the Council's discretion.



Southwest Minnesota Arts & Humanities Council

1210 E. College Dr., Ste. 600, Marshall, MN 56258 • 507-537-1471 • 800-622-5284 • smahc@iw.net • www.smahc.org

June 1, 2007

Tom Riordan, Mayor
City of Windom
PO Box 38
Windom, MN 56101

Dear Mayor and City Council Members,

I am writing to ask for a contribution from the City of Windom in the amount of \$200 to help support our work to promote arts activities in the eighteen counties of southwestern Minnesota.

The Southwest Minnesota Arts & Humanities Council has been encouraging, promoting and funding arts activities in our region since 1974. We provide matching grants for art projects in communities and schools throughout southwest Minnesota. The SMAHC staff assists artists, arts organizations, communities and schools by providing arts grant writing assistance, workshops, and information and referral services. Our newsletter and web-site provide information about arts activities and opportunities (www.smahc.org).

SMAHC is funded through an appropriation from the Minnesota Legislature, a grant from the McKnight Foundation, contributions from all eighteen counties, cities, businesses, organizations and individuals and fund raising activities.

We need your help. We need your donation to help us to leverage additional funding to make arts opportunities available in our region. **We are asking you to please contribute to the Southwest Minnesota Arts and Humanities Council.**

The population of our region is decreasing. Arts activities make our communities more attractive to people who appreciate the quality of life in rural Minnesota but seek the stimulation that a thriving arts community can provide. Please send your check today to help us continue our work to promote the arts in our region. Help us to improve the quality of life in southwestern Minnesota by sending us your contribution. If your budget won't allow the requested contribution, please consider contributing another amount. Your support will help us continue to serve the arts in southwest Minnesota.

Sincerely,

Cathy Peterson
Cottonwood County Board Representative

Southwest Minnesota Arts & Humanities Council

1210 E. College Dr., Suite 600

Marshall, MN 56258

1-800-622-5284 or 1-507-537-1471, smahc@iw.net

www.smahc.org

June 1, 2007

Tom Riordan, Mayor

City of Windom

PO Box 38

Windom, MN 56101

Contribution Request for Fiscal Year 2007\$200

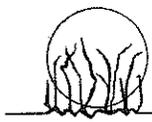
Note: If you would like to receive information on any of the SMAHC programs that cities would be eligible to apply for such as Arts Project Grants or Arts in Education & Communities Grants, please list your email address and we will be happy to send you updates on deadlines and/or our free grant writing workshops.

Email

address: _____

Contact

name: _____



SMAHC Grants Awarded

July 1, 2005 - June 1, 2007

Arts in Education & Communities

Nobles County Art Center	Worthington	Steve Turner Residency	\$1,402
Big Stone Arts Council	Ortonville	Marilyn Lindstrom community mural residency	\$2,500
City of Walnut Grove	Walnut Grove	Walnut Grove Family Festival: Walnut Grove	\$2,500
Fine Arts Council of Tracy	Tracy	InPulse Residency	\$2,482
Yellow Medicine East Com Ed	Granite Falls	Prairie Fire Theater	\$750
Lakeview School Dist. #2167	Cottonwood	Field Trip to Children's Theater, Art Institute, Walker Art	\$500
DEMO Inc.	Willmar	Mu Daiko Residency	\$1,150
Minneota Elementary School	Minneota	Steppingstone Theater residency	\$1,500
KMS Community Education	Kerkhoven	Nikki Bettcher Erickson Residency	\$433
Red Rock Central Schools	Lamberton	Jazz Festival and residency	\$2,500
Reede Gray Elementary School	Redwood Falls	Ramona Larson Music and Dance Residency	\$2,500
Friends of the Arts	Renville	Nikki Bettcher Drama Residency	\$750
Yellow Medicine East School	Granite Falls	Florence Dacey and Fern Cloud Poetry and Native	\$2,018
Prairie Arts Council	Lester Prairie	Linda Moraal Ceramic Residency	\$1,713
Willmar Public Schools	Willmar	Larry Swenson and Ruben Flores Residency	\$2,500
Windom Area Chordhustlers	Lamberton	Youth in Harmony	\$1,102
Lakeview School Dist. #2167	Cottonwood	Florence Dacey creative writing and history	\$2,000
Minneota High School	Minneota	Susan Warner Ceramic Residency	\$1,380
Prairie Dance Alliance	Marshall	Summer Dance Camp 2006	\$2,498
Calumet Players	Pipestone	Missoula Children's Theater	\$750
Stevens Elementary School	Dawson	Florence Dacey Residency	\$2,500
Murray County Central	Slayton	InPulse residency	\$2,410
Willmar Area Arts Council	Willmar	Minneapolis Guitar Quartet Residency	\$2,205
City of Walnut Grove	Walnut Grove	Artist workshops at the Family Park Event	\$833
DEMO Inc	Willmar	Taiko Drumming Residency	\$2,098
Willmar Area Learning Center	Willmar	Taiko drumming residency	\$1,982
Red Rock Central Schools	Lamberton	Jazz musician residency	\$2,220
Renville County HRA/EDA	Bird Island	Charlie Maguire Residency	\$2,500
Southwest Minnesota State	Marshall	Charlene Buescher Residency	\$1,667
Clinton-Graceville-Beardsley	Graceville	Prairie Fire Theatre Residency	\$750
KMS Community Education	Kerkhoven	Prairie Fire Theatre Residency	\$750
Canby Public Schools Com.	Canby	Prairie Fire Children's Theatre Residency	\$750
Friends of the Auditorium	Worthington	Missoula Children's Theatre residency	\$745
Lakeview School Dist #2167	Cottonwood	James Dahl visual art residency	\$1,009
Lake Benton School	Lake Benton	Ta-coumba Aiken Mural Residency	\$1,041
RTR High School	Tyler	Ta-coumba Aiken Mural Residency	\$1,288
Lakeview School Dist. #2167	Cottonwood	Field Trip Mpls. Children's Theatre, Mpls.	\$600
Milroy Public Schools	Milroy	Prairie Fire Children's Theater	\$750

Art Projects

Jackson County Library	Lakefield	Treasure Village Theater Performance	\$460
Willmar Area Arts Council	Willmar	Celebrate Art! Celebrate Coffee!	\$4,750
Cultural Awareness Organization	Worthington	Worthington International Festival	\$4,750
Luverne Area Com. Foundation	Luverne	Rock County WWII Veterans Interview Project	\$1,000
Adrian Community Education	Adrian	07 Production of Disney's 'High School Musical'	\$4,000
Prairie Oasis Players	Slayton	"Once Upon a Mattress"	\$3,725
Friends of the Orchestra	Currie	An American Music Tribute	\$2,850
Crow River Arts, Inc.	Hutchinson	Visual Art Exhibits	\$1,042
Meander Art Crawl	Granite Falls	Meander Art Crawl 2007	\$4,500
Calumet Players	Pipestone	"Let's Murder Marsha"	\$1,200

Friends of the Auditorium	Worthington	Membership Drive	\$500
Milan Village Arts School	Appleton	Membership Drive	\$500
Nobles County Art Center	Worthington	Membership Drive	\$500
Prairie Dance Alliance	Marshall	Membership Drive	\$500
Marshall Area Fine Arts Council	Marshall	Membership drive	\$500

