

**Council Meeting**  
**Tuesday, July 6, 2010**  
**City Council Chambers**  
**7:30 p.m.**  
**AGENDA**



Call to Order  
Pledge of Allegiance

1. Approval of Minutes
  - Council Minutes – June 15, 2010
2. Consent Agenda
  - Correspondence
    - Southwest Initiative Foundation Donation Request
  - Minutes
    - EDA Commission – June 14, 2010
    - Park & Recreation Commission – June 21, 2010
    - Utility Commission – June 23, 2010
    - Community Center Commission – June 28, 2010
3. Department Heads
4. License Applications
  - Municipal Dance License – Windom All School Reunion – July 17, 2010
  - Exempt Permit
    - Windom Youth Hockey
      - ❖ August 28, 2010- Phat Pheasant
      - ❖ January 22, 2011 – Cottonwood County Fair Grounds
    - Lions Club
      - ❖ October 30, 2010 – Eagles Club
  - Amplification Permit –
    - All Class Reunion – July 16, 2010
    - Phat Pheasant Pub
      - ❖ July 16, 2010
      - ❖ July 17, 2010
      - ❖ August 27, 2010
      - ❖ August 28, 2010
5. Highway 60 Water Main Relocation Project
6. Designation of 2010 Filing Period
7. Resolution Appointing Election Judges
8. Blandin Minnesota Intelligent Rural Communities (MIRC) Grant Agreement
9. Resolution Approving Tax Forfeited Parcels for Public Auction
10. Regular Bills
11. Unfinished Business
12. New Business
13. Council Concerns



Adjourn

**Council Meeting  
Windom City Hall, Council Chamber  
June 15, 2010  
7:30 p.m.**

1. Call to Order: The budget workshop meeting was called to order by Mayor Kruse at 7:30 p.m.

2. Roll Call: Mayor: Kirby Kruse

Council Members: Jean Fast, Corey Maricle, Robert Messer, Bradley Powers and JoAnn Ray

Council Members Absent:

City Staff Present: Steve Nasby, City Administrator; Marv Grunig, Electric Utility Manager; Aaron Backman, EDA Executive Director; Jim Kartes, Building Official; and Jeremy Rolfes, Telecom

Public Present: Dennis Rick, Frank McDowell and Dirk Abraham

3. Pledge of Allegiance

4. Approval of Minutes:

**Motion by Powers second by Ray, to approve the City Council minutes from June 1, 2010. Motion carried 5 – 0.**

5. Consent Agenda:

Kruse said that minutes were received from the following Boards\Commissions:

- Utility Commission – May 26, 2010
- Street Committee – May 18, 2010 and June 7, 2010
- Telecommunications Commission – June 8, 2010
- Planning & Zoning Commission – June 8, 2010

**Motion by Messer second by Ray, to approve the consent agenda. Motion passed 5–0.**

6. Department Heads:

None

7. License Applications:

Kruse said that there were two applications as follows:

**Motion by Powers second by Maricle, to approve an Authorization to Dispense Intoxicating Liquor for the Eagles Club on June 19, 2010 at the Windom Community Center. Motion carried 5 – 0.**

**Motion by Messer second by Maricle, to approve an Application for an Exempt Permit for a raffle to be held by St. Francis Xavier Church on September 19, 2010. Motion carried 5 – 0.**

8. Public Hearing – Proposed Revisions to Windom’s Business Subsidy Policy and Criteria:

Aaron Backman, EDA Executive Director, said that a Business Subsidy Policy is required by the State and Windom’s plan was approved in 2004. Since 2004 changes in State law have occurred and changes to Windom’s policy are needed to make the policy consistent with State law. Backman highlighted the major changes. The Economic Development Authority has also had a public hearing and recommended the approval of the revised policy.

Kruse opened the public hearing at 7:37 p.m.

No comments from the public were received. Kruse closed the public hearing.

**Council member Messer introduced the Resolution No. 2010-21, entitled “RESOLUTION APPROVING REVISED BUSINESS SUBSIDY POLICY AND CRITERIA” and moved its adoption. The resolution was seconded by Maricle and on roll call vote: Aye: Maricle, Messer, Powers, Ray and Fast. Nay: None. Absent: None. Resolution passed 5 – 0.**

9. Public Hearing – Proposed Adoption of a Tax Abatement Program for New Vision Co-op:

Kruse opened the public hearing at 7:39 p.m.

Backman said that New Vision Co-op is working on an expansion project that could include three phases with an estimated value over \$4 million. The phases are scheduled for 2010, 2012 and 2014. To assist New Vision with the project, tax abatement is being proposed that would help them recover a portion of the redevelopment costs, which are estimated to be \$70,000. The tax abatement would cover the parcels of land in phase I and II. The estimated tax abatement being proposed would apply to the new value being created and be in effect for 5 years and would cover City and County taxes only. The estimated value of the tax abatement is \$52,000 to \$60,000 dependent on the timing of the expansion and the applicable tax rates. The City’s portion would be approximately 2\3 and the County would be 1\3. The City’s hearing is tonight and the County’s public hearing is scheduled for June 22. If both parties agree to the tax abatement then a pledge agreement would be needed.

Frank McDowell, Manager New Vision Co-op, said that the project is challenging due to the site lay-out and limited size. Phase I is estimated to be \$1.1 million and Phase II is about \$750,000. If there is a Phase III it would add another \$2.15 million to the project cost. These improvements will enhance efficiency at the plant and benefit area farmers.

Messer asked if there is a new scale. McDowell said that the current scale would be renovated.

Backman noted that after the 5 year tax abatement concludes the taxes generated from the project would go to the City and County.

Powers asked if New Vision owns Plant "B". McDowell said they do and it is used for their feed mill operations and for soybean storage.

Fast asked if these taxes are abated then why would there need to be a pledge agreement between the City and County as in abatement the taxes are typically not paid. Backman said this is more like a tax rebate.

Nasby replied that only the new taxes are being abated so there is a base of taxes that will still be paid and some of the taxes on the new project, such as for the school district, are not being abated so the mechanism is a little different than usual. This is set up so all the taxes are paid and those that have been abated will be paid back to New Vision.

Fast asked if the County was supportive. Backman said the Commissioner set the public hearing, but he did not know what their position would be until the June 22 meeting. Both he and McDowell had done a presentation on the project for them and it seemed to be well received.

Messer asked if the information in the handout was being incorporated into the tax abatement agreement. Backman said that it will be included, but they did not have all the information when the packets were done last week.

Kruse asked for comments from the public. No comments were received. Kruse closed the public hearing.

**Council member Fast introduced the Resolution No. 2010-22, entitled "RESOLUTION APPROVING PROPERTY TAX ABATEMENTS TO ASSIST IN FINANCING IMPROVEMENTS TO BE MADE BY NEW VISION CO-OP IN THE CITY OF WINDOM, MINNESOTA" and moved its adoption. The resolution was seconded by Messer and on roll call vote: Aye: Messer, Powers, Ray, Fast and Maricle. Nay: None. Absent: None. Resolution passed 5 – 0.**

**Motion by Messer, second by Maricle, to approve the Property Tax Pledge Agreement between the City of Windom and Cottonwood County. Motion carried 5 – 0.**

10. Planning and Zoning – Conditional Use Request for 365 6<sup>th</sup> Street:

Jim Kartes, Building Official, said that the property owner at 365 6<sup>th</sup> Street had requested a conditional use permit for a garden shed and additional garage. The Planning & Zoning Commission has recommended a conditional approval as shown. No public comments were received that were opposed to the Conditional Use application.

**Motion by Messer, second by Powers, to approve a Conditional Use Permit for 365 6<sup>th</sup> Street, with the conditions, as presented. Motion carried 5 – 0.**

11. 2009 Audit Report – Dennis Rick LTD:

Dennis Rick introduced himself as the principal of Dennis Rick, LTD. The 2009 City Audit was conducted according to the established rules and regulations, including the requirement for an A-133 Single Audit due to the federal funding the City received for the Airport project.

Pages 3 – 13	Management Discussion and Analysis
Pages 14 – 19	Statement of Assets
Pages 20 – 21	General Fund
Pages 22 – 24	Enterprise Funds
Pages 25 – 41	Footnotes
Pages 42 – 49	Non-Major Special Revenue Funds
Pages 50 – 52	Non-Major Enterprise Funds
Page 53	Single A-133 Audit

Highlights include the following:

- cash on hand was slightly lower in 2009
- assets increased
- general fund revenues higher than expected and expenses lower than budget
- audit reporting changes in upcoming years will combine some funds and reduce the general fund cash balance
- encouraged the City Council to keep a good sized general fund balance in place to compensate for lost or delayed State payments so the City can cover cash flow needs and debt payments
- Liquor fund profit a little higher due to lower expenses
- Water fund income down due to changes with sales to POET, Inc.
- Sewer fund revenue was up and expenses were lower
- Telecom revenue was up and the loss in the fund was lower than in the past
- The federal telecom stimulus project should produce some revenue for Windomnet in the future
- Special funds that have negative balances need to be addressed through fund transfers or other methods
- Arena, Community Center and River Bluff Townhome funds show little change from year to year
- City finance improved again this year, which is the 3<sup>rd</sup> year in a row

- Good job by the City Council, management and the department heads in controlling finances
- Encouraged the City Council to continue looking at cost savings, re-organization and saving cash to better position themselves to deal with future financial difficulties

Messer asked about the recommendation for an IT Assessment. Rick said it has been a recommendation in the past several years and the whole City system needs to be reviewed.

Messer said that may be this can be addressed at budget time. Kruse agreed.

**Motion by Messer, second by Powers, to accept the 2009 Audit as presented. Motion carried 5 – 0.**

12. Regular Bills:

**Motion by Maricle, seconded by Fast, to approve the regular bills. Motion carried 5 – 0.**

13. Unfinished Business:

None

14. New Business:

None

15. Council Concerns:

Nasby expressed sympathies for the Skarphol family on Jim's passing and noted Jim's work as the Windom Ambulance Director and active member of the community.

16. Adjourn:

**Kruse adjourned the meeting by unanimous consent**

Meeting adjourned at 8:18 p.m.

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Kirby Kruse, Mayor

Attest: \_\_\_\_\_  
Steve Nasby, City Administrator



SOUTHWEST INITIATIVE  
FOUNDATION  
*A Rural Minnesota Community Foundation*

15 3rd Avenue NW • Hutchinson, MN 55350  
1-800-594-9480 • 320-587-4848 • Fax 320-587-3838  
info@swifoundation.org • www.swifoundation.org

June 15, 2010

Mayor Kirby Kruse  
City of Windom  
444 9th St  
PO Box 38  
Windom, MN, 56101

Dear Mayor Kruse and Council Members,

Faced with a challenging economic environment, we understand that cities across the state of Minnesota have and will continue to experience budget constraints. We have seen challenging times before and understand it takes a long-term approach to ensure the well-being of a region.

The Southwest Initiative Foundation (SWIF) came into existence a quarter-century ago during a time of significant economic struggles in rural Minnesota, and we worked feverishly to lend a helping hand to a region in need. We have been serving the 18 counties of southwest Minnesota for nearly 25 years with a mission that speaks of continued economic and social well-being.

We are writing to request the City of Windom's support during your 2011 budget year. **We ask that you consider a gift of \$250.00 to commemorate SWIF's upcoming 25-year anniversary.** Help strengthen the foundation of southwest Minnesota when it needs it the most.

Enclosed is a fact sheet that details the dollars invested in your county directly through our grant and loan programs, as well as the impact SWIF has made in your area with various programs and initiatives in entrepreneurship, renewable energy, early childhood, community philanthropy and more.

As we approach the last year of our dollar-for-dollar challenge grant from The McKnight Foundation, a gift this year is more important than ever and will be matched. Help us meet the challenge in 2011 and bring permanent outside dollars into southwest Minnesota.

*Thank you for your consideration.*

Sincerely,

Sherry E. Ristau  
President/CEO

Sandy Ludeman V  
Board of Directors

cc: Steve Nasby, City Administrator

# Southwest Initiative Foundation Impact



SOUTHWEST INITIATIVE  
FOUNDATION

15 3rd Avenue NW  
Hutchinson, MN 55350  
1-800-594-9480 or  
320-587-4848  
www.swifoundation.org

## Current focus areas include:

Economic advancement  
Leadership and community development  
Building regional capacity  
Philanthropy

## To date, SWIF has:

- Contributed more than \$51 million through its grant and loan programs
- Helped more than 495 businesses start or expand
- Created or retained more than 7,600 jobs
- Established 14 Early Childhood Initiative Coalitions
- Established 29 Youth Energy Summit (YES!) teams
- Established 21 community foundations and more than 70 designated funds
- Yielded a 268 percent real-money return on every dollar invested to southwest Minnesota communities



Confirmed in Compliance with National Standards  
for U.S. Community Foundations

## Cottonwood County

Since 1986, the Southwest Initiative Foundation (SWIF) has been making a positive impact on each of the 18 counties in southwest Minnesota. Here are some examples of SWIF's recent impact on Cottonwood County.  
(July 1, 2009, - June 30, 2010, unless otherwise noted)

### Initiatives and partnerships

- Windom Early Childhood Initiative
- Mountain Lake Early Childhood Initiative
- Youth Energy Summit (YES!) teams supported with \$6,750 toward their energy action projects:
  - Westbrook-Walnut Grove YES!
  - Windom YES! awarded Third Prize and Creativity and Innovation Award
- Rural Energy Development Initiative (REDI) loan and support provided to wind project near Mountain Lake
- Community and Designated Funds
  - Brad Behrends Memorial Fund
  - Business, Arts and Recreation Center (BARC) Endowment Fund
  - Cooper and Jack Schoenfeld Memorial Scholarship Fund
  - Cottonwood County Historical Society Endowment Fund
  - Cottonwood County Historical Society Remick Gallery Endowment Fund
  - Harder Family Foundation Advised Fund
  - Krueger Family Advised Fund
  - Minnesota Educators of the Gifted and Talented (MEGT) Fund
  - Mountain Lake Area Foundation
  - Mountain Lake Area Foundation for Education Fund
  - Mountain Lake Area Healthcare Fund

- Mountain Lake Area Healthcare Endowment Fund - New fund created in FY10
- Mountain Lake Early Childhood Fund - New fund created in FY10
- Sneer Family Advised Fund

### Education and assistance

The Nonprofit Leader's Academy was launched to promote building leadership skills from the inside out. Participating organizations include:

- Elizabeth House, Mountain Lake
- Cottonwood County Historical Society, Windom

### Loans

(as of April 30, 2010)

Since inception, SWIF has awarded 33 loans totaling \$1,721,250 to businesses in Cottonwood County. Recent examples:

- Balzer, Inc., Mountain Lake (2001)
- Elizabeth House, Inc., Mountain Lake (2002)

### Grants

(as of April 30, 2010)

Since inception, SWIF has awarded 199 grants totaling \$1,711,645 to benefit Cottonwood County. Recent examples:

- Windom and Mountain Lake Early Childhood Initiatives for visioning, coordination and operation (2007-08)
- With assets from Mountain Lake Area Foundation, grant awarded to City of Mountain Lake for ambulance service equipment (2008)

Continued on reverse.

# CONNECT

Advancing southwest Minnesota through leadership, relationship-building, program development and philanthropy.



SOUTHWEST INITIATIVE  
FOUNDATION

*"We embrace what we have  
and make the most of it..."*

— Glen Herfurth, Montevideo



## SPRING 2010

LOW TEMPERATURES MEET  
HIGH ENERGY AT YES!  
WINTER WORKSHOPS

FRED COMES TO  
SOUTHWEST MINNESOTA

RIISING TO THE CHALLENGE

NEW BUSINESS STARTUPS

WHERE HAVE ALL THE  
NETWORKS GONE?

*Photo courtesy of: Kristi Link Fernholz*

## EMBRACING WHAT WE HAVE

### CHIPPEWA COUNTY REPRESENTS SOUTHWEST MINNESOTA'S ENVIABLE QUALITY OF LIFE

Spring is here and with it, we're seeing melting snow and rising flood waters. An unpredictable, but hopeful economic recovery and changing community needs. In the midst of all this, we could easily forget that here in southwest Minnesota, we enjoy a quality of life envied by communities across the country. We could forget just how much we have to be celebrating.

The February 2009 issue of The Progressive Farmer magazine's fifth annual list of "Best Places To Live in Rural America" ranked Chippewa County second in the Midwest. Taking top honors was Hamilton County, Nebraska. The article noted top counties had smaller student-to-teacher ratios, incorporated agricultural education

at school and rallied around FFA and 4-H programs. It also mentioned that studies show rural students score well in science and have the advantage of real-world experiences, exposure to nature and better attention spans.

While the magazine considered these benefits for students, we might surmise that they translate into a strong work ethic, a collaborative spirit, integrity and creativity shared by youth and adults alike. We would also argue they are characteristics of all 18 counties within our region.

"Chippewa County is an example of our region's quality of life, innovation and progressive thinking in action. Their values directly align with ours," said SWIF President/CEO Sherry

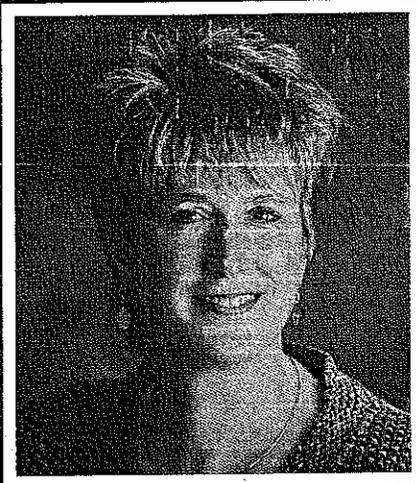
Ristau. "It's not the only place in southwest Minnesota where good things are happening, but we can watch and learn from the local citizens who keep pushing boundaries to make their communities a better place."

Glen and Jackie Herfurth, SWIF Growing Home Circle members, make their home in Montevideo, where they raised five children.

"They were given not only a good education, but were raised in a good environment," Glen shared. "They learned a lot of things not just in school or from us as parents, but from quality people in the community."

**SEE CHIPPEWA ON PAGE 6 ▶**

## A LETTER FROM THE PRESIDENT/CEO



*Sherry E. Ristau  
President/CEO*

I recently discovered another southwest Minnesota “gem” during the February SWIF board meeting in Bird Island. This gem is a locally-owned business, Rural Computer Consultants (RCC), and the family behind it.

Siblings Brian Sheehan, Kevin Sheehan and Susie Peterson are following in footsteps of service and quality instilled by their father Fabe and his business Sheehan’s Gas. RCC has been transforming into a growing, 38-employee, fuel distribution software business since 1979. Along with a fourth partner, Brian Fagerstrom, RCC owners are committed to their customers—including international fuel companies—their family legacy and their community.

Our Board of Directors looks forward to traveling throughout the region for meetings, allowing us to see success stories like RCC in action while hearing from local community and business leaders. It’s inspiring to hear what’s happening—collaboration, networking and innovative thinking—and it’s important for us to hear about the challenges—aging populations, tight budgets and constant change.

This issue of Connect highlights just a few of the success stories from our region. As you flip through the pages, I urge you to consider who or what is a gem in your community. What don’t people know about that business on Main Street? Whose idea was it to get a great project started? Who has given their time and resources to make something good happen?

The things that set our communities apart are exactly the things that bring us together as a region. Individually, we have great stories to lift up and celebrate. Together, we have endless shining examples of hardworking, generous, creative people and businesses that make southwest Minnesota a unique and great place.

I look forward to uncovering more hidden gems as we connect, promote and engage this region!

## LOW TEMPERATURES MEET HIGH ENERGY AT YES! WINTER WORKSHOPS



*YES! participants endure frigid January temperatures to test their handmade solar collectors.*

Temperatures hovered around freezing as students carried their newly-constructed solar collectors into the bright January sunlight for testing. Looking like a simple wooden box, each solar thermal panel had an interior of black-coated insulation board, a cover of clear vinyl and a probe thermometer.

Minutes after placing their panels properly in the sun, students were watching interior temperatures rise to 54, 72 and eventually 125 degrees Fahrenheit. Meanwhile, full-sized panels assembled by workshop presenter John Duevel registered temperatures around 170 degrees.

These and other area students were participants in the Youth Energy Summit (YES!) Winter Workshops held at Prairie Woods Environmental Learning Center near Spicer and Shalom Hills Farm near Windom. More than 150 students and 20 coaches took part in activities and education at these events, which included tracks covering Wind and Solar Energy, Food/Energy/Waste, and Energy Audits and Green Building.

YES! teams are currently working on energy action projects ranging from recycling program expansion to solar panel installation. Grants totaling more than \$52,000 were recently awarded to 20 of the 21 participating teams to assist with their projects. Grant funding was provided by SWIF, Southern Minnesota Initiative Foundation, and Minnesota Renewable Energy Marketplace: An Alliance for Talent Development.

In coming months, team projects will be judged by a panel of experts. Prizes for excellence will be awarded in April. Check out the teams’ projects at [www.youthenergysummit.com](http://www.youthenergysummit.com).

# FRED COMES TO SOUTHWEST MINNESOTA

## MINNESOTA EARLY CHILDHOOD



## INITIATIVE

a campaign for our youngest children

Do you remember as a child, curling into a comfy chair or quiet corner to read a story with someone special? Maybe now as an adult, you look forward to spending those moments with a special youngster in your life. Thanks to a

program of the Minnesota Humanities Center, last year alone thousands of children across the state participated in Fathers Reading Every Day (FRED) events.

FRED is designed to help parents—especially fathers—understand the importance of reading daily with their children. Local FRED programs usually run through agencies like Head Start, elementary schools, Early Childhood Family Education (ECFE) and community centers. The events include an opening session highlighting the fun and importance of reading with children, group read-alongs led by men from the community, activity and snack time and a closing celebration. Participating families also receive a free book to take home.

Since 2005, SWIF's Early Childhood Initiative (ECI) has provided grant funding to support the FRED program, as well as financial and technical assistance to support local FRED events in our region. SWIF's contributions total about \$10,000 and more than 25 southwest Minnesota sites have hosted FRED events as a result.

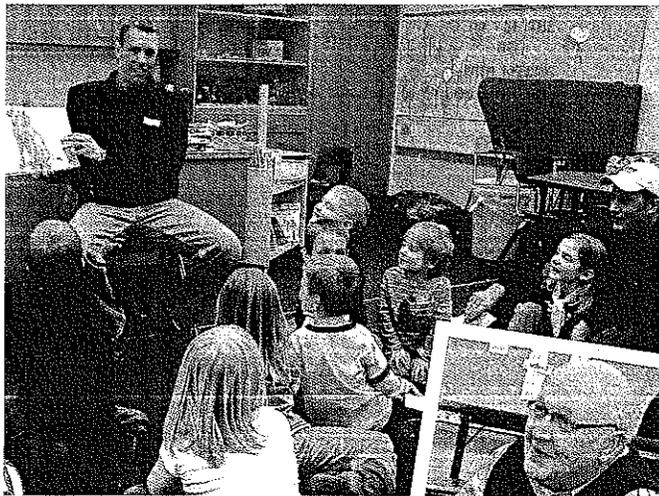
"This partnership is one of the value-added ways ECI can reach beyond our coalition communities," said SWIF Program Specialist Brad Kramer. "As an early childhood professional, I understand that when the male care-giver reads to the child there is such an added benefit. As a father, I appreciated the FRED program as an opportunity to talk and learn with other men about the importance of reading with our kids."