Cultural Bank

Business, Arts & Recreation Cnt	Windom	Dino Kartsonakis Concert	\$400
Appleton 52 Wing Restoration	Appleton	"Marcoux Corner"	\$400
Jackson County Art Guilds	Jackson	Snoopy	\$400
Calumet Players	Pipestone	"The King & I"	\$400
Marshall Area Men's Chorus	Marshall	Spring Concerts 2006	\$400

Individual Artist, Prairie Star & Prairie Disciple

Kent Forrest Kelly	Windom	Fiddle Camp in Blessington, Ireland	\$500
Joyce Young	Hutchinson	Art Workshop with Rose Eden	\$500
Adrian C. Louis	Marshall	To purchase a laptop computer for poetry work	\$1,000
Erik B. Gran	Silver Lake	for professional slides and materials	\$1,000
Peter Schmidt	Marshall	Create a new series of paintings on canvas	\$1,000
Colleen Frey	Appleton	Record a professional CD of original songs	\$2,000
Carol Lundeen	Dassel	To prepare for an upcoming solo exhibit	\$1,000
Karl Gossman	New London	Development of porcelain lamps	\$2,000
Nan Karr Kaufenberg	Redwood Falls	Purchase of a printing press to create new body	\$2,000
Kristi Link Fernholz	Appleton	To produce a new body of photographic works	\$1,000
Andrew Nordin	New London	New Series of Sculptural Paintings	\$2,000
Shayann Hoffer	New London	To create a new body of paintings for exhibit	\$1,000
Nancy Paddock	Litchfield	"A Song at Twilight" Memoir	\$2,000
Daniel Blayne Rieppel	Marshall	2007 Prairie Star	\$1,000
Robert Whitney	Dawson	2007 Prairie Disciple - Nominated by Luanne	\$500
IAS 538 Nicolle B. Erickson	Willmar	Theater study, interviews	\$500
IAS 536 Tiffany Holmes	Westbrook	Violin Lessons	\$500
IAS 534 Carol J. Lundeen	Dassel	To attend an artist workshop in Montana	\$500
Victoria J. Hanna	Canby	Create work for exhibition	\$1,000
Julieta M. Alvarado-Rieppel	Marshall	to complete a musician's guide to historical	\$2,000
Celeste Denise Suter	Montevideo	Equipment, supplies, and fiber to make handspun	\$1,000
Judi Brown	Marshall	to produce a CD	\$1,000
Carol Ceynowa	Luverne	Purchase a gas kiln, prepare for exhibits	\$1,000
Michon Weeks	Marshall	Creation, Documentation of new work	\$2,000
Pearl Ziegenhagen	Clements	Framing, preparations for exhibit	\$1,000
Kim Henspeter	Marshall	Prepare for exhibit	\$1,000
Debra Connolly	Danvers	framing of original pieces	\$1,000
Agnes Alsgaard-Lien	Rushmore	Create new work, document work, & web gallery	\$2,000
Kathleen Kusz	Worthington	Art supplies, preparation for show	\$1,000
Karen E. Jenson	Milan	2006 Prairie Star	\$1,000
Carol Westberg	Montevideo	2006 Prairie Disciple	\$500
Wesley Arentson	Redwood Falls	MENC Biennial Conference	\$500
Jennifer Hillger	Redwood Falls	MENC Biennial Conference	\$500

Local Arts Development

Crow River Area Youth Orch.	Cokato	Purchase of new instruments and advertising	\$2,013
Friends of the Auditorium	Worthington	Technical Development	\$1,987
Milan Village Arts School	Appleton	Audience development	\$4,000
DEMO Inc.	Willmar	Web site, potters wheel, computer	\$3,755
Song of the Prairie Swt. Adelines	Wood Lake	to purchase choral risers	\$990
Crow River Arts	Hutchinson	Hardware and software upgrade	\$3,255

Grand Total Awards **\$291,538**

Be sure to check out www.smahc.org for information on SMAHC's mission and history, its grant programs, grant applications, news & events, photos, and an area arts calendar. Questions may be sent to smahcinfo@iw.net

RESOLUTION #2007-

INTRODUCED:

SECONDED:

VOTED: Aye:
 Nay:
 Absent:

**A LOCAL GOVERNMENT RESOLUTION APPROVING SUBMISSION OF
CAPITAL BUDGET REQUESTS TO THE MINNESOTA DEPARTMENT OF
FINANCE FOR CONSIDERATION IN THE 2008 LEGISLATIVE SESSION**

WHEREAS, the Department of Finance is accepting requests for state appropriations for capital improvement projects from local governments; and

WHEREAS, the City of Windom has identified two projects for submission to the Department of Finance for consideration in the 2008 Legislative Session. The projects are prioritized as follows:

1. New addition and renovation of the existing Fire Hall building.
2. Removal or renovation of the dam located on the Des Moines River in Windom.

WHEREAS, bond proceeds may only be used for qualified capital expenditures including pre-design/design expenses, construction, and acquisition or improvement of specific tangible long-lived fixed assets; and

WHEREAS, the State bond funding for local projects is limited to no more than 50% of the total capital costs for the projects.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Windom, Cottonwood County, Minnesota, as follows:

1. The City Council of Windom supports the above listed projects; and further approves that bonding requests be submitted to State of Minnesota Department of Finance.
2. That the City of Windom will act as legal sponsor for the projects contained in the capital budget request to be submitted on June 25, 2007.
3. That if funding is provided by State bonding, the Windom City Council will provide a financial commitment up to 50% of the project(s) costs.

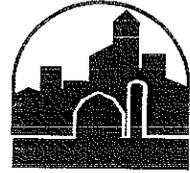
4. That the City of Windom has the legal authority to apply for financial assistance, and the institutional, managerial, and financial capability to ensure adequate construction, operation, maintenance and replacement of the proposed projects for their design lives.
5. That upon approval of its bonding application, the City of Windom may enter into an agreement for the above-referenced project(s), and that the City of Windom certifies that it will comply with all applicable laws and regulations.
6. That Steve Nasby, City Administrator, is hereby authorized to execute such documents as are necessary for the submission of bond requests and the implementation of the project(s) on behalf of the City of Windom.

Adopted by the Council this 19th day of June, 2007.

Tom Riordan, Mayor

Attest: _____
Steve Nasby, City Administrator

MEMORANDUM



CITY OF WINDOM
444 9th Street
P. O. Box 38
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127

TO: City Council
FROM: Brigitte Olson, Assistant City Administrator
DATE: June 13, 2007
RE: Qwest Charges

Recently there had been a question raised about the "Regular Bills" pertaining to Qwest. The City of Windom is currently paying Qwest invoices for the following items:

- A telephone line that is at the County Sheriff's Office that is utilized for dispatching. The County bills this line charge back to the City and the amount is divided among the Street Department, Fire Department, Ambulance, Electric Department and Water/Wastewater Department.
- The Wastewater Department also has some computers that are used for monitoring the system that are using Qwest lines.
- The Telecommunications Department has Qwest lines that are used for switching or other uses.

If you have any other questions or need additional information please contact me at 831-6129.

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
MAYOR & COUNCIL	CONVENT. & VISTOR BU	LODGING TAX	3,821.60
	Total for Department 101		3,821.60*
CITY OFFICE	ELECTRIC FUND	UTILITIES	426.93
CITY OFFICE	MII LIFE	INSURANCE	186.16
	Total for Department 103		613.09*
P & Z / BUILDING OFF	MII LIFE	INSURANCE	139.62
	Total for Department 106		139.62*
CITY HALL	ELECTRIC FUND	MAINTENANCE	4.38
CITY HALL	ELECTRIC FUND	UTILITIES	483.82
CITY HALL	SANDRA HERDER	CLEANING	347.60
CITY HALL	MELISSA PENAS	CLEANING	347.60
	Total for Department 115		1,183.40*
POLICE	LUCIA BARRON DE MEHR	INTERPRETER SERVICE	20.00
POLICE	ELECTRIC FUND	UTILITIES	86.12
POLICE	MII LIFE	INSURANCE	1,312.27
POLICE	CONOCO PHILLIPS FLEE	GAS	222.83
POLICE	CONOCO PHILLIPS FLEE	SUPPLIES	.99
	Total for Department 120		1,642.21*
FIRE DEPARTMENT	AMOCO OIL COMPANY		147.39
FIRE DEPARTMENT	CONOCO PHILLIPS FLEE	GAS	5.20
	Total for Department 125		152.59*
STREET	AMOCO OIL COMPANY		1,279.44
STREET	ELECTRIC FUND	MAINTENANCE	14.06
STREET	ELECTRIC FUND	UTILITIES	3,016.14
STREET	MII LIFE	INSURANCE	963.93
STREET	CONOCO PHILLIPS FLEE	GAS	287.89
STREET	PRO CELLULAR	PHONE CHARGER	21.29
	Total for Department 140		5,582.75*
HEALTH & SANITATION	NEAL GRUNEWALD	COMPOST SITE MANAGER	128.00
	Total for Department 145		128.00*
PARKS	AMOCO OIL COMPANY		96.48
PARKS	ELECTRIC FUND	UTILITIES	3,127.72
PARKS	MII LIFE	INSURANCE	174.17
PARKS	CONOCO PHILLIPS FLEE	GAS	242.61
	Total for Department 165		3,640.98*
	Total for Fund 01		16,904.24*
LIBRARY	ELECTRIC FUND	UTILITIES	246.33
LIBRARY	SANDRA HERDER	CLEANING	347.60
LIBRARY	MELISSA PENAS	CLEANING	347.60
	Total for Department 171		941.53*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
		Total for Fund 03	941.53*
	BANK MIDWEST	STR EQUIPMENT LOAN	51,870.00
		Total for Department	51,870.00*
		Total for Fund 04	51,870.00*
UHF TV	ELECTRIC FUND	MAINTENANCE	11.97
UHF TV	ELECTRIC FUND	UTILITIIBS	25.07
UHF TV	FEDERATED RURAL ELEC POWER		99.18
		Total for Department 173	136.22*
		Total for Fund 10	136.22*
AIRPORT	RED ROCK RURAL WATER WATER		21.00
AIRPORT	SO. CENTRAL ELECTRIC POWER COST		292.27
		Total for Department 174	313.27*
		Total for Fund 11	313.27*
POOL	ELECTRIC FUND	UTILITIES	49.16
POOL	CONOCO PHILLIPS FLEE GAS		18.48
		Total for Department 175	67.64*
		Total for Fund 12	67.64*
AMBULANCE	JORDAN BUSSA	EXPENSE	41.75
AMBULANCE	BRAD POWERS	EXPENSE	12.48
AMBULANCE	KIM POWERS	EXPENSE	26.29
		Total for Department 176	80.52*
		Total for Fund 13	80.52*
MULTI-PURPOSE BUILDI	ELECTRIC FUND	UTILITIES	1,455.57
MULTI-PURPOSE BUILDI	MII LIFE	INSURANCE	360.33
MULTI-PURPOSE BUILDI	CONOCO PHILLIPS FLEE GAS		92.42
		Total for Department 177	1,908.32*
		Total for Fund 14	1,908.32*
LIQUOR	BEVERAGE WHOLESALERS	MERCHANDISE	1,400.30
LIQUOR	BRAU BROTHERS BREWIN	MERCHANDISE	110.00
LIQUOR	LOCHER BROTHERS INC	MERCHANDISE	4,232.20
LIQUOR	ELECTRIC FUND	UTILITIES	854.36
LIQUOR	HAGEN DISTRIBUTING	MERCHANDISE	9,942.30
LIQUOR	HOLINKA DISTR. CO.	MERCHANDISE	157.50
LIQUOR	JOHNSON BROS.	MERCHANDISE	1,442.49
LIQUOR	MII LIFE	INSURANCE	348.34
LIQUOR	MN DEPT OF AGRICULTU	LICENSE	50.00
LIQUOR	PHILLIPS WINE & SPIR	MERCHANDISE	480.40