This year, non-coalition communities hosting FRED include Bird Island-Olivia-Lake Lillian (BOLD), New London-Spicer and Tracy. Two additional FRED sites include Kerkhoven-Murdock-Sunburg, one of SWIF's newest coalition communities, and Ortonville, a coalition community with a priority around engaging dads.

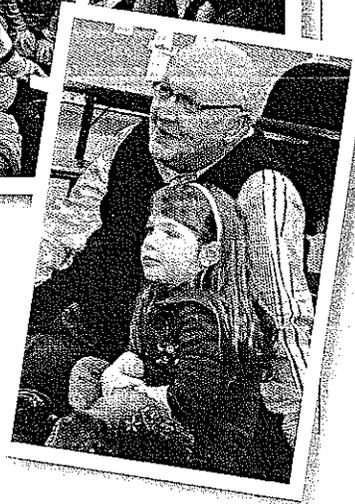
Nearly 100 fathers, grandfathers and children attended BOLD's FRED event in February. Local ECFE and School Readiness Coordinator Renae Saunders was pleased with the turnout. She hopes families left understanding the importance of reading and ideas for how fathers can spend more time with their children.

"The atmosphere surrounding the evening was one of fun," Renae said. "We wanted to model how much fun reading together can be and to share different reading styles with dads. People tend to do things they enjoy."

If your community hasn't had the opportunity to be a southwest Minnesota FRED site and is interested in hosting a future event, contact SWIF Program Officer Sara Carlson at [sarac@swifoundation.org](mailto:sarac@swifoundation.org) or 1-800-594-9480.



Children at the Bird Island-Olivia-Lake Lillian (BOLD) FRED event enjoyed story time with their fathers and grandfathers.



## Workshop Opportunity: Attracting & Building Support for Your Mission

Thursday, April 29

1 p.m. – 4:30 p.m.

SMSU Conference Center in Marshall

Whether you need additional funding, volunteers, partners or political allies, garnering the support needed to carry out your mission starts with effective communications. Jeanne Murphy of Strategic Solutions for Nonprofits will lead this hands-on workshop designed for staff, board members and outreach volunteers from organizations of any size.

There is no cost to participate.  
Visit [www.ResilientNonprofits.org](http://www.ResilientNonprofits.org)  
for more information or to register.

# RISING TO THE CHALLENGE

SWIF, community foundations and donors partner to help meet local needs

Last year's weakened stock market affected many businesses, communities and individuals. SWIF and our fund partners were not spared of unprecedented financial challenges. Endowments specifically took a significant hit, resulting in fewer dollars being available for our community foundation partners to award grants. With local needs on the rise and fewer grant dollars available, the SWIF Board of Directors knew that action was needed.

After endowments were balanced and calculated last year, the figures were dismal. Community foundations that normally had several thousand dollars available for grantmaking now had significantly less. One community foundation partner went from approximately \$20,000 last year to a meager \$3,000 this year.

In response, SWIF issued a special challenge grant to eligible community foundation partners. Rather than focus on raising endowment gifts, this new challenge was meant to stimulate giving to their unrestricted non-endowed accounts. This would ensure that immediate needs could be met while endowments rebounded. Participating partners were given a timeframe of Oct. 1 through Dec. 31, 2009, to raise funds for SWIF's special dollar-for-dollar match. These funds, the local gifts and SWIF's match will be granted by community foundation partners this spring.

"The weakened state of our economy suddenly became very real and posed new challenges," shared SWIF Development Officer Liz Maiers. "This special opportunity helped maintain grantmaking for our partners in an innovative way."

**"SWIF was responsive to the issue, found an avenue to provide funds and it was successful."**

— Erik Thompson, Milan Community Foundation

Fifteen of SWIF's 21 community foundations participated in the challenge, with 13 of them meeting or exceeding the full match amount of \$1,350. For those communities, over \$2,700 immediately became available for grantmaking. With needs mounting, community foundations aren't waiting long to start awarding these dollars.

SWIF's community foundation partner in Milan used one of the most creative fundraising strategies for this challenge. Milan Community Foundation (MCF) advisory board members talked with many community members and asked residents to consider a small gift. Their goal was to secure 100 donations of \$13, and they came very close. MCF received 63 donations totaling \$1,219, resulting in \$2,438 in grantable funds after SWIF's match was applied.

MCF Chair Erik Thompson shared, "(The match) was a great opportunity. SWIF was responsive to the issue, found an avenue to provide funds and it was successful." He noted that MCF has already awarded several grants

from these funds, including \$750 for the Syttende Mai Celebration; \$500 to the Milan Caregivers for a mentoring program; and \$500 to the Greater Milan Initiative which oversees usage of the old school building to help with their roof project.

There is still time to support your local community foundation and help support their spring grantmaking. For more information about SWIF's community foundation program or to make a gift to participating community, visit [www.swifoundation.org/donate](http://www.swifoundation.org/donate) or call 1-800-594-9480.

*Grantmaking impacts important local projects and programs, including Milan's annual Syttende Mai Celebration where the community's heritage is celebrated with activities like the Maypole dance.*

*Photo courtesy of: Kristi Link Fernholz*



# NEW BUSINESS STARTUPS SHINE OPTIMISTIC LIGHT ON SOUTHWEST MINNESOTA ECONOMY

Minnesota Secretary of State Mark Ritchie announced last November that more than 63,000 new businesses had started in Minnesota in 2009, the largest single year of business starts since 2002. That entrepreneurial spirit was certainly evident in southwest Minnesota as well.

Last year, SWIF closed 44 loans totaling more than \$1.8 million through our Revolving Loan Fund, Microenterprise Loan Program, Renewable Energy Loan Program and other funds. These loans assisted 33 businesses that created or retained more than 190 jobs.

## Businesses recently receiving SWIF loan assistance include:

- Appleton Veterinary Clinic, LLC in Appleton
- Country Alterations in rural Glencoe
- Chokio Agri-Center, LLC, Agri-Business Group in Graceville
- New Edge, LLC, lawn mower blade manufacturing in Hutchinson
- The Loon 94.1 radio station in Willmar

To learn more about SWIF's business financing options e-mail [loans@swifoundation.org](mailto:loans@swifoundation.org) or call 1-800-594-9480.

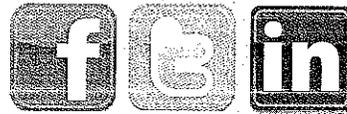
Support Your Community  
Using GiveMN.org

Did you know you can support SWIF's General Endowment and any SWIF community foundation endowment online at [www.givemn.org](http://www.givemn.org)? Check out this unique giving tool and help us continue making a permanent difference in your community!

**giveMN.org**  
Click. Contribute. Change Your World.

# WHERE HAVE ALL THE NETWORKS GONE?

Step Up Your Business explores  
networks of past, present and future



The number of people who can remember thrashing crews moving from one farm site to another during harvest is dwindling. A network that was once integral to our region's livelihood has completely vanished, having been wiped out by technological advances in equipment and techniques.

When it comes to doing business, what hasn't vanished is the need to connect with people.

During three recent seminars hosted by SWIF's Step Up Your Business program in Montevideo, Slayton and Olivia, groups of area business owners, economic development professionals and community leaders explored networking of the past, present and future.

Presenter Jerry Peterson, Norstar Associates, challenged participants to understand their networks. He noted networking isn't simply shaking hands, smiling and passing out your business card to potential customers; it's about participation.

In terms of technology, it's no secret that new tools, marketing tactics and cultural shifts have changed far more than traditional working networks. Social networking—through online tools like Facebook, Twitter and LinkedIn—means we can connect with customers, vendors and colleagues with the click of a mouse instead of a handshake.

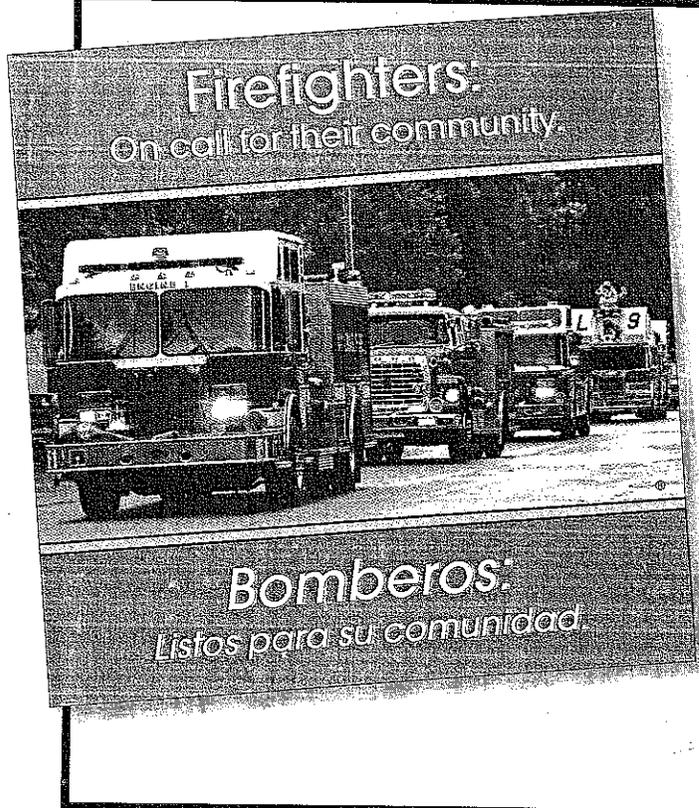
When Steve Gasser, Vivid Image, asked seminar participants what is working in their marketing today, the resounding answer was word of mouth and referrals.

Gasser compared social media to "word of mouth on steroids." Businesses can connect not only to their contacts, but their contacts' contacts and so on, exponentially expanding their reach.

"We hope to inspire entrepreneurs to select the tools that are right for their business and not be afraid to give social media a try," said SWIF Program Specialist Jackie Turner-Lovsness. "Our networks may look different today, but the bottom line is that we're still here to support each other and our businesses."

Want to learn  
more? Share your  
ideas? Network  
with southwest  
Minnesota  
entrepreneurs?  
Join Step Up  
Your Business on  
Facebook, Twitter  
and LinkedIn. Find  
the links at  
[www.swmncore.com](http://www.swmncore.com).

## WILLMAR ECI PUBLISHES ONE-OF-A-KIND BOOK



Serving half the population of the United States, more than four out of five fire departments use on-call and volunteer firefighters, rather than full-time career employees depicted in most children's books. Given this reality, the Willmar Early Childhood Initiative, in partnership with SWIF, decided to publish a new firefighter-themed book for their fourth annual Read Aloud at the Fire Station event held last October and attended by more than 500 children, families and community members.

This book tells about a community's on-call firefighters, provides fire safety information for children and families and is written in both English and Spanish on each page. Photos were taken by Kelly Welch, Willmar, and feature local firefighters and their families.

Books are available to purchase for \$10 each. All proceeds support the Willmar Early Childhood Fund at SWIF, working to ensure all children ages birth to 5 in the Willmar community have the best possible start to life. To purchase this book, visit [www.swifoundation.org/earlychildhood](http://www.swifoundation.org/earlychildhood) to download an order form.

### ► CHIPPEWA FROM PAGE 1

Glen spent 49 years in the banking industry and has been extremely involved in the Montevideo Industrial Development Corporation. He points to the industrial park as a key economic achievement, crediting hard work to attract and keep employers for the creation of 1,700 jobs.

"I think the community gains strength by everyone knowing they need to be part of a project," he said. "We embrace what we have and make the most of it, rather than looking across the fence, looking somewhere else."

Audrey and Richard Arner of rural Montevideo represent a unique aspect of the area's deeply-rooted agricultural industry. They own Moonstone Farm, a perennial permaculture that takes into account human effects on the natural environment and follows organic and sustainable practices. The farm features river-friendly meats, local artisan foods and a vineyard.

"There's a growing respect and appreciation for what we do," Audrey said. She also noted there are many opportunities in the area for "weaving the local foods web" by connecting local farmers and merchants.

Strong ties to land stewardship and conservation ethic greatly impact this part of the region, although Audrey feels there is still much more to be done.

"Part of our goal is to create beauty, so that we can look

in all directions and see beauty," Audrey said. "Knowing that's where we're headed is pleasing to the eye and pleasing to the heart."

Both Glen and Audrey point to the scenic convergence of the Minnesota and Chippewa Rivers, historical preservation and fostering new leadership as keys to their community's success.

Both also participated in SWIF's pilot community leadership program, Connected Communities Partnership (CCP), launched in Montevideo in 2007. Outcome of CCP include the Hill Grocery House project, discussions around a Boys and Girls Club and perhaps most importantly, a renewed recognition of local strengths, skills and talents.

From a regional standpoint, one of the greatest outcomes is the intentional inclusion of leadership skill development and community building through all SWIF programs, to all SWIF communities.

In addition to CCP, SWIF impact in Chippewa County includes an Early Childhood Initiative coalition and multiple fund partners. SWIF has made 23 loans to local businesses totaling more than \$1 million and awarded 74 grants totaling more than \$317,000 to benefit area organizations.

This issue of Connect mentions additional connections to Chippewa County as a representation of the great things happening throughout southwest Minnesota. To learn more about SWIF connections in your county, visit [www.swifoundation.org/servicearea](http://www.swifoundation.org/servicearea).

# CELEBRATING OUR COMMITMENT TO PROVIDE VALUABLE STAFF LEADERSHIP AND EXPERTISE

## NATIONAL RECOGNITION



Scott Marquardt  
Sr. Program Officer

SWIF Sr. Program Officer Scott Marquardt, Montevideo, recently earned the designation of Certified Economic Developer (CEcD), a national recognition that sets the standard of excellence within the profession and denotes a mastery of principal skills in economic development, professional attainment and a commitment to personal and professional growth.

CEcD candidates must pass a rigorous and comprehensive three-part, two-day examination. The exam tests knowledge, proficiency and judgment in the key areas of economic development including business retention and expansion, marketing, finance, workforce development, community development, real estate, strategic planning and management.

Since 2007, Scott has led SWIF's economic advancement efforts. He also currently serves as president of the Economic Development Association of Minnesota (EDAM), Blandin Foundation Broadband Strategy Board and Southwest Minnesota Housing Partnership's Marketing and Development Committee. Prior to joining SWIF, he was the economic development director in Montevideo.

Scott holds a bachelor's degree in psychology and political science, and a master's degree in public administration from the University of South Dakota, Vermillion. He is a certified Economic Development Finance Professional through the National Development Council and the EDAM 2005 Minnesota Vision Award recipient.



Cheryl Glaeser  
Program Officer

## CHANGES AND PROMOTIONS

In recognition of their leadership capabilities, increased responsibilities and dedication to their areas of focus and the region, SWIF is pleased to announce recent staff changes and promotions.

Cheryl Glaeser was recently promoted to program officer and will continue serving SWIF's Economic Advancement Initiative, leading our commitment to renewable energy, currently including the Youth Energy Summit (YES!) and statewide Rural Energy Development Initiative (REDI). Cheryl has filled a number of different roles since joining SWIF in 2005. She lives in Hutchinson and travels extensively throughout the region.

SWIF recently assessed vacant leadership positions in the areas of development and communications, and the decision was made not to fill those positions as previously structured. Instead, a development/communications specialist position was created to add staff capacity to both teams, while fostering leadership from within the organization to take on increased responsibilities.

Development Officer Liz Maiers continues to serve SWIF's 21 community foundations and more than 65 designated fund partners, providing organizing assistance, fundraising expertise and other support to volunteers throughout the region. In addition, she now provides leadership to all development strategies of the Foundation, including mail campaigns, donor stewardship activities, major gifts and planned giving. Liz has been working with SWIF's development team for six years. Originally from Stewart, she lives in Litchfield and travels extensively throughout southwest Minnesota.

Karen Grasmon was promoted to communications officer and now leads SWIF's overall communications, marketing and public relations efforts. She manages general SWIF promotion, education and outreach while supporting SWIF programs and projects with marketing assistance. She is responsible for SWIF's online presence including Web sites and social media, print publications and major event coordination. Originally from Olivia, Karen has been with SWIF for three years and lives in Hutchinson.

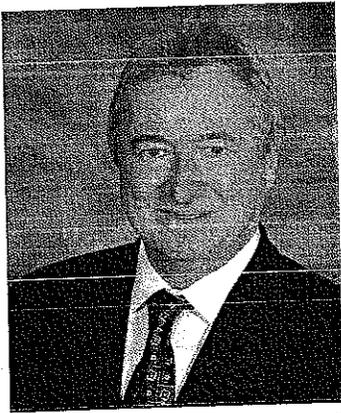


Liz Maiers  
Development Officer



Karen Grasmon  
Communications Officer

## ROBERT THURSTON JOINS BOARD OF DIRECTORS



*Robert Thurston*

Robert (Bob) L. Thurston, president of Thurston Genetics in Olivia, was recently elected to the SWIF Board of Directors. He grew up on a small family farm near Brewster and has worked in agriculture his entire adult life. After graduating with a degree in Agriculture Business from Willmar College, he held manager and executive positions with a number of seed companies before founding two Olivia-based businesses including Thurston, Inc. in 1980, which has been recognized as one of the leading hybrid seed brokerage firms in the U.S., and Thurston Genetics in 1994, a national and international corn genetics licensing company. Bob has served as president of Thurston Genetics since it was sold to BASF in 2000.

He also holds leadership positions with the Ridgewater Foundation, Corn Capital Trust in Olivia, American Bank of Olivia and Renville, Minnesota Postsecondary Agricultural

Students Organization, Minnesota Renewable Energy Marketplace – Alliance for Talent Development, American Seed Trade Association, Independent Professional Seedsman and other state and national agricultural organizations and committees.

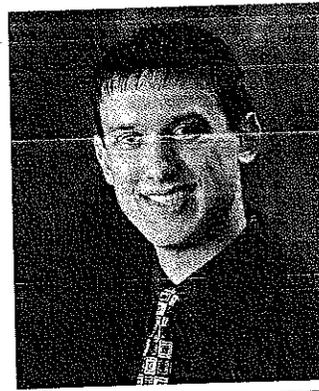
Bob and his wife, Joanne, currently make their home on Green Lake near Spicer.

## MEET OUR STAFF

SWIF is pleased to welcome Development and Communications Specialist Garrett Backes to the staff as of Feb. 1. Garrett is a native of Cold Spring, Minn., and a graduate of St. John's University, Collegeville. He earned a bachelor's degree in communication with a minor in sociology.

Prior to joining SWIF, Garrett served as a campaign consultant with United Way of Central Minnesota, and a communications and marketing intern with them prior to that. He also served as a communications and web assistant in the Office of Institutional Advancement at St. John's University.

Garrett is an active member of Association of Southwest Minnesota's Association of Fundraising Professionals (AFP), St. John's University Alumni Association's Communications Committee and an enthusiastic advocate of community philanthropy. Garrett will support SWIF's development efforts, which will include leading annual fundraising campaigns.



*Garrett Backes*

## CONNECT

OUR MISSION:  
TO BE A CATALYST, FACILITATING  
OPPORTUNITIES FOR ECONOMIC  
AND SOCIAL GROWTH BY  
DEVELOPING AND CHALLENGING  
LEADERS TO BUILD ON THE  
REGION'S ASSETS.

THIS NEWSLETTER IS  
PUBLISHED BY:  
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COMMENTS? CONTACT:  
KAREN GRASMON,  
COMMUNICATIONS OFFICER  
KARENG@SWIFFOUNDATION.ORG

**ECONOMIC DEVELOPMENT AUTHORITY OF WINDOM**  
**MINUTES**  
**JUNE 14, 2010**

1. Call to Order: The meeting was called to order by President Slette at 12:03 p.m.

2. Roll Call & Guest Introductions:

EDAWN Commissioners: Trevor Slette, Bob Messer and Corey Maricle.  
Absent: Sally Larson and Juhl Erickson.

Also Present: EDA Staff – Aaron Backman, Executive Director, and Mary Hensen, Adm. Asst.; City Administrator Steve Nasby; Mayor Kirby Kruse; and Rahn Larson.

3. Approval of Minutes:

**Motion by Commissioner Maricle, seconded by Commissioner Messer, to approve the Minutes of the EDA Meeting held on May 10, 2010. Motion carried 3-0.**

4. Public Hearing – 12:10 P.M.

A. Revised Business Subsidy Policy and Criteria: President Slette opened the public hearing at 12:10 p.m. Director Backman advised that Robert Dieke, an attorney from Edina who has worked with the EDA concerning business subsidy matters, revised the policy and criteria to reflect the recent legislative changes in the Minnesota Statutes (Sections 116J.993 through 116J.995). (The Board packets included a draft of the revised business subsidy policy and criteria.) Director Backman highlighted the main changes in the policy. It is necessary that both the EDA and the City of Windom adopt a current business subsidy policy and criteria. The City Council will be holding a public hearing on June 15, 2010, concerning the proposed revisions. President Slette closed the public hearing at 12:19 p.m. and referred the matter to the Board for consideration.

B. Follow-up Action to Public Hearing

1) Resolution No. 2010-05:

**Resolution introduced and motion by Commissioner Maricle, seconded by Commissioner Messer, to adopt EDA Resolution No. 2010-05, entitled "Resolution Approving Revised Business Subsidy Policy and Criteria".**

**Upon roll call vote being taken, the following voted in favor thereof: Commissioners Messer, Maricle and Slette; the following voted against the same: None; the following were absent: Commissioners Larson and Erickson. (The Resolution was adopted.)**

5. New Vision Project

A. Tax Abatement Program - Update: Director Backman advised that on Tuesday, June 15, 2010, there will be a public hearing before the Windom City Council concerning the proposed tax abatement program for New Vision Co-op. Pursuant to Minnesota Statutes, only the demolition and site preparation costs would be eligible for tax abatement. It is estimated that the demolition and site preparation costs will be approximately \$70,000. Based on estimated eligible expenses, projected increases in property valuation created by the new improvements (specifically the grain bins), and current tax rates: If Phase I is completed in 2010 and Phase II is completed in 2011, then the City's estimated abatement would be \$39,983 and the County's estimated abatement would be \$18,996. On June 22, 2010, at 1:05 p.m. there will be a public hearing before the Cottonwood

County Commissioners on the proposed tax abatement. The contractors are currently working on the New Vision site and it appears that Phase I should be on track for completion this fall.