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
LIQUOR	QUALITY WINE SPIRITS	MERCHANDISE	5,335.93
LIQUOR	KEN COGLEY	AD	85.00
	Total for Department 180		24,438.82*
	Total for Fund 60		24,438.82*
WATER	MELVIN DUERKSEN	MAINTENANCE	1,135.85
WATER	ELECTRIC FUND	UTILITIES	5,585.36
WATER	MII LIFE	INSURANCE	525.50
WATER	CONOCO PHILLIPS	FLEE GAS	478.58
	Total for Department 181		7,725.29*
	Total for Fund 61		7,725.29*
	NANCY SUNDERMAN	ESTA REFUND OF UTILITY PREPAY	20.00
	TENNIE THOMPSON	REFUND - UTILITY PREPAYM	125.00
	Total for Department		145.00*
ELECTRIC	AMOCO OIL COMPANY		700.92
ELECTRIC	ELECTRIC FUND	UTILITIES	279.20
ELECTRIC	JIM KARTES	ENERGY REBATE	50.00
ELECTRIC	CHERYL LILLEGAARD	EXPENSE	244.44
ELECTRIC	MII LIFE	INSURANCE	984.92
ELECTRIC	CONOCO PHILLIPS	FLEE GAS	88.45
ELECTRIC	BRAD BUSSA	CLEANING	184.60
ELECTRIC	C O CASTLEDINE	ENERGY REBATE	100.00
ELECTRIC	KAY CLARK	ENERGY REBATE	100.00
ELECTRIC	BARB COX	ENERGY REBATE	100.00
ELECTRIC	RENEE GIEFER	ENERGY REBATE	100.00
ELECTRIC	ROBERT HANSON	ENERGY REBATE	100.00
ELECTRIC	ELLEN MARCY	ENERGY REBATE	50.00
ELECTRIC	TROY MEAD	ENERGY REBATE	75.00
ELECTRIC	ELDON NAGORSKE	ENERGY REBATE	100.00
ELECTRIC	ROY PETERSON	ENERGY REBATE	100.00
ELECTRIC	LANE RIENTS	ENERGY REBATE	50.00
ELECTRIC	DEAN SCHOEB	ENERGY REBATE	50.00
ELECTRIC	BARB STOREY	ENERGY REBATE	100.00
ELECTRIC	MICHAEL THOM	ENERGY REBATE	100.00
	Total for Department 182		3,657.53*
	Total for Fund 62		3,802.53*
SEWER	AMOCO OIL COMPANY		422.74
SEWER	ELECTRIC FUND	MAINTENANCE	37.43
SEWER	ELECTRIC FUND	UTILITIES	14,285.90
SEWER	FEDERAL EXPRESS CORP	TRANSPORTATION	289.76
SEWER	MII LIFE	INSURANCE	873.85
SEWER	CONOCO PHILLIPS	FLEE GAS	81.24
	Total for Department 183		15,990.92*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
Total for Fund 63			15,990.92*
ARENA	ELECTRIC FUND	UTILITIES	1,311.70
ARENA	MII LIFE	INSURANCE	174.17
ARENA	CONOCO PHILLIPS FLEE GAS		16.47
Total for Department 184			1,502.34*
Total for Fund 64			1,502.34*
RIVERBLUFF TOWNHOMES	ELECTRIC FUND	UTILITIES	38.85
Total for Department 186			38.85*
Total for Fund 66			38.85*
ECONOMIC DEVELOPMENT	AVERY OUTDOOR	RENT	375.00
ECONOMIC DEVELOPMENT	ELECTRIC FUND	UTILITIES	137.05
ECONOMIC DEVELOPMENT	MII LIFE	INSURANCE	220.71
Total for Department 187			732.76*
Total for Fund 67			732.76*
	MN 9-1-1 PROGRAM	911 SERVICE	717.59
	BERNICE JULEEN	REFUND ON #009-100 RED L	1.71
	ROBERT SCHMIDT	REFUND - ON CABLE	.10
	MIKE ZINCK	REFUND - ON CABLE	.18
Total for Department			719.58*
TELECOMMUNICATIONS	COMCAST MEDIA CENTER	SUBSCRIBER	19.00
TELECOMMUNICATIONS	ELECTRIC FUND	UTILITIES	1,530.93
TELECOMMUNICATIONS	FOX SPORTS	SUBSCRIBER	4,586.64
TELECOMMUNICATIONS	MII LIFE	INSURANCE	624.58
TELECOMMUNICATIONS	NATIONAL CABLE TV CO	SUBSCRIBER	20,788.97
TELECOMMUNICATIONS	QUEST	TELEPHONE	98.10
TELECOMMUNICATIONS	QWEST	TELEPHONE	521.61
TELECOMMUNICATIONS	SALLY OLTMANN	EXPENSE	22.34
TELECOMMUNICATIONS	CONOCO PHILLIPS FLEE GAS		156.78
TELECOMMUNICATIONS	TOWER DISTRIBUTION C	SUBSCRIBER	200.02
TELECOMMUNICATIONS	BERNICE JULEEN	REFUND ON #009-100 RED L	26.37
TELECOMMUNICATIONS	ROBERT SCHMIDT	REFUND - ON CABLE	1.47
TELECOMMUNICATIONS	MIKE ZINCK	REFUND - ON CABLE	2.75
Total for Department 199			28,579.56*
Total for Fund 69			29,299.14*
Grand Total			155,752.39*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
CITY OFFICE	SECR REV FUND/CITY O	POSTAGE	4.56
	Total for Department 103		4.56*
P & Z / BUILDING OFF	VET'S WHOA N'GO	GAS	126.64
	Total for Department 106		126.64*
POLICE	VET'S WHOA N'GO	GAS	27.84
	Total for Department 120		27.84*
FIRE DEPARTMENT	QUEST	TELEPHONE	58.67
FIRE DEPARTMENT	SECR REV FUND/CITY O	POSTAGE	9.00
FIRE DEPARTMENT	VET'S WHOA N'GO	GAS	49.98
	Total for Department 125		117.65*
STREET	ERICKSON OIL CO	GAS	540.91
STREET	MIDWEST WIRELESS	TELEPHONE	69.46
STREET	QUEST	TELEPHONE	58.67
STREET	VET'S WHOA N'GO	GAS	228.35
STREET	WENCK ASSOCIATES, IN	SEAL COAT	420.00
	Total for Department 140		1,317.39*
	Total for Fund 01		1,594.08*
	BANK MIDWEST	PIR SAVINGS	500,000.00
	Total for Department		500,000.00*
	Total for Fund 02		500,000.00*
	QUALITY GLASS	30% OF ADA DOOR	643.83
	Total for Department		643.83*
	Total for Fund 04		643.83*
	HJERPE CONTRACTING I	CONSTRUCTION	285,704.64
	BANK MIDWEST	SAVINGS - 07 STR IMPR BO	1,000,000.00
	JUSTIN AUGUSTIN / JO	AQUISITION OF PROPERTY	3,900.00
	Total for Department		1,289,604.64*
	Total for Fund 07		1,289,604.64*
AMBULANCE	MIDWEST WIRELESS	TELEPHONE	90.15
AMBULANCE	QUEST	TELEPHONE	58.66
AMBULANCE	JIM SKARPHOL	EXPENSE	86.73
AMBULANCE	VET'S WHOA N'GO	GAS	1,606.07
	Total for Department 176		1,841.61*
	Total for Fund 13		1,841.61*
MULTI-PURPOSE BUILDI	MIDWEST WIRELESS	TELEPHONE	12.39
	Total for Department 177		12.39*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
Total for Fund 14			12.39*
LIQUOR	BEVERAGE WHOLESALERS	MERCHANDISE	5,334.25
LIQUOR	BRAU BROTHERS BREWIN	MERCHANDISE	22.00
LIQUOR	LOCHER BROTHERS INC	MERCHANDISE	2,541.70
LIQUOR	HAGEN DISTRIBUTING	MERCHANDISE	5,892.25
LIQUOR	JOHNSON BROS.	MERCHANDISE	561.62
LIQUOR	QUALITY WINE SPIRITS	MERCHANDISE	628.00
Total for Department 180			14,979.82*
Total for Fund 60			14,979.82*
WATER	MIDWEST WIRELESS	TELEPHONE	39.35
WATER	QUEST	TELEPHONE	58.66
WATER	PRIMAL SOLUTIONS INC	MAINTENANCE CONTRACT	833.33
WATER	LEE PETERSON	MILEAGE	242.50
Total for Department 181			1,173.84*
Total for Fund 61			1,173.84*
SECR REV FUND/CITY O UTILITY PREPAY REFUNDS			195.00
	CAROL HOCHSTEIN	REFUND - UTILITY PREPAYM	125.00
	MERLE KEPLER	REFUND - UTILITY PREPAYM	125.00
	CAROL KNUTSON	REFUND - UTILITY PREPAYM	125.00
	ADAM KOCH	REFUND - UTILITY PREPAYM	125.00
	GREG MILLER	REFUND - UTILITY PREPAYM	125.00
	BRANDI NERHUS	REFUND - UTILITY PREPAYM	125.00
Total for Department			945.00*
ELECTRIC	MARV GRUNIG	EXPENSE	70.81
ELECTRIC	QUEST	TELEPHONE	55.20
ELECTRIC	PRIMAL SOLUTIONS INC	MAINTENANCE CONTRACT	833.33
ELECTRIC	SECR REV FUND/CITY O	POSTAGE	3.00
ELECTRIC	VET'S WHOA N'GO	GAS	23.91
ELECTRIC	TANKNOLOGY	SERVICE	657.60
Total for Department 182			1,643.85*
Total for Fund 62			2,588.85*
SEWER	MIDWEST WIRELESS	TELEPHONE	39.35
SEWER	QUEST	TELEPHONE	123.36
SEWER	PRIMAL SOLUTIONS INC	MAINTENANCE CONTRACT	833.33
Total for Department 183			996.04*
Total for Fund 63			996.04*
ARENA	PETERSON FEED	WOOD CHIPS	4,739.00
ARENA	VET'S WHOA N'GO	GAS	215.42
Total for Department 184			4,954.42*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
Total for Fund 64			4,954.42*
	SECR REV FUND/CITY O	CONVERTER DEPOSIT REFUND	135.00
	DICK JEFFREY	REFUND - CONVERTER DEPOS	110.00
	JACK ROGERS	REFUND - CONVERTER DEPOS	80.00
Total for Department			325.00*
Total for Fund 65			325.00*
ECONOMIC DEVELOPMENT	BOB YSKER	MOWING	75.00
Total for Department 187			75.00*
Total for Fund 67			75.00*
RIVERBLUFF ESTATES	BRADY POWERS	MOWING	228.00
Total for Department 166			228.00*
Total for Fund 68			228.00*
TELECOMMUNICATIONS	PRIMAL SOLUTIONS INC	MAINTENANCE CONTRACT	2,500.01
TELECOMMUNICATIONS	SECR REV FUND/CITY O	POSTAGE	3.00
TELECOMMUNICATIONS	VET'S WHOA N'GO	GAS	94.98
Total for Department 199			2,597.99*
Total for Fund 69			2,597.99*
	COLONIAL LIFE INSURA	INSURANCE	22.05
Total for Department			22.05*
Total for Fund 70			22.05*
Grand Total			1,821,637.56*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
MAYOR & COUNCIL	CITIZEN PUBLISHING C	ADVERTISING	268.40
MAYOR & COUNCIL	MCDONALD & SCHRAMEL	LEGAL FEES	657.00
	Total for Department 101		925.40*
CITY OFFICE	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	92.00
CITY OFFICE	DAN'S OFFICE SUPPLY	PAPER	24.91
CITY OFFICE	DAN'S OFFICE SUPPLY	SUPPLIES	263.76
CITY OFFICE	HEARTLAND TECHNOLOGY	BILLING SYSTEM FIRE WALL	40.00
CITY OFFICE	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	5.78
CITY OFFICE	MN WEST COLLEGE - CA	TRAINING	1,600.00
CITY OFFICE	STOREY KENWORTHY	SUPPLIES	50.00
	Total for Department 103		2,076.45*
P & Z / BUILDING OFF	CITIZEN PUBLISHING C	ADVERTISING	93.60
P & Z / BUILDING OFF	DAN'S OFFICE SUPPLY	PAPER	24.90
P & Z / BUILDING OFF	DAN'S OFFICE SUPPLY	SUPPLIES	19.48
P & Z / BUILDING OFF	HEARTLAND TECHNOLOGY	BILLING SYSTEM FIRE WALL	40.00
P & Z / BUILDING OFF	WINDOM AUTO VALU	MAINTENANCE	19.89
P & Z / BUILDING OFF	MCDONALD & SCHRAMEL	LEGAL FEES	36.00
P & Z / BUILDING OFF	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	5.78
P & Z / BUILDING OFF	STOREY KENWORTHY	SUPPLIES	9.37
	Total for Department 106		249.02*
CITY HALL	AMERICAS - WORTHINGT	WATER TREATMENT	25.36
CITY HALL	COTTONWOOD COUNTY SO	RECYCLING PICK UP	18.00
CITY HALL	WASTE MANAGEMENT OF	HAUL GARBAGE	79.09
CITY HALL	HEARTLAND PAPER COMP	SUPPLIES	155.27
CITY HALL	PAMIDA	SUPPLIES	48.90
	Total for Department 115		326.62*
POLICE	CITIZEN PUBLISHING C	ADVERTISING	45.00
POLICE	DAN'S OFFICE SUPPLY	PAPER	24.91
POLICE	DAN'S OFFICE SUPPLY	SUPPLIES	58.95
POLICE	JOHNSON HARDWARE	MAINTENANCE	74.34
POLICE	LAMPERTS YARDS, INC.	MAINTENANCE	28.70
POLICE	MCDONALD & SCHRAMEL	LEGAL FEES	2,304.00
POLICE	MANKATO MOBIL RADIO	MAINTENANCE	1,679.56
POLICE	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	22.50
POLICE	PAMIDA	SUPPLIES	63.80
POLICE	SCHWALBACH HARDWARE	MAINTENANCE	52.14
POLICE	WINDOM TOWING CO	TIRES	153.89
POLICE	OMNI PUBLISHING	TRAINING	145.00
	Total for Department 120		4,652.79*
FIRE DEPARTMENT	DAN'S OFFICE SUPPLY	PAPER	24.91
FIRE DEPARTMENT	HEIMAN FIRE EQUIP. C	HOSE FOR FIRE DEPT	86.59
FIRE DEPARTMENT	JOHNSON HARDWARE	MAINTENANCE	9.55
FIRE DEPARTMENT	MCDONALD & SCHRAMEL	LEGAL FEES	27.00
FIRE DEPARTMENT	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	5.78
FIRE DEPARTMENT	MN DEPT OF ADMINISTR	TELEPHONE	-11.48
FIRE DEPARTMENT	RIVERSIDE LAUNDRY	SERVICE	18.64

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
Total for Department 125			160.99*
EMERGENCY MANAGEMENT	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	200.00
Total for Department 130			200.00*
ANIMALS	COTTONWOOD-SLAYTON V	VET SERVICE	134.20
ANIMALS	GORDY'S FOODS	SUPPLIES	8.25
Total for Department 135			142.45*
STREET	COTTONWOOD COUNTY LA	GARBAGE	10.00
STREET	WASTE MANAGEMENT OF	HAUL GARBAGE	121.31
STREET	DAN'S OFFICE SUPPLY	PAPER	24.91
STREET	ENVIROSIDE	TESTING	1,225.00
STREET	FERRELLGAS	GAS	114.54
STREET	FOX BROTHERS	TRUCK	102.69
STREET	GDF ENTERPRISES, INC	MAINTENANCE	16.66
STREET	WINDOM AUTO VALU	MAINTENANCE	268.46
STREET	LAMPERTS YARDS, INC.	MAINTENANCE	153.31
STREET	MCDONALD & SCHRAMEL	LEGAL FEES	378.00
STREET	MCLAUGHLIN & SCHULZ,	MAINTENANCE	1,826.43
STREET	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	5.78
STREET	MESSER MACHINE & MFG	MAINTENANCE	229.00
STREET	M-R SIGNS CO., INC	MAINTENANCE	61.35
STREET	NAPA AUTO PARTS	MAINTENANCE	21.32
STREET	RUPFRIDGE JOHNSON EQ	MAINTENANCE SUPPLIES	1,621.20
STREET	SCHWALBACH HARDWARE	MAINTENANCE	176.12
STREET	JOHN DEERE -TRI COUN	MAINTENANCE	133.12
STREET	WINDOM READY MIX	MAINTENANCE	410.50
STREET	WINDOM TOWING CO	TIRES	69.23
Total for Department 140			6,968.93*
HEALTH & SANITATION	WASTE MANAGEMENT OF	HAUL GARBAGE	5,634.01
Total for Department 145			5,634.01*
RECREATION	CITIZEN PUBLISHING C	ADVERTISING	37.20
RECREATION	COCA-COLA ENTERPRISE	MERCHANDISE	31.00
Total for Department 150			68.20*
PARKS	CITIZEN PUBLISHING C	ADVERTISING	37.20
PARKS	COLE PAPER INC.	SUPPLIES	175.27
PARKS	COLLEGIATE PACIFIC	MAINTENANCE	197.11
PARKS	LAMPERTS YARDS, INC.	MAINTENANCE	14.31
PARKS	MESSER MACHINE & MFG	MAINTENANCE	78.00
PARKS	M&G DISTRIBUTORS	MAINTENANCE	680.54
PARKS	MTI DISTRIBUTING COM	MAINTENANCE	484.75
PARKS	QUALITY GLASS	MAINTENANCE	44.75
PARKS	SCHWALBACH HARDWARE	MAINTENANCE	58.31
PARKS	SOUTHERN MINN CONSTR	MAINTENANCE	349.64
PARKS	COUNTRY PRIDE SERVIC	MAINTENANCE	542.93
PARKS	WINDOM READY MIX	MAINTENANCE	52.72