6. Riverbluff Estates Subdivision

A. Lot Sales Update: Director Backman reported that the closing on the sale of Lot 9, Block 2 to the Rodmans was completed on May 25<sup>th</sup> and the closing on the sale of Lot 11, Block 2 to the Krafts was completed on May 27<sup>th</sup>. The sale of the EDA spec home at 427 Sixth Avenue to the Maus has been delayed by the withdrawal of the offer by the individual who was going to purchase the Mau house. However, a new offer has been received and accepted by the Maus and the parties are working through the financing process. It is anticipated that closing should occur by July 31, 2010.

7. Small Cities Development Program

A. Modification of Loan Amount: On February 8, 2010, the EDA Board approved SCDP funds of \$14,449 for Mountain Lake Project No. 536. The scope of work for this project included foundation and electrical work. Since the commencement of the project, it was determined that the basement foundation will require an additional course of block and additional electrical work. Western Community Action has qualified the property owner for the additional costs and has submitted a request to increase the amount of the SCDP loan for this project to \$18,000. The property owner has executed a Mortgage Modification Agreement to allow for this increase.

**Motion by Commissioner Messer, seconded by Commissioner Maricle, to approve an increase in the loan of SCDP funds for Mountain Lake Project No. 536 from \$14,449 to \$18,000 and to authorize Mayor Kirby Kruse to execute the Mortgage Modification Agreement on behalf of the EDA/City. Motion carried 3-0.**

8. Blandin Broadband Stimulus Grant Update

A. Blandin MIRC Steering Committee: Director Backman provided a brief history of the grant process and the grant award to the C. K. Blandin Foundation for the purpose of increasing broadband adoption and use in Greater Minnesota. The Foundation is launching the Minnesota Intelligent Rural Communities initiative which is a multi-sector, comprehensive approach to sustainable broadband adoption targeting residents, small businesses, local governments, and critical services providers in rural Minnesota. The City of Windom was chosen as one of the 11 demonstration communities in Greater Minnesota to receive a \$100,000 grant. MIRC (Minnesota Intelligent Rural Communities) Steering Committees will be established in each of the communities. Windom is proposing a multi-faceted approach to this grant that would include participation by Law Enforcement (both Cottonwood County and City of Windom), Windom Ambulance Service, Windom Fire Department, Windom Area School District, the Windom Education & Collaborative Center, and other partners. Director Backman and Denise Nichols are working with the Blandin Foundation concerning the required paperwork and establishment of Windom's MIRC Steering Committee. The first meeting of Windom's MIRC Steering Committee is scheduled as an orientation meeting on June 22, 2010.

9. Prospect Update

A. CVN Prospect Site Visit (June 8, 2010) & Follow-up: On April 23, 2010, Director Backman attended the first quarterly Community Venture Network (CVN) Meeting in Bloomington. Director Backman has contacted several of the companies that made

presentations at that meeting. One of the companies from the Twin Cities made a site visit to Windom on June 8, 2010, and met with Director Backman and City Administrator Nasby. Following a brief tour of the city and the industrial parks, the principals also met with EDA President Slette and EDA Vice President Erickson. This company is in the start-up phase and is planning to manufacture one main product.

B. Other Prospects: On June 15, 2010, Director Backman and City Administrator Nasby will be making a site visit to another company, currently in operation in Minnesota, which offers several product lines.

10. Unfinished Business & 11. New Business: No additional business.

12. Miscellaneous Information

A. Monthly Budget Recap: The Board received copies of the monthly budget reports for April, 2010, and May, 2010.

B. River Bluff Townhomes – Monthly Financial Report: The Board received a copy of the financial report provided by Van Binsbergen & Associates for the period ending April 30, 2010.

13. Adjourn: By consensus, President Slette adjourned the meeting at 12:35 p.m.

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Trevor Slette, President

Attest:

\_\_\_\_\_  
Aaron Backman, Executive Director

**PARK AND RECREATION COMMISSION MEETING  
MINUTES JUNE 21, 2010**

1. Call to Order: The meeting was called to order by Terry Fredin at 5:15p.m. in city hall.
2. Roll Call:

Commission Present:	Terry Fredin, Angie Blanshan & Jeff LaCanne
Commission Absent:	Sherri Zimmerman & Kay Clark
City Staff Present:	Recreation Director Al Baloun
Council Liaisons:	Corey Maricle
Public:	Jim Becker, Windom Youth Hockey Association
3. Approve Agenda  
**Motion by Blanshan, seconded by LaCanne to approve agenda**  
**Motion Carried Unanimous**
4. Approve Minutes, April 12, 2010  
**Motion by Blanshan, seconded by LaCanne**  
**Motion Carried Unanimous**
5. 5. Windom Youth Hockey Association Training Room- Jim Becker. President-

The Windom Youth Hockey Association would like to have an area where they can do off ice training. The Commission asked Becker to come back to them when they have a plan as to where and what they want for this area. At the current time the Arena does not have money to go into a training area. Jim would take this up with Association board and bring information back to a future commission meeting.

6. Recreation Director's Report- Al Baloun
  1. Arena Entry Reconstruction- Dallas Smith Construction has met with Al and Russ Thom with Lampert's to go through the materials for steel replacement and front lobby reconstruction. Dallas anticipates starting on the project the last week in June and to have it completed by the first week in August.
  2. Summer Recreation

Christy Maricle was present to talk about girl's fast pitch for first grade and above. She would like to see a softball program created to coexist along with little league baseball for girls. Al will work with the Windom girl's fast pitch and Christy to see what can be done to help get this program going.
  3. Pool 3 Meter Board- Al made the commission aware that the 3 meter board does not meet the state requirements for depth of water. The commission was shown the plans from construction of the pool and it clearly shows the depth of the deep end. Each commission member was sent a copy of the regulations to have a three meter board. The city could apply for a variance with the state department of health but it would cost \$500 for them to consider the variance and there is no guarantee that it would be approved. Al has had a conversation with Steve Klemm, Minnesota Department of Health, and he is not aware of any variances for three meter boards but some variances have been approved for one meter boards that are used for competitive diving only. If the three meter board is close down Al will get information on costs for a drop slide.

Continued next page

**Motion by LaCanne, seconded by Blanshan to close the three meter board down because it not meeting state requirements and safety issues. Motion carried unanimous.**

7. Open Mike:

Angie Blanshan: Angie asked that a portfolio be gotten from Studio One to see the type of pictured that she would take for Fall programming.

8. Meeting Adjourned at 6.20 P.M.

**Next Park & Recreation Meeting July 12, 2010 5:15 p.m. Council Chambers**

**UTILITY COMMISSION MINUTES**  
**City Hall, Council Chamber**  
**June 23, 2010**

**Call Meeting to Order:** The Utility Commission meeting was called to order at 10:00 a.m., on June 23, 2010 in the City Hall Council Chamber.

**Members Present:** Utility Commission Chairperson: Mike Schwalbach

Members Present: Keith Bloomgren

Members Absent: Chris Johnson

City Council Liaison: Jean Fast

Brigitte Olson, Assistant City Administrator; Marv Grunig, Electric Utility Manager and Mike Haugen, Water/Wastewater Superintendent

Others Present: Craig Mueller, Wenck Associates

APPROVE MINUTES

**Motion by Bloomgren, seconded by Schwalbach, to approve the May 26, 2010 minutes as presented. Motion carried 2-0.**

WATER WASTEWATER ITEMS

- **Hwy 60 Water Main Project** - Mueller reviewed the plans and specs for the proposed 2010 Highway 60 Water Main Project. The total cost of the project is estimated at \$133,313.00. The project includes the following items:
  1. 6" Directional Bored Water main with new service to Caseys
  2. 6" Directional Bored Water main with new service to Freedom
  3. 6" Directional Bored Water main with new service to Bob Hanson Property
  4. New water service to H & W Motor
  5. New water service to Three Sons
  6. New Service to Car Quest
  7. Remove 6" valve & box on the corner of 9<sup>th</sup> Street and Hwy 60
  8. Remove existing fire hydrant on the corner of 10<sup>th</sup> Street and Hwy 60
  9. Remove fire hydrant on the South side of 12<sup>th</sup> Street and Hwy 60 and replacing it with a fire hydrant on the North side of 12<sup>th</sup> Street.

Discussion was if the entire project should be done at this time or splitting it up in several projects. Discussion was also held on what portion of the project should be assessed to the property owners for a new service.

The Utility Commission said that it is important to keep the assessments consistent with other water projects, and that letters be sent out to the property owners as soon as information is prepared by Wenck Associates on the costs associated with this project to the property owners. The Utility Commission is mandating that the property owners pay a flat fee for the project and then all costs for a new water service from the curb box to the property and into the property would be assessed to the property owner.

**Motion by Bloomgren, seconded by Schwalbach to approve the plans and specs as presented by Wenck Associates. Motion carried 2-0.**

Mueller said that this could go to the City Council on July 2, 2010, with a possible bid opening the 2<sup>nd</sup> week in August, 2010.

Haugen said that the Happy Chef and Bob Christopherson water service projects have been completed. The cost to the Happy Chef property is \$5,387.45 and Bob Christopherson property is \$4,404.34.

**Review Wastewater Treatment Plant Draft Permit** – Haugen reviewed the contents of the NPDES/SDS Permit Re-issuance with the Utility Commission, saying that additional influent monitoring is a quarterly requirement for mercury. Other changes in influent monitoring requirements are related to flow, however the permit language address this discrepancy and indicates that the influent flow measurements can be reported as effluent therefore, no change in flow measurement procedure is required.

Effluent monitoring – There are no proposed changes with regard to the existing process monitoring parameters (CBOD through priority pollutants). Toxicity testing was added to the limits and monitoring requirements.

Discussion was held by the commission regarding the addition of mercury testing to the permitting process and the additional cost of this procedure.

Haugen also reviewed the comments from MESERB on copper levels, TDS (Total Dissolved Solids), CBOD (Carbonaceous Biochemical Oxygen Demand, toxicity testing and Mercury.

Staff is directed to work with Kelly Yahnke, Bolton Menk and Ashley Klevin, MPCA to raise these issues before the permit is in place.

**Review Staffing Needs for the Department** – Haugen said that Jack Rogers will be leaving the department on July 14, 2010. At that time he will have used all compensatory time that he

has accumulated. Haugen said that he will be requesting additional staffing at the next regularly scheduled meeting.

Discussion was held on interviews for the Water Operators position that the City of Windom Water Department is presently taking applications for. Haugen requested that Kevin Stevens be present for the interviews, and the commission said that was a good idea, and that Nasby or a member of the Personnel Committee should also be present.

**Other Items** - Haugen said that the interior of the water towers have been cleaned and inspected, and that he is looking for a contractor that is able to do clean the outside of the tanks.

### ELECTRIC ITEMS

**November 2009 MMUA Electric Rate Survey** – Grunig reviewed the MMUA Electric Rate Survey with the Utility Commission. Grunig said 87 groups participated in this survey, and using this group average the City of Windom’s rate averages .015 TO .02 per KWH less than the average rates surveyed, and leaves the residential rates at the low end, the second lowest rate out of the 87 groups in the survey. Grunig also said that out of the 87 groups that participated in the survey for Commercial rates, Windom Utilities were also lower than the group averages. The Industrial rates for Windom Utilities were slightly lower than the group average.

Grunig said that some utilities charge a service installation fee, and Windom Utilities does not. The other item in the survey said that some banks charge for automatic payment for utilities, which is not the case for Windom’s automatic payment.

**Operating Interconnection Agreement with the City of Windom and ITC** – Grunig said that the purpose of this procedure is to describe the operating practices and procedures for protective tagging on the interconnections between ITC Midwest (ITCMW), a subsidiary of ITC Holdings Corp., and the City of Windom, Minnesota. Grunig reviewed this agreement with the Utility Commission. Grunig requested that the commission move to authorize Grunig to sign this agreement.

**Motion by Schwalbach, seconded by Bloomgren to Authorize Marv Grunig the Utility Manager to sign the agreement on behalf of the Utility Commission. Motion carried 2-0.**

**Alliant Energy and International Transmission (ITC)** – Grunig said that he has been documenting what assets belong to the City of Windom and what assets were purchased by ITC from Alliant Energy, so that he can get the proper credit through the “Attachment O”, as Alliant Energy did not have good records up until the sale of their assets. Grunig said that this process has been completed and transmission revenue would be coming to the City Utilities in the next couple of months.

**Results from Accounts Receivable Collections Survey** – Grunig reviewed the results of the survey on outstanding accounts receivable through Minnesota Municipal Utilities Association. Grunig said that since the implementation of the \$300.00 Utility pre payment the Windom Utilities collection rate is improving.

Grunig also requested a determination from the Utility Commission on charging the \$300.00 pre payment to commercial customers. Olson said that this has been past practice to charge a commercial customer the pre payment if they do not own the property, and that it had not been an issue when the rate was \$125.00.

The Utility Commission after discussion agreed by general consensus to also charge commercial customers that do not own the property the \$300.00 utility pre payment.

**Generation Fuel Tank Discussion** – Grunig said that the Windom Utilities has a 50,000 gallon underground storage fuel tank that has been there for 33 years. Since 2007 this fuel has not been used and is now growing foreign objects in it. The cost of pumping out the fuel and cleaning the tank and replacing the fuel is close to \$250,000, and also taking the risk of the empty tank popping out of the ground. Grunig hired Tanknology to clean out this fuel storage tank and they were able to vacuum the tank with the fuel still in it, and filtered the fuel for 2 days to clean it. The cost of this procedure was \$3,432.

**EPA RICE Emissions Standards for Diesel Generators** – Grunig said that new standards are to be filed for running diesel generators, whether they are to be used for non-emergency use or emergency use. Grunig said that he would have more information for the next meeting as CMMPA is getting more information, but Grunig indicated that if we only file for emergency use, we would not be able to use them to shave peaks off of load or run the generators to sell excess capacity and energy.

**CMMPA Agency Changes** – Grunig said that the CEO, Bob Schulte is leaving CMMPA and Steve Thompson will be replacing him. Grunig also said that Paul Leland is taking over the IT position at CMMPA, and he has been the General Manager for Blue Earth Utilities.

**Capacity Purchase and Energy from Heartland Consumers Power District** - Grunig said that the 30 year capacity purchase that the City of Windom Utilities has discussed for the past six (6) months will no longer take place. This purchase of power was to take place in 2016, and at that time, it will not be deliverable.

#### REGULAR BILLS

**Motion by Bloomgren, seconded by Schwalbach, to approve payment of the bill to Wenck Associates in the amount of \$5,622.28 for the landfill. Motion carried 2-0.**

#### OLD BUSINESS

None

NEW BUSINESS

The next meeting is scheduled for July 28, 2010 at 10:00 a.m.

Olson said that in their packet is a vacation analysis for Marv Grunig. Discussion was held on how the Utility Commission would like to address the excess vacation hours that have been accumulated. By general consensus was to wait until Johnson is present at the next meeting as he sits on the Personnel Committee.

On motion the meeting was adjourned at 12:55 p.m.

---

Mike Schwalbach, Chairperson

Attest: \_\_\_\_\_  
Brigitte Olson, Assistant City Administrator

Community Center Commission Minutes  
Monday June 28, 2010

1. Call to Order: The meeting was called to order by President Wayne Maras at 5:37 p.m.

2. Roll Call: President: Wayne Maras  
CC Director: Brad Bussa  
Commission Members: Dick Jeffrey  
Kelly Woizeschke  
Hilary Mathis  
Commission Liaisons: Corey Maricle  
Bruce Caldwell-Absent  
Jo Ann Ray-Absent  
EDA Director: Aaron Backman – absent

3. Approval of Minutes:

**Motion by Hilary Mathis, seconded by Dick Jeffrey, to approve the April 26, 2010 Community Center Commission Minutes. Motion carried 4-0**

4. Additions to the agenda:

a. Senior Sub Committee

5. Correspondence:

a. Kelly Woizeschke noted an exceptional job must have been done at Rand 100<sup>th</sup> Birthday, referring to a very nice letter sent by granddaughter of Molly Rand. Many 5's on other surveys also.

6. President's Report:

a. Senior Sub Committee-Wayne Maras asked if anything needed to be addressed, no concerns were brought up.

7. Director's Report:

- a. Liquor Policy-WCC Director Bussa stated we have been in contact with different groups on their feelings. It was stated that they had said volunteers are getting harder to find. Other groups liked doing liquor sales. Hi-Lo Club would like us to set prices for kegs and drinks because different groups charge different prices. Commission stated not up to Community Center to set prices for other liquor providers. Commission wants Director Bussa to put together all costs for set up, labor, and profit. Tabled to next meeting in July.
- b. Craft Sale Review- had 21 vendors and 197 people thru the doors. Open fishing and nice weather kept people from coming out. Vendors asking if having next year they can come, vendors were happy.

8. Resource Management:

Schedule of Events: Nothing new to report

Income & Expense: Money making time of year is upon us with weddings-things are picking up

9. Miscellaneous:

Nothing to report.

10. Open Forum: Kelly Woizeschke brought up Connie Granstra's seat and inquires about filling it. WCC Director Bussa will talk to Mayor Kirby Kruse.

11. Next Meeting: Monday July 26, 2010 at 5:30pm. Sub Committee Rates included in President Report.

**Adjourn:**

**Motion by Dick Jeffrey, seconded by Kelly Woizeschke, to adjourn the meeting at 6:21 pm. Motion carried 4-0.**

---

Wayne Maras, WCC President

Attest:

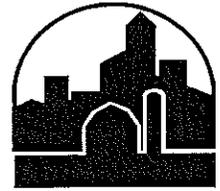
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Brad Bussa, WCC Director

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Hilary Mathis, WCC Secretary

# MEMORANDUM



**CITY OF WINDOM**  
444 9th Street  
Windom, MN 56101  
Phone: 507-831-6129  
Fax: 507-831-6127  
[www.windom-mn.com](http://www.windom-mn.com)

**TO:** Ambulance Squad  
**FROM:** City Administrator   
**DATE:** June 21, 2010  
**RE:** Transition in Management of the Ambulance Department

First, thank you for all of your work and dedication. The Ambulance and Fire Department's display of support for Jim Skarphol and his family was an inspiration to the community.

When Jim chose to take a leave of absence from his day-to-day duties as Ambulance Director, the consensus was to wait and see what the future held. To maintain the highest degree of service and handle the demands of the day-to-day operations it was imperative that the functions of Ambulance Director be carried out by someone with extensive familiarity with current operations, equipment, policies\procedures and leadership. Through his years of service with the squad and participation on the Ambulance Steering Committee, Tim Hacker was asked to be acting Ambulance Director.

At this time I have asked Tim to continue as acting Ambulance Director until the City's Personnel Committee and City Council have had their opportunities to discuss the leadership of the Department. This timeframe is yet undetermined, but I anticipate that it may take 30 – 60 days to make a formal decision. The City's Charter simply states as follows: *"The City of Windom may have an established ambulance service under the direction of the city council or their designated department, or by franchise granted by the council."*

Also, the Ambulance Department has been involved with the development of By-laws over the last couple of years. During this time of transition it would be beneficial to complete this work and forward it to the City Council for their review and approval.

If there are any questions about the transition process please contact me at 831-6129 or via e-mail at [snasby@windom-mn.com](mailto:snasby@windom-mn.com).

**Cc:** Kirby Kruse, Mayor  
City Council



**Minnesota Lawful Gambling**  
**LG220 Application for Exempt Permit**

An exempt permit may be issued to a nonprofit organization that:  
 - conducts lawful gambling on five or fewer days, and  
 - awards less than \$50,000 in prizes during a calendar year.

Application fee for each event	
If application postmarked or received:	
less than 30 days before the event	more than 30 days before the event
\$100	\$50

**ORGANIZATION INFORMATION**

Check # \_\_\_\_\_ \$ \_\_\_\_\_

Organization name: WINDOM YOUTH Hockey Previous gambling permit number: 00998-007

Type of nonprofit organization. Check one.  
 Fraternal  Religious  Veterans  Other nonprofit organization

Mailing address: P.O. BOX 41 City: WINDOM State: MN Zip Code: 56101 County: Cottonwood

Name of chief executive officer (CEO): JOEL HIBBY Daytime phone number: 507-831-3131 Email address: jrehiby@hahy.com

Attach a copy of **ONE** of the following for proof of nonprofit status. Check one.

- Do not attach a sales tax exempt status or federal ID employer numbers as they are not proof of nonprofit status.
- Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.  
 Don't have a copy? This certificate must be obtained each year from:  
 Secretary of State, Business Services Div., 180 State Office Building, St. Paul, MN 55155 Phone: 651-296-2803
- IRS income tax exemption [501(c)] letter in your organization's name.  
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.
- IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)  
 If your organization falls under a parent organization, attach copies of both of the following:  
 a. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and  
 b. the charter or letter from your parent organization recognizing your organization as a subordinate.
- IRS - proof previously submitted to Gambling Control Board  
 If you previously submitted proof of nonprofit status from the IRS, no attachment is required.

**GAMBLING PREMISES INFORMATION**

Name of premises where gambling activity will be conducted (for raffles, list the site where the drawing will take place): PHAT PHEASANT PUB

Address (do not use PO box): 2370 Hwy 60 E City: WINDOM State: MN Zip Code: 56101 County: Cottonwood

Date(s) of activity (for raffles, indicate the date of the drawing): AUGUST 28TH 2010

Check the box or boxes that indicate the type of gambling activity your organization will conduct:

- Bingo\*  Raffles  Paddlewheels\*  Pull-Tabs\*  Tipboards\*

\* Gambling equipment for pull-tabs, bingo paper, tipboards, and paddlewheels must be obtained from a distributor licensed by the Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.

Also complete  
 Page 2 of this form.

Print Form  
 Reset Form

To find a licensed distributor, go to [www.gcb.state.mn.us](http://www.gcb.state.mn.us) and click on List of Licensed Distributors, or call 651-639-4076.

**LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT**

If the gambling premises is within city limits, a city official must check the action that the city is taking on this application and sign the application.

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- The application is denied.

Print city name \_\_\_\_\_  
 On behalf of the city, I acknowledge this application.

Signature of city official receiving application  
 \_\_\_\_\_

Title \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

If the gambling premises is located in a township, a county official must check the action that the county is taking on this application and sign the application.  
**A township official is not required to sign the application.**

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days.
- The application is denied.

Print county name \_\_\_\_\_  
 On behalf of the county, I acknowledge this application.  
 Signature of county official receiving application  
 \_\_\_\_\_

Title \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

**(Optional) TOWNSHIP:** On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within township limits. [A township has no statutory authority to approve or deny an application [Minnesota Statute 349.166]]

Print township name \_\_\_\_\_

Signature of township official acknowledging application  
 \_\_\_\_\_

Title \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

**CHIEF EXECUTIVE OFFICER'S SIGNATURE**

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the date of our gambling activity.