CITY OF WINDOM
 FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
Total for Department 165			2,715.53*
Total for Fund 01			24,120.39*
LIBRARY	BBC AUDIO	BOOKS	57.00
LIBRARY	CENTER POINT LARGE P	BOOKS	38.94
LIBRARY	CITIZEN PUBLISHING C	ADVERTISING	148.70
LIBRARY	COTTONWOOD COUNTY SO	RECYCLING	12.00
LIBRARY	DAN'S OFFICE SUPPLY	PAPER	24.91
LIBRARY	DAN'S OFFICE SUPPLY	SUPPLIES	45.92
LIBRARY	THOMSON GALE	BOOKS	194.75
LIBRARY	HEARTLAND PAPER COMP	SUPPLIES	155.27
LIBRARY	INGRAM	BOOKS	1,618.90
LIBRARY	J & K WINDOWS	CLEANING	15.00
LIBRARY	MICROMARKETING	BOOKS	476.78
LIBRARY	MN DEPT OF ADMINISTR	TELEPHONE	-11.49
LIBRARY	MN HISTORICAL SOC PR	SUBSCRIPTION	20.00
LIBRARY	PLUM CREEK LIBRARY	BARCODE LABELS	79.00
LIBRARY	PLUM CREEK LIBRARY	SUPPLIES	15.34
LIBRARY	RECORDED BOOKS, LLC	AUDIO BOOKS	457.80
LIBRARY	READERS SERVICE	BOOKS	35.16
LIBRARY	SPORTS ILLUSTRATED	SUBSCRIPTION	19.95
LIBRARY	DISNEY MOVIE CLUB	MOVIE	23.90
LIBRARY	CONSUMER REPORT	SUBSCRIPTION	26.00
LIBRARY	GREY HOUSE PUBLISHIN	BOOKS	154.00
LIBRARY	HARPER'S BAZAAR	SUBSCRIPTION	18.00
LIBRARY	MPLS. ST PAUL MAGAZI	SUBSCRIPTION	19.95
LIBRARY	HEALTH	SUBSCRIPTION	21.97
LIBRARY	QUILT	SUBSCRIPTION	19.97
Total for Department 171			3,687.72*
Total for Fund 03			3,687.72*
WENCK ASSOCIATES, IN 07 STREET IMP (4TH)			20,065.11
ZIESKE LAND SURVEYIN SERVICE			1,670.00
Total for Department			21,735.11*
Total for Fund 07			21,735.11*
UHF TV	TOWN 'N COUNTRY	UHF TOWER MAINTENANCE	64.00
Total for Department 173			64.00*
Total for Fund 10			64.00*
AIRPORT	JOHNSON HARDWARE	MAINTENANCE	14.27
AIRPORT	MN DEPT OF ADMINISTR	TELEPHONE	20.27
Total for Department 174			34.54*
Total for Fund 11			34.54*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
POOL	COCA-COLA ENTERPRISE	MERCHANDISE	171.00
POOL	COMMERICAL POOL AND	MAINTENANCE	155.63
POOL	ELSMORE AQUATIC	SWIM SUITS	555.60
POOL	HAWKINS WATER TREATM	CHEMICALS	374.35
POOL	HEARTLAND PAPER COMP	SUPPLIES	112.14
POOL	A H HERMEL CANDY & T	MERCHANDISE	1,055.95
POOL	RECREATION SUPPLY CO	MAINTENANCE	638.80
POOL	SCHWALBACH HARDWARE	MAINTENANCE	425.05
POOL	WINDOM FIRE SAFETY	MAINTENANCE	23.00
	Total for Department 175		3,511.52*
	Total for Fund 12		3,511.52*
AMBULANCE	ARROW MANUFACTURING	MAINTENANCE	303.31
AMBULANCE	DAN'S OFFICE SUPPLY	PAPER	24.90
AMBULANCE	LEWIS FAMILY DRUG #5	SUPPLIES	345.72
AMBULANCE	WINDOM AUTO VALU	MAINTENANCE	28.90
AMBULANCE	LUCAN COMMUNITY TV I	RADIOS	242.82
AMBULANCE	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	5.78
AMBULANCE	MN EMERGENCY MED SER	FORMS	68.11
AMBULANCE	PRAXAIR DISTRIBUTION	SERVICE	372.49
AMBULANCE	SCHWALBACH HARDWARE	MAINTENANCE	10.83
AMBULANCE	WINDOM AREA HOSPITAL	SERVICE	1,808.94
AMBULANCE	ZOLL MEDICAL CORPORA	SUPPLIES	273.51
	Total for Department 176		3,485.31*
	Total for Fund 13		3,485.31*
MULTI-PURPOSE BUILDI	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	89.40
MULTI-PURPOSE BUILDI	APPEL REFRIGERATION	MAINTENANCE	65.21
MULTI-PURPOSE BUILDI	CITIZEN PUBLISHING C	ADVERTISING	463.00
MULTI-PURPOSE BUILDI	WASTE MANAGEMENT OF	HAUL GARBAGE	134.48
MULTI-PURPOSE BUILDI	DAN'S OFFICE SUPPLY	SUPPLIES	5.63
MULTI-PURPOSE BUILDI	HEARTLAND PAPER COMP	SUPPLIES	102.71
MULTI-PURPOSE BUILDI	WINDOM AUTO VALU	MAINTENANCE	40.56
MULTI-PURPOSE BUILDI	JOHNSON HARDWARE	MAINTENANCE	20.30
MULTI-PURPOSE BUILDI	KDOM RADIO	ADVERTISING	139.80
MULTI-PURPOSE BUILDI	MCDONALD & SCHRAMEL	LEGAL FEES	162.00
MULTI-PURPOSE BUILDI	MN DEPT OF ADMINISTR	TELEPHONE	20.27
MULTI-PURPOSE BUILDI	MN DEPT OF HEALTH	HOSPITALITY FEE	35.00
MULTI-PURPOSE BUILDI	PAMIDA	SUPPLIES	63.04
MULTI-PURPOSE BUILDI	PRAXAIR DISTRIBUTION	SERVICE	10.96
MULTI-PURPOSE BUILDI	SCHWALBACH HARDWARE	MAINTENANCE	231.61
MULTI-PURPOSE BUILDI	STONER INDUSTRIAL, I	SERVICE	82.94
MULTI-PURPOSE BUILDI	WERNER ELECTRIC	MAINTENANCE	235.94
MULTI-PURPOSE BUILDI	WINDOM QUICK PRINT	ADVERTISING	189.00
	Total for Department 177		2,091.85*
	Total for Fund 14		2,091.85*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
LIQUOR	ENVIROMASTER, INC.	SERVICE	39.41
LIQUOR	CITIZEN PUBLISHING C	ADVERTISING	284.00
LIQUOR	COCA-COLA ENTERPRISE	MERCHANDISE	271.10
LIQUOR	CULLIGAN	SERVICE	20.87
LIQUOR	WASTE MANAGEMENT OF	HAUL GARBAGE	54.76
LIQUOR	DAN'S OFFICE SUPPLY	PAPER	24.90
LIQUOR	A H HERMEL CANDY & T	MERCHANDISE	1,043.82
LIQUOR	HOLT'S CLEANING SERV	CLEANING	255.00
LIQUOR	PAPER ROLL SUPPLIES	SUPPLIES	130.00
LIQUOR	PEPSIAMERICAS	MERCHANDISE	146.75
LIQUOR	S&K LINES	FREIGHT	496.80
	Total for Department 180		2,767.41*
	Total for Fund 60		2,767.41*
WATER	CITIZEN PUBLISHING C	ADVERTISING	172.20
WATER	WASTE MANAGEMENT OF	HAUL GARBAGE	79.09
WATER	DAN'S OFFICE SUPPLY	PAPER	24.90
WATER	HAWKINS WATER TREATM	CHEMICALS	3,538.14
WATER	GOPHER STATE ONE CAL	LOCATE	29.40
WATER	GRUNEWALD GRAVEL	SERVICE	150.00
WATER	HACH COMPANY	SUPPLIES	169.45
WATER	WINDOM AUTO VALU	MAINTENANCE	4.25
WATER	KDOM RADIO	ADVERTISING	218.00
WATER	MCDONALD & SCHRAMEL	LEGAL FEES	81.00
WATER	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	5.78
WATER	MN VALLEY TESTING	TESTING	56.25
WATER	NORTHERN WATER WORKS	MAINTENANCE	2,975.00
WATER	PRIMAL SOLUTIONS INC	MAINTENANCE CONTRACT	1,458.33
WATER	SCHWALBACH HARDWARE	MAINTENANCE	59.11
WATER	HD SUPPLY WATERWORKD	MAINTENANCE	224.80
WATER	STOREY KENWORTHY	SUPPLIES	25.00
WATER	WENCK ASSOCIATES, IN	LANDFILL	3,086.80
	Total for Department 181		12,357.50*
	Total for Fund 61		12,357.50*
	B & B TRANSFORMER	INVENTORY	1,860.34
	BORDER STATES ELECTR	MAINTENANCE	8,119.03
	BURMEISTER ELECTRIC	MAINTENANCE	20,330.06
	J. H. LARSON	MAINTENANCE	372.35
	MESSER MACHINE & MFG	MAINTENANCE	177.28
	ODDSON UNDERGROUND	CONSTRUCTION	15,875.50
	RESCO	MAINTENANCE	9,478.50
	STAPLES OIL CO	FUEL	962.38
	WERNER ELECTRIC	MAINTENANCE	78.96
	WESCO DISTRIBUTION,	SUPPLIES	724.20
	Total for Department		57,978.60*
ELECTRIC	BORDER STATES ELECTR	MAINTENANCE	178.28

CITY OF WINDOM
 FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
ELECTRIC	CITIZEN PUBLISHING C	ADVERTISING	473.40
ELECTRIC	CULVER COMPANY	SERVICE	3,674.59
ELECTRIC	DAN'S OFFICE SUPPLY	PAPER	24.90
ELECTRIC	DHL EXPRESS	FREIGHT	75.89
ELECTRIC	FINLEY ENGINEERING	INSTALL COORDINATION	2,209.75
ELECTRIC	GOPHER STATE ONE CAL	LOCATE	29.40
ELECTRIC	JOHNSON HARDWARE	MAINTENANCE	21.50
ELECTRIC	KDOM RADIO	ADVERTISING	445.40
ELECTRIC	LAMPERTS YARDS, INC.	MAINTENANCE	-71.48
ELECTRIC	MCDONALD & SCHRAMEL	LEGAL FEES	45.00
ELECTRIC	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	5.78
ELECTRIC	MN DEPT OF COMMERCE	TELEPHONE ASSESSMENT	428.33
ELECTRIC	ODDSON UNDERGROUND	CONSTRUCTION	896.00
ELECTRIC	PAMIDA	SUPPLIES	453.70
ELECTRIC	PRIMAL SOLUTIONS INC	MAINTENANCE CONTRACT	1,458.35
ELECTRIC	RETROFIT RECYCLING,	RECYCLING	796.81
ELECTRIC	SCHWALBACH HARDWARE	MAINTENANCE	48.14
ELECTRIC	SKARSHAUG TESTING LA	TESTING / SUPPLIES	307.58
ELECTRIC	STAPLES OIL CO	FUEL	17,913.84
ELECTRIC	STONER INDUSTRIAL, I	SERVICE	66.96
ELECTRIC	STOREY KENWORTHY	SUPPLIES	25.00
ELECTRIC	DEPARTMENT OF ENERGY	POWER COST	65,753.31
ELECTRIC	WINDOM AREA DEVELOPM	INDUSTRIAL DEVELOPMENT	1,200.00
ELECTRIC	WINDOM READY MIX	MAINTENANCE	105.44
	Total for Department 182		96,565.87*
	Total for Fund 62		154,544.47*
SEWER	DAN'S OFFICE SUPPLY	PAPER	24.90
SEWER	ENGINEERING AMERICA,	MAINTENANCE	8,755.00
SEWER	ENVIRONMENTAL TOXICI	TESTING	1,150.00
SEWER	HAWKINS WATER TREATM	CHEMICALS	721.80
SEWER	GOPHER STATE ONE CAL	LOCATE	29.40
SEWER	GRUNEWALD GRAVEL	SERVICE	124.00
SEWER	WINDOM AUTO VALU	MAINTENANCE	67.82
SEWER	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	5.77
SEWER	MN VALLEY TESTING	TESTING	2,136.50
SEWER	PLUNKETT'S PEST CONT	SERVICE	127.80
SEWER	PRAXAIR DISTRIBUTION	SERVICE	6.48
SEWER	PRIMAL SOLUTIONS INC	MAINTENANCE CONTRACT	1,458.33
SEWER	SCHWALBACH HARDWARE	MAINTENANCE	108.13
SEWER	STAPLES OIL CO	FUEL	62.47
SEWER	STOREY KENWORTHY	SUPPLIES	25.00
SEWER	WINDOM FARM SERVICE	MAINTENANCE	59.53
SEWER	WINDOM READY MIX	MAINTENANCE	56.47
	Total for Department 183		14,919.40*
	Total for Fund 63		14,919.40*
ARENA	AMERIPRIDE LINEN CO	SERVICE	61.94