Chief executive officer's signature [Signature] Date \_\_\_\_\_

**Complete a separate application** for each gambling activity:

- one day of gambling activity,
- two or more consecutive days of gambling activity,
- each day a raffle drawing is held

**Send application with:**

- a copy of your proof of nonprofit status, and
- application fee for each event.

Make check payable to "State of Minnesota."

To: Gambling Control Board  
 1711 West County Road B, Suite 300 South  
 Roseville, MN 55113

**Financial report and recordkeeping required**

A financial report form and instructions will be sent with your permit, or use the online fill-in form available at [www.gcb.state.mn.us](http://www.gcb.state.mn.us). Within 30 days of the activity date, complete and return the financial report form to the Gambling Control Board.

**Questions?**

Call the Licensing Section of the Gambling Control Board at 651-639-4076.

Print Form

Reset Form

This form will be made available in alternative format (i.e. large print, Braille) upon request.  
**Data privacy notice:** The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information requested; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If you supply the information requested,

the Board will be able to process your organization's application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data are available to: Board members, Board staff whose work requires access to the

information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this Notice was given; and anyone with your written consent.

**Minnesota Lawful Gambling**  
**LG220 Application for Exempt Permit**

An exempt permit may be issued to a nonprofit organization that:  
 - conducts lawful gambling on five or fewer days, and  
 - awards less than \$50,000 in prizes during a calendar year.

Application fee for each event	
If application postmarked or received:	
less than 30 days before the event	more than 30 days before the event
\$100	\$50

**ORGANIZATION INFORMATION**

Organization name: WINDOM YOUTH HOCKEY ASSOC Previous gambling permit number: 00998-004

Type of nonprofit organization. Check one.  
 Fraternal  Religious  Veterans  Other nonprofit organization

Mailing address: P.O. Box 41 City: WINDOM State: MN Zip Code: 56101 County: COTTONWOOD

Name of chief executive officer (CEO): JOEL HIBLEY Daytime phone number: 507-831-3131 Email address: joel.hibley@hockeyford.com

**Attach a copy of ONE of the following for proof of nonprofit status. Check one.**

Do not attach a sales tax exempt status or federal ID employer numbers as they are not proof of nonprofit status.

**Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.**  
 Don't have a copy? This certificate must be obtained each year from:  
 Secretary of State, Business Services Div., 180 State Office Building, St. Paul, MN 55155 Phone: 651-296-2803

**IRS income tax exemption [501(c)] letter in your organization's name.**  
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.

**IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**  
 If your organization falls under a parent organization, attach copies of both of the following:  
 a. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and  
 b. the charter or letter from your parent organization recognizing your organization as a subordinate.

**IRS - proof previously submitted to Gambling Control Board**  
 If you previously submitted proof of nonprofit status from the IRS, no attachment is required.

**GAMBLING PREMISES INFORMATION**

Name of premises where gambling activity will be conducted (for raffles, list the site where the drawing will take place):  
CITY OF WINDOM ARENA City: WINDOM Zip Code: 56101 County: COTTONWOOD

Address (do not use PO box):  
COTTONWOOD COUNTY FAIRGROUNDS City: WINDOM Zip Code: 56101 County: COTTONWOOD

Date(s) of activity (for raffles, indicate the date of the drawing):  
SAT JANUARY 22ND 2011

Check the box or boxes that indicate the type of gambling activity your organization will conduct:

Bingo\*  Raffles  Paddlewheels\*  Pull-Tabs\*  Tipboards\*

\* **Gambling equipment** for pull-tabs, bingo paper, tipboards, and paddlewheels must be obtained from a distributor licensed by the Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.

Also complete  
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**LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT**

If the gambling premises is within city limits, a city official must check the action that the city is taking on this application and sign the application.

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- The application is denied.

Print city name \_\_\_\_\_  
 On behalf of the city, I acknowledge this application.

Signature of city official receiving application

Title \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

If the gambling premises is located in a township, a county official must check the action that the county is taking on this application and sign the application.

**A township official is not required to sign the application.**

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days.
- The application is denied.

Print county name \_\_\_\_\_  
 On behalf of the county, I acknowledge this application.  
 Signature of county official receiving application

Title \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

**(Optional) TOWNSHIP:** On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within township limits. [A township has no statutory authority to approve or deny an application [Minnesota Statute 349.166]]

Print township name \_\_\_\_\_

Signature of township official acknowledging application

Title \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

**CHIEF EXECUTIVE OFFICER'S SIGNATURE**

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the date of our gambling activity.

Chief executive officer's signature [Signature] Date 6/28/11

**Complete a separate application** for each gambling activity:

- one day of gambling activity,
- two or more consecutive days of gambling activity,
- each day a raffle drawing is held

**Send application with:**

- a copy of your proof of nonprofit status, and
- application fee for each event.

Make check payable to "State of Minnesota."

**To:** Gambling Control Board  
 1711 West County Road B, Suite 300 South  
 Roseville, MN 55113

**Financial report and recordkeeping required**

A financial report form and instructions will be sent with your permit, or use the online fill-in form available at [www.gcb.state.mn.us](http://www.gcb.state.mn.us). Within 30 days of the activity date, complete and return the financial report form to the Gambling Control Board.

**Questions?**

Call the Licensing Section of the Gambling Control Board at 651-639-4076.

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information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this Notice was given; and anyone with your written consent.

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**LG220 Application for Exempt Permit**

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 - conducts lawful gambling on five or fewer days, and  
 - awards less than \$50,000 in prizes during a calendar year.

Application fee for each event If application postmarked or received:	
less than 30 days before the event <b>\$100</b>	more than 30 days before the event <b>\$50</b>

**ORGANIZATION INFORMATION**

Check # \_\_\_\_\_ \$ \_\_\_\_\_

Organization name: **The Lions Club of Windom, Minnesota** Previous gambling permit number \_\_\_\_\_

Type of nonprofit organization. Check one.  
 Fraternal  Religious  Veterans  Other nonprofit organization

Mailing address: **837 Des Moines Drive** City: **Windom** State: **MN** Zip Code: **56101** County: **Cottonwood**

Name of chief executive officer (CEO): **Daniel Jones** Daytime phone number: **507-831-4516** Email address: **dandtjones@msn.com**

**Attach a copy of ONE of the following for proof of nonprofit status. Check one.**

Do not attach a sales tax exempt status or federal ID employer numbers as they are not proof of nonprofit status.

**Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.**  
 Don't have a copy? This certificate must be obtained each year from:  
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 If your organization falls under a parent organization, attach copies of both of the following:  
 a. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and  
 b. the charter or letter from your parent organization recognizing your organization as a subordinate.

**IRS - proof previously submitted to Gambling Control Board**  
 If you previously submitted proof of nonprofit status from the IRS, no attachment is required.

**GAMBLING PREMISES INFORMATION**

Name of premises where gambling activity will be conducted (for raffles, list the site where the drawing will take place):  
**F.O.E. 3891**

Address (do not use PO box): **821 4th Avenue** City: **Windom** Zip Code: **56101** County: **Cottonwood**

Date(s) of activity (for raffles, indicate the date of the drawing):  
**October 30th, 2010**

Check the box or boxes that indicate the type of gambling activity your organization will conduct:

Bingo\*  Raffles  Paddlewheels\*  Pull-Tabs\*  Tipboards\*

\* **Gambling equipment** for pull-tabs, bingo paper, tipboards, and paddlewheels must be obtained from a distributor licensed by the Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.

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- The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- The application is denied.

Print city name Windom  
 On behalf of the city, I acknowledge this application.

Signature of city official receiving application  
 \_\_\_\_\_  
 Title \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

If the gambling premises is located in a township, a county official must check the action that the county is taking on this application and sign the application.

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- The application is denied.

Print county name \_\_\_\_\_  
 On behalf of the county, I acknowledge this application.  
 Signature of county official receiving application  
 \_\_\_\_\_

Title \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

**(Optional) TOWNSHIP:** On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within township limits. [A township has no statutory authority to approve or deny an application [Minnesota Statute 349.166]]

Print township name \_\_\_\_\_

Signature of township official acknowledging application  
 \_\_\_\_\_

Title \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

**CHIEF EXECUTIVE OFFICER'S SIGNATURE**

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the date of our gambling activity.

Chief executive officer's signature [Signature] Date 6/23/10

**Complete a separate application for each gambling activity:**

- one day of gambling activity,
- two or more consecutive days of gambling activity,
- each day a raffle drawing is held

**Send application with:**

- a copy of your proof of nonprofit status, and
  - application fee for each event.
- Make check payable to "State of Minnesota."

To: Gambling Control Board  
 1711 West County Road B, Suite 300 South  
 Roseville, MN 55113

**Financial report and recordkeeping required**

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**Questions?**

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information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this Notice was given; and anyone with your written consent.











# RESOLUTION #2010-

**INTRODUCED:**

**SECONDED:**

**VOTED:**     **Aye:**  
              **Nay:**  
              **Absent:**

## **A RESOLUTION DESIGNATING THE FILING PERIOD FOR CANDIDATES FOR THE CITY ELECTION**

---

**WHEREAS**, vacancies in elected offices for the City of Windom will occur on January 1, 2011; and

**WHEREAS**, vacancies will exist for the following positions:

Councilmember-At-Large  
Councilmember – Ward I  
Councilmember-Ward II

**WHEREAS**, pursuant to State Statute, the filing period shall not commence earlier than 91 days nor less than 77 days before the municipal general election.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF  
WINDOM, MINNESOTA, AS FOLLOWS:**

The filing period for elective office in the City of Windom shall commence on August 3, 2010, at 8:00 a.m. and end on August 17, 2010, at 5:00 p.m. Nomination papers may be filed at the City Clerk's Office in the Windom City Hall during normal business hours (Monday through Friday from 8:00 a.m. to 5:00 p.m.) during said filing period.

Adopted this 6th day of July, 2010.

\_\_\_\_\_  
Kirby G. Kruse, Mayor

Attest: \_\_\_\_\_  
Steven Nasby, City Administrator

# RESOLUTION #2010-

INTRODUCED:

SECONDED:

VOTED: Aye:

Nay:

Absent:

## A RESOLUTION APPOINTING ELECTION JUDGES AND DESIGNATING POLLING PLACE FOR THE FORTHCOMING PRIMARY AND GENERAL ELECTION IN 2010

WHEREAS, pursuant to Minnesota Statutes, a Primary and a General Election will be held on August 10, 2010, and November 2, 2010, respectively; and

WHEREAS, it is necessary that a polling place be designated and election judges be appointed.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, AS FOLLOWS:

1. That the hours for voting at the above-mentioned elections shall be from 7:00 a.m. until 8:00 p.m.
2. The polling place for Wards I and II shall be at the Windom Community Center at 1750 Cottonwood Lake Drive.
3. The following election judges are hereby appointed to serve at the above-mentioned primary and general election.

### WARD I PRECINCT I

#### NAME

Rosie Schwalbach  
Adeline A. Anderson  
Maxine Frank  
Mary Okins  
Jackie Jurgens  
Joe LaCanne  
Kathryn Nemitz  
Pat Tepley  
Lavonne Hedrick  
Marian Torkelson  
Clarice Gregg  
Vickie Burmeister  
JoAnn Wisdorf

#### ADDRESS

1305 20<sup>th</sup> St  
945 6th St  
831 Des Moines Dr  
836 Highland Rd  
829 12th St  
1244 5<sup>th</sup> Ave  
905 River Road  
177 10<sup>th</sup> Street #204  
177 10<sup>th</sup> Street #105  
437 12<sup>th</sup> St  
1261 5<sup>th</sup> Avenue, Apt 2  
1110 June Court  
1815 Jamison Dr

WARD I PRECINCT 11

<u>NAME</u>	<u>ADDRESS</u>
Marlene Nordquist	1995 Great Bend Blvd
Jeanette Schuur	2001 Great Bend Blvd
Rosalee Davis	861 18th St
Rosemary Tauer	2250 18th St
Nancy Meyer	628 18th St
Marg Sartorius	717 18th St
Margaret Keffeler	1085 20 <sup>th</sup> St
Carol Paplow	1156 River Rd
Linda Dawson	2570 River Rd
Mary Day	2180 Kalash Rd
Donald Miller	1992 Great Bend Blvd
Thomas Wickie	2411 Douglas St
Mary Franz	2034 Great Bend Blvd
Carol Hochstein	1475 17 <sup>th</sup> St, Apt #8A
Carol Jensen	410 1 <sup>st</sup> St
Shirl Ware	1475 17 <sup>th</sup> St, Apt 6-D
Mary Meyer	1610 River Road
Sharon Diemer	2004 Great Bend Blvd

WARD 11 PRECINCT I

<u>NAME</u>	<u>ADDRESS</u>
Laura Meyers	929 Collins
Darlene Meyer	338 Buckwheat
Joyce Helgeson	450 6 <sup>th</sup> Ave
Al Purrington	814 3 <sup>rd</sup> Ave
Pearl Christoffer	437 17 <sup>th</sup> St
Naomi Harris	1229 Lakeview Ave
Romelle Wojahn	35677 US Hwy 71
Marvin Einertson	828 12 <sup>th</sup> St
Zola Wood	1368 11 <sup>th</sup> Ave
Barbara Quarve	285 13 <sup>th</sup> St
Barb LaCanne	1244 5 <sup>th</sup> Ave
Karen Wickie	2411 Douglas St
Carol Brand	592 Prospect Ave
Donna Torkelson	721 Prospect Ave
Kathy Veenker	310 8 <sup>th</sup> Street
Bruce Olson	853 Collins Ave
Evelyn Kirkman	605 Redding Ave
Maxine Walen	350 6 <sup>th</sup> Ave, Apt 108
Evelyn Lohre	2011 4 <sup>th</sup> Ave

WARD 11 PRECINCT 11

<u>NAME</u>	<u>ADDRESS</u>
Jean Hoppe	1705 Langley
Linda Ebeling	1535 3rd Ave
Jan Sampson	1717 Langley
Mary Erickson	412 16th St
Deborah Polzin	1220 Drake
Ann Purrington	814 3 <sup>rd</sup> Ave
Joann Caviness	2220 Cottonwood Lake Dr
Janet Fossing	1145 Redding
Katherine Hansen	712 4 <sup>th</sup> Ave
Helen Haugen	1230 Redding
Ruby Wilson	1036 Lakeview Ave
Angie Blanshan	1360 7 <sup>th</sup> Ave
Judy Doeden	700 Redding
Carol Hartman	1114 Lakeview Ave
Carol Brand	640 South Shore Drive
Millie Blackstad	2655 Cottonwood Lake Drive
Sarah Anderson	45462 Co Rd 22
Kathryn Roberts	1755 4 <sup>th</sup> Ave

REGISTRATION & SUBSTITUTES

<u>NAME</u>	<u>ADDRESS</u>
Brigitte Olson	1332 Springfield Pkwy, Jackson
Denise Nichols	2815 Cottonwood Lake Dr
Leesa Majerus	668 Redding Ave
Robin Paplow	730 20 <sup>th</sup> Street
Emily Prokosch	1124 Redding Ave

Adopted this 6<sup>th</sup> day of July, 2010.

\_\_\_\_\_  
Kirby Kruse, Mayor

Attest: \_\_\_\_\_  
Steven Nasby, City Administrator

## RESOLUTION #2010-

**INTRODUCED:**

**SECONDED:**

**VOTED:**     **Aye:**  
              **Nay:**  
              **Absent:**

### RESOLUTION AUTHORIZING EXECUTION OF C. K. BLANDIN GRANT AGREEMENT TO FACILITATE BROADBAND DEPLOYMENT

---

**WHEREAS**, the City of Windom has received notification of the awarding of a grant by the C. K. Blandin Foundation to facilitate broadband deployment in rural areas through the Broadband Technology Opportunities Program of the U.S. Department of Commerce, under the auspices of the American Recovery and Reinvestment Act of 2009; and

**WHEREAS**, the grant is in the amount of \$100,000 and requires a match of at least twenty percent (20%) in cash or in-kind, and the sources for this match are available; and

**WHEREAS**, several entities will benefit from this grant and will be responsible for their pro rata share of the required match; and

**WHEREAS**, it is necessary that the City of Windom accept this grant and execute an Agreement with the C. K. Blandin Foundation concerning the terms of the grant.

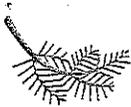
#### **NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, AS FOLLOWS:**

1. The City of Windom hereby accepts the C.K. Blandin Foundation Grant set forth above and approves the terms of Grant Agreement No. U2010-0010.
2. The City of Windom certifies that it will comply with applicable laws and regulations and requirements as contained in the grant agreement and any amendments.
3. The twenty percent (20%) match will be provided by the participating agencies. Each agency will provide matching funds in an amount equivalent to its percentage benefit from the projects.
4. The City Administrator is hereby authorized to execute Grant Agreement No. U2010-0010 and any amendments and required documentation on behalf of the City of Windom.

Adopted by the Council this 6th day of July, 2010.

\_\_\_\_\_  
Kirby G. Kruse, Mayor

Attest: \_\_\_\_\_  
Steve Nasby, City Administrator



June 14, 2010

Ms. Denise Nichols  
City of Windom  
444 9<sup>th</sup> Street  
Windom, MN 56101

RE: U2010-0010

Dear Ms. Nichols:

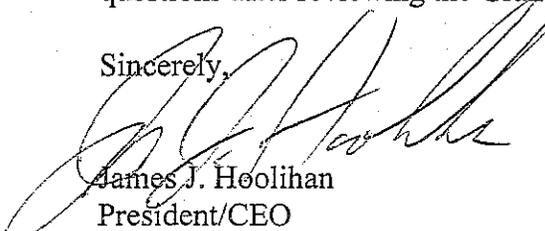
I am pleased to inform you that the Minnesota Intelligent Rural Communities (MIRC) Grant Committee of the C.K. Blandin Foundation met on June 14, 2010 and voted to approve a grant of \$100,000.00 to the City of Windom to participate as one of MIRC's eleven Demonstration Communities.

The C. K. Blandin Foundation has received federal funds to facilitate broadband deployment in rural areas through the Broadband Technology Opportunities Program (hereinafter referred to as "BTOP") of the U.S. Department of Commerce, under the auspices of the American Recovery and Reinvestment Act of 2009. The Foundation agrees to make the following grant, and Grantee agrees to accept such grant, in accordance with the terms and provisions hereinafter set forth, and in compliance with requirements set forth in Financial Assistance Award #27-43-B10515, made by the U.S. Department of Commerce to C. K. Blandin Foundation, and the BTOP Notice of Funds Availability, 74 FR 33104 (July 9, 2009).

Please review the enclosed Grant Agreement for the specific terms and/or conditions of this grant. If you agree with the terms and conditions of this grant, please sign and return one copy of the Grant Agreement to our office. Please keep the other copy for your files. The release of grant funds, in accordance with the schedule stated in the agreement, is contingent on the timely return of this signed Grant Agreement, and detailed project plan and budget. The grant agreement should be returned to the C. K. Blandin Foundation within 30 days of the date specified on the Grant Agreement.

On behalf of the MIRC Grant Committee of the C. K. Blandin Foundation, I would like to congratulate you on receiving this award. We are pleased to be a part of this effort and look forward to hearing from you as progress is made towards achieving your goals. If you have any questions after reviewing the Grant Agreement, please feel free to call me.

Sincerely,



James J. Hoehlihan  
President/CEO

cc: File

**C. K. Blandin Foundation  
Grant Agreement**

This Agreement, made and executed this 14<sup>th</sup> day of June, 2010, by and between the C. K. Blandin Foundation (hereinafter referred to as "Foundation") and the City of Windom (hereinafter referred to as "Grantee").

The Foundation, CFDA No. 11.557, American Recovery and Reinvestment Act-SBA-Minnesota Intelligent Rural Communities, has received federal funds, which were approved by the United States Department of Commerce on March 29, 2010, to facilitate broadband deployment in rural areas through the Broadband Technology Opportunities Program (hereinafter referred to as "BTOP") of the U.S. Department of Commerce, under the auspices of the American Recovery and Reinvestment Act of 2009. The Foundation agrees to make the following grant, and Grantee agrees to accept such grant, in accordance with the terms and provisions hereinafter set forth, and in compliance with requirements set forth in Financial Assistance Award #27-43-B10515, made by the U.S. Department of Commerce to the C. K. Blandin Foundation, and the BTOP Notice of Funds Availability, 74 FR 33104 (July 9, 2009).

- I. PURPOSE AND TERMS OF THE GRANT.** The grant shall be used solely for the purposes described in the grant documentation submitted by Grantee and reviewed and approved at the June 14, 2010 C.K. Blandin Foundation MIRC Grant Committee meeting. Grantee shall perform its obligations under this Agreement and expend grant funds in accordance with the budget as submitted with the grant documentation. **The grant agreement must be signed and returned to the C. K. Blandin Foundation before grant funds can be disbursed. Additionally, Demonstration Communities must submit a detailed project plan(s) along with a detailed budget(s) upon completion of the project selection process (anticipated for 3<sup>rd</sup> or 4<sup>th</sup> quarter 2010) before grant funds can be disbursed.** In addition, grant funds cannot be disbursed until the C. K. Blandin Foundation is in receipt of the grant funds from the Federal Government.
- II. GRANT AMOUNT AND PERIOD.** The maximum amount the Foundation will disburse under this Agreement is \$100,000.00. Grantee shall perform this grant for the period June 14, 2010 through February 28, 2013. Disbursements under the grant are subject to compliance with the conditions of this Agreement.

In order to facilitate the timely start of the project and meet the goals that were outlined in the original BTOP Application submitted in August of 2009, project planning work performed and expenses incurred between the MIRC Partner Kick-Off event on May 11-12 and the date this grant agreement was issued may be covered by this grant, provided the grantee provide a written description of planning work performed upon return of the signed grant agreement to the Foundation. The Foundation reserves the right to disallow any planning work performed and expenses incurred if not deemed appropriate or which do not directly relate to the goals of the BTOP grant.

- III. USE OF GRANT FUNDS.** The grant (and all income earned upon investment of the grant, hereinafter together referred to as the "grant funds") shall be used exclusively for the purposes specified herein and approved by the Foundation. The following conditions apply:

- (A) This grant money is only to be used for direct costs of the project as defined by the Federal Government as costs that can be identified specifically with a particular final cost objective, i.e., a particular award, project, service, or other direct activity of an organization. However, a cost may not be assigned to an award as a direct cost if any other cost incurred for the same purpose, in like circumstance, has been allocated to an award as an indirect cost. Costs identified specifically with awards are direct costs of the awards and are to be assigned directly thereto. Costs identified specifically with other final cost objectives of the organization are direct costs of those cost objectives and are not to be assigned to other awards directly or indirectly. Please refer to Circular A122 for additional information on allowable and non-allowable costs and information on adequate documentation - [http://www.whitehouse.gov/omb/circulars\\_a122\\_2004/?print=1](http://www.whitehouse.gov/omb/circulars_a122_2004/?print=1)
- (B) Grantee has ratified and affirmed that it is an organization that is both exempt from tax under Section 501(c)(3) of the Internal Revenue Code of 1986 (IRC) or a unit of government or classified as a *nonprivate* foundation under IRC Sections 509(a)(1), (2) or (3).
- (C) Grantee will utilize the grant funds only for charitable and/or educational activities consistent with its tax-exempt or government status described above.
- (D) Grantee agrees that it will not intervene in any campaign for elective public office, or support or oppose any political party, by expenditure of any resource (including volunteered labor) or in any other way. Grantee also agrees that it will not undertake propaganda or attempt to influence legislation outside the limits of IRC Section 501(c)(3) or more specifically, if applicable, IRC Sections 501(h) and 4911.
- (E) The grant has not been earmarked to support or carry on any lobbying. If the grant is restricted to a specific project, grantee has submitted a budget for the entire project's operation and affirms that the project's budget accurately reflects Grantee's intentions to expend at least the amount of this grant on the non-lobbying portion of the project.
- (F) Grantee will inform the Foundation immediately of any change in, or IRS proposal to revoke (whether or not appealed), its tax-exempt status or its nonprivate foundation classification.
- (G) This grant is not earmarked for transmittal to any other entity or person, even if Grantee's proposal or other correspondence expresses intentions to remit expenditures to third parties. Grantee accepts and will discharge full control of the grant and its disposition and responsibility for complying with this Agreement's terms and conditions.
- (H) All funds from this grant should be deposited in an interest bearing bank account. Interest earned on this interest bearing bank account should be used exclusively for the project outlined in this grant agreement.

**IV. DISBURSEMENT OF GRANT FUNDS.** The Foundation shall disburse grant funds as follows, provided that the Foundation reserves the right to delay or withhold a scheduled disbursement if progress or reporting on the project is not satisfactory or the project requires less funding than originally budgeted, as determined in accordance with the semi-annual financial report(s) and monthly progress reports submitted by Grantee in accordance with

Term V. Satisfactory progress will be determined at the sole discretion of the Foundation, and will be assessed as progress toward stated goals within the project timeline and receipt of timely progress and financial reports. Unsatisfactory progress will be communicated to the Grantee and a plan for addressing any deficiencies in progress will be negotiated between the Foundation and the Grantee.

Upon receipt of the signed grant agreement, detailed project plan and detailed budget, grant funds will be distributed via paper check on a bi-weekly basis. All cost reimbursement subawards (subgrants, subcontracts, etc.) are subject to those Federal cost principles applicable to the particular organization concerned. Thus, if a subaward is to a non-profit organization, Circular A-122 shall apply

([http://www.whitehouse.gov/omb/circulars\\_a122\\_2004/?print=1](http://www.whitehouse.gov/omb/circulars_a122_2004/?print=1)); if a subaward is to a commercial organization, the cost principles applicable to commercial concerns shall apply; if a subaward is to a college or university, Circular A-21 shall apply ([http://www.whitehouse.gov/omb/circulars\\_a021\\_2004/](http://www.whitehouse.gov/omb/circulars_a021_2004/)); if a subaward is to a State, local, or federally recognized Indian tribal government, Circular A-87 shall apply ([http://www.whitehouse.gov/omb/circulars\\_a087\\_2004/](http://www.whitehouse.gov/omb/circulars_a087_2004/)).

**Information regarding the matching dollars criterion and reporting processes will be forthcoming.**

Grantee will be requested to return any unexpended grant funds to the Foundation at the close of the grant period which is February 28, 2013.

**V. REPORTING REQUIREMENTS - MAINTENANCE OF RECORDS.** The Foundation will evaluate the success of the Grantee's activities on the basis of the goals that were outlined in the grant application. We understand the general goals of the grant to be:

- Assemble a project steering committee that appropriately reflects the diversity and perspectives of local residents.
- Assist in the pre- and post- survey and benchmarking activities.
- Complete the Intelligent Community benchmarking process at the beginning and end of the project period.
- Utilize the intelligent Community framework to guide project activities.
- Identify at least four projects for implementation and funding.
- Participate in all mandatory MIRC convenings.

(You will be required to submit a semi-annual financial report with documentation of match and a monthly programmatic report.)

Grantee is encouraged to contribute actively to the MIRC Messages work site (<http://mircpartner.ning.com/>). Grantee shall submit no less than one post describing the

project and project progress each month for the duration of this agreement.

**Documentation.** The Grantee agrees to maintain records consistent with generally accepted accounting principles, and consistent with the Form SF-425, Federal Financial Report, as required by OMB (73 FR 61175, October 15, 2008), or other federal financial reporting formats as the Foundation may require from time to time, to account for the funds received under this grant and to identify how they have been expended. Grantee agrees to maintain documentation of expenditures and activities at its own expense and at its own offices for a period of no less than three years after the expiration of the grant period. (*Exception:* All records must be retained longer for any audit, litigation, or claim commenced within the three year period. All records must be retained until the matters are resolved.) OIG has unrestricted access and may interview grantee's personnel for as long as records are retained. Grantee agrees to make records of such documentation available to the Foundation at reasonable times upon the Foundation's request.

### **Audit Requirements**

**Audit required.** Non-Federal entities that expend \$300,000 (*\$500,000 for fiscal years ending after December 31, 2003*) or more in a year in Federal awards shall have a single or program-specific audit conducted for that year in accordance with the provisions of this part. Guidance on determining Federal awards expended is provided in § \_\_.205.

**Federally Funded Research and Development Centers (FFRDC).** Management of an auditee that owns or operates a FFRDC may elect to treat the FFRDC as a separate entity for purposes of this part.

Please refer to Circular A-133 for additional information on audits ([http://www.whitehouse.gov/omb/circulars\\_a133/#b](http://www.whitehouse.gov/omb/circulars_a133/#b))

If the Grantee has an independent opinion provided on its financial statements (i.e., an "audit") for any period in which it has received grant funds or made disbursements therefrom, Grantee agrees to provide a copy of those audited financial statements within 30 days of the acceptance of the audit by the Grantee's Board of Directors.

- VI. PUBLICITY.** Promotion and publicity of individual MIRC Grantee projects is primarily the Grantee's responsibility. The Foundation asks that Grantees provide an electronic and two print copies of any and all materials produced under the Grantee's brand as part of the MIRC project. The Foundation's Communications staff is available as a resource if MIRC Grantees have questions related to public awareness activities, such as a call from the media or customizing tools from the communications toolkit provided by the Foundation. Final decisions about and financial responsibility for implementing and producing promotional materials for specific projects rests with MIRC Grantees.

As primary recipient of the grant, the Foundation is responsible for communicating about the grant and Initiative as a whole. In addition, the Foundation regularly communicates with its many stakeholders and audiences about its activities. As part of this effort, Foundation staff may wish to obtain additional information about and/or photograph/videotape various aspects of your project for use in Foundation communication tools. These may include the

Foundation Web site, public reports, news releases, brochures or other printed materials and board tours. Foundation staff would contact and coordinate with the key contact listed on the grant documentation to make arrangements.

**VII. WITHHOLDING OF FUNDS - TERMINATION.** This Agreement may be terminated at any time by either party in writing. Any use by the Grantee of the grant proceeds for any purpose other than as specified herein will terminate the Foundation's obligation to make further payments under this Agreement. In addition, the Foundation may, at its sole option, terminate this Agreement at any time if:

- I. In the Foundation's judgment, Grantee becomes unable to carry out the purposes of the grant, ceases to be an appropriate means of accomplishing the purposes of the grant, or fails to comply with conditions in this Agreement.
- II. Grantee receives notice of any proposed revocation of Grantee's tax-exempt status or reclassification to other than *nonprivate* foundation status by the Internal Revenue Service or if Grantee loses status as an organization in good standing with any State authority.
- III. The Foundation reserves the right as to any moneys not yet paid under this Agreement, to withhold payment if the Grantee fails to submit to it any report or reports required hereunder. Said withheld payment or payments may be later released, but only at the discretion of the Foundation. Upon final termination of this Agreement, the Grantee shall promptly, upon the request of the Foundation, repay to the Foundation all expected grant funds, and the Grantee shall not be entitled to any further funds under this grant.

**VIII. NON-WAIVER BY CONDUCT.** The failure of either party to complain of any default by the other party or to enforce any of such party's rights, no matter how long such failure may continue, will not constitute a waiver of the party's rights under this Agreement. The waiver by either party of any breach of any provision of this Agreement shall not be construed as a waiver of any subsequent breach of the same or any other provision. No part of this Agreement may be waived except by the further written agreement of the parties.

**IX. GOVERNING LAW AND VENUE; AMENDMENTS; ENTIRE AGREEMENT.** This Agreement and any executed amendments hereto shall be governed by the laws of the State of Minnesota. Venue for all legal proceedings arising out of this Agreement, or breach thereof, shall be in a court of competent jurisdiction in Itasca County. This Agreement and Grantee's performance hereunder may only be amended in writing and are only effective if signed by both parties. This Agreement, with any executed amendments, constitutes the entire agreement between the parties with regard to the matters set forth herein.

**X. COPYRIGHTS, PATENTS.** If it is anticipated that intellectual property issues will result from this grant, specific understandings should be negotiated as part of this grant agreement. Unless otherwise agreed, intellectual property rights resulting from the grant may be copyrighted by grantee subject to the right of first refusal to copyright such materials by the C. K. Blandin Foundation.

**XI PROPERTY RIGHTS.** The sale or lease of any portion of the award-funded broadband facilities during their life is prohibited, except as provided herein. The Grants Officer may approve a sale or lease if it is: a. for adequate consideration; b. the purchaser or lessee agrees to fulfill the terms and conditions relating to the project; and c. either: i. the sale or lease is set forth in the original application and is part of the applicant's proposal for funds, or ii. The agencies waive this provision for any sale or lease occurring after the tenth year from the date of issuance of the grant award. The security interest of the Federal Government in the real property must be executed in advance of any sale or lease.

**XII NOTICE OF LIMITED WAIVER OF SECTION 1605 (BUY AMERICAN REQUIREMENT) OF THE AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009 (ARRA).** In accordance with Section 1605 of the Recovery Act, the Secretary of Commerce has granted a limited waiver of the Recovery Act's Buy American requirements with respect to certain broadband equipment that will be used in projects funded under the BTOP. A description of this equipment is included in the notice of waiver published in the Federal Register at 74 FR 31410 (July 1, 2009)

**Section 1605: Buy American**

Requires that projects funded by ARRA for the construction, alteration, maintenance, or repair of a public building or public work use American iron, steel and manufactured goods in projects, unless one of several specified exemptions applies. This requirement is to be applied in a manner consistent with U.S. obligations under international agreements.

**Section 1606: Wage Rate Requirements**

Requires the payment of Davis-Bacon Act (40 USC Chapter 31) wage rates to "laborers and mechanics employed by contractors and subcontractors on projects funded directly by or assisted in whole or in part by and through the Federal Government" pursuant to the ARRA.

**XIII FEDERAL FUNDING NOTICE – FY 2009 BROADBAND TECHNOLOGY OPPORTUNITIES PROGRAM.** Grantee shall comply with the requirements found in the Department of Commerce, National Telecommunications and Information Administration Federal Funding Opportunity Notice and the Department of Commerce, National Telecommunications and Information Administration Federal Register Notice:

(74 FR 33104), dated July 9, 2009 and found at  
[http://www.ntia.doc.gov/frnotices/2009/FR\\_BBNOFA\\_090709.pdf](http://www.ntia.doc.gov/frnotices/2009/FR_BBNOFA_090709.pdf)

**XIV WHISTLEBLOWER PROTECTION ACT REQUIREMENTS.** Grantee shall comply with the Whistleblower Protection requirements of the American Recovery and Reinvestment Act ("Recovery Act"), Section 1553 of Division A, Title XV, Public Law 111-5, which provides protection for employees of non-federal employers making specified disclosures relating to possible fraud, waste, or abuse of Recovery Act funds. The act requires any non-federal employer receiving Recovery Act funds to post a notice of the rights and remedies provided under the Act. Grantee shall display a poster at their job sites. Failure to display the poster may result in an audit finding by the Office of Inspector General. The poster can be downloaded from the following website:  
<http://www.oig.doc.gov/recovery/whistleblower.html>

**XV NONDISCRIMINATION AND INTERCONNECTION.** Grantee shall comply with the nondiscrimination and network interconnection obligations set forth in section V.C.2.c of the NOFA (see <http://edocket.access.gpo.gov/2009/pdf/E9-16268.pdf>) and in Section 6001(j) of the Recovery Act. Grantee shall provide supporting documentation upon request by the Foundation. Failure to comply with this provision may be grounds for any or all of the following actions: establishment of an account receivable for grant funds; withholding further payments to Grantee; changing the method of payment; suspension of grant funds or termination of this Agreement.

**XVI WRITTEN CODE OF CONDUCT.** Grantee must have a written code of conduct for their organization.

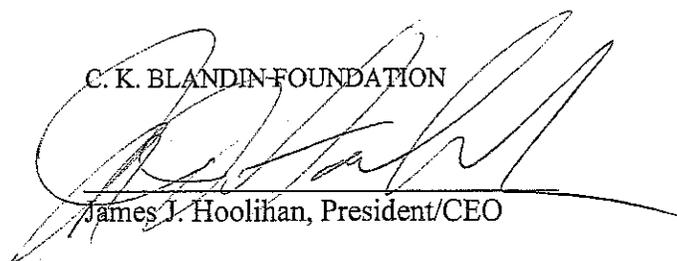
**XVII WRITTEN PROCUREMENT PROCESS.** Grantee must have a written procurement process for their organization.

**XVIII SUSPENSION/DISBARRMENT.** Upon signing this agreement I certify that this organization has not been suspended or disbarred.

CITY OF WINDOM

C. K. BLANDIN FOUNDATION

\_\_\_\_\_  
Signature of Officer



James J. Hoolihan, President/CEO

\_\_\_\_\_  
Title

In order to expedite the processing of grant funds and to conform with the internal auditing controls of your organization, would you please designate the person responsible for processing grant funds. All grant payments will be forwarded to his/her attention:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone: (        ) \_\_\_\_\_ - \_\_\_\_\_

E-mail address \_\_\_\_\_

# Minnesota Intelligent Rural Communities

## Demonstration Communities Overview

### Concept

Utilize the "Intelligent Community" framework in a diverse set of 11 greater Minnesota communities to guide community broadband planning, strategy development and program implementation.

Using NTIA BTOP funds, and with the technical assistance of the University of Minnesota Crookston, Blandin Foundation will provide:

- Pre- and post-community utilization surveys
- Pre- and post-Intelligent Community benchmarking exercises
- Training on Intelligent Community concepts
- Facilitated community planning and strategy development
- Information and communications support
- Federal Project funding of up to \$100,000 (some match requirements may apply, see below)
- Ongoing project assistance.

Each of the 11 Demonstration Communities will:

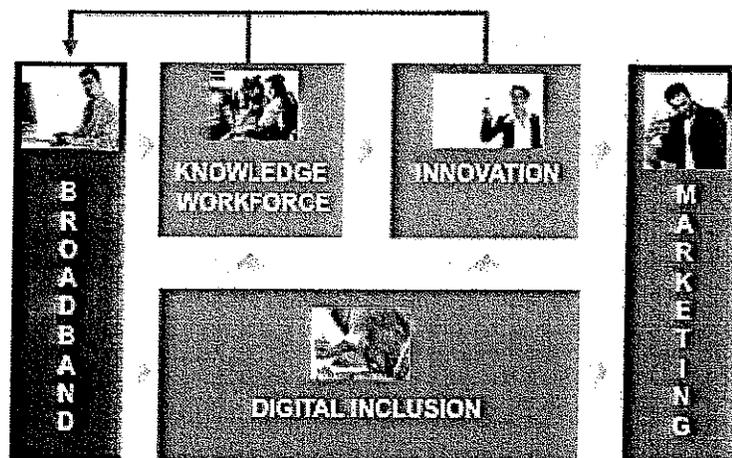
- Assemble a project steering committee that appropriately reflects the diversity and perspectives of local residents
- Utilize the Intelligent Community framework to guide project activities
- Assist in the pre-and post survey and benchmarking activities
- Follow all federal program rules and reporting requirements

### What is the Intelligent Community framework?

The Intelligent Community Forum ([www.intelligentcommunity.org](http://www.intelligentcommunity.org)) has created an economic development framework for the broadband economy. The framework has five elements: Broadband; Knowledge Workers; Innovation; Digital Inclusion; and Marketing/Advocacy.

On a base of solid broadband infrastructure, communities pursue the creation, attraction and support of knowledge workers; spur innovation; and address digital inclusion. Communities create their marketing/advocacy story based on these assets.

### Intelligent Community Indicators The Virtuous Cycle



effectively reach the targeted groups and have a positive impact. Youth perspectives also will be important. Included in the MIRC handbook is a handout with guidelines for creating an inclusive steering committee.

Specifically, local steering committees will be responsible for the following:

- 1) Learning about the Intelligent Community framework
- 2) Completing the Intelligent Community benchmarking exercise at the beginning and at the end of the project
- 3) Developing project priorities based on the community survey and the benchmarking exercise
- 4) Developing Intelligent Community strategies, including a project budget for allocating grant funds
- 5) Selecting projects for implementation and funding
- 6) Program monitoring

### **Projects**

Demonstration communities are required to select and implement a minimum of four projects over the grant period. Each project must be clearly within one of the Intelligent Community elements noted above (broadband, knowledge workers, innovation, digital inclusion and marketing/advocacy). At least one project must address digital inclusion. There is no limit to the number of projects that a community could choose to implement.

A project could be a one-time event or a series of activities over the grant period. For example, a project could be the purchase of computers for the local library to address digital inclusion issues. Or a project could be a recurring series of classes for unemployed or under-employed local residents to increase the supply of knowledge workers.

### **Project Selection**

Steering committees should ensure that the process for developing and selecting projects for funding is transparent and open to all community organizations. Steering committees should be aggressive in promoting this opportunity to local units of governments, schools, libraries and not for profits. MIRC Project Staff has created a template Request for Proposal for communities to use to stimulate project ideas from throughout the community. This document is included in the handbook.

MIRC Project Staff has created a sample scoring system for Demonstration Communities to use to ensure that projects with the greatest impact are funded. Criteria will include, at a minimum, the BTOP criteria of impact on broadband subscription. Other criteria could include leverage, Intelligent Community Impact, partnerships, etc.

### **Required Match**

Demonstration communities are required to provide at least 20% match for the up to \$100,000 grant funds available to them. Match can be cash or in-kind. Time spent administering the program by the project coordinator is a source of in-kind match.

Projects also can be a source of match. In general, projects that provide community-wide benefits will not require cash match. Projects that benefit a specific entity, such as a health

**RESOLUTION #2010-**

**INTRODUCED:**

**SECONDED:**

**VOTED:**     Aye:  
              Nay:  
              Absent:

**A RESOLUTION APPROVING THE SALE OF A  
TAX FORFEITED PARCEL AT PUBLIC AUCTION**

---

**WHEREAS**, the City Council of the City of Windom has received correspondence from the Cottonwood County Auditor/Treasurer listing property tax forfeited parcels; and

**WHEREAS**, one of the parcels on the list is located in the City of Windom and is described as follows:

Parcel # 25-820-1240  
E 75' of Lots 7 & 8, Block 15, Windom Original Townsite (344 11<sup>th</sup> Street)

**WHEREAS**, the City Council has considered the value of this parcel to the City of Windom in terms of location, size, and desirability; and

**WHEREAS**, it would be in the best interest of the City that the parcel be sold at a public auction.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WINDOM, MINNESOTA, AS FOLLOWS:**

1. That the tax forfeited parcel listed above is approved for public auction pursuant to Minnesota Statute 282.01.
2. The City of Windom waives any statutory time requirements contained therein.

**Adopted this 6th day of July, 2010.**

\_\_\_\_\_  
Kirby G. Kruse, Mayor

ATTEST: \_\_\_\_\_  
Steven Nasby, City Administrator

OFFICE OF  
*JAN JOHNSON*

COTTONWOOD COUNTY AUDITOR/TREASURER

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JUNE 24, 1020

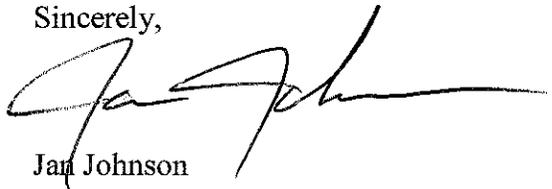
900 THIRD AVENUE  
WINDOM MN 56101  
AUDITOR (507) 831-1905  
PROPERTY TAX (507) 831-1342  
FAX (507) 831-4553

TO: Town & City Clerks  
FROM: Jan Johnson  
RE: Tax Forfeited Property

Enclosed is a classification list of non-conservation land located in your municipality. The described parcels have been forfeited to the State of Minnesota for non-payment of property taxes.

As provided in MN. Statutes 282.01, I request that you either approve the parcels for public auction or request a conveyance to your municipality for public use. Statute gives you 60 days to make this approval or request, but due to the minimum number of parcels involved, I am requesting you to waive this 60 day period and make your approval or request as soon as possible. If this is acceptable, please indicate that in your resolution, along with your intention to reassess special assessments, if applicable.

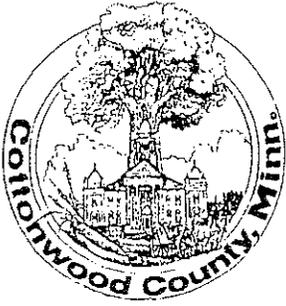
Sincerely,



Jan Johnson

# Board of County Commissioners Cottonwood County

---



900 Third Avenue

Windom, Minnesota 56101

Phone: 507.831.5669

FAX: 507.831.3675

E- mail: [kelly.thongvivong@co.cottonwood.mn.us](mailto:kelly.thongvivong@co.cottonwood.mn.us)

Website: [www.co.cottonwood.mn.us](http://www.co.cottonwood.mn.us)

## Chairperson:

Tom White  
Third District  
2075 Cottonwood Lake  
Windom, MN 56101  
507-831-2572

## Vice-Chairperson:

Ron Kuecker  
Second District  
650 21<sup>st</sup> Street  
Windom, MN 56101  
507-831-4363

## Members:

Gary Sorenson  
First District  
4016 United States Ave.  
Storden, MN 56174  
507-445-3224

Norman Holmen  
Fourth District  
28606 County Road 1  
Comfrey, MN 56019  
507-877-3243

John Oeltjenbruns  
Fifth District  
PO Box 584  
Mt. Lake, MN 56159  
507-427-2191

Administrative  
Assistant  
Kelly Thongvivong  
900 Third Ave.  
Windom, MN 56101

## Resolution 10-06-22A

### NOTICE OF PUBLIC SALE OF TAX -FORFEITED LANDS

**NOTICE IS HEREBY GIVEN THAT** the parcels of land described in List of Tax-Forfeited Land #11 that is contained herein shall be sold to the highest bidder at public sale. The sale will be governed by the provisions of M.S. 282.01 and by the resolution of the Cottonwood County Board of Commissioners authorizing such sale. The resolution reads as follows:

**BE IT RESOLVED**, that all parcels of the tax-forfeited land listed on list of Tax-Forfeited Land #11 be classified as non-conservation land; that the basic sale price of each parcel on List of Tax-Forfeited Land #11, that is on file with the Clerk of the County Board, be approved and authorization for a public sale of this land be granted, pursuant to M.S.282.01; that the sale will be held at 10:00 A.M., Wednesday, September 15, 2010 by the Cottonwood County Auditor at the County Courthouse for not less than the basic sale price; and that all sales shall be full payment or on the terms set forth on List of Tax-Forfeited Land #11

**BE IT FURTHER RESOLVED**, that the conditions and terms of the public sale shall be described in the list contained here-in and approved by the Cottonwood County Board of Commissioners.