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

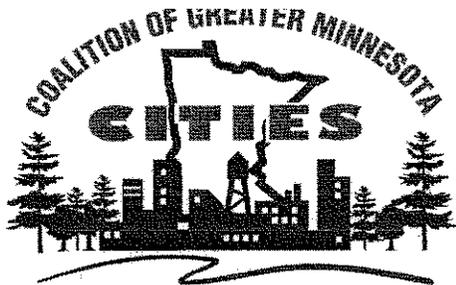
Department	Vendor Name	Description	Amount
ARENA	CITIZEN PUBLISHING C	ADVERTISING	889.40
ARENA	COCA-COLA ENTERPRISE	MERCHANDISE	157.50
ARENA	COTTONWOOD-SLAYTON V	VET SERVICE	150.00
ARENA	WASTE MANAGEMENT OF	HAUL GARBAGE	121.68
ARENA	DAN'S OFFICE SUPPLY	PAPER	24.90
ARENA	FRANKS SHOE REPAIR	SKATE REPAIR	22.40
ARENA	GORDY'S FOODS	SUPPLIES	177.68
ARENA	GRUNEWALD GRAVEL	SERVICE	455.00
ARENA	HEARTLAND PAPER COMP	SUPPLIES	-4.08
ARENA	KDOM RADIO	ADVERTISING	66.50
ARENA	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	5.77
ARENA	SCHWALBACH HARDWARE	MAINTENANCE	141.90
ARENA	STONER INDUSTRIAL, I	SERVICE	9.52
ARENA	STOREY KENWORTHY	SUPPLIES	9.39
ARENA	JOHN DEERE -TRI COUN	MAINTENANCE	133.13
ARENA	WINDOM READY MIX	MAINTENANCE	858.13
	Total for Department 184		3,280.76*
	Total for Fund 64		3,280.76*
	DAN'S OFFICE SUPPLY	EQUIPMENT	5,750.47
	Total for Department		5,750.47*
ECONOMIC DEVELOPMENT	CITIZEN PUBLISHING C	ADVERTISING	90.00
ECONOMIC DEVELOPMENT	DAN'S OFFICE SUPPLY	PAPER	24.90
ECONOMIC DEVELOPMENT	DAN'S OFFICE SUPPLY	SUPPLIES	49.57
ECONOMIC DEVELOPMENT	HEARTLAND TECHNOLOGY	BILLING SYSTEM FIRE WALL	40.00
ECONOMIC DEVELOPMENT	MCDONALD & SCHRAMEL	LEGAL FEES	216.00
ECONOMIC DEVELOPMENT	STOREY KENWORTHY	SUPPLIES	9.37
ECONOMIC DEVELOPMENT	WINDOM QUICK PRINT	ADVERTISING	308.00
	Total for Department 187		737.84*
	Total for Fund 67		6,488.31*
	GRAYBAR ELECTRIC CO	INTERNET EQUIPMENT	4,894.97
	Total for Department		4,894.97*
TELECOMMUNICATIONS	B B C AMERICA	SUBSCRIBER	6.72
TELECOMMUNICATIONS	BLACKBURN MFG. CO.	SERVICE	88.41
TELECOMMUNICATIONS	CITIZEN PUBLISHING C	ADVERTISING	44.00
TELECOMMUNICATIONS	DAN'S OFFICE SUPPLY	PAPER	24.90
TELECOMMUNICATIONS	DAN'S OFFICE SUPPLY	SUPPLIES	587.04
TELECOMMUNICATIONS	DISCOVERY DIGITAL NE	SUBSCRIBER	20.65
TELECOMMUNICATIONS	GLOBAL GOV'T/EDUCATI	EQUIPMENT	349.77
TELECOMMUNICATIONS	GOPHER STATE ONE CAL	LOCATE	88.20
TELECOMMUNICATIONS	GORDY'S FOODS	SUPPLIES	25.29
TELECOMMUNICATIONS	GRAYBAR ELECTRIC CO	MAINTENANCE	267.68
TELECOMMUNICATIONS	HEARTLAND TECHNOLOGY	ISP PREPAY SUPPORT CONTR	1,500.00
TELECOMMUNICATIONS	WINDOM AUTO VALU	MAINTENANCE	530.66
TELECOMMUNICATIONS	KDOM RADIO	ADVERTISING	818.00

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
TELECOMMUNICATIONS	NENA	SUBSCRIPTION	175.00
TELECOMMUNICATIONS	NEW STAR SALES & SER	MAINTENANCE CONTRACT	30.00
TELECOMMUNICATIONS	PAMIDA	SUPPLIES	11.37
TELECOMMUNICATIONS	PRIMAL SOLUTIONS INC	MAINTENANCE CONTRACT	4,374.99
TELECOMMUNICATIONS	SCHWALBACH HARDWARE	MAINTENANCE	89.31
TELECOMMUNICATIONS	STONER INDUSTRIAL, I	SERVICE	37.14
TELECOMMUNICATIONS	STOREY KENWORTHY	SUPPLIES	40.86
TELECOMMUNICATIONS	WINDOM AREA CHAMBER	SUPPLIES	11.00
TELECOMMUNICATIONS	WINDOM QUICK PRINT	CONNECTION	1,957.20
TELECOMMUNICATIONS	WOODSTOCK TELEPHONE	SERVICE	186.67
	Total for Department 199		11,264.86*
	Total for Fund 69		16,159.83*
	Grand Total		269,248.12*

Main Identity

From: "John H. Sundvor" <jhsundvor@flaherty-hood.com>
Sent: Wednesday, June 06, 2007 2:03 PM
Attach: image001.png



Dedicated to a Strong Greater Minnesota

MEMORANDUM

To: CGMC Membership

From: Tim Flaherty, Flaherty & Hood
John Sundvor, Flaherty & Hood

Date: June 6, 2007

Re: **CGMC Position on Possible Special Legislative Session**

The Board of Directors for the Coalition of Greater Minnesota Cities met today and voted unanimously to endorse efforts to hold a special legislative session this summer to pass a new tax bill, provided:

- The governor, House and Senate leaders reach an agreement before hand on a new tax bill and agree to limit the scope of the session.
- New funding for Local Government Aid remains at \$70 million, unchanged from the funding level set in the vetoed tax bill.
- Any changes made to the LGA distribution formula are consistent with positions taken earlier by the CGMC. The coalition has proposed several changes to the aid distribution formula, including expansion of the list of cities eligible for regional center aid.
- The tax bill developed during the pre-session negotiations does not contain local levy limits.

Please feel free to use the coalition's position in any discussions you may have with your legislators and local media.

John Sundvor
Senior Media Advisor

6/6/2007