Information about the sale of tax-forfeited land in Cottonwood County can be obtained at the office of the Cottonwood County Auditor/Treasurer Cottonwood County Courthouse 900 3<sup>rd</sup> Ave, Windom, MN 56101. Telephone (507) 831-1905.

Given under my hand and official seal at Windom, MN., this 22<sup>nd</sup> day of June, 2010.

Jan Johnson  
Cottonwood County Auditor/Treasurer

## TERMS & CONDITIONS FOR THE SALE OF TAX FORFEITED LAND

### PUBLIC SALES:

All tax forfeited lands are appraised and offered at public sale and sold to the highest bidder. The minimum bid acceptable is the appraised value.

### TERMS

All sales shall be for "**Cash Only, Day of Sale**". All sales are final and no provision is made for refund or exchange. Make checks payable to Cottonwood County.

### OTHER CHARGES:

1. State Assurance Fund- 3% of the purchase price. Payment made at time of sale.
2. State Deed charge of \$25.00 per deed. Payment made at time of sale M.S.282.014
3. Deed Tax. Deed Tax must be paid at the time of sale. The amount of the tax is based on the amount of the sale at the rate of \$1.65 for each \$500.00 minimum of \$1.65
4. Recording. M.S. 282.301 requires full payment for recording in the County Recorder's office before the State Deed can be given to the purchaser. Charge is \$46.00 per deed.
5. Well Certificates: Properties having wells will have a \$40.00 additional charge added for a well disclosure.

### CONDITIONS

Sales are subject to existing leases, if any, to building restrictions appearing on record at the time of forfeiture; to easement obtained by any governmental subdivisions or agency thereof for any public purpose; to all applicable laws and ordinances, and to the condition that the appraised value does not represent a basis for future taxes. Buyer is purchasing property "**as is**".

Local improvement constructed, but not yet assessed, must be assumed by the purchaser.

Reassessment of cancelled improvement assessments may be made in accordance with M.S. reading, in part, as follows:

M.S. 429.071- Sub.#4: Reassessment, Tax Forfeited Land. When a parcel of tax forfeited land is returned to private ownership and the parcel is benefited by an improvement for which special assessments were cancelled because of the forfeiture, the municipality that made the improvement may, upon notice and hearing as provided for the original assessment, make a reassessment or a new assessment as to the parcel in an amount equal to the amount unpaid on the original assessment.

M.S. 435.23 Assessment or Reassessment of Tax Forfeited Lands Returned to Private Ownership. Any Municipality, political subdivision, or other public authority may make a reassessment or new assessment pursuant to section 1, M.S. 429.071, notwithstanding the original assessment may have been made pursuant to other general law or a special law.

M.S. 444.076 Fees and Charges for Tax Forfeited Lands Returned to Private Ownership. When tax forfeited land is returned to private ownership and the land is benefited by a public improvement for which special assessment were cancelled because of the forfeiture the municipality or other public authority that made the improvement may impose fees or charges for the use or availability of the improvement or for connections therewith in an amount not to exceed the amount remaining unpaid on the cancelled assessment. The municipality may make the fee or charges against the owner, lessee, occupant, or all of them and may certify unpaid fees or charges to the County auditor with taxes against the property for collection as other taxes are collected.

**TITLE:**

The purchaser will receive a “receipt” at the time of purchase and will receive a deed from the State of Minnesota through the Commissioner of Revenue at a later date. The law provides that this conveyance shall have the force and effect of a patent from the State. Any further legal work is the responsibility of the purchaser.

**BOUNDARIES**

Cottonwood County is not responsible for locating boundaries on Tax Forfeited Lands.

Information regarding Tax Forfeited Lands may be obtained in the office of the Cottonwood County Auditor/Treasurer, 900 3<sup>rd</sup> Ave Windom, MN 56101 telephone (507) 831-1905 or (507) 831-1342.

*[Faint, mostly illegible text, likely a title block or introductory paragraph.]*

Window  
Orig.  
Twinsite

Allen J. Brown

For Book 225 1872  
The above plat is the result of the...  
The streets and alleys indicated on said plat are dedicated to the use of the public...  
Every part of said street or alley is declared not to be included in this plat...

Ever J. Brown

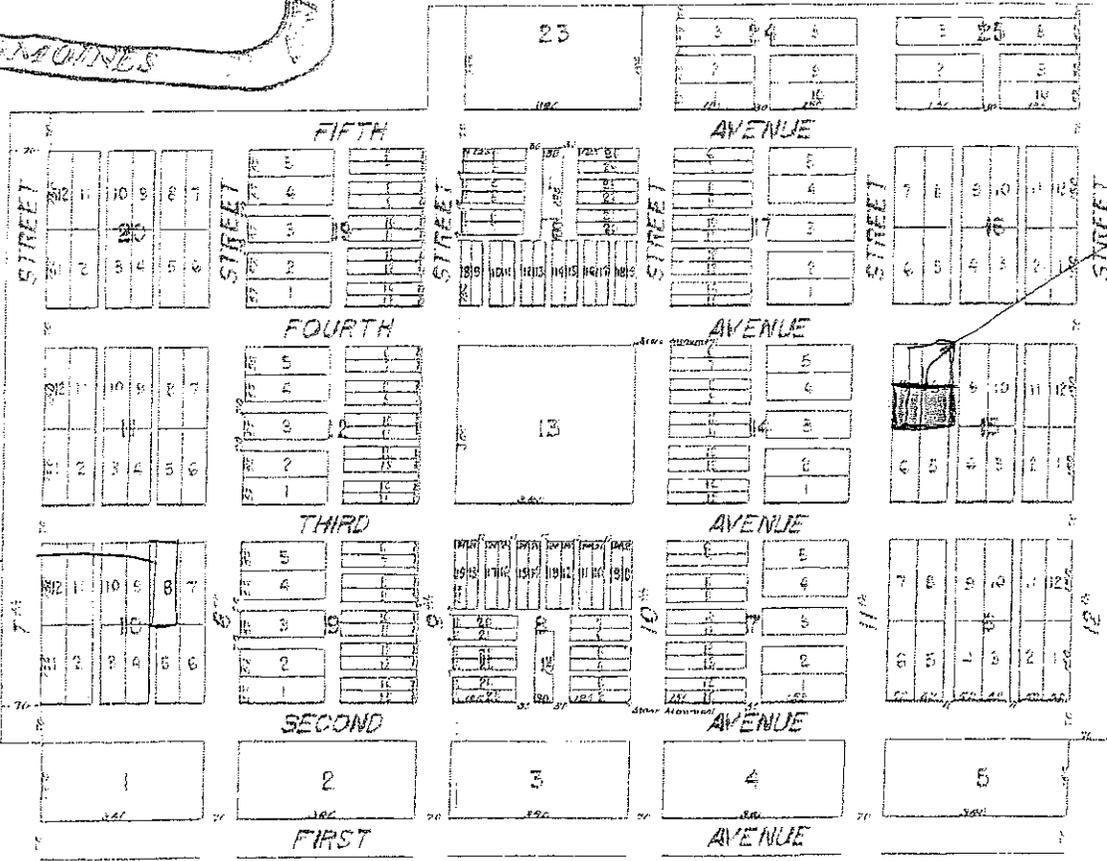
E. J. Brown, President of the Steam and Sanitary Road Company...  
personally appeared before me this 22nd day of April 1872 and...  
declared that he executed the foregoing plat in accordance with the act of said Company...

J. P. ...

INTY



36 26  
36 25



25,820,1240

PLAT 001

CITY OF WINDOM  
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
CITY OFFICE	STEVE NASBY	EXPENSE	135.08
	Total for Department 103		135.08*
CITY HALL	ELECTRIC FUND	MAINTENANCE	5.86
CITY HALL	JOE'S LAWN CARE	MOW LAWN	40.00
CITY HALL	MN ENERGY RESOURCES	HEATING	131.20
CITY HALL	SCHWALBACH HARDWARE	MAINTENANCE	44.85
	Total for Department 115		221.91*
POLICE	UNICEL	TELEPHONE	191.97
	Total for Department 120		191.97*
FIRE DEPARTMENT	SCHWALBACH HARDWARE	MAINTENANCE	23.56
FIRE DEPARTMENT	CARQUEST AUTO PARTS	MAINTENANCE	73.42
	Total for Department 125		96.98*
STREET	COTTONWOOD COUNTY LA	GARBAGE	20.00
STREET	WINDOM AUTO VALU	MAINTENANCE	67.24
STREET	Verizon Wireless	TELEPHONE	20.97
STREET	MN ENERGY RESOURCES	HEATING	202.22
STREET	RUNNING'S SUPPLY	MAINTENANCE	236.43
STREET	SCHWALBACH HARDWARE	MAINTENANCE	3,074.81
STREET	CARQUEST AUTO PARTS	MAINTENANCE	35.27
	Total for Department 140		3,656.94*
HEALTH & SANITATION	COTTONWOOD COUNTY LA	SPRING PICK UP	4,189.20
HEALTH & SANITATION	NEAL GRUNEWALD	COMPOST SITE MANAGER	160.00
	Total for Department 145		4,349.20*
PARKS	COTTONWOOD COUNTY LA	GARBAGE	50.00
PARKS	WINDOM AUTO VALU	MAINTENANCE	4.04
PARKS	RUNNING'S SUPPLY	MAINTENANCE	97.84
PARKS	SCHWALBACH HARDWARE	MAINTENANCE	36.84
	Total for Department 165		188.72*
	Total for Fund 01		8,840.80*
LIBRARY	MN ENERGY RESOURCES	HEATING	45.02
LIBRARY	SCHWALBACH HARDWARE	MAINTENANCE	73.72
	Total for Department 171		118.74*
	Total for Fund 03		118.74*
POOL	SCHWALBACH HARDWARE	MAINTENANCE	209.29
	Total for Department 175		209.29*
	Total for Fund 12		209.29*
AMBULANCE	JIM AXFORD	EXPENSES	48.03
AMBULANCE	ELECTRIC FUND	MAINTENANCE	40.60
AMBULANCE	LONDA FOSHEIM	EXPENSES	36.14

CITY OF WINDOM  
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
AMBULANCE	Verizon Wireless	TELEPHONE	89.93
AMBULANCE	BRAD POWERS	EXPENSES	20.37
AMBULANCE	KIM POWERS	EXPENSES	102.23
AMBULANCE	ALLAN REMPEL	EXPENSES	6.31
AMBULANCE	WINDOM AREA HOSPITAL	SERVICE	1,306.08
AMBULANCE	CARQUEST AUTO PARTS	MAINTENANCE	68.76
	Total for Department 176		1,718.45*
	Total for Fund 13		1,718.45*
MULTI-PURPOSE BUILDI	Verizon Wireless	TELEPHONE	41.07
MULTI-PURPOSE BUILDI	SCHWALBACH HARDWARE	MAINTENANCE	469.49
	Total for Department 177		510.56*
	Total for Fund 14		510.56*
	WESTERN COMM ACTION	SERVICE	1,900.00
	Total for Department		1,900.00*
	Total for Fund 17		1,900.00*
	U S BANK TRUST NATIO	BOND PAYMENT -HOSPITAL B	1,924,967.00
	Total for Department		1,924,967.00*
EDA LINDAMAN REV LOA	U S BANK TRUST NATIO	BOND PAYMENT -HOSPITAL B	8,299.06
	Total for Department 178		8,299.06*
	Total for Fund 31		1,933,266.06*
	GUARDIAN INN/ MINNWE	TIF PAYMENT	18,263.72
	Total for Department		18,263.72*
	Total for Fund 35		18,263.72*
TORO		TIF PAYMENT	22,918.63
	Total for Department		22,918.63*
	Total for Fund 37		22,918.63*
	MINN-KOTA PROPERTIES	TIF PAYMENT	2,398.32
	Total for Department		2,398.32*
	Total for Fund 39		2,398.32*
J & R PARTNERSHIP		TIF PAYMENT	10,468.62
	Total for Department		10,468.62*
	Total for Fund 40		10,468.62*
PM WINDOM		TIF PAYMENT	41,787.94

CITY OF WINDOM  
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
		Total for Department	41,787.94*
		Total for Fund 42	41,787.94*
LIQUOR	WIRTZ BEVERAGE MN WI	MERCHANDISE	79.20
LIQUOR	JOHNSON BROS.	MERCHANDISE	1,556.47
LIQUOR	PHILLIPS WINE & SPIR	MERCHANDISE	3,557.78
LIQUOR	QUALITY WINE SPIRITS	MERCHANDISE	1,910.04
LIQUOR	SCHWALBACH HARDWARE	MAINTENANCE	8.54
		Total for Department 180	7,112.03*
		Total for Fund 60	7,112.03*
WATER	H P SUDS CLUB, LLC.	BILLING CONTRACT SERVICE	120.00
WATER	Verizon Wireless	TELEPHONE	60.03
WATER	SCHWALBACH HARDWARE	MAINTENANCE	131.85
WATER	WINDOM AREA HOSPITAL	TESTING	35.00
		Total for Department 181	346.88*
		Total for Fund 61	346.88*
ELECTRIC	H P SUDS CLUB, LLC.	BILLING CONTRACT SERVICE	120.00
ELECTRIC	MN DEPT OF COMMERCE	ASSESSMENT	879.99
ELECTRIC	RUNNING'S SUPPLY	MAINTENANCE	428.87
ELECTRIC	RUNNING'S SUPPLY	SHIPPING	99.80
ELECTRIC	SCHWALBACH HARDWARE	MAINTENANCE	94.19
ELECTRIC	CARQUEST AUTO PARTS	MAINTENANCE	28.83
		Total for Department 182	1,651.68*
		Total for Fund 62	1,651.68*
SEWER	H P SUDS CLUB, LLC.	BILLING CONTRACT SERVICE	120.00
SEWER	Verizon Wireless	TELEPHONE	60.03
SEWER	MN ENERGY RESOURCES	HEATING	125.85
SEWER	RUNNING'S SUPPLY	MAINTENANCE	17.99
SEWER	SCHWALBACH HARDWARE	MAINTENANCE	68.81
		Total for Department 183	392.68*
		Total for Fund 63	392.68*
ARENA	A H HERMEL CANDY & T	MERCHANDISE	494.20
ARENA	RUNNING'S SUPPLY	MAINTENANCE	114.01
ARENA	SCHWALBACH HARDWARE	MAINTENANCE	100.54
ARENA	CARQUEST AUTO PARTS	MAINTENANCE	11.21
		Total for Department 184	719.96*
		Total for Fund 64	719.96*
ECONOMIC DEVELOPMENT	MN ENERGY RESOURCES	HEATING	15.84
		Total for Department 187	15.84*

CITY OF WINDOM  
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
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		Total for Fund 67	15.84*
TELECOMMUNICATIONS	H P SUDS CLUB, LLC.	BILLING CONTRACT SERVICE	360.00
TELECOMMUNICATIONS	MN DEPT OF COMMERCE	ASSESSMENT	155.59
TELECOMMUNICATIONS	MN ENERGY RESOURCES	HEATING	26.89
TELECOMMUNICATIONS	SCHWALBACH HARDWARE	MAINTENANCE	37.91
		Total for Department 199	580.39*
		Total for Fund 69	580.39*
		Grand Total	2,053,220.59*

CITY OF WINDOM  
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
MAYOR & COUNCIL	SECR REV FUND/CITY O	SUPPLIES	6.00
	Total for Department 101		6.00*
CITY OFFICE	PITNEY BOWES	RENTAL CHARGES	29.84
CITY OFFICE	DENNIS L. RICK LTD	AUDIT SERVICE	1,000.00
CITY OFFICE	SELECTACCOUNT	ADMIN FEE	172.02
	Total for Department 103		1,201.86*
P & Z / BUILDING OFF	Verizon Wireless	TELEPHONE	44.62
P & Z / BUILDING OFF	PITNEY BOWES	RENTAL CHARGES	29.84
	Total for Department 106		74.46*
POLICE	PITNEY BOWES	RENTAL CHARGES	29.84
POLICE	SECR REV FUND/CITY O	POSTAGE	89.73
POLICE	FLEET SERVICES DIVIS	LEASE CAR	2,565.56
	Total for Department 120		2,685.13*
STREET	PITNEY BOWES	RENTAL CHARGES	29.84
	Total for Department 140		29.84*
RECREATION	COCA-COLA BOTTLING C	MERCHANDISE	439.55
RECREATION	MN TWINS	TWINS TICKETS	2,405.00
	Total for Department 150		2,844.55*
	Total for Fund 01		6,841.84*
EQUIPMENT/F.A.	BOND TRUST SERVICE C	SERIES 2005A GEN OBLIGAT	2,587.50
EQUIPMENT/F.A.	DENNIS L. RICK LTD	AUDIT SERVICE	1,950.00
	Total for Department 170		4,537.50*
	Total for Fund 02		4,537.50*
LIBRARY	JOAN HUNTER	MILEAGE	40.00
LIBRARY	DENNIS L. RICK LTD	AUDIT SERVICE	200.00
	Total for Department 171		240.00*
	Total for Fund 03		240.00*
EQUIPMENT/F.A.	DENNIS L. RICK LTD	AUDIT SERVICE	650.00
	Total for Department 170		650.00*
	Total for Fund 04		650.00*
2003 IMPROVEMENT BON	DENNIS L. RICK LTD	AUDIT SERVICE	500.00
2003 IMPROVEMENT BON	U S BANK TRUST NATIO	BOND PAYMENT	11,028.75
	Total for Department 169		11,528.75*
	Total for Fund 05		11,528.75*
4TH AVE PROJECT	BOND TRUST SERVICE C	SERIES 2005A GEN OBLIGAT	7,042.50
4TH AVE PROJECT	DENNIS L. RICK LTD	AUDIT SERVICE	500.00

CITY OF WINDOM  
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
		Total for Department 168	7,542.50*
		Total for Fund 06	7,542.50*
2007 IMPROVEMENT PRO BOND TRUST SERVICE C SERIES 2007B GEN OBLIGAT			17,626.25
2007 IMPROVEMENT PRO DENNIS L. RICK LTD	AUDIT SERVICE		500.00
		Total for Department 164	18,126.25*
		Total for Fund 07	18,126.25*
2006A REFUNDING BOND DENNIS L. RICK LTD	AUDIT SERVICE		500.00
		Total for Department 157	500.00*
		Total for Fund 08	500.00*
2009 STREET IMP PROJ BOND TRUST SERVICE C 2009 A 09 STREET PROJECT			26,035.00
2009 STREET IMP PROJ DENNIS L. RICK LTD	AUDIT SERVICE		250.00
		Total for Department 158	26,285.00*
		Total for Fund 09	26,285.00*
UHF TV	DENNIS L. RICK LTD	AUDIT SERVICE	50.00
		Total for Department 173	50.00*
		Total for Fund 10	50.00*
AIRPORT	MN DEPT OF ADMINISTR	TELEPHONE	45.68
AIRPORT	PITNEY BOWES	RENTAL CHARGES	29.84
AIRPORT	DENNIS L. RICK LTD	AUDIT SERVICE	1,400.00
		Total for Department 174	1,475.52*
		Total for Fund 11	1,475.52*
POOL	DENNIS L. RICK LTD	AUDIT SERVICE	200.00
		Total for Department 175	200.00*
		Total for Fund 12	200.00*
AMBULANCE	PITNEY BOWES	RENTAL CHARGES	29.84
AMBULANCE	DENNIS L. RICK LTD	AUDIT SERVICE	400.00
		Total for Department 176	429.84*
		Total for Fund 13	429.84*
MULTI-PURPOSE BUILDI MN ENERGY RESOURCES	HEATING		263.95
MULTI-PURPOSE BUILDI DENNIS L. RICK LTD	AUDIT SERVICE		500.00
		Total for Department 177	763.95*
		Total for Fund 14	763.95*

CITY OF WINDOM  
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
PM REVOLVING LOAN FU	DENNIS L. RICK LTD	AUDIT SERVICE	100.00
	Total for Department 172		100.00*
	Total for Fund 15		100.00*
EDA LINDAMAN REV LOA	DENNIS L. RICK LTD	AUDIT SERVICE	100.00
	Total for Department 178		100.00*
	Total for Fund 16		100.00*
	ELITE MECHANICAL SYS	MAINTENANCE	15,000.00
	Total for Department		15,000.00*
SCDP	DENNIS L. RICK LTD	AUDIT SERVICE	250.00
SCDP	SW MN HOUSING PARTNE	DRAW #8	7,710.00
	Total for Department 163		7,960.00*
	Total for Fund 17		22,960.00*
N IND PARK	DENNIS L. RICK LTD	AUDIT SERVICE	50.00
	Total for Department 147		50.00*
	Total for Fund 18		50.00*
RIVER BLUFF EST REV	DENNIS L. RICK LTD	AUDIT SERVICE	100.00
	Total for Department 019		100.00*
	Total for Fund 19		100.00*
EDA LINDAMAN REV LOA	FRYBERGER, BUCHANAN,	SERVICE	248.00
EDA LINDAMAN REV LOA	DENNIS L. RICK LTD	AUDIT SERVICE	50.00
	Total for Department 178		298.00*
	Total for Fund 31		298.00*
	GUARDIAN INN/ MINNWE	TIF PAYMENT	3,090.64
	Total for Department		3,090.64*
	Total for Fund 35		3,090.64*
LIQUOR	BEVERAGE WHOLESALERS	MERCHANDISE	7,655.67
LIQUOR	WIRTZ BEVERAGE MN WI	MERCHANDISE	2,542.64
LIQUOR	HAGEN DISTRIBUTING	MERCHANDISE	12,243.75
LIQUOR	A H HERMEL CANDY & T	MERCHANDISE	1,118.75
LIQUOR	JOHNSON BROS.	MERCHANDISE	1,656.33
LIQUOR	PITNEY BOWES	RENTAL CHARGES	29.84
LIQUOR	QUALITY WINE SPIRITS	MERCHANDISE	5,974.91
LIQUOR	DENNIS L. RICK LTD	AUDIT SERVICE	300.00
LIQUOR	THE AMERICAN BOTTLIN	MERCHANDISE	122.80
	Total for Department 180		31,644.69*

CITY OF WINDOM  
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
Total for Fund 60			31,644.69*
WATER	BOND TRUST SERVICE C	SERIES 2005A GEN OBLIGAT	6,630.60
WATER	BOND TRUST SERVICE C	SERIES 2007B GEN OBLIGAT	3,900.00
WATER	H P SUDS CLUB, LLC.	BILLING CONTRACT SERVICE	140.63
WATER	MN AWWA	WA SUR CHARGE	3,181.00
WATER	MN ENERGY RESOURCES	HEATING	465.92
WATER	PITNEY BOWES	RENTAL CHARGES	29.84
WATER	DENNIS L. RICK LTD	AUDIT SERVICE	1,000.00
WATER	U S BANK TRUST NATIO	BOND PAYMENT	2,757.19
WATER	WENCK ASSOCIATES, IN	LANDFILL	5,622.28
Total for Department 181			23,727.46*
Total for Fund 61			23,727.46*
	SECR REV FUND/CITY O	UTILITY PREPAYMENT	500.00
Total for Department			500.00*
ELECTRIC	CENTRAL MINNESOTA MU	POWER COST	190,149.59
ELECTRIC	MARV GRUNIG	EXPENSE	124.00
ELECTRIC	HILLSIDE GREENHOUSE	SUPPLIES	116.23
ELECTRIC	H P SUDS CLUB, LLC.	BILLING CONTRACT SERVICE	140.62
ELECTRIC	Verizon Wireless	TELEPHONE	50.22
ELECTRIC	MN ENERGY RESOURCES	HEATING	18.87
ELECTRIC	PITNEY BOWES	RENTAL CHARGES	29.84
ELECTRIC	DENNIS L. RICK LTD	AUDIT SERVICE	2,000.00
ELECTRIC	SECR REV FUND/CITY O	SUPPLIES	21.36
ELECTRIC	JEFF HUSKA	MAINTENANCE	45.00
Total for Department 182			192,695.73*
Total for Fund 62			193,195.73*
SEWER	BOND TRUST SERVICE C	SERIES 2005A GEN OBLIGAT	3,614.40
SEWER	BOND TRUST SERVICE C	SERIES 2007B GEN OBLIGAT	3,600.00
SEWER	H P SUDS CLUB, LLC.	BILLING CONTRACT SERVICE	140.61
SEWER	MN ENERGY RESOURCES	HEATING	24.13
SEWER	PITNEY BOWES	RENTAL CHARGES	29.84
SEWER	DENNIS L. RICK LTD	AUDIT SERVICE	700.00
SEWER	U S BANK TRUST NATIO	BOND PAYMENT	4,595.31
Total for Department 183			12,704.29*
Total for Fund 63			12,704.29*
ARENA	Verizon Wireless	TELEPHONE	64.85
ARENA	MN ENERGY RESOURCES	HEATING	131.07
ARENA	PITNEY BOWES	RENTAL CHARGES	29.84
ARENA	DENNIS L. RICK LTD	AUDIT SERVICE	500.00
Total for Department 184			725.76*
Total for Fund 64			725.76*

CITY OF WINDOM  
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
RIVERBLUFF TOWNHOMES	DENNIS L. RICK LTD	AUDIT SERVICE	500.00
	Total for Department 186		500.00*
	Total for Fund 66		500.00*
ECONOMIC DEVELOPMENT	Verizon Wireless	TELEPHONE	44.62
ECONOMIC DEVELOPMENT	PITNEY BOWES	RENTAL CHARGES	29.84
ECONOMIC DEVELOPMENT	DENNIS L. RICK LTD	AUDIT SERVICE	400.00
ECONOMIC DEVELOPMENT	SECR REV FUND/CITY O	SUPPLIES	5.00
	Total for Department 187		479.46*
	Total for Fund 67		479.46*
RIVERBLUFF ESTATES	BRADY POWERS	MOWING	155.00
RIVERBLUFF ESTATES	DENNIS L. RICK LTD	AUDIT SERVICE	400.00
	Total for Department 166		555.00*
	Total for Fund 68		555.00*
TELECOMMUNICATIONS	AT & T	USAGE CHARGES	109.24
TELECOMMUNICATIONS	E-911	MONTHLY 911 SERVICE	43.95
TELECOMMUNICATIONS	H P SUDS CLUB, LLC.	BILLING CONTRACT SERVICE	421.89
TELECOMMUNICATIONS	PITNEY BOWES	RENTAL CHARGES	89.52
TELECOMMUNICATIONS	DENNIS L. RICK LTD	AUDIT SERVICE	6,950.00
TELECOMMUNICATIONS	BANK MIDWEST	NSF CHECK	48.81
	Total for Department 199		7,663.41*
	Total for Fund 69		7,663.41*
	AFLAC	INSURANCE	397.84
	LAW ENFORCMENT LABOR	UNION DUES	252.00
	LOCAL UNION #949	UNION DUES	1,464.72
	MN BENEFIT ASSOCIATI	INSURANCE	114.18
	Total for Department		2,228.74*
	Total for Fund 70		2,228.74*
	Grand Total		379,294.33*

CITY OF WINDOM  
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
CITY OFFICE	STEVE NASBY	EXPENSE	184.32
CITY OFFICE	MN NCPERS LIFE INSUR	INSURANCE	80.00
	Total for Department 103		264.32*
P & Z / BUILDING OFF	MN NCPERS LIFE INSUR	INSURANCE	24.00
	Total for Department 106		24.00*
POLICE	MN NCPERS LIFE INSUR	INSURANCE	128.00
	Total for Department 120		128.00*
FIRE DEPARTMENT	AMOCO OIL COMPANY	GAS	107.01
FIRE DEPARTMENT	Verizon Wireless	TELEPHONE	24.75
	Total for Department 125		131.76*
STREET	AMOCO OIL COMPANY	GAS	409.00
STREET	MN NCPERS LIFE INSUR	INSURANCE	64.00
	Total for Department 140		473.00*
HEALTH & SANITATION	HOMETOWN SANITATION	SPRING CLEAN UP	11,153.64
	Total for Department 145		11,153.64*
PARKS	MN NCPERS LIFE INSUR	INSURANCE	32.00
	Total for Department 165		32.00*
	Total for Fund 01		12,206.72*
AMBULANCE	JIM AXFORD	EXPENSE	17.96
AMBULANCE	JORDAN BUSSA	EXPENSE	19.42
AMBULANCE	TIM HACKER	EXPENSE	8.36
AMBULANCE	BUCKWHEAT JOHNSON	EXPENSE	40.36
AMBULANCE	PAULA RAVERTY	EXPENSE	61.93
AMBULANCE	ALLAN REMPEL	EXPENSE	11.08
	Total for Department 176		159.11*
	Total for Fund 13		159.11*
MULTI-PURPOSE BUILDI	MN NCPERS LIFE INSUR	INSURANCE	32.00
	Total for Department 177		32.00*
	Total for Fund 14		32.00*
	MN DEPT OF EMPLOY & E	LOAN REPAYMENT SPAP-99-\$	3,099.89
	Total for Department		3,099.89*
PM REVOLVING LOAN FU	MN DEPT OF EMPLOY & E	LOAN REPAYMENT SPAP-99-\$	65.11
	Total for Department 172		65.11*
	Total for Fund 15		3,165.00*
LIQUOR	BELLBOY CORP	MERCHANDISE	475.55
LIQUOR	BEVERAGE WHOLESALERS	MERCHANDISE	8,024.20

CITY OF WINDOM  
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
LIQUOR	HAGEN DISTRIBUTING	MERCHANDISE	7,419.45
LIQUOR	JOHNSON BROS.	MERCHANDISE	1,492.98
LIQUOR	MN NCPERS LIFE INSUR	INSURANCE	32.00
LIQUOR	MN ENERGY RESOURCES	HEATING	94.84
LIQUOR	PHILLIPS WINE & SPIR	MERCHANDISE	664.00
LIQUOR	UNIVERSAL PUBLICATIO	ADVERTISING	175.00
LIQUOR	BANK MIDWEST	NSF CHECK -RIVER BEND LI	26.25
LIQUOR	WINE MERCHANTS	MERCHANDISE	80.00
LIQUOR	HEUN ENTERPRISES INC	MERCHANDISE	184.50
	Total for Department 180		18,668.77*
	Total for Fund 60		18,668.77*
WATER	H P SUDS CLUB, LLC.	BILLING CONTRACT SERVICE	150.00
WATER	MN NCPERS LIFE INSUR	INSURANCE	24.00
WATER	KEVIN STEVENS	EXPENSE	269.29
	Total for Department 181		443.29*
	Total for Fund 61		443.29*
ELECTRIC	AMOCO OIL COMPANY	GAS	310.00
ELECTRIC	GODFATHER'S PIZZA	EXPENSE	29.10
ELECTRIC	H P SUDS CLUB, LLC.	BILLING CONTRACT SERVICE	150.00
ELECTRIC	MN NCPERS LIFE INSUR	INSURANCE	96.00
ELECTRIC	BANK MIDWEST	CLOSED ACCOUNT CHECK	55.06
ELECTRIC	BANK MIDWEST	NSF CHECK	530.54
ELECTRIC	SANDRA BARTOSH	ENERGY REBATE	10.00
ELECTRIC	JERRY BAUER	ENERGY REBATE	50.00
ELECTRIC	NICK BUSSEY	ENERGY REBATE	10.00
ELECTRIC	MARV EINERTSON	ENERGY REBATE	50.00
ELECTRIC	GLEN FRANCIS	ENERGY REBATE	25.00
ELECTRIC	HARLAN GLEN	ENERGY REBATE	200.00
ELECTRIC	TODD HYATT	ENERGY REBATE	25.00
ELECTRIC	LINDA NELSON	ENERGY REBATE	50.00
ELECTRIC	DEANNA STAHL	ENERGY REBATE	35.00
ELECTRIC	DONALD TORKELSON	ENERGY REBATE	50.00
ELECTRIC	DANNIELLE VAGLE	ENERGY REBATE	10.00
	Total for Department 182		1,685.70*
	Total for Fund 62		1,685.70*
SEWER	AMOCO OIL COMPANY	GAS	202.78
SEWER	ELECTRIC FUND	MAINTENANCE	105.03
SEWER	H P SUDS CLUB, LLC.	BILLING CONTRACT SERVICE	150.00
SEWER	MN NCPERS LIFE INSUR	INSURANCE	72.00
	Total for Department 183		529.81*
	Total for Fund 63		529.81*
ARENA	AMOCO OIL COMPANY	GAS	134.79

CITY OF WINDOM  
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
ARENA	MN NCPERS LIFE INSUR	INSURANCE	32.00
	Total for Department 184		166.79*
	Total for Fund 64		166.79*
	ELECTRIC FUND	LOAN PAYMENT TO ELEC SPE	683.65
	Total for Department		683.65*
ECONOMIC DEVELOPMENT	AARON BACKMAN	EXPENSE	184.00
ECONOMIC DEVELOPMENT	ELECTRIC FUND	LOAN PAYMENT TO ELEC SPE	265.84
ECONOMIC DEVELOPMENT	MN NCPERS LIFE INSUR	INSURANCE	24.00
ECONOMIC DEVELOPMENT	SW REGIONAL DEVEL CO	REGISTRATION	15.00
	Total for Department 187		488.84*
	Total for Fund 67		1,172.49*
TELECOMMUNICATIONS	H P SUDS CLUB, LLC.	BILLING CONTRACT SERVICE	450.00
TELECOMMUNICATIONS	Verizon Wireless	TELEPHONE	267.42
TELECOMMUNICATIONS	MN NCPERS LIFE INSUR	INSURANCE	64.00
TELECOMMUNICATIONS	QUEST	TELEPHONE	105.71
	Total for Department 199		887.13*
	Total for Fund 69		887.13*
	JOHNSON COUNTY COURT	PAYROLL DEDUCTION CDDMO1	1,202.00
	MN NCPERS LIFE INSUR	INSURANCE	32.00
	Total for Department		1,234.00*
	Total for Fund 70		1,234.00*
	Grand Total		40,350.81*

**Main Identity**

**From:** "Arndt, Rebecca (DOT)" <Rebecca.Arndt@state.mn.us>  
**To:** "Blue Earth Sheriff" <brad.peterson@co.blue-earth.mn.us>; "Clear Channel" <kirstenklein@clearchannel.com>; "Clear Channel" <johnmichaels@clearchannel.com>; "Clear Channel Total Traffic - Bob" <bobmarshall@clearchannel.com>; <tvruiter@keyc.com>; <josie\_smith@metronetworks.com>; "KEEZ" <zjocks@keez.com>; "KEEZ - Mike" <mike@keez.com>; "KEYC TV" <tvjan@keyc.com>; "KEYC-Cownie" <tvownie@keyc.com>; "KEYC-Erin Reed" <tvreed@keyc.com>; "KMSU" <james.gullickson@mnsu.edu>; "KMSU Karen Wright" <karen.wright@mnsu.edu>; "KTLKFM - John Mickelson" <johnmickelson@ktlkfm.com>; "KTLKFM - news" <newsroom@ktlkfm.com>; "KTOE" <ktoenews@linderradio.com>; "KTOE-Julie Kroon" <juliekroon@ktoe.com>; "Irtimes@hickorytech.net" <Irtimes@HICKORYTECH.NET>; <editor@mankatofreepress.com>; "Maple River Messenger" <enterpub@HICKORYTECH.NET>; <newsroom@mpr.org>; "MPR - Rochester (Elizabeth)" <ebaier@mpr.org>; "NAVTEQ-traffic opersons" <minneapolisops@navteq.com>; "Peterson, Jerry" <jerry\_peterson@metronetworks.com>; "R Harder" <rharder@mankato.threeeagles.com>; "Radio Mankato - Dwayne" <dwaynemegaw@radiomankato.com>; "Radio Mankato - krrw" <krrw@radiomankato.com>; "Radio Mankato - Terry" <terrycooley@radiomankato.com>; "Randall Harder" <rharder@krbi.threeeagles.com>; <kschulz@thelandonline.com>; "The Reporter" <reporter-editor@mnsu.edu>; "Cottonwood Co Sheriff" <jason.purrington@co.cottonwood.mn.us>; "Cottonwood County Citizen" <citizen@windomnews.com>; "KDOM" <production@kdomradio.com>; "Mountain Lake Observer/Butterfield Advocate" <observer@mtlakenews.com>; "Westbrook Sentinel-Tribune" <sentrib@ncppub.com>; <info@livewireprinting.com>; "Jackson Sheriff" <roger.hawkinson@co.jackson.mn.us>; "KKOJ - Dave" <dave@kkoj.com>; <info@kkoj.com>; "KKOJ - Lee" <lee@kkoj.com>; "Lakefield Stand" <editor@livewireprinting.com>; <tcnews@roundlk.net>; "KSMN TV" <jheimensen@mediacomcc.com>; "KWOA news" <jrademacher@worthington.threeeagles.com>; "MPR-Mark Steil" <msteil@mpr.org>; <ncreview@myclearwave.net>; "Nobles County Sheriff" <kwilkening@co.nobles.mn.us>; <dgnews@dglobe.com>  
**Cc:** <rep.rod.hamilton@house.mn.us>; <jimv@senate.mn.us>; <ctybfld@frontiernet.net>; "Darlene Macklin" <dmackl@frontiernet.net>; <sschnieder@co.nobles.mn.us>; <city@mountainlake.govoffice.com>; <snasby@windom-mn.com>; <eda@mountainlake.govoffice.com>; <jmbaerg@myclearwave.net>; "#DOT\_ALLCOMM" <ALLCOMM.DOT@state.mn.us>; "#DOT\_D7WUSERS" <D7WUSERS.DOT@state.mn.us>; "#DOT\_D7EUSERS" <D7EUSERS.DOT@state.mn.us>; "West, Brian (DPS)" <Brian.West@state.mn.us>  
**Sent:** Friday, June 18, 2010 10:50 AM  
**Attach:** image001.jpg  
**Subject:** Public Highway 60 design meeting in Butterfield July 6

**Minnesota Department of Transportation - News Release**

Date: June 18, 2010  
 Arndt 507-304-6106

Contact: Rebecca L.

To be released: Immediately

**Public Highway 60 design meeting July 6**

MANKATO, Minn. The public is encouraged to attend an open house style showcasing the preliminary designs of the new four-lane section of Highway 60 from Butterfield to St. James. The open house will be held from 4 to 6 p.m., Tuesday, July 6 at the Butterfield Community Center at 310 Hubbard Avenue.

Staff from the Minnesota Department of Transportation will be present to visit with individuals about the highway design and begin discussions on access and land acquisition.

6/18/2010

This is the first of at least three projects to complete the gaps in four-lane Highway 60 from Windom to St. James. Construction of the first project is programmed for 2013-14. The remaining projects will follow in 2015 to 2019 as funding allows. For more information go to <http://www.dot.state.mn.us/d7/projects/hwy60stjames/index.html>.

To request an ASL interpreter call 651-366-4720. To request other reasonable accommodations, call 651-366-4718; the Minnesota Relay Service toll-free at 1-800-627-3529 (TTY, Voice or ASCII) or 711, or e-mail your request to [ADArequest@state.mn.us](mailto:ADArequest@state.mn.us).

**[www.mndot.gov](http://www.mndot.gov)**

Pay Attention or Pay the Price

####

*Rebecca L. Arndt*

Public Information Officer  
Mn/DOT District 7  
507-304-6106  
[rebecca.arndt@state.mn.us](mailto:rebecca.arndt@state.mn.us)

# OFFICE OF COTTONWOOD COUNTY ASSESSOR

900 THIRD AVENUE, WINDOM, MN 56101

(507) 831-2458

GALE BONDHUS, SAMA  
COUNTY ASSESSOR

SUSAN AMUNDSON, CMA  
OFFICE MANAGER

ALAN CONERS  
SENIOR APPRAISER

LISA WILL, CMA  
DEPUTY COUNTY ASSESSOR

JILL DEFRIES  
ASSESSOR TECHNICIAN

JEAN GODE, CMA  
APPRAISER

June 17, 2010

Steve Nasby  
City of Windom  
444 9th St., PO Box 38  
Windom, MN 56101

Dear Steve,

The Minnesota Department of Revenue and the county assessors in Region V have scheduled the 2010 Local Board of Appeal and Equalization (LBAE) Training Courses at the following times and locations:

<u>County</u>	<u>Time</u>	<u>Date</u>	<u>Reg. Deadline</u>	<u>Location</u>	<u>Call to Register</u>
Cottonwood County	6:30 p.m.	9/1/2010	8/18/2010	Cottonwood Co. Law Enforcement Ctr., 902 5 <sup>th</sup> Ave. Windom	(507) 831-2458 Assessor's Office
Lyon County	6:00 p.m.	9/8/2010	8/25/2010	Lyon County Govt. Center Comm. Rms.1&2 Marshall	(507) 537-6731 Assessor's Office
Nobles County	6:30 p.m.	8/11/2010	7/28 /2010	Nobles County Courthouse Farmers Room Worthington	(507) 295-5208 Assessor's Office
Pipestone County	6:30 p.m.	11/30/2010	11/16/2010	Pipestone County Courthouse Community Room Pipestone	(507) 825-6750 Assessor's Office

**Please notice the registration deadline. PRE-REGISTRATION IS REQUIRED FOR ALL COURSES. Persons who arrive at the training without pre-registering will need to complete an "on-site registration" and pay a \$20.00 late registration fee.** Class size is limited to 50 registrants.

The following names are the City of Windom councilpersons and the dates that their LBAE training certification will expire:

Brad Powers	11/30/2013
Bob Messer	09/06/2011
Corey Maricle	NA (MAY WISH TO ATTEND A COURSE)
Jean Fast	NA (MAY WISH TO ATTEND A COURSE)
Joanne Ray	NA (MAY WISH TO ATTEND A COURSE)

It is strongly recommended that local boards have more than one voting board member trained and to have the board members stagger their training so they don't expire in the same year. This would take the stress out of making sure they are compliant every year. Ideally, a board with three supervisors would have one supervisor take the training each year on a three-year cycle.

Thank you for taking the time to review this information and reminding the supervisors/councilpersons with no certification or soon-to-expire certification to **register for one of the 2010 Local Board of Appeal and Equalization Training Courses before the registration deadline.** Please feel free to give our office a call at 831-2458 if you have any questions.

Sincerely,

A handwritten signature in cursive script that reads "Sue Amundson".

Sue Amundson  
Office Manager  
Cottonwood County Assessor's Office

cc: Supervisors with no certification or soon-to-expire certification

# 2010 CGMC Summer Conference

Wednesday, August 18 – Friday, August 20, 2010 • Winona  
TENTATIVE AGENDA AS OF JUNE 14



## Wednesday, August 18\*

- 11:30 a.m. **Conference Registration**
- 1:00 p.m. **Board of Directors Meeting**
- 2:00 p.m. **BREAK**
- 2:30 p.m. **2010 Session Review, 2011 Outlook, & Tips on Budgeting**
- 4:00 p.m. **Labor & Employee Relations Update**
- 5:45 p.m. **Buses Leave for Dinner**
- 6:00 p.m. **Host-City Dinner**  
*Minnesota Marine Art Museum*
- 9:00 p.m. **Return to Hotel**

## Conference Hotel Information

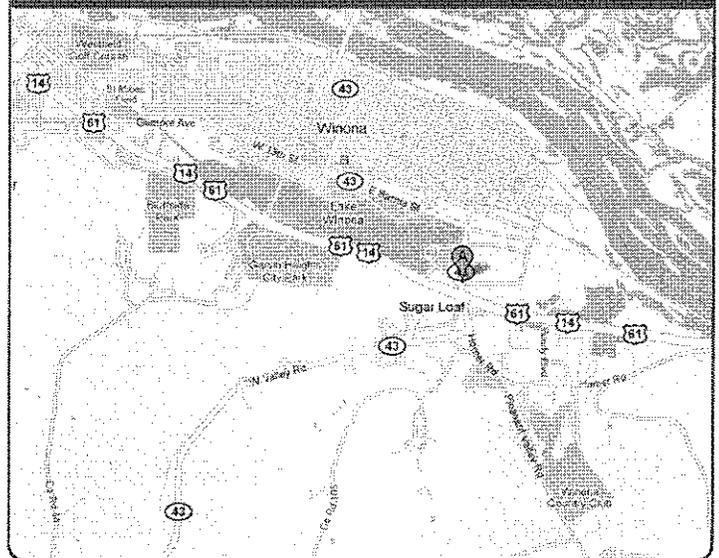
Riverport Inn  
900 Bruski Drive  
Winona, MN 55987-6206

Please call 800-595-0606 to book your room.  
CGMC rates: \$69 per night, must be booked by July 30.

## Thursday, August 19\*

- 8:00 a.m. **Optional Events**
  - City tour highlighting cultural and historical sights, and city energy efficiency projects
  - Golf (costs and transportation on your own)
- 12:00 p.m. **Lunch**
- 1:30 p.m. **Panel on 2010 Jobs Bill**
- 2:40 p.m. **Buses Leave for Candidate Forums**
- 3:00 p.m. **State Auditor Candidate Forum**  
*Winona Historical Society*
- 4:00 p.m. **Gubernatorial Candidate Forum**  
*Winona Historical Society*
- 5:30 p.m. **Social Hour**
- 6:30 p.m. **Dinner & Awards Banquet**  
**Keynote Speaker Kerri Miller, MPR**

## Map & Directions



### TRAVELING FROM THE NORTH

(Minneapolis, St Paul) Highway 61 South to Winona. Left on State Road Hwy 43 North/Mankato Ave, next turn right onto Bruski Drive. The Hotel is located on left side of street (900 Bruski Drive).

### TRAVELING FROM THE WEST

Traveling on Interstate 90 East, exit State Road Hwy 43 North, Winona exit. Turn left at first stop light, at bottom of hill. Continue on Hwy 43 North/Mankato Ave to Bruski Drive, turn right. Hotel is located on the left side of the street (900 Bruski Drive).

### TRAVELING FROM THE EAST

Traveling on Interstate 90 West, exit Highway 61 North, right on State Road 43, right on Bruski Drive. Hotel is located on the left side of the street (900 Bruski Drive).

### TRAVELING FROM THE SOUTH

Traveling on Interstate 90 West, exit Highway 61 North, right on State Road 43, right on Bruski Drive. Hotel is located on the left side of the street (900 Bruski Drive).

## Friday, August 20

- 8:00 a.m. **General Session**
- 9:00 a.m. **Annual Membership Meeting**
  - Election of officers
  - Dues and assessments
  - Other business
- 11:00 a.m. **Adjourn**

\* Events will be located at the Riverport Inn unless otherwise specified.

# 2010 CGMC Summer Conference Registration

## Winona • August 18 – 20



City: \_\_\_\_\_ Phone: \_\_\_\_\_

Name/Title: \_\_\_\_\_ Guest(s): \_\_\_\_\_

Name/Title: \_\_\_\_\_ Guest(s): \_\_\_\_\_

Name/Title: \_\_\_\_\_ Guest(s): \_\_\_\_\_

Please indicate the number of people attending each event in the space provided. Make extra copies of this form as needed.

### Wednesday, August 18

- \_\_\_ 1:00 p.m. **Board of Directors Meeting**
- \_\_\_ 2:30 p.m. **2010 Session Review, 2011 Outlook, & Tips for Budgeting**
- \_\_\_ 4:00 p.m. **Labor & Employee Relations Update**
- \_\_\_ 6:00 p.m. **City-Hosted Dinner**

### Thursday, August 19

- \_\_\_ 8:00 a.m. **Optional City Tour**
- \_\_\_ 8:00 a.m. **Optional Golfing**
- \_\_\_ 12:00 p.m. **Lunch**
- \_\_\_ 1:30 p.m. **Panel on 2010 Jobs Bill**
- \_\_\_ 3:00 p.m. **State Auditor Candidate Forum**
- \_\_\_ 4:00 p.m. **Gubernatorial Candidate Forum**
- \_\_\_ 5:30 p.m. **Social Hour**
- \_\_\_ 6:30 p.m. **Dinner & Awards Banquet**

### Friday, August 20

- \_\_\_ 8:00 a.m. **General Session**
- \_\_\_ 9:00 a.m. **Annual Membership Meeting**

#### Return this form to CGMC

Please send this registration form by August 13 to:

Colleen Millard  
 525 Park St. Suite 470  
 St. Paul, MN 55103  
 cfmillard@flaherty-hood.com  
 Fax: 651-225-9088  
 Phone: 651-225-8840

#### Hotel Reservations

Riverport Inn  
 900 Bruski Drive  
 Winona, MN 55987-6206

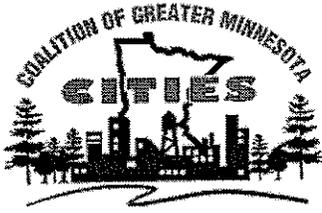
Please call 800-595-0606 to book your room.  
 CGMC rates: \$69 per night, must be booked by July 30.

Members Attending	
1	\$190
2	\$370
3	\$555
4	\$740

Please include \$25 for each extra guest's dinner.

=

Total \$
Please make checks payable to CGMC:
<input type="checkbox"/> Bill me
<input type="checkbox"/> Payment enclosed
<input type="checkbox"/> I'll pay at the conference



Coalition of Greater Minnesota Cities

# CGMC in Brief

June 17, 2010

Contact: Tim Flaherty  
651-225-8840

## CGMC media tour round-up

As previously reported, CGMC lobbyist Tim Flaherty, media advisor Glen Fladeboe, and policy analyst Steve Peterson have been traveling the state to meet with 12 greater Minnesota editorial boards to discuss the 2010 session outcome and upcoming elections. These meetings wrapped up earlier this week, and resulted in several observations. First, most editors expressed good knowledge of the LGA program and its importance to rural Minnesota. They also agreed that the upcoming gubernatorial election will have a profound impact on rural Minnesota, and that specifically, the budget deficit and LGA should be top issues as candidates discuss their views. In particular, most editors indicated that a “no-new-tax” policy combined with the property tax increases that result from LGA cuts will not solve the state’s budget deficit. Most papers are not endorsing in the primary round.

The main purpose of this media tour was to urge editorial boards to ask candidates about their position on LGA as campaigns travel across the state. CGMC staff also distributed the attached guest column authored by CGMC President Tim Strand, Mayor of St. Peter, and Board Member Nancy Carroll, Mayor of Park Rapids, that picks up on this theme. The column was printed by the Winona Daily News, Pine City Pioneer, Spring Grove Herald, Albert Lea Tribune, Duluth News Tribune, Detroit Lakes Online, Grand Forks Herald, and St. Cloud Times. The Bemidji Pioneer also printed a report on its meeting with CGMC staff, which is attached.

## Financial assistance for water pollution projects

The Minnesota Pollution Control Agency recently announced the availability of financial assistance for nonpoint source water pollution projects. Local units of government, including cities, may apply for clean water grants for a project that will protect or improve the water quality of water bodies affected by nonpoint sources. You can learn more at <http://bit.ly/9VSY6G>.

## Register now: Summer conference scheduled for Aug. 18 – 20 in Winona

Registration materials are now available for CGMC’s 2010 summer conference in Winona! An agenda and registration form are attached. Scheduled for August 18 – 20, this year’s conference will feature candidate forums for statewide offices including the governor and state auditor races. Questions will focus on the candidates’ visions for greater Minnesota, the future of local government aid in light of the state’s budget deficit, and other specific issues that greater Minnesota cities face. In addition to the candidate forums, the summer conference features informative presentations on CGMC’s advocacy efforts in the previous session and discussions on the outlook for next year. Members also set CGMC’s budget and assessments during the membership meeting on August 20. Register now for this important event!



**RSVP for CGMC's  
annual breakfast at  
League conference  
in St. Cloud**

Join your fellow city officials and CGMC staff at the annual CGMC breakfast at the League of Minnesota Cities conference in St. Cloud for a brief recap of the 2010 legislative session and a preview of the summer conference in Winona. This will be a great opportunity to hear about the challenges that will be facing cities in 2011 and to begin discussing ways to address them. The meeting will be held Friday, June 25 at 7:00 a.m. in the Wilson Suite of the St. Cloud Civic Center; breakfast will be served. CGMC members are encouraged to invite non-members who might be interested in learning more about the CGMC.

Please RSVP for the CGMC breakfast with Colleen Millard at [cfmillard@flaherty-hood.com](mailto:cfmillard@flaherty-hood.com).



## **Candidates talking 'reform LGA'? Brace yourself for higher property taxes**

Submitted by Timothy Strand, Mayor of St. Peter and President of the Coalition of Greater Minnesota Cities (CGMC), and Nancy Carroll, Mayor of Park Rapids and CGMC Board Member

This summer, candidates for governor will be traveling across the state to share their vision for a better Minnesota, a vision that is likely to include words such as "reform" and "redesign."

These buzzwords play into the public's concern that Minnesota isn't working like it used to—unemployment is high and the days of prosperity and growth seem far away. Minnesota is indeed ready for a leader who views "reform" as a way to strengthen our economy and quality of life, but there are some that consider "reform" as a license to swing the budget ax on the state programs that matter most to Minnesotans. If directed at the Local Government Aid (LGA) program, this type of reform could cost property taxpayers dearly.

As mayors, we have learned first-hand what state level decisions to "reform" the LGA program have meant to local residents. Since 2002, the state has cut LGA by over \$1 billion cumulatively, and as a result, property taxes have increased over 60 percent. Additionally, communities across the state have been forced to make painful cuts in core services such as police, fire protection, libraries and street maintenance. While we all understand that when cuts are made at the Capitol, everyone has to "share in the pain," cities have taken more than their fair share. Even though city aid programs account for only 3.4 percent of the state budget, they have taken over 16 percent of the state's budget cuts in 2010 (this assumes that the state will pay back shifts in K-12 funding).

State lawmakers who pushed for LGA cuts need to acknowledge that Minnesotans now pay \$3 billion more per year in property taxes than in 2002. In fact, Minnesotans are now paying more in property taxes than state income taxes. In 2009, the property tax tab stood at \$7 billion, up from \$4 billion in 2002. Shifting the tax burden to property taxes in this way disproportionately hurts middle class families and our main street businesses, who pay a greater portion of their incomes in property taxes than wealthier individuals do.

Deep cuts to LGA have taken Minnesota in the wrong direction and have weakened a program that successfully improved the quality of life in communities across the state. LGA has been a part of Minnesota's history for nearly 40 years and was part of the Minnesota Miracle that brought significant property tax relief to the state. Facing declining populations, higher unemployment rates, and a significantly lower property tax base than metro cities, LGA remains critical to ensuring greater Minnesota communities have access to essential services at an affordable price for property taxpayers.

If there was ever a time for families and businesses living in greater Minnesota to speak out, it is now. The next governor and legislature will set the governing landscape for years to come, so it is important to stay politically engaged this summer. When the candidates for governor come to your community, go and listen, but also ask them if their plan to reform government includes cuts to LGA. If the answer is yes, ask them how they plan to curb the significant property tax increases that will follow and how your city should maintain police, fire, and other critical services.

To be frank, it is time for greater Minnesota communities to set aside Minnesota Nice for Minnesota Tough. If the next governor can offer nothing more than empty buzzwords in support of local communities, then they must be told that they will be held accountable for the consequences.

## Coalition of Greater Minnesota Cities says LGA needs to be in campaign talk

Candidates need to describe how they will solve a \$5.4 billion state budget deficit — hopefully without raising property taxes by cutting state aid to cities, says the Coalition of Greater Minnesota Cities.

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By: **Brad Swenson**, Bemidji Pioneer

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Candidates need to describe how they will solve a \$5.4 billion state budget deficit — hopefully without raising property taxes by cutting state aid to cities, says the Coalition of Greater Minnesota Cities.

“The candidates for governor now have to come clean,” Tim Flaherty, lobbyist for CGMC, said Monday in a briefing. “If you’re one who wants to eliminate it (Local Government Aid), then we want to show the impact to the community — less public safety, more cuts in services and much higher property taxes.”

State aid to cities, or Local Government Aid, has been cut each budget year by Rep. Gov. Tim Pawlenty, despite saying as a candidate he would preserve the aid and hold down property taxes.

The Minnesota Department of Revenue shows that property taxes have increased from \$4.02 billion in 2002 to \$6.98 billion in 2009.

“If people want to vote for that, it’s their choice,” Flaherty said. “We want it out on the table — what are the cuts, what are the tax increases and what are the impacts of those things.”

Lawmakers, when they left St. Paul last month, balanced the current biennium budget, mostly by ratifying the unallotments made by Pawlenty a year ago that the Minnesota Supreme Court declared unconstitutional. But they left unsolved a potential \$5.4 billion deficit in the next biennium — nearly twice the size of the deficit handled this session.

“We want to push for answers from these candidates about — even if they support Local Government Aid — how much do they support it in view of the \$5 billion to \$8 billion deficit,” Flaherty said.

Four of the five major party candidates support LGA, he said, with Republican Rep. Tom Emmer seeking to eliminate LGA, or at least change the distribution formula to gain more aid for the suburbs.

Candidates should delineate how they would solve the huge deficit — with specific cuts and specific tax increases, Flaherty said.

Steve Peterson, senior policy analyst for Flaherty & Hood, the CGMC's lobbying firm, said 92.5 percent of the state's expenses are in health and human services, K-2 and higher education, property tax credits and aids and public safety.

"Of the remaining \$2.9 billion, there is \$1.1 billion in debt, and we have to pay our debt," Peterson said. "You have \$1.77 billion left for everything else the state does — state government, natural resources, economic development, ag, transportation, energy, environment."

Peterson says when candidates talk about reforming the Department of Employment and Economic Development, or environment and natural resources agencies, it comes out of the latter.

To talk serious budget reduction, K-12 education needs to be discussed, which has been off the table, Peterson said, or health and human services, which has been on the table but cuts affect the poorest and the elderly. Property tax aids and credits need to be on the table, but that leads to higher property taxes. Cutting higher ed means higher tuition. And public safety has been off the table.

The top 15 state programs spent 85 percent of the state's money, Peterson said. K-12 education tops the list with 32 percent or \$12.53 billion. LGA is ninth at \$1.15 billion for the biennium, or 3 percent.

Pawlenty, during his eight years, has sought to cut LGA each year. In 2010, LGA and market value credit cuts will be 29 percent less of certified amounts for 2010. With LGA and the credits amounting to 3.4 percent of the 2010-11 general fund budget, the current LGA and market value credit cuts amount to 8.3 percent of the general fund budget, or 16.8 percent, not including school funding shifts.

"The public should not vote for anybody this year who doesn't have some answers about this \$5 billion deficit," Flaherty said. "If they can't tell us what they're going to do, we shouldn't be voting for them."

All parties need to be asked, Peterson said, as tax increases pushed by the Democrats alone won't solve a \$5 billion deficit.

In most cases, allowing cities to raise local sales taxes 1 percent instead of receiving LGA won't help much, Peterson said. In many cases, the city tax rates and revenue disparities would grow by as much as 250 percent if the sales tax were allowed.

"Some cities, because they have such a strong tax base, if they had a 1 percent sales tax, they would actually have no sales tax whatsoever," Peterson said. "Cities without strong retail would see an increase in property taxes, and would increase the disparity among communities."

"LGA is there to reduce disparities among communities," Peterson said. Cities receiving LGA have a net tax capacity of 41 percent while tax capacity for non-LGA cities (mostly the suburbs) is 28 percent. "So there's already a gap."

But if LGA were eliminated and cities levied it back on property taxes, net tax capacity for those cities would jump to 61 percent, Peterson said. "Sixty-five percent of LGA goes to greater Minnesota because we have 25 percent of the tax base," he said.

Bemidji's 2010 net tax capacity rate is 40 percent, Peterson said. Bemidji would have to raise its property tax levy 80 percent to offset the total loss of 2010 LGA.

"We want answers from these candidates about what they're going to do with this \$5 billion to \$8 billion problem, and where does local aid fit into that picture," Flaherty said. "People are going to demand that."

Flaherty says he remains optimistic that the 2011 Legislature will keep LGA at the level prescribed — \$527 million.

"We understand they will have to raise state revenues to do that, but we think that is the best thing to do right now is go ahead and raise those state revenues," he said. "Which ones and how much should be up to them."

CGMC has supported sales tax increases, income tax increases, when it's needed, such as in a recession. "It's only going to make the recession worse to keep cutting services, cutting personnel. When they cut public sector jobs, school jobs, and schoolteacher jobs has a ripple effect in the private economy that's very negative."

# 2010 CGMC Summer Conference

Wednesday, August 18 – Friday, August 20, 2010 • Winona

TENTATIVE AGENDA AS OF JUNE 14



## Wednesday, August 18\*

- 11:30 a.m. **Conference Registration**
- 1:00 p.m. **Board of Directors Meeting**
- 2:00 p.m. **BREAK**
- 2:30 p.m. **2010 Session Review, 2011 Outlook, & Tips on Budgeting**
- 4:00 p.m. **Labor & Employee Relations Update**
- 5:45 p.m. **Buses Leave for Dinner**
- 6:00 p.m. **Host-City Dinner**  
*Minnesota Marine Art Museum*
- 9:00 p.m. **Return to Hotel**

## Conference Hotel Information

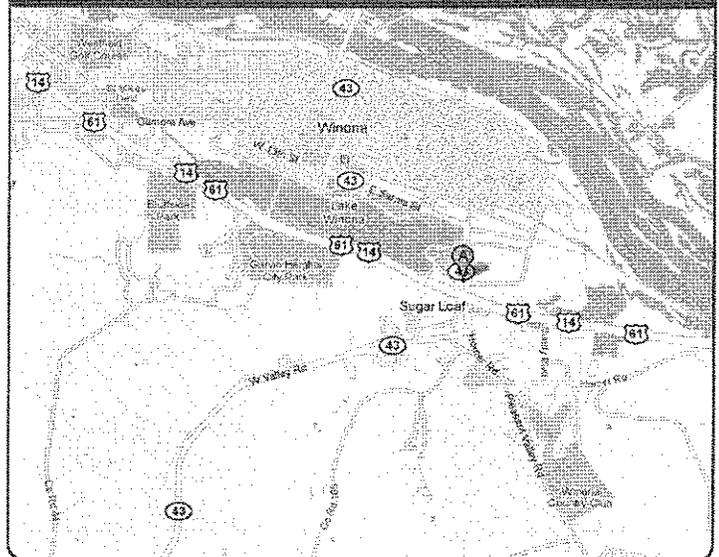
Riverport Inn  
900 Bruski Drive  
Winona, MN 55987-6206

Please call 800-595-0606 to book your room.  
CGMC rates: \$69 per night, must be booked by July 30.

## Thursday, August 19\*

- 8:00 a.m. **Optional Events**
  - *City tour highlighting cultural and historical sights, and city energy efficiency projects*
  - *Golf (costs and transportation on your own)*
- 12:00 p.m. **Lunch**
- 1:30 p.m. **Panel on 2010 Jobs Bill**
- 2:40 p.m. **Buses Leave for Candidate Forums**
- 3:00 p.m. **State Auditor Candidate Forum**  
*Winona Historical Society*
- 4:00 p.m. **Gubernatorial Candidate Forum**  
*Winona Historical Society*
- 5:30 p.m. **Social Hour**
- 6:30 p.m. **Dinner & Awards Banquet**  
**Keynote Speaker Kerri Miller, MPR**

## Map & Directions



### TRAVELING FROM THE NORTH

(Minneapolis, St Paul) Highway 61 South to Winona. Left on State Road Hwy 43 North/Mankato Ave, next turn right onto Bruski Drive. The Hotel is located on left side of street (900 Bruski Drive).

### TRAVELING FROM THE WEST

Traveling on Interstate 90 East, exit State Road Hwy 43 North, Winona exit. Turn left at first stop light, at bottom of hill. Continue on Hwy 43 North/Mankato Ave to Bruski Drive, turn right. Hotel is located on the left side of the street (900 Bruski Drive).

### TRAVELING FROM THE EAST

Traveling on Interstate 90 West, exit Highway 61 North, right on State Road 43, right on Bruski Drive. Hotel is located on the left side of the street (900 Bruski Drive).

### TRAVELING FROM THE SOUTH

Traveling on Interstate 90 West, exit Highway 61 North, right on State Road 43, right on Bruski Drive. Hotel is located on the left side of the street (900 Bruski Drive).

## Friday, August 20\*

- 8:00 a.m. **General Session**
- 9:00 a.m. **Annual Membership Meeting**
  - *Election of officers*
  - *Dues and assessments*
  - *Other business*
- 11:00 a.m. **Adjourn**

\* Events will be located at the Riverport Inn unless otherwise specified.

# 2010 CGMC Summer Conference Registration

## Winona • August 18 – 20



City: \_\_\_\_\_ Phone: \_\_\_\_\_

Name/Title: \_\_\_\_\_ Guest(s): \_\_\_\_\_

Name/Title: \_\_\_\_\_ Guest(s): \_\_\_\_\_

Name/Title: \_\_\_\_\_ Guest(s): \_\_\_\_\_

Please indicate the number of people attending each event in the space provided. Make extra copies of this form as needed.

### Wednesday, August 18

- \_\_\_\_\_ 1:00 p.m. **Board of Directors Meeting**
- \_\_\_\_\_ 2:30 p.m. **2010 Session Review, 2011 Outlook, & Tips for Budgeting**
- \_\_\_\_\_ 4:00 p.m. **Labor & Employee Relations Update**
- \_\_\_\_\_ 6:00 p.m. **City-Hosted Dinner**

### Thursday, August 19

- \_\_\_\_\_ 8:00 a.m. **Optional City Tour**
- \_\_\_\_\_ 8:00 a.m. **Optional Golfing**
- \_\_\_\_\_ 12:00 p.m. **Lunch**
- \_\_\_\_\_ 1:30 p.m. **Panel on 2010 Jobs Bill**
- \_\_\_\_\_ 3:00 p.m. **State Auditor Candidate Forum**
- \_\_\_\_\_ 4:00 p.m. **Gubernatorial Candidate Forum**
- \_\_\_\_\_ 5:30 p.m. **Social Hour**
- \_\_\_\_\_ 6:30 p.m. **Dinner & Awards Banquet**

### Friday, August 20

- \_\_\_\_\_ 8:00 a.m. **General Session**
- \_\_\_\_\_ 9:00 a.m. **Annual Membership Meeting**

#### Return this form to CGMC

Please send this registration form by August 13 to:

Colleen Millard  
 525 Park St. Suite 470  
 St. Paul, MN 55103  
 cfmillard@flaherty-hood.com  
 Fax: 651-225-9088  
 Phone: 651-225-8840

#### Hotel Reservations

Riverport Inn  
 900 Bruski Drive  
 Winona, MN 55987-6206

Please call 800-595-0606 to book your room.  
 CGMC rates: \$69 per night, must be booked by July 30.

Members Attending	
1	\$190
2	\$370
3	\$555
4	\$740

Please include \$25 for each extra guest's dinner.

=

**Total \$** \_\_\_\_\_

Please make checks payable to CGMC:

Bill me

Payment enclosed

I'll pay at the conference